

CHANGE OF NAME AND ADDRESS FORM

All Correspondence to: The Chief Executive Officer
 2 Southern Dr, BUSSELTON Locked Bag 1, BUSSELTON WA 6280 ABN: 87 285 608 991
 Telephone: 08 9781 0444 Fax: 08 9752 4958
 Email: shire@busselton.wa.gov.au Website: www.busselton.wa.gov.au

Office Use:

CURRENT DETAILS: (Please Print) If a **name change** is required, please provide documentary evidence of name change.

| | | |
|---------------|--|----------|
| Full Name(s): | | |
| Address: | | Postcode |
| | | |

NEW DETAILS: (Please Print)

| | | |
|---|--------------------------------|-----------------------------------|
| Owner or Occupier: (Please tick) | <input type="checkbox"/> OWNER | <input type="checkbox"/> OCCUPIER |
| Full Name(s): (If same 'as above') | | Date of Birth: |
| | | Date of Birth: |
| Residential Address: | | Postcode |
| | | |
| Postal Address: (If same, 'as above') | | Postcode |
| | | |
| Phone Number(s): | AH | BH |
| Email Address: | Mob | |
| | | |

REFERENCE DETAILS : Please provide details of all your relevant reference numbers for each area listed below:

| | | | | |
|---|---|-----|------|--|
| Shire Rates: (Property ID(s) - See Rates Notice) | | | | |
| Animal Registration: (See Registration Notice) | <input type="checkbox"/> Change of Animal Ownership (Please tick if it applies) | | | |
| Dog Record Number(s) and/or Dog Name: | OLD | NEW | NAME | |
| Cat Record Number(s) and/or Cat Name: | OLD | NEW | NAME | |
| Debtor / Creditor Accounts: (Account Number(s) - See Invoice) | | | | |

| | | | | |
|--|---|--|--|--|
| Correspondence details to change: (Please tick the boxes that apply) | Would you like us to forward your new details to other Shire facilities, ie the local library, GLC, etc? <input type="checkbox"/> Rates <input type="checkbox"/> Animals <input type="checkbox"/> Creditors <input type="checkbox"/> Library <input type="checkbox"/> GLC | | | |
|--|---|--|--|--|

Signature(s): (Must be completed)

I/We give permission for the Shire of Busselton to use this information to change the address/name details on all Shire managed systems. This form must be signed by the property owner, animal owner, creditor, debtor or applicant. If the property is owned jointly, **property owner must sign**. If signed by a power of attorney, a copy of the power of attorney must be provided. If executed by a company, the form must be executed in accordance with the Company's constitution and the Corporations Act 2001 (C'wealth).

| | | |
|---|---|------------------|
| x (Owner/Sole Director/Sole Secretary) | x (Owner/Sole Director/Sole Secretary) | Dated: / / |
|---|---|------------------|