

Please note: These minutes are yet to be confirmed as a true record of proceedings

SHIRE OF BUSSELTON

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 19 AUGUST 2009

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SHIRE OF BUSSELTON**MINUTES OF A SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBERS,
ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON WEDNESDAY, 19
AUGUST 2009 AT 2:30 PM**

The Presiding Member opened the meeting at 2.30 p.m.

1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Presiding Member:	Cr Wes Hartley	Shire President
Members:	Cr Bethwyn Hastie Cr David Binks Cr Ian Stubbs Cr Ross Bromell (from 2.49 p.m. onwards) Cr Anne Ryan Cr Tom Tuffin Cr Jackie Emery Cr Bernie Masters Cr Rob Underdown Cr Bev Clarke Cr Don Hanran-Smith	
Officers:	Mr Andrew Macnish Mr Oliver Darby Mr Matthew Smith Ms Cathryn Hutton Mr Darren Whitby Ms Jenny Mathies	Chief Executive Officer Director, Community Infrastructure Director, Community and Organisational Development Executive Manager, Systems and Information Principal Finance Officer Admin. Officer - Governance
Apologies:	Nil	
Leave of Absence:	Nil	
Absent:	Cr David Reid	
Media:	"Busselton-Dunsborough Times" "Busselton-Dunsborough Mail"	
Public:	9	

2. PURPOSE OF THE MEETING

Adoption of the Shire of Busselton's 2009/10 Budget

3. PUBLIC QUESTION TIME

3.1 Ian Carter:

Are Councillors aware that in the last 12 months, the price of milk has dropped, beef barely breaks even and wool is the lowest in 15 years? Is the Council aware of this in view of the recommendation to put rates up 8%?

Response – Presiding Member:

I believe we are aware of the decreases you refer to but we are also aware of the increases across a number of State Government department fees and costs.

4. DECLARATION OF DUE CONSIDERATION

The Presiding Member requested Councillors to acknowledge, in accordance with Clause 8.1 of the Standing Orders, that they have given due consideration to the matters contained within the Agenda.

Declared Due Consideration	No Declaration
Councillor Wes Hartley	
Councillor Bethwyn Hastie	
Councillor David Binks	
Councillor Ian Stubbs	
Councillor Anne Ryan	
Councillor Tom Tuffin	
Councillor Jackie Emery	
Councillor Bernie Masters	
Councillor Rob Underdown	
Councillor Bev Clarke	
Councillor Don Hanran-Smith	

Note: Councillor Ross Bromell had not yet arrived at the meeting.

5. DECLARATIONS OF INTERESTS

Nil

6. PRESENTATIONS BY PARTIES WITH AN INTEREST

Nil

2.35 p.m. At this juncture the Presiding Member invoked Clause 15.8 of the Standing Orders to allow full discussion of Agenda Item 7.1, Reaffirmation of the Council's Adopted Schedule of Fees and Charges – 2009/10 Financial Year and Agenda Item 7.2, Adoption of 2009/10 Draft Annual Budget.

7. BUSINESS OF THE MEETING**7.1 REAFFIRMATION OF THE COUNCIL'S ADOPTED SCHEDULE OF FEES AND CHARGES -2009/10 FINANCIAL YEAR**

SUBJECT INDEX:	Financial Operations
STRATEGIC INITIATIVE:	5.1.3 Ensure regulatory requirements are met
BUSINESS UNIT:	Finance
SERVICE:	Financial management and control
DATE OF COMPLETION:	Not applicable
VOTING REQUIREMENT:	Absolute Majority

PRÉCIS

Pursuant to Regulation 5(2) of the Local Government (Financial Management) Regulations (the Regulations), a local government is to undertake a review of its fees and charges regularly (and not less than once in every financial year).

At its special meeting of 20 May 2009, the Council adopted its Schedule of Fees and Charges to apply for the 2009/10 financial year. Additionally, at its meeting of 24 June 2009, several amendments to the adopted Schedule were endorsed.

Notwithstanding the above, Section 6.16 (3) of the Local Government Act (the Act) also requires a local government to adopt its fees and charges at which time it adopts its annual budget. This report therefore seeks the Council's reaffirmation to the adoption of its Schedule of Fees and Charges for the 2009/10 financial year.

2.45 p.m. At this juncture Councillor Masters left the meeting.

2.47 p.m. At this juncture Councillor Masters returned to the meeting.

2.49 p.m. At this juncture Councillor Bromell entered the meeting.

3.07 p.m. At this juncture Councillor Underdown left the meeting.

3.09 p.m. At this juncture Councillor Underdown returned to the meeting.

3.15 p.m. At this juncture Councillor Clarke left the meeting.

