

Please note: These minutes are yet to be confirmed as a true record of proceedings

CONFIRMED

CITY OF BUSSELTON

MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 26 JULY 2021

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MINUTES

MINUTES OF A SPECIAL MEETING OF THE BUSSELTON CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 26 JULY 2021 AT 4.00PM.

1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

The Presiding Member opened the meeting at 4.02pm.

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

Presiding Member:

Cr Grant Henley Mayor

Members:

Cr Kelly Hick Deputy Mayor
Cr Sue Riccelli
Cr Ross Paine
Cr Kate Cox
Cr Paul Carter
Cr Phill Cronin
Cr Jo Barrett-Lennard

Officers:

Mr Mike Archer, Chief Executive Officer
Mr Oliver Darby, Director, Engineering and Works Services
Mr Paul Needham, Director, Planning and Development Services
Mrs Naomi Searle, Director, Community and Commercial Services
Mr Tony Nottle, Director, Finance and Corporate Services
Mr Paul Sheridan, Manager, Financial Services
Mrs Emma Heys, Governance Coordinator
Ms Melissa Egan, Governance Officer

Apologies:

Cr Lyndon Miles

Approved Leave of Absence:

Nil

Media:

0

Public:

0

2. PURPOSE OF MEETING

Adoption of the 2021/2022 Annual Budget and re-affirm the Fees and Charges for the 2021/22 Financial Year.

3. PUBLIC QUESTION TIME

Nil

4. DISCLOSURE OF INTERESTS

The Mayor noted that a declaration of impartiality interest had been received from:

- Cr Kelly Hick in relation to Agenda Item 6.1 'Adoption of 2021/22 Annual Budget'.


The Mayor advised that, in accordance with regulation 22(2)(a) of the *Local Government (Model Code of Conduct) Regulations 2021*, this declaration would be read out immediately before the item was discussed.

5. PRESENTATIONS BY PARTIES WITH AN INTEREST

Nil

6. FINANCE AND CORPORATE SERVICES REPORT

6.1 ADOPTION OF 2021/22 ANNUAL BUDGET

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Budget Planning and Reporting
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A City of Busselton Annual Budget 2021-22 

DISCLOSURE OF INTEREST	
Date	26 July 2021
Meeting	Special Council
Name/Position	Cr Kelly Hick, Deputy Mayor
Item No./Subject	Item No. 6.1 'Adoption of the 2021/22 Annual Budget'
Type of Interest	Impartiality Interest
Nature of Interest	I declare an impartiality interest in Item 6.1 'Adoption of the 2021/22 Annual Budget', specifically section 350 as it relates to Visitor Servicing and item 11152 Airport Materials and Contracts, as I am a member of the Margaret River Busselton Tourism Association.

The officer recommendations were moved and carried.

COUNCIL DECISION

C2107/138 Moved Councillor P Carter, seconded Councillor P Cronin

That the Council, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the 2021/22 Annual Budget as per attachment A for the City of Busselton, which incorporates the following:

- Statement of Comprehensive Income by Nature or Type
- Statement of Comprehensive Income by Program
- Statement of Cash Flows
- Rate Setting Statement by Nature or Type
- Rate Setting Statement by Program
- Notes to and Forming Part of the Budget
- Schedule of Capital Projects and Initiatives

CARRIED 8/0

BY ABSOLUTE MAJORITY

COUNCIL DECISION**C2107/139**

Moved Councillor P Carter, seconded Councillor K Hick

That the Council:

1. Notes that the loan facility for the Busselton Performing Arts and Convention Centre as indicated in Note 6 on page 31 of the 2021/22 budget documentation is in accordance with Council resolution #C2006/066 and it is estimated to draw down up to \$10 million in the 2021/22 financial year; and
2. Notes that the raising of this loan will be subject to a further decision of Council.

CARRIED 8/0**COUNCIL DECISION****C2107/140**

Moved Councillor J Barrett-Lennard, seconded Councillor P Cronin

That the Council:

1. For the purpose of yielding the deficiency disclosed by the Municipal Budget 2021-22 adopted above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following differential, specified area, general and minimum rates on Gross Rental and Unimproved Values.

Description	Rate in the \$	Minimum Payment \$
Zone Groups (GRV)		
Residential	0.100916	1,410
Residential – Vacant Land	0.100916	1,410
Residential Holiday Homes	0.111020	1,465
Industrial	0.116572	1,410
Industrial – Vacant Land	0.116572	1,410
Commercial	0.116572	1,410
Commercial – Vacant Land	0.116572	1,410
Land Use Groups (UV)		
Primary Production	0.004328	1,410
UV Rural	0.004240	1,540
UV Commercial	0.007825	1,410
Specified Area Rates		
Port Geographe	0.015994	Nil
Provence GRV	0.014918	Nil
Provence UV	0.000145	Nil
Vasse GRV	0.018707	Nil

2. Adopts the rate payment instalment options and associated annual fees in accordance with section 6.45(3) of the *Local Government Act 1995*, as follows*:
 - a) Instalments Every Two Months \$18.30;
 - b) Monthly \$20.50;
 - c) Fortnightly \$25.50;
 - d) Weekly \$30.50

*These items remain subject to the *Local Government (COVID-19 Response) Order 2020* and the City of Busselton COVID-19 Financial Hardship Policy

3. Adopts a per annum interest rate on rates paid by instalments in accordance with section 6.45(3) of the *Local Government Act 1995**:

- a) Instalments Every Two Months 5.5%;
- b) Monthly 5.5%;
- c) Fortnightly 5.5%;
- d) Weekly 5.5%

*These items remain subject to the *Local Government (COVID-19 Response) Order 2020* and the City of Busselton COVID-19 Financial Hardship Policy

4. Adopts an interest rate of 7.0% per annum on all outstanding rates in accordance with section 6.51(1) of the *Local Government Act 1995**.

*These items remain subject to the *Local Government (COVID-19 Response) Order 2020* and the City of Busselton COVID-19 Financial Hardship Policy

5. In accordance with regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, adopts the following Instalment options to be available:

Full payment and 1 st instalment due date	10 th September 2021
2 nd instalment due date	10 th November 2021
3 rd instalment due date	10 th January 2022
4 th instalment due date	10 th March 2022
Weekly direct debit first and last instalment dates	10 th September 2021 to 10 th June 2022
Fortnightly direct debit first and last instalment dates	10 th September 2021 to 3 rd June 2022
Monthly direct debit first and last instalment dates	10 th September 2021 to 10 th June 2022

Noting additional payment methods that were initially established to assist ratepayers in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020* are to be continued as standard rate payment options.

6. Adopts the following annual Refuse Collection and Recycling charges for the City of Busselton for the 2021/2022 financial year:

- a) Commercial Waste Charges \$172.00
- b) Domestic Waste Charges \$172.00
- c) Recycling Collection Charge - Domestic \$83.50
- d) Commercial Recycling Collection Charge \$83.50

7. In accordance with section 66(1) and section 66(3) of the *Waste Avoidance and Resource Recovery Act 2007*, applies the minimum payment provisions of section 6.35 of the *Local Government Act 1995*, and adopts a Waste Infrastructure Rate:

- a) GRV General Properties – Rate in the dollar: 0.001 Cents, minimum \$60
- b) UV General Properties – Rate in the dollar: 0.0004 Cents, minimum \$60

8. Adopts, pursuant to section 6.11 of the *Local Government Act 1995*, the reserves and reserve fund budget contained at note 8 of the budget including amendment of the Reserve Names and Purposes, and the establishment of the following new reserve:

a) **Waterways Restoration Reserve**

Purpose: To provide for any works required to rejuvenate, revive or rectify natural waterways within the Busselton district.

9. Adopts the Councillors fees and allowances as follows:

- a) Councillor Annual Sitting Fees \$31,678
- b) Mayor Annual Sitting Fee \$47,516
- c) Mayor's Annual Allowance \$89,753
- d) Deputy Mayor's Annual Allowance \$22,438
- e) Annual Telecommunications and Information Technology Allowance \$3,500 per member

10. Reaffirms the adoption of its Schedule of Fees and Charges for the 2021/2022 financial year, as amended and comprised within the 2021/2022 Draft Annual Budget document, noting the addition and alteration of the following fees:

- a) Inclusion of a fee for the sale of used paving stock at \$1 per paver (GST inclusive), noting that pavers will be made available to approved Community Groups at Nil Charge;
- b) Alteration to the Traders fees as per the following table:

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Traders			
Application for Trader's Permit	\$ 154.00	\$ 157.00	\$ 157.00
Application for Transfer of Trader's Permit	\$ 154.00	\$ 157.00	\$ 157.00
Itinerant Trader Permit Fee	\$ 1,540.00	\$ 1,570.00	\$ 1,570.00
Trader's Permit – Bond Fees	\$ 1,155.00	\$ 1,178.00	\$ 1,178.00
Trader's Permit Fee – Zone 1	-	-	-
Prime sites (e.g. established coastal and foreshore nodes)	-	-	-
12 months – Pro rata applies	\$ 3,090.00	\$ 3,151.00	\$ 3,151.00
Trader's Permit Fee – Zone 2	-	-	-
Other sites as depicted within Commercial Use of City Land and Facilities Policy	-	-	-
12 months – Pro rata applies	\$ 2,060.00	\$ 2,101.00	\$ 2,101.00
Trader's Permit Fee – Zone 1			
Prime sites (Meelup Beach Carpark Only)			
12 months - Pro rata applies	\$ 3,090.00	\$ 5,650.00	\$ 5,650.00

Trader's Permit Fee – Zone 1A			
Prime sites (e.g. Boat ramp car parks)			
12 months - Pro rata applies	\$ 3,090.00	\$ 4,150.00	\$ 4,150.00
Trader's Permit Fee – Zone 2			
Secondary sites (e.g. other coastal and foreshore nodes)			
12 months - Pro rata applies	\$ 2,060.00	\$ 3,100.00	\$ 3,100.00
Trader's Permit Fee – Zone 2A			
Other inland sites			
12 months - Pro rata applies	\$ 2,060.00	\$ 2,600.00	\$ 2,600.00

c) Alteration to the Noise Monitoring Fees as per the following table.

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
* Noise Monitoring Fees			
<500 persons	220.00	220.00	220.00
500 - 1,000 persons and 1 performing area only	545.00	545.00	545.00
500 - 1,000 persons and 2 or more performing areas	875.00	875.00	875.00
>1,000 persons and 1 performing area only	875.00	875.00	875.00
>1,000 persons and 2 or more performing areas	1,025.00	1,000.00	1,000.00
Noise monitoring fee - per hour	135.00	137.00	137.00
Noise Monitoring Report	285.00	290.00	290.00
Regulation 14 Fees	500.00	510.00	510.00
Regulation 16 Fees	500.00	510.00	510.00
<500 persons	220.00	220.00	220.00

11. Adopts, pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations*, a material variance reporting threshold with respect to financial activity statement reporting for the 2021/2022 financial year as follows:

- a) Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type / Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and
- b) Reporting of variances only applies for amounts greater than \$25,000.

CARRIED 8/0

BY ABSOLUTE MAJORITY

OFFICER RECOMMENDATION 1**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* adopts the 2021/22 Annual Budget as per attachment A for the City of Busselton, which incorporates the following:

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- Statement of Cash Flows
- Rate Setting Statement by Nature or Type
- Rate Setting Statement by Program
- Notes to and Forming Part of the Budget
- Schedule of Capital Projects and Initiatives

OFFICER RECOMMENDATION 2**SIMPLE MAJORITY REQUIRED**

That the Council:

1. Notes that the loan facility for the Busselton Performing Arts and Convention Centre as indicated in Note 6 on page 31 of the 2021/22 budget documentation is in accordance with Council resolution #C2006/066 and it is estimated to draw down up to \$10 million in the 2021/22 financial year; and
2. Notes that the raising of this loan will be subject to a further decision of Council.

OFFICER RECOMMENDATION 3**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council:

1. For the purpose of yielding the deficiency disclosed by the Municipal Budget 2021-22 adopted above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following differential, specified area, general and minimum rates on Gross Rental and Unimproved Values:

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<u>Land Use Groups (UV)</u>		
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Purpose: To provide for any works required to rejuvenate, revive or rectify natural waterways within the Busselton district.
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Other inland sites			
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11. Adopts, pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, a material variance reporting threshold with respect to financial activity statement reporting for the 2021/2022 financial year as follows:

- a) Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and**
- b) Reporting of variances only applies for amounts greater than \$25,000.**

EXECUTIVE SUMMARY

This report requests the Council to formally consider the attached budget papers in order to adopt the 2021/2022 Draft Municipal Budget (the Budget).

BACKGROUND

Pursuant to section 6.2 of the *Local Government Act 1995* (the Act), a local government is to prepare and adopt an annual budget between 1 June and 31 August each year, or such extended time as the Minister allows.

Staff commenced the preparation of the Budget in January 2021 and have provided Elected Members, staff, residents and electors the opportunity to have input into the Budget through workshops in May and June 2021, as well as drawing on the extensive work carried out by officers in the development of the 2021/22 to 2030/31 version of the LTFP and associated workshops with Council held in February.

A key component of the budget development process is the reference to the City's LTFP, as well as other informing documents including:

- Strategic Community Plan 2021 - 2031 (SCP)
- Corporate Business Plan (CBP)
- Sport and Recreation Facilities Strategic Plan
- Asset Management Plans
- Master Plans (Busselton Foreshore, Meelup Regional Park etc.)
- Workforce Plan
- Other Council adopted strategies.

The COVID-19 pandemic has had lingering impacts on the subsequent projections and assumptions that were applied to the LTFP. The Budget will once again form the base of a revised LTFP into the near future.

OFFICER COMMENT

The Budget as presented for consideration is reflective of the documents workshopped with Council during May and June 2021, and incorporates amendments determined during that process. The Budget has continued to be amended subsequent to the workshops, to reflect matters that have arisen during the intervening period.

Some of these amendments included confirmation of grant funding, updates to financial assistance grants predictions, adjustment to fees and charges based on actual results from the 2020/21 financial year, consideration of carryover projects, and the inclusion of the unaudited surplus amount.

Whilst these amendments could have been deferred from inclusion in the Budget and raised for consideration as part of this report, it is felt that presenting the Council with a complete budget is a preferable option. This is in line with previous Council process.

Municipal Fund Net Surplus 2020/21

The City finished the 2020/21 financial year with an unaudited budget surplus figure of \$2,448,381, representing approximately 2.1% of total expenditure less transfers to reserves. Given the uncertainty surrounding the development of the 2020/21 budget, due to the lingering impacts of COVID-19 on the City of Busselton, this is a remarkable end of year result.

With a zero % increase in rates in 2020/21, this surplus is predominately a reflection of the significantly higher than expected building and planning fees & charges, as a result of the COVID-19 economic stimulus measures, as well as efficiencies realised in a range of areas.

Part of this year end surplus is being used to fund carried over budgeted activities that were not able to be completed during the 2020/21 financial year or projects that are still underway. As has been the normal custom per Council resolution C1303/074, the remaining surplus is usually budgeted to be transferred to the New Infrastructure Development Reserve on the 1st July, hence enabling the presentation of a balanced budget.

However in discussions with Council and to consider the impacts on the City's financial ratios, the remaining portion of the surplus has been kept in municipal funds for the Budget. This will allow Council to make a determination on its application at a later date, as it reviews its budget on a regular basis. This surplus falls within the acceptable surplus/deficit threshold as per section 6.34 of the Act. As such, the Budget is presented with a surplus of \$1,118,181.

Rates

A rate increase of 2.50% is proposed as per year one of the LTFP.

The Budget has factored an amount of \$54,933,780 to be raised via rates in line with LTFP assumptions and increment factors.

Differential Rates

Local public notice was placed in *The West Australian* newspaper on the 20th May 2021 and Busselton Dunsborough Times on the 21st May 2021 with respect to the Notice of Intention to Levy Differential Rates for the 2021/2022 financial year. Copies were also placed on City's public notice boards at City's Administration Centre, Southern Drive, Busselton and both the Public Libraries (Busselton and Dunsborough). The proposed general rate increase advertised for 2021/2022 financial year was 2.5%.

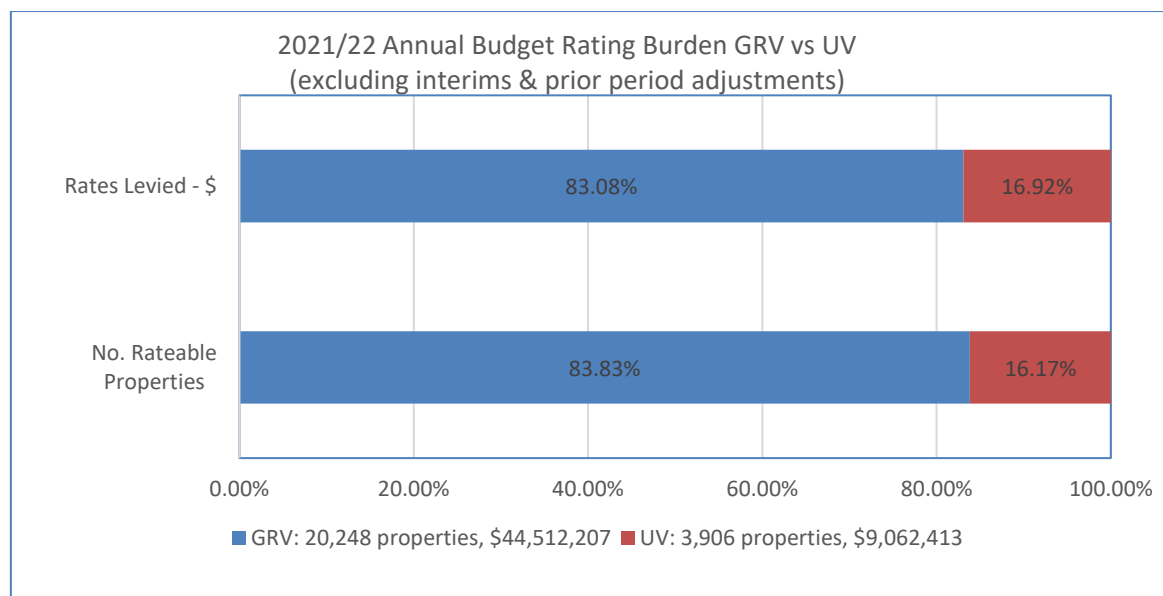
Ratepayers and electors were invited to make a submission to Council in relation to the proposal. Submissions closed 4:30pm Monday 11th June 2021. In accordance with section 6.36 of the Act, Council is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification. At the closing of the submission period no submissions were received.

Revaluations

The standard annual revaluation of Unimproved Valuations (UV) has been completed by Landgate Valuation Services and will be effective from the 1st July 2021.

Both UV and Gross Rental Valuations (GRV) determine the distribution of total rate burden between ratepayers. Whilst Council can control the total amount of rates to be collected, it is unable to determine what an individual property valuation will be and therefore what rate amount it will contribute.

Where a property's UV valuation has increased then the overall rate increase will usually be above the proposed 2.5% increase. Conversely where a properties UV valuation has decreased then the overall rate increase will usually be below the proposed 2.5% increase.



Waste Charges

There is to be an increase in waste charges however this has been kept to a minimal amount. Below are details of this increase:

Charge Type	2020/2021	2021/2022	Increment
Refuse Removal Commercial	\$ 169.00	\$ 172.00	\$ 3.00
Refuse Removal Domestic	\$ 169.00	\$ 172.00	\$ 3.00
Recycling Fees - Domestic	\$ 82.00	\$ 83.50	\$ 1.50
Recycling Fees - Commercial	\$ 82.00	\$ 83.50	\$ 1.50

Waste Avoidance and Resource Recovery Act Charges (WARR Act)

There has also been a further increase in the WARR Act charge from \$49 to \$60.

Loan Borrowings

The Budget includes \$15.45M in proposed new borrowing, for the following purposes:

⇒ Community Groups Self Supporting Loans (SSL) (\$200K)

\$200k has been included for the provision of loan funding to other community groups, enabling them to borrow funds at lower interest rates through support of the City. Liability for the repayment of the loans remains with the community group. These loans are considered on request.

⇒ Busselton Performing Arts Convention Centre (the BPACC) (\$10M)

As per council resolution C2006/006, Council endorsed a funding strategy for the BPACC. In the 2020/21 financial year it was budgeted to apply and drawdown the amount of \$7.5M.

Due to extended consideration of the project post completion of the tender process, the application and drawdown was deferred. Project deliberations are ongoing, however for budget purposes it is envisaged that the application and eventual drawdown required will be \$10M (drawn in two lots of \$5M) for the 21/22 financial year.

The process for applying for the loan for the BPACC will not commence until after the Council has considered the project options further and confirms the required amount. To assist Council with clarity and understanding it should be noted that there is an additional loan process to be undertaken before any application is made for the loan funds.

⇒ Margaret River Busselton Tourism Association – Ancient Lands Discovery Park (\$1.25M)

A provisional sum has been provided for a self-supporting loan to the MRBTA for the Ancient Lands Discovery Park Project. This is subject to final approval and government funding.

⇒ Busselton Jetty Incorporated – Australian Underwater Observatory (\$4M)

A provisional sum has been provided for the Busselton Jetty Inc. for the development of the Australian Underwater Observatory. This is also subject to final approvals, agreements and written authorisations from third parties and the City of Busselton.

New Reserves

The City has significant cash reserves that total a budgeted closing balance as at 30 June 2022 in excess of \$45.5M and restricted cash assets of \$9.2M.

The following new reserve has been added to the Budget:

a) Waterways Restoration reserve

Purpose: To provide for any works required to rejuvenate, revive or rectify natural waterways within the Busselton district.

Additionally, a minor change was made to the name of the Jetty Maintenance Reserve, to remove the word Maintenance within the title to more accurately reflect the Jetty's purpose. This change has been incorporated into the attached Budget document.

Variance Reporting Threshold – 2021/2022 Financial Year

Whilst not directly relevant to the Budget's adoption, regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, requires that in each year, a local government adopts a percentage or value, calculated in accordance with Accounting Standard AASB 1031 - Materiality, to be used for reporting material variances.

It is preferable that the Council determines this percentage or value as part of its annual budget adoption process, such that this reporting threshold is known prior to the compilation of the initial Statement of Financial Activity report each financial year.

Accounting Standard AASB 1031 states that:

general purpose financial reporting involves making decisions about the information to be included in general purpose financial reports and how it is presented. In making these judgements, considerations of materiality play an essential part. This is because the inclusion of information which is not material or the exclusion of information which is material may impair the usefulness of the information provided to users.

The Standard also suggests quantitative thresholds in the consideration of the materiality of variances, as follows:

- a) *An amount which is equal to or greater than ten percent (10%) of the appropriate base amount may be presumed to be material unless there is evidence or convincing argument to the contrary; and*
- b) *An amount which is equal to or less than five percent (5%) of the appropriate base amount may be presumed not to be material unless there is evidence or convincing argument to the contrary.*

The Council has historically adopted a combined [+/- 10%] and [+/- \$25K] variance reporting threshold, with reportable variances resulting from timing differences and/or seasonal adjustments to be reported only if it is required in order to present an complete picture of the financial performance for a particular period.

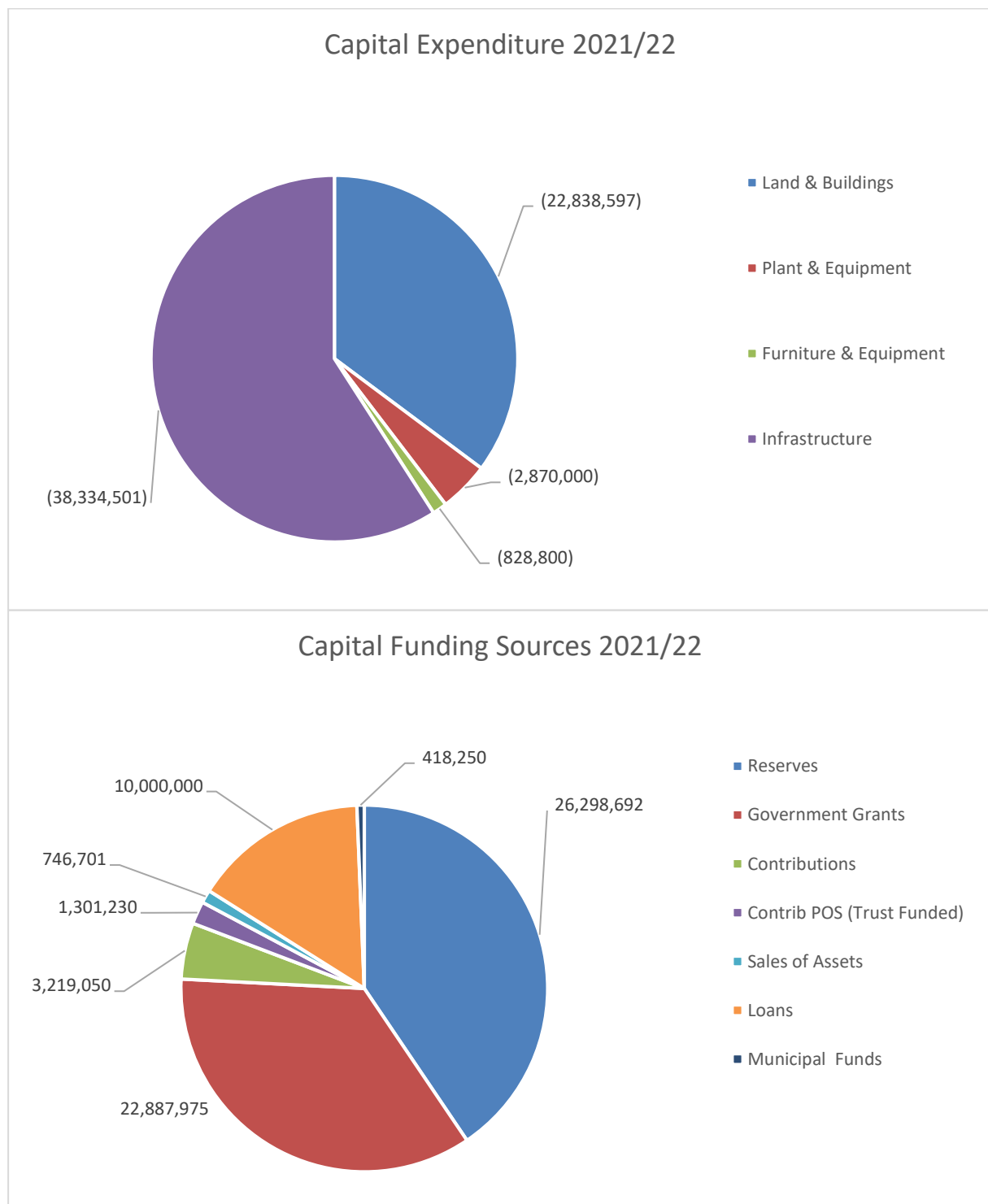
It is considered the reporting threshold is reasonable, and ensures that the Council remains fully informed of the City's financial performance on a month-by-month basis. Consequently, this report recommends that the currently adopted variance reporting threshold and methodology be readopted in respect of the 2021/2022 financial year.

2021/2022 Annual Budget – Highlights

The Budget as presented for adoption reflects a surplus position as at 30 June 2022 of \$1.118M, and comprises all of the amendments and additions as detailed in this report. The following provides a synopsis of relevant budget highlights:

Total expenditure is in the order of \$157M including approximately \$64.9M in capital expenditure and includes the following capital expenditure items:

Infrastructure	\$38.3M
Land and Buildings	\$22.8M
Plant and Equipment	\$2.9M
Furniture and Office Equipment	\$0.8M
TOTAL	\$64.9M



As illustrated in the detailed listing of the capital acquisitions and construction projects provided within the attached budget document, the Budget includes a wide range of capital projects, which will benefit the City's ratepayers. This is in addition to recurrent operational funding allocations to support a wide range of community services and initiatives. It is therefore considered that the Budget reflects value for money, whilst also being attentive to the desires and aspirations of the community, as reflected in the Council's SCP.

Fees and Charges

To enable the Council's Schedule of Fees and Charges to become effective from the commencement of the financial year, the Schedule is required to be adopted in advance of 30 June each year.

At its meeting on 28 April 2021, the Council adopted its Schedule of Fees and Charges for the 2021/2022 financial year.

Pursuant to section 6.19 of the Act, local public notice was given and the Schedule of Fees and Charges came into effect from 1 July 2021.

Since this time several minor changes / additions have been made as follows:

- Inclusion of a fee for the sale of used paving stock at \$1 per paver (GST inclusive), noting that pavers will be made available to approved Community Groups at Nil Charge.
- Alteration to the Traders fees as per the following table. The fees and charges for traders have been reviewed in order to provide a streamlined administration process resulting in the issue of a permit only. Previously, traders were requested to sign a licence with the City incorporating a land use based fee as well as pay a Council adopted fee for the issue of the Local Law Trader's Permit. Changes to this process will require a trader to apply for a Permit only (removing the need for an additional licence), which will incorporate all fees providing for the use of the land that is managed and maintained by the City.

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Traders			
Application for Trader's Permit	\$ 154.00	\$ 157.00	\$ 157.00
Application for Transfer of Trader's Permit	\$ 154.00	\$ 157.00	\$ 157.00
Itinerant Trader Permit Fee	\$ 1,540.00	\$ 1,570.00	\$ 1,570.00
Trader's Permit – Bond Fees	\$ 1,155.00	\$ 1,178.00	\$ 1,178.00
Trader's Permit Fee – Zone 1	-	-	-
Prime sites (e.g. established coastal and foreshore nodes)	-	-	-
12 months – Pro rata applies	\$ 3,090.00	\$ 3,151.00	\$ 3,151.00
Trader's Permit Fee – Zone 2	-	-	-
Other sites as depicted within Commercial Use of City Land and Facilities Policy	-	-	-
12 months – Pro rata applies	\$ 2,060.00	\$ 2,101.00	\$ 2,101.00
Trader's Permit Fee – Zone 1			
Prime sites (Meelup Beach Carpark Only)			
12 months - Pro rata applies	\$ 3,090.00	\$ 5,650.00	\$ 5,650.00
Trader's Permit Fee – Zone 1A			

Prime sites (e.g. Boat ramp car parks)			
12 months - Pro rata applies	\$ 3,090.00	\$ 4,150.00	\$ 4,150.00
Trader's Permit Fee – Zone 2			
Secondary sites (e.g. other coastal and foreshore nodes)			
12 months - Pro rata applies	\$ 2,060.00	\$ 3,100.00	\$ 3,100.00
Trader's Permit Fee – Zone 2A			
Other inland sites			
12 months - Pro rata applies	\$ 2,060.00	\$ 2,600.00	\$ 2,600.00

- a) **Alteration to the Noise Monitoring Fees as per the following table. Regulation 14 and 16 fees are statutory and are not set by Council.**

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
* Noise Monitoring Fees			
<500 persons	220.00	220.00	220.00
500 - 1,000 persons and 1 performing area only	545.00	545.00	545.00
500 - 1,000 persons and 2 or more performing areas	875.00	875.00	875.00
>1,000 persons and 1 performing area only	875.00	875.00	875.00
>1,000 persons and 2 or more performing areas	1,025.00	1,000.00	1,000.00
Noise monitoring fee - per hour	135.00	137.00	137.00
Noise Monitoring Report	285.00	290.00	290.00
Regulation 14 Fees	500.00	510.00	510.00
Regulation 16 Fees	500.00	510.00	510.00
<500 persons	220.00	220.00	220.00

Statutory Environment

As part of the annual budget development process, a local government must have regard for numerous requirements under the Act and associated Regulations. These include, but are not limited to, the following provisions:

- **Adoption of Annual Budget**
Section 6.2 of the Act and Part 3 of the *Local Government (Financial Management) Regulations 1996* detail the form and manner in which an annual budget is to be presented to the Council for formal consideration.
- **Reserve Accounts**
Section 6.11 of the Act provides guidance in respect of reserve accounts and also outlines the processes required should a local government determine to amend the purpose of a reserve.

