

APPLICATION FOR MONUMENT INSTALLATION  
CITY OF BUSSELTON CEMETERIES



All correspondence to:  
The Chief Executive Officer, Locked Bag 1, Busselton WA 6280  
P: (08) 9781 0444 E: city@busselton.wa.gov.au W: www.busselton.wa.gov.au

**APPLICANT/MONUMENTAL MASON DETAILS**

Company Name: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Is the work being undertaken by a monumental mason?  Yes  No

**All monumental works must be approved by the City, prior to works commencing. Allow 21 working days for applications to be processed.**

*All major monumental works shall be carried out by an appropriately trained monumental mason. Consideration will be given to applications made by non-masons if the work is minor.*

**DECEASED DETAILS:**

Surname: \_\_\_\_\_  
 Given Names: \_\_\_\_\_  
 Date of Death: \_\_\_\_\_

**CLIENT DETAILS: (Must be holder of Grant of Right of Burial)**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Signature: \_\_\_\_\_

**MONUMENT DETAILS**

Cemetery:	<input type="checkbox"/> Memorial Drive	<input type="checkbox"/> Catholic	Section: A B C D
<input type="checkbox"/> Busselton	<input type="checkbox"/> Burial Plot	<input type="checkbox"/> Anglican	Lot No: _____
<input type="checkbox"/> Dunsborough	<input type="checkbox"/> Other	<input type="checkbox"/> OPD	
		<input type="checkbox"/> Lawn	
		<input type="checkbox"/> Muslim	

New Monument  Only adding another name to existing monument  
In Lawn Section. (no fee applicable)

Existing Monument – Reinstating monument and foundations after refurbishment or reopen.

Existing Monument – minor repairs to a grave where the Grant of Right of Burial has expired.  
A completed Application for Minor Repairs to a Grave with an Expired Grant of Right of Burial must Accompany this form.

Estimated Start Date: \_\_\_\_\_  
 Estimated Cost of Works: \_\_\_\_\_

Fee Enclosed:  \$168 (Holder of Annual Licence)  \$196.60 (Single Permit Only)

I hereby certify that the monument will be constructed/repared in accordance with Australian Standards AS 4204-1994 and in accordance with the City of Busselton's Local Laws.

\_\_\_\_\_  
Monumental Mason/Applicant Signature

\_\_\_\_\_  
Date

**DETAILS OF PROPOSED WORKS (Required for Approval)**

All applications must include: Plans, specifications, dimensions and type of materials to be used.

**Office Use Only:**

Application No:  
Plans Approved:  Yes  No  
Approving Officer:  
Receipt No:

Date Inspected:  
Inspecting Officer:  
 Compliant  Non-Compliant