3.16 p.m. At this juncture Councillor Clarke returned to the meeting.

3.20 p.m. At this juncture the Director, Community Infrastructure left the meeting.

3.23 p.m. At this juncture the Director, Community Infrastructure returned to the meeting.

3.30 p.m. At this juncture the Presiding Member suspended the operation of Item 15.8 of the Standing Orders.

COUNCIL DECISION / OFFICER RECOMMENDATION

ABSOLUTE MAJORITY REQUIRED

C0908/284 Moved Councillor Hanran-Smith, seconded Councillor Clarke:

That the Schedule of Fees and Charges for the 2009/10 financial year as adopted by the Council at its meeting of 20 May 2009, and as amended by the Council at its meeting of 24 June 2009, and as are set out in the draft annual budget for the financial year ending 30 June 2010, be reaffirmed.

CARRIED 12/0
BY ABSOLUTE MAJORITY

7.2 ADOPTION OF 2009/10 DRAFT ANNUAL BUDGET

SUBJECT INDEX:	Budget planning and reporting
STRATEGIC INITIATIVE:	5.1.3 Ensure regulatory requirements are met
BUSINESS UNIT:	Finance
SERVICE:	Financial planning and reporting
DATE OF COMPLETION:	2009/10 annual budget will become effective immediately consequent to adoption by the Council
VOTING REQUIREMENT:	Absolute Majority - Recommendations 1 to 9 Simple Majority - Recommendation 10

PRÉCIS

The Local Government Act (the Act) requires a local government to prepare and adopt an annual budget prior to the 31st of August in each year, or such extended time as the Minister allows.

Subsequent to a number of workshops convened with Elected Members to discuss the draft annual budget, this report now seeks the Council's formal adoption of its 2009/10 draft annual budget.

MOTION / OFFICER RECOMMENDATION**ABSOLUTE MAJORITY DECISION REQUIRED**

Moved Councillor Hanran-Smith, seconded Councillor Clarke:

1. That the following general rates, differential rates, specified area rates and minimum and maximum payments, along with other charges, impositions and concessions as specified in the Memorandum of Imposing Rates and Charges as is contained within the draft annual budget, and consequent to any alterations made during the course of this meeting, be adopted by the Council for imposition upon all rateable properties within the district of the Shire of Busselton for the 2009/10 financial year, in accordance with the provisions of the Local Government Act 1995 and Health Act 1911 and subject to all necessary pre-requisites and protocols there under:

Description	Rate in the \$	Minimum Payment	Maximum Payment
Zone Groups (GRV)			
Residential	8.4930c	\$822	NA
Residential - Vacant Land	6.3697c	\$773	NA
Industrial	8.4930c	\$822	NA
Industrial - Vacant Land	6.3697c	\$773	NA
Commercial	8.4930c	\$822	NA
Commercial - Vacant Land	6.3697c	\$773	NA
Land Use Groups (UV)			
Primary Production	0.2155c	\$822	NA

Description	Rate in the \$	Minimum Payment	Maximum Payment
UV Rural	0.2078c	\$822	NA
UV Commercial	0.4156c	\$822	NA
Specified Area Rates			
Port Geographe	1.2081c	NA	NA
Busselton CBD	0.8493c	NA	NA
Provence - GRV	0.6900c	\$138	\$200
Provence - UV	0.0711c	\$138	\$200

2. That public submissions received in respect of the Council's proposed Differential Rates and associated Minimum Payments to apply for the 2009/10 financial year be noted.
3. That the purpose of the Waste Management Facility and Plant Reserve be amended to: *"To fund the acquisition of additional waste plant, waste facility infrastructure, waste related consultancy services and post closure management"*.
4. That the purpose of the Busselton Library Extension Reserve be amended to: *"To provide funding for the expansion of the Busselton Library including a local studies facility"*.
5. That an allocation of \$190K be made in the 2009/10 annual budget for the purpose of funding Community Bids submitted for consideration for inclusion in the Council's 2009/10 annual budget.
6. That the following list of proposed budget amendments be endorsed for inclusion in the 2009/10 annual budget:

Directorate	Expenditure \$	Revenue \$	Comment
Systems & Information			
Information Technology	11,000		Network cabling - Systems Centre (completed in July 2009)
Customer Services	24,000		Establishment of after hours telephone service
Grants Commission Financial Assistance Grant (FAG)		-438,110	Early receipt of 1st instalment of 2009/10 FAG Grant transferred to Reserve in 2008/09 (as per C0906/227). Whilst budgeted revenue in 2009/10 to be reduced by this amount, an equity transfer to an equivalent amount is to be made to bring back funds reserved in 2008/09
Transfer from Salaries & Wages Contingency Reserve		438,110	Recognition of equity transfer as discussed above
Total	35,000	0	
Community & Organisational Dev't			

