Council Agenda

24 August 2021

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 24 AUGUST 2021

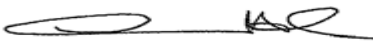
TO: **THE MAYOR AND COUNCILLORS**

NOTICE is given that a meeting of the Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Tuesday, 24 August 2021, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

13 August 2021

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 24 AUGUST 2021

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1. DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS

2. ATTENDANCE

Apologies

Approved Leave of Absence

Nil

3. PRAYER

4. APPLICATION FOR LEAVE OF ABSENCE

5. DISCLOSURE OF INTERESTS

6. ANNOUNCEMENTS WITHOUT DISCUSSION

Announcements by the Presiding Member

7. QUESTION TIME FOR PUBLIC

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. CONFIRMATION AND RECEIPT OF MINUTES

Previous Council Meetings

8.1 Minutes of the Council Meeting held 11 August 2021

RECOMMENDATION

That the Minutes of the Council Meeting held 11 August 2021 be confirmed as a true and correct record.

Committee Meetings

8.2 Minutes of the Finance Committee Meeting held 11 August 2021

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 11 August 2021 be noted.

9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

Petitions

Presentations

Deputations

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE

12.1 Finance Committee – 11/8/2021 - LIST OF PAYMENTS MADE - JUNE 2021

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Financial Services
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Noting: The item is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A List of Payments - June 2021

This item was considered by the Finance Committee at its meeting on 11/8/2021, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION

That the Council notes payment of voucher numbers M118826 – M118860, EF079829 – EF080582, T7563 – T7565, DD004509 – DD004559, as well as payroll payments, together totalling $10,084,386.60.

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M118826 – M118860, EF079829 – EF080582, T7563 – T7565, DD004509 – DD004559, as well as payroll payments, together totalling $10,084,386.60.

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of June 2021, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of June 2021 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of June 2021 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

City of Busselton
Geographe Bay

LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2021

CHEQUE PAYMENTS	CHEQUE # 118826 - 118860	29,925.90
ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

CHEQUE PAYMENTS JUNE 2021

DATE	REF #	NAME	DESCRIPTION	AMOUNT $
24/06/2021	115864	A WISNIEWSKA & D BRZEZINSKI	CROSSOVER SUBSIDY PAYMENT	-64.90
14/06/2021	118840	AMY RULE	REFUND OF RATE OVERPAYMENT	35.30
30/06/2021	118851	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	97.45
17/06/2021	118846	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	TRAINING SERVICES	100.00
24/06/2021	117057	BELVIN NOMINEES	CROSSOVER SUBSIDY PAYMENT	-250.00
30/06/2021	118854	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	176.75
24/06/2021	115680	CHOWS TABLE PTY LTD	REFUND PAYMENTS - SUNDRY	-159.50
17/06/2021	118843	CITY OF BUSSELTON	STAFF REIMBURSEMENTS	77.00
30/06/2021	118848	CITY OF BUSSELTON DEPOT - PETTY CASH	PETTY CASH RECOUP	95.75
9/06/2021	118827	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	302.66
9/06/2021	118828	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	88.18
30/06/2021	118856	DENNIS HARRIS	REFUND OF ANIMAL TRAP BOND	100.00
14/06/2021	118829	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
30/06/2021	118850	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	654.00
17/06/2021	118842	DEPT OF COMMUNITIES EDUCATION AND CARE REGULATORY UNIT	ANNUAL SERVICE FEE	634.00
30/06/2021	118853	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	116.85
24/06/2021	117149	ENERGY HOMES PTY LTD	CROSSOVER SUBSIDY PAYMENT	-740.00
17/06/2021	118845	ENGINEERS AUSTRALIA	MEMBERSHIP	1,257.00
30/06/2021	118849	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	159.70
14/06/2021	118836	HEFRA PTY LTD	REFUND OF RATE OVERPAYMENT	3,033.18
14/06/2021	118834	IAN KENNETH MANUEL	REFUND OF RATE OVERPAYMENT	784.61
14/06/2021	118838	JENNIFER DAWN PATTERSON	REFUND OF RATE OVERPAYMENT	800.64
24/06/2021	117116	JOHN W SKENDER	CROSSOVER SUBSIDY PAYMENT	-300.00
14/06/2021	118830	JUDITH JOHNSTON	REFUND OF ANIMAL TRAP BOND	100.00
24/06/2021	114392	KAREN KOSTAS	JETTY TOURIST PARK BOND	-15.00
14/06/2021	118831	LAURA HARRIS	REFUND OF ANIMAL TRAP BOND	100.00
24/06/2021	117148	MA DYSON	CROSSOVER SUBSIDY PAYMENT	-600.00
30/06/2021	118855	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	7.65
14/06/2021	118837	NOLA EDITH YATES	REFUND OF RATE OVERPAYMENT	100.00
30/06/2021	118847	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	463.65
14/06/2021	118832	PAUL & DONNA CREEDON	CROSSOVER SUBSIDY PAYMENT	167.90
24/06/2021	116447	REFUND PAYMENTS - SUNDRY	REFUND PAYMENTS - SUNDRY	-138.00
14/06/2021	118833	RODERICK & LAUREN ANTHONY	CROSSOVER SUBSIDY PAYMENT	276.30
14/06/2021	118839	ROSEANNA HUXTABLE	REFUND OF RATE OVERPAYMENT	100.00
14/06/2021	118835	RR & GM FRENCH	REFUND OF RATE OVERPAYMENT	803.34
17/06/2021	118844	SHIRE OF AUGUSTA MARGARET RIVER	COMMUNITY HALL HIRE	6,974.38
30/06/2021	118859	SJ & TJ GREAY	REFUND OF RATE OVERPAYMENT	200.00
30/06/2021	118860	SUSANNA WELSH	REFUND OF RATE OVERPAYMENT	729.50
30/06/2021	118858	SW OCCUPATIONAL THERAPY PROF DEV GROUP	REFUND OF HALL & KEY DEPOSITS	254.60
9/06/2021	118826	SYDNEY WHITE	REFUND OF RATE OVERPAYMENT	918.91
30/06/2021	118857	THELMA WALLINGFORD	REFUND OF ANIMAL TRAP BOND	100.00
3/06/2021	118335	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	-1,659.86
3/06/2021	118432	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	-407.07
17/06/2021	118841	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	14,165.43
24/06/2021	115565	WM CLARKE	REFUND PAYMENTS - SUNDRY	-41.50
				29,925.90

EFT PAYMENTS JUNE 2021

DATE	REF #	NAME	DESCRIPTION	AMOUNT $
30/06/2021	80527	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTANCY	3,553.00
3/06/2021	79836	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES	10,373.00
23/06/2021	80249	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES	594.00
23/06/2021	80202	ABBEY TILING SERVICE	TILING SERVICES	2,255.00
10/06/2021	80043	AC FORSTER & SON	PLUMBING SERVICES	148.50
23/06/2021	80359	AC FORSTER & SON	PLUMBING SERVICES	417.50
10/06/2021	80066	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	42,152.55
10/06/2021	79908	ACTON SOUTH WEST	RATE REFUND	673.40
10/06/2021	79901	ACURIX NETWORKS	INTERNET WIFI ACCESS	1,581.80
23/06/2021	80205	ACURIX NETWORKS	INTERNET WIFI ACCESS	1,749.00

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Geographe Bay

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		10,084,386.60

23/06/2021	80283	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	364.85
10/06/2021	79963	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	2,708.75
17/06/2021	80146	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	16,550.60
23/06/2021	80271	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	969.65
10/06/2021	79969	ADVISIAN PTY LTD	ENGINEERING SERVICES	12,662.10
23/06/2021	80307	AFGRI EQUIPMENT	MACHINERY EQUIPMENT PARTS AND SERVICE	147.83
10/06/2021	79986	AIGLE ROYAL DEVELOPMENTS	50% NEWPORT GEOGRAPHE BORE	50,000.00
23/06/2021	80340	AIVARS GULANS	ART SALES	315.00
30/06/2021	80483	AL FORNO	CATERING	1,205.00
23/06/2021	80244	ALASTAIR TAYLOR	ART SALES	4.20
10/06/2021	79943	ALINTA ENERGY	ELECTRICITY	39.00
23/06/2021	80317	ALISON BURTON	ART SALES	65.10
23/06/2021	80430	ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1,463.18
10/06/2021	80006	ALLUVIUM CONSULTING PTY LTD	CONSULTING SERVICES	11,000.00
30/06/2021	80516	ALLUVIUM CONSULTING PTY LTD	CONSULTING SERVICES	25,850.00
10/06/2021	79968	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	338.68
23/06/2021	80277	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	369.20
30/06/2021	80514	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	9,796.05
16/06/2021	80081	AMBERGATE BUSH FIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
23/06/2021	80390	AMITY SIGNS	SIGNAGE SERVICES	89.65
23/06/2021	80207	ANNA FOLEY	WELLNESS SERVICES	3,440.00
10/06/2021	79992	AQUATIC RECREATION GROUP WESTERN AUSTRALIA	TRAINING AND PROFESSIONAL DEVELOPMENT	713.00
23/06/2021	80310	AQUATIC RECREATION GROUP WESTERN AUSTRALIA	TRAINING AND PROFESSIONAL DEVELOPMENT	2,045.00
10/06/2021	79893	ARBOR GUY	TREE MAINTENANCE SERVICES	15,817.42
23/06/2021	80193	ARBOR GUY	TREE MAINTENANCE SERVICES	76,204.78
30/06/2021	80458	ARBOR GUY	TREE MAINTENANCE SERVICES	67,772.58
10/06/2021	80037	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	456.94
23/06/2021	80234	ART INSTALL	ART TRANSPORT AND INSTALLATION	680.00
30/06/2021	80478	ART INSTALL	ART TRANSPORT AND INSTALLATION	200.00
30/06/2021	80485	ARTEZEN CAFE	CATERING	285.00
10/06/2021	79902	ARTISAN PAVING	PAVING SERVICES	7,084.00
10/06/2021	80118	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	1,859.00
3/06/2021	79843	AUBREY SMITH	ANIMATION OF BIKE SAFETY	3,500.00
10/06/2021	79962	AUBREY SMITH	ANIMATION OF BIKE SAFETY	200.00
23/06/2021	80374	AUSTRALIA POST	POSTAL SERVICE	2,713.52
10/06/2021	80082	AUSTRALIAN AIRPORTS ASSOCIATION	SUBSCRIPTION	2,368.30
17/06/2021	80130	AUSTRALIAN SERVICES UNION	UNION FEES	25.90
1/07/2021	80576	AUSTRALIAN SERVICES UNION	UNION FEES	25.90
17/06/2021	80129	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	243,830.00
1/07/2021	80575	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	236,573.00
30/06/2021	80492	AUSTSWIM LIMITED	TRAINING SERVICES	375.00
10/06/2021	80097	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	4,509.24
23/06/2021	80409	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	69.95
23/06/2021	80311	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	87.08
30/06/2021	80509	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	316.03
10/06/2021	79896	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	2,068.00
30/06/2021	80460	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	5,170.00
3/06/2021	79872	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	2,597.49
23/06/2021	80407	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	2,061.83
30/06/2021	80555	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	1,998.07
23/06/2021	80299	AXIIS CONTRACTING PTY LTD	CONCRETE FOOTPATH AND ASSOCIATED WORKS	69,884.95
10/06/2021	79915	AZILITY	IT SOFTWARE	988.90
10/06/2021	80075	B & B STREET SWEEPING	STREET SWEEPING SERVICE	31,880.93
17/06/2021	80169	B & B STREET SWEEPING	STREET SWEEPING SERVICE	42,059.67
23/06/2021	80388	B & B STREET SWEEPING	STREET SWEEPING SERVICE	23,962.25
30/06/2021	80544	B & B STREET SWEEPING	STREET SWEEPING SERVICE	18,128.70
3/06/2021	79849	BAKED BUSSELTON	BAKERY CATERING	200.00
30/06/2021	80463	BANG THE TABLE	SURVEY SERVICES	24,750.00
23/06/2021	80328	BARBARA WEEKS	ART SALES	36.00
23/06/2021	80298	BAREFOOT BOOKS	LIBRARY RESOURCES	2,200.00
3/06/2021	79835	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	4,072.20

City of Busselton
Geographe Bay

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PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	79936	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	3,209.80
23/06/2021	80242	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	2,785.75
30/06/2021	80479	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	8,367.70
17/06/2021	80137	BATTERY ALL TYPES	BATTERY SUPPLIES	70.00
10/06/2021	79940	BATTERY WORLD BUNBURY	BATTERY SUPPLIES	1,372.80
10/06/2021	80065	BAY SIGNS	SIGNAGE SERVICES	1,273.90
17/06/2021	80166	BAY SIGNS	SIGNAGE SERVICES	5,587.80
23/06/2021	80381	BAY SIGNS	SIGNAGE SERVICES	5,792.00
10/06/2021	79920	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	275.00
23/06/2021	80225	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	760.73
30/06/2021	80475	BCP CONTRACTORS PTY LTD	EARTHWORKS	42,921.76
23/06/2021	80226	BCP LIQUID WASTE	LIQUID WASTE SERVICES	624.02
30/06/2021	80470	BCP LIQUID WASTE	LIQUID WASTE SERVICES	312.00
10/06/2021	80123	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	300.00
10/06/2021	80117	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES	1,535.00
23/06/2021	80321	BEAUTY STUDIO DUNSBOROUGH	ECONOMIC AND COMMUNITY SUPPORT GRANT	1,000.00
23/06/2021	80275	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	928.40
30/06/2021	80493	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	29,692.31
30/06/2021	80528	BEN COLMAN	PERSONAL IMPROVEMENT SEMINARS	350.00
10/06/2021	80007	BEN KING	SKATEPARK CONSULTATION	750.00
23/06/2021	80323	BEN KING	SKATEPARK CONSULTATION	750.00
10/06/2021	80017	BEPARTA PTY LTD	FURNITURE	4,818.00
10/06/2021	80103	BG & E PTY LTD	CONSULTANCY SERVICES	1,721.50
23/06/2021	80229	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	459.91
23/06/2021	80329	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	132.00
10/06/2021	80002	BISTRO BRETON	COFFEE WORKSHOPS AND CATERING	440.00
10/06/2021	80064	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	706.76
23/06/2021	80379	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2,470.35
23/06/2021	80341	BLUE ARMADILLO (ODILE BELL)	ART SALES	72.80
30/06/2021	80497	BNBGUARD PTY LTD	SHORT-TERM HOLIDAY RENTAL MONITORING	3,410.00
3/06/2021	79864	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,026.01
10/06/2021	80041	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,647.49
17/06/2021	80164	BOC GASES AUSTRALIA LTD	GAS SERVICES	550.61
23/06/2021	80358	BOC GASES AUSTRALIA LTD	GAS SERVICES	96.31
30/06/2021	80537	BOC GASES AUSTRALIA LTD	GAS SERVICES	704.22
23/06/2021	80295	BODYCARE HEALTH & WELLBEING PTY LTD	INTRANET HEALTH NEWSLETTERS	2,640.00
23/06/2021	80333	BOLINDA DIGITAL PTY LTD	LIBRARY RESOURCES	1,886.64
10/06/2021	80025	BOND REFUNDS SUNDRY EFT	BOND REFUND	360.00
10/06/2021	80026	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
10/06/2021	80027	BOND REFUNDS SUNDRY EFT	BOND REFUND	300.00
29/06/2021	80028	BOND REFUNDS SUNDRY EFT	BOND REFUND	0.00
17/06/2021	80155	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
23/06/2021	80334	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
23/06/2021	80335	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
30/06/2021	80336	BOND REFUNDS SUNDRY EFT	BOND REFUND	0.00
23/06/2021	80337	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
23/06/2021	80338	BOND REFUNDS SUNDRY EFT	BOND REFUND	200.00
30/06/2021	80531	BOND REFUNDS SUNDRY EFT	BOND REFUND	370.64
30/06/2021	80532	BOND REFUNDS SUNDRY EFT	BOND REFUND	225.90
10/06/2021	79889	BOYANUP BOTANICAL	NURSERY SERVICES	130.68
23/06/2021	80190	BOYANUP BOTANICAL	NURSERY SERVICES	1,383.80
10/06/2021	79971	BP AUSTRALIA PTY LTD	CONSTRUCTION OF JET FUEL FACILITY	8,811.41
10/06/2021	80009	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	348.00
10/06/2021	79995	BRIAN EDWARD INGRAM	CARPENTRY SERVICES	750.00
30/06/2021	80510	BRIAN EDWARD INGRAM	CARPENTRY SERVICES	1,125.00
23/06/2021	80200	BRIDGESTONE	TYRE SERVICES	342.43
23/06/2021	80438	BROADWATER BRICK PAVING	PAVING SERVICES	1,600.00
10/06/2021	79919	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES	273.00
17/06/2021	80140	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES	819.00
23/06/2021	80224	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES	75.00
10/06/2021	80015	BROADWATER RESORT - COMO	SHORT TERM ACCOMMODATION	175.00

City of Busselton
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ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	80101	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	3,602.50
23/06/2021	80415	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	128,829.25
30/06/2021	80561	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	644.05
10/06/2021	80078	BSEWA	ELECTRICAL SERVICES	4,105.02
23/06/2021	80392	BSEWA	ELECTRICAL SERVICES	33,641.89
23/06/2021	80405	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/AS)	TILT TRAY SERVICES	748.00
3/06/2021	79870	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	388.62
10/06/2021	80080	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,520.40
23/06/2021	80394	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1,439.25
23/06/2021	80252	BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD	RURAL SUPPLIES	135.00
23/06/2021	80243	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	2,559.20
30/06/2021	80464	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	1,626.05
10/06/2021	80070	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	151.31
23/06/2021	80386	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	184.59
23/06/2021	80304	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	252.02
30/06/2021	80506	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	1,100.00
17/06/2021	80168	BUSSELTON FLORIST	FLOWERS AND GIFTS	100.00
10/06/2021	80092	BUSSELTON FOOTBALL & SPORTSMAN'S CLUB	ELECTRICITY REIMBURSEMENT	553.34
30/06/2021	80554	BUSSELTON FOOTBALL & SPORTSMAN'S CLUB	ELECTRICITY REIMBURSEMENT	100.00
23/06/2021	80204	BUSSELTON GOLF CLUB INCORPORATED	PAYOUT OF LOAN PROCEEDS	110,000.00
23/06/2021	80404	BUSSELTON HOCKEY ASSOCIATION INCORPORATED	COMMUNITY BIDS	11,000.00
30/06/2021	80452	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	563.02
10/06/2021	80018	BUSSELTON JETTY TOURIST PARK SUNDRY EFT	BJTP REFUND	246.00
10/06/2021	80019	BUSSELTON JETTY TOURIST PARK SUNDRY EFT	BJTP REFUND	12.00
10/06/2021	80020	BUSSELTON JETTY TOURIST PARK SUNDRY EFT	BJTP REFUND	122.00
10/06/2021	80021	BUSSELTON JETTY TOURIST PARK SUNDRY EFT	BJTP REFUND	62.00
30/06/2021	80530	BUSSELTON JETTY TOURIST PARK SUNDRY EFT	BJTP REFUND	61.00
30/06/2021	80461	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	1,205.60
17/06/2021	80145	BUSSELTON MOTORCYCLES	VEHICLE PARTS	588.35
23/06/2021	80373	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	922.19
30/06/2021	80542	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	44,940.15
23/06/2021	80302	BUSSELTON MUSIC	AUDIO EQUIPMENT AND ACCESSORIES	760.00
3/06/2021	79868	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	1,158.57
10/06/2021	80067	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	3,553.00
17/06/2021	80167	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	21,090.55
10/06/2021	80086	BUSSELTON PRINT IT	PRINTING SERVICES	1,095.00
23/06/2021	80395	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	1,573.00
23/06/2021	80387	BUSSELTON SENIOR HIGH SCHOOL	TREE PLANTING SUPPORT	60.00
30/06/2021	80548	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	1,069.09
23/06/2021	80351	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	720.85
23/06/2021	80384	BUSSELTON TENNIS CLUB	TENNIS CLUB RELOCATION	1,617.00
16/06/2021	80091	BUSSELTON VOLUNTEER FIRE & RESCUE SERVICE	FIRE HAZARD REDUCTION BURN	0.00
10/06/2021	80040	BUSSELTON WATER	WATER SERVICES	515.86
17/06/2021	80163	BUSSELTON WATER	WATER SERVICES	19,550.00
3/06/2021	79871	BUSSELTON WELDING SERVICES	WELDING SERVICES	374.00
30/06/2021	80552	BUSSELTON WELDING SERVICES	WELDING SERVICES	2,365.00
10/06/2021	79977	CAMPBELLS	GLC KIOSK PURCHASES	236.18
10/06/2021	79989	CAPE CELLARS BUSSELTON	REFRESHMENTS	514.27
23/06/2021	80308	CAPE CELLARS BUSSELTON	REFRESHMENTS	407.54
10/06/2021	80120	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	182.00
23/06/2021	80444	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	160.70
23/06/2021	80432	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	2,871.00
30/06/2021	80566	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	715.00
4/06/2021	79841	CAPE SHADES	SHADE SAILS	0.00
10/06/2021	79948	CAPE SHADES	SHADE SAILS	1,956.80
23/06/2021	80402	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	18,704.40
30/06/2021	80551	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	2,035.00
10/06/2021	79911	CAREERSPOT PTY LTD	ADVERTISING SERVICES	188.10
3/06/2021	79869	CAROL ANDERSON	STAFF REIMBURSEMENT	59.97
23/06/2021	80325	CAROL MULHEARN	ART SALES	7.00
10/06/2021	80008	CARRAMAR COASTAL NURSERY	NURSERY SUPPLIES	19,995.25

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		10,084,386.60

3/06/2021	79848	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	5,599.17
23/06/2021	80290	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	12,803.90
30/06/2021	80519	CCS GROUP AU PTY LTD	SPECIALISED BUILDING AND CONSTRUCTION	2,860.00
4/06/2021	79840	CHANNEL7 TELETHON TRUST	DONATION	0.00
10/06/2021	79947	CHANNEL7 TELETHON TRUST	DONATION	5,200.00
30/06/2021	80484	CHANNEL7 TELETHON TRUST	DONATION	520.00
23/06/2021	80330	CHEKRITE ASIA PACIFIC PTY LTD	SOFTWARE SYSTEM AND PROFESSIONAL SERVICS	1,097.80
10/06/2021	80045	CHILDRENS BOOK COUNCIL OF AUSTRALIA	LIBRARY RESOURCES	324.60
23/06/2021	80297	CHLOE ABLA STUDIOS	ART SALES	63.00
23/06/2021	80287	CHOICECHEM	BITUMEN REMOVER	85.80
30/06/2021	80457	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	396.00
23/06/2021	80301	CHRISEA DESIGNS	ART SALES	133.00
10/06/2021	80084	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	5,001.04
23/06/2021	80399	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	330.56
23/06/2021	80319	CIRCUITWEST INC	WA PRESENTERS ASSOCIATION	528.00
30/06/2021	80563	CITY AND REGIONAL FUELS	FUEL SERVICES	2,017.38
17/06/2021	80127	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,174.18
1/07/2021	80573	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,174.18
17/06/2021	80132	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	5,310.41
1/07/2021	80578	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	4,967.39
17/06/2021	80128	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	224.00
1/07/2021	80574	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	224.00
17/06/2021	80134	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	242.00
1/07/2021	80580	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	238.00
23/06/2021	80353	CITY OF FREMANTLE	LIBRARY RESOURCES	200.00
10/06/2021	79907	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	5,728.25
23/06/2021	80213	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	4,463.25
10/06/2021	80005	CIVIQ PTY LTD	AQUIFIL FLEXISHOWER	30,860.50
3/06/2021	79837	CIVITEST PTY LTD	SOIL COMPACTION TEST	6,694.05
10/06/2021	79944	CIVITEST PTY LTD	SOIL COMPACTION TEST	1,722.60
10/06/2021	80042	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	696.20
23/06/2021	80342	CLAIRE KASTELAN	ART SALES	31.05
10/06/2021	79953	CLARK RUBBER	SPORT EQUIPMENT SUPPLIER	139.90
10/06/2021	80094	CLEANAWAY	WASTE MANAGEMENT SERVICES	97,781.96
17/06/2021	80173	CLEANAWAY	WASTE MANAGEMENT SERVICES	80,484.09
30/06/2021	80556	CLEANAWAY	WASTE MANAGEMENT SERVICES	371.99
10/06/2021	80056	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	965.80
23/06/2021	80369	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	807.71
10/06/2021	79952	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	43,935.03
23/06/2021	80181	CLEVERPATCH	VACATION CARE SUPPLIES	155.52
10/06/2021	79960	COATES CIVIL CONSULTING P/L	CIVIL ENGINEERING CONSULTING SERVICES	8,976.00
23/06/2021	80416	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	979.53
10/06/2021	80085	COLES	COUNCIL & STAFF REFRESHMENTS	1,002.09
17/06/2021	80172	COLES	COUNCIL & STAFF REFRESHMENTS	997.85
23/06/2021	80401	COLES	COUNCIL & STAFF REFRESHMENTS	23.57
30/06/2021	80550	COLES	COUNCIL & STAFF REFRESHMENTS	1,099.09
10/06/2021	79925	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	458.90
23/06/2021	80228	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	250.40
23/06/2021	80178	COLIN CAMPBELL	ENGINEERING SERVICES	700.00
18/06/2021	80174	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CARPENTRY SERVICES	17,963.00
30/06/2021	80472	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CARPENTRY SERVICES	1,529.00
23/06/2021	80189	COMBINED TEAM SERVICES	TRAINING SERVICES	2,057.00
30/06/2021	80456	COMBINED TEAM SERVICES	TRAINING SERVICES	385.00
3/06/2021	79873	CORA BIKE RACK PTY LTD	BIKE RACK SERVICES	3,685.00
10/06/2021	79949	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	1,078.00
10/06/2021	79885	CR. G HENLEY	COUNCILLOR PAYMENT	10,651.86
10/06/2021	79994	CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	2,837.56
10/06/2021	79965	CR. K HICK	COUNCILLOR PAYMENT	4,538.91
17/06/2021	80147	CR. K HICK	COUNCILLOR PAYMENT	221.65
10/06/2021	79996	CR. KATHERINE COX	COUNCILLOR PAYMENTS	2,837.56
10/06/2021	79964	CR. L MILES	COUNCILLOR PAYMENT	2,837.56

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10/06/2021	79934	CR. P CARTER	COUNCILLOR PAYMENT	2,837.56
10/06/2021	79998	CR. P CRONIN	COUNCILLOR PAYMENTS	2,837.56
10/06/2021	79932	CR. R PAINE	COUNCILLOR PAYMENT	2,837.56
10/06/2021	79993	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	2,837.56
10/06/2021	79906	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	14,843.13
23/06/2021	80211	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	16,751.31
23/06/2021	80396	CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES	767.40
23/06/2021	80256	CREATIVE SPACES	CONSULTANCY SERVICES	6,163.85
10/06/2021	80100	CROSS SECURITY SERVICES	SECURITY SERVICES	652.52
23/06/2021	80414	CROSS SECURITY SERVICES	SECURITY SERVICES	3,701.28
10/06/2021	79982	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	6,319.12
23/06/2021	80292	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	3,331.71
30/06/2021	80500	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	10,033.49
30/06/2021	80541	CURTIN UNIVERSITY OF TECHNOLOGY	TRAINING SERVICES	2,869.50
23/06/2021	80227	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	7,232.50
30/06/2021	80471	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	9,486.40
3/06/2021	79855	DANIEL FRITCHLEY	DRAFTING SERVICES	3,696.00
17/06/2021	80154	DANIEL FRITCHLEY	DRAFTING SERVICES	3,349.50
30/06/2021	80449	DANIELL ABRAHAMSE	STAFF REIMBURSEMENT	300.00
30/06/2021	80439	DAPHNE PRESTON	ART SALES	0.00
10/06/2021	80034	DAVID DICKHART	STAFF REIMBURSEMENT	330.00
17/06/2021	80142	DAVID GOODWIN	STAFF REIMBURSEMENT	84.25
23/06/2021	80398	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	8,015.16
30/06/2021	80549	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	33,036.82
23/06/2021	80199	DEB HOLDEN	STAFF REIMBURSEMENT	196.50
23/06/2021	80443	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	133.54
23/06/2021	80196	DENISE SANBROOK	ART SALES	12.60
23/06/2021	80180	DENNIS HADDON	ART SALES	52.50
10/06/2021	80077	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES QTLY LEVIES	254,336.21
30/06/2021	80499	DEPARTMENT OF JUSTICE	BOND REFUND	363.57
3/06/2021	79878	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANEL PAYMENT	9,411.00
10/06/2021	80102	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	92.70
23/06/2021	80418	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	3,133.20
23/06/2021	80195	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	44.20
30/06/2021	80473	DEPARTMENT OF TRANSPORT	Port Geographe Waterways Reserve Funding Recoup	370,811.10
17/06/2021	80133	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	736.09
1/07/2021	80579	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	736.09
3/06/2021	79854	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	2,226.40
23/06/2021	80318	DEVLYN CONSTRUCTIONS PTY LTD	External refurbishment Geographe Leisure Centre	94,312.83
3/06/2021	79830	DISPLAY MASTER AUSTRALIA	DISPLAY EQUIPMENT	871.20
10/06/2021	79891	DISPLAY MASTER AUSTRALIA	DISPLAY EQUIPMENT	137.50
3/06/2021	79858	DOG REGISTRATION REFUNDS	REFUND DOG REGISTRATION	51.65
30/06/2021	80529	DOG REGISTRATION REFUNDS	REFUND DOG REGISTRATION	75.00
30/06/2021	80526	DONALD CANT WATTS CORKE (WA) PTY LTS	CONSULTANCY SERVICES	3,300.00
23/06/2021	80201	DOROTHY SADDLETON	ART SALES	9.80
10/06/2021	79966	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	804.70
23/06/2021	80273	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	777.90
4/06/2021	79833	DOUGLAS WEBSTER	STAFF REIMBURSEMENT	0.00
10/06/2021	79912	DOUGLAS WEBSTER	STAFF REIMBURSEMENT	54.00
10/06/2021	79945	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	9,312.60
23/06/2021	80250	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	1,402.50
30/06/2021	80481	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	3,425.80
23/06/2021	80320	DOWN SOUTH SCAFFOLDING PTY LTD	SCAFFODING SUPPLY & INSTALLATION SERVICE	4,675.00
16/06/2021	80050	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
10/06/2021	80068	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING	2,750.00
23/06/2021	80406	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	EVENT SPONSORSHIP	4,391.00
3/06/2021	79834	DUNSBOROUGH COMMUNITY MEN'S SHED	COMMUNITY BID 2015/2016	10,000.00
23/06/2021	80276	DUNSBOROUGH CONCRETE	CONCRETE SUPPLIES	4,686.00
30/06/2021	80494	DUNSBOROUGH CONCRETE	CONCRETE SUPPLIES	7,526.20

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23/06/2021	80221	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	44.95
10/06/2021	80012	DUNSBOROUGH SHIPWRIGHTS	FIBREGLASS REPAIRS	913.00
23/06/2021	80424	DUNSBOROUGH YALLINGUP CHAMBER OF COMMERCE & IND.	ECONOMIC AND COMMUNITY GRANT	2,658.84
23/06/2021	80410	DUXTON HOTEL	ACCOMMODATION	1,135.00
30/06/2021	80469	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	3,470.08
16/06/2021	80049	EAGLE BAY VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
10/06/2021	79914	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE	220.00
3/06/2021	79846	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	1,108.49
10/06/2021	79978	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	9,790.00
3/06/2021	79852	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	5,623.75
10/06/2021	79987	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	70,957.75
23/06/2021	80296	EAST COAST CONFERENCES	CONFERENCE FACILATATOR	300.00
10/06/2021	79984	ECOEDGE ENVIRONMENTAL SERVICES	FLORA AND VEGETATION ASSESSMENT	11,360.80
23/06/2021	80357	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	3,795.00
23/06/2021	80259	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	63.70
10/06/2021	80089	ELITE POOL COVERS PTY LTD	POOL SERVICES	506.00
23/06/2021	80176	ELLIOTTS IRRIGATION PTY LTD	IRRIGATION SERVICES	572.00
30/06/2021	80545	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	98.85
23/06/2021	80339	ELZA FOUCHE	ART SALES	11.20
23/06/2021	80343	EMMA GEARY	ART SALES	14.00
23/06/2021	80206	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	2,388.75
23/06/2021	80281	ESPLANADE HOTEL - BUSSELTON	ACCOMMODATION	364.30
10/06/2021	79928	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	1,260.00
17/06/2021	80141	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	1,480.00
18/06/2021	80175	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	880.00
23/06/2021	80231	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	2,430.00
30/06/2021	80476	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	1,003.00
10/06/2021	80095	EVERYDAY POTTED PLANTS	NURSERY SERVICES	1,488.03
23/06/2021	80408	EVERYDAY POTTED PLANTS	NURSERY SERVICES	4,415.95
23/06/2021	80433	EXTERIA	INFRASTRUCTURE SERVICES	11,191.40
23/06/2021	80324	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	159.16
10/06/2021	80001	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	1,030.00
23/06/2021	80441	FAWNA INC	BOND REFUND	900.00
23/06/2021	80183	FIRE & SAFETY WA	FIRE EQUIPMENT SUPPLIER	3,334.10
10/06/2021	79905	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT	407.97
30/06/2021	80512	FOODLOSOPHY	CATERING AND COOKING CLASSES	470.00
10/06/2021	79917	FORTUS	EARTHMOVING PARTS	436.81
10/06/2021	80113	FPA AUSTRALIA	MEMBERSHIP	8,900.00
10/06/2021	79972	FRASER SUITES PERTH	ACCOMMODATION	1,056.00
30/06/2021	80522	FREO STONE	PAVING SUPPLIES	47,910.18
10/06/2021	79961	FRESH AS	REFRESHMENTS	114.05
23/06/2021	80270	FRESH AS	REFRESHMENTS	61.30
10/06/2021	79931	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	53.79
23/06/2021	80239	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	654.50
10/06/2021	80044	FTE ENGINEERING	MAINTENANCE SERVICES	561.00
10/06/2021	79890	FULTON HOGAN INDUSTRIES PTY LTD	MAINTENANCE SERVICES	772.43
10/06/2021	79955	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	3,960.00
10/06/2021	80030	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	785.00
23/06/2021	80346	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	295.00
10/06/2021	80013	GEMTEK GROUP PTY LTD	ELECTRICAL SERVICES	491.70
10/06/2021	79903	GEO METALS	SHEET METAL SERVICES	1,232.00
10/06/2021	79957	GEOBOX PTY LTD	VEHICLE CAMERAS	1,630.20
23/06/2021	80263	GEOBOX PTY LTD	VEHICLE CAMERAS	264.00
30/06/2021	80488	GEOBOX PTY LTD	VEHICLE CAMERAS	1,485.00
10/06/2021	80104	GEOGRAPHE CAMPING AND TACKLE WORLD	OUTDOOR EQUIPMENT SUPPLIER	129.00
23/06/2021	80420	GEOGRAPHE CAMPING AND TACKLE WORLD	OUTDOOR EQUIPMENT SUPPLIER	158.00
10/06/2021	79951	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	9,628.00
23/06/2021	80254	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	1,482.00
23/06/2021	80368	GEOGRAPHE PETROLEUM	FUEL SERVICES	23,726.45
3/06/2021	79874	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	728.00
10/06/2021	80105	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	10,088.00

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ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

23/06/2021	80422	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,348.00
10/06/2021	80046	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,044.35
30/06/2021	80538	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	38.75
23/06/2021	80331	GERARD LIGHTING PTY LTD	LIGHTING SUPPLIES	18,150.00
10/06/2021	80033	GOMMES SHOES	PROTECTIVE CLOTHING SUPPLIER	204.55
23/06/2021	80216	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	392.11
10/06/2021	79922	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	1,031.25
23/06/2021	80274	GREG HAREWOOD	ZOOLOGICAL SERVICES	836.00
3/06/2021	79856	GROWISE GP ENVIRONMENTAL T/A	SUSTAINABLE REVEGETATION PRODUCTS	11,484.00
10/06/2021	80112	GUMPTION PTY LTD	ADVERTISING SERVICES	4,750.00
23/06/2021	80427	GUMPTION PTY LTD	ADVERTISING SERVICES	1,230.00
10/06/2021	79894	HALIFAX CRANE HIRE PTY LTD	CRANE HIRE	6,116.00
10/06/2021	80052	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	2,008.82
23/06/2021	80365	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	402.93
30/06/2021	80448	HARLEY DYKSTRA	CONTOUR SURVEY REPORT	770.00
30/06/2021	80582	HAYLEY OVERTON	STAFF REIMBURSEMENT	302.01
23/06/2021	80421	HERBERT SMITH FREEHILLS	LEGAL SERVICES	5,459.74
30/06/2021	80521	HI-LUX TECHNICAL SERVICES	FLASHING CYCLIST AHEAD SIGN	80,278.00
10/06/2021	80121	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	758.91
23/06/2021	80445	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	1,676.30
30/06/2021	80569	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	2,827.58
16/06/2021	80087	HITHERGREEN BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
23/06/2021	80361	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CEMENT AND CONCRETE SUPPLIES	8,833.00
23/06/2021	80347	HOST CORPORATION PTY LTD	CATERING EQUIPMENT	77.00
17/06/2021	80153	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	2,926.00
30/06/2021	80524	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	1,149.50
10/06/2021	80003	HUMANE SOLUTIONS	MONITORING AND TRAPPING OF PEST SPECIES	1,031.25
30/06/2021	80515	HUMANE SOLUTIONS	MONITORING AND TRAPPING OF PEST SPECIES	2,788.50
10/06/2021	80014	IDESIGN CABINETS	CABINET MAKING	3,410.00
30/06/2021	80525	IDESIGN CABINETS	CABINET MAKING	3,894.00
23/06/2021	80284	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	148.55
24/06/2021	79910	IMAGE BOLLARDS PTY LTD	FOOTPATH MAINTENANCE	0.00
23/06/2021	80316	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	2,522.80
10/06/2021	79970	INTERFIRE AGENCIES PTY LTD	FIRE, SAFETY, EMERGENCY EQUIPMENT	1,120.68
23/06/2021	80253	INVESTING IN OUR YOUTH INC	SUPPORT SERVICES - CHILDCARE VACATION	726.00
10/06/2021	80038	J D'AGOSTINO & S LUFF ARCHITECTS	ARCHITECTURAL SERVICES	2,227.50
10/06/2021	79988	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	201.18
23/06/2021	80306	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	113.22
23/06/2021	80360	JASON SIGNMAKERS	SIGNAGE SUPPLIES	285.19
23/06/2021	80258	JENNIFER BROWN	ART SALES	87.20
10/06/2021	79888	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	1,945.00
23/06/2021	80188	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	2,440.00
10/06/2021	79918	JIMS FIRST	HARDWARE SUPPLIES	80.94
23/06/2021	80223	JIMS FIRST	HARDWARE SUPPLIES	28.80
30/06/2021	80466	JSW TRAINING & COMMUNITY SERVICES	TRAINING SERVICES	0.00
23/06/2021	80344	JUDITH BELL	TOWN PLANNING CONSULTANCY SERVICES	2,700.72
23/06/2021	80436	JUICE PRINT	PRINTING SERVICES	525.00
23/06/2021	80300	JULIE GUTHRIDGE	ART SALES	21.35
17/06/2021	80170	K W KEALLEY	STAFF REIMBURSEMENT	800.00
16/06/2021	80090	KALOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
30/06/2021	80535	KATE DENNIS	EVENT HIRE	1,000.00
10/06/2021	79946	KATIEYOGA	WELLNESS PROGRAM	1,575.00
23/06/2021	80326	KAY MANOLAS	ART SALES	20.00
10/06/2021	80035	KEITH HARRIS	INDIGENOUS HERITAGE SPOTTING	2,825.00
23/06/2021	80264	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	4,895.00
3/06/2021	79842	KITCHEN TAKEOVERS	CATERING	2,535.00
10/06/2021	79959	KITCHEN TAKEOVERS	CATERING	608.50
23/06/2021	80267	KITCHEN TAKEOVERS	CATERING	821.00
30/06/2021	80490	KITCHEN TAKEOVERS	CATERING	1,995.00
23/06/2021	80266	KITCHEN WORKS	GIFTS	50.00
30/06/2021	80489	KITCHEN WORKS	GIFTS	200.00

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ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

23/06/2021	80393	KLEENHEAT GAS	GAS SERVICES	634.29
30/06/2021	80547	KLEENHEAT GAS	GAS SERVICES	132.61
23/06/2021	80279	KMART BUSSELTON	RETAIL HOME WARES	364.50
30/06/2021	80496	KMART BUSSELTON	RETAIL HOME WARES	1,053.00
3/06/2021	79838	KRISTOPHER DAVIS	STAFF REIMBURSEMENT	450.00
17/06/2021	80143	KRISTOPHER DAVIS	STAFF REIMBURSEMENT	95.00
30/06/2021	80447	LANDGATE	CAVEAT FEE	293.70
3/06/2021	79866	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	55,787.50
10/06/2021	80057	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	592.10
23/06/2021	80370	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	2,777.20
10/06/2021	80051	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	347.10
23/06/2021	80364	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	142.40
30/06/2021	80539	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	267.00
10/06/2021	79897	LANDSAVE ORGANICS	LANDSCAPING SERVICE	8,712.00
23/06/2021	80197	LANDSAVE ORGANICS	LANDSCAPING SERVICE	6,600.00
23/06/2021	80262	LAURA BAILEY	FACILITATOR	6,000.00
10/06/2021	80109	LD TOTAL	LANDSCAPING SERVICES	20,661.90
3/06/2021	79829	LEEUWIN CIVIL PTY LTD	West Busselton Seawall Construction - Progress Payment	450,391.07
23/06/2021	80184	LEEUWIN CIVIL PTY LTD	AWARD OF CONTRACT AND CONSTRUCTION	23,450.35
30/06/2021	80454	LEEUWIN CIVIL PTY LTD	West Busselton Seawall Construction - Progress Payment & Gale Road	497,989.09
23/06/2021	80419	LEEUWIN TRANSPORT	COURIER SERVICES	1,495.00
23/06/2021	80383	LEISURE INSTITUTE OF WEST AUST (AQUATICS)	TRAINING SERVICES	132.00
10/06/2021	79991	LES MILLS ASIA PACIFIC INDUSTRIES	GYM PROGAMME UPDATES	1,941.61
10/06/2021	80032	LISA STEVENS	ART CLASSES	420.00
23/06/2021	80349	LISA STEVENS	ART CLASSES	210.00
17/06/2021	80131	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
1/07/2021	80577	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	358.76
10/06/2021	79999	LOCK AROUND THE CLOCK	SECURITY SERVICES	517.00
23/06/2021	80233	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	554.82
3/06/2021	79876	MAIA FINANCIAL	I.T. LEASING PAYMENTS	93,296.95
10/06/2021	80116	MAIA FINANCIAL	I.T. LEASING PAYMENTS	22,775.45
30/06/2021	80567	MAIA FINANCIAL	I.T. LEASING PAYMENTS	220.00
30/06/2021	80536	MAKO SERVICES	PALLET TROLLEY	429.00
3/06/2021	79865	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	38,253.60
23/06/2021	80362	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	50,501.12
10/06/2021	80093	MALCOLM THOMPSON PUMPS	PUMP SERVICES	55.00
30/06/2021	80523	MANTRAC	VEGETATION CONTROL	14,531.00
23/06/2021	80210	MARGARET PARKE	ART SALES	70.40
30/06/2021	80474	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	ADVERTISING	44,990.00
10/06/2021	79909	MARGARET RIVER FENCING	MAINTENANCE SERVICES	2,310.00
23/06/2021	80215	MARGARET RIVER FENCING	MAINTENANCE SERVICES	605.00
30/06/2021	80467	MARGARET RIVER FENCING	MAINTENANCE SERVICES	6,081.90
10/06/2021	79883	MARGARET RIVER WINE ASSOCIATION	MARKETING SERVICES	11,000.00
23/06/2021	80232	MARKETFORCE PTY LTD	ADVERTISING SERVICES	1,099.52
30/06/2021	80477	MARKETFORCE PTY LTD	ADVERTISING SERVICES	3,117.27
10/06/2021	80115	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	87,816.02
23/06/2021	80435	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	43,908.01
10/06/2021	79990	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	224.54
23/06/2021	80309	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	203.70
23/06/2021	80303	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	2,840.20
30/06/2021	80505	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	5,680.40
23/06/2021	80187	MEDELECT	DEFIBRILLATOR MAINTENANCE	1,298.00
16/06/2021	80047	METRICUP VOLUNTEER BFB	PETTY CASH REIMBURSEMENT	0.00
23/06/2021	80400	MINTER ELLISON LAWYERS	LEGAL SEERVICES	1,235.52
23/06/2021	80440	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	1,479.39
23/06/2021	80322	MUIR FORD BUSSELTON	VEHICLE MAINTENANCE	455.90
10/06/2021	79967	MURDOCH UNIVERSITY	RESEARCH SERVICES	22,000.00
23/06/2021	80218	NALDA HOSKINS	ART SALES	255.60
23/06/2021	80194	NAOMI SEARLE	STAFF REIMBURSEMENT	55.80

