

Council Agenda

14 April 2021

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 14 APRIL 2021

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Committee Room, Administration Building, Southern Drive, Busselton on Wednesday, 14 April 2021, commencing at 10.00am.

The attendance of Committee Members is respectfully requested.

DISCLAIMER

Statements or decisions made at Committee meetings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Committee meeting.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

9 April 2021

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 14 APRIL 2021

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS	4
2.	ATTENDANCE	4
3.	PUBLIC QUESTION TIME.....	4
4.	DISCLOSURE OF INTERESTS	4
5.	CONFIRMATION OF MINUTES	4
5.1	Minutes of the Finance Committee Meeting held 10 March 2021	4
6.	REPORTS	5
6.1	LIST OF PAYMENTS MADE - FEBRUARY 2021	5
6.2	FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 28 FEBRUARY 2021	15
6.3	ADOPTION OF THE 2021/22 LIST OF FEES AND CHARGES.....	53
6.4	APPLICATION FOR RATE EXEMPTION - RELATIONSHIPS AUSTRALIA WA INC	94
6.5	BUSSELTON GOLF CLUB INC. SELF SUPPORTING LOAN	105
7.	GENERAL DISCUSSION ITEMS	109
8.	NEXT MEETING DATE	109
9.	CLOSURE	109

1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**



5.1 **Minutes of the Finance Committee Meeting held 10 March 2021**

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 10 March 2021 be confirmed as a true and correct record.

6. REPORTS

6.1 LIST OF PAYMENTS MADE - FEBRUARY 2021

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Operations
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Noting: The item is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A List of Payments - February 2021  

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M118592 – M118688, EF077260 – EF077861, T7544 – T7547, DD004390 – DD004412, together totalling \$5,329,584.31.

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of February 2021, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of February 2021 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of February 2021 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF FEBRUARY 2021

CANCELLED CHEQUE PAYMENTS	RETURNED CHEQUES UNPAID	(1,350.00)
CHEQUE PAYMENTS	CHEQUE # 118592 - 118688	43,018.77
ELECTRONIC TRANSFER PAYMENTS	EP077260 - EP077861	3,485,829.60
TRUST ACCOUNT	TRUST ACCOUNT # 7544 - 7547	60,580.76
INTERIAL PAYMENT VOUCHERS	DD4380 - DD4412	91,582.03
PAYROLL PAYMENTS	01.02.2021 - 28.02.2021	1,649,923.17
		5,329,584.33

DATE	TYPE	REF #	NAME	DESCRIPTION	AMOUNT \$
12/02/2021	CHEQUE	117161	PINDAN CONSTRUCTIONS	CROSSOVER SUBSIDY PAYMENT	(600.00)
10/02/2021	CHEQUE	118465	PAYMENT RETURNED	REFUND OF RATE OVERPAYMENT	(750.00)
19/02/2021	CHEQUE	118658	ALICIA NARDIA CAHILL	REFUND OF RATE OVERPAYMENT	738.73
2/03/2021	CHEQUE	118681	ANDREW AND MARG LINDSAY	BIO-DIVERSITY RATE REBATE	597.38
2/03/2021	CHEQUE	118674	ANTHONY JOHN GRAHAM FISHER	BIO-DIVERSITY RATE REBATE	935.55
10/02/2021	CHEQUE	118611	BERNARD MURRAY LEACH	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118622	BERYL MEYERS	REFUND OF RATE OVERPAYMENT	375.00
2/03/2021	CHEQUE	118685	BETTY PEAKER	BIO-DIVERSITY RATE REBATE	1,500.00
19/02/2021	CHEQUE	118642	BJ ANDERSON	CROSSOVER SUBSIDY PAYMENT	350.00
19/02/2021	CHEQUE	118643	BJ ANDERSON	CROSSOVER SUBSIDY PAYMENT	250.00
19/02/2021	CHEQUE	118633	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	176.45
23/02/2021	CHEQUE	118666	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	163.30
18/02/2021	CHEQUE	118661	C & C LAVENDER	REFUND OF BUILDING FEE	159.00
11/02/2021	CHEQUE	118676	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	231.70
10/02/2021	CHEQUE	118609	CHARLES FRANK FULLER	REFUND OF RATE OVERPAYMENT	100.00
2/03/2021	CHEQUE	118669	CHRISTINE BYATT	BIO-DIVERSITY RATE REBATE	416.08
13/02/2021	CHEQUE	118625	CITY OF BUNBURY	LOCAL GOV'T SERVICES	434.50
10/02/2021	CHEQUE	118593	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	481.00
19/02/2021	CHEQUE	118630	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	500.00
2/03/2021	CHEQUE	118678	COLIN AND MARINA HOLDEN-TROTSKY	BIO-DIVERSITY RATE REBATE	332.14
10/02/2021	CHEQUE	118613	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	32.41
13/02/2021	CHEQUE	118628	CR & JC COATES	REFUND WITHDRAWN DA	147.00
10/02/2021	CHEQUE	118596	CRISTINA-RENATO & RENATO MALETTI	CROSSOVER SUBSIDY PAYMENT	148.30
19/02/2021	CHEQUE	118647	D & N McNAUGHTON	CROSSOVER SUBSIDY PAYMENT	86.50
2/03/2021	CHEQUE	118676	DAVID AND LANE GREENHILL	BIO-DIVERSITY RATE REBATE	741.00
10/02/2021	CHEQUE	118618	DAWN WENDY EVERETT	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118594	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
19/02/2021	CHEQUE	118631	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
25/02/2021	CHEQUE	118667	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	654.00
11/02/2021	CHEQUE	118624	DEPT. OF COMMUNITIES EDUCATION AND CARE REGULATORY UNIT	ANNUAL SERVICE FEE	725.30
10/02/2021	CHEQUE	118621	DESIREE CROSSING	ART AWARD	500.00
19/02/2021	CHEQUE	118632	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	102.80
2/03/2021	CHEQUE	118686	EMMA CLARE PINNELL	BIO-DIVERSITY RATE REBATE	959.06
19/02/2021	CHEQUE	118660	EMMA COCKMAN	REFUND DOG REGISTRATION	30.00
2/03/2021	CHEQUE	118682	EVAN LUTIS	BIO-DIVERSITY RATE REBATE	732.67
10/02/2021	CHEQUE	118597	EVANS & LAMP DEVELOPMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	520.98
19/02/2021	CHEQUE	118646	FRANCINE McDONALD	CROSSOVER SUBSIDY PAYMENT	323.80
13/02/2021	CHEQUE	118627	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	968.00
19/02/2021	CHEQUE	118635	GEORGE EGERTON WARBURTON	REFUND OF ANIMAL TRAP BOND	100.00
10/02/2021	CHEQUE	118615	HANS PETER VILHELM QUICKFELDT	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118620	HIDDEN VALLEY FOREST RETREAT	REFUND OF RATE OVERPAYMENT	150.00
19/02/2021	CHEQUE	118641	JAL GROUP	REFUND OF HALL & KEY DEPOSITS	200.00
19/02/2021	CHEQUE	118648	JAMES & DAWN PHILLIPS	CROSSOVER SUBSIDY PAYMENT	148.30
10/02/2021	CHEQUE	118623	JAN JACKSON	REFUND OF RATE OVERPAYMENT	375.00
2/03/2021	CHEQUE	118672	JESSICA & MICHAEL CULLEN & PETERKIN	BIO-DIVERSITY RATE REBATE	1,231.00
10/02/2021	CHEQUE	118604	JILL MOVES	REFUND OF RATE OVERPAYMENT	750.00
19/02/2021	CHEQUE	118645	JL CHESTER & JK NEWBY TA QUINCON	CROSSOVER SUBSIDY PAYMENT	440.00
19/02/2021	CHEQUE	118639	JOHN LOHI	REFUND OF ANIMAL TRAP BOND	100.00
10/02/2021	CHEQUE	118598	JOHN MURRAY & JANETTE ELIZABETH SMITH	REFUND OF RATE OVERPAYMENT	100.00
10/02/2021	CHEQUE	118603	JOHN NEWTON LAWRIE	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118600	JUDITH LILLIAN LEVY	REFUND OF RATE OVERPAYMENT	100.00
2/03/2021	CHEQUE	118675	JULIE AND DUNCAN GARDINER	BIO-DIVERSITY RATE REBATE	890.56
10/02/2021	CHEQUE	118606	JULIE ELEANOR & GLENDON WILLIAM BODIER	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118608	JULIE RHONDA & COLIN LEYLAND BIRD	REFUND OF RATE OVERPAYMENT	750.00
19/02/2021	CHEQUE	118652	K & S HUTCHINSON	CROSSOVER SUBSIDY PAYMENT	276.30
10/02/2021	CHEQUE	118612	KATHLEEN HARLER	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118599	KAY LORRAINE & KENNETH ARTHUR ROBshaw	REFUND OF RATE OVERPAYMENT	100.00
19/02/2021	CHEQUE	118653	KEELEY MILNER & REAGAN BELL	CROSSOVER SUBSIDY PAYMENT	350.90
2/03/2021	CHEQUE	118677	KERRY AND RIC HARVEY	BIO-DIVERSITY RATE REBATE	250.00
10/02/2021	CHEQUE	118616	KEVIN JAMES & ZAIGA DAINTRA STALEY	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118595	KIM M CLAYTON	REFUND OF ANIMAL TRAP BOND	100.00
9/02/2021	CHEQUE	118592	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	356.40
19/02/2021	CHEQUE	118644	LM ROY & PG PUJALTE	CROSSOVER SUBSIDY PAYMENT	154.30
19/02/2021	CHEQUE	118638	MANFRED BECKER	REFUND OF ANIMAL TRAP BOND	100.00
19/02/2021	CHEQUE	118637	MARK PRATT	REFUND OF ANIMAL TRAP BOND	100.00
19/02/2021	CHEQUE	118636	MARK SMITH	REFUND OF ANIMAL TRAP BOND	100.00
2/03/2021	CHEQUE	118671	MARY & EILEEN CRAIGIE & GREGORY	BIO-DIVERSITY RATE REBATE	1,500.00
2/03/2021	CHEQUE	118670	MARY CRAIGIE	BIO-DIVERSITY RATE REBATE	529.37
2/03/2021	CHEQUE	118684	MATTHEW NEAL	BIO-DIVERSITY RATE REBATE	475.63
10/02/2021	CHEQUE	118617	MAUREEN JEAN EBBES	REFUND OF RATE OVERPAYMENT	750.00
10/02/2021	CHEQUE	118614	MICHAEL ANGELO FRISINA	REFUND OF RATE OVERPAYMENT	750.00
19/02/2021	CHEQUE	118650	MIMI FRANCIS	CROSSOVER SUBSIDY PAYMENT	212.30
19/02/2021	CHEQUE	118634	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	60.55
19/02/2021	CHEQUE	118656	NOORHAYATI MONEY	CROSSOVER SUBSIDY PAYMENT	327.60
19/02/2021	CHEQUE	118629	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	407.17
19/02/2021	CHEQUE	118654	P & L REDDING	CROSSOVER SUBSIDY PAYMENT	289.90
19/02/2021	CHEQUE	118649	P GRUNDY & N BAXTER	CROSSOVER SUBSIDY PAYMENT	148.10
10/02/2021	CHEQUE	118605	PATRICIA GLADYS MOODY	REFUND OF RATE OVERPAYMENT	750.00
2/03/2021	CHEQUE	118668	PAUL BUCKINGHAM	BIO-DIVERSITY RATE REBATE	944.37
23/02/2021	CHEQUE	118662	PAYMENT VOID	PAYMENT VOID	0.00
23/02/2021	CHEQUE	118663	PAYMENT VOID	PAYMENT VOID	0.00
23/02/2021	CHEQUE	118664	PAYMENT VOID	PAYMENT VOID	0.00
23/02/2021	CHEQUE	118665	PAYMENT VOID	PAYMENT VOID	0.00
2/03/2021	CHEQUE	118680	PETER JENNINGS	BIO-DIVERSITY RATE REBATE	1,468.42
2/03/2021	CHEQUE	118688	PETER AND JENNY STARK	BIO-DIVERSITY RATE REBATE	973.54
10/02/2021	CHEQUE	118610	PETER FREDERICK DE CUYPER	REFUND OF RATE OVERPAYMENT	100.00
19/02/2021	CHEQUE	118657	R & K FRANCES	CROSSOVER SUBSIDY PAYMENT	375.40
10/02/2021	CHEQUE	118602	RONDALYN JOY DAVIE	REFUND OF RATE OVERPAYMENT	700.10
19/02/2021	CHEQUE	118651	SOUTHWEST INVESTOR GROUP PTY LTD	CROSSOVER SUBSIDY PAYMENT	315.30

2/09/2021	CHEQUE	118687	SUE SEAMAN	BIO-DIVERSITY RATE REBATE	500.85
10/02/2021	CHEQUE	118619	SUMMERRISE NOMINEES PTY LTD	REFUND OF RATE OVERPAYMENT	54.88
19/02/2021	CHEQUE	118655	SUZANNE SOUTHERN	CROSSOVER SUBSIDY PAYMENT	323.80
19/02/2021	CHEQUE	118640	TERENCE M THOMPSON	REFUND OF ANIMAL TRAP BOND	100.00
10/02/2021	CHEQUE	118601	TRACY MARIA LOUISE BERRIDGE	REFUND OF RATE OVERPAYMENT	729.81
2/09/2021	CHEQUE	118673	TRAVIS & JAMIE DRYSDALE	BIO-DIVERSITY RATE REBATE	351.67
2/09/2021	CHEQUE	118679	VALERIE HOPKINS	BIO-DIVERSITY RATE REBATE	250.00
19/02/2021	CHEQUE	118659	WAYNE JOSEPH & KATHLEEN ELLEN COBB	REFUND OF RATE OVERPAYMENT	598.00
10/02/2021	CHEQUE	118607	WENDY HELEN FILL	REFUND OF RATE OVERPAYMENT	750.00
2/09/2021	CHEQUE	118683	WERNER MUELLER	BIO-DIVERSITY RATE REBATE	673.81
					43,018.77

EFT PAYMENTS FEBRUARY 2021					
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$	
24/02/2021	EFT	77757	4U PHYSIOTHERAPY	MEDICAL SERVICES	90.00
24/02/2021	EFT	77764	A & EM PRICE	BTTP REFUND	100.00
24/02/2021	EFT	77638	A & Z HAMMARSTROM	ART SALES	14.00
24/02/2021	EFT	77669	A M TAYLOR	ART SALES	8.40
12/02/2021	EFT	77566	AL BOBICATS BUSSELTON	EARTHWORK SERVICES	17,771.99
24/02/2021	EFT	77675	AL BOBICATS BUSSELTON	EARTHWORK SERVICES	1,572.00
24/02/2021	EFT	77806	AC FORSTER & SON	PLUMBING SERVICES	99.00
13/02/2021	EFT	77359	ACCENDO AUSTRALIA PTY LTD	ENVIRONMENTAL SERVICES	319.00
24/02/2021	EFT	77682	ACCENDO AUSTRALIA PTY LTD	ENVIRONMENTAL SERVICES	5,659.50
24/02/2021	EFT	77673	ACTING UP	BOND REFUND	20,000.00
13/02/2021	EFT	77605	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	40,592.95
13/02/2021	EFT	77300	ACURIX NETWORKS	INTERNET WIFI ACCESS	3,330.80
13/02/2021	EFT	77387	ADAM DAVEY	TURF CONSULTANT	482.68
13/02/2021	EFT	77389	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	334.93
13/02/2021	EFT	77370	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	1,038.13
19/02/2021	EFT	77390	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	2,000.90
24/02/2021	EFT	77692	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	2,653.75
13/02/2021	EFT	77413	AFGRI EQUIPMENT	MACHINERY EQUIPMENT PARTS AND SERVICE	27.61
24/02/2021	EFT	77642	ALICE ALDER	ART SALES & WORKSHOPS	60.00
13/02/2021	EFT	77353	ALINTA SALES PTY LTD	ELECTRICITY	306.55
19/02/2021	EFT	77387	ALINTA SALES PTY LTD	ELECTRICITY	1,587.80
24/02/2021	EFT	77728	ALISON BURTON	ART SALES	44.80
13/02/2021	EFT	77302	ALL WEST BUILDING APPROVALS PTY LTD	BUILDING APPLICATION ASSESSMENTS	605.00
13/02/2021	EFT	77367	ALLFLOW INDUSTRIAL	MAINTENANCE SERVICES	527.95
13/02/2021	EFT	77557	ALLOY & STAINLESS PRODUCTS	PLANT PURCHASES / SERVICES / PARTS	615.12
13/02/2021	EFT	77316	AMITY SIGNS	SIGNAGE SERVICES	1,315.05
24/02/2021	EFT	77832	AMITY SIGNS	SIGNAGE SERVICES	121.00
24/02/2021	EFT	77779	ANIK MAEUSLER	BOND REFUND	100.00
13/02/2021	EFT	77310	ANNA FOLEY	WELLNESS SERVICES	450.00
24/02/2021	EFT	77783	ANTHONY SMITH	BOND REFUND	354.00
24/02/2021	EFT	77850	AQUASHOP	RETICULATION SERVICES	90.00
13/02/2021	EFT	77287	ARBOR GUY	TREE MAINTENANCE SERVICES	22,678.34
24/02/2021	EFT	77629	ARBOR GUY	TREE MAINTENANCE SERVICES	12,027.49
13/02/2021	EFT	77431	ATLAS LINEN SERVICES	RENTAL LINEN	408.12
24/02/2021	EFT	77726	ATLAS LINEN SERVICES	RENTAL LINEN	170.72
13/02/2021	EFT	77265	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	235,943.00
25/02/2021	EFT	77609	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	240,218.00
13/02/2021	EFT	77408	AUSSIE BROADBAND PTY LTD	NBN BROADBAND	2,345.30
13/02/2021	EFT	77510	AUSTRAL POOLS	POOL EQUIPMENT SERVICES	4,586.41
13/02/2021	EFT	77488	AUSTRALIA POST	POSTAL SERVICE	2,611.41
24/02/2021	EFT	77819	AUSTRALIA POST	POSTAL SERVICE	6,824.32
13/02/2021	EFT	77411	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	99.00
24/02/2021	EFT	77718	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	1,100.00
13/02/2021	EFT	77266	AUSTRALIAN SERVICES UNION	UNION FEES	25.90
25/02/2021	EFT	77610	AUSTRALIAN SERVICES UNION	UNION FEES	25.90
13/02/2021	EFT	77538	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	49.95
24/02/2021	EFT	77632	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	13,970.00
13/02/2021	EFT	77321	AZUTY	IT SOFTWARE	988.90
13/02/2021	EFT	77425	AZTEC PAINTING & DECORATING	PAINTING SERVICES	4,268.00
13/02/2021	EFT	77482	B & J CATALANO PTY LTD	GRAVEL CRUSHING	10,390.53
13/02/2021	EFT	77415	B MILLMAN	TENNIS COACHING	240.00
13/02/2021	EFT	77514	B&B STREET SWEEPING	STREET SWEEPING SERVICE	49,289.08
24/02/2021	EFT	77830	B&B STREET SWEEPING	STREET SWEEPING SERVICE	981.66
24/02/2021	EFT	77741	BARBARA WEEKS	ART SALES	88.00
13/02/2021	EFT	77347	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	20,479.80
24/02/2021	EFT	77768	BARRY COOK	BTTP REFUND	233.00
24/02/2021	EFT	77825	BAV SIGNS	SIGNAGE SERVICES	70.00
13/02/2021	EFT	77329	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	3,984.42
19/02/2021	EFT	77582	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	9,702.00
13/02/2021	EFT	77330	BCP LIQUID WASTE	LIQUID WASTE SERVICES	1,132.02
13/02/2021	EFT	77422	BE INGRAM	CARPENTRY SERVICES	4,775.00
24/02/2021	EFT	77723	BE INGRAM	CARPENTRY SERVICES	2,100.00
13/02/2021	EFT	77465	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	302.00
13/02/2021	EFT	77376	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	19,112.50
19/02/2021	EFT	77591	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	28,767.32
24/02/2021	EFT	77696	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	192.50
13/02/2021	EFT	77442	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	1,144.00
24/02/2021	EFT	77743	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	1,870.00
13/02/2021	EFT	77344	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	2,093.66
24/02/2021	EFT	77667	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	797.44
13/02/2021	EFT	77352	BLUEWATER PRINT	PRINTED MATERIALS	1,056.00
24/02/2021	EFT	77706	BNGUARD PTY LTD	SHORT-TERM HOLIDAY RENTAL MONITORING	3,410.00
13/02/2021	EFT	77456	BORRBE JO GILLESPIE	BOND REFUND	150.00
13/02/2021	EFT	77475	BOC LIMITED	GAS SERVICES	1,710.54
19/02/2021	EFT	77596	BOC LIMITED	GAS SERVICES	1,162.33
24/02/2021	EFT	77622	BOUNDARY PUBLISHING PTY LTD	LIBRARY RESOURCES	117.77
13/02/2021	EFT	77735	BR & ND GLOVER	TILING SERVICES	385.00
24/02/2021	EFT	77769	BR CAROLAN	BTTP REFUND	149.00
13/02/2021	EFT	77326	BROAD GOODE & ASSOCIATES PTY LTD	CONSULTANCY SERVICES	9,183.11
13/02/2021	EFT	77440	BRETT TITERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	154.00
13/02/2021	EFT	77543	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	3,491.40
13/02/2021	EFT	77517	BSEWA	ELECTRICAL SERVICES	4,965.24
19/02/2021	EFT	77599	BSEWA	ELECTRICAL SERVICES	6,760.16
24/02/2021	EFT	77833	BSEWA	ELECTRICAL SERVICES	4,977.17
13/02/2021	EFT	77534	BUNBURY HIAB & TILTRAY	TILT TRAY SERVICES	863.50
13/02/2021	EFT	77789	BUNBURY SUBARU	VEHICLE PURCHASES / SERVICES / PARTS	2,869.47
13/02/2021	EFT	77520	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	3,974.96
16/02/2021	EFT	77576	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	178.76
19/02/2021	EFT	77620	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	734.67
13/02/2021	EFT	77358	BUSSELTON AGRICULTURAL SERVICES (WIA) PTY	RURAL SUPPLIES	103.85
24/02/2021	EFT	77680	BUSSELTON AGRICULTURAL SERVICES (WIA) PTY	RURAL SUPPLIES	334.00
24/02/2021	EFT	77631	BUSSELTON ALLSPORTS INC	JETTY SWIM 2021	990.00
13/02/2021	EFT	77444	BUSSELTON AVAT PTY LTD	ELECTRICAL APPLIANCE SERVICES	1,016.00
13/02/2021	EFT	77301	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	951.73
13/02/2021	EFT	77518	BUSSELTON BOWLING CLUB INC	COMMUNITY BID	5,199.90
24/02/2021	EFT	77747	BUSSELTON FURNITURE PTY LTD	FURNITURE	283.00
13/02/2021	EFT	77278	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	259.60
13/02/2021	EFT	77506	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	2,607.11
24/02/2021	EFT	77826	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	1,623.59
13/02/2021	EFT	77523	BUSSELTON REFRIGERATION & AIRCON	REFRIGERATION/AIR CONDITIONING SERVICES	2,541.00
13/02/2021	EFT	77524	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	145.26

24/02/2021	EFT	77835	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	1,626.50
24/02/2021	EFT	77671	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	480.00
11/02/2021	EFT	77296	BUSSELTON TOY LIBRARY	COMMUNITY BID	5,082.00
24/02/2021	EFT	77805	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	882.20
11/02/2021	EFT	77473	BUSSELTON WATER	WATER SERVICES	2,039.22
24/02/2021	EFT	77767	CA & DC HOEY	BITP REFUND	90.00
24/02/2021	EFT	77745	CA BLEECHMORE	ART SALES	175.00
11/02/2021	EFT	77386	CAMPBELLS	GLC KIOSK PURCHASES	685.14
11/02/2021	EFT	77414	CAPE CELLARS	REFRESHMENTS	194.36
11/02/2021	EFT	77561	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	54.85
24/02/2021	EFT	77733	CAROL MULHEARN	ART SALES	49.00
11/02/2021	EFT	77397	CB TRAFFIC CONTROL	TRAFFIC MANAGEMENT SERVICES	67,993.22
11/02/2021	EFT	77478	CHADSON ENGINEERING	ENGINEERING SERVICES	347.60
11/02/2021	EFT	77332	CHAMBER OF ARTS AND CULTURE WA	MEMBERSHIP	385.00
24/02/2021	EFT	77715	CHLOE ABILA STUDIOS	ART SALES	105.70
11/02/2021	EFT	77474	CHRISTIAN & CO ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	125.13
24/02/2021	EFT	77735	CHRISTINE CRESSWELL	ART SALES	4.20
15/02/2021	EFT	77537	CHRISTINE MCGRATH	CANCELLED PAYMENT	0.00
11/02/2021	EFT	77328	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	3,288.85
24/02/2021	EFT	77837	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	1,389.27
11/02/2021	EFT	77550	CITY AND REGIONAL FUELS	FUEL SERVICES	2,068.28
11/02/2021	EFT	77288	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	5,303.21
25/02/2021	EFT	77612	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	5,259.34
11/02/2021	EFT	77263	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,407.17
24/02/2021	EFT	77607	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,557.18
11/02/2021	EFT	77264	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	254.00
25/02/2021	EFT	77608	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	254.00
11/02/2021	EFT	77270	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	236.00
25/02/2021	EFT	77614	CITY OF BUSSELTON SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	236.00
11/02/2021	EFT	77536	CLEANAWAY	WASTE MANAGEMENT SERVICES	107,838.10
19/02/2021	EFT	77602	CLEANAWAY	WASTE MANAGEMENT SERVICES	16,530.89
24/02/2021	EFT	77844	CLEANAWAY	WASTE MANAGEMENT SERVICES	321.74
11/02/2021	EFT	77360	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	8,574.82
11/02/2021	EFT	77446	CLED WIESE	LIVE MUSIC	125.00
11/02/2021	EFT	77377	CLOUDPIRES	MANAGED WEBSITE HOSTING	1,299.00
11/02/2021	EFT	77336	CLOUTZ EVENT HIRE	ENTERTAINMENT	20.00
11/02/2021	EFT	77545	COCA COLA AMATIL	GLC KIOSK PURCHASES	526.54
11/02/2021	EFT	77338	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	727.08
19/02/2021	EFT	77583	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	755.36
24/02/2021	EFT	77661	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	50.63
11/02/2021	EFT	77618	COLIN CAMPBELL	ENGINEERING SERVICES	3,500.00
11/02/2021	EFT	77334	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CARPENTRY SERVICES	1,678.00
24/02/2021	EFT	77626	COMBINED TEAM SERVICES	TRAINING SERVICES	660.00
24/02/2021	EFT	77662	CONNAKIT	PUBLIC ART & CONSULTING SERVICES	1,759.30
11/02/2021	EFT	77441	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	668.80
24/02/2021	EFT	77681	CORSHIN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	71.50
11/02/2021	EFT	77279	CR GRANT HENLEY	COUNCILLOR PAYMENT	10,651.86
11/02/2021	EFT	77345	CR ROSS PAINE	COUNCILLOR PAYMENT	2,837.56
11/02/2021	EFT	77421	CR J BARRETT-LENNARD	COUNCILLOR PAYMENT	2,837.56
11/02/2021	EFT	77346	CR P CARTER	COUNCILLOR PAYMENT	2,837.56
24/02/2021	EFT	77668	CR P CARTER	COUNCILLOR PAYMENT	2,837.56
11/02/2021	EFT	77420	CR SUSAN RICCELLI	COUNCILLOR PAYMENT	2,837.56
11/02/2021	EFT	77313	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES	66,739.08
24/02/2021	EFT	77645	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES	2,315.30
11/02/2021	EFT	77542	CROSS SECURITY SERVICES	SECURITY SERVICES	2,357.30
11/02/2021	EFT	77400	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	6,601.20
24/02/2021	EFT	77713	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	5,110.77
11/02/2021	EFT	77269	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	709.84
25/02/2021	EFT	77613	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	715.44
11/02/2021	EFT	77331	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	9,213.05
24/02/2021	EFT	77659	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	1,001.00
11/02/2021	EFT	77476	DA CHRISTIE PTY LTD	PARK FURNITURE SUPPLIER	9,693.00
11/02/2021	EFT	77451	DANIEL FRITCHLEY	DRAFTING SERVICES	3,080.00
24/02/2021	EFT	77754	DANIEL FRITCHLEY	DRAFTING SERVICES	3,696.00
24/02/2021	EFT	77722	DANIELLE PAULL	STAFF REIMBURSEMENT	119.00
24/02/2021	EFT	77792	DANIELLE BEARD	BOND REFUND (HIGH RISK)	3,609.00
11/02/2021	EFT	77223	DATA 3 LIMITED	COMPUTER SOFTWARE SUPPLIER	34,635.50
11/02/2021	EFT	77527	DAVID MILWATERS ELECTRICAL	MAINTENANCE SERVICES	7,616.76
11/02/2021	EFT	77509	DAYMASTER PTY LTD	BUILDING PRODUCT SUPPLIER	5,281.26
16/02/2021	EFT	77575	DAYMASTER PTY LTD	BUILDING PRODUCT SUPPLIER	1,931.20
24/02/2021	EFT	77828	DAYMASTER PTY LTD	BUILDING PRODUCT SUPPLIER	1,505.49
24/02/2021	EFT	77763	DB & B BAKER	BITP REFUND	212.00
24/02/2021	EFT	77674	DENADA SURVEYS PTY LTD	SURVEYING SERVICES	1,980.00
24/02/2021	EFT	77634	DENSE SANBROOK	ART SALES	4.20
24/02/2021	EFT	77654	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	124.74
24/02/2021	EFT	77623	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	DEVELOPMENT ASSESSMENT PANEL PAYMENT	8,650.00
24/02/2021	EFT	77848	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	139.05
11/02/2021	EFT	77375	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	1,378.24
24/02/2021	EFT	77693	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	663.74
11/02/2021	EFT	77355	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	2,267.20
24/02/2021	EFT	77676	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	1,908.60
11/02/2021	EFT	77319	DOWN SOUTH WINDOW TINT	PLANT WINDSCREEN REPAIRS	110.00
11/02/2021	EFT	77522	DOWN UNDER CONCRETE PUMPING	CONCRETE SERVICES	1,234.85
11/02/2021	EFT	77535	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC I	EVENT SPONSORSHIP	15,950.00
11/02/2021	EFT	77496	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	3,575.00
24/02/2021	EFT	77818	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	275.00
11/02/2021	EFT	77334	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	44.35
24/02/2021	EFT	77653	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	24.50
11/02/2021	EFT	77533	DUNSBOROUGH RURAL SUPPLIES	RURAL SUPPLIES	23.50
11/02/2021	EFT	77327	DYMCKS BUSSELTON	LIBRARY RESOURCES	1,295.32
26/02/2021	EFT	77813	DYMCKS BUSSELTON	LIBRARY RESOURCES	(300.00)
24/02/2021	EFT	77813	DYMCKS BUSSELTON	LIBRARY RESOURCES	300.00
11/02/2021	EFT	77426	E & P CROWN	COUNCILLOR PAYMENTS	2,837.56
11/02/2021	EFT	77404	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	4,400.00
24/02/2021	EFT	77742	EARTHSHED ECO BUMS	CLOTH NAPPIES	438.24
11/02/2021	EFT	77348	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	2,310.00
24/02/2021	EFT	77789	EDWARD TOMLINSON	BOND REFUND	100.00
11/02/2021	EFT	77339	EF DAY & SN WILLIAMS	MAINTENANCE SERVICES	2,327.00
24/02/2021	EFT	77665	EF DAY & SN WILLIAMS	MAINTENANCE SERVICES	880.00
24/02/2021	EFT	77787	EILIS K STEELE	SINGER/PERFORMER	400.00
11/02/2021	EFT	77383	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	514.25
11/02/2021	EFT	77449	EI & AM SHIPWAY	BOND REFUND	150.00
11/02/2021	EFT	77423	EI & EM COX	COUNCILLOR PAYMENTS	2,837.56
24/02/2021	EFT	77685	ELAMOODIE NATURAL SOAPS & COSMETICS PTY L	ART SALES	50.05
24/02/2021	EFT	77797	ELEANOR LINDOES	BOND REFUND	100.00
11/02/2021	EFT	77488	ELECTRICITY NETWORKS CORPORATION	ELECTRICAL SERVICES	735.02
24/02/2021	EFT	77704	ELIZABETH BINT	ART SALES	147.00
24/02/2021	EFT	77633	ELIZABETH ROYCE	ART SALES	4.20
24/02/2021	EFT	77761	ELLICE KARAFIL	BITP REFUND	100.00
11/02/2021	EFT	77274	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES	858.00
24/02/2021	EFT	77616	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES	38,775.00
11/02/2021	EFT	77309	ENVIROTEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,659.26
24/02/2021	EFT	77780	F & M BROWNE	BOND REFUND	100.00
11/02/2021	EFT	77438	FABTEL PTY LTD	TELECOMMUNICATION SERVICES	158.89
24/02/2021	EFT	77703	FASSOM PTY LTD	STATIONERY AND OFFICE SUPPLIES	195.60