- **Power to Borrow**
Sections 6.20 and 6.21 of the Act refer to a local government's power to borrow and the administrative requirements associated therewith.
- **Notice of Imposing Differential Rates**
Section 6.36 of the Act details the requirement for a local government to give local public notice of its intention to impose differential rates in the dollar and associated minimum payments in any year. The local public notice is to provide details of each differential rate in the dollar and associated minimum payment and must also invite public submissions to the proposal, for a period of not less than 21 days.
- **Limit on revenue and income from general rates**
Section 6.34 of the Act prescribes the limits on which Council can yield in relation to its annual rates income. The Budget falls within the threshold.
- **Adoption of Fees and Charges**
Sections 6.16 – 6.19 of the Act refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the *Local Government (Financial Management) Regulations 1996*. The Fees and Chargers were adopted by Council in April 2021 and advertised to enable them to apply from 1 July 2021.

Relevant Plans and Policies

The Budget has been guided by the SCP and CBP, along with associated informing plans (LTFP, Workforce Plan and Asset Management Plans). This is in addition to the range of other plans and policies which underpin specific components of the overall annual budget.

Financial Implications

The budget adopted by the Council will determine the financial operations of the City of Busselton for the 2021/2022 financial year.

Stakeholder Consultation

In its development, the Budget has been the subject of specific workshops convened with Council. Community groups and other not for profit organisations have also been invited to apply for funding allocations as part of the City's ongoing sponsorship related programs. Throughout the year, members of the public have also been invited to make submissions on a range of proposed projects and activities impacting on the Budget.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

The Budget has been informed by the SCP, and more particularly the underpinning CBP, LTFP, Workforce Plan and Asset Management Plans. The integration with these plans assists to address the risks associated with the adoption of the Budget, mainly that the City has the financial capacity to deliver the programs, projects and ongoing services as identified in the budget papers without causing any detrition in its financial base, and that the programs, projects and services align to the strategic goals and objectives set by Council.

Options

As an alternative to the proposed recommendation the Council could:

1. Determine to amend the Budget as presented for adoption.
2. Determine to amend the recommended variance reporting threshold in respect of the statutory Statement of Financial Activity Statement reporting.

CONCLUSION

In accordance with the principles expressed in the LTFP, the Budget has been drafted with a long term view of the needs of the City and its residents in mind. As illustrated in this report, the Budget includes a significant level of capital projects which will be of benefit to the City's ratepayers. Many of these projects are aligned with Council's SCP, and as such reflect the aspirations of the community. It is therefore recommended that the Council adopts the Budget as presented.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The Budget will become effective immediately consequent to adoption by the Council.



City of Busselton

Annual Budget 2021-2022



**2021/22 ANNUAL BUDGET****EXECUTIVE SUMMARY**

The 2021/22 draft annual budget is presented herewith for formal consideration by the Council.

In its development, guidance and direction has been provided by Council to ensure that the draft budget is achievable and economical, whilst also being considerate of the community's key goals and objectives; as reflected in the Council's overarching strategic planning documents. The budget was also further developed during Council's budget workshop in May.

The draft budget has also been informed by a number of underpinning strategic documents, including the Long Term Financial Plan, Strategic Community Plan, Corporate Business Plan, Workforce Plan and the Asset Management Plan. The decision to fund the associated financial implications in conjunction with these plans affirms the Council's intent that the annual budget should not only consider short term financial obligations, but is developed in a manner that recognises and makes provision for long term financial commitments.

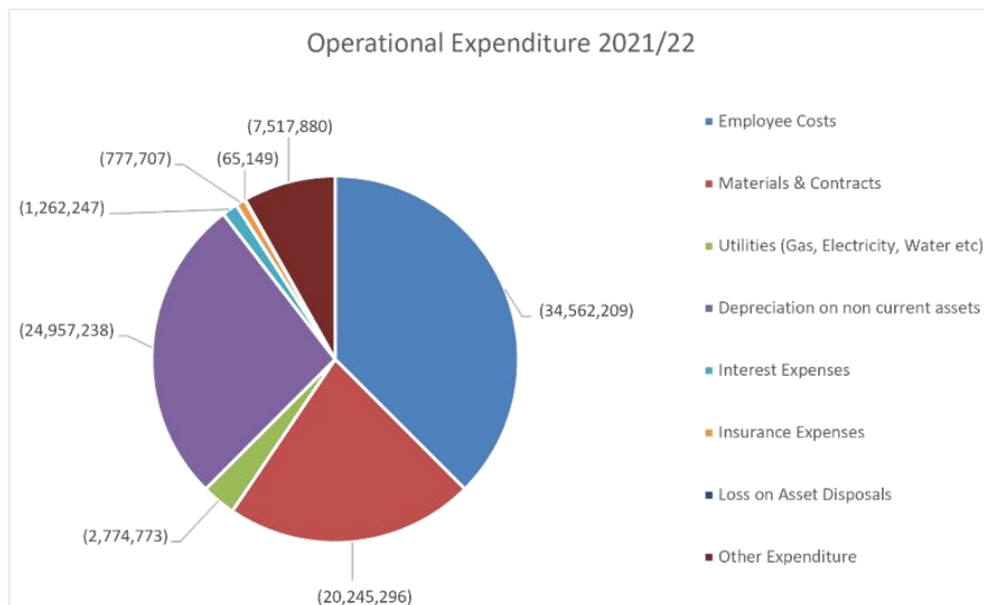
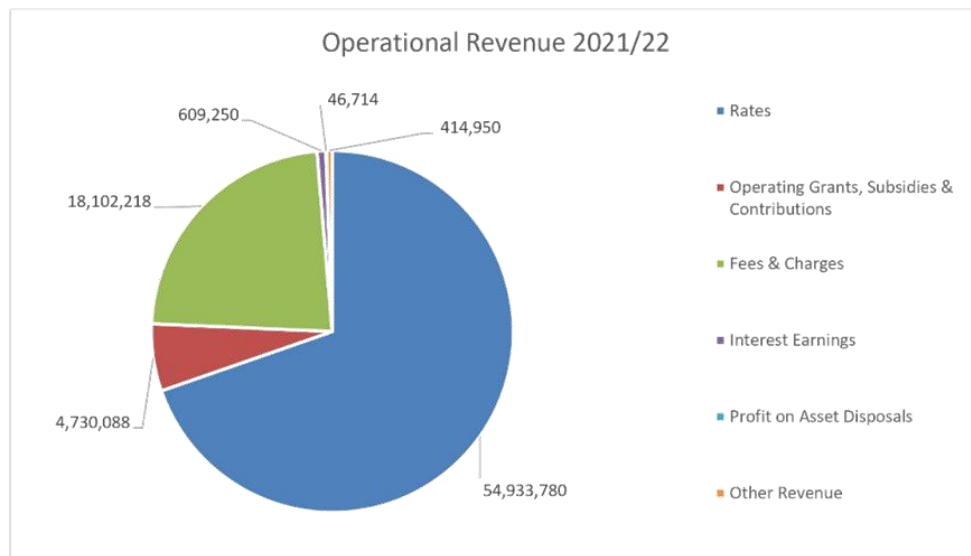
Consequently, it is considered that the draft budget as presented encapsulates the anticipated priorities and desires for the City and its residents over the next twelve months, whilst also continuing to provide a solid platform by which the City's future financial sustainability can be further built upon. The budget has been prepared with consideration of the *Local Government (COVID-19 Response) Order 2020*, which continues to be in effect.



2021/22 ANNUAL BUDGET

Operations

The following provides a high level overview of operational Revenue and Expenditure included in the 2021/2022 draft Budget:



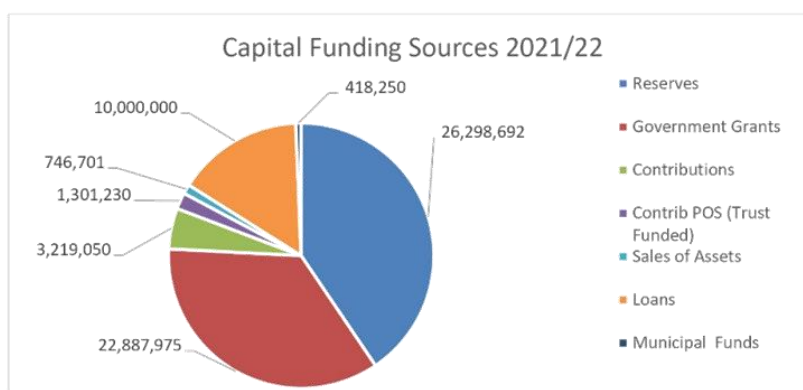
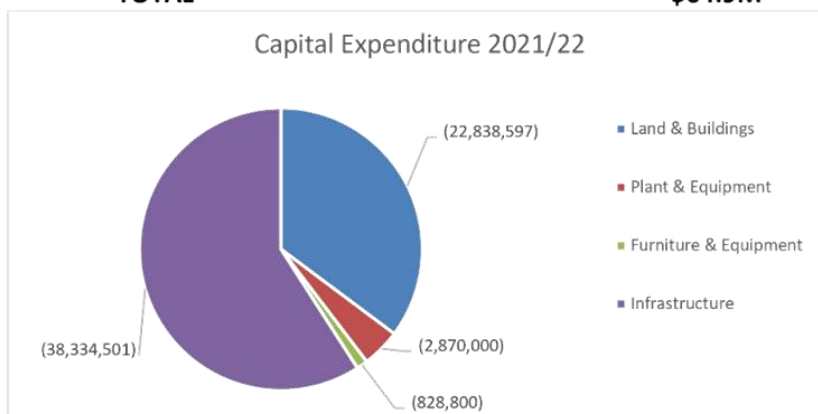


2021/22 ANNUAL BUDGET

Capital Acquisitions and Construction

In addition to budgeted operating expenditure of \$92.2M, a further \$64.9M has been earmarked for capital activities in 2021/22. This is summarised by asset class as follows:

• Infrastructure	\$38.3M
• Land and Buildings	\$22.9M
• Plant and Equipment	\$2.9M
• Furniture and Office Equipment	\$0.8M
TOTAL	\$64.9M



A detailed listing of the capital acquisitions and construction projects is provided within the budget document.

**2021/22 ANNUAL BUDGET****Borrowings**

The 2021/22 draft annual budget includes \$15.45M in proposed new borrowing, for the following purposes:

⇒ **Community Groups Self Supporting Loans (\$200K)**

\$200k has been included in the budget for provision of loan funding to other community groups, enabling them to borrow funds at lower interest rates through support of the City. Liability for the repayment of the loans remains with the community group. These loans are considered on request.

⇒ **Busselton Performing Arts Convention Centre (the BPACC) (\$10M)**

Per council resolution C2006/006, council endorsed as a funding strategy the entering into of a loan facility of up to \$17M over a 20 year term. This facility will be applied for with the Western Australian Treasury Corporation. In the 2020/21 financial year it was budgeted to apply and drawdown on this loan in the amount of \$7.5M only as that was all that was expected to be required in 2020/21.

Due to extended consideration of the project post completion of the tender process, the application and drawdown was deferred. Project deliberations and potential further community consultation is still on-going, however for budget purposes it is envisaged that the application and eventual drawdown of a total of \$10M (drawn in two lots of \$5M), for the 21/22 financial year.

The process for applying for the loan for the BPACC will not commence until after the Council has considered any subsequent tender documentation and confirms the required amount. To assist Council with clarity and understanding, officers request Council note that there is an additional loan process to be undertaken when considering the tenders for the BPACC before any application is made for the loan funds.

⇒ **Margaret River Busselton Tourism Association – Ancient Lands Discovery Park (\$1.25M)**

A provisional sum has been provided for a SSL to the MRBTA for the Ancient Lands Discovery Park Project. This is subject to final approval and government funding.

⇒ **Busselton Jetty Incorporated – Australian Underwater Observatory (\$4M)**

A provisional sum has been provided for the AUDC for the Busselton Jetty Inc. This is also subject to final approval, agreement and written authorisations from external parties, as well as the City.

**2021/22 ANNUAL BUDGET****Rating**

The Council has an endorsed LTFP 2021 - 2031. The LTFP details the City's financial position over the next ten years and incorporates the financial implications of the City's Asset Management Plans, Corporate Business plan and other plans as they impact the LTFP.

A rate increase of 2.5% is proposed for year 1 of the LTFP, and has been factored into the draft budget.

The budget predicts an amount of \$54,933,780 will be raised via rates.

The budget maintains the differential rating categories. These are established in accordance with section 6.33 of the Local Government Act 1995.



2021/22 ANNUAL BUDGET

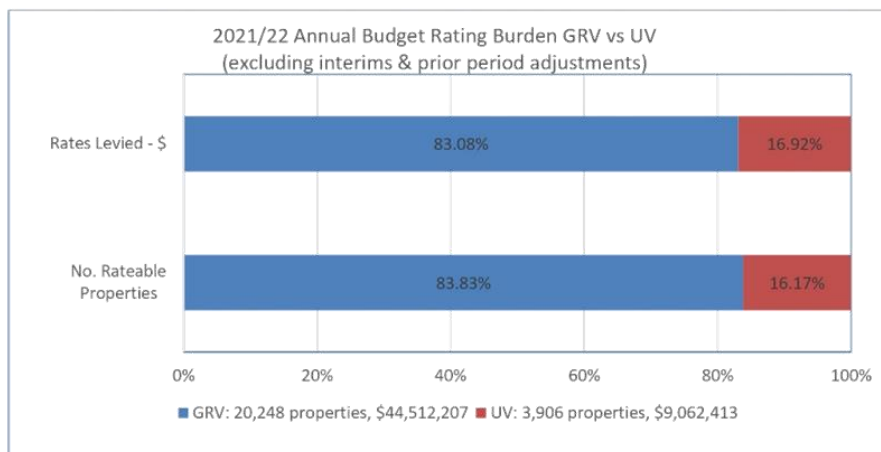
Revaluations

The standard annual revaluation of Unimproved Valuations (UV) has been completed by Landgate Valuation Services (LVS) and will be effective from the 1st July 2021. There are no significant UV valuation changes evident.

Both Unimproved and Gross Rental Valuations determine the distribution of total rate burden between Ratepayers. Whilst Council can control the total amount of rates to be collected, it is unable to determine what an individual property valuation will be and therefore what rate amount it will contribute.

Where a properties UV valuation has increased then the overall rate may increase above the proposed 2.5% increase. Conversely where a properties UV valuation has decreased then the overall rate increase will usually be less.

Further valuation information can be obtained www.landgate.wa.gov.au/valuations



**2021/22 ANNUAL BUDGET****Waste Charges**

There is to be an increase in waste charges however this has been kept to a minimal amount. Below are details of this increase:

Charge Type	2020/2021	2021/2022	Increment
Refuse Removal Commercial	\$169.00	\$172.00	\$3.00
Refuse Removal Domestic	\$169.00	\$172.00	\$3.00
Recycling Fees - Domestic	\$82.00	\$83.50	\$1.50
Recycling Fees - Commercial	\$82.00	\$83.50	\$1.50

Waste Avoidance and Resource Recovery Act Charges (WARR Act)

There has also been an increase in the WARR Act charge from \$49 to \$60.

This has been applied to ensure the fees adequately cover the requirements to manage and remediate landfill sites.

Whilst the above provides only a snapshot of the Council's 2021/22 draft annual budget, it is considered that the budget represents excellent value for the ratepayers of the district, and as such, is recommended for approval.

Mike Archer
Chief Executive Officer



BUDGET

FOR THE YEAR ENDED

30 JUNE 2022

City of Busselton

Budget

For the Year Ended 30th June 2022

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City of Busselton

Budget

For the Year Ended 30th June 2022

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Community Vision

Where environment, lifestyle and opportunity meet.

City of Busselton

Budget

For the Year Ended 30th June 2022
Statement of Comprehensive Income by Nature or Type

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Revenue				
Rates	1	54,933,780	52,646,781	52,759,360
Operating Grants, Subsidies and Contributions	10	4,730,088	6,903,317	4,454,801
Fees and Charges	9	18,102,218	17,595,257	16,398,638
Interest Earnings	11	609,250	870,759	1,046,684
Other Revenue		414,950	551,450	424,730
		<u>78,790,286</u>	<u>78,567,564</u>	<u>75,084,213</u>
Expenses				
Employee Costs		(34,562,209)	(32,762,836)	(33,604,206)
Materials and Contracts		(20,245,296)	(16,563,581)	(18,710,746)
Utility Charges		(2,774,773)	(2,651,097)	(2,770,956)
Depreciation on Non-Current Assets	5	(24,957,238)	(25,209,449)	(24,050,074)
Interest Expenses	11	(1,262,247)	(1,190,005)	(1,301,926)
Insurance Expenses		(777,707)	(748,751)	(770,664)
Other Expenditure		(7,517,880)	(832,614)	(2,811,079)
		<u>(92,097,350)</u>	<u>(79,958,333)</u>	<u>(84,019,651)</u>
		(13,307,064)	(1,390,769)	(8,935,438)
Non-Operating Grants, Subsidies and Contributions	10	34,846,780	20,309,932	29,090,854
Profit on Asset Disposals	4	46,714	115,126	19,193
Loss on Asset Disposals	4	(65,149)	(1,027,773)	(90,673)
		<u>34,828,345</u>	<u>19,397,285</u>	<u>29,019,374</u>
NET RESULT		21,521,281	18,006,516	20,083,936
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		21,521,281	18,006,516	20,083,936

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022

Basis of Preparation

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations. The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to this budget document.

2020/21 Actual Balances

Balances shown in this budget as 2020/21 Actual are as forecast at the time of budget preparation and are subject to any final audit adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

Key Terms and Definitions – Nature or Type

Revenues

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, and interest on arrears, service charges and sewerage rates.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees, rubbish collection fees, rental of property, fines and penalties, other fees and charges, etc.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

Expenses

Employee Costs

All costs associated with the employment of a person such as salaries, wages, allowances, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight, contract services, consultancy, information technology, rental or lease expenditures, etc.

Utility Charges

Expenditures made to the respective agencies for the provision of power, gas or water. Excludes expenditure incurred for the reinstatement of roadworks on behalf of those agencies.

Insurance Expenses

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposals

Loss on the disposal of fixed assets.

Depreciation on Non-Current Assets

Depreciation and amortisation expenses raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including FESA levy and State taxes. Donations and subsidies made to community groups.

City of Busselton

Budget

For the Year Ended 30th June 2022
Statement of Comprehensive Income by Program

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Revenue				
Governance		207,530	231,336	219,800
General Purpose Funding		57,198,626	56,081,108	55,331,966
Law, Order & Public Safety		1,372,450	1,434,145	1,429,850
Health		662,810	791,676	623,950
Education and Welfare		8,250	8,628	6,700
Housing		508,720	527,173	488,300
Community Amenities		9,321,306	9,329,919	8,819,000
Recreation and Culture		4,341,072	4,017,798	3,947,757
Transport		2,478,950	2,923,350	1,830,250
Economic Services		2,107,829	2,335,110	1,873,392
Other Property and Services		582,743	887,321	513,248
		<u>78,790,286</u>	<u>78,567,564</u>	<u>75,084,213</u>
Expenses (Refer Notes 1,2, & 14)				
Governance		(7,259,370)	(6,340,413)	(7,470,632)
General Purpose Funding		(1,557,697)	(1,182,829)	(1,236,570)
Law, Order & Public Safety		(3,806,107)	(3,567,234)	(3,738,812)
Health		(1,470,908)	(1,513,600)	(1,514,624)
Education and Welfare		(169,524)	(186,001)	(157,617)
Housing		(1,328,858)	(1,254,382)	(1,296,665)
Community Amenities		(13,600,533)	(13,786,326)	(14,466,327)
Recreation and Culture		(29,097,337)	(23,458,759)	(24,398,481)
Transport		(27,263,046)	(23,203,934)	(24,105,554)
Economic Services		(4,713,360)	(3,130,651)	(3,646,575)
Other Property and Services		(568,363)	(1,144,199)	(685,868)
		<u>(90,835,103)</u>	<u>(78,768,328)</u>	<u>(82,717,725)</u>
Finance Costs (Refer Notes 2 & 5)				
Governance		(608,871)	(660,038)	(679,196)
Recreation and Culture		(592,430)	(460,979)	(551,404)
Transport		(30,224)	(37,797)	(40,133)
Economic Services		(37)	(506)	(508)
Other Property and Services		(30,685)	(30,685)	(30,685)
		<u>(1,262,247)</u>	<u>(1,190,005)</u>	<u>(1,301,926)</u>
Non-Operating Grants, Subsidies & Contributions				
Governance		7,551,000	399,250	5,591,620
Law, Order & Public Safety		0	18,823	97,200
Health		0	0	0
Community Amenities		131,750	674,494	960,218
Recreation and Culture		8,791,375	3,679,742	6,640,136
Transport		18,372,655	15,537,623	15,801,680
Economic Services		0	0	0
Other Property and Services		0	0	0
		<u>34,846,780</u>	<u>20,309,932</u>	<u>29,090,854</u>
Profit / (Loss) on Disposal of Assets (Refer Note 4)				
Governance		(168)	1,092	0
General Purpose Funding		0	0	0
Law, Order & Public Safety		(5,915)	(61,046)	(6,000)
Health		(161)	1,670	1,000
Housing		0	0	0
Community Amenities		2,757	54,342	(52,893)
Recreation and Culture		(18,373)	24,370	441
Transport		(9,833)	(949,775)	(30,028)
Economic Services		3,356	3,254	0
Other Property and Services		9,902	13,446	16,000
		<u>(18,435)</u>	<u>(912,647)</u>	<u>(71,480)</u>
NET RESULT		<u>21,521,281</u>	<u>18,006,516</u>	<u>20,083,936</u>
Changes on revaluation of non-current assets				0
TOTAL COMPREHENSIVE INCOME		<u>21,521,281</u>	<u>18,006,516</u>	<u>20,083,936</u>

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022

Key Terms and Definitions – Reporting Programs

In order to discharge its responsibilities to the community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's vision, and for each of its broad activities / programs.

<u>Program Name</u>	<u>Objective</u>	<u>Activities</u>
Governance	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.
General Purpose Funding	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
Law, Order and Public Safety	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. Council also provides assistance to surf lifesaving efforts.
Health	To provide an operational framework for environmental and community health.	Inspections of food outlets and their control, noise control, waste disposal compliance, mosquitoes and stingers control.
Education and Welfare	To provide services for the elderly, children and youth.	Annual donation relative to the operation of a Senior Citizen's Centre, and contribute to the school chaplaincy program.
Housing	To provide and maintain elderly residents housing.	The operation of three sets of aged persons homes.
Community Amenities	To provide services required by the community	Includes rubbish collection and disposal services, recycling initiatives, septic tank inspection services, urban stormwater drainage networks, environmental protection initiatives, operation of three cemeteries, town scaping facilities, as well as the administration of Council's Town Planning Scheme and associated policies and obligations.
Recreation and Culture	To establish and effectively manage infrastructure and resources which will help the social well-being of the community.	Maintenance of halls, swimming areas and beaches, various reserves, recreation programs, the Busselton Jetty, the operation of the two Libraries, the maintenance and operation of the two Leisure Centres, and the employment of a Cultural Development Officer.
Transport	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, bridges, drainage, footpaths, cycle ways, parking facilities, traffic signs and depot. Also includes cleaning of streets, maintenance of street trees, street lighting etc. Control and maintenance of a regional airport.
Economic Services	To help promote the City and its economic wellbeing.	The regulation and provision of tourism initiatives, the maintenance and operation of a Caravan park and the implementation of building controls. Provision of rural services including weed control, vermin control and standpipes.
Other Property and Services	To monitor and control Council's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

City of Busselton

Budget

For the Year Ended 30th June 2022
Statement of Financial Position

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Current Assets				
Cash and Cash Equivalents	3	48,888,186	59,657,456	53,263,722
Trade and Other Receivables		2,849,750	2,815,993	3,500,000
Other Financial Assets		10,059,374	19,559,374	65,000
Inventories		900,000	936,902	25,802
Other Assets		197,380	197,380	212,924
TOTAL CURRENT ASSETS		62,894,690	83,167,105	57,067,448
Non-Current Assets				
Other Receivables		393,785	393,785	412,055
Other Financial Assets		5,664,250	481,283	431,805
Property, Plant and Equipment	4	165,537,001	145,812,400	160,810,678
Infrastructure	4	606,251,531	580,787,385	592,897,324
Right of Use Assets		342,734	811,327	770,764
TOTAL NON-CURRENT ASSETS		778,189,301	728,286,180	755,322,626
TOTAL ASSETS		841,083,991	811,453,285	812,390,074
Current Liabilities				
Trade and Other Payables		10,223,869	10,227,014	7,112,605
Contract Liabilities		3,000,000	2,698,760	0
Grant Liabilities		1,000,000	1,037,784	0
Lease Liabilities		250,975	489,200	0
Current Portion of Long Term Borrowings	6	3,100,000	3,020,442	3,000,000
Provisions		5,415,169	5,415,169	5,237,537
TOTAL CURRENT LIABILITIES		22,990,013	22,888,369	15,350,142
Non-Current Liabilities				
Sundry Payable		0	0	0
Contract Liabilities		5,438,544	7,710,813	7,566,721
Grant Liabilities		3,276,559	4,276,559	2,250,217
Lease Liabilities		114,652	365,626	831,758
Long Term Borrowings	6	36,778,278	25,247,254	32,698,297
Provisions		802,997	802,997	665,671
TOTAL NON-CURRENT LIABILITIES		46,411,030	38,403,249	44,012,664
TOTAL LIABILITIES		69,401,043	61,291,618	59,362,806
NET ASSETS		771,682,948	750,161,667	753,027,268
Equity				
Retained Surplus		490,835,247	452,042,129	471,012,547
Reserves – Cash Backed	8	45,564,223	62,836,060	45,818,422
Revaluation Surplus		235,283,478	235,283,478	236,196,299
TOTAL EQUITY		771,682,948	750,161,667	753,027,268

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022
Statement of Changes in Equity

	Note	Retained Surplus \$	Reserves Cash Backed \$	Revaluation Surplus \$	Total Equity \$
Balance as at 1 July 2020		436,973,788	59,897,885	236,196,298	733,067,971
Changes in Accounting Policy		0	0	0	0
Correction of Errors		0	0	0	0
Restated Balance		436,973,788	59,897,885	236,196,298	733,067,971
<u>Comprehensive Income</u>					
Net Result		18,006,516	0	0	18,006,516
Changes on Revaluation of Non-Current Assets		0	0	(912,820)	(912,820)
Total Other Comprehensive Income		18,006,516	0	(912,820)	17,093,696
Reserve Transfers		(2,938,175)	2,938,175	0	0
Balance as at 30 June 2021		452,042,129	62,836,060	235,283,478	750,161,667
<u>Comprehensive Income</u>					
Net Result		21,521,281	0	0	21,521,281
Changes on Revaluation of Non-Current Assets		0	0	0	0
Total Other Comprehensive Income		21,521,281	0	0	21,521,281
Reserve Transfers		17,271,837	(17,271,837)	0	0
Balance as at 30 June 2022		490,835,247	45,564,223	235,283,478	771,682,948

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022

Statement of Cash Flows

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Cash Flows from Operating Activities				
Receipts				
Rates		54,747,292	53,316,359	52,546,446
Operating Grants, Subsidies and Contributions		4,980,034	6,997,906	4,625,990
Fees & Charges		18,268,448	17,859,925	16,590,723
Interest Earnings		609,250	870,759	1,046,688
Goods and Services Tax		5,000,000	5,926,791	4,000,000
Other Revenue		623,621	1,255,099	403,715
		84,228,645	86,226,839	79,213,562
Payments				
Employee Costs		(34,562,139)	(32,427,199)	(33,607,510)
Materials and Contracts		(20,203,202)	(15,953,677)	(18,804,904)
Utility Charges		(2,774,773)	(2,651,097)	(2,770,956)
Interest Expenses		(1,262,247)	(1,190,005)	(1,301,926)
Insurance Expenses		(777,707)	(748,751)	(770,664)
Goods and Services Tax		(5,000,000)	(5,986,151)	(4,000,000)
Other Expenditure		(7,517,880)	(435,735)	(2,822,360)
		(72,097,948)	(59,392,615)	(64,078,320)
Net Cash Provided by (used in) Operating Activities	3	12,130,697	26,834,224	15,135,242
Cash Flows from Investing Activities				
Payment for Purchase of Property, Plant and Equipment	4	(26,545,804)	(5,285,603)	(20,446,089)
Payment for Construction of Infrastructure	4	(38,334,501)	(22,065,182)	(33,943,507)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		25,765,853	12,000,427	17,583,753
Proceeds from Sale of Assets	4	776,071	647,517	581,500
Financial Assets at Amortised Costs – Term Deposits		9,500,000	(9,500,000)	0
Net Cash Provided By (Used In) Investing Activities		(28,838,381)	(24,202,841)	(36,224,343)
Cash Flows from Financing Activities				
Repayment of Debentures/Leases	6	(4,328,619)	(3,542,095)	(3,724,562)
Proceeds from Self Supporting Loans		267,033	66,867	76,081
Advance of Self Supporting Loan		(5,450,000)	(110,000)	(200,000)
Proceeds from New Debentures	6	15,450,000	110,000	7,700,000
Net Cash Provided By (Used In) Financing Activities		5,938,414	(3,475,228)	3,851,519
Net Increase (Decrease) in Cash Held		(10,769,270)	(843,845)	(17,237,582)
Cash at Beginning of Year		59,657,456	60,501,301	70,501,304
Cash and Cash Equivalents at the End of the Year	3	48,888,186	59,657,456	53,263,722

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022
Rate Setting Statement (by Nature & Type)

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Operating Activities				
Net current assets at start of financial year – surplus/(deficit)		2,448,380	473,794	473,794
Revenue from Operating Activities (exc. general rates)				
Rates (SAR's)		604,392	587,545	583,612
Operating Grants, Subsidies and Contributions		4,730,088	6,903,317	4,454,801
Fees and Charges		18,102,218	17,595,257	16,398,638
Interest Earnings		609,250	870,759	1,046,684
Other Revenue		414,950	551,450	424,730
		24,460,898	26,508,328	22,908,465
Expenditure from Operating Activities				
Employee Costs		(34,562,209)	(32,762,836)	(33,604,206)
Materials and Contracts		(20,245,296)	(16,563,581)	(18,710,746)
Utility Charges		(2,774,773)	(2,651,097)	(2,770,956)
Depreciation on Non-Current Assets		(24,957,238)	(25,209,449)	(24,050,074)
Interest Expenses		(1,262,247)	(1,190,005)	(1,301,926)
Insurance Expenses		(777,707)	(748,751)	(770,664)
Other Expenditure		(7,517,880)	(832,615)	(2,811,079)
		(92,097,350)	(79,958,334)	(84,019,651)
Profit/ (Loss) on Disposal of Assets				
Profit on Asset Disposals		46,714	115,126	19,193
Loss on Asset Disposals		(65,149)	(1,027,773)	(90,673)
		(18,435)	(912,647)	(71,480)
Non-cash amounts excluded from operating activities		16,366,860	18,999,101	12,614,457
Amount attributable to operating activities		(51,288,027)	(35,363,552)	(48,568,209)
Investing Activities				
Non-operating grants, subsidies and contributions	10	34,846,780	20,309,932	29,090,854
Purchase land held for resale	4	0	0	0
Purchase property, plant and equipment	4	(26,537,397)	(5,384,883)	(20,425,487)
Purchase and construction of infrastructure	4	(38,334,501)	(22,065,182)	(33,943,507)
Proceeds from disposal of assets	4	776,071	647,517	581,500
Proceeds from self-supporting loans	6	267,033	66,867	76,082
		(28,982,014)	(6,425,749)	(24,620,558)
Non-cash amounts excluded from investing activities				
Amount attributable to investing activities		(28,982,014)	(6,425,749)	(24,620,558)
Financing Activities				
Repayment of borrowings	6	(3,839,418)	(3,043,263)	(3,202,662)
Principal elements of finance lease payments	7	(489,199)	(498,833)	(521,900)
Proceeds from new borrowings	6	15,450,000	110,000	7,700,000
Advance to Community Groups	6	(5,450,000)	(110,000)	(200,000)
Transfers to cash backed reserves (restricted assets)	3	(22,130,972)	(32,369,245)	(20,088,584)
Transfers from cash backed reserves	3	41,070,043	27,615,992	36,852,371
Amount attributable to financing activities		24,610,454	(8,295,349)	20,539,225
Budgeted deficiency before imposition of general rates		(53,211,207)	(49,610,856)	(52,175,748)
Estimated amount to be raised from general rates	1	54,329,388	52,059,236	52,175,748
Net current assets at end of financial year – surplus/(deficit)	2	1,118,181	2,448,380	0