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PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

23/06/2021	80315	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	107.80
30/06/2021	80520	NATURALISTE COMMERCIAL CLEANING	CLEANING SERVICES	2,816.00
10/06/2021	79921	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	2,371.23
30/06/2021	80518	NATURALISTE HEALTH	COFFEE WORKSHOP	800.00
23/06/2021	80237	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	8,780.36
10/06/2021	79976	NATURALISTE TURF	TURF MAINTENANCE SERVICES	11,857.03
10/06/2021	79979	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	5,329.50
23/06/2021	80285	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	6,853.00
28/06/2021	80446	NEWAY TRANSPORT	COURIER SERVICES	1,531.37
10/06/2021	80016	NEWGROUND DESIGN SERVICES PTY LTD	DESIGN SERVICES	1,100.00
23/06/2021	80332	NEWGROUND DESIGN SERVICES PTY LTD	DESIGN SERVICES	6,930.00
10/06/2021	80048	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	269.56
23/06/2021	80363	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	689.00
23/06/2021	80352	NINTEX PTY LTD	CLOUD SOFTWARE	31,020.00
10/06/2021	79941	NORTH METROPOLITAN TAFE	TRAINING SERVICES	1,426.25
23/06/2021	80391	NUTRIEN WATER	RETICULATION SUPPLIES	7,548.18
30/06/2021	80546	NUTRIEN WATER	RETICULATION SUPPLIES	18,967.93
30/06/2021	80560	NVMS (NOISE & VIBRATION SYSTEMS) P/L	NOISE LEVEL ANALYSER SUPPLIER	3,748.00
23/06/2021	80238	OCEAN AIR CARPET CARE	CLEANING SERVICES	165.00
23/06/2021	80272	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	16.49
30/06/2021	80504	OILVAC AUSTRALIA PTY LTD	OIL CHANGING EQUIPMENT	218.15
30/06/2021	80495	ONSITE RENTAL GROUP PTY LTD	DRY HIRE	16,034.68
10/06/2021	79916	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
17/06/2021	80139	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
23/06/2021	80376	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	6,000.69
23/06/2021	80434	OWEN G ISBEL	ART SALES	74.40
23/06/2021	80217	PANCAKE DESIGNS RESIN	ART SALES	66.50
23/06/2021	80185	PARAGON CORPORATE TRAINING	TRAINING SERVICES	20,250.00
10/06/2021	80108	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	192.50
23/06/2021	80425	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	165.00
30/06/2021	80508	PAUL SHERIDAN	STAFF REIMBURSEMENT	50.00
10/06/2021	79923	PD TRAINING PTY LTD	TRAINING SERVICES	4,537.50
16/06/2021	80036	PEMBERTON VOLUNTEER FIRE AND RESCUE SERVICE	FIRE REDUCTION BURN	0.00
10/06/2021	80058	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	12,255.94
23/06/2021	80371	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	15,145.50
10/06/2021	80079	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	495.00
4/06/2021	79831	PENNY CROWLEY	STAFF REIMBURSEMENT	0.00
10/06/2021	79895	PENNY CROWLEY	STAFF REIMBURSEMENT	60.00
17/06/2021	80138	PENNY CROWLEY	STAFF REIMBURSEMENT	61.60
10/06/2021	80110	PENSKE POWER SYSTEMS	PLANT PURCHASES / SERVICES / PARTS	224.42
10/06/2021	79887	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	43,057.14
10/06/2021	80031	PETER DIMASI	MASONRY BUILDING MATERIALS	4,950.00
30/06/2021	80455	PETER STARK	BUSHFIRE OFFICER HONORARIUM	791.00
23/06/2021	80182	PHIL HOLLETT PHOTOGRAPHY	ART SALES	4.20
10/06/2021	79892	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	522.50
23/06/2021	80192	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	797.50
23/06/2021	80356	PK COURIERS	COURIER SERVICES	442.20
23/06/2021	80428	PLANNING INSTITUTE OF AUSTRALIA INC	TRAINING SERVICES	3,105.00
10/06/2021	80011	PLANTATION PAPER	INK CARTRIDGES	699.62
17/06/2021	80149	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	478.50
23/06/2021	80286	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	145.00
3/06/2021	79845	PRACSYS	COMMERCIAL ASSESSMENT	17,255.70
17/06/2021	80148	PRACSYS	COMMERCIAL ASSESSMENT	34,747.90
23/06/2021	80257	PRESTIGE AUTO & CANVAS	PLANT PURCHASES / SERVICES / PARTS	1,100.00
3/06/2021	79867	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	6,307.36
10/06/2021	80062	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	5,381.76
23/06/2021	80377	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	4,982.62
30/06/2021	80543	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	4,921.59
10/06/2021	79926	PRIMARY LOGISTICS	PUBLIC ART & CONSULTING SERVICES	1,759.30
10/06/2021	80060	PRO-LINE KERBING	KERBING SERVICES	4,629.02
23/06/2021	80191	PUBLIC LIBRARIES WESTERN AUSTRALIA	LIBRARY RESOURCES	776.00

City of Busselton
Geographe Bay

LISTING OF PAYMENTS MADE
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FOR THE MONTH OF JUNE 2021

CHEQUE PAYMENTS	CHEQUE # 118826 - 118860	29,925.90
ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	79939	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP SUPPLY & REPAIRS	10,308.74
23/06/2021	80246	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP SUPPLY & REPAIRS	1,732.50
10/06/2021	80010	QED ENVIRONMENTAL SERVICES	SURFACE TESTING	2,420.00
29/06/2021	80570	QED ENVIRONMENTAL SERVICES	SURFACE TESTING	9,680.00
30/06/2021	80513	QUALITY TOOLS PTY LTD	WORKSHOP TOOLS AND EQUIPMENT	178.42
10/06/2021	80000	QUANTIFIED TREE RISK ASSESSMENT LIMITED	TREE RISK ASSESSMENT TRAINING	748.00
10/06/2021	80053	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	470.75
23/06/2021	80366	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	1,023.00
3/06/2021	79859	D & K GARCIA	RATE REFUND	527.32
3/06/2021	79860	PATRICIA CLINTON	RATE REFUND	1,158.08
3/06/2021	79861	DAWS & SON PTY LTD	RATE REFUND	2,821.66
3/06/2021	79862	W & S MARTIN	RATE REFUND	961.58
3/06/2021	79863	ROBERT RAYNER	RATE REFUND	750.00
10/06/2021	80022	TRACEY MARRA	RATE REFUND	360.00
10/06/2021	80023	SJ, DB & WM BUTTERLY	RATE REFUND	3,966.85
10/06/2021	80024	DA & RL KELLY	RATE REFUND	1,616.84
23/06/2021	80380	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	130.08
10/06/2021	80119	REWARD HOSPITALITY	RANGER EQUIPMENT	1,120.46
10/06/2021	80099	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	299.00
23/06/2021	80411	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	299.00
30/06/2021	80558	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	322.63
3/06/2021	79857	RIVER SANDS PTY LTD	CLEANING SUPPLIES	265.42
23/06/2021	80431	RMS (AUST) PTY LTD	SOFTWARE SERVICES	97.41
23/06/2021	80375	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	888.80
23/06/2021	80305	RYNAT INDUSTRIES AUST.	DOOR LOCK SETS	1,853.50
3/06/2021	79879	S BARKER & G RODDEWIG	RATES REFUND	700.00
10/06/2021	80106	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,144.00
23/06/2021	80423	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,859.00
30/06/2021	80562	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	0.00
30/06/2021	80468	SAM ALLEN	ARTWORK CONSULTATION	0.00
3/06/2021	79853	SAMUEL J ALLEN	ARTWORK CONSULTATION	2,365.00
23/06/2021	80314	SAMUEL J ALLEN	ARTWORK CONSULTATION	110.00
30/06/2021	80511	SAMUEL J ALLEN	ARTWORK CONSULTATION	4,730.00
23/06/2021	80327	SANDRA WALKER	ART SALES	28.00
23/06/2021	80208	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	110.00
23/06/2021	80282	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	176.19
23/06/2021	80348	SERGE LE GOUEFF	LUNCHTIME PERFORMANCE	300.00
23/06/2021	80222	SERVICES AUSTRALIA	CHARGES FOR CENTREPAY FACILITY	127.71
23/06/2021	80251	SHAPE MANAGEMENT	CONSULTANCY SERVICES FOR MAJOR PROJECTS	1,182.50
23/06/2021	80442	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	28,688.00
30/06/2021	80459	SHOREWATER MARINE PTY LTD	MARINE ASSET PILE WRAPPING PROGRAM	164,480.80
23/06/2021	80403	SIGNSMITHS	SIGNAGE SERVICES	253.00
23/06/2021	80212	SMALL TREE FARM	NURSERY SUPPLIES	3,705.00
17/06/2021	80126	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	16,980.17
17/06/2021	80151	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	1,835.96
1/07/2021	80572	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	17,171.11
10/06/2021	79935	SOGGYBONES WHEELBITE	EVENT COORDINATION	500.00
10/06/2021	79942	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	923.00
23/06/2021	80248	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	400.00
23/06/2021	80269	SOUTH WEST COMPRESSORS	COMPRESSOR SALES AND SERVICE	2,151.27
23/06/2021	80437	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	1,705.00
30/06/2021	80568	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	3,805.00
10/06/2021	80004	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIONS	IRRIGATION AND PROJECT MANAGEMENT	2,376.00
10/06/2021	80063	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	489.10
23/06/2021	80378	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	365.51
10/06/2021	80054	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	1,600.50
3/06/2021	79847	SOUTH WEST OFFICE NATIONAL	STATIONERY	2,967.01
10/06/2021	79981	SOUTH WEST OFFICE NATIONAL	STATIONERY	67.47
23/06/2021	80289	SOUTH WEST OFFICE NATIONAL	STATIONERY	4,005.55
30/06/2021	80498	SOUTH WEST OFFICE NATIONAL	STATIONERY	733.09
23/06/2021	80214	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	3,149.79

City of Busselton
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ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	79913	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	1,060.00
10/06/2021	80088	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	968.00
23/06/2021	80354	SOUTHWEST HOIST & CRANE	SERVICES AND REPAIRS OF HOISTS	1,920.60
10/06/2021	79933	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	11,506.75
23/06/2021	80240	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	5,095.35
10/06/2021	80083	SOUTHWEST TYRE SERVICE	TYRE AND WHEEL SUPPLY & SERVICES	14,797.00
23/06/2021	80397	SOUTHWEST TYRE SERVICE	TYRE AND WHEEL SUPPLY & SERVICES	4,464.20
30/06/2021	80491	SPICE ODYSEE	CATERING	384.00
10/06/2021	79929	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	898.74
23/06/2021	80280	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	250.00
30/06/2021	80559	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	719.40
10/06/2021	80039	SPOTLIGHT	VACATION CARE SUPPLIES	68.80
10/06/2021	79937	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	12,463.00
23/06/2021	80245	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	543.84
10/06/2021	79898	ST JOHN AMBULANCE	TRAINING SERVICES	56.91
23/06/2021	80198	ST JOHN AMBULANCE	TRAINING SERVICES	807.99
23/06/2021	80355	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	947.10
17/06/2021	80125	STOCKER PRESTON	RENTAL TONY NOTTLE	900.00
1/07/2021	80571	STOCKER PRESTON	RENTAL TONY NOTTLE	900.00
23/06/2021	80426	STRATAGREEN	NURSERY SUPPLIES	1,421.92
30/06/2021	80451	SUBSURFACE WATER MANAGEMENT	SUBSURFACE WATER MANAGEMENT	1,100.00
23/06/2021	80412	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	1,077.37
30/06/2021	80557	SUMMIT HOMES GROUP	AIRPORT NOISE AMELIORATION	74,756.00
3/06/2021	79880	DUNN BAY ROAD	DA APPLICATION REFUND	269.00
17/06/2021	80156	DIABETES WA	VERGE BOND REFUND	33.60
17/06/2021	80157	YALLINGUP BOARDRIDERS	DONATION	1,245.00
17/06/2021	80158	BUSSELTON NATURALISTS CLUB INC	DONATION	500.00
17/06/2021	80159	GEOGRAPHE MARINE RESEARCH LTD	GEO MARINE RESEARCH	305.00
17/06/2021	80160	AFL MASTERS WA INC	AFL MASTERS DONATION	1,000.00
17/06/2021	80161	THE WALLNER FAMILY TRUST	RATE REFUND	3,666.71
30/06/2021	80533	BUSSELTON & DUNSBOROUGH DUNGBEETLE RUGBY CLUB	DONATION	350.00
30/06/2021	80534	JAIMEE MARCH	DA APPLICATION REFUND	560.00
10/06/2021	79881	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SERVICES	238.15
17/06/2021	80135	SUPERCHOICE	SUPERANNUATION	174,152.05
17/06/2021	80581	SUPERCHOICE	SUPERANNUATION	167,656.34
16/06/2021	80098	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
23/06/2021	80255	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	3,564.00
10/06/2021	80061	SW PRECISION PRINT	PRINTING SERVICES	1,913.75
17/06/2021	80162	SYLVANA CARANNA	STAFF REIMBURSEMENT	176.00
3/06/2021	79850	SYNERGY	ELECTRICITY SUPPLIES	17,296.03
10/06/2021	79983	SYNERGY	ELECTRICITY SUPPLIES	90,416.39
17/06/2021	80150	SYNERGY	ELECTRICITY SUPPLIES	8,428.49
23/06/2021	80293	SYNERGY	ELECTRICITY SUPPLIES	2,468.03
30/06/2021	80501	SYNERGY	ELECTRICITY SUPPLIES	5,062.86
10/06/2021	79886	TARVIA PTY LTD	ENGINEERING SERVICES	3,520.00
23/06/2021	80186	TARVIA PTY LTD	ENGINEERING SERVICES	2,766.50
3/06/2021	79832	TELSTRA (NETWORK INTEGRITY)	MAJOR PROJECT WORKS	42,309.03
10/06/2021	80055	TELSTRA CORPORATION	COMMUNICATION SERVICES	9,722.02
17/06/2021	80165	TELSTRA CORPORATION	COMMUNICATION SERVICES	8,667.49
10/06/2021	79958	TENDERLINK.COM	TENDER ADVERTISING	330.00
23/06/2021	80265	TENDERLINK.COM	TENDER ADVERTISING	330.00
11/06/2021	80124	THE AUSTRALIAN TAXATION OFFICE	TAXATION PAYMENTS	1,302.15
30/06/2021	80517	THE FLOWER PLACE BUSSELTON	FLORAL ARRANGEMENTS	160.00
10/06/2021	79973	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	1,898.00
23/06/2021	80278	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	165.00
17/06/2021	80136	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	1,013.00
23/06/2021	80179	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	2,944.85
30/06/2021	80450	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	2,010.00
23/06/2021	80350	THE LOCKUP COFFEE HOUSE	CATERING	285.50
23/06/2021	80247	THE PLANT SUPPLY CO	NURSERY SERVICES	1,471.80
23/06/2021	80268	THE TRAIL BUILDERS	REMOVE MOUNTAIN BIKE TRIAL	4,284.50

City of Busselton
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ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	79927	THE URBAN COFFEE HOUSE	CATERING	453.50
23/06/2021	80230	THE URBAN COFFEE HOUSE	CATERING	351.00
30/06/2021	80565	THOMAS MAZEY	ART SALES	227.50
30/06/2021	80507	THOMSON GEER LAWYERS	LEGAL SERVICES	282.00
23/06/2021	80219	TOASTEES WETSUITS AUSTRALIA	SWIMMING INSTRUCTORS RASHIES	680.00
3/06/2021	79851	TOLL TRANSPORT PTY LTD	COURIER SERVICES	21.51
10/06/2021	79985	TOLL TRANSPORT PTY LTD	COURIER SERVICES	700.65
30/06/2021	80503	TOLL TRANSPORT PTY LTD	COURIER SERVICES	419.34
10/06/2021	79899	TOM PRICE AND SONS	TRAINING SERVICES	1,498.00
30/06/2021	80465	TONIA KILIAN	STAFF REIMBURSEMENT	64.15
3/06/2021	79875	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	11,824.38
10/06/2021	80111	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	6,304.48
30/06/2021	80564	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	5,276.30
23/06/2021	80288	TOTAL TOOLS	TOOL PURCHASES	207.90
3/06/2021	79877	T-QUIP	MOWER PARTS & SERVICE	177.10
10/06/2021	80122	T-QUIP	MOWER PARTS & SERVICE	137.45
10/06/2021	80114	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	59.20
23/06/2021	80429	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	8,718.84
10/06/2021	79975	TRIBE PERTH	ACCOMMODATION	319.40
23/06/2021	80235	TROPHIES ON TIME	NAME BADGE SUPPLIER	44.00
10/06/2021	79954	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	243.38
23/06/2021	80261	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	628.18
30/06/2021	80486	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	3,484.89
10/06/2021	79930	TYRECYCLE PTY LTD	TYRE RECYCLING	1,975.83
23/06/2021	80236	TYRECYCLE PTY LTD	TYRE RECYCLING	3,602.73
10/06/2021	80096	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	45.00
10/06/2021	79974	TYRES & MORE DUNSBOROUGH	TYRE SALES AND SERVICE	45.00
10/06/2021	79956	U-NAME IT FENCING	FENCING AND RURAL SERVICES	5,425.00
23/06/2021	80260	UNDALUP ASSOCIATION INC	CANVAS SIGNS	770.00
30/06/2021	80487	URBAQUA	ENVIRONMENTAL CONSULTING SERVICES	12,767.70
23/06/2021	80209	URSULA FAHRER	ART SALES	67.20
16/06/2021	80073	VASSE BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
10/06/2021	80029	VISIMAX	FIRE EQUIPMENT SUPPLIER	187.28
10/06/2021	79950	VIVA BOOKS	LIBRARY RESOURCES	100.00
23/06/2021	80413	VM VISIMAX	FIRE EQUIPMENT SUPPLIER	448.30
30/06/2021	80553	VMS CONTRACTORS & MANAGEMENT	MAINTENANCE SERVICES	625.00
3/06/2021	79844	VOICE PROJECT PTY LTD	STAFF ENGAGEMENT SURVEY	11,096.80
10/06/2021	79904	VORGEE PTY LTD	GYM GOODS	1,316.70
10/06/2021	80071	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	1,118.83
10/06/2021	79900	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	275.00
23/06/2021	80203	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	275.00
30/06/2021	80462	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	1,370.00
17/06/2021	80171	WA TREASURY CORPORATION	LOAN REPAYMENTS	729,395.94
10/06/2021	79882	WALGA	WALGA TRAINING SERVICES	1,050.00
23/06/2021	80177	WALGA	WALGA TRAINING SERVICES	4,958.00
23/06/2021	80313	WARRINGTONFIRE AUSTRALIA PTY LTD	FIRE TESTING SERVICES	4,332.35
10/06/2021	79980	WATERCHEM AUSTRALIA PTY LTD	ODOUR TREATMENT	1,144.00
10/06/2021	79884	WEATHERSAFE WA (DEL-RAY CANVAS)	CANVAS SERVICES	9,447.79
23/06/2021	80382	WEST OZ LINEMARKING	LINE MARKING SERVICES	7,891.40
23/06/2021	80294	WESTBOOKS	LIBRARY RESOURCES	1,375.50
30/06/2021	80502	WESTBOOKS	LIBRARY RESOURCES	865.08
23/06/2021	80241	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	2,970.00
23/06/2021	80367	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	160,290.00
30/06/2021	80540	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	9,223.00
10/06/2021	80069	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	4,566.77
23/06/2021	80385	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	666.71
23/06/2021	80220	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	495.00
3/06/2021	79839	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	3,289.00
17/06/2021	80144	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	2,931.50
30/06/2021	80482	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	143.00
23/06/2021	80291	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00

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PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

10/06/2021	80107	WILYABRUP BFB	PETTY CASH REIMBURSEMENT	1,365.00
10/06/2021	80059	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	4.51
23/06/2021	80372	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	8.02
23/06/2021	80417	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	2,282.50
10/06/2021	80076	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	3,382.00
23/06/2021	80389	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	11,365.00
10/06/2021	79924	WORK METRICS	HEALTH AND SAFETY SOFTWARE	110.00
23/06/2021	80345	WSP AUSTRALIA PTY LIMITED	ENGINEERING CONSULTANCY SERVICES	8,311.70
30/06/2021	80453	XPANSE	COMPUTER SOFTWARE SUPPLIER	4,659.60
10/06/2021	79938	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	370.50
30/06/2021	80480	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	395.00
16/06/2021	80072	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
16/06/2021	80074	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	0.00
10/06/2021	79997	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	6,518.60
17/06/2021	80152	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	4,077.48
23/06/2021	80312	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	2,036.10
				7,450,283.43

TRUST PAYMENTS JUNE 2021

DATE	REF #	NAME	DESCRIPTION	AMOUNT $
9/06/2021	7563	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BSL MONTHLY BUILDING LEVIES	35,897.41
9/06/2021	7564	CITY OF BUSSELTON	COMMISSION ON BUILDING LEVIES	982.25
9/06/2021	7565	CONSTRUCTION TRAINING FUND	CTF MONTHLY BUILDING LEVIES	4,547.77
				41,427.43

DIRECT DEBIT PAYMENTS JUNE 2021

DATE	REF #	NAME	DESCRIPTION	AMOUNT $
15/06/2021	4541	A TARBOTTON	ANIMAL TRAP REFUNDS	100.00
15/06/2021	4536	A.N.Z. BANK - VISA CARD	ANZ BANK - VISA CARD	14,633.16
		APPLE I CLOUD - MONTHLY SUBSCRIPTION		4.49
		VASSE BAKERY - CATERING		10.50
		BAYSIDE BURGERS		152.50
		SNEDDENS FENCING		202.50
		OCCY'S FOOD AND BREWS		284.65
		66FIT AUSTRALIA		320.00
		PERTH SWIM ACADEMY-SWIM TEACHER TRAINING		320.00
		CRAZY DOMAIN - DIRECTORY LISTING		9.89
		CRAZY DOMAIN - DOMAIN PRIVACY		18.54
		AUSSIE BROADBAND		65.00
		SOLAR ANALYTICS -SUBSCRIPTION		100.00
		GO DADDY		147.24
		CRAZY DOMIAN - LINUX HOSTING		197.76
		ZOOM VIDEO CONFERENCING		475.70
		LIQUID FILES		1,138.50
		TEAM VIEWER SUBSCRIPTION		1,247.00
		ZONTA CLUB DUNSBOROUGH		70.00
		OCEAN CENTRE HOTEL GERALDTON		340.00
		OCEAN CENTRE HOTEL GERALDTON		376.50
		THAI LEMONGRASS		400.00
		LOCAL GOVERNMENT PROFESSIONALS		400.00
		FACEBOOK -YOUTH		7.21
		QUEST SCARBOROUGH- CARPARKING		15.18
		FACEBOOK GLC 30.04.21		17.00
		SPOTIFY - YOUTH		18.99
		SENDGRID - GLC		20.00
		DOMINOS -YOUTH 15.05.21		75.00
		MAILCHIMP - LIBRARY		77.30
		FACEBOOK - GLC- 15.04.21		89.81
		DOMINOS -YOUTH 8.5.21		100.00
		DOMINOS -YOUTH 1.5.21		105.90
		DOMINOS -YOUTH 15.05.21		105.90

City of Busselton
Geographe Bay

LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2021

CHEQUE PAYMENTS	CHEQUE # 118826 - 118860	29,925.90
ELECTRONIC TRANSFER PAYMENTS	EFT79829 - EFT80582	7,450,283.43
TRUST ACCOUNT	TRUST ACCOUNT # 7563 - 7565	41,427.43
INTERNAL PAYMENT VOUCHERS	DD004509 - DD004549	118,979.45
PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

		QUEST SCARBOROUGH- ACCOMMODATION		220.55
		QUEST SCARBOROUGH- ACCOMMODATION		220.55
		DYCCI MEMBERSHIP		250.00
		MESSAGE MEDIA - GLC		472.56
		BUSSELTON CHAMBER OF COMMERCE AND INDUST		474.00
		APPLE ICLOUD MONTHLY SUBSCRIPTION		4.49
		BAKED - MORNING TEA		22.50
		HOT CHOCOLATE - COFFEE		23.50
		RETRAVISION- POWER ADAPTER FOR I PHONE		26.60
		BEER FARM		336.50
		WESTERN POWER - APPLICATION		497.92
		THE GOOD EGG CAFE - CATERING		13.40
		JIGSAW SIGNS & PRINT- 5X A0 SIGNS		655.00
		OFFICELIFE - HEADSETS		1,054.02
		ASIC - DOCUMENT SEARCH		34.00
		FACEBOOK - PR		51.50
		HOUSE - UTENSILS		64.98
		DONNYBROOK HOTEL		94.00
		AGENT IN A BOX- REAL ESTATE		329.00
		MONTHLY MAILCHIMP		375.03
		LEGAL PRACTICE BOARD OF WA		1,250.00
		LEGAL PRACTICE BOARD OF WA		1,250.00
15/06/2021	4533	AMPOL AUSTRALIA PETROLEUM PTY LTD	AMPOL AUSTRALIA PETROLEUM PTY LTD	63,739.71
9/06/2021	4517	ANZ BANK	ANZ BANK	158.58
9/06/2021	4518	ANZ BANK	ANZ BANK	680.04
9/06/2021	4525	ANZ BANK	ANZ BANK	1,189.61
11/06/2021	4526	ANZ BANK	ANZ BANK	2,617.50
3/06/2021	4527	ANZ BANK	ANZ BANK	15.00
14/06/2021	4530	ANZ BANK	ANZ BANK	541.74
30/06/2021	4542	ANZ BANK	BANK FEES & CHARGES	30.00
30/06/2021	4543	ANZ BANK	BANK FEES & CHARGES	15.00
30/06/2021	4545	ANZ BANK	BANK FEES & CHARGES	2,682.61
30/06/2021	4546	ANZ BANK	BANK FEES & CHARGES	140.84
30/06/2021	4547	ANZ BANK	BANK FEES & CHARGES	330.02
30/06/2021	4548	ANZ BANK	BANK FEES & CHARGES	469.32
30/06/2021	4549	ANZ BANK	BANK FEES & CHARGES	1,300.93
7/05/2021	4511	C J TEMBY	SUNDRY - CHQ CREDITOR	4,395.13
1/06/2021	4513	COMMONWEALTH BANK	COMMONWEALTH BANK	705.33
1/06/2021	4520	COMMONWEALTH BANK	COMMONWEALTH BANK	109.96
30/06/2021	4544	COMMONWEALTH BANK	BANK FEES & CHARGES	708.24
11/06/2021	4523	D ALCOCK	SUNDRY - CHQ CREDITOR	295.00
9/06/2021	4519	DWER	SUNDRY - CHQ CREDITOR	141.75
9/06/2021	4515	F PIGGOTT	ANIMAL TRAP REFUNDS	100.00
15/06/2021	4540	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	4,774.00
15/06/2021	4538	GEOGRAPHE PRIMARY SCHOOL	RATE REFUNDS	200.00
11/06/2021	4522	H FERGUSON	SUNDRY - CHQ CREDITOR	42.50
15/06/2021	4539	J GUTHRIDGE	ANIMAL TRAP REFUNDS	100.00
11/06/2021	4524	JEMIMA LOUDON	JEMIMA LOUDON	45.00
2/06/2021	4512	LES MILLS ASIA PACIFIC	LES MILLS ASIA PACIFIC	582.89
3/06/2021	4528	LES MILLS ASIA PACIFIC	LES MILLS ASIA PACIFIC	485.74
31/05/2021	4510	MERCATUS PTY LTD	RATE REFUNDS	1,599.00
3/06/2021	4521	MULTIPLE ACTON/COAD/CLINTON	RATE REFUNDS	10,794.56
31/05/2021	4509	P BATTY	ANIMAL TRAP REFUNDS	100.00
15/06/2021	4537	S GREAY	RATE REFUNDS	465.00
9/06/2021	4514	S LLOYD	RATE REFUNDS	1,475.29
14/06/2021	4529	S RICE	ANIMAL TRAP REFUNDS	100.00
15/06/2021	4531	SUNDRY - CHQ CREDITOR	RATE REFUNDS	2,129.03
15/06/2021	4532	SUNDRY - CHQ CREDITOR	RATE REFUNDS	186.76
15/06/2021	4534	SUNDRY - CHQ CREDITOR	RATE REFUNDS	200.25
15/06/2021	4535	SUNDRY - CHQ CREDITOR	RATE REFUNDS	499.96
9/06/2021	4516	T SHINGLES	ANIMAL TRAP REFUNDS	100.00

City of Busselton
Geographe Bay

LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2021

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PAYROLL PAYMENTS	01.06.2021 - 30.06.2021	2,443,770.39
		10,084,386.60

	118,979.45

PAYROLL PAYMENTS JUNE 2021

DATE	REF #	NAME	DESCRIPTION	AMOUNT $
1/06/2021	PAYROLL	CITY OF BUSSELTON	PAYROLL & SALARIES	790,601.05
5/06/2021	PAYROLL	CITY OF BUSSELTON	PAYROLL & SALARIES	1,082,353.54
9/06/2021	PAYROLL	CITY OF BUSSELTON	PAYROLL & SALARIES	570,815.80
				2,443,770.39

12.2 Finance Committee – 11/8/2021 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 JUNE 2021

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Financial Services
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Investment Report June 2021 Attachment B Statement of Financial Activity - 30 June 2021

This item was considered by the Finance Committee at its meeting on 11/8/2021, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2021, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2021, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of *the Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 30 June 2021.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)

- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 27 July 2020, the Council adopted (C2007/071) the following material variance reporting threshold for the 2020/21 financial year:

> *That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:*
>
> - *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
> - *Reporting of variances only applies for amounts greater than $25,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 30 June 2021

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of $2.45M as opposed to the amended budget of $643K. This represents a positive variance of $1.8M YTD. This variance represents a decrease of $15.3M from $17.1M at the end of May.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2020/21 Actual YTD $	2020/21 Amended Budget YTD $	2020/21 Amended Budget $	2020/21 YTD Bud Variance %	2020/21 YTD Bud Variance $	Change in Variance Current Month $
Revenue from Ordinary Activities				***4.18%***	***3,155,707***	***517,837***
1. Operating Grants, Subsidies and Contributions	6,903,317	4,782,445	4,782,445	44.35%	2,120,872	546,641
2. Other Revenue	551,450	424,730	424,730	29.84%	126,720	(89,254)
3. Interest Earnings	870,759	1,046,684	1,046,684	(16.81%)	(175,925)	(20,582)
Expenses from Ordinary Activities				***4.12%***	***3,386,233***	***(1,148,221)***
4. Other Expenditure	(2,599,852)	(5,236,779)	(5,236,779)	50.35%	2,636,927	1,583,138
5. Non-Operating Grants, Subsidies and Contributions	20,309,932	34,487,199	34,487,199	(41.11%)	(14,177,267)	(5,546,267)
Capital Revenue & (Expenditure)				***8.96%***	***3,449,143***	***(10,375,149)***
6. Land & Buildings	(3,568,495)	(17,454,059)	(17,454,059)	79.55%	13,885,564	8,159,622
Plant & Equipment	(1,324,192)	(2,510,340)	(2,510,340)	47.25%	1,186,148	(52,902)
Infrastructure	(22,065,182)	(40,406,675)	(40,406,675)	45.39%	18,341,493	3,117,518
7. Proceeds from Sale of Assets	647,517	581,500	581,500	11.35%	66,017	307,762
8. Proceeds from New Loans	110,000	7,700,000	7,700,000	(98.57%)	(7,590,000)	110,000
9. Advances to Community Groups	(110,000)	(200,000)	(200,000)	45.00%	90,000	(110,000)
10. Transfer to Restricted Assets	(9,067,466)	(62,750)	(62,750)	(14350.14%)	(9,004,716)	(3,602,103)
11. Transfer from Restricted Assets	7,252,387	2,807,074	2,807,074	158.36%	4,445,313	3,406,156
12. Transfer to Reserves	(23,719,860)	(20,025,834)	(20,025,834)	(18.45%)	(3,694,026)	(3,717,696)
13. Transfer from Reserves	20,781,683	35,200,476	35,200,476	(40.96%)	(14,418,794)	(17,985,610)

Revenue from Ordinary Activities

In total, revenue from Ordinary Activities is $3.2M, or 4.2%, ahead of budget YTD. The material variance items contributing to this include:

1. Operating Grants, Subsidies and Contributions

Ahead of YTD budget by $2.1M, or 44.4%, mainly due to the items listed in the table below:

Revenue Code	Revenue Code Description	Actual YTD $	Amended Budget YTD $	Variance YTD $	Variance YTD %	Change in Variance Current Month $
Finance and Corporate Services		***2,765,290***	***1,737,490***	***1,027,800***	***37.17%***	***980,253***
10510	Governance Support Services – State Government Operating Grants	-	20,400	(20,400)	(100.00%)	(1,700)
Each year the City takes on a disability trainee. At the time of setting the budget, it is not known where this person may be placed, so the reimbursement from the State Government is budgeted in this area. The trainee was actually placed at the GLC, with all associated actual wage costs and reimbursements allocated to this area.						
10152	Other General Purpose Funding – Financial Assistance Grants	2,369,264	1,394,881	974,383	41.13%	945,145
Actual grants received are higher than originally budgeted due to the prepayment of approximately half of the 21/22 year grant. It is never known at the time of budgeting whether or not the commission will prepay any portion, so a normal full year is always budgeted. The prepaid portion is transferred to reserves and budgeted to be drawn down during the 21/22 financial year. As such, although revenue appears to be significantly higher than budget, due to the restriction of the prepaid component the net impact on the year-end Net Current Position is nil.						
10151	Rates Administration – Reimbursements – Legal Fees	61,845	31,600	30,245	48.90%	17,386
There has been a much higher than expected requirement for debt recovery services in relation to overdue rates. Legal costs for this process are reimbursed by the ratepayers involved.						
10200	Financial Services – Reimbursements	122,650	104,900	17,750	14.47%	(4,093)
The surplus to budget at year end is due to $8.4K more in insurance reimbursements, which are inherently difficult to predict, plus a miscellaneous reimbursement of $11.4K from the ANZ Bank for overcharged merchant fees.						
10500	Legal and Compliance Services - Reimbursements	36,311	5,750	30,561	84.16%	22,165
Higher than expected income in this area is due to legal settlements in the City's favour. This is not an area that can be forecast with a great deal of accuracy at time of preparing the budget.						
10522	Occupational Health & Safety – Reimbursement – Wellness Program	7,160	25,000	(17,840)	(249.16%)	(2,087)
Due to COVID restrictions in the first half of the financial year a number of programs were either not able to proceed or were undersubscribed. With the relaxing of restrictions and returning confidence, staff participation in the various Wellness activities has increased, however it is unlikely that the full budget will be achieved by year end.						

Community and Commercial Services		***354,735***	***254,100***	***100,635***	***28.37%***	***(3,634)***
11151	Airport Operations – Contributions	123,000	50,000	73,000	59.35%	22,000
More contributions toward airport marketing have been received from neighbouring local governments and organisations such as the MRBTA than was originally anticipated.						
10530	Events & Cultural Services Administration – Parenting Leave Reimbursements	14,655	-	14,655	100.00%	-
Parenting leave reimbursement was not planned at the time of the development of the 20/21 budget.						
10630	Economic and Business Development Administration – Parenting Leave Reimbursements	9,059	-	9,059	100.00%	-
Parenting leave reimbursement was not planned at the time of the development of the 20/21 budget.						
Planning and Development Services		***1,299,346***	***1,329,470***	***(30,124)***	***(2.32%)***	***(16,717)***
10820	Strategic Planning – State Government Grants	22,500	37,500	(15,000)	(66.67%)	-
The variation from Strategic Planning budget (Grant $37,500) is due to the total grant ($75,000) being acquitted in three instalments: the first payment was received some time ago on achievement of certain project milestones to that stage in the preparation of the 'Coastal Adaptation Strategy' or CHRMAP, 'Coastal Hazard Risk Management and Adaptation Plan'. The second payment (30%) was received in May 2021 following adoption of the draft CHRMAP for advertising by the Council (OCM 24 February 2021). The final payment of 20% is due once Council adopts the *final* CHRMAP. Preparation of this complicated and comprehensive document has been set back several times over the past 2 years due to project requirements concerning financial modelling and Government Working Group reviews et al. As such, the City has received approval to extend the anticipated completion date for the project (this has occurred several times) until 31 March 2022. The $15,000 final grant payment will therefore not be paid until FY 21/22.						
10925	Preventative Services – CLAG – State Government Grants	32,038	44,370	(12,332)	(38.49%)	-
The Department of Health contribution to the mosquito program was less than expected.						
Engineering and Works Services		***2,483,946***	***1,461,385***	***1,022,561***	***41.17%***	***(413,261)***
S0076	Kaloorup Road (Stage 1) – Main Roads Operating Grant	-	267,000	(267,000)	(100.00%)	-
Works originally budgeted to be completed by April are forecast to be complete in June, however grant acquittal and invoicing cannot be finalised until all billing has been processed and a final reconciliation of works has been completed and signed off. This has happened with most of the revenue being recognised ($92K carried over), however this is actually a Non-Operating Capital Grant with the budget being incorrectly allocated against operational grants.						
W0267	Road Safety Signage Infrastructure – Federal Operating Grant	75,117	97,985	(22,868)	(100.00%)	(22,868)
These works were not completed by the end of the financial year. $23K in relation to the grant funded portion has been carried over.						
11160	Busselton Jetty – Contributions	842,772	859,400	(16,628)	(100.00%)	(429,700)
Contributions from BJINC slightly less than budgeted. The final amount to be received is not known until after year-end review of the Jetty financials, which is well after the budget is set.						

11162	Busselton Jetty - Underwater Observatory – Reimbursement of Utilities Charges	25,969	-	25,969	100.00%	1,726
The City recoups both electricity and sewer service charges from Busselton Jetty Inc. Due to an administrative oversight, this item has not been budgeted, however there is a nil impact on the municipal net current position due to this income being put into the Jetty reserve. This offsets the costs which are also put into the reserve. YTD also contains an insurance re-imbursement of $14K for damage to the UPS during storm events in May 2020.						
11300	Sanitation Waste Services Administration – Parenting Leave Reimbursements	13,570	-	13,570	100.00%	-
Parenting leave reimbursement was not planned at the time of the development of the 20/21 budget.						
11301	Regional Waste Management Administration – Reimbursements	105,919	22,000	83,919	79.23%	8,163
The contributions to the 2020/21 Southwest Regional Waste Group Project were received from 10 participating local governments in November and April, totalling $48K each time. Only $22K was budgeted for the year, and this was spread over 12 months.						
11501	Operations Services Works – Insurance Reimbursements	253,793	61,200	192,593	75.89%	(5,013)
Workers compensation claims totalling $254K have been received YTD. This is by nature very difficult to predict. $61K was budgeted for the year, spread evenly over 12 months.						
B1401 & B9610	Old Butter Factory – Insurance Reimbursements	149,415	-	149,415	100.00%	-
Conservation and fire damage works were completed during the year with the insurance claim being approved and paid. Not budgeted as additional works were required for structural and fire compliance that had not been scoped at commencement of the works. Not unusual for conservation projects of this nature. Net impact after insurance claims is estimated at approximately ($30K).						
M9999	Road Maintenance Bal Of Budget – Insurance Reimbursements	780,201	-	780,201	100.00%	2,188
Storm damage claims from the storm events in May 2020.						

2. Other Revenue

Ahead of YTD budget by $127K, or 30%, mainly due to the items listed in the table below:

Revenue Code	Revenue Code Description	Actual YTD $	Amended Budget YTD $	Variance YTD $	Variance YTD %	Change in Variance Current Month $
Finance and Corporate Services		***50,961***	***33,450***	***17,511***	***52.35%***	***(8,574)***
10200	Financial Services – Sundry Income	12,573	200	12,373	6186.34%	(9,400)
Due to workload issues and a change in staff in Planning, there was a delay in on-payment of development application fees to the Department of Planning for fees received from applicants in May. This had not occurred by the end of June but is expected to have been actioned by the end of July. There was also an unreconciled portion of an overpayment from LGIS for $2K.						