Directorate	Expenditure \$	Revenue \$	Comment
Business Development	50,000	100,000	Busselton Foreshore Working Group. Additional \$50K in expenses, with \$100K in offsetting revenue (transfer from Strategic Projects Reserve plus \$50K grant from SWDC)
Legal & Admin Services	15,000		Airport Local Law (as per C0905/188)
Tourism & Area Promotions	-10,000		Removal of Anaconda Adventure Race budget allocation
Recreation Administration	-20,000		Removal of duplicated Minor Sporting Grants budget allocation
Busselton Jetty Communications Plan	10,000	10,000	BJECA contribution to Busselton Jetty Communications Strategy
Administration Centre Planning	100,000		Funding allocation to progress future Administration Centre planning matters
Civic Precinct	-460,000		Deletion of budgeted capital expenditure on this project. Refer Administration Centre Planning item above
Organisational & People Dev't	8,000		CEO's Performance Review (as per C0906/216)
Organisational & People Dev't	10,000		Occupational Safety and Health Audit required - Shire Administration Building
Employee Medicals <i>(ORGANISATIONAL)</i>	11,200		Organisational budget allocation erroneously removed from draft budget
Employee Other Interview Expenses <i>(ORGANISATIONAL)</i>	8,200		Organisational budget allocation erroneously removed from draft budget
Employee Relocation Expenses <i>(ORGANISATIONAL)</i>	22,800		Organisational budget allocation erroneously removed from draft budget
Salaries and Wages adjustments <i>(ORGANISATIONAL)</i>	100,000		Increase in organisational salaries budget required due to under-estimation of CPI for salary adjustments. Whilst estimated at 1.0%, CPI at 30 June 2009 was 1.4%. This allocation also allows for other minor salaries related matters.
Salaries & Wages Contingency Reserve <i>(ORGANISATIONAL)</i>	100,000	100,000	Equity transfer to and from the Salaries & Wages Contingency Reserve to fund salaries related matters as referred to above. N.B. Transfer from Reserve will only occur should salaries be over-expended as at 30 June 2010.
Total	-54,800	210,000	
Lifestyle Development			
Environmental Planning	4,000	4,000	Completion of Acid Sulphate Soil Project - grant funded
Environmental Planning	5,000		Re-list of unexpended Consultancy funds
Environmental Planning	12,100		Carry-over of unexpended 2008/09 budget allocation for completion of Western Ringtail

Directorate	Expenditure \$	Revenue \$	Comment
			Possum Habitat Plan. N.B. Works now complete and expenditure committed
Environmental Planning	10,000		Busselton Wetlands project progression
Environmental Planning	52,000		Vasse River East Trail (subject to external funding approval)
Other Law, Order & Public Safety	25,000		Mobility Software Program - \$10K software, \$7K Consulting, \$4K hardware, \$2.5K call plan ^ \$1.5K maintenance
Fire Prevention - Council	22,000	5,000	Fire Management Plan - \$15K in grants received in 08/09, with only \$8K expended.
Preventative Services		15,000	Transfer from Restricted Assets to partially offset Larvicide program chemical purchases
Preventative Services		20,000	Transfer from Restricted Assets to partially offset Mosquito Strategy Implementation Program
Cultural Planning	10,000	10,000	Artwork for Queen St roundabout- to be funded by the Pro-Busselton Committee
Total	140,100	54,000	
Community Infrastructure			
Waste Facilities	38,500	38,500	Progression of Landfill Contamination Assessment
Old Courthouse Capital works	90,000		Carry-over of unspent budget allocation
Quindalup Pro-Fisherman's Boat-ramp	-48,000	-24,000	Item deleted as grant funding declined
Busselton Regional Airport		65,000	Carry-over of Rio Tinto's budgeted contribution to Noise Management Plan
Busselton Regional Airport	6,000		Remark apron for FIFO planes (CASA requirement)
Busselton Regional Airport	5,000		Install car-park lighting and continue road behind hangars
Busselton Regional Airport	5,000		Signage, fuel storage area, reticulation water tank roof replacement
Yongarillup Hall	45,000	7,500	Construction of disabled toilet
Bovell Park Lighting	140,000	68,420	Carryover of 2008/09 budget allocation plus additional funds required to complete project. Revenue from Community Facilities \$21.7K and grant funding of \$46.7K (to be confirmed)
Fleet Management	63,000		CEO vehicle changeover - sale proceeds received in 2008/09
Fleet Management	54,000		Director, Lifestyle Development vehicle changeover - sale proceeds received in 2008/09
Fleet Management	41,730		Courier vehicle changeover - sale proceeds received in 2008/09
Fleet Management	53,000	26,000	Director, Community Infrastructure vehicle changeover