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022
Rate Setting Statement (by Program)

	Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Operating Activities				
Net current assets at start of financial year – surplus/(deficit)		2,448,380	473,794	473,794
Revenue from Operating Activities (excluding rates)				
Governance		207,530	232,428	219,800
General Purpose Funding		2,869,238	4,021,872	3,156,218
Law, Order & Public Safety		1,372,450	1,439,099	1,429,850
Health		662,810	793,346	624,950
Education and Welfare		8,250	8,628	6,700
Housing		508,720	527,173	488,300
Community Amenities		9,325,063	9,384,261	8,819,442
Recreation and Culture		4,350,405	4,043,620	3,949,398
Transport		2,499,316	2,932,002	1,830,360
Economic Services		2,111,185	2,338,364	1,873,392
Other Property and Services		592,645	902,660	529,248
		24,507,612	26,623,453	22,927,658
Expenditure from Operating Activities				
Governance		(7,868,409)	(7,000,451)	(8,149,828)
General Purpose Funding		(1,557,697)	(1,182,829)	(1,236,570)
Law, Order & Public Safety		(3,812,022)	(3,633,234)	(3,744,812)
Health		(1,471,069)	(1,513,600)	(1,514,624)
Education and Welfare		(169,524)	(186,001)	(157,617)
Housing		(1,328,858)	(1,254,382)	(1,296,665)
Community Amenities		(13,601,533)	(13,786,326)	(14,519,662)
Recreation and Culture		(29,717,473)	(23,921,190)	(24,951,085)
Transport		(27,323,469)	(24,200,158)	(24,175,825)
Economic Services		(4,713,397)	(3,131,157)	(3,647,083)
Other Property and Services		(599,048)	(1,176,778)	(716,553)
		(92,162,499)	(80,986,106)	(84,110,324)
Non-cash amounts excluded from operating activities		16,366,860	18,999,101	12,614,457
Amount attributable to operating activities		(51,288,027)	(35,363,552)	(48,568,209)
Investing Activities				
Non-operating grants, subsidies and contributions	10	34,846,780	20,309,932	29,090,854
Purchase land held for resale	4	0	0	0
Purchase property, plant and equipment	4	(26,537,397)	(5,384,883)	(20,425,487)
Purchase and construction of infrastructure	4	(38,334,501)	(22,065,182)	(33,943,507)
Proceeds from disposal of assets	4	776,071	647,517	581,500
Proceeds from self-supporting loans	6	267,033	66,867	76,082
		(28,982,014)	(6,425,749)	(24,620,558)
Non-cash amounts excluded from investing activities				
Amount attributable to investing activities		(28,982,014)	(6,425,749)	(24,620,558)
Financing Activities				
Repayment of borrowings	6	(3,839,418)	(3,043,263)	(3,202,662)
Principal elements of finance lease payments	7	(489,199)	(498,833)	(521,900)
Proceeds from new borrowings	6	15,450,000	110,000	7,700,000
Advance to Community Groups	6	(5,450,000)	(110,000)	(200,000)
Transfers to cash backed reserves (restricted assets)	3	(22,130,972)	(32,369,245)	(20,088,584)
Transfers from cash backed reserves	3	41,070,043	27,615,992	36,852,371
Amount attributable to financing activities		24,610,454	(8,295,349)	20,539,225
Budgeted deficiency before imposition of general rates		(53,211,207)	(49,610,856)	(52,175,748)
Estimated amount to be raised from general rates	1	54,329,388	52,059,236	52,175,748
Net current assets at end of financial year – surplus/(deficit)	2	1,118,181	2,448,380	0

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates and Service Charges

(a) Rating Information – 2021/22 Financial Year

Rate Type	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Budgeted Rate Revenue \$	2021/22 Budgeted Interim Rates \$	2021/22 Budgeted Total Revenue \$	2020/21 Actual Total Revenue \$	2020/21 Budget Total Revenue \$
Differential General Rate								
GRV-Residential	10.0916	14,280	263,869,076	26,628,541	0	26,628,541	25,594,568	25,594,568
GRV- Residential Holiday Homes	11.1020	756	14,837,212	1,647,224	0	1,647,224	1,454,036	1,454,036
GRV-Industrial	11.6572	456	22,280,544	2,597,285	0	2,597,285	2,488,494	2,488,494
GRV-Commercial	11.6572	1,360	70,749,413	8,247,393	0	8,247,393	8,037,200	8,037,200
GRV-Residential Vacant Land	10.0916	253	6,891,640	695,476	0	695,476	729,321	729,321
GRV-Industrial Vacant Land	11.6572	49	1,131,400	131,889	0	131,889	140,152	140,152
GRV-Commercial Vacant Land	11.6572	47	2,287,850	266,699	0	266,699	246,099	246,099
UV-Primary Production	0.4328	754	611,129,000	2,644,963	0	2,644,963	2,684,711	2,684,711
UV-Rural	0.4240	1,545	812,534,500	3,445,146	0	3,445,146	3,299,703	3,299,703
UV-Commercial	0.7825	157	100,095,000	783,243	0	783,243	738,576	738,576
Interim Rates		0	0	0	630,850	630,850	479,576	600,000
Sub-Totals		19,657	1,905,805,635	47,087,859	630,850	47,718,709	45,892,436	46,012,860
Minimum								
Minimum Differential General Rate								
GRV-Residential	1,410	1,262	16,249,976	1,779,420	0	1,779,420	1,735,250	1,735,250
GRV- Residential Holiday Homes	1,465	26	323,440	38,090	0	38,090	40,040	40,040
GRV-Industrial	1,410	20	196,498	28,200	0	28,200	28,875	28,875
GRV-Commercial	1,410	631	4,710,997	889,710	0	889,710	867,625	867,625
GRV-Residential Vacant Land	1,410	1,045	7,132,634	1,473,450	0	1,473,450	1,271,875	1,271,875
GRV-Industrial Vacant Land	1,410	0	0	0	0	0	0	0
GRV-Commercial Vacant Land	1,410	63	398,840	88,830	0	88,830	86,625	86,625
UV-Primary Production	1,410	248	59,643,500	349,680	0	349,680	303,875	303,875
UV-Rural	1,540	1,112	269,015,500	1,712,480	0	1,712,480	1,630,500	1,630,500
UV-Commercial	1,410	90	4,262,937	126,900	0	126,900	111,375	111,375
Sub-Totals		4,497	361,934,322	6,486,760	0	6,486,760	6,076,040	6,076,040
Back Rates / Prior Period Adjustments						123,919	90,760	86,848
Total Amount Raised from General Rates						54,329,388	52,059,236	52,175,748
Specified Area Rate						604,392	587,545	583,612
Ex-gratia Rate						0	0	0
Total Rates						54,933,780	52,646,781	52,759,360

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(a) Rating Information – 2021/22 Financial Year (Continued)

The general rates detailed above for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services / facilities.

(b) Interest Charges and Instalments

An interest rate of 7% will be charged on all rate payments which are late. It is estimated this will generate income of \$150,000.

Five separate payment option plans will be made available to all ratepayers for the payment of their rates.

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rates %	Unpaid rates interest rates %
OPTION ONE				
Single full payment	10/09/2021	0	0.0%	7.0%
OPTION TWO				
(Four equal or near equal instalments)				
First instalment	10/09/2021	0.00	5.5%	7.0%
Second instalment	10/11/2021	6.10	5.5%	7.0%
Third instalment	10/01/2022	6.10	5.5%	7.0%
Fourth instalment	10/03/2022	6.10	5.5%	7.0%
OPTION THREE				
40 equal or near equal weekly instalments	First payment date 10/09/2021	30.50	5.5%	7.0%
OPTION FOUR				
20 equal or near equal fortnightly instalments	First payment date 10/09/2021	25.50	5.5%	7.0%
OPTION FIVE				
10 equal or near equal monthly instalments	First payment date 10/09/2021	20.50	5.5%	7.0%

The total revenue from the imposition of the interest and administration charge referred to above is estimated at:-

	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Administration Fee	119,850	122,007	116,950
Late Payment Interest	150,000	217,126	140,000
Instalment Plan Interest	259,250	253,537	253,750
	529,100	592,670	510,700

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implement of differential rating.

Differential Rates – Gross Rental Valuations (GRV)

Description	Characteristics	Objects	Reasons
Residential (Improved/ Vacant)	Rateable land zoned or used or held for Residential purposes.	The object of this category is to apply a differential general rate and minimum payment to land zoned or used or held for residential purposes. And to act as the City's benchmark differential rate and minimum payment by which all other GRV rated properties are assessed.	The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
Residential Holiday Homes	Rateable land used or held for Holiday Home purposes.	The object of this category is to apply a differential rate and minimum payment to land used or held for Holiday Home purposes.	The reasons for this rate is in order to assist with the funding of Tourism and Marketing and related projects throughout the district.
Industrial (Improved/ Vacant)	Rateable land zoned or used or held for Industrial purposes.	The object of this category is to apply a differential rate and minimum payment to land zoned or used or held for Industrial purposes.	The reason for this rate is in order to raise additional revenue to fund Tourism and Marketing and related projects throughout the district.
Commercial (Improved/ Vacant)	Rateable land zoned or used or held for Commercial purposes	The object of this category is to apply a differential rate and minimum payment to land zoned or used or held for Commercial purposes.	The reason for this rate is in order to raise additional revenue to fund Tourism and Marketing and related projects throughout the district.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(d) Differential Rates – Unimproved Valuations (UV)

Description	Characteristics	Objects	Reasons
Primary Production	Rateable land zoned or used or held for Primary Production purposes.	The object of this category is to apply a base differential general rate to land zoned or used or held typically for bona-fide farming and is to act as the City's benchmark differential rate by which all other UV rated properties are assessed.	The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
UV Rural	Rateable land zoned or used or held for Rural purposes.	The object of this category is to apply a base differential general rate to land zoned or used or held typically for non-primary production or non-commercial purposes.	The reason for this rate is to acknowledge that the majority of properties in this category are typically of a rural residential nature and that the level of rating should be more reflective of such use.
UV Commercial	Rateable land zoned or used or held for Commercial.	The object of this category is to apply a base differential general rate to land zoned or used or held and used typically for non-agricultural commercial purposes within an agricultural setting.	The reason for this rate is to achieve a fair and equitable level of rating between commercial properties within both the UV and GRV differential rating categories.

Differential Minimum Payment

General Minimum Rate \$1,410, Residential Holiday Homes \$1,465, and UV Rural Minimum \$1,540.

(e) Variation to Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reason for the Difference
GRV – Industrial/ Commercial (Improved & Vacant Land)	11.6570	11.6572	Calculation methodology change
GRV – Holiday Homes	11.1049	11.1020	Calculation methodology change
UV – Rural	0.4243	0.4240	Calculation methodology change
UV – Commercial	0.7832	0.7825	Calculation methodology change
GRV – Residential (Improved & Vacant Land)	10.0949	10.0916	Calculation methodology change
UV – Primary Production	0.4337	0.4328	Calculation methodology change
Minimum Payments	Proposed Minimum \$	Adopted Minimum \$	Reason for the Difference
General Minimum Rates	1,425	1,410	Rounding adjustment
Residential Holiday Homes	1,465	1,465	No Change
UV Rural Minimum Rates	1,540	1,540	No change

(f) Specified Area Rates

	Rate in \$	Basis of Rate	Rateable Value	2021/22 Budgeted Revenue \$	2021/22 Interim Revenue \$	2021/22 Total Budget Revenue \$	2020/21 Actual \$	2020/21 Budget \$
Port Geographe	1.5994	GRV	14,319,056	229,019	0	229,019	222,868	220,210
Provence	1.4918	GRV	12,634,680	188,484	0	188,484	181,855	181,061
Provence	0.0145	UV	5,298,000	768	0	768	757	758
Vasse	1.8707	GRV	9,949,300	186,121	0	186,121	182,065	181,583
				604,392	0	604,392	587,545	583,612

	Purpose of the rate	Area of properties rate is to be imposed on
Port Geographe	In order to meet obligations Council has under a "Waterways Management" Deed. The rate is applied to all properties within the area of former Town Planning Scheme No. 19 based upon a properties G.R.V.	The rate is applied to all properties within the area known as Port Geographe.
Provence	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Provence Subdivision (Busselton Airport North).
Provence	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Provence Subdivision (Busselton Airport North).
Vasse	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Vasse (Birchfields) subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Vasse (Birchfields) Subdivision.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

1. Rates And Service Charges (Continued)

(g) Service Charges

	Amount of Charge \$	2021/22 Budgeted Revenue \$	Amount of Charge \$	2021/22 Budgeted Revenue \$	Budget Applied to Cost \$	2020/21 Actual Revenue \$	2020/21 Budget Revenue \$
	0	0	0	0	0	0	0
		0	0	0	0	0	0

(h) Discounts, Incentives, Concessions, & Write-offs

	Discount %	Type	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Rates :-					
Back Rates Levied/Prior Period Adjustments	0	Adjustment	123,919	90,760	86,848
Write-Off's	0	Write-off	0	0	0
			123,919	90,760	86,848

(i) Waivers and Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc %	Disc (\$)	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
	Concession		82			82	Properties that are divided by local government boundaries.	Provide concessional treatment to counteract the effects of any minimum payment being potentially applied twice, or rated where the value would raise more than the minimum.
						82		

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

2. Net Current Assets		2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
		Note		
(a) Composition of Estimated Net Current Asset Position				
Current Assets				
Cash and cash equivalents – unrestricted	3	4,167,819	5,498,018	1,121,325
Cash and cash equivalents – restricted	3	54,720,367	73,659,438	52,142,398
Receivables		2,849,750	2,815,993	3,500,000
Inventory		900,000	936,902	25,802
		62,637,936	82,910,351	56,789,525
Less : Current Liabilities				
Trade and other payables		(6,799,388)	(6,802,533)	(4,647,127)
Contract/ Grant liabilities		(4,000,000)	(3,736,544)	0
Deposits & Bonds		(3,424,482)	(3,424,482)	(2,465,476)
		(14,223,870)	(13,963,559)	(7,112,603)
Net current assets		48,414,066	68,946,792	49,676,922
Add : Current Liabilities Cash Backed		7,424,482	7,161,026	2,465,476
Less : Cash - Restricted		(54,720,367)	(73,659,438)	(52,142,398)
Net current assets used in the Rate Setting Statement		1,118,181	2,448,380	0

The estimated surplus/ (deficiency) C/Fwd. in the 2020/21 actual column represents the forecast surplus (deficit) brought forward as at 1 July 2021.

The estimated surplus/ (deficiency) C/Fwd. in the 2021/22 budget column represents the surplus (deficit) carried forward as at 30 June 2022.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Significant Accounting Policies

Current and Non-Current Classification

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Busselton becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Prepaid Rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The City of Busselton contributes to a number of superannuation funds on behalf of employees. All funds to which the City of Busselton contributes are defined contribution plans

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Contract Assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Trade and other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days. Trade receivables are held with the objective to collect the contractual cash flows and therefore measures them subsequently at amortised cost using the effective interest rate method. Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial. The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

City of Busselton**Budget****For the Year Ended 30th June 2022****Notes to and Forming Part of the Budget****Provisions**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Benefits**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Contract Liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

3 Reconciliation of Cash

(a) For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Cash and Cash Equivalents			
- Unrestricted cash and cash equivalents	4,167,819	5,498,018	1,121,324
- Restricted cash and cash equivalents	44,720,367	54,159,438	52,142,398
	<u>48,888,186</u>	<u>59,657,456</u>	<u>53,263,722</u>

The following classes of assets have restrictions imposed by regulation or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents	44,720,367	54,159,438	52,142,398
- Restricted financial assets at amortised cost – term deposits	10,000,000	19,500,000	0
	<u>54,720,367</u>	<u>73,659,438</u>	<u>52,142,398</u>

The restricted assets are a result of the following specific purposes for which the assets may be used:

Reserves – cash/financial asset backed	45,564,223	62,836,060	45,818,421
Cash set aside in Lieu of Parking	275,602	275,602	275,602
Cash set aside for Roadwork within specific areas, being funds given as a condition of subdivision/development	993,886	1,122,046	1,053,690
Cash in Lieu of Public Open Space	0	381,410	0
Cash set aside, being unspent specific purpose Govt. Grants	4,276,558	5,314,342	2,250,217
Cash set aside, being Unspent Loan Funds	49,341	49,341	44,873
Cash set aside for Sundry Restricted	136,275	256,155	234,119
Cash set aside for Deposits & Bonds	3,424,482	3,424,482	2,465,476
	<u>54,720,367</u>	<u>73,659,438</u>	<u>52,142,398</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net result	21,521,281	18,006,516	20,083,936
Depreciation	24,957,238	25,209,449	24,050,074
(Profit)/Loss on Sale of Asset	18,435	912,647	71,480
(Increase)/Decrease in Receivables	(33,755)	1,563,660	129,349
(Increase)/Decrease in Inventories	36,902	(911,100)	0
Increase/(Decrease) in Payables	5,262	2,165,772	(108,743)
Increase/(Decrease) in Employee Provisions	0	314,957	0
Non Cash Contributions	(5,600,000)	(9,424,331)	(6,597,200)
Non-Operating Grants, Subsidies and Contributions	(28,774,666)	(11,003,346)	(22,493,654)
Net Cash from Operating Activities	<u>12,130,697</u>	<u>26,834,224</u>	<u>15,135,242</u>

City of Busselton**Budget****For the Year Ended 30th June 2022****Notes to and Forming Part of the Budget****3. Reconciliation of Cash (Continued)****(c) Credit Standby Arrangements**

It is anticipated that an overdraft facility will not be required to be utilised during 2021/22

An on-line direct debit facility, to a maximum of \$1,000,000 will be provided.

Corporate credit cards to a maximum of \$50,000 will be provided. Store cards to a maximum of \$2,500 will be provided (e.g. Coles Card)

Significant Accounting Policies**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts (if any) are shown as short term borrowings in current liabilities in Note 2 – Net Current Assets.

Financial Assets at Amortised Cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- The asset is held within a business model whose objective is to collect the contractual cash flows, and
- The contractual terms give rise to cash flows that are solely payments of principal and interest.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

4. Fixed Assets

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year

Asset Class	Reporting Program										2021/22 Budget Total	2020/21 Actual Total	2020/21 Budget Total
	Governance	Law, Order, Public Safety	Health	Education and Welfare	Housing	Community Amenities	Recreation and Culture	Transport	Economic Services	Other Property and Services			
<u>Property, Plant and Equipment</u>													
Land – Freehold Land	0	0	0	0	0	50,000	0	0	0	0	50,000	4,029	150,000
Buildings – non-specialised	500,000	0	95,000	0	235,800	111,750	21,491,397	304,650	50,000	0	22,788,597	3,564,466	17,304,059
Furniture and Equipment	455,800	0	0	0	0	0	173,000	0	200,000	0	828,800	492,196	461,088
Plant and Equipment	40,000	50,000	40,000	0	0	1,021,000	759,000	615,000	75,000	270,000	2,870,000	1,324,192	2,510,340
	995,800	50,000	135,000	0	235,800	1,182,750	22,423,397	919,650	325,000	22,423,397	26,537,397	5,384,883	20,425,487
<u>Infrastructure</u>													
Infrastructure – Roads	0	0	0	0	0	0	0	12,523,430	0	0	12,523,430	13,326,324	13,149,816
Infrastructure – Bridges	0	0	0	0	0	0	0	6,849,989	0	0	6,849,989	4,872	2,287,000
Infrastructure – Car Parks	0	0	0	0	0	0	45,000	1,960,600	0	0	2,005,600	1,452,017	1,808,675
Infrastructure – Drainage	0	0	0	0	0	0	0	311,605	0	0	311,605	50,854	95,744
Infrastructure – Airport	0	0	0	0	0	0	0	161,835	0	0	161,835	232,458	1,396,653
Infrastructure – Other	0	0	0	0	15,000	4,512,867	10,554,325	1,399,850	0	0	16,482,042	6,998,657	15,205,619
	0	0	0	0	15,000	4,512,867	10,599,325	23,207,309	0	0	38,334,501	22,065,182	33,943,507
Right of Use Assets	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Acquisitions	995,800	50,000	135,000	0	250,800	5,695,617	33,022,722	24,126,959	325,000	22,423,397	64,871,898	27,450,065	54,368,994

A full list of all asset purchases/ construction is available in the Capital section “Capital Acquisition and Construction Budget” in the attachment’s to this budget document.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

4. Fixed Assets (Continued)

Significant Accounting Policies

Recognition of Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

(b) Disposal of Assets

The following assets are budgeted to be disposed of during the year

By Program	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
General Purpose Funding	0	0	0	0	0	0	0	0	0	0	0	0
Governance	19,400	19,232	0	(168)	118,051	119,144	1,092	0	107,000	107,000	0	0
Law, Order, Public Safety	46,600	40,685	0	(5,915)	89,000	27,954	4,954	(66,000)	46,000	40,000	0	(6,000)
Health	20,000	19,839	0	(161)	16,000	17,670	1,670	0	16,000	17,000	1,000	0
Education and Welfare	0	0	0	0	0	0	0	0	0	0	0	0
Housing	0	0	0	0	0	0	0	0	0	0	0	0
Community Amenities	151,600	154,357	3,757	(1,000)	259,500	313,842	54,342	0	316,893	264,000	442	(53,335)
Recreation and Culture	187,500	169,127	9,333	(27,706)	67,786	92,155	25,822	(1,452)	66,059	66,500	1,641	(1,200)
Transport	244,841	235,008	20,366	(30,199)	973,127	23,352	8,652	(958,427)	85,028	55,000	110	(30,138)
Economic Services	32,650	36,006	3,356	0	1,000	4,254	3,254	0	0	0	0	0
Other Property and Services	91,915	101,817	9,902	0	35,700	49,146	15,340	(1,894)	16,000	32,000	16,000	0
	794,506	776,071	46,714	(65,149)	1,560,164	647,517	115,126	(1,027,773)	652,980	581,500	19,193	(90,673)

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

(b) Disposal of Assets (Continued)

By Class

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
<u>Property, Plant and Equipment</u>												
Land & Buildings	0	0	0	0	1,452	0	0	(1,452)	0	0	0	0
Plant & Equipment	794,506	776,071	46,714	(65,149)	566,734	647,517	115,126	(34,343)	652,980	581,500	19,193	(90,673)
Furniture & Fittings	0	0	0	0	33,551	0	0	(33,551)	0	0	0	0
Infrastructure	0	0	0	0	958,427	0	0	(958,427)	0	0	0	0
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0
	794,506	776,071	46,714	(65,149)	1,560,164	647,517	115,126	(1,027,773)	652,980	581,500	19,193	(90,673)

Significant Accounting Policies

Gains and Losses on Disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period in which they arise.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
5. Asset Depreciation			
<u>By Program</u>			
Governance	1,609,975	1,510,683	2,103,012
General Purpose Funding	2,820	2,817	2,820
Law, Order, Public Safety	430,220	438,798	383,040
Health	11,910	11,377	19,500
Education and Welfare	33,680	47,916	19,990
Housing	992,660	994,078	989,180
Community Amenities	760,250	791,987	821,990
Recreation and Culture	7,780,918	8,312,740	7,484,178
Transport	13,157,325	12,913,005	12,016,524
Economic Services	67,600	72,243	92,530
Other Property and Services	109,880	113,805	117,310
	24,957,238	25,209,449	24,050,074
<u>By Class</u>			
Buildings – non-specialised	3,248,840	3,416,344	3,047,490
Furniture and Equipment	502,320	496,250	816,350
Plant and Equipment	2,267,130	2,270,796	2,216,020
Infrastructure – Roads	6,358,820	6,128,488	6,411,723
Infrastructure – Footpaths & Cycle ways	2,106,570	2,071,420	2,045,450
Infrastructure – Drainage	855,130	835,271	857,464
Infrastructure – Parks, Gardens & Reserves	6,331,500	6,641,977	6,197,100
Right of Use – Furniture and Equipment	468,593	496,787	537,350
Bridges	825,190	820,700	736,280
Car Parks	410,800	363,381	357,947
Regional Airport & Industrial Park	1,582,345	1,668,035	826,900
	24,957,238	25,209,449	24,050,074

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Significant Accounting Policies

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

Major depreciation periods used for each class of depreciable asset are:

Fixed Assets:

Land	0	Years
Buildings - General	40	Years
Buildings – Geographe Leisure Centre	10 - 20	Years
Furniture and Equipment – Basic Items	10	Years
Furniture and Equipment – EDP Network	3	Years
Heavy Plant and Equipment	3 – 10	Years
Light to Medium Vehicles	3 - 5	Years
Light Mobile Plant	2	Years
Tools	10	Years

Infrastructure:

Roads	15 - 50	Years
Bridges	60 - 90	Years
Car Parks	20 - 40	Years
Footpaths & Cycle ways	20 - 40	Years
Parks, Gardens & Reserves & Community Facilities	5 - 50	Years
Storm water Drainage	25 - 90	Years
Regional Airport & Industrial Park	12 - 40	Years

Amortisation

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation methods are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

6. Information on Borrowings

(a) Borrowing Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2021	2021/22 Budget New Loans	2021/22 Budget Principal Repayments June 2022	Budget Principal outstanding 30 June 2022	2021/22 Actual Principal Repayments 2020	2020/21 Actual Principal Repayments June 2021	2020/21 Actual Principal Repayments 2020	2020/21 Actual Principal Repayments June 2021	2020/21 Actual Principal Repayments 2020	2020/21 Actual Principal Repayments June 2021	2020/21 Actual Principal Repayments 2020	2020/21 Actual Principal Repayments June 2021	2020/21 Actual Principal Repayments 2020	2020/21 Actual Principal Repayments June 2021	2020/21 Actual Principal Repayments 2020
			%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Council Loans																		
Administration																		
Civic and Administration Centre	207	WATC	4.51	13,369,907	-	(774,864)	12,595,043	(590,000)	14,110,787	-	(740,881)	13,369,907	(623,893)	14,110,787	-	(740,881)	13,369,907	(623,893)
Other Property and Services																		
Lot 40 Vasse Highway	210	WATC	3.61	850,000	-	-	850,000	(30,685)	850,000	-	-	850,000	(30,685)	850,000	-	-	850,000	(30,685)
Recreation and Culture																		
Geothermal Heating GLC	202	WATC	3.98	124,379	-	(60,958)	63,421	(4,048)	182,970	-	(58,591)	124,379	(6,409)	182,970	-	(58,591)	124,379	(6,415)
Busselton Foreshore	204	WATC	4.36	677,015	-	(72,352)	604,663	(28,346)	746,297	-	(69,282)	677,015	(31,408)	746,297	-	(69,282)	677,015	(31,416)
GLC Extensions	205	WATC	3.92	411,782	-	(131,942)	279,840	(14,218)	538,676	-	(126,894)	411,782	(19,252)	538,676	-	(126,894)	411,782	(19,266)
Busselton Foreshore	209	WATC	3.45	3,610,993	-	(549,793)	3,061,200	(121,266)	4,141,640	-	(530,648)	3,610,993	(140,359)	4,141,640	-	(530,648)	3,610,993	(140,411)
Busselton Foreshore	211	WATC	2.55	1,387,820	-	(384,003)	1,003,817	(31,737)	1,762,184	-	(374,365)	1,387,820	(39,766)	1,762,184	-	(374,365)	1,387,820	(41,375)
Busselton Foreshore Jetty Precinct	215	WATC	3.25	1,832,659	-	(237,180)	1,595,480	(57,650)	2,062,315	-	(229,656)	1,832,659	(63,849)	2,062,315	-	(229,656)	1,832,659	(65,174)
Tennis Club Facility	216	WATC	3.25	2,015,925	-	(260,898)	1,755,027	(63,415)	2,268,547	-	(252,621)	2,015,925	(70,234)	2,268,547	-	(252,621)	2,015,925	(71,692)
Lot 10 Commonage Road	217	WATC	3.25	1,172,902	-	(151,795)	1,021,107	(36,896)	1,319,882	-	(146,980)	1,172,902	(40,863)	1,319,882	-	(146,980)	1,172,902	(41,712)
Busselton Tennis Club	218	WATC	2.21	1,024,747	-	(118,433)	906,314	(21,670)	1,140,599	-	(115,851)	1,024,747	(24,245)	1,140,599	-	(115,851)	1,024,747	(24,252)
Performing Arts / Convention Centre	New	WATC	2.02	-	5,000,000	(143,468)	4,856,532	(50,139)	-	-	-	-	-	7,500,000	-	(150,184)	7,349,816	(82,088)
Performing Arts / Convention Centre	New	WATC	1.46	-	5,000,000	(467,852)	4,532,148	(70,446)	-	-	-	-	-	-	-	-	-	-
Transport																		
Land Acquisition for Parking	203	WATC	4.19	40,142	-	(40,142)	-	(420)	196,591	-	(156,449)	40,142	(5,782)	196,591	-	(156,449)	40,142	(5,800)
Airport Jet A1 Installation	206	WATC	3.92	120,103	-	(38,483)	81,620	(4,147)	157,114	-	(37,011)	120,103	(5,615)	157,114	-	(37,011)	120,103	(5,619)
Airport Freight Hub Stage 1	219	WATC	2.21	1,213,301	-	(140,225)	1,073,076	(25,657)	1,350,469	-	(137,168)	1,213,301	(28,706)	1,350,469	-	(137,168)	1,213,301	(28,714)
				27,851,675	10,000,000	(3,572,388)	34,279,287	(1,150,740)	30,828,071	-	(2,976,396)	27,851,675	(1,131,066)	30,828,071	7,500,000	(3,126,580)	35,201,491	(1,218,601)

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

6. Information on Borrowings (Continued)

(a) Borrowing Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2021	2021/22 Budget New Loans	2021/22 Budget Principal outstanding 30 June 2022	2021/22 Budget Interest Repayments	Actual Principal 1 July 2020	2020/21 Actual New Loans	2020/21 Actual Principal Repayments	Actual Principal outstanding 30 June 2021	2020/21 Actual Interest Repayments	Budget Principal 1 July 2020	2020/21 Budget New Loans	2020/21 Budget Principal outstanding 30 June 2021	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments
			%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Self-Supporting Loans																	
Recreation and Culture																	
Busselton Bowling Club	199	WATC	5.98	-	-	-	-	10,108	-	(10,108)	-	(226)	10,108	-	(10,108)	-	(227)
Busselton Football and Sportsman's Club	208	WATC	2.93	12,756	-	(3,051)	9,705	(340)	15,718	-	(2,963)	12,756	(428)	15,718	-	(2,963)	12,756
Dunsborough and Districts Country Club	212	WATC	3.04	72,479	-	(11,187)	61,291	(2,119)	83,333	-	(10,855)	72,479	(2,398)	83,333	-	(10,855)	72,479
Geographe Bay Yacht Club	213	WATC	3.04	63,578	-	(9,813)	53,764	(1,859)	73,099	-	(9,522)	63,578	(2,103)	73,099	-	(9,522)	63,578
Dunsborough and Districts Country Club	214	WATC	3.19	75,390	-	(10,613)	64,777	(2,321)	85,673	-	(10,283)	75,390	(2,567)	85,673	-	(10,283)	75,390
Busselton Tennis Club	220	WATC	1.37	37,900	-	(7,011)	30,889	(483)	44,816	-	(6,916)	37,900	(578)	44,816	-	(6,916)	37,900
Busselton Hockey Club Stadium	221	WATC	1.31	40,819	-	(4,302)	36,517	(514)	45,000	-	(4,181)	40,819	(570)	45,000	-	(4,181)	40,819
Busselton Golf Club	222	WATC	1.45	110,000	-	(10,297)	99,703	(1,666)	-	110,000	-	(130)	-	-	-	-	-
Community Groups 21/22 \$200K	New	WATC	2.77	-	200,000	(9,215)	190,785	(1,680)	-	-	-	-	-	200,000	(9,215)	190,785	(1,680)
Economic Services																	
Geographe Bay Tourism Association	201	WATC	4.76	3,100	-	(3,100)	-	(37)	15,140	-	(12,039)	3,100	(506)	15,140	-	(12,039)	3,100
MRBTA - Ancient Lands Discovery Park	New	WATC	2.77	-	1,250,000	(23,576)	1,226,424	(17,231)	-	-	-	-	-	-	-	-	-
Jetty AUCD	New	WATC	2.77	-	4,000,000	(174,868)	3,825,132	(54,797)	-	-	-	-	-	-	-	-	-
				416,021	5,450,000	(267,033)	5,598,988	(83,048)	372,887	110,000	(66,867)	416,021	(9,506)	372,887	200,000	(76,082)	496,807
Total - Council and Self-supporting Loans				28,267,696	15,450,000	(3,839,421)	39,878,275	(1,233,787)	31,200,958	110,000	(3,043,263)	28,267,696	(1,140,571)	31,200,958	7,700,000	(3,202,662)	35,698,298

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

6. Information on Borrowings (Continued)

(b) New Borrowings

Particulars / Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used \$	Balance Unspent
Performing Arts/ Convention Centre	5,000,000	Unknown	Debenture	15 Years	5,808,214	2.02%	5,000,000	0
Performing Arts/ Convention Centre	5,000,000	Unknown	Debenture	10 Years	5,382,982	1.46%	5,000,000	0
Community Groups	200,000	Unknown	Debenture	10 Years	217,905	2.77%	200,000	0
MRBTA - Ancient Lands Discovery Park	1,250,000	Unknown	Debenture	20 Years	1,632,273	2.77%	1,250,000	0
Jetty AUDC	4,000,000	Unknown	Debenture	10 Years	4,593,290	2.77%	4,000,000	0
	15,450,000				17,634,664		15,450,000	0

(c) Unspent Borrowings

Particulars / Purpose	Date Borrowed	Balance 1-July-21 \$	Expended During Year \$	Balance 30-June-22 \$
Loan 216 Tennis Club Facility	27 th April 2018	49,341	0	49,341
		49,341	0	49,341

(d) Overdraft

Council has not utilised an overdraft facility during the financial year 2020/21.