13/02/2021	EFT	77419	FE TECHNOLOGIES PTY LTD	RFID EQUIPMENT	3,099.80
13/02/2021	EFT	77477	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	37,471.85
24/02/2021	EFT	77731	FIRE ADVERTISING PTY LTD	PLASTIC CARDS	2,397.12
24/02/2021	EFT	77807	FORPARK AUSTRALIA	PARK FURNITURE SUPPLIER	3,374.80
13/02/2021	EFT	77555	FPA AUSTRALIA	MEMBERSHIP	5,200.00
13/02/2021	EFT	77369	FRESH AS	REFRESHMENTS	192.55
24/02/2021	EFT	77691	FRESH AS	REFRESHMENTS	122.65
13/02/2021	EFT	77364	FTY PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	2,337.50
13/02/2021	EFT	77465	G & J CHUDWELL	BITP REFUND	100.00
13/02/2021	EFT	77494	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	830.89
24/02/2021	EFT	77817	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	330.00
13/02/2021	EFT	77546	GANNWAYS CHARTER AND TOURS	BUS HIRE SERVICE	1,000.00
24/02/2021	EFT	77687	GEOROK PTY LTD	VEHICLE CAMERAS	264.00
19/02/2021	EFT	77388	GEOGRAPHIE ELECTRICAL & COMMUNICATIONS GE	ELECTRICAL SERVICES	9,570.00
13/02/2021	EFT	77305	GEOGRAPHIE FORD	VEHICLE PURCHASES / SERVICES / PARTS	420.00
13/02/2021	EFT	77318	GEOGRAPHIE INDUSTRIAL SUPPLIES	INDUSTRIAL SUPPLIES	51.95
13/02/2021	EFT	77489	GEOGRAPHIE PETROLEUM	FUEL SERVICES	17,432.10
13/02/2021	EFT	77548	GEOGRAPHIE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,118.00
13/02/2021	EFT	77479	GEOGRAPHIE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,047.87
24/02/2021	EFT	77809	GEOGRAPHIE TIMBER & HARDWARE	HARDWARE SUPPLIES	2,052.60
13/02/2021	EFT	77356	GEOGRAPHIE UNDERGROUND SERVICES	UNDERGROUND SERVICES	1,633.50
24/02/2021	EFT	77760	GIADA KAHISSAY	BITP REFUND	100.00
24/02/2021	EFT	77778	GI & CA MAY	BITP REFUND	45.00
24/02/2021	EFT	77759	GORDON & GLENIS REYNOLDS	BITP REFUND	62.00
13/02/2021	EFT	77315	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY	STORAGE SERVICES	196.12
13/02/2021	EFT	77448	GRAI	BOND REFUND	200.00
19/02/2021	EFT	77579	GRANT HENLEY	COUNCILLOR PAYMENT	29.87
13/02/2021	EFT	77547	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,900.00
24/02/2021	EFT	77808	GRACOCK GLASS	GLASS WORK SERVICES	647.50
24/02/2021	EFT	77678	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	148.50
24/02/2021	EFT	77784	HAMID JONEYDI	BITP REFUND	97.00
13/02/2021	EFT	77486	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	10,801.36
16/02/2021	EFT	77572	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	314.60
24/02/2021	EFT	77734	HARPS POTTERY	ART SALES	22.40
12/02/2021	EFT	77567	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	17,164.15
19/02/2021	EFT	77592	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	20,270.25
24/02/2021	EFT	77657	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	207.30
24/02/2021	EFT	77788	HELEN HOBBS	BITP REFUND	100.00
24/02/2021	EFT	77697	HELEN READING	ART SALES	11.20
24/02/2021	EFT	77794	HELEN TRILIN	BITP REFUND	180.00
13/02/2021	EFT	77470	HESPERIAN PRESS	LIBRARY RESOURCES	52.45
13/02/2021	EFT	77399	HFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
24/02/2021	EFT	77711	HFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
13/02/2021	EFT	77562	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	3,576.44
24/02/2021	EFT	77658	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	691.00
15/02/2021	EFT	77487	HOLCIM	PAYMENT CANCELLED	0.00
13/02/2021	EFT	77291	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	2,078.90
3/02/2021	EFT	77260	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	5,538.50
24/02/2021	EFT	77748	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	5,538.50
13/02/2021	EFT	77433	HUMANING SOLUTIONS	MONITORING AND TRAPPING OF PEST SPECIES	8,365.50
24/02/2021	EFT	77727	HUMANING SOLUTIONS	MONITORING AND TRAPPING OF PEST SPECIES	2,788.50
24/02/2021	EFT	77777	IA & MC BLAKISTON	BITP REFUND	62.00
13/02/2021	EFT	77427	ICEQUEEN ICE CREAM	MOBILE ICE CREAM VAN SERVICES	192.50
24/02/2021	EFT	77776	II & CA HODGETTS	BITP REFUND	100.00
13/02/2021	EFT	77392	ILICION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	356.24
15/02/2021	EFT	77316	IMAGE ROLANDS PTY LTD	CANCELLED PAYMENT	0.00
13/02/2021	EFT	77464	INDIA BRIDLE	BITP REFUND	426.00
24/02/2021	EFT	77790	INDIGO EMPIRE PTY LTD	BOND REFUND	100.00
19/02/2021	EFT	77595	INDUSTRIAL ROADPAVERS (WA) PTY LTD	CANCELLED PAYMENT	0.00
13/02/2021	EFT	77379	INTERFIRE AGENCIES PTY LTD	FIRE, SAFETY, EMERGENCY EQUIPMENT	1,397.53
13/02/2021	EFT	77605	IT VISION AUSTRALIA PTY LTD	SOFTWARE SERVICES	6,090.00
13/02/2021	EFT	77333	IWEIGH SOLUTIONS PTY LTD	WASTE MANAGEMENT SOFTWARE	2,420.00
24/02/2021	EFT	77796	J & K TASCAN	BITP REFUND	100.00
25/02/2021	EFT	77467	J & P PEAKE	CANCELLED PAYMENT	0.00
16/02/2021	EFT	77570	JACOB WRIGHT	RATE REFUND	1,124.38
13/02/2021	EFT	77466	JACK SCHWANDT	BITP REFUND	90.00
13/02/2021	EFT	77412	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	205.15
24/02/2021	EFT	77719	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	867.19
24/02/2021	EFT	77773	JANINE MINNS	BITP REFUND	52.00
13/02/2021	EFT	77481	JASON SIGNMAKERS	SIGNAGE SUPPLIES	37,449.52
13/02/2021	EFT	77407	JENAMA MANN	STAFF REIMBURSEMENT	133.55
24/02/2021	EFT	77664	JENIFER BROWN	ART SALES	64.80
13/02/2021	EFT	77783	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	1,559.80
24/02/2021	EFT	77625	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	3,520.00
13/02/2021	EFT	77328	JIMS FIRST	HARDWARE SUPPLIES	154.50
24/02/2021	EFT	77656	JIMS FIRST	HARDWARE SUPPLIES	39.60
24/02/2021	EFT	77658	JOANNE DUFFY	ART SALES	4,138.00
24/02/2021	EFT	77791	JOANNE LUDBROOK	BOND REFUND (HIGH RISK)	1,000.00
24/02/2021	EFT	77781	JOHN KITCHEN	BOND REFUND	300.00
13/02/2021	EFT	77312	JOHN STRICKLAND	LIGHTING AND SOUND SERVICES	250.00
24/02/2021	EFT	77644	JOHN STRICKLAND	LIGHTING AND SOUND SERVICES	770.00
24/02/2021	EFT	77717	JULIE GUTHRIE	ART SALES	135.45
24/02/2021	EFT	77775	K & R HOIER	BITP REFUND	100.00
13/02/2021	EFT	77532	KALORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	78.50
13/02/2021	EFT	77434	KARL D CLIVELY	IRRIGATION AND PROJECT MANAGEMENT	3,348.40
24/02/2021	EFT	77679	KATHERINE M GARNETT	WELLNESS PROGRAM	1,528.00
24/02/2021	EFT	77739	KATHLEEN WELING	ART SALES	44.00
24/02/2021	EFT	77737	KAY MANOLAS	ART SALES	96.00
13/02/2021	EFT	77374	KELLY LINDA HICK	COUNCILLOR PAYMENT	4,722.35
24/02/2021	EFT	77744	KENT STREET BAKERY	CATERING	211.75
13/02/2021	EFT	77786	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES	139,535.03
24/02/2021	EFT	77762	KERRY O'NEILL	BITP REFUND	168.00
13/02/2021	EFT	77458	KIM THOMPSON	BOND REFUND	344.10
24/02/2021	EFT	77785	KIRRIY JONES	BITP REFUND	90.00
24/02/2021	EFT	77690	KITCHEN TAKEOVERS	CATERING	788.00
24/02/2021	EFT	77842	KN & JB ANDERSON	ART SALES	210.00
24/02/2021	EFT	77771	KRISTEN TAYLOR	BITP REFUND	100.00
13/02/2021	EFT	77491	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	1,850.22
13/02/2021	EFT	77485	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	240.30
19/02/2021	EFT	77597	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	650.10
13/02/2021	EFT	77290	LANDSAVE ORGANICS	LANDSCAPING SERVICE	7,348.00
24/02/2021	EFT	77635	LANDSAVE ORGANICS	LANDSCAPING SERVICE	3,300.00
13/02/2021	EFT	77511	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	6,195.37
24/02/2021	EFT	77829	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	1,073.18
24/02/2021	EFT	77855	LE & OG ISBEL	ART SALES	177.60
24/02/2021	EFT	77705	LED ECO LIGHTING	LIGHTING SUPPLIER	8,693.38
24/02/2021	EFT	77736	LEE-ANNE TOWNROW	ART SALES	237.60
13/02/2021	EFT	77280	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	13,123.47
19/02/2021	EFT	77580	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	16,591.99
13/02/2021	EFT	77275	LEEUWIN COLLEGE OF PERFORMANCE	BOND REFUND	200.00
24/02/2021	EFT	77849	LEEUWIN TRANSPORT	COURIER SERVICES	890.60
13/02/2021	EFT	77471	LEIGH MARTIN	ANIMAL REGISTRATION REFUND	150.00
13/02/2021	EFT	77325	LG CONNECT PTY LTD	TECHNICAL CONSULTING	4,485.00
24/02/2021	EFT	77655	LG CONNECT PTY LTD	TECHNICAL CONSULTING	4,455.00
13/02/2021	EFT	77544	LGA WA	MAINTENANCE SERVICES	1,179.20

13/02/2021	EFT	77292	LINDA KUSAL	STAFF REIMBURSEMENT	60.18
24/02/2021	EFT	77801	LISA SWAN	BOND REFUND	740.00
24/02/2021	EFT	77755	LIV VARDY	ART SALES	2,574.00
13/02/2021	EFT	77432	LIVEPRO AUSTRALIA PTY LTD	CUSTOMER SERVICE KNOWLEDGE SYSTEMS	6,468.00
24/02/2021	EFT	77712	LIVING MADLY PTY LTD	BAKERY CATERING	150.00
24/02/2021	EFT	77650	LIZ MORGAN	STAFF REIMBURSEMENT	49.00
13/02/2021	EFT	77564	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	92.50
24/02/2021	EFT	77860	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	4,150.00
13/02/2021	EFT	77418	LOCK AROUND THE CLOCK	SECURITY SERVICES	1,023.00
13/02/2021	EFT	77373	LYNDON MILES	COUNCILLOR PAYMENT	2,837.56
13/02/2021	EFT	77463	M & C GEBBING	BITP REFUND	187.00
24/02/2021	EFT	77758	M & C SMITH	BITP REFUND	624.00
15/02/2021	EFT	77484	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	(242.40)
13/02/2021	EFT	77484	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	242.40
16/02/2021	EFT	77571	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	164.93
24/02/2021	EFT	77811	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	7,071.08
19/02/2021	EFT	77604	MAIA FINANCIAL	LEASING PAYMENTS	22,775.45
24/02/2021	EFT	77856	MAIA FINANCIAL	LEASING PAYMENTS	22,775.45
13/02/2021	EFT	77823	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	182.03
24/02/2021	EFT	77882	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	168.43
13/02/2021	EFT	77483	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	166,129.72
24/02/2021	EFT	77643	MARGARET PARKE	ART SALES	70.40
24/02/2021	EFT	77647	MARGARET RIVER FENCING	MAINTENANCE SERVICES	6,677.00
13/02/2021	EFT	77398	MARGARET RIVER RURAL CONTRACTORS PTY LTD	PLANT & EQUIPMENT HIRE	13,183.50
13/02/2021	EFT	77276	MARGARET RIVER WINE ASSOCIATION	MARKETING SERVICES	13,750.00
13/02/2021	EFT	77340	MARKETFORCE PTY LTD	ADVERTISING SERVICES	3,982.01
24/02/2021	EFT	77648	MATTHEW SHARP & SUSAN SMITH	ART SALES	35.00
13/02/2021	EFT	77308	MCS ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	4,730.00
24/02/2021	EFT	77640	MCS ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	330.00
13/02/2021	EFT	77371	MCINTOSH & SON	PLANT PURCHASES/SERVICES/PARTS	67.63
13/02/2021	EFT	77304	MCL FOODS BARRISTERS & SOLICITORS	LEGAL SERVICES	10,033.07
24/02/2021	EFT	77639	MCL FOODS BARRISTERS & SOLICITORS	LEGAL SERVICES	5,698.00
13/02/2021	EFT	77416	MOM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	925.10
24/02/2021	EFT	77721	MOM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	1,551.64
24/02/2021	EFT	77803	MIE DARNEY T/AS PK COURIERS	COURIER SERVICES	301.40
13/02/2021	EFT	77410	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	2,840.20
19/02/2021	EFT	77594	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,347.20
24/02/2021	EFT	77793	MELISSA EDWARDS	RATE REFUND	395.05
24/02/2021	EFT	77800	MICHAEL FRANCIS	BOND REFUND (ROAD WORKS)	4,125.00
24/02/2021	EFT	77786	MICHAEL LA GRICA	BITP REFUND	42.20
13/02/2021	EFT	77409	MICRO PRODUCTS AUSTRALIA	MICROCHIPS AND RFID SCANNERS	315.30
13/02/2021	EFT	77388	MIKE MORGAN	WATER CHARGES REIMBURSEMENT	50.00
13/02/2021	EFT	77558	MIB INDUSTRIES	DRAINAGE SUPPLIES	8,977.10
13/02/2021	EFT	77461	MP ANTUNOVICH & PT JENKINS	RATE REFUND	1,514.20
24/02/2021	EFT	77670	MIR & MRS D HADJOP	ART SALES	11.50
13/02/2021	EFT	77453	MRS TI MAGEE AND MRS LD MAGEE	BOND REFUND	1,845.00
24/02/2021	EFT	77738	MTD HOSPITALITY CONSULTING	HOSPITALITY AND CATERING CONSULTING	11,275.00
13/02/2021	EFT	77437	MUIRS	VEHICLE MAINTENANCE	19.80
24/02/2021	EFT	77732	MUIRS	VEHICLE MAINTENANCE	69.41
24/02/2021	EFT	77695	MURDOCH UNIVERSITY	RESEARCH SERVICES	19,753.80
24/02/2021	EFT	77799	MURRAY LONGBOTTOM	BOND REFUND	100.00
24/02/2021	EFT	77649	NALDA HOSKINS DESIGN	ART SALES	192.60
24/02/2021	EFT	77689	NANCHELL ENTERPRISES PTY LTD	GIFTS	250.00
24/02/2021	EFT	77652	NATURAL AREA HOLDINGS PTY LTD	VEGETATION PROTECTION SUPPLIES	1,815.00
24/02/2021	EFT	77725	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	79.10
19/02/2021	EFT	77245	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	7,027.78
13/02/2021	EFT	77385	NATURALISTE TURF	TURF MAINTENANCE SERVICES	18,878.50
24/02/2021	EFT	77702	NATURALISTE TURF	TURF MAINTENANCE SERVICES	2,770.90
24/02/2021	EFT	77847	NETBALL WA (INC)	BOND REFUND	200.00
13/02/2021	EFT	77563	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNES WASTE FACILITY	287.95
13/02/2021	EFT	77359	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	1,848.00
24/02/2021	EFT	77707	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	1,320.00
24/02/2021	EFT	77798	NICOLE HAYWARD	BOND REFUND	100.00
24/02/2021	EFT	77630	NL & KE SEARLE	STAFF REIMBURSEMENT	90.00
24/02/2021	EFT	77843	NUMERO PTY LTD	VEHICLE RENTAL SERVICES	2,271.31
13/02/2021	EFT	77403	OCEAN AIR CARPET CARE	CLEANING SERVICES	396.00
16/02/2021	EFT	77568	OCEAN AIR CARPET CARE	CLEANING SERVICES	73,723.10
19/02/2021	EFT	77586	OCEAN AIR CARPET CARE	CLEANING SERVICES	605.00
13/02/2021	EFT	77424	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	2,813.80
24/02/2021	EFT	77724	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	3,393.50
13/02/2021	EFT	77372	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	174.43
24/02/2021	EFT	77664	OLDWEN FAMILY TRUST	CATERING	3,404.80
24/02/2021	EFT	77617	OLIVER DARBY	STAFF REIMBURSEMENT	187.60
13/02/2021	EFT	77384	ONSITE RENTAL GROUP OPERATIONS PTY LTD	DRY HIRE	11,608.61
24/02/2021	EFT	77694	OPRA AUSTRALIA PTY LTD	PSYCHOMETRIC ASSESSMENT SERVICES	726.00
13/02/2021	EFT	77323	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
19/02/2021	EFT	77341	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
13/02/2021	EFT	77393	ORANA CINEMAS BUSSETON	ADVERTISING SERVICES	765.00
13/02/2021	EFT	77469	P & K COLE	BITP REFUND	100.00
13/02/2021	EFT	77468	P & T CRISPIN	BITP REFUND	192.00
16/02/2021	EFT	77576	P DUNNEWYK & C MCGRATH	STAFF REIMBURSEMENT	67.95
13/02/2021	EFT	77430	PAC AUSTRALIA	PERFORMING ARTS EXCHANGE	780.00
24/02/2021	EFT	77699	PAINT INDUSTRIES PTY LTD	PAINT REQUIREMENTS	926.26
24/02/2021	EFT	77746	PARA MOBILITY PTY LTD	POOL HOIST AND ACCESSORIES	20,225.00
19/02/2021	EFT	77603	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	198.00
13/02/2021	EFT	77320	PATRICIA MOTHERSOLE	STAFF REIMBURSEMENT	87.00
13/02/2021	EFT	77455	PD & LS CRAIGIE	BOND REFUND	200.00
13/02/2021	EFT	77492	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	28.55
19/02/2021	EFT	77589	PERRON DEVELOPMENT P/L & STAWELL P/L	WATER IRRIGATION CHARGES	16,826.61
13/02/2021	EFT	77282	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	48,598.56
13/02/2021	EFT	77462	PETER & IRENE SUTCLIFFE	BITP REFUND	62.00
24/02/2021	EFT	77772	PETER ATLMORE	BITP REFUND	120.00
24/02/2021	EFT	77621	PHIL HOLLETT PHOTOGRAPHY	ART SALES	38.85
13/02/2021	EFT	77436	PHIMEDIA PTY LTD	3D SCANNING	3,300.00
24/02/2021	EFT	77628	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	536.80
24/02/2021	EFT	77700	PINDAN PTY LTD	CONSTRUCTION SERVICES	600.00
13/02/2021	EFT	77418	POOL ROBOTIC PERTH	POOL CLEANER SALES AND REPAIR	219.90
13/02/2021	EFT	77394	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	594.50
13/02/2021	EFT	77500	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	17,153.19
24/02/2021	EFT	77821	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	3,870.07
13/02/2021	EFT	77497	PRO LINE KERBING	KERBING SERVICES	73,269.46
13/02/2021	EFT	77351	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	9,047.45
24/02/2021	EFT	77672	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	467.50
24/02/2021	EFT	77766	PW & DA COSHILL	BITP REFUND	100.00
24/02/2021	EFT	77736	QED ENVIRONMENTAL SERVICES	SURFACE TESTING	3,146.00
24/02/2021	EFT	77753	R & A COOPER	BOND REFUND	148.10
13/02/2021	EFT	77439	R & CH BRANSON	BOND REFUND	384.50
24/02/2021	EFT	77812	RACCO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	914.57
13/02/2021	EFT	77342	RANTAM PTY LTD T/A SHEDS DOWN SOUTH	SHED CONSTRUCTION	19,252.05
19/02/2021	EFT	77584	RANTAM PTY LTD T/A SHEDS DOWN SOUTH	SHED CONSTRUCTION	87,952.70
13/02/2021	EFT	77559	RAPID ASCENT PTY LTD	BOND REFUND	9,900.00
24/02/2021	EFT	77795	RE & PA BARRADEEN	BITP REFUND	111.00
13/02/2021	EFT	77504	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	1,291.40
24/02/2021	EFT	77824	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	32.03
24/02/2021	EFT	77845	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	922.22

24/02/2021	EFT	77854	RMS (AUST) P/L	SOFTWARE SERVICES	61.60
24/02/2021	EFT	77751	ROBERT JOHN WESTERN	BOND REFUND	370.00
11/02/2021	EFT	77354	ROBERTS TILT TRAY & HIAB SERVICE	FREIGHT	880.00
11/02/2021	EFT	77325	ROSE AND CROWN	ACCOMMODATION	672.50
25/02/2021	EFT	77861	ROSS READING	LAND TAX 174 KALOORUP RD	135.84
11/02/2021	EFT	77521	ROTARY CLUB OF BUSSELTON	SPONSORSHIP / ADVERTISING	345.00
11/02/2021	EFT	77326	RPS AUSTRALIA EAST PTY LTD	COST BENEFIT ANALYSIS	2,750.00
24/02/2021	EFT	77834	RUBEX AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	242.00
24/02/2021	EFT	77740	S & S WALKER	ART SALES	52.40
11/02/2021	EFT	77540	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCE	1,430.00
24/02/2021	EFT	77782	SANDRA KELLY	BOND REFUND	740.00
11/02/2021	EFT	77552	SANPOINT PTY LTD	LANDSCAPING SERVICES	21,105.94
24/02/2021	EFT	77851	SANPOINT PTY LTD	LANDSCAPING SERVICES	211.86
11/02/2021	EFT	77390	SARA URBAN	FACE PAINTING	350.00
24/02/2021	EFT	77740	SCATTERMATS RUG WAREHOUSE	FURNITURE	5,383.00
11/02/2021	EFT	77311	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	192.50
19/02/2021	EFT	77593	SCOTTISH PACIFIC BUSINESS FINANCE	TRAFFIC MANAGEMENT SERVICES	3,424.03
24/02/2021	EFT	77710	SCOTTISH PACIFIC BUSINESS FINANCE - CR TR	TRAFFIC MANAGEMENT SERVICES	8,089.70
24/02/2021	EFT	77463	SECURITY ID	ASIC CARD	300.00
24/02/2021	EFT	77770	SHIRLEY MARMION	BITP REFUND	215.00
11/02/2021	EFT	77560	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	2,388.00
24/02/2021	EFT	77857	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	12,391.50
11/02/2021	EFT	77788	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	9,724.00
11/02/2021	EFT	77529	SIGMA CHEMICALS	CHEMICAL SUPPLIER	95.15
24/02/2021	EFT	77838	SIGMA CHEMICALS	CHEMICAL SUPPLIER	296.25
11/02/2021	EFT	77262	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	16,741.66
25/02/2021	EFT	77606	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	15,823.04
24/02/2021	EFT	77729	SOLE TRAILS PTY LTD	EVENT MANAGEMENT SPONSORSHIP	3,300.00
11/02/2021	EFT	77439	SOS-OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	2,442.33
11/02/2021	EFT	77317	SOUNDSPACE SOLUTIONS	LIBRARY RESOURCES	210.10
24/02/2021	EFT	77752	SOUTH KEY PTY LTD	BOND REFUND	300.00
11/02/2021	EFT	77365	SOUTH WEST BOUNCY CASTLES	BOUNCY CASTLES	1,160.00
11/02/2021	EFT	77396	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,737.71
24/02/2021	EFT	77709	SOUTH WEST OFFICE NATIONAL	STATIONERY	271.63
11/02/2021	EFT	77426	SOUTH WEST SAND CLEANING	SAND CLEANING OF SAND PITS	1,410.75
11/02/2021	EFT	77366	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	1,215.50
11/02/2021	EFT	77480	SOUTHERN LOCK AND SECURITY	SECURITY SERVICES	2,358.06
24/02/2021	EFT	77815	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES	1,648.00
11/02/2021	EFT	77525	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	6,838.80
24/02/2021	EFT	77836	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,803.80
11/02/2021	EFT	77298	SPECIALTY TIMBER FLOORING WA	TIMBER FLOORING SERVICES	10,120.00
11/02/2021	EFT	77368	SPICE ODYSSEY	CATERING	448.00
11/02/2021	EFT	77540	SPORTS TURF ASSOCIATION (WA) INC	MEMBERSHIP	350.00
24/02/2021	EFT	77703	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	250.00
24/02/2021	EFT	77846	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	234.30
24/02/2021	EFT	77804	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	100.00
24/02/2021	EFT	77660	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	10,971.13
11/02/2021	EFT	77294	ST JOHN AMBULANCE	TRAINING SERVICES	160.00
24/02/2021	EFT	77636	ST JOHN AMBULANCE	TRAINING SERVICES	464.98
11/02/2021	EFT	77306	ST JOHN OF GOD FOUNDATION INC	CANCELLED PAYMENT	0.00
16/02/2021	EFT	77549	STAMBA HOLDINGS PTY LTD	FOOTPATH MAINTENANCE	4,042.50
11/02/2021	EFT	77402	STEPHEN AND TRACY PARNHAM	WATER CHARGE REIMBURSEMENT	83.70
11/02/2021	EFT	77472	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	286.24
24/02/2021	EFT	77802	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	170.07
11/02/2021	EFT	77261	STOCKER PRESTON RESIDENTIAL	RENT - A NOTTLE	860.00
25/02/2021	EFT	77465	STOCKER PRESTON RESIDENTIAL	RENT - A NOTTLE	860.00
11/02/2021	EFT	77551	STRATAGREEN	NURSERY SUPPLIES	1,036.88
11/02/2021	EFT	77273	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SERVICES	607.20
11/02/2021	EFT	77271	SUPERCHOICE SUPERANNUATION	SUPERANNUATION	164,842.24
11/02/2021	EFT	77615	SUPERCHOICE SUPERANNUATION	SUPERANNUATION	164,386.12
11/02/2021	EFT	77361	SW ENVIRONMENTAL	ENVIRONMENTAL CONSULTATION & SERVICES	14,593.50
11/02/2021	EFT	77499	SW PRECISION PRINT	PRINTING SERVICES	1,589.00
16/02/2021	EFT	77573	SW PRECISION PRINT	PRINTING SERVICES	597.00
24/02/2021	EFT	77820	SW PRECISION PRINT	PRINTING SERVICES	780.75
11/02/2021	EFT	77382	SWEET & UNIQUE (WA) PTY LTD T/AS LUV & LOVELY	CONFECTIONERY GILC CAFE	188.38
11/02/2021	EFT	77403	SYNCREG	ELECTRICITY SUPPLIES	105,928.21
11/02/2021	EFT	77460	T & S GREAY	BOND REFUND	234.10
11/02/2021	EFT	77452	TAG HOLDING TRUST	BOND REFUND	200.00
11/02/2021	EFT	77393	TAMC SAND SUPPLIES PTY LTD	SAND AND GRAVEL SUPPLIES	4,793.12
11/02/2021	EFT	77454	TANGENT NOMINEES PTY LTD	BOND REFUND	600.00
11/02/2021	EFT	77281	TARVIA PTY LTD	ENGINEERING SERVICES	244.50
24/02/2021	EFT	77624	TARVIA PTY LTD	ENGINEERING SERVICES	325.60
24/02/2021	EFT	77840	TECHNOLOGY ONE	SOFTWARE SERVICES	2,197.80
11/02/2021	EFT	77490	TELSTRA CORPORATION	COMMUNICATION SERVICES	8,654.85
19/02/2021	EFT	77598	TELSTRA CORPORATION	COMMUNICATION SERVICES	(65.00)
19/02/2021	EFT	77598	TELSTRA CORPORATION	COMMUNICATION SERVICES	65.00
24/02/2021	EFT	77814	TELSTRA CORPORATION	COMMUNICATION SERVICES	65.00
24/02/2021	EFT	77688	TENDERLINK.COM	TENDER ADVERTISING	165.00
11/02/2021	EFT	77284	THE GUY'S RECYCLING PTY LTD	RECYCLING & WASTE SERVICES	4,436.69
11/02/2021	EFT	77435	THE FLOWER PLACE BUSSELTON	FLORAL ARRANGEMENTS	75.00
24/02/2021	EFT	77730	THE FLOWER PLACE BUSSELTON	FLORAL ARRANGEMENTS	80.00
11/02/2021	EFT	77380	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	273.00
11/02/2021	EFT	77277	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	1,150.00
11/02/2021	EFT	77417	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	677.24
24/02/2021	EFT	77750	THOMPSON SURVEYING CONSULTANTS	SURVEYING SERVICES	1,760.00
24/02/2021	EFT	77720	THOMSON GEEF LAWYERS	LEGAL SERVICES	11,099.00
11/02/2021	EFT	77378	TIM EVANS NURSERY	WHOLESALE NURSERY SUPPLIES	1,006.50
11/02/2021	EFT	77541	TIMCARE DISTRIBUTORS	CHEMICAL CLEANING SUPPLIER	4,621.65
11/02/2021	EFT	77285	TINT & CAR BUSSELTON	PLANT & VEHICLE MAINTENANCE SERVICES	835.00
25/02/2021	EFT	77447	TJ & GM LAWLER	CANCELLED PAYMENT	0.00
11/02/2021	EFT	77403	TOLL TRANSPORT PTY LTD	COURIER SERVICES	162.81
11/02/2021	EFT	77553	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	1,680.80
24/02/2021	EFT	77852	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	1,452.05
11/02/2021	EFT	77395	TOTAL TOOLS	TOOL PURCHASES	3,124.00
24/02/2021	EFT	77708	TOTAL TOOLS	TOOL PURCHASES	33.00
24/02/2021	EFT	77859	T-GUIP	MOWER PARTS & SERVICE	230.00
24/02/2021	EFT	77627	TRACE ANDERSON	ART SALES	14.05
11/02/2021	EFT	77556	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	2,574.00
24/02/2021	EFT	77853	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	4,014.00
11/02/2021	EFT	77457	TRENT CHARLES FULLERTON	BOND REFUND	262.80
24/02/2021	EFT	77810	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	1,360.00
11/02/2021	EFT	77341	TROPHIES ON TIME	NAME BADGE SUPPLIER	121.00
24/02/2021	EFT	77774	TROY & BRIGID DENNIS	BITP REFUND	132.00
11/02/2021	EFT	77450	TROY SEMMENS	BOND REFUND	200.00
11/02/2021	EFT	77363	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	3,317.38
24/02/2021	EFT	77686	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	581.05
11/02/2021	EFT	77429	TRUCOLINE	PLANT PURCHASES / SERVICES / PARTS	673.61
24/02/2021	EFT	77666	UNDERCOVER SW	LASER TAG	940.00
24/02/2021	EFT	77619	UNITING CHURCH PARISH OF BUSSELTON	WORKSHOP BAG SUPPLIER	150.00
24/02/2021	EFT	77641	URSULA FAHNER	ART SALES	36.80
11/02/2021	EFT	77350	VASSE WEED & PEST	PEST CONTROL SERVICES	160.00
11/02/2021	EFT	77381	VENDORPANEL PTY LTD	MULTI PARTY EVALUATIONS	14,229.35
11/02/2021	EFT	77405	VERAISON	LEADERSHIP COACHING	8,844.00
24/02/2021	EFT	77716	VERAISON	LEADERSHIP COACHING	2,569.00
24/02/2021	EFT	77765	VICTORIA HOWE	BITP REFUND	12.00





11/02/2021	EFT	77554	VINEPOWER MARGARET RIVER PTY LTD	LANDSCAPING SERVICES	1,848.88
11/02/2021	EFT	77307	VORGE PTY LTD	GYM GOODS	1,273.80
11/02/2021	EFT	77297	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	1,815.00
24/02/2021	EFT	77637	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	1,120.00
11/02/2021	EFT	77314	WA NEWSPAPERS LIMITED	ADVERTISING SERVICES	225.00
24/02/2021	EFT	77646	WA NEWSPAPERS LIMITED	ADVERTISING SERVICES	2,578.04
11/02/2021	EFT	77267	WA SHIRE COUNCILS	UNION FEES	338.26
25/02/2021	EFT	77611	WA SHIRE COUNCILS	UNION FEES	338.26
24/02/2021	EFT	77677	WALGA ATY LG/DWA	WORKER COMPENSATION SERVICES	40,051.20
24/02/2021	EFT	77841	WASTE MANAGEMENT ASSOC OF AUSTRALIA	WASTE MANAGEMENT SERVICES	505.00
24/02/2021	EFT	77698	WE MCGILL	ART SALES	24.00
11/02/2021	EFT	77362	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	3,122.02
24/02/2021	EFT	77683	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	3,611.52
11/02/2021	EFT	77302	WFSFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	6,028.19
24/02/2021	EFT	77823	WFSFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	794.41
11/02/2021	EFT	77510	WFSFARMERS KHG	GAS SERVICES	704.11
11/02/2021	EFT	77507	WEST OZ LINE MARKING	LINE MARKING SERVICES	9,200.95
24/02/2021	EFT	77714	WESTBOOKS	LIBRARY RESOURCES	1,117.80
11/02/2021	EFT	77528	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	187.91
16/02/2021	EFT	77574	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	77.42
24/02/2021	EFT	77827	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	4,204.58
11/02/2021	EFT	77322	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	495.00
24/02/2021	EFT	77651	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	330.00
11/02/2021	EFT	77445	WIC & IF NASH	ART SALES	792.00
11/02/2021	EFT	77493	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	347.21
24/02/2021	EFT	77816	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	15.20
11/02/2021	EFT	77299	WIDIO PTY LTD	POOL ENTRY WRISTBANDS	113.30
11/02/2021	EFT	77303	WOODLANDS DISTRIBUTORS & AGENCIES PTY LT	STREETSCAPE FURNITURE	305.80
11/02/2021	EFT	77515	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	3,331.00
24/02/2021	EFT	77831	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	982.00
11/02/2021	EFT	77337	WORK METRICS	HEALTH AND SAFETY SOFTWARE	110.00
11/02/2021	EFT	77443	WORMALL CIVIL PTY LTD	RETAINING WALLS	7,150.00
11/02/2021	EFT	77539	WREN OIL	WASTE OIL SERVICES	33.00
11/02/2021	EFT	77530	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	1,292.28
16/02/2021	EFT	77577	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	411.44
19/02/2021	EFT	77601	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	624.17
24/02/2021	EFT	77839	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	186.63
11/02/2021	EFT	77349	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	354.00
24/02/2021	EFT	77670	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	395.00
11/02/2021	EFT	77357	YALLAMBIE SHOW JUMPING CLASSIC	EQUESTRIAN COMMUNITY EVENT	2,300.00
11/02/2021	EFT	77512	YALLINGUP COASTAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	40.47
11/02/2021	EFT	77513	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	598.80
11/02/2021	EFT	77531	ZACOR DESIGN	CONSULTANCY SERVICES	2,040.50
11/02/2021	EFT	77495	ZIFORM PTY LTD	PRINTING SERVICES	2,988.21
					3,485,829.60

TRUST PAYMENTS FEBRUARY 2021					
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$	
10/02/2021	TRUST	7546	CITY OF BUSSELTION	BSLCT COMMISSION JANUARY 2021	672.25
10/02/2021	TRUST	7547	CONSTRUCTION TRAINING FUND	BOITT LEVY	2,092.13
10/02/2021	TRUST	7545	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	57,737.38
9/02/2021	TRUST	7544	MI KERRIGAN	REFUNDS CTF LEVY PAID TWICE IN ERROR	80.00
					60,580.76

DIRECT DEBIT PAYMENTS FEBRUARY 2021					
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$	
11/02/2021	DO	4396	A & C ENG & OWNER OF PROPERTY 100009341	REFUND OF RATE OVERPAYMENT	562.66
19/02/2021	DO	4406	A MCKAY & B & I BIDESI	REFUND OVERPAYMENTS	231.00
31/01/2021	DO	4390	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	60,137.14
4/02/2021	DO	4401	ANZ BANK	BANK FEES	4,248.53
1/02/2021	DO	4402	ANZ BANK	BANK FEES	4,393.82
3/02/2021	DO	4403	ANZ BANK	BANK FEES	268.18
3/02/2021	DO	4404	ANZ BANK	BANK FEES	713.74
3/02/2021	DO	4405	ANZ BANK	BANK FEES	285.23
1/02/2021	DO	4407	ANZ BANK	BANK FEES	15.00
1/02/2021	DO	4408	ANZ BANK	BANK FEES	15.00
28/02/2021	DO	4413	ANZ BANK	BANK FEES	15.00
28/02/2021	DO	4412	ANZ BANK	CLEARANCE OF JANUARY 2021 CREDIT CARD TRANSACTIONS	6,103.99
		INSTITUTEPU 01300416745	RENEWAL OF MEMBERSHIP	319.00	
		APPLE COM/BILL SYDNEY	ICLOUD STORAGE	4.49	
		EHB HOLDINGS PTY LTD (ESPLANADE HOTEL)	CEO HOSPITALITY	161.50	
		EHB HOLDINGS PTY LTD (ESPLANADE HOTEL)	DUPLICATE PAYMENT IN ERROR- REIMBURSED BY SUPPLIER	91.60	
		HARVEY NORMAN AU/IT BUSSELTION	SCREEN COVER FOR NEW PHONE 12 PRO	79.00	
		JB HI FI BUNBURY	COVER FOR NEW PHONE 12 PRO	69.95	
		WA LOCAL GOVERNMENT AS WEST LEEDERVILLE	WALGA 150 YEARS OF LOCAL GOV DINNER - MIKE ARCHER	360.00	
		WA LOCAL GOVERNMENT AS WEST LEEDERVILLE	WALGA 150 YEARS OF LOCAL GOV DINNER - MAYOR HENLEY CR HICKS	540.00	
		WA LOCAL GOVERNMENT AS WEST LEEDERVILLE	CREDIT - WALGA 150 YEARS OF LOCAL GOV DINNER - MIKE ARCHER	(360.00)	
		WA LOCAL GOVERNMENT AS WEST LEEDERVILLE	CREDIT WALGA 150 YRS LOCAL GOV DINNER - MAYOR HENLEY CR HICKS	(540.00)	
		CITY OF BUNBURY	PARKING TO ATTEND INTEGRATED ELECTRO MOBILITY WORKSHOP	19.81	
		HARVEY NORMAN AU/IT BUSSELTION	TV FOR BUSSELTION JETTY TOURIST PARK	295.00	
		WWW.DURXPLOD.COM MELBOURNE	VACATION CARE SOFTWARE SUBSCRIPTION- GLC	165.00	
		WWW.DURXPLOD.COM MELBOURNE	VACATION CARE SOFTWARE SUBSCRIPTION- NCC	165.00	
		FACBKB N8222SV2	COURTYARD CHRISTMAS BAZAAR	10.43	
		EDA LEURA	FULL MEMBERSHIP FOR NAOMI SEARLE 31/12/20-31/12/21	440.00	
		FACBKB PHF4YVAD2	FACBOOK ADVERTISING	17.00	
		COLONIAL APPAREMENT BOORAGOON	REFERENCE BOOK-COLONIAL FURNITURE OF WA 1829-1910	249.00	
		SENDGRID 14-95 USD D-58 AUD	PROVIDE EMAIL CAPABILITY TO CUSTOMERS	19.95	
		MESSAGEMEDIA MELBOURNE	CUSTOMER RETENTION AND CONTACT SYSTEM	472.82	
		SPOTIFY P130661A2F SYDNEY	MUSIC FOR YOUTH EVENTS	18.99	
		KMART ONLINE 03	ITEMS FOR THE BITP CABINS	280.50	
		MAILCHIMP "MONTHLY MAILCHIMP COM	DAY TO DAY NEWSLETTER ELECTRONIC MAILOUT	273.28	
		COLES EXPRESS 2012 DUNSBOROUGH	DIESEL FOR DFCS VEHICLE	60.13	
		COLES EXPRESS 2138 VASSE	DIESEL FOR DFCS VEHICLE	27.21	
		PREMIUMBEAT.COM MONTREAL	MUSIC FOR COB CAREERS VIDEO	65.91	
		AUSSIE BROADBAND PTY L MORWELL	MONTHLY NBN FOR CEO'S RESIDENCE	65.00	
		APPLE COM	MIKE ARCHER ICLOUD	4.49	
		AMAZON PRIMEAMZN.COM/BILL	ACCIDENTAL AMAZON PURCHASES ON COB CARD INSTEAD OF PERSONAL WILL BE INVOICED	17.31	
		AMAZON MKTPLC AU SYDNEY SOUTH	ACCIDENTAL AMAZON PURCHASES ON COB CARD INSTEAD OF PERSONAL WILL BE INVOICED	43.99	
		ZOOM.US 888 799 9666 WWW.ZOOM.US	ZOOM VIDEO CONFERENCING	309.16	
		CONETIX PTY LTD NORTH IPSWICH	PROFESSION SPAM FILTER FOR BUSSELTION WA.GOV.AU AND ARTGEO.COM.AU	480.00	
		NTAA SOUTH MELBOURNE	2021 FBT ONLINE SEMINAR - CLAIRE TRIGG	489.00	
		MOORE STEPHENS (WAL) P/L PERTH	REGISTRATION FOR 2021 BUDGET WORKSHOP - BEN ROBINSON	990.00	
		THE REAL ESTATE INSTITUTE SUBIACO	TRAINING-LEGISLATION-GETTING IT RIGHT-ANN STRANG	329.00	
		COFFEE@ THE SHED MARKETS	CATERING	70.50	
12/02/2021	DO	4410	B CLARKE	REFUND OVERPAYMENTS	1,198.20
1/02/2021	DO	4394	BW & JJ LANGFORD	REFUND OVER PAID DA FEE	124.00
1/02/2021	DO	4393	CI RULO	REFUND OF RATE OVERPAYMENT	1,633.00
15/02/2021	DO	4399	COMMONWEALTH BANK	BANK FEES	357.00
3/02/2021	DO	4400	COMMONWEALTH BANK	BANK FEES	3,177.69
23/02/2021	DO	4411	DM PETTY/D FOSTER	REFUND OF RATE OVERPAYMENT	788.41
12/02/2021	DO	4392	DWER	REFUND CANCELLED BOOKING FEE	401.00
3/02/2021	DO	4395	GROUNDFORCE HOLDINGS	REFUND OF RATE OVERPAYMENT	148.82
1/02/2021	DO	4397	LES MILLS ASIA PACIFIC	CONTRACT FEES	582.86
1/02/2021	DO	4398	LES MILLS ASIA PACIFIC	CONTRACT FEES	485.74

