



City of Busselton
Geographie Bay

**Bush Fire Advisory Committee
Minutes**

12 March 2019

City of Busselton, Kaloorup Room, 2 Southern Drive, Busselton on Tuesday 12th March 2019,
commencing at 7.30pm

CITY OF BUSSELTON

MINUTES - 12 MARCH 2019

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	Declaration of Opening	2
2.	Attendance and Apologies	2
3.	Disclosure of Interests	3
4.	Confirmation of Minutes	3
4.1	Confirmation of Minutes from meeting held 11 December 2018	3
4.2	Confirmation of Minutes from extraordinary meeting 12 January 2019	3
5.	Presentations	3
5.1	Update on Bushfire Risk Management Project, Andrew Hunt	3
5.2	Autumn Mitigation Program 2019, Blake Moore	3
6.	Business Before the Committee	3
6.1	Resignation of Yallingup Rural Fire Control Officer position, Chris Ayers	3
6.2	Brigade Uniforms, Blake Moore	3
6.2.1	Bushfire fighting pant options	3
6.2.2	Senior Officer	3
6.2.3	Brigade T Shirts	3
7.	Officer/Delegate Reports	4
7.1	City of Busselton/Department of Fire & Emergency Services, Blake Moore	6-7
7.2	Department of Fire & Emergency Services, Peter Thomas	8-9
7.3	Department of Biodiversity, Conservation and Attractions, Mark Moore	10
8.	Matters of Urgency	4
8.1	Upcoming budget submissions for 2019-20, Blake Moore	4
8.2	Tutunup Reserve, Oscar Negus	4
8.3	ABC Forms, Mark Joliffe	4
8.4	Fire Permit season 2019, 15 March 2019	4-5
9.	Occupational Health & Safety (OH&S)	5
9.1	Esperance Fire public vehicle access, Chris Payne	5
	Attachment 1: Emergency Vehicle Parking Safety, Fend off Position	11
10.	Next Meeting	5
11.	Closure	5

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 12 MARCH 2019

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairperson, Allan Guthrie declared the meeting open at 7:31pm.

2. ATTENDANCE AND APOLOGIES

Present

Allan Guthrie	Chief Bushfire Control Officer
Robert Reekie	Councillor, City of Busselton
Oscar Negus	Deputy Chief Bushfire Control Officer, Hithergreen BFB
Chris Payne	Deputy Chief Bushfire Control Officer, Kaloorup District
Peter Dawson	Fire Control Officer, Vasse BFB
Mark Smith	Fire Control Officer, Sussex BFB
Mark Jolliffe	Fire Control Officer, Wilyabrup BFB
Andrew Hunt	Fire Control Officer, Dunsborough BFB
Todd Johnson	Fire Control Officer, Ruabon BFB
Neville Haddon	Fire Control Officer, Yoongarillup BFB
Annette Batley	Fire Control Officer, Yoongarillup BFB
Colin Sanderson	Fire Control Officer, Eagle Bay BFB
Neil McDonald	Fire Control Officer, Jindong BFB
Doug Walters	Fire Control Officer, North Acton Park BFB
Mark Fisher	Fire Control Officer, Yallingup Rural BFB
Matt Muir	Fire Control Officer, Yallingup Rural BFB
Paul Blight	Fire Control Officer, Yallingup Coastal BFB

In Attendance

Blake Moore	Community Emergency Services Manager, DFES/COB
Chris Lloyd	Acting Area Officer Leeuwin, DFES
Tanya Gillett	Manager, Environmental Services
Phoebe Buntain-Barrie	Administration Officer
Mark Moore	Department of Parks and Wildlife
Mal Ballard	Captain, Dunsborough BFB
Quentin Bligh	Captain, Metricup BFB
Adam Jasper	Lieutenant, Vasse

Apologies:

Peter Thomas	Department of Fire & Emergency Services
David Hunt	Fire Control Officer, Yallingup Rural BFB
Ray Fokkema	Fire Control Officer, Metricup BFB