It is anticipated that an overdraft facility will not be required to be utilised during 2021/22.

Significant Accounting Policies

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

7. Lease Liabilities

Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2021	2021/22 Budget New Leases	2021/22 Budget Lease principal Repayments	Budget Lease Principal outstanding 30 June 2022	2021/22 Budget Lease Interest Repayments	Actual Principal 1 July 2020	2020/21 Actual New Leases	2020/21 Actual Lease principal Repayments	Actual Lease Principal outstanding 30 June 2021	2020/21 Actual Lease Interest Repayments
		%		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
E6N0158238	Maia	8.2207	5 years	0	0	0	0	0	0	0	0	0	0
E6N0159276	Maia	8.1472	5 years	0	0	0	0	0	4,099	0	4,099	0	211
E6N0159996	Maia	7.9491	5 years	1,353	0	1,353	0	54	3,037	0	1,684	1,353	192
E6N0160249	Maia	5.8375	5 years	82,602	0	65,600	17,003	3,403	144,508	0	61,906	82,602	7,097
E6N0160583	Maia	5.1511	6 years	137,539	0	52,914	84,626	6,074	187,813	0	50,274	137,539	8,714
E6N0160584	Maia	4.7464	3 years	0	0	0	0	0	23,825	0	23,825	0	425
E6N0160915	Maia	7.6138	4.75 years	6,910	0	4,519	2,391	399	11,100	0	4,191	6,910	727
E6N0160952	Maia	4.9201	3 years	0	0	0	0	0	1,537	0	1,537	0	38
E6N0161070	Maia	6.9693	5 years	20,962	0	11,667	9,295	1,160	31,850	0	10,888	20,962	1,939
E6N0162083	Maia	-0.0007	4 years	110,552	0	88,442	22,110	-1	198,994	0	88,442	110,552	-1
E6N0162208	Maia	0.8970	4 years	78,504	0	52,218	26,285	529	130,256	0	51,753	78,504	995
E6N0162334	Maia	5.2189	5 years	210,889	0	73,231	137,657	9,588	280,420	0	69,531	210,889	13,289
E6N0162368	Maia	2.2722	5 years	90,307	0	32,190	58,117	1,779	121,775	0	31,468	90,307	2,500
E6N0162406	Maia	3.4055	3.75 years	24,019	0	15,877	8,143	617	39,367	0	15,347	24,019	1,148
66679257	Capital	8.4332	5 years	91,190	0	91,190	0	4,858	175,079	0	83,889	91,190	12,160
				854,827	0	489,201	365,627	28,460	1,353,660	0	498,834	854,827	49,434

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Significant Accounting Policies

Leases

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease in the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability, at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

Lease Liabilities

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Airport Infrastructure Renewal and Replacement Reserve	1,471,767	2,928	(435,150)	1,039,545	1,712,273	11,771	(252,277)	1,471,767	1,712,273	20,237	(288,364)	1,444,146
Airport Marketing and Incentive Reserve	5,287,408	971,168	(2,350,000)	3,908,576	4,073,791	1,213,617	0	5,287,408	4,073,791	372,872	(1,180,572)	3,266,091
Airport Noise Mitigation Reserve	796,148	1,585	(198,550)	599,183	904,897	5,554	(114,303)	796,148	904,897	9,864	(866,500)	48,261
Airport Development Reserve	0	0	0	0	1,577	(199)	(1,378)	0	1,577	0	(1,577)	0
Airport Existing Terminal Building Reserve	206,250	121,867	(12,200)	315,917	122,795	83,455	0	206,250	122,795	83,622	0	206,417
Building Asset Renewal Reserve – General Building	2,093,333	807,145	(871,000)	2,029,478	1,483,242	1,046,717	(436,626)	2,093,333	1,483,242	1,053,312	(1,071,026)	1,465,528
Barnard Park Sports Pavilion Building Reserve	71,950	33,835	(12,500)	93,285	41,352	30,598	0	71,950	41,352	30,682	0	72,034
Railway House Building Reserve	56,792	22,001	(18,600)	60,193	36,854	19,938	0	56,792	36,854	20,031	0	56,885
Youth and Community Activities Building Reserve	123,843	48,001	(30,000)	141,844	80,355	43,488	0	123,843	80,355	43,716	0	124,071
Busselton Library Building Reserve	57,065	57,177	(33,900)	80,342	111,022	46,043	(100,000)	57,065	111,022	46,908	(105,000)	52,930
Busselton Community Resource Centre Reserve	324,999	96,951	(37,550)	384,400	272,694	88,405	(36,100)	324,999	272,694	89,370	(50,000)	312,064
Busselton Jetty Tourist Park Reserve	636,808	359,579	(216,050)	780,337	222,753	585,076	(171,021)	636,808	222,753	255,257	(243,600)	234,410
Geographe Leisure Centre Building (GLC) Reserve	119,033	290,642	(285,150)	124,525	615,084	265,124	(761,175)	119,033	615,084	267,229	(819,657)	62,656
Joint Venture Aged Housing Reserve (Harris/Winderlup)	1,363,306	123,273	(169,200)	1,317,379	1,237,307	199,324	(73,325)	1,363,306	1,237,307	145,294	(152,250)	1,230,351

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Winderup Aged Housing Reserve (City Controlled)	292,717	52,231	(81,600)	263,348	212,935	79,782	0	292,717	212,935	50,866	(52,000)	211,801
Naturaliste Community Centre Building Reserve	129,592	66,816	(98,600)	97,808	125,077	60,710	(56,195)	129,592	125,077	61,076	(142,000)	44,153
Civic and Administration Building Reserve	670,359	341,712	(615,000)	397,071	429,689	285,733	(45,063)	670,359	429,689	286,680	(48,983)	667,386
Vasse Sports Pavilion Building Reserve	1082	597	0	1,679	541	541	0	1,082	541	536	0	1,077
Jetty Reserve	5,682,364	1,359,606	(4,221,890)	2,820,080	5,239,343	1,359,365	(916,344)	5,682,364	5,239,343	1,382,219	(1,255,708)	5,365,854
Jetty Self Insurance Reserve	495,086	77,296	0	572,382	432,198	62,888	0	495,086	432,198	64,716	0	496,914
Road Assets Renewal Reserve	1,317,210	3,655,678	(4,553,734)	419,154	1,597,129	3,514,710	(3,794,629)	1,317,210	1,597,129	3,519,202	(3,995,499)	1,120,832
Footpath/ Cycle Ways Reserve	838,834	1,242,385	(1,849,206)	232,013	408,437	1,222,406	(792,009)	838,834	408,437	1,220,490	(1,382,583)	246,344
Other Infrastructure Reserve	538,847	363,427	(501,705)	400,569	264,389	359,835	(85,377)	538,847	264,389	359,880	(297,041)	327,228
Parks, Gardens and Reserves Reserve	749,657	1,474,148	(1,956,750)	267,055	833,946	1,293,941	(1,378,230)	749,657	833,946	1,294,262	(1,983,645)	144,563
Furniture and Equipment Reserve	332,483	442,258	(485,800)	288,941	257,784	437,305	(362,606)	332,483	257,784	436,808	(434,000)	260,592
Plant Replacement Reserve	2,114,189	1,080,707	(1,287,969)	1,906,927	1,098,442	1,224,484	(208,737)	2,114,189	1,098,442	1,039,638	(492,240)	1,645,840
Major Traffic Improvements Reserve	237,210	1,135,260	(375,000)	997,470	638,846	1,090,195	(1,491,831)	237,210	638,846	1,095,948	(1,641,750)	93,044
CBD Enhancement Reserve	1,269,967	564,095	(1,516,517)	317,545	613,762	778,598	(122,393)	1,269,967	613,762	547,111	(590,000)	570,873

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
New Infrastructure Development Reserve	884,968	10,290	(637,350)	257,908	1,506,176	201,423	(822,631)	884,968	1,506,176	202,647	(1,400,645)	308,178
Commonage Precinct Infrastructure Road Reserve	236,349	471	(236,000)	820	234,907	1,442	0	236,349	234,907	2,556	(235,000)	2,463
City Car Parking and Access Reserve	792,733	935,595	(1,016,812)	711,516	1,555,124	60,006	(822,397)	792,733	1,555,124	69,421	(1,375,579)	248,966
Debt Default Reserve	501,841	997	(400,000)	102,838	0	501,841	0	501,841	0	500,000	0	500,000
Corporate IT Systems Reserve	328,722	263,655	(250,050)	342,327	226,750	101,972	0	328,722	226,750	102,472	(207,900)	121,322
Election, Valuation and Other Corporate Expenses Reserve	715,027	141,423	(638,000)	218,450	560,995	154,032	0	715,027	560,995	156,120	(140,900)	576,215
Legal Expenses Reserve	588,129	1,170	(50,000)	539,299	636,940	31,189	(80,000)	588,129	636,940	6,948	0	643,888
Marketing & Area Promotions Reserve	522,266	1,395,264	(1,697,678)	219,852	166,392	1,302,316	(946,442)	522,266	166,392	1,293,439	(1,347,817)	112,014
Performing Arts and Convention Centre Reserve	1,332,269	321,801	(1,188,446)	465,624	2,625,599	66,130	(1,359,460)	1,332,269	2,625,599	78,620	(1,446,200)	1,258,019
Long Service Leave Reserve	3,653,494	457,267	(544,808)	3,565,953	3,482,110	572,652	(401,268)	3,653,494	3,482,110	287,956	(438,250)	3,331,816
Professional Development Reserve	185,931	370	(50,000)	136,301	145,029	92,370	(51,468)	185,931	145,029	95,084	(88,500)	151,613
Sick Pay Incentive Reserve	106,241	210	(74,850)	31,601	144,632	(6,375)	(32,016)	106,241	144,632	1,572	(73,550)	72,654
Workers Compensation, Extended SL and AL Contingency Reserve	218,482	435	(25,000)	193,917	309,750	1,901	(93,169)	218,482	309,750	3,372	(147,607)	165,515
Community Facilities - City District	1,295,065	344,371	(960,650)	678,786	1,120,869	596,851	(422,655)	1,295,065	1,120,869	399,266	(1,031,448)	488,687

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Community Facilities – Broadwater	185,047	15,925	0	200,972	166,414	18,633	0	185,047	166,414	11,812	0	178,226
Community Facilities – Busselton	39,788	21,213	0	61,001	9,177	30,611	0	39,788	9,177	22,596	0	31,773
Community Facilities – Dunsborough	334,282	34,151	(110,000)	258,433	255,153	79,129	0	334,282	255,153	30,284	0	285,437
Community Facilities - Dunsborough Lakes Estate	943,223	1,876	(938,000)	7,099	937,469	5,754	0	943,223	937,469	10,224	(938,000)	9,693
Community Facilities – Geographe	114,007	10,655	0	124,662	101,979	12,028	0	114,007	101,979	8,616	0	110,595
Community Facilities - Port Geographe	351,123	698	0	351,821	348,981	2,142	0	351,123	348,981	3,804	0	352,785
Community Facilities – Vasse	174,754	192,142	0	366,896	489,904	2,895	(318,045)	174,754	489,904	5,340	(284,270)	210,974
Community Facilities - Airport North	3,164,953	119,834	0	3,284,787	3,017,488	147,465	0	3,164,953	3,017,488	132,892	(150,000)	3,000,380
Locke Estate Reserve	6,458	65,012	(65,000)	6,470	6,269	60,189	(60,000)	6,458	6,269	60,072	0	66,341
Port Geographe Development Reserve (Council)	117,836	55,907	(147,175)	26,568	224,953	53,311	(160,428)	117,836	224,953	54,423	(219,167)	60,209
Port Geographe Waterways Management (SAR) Reserve	3,168,297	235,323	(380,650)	3,022,970	3,275,192	243,331	(350,226)	3,168,297	3,275,192	255,910	(375,000)	3,156,102
Provence Landscape Maintenance (SAR) Reserve	1,254,363	191,747	(208,900)	1,237,210	1,308,477	191,215	(245,329)	1,254,363	1,308,477	196,087	(252,948)	1,251,616
Vasse Newtown Landscape Maintenance (SAR) Reserve	667,371	187,451	(206,975)	647,847	636,364	186,598	(155,591)	667,371	636,364	188,519	(190,539)	634,344
Commonage Precinct Bushfire Facilities Reserve	58,530	116	0	58,646	58,173	357	0	58,530	58,173	636	0	58,809

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2021/22 Budget				2020/21 Actual				2020/21 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Commonage Community Facilities Dunsborough Lakes South Reserve	74,232	147	0	74,379	73,779	453	0	74,232	73,779	804	0	74,583
Commonage Community Facilities South Biddle Precinct Reserve	905,216	1,799	0	907,015	899,694	5,522	0	905,216	899,694	9,804	0	909,498
Busselton Area Drainage and Waterways Improvement Reserve	448,846	893	(391,500)	58,239	475,583	2,854	(29,591)	448,846	475,583	5,184	(188,000)	292,767
Coastal and Climate Adaptation Reserve	1,503,542	860,691	(2,240,900)	123,333	2,157,593	586,316	(1,240,367)	1,503,542	2,157,593	497,564	(2,130,000)	525,157
Emergency Disaster Recovery Reserve	114,793	20,577	0	135,370	94,137	20,656	0	114,793	94,137	21,032	0	115,169
Energy Sustainability Reserve	224,270	105,510	(187,100)	142,680	137,955	104,042	(17,727)	224,270	137,955	104,250	(103,000)	139,205
Cemetery Reserve	99,547	78,197	(100,300)	77,444	35,871	108,206	(44,530)	99,547	35,871	146,346	(120,000)	62,217
Public Art Reserve	46,526	90	0	46,616	87,052	534	(41,060)	46,526	87,052	948	(49,060)	38,940
Waste Management Facility and Plant Reserve	8,486,937	1,123,863	(3,085,500)	6,525,300	7,629,359	1,378,245	(520,667)	8,486,937	7,629,359	1,139,292	(2,540,500)	6,228,151
Strategic Projects Reserve	350,907	54,448	0	405,355	295,561	55,346	0	350,907	295,561	72,086	(96,000)	271,647
Prepaid Grants and Deferred Works & Services Reserve	1,361,166	2,708	(1,285,804)	78,070	1,391,422	1,286,742	(1,316,998)	1,361,166	1,391,422	0	(1,391,422)	0
Busselton Foreshore Reserve	111	12,550	0	12,661	100	11	0	111	100	10	0	110
LED Street Lighting Replacement Program Reserve	121	50,000	(50,000)	121	0	50,121	(50,000)	121	0	50,000	(50,000)	0
Waterways Restoration Reserve	0	22	0	22	0	0	0	0	0	0	0	0
Total	62,836,058	22,109,232	(39,381,069)	45,564,223	59,897,885	23,719,860	(20,781,684)	62,836,060	59,897,885	20,025,834	(34,105,297)	45,818,422

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amounts shown as restricted cash in Notes 3 to this budget report (with the exception of an adjustment made for accrued interest).

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

<u>Reserve Name</u>	<u>Anticipated date of use</u>	<u>Purpose of the Reserve</u>
Airport Infrastructure Renewal and Replacement Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and installation of Airport Infrastructure, Plant, Furniture and Equipment.
Airport Marketing and Incentive Reserve	Ongoing	The purpose of promoting and providing incentives for the Busselton Margaret River Airport.
Airport Noise Mitigation Reserve	Ongoing	To be utilised for the purpose of noise mitigation related activities surrounding the Airport precinct.
Airport Development Reserve	2020/21	To provide funds for new capital works and infrastructure projects that contribute to expanding the operations and capacity of the airport including potential revenue generating opportunities (to be closed in 20/21 and added to Airport Infrastructure Renewal and Replacement Reserve).
Airport Existing Terminal Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Building Asset Renewal Reserve – General Building	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building requirements for SLH2 to SLH6 assets that are not provided for within other reserve accounts.
Barnard Park Sports Pavilion Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Railway House Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Youth and Community Activities Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

City of Busselton

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For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Busselton Library Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Busselton Community Resource Centre Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Busselton Jetty Tourist Park Reserve	Ongoing	To provide funding for capital, maintenance, renewal and promotional/ marketing requirements for visitor services throughout the district.
Geographe Leisure Centre Building (GLC) Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Joint Venture Aged Housing Reserve (Harris/Winderlup)	Ongoing	To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of community aged housing at Winderlup Villas and Harris Road pursuant to the relevant joint venture agreements with the Department of Housing.
Winderlup Aged Housing Reserve (City Controlled)	Ongoing	To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of council owned community aged housing.
Naturaliste Community Centre Building (NCC) Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Civic and Administration Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Vasse Sports Pavilion Building Reserve	Ongoing	To provide funding for the construction, major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Jetty Reserve	Ongoing	To provide funding for the maintenance, renewal, replacement, upgrading and future Capital works requirements for the asset and associated infrastructure, including plant and equipment to achieve these purposes.
Jetty Self Insurance Reserve	Ongoing	As a contingency fund to rectify damage caused by the demise of the Busselton jetty or part of the jetty or as a result of extraordinary events.
Road Assets Renewal Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Road Infrastructure assets within the District.
Footpath/ Cycle Ways Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Footpath and Cycleway assets within the District.
Other Infrastructure Reserve	Ongoing	To provide funding for the major maintenance and renewal of other infrastructure not specifically provided for in other reserves.
Parks, Gardens and Reserves Reserve	Ongoing	To provide funding for the major maintenance and renewal of Parks, Gardens and Reserves within the District.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Furniture and Equipment Reserve	Ongoing	To provide funds for the major maintenance, renewal, replacement, upgrading and future requirements with respect to furniture and equipment assets within the District.
Plant Replacement Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Plant and Equipment assets excluding those in independent commercial operations.
Major Traffic Improvements Reserve	Ongoing	To be utilised for the provision of enabling major capital works programs to be funded for the upgrade of the local road network to reduce congestion, increase traffic flow and ease of access within the District.
CBD Enhancement Reserve	Ongoing	To provide funds for Capital and maintenance works and improvements within the Busselton and Dunsborough Central Business Districts.
New Infrastructure Development Reserve	Ongoing	For the purpose of setting aside funds to facilitate the identification, design and development/construction of new infrastructure and other capital projects as identified in the City's LTFFP.
Commonage Precinct Infrastructure Road Reserve	Ongoing	To be utilised for the purpose of road infrastructure and road safety upgrades within the Commonage Contribution Area in accordance with the Commonage Contributions Area policy provisions.
City Car Parking and Access Reserve	Ongoing	To provide funding for development and upgrade of public car parking or infrastructure to provide for the management of public car parking, improving public transport to and within the City and for end of trip facilities. To provide funding for the purchase of land identified as of strategic importance for future parking requirements.
Debt Default Reserve	Ongoing	To provide for potential default on debts owing to the City, particularly in relation negative economic circumstances caused by a declared state of emergency (such as COVID-19).
Corporate IT Systems Reserve	Ongoing	To provide funding in relation to the ongoing development, enhancement and/or replacement of the City's corporate systems. To be utilised for the renewal and replacement or introduction of new IT platforms / hardware for the City.
Election, Valuation and Other Corporate Expenses Reserve	Ongoing	To provide cyclic funding for Council elections, rating valuations, fair value asset valuations and other legislative and corporate governance requirements.
Legal Expenses Reserve	Ongoing	Funding for any legal expenses or contingency involving the City of Busselton.
Marketing and Area Promotion Reserve	Ongoing	To fund the City's contributions and expenditure on tourism, marketing, area promotion and events activities as a result of MERG funding allocations.
Performing Arts and Convention Centre Reserve	Ongoing	To provide funds for the planning and construction, and holding of grants or other funds for a future Performing Arts and Convention Centre for the District.
Long Service Leave Reserve	Ongoing	To provide funding to meet the City's future long service leave obligations of employees.
Professional Development Reserve	Ongoing	To provide funding to meet the City's ongoing contractual professional development obligations of employees and Councillors.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Sick Pay Incentive Reserve	Ongoing	To provide funding to meet the City's obligations under a former sick leave incentive scheme pertaining to staff employed pre 2003.
Workers Compensation, Extended Sick Leave and Annual Leave Contingency Reserve	Ongoing	A contingency fund to assist the City in meeting its Workers Compensation Contribution obligations when claim costs exceed the "Deposit" amount allocated to claims, to fund any shortfall with respect to insurance premiums in any one year, negotiated settlements of outstanding claims, to enable periods of extended Sick Leave to be funded with a replacement officer, and to assist with meeting annual leave payouts upon termination.
Community Facilities - City District	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the District.
Community Facilities – Broadwater	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Busselton	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Dunsborough	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Dunsborough Lakes Estate	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Geographe	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Port Geographe	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Vasse	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Airport North	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Locke Estate Reserve	Ongoing	To provide funding for the protection of the Locke Estate (Reserve 22674) coastline.
Port Geographe Development Reserve (Council)	Ongoing	To provide funds for capital and maintenance costs for development works associated within the Port Geographe contribution area.
Port Geographe Waterways Management (SAR) Reserve	Ongoing	To provide funds for the City to fulfil its obligations under a Waterways Management Deed with the State Government for the future maintenance of waterways and associated facilities within the Port Geographe contributions area.
Providence Landscape Maintenance (SAR) Reserve	Ongoing	For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.

City of Busselton

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For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Vasse Newtown Landscape Maintenance (SAR) Reserve	Ongoing	For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.
Commonage Precinct Bushfire Facilities Reserve	Ongoing	For the purpose of the provision of fire protection facilities in accordance with the Commonage Contributions Area policy provisions.
Commonage Community Facilities Dunsborough Lakes South Reserve	Ongoing	For the purpose of the provision of future recreational facilities at Dunsborough Lakes South in accordance with the Dunsborough Lakes Developer Contributions Plan.
Commonage Community Facilities South Biddle Precinct Reserve	Ongoing	To be utilised for the provision of community facilities within the South Biddle Precinct in accordance with the Commonage Area Implementation Policy provisions.
Busselton Area Drainage and Waterways Improvement Reserve	Ongoing	To hold development contributions for the provision of drainage works and the management and improvement of waterways and adjacent reserves within Busselton including the lower Vasse River.
Coastal and Climate Adaptation Reserve	Ongoing	The purpose of the reserve is to provide funds for coastal protection of assets and to fund initiatives to address the impacts of climate change including water supply sustainability, technology advancements and improvements / upgrades of infrastructure susceptible to climate change.
Emergency Disaster Recovery Reserve	Ongoing	To provide funding for Disaster Recovery activities including natural and man-made events.
Energy Sustainability Reserve	Ongoing	To provide funding for the investigation, implementation and optimisation of Energy Sustainability initiatives within the District.
Cemetery Reserve	Ongoing	To provide funding for the renewal, expansion and establishment of Cemeteries within the district.
Public Art Reserve	Ongoing	To hold development contributions received by the City for the commissioning, purchase and enhancement of public art works within the District.
Waste Management Facility and Plant Reserve	Ongoing	To provide funding for development and rehabilitation of waste disposal sites both within the district and regionally. Acquisition of waste plant and equipment and any other waste management activities that include legacy matters due to contaminated sites within the District.
Strategic Projects Reserve	Ongoing	To provide funds for projects which may create a future revenue stream for the City and reduce reliance on rate revenue.
Prepaid Grants and Deferred Works & Services Reserve	Ongoing	To hold Government and third party grants monies received in advance as well as deferred municipal funded works and services as at the end of financial year.
Busselton Foreshore Reserve	Ongoing	To provide funds for on-going asset maintenance and any future capital works.
LED Street Lighting Replacement Program Reserve	Ongoing	To provide funds for the on-going replacement of street lighting throughout the district with LED capacity.
Waterways Restoration Reserve	Ongoing	To provide for any works required to rejuvenate, revive or rectify natural waterways within the Busselton district.

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
9. Fees & Charges Revenue			
Governance	44,600	22,033	44,250
General Purpose Funding	66,500	121,516	48,450
Law, Order & Public Safety	172,150	184,818	169,700
Health	581,810	639,280	542,700
Education and Welfare	200	209	250
Housing	504,100	520,464	483,850
Community Amenities	9,069,686	8,967,193	8,482,000
Recreation and Culture	2,951,243	2,679,865	2,807,590
Transport	2,322,400	1,880,541	1,706,550
Economic Services	2,053,236	2,276,559	1,827,700
Other Property and Services	336,293	302,779	285,598
	18,102,218	17,595,257	16,398,638
10. Grant Revenue			
Operating Grants, Subsidies and Contributions			
Governance	125,980	184,639	166,100
General Purpose Funding	1,581,946	2,434,314	1,469,422
Law, Order & Public Safety	1,115,600	1,180,178	1,192,150
Health	78,500	66,583	77,170
Education and Welfare	8,050	8,419	6,450
Housing	4,620	6,709	4,450
Community Amenities	56,970	126,651	119,800
Recreation and Culture	1,384,379	1,315,113	1,118,617
Transport	115,550	1,000,061	60,700
Economic Services	12,043	14,857	12,292
Other Property and Services	246,450	565,793	227,650
	4,730,088	6,903,317	4,454,801
Non-Operating Grants, Subsidies and Contributions			
Governance	7,551,000	399,250	5,591,620
Law, Order & Public Safety	0	18,823	97,200
Health	0	0	0
Community Amenities	131,750	674,494	960,218
Recreation and Culture	8,791,375	3,679,742	6,640,136
Transport	18,372,655	15,537,623	15,801,680
Economic Services	0	0	0
Other Property and Services	0	0	0
	34,846,780	20,309,932	29,090,854
Total grants, subsidies and contributions	39,576,868	27,213,249	33,545,655

City of Busselton

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For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
11. Other Information			
The Net Result Includes as Revenues			
(a) Interest Earnings			
Investments			
- Reserve Funds	125,000	337,120	562,684
- Restricted Funds	0	0	0
- Other Funds	75,000	62,975	90,250
Other Interest Revenue	409,250	470,664	393,750
	609,250	870,759	1,046,684
(b) Other Revenue			
Reimbursements and Recoveries	1,058,921	2,441,876	1,017,359
Other	0	0	0
	1,058,921	2,441,876	1,017,359
The Net Result Includes as Expenses			
(c) Auditors Remuneration			
Audit	49,900	42,000	42,000
Other Services	2,500	1,735	3,000
	52,400	43,735	45,000
(d) Interest Expenses (Finance Costs)			
Overdraft Interest	0	0	0
Debentures (refer Note 6(a))	1,233,787	1,140,571	1,229,911
Leases (refer Note 7)	28,460	49,434	72,015
	1,262,247	1,190,005	1,301,926

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

11. Other Information (Continued)

(e) Elected Members Remuneration	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
The following fees, expenses and allowances were budgeted/ paid to council members and/or the mayor.			
<u>Member</u>			
<u>Mayor Grant Henley</u>			
Allowance	89,753	80,111	80,129
Sitting Fees	47,516	41,779	41,788
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	1,857	500
	141,247	127,246	125,917
<u>Deputy Mayor Kelly Hick</u>			
Allowance	22,438	20,028	20,032
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	2,750	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	0	500
	59,344	56,180	55,442
<u>Councillor Paul Carter</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	0	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	0	500
	36,906	33,402	35,410
<u>Councillor Kate Cox</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	2,016	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	185	500
	36,906	35,603	35,410
<u>Councillor Phill Cronin</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	3,968	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	0	500
	36,906	37,370	35,410
<u>Councillor Ross Paine</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	0	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	260	500
	36,906	33,662	35,410

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

11. Other Information (Continued)

(e) Elected Members Remuneration (Continued)	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
Member			
<u>Councillor Jo Barrett-Lennard</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	756	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	250	500
	36,906	34,408	35,410
<u>Councillor Lyndon Miles</u>			
Sitting Fees	31,678	39,903	29,910
Travelling Allowance – Councillors Meetings	1,250	670	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	488	500
	36,906	44,560	35,410
<u>Councillor Sue Riccelli</u>			
Sitting Fees	31,678	29,903	29,910
Travelling Allowance – Councillors Meetings	1,250	0	1,500
Communication Allowance	3,500	3,499	3,500
Other Allowances/ Reimbursements	478	234	500
	36,906	33,636	35,410
	458,933	426,067	429,229
<u>TOTAL ALL MEMBERS</u>			
Allowance	112,191	100,139	100,161
Sitting Fees	300,940	281,003	281,068
Travelling Allowance – Councillors Meetings	10,000	10,160	12,000
Communication Allowance	31,500	31,491	31,500
Other Allowances/ Reimbursements	4,302	3,274	4,500
	458,933	426,067	429,229
(f) Write Offs			
General Rates	0	0	0
Specified Area Rates	0	0	0
Fees and Charges	0	0	0
	0	0	0
The Net Result Includes as Expenses			
Rental Charges			
Operating Leases	0	0	0
Capital Leases	489,201	498,834	521,900
	489,201	498,834	521,900

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Significant Accounting Policies

Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City and classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

12. Major Land Transactions

It is not intended that the Council will participate in any major land transactions during the 2021/22 financial year pursuant to S3.59 of the Local Government Act and Part 3 of the Local Government Functions and General Regulations.