8/02/2021	DO	4391	LLC & ALLEN PARTNERS	REFUND OF RATE OVERPAYMENT	2,920.00
18/02/2021	DO	4409	S SHEPHERD/A PUZZANINI & C PIERI/CS LEGAL	REFUND OVERPAYMENTS	2,581.97
					91,582.01
DIRECT DEBIT PAYMENTS FEBRUARY 2021					
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$	
9/02/2021	PAY JOURNAL PAY 9.2.21	CITY OF BUSSELTON	PAYROLL 12.1.21	\$	820,842.93
23/02/2021	PAY JOURNAL PAY 23.2.21	CITY OF BUSSELTON	PAYROLL 26.1.21	\$	829,080.14
					1,649,923.17

6.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 28 FEBRUARY 2021

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Services
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Financial Activity Statement - YTD February 2021   Attachment B Investment Report - February 2021  

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 28 February 2021, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 28 February 2021.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 27 July 2020, the Council adopted (C2007/071) the following material variance reporting threshold for the 2020/21 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 28 February 2021

The Statement of Financial Activity (FAS) for the year to date (YTD) as at 28 February 2021 shows an overall Net Current Position of \$18.3M as opposed to the budget of \$10.6M. This represents a positive variance of \$7.7M YTD. This variance increased by \$2.2M from \$5.4M at the end of January.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2020/21 Actual YTD \$	2020/21 Amended Budget YTD \$	2020/21 Amended Budget \$	2020/21 YTD Bud Variance %	2020/21 YTD Bud Variance \$	Change in Variance Current Month \$
Revenue from Ordinary Activities				1.28%	893,638	259,761
1. Other Revenue	370,754	239,832	424,730	54.59%	130,922	984
Expenses from Ordinary Activities				7.54%	4,011,343	551,842
2. Materials & Contracts	(8,649,313)	(11,652,730)	(18,067,582)	25.77%	3,003,417	693,606
3. Other Expenditure	(2,656,187)	(5,236,779)	41.73%	1,108,526	45,559	(2,656,187)
4. Non-Operating Grants, Subsidies and Contributions	4,207,926	8,588,286	34,437,199	(51.00%)	(4,380,360)	(677,275)
Capital Revenue & (Expenditure)				14.12%	4,283,544	1,411,572
5. Land & Buildings	(2,899,541)	(3,677,100)	(17,454,059)	21.15%	777,559	(131,693)
Plant & Equipment	(888,978)	(2,364,896)	(2,510,340)	62.41%	1,475,918	318,839
Furniture & Equipment	(221,420)	(443,088)	(461,088)	50.03%	221,668	(19,760)
Infrastructure	(11,126,065)	(22,286,516)	(40,004,996)	50.08%	11,160,451	1,665,453
6. Proceeds from Sale of Assets	218,394	581,500	581,500	(62.44%)	(363,106)	41,753
7. Proceeds from New Loans	0	7,700,000	7,700,000	(100.00%)	(7,700,000)	0
8. Repayment of Capital Lease	(336,646)	(391,424)	(521,900)	13.99%	54,778	(17,494)
9. Advances to Community Groups	0	(200,000)	(200,000)	100.00%	200,000	0
10. Transfer to Restricted Assets	(3,202,294)	(36,672)	(62,750)	(8632.26%)	(3,165,622)	(536,463)
11. Transfer from Restricted Assets	1,570,221	100,000	2,807,074	1470.22%	1,470,221	(54,205)

Expenditure from ordinary activities is \$4M, or 7.54%, less than expected when compared to the budget YTD as at February. The following individual expense line items on the face of the financial statement have YTD variances that meet the material reporting thresholds:

Better than budget by \$3M, or 25.77%. The table below lists the main items contributing to this variance:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Finance and Corporate Services		1,520,066	1,584,638	64,572	4.1%	42,310
10151	Rates Administration	168,425	217,271	48,846	22.5%	5,805
The variance is predominantly due to the under spend in consultancy. This budget was for the Rating Review Project, funded by reserves. The project has been delayed due to resourcing issues in the Rates team, plus communications with the Minister regarding rates reviews that have changed the scope of the project. Unspent funds will remain carried forward in the reserve to fund the revised project.						
10200	Financial Services	35,924	54,510	18,586	34.1%	4,715
Due mainly to a reduction in bank fees that were budgeted at a higher amount, plus none of the consultancy budget has been used YTD. This will potentially be used later in the financial year in relation to adoption of new accounting standards, plus updates to the Long Term Financial Plan model.						
10250	Information & Communication Technology Services	952,949	887,522	(65,427)	(7.4%)	43,389
<ul style="list-style-type: none"> Software licences – The City’s licences are on track to go over budget this year with the addition of some unplanned software; this should be balanced elsewhere. The payment curve for this is not smooth and the City has recently paid some large invoices including T1. Photocopying – As mentioned in Customer Service below, the printer costs are routing through this account hence the budget overspend. GIS costs – It was planned to use a new image provider at a reduced cost, unfortunately they could not provide what was agreed upon and the City continues to use Landgate. This will be adjusted for next budget. 						
10360	Customer Services	16,304	31,688	15,384	48.5%	1,894
<ul style="list-style-type: none"> Photocopying – The Finance team going paperless has had a significant impact on the City’s paper spend, especially for coloured paper. In addition, an arrangement has been made with the Executive Assistants for auditing of the stationery supplies in their departments, so ordering has more closely aligned to needs rather than maintaining large stores. Computer Consumables – Historically, printer cartridges etc. came from this bucket. With the adoption of more printers using a full supply contract this account is not being utilised. The City still orders some cartridges manually but the number is heavily reduced. This will be reviewed during the upcoming budget considerations for 21/22 to get a better idea of actual spend. 						
10500	Legal & Compliance Services	88,764	40,920	(47,844)	(116.9%)	(19,767)
Greater than expected spend of external legal representation (largely due to increase in prosecutions/compliance action plus a Supreme Court matter). It was acknowledged when the legal budget was set last year that a transfer from the legal reserve may be required.						
10521	Human Resources & Payroll	21,121	43,904	22,783	51.9%	2,416
The variance is timing related, with consultancy funds related to the organisational staff survey yet to be expended. Procurement is currently in progress with expenses expected to be incurred by April 2021.						

10616, 10617 & 10618	Aged Housing	49,523	94,408	44,885	47.5%	3,296
Lower than expected maintenance costs to the end of the reporting period. Less reactive maintenance for FY to date.						
Community and Commercial Services		784,469	1,534,019	749,550	48.9%	233,299
10380	Busselton Library	38,083	78,759	40,676	51.6%	(1,331)
<ul style="list-style-type: none"> Furniture & Office Equipment - The purchase of new furniture and office equipment (under the capitalisation threshold) has been delayed due to the new renovations and subsequent requirement for furniture and fit-out of the new children's area. Increased expenditure will occur over the next few months in line with budget. Library Resources - Spending on Library Resources was delayed whilst tenders were sought for a new "buy local" initiative. A significant number of purchase orders have been raised since November, with items due to be received over the next few months. Entity Specific Consumables – The coffee machine has been disposed of, which means that there will be no expenditure, and no offset income. Photocopying – Currently investigating zero expenditure. It appears photocopy paper is not being correctly costed to the library budget before being issued from central stores. This will be rectified in consultation with Customer Service Team. 						
10381	Dunsborough Library	14,914	25,004	10,090	40.4%	(92)
<ul style="list-style-type: none"> Contractors – Carpet cleaning has been rescheduled to occur in March/April 2021. Other Computer costs - \$1,800 networking costs no longer required. Photocopying – see Busselton explanation. Library Resources – see Busselton explanation. 						
10540	Recreation Administration	8,994	34,214	25,220	73.7%	3,378
The City's application to the State Government for the 2021 & 2022 Every Club grants was successful. As of 28 February, the City is still awaiting the grant deeds which will stipulate conditions/details of grants. It is envisaged that this budget will be spent by year's end.						
10541	Recreation Planning	1,030	89,333	88,303	98.8%	8,333
Timing of expenditure was awaiting the outcomes of external grant applications. As of 28 February, grant deeds have now been finalised; and the scope and quote with preferred consultant is being finalised. The expected expenditure is now due in Q4.						
10590	Naturaliste Community Centre	36,079	70,490	34,411	48.8%	630
The Naturaliste Community Centre was closed due to COVID-19 and, upon reopening, was subject to phased restrictions which limited the attendance numbers and therefore expenditure associated with City programs and services throughout the first two quarters. To date, the City is still limited by Phase 4 restrictions and have limited numbers in some activities affecting a slow return to business as usual and therefore planned expenditure. Business is now picking up and the City is likely to see increased expenditure over the next few months in line with budget.						
10591	Geographe Leisure Centre	188,001	258,486	70,485	27.3%	7,419
This is the same as the factors listed above for the NCC.						
10600	Busselton Jetty Tourist Park	268,990	387,344	118,354	30.6%	37,300
The variance can be attributed to two outstanding monthly management fee invoices (\$41,125 – runs one month in arrears), due to presentation and payment of the invoice. Other expenditure that has not occurred falling within Materials & Contracts are related to non-scheduled maintenance, garden maintenance, purchase of materials, and savings in cleaning materials and disposal of waste fees.						

10630	Economic and Business Development Administration	12,716	66,591	53,875	80.9%	6,027
The budget is made up of numerous line items that have been spread throughout the year. The actual timing for these things are inherently difficult to predict, as more often than not they depend on interactions with outside third parties for development opportunities and collaborations. For example, the City budgets for advertising and marketing, but need to wait for relevant opportunities to arise throughout the year that may not necessarily align with budget timing.						
10980	Other Law, Order & Public Safety	-	149,792	149,792	100.0%	149,792
Payment to Surf Lifesaving WA delayed. As at 28 February, awaiting signed Deed of Service. Expected expenditure is now due in Q4.						
11151	Airport Operations	97,217	232,413	135,196	58.2%	9,541
The budget variance YTD includes the key allocations of:						
<ul style="list-style-type: none"> • security screening of \$45K not spent; • contractors - \$44K for tree clearing not completed/expended; • the remainder of the variance relates to commitments for: <ul style="list-style-type: none"> ○ car park design, line marking, repairs and maintenance of approximately \$24K; ○ runway line marking and turn pad design of approximately \$8K; ○ airside fencing and apron lighting repairs of approximately \$4K; and ○ general grounds maintenance and improvements of approximately \$10K. 						
B1361	YCAB (Youth Precinct Foreshore)	22,321	37,912	15,591	41.1%	(96)
Operating grants forecast were not available as planned and therefore associated expenses did not occur. Alternative funding was sourced to run a program in Dunsborough which commenced in February, when expenses to deliver will start to be seen.						
Planning and Development Services		732,363	1,333,839	601,476	45.1%	96,404
10820	Strategic Planning	129,693	161,616	31,923	19.8%	20,202
Estimated revenues (re-zonings, structure plans) and anticipated consultant contracts (for specialised works seen as likely to be needed for scheduled City projects) are often quite difficult to predict as they are subject to third-party intentions and initiatives, or competing demands and task allocation/prioritisation at the City.						
10830	Environmental Management Administration	223,685	337,430	113,745	33.7%	(9,601)
Expenditure variance due to:						
<ul style="list-style-type: none"> • Timing of Barnard Park East management plans contract, due April 2021, pending completion of upgrade works; • Lower Vasse River sediment removal and groundwater investigations were delayed, now due May 2021; • Carbungup reserve contaminated site investigations due May 2021. 						
10920	Environmental Health Services Administration	839	26,115	25,276	96.8%	110
YTD budget includes error of \$5,000 extra within 3280 (Contractors), Contractor allocation of \$5,000 to implement audit outcomes now completed in house. Traditional pre-summer assessment of sound level meters revealed little to no faults requiring repair due to 2020 COVID event cancellations.						
10922	Preventative Services – Mosquitoes	18,774	31,917	13,143	41.2%	12,221
\$5K allocated to consultancy was meant to be for a review of the City's Mosquito Strategy, however this was completed in house. This money will now not be utilised this financial year. There is also an \$8K underspend in chemicals, however this may be due to a calculation and reconciliation error in relation to trust and reserve funds able to be utilised. This is being investigated and may be rectified in March/April.						
10925	Preventative Services – CLAG	119,098	57,664	(61,434)	(106.5%)	83
Due to the much earlier and more significant onset of the Ross River Virus threat, extra chemical applications, transport, etc were required. Permission was received from the Department of Health to draw extra trust funds for these purposes (see positive variance in Other Income section above). Full reconciliation of the CLAG budget will occur by the end of the financial year.						

10931	Protective Burning & Firebreaks – Reserves	37,016	362,592	325,576	89.8%	43,934
Mitigation work is heavily weather reliant. Grant funding is provided by State government in a lump sum payment and is not reflective of timing on mitigation expenditure. Implementation of mechanical and chemical programs across the approved grant application treatments commence at the beginning of May. Outstanding payments to Brigades for burning completed in spring has not been made to reflect in YTD; purchase orders have been processed and are outstanding as commitments.						
11170	Meelup Regional Park	53,634	117,397	63,763	54.3%	4,487
Expenditure variance due to timing of awarding cultural heritage assessment contract as part of the Meelup Regional Park Management Plan review. This was budgeted to occur in November, but is now planned for mid-March 2021, due to initial request for services not attracting a suitable service provider.						
B1010-B1028	Bushfire Brigades – Various	66,990	101,712	34,722	34.1%	11,903
Emergency operations dependant. YTD will vary according to operational requirements.						
Engineering and Works Services		5,610,770	7,194,994	1,584,224	22.0%	321,214
12600	Street & Drain Cleaning	179,127	291,824	112,697	38.6%	17,717
YTD expenditure for these services are tracking at a lower rate than in previous financial years. The majority of drain abduction works will commence prior to the rainy season in the last quarter of the financial year to ensure drains are free of debris to mitigate against flooding. There is also \$243K in committed costs associated with future planned and scheduled maintenance of this type. This budget will be fully expended by 30 June.						
12620 & 12621	Rural & Urban Tree Pruning	98,885	252,000	153,115	60.8%	18,247
Expenditure for pruning and the removal of dead trees and debris was being withheld to the value of \$247K to help offset storm damage clean-up costs incurred in relation to the May 2020 storm. A total of \$403K in Contractor based clean-up costs were incurred post 30 June with these costs coded against the individual roads impacted. In February, it was confirmed that the City had secured storm claim reimbursement revenue, thus this budget is now available to be utilised. Contractor availability will now determine if the backlog of works can be completed by 30 June. It is anticipated that all of the annual budget will be utilised.						
Various	Bridge Maintenance	18,514	120,808	102,294	84.7%	12,153
Expenditure on Bridge Maintenance activities was also withheld to the value of \$105K to help offset May 2020 storm damage related costs. Now that it has been confirmed that the City will secure reimbursement for storm damage, this budget has been reinstated. Contractor availability will now determine if works temporarily put on hold can be completed by 30 June. There are \$95K in commitments that represent planned works or works that are currently in the process of being completed.						
Various	Building Maintenance	879,527	947,384	67,857	7.2%	(17,319)
The year to date variance associated with Building Maintenance decreased by \$17K in February from January. Scheduled maintenance activities on buildings primarily occur in the second half of the financial year outside of peak periods to minimise the impact to users of those facilities. Hence the year to date variance to budget will continue to trend lower to 30 June.						
Various	Other Infrastructure Maintenance	719,802	1,170,994	451,192	38.5%	46,494
This category encompasses the consolidation of 84 separate and unique services delivered broadly across the City. It includes things like: event support; boat ramp maintenance; cemetery maintenance; maintenance at the Libraries and GLC; caravan park maintenance; street lighting installation; the foreshores; the CBD's; cycleways and footpaths, etc. The \$451K expenditure variances for February is mostly attributable to timing with the budget having been evenly spread across the financial year. There is also \$453K in committed costs that represents works currently being undertaken or works yet to be invoiced. Material & Contractor costs associated with the majority of these areas is forecast to increase closer to the end of the financial year.						

\$1.1M, or 41.7%, under the budget YTD. The main contributing items are listed below:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Executive Services</u>		49,612	76,976	27,364	35.5%	7,257
10001	Office of the CEO	49,356	76,976	27,620	35.9%	7,513
Underspends exist in the donations contributions and subsidies budget (\$8K), CapeROC budget (\$6K) and the CEO Discretionary Budget (\$13K).						
<u>Finance and Corporate Services</u>		509,287	620,176	110,889	17.9%	16,294
10000	Members of Council	304,733	364,060	59,327	16.3%	7,597
Timing variances exist in relation to the payment of elected member allowances and reimbursements. The bulk of this (\$30K) is related to timing variances in payment of sitting fees. The remainder is related to underspends in the elected members training budget (\$14K), no expenditure against the Council holding account (\$8K), and timing variances for expense reimbursements which are difficult to predict when budgeting.						
10700	Public Relations	46,853	77,816	30,963	39.8%	7,989
The underspend variance is related to a reduced payment to BASSCA this year given COVID-19 and no school exchanges, the cancelling of the Mayoral Breakfast and a reduced spend associated with functions such as the launch of Jetstar flights.						
<u>Community and Commercial Services</u>		751,834	1,651,836	900,002	54.5%	19,069
10530	Community Services Administration	367,475	476,254	108,780	22.8%	(17,324)
Invoices from Royal Lifesaving have not yet been received for services rendered YTD.						
10532	BPACC Operations	11,668	35,000	23,332	66.7%	5,000
Low cost marketing materials have been developed to date and until construction is secured under the tender no large investments in event attraction are likely to be made.						
10547	Iron Man	-	200,000	200,000	100.0%	-
Ironman has been cancelled for this year and hence the funds will not be expended. Council have resolved (C2012/159 – 9 December 2020) to utilise the remaining budget towards an electronic billboard, however this will not likely be completed until closer to the end of the financial year.						
10550	Forrest Rally	-	12,500	12,500	100.0%	12,500
Forrest Rally organisers have advised that the event will not be proceeding from 2020/2021 onwards, therefore these funds will not be expended.						
10567	CinefestOZ	80,000	120,000	40,000	33.3%	-
YTD variance is due to the sponsorship contract being varied due to a change in format as a result of COVID (C2009/110) - \$80k paid in 2020/21 with the balance (\$38k) carried over to be paid in addition to 2021/22 Market Yield Adjustment.						
10625	Art Geo Administration	3,294	18,676	15,382	82.4%	128
Underspend is offset by additional wages due to in house production of marketing, promotional and interpretation work.						
10591	Geographe Leisure Centre	19,599	29,852	10,253	34.3%	3,194
The underspend variance is a combination of delayed advertising promotions for membership sales due to COVID and the delay in invoices being processed against purchase orders raised late last year for adverts. As of February, there was \$9K committed, pending invoices, with the remaining budget to be utilised towards the EOFY.						

10630	Economic and Business Development Administration	2,440	21,035	18,595	88.4%	1,932
The budget is made up of numerous line items that have been spread throughout the year. The actual timing for these things are inherently difficult to predict, including valuations as more often than not they depend on interactions with outside third parties for development opportunities and collaborations. For example, the City budgets for marketing and promotions, but need to wait for relevant opportunities to arise throughout the year that may not necessarily align with budget timing. It should be noted that a large portion of the total annual budget (\$55K) relates to cruise ship visitor servicing (\$38K), which due to the effects of COVID-19 is unlikely to be spent by the end of the financial year.						
10634	Business Support Program	61,022	71,264	10,242	14.4%	(3,592)
There are a number of grants that are being finalised by applicants. Once these have been completed, then the City will pay out the grant funds. There is also an amount of \$19K that has not been allocated from the total annual budget that will be reflected in the YTD variance.						
11151	Airport Operations	76	414,085	414,009	100.0%	52
Relates to marketing activities for RPT services which have not commenced due to COVID.						
<u>Planning and Development Services</u>		137,028	130,107	(6,921)	(5.3%)	(22,250)
10805	Planning Administration	29,148	40,000	10,852	27.1%	5,000
This variance relates to the façade refurbishment program which is not likely to have any additional projects / work costed to it this financial year as the City has not run the program as per normal because of unusually high workloads caused by the building stimulus.						
10931	Protective Burning & Firebreaks-Reserves	1,550	11,720	10,170	86.8%	1,465
Due to the limited seasonal burning opportunities, the budget for catering for the crews has not been spent as expected YTD.						
10942	Bushfire Risk Management Planning – DFES	23,466	-	(23,466)	(100.0%)	-
This represents repayment of unspent 19/20 BRMP grant funds.						
<u>Engineering and Works Services</u>		99,899	177,092	77,193	43.6%	2,983
B1223	Micro Brewery - Public Ablution	60,000	120,000	60,000	50.0%	-
The City's fund contribution to the construction of these ablutions is due to be paid upon receipt of invoice from the company. Final inspection of the toilet facilities is expected in late March, after which the invoice should be forthcoming.						
G0042	BTS External Restoration Works	17,696	33,336	15,640	46.9%	4,033
Awaiting the latest invoice(s) associated with the latest round of groundwater sampling.						

5. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$4.4M is mainly due to the items in the table below. It should be noted that apart from the first two items in the table (the Locke Estate Contributions variance is due to COVID hardship deferral relief), any negative variance in this area will approximately correlate to an offsetting variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances. The positive variances generally relate to budget timing, i.e. the funds are usually brought to account during the end of financial year reconciliation process, so hence are budgeted in June.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Finance and Corporate Services</u>		46,678	56,000	(9,322)	(16.6%)	10,678
R0288	Locke Estate – Leaseholder Contributions	46,678	56,000	(9,322)	(16.6%)	10,678
<u>Community and Commercial Services</u>		-	38,851	(38,851)	(100.0%)	(38,851)
C6025	Installation of Bird Netting – State Capital Grant	-	38,851	(38,851)	(100.0%)	(38,851)
<u>Planning and Development Services</u>		10,592	-	10,592	100.0%	-
B1025	Yallingup Coastal Bushfire Brigade – Donated Assets	10,592	-	10,592	100.0%	-
<u>Engineering and Works Services</u>		4,150,656	8,493,435	(4,342,779)	(51.1%)	(649,102)
A0025	Tuart Drive Bridge 0238 – Federal Capital Grant	-	170,330	(170,330)	(100.0%)	-
B9407	Busselton Senior Citizens – Developer Cont. Utilised	595,306	162,479	432,827	266.4%	-
B9591	Performing Arts Convention Centre – Developer Cont. Utilised	-	3,000,000	(3,000,000)	(100.0%)	-
C0059	Dunsborough Yacht Club Carpark – Developer Cont.	60,000	-	60,000	100.0%	-
C1026	Townscape Works Dunsborough – State Capital Grant	10,000	-	10,000	100.0%	-
C3116	Dawson Park (McIntyre St POS) – Developer Cont.	-	77,467	(77,467)	(100.0%)	-
F1002	Dual Use Path - Dunsborough to Busselton – State Capital Grant	64,000	-	64,000	100.0%	-
F1022	Buayanyup Drain Shared Path – State Capital Grant	-	213,336	(213,336)	(100.0%)	(26,667)
S0005	Ludlow Hithergreen Road - Second Coat Seal – Main Roads Capital Grant	180,000	300,000	(120,000)	(40.0%)	(37,500)
S0048	Bussell Highway – Developer Cont. Utilised	200,000	333,336	(133,336)	(40.0%)	(41,667)
S0070	Peel & Queen Street Roundabout Service Relocation – Developer Cont. Utilised	120,000	550,000	(430,000)	(78.2%)	(310,000)

B9534	Community Resource Centre	11,315	-	(11,315)	(100.0%)	(3,475)
<p>\$11.3K in Capital costs have been incurred against the Community Resource Centre YTD. The \$50,000 Capital budget for this facility was loaded into June as works had not been scheduled and thus this is a timing variance only. Some costs incurred have been found to be under the Capitalisation threshold and are thus required to be written off in the year in which they have been incurred, to this end a Journal will be processed in March to reallocate these costs accordingly.</p>						
B9558	Churchill Park - Change Room Refurbishment	-	21,000	21,000	100.0%	-
<p>Works are scheduled to be completed before the end of the financial year. Procurement for roof sheeting is currently underway.</p>						
B9591	Performing Arts Convention Centre	1,276,477	1,402,848	126,372	9.0%	(176,035)
<p>Regional Growth Fund milestones are under review pending funding extension confirmation. Design contract program extension pending. Budgeted cash flow has been reviewed, with works now scheduled for commencement in June 2021.</p>						
B9596	GLC Building Improvements	60,584	327,768	267,184	81.5%	37,738
<p>Carried over works from the prior year. Works have been rescheduled and have been forecast to be completed in March 2021 to minimise impact to GLC operations.</p>						
B9606	King Street Toilets	47,781	30,688	(17,093)	(55.7%)	5,116
<p>Stage 1 works completed. Minor additional works undertaken in this period to improve accessibility to new viewing platform. The proportion of the project carried over from prior years is now completed and is overspent compared to the total budget by \$3,035, representing 6%. The YTD budget represents an even spread over the financial year and thus the \$17K YTD variance is attributable to timing and will clear closer to 30 June.</p>						
B9607	General Buildings Asset Renewal Allocation (Various Buildings)	79,984	100,000	20,016	20.0%	(1,250)
<p>This budget was assigned for various Capital works as identified as per the City's Building Asset Management Plan. To date, \$28k has been outlaid for much needed roofing, ceiling, lighting and water filtration renewal works at the Yoongarillup Hall. A further \$14k has been spend on resolving an issue regarding Dunsborough Sports field lighting. Some costs incurred have been identified as maintenance; under the Accounting Standards capitalisation threshold and thus will be reallocated to appropriate Operational accounts accordingly. Some costs incurred are also not categories correctly as being in relation to Building Infrastructure and will also be moved so as not to contravene the rules governing the Building Reserve and its purpose statement. It is still anticipated that the majority of this budget allocation will be utilised for Building Renewal works as at 30 June.</p>						
B9608	Demolition Allocation (Various Buildings)	2,011	12,500	10,489	83.9%	-
<p>Funds have been allocated to partial demolition of the Weld Theatre by the end of the financial year, in preparation for its integration with the BPACC.</p>						
B9610	Old Butter Factory	131,549	-	(131,549)	(100.0%)	(1,280)
<p>Conservation and fire damage works now completed. Insurance claim has now been approved, with the final position estimated to be (\$30K), with savings being identified in other areas to account for this variance.</p>						
B9612	Churchill Park Renew Sports Lights	-	140,000	140,000	100.0%	-
<p>A review of consultants work to date is being undertaken, with a decision to be made Feb/March with Council if this site is the subject of a grant application to the State Government. If yes, application to be submitted and funds to be carried forward; if not, funds to be spent this financial year.</p>						
B9711	Busselton Airport – Building	-	15,000	15,000	100.0%	-
<p>Small capital works projects to be completed either prior to Jetstar flights commencing or by the end of the financial year.</p>						

Various	Regional Airport & Industrial Park Infrastructure	146,973	693,350	546,377	78.8%	19,815
<p>Bird netting was due to start in January and the car park works have been completed but not invoiced as yet. The most significant part of the underspend relates to noise amelioration works which is funded from grant funds held in reserve. This will be partially invoiced by the end of the financial year, but depending on construction timelines, the rest will need to remain on the Airport development budget for future noise amelioration. Unspent funds will therefore remain in the reserve.</p>						

7. Proceeds From Sale of Assets

YTD proceeds from sale of assets is \$363K behind budget due to delays in delivery of acquisitions, and the associated transfer to auction of the vehicles being replaced.

Also, aside from a significantly reduced capital replacement program in both light vehicles and heavy plant items, many existing items of plant that were due to be replaced have been retained in service to maintain operational requirements.

8. Proceeds From New Loans

\$7.5M of the budgeted proceeds of \$7.7M are related to the planned drawdown on the construction loan for the BPACC. This project has been deferred in consultation with the Federal Government. Construction is now planned to commence in July 2021. Grant funding will start to be acquitted in the second half of 2021, as will the drawdown on the borrowing facility.

The remaining \$200K of the variance is offset by advances to community groups which have not occurred.

9. Repayment of Capital Lease

The budget was being finalised during the first COVID lockdown. As such, the timing was not set as accurately as it could have. The timing difference YTD will rectify by the end of June.

10. Advances to Community Groups

No applications have been approved to date. The \$200K positive variance is offset by the non-receipt of the associated loans funds that the City would receive for these on-lending purposes.

11. Transfer to Restricted Assets

There is a YTD variance in transfers to restricted assets of \$3.2M more than amended budget. Grant funding received from Federal Government for "Drought Communities Program" of \$500K (attributable to CC C3223 Dunsborough Non-Potable Water Network), was received in September whereas budget projected allocation was in June. It was anticipated that the expenditure would be incurred in June, hence the funding timing projections followed.

Developer contributions, deposits and bonds are inherently hard to predict and budget for. An annual amount of \$50K spread evenly over 12 months was budgeted, however, over \$2.2M has been received YTD, the bulk of which are for road works bonds (\$1.7M).

12. Transfer from Restricted Assets

YTD there has been \$1.6M transferred from restricted assets into the Municipal Account. This was mainly attributable to refunds of road work bonds of \$1.2M, refund of hall deposits of \$19K, Busselton Jetty Tourist Park deposit refunds of \$342K, and other sundry refunds of \$40K.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 28 February 2021, the value of the City's invested funds totalled \$81.29M unchanged from \$81.29M as at 31 January 2021.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained unchanged at \$6.0M.

During the month of February, four term deposits totalling the amount of \$11.0M matured. Existing deposits were renewed for a further 128 days at 0.30% on average.

The official cash rate remains steady for the month of February at 0.10%. This will have a strong impact on the City's interest earnings for the foreseeable future.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during February 2021 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
1/02/2021	PEARLE OF CABLE BEACH - ACCOMODATION DEPOSIT	RCAWA MEETING BROOME- 17-20 JUNE 21 - MIKE ARCHER	790.21
4/02/2021	VIRGIN AUSTRALIA	FLIGHT TO BROOME - RCAWA JUNE - GRANT HENLEY	3.22
4/02/2021	VIRGIN AUSTRALIA	FLIGHT TO BROOME -RCAWA JUNE - GRANT HENLEY	314.00
4/02/2021	PEARLE OF CABLE BEACH - ACCOMODATION DEPOSIT	RCAWA MEETING BROOME -17-19 JUNE 21 - GRANT HENLEY	634.59
11/02/2021	WESTERN GROWERS	ELECTORS MEETING 8/02/21 - CATERING	495.00
15/02/2021	THAI LEMONGRASS	DINNER - COUNCIL MEETING 10/02/21	400.00
19/02/2021	DUXTON HOTEL	ACCOMMODATION MIKE ARCHER - RCAWA MEETING- PERTH 18/02/21	238.00
19/02/2021	W CHURCHILL PERTH	RCAWA MEETING 18/02/21 - MIKE ARCHER -FOOD & BEVERAGE	52.00
22/02/2021	THE FLOWER PLACE BUSSELTON	FOR EXCELLENT PRESENTATION OF 150 YEARS LOCAL GOVT IN WA EVENT	100.00
23/02/2021	AUST INST.COMPANY DIRECTORS	*RENEWAL OF MEMBERSHIP – MIKE ARCHER	605.00
			3,632.02

* Funding from CEO's professional development allowance.