3. DISCLOSURE OF INTERESTS

Nil

4. CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF MINUTES FROM MEETING HELD 11 DECEMBER 2018

Moved: Mark Smith
Seconded: Andrew Hunt

CARRIED

4.2 CONFIRMATION OF MINUTES FROM MEETING HELD 12 JANUARY 2019

Moved: Mark Smith
Seconded: Robert Reekie

CARRIED

BUSINESS ARISING

Nil

5. PRESENTATIONS

- 5.1 Update on Bushfire Risk Management Project, Andrew Hunt
- 5.2 Proposed Autumn Mitigation Program 2019, Blake Moore

6. BUSINESS BEFORE THE COMMITTEE

6.1 Resignation of Yallingup Rural Fire Control Officer position, Chris Ayers

Blake Moore gave extended thanks to Chris Ayers for his contribution to the brigade and hopes he will be back on board in the foreseeable future as he was an asset and a valued Fire Control Officer for the Yallingup Rural BFB.

6.2 Brigade uniforms, Blake Moore

6.2.1 Bushfire fighting pant options

6.2.2 Senior Officer

6.2.3 Brigade T Shirts

Blake Moore received confirmation from BFAC members for the above items to be added to the PPE order forms.

7. OFFICER/DELEGATE REPORTS

Attachment 7.1 - City of Busselton/Department of Fire & Emergency Services, Blake Moore

Attachment 7.2 - Department of Fire & Emergency Services, Peter Thomas

Attachment 7.3- Department of Biodiversity, Conservation and Attractions, Mark Moore

Officer Recommendation

1. The committee receives the following reports and notes the comments therein:

- a) City of Busselton/Department of Fire & Emergency Services
- b) Department of Fire & Emergency Services
- c) Department of Biodiversity, Conservation and Attractions

8. MATTERS OF URGENCY

8.1 Upcoming budget submissions for 2019-20, Blake Moore

Blake advised any items for the 2019-20 budget are required as soon as possible due to upcoming budget submissions.

8.2 Tutunup Reserve, Oscar Negus

To encourage the Tutunup reserve to go on an active burning rotation with DPAW.

Blake Moore advised the City of Busselton Local Government and DPAW have had discussions and the parcel of land should it be included is likely to be placed on an 18 year rotation.

8.3 ABC Forms, Mark Joliffe

Blake Moore, ABC Forms with mobile access and compatibility will be distributed to the BFAC email distribution list.

8.4 Fire Permit season 2019, 15 March 2019

Allan Guthrie, permits season will be open from 15 March 2019, please ensure permit holders are informed that all three below agencies must be contacted, prior to burning:

- Local Government, City of Busselton
- Department of Biodiversity, Conservation and Attractions (*If land is within 3km of forest land*)
- Notify COMMS Perth with permit details prior to burning

9. OCCUPATIONAL HEALTH & SAFETY (OH&S)

9.1 Esperance Fire public vehicle access, Chris Payne

During the Esperance deployment Chris Payne was on the fire ground when a public member, with a private truck drove through the cluster of vehicles, nearly hitting Chris and damaging a truck mirror.

Blake Moore responded to this incident with the following statement:
This is a learning and reminder for brigades to park and drive their emergency vehicles safely. Park your trucks so that they are in the “fend off position” for optimal crew safety (*please see attachment 1 for diagram*)

10. NEXT MEETING

The next meeting will be held on 11 JUNE 2019 at 7:30pm at the City of Busselton, Kaloorup Meeting Room, 2 Southern Drive, Busselton.

11. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 8:53pm.