Community and Commercial Services		***40,811***	***24,550***	***16,261***	***66.24%***	***(26,666)***
10630	Economic and Business Development Administration – LSL Contributions from other LG's	9,738	-	9,738	100.00%	-
Long Service Leave entitlements accrued can be transferred between local governments. At the time of budgeting, it was not known that the City would be employing a person for whom a LSL entitlement would be transferred.						
Planning and Development Services		***205,367***	***145,530***	***59,837***	***41.12%***	***(12,246)***
10925	Preventative Services – CLAG – Sundry Income	83,203	4,080	79,123	1939.30%	(331)
Due to the much earlier and more significant onset of the Ross River Virus threat, extra chemical applications were required. Permission was received from the Department of Health to draw extra trust funds for these purposes.						
10970	Parking Control – Parking Fines & Costs	32,903	60,000	(27,097)	(45.16%)	(3,632)
Budgeting for this is always done on a simple historical trend basis, and is never a targeted revenue source. It is down on budget due to the enforcement team being temporarily understaffed.						
Engineering and Works Services		***254,311***	***221,200***	***33,111***	***14.97%***	***(41,767)***
11107	Engineering Services Design – LSL Contributions from other LG's	14,475	-	14,475	100.00%	-
Long Service Leave entitlements accrued can be transferred between local governments. At the time of budgeting, it was not known that the City would be employing a person for whom a LSL entitlement would be transferred.						
G0030 & G0031	Busselton & Dunsborough Transfer Station – Sale of Scrap Materials	210,812	196,050	14,762	7.53%	(41,158)
The pricing received for scrap metal has been significantly higher than originally forecast. As such, higher than predicted volumes have also been delivered to the recyclers to take advantage of this pricing.						

3. Interest Earnings

Interest earnings is $176K, or 16.8%, behind budget YTD June due to the significantly lower than forecast interest rates, as a result of the COVID pandemic induced economic downturn. The current low interest rate environment has reduced the City's income in both the current budget period and future years.

Expenses from Ordinary Activities

Expenditure from ordinary activities is $3.4M, or 4.1%, less than expected when compared to the budget YTD as at June. The only expense line item on the face of the financial statement that has a YTD variance that meet the material reporting threshold is Other Expenditure.

4. Other Expenditure

$2.6M, or 50.3%, under the budget YTD. The main contributing items are listed below:

Cost Code	Cost Code Description	Actual YTD $	Amended Budget YTD $	Variance YTD $	Variance YTD %	Change in Variance Current Month $
Executive Services		***72,279***	***108,000***	***35,721***	***33.1%***	***3,872***
10001	Office of the CEO	71,708	108,000	36,292	33.6%	3,373
The underspend relates to donations contributions and subsidies budget ($8K), CapeROC budget ($20K) and the CEO Discretionary Budget ($8K).						
Finance and Corporate Services		***851,624***	***1,114,770***	***263,146***	***23.6%***	***121,836***
10000	Members of Council	513,363	550,800	37,437	6.8%	(28,339)
Timing variances exist in relation to the payment of elected member allowances and reimbursements. The main contributors being the elected members training budget underspent by $23K, and no expenditure against the Council Contingency Holding account with a YTD budget of $14K.						
10151	Rates Administration	94,102	109,300	15,198	13.9%	(3,306)
Budget variances are due to interim valuation invoices still to be received.						
10200	Financial Services	-	40,900	40,900	100.0%	40,900
The valuation of the City's Land & Buildings was deferred until the 21/22 financial year to align all asset valuations to the 5 year cycle per the LG Act. It was also not possible to conduct the valuations in 20/21 year due to COVID related limitations on the availability of valuation consultants in the required timeframe.						
10221/27/ 28/29/30	Finance & Borrowing Prog 04/11/12/13/14	106,663	231,320	124,657	53.9%	115,660
Notification of the second bi-annual payment of the indicative guarantee for the City's borrowings through the WA Treasury Corporation, was not received by the end of June. This will therefore be processed in July.						
10700	Public Relations	88,713	126,850	38,137	30.1%	(2,423)
The underspend variance is related to a reduced payment to BASSCA this year given COVID-19 and no school exchanges, the cancelling of the Mayoral Breakfast and a reduced spend associated with functions such as the launch of Jetstar flights.						

Community and Commercial Services		***1,160,011***	***3,441,809***	***2,281,798***	***66.3%***	***1,274,576***
10530	Events & Cultural Services Administration (formerly Community Services Administration)	528,322	751,100	222,778	29.7%	57,824
Funds currently committed from the 2020/21 events budget through multi-year agreements and Rounds 1 and 2 of the Event Sponsorship Program totals $380,562. In addition, $200,000 is allocated towards the development of an electronic events billboard. This leaves a balance of $205,852 in the 2020/21 events budget for any further event attraction or initiatives. This balance includes funds from cancelled events. Of the $250,000 allocated to the 2020/21 marketing budget, $120,000 has been allocated to the Airport Marketing Reserve, $50,000 to the Busselton Performing Arts and Convention Centre (BPACC), up to $12,000 had been allocated to update the City's Events Strategy and up to $5,000 for the update of tourism signage, leaving a balance of $63,000 for any further initiatives. It is recommended that the remaining balance after any further allocations be transferred to the Airport Marketing Reserve. Of the $40,000 allocated to City run events, a total of $11,684 was spent on seven Sun-Sets on the Bay events in Busselton and Dunsborough. This leaves a balance of $28,316. Pending any further initiatives, the remaining balance at the end of financial year will remain in the Marketing and Area Promotion Reserve.						
10532	BPACC Operations	12,018	50,000	37,982	76.0%	(350)
Low cost marketing materials have been developed to date and until final decisions are made regarding the project tenders, no large investments in event attraction will be made.						
10547	Iron Man	65	200,000	199,935	100.0%	(65)
Ironman has been cancelled for this year and hence the funds will not be expended. Council have resolved (C2012/159 – 9 December 2020) to utilise the remaining budget towards an electronic billboard, however this will not be completed until later in the calendar year, so will be carried over to the 21/22 budget.						
10550	Forrest Rally	-	12,500	12,500	100.0%	-
Forrest Rally organisers have advised that the event will not be proceeding from 2020/2021 onwards, therefore these funds will not be expended.						
10567	CinefestOZ	80,000	120,000	40,000	33.3%	-
YTD variance is due to the sponsorship contract being varied due to a change in format as a result of COVID (C2009/110) - $80K paid in 2020/21 with the balance ($38K) carried over to be paid in addition to 2021/22 Market Yield Adjustment.						
10630	Economic and Business Development Administration	3,440	55,000	51,560	93.7%	15,654
The budget is made up of numerous line items that have been spread throughout the year. The actual timing for these things are inherently difficult to predict, including valuations as more often than not they depend on interactions with outside third parties for development opportunities and collaborations. For example, the City budgets for marketing and promotions, but need to wait for relevant opportunities to arise throughout the year that may not necessarily align with budget timing. It should be noted that a large portion of the total annual budget relates to cruise ship visitor servicing ($38K), which due to the effects of COVID-19 will not be spent this financial year.						
10634	Business Support Program	83,030	106,892	23,862	22.3%	(1,605)
An amount of $19K was not allocated from the total annual budget by year end.						
11151	Airport Operations	5,394	1,660,267	1,654,873	99.7%	1,239,408
Relates to marketing activities for RPT services which have not commenced due to COVID.						

Planning and Development Services		***161,904***	***175,000***	***13,096***	***7.5%***	***7,838***
10805	Planning Administration	29,148	60,000	30,852	51.4%	5,000
This variance relates to the façade refurbishment program which is not likely to have any additional projects / work costed to it this financial year as the City has not run the program as per normal because of unusually high workloads caused by the building stimulus.						
10931	Protective Burning & Firebreaks-Reserves	4,673	17,600	12,927	73.4%	616
Due to the limited seasonal burning opportunities, the budget for catering for the crews has not been spent as expected YTD.						
10942	Bushfire Risk Management Planning – DFES	23,466	-	(23,466)	(100.0%)	-
This represents repayment of unspent 19/20 BRMP grant funds.						
Engineering and Works Services		***354,035***	***397,200***	***43,165***	***10.9%***	***175,016***
B1205	Centennial Park – Toilets	76	200,100	200,024	100.0%	200,000
The City's contribution to the development of the toilets and Café/Kiosk at Centennial Park did not occur in 20/21. This has been re-listed to proceed in the 21/22 budget.						
B1223	Micro Brewery - Public Ablution	60,000	120,000	60,000	50.0%	-
The City's fund contribution to the construction of these ablutions is due to be paid upon receipt of invoice from the company. Final inspection of the toilet facilities was expected late March, after which the invoice should have been forthcoming. This has been carried over to be paid as part of the 21/22 budget, funded from the year end surplus.						
G0042	BTS External Restoration Works	267,038	50,000	(217,038)	(434.1%)	(24,996)
There was an unforeseen cost increase in groundwater monitoring due to a laboratory error by our third party contractor. The round of testing conducted in November included the sampling of over 50 groundwater bores, many of which reported "anomalous results". The contractor concluded that the lab had made errors in mis-labelling samples, which required re-sampling. Although the lab did not charge us for additional testing due to their error, the City incurred extra costs when it had to re-engage the contractor to re-test several dozen bores in January. The City's Legal department is investigating whether compensation from the contractor can be pursued. In May, a legal settlement payout that was made in November 2020 was re-allocated from capital per advice from the Office of Auditor General, as these costs are not capital in nature.						

5. Non-Operating Grants, Subsidies & Contributions

The negative variance of $14.2M is mainly due to the items in the table below. It should be noted that apart from the Locke Estate Contributions variance (due to COVID hardship deferral relief), and the Donated Assets items, any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances.

Revenue Code	Revenue Code Description	Actual YTD $	Amended Budget YTD $	Variance YTD $	Variance YTD %	Change in Variance Current Month $
Finance and Corporate Services		***46,678***	***77,370***	***(30,692)***	***(39.7%)***	***(17,370)***
10250	Information & Communication Technology Services – Grants Utilised	-	17,370	(17,370)	(100.0%)	(17,370)
R0288	Locke Estate – Leaseholder Contributions	46,678	60,000	(13,322)	(22.2%)	-
Community and Commercial Services		***473,919***	***1,006,261***	***(532,342)***	***(52.9%)***	***(649,530)***
10380	Busselton Library – Grants Utilised	-	10,000	(10,000)	(100.0%)	(10,000)
10541	Recreation Planning – Grants Utilised	-	100,000	(100,000)	(100.0%)	(100,000)
11156	Airport Development Operations – Grants Utilised	199,403	188,100	11,303	6.0%	11,303
B9717	Airport Construction, Existing Terminal Upgrade – Grants Utilised	3,416	42,800	(39,384)	(92.0%)	(39,384)
C6025	Installation of Bird Netting – State Capital Grant	28,270	38,851	(10,581)	(27.2%)	(53,769)
C6026	Airport Car Park Reseal – Grants Utilised	75,127	6,700	68,427	1021.3%	68,427
C6087	Airport Construction Stage 2, Landside Civils & Services Inf – Grants Utilised	11,382	-	11,382	100.0%	11,382
C6099	Airport Development - Project Expenses – Grants Utilised	65,048	520,850	(455,802)	(87.5%)	(455,802)
Planning and Development Services		***535,421***	***1,282,200***	***(746,779)***	***(58.2%)***	***(1,249,258)***
10830	Environmental Management Administration – Grants Utilised	-	185,000	(185,000)	(100.0%)	(185,000)
B1025	Yallingup Coastal Bushfire Brigade – Donated Assets	10,592	-	10,592	100.0%	-
B1029	Busselton SES – Donated Assets	-	97,200	(97,200)	(100.0%)	(97,200)
C3223	Dunsborough Non-Potable Water Network – Federal Capital Grant	516,597	1,000,000	(483,403)	(48.3%)	(967,058)

Engineering and Works Services		***19,253,915***	***32,121,368***	***(12,867,453)***	***(40.1%)***	***(3,630,108)***
11101	Environmental Services Administration – Grants Utilised	-	30,000	(30,000)	(100.0%)	(30,000)
A0014	Bussell Highway - 0241 – Grants Utilised	-	744,000	(744,000)	(100.0%)	(744,000)
A0022	Yallingup Beach Road Bridge - 3347 – Federal Capital Grant	-	700,000	(700,000)	(100.0%)	(700,000)
A0023	Kaloorup Road Bridge – 3381 – Donated Asset	-	1,074,000	(1,074,000)	(100.0%)	(138,000)
A0024	Boallia Road Bridge – 4854 – Donated Asset	-	1,147,000	(1,147,000)	(100.0%)	(138,000)
A0025	Tuart Drive Bridge 0238 – Federal Capital Grant	-	2,670,330	(2,670,330)	(100.0%)	(2,500,000)
B9407	Busselton Senior Citizens – Developer Cont. Utilised	626,400	738,128	(111,728)	(15.1%)	(544,555)
B9591	Performing Arts Convention Centre – Federal Capital Grant	175,000	5,350,000	(5,175,000)	(96.7%)	-
B9999	Donated Buildings (Micro-Brewery Public Toilets)	110,000	-	110,000	100.0%	-
C0050	Forth Street Groyne Carpark – Formalise and Seal – Developer Cont. Utilised	1,151	12,480	(11,329)	(90.8%)	(11,329)
C0051	Vasse Oval Gravel Car Parking - Dawson (Eastern Side) – Developer Cont. Utilised	228,137	200,000	28,137	14.1%	28,137
C0059	Dunsborough Yacht Club Carpark – Developer Cont.	127,641	160,000	(32,359)	(20.2%)	(92,359)
C1753	Eagle Bay Viewing Platform – Developer Cont. Utilised	-	95,458	(95,458)	(100.0%)	(95,458)
C2527	Storm Damage Renewal of Infrastructure – Developer Cont. Utilised	594	37,090	(36,496)	(98.4%)	(36,496)
C3020	Donated Assets Parks, Gardens & Reserves	1,956,797	1,500,000	456,797	30.5%	456,797
C3116	Dawson Park (McIntyre St POS) – Developer Cont. Utilised	5,259	159,467	(154,208)	(96.7%)	(76,741)
C3166	Vasse River Foreshore - Bridge to Bridge – Developer Cont. Utilised	11,966	28,000	(16,034)	(57.3%)	(16,034)
C3211	Tulloh St (Geographe Bay Road) - POS Upgrade – Developer Cont. Utilised	2,101	90,332	(88,231)	(97.7%)	(88,231)
C3213	Cabarita Road – POS Upgrade – Developer Cont. Utilised	-	28,141	(28,141)	(100.0%)	(28,141)

C3214	Kingsford Road – POS Upgrade – Developer Cont. Utilised	5,242	154,375	(149,133)	(96.6%)	(149,133)
C3215	Monash Way – POS Upgrade – Developer Cont. Utilised	5,541	167,174	(161,633)	(96.7%)	(161,633)
C3216	Wagon Road - POS Upgrade – Developer Cont. Utilised	5,541	167,174	(161,633)	(96.7%)	(161,633)
C3217	Limestone Quarry - POS Upgrade – Developer Cont. Utilised	5,541	167,174	(161,633)	(96.7%)	(161,633)
C3218	Dolphin Road - POS Upgrade – Developer Cont. Utilised	4,879	91,000	(86,121)	(94.6%)	(86,121)
C3219	Kingfish/ Costello - POS Upgrade – Developer Cont. Utilised	4,689	91,000	(86,311)	(94.8%)	(86,311)
C3220	Quindalup Old Tennis Courts Site - POS Upgrade – Developer Cont. Utilised	4,591	53,283	(48,692)	(91.4%)	(48,692)
C3225	Dunsborough Lakes Sporting Precinct (Stage 1) – Developer Cont. Utilised	-	1,338,000	(1,338,000)	(100.0%)	(1,338,000)
C3238	Vasse River - General Upgrade – Developer Cont. Utilised	-	100,000	(100,000)	(100.0%)	(100,000)
C6099	Airport Development - Project Expenses – Grants Utilised	-	(140,000)	140,000	(100.0%)	140,000
D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements – Grants Utilised	17,626	30,000	(12,374)	(41.2%)	(12,374)
D2000	Donated Assets Drainage	2,804,822	1,500,000	1,304,822	87.0%	1,304,822
F0101	Yalyalup Pump Track & Temporary Toilet – Developer Cont. Utilised	-	150,000	(150,000)	(100.0%)	(150,000)
F1003	Donated Assets Footpaths & Cycleways	816,606	500,000	316,606	63.3%	316,606
F1022	Buayanyup Drain Shared Path – State Capital Grant	59,589	320,000	(260,411)	(81.4%)	32,926
S0048	Bussell Highway – Developer Cont. Utilised	302,935	640,516	(337,581)	(52.7%)	(79,244)
S0070	Peel & Queen Street Roundabout Service Relocation – Developer Cont. Utilised	392,989	800,000	(407,011)	(50.9%)	72,989
S0072	Kaloorup Road - Reconstruct and Seal Shoulders – Developer Cont. Utilised	200,000	250,000	(50,000)	(20.0%)	(150,000)

S0073	Gale Road Rural Reconstruction – Federal Capital Grant	991,837	1,372,500	(380,663)	(27.7%)	361,640
S0074	Causeway Road Duplication – Developer Cont. Utilised	1,439,713	1,000,000	439,713	44.0%	(60,287)
S0076	Kaloorup Road (Stage 1) – Main Roads Direct Grant	174,954	-	174,954	100.0%	68,154
T0019	Wonnerup South Road - Reconstruct and Widening (narrow seal) – RTR Capital Grant	418,081	448,000	(29,919)	(6.7%)	(29,919)
T0020	Capel Tutunup Road – RTR Capital Grant	1,163,486	1,426,750	(263,264)	(18.5%)	1,044,570
W0030	Donated Roads	3,666,283	3,000,000	666,283	22.2%	666,283
W0067	Ford Road Reconstruct and Asphalt Overlay – Main Roads Direct Grant	10,875	-	10,875	100.0%	-
W0121	Geographe Bay Road Quindalup – Developer Cont. Utilised	18,039	6,582	11,457	174.1%	(543)
W0265	Seascape Rise - Road Safety Upgrade – Developer Cont. Utilised	-	235,000	(235,000)	(100.0%)	(235,000)

6. Capital Expenditure

As at 30 June 2021, there is an underspend variance of 54.9%, or $33.4M, in total capital expenditure, with YTD actual at $27.4M against the YTD amended budget of $60.8M. A large portion of this positive underspend variance is offset by the negative variance in Non-Operating Grants, Contributions & Subsidies discussed above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Cost Code	Cost Code Description	Actual YTD $	Amended Budget YTD $	Variance YTD $	Variance YTD %	Change in Variance Current Month $
Land		***4,029***	***150,000***	***145,971***	***97.3%***	***71,921***
10610	Property Services Administration	4,029	150,000	145,971	97.3%	71,921
The budget represents funds allocated for costs associated with potential strategic land purchases in the City of Busselton. To date, there have been no expenses incurred, as potential transactions have not progressed beyond informal discussions.						
Buildings		***3,564,466***	***17,304,059***	***13,739,593***	***79.4%***	***8,087,701***
B9516	Busselton Library Upgrade	555,092	608,000	52,908	8.7%	5,000
Library works completed. Balance of funds to be directed to fit-out items as a carry over in the 21/22 budget.						

B9300/1/2	Aged Housing Capital Improvements	64,128	192,000	127,872	66.6%	12,400
Budgeted works were proposed to separate power and drainage servicing Winderlup Court and Winderlup Villas. Whilst the power requirements are not triggered until the new conditional land title lots are created, the intention was to progress with this anyway. The procurement process has elicited one quotation only which, even if acceptable is unlikely to generate an invoice payable in the current financial year. As such the budgeted funds will be carried over in reserve to be utilised once appropriate contractual arrangements can be made.						
B9402	Busselton Waste Transfer Station - Buildings	18,206	-	(18,206)	(100.0%)	-
A requirement arose for a 2.4 x 2.4 Transportable Ablution Block, and savings were identified in the budget for infrastructure that could be utilised for these purposes. This overspend variance will be offset by the identified underspends in infrastructure.						
B9407	Busselton Senior Citizens	626,400	738,128	111,728	15.1%	-
Works were completed in September. The savings against budget are being reviewed for potential use on roof replacement and carpark works. Works have been re-scoped based on preliminary estimates to reduce costs of roof replacement. The tender to perform these works has now been awarded, however will need to be carried over and completed in the 21/22 financial year.						
B9534	Community Resource Centre	36,100	50,000	13,900	27.8%	19,650
The replacement and upgrade of the entire carpeting cam in significantly under budget.						
B9556	NCC Upgrade	43,355	130,000	86,645	66.7%	87,957
Work is still underway re-defining the scope of works required. As this was not clear by year end, funds will not be carried over. A budget amendment may be sought at later date if further re-scoped works are required.						
B9558	Churchill Park - Change Room Refurbishment	32,673	21,000	(11,673)	(55.6%)	(32,673)
Roof sheeting and guttering renewal works were more than expected.						
B9591	Performing Arts Convention Centre	1,522,792	14,246,200	12,723,408	89.3%	7,705,294
Regional Growth Fund milestones are under review pending funding extension confirmation. Design contract program extension pending. Budgeted cash flow has been reviewed, with works now pending final Council decision on the tenders and community surveys. Project will be carried over and re-listed in the 21/22 budget.						
B9596	GLC Building Improvements	330,355	491,657	161,302	32.8%	(226,836)
Scheduled building works (some of which were carried over from the 19/20 FY), have been completed. The positive variance to budget is largely due this area also incorrectly containing the budget for Infrastructure capital works at the GLC.						
B9605	Energy Efficiency Initiatives (Various Buildings	21,217	103,000	81,783	79.4%	88,726
The $21K expended in the year was associated with the installation of LED lighting at the High Street Hall. $81K of this budget was unspent at 30 June thus this amount was carried over into the 2022 financial year. Works were planned to replace the existing lighting at the Busselton Library with LSD's, due to the availability of contractors this was delayed by two weeks with works completed in July. These works valued at $74,000 have subsequently been paid in July 2021.						

B9607	General Buildings Asset Renewal Allocation (Various Buildings)	84,565	150,000	65,435	43.6%	40,857
This budget was assigned for various Capital works as identified as per the City's Building Asset Management Plan. Some items of expenditure have been for undertaking maintenance as opposed to Capital renewal works. To this end, $44K in costs incurred have been moved back and recorded against Operations in the June period. These major maintenance works will still be funded from the Building Reserve, however an under-expended position to budget will result against this item.						
B9608	Demolition Allocation (Various Buildings)	-	25,000	25,000	100.0%	12,500
Funds were initially allocated to partial demolition of the Weld Theatre by the end of the financial year, in preparation for its integration with the BPACC. Final Council decision on this project is now pending due to further review of tenders and community surveys.						
B9610	Old Butter Factory	131,811	-	(131,811)	(100.0%)	145,623
Conservation and fire damage works were completed early in the financial year. A journal for $145K representing costs associated with the Wood Turners relocation to the Old Butter Factory site was processed in May and hence the end of month $277K unfavourable variance; this JNL has since been reversed back out in June bringing the variance back to its original $131K. An Insurance claim reimbursement totalling $99.4K offsets the true costs of $131K leaving a net overspend to budget of $32K come 30 June.						
B9611	Smiths Beach New Public Toilet	2,456	200,000	197,544	98.8%	200,000
Project commencement delayed due to changes to the project scope as a result of potential changes to size of the toilet facilities (yet to be resolved) and investigations into the capacity of the existing septic system/upgrade to an ATU system to accommodate these changes. We have also encountered long lead times with consultancy and environmental applications / approvals. This underspend surplus has been carried forward to fund the relist of this project in the 21/22 budget.						
B9612	Churchill Park Renew Sports Lights	11,791	140,000	128,209	91.6%	(11,610)
A review of consultants work to date has been undertaken. Remaining budgeted expenditure carried forward, with $73K State Government Grant Funding added to complete the Sports Lights Upgrade in 21/22.						
B9711	Busselton Airport – Building	-	15,000	15,000	100.0%	-
Small capital works projects that were planned to be completed either prior to Jetstar flights commencing or by the end of the financial year, were not able to proceed due to other priorities. The majority of these projects have been re-budgeted to occur in the 21/22 financial year, before the Jetstar flights commence.						
B9717	Airport Construction - Existing Terminal Upgrade	5,704	42,800	37,096	86.7%	1,275
Invoicing in relation to the retention monies owing to Pindan for works completed has not been received. As a result this budget will be carried over.						
B9809	Busselton Jetty Tourist Park Compliance Works	7,421	80,000	72,579	90.7%	36,179
Compliance electrical works were not able to be completed by the end of the financial year due to competing priorities. Unspent funds remain in the reserve, with a portion relisted in the 21/22 budget.						

Plant & Equipment		***1,324,192***	***2,510,340***	***1,186,148***	***47.3%***	***(52,902)***
10372	Dunsborough Cemetery	-	20,000	20,000	100.0%	-
The budget is for maintenance trailers for the cemetery, both for grave shoring equipment and watering equipment, as well as fencing and turf upgrades. The delay in procurement of these items is due to current workloads of relevant staff and other projects taking a higher priority to date. Suitable specifications have now been developed and quotes are being sought, however the new equipment is not expected to be delivered until August 2021. As such, these budgeted funds will remain in reserve and be relisted to be drawn in the 21/22 budget.						
11106	Street Lighting Installations	17,300	-	(17,300)	(100.0%)	-
The expenditure represents a storage container for the lighting equipment. The budget for the whole activity has been entered against one operational line incorrectly, rather than being split according to operational maintenance, capital upgrade, and one-off asset purchases such as this.						
11156	Airport Development Operations	199,403	283,100	83,697	29.6%	23,588
All baggage handling system invoices have been invoiced and paid. The remaining funds will be included in the outstanding Airport Development Reserve funding balance. Some funds were utilised to purchase the CCTV for the carparking as well.						
11162	Busselton Jetty - Underwater Observatory	17,523	-	(17,523)	(100.0%)	-
In February there was $17.5K in unplanned expenditure for an Uninterrupted Power Supply (UPS) for the Underwater Observatory (UWO) lift. This will be funded from the Jetty Reserve.						
11401	Transport – Workshop	19,227	30,000	10,774	35.9%	-
The hardware for upgrades to the repeater at the communications tower has been delivered. Installation of these will be dependent upon receiving Telstra approvals, which is being worked through by Property and Leasing, but will take place in 21/22 FY.						
11402	Plant Purchases (P10)	657,839	1,420,000	762,161	53.7%	(61,379)
Underspend variances to budget YTD are due to: • The new generators at DWF pond and cell that were ordered in April, with delivery of one unit in June and the second in July. (carryover listed in the 21/22 budget); • A waste truck side loader that has been ordered, but delivery/payment is not expected until August (this underspend saving will be a carry-forward purchase from the Plant Reserve in the 21/22 budget); • The waste compactor semi-trailer purchase has been deferred indefinitely pending development of the new waste plan.						
11403	Plant Purchases (P11)	52,990	205,000	152,010	74.2%	(3,495)
One ute ordered with delivery delayed until July and one light truck ordered in December, delivery now delayed until July. Both listed as carryovers in the 21/22 budget.						
11404	Plant Purchases (P12)	8,923	114,000	105,077	92.2%	-
One light truck ordered with delivery expected in July. Listed as carry-over in the 21/22 budget.						
11407	P&E - P&G Smart Technologies	11,041	100,000	88,959	89.0%	(2,704)
Two weather stations were supplied and installed worth $52K, however this was incorrectly allocated as an operational expense. As such, the underspend variance has been returned to the reserve from which it was meant to be funded.						

Furniture & Office Equipment		***492,196***	***461,088***	***(31,108)***	***(6.7%)***	***(39,309)***
10250	Information & Communication Technology Services	321,786	407,088	85,302	21.0%	(59,683)
Project delays meant key projects including the phone line migration and online payments portal will not be completed until the 21/22 financial year. Hardware supply delays have affected delivery times along with some adjustments to the capital replacement forecast have reduced capital spend.						
10380	Busselton Library	39,329	-	(39,329)	(100.0%)	(39,329)
Cost savings realised on the building upgrade project were used to fit-out the children's play area.						
10591	Geographe Leisure Centre	73,700	20,000	(53,700)	(268.5%)	(2,320)
New pool covers costing $51.6K were purchased as a result of the positive underspend on the building upgrade works.						
11156	Airport Development Operations	17,622	-	(17,622)	(100.0%)	(17,622)
CCTV installation for the airport carpark. Budget was not split correctly – all included under Plant & Equipment, where there has been a significant underspend due to COVID related delays in commencement of Jetstar flights.						
Infrastructure By Class						
Various	Roads	13,326,324	15,170,848	1,844,524	12.2%	(1,524,264)
Only 12% representing $1.844M of the $15.170M in Road Capital works were unspent at 30 June. 33%, or $610K, of this was attributable to the Peel / Queen street roundabout works that are scheduled to commence early in Financial Year 2022; this budget will be carried over. 24%, or $447K, of the unspent budget was attributable to complex staged works on Bussell Highway; this will also be carried over into 2022. Some projects went over budget while others countered by coming in under budget.						
Various	Bridges	4,872	6,399,989	6,395,117	99.9%	2,096,500
Although Bridge renewal works will be done on both the Bussell Highway and Yallingup Beach Road bridges this financial year it is unlikely any expenditure will be recorded due to the requirement for formal notification of completion from Main Roads and of invoices from them. Main Roads carry out these works on behalf of the City. Works on the Kaloorup, Boallia Road and Tuart Drive Bridges are now scheduled to commence in the 2022 Financial year. All 5 bridge projects will represent carry overs.						
Various	Car Parks	1,452,017	1,855,535	403,518	21.7%	(82,655)
Car Park projects finished the year $403K underspent. 72% of this variance is attributable solely to the Car Parking associated with the Barnard East Development with the majority of construction to occur in 2022. This budget will be carried over.						
Various	Footpaths & Cycleways	508,782	1,739,745	1,230,963	70.8%	244,870
Footpath projects finished the year a significant $1.230M underspent to budget. This was primarily attributable to the Buayanyup Drain Shared Path project that commenced in June and represents 42%, or $521K, of the end of year variance; this budget has been carried over. Contributing a further $250K in combined under expenditure to budget were the Yalyalup Pump Track & Temporary Toilet project that has since been cancelled and the Dunsborough Centennial Park Footpath Project where its budget was notionally re-assigned to cover additional Queen Street Paving costs. This budget has been relisted into 2022.						

Various	Parks, Gardens & Reserves	6,489,876	13,888,161	7,398,286	53.3%	1,891,110
$7.398M of the $13.888M in Parks related projects remained underspent to budget come 30 June. The majority of unspent budget has been carried over into 2022. The Dunsborough Lakes Sporting Precinct (Stage 1) budget was the largest project contributing to the underspent position at $2.117M, or 28.6%, of the variance. Following this was the Dunsborough Non-Potable Water Network project underspent by $1.483M, representing 20% of the year end variance. Waste Capital also categorised into this area was under expended by $1.2M while the collective of Public Open Space playground projects accounted for a further $973K of the unspent budget.						
Various	Drainage	50,854	95,744	44,890	46.9%	(10,577)
There were only three small drainage related projects on budget for the 2021 financial year. These projects collectively came in under budget by $44.8K.						
Various	Regional Airport & Industrial Park Infrastructure	232,458	1,256,653	1,024,195	81.5%	502,534
The car park works have been completed but not paid at the time of this report. The most significant part of the underspend relates to noise amelioration works which is funded from grant funds held in reserve. This was be partially invoiced by the end of the financial year, but due to construction timelines, the rest will remain on the Airport development budget for future noise amelioration. Unspent funds will therefore remain in the reserve to fund the carry over portions of the projects.						

7. Proceeds From Sale of Assets

YTD proceeds from sale of assets is $66K behind budget due to delays in delivery of acquisitions, and the associated transfer to auction of the vehicles being replaced.

Also, aside from a significantly reduced capital replacement program in both light vehicles and heavy plant items, many existing items of plant that were due to be replaced have been retained in service to maintain operational requirements.

8. Proceeds From New Loans

$7.5M of the budgeted proceeds of $7.7M are related to the planned drawdown on the construction loan for the BPACC. This project has been deferred in consultation with the Federal Government. The tender process has been completed and Council is now reviewing its options regarding this project. No drawdown is expected this financial year.

The remaining $90K of the variance is offset by advances to community groups which did not occur.

9. Advances to Community Groups

Only one application was received for $110K by the end of the year. This was to the Busselton Golf Club for the construction of a new maintenance and machinery storage shed. The $90K positive variance is offset by the non-receipt of the associated loans funds that the City would receive for these on-lending purposes.

10. Transfer to Restricted Assets

There is a YTD variance in transfers to restricted assets of $9M more than amended budget.

At the time of budgeting it is not possible to predict what grants will be received in what timeframe, nor when they will be spent and hence potentially transferred to restricted assets (or unspent portions thereof). The following grants, totalling $5.2M, have been received and transferred to restricted assets for which there was no budgeted transfer:

- Grant funding received from Federal Government for "Drought Communities Program" of $700K (attributable to CC C3223 Dunsborough Non-Potable Water Network);
- $1M of Local roads & Community Infrastructure grants, for the Dunsborough Lakes Sporting Fields Development;
- $2.2M of the annual Roads to Recovery Grant allocation;
- $243K from the Department of Transport for the Buayanyup Drain Shared Path project;
- $98K from the Roads Safety Innovation Fund;
- $120K in Regional Roads Grants;
- $132K in Blackspot Roads funding;
- $341K in Financial Assistance Grants for specific bridge projects; and
- $385K for various community and commercial services specific activities including CSRFF.

Developer contributions, deposits and bonds are inherently hard to predict and budget for. An annual amount of $63K spread evenly over 12 months was budgeted, however over $3.8M has been received YTD, the bulk of which are for road works bonds ($2.6M).

11. Transfer from Restricted Assets

YTD there has been $7.2M transferred from restricted assets into the Municipal Account. This was mainly attributable to:

- Acquittal or usage of the grants mentioned above totalling $4.5M;
- Refunds of road work bonds of $1.5M;
- Refund of hall deposits of $30K;
- Busselton Jetty Tourist Park deposit refunds of $395K;
- $650K used of Cash-in-Lieu of POS and Developer Contributions;
- $130K of town planning bonds; and
- Other sundry refunds of $66K.

The variance to YTD budget for these items is due to the inherent difficulty in predicting the quantum and timing of the use or expenditure of government grants and the various Developer Contributions and Cash-in-Lieu of POS.

12. Transfer to Reserves

$3.7M more than budget was transferred to reserves by the end of June. This was due to the following items:

- $777K more than expected net profit from Airport Operations, plus $82K leftover in the MERG Reserve, transferred to the Airport Marketing & Incentive Reserve;
- $331K more than expected net profit from the Busselton Jetty Tourist Park, transferred to its reserve;
- $89K more than expected surplus from the Aged Housing properties, transferred to both the joint venture and City controlled reserves;
- $188K more than expected was received from the sale of vehicles and plant, which is all transferred to the Plant Replacement Reserve;
- $300K more than budget required to be transferred to the Long Service Leave Reserve after year end reconciliations were completed;
- $311K more than budgeted for developer contributions transferred to the various Communities Facilities Reserves;
- $38K more to the Coastal & Climate Adaptation Reserve;
- $45K less to the Cemetery Reserve;
- $279K more to the Waste Reserve largely due to an actual net operating surplus compared to a budgeted loss; and
- $1.3M in prepaid Financial Assistance Grants transferred to the Prepaid Grants Reserve.

13. Transfer from Reserves

YTD there has been $20.2M transferred from reserves into the Municipal Account, compared to a budget of $35.2M. The $15M discrepancy is caused by non-completion of many reserve funded activities, capital projects or acquisitions, with the biggest contributors being:

- Airline marketing program - $1.2M;
- Airport noise mitigation projects - $752K;
- Various City building capital works - $1.08M;
- Jetty maintenance & capital works - $336K;
- Various road asset & traffic improvement capital works - $1,229K;
- Various footpath & cycleway capital works - $619K;
- Various other infrastructure & drainage works - $212K;
- Various parks & gardens works - $658K;
- Less new plant & vehicles purchased than budgeted - $284K;
- $468K due to the delay in Mitchell Park Upgrade project;
- $1.84M due to delays in the Dunsborough Lakes Sporting Precinct (stage 1) project;
- Car parking projects - $553K;
- Delays in commencement of the ERP Upgrade project plus in-house resourcing of some of the earlier scoping and design work - $208K;
- Delays in the Rating Review project and deferment of the Land & Building valuations - $141K;
- $158K less for drainage and waterways improvement activities;
- Coastal & climate adaptation, and Energy Sustainability initiatives (including the Dunsborough Non-potable Water project) - $1.3M; and
- $2M from the Waste Reserve, mainly due to delays in replacement of a variety of operating plant & equipment.

Investment Report

As at 30 June 2021, the value of the City's invested funds totalled $77.4M down from $80.3M as at 31 May 2021. This was mainly due to the processing of the year-end reserve recoups.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased from $7.0M to $9.5M.

During the month of June, six term deposits totalling the amount of $18M matured. Two deposits were closed totalling $5.0M to provide funds for standard operations. Remaining deposits were renewed for a further 137 days at 0.41% on average.