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

Budget timings remain affected by the impacts of COVID-19 and are gradually being re-aligned. As at 28 February 2021, the City's net current position stands at \$18.3M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

City of Busselton

Statement of Financial Activity

Year to Date As At 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2020/21 YTD Bud (A) Variance %
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	52,481,134	52,529,396	52,529,396	52,759,360	52,759,360	-0.09%
Operating Grants, Subsidies and Contributions	3,426,453	3,120,928	2,958,557	4,782,445	4,454,801	9.79%
Fees & Charges	13,558,817	12,998,531	13,391,871	16,398,638	16,398,638	4.31%
Other Revenue	370,754	239,832	239,832	424,730	424,730	54.59%
Interest Earnings	740,023	794,856	794,856	1,046,684	1,046,684	-6.90%
	70,577,181	69,683,543	69,914,512	75,411,857	75,084,213	1.28%
Expenses from Ordinary Activities						
Employee Costs	(21,034,082)	(22,158,328)	(22,158,328)	(33,604,206)	(33,604,206)	5.07%
Materials & Contracts	(8,649,313)	(11,652,730)	(12,374,514)	(18,067,582)	(18,710,746)	25.77%
Utilities (Gas, Electricity, Water etc)	(1,774,278)	(1,850,798)	(1,850,798)	(2,770,956)	(2,770,956)	4.13%
Depreciation on non current assets	(16,588,456)	(15,734,482)	(15,734,482)	(24,050,074)	(24,050,074)	-5.43%
Insurance Expenses	(748,617)	(757,470)	(757,470)	(770,664)	(770,664)	1.17%
Other Expenditure	(1,547,661)	(2,656,187)	(3,156,506)	(5,236,779)	(5,236,779)	41.73%
Allocations	1,160,665	1,616,910	1,616,910	2,425,700	2,425,700	28.22%
	(49,181,743)	(53,193,085)	(54,415,188)	(82,074,561)	(82,717,725)	7.54%
Borrowings Cost Expense						
Interest Expenses	(650,383)	(650,701)	(650,701)	(1,301,926)	(1,301,926)	0.05%
	(650,383)	(650,701)	(650,701)	(1,301,926)	(1,301,926)	0.05%
Non-Operating Grants, Subsidies and Contributions	4,207,926	8,588,286	7,451,303	34,437,199	29,090,854	-51.00%
Profit on Asset Disposals	19,203	19,193	19,193	19,193	19,193	0.05%
Loss on Asset Disposals	(3,346)	(90,673)	(90,673)	(90,673)	(90,673)	96.31%
	4,223,783	8,516,806	7,379,823	34,365,719	29,019,374	-50.41%
Net Result	24,968,838	24,356,563	22,228,446	26,401,089	20,083,936	2.51%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	16,588,456	15,734,482	15,734,482	24,050,074	24,050,074	
Donated Assets	0	0	0	(6,873,200)	(6,597,200)	
(Profit)/Loss on Sale of Assets	(15,857)	71,480	71,480	71,480	71,480	
Allocations & Other Adjustments	218,333	0	0	0	0	
Deferred Pensioner Movements (Non-current)	22,323	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	1,121,681	0	0	0	0	
Future Obligations Net Movements (NC)	1,016,988	343,480	443,480	(4,969,897)	(4,909,897)	
Capital Revenue & (Expenditure)						
Land & Buildings	(2,899,541)	(3,677,100)	(11,579,941)	(17,454,059)	(17,454,059)	21.15%
Plant & Equipment	(888,978)	(2,364,896)	(2,364,896)	(2,510,340)	(2,510,340)	62.41%
Furniture & Equipment	(221,420)	(443,088)	(312,424)	(461,088)	(461,088)	50.03%
Infrastructure	(11,126,065)	(22,286,516)	(21,377,352)	(40,004,996)	(33,943,507)	50.08%
Right of Use Assets						
Proceeds from Sale of Assets	218,394	581,500	581,500	581,500	581,500	-62.44%
Proceeds from New Loans	0	7,700,000	7,700,000	7,700,000	7,700,000	-100.00%
Self Supporting Loans - Repayment of Principal	38,237	36,372	36,372	76,082	76,082	5.13%
Total Loan Repayments - Principal	(1,607,115)	(1,607,117)	(1,607,117)	(3,202,662)	(3,202,662)	0.00%
Repayment Capital Lease	(336,646)	(391,424)	(391,424)	(521,900)	(521,900)	13.99%
Advances to Community Groups	0	(200,000)	(200,000)	(200,000)	(200,000)	100.00%
Transfer to Restricted Assets	(3,202,294)	(36,672)	(36,672)	(62,750)	(62,750)	-8632.26%
Transfer from Restricted Assets	1,570,221	100,000	0	2,807,074	2,747,074	1470.22%
Transfer to Reserves	(12,619,041)	(12,699,805)	(12,699,805)	(20,025,834)	(20,025,834)	0.64%
Transfer from Reserves	5,011,952	4,942,905	4,759,905	34,768,797	34,105,297	1.40%
Opening Funds Surplus/ (Deficit)	473,794	473,793	473,793	473,794	473,794	
Net Current Position - Surplus / (Deficit)	18,332,260	10,633,957	1,459,827	643,164	0	

City of Busselton

Net Current Position

Year to Date As At 28 February 2021

	2020/21 Actual	2020/21 Amended Budget	2020/21 Original Budget	2019/20 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	11,539,432	1,121,325	1,121,325	1,595,119
Cash - Restricted	78,145,348	51,418,897	52,142,397	68,906,185
Sundry Debtors	743,663	2,000,000	2,000,000	2,122,414
Rates Outstanding - General	7,514,641	1,500,000	1,500,000	1,506,931
Stock on Hand	659,707	668,966	25,802	25,802
	<u>98,602,791</u>	<u>56,709,188</u>	<u>56,789,524</u>	<u>74,156,451</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,125,183	4,647,127	4,647,127	4,776,472
Performance Bonds	3,587,157	2,465,476	2,465,476	2,465,476
	<u>5,712,340</u>	<u>7,112,603</u>	<u>7,112,603</u>	<u>7,241,948</u>
Current Position (inclusive of Restricted Funds)	92,890,451	49,596,585	49,676,921	66,914,504
Add: Cash Backed Liabilities (Deposits & Bonds)	3,587,157	2,465,476	2,465,476	2,465,476
Less: Cash - Restricted Funds	(78,145,348)	(51,418,897)	(52,142,397)	(68,906,185)
<u>NET CURRENT ASSET POSITION</u>	<u>18,332,260</u>	<u>643,164</u>	<u>0</u>	<u>473,794</u>

City of Busseton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	50,000	50,000	150,000	150,000	-100.00%
	0	50,000	50,000	150,000	150,000	-100.00%
Buildings						
Major Projects						
Major Project - Library Expansion						
B9516 Busseton Library Upgrade	584,575	603,000	603,000	608,000	608,000	-3.06%
	584,575	603,000	603,000	608,000	608,000	-3.06%
Major Project - Administration Building						
B9010 Civic and Administration Centre Minor Upgrades	5,155	4,832	4,832	7,248	7,248	6.69%
	5,155	4,832	4,832	7,248	7,248	6.69%
Buildings (Other)						
B9300 Aged Housing Capital Improvements - Winderup	0	52,800	52,800	80,000	80,000	-100.00%
B9301 Aged Housing Capital Improvements - Harris Road	51,489	40,000	40,000	60,000	60,000	28.72%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	52,000	52,000	52,000	52,000	-100.00%
B9407 Busseton Senior Citizens	625,483	738,128	546,247	738,128	738,128	-15.26%
B9534 Community Resource Centre	11,315	0	0	50,000	50,000	0.00%
B9556 NCC Upgrade	187	0	0	130,000	130,000	0.00%
B9558 Churchill Park - Change Room Refurbishment	0	21,000	21,000	21,000	21,000	-100.00%
B9591 Performing Arts Convention Centre	1,276,477	1,402,848	9,497,570	14,246,200	14,246,200	-9.01%
B9596 GLC Building Improvements	60,584	327,768	327,768	491,657	491,657	-81.52%
B9605 Energy Efficiency Initiatives (Various Buildings)	0	0	0	103,000	103,000	0.00%
B9606 King Street Toilets	47,781	30,688	30,688	46,026	46,026	55.70%
B9607 General Buildings Asset Renewal Allocation (Various Building)	79,984	100,000	100,000	150,000	150,000	-20.02%
B9608 Demolition Allocation (Various Buildings)	2,011	12,500	12,500	25,000	25,000	-83.91%
B9610 Old Butter Factory	131,549	0	0	0	0	0.00%
B9611 Smiths Beach New Public Toilet	2,456	0	0	200,000	200,000	0.00%
B9612 Churchill Park Renew Sports Lights	0	140,000	140,000	140,000	140,000	-100.00%
B9613 GLC CCTV Installation	16,895	18,000	18,000	18,000	18,000	-6.14%
B9711 Busseton Airport - Building	0	15,000	15,000	15,000	15,000	-100.00%
B9717 Airport Construction, Existing Terminal Upgrade	0	28,536	28,536	42,800	42,800	-100.00%
B9809 Busseton Jetty Tourist Park Compliance Works	3,600	40,000	40,000	80,000	80,000	-91.00%
	2,309,810	3,019,268	10,922,109	16,688,811	16,688,811	-23.50%
Total Buildings	2,899,541	3,627,100	11,529,941	17,304,059	17,304,059	-20.06%
Plant & Equipment						
10100 Finance & Corporate Services Support	50,965	50,000	50,000	50,000	50,000	1.93%
10372 Dunsborough Cemetery	0	20,000	20,000	20,000	20,000	-100.00%
10810 Statutory Planning	33,390	35,000	35,000	35,000	35,000	-4.60%
10920 Environmental Health Services Administration	33,820	35,000	35,000	35,000	35,000	-3.37%
10950 Animal Control	52,228	50,000	50,000	50,000	50,000	4.46%
10980 Other Law, Order & Public Safety	52,228	50,000	50,000	50,000	50,000	4.46%
11106 Street Lighting Installations	17,300	0	0	0	0	0.00%
11151 Airport Operations	38,845	40,000	40,000	40,000	40,000	-2.89%
11156 Airport Development Operations	172,865	188,736	188,736	283,100	283,100	-8.41%
11160 Busseton Jetty	29,977	15,000	15,000	15,000	15,000	99.85%
11401 Transport - Workshop	10,410	30,000	30,000	30,000	30,000	-65.30%
11402 Plant Purchases (P10)	321,201	1,420,000	1,420,000	1,420,000	1,420,000	-77.38%
11403 Plant Purchases (P11)	46,995	195,000	195,000	205,000	205,000	-75.90%

City of Busseton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
11404 Plant Purchases (P12)	0	114,000	114,000	114,000	114,000	-100.00%
11406 Plant Purchases (P14)	18,160	15,496	15,496	23,240	23,240	17.19%
11407 P&E - P&G Smart Technologies	0	66,664	66,664	100,000	100,000	-100.00%
11500 Operations Services Administration	0	40,000	40,000	40,000	40,000	-100.00%
B1025 Yallingup Coastal Bushfire Brigade	10,592	0	0	0	0	0.00%
	888,978	2,364,896	2,364,896	2,510,340	2,510,340	-62.41%
Furniture & Office Equipment						
10250 Information & Communication Technology Services	191,660	407,088	276,424	407,088	407,088	-52.92%
10590 Naturaliste Community Centre	0	6,000	6,000	12,000	12,000	-100.00%
10591 Geographe Leisure Centre	19,760	20,000	20,000	20,000	20,000	-1.20%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	0	0	0	12,000	12,000	0.00%
	221,420	443,088	312,424	461,088	461,088	-50.03%
Sub-Total Property, Plant & Equipment	4,009,939	6,485,084	14,257,261	20,425,487	20,425,487	-38.17%
>> Infrastructure						
Roads						
S0005 Ludlow Hithergreen Road - Second Coat Seal	310,589	450,008	450,008	675,000	675,000	-30.98%
S0008 Yelverton North Road - Second Coat Seal	497	0	0	0	0	0.00%
S0048 Bussell Highway	58,758	499,984	499,984	750,000	750,000	-88.25%
S0070 Peel & Queen Street Roundabout Service Relocation	71,517	675,000	300,000	1,200,000	450,000	-89.40%
S0072 Kaloorup Road - Reconstruct and Seal Shoulders	22,828	273,336	273,336	410,000	410,000	-91.65%
S0073 Gale Road Rural Reconstruction	8,199	958,000	958,000	1,437,000	1,437,000	-99.14%
S0074 Causeway Road Duplication	2,377,538	2,119,336	2,119,336	2,286,000	2,286,000	12.18%
S0075 Local Road and Community Infrastructure Program	534,956	685,795	641,248	1,006,417	961,870	-21.99%
S0076 Kaloorup Road (Stage 1)	33,057	133,500	0	400,500	0	-75.24%
S0321 Yoongarillup Road - Second Coat Seal	581	92,672	92,672	139,000	139,000	-99.37%
S0323 Piggot Road - Second Coat Seal	0	8,664	8,664	13,000	13,000	-100.00%
S0328 Wonnerup South Road Second Coat Seal	446	48,000	48,000	72,000	72,000	-99.07%
S0329 Georgette Street Reconstruction	109	93,352	93,352	140,000	140,000	-99.88%
S0330 Hakea Way Asphalt Overlay	1,781	56,600	56,600	85,000	85,000	-96.85%
T0019 Wonnerup South Road - Reconstruct and Widening (narrow seal)	229,001	448,000	0	448,000	0	-48.88%
T0020 Capel Tutunup Road	46,800	1,010,008	1,010,008	1,515,000	1,515,000	-95.37%
T0086 Yoongarillup Road - Reconstruct & Widen (Western Section)	324,046	283,936	283,936	425,917	425,917	14.13%
V0002 Eastern Link - Busseton Traffic Study	412,622	541,750	541,750	541,750	541,750	-23.84%
V0006 Eastern Link - Causeway Road Service Relocations	171,562	200,000	200,000	200,000	200,000	-14.22%
W0015 Gale Road - Reconstruction (50% Council)	35,995	20,000	20,000	30,000	30,000	79.98%
W0032 Chamber Road	17,528	16,032	16,032	24,000	24,000	9.33%
W0044 Brash Road Yallingup	52,495	36,672	36,672	55,000	55,000	43.15%
W0067 Ford Road Reconstruct and Asphalt Overlay	246	60,000	60,000	75,600	75,600	-99.59%
W0108 Yelverton Road	143	77,368	77,368	116,000	116,000	-99.82%
W0121 Geographe Bay Road Quindalup	851,192	486,680	486,680	990,000	730,000	74.90%
W0162 Kite Court Geographe	664	0	0	0	0	0.00%
W0176 Signage (Alternate CBD Entry)	18,883	16,000	16,000	16,000	16,000	18.02%
W0201 McDonald Rd Gravel Resheet Slk 1.40 - 2.49	55,350	38,672	38,672	58,000	58,000	43.13%
W0231 Carey Street - Asphalt Overlay & Kerb	187,031	126,120	126,120	189,179	189,179	48.30%
W0232 Stanley Street - Asphalt Overlay, Kerbing & Parking	0	98,040	98,040	147,000	147,000	-100.00%
W0240 Metricup Yelverton Road - Gravel Resheet	58,908	33,304	33,304	50,000	50,000	76.88%
W0243 Alfred Road - Gravel Resheet	46,350	33,304	33,304	50,000	50,000	39.17%
W0244 Koorabin Drive - Reconstruction & Intersection	2,660	96,000	96,000	144,000	144,000	-97.23%
W0246 Barnard Park East Foreshore Stage 2 Capital Works	0	203,000	203,000	203,000	203,000	-100.00%
W0247 Harvest Road Asphalt Overlay Kerb & Footpath	123,106	213,336	213,336	320,000	320,000	-42.29%
W0248 Boyle Street Asphalt Overlay	100,702	80,000	80,000	120,000	120,000	25.88%
W0249 Chloe Court Asphalt Overlay	95,281	80,000	80,000	120,000	120,000	19.10%
W0253 Egret Close Asphalt Overlay	43,141	43,336	43,336	65,000	65,000	-0.45%
W0254 Bird Crescent Asphalt Overlay	98	9,328	9,328	14,000	14,000	-98.95%
W0255 Donnelly Court Reseal	1,002	19,976	19,976	30,000	30,000	-94.99%
W0258 Jingarie Place Reconstruction	647	46,664	46,664	70,000	70,000	-98.61%
W0259 Clunker Drive Roundabout Reconstruction	90	10,040	10,040	15,000	15,000	-99.10%
W0260 Sanson Road Resheet	4,067	8,032	8,032	12,000	12,000	-49.36%

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
W0261 Treemartin Road Resheet	30,982	18,672	18,672	28,000	28,000	65.93%
W0262 Yallingup Siding Road Resheet	49,612	35,328	35,328	53,000	53,000	40.43%
W0263 Marybrook Road Resheet	17,798	16,032	16,032	24,000	24,000	11.02%
W0264 Caves Road - Median Crossing	0	16,336	16,336	24,500	24,500	-100.00%
W0265 Seascope Rise - Road Safety Upgrade	6,213	156,664	156,664	235,000	235,000	-96.03%
W0266 Layman Road Pull Over Bay	0	20,000	20,000	30,000	30,000	-100.00%
W0267 Road Safety Signage Infrastructure	20,030	117,985	0	117,985	0	-83.02%
	6,425,098	10,810,862	9,691,830	15,170,848	13,149,816	-40.57%
Bridges						
A0014 Bussell Highway - 0241	0	496,000	496,000	744,000	744,000	-100.00%
A0022 Yallingup Beach Road Bridge - 3347	0	466,664	466,664	700,000	700,000	-100.00%
A0023 Kaloorup Road Bridge - 3381	0	0	92,000	936,000	138,000	0.00%
A0024 Boallia Road Bridge - 4854	0	0	92,000	1,009,000	138,000	0.00%
A0025 Tuart Drive Bridge 0238	0	0	0	3,010,989	567,000	0.00%
	0	962,664	1,146,664	6,399,989	2,287,000	-100.00%
Car Parks						
C0020 Russell Street Car Park	324	0	0	0	0	0.00%
C0043 Administration Building Carpark	0	50,000	50,000	100,000	100,000	-100.00%
C0044 Meekup Coastal Nodes - Carpark upgrade	21,648	13,728	13,728	20,595	20,595	57.69%
C0050 Forth Street Groyne Carpark - Formalise and Seal	2,080	36,400	36,400	54,600	54,600	-94.29%
C0051 Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	2,205	133,336	133,336	200,000	200,000	-98.35%
C0052 Vasse Kaloorup Oval Carpark Development	51,625	36,184	36,184	54,270	54,270	42.67%
C0053 Car Parking - Rear of Hotel Site 1	457,619	348,320	348,320	522,480	522,480	31.38%
C0054 Barnard East Car Parking	0	52,488	52,488	78,730	78,730	-100.00%
C0055 Barnard Park East Foreshore Car Parking	14,205	130,000	130,000	310,000	310,000	-89.07%
C0057 Baudin Memorial Carpark	0	56,024	56,024	84,000	84,000	-100.00%
C0058 Eagle Bay Carpark	118,463	56,024	56,024	84,000	84,000	111.45%
C0059 Dunsborough Yacht Club Carpark	82,287	160,000	160,000	160,000	160,000	-48.57%
C0060 King Street Carpark Reconstruction	192,686	186,860	140,000	186,860	140,000	3.12%
	943,142	1,259,364	1,212,504	1,855,535	1,808,675	-25.11%
Footpath and Cycleways						
F0002 Bussell Highway - Novacare link to Broadwater Shops	16,153	15,000	15,000	15,000	15,000	7.69%
F0066 Bussell Highway Footpath Sections	960	135,000	135,000	143,000	143,000	-99.29%
F0067 Beach Road Dunsborough Footpath	3,817	137,336	137,336	206,000	206,000	-97.22%
F0084 Thompson Way - New Path	1,079	5,232	5,232	7,848	7,848	-79.38%
F0089 Barnard East Footpaths	2,178	60,824	60,824	91,240	91,240	-96.42%
F0090 DAIP - Disability Access	0	16,440	16,440	24,657	24,657	-100.00%
F0092 Acorn Place	4,098	26,672	26,672	40,000	40,000	-84.64%
F0093 Webb Street	50,704	30,360	30,360	45,500	45,500	67.01%
F0094 George Street	0	21,008	21,008	31,500	31,500	-100.00%
F0095 Fern Road	7,446	30,008	30,008	45,000	45,000	-75.19%
F0096 Stanley Place	218	6,672	6,672	10,000	10,000	-96.73%
F0098 Dunsborough Centennial Park Project	0	66,664	66,664	100,000	100,000	-100.00%
F0100 Micro Brewery - Footpath and Landscaping	114,277	0	0	170,000	170,000	0.00%
F0101 Yalyalup Pump Track & Temporary Toilet	0	0	0	150,000	150,000	0.00%
F1005 End of Trip Facilities for Cyclists	284	20,000	20,000	20,000	20,000	-98.58%
F1022 Buayanup Drain Shared Path	2,250	426,664	426,664	640,000	640,000	-99.47%
	203,463	997,880	997,880	1,739,745	1,739,745	-79.61%
Parks, Gardens and Reserves						
C1012 Townscape Street Furniture Replacement - Busselton	1,835	6,664	6,664	10,000	10,000	-72.46%
C1026 Townscape Works Dunsborough	2,395	100,000	100,000	150,000	150,000	-97.61%
C1511 RBFS Various Grant Applications	26,270	25,000	25,000	50,000	50,000	5.08%
C1604 Pioneer Cemetery Infrastructure Upgrades	0	41,125	41,125	41,125	41,125	-100.00%
C1605 Busselton Cemetery Infrastructure Upgrades	6,486	56,664	56,664	80,000	80,000	-88.55%
C1609 Pioneer Cemetery - Implement Conservation Plan	3,021	13,336	13,336	20,000	20,000	-77.35%
C1753 Eagle Bay Viewing Platform	0	27,500	27,500	95,458	95,458	-100.00%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	53,980	31,720	31,720	47,582	47,582	70.18%
C2006 Depot Washdown Facility Upgrades	0	55,000	55,000	82,500	82,500	-100.00%
C2504 Groyne Construction	44,270	34,336	34,336	51,500	51,500	28.93%
C2512 Sand Re-Nourishment	53,422	83,000	83,000	124,500	124,500	-35.64%
C2520 Coastal Protection Works	21,607	30,000	30,000	45,000	45,000	-27.98%
C2526 Baudin/ Wonnerup Groynes	28,558	0	0	25,000	25,000	0.00%

City of Busseton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
C2527 Storm Damage Renewal of Infrastructure	0	24,728	24,728	37,090	37,090	-100.00%
C2528 Craig Street Groyne and Sea Wall	29,435	660,000	660,000	660,000	660,000	-95.54%
C3006 Playgrounds General - Replacement of playground equipment	7,727	16,664	16,664	25,000	25,000	-53.63%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	16,672	16,672	25,000	25,000	-100.00%
C3048 BBQ Placement and Replacement	11,474	15,000	15,000	15,000	15,000	-23.51%
C3094 Busseton Foreshore - Stage 3	2,681	53,624	53,624	55,436	55,436	-95.00%
C3103 Youth Skate Park	4,768	10,000	10,000	15,000	15,000	-52.32%
C3112 Busseton Foreshore - Exercise Equipment	215,301	217,650	217,650	217,650	217,650	-1.08%
C3113 Busseton Tennis Club - Infrastructure	33,347	31,824	31,824	47,739	47,739	4.79%
C3116 Dawson Park (Mcintyre St Pos)	884	187,467	110,000	187,467	110,000	-99.53%
C3122 Rails to Trails - Continuation of Implementation Plan	27,766	66,664	66,664	100,000	100,000	-58.35%
C3136 Vasse Oval Kaloorup - Grassing of Existing Oval	3,470	20,000	20,000	30,000	30,000	-82.65%
C3145 Churchill Park	98,630	146,664	146,664	220,000	220,000	-32.75%
C3166 Vasse River Foreshore - Bridge to Bridge	10,343	18,664	18,664	28,000	28,000	-44.58%
C3186 Lou Weston Oval - Courts	511,193	338,432	338,432	507,650	507,650	51.05%
C3187 Port Geographe Reticulation Upgrades	55	47,297	47,297	47,297	47,297	-99.88%
C3189 Possum Park Barnard East Upgrade	976	30,000	30,000	30,000	30,000	-96.75%
C3194 Meelup Regional Park - Capital Projects	47,125	57,008	57,008	85,509	85,509	-17.34%
C3198 Vasse SAR Area General Improvements to the Area	34,555	33,336	33,336	50,000	50,000	3.66%
C3200 Provence SAR Area General Improvements to the Area	96,225	108,336	108,336	125,000	125,000	-11.18%
C3202 Port Geographe Street Light Replacement	6,490	55,336	55,336	82,994	82,994	-88.27%
C3203 Port Geographe General Improvements/ Foreshore	2,355	23,336	23,336	35,000	35,000	-89.91%
C3206 Landscaping - Old Busseton Tennis Club Site	368,420	246,344	246,344	369,520	369,520	49.55%
C3207 Barnard East Underground Power	6,996	110,200	110,200	165,297	165,297	-93.65%
C3208 Barnard East Landscaping	195,056	160,000	160,000	240,000	240,000	21.91%
C3210 McBride Park - POS Upgrade	4,444	32,538	32,538	32,538	32,538	-86.34%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	786	90,332	90,332	90,332	90,332	-99.13%
C3212 Siesta Park -Beach Access - POS Upgrade	275	13,379	13,379	13,379	13,379	-97.95%
C3213 Cabarita Road - POS Upgrade	0	28,141	100,000	28,141	100,000	-100.00%
C3214 Kingsford Road - POS Upgrade	933	154,375	154,375	154,375	154,375	-99.40%
C3215 Monash Way - POS Upgrade	786	167,174	167,174	167,174	167,174	-99.53%
C3216 Wagon Road - POS Upgrade	786	167,174	167,174	167,174	167,174	-99.53%
C3217 Limestone Quarry - POS Upgrade	786	167,174	167,174	167,174	167,174	-99.53%
C3218 Dolphin Road - POS Upgrade	884	91,000	91,000	91,000	91,000	-99.03%
C3219 Kingfish/ Costello - POS Upgrade	884	91,000	91,000	91,000	91,000	-99.03%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	786	53,283	53,283	53,283	53,283	-98.52%
C3222 King St Reserve Park - POS Upgrade	147,167	98,232	98,232	147,348	147,348	49.82%
C3223 Dunsborough Non-Potable Water Network	483,655	0	0	2,000,000	2,000,000	0.00%
C3224 Dunsborough Nature Based Playground	0	0	0	40,000	40,000	0.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	11,502	1,080,999	1,080,999	2,288,000	2,288,000	-98.94%
C3226 Mitchell Park Upgrade	28,541	420,000	420,000	820,000	820,000	-93.20%
C3227 Barnard Park East Foreshore Landscaping	106,074	250,000	250,000	280,000	280,000	-57.57%
C3228 General Works - Replacement of Capital Items	0	30,000	30,000	30,000	30,000	-100.00%
C3232 Irrigation Renewal	0	26,664	26,664	40,000	40,000	-100.00%
C3235 Eastern Link Landscaping	76,939	133,336	133,336	200,000	200,000	-42.30%
C3236 Dunsborough Foreshore Lighting	735	33,336	33,336	50,000	50,000	-97.79%
C3237 King Street Landscaping Stage 2	49,019	57,664	42,664	79,000	64,000	-14.99%
C3238 Vasse River - General Upgrade	0	100,000	100,000	100,000	100,000	-100.00%
C3451 Aged Housing Infrastructure (Upgrade)	3,773	8,160	8,160	12,250	12,250	-53.77%
C3479 Vidler Road Waste Site Capital Improvements	8,177	0	0	50,000	50,000	0.00%
C3481 Transfer Station Development	18,206	100,000	100,000	150,000	150,000	-81.79%
C3485 Site Rehabilitation - Busseton	191,474	666,664	666,664	1,000,000	1,000,000	-71.28%
C3489 Liquid Waste Pond Renewal Works	0	33,336	33,336	50,000	50,000	-100.00%
C3497 Busseton Jetty - Capital Expenditure	313,210	200,000	200,000	870,000	870,000	56.60%
	3,406,939	7,493,552	7,472,944	13,486,482	13,465,874	-54.54%
Drainage						
D0009 Busseton LIA - Geocatch Drain Partnership WSUD Improvements	0	20,000	20,000	30,000	30,000	-100.00%
D0020 Glenmeer Ramble Drainage Upgrade	450	33,800	33,800	50,700	50,700	-98.67%
D0021 Chugg Road Drainage Upgrade	0	15,044	15,044	15,044	15,044	-100.00%
	450	68,844	68,844	95,744	95,744	-99.35%
Airport Industrial Parks						
C6025 Installation of Bird Netting	0	51,800	51,800	77,703	77,703	-100.00%
C6026 Airport Car Park Reseal	75,127	51,144	51,144	76,700	76,700	46.89%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	0	66,664	66,664	100,000	100,000	-100.00%

City of Busseton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
C6091 Airport Construction Stage 2, Noise Management Plan	0	433,230	433,230	866,500	866,500	-100.00%
C6092 Airport Construction Stage 2, Airfield	19,422	13,280	13,280	19,900	19,900	46.25%
C6099 Airport Development - Project Expenses	52,424	77,232	170,568	115,850	255,850	-32.12%
	146,973	693,350	786,686	1,256,653	1,396,653	-78.80%
Sub-Total infrastructure	11,126,065	22,286,516	21,377,352	40,004,996	33,943,507	-50.08%
Grand Total - Capital Acquisitions	15,136,004	28,771,600	35,634,613	60,430,483	54,368,994	
Infrastructure by class						
Infrastructure (WIP)	0	0	0	0	0	0.00%
Roads	6,425,098	10,810,862	9,691,830	18,170,848	16,149,816	-40.57%
Bridges	0	962,664	1,146,664	6,675,989	2,287,000	-100.00%
Car Parks	943,142	1,259,364	1,212,504	1,855,535	1,808,675	-25.11%
Footpaths & Cycleways	203,463	997,880	997,880	2,239,745	2,239,745	-79.61%
Parks, Gardens & Reserves	3,406,939	7,493,552	7,472,944	14,986,482	14,965,874	-54.54%
Drainage	450	68,844	68,844	1,595,745	1,595,745	-99.35%
Regional Airport & Industrial Park Infrastructure	146,973	693,350	786,686	1,256,653	1,396,653	-78.80%
Less : Donated Assets				0	0	0.00%
Total Infrastructure Actual by class	11,126,065	22,286,516	21,377,352	46,780,997	40,443,508	-50.08%