Attachment 7.1 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 March 2019

Agency: City of Busselton/Department of Fire & Emergency Services

Officer Representing: Blake Moore, Community Emergency Service Manager (CESM)

Matters to be reported:

Incidents since 21/06/2018 as at 06/03/2019

- 40
- 22 - Bush Fire
- 1 - Vehicle Fire
- 3 - Structure Fire
- 2 - DBA
- 7 - False Call – Good Intent
- 1 – Animal rescue

Training

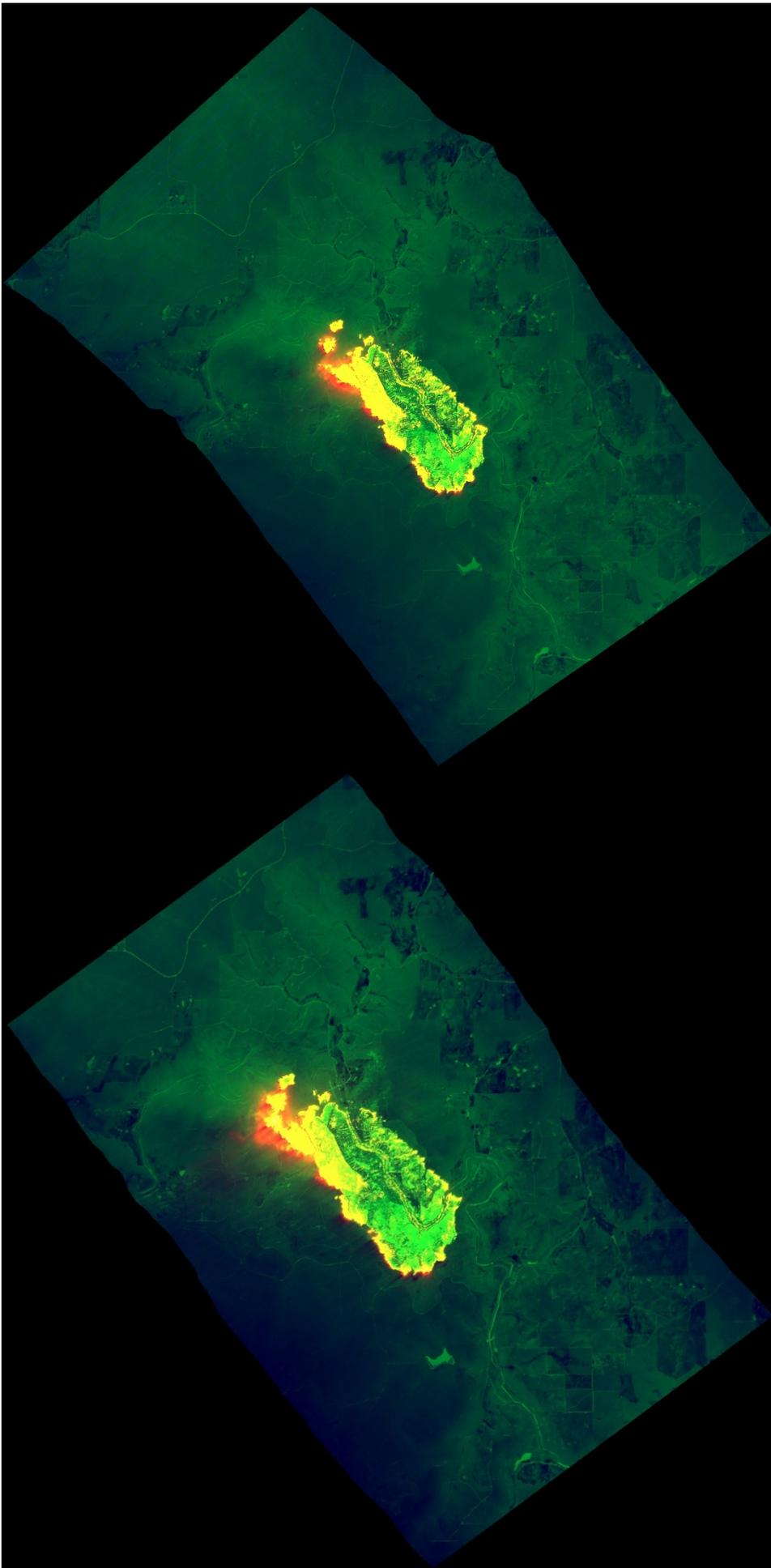
- Calendars are complete, please encourage new members to register

Fires

- While it has been an exceptionally quiet start, the last month has certainly made up for that. I would just like to take a moment to thank you all for your assistance in supporting all local and away fires.