The official cash rate remains steady for the month of June at 0.10%. This will have a strong impact on the City's interest earnings for the foreseeable future.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during June 2021 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	$ Amount
9/06/21	AIRPORT SECURITY PARKING PERTH	PARKING WHILE IN BROOME – RCAWA M. ARCHER	$117.16
9/06/21	THE FLOWER PLACE	STAFF LEAVING GIFT	$60.00
10/06/21	AIRPORT SECURITY PARKING PERTH	PARKING WHILE IN BROOME – RCAWA G. HENLEY	$75.75
18/06/21	DIVERS TAVERN CABLE BEACH	DINNER – RCAWA ($28.00 REIMBURSED)	$79.00
21/06/21	VIRGIN AUST	SEAT CHARGE- (DUPLICATE CHARGE – CREDIT RECIEVED)	$55.00
22/06/21	HERTZ AUST	BROOME CAR HIRE – ADDITIONAL KMS ($55.00 REIMBURSED)	$67.75
		TOTAL	**$454.66**

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

As at 30 June 2021, the City's net current position stands at $2.45M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT
For the month of June 2021

11am Bank Account			As at 30 June 2021
INSTITUTION	**RATE**		**AMOUNT**
ANZ 11am At Call Deposit	0.00%	$	9,500,000

Term Deposits - Miscellaneous Funds					As at 30 June 2021
INSTITUTION	**RATING**	**DAYS**	**MATURITY**	**RATE**	**AMOUNT**
NAB	AA	123	06-Sep-21	0.30%	$ 2,000,000
ANZ	AA	153	10-Oct-21	0.35%	$ 3,000,000
Westpac	AA	153	22-Oct-21	0.25%	$ 1,500,000
ANZ	AA	184	25-Nov-21	0.36%	$ 2,000,000
NAB	AA	181	06-Dec-21	0.29%	$ 3,000,000
ANZ	AA	150	10-Jul-21	0.32%	$ 2,000,000
NAB	AA	150	19-Nov-21	0.29%	$ 4,000,000
Westpac	AA	183	24-Dec-21	0.23%	$ 3,000,000
ANZ	AA	183	24-Dec-21	0.23%	$ 3,000,000
Westpac	AA	152	05-Dec-21	0.23%	$ 5,000,000
NAB	AA	120	04-Nov-21	0.28%	$ 3,000,000
ANZ	AA	91	14-Jul-21	0.32%	$ 3,500,000
Westpac	AA	122	24-Jul-21	0.23%	$ 2,000,000
NAB	AA	122	29-Jul-21	0.30%	$ 4,000,000
NAB	AA	120	06-Aug-21	0.30%	$ 4,000,000
ANZ	AA	153	10-Aug-21	0.80%	$ 2,000,000
Westpac	AA	122	17-Aug-21	0.25%	$ 1,500,000
ANZ	AA	122	26-Aug-21	0.34%	$ 4,000,000
Westpac	AA	122	29-Aug-21	0.25%	$ 4,000,000
Westpac	AA	365	10-Sep-21	0.70%	$ 4,000,000
ANZ	AA	153	10-Sep-21	0.35%	$ 2,000,000
Bendigo	BBB	274	23-Sep-21	0.40%	$ 3,000,000

Total of Term Deposits	$	**65,500,000**
Weighted Average Annual Rate of Return		**0.33%**

Airport Redevelopment Funds					As at 30 June 2021
WA Treasury Corp. - Overnight Cash Deposit Facility				0.05%	$ 1,639,048
WA Treasury Corp. - State Bonds			02-Sep-19	Matured	
			Total of Airport Redevelopment Funds - WATC		$ 1,639,048
					Nil
			Total of Airport Redevelopment Funds - Bank Term Deposits		$0
ANZ Cash Account	AA	NA	NA	0.00%	$ 784,422
			Total of Airport Redevelopment Funds - Other		$ 784,422
			Total of Airport Redevelopment Funds		**$ 2,423,471**

Interest Received 2015/16	$	609,666
Interest Received 2016/17	$	1,158,623
Interest Received 2017/18	$	631,835
Interest Received 2018/19	$	121,836
Interest Received 2019/20	$	43,093
Interest Received 2020/21	$	2,267
Interest Accrued but not yet Received	$	-
Total Interest Airport Funds (Non-Reserve) at month's end	**$**	**2,567,320**
Interest Transferred out and held in City Reserve Account 136	$	1,085,630
Interest Transferred out to Municipal Funds	$	24,235
Interest Earnt (incl. Accrued) on Funds Held in City Reserve A/c 136	$	78,751

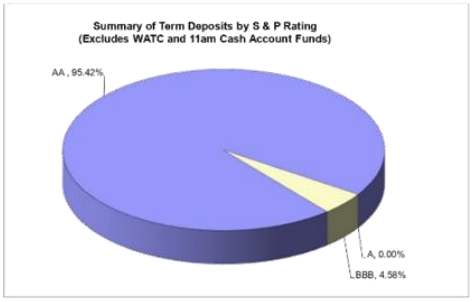
(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

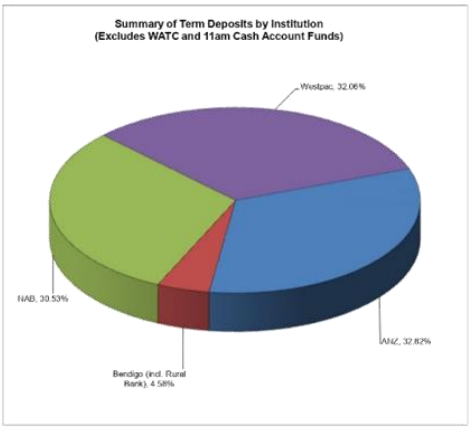
SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2020	As at 30 June 2021
11am Bank Account	$ 13,500,000	$ 13,500,000	$ 9,500,000
Term Deposits - Misc. Funds	$ 54,500,000	$ 54,500,000	$ 65,500,000
Foreshore Development Funds - WATC	$ -	$ -	$ -
Airport Redevelopment - WATC Deposits	$ 1,637,382	$ 1,637,382	$ 1,639,048
Airport Redevelopment - Bank Term Deposit	$ -	$ -	$ -
Airport Redevelopment - ANZ Cash A/c	$ 1,158,221	$ 1,158,221	$ 784,422
Total of all Investments Held	$ 70,795,602	$ 70,795,602	$ 77,423,471
TOTAL INTEREST RECEIVED AND ACCRUED	**$ 1,123,760**	**$ 1,123,760**	**$ 400,095**
INTEREST BUDGET	**$ 1,480,000**	**$ 1,480,000**	**$ 652,934**

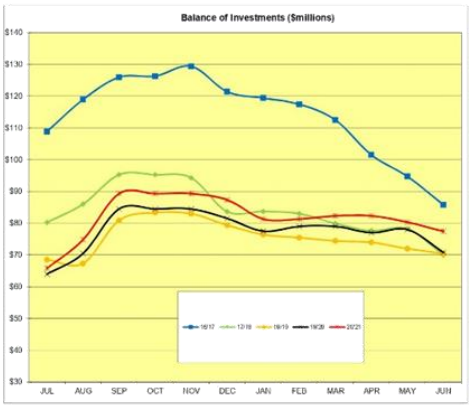
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

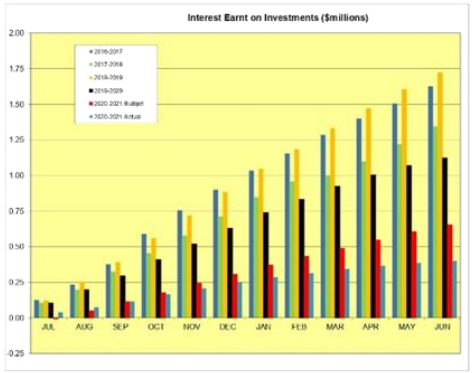
Statement of Compliance with Council's Investment Policy 218	
1. All funds are to be invested within legislative limits.	**Fully Compliant**
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	**Fully Compliant**
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	**Fully Compliant**
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	**Fully Compliant**

Investment Graphs









City of Busselton

Statement of Financial Activity

Year to Date As At 30 June 2021

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2020/21 YTD Bud (A) Variance
	$	$	$	$	$	%
Revenue from Ordinary Activities						
Rates	52,646,781	52,759,360	52,759,360	52,759,360	52,759,360	-0.21%
Operating Grants, Subsidies and Contributions	6,903,317	4,782,445	4,454,801	4,782,445	4,454,801	44.35%
Fees & Charges	17,595,257	16,398,638	16,398,638	16,398,638	16,398,638	7.30%
Other Revenue	551,450	424,730	424,730	424,730	424,730	29.84%
Interest Earnings	870,759	1,046,684	1,046,684	1,046,684	1,046,684	-16.81%
	78,567,564	**75,411,857**	**75,084,213**	**75,411,857**	**75,084,213**	**4.18%**
Expenses from Ordinary Activities						
Employee Costs	(32,762,836)	(33,604,206)	(33,604,206)	(33,604,206)	(33,604,206)	2.50%
Materials & Contracts	(16,563,581)	(18,147,582)	(18,710,746)	(18,147,582)	(18,710,746)	8.73%
Utilities (Gas, Electricity, Water etc)	(2,651,097)	(2,770,956)	(2,770,956)	(2,770,956)	(2,770,956)	4.33%
Depreciation on non current assets	(25,209,449)	(24,050,074)	(24,050,074)	(24,050,074)	(24,050,074)	-4.82%
Insurance Expenses	(748,751)	(770,664)	(770,664)	(770,664)	(770,664)	2.84%
Other Expenditure	(2,599,852)	(5,236,779)	(5,236,779)	(5,236,779)	(5,236,779)	50.35%
Allocations	1,767,237	2,425,700	2,425,700	2,425,700	2,425,700	-27.15%
	(78,768,328)	**(82,154,561)**	**(82,717,725)**	**(82,154,561)**	**(82,717,725)**	**4.12%**
Borrowings Cost Expense						
Interest Expenses	(1,190,005)	(1,301,926)	(1,301,926)	(1,301,926)	(1,301,926)	8.60%
	(1,190,005)	**(1,301,926)**	**(1,301,926)**	**(1,301,926)**	**(1,301,926)**	**8.60%**
Non-Operating Grants, Subsidies and Contributions	20,309,932	34,487,199	29,090,854	34,487,199	29,090,854	-41.11%
Profit on Asset Disposals	115,126	19,193	19,193	19,193	19,193	499.83%
Loss on Asset Disposals	(1,027,773)	(90,673)	(90,673)	(90,673)	(90,673)	-1033.49%
	19,397,285	**34,415,719**	**29,019,374**	**34,415,719**	**29,019,374**	**-43.64%**
Net Result	**18,006,516**	**26,371,089**	**20,083,936**	**26,371,089**	**20,083,936**	**-31.72%**
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	25,209,449	24,050,074	24,050,074	24,050,074	24,050,074	
Donated Assets	(9,424,331)	(6,873,200)	(6,597,200)	(6,873,200)	(6,597,200)	
(Profit)/Loss on Sale of Assets	912,647	71,480	71,480	71,480	71,480	
Allocations & Other Adjustments	18,795	0	0	0	0	
Deferred Pensioner Movements (Non-current)	11,500	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	314,956	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	959,006	0	0	0	0	
Future Obligations Net Movements (NC)	997,081	(4,969,897)	(4,909,897)	(4,969,897)	(4,909,897)	
Capital Revenue & (Expenditure)						
Land & Buildings	(3,568,495)	(17,454,059)	(17,454,059)	(17,454,059)	(17,454,059)	79.55%
Plant & Equipment	(1,324,192)	(2,510,340)	(2,510,340)	(2,510,340)	(2,510,340)	47.25%
Furniture & Equipment	(492,196)	(461,088)	(461,088)	(461,088)	(461,088)	-6.75%
Infrastructure	(22,065,182)	(40,406,675)	(33,943,507)	(40,406,675)	(33,943,507)	45.39%
Right of Use Assets						
Proceeds from Sale of Assets	647,517	581,500	581,500	581,500	581,500	11.35%
Proceeds from New Loans	110,000	7,700,000	7,700,000	7,700,000	7,700,000	-98.57%
Self Supporting Loans - Repayment of Principal	66,867	76,082	76,082	76,082	76,082	-12.11%
Total Loan Repayments - Principal	(3,043,263)	(3,202,662)	(3,202,662)	(3,202,662)	(3,202,662)	4.98%
Repayment Capital Lease	(498,833)	(521,900)	(521,900)	(521,900)	(521,900)	4.42%
Advances to Community Groups	(110,000)	(200,000)	(200,000)	(200,000)	(200,000)	45.00%
Transfer to Restricted Assets	(8,649,385)	(62,750)	(62,750)	(62,750)	(62,750)	-13683.88%
Transfer from Restricted Assets	6,834,307	2,807,074	2,747,074	2,807,074	2,747,074	143.47%
Transfer to Reserves	(23,719,860)	(20,025,834)	(20,025,834)	(20,025,834)	(20,025,834)	-18.45%
Transfer from Reserves	20,781,683	35,200,476	34,105,298	35,200,476	34,105,297	-40.96%
Opening Funds Surplus/ (Deficit)	473,794	473,793	473,793	473,794	473,794	
Net Current Position - Surplus / (Deficit)	**2,448,380**	**643,163**	**0**	**643,164**	**0**	

City of Busselton

Net Current Position

Year to Date As At 30 June 2021

	2020/21 Actual	2020/21 Amended Budget	2020/21 Original Budget	2019/20 Actual
	$	$	$	$
NET CURRENT ASSETS				
CURRENT ASSETS				
Cash - Unrestricted	5,498,018	1,121,325	1,121,325	1,595,119
Cash - Restricted	73,659,438	50,987,218	52,142,397	68,906,185
Sundry Debtors	2,229,605	2,000,001	2,000,000	2,122,414
Rates Outstanding - General	586,388	1,499,999	1,500,000	1,506,931
Stock on Hand	936,902	668,966	25,802	25,802
	82,910,351	**56,277,509**	**56,789,524**	**74,156,451**
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	0
Sundry Creditors	6,802,533	4,647,128	4,647,127	4,776,472
Performance Bonds	3,424,482	2,465,477	2,465,476	2,465,476
	10,227,015	**7,112,605**	**7,112,603**	**7,241,948**
Current Position (inclusive of Restricted Funds)	72,683,336	49,164,904	49,676,921	66,914,504
Add: Cash Backed Liabilities (Deposits & Bonds)	3,424,482	2,465,477	2,465,476	2,465,476
Less: Cash - Restricted Funds	(73,659,438)	(50,987,218)	(52,142,397)	(68,906,185)
NET CURRENT ASSET POSITION	**2,448,380**	**643,163**	**0**	**473,794**

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		$	$	$	$	$	%
>> Property, Plant & Equipment							
	Land						
10610	Property Services Administration	4,029	150,000	150,000	150,000	150,000	-97.31%
		4,029	150,000	150,000	150,000	150,000	-97.31%
	Buildings						
	Major Projects						
	Major Project - Library Expansion						
B9516	Busselton Library Upgrade	555,092	608,000	608,000	608,000	608,000	-8.70%
		555,092	608,000	608,000	608,000	608,000	-8.70%
	Major Project - Administration Building						
B9010	Civic and Administration Centre Minor Upgrades	5,725	7,248	7,248	7,248	7,248	-21.01%
		5,725	7,248	7,248	7,248	7,248	-21.01%
	Buildings (Other)						
B9300	Aged Housing Capital Improvements - Winderlup	12,639	80,000	80,000	80,000	80,000	-84.20%
B9301	Aged Housing Capital Improvements - Harris Road	51,489	60,000	60,000	60,000	60,000	-14.19%
B9302	Aged Housing Capital Improvements - Winderlup Court (City)	0	52,000	52,000	52,000	52,000	-100.00%
B9402	Busselton Waste Transfer Station - Buildings	18,206	0	0	0	0	0.00%
B9407	Busselton Senior Citizens	626,400	738,128	738,128	738,128	738,128	-15.14%
B9534	Community Resource Centre	36,100	50,000	50,000	50,000	50,000	-27.80%
B9556	NCC Upgrade	43,355	130,000	130,000	130,000	130,000	-66.65%
B9558	Churchill Park - Change Room Refurbishment	32,673	21,000	21,000	21,000	21,000	55.59%
B9591	Performing Arts Convention Centre	1,522,792	14,246,200	14,246,200	14,246,200	14,246,200	-89.31%
B9596	GLC Building Improvements	330,355	491,657	491,657	491,657	491,657	-32.81%
B9605	Energy Efficiency Initiatives (Various Buildings	21,217	103,000	103,000	103,000	103,000	-79.40%
B9606	King Street Toilets	47,781	46,026	46,026	46,026	46,026	3.81%
B9607	General Buildings Asset Renewal Allocation (Various Building	84,565	150,000	150,000	150,000	150,000	-43.62%
B9608	Demolition Allocation (Various Buildings)	0	25,000	25,000	25,000	25,000	-100.00%
B9610	Old Butter Factory	131,811	0	0	0	0	0.00%
B9611	Smiths Beach New Public Toilet	2,456	200,000	200,000	200,000	200,000	-98.77%
B9612	Churchill Park Renew Sports Lights	11,791	140,000	140,000	140,000	140,000	-91.58%
B9613	GLC CCTV Installation	16,895	18,000	18,000	18,000	18,000	-6.14%
B9711	Busselton Airport - Building	0	15,000	15,000	15,000	15,000	-100.00%
B9717	Airport Construction, Existing Terminal Upgrade	5,704	42,800	42,800	42,800	42,800	-86.67%
B9809	Busselton Jetty Tourist Park Compliance Works	7,421	80,000	80,000	80,000	80,000	-90.72%
		3,003,649	16,688,811	16,688,811	16,688,811	16,688,811	-82.00%
	Total Buildings	**3,564,466**	**17,304,059**	**17,304,059**	**17,304,059**	**17,304,059**	**-79.40%**
	Plant & Equipment						
10100	Finance & Corporate Services Support	50,965	50,000	50,000	50,000	50,000	1.93%
10372	Dunsborough Cemetery	0	20,000	20,000	20,000	20,000	-100.00%
10810	Statutory Planning	33,390	35,000	35,000	35,000	35,000	-4.60%
10920	Environmental Health Services Administration	33,820	35,000	35,000	35,000	35,000	-3.37%
10950	Animal Control	52,228	50,000	50,000	50,000	50,000	4.46%
10980	Other Law, Order & Public Safety	52,228	50,000	50,000	50,000	50,000	4.46%
11106	Street Lighting Installations	17,300	0	0	0	0	0.00%
11151	Airport Operations	38,845	40,000	40,000	40,000	40,000	-2.89%
11156	Airport Development Operations	199,403	283,100	283,100	283,100	283,100	-29.56%
11160	Busselton Jetty	12,455	15,000	15,000	15,000	15,000	-16.97%
11162	Busselton Jetty - Underwater Observatory	17,523	0	0	0	0	0.00%
11401	Transport - Workshop	19,227	30,000	30,000	30,000	30,000	-35.91%
11402	Plant Purchases (P10)	657,839	1,420,000	1,420,000	1,420,000	1,420,000	-53.67%

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		$	$	$	$	$	%
11403	Plant Purchases (P11)	52,990	205,000	205,000	205,000	205,000	-74.15%
11404	Plant Purchases (P12)	8,923	114,000	114,000	114,000	114,000	-92.17%
11406	Plant Purchases (P14)	18,160	23,240	23,240	23,240	23,240	-21.86%
11407	P&E - P&G Smart Technologies	11,041	100,000	100,000	100,000	100,000	-88.96%
11500	Operations Services Administration	37,009	40,000	40,000	40,000	40,000	-7.48%
B1025	Yallingup Coastal Bushfire Brigade	0	0	0	0	0	0.00%
G0031	Dunsborough Waste Facility	5,896	0	0	0	0	0.00%
R0004	Bsn Foreshore Precinct (not including Skate Park)	4,950	0	0	0	0	0.00%
		1,324,192	2,510,340	2,510,340	2,510,340	2,510,340	-46.83%
	Furniture & Office Equipment						
10250	Information & Communication Technology Services	321,786	407,088	407,088	407,088	407,088	-20.95%
10380	Busselton Library	39,329	0	0	0	0	0.00%
10590	Naturaliste Community Centre	12,840	12,000	12,000	12,000	12,000	7.00%
10591	Geographe Leisure Centre	73,700	20,000	20,000	20,000	20,000	268.50%
10625	Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10700	Public Relations	5,860	0	0	0	0	0.00%
10900	Cultural Planning	11,060	12,000	12,000	12,000	12,000	417.17%
10980	Other Law, Order & Public Safety	0	0	0	0	0	0.00%
11156	Airport Development Operations	17,622	0	0	0	0	0.00%
		492,196	461,088	461,088	461,088	461,088	19.59%
	Sub-Total Property, Plant & Equipment	**5,384,883**	**20,425,487**	**20,425,487**	**20,425,487**	**20,425,487**	**-73.29%**
>> Infrastructure							
	Roads						
S0005	Ludlow Hithergreen Road - Stage 1 Recon & Widen	705,510	675,000	675,000	675,000	675,000	4.52%
S0048	Bussell Highway	302,935	750,000	750,000	750,000	750,000	-59.61%
S0057	Cape Naturaliste Road	147	0	0	0	0	0.00%
S0070	Peel & Queen Street Roundabout Service Relocation	589,484	1,200,000	450,000	1,200,000	450,000	-50.88%
S0072	Kaloorup Road - Reconstruct and Seal Shoulders	279,697	410,000	410,000	410,000	410,000	-31.78%
S0073	Gale Road Rural Reconstruction	991,837	1,437,000	1,437,000	1,437,000	1,437,000	-30.98%
S0074	Causeway Road Duplication	2,501,424	2,286,000	2,286,000	2,286,000	2,286,000	9.42%
S0075	Local Road and Community Infrastructure Program	1,242,698	1,006,417	961,870	1,006,417	961,870	23.48%
S0076	Kaloorup Road (Stage 1)	262,431	400,500	0	400,500	0	-34.47%
S0321	Yoongarillup Road - Second Coat Seal	126,950	139,000	139,000	139,000	139,000	-8.67%
S0323	Piggot Road - Second Coat Seal	9,894	13,000	13,000	13,000	13,000	-23.89%
S0328	Wonnerup South Road Second Coat Seal	90,138	72,000	72,000	72,000	72,000	25.19%
S0329	Georgette Street Reconstruction	233,010	140,000	140,000	140,000	140,000	66.44%
S0330	Hakea Way Asphalt Overlay	123,892	85,000	85,000	85,000	85,000	45.76%
T0019	Wonnerup South Road - Reconstruct and Widening (narrow seal)	418,081	448,000	0	448,000	0	-6.68%
T0020	Capel Tutunup Road	1,163,486	1,515,000	1,515,000	1,515,000	1,515,000	-23.20%
T0086	Yoongarillup Road - Reconstruct & Widen (Western Section)	431,358	425,917	425,917	425,917	425,917	1.28%
V0002	Eastern Link - Busselton Traffic Study	412,622	541,750	541,750	541,750	541,750	-23.84%
V0006	Eastern Link - Causeway Road Service Relocations	496,708	200,000	200,000	200,000	200,000	148.35%
W0015	Gale Road - Reconstruction (50% Council)	35,995	30,000	30,000	30,000	30,000	19.98%
W0030	Donated Roads	0	0	0	0	0	0.00%
W0032	Chamber Road	23,411	24,000	24,000	24,000	24,000	-2.45%
W0044	Brash Road Yallingup	54,772	55,000	55,000	55,000	55,000	-0.41%
W0067	Ford Road Reconstruct and Asphalt Overlay	213,244	75,600	75,600	75,600	75,600	182.07%
W0108	Yelverton Road	92,484	116,000	116,000	116,000	116,000	-20.27%
W0121	Geographe Bay Road Quindalup	1,091,454	990,000	730,000	990,000	730,000	10.25%
W0176	Signage (Alternate CBD Entry)	18,883	16,000	16,000	16,000	16,000	18.02%
W0201	McDonald Rd Gravel Resheet Slk 1.40 - 2.49	55,350	58,000	58,000	58,000	58,000	-4.57%
W0231	Carey Street - Asphalt Overlay & Kerb	187,164	189,179	189,179	189,179	189,179	-1.07%
W0232	Stanley Street - Asphalt Overlay, Kerbing & Parking	22,096	147,000	147,000	147,000	147,000	-84.97%
W0240	Metricup Yelverton Road - Gravel Resheet	58,908	50,000	50,000	50,000	50,000	17.82%
W0243	Alfred Road - Gravel Resheet	49,617	50,000	50,000	50,000	50,000	-0.77%
W0244	Koorabin Drive - Reconstruction & Intersection	24,326	144,000	144,000	144,000	144,000	-83.11%
W0246	Barnard Park East Foreshore Stage 2 Capital Works	0	203,000	203,000	203,000	203,000	-100.00%
W0247	Harvest Road Asphalt Overlay Kerb & Footpath	271,511	320,000	320,000	320,000	320,000	-15.15%
W0248	Boyle Street Asphalt Overlay	102,652	120,000	120,000	120,000	120,000	-14.46%
W0249	Chloe Court Asphalt Overlay	100,700	120,000	120,000	120,000	120,000	-16.08%

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		$	$	$	$	$	%
W0253	Egret Close Asphalt Overlay	47,233	65,000	65,000	65,000	65,000	-27.33%
W0254	Bird Crescent Asphalt Overlay	26,461	14,000	14,000	14,000	14,000	89.00%
W0255	Donnelly Court Reseal	35,490	30,000	30,000	30,000	30,000	18.30%
W0258	Jingarie Place Reconstruction	176,905	70,000	70,000	70,000	70,000	152.72%
W0259	Clinker Drive Roundabout Reconstruction	15,131	15,000	15,000	15,000	15,000	0.87%
W0260	Sanson Road Resheet	10,736	12,000	12,000	12,000	12,000	-10.53%
W0261	Treemartin Road Resheet	30,982	28,000	28,000	28,000	28,000	10.65%
W0262	Yallingup Siding Road Resheet	51,721	53,000	53,000	53,000	53,000	-2.41%
W0263	Marybrook Road Resheet	17,798	24,000	24,000	24,000	24,000	-25.84%
W0264	Caves Road - Median Crossing	4,161	24,500	24,500	24,500	24,500	-83.02%
W0265	Seascape Rise - Road Safety Upgrade	7,163	235,000	235,000	235,000	235,000	-96.95%
W0266	Layman Road Pull Over Bay	29,856	30,000	30,000	30,000	30,000	-0.48%
W0267	Road Safety Signage Infrastructure	87,698	117,985	0	117,985	0	-25.67%
W0285	Peel Terrace Butter Factory Pedestrian Refuge Construction	118	0	0	0	0	0.00%
		13,326,324	15,170,848	13,149,816	15,170,848	13,149,816	12.16%
	Bridges						
A0014	Bussell Highway - 0241	0	744,000	744,000	744,000	744,000	-100.00%
A0022	Yallingup Beach Road Bridge - 3347	0	700,000	700,000	700,000	700,000	-100.00%
A0023	Kaloorup Road Bridge - 3381	0	936,000	138,000	936,000	138,000	-100.00%
A0024	Boallia Road Bridge - 4854	0	1,009,000	138,000	1,009,000	138,000	-100.00%
A0025	Tuart Drive Bridge 0238	4,872	3,010,989	567,000	3,010,989	567,000	-99.84%
		4,872	6,399,989	2,287,000	6,399,989	2,287,000	-99.92%
	Car Parks						
C0043	Administration Building Carpark	66,983	100,000	100,000	100,000	100,000	-33.02%
C0044	Meelup Coastal Nodes - Carpark upgrade	21,648	20,595	20,595	20,595	20,595	5.11%
C0050	Forth Street Groyne Carpark - Formalise and Seal	1,151	54,600	54,600	54,600	54,600	-97.89%
C0051	Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	228,137	200,000	200,000	200,000	200,000	14.07%
C0052	Vasse Kaloorup Oval Carpark Development	57,077	54,270	54,270	54,270	54,270	5.17%
C0053	Car Parking - Rear of Hotel Site 1	488,652	522,480	522,480	522,480	522,480	-6.47%
C0054	Barnard East Car Parking	23,803	78,730	78,730	78,730	78,730	-69.77%
C0055	Barnard Park East Foreshore Car Parking	17,673	310,000	310,000	310,000	310,000	-94.30%
C0057	Baudin Memorial Carpark	165,367	84,000	84,000	84,000	84,000	96.87%
C0058	Eagle Bay Carpark	119,220	84,000	84,000	84,000	84,000	41.93%
C0059	Dunsborough Yacht Club Carpark	127,641	160,000	160,000	160,000	160,000	-20.22%
C0060	King Street Carpark Reconstruction	130,449	186,860	140,000	186,860	140,000	-30.19%
C0066	Busselton Library Carpark	4,216	0	0	0	0	0.00%
		1,452,017	1,855,535	1,808,675	1,855,535	1,808,675	-21.75%
	Footpath and Cycleways						
F0002	Bussell Highway - Novacare link to Broadwater Shops	16,153	15,000	15,000	15,000	15,000	7.69%
F0066	Bussell Highway Footpath Sections	10,724	143,000	143,000	143,000	143,000	-92.50%
F0067	Beach Road Dunsborough Footpath	91,014	206,000	206,000	206,000	206,000	-55.82%
F0084	Thompson Way - New Path	1,079	7,848	7,848	7,848	7,848	-86.25%
F0089	Barnard East Footpaths	2,178	91,240	91,240	91,240	91,240	-97.61%
F0090	DAIP - Disability Access	0	24,657	24,657	24,657	24,657	-100.00%
F0092	Acorn Place	17,046	40,000	40,000	40,000	40,000	-57.38%
F0093	Webb Street	50,704	45,500	45,500	45,500	45,500	11.44%
F0094	Georgette Street	18,541	31,500	31,500	31,500	31,500	-41.14%
F0095	Fern Road	7,446	45,000	45,000	45,000	45,000	-83.45%
F0096	Stanley Place	29,523	10,000	10,000	10,000	10,000	195.23%
F0098	Dunsborough Centennial Park Project	0	100,000	100,000	100,000	100,000	-100.00%
F0100	Micro Brewery - Footpath and Landscaping	130,362	170,000	170,000	170,000	170,000	-23.32%
F0101	Yalyalup Pump Track & Temporary Toilet	0	150,000	150,000	150,000	150,000	-100.00%
F1003	Donated Assets Footpaths & Cycleways	0	0	0	0	0	0.00%
F1005	End of Trip Facilities for Cyclists	14,835	20,000	20,000	20,000	20,000	-25.83%
F1022	Buayanyup Drain Shared Path	119,177	640,000	640,000	640,000	640,000	-81.38%
		508,782	1,739,745	1,739,745	1,739,745	1,739,745	70.76%
	Parks, Gardens and Reserves						
C1012	Townscape Street Furniture Replacement - Busselton	6,138	10,000	10,000	10,000	10,000	-38.62%
C1026	Townscape Works Dunsborough	169,893	200,000	150,000	200,000	150,000	-15.05%
C1511	RBFS Various Grant Applications	26,270	50,000	50,000	50,000	50,000	-47.46%
C1604	Pioneer Cemetery Infrastructure Upgrades	10,820	41,125	41,125	41,125	41,125	-73.69%
C1605	Busselton Cemetery Infrastructure Upgrades	29,312	80,000	80,000	80,000	80,000	-63.36%
C1609	Pioneer Cemetery - Implement Conservation Plan	15,217	20,000	20,000	20,000	20,000	-23.91%

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		$	$	$	$	$	%
C1753	Eagle Bay Viewing Platform	0	95,458	95,458	95,458	95,458	-100.00%
C1760	King Street Reserve - Park Upgrade (Coastal Node)	53,980	47,582	47,582	47,582	47,582	13.45%
C2006	Depot Washdown Facility Upgrades	0	82,500	82,500	82,500	82,500	-100.00%
C2504	Groyne Construction	107,599	51,500	51,500	51,500	51,500	108.93%
C2512	Sand Re-Nourishment	97,153	124,500	124,500	124,500	124,500	-21.97%
C2520	Coastal Protection Works	29,118	45,000	45,000	45,000	45,000	-35.29%
C2526	Baudin/ Wonnerup Groynes	28,558	25,000	25,000	25,000	25,000	14.23%
C2527	Storm Damage Renewal of Infrastructure	1,777	37,090	37,090	37,090	37,090	-95.21%
C2528	Craig Street Groyne and Sea Wall	923,646	958,975	660,000	958,975	660,000	-3.68%
C2530	Coastal Structures (West Busselton Seawall - Stage 2)	147	0	0	0	0	0.00%
C2534	Coastal Adaptation: Forth St (Stage 1)	132,476	0	0	0	0	0.00%
C3006	Playgrounds General - Replacement of playground equipment	25,123	25,000	25,000	25,000	25,000	0.49%
C3007	Park Furniture Replacement - Replace aged & unsafe Equip	25,009	25,000	25,000	25,000	25,000	0.04%
C3020	Donated Assets Parks, Gardens & Reserves	0	0	0	0	0	0.00%
C3024	Dunsborough Oval - Lighting Upgrade	16,282	0	0	0	0	0.00%
C3048	BBQ Placement and Replacement	15,415	15,000	15,000	15,000	15,000	2.77%
C3053	Library Garden	1,118	0	0	0	0	0.00%
C3094	Busselton Foreshore - Stage 3	55,436	55,436	55,436	55,436	55,436	0.00%
C3103	Youth Skate Park	5,000	15,000	15,000	15,000	15,000	-66.67%
C3112	Busselton Foreshore - Exercise Equipment	217,650	217,650	217,650	217,650	217,650	0.00%
C3113	Busselton Tennis Club - Infrastructure	39,263	47,739	47,739	47,739	47,739	-17.76%
C3116	Dawson Park (Mcintyre St Pos)	5,259	187,467	110,000	187,467	110,000	-97.19%
C3122	Rails to Trails - Continuation of Implementation Plan	61,791	100,000	100,000	100,000	100,000	-38.21%
C3136	Vasse Oval Kaloorup - Grassing of Existing Oval	32,831	30,000	30,000	30,000	30,000	9.44%
C3145	Churchill Park	121,891	220,000	220,000	220,000	220,000	-44.60%
C3166	Vasse River Foreshore - Bridge to Bridge	11,966	28,000	28,000	28,000	28,000	-57.27%
C3186	Lou Weston Oval - Courts	549,850	507,650	507,650	507,650	507,650	8.31%
C3187	Port Geographe Reticulation Upgrades	45,510	47,297	47,297	47,297	47,297	-3.78%
C3189	Possum Park Barnard East Upgrade	22,004	30,000	30,000	30,000	30,000	-26.65%
C3194	Meelup Regional Park - Capital Projects	47,125	85,509	85,509	85,509	85,509	-44.89%
C3198	Vasse SAR Area General Improvements to the Area	45,702	50,000	50,000	50,000	50,000	-8.60%
C3200	Provence SAR Area General Improvements to the Area	123,004	125,000	125,000	125,000	125,000	-1.60%
C3202	Port Geographe Street Light Replacement	61,463	82,994	82,994	82,994	82,994	-25.94%
C3203	Port Geographe General Improvements/ Foreshore	34,321	35,000	35,000	35,000	35,000	-1.94%
C3206	Landscaping - Old Busselton Tennis Club Site	375,874	369,520	369,520	369,520	369,520	1.72%
C3207	Barnard East Underground Power	6,996	165,297	165,297	165,297	165,297	-95.77%
C3208	Barnard East Landscaping	239,828	240,000	240,000	240,000	240,000	-0.07%
C3210	McBride Park - POS Upgrade	30,687	32,538	32,538	32,538	32,538	-5.69%
C3211	Tulloh St (Geographe Bay Road) - POS Upgrade	2,101	90,332	90,332	90,332	90,332	-97.67%
C3212	Siesta Park -Beach Acesss - POS Upgrade	14,405	13,379	13,379	13,379	13,379	7.67%
C3213	Cabarita Road - POS Upgrade	0	28,141	100,000	28,141	100,000	-100.00%
C3214	Kingsford Road - POS Upgrade	5,308	154,375	154,375	154,375	154,375	-96.56%
C3215	Monash Way - POS Upgrade	5,541	167,174	167,174	167,174	167,174	-96.69%
C3216	Wagon Road - POS Upgrade	5,541	167,174	167,174	167,174	167,174	-96.69%
C3217	Limestone Quarry - POS Upgrade	5,541	167,174	167,174	167,174	167,174	-96.69%
C3218	Dolphin Road - POS Upgrade	4,879	91,000	91,000	91,000	91,000	-94.64%
C3219	Kingfish/ Costello - POS Upgrade	4,689	91,000	91,000	91,000	91,000	-94.85%
C3220	Quindalup Old Tennis Courts Site - POS Upgrade	4,591	53,283	53,283	53,283	53,283	-91.38%
C3222	King St Reserve Park - POS Upgrade	147,167	147,348	147,348	147,348	147,348	-0.12%
C3223	Dunsborough Non-Potable Water Network	516,597	2,000,000	2,000,000	2,000,000	2,000,000	-74.17%
C3224	Dunsborough Nature Based Playground	0	40,000	40,000	40,000	40,000	-100.00%
C3225	Dunsborough Lakes Sporting Precinct (Stage 1)	170,058	2,288,000	2,288,000	2,288,000	2,288,000	-92.57%
C3226	Mitchell Park Upgrade	311,413	872,704	820,000	872,704	820,000	-64.32%
C3227	Barnard Park East Foreshore Landscaping	278,890	280,000	280,000	280,000	280,000	-0.40%
C3228	General Works - Replacement of Capital Items	16,741	30,000	30,000	30,000	30,000	-44.20%
C3232	Irrigation Renewal	39,559	40,000	40,000	40,000	40,000	-1.10%
C3235	Eastern Link Landscaping	175,236	200,000	200,000	200,000	200,000	-12.38%
C3236	Dunsborough Foreshore Lighting	29,230	50,000	50,000	50,000	50,000	-41.54%
C3237	King Street Landscaping Stage 2	72,120	79,000	64,000	79,000	64,000	-8.71%
C3238	Vasse River - General Upgrade	0	100,000	100,000	100,000	100,000	-100.00%
C3245	Geographe Leisure Centre Upgrade	103,925	0	0	0	0	0.00%
C3451	Aged Housing Infrastructure (Upgrade)	9,198	12,250	12,250	12,250	12,250	-24.92%
C3479	Vidler Road Waste Site Capital Improvements	7,648	50,000	50,000	50,000	50,000	-84.70%
C3481	Transfer Station Development	0	150,000	150,000	150,000	150,000	-100.00%
C3485	Site Rehabilitation - Busselton	0	1,000,000	1,000,000	1,000,000	1,000,000	-100.00%
C3489	Liquid Waste Pond Renewal Works	0	50,000	50,000	50,000	50,000	-100.00%
C3497	Busselton Jetty - Capital Expenditure	711,003	870,000	870,000	870,000	870,000	-18.28%

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
Year to Date As At 30 June 2021

	Description	2020/ 21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
		$	$	$	$	$	%
		6,489,876	13,888,161	13,465,874	13,888,161	13,465,874	53.27%
	Drainage						
D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements	17,626	30,000	30,000	30,000	30,000	-41.25%
D0020	Glenmeer Ramble Drainage Upgrade	33,229	50,700	50,700	50,700	50,700	-34.46%
D0021	Chugg Road Drainage Upgrade	0	15,044	15,044	15,044	15,044	-100.00%
D2000	Donated Assets Drainage	0	0	0	0	0	0.00%
		50,854	95,744	95,744	95,744	95,744	46.89%
	Airport Industrial Parks						
C6025	Installation of Bird Netting	56,542	77,703	77,703	77,703	77,703	-27.23%
C6026	Airport Car Park Reseal	76,698	76,700	76,700	76,700	76,700	0.00%
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	11,382	100,000	100,000	100,000	100,000	-88.62%
C6091	Airport Construction Stage 2, Noise Management Plan	0	866,500	866,500	866,500	866,500	-100.00%
C6092	Airport Construction Stage 2, Airfield	19,422	19,900	19,900	19,900	19,900	-2.40%
C6099	Airport Development - Project Expenses	68,415	115,850	255,850	115,850	255,850	-40.95%
		232,458	1,256,653	1,396,653	1,256,653	1,396,653	-81.50%
	Sub-Total Infrastructure	**22,065,182**	**40,406,675**	**33,943,507**	**40,406,675**	**33,943,507**	**45.39%**
	Grand Total - Capital Acquisitions	**27,450,065**	**60,832,162**	**54,368,994**	**60,832,162**	**54,368,994**	
	Infrastructure by class						
	Infrastructure (WIP)	0	0	0	0	0	0.00%
	Roads	13,326,324	15,170,848	13,149,816	15,170,848	13,149,816	12.16%
	Bridges	4,872	6,399,989	2,287,000	6,399,989	2,287,000	-99.92%
	Car Parks	1,452,017	1,855,535	1,808,675	1,855,535	1,808,675	-21.75%
	Footpaths & Cycleways	508,782	1,739,745	1,739,745	1,739,745	1,739,745	70.76%
	Parks, Gardens & Reserves	6,489,876	13,888,161	13,465,874	13,888,161	13,465,874	53.27%
	Drainage	50,854	95,744	95,744	95,744	95,744	46.89%
	Regional Airport & Industrial Park Infrastructure	232,458	1,256,653	1,396,653	1,256,653	1,396,653	-81.50%
	Less : Donated Assets				0	0	0.00%
	Total Infrastructure Actual by class	**22,065,182**	**40,406,675**	**33,943,507**	**40,406,675**	**33,943,507**	**-37.64%**

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
		$	$	$	$	$	$
100	**Airport Infrastructure Renewal and Replacement Reserve**						
	Accumulated Reserves at Start of Year	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,821,552.89
	Interest transfer to Reserves	10,393.54	18,660.00	18,660.00	18,660.00	18,660.00	28,582.65
	Transfer from Muni	1,377.68	1,576.71	1,576.71	1,576.71	1,576.71	0.00
	Transfer to Muni	(252,277.17)	(288,364.00)	(288,364.00)	(288,364.00)	(288,364.00)	(137,863.14)
		1,471,766.45	1,444,145.11	1,444,145.11	1,444,145.11	1,444,145.11	1,712,272.40
136	**Airport Marketing and Incentive Reserve**						
	Accumulated Reserves at Start of Year	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	3,396,150.77
	Interest transfer to Reserves	26,202.80	44,401.00	44,401.00	44,401.00	44,401.00	58,291.83
	Transfer from Muni	1,187,413.80	328,471.00	328,471.00	328,471.00	328,471.00	619,348.04
	Transfer to Muni	0.00	(1,180,572.00)	(1,180,572.00)	(1,180,572.00)	(1,180,572.00)	0.00
		5,287,407.24	3,266,090.64	3,266,090.64	3,266,090.64	3,266,090.64	4,073,790.64
143	**Airport Noise Mitigation Reserve**						
	Accumulated Reserves at Start of Year	904,896.43	904,896.43	904,896.43	904,896.43	904,896.43	890,709.89
	Interest transfer to Reserves	5,553.88	9,864.00	9,864.00	9,864.00	9,864.00	14,186.54
	Transfer to Muni	(114,302.56)	(866,500.00)	(866,500.00)	(866,500.00)	(866,500.00)	0.00
		796,147.75	48,260.43	48,260.43	48,260.43	48,260.43	904,896.43
147	**Airport Development Reserve**						
	Accumulated Reserves at Start of Year	1,576.71	1,576.71	1,576.71	1,576.71	1,576.71	0.00
	Interest transfer to Reserves	(199.03)	0.00	0.00	0.00	0.00	1,576.63
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	165,882.00
	Transfer to Muni	(1,377.68)	(1,576.71)	(1,576.71)	(1,576.71)	(1,576.71)	(165,881.92)
		0.00	0.00	0.00	0.00	0.00	1,576.71
148	**Airport Existing Terminal Building Reserve**						
	Accumulated Reserves at Start of Year	122,795.41	122,795.41	122,795.41	122,795.41	122,795.41	39,882.21
	Interest transfer to Reserves	1,176.70	1,344.00	1,344.00	1,344.00	1,344.00	635.20
	Transfer from Muni	82,278.00	82,278.00	82,278.00	82,278.00	82,278.00	82,278.00
		206,250.11	206,417.41	206,417.41	206,417.41	206,417.41	122,795.41
106	**Building Asset Renewal Reserve - General Buildings**						
	Accumulated Reserves at Start of Year	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,725,055.66
	Interest transfer to Reserves	9,568.91	16,164.00	16,164.00	16,164.00	16,164.00	32,703.18
	Transfer from Muni	1,037,148.00	1,037,148.00	1,037,148.00	1,037,148.00	1,037,148.00	727,148.00
	Transfer to Muni	(436,625.72)	(1,071,026.00)	(1,071,026.00)	(1,071,026.00)	(1,071,026.00)	(1,001,664.39)
		2,093,333.64	1,465,528.45	1,465,528.45	1,465,528.45	1,465,528.45	1,483,242.45
404	**Barnard Park Sports Pavilion Building Reserve**						
	Accumulated Reserves at Start of Year	41,352.43	41,352.43	41,352.43	41,352.43	41,352.43	10,666.20
	Interest transfer to Reserves	372.48	456.00	456.00	456.00	456.00	460.23
	Transfer from Muni	30,226.00	30,226.00	30,226.00	30,226.00	30,226.00	30,226.00
		71,950.91	72,034.43	72,034.43	72,034.43	72,034.43	41,352.43
405	**Railway House Building Reserve**						
	Accumulated Reserves at Start of Year	36,854.54	36,854.54	36,854.54	36,854.54	36,854.54	16,761.18
	Interest transfer to Reserves	303.28	396.00	396.00	396.00	396.00	458.36
	Transfer from Muni	19,635.00	19,635.00	19,635.00	19,635.00	19,635.00	19,635.00
		56,792.82	56,885.54	56,885.54	56,885.54	56,885.54	36,854.54
406	**Youth and Community Activities Building Reserve**						
	Accumulated Reserves at Start of Year	80,356.10	80,356.10	80,356.10	80,356.10	80,356.10	45,712.30
	Interest transfer to Reserves	647.74	876.00	876.00	876.00	876.00	1,148.35
	Transfer from Muni	42,840.00	42,840.00	42,840.00	42,840.00	42,840.00	42,840.00
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(9,344.55)
		123,843.84	124,072.10	124,072.10	124,072.10	124,072.10	80,356.10
407	**Busselton Library Building Reserve**						
	Accumulated Reserves at Start of Year	111,021.85	111,021.85	111,021.85	111,021.85	111,021.85	85,071.29
	Interest transfer to Reserves	347.44	1,212.00	1,212.00	1,212.00	1,212.00	1,716.82
	Transfer from Muni	45,696.00	45,696.00	45,696.00	45,696.00	45,696.00	45,696.00
	Transfer to Muni	(100,000.00)	(105,000.00)	(105,000.00)	(105,000.00)	(105,000.00)	(21,462.26)
		57,065.29	52,929.85	52,929.85	52,929.85	52,929.85	111,021.85
131	**Busselton Community Resource Centre Reserve**						
	Accumulated Reserves at Start of Year	272,693.17	272,693.17	272,693.17	272,693.17	272,693.17	190,875.82
	Interest transfer to Reserves	2,011.12	2,976.00	2,976.00	2,976.00	2,976.00	3,791.98
	Transfer from Muni	86,394.00	86,394.00	86,394.00	86,394.00	86,394.00	81,752.64
	Transfer to Muni	(36,099.68)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(3,727.27)
		324,998.61	312,063.17	312,063.17	312,063.17	312,063.17	272,693.17
408	**Busselton Jetty Tourist Park Reserve**						
	Accumulated Reserves at Start of Year	222,752.80	222,752.80	222,752.80	222,752.80	222,752.80	159,725.80
	Interest transfer to Reserves	1,737.99	2,424.00	2,424.00	2,424.00	2,424.00	4,342.04
	Transfer from Muni	583,338.21	252,833.00	252,833.00	252,833.00	252,833.00	168,021.20
	Transfer to Muni	(171,021.00)	(243,600.00)	(243,600.00)	(243,600.00)	(243,600.00)	(109,336.24)
		636,808.00	234,409.80	234,409.80	234,409.80	234,409.80	222,752.80
409	**Geographe Leisure Centre Building (GLC) Reserve**						
	Accumulated Reserves at Start of Year	615,084.29	615,084.29	615,084.29	615,084.29	615,084.29	381,186.42
	Interest transfer to Reserves	4,603.24	6,708.00	6,708.00	6,708.00	6,708.00	7,619.95
	Transfer from Muni	260,521.00	260,521.00	260,521.00	260,521.00	260,521.00	570,521.00
	Transfer to Muni	(761,174.54)	(819,657.00)	(819,657.00)	(819,657.00)	(819,657.00)	(344,243.08)
		119,033.99	62,656.29	62,656.29	62,656.29	62,656.29	615,084.29