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,821,552.89
Interest transfer to Reserves	8,189.07	12,440.00	12,440.00	18,660.00	18,660.00	28,582.65
Transfer from Muni	1,377.68	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Transfer to Muni	0.00	(64,000.00)	(26,000.00)	(288,364.00)	(288,364.00)	(137,863.14)
	<u>1,721,839.15</u>	<u>1,662,289.11</u>	<u>1,700,289.11</u>	<u>1,444,145.11</u>	<u>1,444,145.11</u>	<u>1,712,272.40</u>
136 Airport Marketing and Incentive Reserve						
Accumulated Reserves at Start of Year	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	3,396,150.77
Interest transfer to Reserves	20,645.11	29,600.00	29,600.00	44,401.00	44,401.00	58,291.83
Transfer from Muni	138,984.00	138,984.00	138,984.00	328,471.00	328,471.00	619,348.04
Transfer to Muni	0.00	0.00	0.00	(1,180,572.00)	(1,180,572.00)	0.00
	<u>4,233,419.75</u>	<u>4,242,374.64</u>	<u>4,242,374.64</u>	<u>3,266,090.64</u>	<u>3,266,090.64</u>	<u>4,073,790.64</u>
143 Airport Noise Mitigation Reserve						
Accumulated Reserves at Start of Year	904,896.43	904,896.43	904,896.43	904,896.43	904,896.43	890,709.89
Interest transfer to Reserves	4,389.70	6,576.00	6,576.00	9,864.00	9,864.00	14,186.54
Transfer to Muni	0.00	0.00	0.00	(866,500.00)	(866,500.00)	0.00
	<u>909,286.13</u>	<u>911,472.43</u>	<u>911,472.43</u>	<u>48,260.43</u>	<u>48,260.43</u>	<u>904,896.43</u>
147 Airport Development Reserve						
Accumulated Reserves at Start of Year	1,576.71	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Interest transfer to Reserves	(199.03)	0.00	0.00	0.00	0.00	1,576.63
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	165,882.00
Transfer to Muni	(1,377.68)	(1,576.71)	(1,576.71)	(1,576.71)	(1,576.71)	(165,881.92)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,576.71</u>
148 Airport Existing Terminal Building Reserve						
Accumulated Reserves at Start of Year	122,795.41	122,795.41	122,795.41	122,795.41	122,795.41	39,882.21
Interest transfer to Reserves	893.85	896.00	896.00	1,344.00	1,344.00	635.20
Transfer from Muni	54,856.00	54,856.00	54,856.00	82,278.00	82,278.00	82,278.00
	<u>178,545.26</u>	<u>178,547.41</u>	<u>178,547.41</u>	<u>206,417.41</u>	<u>206,417.41</u>	<u>122,795.41</u>
106 Building Asset Renewal Reserve - General Buildings						
Accumulated Reserves at Start of Year	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,725,055.66
Interest transfer to Reserves	7,046.47	10,776.00	10,776.00	16,164.00	16,164.00	32,703.18
Transfer from Muni	484,768.00	484,768.00	484,768.00	1,037,148.00	1,037,148.00	727,148.00
Transfer to Muni	(260,000.00)	0.00	0.00	(1,071,026.00)	(1,071,026.00)	(1,001,664.39)
	<u>1,715,056.92</u>	<u>1,978,786.45</u>	<u>1,978,786.45</u>	<u>1,465,528.45</u>	<u>1,465,528.45</u>	<u>1,483,242.45</u>
404 Barnard Park Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	41,352.43	41,352.43	41,352.43	41,352.43	41,352.43	10,666.20
Interest transfer to Reserves	273.45	304.00	304.00	456.00	456.00	460.23
Transfer from Muni	20,152.00	20,152.00	20,152.00	30,226.00	30,226.00	30,226.00
	<u>61,777.88</u>	<u>61,808.43</u>	<u>61,808.43</u>	<u>72,034.43</u>	<u>72,034.43</u>	<u>41,352.43</u>
405 Railway House Building Reserve						
Accumulated Reserves at Start of Year	36,854.54	36,854.54	36,854.54	36,854.54	36,854.54	16,761.18
Interest transfer to Reserves	226.10	264.00	264.00	396.00	396.00	458.36
Transfer from Muni	13,088.00	13,088.00	13,088.00	19,635.00	19,635.00	19,635.00
	<u>50,168.64</u>	<u>50,206.54</u>	<u>50,206.54</u>	<u>56,885.54</u>	<u>56,885.54</u>	<u>36,854.54</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
406 Youth and Community Activities Building Reserve						
Accumulated Reserves at Start of Year	80,356.10	80,356.10	80,356.10	80,356.10	80,356.10	45,712.30
Interest transfer to Reserves	479.43	584.00	584.00	876.00	876.00	1,148.35
Transfer from Muni	28,560.00	28,560.00	28,560.00	42,840.00	42,840.00	42,840.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(9,344.55)
	<u>109,395.53</u>	<u>109,500.10</u>	<u>109,500.10</u>	<u>124,072.10</u>	<u>124,072.10</u>	<u>80,356.10</u>
407 Busselton Library Building Reserve						
Accumulated Reserves at Start of Year	111,021.85	111,021.85	111,021.85	111,021.85	111,021.85	85,071.29
Interest transfer to Reserves	263.84	808.00	808.00	1,212.00	1,212.00	1,716.82
Transfer from Muni	30,464.00	30,464.00	30,464.00	45,696.00	45,696.00	45,696.00
Transfer to Muni	(100,000.00)	(100,000.00)	(100,000.00)	(105,000.00)	(105,000.00)	(21,462.26)
	<u>41,749.69</u>	<u>42,293.85</u>	<u>42,293.85</u>	<u>52,929.85</u>	<u>52,929.85</u>	<u>111,021.85</u>
131 Busselton Community Resource Centre Reserve						
Accumulated Reserves at Start of Year	272,693.17	272,693.17	272,693.17	272,693.17	272,693.17	190,875.82
Interest transfer to Reserves	1,529.30	1,984.00	1,984.00	2,976.00	2,976.00	3,791.98
Transfer from Muni	57,600.00	57,600.00	57,600.00	86,394.00	86,394.00	81,752.64
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(3,727.27)
	<u>331,822.47</u>	<u>332,277.17</u>	<u>332,277.17</u>	<u>312,063.17</u>	<u>312,063.17</u>	<u>272,693.17</u>
408 Busselton Jetty Tourist Park Reserve						
Accumulated Reserves at Start of Year	222,752.80	222,752.80	222,752.80	222,752.80	222,752.80	159,725.80
Interest transfer to Reserves	1,237.64	1,616.00	1,616.00	2,424.00	2,424.00	4,342.04
Transfer from Muni	168,552.00	168,552.00	168,552.00	252,833.00	252,833.00	168,021.20
Transfer to Muni	(81,800.00)	(81,800.00)	(81,800.00)	(243,600.00)	(243,600.00)	(109,336.24)
	<u>310,742.44</u>	<u>311,120.80</u>	<u>311,120.80</u>	<u>234,409.80</u>	<u>234,409.80</u>	<u>222,752.80</u>
409 Geopraphe Leisure Centre Building (GLC) Reserve						
Accumulated Reserves at Start of Year	615,084.29	615,084.29	615,084.29	615,084.29	615,084.29	381,186.42
Interest transfer to Reserves	3,751.16	4,472.00	4,472.00	6,708.00	6,708.00	7,619.95
Transfer from Muni	173,680.00	173,680.00	173,680.00	260,521.00	260,521.00	570,521.00
Transfer to Muni	0.00	0.00	0.00	(819,657.00)	(819,657.00)	(344,243.08)
	<u>792,515.45</u>	<u>793,236.29</u>	<u>793,236.29</u>	<u>62,656.29</u>	<u>62,656.29</u>	<u>615,084.29</u>
331 Joint Venture Aged Housing Reserve (Harris/ Winderlup)						
Accumulated Reserves at Start of Year	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,085,870.41
Interest transfer to Reserves	6,384.10	8,992.00	8,992.00	13,488.00	13,488.00	17,937.89
Transfer from Muni	87,872.00	87,872.00	87,872.00	131,806.00	131,806.00	185,261.37
Transfer to Muni	0.00	0.00	0.00	(152,250.00)	(152,250.00)	(51,762.89)
	<u>1,331,562.88</u>	<u>1,334,170.78</u>	<u>1,334,170.78</u>	<u>1,230,350.78</u>	<u>1,230,350.78</u>	<u>1,237,306.78</u>
403 Winderlup Aged Housing Reserve (City Controlled)						
Accumulated Reserves at Start of Year	212,935.38	212,935.38	212,935.38	212,935.38	212,935.38	212,501.16
Interest transfer to Reserves	1,133.76	1,544.00	1,544.00	2,316.00	2,316.00	3,457.97
Transfer from Muni	32,368.00	32,368.00	32,368.00	48,550.00	48,550.00	2,046.25
Transfer to Muni	0.00	0.00	0.00	(52,000.00)	(52,000.00)	(5,070.00)
	<u>246,437.14</u>	<u>246,847.38</u>	<u>246,847.38</u>	<u>211,801.38</u>	<u>211,801.38</u>	<u>212,935.38</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
410 Naturaliste Community Centre Building (NCC) Reserve						
Accumulated Reserves at Start of Year	125,076.60	125,076.60	125,076.60	125,076.60	125,076.60	63,745.73
Interest transfer to Reserves	750.64	912.00	912.00	1,368.00	1,368.00	1,622.87
Transfer from Muni	39,808.00	39,808.00	39,808.00	59,708.00	59,708.00	59,708.00
Transfer to Muni	0.00	0.00	0.00	(142,000.00)	(142,000.00)	0.00
	<u>165,635.24</u>	<u>165,796.60</u>	<u>165,796.60</u>	<u>44,152.60</u>	<u>44,152.60</u>	<u>125,076.60</u>
411 Civic and Administration Building Reserve						
Accumulated Reserves at Start of Year	429,689.17	429,689.17	429,689.17	429,689.17	429,689.17	187,928.40
Interest transfer to Reserves	2,752.47	3,120.00	3,120.00	4,680.00	4,680.00	5,512.65
Transfer from Muni	188,000.00	188,000.00	188,000.00	282,000.00	282,000.00	282,000.00
Transfer to Muni	0.00	0.00	0.00	(48,983.00)	(48,983.00)	(45,751.88)
	<u>620,441.64</u>	<u>620,809.17</u>	<u>620,809.17</u>	<u>667,386.17</u>	<u>667,386.17</u>	<u>429,689.17</u>
412 Vasse Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	541.14	541.14	541.14	541.14	541.14	0.00
Interest transfer to Reserves	3.91	0.00	0.00	0.00	0.00	5.14
Transfer from Muni	360.00	360.00	360.00	536.00	536.00	536.00
	<u>905.05</u>	<u>901.14</u>	<u>901.14</u>	<u>1,077.14</u>	<u>1,077.14</u>	<u>541.14</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	4,806,278.94
Interest transfer to Reserves	27,263.44	38,072.00	38,072.00	57,108.00	57,108.00	82,679.79
Transfer from Muni	555,466.00	563,780.00	563,780.00	1,325,111.00	1,325,111.00	1,286,516.00
Transfer to Muni	0.00	(15,000.00)	(15,000.00)	(1,255,708.00)	(1,255,708.00)	(936,132.15)
	<u>5,822,072.02</u>	<u>5,826,194.58</u>	<u>5,826,194.58</u>	<u>5,365,853.58</u>	<u>5,365,853.58</u>	<u>5,239,342.58</u>
150 Jetty Self Insurance Reserve						
Accumulated Reserves at Start of Year	432,198.16	432,198.16	432,198.16	432,198.16	432,198.16	365,698.37
Interest transfer to Reserves	2,241.18	3,144.00	3,144.00	4,716.00	4,716.00	6,499.79
Transfer from Muni	40,000.00	40,000.00	40,000.00	60,000.00	60,000.00	60,000.00
	<u>474,439.34</u>	<u>475,342.16</u>	<u>475,342.16</u>	<u>496,914.16</u>	<u>496,914.16</u>	<u>432,198.16</u>
223 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,119,116.75
Interest transfer to Reserves	11,937.69	11,608.00	11,608.00	17,412.00	17,412.00	39,808.24
Transfer from Muni	2,334,528.00	2,334,528.00	2,334,528.00	3,501,790.00	3,501,790.00	3,458,128.00
Transfer to Muni	(1,470,000.00)	(768,000.00)	(643,000.00)	(4,638,999.00)	(3,995,499.00)	(3,019,924.34)
	<u>2,473,594.34</u>	<u>3,175,264.65</u>	<u>3,300,264.65</u>	<u>477,331.65</u>	<u>1,120,831.65</u>	<u>1,597,128.65</u>
224 Footpath/ Cycle Ways Reserve						
Accumulated Reserves at Start of Year	408,437.28	408,437.28	408,437.28	408,437.28	408,437.28	3,670.90
Interest transfer to Reserves	4,214.78	2,968.00	2,968.00	4,452.00	4,452.00	8,786.80
Transfer from Muni	810,696.00	810,696.00	810,696.00	1,216,038.00	1,216,038.00	1,184,602.00
Transfer to Muni	0.00	0.00	0.00	(1,382,583.00)	(1,382,583.00)	(788,622.42)
	<u>1,223,348.06</u>	<u>1,222,101.28</u>	<u>1,222,101.28</u>	<u>246,344.28</u>	<u>246,344.28</u>	<u>408,437.28</u>
226 Other Infrastructure Reserve						
Accumulated Reserves at Start of Year	264,388.99	264,388.99	264,388.99	264,388.99	264,388.99	0.00
Interest transfer to Reserves	2,015.21	1,920.00	1,920.00	2,880.00	2,880.00	3,298.02
Transfer from Muni	238,000.00	238,000.00	238,000.00	357,000.00	357,000.00	347,000.00
Transfer to Muni	0.00	0.00	0.00	(297,041.00)	(297,041.00)	(85,909.03)
	<u>504,404.20</u>	<u>504,308.99</u>	<u>504,308.99</u>	<u>327,227.99</u>	<u>327,227.99</u>	<u>264,388.99</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
225 Parks, Gardens and Reserves Reserve						
Accumulated Reserves at Start of Year	833,946.23	833,946.23	833,946.23	833,946.23	833,946.23	0.00
Interest transfer to Reserves	6,738.53	6,064.00	6,064.00	9,096.00	9,096.00	10,825.77
Transfer from Muni	856,776.00	856,776.00	856,776.00	1,285,166.00	1,285,166.00	1,214,001.00
Transfer to Muni	0.00	(160,000.00)	(160,000.00)	(1,983,645.00)	(1,983,645.00)	(390,880.54)
	<u>1,697,460.76</u>	<u>1,536,786.23</u>	<u>1,536,786.23</u>	<u>144,563.23</u>	<u>144,563.23</u>	<u>833,946.23</u>
151 Furniture and Equipment Reserve						
Accumulated Reserves at Start of Year	257,784.19	257,784.19	257,784.19	257,784.19	257,784.19	0.00
Interest transfer to Reserves	2,566.46	1,872.00	1,872.00	2,808.00	2,808.00	0.00
Transfer from Muni	289,336.00	289,336.00	289,336.00	434,000.00	434,000.00	364,900.00
Transfer to Muni	0.00	(30,000.00)	(30,000.00)	(434,000.00)	(434,000.00)	(107,115.81)
	<u>549,686.65</u>	<u>518,992.19</u>	<u>518,992.19</u>	<u>260,592.19</u>	<u>260,592.19</u>	<u>257,784.19</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,205,526.70
Interest transfer to Reserves	6,386.28	7,984.00	7,984.00	11,976.00	11,976.00	23,720.77
Transfer from Muni	699,037.44	739,112.00	739,112.00	1,027,662.00	1,027,662.00	900,737.00
Transfer to Muni	0.00	(413,000.00)	(413,000.00)	(492,240.00)	(492,240.00)	(1,031,542.55)
	<u>1,803,865.64</u>	<u>1,432,537.92</u>	<u>1,432,537.92</u>	<u>1,645,839.92</u>	<u>1,645,839.92</u>	<u>1,098,441.92</u>
137 Major Traffic Improvements Reserve						
Accumulated Reserves at Start of Year	638,845.53	638,845.53	638,845.53	638,845.53	638,845.53	1,495,577.97
Interest transfer to Reserves	462.98	4,640.00	4,640.00	6,960.00	6,960.00	25,423.53
Transfer from Muni	725,992.00	725,992.00	725,992.00	1,088,988.00	1,088,988.00	1,128,705.00
Transfer to Muni	(1,246,000.00)	(950,000.00)	(950,000.00)	(1,641,750.00)	(1,641,750.00)	(2,010,860.97)
	<u>119,300.51</u>	<u>419,477.53</u>	<u>419,477.53</u>	<u>93,043.53</u>	<u>93,043.53</u>	<u>638,845.53</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	613,762.47	613,762.47	613,762.47	613,762.47	613,762.47	171,316.34
Interest transfer to Reserves	4,234.83	4,464.00	4,464.00	6,696.00	6,696.00	7,539.43
Transfer from Muni	360,272.00	360,272.00	360,272.00	540,415.00	540,415.00	524,713.00
Transfer to Muni	0.00	0.00	0.00	(590,000.00)	(590,000.00)	(89,806.30)
	<u>978,269.30</u>	<u>978,498.47</u>	<u>978,498.47</u>	<u>570,873.47</u>	<u>570,873.47</u>	<u>613,762.47</u>
127 New Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,803,171.42
Interest transfer to Reserves	4,954.42	10,944.00	10,944.00	16,416.00	16,416.00	26,494.60
Transfer from Muni	130,549.80	124,152.00	124,152.00	186,231.00	186,231.00	201,157.40
Transfer to Muni	(223,000.00)	(70,000.00)	(50,000.00)	(1,420,645.00)	(1,400,645.00)	(524,648.37)
	<u>1,418,679.27</u>	<u>1,571,271.05</u>	<u>1,591,271.05</u>	<u>288,177.05</u>	<u>308,177.05</u>	<u>1,506,175.05</u>
141 Commonage Precinct Infrastructure Road Reserve						
Accumulated Reserves at Start of Year	234,906.64	234,906.64	234,906.64	234,906.64	234,906.64	231,223.87
Interest transfer to Reserves	(340.58)	1,704.00	1,704.00	2,556.00	2,556.00	3,682.77
Transfer from Muni	1,480.13	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(235,000.00)	(235,000.00)	0.00
	<u>236,046.19</u>	<u>236,610.64</u>	<u>236,610.64</u>	<u>2,462.64</u>	<u>2,462.64</u>	<u>234,906.64</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,281,336.70
Interest transfer to Reserves	6,266.15	11,304.00	11,304.00	16,956.00	16,956.00	24,799.27
Transfer from Muni	8,304.00	8,304.00	8,304.00	52,465.00	52,465.00	505,188.00
Transfer to Muni	(360,000.00)	(80,000.00)	(80,000.00)	(1,375,579.00)	(1,375,579.00)	(256,199.59)
	<u>1,209,694.53</u>	<u>1,494,732.38</u>	<u>1,494,732.38</u>	<u>248,966.38</u>	<u>248,966.38</u>	<u>1,555,124.38</u>
154 Debt Default Reserve						
Interest transfer to Reserves	1,083.22	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	333,336.00	333,336.00	333,336.00	500,000.00	500,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
107 Corporate IT Systems Reserve						
Accumulated Reserves at Start of Year	226,750.02	226,750.02	226,750.02	226,750.02	226,750.02	80,398.99
Interest transfer to Reserves	1,528.04	1,648.00	1,648.00	2,472.00	2,472.00	1,280.52
Transfer from Muni	66,664.00	66,664.00	66,664.00	100,000.00	100,000.00	145,070.51
Transfer to Muni	0.00	0.00	0.00	(207,900.00)	(207,900.00)	0.00
	<u>294,942.06</u>	<u>295,062.02</u>	<u>295,062.02</u>	<u>121,322.02</u>	<u>121,322.02</u>	<u>226,750.02</u>
133 Election, Valuation and Other Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	560,994.18	560,994.18	560,994.18	560,994.18	560,994.18	499,905.97
Interest transfer to Reserves	3,082.85	4,080.00	4,080.00	6,120.00	6,120.00	8,664.58
Transfer from Muni	100,000.00	100,000.00	100,000.00	150,000.00	150,000.00	150,000.00
Transfer to Muni	0.00	0.00	0.00	(140,900.00)	(140,900.00)	(97,576.37)
	<u>664,077.03</u>	<u>665,074.18</u>	<u>665,074.18</u>	<u>576,214.18</u>	<u>576,214.18</u>	<u>560,994.18</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	636,940.12	636,940.12	636,940.12	636,940.12	636,940.12	577,255.71
Interest transfer to Reserves	3,163.70	4,632.00	4,632.00	6,948.00	6,948.00	8,995.41
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,689.00
	<u>640,103.82</u>	<u>641,572.12</u>	<u>641,572.12</u>	<u>643,888.12</u>	<u>643,888.12</u>	<u>636,940.12</u>
152 Marketing & Area Promotion Reserve						
Accumulated Reserves at Start of Year	166,392.00	166,392.00	166,392.00	166,392.00	166,392.00	0.00
Interest transfer to Reserves	3,847.88	1,208.00	1,208.00	1,812.00	1,812.00	0.00
Transfer from Muni	861,088.00	861,088.00	861,088.00	1,291,627.00	1,291,627.00	166,392.00
Transfer to Muni	0.00	0.00	0.00	(1,347,817.00)	(1,347,817.00)	0.00
	<u>1,031,327.88</u>	<u>1,028,688.00</u>	<u>1,028,688.00</u>	<u>112,014.00</u>	<u>112,014.00</u>	<u>166,392.00</u>
135 Performing Arts and Convention Centre Reserve						
Accumulated Reserves at Start of Year	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	0.00
Interest transfer to Reserves	12,751.57	19,080.00	19,080.00	28,620.00	28,620.00	14,751.12
Transfer from Muni	0.00	0.00	0.00	50,000.00	50,000.00	2,610,848.08
Transfer to Muni	0.00	0.00	0.00	(1,446,200.00)	(1,446,200.00)	0.00
	<u>2,638,350.77</u>	<u>2,644,679.20</u>	<u>2,644,679.20</u>	<u>1,258,019.20</u>	<u>1,258,019.20</u>	<u>2,625,599.20</u>
202 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,096,583.00
Interest transfer to Reserves	17,484.65	25,304.00	25,304.00	37,956.00	37,956.00	50,518.40
Transfer from Muni	166,664.00	166,664.00	166,664.00	250,000.00	250,000.00	687,986.09
Transfer to Muni	(34,895.96)	(46,650.00)	(46,650.00)	(438,250.00)	(438,250.00)	(352,977.49)
	<u>3,631,362.69</u>	<u>3,627,428.00</u>	<u>3,627,428.00</u>	<u>3,331,816.00</u>	<u>3,331,816.00</u>	<u>3,482,110.00</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
203 Professional Development Reserve						
Accumulated Reserves at Start of Year	145,028.93	145,028.93	145,028.93	145,028.93	145,028.93	122,771.88
Interest transfer to Reserves	799.11	1,056.00	1,056.00	1,584.00	1,584.00	2,418.13
Transfer from Muni	46,664.00	46,664.00	46,664.00	93,500.00	93,500.00	70,000.00
Transfer to Muni	0.00	0.00	0.00	(88,500.00)	(88,500.00)	(50,161.08)
	<u>192,492.04</u>	<u>192,748.93</u>	<u>192,748.93</u>	<u>151,612.93</u>	<u>151,612.93</u>	<u>145,028.93</u>
204 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,632.39	144,632.39	144,632.39	144,632.39	144,632.39	150,403.55
Interest transfer to Reserves	681.25	1,048.00	1,048.00	1,572.00	1,572.00	2,374.88
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	327.14
Transfer to Muni	0.00	0.00	0.00	(73,550.00)	(73,550.00)	(8,473.18)
	<u>145,313.64</u>	<u>145,680.39</u>	<u>145,680.39</u>	<u>72,654.39</u>	<u>72,654.39</u>	<u>144,632.39</u>
124 Workers Compensation, Extended SL & AL Contingency Reserve						
Accumulated Reserves at Start of Year	309,751.42	309,751.42	309,751.42	309,751.42	309,751.42	305,100.95
Interest transfer to Reserves	1,502.62	2,248.00	2,248.00	3,372.00	3,372.00	4,650.47
Transfer to Muni	0.00	0.00	0.00	(147,607.00)	(147,607.00)	0.00
	<u>311,254.04</u>	<u>311,999.42</u>	<u>311,999.42</u>	<u>165,516.42</u>	<u>165,516.42</u>	<u>309,751.42</u>
302 Community Facilities - City District						
Accumulated Reserves at Start of Year	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	2,552,707.62
Interest transfer to Reserves	(3,294.20)	8,144.00	8,144.00	12,216.00	12,216.00	39,319.39
Transfer from Muni	357,697.06	258,032.00	258,032.00	387,050.00	387,050.00	216,051.38
Transfer to Muni	0.00	0.00	0.00	(1,031,448.00)	(1,031,448.00)	(1,687,208.54)
	<u>1,475,272.71</u>	<u>1,387,045.85</u>	<u>1,387,045.85</u>	<u>488,687.85</u>	<u>488,687.85</u>	<u>1,120,869.85</u>
304 Community Facilities - Broadwater						
Accumulated Reserves at Start of Year	166,413.55	166,413.55	166,413.55	166,413.55	166,413.55	158,523.04
Interest transfer to Reserves	(240.76)	1,208.00	1,208.00	1,812.00	1,812.00	2,585.73
Transfer from Muni	15,770.14	6,664.00	6,664.00	10,000.00	10,000.00	5,304.78
	<u>181,942.93</u>	<u>174,285.55</u>	<u>174,285.55</u>	<u>178,225.55</u>	<u>178,225.55</u>	<u>166,413.55</u>
303 Community Facilities - Busselton						
Accumulated Reserves at Start of Year	9,177.47	9,177.47	9,177.47	9,177.47	9,177.47	44,011.77
Interest transfer to Reserves	(11.03)	64.00	64.00	96.00	96.00	526.95
Transfer from Muni	26,194.25	15,000.00	15,000.00	22,500.00	22,500.00	8,638.75
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(44,000.00)
	<u>35,360.69</u>	<u>24,241.47</u>	<u>24,241.47</u>	<u>31,773.47</u>	<u>31,773.47</u>	<u>9,177.47</u>
305 Community Facilities - Dunsborough						
Accumulated Reserves at Start of Year	255,152.46	255,152.46	255,152.46	255,152.46	255,152.46	188,062.67
Interest transfer to Reserves	(311.90)	1,856.00	1,856.00	2,784.00	2,784.00	3,283.35
Transfer from Muni	75,711.97	18,336.00	18,336.00	27,500.00	27,500.00	63,806.44
	<u>330,552.53</u>	<u>275,344.46</u>	<u>275,344.46</u>	<u>285,436.46</u>	<u>285,436.46</u>	<u>255,152.46</u>
311 Community Facilities - Dunsborough Lakes Estate						
Accumulated Reserves at Start of Year	937,470.05	937,470.05	937,470.05	937,470.05	937,470.05	922,772.84
Interest transfer to Reserves	(1,359.20)	6,816.00	6,816.00	10,224.00	10,224.00	14,697.21
Transfer from Muni	5,906.89	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(938,000.00)	(938,000.00)	0.00
	<u>942,017.74</u>	<u>944,286.05</u>	<u>944,286.05</u>	<u>9,694.05</u>	<u>9,694.05</u>	<u>937,470.05</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
306 Community Facilities - Geographe						
Accumulated Reserves at Start of Year	101,978.74	101,978.74	101,978.74	101,978.74	101,978.74	99,175.93
Interest transfer to Reserves	(147.60)	744.00	744.00	1,116.00	1,116.00	1,594.87
Transfer from Muni	3,275.61	5,000.00	5,000.00	7,500.00	7,500.00	1,207.94
	<u>105,106.75</u>	<u>107,722.74</u>	<u>107,722.74</u>	<u>110,594.74</u>	<u>110,594.74</u>	<u>101,978.74</u>
310 Community Facilities - Port Geographe						
Accumulated Reserves at Start of Year	348,980.41	348,980.41	348,980.41	348,980.41	348,980.41	343,509.27
Interest transfer to Reserves	(505.97)	2,536.00	2,536.00	3,804.00	3,804.00	5,471.14
Transfer from Muni	2,198.89	0.00	0.00	0.00	0.00	0.00
	<u>350,673.33</u>	<u>351,516.41</u>	<u>351,516.41</u>	<u>352,784.41</u>	<u>352,784.41</u>	<u>348,980.41</u>
309 Community Facilities - Vasse						
Accumulated Reserves at Start of Year	489,904.76	489,904.76	489,904.76	489,904.76	489,904.76	615,585.54
Interest transfer to Reserves	(821.04)	3,560.00	3,560.00	5,340.00	5,340.00	9,471.24
Transfer from Muni	3,086.26	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(284,270.00)	(284,270.00)	(135,152.02)
	<u>492,169.98</u>	<u>493,464.76</u>	<u>493,464.76</u>	<u>210,974.76</u>	<u>210,974.76</u>	<u>489,904.76</u>
308 Community Facilities - Airport North						
Accumulated Reserves at Start of Year	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	2,970,179.38
Interest transfer to Reserves	(4,374.94)	21,928.00	21,928.00	32,892.00	32,892.00	47,307.90
Transfer from Muni	19,012.88	66,664.00	66,664.00	100,000.00	100,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(150,000.00)	(150,000.00)	0.00
	<u>3,032,125.22</u>	<u>3,106,079.28</u>	<u>3,106,079.28</u>	<u>3,000,379.28</u>	<u>3,000,379.28</u>	<u>3,017,487.28</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	6,269.61	6,269.61	6,269.61	6,269.61	6,269.61	1,012.99
Interest transfer to Reserves	89.77	48.00	48.00	72.00	72.00	420.15
Transfer from Muni	40,000.00	40,000.00	40,000.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(55,163.53)
	<u>46,359.38</u>	<u>46,317.61</u>	<u>46,317.61</u>	<u>66,341.61</u>	<u>66,341.61</u>	<u>6,269.61</u>
122 Port Geographe Development Reserve (Council)						
Accumulated Reserves at Start of Year	224,952.38	224,952.38	224,952.38	224,952.38	224,952.38	682,470.41
Interest transfer to Reserves	990.23	1,632.00	1,632.00	2,448.00	2,448.00	8,839.73
Transfer from Muni	34,648.00	34,648.00	34,648.00	51,975.00	51,975.00	51,975.00
Transfer to Muni	0.00	0.00	0.00	(219,167.00)	(219,167.00)	(518,332.76)
	<u>260,590.61</u>	<u>261,232.38</u>	<u>261,232.38</u>	<u>60,208.38</u>	<u>60,208.38</u>	<u>224,952.38</u>
123 Port Geographe Waterways Management (SAR) Reserve						
Accumulated Reserves at Start of Year	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,349,716.94
Interest transfer to Reserves	15,916.22	23,800.00	23,800.00	35,700.00	35,700.00	54,429.05
Transfer from Muni	146,808.00	146,808.00	146,808.00	220,210.00	220,210.00	218,328.64
Transfer to Muni	0.00	0.00	0.00	(375,000.00)	(375,000.00)	(347,283.00)
	<u>3,437,915.85</u>	<u>3,445,799.63</u>	<u>3,445,799.63</u>	<u>3,156,101.63</u>	<u>3,156,101.63</u>	<u>3,275,191.63</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

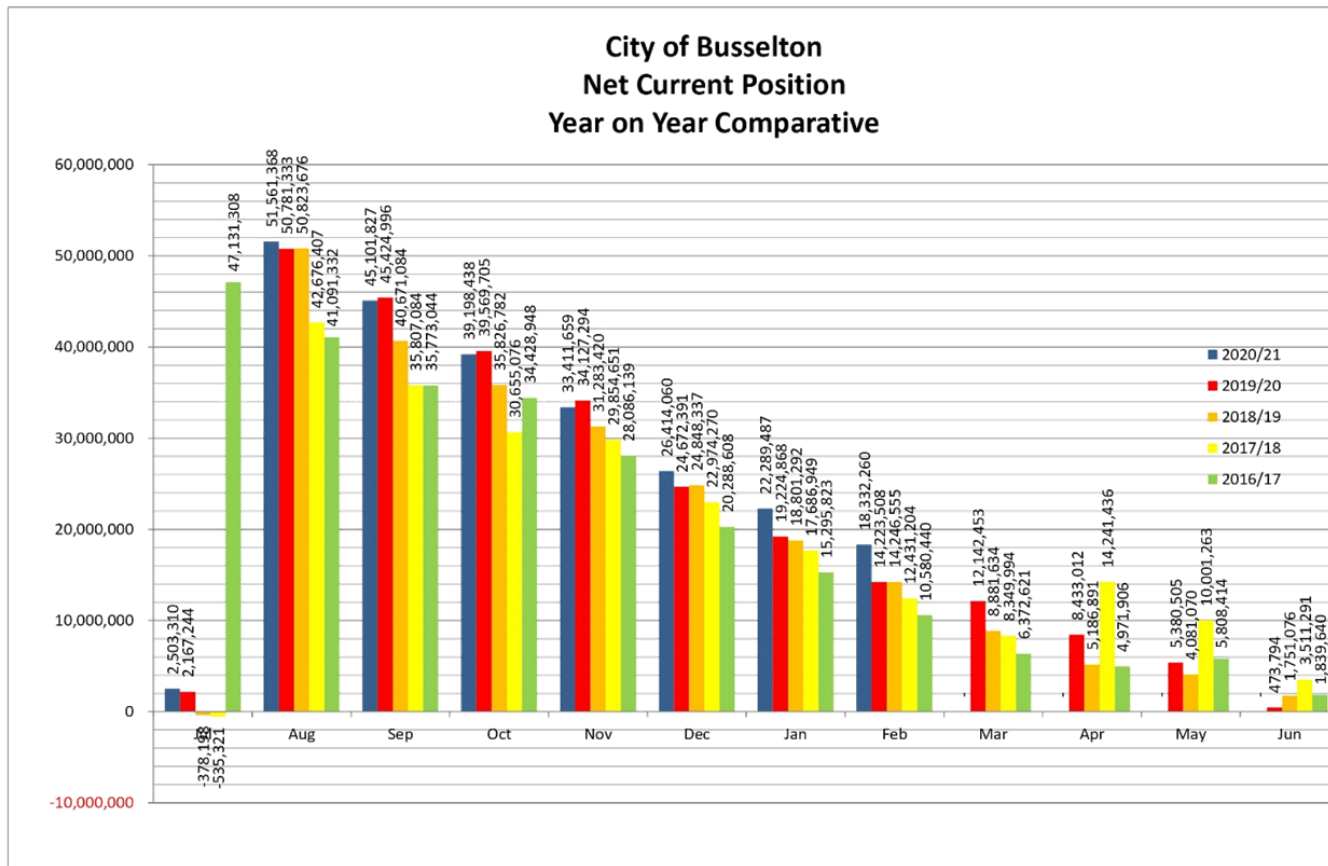
	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
126 Provence Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,194,759.54
Interest transfer to Reserves	6,756.73	9,512.00	9,512.00	14,268.00	14,268.00	20,031.01
Transfer from Muni	121,216.00	121,216.00	121,216.00	181,819.00	181,819.00	179,838.99
Transfer to Muni	0.00	0.00	0.00	(252,948.00)	(252,948.00)	(86,153.05)
	<u>1,436,449.22</u>	<u>1,439,204.49</u>	<u>1,439,204.49</u>	<u>1,251,615.49</u>	<u>1,251,615.49</u>	<u>1,308,476.49</u>
128 Vasse Newtown Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	636,364.43	636,364.43	636,364.43	636,364.43	636,364.43	575,151.53
Interest transfer to Reserves	3,482.92	4,624.00	4,624.00	6,936.00	6,936.00	9,845.01
Transfer from Muni	121,056.00	121,056.00	121,056.00	181,583.00	181,583.00	181,289.97
Transfer to Muni	0.00	0.00	0.00	(190,539.00)	(190,539.00)	(129,922.08)
	<u>760,903.35</u>	<u>762,044.43</u>	<u>762,044.43</u>	<u>634,344.43</u>	<u>634,344.43</u>	<u>636,364.43</u>
138 Commonage Precinct Bushfire Facilities Reserve						
Accumulated Reserves at Start of Year	58,172.53	58,172.53	58,172.53	58,172.53	58,172.53	57,260.53
Interest transfer to Reserves	(84.34)	424.00	424.00	636.00	636.00	912.00
Transfer from Muni	366.54	0.00	0.00	0.00	0.00	0.00
	<u>58,454.73</u>	<u>58,596.53</u>	<u>58,596.53</u>	<u>58,808.53</u>	<u>58,808.53</u>	<u>58,172.53</u>
139 Commonage Community Facilities Dunsborough Lakes South Res						
Accumulated Reserves at Start of Year	73,779.08	73,779.08	73,779.08	73,779.08	73,779.08	72,622.42
Interest transfer to Reserves	(106.97)	536.00	536.00	804.00	804.00	1,156.66
Transfer from Muni	464.87	0.00	0.00	0.00	0.00	0.00
	<u>74,136.98</u>	<u>74,315.08</u>	<u>74,315.08</u>	<u>74,583.08</u>	<u>74,583.08</u>	<u>73,779.08</u>
140 Commonage Community Facilities South Biddle Precinct Reserve						
Accumulated Reserves at Start of Year	899,694.77	899,694.77	899,694.77	899,694.77	899,694.77	886,172.58
Interest transfer to Reserves	(1,304.43)	6,536.00	6,536.00	9,804.00	9,804.00	13,522.19
Transfer from Muni	5,668.89	0.00	0.00	0.00	0.00	0.00
	<u>904,059.23</u>	<u>906,230.77</u>	<u>906,230.77</u>	<u>909,498.77</u>	<u>909,498.77</u>	<u>899,694.77</u>
321 Busselton Area Drainage and Waterways Improvement Reserve						
Accumulated Reserves at Start of Year	475,582.52	475,582.52	475,582.52	475,582.52	475,582.52	546,471.37
Interest transfer to Reserves	(754.01)	3,456.00	3,456.00	5,184.00	5,184.00	8,450.99
Transfer from Muni	2,996.26	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(188,000.00)	(188,000.00)	(79,339.84)
	<u>477,824.77</u>	<u>479,038.52</u>	<u>479,038.52</u>	<u>292,766.52</u>	<u>292,766.52</u>	<u>475,582.52</u>
102 Coastal and Climate Adaptation Reserve						
Accumulated Reserves at Start of Year	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,845,578.60
Interest transfer to Reserves	10,624.44	15,680.00	15,680.00	23,520.00	23,520.00	46,381.06
Transfer from Muni	316,032.00	316,032.00	316,032.00	474,044.00	474,044.00	529,207.53
Transfer to Muni	0.00	0.00	0.00	(2,130,000.00)	(2,130,000.00)	(1,263,575.38)
	<u>2,484,248.25</u>	<u>2,489,303.81</u>	<u>2,489,303.81</u>	<u>525,155.81</u>	<u>525,155.81</u>	<u>2,157,591.81</u>
144 Emergency Disaster Recovery Reserve						
Accumulated Reserves at Start of Year	94,137.10	94,137.10	94,137.10	94,137.10	94,137.10	72,781.94
Interest transfer to Reserves	504.87	688.00	688.00	1,032.00	1,032.00	1,355.16
Transfer from Muni	13,336.00	13,336.00	13,336.00	20,000.00	20,000.00	20,000.00
	<u>107,977.97</u>	<u>108,161.10</u>	<u>108,161.10</u>	<u>115,169.10</u>	<u>115,169.10</u>	<u>94,137.10</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
145 Energy Sustainability Reserve						
Accumulated Reserves at Start of Year	137,955.03	137,955.03	137,955.03	137,955.03	137,955.03	181,852.87
Interest transfer to Reserves	958.92	1,000.00	1,000.00	1,500.00	1,500.00	2,798.84
Transfer from Muni	68,504.00	68,504.00	68,504.00	102,750.00	102,750.00	130,000.00
Transfer to Muni	0.00	0.00	0.00	(103,000.00)	(103,000.00)	(176,696.68)
	<u>207,417.95</u>	<u>207,459.03</u>	<u>207,459.03</u>	<u>139,205.03</u>	<u>139,205.03</u>	<u>137,955.03</u>
146 Cemetery Reserve						
Accumulated Reserves at Start of Year	35,871.90	35,871.90	35,871.90	35,871.90	35,871.90	157,626.57
Interest transfer to Reserves	408.37	264.00	264.00	396.00	396.00	2,730.72
Transfer from Muni	97,312.00	97,312.00	97,312.00	145,950.00	145,950.00	104,314.16
Transfer to Muni	0.00	(20,000.00)	(20,000.00)	(120,000.00)	(120,000.00)	(228,799.55)
	<u>133,592.27</u>	<u>113,447.90</u>	<u>113,447.90</u>	<u>62,217.90</u>	<u>62,217.90</u>	<u>35,871.90</u>
341 Public Art Reserve						
Accumulated Reserves at Start of Year	87,051.39	87,051.39	87,051.39	87,051.39	87,051.39	86,198.07
Interest transfer to Reserves	(126.21)	632.00	632.00	948.00	948.00	853.32
Transfer from Muni	548.50	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(49,060.00)	(49,060.00)	0.00
	<u>87,473.68</u>	<u>87,683.39</u>	<u>87,683.39</u>	<u>38,939.39</u>	<u>38,939.39</u>	<u>87,051.39</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,867,210.16
Interest transfer to Reserves	32,604.49	55,440.00	55,440.00	83,161.00	83,161.00	124,135.01
Transfer from Muni	680,752.00	680,752.00	680,752.00	1,056,131.00	1,056,131.00	881,561.42
Transfer to Muni	0.00	(908,000.00)	(908,000.00)	(2,540,500.00)	(2,540,500.00)	(1,243,548.20)
	<u>8,342,714.88</u>	<u>7,457,550.39</u>	<u>7,457,550.39</u>	<u>6,228,150.39</u>	<u>6,228,150.39</u>	<u>7,629,358.39</u>
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	295,560.51	295,560.51	295,560.51	295,560.51	295,560.51	257,162.94
Interest transfer to Reserves	1,569.41	12,256.00	12,256.00	18,386.00	18,386.00	4,340.77
Transfer from Muni	35,800.00	35,800.00	35,800.00	53,700.00	53,700.00	47,852.48
Transfer to Muni	0.00	0.00	0.00	(96,000.00)	(96,000.00)	(13,795.68)
	<u>332,929.92</u>	<u>343,616.51</u>	<u>343,616.51</u>	<u>271,646.51</u>	<u>271,646.51</u>	<u>295,560.51</u>
129 Prepaid Grants and Deferred Works & Services Reserve						
Accumulated Reserves at Start of Year	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,232,906.00
Interest transfer to Reserves	817.24	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,391,422.00
Transfer to Muni	(1,234,878.00)	(1,234,878.00)	(1,234,878.00)	(1,391,422.00)	(1,391,422.00)	(1,232,906.00)
	<u>157,361.24</u>	<u>156,544.00</u>	<u>156,544.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,391,422.00</u>
153 Busselton Foreshore Reserve						
Accumulated Reserves at Start of Year	100.00	100.00	100.00	100.00	100.00	0.00
Interest transfer to Reserves	0.63	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	10.00	10.00	100.00
	<u>100.63</u>	<u>100.00</u>	<u>100.00</u>	<u>110.00</u>	<u>110.00</u>	<u>100.00</u>
155 LED Street Light Replacement Program Reserve						
Interest transfer to Reserves	108.29	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	33,328.00	33,328.00	33,328.00	50,000.00	50,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	0.00
	<u>33,436.29</u>	<u>33,328.00</u>	<u>33,328.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
Total Cash Back Reserves	67,504,974.34	67,654,784.76	67,837,784.76	45,154,921.76	45,818,421.76	59,897,884.76
Summary Reserves						
Accumulated Reserves at Start of Year	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	55,590,217.66
Interest transfer to Reserves	246,007.16	435,264.00	435,264.00	652,900.00	652,900.00	965,722.02
Transfer from Muni	12,373,034.06	12,264,540.71	12,264,540.71	19,372,933.71	19,372,933.71	22,230,759.20
Transfer to Muni	(5,011,951.64)	(4,942,904.71)	(4,759,904.71)	(34,768,796.71)	(34,105,296.71)	(18,888,814.12)
Closing Balance	67,504,974.34	67,654,784.76	67,837,784.76	45,154,921.76	45,818,421.76	59,897,884.76





CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of February 2021



11am Bank Account			As at 28 February 2021	
INSTITUTION	RATE	AMOUNT		
ANZ 11am At Call Deposit	0.00%	\$	6,000,000	