13. Major Trading Undertakings

It is not intended that the Council will participate in any major trading undertakings during the 2021/22 financial year.

14. Interest in Joint Arrangements

Council will not participate in any joint ventures during the 2021/22 financial year.

15. Trust Funds

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

	Balance 1/07/2021 \$	Amounts Received \$	Amounts Paid \$	Balance 30/06/2022 \$
Building Training Levy	36,585	350,000	(350,000)	36,585
Nomination Deposits	0	1,000	(1,000)	0
Community Appeals	0	0	0	0
Cash in Lieu of Public Open Space	919,820	0	(919,820)	0
Contiguous Local Authority Group (CLAG)	21,223	70,000	(70,000)	21,223
	977,628	421,000	(1,340,820)	57,808

City of Busselton

Budget

For the Year Ended 30th June 2022

Notes to and Forming Part of the Budget

Significant Accounting Policies (other)

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

Critical Accounting Estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current budget year.

Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Revenue Recognition

Rates, grants, donations and other contributions are recognised as revenues when the City obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Deposits and Bonds

Deposits and bonds received by the City of Busselton, and duly refunded where appropriate are processed via the Municipal fund.

The City's audit committee has considered the requirements of the Accounting Standards and has determined that the concept of control has been met. Council Resolution C1004/115 states that the City continues the accounting treatment for deposits and bonds as part of the Municipal fund. Additionally, the deposits and bonds shall be brought to account as part of the restricted cash in the Municipal fund.



ANNUAL BUDGET

**MEMORANDUM OF IMPOSING RATES &
CHARGES**

2021 - 2022



LOCAL GOVERNMENT ACT 1995

CITY OF BUSSELTON

***Memorandum of Imposing Rates and Charges
2021/22***

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Land Zone/Use and/or Held - Gross Rental Valuations

Land Zone/Use and/or Held Groups

- ❖ **Residential (Improved/Vacant)** **Rate in the Dollar: 10.0916 c**
Rateable land zoned or used or held for Residential purposes as defined by Council and/or in zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).
- ❖ **Residential Holiday Home** **Rate in the Dollar: 11.1020 c**
Rateable land used or held for Holiday Home purposes as defined by Council and/or in zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).

Permitted Use – Holiday Home
- ❖ **Industrial (Improved/Vacant)** **Rate in the Dollar: 11.6572 c**
Rateable land zoned or used or held for Industrial purposes as defined by Council and/or in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Industrial, Special Purpose (Industrial)
- ❖ **Commercial (Improved/Vacant)** **Rate in the Dollar: 11.6572 c**
Rateable land zoned or used or held for Commercial purposes as defined by Council and/or in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Additional Use, Agriculture, Business, Restricted Business, Tourist, Viticulture/Tourism, Special Purpose (Commercial).

***Memorandum of Imposing Rates and Charges
2021/22***

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Specified Area Rates - Gross Rental Valuations

- ❖ **Port Geographe** **Rate in the Dollar: 1.59940 c**
To all properties within the area known as Port Geographe, in order to meet obligations Council has under a "Waterways Management" Deed. The rate is applied to all properties within the area of former Town Planning Scheme No. 19 based upon a properties G.R.V.
- ❖ **Provence GRV** **Rate in the Dollar: 1.49180 c**
To all properties within the area known as the Provence Subdivision (Busselton Airport North), in order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.
- ❖ **Vasse GRV** **Rate in the Dollar: 1.87070 c**
To all properties within the area known as the Vasse (Birchfields) Subdivision, in order to hold funds for the maintenance of the approved higher standard of landscaping within the Vasse (Birchfields) subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

Rating By Land Zone/Use and/or Held – Unimproved Valuations

Land Zone/Use and/or Held Groups

- ❖ **Primary Production** **Rate in the Dollar – 0.43280 c**
Rateable land zoned or used or held for Primary Production purposes as defined by Council categorised for rating purposes as:-

Agistment, Cattle Farm, Dairy Cattle, Dairy Farm, Deer Farm, Donkey Stud, Farming Land, Farming Residence, Goat Farm, Horse Stud, Horticultural Farm, Olive Orchard, Orchard, Pastoral Farm, Pine Plantation, Poultry Farm, Protea Farm, Sheep Farm, Strawberry Farm, Tree Farm, Turf Farm, Vineyard.
- ❖ **UV Rural** **Rate in the Dollar – 0.42400 c**
Rateable land zoned or used or held for Rural purposes as defined by Council. Non income earning with the exception of properties with incidental uses as Cottage Industries (as approved by Council) Guest Houses and Bed & Breakfast establishments, categorised for rating purposes as:-

Bed & Breakfast, Cellar Door Sales, Cottage Industry, Garage, Guest House, Residence, Sales Office UV, Shed, Vacant Land UV, Workshop UV.

**Memorandum of Imposing Rates and Charges
2021/22**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Land Zone/Use and/or Held – Unimproved Valuations – cont'd

- ❖ **UV Commercial** **Rate in the Dollar – 0.78250 c**
Rateable land zoned or used or held for Commercial purposes as defined by Council. Commercial businesses conducted from anywhere within the property irrespective of physical size in relation to the whole of the property, categorised for rating purposes as:-

Animal Establishment, Art/Gallery Studio, Arts & Crafts, Black Smith, Boarding Kennels, Caravan Park Cellar Door Sales, Cereal Manufacture, Chalet Developments, Communication Site, Earthmoving Depot, Extractive Industry, Factory UV, Fun Park, Golf Course, Holiday/Short Term Accommodation, Ice Cream Manufacture, Ice Works, Mining, Mining Tenements, Nursery, Olive, Production & Sales, Private Recreation, Restaurant, Rural Holiday Resort, Rural Manufacture, Saw Mill, Telephone Exchange, Veterinary Clinic, Wine Production, Wine Sales & Office, Winery, Winery with Additions.

Specified Area Rates - Unimproved Valuations

- ❖ **Provence UV** **Rate in the Dollar – 0.01450 c**
To all properties within the area known as the Provence Subdivision (Busselton Airport North), in order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

Minimum Payments

- ❖ **Minimum Payment – UV Rural** **\$1,540.00**
A minimum payment in respect of every lot, location or other piece of rateable land with the UV Rural land user group. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy. The minimum payment for UV Rural will be higher than the average general rate increase so as to achieve the reasons for each of these differential rating categories.
- ❖ **Minimum Payment – Residential, Commercial, Industrial & Primary Production** **\$1,410.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land for all zones and land use groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy.
- ❖ **Minimum Payment – Residential Holiday Home** **\$1,465.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land with the Holiday Home land use groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy. The minimum payment for Holiday Homes will be higher than the average general rate increase so as to achieve the reasons for each of these differential rating categories.

**Memorandum of Imposing Rates and Charges
2021/22**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rates and Charges - Payment Dates

❖ **Payment Option One – Payment in Full**

By single payment within 35 days from date of issue of the rate notice:-

Payment Date: 10th September 2021

❖ **Payment Option Two – Instalments Every Two Months**

By four equal or near equal instalments:-

1st Instalment Payment Date: 10th September 2021

2nd Instalment Payment Date: 10th November 2021

3rd Instalment Payment Date: 10th January 2022

4th Instalment Payment Date: 10th March 2022

❖ **Payment Option Three – EasyRates Instalments**

By 40 equal or near equal weekly instalments:-

1st Payment Date: 10th September 2021

With Subsequent Dates as Per The Following Schedule

❖ **Payment Option Four – EasyRates Instalments**

By 20 equal or near equal fortnightly instalments:-

1st Payment Date: 10th September 2021

Payment Dates as Per The Following Schedule

❖ **Payment Option Five - EasyRates Instalments**

By 10 equal or near equal monthly instalments:-

1st Payment Date: 10th September 2021

Payment Dates as Per The Following Schedule

EASYSRATES DIRECT DEBIT PAYMENT DATES - 2021/22			
Weekly		Fortnightly	Monthly
17 September 2021	4 February 2022	24 September 2021	15 October 2021
24 September 2021	11 February 2022	8 October 2021	12 November 2021
1 October 2021	18 February 2022	22 October 2021	10 December 2021
8 October 2021	25 February 2022	5 November 2021	14 January 2022
15 October 2021	4 March 2022	19 November 2021	11 February 2022
22 October 2021	11 March 2022	3 December 2021	11 March 2022
29 October 2021	18 March 2022	17 December 2021	**15/04/2022
5 November 2021	25 March 2022	31 December 2021	13 May 2022
12 November 2021	1 April 2022	14 January 2022	10 June 2022
19 November 2021	8 April 2022	28 January 2022	
26 November 2021	**15/04/2022	11 February 2022	
3 December 2021	22 April 2022	25 February 2022	
10 December 2021	29 April 2022	11 March 2022	
17 December 2021	6 May 2022	25 March 2022	
24 December 2021	13 May 2022	8 April 2022	
31 December 2021	20 May 2022	22 April 2022	
7 January 2022	27 May 2022	6 May 2022	
14 January 2022	3 June 2022	20 May 2022	
21 January 2022	10 June 2022	3 June 2022	
28 January 2022			

**Denotes Public Holiday - Direct Debit
Will Be Processed The Next Working Day

Memorandum of Imposing Rates and Charges

2021/22

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Waste Collection Charges

- ❖ **Domestic Rubbish Collection Service** **Fee: \$172.00**
Charged per annum for a once weekly collection of one 240 litre mobile bin (or 2 @ 120 litre mobile bin) placed in a position on the road verge, accessible to Council's refuse collection vehicle.
Expected total annual yield: \$3,404,052

- ❖ **Domestic & Commercial Recycling Collection Service** **Fee: \$83.50**
Charged per annum for a fortnightly collection from a Council supplied 240 litre mobile recycling bin, placed in a position on the road verge, accessible to Council's collection contractors.
Expected total annual yield: \$1,695,384

- ❖ **Commercial/Industrial Collection Service** **Fee: \$172.00**
Charged per annum for one standard service collected on a weekly basis.
Expected total annual yield: \$280,360

Waste Infrastructure Rates and Minimum Rates

In accordance with (Section 66(1) Waste Avoidance and Resource Recovery Act 2007) and, in accordance section 66(3) of the WARR Act, apply the minimum payment provisions of section 6.35 of the Local Government Act 1995, imposes a Waste Infrastructure Rate as follows:

- ❖ **Gross Rental Valuation – All General Properties** **Rate in the Dollar – 0.001 c**
- ❖ **Gross Rental Valuation - All General Properties** **Minimum Rate - \$60.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land within the Gross Rental Valuation Rate Groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall Waste Infrastructure rate levy.
- ❖ **Unimproved Valuation - All General Properties** **Rate in the Dollar – 0.0004 c**
- ❖ **Unimproved Valuation - All General Properties** **Minimum Rate - \$60.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land within the Unimproved Valuation Land Use Rate Groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall Waste Infrastructure rate levy.
Expected total annual yield: \$1,449,360

Memorandum of Imposing Rates and Charges

2021/22

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rates and Charges - Associated Charges**Instalment Options**

- ❖ **Two Monthly or EasyRates Instalment Option Interest Rate** **Rate: 5.50%**
Charged where the one of these instalment options is elected, for the period of the option and because of the additional payment period allowed under these options. Excludes properties that are eligible to a FULL State Government rebate.

Expected total annual yield: \$259,250

- ❖ **Two Monthly Instalment Option Administration Fee** **Fee: \$18.30**
Charged where the four two monthly instalment option is elected. Excludes properties that are eligible to a FULL State Government rebate.
- ❖ **Weekly Instalment Option Administration Fee** **Fee: \$30.50**
Charged where the weekly instalment option is elected. Excludes properties that are eligible to a FULL State Government rebate.
- ❖ **Fortnightly Instalment Option Administration Fee** **Fee: \$25.50**
Charged where the fortnightly instalment option is elected. Excludes properties that are eligible to a FULL State Government rebate.
- ❖ **Monthly Instalment Option Administration Fee** **Fee: \$20.50**
Charged where the monthly instalment option is elected. Excludes properties that are eligible to a FULL State Government rebate.

Expected total annual yield: \$119,850

- ❖ **Overdue Interest** **Rate: 7.00%**
Charged per annum on a simple interest calculation basis on all overdue Rates, Emergency Services Levies, Waste Charges, Pool Charges, Other Fees, Debt Recovery Costs and Instalments. Excludes properties that are eligible to a FULL State Government rebate.

Expected total annual yield: \$150,000**Inspection Charge**

- ❖ **Swimming Pool Fee** **Fee: \$58.45**
Charged per annum for properties that have on them a swimming pool, for an approved Council officer to inspect the safety requirements.

Expected total annual yield: \$85,044***Memorandum of Imposing Rates and Charges***

2021/22**SCHEDULE OF RATES CHARGES LEVIED**

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rate Concessions

In accordance with Section 6.47 of the Local Government Act 1995, the following concessions are to be provided:

❖ **Local Government Boundary Adjustment**

Properties that are divided by local government boundaries are provided concessional treatment to counteract the effects of any minimum payment being potentially applied twice, or rated where the value would raise more than the minimum.

Estimated cost: \$82

Total Cost of Concessions

Estimated cost not included in the "Rates Estimated Statistical Information".

Estimated cost: \$82

2021/22

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Objects and Reasons for Differential Rates

The overall object of the City's differential rates is to raise rate revenue in a manner that is simple, efficient and equitable to all ratepayers within the district. The reasons for each differential rate are as follows:

Differential Rates – Gross Rental Valuations (GRV)

❖ **Residential (Improved/Vacant)**

The object of this category is to apply a differential general rate and minimum payment to land zoned or used or held for residential purposes. And to act as the City's benchmark differential rate and minimum payment by which all other GRV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.

❖ **Residential Holiday Home**

The object of this category is to apply a differential rate and minimum payment to land used or held for Holiday Home purposes.

The reasons for this rate is in order to assist with the funding of Tourism and Marketing and related projects throughout the district.

❖ **Commercial/Industrial (Improved/Vacant)**

The object of this category is to apply a differential rate and minimum payment to land zoned or used or held for Industrial and Commercial purposes.

The reason for this rate is in order to raise additional revenue to fund Tourism and Marketing and related projects throughout the district.

Differential Rates – Unimproved Valuations (UV)

❖ **Primary Production**

The object of this category is to apply a base differential general rate to land zoned or used or held typically for bona-fide farming and is to act as the City's benchmark differential rate by which all other UV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.

❖ **UV Rural**

The object of this category is to apply a base differential general rate to land zoned or used or held typically for non-primary production or non-commercial purposes.

The reason for this rate is to acknowledge that the majority of properties in this category are typically of a rural residential nature and that the level of rating should be more reflective of such use.

Memorandum of Imposing Rates and Charges

2021/22

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSETON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Objects and Reasons for Differential Rates – cont'd**Differential Rates – Unimproved Valuations (UV)**❖ **UV Commercial**

The object of this category is to apply a base differential general rate to land zoned or used or held and used typically for non-agricultural commercial purposes within an agricultural setting.

The reason for this rate is to achieve a fair and equitable level of rating between commercial properties within both the UV and GRV differential rating categories.

Rates Estimated Statistical Information❖ **Non-Minimum Payments**

Rate Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	10.0916	14,280	263,869,076	26,628,541
Residential - Vacant Land	GRV	10.0916	253	6,891,640	695,476
Holiday Homes	GRV	11.1020	756	14,837,212	1,647,224
Industrial	GRV	11.6572	456	22,280,544	2,597,285
Industrial - Vacant Land	GRV	11.6572	49	1,131,400	131,889
Commercial	GRV	11.6572	1,360	70,749,413	8,247,393
Commercial - Vacant Land	GRV	11.6572	47	2,287,850	266,699
Primary Production	UV	0.4328	754	611,129,000	2,644,963
UV Rural	UV	0.4240	1,545	812,534,500	3,445,146
UV Commercial	UV	0.7825	157	100,095,000	783,243
Totals					47,087,859

❖ **Minimum Payments**

Rate Groups	UV/GRV	Min Rate \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	1,410	1,262	16,249,976	1,779,420
Residential - Vacant Land	GRV	1,410	1,045	7,132,634	1,473,450
Holiday Homes	GRV	1,465	26	323,440	38,090
Industrial	GRV	1,410	20	196,498	28,200
Industrial - Vacant Land	GRV	1,410	0	0	0
Commercial	GRV	1,410	631	4,710,997	889,710
Commercial - Vacant Land	GRV	1,410	63	398,840	88,830
Primary Production	UV	1,410	248	59,643,500	349,680
UV Rural	UV	1,540	1,112	269,015,500	1,712,480
UV Commercial	UV	1,410	90	4,262,937	126,900
Totals					6,486,760

Memorandum of Imposing Rates and Charges

2021/22**SCHEDULE OF RATES CHARGES LEVIED**

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

❖ **Specified Area Rates**

Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Port Geographe	GRV	1.5994	752	14,319,056	229,019
Provence GRV	GRV	1.4918	729	12,634,680	188,484
Provence UV	UV	0.0145	2	5,298,000	768
Vasse GRV	GRV	1.8707	566	9,949,300	186,122
Totals					604,392

❖ **Totals Levied**

Groups	UV/GRV	No of Properties	Valuations \$	Total Levied Amount \$
Valuation Group	GRV	20,248	411,059,520	44,512,206
Specified Area Groups	UV/GRV	2,049	42,201,036	604,392
Valuation Group	UV	3,906	1,856,680,437	9,062,413
Totals				54,179,011



CAPITAL ACQUISITION AND CONSTRUCTION
BUDGET

(INCLUSIVE OF FUNDING SOURCES)

2021 - 2022

City of Busselton Capital Acquisition/ Construction Report For Budget Year Ended 30 June 2022											
LTFF Ref.	Category	Cost Code	Cost Code Description	Capital Acquisitions			Funding Sources				Comments / Reserve Funding Sources
				2021/22 Budget	2020/21 Carryovers	Total Expenditure	Reserves	Government Grants & Contributions	Sale of Assets	Loan	
1.01	Boat Ramps Construction - Capital Works	C1511	RRB's Various Grant Applications	31,800	0	31,800	15,900	15,900	0	0	0226 - Other Infrastructure (Drainage, Signage, Etc.) Reserve (part of 1299) & Direct Reserve allocation
	Boat Ramps Construction - Capital Works Total			31,800	0	31,800	15,900	15,900	0	0	
1.02	Bridges Construction (As per MRWA)										
	A0006	Boy Road - Bridge Construction - Bridge 3373A	87,000	0	87,000	0	87,000	0	0	0	
	A0008	Layman Road Bridge - 3438	234,000	0	234,000	0	234,000	0	0	0	
	A0014	Bussell Highway - 0241	744,000	0	744,000	0	744,000	0	0	0	RA Government Grants \$496,000 (part of 1299)
	A0022	Yallingup Beach Road Bridge - 3347	700,000	0	700,000	0	700,000	0	0	0	
	A0023	Kawsonup Road Bridge - 3381	975,000	0	975,000	0	975,000	0	0	0	
	A0024	Boalika Road Bridge - 4854	1,009,000	0	1,009,000	0	1,009,000	0	0	0	MRD \$70,500, Federal \$504,500 & FAGS Bridges Grant \$434,000
	A0025	Twart Dohen Bridge 0238	3,010,989	0	3,010,989	0	3,010,989	0	0	0	RA Government Grants \$340,659 (part of 1299)
	A0026	Gore Road Bridge 3408A	90,000	0	90,000	0	90,000	0	0	0	
	Bridges Construction (As per MRWA) Total		6,849,989	0	6,849,989	0	6,849,989	0	0	0	
1.03	Buildings Capital Works - Asset Management Plan										
	10590	Naturaliste Community Centre									
			33,400	25,600	60,000	26,600	33,400	0	0	0410 - Naturaliste Community Centre Building (NCC) Reserve	
	B9012	Civic and Administration Building Replacement of Cladding	500,000	0	500,000	500,000	0	0	0	0411 - Civic and Administration Building Reserve	
	B9200	Mosquito Control Storage Shed	95,000	0	95,000	95,000	0	0	0	0Restricted Assets - Mosquito Control	
	B9300	Aged Housing Capital Improvements - Winderup	81,200	0	81,200	81,200	0	0	0	0331 - Joint Venture Aged Housing Reserve (Harris/ Winderup)	
	B9301	Aged Housing Capital Improvements - Harris Road	73,000	0	73,000	73,000	0	0	0	0331 - Joint Venture Aged Housing Reserve (Harris/ Winderup)	
	B9302	Aged Housing Capital Improvements - Winderup Court (City)	81,600	0	81,600	81,600	0	0	0	0403 - Winderup Aged Housing Reserve (City Controlled)	
	B9596	GLC Building Improvements	285,150	0	285,150	285,150	0	0	0	0409 - Geopraphe Leisure Centre Building (GLC) Reserve	
	B9608	Demolition Allocation (Various Buildings)	25,000	0	25,000	25,000	0	0	0	0106 - Building Asset Renewal Reserve Fund - General Buildings	
	B9610	Old Butler Factory	6,000	0	6,000	6,000	0	0	0	0106 - Building Asset Renewal Reserve Fund - General Buildings	
	B9615	Naturaliste Community Centre AMP	72,000	0	72,000	72,000	0	0	0	0410 - Naturaliste Community Centre Building (NCC) Reserve	
	B9616	Buildings Asset Management Plan High Use Allocation	150,000	0	150,000	150,000	0	0	0	0106 - Building Asset Renewal Reserve Fund - General Buildings	
	B9617	Buildings Asset Management Plan Renewal Allocation	200,000	0	200,000	200,000	0	0	0	0106 - Building Asset Renewal Reserve Fund - General Buildings	
	B9619	Railway House Public Ablution Improvements	14,000	0	14,000	14,000	0	0	0	0405 - Railway House Building Reserve	
	B9620	YCAB/ SLSC Improvements	19,000	0	19,000	19,000	0	0	0	0406 - Youth and Community Activities Building Reserve	
	B9621	Bovell Construction of Changerooms	90,000	0	90,000	0	90,000	0	0	0	
	B9622	Dunsborough Youth Centre Building Construction	80,000	0	80,000	0	80,000	0	0	0	
	B9538	Weld Theatre	130,000	0	130,000	130,000	0	0	0	0106 - Building Asset Renewal Reserve Fund - General Buildings	
	C3451	Aged Housing Infrastructure (Upgrade)	15,000	0	15,000	15,000	0	0	0	0331 - Joint Venture Aged Housing Reserve (Harris/ Winderup)	
	Buildings Capital Works - Asset Management Plan Total		1,950,350	25,600	1,975,950	1,773,550	203,400	0	0	0	
1.05	Busselton Jetty Tourist Park - Capital Works										
	B9808	Busselton Jetty Tourist Park Upgrade	50,000	0	50,000	50,000	0	0	0	0408 - Busselton Jetty Tourist Park Reserve	
	Busselton Jetty Tourist Park - Capital Works Total		50,000	0	50,000	50,000	0	0	0	0	
1.06	Car Parking Construction and Renewal - Capital Works										
	O0043	Administration Building Carpark	0	33,000	33,000	33,000	0	0	0	0114 - City Car Parking and Access Reserve	
	O0047	Dunsborough Town Centre Carparking	240,000	0	240,000	240,000	0	0	0	0114 - City Car Parking and Access Reserve	
	O0050	Forth Street Groyne Carpark - Formalise and Seal	0	53,450	53,450	42,100	11,350	0	0	0114 - City Car Parking and Access Reserve	
	O0053	Car Parking - Rear of Hotel Site 1	0	33,850	33,850	33,850	0	0	0	0114 - City Car Parking and Access Reserve	
	O0054	Barnard East Car Parking	50,000	54,950	104,950	104,950	0	0	0	0114 - City Car Parking and Access Reserve	
	O0055	Barnard Park East Foreshore Car Parking	0	292,350	292,350	292,350	0	0	0	0114 - City Car Parking and Access Reserve	
	O0056	Hotel Site 2 Carpark	230,000	0	230,000	230,000	0	0	0	0114 - City Car Parking and Access Reserve	
	Car Parking Construction and Renewal - Capital Works Total		520,000	467,600	987,600	978,250	11,350	0	0	0	
1.07	CBD Townscape Construction Projects - Capital Works										
	C1026	Townscape Works Dunsborough	1,028,467	29,100	1,057,567	1,057,567	0	0	0	0132 - CBD Enhancement Reserve	
	CBD Townscape Construction Projects - Capital Works Total		1,028,467	29,100	1,057,567	1,057,567	0	0	0	0	

City of Busselton Capital Acquisition/ Construction Report For Budget Year Ended 30 June 2022												
				Budget 2021/22								
				Capital Acquisitions			Funding Sources					
LTFF Ref.	Category	Cost Code	Cost Code Description	2021/22 Budget	2020/21 Carryovers	Total Expenditure	Reserves	Government Grants & Contributions	Sale of Assets	Loan	Municipal Funds	Comments / Reserve Funding Sources
1.08	Cemeteries - Capital Works											
		10372	Dunsborough Cemetery	0	20,000	20,000	20,000	0	0	0	0	0 146 - Cemetery Reserve
		C1605	Busselton Cemetery Infrastructure Upgrades	40,000	0	40,000	40,000	0	0	0	0	0 146 - Cemetery Reserve
		C1609	Pioneer Cemetery - Implement Conservation Plan	20,000	0	20,000	20,000	0	0	0	0	0 146 - Cemetery Reserve
		C1610	Dunsborough Cemetery	20,300	0	20,300	20,300	0	0	0	0	0 146 - Cemetery Reserve
	Cemeteries - Capital Works Total			80,300	20,000	100,300	100,300	0	0	0	0	
1.10	Churchill Park Upgrades - Capital Works											
		C3145	Churchill Park	0	0	0	0	0	0	0	0	0 Postponed to 2022/23
		B9612	Churchill Park Renew Sports Lights	0	217,850	217,850	11,800	72,850	0	0	0	128,200
		B1350	Churchill Park- Other Buildings	0	26,450	26,450	0	0	0	0	0	26,450
	Churchill Park Upgrades - Capital Works - CapIt Total			0	239,300	239,300	11,800	72,850	0	0	0	154,650
1.11	Coastal Protection Capital Works - Asset Management Plan											
		C2512	Sand Re-Nourishment	100,000	0	100,000	100,000	0	0	0	0	0 102 - Coastal and Climate Adaptation Reserve
		C2530	Coastal Structures (West Busselton Seawall - Stage 2)	410,000	0	410,000	410,000	0	0	0	0	0 102 - Coastal and Climate Adaptation Reserve
		C2531	Coastal Adaptation: Mitigation of Coastal Flooding (Dunes)									
				0	0	0	0	0	0	0	0	0 102 - Coastal and Climate Adaptation Reserve
		C2532	Coastal Adaptation: Mitigation of Coastal Flooding (Drain M)									
				200,000	0	200,000	200,000	0	0	0	0	0 102 - Coastal and Climate Adaptation Reserve
		C2533	Coastal Adaptation: Firth St (Stage 2)	430,000	0	430,000	430,000	0	0	0	0	0 102 - Coastal and Climate Adaptation Reserve
	Coastal Protection Capital Works - Asset Management Plan Total			1,140,000	0	1,140,000	1,140,000	0	0	0	0	
1.13	Drainage, Underground Power and Other Infrastructure - CapIt											
		D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements	30,000	0	30,000	0	30,000	0	0	0	0 226 - Other Infrastructure (Drainage, Signage, Etc.) Reserve. Grant \$30,000 (part 1299)
		D0025	Carry Street Drainage Upgrade	281,605	0	281,605	281,605	0	0	0	0	0 226 - Other Infrastructure (Drainage, Signage, Etc.) Reserve
	Drainage, Underground Power and Other Infrastructure - CapIt Total			311,605	0	311,605	281,605	30,000	0	0	0	
1.14	Footpaths & Cycleways Construction - Capital Works											
		C3122	Rails to Trails - Continuation of implementation Plan	100,000	0	100,000	100,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		C3233	Allan Street Cycleway Lighting	10,000	0	10,000	10,000	0	0	0	0	0 225 - Parks, Gardens and Reserves Reserve
		F0089	Barnard East Footpaths	0	89,050	89,050	89,050	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0090	DAP - Disability Access	17,000	0	17,000	17,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0094	Gougeville Street	0	12,950	12,950	12,950	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0098	Dunsborough Centennial Park Project	100,000	0	100,000	99,456	544	0	0	0	0 224 - Footpath and Cycleways Reserve & \$544 contribution to works (part of 1299)
		F0100	Micro Brewery - Footpath and Landscaping	0	39,650	39,650	39,650	0	0	0	0	0 225 - Parks, Gardens and Reserves Reserve
		F0101	Carry Street Footpath Construction	220,000	0	220,000	220,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0105	End of Trip Footpath Construction	10,000	0	10,000	10,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0106	Wayfinding Signage - Footpath & Cycleways	12,000	0	12,000	12,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0107	Armp Drive Footpath Construction	70,000	0	70,000	70,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0108	Backhouse / Falkingham Footpath Construction	8,000	0	8,000	8,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0109	Joseph Drive Footpath Construction	20,000	0	20,000	20,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0110	Sloan Drive Footpath	94,500	0	94,500	94,500	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0111	Cook Street Footpath	33,250	0	33,250	33,250	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0112	Causeway Road Shared Path	197,000	0	197,000	98,500	98,500	0	0	0	0 224 - Footpath and Cycleways Reserve
		F0102	Busselton CBD Footpath Renewal	500,000	0	500,000	500,000	0	0	0	0	0 224 - Footpath and Cycleways Reserve
		F1022	Busselton CBD Shared Path	0	570,800	570,800	370,000	200,800	0	0	0	0 224 - Footpath and Cycleways Reserve
	Footpaths & Cycleways Construction - Capital Works Total			1,391,750	141,650	1,533,400	1,434,356	99,044	0	0	0	
1.15	Furniture, Office Equipment & Technology/Software - Capital											
		10250.2	Information & Communication Technology Services	441,800	0	441,800	441,800	0	0	0	0	0 151 - Furniture and Equipment Reserve
		10558	Events	0	200,000	200,000	200,000	0	0	0	0	0 152 - Marketing & Area Promotion Reserve

City of Busselton
Capital Acquisition/ Construction Report
For Budget Year Ended 30 June 2022