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
331	**Joint Venture Aged Housing Reserve (Harris/ Winderlup)**						
	Accumulated Reserves at Start of Year	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,085,870.41
	Interest transfer to Reserves	8,097.32	13,488.00	13,488.00	13,488.00	13,488.00	17,937.89
	Transfer from Muni	191,227.10	131,806.00	131,806.00	131,806.00	131,806.00	185,261.37
	Transfer to Muni	(73,325.04)	(152,250.00)	(152,250.00)	(152,250.00)	(152,250.00)	(51,762.89)
		1,363,306.16	1,230,350.78	1,230,350.78	1,230,350.78	1,230,350.78	1,237,306.78
403	**Winderlup Aged Housing Reserve (City Controlled)**						
	Accumulated Reserves at Start of Year	212,935.38	212,935.38	212,935.38	212,935.38	212,935.38	212,501.16
	Interest transfer to Reserves	1,481.30	2,316.00	2,316.00	2,316.00	2,316.00	3,457.97
	Transfer from Muni	78,300.85	48,550.00	48,550.00	48,550.00	48,550.00	2,046.25
	Transfer to Muni	0.00	(52,000.00)	(52,000.00)	(52,000.00)	(52,000.00)	(5,070.00)
		292,717.53	211,801.38	211,801.38	211,801.38	211,801.38	212,935.38
410	**Naturaliste Community Centre Building (NCC) Reserve**						
	Accumulated Reserves at Start of Year	125,076.60	125,076.60	125,076.60	125,076.60	125,076.60	63,745.73
	Interest transfer to Reserves	1,002.08	1,368.00	1,368.00	1,368.00	1,368.00	1,622.87
	Transfer from Muni	59,708.00	59,708.00	59,708.00	59,708.00	59,708.00	59,708.00
	Transfer to Muni	(56,194.51)	(142,000.00)	(142,000.00)	(142,000.00)	(142,000.00)	0.00
		129,592.17	44,152.60	44,152.60	44,152.60	44,152.60	125,076.60
411	**Civic and Administration Building Reserve**						
	Accumulated Reserves at Start of Year	429,689.17	429,689.17	429,689.17	429,689.17	429,689.17	187,928.40
	Interest transfer to Reserves	3,732.82	4,680.00	4,680.00	4,680.00	4,680.00	5,512.65
	Transfer from Muni	282,000.00	282,000.00	282,000.00	282,000.00	282,000.00	282,000.00
	Transfer to Muni	(45,063.02)	(48,983.00)	(48,983.00)	(48,983.00)	(48,983.00)	(45,751.88)
		670,358.97	667,386.17	667,386.17	667,386.17	667,386.17	429,689.17
412	**Vasse Sports Pavilion Building Reserve**						
	Accumulated Reserves at Start of Year	541.14	541.14	541.14	541.14	541.14	0.00
	Interest transfer to Reserves	5.42	0.00	0.00	0.00	0.00	5.14
	Transfer from Muni	536.00	536.00	536.00	536.00	536.00	536.00
		1,082.56	1,077.14	1,077.14	1,077.14	1,077.14	541.14
110	**Jetty Maintenance Reserve**						
	Accumulated Reserves at Start of Year	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	4,806,278.94
	Interest transfer to Reserves	34,254.04	57,108.00	57,108.00	57,108.00	57,108.00	82,679.79
	Transfer from Muni	1,325,111.00	1,325,111.00	1,325,111.00	1,325,111.00	1,325,111.00	1,286,516.00
	Transfer to Muni	(916,344.03)	(1,255,708.00)	(1,255,708.00)	(1,255,708.00)	(1,255,708.00)	(936,132.15)
		5,682,363.59	5,365,853.58	5,365,853.58	5,365,853.58	5,365,853.58	5,239,342.58
150	**Jetty Self Insurance Reserve**						
	Accumulated Reserves at Start of Year	432,198.16	432,198.16	432,198.16	432,198.16	432,198.16	365,698.37
	Interest transfer to Reserves	2,888.19	4,716.00	4,716.00	4,716.00	4,716.00	6,499.79
	Transfer from Muni	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
		495,086.35	496,914.16	496,914.16	496,914.16	496,914.16	432,198.16
223	**Road Asset Renewal Reserve**						
	Accumulated Reserves at Start of Year	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,119,116.75
	Interest transfer to Reserves	12,920.05	17,412.00	17,412.00	17,412.00	17,412.00	39,808.24
	Transfer from Muni	3,501,790.00	3,501,790.00	3,501,790.00	3,501,790.00	3,501,790.00	3,458,128.00
	Transfer to Muni	(3,794,628.68)	(4,638,999.00)	(3,995,499.00)	(4,638,999.00)	(3,995,499.00)	(3,019,924.34)
		1,317,210.02	477,331.65	1,120,831.65	477,331.65	1,120,831.65	1,597,128.65
224	**Footpath/ Cycle Ways Reserve**						
	Accumulated Reserves at Start of Year	408,437.28	408,437.28	408,437.28	408,437.28	408,437.28	3,670.90
	Interest transfer to Reserves	6,367.67	4,452.00	4,452.00	4,452.00	4,452.00	8,786.80
	Transfer from Muni	1,216,038.00	1,216,038.00	1,216,038.00	1,216,038.00	1,216,038.00	1,184,602.00
	Transfer to Muni	(792,008.82)	(1,382,583.00)	(1,382,583.00)	(1,382,583.00)	(1,382,583.00)	(788,622.42)
		838,834.13	246,344.28	246,344.28	246,344.28	246,344.28	408,437.28
226	**Other Infrastructure Reserve**						
	Accumulated Reserves at Start of Year	264,388.99	264,388.99	264,388.99	264,388.99	264,388.99	0.00
	Interest transfer to Reserves	2,835.34	2,880.00	2,880.00	2,880.00	2,880.00	3,298.02
	Transfer from Muni	357,000.00	357,000.00	357,000.00	357,000.00	357,000.00	347,000.00
	Transfer to Muni	(85,377.48)	(297,041.00)	(297,041.00)	(297,041.00)	(297,041.00)	(85,909.03)
		538,846.85	327,227.99	327,227.99	327,227.99	327,227.99	264,388.99
225	**Parks, Gardens and Reserves Reserve**						
	Accumulated Reserves at Start of Year	833,946.23	833,946.23	833,946.23	833,946.23	833,946.23	0.00
	Interest transfer to Reserves	8,775.04	9,096.00	9,096.00	9,096.00	9,096.00	10,825.77
	Transfer from Muni	1,285,166.00	1,285,166.00	1,285,166.00	1,285,166.00	1,285,166.00	1,214,001.00
	Transfer to Muni	(1,378,230.20)	(2,036,349.46)	(1,983,645.00)	(2,036,349.46)	(1,983,645.00)	(390,880.54)
		749,657.07	91,858.77	144,563.23	91,858.77	144,563.23	833,946.23
151	**Furniture and Equipment Reserve**						
	Accumulated Reserves at Start of Year	257,784.19	257,784.19	257,784.19	257,784.19	257,784.19	0.00
	Interest transfer to Reserves	3,305.12	2,808.00	2,808.00	2,808.00	2,808.00	0.00
	Transfer from Muni	434,000.00	434,000.00	434,000.00	434,000.00	434,000.00	364,900.00
	Transfer to Muni	(362,606.35)	(434,000.00)	(434,000.00)	(434,000.00)	(434,000.00)	(107,115.81)
		332,482.96	260,592.19	260,592.19	260,592.19	260,592.19	257,784.19
115	**Plant Replacement Reserve**						
	Accumulated Reserves at Start of Year	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,205,526.70
	Interest transfer to Reserves	9,266.71	11,976.00	11,976.00	11,976.00	11,976.00	23,720.77
	Transfer from Muni	1,215,217.44	1,027,662.00	1,027,662.00	1,027,662.00	1,027,662.00	900,737.00
	Transfer to Muni	(208,736.94)	(492,240.00)	(492,240.00)	(492,240.00)	(492,240.00)	(1,031,542.55)
		2,114,189.13	1,645,839.92	1,645,839.92	1,645,839.92	1,645,839.92	1,098,441.92

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
137	**Major Traffic Improvements Reserve**						
	Accumulated Reserves at Start of Year	638,845.53	638,845.53	638,845.53	638,845.53	638,845.53	1,495,577.97
	Interest transfer to Reserves	1,207.39	6,960.00	6,960.00	6,960.00	6,960.00	25,423.53
	Transfer from Muni	1,088,988.00	1,088,988.00	1,088,988.00	1,088,988.00	1,088,988.00	1,128,705.00
	Transfer to Muni	(1,491,830.60)	(1,641,750.00)	(1,641,750.00)	(1,641,750.00)	(1,641,750.00)	(2,010,860.97)
		237,210.32	93,043.53	93,043.53	93,043.53	93,043.53	638,845.53
132	**CBD Enhancement Reserve**						
	Accumulated Reserves at Start of Year	613,762.47	613,762.47	613,762.47	613,762.47	613,762.47	171,316.34
	Interest transfer to Reserves	5,813.79	6,696.00	6,696.00	6,696.00	6,696.00	7,539.43
	Transfer from Muni	772,783.80	540,415.00	540,415.00	540,415.00	540,415.00	524,713.00
	Transfer to Muni	(122,393.04)	(590,000.00)	(590,000.00)	(590,000.00)	(590,000.00)	(89,806.30)
		1,269,967.02	570,873.47	570,873.47	570,873.47	570,873.47	613,762.47
127	**New Infrastructure Development Reserve**						
	Accumulated Reserves at Start of Year	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,803,171.42
	Interest transfer to Reserves	6,661.97	16,416.00	16,416.00	16,416.00	16,416.00	26,494.60
	Transfer from Muni	194,761.40	186,231.00	186,231.00	186,231.00	186,231.00	201,157.40
	Transfer to Muni	(822,631.18)	(1,420,645.00)	(1,400,645.00)	(1,420,645.00)	(1,400,645.00)	(524,648.37)
		884,967.24	288,177.05	308,177.05	288,177.05	308,177.05	1,506,175.05
141	**Commonage Precinct Infrastructure Road Reserve**						
	Accumulated Reserves at Start of Year	234,906.64	234,906.64	234,906.64	234,906.64	234,906.64	231,223.87
	Interest transfer to Reserves	(340.58)	2,556.00	2,556.00	2,556.00	2,556.00	3,682.77
	Transfer from Muni	1,782.34	0.00	0.00	0.00	0.00	0.00
	Transfer to Muni	0.00	(235,000.00)	(235,000.00)	(235,000.00)	(235,000.00)	0.00
		236,348.40	2,462.64	2,462.64	2,462.64	2,462.64	234,906.64
114	**City Car Parking and Access Reserve**						
	Accumulated Reserves at Start of Year	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,281,336.70
	Interest transfer to Reserves	7,540.95	16,956.00	16,956.00	16,956.00	16,956.00	24,799.27
	Transfer from Muni	52,465.00	52,465.00	52,465.00	52,465.00	52,465.00	505,188.00
	Transfer to Muni	(822,397.08)	(1,375,579.00)	(1,375,579.00)	(1,375,579.00)	(1,375,579.00)	(256,199.59)
		792,733.25	248,966.38	248,966.38	248,966.38	248,966.38	1,555,124.38
154	**Debt Default Reserve**						
	Interest transfer to Reserves	1,841.13	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	0.00
		501,841.13	500,000.00	500,000.00	500,000.00	500,000.00	0.00
107	**Corporate IT Systems Reserve**						
	Accumulated Reserves at Start of Year	226,750.02	226,750.02	226,750.02	226,750.02	226,750.02	80,398.99
	Interest transfer to Reserves	1,971.61	2,472.00	2,472.00	2,472.00	2,472.00	1,280.52
	Transfer from Muni	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	145,070.51
	Transfer to Muni	0.00	(207,900.00)	(207,900.00)	(207,900.00)	(207,900.00)	0.00
		328,721.63	121,322.02	121,322.02	121,322.02	121,322.02	226,750.02
133	**Election, Valuation and Other Corporate Expenses Reserve**						
	Accumulated Reserves at Start of Year	560,994.18	560,994.18	560,994.18	560,994.18	560,994.18	499,905.97
	Interest transfer to Reserves	4,032.01	6,120.00	6,120.00	6,120.00	6,120.00	8,664.58
	Transfer from Muni	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
	Transfer to Muni	0.00	(140,900.00)	(140,900.00)	(140,900.00)	(140,900.00)	(97,576.37)
		715,026.19	576,214.18	576,214.18	576,214.18	576,214.18	560,994.18
111	**Legal Expenses Reserve**						
	Accumulated Reserves at Start of Year	636,940.12	636,940.12	636,940.12	636,940.12	636,940.12	577,255.71
	Interest transfer to Reserves	3,983.24	6,948.00	6,948.00	6,948.00	6,948.00	8,995.41
	Transfer from Muni	27,205.92	0.00	0.00	0.00	0.00	50,689.00
	Transfer to Muni	(80,000.00)	(80,000.00)	0.00	(80,000.00)	0.00	0.00
		588,129.28	563,888.12	643,888.12	563,888.12	643,888.12	636,940.12
152	**Marketing & Area Promotion Reserve**						
	Accumulated Reserves at Start of Year	166,392.00	166,392.00	166,392.00	166,392.00	166,392.00	0.00
	Interest transfer to Reserves	6,020.14	1,812.00	1,812.00	1,812.00	1,812.00	0.00
	Transfer from Muni	1,296,295.65	1,291,627.00	1,291,627.00	1,291,627.00	1,291,627.00	166,392.00
	Transfer to Muni	(946,442.00)	(1,347,817.00)	(1,347,817.00)	(1,347,817.00)	(1,347,817.00)	0.00
		522,265.79	112,014.00	112,014.00	112,014.00	112,014.00	166,392.00
135	**Performing Arts and Convention Centre Reserve**						
	Accumulated Reserves at Start of Year	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	0.00
	Interest transfer to Reserves	16,129.55	28,620.00	28,620.00	28,620.00	28,620.00	14,751.12
	Transfer from Muni	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	2,610,848.08
	Transfer to Muni	(1,359,460.31)	(1,446,200.00)	(1,446,200.00)	(1,446,200.00)	(1,446,200.00)	0.00
		1,332,268.44	1,258,019.20	1,258,019.20	1,258,019.20	1,258,019.20	2,625,599.20
202	**Long Service Leave Reserve**						
	Accumulated Reserves at Start of Year	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,096,583.00
	Interest transfer to Reserves	22,298.88	37,956.00	37,956.00	37,956.00	37,956.00	50,518.40
	Transfer from Muni	550,353.57	250,000.00	250,000.00	250,000.00	250,000.00	687,986.09
	Transfer to Muni	(401,268.45)	(438,250.00)	(438,250.00)	(438,250.00)	(438,250.00)	(352,977.49)
		3,653,494.00	3,331,816.00	3,331,816.00	3,331,816.00	3,331,816.00	3,482,110.00
203	**Professional Development Reserve**						
	Accumulated Reserves at Start of Year	145,028.93	145,028.93	145,028.93	145,028.93	145,028.93	122,771.88
	Interest transfer to Reserves	1,091.73	1,584.00	1,584.00	1,584.00	1,584.00	2,418.13
	Transfer from Muni	91,278.18	93,500.00	93,500.00	93,500.00	93,500.00	70,000.00
	Transfer to Muni	(51,467.71)	(88,500.00)	(88,500.00)	(88,500.00)	(88,500.00)	(50,161.08)
		185,931.13	151,612.93	151,612.93	151,612.93	151,612.93	145,028.93

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
204	**Sick Pay Incentive Reserve**						
	Accumulated Reserves at Start of Year	144,632.39	144,632.39	144,632.39	144,632.39	144,632.39	150,403.55
	Interest transfer to Reserves	867.30	1,572.00	1,572.00	1,572.00	1,572.00	2,374.88
	Transfer from Muni	(7,242.10)	0.00	0.00	0.00	0.00	327.14
	Transfer to Muni	(32,016.29)	(73,550.00)	(73,550.00)	(73,550.00)	(73,550.00)	(8,473.18)
		106,241.30	72,654.39	72,654.39	72,654.39	72,654.39	144,632.39
124	**Workers Compensation, Extended SL & AL Contingency Reserve**						
	Accumulated Reserves at Start of Year	309,751.42	309,751.42	309,751.42	309,751.42	309,751.42	305,100.95
	Interest transfer to Reserves	1,901.13	3,372.00	3,372.00	3,372.00	3,372.00	4,650.47
	Transfer to Muni	(93,169.06)	(147,607.00)	(147,607.00)	(147,607.00)	(147,607.00)	0.00
		218,483.49	165,516.42	165,516.42	165,516.42	165,516.42	309,751.42
302	**Community Facilities - City District**						
	Accumulated Reserves at Start of Year	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	2,552,707.62
	Interest transfer to Reserves	(3,294.20)	12,216.00	12,216.00	12,216.00	12,216.00	39,319.39
	Transfer from Muni	600,145.17	387,050.00	387,050.00	387,050.00	387,050.00	216,051.38
	Transfer to Muni	(422,655.00)	(1,031,448.00)	(1,031,448.00)	(1,031,448.00)	(1,031,448.00)	(1,687,208.54)
		1,295,065.82	488,687.85	488,687.85	488,687.85	488,687.85	1,120,869.85
304	**Community Facilities - Broadwater**						
	Accumulated Reserves at Start of Year	166,413.55	166,413.55	166,413.55	166,413.55	166,413.55	158,523.04
	Interest transfer to Reserves	(240.76)	1,812.00	1,812.00	1,812.00	1,812.00	2,585.73
	Transfer from Muni	18,873.46	10,000.00	10,000.00	10,000.00	10,000.00	5,304.78
		185,046.25	178,225.55	178,225.55	178,225.55	178,225.55	166,413.55
303	**Community Facilities - Busselton**						
	Accumulated Reserves at Start of Year	9,177.47	9,177.47	9,177.47	9,177.47	9,177.47	44,011.77
	Interest transfer to Reserves	(11.03)	96.00	96.00	96.00	96.00	526.95
	Transfer from Muni	30,622.08	22,500.00	22,500.00	22,500.00	22,500.00	8,638.75
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(44,000.00)
		39,788.52	31,773.47	31,773.47	31,773.47	31,773.47	9,177.47
305	**Community Facilities - Dunsborough**						
	Accumulated Reserves at Start of Year	255,152.46	255,152.46	255,152.46	255,152.46	255,152.46	188,062.67
	Interest transfer to Reserves	(311.90)	2,784.00	2,784.00	2,784.00	2,784.00	3,283.35
	Transfer from Muni	79,440.60	27,500.00	27,500.00	27,500.00	27,500.00	63,806.44
		334,281.16	285,436.46	285,436.46	285,436.46	285,436.46	255,152.46
311	**Community Facilities - Dunsborough Lakes Estate**						
	Accumulated Reserves at Start of Year	937,470.05	937,470.05	937,470.05	937,470.05	937,470.05	922,772.84
	Interest transfer to Reserves	(1,359.20)	10,224.00	10,224.00	10,224.00	10,224.00	14,697.21
	Transfer from Muni	7,112.99	0.00	0.00	0.00	0.00	0.00
	Transfer to Muni	0.00	(938,000.00)	(938,000.00)	(938,000.00)	(938,000.00)	0.00
		943,223.84	9,694.05	9,694.05	9,694.05	9,694.05	937,470.05
306	**Community Facilities - Geographe**						
	Accumulated Reserves at Start of Year	101,978.74	101,978.74	101,978.74	101,978.74	101,978.74	99,175.93
	Interest transfer to Reserves	(147.60)	1,116.00	1,116.00	1,116.00	1,116.00	1,594.87
	Transfer from Muni	12,175.20	7,500.00	7,500.00	7,500.00	7,500.00	1,207.94
		114,006.34	110,594.74	110,594.74	110,594.74	110,594.74	101,978.74
310	**Community Facilities - Port Geographe**						
	Accumulated Reserves at Start of Year	348,980.41	348,980.41	348,980.41	348,980.41	348,980.41	343,509.27
	Interest transfer to Reserves	(505.97)	3,804.00	3,804.00	3,804.00	3,804.00	5,471.14
	Transfer from Muni	2,647.87	0.00	0.00	0.00	0.00	0.00
		351,122.31	352,784.41	352,784.41	352,784.41	352,784.41	348,980.41
309	**Community Facilities - Vasse**						
	Accumulated Reserves at Start of Year	489,904.76	489,904.76	489,904.76	489,904.76	489,904.76	615,585.54
	Interest transfer to Reserves	(821.04)	5,340.00	5,340.00	5,340.00	5,340.00	9,471.24
	Transfer from Muni	3,716.40	0.00	0.00	0.00	0.00	0.00
	Transfer to Muni	(318,045.15)	(284,270.00)	(284,270.00)	(284,270.00)	(284,270.00)	(135,152.02)
		174,754.97	210,974.76	210,974.76	210,974.76	210,974.76	489,904.76
308	**Community Facilities - Airport North**						
	Accumulated Reserves at Start of Year	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	2,970,179.38
	Interest transfer to Reserves	(4,374.94)	32,892.00	32,892.00	32,892.00	32,892.00	47,307.90
	Transfer from Muni	151,839.57	100,000.00	100,000.00	100,000.00	100,000.00	0.00
	Transfer to Muni	0.00	(150,000.00)	(150,000.00)	(150,000.00)	(150,000.00)	0.00
		3,164,951.91	3,000,379.28	3,000,379.28	3,000,379.28	3,000,379.28	3,017,487.28
130	**Locke Estate Reserve**						
	Accumulated Reserves at Start of Year	6,269.61	6,269.61	6,269.61	6,269.61	6,269.61	1,012.99
	Interest transfer to Reserves	188.69	72.00	72.00	72.00	72.00	420.15
	Transfer from Muni	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
	Transfer to Muni	(60,000.00)	0.00	0.00	0.00	0.00	(55,163.53)
		6,458.30	66,341.61	66,341.61	66,341.61	66,341.61	6,269.61

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

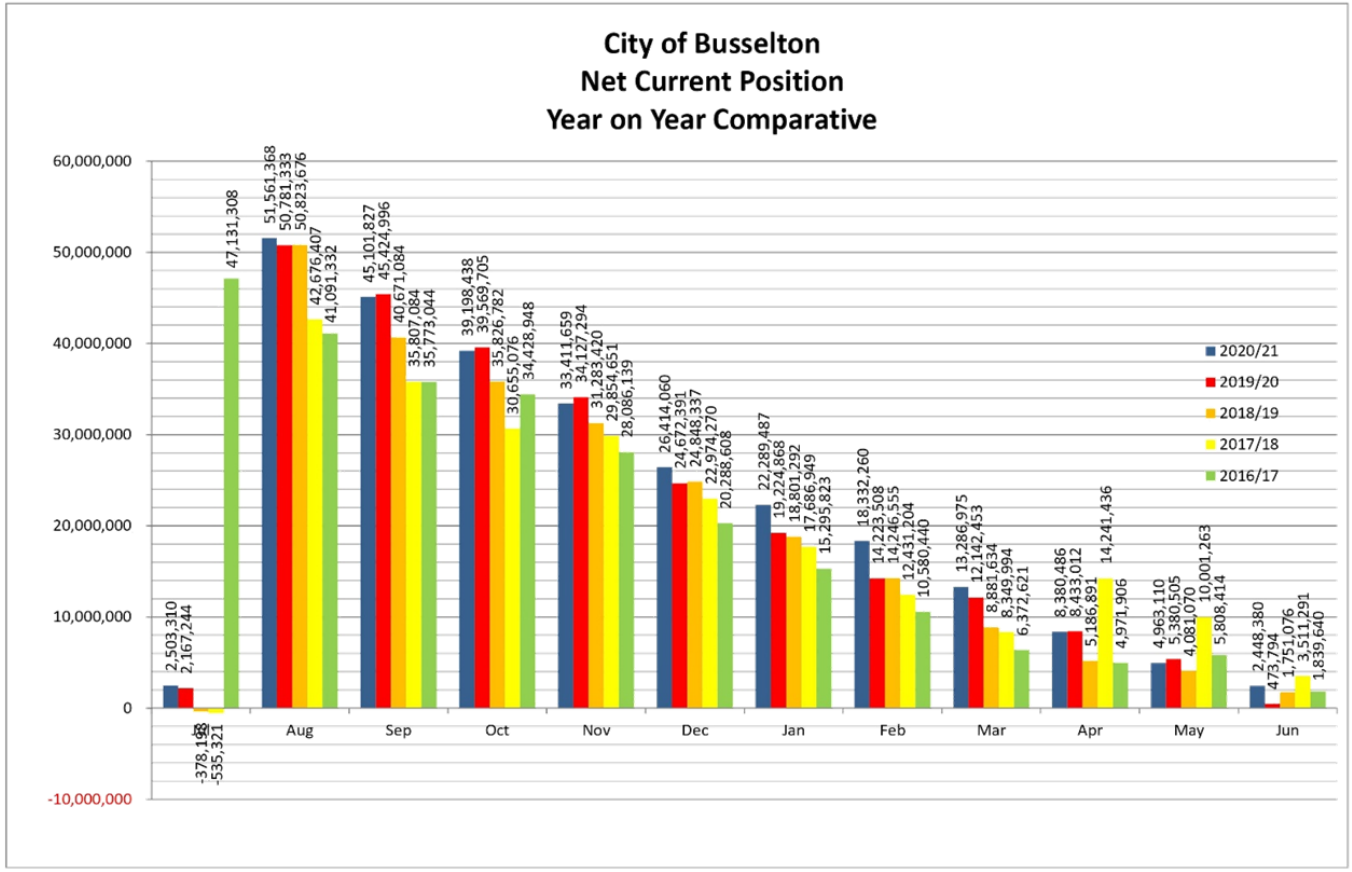
		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
122	**Port Geographe Development Reserve (Council)**						
	Accumulated Reserves at Start of Year	224,952.38	224,952.38	224,952.38	224,952.38	224,952.38	682,470.41
	Interest transfer to Reserves	1,335.60	2,448.00	2,448.00	2,448.00	2,448.00	8,839.73
	Transfer from Muni	51,975.00	51,975.00	51,975.00	51,975.00	51,975.00	51,975.00
	Transfer to Muni	(160,428.16)	(219,167.00)	(219,167.00)	(219,167.00)	(219,167.00)	(518,332.76)
		117,834.82	60,208.38	60,208.38	60,208.38	60,208.38	224,952.38
123	**Port Geographe Waterways Managment (SAR) Reserve**						
	Accumulated Reserves at Start of Year	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,349,716.94
	Interest transfer to Reserves	20,463.13	35,700.00	35,700.00	35,700.00	35,700.00	54,429.05
	Transfer from Muni	222,867.58	220,210.00	220,210.00	220,210.00	220,210.00	218,328.64
	Transfer to Muni	(350,226.45)	(375,000.00)	(375,000.00)	(375,000.00)	(375,000.00)	(347,283.00)
		3,168,295.89	3,156,101.63	3,156,101.63	3,156,101.63	3,156,101.63	3,275,191.63
126	**Provence Landscape Maintenance (SAR) Reserve**						
	Accumulated Reserves at Start of Year	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,194,759.54
	Interest transfer to Reserves	8,602.03	14,268.00	14,268.00	14,268.00	14,268.00	20,031.01
	Transfer from Muni	182,612.58	181,819.00	181,819.00	181,819.00	181,819.00	179,838.99
	Transfer to Muni	(245,329.12)	(252,948.00)	(252,948.00)	(252,948.00)	(252,948.00)	(86,153.05)
		1,254,361.98	1,251,615.49	1,251,615.49	1,251,615.49	1,251,615.49	1,308,476.49
128	**Vasse Newtown Landscape Maintenance (SAR) Reserve**						
	Accumulated Reserves at Start of Year	636,364.43	636,364.43	636,364.43	636,364.43	636,364.43	575,151.53
	Interest transfer to Reserves	4,533.05	6,936.00	6,936.00	6,936.00	6,936.00	9,845.01
	Transfer from Muni	182,064.96	181,583.00	181,583.00	181,583.00	181,583.00	181,289.97
	Transfer to Muni	(155,590.98)	(190,539.00)	(190,539.00)	(190,539.00)	(190,539.00)	(129,922.08)
		667,371.46	634,344.43	634,344.43	634,344.43	634,344.43	636,364.43
138	**Commonage Precinct Bushfire Facilities Reserve**						
	Accumulated Reserves at Start of Year	58,172.53	58,172.53	58,172.53	58,172.53	58,172.53	57,260.53
	Interest transfer to Reserves	(84.34)	636.00	636.00	636.00	636.00	912.00
	Transfer from Muni	441.39	0.00	0.00	0.00	0.00	0.00
		58,529.58	58,808.53	58,808.53	58,808.53	58,808.53	58,172.53
139	**Commonage Community Facilities Dunsborough Lakes South Res**						
	Accumulated Reserves at Start of Year	73,779.08	73,779.08	73,779.08	73,779.08	73,779.08	72,622.42
	Interest transfer to Reserves	(106.97)	804.00	804.00	804.00	804.00	1,156.66
	Transfer from Muni	559.80	0.00	0.00	0.00	0.00	0.00
		74,231.91	74,583.08	74,583.08	74,583.08	74,583.08	73,779.08
140	**Commonage Community Facilities South Biddle Precinct Reserve**						
	Accumulated Reserves at Start of Year	899,694.77	899,694.77	899,694.77	899,694.77	899,694.77	886,172.58
	Interest transfer to Reserves	(1,304.43)	9,804.00	9,804.00	9,804.00	9,804.00	13,522.19
	Transfer from Muni	6,826.39	0.00	0.00	0.00	0.00	0.00
		905,216.73	909,498.77	909,498.77	909,498.77	909,498.77	899,694.77
321	**Busselton Area Drainage and Waterways Improvement Reserve**						
	Accumulated Reserves at Start of Year	475,582.52	475,582.52	475,582.52	475,582.52	475,582.52	546,471.37
	Interest transfer to Reserves	(754.01)	5,184.00	5,184.00	5,184.00	5,184.00	8,450.99
	Transfer from Muni	3,608.04	0.00	0.00	0.00	0.00	0.00
	Transfer to Muni	(29,591.35)	(188,000.00)	(188,000.00)	(188,000.00)	(188,000.00)	(79,339.84)
		448,845.20	292,766.52	292,766.52	292,766.52	292,766.52	475,582.52
102	**Coastal and Climate Adaptation Reserve**						
	Accumulated Reserves at Start of Year	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,845,578.60
	Interest transfer to Reserves	13,850.94	23,520.00	23,520.00	23,520.00	23,520.00	46,381.06
	Transfer from Muni	572,465.00	474,044.00	474,044.00	474,044.00	474,044.00	529,207.53
	Transfer to Muni	(1,240,367.37)	(2,428,975.00)	(2,130,000.00)	(2,428,975.00)	(2,130,000.00)	(1,263,575.38)
		1,503,540.38	226,180.81	525,155.81	226,180.81	525,155.81	2,157,591.81
144	**Emergency Disaster Recovery Reserve**						
	Accumulated Reserves at Start of Year	94,137.10	94,137.10	94,137.10	94,137.10	94,137.10	72,781.94
	Interest transfer to Reserves	656.30	1,032.00	1,032.00	1,032.00	1,032.00	1,355.16
	Transfer from Muni	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
		114,793.40	115,169.10	115,169.10	115,169.10	115,169.10	94,137.10
145	**Energy Sustainability Reserve**						
	Accumulated Reserves at Start of Year	137,955.03	137,955.03	137,955.03	137,955.03	137,955.03	181,852.87
	Interest transfer to Reserves	1,292.25	1,500.00	1,500.00	1,500.00	1,500.00	2,798.84
	Transfer from Muni	102,750.00	102,750.00	102,750.00	102,750.00	102,750.00	130,000.00
	Transfer to Muni	(17,726.60)	(103,000.00)	(103,000.00)	(103,000.00)	(103,000.00)	(176,696.68)
		224,270.68	139,205.03	139,205.03	139,205.03	139,205.03	137,955.03
146	**Cemetery Reserve**						
	Accumulated Reserves at Start of Year	35,871.90	35,871.90	35,871.90	35,871.90	35,871.90	157,626.57
	Interest transfer to Reserves	675.67	396.00	396.00	396.00	396.00	2,730.72
	Transfer from Muni	107,530.07	145,950.00	145,950.00	145,950.00	145,950.00	104,314.16
	Transfer to Muni	(44,529.80)	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	(228,799.55)
		99,547.84	62,217.90	62,217.90	62,217.90	62,217.90	35,871.90
341	**Public Art Reserve**						
	Accumulated Reserves at Start of Year	87,051.39	87,051.39	87,051.39	87,051.39	87,051.39	86,198.07
	Interest transfer to Reserves	(126.21)	948.00	948.00	948.00	948.00	853.32
	Transfer from Muni	660.50	0.00	0.00	0.00	0.00	0.00
	Transfer to Muni	(41,060.00)	(49,060.00)	(49,060.00)	(49,060.00)	(49,060.00)	0.00
		46,525.68	38,939.39	38,939.39	38,939.39	38,939.39	87,051.39

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2021

		2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
121	**Waste Management Facility and Plant Reserve**						
	Accumulated Reserves at Start of Year	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,867,210.16
	Interest transfer to Reserves	43,419.70	83,161.00	83,161.00	83,161.00	83,161.00	124,135.01
	Transfer from Muni	1,334,825.13	1,056,131.00	1,056,131.00	1,056,131.00	1,056,131.00	881,561.42
	Transfer to Muni	(520,666.92)	(2,540,500.00)	(2,540,500.00)	(2,540,500.00)	(2,540,500.00)	(1,243,548.20)
		8,486,936.30	6,228,150.39	6,228,150.39	6,228,150.39	6,228,150.39	7,629,358.39
120	**Strategic Projects Reserve**						
	Accumulated Reserves at Start of Year	295,560.51	295,560.51	295,560.51	295,560.51	295,560.51	257,162.94
	Interest transfer to Reserves	2,031.09	18,386.00	18,386.00	18,386.00	18,386.00	4,340.77
	Transfer from Muni	53,315.00	53,700.00	53,700.00	53,700.00	53,700.00	47,852.48
	Transfer to Muni	0.00	(96,000.00)	(96,000.00)	(96,000.00)	(96,000.00)	(13,795.68)
		350,906.60	271,646.51	271,646.51	271,646.51	271,646.51	295,560.51
129	**Prepaid Grants and Deferred Works & Services Reserve**						
	Accumulated Reserves at Start of Year	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,232,906.00
	Interest transfer to Reserves	937.64	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	1,285,804.00	0.00	0.00	0.00	0.00	1,391,422.00
	Transfer to Muni	(1,316,998.09)	(1,391,422.00)	(1,391,422.00)	(1,391,422.00)	(1,391,422.00)	(1,232,906.00)
		1,361,165.55	0.00	0.00	0.00	0.00	1,391,422.00
153	**Busselton Foreshore Reserve**						
	Accumulated Reserves at Start of Year	100.00	100.00	100.00	100.00	100.00	0.00
	Interest transfer to Reserves	0.76	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	10.00	10.00	10.00	10.00	10.00	100.00
		110.76	110.00	110.00	110.00	110.00	100.00
155	**LED Street Light Replacement Program Reserve**						
	Interest transfer to Reserves	121.22	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
	Transfer to Muni	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	0.00
		121.22	0.00	0.00	0.00	0.00	0.00
	Total Cash Back Reserves	**62,836,060.15**	**44,723,242.30**	**45,818,421.76**	**44,723,242.30**	**45,818,421.76**	**59,897,884.76**
	Summary Reserves						
	Accumulated Reserves at Start of Year	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	55,590,217.66
	Interest transfer to Reserves	323,336.90	652,900.00	652,900.00	652,900.00	652,900.00	965,722.02
	Transfer from Muni	23,396,522.62	19,372,933.71	19,372,933.71	19,372,933.71	19,372,933.71	22,230,759.20
	Transfer to Muni	(20,781,684.13)	(35,200,476.17)	(34,105,296.71)	(35,200,476.17)	(34,105,296.71)	(18,888,814.12)
	Closing Balance	**62,836,060.15**	**44,723,242.30**	**45,818,421.76**	**44,723,242.30**	**45,818,421.76**	**59,897,884.76**


City of Busselton
Net Current Position
Year on Year Comparative
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
0
-10,000,000
2020/21
2019/20
2018/19
2017/18
2016/17
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
2,503,310
2,167,244
-535,321
47,131,308
51,561,368
50,781,333
50,823,676
42,676,407
41,091,332
45,101,827
45,424,996
40,671,084
35,807,084
35,773,044
39,198,438
39,569,705
35,826,782
30,655,076
34,428,948
33,411,659
34,127,294
31,283,420
29,854,651
28,086,139
26,414,060
24,672,391
24,848,337
22,974,270
20,288,608
22,289,487
19,224,868
18,801,292
17,686,949
15,295,823
18,332,260
14,223,508
14,246,555
12,431,204
10,580,440
13,286,975
12,142,453
8,881,634
8,349,994
6,372,621
8,380,486
8,433,012
5,186,891
14,241,436
4,971,906
4,963,110
5,380,505
4,081,070
10,001,263
5,808,414
2,448,380
473,794
1,751,076
3,511,291
1,839,640

13. PLANNING AND DEVELOPMENT SERVICES REPORT

13.1 BUSHFIRE NOTICE REVIEW - CONSULTATION AND NEXT STEPS

STRATEGIC THEME	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing.
STRATEGIC PRIORITY	2.2 Work with key partners to facilitate a safe, healthy and capable community.
SUBJECT INDEX	Bushfire Notice Review
BUSINESS UNIT	Planning and Development Services
REPORTING OFFICER	Director, Planning and Development Services - Paul Needham Ranger & Emergency Services Coordinator - Ian McDowell
AUTHORISING OFFICER	Director, Planning and Development Services - Paul Needham
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Draft Bushfire Notice for Consultation (version 1 March 2020) Attachment B Draft Bushfire Notice Map for Consultation (version 1 March 2020) Attachment C YourSay Survey Project Report Attachment D A Categorised Summary of Written Comments

OFFICER RECOMMENDATION

That the Council:

1. **Endorses the following approach to the next stages of development of a new bushfire notice for the City:**

   (a) Face to face meetings with key stakeholders including community groups, the Bush Fire Advisory Committee, and bushfire consultants;

   (b) Engage external specialist advice from a suitably qualified and experienced consultant to assist with the development of an alternative 'APZ standard or similar' with less amenity, environmental and financial than the standard detailed in the first draft notice, whilst still achieving meaningful bushfire safety benefits and which is broadly consistent with community values (the external consultant should be involved in at least some of the meetings referred to above);

   (c) Confirm that it does not intend to introduce boundary firebreak requirements in Rural-Residential areas where they are not currently required; and

   (d) Taking into consideration feedback from key stakeholders, specialist advice and the results of the earlier consultation process (conducted in April and May 2021), develop a second draft notice for consultation, to be presented to the Council in late 2021.

2. **Foreshadows the following subsequent steps, should the Council adopt a second draft notice in late 2021:**

   (a) In early 2022, carry out a further round of community consultation and a series of face to face and online information sessions on the second draft notice; and

(b) In the first half of 2022, considers the second draft notice, in light of submissions made following the consultation process referred to in (a) above, with a view to *potentially* adopting a new notice to come into effect for the 2022/2023 fire season; and

3. Endorses advocacy with the State Government to address the following key concerns:

(a) Review of the bushfire prone area mapping standard to avoid situations where neighbouring properties are subject to significantly different controls, despite having very similar levels of exposure to bushfire risk;

(b) Introduction of simplified and standardised approaches to planning and building regulation in bushfire prone locations within urban areas;

(c) Identifying that the 'APZ Standard' set out in current State planning policy documents is not consistent with community values, and needs to be reconsidered; and

(d) Identifying that achieving consistency between planning and building control regulation and ongoing compliance through bushfire notices requires proactive State leadership.

EXECUTIVE SUMMARY

In pursuance of an earlier Council resolution in April 2021, the Council is presented with the outcomes of consultation undertaken as part of the bushfire notice review. The Council is also asked to endorse a proposed approach to the further progression of that review, as well as supporting some advocacy with the State Government on related matters. It is clear that significant change and further work is required to develop a notice more consistent with community values, and the recommendation seeks to identify workable and consultative means to achieve that aim.

BACKGROUND

On 11 March 2020, the Council adopted (C2003/084) the draft Bushfire Notice set out at Attachment A and B for consultation. Consultation was put on hold due to the impact of COVID-19 and other workload priorities.

Consultation commenced in April 2021. Originally the end date for the first round of consultation was intended to be 10 May 2021. Following considerable community interest and comment, however, the end date was changed to 31 May 2021. A summary of the consultation process and results has been provided in the Stakeholder Consultation section of this report.

On 28 April 2021, due to the level of concern expressed by respondents to the consultation process, the Council resolved (C2104/085) not to instigate changes to the bushfire notice in time for the 2021/2022 fire season. As part of this resolution the Council requested the CEO to:

(a) Continue to collate feedback from the community in balancing the needs of bushfire preparedness with conflicting concerns such as cost, environmental and amenity impacts;

(b) Examine existing consultation to ensure the broadest reasonable stakeholder engagement is achieved; and

(c) Before the end of the 2021 calendar year, bring a report to the Council on the draft bushfire notice and proposed amendments for 2022/2023.

OFFICER COMMENT

The consultation process indicates that there are low levels of support from the community for the draft notice that was adopted for consultation in March 2020, and significant opposition to some of the content. It is clear that is a consequence both of the content of the draft notice itself, but also that the City was not able to communicate the draft notice, or its rationale, sufficiently clearly and accurately.

There is clearly a need to engage more broadly and communicate effectively as part of further progressing the review. It is also, however, clear that the need to remove and/or manage vegetation to meet proposed Asset Protection Zone (APZ) and boundary firebreak requirements are not consistent with community values from an environmental and amenity perspective.

There is also considerable community angst around the potential financial burdens for some property owners to achieve compliance with the draft notice. Many people expressed concerns that the additional works and associated costs are not commensurate with the risk.

Given feedback to date, the requirement for additional firebreaks on Category 3 (rural-residential) land is not something officers would recommend that the Council progress as part of a revised proposed notice. The proposed APZ requirements are also not something that officers would recommend the Council include, certainly not without significant change, as part of a revised notice.

Based on the results of the consultation officers propose the following actions be taken with a view to progressing the review of the City's bushfire notice:

(a) Face to face meeting with key stakeholders including community groups (such as residents' associations or similar that have been formed to represent the interests of particular communities or areas – e.g. Injidup, Eagle Bay, Dunsborough – as well as environmental groups, most of which are represented on the City's Environmental Reference Group), the Bush Fire Advisory Committee, and bushfire consultants;

(b) Engage external specialist advice to assist with the development of an APZ standard to reduce the amenity, environmental and financial impact of the standard detailed in the first draft bushfire notice, whilst still achieving meaningful bushfire safety benefits (it is envisaged the consultant engaged to provide this advice);

(c) Council resolve that it does not intend to introduce boundary firebreak requirements in Rural-Residential areas where they are not currently required (there was strong and very consistent opposition to this element of the draft notice);

(d) Taking into consideration feedback from key stakeholders, specialist advice and the results of the recent first draft consultation process, develop a second draft notice for consultation to be presented to the Council in late 2021;

(e) Should the Council adopt a second draft notice, in early 2022, carry out a further round of community consultation and a series of face to face and online information sessions on the second draft notice; and

(f) In the first half of 2022, the Council consider the second draft notice in light of submissions made following the consultation process above, with a view to *potentially* adopting a new notice to come into effect for the 2022/2023 fire season (noting that this would not rule out further community consultation on a further revised draft notice if required).