Operational Circulars

- **General Circular 30/2019 - Bushfire Centre of Excellence Location Announced** – The Bushfire Centre of Excellence will be based in the Shire of Murray.
- **General Circular 07/2019 - MERITORIOUS SERVICE AWARDS RECIPIENTS 2016 WAROONA / YARLOOP BUSHFIRE** – I would like to acknowledge the following people for receiving a Certificate of Distinction for the Yarloop fire:
 - Peter Dawson
 - Geoffrey Callow
 - Mark Pollard
 - Steven Carmicheal
 - Justin Smith
 - Mark Titchener
 - Stephen Carr
 - Kim Standish
- **Operational Circular 07/2019 - INTRODUCTION OF STRATEGIC AERIAL RECONNAISSANCE AND SURVEILLANCE LINESCAN SERVICE** – DFES has procured a seasonal high altitude infrared linescan service.



Attachment 7.2 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 March 2019

Agency: Department of Fire & Emergency Services

Officer Representing: Peter Thomas, District Officer Capes

Matters to be discussed:



Government of Western Australia
Department of Fire & Emergency Services



Busselton Bush Fire Advisory Committee

DFES LSW Region Report – 12th March 2019

- **Online Volunteer Recruitment Tool**

Over the past nine months, the Strategic Volunteer and Youth Programs and Media and Corporate Communications teams have been working to establish a new public-facing website to assist emergency services volunteers with their recruitment efforts. The website will work like a 'jobs board', allowing brigades, groups and units to upload and advertise local volunteering roles.

Brigades, groups and units will be invited to use the website as an additional tool to support their current recruitment efforts.

This website will provide an additional tool for volunteers to use in their recruitment efforts, supporting the great work already being done by brigades, groups and units on Facebook, websites and other forums. Further support is provided by a range of resources which can be downloaded from the Volunteer Portal.

For more information, please contact Jen Pidgeon on 9395 9989, Manager Strategic Volunteer and Youth Programs on jennifer.pidgeon@dfes.wa.gov.au.

- **LSW STAFF MOVEMENTS**

I am pleased to announce that Phil Brandrett has been appointed as the Superintendent for the LSW region. This has now left a vacancy for the District Officer Manjimup role, currently Steve Ward is acting in the role.

Linda Ashton has been appointed in the role of Volunteer Management Support Officer (VMSO).

VMSO's will be liaising with Managers and Leaders to identify issues, gaps or deficiencies within their Brigade, Group or Unit (BGU), with the aim of being able to assist, guide or advise and cut down on some of the administration issues, where possible. Collaboration between individuals, teams, services and agencies remains as important as ever and enquiries should be processed through the BGU leadership to the respective DFES Manager who will work with the VMSO to identify solutions.

- **Line Scanner Online**

On January the 6th FIRESCAN 124, a Learjet 35 aeroplane with the linescanner fire mapping sensor arrived at its Perth base in time to commence its first 90-day contract with DFES.

FIRESCAN 124 will support DFES, the Department of Biodiversity & Conservation's Parks & Wildlife Service and other government agencies as required by mapping wide area emergencies such as landscape bushfires and floods.

Travelling at 700 km/h, FIRESCAN 124 can rapidly respond throughout WA.



Government of Western Australia
Department of Fire & Emergency Services



- **Incident Support**

On behalf of the Lower South West Region I would like to thank the Busselton Bush Fire Brigades for their support in the fires at Lewana and Esperance. In supporting these incidents it has allowed local crews to rest or focus clean up around their own properties impacted by the fire. The professionalism and work effort shown by the crews has been noted with comments coming from DFES and DBCA staff.