LTFP Ref.	Category	Cost Code	Cost Code Description	Budget 2021/22									
				Capital Acquisitions			Funding Sources						
				2021/22 Budget	2020/21 Carryovers	Total Expenditure	Reserves	Government Grants & Contributions	Sale of Assets	Loan	Municipal Funds	Comments / Reserve Funding Sources	
		10591	Geographie Leisure Centre	30,000	0	30,000	30,000	0	0	0	0	0	0151 - Furniture and Equipment Reserve
		10625	Art Geo Administration	10,000	0	10,000	0	0	0	0	0	10,000	Muni funded
		10900	Cultural Planning	12,000	13,400	25,400	0	0	0	0	0	25,400	Muni funded
		81000	Administration Building (Replace Chairs in Wonerup Room)	14,000	0	14,000	14,000	0	0	0	0	0	0151 - Furniture and Equipment Reserve
			Furniture, Office Equipment & Technology/Software - Capital Total	507,800	213,400	721,200	685,800	0	0	0	0	35,400	
1.17	Meelup Regional Park - Capital Works												
		C0065	Meelup Coastal Parking & Landscaping	173,000	0	173,000	0	0	0	0	0	173,000	Muni funded
			Meelup Regional Park - Capital Works Total	173,000	0	173,000	0	0	0	0	0	173,000	
1.18	Parks and Gardens / Reserves - Capital Works												
		11407	P&G - P&G Smart Technologies	100,000	0	100,000	100,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C0311	Stinger Control	45,000	0	45,000	45,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C1006	Townscape Street Furniture Replacement - Dunsborough	15,000	0	15,000	15,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C1012	Townscape Street Furniture Replacement - Busselton	10,000	0	10,000	10,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C1752	Beach Access Improvements	40,000	0	40,000	40,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C1753	Eagle Bay Viewing Platform	0	95,450	95,450	27,500	67,950	0	0	0	0	0302 - Community Facilities - City District
		C3006	Playgrounds General - Replacement of playground equipment	25,000	0	25,000	25,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3007	Park Furniture Replacement - Replace aged & unsafe Equip	25,000	0	25,000	25,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3046	Dunsborough - BMX / Skatebowl	10,000	0	10,000	10,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3048	B&Q Placement and Replacement	10,000	0	10,000	10,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3116	Dawson Park (Mcintyre St Post)	0	182,200	182,200	28,000	154,200	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3177	Shade Sail Program	100,000	0	100,000	100,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3193	Cricket Wicket Renewal	15,000	0	15,000	15,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3210	McBride Park - POS Upgrade	0	1,850	1,850	0	1,850	0	0	0	0	0
		C3211	Tullish St (Geographic Bay Road) - POS Upgrade	0	88,250	88,250	0	88,250	0	0	0	0	0
		C3213	Canabita Road - POS Upgrade	0	28,150	28,150	0	28,150	0	0	0	0	0
		C3214	Kingford Road - POS Upgrade	0	181,450	181,450	0	181,450	0	0	0	0	0
		C3215	Menash Way - POS Upgrade	0	161,850	161,850	0	161,650	0	0	0	200	0
		C3216	Wagon Road - POS Upgrade	0	161,650	161,650	0	161,650	0	0	0	0	0
		C3217	Limestone Quarry - POS Upgrade	0	161,650	161,650	0	161,650	0	0	0	0	0
		C3218	Dolphin Road - POS Upgrade	0	86,100	86,100	0	86,100	0	0	0	0	0
		C3219	Kingfishy Castello - POS Upgrade	0	86,300	86,300	0	86,300	0	0	0	0	0
		C3220	Quindalup Old Tennis Courts Site - POS Upgrade	0	48,700	48,700	0	48,700	0	0	0	0	0
		C3277	Barnard Park East Foreshore Landscaping	200,000	151,100	351,100	351,100	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3229	Hotel Site 2 Car Parking Landscaping	150,000	0	150,000	150,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3232	Irrigation Renewal	20,000	0	20,000	20,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3235	Eastern Link Landscaping	200,000	24,750	224,750	224,750	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3236	Dunsborough Foreshore Lightline	0	20,750	20,750	20,750	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3237	King Street Landscaping Stage 2	0	6,900	6,900	6,900	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3239	Foreshore Busselton - High Street to Carey Street	20,000	0	20,000	20,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3240	Foreshore Yallingup Capital	10,000	0	10,000	10,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3246	Bozell Services Connection	210,000	0	210,000	0	210,000	0	0	0	0	0
		C3247	King Street POS Shower (inc Dog Shower)	5,000	0	5,000	0	0	0	0	0	5,000	0
		C3248	Beach Shower Morgan Street, Geographie	7,500	0	7,500	7,500	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3274	Dunsborough Nature Based Playground	40,000	0	40,000	40,000	0	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
			Parks and Gardens / Reserves - Capital Works Total	1,217,500	1,487,100	2,704,600	1,261,500	1,437,900	0	0	0	5,200	
1.19	Plant Replacement Program												
		10250.1	Information & Communication Technology Services	40,000	0	40,000	20,768	0	19,232	0	0	0	0115 - Plant Replacement Reserve
		10380.1	Busselton Library	40,000	21,150	61,150	47,380	0	13,770	0	0	0	0115 - Plant Replacement Reserve, 407 - Busselton Library Building Reserve
		10540	Recreation Administration	40,000	0	40,000	40,000	0	0	0	0	0	0115 - Plant Replacement Reserve
		10610.2	Property Services Administration	35,000	0	35,000	17,966	0	17,034	0	0	0	0115 - Plant Replacement Reserve
		10630	Economic and Business Development Administration	75,000	0	75,000	38,994	0	36,006	0	0	0	0115 - Plant Replacement Reserve
		10810	Statutory Planning	35,000	0	35,000	17,966	0	17,034	0	0	0	0115 - Plant Replacement Reserve
		10830	Environmental Management Administration	35,000	0	35,000	17,711	0	17,289	0	0	0	0115 - Plant Replacement Reserve
		10920	Environmental Health Services Administration	40,000	0	40,000	20,164	0	19,836	0	0	0	0115 - Plant Replacement Reserve
		10950	Animal Control	50,000	0	50,000	29,315	0	20,685	0	0	0	0115 - Plant Replacement Reserve
		11000	Engineering & Works Services Support	50,000	0	50,000	21,950	0	28,050	0	0	0	0115 - Plant Replacement Reserve
		11101	Engineering Services Administration	35,000	0	35,000	17,762	0	17,238	0	0	0	0115 - Plant Replacement Reserve
		11107	Engineering Services Design	185,000	0	185,000	121,237	0	63,763	0	0	0	0115 - Plant Replacement Reserve
		11401	Transport - Workshop	10,000	0	10,000	9,000	0	1,000	0	0	0	0115 - Plant Replacement Reserve
		11403	Plant Purchases (P11)										
				579,000	0	579,000	431,513	0	147,487	0	0	0	0115 - Plant Replacement Reserve
		11404	Plant Purchases (P12)	515,000	0	515,000	330,950	0	184,050	0	0	0	0115 - Plant Replacement Reserve
		11500	Operations Services Administration	75,000	0	75,000	37,946	0	37,054	0	0	0	0115 - Plant Replacement Reserve
			Plant Replacement Program Total	1,839,000	21,150	1,860,150	1,220,619	0	639,531	0	0	0	

City of Busselton Capital Acquisition/ Construction Report For Budget Year Ended 30 June 2022											
LTFP Ref.	Category	Cost Code	Cost Code Description	Capital Acquisitions			Funding Sources				Comments / Reserve Funding Sources
				2021/22 Budget	2020/21 Carryovers	Total Expenditure	Government Grants & Contributions	Sale of Assets	Loan	Municipal Funds	
1.20	Port Geographe Development - Capital Works	C3203	Port Geographe General Improvements/ Foreshore								
				50,875	0	50,875	50,875	0	0	0	0 122 - Port Geographe Development Reserve (Council)
		C3202	Port Geographe Street Light Replacement	0	21,530	21,530	21,530	0	0	0	0 122 - Port Geographe Development Reserve (Council)
	Port Geographe Development - Capital Works			50,875	0	50,875	50,875	0	0	0	0
1.21	Providence - Asset Management Plan	C3200	Providence SAR Area General Improvements to the Area								
				80,000	0	80,000	80,000	0	0	0	0 126 - Providence Landscape Maintenance Reserve (SAR)
	Providence - Asset Management Plan Total			80,000	0	80,000	80,000	0	0	0	0
1.22	Vasse - Asset Management Plan	C3198	Vasse SAR Area General Improvements to the Area								
				65,000	0	65,000	65,000	0	0	0	0 128 - Vasse Newtown Landscape Maintenance Reserve (SAR)
	Vasse - Asset Management Plan Total			65,000	0	65,000	65,000	0	0	0	0
1.23	Roads & Streets Renewal District-Wide - Asset Management Plan										
		S0026	Payne Road	30,000	0	30,000	10,000	20,000	0	0	0 223 - Road Asset Renewal Reserve
		S0048	Bussell Highway	750,000	447,100	1,197,100	359,500	837,600	0	0	0 223 - Road Asset Renewal Reserve
		S0070	Peel & Queen Street Roundabout Service Relocation	0	610,500	610,500	203,500	407,000	0	0	0 223 - Road Asset Renewal Reserve
		S0072	Kaloorup Road - Reconstruct and Seal Shoulders	0	130,300	130,300	80,300	50,000	0	0	0 223 - Road Asset Renewal Reserve
		S0076	Kaloorup Road Seal Widening	841,500	138,050	979,550	326,500	653,050	0	0	0 223 - Road Asset Renewal Reserve
		S0077	Ludlow-Hithergreen Stage 2 Reconstruct & Widen	360,000	0	360,000	120,000	240,000	0	0	0 223 - Road Asset Renewal Reserve
		S0078	Sugarloaf Road	1,206,000	0	1,206,000	402,000	804,000	0	0	0 223 - Road Asset Renewal Reserve
		S0321	Youngarilup Road - Second Coat Seal	100,000	0	100,000	0	100,000	0	0	0
		S0331	Barracks Drive Spray Seal	130,980	0	130,980	0	130,980	0	0	0
		S0332	Inlet Drive Spray Seal	47,000	0	47,000	0	47,000	0	0	0
		S0333	Chapman Crescent Spray Seal	78,000	0	78,000	0	78,000	0	0	0
		S0334	Chapman Hill Road	1,496,000	0	1,496,000	0	1,496,000	0	0	0
		S0335	Kaloorup Road Stage 3	481,900	0	481,900	0	481,900	0	0	0
		S0336	Willowood Road	1,875,500	0	1,875,500	0	1,875,500	0	0	0
		W0075	Ludlow-Hithergreen Road	57,000	0	57,000	57,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0114	Womersley South Road	70,000	0	70,000	70,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0246	Barnard Park East Foreshore Stage 2 Capital Works	200,000	203,000	403,000	403,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0264	Caves Road - Median Crossing	0	20,350	20,350	20,350	0	0	0	0 223 - Road Asset Renewal Reserve
		W0265	Seascope Rise - Road Safety Upgrade	0	236,000	236,000	236,000	0	0	0	0 141 - Commonage Precinct Infrastructure Road Reserve
		W0268	Boatla Road Reconstruct and Widen Stage 1	804,000	0	804,000	804,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0267	Road Safety Signage Infrastructure	0	30,250	30,250	7,400	22,850	0	0	0 127 - New Infrastructure Development Reserve
		W0269	Dunsborough Lakes Drive Asphalt Overlay	130,000	0	130,000	130,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0270	Geographe Bay Road (Mann Street End) Asphalt Overlay	259,000	0	259,000	259,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0271	Gifford Road Reconstruction	334,000	0	334,000	334,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0273	Managhams Way Asphalt Overlay	124,500	0	124,500	124,500	0	0	0	0 223 - Road Asset Renewal Reserve
		W0274	Rendevous Road Spray Seals	565,000	0	565,000	517,084	47,916	0	0	0 223 - Road Asset Renewal Reserve & \$47,916 contribution to works (part of 1299)
		W0275	Sayers Street Asphalt Overlay	43,500	0	43,500	43,500	0	0	0	0 223 - Road Asset Renewal Reserve
		W0276	Cape Naturaliste Road - School Warden Crossing Upgrade	60,000	0	60,000	60,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0277	Commonage & Hayes Road intersection Safety works								
				41,000	0	41,000	41,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0278	Florence Road Resheet	10,000	0	10,000	10,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0279	Hanaby Road Resheet	26,200	0	26,200	26,200	0	0	0	0 223 - Road Asset Renewal Reserve
		W0280	Jacka Road Resheet	20,000	0	20,000	20,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0281	Williamson Road Resheet	33,000	0	33,000	33,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0282	Wilyabrup Road Resheet	79,000	0	79,000	79,000	0	0	0	0 223 - Road Asset Renewal Reserve
		W0284	Hag Road Resheet	79,800	0	79,800	79,800	0	0	0	0 223 - Road Asset Renewal Reserve
	Roads & Streets Renewal District-Wide - Asset Management Plan Total			10,332,880	1,815,550	12,148,430	4,856,634	7,291,796	0	0	0
1.25	Miscellaneous Land Purchases	10610.1	Property Services Administration (Land Purchases)	50,000	0	50,000	50,000	0	0	0	0 127 - New Infrastructure Development Reserve
	Miscellaneous Land Purchases			50,000	0	50,000	50,000	0	0	0	0

City of Busselton Capital Acquisition/ Construction Report For Budget Year Ended 30 June 2022												
				Budget 2021/22								
				Capital Acquisitions			Funding Sources					
LTFP Ref.	Category	Cost Code	Cost Code Description	2021/22 Budget	2020/21 Carryovers	Total Expenditure	Reserves	Government Grants & Contributions	Sale of Assets	Loan	Municipal Funds	Comments / Reserve Funding Sources
1.25	Busselton Jetty Forecasted Maintenance Capital Works Plan	C3497	Busselton Jetty - Capital Expenditure									
				817,550	0	817,550	817,550	0	0	0	0	0110 - Jetty Maintenance Reserve
	Busselton Jetty Forecasted Maintenance Capital Works Plan Total			817,550	0	817,550	817,550	0	0	0	0	
Asset Management, Renewal & Minor Upgrades Total				28,527,866	3,003,800	33,531,666	16,310,856	16,213,029	639,531	0	368,250	
Waste Management												
2.01	Waste Management - Capital Works											
		11402	Plant Purchases (P10)									
				896,000	0	896,000	793,000	0	103,000	0	0	0121 - Waste Facilities and Plant Reserve
		C3474	SW Regional Waste Group funding	50,000	0	50,000	50,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
		C3479	Vidler Road Waste Site Capital Improvements	50,000	0	50,000	50,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
		C3481	Transfer Station Development	200,000	0	200,000	200,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
		C3493	Liquid Waste Pond Renewal Works	410,000	0	410,000	410,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
		C3491	Busselton Landfill Post-closure Capping, Rehab & Remediation	1,000,000	0	1,000,000	1,000,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
		C3492	City Lined Landfill Stage 2 - Preliminary Works	500,000	0	500,000	500,000	0	0	0	0	0121 - Waste Facilities and Plant Reserve
	Waste Management - Capital Works Total			3,106,000	0	3,106,000	3,003,000	0	103,000	0	0	
Waste Management Total				3,106,000	0	3,106,000	3,003,000	0	103,000	0	0	
New & Continuing Projects - Organisational												
3.02	Busselton/Dunbarborough - Major Traffic Improvements	V0007	Canaway Road - Molloy Street Intersection	375,000	0	375,000	375,000	0	0	0	0	0137 - Major Traffic Improvements Reserve
	Busselton/Dunbarborough - Major Traffic Improvements Total			375,000	0	375,000	375,000	0	0	0	0	
3.07	Energy Efficiency Initiatives	89605	Energy Efficiency Initiatives (Various Buildings)									
				105,300	81,800	187,100	187,100	0	0	0	0	0145 - Energy Sustainability Reserve
	Energy Efficiency Initiatives Total			105,300	81,800	187,100	187,100	0	0	0	0	
3.09	Mitchell Park Upgrade - Capital Works	C3226	Mitchell Park Upgrade Stage 2	275,000	561,300	836,300	836,300	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve, 132 - CBD Enhancement Reserve
	Mitchell Park Upgrade - Capital Works Total			275,000		836,300	836,300	0	0	0	0	
3.13	Vasse River Beautification Project (Bridge to Bridge)	C3166	Vasse River Foreshore - Bridge to Bridge	28,000	0	28,000	28,000	0	0	0	0	0321 - Busselton Area Drainage and Waterways Improvement Reserve
		C3238	Vasse River - General Upgrade	28,500	0	28,500	0	28,500	0	0	0	0321 - Busselton Area Drainage and Waterways Improvement Reserve \$28,500 (Part of 1199)
	Vasse River Beautification Project (Bridge to Bridge) Total			56,500	0	56,500	28,000	28,500	0	0	0	
3.18	Vasse River Beautification Project (Bridge to Bridge)	89611	Smiths Beach New Public Toilet	0	250,000	250,000	250,000	0	0	0	0	0401 - Building Asset Renewal Reserve
	Vasse River Beautification Project (Bridge to Bridge) Total			0	250,000	250,000	250,000	0	0	0	0	
3.19	Barnard Park East Reserve	C3189	Possum Park Barnard East Upgrade									
				30,000	0	30,000	30,000	0	0	0	0	0225 - Parks, Gardens and Reserves Reserve
		C3207	Barnard East Underground Power	0	158,300	158,300	158,300	0	0	0	0	0226 - Other Infrastructure Reserve
		C3208	Barnard East Landscaping	0	150	150	0	150	0	0	0	
	Barnard Park East Reserve Total			30,000	158,450	188,450	188,300	150	0	0	0	
3.20	CCTV Extension Programme/ Safer Cities	89613	to be determined - CCTV Installation	50,000	0	50,000	0	0	0	0	50,000	Muni funded
	CCTV Extension Programme/ Safer Cities			50,000	0	50,000	0	0	0	0	50,000	
3.21	LED Street Lighting Replacement Program			0	0	0	0	0	0	0	0	
	LED Street Lighting Replacement Program			0	0	0	0	0	0	0	0	

				City of Busselton Capital Acquisition/ Construction Report For Budget Year Ended 30 June 2022								
LTFP Ref.	Category	Cost Code	Cost Code Description	Capital Acquisitions			Funding Sources				Comments / Reserve Funding Sources	
				2021/22 Budget	2020/21 Carryovers	Total Expenditure	Government Grants & Contributions	Sale of Assets	Loan	Municipal Funds		
3.23	Vasse River Restoration	C3243	Vasse River - Ongoing Restoration of River Habitat									
				640,000	0	640,000	290,000	350,000	0	0	0	New - Waterways Restoration Reserve
			Vasse River Restoration Total	640,000	0	640,000	290,000	350,000	0	0	0	
3.6	Dunsborough Non-Potable Water Network	C3223	Dunsborough Non-Potable Water Network									
				0	1,486,900	1,486,900	970,900	516,000	0	0	0	102 - Coastal and Climate Adaptation Reserve
			Vasse River Restoration Total	0	1,486,900	1,486,900	970,900	516,000	0	0	0	
3.8	Main City Works Depot - Upgrade/Improvements	C2006	Depot Washdown Facility Upgrades									
				0	82,500	82,500	82,500	0	0	0	0	121 - Waste Management Facility and Plant Reserve
			Vasse River Restoration Total	0	82,500	82,500	82,500	0	0	0	0	
N/A	Busselton Senior Citizens	B9407	Busselton Senior Citizens									
				0	111,750	111,750	80,650	31,100	0	0	0	102 - Community Facilities - City District
			Vasse River Restoration Total	0	111,750	111,750	80,650	31,100	0	0	0	
New & Continuing Projects - Organisational Total				1,531,800	2,538,450	4,264,500	3,125,600	894,650	0	0	50,000	
New Projects - recreational Strategy												
4.01	Dunsborough Lakes Sporting Precinct (Stage 1)											
		B9614	Dunsborough Lakes Sporting Precinct Pavilion/Changeroom Fac.									
				1,300,000	0	1,300,000	151,273	1,148,727	0	0	0	102 - Community Facilities - City District \$118,182, & Com Fac Dunsb \$13,091 (part of 1299)
		C0064	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparking.									
				800,000	0	800,000	93,091	706,909	0	0	0	102 - Community Facilities - City District \$72,727, & Com Fac Dunsb \$30,364 (part of 1299)
		C3225	Dunsborough Lakes Sporting Precinct (Stage 1)									
				1,538,000	579,950	2,117,950	2,117,950	0	0	0	0	125 - Parks, Gardens and Reserves Reserve \$200k, Com Fac City \$400k, & Com Fac Dunsb Lakes \$938K (part of 1299), \$579,950 New Inf
		C3244	Dunsborough Lakes Sporting Precinct - Outdoor Courts									
				650,000	0	650,000	75,636	574,364	0	0	0	102 - Community Facilities - City District \$59,091, & Com Fac Dunsb \$16,545 (part of 1299)
			Dunsborough Lakes Sporting Precinct (Stage 1) Total	4,288,000	579,950	4,867,950	2,437,950	2,430,000	0	0	0	
4.09	Increasing Sports Spaces Carrying Capacity - Outdoor Spaces	C3241	Outdoor Spaces (Gen cap alloc for courts, flood lights etc.)									
				200,000	0	200,000	100,000	100,000	0	0	0	102 - Community Facilities - City District
			Increasing Sports Spaces Carrying Capacity - Outdoor Spaces Total	200,000	0	200,000	100,000	100,000	0	0	0	
New Projects - recreational Strategy Total				4,488,000	579,950	5,067,950	2,537,950	2,530,000	0	0	0	
Major projects - Cultural												
5.01	Performing Arts/Convention Centre (BPACC) - Stage 1 Total											
		B9591	Performing Arts Convention Centre	18,420,297	0	18,420,297	869,297	7,551,000	0	10,000,000	0	135 - Performing Arts and Convention Centre Reserve
			Performing Arts/Convention Centre (BPACC) - Stage 1 Total	18,420,297	0	18,420,297	869,297	7,551,000	0	10,000,000	0	
Major projects - Cultural Total				18,420,297	0	18,420,297	869,297	7,551,000	0	10,000,000	0	
Busselton / Margaret River Airport - Development												
6.01	BMRA General Works											
		C6010	Airport Fencing Works	23,235	0	23,235	5,809	17,426	0	0	0	100 - Airport Infrastructure Renewal & Replacement Reserve
		C6087	Airport Construction Stage 2, Landside Civils & Services Inf	0	88,600	88,600	0	88,600	0	0	0	
		C6091	Airport Construction Stage 2, Noise Management Plan	50,000	0	50,000	50,000	0	0	0	0	143 - Airport Noise Mitigation Reserve
		B9711	Busselton Airport - Building	12,200	0	12,200	12,200	0	0	0	0	148 - Airport Existing Terminal Building Reserve
		B9717	Airport Construction, Existing Terminal Upgrade	47,800	39,650	87,450	0	87,450	0	0	0	
		B9720	BMRA Hangars	210,000	0	210,000	210,000	0	0	0	0	100 - Airport Infrastructure Renewal & Replacement Reserve
			BMRA Terminal - New Total	338,235	128,250	466,485	278,009	188,476	0	0	0	
6.03	Fleet Replacement Program	11151	Airport Operations	15,000	0	15,000	10,830	0	4,170	0	0	100 - Airport Infrastructure Renewal & Replacement Reserve
			Fleet Replacement Program Total	15,000	0	15,000	10,830	0	4,170	0	0	
Busselton / Margaret River Airport - Development Total				353,235	128,250	481,485	288,839	188,476	4,170	-	-	
				56,427,198	8,444,700	64,871,898	26,298,692	27,408,255	746,701	10,000,000	418,250	
				56,427,198	8,444,700	64,871,898	26,298,692	27,408,255	746,701	10,000,000	418,250	



ANNUAL BUDGET

SCHEDULE OF FEES & CHARGES

2021 – 2022

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CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2021/22 Financial Year

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CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

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Adopted Schedule of Fees & Charges

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CITY OF BUSSELTON**Schedule of Fees & Charges****2021/22 Financial Year**

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity.			
<u>PLANNING & DEVELOPMENT SERVICES</u>			
<u>BUILDING RELATED FEES</u>			
Fees for building services listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012
<u>Building Plan Searches and Research Fee</u>			
Building under construction	81.00	82.00	82.00
Old Archive (Stored at Depot) - under 15 years	121.00	123.00	123.00
Old Archive (Stored at Depot) - over 15 years	159.00	162.00	162.00
Provide copy of Housing Indemnity Insurance Policy	81.00	82.00	82.00
Site Plans	64.00	65.00	65.00
<i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i>			
<u>Building Inspection and Reports</u>			
Strata inspection fee - First inspection free. Fee applies to subsequent inspections.	160.91	163.64	180.00
Property Inspection and Report Preparation	513.64	523.64	576.00
Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection.	160.91	163.64	180.00
Pool inspection fee on sale of property (if more than 1 year from scheduled inspection)	160.91	163.64	180.00
Building and Pool re-inspection fee for non compliance. First compliance inspection free, fee required thereafter.	160.91	163.64	180.00
<u>Building certificates and written advice (Building Act 2011)</u>			
Certificate of design compliance for class 2-9 buildings construction value up to \$2M	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$385 inc GST.