Directorate	Expenditure \$	Revenue \$	Comment
Kaloorup Road Bridge	414,000	414,000	Awaiting invoice from Main Roads. Revenue is represented by restricted grant monies
Commonage Road footpath	30,000		Carryover of a portion of 2008/09 budget allocation
Pedestrian Bridge 244 - Caves Road	228,000		Carryover of 2008/09 budget allocation - awaiting invoice from Main Roads
Pedestrian Bridge 245 - Caves Road	135,000		Carryover of 2008/09 budget allocation - awaiting invoice from Main Roads
Wonnerup Seawall	208,000	104,000	Works completed. Shire is awaiting DPI advice before making payment, and claiming DPI's contribution
Port Geographe Development Reserve		316,400	Transfer from reserve to assist in funding related expenditures (previously omitted from draft budget awaiting confirmation of 2008/09 expenditure)
Consultant Special Projects - Vasse		-20,000	Revenue erroneously included in draft budget by Finance
Tuart Drive Retention Monies	10,740	10,740	Repayment of retention monies currently held in Restricted Assets.
Dunsborough Oval	-308,400	-308,400	Reduction in draft budget due to works completed in 2008/09
Dunsborough Oval Lighting	145,000	145,000	Additional Royalties for Regions funding made available to progress this matter
Concrete Crushing Project	119,000	119,000	Carryover of unspent funds to enable completion of project
Shire Administration Building	15,000		Upgrade air-conditioning units in Finance and Lifestyle Development
Veteran Car Club Hall	12,000		Replace electrical wiring and split power sources
Ambergate Hall	2,990		Additional funds (to increase budget to \$5,000) to carry out safe closure (C0906/241)
Centennial Park Toilets	5,000		To enable roof to be sealed and repainted
Busselton Jetty	120,000		Reconstruction of Busselton Jetty abutment to assist in coastal erosion issues
New Water Fountain	3,390	3,390	Drinking fountain in Mitchell Park - to be funded by Busselton Water
Shoreline Planform Movement	34,500	34,500	Project to detail long term shoreline movement in Busselton/ Geographe Bay area. Funding confirmed via Community Coastcare Grant
Jindong Treeton Road		37,100	Additional developer contribution income identified to assist in funding this expenditure
Fairbairn Road		1,230	Additional developer contribution income identified to assist in funding this expenditure
Geographe Leisure Centre Extensions	313,330	313,330	Additional funds (over and above borrowings) to complete Group Fitness Room. This amount to be funds from CSRFF grant.
Wonnerup DUP	-91,000	-45,500	Grant application unsuccessful
Bike Plan	30,000	12,000	Development of bike plans for Busselton & Dunsborough. Grant funding of \$12K

Directorate	Expenditure \$	Revenue \$	Comment
			confirmed
Harmans Road South	45,000	30,000	Regional Road Group grant confirmed for \$30K to carry out widening and re-seal
On call Allowance - Depot Staff	10,000		An allowance of \$150 per week is to be paid to the employee having responsibility for the after hours mobile phone for the Depot
Busselton Jetty Refurbishment	6,576,170	6,716,390	Amended expenditure/ revenue allocations consequent to a review of works undertaken during 2008/09
Total	8,550,950	8,064,600	
GRAND TOTAL	8,671,250	8,328,600	

7. That, consequent of those budget amendments adopted as part of this meeting, that any residual (budgeted) surplus be transferred to the Asset Depreciation Reserve.
8. That the inclusion in the 2009/10 annual budget of the Shire's intention to utilise an overdraft facility of up to \$3M within the 2009/10 financial year be endorsed.
9. That in accordance with Section 6.2 of the Local Government Act, the Council adopts its 2009/10 annual budget as presented, and incorporating:
 - (a) Consideration of the proposed budget amendments as recommended for adoption as part of this meeting.
 - (b) Any consequent amendments made during the course of this meeting, including associated adjustments as required.
 - (c) An Income Statement to be finalised subsequent to the Council's determination in respect of items a) and b) above.
 - (d) A Cash Flow Statement to be finalised subsequent to the Council's determination in respect of items a) and b) above.
 - (e) A Rate Setting Statement to be finalised subsequent to the Council's determination in respect of items a) and b) above.

SIMPLE MAJORITY DECISION REQUIRED

10. That, pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2009/10 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type.

AMENDMENT MOVED

AMENDMENT

Moved Councillor Hanran-Smith, seconded Councillor Clarke:

That the amount of money reserved for Unallocated Community Bids be increased to \$300,000 and that any of that money not allocated be placed in the Asset Depreciation Reserve.