Term Deposits - Miscellaneous Funds						As at 28 February 2021	
INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT		
NAB	AA	120	08-Jun-21	0.34%	\$	3,000,000	
ANZ	AA	153	10-Jul-21	0.32%	\$	2,000,000	
Westpac	AA	120	24-Jun-21	0.21%	\$	3,000,000	
ANZ	AA	120	24-Jun-21	0.32%	\$	3,000,000	
Westpac	AA	90	06-Mar-21	0.32%	\$	5,000,000	
NAB	AA	180	09-Mar-21	0.70%	\$	3,000,000	
ANZ	AA	181	10-Mar-21	0.80%	\$	2,000,000	
NAB	AA	270	21-Mar-21	0.92%	\$	4,000,000	
Westpac	AA	212	24-Mar-21	0.70%	\$	2,000,000	
NAB	AA	271	29-Mar-21	0.90%	\$	4,000,000	
NAB	AA	210	08-Apr-21	0.70%	\$	4,000,000	
ANZ	AA	212	10-Apr-21	0.81%	\$	2,000,000	
ANZ	AA	242	14-Apr-21	0.86%	\$	3,500,000	
Westpac	AA	90	17-Apr-21	0.31%	\$	1,500,000	
ANZ	AA	275	26-Apr-21	0.89%	\$	4,000,000	
Westpac	AA	212	29-Apr-21	0.60%	\$	4,000,000	
NAB	AA	181	06-May-21	0.45%	\$	2,000,000	
NAB	AA	120	06-May-21	0.38%	\$	2,000,000	
ANZ	AA	242	10-May-21	0.82%	\$	3,000,000	
Westpac	AA	212	22-May-21	0.50%	\$	1,500,000	
ANZ	AA	181	25-May-21	0.20%	\$	2,000,000	
ANZ	AA	273	10-Jun-21	0.82%	\$	3,000,000	
Westpac	AA	151	12-Jun-21	0.32%	\$	2,000,000	
Westpac	AA	365	10-Sep-21	0.70%	\$	4,000,000	
Bendigo	BBB	274	23-Sep-21	0.40%	\$	3,000,000	

Total of Term Deposits \$ 72,500,000
Weighted Average Annual Rate of Return 0.60%

Airport Redevelopment Funds			As at 28 February 2021	
WA Treasury Corp. - Overnight Cash Deposit Facility	0.05%	\$	1,638,712	
WA Treasury Corp. - State Bonds	02-Sep-19	Matured		

Total of Airport Redevelopment Funds - WATC \$ 1,638,712

Total of Airport Redevelopment Funds - Bank Term Deposits				Nil	
ANZ Cash Account	AA	NA	NA	0.00%	\$ 1,158,221
Total of Airport Redevelopment Funds - Other					\$ 1,158,221
Total of Airport Redevelopment Funds					\$ 2,796,933
Interest Received 2015/16					\$ 609,666
Interest Received 2016/17					\$ 1,158,623
Interest Received 2017/18					\$ 631,835
Interest Received 2018/19					\$ 121,836
Interest Received 2019/20					\$ 43,093
Interest Received 2020/21					\$ 1,930
Interest Accrued but not yet Received					\$ 63
Total Interest Airport Funds (Non-Reserve) at month's end					\$ 2,567,046
Interest Transferred out and held in City Reserve Account 136					\$ 1,457,118
Interest Transferred out to Municipal Funds					\$ 24,235
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136					\$ 77,262

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2020	As at 28 February 2021
11am Bank Account	\$ 2,000,000	\$ 13,500,000	\$ 6,000,000
Term Deposits - Misc. Funds	\$ 70,500,000	\$ 54,500,000	\$ 72,500,000
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 3,482,978	\$ 1,637,382	\$ 1,638,712
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 1,502,785	\$ 1,158,221	\$ 1,158,221
Total of all Investments Held	\$ 84,478,527	\$ 70,795,602	\$ 81,296,933

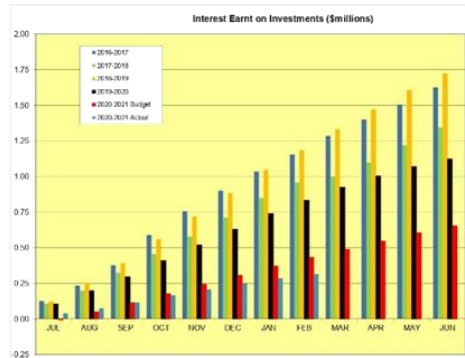
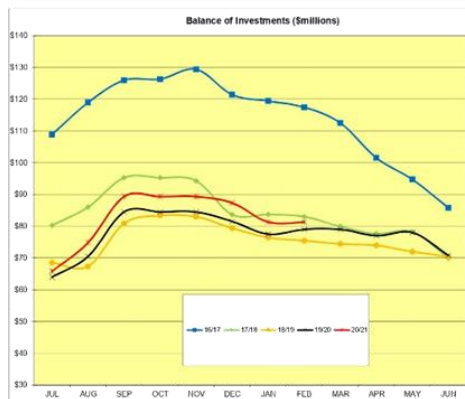
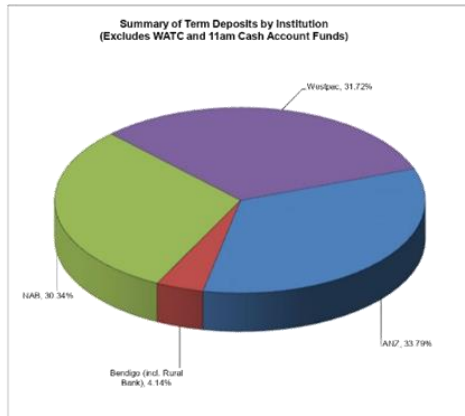
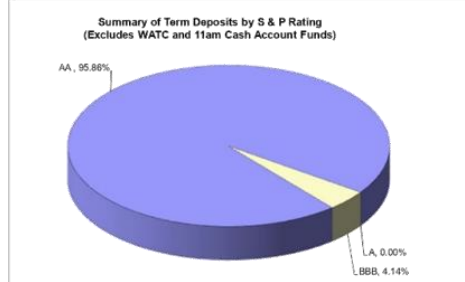
TOTAL INTEREST RECEIVED AND ACCRUED	\$ 832,708	\$ 1,123,760	\$ 314,281
INTEREST BUDGET	\$ 989,945	\$ 1,480,000	\$ 430,856

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)


Statement of Compliance with Council's Investment Policy 218

- All funds are to be invested within legislative limits. **Fully Compliant**
- All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
- The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
- The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**

Investment Graphs



6.3 ADOPTION OF THE 2021/22 LIST OF FEES AND CHARGES

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Fees and Charges
BUSINESS UNIT	Finance and Corporate Services
REPORTING OFFICER	Finance Coordinator - Jeffrey Corker
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Draft List of Fees and Charges for the 2021-22 Financial Year 

OFFICER RECOMMENDATION

That the Council endorses the Fees and Charges as detailed in the “Schedule of Fees and Charges - 2021/22” as per Attachment A – Draft Schedule of Fees and Charges, effective from and including 1 July 2021.

EXECUTIVE SUMMARY

In accordance with Regulation 5(2) of the *Local Government (Financial Management) Regulations*, a local government is to undertake a review of its fees and charges regularly, and not less than once in every financial year. This report provides Council with a recommended Schedule of Fees and Charges to apply for the financial year commencing on 1 July 2021.

BACKGROUND

Each year, the City sets its fees and charges with the view of implementing any changes as of 1 July in any given year. City officers have reviewed each section of the fees and charges and have highlighted any areas of change, or reasons why no changes have occurred in comparison to the existing adopted listing.

As part of the annual review of the fees and charges, officers take into account matters including the cost to provide a service, market conditions and needs of the community. These inform the recommendations that will be made to the Council. These fees and charges recommended are in accordance with recent planning and discussions relating to the City’s Long Term Financial Plan.

When Council adopts an annual budget, it may also set its fees and charges that will be imposed during a financial year. In order for the 2021/22 schedule of fees and charges to be effective from the commencement of the new financial year, the Council is required to adopt its schedule in advance of 30 June 2021, such that any statutory public notice periods (including gazettals where required) can be complied with.

OFFICER COMMENT

The 2021/22 Draft Schedule of Fees and Charges has been guided by a 2% general escalation over currently adopted fees and charges. Notwithstanding this, in some limited instances, this principle is not appropriate, with other factors also requiring consideration. The following provides an overview, by Directorate, of noteworthy instances where an increase has not been applied, whilst also discussing, where relevant, newly proposed fees and charges.

Planning and Development Services***Health Related Fees***

- Noise Monitoring Fees

These fees have not been increased due to the maximum statutory fee for the Regulation 18 process being \$1,000. In order to retain the graduated approach to the fee structure, it is recommended that all fees within this section remain the same.

Town Planning Related Fees

- Provision of Written Advice

This fee has not been increased as it is statutory fee listed under the Planning and Development Regulations at \$73 and cannot have an increment increase applied.

Engineering & Works Services***Waste Disposal and Sanitation Fees***

- General

A number of fees have been increased above the 2% rate, primarily at the Busselton Facility, to make the charges consistent with those of the Dunsborough Waste Facility. This ensures fairness and equity across the sites.

- Disposal of Tyres

The charges for the disposal of tyres have increased, some very significantly. This has been necessitated by the charges levied by the sole remaining contractor able to appropriately recycle the material.

- Unsorted Mixed Waste including Recyclables (not containing Asbestos)

A new category has been made to provide clarity, with the wording altered accordingly.

- Other Commercial Waste – Dunsborough Only

The charges for the disposal of Liquid Waste / Sewerage has been increased by more than 2% as a disincentive to discourage the use of the Liquid Waste Ponds, therefore prolonging the life of the existing facility.

Finance & Corporate Services***Administration / Miscellaneous Fees***

- City of Busselton License Plates

No change to price required, customers expect a historical \$450 price.

Rates & Finance Charges

- Rates / Property Related Matters

Some wording amended so that it better matches the nature of the fee.

- Financial Transactions

Fee on Rejected Payments – the wording has been clarified and the amount reduced to \$15. The value being charged by the City's bank on the EasyRate payments is less than expected and the previously adopted fee is now considered unreasonable, therefore officers have recommended a reduction.

Cemetery Fees

- General

All cemetery fees have been kept at 2020/21 levels. City of Busselton charges are above the average for similar councils and cover all costs associated with the works. Additionally, given the current global climate and pandemic, it is considered improper to increase fees relating to burials etc.

Community & Commercial Services***Events & Casual Ground Hire***

- Community Use of Sports Grounds

Change of description to "Community Usage – per full day (excluding schools within the City of Busselton)". The City only offer free use for local schools, not schools outside of the City of Busselton. This was not previously reflected clearly in the list of fees and charges.

Events – Equipment Hire & Signage

- Hire of Electronic Events Billboard (per 2 week period)

Current large and event signage fees will be replaced with a new electronic events billboard fee when the billboard is installed and operating. The cost is higher than current charges as hirers will no longer have the additional costs to display using skins. Two week blocks of hire would be the most efficient way of administering the fee.

- Foreshore Kiosk Permit – Busselton Foreshore

A new fee "Application for Kiosk Permit renewal" has been introduced for existing permit holders to renew their permit and not have to pay the full fee associated with an application for a new permit.

ArtGeo Cultural Complex

- Complex and Exhibition Hire General

A number of fees are proposed not to be increased. All ArtGeo Complex fees were thoroughly reviewed and adjusted for the current financial year. The impact of COVID-19 on the creative industry has affected hire demand and ability. The forthcoming Busselton Performing Arts and Convention Centre build could also have an effect on generating engagement and use throughout the precinct.

The "Railway Hall per week" fee has been renamed to "Ballarat Room" to reflect the change in name.

- Commission Rate on Art Sales

The Resident artist commission fee of 10% is to be removed as it is insufficient to cover costs to administer it. Resident artists will be subject to the commission fees of rostered artists.

- Commission Rates on Exhibition and Art Sales

The wording is to be changed to be inclusive of GST (not exclusive). This seems to be an historical error, as both these commissions have always been processed on the sale which is inclusive of GST.

- Ballaarat Room Exhibition Hire

The previous separate category of fees associated with the Ballaraat Room has been removed as they are now included within the ArtGeo Cultural Complex Hire fees.

Library Charges

- General

The colour printing charge will be reduced to \$1 from \$2. High numbers of complaints from customers are indicating this price is now considered too high. Print costs have reduced since this fee was first introduced as new printers are much more economical. Benchmarking with other libraries and the limited number of local retailers showed \$1 per colour print is now the most common rate. As this service is highly used by low income earners or those receiving benefits, a reduction in price makes this service more affordable for those in need.

- Sale of Discarded Local Stock

All previous sub-categories of Discarded Local Stock, along with their individual pricing, have been amalgamated into a single line with the price at the point of sale to be determined depending upon prevailing market conditions. Book sales are held throughout the year and each sale is different depending on the level of stock for sale at the time. Greater flexibility to vary pricing subject to stock availability and condition is required. A market rate would also be more equitable with markets and book stores selling second hand books, videos and CDs.

Busselton-Margaret River Regional Airport

- General

- Passenger Facilitation Fee for Open & Closed Charter Flights utilising the terminal building (per departing passenger) increased from \$20 excluding GST to \$22 excluding GST (+10%) due to not being increased for 5 years.
- All Aircraft landing fees have not been increased by 2%. This is to encourage BMRA usage for categories of aircraft. Comparison against WA regional airport landing fees shows that BMRA fees are in line with other WA regional airports.
- The "General Aviation hardstand parking only" fee has been increased by 10% due to market value charged at other regional airports in WA.
- Car Parking Fees for both the Public Car Park and FIFO charges have not been increased, as these fees were reviewed and new charges implemented in February 2020.
- The "Lost parking validation ticket" fee has been increased by 17.65% due to an increased number of patrons using the car park for longer periods of time finding it cheaper to claim a lost ticket than to pay the correct fee for the parking period.
- The "Car park frequent user swipe card refundable fee" (fully refundable) was introduced for FIFO patrons to use a swipe card system and receive a lower fixed daily parking rate due to being frequent users of the car park.
- The "Airport reporting officer after hours call out" fee has been increased by 10.39% due to increased staffing costs and market rate charged at other regional airports in WA.
- The "Airport reporting officer airside assistance /escort" fee has been increased by 16.28% due to the market value charged at other regional airports in WA.

Busselton Jetty Tourist Park

- General
 - The “Extra Child per night” and “Extra Adult per night” fees have been increased by \$1 each (rather than the 2% CPI incremental amount) representing a 4.76% and 7.14% increase respectively.
 - The overnight and weekly rates for the Basic Cabins have not been increased by the full 2% CPI rate due to the ageing condition of the cabins.
 - The overnight and weekly rates for Non-basic cabins have been increased by in excess of the 2% CPI rate due to market comparisons. A GST listing error contained solely within the spreadsheet for these two categories has been corrected.
 - Linen hire charges have been increased by greater than the 2% CPI rate to reflect increases in charges from contractors.
 - The “Additional charge for electricity use for caravan air conditioners” has increased from \$12 to \$14 per day to reflect increases in electricity prices.

Hire Facilities – All

- Facility Hire Bonds

Bond amounts to remain unchanged as considered reasonable.
- Undalup Room

A new fee of \$80.00 to hire the new 3-panel stage is proposed. Current local event hirers charge \$150 to hire a stage.
- Miscellaneous Facility Fees

A new fee is included for the Marking out of Services. Bookings who request to erect bouncy castles, tents or marquees on a public open space / reserve require a staff member from the City Irrigation Team to mark out underground reticulation & power/water services in the location of the structure to ensure pegs do not damage pipes. The City has not charged for the service in the past and suggest to charge \$50.00 per booking.
- Churchill Park Hall

The Community Group, Commercial/Private and Registered Charity hourly hire fees have been amended to align with existing fees at High Street Hall. The fees at Churchill Park Hall were slightly higher for no reason, so these will now be the same hourly rate as High Street Hall.
- Ground / Court Hire

The fee for “Extraordinary Cleaning as required or by arrangement” has been listed to ensure clarity that it can be charged to users of these particular Hire Facilities.
- Variety of Hire facilities

The fees for a variety of Hire facilities including High Street Hall, Yallingup Hall, Yoongarillup Hall, the Undalup Function Room, Busselton Community Resource Centre, Busselton Youth and Community Activity Building, Ground Hire, Court hire and the Outdoor Exercise Sites have not been increased. COVID-19 has impacted hire rates and the usage of these facilities. With a large part of venue hire being through community groups, any increase would be detrimental to all parties. Venue bookings have just started to increase again and fees will be reviewed in next year’s budget.

Geographe Leisure Centre

- Swimming Pool – Local regular not for profit user groups
No increase to \$5 fee is recommended. Restricted lane space availability and rebuilding relationships with user groups, who have communicated issues with current fees for lane hire. An increase to this fee would create further financial issues for clubs at this time.
- Personal/Group Training
Some changes to wording has been made and three new charges included as follows:
 - PT School program entry per student (minimum 8 students session) \$8.00
 - Boot camp – cost per session/term based (minimum 6 people) \$11.00
 - Personal Training – 1 hour session with Trainer (1 on1) \$65.00
- Sports Stadium – Casual Basketball
No increase to fees are recommended as the majority of users are youths and we want to encourage them to participate.
- Crèche/Activity Room – Vacation Care Program
The increase approved for the Vacation Care Program fee to \$77 was not applied in 20/21 due to COVID-19. It would not be appropriate to increase this fee further again this financial year, but instead it is recommended that it remain at \$77. This fee has been benchmarked against other programs and is comparable.
- Full Membership – Membership Cancellation Administration fee
No increase is recommended so as to remain as stated on terms and conditions on membership application and forms.

Naturaliste Community Centre

- Group Fitness - Membership Cancellation Administration fee
No increase is recommended so as to remain as stated on terms and conditions on membership application and forms.
- Stadium – Casual Basketball
No increase to fees are recommended as the majority users are youth and we want to encourage them to participate.
- Multi-Purpose Activity Room (Half)
Listed fees for the “Hire of the Ceiling Projector” have been amended to one flat rate only.
- Vacation Care Program
The increase approved for the Vacation Care Program fee to \$77 was not applied in 20/21 due to COVID-19. It would not be appropriate to increase this fee further again this financial year, but instead it is recommended that it remain at \$77. This fee has been benchmarked against other programs and is comparable.
- Stage Hire
No fee increase is recommended as it is generally hired for fundraising events and there are no overheads associated with the hire.

- NCC Grounds Hire

Removal of fees associated with Community and Commercial class and casual use per hour as they provided unnecessary complexity to the fee structure.

Statutory Environment

Sections 6.16 to 6.19 of the *Local Government Act 1995* (the Act) refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the *Local Government (Financial Management) Regulations*.

Section 6.16 of the Act states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods;
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider.

Section 6.18 of the Act clarifies that, if the amount of any fee or charge is determined under another written law, then a local government may not charge a fee that is inconsistent with that law.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter, other than the Long Term Financial Plan which is discussed in the subsequent Financial Implications section.

Financial Implications

Whilst revenue from fees and charges includes items that the Council has no authority to amend (statutory charges set by external bodies), it is important that, where possible, controllable fees and charges are appropriately indexed on an annual basis, to assist in offsetting the increasing costs of providing associated services. This may include increases beyond normal indexation in particular cases, in line with section 6.17 of the Act.

The Council's current Long Term Financial Plan reflected an annual increase in Fees and Charges revenue of 2.0%. This will be reflected in the 2021/22 budget and included in future revisions and development of the Long Term Financial Plan.

Stakeholder Consultation

Business Unit Managers are responsible for reviewing fees and charges associated with activities under their control. As part of the review process, consultation may occur with other local government authorities, in addition to a review of prices offered by alternate service providers (pursuant to section 6.17 of the Act).

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Council may recommend amendments to the Draft Schedule of Fees and Charges as it deems appropriate.

CONCLUSION

As part of the annual review of fees and charges, the currently adopted fees and charges have been reviewed in line with the requirements of the *Local Government Act 1995* and other relevant legislation as applicable. Consequently, it is recommended that Council endorses the Draft Schedule of Fees and Charges for 2021/22 as proposed.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Consequent to adoption by the Council, the Schedule of Fees and Charges for 2020/21 will become effective from and including 1 July 2021.

CITY OF BUSSELTON**Schedule of Fees & Charges****2021/22 Financial Year**

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity.			
<u>PLANNING & DEVELOPMENT SERVICES</u>			
<u>BUILDING RELATED FEES</u>			
Fees for building services listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012
<u>Building Plan Searches and Research Fee</u>			
Building under construction	81.00	82.00	82.00
Old Archive (Stored at Depot) - under 15 years	121.00	123.00	123.00
Old Archive (Stored at Depot) - over 15 years	159.00	162.00	162.00
Provide copy of Housing Indemnity Insurance Policy	81.00	82.00	82.00
Site Plans	64.00	65.00	65.00
<i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i>			
<u>Building Inspection and Reports</u>			
Strata inspection fee - First inspection free. Fee applies to subsequent inspections.	160.91	163.64	180.00
Property Inspection and Report Preparation	513.64	523.64	576.00
Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection.	160.91	163.64	180.00
Pool inspection fee on sale of property (if more than 1 year from scheduled inspection)	160.91	163.64	180.00
Building and Pool re-inspection fee for non compliance. First compliance inspection free, fee required thereafter.	160.91	163.64	180.00
<u>Building certificates and written advice (Building Act 2011)</u>			
Certificate of design compliance for class 2-9 buildings construction value up to \$2M	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$385 inc GST.
Certificate of design compliance for class 2-9 buildings construction value more than \$2M	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,980 inc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Certificate of Construction/ Building Compliance	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$181.50, minimum of \$385 inc GST
HEALTH RELATED FEES			
* Food Premises Fees			
Notification Fee	68.00	69.00	69.00
Application for Registration Food Business - Low Risk	128.00	130.00	130.00
Application for Registration Food Business - Medium / High Risk	235.00	239.00	239.00
Service fee - Low Risk - Pro rata applies	100.00	102.00	102.00
Service fee - Medium Risk - Pro rata applies	215.00	219.00	219.00
Service fee - High Risk - Pro rata applies	430.00	438.00	438.00
Inspection of premises (Additional or on request)	188.00	191.00	191.00
Overdue service fee - correspondence	35.00	36.00	36.00
Stallholders			
Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit			
per occasion	40.00	41.00	41.00
Up to 3 months	60.00	61.00	61.00
6 months	90.00	91.00	91.00
12 months	150.00	153.00	153.00
Application for Transfer of Stallholder's Permit	35.00	36.00	36.00
Traders			
Application for Trader's Permit	154.00	157.00	157.00
Application for Transfer of Trader's Permit	154.00	157.00	157.00
Itinerant Trader Permit Fee	1,540.00	1,570.00	1,570.00
Trader's Permit – Bond Fees	1,155.00	1,178.00	1,178.00
Trader's Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes)			
12 months - Pro rata applies	3,090.00	3,151.00	3,151.00
Trader's Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months - Pro rata applies	2,060.00	2,101.00	2,101.00
Outdoor Eating Facility			
Application for Outdoor Eating Facility Permit	150.00	153.00	153.00
Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee	0.00	0.00	0.00
Application for Transfer of Outdoor Eating Facility Permit	65.00	66.00	66.00
* Public Building Fees			
The maximum "Statutory" fee for consideration of an application for approval is \$871 (inc GST)			
< 500 persons	165.00	168.00	168.00
500 - 999 persons	222.00	226.00	226.00
1,000 - 2,999 persons	445.00	453.00	453.00
3,000 - 4,999 persons	738.00	752.00	752.00
> 5,000 persons	850.00	867.00	867.00
Public Building Inspection Fee (including events)	115.00	117.00	117.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Water Sampling Fee			
Chemical Swimming Pool sample	16.00	16.00	16.00
Micro/ Amoeba Swimming Pool Sample	37.00	38.00	38.00
Private Water Supply Sampling Fee	77.00	78.00	78.00
Overdue service fee - correspondence	36.00	37.00	37.00
Park Home, Annexe & Miscellaneous Caravan Park Fees			
Application for Approval of Park Home	245.00	250.00	250.00
Application for Approval of Annexe	245.00	250.00	250.00
Application for approval of other Buildings, Carports, Pergolas and Storage Sheds	245.00	250.00	250.00
Animal Registration Fees			
Application for Registration of Stable	90.00	91.00	91.00
Application to Renew Registration of Stable	53.00	54.00	54.00
Application to Transfer Registration of Stable	26.00	27.00	27.00
Application for Registration of premises to keep pigeons	90.00	91.00	91.00
Application for renewal of Registration to Keep Pigeons	53.00	54.00	54.00
Lodging House Registration Fees			
Application for Registration of Lodging House - less than 15 lodgers	385.00	392.00	392.00
Renewal of Registration of Lodging House - less than 15 lodgers	255.00	260.00	260.00
Application for Registration of Lodging House - 15 or more lodgers	550.00	561.00	561.00
Renewal of Registration of Lodging House - 15 or more lodgers	368.00	375.00	375.00
Overdue registration - correspondence fee	35.00	36.00	36.00
Temporary Accommodation Approval Fees			
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	245.00	250.00	250.00
Holiday Homes			
Application for Registration of Holiday Homes	150.00	153.00	153.00
Registration Fee - Pro rata applies	235.00	240.00	240.00
Renewal of Holiday Homes Registration	257.00	262.00	262.00
Application to replace Manager	35.00	36.00	36.00
Overdue Holiday Home Correspondence Fee	35.00	36.00	36.00
Effluent Disposal Fee			
Request for re-inspection	134.00	136.00	136.00
Local Government Report	125.00	127.00	127.00
Copy of Approval - Apparatus for Treatment of Sewage	50.00	50.00	50.00
* Noise Monitoring Fees			
The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST)			
<500 persons	220.00	220.00	220.00
500 - 1,000 persons and 1 performing area only	545.00	545.00	545.00
500 - 1,000 persons and 2 or more performing areas	875.00	875.00	875.00
>1,000 persons and 1 performing area only	875.00	875.00	875.00
>1,000 persons and 2 or more performing areas	1,025.00	1,000.00	1,000.00
Noise monitoring fee - per hour	135.00	137.00	137.00
Noise Monitoring Report	285.00	290.00	290.00
Regulation 14 Fees	500.00	510.00	510.00
Regulation 16 Fees	500.00	510.00	510.00
General Fees			
Request for a Section 39 Liquor Licence Certificate	205.00	209.00	209.00
Premises Plan Assessment Fee - miscellaneous	165.00	168.00	168.00
Request for Inspection of Premises - miscellaneous	188.00	191.00	191.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Request for Premises Inspection Report	165.00	168.00	168.00
Reports to Settlement agents	165.00	168.00	168.00
Copy of Certificate of analysis	30.00	31.00	31.00
TOWN PLANNING RELATED FEES			
Fees for planning services listed in the Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Miscellaneous Planning Consent Applications			
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge).	73.00	73.00	73.00
Research Fee for Planning Information (per hour charge)	110.00	112.00	112.00
Certificate of Local Planning Authority (or Local Government Authority where appropriate)	154.00	157.00	157.00
Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.
Landgate Search	Cost plus 30%	Cost plus 30%	Cost plus 30%
Agency referral fee (in addition to application fee)	124.00	126.00	126.00
Planning application consultation - neighbour and agency only (in addition to application fee)	124.00	126.00	126.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Development Application Consultation - requiring newspaper advertising	393.00	400.00	400.00
Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)
Portable Sign Licence Fee - Introductory	Nil	Nil	Nil
Portable Sign Licence Fee - Non Introductory	219.00	223.00	223.00
Legal Agreements			
Planning & Building Agreement Preparation Fees	At cost	At cost	At cost plus GST
Planning & Building Agreement Preparation Fees - External	At cost	At cost	At cost plus GST
RANGER & FIRE SERVICE RELATED FEES			
ANIMAL CONTROL			
Registration tag re-issue	Nil	Nil	Nil
Other LGA Registration transfer - Dogs & Cats	Nil	Nil	Nil
Cat Traps			
Cat Trap refundable deposit when requesting trap	100.00	102.00	102.00
Application Fees			
Application for permission to keep more than two cats	79.00	80.00	80.00
Application for permission to keep more than two dogs	79.00	80.00	80.00
Application for licence/renewal of licence to keep an approved cattery establishment	217.00	221.00	221.00
Application for licence/renewal of licence to keep an approved kennel establishment	217.00	221.00	221.00
Dangerous Dogs			
Dangerous Dog (Declared) compliance and annual inspection fee	100.00	102.00	102.00
IMPOUNDING FEES - ANIMALS			
Impounding Fees - Dogs			
Dog - Animal Facility Administration Fee	185.00	188.00	188.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	32.00	32.00
Impounding Fees - Cats			
Cat Impoundment Fee	185.00	188.00	188.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	32.00	32.00
Ranger Fees to impound stock			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head			
- if impounded after 6am & before 6pm	118.00	120.00	120.00
- if impounded after 6pm and before 6am	143.50	146.00	146.00
Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- if impounded after 6am & before 6pm	118.00	120.00	120.00
- if impounded after 6pm and before 6am	143.50	146.00	146.00
Stock (3) to include wethers, ewes, lambs, goats - per head			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
- if impounded after 6am & before 6pm	86.00	87.00	87.00
- if impounded after 6pm and before 6am	111.00	113.00	113.00
Stock Poundage Fee			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (4) to include wethers, ewes, lambs, goats - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
Sustenance of Impounded Stock			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- For each 24 hours or part	15.00	15.50	15.50
Stock (2) pigs of any description - per head			
- For each 24 hours or part	15.00	15.50	15.50
Stock (3) rams, wethers, ewes, lambs or goats per head			
- For each 24 hours or part	15.00	15.50	15.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
IMPOUNDING FEES - OTHER			
Signs			
Portable Signs	78.00	79.00	79.00
Fixed Sign	148.00	150.00	150.00
Beach Shelters and Other Impounded Goods			
Impounded Beach Shelter or Other Structure	126.00	128.00	128.00
Other impounded goods (e.g. camping equipment, pushbikes, or other personal effects)	126.00	128.00	128.00
Motor Vehicles			
Impounded Motor Vehicle - per vehicle	135.00	137.00	137.00
Daily Impoundment Fee	29.00	30.00	30.00
Impounded Motor Vehicle Towing Fee - at cost	At Cost	At Cost	At Cost
Shopping Trolleys			
Impounded Shopping Trolley - per trolley	74.00	75.00	75.00
RANGER & FIRE SERVICES - ADMIN COSTS			
Ranger time per hour	132.73	134.55	148.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Ranger travelling costs (mileage): per kilometre	1.82	1.86	2.05
RANGER & FIRE SERVICES - MISCELLANEOUS			
Application for permit pursuant to Thororoughfares Local Law where no fee otherwise identified	150.00	153.00	153.00
Application for Temporary Parking Permit - (one day)	36.00	37.00	37.00
Daily Charge Temporary Parking Permit - (per day or part thereof following first day)	12.00	12.50	12.50
Application for beach/reserve vehicle access permit - per day	13.00	13.50	13.50
Application for beach/reserve/commercial fisher vehicle access permit - 3 year permit	166.00	169.00	169.00
Application for beach/reserve/commercial fisher vehicle access permit - renewal of permit	113.00	115.00	115.00
Dog/cat disposal / rehousing fee: voluntary surrender by owner: fee per dog/cat	140.00	142.00	142.00
Fire Hazard Clearing			
- Administration Fee	138.00	140.00	140.00
- Contractors Fee: actual cost	At cost	At cost	At Cost Plus GST
MEELUP REGIONAL PARK			
Competitor Charges			
Trail events - per competitor			
For events and activities including mountain biking, off road running, off road triathlon, adventure race.	3.09	3.18	3.50
Site based events - per patron/competitor			
Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities	4.09	4.18	4.60
Event Bonds			
Category 1 (< 500 patrons)	2,640.00	2,692.00	2,692.00
Category 2 (500 - 2,500 patrons)	5,270.00	5,375.00	5,375.00
Category 3 (> 2,500 patrons)	10,550.00	10,761.00	10,761.00
Brochure			
Wildflowers Brochure	2.73	2.73	3.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
ENGINEERING & WORKS SERVICES			
Major Projects			
Consultancy charge out rates subject to Contract negotiation where applicable			
Project Manager Advisor	158.18	160.91	177.00
Chief Executive Officer	232.73	237.27	261.00
Cultural Planner	79.09	80.00	88.00
Strategic Planner	79.09	80.00	88.00
Finance Officer	69.09	70.00	77.00
Administration Officer	69.09	70.00	77.00
Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities			
- Manager Level	162.73	165.45	182.00
- Co-ordinator Level	125.45	127.27	140.00
- Technical Officer Level	111.82	113.64	125.00
MISCELLANEOUS			
Reinstatements/ Private Works			
Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Other crossing place related services			
Saw cutting & removal of kerbing/ m (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Concrete apron for brick paved crossovers/ m	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Spray seal pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Asphalt pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
ROAD / TRAFFIC RELATED FEES			
Closure of Roads / Rights of Way / Public Access Ways			
Road closure Fees (includes administration and advertising)	810.00	826.00	826.00
*Road Closure Application Approval - one off events	81.00	82.00	82.00
Advertising Fee for road issue or works	483.00	492.00	492.00
Road dedication (including advertising and administration)	735.00	749.00	749.00
Legal Fees for road indemnification (document preparation & execution)	800.00	816.00	816.00
Road openings - Works by Contractors			
Application Fee - Trenching and/ or boring on roads and reserves	345.00	351.00	351.00
Administration/Inspection Fee - Road Opening or Underground Boring	83.00	84.00	84.00
Refundable Security Deposit			
Road opening/ m2 (minimum \$250)	118.00	120.00	120.00
- Under road boring	322.00	328.00	328.00
Performance Bond relating to Road Opening & reinstatement by Contractor / m2 (minimum fee \$250)	148.00	150.00	150.00
Exploration Drilling Licence - District Roads/ Reserves			
1-5 holes	314.00	320.00	320.00
6-10 holes	470.00	479.00	479.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
11-30 holes	953.00	972.00	972.00
31-100 holes	1,690.00	1,723.00	1,723.00
more than 100 holes	2,410.00	2,458.00	2,458.00
<i>Bond payable is determined to be equal to the Licence Fee payable</i>			
<u>Traffic Management</u>			
Traffic Count Data - fee per site recording (existing data)	72.00	73.00	73.00
*Traffic Management Plan - Applications	160.00	163.00	163.00
<u>Heavy Haulage Condition Requests</u>			
Undertake detailed assessment of roadway for inclusion on Restricted Access Vehicle Network. Fee per roadway.	525.00	535.00	535.00
<u>Directional Signs for Tourist Attractions and Services</u>			
Application Fee - per application	117.00	119.00	119.00
Annual Licence Fee - per blade	36.00	37.00	37.00
CAT1 and CAT1A - installation per blade	230.91	235.45	259.00
CAT2 and CAT 3 signs - installation per blade	638.18	650.91	716.00
Entrance sign per blade	674.55	687.27	756.00
<u>SUBDIVISION RELATED FEES</u>			
<u>Subdivision Supervision Fees</u>			
<i>Supervision Fee - % of total value of all road & drainage works, other than future lots.</i>			
Consulting Engineer and Clerk of Works fully supervises	1.50%	1.50%	1.50%
Consulting Engineer with no Clerk of Works	3.00%	3.00%	3.00%
Outstanding Works Supervision fees	1,239.00	1,263.00	1,263.00
<u>Early Subdivision Clearance</u>			
Application Fee	690.00	703.00	703.00
Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST	2.5% or min \$5,016	2.5% or min \$5,016	2.5% or min \$5,016
<u>MISCELLANEOUS FEES</u>			
<u>Gate Permits (per 5 years)</u>	160.00	163.00	163.00
<u>LGA Gate Permits - Application Fee</u>	63.50	65.00	65.00
<u>Road Traffic Warning Signs</u>			
Set of 2 signs, posts and installation	587.27	598.18	658.00
Application Approval Fee	134.50	137.00	137.00
<u>General Sign Works (repair and/or replacement)</u>	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
<u>Fireworks Application Approval Fee (per application)</u>	136.00	138.00	138.00
<u>WASTE DISPOSAL AND SANITATION FEES</u>			
<u>DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH)</u>			
<u>General Domestic Waste (Sorted and Separated)</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer	3.64	3.64	4.00
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	7.27	7.27	8.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	13.64	13.64	15.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<i>Loads containing unseparated waste for all categories will be charged accordingly</i>			
<u>Domestic Bricks and Concrete</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	2.73	2.73	3.00
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	5.45	5.45	6.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	10.91	13.64	15.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<u>Clean Domestic Greenwaste</u>			
Domestic grass clippings and sawdust	1.82	1.82	2.00
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height less than 1m or Other Trailers.	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height greater than 1m	11.82	13.64	15.00
<u>Unsorted Mixed Waste including Recyclables (not containing Asbestos)</u>			
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	18.18	27.27	30.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	36.36	47.27	52.00
<u>Other Miscellaneous Charges</u>			
Electronic Waste (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Cardboard and Paper (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Glass bottles and jars (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Kerbside Recyclables (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Scrap Metal (e.g. Vehicle bodies, Trailers, Boats - must have their wheels taken off)	Nil	Nil	Nil
Gas bottle (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Used Oil including Oily Water (Only domestic loads up to 20L accepted)	Nil	Nil	Nil
Oily water (per litre) - must be marked on drum	Nil	Nil	Nil
White Goods (e.g. Fridges and Freezers)	Nil	Nil	Nil
Bicycle/Motorcycle Tyre - each	1.82	2.73	3.00
Car/ 4WD / Light Truck tyres - each (without rim)	7.27	7.27	8.00
Car/ 4WD / Light Truck tyres - each (with rim)	13.64	23.18	25.50
Truck tyres - each (without rim)	14.55	18.18	20.00
Truck tyres - each (with rim)	27.27	57.73	63.50
Super Singles - each (without rim)	22.73	30.91	34.00
Tractor (Lrg - 1 to 2m Tall) - each (without rim)	31.82	181.82	200.00
Tractor (small - Up to 1m Tall) - each (without rim)	22.73	82.73	91.00
Hot Rod (without rim)	22.73	23.18	25.50
Disposal of other tyre sizes available - Priced on Application	POA	POA	POA
Native Animals <50kg (Eg. Kangaroo / Possums)	Nil	Nil	Nil
Small Animals (less than 50kg)	18.18	18.18	20.00
Medium Animals (Up - 100kg)	40.91	40.91	45.00
Large Animals (100 - 300kg)	90.91	90.91	100.00
Animals in excess of 300kg - Price per tonne (is in addition to the \$100 Large Animal Charge)	54.55	54.55	60.00
Sale of grass clippings (per m3)	0.91	0.91	1.00
Rental space for skip bins at waste facilities (per bin per week)	5.45	5.45	6.00
Mattresses (each)	4.55	4.55	5.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
BUSSELTON non-residential or Weighbridge unavailable			
<u>Items brought in that are not listed in the Fees are Priced on</u>			
<u>Application (POA)</u>			
<u>Clean Greenwaste</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	13.64	15.00
Each truck up to 2 tonnes / Each Bulk Bin under 3m3 - per entry	32.73	32.73	36.00
Each Truck up to 4 tonnes / Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	48.18	53.00
Each Truck up to 8 tonnes / Each Bulk Bin from 6m3 to under 10m3 - per entry	70.00	70.45	77.50
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	95.45	105.00
<u>Miscellaneous Commercial Charges</u>			
Sale of Mulch - per m3 (self load)	10.00	10.00	11.00
Commercial electronic waste (per item)	8.18	8.18	9.00
Commercial fridges	5.45	5.45	6.00
Commercial cardboard and paper (Utes, vans, station wagons, 4WD, crew cab, trailer)	8.18	9.09	10.00
Commercial cardboard (truck)	16.36	16.36	18.00
Native Animals <50kg (Eg. Birds/Possums)	Nil	Nil	Nil
Native Animals 50 - 300kg (Eg. Kangaroo/Seals)	90.91	90.91	100.00
Small Animals (less than 50kg)	50.00	50.00	55.00
Medium Animals (Up - 100kg)	109.09	109.09	120.00
Large Animals (100 - 300kg)	227.27	227.27	250.00
Animals in excess of 300kg - Price per tonne (is in addition to the \$250 Large Animal Charge)	54.55	54.55	60.00
<u>DUNSBOROUGH - Weighbridge Charges</u>			
General waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.64	6.20
Construction and Demolition Waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.64	6.20
*Clean Fill Material - per 100kg	Nil	Nil	Nil
*Clean Green waste (Amount exceeding 100 kg)- Price per 100kg	3.18	3.27	3.60
Liquid Waste - Price per 100kg	5.09	5.45	6.00
*Bricks, Concrete and Rubble (Rocks <1m diameter) (Amount exceeding 100 kg)- Price per 100kg	2.82	2.91	3.20
Special Burial (e.g. Asbestos, Large Animal Carcasses) - (Amount exceeding 100 kg) - Price per 100kg	12.27	12.45	13.70
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.	Nil	Nil	Nil
** Minimum weighbridge charge for all material - Up to 100kg	24.55	25.00	27.50
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.			
<u>Same rates as Busselton apply if Weighbridge is unavailable</u>			
<u>Items brought in that are not listed in the Fees are Priced on</u>			
<u>Application (POA)</u>			
<i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i>			
<u>General Waste</u>			
Commercial General Waste (Sorted and Separated, 6x4 trailer)	7.27	7.27	8.00
Commercial General Waste (Sorted and Separated, Over 6x4 trailer)	13.64	13.64	15.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	58.18	59.09	65.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	77.27	79.09	87.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	106.36	108.18	119.00
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	144.55	147.27	162.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	261.82	267.27	294.00
Compactor vehicles - load capacity not exceeding 3m3	115.45	118.18	130.00
Compactor vehicles - load capacity over 3m3	135.45	138.18	152.00
Each additional m3 over 3m3	7.27	7.27	8.00
Unsorted Mixed Waste including Recyclables (not containing Asbestos)			
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	23.64	27.27	30.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	47.27	47.27	52.00
Green Waste (clean)			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	13.64	15.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	31.82	32.73	36.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	48.18	53.00
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	69.09	70.45	77.50
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	95.45	105.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	157.27	160.00	176.00
Bricks and Concrete (uncontaminated) - Dunsborough only			
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	11.82	13.64	15.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	42.73	43.64	48.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	57.27	58.18	64.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	78.18	80.00	88.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	125.45	128.18	141.00
Articulated vehicles/ Bulk bins 20m3 and over	205.45	209.09	230.00
Other Commercial Waste - Dunsborough Only			
Liquid Waste/ Sewage - per kl	50.45	54.55	60.00
Asbestos (per m3)	106.36	108.18	119.00
Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted)	106.36	108.18	119.00
Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber.	Nil	Nil	Nil
Bin Hire Charges			
Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer	10.00	10.00	11.00
Charge per 240L lost or damaged bin	121.82	121.82	134.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
FINANCE & CORPORATE SERVICES			
ADMINISTRATION / MISCELLANEOUS FEES			
SALE OF DOCUMENTS			
Council Minutes			
Subscription on a per annum basis	470.00	479.00	479.00
Single Copy - Agenda	35.00	36.00	36.00
Single Copy - Minutes	22.00	22.50	22.50
Purchase of an Audio Recording of a Council meeting	15.00	15.50	15.50
Electoral Rolls			
Per copy	72.00	73.00	73.00
Publications			
Cape of Contrasts Book - Retail	20.00	20.45	22.50
Cape of Contrasts Book - Wholesale	13.64	14.09	15.50
Busselton: a Place to Remember - Retail	16.36	16.82	18.50
Busselton: a Place to Remember - Wholesale	13.64	14.09	15.50
Photocopying Charges			
A4 Sheet	0.27	0.27	0.30
A3 Sheet	2.23	2.27	2.50
CITY OF BUSSELTON LICENCE PLATES			
(Not applicable to plates sold at Auction)			
City of Busselton plates (aluminium)	409.09	409.09	450.00
Dunsborough plates (polycarbonate)	409.09	409.09	450.00
Yallingup plates (polycarbonate)	409.09	409.09	450.00
RATES & FINANCE CHARGES			
Rates/ Property Related Matters			
Ownership Listings - per search	13.00	13.50	13.50
Ownership Listings - per locality	21.00	21.50	21.50
General Enquiry requiring archival research including written rating transaction history (Minimum 1 Hour)	\$45.00 per hour	\$46.00 per hour	\$46.00 per hour
Provision of 2nd Copy of Current Years Annual or Other Rating Notices And/Or Provision of Copies of Each Prior Financial Years Annual or Other Rating Notices	12.00	12.50	12.50
Written Rates and Ownership statement – Settlement Agent/Public	30.00	30.50	30.50
Bi-Monthly Instalment Option Administration Fee	18.00	18.30	18.30
Weekly EasyRates Option Administration Fee	30.00	30.50	30.50
Fortnightly EasyRates Option Administration Fee	25.00	25.50	25.50
Monthly EasyRates Option Administration Fee	20.00	20.50	20.50
Payment Arrangement Administration Fee	30.00	30.50	30.50
Recovery of External Legal Costs (NOTE: All costs, including Solicitors, incurred in recovery of rating debts.)	Actual Cost	Actual Cost	Actual Cost
Application to Court to Set Aside Judgement Orders (NOTE Non-refundable if Magistrate Court declines application.)	65.00	66.00	66.00
Financial Transactions			
Fee on Rejected Payments (NOTE: Dishonoured cheques, reversed credit card and other electronic payments, etc)	25.00	15.00	15.00
Fee to issue a Payment - 1st reissue where it can be shown that the customer is at fault	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Fee to reissue a Payment - 2nd reissue and thereafter (Where it can be shown that the City is not at fault)	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred
Loan Raising Fees			
Loan Establishment Fee	636.36	649.09	714.00
MAPPING & PROPERTY INFORMATION			
GIS Mapping and Property Information			
Computer Plotting (Full Colour) - City of Busselton Data Only			
A4 Sheet	31.00	32.00	32.00
A3 Sheet	36.00	37.00	37.00
A2 Sheet	45.00	46.00	46.00
A1 Sheet	74.00	75.00	75.00
A0 Sheet	86.00	87.00	87.00
Special Mapping - City of Busselton Data Only			
Provision of printed maps			
Per hour charge	85.00	85.00	85.00
*Printing costs (as per Computer Plotting fees above)			
*Minimum charge of \$70 (inc GST)			
Provision of maps in PDF/ Image form - City of Busselton Data Only			
Per hour charge	85.50	85.00	85.00
Per PDF or image	27.50	28.00	28.00
*Minimum charge of \$70 (inc GST)			
Local Planning Scheme - Digital Format	425.00	433.00	433.00
Electronic Extraction Fee	98.50	100.00	100.00
Local Planning Scheme No.21			
Scheme Text	115.00	117.00	117.00
A1 Size -			
Per Sheet	73.50	74.00	74.00
Per Full Set (includes full set maps & text)	1,380.00	1,407.00	1,407.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,875.00	1,912.00	1,912.00
Annual Renewal charge for Scheme Package	1,380.00	1,407.00	1,407.00
A2 Size -			
Per Sheet	44.00	45.00	45.00
Per Full Set (includes full set maps & text)	880.00	897.00	897.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,190.00	1,213.00	1,213.00
Annual Renewal charge for Scheme Package	895.00	912.00	912.00
A3 Size -			
Per Sheet	36.00	37.00	37.00
Per Full Set (includes full set maps & text)	725.00	739.00	739.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	980.00	999.00	999.00
Annual Renewal charge for Scheme Package	725.00	739.00	739.00
CEMETERY FEES			
Land Grant for Right of Burial			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,110.00	2,110.00	2,110.00
Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights	2,110.00	2,110.00	2,110.00
Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,330.00	2,330.00	2,330.00
Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial	410.00	410.00	451.00
Burial Charge			
Burial in standard grave to any depth to 2.1m (includes registration and number plate)	1,118.18	1,118.18	1,230.00
Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights	1,118.18	1,118.18	1,230.00
Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Construction of Vault (Does not include building application fees)	At cost	At cost	At cost plus GST
Vault Grant of Right of Burial	1,280.00	1,280.00	1,280.00
Vault Interment Fee (each)	1,071.36	1,071.36	1,178.50
Vault maintenance fee (annual)	144.09	144.09	158.50
Burial per crypt in mausoleum	978.18	978.18	1,076.00
Interment of a stillborn child (not to be re-opened for joint burial)	281.82	281.82	310.00
Interment of a child up to 12 years old (not to be reopened for joint burial)	536.36	536.36	590.00
Removal of Headstone (Restrictions apply)	433.18	433.18	476.50
Exhumation			
Re-opening grave for exhumation	2,189.55	2,189.55	2,408.50
Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply	1,118.18	1,118.18	1,230.00
Interment of Ashes			
Grant of Right of Burial: Interment of ashes in designate place (perpetual)	260.00	260.00	260.00
Interment of ashes in NICHE WALL - SINGLE placement	437.73	437.73	481.50
interment of ashes in NICHE WALL - DOUBLE (includes first placement)	559.09	559.09	615.00
Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement)	559.09	559.09	615.00
Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply)	363.18	363.64	400.00
Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements	680.00	680.00	748.00
Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement)	624.09	624.09	686.50
Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement)	824.55	824.55	907.00
Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot)	93.18	93.18	102.50
Pre-need purchase of Grant of Right of Burial for Ashes	290.00	290.00	290.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Reservation of a designated place for ashes interment (includes first placement)	Plot(s) cost plus 10%	Plot(s) cost plus 10%	Plot(s) cost plus 10% plus GST
Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights)	344.55	344.55	379.00
Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required)	281.82	281.82	310.00
Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate	48.18	48.18	53.00
Interment of Ashes BENCH SEATING (includes first placement)	344.55	344.55	379.00
Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT	624.09	624.09	686.50
Plaques, vases and other monumental works.	At cost	At cost	At cost plus GST
Plinth (Small - concrete)	48.18	48.18	53.00
Plinth (Large - concrete)	66.82	66.82	73.50
Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only)	10% of cost	10% of cost	10% of cost plus GST
Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights)	298.18	298.18	328.00
Storage of cremated remains per month for remains held longer than 6 months	27.27	27.27	30.00
Positioning & affixing brass vase (if not a part of original placement)	74.55	74.55	82.00
Miscellaneous Charges			
Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply	969.09	969.09	1,066.00
Funeral Directors licence fee per annum	430.50	430.50	430.50
Single funeral permit (funeral directors only)	199.50	199.50	199.50
Single funeral permit (other than funeral directors)	502.00	502.00	502.00
Monumental Masons licence fee per annum	358.50	358.50	358.50
Single permit to erect a headstone or kerbing	153.50	153.50	153.50
Single permit to erect a monument	174.00	174.00	174.00
Copy of grant of burial	80.00	80.00	80.00
Refund Administration Fee	15% of original purchase price	15% of original purchase price	15% of original purchase price