The timeframes set out above are indicative and may be affected by a number of factors, including other workload priorities, the nature of the feedback received and the capacity to obtain suitable expert advice.

As well as recommendations related to the bushfire notice review, this report also makes some recommendations related to advocacy with the State around review of bushfire policies, especially those that relate to planning and development. There are four key reasons for that:

1. The City has been advocating with the State around these issues for some time, and a Council resolution could aim some weight and impetus to that advocacy;
2. A key rationale for the draft notice was to seek to align the City's bushfire notice with the expectations for ongoing vegetation management created by planning controls (in simple terms, when new houses are approved, the level of bushfire protection built into the structure assumes there will not be significant vegetation in areas close to the house, and State policies then assume that bushfire notices will ensure that remains the case over time) - but the consultation indicates that would require vegetation management to a level that is inconsistent with community values (again, in simple terms, many people want to keep and/or plant trees and other vegetation around their houses – and that appears to often be the case both with older houses and with newer houses, built since current planning controls have come into effect);
3. Whilst the values of the local community may be somewhat different to people elsewhere in the State, it is not unreasonable to suggest that similar views may exist elsewhere, indicating that the State's current planning policies are, in fact, inconsistent with community values more broadly; and
4. The consultation has highlighted again the excessive complexity and lack of integration between planning/development control and bushfire notices, resolution of which would require proactive leadership by the State.

Note that some of the key advocacy points suggested are already part of the State's bushfire policy reform programme, but are reforms that may have stalled.

Statutory Environment

The statutory framework for the bushfire notice is set out in the *Bush Fires Act 1954*, specifically section 33(1), which states that, *inter alia*:

> *(1) Subject to subsection (2) a local government…may,…as a measure for preventing the outbreak of a bush fire, or for preventing the spread…of a bush fire…give notice in writing…to all owners or occupiers of land in its district by publishing a notice in the Government Gazette and in a newspaper circulating in the area requiring…them…to do…all or any of the following things –*
>
> *(a) to…clear upon the land fire-breaks in such a manner…as are specified in the notice, and thereafter to maintain the fire-breaks…;*
>
> *(b) to act…as specified…with respect to anything which is upon the land, and which… is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,*
>
> *and the notice may require the owner or occupier to do so -*
>
> *(c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land…*

Sections 24G(2) and 25(1a) are also of relevance to the proposed notice, as they establish powers for local government to make notices relating to the burning of garden refuse and camp/cooking fires.

Relevant Plans and Policies

Key policy guidance is set out in *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP3.7) and the associated *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). The Final Position Statement also forms part of the relevant planning framework, by virtue of clause 3.1 of *State Planning Policy 1.0: State Planning Framework* (SPP1), but the 'weight' to be attached to such statements in decision making is less that what should be attached to the content of an SPP. Collectively, these documents, as well as the overarching statutory environment, and further documents incorporated by reference, constitute to what is referred to in this report as the 'State Bushfire Planning Framework'.

Financial Implications

A recommendation of this report is to engage external specialist advice to assist with the development of the bushfire notice generally but more so, an APZ standard that is consistent with mitigating the risk of bushfire and community values. The cost to engage a consultant is expected to be between $5,000 and $10,000.

Stakeholder Consultation

The first draft of the revised bushfire notice was released for community consultation in April 2021. Deadline for submissions was 31 May 2021. The City's *Your Say* platform was used to provide information about the proposed changes, and included a survey to seek community input.

Public notice of the consultation process was published in local newspapers, on social media and on the City's website. A media release was provided to local newspapers and ABC South West radio.

In addition to this, a frequently asked question document was uploaded to the *Your Say* platform mid-May, and three community Zoom information sessions were conducted by Officers on 14, 20 and 21 May 2021.

During the consultation period, there were 2,311 visitors to the *Your Say* survey. Of these 1,434 participants submitted 1,504 responses to the survey, with 1,364 respondents also providing written (free text) submissions to the survey questions.

A further 137 people provided written submissions to the City independent of the *Your Say* platform. Please note, this number was originally reported as 174 however, it included submissions provided directly to Councillors as well as the City resulting in some being counted twice.

A summary (project report) of the *Your Say* survey is attached to this report (Attachment C). It provides numerical data relating to the questions (i.e. set questions requiring a multiple choice response).

All of the 1,501 written submissions, those provided through the *Your Say* survey and directly to the City and/or Councillors, were analysed by Officers so as to gain a better understanding of their content. Comments were then categorised as a means of assigning a numerical value to each one to determine how many respondents had raised that as an issue in their submission. For example:

- 606 (40.37%) of respondents expressed concerns in their comments about the removal and/or pruning of trees (including significant and/or old trees) and other vegetation or bush.
- 112 (7.46%) of respondents commented property owners know and accept the risks associated with fire (need less regulation, not more).
- 95 (6.33%) of respondents expressed concerns about the need to replace wooden fencing as part of the APZ requirements.

- 68 (4.53%) of respondents have concerned with the firebreak provisions (not needed due to low risk, or because they would not provide additional protection from fire.

A categorised summary of the issues raised in written submissions is attached to this report (Attachment D). It provides a breakdown by property category 1 to 4, independent written submissions, and a combined total.

An analysis of the feedback from our community indicates:

- Broad objection to the extent of vegetation clearing and management associated with:
    - proposed changes to the Asset Protection Zone (APZ) in areas designated urban bushfire prone, as well as rural-residential and rural land categories; and
    - the proposed requirement for boundary firebreaks on rural-residential land where they are not required under the existing notice.
- General concerns regarding the potential impact on amenity, the environment and financial costs.
- Proposed APZ requirements, and new or additional boundary firebreaks on rural-residential land are not consistent with community values.

It was also clear from the feedback there had been issues with the communication and understanding of the proposals which may account for some of the concerns expressed. In particular the following issues are seen as being significant:

- A proportion of respondents most interested in proposed Category 1 (urban) did not seem to understand the requirements of the new notice are significantly less than the requirements of the existing notice.
- Concerns about the means of differentiating between Category 1 (urban) and Category 2 (urban – bushfire prone) properties (designation of property categories based on (DFES) mapping or property size with no relationship to risk).
- Insufficient understanding and clarity of what constitutes 'low-threat' vegetation. Especially in Category 2 (urban – bushfire prone) land where the amount of vegetation management required under the provisions of the new notice would be less than that required under the existing notice.
- Insufficient awareness amongst those most interested in proposed Category 2 (urban – bushfire prone) land that boundary firebreak requirements would not apply under the proposed notice, whereas they do under the existing notice on lots over 2,042m^2.

Some of the issues raised during consultation also demonstrate insufficient awareness and clarity, across all land categories, that the requirements of the new notice replace the requirements of the existing notice (they are not in addition to existing requirements).

Next steps in the development of a new bushfire notice for the City includes the development of a second draft notice for consultation as detailed above and as per the Officer Recommendation. Prior to, and following the development of the second draft there will be full consultation with key stakeholders before a final draft in presented to the Council for potential adoption in the first half of 2022.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. The following risk have been identified:

Risk of reputational harm to the City and the Council – (1) arising from community feedback to the review process on one hand and (2) from the continued inconsistency between the planning framework and the bush fire notice on the other			
Risk Category	**Risk Consequence**	**Likelihood of Consequence**	**Risk Level**
(1) Reputation	Minor	Likely	Medium
(2) Reputation	Moderate	Possible	Medium

There has already been significant community and media interest over the review of the bushfire notice. Given the level of anxiety within the community about the requirements detailed in version 1 of the revised draft notice, version 2 would most certainly attract the same high level of interest.

It is imperative, therefore, that the City takes heed of the feedback from the community with regard to consultation, and the level of works required (particularly with regard to the management of vegetation) on all future draft versions of the notice.

The officer recommendation serves to mitigate the currently identified risk of not effectively addressing community feedback to the review process. It does not, however, significantly address risks associated with the continued inconsistency between the planning framework and the bush fire notice. There are also potential risks of other kinds – public health or operational, associated with the second class of reputational risks identified above.

Options

As an alternative to the proposed recommendation the Council could retain the existing notice however, in doing so it should be noted that not all requirements of the existing notice are strictly enforced by the City. Should these requirements subsequently be enforced, they would in some cases exceed the proposed requirements of the new notice (albeit future draft versions released for consultation may differ significantly to the notice subject of recent consultation).

CONCLUSION

The recommendations of this report will allow the City to progress the development of a revised bushfire notice that is in line with community values whilst mitigating the risks of bushfire whilst.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Planning for the first two elements of the officer recommendation, stakeholder engagement and engagement of external specialist advice, would commence within one month of the Council making a resolution consistent with the Officer Recommendation of this report. Implementation of these two recommendations would then occur in time for officers to present a second draft bushfire notice for the Council to consider in late 2021.

Following further stakeholder consultation and a series of public information sessions in early 2022, the Council would be asked to consider the third draft notice, in light of submissions made following consultation, with a view to *potentially* endorsing a new bushfire notice in mid-2022 which would come in to effect for the 2022/2023 fire season.

NOTICE UNDER THE *BUSH FIRES ACT 1954*

The City of Busselton –

A. Pursuant to Section 24G(2) of the *Bush Fires Act 1954*, gives notice that the burning of garden refuse is –

1. Prohibited throughout the District during prohibited burning times;
2. Prohibited in any area in the Urban category or Urban – Bush Fire Prone category during restricted and prohibited burning times;
3. Prohibited without a permit to burn in any area in the Rural-Residential category or Rural category during restricted burning times; and
4. Prohibited throughout the District on public holidays during restricted and prohibited burning times.

B. Pursuant to Section 25(1a) of the *Bush Fires Act 1954*, gives notice that the lighting of fires in the open air for the purpose of camping or cooking is prohibited throughout the District during prohibited burning times.

C. Pursuant to Section 33(1) of the *Bush Fires Act 1954*, gives notice to owners and occupiers of Land that they -

1. On Land in the Urban category, must ensure that actions are undertaken to ensure, for the whole of the period 15 November to 31 May inclusive in any calendar year –
   (a) Any grass or ground cover on the Land, or dead vegetation (excluding vegetation where individual stems or similar are greater than 6mm in diameter), other than Low-Threat Vegetation, is kept to a height of no more than 10cm above ground level.
2. Subject to the requirements of clause C5, on Land in the Urban – Bush Fire Prone category, must ensure that actions are undertaken to ensure, for the whole of the period 15 November to 31 May inclusive in any calendar year –
   (a) Any grass or ground cover on the Land, or dead vegetation (excluding vegetation where individual stems or similar are greater than 6mm in diameter), other than Low-Threat Vegetation, is kept to a height of no more than 10cm above ground level; and
   (b) All vegetation on the Lot within 25m of the wall of any Habitable Building or any other building, where the wall of that building is within 6m of the wall of any habitable building, meets the APZ Standard.
3. Subject to the requirements of clause C5, on Land in the Rural-Residential category, must ensure that actions are undertaken to ensure, for –
   (a) The whole of the period 1 December to 31 May inclusive in any calendar year –
      (i) Any grass or ground cover on the Land, or dead vegetation (excluding vegetation where individual stems or similar are greater than 6mm in diameter), other than Low-Threat Vegetation, is kept to a height of no more than 10cm above ground level;
   (b) The whole of the period 15 November to 31 May inclusive in any calendar year –
      (i) All vegetation on the Land within 25m of the wall of any Habitable Building or any other building, where the wall of that building is within 6m of the wall of any habitable building, meets the APZ Standard; and

(ii) A Firebreak around the perimeter of the Lot, or within 10m of the Lot boundary.

4. Subject to the requirements of clause C5, on Land in the Rural category, must ensure that actions are undertaken to ensure, for the whole of the period 1 December to 31 May inclusive in any calendar year –

a) All vegetation on the Land within 25m of the wall of any Habitable Building or any other building, where the wall of that building is within 6m of the wall of any habitable building, meets the APZ Standard; and

b) A Firebreak around the perimeter of the Lot, or within 10 metres of the Lot boundary.

5. The requirements of clauses C1-4 are modified by a BMP, in the following circumstances –

a) Where the BMP was endorsed by the City of Busselton on or after 7 December 2015; or

b) Where the BMP relates to Land in the Rural-Residential or Rural Category, and the BMP provides for a network of access ways that is in addition to those required by clauses C3 or C4; or

c) Where the BMP relates to Land with an approved Tree Farm; or

d) Where compliance with the requirements of C1-4 would be in conflict with –

(i) A nature conservation covenant to the benefit of the Conservation and Land Management Executive Body or the National Trust of Australia (WA), or made under the (WA) *Conservation and Land Management Act 1984 or Soil and Land Conservation Act 1945*; or

(ii) The (Commonwealth) *Environmental Protection Biodiversity and Conservation Act 1999*; or

(iii) The (WA) *Environmental Protection Act 1986;* or

(iv) The (WA) *Aboriginal Heritage Act 1972*; or

(v) The (WA) *Biodiversity Conservation Act 2016*; and

(vi) The BMP sets out alternative approaches to achieving an adequate fire safety outcome, as set out in the BMP.

D. Categories, for the purpose of this notice, are set out on a map endorsed by the Council on XXXXX, other than –

1. If the subject Lot is greater than 10 hectares in area, and is Zoned 'Rural-Residential' in the *City of Busselton Local Planning Scheme No. 21*, it shall be considered to be in the Rural category; and

2. If the subject Lot is identified on the map as being in the Urban category and is subject of an order made under Section 18P of the *Fire and Emergency Services Act 1998*, it shall be considered to be in the Urban – Bush Fire Prone category.

E. Terms, for the purpose of this notice, shall have their meaning as if they were in the *Bush Fires Act 1954*, except the following (none of which are terms defined in the *Bush Fires Act 1954*) –

1. 'APZ Standard' means the 'Standards for Asset Protection Zones' as per Schedule 1 of the Guidelines to WAPC *State Planning Policy 3.7: Planning in Bushfire Prone Areas*;

2. 'BMP' means a Bushfire Management Plan, Bush Fire Management Plan or Fire Management Plan prepared to meet the requirements of Part 10A of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, *State Planning Policy 3.7: Planning in Bushfire Prone Areas* and/or *Australian Standard AS3959 – 2009: Construction of Buildings in Bushfire-Prone Areas*, or preceding or succeeding equivalents, and which has been endorsed by the City of Busselton;

3. 'Firebreak' means a trafficable (by an all-wheel-drive fire appliance) mineral earth or constructed surface, a minimum of 3m wide and completely clear of all vegetation, living or dead, and over which any overhanging vegetation is no less than 5m above ground level (the primary purpose of which is to provide access for fire-fighting, not to prevent the transmission of fire);

4. 'Habitable Building' means a permanent or temporary structure on Land that —

   (a) is fully or partially enclosed; and

   (b) has at least one wall of solid material and a roof of solid material; and

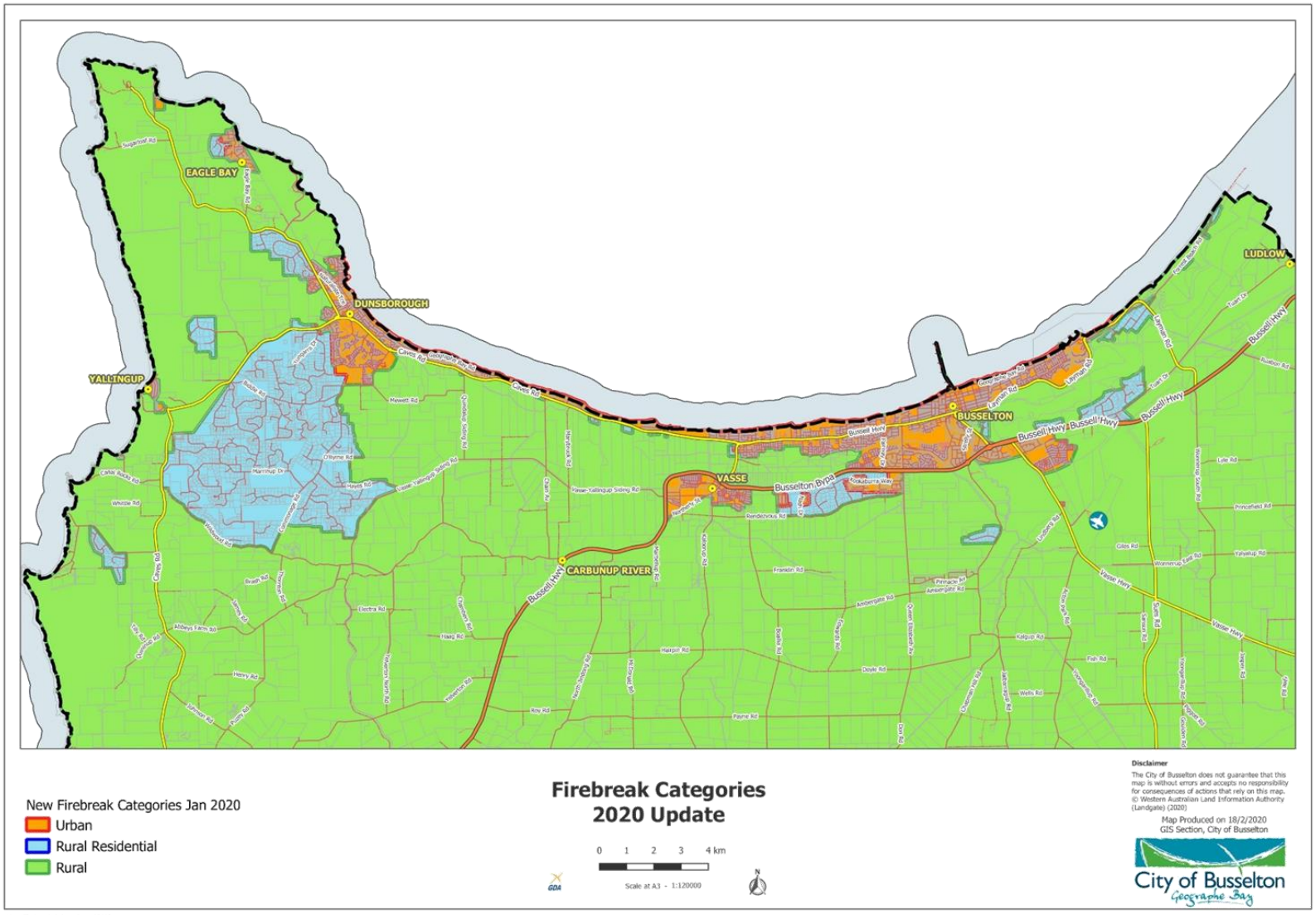
   (c) is used for a purpose that involves the use of the interior of the structure by people for living, working, studying or being entertained;

5. 'Land' means freehold land or leasehold Crown Land;

6. 'Lot' means an allotment of freehold land or leasehold Crown Land;

7. 'Low-Threat Vegetation' means vegetation consistent with the description in 2.2.3.2 of *Australian Standard AS 3959 -2018: Construction of buildings in bushfire-prone areas.*

8. 'Tree Farm' means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the *Carbon Rights Act 2003* section 5.


EAGLE BAY
DUNSBOROUGH
YALLINGUP
BUSSELTON
VASSE
CARBUNUP RIVER
LUDLOW
Busselton Bypass
Bussell Hwy
New Firebreak Categories Jan 2020
Urban
Rural Residential
Rural
Firebreak Categories
2020 Update
0 1 2 3 4 km
Scale at A3 - 1:120000
Disclaimer
The City of Busselton does not guarantee that this map is without errors and accepts no responsibility for consequences of actions that rely on this map.
© Western Australian Land Information Authority (Landgate) (2020)
Map Produced on 18/2/2020
GIS Section, City of Busselton
City of Busselton
Geographe Bay
New Firebreak Categories - 65468.qgz

Project Report

17 May 2016 - 31 May 2021

Your Say Busselton

Bushfire Notice Survey

BANG THE TABLE engagementHQ

Visitors Summary



Highlights

TOTAL VISITS	MAX VISITORS PER DAY	NEW REGISTRATIONS
7.2 k	680	0

ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
1.4 k	3.3 k	5 k

Aware Participants	4,961
Aware Actions Performed	Participants
Visited a Project or Tool Page	4,961
Informed Participants	**3,290**
Informed Actions Performed	Participants
Viewed a video	0
Viewed a photo	0
Downloaded a document	1,729
Visited the Key Dates page	149
Visited an FAQ list Page	163
Visited Instagram Page	0
Visited Multiple Project Pages	2,133
Contributed to a tool (engaged)	1,426

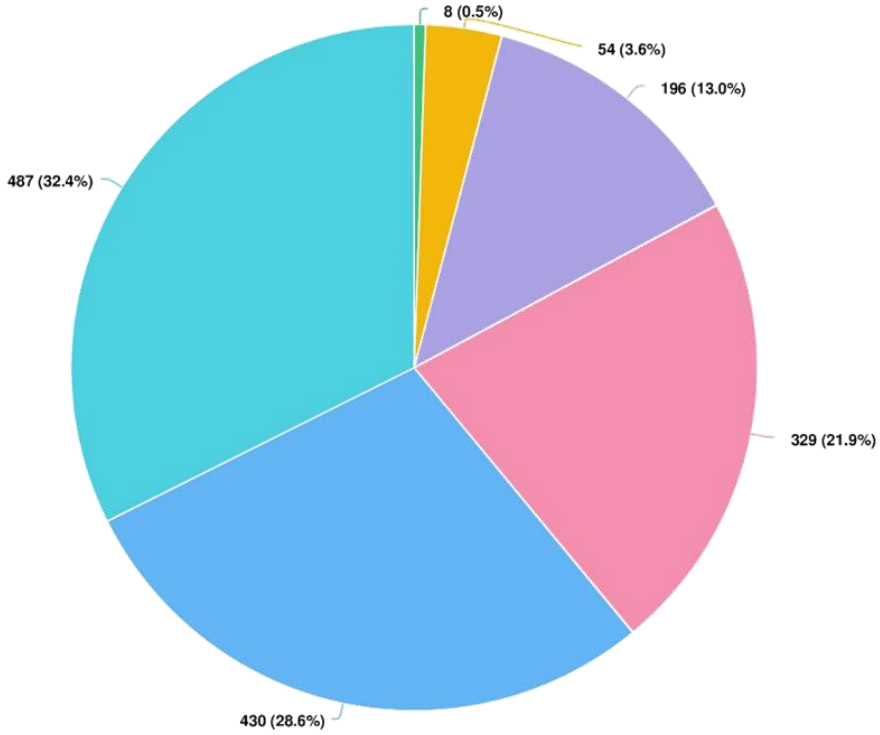
Engaged Participants	1,426		
Engaged Actions Performed	Registered	Unverified	Anonymous
Contributed on Forums	0	0	0
Participated in Surveys	35	0	1,391
Contributed to Newsfeeds	0	0	0
Participated in Quick Polls	0	0	0
Posted on Guestbooks	0	0	0
Contributed to Stories	0	0	0
Asked Questions	0	0	0
Placed Pins on Places	0	0	0
Contributed to Ideas	0	0	0

ENGAGEMENT TOOL: SURVEY TOOL

Bushfire Notice Survey

Visitors 2311	Contributors 1426	CONTRIBUTIONS 1504

Age:



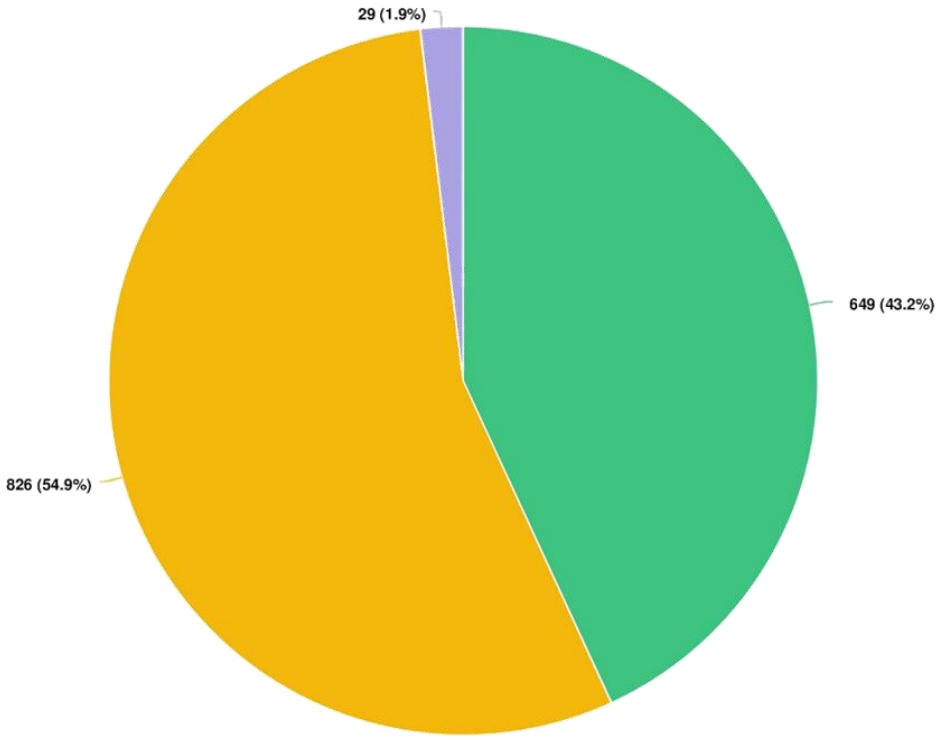
Question options

18yrs - 24 yrs 25yrs - 34yrs 35yrs - 44yrs 45yrs - 54yrs 55yrs - 64yrs 65yrs +

Mandatory Question (1504 response(s))

Question type: Dropdown Question

Gender



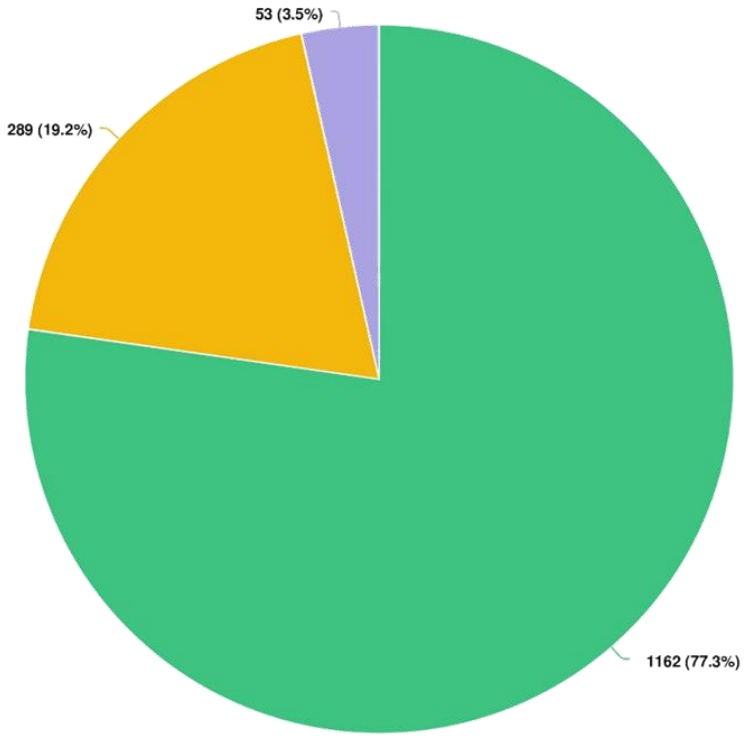
Question options

Female Male I do not wish to disclose

Mandatory Question (1504 response(s))

Question type: Dropdown Question

Are you a:



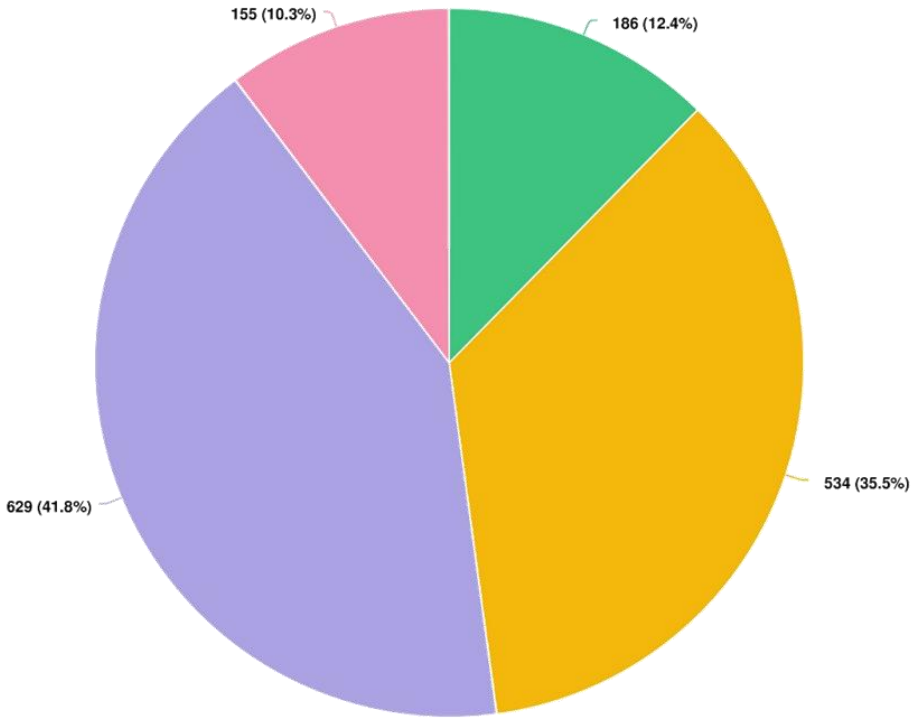
Question options

Full-time resident Part-time resident Absentee landlord

Mandatory Question (1504 response(s))

Question type: Dropdown Question

Please select the category that your property is in:



Question options

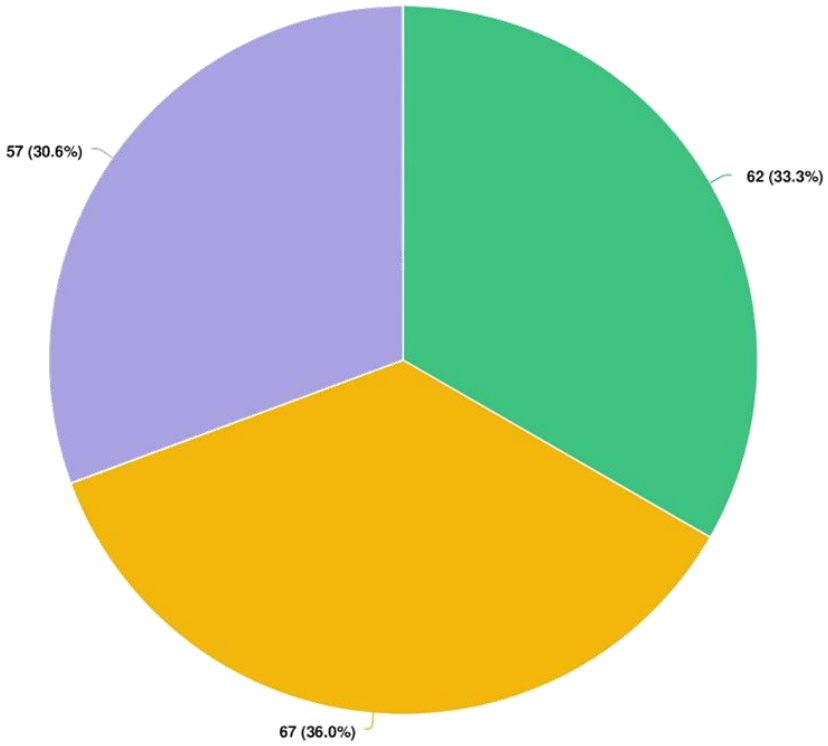
Category 1 - Urban
Category 2 - Urban Bushfire Prone
Category 3 - Rural-Residential
Category 4 - Rural Bushfire Prone

Mandatory Question (1504 response(s))

Question type: Dropdown Question

Category 1

Do you think the proposed controls are:



Question options

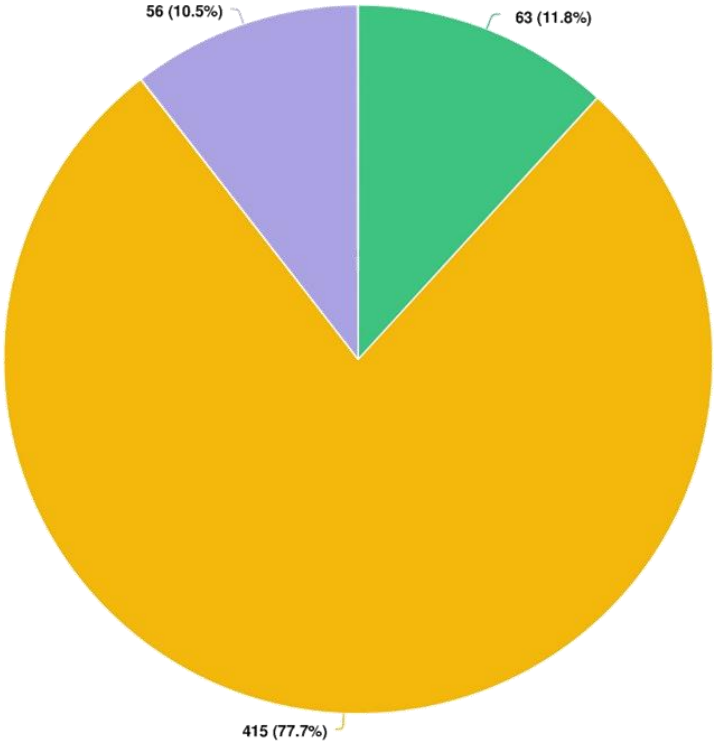
more appropriate less appropriate about the same

Mandatory Question (186 response(s))

Question type: Dropdown Question

Category 2

Do you think the proposed controls are



Question options

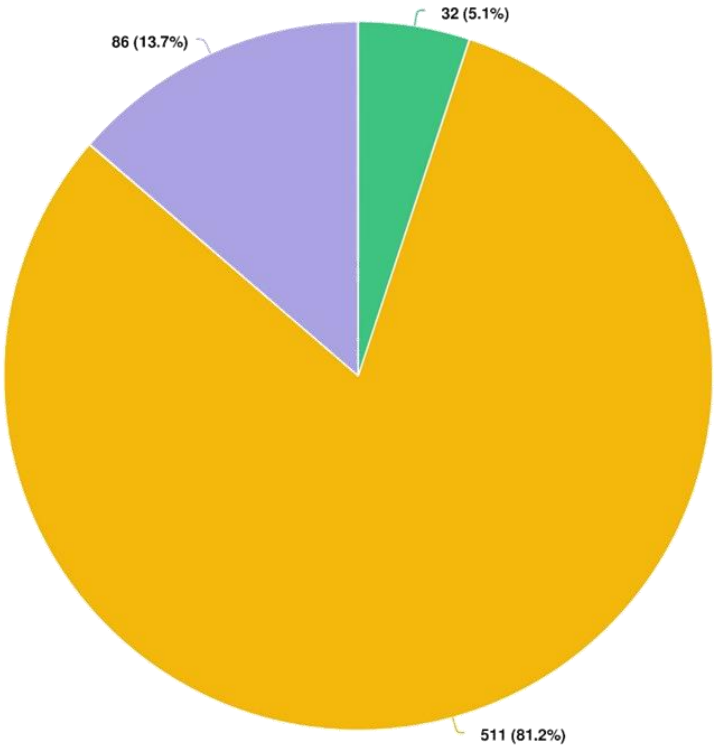
more appropriate less appropriate about the same

Mandatory Question (534 response(s))

Question type: Dropdown Question

Category 3

Do you think the proposed controls are



Question options

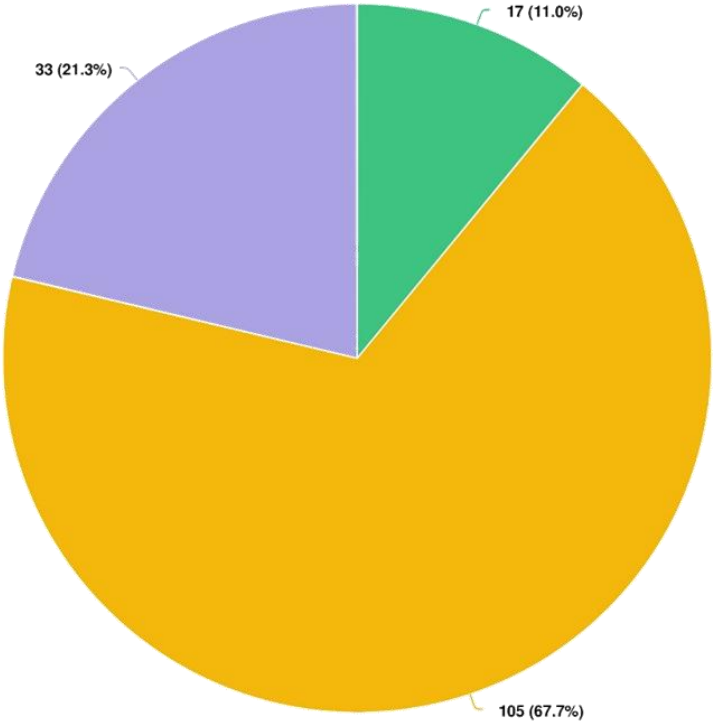
more appropriate less appropriate about the same

Mandatory Question (629 response(s))

Question type: Dropdown Question

Category 4

Do you think the proposed controls



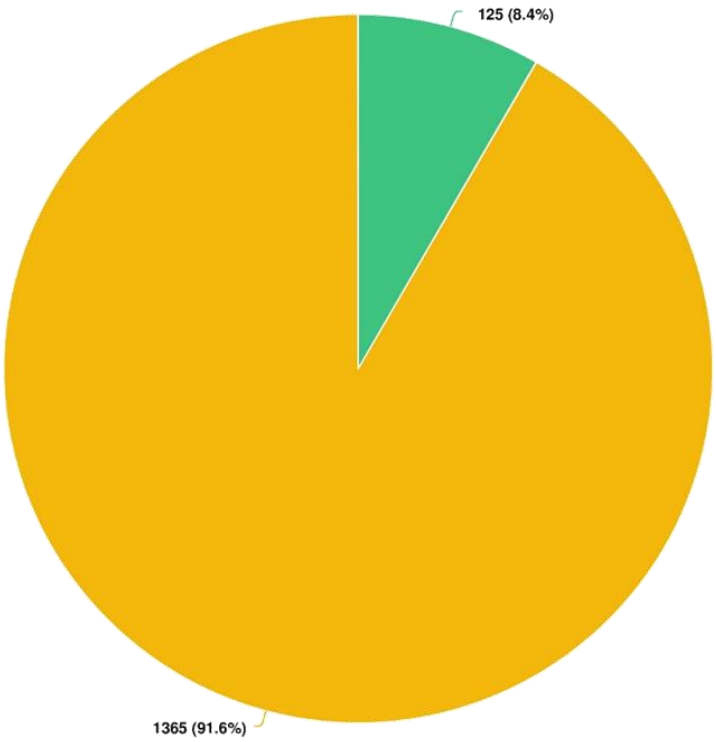
Question options

more appropriate less appropriate about the same

Optional question (155 response(s), 1349 skipped)

Question type: Dropdown Question

Are you a member of a Volunteer Bushfire Brigade?



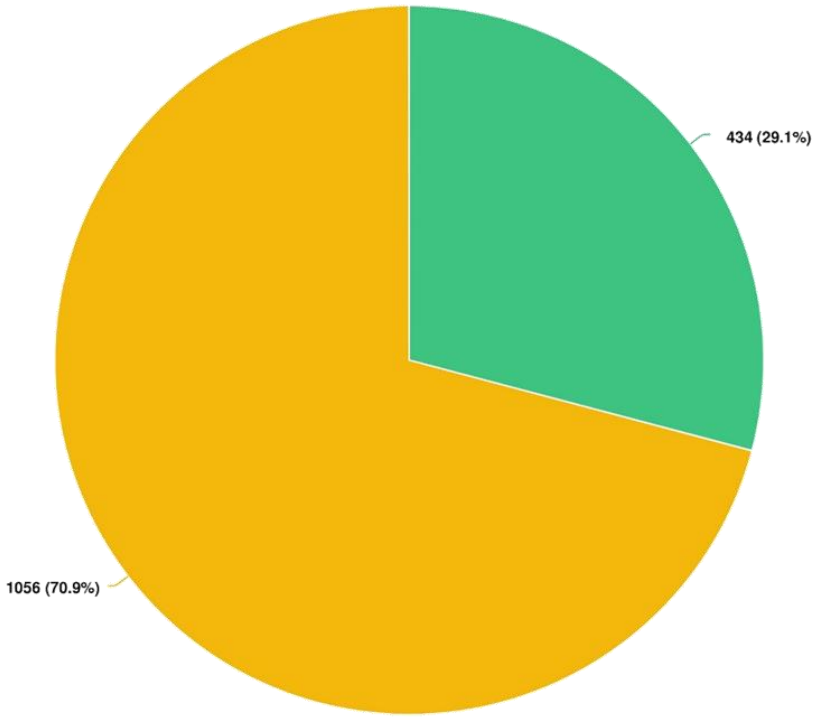
Question options

Yes No

Optional question (1490 response(s), 14 skipped)

Question type: Dropdown Question

Are you a member of a Bushfire Ready Action Group?



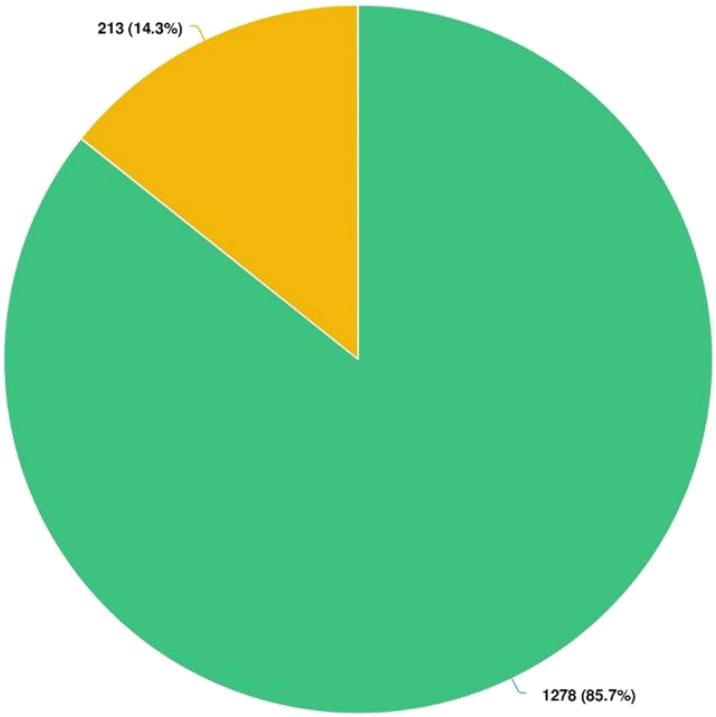
Question options

Yes No

Optional question (1490 response(s), 14 skipped)

Question type: Dropdown Question

Do you have a fire plan?