AMENDMENT LOST 3/9**Dissenting Voters:**

Councillor Ian Stubbs
Councillor Bethwyn Hastie
Councillor David Binks
Councillor Anne Ryan
Councillor Tom Tuffin
Councillor Jackie Emery
Councillor Rob Underdown
Councillor Ross Bromell
Councillor Wes Hartley

AMENDMENT

Moved Councillor Clarke, seconded Councillor Masters:

That the contribution to the Shire of Busselton Sister City Association be increased from \$17,400 to \$24,900.

AMENDMENT CARRIED 11/1**Dissenting Voter:**

Councillor Jackie Emery

Note: Councillor Stubbs sought to suspend Clause 18.9 of the Standing Orders (Motion To Only Be Amended Twice) in accordance with Clause 21.3 of the Standing Orders (Suspension of Standing Orders).

The Presiding Member noted that Clause 21.3 of the Standing Orders provides that "In cases of urgent necessity any of the clauses of the Standing Orders may be suspended on a motion carried by an absolute majority of the Members. The motion to suspend any clause shall identify the clause and the reason for suspending the clause and this shall be minuted." The Presiding Member advised that he did not believe that any matter of urgent necessity was before him and was therefore not in agreement with the suspension of Clause 18.9 of the Standing Orders.

Councillor Stubbs advised that he believes that this is the most significant motion that the Council is asked to consider each year and that the Standing Orders should be suspended to allow the moving of as many amendments to the Officer Recommendation as Councillors wish.

The CEO noted that the Budget process has been happening for over three months and cautioned the Council against suspending the Standing Orders.

3.55 p.m. At this juncture the Presiding Member invoked Clause 15.8 of the Standing Orders to allow further discussion on Agenda Item 7.2, Adoption of 2009/10 Draft Annual Budget.

ADJOURNMENT OF MEETING

At this juncture the Presiding Member announced that the Meeting would adjourn for a period of 15 minutes.

4.12 p.m. The meeting adjourned at this time.

RESUMPTION OF ADJOURNED MEETING

At this juncture the Presiding Member announced the resumption of the meeting.

4.27 p.m. The meeting reconvened at this time with all in attendance prior to the adjournment.

4.33 p.m. At this time the Executive Manager, Systems and Information left the meeting.

4.37 p.m. At this time the Executive Manager, Systems and Information returned to the meeting.

4.46 p.m. At this juncture the Presiding Member suspended the operation of Item 15.8 of the Standing Orders.

AMENDMENT

Moved Councillor Masters:

That the rates in the dollar and minimum payments as shown in the table within Clause 1 be reduced so as to reflect a 3.5% rate increase, with the budget to be amended by deleting:

- (a) \$52,000 Environmental Planning
- (b) \$647,000 being reductions in transfers to Reserves as follows:
 - (i) Beach Protection Reserve by \$160,000
 - (ii) Building Reserve by \$25,000;
 - (iii) Facilities Refurbishment Function by \$25,000;

- (iv) Shire Carparking and Access by \$167,000;
- (v) Professional Development Reserve by \$50,000;
- (vi) Salaries and Wages Contingency Reserve by \$10,000;
- (vii) Waste Management Facilities and Plant Reserve by \$200,000;
and
- (viii) Workers Compensation Contingency Reserve by \$10,000

Note: At this juncture the Presiding Member advised that in accordance with the Clause 18.6 of the Standing Orders, it was his determination that the proposed Amendment negated the motion and was not relevant to the intention of the motion and therefore would not be accepted as an Amendment.

MOTION (PROCEDURAL)

Moved Councillor Ryan, seconded Councillor Masters:

That, in accordance with Clause 21.2 of the Standing Orders, the Council dissent from the Presiding Member's ruling and that the Amendment be heard.

CARRIED 8/4

DISSENTING VOTERS:

Councillor Don Hanran-Smith
Councillor Bev Clarke
Councillor Bethwyn Hastie
Councillor Wes Hartley

Note: As the motion of dissent was carried, Councillor Masters was able to move the proposed Amendment.

AMENDMENT

Moved Councillor Masters, seconded Councillor Stubbs:

That the rates in the dollar and minimum payments as shown in the table within Clause 1 be reduced so as to reflect a 3.5% rate increase, with the budget to be amended by deleting:

- (a) \$52,000 Environmental Planning
- (b) \$647,000 being reductions in transfers to Reserves as follows:
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- (iv) Shire Carparking and Access by \$167,000;
- (v) Professional Development Reserve by \$50,000;
- (vi) Salaries and Wages Contingency Reserve by \$10,000;
- (vii) Waste Management Facilities and Plant Reserve by \$200,000;
and
- (viii) Workers Compensation Contingency Reserve by \$10,000.

