

LEAVERS COMMUNITY APPRECIATION FUND INFORMATION AND GUIDELINES

BACKGROUND

Over the years Dunsborough has emerged as a popular location for Leavers. This annual influx of young people does have a positive effect on some local businesses; however, the majority of the local community have experienced negative impacts from Leavers.

The aim of the Leavers Community Appreciation Fund is to provide a positive return from Leavers to the local community.

In 2006 the South West Leavers Planning Group endorsed a decision to allocate 20% of the funds raised through the sale of Leavers wristbands to the Leavers Community Appreciation Fund.

FUND ALLOCATION PROCESS

Funds from the Leavers Community Appreciation Fund are disseminated via two competitive funding rounds each year.

The table below outlines the timelines for these rounds.

	Round Opens	Applications Due	Applicants Notified of Determinations
Round One	1 October	30 November	15 December
Round Two	1 March	30 April	15 July

The Dunsborough Leavers Make It Happen Group assesses the applications and provides a recommendation to the South West Leavers Planning Group for the final determination.

Applicants are notified in writing of the result of their application by the date shown in the table above.

Successful applicants claim their funds by providing a tax invoice to the Shire of Busselton.

If an initiative is funded and that specific initiative does not proceed, the funds are to be returned to the Leavers Community Appreciation Fund. These funds will then be re-allocated to another appropriate initiative via the next funding round.

GUIDELINES

Eligible Applications:

- Applications are accepted from non-Government and not for profit groups for initiatives that benefit the Dunsborough community
- Initiatives proposed for funding must demonstrate that they will deliver a significant benefit to the Dunsborough and Yallingup community
- Preference is given to initiatives that benefit a large number and broad section of the community rather than initiatives that only benefit a small group of the community

The following initiatives would be considered appropriate for funding through the Leavers Appreciating the Community Fund:

- Innovative projects and activities
- Infrastructure and equipment

Ineligible Applications:

- Applications received after the due date
- Applications from groups/organisations that accept any form of funding from tobacco or alcohol companies
- Applications from individuals, profit making groups, private consultants or non-incorporated bodies
- Activities where fundraising and/or the awarding/purchase or prizes are the primary objectives
- Activities that support political organisations
- Retrospective funding of initiatives, events, activities and infrastructure
- Any activity or event that does not occur in Dunsborough and Yallingup
- Organisations that cannot provide an ABN

APPLICATION PROCESS

Only applications received by 4.00pm on the due date will be considered.

Applications should be marked – ***'Attention - Community Development Officer.'***

Applications can be mailed, hand delivered, faxed or emailed using the details in the table below.

Post	Shire of Busselton Locked Bag 1 Busselton WA 6280
Hand Deliver	Shire of Busselton 2 Southern Drive Busselton
Fax	(08) 9752 4958
Email	emma.obrien@busselton.wa.gov.au

FOR MORE INFORMATION

For more information or to discuss an initiative or the application process please contact:

Community Development Officer
Shire of Busselton

Phone - (08) 9781 0496

Email - emma.obrien@busselton.wa.gov.au

LEAVERS COMMUNITY APPRECIATION FUND

ELECTRONIC APPLICATION FORM

- *Please use this form if you wish to complete your application by hand.*
- *Please ensure that you have read and understood the 'Leavers Community Appreciation Fund Information and Guidelines' before proceeding with this application.*

PART ONE - APPLICANT DETAILS

Organisation Name	
Contact Person	
Position	
Postal Address	
Telephone	
Email	
Is your group incorporated?	
ABN	
Are you registered for GST?	
Details of the past success of the responsible group / organisation	

PART TWO - PROJECT DESCRIPTION

Please describe your project in detail, outlining:

2.1 The project name?

2.2 Where will the project take place?

2.3 The target group of the project?

2.4 What will the project do?

2.5 Why is the project being undertaken?

2.6 What are the expected start and finish dates of the project?

2.7 What are the aims of the project?

2.8 How will the outcomes of the project be measured?

2.8 What is the total project cost?

2.10 Level of funding requested from the Leavers Community Appreciation Fund?

PART THREE - DECLARATION

I, the undersigned, certify that I have read and understood the Leavers Community Appreciation Fund Guidelines, that I have been authorised to submit this application and that the information contained herein and attached is, to the best of my knowledge, true and correct.

Name	
Position	
Signed	
Date	