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
COMMUNITY & COMMERCIAL SERVICES			
STAGING OF CONCERTS			
Concert Application Fee	154.00	157.00	157.00
Concert Licence Fee/Service Charge			
Category 1 (< 500 patrons)	0.00	0.00	0.00
Category 2 (500 - 2500 patrons)	1,510.00	1,540.00	1,540.00
Category 3 (2500 - 5000 patrons)	2,995.00	3,054.00	3,054.00
Category 4 (5000 - 8000 patrons)	4,270.00	4,355.00	4,355.00
Category 5 (8000 -12000 patrons)	7,155.00	7,298.00	7,298.00
Category 6 (12000 -17000 patrons)	11,445.00	11,673.00	11,673.00
Category 7 (17000 - 23000 patrons)	17,210.00	17,554.00	17,554.00
Category 8 (23000 -30000 patrons)	24,380.00	24,867.00	24,867.00
Concert Ground Hire Fee			
Category 1 (< 500 patrons)	722.73	736.36	810.00
Category 2 (500 - 2500 patrons)	3,650.00	3,722.73	4,095.00
Category 3 (2500 - 5000 patrons)	7,163.64	7,306.36	8,037.00
Category 4 (5000 - 8000 patrons)	10,804.55	11,020.00	12,122.00
Category 5 (8000 -12000 patrons)	14,331.82	14,618.18	16,080.00
Category 6 (12000 -17000 patrons)	17,968.18	18,327.27	20,160.00
Category 7 (17000 - 23000 patrons)	21,490.91	21,920.00	24,112.00
Category 8 (23000 -30000 patrons)	24,881.82	25,379.09	27,917.00
Concert Community Amenity Bond			
Category 1 (< 500 patrons)	670.00	683.00	683.00
Category 2 (500 - 2500 patrons)	1,325.00	1,351.00	1,351.00
Category 3 (2500 - 5000 patrons)	2,785.00	2,840.00	2,840.00
Category 4 (5000 - 8000 patrons)	8,240.00	8,404.00	8,404.00
Category 5 (8000 -12000 patrons)	13,815.00	14,091.00	14,091.00
Category 6 (12000 -17000 patrons)	20,575.00	20,986.00	20,986.00
Category 7 (17000 - 23000 patrons)	27,470.00	28,019.00	28,019.00
Category 8 (23000 -30000 patrons)	41,170.00	41,993.00	41,993.00
Concert Ground Hire Bond			
Category 1 (< 500 patrons)	2,665.00	2,718.00	2,718.00
Category 2 (500 - 2500 patrons)	8,255.00	8,420.00	8,420.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,835.00	16,835.00
Category 4 (5000 - 8000 patrons)	24,705.00	25,199.00	25,199.00
Category 5 (8000 -12000 patrons)	27,495.00	28,044.00	28,044.00
Category 6 (12000 -17000 patrons)	32,935.00	33,593.00	33,593.00
Category 7 (17000 - 23000 patrons)	43,950.00	44,829.00	44,829.00
Category 8 (23000 -30000 patrons)	49,525.00	50,515.00	50,515.00
Loadings & Allowances			
commercial - 5%			
community - 0%			
charitable - 50% (discount)			
liquor - 5%			
night (per hour after 10pm) - 10%			
EVENTS & CASUAL GROUND HIRE			
*Event Application Fee	82.00	83.00	83.00
*Event Application Fee - Requiring Multiple Approvals	154.00	157.00	157.00
Commercial Event - City Infrastructure Bond			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Category 1 (< 500 patrons)	2,665.00	2,718.00	2,718.00
Category 2 (500 - 2500 patrons)	8,255.00	8,420.00	8,420.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,835.00	16,835.00
Category 4 (5000 - 8000 patrons)	24,705.00	25,199.00	25,199.00
Category 5 (8000 -12000 patrons)	27,495.00	28,044.00	28,044.00
Category 6 (12000 -17000 patrons)	32,935.00	33,593.00	33,593.00
Category 7 (17000 - 23000 patrons)	43,950.00	44,829.00	44,829.00
Category 8 (23000 -30000 patrons)	49,525.00	50,515.00	50,515.00
Event Works Fees			
Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061)	149.09	151.82	167.00
Beach Volleyball - set up and dismantle	1,222.73	1,246.36	1,371.00
*Litter Clean-up - per hour	745.45	760.00	836.00
*Marking of reticulation and electricity - per hour	281.82	287.27	316.00
Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)			
Community Usage - per full day (excluding schools within the City of Busselton Municipal area)	268.18	272.73	300.00
Community Usage - per half day (excluding schools within the City of Busselton Municipal area)	134.55	136.36	150.00
Commercial Use of Reserves (Sports Grounds)			
Per day - plus power for use of site	424.55	432.73	476.00
Per half day - plus power for use of site	215.00	219.09	241.00
Commercial Use of Reserves (Other Reserves)			
Per day - plus power	220.00	223.64	246.00
Per half day - plus power	113.18	114.55	126.00
Use of Busselton Foreshore Stage			
Community use of Busselton Foreshore Stage	Nil	Nil	Nil
Commercial use of Busselton Foreshore Stage (per Day)	227.27	231.82	255.00
Stage Curtain Bond	205.00	209.00	209.00
Ground Hire Bonds (to be applied to Community Events)			
Mandatory Bond against rent default, damage etc.:			
Ground Hire Bond (Other Reserves)	545.00	555.00	555.00
Premium Ground Hire Bond (Sporting Grounds, Foreshore)	1,090.00	1,111.00	1,111.00
Busselton Foreshore Stage Bond for community and commercial events	545.00	555.00	555.00
Jetty Closure Fee			
Fee to close the Jetty for fireworks, events, functions (>6 hrs)	277.27	282.73	311.00
Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs	36.36	37.27	41.00
Use of Public Grounds for Markets			
* Per market (plus Power)	125.91	128.18	141.00
Power usage for markets/events on public grounds (excluding sporting grounds) per half day	24.55	25.45	28.00
EVENTS - EQUIPMENT HIRE & SIGNAGE			
Hire of Stage/ Track Mat			
* Stage - per module (3m2) per day	107.27	109.09	120.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Stage hire bond	446.00	454.00	454.00
* Track mat - per unit (2.4m x 1.2m) per day	11.18	11.36	12.50
Track Mat Bond per unit	5.15	5.50	5.50
Hire of Grandstands			
Hire per grandstand with roof (inc. delivery & installation)	300.00	305.45	336.00
Hire per grandstand without roof (inc. delivery & installation)	120.00	121.82	134.00
Event Signage			
Large Event Sign	116.82	119.09	131.00
Small Event Sign	111.82	113.64	125.00
<i>(includes sign approval and booking fee for minimum 2 weeks)</i>			
Event Sign Extension	60.91	61.82	68.00
<i>(continued use for an additional minimum of 2 weeks)</i>			
Hire of electronic events billboard (per 2 week period)	New	227.27	250.00
Commercial Hire Site Traders (Non Food)			
Application for Commercial Hire Site	155.00	158.00	158.00
Application for Transfer of Commercial Hire Site Permit	155.00	158.00	158.00
Commercial Hire Site Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Commercial Use of City Land and Facilities Policy			
12 months	3,165.00	3,228.00	3,228.00
Commercial Hire Site Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months	2,060.00	2,101.00	2,101.00
Commercial Activity Permit (Non Food)			
Application for Commercial Activity Permit	155.00	158.00	158.00
Application for Transfer of Commercial Activity Trader's Permit	155.00	158.00	158.00
Commercial Activity Permit – Class 1*	1,500.00	1,530.00	1,530.00
Commercial Activity Permit – Class 2*	1,350.00	1,377.00	1,377.00
Commercial Activity Permit – Class 3*	1,200.00	1,224.00	1,224.00
* fees can be charged on a pro rata basis (minimum 1 month period)			
Foreshore Kiosk Permit - Busselton Foreshore			
Application for Foreshore Kiosk Permit	155.00	158.00	158.00
Application for Transfer of Foreshore Kiosk Permit	155.00	158.00	158.00
Foreshore Kiosk Permit - Busselton Foreshore 12 months*	3,000.00	3,060.00	3,060.00
Application for Kiosk Permit renewal	New	81.00	81.00
* fees can be charged on a pro rata basis			
Kiosk Bond	1,125.00	1,147.00	1,147.00
Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels - Per Vessel			
Daily Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	65.00	66.00	66.00
Registered Length of Vessel: 10m to less than 15m	72.00	73.00	73.00
Registered Length of Vessel: 15m to less than 25m	78.00	79.00	79.00
Registered Length of Vessel: over 25m	91.00	92.00	92.00
Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	515.00	525.00	525.00
Registered Length of Vessel: 10m to less than 15m	570.00	581.00	581.00
Registered Length of Vessel: 15m to less than 25m	620.00	632.00	632.00
Registered Length of Vessel: over 25m	720.00	734.00	734.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Three Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	1,235.00	1,259.00	1,259.00
Registered Length of Vessel: 10m to less than 15m	1,390.00	1,417.00	1,417.00
Registered Length of Vessel: 15m to less than 25m	1,545.00	1,575.00	1,575.00
Registered Length of Vessel: over 25m	1,855.00	1,892.00	1,892.00
Annual Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	3,600.00	3,672.00	3,672.00
Registered Length of Vessel: 10m to less than 15m	4,120.00	4,202.00	4,202.00
Registered Length of Vessel: 15m to less than 25m	4,630.00	4,722.00	4,722.00
Registered Length of Vessel: over 25m	5,145.00	5,247.00	5,247.00
Refundable Bonds -			
Registered Length of Vessel: 0m to less than 10m	2,500.00	2,550.00	2,550.00
Registered Length of Vessel: 10m to less than 15m	3,500.00	3,570.00	3,570.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,590.00	4,590.00
Registered Length of Vessel: over 25m	6,000.00	6,120.00	6,120.00
Application for new Marine Berthing Permit	150.00	153.00	153.00
Application for Marine Berthing Permit renewal	80.00	81.00	81.00
<i>* Bond charge per vessel payable in advance (in addition to insurance requirements)</i>			
<i>* Permit fee payable in advance at issue of notice approval</i>			
Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels			
Tender berthing permit fee at Busselton Jetty (per ship visit)			
Less than 1,000 pax (registered ship capacity)	2,115.00	2,157.00	2,157.00
Between 1,000 and 2,000 pax (registered ship capacity)	4,230.00	4,314.00	4,314.00
Greater than 2,000 pax (registered ship capacity)	5,280.00	5,385.00	5,385.00
ARTGEO CULTURAL COMPLEX			
Courthouse Complex hire			
Studio, Fodder Room and Bond store hire per hour each (Minimum 2 hours)	13.64	14.09	15.50
New Courtroom per one-off event (excluding exhibitions)	200.00	200.00	220.00
Bond Store including Terrace Garden per one-off event (excluding exhibitions)	145.45	145.45	160.00
Courtyard and Marine Terrace Garden per hour each (Minimum 2 hours)	45.45	45.45	50.00
Storage Fee per week	51.82	52.73	58.00
City of Busselton Art Award Entry Fee	31.82	31.82	35.00
Market Stall Fee	22.73	22.73	25.00
Heritage Tour Fee Adult	9.09	9.09	10.00
Heritage Tour Fee Child	4.55	4.55	5.00
Heritage Tour Family Pass (2 x Adults , 2 x Children)	18.18	18.18	20.00
Exhibition hire			
ArtGeo gallery per one-off event -includes kitchen access (excluding exhibitions)	350.00	354.55	390.00
ArtGeo Gallery per week	218.18	218.18	240.00
New Courtroom per week	200.00	200.00	220.00
Dayroom per week	90.91	90.91	100.00
Bond Store per week	109.09	109.09	120.00
Ballaarat House per week	145.45	145.45	160.00
Additional Installation and dismantle fee (per hour)	47.27	47.27	52.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
<i>Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis</i>			
Commission Rates on exhibition sales			
Community Groups	20% of retail sale	20% of retail sale	20% of retail sale (incl. GST) plus GST
ArtGeo Gallery	34% of retail sale	34% of retail sale	34% of retail sale (incl. GST) plus GST
<i>ArtGeo Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
Commission Rates on art sales			
Rostered Artists	20% of retail sale	20% of retail sale	20% of retail sale (incl. GST) plus GST
Non-rostered Artists	30% of retail sale	30% of retail sale	30% of retail sale (incl. GST) plus GST
<i>Courthouse Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
LIBRARY CHARGES			
Replacement Library Membership Cards	5.00	5.00	5.00
Library Bags - Red	1.36	1.36	1.50
Photocopy Charges (per copy) - black & white	0.18	0.18	0.20
Photocopy Charges (per copy) - colour	1.82	0.91	1.00
Image Reproduction - Personal Use - First Image	6.36	6.36	7.00
Image Reproduction - Personal Use - All Subsequent Images	1.36	1.36	1.50
Image Reproduction - Commercial Use - First Image	27.27	27.27	30.00
Image Reproduction - Commercial Use - All Subsequent Images	6.36	6.36	7.00
Printing from the Internet - per A4 copy	0.18	0.18	0.20
USB Sticks	10.91	10.91	12.00
Public Internet - Guest Pass	1.82	1.82	2.00
External Loan Fee	15.00	15.45	17.00
External Loan - Administration Fee	43.27	43.64	48.00
Sale of discarded local stock	Market Rate	Market Rate	Market Rate
BUSSELTON-MARGARET RIVER REGIONAL AIRPORT			
The City of Busselton reserves the right to establish Pricing Arrangements, incorporating elements of the standard fees and charges listed below with partners (including RPT and Open & Closed Charters) based on commercial arrangements.			
Passenger Fees			
Passenger facilitation fee for RPT flights (arriving & departing passengers)	POA *	POA *	POA *
Passenger Screening charge (departing passengers only) for RPT and passengers requiring screening during the RPT operational period applies.	POA *	POA *	POA *
Passenger Facilitation Fee for Open & Closed Charter Flights (per departing passenger) utilising the terminal building	20.00	22.00	24.20

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
POA* - Price on Application. Contact City of Busselton for further information.			
Landing Fees & General Aviation Charges			
Fixed and Rotary wing Aircraft 0 -999 kg MTOW (Flat fee per landing)	4.55	4.55	5.00
Fixed and Rotary wing Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing)	8.18	8.18	9.00
Fixed and Rotary wing Aircraft 2000 - 5699 kg MTOW per part 1000kg	15.45	15.45	17.00
Fixed and Rotary wing Aircraft 5700 - 19,999 kg MTOW per part 1000kg	17.27	17.27	19.00
Fixed and Rotary wing Aircraft greater than 20,000 kg MTOW per part 1000kg	19.09	19.09	21.00
An annual landing fee (optional to per landing fee) for private operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	200.00	204.55	225.00
An annual landing fee (optional to per landing fee) for commercial operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	840.91	859.09	945.00
Apron parking bays 1-11 only, per day - First 3 hrs free	29.09	30.00	33.00
General Aviation hardstand parking only, per day - First 24 hours free	9.09	10.00	11.00
Emergency Services consisting of Royal Flying Doctor Service, SLSWA Rescue Helicopter, DFES and DBCA Fire fighting aircraft, Police Air Wing, Surveillance Australia Rescue, RAC Rescue	Nil	Nil	Nil
Car Park			
FIFO Pre paid per day fee (based on annual use)	5.45	5.45	6.00
Lost parking validation ticket	77.27	90.91	100.00
Car Park frequent user swipe card refundable fee	18.18	18.18	20.00
Public Car Park			
First Hour	0.00	0.00	0.00
Hours 1 to 4	4.55	4.55	5.00
Hours 4 to 6	5.45	5.45	6.00
Hours 6 to 8	6.36	6.36	7.00
Hours 8 to 10	7.27	7.27	8.00
Hours 10 to 12	8.18	8.18	9.00
Hours 12 to 24	9.09	9.09	10.00
Days 1 to 7 (per day)	9.09	9.09	10.00
Days 8 to 13 (per day)	7.27	7.27	8.00
Days 14 to 30 (per day)	6.36	6.36	7.00
Days 31+ (per day)	5.45	5.45	6.00
Other Fees			
Airport Reporting Officer afterhours Call out including- Fuel, CEO Non-conforming activity, carpark, airside escorts - Rate per hour (Minimum 3 hours). No charge for Local Stand-By, Full emergency, crash on airport	70.00	77.27	85.00
Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only)	205.00	210.00	210.00
Fee for any commercial or private activity that requires a City approved permit or licence	186.36	190.91	210.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Airport Reporting Officer airside assistance / escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance)	39.09	45.45	50.00
Hanger Hire Fee (min 200sqm) per sqm per week	1.10	1.10	1.10
Aircraft Ground Servicing Equipment hire per hour	By Agreement	By Agreement	By Agreement
Airside Environmental Clean up charges + materials and disposal of waste	Cost Recovery	Cost Recovery	Cost Recovery
<u>BUSSELTON JETTY</u>			
<u>Busselton Jetty Entry Fees</u>			
Single Day Jetty Pass - Single Child (0-16 years)	0.00	0.00	0.00
Single Day Jetty Pass - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Resident & Ratepayers - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Non Resident & Ratepayers - Single Adult (17 years +)	45.45	45.45	50.00
Annual Jetty Pass - Non Resident & Ratepayers - Pensioners	22.73	22.73	25.00
* Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived;			
<u>Busselton Jetty Misc Fees</u>			
Placement of Memorial Plaque	120.00	122.00	122.00
Installation of Stinger Net	700.00	713.64	785.00
Removal of Stinger Net	700.00	713.64	785.00
Installation of Beach Matting	1,400.00	1,427.27	1,570.00
Removal of Beach Matting	1,400.00	1,427.27	1,570.00
<u>BUSSELTON JETTY TOURIST PARK</u>			
Promotions and calendar dates for high, mid and low seasons are subject to change and at the discretion of the Chief Executive Officer.			
<u>POWERED SITES</u>			
<u>Overnight Rates</u>			
Low Season - (2 Adults per night)	36.36	37.27	41.00
Mid Season - (2 Adults per night)	40.91	41.82	46.00
High Season - (2 Adults per night)	47.27	48.18	53.00
Low Season Pensioner Rate - (2 Adults per night)	31.82	32.73	36.00
Mid Season Pensioner Rate - (2 Adults per night)	36.36	37.27	41.00
Low Season - Single Person Rate (per night)	29.09	30.00	33.00
Mid Season - Single Person Rate (per night)	30.91	31.82	35.00
High Season - Single Person Rate (per night)	38.18	39.09	43.00
Extra Child per night	9.55	10.00	11.00
Extra Adults per night	12.73	13.64	15.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	30.00	30.91	34.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	34.55	35.45	39.00
<u>Weekly Rates</u>			
<u>Up to 27 Days:</u>			
Low Season - (2 Adults per week)	236.36	240.91	265.00
Mid Season - (2 Adults per week)	265.45	270.91	298.00
High Season - (2 Adults per week)	330.91	337.27	371.00
Low Season Pensioner Rate - (2 Adults per week)	204.55	208.18	229.00
Mid Season Pensioner Rate - (2 Adults per week)	236.36	240.91	265.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Low Season - Single Person (per week)	186.36	190.00	209.00
Mid Season - Single Person (per week)	216.36	220.91	243.00
High Season - Single Person (per week)	267.27	272.73	300.00
Extra Child per week	61.82	61.82	68.00
Extra Adults per week	81.82	82.73	91.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	190.91	190.91	210.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	207.27	207.27	228.00
After 27 Days: (less than 90 days)			
Low Season - (2 Adults per week)	238.86	243.60	257.00
Mid Season - (2 Adults per week)	238.86	243.60	257.00
High Season - (2 Adults per week)	322.27	327.96	346.00
Low Season Pensioner Rate - (2 Adults per week)	199.05	202.84	214.00
Mid Season Pensioner Rate - (2 Adults per week)	199.05	202.84	214.00
Low Season - Single Person (per week)	184.83	188.63	199.00
Mid Season - Single Person (per week)	184.83	188.63	199.00
High Season - Single Person (per week)	255.92	260.66	275.00
ONSITE PARK HOMES			
Overnight Rates			
Overnight Rates (based on 2 people)			
Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	83.41	81.82	90.00
Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	92.89	90.91	100.00
High Season Basic Cabin - up to maximum 4 (without ensuite)	125.12	121.82	134.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	108.06	110.00	121.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	118.48	120.91	133.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	140.28	142.73	157.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	125.12	127.27	140.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	134.60	137.27	151.00
High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite; linen to main bed)	156.40	159.09	175.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	134.60	137.27	151.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	146.92	150.00	165.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	164.93	168.18	185.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	146.92	150.00	165.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	159.24	161.82	178.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	180.09	183.64	202.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	146.92	150.00	165.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	159.24	162.73	179.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	180.09	183.64	202.00
Extra (Age 4 and over)	11.37	10.91	12.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Weekly Rates			
Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	538.39	527.27	580.00
Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	603.79	590.91	650.00
High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	875.83	872.73	960.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	702.37	716.36	788.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	769.67	785.45	864.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	981.99	1,000.00	1,100.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	813.27	829.09	912.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	874.88	891.82	981.00
High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	1,094.79	1,116.36	1,228.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	874.88	890.91	980.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people(ensuite;linen to main bed)	954.50	972.73	1,070.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,154.50	1,177.27	1,295.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	974.55	1,072.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,055.45	1,161.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,285.45	1,414.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	974.55	1,072.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,055.45	1,161.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,285.45	1,414.00
SEMI PERMANENTS			
<i>Resident Leaves Van Onsite</i>			
Annual charge entitles 90 days use for 2 people (includes one parking space only)	5,118.48	5,213.27	5,500.00
Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only)	4928.91	5,023.70	5,300.00
Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days	18.96	19.91	21.00
<i>**Patrons selling their caravans or park homes must remove them from the Busselton Jetty Tourist Park</i>			
MISCELLANEOUS			
Booking Cancellation Fee	34.55	36.36	40.00
Washing Machines/ Dryers	3.64	3.64	4.00
Refill of 9kg gas bottle	38.18	38.18	42.00
Shower charge	7.27	7.27	8.00
Linen hire per single bed	7.27	7.73	8.50
Linen hire per queen / double bed	10.91	11.36	12.50
Additional charge for electricity use for caravan air conditioners - per day	10.91	12.73	14.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
HIRE FACILITIES - ALL			
Note: Charge for Full Day bookings capped at 8 Hours			
Facility Hire Bonds			
Undalup Function Room Hire Bond - Low Risk Function	500.00	500.00	500.00
Undalup Function Room Hire Bond - Medium Risk Function	1000.00	1000.00	1,000.00
Undalup Function Room Hire Bond - High Risk Function	2000.00	2000.00	2,000.00
General Facility Hire Bond - Low Risk Function (Community Grp/Commercial/Private no Alcohol)	200.00	200.00	200.00
General Facility Hire Bond - Medium Risk Function (Community Grp/Commercial with Alcohol)	500.00	500.00	500.00
General Facility Hire Bond - High Risk Function (Private with Alcohol)	1000.00	1000.00	1,000.00
Key / Access Card Deposit Bond (as required)	100.00	100.00	100.00
Additional and/or Replacement Key / Access Card (May be deducted from Bond repayment where applicable)	54.55	54.55	60.00
Miscellaneous Facility Fees			
Weddings / Private Functions - Beaches and Reserves - Applied to a Council venue not attracting a facility hire fee.	76.36	77.27	85.00
Note - Prorata Hire may be authorised at the discretion of the CEO			
Booking Deposit - Applicable for applications values exceeding \$100.00	10% of hire value	10% of hire value	10% of hire value
Facility Hire Cancellation Fee (less than 1 weeks notice given)	30% of hire value	30% of hire value	30% of hire value
Extraordinary Clean as required or by arrangement	At cost plus 10% administration fee	At cost plus 10% administration fee	At cost plus 10% administration fee
Video Conferencing Facility (Administration Building) - Hourly	22.73	22.73	25.00
Erection of temporary structure on a reserve or public open space marking out fee where applicable	New	45.45	50.00
Churchill Park Hall			
Community Groups - Hourly	27.27	18.18	20.00
Commercial / Private - Hourly	36.36	27.27	30.00
Registered Charities - Hourly	9.09	9.09	10.00
High Street Hall			
Main Hall Only			
Community Group - Hourly	18.18	18.18	20.00
Commercial / Private - Hourly	27.27	27.27	30.00
Registered Charity	9.09	9.09	10.00
Blue Room Only			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	7.27	7.27	8.00
Rural Halls (Yallingup, Yoongarillup)			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	9.09	9.09	10.00
Undalup Function Room			
Minimum booking 4 hours			
Function Centre Weekdays			
Community Group - Hourly - Business Hours	54.55	54.55	60.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Commercial/Private - Hourly Business Hours	81.82	81.82	90.00
Registered Charity - Hourly - Business Hours	27.27	27.27	30.00
Function Centre After Hours / Weekends			
Community Group - Hourly - After Hours / Weekends	113.64	113.64	125.00
Commercial/Private - Hourly - After Hours / Weekends	168.18	168.18	185.00
Registered Charity - Hourly - After Hours / Weekends	54.55	54.55	60.00
Additional Charges			
Dance Floor Rental (Each Event)	59.09	59.09	65.00
Undalup Room - Stage Hire	New	72.73	80.00
BUSSELTON COMMUNITY RESOURCE CENTRE			
Minimum booking 2 hours			
Ground Floor Meeting Room (including courtyard)			
Community Group - Hourly	22.73	22.73	25.00
Commercial / Private - Hourly	40.91	40.91	45.00
Registered Charity - Hourly	11.82	11.82	13.00
First Floor Meeting Room 2 or 3			
Community Group - Hourly	11.82	11.82	13.00
Commercial / Private - Hourly	20.91	20.91	23.00
Registered Charity - Hourly	5.45	5.45	6.00
BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING			
Minimum booking 2 hours			
Events Multi-Function Room			
Community Group - Hourly	40.91	40.91	45.00
Commercial / Private - Hourly	63.64	63.64	70.00
Registered Charity - Hourly	20.00	20.00	22.00
Meeting Room			
Community Group - Hourly	23.18	23.18	25.50
Commercial / Private - Hourly	39.09	39.09	43.00
Registered Charity - Hourly	11.82	11.82	13.00
Office Space			
Community Group - per hour	9.09	9.09	10.00
Commercial / Private - Hourly	16.81	16.82	18.50
Registered Charity - Hourly	4.55	4.55	5.00
GROUND HIRE LEVIES:			
SUMMER/ WINTER SPORTS			
(A) Association of Senior Players			
Charged per team per season plus power etc. where applicable.	254.55	254.55	280.00
A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket.	61.82	61.82	68.00
(B) Association of Junior Players			
50% of Senior rates plus full power costs where applicable.	127.27	127.27	140.00
Exceptions to Categories (A) & (B) above			
1. Busselton Trotting Club			
Per meeting plus power	330.00	330.00	363.00
Track maintenance charged at Private Works rates			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
<u>2. Southern Districts Agricultural Society</u>			
Per day plus power costs for actual show days.	340.91	340.91	375.00
Per day during the set up of the show.	105.45	105.45	116.00
<u>3. South West National Football League</u>			
Per home game plus power costs	218.18	218.18	240.00
<u>4. School Groups</u>			
Sports Carnivals etc. - no charge.	Nil	Nil	Nil
<u>COURT HIRE LEVIES</u>			
For training and competition purposes			
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Senior Players</u>			
Charged per team per season plus power etc. where applicable.	20.91	20.91	23.00
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Junior Players</u>			
Charged per team per season plus power etc. where applicable.	10.91	10.91	12.00
<u>Additional Charges - Ground / Court hire</u>			
Extraordinary Clean as required or by arrangement	At cost plus 10% administration fee	At cost plus 10% administration fee	At cost plus 10% administration fee
<u>OUTDOOR EXERCISE SITES</u>			
Zone 1 - Twelve (12) month fee	763.64	763.64	840.00
Zone 1 - Six (6) month fee	381.82	381.82	420.00
Zone 2 - Twelve (12) month fee	577.27	577.27	635.00
Zone 2 - Six (6) month fee	289.09	289.09	318.00
<u>GEOGRAPHE LEISURE CENTRE</u>			
Promotions at the discretion of the Chief Executive Officer			
<u>Swimming Pool</u>			
Adult Swim	6.27	6.36	7.00
Concession Swim (Health Care card, or child 5-16 years)	4.73	4.82	5.30
Child under 5 y/o (must be accompanied by an adult)	Nil	Nil	Nil
Spectator	Nil	Nil	Nil
In term Swimming - Education Department	3.45	3.55	3.90
Vacation Swimming - Education Department	3.64	3.73	4.10
Sauna/spa/swim (16 years & over only)	10.91	11.18	12.30
Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry	10.27	10.45	11.50
Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry	22.73	23.18	25.50
Local regular not for profit aquatic user groups	4.55	4.55	5.00
Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours)	106.36	109.09	120.00
Group Pass (2 Adults and 2 children)	17.27	17.64	19.40
Swim aid / equipment hire	1.82	1.82	2.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Learn To Swim - per lesson	15.50	15.80	15.80
Private one on one lesson per 30 mins	41.00	42.00	42.00
Private one on one lesson per 15 mins	20.50	21.00	21.00
Large Inflatable Hire - per hour	154.55	159.09	175.00
Small Inflatable Hire - per hour	105.45	109.09	120.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Dry side inflatable Hire (unsupervised)- maximum 3hrs hire	122.73	127.27	140.00
Group Fitness			
Fitness Centre - Casual	17.27	17.73	19.50
Per person per class (f/t student, health care card, senior's card concession)	11.82	12.09	13.30
Appraisal and programme	68.18	69.55	76.50
Lifestyle Seniors programme	6.82	7.00	7.70
Personal/ Group Training			
Assessment Fee	68.18	69.55	76.50
Small Group One off Training Session (min 2, max 4 persons) cost is per session shared between participants.	60.91	63.64	70.00
Small Group Personal Training - 6 week program, twice per week - cost per person (min 6 participants/6 week program)	116.36	116.36	128.00
PT School programme entry per student (minimum 8 students session)	New	7.27	8.00
Bootcamp - cost per session/term based (minimum 6 people)	New	10.00	11.00
Personal Training - 1 hour session with Trainer (1 on 1)	New	59.09	65.00
Aerobics/aquarobics			
Per person per class	17.27	17.73	19.50
Per person per class (f/t student, health care card, senior's card concession)	11.82	12.09	13.30
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Sports Stadium			
Sports courts (each per hour) - Community peak	50.45	51.36	56.50
Sports courts (each per hour) - Community Off-peak (9am-3pm, Mon-Fri)	38.18	39.09	43.00
# Volleyball Courts 5 & 6 (i.e. smaller courts)	27.27	28.18	31.00
Sports courts (each per hour) commercial	70.45	71.82	79.00
Community half court - per hour	25.45	25.91	28.50
Badminton Court - per hour	17.27	17.73	19.50
Casual Basketball (Individual fee*) conditions apply	6.36	6.36	7.00
Casual Basketball (Individual fee*) school student rate conditions apply	2.73	2.73	3.00
Whole of stadium hire per day	590.91	602.73	663.00
Whole of stadium hire bond	500.00	500.00	500.00
Crèche/Activity Room			
Crèche / activity room per hour (Commercial)	40.45	41.36	45.50
Crèche / activity room per hour (Community)	30.91	31.82	35.00
Crèche / per child per session	5.64	5.73	6.30
Per Child per session (Book of 5)	23.64	24.09	26.50
Per Child per session (Book of 10)	36.36	37.27	41.00
Vacation Care Program	77.00	77.00	77.00
MEMBERSHIP PACKAGES			
Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna)	22.73	23.18	25.50
Swim membership: [per person per annum]			
Individual (Adult)	542.73	553.64	609.00
6 months membership	350.91	358.18	394.00
3 months membership	251.82	257.27	283.00
1 months membership	88.18	90.00	99.00



DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Concession (Child, Health care card, seniors card, f/t student)	436.36	445.45	490.00
6 months membership	309.09	315.45	347.00
3 months membership	224.55	229.09	252.00
1 months membership	78.18	80.00	88.00
Double (each)	488.18	498.18	548.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	389.09	397.27	437.00
Direct Debit - fortnightly deduction	21.82	22.27	24.50
Direct Debit - fortnightly concession	18.18	18.64	20.50
Direct Debit - fortnightly double	20.00	20.45	22.50
<u>Gym: [per person per annum]</u>			
Individual	666.36	680.00	748.00
6 months membership	431.82	440.91	485.00
3 months membership	307.27	313.64	345.00
1 months membership	109.09	111.36	122.50
Concession [Child, Health care card, seniors card, f/t student]	562.73	573.64	631.00
6 months membership	376.36	384.09	422.50
3 months membership	270.00	275.45	303.00
1 months membership	92.73	94.55	104.00
Double (each)	613.64	625.91	688.50
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	460.00	469.09	516.00
Direct Debit - fortnightly deduction	24.55	25.00	27.50
Direct Debit - fortnightly concession	20.45	20.91	23.00
Direct Debit - fortnightly double	22.73	22.73	25.00
<u>Group Fitness Classes only: [per person per annum]</u>			
Individual	666.36	680.00	748.00
6 months membership	428.18	436.36	480.00
3 months membership	307.27	313.64	345.00
1 months membership	109.09	111.36	122.50
Concession [Child, Health care card, seniors card, f/t student]	562.73	573.64	631.00
6 months membership	376.36	384.09	422.50
3 months membership	270.00	275.45	303.00
1 months membership	92.73	94.55	104.00
Double (each)	613.64	625.91	688.50
Direct Debit - fortnightly deduction	24.55	25.00	27.50
Direct Debit - fortnightly concession	20.45	20.91	23.00
Direct Debit - fortnightly double	22.27	22.73	25.00
<u>Full membership (includes Gym,Swim and Group Fitness) per annum</u>			
Individual	861.82	879.09	967.00
6 months membership	565.45	576.82	634.50
3 months membership	404.55	412.73	454.00
1 months membership	145.45	148.18	163.00
Concession [Child, Health care card, seniors card, f/t student]	767.27	782.73	861.00
6 months membership	493.64	503.64	554.00
3 months membership	354.55	361.82	398.00
1 months membership	125.45	128.18	141.00
Double (each)	817.27	833.64	917.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	664.55	678.18	746.00
Direct Debit - fortnightly deduction	31.82	32.73	36.00
Direct Debit - fortnightly concession	28.18	29.09	32.00
Direct Debit - fortnightly double	30.91	31.82	35.00
Remote shift worker membership	454.55	463.64	510.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Pay as you go cancellation fee	47.27	47.27	53.00
Replacement Membership Card	11.82	12.09	13.30

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Corporate Packages			
Swim Club - (Club Access Only) per person per annum. A 25% discount applies on renewal.	25% Discount	25% Discount	25% Discount
# Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 20% discount applies on renewal.	20% Discount	20% Discount	20% Discount
# City of Busselton staff full membership. A 30% discount applies on renewal.	30% Discount	30% Discount	30% Discount
Rehabilitation membership (insurance) 3 month Full only	472.73	481.82	530.00
Health Suites			
Hire - Per day	54.55	55.91	61.50
Storage - per month	78.18	80.00	88.00
Meeting Room Hire			
Community - per hour	20.45	20.91	23.00
Commercial - per hour	34.55	35.45	39.00
Fitness Room Hires			
Community - per hour	35.45	36.36	40.00
Commercial - per hour	67.27	68.64	75.50
NATURALISTE COMMUNITY CENTRE			
Promotions at the discretion of the Chief Executive Officer			
Key / Hire Bond			
Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence.	200.00	200.00	200.00
Additional cleaning fee	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$28.60 per occurrence
Stadium			
Association - per hour	50.45	51.36	56.50
Casual indoor tennis : Adults - per person per hour.	7.27	7.45	8.20
Casual indoor tennis : Students - per person per hour.	4.55	4.64	5.10
Sports Court (per hour) Community peak	50.45	51.36	56.50
Sports Court (per hour) Community-Off Peak(9am-3pm Mon-Fri; 2pm-5pm Sat)	38.18	39.09	43.00
Sports Court (per hour) commercial	70.45	71.82	79.00
Community half court - per hour	25.45	25.91	28.50
Badminton Court - per hour (includes net, racquets and shuttle)	17.27	17.73	19.50
Casual Shots per hour per person student rate* conditions apply	2.73	2.73	3.00
Casual Shots per hour per person* conditions apply	6.36	6.36	7.00
Multi-Purpose Activity Room (Full)			
Community - per hour	35.45	36.36	40.00
Commercial - per hour	67.27	68.64	75.50
Multi-Purpose Activity Room (Half)			
Community - per hour	21.36	21.82	24.00
Commercial - per hour	34.55	35.45	39.00
Storage Community - per shelf per month or 1m2 floor area	22.27	22.73	25.00
Storage Commercial - per shelf per month or 1m2 floor area	32.73	33.64	37.00
Hire of Ceiling projector and screen per day	0.00	36.36	40.00
Casual Usage per hour per person student rate* conditions apply	2.73	2.82	3.10

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Casual Usage per hour per person* conditions apply	6.36	6.55	7.20
Family Activity Area			
Community - per hour	18.18	18.64	20.50
Commercial - per hour	25.45	26.36	29.00
Community Office Space			
Community - per hour	9.09	9.55	10.50
Commercial - per hour	11.36	11.82	13.00
Kitchen/Servery Area (in addition to other bookings)			
Community - per hour	12.73	13.18	14.50
Commercial - per hour	15.45	15.91	17.50
Community - per day	25.00	25.45	28.00
Commercial - per day	45.45	46.36	51.00
Group Fitness			
Per person per class	17.27	17.73	19.50
Concession per person per class (Health care card, seniors card, f/t student)	11.82	12.09	13.30
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
12 month Membership (Individual)	666.36	680.00	748.00
12 Month membership Concession (Health care card, seniors card, f/t student)	562.73	573.64	631.00
6 months membership	428.18	436.36	480.00
6 months membership(concession) (Health care card, seniors card, f/t student)	376.36	384.09	422.50
3 months membership	307.27	313.64	345.00
3 months membership(concession) (Health care card, seniors card, f/t student)	270.00	275.45	303.00
1 month Membership	109.09	111.36	122.50
Pay as you go fortnightly direct debit	24.55	25.00	27.50
Pay as you go fortnightly direct debit concession	20.45	20.91	23.00
Pay as you go cancellation fee	47.27	48.18	53.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Double membership - each	613.64	625.91	688.50
City of Busselton staff Group Fitness membership. A 30% discount applies on renewal.	466.36	476.36	524.00
Remote shift worker membership	454.55	463.64	510.00
Seniors Programs			
<i>Strong Active Seniors; Stretch and Revitalise</i>			
Per person per class	7.27	7.45	8.20
Discount tickets - book of 10 - 10% discount	10% Discount	10% Discount	10% Discount
Crèche/ Activity Room			
Casual use. Per Child per session (paid on day)	5.64	5.73	6.30
Crèche Pass (Book of 5)	23.64	24.09	26.50
Crèche Pass (Book of 10)	36.36	37.27	41.00
Vacation care program, per child per day	77.00	77.00	77.00
Shower			
Per person not participating in centre activities, per use of shower facilities	4.55	4.64	5.10
Stage Hire			
Commercial hire per day, or part of.	100.00	100.00	110.00
Community hire per day, or part of.	50.00	50.00	55.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	DRAFT FEE 2021/22 (Exc GST)	DRAFT FEE 2021/22 (Inc GST)
Stage hire bond, per use	430.00	430.00	430.00
NCC Grounds Hire			
Community half day	63.64	65.00	71.50
Commercial half day	109.09	111.36	122.50

6.4 APPLICATION FOR RATE EXEMPTION - RELATIONSHIPS AUSTRALIA WA INC

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Exemptions & Appeals (Rates)
BUSINESS UNIT	Finance and Corporate Services
REPORTING OFFICER	Rates Coordinator - David Nicholson
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Rate Exemption Application With Letter  Attachment B Rate Exemption Application Statutory Declaration 

OFFICER RECOMMENDATION

That the Council:

1. **Grant rate exemption to Relationships Australia WA Inc. on 93 Duchess Street, Busselton, effective 9 November 2020 under section 6.26(2)(g) of the *Local Government Act 1995*; and**
2. **Agree that this rate exemption is to continue where Relationships Australia WA Inc. confirm in writing by 30 April annually that they continue to lease and use the property for the purposes stated in the application.**

EXECUTIVE SUMMARY

An application has been received from Relationships Australia WA Inc. (RAWA) for rate exemption on a leased property at 93 Duchess Street, Busselton. This property is being used by RAWA to deliver 4Families Support Service, a mental health and family support service and Bunbury Family Relationships Centre outreach programs. On the basis of the application, this report recommends that the application for exemption be granted effective from 9 November 2020, when RAWA occupied the property in accordance with section 6.26(2)(g) of the *Local Government Act 1995*.

BACKGROUND

RAWA is a not-for-profit benevolent institution with deductible gift receipt status. The vast majority of RAWA income is from Commonwealth and State government grants so as to provide community services. The 4Families Support (4Families) and Bunbury Family Relationships Centre outreach programs were provided from 3/71 Kent Street Busselton until 6 November 2020 when RAWA vacated the property. Council has previously granted a rate exemption for RAWA at 3/71 Kent Street, Busselton, due to the free programs being provided from the property and the organisation's charitable status. At its meeting held on 8 May 2019, Council resolved to:

1. *Approve Relationships Australia (WA) Inc. application for rate exemption under section 6.26(2)(g) of the Local Government Act 1995, "land used exclusively for charitable purposes", for 3/71 Kent Street Busselton effective from the 1st July 2018;*
2. *Agree that this rate exemption is to continue where Relationships Australia (WA) Inc. confirm in writing by the 30th April of each year that it remains the lessee of the property and that the properties use is the same as stated in the rate exemption application;*

3. *Request that the South West Zone representative put a motion to the South West Zone of WALGA for lobbying of the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act or that an alternative position to implement a rebate scheme similar to the Pensioners and Seniors Rebate Scheme be considered.*

These programs are now being conducted from 93 Duchess Street, Busselton, effective from 9 November 2020, being the date that RAWA occupied the property.

4Families

4Families is a free service that provides a range of services to families and carers, which aim to reduce family stress and enable children and young people to reach their full potential.

The services provided by 4Families are:

- counselling and emotional support
- information and referrals
- home-based family support
- workshops, seminars and groups
- community development activities
- support for grandparents and carers

The focus is on prevention and early intervention by addressing issues that affect the mental and emotional wellbeing of children and young people.

Where families and carers require more assistance, RAWA will actively work with other services including schools, community organisations, Centrelink and mental health services.

Bunbury Family Relationships Centre

- The Busselton service is the outreach service for the Bunbury Family Relationships Centre.
- It provides information about family relationships at all stages - forming new relationships, overcoming relationship difficulties or dealing with separation and also referring other services that can help.
- For parents experiencing separation, the centre helps the parents to focus on the children's needs and help decide what to do next.
- RAWA can also provide joint sessions with the other parent or family members to help with parenting arrangements.

RAWA provides information, referrals and individual sessions free of charge. RAWA also provides one hour of family dispute resolution sessions free of charge (up to four hours where interpreters are used) and may charge fees after this depending on circumstances. Members of the public are able to drop in or phone the centre for information about programs and services available in the local area that can help strengthen family relationships.

Engagement with Western Australian Local Government Association (WALGA)

Following a Council resolution made in May 2019, the Mayor raised this issue with the South West Zone of WALGA (SWZ) at its meeting in May 2019. The SWZ supported the City of Busselton's view unanimously and resolved as follows:

That the SWZ:

1. *Request that WALGA continue to lobby the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act 1994 and that an alternative position may be implementing a rebate similar to the Pensioners and Seniors Rebate Scheme.*

In response to the SWZ's resolution, WALGA advised that the SWZ's position is consistent with the following long-held sector position that:

1. *There is a need to amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and*
2. *Either:*
 - a. *amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or*
 - b. *establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.*

WALGA also added to its submission to the State Government following the consultation on phase 2 of the review of the *Local Government Act*:

Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

WALGA are continuing to advocate for this position.

OFFICER COMMENT

Section 6.26 of the Act states that all land is rateable except in certain circumstances. Section 6.26(2)(g) states that "land used exclusively for charitable purposes" is not rateable.

It is considered that the free 4Families and Bunbury Family Relationships Centre programs provided by RAWA are charitable in nature and therefore the property at 93 Duchess Street, Busselton, is eligible for rate exemption under section 6.26(2)(g) of the Act.

No physical inspection of the property has been carried out, as the statutory declaration provided on the property's use (at Attachment B) is considered sufficient.

WALGA's advocacy position has not changed in relation to this issue and continues to push for meaningful legislative change in this area. Until then, however, the current approach to rate exemptions due to charitable status is still applicable.

Statutory Environment

Section 6.26(2)(g) of the Act specifically states that land used exclusively for charitable purposes is not rateable.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Granting rate exemption effective 9 November 2020 would see an estimated \$3,035 reduction to Council's 2020/2021 rating income.

This would be offset with an estimated \$3,265 in rating income from 3/71 Kent Street, Busselton, due to RAWA vacating this property and its rate exemption entitlements being removed.

Rating income from 93 Duchess Street, Busselton, would reduce by approximately \$4,850 for future financial years where it continues to be leased by RAWA and used for providing the free programs as per the rate exemption application, subject to Council's resolution.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

However, if Council chooses to decline the rate exemption application, then staffing and/or legal costs may be incurred should RAWA request the State Administrative Tribunal review the decision.

Options

As an alternative to the proposed recommendation, the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. As stated above, this is not recommended based on the risks associated with declining the application.

CONCLUSION

It is considered that the property at 93 Duchess Street, Busselton, whilst leased by RAWA and used to provide free 4Families and Bunbury Family Relationships Centre programs to the community, is eligible for rate exemption under section 6.26(2)(g) of the Act.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

If granted, the rate exemption on 93 Duchess Street, Busselton, would be effective as of 9 November 2020, being the date when RAWA first occupied the property, and this will be implemented within 1 to 2 weeks of Council's decision.

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

Copyright

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ABN 87 285 608 991

Phone: (08) 9781 0444

Facsimile: (08) 9432 4634

Email: city@busselton.wa.gov.au

Web: www.busselton.wa.gov.au

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	93 Duchess Street
Suburb	Busselton
Post code	6280

Property Reference Number (if known)	
--------------------------------------	--

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

Refer to attachment

3. PROPERTY OWNER DETAILS

Organisation	HEFRA PTY LTD
Property owner <i>(if different to above)</i>	
Postal address <i>(including post code)</i>	c/- Trevor Frusher, Professionals South West, 104 Queen St, Busselton
Telephone	08 9754 1522
Facsimile	
Mobile	0417 177 211
E-mail	

4. APPLICANT DETAILS

Contact Person	Susanna Wee
Position Title	Chief Financial Officer
Postal address <i>(including post code)</i>	PO Box 1206, West Leederville
Telephone	08 6164 0112
Facsimile	08 62704491
Mobile	
E-mail	Susanna.Wee@relationshipswa.org.au

5. ORGANISATION INFORMATION

Is/does the organisation:

An incorporated body as per the Associations Incorporated Act 1987?

(If yes, provide a Certificate of Incorporation)☒ Yes ☐ No

Considered "not for profit"?

☒ Yes ☐ No

Have a tax exemption from the Australian Tax Office (ATO)?

(If yes, provide a certificate of tax exemption from the ATO)☒ Yes ☐ No

Leasing the property?

(If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)☒ Yes ☐ No

Have planning approval for the land use of the property?

(A site inspection may be required before the application is processed)☒ Yes ☐ No

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details.

The property is used to run government funded programs, The 4Families and Bunbury Family Relationships Centre.

4Families Support Services

4families is a free service that provides whatever support families and carers need, linking them to a variety of services to reduce family stress and enable children and young people to reach their full potential.

We provide:

- counselling and emotional support
- information and referrals
- home-based family support
- workshops, seminars and groups
- community development activities
- support for grandparents and carers

We focus on prevention and early intervention by addressing issues that affect the mental and emotional well-being of children and young people.

Where families and carers need more assistance, we will actively work with other services including schools, community organisations, Centrelink and mental health services.

Bunbury Family Relationships Centre

- The Busselton service is the outreach service for the Bunbury Family Relationships Centre.
- It provides information about family relationships at all stages - forming new relationships, overcoming relationship difficulties or dealing with separation and also referring other services that can help.
- For parents experiencing separation, the centre helps the parents to focus on the children's needs and help decide what to do next. RAWA can also provide Family Dispute Resolution sessions with the other parent or family members to help with parenting arrangements.
- RAWA can also provide joint sessions with the other parent or family members to help on parenting arrangements.

Information, referral and individual sessions are free of charge. RAWA provides one hour of family dispute resolution sessions free of charge (up to four hours where interpreters are used) and may charge fees after this depending on circumstances. Everyone is welcome to drop in or phone the Centre for information about programs and services available in the local area that can help strengthen family relationships.

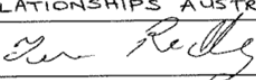
6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- ☒ Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
- ☒ Copy of the organisation's constitution;
- ☒ Copy of the organisation's current certificate of incorporation;
- ☒ A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
- ☐ A plan of the property, showing all buildings and outbuildings **OR**
- ☐ Floor plan of the leased property area if only part of the property is the subject of this application.
- ☒ A copy of the organisations current years audited financial statements and details of its financial and funding support;
- ☐ Copies of any other relevant documentation that the organisation considers will support this application;

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name	TERRI REILLY
Position Title	CEO
Organisation	RELATIONSHIPS AUSTRALIA WA INC.
CEO/Trustee Signature	

OFFICE USE ONLY**1. CONSIDERATIONS**Approval with the City's Town Planning Scheme? YES ☐ NO ☐Has the property been inspected? YES ☐ NO ☐Recommend for non-rateable status? YES ☐ NO ☐

Section 6.26 (2) of the Local Government Act 1995 classification	
Person/s or Classes of Persons Affected by this decision	

Reason for non-rateable status:

New Application ☐Review of Exemption ☐

Amount of rates to be exempted and date to be commenced from (if applicable):

Amount: \$	Data (from): Click here to enter a date.
------------	--

Rubbish bin changes to be levied and dates to be applicable from:

Amount: \$	Data (from): Click here to enter a date.
------------	--

Note: The approval will be for a period of 3 years, unless circumstances change.

2. DECISION – DELEGATED AUTHORITY (3.40)

Approving officer sub-delegated by the CEO to approve the granting of rate exemption status in accordance with the Local Government Act 1995.

Name	
Position	
Signature	

Determination by delegated officer:

☐ DENIED for
non-rateable status☐ APPROVED for partial
non-rateable status☐ APPROVED for
non-rateable status



24 November 2020

Mr David Nicholson
Rates Coordinator
City of Busselton
2 Southern Drive
Busselton 6280

RE: APPLICATION FOR RATES EXEMPTION – 93 Duchess Street, Busselton

We would like to apply for rates exemption for the above mentioned property.

Relationships Australia WA Inc ("RAWA") is not-for-profit Public Benevolent institution and has Deductible Gift Recipient (DGR) status. RAWA receives funding from the Federal and State government to provide services to the community. RAWA has currently leased the property at 93 Duchess Street, Busselton. The property will be used to run the 4Families and the outreach Bunbury Family Relationships Centre programs.

As RAWA is a not-for-profit charitable organization, an exemption from rates would be helpful for our cause and the delivery of services to the community.

We look forward to your favorable reply. Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Susanna Wee".

Susanna Wee
Chief Financial Officer

CORPORATE

p. 08 6164 0100

a. 156 Railway Pde West Leederville WA 6007

f. 08 6270 4491

m. PO Box 1206 West Leederville WA 6901

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Relationships Australia (WA) Inc ABN: 32 105 234 326

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

I, Terri Reilly, of 156, Railway Parade, West Leederville, CEO, Relationships Australia WA Inc. sincerely declare as follows:-

Relationships Australia WA Inc ("RAWA") is a not-for-profit Public Benevolent institution and has Deductible Gift Recipient (DGR) status. RAWA receives funding from the Federal and State government to provide services to the community. RAWA has leased the property at 93, Duchess Street, Busselton WA 6280. As from the 9 November 2020, the property has been used to deliver the 4Families Support Services and is the outreach service for the Bunbury Family Relationships Centre. This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005 at 156, Railway Parade, West Leederville

on 15 DECEMBER 2020 by Terri Reilly

in the presence of-

[Signature]

SUSANNA WEE, CPA.

6.5 BUSSELTON GOLF CLUB INC. SELF SUPPORTING LOAN

STRATEGIC GOAL	1. COMMUNITY: Welcoming, friendly, healthy
STRATEGIC OBJECTIVE	1.3 A community with access to a range of cultural and art, social and recreational facilities and experiences.
SUBJECT INDEX	Busselton Golf Club Inc. Self Supporting Loan
BUSINESS UNIT	Community and Recreation
REPORTING OFFICER	Senior Sport and Recreation Project Officer - Brendan McNally
AUTHORISING OFFICER	Director, Community and Commercial Services - Naomi Searle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Busselton Golf Club Strategic Plan Summary  

OFFICER RECOMMENDATION

That the Council:

1. **Approve a self-supporting loan to the Busselton Golf Club Inc. for the purposes of building a new maintenance shed at the Busselton Golf Club, through the Western Australian Treasury Corporation for the amount of \$110,000 for a term of up to ten (10) years.**
2. **Authorises the CEO to enter into a Loan Repayment Agreement with the Busselton Golf Club Inc. where:**
 - (a) **The Busselton Golf Club Inc. acknowledges it is responsible for reimbursement to the City of Busselton of full costs associated with the loan; and**
 - (b) **The loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate Including Government Guarantee Fee at the time of actual funding of the loan.**

EXECUTIVE SUMMARY

The Busselton Golf Club Inc. (the Club) has applied to the City of Busselton for a self-supporting loan for \$110,000 for a term of 10 years, as part of their maintenance shed upgrade project.

Officers have been working closely with the Club, including the development of a strategic plan, and can confirm that this is one of the Club's key infrastructure priorities.

BACKGROUND

In 2019, through the City's Club Development program, the Club was engaged to undertake a comprehensive strategic planning process. This was funded through a grant from the Department of Local Government, Sport and Cultural Industries' Every Club Funding program.

As an outcome, the Busselton Golf Club Inc. Strategic Plan was developed (Attachment A) which identified six (6) key priority areas. In the priority area of "Golf Course" an action was to upgrade the existing maintenance:

Goal:	To provide a well presented and sustainable course that offers the best playing conditions possible.
Strategy:	Upgrade the maintenance shed.
Outcome:	Investigate funding sources including a self-supporting loan from the City of Busselton.

When: March 2021

Priority: High

The existing shed at the Club is over 40 years old and not large enough to safely house the golf machinery required to maintain the golf course. The Club has been adding on to the existing maintenance shed over the past 40 years and has been assessed at the end of its useful life and no longer fit for purpose.

The Club has a membership of 650 and combined with visitors services over 40,000 rounds of golf per year. The club also hosts 3 annual major multi-day events with each event attracting up to 240 intra and interstate participants.

OFFICER COMMENT

City officers have been working closely with the Club over an extended period of time, to carefully plan for the future. The City has assisted the Club in developing a strategic plan which clearly articulates strategies to grow the sport and forms part of the Club's regular board meetings.

The Club is also discussing partnering with the City to undertake a master plan of the site which will identify possible partnerships and allow for the Club to plan its future growth for the course, the practice fairways, the Pro Shop, the club rooms and investigate opportunities to partner with complimentary activities.

The upgrade of the maintenance shed is considered to be of a high priority to complete given the current 40-year-old shed is not large enough, safe or functional enough to house the Club machinery.

The project cost breakdown is:

Self-Supporting Loan:	\$110,000
Applicant cash:	\$ 65,000
Total project:	\$175,000

As part of the self-supporting loan application, the Club has provided a range of supporting documentation including:

- Recent Club Board meeting minutes confirming the Club's intent to apply to the City of Busselton for a self-supporting loan of \$110,000 over 10 years.
- Audited financial statements for the financial years ended 30 June 2019 and 30 June 2020 (including 2018 comparatives).
- Year to date reports for the current financial year to 28 February 2021.

These supporting documents have been reviewed by the City's Finance Department and the Club is considered to be in a sound financial position. Provided the Club maintains its current financial position, it should be capable of meeting its repayments.

Statutory Environment

The City's adopted 2020/21 budget has been compiled in accordance with section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

Relevant Plans and Policies

The officer recommendation aligns to Council Policy 'Loan Facilities'. This Policy is applicable in offering the Club a self-supporting loan.

Financial Implications

The City's 2020/2021 adopted budget includes the provision for funding of self-supporting loans to the community to a maximum of \$200,000. Accordingly, assuming this cap has not been met at the time this loan is to be drawn (if approved), then a formal advertising period and budget amendment would not be required.

The loan would be granted on the basis of the prevailing Western Australian Treasury Corporation (WATC) lending rate including Government Guarantee Fee at the time of actual Funding of the loan. The WATC have advised that the current borrowing rate for 10 years is 1.4415% (inclusive of a 0.7% Government Guarantee Fee which is subject to change in accordance with government policy), noting that this rate is subject to change up until and including the day the loan is drawn down.

All interest and principal repayments would be formally agreed to prior to release of any funding.

Stakeholder Consultation

The City Officers have been consulting with the Club throughout this process.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation, the Council could chose to not approve the request from the Club or consider the following options:

1. Provide a different amount.
2. Set different terms.

CONCLUSION

Through the assessment of documents provided during the application process, officers are of the opinion that the Club is financially sound and has sufficient cash reserves to ensure the maintenance shed upgrade project is completed and the repayment schedule is met. The City has been working together with the Club on its strategic plan and officers consider that this loan will assist the Club to achieve one of its key infrastructure priorities identified under the plan.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Action will be taken immediately to implement the recommendations of the Council.

STRATEGIC DIRECTIONS

Busselton Golf Club

2020-2023

VISION

To be recognised as the leading Golf Club in the region, with a vibrant social hub

Great Golf + Vibrant Social Hub.

SUCCESS

Increased membership + use of facilities
+ happy members + quality course.

PURPOSE

As a Club we aim to provide quality facilities that cater for outstanding golfing and social experiences for our members, guests and visitors.

VALUES

WE WILL:

- Be accepting, welcoming, inclusive & friendly
- Provide a safe, healthy and sustainable environment.
- Respect our past and look towards the future
- Provide a Healthy Club
- be open and accountable

PRIORITY AREAS

LEADERSHIP & GOVERNANCE

Goal: To provide leadership, strong transparent governance and financial sustainability

- A transparent and accountable Board
- Sustainable financial status
- Clear & Transparent Communication

MEMBERS

Goal: To increase our membership base across all age groups, genders and ability levels

- Investigate the introduction of a members card
- Expand social activities
- Focus on family friendly
- Introduce a Buddy System

GOLF & COMPETITION

Goal: To provide a comprehensive and varied golf program, which supports our club and expands our membership.

- Provide players pathways from junior level
- More mixed competitions
- Support major events
- Player development & support for new players

COMMUNICATION & MARKETING

Goal: To raise awareness and improve the communication within and around the Club

- Code of Conduct
- Respect - rules, etiquette, course, facilities and members
- Develop a Communication plan
- Develop a Marketing Plan (including tourism opportunities)

GOLF COURSE

Goal: To provide a well presented and sustainable course that services members, guests and visitors.

- Long term priority plan for our course
- Upgrade our maintenance facility
- Maintenance plan for reticulation, greens and pathways

FACILITIES

Goal: To investigate and provide facility development that allows for future expansion.

- Long term clubhouse upgrade plan
- Upgrade office, shop equipment and systems
- Develop an Asset Management Plan

**BUSSELTON
GOLF CLUB**

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7. GENERAL DISCUSSION ITEMS

8. NEXT MEETING DATE

9. CLOSURE