FORESHADOWED AMENDMENT

During debate on this matter, Councillor Binks foreshadowed his intention to move the following amendment:

That with respect to Officer Recommendation 7, the following words be added at the end:

“apart from a sum of \$270,000 which is to be utilised to reduce rates in the dollar as reflected in Table 1 equitably across all Zone Groups (GRV), Land Use Groups (UV) and Specified Area Rates”.

AMENDMENT PUT

Moved Councillor Masters, seconded Councillor Stubbs:

That the rates in the dollar and minimum payments as shown in the table within Clause 1 be reduced so as to reflect a 3.5% rate increase, with the budget to be amended by deleting:

- (a) \$52,000 Environmental Planning
- (b) \$647,000 being reductions in transfers to Reserves as follows:
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 - (v) Professional Development Reserve by \$50,000;
 - (vi) Salaries and Wages Contingency Reserve by \$10,000;

vii) Waste Management Facilities and Plant Reserve by \$200,000;
and

(viii) Workers Compensation Contingency Reserve by \$10,000.

AMENDMENT LOST 5/7

Dissenting Voters:

Councillor Don Hanran-Smith

Councillor David Binks

Councillor Rob Underdown

Councillor Bethwyn Hastie

Councillor Wes Hartley

Councillor Bev Clarke

Councillor Ross Bromell

Note: As the Amendment was lost, Councillor Binks was able to move the Amendment that he had previously foreshadowed.

AMENDMENT

Moved Councillor Binks, seconded Councillor Stubbs:

That with respect to Officer Recommendation 7, the following words be added at the end:

“apart from a sum of \$270,000 which is to be utilised to reduce rates in the dollar as reflected in Table 1 equitably across all Zone Groups (GRV), Land Use Groups (UV) and Specified Area Rates”.

AMENDMENT LOST 5/7

Dissenting Voters:

Councillor Tom Tuffin

Councillor Anne Ryan

Councillor Ross Bromell

Councillor Bethwyn Hastie

Councillor Don Hanran-Smith

Councillor Bernie Masters

Councillor Jackie Emery

COUNCIL DECISION

ABSOLUTE MAJORITY DECISION REQUIRED

C0908/285 Moved Councillor Hanran-Smith, seconded Councillor Clarke:

1. That the following general rates, differential rates, specified area rates and minimum and maximum payments, along with other charges, impositions and concessions as specified in the Memorandum of

Imposing Rates and Charges as is contained within the draft annual budget be adopted by the Council for imposition upon all rateable properties within the district of the Shire of Busselton for the 2009/10 financial year, in accordance with the provisions of the Local Government Act 1995 and Health Act 1911 and subject to all necessary pre-requisites and protocols there under:

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Busselton CBD	0.8493c	NA	NA
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Provence - UV	0.0711c	\$138	\$200

2. That public submissions received in respect of the Council's proposed Differential Rates and associated Minimum Payments to apply for the 2009/10 financial year be noted.
3. That the purpose of the Waste Management Facility and Plant Reserve be amended to: *"To fund the acquisition of additional waste plant, waste facility infrastructure, waste related consultancy services and post closure management"*.
4. That the purpose of the Busselton Library Extension Reserve be amended to: *"To provide funding for the expansion of the Busselton Library including a local studies facility"*.
5. That an allocation of \$190K be made in the 2009/10 annual budget for the purpose of funding Community Bids submitted for consideration for inclusion in the Council's 2009/10 annual budget.
6. That the following list of proposed budget amendments be endorsed for inclusion in the 2009/10 annual budget:

Directorate	Expenditure \$	Revenue \$	Comment
Systems & Information			
Information Technology	11,000		Network cabling - Systems Centre (completed in July 2009)
Customer Services	24,000		Establishment of after hours telephone service
Grants Commission Financial Assistance Grant (FAG)		-438,110	Early receipt of 1st instalment of 2009/10 FAG Grant transferred to Reserve in 2008/09 (as per C0906/227). Whilst budgeted revenue in 2009/10 to be reduced by this amount, an equity transfer to an equivalent amount is to be made to bring back funds reserved in 2008/09
Transfer from Salaries & Wages Contingency Reserve		438,110	Recognition of equity transfer as discussed above
Total	35,000	0	
Community & Organisational Dev't			
Business Development	50,000	100,000	Busselton Foreshore Working Group. Additional \$50K in expenses, with \$100K in offsetting revenue (transfer from Strategic Projects Reserve plus \$50K grant from SWDC)
Legal & Admin Services	15,000		Airport Local Law (as per C0905/188)
Tourism & Area Promotions	-10,000		Removal of Anaconda Adventure Race budget allocation
Recreation Administration	-20,000		Removal of duplicated Minor Sporting Grants budget allocation
Busselton Jetty Communications Plan	10,000	10,000	BJECA contribution to Busselton Jetty Communications Strategy
Administration Centre Planning	100,000		Funding allocation to progress future Administration Centre planning matters
Civic Precinct	-460,000		Deletion of budgeted capital expenditure on this project. Refer Administration Centre Planning item above
Organisational & People Dev't	8,000		CEO's Performance Review (as per C0906/216)
Organisational & People Dev't	10,000		Occupational Safety and Health Audit required - Shire Administration Building
Employee Medicals <i>(ORGANISATIONAL)</i>	11,200		Organisational budget allocation erroneously removed from draft budget
Employee Other Interview Expenses <i>(ORGANISATIONAL)</i>	8,200		Organisational budget allocation erroneously removed from draft budget
Employee Relocation Expenses <i>(ORGANISATIONAL)</i>	22,800		Organisational budget allocation erroneously removed from draft budget
Salaries and Wages adjustments	100,000		Increase in organisational salaries budget required due to under-estimation of CPI for

Directorate	Expenditure \$	Revenue \$	Comment
<i>(ORGANISATIONAL)</i>			salary adjustments. Whilst estimated at 1.0%, CPI at 30 June 2009 was 1.4%. This allocation also allows for other minor salaries related matters.
Salaries & Wages Contingency Reserve <i>(ORGANISATIONAL)</i>	100,000	100,000	Equity transfer to and from the Salaries & Wages Contingency Reserve to fund salaries related matters as referred to above. N.B. Transfer from Reserve will only occur should salaries be over-expended as at 30 June 2010.
Total	-54,800	210,000	
Lifestyle Development			
Environmental Planning	4,000	4,000	Completion of Acid Sulphate Soil Project - grant funded
Environmental Planning	5,000		Re-list of unexpended Consultancy funds
Environmental Planning	12,100		Carry-over of unexpended 2008/09 budget allocation for completion of Western Ringtail Possum Habitat Plan. N.B. Works now complete and expenditure committed
Environmental Planning	10,000		Busselton Wetlands project progression
Environmental Planning	52,000		Vasse River East Trail (subject to external funding approval)
Other Law, Order & Public Safety	25,000		Mobility Software Program - \$10K software, \$7K Consulting, \$4K hardware, \$2.5K call plan ^ \$1.5K maintenance
Fire Prevention - Council	22,000	5,000	Fire Management Plan - \$15K in grants received in 08/09, with only \$8K expended.
Preventative Services		15,000	Transfer from Restricted Assets to partially offset Larvicide program chemical purchases
Preventative Services		20,000	Transfer from Restricted Assets to partially offset Mosquito Strategy Implementation Program
Cultural Planning	10,000	10,000	Artwork for Queen St roundabout- to be funded by the Pro-Busselton Committee
Total	140,100	54,000	
Community Infrastructure			
Waste Facilities	38,500	38,500	Progression of Landfill Contamination Assessment
Old Courthouse Capital works	90,000		Carry-over of unspent budget allocation
Quindalup Pro-Fisherman's Boat-ramp	-48,000	-24,000	Item deleted as grant funding declined
Busselton Regional Airport		65,000	Carry-over of Rio Tinto's budgeted contribution to Noise Management Plan
Busselton Regional	6,000		Remark apron for FIFO planes (CASA