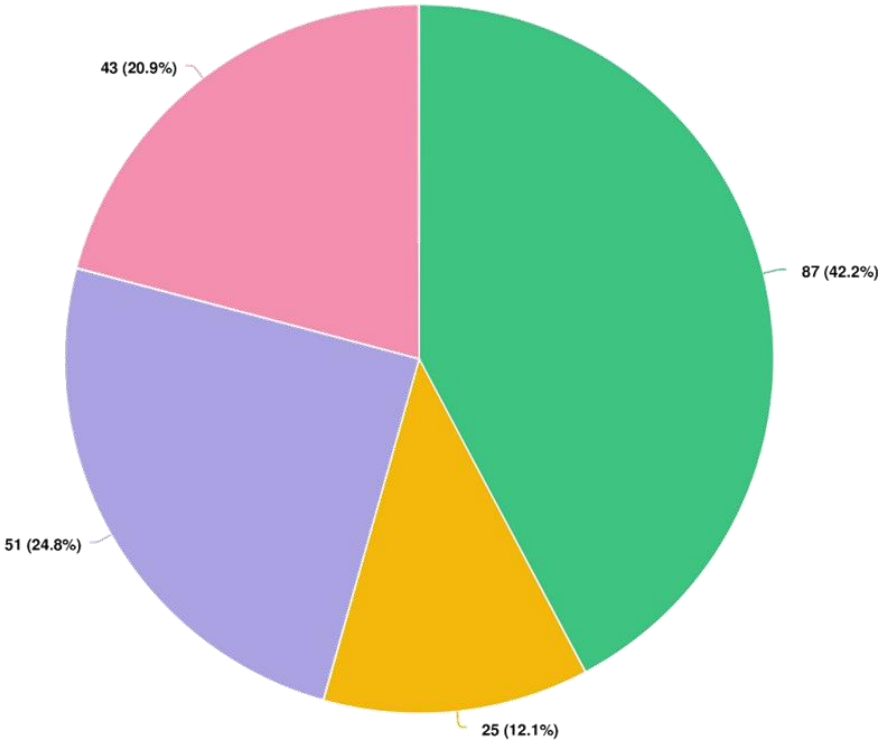
Question options

Yes No

Optional question (1491 response(s), 13 skipped)

Question type: Dropdown Question

If you don't have a fire plan, why not?



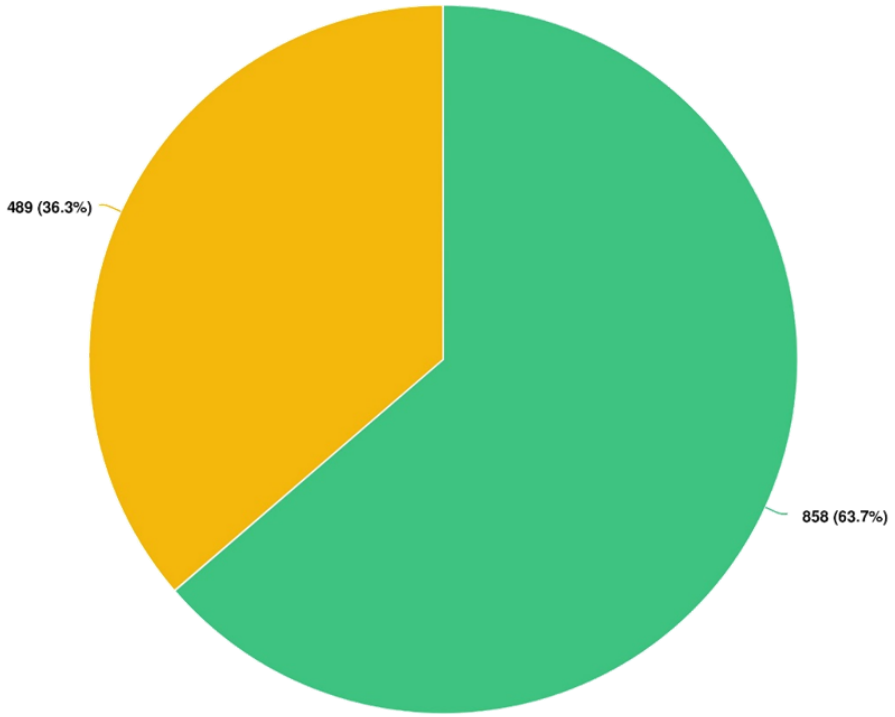
Question options

- My residential category does not require a fire plan.
- I don't know how to develop a fire plan.
- I don't consider this necessary or a priority.
- Other (please specify)

Optional question (206 response(s), 1298 skipped)

Question type: Dropdown Question

The City is reviewing the communication of Harvest and Vehicle Movement Ban notices with the view to possible SMS messaging. If you live in a Rural-Residential or Rural Bushfire Prone area and would like to register for SMS alerts in the future, pl...



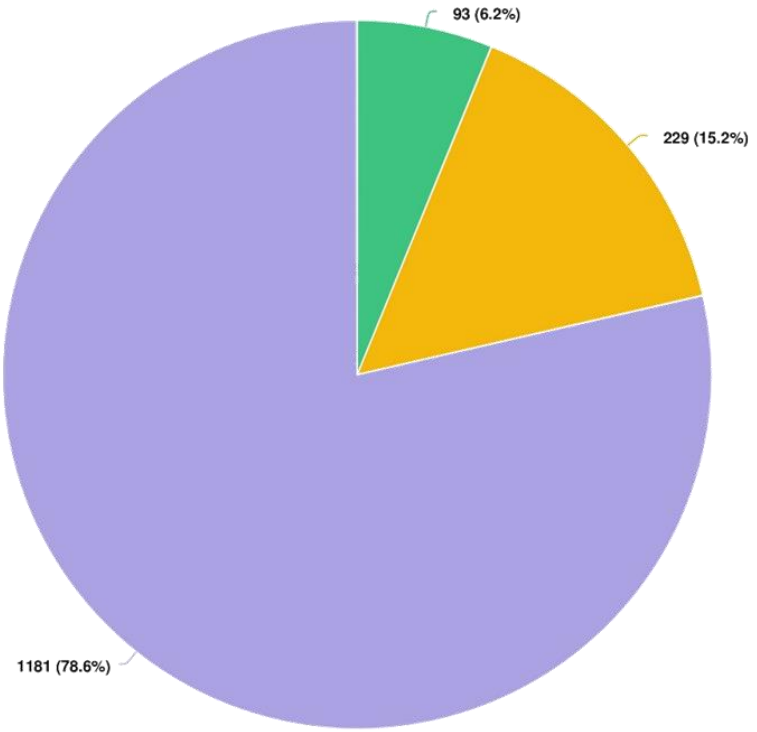
Question options

Yes No

Optional question (1347 response(s), 157 skipped)

Question type: Dropdown Question

What value do you put on being able to provide feedback on this issue?



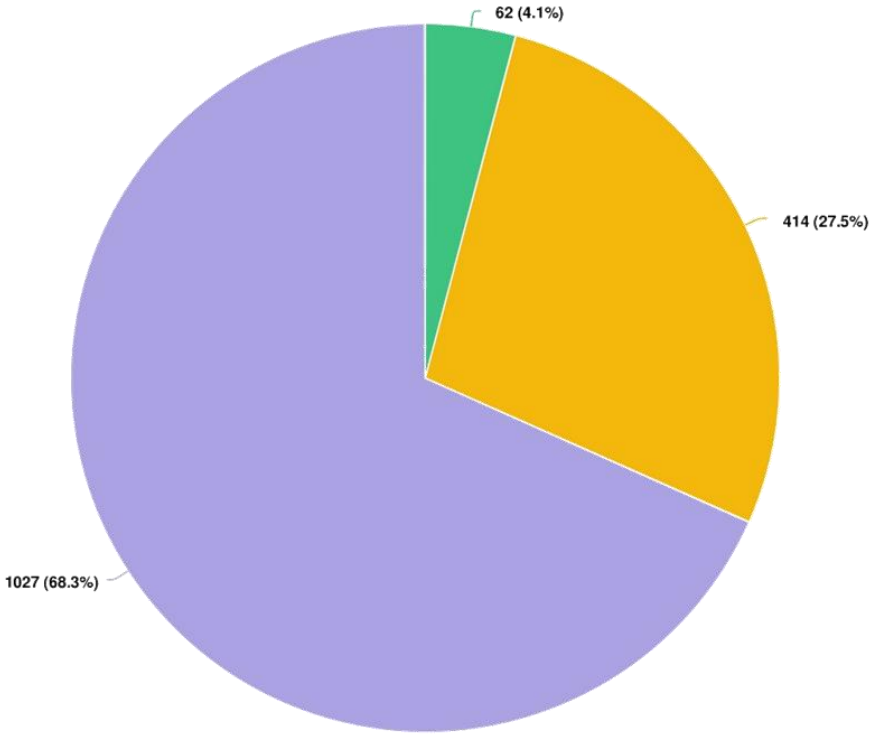
Question options

Low Medium High

Mandatory Question (1503 response(s))

Question type: Dropdown Question

How easy did you find this survey to complete?



Question options

Difficult Somewhat Easy Easy

Mandatory Question (1503 response(s))

Question type: Emoji Question

	General Description of Comments Made	Category 1		Category 2		Category 3		Category 4		Written		All Categories	
		148	% of Resp.	499	% of Resp.	581	% of Resp.	136	% of Resp.	137	% of Resp.	1501	% of Resp.
1	Concerns about the removal and/or pruning of trees (including significant and/or old trees) and other vegetation or bush	25	16.89%	214	42.89%	265	45.61%	34	25.00%	68	49.64%	606	40.37%
2	Concerns about the environmental impact (biodiversity (flora and fauna) including loss of habitat)	33	22.30%	226	45.29%	229	39.41%	37	27.21%	79	57.66%	604	40.24%
3	Concerns with amenity loss (we like or chose natural bush area/block and the privacy this brings)	16	10.81%	88	17.64%	114	19.62%	15	11.03%	45	32.85%	278	18.52%
4	Concerns about increased and ongoing costs to achieve compliance	9	6.08%	72	14.43%	115	19.79%	19	13.97%	50	36.50%	265	17.65%
5	Concerns about the environmental impact generally (including increasing the impact of climate change)	14	9.46%	87	17.43%	71	12.22%	19	13.97%	40	29.20%	231	15.39%
6	Concerns with amenity loss (generally, loss of privacy and/or mental health)	6	4.05%	79	15.83%	102	17.56%	9	6.62%	18	13.14%	214	14.26%
7	Existing controls (Notice) are adequate and complied with (additional measures not needed)	15	10.14%	55	11.02%	92	15.83%	19	13.97%	23	16.79%	204	13.59%
8	Concerns requirements do or may conflict with environmental or other legislation, covenants or planning policy (should not be retrospective)	2	1.35%	49	9.82%	57	9.81%	8	5.88%	51	37.23%	167	11.13%
9	Concerns requirements are excessive, not practical or realistic	6	4.05%	61	12.22%	61	10.50%	18	13.24%	12	8.76%	158	10.53%
10	Concerns about lack of fire mitigation works, including firebreaks, on public land (including road reserve)	6	4.05%	53	10.62%	41	7.06%	11	8.09%	20	14.60%	131	8.73%
11	Low or no risk (requirements of Notice not appropriate for category or are not proportional to risk)	25	16.89%	69	13.83%	21	3.61%	2	1.47%	9	6.57%	126	8.39%
12	Property owners know and accept the risks associated with fire (need less regulation, not more)	2	1.35%	17	3.41%	58	9.98%	12	8.82%	23	16.79%	112	7.46%
13	Concerns about need to replace wooden fencing as part of APZ requirements	2	1.35%	41	8.22%	29	4.99%	8	5.88%	15	10.95%	95	6.33%
14	Concerns about limiting the height and spacing of shrubs (loss of amenity and fire retardent species)	8	5.41%	42	8.42%	25	4.30%	2	1.47%	16	11.68%	93	6.20%
15	Concerns with firebreaks (not needed when adjacent to strategic firebreaks)	0	0.00%	1	0.20%	68	11.70%	3	2.21%	18	13.14%	90	6.00%
16	Concerns about spacing of trees (amenity and habitat impact)	13	8.78%	35	7.01%	16	2.75%	6	4.41%	18	13.14%	88	5.86%
17	Risk to properties should be assessed on an individual basis, not a one size fits all	0	0.00%	19	3.81%	41	7.06%	8	5.88%	18	13.14%	86	5.73%
18	Need to consider/investigate/develop other mitigation strategies inc. education and cultural burning	4	2.70%	26	5.21%	28	4.82%	11	8.09%	13	9.49%	82	5.46%
19	Need to have or give consideration to additional measures (e.g. rooftop sprinklers, gutter guards, or onsite firefighting equipment)	3	2.03%	13	2.61%	38	6.54%	10	7.35%	18	13.14%	82	5.46%
20	Concerns with firebreaks (not needed due to low risk, or because they will not provide additional protection from fire)	2	1.35%	9	1.80%	39	6.71%	0	0.00%	18	13.14%	68	4.53%
21	Concerns about soil erosion, weed generation, and dieback infestation due to removal of vegetation (in APZ and for new firebreaks)	0	0.00%	3	0.60%	42	7.23%	2	1.47%	20	14.60%	67	4.46%
22	Concerns compliance will decrease property value	1	0.68%	25	5.01%	22	3.79%	6	4.41%	9	6.57%	63	4.20%
23	Concerns about increased and ongoing costs to install firebreaks	0	0.00%	0	0.00%	44	7.57%	3	2.21%	14	10.22%	61	4.06%
24	Need to give consideration to existing vegetation, including trees, may be fire retardent species	0	0.00%	18	3.61%	18	3.10%	16	11.76%	7	5.11%	59	3.93%
25	BAL standards (building house to BAL standards should be enough)	2	1.35%	16	3.21%	18	3.10%	3	2.21%	10	7.30%	49	3.26%
26	Concerns that property categories are based on mapping or property size, no relationship to risk (bushfire prone next to non-bushfire prone)	2	1.35%	21	4.21%	4	0.69%	10	7.35%	11	8.03%	48	3.20%
27	Concerns requirements not aligned to the Strategic Community Plan and/or Community Values	2	1.35%	7	1.40%	17	2.93%	0	0.00%	19	13.87%	45	3.00%
28	Need to give consideration to FMPs, BMPs, or other emergency plans (e.g. personal response/evacuation plans)	3	2.03%	5	1.00%	14	2.41%	6	4.41%	16	11.68%	44	2.93%
29	Need to improve definitions (e.g. APZ, firebreaks, low threat vegetation, ground covers, combustable materials)	4	2.70%	4	0.80%	18	3.10%	10	7.35%	8	5.84%	44	2.93%
30	Concerns about risk (overhanging trees and/or dry grass) from neighbouring properties (inc. vacant blocks/absentee owners)	8	5.41%	15	3.01%	8	1.38%	7	5.15%	5	3.65%	43	2.86%
31	Concerns with firebreaks (not needed when adjacent to roads or there is alternate access (e.g. via paddocks)	0	0.00%	1	0.20%	31	5.34%	3	2.21%	8	5.84%	43	2.86%
32	Concerns with firebreak alignment (not practical due to topography, creeklines, rocks, and trees)	0	0.00%	1	0.20%	28	4.82%	3	2.21%	9	6.57%	41	2.73%
33	Cultivated lawns and gardens reduce the risk of fire/should be exempt	9	6.08%	15	3.01%	7	1.20%	1	0.74%	8	5.84%	40	2.66%
34	Concerns about increased size of APZ from 20m to 25m	0	0.00%	1	0.20%	23	3.96%	4	2.94%	3	2.19%	31	2.07%
35	City needs to be tougher on non-compliance with existing Notice (not change requirements for compliant properties)	0	0.00%	9	1.80%	17	2.93%	0	0.00%	2	1.46%	28	1.87%
36	Concerns about the City's management/maintenance of strategic firebreaks (SFBs) and emergency access ways (EAWs)	0	0.00%	1	0.20%	20	3.44%	1	0.74%	3	2.19%	25	1.67%
37	Proposed changes are needed or supported (they are more sensible and logical, easier to follow)	5	3.38%	9	1.80%	9	1.55%	0	0.00%	1	0.73%	24	1.60%
38	More trees are needed, not less	7	4.73%	4	0.80%	2	0.34%	0	0.00%	9	6.57%	22	1.47%
39	Low or no risk (large fires not likely to happen or have not happened here)	3	2.03%	8	1.60%	4	0.69%	0	0.00%	4	2.92%	19	1.27%
		237		1419		1856		326		738		4576	

13.2 RECONSIDERATION - DA 21/0043.01 - 22 MANSON STREET, WEST BUSSELTON

STRATEGIC THEME	ENVIRONMENT - An environment that is valued, conserved and able to be enjoyed by current and future generations.
STRATEGIC PRIORITY	1.1 Ensure protection and enhancement of environmental values is a central consideration in land use planning.
SUBJECT INDEX	Development Applications
BUSINESS UNIT	Development Services
REPORTING OFFICER	Manager Development Services - Lee Reddell
AUTHORISING OFFICER	Director, Planning and Development Services - Paul Needham
NATURE OF DECISION	Regulatory: To determine an application/matter that directly affects a person's right and interests e.g. development applications, applications for other permits/licences, and other decisions that may be reviewable by the State Administrative Tribunal
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Location Plan Attachment B Decision Notice Attachment C Endorsed Plans Attachment D Photographs of tree Attachment E Applicant submission Attachment F Arborist Report Attachment G Private works on City land Policy

OFFICER RECOMMENDATION

That the Council determines:

A. That application DA21/0043.01 which seeks to delete Condition 3.1 of DA 21/0043 requiring "*that the driveway and front fence shall be re-designed and aligned to ensure the retention of all street trees*" at Lot 46 (No. 22) Manson Street, West Busselton is considered by the Council to be inconsistent with Local Planning Scheme No. 21.

B. That a refusal be issued for the proposal referred to above (A) for the following reasons:

1. The proposed deletion of condition 3.1 has the effect of removing the western-most street tree in front of the subject site. The removal of the street tree is not unavoidable and therefore does not satisfy the Deemed to Comply requirements of Part 3.5.3 C5.3 of the R-Codes.

2. The application does not demonstrate compliance with the Design Principles outlined in Part 3.5.3 P5.1 of the R-Codes in that the proposed access point has a negative impact on streetscape.

3. The street tree proposed to be removed is mature, in good health, contributes positively to the streetscape.

EXECUTIVE SUMMARY

Approval for DA 21/0043 for a 'Single House' at 22 Manson Street, West Busselton (Attachment A) was issued by the City on 1 June 2021 (Attachments B & C).

The Development Approval (DA) included a condition (No. 3.1) requiring that the driveway and front fence be redesigned to ensure the retention of all street trees at the front of the property, as the proposed alignment of the driveway would have necessitated the removal of a mature Agonis Flexuosa (WA Peppermint Tree) on the western side of the street verge.

The applicant has subsequently applied for a reconsideration by Council to delete Condition 3.1 (via a proposed amendment to the DA), and allow for the removal of the street tree at the western side of the verge which will enable the driveway and front fence / courtyard to be constructed as per the original proposal.

BACKGROUND

The site is zoned Residential R15 where a Single House is a "P" or permitted use. As per the Deemed Provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* a development application is not required for the *"erection of, or alteration or additions to a single house on a lot"* where the R-Codes apply to the works and the works comply with the deemed to comply provisions of the R-Codes.

In this case, a DA was required because the proposal included a parapet wall on the western boundary, which is not as of right in an R15 area, as well as a minor rear setback variation. The proposal was advertised to the adjacent properties for comment and no objections were received. Both of these variations to the R-Codes were considered reasonable and were supported by the relevant planning officer.

A DA was also required because of the proposed removal of the street tree. The deemed-to-comply provisions at Part 5.3.5 / C5.3 of the R-Codes indicate (amongst other things) that a driveway shall be:

> *"located so as to avoid street trees, or, where this is unavoidable, the street trees replaced at the applicant's expense or re-planting arrangements to be approved by the decision-maker"*

It is the officer position that the driveway is able to avoid the street tree on the western side of the verge through a redesign of the access (e.g: a curved driveway) and courtyard fence and, as such, it is not "unavoidable". Where the deemed-to-comply provisions of the R-Codes cannot be satisfied, assessment against the design principles is required.

The design principles at Part 5.3.5 / P5.1 of the R-Codes relating to vehicular access indicate that:

> *"vehicular access provided to each development site to provide:*
>
> - *vehicle access safety;*
> - *reduced impact of access points on the streetscape;*
> - *legible access;*
> - *pedestrian safety;*
> - *minimal crossovers; and*
> - *high quality landscape features."*

During the assessment of the original application, a number of City officers visited the site to assess the health of the street tree and the safety of the proposed access should the tree remain in situ. Upon inspection, it was agreed by officers that the mature tree is in good health, contributes positively to the streetscape, may provide some habitat for Western Ringtail Possums and that adequate sightlines could be achieved to ensure driver and pedestrian safety if the driveway were redesigned and the tree retained.

See photographs of the tree proposed to be removed at Attachment D.

This advice was communicated to the applicant who sought further consideration of the matter and provided justification for the proposed removal of the street tree, as summarised below:

- Retention of the tree and curving the driveway around it, does not provide an unobstructed sightlines and compromises pedestrian safety. This is of particular concern considering the driveway is in close proximity to a school zone and is frequented by children walking, and riding bikes and scooters.
- Offered to either replace the street tree on the verge or undertake similar tree planting at a location requested by Council.
- The required structural protection zone (SRZ) has been calculated as 3 metres. Adhering to that exclusion zone we would be left with an access width of only 2.0 metres between the edge of driveway and fence. Installing the driveway closer to the tree within the SRZ may compromise the health and viability of the tree. Furthermore, the potential of concrete cracking from root disturbance is increased.
- With the tree retained accessing the right hand side of the driveway, it will become problematic, particularly for children and elderly parents. Reversing out of the driveway will be especially challenging because of the tight turning angle that will be required to avoid the tree. If a car is parked on the left hand side of the driveway it will become impossible to enter or exit the right hand side at all.
- With the tree retained, it will not be possible to reverse a caravan onto the driveway.
- In the immediate local area there is a large number of peppermint trees, at the hospital grounds and to the rear of the site in 'Peppy Park', which provide a safer habitat for possums.
- Acknowledge Councils view that the tree is a valuable City asset which contributes to residential amenity and streetscape. However, if the tree is retained, limbs that extend out from the eastern side of the tree will need to be removed to allow access for vehicles because of height restrictions meaning the tree will not be retained in its present state in any case.
- This is one of the only properties in the street contributing to the streetscape with two trees on the front verge.
- As residents and ratepayers about to undertake a large investment which supports local jobs, disappointing that officers did not consider our concerns with respect to the retention of the tree.
- Future home is a valuable asset both in monetary terms and personal value and has been designed to be a sustainable home that takes advantage of natural features of the block.
- The home has been designed with consideration of family life both now and into the future, including the needs of our children and older relatives, is functional and adds value to the streetscape.

It was considered by officers, however, that the removal of the street tree was not unavoidable and because of the size, condition and contribution of the tree to the streetscape, it should be retained. As such, DA21/0043 was issued with Condition 3.1 requiring "*that the driveway and front fence shall be re-designed and aligned to ensure the retention of all street trees*".

The applicant has subsequently applied for a 'reconsideration' by Council to delete Condition 3.1 (via a proposed amendment to the DA) which will allow for the removal of the street tree at the western side of the verge, enabling the driveway and front fence / courtyard to be constructed as per the original proposal. 'Reconsideration' is provided for under delegation DA 7-01 to the CEO whereby prior to determination on a reconsideration request, a copy of the request, together with a report assessing the application, is circulated to all Councillors for a period of not less than 14 days, providing the opportunity for the matter to be called-in to Council for determination. If two or more Councillors request that the CEO bring the matter to the Council for determination, the CEO must consider their request. In this case, three Councillors requested that the matter be called in, and the CEO has agreed to their request. Justification provided by the applicant for the proposed removal of the street tree can be found at Attachment E.

OFFICER COMMENT

Trees on verges are important to protect and enhance visual amenity, they help to cool down streets and neighbourhoods, and have been shown to increase property values. They can also play an important role as habitat for native fauna.

It is acknowledged that a redesign of the access to the garage from a straight to a curved driveway impacts on the way that the applicants would like to configure their front courtyard and use the driveway (e.g.: for additional vehicle parking and caravan storage). The applicants desire to provide a functional outdoor space for their family and their offer to plant a replacement tree on their verge or contribute to off-set planting elsewhere in the vicinity is also acknowledged.

It is considered however, that the loss of the street tree to facilitate redevelopment on this site is not 'unavoidable' and as such an assessment against the Design Principles of the R-Codes is required. The key issue for consideration in this respect relates to reducing the impact of access points on the streetscape.

Inspection by City officers, prior to the issue of the DA, indicated that there were no issues which would justify the removal of the tree on health grounds. The City has subsequently also commissioned an independent arborist report to assess the quality of the tree (Attachment F). The report indicates that the structure and health of the tree is "Fair" with no defects, pest or disease issues of concern noted. The report also indicates that a tree protection zone of only 2m is likely to be required should the driveway be designed to curve around the tree.

Had the tree been determined to be in poor condition, by City officers or the independent arborist, it would be considered reasonable to allow the removal of the tree subject to replacement planting in the vicinity. Given that the tree is in fair condition however, and given that adequate sightlines can be achieved to ensure pedestrian and vehicle safety, the trees contribution to the streetscape is considered significant enough to justify its retention.

While it is acknowledged that street tree planting in Manson Street is not extensive or uniform in nature, the maturity, canopy and overall size of the tree, at approximately 10m in height, contributes positively to the streetscape character and it is therefore recommended that the application to delete Condition 3.1 from DA 21/0043 be refused on the basis that it does not satisfactorily address the Design Principles in Part 5.3.5 / P5.1 of the R-Codes requiring that proposed vehicle access points be designed to reduce the impact on the streetscape.

It is also noted that the arborist report identified the presence of a possum drey and other signs of possum activity within the subject tree. While not identified as a relevant consideration within the R-Codes, this is arguably considered relevant in respect of the requirement in the Deemed Provisions to consider orderly and proper planning.

Statutory Environment

Activities in Thoroughfares and Public Places Local Law

Street trees are protected by the City's *Activities in Thoroughfares and Public Places Local Law 2015.*

Part 2.5 of the Local Law provides General Prohibitions and indicates:

2.1 General Prohibitions

(1) A person shall not:

(a) remove or damage a tree or part of a tree on a thoroughfare, irrespective of whether the tree was planted by the owner or occupier of a lot abutting that portion of the thoroughfare

Part 2.2 allows for some activities subject to a permit and includes:

2.2 Activities allowed with a permit – general

(1) A person shall not, except under a permit –

(i) prune or fell any tree in or onto a thoroughfare

The Local Law is the control used to determine whether a tree can and should be lopped or removed upon request from a landowner when there is no associated DA being considered. Had an application been made to remove the tree under the Local Law, assessment of the trees health and potential impact on safety would likely have resulted in a refusal to remove the tree. It is noted however that general practice is that a separate permit under the Local Law is not required where the removal of a street tree is approved through consideration of a Development Approval.

Proposed Scheme Amendment No. 49

Proposed Scheme Amendment No. 49 has been developed to mitigate potential habitat loss for the critically endangered Western Ringtail Possum in the City's urban areas where inadequate tree controls currently exist. The amendment aims to:

- Address deficits in current clearing controls;
- Restrict the clearing of WA Peppermint trees;
- Define criteria for assessment of tree removal;
- Allow for variations to site and development requirements where trees retained;
- Provide an allowance for replacement planting (or payment in lieu of); and
- Recognise development of vacant sites.

A new local planning policy is intended to be advertised concurrently with the amendment, to provide operational detail for implementation.

While it is noted that the draft policy is yet to be publically advertised, its development is an indication of Council's intent to address the retention of Western Ringtail Possum habitat in urban environments, which is an important contributor to the longevity of the species.

Relevant Plans and Policies

Council Policy: Private Works on City Land Including Private Coastal Protection Works on City land

This Policy (see Attachment G) sets out guidance relating to private works on City Land, where existing laws or other policies do not already provide sufficient guidance, such that City Land is appropriately managed.

Part 5.3 of the Policy indicates:

> *5.3. Removal of vegetation on City Land for the purposes of private works (which in law must always be approved the City) may be supported in the following circumstances:*
>
> *a. where the vegetation is identified as a cause or likely cause of damage to infrastructure and where there are no other ways of managing the damage or risk of damage; or*
>
> *b. where the works are considered to be necessary and there are no other reasonable alternatives to removal of the vegetation in order for the works to proceed.*

This Policy is a guiding document for assessment of proposals for private works on City land, such as the proposed removal of a street tree made under the Activities in Thoroughfares and Public Places Local Law as referenced above.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation, the Council could:

1. Refuse the proposal on different or additional grounds (e.g: Western Ringtail Possum habitat); or
2. Approve the proposal – allowing Condition 3.1 of DA21/0043 to be deleted – subject to a contribution towards the planting of two replacement Agonis Flexuosa (WA Peppermint) trees in a street verge or public reserve in the vicinity of the site, to be agreed with the City.

CONCLUSION

For the reasons outlined above, it is respectfully recommended that the applicant's reconsideration request to delete Condition 3.1 of DA 21/0043 and to permit the removal of the street tree on the western side of the lot be refused.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The applicant will be advised of the Council decision within two weeks of the Council meeting.



City of Busselton Geographe Bay	Disclaimer: Every effort has been made to make the information displayed here as accurate as possible. This process is ongoing and the information is therefore ever changing and cannot be disseminated as accurate. Care must be taken not to use this information as correct or legally binding. To verify information contact the City of Busselton office.	Attachment 1 (plan 1 of 2) Location Plan Zoomed out aerial	10/08/2021 1:2689 @ A4L	N



City of Busselton
Geographe Bay

Disclaimer: Every effort has been made to make the information displayed here as accurate as possible. This process is ongoing and the information is therefore ever changing and cannot be disseminated as accurate. Care must be taken not to use this information as correct or legally binding. To verify information contact the City of Busselton office.

Attachment 1 (plan 2 of 2)
Location Plan
Close up aerial

10/08/2021

1:361 @ A4L

N

Our Ref: DA21/0043
Enquiries: Tim Shingles

1 June 2021

Ustyle Homes
14 Trumper Drive
BUSSELTON WA 6280

Attention: David Reed

Dear David,

DA21/0043 APPLICATION FOR DEVELOPMENT APPROVAL - SINGLE HOUSE
LOT 46 (No. 22) MANSON STREET, WEST BUSSELTON

I refer to your application for Development Approval received by the City on 21 January 2021 for Single House on the above mentioned site.

The City has considered the application and I can advise that the application has been approved, subject to conditions. A notice of determination and approved plans are enclosed.

Please take the time to carefully read the notice of determination, including all conditions and advice notes, as well as any notations made on the approved plans, prior to commencing the development.

Please note that the notice of determination is a Development Approval only and is not a building permit or any other form of approval.

If you have any queries regarding this matter please do not hesitate to contact Tim Shingles direct on 9781 1718 or via email at Tim.Shingles@busselton.wa.gov.au.

Yours sincerely,

Lee Reddell
MANAGER DEVELOPMENT SERVICES

Encl.: Decision Notice
Approved plans

All Communications to:
T (08) 9781 0444
E city@busselton.wa.gov.au
Locked Bag 1 Busselton WA 6280
www.busselton.wa.gov.au

Where environment, lifestyle and opportunity meet!

Document Set ID: 4624510
Version: 4, Version Date: 01/06/2021

NOTICE OF DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL

CITY OF BUSSELTON Application No: DA21/0043
LOCAL PLANNING SCHEME No. 21 Determination Date: 1 June 2021

The City having considered the application:

Dated:	21 January 2021
Submitted by:	Ustyle Homes
On behalf of:	S R Byrne, F A Byrne
Legal Description:	Lot 46 DIAGRAM 28936
Property Details:	22 Manson Street WEST BUSSELTON
Proposal:	Single House

hereby advise that it has determined to:

GRANT DEVELOPMENT APPROVAL

subject to the following conditions:

GENERAL CONDITIONS:

1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice and if not substantially commenced within this period, the approval will lapse and be of no further effect.

2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plans (enclosed), including any notes placed thereon in red by the City.

PRIOR TO COMMENCEMENT OF ANY WORKS CONDITIONS:

3. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and have been approved in writing:

   3.1 The driveway and front fence shall be re-designed and aligned to ensure the retention of all street trees (Advice note 5).

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PRIOR TO OCCUPATION OF THE DEVELOPMENT CONDITIONS:

4. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 2 and 3 have been implemented; and/or the following conditions have been complied with:

   4.1 The existing vehicle crossover to be removed and the verge reinstated with grass or landscaping to the specifications of the local government.

ONGOING CONDITIONS:

5. The works undertaken to satisfy Conditions 2, 3 and 4 shall be subsequently maintained for the life of the development, and the following condition complied with:

   5.1 Fences within the primary street setback area are to be visually permeable above 1.2m of natural ground level, measured from the primary street side of the fence, in accordance with Part 5.2.4, C4 of the Residential Design Codes (Advice note 6).

ADVICE TO APPLICANT:

1. If the applicant and/or owner are aggrieved by this determination, including any conditions of approval, there is a right to lodge a request for reconsideration. The application form and information on fees payable can be found on the City's website.

2. If the applicant and/or owner are aggrieved by this determination there may also be a right of review under the provisions of Part 14 of the *Planning and Development Act 2005*. A review must be lodged with the State Administrative Tribunal, and must be lodged within 28 days of the determination being made by the City of Busselton.

3. This Notice of Determination grants Development Approval to the development the subject of this application (DA21/0043). It cannot be construed as granting Development Approval for any other structure shown on the approved plans which was not specifically included in this application.

4. Please note it is the responsibility of the applicant/owner to ensure that, in relation to Condition 1, this Development Approval remains current and does not lapse. The City of Busselton does not send reminder notices in this regard.

5. Street trees shall not be removed without development approval being first obtained from the City of Busselton.

6. Fences within the primary street setback area are to be 'visually permeable' above 1.2m of natural ground level in accordance with the Residential Design Codes, which defines visual permeability as:

   In reference to a wall, gate, door, screen or fence that the vertical surface when viewed directly from the street or other public space has:
   - *continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;*
   - *continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or*
   - *a surface offering equal or lesser obstruction to view*

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7. In accordance with the provisions of the *Building Act 2011*, and *Building Regulations 2012,* an application for a building permit must be submitted to, and approval granted by the City, prior to the commencement of the development hereby permitted.

8. In accordance with the requirements of the *Local Government (Uniform Local Provisions) Regulations 1996*, you are hereby notified that any vehicle access from the land to a road or other public thoroughfare must be in accordance with the City's adopted Crossover Policy and Vehicle Crossovers Technical Specification.

Lee Reddell
MANAGER DEVELOPMENT SERVICES

Date: 1 June 2021

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Version: 4, Version Date: 01/06/2021

Approved Development Plan
File Ref - DA21/0043
Page 1
Delegation - S7-01E
Lee Reddell, Manager Development Services
City of Busselton at 11:21 am, Jun 01, 2021

City of Busselton

N



See Condition 3.1 - verge trees (Agonis flexuosa) to be retained - Driveway and front fence to be redesigned and aligned to avoid and retain street trees.

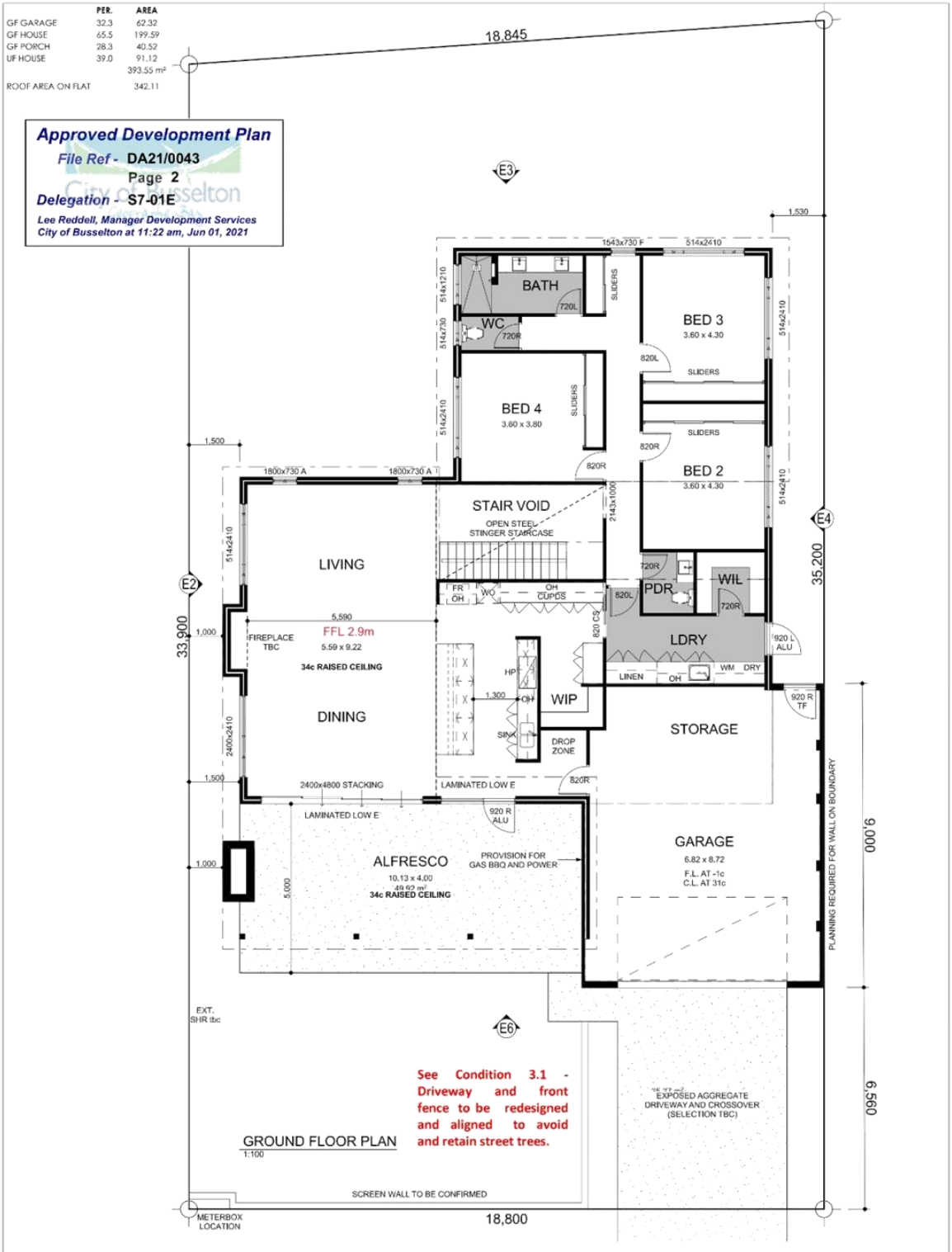
SITE PLAN
1:200

USTYLE HOMES
QUALITY MY CHOICE

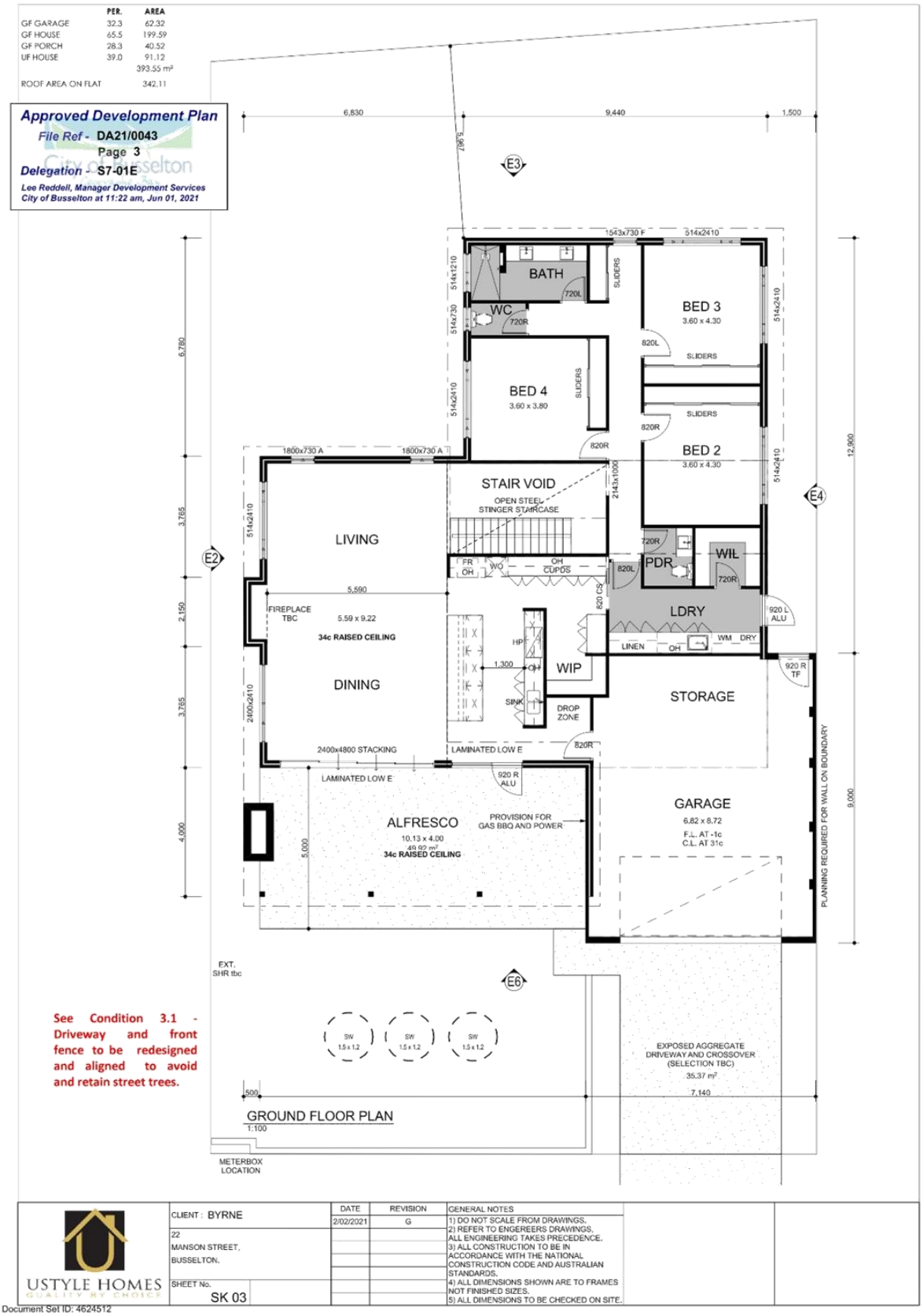
CLIENT : BYRNE
22
MANSON STREET,
BUSSELTON.
SHEET No. SK 02

DATE	REVISION	GENERAL NOTES
19/01/2021	G	1) DO NOT SCALE FROM DRAWINGS. 2) REFER TO ENGEREERS DRAWINGS. ALL ENGINEERING TAKES PRECEDENCE. 3) ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE AND AUSTRALIAN STANDARDS. 4) ALL DIMENSIONS SHOWN ARE TO FRAMES NOT FINISHED SIZES. 5) ALL DIMENSIONS TO BE CHECKED ON SITE.