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Certificate of design compliance for class 2-9 buildings construction value more than \$2M	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,980 inc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.
Certificate of Construction/ Building Compliance	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$181.50, minimum of \$385 inc GST
HEALTH RELATED FEES			
* Food Premises Fees			
Notification Fee	68.00	69.00	69.00
Application for Registration Food Business - Low Risk	128.00	130.00	130.00
Application for Registration Food Business - Medium / High Risk	235.00	239.00	239.00
Service fee - Low Risk - Pro rata applies	100.00	102.00	102.00
Service fee - Medium Risk - Pro rata applies	215.00	219.00	219.00
Service fee - High Risk - Pro rata applies	430.00	438.00	438.00
Inspection of premises (Additional or on request)	188.00	191.00	191.00
Overdue service fee - correspondence	35.00	36.00	36.00
Stallholders			
Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit			
per occasion	40.00	41.00	41.00
Up to 3 months	60.00	61.00	61.00
6 months	90.00	91.00	91.00
12 months	150.00	153.00	153.00
Application for Transfer of Stallholder's Permit	35.00	36.00	36.00
Traders			
Application for Trader's Permit	154.00	157.00	157.00
Application for Transfer of Trader's Permit	154.00	157.00	157.00
Itinerant Trader Permit Fee	1,540.00	1,570.00	1,570.00
Trader's Permit – Bond Fees	1,155.00	1,178.00	1,178.00
Trader's Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes)			
12 months – Pro rata applies	3,090.00	3,151.00	3,151.00
Trader's Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months – Pro rata applies	2,060.00	2,101.00	2,101.00
Trader's Permit Fee – Zone 1			
Prime sites (Meelup Beach Carpark Only)			
12 months - Pro rata applies	3,090.00	5,650.00	5,650.00
Trader's Permit Fee – Zone 1A			
Prime sites (e.g. Boat ramp car parks)			
12 months - Pro rata applies	3,090.00	4,150.00	4,150.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Trader's Permit Fee – Zone 2			
Secondary sites (e.g. other coastal and foreshore nodes)			
12 months - Pro rata applies	2,060.00	3,100.00	3,100.00
Trader's Permit Fee – Zone 2A			
Other inland sites			
12 months - Pro rata applies	2,060.00	2,600.00	2,600.00
Outdoor Eating Facility			
Application for Outdoor Eating Facility Permit	150.00	153.00	153.00
Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee	0.00	0.00	0.00
Application for Transfer of Outdoor Eating Facility Permit	65.00	66.00	66.00
* Public Building Fees			
The maximum "Statutory" fee for consideration of an application for approval is \$871 (inc GST)			
< 500 persons	165.00	168.00	168.00
500 - 999 persons	222.00	226.00	226.00
1,000 - 2,999 persons	445.00	453.00	453.00
3,000 - 4,999 persons	738.00	752.00	752.00
> 5,000 persons	850.00	867.00	867.00
Public Building Inspection Fee (including events)	115.00	117.00	117.00
Water Sampling Fee			
Chemical Swimming Pool sample	16.00	16.00	16.00
Micro/ Amoeba Swimming Pool Sample	37.00	38.00	38.00
Private Water Supply Sampling Fee	77.00	78.00	78.00
Overdue service fee - correspondence	36.00	37.00	37.00
Park Home, Annexe & Miscellaneous Caravan Park Fees			
Application for Approval of Park Home	245.00	250.00	250.00
Application for Approval of Annexe	245.00	250.00	250.00
Application for approval of other Buildings, Carports, Pergolas and Storage Sheds	245.00	250.00	250.00
Animal Registration Fees			
Application for Registration of Stable	90.00	91.00	91.00
Application to Renew Registration of Stable	53.00	54.00	54.00
Application to Transfer Registration of Stable	26.00	27.00	27.00
Application for Registration of premises to keep pigeons	90.00	91.00	91.00
Application for renewal of Registration to Keep Pigeons	53.00	54.00	54.00
Lodging House Registration Fees			
Application for Registration of Lodging House - less than 15 lodgers	385.00	392.00	392.00
Renewal of Registration of Lodging House - less than 15 lodgers	255.00	260.00	260.00
Application for Registration of Lodging House - 15 or more lodgers	550.00	561.00	561.00
Renewal of Registration of Lodging House - 15 or more lodgers	368.00	375.00	375.00
Overdue registration - correspondence fee	35.00	36.00	36.00
Temporary Accommodation Approval Fees			
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	245.00	250.00	250.00
Holiday Homes			
Application for Registration of Holiday Homes	150.00	153.00	153.00
Registration Fee - Pro rata applies	235.00	240.00	240.00
Renewal of Holiday Homes Registration	257.00	262.00	262.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Application to replace Manager	35.00	36.00	36.00
Overdue Holiday Home Correspondence Fee	35.00	36.00	36.00
Effluent Disposal Fee			
Request for re-inspection	134.00	136.00	136.00
Local Government Report	125.00	127.00	127.00
Copy of Approval - Apparatus for Treatment of Sewage	50.00	50.00	50.00
* Noise Monitoring Fees			
The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST)			
<500 persons	220.00	220.00	220.00
500 - 1,000 persons and 1 performing area only	545.00	545.00	545.00
500 - 1,000 persons and 2 or more performing areas	875.00	875.00	875.00
>1,000 persons and 1 performing area only	875.00	875.00	875.00
>1,000 persons and 2 or more performing areas	1,025.00	1,000.00	1,000.00
Noise monitoring fee - per hour	135.00	137.00	137.00
Noise Monitoring Report	285.00	290.00	290.00
Regulation 14 Fees	500.00	510.00	510.00
Regulation 16 Fees	500.00	510.00	510.00
General Fees			
Request for a Section 39 Liquor Licence Certificate	205.00	209.00	209.00
Premises Plan Assessment Fee - miscellaneous	165.00	168.00	168.00
Request for Inspection of Premises - miscellaneous	188.00	191.00	191.00
Request for Premises Inspection Report	165.00	168.00	168.00
Reports to Settlement agents	165.00	168.00	168.00
Copy of Certificate of analysis	30.00	31.00	31.00
TOWN PLANNING RELATED FEES			
Fees for planning services listed in the Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Miscellaneous Planning Consent Applications			
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge).	73.00	73.00	73.00
Research Fee for Planning Information (per hour charge)	110.00	112.00	112.00
Certificate of Local Planning Authority (or Local Government Authority where appropriate)	154.00	157.00	157.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.
Landgate Search	Cost plus 30%	Cost plus 30%	Cost plus 30%
Agency referral fee (in addition to application fee)	124.00	126.00	126.00
Planning application consultation - neighbour and agency only (in addition to application fee)	124.00	126.00	126.00
Development Application Consultation - requiring newspaper advertising	393.00	400.00	400.00
Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)
Portable Sign Licence Fee - Introductory	Nil	Nil	Nil
Portable Sign Licence Fee - Non Introductory	219.00	223.00	223.00
Legal Agreements			
Planning & Building Agreement Preparation Fees	At cost	At cost	At cost plus GST
Planning & Building Agreement Preparation Fees - External	At cost	At cost	At cost plus GST
<u>RANGER & FIRE SERVICE RELATED FEES</u>			
<u>ANIMAL CONTROL</u>			
Registration tag re-issue	Nil	Nil	Nil
Other LGA Registration transfer - Dogs & Cats	Nil	Nil	Nil
<u>Cat Traps</u>			
Cat Trap refundable deposit when requesting trap	100.00	102.00	102.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
<u>Application Fees</u>			
Application for permission to keep more than two cats	79.00	80.00	80.00
Application for permission to keep more than two dogs	79.00	80.00	80.00
Application for licence/renewal of licence to keep an approved cattery establishment	217.00	221.00	221.00
Application for licence/renewal of licence to keep an approved kennel establishment	217.00	221.00	221.00
<u>Dangerous Dogs</u>			
Dangerous Dog (Declared) compliance and annual inspection fee	100.00	102.00	102.00
<u>IMPOUNDING FEES - ANIMALS</u>			
<u>Impounding Fees - Dogs</u>			
Dog - Animal Facility Administration Fee	185.00	188.00	188.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	32.00	32.00
<u>Impounding Fees - Cats</u>			
Cat Impoundment Fee	185.00	188.00	188.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	32.00	32.00
<u>Ranger Fees to impound stock</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head			
- if impounded after 6am & before 6pm	118.00	120.00	120.00
- if impounded after 6pm and before 6am	143.50	146.00	146.00
Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- if impounded after 6am & before 6pm	118.00	120.00	120.00
- if impounded after 6pm and before 6am	143.50	146.00	146.00
Stock (3) to include wethers, ewes, lambs, goats - per head			
- if impounded after 6am & before 6pm	86.00	87.00	87.00
- if impounded after 6pm and before 6am	111.00	113.00	113.00
<u>Stock Poundage Fee</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
Stock (4) to include wethers, ewes, lambs, goats - per head			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
- First 24 hours or part	29.00	30.00	30.00
- Subsequently each 24 hours or part	17.00	17.50	17.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<u>Sustenance of Impounded Stock</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- For each 24 hours or part	15.00	15.50	15.50
Stock (2) pigs of any description - per head			
- For each 24 hours or part	15.00	15.50	15.50
Stock (3) rams, wethers, ewes, lambs or goats per head			
- For each 24 hours or part	15.00	15.50	15.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<u>IMPOUNDING FEES - OTHER</u>			
<u>Signs</u>			
Portable Signs	78.00	79.00	79.00
Fixed Sign	148.00	150.00	150.00
<u>Beach Shelters and Other Impounded Goods</u>			
Impounded Beach Shelter or Other Structure	126.00	128.00	128.00
Other impounded goods (e.g. camping equipment, pushbikes, or other personal effects)	126.00	128.00	128.00
<u>Motor Vehicles</u>			
Impounded Motor Vehicle - per vehicle	135.00	137.00	137.00
Daily Impoundment Fee	29.00	30.00	30.00
Impounded Motor Vehicle Towing Fee - at cost	At Cost	At Cost	At Cost
<u>Shopping Trolleys</u>			
Impounded Shopping Trolley - per trolley	74.00	75.00	75.00
<u>RANGER & FIRE SERVICES - ADMIN COSTS</u>			
Ranger time per hour	132.73	134.55	148.00
Ranger travelling costs (mileage): per kilometre	1.82	1.86	2.05
<u>RANGER & FIRE SERVICES - MISCELLANEOUS</u>			
Application for permit pursuant to Thoroughfares Local Law where no fee otherwise identified	150.00	153.00	153.00
Application for Temporary Parking Permit - (one day)	36.00	37.00	37.00
Daily Charge Temporary Parking Permit - (per day or part thereof following first day)	12.00	12.50	12.50
Application for beach/reserve vehicle access permit - per day	13.00	13.50	13.50
Application for beach/reserve/commercial fisher vehicle access permit - 3 year permit	166.00	169.00	169.00
Application for beach/reserve/commercial fisher vehicle access permit - renewal of permit	113.00	115.00	115.00
Dog/cat disposal / rehousing fee: voluntary surrender by owner: fee per dog/cat	140.00	142.00	142.00
Fire Hazard Clearing			
- Administration Fee	138.00	140.00	140.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
- Contractors Fee: actual cost	At cost	At cost	At Cost Plus GST
<u>MEELUP REGIONAL PARK</u>			
<u>Competitor Charges</u>			
Trail events - per competitor			
For events and activities including mountain biking, off road running, off road triathlon, adventure race.	3.09	3.18	3.50
Site based events - per patron/competitor			
Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities	4.09	4.18	4.60
<u>Event Bonds</u>			
Category 1 (< 500 patrons)	2,640.00	2,692.00	2,692.00
Category 2 (500 - 2,500 patrons)	5,270.00	5,375.00	5,375.00
Category 3 (> 2,500 patrons)	10,550.00	10,761.00	10,761.00
<u>Brochure</u>			
Wildflowers Brochure	2.73	2.73	3.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
<u>ENGINEERING & WORKS SERVICES</u>			
<u>Major Projects</u>			
Consultancy charge out rates subject to Contract negotiation where applicable			
Project Manager Advisor	158.18	160.91	177.00
Chief Executive Officer	232.73	237.27	261.00
Cultural Planner	79.09	80.00	88.00
Strategic Planner	79.09	80.00	88.00
Finance Officer	69.09	70.00	77.00
Administration Officer	69.09	70.00	77.00
<u>Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities</u>			
- Manager Level	162.73	165.45	182.00
- Co-ordinator Level	125.45	127.27	140.00
- Technical Officer Level	111.82	113.64	125.00
<u>MISCELLANEOUS</u>			
<u>Reinstatements/ Private Works</u>			
Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
<u>Other crossing place related services</u>			
Saw cutting & removal of kerbing/ m (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Concrete apron for brick paved crossovers/ m	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Spray seal pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Asphalt pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
<u>ROAD / TRAFFIC RELATED FEES</u>			
<u>Closure of Roads / Rights of Way / Public Access Ways</u>			
Road closure Fees (includes administration and advertising)	810.00	826.00	826.00
*Road Closure Application Approval - one off events	81.00	82.00	82.00
Advertising Fee for road issue or works	483.00	492.00	492.00
Road dedication (including advertising and administration)	735.00	749.00	749.00
Legal Fees for road indemnification (document preparation & execution)	800.00	816.00	816.00
<u>Road openings - Works by Contractors</u>			
Application Fee - Trenching and/ or boring on roads and reserves	345.00	351.00	351.00
Administration/Inspection Fee - Road Opening or Underground Boring	83.00	84.00	84.00
<u>Refundable Security Deposit</u>			
Road opening/ m2 (minimum \$250)	118.00	120.00	120.00
- Under road boring	322.00	328.00	328.00
<u>Performance Bond relating to Road Opening & reinstatement by Contractor / m2 (minimum fee \$250)</u>	148.00	150.00	150.00
<u>Exploration Drilling Licence - District Roads/ Reserves</u>			
1-5 holes	314.00	320.00	320.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
6-10 holes	470.00	479.00	479.00
11-30 holes	953.00	972.00	972.00
31-100 holes	1,690.00	1,723.00	1,723.00
more than 100 holes	2,410.00	2,458.00	2,458.00
<i>Bond payable is determined to be equal to the Licence Fee payable</i>			
Traffic Management			
Traffic Count Data - fee per site recording (existing data)	72.00	73.00	73.00
*Traffic Management Plan - Applications	160.00	163.00	163.00
Heavy Haulage Condition Requests			
Undertake detailed assessment of roadway for inclusion on Restricted Access Vehicle Network. Fee per roadway.	525.00	535.00	535.00
Directional Signs for Tourist Attractions and Services			
Application Fee - per application	117.00	119.00	119.00
Annual Licence Fee - per blade	36.00	37.00	37.00
CAT1 and CAT1A - installation per blade	230.91	235.45	259.00
CAT2 and CAT 3 signs - installation per blade	638.18	650.91	716.00
Entrance sign per blade	674.55	687.27	756.00
SUBDIVISION RELATED FEES			
Subdivision Supervision Fees			
<i>Supervision Fee - % of total value of all road & drainage works, other than future lots.</i>			
Consulting Engineer and Clerk of Works fully supervises	1.50%	1.50%	1.50%
Consulting Engineer with no Clerk of Works	3.00%	3.00%	3.00%
Outstanding Works Supervision fees	1,239.00	1,263.00	1,263.00
Early Subdivision Clearance			
Application Fee	690.00	703.00	703.00
Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST	2.5% or min \$5,016	2.5% or min \$5,016	2.5% or min \$5,016
MISCELLANEOUS FEES			
Gate Permits (per 5 years)	160.00	163.00	163.00
LGA Gate Permits - Application Fee	63.50	65.00	65.00
Road Traffic Warning Signs			
Set of 2 signs, posts and installation	587.27	598.18	658.00
Application Approval Fee	134.50	137.00	137.00
General Sign Works (repair and/or replacement)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Fireworks Application Approval Fee (per application)	136.00	138.00	138.00
Sale of used paving stock - per paver	New Fee 2021/22	0.91	1.00
Note - Pavers will be available to approved Community Groups at Nil Charge			
WASTE DISPOSAL AND SANITATION FEES			
DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH)			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
<u>General Domestic Waste (Sorted and Separated)</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer	3.64	3.64	4.00
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	7.27	7.27	8.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	13.64	13.64	15.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<i>Loads containing unseparated waste for all categories will be charged accordingly</i>			
<u>Domestic Bricks and Concrete</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	2.73	2.73	3.00
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	5.45	5.45	6.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	10.91	13.64	15.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<u>Clean Domestic Greenwaste</u>			
Domestic grass clippings and sawdust	1.82	1.82	2.00
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height less than 1m or Other Trailers.	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height greater than 1m	11.82	13.64	15.00
<u>Unsorted Mixed Waste including Recyclables (not containing Asbestos)</u>			
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	18.18	27.27	30.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	36.36	47.27	52.00
<u>Other Miscellaneous Charges</u>			
Electronic Waste (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Cardboard and Paper (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Glass bottles and jars (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Kerbside Recyclables (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Scrap Metal (e.g. Vehicle bodies, Trailers, Boats - must have their wheels taken off)	Nil	Nil	Nil
Gas bottle (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Used Oil including Oily Water (Only domestic loads up to 20L accepted)	Nil	Nil	Nil
Oily water (per litre) - must be marked on drum	Nil	Nil	Nil
White Goods (e.g. Fridges and Freezers)	Nil	Nil	Nil
Bicycle/Motorcycle Tyre - each	1.82	2.73	3.00
Car/ 4WD / Light Truck tyres - each (without rim)	7.27	7.27	8.00
Car/ 4WD / Light Truck tyres - each (with rim)	13.64	23.18	25.50
Truck tyres - each (without rim)	14.55	18.18	20.00
Truck tyres - each (with rim)	27.27	57.73	63.50
Super Singles - each (without rim)	22.73	30.91	34.00
Tractor (Lrg - 1 to 2m Tall) - each (without rim)	31.82	181.82	200.00
Tractor (small - Up to 1m Tall) - each (without rim)	22.73	82.73	91.00
Hot Rod (without rim)	22.73	23.18	25.50
Disposal of other tyre sizes available - Priced on Application	POA	POA	POA
Native Animals <50kg (Eg. Kangaroo / Possums)	Nil	Nil	Nil
Small Animals (less than 50kg)	18.18	18.18	20.00
Medium Animals (Up - 100kg)	40.91	40.91	45.00
Large Animals (100 - 300kg)	90.91	90.91	100.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Animals in excess of 300kg - Price per tonne (is in addition to the \$100 Large Animal Charge)	54.55	54.55	60.00
Sale of grass clippings (per m3)	0.91	0.91	1.00
Rental space for skip bins at waste facilities (per bin per week)	5.45	5.45	6.00
Mattresses (each)	4.55	4.55	5.00
BUSSELTON non-residential or Weighbridge unavailable			
<u>Items brought in that are not listed in the Fees are Priced on Application (POA)</u>			
<u>Clean Greenwaste</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	13.64	15.00
Each truck up to 2 tonnes / Each Bulk Bin under 3m3 - per entry	32.73	32.73	36.00
Each Truck up to 4 tonnes / Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	48.18	53.00
Each Truck up to 8 tonnes / Each Bulk Bin from 6m3 to under 10m3 - per entry	70.00	70.45	77.50
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	95.45	105.00
<u>Miscellaneous Commercial Charges</u>			
Sale of Mulch - per m3 (self load)	10.00	10.00	11.00
Commercial electronic waste (per item)	8.18	8.18	9.00
Commercial fridges	5.45	5.45	6.00
Commercial cardboard and paper (Utes, vans, station wagons, 4WD, crew cab, trailer)	8.18	9.09	10.00
Commercial cardboard (truck)	16.36	16.36	18.00
Native Animals <50kg (Eg. Birds/Possums)	Nil	Nil	Nil
Native Animals 50 - 300kg (Eg. Kangaroo/Seals)	90.91	90.91	100.00
Small Animals (less than 50kg)	50.00	50.00	55.00
Medium Animals (Up - 100kg)	109.09	109.09	120.00
Large Animals (100 - 300kg)	227.27	227.27	250.00
Animals in excess of 300kg - Price per tonne (is in addition to the \$250 Large Animal Charge)	54.55	54.55	60.00
<u>DUNSBOROUGH - Weighbridge Charges</u>			
General waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.64	6.20
Construction and Demolition Waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.64	6.20
*Clean Fill Material - per 100kg	Nil	Nil	Nil
*Clean Green waste (Amount exceeding 100 kg)- Price per 100kg	3.18	3.27	3.60
Liquid Waste - Price per 100kg	5.09	5.45	6.00
*Bricks, Concrete and Rubble (Rocks <1m diameter) (Amount exceeding 100 kg)- Price per 100kg	2.82	2.91	3.20
Special Burial (e.g. Asbestos, Large Animal Carcasses) - (Amount exceeding 100 kg) - Price per 100kg	12.27	12.45	13.70
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.	Nil	Nil	Nil
** Minimum weighbridge charge for all material - Up to 100kg	24.55	25.00	27.50
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.			
<u>Same rates as Busselton apply if Weighbridge is unavailable</u>			
<u>Items brought in that are not listed in the Fees are Priced on Application (POA)</u>			
<i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i>			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
General Waste			
Commercial General Waste (Sorted and Separated, 6x4 trailer)	7.27	7.27	8.00
Commercial General Waste (Sorted and Separated, Over 6x4 trailer)	13.64	13.64	15.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	58.18	59.09	65.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	77.27	79.09	87.00
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	106.36	108.18	119.00
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	144.55	147.27	162.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	261.82	267.27	294.00
Compactor vehicles - load capacity not exceeding 3m3	115.45	118.18	130.00
Compactor vehicles - load capacity over 3m3	135.45	138.18	152.00
Each additional m3 over 3m3	7.27	7.27	8.00
Unsorted Mixed Waste including Recyclables (not containing Asbestos)			
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	23.64	27.27	30.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	47.27	47.27	52.00
Green Waste (clean)			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	7.27	8.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	13.64	15.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	31.82	32.73	36.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	48.18	53.00
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	69.09	70.45	77.50
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	95.45	105.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	157.27	160.00	176.00
Bricks and Concrete (uncontaminated) - Dunsborough only			
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	11.82	13.64	15.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	42.73	43.64	48.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	57.27	58.18	64.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	78.18	80.00	88.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	125.45	128.18	141.00
Articulated vehicles/ Bulk bins 20m3 and over	205.45	209.09	230.00
Other Commercial Waste - Dunsborough Only			
Liquid Waste/ Sewage - per kl	50.45	54.55	60.00
Asbestos (per m3)	106.36	108.18	119.00
Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted)	106.36	108.18	119.00
Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber.	Nil	Nil	Nil
Bin Hire Charges			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer	10.00	10.00	11.00
Charge per 240L lost or damaged bin	121.82	121.82	134.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
FINANCE & CORPORATE SERVICES			
ADMINISTRATION / MISCELLANEOUS FEES			
SALE OF DOCUMENTS			
Council Minutes			
Subscription on a per annum basis	470.00	479.00	479.00
Single Copy - Agenda	35.00	36.00	36.00
Single Copy - Minutes	22.00	22.50	22.50
Purchase of an Audio Recording of a Council meeting	15.00	15.50	15.50
Electoral Rolls			
Per copy	72.00	73.00	73.00
Publications			
Cape of Contrasts Book - Retail	20.00	20.45	22.50
Cape of Contrasts Book - Wholesale	13.64	14.09	15.50
Busselton: a Place to Remember - Retail	16.36	16.82	18.50
Busselton: a Place to Remember - Wholesale	13.64	14.09	15.50
Photocopying Charges			
A4 Sheet	0.27	0.27	0.30
A3 Sheet	2.23	2.27	2.50
CITY OF BUSSELTON LICENCE PLATES			
(Not applicable to plates sold at Auction)			
City of Busselton plates (aluminium)	409.09	409.09	450.00
Dunsborough plates (polycarbonate)	409.09	409.09	450.00
Yallingup plates (polycarbonate)	409.09	409.09	450.00
RATES & FINANCE CHARGES			
Rates/ Property Related Matters			
Ownership Listings - per search	13.00	13.50	13.50
Ownership Listings - per locality	21.00	21.50	21.50
General Enquiry requiring archival research including written rating transaction history (Minimum 1 Hour)	\$45.00 per hour	\$46.00 per hour	\$46.00 per hour
Provision of 2nd Copy of Current Years Annual or Other Rating Notices And/Or Provision of Copies of Each Prior Financial Years Annual or Other Rating Notices	12.00	12.50	12.50
Written Rates and Ownership statement – Settlement Agent/Public	30.00	30.50	30.50
Bi-Monthly Instalment Option Administration Fee	18.00	18.30	18.30
Weekly EasyRates Option Administration Fee	30.00	30.50	30.50
Fortnightly EasyRates Option Administration Fee	25.00	25.50	25.50
Monthly EasyRates Option Administration Fee	20.00	20.50	20.50
Payment Arrangement Administration Fee	30.00	30.50	30.50
Recovery of External Legal Costs (NOTE: All costs, including Solicitors, incurred in recovery of rating debts.)	Actual Cost	Actual Cost	Actual Cost
Application to Court to Set Aside Judgement Orders (NOTE Non-refundable if Magistrate Court declines application.)	65.00	66.00	66.00
Financial Transactions			
Fee on Rejected Payments (NOTE: Dishonoured cheques, reversed credit card and other electronic payments, etc)	25.00	15.00	15.00
Fee to reissue a Payment - 1st reissue where it can be shown that the customer is at fault	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Fee to reissue a Payment - 2nd reissue and thereafter (Where it can be shown that the City is not at fault)	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred
Loan Raising Fees			
Loan Establishment Fee	636.36	649.09	714.00
MAPPING & PROPERTY INFORMATION			
GIS Mapping and Property Information			
Computer Plotting (Full Colour) - City of Busselton Data Only			
A4 Sheet	31.00	32.00	32.00
A3 Sheet	36.00	37.00	37.00
A2 Sheet	45.00	46.00	46.00
A1 Sheet	74.00	75.00	75.00
A0 Sheet	86.00	87.00	87.00
Special Mapping - City of Busselton Data Only			
Provision of printed maps			
Per hour charge	85.00	85.00	85.00
*Printing costs (as per Computer Plotting fees above)			
*Minimum charge of \$70 (inc GST)			
Provision of maps in PDF/ Image form - City of Busselton Data Only			
Per hour charge	85.50	85.00	85.00
Per PDF or image	27.50	28.00	28.00
*Minimum charge of \$70 (inc GST)			
Local Planning Scheme - Digital Format	425.00	433.00	433.00
Electronic Extraction Fee	98.50	100.00	100.00
Local Planning Scheme No.21			
Scheme Text	115.00	117.00	117.00
A1 Size -			
Per Sheet	73.50	74.00	74.00
Per Full Set (includes full set maps & text)	1,380.00	1,407.00	1,407.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,875.00	1,912.00	1,912.00
Annual Renewal charge for Scheme Package	1,380.00	1,407.00	1,407.00
A2 Size -			
Per Sheet	44.00	45.00	45.00
Per Full Set (includes full set maps & text)	880.00	897.00	897.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,190.00	1,213.00	1,213.00
Annual Renewal charge for Scheme Package	895.00	912.00	912.00
A3 Size -			
Per Sheet	36.00	37.00	37.00
Per Full Set (includes full set maps & text)	725.00	739.00	739.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	980.00	999.00	999.00
Annual Renewal charge for Scheme Package	725.00	739.00	739.00
CEMETERY FEES			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
<u>Land Grant for Right of Burial</u>			
Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,110.00	2,110.00	2,110.00
Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights	2,110.00	2,110.00	2,110.00
Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,330.00	2,330.00	2,330.00
Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial	410.00	410.00	451.00
<u>Burial Charge</u>			
Burial in standard grave to any depth to 2.1m (includes registration and number plate)	1,118.18	1,118.18	1,230.00
Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights	1,118.18	1,118.18	1,230.00
Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Construction of Vault (Does not include building application fees)	At cost	At cost	At cost plus GST
Vault Grant of Right of Burial	1,280.00	1,280.00	1,280.00
Vault Interment Fee (each)	1,071.36	1,071.36	1,178.50
Vault maintenance fee (annual)	144.09	144.09	158.50
Burial per crypt in mausoleum	978.18	978.18	1,076.00
Interment of a stillborn child (not to be re-opened for joint burial)	281.82	281.82	310.00
Interment of a child up to 12 years old (not to be reopened for joint burial)	536.36	536.36	590.00
Removal of Headstone (Restrictions apply)	433.18	433.18	476.50
<u>Exhumation</u>			
Re-opening grave for exhumation	2,189.55	2,189.55	2,408.50
Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply	1,118.18	1,118.18	1,230.00
<u>Interment of Ashes</u>			
Grant of Right of Burial: Interment of ashes in designate place (perpetual)	260.00	260.00	260.00
Interment of ashes in NICHE WALL - SINGLE placement	437.73	437.73	481.50
interment of ashes in NICHE WALL - DOUBLE (includes first placement)	559.09	559.09	615.00
Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement)	559.09	559.09	615.00
Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply)	363.18	363.64	400.00
Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements	680.00	680.00	748.00
Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement)	624.09	624.09	686.50
Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement)	824.55	824.55	907.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot)	93.18	93.18	102.50
Pre-need purchase of Grant of Right of Burial for Ashes	290.00	290.00	290.00
Reservation of a designated place for ashes interment (includes first placement)	Plot(s) cost plus 10%	Plot(s) cost plus 10%	Plot(s) cost plus 10% plus GST
Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights)	344.55	344.55	379.00
Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required)	281.82	281.82	310.00
Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate	48.18	48.18	53.00
Interment of Ashes BENCH SEATING (includes first placement)	344.55	344.55	379.00
Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT	624.09	624.09	686.50
Plaques, vases and other monumental works.	At cost	At cost	At cost plus GST
Plinth (Small - concrete)	48.18	48.18	53.00
Plinth (Large - concrete)	66.82	66.82	73.50
Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only)	10% of cost	10% of cost	10% of cost plus GST
Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights)	298.18	298.18	328.00
Storage of cremated remains per month for remains held longer than 6 months	27.27	27.27	30.00
Positioning & affixing brass vase (if not a part of original placement)	74.55	74.55	82.00
Miscellaneous Charges			
Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply	969.09	969.09	1,066.00
Funeral Directors licence fee per annum	430.50	430.50	430.50
Single funeral permit (funeral directors only)	199.50	199.50	199.50
Single funeral permit (other than funeral directors)	502.00	502.00	502.00
Monumental Masons licence fee per annum	358.50	358.50	358.50
Single permit to erect a headstone or kerbing	153.50	153.50	153.50
Single permit to erect a monument	174.00	174.00	174.00
Copy of grant of burial	80.00	80.00	80.00
Refund Administration Fee	15% of original purchase price	15% of original purchase price	15% of original purchase price

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
COMMUNITY & COMMERCIAL SERVICES			
STAGING OF CONCERTS			
Concert Application Fee	154.00	157.00	157.00
Concert Licence Fee/Service Charge			
Category 1 (< 500 patrons)	0.00	0.00	0.00
Category 2 (500 - 2500 patrons)	1,510.00	1,540.00	1,540.00
Category 3 (2500 - 5000 patrons)	2,995.00	3,054.00	3,054.00
Category 4 (5000 - 8000 patrons)	4,270.00	4,355.00	4,355.00
Category 5 (8000 -12000 patrons)	7,155.00	7,298.00	7,298.00
Category 6 (12000 -17000 patrons)	11,445.00	11,673.00	11,673.00
Category 7 (17000 - 23000 patrons)	17,210.00	17,554.00	17,554.00
Category 8 (23000 -30000 patrons)	24,380.00	24,867.00	24,867.00
Concert Ground Hire Fee			
Category 1 (< 500 patrons)	722.73	736.36	810.00
Category 2 (500 - 2500 patrons)	3,650.00	3,722.73	4,095.00
Category 3 (2500 - 5000 patrons)	7,163.64	7,306.36	8,037.00
Category 4 (5000 - 8000 patrons)	10,804.55	11,020.00	12,122.00
Category 5 (8000 -12000 patrons)	14,331.82	14,618.18	16,080.00
Category 6 (12000 -17000 patrons)	17,968.18	18,327.27	20,160.00
Category 7 (17000 - 23000 patrons)	21,490.91	21,920.00	24,112.00
Category 8 (23000 -30000 patrons)	24,881.82	25,379.09	27,917.00
Concert Community Amenity Bond			
Category 1 (< 500 patrons)	670.00	683.00	683.00
Category 2 (500 - 2500 patrons)	1,325.00	1,351.00	1,351.00
Category 3 (2500 - 5000 patrons)	2,785.00	2,840.00	2,840.00
Category 4 (5000 - 8000 patrons)	8,240.00	8,404.00	8,404.00
Category 5 (8000 -12000 patrons)	13,815.00	14,091.00	14,091.00
Category 6 (12000 -17000 patrons)	20,575.00	20,986.00	20,986.00
Category 7 (17000 - 23000 patrons)	27,470.00	28,019.00	28,019.00
Category 8 (23000 -30000 patrons)	41,170.00	41,993.00	41,993.00
Concert Ground Hire Bond			
Category 1 (< 500 patrons)	2,665.00	2,718.00	2,718.00
Category 2 (500 - 2500 patrons)	8,255.00	8,420.00	8,420.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,835.00	16,835.00
Category 4 (5000 - 8000 patrons)	24,705.00	25,199.00	25,199.00
Category 5 (8000 -12000 patrons)	27,495.00	28,044.00	28,044.00
Category 6 (12000 -17000 patrons)	32,935.00	33,593.00	33,593.00
Category 7 (17000 - 23000 patrons)	43,950.00	44,829.00	44,829.00
Category 8 (23000 -30000 patrons)	49,525.00	50,515.00	50,515.00
Loadings & Allowances			
commercial - 5%			
community - 0%			
charitable - 50% (discount)			
liquor - 5%			
night (per hour after 10pm) - 10%			
EVENTS & CASUAL GROUND HIRE			
*Event Application Fee	82.00	83.00	83.00
*Event Application Fee - Requiring Multiple Approvals	154.00	157.00	157.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Commercial Event - City Infrastructure Bond			
Category 1 (< 500 patrons)	2,665.00	2,718.00	2,718.00
Category 2 (500 - 2500 patrons)	8,255.00	8,420.00	8,420.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,835.00	16,835.00
Category 4 (5000 - 8000 patrons)	24,705.00	25,199.00	25,199.00
Category 5 (8000 -12000 patrons)	27,495.00	28,044.00	28,044.00
Category 6 (12000 -17000 patrons)	32,935.00	33,593.00	33,593.00
Category 7 (17000 - 23000 patrons)	43,950.00	44,829.00	44,829.00
Category 8 (23000 -30000 patrons)	49,525.00	50,515.00	50,515.00
Event Works Fees			
Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061)	149.09	151.82	167.00
Beach Volleyball - set up and dismantle	1,222.73	1,246.36	1,371.00
*Litter Clean-up - per hour	745.45	760.00	836.00
*Marking of reticulation and electricity - per hour	281.82	287.27	316.00
Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)			
Community Usage - per full day (excluding schools within the City of Busselton Municipal area)	268.18	272.73	300.00
Community Usage - per half day (excluding schools within the City of Busselton Municipal area)	134.55	136.36	150.00
Commercial Use of Reserves (Sports Grounds)			
Per day - plus power for use of site	424.55	432.73	476.00
Per half day - plus power for use of site	215.00	219.09	241.00
Commercial Use of Reserves (Other Reserves)			
Per day - plus power	220.00	223.64	246.00
Per half day - plus power	113.18	114.55	126.00
Use of Busselton Foreshore Stage			
Community use of Busselton Foreshore Stage	Nil	Nil	Nil
Commercial use of Busselton Foreshore Stage (per Day)	227.27	231.82	255.00
Stage Curtain Bond	205.00	209.00	209.00
Ground Hire Bonds (to be applied to Community Events)			
Mandatory Bond against rent default, damage etc.:			
Ground Hire Bond (Other Reserves)	545.00	555.00	555.00
Premium Ground Hire Bond (Sporting Grounds, Foreshore)	1,090.00	1,111.00	1,111.00
Busselton Foreshore Stage Bond for community and commercial events	545.00	555.00	555.00
Jetty Closure Fee			
Fee to close the Jetty for fireworks, events, functions (>6 hrs)	277.27	282.73	311.00
Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs	36.36	37.27	41.00
Use of Public Grounds for Markets			
* Per market (plus Power)	125.91	128.18	141.00
Power usage for markets/events on public grounds (excluding sporting grounds) per half day	24.55	25.45	28.00
EVENTS - EQUIPMENT HIRE & SIGNAGE			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Hire of Stage/ Track Mat			
* Stage - per module (3m2) per day	107.27	109.09	120.00
Stage hire bond	446.00	454.00	454.00
* Track mat - per unit (2.4m x 1.2m) per day	11.18	11.36	12.50
Track Mat Bond per unit	5.15	5.50	5.50
Hire of Grandstands			
Hire per grandstand with roof (inc. delivery & installation)	300.00	305.45	336.00
Hire per grandstand without roof (inc. delivery & installation)	120.00	121.82	134.00
Event Signage			
Large Event Sign	116.82	119.09	131.00
Small Event Sign	111.82	113.64	125.00
<i>(includes sign approval and booking fee for minimum 2 weeks)</i>			
Event Sign Extension	60.91	61.82	68.00
<i>(continued use for an additional minimum of 2 weeks)</i>			
Hire of electronic events billboard (per 2 week period)	New	227.27	250.00
Commercial Hire Site Traders (Non Food)			
Application for Commercial Hire Site	155.00	158.00	158.00
Application for Transfer of Commercial Hire Site Permit	155.00	158.00	158.00
Commercial Hire Site Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Commercial Use of City Land and Facilities Policy			
12 months	3,165.00	3,228.00	3,228.00
Commercial Hire Site Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months	2,060.00	2,101.00	2,101.00
Commercial Activity Permit (Non Food)			
Application for Commercial Activity Permit	155.00	158.00	158.00
Application for Transfer of Commercial Activity Trader's Permit	155.00	158.00	158.00
Commercial Activity Permit – Class 1*	1,500.00	1,530.00	1,530.00
Commercial Activity Permit – Class 2*	1,350.00	1,377.00	1,377.00
Commercial Activity Permit – Class 3*	1,200.00	1,224.00	1,224.00
* fees can be charged on a pro rata basis (minimum 1 month period)			
Foreshore Kiosk Permit - Busselton Foreshore			
Application for Foreshore Kiosk Permit	155.00	158.00	158.00
Application for Transfer of Foreshore Kiosk Permit	155.00	158.00	158.00
Foreshore Kiosk Permit - Busselton Foreshore 12 months*	3,000.00	3,060.00	3,060.00
Application for Kiosk Permit renewal	New	81.00	81.00
* fees can be charged on a pro rata basis			
Kiosk Bond	1,125.00	1,147.00	1,147.00
Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels - Per Vessel			
Daily Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	65.00	66.00	66.00
Registered Length of Vessel: 10m to less than 15m	72.00	73.00	73.00
Registered Length of Vessel: 15m to less than 25m	78.00	79.00	79.00
Registered Length of Vessel: over 25m	91.00	92.00	92.00
Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	515.00	525.00	525.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Registered Length of Vessel: 10m to less than 15m	570.00	581.00	581.00
Registered Length of Vessel: 15m to less than 25m	620.00	632.00	632.00
Registered Length of Vessel: over 25m	720.00	734.00	734.00
Three Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	1,235.00	1,259.00	1,259.00
Registered Length of Vessel: 10m to less than 15m	1,390.00	1,417.00	1,417.00
Registered Length of Vessel: 15m to less than 25m	1,545.00	1,575.00	1,575.00
Registered Length of Vessel: over 25m	1,855.00	1,892.00	1,892.00
Annual Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	3,600.00	3,672.00	3,672.00
Registered Length of Vessel: 10m to less than 15m	4,120.00	4,202.00	4,202.00
Registered Length of Vessel: 15m to less than 25m	4,630.00	4,722.00	4,722.00
Registered Length of Vessel: over 25m	5,145.00	5,247.00	5,247.00
Refundable Bonds -			
Registered Length of Vessel: 0m to less than 10m	2,500.00	2,550.00	2,550.00
Registered Length of Vessel: 10m to less than 15m	3,500.00	3,570.00	3,570.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,590.00	4,590.00
Registered Length of Vessel: over 25m	6,000.00	6,120.00	6,120.00
Application for new Marine Berthing Permit	150.00	153.00	153.00
Application for Marine Berthing Permit renewal	80.00	81.00	81.00
<i>* Bond charge per vessel payable in advance (in addition to insurance requirements)</i>			
<i>* Permit fee payable in advance at issue of notice approval</i>			
Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels			
Tender berthing permit fee at Busselton Jetty (per ship visit)			
Less than 1,000 pax (registered ship capacity)	2,115.00	2,157.00	2,157.00
Between 1,000 and 2,000 pax (registered ship capacity)	4,230.00	4,314.00	4,314.00
Greater than 2,000 pax (registered ship capacity)	5,280.00	5,385.00	5,385.00
ARTGEO CULTURAL COMPLEX			
Courthouse Complex hire			
Studio, Fodder Room and Bond store hire per hour each (Minimum 2 hours)	13.64	14.09	15.50
New Courtroom per one-off event (excluding exhibitions)	200.00	200.00	220.00
Bond Store including Terrace Garden per one-off event (excluding exhibitions)	145.45	145.45	160.00
Courtyard and Marine Terrace Garden per hour each (Minimum 2 hours)	45.45	45.45	50.00
Storage Fee per week	51.82	52.73	58.00
City of Busselton Art Award Entry Fee	31.82	31.82	35.00
Market Stall Fee	22.73	22.73	25.00
Heritage Tour Fee Adult	9.09	9.09	10.00
Heritage Tour Fee Child	4.55	4.55	5.00
Heritage Tour Family Pass (2 x Adults , 2 x Children)	18.18	18.18	20.00
Exhibition hire			
ArtGeo gallery per one-off event -includes kitchen access (excluding exhibitions)	350.00	354.55	390.00
ArtGeo Gallery per week	218.18	218.18	240.00
New Courtroom per week	200.00	200.00	220.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Dayroom per week	90.91	90.91	100.00
Bond Store per week	109.09	109.09	120.00
Ballaarat House per week	145.45	145.45	160.00
Additional Installation and dismantle fee (per hour)	47.27	47.27	52.00
<i>Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis</i>			
<u>Commission Rates on exhibition sales</u>			
Community Groups	20% of retail sale	20% of retail sale	20% of retail sale (incl. GST) plus GST
ArtGeo Gallery	34% of retail sale	34% of retail sale	34% of retail sale (incl. GST) plus GST
<i>ArtGeo Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
<u>Commission Rates on art sales</u>			
Rostered Artists	20% of retail sale	20% of retail sale	20% of retail sale (incl. GST) plus GST
Non-rostered Artists	30% of retail sale	30% of retail sale	30% of retail sale (incl. GST) plus GST
<i>Courthouse Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
<u>LIBRARY CHARGES</u>			
Replacement Library Membership Cards	5.00	5.00	5.00
Library Bags - Red	1.36	1.36	1.50
Photocopy Charges (per copy) - black & white	0.18	0.18	0.20
Photocopy Charges (per copy) - colour	1.82	0.91	1.00
Image Reproduction - Personal Use - First Image	6.36	6.36	7.00
Image Reproduction - Personal Use - All Subsequent Images	1.36	1.36	1.50
Image Reproduction - Commercial Use - First Image	27.27	27.27	30.00
Image Reproduction - Commercial Use - All Subsequent Images	6.36	6.36	7.00
Printing from the Internet - per A4 copy	0.18	0.18	0.20
USB Sticks	10.91	10.91	12.00
Public Internet - Guest Pass	1.82	1.82	2.00
External Loan Fee	15.00	15.45	17.00
External Loan - Administration Fee	43.27	43.64	48.00
Sale of discarded local stock	Market Rate	Market Rate	Market Rate
<u>BUSSELTON-MARGARET RIVER REGIONAL AIRPORT</u>			
The City of Busselton reserves the right to establish Pricing Arrangements, incorporating elements of the standard fees and charges listed below with partners (including RPT and Open & Closed Charters) based on commercial arrangements.			
<u>Passenger Fees</u>			
Passenger facilitation fee for RPT flights (arriving & departing passengers)	POA *	POA *	POA *
Passenger Screening charge (departing passengers only) for RPT and passengers requiring screening during the RPT operational period applies.	POA *	POA *	POA *