Directorate	Expenditure \$	Revenue \$	Comment
Airport			requirement)
Busselton Regional Airport	5,000		Install car-park lighting and continue road behind hangars
Busselton Regional Airport	5,000		Signage, fuel storage area, reticulation water tank roof replacement
Yongarillup Hall	45,000	7,500	Construction of disabled toilet
Bovell Park Lighting	140,000	68,420	Carryover of 2008/09 budget allocation plus additional funds required to complete project. Revenue from Community Facilities \$21.7K and grant funding of \$46.7K (to be confirmed)
Fleet Management	63,000		CEO vehicle changeover - sale proceeds received in 2008/09
Fleet Management	54,000		Director, Lifestyle Development vehicle changeover - sale proceeds received in 2008/09
Fleet Management	41,730		Courier vehicle changeover - sale proceeds received in 2008/09
Fleet Management	53,000	26,000	Director, Community Infrastructure vehicle changeover
Kaloorup Road Bridge	414,000	414,000	Awaiting invoice from Main Roads. Revenue is represented by restricted grant monies
Commonage Road footpath	30,000		Carryover of a portion of 2008/09 budget allocation
Pedestrian Bridge 244 - Caves Road	228,000		Carryover of 2008/09 budget allocation - awaiting invoice from Main Roads
Pedestrian Bridge 245 - Caves Road	135,000		Carryover of 2008/09 budget allocation - awaiting invoice from Main Roads
Wonnerup Seawall	208,000	104,000	Works completed. Shire is awaiting DPI advice before making payment, and claiming DPI's contribution
Port Geographe Development Reserve		316,400	Transfer from reserve to assist in funding related expenditures (previously omitted from draft budget awaiting confirmation of 2008/09 expenditure)
Consultant Special Projects - Vasse		-20,000	Revenue erroneously included in draft budget by Finance
Tuart Drive Retention Monies	10,740	10,740	Repayment of retention monies currently held in Restricted Assets.
Dunsborough Oval	-308,400	-308,400	Reduction in draft budget due to works completed in 2008/09
Dunsborough Oval Lighting	145,000	145,000	Additional Royalties for Regions funding made available to progress this matter
Concrete Crushing Project	119,000	119,000	Carryover of unspent funds to enable completion of project
Shire Administration Building	15,000		Upgrade air-conditioning units in Finance and Lifestyle Development
Veteran Car Club Hall	12,000		Replace electrical wiring and split power sources
Ambergate Hall	2,990		Additional funds (to increase budget to \$5,000) to carry out safe closure (C0906/241)

Directorate	Expenditure \$	Revenue \$	Comment
Centennial Park Toilets	5,000		To enable roof to be sealed and repainted
Busselton Jetty	120,000		Reconstruction of Busselton Jetty abutment to assist in coastal erosion issues
New Water Fountain	3,390	3,390	Drinking fountain in Mitchell Park - to be funded by Busselton Water
Shoreline Planform Movement	34,500	34,500	Project to detail long term shoreline movement in Busselton/ Geographe Bay area. Funding confirmed via Community Coastcare Grant
Jindong Treeton Road		37,100	Additional developer contribution income identified to assist in funding this expenditure
Fairbairn Road		1,230	Additional developer contribution income identified to assist in funding this expenditure
Geographe Leisure Centre Extensions	313,330	313,330	Additional funds (over and above borrowings) to complete Group Fitness Room. This amount to be funds from CSRFF grant.
Wonnerup DUP	-91,000	-45,500	Grant application unsuccessful
Bike Plan	30,000	12,000	Development of bike plans for Busselton & Dunsborough. Grant funding of \$12K confirmed
Harmans Road South	45,000	30,000	Regional Road Group grant confirmed for \$30K to carry out widening and re-seal
On call Allowance - Depot Staff	10,000		An allowance of \$150 per week is to be paid to the employee having responsibility for the after hours mobile phone for the Depot
Busselton Jetty Refurbishment	6,576,170	6,716,390	Amended expenditure/ revenue allocations consequent to a review of works undertaken during 2008/09
Total	8,550,950	8,064,600	
GRAND TOTAL	8,671,250	8,328,600	

7. That, consequent of those budget amendments adopted as part of this meeting, that any residual (budgeted) surplus be transferred to the Asset Depreciation Reserve.
8. That the inclusion in the 2009/10 annual budget of the Shire's intention to utilise an overdraft facility of up to \$3M within the 2009/10 financial year be endorsed.
9. That in accordance with Section 6.2 of the Local Government Act, the Council adopts its 2009/10 annual budget as presented, and incorporating:
 - (a) Consideration of the proposed budget amendments as recommended for adoption as part of this meeting.
 - (b) Any consequent amendments made during the course of this meeting, including associated adjustments as required.

- (c) An Income Statement to be finalised subsequent to the Council’s determination in respect of items a) and b) above.
- (d) A Cash Flow Statement to be finalised subsequent to the Council’s determination in respect of items a) and b) above.
- (e) A Rate Setting Statement to be finalised subsequent to the Council’s determination in respect of items a) and b) above.

SIMPLE MAJORITY DECISION REQUIRED

- 10. That, pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2009/10 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type.
- 11. That the contribution to the Shire of Busselton Sister City Association be increased from \$17,400 to \$24,900.

CARRIED 7/5
BY ABSOLUTE MAJORITY
Dissenting Voters:
 Councillor Ian Stubbs
 Councillor Tom Tuffin
 Councillor Bernie Masters
 Councillor Anne Ryan
 Councillor Jackie Emery

8. CLOSURE

The meeting closed at 5.55 p.m.

THESE MINUTES CONSISTING OF PAGES 1 TO 22 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON _____

DATE: _____	PRESIDING MEMBER: _____
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