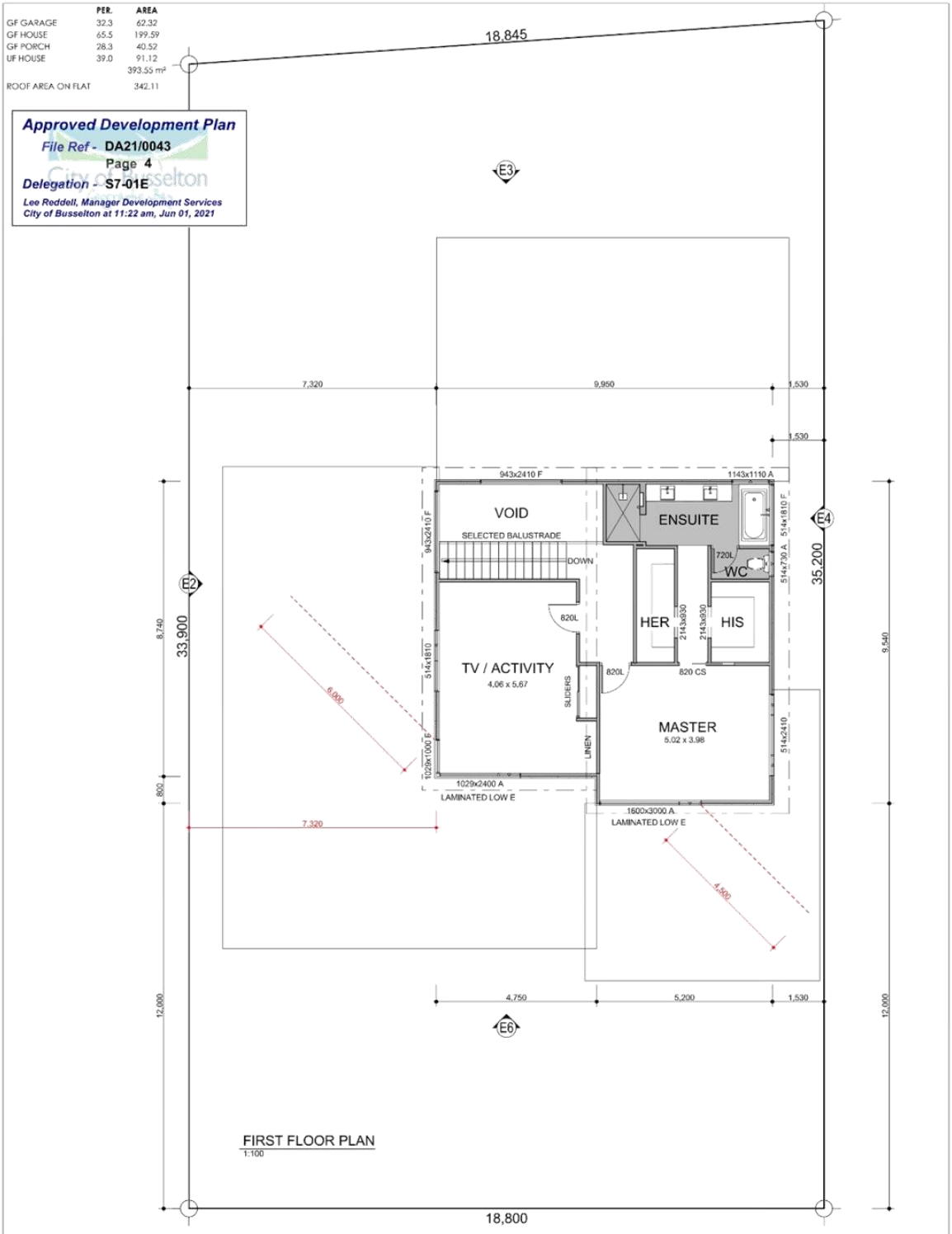
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Version: 1, Version Date: 03/06/2021



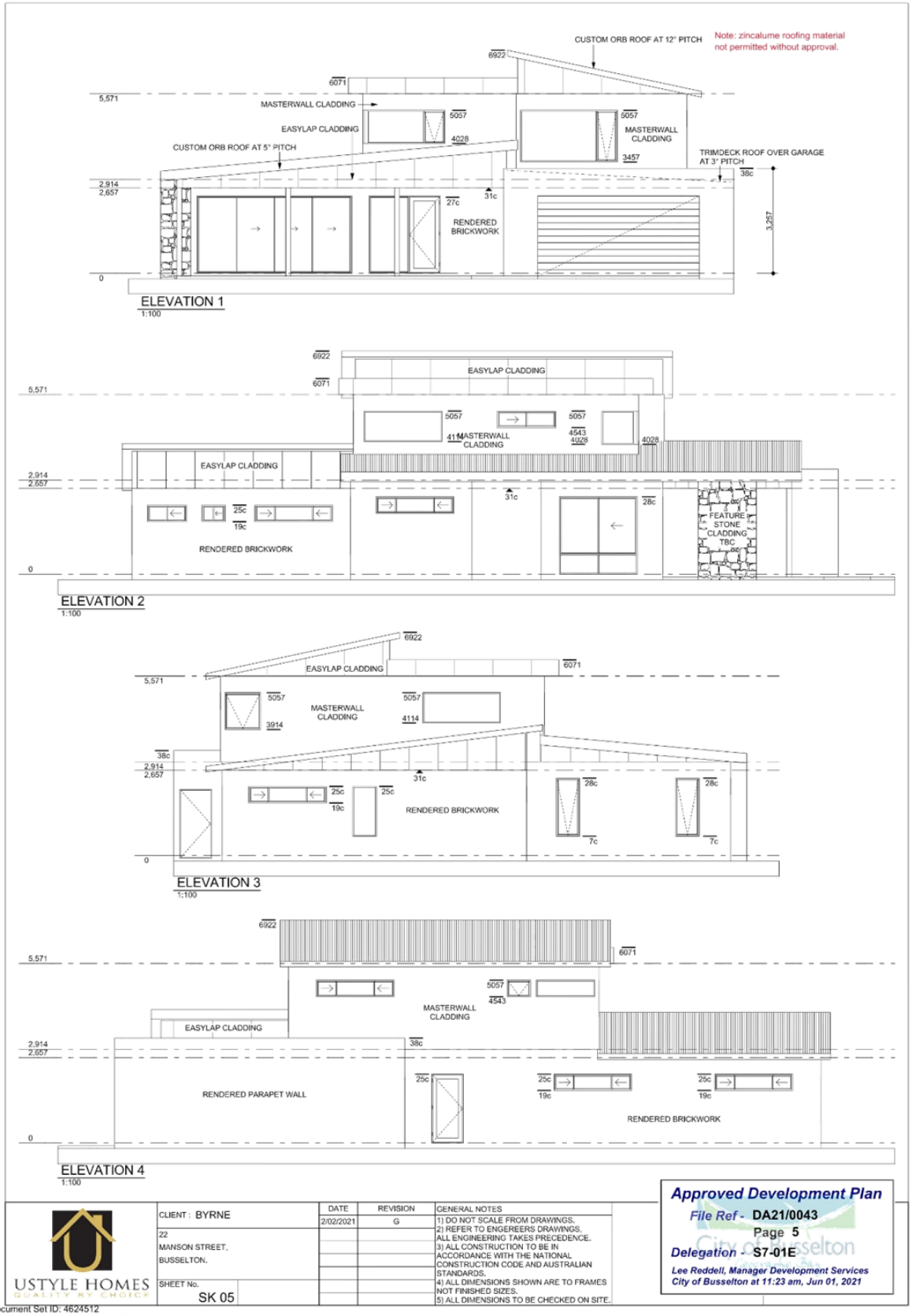
Document Set ID: 4628558
Version: 5, Version Date: 09/06/2021



Document Set ID: 4624512
Version: 5, Version Date: 01/06/2021



Document Set ID: 4624512
Version: 5, Version Date: 01/06/2021



USTYLE HOMES QUALITY MY CHOICE	CLIENT : BYRNE	DATE	REVISION	GENERAL NOTES
		2/02/2021	G	1) DO NOT SCALE FROM DRAWINGS. 2) REFER TO ENGEREERS DRAWINGS. ALL ENGINEERING TAKES PRECEDENCE. 3) ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE AND AUSTRALIAN STANDARDS. 4) ALL DIMENSIONS SHOWN ARE TO FRAMES NOT FINISHED SIZES. 5) ALL DIMENSIONS TO BE CHECKED ON SITE.
	22 MANSON STREET, BUSSELTON.			
	SHEET No. SK 05			

Approved Development Plan
File Ref - DA21/0043
Page 5
Delegation - S7-01E
Lee Reddell, Manager Development Services
City of Busselton at 11:23 am, Jun 01, 2021

Document Set ID: 4624512
Version: 5, Version Date: 01/06/2021

ATTACHMENT 4 – PHOTOGRAPHS OF THE TREE PROPOSED TO BE REMOVED (Page 1 of 2)



Photo 1 (provided by applicant)

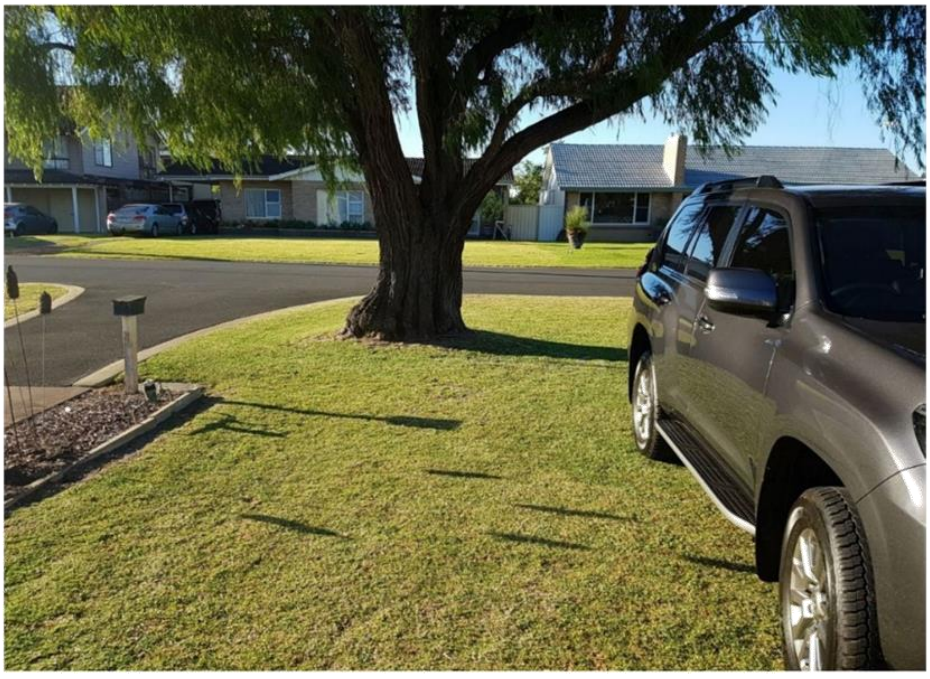


Photo 2 (provided by applicant)

ATTACHMENT 4 – PHOTOGRAPHS OF THE TREE PROPOSED TO BE REMOVED (Page 2 of 2)



Photo 3 (provided by applicant)



Photo 4 (taken by City officers)

Planning Department
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

DA21/0043 APPLICATION FOR DEVELOPMENT APPROVAL - SINGLE HOUSE LOT 46 (No. 22) MANSON STREET, WEST BUSSELTON

Dear Sir / Madam

With regards to the application DA21/0043 (attached) we request that clause 3.1 be amended to allow for the removal of the verge tree on the western side of the block. Please find our reasoning below:

- *Safety* – While we note that the City has determined that pedestrian and vehicle is not of a concern, we disagree. Section 5.2.5 and 5.3.5 of the R-Codes design principles clearly state there must be unobstructed sight lines and vehicle and pedestrian access safety. We maintain that given the proximity to a primary school and considering we have both elderly and young drivers that will be using our driveway, safety is of a concern.

- *Possum Habitat* – It was acknowledged by one of the officers from the planning department that this particular tree is unlikely to be significant habitat for the Western Ringtail possum due to its lack of adjoining canopy (meeting dated 15/02/2021). However, we have always maintained and reiterate once again our willingness to provide appropriate finance to plant replacement trees in a more appropriate location to support habitat for the Western Ringtail Possum.

- *Streetscape* – We do not believe that removal of the tree will adversely affect the streetscape based on these reasons:
  - We will be retaining the verge tree on the eastern side of the block, meaning that we will still have one mature tree contributing to the streetscape.
  - There are numerous other houses in the street that do not have any mature trees on their front verge.
  - Our home, designed and built by a reputable local builder with a history of building quality homes, will be aesthetically pleasing and will add value to the streetscape.
  - Pruning of the tree to allow access will diminish the aesthetic value of the tree.

- *Asset Value* – the *Agonis Flexuosa* is deemed to be a valuable City asset (email dated 10/02/2021) however the City cannot guarantee longevity of this asset and they take no responsibility for the health and maintenance of it. Thus, we feel it is unreasonable to compromise our asset (an investment of approximately $1.5M) on that basis.

- *Access and design* – Redesigning the front yard and driveway of our home to accommodate the tree compromises our design. Much thought was given to creating an indoor and outdoor space at the front of the home which maximises the north-facing aspect and creates the family space that fits our lifestyle. The suggested changes will reduce and alter this space and for this reason we are strongly opposed to changing the design. Retaining the front space as per our design, whilst retaining the tree leaves us with severely restricted access to our residence and the fact that there are two identical trees on either side of the block make it extremely difficult to design suitable and acceptable access and we therefore consider it to be unavoidable. This is embodied in Section 5.3.5 of the R-Codes but has not been communicated by the planning department in any correspondence to date.

- *Australian Standards and Engineering Recommendations* – There are Australian Standards relating to excavation around trees (AS4970), for the protection of the tree. Adhering to these standards will impact our design and restrict safe access into our property. Additionally, to install the exposed aggregate driveway, our builder's engineer has recommended excavations of between 300-400mm to remove and clear existing roots to prevent damage or cracking in the future. This may affect the health and viability of the tree.

- *Precedence* – Trees and vegetation are removed on a continual basis to satisfy the needs of development and aesthetic purposes, a practical and common sense application of policy needs to be applied to ensure balance between investment and development to ensure the best possible outcome for the community.

Sincerely,

Shane and Felicity Byrne

23/06/2021

ARBOR GUY
CERTIFIED TREE SPECIALIST

Tuesday 10th August 2021

Arboricultural Assessment – 22 Manson Street, West Busselton

Prepared for: The City of Busselton

Prepared by: Brett Moir

Dip. Hort (Arboriculture)
Quantified Tree Risk Assessment –
Licensed User No: 3417

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1.0 Introduction

1.1 Scope of Works

The scope of this report is to inspect a tree located on the road verge at 22 Manson Street, West Busselton to:

- Determine health of the tree
- Determine whether there is any possum activity in the tree
- Provide general advice regarding the effect of any path or driveway to be constructed in the vicinity of the tree may have on tree health and structure.

1.2 Methodology

An inspection of the tree was undertaken on Tuesday 10th August 2021 comprising a visual inspection from ground level using the Visual Tree Assessment (VTA) method.

This assessment did not involve any excavation for belowground inspection.

2.0 Tree Condition Assessment

2.1 Visual Tree Assessment

VTA comprises the assessment of predictable symptoms associated with tree failures and / or tree disorders that culminate to form visual tree condition. This process is accepted by professional arborists as being a first measure in the assessment and management of urban trees.

The assessment is conducted visually from ground level or under binocular view. In order to achieve clear viewing the assessor may initiate clearance of vines or plant clutter from around tree base, upon tree main stems, within main branch unions or other key locations prior to conducting the assessment itself. Hand tools and data recording equipment are commonly employed during VTA.

In the event the VTA process is deemed by as being insufficient in determination of a trees condition then further measures of an exploratory or investigative nature may be recommended. Employment of specialist tools, sophisticated measuring instruments and laboratory-based analysis are a few of the investigative activities that may be adopted by the assessor as additional diagnostic tools in support of VTA.

2.2 Tree Health & Structural Condition

Tree health condition is determined in the field by observing multiple factors affecting tree health. Tree health is categorised into four categories;

Good – Foliage colour and density normal for the species. No major pest or disease problems. Tree vigour is good.
Fair – Foliage slightly chlorotic or wind-burnt, foliage density slightly sparse, minor pest or disease problems, tree vigour ok.
Poor – Foliage sparse, chlorotic or otherwise affected by pest or disease. Tree vigour low.
Dead – Tree is dead

Tree structure is determined in the field by observing the trunk and branch architecture and observable factors affecting the trees structural root zone and is categorised into three categories;

Good – No observable structural root issues, branch unions appear sound, any defects appear well optimised
Fair – No observable structural root issues, defects present in branch unions of 2nd order limbs or smaller and/or reaction-wood present at defects in 1st order limbs but not yet optimised.
Poor – Structural roots compromised through damage or decay or both or serious defects present in trunk or 1st order limbs.

3.0 Findings

3.1 The Site

The subject tree is located on a grassed road verge outside #22 Manson Street. There are two street trees located on this verge with the subject tree being the westernmost of the two.



Figure 1: Location of subject tree (red arrow)



Figure 2: Looking into 22 Manson St between the two verge trees. Subject tree marked with red arrow

3.2 The Tree

The subject tree is identified as a West Australian Peppermint Tree (*Agonis flexuosa)*. A species that is native to the region and which has been identified as an important food and habitat source for the critically endangered Western Ringtail Possum *(Pseudocheirus occidentalis)*.

The tree has a height of approximately 10m and a trunk diameter at 1.4m above ground (dbh) of 1.1m. The trunk diverges into multiple stems which form a spreading crown structure quite typical of the species. There is minor deadwood present in the crown and a stub from a recently broken branch but overall the tree structure is Fair and I did not observe any defects of concern.



Figure 3: The subject tree has a spreading crown structure quite typical of the species

Foliage density is slightly sparse in patches probably owing to a combination of possum grazing (possum scat and a drey was observed) and the coastal location of the site. The foliage colour is brown – again owing to the coastal location and the wind-burn associated with salt-laden wind. I did not observe any pest or disease issues of concern and my overall assessment is that the tree is in Fair Health Condition.



Figure 4: Close up of Possum Drey situated on the western extent of the canopy.

4.0 General Advice Regarding Construction of a Driveway in the Vicinity of the Tree

Australian Standard AS4970 – 2009 Protection of Trees on Development Sites prescribes a Tree Protection Zone (an area both above and below ground that remains free from construction disturbance) of 12 x Trunk Diameter but no greater than 15m. Using this method to determine the TPZ for the subject tree would arrive at a TPZ radius of 1.1m x 12 = 13m. A TPZ radius of this dimension at this site would be unworkable as far as constructing a driveway crossover into the property.

AS4970 – 2009 does allow for modification of the TPZ size based on site findings, tree species and other site specifics. In Busselton's sandy soils, *A. flexuosa* typically form quite small diameter root systems with a large number of sinker roots forming to aid in tree stability. It is highly likely that the majority of the subject trees structural roots will be found within a 2m radius of the tree.

As general advice it would be preferable to construct any driveway crossover midway between the two verge trees in order to minimise impact on either trees health or structure. It may be feasible to construct closer to one or the other trees but this would be subject to exploratory trenching using hand tools to determine the presence and size of any roots.

During excavation works to construct said crossover, care should be taken not to tear roots beyond the extent of the excavation and roots should be pruned neatly with a sharp saw along the edge of the excavation.

No excavation should be undertaken within 2m of the tree in order to avoid damaging structural roots and damage to aerial tree parts from machinery movements should be avoided.

5.0 Disclaimer

The advice contained herein including all attachments has been provided in good faith and based upon the material information available, collected by the consultant or provided by others at the time the advice was given.

- Arbor Guy take no responsibility for the accuracy of information provided to us by the client/clients or any other third party and all such information is assumed to be correct.
- This report is intended to be used only in its complete form and any report or reference to this report must include the complete report attached directly to that submission.
- The extent and level of assessment of each tree or group of trees is detailed in the report and is determined in conjunction with the client usually prior to the assessment. Arbor Guy takes no responsibility for failing to diagnose tree defects that are not relevant to the level of assessment that the tree is subjected to.
- The information contained in this report reflects only the condition of the tree/trees at the time of the inspection.
- Diagrams, maps, and photographs in this report are intended as visual aids and are not necessarily to scale.
- This report may not be reproduced in any form without the written permission of Arbor Guy.
- The findings and recommendations in this report represent the professional opinion of the consultant and are not influenced by the acceptance of the report fee.
- The report fee does not cover the appearance as an expert witness in support of this report and any such appearance will incur additional charges.

COUNCIL POLICY

City of Busselton
Geographe Bay

Council Policy Name:	Private works on City Land, including private coastal protection works on City Land
Responsible Directorate:	Planning and Development Services
Version:	Current

1. PURPOSE

1.1. The purpose of this Policy is to set out guidance relating to private works on City Land, where existing laws or other policies do not already provide sufficient guidance, such that City Land is appropriately managed.

2. SCOPE

2.1. This Policy is applicable to any proposal for private works on City Land, including private coastal protection works on City Land, and has applicability to any other proposals for private works on City land where existing laws or other policies do not already provide sufficient guidance.

3. DEFINITIONS

Term	Meaning
Policy	This City of Busselton Council policy entitled "Private works on City Land, including private coastal protection works on City land"
City Land	Land that belongs to, or is vested in, or under the care, control or management of, the City (including land that may be seasonally or permanently inundated), or other Crown land on which the City has infrastructure.

4. STRATEGIC CONTEXT

4.1. This Policy links to Key Goal Area 2 – Places and Spaces, and Key Goal Area 3 – Environment of the City's Strategic Community Plan 2017, and specifically the following Community Objectives:

a. 2.2: Attractive parks and open spaces that create opportunities for people to come together, socialise and enjoy a range of activities and Community Objective
b. 2.3: Creative urban design that produces vibrant, mixed-use town centres and public spaces; and
c. 3.1: Development is managed sustainably and our environment valued and Community Objective
d. 3.2: Natural areas are cared for and enhanced for the enjoyment of current and future generations.

5. POLICY STATEMENT

5.1. City land shall be managed in a manner that is considered by the City to be in the best long-term interests of residents and ratepayers as a whole, and proposals to undertake works or other actions on City land for the benefit or at the initiative of particular private interests will generally not be supported, other than where specifically provided for in a plan or policy of the City, or provided for in legislation, or where it is clearly necessary for the provision of services to private property, with no significant impact on amenity or the environment.

Document Set ID: 3972280
Version: 1, Version Date: 19/03/2019

5.2. The City may consider approval of private coastal protection works on City land where property directly adjoins City foreshore reserve and adjoining or nearby properties extend to or beyond the high water mark, if the following applies–

a. there are, or it is considered likely that there will be, similar structures developed on other nearby land;
b. the protection is to consist of an engineered geotextile seawall, capable of being connected with similar structures on adjoining properties (or on City land, but associated with an adjoining property);
c. all costs of approvals, construction and maintenance are met by the proponents;
d. no other unauthorised works have or will be undertaken within the foreshore reserve, and if there are any existing unauthorised works, they are removed and the land rehabilitated by the proponents;
e. no actions or works are undertaken to limit public access to the beach or foreshore;
f. the proponents obtain and maintain the currency of insurance associated with the structure;
g. the works shall be subject of a time limited approval, of no more than ten years duration; and
h. a licence agreement has been entered into with the City or the State as required.

5.3. Removal of vegetation on City Land for the purposes of private works (which in law must always be approved the City) may be supported in the following circumstances:

a. where the vegetation is identified as a cause or likely cause of damage to infrastructure and where there are no other ways of managing the damage or risk of damage; or
b. where the works are considered to be necessary and there are no other reasonable alternatives to removal of the vegetation in order for the works to proceed.

5.4. The costs of any required environmental or other regulatory approvals (including the cost of any environmental offsets) will be met by the proponent.

6. RELATED DOCUMENTATION / LEGISLATION

6.1. *Planning and Development Act 2005* and *City of Busselton Local Planning Scheme No. 21*;

6.2. *Building Act 2012*;

6.3. *Local Government Act 1995*, *Local Government (Uniform Local Provisions) 1996* and City of Busselton Property and Thoroughfares Local Laws;

6.4. Environment Strategy;

6.5. Adopted foreshore and reserve management plans;

6.6. Compliance Policy; and

6.7. Environment Policy.

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	**DATE**	13 February 2019	**Resolution #**	C1902/020
Previous Adoption	**DATE**	N/A	**Resolution #**	N/A

Document Set ID: 3972280
Version: 1, Version Date: 19/03/2019

14. ENGINEERING AND WORK SERVICES REPORT

14.1 RFT 13/21 TURF MAINTENANCE SERVICES AWARD OF TENDER

STRATEGIC THEME	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing.
STRATEGIC PRIORITY	2.3 Provide well planned sport and recreation facilities to support healthy and active lifestyles.
SUBJECT INDEX	Tenders
BUSINESS UNIT	Operation and Works Services
REPORTING OFFICER	Parks and Gardens Coordinator - Bradley Reynolds
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Published Under Separate Cover Confidential Tender Evaluation Report

OFFICER RECOMMENDATION

That the Council:

1. **Pursuant to RFT 13/21 Turf Maintenance Services accept the tender from CJ AH Shreeve Pty Ltd TA Naturaliste Turf as being the most advantageous tender.**

2. **Delegates power and authority to the Chief Executive Officer to negotiate and agree with the minor variations in accordance with Regulation 20 of the Local Government (Functions and General) Regulations 1996, subject to such variations and the final terms not exceeding the overall project budget.**

3. **Subject to resolutions 1 and 2, authorise the CEO to enter into a contract with CJ AH Shreeve Pty Ltd TA Naturaliste Turf for the supply of the relevant goods and services.**

EXECUTIVE SUMMARY

The City of Busselton invited tenders under Request for Tender 13/21 Turf Maintenance Services (RFT 13/21) for a suitably experienced and qualified contractor to deliver various turf maintenance services to the City's broadacre sports grounds.

This report summarises the submissions received, and recommends that Council:

- endorse the outcome of the evaluation panel's assessment;
- delegate power and authority to the CEO to negotiate and agree final terms and conditions with the successful tenderer CJ AH Shreeve Pty Ltd TA Naturaliste Turf; and
- authorise the CEO to award the contract to CJ AH Shreeve Pty Ltd TA Naturaliste Turf to provide the requirements of the tender.

BACKGROUND

The contract is for the provision of turf services to broadacre sports fields and public open spaces (POS) which totals 38.4 Ha across the city. Locations include:

- Bovell
- Churchill Park
- Barnard
- Signal Park

- Lou Weston
- Dunsborough Ovals
- Vasse

In addition at the City's option is for a further 4.5 Ha at Dunsborough Lakes Sporting Precinct.

Services required include (but not limited to):

- Scarifying / Vertimowing
- Coring
- Fertilizer application
- Pest and weed control

Scheduled services are to be provided as per Annual Sports Turf Program (detailed in the tender) plus 'as required' services dependant on varying ground condition / requirements. Note; the City currently provide all mowing services to sports fields. Also supplementary Coring and Scarifying is completed by City staff and accounts for 50% of these required annual renovation services.

In order for City staff to carry out all services in house, a large investment in specialised machinery and additional staff would be required, the value of which is currently in excess of the contract value. The current provision for these works is supplied using RFT 11/18, and is delivered by CJ AH Shreeve Pty Ltd TA Naturaliste Turf. The service provided to date by CJ AH Shreeve Pty Ltd TA Naturaliste Turf has been consistently of a very high standard.

OFFICER COMMENT

The City received a total of five (5) submissions for RFT 13/21 as follows:

- CJ AH Shreeve Pty Ltd TA Naturaliste Turf
- Echofield Pty Ltd TA Spraymow
- Environmental Industries Pty Ltd
- Total Horticultural Services
- Profounder Turfmaster Pty Ltd

Assessment Process

On 26 June 2021, tenders were invited via TenderLink and advertised in 'The West Australian' newspaper. Tenders closed on 15 July 2021 and five (5) submissions were received.

In accordance with the City's procurement practices and procedures, assessments were carried out by an evaluation panel comprising City officers with relevant skills and experience. The assessment process included:

(a) Assessing submissions received against relevant compliance criteria. The compliance criteria were not point scored. Each submission was assessed on a Yes/No basis as to whether each criterion was satisfactorily met. One tender (Total Horticultural Services) was deemed non-compliant as no price submitted for five required services.

(b) Assessing submissions received against the Qualitative Criteria and each Criteria was given a score in accordance with the rating scale detailed below.

Qualitative Criteria	Weighting
Relevant Experience	5%
Local Benefit	5%
Tenderer's Resources	20%
Demonstrated Understanding inc OSH	20%
Price	50%

Summary of Assessment Outcomes

Of the five submissions received for RFT 13/21, CJ AH Shreeve Pty Ltd TA Naturaliste Turf ranked first (1st) on the Qualitative Criteria and ranked second (2nd) in the Weighted Cost Criteria (following application of Regional Price Preference), and ranked (1st) overall, providing a well-documented and detailed submission.

This decision is based on the following:

- The five submissions received were processed through to qualitative criteria assessment on the basis that all terms and conditions and mandatory requirements of RFT 13/21 had been met.
- The submissions were scored according to the qualitative criterion outlined above.
- The net price was scored using the 'Average Based Scoring Method' recommended by WALGA in the 'Local Government Purchasing and Tender Guide'.
- The panel members individually assessed the qualitative criteria for each schedule, then met and applied an average to provide a final ranking. The scores were then added together to indicate the rankings.

Statutory Environment

In accordance with section 3.57 of the Act, a local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and service. Part 4 of the *Local Government (Functions and General) Regulations 1996*:

- requires that tenders be publicly invited for such contracts where the estimated cost of providing the required goods and/or service exceeds $150,000; and
- under Regulations 11, 14, 18, 20 and 21A, provides the statutory framework for inviting and assessing tenders and awarding contracts pursuant to this process.

The officer's recommendation complies with the above-mentioned legislative requirements.

Relevant Plans and Policies

The City's Purchasing, Regional Price Preference, Occupational Safety and Health, and Asset Management policies, and the City's Engineering Technical Standards and Specifications were all relevant to RFT 13/21, and have been adhered to in the process of requesting and evaluating this tender.

Financial Implications

The turf maintenance services provided under RFT 13/21 will be funded from the Operating budget (grouping 120 Parks and Gardens) and individual Capital Works budgets as required.

The 20/21 financial year expenditure, using the current Turf Services Tender (RFT 11/18), was $114,000, which was within budgeted allocations.

The schedule of rates offered by CJ AH Shreeve Pty Ltd TA Naturaliste Turf have increased by 2.61%, which is less than the inflation rate over the same period.

The estimated expenditure for the 21/22 financial year using the existing schedules with the application of the new contract rates (increasing by 2.61%) equates to approximately $117,000 which remains within available allocated operating budgets.

With a contract duration of up to 5 years, the estimated expenditure is in excess of $500,000 which is above the Chief Executive Officer's delegated authority and is therefore being presented to the Council.

A rise and fall price alteration option for CPI is not included in RFT 13/21, therefore the submitted rates will remain unchanged for the duration of the contract.

Risk Assessment

An assessment of the potential implications of implementing the officer's recommendation has been undertaken using the City's risk management framework, with the intention being to identify risks which, following implementation of controls, are identified as medium or greater. There are no such risks identified, with the preferred tenderer(s) assessed as being capable of delivering the services to a suitable service level.

Options

As an alternative to the proposed recommendation, the Council could determine not to accept the tender from CJ AH Shreeve Pty Ltd TA Naturaliste Turf as being the most advantageous to the City to deliver turf maintenance services, and award the contract to second placed Perth contractor Profounder Turfmaster Pty Ltd. This would incur additional risk to the City as Profounder Turfmaster do not have local knowledge of the City's sports fields, and all equipment would need to be transported from Perth, creating potential delays to unscheduled / reactive turf renovation operations.

CONCLUSION

The submission from CJ AH Shreeve Pty Ltd TA Naturaliste Turf is considered the most advantageous to the City. It is therefore recommended that CJ AH Shreeve Pty Ltd TA Naturaliste Turf be awarded the contract to deliver turf maintenance services for the City resulting from RFT 13/21.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

If endorsed by Council, it is expected the City will enter into a contract with CJ AH Shreeve Pty Ltd TA Naturaliste Turf on 14 September 2021 to run for a period of three (3) years with the City having the option of two (2) x one (1) year extensions.

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

Nil

16. FINANCE AND CORPORATE SERVICES REPORT

Nil

17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS' INFORMATION BULLETIN

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Councillors' Information Bulletin
BUSINESS UNIT	Executive Services
REPORTING OFFICER	Reporting Officers - Various
AUTHORISING OFFICER	Chief Executive Officer - Mike Archer
NATURE OF DECISION	Noting: The item is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A KidSport Letter of Thanks

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

17.1.1 Donations, Contributions and Subsidies Fund – July 2021

17.1.2 Current Active Tenders

17.1.3 KidSport – Thank you EOFY 2021/2021

EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 Donations, Contributions and Subsidies Fund – July 2021

Zero (0) donation applications were processed throughout July 2021.

17.1.2 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is again provided for completeness.

RFT 04/21 ROAD NETWORK UPGRADE – PEEL TERRACE CAUSEWAY ROAD INTERSECTION UPGRADE – STAGE 1A

- Requirement – Upgrade – Peel Terrace and Causeway Road intersection upgrade (Stage 1A)
- Invitation for tenders was advertised on 21 August 2021 and will close on 8 September 2021.
- The value of the contract is expected to exceed the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).

RFT 07/21 STREET AND DRAIN CLEANING SERVICES

- *Requirement – street and drain cleaning services across the City of Busselton.*
- *Invitation for tenders was advertised on 12 May 2021 and closed on 1 June 2021.*
- *Two submissions were received.*
- *The value of the contract is expected to exceed the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).*
- A report to Council for a decision on the tender is intended to be included in the 8 September Council meeting agenda.

RFT 08/21 DUNSBOROUGH LAKES SPORTS PRECINCT- SUPPLY AND PLANTING OF TURFGRASS

- *Requirement - supply and install of turf grass sod at Dunsborough Lakes Sports Precinct.*
- *A request for tender was advertised on 10 April 2021 and closed on 4 May 2021.*
- *One tender submission was received from Sanpoint Pty Ltd t/a LD (LD Total).*
- The tender from LD Total offered various solutions, including different species (kikuyu, "TifTuf" couch and "Wintergreen" couch) and different methodologies (plugging or rolled).
- Tendered prices varied from approximately $174,000 to $614,000, depending on the species and the methodology for establishing the turf.
- The tender evaluation panel's assessment indicated that TifTuf couch is the most suitable for the type of use in this location and, for various reasons, including the significant price difference between ("plugging" - $174,374) and instant lawn (rolled - $614,175), recommended the plugging methodology.
- The value of the contract is within the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).
- The tender from LD Total for TifTuf couch (to be established by planting - or "plugging") was accepted – contract price $174,374.

RFT 13/21 TURF MAINTENANCE SERVICES

- *Requirements – a contractor to provide turf maintenance services for the City's broadacre sites such as playing fields and large public open spaces.*
- *A request for tender was advertised on 23 June and closed on 15 July 2021.*
- *Five submissions were received.*
- *The value of the contract exceeded the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).*
- The tender assessment has been completed and a recommendation to Council for accepting a tender is included in the Council report on the agenda for the 24 August 2021 Council meeting.

RFT 14/21 ELECTRONIC EVENTS BILLBOARD

- *Requirements - the design, fabrication and installation of an electronic events billboard on Bussell Hwy, Busselton.*
- *A request for tender was advertised on 19 June and closed on 14 July 2021.*
- *Three submissions were received – all are exceeding the project budget.*
- City officers is in process of seeking further direction from Marketing and Events Reference Group in relation to funding for this project.
- The value of the contract is within the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).

RFT 15/21 SURF LIFE SAVING SERVICES

- Requirements – the provision of professional lifeguarding services at Smiths Beach and Yallingup Beach for the 2021/22 & 2022/23 seasons.
- It is intended that an invitation for tenders will be advertised in September 2021.

RFT 16/21 ROAD SHOULDER WIDENING

- Requirements – rework and widening of road shoulders on Wildwood Road, Chapman Hill Road and Kaloorup Road Busselton.
- A request for tender was advertised on 31 July 2021 and closed on 19 August 2021.
- The value of the contract will exceed the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).
- It is intended that a report to Council for a decision on the tender will be presented to Council at its meeting on 8 September 2021.

RFT 17/21 NATURAL AREAS MANAGEMENT

- Requirements – a suitable contractor to provide management and maintenance works of the City's natural reserve areas.
- A request for tender was advertised on 31 July 2021 and closed on 17 August 2021.
- The value of the contract is not expected to exceed the CEO's delegated power for accepting tenders (DA 1 – 07 Inviting, Rejecting and Accepting Tenders).
- It is intended to complete assessment of tenders and enter into a contract with the preferred tenderer in September 2021.

PQS 02/21 PARKS AND GARDENS SERVICES

- *Requirement – a panel of suppliers to provide the City's parks and gardens services in the City of Busselton.*
- *A request for applicants was advertised on 22 May 2021 and closed on 11 June 2021.*
- *Eleven applications were received for the panel.*
- The applications will be evaluated and the panel of pre-qualified suppliers will be established by the CEO under delegation (DA 1 - 10 Panels of Pre-Qualified Suppliers) by end August 2021.

PQS 03/21 BULK RECYCLABLE WASTE COLLECTION AND PROCESSING

- *Requirement – a panel of suppliers to provide bulk recyclable and non-recyclable waste collection and processing services in the City of Busselton.*
- *A request for applicants was advertised on 22 May 2021 and closed on 15 June 2021.*
- *Two submissions were received.*

The applications will be evaluated and the panel of pre-qualified suppliers will be established by the CEO under delegation (DA 1 - 10 Panels of Pre-Qualified Suppliers) by end August 2021.

17.1.3 KidSport – Thank you EOFY 2021/2021

Correspondence has been received from the Department of Local Government, Sport and Cultural Industries formally acknowledging the City for the continued support of the KidSport program over the 2020/2021 financial year.

The letter of thanks and an infographic showing the KidSport vouchers distributed to your community in the past financial year is provided at Attachment A.

Department of
Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Our ref 20/4873
Enquiries Sarah Yates
Phone (08) 9492 9863
Email sarah.yates@dlgsc.wa.gov.au

30 July 2021

Mike Archer
Chief Executive Officer
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Dear Mr Archer

KIDSPORT – THANK YOU

At the close of the 2020/2021 financial year, the Department of Local Government, Sport and Cultural Industries would like to formally acknowledge and thank the City of Busselton for their support and commitment to the KidSport program. We appreciate your effort and dedication to the program, reducing barriers to get more children in your community playing sport and growing your clubs.

Working in partnership with 50 Local Governments, over 25,000 children were supported with KidSport vouchers in 2020/2021, seeing over $4 million dollars in funding distributed directly to clubs in the Western Australian community.

Significant changes to the KidSport program were implemented in the 2020/2021 financial year, with the addition of the swim school category. Families in your community can now use KidSport vouchers to access swimming lessons for eligible children.

The Lotterywest Back to Sport COVID-19 Relief Program provided funding to ensure all eligible children could access KidSport and return to sport. As part of the program, 1,080 KidSport clubs accessed the Club Support Subsidy, seeing a further $540,000 distributed to community sporting clubs and associations. To further support families and clubs in your community to reconnect to sport, KidSport vouchers have been doubled for the 2021 calendar year. All eligible children will be able to access two $150 KidSport vouchers this calendar year, with the second voucher available from 1 July 2021.

KidSport will be celebrating its 10-year anniversary in late 2021 and I look forward to sharing with you the achievements of the KidSport program. Together we can continue to help children experience the benefits of belonging to a sporting club and practicing water safety in the years to come.

Thank you for your continued support of KidSport and helping to keep kids active and engaged with their community through sport.

Yours sincerely

K. Ellwood

Kim Ellwood
Executive Director, Sport and Recreation

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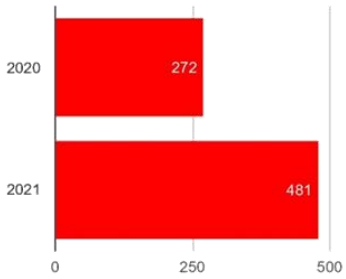
KIDSPORT

Busselton, City of

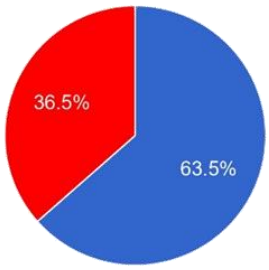
02/07/2021

753 vouchers	$105,170.19	Jul 2020 - Jun 2021
605 unique kids	Funded	Date range

Total per year



Gender



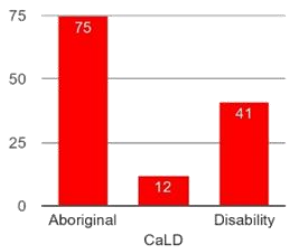
275 girls | 478 boys

1 Local government

Top LGs

Busselton	753	100.0%

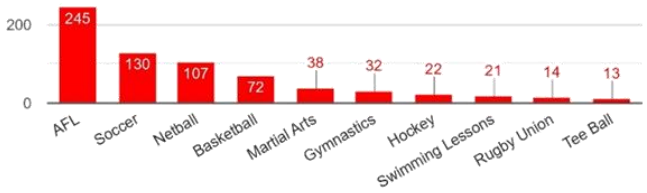
Diversity



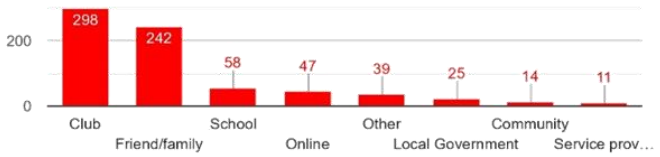
Top 10 clubs (64 in total)

Towns Junior Football Club - Busselton Inc	69	9.2%
Vasse Royals Football Club - Busselton	61	8.1%
Busselton Amateur Basketball Association	38	5.0%
Bukido Taijutsu	37	4.9%
Busselton District Junior Football BDJFA	31	4.1%
Dunsborough Football Club Inc	30	4.0%
Dunsborough Junior Soccer Club	27	3.6%
Horizon Gymnastics Club	26	3.5%
Geographe Bay Dodgers Netball Club	26	3.5%
GMAS Soccer and Netball	25	3.3%

Top sports



How they are hearing about KidSport



18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS

20. CONFIDENTIAL MATTERS

Nil

21. CLOSURE