Peter Thomas

District Officer Capes

Attachment 7.3 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 March 2019

Agency: Department of Biodiversity, Conservation and Attractions

Officer Representing: Mark Moore, Fire Operations Officer

Matters to be discussed:

BUSHFIRE

The Blackwood District have responded to around 50 fires this season. These have been a combination of lightning strikes, abandoned cars and some with suspicious and unconfirmed causes, likely to be arson and these have been reported to Bunbury detectives.

The Shire of Bridgetown has seen an increase in activity with around 7 suspicious fires in state forest within the shire and including whilst the Lewana fire was in full swing.

The Blackwood district would like to extend appreciation for the efforts of City of Busselton brigades from Vasse BFB, Busselton VFRS, Yallingup Rural BFB, Dunsborough BFB, Hithergreen BFB, Ambergate BFB, Busselton SES and COB incident control vehicle who provided valuable assistance to the suppression effort at the Lewana bushfire. We hope that the experience was valuable and that welfare etc was managed satisfactorily.

70 odd brigade units supplied assistance to the suppression effort.

AUTUMN PRESCRIBED BURN PLANS –

The district has identified and prioritised 12 prescribed burns for Autumn 2019 as follows –

- BWD_122 McCorkhill = 2731 ha (Nannup) Jalbarragup Rd
- BWD_080 Chester Moonah = 8950 ha (Nannup) Brockman Hwy
- BWD_079 Upper Capel = 961 ha (Donnybrook – Balingup) Claymore Rd
- BWD_005 Bramley = 307 ha (AMR) Bussell Highway.
- BWD_006 Bramley = 105 ha (AMR) Rosa Brook Rd
- BWD_091 Mullalyup = 801 ha (Donnybrook – Balingup) Kirup-Cundingup Rd
- BWD_039 Nelson = 1901 ha (Bridgetown – Greenbushes) Brockman Hwy
- BWD_071 Chapman = 8566 ha (AMR) Rosa Glen Rd and Gt North Rd
- BWD_092 Ryalls = 166 ha (Donnybrook – Balingup) Upper Capel Rd
- BWD_070 Leeuwin = 217 ha (AMR) Hillview Terrace
- BWD_109 Abba = 1500 ha (COB) Quilergup Rd
- BWD_004 Beaton = 651 ha (Bridgetown – Greenbushes)

The Blackwood District has consolidated our 1 and 3 year burn plans. If there are any special areas that are considered high risk and that need to go onto the burn program please contact Ed Hatherley at the Blackwood District as soon as possible to discuss.

Attachment 1 Emergency Vehicle Parking Safety, Fend off Position diagram

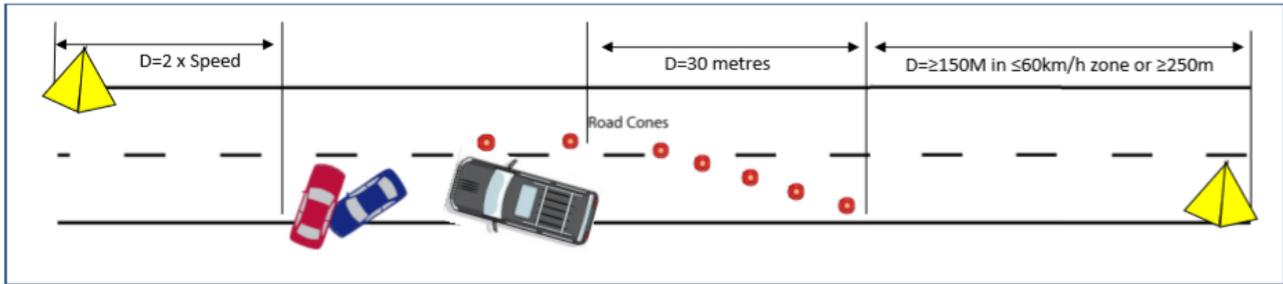


Figure 2 – Road Traffic Control Measures in support of Incident and Fend-Off Position (where practicable)