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Passenger Facilitation Fee for Open & Closed Charter Flights (per departing passenger) utilising the terminal building	20.00	22.00	24.20
POA* - Price on Application. Contact City of Busselton for further information.			
Landing Fees & General Aviation Charges			
Fixed and Rotary wing Aircraft 0 -999 kg MTOW (Flat fee per landing)	4.55	4.55	5.00
Fixed and Rotary wing Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing)	8.18	8.18	9.00
Fixed and Rotary wing Aircraft 2000 - 5699 kg MTOW per part 1000kg	15.45	15.45	17.00
Fixed and Rotary wing Aircraft 5700 - 19,999 kg MTOW per part 1000kg	17.27	17.27	19.00
Fixed and Rotary wing Aircraft greater than 20,000 kg MTOW per part 1000kg	19.09	19.09	21.00
An annual landing fee (optional to per landing fee) for private operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	200.00	204.55	225.00
An annual landing fee (optional to per landing fee) for commercial operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	840.91	859.09	945.00
Apron parking bays 1-11 only, per day - First 3 hrs free	29.09	30.00	33.00
General Aviation hardstand parking only, per day - First 24 hours free	9.09	10.00	11.00
Emergency Services consisting of Royal Flying Doctor Service, SLSWA Rescue Helicopter, DFES and DBCA Fire fighting aircraft, Police Air Wing, Surveillance Australia Rescue, RAC Rescue	Nil	Nil	Nil
Car Park			
FIFO Pre paid per day fee (based on annual use)	5.45	5.45	6.00
Lost parking validation ticket	77.27	90.91	100.00
Car Park frequent user swipe card refundable fee	18.18	18.18	20.00
Public Car Park			
First Hour	0.00	0.00	0.00
Hours 1 to 4	4.55	4.55	5.00
Hours 4 to 6	5.45	5.45	6.00
Hours 6 to 8	6.36	6.36	7.00
Hours 8 to 10	7.27	7.27	8.00
Hours 10 to 12	8.18	8.18	9.00
Hours 12 to 24	9.09	9.09	10.00
Days 1 to 7 (per day)	9.09	9.09	10.00
Days 8 to 13 (per day)	7.27	7.27	8.00
Days 14 to 30 (per day)	6.36	6.36	7.00
Days 31+ (per day)	5.45	5.45	6.00
Secure Car Park			
Days 1 to 14 (per day)	New	13.64	15.00
Days 15 onwards (per day)	New	10.91	12.00
Other Fees			

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Airport Reporting Officer afterhours Call out including- Fuel, CEO Non-conforming activity, carpark, airside escorts - Rate per hour (Minimum 3 hours). No charge for Local Stand-By, Full emergency, crash on airport	70.00	77.27	85.00
Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only)	205.00	210.00	210.00
Fee for any commercial or private activity that requires a City approved permit or licence	186.36	190.91	210.00
Airport Reporting Officer airside assistance / escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance)	39.09	45.45	50.00
Hanger Hire Fee (min 200sqm) per sqm per week	1.10	1.10	1.10
Aircraft Ground Servicing Equipment hire per hour	By Agreement	By Agreement	By Agreement
Airside Environmental Clean up charges + materials and disposal of waste	Cost Recovery	Cost Recovery	Cost Recovery
BUSSELTON JETTY			
<u>Busselton Jetty Entry Fees</u>			
Single Day Jetty Pass - Single Child (0-16 years)	0.00	0.00	0.00
Single Day Jetty Pass - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Resident & Ratepayers - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Non Resident & Ratepayers - Single Adult (17 years +)	45.45	45.45	50.00
Annual Jetty Pass - Non Resident & Ratepayers - Pensioners	22.73	22.73	25.00
* Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived;			
<u>Busselton Jetty Misc Fees</u>			
Placement of Memorial Plaque	120.00	122.00	122.00
Installation of Stinger Net	700.00	713.64	785.00
Removal of Stinger Net	700.00	713.64	785.00
Installation of Beach Matting	1,400.00	1,427.27	1,570.00
Removal of Beach Matting	1,400.00	1,427.27	1,570.00
<u>BUSSELTON JETTY TOURIST PARK</u>			
Promotions and calendar dates for high, mid and low seasons are subject to change and at the discretion of the Chief Executive Officer.			
<u>POWERED SITES</u>			
<u>Overnight Rates</u>			
Low Season - (2 Adults per night)	36.36	37.27	41.00
Mid Season - (2 Adults per night)	40.91	41.82	46.00
High Season - (2 Adults per night)	47.27	48.18	53.00
Low Season Pensioner Rate - (2 Adults per night)	31.82	32.73	36.00
Mid Season Pensioner Rate - (2 Adults per night)	36.36	37.27	41.00
Low Season - Single Person Rate (per night)	29.09	30.00	33.00
Mid Season - Single Person Rate (per night)	30.91	31.82	35.00
High Season - Single Person Rate (per night)	38.18	39.09	43.00
Extra Child per night	9.55	10.00	11.00
Extra Adults per night	12.73	13.64	15.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	30.00	30.91	34.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	34.55	35.45	39.00
Weekly Rates			
Up to 27 Days:			
Low Season - (2 Adults per week)	236.36	240.91	265.00
Mid Season - (2 Adults per week)	265.45	270.91	298.00
High Season - (2 Adults per week)	330.91	337.27	371.00
Low Season Pensioner Rate - (2 Adults per week)	204.55	208.18	229.00
Mid Season Pensioner Rate - (2 Adults per week)	236.36	240.91	265.00
Low Season - Single Person (per week)	186.36	190.00	209.00
Mid Season - Single Person (per week)	216.36	220.91	243.00
High Season - Single Person (per week)	267.27	272.73	300.00
Extra Child per week	61.82	61.82	68.00
Extra Adults per week	81.82	82.73	91.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	190.91	190.91	210.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	207.27	207.27	228.00
After 27 Days: (less than 90 days)			
Low Season - (2 Adults per week)	238.86	243.60	257.00
Mid Season - (2 Adults per week)	238.86	243.60	257.00
High Season - (2 Adults per week)	322.27	327.96	346.00
Low Season Pensioner Rate - (2 Adults per week)	199.05	202.84	214.00
Mid Season Pensioner Rate - (2 Adults per week)	199.05	202.84	214.00
Low Season - Single Person (per week)	184.83	188.63	199.00
Mid Season - Single Person (per week)	184.83	188.63	199.00
High Season - Single Person (per week)	255.92	260.66	275.00
ONSITE PARK HOMES			
Overnight Rates			
Overnight Rates (based on 2 people)			
Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	83.41	81.82	90.00
Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	92.89	90.91	100.00
High Season Basic Cabin - up to maximum 4 (without ensuite)	125.12	121.82	134.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	108.06	110.00	121.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	118.48	120.91	133.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	140.28	142.73	157.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	125.12	127.27	140.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people(ensuite;linen to main bed)	134.60	137.27	151.00
High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite;linen to main bed)	156.40	159.09	175.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	134.60	137.27	151.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	150.00	165.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	164.93	168.18	185.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	150.00	165.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	159.24	161.82	178.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	180.09	183.64	202.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	150.00	165.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	159.24	162.73	179.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	180.09	183.64	202.00
Extra (Age 4 and over)	11.37	10.91	12.00
Weekly Rates			
Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	538.39	527.27	580.00
Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	603.79	590.91	650.00
High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	875.83	872.73	960.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	702.37	716.36	788.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	769.67	785.45	864.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	981.99	1,000.00	1,100.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	813.27	829.09	912.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	874.88	891.82	981.00
High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	1,094.79	1,116.36	1,228.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	874.88	890.91	980.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people(ensuite;linen to main bed)	954.50	972.73	1,070.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,154.50	1,177.27	1,295.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	974.55	1,072.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,055.45	1,161.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,285.45	1,414.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	974.55	1,072.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,055.45	1,161.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,285.45	1,414.00
SEMI PERMANENTS			
<i>Resident Leaves Van Onsite</i>			
Annual charge entitles 90 days use for 2 people (includes one parking space only)	5,118.48	5,213.27	5,500.00
Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only)	4928.91	5,023.70	5,300.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days	18.96	19.91	21.00
<i>**Patrons selling their caravans or park homes must remove them from the Busselton Jetty Tourist Park</i>			
MISCELLANEOUS			
Booking Cancellation Fee	34.55	36.36	40.00
Washing Machines/ Dryers	3.64	3.64	4.00
Refill of 9kg gas bottle	38.18	38.18	42.00
Shower charge	7.27	7.27	8.00
Linen hire per single bed	7.27	7.73	8.50
Linen hire per queen / double bed	10.91	11.36	12.50
Additional charge for electricity use for caravan air conditioners - per day	10.91	12.73	14.00
HIRE FACILITIES - ALL			
Note: Charge for Full Day bookings capped at 8 Hours			
Facility Hire Bonds			
Undalup Function Room Hire Bond - Low Risk Function	500.00	500.00	500.00
Undalup Function Room Hire Bond - Medium Risk Function	1000.00	1000.00	1,000.00
Undalup Function Room Hire Bond - High Risk Function	2000.00	2000.00	2,000.00
General Facility Hire Bond - Low Risk Function (Community Grp/Commercial/Private no Alcohol)	200.00	200.00	200.00
General Facility Hire Bond - Medium Risk Function (Community Grp/Commercial with Alcohol)	500.00	500.00	500.00
General Facility Hire Bond - High Risk Function (Private with Alcohol)	1000.00	1000.00	1,000.00
Key / Access Card Deposit Bond (as required)	100.00	100.00	100.00
Additional and/or Replacement Key / Access Card (May be deducted from Bond repayment where applicable)	54.55	54.55	60.00
Miscellaneous Facility Fees			
Weddings / Private Functions - Beaches and Reserves - Applied to a Council venue not attracting a facility hire fee.	76.36	77.27	85.00
Note - Prorata Hire may be authorised at the discretion of the CEO			
Booking Deposit - Applicable for applications values exceeding \$100.00	10% of hire value	10% of hire value	10% of hire value
Facility Hire Cancellation Fee (less than 1 weeks notice given)	30% of hire value	30% of hire value	30% of hire value
Extraordinary Clean as required or by arrangement	At cost plus 10% administration fee	At cost plus 10% administration fee	At cost plus 10% administration fee
Video Conferencing Facility (Administration Building) - Hourly	22.73	22.73	25.00
Erection of temporary structure on a reserve or public open space marking out fee where applicable	New	45.45	50.00
Churchill Park Hall			
Community Groups - Hourly	27.27	18.18	20.00
Commercial / Private - Hourly	36.36	27.27	30.00
Registered Charities - Hourly	9.09	9.09	10.00
High Street Hall			
Main Hall Only			
Community Group - Hourly	18.18	18.18	20.00
Commercial / Private - Hourly	27.27	27.27	30.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Registered Charity	9.09	9.09	10.00
Blue Room Only			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	7.27	7.27	8.00
Rural Halls (Yallingup, Yoongarillup)			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	9.09	9.09	10.00
Undalup Function Room			
Minimum booking 4 hours			
Function Centre Weekdays			
Community Group - Hourly - Business Hours	54.55	54.55	60.00
Commercial/Private - Hourly Business Hours	81.82	81.82	90.00
Registered Charity - Hourly - Business Hours	27.27	27.27	30.00
Function Centre After Hours / Weekends			
Community Group - Hourly - After Hours / Weekends	113.64	113.64	125.00
Commercial/Private - Hourly - After Hours / Weekends	168.18	168.18	185.00
Registered Charity - Hourly - After Hours / Weekends	54.55	54.55	60.00
Additional Charges			
Dance Floor Rental (Each Event)	59.09	59.09	65.00
Undalup Room - Stage Hire	New	72.73	80.00
BUSSELTON COMMUNITY RESOURCE CENTRE			
Minimum booking 2 hours			
Ground Floor Meeting Room (including courtyard)			
Community Group - Hourly	22.73	22.73	25.00
Commercial / Private - Hourly	40.91	40.91	45.00
Registered Charity - Hourly	11.82	11.82	13.00
First Floor Meeting Room 2 or 3			
Community Group - Hourly	11.82	11.82	13.00
Commercial / Private - Hourly	20.91	20.91	23.00
Registered Charity - Hourly	5.45	5.45	6.00
BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING			
Minimum booking 2 hours			
Events Multi-Function Room			
Community Group - Hourly	40.91	40.91	45.00
Commercial / Private - Hourly	63.64	63.64	70.00
Registered Charity - Hourly	20.00	20.00	22.00
Meeting Room			
Community Group - Hourly	23.18	23.18	25.50
Commercial / Private - Hourly	39.09	39.09	43.00
Registered Charity - Hourly	11.82	11.82	13.00
Office Space			
Community Group - per hour	9.09	9.09	10.00
Commercial / Private - Hourly	16.81	16.82	18.50

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Registered Charity - Hourly	4.55	4.55	5.00
<u>GROUND HIRE LEVIES:</u>			
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Senior Players</u>			
Charged per team per season plus power etc. where applicable.	254.55	254.55	280.00
A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket.	61.82	61.82	68.00
<u>(B) Association of Junior Players</u>			
50% of Senior rates plus full power costs where applicable.	127.27	127.27	140.00
<u>Exceptions to Categories (A) & (B) above</u>			
<u>1. Busselton Trotting Club</u>			
Per meeting plus power	330.00	330.00	363.00
Track maintenance charged at Private Works rates			
<u>2. Southern Districts Agricultural Society</u>			
Per day plus power costs for actual show days.	340.91	340.91	375.00
Per day during the set up of the show.	105.45	105.45	116.00
<u>3. South West National Football League</u>			
Per home game plus power costs	218.18	218.18	240.00
<u>4. School Groups</u>			
Sports Carnivals etc. - no charge.	Nil	Nil	Nil
<u>COURT HIRE LEVIES</u>			
For training and competition purposes			
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Senior Players</u>			
Charged per team per season plus power etc. where applicable.	20.91	20.91	23.00
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Junior Players</u>			
Charged per team per season plus power etc. where applicable.	10.91	10.91	12.00
<u>Additional Charges - Ground / Court hire</u>			
Extraordinary Clean as required or by arrangement	At cost plus 10% administration fee	At cost plus 10% administration fee	At cost plus 10% administration fee
<u>OUTDOOR EXERCISE SITES</u>			
Zone 1 - Twelve (12) month fee	763.64	763.64	840.00
Zone 1 - Six (6) month fee	381.82	381.82	420.00
Zone 2 - Twelve (12) month fee	577.27	577.27	635.00
Zone 2 - Six (6) month fee	289.09	289.09	318.00
<u>GEOGRAPHE LEISURE CENTRE</u>			
Promotions at the discretion of the Chief Executive Officer			
<u>Swimming Pool</u>			
Adult Swim	6.27	6.36	7.00
Concession Swim (Health Care card, or child 5-16 years)	4.73	4.82	5.30
Child under 5 y/o (must be accompanied by an adult)	Nil	Nil	Nil
Spectator	Nil	Nil	Nil

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
In term Swimming - Education Department	3.45	3.55	3.90
Vacation Swimming - Education Department	3.64	3.73	4.10
Sauna/spa/swim (16 years & over only)	10.91	11.18	12.30
Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry	10.27	10.45	11.50
Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry	22.73	23.18	25.50
Local regular not for profit aquatic user groups	4.55	4.55	5.00
Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours)	106.36	109.09	120.00
Group Pass (2 Adults and 2 children)	17.27	17.64	19.40
Swim aid / equipment hire	1.82	1.82	2.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Learn To Swim - per lesson	15.50	15.80	15.80
Private one on one lesson per 30 mins	41.00	42.00	42.00
Private one on one lesson per 15 mins	20.50	21.00	21.00
Large Inflatable Hire - per hour	154.55	159.09	175.00
Small Inflatable Hire - per hour	105.45	109.09	120.00
Dry side inflatable Hire (unsupervised)- maximum 3hrs hire	122.73	127.27	140.00
Group Fitness			
Fitness Centre - Casual	17.27	17.73	19.50
Per person per class (f/t student, health care card, senior's card concession)	11.82	12.09	13.30
Appraisal and programme	68.18	69.55	76.50
Lifestyle Seniors programme	6.82	7.00	7.70
Personal/ Group Training			
Assessment Fee	68.18	69.55	76.50
Small Group One off Training Session (min 2, max 4 persons) cost is per session shared between participants.	60.91	63.64	70.00
Small Group Personal Training - 6 week program, twice per week - cost per person (min 6 participants/6 week program)	116.36	116.36	128.00
PT School programme entry per student (minimum 8 students session)	New	7.27	8.00
Bootcamp - cost per session/term based (minimum 6 people)	New	10.00	11.00
Personal Training - 1 hour session with Trainer (1 on 1)	New	59.09	65.00
Aerobics/aquarobics			
Per person per class	17.27	17.73	19.50
Per person per class (f/t student, health care card, senior's card concession)	11.82	12.09	13.30
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Sports Stadium			
Sports courts (each per hour) - Community peak	50.45	51.36	56.50
Sports courts (each per hour) - Community Off-peak (9am-3pm, Mon-Fri)	38.18	39.09	43.00
# Volleyball Courts 5 & 6 (i.e. smaller courts)	27.27	28.18	31.00
Sports courts (each per hour) commercial	70.45	71.82	79.00
Community half court - per hour	25.45	25.91	28.50
Badminton Court - per hour	17.27	17.73	19.50
Casual Basketball (Individual fee*) conditions apply	6.36	6.36	7.00

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Casual Basketball (Individual fee*) school student rate conditions apply	2.73	2.73	3.00
Whole of stadium hire per day	590.91	602.73	663.00
Whole of stadium hire bond	500.00	500.00	500.00
Crèche/Activity Room			
Crèche / activity room per hour (Commercial)	40.45	41.36	45.50
Crèche / activity room per hour (Community)	30.91	31.82	35.00
Crèche / per child per session	5.64	5.73	6.30
Per Child per session (Book of 5)	23.64	24.09	26.50
Per Child per session (Book of 10)	36.36	37.27	41.00
Vacation Care Program	77.00	77.00	77.00
MEMBERSHIP PACKAGES			
Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna)	22.73	23.18	25.50
Swim membership: [per person per annum]			
Individual (Adult)	542.73	553.64	609.00
6 months membership	350.91	358.18	394.00
3 months membership	251.82	257.27	283.00
1 months membership	88.18	90.00	99.00
Concession (Child, Health care card, seniors card, f/t student)	436.36	445.45	490.00
6 months membership	309.09	315.45	347.00
3 months membership	224.55	229.09	252.00
1 months membership	78.18	80.00	88.00
Double (each)	488.18	498.18	548.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	389.09	397.27	437.00
Direct Debit - fortnightly deduction	21.82	22.27	24.50
Direct Debit - fortnightly concession	18.18	18.64	20.50
Direct Debit - fortnightly double	20.00	20.45	22.50
Gym: [per person per annum]			
Individual	666.36	680.00	748.00
6 months membership	431.82	440.91	485.00
3 months membership	307.27	313.64	345.00
1 months membership	109.09	111.36	122.50
Concession [Child, Health care card, seniors card, f/t student]	562.73	573.64	631.00
6 months membership	376.36	384.09	422.50
3 months membership	270.00	275.45	303.00
1 months membership	92.73	94.55	104.00
Double (each)	613.64	625.91	688.50
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	460.00	469.09	516.00
Direct Debit - fortnightly deduction	24.55	25.00	27.50
Direct Debit - fortnightly concession	20.45	20.91	23.00
Direct Debit - fortnightly double	22.73	22.73	25.00
Group Fitness Classes only: [per person per annum]			
Individual	666.36	680.00	748.00
6 months membership	428.18	436.36	480.00
3 months membership	307.27	313.64	345.00
1 months membership	109.09	111.36	122.50
Concession [Child, Health care card, seniors card, f/t student]	562.73	573.64	631.00
6 months membership	376.36	384.09	422.50
3 months membership	270.00	275.45	303.00
1 months membership	92.73	94.55	104.00
Double (each)	613.64	625.91	688.50

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Direct Debit - fortnightly deduction	24.55	25.00	27.50
Direct Debit - fortnightly concession	20.45	20.91	23.00
Direct Debit - fortnightly double	22.27	22.73	25.00
Full membership (includes Gym,Swim and Group Fitness) per annum			
Individual	861.82	879.09	967.00
6 months membership	565.45	576.82	634.50
3 months membership	404.55	412.73	454.00
1 months membership	145.45	148.18	163.00
Concession [Child, Health care card, seniors card, f/t student]	767.27	782.73	861.00
6 months membership	493.64	503.64	554.00
3 months membership	354.55	361.82	398.00
1 months membership	125.45	128.18	141.00
Double (each)	817.27	833.64	917.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	664.55	678.18	746.00
Direct Debit - fortnightly deduction	31.82	32.73	36.00
Direct Debit - fortnightly concession	28.18	29.09	32.00
Direct Debit - fortnightly double	30.91	31.82	35.00
Remote shift worker membership	454.55	463.64	510.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Pay as you go cancellation fee	47.27	47.27	53.00
Replacement Membership Card	11.82	12.09	13.30
Corporate Packages			
Swim Club - (Club Access Only) per person per annum. A 25% discount applies on renewal.	25% Discount	25% Discount	25% Discount
# Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 20% discount applies on renewal.	20% Discount	20% Discount	20% Discount
# City of Busselton staff full membership. A 30% discount applies on renewal.	30% Discount	30% Discount	30% Discount
Rehabilitation membership (insurance) 3 month Full only	472.73	481.82	530.00
Health Suites			
Hire - Per day	54.55	55.91	61.50
Storage - per month	78.18	80.00	88.00
Meeting Room Hire			
Community - per hour	20.45	20.91	23.00
Commercial - per hour	34.55	35.45	39.00
Fitness Room Hires			
Community - per hour	35.45	36.36	40.00
Commercial - per hour	67.27	68.64	75.50
NATURALISTE COMMUNITY CENTRE			
Promotions at the discretion of the Chief Executive Officer			
Key / Hire Bond			
Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence.	200.00	200.00	200.00
Additional cleaning fee	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$28.60 per occurrence

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
<u>Stadium</u>			
Association - per hour	50.45	51.36	56.50
Casual indoor tennis : Adults - per person per hour.	7.27	7.45	8.20
Casual indoor tennis : Students - per person per hour.	4.55	4.64	5.10
Sports Court (per hour) Community peak	50.45	51.36	56.50
Sports Court (per hour) Community-Off Peak(9am-3pm Mon-Fri; 2pm-5pm Sat)	38.18	39.09	43.00
Sports Court (per hour) commercial	70.45	71.82	79.00
Community half court - per hour	25.45	25.91	28.50
Badminton Court - per hour (includes net, racquets and shuttle)	17.27	17.73	19.50
Casual Shots per hour per person student rate* conditions apply	2.73	2.73	3.00
Casual Shots per hour per person* conditions apply	6.36	6.36	7.00
<u>Multi-Purpose Activity Room (Full)</u>			
Community - per hour	35.45	36.36	40.00
Commercial - per hour	67.27	68.64	75.50
<u>Multi-Purpose Activity Room (Half)</u>			
Community - per hour	21.36	21.82	24.00
Commercial - per hour	34.55	35.45	39.00
Storage Community - per shelf per month or 1m2 floor area	22.27	22.73	25.00
Storage Commercial - per shelf per month or 1m2 floor area	32.73	33.64	37.00
Hire of Ceiling projector and screen per day	0.00	36.36	40.00
Casual Usage per hour per person student rate* conditions apply	2.73	2.82	3.10
Casual Usage per hour per person* conditions apply	6.36	6.55	7.20
<u>Family Activity Area</u>			
Community - per hour	18.18	18.64	20.50
Commercial - per hour	25.45	26.36	29.00
<u>Community Office Space</u>			
Community - per hour	9.09	9.55	10.50
Commercial - per hour	11.36	11.82	13.00
<u>Kitchen/Servery Area (in addition to other bookings)</u>			
Community - per hour	12.73	13.18	14.50
Commercial - per hour	15.45	15.91	17.50
Community - per day	25.00	25.45	28.00
Commercial - per day	45.45	46.36	51.00
<u>Group Fitness</u>			
Per person per class	17.27	17.73	19.50
Concession per person per class [Health care card, seniors card, f/t student)	11.82	12.09	13.30
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
12 month Membership (Individual)	666.36	680.00	748.00
12 Month membership Concession [Health care card, seniors card, f/t student)	562.73	573.64	631.00
6 months membership	428.18	436.36	480.00
6 months membership(concession) [Health care card, seniors card, f/t student)	376.36	384.09	422.50
3 months membership	307.27	313.64	345.00
3 months membership(concession) [Health care card, seniors card, f/t student)	270.00	275.45	303.00
1 month Membership	109.09	111.36	122.50
Pay as you go fortnightly direct debit	24.55	25.00	27.50

DESCRIPTION	ADOPTED FEE 2020/21 (Exc GST)	PROPOSED FEE 2021/22 (Exc GST)	PROPOSED FEE 2021/22 (Inc GST)
Pay as you go fortnightly direct debit concession	20.45	20.91	23.00
Pay as you go cancellation fee	47.27	48.18	53.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Double membership - each	613.64	625.91	688.50
City of Busselton staff Group Fitness membership. A 30% discount applies on renewal.	466.36	476.36	524.00
Remote shift worker membership	454.55	463.64	510.00
Seniors Programs			
<i>Strong Active Seniors; Stretch and Revitalise</i>			
Per person per class	7.27	7.45	8.20
Discount tickets - book of 10 - 10% discount	10% Discount	10% Discount	10% Discount
Crèche/ Activity Room			
Casual use. Per Child per session (paid on day)	5.64	5.73	6.30
Crèche Pass (Book of 5)	23.64	24.09	26.50
Crèche Pass (Book of 10)	36.36	37.27	41.00
Vacation care program, per child per day	77.00	77.00	77.00
Shower			
Per person not participating in centre activities, per use of shower facilities	4.55	4.64	5.10
Stage Hire			
Commercial hire per day, or part of.	100.00	100.00	110.00
Community hire per day, or part of.	50.00	50.00	55.00
Stage hire bond, per use	430.00	430.00	430.00
NCC Grounds Hire			
Community half day	63.64	65.00	71.50
Commercial half day	109.09	111.36	122.50

*Where environment, lifestyle
and opportunity meet!*



City of Busselton
Geographic Bay

Join Our Community



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7. CLOSURE

The meeting closed at 4.07pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 140 WERE CONFIRMED AS A TRUE AND CORRECT
RECORD ON _____

DATE: _____ PRESIDING MEMBER: _____

7. CLOSURE

The meeting closed at 4.07pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 140 WERE CONFIRMED AS A TRUE AND CORRECT
RECORD ON 11 August 2021

DATE: 11/8/2021

PRESIDING MEMBER:

