

Please note that the minutes are confirmed as a true and correct record of proceedings

**CONFIRMED**

## CITY OF BUSSELTON

### MINUTES OF THE COUNCIL MEETING HELD ON 25 JANUARY 2023

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## MINUTES

MINUTES OF A MEETING OF THE BUSSELTON CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 25 JANUARY 2023 AT 5:30PM.

1. DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY / ACKNOWLEDGEMENT OF VISITORS / DISCLAIMER / NOTICE OF RECORDING OF PROCEEDINGS

The Presiding Member opened the meeting at 5.56pm.

The Presiding Member acknowledged the Wadandi and Bibbulmun people as the traditional custodians of this region and paid respects to elders past and present.

The Presiding Member advised the meeting was being recorded and livestreamed.

2. ATTENDANCE

Presiding Member:

Cr Grant Henley Mayor

Members:

Cr Paul Carter Deputy Mayor  
Cr Sue Riccelli  
Cr Ross Paine  
Cr Anne Ryan  
Cr Phill Cronin  
Cr Jodie Richards  
Cr Mikayla Love

Officers:

Mr Paul Needham, Acting Chief Executive Officer  
Mr Mark Wong, Acting Director, Engineering and Works Services  
Ms Jo Wilson, Acting Director, Planning and Development Services  
Mr Dave Goodwin, Acting Director, Community and Commercial Services  
Ms Sarah Pierson, Acting Director, Finance and Corporate Services  
Mrs Emma Heys, Governance Coordinator  
Ms Jo Barrett-Lennard, Governance Officer

Apologies:

Nil

Approved Leave of Absence:

Cr Kate Cox (C2212/313)

Media:

Nil

Public:

### 3. PRAYER

The prayer was delivered by Pastor Lee Sykes of the Cornerstone Church, Busselton.

### 4. APPLICATION FOR LEAVE OF ABSENCE

Nil

### 5. DISCLOSURE OF INTERESTS

The Presiding Member noted that disclosures of interest had been received from Cr Paine in relation to the following items:

- Disclosure of Impartiality Interest in Item 15.1 – ‘Busselton Development, Events and Marketing Program (BDEMP) – Busselton Fringe Festival Funding 2022/23 – 2023/24’; and
- Disclosure of Financial Interest in Item 16.3 – ‘Council Membership – Geo Catch’.

The Presiding Member advised that, in accordance with regulation 22(2)(b) of the *Local Government (Model Code of Conduct) Regulations 2021*, these disclosures would be read out immediately before each item was discussed.

### 6. ANNOUNCEMENTS WITHOUT DISCUSSION

#### **Announcements by the Presiding Member**

Nil

### 7. QUESTION TIME FOR PUBLIC

In accordance with Regulation 11 of the *Local Government (Administration) Regulations 1996*, the below is a summary of the questions received and responses provided during Public Question Time.

Prior to the Public Question Time commencing, the Mayor advised that the questions taken on notice at the previous meeting had been responded to, were presented to the meeting, and would be tabled in the minutes.

#### **Responses to Previous Questions Taken on Notice**

The following questions were taken on notice by the Council at the 21 December 2022 Ordinary Meeting of Council:

#### 7.1 Mr Erl Happ

##### **Question**

In the last few years, the price of housing across the country has risen by 40%, partly as a result of very low interest rates and partly because of the national habit of investing. What is the Council's intention in relation to making it possible for housing to be more affordable within the City of Busselton? What initiatives if any does the Council have that may alleviate this problem?

**Response****(Paul Needham, Director Planning and Development Services)**

The City's capacity to address these issues is limited, however the City continues to take the following actions:

- Allowing people to stay longer than the 90-day limit at campgrounds;
- Assisting external providers 'My home' Social housing program;
- Writing to non-resident ratepayers asking them to consider placing their property into the rental market;
- Compiling information to help residents consider whether a second small dwelling e.g. ancillary dwelling in their backyard is feasible;
- Exploring longer-term solutions that could see the Council or State Government provide land for modular accommodation, or building a homeless shelter to be run by a local service;
- Liaising with local welfare agencies to ensure support is beneficial and practical;
- Talking to the community, the media and local MPs about the situation to raise awareness;
- Working proactively with the development and building industries to support and encourage new land development and housing construction, this includes offering support to potentially innovative approaches including very small housing units and apartment development; and
- Successfully advocating for a Development WA owned site on Brown Street in Busselton to be included in a recent expression of interest process seeking partners for investment in an affordable housing development on the site.

The City advocates with the State Government to invest in more social and crisis housing, worker housing and amend caravan park and other planning regulations to create more flexibility for managing the issues.

The City, in partnership with the Shire of Augusta-Margaret River, Margaret River-Busselton Tourism Association, Margaret River Wine Industry Association and South West Development Commission is identifying options to meet housing and accommodation demands for seasonal workers.

The City is actively engaged with the State Government's 'Housing Land and Accommodation Pathway' project, having identified 19 sites currently in State or City ownership, most of which have access to water, sewer and other services, to accommodate a wide array of different housing or accommodation types, from single family housing to aged housing to hostel style seasonal worker accommodation.

**7.2****Mr Andrew Macnish****Question**

Why has the Audit and Risk Committee not fulfilled its Terms of Reference objective 2.1(c)(2) and 2.1(c)(4)?

Which of the departmental terms have been considered by the Council or its Audit and Risk Committee and determined by either of those two entities to be relevant or not relevant, and in each case, why or why not?

If there has been no such consideration and given the CEO and his representatives are barred from the Audit and Risk Committee membership, and thus it would be totally inappropriate for him to make such considerations, when will the ARC itself or the Council make such considerations in its continuing review?

**Response**

**(Tony Nottle, Chief Executive Officer)**

Your question makes an assumption, that the Audit and Risk Committee has not fulfilled its Terms of Reference (ToR) objectives (as stated). It would not be appropriate to respond to such assumptions, noting that an evaluation of the Committee's effectiveness (as per the ToR) has not been undertaken.

The Department's model terms of reference are a guide only and may contain clauses not applicable to each local government. There is no requirement for the Council to explicitly consider all of the terms set out in the model terms of reference. The Council adopted the Committee's ToR in September 2021, and in doing so they determined that the ToR were appropriate.

The Council will review the Committee's effectiveness, and ToR, with input and advice from myself as CEO (as is my function) in the lead up to the ordinary Council elections, or earlier if it wishes. It is true that the CEO is not, under the Local Government Act, able to be a member of the Audit & Risk Committee. That does not however limit the CEO's role and functions in relation to the provision of advice and information to the Council (and Committees) and the day to day management of the local government.

**Question Time for Public**

The following questions were received and pre-registered prior to the commencement of the meeting:

7.3 Mr Michael Stanford

**Question**

What is the benchmark that is required to extend the usage of a property beyond a non-conforming use as per signage placed on 40 Ford Road (Lot 50) by the City of Busselton?

Does the City of Busselton have a written documentation for which the public may become fully conversant with the words 'extension of a non-conforming use'?

**Response**

**(Paul Needham, Acting Chief Executive Officer)**

There is not a benchmark to extend usage of a property beyond a non-conforming use.

Council will consider the development application you have referenced in the coming months. The officers report will consider the issues you have raised as part of the application process. Officers will be informed by relevant decisions of courts and tribunals and internal legal advice in assessing non-conforming use rights.

7.4 Mr David Breen

**Question**

Can the Council please advise if any supplementary documentation has been provided in the form of a design report or similar to accompany the design drawings which are currently available on the Council website [in regards to the Ford Road development application]?

If yes, can the public access this information?

If no, do the Council consider it unusual for there to be no applicant's report submitted seeking to address foreseeable neighbourhood amenity issues relating to non-conforming use status, parking, traffic management, density, size, scale, privacy and the business operation/management model for the accommodation units – all highly sensitive issues particularly given the proposal constitutes a significant new build business upgrade in an otherwise exclusively residential precinct?

**Response**

**(Jo Wilson, Acting Director Planning and Development Services)**

The City received a covering letter and residential design codes assessment check list with the application. We will place these documents on the YourSay site.

City officers have requested a traffic impact assessment. When this information is available, it will be included on the YourSay site.

**Question**

When can the public and the Duke Street neighbourhood residents expect to have a planning officer's report and recommendation?

**Response**

The development application will be considered by Council in March. As you have provided a submission on the development application, you will be advised of the exact date that Council will be considering the application.

**8. CONFIRMATION AND RECEIPT OF MINUTES**

**Previous Council Meetings**

**8.1 Minutes of the Council Meeting held 21 December 2022**

**COUNCIL DECISION**

**C2301/001** Moved Councillor M Love, seconded Councillor P Carter

**That the Minutes of the Council Meeting held 21 December 2022 be confirmed as a true and correct record.**

**CARRIED 8/0**

**Committee Meetings**

**8.2 Minutes of the Airport Advisory Committee Meeting held 14 December 2022**

**COUNCIL DECISION**

**C2301/002** Moved Councillor A Ryan, seconded Councillor J Richards

**That the Unconfirmed Minutes of the Airport Advisory Committee Meeting held 14 December 2022 be noted as received.**

**CARRIED 8/0**

**9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

**Petitions**

Nil

**Presentations**

Nil

**Deputations**

Nil

**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

**11. ITEMS BROUGHT FORWARD****ADOPTION BY EXCEPTION RESOLUTION**

At this juncture the Mayor advised the meeting that, with the exception of the items identified to be withdrawn for discussion, the remaining reports, including the Committee and Officer Recommendations, will be adopted en bloc, i.e. all together.

**COUNCIL DECISION****C2301/003**

Moved Councillor A Ryan, seconded Councillor M Love

**That the Committee Recommendation for Item 12.1 and Officer Recommendations for Items 16.1, 16.2, 17.1 and 17.2 be carried en bloc:**

**12.1 Airport Advisory Committee - 14/12/2022 - Busselton Margaret River Airport Operations Update**

**16.1 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 NOVEMBER 2022**

**16.2 LIST OF PAYMENTS MADE - NOVEMBER 2022**

**17.1 LOCALITY BOUNDARY AMENDMENT - VASSE/KEALY**

**17.2 COUNCILLORS INFORMATION BULLETIN**

**CARRIED 8/0****EN BLOC**

**12. REPORTS OF COMMITTEE****12.1 Airport Advisory Committee - 14/12/2022 - BUSSELTON MARGARET RIVER AIRPORT OPERATIONS UPDATE**

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.4 Develop aviation opportunities at the Busselton Margaret River Airport.
<b>SUBJECT INDEX</b>	Busselton Margaret River Airport
<b>BUSINESS UNIT</b>	Commercial Services
<b>REPORTING OFFICER</b>	Airport Operations Coordinator - Nicholas Cooper
<b>AUTHORISING OFFICER</b>	Director Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

**This item was considered by the Airport Advisory Committee at its meeting on 14/12/2022, the recommendations from which have been considered by Council.**

The committee recommendation was moved and carried.

**COUNCIL DECISION**

**C2301/004** Moved Councillor A Ryan, seconded Councillor M Love

**That the Council receives and notes the Busselton Margaret River Airport operations report.**

**CARRIED 8/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council receives and notes the Busselton Margaret River Airport operations report.

**EXECUTIVE SUMMARY**

This report provides an overview of the operations and activities of the Busselton Margaret River Airport (BMRA) for the reporting period 1 July 2022 through 30 November 2022. This includes an update on passenger numbers, regular public transport (RPT) and closed charter services, and general airport operations.

**BACKGROUND**

The BMRA has seen continued growth in aircraft landings and passenger numbers with Jetstar RPT services and additional closed charter flights operating during the reporting period.

**Passenger Numbers**

Passenger numbers for the reporting period (1 July 2022 – 30 November 2022) were 52,499 compared to 21,129 for the same period in 2021, representing an increase of over 148%. The continued increase in passenger numbers can be attributed to the growth in FIFO passenger numbers across all closed charter airlines servicing Rio Tinto, BHP and FMG, and Jetstar RPT services.

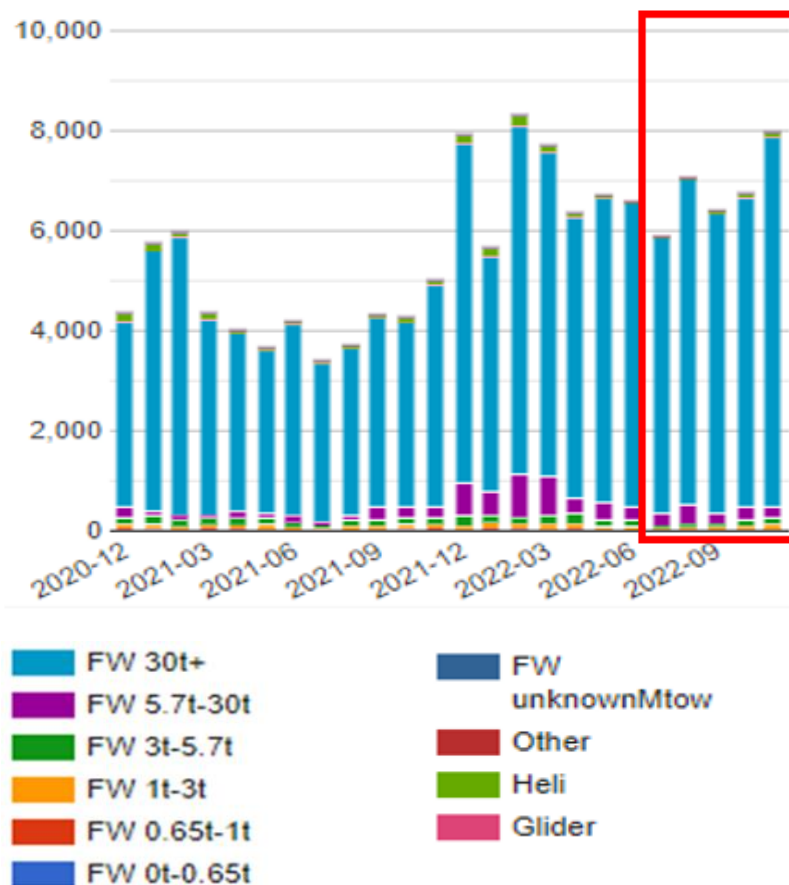


## Aircraft Movements

The total number of scheduled services operating from the BMRA as of the end of the reporting period was 34 movements per week, with 31 Fly in Fly out (FIFO) closed charter and 3 RPT services. This increased from a total of 20 flights FIFO closed charter flights movements and nil RPT from the same reporting period in 2021.

Currently there are six airlines operating from the BMRA with RPT and closed charter services utilising the F100, A320, Dash 8 and Metro aircraft servicing destination such as Melbourne and North West mine sites - Boolgeeda, Barimunya, West Angeles, Newman, Roy Hill and Karratha. Alliance airlines and Piaoair have also been operating from the BMRA with Captains Choice and APT tours utilising F100 and BAE 146 aircraft, parking on the southern apron for multi night stays.

The following graphs represent the breakup of the total tonnage by category at BMRA by month trending over the period December 2020 to November 2022, the highlighted section indicates the current reporting period.



## Operations Management

The focus for the reporting period has been on:

- A lighting plan for the position between bays nine and ten has been completed along with a concept lighting design for the new General Aviation (GA) precinct. Officers will now seek tenders to procure and install the lighting in order to meet CASA part 139 MOS requirements.

- Finalisation of the central apron bay marking arrangement plan has been completed to accommodate changes in FIFO aircraft type F100 to A320/B737 and schedules to address apron bay usage restrictions, apron lighting configuration and inclusion of new ground servicing equipment (GSE) equipment storage areas. The project will now move into surveying the apron and changing identified markings.
- Practical completion of the long/short term carpark was reached on 9 December with the carpark looking to be open by the week of 19 December, dependent on curing of the surface.
- Works will begin on the week of 12 December to increase the secure departure lounge area with the installation of the temporary building structures on track to be operational by end of January 2023. The project has two main components being stage one to provide an alternative boarding gate while the second stage of ground works and building installation takes place.
- The procurement of an airport inspection, maintenance and reporting tablet/online system has been awarded and will be on boarded over the coming month with staff training being conducted in mid-January. The system will facilitate accurate and real time reporting of regulatory requirements, workflow of maintenance and capital items; and processes such as online inductions and visitor identification card (VIC) applications.
- A request for quotation (RFQ) for the review of the BMRA Wildlife and Hazard Management Plan was awarded to JASKO airport services. JASKO undertook a site visit in early December and the final review and report are anticipated to be delivered mid-January. During the review BMRA staff will also be trained in wildlife management activities in line with CASA requirements.
- The RFDS relocation project continues to be evaluated and fully costed. Officers are seeking additional funding from the Federal and State Governments to cover the increased costs.
- An RFQ was advertised for a new BMRA Master Plan between 19 September and 6 October with a focus on business and commercial development. The existing BMRA Master Plan (2016-36) developed in 2016 had a strong focus on infrastructure, for which the majority has now been achieved.
- Officers are working with the South West Development Commission (SWDC) to apply for State Government funding to undertake a business case for the construction of the new terminal. To inform the business case the following works will need to be procured: airport master plan, terminal design review, passenger forecast and route development analysis, financial model, and economic impact assessment and cost benefit analysis. As part of the funding agreement the City will be required to contribute funding towards the business case. The City will put the BMRA Master Plan budget towards this, as such the RFQ will not be awarded until the funding is secured. It is anticipated the application will be completed and submitted prior to the end of 2022.

### **Operations and Maintenance**

Airport refuelling reached a significant milestone in November with over two million litres of JET A1 fuel being supplied from the facility since its installation in 2018.

The Department of Fire and Emergency large air tanker (LAT) Bomber 132 A C-130 arrived at the end of November for the upcoming fire season. There will also be a second LAT Bomber 139 A 737 stationed at BMRA from 15 December.

Airside and landside mowing programs continue to be behind schedule due to equipment maintenance issues, increased flight schedules spring growth and ancillary operations. It is anticipated that the program will be back on track by mid-December.

Staff continue to experience difficulty in the delivery of quality service to customers around car parking. As a result staff are seeking clarification from the car parking infrastructure supplier on a rectification plan and servicing agreement to alleviate the time committed to these activities.

### Security Screening Activities

The below table gives a breakup of the screening activities over the reporting period.

	Total hours screening point open	Number of items surrendered	Number of people screened
July	37.5	38	2018
August	45.2	47	2239
September	39.5	70	2010
October	47	41	2605
November	38.7	32	2222
Total	207.9	228	11094

### Noise Management Plan and Noise monitoring

Within the reporting period from 1 July to 30 November there were a total of six non-conforming activities:

- One flight within the curfew period from a diverted flight from Perth, where CEO approval was granted.
- Four early arrivals from Perth within the 30-minute shoulder period, however still considered non-conforming. Airport staff cautioned the ground agent and airlines on approved operating times.
- One early departure within the curfew period. A letter has been issued to the operator requesting an explanation of their operations.

### OFFICER COMMENT

BMRA has seen significant growth compared to the same reporting period in 2021/22 and it is expected that RPT passenger numbers will increase over the summer season.

Officers will continue to progress the delivery of the operational improvements listed above and will also focus on the following in 2022/23:

- Department of Transport Financial and Asset Management Framework is a new requirement for WA airports when applying for future grants. The City has engaged a consultant to undertake stakeholder engagement and implement the framework.
- An external review /audit of the BMRA Transport Security Program is required as regulatory requirement under the Aviation Transport Security Regulations.
- Business development strategy and implementation plan to guide the marketing and development of commercial opportunities at and relating to the BMRA, including the attraction of new domestic routes and planning for future international operations.

### **Statutory Environment**

The BMRA operates in accordance with the following:

- *Aviation Transport Security Act 2004*
- *Aviation Transport Security Regulations 2005*
- CASA part 139 Manual of Standards (Aerodromes)
- City of Busselton Transport Security Plan
- Ministerial Statement 1088

### **Relevant Plans and Policies**

The officer recommendation aligns to the following adopted plans:

- BMRA Master Plan (2016-2036)
- The Busselton Margaret River Airport Noise Management Plan 2019

### **Financial Implications**

#### **Revenue**

The actual YTD revenue for the reporting period is \$1,731,953 compared to the projected YTD budget of \$1,007,460. Revenue areas that exceeded budget projections are as follows:

- Annual landing fees - \$500,803 actual compared to \$329,303 budgeted
- Car parking income - \$425,970 compared to \$193,356 budgeted
- Head Taxes/Passenger Fees - \$532,398 compared to \$396,578 budgeted

#### **Expenditure**

Actual expenditure for the reporting period is \$457,078 compared to the YTD budget of \$276,284. Higher than projected expenditure for the reporting period can mainly be attributed to the timing of expenditure for the airline attraction program, consultancy, contractors and purchase of materials compared to the projected budget timings.

The net operating position for the reporting period is a surplus of \$1,255,286 compared to the YTD budget surplus of \$718,676.

### **Stakeholder Consultation**

Consultation has been occurring on a regular basis with Department of Transport, Government agencies, airport stakeholders, Department of Home Affairs, Aviation Marine Security (AMS), Civil Aviation Safety Authority (CASA), Air Services Australia, Virgin Australia Regional Airline, Qantas Group, the Busselton Aero Club, Albany, Esperance, Geraldton Airports and Australian Airports Association, concerning many topics and issues relating to the Airport.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Airport Advisory Committee may choose not to receive and note the Busselton Margaret River Airport Operations Report.

**CONCLUSION**




Officers continue to strive to provide a high level of customer service at the BMRA, while ensuring the airport is compliant, safe and security is maintained throughout. The commencement of Jetstar RPT services has identified a number of operational actions and infrastructure investment requirements.

The focus for the new financial year will be to prepare a new BMRA Master Plan, achieving operational efficiencies and business and commercial development initiatives have been deferred to date

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

16.1 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 NOVEMBER 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Services
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services - Sarah Pierson
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Loan Schedule - November 2022 <a href="#">↓</a>  Attachment B Financial Activity Statement - November 2022 <a href="#">↓</a>  Attachment C Investment Report - November 2022 <a href="#">↓</a> 

The officer recommendation was moved and carried.

**COUNCIL DECISION****C2301/005**

Moved Councillor A Ryan, seconded Councillor M Love

**That the Council receives the statutory financial activity statement reports for the period ending 30 November 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.**

**CARRIED 8/0****EN BLOC****OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 30 November 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

**EXECUTIVE SUMMARY**

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 30 November 2022.

## BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 3<sup>rd</sup> August 2022, the Council adopted (C2208/198) the following material variance reporting threshold for the 2022/23 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2022/23 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$50,000.*

## OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

### Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

### Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

### Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

### Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

### Comments on Financial Activity to 30 November 2022

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$31.3M as opposed to the YTD budget of \$27.7M. This represents a positive variance of \$3.7M YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2022/23 Actual YTD \$	2022/23 Amended Budget YTD \$	2022/23 Amended Budget \$	2022/23 YTD Bud Variance %	2022/23 YTD Bud Variance \$	Change in Variance Current Month \$
<b>Revenue from Ordinary Activities</b>				<b>5.26%</b>	<b>3,676,779</b>	<b>1,534,440</b>
1. Fees & Charges	13,360,338	10,785,679	19,894,021	23.87%	2,574,659	465,024
2. Other Revenue	259,072	151,260	351,906	71.28%	107,811	(10,115)
3. Interest Earnings	1,494,383	946,184	2,019,250	57.94%	548,198	1,024,782
<b>Expenses from Ordinary Activities</b>				<b>(13.79%)</b>	<b>(4,322,700)</b>	<b>(2,009,536)</b>
4. Materials & Contracts	(7,461,315)	(4,787,299)	(22,164,077)	(55.86%)	(2,674,016)	(837,248)
5. Utilities (Gas, Electricity, Water etc)	(1,010,339)	(901,726)	(2,876,680)	(12.04%)	(108,612)	(107,970)
6. Insurance Expenses	(868,528)	(636,308)	(652,369)	(36.49%)	(232,220)	(402,784)
7. Other Expenditure	(1,075,365)	(623,269)	(7,677,546)	(72.54%)	(452,096)	(326,455)
8. Non-Operating Grants, Subsidies and Contributions	2,827,966	594,396	31,102,583	375.77%	2,233,570	557,067
<b>Capital Revenue &amp; (Expenditure)</b>				<b>(6.05%)</b>	<b>(1,392,102)</b>	<b>(6,593,132)</b>
9. Plant & Equipment	(698,641)	(17,273)	(2,451,873)	(3944.70%)	(681,368)	(15,892)
Furniture & Equipment	(471,133)	(208,773)	(1,048,664)	(125.67%)	(262,360)	18,922
Infrastructure	(4,100,124)	(8,935,923)	(22,600,157)	54.12%	4,835,799	(36,738)
10. Transfer to Restricted Assets	(9,381,657)	0	0	(100.00%)	(9,381,657)	(152,088)
11. Transfer from Restricted Assets	3,450,436	0	12,811,794	100.00%	3,450,436	220,562
12. Transfer to Reserves	(8,270,254)	(7,929,825)	(24,477,257)	(4.29%)	(340,429)	(6,773,835)
13. Transfer from Reserves	3,191,359	2,118,916	35,886,464	50.61%	1,072,443	(5,200)













Cost Centre Code	Cost centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1024	Waste Management	1,347,331	1,164,530	(182,801)	(15.7%)	(34,781)
The variances are attributed to a number of different areas. The most significant YTD over-expenditure of \$54K relates to the processing of 15,500m3 of construction and demolition waste during the winter months instead of last financial year, \$57,000 in external waste disposal at Dardanup while landfill cell 2 is being constructed. Others include payments to contractors for the vehicular GPS subscriptions, purchase of materials, and in green waste processing.						
1025	Fleet Management	929,457	-	(929,457)	(100.0%)	(206,977)
YTD budget figures are not correctly reflected, however actual spend is on track to come in close to total budget by year end.						
1055	Rural Verge and Firebreak Maintenance	-	144,445	144,445	100.0%	28,889
\$463k has been budgeted for a phased approach to the creation of an in-house Tree Care team over two financial years. This being the first year, \$346k of the budget has been assigned to contractor based works until plant and equipment can be purchases. No costs have been incurred YTD.						

## 5. Utilities (Gas, Electricity, Water etc)

In total, over budget by \$109K, broken down as follows:

Description	FY Budget Expense	YTD Budget Expenses	YTD Actual Expenses	YTD Variance
3500 - Electricity	1,814,016	579,678	752,160	(172,482)
3505 - Gas - Reticulated	4,971	1,868	1,094	774
3506 - Gas - LPG Bottled	16,041	0	8,648	(8,648)
3507 - Gas - Alinta Boiler Gas (BJTP)	5,843	1,574	1,660	(86)
3510 - Water Consumption	491,504	58,577	49,378	9,199
3511 - Water Meter Rental & Supply Charge	86,520	23,229	40,069	(16,840)
3513 - Sewerage Volume Charges	32,134	32,671	12,915	19,756
3514 - Sewerage Charge (Rates)	98,871	78,174	24,254	53,920
3520 - Office Telephones, Faxes & Internet	96,909	38,394	45,374	(6,980)
3521 - Public WIFI	40,693	15,649	17,886	(2,237)
3522 - Mobile Devices Costs	102,395	40,457	26,338	14,119
3524 - Other Telecommunication & Network Costs	86,783	31,454	30,562	892
	<b>2,876,680</b>	<b>901,726</b>	<b>1,010,339</b>	<b>(108,612)</b>





Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1008	Economic & Business Development	38,753	11,716	(27,037)	(230.8%)	(36,223)
This category is overspent mainly due to 2 line items - MRBTA visitor servicing for which the budget expenditure is projected for month 12 and the first quarter payment has been made, and consultancy for which the budget expenditure is projected for month 12 and some expenditure has occurred YTD.						
1009	Community & Recreation Management	88,352	-	(88,352)	100.0%	(844)
The variance is timing related with the total budget for the year allocated to June 2023. YTD actuals are within budget based on an even spread.						
1011	Leisure Centres	25,133	3,283	(21,850)	(665.5%)	(5,337)
The variance is timing related due to spread of the budget. Actual expenditure to date totalling \$25K represents 48% of the other expenses budget (mainly advertising), and is reflective of being 5/12 through the FY.						

## 8. Non-Operating Grants, Subsidies & Contributions

The positive variance of \$2.2M is mainly due to the items in the table below. It should be noted that any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances. Where this is not the case, the reconciliation of the projects and the required funding to be recognised in revenue is not completed until closer to year end. The overall positive variance however, due to certain projects in the table below, is due to a reimbursement of the municipal fund required for cashflow purposes a lot earlier than was initially budgeted.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><u>Finance and Corporate Services</u></b>		<b>20,801</b>	-	<b>20,801</b>	<b>(100.0%)</b>	-
1033	Financial Services	7,801	-	7,801	(100.0%)	-
1041	Land and Property Leasing	13,000	-	13,000	(100.0%)	-
<b><u>Community and Commercial Services</u></b>		<b>42,243</b>	-	<b>42,243</b>	<b>(100.0%)</b>	-
1011	Leisure Centres	42,243	-	42,243	(100.0%)	-
<b><u>Planning and Development Services</u></b>		-	<b>45,392</b>	<b>(45,392)</b>	<b>100.0%</b>	-
1049	Strategic Planning Management	-	45,392	(45,392)	100.0%	-
<b><u>Engineering and Works Services</u></b>		<b>2,764,921</b>	<b>549,004</b>	<b>2,215,917</b>	<b>(403.6%)</b>	<b>557,067</b>
1016	Construction and Maintenance	583,300	549,004	34,296	(6.2%)	421,750
1018	Major Projects Management	2,170,185	-	2,170,185	(100.0%)	130,185



## 9. Capital Expenditure

YTD there is an underspend variance of 24.2%, or \$3.8M, in total capital expenditure, with YTD actual at \$11.9M against the YTD budget of \$15.8M. A large portion of this positive underspend variance is offset by the negative variances in Non-Operating Grants, Contributions & Subsidies outlined above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><u>Plant &amp; Equipment</u></b>		<b>698,641</b>	<b>17,273</b>	<b>(681,368)</b>	<b>(3945%)</b>	<b>15,892</b>
YTD budget figures are not correctly reflected.						
<b><u>Furniture &amp; Office Equipment</u></b>		<b>471,133</b>	<b>208,773</b>	<b>(262,360)</b>	<b>(126%)</b>	<b>(18,922)</b>
12876	ICT Services - Equipment & Software Purchases(C)	279,368	183,205	(96,163)	(52%)	(36,641)
\$110k committed to procurement of 50 laptops in 2021/22 financial year, but only delivered in the 2022/23 financial year, with the expenditure allocated against the 2022/23 year budget. It is funded from carried over reserve funding not utilised in the 2021/22 year.						
14729	Events Furniture & Equipment(C)	108,000	-	(108,000)	0%	54,000
The spend YTD relates to the Electronic Billboard project. The full budget has been allocated to December, however expenditure to award the tender and order the digital screen had to occur earlier than planned due to associated lead-times.						
14731	Cultural Planning Furniture & Equipment(C)	40,578	25,568	(15,010)	(59%)	(25,568)
The expenses relate to the Ballarat Interpretation works, funded by a Lotterywest grant. The expenses were budgeted in contractors and require a budget amendment to move \$14,850 into the capital furniture and equipment budget.						
14764	Christmas Decorations (C)	39,870	-	(39,870)	0%	39,870
This new project represents an allocation from the Council's operational discretion budget, for two 10 meter Christmas trees. A budget amendment will be forthcoming to re-allocate a portion of that budget to this capital expenditure line.						
<b><u>Infrastructure</u></b>		<b>4,100,124</b>	<b>8,935,923</b>	<b>4,835,799</b>	<b>54%</b>	<b>36,738</b>
Various	Roads	1,184,271	3,975,242	2,790,971	70%	(89,714)
This is a timing variance only. The budget spread (evenly across all months in the financial year) does not reflect expenditure based on the City's schedule of planned works. The budget timing will be adjusted and aligned to the works schedule in the December period.						
Various	Car Parks	133,222	168,784	35,563	21%	(59,345)
Due to a number of circumstances the Margaret Street Beach Carpark project, budgeted at \$111K in total (YTD budget \$47K), has been postponed and will be removed from the budget as part of a Budget Amendment request made to Council.						
Various	Footpaths & Cycleways	17,044	803,398	786,354	98%	(73,755)
None of the City's 11 budgeted Footpaths & Cycleway projects have yet commenced on-site, with minimal preliminary costs incurred YTD. All projects are subject to ongoing design and planning. The budgets have been spread evenly across the months in the financial year and thus the variance reported does not reflect estimated outlays as per our schedule of works. The budget timing will be adjusted and aligned to the works schedule in the December period.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Parks, Gardens & Reserves		<b>1,704,610</b>	<b>3,400,912</b>	<b>1,696,302</b>	<b>50%</b>	<b>(18,355)</b>
This category comprises 107 projects with a combined budgeted value totalling \$6.9m. The majority of the \$1.7m reported variance is due to budgets that are not yet aligned to construction schedules. This will be reviewed and rectified in the December period. Worthy of comment is the Dunsborough Townscape project that is forecast to come in over its \$1.298m budget estimate. YTD it is tracking at \$150K over budget and is expected to exceed the total forecast. A budget amendment report to Council will provide details about this project.						
Various	Waste Services Capital Works	<b>552,019</b>	<b>187,330</b>	<b>(364,689)</b>	<b>(195%)</b>	<b>221,882</b>
This variance is attributable to stage 2 of the lined landfill / cell development. The stage 2 budget totalling \$1.950m was loaded into the month of June 2023. Expenditure to the end of November totals \$505k. The budget timing will be adjusted on this project to align it to works, scheduled to be completed by the 31 March 2023.						
10818	Jetty Capital Works	<b>163,705</b>	<b>116,930</b>	<b>(46,775)</b>	<b>(40%)</b>	<b>54,673</b>
This is a timing issue – a capital upgrade on two timber piles on the Jetty that was programmed for later in the year was brought forward due to earlier than expected approval from DPLH.						
Various	Drainage	<b>92,632</b>	<b>281,243</b>	<b>188,611</b>	<b>67%</b>	<b>30,272</b>
The City has four Drainage related capital projects planned for the year budgeted for \$705K in total. All projects are currently in the planning phase. The budget will be adjusted to align to the schedule of works.						
Various	Regional Airport & Industrial Park Infrastructure	<b>252,090</b>	<b>2,083</b>	<b>(250,006)</b>	<b>(12000%)</b>	<b>(29,452)</b>
The Airfield Stage 2 account includes the public car park expenditure (\$251,340) and project expenses (\$750) - both are a timing issue compared to YTD.						

## 10. Transfer to Restricted Assets

There is an YTD variance in transfers to Restricted Assets of \$9.4M because there is usually no budget for this item during the year. The transfers are usually not possible to predict, and are fully reconciled only at year end.

At the time of budgeting it is not possible to predict what grants will be received, and in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof).

Transfers to restricted assets are offset by the incoming receipt, be it a grant, contribution, subsidy or even loan proceeds, so the net impact on the Net Current Position is always nil (once full reconciliation has occurred at year end).

YTD, loans of \$2M were re-restricted for BPACC (following receipt of grant funds), until utilized, as well as \$5.7M in various government grants, plus \$799K in Roadwork Bonds, \$394K in BJTP deposits, and \$507K in various other developer contributions, deposits and bonds.

## 11. Transfer from Restricted Assets

YTD, there has been \$3.4M transferred from Restricted Assets into the Municipal Account. The transfers are usually not possible to predict, and are fully reconciled only at year end. This was attributable to \$2.8M of grant money for works completed and reconciled, \$634K of Roadwork Bonds, and \$38K of various other bonds and deposits returned or utilised.

## 12. Transfer to Reserves

YTD \$8.3M has been transferred to reserves, which is \$340K more than budgeted due to much higher than anticipated interest earnings on the reserve funds.

## 13. Transfer from Reserves

YTD, there has been \$1.1M more transferred from reserves than budgeted YTD, due to reconciliation of completed reserve funded works occurring earlier than forecast (usually done at year end), for some particularly large projects.

### Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30<sup>th</sup> November 2022 the value of the City's invested funds increased from \$112.90M as at 31<sup>st</sup> October 2022 to \$113.75M.

As at 30<sup>th</sup> November 2022 the 11AM (an intermediary account which offers immediate access to the funds compared to the term deposits) account balance is \$7.0M, with no change from 31<sup>st</sup> October 2022.

During the month of November five term deposits totalling the amount of \$10.5M matured. These were renewed for a further 187 days at 4.09% on average.

The official cash rate increased during the month of November by a further 0.25% from 2.60 % to 2.85%. Further increases are expected in the coming months further increasing the cash rate. This will result in higher interest earnings for the City, although future borrowings will incur higher rates also.

### Borrowings Update

During the month no new loans were drawn and there were no loan repayments. The attached Loan Schedule outlines the status of all existing loans YTD.

### Acting Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Acting Chief Executive Officer's corporate credit card during November 2022 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
<b><i>Paul Needham (1/11/22 to 23/11/22)</i></b>			
2/11/22	THE VASSE TAVERN BUSSELTON	COUNCIL/SMG DINING EXPENSES	\$173.00
2/11/22	THE VASSE TAVERN BUSSELTON	COUNCIL/SMG DINING EXPENSES	\$122.00
4/11/22	CITY OF PERTH PARKING	PARKING-PIA AWARDS 5TH NOVEMBER	\$7.57
09/11/22	AUSTRALIAN INSTITUTE OF BUILDING INSPECTORS	ONLINE TRAINING - R.GUZZOMI	\$140.00
10/11/22	FIRE PROTECTION ASSOCIATION	BUSHFIRE ATTACK LEVEL SHORT COURSE- D.CASEY	\$3,000.00

10/11/22	DEPT. LANDS PLANNING & HERITAGE	FOI APPLICATION	\$30.00
		<b>SUBTOTAL</b>	<b>\$2,470.57</b>
<b><i>Tony Nottle (24/11/22 to 30/11/22)</i></b>			
28/11/22	WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	\$28.00
28/11/22	AUST INST. PROFESSIONAL COACHING	CERTIFICATE OF COACHING ONLINE COURSE. N. SHAW	\$2,970.00
		<b>SUBTOTAL</b>	<b>\$2,998.00</b>
		<b>TOTAL</b>	<b>\$3,470.57</b>

### **Donations & Contributions Received**

During the month no non-infrastructure asset (bridges, roads, POS etc), donations or contributions were received.

### **Statutory Environment**

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

Any financial implications are detailed within the context of this report.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

### **CONCLUSION**

As at 30<sup>th</sup> November 2022, the City's net current position stands at \$31.3M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

City of Busseton  
Loan Schedule - as at 30 November 2022

Purpose	Loan Number	Institution	Budgeted Interest Rate	Term (Years)	Expiry	Actual Interest Rate	2022/23 Actual New Loans	2022/23 Actual Principal Repayments	2022/23 Actual Balance of Principal Owning	2022/23 Actual Interest Repayments	Budget Principal 1 July 2022	2022/23 Budget New Loans	2022/23 Budget Principal Repayments	Budget Principal Outstanding 30 June 2023	2022/23 Budget Interest Repayments
			%			%	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Council Loans</b>															
<b>Administration</b>															
Civic and Administration Centre	207	WATC	4.51	20	Jun-34	4.51		199,207	12,395,836	142,009	12,595,043		810,406	11,784,637	554,459
<b>Other Property and Services</b>															
Lot 40 Vasse Highway	210	WATC	3.61	10	Dec-25	3.61			850,000	7,671	850,000		-	850,000	30,685
<b>Recreation and Culture</b>															
Geothermal Heating GLC	202	WATC	3.98	10	Jun-23	3.98		15,620	47,800	631	63,421		63,421	(0)	1,585
Busseton Foreshore	204	WATC	4.36	15	Jun-29	4.36		18,584	586,079	6,591	604,663		75,559	529,104	25,139
GLC Extensions	205	WATC	3.92	10	Jun-24	3.92		33,798	246,042	2,742	279,840		137,191	142,649	8,969
Busseton Foreshore	209	WATC	3.45	12	Jun-27	3.45		140,520	2,920,680	27,245	3,061,200		569,628	2,491,572	101,430
Busseton Foreshore	211	WATC	2.55	8	Oct-24	2.55		195,693	808,124	12,177	1,003,817		393,889	609,928	21,851
Busseton Foreshore Jetty Precinct	215	WATC	3.25	10	Apr-28	3.25		121,488	1,473,991	25,927	1,595,480		244,951	1,350,529	49,879
Tennis Club Facility	216	WATC	3.25	10	Apr-28	3.25		133,637	1,621,390	28,519	1,755,027		269,446	1,485,581	54,867
Lot 10 Commonage Road	217	WATC	3.25	10	Apr-28	3.25		77,753	943,354	16,593	1,021,107		156,769	864,338	31,923
Busseton Tennis Club	218	WATC	2.21	10	Jun-29	2.21		30,018	876,296	5,007	906,314		121,072	785,242	19,031
Performing Arts / Convention Centre	225	WATC	1.46	10	Dec-31	2.10		113,852	4,660,224	25,052	4,774,076		459,005	4,315,071	96,611
Performing Arts / Convention Centre	226	WATC	2.02	15	Dec-36	2.39		70,389	4,790,083	28,987	4,860,472		284,085	4,576,387	113,418
Performing Arts / Convention Centre	228	WATC	3.86	20	Jun-42	3.86		41,740	4,958,260	81,268	5,000,000		169,393	4,830,607	190,515
Performing Arts / Convention Centre	229	WATC	3.77	17	Jun-39	3.77		52,812	4,947,188	79,349	5,000,000		214,251	4,785,749	185,387
Performing Arts / Convention Centre	New	Unknown	3.25	20	New						-	6,500,000	175,426	6,324,574	157,020
<b>Transport</b>															
Airport Jet A1 Installation	206	WATC	3.92	10	Jun-24	3.92		9,858	71,762	800	81,620		40,014	41,606	2,616
Airport Freight Hub Stage 1	219	WATC	2.21	10	Jun-29	2.21		35,542	1,037,534	5,929	1,073,076		143,350	929,726	22,532
							-	1,290,510	43,234,644	496,496	44,525,155	6,500,000	4,327,853	46,697,301	1,667,916
<b>Self-Supporting Loans</b>															
<b>Recreation and Culture</b>															
Busseton Bowling Club	199	WATC	5.98		Dec-20	5.98			-		-			-	
Busseton Football and Sportsman's Club	208	WATC	2.93	10.25	Apr-25	2.93		777	8,928	71	9,705		3,141	6,564	250
Dunsborough and Districts Country Club	212	WATC	3.04	10	May-27	3.04		5,721	55,570	932	61,291		11,530	49,761	1,776
Geographe Bay Yacht Club	213	WATC	3.04	10	May-27	3.04		5,019	48,745	817	53,764		10,114	43,650	1,558
Dunsborough and Districts Country Club	214	WATC	3.19	10	Sep-27	3.19		5,434	59,343	1,033	64,777		10,955	53,822	1,980
Busseton Tennis Club	220	WATC	1.37	7	Sep-26	1.37		1,768	29,122	106	30,889		7,107	23,782	387
Busseton Hockey Club Stadium	221	WATC	1.31	10	Jun-30	1.31		1,084	35,433	120	36,517		4,358	32,158	457
Busseton Golf Club	222	WATC	1.45	10	Jun-31	1.45		2,598	97,106	362	99,703		10,447	89,256	1,390
Dunsborough Bay Yacht Club	223	WATC	2.77	5	Dec-26	1.57		1,214	21,373	88	22,587		4,883	17,704	325
Geographe Bay Yacht Club	224	WATC	2.77	10	Dec-31	2.42		1,122	46,654	289	47,776		4,530	43,246	1,114
Community Groups 22/23 \$250K	New	Unknown	1.55	10	New				-		-	250,000	11,603	238,397	1,915
<b>Economic Services</b>															
MRBTA - Ancient Lands Discovery Park	227	WATC	2.77	10	Mar-32	2.77		27,416	1,195,357	8,472	1,222,773		110,808	1,111,965	32,742
							-	52,152	1,597,630	12,289	1,649,782	250,000	189,475	1,710,307	43,895
<b>Total - Council and Self-supporting Loans</b>							-	1,342,662	44,832,274	508,785	46,174,937	6,750,000	4,517,329	48,407,608	1,711,811

City of Busselton						
Statement of Financial Activity						
Year to Date As At 30 November 2022						
	2022/2023 Actual YTD	2022/2023 Amended Budget YTD	2022/2023 Original Budget YTD	2022/2023 Amended Budget	2022/2023 Original Budget	2022/23 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	57,280,631	56,894,230	56,894,230	57,741,408	57,741,408	0.68%
Operating Grants, Subsidies and Contributions	1,192,026	1,132,317	1,132,317	3,432,638	3,432,638	5.27%
Fees & Charges	13,360,338	10,785,679	10,785,679	19,894,021	19,894,021	23.87%
Other Revenue	259,072	151,260	151,260	351,906	351,906	71.28%
Interest Earnings	1,494,383	946,184	946,184	2,019,250	2,019,250	57.94%
Gain on Sale of Non-Current Asset	0	0	0	0	0	100.00%
Fair Value Adjustment to Assets	0	0	0	0	0	100.00%
	<b>73,586,449</b>	<b>69,909,670</b>	<b>69,909,670</b>	<b>83,439,223</b>	<b>83,439,223</b>	<b>5.26%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(15,080,128)	(13,781,312)	(13,781,312)	(36,307,918)	(36,307,918)	-9.42%
Materials & Contracts	(7,461,315)	(4,787,299)	(4,787,299)	(22,164,077)	(22,164,077)	-55.86%
Utilities (Gas, Electricity, Water etc)	(1,010,339)	(901,726)	(901,726)	(2,876,680)	(2,876,680)	-12.04%
Depreciation on non current assets	(10,826,737)	(11,502,205)	(11,502,205)	(27,439,900)	(27,439,900)	5.87%
Insurance Expenses	(868,528)	(636,308)	(636,308)	(652,369)	(652,369)	-36.49%
Other Expenditure	(1,075,365)	(623,269)	(623,269)	(7,677,546)	(7,677,546)	-72.54%
Allocations	645,062	877,469	877,469	2,132,924	2,132,924	26.49%
	<b>(35,677,350)</b>	<b>(31,354,650)</b>	<b>(31,354,650)</b>	<b>(94,985,566)</b>	<b>(94,985,566)</b>	<b>-13.79%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(417,372)	(444,473)	(444,473)	(1,722,673)	(1,722,673)	6.10%
	<b>(417,372)</b>	<b>(444,473)</b>	<b>(444,473)</b>	<b>(1,722,673)</b>	<b>(1,722,673)</b>	<b>6.10%</b>
Non-Operating Grants, Subsidies and Contributions	2,827,966	594,396	594,396	31,102,583	31,102,583	375.77%
Profit on Asset Disposals	0	520	520	23,632	23,632	-100.00%
Loss on Asset Disposals	0	(594)	(594)	(45,550)	(45,550)	100.00%
	<b>2,827,966</b>	<b>594,322</b>	<b>594,322</b>	<b>31,080,665</b>	<b>31,080,665</b>	<b>375.83%</b>
<b>Net Result</b>	<b>40,319,693</b>	<b>38,704,870</b>	<b>38,704,870</b>	<b>17,811,649</b>	<b>17,811,649</b>	<b>4.17%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	10,826,737	11,502,205	11,502,205	27,439,900	27,439,900	
Donated Assets	0	0	0	(5,740,000)	(5,740,000)	
(Profit)/Loss on Sale of Assets	0	74	74	21,918	21,918	
Allocations & Other Adjustments	(47,839)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	(42,243)	0	0	0	0	
Recording of Employee Benefit and Other Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	559,335	0	0	0	0	
Future Obligations Net Movements (NC)	3,638,931	0	0	0	0	
Fair value and Gain on Sale Adjustment	0	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(6,675,979)	(6,598,680)	(6,598,680)	(40,359,914)	(40,359,914)	-1.17%
Plant & Equipment	(698,641)	(17,273)	(17,273)	(2,451,873)	(2,451,873)	-3944.70%
Furniture & Equipment	(471,133)	(208,773)	(208,773)	(1,048,664)	(1,048,664)	-125.67%
Infrastructure	(4,100,124)	(8,935,923)	(8,935,923)	(22,600,157)	(22,600,157)	54.12%
Proceeds from Sale of Assets	0	2,282	2,282	613,452	613,452	-100.00%
Proceeds from New Loans	0	0	0	6,750,000	6,750,000	0.00%
Self Supporting Loans - Repayment of Principal	52,152	52,152	52,152	189,476	189,476	0.00%
Total Loan Repayments - Principal	(1,342,662)	(1,342,663)	(1,342,663)	(4,517,329)	(4,517,329)	0.00%
Repayment Capital Lease	(169,386)	(164,000)	(164,000)	(250,974)	(250,974)	-3.28%
Advances to Community Groups	0	0	0	(250,000)	(250,000)	0.00%
Transfer to Restricted Assets	(9,381,657)	0	0	0	0	-100.00%
Transfer from Restricted Assets	3,450,436	0	0	12,811,794	12,811,794	100.00%
Transfer to Reserves	(8,270,254)	(7,929,825)	(7,929,825)	(24,477,257)	(24,477,257)	-4.29%
Transfer from Reserves	3,191,359	2,118,916	2,118,916	35,886,464	35,886,464	50.61%
Opening Funds Surplus/ (Deficit)	507,353	507,353	507,353	507,353	507,353	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>31,346,078</b>	<b>27,690,714</b>	<b>27,690,714</b>	<b>335,838</b>	<b>335,838</b>	

City of Busselton

Net Current Position

Year to Date As At 30 November 2022

	2022/23 Actual	2022/23 Amended Budget	2022/23 Original Budget	2021/22 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	12,710,218	59,525	59,525	0
Cash - Restricted	108,971,654	73,739,212	73,739,212	97,960,213
Sundry Debtors	1,916,983	2,779,261	2,779,261	4,245,922
Rates Outstanding - General	18,335,338	120,739	120,739	120,738
Stock on Hand	926,708	900,000	900,000	935,800
	<u>142,860,901</u>	<u>77,598,737</u>	<u>77,598,737</u>	<u>103,262,673</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	304,759
Sundry Creditors	2,543,170	3,523,687	3,523,687	4,490,348
Obligations Liability (C)	0	2,800,000	2,800,000	2,999,485
Performance Bonds	4,628,773	4,069,438	4,069,438	4,069,438
	<u>7,171,942</u>	<u>10,393,125</u>	<u>10,393,125</u>	<u>11,864,030</u>
Current Position (inclusive of Restricted Funds)	135,688,959	67,205,612	67,205,612	91,398,643
Add: Cash Backed Obligations Liability (C)	0	2,800,000	2,800,000	2,999,485
Add: Cash Backed Liabilities (Deposits & Bonds)	4,628,773	4,069,438	4,069,438	4,069,438
Less: Cash - Restricted Funds	(108,971,654)	(73,739,212)	(73,739,212)	(97,960,213)
<b><u>NET CURRENT ASSET POSITION</u></b>	<u>31,346,078</u>	<u>335,838</u>	<u>335,838</u>	<u>507,353</u>



City of Busselton Income Statement by Nature and Type For Period Ended 30 November 2022					
Asset Class / Project #	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Budget Original
		\$	\$	\$	\$
<b>Land</b>					
12847	Purchase Sues Road(C)	0	0	0	500,000
12936	Property Services Administration(C)	0	0	0	50,000
		0	0	0	550,000
<b>Buildings</b>					
10016	Civic and Administration Centre Minor Upgrades(C)	3,300	14,583	14,583	35,000
10024	Performing Arts Convention Centre(C)	1,438	0	0	0
10585	BMRA Hangars(C)	0	0	0	303,790
10589	Airport Construction, Existing Terminal Upgrade(C)	208,788	0	0	287,000
10593	Busselton Airport - Building(C)	0	0	0	0
10622	Bovell Construction of Change rooms(C)	3,859	48,262	48,262	72,394
10642	Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom F(C)	11,652	891,455	891,455	1,284,775
10669	Community Resource Centre(C)	0	0	0	0
10688	Depot Washdown Facility Upgrades(C)	0	76,700	76,700	76,700
10788	GLC Building Improvements(C)	51,542	255,516	255,516	423,934
10789	GLC CCTV Installation(C)	0	20,833	20,833	50,000
10972	Churchill Park Renew Sports Lights(C)	215,392	125,502	125,502	188,252
<b>Aged Housing</b>					
12231	Aged Housing Capital Improvements - Harris Road(C)	7,089	0	0	12,608
12233	Aged Housing Capital Improvements - Winderlup(C)	49,570	0	0	25,215
12234	Aged Housing Capital Improvements - Winderlup Court (City(C)	6,720	49,000	49,000	49,000
		63,379	49,000	49,000	86,823
12330	King Street Toilets(C)	0	0	0	0
12331	Smiths Beach New Public Toilet(C)	318	0	0	0
12400	Art Geo(C)	211	0	0	0
12429	Busselton Waste Transfer Station - Buildings(C)	811	0	0	0
12435	Dunsborough Youth Centre Building Construction(C)	43,973	36,147	36,147	36,147
12437	Buildings Asset Management Plan High Use Allocation(C)	0	0	0	0
12440	Energy Efficiency Initiatives (Various Buildings) (C)	31,814	70,262	70,262	133,234
12457	Busselton Jetty Tourist Park Upgrade(C)	0	45,686	45,686	45,686
12464	Ambergate Bushfire Brigade Shed(C)	0	0	0	0
12478	Jetty Depot - Maintenance Compound(C)	0	0	0	0
12510	Foreshore East-Youth Precinct Community Youth Building/SL(C)	196	0	0	0
12550	Busselton Works Depot - Toilets and Sewer(C)	0	0	0	0
12689	Busselton Beachfront Ablutions(C)	0	0	0	0
12692	Point Picquet Toilet Block(C)	0	0	0	0
<b>Saltwater</b>					
12471	BPACC - Construction(C)	5,618,363	4,772,460	4,772,460	11,453,899
12652	BPACC - Design of Structure / Professional Fees(C)	229,516	41,125	41,125	98,700
12779	BPACC - Contingency (C)	131,343	0	0	0
12780	BPACC - Landscaping (C)	472	0	0	0
12781	BPACC - Loose Furniture & Fittings (C)	0	0	0	0
12782	BPACC - Utility Costs (C)	16,313	0	0	0
12783	BPACC - IT Hardware & Software (C)	37,078	0	0	0
12916	BPACC - Construction(C)	0	0	0	550,000
12917	BPACC - Loose Furniture & Fittings(C)	982	0	0	250,000
12918	BPACC - Construction(C)	0	0	0	1,642,703
12919	BPACC - Construction - Funded Federal Government Grant(C)	0	0	0	2,799,000
12920	BPACC - Construction - Funded Loan(C)	0	0	0	6,500,000
12921	BPACC - Construction - Funded RA Unspent Loans(C)	0	0	0	7,187,000
12922	BPACC - Contingency - Funded RA Unspent Loans(C)	0	0	0	2,000,000
12923	BPACC - Design of Structure / Professional Fees - Funded (C)	0	0	0	670,000
12924	BPACC - Utility Costs - Funded RA Unspent Loans(C)	0	0	0	143,000
12925	BPACC - Construction - Funded Grant Community Program Pha(C)	0	0	0	1,923,000
12926	BPACC - Construction - Funded RIO Sponsorship(C)	0	0	0	250,000
12927	BPACC - Construction - Funded Building Asset Renewal Rese(C)	0	0	0	130,000
12928	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	0	0	0	75,000
12929	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	0	0	0	500,000
		6,034,068	4,813,585	4,813,585	36,172,302
12789	Busselton Library -Lighting Improvements(C)	0	3,843	3,843	9,224
12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	4,965	12,500	12,500	30,000
12792	Dunsborough Hall - Asbestos Management Allocation (C)	205	7,083	7,083	17,000
12793	Bunker Bay Ablution - Improvements(C)	0	7,083	7,083	17,000
12795	Busselton Depot CCTV & Electronic Gate(C)	0	22,917	22,917	55,000
12796	Depot Training Room - Roof Renewal(C)	0	4,417	4,417	10,600
12797	Dunsborough Hall Renewals(C)	68	11,144	11,144	26,746
12798	High Street Hall (C)	0	2,500	2,500	6,000
12800	Old Courthouse and Jail Cells (C)	0	25,417	25,417	61,000
12801	Old Police Quarters - Roof Renewal(C)	0	25,000	25,000	60,000
12803	Seymour Park Toilets(C)	0	2,250	2,250	5,400
12804	Airport Terminal Building(C)	0	13,245	13,245	31,787
12868	Busselton Jetty Tourist Park - Replace Cabin 2 (C)	0	0	0	205,000
12869	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	0	0	0	46,120
12942	Asbestos Removal & Replacement(C)	0	13,750	13,750	33,000
		6,675,979	6,598,680	6,598,680	39,809,914
<b>Plant and Equipment</b>					
10700	Dunsborough Cemetery(C)	10,073	17,273	17,273	17,273
12870	Busselton Jetty Tourist Park- Replace Holden Colorado 4x4(C)	0	0	0	35,000



City of Busselton Income Statement by Nature and Type For Period Ended 30 November 2022					
Asset Class / Project #	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Budget Original
		\$	\$	\$	\$
12871	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(C)	0	0	0	1,000
12872	Busselton Jetty Tourist Park - Battery Powered Mule(C)	0	0	0	35,000
12879	Plant Purchases (P11) - Spit water heavy duty high pressu(C)	0	0	0	14,000
12880	Plant Purchases (P11) - Water Tank 4,500 LT with Pump & (C)	0	0	0	15,000
12881	Plant Purchases (P11) - HINO FD1024 Beavertail Truck (tur(C)	0	0	0	110,000
12882	Plant Purchases (P11) - Isuzu NPR65-190 Single Cab (Turf (C)	0	0	0	90,000
12883	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0	0	0	33,000
12884	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0	0	0	33,000
12885	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0	0	0	33,000
12886	Plant Purchases (P11) - Brush / Tree Chipper(C)	0	0	0	100,000
12887	Plant Purchases (P11) - Redexim Easyspread 1600 Sand Spre(C)	0	0	0	20,000
12888	Plant Purchases (P12) - HINO FS2848 Tipper Truck (Constr/(C)	0	0	0	230,000
12889	Plant Purchases (P12) - Speed Display/VMB single axle tra(C)	0	0	0	25,000
12890	Plant Purchases (P12) - Caterpillar C556 Rollwe (Constru(C)	0	0	0	180,000
12891	Plant Purchases (P12) - Ditchwitch Cable Locator(C)	0	0	0	8,000
12892	Plant Purchases (P12) - ISUZU FVZ1400 Tipper Truck (Const(C)	0	0	0	230,000
12893	Planning and Development Services - Replacement Complian(C)	0	0	0	41,000
12894	Plan and Dev - Replacement Comp - Nissan X-trail(C)	0	0	0	35,000
12895	Engineering and Works Services - Replacement Asset Manage(C)	0	0	0	35,000
12896	Engineering and Works Services - Replacement Building Fac(C)	0	0	0	42,000
12897	Engineering and Works Services - Replacement Isuzu D-Max (C)	0	0	0	42,000
12898	Engineering and Works Services - Replacement Mitsubishi G(C)	0	0	0	42,000
12899	Engineering and Works Services - Replacement Isuzu D-Max (C)	0	0	0	42,000
12900	Engineering and Works Services - Replacement Toyota Hilux(C)	0	0	0	42,000
12901	Engineering and Works Services - Replacement Toyota Hilux(C)	0	0	0	42,000
12902	Finance and Corporate Services - Replacement Manager Gove(C)	0	0	0	40,000
12903	Finance and Corporate Services - Replacement IT Coordinat(C)	0	0	0	35,000
12904	Plant Purchases (P11) - Minor Plant (Capital)(C)	0	0	0	20,000
12905	Plant Purchases (P11) - Minor Plant (Non-Capital)(C)	0	0	0	40,000
12906	Plant Purchases (P12) - Minor Plant (Capital)(C)	0	0	0	15,000
12907	Plant Purchases (P12) - Minor Plant (Non-Capital)(C)	0	0	0	15,000
12908	Transport - Workshop - Minor Plant(C)	0	0	0	10,000
12909	Busselton Jetty - Replacement Stihl MS381 Chainsaw(C)	0	0	0	2,000
12910	Busselton Jetty - Replacement Honda EU20 Generator (Jetty(C)	0	0	0	3,000
12911	Waste Management - Replacement of Volvo FE320 6x4 Dual Co(C)	0	0	0	440,000
12912	Waste Management - Plant Replacement Grab bucket and atta(C)	0	0	0	30,000
12913	Waste Management - Plant Replacement Trailer for bin clea(C)	8,045	0	0	20,000
12914	Waste Management - Plant Replacement Minor (Capital)(C)	0	0	0	10,000
12915	Waste Management - Plant Replacement Minor (Non Capital)(C)	0	0	0	10,000
12930	Airport Operations - Replacement Ute - Airport Operations(C)	0	0	0	35,000
12931	Airport Operations - Replacement Deutz/able 75KVA Generat(C)	0	0	0	25,000
12932	Airport Operations - Replacement Toro Groundmaster 7200 M(C)	0	0	0	30,000
12933	Airport Operations - Replacement Stihl FS94R CE Brushcut(C)	0	0	0	700
12934	Airport Operations - Replacement Bar Pertol 3000PSI Press(C)	0	0	0	1,500
12935	Airport Operations - Replacement Blower(C)	0	0	0	400
12948	Environmental Health Serv Admin-Health Ute(C)	0	0	0	42,000
13001	Sale of Plant (Outright)(C)	0	0	0	0
14727	Baggage handling system injector belt(C)	0	0	0	55,000
14744	MITSUBISHI PAJERO GLX 4X4 (R RUNCO REPL194122)(C)	0	0	0	0
14746	TOYOTA HILUX 4X4 SIN CAB UTIL TRAY (PARK-EF)REP196100(C)	0	0	0	0
14753	FLOODRITE 10,000L WATER TANK (CONST) REPL.P198111(C)	40,270	0	0	0
14763	FORD ESCAPE ST LINE 2WD (FLEET COOR) Repl.P194126(C)	34,128	0	0	0
14765	MITSUBISHI PAJERO SPORT 4X4 SUV REP P196110(C)	39,931	0	0	0
14766	NISSAN X-TRAIL AWD (EVENTS COORD) REP P192024(C)	36,642	0	0	0
14767	TOYOTA HILUX 4WD DUAL CAB UTILITY (RANGER SER)RepP196102(C)	53,364	0	0	0
14768	TOYOTA HILUX SR 4X4 DUAL CAB U (G STEWART) REPL.P196098(C)	49,508	0	0	0
14770	VOLVO FE320 6X4 RUBBISH COMPA Repl. P166020(C)	426,679	0	0	0
14773	KOMATSU GD655-7 MOTOR GRADER (CONSTR.) REPL.P103002(C)	0	0	0	0
14805	TOYOTA RAV4 HYBRID 4X2 SUV (REP P194120)(C)	0	0	0	0
		698,641	17,273	17,273	2,451,873
<b>Furniture and Equipment</b>					
10965	P&E - P&G Smart Technologies(C)	507	0	0	100,000
12876	ICT Services - Equipment & Software Purchases(C)	279,368	183,205	183,205	594,845
12878	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	0	0	0	20,000
12937	Community Resource Centre(C)	210	0	0	20,000
12938	YCAB (Youth Precinct Foreshore)(C)	0	0	0	5,091
12939	Administration Building- 2-16 Southern Drive(C)	3,550	0	0	15,000
12940	Depot Building-Busselton((C)	0	0	0	50,000
14729	Events Furniture & Equipment(C)	108,000	0	0	200,000
14730	Geographe Leisure Centre Fitness Equipment(C)	0	0	0	18,160
14731	Cultural Planning Furniture & Equipment(C)	40,578	25,568	25,568	25,568
14764	Christmas Decorations (C)	39,870	0	0	0
Unidentified Discrepancy		(950)			
		471,133	208,773	208,773	1,048,664
<b>Roads Infrastructure ***</b>					
10610	Forth Street Groyne Carpark - Formalise and Seal(C)	11,083	0	0	0
10673	Peel & Queen Street Roundabout Service Relocation(C)	558	19,941	19,941	19,941
10760	Barnard Park East Foreshore Stage 2 Capital Works(C)	0	0	0	0
11135	Carey Street - Asphalt Overlay & Kerb(C)	156	0	0	0

City of Busselton Income Statement by Nature and Type For Period Ended 30 November 2022					
Asset Class / Project #	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Budget Original
		\$	\$	\$	\$
11145	Sayers Street Asphalt Overlay(C)	0	0	0	0
11149	Barracks Drive Spray Seal(C)	0	0	0	0
11150	Causeway Road - Molloy Street Intersection(C)	0	0	0	0
11151	Chapman Crescent Spray Seal(C)	1,373	0	0	0
11152	Donnelly Court Reseal(C)	60	0	0	0
11186	Jacka Road Resheet(C)	0	0	0	0
11193	Wilyabrup Road Resheet(C)	37,419	54,167	54,167	130,000
11199	Bussell Highway(C)	24,198	892,645	892,645	1,330,145
11204	Eastern Link - Busselton Traffic Study(C)	1,200	0	0	0
11207	Georgette Street Reconstruction(C)	0	0	0	0
11210	Ludlow-Hithergreen Stage 2 Reconstruct & Widen(C)	0	0	0	0
11980	Boallia Road Reconstruct and Widen(C)	0	0	0	0
11982	Cape Naturaliste Road - School Warden Crossing Upgrade(C)	249	0	0	0
11985	Causeway Road Duplication(C)	415	0	0	0
11987	Caves Road - Median Crossing(C)	0	17,960	17,960	17,960
11989	Chapman Hill Road(C)	154,394	381,951	381,951	381,951
11991	Commonage & Hayes Road intersection Safety works(C)	0	38,951	38,951	38,951
11996	Geographe Bay Road Quindalup(C)	0	0	0	0
11997	Gifford Road Reconstruction(C)	28,845	111,053	111,053	111,053
11998	Kaloorup Road(C)	60,730	79,690	79,690	79,690
11999	Kaloorup Road - Reconstruct and Seal Shoulders(C)	0	25,472	25,472	25,472
12000	Kaloorup Road (Stage 1)(C)	1,322	69,412	69,412	69,412
12005	Payne Road(C)	8,265	237,500	237,500	570,000
12006	Piggot Road - Second Coat Seal(C)	0	0	0	0
12007	Rendezvous Road Spray Seals(C)	37	62,500	62,500	150,000
12008	Road Safety Signage Infrastructure(C)	15,231	0	0	0
12009	Seascape Rise - Road Safety Upgrade(C)	150	0	0	0
12010	Sugarloaf Road(C)	693,012	626,258	626,258	751,509
12012	Wildwood Road(C)	50,562	0	0	0
12013	Wonnerup South Road(C)	88	0	0	0
12018	Yoongarillup Road - Second Coat Seal(C)	0	0	0	0
12444	Queen Street Upgrade - Duchess to Kent Street(C)	0	0	0	0
12446	Dunsborough Road Access Improvements Stage 1(C)	1,102	0	0	0
12570	O'Byrne Road(C)	64	0	0	0
12574	Cape Naturaliste Road(C)	317	0	0	0
12575	Smiths Beach Rd asphalt overlay between slk 0.22-0.62(C)	0	0	0	0
12591	Yoongarillup Road - Reconstruct Intersection at Vasse H/W(C)	0	0	0	0
12592	Eastern Link Shared Path & Environmental Offsets(C)	282	0	0	0
12602	Gale Street(C)	647	0	0	0
12603	Harris Road(C)	1,033	0	0	0
12604	Lindberg Road(C)	0	0	0	0
12605	Queen Elizabeth Avenue(C)	0	0	0	0
12606	Quininup Road(C)	0	0	0	0
12607	Wilyabrup Road(C)	470	0	0	0
12609	Geographe Bay Road - Gifford Road to Elmore Road(C)	291	0	0	0
12611	North Jindong Road(C)	3,220	0	0	0
12617	Bussell Highway - Norman Road Broadwater Intersection(C)	41	0	0	0
12643	Vasse Yallingup Siding Road(C)	62	0	0	0
12645	Marine Terrace(C)	6,937	0	0	0
12672	Chapman Hill Road(C)	0	0	0	0
12676	Barracks Drive Reseal and Reconstruction(C)	0	0	0	0
12677	Cook Street Reseal(C)	69	0	0	0
12739	Tuart Drive(C)	0	0	0	0
12823	Ludlow-Hithergreen Second Coat Seal (C)	0	12,500	12,500	30,000
12824	Acton Park Road(C)	389	492,917	492,917	1,183,000
12825	Farquar Road Resheet(C)	48,386	31,250	31,250	75,000
12826	Glendon Road Resheet(C)	9,596	12,228	12,228	29,347
12827	Commonage Road(C)	800	116,667	116,667	280,000
12835	Ludlow-Hithergreen Road(C)	0	137,500	137,500	330,000
12836	Metricup(C)	0	50,000	50,000	120,000
12837	Pre-emptive Design Works (C)	14,908	20,833	20,833	50,000
12838	Queen Elizabeth Avenue(C)	5,264	287,500	287,500	690,000
12839	Seista Park Road(C)	0	82,500	82,500	198,000
12840	Sheens Road Apron(C)	0	3,333	3,333	8,000
12841	Strelly Street (C)	0	25,000	25,000	60,000
12842	Nuttman Road (C)	0	23,015	23,015	55,235
12851	Bussell Highway(C)	1,045	62,500	62,500	150,000
13008	Northerly Street Warden Crossing(C)	0	0	0	0
14749	Jalbarragup Road Shoulders(C)	0	0	0	0
14806	Asphalt Process Pad at BTS for Vasse River Acid S soils(C)	0	0	0	0
<b>Bridges Infrastructure ***</b>		1,184,271	3,975,242	3,975,242	6,934,666
10768	Vasse River Foreshore - Bridge to Bridge(C)	0	0	0	0
12377	Gale Road Bridge 3408A(C)	0	0	0	90,000
12379	Roy Road - Bridge Construction - Bridge 3373A(C)	0	0	0	87,000
12381	Yallingup Beach Road Bridge - 3347(C)	0	0	0	0
12545	Layman Road Bridge - 3438(C)	0	0	0	234,000
<b>Car Parks Infrastructure ***</b>		0	0	0	411,000

City of Busselton Income Statement by Nature and Type For Period Ended 30 November 2022						
Asset Class / Project #	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
10602	Barnard Park East Foreshore Car Parking(C)	0	0	0	0	0
10605	Car Parking - Rear of Hotel Site 1(C)	0	0	0	0	0
10606	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparkin(C)	122,135	122,248	122,248	183,373	183,373
10607	Dunsborough Town Centre Carparking(C)	295	0	0	0	0
10608	Dunsborough Yacht Club Carpark(C)	1,503	0	0	0	0
12537	Geographe Bay Road - Milne Street (Parking Upgrade)(C)	9,289	0	0	0	0
12694	Port Geographe Marina Carparking(C)	0	0	0	0	0
12806	Margaret Street Beach Carpark(C)	0	46,536	46,536	111,687	111,687
		133,222	168,784	168,784	295,060	295,060
<b>Footpaths Infrastructure ***</b>						
10698	Buayanyup Drain Shared Path(C)	3,206	49,446	49,446	49,446	49,446
10736	Arnp Drive Footpath Construction(C)	439	71,755	71,755	74,672	74,672
10737	Backhouse / Falkingham Footpath Construction(C)	0	0	0	0	0
10741	Busselton CBD Footpath Renewal(C)	0	83,334	83,334	100,000	100,000
10742	Carey Street Footpath Construction(C)	8,268	113,218	113,218	271,724	271,724
10744	End of Trip Footpath Construction(C)	0	4,167	4,167	10,000	10,000
10746	Micro Brewery - Footpath and Landscaping(C)	42	0	0	0	0
10748	Sloan Drive Footpath(C)	0	0	0	0	0
10749	Wayfinding Signage - Footpath & Cycleways(C)	0	0	0	0	0
10960	Dunsborough Centennial Park Project(C)	0	99,384	99,384	99,384	99,384
10971	Allan Street Cycleway Lighting(C)	0	0	0	0	0
11148	Webb Street(C)	771	0	0	0	0
11986	Causeway Road Shared Path(C)	703	194,455	194,455	194,455	194,455
12439	End of Trip Facilities for Cyclists(C)	0	0	0	0	0
12480	Dual Use Path - Dunsborough to Busselton(C)	0	0	0	0	0
12552	College Avenue(C)	566	0	0	0	0
12665	Estuary Waters Drive(C)	88	0	0	0	0
12727	Valley Road Footpath(C)	107	0	0	0	0
12730	Thurkle Street Shared Path(C)	0	0	0	0	0
12731	Busselton Bypass - Fairway to Kangaroo Gully(C)	454	0	0	0	0
12816	Coastal Principled Shares Path (C)	1,800	85,972	85,972	206,333	206,333
12817	Prince Regent Drive (C)	0	58,750	58,750	141,000	141,000
12818	Kaloorup Road (C)	600	32,500	32,500	78,000	78,000
12877	Principle Shared Path (PSP) Development Approvals (C)	0	10,417	10,417	25,000	25,000
		17,044	803,398	803,398	1,250,014	1,250,014
<b>Parks, Gardens and Reserves ***</b>						
<b>Coastal &amp; Boating</b>						
10613	Meelup Coastal Parking & Landscaping(C)	818	74,266	74,266	178,238	178,238
10643	Coastal Adaptation: Forth St (Stage 1)(C)	76	0	0	0	0
10645	Coastal Adaptation: Mitigation of Coastal Flooding (Drain(C)	42,744	0	0	0	0
10646	Coastal Adaptation: Mitigation of Coastal Flooding (Dunes(C)	0	0	0	0	0
10647	Coastal Protection Structures Renewal(C)	0	0	0	0	0
10775	Coastal Protection Works(C)	0	0	0	0	0
10777	Coastal Structures (West Busselton Seawall - Stage 2)(C)	57,684	146,560	146,560	146,560	146,560
12812	Coastal Adaptation : Forth St (Stage 2)(C)	0	52,083	52,083	125,000	125,000
12813	Coastal Adaptation : Dunsborough Dunnbay Road to Highview(C)	0	0	0	964,798	964,798
14737	Coastal Flood Risk Mitigation(C)	975	0	0	0	0
14738	Wave and Tide Sensor Monitoring Buoys(C)	46,083	0	0	0	0
12224	Sand Re-Nourishment(C)	0	0	0	0	0
12448	Beachlands Groyne 2(C)	0	0	0	0	0
12473	Quindalup Sea Rescue Boat Ramp(C)	0	0	0	0	0
12476	Abbey Boat Ramp Upgrade(C)	111	0	0	0	0
		148,490	272,909	272,909	1,414,596	1,414,596
<b>Townscapes</b>						
12267	Townscape Street Furniture Replacement - Busselton(C)	0	0	0	0	0
12333	Townscape Works Dunsborough(C)	1,232,130	1,082,075	1,082,075	1,298,490	1,298,490
		1,232,130	1,082,075	1,082,075	1,298,490	1,298,490
<b>Other P&amp;G Infrastructure</b>						
10674	Dunsborough Lakes Sporting Precinct - Outdoor Courts(C)	11,437	354,330	354,330	531,497	531,497
10675	Lou Weston Oval - Courts(C)	194	0	0	0	0
10762	Busselton Foreshore - Exercise Equipment(C)	2,606	0	0	0	0
10763	Busselton Foreshore - Stage 3(C)	0	0	0	0	0
10764	Dunsborough Foreshore Lighting(C)	24	0	0	0	0
10765	Foreshore Busselton - High Street to Carey Street(C)	329	4,167	4,167	10,000	10,000
10767	Port Geographe General Improvements/ Foreshore(C)	11,602	52,014	52,014	82,285	82,285
10821	Barnard Park East Foreshore Landscaping(C)	17,203	0	0	0	0
10831	Rotary Park/ War Memorial Relocation(C)	0	0	0	525,000	525,000
10852	RBFS Various Grant Applications(C)	12,802	31,800	31,800	31,800	31,800
10950	King Street Reserve - Park Upgrade (Coastal Node)(C)	82	0	0	0	0
10951	Mitchell Park Upgrade(C)	0	37,491	37,491	37,491	37,491
10952	Possum Park Barnard East Upgrade(C)	563	0	0	0	0
10953	Youth Skate Park(C)	0	4,167	4,167	10,000	10,000
10962	Meelup Regional Park - Capital Projects(C)	0	0	0	0	0
10966	Provence SAR Area General Improvements to the Area(C)	0	16,666	16,666	20,000	20,000
10967	Shade Sail Program(C)	35,398	138,081	138,081	196,414	196,414
10969	Vasse SAR Area General Improvements to the Area(C)	55,938	62,500	62,500	150,000	150,000
10973	Dunsborough Oval - Lighting Upgrade(C)	0	0	0	0	0
11033	Dunsborough Nature Based Playground(C)	259	0	0	0	0

City of Busselton Income Statement by Nature and Type For Period Ended 30 November 2022						
Asset Class / Project #	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
11034	Dunsborough Non-Potable Water Network(C)	9,940	90,784	90,784	90,784	90,784
11035	Park Furniture Replacement - Replace aged & unsafe Equip(C)	0	12,500	12,500	30,000	30,000
11036	Playgrounds General - Replacement of playground equipment(C)	3,199	72,917	72,917	175,000	175,000
11109	BBQ Placement and Replacement(C)	0	6,250	6,250	15,000	15,000
11110	Cabarita Road - POS Upgrade(C)	0	0	0	0	0
11115	Kingfish/ Costello - POS Upgrade(C)	0	0	0	0	0
11121	Siesta Park -Beach Access - POS Upgrade(C)	0	0	0	0	0
12251	Cricket Wicket Renewal(C)	0	16,346	16,346	39,230	39,230
12382	Rails to Trails - Continuation of Implementation Plan(C)	2,332	88,243	88,243	88,243	88,243
12401	Barnard East Underground Power(C)	2,508	0	0	0	0
12402	Bovell - Connection of Services(C)	87,702	60,600	60,600	90,902	90,902
12407	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	5,395	408,036	408,036	594,983	594,983
12506	NCC Infrastructure(C)	0	0	0	0	0
12523	Beach Access Improvements(C)	3,910	0	0	0	0
12526	Beach Access Improvements(C)	35,468	14,583	14,583	35,000	35,000
12528	Dunsborough Town Centre/ Foreshore(C)	0	0	0	0	0
12530	Busselton Foreshore Jetty Precinct(C)	617	0	0	0	0
12703	Elijah Circle POS(C)	0	0	0	0	0
12708	Yallingup Beach Showers(C)	0	0	0	0	0
12785	Vasse Playing Fields Sports Lighting (C)	0	0	0	0	0
12810	Churchill Park Main Oval redevelopment(C)	5,653	70,055	70,055	168,132	168,132
12819	Beach Enclosures(C)	4,023	0	0	100,491	100,491
12820	Bird Crescent Dunsborough POS- improvements(C)	0	4,583	4,583	11,000	11,000
12821	Churchill Park - Main Oval Renewal (C)	0	185,233	185,233	444,558	444,558
12846	Mitchell Park Landscape Upgrade Stage 2(C)	0	0	0	150,000	150,000
12849	Sport Oval Lighting - Vasse Ovals(C)	14,810	314,583	314,583	475,000	475,000
12850	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	0	0	0	105,165	105,165
	Unidentified Discrepancy	323,990	2,045,928	2,045,928	4,207,975	4,207,975
		532				
		1,705,142	3,400,912	3,400,912	6,921,061	6,921,061
<b>Waste Services</b>						
12420	Vidler Road Waste Site Capital Improvements(C)	(0)	28,955	28,955	28,955	28,955
12421	City Lined Landfill Stage 2 - Preliminary Works(C)	505,771	0	0	1,950,000	1,950,000
12422	Liquid Waste Pond Renewal Works(C)	0	0	0	0	0
12424	Regional Waste Hub Development(C)	0	0	0	0	0
12425	Busselton Landfill Post-closure Capping, Rehab & Remediat(C)	21,135	0	0	2,000,000	2,000,000
12428	Transfer Station Development(C)	25,112	158,375	158,375	308,375	308,375
12844	Dunsborough Landfill - Washdown Bay(C)	0	0	0	150,000	150,000
		552,019	187,330	187,330	4,437,330	4,437,330
<b>Jetty Infrastructure ***</b>						
10818	Busselton Jetty - Capital Expenditure(C)	163,705	116,930	116,930	280,632	280,632
		163,705	116,930	116,930	280,632	280,632
<b>Drainage Infrastructure ***</b>						
10691	Busselton LIA - Geocatch Drain Partnership WSUD Improveme(C)	0	0	0	30,000	30,000
10692	Carey Street Drainage Upgrade(C)	1,241	91,821	91,821	220,369	220,369
12814	High View Road Drainage Works(C)	89,485	92,316	92,316	221,559	221,559
12815	North Street Drainage Works(C)	1,907	97,107	97,107	233,056	233,056
		92,632	281,243	281,243	704,984	704,984
<b>Regional Airport and Industrial Park ***</b>						
10583	Airport Construction Stage 2, Airfield(C)	251,340	0	0	1,350,000	1,350,000
10588	Airport Construction Stage 2, Noise Management Plan(C)	0	0	0	0	0
10590	Airport Development - Project Expenses(C)	750	0	0	10,410	10,410
10591	Airport Fencing Works(C)	0	0	0	0	0
12941	Airport Operations - Buildings(C)	0	2,083	2,083	5,000	5,000
		252,090	2,083	2,083	1,365,410	1,365,410
	Sub-Total Infrastructure ***	4,100,124	8,935,923	8,935,923	22,600,157	22,600,157
	Grand Total	11,945,878	15,760,649	15,760,649	66,460,608	66,460,608

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1001: Airport Existing Terminal Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	323,125	323,125	323,125
	Interest Earned	10904	Other General Purpose Funding(O)	-	7,381	7,381
	Transfer From Reserve	12804	Airport Terminal Building(C)	-	(31,787)	(31,787)
	Transfer From Reserve	12941	Airport Operations - Buildings(C) (B23)	-	(5,000)	(5,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	133,619	133,619
	<b>Closing Balance 30/6/2023</b>			<b>323,125</b>	<b>427,338</b>	<b>427,338</b>
<b>1003: Airport Marketing &amp; Incentive Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	6,385,898	6,385,898	6,385,898
	Interest Earned	10904	Other General Purpose Funding(O)	-	124,024	124,024
	Transfer From Reserve	10594	Airport Operations(O)	-	(3,349,358)	(3,349,358)
	Transfer To Reserve	10594	Airport Operations(O)	-	307,694	307,694
	<b>Closing Balance 30/6/2023</b>			<b>6,385,898</b>	<b>3,468,258</b>	<b>3,468,258</b>
<b>1005: Barnard Park Sports Pavilion Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	105,990	105,990	105,990
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,181	2,181
				-	-	-
	Transfer To Reserve	10027	Asset Management Administration(O)	-	36,658	36,658
	<b>Closing Balance 30/6/2023</b>			<b>105,990</b>	<b>144,829</b>	<b>144,829</b>
<b>1006: Building Asset Renewal Reserve Fund - General Buildings</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	2,691,453	2,691,453	2,691,453
	Interest Earned	10904	Other General Purpose Funding(O)	-	47,425	47,425
	Transfer From Reserve	12792	Dunsborough Hall - Asbestos Management Allocation (C)	-	(17,000)	(17,000)
	Transfer From Reserve	12793	Bunker Bay Ablution - Improvements(C)	-	(17,000)	(17,000)
	Transfer From Reserve	12794	Busselton Depot: Workshop (O)	-	(30,000)	(30,000)
	Transfer From Reserve	12795	Busselton Depot CCTV & Electronic Gate(C)	-	(55,000)	(55,000)
	Transfer From Reserve	12796	Depot Training Room - Roof Renewal(C)	-	(10,600)	(10,600)
	Transfer From Reserve	12797	Dunsborough Hall Renewals(C)	-	(26,746)	(26,746)
	Transfer From Reserve	12798	High Street Hall (C)	-	(6,000)	(6,000)
	Transfer From Reserve	12799	High Street Hall - Roof Repairs(O)	-	(12,000)	(12,000)
	Transfer From Reserve	12800	Old Courthouse and Jail Cells (C)	-	(61,000)	(61,000)
	Transfer From Reserve	12801	Old Police Quarters - Roof Renewal(C)	-	(60,000)	(60,000)
	Transfer From Reserve	12802	Old Police Quarters - Re-putty windows and Paint(O)	-	(5,000)	(5,000)
	Transfer From Reserve	12803	Seymour Park Toilets(C)	-	(5,400)	(5,400)
	Transfer From Reserve	12927	BPACC - Construction - Funded Building Asset Renewal Rese(C)	-	(130,000)	(130,000)
	Transfer From Reserve	12942	Asbestos Removal & Replacement(C) (B23)	-	(33,000)	(33,000)
	Transfer From Reserve	12943	Bay View Cres-Toilets(O) (B23)	-	(9,500)	(9,500)
	Transfer From Reserve	12944	Bovell-Toilets & Change Rooms(O) (B23)	-	(25,000)	(25,000)
	Transfer From Reserve	12945	Bunker Bay - Toilet(O) (B23)	-	(5,600)	(5,600)
	Transfer From Reserve	12946	Seymour Park Toilet(O) (B23)	-	(15,000)	(15,000)
	Transfer From Reserve	12947	Old Court House(O) (B23)	-	(15,000)	(15,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	866,428	866,428
	<b>Closing Balance 30/6/2023</b>			<b>2,691,453</b>	<b>3,066,460</b>	<b>3,066,460</b>
<b>1007: Busselton Area Drainage and Waterways Improvement Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	130,608	130,608	130,608
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,362	1,362
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>130,608</b>	<b>131,970</b>	<b>131,970</b>

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1008: Busselton Community Resource Centre Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	422,705	422,705	422,705
	Interest Earned	10904	Other General Purpose Funding(O)	-	8,983	8,983
	Transfer From Reserve	12937	Community Resource Centre(C) (B23)	-	(20,000)	(20,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	104,779	104,779
	<b>Closing Balance 30/6/2023</b>			<b>422,705</b>	<b>516,467</b>	<b>516,467</b>
<b>1009: Busselton Foreshore Maintenance Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	12,690	12,690	12,690
	Interest Earned	10904	Other General Purpose Funding(O)	-	296	296
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>12,690</b>	<b>12,986</b>	<b>12,986</b>
<b>1010: Busselton Jetty Tourist Park Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,241,104	1,241,104	1,241,104
	Interest Earned	10904	Other General Purpose Funding(O)	-	18,237	18,237
	Transfer From Reserve	10297	Busselton Jetty Tourist Park(O)	-	(170,367)	(170,367)
	Transfer From Reserve	12457	Busselton Jetty Tourist Park Upgrade(C)	-	(45,686)	(45,686)
	Transfer From Reserve	12805	Busselton Jetty Tourist Park Upgrade(O)	-	(25,000)	(25,000)
	Transfer From Reserve	12868	Busselton Jetty Tourist Park - Replace Cabin 2 (C)	-	(205,000)	(205,000)
	Transfer From Reserve	12869	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	-	(46,120)	(46,120)
	Transfer From Reserve	12870	Busselton Jetty Tourist Park - Replace Holden Colorado 4x4(C)	-	(25,430)	(25,430)
	Transfer From Reserve	12871	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(C)	-	(1,000)	(1,000)
	Transfer From Reserve	12872	Busselton Jetty Tourist Park - Battery Powered Mule(C)	-	(35,000)	(35,000)
	Transfer To Reserve	10297	Busselton Jetty Tourist Park(O)	-	404,788	404,788
	<b>Closing Balance 30/6/2023</b>			<b>1,241,104</b>	<b>1,110,526</b>	<b>1,110,526</b>
<b>1011: Busselton Library Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	88,925	88,925	88,925
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,879	1,879
	Transfer From Reserve	12789	Busselton Library -Lighting Improvements(C)	-	(9,224)	(9,224)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	62,114	62,114
	<b>Closing Balance 30/6/2023</b>			<b>88,925</b>	<b>143,694</b>	<b>143,694</b>
<b>1012: CBD Enhancement Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,333,421	1,333,421	1,333,421
	Interest Earned	10904	Other General Purpose Funding(O)	-	7,422	7,422
	Transfer From Reserve	12333	Townscape Works Dunsborough(C)	-	(1,298,490)	(1,298,490)
	Transfer To Reserve	10438	Fire Station Surrounds(O)	-	56,478	56,478
	<b>Closing Balance 30/6/2023</b>			<b>1,333,421</b>	<b>98,831</b>	<b>98,831</b>
<b>1013: Cemetery Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	242,001	242,001	242,001
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,810	1,810
	Transfer From Reserve	10158	Dunsborough Cemetery(O)	-	(17,273)	(17,273)
	Transfer From Reserve	12807	Pioneer Cemetery - Implement Conservation Plan (Reserve (O)	-	(20,757)	(20,757)
	Transfer From Reserve	12808	Dunsborough Cemetery (Reserve Funded)(O)	-	(20,757)	(20,757)
	Transfer From Reserve	12809	Memorial Relocation(O)	-	(50,000)	(50,000)
	Transfer To Reserve	10157	Busselton Cemetery(O)	-	119,000	119,000
	<b>Closing Balance 30/6/2023</b>			<b>242,001</b>	<b>254,024</b>	<b>254,024</b>



City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1014: City Car Parking and Access Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,213,889	1,213,889	1,213,889
	Interest Earned	10904	Other General Purpose Funding(O)	-	16,626	16,626
	Transfer From Reserve	12806	Margaret Street Beach Carpark(C)	-	(111,687)	(111,687)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	165,137	165,137
	Transfer To Reserve	10904	Close Debt Reserve and Transfer Balance to City Car Parking Reserve (Council Meeting 21 September 2022)	-	104,773	-
	Closing Balance 30/6/2023			1,213,889	1,388,738	1,283,965
<b>1015: Civic and Administration Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	497,009	497,009	497,009
	Interest Earned	10904	Other General Purpose Funding(O)	-	9,279	9,279
	Transfer From Reserve	10016	Civic and Administration Centre Minor Upgrades(C)	-	(35,000)	(35,000)
	Transfer From Reserve	12790	Administration Building- 2-16 Southern Drive - Major Main(O)	-	(65,000)	(65,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	433,850	433,850
	Closing Balance 30/6/2023			497,009	840,138	840,138
<b>1016: Coastal and Climate Adaptation Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	566,908	566,908	566,908
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,882	2,882
	Transfer From Reserve	10705	Engineering Services Administration(O)	-	(133,380)	(133,380)
	Transfer From Reserve	10777	Coastal Structures (West Busselton Seawall - Stage 2)(C)	-	(146,560)	(146,560)
	Transfer From Reserve	11034	Dunsborough Non-Potable Water Network(C)	-	(45,392)	(45,392)
	Transfer From Reserve	12811	Sand Re-Nourishment(O)	-	(100,000)	(100,000)
	Transfer From Reserve	12812	Coastal Adaptation : Forth St (Stage 2)(C)	-	(125,000)	(125,000)
	Transfer From Reserve	12813	Coastal Adaptation : Dunsborough Dunnbay Road to Highview(C)	-	(783,750)	(783,750)
	Transfer From Reserve	12873	Coast Protection - Beach Monitoring Program(O)	-	(51,250)	(51,250)
	Transfer From Reserve	12874	Coastal Protection - Busselton Jetty Wave Monitoring(O)	-	(60,000)	(60,000)
	Transfer From Reserve	12875	Coastal Protection - Coastal Structures Inspections and Ri(O)	-	(30,000)	(30,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	1,100,911	1,100,911
	Transfer To Reserve	10180	Locke Estate(O)	-	64,000	64,000
	Closing Balance 30/6/2023			566,908	259,370	259,370
<b>1017: Commonage Community Facilities Dunsborough Lakes SR</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	74,507	74,507	74,507
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,739	1,739
				-	-	-
				-	-	-
	Closing Balance 30/6/2023			74,507	76,245	76,245
<b>1018: Commonage Community Facilities South Biddle Precinct Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	908,566	908,566	908,566
	Interest Earned	10904	Other General Purpose Funding(O)	-	21,197	21,197
				-	-	-
				-	-	-
	Closing Balance 30/6/2023			908,566	929,763	929,763
<b>1019: Commonage Precinct Bushfire Facilities Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	58,746	58,746	58,746
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,371	1,371
				-	-	-
				-	-	-
	Closing Balance 30/6/2023			58,746	60,117	60,117

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1020: Commonage Precinct Infrastructure Road Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	817	817	817
	Interest Earned	10904	Other General Purpose Funding(O)	-	19	19
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>817</b>	<b>836</b>	<b>836</b>
<b>1021: Community Facilities - Airport North</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	3,176,663	3,176,663	3,176,663
	Interest Earned	10904	Other General Purpose Funding(O)	-	76,761	76,761
				-	-	-
	Transfer To Reserve	11026	Planning Administration(O)	-	115,809	115,809
	<b>Closing Balance 30/6/2023</b>			<b>3,176,663</b>	<b>3,369,232</b>	<b>3,369,232</b>
<b>1022: Community Facilities - Broadwater</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	197,732	197,732	197,732
	Interest Earned	10904	Other General Purpose Funding(O)	-	4,696	4,696
				-	-	-
	Transfer To Reserve	11026	Planning Administration(O)	-	15,866	15,866
	<b>Closing Balance 30/6/2023</b>			<b>197,732</b>	<b>218,293</b>	<b>218,293</b>
<b>1023: Community Facilities - Busselton</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	75,058	75,058	75,058
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,427	1,427
				-	-	-
	Transfer To Reserve	11026	Planning Administration(O)	-	21,558	21,558
	<b>Closing Balance 30/6/2023</b>			<b>75,058</b>	<b>98,043</b>	<b>98,043</b>
<b>1024: Community Facilities - City District</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,116,044	1,116,044	1,116,044
	Interest Earned	10904	Other General Purpose Funding(O)	-	15,862	15,862
	Transfer From Reserve	10972	Churchill Park Renew Sports Lights(C)	-	(11,831)	(11,831)
	Transfer From Reserve	12849	Sport Oval Lighting - Vasse Ovals(C)	-	(100,000)	(100,000)
	Transfer From Reserve	12850	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	-	(105,165)	(105,165)
	Transfer From Reserve	12916	BPACC - Construction(C)	-	(550,000)	(550,000)
	Transfer To Reserve	11026	Planning Administration(O)	-	450,000	450,000
	<b>Closing Balance 30/6/2023</b>			<b>1,116,044</b>	<b>814,910</b>	<b>814,910</b>
<b>1025: Community Facilities - Dunsborough</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	465,445	465,445	465,445
	Interest Earned	10904	Other General Purpose Funding(O)	-	6,038	6,038
				-	-	-
	Transfer To Reserve	11026	Planning Administration(O)	-	34,155	34,155
	<b>Closing Balance 30/6/2023</b>			<b>465,445</b>	<b>505,638</b>	<b>505,638</b>
<b>1026: Community Facilities - Dunsborough Lakes</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	712,436	712,436	712,436
	Interest Earned	10904	Other General Purpose Funding(O)	-	165	165
	Transfer From Reserve	10606	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparkin(C)	-	(423,111)	(423,111)
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>712,436</b>	<b>289,490</b>	<b>289,490</b>



City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1027: Community Facilities - Geographe</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	139,274	139,274	139,274
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,913	2,913
				-	-	-
	Transfer To Reserve	11026	Planning Administration(O)	-	10,637	10,637
	<b>Closing Balance 30/6/2023</b>			<b>139,274</b>	<b>152,824</b>	<b>152,824</b>
<b>1028: Community Facilities - Port Geographe</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	352,422	352,422	352,422
	Interest Earned	10904	Other General Purpose Funding(O)	-	8,223	8,223
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>352,422</b>	<b>360,644</b>	<b>360,644</b>
<b>1029: Community Facilities - Vasse</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	175,154	175,154	175,154
	Interest Earned	10904	Other General Purpose Funding(O)	-	8,575	8,575
	Transfer From Reserve	12849	Sport Oval Lighting - Vasse Ovals(C)	-	(275,000)	(275,000)
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>175,154</b>	<b>(91,272)</b>	<b>(91,272)</b>
<b>1030: Corporate IT Systems Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	378,520	378,520	378,520
	Interest Earned	10904	Other General Purpose Funding(O)	-	7,998	7,998
	Transfer From Reserve	12876	ICT Services - Equipment & Software Purchases(C)	-	(375,000)	(375,000)
	Transfer From Reserve	12928	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	-	(75,000)	(75,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	137,614	137,614
	<b>Closing Balance 30/6/2023</b>			<b>378,520</b>	<b>74,132</b>	<b>74,132</b>
<b>1031: Debt Default Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	102,371	102,371	102,371
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,402	2,402
	Transfer From Reserve	10904	Close Debt Reserve and Transfer Balance to City Car Parking Reserve (Council Meeting 21 September 2022)	-	(104,773)	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>102,371</b>	<b>-</b>	<b>104,773</b>
<b>1032: Election, Value and Corporate Expense Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	254,330	254,330	254,330
	Interest Earned	10904	Other General Purpose Funding(O)	-	5,104	5,104
	Transfer From Reserve	11126	Rates Administration(O)	-	(80,000)	(80,000)
	Transfer To Reserve	10830	Members of Council(O)	-	143,640	143,640
	<b>Closing Balance 30/6/2023</b>			<b>254,330</b>	<b>323,074</b>	<b>323,074</b>
<b>1033: Emergency Disaster Recovery Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	74,954	74,954	74,954
	Interest Earned	10904	Other General Purpose Funding(O)	-	3,163	3,163
				-	-	-
	Transfer To Reserve	10007	Emergency Contingency Costs (Other)(O)	-	20,000	20,000
	<b>Closing Balance 30/6/2023</b>			<b>74,954</b>	<b>98,117</b>	<b>98,117</b>

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1034: Energy Sustainability Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	168,407	168,407	168,407
	Interest Earned	10904	Other General Purpose Funding(O)	-	3,334	3,334
	Transfer From Reserve	12440	Energy Efficiency Initiatives (Various Buildings) (C)	-	(25,282)	(25,282)
	Transfer From Reserve	12440	Energy Efficiency Initiatives (Various Buildings) (C)	-	(107,952)	(107,952)
	Transfer To Reserve	12440	Energy Efficiency Initiatives (Various Buildings) (C)	-	107,793	107,793
	<b>Closing Balance 30/6/2023</b>			<b>168,407</b>	<b>146,299</b>	<b>146,299</b>
<b>1035: Footpath and Cycleways Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,246,636	1,246,636	1,246,636
	Interest Earned	10904	Other General Purpose Funding(O)	-	5,421	5,421
	Transfer From Reserve	10698	Buayanyup Drain Shared Path(C)	-	(31,897)	(31,897)
	Transfer From Reserve	10736	Arnup Drive Footpath Construction(C)	-	(69,672)	(69,672)
	Transfer From Reserve	10736	Arnup Drive Footpath Construction(C)	-	(5,000)	(5,000)
	Transfer From Reserve	10741	Busselton CBD Footpath Renewal(C)	-	(100,000)	(100,000)
	Transfer From Reserve	10742	Carey Street Footpath Construction(C)	-	(271,724)	(271,724)
	Transfer From Reserve	10744	End of Trip Footpath Construction(C)	-	(10,000)	(10,000)
	Transfer From Reserve	10960	Dunsborough Centennial Park Project(C)	-	(99,384)	(99,384)
	Transfer From Reserve	11986	Causeway Road Shared Path(C)	-	(95,955)	(95,955)
	Transfer From Reserve	12382	Rails to Trails - Continuation of Implementation Plan(C)	-	(88,243)	(88,243)
	Transfer From Reserve	12816	Coastal Principled Shares Path (C)	-	(206,333)	(206,333)
	Transfer From Reserve	12817	Prince Regent Drive (C)	-	(141,000)	(141,000)
	Transfer From Reserve	12818	Kaloorup Road (C)	-	(78,000)	(78,000)
	Transfer From Reserve	12877	Principle Shared Path (PSP) Development Approvals (C)	-	(25,000)	(25,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	1,277,057	1,277,057
	<b>Closing Balance 30/6/2023</b>			<b>1,246,636</b>	<b>1,306,906</b>	<b>1,306,906</b>
<b>1036: Furniture and Equipment Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	516,181	516,181	516,181
	Interest Earned	10904	Other General Purpose Funding(O)	-	6,752	6,752
	Transfer From Reserve	12876	ICT Services - Equipment & Software Purchases(C)	-	(219,845)	(219,845)
	Transfer From Reserve	12878	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	-	(20,000)	(20,000)
	Transfer From Reserve	12917	BPACC - Loose Furniture & Fittings(C)	-	(250,000)	(250,000)
	Transfer From Reserve	12938	YCAB (Youth Precinct Foreshore)(C) (B23)	-	(5,091)	(5,091)
	Transfer From Reserve	12939	Administration Building- 2-16 Southern Drive(C) (B23)	-	(15,000)	(15,000)
	Transfer From Reserve	12940	Depot Building-Busselton(C) (B23)	-	(50,000)	(50,000)
	Transfer From Reserve	14730	Geographe Leisure Centre Fitness Equipment(C)	-	(18,160)	(18,160)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	110,091	110,091
	<b>Closing Balance 30/6/2023</b>			<b>516,181</b>	<b>54,928</b>	<b>54,928</b>
<b>1037: Geographe Leisure Centre Building (GLC) Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	314,128	314,128	314,128
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,910	2,910
	Transfer From Reserve	10788	GLC Building Improvements(C)	-	(189,304)	(189,304)
	Transfer From Reserve	10788	GLC Building Improvements(C)	-	(234,630)	(234,630)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	315,962	315,962
	<b>Closing Balance 30/6/2023</b>			<b>314,128</b>	<b>209,066</b>	<b>209,066</b>
<b>1038: Jetty Maintenance Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	6,320,301	6,320,301	6,320,301
	Interest Earned	10904	Other General Purpose Funding(O)	-	136,007	136,007
	Transfer From Reserve	10048	Busselton Jetty(O)	-	(509,398)	(509,398)
	Transfer From Reserve	10818	Busselton Jetty - Capital Expenditure(C)	-	(280,632)	(280,632)
	Transfer From Reserve	12909	Busselton Jetty - Replacement Stihl MS381 Chainsaw(C)	-	(1,891)	(1,891)
	Transfer From Reserve	12910	Busselton Jetty - Replacement Honda EU20 Generator (Jetty)(C)	-	(2,827)	(2,827)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	343,064	343,064
	Transfer To Reserve	10048	Busselton Jetty(O)	-	826,541	826,541
	Transfer To Reserve	10160	Equinox Cafe(O)	-	92,327	92,327
	Transfer To Reserve	10161	Goose Cafe(O)	-	51,178	51,178
	Transfer To Reserve	10162	Micro Brewery Building(O)	-	93,085	93,085
	Transfer To Reserve	11704	Busselton Tennis Club Building (Old)(O)	-	25,000	25,000
	Transfer To Reserve	11798	Hotel Site 2(O)	-	36,474	36,474
	<b>Closing Balance 30/6/2023</b>			<b>6,320,301</b>	<b>7,129,229</b>	<b>7,129,229</b>

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1039: Jetty Self Insurance Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	573,410	573,410	573,410
	Interest Earned	10904	Other General Purpose Funding(O)	-	13,376	13,376
				-	-	-
	Transfer To Reserve	10048	Busselton Jetty(O)	-	78,297	78,297
	<b>Closing Balance 30/6/2023</b>			<b>573,410</b>	<b>665,084</b>	<b>665,084</b>
<b>1040: Joint Venture Aged Housing Reserve (Harris/Winderlup)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,491,225	1,491,225	1,491,225
	Interest Earned	10904	Other General Purpose Funding(O)	-	30,784	30,784
	Transfer From Reserve	12231	Aged Housing Capital Improvements - Harris Road(C)	-	(12,608)	(12,608)
	Transfer From Reserve	12233	Aged Housing Capital Improvements - Winderlup(C)	-	(25,215)	(25,215)
	Transfer To Reserve	11684	Winderlup Court Aged Housing(O)	-	186,626	186,626
	<b>Closing Balance 30/6/2023</b>			<b>1,491,225</b>	<b>1,670,812</b>	<b>1,670,812</b>
<b>1041: Legal Expenses Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	638,294	638,294	638,294
	Interest Earned	10904	Other General Purpose Funding(O)	-	12,603	12,603
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>638,294</b>	<b>650,898</b>	<b>650,898</b>
<b>1042: Locke Estate Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	6,589	6,589	6,589
	Interest Earned	10904	Other General Purpose Funding(O)	-	153	153
				-	-	-
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>6,589</b>	<b>6,741</b>	<b>6,741</b>
<b>1043: Long Service Leave Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	4,054,581	4,054,581	4,054,581
	Interest Earned	10904	Other General Purpose Funding(O)	-	83,332	83,332
	Transfer From Reserve	10041	Building Services(O)	-	(19,332)	(19,332)
	Transfer From Reserve	10217	Busselton Library(O)	-	(12,935)	(12,935)
	Transfer From Reserve	10461	Geographic Leisure Centre(O)	-	(54,830)	(54,830)
	Transfer From Reserve	10462	Naturaliste Community Centre(O)	-	(14,256)	(14,256)
	Transfer From Reserve	10652	Community & Commercial Services Support(O)	-	(43,908)	(43,908)
	Transfer From Reserve	10678	Customer Services(O)	-	(8,409)	(8,409)
	Transfer From Reserve	10704	Engineering & Works Services Support(O)	-	(18,295)	(18,295)
	Transfer From Reserve	10710	Environmental Health Services Administration(O)	-	(14,393)	(14,393)
	Transfer From Reserve	10711	Environmental Management Administration(O)	-	(14,421)	(14,421)
	Transfer From Reserve	10790	Governance Support Services(O)	-	(10,657)	(10,657)
	Transfer From Reserve	10810	Human Resources & Payroll(O)	-	(11,964)	(11,964)
	Transfer From Reserve	10824	Legal and Compliance Services(O)	-	(32,581)	(32,581)
	Transfer From Reserve	10900	Office of the CEO(O)	-	(120,000)	(120,000)
	Transfer From Reserve	10901	Operations Services Administration(O)	-	(45,697)	(45,697)
	Transfer From Reserve	10902	Operations Services Works(O)	-	(137,631)	(137,631)
	Transfer From Reserve	10905	Other Law, Order & Public Safety(O)	-	(18,435)	(18,435)
	Transfer From Reserve	11041	Property Services Administration(O)	-	(5,212)	(5,212)
	Transfer From Reserve	11124	Public Relations(O)	-	(5,982)	(5,982)
	Transfer From Reserve	11126	Rates Administration(O)	-	(11,212)	(11,212)
	Transfer From Reserve	11128	Recreation Administration(O)	-	(16,788)	(16,788)
	Transfer From Reserve	12225	Sanitation Waste Services Administration(O)	-	(34,681)	(34,681)
	Transfer From Reserve	12258	Statutory Planning(O)	-	(16,685)	(16,685)
	Transfer To Reserve	10810	Human Resources & Payroll(O)	-	450,000	450,000
	<b>Closing Balance 30/6/2023</b>			<b>4,054,581</b>	<b>3,919,609</b>	<b>3,919,609</b>

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1044: Major Traffic Improvements Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,184,734	1,184,734	1,184,734
	Interest Earned	10904	Other General Purpose Funding(O)	-	23,309	23,309
	Transfer From Reserve	10673	Peel & Queen Street Roundabout Service Relocation(C)	-	(19,941)	(19,941)
	Transfer From Reserve	10831	Rotary Park / War Memorial Relocation(C)	-	(375,000)	(375,000)
	Transfer From Reserve	12845	General Design / Modelling Works (O)	-	(300,000)	(300,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	344,035	344,035
	Closing Balance 30/6/2023			1,184,734	857,137	857,137
<b>1045: Marketing &amp; Area Promotion Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	655,702	655,702	655,702
	Interest Earned	10904	Other General Purpose Funding(O)	-	5,138	5,138
	Transfer From Reserve	10188	Events(O)	-	(212,746)	(212,746)
	Transfer From Reserve	10188	Events(O)	-	(1,332,802)	(1,332,802)
	Transfer From Reserve	14729	Events Furniture & Equipment(C)	-	(200,000)	(200,000)
	Transfer To Reserve	10188	Events(O)	-	1,332,802	1,332,802
	Closing Balance 30/6/2023			655,702	248,094	248,094
<b>1046: Naturaliste Community Centre Building (NCC) Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	170,089	170,089	170,089
	Interest Earned	10904	Other General Purpose Funding(O)	-	2,287	2,287
	Transfer From Reserve	12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	-	(30,000)	(30,000)
	Transfer From Reserve	12867	Naturaliste Community Centre - Maintenance External Work(O)	-	(91,000)	(91,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	72,415	72,415
	Closing Balance 30/6/2023			170,089	123,791	123,791
<b>1047: New Infrastructure Development Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	723,693	723,693	723,693
	Interest Earned	10904	Other General Purpose Funding(O)	-	6,026	6,026
	Transfer From Reserve	12407	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	-	(453,487)	(453,487)
	Transfer From Reserve	12936	Property Services Administration(C) (B23)	-	(50,000)	(50,000)
	Transfer To Reserve		Dunsborough Football Club Loan Repayment (Recoup Reserve AC)	2,124	-	-
	Closing Balance 30/6/2023			725,817	226,232	226,232
<b>1048: Other Infrastructure (Drainage, Signage Etc) Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	403,731	403,731	403,731
	Interest Earned	10904	Other General Purpose Funding(O)	-	9,360	9,360
	Transfer From Reserve	10691	Busselton LIA - Geocatch Drain Partnership WSUD Improve(C)	-	(30,000)	(30,000)
	Transfer From Reserve	10692	Carey Street Drainage Upgrade(C)	-	(220,369)	(220,369)
	Transfer From Reserve	10852	R&FS Various Grant Applications(C)	-	(15,900)	(15,900)
	Transfer From Reserve	12786	Newtown Beach Boat Ramp (O)	-	(17,255)	(17,255)
	Transfer From Reserve	12787	Dunsborough Boat Ramp(O)	-	(17,382)	(17,382)
	Transfer From Reserve	12788	Quindalup Boat Ramp (Sea Rescue)(O)	-	(17,255)	(17,255)
	Transfer From Reserve	12814	High View Road Drainage Works(C)	-	(221,559)	(221,559)
	Transfer From Reserve	12815	North Street Drainage Works(C)	-	(233,056)	(233,056)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	756,876	756,876
	Closing Balance 30/6/2023			403,731	397,190	397,190



City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1049: Parks, Gardens and Reserves Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	633,227	633,227	633,227
	Interest Earned	10904	Other General Purpose Funding(O)	-	6,241	6,241
	Transfer From Reserve	10765	Foreshore Busselton - High Street to Carey Street(C)	-	(10,000)	(10,000)
	Transfer From Reserve	10951	Mitchell Park Upgrade(C)	-	(37,491)	(37,491)
	Transfer From Reserve	10953	Youth Skate Park(C)	-	(10,000)	(10,000)
	Transfer From Reserve	10965	P&E - P&G Smart Technologies(C)	-	(100,000)	(100,000)
	Transfer From Reserve	10967	Shade Sail Program(C)	-	(96,414)	(96,414)
	Transfer From Reserve	10967	Shade Sail Program(C)	-	(100,000)	(100,000)
	Transfer From Reserve	11035	Park Furniture Replacement - Replace aged & unsafe Equip(C)	-	(30,000)	(30,000)
	Transfer From Reserve	11036	Playgrounds General - Replacement of playground equipment(C)	-	(175,000)	(175,000)
	Transfer From Reserve	11109	BBQ Placement and Replacement(C)	-	(15,000)	(15,000)
	Transfer From Reserve	12251	Cricket Wicket Renewal(C)	-	(39,230)	(39,230)
	Transfer From Reserve	12526	Beach Access Improvements(C)	-	(35,000)	(35,000)
	Transfer From Reserve	12819	Beach Enclosures(C)	-	(100,491)	(100,491)
	Transfer From Reserve	12820	Bird Crescent Dunsborough POS- improvements(C)	-	(11,000)	(11,000)
	Transfer From Reserve	12821	Churchill Park - Main Oval Renewal (C)	-	(444,558)	(444,558)
	Transfer From Reserve	12929	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	-	(500,000)	(500,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	1,307,332	1,307,332
	Closing Balance 30/6/2023			633,227	242,616	242,616
<b>1050: Performing Arts and Convention Centre Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	2,386,293	2,386,293	2,386,293
	Interest Earned	10904	Other General Purpose Funding(O)	-	40,539	40,539
	Transfer From Reserve	10022	BPACC Operations(O)	-	(46,433)	(46,433)
	Transfer From Reserve	12918	BPACC - Construction(C)	-	(1,642,703)	(1,642,703)
	Transfer To Reserve	12918	BPACC - Construction(C)	-	1,800,000	1,800,000
	Closing Balance 30/6/2023			2,386,293	2,537,696	2,537,696
<b>1051: Plant Replacement Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	2,698,073	2,698,073	2,698,073
	Interest Earned	10904	Other General Purpose Funding(O)	-	44,562	44,562
	Transfer From Reserve	12879	Plant Purchases (P11) - Spit water heavy duty high pressu(C)	-	(13,500)	(13,500)
	Transfer From Reserve	12880	Plant Purchases (P11) - Water Tank 4,500 LT with Pump & (C)	-	(14,200)	(14,200)
	Transfer From Reserve	12881	Plant Purchases (P11) - HINO FD1024 Beavertail Truck (tur(C)	-	(61,500)	(61,500)
	Transfer From Reserve	12882	Plant Purchases (P11) - Isuzu NPR65-190 Single Cab (Turf) (C)	-	(65,000)	(65,000)
	Transfer From Reserve	12883	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	-	(27,000)	(27,000)
	Transfer From Reserve	12884	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	-	(27,000)	(27,000)
	Transfer From Reserve	12885	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	-	(27,000)	(27,000)
	Transfer From Reserve	12886	Plant Purchases (P11) - Brush / Tree Chipper(C)	-	(100,000)	(100,000)
	Transfer From Reserve	12887	Plant Purchases (P11) - Redexim Easyspread 1600 Sand Spre(C)	-	(19,200)	(19,200)
	Transfer From Reserve	12888	Plant Purchases (P12) - HINO FS2848 Tipper Truck (Constr/C)	-	(150,000)	(150,000)
	Transfer From Reserve	12889	Plant Purchases (P12) - Speed Display/VMB single axle tra(C)	-	(22,500)	(22,500)
	Transfer From Reserve	12890	Plant Purchases (P12) - Caterpillar C556 Rollwe (Constru(C)	-	(114,000)	(114,000)
	Transfer From Reserve	12891	Plant Purchases (P12) - Ditchwitch Cable Locator(C)	-	(7,500)	(7,500)
	Transfer From Reserve	12892	Plant Purchases (P12) - ISUZU FVZ1400 Tipper Truck (Const(C)	-	(155,000)	(155,000)
	Transfer From Reserve	12893	Planning and Development Services - Replacement Complian(C)	-	(23,000)	(23,000)
	Transfer From Reserve	12894	Plan and Dev - Replacement Comp - Nissan X-trail(C)	-	(18,000)	(18,000)
	Transfer From Reserve	12895	Engineering and Works Services - Replacement Asset Manage(C)	-	(18,500)	(18,500)
	Transfer From Reserve	12896	Engineering and Works Services - Replacement Building Fac(C)	-	(23,000)	(23,000)
	Transfer From Reserve	12897	Engineering and Works Services - Replacement Isuzu D-Max (C)	-	(27,500)	(27,500)
	Transfer From Reserve	12898	Engineering and Works Services - Replacement Mitsubishi G(C)	-	(27,500)	(27,500)
	Transfer From Reserve	12899	Engineering and Works Services - Replacement Isuzu D-Max (C)	-	(27,000)	(27,000)
	Transfer From Reserve	12900	Engineering and Works Services - Replacement Toyota Hilux(C)	-	(22,000)	(22,000)
	Transfer From Reserve	12901	Engineering and Works Services - Replacement Toyota Hilux(C)	-	(22,000)	(22,000)
	Transfer From Reserve	12902	Finance and Corporate Services - Replacement Manager Gove(C)	-	(20,000)	(20,000)
	Transfer From Reserve	12903	Finance and Corporate Services - Replacement IT Coordinat(C)	-	(18,000)	(18,000)
	Transfer From Reserve	12904	Plant Purchases (P11) - Minor Plant (Capital)(C)	-	(18,000)	(18,000)
	Transfer From Reserve	12905	Plant Purchases (P11) - Minor Plant (Non-Capital)(C)	-	(36,000)	(36,000)
	Transfer From Reserve	12906	Plant Purchases (P12) - Minor Plant (Capital)(C)	-	(13,500)	(13,500)
	Transfer From Reserve	12907	Plant Purchases (P12) - Minor Plant (Non-Capital)(C)	-	(13,500)	(13,500)
	Transfer From Reserve	12908	Transport - Workshop - Minor Plant(C)	-	(9,000)	(9,000)
	Transfer From Reserve	12948	Environmental Health Serv Admin-Health Ute(C)	-	(22,000)	(22,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	1,100,911	1,100,911
	Closing Balance 30/6/2023			2,698,073	2,681,646	2,681,646

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1052: Port Geographe Development Reserve (Council)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	126,996	126,996	126,996
	Interest Earned	10904	Other General Purpose Funding(O)	-	620	620
	Transfer From Reserve	10086	Pedestrian Bridge (Port Geographe)(O)	-	(64,152)	(64,152)
	Transfer From Reserve	10767	Port Geographe General Improvements/ Foreshore(C)	-	(30,392)	(30,392)
	Transfer From Reserve	10767	Port Geographe General Improvements/ Foreshore(C)	-	(51,893)	(51,893)
	Transfer To Reserve	10325	Port Geographe(O)	-	58,485	58,485
	Closing Balance 30/6/2023			126,996	39,664	39,664
<b>1053: Port Geographe Waterways Management Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	3,060,602	3,060,602	3,060,602
	Interest Earned	10904	Other General Purpose Funding(O)	-	70,641	70,641
	Transfer From Reserve	10325	Port Geographe(O)	-	(390,547)	(390,547)
	Transfer To Reserve	10325	Port Geographe(O)	-	234,744	234,744
	Closing Balance 30/6/2023			3,060,602	2,975,440	2,975,440
<b>1054: Professional Development Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	156,214	156,214	156,214
	Interest Earned	10904	Other General Purpose Funding(O)	-	3,184	3,184
				-	-	-
				-	-	-
	Closing Balance 30/6/2023			156,214	159,398	159,398
<b>1055: Provenance Landscape Maintenance Reserve (SAR)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,323,559	1,323,559	1,323,559
	Interest Earned	10904	Other General Purpose Funding(O)	-	28,911	28,911
	Transfer From Reserve	10966	Provenance SAR Area General Improvements to the Area(C)	-	(20,000)	(20,000)
	Transfer From Reserve	12999	Provenance SAR Reserve Funding(O)	-	(132,251)	(132,251)
	Transfer To Reserve	10966	Provenance SAR Area General Improvements to the Area(C)	-	193,983	193,983
	Closing Balance 30/6/2023			1,323,559	1,394,202	1,394,202
<b>1056: Public Art Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	46,666	46,666	46,666
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,091	1,091
				-	-	-
				-	-	-
	Closing Balance 30/6/2023			46,666	47,756	47,756
<b>1057: Railway House Building Reserve (50%)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	63,088	63,088	63,088
	Interest Earned	10904	Other General Purpose Funding(O)	-	1,405	1,405
				-	-	-
	Transfer To Reserve	10027	Asset Management Administration(O)	-	23,814	23,814
	Closing Balance 30/6/2023			63,088	88,307	88,307

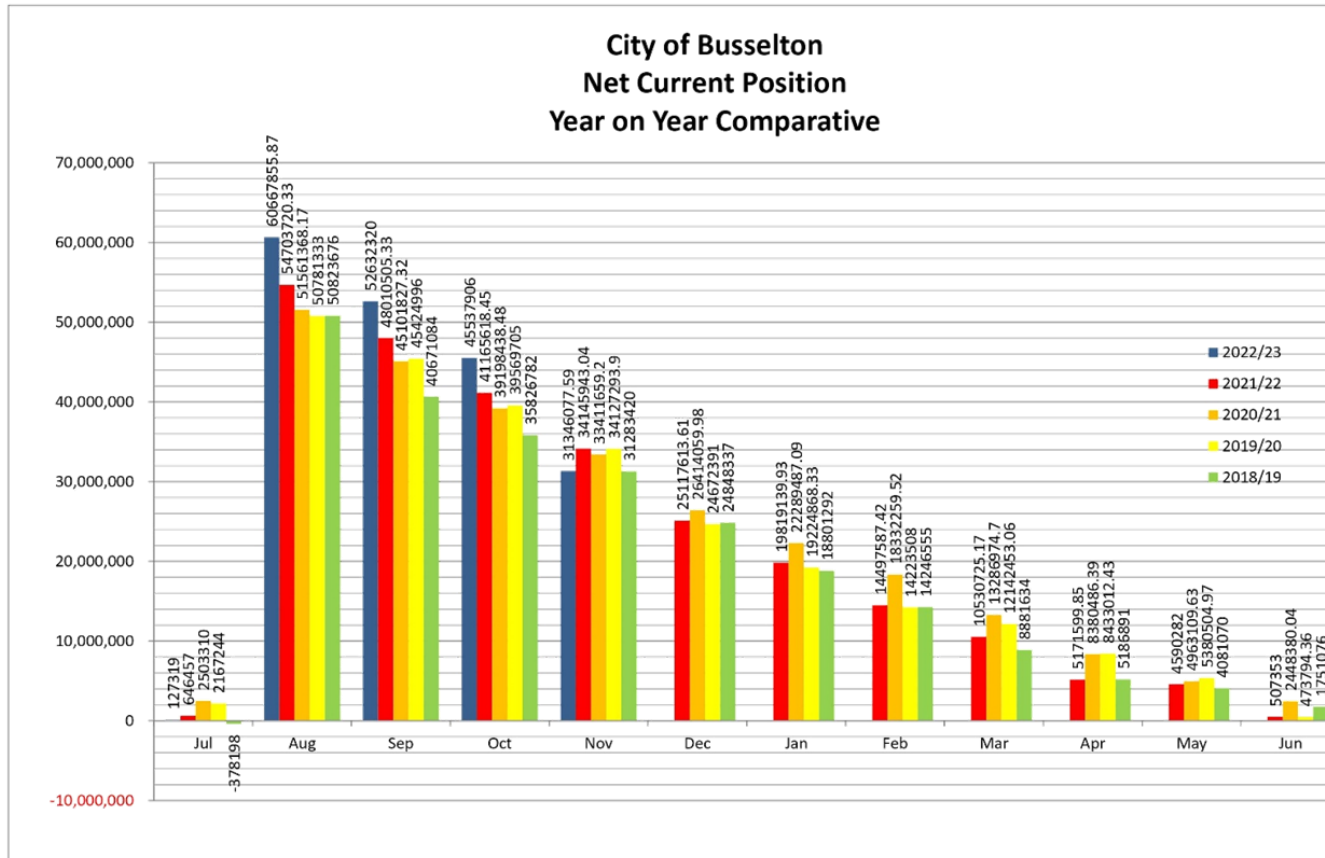
City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1058: Road Asset Renewal Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,920,213	1,920,213	1,920,213
	Interest Earned	10904	Other General Purpose Funding(O)	-	9,796	9,796
	Transfer From Reserve	10256	Road Maintenance General(O)	(175,000)	(175,000)	(175,000)
	Transfer From Reserve	11193	Wilyabrup Road Resheet(C)	(130,000)	(130,000)	(130,000)
	Transfer From Reserve	11199	Bussell Highway(C)	-	(193,465)	(193,465)
	Transfer From Reserve	11199	Bussell Highway(C)	-	(250,000)	(250,000)
	Transfer From Reserve	11987	Caves Road - Median Crossing(C)	-	(17,960)	(17,960)
	Transfer From Reserve	11991	Commonage & Hayes Road Intersection Safety works(C)	-	(38,951)	(38,951)
	Transfer From Reserve	11997	Gifford Road Reconstruction(C)	-	(111,053)	(111,053)
	Transfer From Reserve	11999	Kaloorup Road - Reconstruct and Seal Shoulders(C)	-	(25,472)	(25,472)
	Transfer From Reserve	12000	Kaloorup Road (Stage 1)(C)	-	(23,137)	(23,137)
	Transfer From Reserve	12005	Payne Road(C)	-	(190,000)	(190,000)
	Transfer From Reserve	12007	Rendezvous Road Spray Seals(C)	-	(58,218)	(58,218)
	Transfer From Reserve	12010	Sugarloaf Road(C)	-	(250,502)	(250,502)
	Transfer From Reserve	12824	Acton Park Road(C)	(908,000)	(908,000)	(908,000)
	Transfer From Reserve	12825	Farquar Road Resheet(C)	-	(75,000)	(75,000)
	Transfer From Reserve	12826	Glendon Road Resheet(C)	-	(29,347)	(29,347)
	Transfer From Reserve	12828	Rural road open drain maintenance - Reserve Funded(O)	-	(100,000)	(100,000)
	Transfer From Reserve	12829	Rural Verge Maintenance - Reserve Funded(O)	-	(150,000)	(150,000)
	Transfer From Reserve	12830	Urban Tree Management - Reserve Funded(O)	-	(70,000)	(70,000)
	Transfer From Reserve	12831	Princedfield Road - Reserve Funded(O)	-	(40,000)	(40,000)
	Transfer From Reserve	12832	Urban Drainage - Reserve Funded(O)	-	(40,000)	(40,000)
	Transfer From Reserve	12833	Prewinter stormwater drainage maintenance - Reserve Funded(O)	-	(70,000)	(70,000)
	Transfer From Reserve	12834	Urban Compensation Basin Maintenance - Reserve Funded(O)	-	(30,000)	(30,000)
	Transfer From Reserve	12835	Ludlow-Hithergreen Road(C)	-	(110,000)	(110,000)
	Transfer From Reserve	12837	Pre-emptive Design Works (C)	-	(50,000)	(50,000)
	Transfer From Reserve	12838	Queen Elizabeth Avenue(C)	-	(230,000)	(230,000)
	Transfer From Reserve	12839	Seista Park Road(C)	-	(198,000)	(198,000)
	Transfer From Reserve	12840	Sheens Road Apron(C)	-	(8,000)	(8,000)
	Transfer From Reserve	12841	Strelly Street (C)	-	(60,000)	(60,000)
	Transfer From Reserve	12842	Nuttman Road (C)	-	(55,235)	(55,235)
	Transfer From Reserve	12851	Bussell Highway	-	(150,000)	(150,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	3,440,347	3,440,347
	Closing Balance 30/6/2023			707,213	1,533,016	1,533,016
<b>1059: Sick Pay Incentive Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	79,477	79,477	79,477
	Interest Earned	10904	Other General Purpose Funding(O)	-	738	738
	Transfer From Reserve	10810	Human Resources & Payroll(O)	-	(15,000)	(15,000)
				-	-	-
	Closing Balance 30/6/2023			79,477	65,215	65,215
<b>1060: Strategic Projects Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	2,909,578	2,909,578	2,909,578
	Interest Earned	10904	Other General Purpose Funding(O)	-	67,893	67,893
	Transfer From Reserve	12847	Purchase Sues Road(C)	-	(500,000)	(500,000)
	Transfer To Reserve	10830	Members of Council(O)	-	25,000	25,000
	Closing Balance 30/6/2023			2,909,578	2,502,471	2,502,471
<b>1061: Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	668,099	668,099	668,099
	Interest Earned	10904	Other General Purpose Funding(O)	-	15,140	15,140
	Transfer From Reserve	10969	Vasse SAR Area General Improvements to the Area(C)	-	(150,000)	(150,000)
	Transfer From Reserve	12822	Vasse SAR Area General Improvements to the Area - Tree Re(O)	-	(50,000)	(50,000)
	Transfer From Reserve	13000	Vasse SAR Reserve Funding(O)	-	(140,536)	(140,536)
	Transfer To Reserve	10969	Vasse SAR Area General Improvements to the Area(C)	-	190,775	190,775
	Closing Balance 30/6/2023			668,099	533,478	533,478

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1062: Vasse Sports Pavilion Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,685	1,685	1,685
	Interest Earned	10904	Other General Purpose Funding(O)	-	41	41
				-	-	-
	Transfer To Reserve	10027	Asset Management Administration(O)	-	649	649
	<b>Closing Balance 30/6/2023</b>			<b>1,685</b>	<b>2,375</b>	<b>2,375</b>
<b>1063: Waste Facilities and Plant Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	8,287,152	8,287,152	8,287,152
	Interest Earned	10904	Other General Purpose Funding(O)	-	152,487	152,487
	Transfer From Reserve	10688	Depot Washdown Facility Upgrades(C)	-	(76,700)	(76,700)
	Transfer From Reserve	11130	Regional Waste Management Administration(O)	-	(106,780)	(106,780)
	Transfer From Reserve	12420	Vidler Road Waste Site Capital Improvements(C)	-	(28,955)	(28,955)
	Transfer From Reserve	12421	City Lined Landfill Stage 2 - Preliminary Works(C)	-	(1,950,000)	(1,950,000)
	Transfer From Reserve	12425	Busselton Landfill Post-closure Capping, Rehab & Remediat(C)	-	(2,000,000)	(2,000,000)
	Transfer From Reserve	12427	Dunsborough Waste Facility(O)	-	(284,914)	(284,914)
	Transfer From Reserve	12428	Transfer Station Development(C)	-	(158,375)	(158,375)
	Transfer From Reserve	12843	SW Regional Waste Group Funding - Regional Waste Hub Deve(O)	-	(50,000)	(50,000)
	Transfer From Reserve	12844	Dunsborough Landfill - Washdown Bay(C)	-	(150,000)	(150,000)
	Transfer From Reserve	12911	Waste Management - Replacement of Volvo FE320 6x4 Dual Co(C)	-	(440,000)	(440,000)
	Transfer From Reserve	12912	Waste Management - Plant Replacement Grab bucket and attal(C)	-	(30,000)	(30,000)
	Transfer From Reserve	12913	Waste Management - Plant Replacement Trailer for bin clea(C)	-	(20,000)	(20,000)
	Transfer From Reserve	12914	Waste Management - Plant Replacement Minor (Capital)(C)	-	(10,000)	(10,000)
	Transfer From Reserve	12915	Waste Management - Plant Replacement Minor (Non Capital)(C)	-	(10,000)	(10,000)
	Transfer To Reserve	12412	Domestic & Commercial Waste Collection(O)	-	2,032,658	2,032,658
	<b>Closing Balance 30/6/2023</b>			<b>8,287,152</b>	<b>5,156,573</b>	<b>5,156,573</b>
<b>1064: Winderup Aged Housing Reserve (City Controlled)</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	356,904	356,904	356,904
	Interest Earned	10904	Other General Purpose Funding(O)	-	6,154	6,154
	Transfer From Reserve	12234	Aged Housing Capital Improvements - Winderup Court (City)(C)	-	(49,000)	(49,000)
	Transfer To Reserve	10027	Asset Management Administration(O)	-	62,889	62,889
	<b>Closing Balance 30/6/2023</b>			<b>356,904</b>	<b>376,946</b>	<b>376,946</b>
<b>1065: Workers Compensation and Extended Sick Leave</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	194,219	194,219	194,219
	Interest Earned	10904	Other General Purpose Funding(O)	-	4,530	4,530
	Transfer From Reserve	10810	Human Resources & Payroll(O)	-	(193,000)	(193,000)
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>194,219</b>	<b>5,750</b>	<b>5,750</b>
<b>1066: Youth and Community Activities Building Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	158,158	158,158	158,158
	Interest Earned	10904	Other General Purpose Funding(O)	-	3,315	3,315
				-	-	-
	Transfer To Reserve	10027	Asset Management Administration(O)	-	51,957	51,957
	<b>Closing Balance 30/6/2023</b>			<b>158,158</b>	<b>213,430</b>	<b>213,430</b>
<b>1067: Prepaid Grants and Deferred Works &amp; Services Reserves</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,979,511	1,979,511	1,979,511
				-	-	-
	Transfer From Reserve	10904	Other General Purpose Funding(O)	(1,977,034)	(1,979,511)	(1,979,511)
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>2,477</b>	<b>0</b>	<b>0</b>



City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1069: Airport Infrastructure Renewal and Replacement Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	1,259,815	1,259,815	1,259,815
	Interest Earned	10904	Other General Purpose Funding(O)	-	24,294	24,294
	Transfer From Reserve	10585	BMRA Hangars(C)	-	(182,891)	(182,891)
	Transfer From Reserve	12930	Airport Operations - Replacement Ute - Airport Operations(C)	-	(35,000)	(35,000)
	Transfer From Reserve	12931	Airport Operations - Replacement Deutz/able 75KVA Generat(C)	-	(19,000)	(19,000)
	Transfer From Reserve	12932	Airport Operations - Replacement Toro Groundmaster 7200 M(C)	-	(22,000)	(22,000)
	Transfer From Reserve	12933	Airport Operations - Replacement Stihl F594R CE Brushcut(C)	-	(600)	(600)
	Transfer From Reserve	12934	Airport Operations - Replacement Bar Pertol 3000PSI Press(C)	-	(1,150)	(1,150)
	Transfer From Reserve	12935	Airport Operations - Replacement Blower(C)	-	(350)	(350)
	Transfer To Reserve	10594	Airport Operations(O)	-	642,013	642,013
	<b>Closing Balance 30/6/2023</b>			<b>1,259,815</b>	<b>1,665,130</b>	<b>1,665,130</b>
<b>1070: Airport Noise Mitigation Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	683,694	683,694	683,694
	Interest Earned	10904	Other General Purpose Funding(O)	-	10,185	10,185
	Transfer From Reserve	10586	Airport Development Operations(O)	-	(98,238)	(98,238)
				-	-	-
	<b>Closing Balance 30/6/2023</b>			<b>683,694</b>	<b>595,641</b>	<b>595,641</b>
<b>1071: LED Street Lighting Replacement Program Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	38,098	38,098	38,098
	Interest Earned	10904	Other General Purpose Funding(O)	-	3	3
	Transfer From Reserve	10251	LED Street Light Replacement Program(O)	-	(37,866)	(37,866)
	Transfer From Reserve	10251	LED Street Light Replacement Program(O)	-	(50,000)	(50,000)
	Transfer To Reserve	10254	Street Lighting Installations(O)	-	50,000	50,000
	<b>Closing Balance 30/6/2023</b>			<b>38,098</b>	<b>235</b>	<b>235</b>
<b>1072: Lou Weston Oval Pavilion Reserve</b>						
				-	-	-
				-	-	-
				-	-	-
				-	-	-
	Transfer To Reserve	10027	Asset Management Administration(O)	-	12,431	12,431
	<b>Closing Balance 30/6/2023</b>			<b>-</b>	<b>12,431</b>	<b>12,431</b>
<b>1073: Waterways Restoration Reserve</b>						
	Opening Balance 1/7/2022	10904	Other General Purpose Funding(O)	10	10	10
				-	-	-
	Transfer From Reserve	12848	Vasse River - Ongoing Restoration of River Habitat(O)	-	(550,455)	(550,455)
	Transfer To Reserve	10711	Environmental Management Administration(O)	-	550,455	550,455
	<b>Closing Balance 30/6/2023</b>			<b>10</b>	<b>10</b>	<b>10</b>
<b>1078: Post Office Tea Rooms Reserve</b>						
				-	-	-
				-	-	-
				-	-	-
	Transfer From Reserve	10020	Art Geo Administration(O)	-	(60,514)	(60,514)
	Transfer From Reserve	10033	Art Geo Building(O)	-	(60,514)	(60,514)
	Transfer To Reserve	10020	Art Geo Administration(O)	-	121,028	121,028
	<b>Closing Balance 30/6/2023</b>			<b>-</b>	<b>-</b>	<b>-</b>

City of Busselton Reserves						
For The Period Ending 30 November 2022						
	Transaction Type	Project	Transaction Description	Actual YTD \$	Full Year Amended Budget \$	Full Year Original Budget \$
<b>1079: Peel Tce/Causeway Rd Building Reserve</b>						
				-	-	-
				-	-	-
				-	-	-
				-	-	-
	Transfer To Reserve	10441	Peel Tce Building & Surrounds(O)	-	23,429	23,429
	<b>Closing Balance 30/6/2023</b>			-	<b>23,429</b>	<b>23,429</b>
<b>Reconciliation</b>						
	Opening Balance 1/7/2022			71,017,796	71,017,796	71,017,796
	Interest Earned			-	1,250,000	1,250,000
	Transfer To Reserve			2,124	23,332,031	23,227,258
	Transfer From Reserve			(3,190,034)	(35,991,237)	(35,886,464)
	<b>Closing Balance 30/6/2023</b>			<b>67,829,886</b>	<b>59,608,590</b>	<b>59,608,590</b>





# CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT

For the month of November 2022



11am Bank Account As at 30 November 2022

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	2.75%	\$ 7,000,000

Term Deposits - Miscellaneous Funds As at 30 November 2022

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	247	16-Jan-23	2.03%	\$ 3,500,000
WBC	AA	245	22-Feb-23	2.55%	\$ 1,500,000
WBC	AA	212	17-Jun-23	4.20%	\$ 1,500,000
Bendigo	BBB	180	22-Mar-23	3.80%	\$ 3,000,000
WBC	AA	212	06-Mar-23	3.46%	\$ 5,000,000
NAB	AA	180	19-Dec-22	3.00%	\$ 4,000,000
NAB	AA	211	27-Jan-23	3.10%	\$ 2,000,000
WBC	AA	243	24-Apr-23	3.74%	\$ 3,000,000
WBC	AA	215	24-Feb-23	3.47%	\$ 2,000,000
WBC	AA	212	29-Apr-23	4.33%	\$ 4,000,000
NAB	AA	180	15-Mar-23	3.80%	\$ 4,000,000
ANZ	AA	153	25-Dec-22	2.23%	\$ 3,000,000
ANZ	AA	212	25-May-23	3.59%	\$ 2,000,000
ANZ	AA	212	26-Mar-23	2.63%	\$ 4,000,000
WBC	AA	215	10-Feb-23	2.58%	\$ 4,000,000
NAB	AA	181	03-Apr-23	4.05%	\$ 3,000,000
NAB	AA	181	29-May-23	4.10%	\$ 3,000,000
NAB	AA	210	27-Feb-23	3.29%	\$ 4,000,000
ANZ	AA	183	10-Dec-22	2.25%	\$ 2,000,000
ANZ	AA	215	10-Feb-23	2.46%	\$ 3,000,000
CBA	AA	211	28-Apr-23	4.10%	\$ 5,000,000
MeBank	BBB	182	24-Apr-23	4.20%	\$ 2,000,000
BoQ	BBB	181	02-May-23	4.20%	\$ 2,000,000
BoQ	BBB	181	30-May-23	4.15%	\$ 2,000,000
ANZ	AA	214	29-Jan-23	2.44%	\$ 4,000,000
ANZ	AA	181	29-May-23	3.82%	\$ 2,000,000
CBA	AA	239	28-Jun-23	4.19%	\$ 3,000,000
WBC	AA	212	20-Apr-23	4.14%	\$ 4,000,000
WBC	AA	242	20-May-23	4.22%	\$ 4,000,000
WBC	AA	273	20-Jun-23	4.30%	\$ 4,000,000
CBA	AA	272	19-Jun-23	4.11%	\$ 5,000,000
CBA	AA	240	18-May-23	4.04%	\$ 5,000,000
Total of Term Deposits					103,500,000.00
Weighted Average Annual Rate of Return					3.54%

Airport Redevelopment Funds As at 30 November 2022

WA Treasury Corp. - Overnight Cash Deposit Facility	2.80%	\$ 1,651,703
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Total of Airport Redevelopment Funds - WATC \$ 1,651,703

Total of Airport Redevelopment Funds - Bank Term Deposits \$ 0

ANZ Cash Account AA NA NA 2.75% \$ 784,422

Total of Airport Redevelopment Funds - Other \$ 784,422

Total of Airport Redevelopment Funds \$ 2,436,125

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 121,836
Interest Received 2019/20	\$ 43,093
Interest Received 2020/21	\$ 2,267
Interest Received 2021/22	\$ 1,626
Interest Received 2022/23	\$ 18,309
Interest Accrued but not yet Received	\$ 8,668
Total Interest Airport Funds (Non-Reserve) at month's end	\$ 2,595,923
Interest Transferred out and held in City Reserve Account 136	\$ 1,085,630
Interest Transferred out to Municipal Funds	\$ 31,516
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 91,643

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

## SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2022	As at 30 November 2022
11am Bank Account	\$ 6,500,000	\$ 11,500,000	\$ 7,000,000
11am Bank Account Interest - not yet fully processed	\$ -	\$ -	\$ -
Term Deposits - Misc. Funds	\$ 85,501,572	\$ 81,500,000	\$ 103,500,000
Term Deposit Interest - not yet fully processed	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 1,639,256	\$ 1,640,116	\$ 1,651,703
Airport Redevelopment - ANZ Cash A/c	\$ 784,422	\$ 784,422	\$ 784,422
Total of all Investments Held	\$ 94,425,250	\$ 95,424,539	\$ 112,936,125

TOTAL INTEREST RECEIVED AND ACCRUED \$ 85,078 \$ 319,405 \$ 884,602

INTEREST BUDGET \$ 94,899 \$ 200,000 \$ 688,989

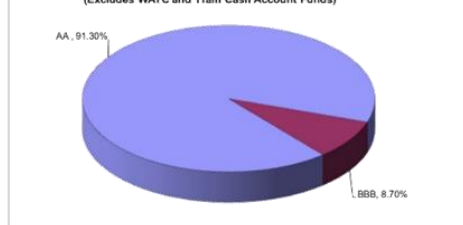
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

## Statement of Compliance with Council's Investment Policy 218

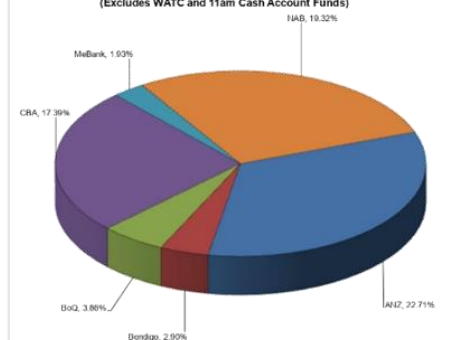
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

Investment Graphs

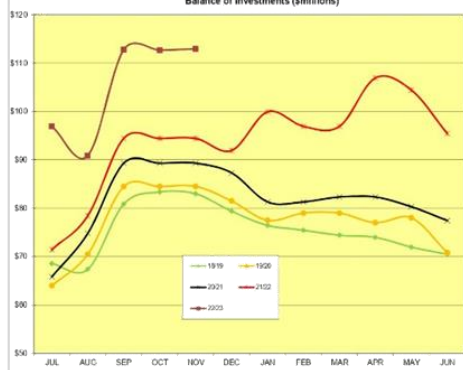
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



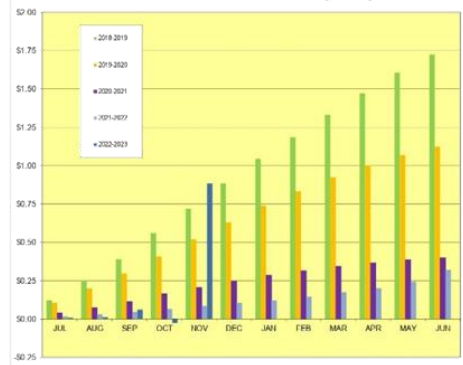
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)




Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



16.2 LIST OF PAYMENTS MADE - NOVEMBER 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Operations
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services - Sarah Pierson
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A List of Payments - November 2022 

The officer recommendation was moved and carried.

**COUNCIL DECISION****C2301/006**

Moved Councillor A Ryan, seconded Councillor M Love

That the Council notes payment of voucher numbers for the month of November 2022 as follows:

<b>CHEQUE PAYMENTS</b>	<b>119465 - 119502</b>	<b>57,794.84</b>
<b>ELECTRONIC FUNDS TRANSFER PAYMENTS</b>	<b>90916 - 91848 (excluding 91557 - 91559)</b>	<b>9,233,183.58</b>
<b>TRUST ACCOUNT PAYMENTS</b>	<b>EFT 91557 - 91559</b>	<b>58,290.64</b>
<b>PAYROLL PAYMENTS</b>	<b>01.11.2022 - 31.11.2022</b>	<b>2,585,544.76</b>
<b>INTERNAL PAYMENT VOUCHERS</b>	<b>DD 5064 - 5108</b>	<b>182,497.10</b>
<b>TOTAL PAYMENTS</b>		<b>12,117,310.92</b>

**CARRIED 8/0****EN BLOC****OFFICER RECOMMENDATION**

That the Council notes payment of voucher numbers for the month of November 2022 as follows:

CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
TOTAL PAYMENTS		12,117,310.92

**EXECUTIVE SUMMARY**

This report provides details of payments made from the City's bank accounts for the month of November 2022, for noting by the Council and recording in the Council Minutes.

**BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

**OFFICER COMMENT**

In accordance with regular custom, the list of payments made for the month of November 2022 is presented for information.

**Statutory Environment**

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

Not applicable.

**CONCLUSION**

The list of payments made for the month of November 2022 is presented for information.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF NOVEMBER 2022

CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

CHEQUE PAYMENTS NOVEMBER 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
10/11/2022	119483	AH LUK	REFUND OF RATE OVERPAYMENT	805.33
16/11/2022	119499	APH CONTRACTORS	EARTHMOVING SERVICES	5,248.32
10/11/2022	119497	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	34.40
10/11/2022	119477	BR GREENHOUSE	REFUND OF RATE OVERPAYMENT	811.23
18/11/2022	119492	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	160.75
18/11/2022	119490	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	489.45
10/11/2022	119486	COMMISSIONER OF STATE REVENUE	OSR REFUND	2,382.50
10/11/2022	119487	COMMISSIONER OF STATE REVENUE	OSR REFUND	22.06
18/11/2022	119494	COMMISSIONER OF STATE REVENUE	OSR REFUND	60.49
18/11/2022	119500	D & J COOK	REFUND OF RATE OVERPAYMENT	100.00
10/11/2022	119471	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	654.00
18/11/2022	119491	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
10/11/2022	119496	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	654.00
16/11/2022	119498	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	179.10
10/11/2022	119474	EA FROME	REFUND OF RATE OVERPAYMENT	780.16
9/11/2022	119468	FLEUR FERGUSON	STAFF REIMBURSEMENT	87.00
16/11/2022	119489	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	26,611.20
18/11/2022	119502	GJ & GE BRADEN	REFUND OF RATE OVERPAYMENT	750.00
10/11/2022	119485	GJ FRENCH	REFUND OF RATE OVERPAYMENT	820.08
10/11/2022	119478	J MORRIS	REFUND OF RATE OVERPAYMENT	804.59
10/11/2022	119476	J PHILLIPSON	REFUND OF RATE OVERPAYMENT	796.50
10/11/2022	119473	JARROD & RENAE HARSTON	CROSSOVER SUBSIDY PAYMENT	167.90
10/11/2022	119482	JE & DF GOODLAD	REFUND OF RATE OVERPAYMENT	823.78
10/11/2022	119480	JGL DE BOER	REFUND OF RATE OVERPAYMENT	750.00
18/11/2022	119493	JHF & CM POLLITT	CROSSOVER SUBSIDY PAYMENT	144.00
18/11/2022	119501	K BRYEN	REFUND OF RATE OVERPAYMENT	100.00
9/11/2022	119467	LANDGATE CUSTOMER ACCOUNT	LANDGATE LEASE REGISTRATION	187.60
10/11/2022	119470	LANDGATE CUSTOMER ACCOUNT	LANDGATE LEASE REGISTRATION	656.60
10/11/2022	119475	PD AUSTIN	REFUND OF RATE OVERPAYMENT	808.28
10/11/2022	119479	SE MASTERS	REFUND OF RATE OVERPAYMENT	123.25
10/11/2022	119484	SM MURRAY	REFUND OF RATE OVERPAYMENT	805.33
1/11/2022	119465	T MCSEVICH	REFUND OF DOC REGISTRATION	150.00
10/11/2022	119481	VD JAMES	REFUND OF RATE OVERPAYMENT	822.30
10/11/2022	119472	VOIDED	VOIDED	
3/11/2022	119466	WATER CORPORATION	WATER SERVICES	7,563.03
9/11/2022	119469	WATER CORPORATION	WATER SERVICES	1,518.78
16/11/2022	119488	WATER CORPORATION	WATER SERVICES	550.00
10/11/2022	119495	WATER CORPORATION	ACCESS LICENCE	45.83
				<b>57,794.84</b>

EFT PAYMENTS NOVEMBER 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
16/11/2022	91258	3E CONSULTING ENGINEERS PTY LTD	CONSULTANCY SERVICES	220.00
29/11/2022	91593	A & Z HAMMARSTROM	ART SALES	14.00
3/11/2022	91055	ABC HYGIENE RESTORATION	HYGIENE AND RESTORATION SERVICES	66.00
29/11/2022	91803	ABCORP AUSTRALASIA PTY LTD	LIBRARY RESOURCES	473.00
29/11/2022	91629	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	8,552.50
3/11/2022	91117	AC + SP DAVIS	DJ AND EQUIPMENT	125.00
16/11/2022	91515	ACROMAT	SPORT EQUIPMENT SUPPLIER	81.03
16/11/2022	91306	ACTION KERBING	KERBING SERVICES	11,809.00
29/11/2022	91618	ACTION KERBING	KERBING SERVICES	24,973.00
3/11/2022	91155	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	23,421.48
16/11/2022	91499	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	52,039.15
16/11/2022	91270	ACURIX NETWORKS	INTERNET WIFI ACCESS	3,996.65
3/11/2022	91019	ADAM DAVEY	TURF CONSULTANT	3,298.35
3/11/2022	90999	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	1,824.75
16/11/2022	91327	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	3,117.00
29/11/2022	91637	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES - FORESHORE HIGH PRESSURE CLEANING	19,849.60
3/11/2022	91043	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	315.00
16/11/2022	91372	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	525.00
29/11/2022	91678	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	184.80
16/11/2022	91338	AERODROME MANAGEMENT SERVICES	AIR SERVICES - SCREENING SERVICES	32,593.77
29/11/2022	91650	AERODROME MANAGEMENT SERVICES	AIR SERVICES	2,381.28
16/11/2022	91392	AHOY MANAGEMENT	CABIN FEVER FESTIVAL ACTIVITIES	13,200.00
3/11/2022	91108	AIRWORKS CONSULTING PTY LTD	AIRPORT CONSULTING	6,468.00
3/11/2022	91126	AKOLADE PTY LTD	EVENTS, CONFERENCE ORGANISER	3,737.80
3/11/2022	91111	ALIGN STRATEGY AND PROJECTS PTY LTD	CONSULTING SERVICES - DUNSBOROUGH PSP	15,891.59
3/11/2022	90980	ALINTA SALES PTY LTD	ELECTRICITY	237.25
9/11/2022	91221	ALINTA SALES PTY LTD	ELECTRICITY	659.45
16/11/2022	91312	ALINTA SALES PTY LTD	ELECTRICITY	192.75
16/11/2022	91386	ALISON BURTON	ART SALES	34.30
29/11/2022	91594	ALL WEST BUILDING APPROVALS PTY LTD	BUILDING APPLICATION ASSESSMENTS	1,540.00
29/11/2022	91653	ALLEN FOOD PTY LTD	CATERING	100.00
3/11/2022	90994	ALLFLOW INDUSTRIAL	MAINTENANCE SERVICES	1,694.00
16/11/2022	91388	ALLUVIUM CONSULTING PTY LTD	CONSULTING SERVICES	2,051.50
3/11/2022	91007	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	700.48
16/11/2022	91334	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	517.29
29/11/2022	91644	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	393.15
16/11/2022	91384	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	3,503.50
29/11/2022	91755	ALTUS PLANNING PTY LTD	CONSULTANT PLANNING SERVICES	2,431.00
16/11/2022	91343	AMD AUDIT & ASSURANCE PTY LTD	ACCOUNTANCY SERVICES	1,815.00
16/11/2022	91412	ANDREW & CAROLYN RYDER	RATE REFUND	724.23
16/11/2022	91510	ANIMAL CARE EQUIPMENT & SERVICES (AUSTRA	ANIMAL SUPPLIES	232.19





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CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

3/11/2022	91099	ANTHONY ROBERTS TA CAR CARE (WA) BUSSELT	CAR DETAILING	255.00
3/11/2022	90929	ARBOR GUY	TREE MAINTENANCE SERVICES - STORM DAMAGE CLEANUP	122,525.80
9/11/2022	91215	ARBOR GUY	TREE MAINTENANCE SERVICES	23,659.92
16/11/2022	91257	ARBOR GUY	TREE MAINTENANCE SERVICES - STORM DAMAGE CLEANUP AND YALLINGUP BEACH VERGE	99,417.53
29/11/2022	91584	ARBOR GUY	TREE MAINTENANCE SERVICES - STORM DAMAGE CLEANUP AND WESTERN POWER CUTTING	90,885.29
9/11/2022	91241	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	2,359.50
29/11/2022	91703	ASHLEE GIBSON	BITP REFUND	100.00
17/11/2022	91551	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	247,607.00
30/11/2022	91843	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	257,801.00
16/11/2022	91452	ATTEKUS	ONLINE BOOKING, EVENT SOFTWARE	6,135.94
16/11/2022	91335	ATTURRA BUSINESS APPLICATIONS	SOFTWARE CONSULTANCY	6,374.84
29/11/2022	91738	AUSTRALIA AND NEW ZEALAND RECYCLING	E-WASTE COLLECTION	4,166.80
3/11/2022	91149	AUSTRALIA POST	POSTAL SERVICE	4,132.17
16/11/2022	91493	AUSTRALIA POST	POSTAL SERVICE	7,730.92
3/11/2022	91178	AUSTRALIA WIDE TAXATION	TRAINING SERVICES	365.00
3/11/2022	91164	AUSTRALIAN AIRPORTS ASSOCIATION	SUBSCRIPTION	1,070.00
3/11/2022	91171	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHOR	COMMUNICATION SERVICES	114.00
29/11/2022	91814	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHOR	COMMUNICATION SERVICES	368.00
3/11/2022	91039	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	454.50
9/11/2022	91228	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	143.55
16/11/2022	91367	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	1,142.93
29/11/2022	91675	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	1,850.00
16/11/2022	91433	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	1,458.60
29/11/2022	91735	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	2,661.83
3/11/2022	91054	AVIATION ID AUSTRALIA PTY LTD	SUPPLY AVIATION ASIC CARDS	280.00
16/11/2022	91385	AVIATION ID AUSTRALIA PTY LTD	SUPPLY AVIATION ASIC CARDS	280.00
16/11/2022	91287	AZILITY	IT SOFTWARE	988.90
3/11/2022	91158	B&B STREET SWEEPING	STREET SWEEPING SERVICE	11,181.24
16/11/2022	91502	B&B STREET SWEEPING	STREET SWEEPING SERVICE	29,533.82
29/11/2022	91802	B&B STREET SWEEPING	STREET SWEEPING SERVICE	16,111.86
23/11/2022	91572	BA BLUM AND DA BLUM	OUTSTANDING WORKS BOND	16,786.00
3/11/2022	90939	BANG THE TABLE	SURVEY SERVICES	25,300.00
16/11/2022	91399	BARBARA WEEKS	ART SALES	48.00
3/11/2022	90973	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - SPORTS LIGHTS AT CHURCHILL PARK	63,870.40
9/11/2022	91220	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	10,573.42
16/11/2022	91307	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	5,365.20
29/11/2022	91619	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - DUNSBOROUGH TOWNSCAPE UPGRADE	23,234.81
3/11/2022	90977	BATTERY WORLD BUNBURY	BATTERIES	599.50
29/11/2022	91622	BATTERY WORLD BUNBURY	BATTERIES	852.50
3/11/2022	91154	BAY SIGNS	SIGNAGE SERVICES	462.00
29/11/2022	91798	BAY SIGNS	SIGNAGE SERVICES	997.07
3/11/2022	90958	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	605.00
3/11/2022	90959	BCP LIQUID WASTE	LIQUID WASTE SERVICES	227.88
29/11/2022	91609	BCP LIQUID WASTE	LIQUID WASTE SERVICES	629.50
16/11/2022	91376	BE INGRAM	CARPENTRY SERVICES	350.00
29/11/2022	91682	BE INGRAM	CARPENTRY SERVICES	3,000.00
29/11/2022	91838	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	300.00
16/11/2022	91471	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	655.60
29/11/2022	91773	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	462.00
16/11/2022	91331	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	22,352.93
29/11/2022	91577	BELMAX FAMILY TRUST	PROTECTIVE CLOTHING SUPPLIER	361.00
16/11/2022	91415	BEN DANAEHER	REFUND OF APPLICATION	310.20
3/11/2022	91057	BEN KING	SKATEPARK CONSULTATION	6,158.50
3/11/2022	91165	BENARA NURSERIES	NURSERY SUPPLIES	2,869.36
29/11/2022	91811	BENARA NURSERIES	NURSERY SUPPLIES	10,325.71
3/11/2022	90950	BENT LOGIC	MEMBERSHIP CARDS	2,684.00
3/11/2022	90937	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES	1,320.00
16/11/2022	91268	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES	4,620.00
3/11/2022	91193	BG&E PTY LTD	CONSULTANCY SERVICES	1,140.70
29/11/2022	91812	BIDFOOD	GLC KIOSK PURCHASES	876.00
16/11/2022	91409	BILL ZOMBOR	BITP REFUND	108.00
16/11/2022	91466	BIN SPA	BIN CLEANING	40.00
3/11/2022	90962	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	540.05
3/11/2022	91095	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	1,822.49
29/11/2022	91739	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	2,579.97
16/11/2022	91401	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	5,113.85
3/11/2022	90969	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	701.80
16/11/2022	91304	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	3,886.81
29/11/2022	91616	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	6,275.23
3/11/2022	91136	BOC LIMITED	GAS SERVICES	537.68
16/11/2022	91472	BOC LIMITED	GAS SERVICES	1,741.96
3/11/2022	91127	BODY BIKE AUSTRALIA	INDOOR CYCLES SALES AND SERVICE	804.76
3/11/2022	90936	BR & ND GLOVER	TILING SERVICES	4,999.50
16/11/2022	91267	BR & ND GLOVER	TILING SERVICES	918.50
29/11/2022	91692	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	185.00
23/11/2022	91591	BRIDGESTONE	TYRE SERVICES	759.00
3/11/2022	91189	BSA ADVANCED PROPERTY SOLUTIONS	CONSTRUCTION SERVICES - SALTWATER	1,119,712.29
16/11/2022	91525	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	1,837.66
29/11/2022	91819	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	2,994.87
3/11/2022	91086	BUILDING SUPPLIES AND HIRE	AIR CONDITIONING SERVICES	1,845.80
16/11/2022	91430	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	13.85
29/11/2022	91730	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	231.82
3/11/2022	91162	BUNNINGS BUILDING SUPPLIES	BUILDING SUPPLIES	314.92
16/11/2022	91506	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1,614.74
			HARDWARE SUPPLIES	2,449.46





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PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
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		<b>12,117,310.92</b>

29/11/2022	91808	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,614.93
18/11/2022	91560	BUSINESS EVENTS PERTH	MEMBERSHIP BUSINESS TOURISM	3,400.00
16/11/2022	91318	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	5,464.00
3/11/2022	91163	BUSSELTON AND SUGITO SISTER CITIES ASSOC	SISTER CITY COMMITTEE	6,100.00
16/11/2022	91308	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,061.63
16/11/2022	91272	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,016.19
3/11/2022	91087	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	817.56
16/11/2022	91431	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	2,503.71
29/11/2022	91732	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	848.63
16/11/2022	91516	BUSSELTON CHAMBER OF COMMERCE AND INDUST	MEMBERSHIP	11,000.00
29/11/2022	91724	BUSSELTON CHORAL SOCIETY INC	MINOR DONATION	300.00
29/11/2022	91721	BUSSELTON HORTICULTURAL SOCIETY INC.	MINOR DONATION	600.00
16/11/2022	91247	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	374.87
16/11/2022	91364	BUSSELTON LOCAL ORGANISING COMMITTEE INC	IRONMAN 2022	10,000.00
3/11/2022	90932	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	797.50
16/11/2022	91261	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	902.00
29/11/2022	91587	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	264.00
29/11/2022	91641	BUSSELTON MEDICAL PRACTICE	MEDICAL SERVICES	275.00
3/11/2022	91148	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	883.12
16/11/2022	91491	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	537.00
3/11/2022	91124	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	231.00
16/11/2022	91462	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	605.00
29/11/2022	91760	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	568.50
29/11/2022	91713	BUSSELTON PRIMARY SCHOOL	MINOR DONATION	100.00
16/11/2022	91508	BUSSELTON REFRIGERATION & AIRCON	REFRIGERATION/AIR CONDITIONING SERVICES	1,343.10
29/11/2022	91582	BUSSELTON REPERTORY CLUB INC	THEATRE HIRE AND PERFORMANCES	500.00
29/11/2022	91788	BUSSELTON RETRAVISION - DORSETT RETAIL P	ELECTRICAL SERVICES	280.00
16/11/2022	91501	BUSSELTON SENIOR HIGH SCHOOL	DONATION	200.00
16/11/2022	91311	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	67.50
16/11/2022	91426	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	300.15
29/11/2022	91727	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	276.52
16/11/2022	91470	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	431.70
3/11/2022	91133	BUSSELTON WATER	WATER SERVICES	12,959.98
9/11/2022	91235	BUSSELTON WATER	WATER SERVICES	52,793.60
29/11/2022	91774	BUSSELTON WATER	WATER SERVICES	3,118.04
29/11/2022	91709	BUSSELTON WOODTURNERS	MINOR DONATION	500.00
16/11/2022	91347	C & G NORRIS	INSTALLATION OF SCHEME WATER FOR IRRIGATION	43.75
29/11/2022	91623	CAPE AUTOMATION	BOOM GATE ACCESS CONTROL	305.00
3/11/2022	91209	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	16.10
16/11/2022	91543	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	352.70
29/11/2022	91710	CAPE NATURALISTE COLLEGE	MINOR DONATION	200.00
29/11/2022	91628	CAPE NATURALISTE P&C CAFE	CATERING	175.00
3/11/2022	90989	CAPE SHADES PTY LTD	SHADE SAILS	2,379.99
16/11/2022	91540	CAPEL TRANSPORT	COURIER SERVICES	186.80
29/11/2022	91832	CAPEL TRANSPORT	COURIER SERVICES	285.06
9/11/2022	91239	CARBONE BROS PTY LTD	AIRPORT CARPARK EXPANSION	194,725.03
16/11/2022	91391	CAROL MULHEARN	ART SALES	140.00
9/11/2022	91234	CASSANDRA ARMSTRONG	STAFF REIMBURSEMENT	92.78
3/11/2022	91028	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	22,655.50
16/11/2022	91355	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	35,037.95
29/11/2022	91664	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	46,602.90
29/11/2022	91745	CDL HBT SUN THREE PRY LTD	ACCOMMODATION	340.20
29/11/2022	91809	CEMETERIES & CREMATORIA ASSOCIATION OF W	MEMBERSHIP	660.00
16/11/2022	91361	CHLOE ABLA STUDIOS	ART SALES	26.60
16/11/2022	91353	CHOICECHEM	BITUMEN REMOVER	5,890.50
29/11/2022	91662	CHOICECHEM	BITUMEN REMOVER	1,337.05
16/11/2022	91414	CHRIS GIBBS	REFUND OF APPLICATION	960.00
29/11/2022	91753	CHRIS GODDEN	LAWN MOWING	760.00
3/11/2022	91135	CHRISTIAN & CO ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	788.94
16/11/2022	91395	CHRISTINE CRESSWELL	ART SALES	8.40
16/11/2022	91511	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	6,727.34
29/11/2022	91813	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	402.12
16/11/2022	91530	CITY AND REGIONAL FUELS	FUEL SERVICES	5,438.72
17/11/2022	91553	CITY OF BUSSELTON	PAYROLL DEDUCTIONS - RATES PAYMENTS	4,690.01
30/11/2022	91845	CITY OF BUSSELTON	PAYROLL DEDUCTIONS - RATES PAYMENTS	4,670.01
17/11/2022	91548	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,662.18
30/11/2022	91840	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,662.18
17/11/2022	91549	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	180.00
30/11/2022	91841	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	180.00
17/11/2022	91555	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	212.00
30/11/2022	91847	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	204.00
3/11/2022	90946	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	3,784.00
29/11/2022	91600	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	4,301.00
3/11/2022	90982	CIVITEST PTY LTD SCOTTISH PACIFIC	SOIL COMPACTION TEST	1,078.00
29/11/2022	91626	CIVITEST PTY LTD SCOTTISH PACIFIC	SOIL COMPACTION TEST	1,094.50
3/11/2022	91137	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	212.98
16/11/2022	91473	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	72.82
29/11/2022	91775	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	242.62
29/11/2022	91726	CLAIRE KASTELAN	ART SALES	9.45
3/11/2022	91109	CLARK RUBBER BUNBURY	SPORT EQUIPMENT SUPPLIER	754.50
3/11/2022	91180	CLEANAWAY	WASTE MANAGEMENT SERVICES	125.49
9/11/2022	91240	CLEANAWAY	WASTE MANAGEMENT SERVICES	19,256.88
16/11/2022	91519	CLEANAWAY	WASTE MANAGEMENT SERVICES - KERBSIDE RECYCLING	91,421.66
29/11/2022	91817	CLEANAWAY	WASTE MANAGEMENT SERVICES	1,012.00
3/11/2022	90988	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	8,674.74



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16/11/2022	91487	CLEANAWAY OPERATIONS PTY LTD	MAINTENANCE PARTS WASHER	969.72
9/11/2022	91223	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES - MSW AT DARDANUP	36,287.29
16/11/2022	91320	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	199.10
3/11/2022	91083	CMM TECHNOLOGY	WORKPLACE DRUG & ALCOHOL TESTING	148.50
3/11/2022	91190	COCA-COLA AMATIL	GLC KIOSK PURCHASES	2,199.28
16/11/2022	91526	COCA-COLA AMATIL	GLC KIOSK PURCHASES	1,104.19
29/11/2022	91820	COCA-COLA AMATIL	GLC KIOSK PURCHASES	349.47
3/11/2022	90961	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	459.25
9/11/2022	91218	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	1,110.79
16/11/2022	91296	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	578.90
29/11/2022	91704	COLIN MARCHESI	BJTP REFUND	222.00
3/11/2022	91088	COMBINED METAL INDUSTRIES	STEEL PRODUCTS SUPPLIER	261.00
3/11/2022	90928	COMBINED TEAM SERVICES	TRAINING SERVICES	2,120.00
16/11/2022	91465	COMMERCIAL CHRISTMAS SERVICES	CHRISTMAS DECORATIONS - 10M XMAS TREE	43,857.00
3/11/2022	91138	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	165.88
16/11/2022	91474	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	203.50
29/11/2022	91776	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	313.27
29/11/2022	91763	COMMUNICATION AND WIRELESS SERVICES PTY	LICENSING OF RADIO COMMUNICATION SERVICE	444.40
3/11/2022	91006	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	1,020.70
29/11/2022	91643	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	109.00
3/11/2022	91063	CONSTRUCTION SCIENCES PTY LTD	MATERIALS TESTING	3,178.56
16/11/2022	91403	CONSTRUCTION SCIENCES PTY LTD	MATERIALS TESTING	1,127.28
29/11/2022	91699	CONSTRUCTION SCIENCES PTY LTD	MATERIALS TESTING	1,127.28
16/11/2022	91396	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	1,184.70
29/11/2022	91767	CORE PLUMBING SERVICES	PLUMBING SERVICES	180.00
29/11/2022	91722	CORNERSTONE CHRISTIAN COLLEGE	MINOR DONATION	300.00
3/11/2022	90951	CORNERSTONE CHURCH OF CHRIST INC;	EVENT SPONSORSHIP - CAROLS BY CANDLELIGHT	3,300.00
3/11/2022	90990	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	1,921.15
16/11/2022	91319	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	1,619.20
3/11/2022	91098	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	2,710.27
23/11/2022	91570	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	408.73
3/11/2022	90971	CR. P CARTER	COUNCILLOR PAYMENT	5,008.33
3/11/2022	91045	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	3,054.99
3/11/2022	90944	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES - WATER MAIN NATURALISTE TCE	133,140.06
16/11/2022	91278	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES	12,168.27
29/11/2022	91599	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES	6,841.00
16/11/2022	91402	CREATIVE HEART COUNSELLING	ARTIST WORKSHOP	120.00
29/11/2022	91696	CREATIVE HEART COUNSELLING	ARTIST WORKSHOP	2,400.00
3/11/2022	91188	CROSS SECURITY SERVICES	SECURITY SERVICES	3,033.64
16/11/2022	91524	CROSS SECURITY SERVICES	SECURITY SERVICES	706.64
29/11/2022	91818	CROSS SECURITY SERVICES	SECURITY SERVICES	3,634.40
3/11/2022	91031	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	2,657.60
29/11/2022	91667	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	490.30
17/11/2022	91554	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	822.90
30/11/2022	91846	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	822.90
3/11/2022	91010	CURLY'S REMOVALS	FURNITURE TRANSPORT	1,080.00
16/11/2022	91468	D AGOSTINO + LUFF PTY LTD	ARCHITECTURAL SERVICES	2,750.00
16/11/2022	91246	DANTERR AGENCIES	MAINTENANCE SERVICES	1,408.00
29/11/2022	91579	DANTERR AGENCIES	MAINTENANCE SERVICES	497.15
16/11/2022	91346	DARRYL AND LEONIE STEAD	WATER CHARGES REIMBURSEMENT	161.55
3/11/2022	90917	DATA 3 LIMITED	COMPUTER SOFTWARE SUPPLIER	19,797.47
29/11/2022	91576	DATA 3 LIMITED	COMPUTER SOFTWARE SUPPLIER	29,855.25
3/11/2022	91139	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	8,525.00
29/11/2022	91777	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	3,650.90
3/11/2022	91167	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	1,042.71
16/11/2022	91509	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	2,373.80
29/11/2022	91740	DB SJ & WM BUTTERLY	CIVIL MAINTENANCE BOND	27,457.18
29/11/2022	91769	DEMI KIPPS	STAFF REIMBURSEMENT	150.00
16/11/2022	91416	DENICA GIBBS	REFUND OF APPLICATION	683.00
3/11/2022	91160	DEPARTMENT OF FIRE AND EMERGENCY SERVICE	FIRE AND EMERGENCY SERVICES - PORTION OF ANNUAL ESL	34,865.85
29/11/2022	91805	DEPARTMENT OF FIRE AND EMERGENCY SERVICE	FIRE AND EMERGENCY SERVICES - PORTION OF ANNUAL ESL	1,001,375.87
3/11/2022	90926	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	DEVELOPMENT ASSESSMENT PANEL PAYMENT	5,815.00
3/11/2022	91192	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	249.60
16/11/2022	91243	DEPARTMENT OF PREMIER & CABINET	LEGAL PUBLICATIONS	1,052.90
16/11/2022	91259	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	16.40
16/11/2022	91387	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	577.39
3/11/2022	91062	DONALD CANT WATTS CORKE (WA) PTY LTD	CONSULTANCY SERVICES - BPACC	7,150.00
29/11/2022	91698	DONALD CANT WATTS CORKE (WA) PTY LTD	CONSULTANCY SERVICES - BPACC	6,600.00
29/11/2022	91697	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	413.60
16/11/2022	91442	DOROTHY ROBINSON	ART SALES	15.40
3/11/2022	91002	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	2,061.29
16/11/2022	91330	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	794.07
29/11/2022	91640	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	730.20
3/11/2022	90984	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	8,437.57
16/11/2022	91314	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	3,090.20
29/11/2022	91627	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	2,656.50
29/11/2022	91688	DOWN SOUTH WHOLESALE	CONSUMABLES FOR BJTP	321.43
16/11/2022	91266	DS SADDLETON	ART SALES	10.50
3/11/2022	90992	DUNS & DIST. WATER CARTAGE	WATER CARTAGE SERVICES	270.00
29/11/2022	91634	DUNS & DIST. WATER CARTAGE	WATER CARTAGE SERVICES	270.00
29/11/2022	91799	DUNSBOROUGH & DISTRICT COUNTRY CLUB	CLUBROOM HIRE	310.00
3/11/2022	91003	DUNSBOROUGH COMMUNITY MEN'S SHED	POSSUM BOXES	1,250.00
16/11/2022	91248	DUNSBOROUGH FOOTBALL CLUB	HIRE OF CLUBROOMS	315.00
29/11/2022	91603	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	340.45
29/11/2022	91712	DUNSBOROUGH PRIMARY SCHOOL	MINOR DONATION	100.00



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CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

16/11/2022	91518	DUNSBOROUGH RURAL SUPPLIES	RURAL SUPPLIES	214.46
3/11/2022	91184	DUXTON HOTEL	ACCOMMODATION	234.00
16/11/2022	91520	DUXTON HOTEL	ACCOMMODATION	647.00
3/11/2022	90953	DYMOCKS BUSSELTON	LIBRARY RESOURCES	229.56
16/11/2022	91292	DYMOCKS BUSSELTON	LIBRARY RESOURCES	459.72
29/11/2022	91606	DYMOCKS BUSSELTON	LIBRARY RESOURCES	594.51
3/11/2022	91048	E & P CRONIN	COUNCILLOR PAYMENTS	3,054.99
16/11/2022	91378	E & P CRONIN	COUNCILLOR PAYMENTS	578.02
3/11/2022	91011	EAGLE VALLEY & CO PTY LTD	TYRE SALES AND SERVICE	1,360.00
29/11/2022	91647	EAGLE VALLEY & CO PTY LTD	TYRE SALES AND SERVICE	130.00
3/11/2022	91023	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	154.00
29/11/2022	91659	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	461.95
3/11/2022	91036	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	14,638.25
16/11/2022	91360	EARTH AND STONE WA	MAINTENANCE - WILDWOOD RD	42,817.50
29/11/2022	91671	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	9,817.50
3/11/2022	91173	EBSCO AUSTRALIA	MAGAZINE SUPPLIER	3,478.03
3/11/2022	90974	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	2,764.03
16/11/2022	91309	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	29,389.55
29/11/2022	91620	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	4,875.07
3/11/2022	91134	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	5,500.00
29/11/2022	91613	EF DAY & SN WILLIAMS	MAINTENANCE SERVICES	2,592.00
3/11/2022	91015	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	1,382.15
29/11/2022	91649	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	557.15
3/11/2022	91046	EJ & KM COX	COUNCILLOR PAYMENTS	3,054.99
16/11/2022	91322	ELAMOORE NATURAL SOAPS & COSMETICS PTY L	ART SALES	122.85
29/11/2022	91604	ELECTRONIC SCOREBOARDS AUSTRALIA	ELECTRONIC SCOREBOARDS	198.55
16/11/2022	91424	ELEMENT ADVISORY PTY LTD	HERITAGE ADVISORY SERVICES	272.25
3/11/2022	91122	ELITE BUSINESS PERFORMANCE PTY LTD	CONSULTING SERVICES	4,358.75
16/11/2022	91461	ELITE BUSINESS PERFORMANCE PTY LTD	CONSULTING SERVICES	14,443.00
3/11/2022	91090	ELITE CARPET DRYCLEANING	CARPET CLEANING SERVICES	418.00
3/11/2022	91176	ELITE POOL COVERS PTY LTD	POOL SERVICES	538.00
16/11/2022	91342	ELIZABETH BUNT	ART SALES	27.30
29/11/2022	91810	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	7,246.29
3/11/2022	90918	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	2,046.00
16/11/2022	91420	ELZA FOUKHE ARTIST	ART SALES	8.40
23/11/2022	91569	EM & GS LECHTE	RATE REFUND	800.00
16/11/2022	91521	EMERGE OFFICE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	1,502.11
3/11/2022	90942	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	229.90
16/11/2022	91274	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	2,153.69
3/11/2022	91078	ERICA HIGGINS	REFUND OF APPLICATION	188.20
29/11/2022	91598	ERIN FERRIS	STAFF REIMBURSEMENT	100.00
3/11/2022	91206	EUROPCAR WA	VEHICLE RENTAL SERVICES	2,105.73
16/11/2022	91538	EUROPCAR WA	VEHICLE RENTAL SERVICES	491.34
3/11/2022	90949	EVERGREEN HOLDINGS PTY LTD	INDUSTRIAL SUPPLIES	88.68
29/11/2022	91601	EVERGREEN HOLDINGS PTY LTD	INDUSTRIAL SUPPLIES	94.07
16/11/2022	91536	EXTERIA	INFRASTRUCTURE SERVICES - BIN SURROUNDS	19,402.90
16/11/2022	91455	EZRA J WILLIAMS	ROOFING, ROOF PLUMBING, MAINTENANCE	4,888.73
16/11/2022	91390	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	173.98
29/11/2022	91689	FANNY AND THIBAUT LIDOW	COFFEE WORKSHOPS AND CATERING	880.00
16/11/2022	91341	FASSOM PTY LTD	STATIONERY AND OFFICE SUPPLIES	288.24
3/11/2022	91052	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	480.00
16/11/2022	91276	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT	327.15
29/11/2022	91597	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT	3,249.95
16/11/2022	91244	FITNESS AUSTRALIA	MEMBERSHIP	650.00
3/11/2022	91106	FORESTLAND SPRINGS	BOTTLED WATER	165.00
16/11/2022	91444	FORESTLAND SPRINGS	BOTTLED WATER	165.00
3/11/2022	90954	FOUNDER ENTERPRISES PTY LTD T/AS FORTUS	EARTHMOVING PARTS	325.05
16/11/2022	91345	FRANK SUTTON	WATER CHARGES REIMBURSEMENT	89.50
29/11/2022	91645	FRASER SUITES PERTH	ACCOMMODATION	1,410.00
3/11/2022	90998	FRESH AS	REFRESHMENTS	631.65
16/11/2022	91326	FRESH AS	REFRESHMENTS	117.95
29/11/2022	91636	FRESH AS	REFRESHMENTS	232.90
16/11/2022	91407	G & S FARMER	BITP REFUND	394.00
3/11/2022	91070	GABRIELLA BAKER	BITP REFUND	137.55
29/11/2022	91792	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	808.17
3/11/2022	91082	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	665.00
3/11/2022	91125	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	320.10
16/11/2022	91463	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	1,089.00
16/11/2022	91475	GEMI PTY LTD	MAINTENANCE SERVICES	148.50
16/11/2022	91450	GEMMA MOSCARDINI & MATTHEW ZWANENBURG	ART PROGRAM SUPPORT	400.00
16/11/2022	91446	GENERATORS AUSTRALIA PTY LTD	HIRE AND SALES OF EQUIPMENT	2,333.56
29/11/2022	91750	GENERATORS AUSTRALIA PTY LTD	HIRE AND SALES OF EQUIPMENT	2,411.34
16/11/2022	91324	GEOBOX PTY LTD	VEHICLE CAMERAS	2,827.00
16/11/2022	91458	GEOGRAPHE BAY REMOVALS & STORAGE	STORAGE SERVICES	173.00
29/11/2022	91824	GEOGRAPHE CAMPING AND TACKLE WORLD	OUTDOOR EQUIPMENT SUPPLIER	88.97
29/11/2022	91630	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	5,017.10
29/11/2022	91719	GEOGRAPHE EDUCATION SUPPORT CENTRE	MINOR DONATION	300.00
9/11/2022	91236	GEOGRAPHE PETROLEUM	FUEL SERVICES	15,657.02
16/11/2022	91485	GEOGRAPHE PETROLEUM	FUEL SERVICES	19,908.12
3/11/2022	91196	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	2,034.00
16/11/2022	91528	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	2,139.00
16/11/2022	91476	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	831.60
29/11/2022	91778	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,357.00
29/11/2022	91711	GEORPAPHE PRIMARY SCHOOL	MINOR DONATION	100.00
29/11/2022	91717	GEORGIANA MOLLOY ANGLICAN SCHOOL	MINOR DONATION	300.00





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TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

3/11/2022	91042	GEOSPREAD	GREEN WASTE MULCHING	20,652.50
16/11/2022	91371	GEOSPREAD	GREEN WASTE MULCHING	30,198.30
3/11/2022	91075	GRAEME & STACEY NORTHOVER	REFUND OF APPLICATION	118.20
3/11/2022	90923	GRANT HENLEY	COUNCILLOR PAYMENT	12,247.20
16/11/2022	91250	GRANT HENLEY	COUNCILLOR PAYMENT	18.00
23/11/2022	91561	GRANT HENLEY	COUNCILLOR PAYMENT	299.93
3/11/2022	91195	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	740.00
29/11/2022	91825	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	250.00
3/11/2022	90967	GRASSTREES AUSTRALIA	GARDEN SERVICES	4,110.00
3/11/2022	90986	GRAVITY ETC	VACATION CARE EXCURSION	832.00
3/11/2022	90985	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	1,166.00
16/11/2022	91317	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	461.50
3/11/2022	91201	GUMPTION PTY LTD	ADVERTISING SERVICES	8,405.00
16/11/2022	91532	GUMPTION PTY LTD	ADVERTISING SERVICES	5,082.50
3/11/2022	91142	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	433.62
16/11/2022	91480	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	762.63
29/11/2022	91782	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	3,470.94
29/11/2022	91658	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	6,809.22
3/11/2022	91105	HARCHER PRESTIGE BUSSELTON	HOSPITALITY EQUIPMENT SUPPLIER	7,651.60
16/11/2022	91443	HARCHER PRESTIGE BUSSELTON	HOSPITALITY EQUIPMENT SUPPLIER	6,840.55
29/11/2022	91749	HARCHER PRESTIGE BUSSELTON	HOSPITALITY EQUIPMENT SUPPLIER	8,457.85
16/11/2022	91542	HART SPORT	SPORT EQUIPMENT SUPPLIER	95.90
29/11/2022	91731	HAYLEY OVERTON	STAFF REIMBURSEMENT	199.38
29/11/2022	91608	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	156.00
3/11/2022	91029	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
29/11/2022	91665	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
3/11/2022	91037	HILLZEEZ DOWN SOUTH SURF SHOP	GIFTS	40.00
3/11/2022	91210	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	2,332.18
16/11/2022	91544	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,107.79
29/11/2022	91834	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,598.74
3/11/2022	91121	HIRE A FENCE	TEMPORARY FENCING HIRE	1,716.00
29/11/2022	91762	HIRE A FENCE	TEMPORARY FENCING HIRE	2,376.00
3/11/2022	91143	HOLCIM	CONCRETE SERVICES	5,625.84
16/11/2022	91482	HOLCIM	CONCRETE SERVICES	1,868.42
29/11/2022	91785	HOLCIM	CONCRETE SERVICES	53,584.89
3/11/2022	90933	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	56,405.08
16/11/2022	91262	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	67,174.40
29/11/2022	91588	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	1,205.16
16/11/2022	91410	IAIN WEBSTER	B/T/P REFUND	100.00
16/11/2022	91350	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	85.89
3/11/2022	90993	INDIAN OCEAN LONGBOARD CLUB INC	EQUIPMENT GRANT	4,000.00
3/11/2022	90987	INNERSPACE COMMERCIAL INTERIORS	OFFICE FURNITURE	3,905.00
3/11/2022	91053	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	2,522.80
29/11/2022	91695	INSTANT TRANSPORTABLE OFFICES PTY LTD	TRANSPORTABLE ABULTIONS	5,148.00
16/11/2022	91435	INTELLITRAC	GPS TRACKING DEVICES	561.00
3/11/2022	91009	INTERLINE NOMINEES PTY LTD	TOWN PLANNING SERVICES	2,244.00
3/11/2022	91093	IPEC PTY LTD	COURIER SERVICES	423.19
16/11/2022	91436	IPEC PTY LTD	COURIER SERVICES	263.52
29/11/2022	91737	IPEC PTY LTD	COURIER SERVICES	37.50
3/11/2022	91168	IPWEA-WA	TRAINING SERVICES	55.00
3/11/2022	90943	IRONMAN AUSTRALIA	EVENT SERVICES	154,000.00
3/11/2022	91179	JACK IN THE BOX CORPORATION PTY LTD	MARKETING SERVICES	1,311.75
3/11/2022	90957	JACKSON MCDONALD LAWYERS	LEGAL SERVICES	3,300.00
16/11/2022	91294	JACKSON MCDONALD LAWYERS	LEGAL SERVICES	4,400.00
9/11/2022	91217	JACQUELINE HAPP	STAFF REIMBURSEMENT	180.33
16/11/2022	91441	JACQUELINE LUDEMANN	STAFF REIMBURSEMENT	31.50
3/11/2022	91040	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	192.12
16/11/2022	91368	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	809.59
29/11/2022	91676	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	32.42
3/11/2022	91107	JAMES HADLEY	RURAL FENCING SERVICES	10,347.00
16/11/2022	91332	JAN ROBERTS	ART SALES	282.50
3/11/2022	91081	JASON EY	REIMBURSEMENT OF WATER EXPENSES	138.85
16/11/2022	91477	JASON SIGNMAKERS	SIGNAGE SUPPLIES	649.86
29/11/2022	91779	JASON SIGNMAKERS	SIGNAGE SUPPLIES	373.17
3/11/2022	91079	JAY DARNELL & KAYLA SERMON	REFUND OF APPLICATION	323.80
16/11/2022	91374	JBS&G AUSTRALIA PTY LTD	CONSULTANCY SERVICES	4,834.50
3/11/2022	91004	JDM EARTHWORKS	PLANT FOR CELL 2 DUNSBOROUGH WASTE	67,757.25
16/11/2022	91333	JDM EARTHWORKS	PLANT FOR CELL 2 DUNSBOROUGH WASTE	62,950.25
29/11/2022	91642	JDM EARTHWORKS	PLANT FOR CELL 2 DUNSBOROUGH WASTE	23,333.75
16/11/2022	91321	JENNIFER BROWN	ART SALES	79.60
3/11/2022	91130	JETSTAR AIRWAYS PTY LIMITED	PASSENGER FLIGHT SERVICES	178,397.44
16/11/2022	91366	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	910.00
29/11/2022	91674	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	550.00
3/11/2022	90955	JIMS FIRST	HARDWARE SUPPLIES	217.80
16/11/2022	91293	JIMS FIRST	HARDWARE SUPPLIES	188.10
29/11/2022	91607	JIMS FIRST	HARDWARE SUPPLIES	15.00
17/11/2022	91550	JMW REAL ESTATE TRUST	T NOTTLE RENT	1,400.00
30/11/2022	91842	JMW REAL ESTATE TRUST	T NOTTLE RENT	1,400.00
3/11/2022	91094	JODIE RICHARDS	COUNCILLOR PAYMENT	3,054.99
16/11/2022	91394	JOEL SMOKER	ART SALES	17.47
3/11/2022	91067	JOHN & VALERIE BUTLER	B/T/P REFUND	58.00
3/11/2022	91072	JOHN CLARE	B/T/P REFUND	58.00
16/11/2022	91449	JOHN LOHF	ART SALES	57.40
3/11/2022	91068	JOHN PHILLIPS	B/T/P REFUND	58.00
3/11/2022	91076	JONATHON PAGE & ELIZABETH WRIGHT	REFUND OF APPLICATION	237.90



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		<b>12,117,310.92</b>

3/11/2022	91035	JONOR CONSTRUCTION PTY LTD	BRIDGE MAINTENANCE	14,335.65
29/11/2022	91669	JONOR CONSTRUCTION PTY LTD	BRIDGE MAINTENANCE	10,337.80
9/11/2022	91226	JUDITH TOOKE	WATER CHARGES REIMBURSEMENT	80.80
16/11/2022	91362	JULIE GUTHRIDGE	ART SALES	122.15
16/11/2022	91269	JUSTIN SMITH	STAFF REIMBURSEMENT	100.00
16/11/2022	91405	K COVERLY	REFUND DOG REGISTRATION	30.00
29/11/2022	91720	KADE MARTIN	MINOR DONATION	500.00
9/11/2022	91230	KAREN TAYLOR-VIVIAN	WATER CHARGES REIMBURSEMENT	1,029.90
3/11/2022	91129	KATE JAMES	STAFF REIMBURSEMENT	80.00
16/11/2022	91397	KAY MANOLAS	ART SALES	196.00
16/11/2022	91358	KELLY MCGORLUCK	WATER CHARGES REIMBURSEMENT	226.80
3/11/2022	91066	KEN & MERRIN LEEDEN	BITP REFUND	58.00
23/11/2022	91562	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES - SALTWATER	48,553.01
16/11/2022	91344	KEVIN NEWELL	WATER CHARGES REIMBURSEMENT	30.50
3/11/2022	91102	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	1,400.00
9/11/2022	91233	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	1,400.00
29/11/2022	91744	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	1,540.00
29/11/2022	91635	KITCHEN TAKEOVERS	CATERING	25.00
16/11/2022	91339	KMART BUSSELTON	RETAIL HOME WARES	140.26
29/11/2022	91651	KMART BUSSELTON	RETAIL HOME WARES	98.00
16/11/2022	91483	KONNECT	MAINTENANCE SUPPLIES	1,402.89
3/11/2022	91145	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	71.80
16/11/2022	91488	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	3,946.57
29/11/2022	91789	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	2,429.24
16/11/2022	91479	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	112.80
3/11/2022	90931	LANDSAVE ORGANICS	LANDSCAPING SERVICE	18,420.00
16/11/2022	91260	LANDSAVE ORGANICS	LANDSCAPING SERVICE	6,600.00
29/11/2022	91586	LANDSAVE ORGANICS	LANDSCAPING SERVICE	3,883.00
3/11/2022	91085	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	301.40
16/11/2022	91428	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	8,520.67
3/11/2022	91128	LAWRENCE & HANSON GROUP PTY LTD	ELECTRICAL WHOLESALE	103.07
16/11/2022	91537	LE & OG ISREL	ART SALES	131.80
16/11/2022	91252	LEEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	21,395.00
29/11/2022	91823	LEEWIN TRANSPORT	COURIER SERVICES	970.04
3/11/2022	90920	LEGALWISE SEMINARS PTY LTD	TRAINING SERVICES	353.00
3/11/2022	91114	LIAM JACKSON	EQUIPMENT HIRE	4,692.60
16/11/2022	91456	LIAM JACKSON	EQUIPMENT HIRE	4,084.30
29/11/2022	91758	LIAM JACKSON	EQUIPMENT HIRE	3,569.50
16/11/2022	91517	LINCOLN HIGGINS	WELDING SERVICES	8,668.00
29/11/2022	91589	LINDA KUSAL	STAFF REIMBURSEMENT	86.90
3/11/2022	91071	LISA FOGGON	BITP REFUND	507.50
3/11/2022	91030	LIVING MADLY PTY LTD	BAKERY CATERING	50.00
29/11/2022	91666	LIVING MADLY PTY LTD	BAKERY CATERING	108.90
3/11/2022	91213	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	450.00
29/11/2022	91837	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	138.76
16/11/2022	91380	LOCK AROUND THE CLOCK	SECURITY SERVICES	192.50
29/11/2022	91686	LOCK AROUND THE CLOCK	SECURITY SERVICES	715.00
16/11/2022	91300	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	505.10
3/11/2022	90996	LSGC ENTERPRISES	REPAIRS TO RPM BIKE	100.00
29/11/2022	91596	M & RA GUZZOMI	STAFF REIMBURSEMENT	85.00
29/11/2022	91761	MA LA DUMPLINGS MARGARET RIVER	FOOD TRUCK SERVICES	2,200.00
29/11/2022	91781	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	1,380.11
3/11/2022	91058	MACRO MUSIC	BOND REFUND	5.95
3/11/2022	91205	MAIA FINANCIAL	LEASING PAYMENTS	92,781.10
16/11/2022	91496	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1,740.26
29/11/2022	91795	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1,920.95
3/11/2022	91110	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	27,836.50
16/11/2022	91451	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	7,119.20
29/11/2022	91752	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	27,703.45
3/11/2022	91096	MANGLESLI CONTRACTING	LANDSCAPING SERVICES	904.66
16/11/2022	91534	MARAGLAD HOLDINGS PTY LTD	FIRE CONTROL SERVICES	9,922.00
16/11/2022	91422	MARGARET GEARY	ART SALES	14.00
3/11/2022	90963	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CONTRIBUTION TOWARDS COSTS	11,000.00
16/11/2022	91297	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CONTRIBUTION TOWARDS COSTS	2,407.61
29/11/2022	91611	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CONTRIBUTION TOWARDS COSTS	39,490.00
16/11/2022	91282	MARGARET RIVER FENCING	MAINTENANCE SERVICES	132.00
29/11/2022	91702	MARION CAMPBELL-SMITH	BITP REFUND	58.00
3/11/2022	90965	MARKETFORCE PTY LTD	ADVERTISING SERVICES	313.06
16/11/2022	91299	MARKETFORCE PTY LTD	ADVERTISING SERVICES	1,872.32
16/11/2022	91404	MATTHEW ARMSTRONG	REFUND DOG REGISTRATION	150.00
29/11/2022	91705	MATTHEW ROUSSEY	BITP REFUND	47.00
29/11/2022	91708	MAUREEN NEILL	RATE REFUND	805.70
3/11/2022	91084	MAYDAY SERVICES	EQUIPMENT HIRE	2,948.00
16/11/2022	91427	MAYDAY SERVICES	EQUIPMENT HIRE	18,672.50
29/11/2022	91728	MAYDAY SERVICES	EQUIPMENT HIRE	9,900.00
3/11/2022	91204	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	47,597.84
29/11/2022	91829	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	47,597.84
16/11/2022	91273	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	7,117.04
3/11/2022	91041	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	109.57
16/11/2022	91370	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	683.48
29/11/2022	91677	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	84.07
29/11/2022	91772	ME RAINY T/AS PK COURIERS	COURIER SERVICES	354.20
3/11/2022	91038	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,910.27
16/11/2022	91365	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	8,232.10
29/11/2022	91673	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,360.27



LISTING OF PAYMENTS MADE  
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CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

29/11/2022	91581	MEDELECT	DEFIBRILLATOR MAINTENANCE	720.50
3/11/2022	90925	MEDLOSS BRECKEN HEALTH CARE	MEDICAL SERVICES	226.60
3/11/2022	91174	METRO COUNT	BATTERY SUPPLIER	126.50
29/11/2022	91657	MICHAEL & KATE WILSON	WATER CHARGES REIMBURSEMENT	81.45
16/11/2022	91454	MICKAZ NOMINEES	BBQ CLEANING	5,351.94
29/11/2022	91655	MIKE MORGAN	WATER CHARGES REIMBURSEMENT	20.05
3/11/2022	91170	MINTER ELLISON	LEGAL SERVICES	2,530.88
16/11/2022	91513	MINTER ELLISON	LEGAL SERVICES	1,442.43
3/11/2022	91069	MITCHELL MCKENZIE	BITP REFUND	58.00
3/11/2022	91207	MJB INDUSTRIES	DRAINAGE SUPPLIES	5,393.80
16/11/2022	91539	MJB INDUSTRIES	DRAINAGE SUPPLIES	1,047.62
29/11/2022	91831	MJB INDUSTRIES	DRAINAGE SUPPLIES	3,217.25
9/11/2022	91216	MP & M EVERUSS	STAFF REIMBURSEMENT	150.00
16/11/2022	91245	MR SUSHI	CATERING	528.00
16/11/2022	91389	MUIRS	VEHICLE MAINTENANCE	2,532.99
29/11/2022	91691	MUIRS	VEHICLE MAINTENANCE	251.49
29/11/2022	91766	MYLES POLLARD	PUBLIC SPEAKING WORKSHOP	1,375.00
16/11/2022	91286	NALDA HOSKINS DESIGN	ART SALES	130.40
3/11/2022	91074	NARELLE STEHBENS	BITP REFUND	119.00
16/11/2022	91277	NATALIE L WHITLEY	STAFF REIMBURSEMENT	156.00
16/11/2022	91460	NATHAN RICHARDS	VINYL WRAP DESIGN	2,250.00
3/11/2022	91012	NATIONAL ASSOCIATION FOR THE VISUAL ARTS	MEMBERSHIP	345.00
16/11/2022	91438	NATIONAL TAX AND ACCOUNTANTS ASSOCIATION	SUBSCRIPTION	385.00
16/11/2022	91381	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	82.95
3/11/2022	90960	NATURALISTE GLASS BUSINESS TRANS ACC	GLASS REPAIRS AND MANUFACTURE	1,239.32
16/11/2022	91295	NATURALISTE GLASS BUSINESS TRANS ACC	GLASS REPAIRS AND MANUFACTURE	954.29
29/11/2022	91610	NATURALISTE GLASS BUSINESS TRANS ACC	GLASS REPAIRS AND MANUFACTURE	2,363.87
3/11/2022	90968	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	440.00
16/11/2022	91303	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	1,122.50
29/11/2022	91615	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	375.00
23/11/2022	91566	NATURALISTE TRAVEL	TRAVEL SERVICES	1,665.00
3/11/2022	91017	NATURALISTE TURF	TURF MAINTENANCE SERVICES	26,845.44
16/11/2022	91340	NATURALISTE TURF	TURF MAINTENANCE SERVICES	15,587.36
29/11/2022	91652	NATURALISTE TURF	TURF MAINTENANCE SERVICES	4,004.12
3/11/2022	91119	NCI ADAMSON EARTHMOVING PTY LTD	EARTHMOVING SERVICES	660.00
3/11/2022	91034	NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	460.90
16/11/2022	91545	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACIL	173.45
3/11/2022	91024	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	5,610.00
16/11/2022	91351	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	1,886.50
29/11/2022	91660	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	3,012.46
3/11/2022	91141	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,014.41
16/11/2022	91478	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	5,800.93
23/11/2022	91573	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	22.00
3/11/2022	91018	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92
29/11/2022	91654	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92
16/11/2022	91356	NIKKI BRIGHTMAN	STAFF REIMBURSEMENT	94.17
29/11/2022	91585	NL & KE SEARLE	STAFF REIMBURSEMENT	95.00
3/11/2022	91047	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	1,987.40
9/11/2022	91229	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	3,114.40
16/11/2022	91377	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	886.42
29/11/2022	91683	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	381.70
16/11/2022	91421	ODILE M M BELL	ART SALES	63.00
3/11/2022	91001	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	536.75
16/11/2022	91328	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	322.46
29/11/2022	91638	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	184.47
3/11/2022	90995	OPTEON PROPERTY GROUP PTY LTD	VALUATION SERVICES	1,705.00
23/11/2022	91567	OPTEON PROPERTY GROUP PTY LTD	VALUATION SERVICES	2,750.00
16/11/2022	91288	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
23/11/2022	91564	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	566.90
29/11/2022	91748	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	51,090.00
3/11/2022	91120	ORIGINS MARKET PTY LTD	SCHOOL HOLIDAY PROGRAM	792.00
29/11/2022	91716	OUR LADY OF THE CAPE SCHOOL	MINOR DONATION	100.00
29/11/2022	91751	OVIS CREATIVE PRODUCTIONS	VIDEO EDITING	1,800.00
29/11/2022	91768	P & L TASSELL	STAFF REIMBURSEMENT	300.00
3/11/2022	90924	PARAGON CORPORATE TRAINING	TRAINING SERVICES	13,850.00
3/11/2022	91197	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	165.00
16/11/2022	91359	PATRICK MARSHALL	STAFF REIMBURSEMENT	89.97
3/11/2022	91199	PEGI WILLIAMS BOOK SHOP	LIBRARY RESOURCES	192.00
3/11/2022	91146	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	4,290.00
16/11/2022	91489	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	1,657.21
29/11/2022	91790	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	180.00
16/11/2022	91253	PEOPLESSENSE PTY LTD	EMPLOYEE ASSISTANCE PROGRAM	2,640.00
29/11/2022	91670	PERTH INTERNATIONAL JAZZ FESTIVAL INC	JAZZ FESTIVAL HOSTING	11,000.00
16/11/2022	91400	PETER EVANS	ART SALES	98.00
3/11/2022	91211	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1,802.45
16/11/2022	91546	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	980.10
29/11/2022	91835	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	2,009.20
16/11/2022	91251	PHIL HOLLETT PHOTOGRAPHY	ART SALES	53.55
3/11/2022	91056	PHIMEDIA PTY LTD	3D SCANNING	4,400.00
16/11/2022	91256	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	1,156.10
29/11/2022	91583	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	223.85
16/11/2022	91419	PJ DOHNT & SR TROY	ART SALES	9.80
3/11/2022	91123	PLAYGROUND SAFETY INSPECTORS AUSTRALIA	TRAINING SERVICES	7,600.00
16/11/2022	91375	POOL ROBOTIC PERTH	POOL CLEANER SALES AND REPAIR	3,109.75
29/11/2022	91680	POOL ROBOTIC PERTH	POOL CLEANER SALES AND REPAIR	10.50



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CHEQUE PAYMENTS	119465 - 119502	57,794.84
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TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

3/11/2022	91025	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	848.00
16/11/2022	91352	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	688.50
29/11/2022	91661	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	319.00
16/11/2022	91255	PRIME MEDIA GROUP	ADVERTISING SERVICES	2,696.10
3/11/2022	91020	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	4,165.70
16/11/2022	91348	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	4,336.64
29/11/2022	91656	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	1,039.50
29/11/2022	91759	PROJEX PARTNERS PTY LTD	CONSULTING SERVICES	1,124.75
3/11/2022	90976	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	323.40
16/11/2022	91290	QUALITYPRESS	PRINTING SERVICES	56.10
29/11/2022	91605	QUALITYPRESS	PRINTING SERVICES	1,966.80
3/11/2022	91089	QUBE BUSSELTON DEVELOPMENT PTY LTD	RETURN OF BOND	39,342.00
16/11/2022	91423	RJI TECHNOLOGY	COMPUTER PRODUCTS	1,937.49
29/11/2022	91783	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	481.13
29/11/2022	91685	RAPISCAN SYSTEMS PTY LTD	BAGGAGE HANDLING EQUIPMENT	10,175.00
9/11/2022	91232	REBECCA CUNNINGHAM	EVENT FURNITURE HIRE	451.00
16/11/2022	91437	REBECCA CUNNINGHAM	EVENT FURNITURE HIRE	902.00
3/11/2022	91182	REECE PTY LIMITED	PLUMBING SERVICES	1,373.49
3/11/2022	91113	REGIONAL PROJECTS WA PTY LTD	PROJECT MANAGEMENT & CONSTRUCTION SUPERV	957.00
29/11/2022	91756	REGIONAL PROJECTS WA PTY LTD	PROJECT MANAGEMENT & CONSTRUCTION SUPERV	4,884.00
3/11/2022	91100	RENTFIND TECHNOLOGIES PTY LTD	PROPERTY INSPECTION SOFTWARE	121.00
29/11/2022	91742	RENTFIND TECHNOLOGIES PTY LTD	PROPERTY INSPECTION SOFTWARE	121.00
3/11/2022	91153	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	130.76
16/11/2022	91498	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	1,756.98
29/11/2022	91797	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	1,168.64
3/11/2022	90956	RETRACTABLE TARPS PTY LTD	TARPAULINS	334.84
16/11/2022	91329	RID AUSTRALIA	INSECT REPELLANT	816.64
3/11/2022	91022	RMC RAIL SERVICES PTY LTD	JETTY RAILWAY LINE INSPECTION	3,994.44
3/11/2022	91203	RMS (AUST)PJL	SOFTWARE SERVICES	235.40
16/11/2022	91408	ROBERT & YVONNE MUNDIE	BITP REFUND	223.00
29/11/2022	91625	ROBERT'S TILT TRAY & HIAB SERVICE	FREIGHT	1,512.50
16/11/2022	91494	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	827.48
29/11/2022	91793	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	636.25
29/11/2022	91701	ROGER GARNSEY	REFUND DOG REGISTRATION	75.00
3/11/2022	90945	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	341.00
16/11/2022	91279	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	671.00
16/11/2022	91406	RON ANDREWS	BITP REFUND	58.00
3/11/2022	91077	RORY & MORGAN LAWTY	REFUND OF APPLICATION	148.10
16/11/2022	91418	RORY & MORGAN LAWTY	REFUND OF APPLICATION	148.10
3/11/2022	90970	ROSS PAINE	COUNCILLOR PAYMENT	3,054.99
16/11/2022	91507	ROTARY CLUB OF BUSSELTON	SPONSORSHIP / ADVERTISING	28.00
16/11/2022	91398	S & S WALKER	ART SALES	20.00
3/11/2022	91065	STROSIC	REFUND DOG REGISTRATION	75.00
29/11/2022	91765	SAFARI BUILDING PRODUCTS	BUILDING & CONCRETE INDUSTRY SUPPLIES	19,668.00
16/11/2022	91529	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	286.00
23/11/2022	91563	SAFE FIRST TRAINING	STAFF TRAINING	275.00
3/11/2022	91091	SALENTO CATERING	CATERING SERVICES	2,145.00
3/11/2022	91198	SANPOINT PTY LTD	LANDSCAPING SERVICES	17,204.58
16/11/2022	91531	SANPOINT PTY LTD	LANDSCAPING SERVICES	6,435.46
29/11/2022	91827	SANPOINT PTY LTD	LANDSCAPING SERVICES	15,547.54
16/11/2022	91447	SAPIO PTY LTD	SECURITY INSTALLATIONS AND MAINTENANCE	594.00
16/11/2022	91275	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	358.74
16/11/2022	91363	SCOTT JONES	COFFEE MACHINGS SALES AND SERVICING	533.50
3/11/2022	91061	SE & SJ REYNOLDS	CATERING	1,046.00
3/11/2022	91103	SEEK LIMITED	ADVERTISING SERVICES	2,673.00
16/11/2022	91440	SEEK LIMITED	ADVERTISING SERVICES	1,254.00
29/11/2022	91746	SEEK LIMITED	ADVERTISING SERVICES	302.50
3/11/2022	90952	SERVICES AUSTRALIA OFFICIAL DEPARTMENT	CHARGES FOR CENTREPAY FACILITY	141.57
16/11/2022	91289	SERVICES AUSTRALIA OFFICIAL DEPARTMENT	CHARGES FOR CENTREPAY FACILITY	129.69
29/11/2022	91757	SHARON CUSTERS	STAFF REIMBURSEMENT	80.01
16/11/2022	91445	SHARON HINCHLIFFE	ART SALES	4.90
16/11/2022	91535	SHARON WILLIAMS	ART SALES	404.80
3/11/2022	91131	SHIRE OF AUGUSTA MARGARET RIVER	LSL ACCRUAL REIMBURSEMENT	3,816.57
3/11/2022	91208	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	21,461.00
16/11/2022	91541	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	17,028.00
29/11/2022	91833	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	17,490.00
3/11/2022	91101	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	4,424.75
16/11/2022	91439	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	82,246.07
29/11/2022	91743	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	22,143.00
16/11/2022	91369	SIESTA TIME WA PTY LTD TRADING AS CAPE CELLARS	REFRESHMENTS	2,664.95
3/11/2022	91169	SIGMA CHEMICALS	CHEMICAL SUPPLIER	364.65
16/11/2022	91512	SIGMA CHEMICALS	CHEMICAL SUPPLIER	321.20
3/11/2022	91115	SIGNS & LINES	DIGITAL ENTRY STATEMENT BILLBOARD	56,430.00
16/11/2022	91459	SIMONE GANDROSSINI	ART SALES	96.00
9/11/2022	91225	SIMONE NEWMAN	WATER CHARGES REIMBURSEMENT	287.30
17/11/2022	91547	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	16,335.02
29/11/2022	91672	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	441.97
30/11/2022	91839	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	16,959.78
29/11/2022	91684	SMITHS DETECTION (AUSTRALIA) PTY LTD	SCREENING EQUIPMENT SUPPLY & MAINTENANCE	28,812.30
9/11/2022	91219	SOGGYBONES	EVENT COORDINATION	500.00
3/11/2022	91177	SOILS AINT SOILS	NURSERY SUPPLIES	1,709.25
3/11/2022	91000	SONGFEST INCORPORATED	GRANT - DUNSBOROUGH SONGFEST	5,000.00
9/11/2022	91231	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	3,088.04
16/11/2022	91393	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	3,782.80
16/11/2022	91285	SOUNDPACK SOLUTIONS	LIBRARY RESOURCES	169.40





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TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
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3/11/2022	90979	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	35.00
3/11/2022	90922	SOUTH WEST ACADEMY OF SPORT	COMMUNITY BID	11,000.00
16/11/2022	91283	SOUTH WEST AUDIO VISUAL	COMMUNICATION SERVICES	626.96
9/11/2022	91224	SOUTH WEST COMPRESSORS	COMPRESSOR SALES AND SERVICE	313.28
29/11/2022	91830	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	600.00
3/11/2022	91183	SOUTH WEST CYCLES	CYCLE SUPPLIER	200.00
3/11/2022	91104	SOUTH WEST IRRIGATION MANAGEMENT SOLUTION	IRRIGATION AND PROJECT MANAGEMENT	1,966.18
29/11/2022	91747	SOUTH WEST IRRIGATION MANAGEMENT SOLUTION	IRRIGATION AND PROJECT MANAGEMENT	1,798.50
3/11/2022	91144	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	2,530.00
16/11/2022	91484	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	2,678.50
29/11/2022	91786	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	2,582.80
16/11/2022	91457	SOUTH WEST MERCANTILE AGENCY	LEGAL PROCESSING	154.00
3/11/2022	91027	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,209.83
16/11/2022	91354	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,076.57
29/11/2022	91663	SOUTH WEST OFFICE NATIONAL	STATIONERY	43.87
16/11/2022	91481	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	3,110.97
29/11/2022	91784	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	228.80
29/11/2022	91602	SOUTH WEST WINDSCREENS & TINT	WINDSCREENS & TINTING	855.00
16/11/2022	91325	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	1,781.20
29/11/2022	91631	SOUTHERN CROSS AUSTRALIA	ADVERTISING	1,821.60
29/11/2022	91723	SOUTHERN DISTRICTS AGRICULTURAL SOCIETY	MINOR DONATION	1,000.00
29/11/2022	91617	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	139.95
3/11/2022	91166	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	7,884.25
9/11/2022	91237	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	972.00
16/11/2022	91467	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,282.60
29/11/2022	91764	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	7,246.00
3/11/2022	91008	SPECTUR LTD	SOLAR SECURITY CAMERAS	1,128.60
3/11/2022	90997	SPICE ODYSSEY	CATERING	448.00
16/11/2022	91301	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	493.13
29/11/2022	91614	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	701.80
3/11/2022	91016	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	221.00
3/11/2022	91187	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	2,327.05
16/11/2022	91469	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	98.00
16/11/2022	91417	ST GEORGES ANGLICAN CHURCH	MINOR DONATION	1,000.00
3/11/2022	90935	ST JOHN AMBULANCE	TRAINING SERVICES	488.00
16/11/2022	91264	ST JOHN AMBULANCE	TRAINING SERVICES	320.00
29/11/2022	91590	ST JOHN AMBULANCE	TRAINING SERVICES	640.00
3/11/2022	90983	ST JOHN AMBULANCE AUSTRALIA - BELMONT	AMBULANCE SERVICES	2,342.38
29/11/2022	91714	ST MARY MACKILLOP COLLEGE	MINOR DONATION	300.00
16/11/2022	91429	STARMIX HOLDINGS PTY LTD	FOOTPATH MAINTENANCE	1,809.50
29/11/2022	91729	STARMIX HOLDINGS PTY LTD	FOOTPATH MAINTENANCE	596.75
29/11/2022	91733	STATEWIDE DOORS	MAINTENANCE SERVICES	426.00
29/11/2022	91706	STEPHEN AND JODIE JONES	BTP REFUND	58.00
16/11/2022	91265	STEPHEN WESLEY	STAFF REIMBURSEMENT - STUDY ASSISTANCE	3,080.00
3/11/2022	91132	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	909.93
29/11/2022	91771	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	828.24
29/11/2022	91826	STRATAGREEN	NURSERY SUPPLIES	4,711.99
3/11/2022	91097	STUART ST CLAIR & ANNE RYAN	COUNCILLOR PAYMENT	3,054.99
16/11/2022	91284	SUMMERS CONSULTING	MOSQUITO BREEDING MONITORING	1,962.40
3/11/2022	90916	SUPERCHOICE	SUPERANNUATION	190,653.06
17/11/2022	91556	SUPERCHOICE	SUPERANNUATION	186,661.49
30/11/2022	91848	SUPERCHOICE	SUPERANNUATION	186,830.12
3/11/2022	91194	SURVCON P/L	SURVEY SERVICES	3,619.00
29/11/2022	91822	SURVCON P/L	SURVEY SERVICES	9,528.20
29/11/2022	91632	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	8,023.40
3/11/2022	91150	SW PRECISION PRINT	PRINTING SERVICES	3,071.00
16/11/2022	91495	SW PRECISION PRINT	PRINTING SERVICES	464.00
29/11/2022	91794	SW PRECISION PRINT	PRINTING SERVICES	44.00
16/11/2022	91337	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY	177.38
29/11/2022	91648	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY	331.38
3/11/2022	91014	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	292.88
3/11/2022	91059	SWITCHED ONTO SAFETY	CHEMICAL MANAGEMENT SYSTEM	4,880.70
3/11/2022	91032	SYNERGY	ELECTRICITY SUPPLIES	13,825.08
9/11/2022	91227	SYNERGY	ELECTRICITY SUPPLIES	139,019.99
23/11/2022	91568	SYNERGY	ELECTRICITY SUPPLIES	985.59
29/11/2022	91700	T STIRZAKER	REFUND DOG REGISTRATION	30.00
3/11/2022	90940	TACTILE INDICATORS PTY LTD	TERRACOTTA PATHFINDERS	2,464.00
3/11/2022	90947	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT	CONCEPTUAL DESIGNS	264.00
16/11/2022	91280	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT	CONCEPTUAL DESIGNS	433.13
3/11/2022	91005	TALYDEN PTY LTD	CRACK SEALING SERVICES	5,500.00
16/11/2022	91413	TAMMY KEEFE	BOND REFUND	1,000.00
3/11/2022	90927	TARVIA PTY LTD	ENGINEERING SERVICES- SMITH'S BEACH ACCESS STRUCTURE REPAIRS	38,008.30
16/11/2022	91254	TARVIA PTY LTD	ENGINEERING SERVICES	2,464.00
29/11/2022	91580	TARVIA PTY LTD	ENGINEERING SERVICES- BEACH ACCESS, GEOGRAPHIC BAY RD, WEST BUSSELTON	32,250.90
3/11/2022	91064	TEAGAN VAN REES	GLC REFUNDS	172.80
16/11/2022	91051	TECH WINDOW GAVIN KENNETH BARNES	IT SUPPORT AND RETAIL SALES	149.90
3/11/2022	91083	TECH WINDOW GAVIN KENNETH BARNES T/as	IT SUPPORT AND RETAIL SALES	49.95
3/11/2022	91175	TECHNOLOGY ONE	SOFTWARE SERVICES	9,895.06
29/11/2022	91816	TECHNOLOGY ONE	SOFTWARE SERVICES	30,239.81
16/11/2022	91411	TEES PUBLISHING P/L	RATE REFUND	1,730.45
16/11/2022	91486	TELSTRA CORPORATION	COMMUNICATION SERVICES	11,084.27
29/11/2022	91787	TELSTRA CORPORATION	COMMUNICATION SERVICES	5,554.42
3/11/2022	90930	TERRY WHITE CHEMIST	FIRST AID SUPPLIES	99.95
29/11/2022	91646	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	775.50
3/11/2022	90921	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	112.65





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29/11/2022	91578	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	199.00
29/11/2022	91681	THE KEEPER COLLECTIVE	DIGITAL MARKETING WORKSHOP	825.00
3/11/2022	91118	THE LIONS CLUB OF VASSE INC	CATERING	3,000.00
16/11/2022	91425	THE LOCKUP COFFEE HOUSE	CATERING	237.50
29/11/2022	91621	THE PLANT SUPPLY CO	NURSERY SERVICES	4,116.64
3/11/2022	90981	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES - SAND CARTAGE	7,103.81
16/11/2022	91313	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES - SAND CARTAGE	10,848.58
29/11/2022	91624	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES - SAND CARTAGE	36,329.29
3/11/2022	90964	THE URBAN COFFEE HOUSE	CATERING	1,887.30
16/11/2022	91298	THE URBAN COFFEE HOUSE	CATERING	548.00
29/11/2022	91612	THE URBAN COFFEE HOUSE	CATERING	160.00
3/11/2022	91044	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	285.10
16/11/2022	91373	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	143.43
29/11/2022	91679	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	783.24
3/11/2022	91049	THOMAS ECKERT	CARPENTRY WORK	2,299.00
16/11/2022	91379	THOMAS ECKERT	CARPENTRY WORK	4,138.20
29/11/2022	91690	TIM ALLINGHAM	STAFF RIMBURSEMENT	102.20
3/11/2022	91092	TIM WILSON CARPENTRY	CARPENTRY SERVICES	5,164.65
16/11/2022	91434	TIM WILSON CARPENTRY	CARPENTRY SERVICES	396.00
29/11/2022	91736	TIM WILSON CARPENTRY	CARPENTRY SERVICES	1,158.00
29/11/2022	91707	TJ & SJ GREAY	RATE REFUND	200.00
3/11/2022	91161	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	1,980.88
16/11/2022	91504	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES - PUMP TANK AND INSTALLATION	12,168.56
29/11/2022	91806	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	4,597.10
3/11/2022	91200	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	1,936.00
29/11/2022	91828	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	4,725.57
3/11/2022	91026	TOTAL TOOLS	TOOL PURCHASES	531.00
29/11/2022	91801	TOURISM COUNCIL WESTERN AUSTRALIA	MEMBERSHIP	319.00
3/11/2022	91212	T-QUIP	MOWER PARTS & SERVICE	190.95
29/11/2022	91836	T-QUIP	MOWER PARTS & SERVICE	1,431.85
3/11/2022	91202	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	442.00
16/11/2022	91533	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	223.00
29/11/2022	91271	TRANEN PTY LTD	VEGETATION REPORT	5,518.59
3/11/2022	91592	TRANEN PTY LTD	VEGETATION REPORT	21,668.79
29/11/2022	91140	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	1,450.00
29/11/2022	91780	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	1,450.00
3/11/2022	91013	TRIBE PERTH	ACCOMMODATION	254.00
16/11/2022	91336	TRIBE PERTH	ACCOMMODATION	129.00
3/11/2022	90966	TROPHIES ON TIME	NAME BADGE SUPPLIER	88.00
16/11/2022	91302	TROPHIES ON TIME	NAME BADGE SUPPLIER	110.00
3/11/2022	90991	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	1,881.90
29/11/2022	91633	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	1,021.71
3/11/2022	91050	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	854.26
16/11/2022	91382	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	4,808.25
29/11/2022	91687	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	182.88
29/11/2022	91741	TUTT BRYANT HIRE	WORKSHOP SUPPLIES	4,829.69
3/11/2022	91181	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	805.00
16/11/2022	91323	UNDALUP ASSOCIATION INC	CANVAS SIGNS	8,223.88
3/11/2022	91112	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	45,670.05
16/11/2022	91453	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	39,618.65
29/11/2022	91754	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	10,936.08
29/11/2022	91693	UNITING OUTREACH PARISH OF BUSSELTON	COMMUNITY SERVICES	150.00
3/11/2022	90978	VALSPAR PAINT	PAINTING SUPPLIES	633.88
16/11/2022	91316	VASSE BINS	BULK BIN SERVICES	470.00
29/11/2022	91715	VASSE PRIMARY SCHOOL	MINOR DONATION	200.00
3/11/2022	91186	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	651.38
16/11/2022	91523	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	2,378.96
23/11/2022	91565	VISAGE PRODUCTIONS	ADVERTISING	19,250.00
3/11/2022	91080	VISIMAX	FIRE EQUIPMENT SUPPLIER	694.23
29/11/2022	91725	VISIMAX	FIRE EQUIPMENT SUPPLIER	707.08
3/11/2022	91151	VOIDED	VOIDED	631.84
3/11/2022	90941	VORGE PTY LTD	GYM GOODS	1,907.40
16/11/2022	91281	WA NEWSPAPERS LIMITED	ADVERTISING SERVICES	200.00
17/11/2022	91552	WA SHIRE COUNCILS	UNION FEES	218.50
30/11/2022	91844	WA SHIRE COUNCILS	UNION FEES	218.50
3/11/2022	90919	WALGA	WALGA TRAINING SERVICES	400.00
16/11/2022	91242	WALGA	WALGA TRAINING SERVICES	7,300.01
3/11/2022	90934	WALGA ATF LGISWA	INSURANCE PREMIUM	1,054.63
9/11/2022	91222	WALGA ATF LGISWA	WORKER COMPENSATION SERVICES	728,206.66
16/11/2022	91263	WALGA ATF LGISWA	INSURANCE PREMIUM	519.00
16/11/2022	91315	WALGA ATF LGISWA	WORKER COMPENSATION SERVICES	500.00
29/11/2022	91639	WASTECH ENGINEERING PTY LTD	WASTE COMPACTION SYSTEM	1,650.00
16/11/2022	91291	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	54,276.54
3/11/2022	90948	WAVESOUND PTY LTD	LIBRARY RESOURCES	1,295.91
3/11/2022	91073	WAYNE HOLLIDAY	BTP REFUND	16.00
3/11/2022	91021	WE ARE FEEL GOOD AUSTRALIA PTY LTD	SUNSCREEN	495.00
16/11/2022	91349	WE ARE FEEL GOOD AUSTRALIA PTY LTD	SUNSCREEN	693.00
9/11/2022	91214	WEATHERSAFE WA	CANVAS SERVICES - SHADE SAILS	49,720.00
16/11/2022	91249	WEATHERSAFE WA	CANVAS SERVICES - SHADE SAILS	2,200.00
3/11/2022	91152	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,182.11
16/11/2022	91497	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,410.68
29/11/2022	91796	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,846.24
16/11/2022	91505	WESFARMERS KHG	GAS SERVICES	1,893.76
23/11/2022	91574	WESFARMERS KHG	GAS SERVICES	15,504.50
29/11/2022	91807	WESFARMERS KHG	GAS SERVICES	327.25



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29/11/2022	91718	WEST BUSSELTON PRIMARY SCHOOL	MINOR DONATION	100.00
16/11/2022	91432	WEST COAST WASTE	SKIP BIN HIRE	7,315.00
29/11/2022	91734	WEST COAST WASTE	SKIP BIN HIRE	4,620.00
3/11/2022	91156	WEST OZ LINEMARKING	LINE MARKING SERVICES	698.50
3/11/2022	91033	WESTBOOKS	LIBRARY RESOURCES	214.57
16/11/2022	91357	WESTBOOKS	LIBRARY RESOURCES	25.00
29/11/2022	91668	WESTBOOKS	LIBRARY RESOURCES	487.33
29/11/2022	91694	WESTERN GROWERS FRESH	CATERING	1,004.00
3/11/2022	90972	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	10,230.00
16/11/2022	91305	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	5,131.50
3/11/2022	91116	WESTERN TRAILS ALLIANCE	TRAIL BUILDING	5,737.22
3/11/2022	91157	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	54.19
16/11/2022	91500	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	765.47
29/11/2022	91800	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	1,203.04
16/11/2022	91448	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
29/11/2022	91770	WICKED STRATEGIES PTY LTD	COMMUNITY ENGAGEMENT	1,210.00
3/11/2022	91147	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	80.25
16/11/2022	91490	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	332.94
29/11/2022	91791	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	648.04
3/11/2022	90938	WIZID PTY LTD	POOL ENTRY WRISTBANDS	216.70
3/11/2022	91191	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES - GEOTECH & PAVEMENT DESIGN DUNSBOROUGH	24,776.85
16/11/2022	91527	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	16,692.21
29/11/2022	91821	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	495.00
29/11/2022	91595	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	STREETSCAPE FURNITURE	8,702.76
3/11/2022	91159	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,715.00
16/11/2022	91503	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	2,186.96
29/11/2022	91804	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	2,572.99
3/11/2022	91060	WORMALL CIVIL PTY LTD	BOND REFUND	14,616.00
3/11/2022	91185	WREN OIL	WASTE OIL SERVICES	330.00
16/11/2022	91522	WREN OIL	WASTE OIL SERVICES	16.50
3/11/2022	91172	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	591.28
9/11/2022	91238	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	190.64
16/11/2022	91514	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	671.45
23/11/2022	91575	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	786.46
29/11/2022	91815	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	221.15
3/11/2022	90975	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	800.00
16/11/2022	91310	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	730.00
16/11/2022	91464	YOUNG HEARTS CREATIVE EVENTS	CUSTOM NEON SIGNAGE HIRE	1,000.00
16/11/2022	91492	ZIPFORM PTY LTD	PRINTING SERVICES	3,274.71
				<b>9,233,183.58</b>

TRUST PAYMENTS NOVEMBER 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
18/11/2022	91558	CITY OF BUSSELTON - EFT	INTERNAL PAYMENTS / COMMISSIONS	671.00
18/11/2022	91559	CONSTRUCTION TRAINING FUND	CTF LEVY	2,144.07
18/11/2022	91557	DEPARTMENT OF MINES, INDUSTRY REGULATION	BUILDING SERVICES LEVY	55,475.57
				<b>58,290.64</b>

INTERNAL PAYMENT VOUCHERS (DIRECT DEBITS) NOVEMBER 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
1/11/2022	5064	A WATERS	REFUND OF RATE OVERPAYMENT	104.00
7/11/2022	5105	A.N.Z. BANK - VISA CARD	CREDIT CARD PAYMENT	14,907.59
		SP RAWLINSONS	2022 - RAWLINSONS AUSTRALIAN CONSTRUCTION HANDBOOK	470.00
		WESTERN POWER	APPLICATION FEE- UPGRADE TO NATURALISTE TCE LIGHTS	498.91
		FEDEX EXPRESS	BOARDER CHARGES -SOFAR OCEAN TECHNOLOGIES- SPOTTER	975.08
		THE FLOWER PLACE	SYMPATHY FLOWERS	100.00
		Apple iCloud STORAGE	iCLOUD STORAGE -O.DARBY	4.49
		SW CHARTER VEHICLES	CHARTER BUS FOR RCWA DISTRICT TOUR	700.00
		SHELTER BREWING	COUNCILLOR DINNER	492.50
		NEWTOWN LODGE	DINNER - RCWA DISTRICT TOUR	180.00
		SUPERCHEAP AUTO	UHF CB HANDHELD RADIO FOR BSN TRANSFER STATION	159.99
		NEWTOWN LODGE	REFRESHMENTS-RCWA DISTRICT TOUR	229.00
		COMPLETE HIRE & SALE	50% DEPOSIT-TRANSPORTABLE -BUSSELTON SHOW	2,180.93
		SHELTER BREWING	REFRESHMENTS -RCWA DISTRICT TOUR	103.50
		SHELTER BREWING	LUNCH - RCWA DISTRICT TOUR	37.00
		WILSON PARKING PERTH	MEETING AT HOTCHKIN HANLEY- P. NEEDHAM	38.48
		COLES -GIFTCARD	STAFF FAREWELL - M. WUNDENBERG	100.00
		PLANNING INSTITUTE OF AUST	PLANNING EXCELLENCE AWARDS GALA DINNER-P.NEEDHAM	215.00
		HUMANITIX- YOUTH AFFAIRS COUNCIL OF WA	TICKETS-WA YOUTH AWARDS 2022	153.23
		DEPUTY	DIGITAL VOLUNTEER MANAGEMENT PROGRAM-ARTGEO	111.98
		SENDGRID	EMAIL PROGRAM FOR CUSTOMER RETENTION AND CONTACT-GLC	32.03
		MAILCHIMP-ELECTRONIC MARKETING	LIBRARY NEWSLETTER AND MARKETING	107.10
		COMFORT STYLE	BJTP-DOUBLE BED MATTRESS	740.00
		MESSAGEMEDIA	GLC - CUSTOMER RETENTION AND CONTACT SYSTEM	240.24
		SPOTIFY	MUSIC FOR YOUTH SERVICES EVENTS	18.99
		DOMINOS- YOUTH SERVICES	CATERING - SATURDAY NIGHT PROGRAM	103.86
		DEPUTY	DIGITAL VOLUNTEER MANAGEMENT PROGRAM-ARTGEO	106.26
		MAILCHIMP -ARTGEO	ELECTRONIC MARKETING -ARTGEO	97.98
		COMPANY DIRECTORS	MEMBERSHIP - NAOIM SEARLE	620.00
		BUNBURY CHAMBER OF COMMERCE	SOUTH WEST FUTURE JOBS & SKILLS WEBINAR	80.00
		BUNBURY CHAMBER OF COMMERCE	SOUTH WEST FUTURE JOBS & SKILLS WEBINAR	80.00
		DOMINOS- YOUTH SERVICES	CATERING - SATURDAY NIGHT PROGRAM	100.91
		WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
		MAILCHIMP	ELECTRONIC NEWSLETTER PR	506.88
		CROWN METROPOL	WALGA CONVENTION	1714.96







LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF NOVEMBER 2022

CHEQUE PAYMENTS	119465 - 119502	57,794.84
ELECTRONIC FUNDS TRANSFER PAYMENTS	90916 - 91848 (excluding 91557 - 91559)	9,233,183.58
TRUST ACCOUNT PAYMENTS	EFT 91557 - 91559	58,290.64
PAYROLL PAYMENTS	01.11.2022 - 31.11.2022	2,585,544.76
INTERNAL PAYMENT VOUCHERS	DD 5064 - 5108	182,497.10
		<b>12,117,310.92</b>

		BP	FUEL- DIRECTOR FINANCE AND CORPORATE SERVICE VEHICLE	157.61
		RECONCILIATION WA	RECONCILIATION IN ACTION FORUM -J.HAPP	125.50
		LOCAL GOVERNMENT PROFESSIONALS	2022-23 MEMBERSHIP-S.PIERSON	531.00
		PARKS AND LEISURE AUST	PARKS AND LEISURE STATE CONFERENCE- H.OVERTON & M.DALEY	1430.00
		FORUM ADVOCATING CULTURAL AND ECOTOURISM INC	TICKETS- SHARING YOUR STORIES WORKSHOP-J.HAPP & M.PONTAGUE	462.00
		DEPUTY	DEPUTY ROSTERING SYSTEM GLC	601.59
		GODADDY.COM	DOMAIN REGISTRATION RENEWALS	67.87
		ZOOM	MONTHLY SUBSCRIPTION	125.94
		ZOOM	MONTHLY SUBSCRIPTION	3.78
		D1 STORE	DRONE BATTERY SWAP	75.00
		5095 AFOX PLUMBING	REFUND OF APPLICATION	118.00
18/11/2022	5095	AMFOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	113,774.70
1/11/2022	5068	ANZ BANK	BANK FEES	9,111.28
31/10/2022	5077	ANZ BANK	BANK FEES	30.00
1/11/2022	5079	ANZ BANK	BANK FEES	15.00
7/11/2022	5099	ANZ BANK	BANK FEES	271.25
7/11/2022	5100	ANZ BANK	BANK FEES	2,674.56
7/11/2022	5101	ANZ BANK	BANK FEES	196.61
7/11/2022	5102	ANZ BANK	BANK FEES	822.93
30/11/2022	5108	ANZ BANK	STOP CHEQUE FEES	75.00
11/11/2022	5074	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	8,473.98
31/10/2022	5076	AWARE CLEARING HOUSE	CR LOVE SUPERANNUATION	344.72
15/11/2022	5090	B HATELY	REFUND OF APPLICATION	126.00
18/11/2022	5092	C FARROW	REFUND OF APPLICATION	295.00
3/11/2022	5085	COMMONWEALTH BANK	BANK FEES	688.40
15/11/2022	5087	COMMONWEALTH BANK	BANK FEES	28.60
1/11/2022	5070	COYNE PROPERTY PTY LTD	REFUND OF RATE OVERPAYMENT	41.15
28/11/2022	5103	D EVDOKIMOFF	REFUND OF ANIMAL TRAP BOND	100.00
4/11/2022	5088	D GIBBS	REFUND OF APPLICATION	1,496.50
31/10/2022	5075	D SUTTON	REFUND OF ANIMAL TRAP BOND	100.00
23/11/2022	5098	D THOMPSON	REFUND OF RATE OVERPAYMENT	2,390.54
9/11/2022	5073	DEPARTMENT OF HEALTH	REFUND OF APPLICATION	200.00
15/11/2022	5083	FINES ENFORCEMENT REGISTRY	INFRINGEMENT FINE RECOVERY FEES	81.00
1/11/2022	5084	FINES ENFORCEMENT REGISTRY	INFRINGEMENT FINE RECOVERY FEES	1,944.00
7/11/2022	5065	G CRAIG	REFUND OF APPLICATION	261.00
18/11/2022	5093	H CAWTHREY	REFUND OF ANIMAL TRAP BOND	100.00
21/11/2022	5094	J & V SOLOMON	REFUND OF APPLICATION	36.00
21/11/2022	5096	J MOORE	REFUND OF ANIMAL TRAP BOND	100.00
7/11/2022	5066	J POST	REFUND OF ANIMAL TRAP BOND	100.00
1/11/2022	5064	JOHANNA INVESTMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	2,312.28
15/11/2022	5091	L MACKLIN & C LIN	REFUND OF APPLICATION	61.65
1/11/2022	5072	LES MILLS ASIA PACIFIC	CONTRACT FEES	605.03
1/11/2022	5078	LES MILLS ASIA PACIFIC	CONTRACT FEES	504.19
18/11/2022	5092	M & L TALBOTT	REFUND OF RATE OVERPAYMENT	2,906.75
28/11/2022	5103	M BECKER	REFUND OF ANIMAL TRAP BOND	100.00
29/11/2022	5107	M FOX	REFUND OF ANIMAL TRAP BOND	100.00
15/11/2022	5081	M HAWKINS	REFUND OF ANIMAL TRAP BOND	100.00
29/11/2022	5107	P FRENCH	REFUND OF ANIMAL TRAP BOND	100.00
14/11/2022	5080	P HAYLEY	REFUND OF ANIMAL TRAP BOND	100.00
7/11/2022	5069	P LEE	REFUND OF RATE OVERPAYMENT	1,993.36
25/11/2022	5104	PLICO	REFUND OF APPLICATION	500.00
14/11/2022	5082	PRILO	REFUND OF RATE OVERPAYMENT	3,545.73
18/11/2022	5092	PROLIVING	REFUND OF APPLICATION	126.00
9/11/2022	5071	R SCHREURS	REFUND OF ANIMAL TRAP BOND	100.00
29/11/2022	5106	S CAMARRI	REFUND OF RATE OVERPAYMENT	2016.22
8/11/2022	5067	S SARGENT	REFUND OF ANIMAL TRAP BOND	100.00
22/11/2022	5097	SMITH & SIMMONDS	REFUND OF RATE OVERPAYMENT	395.64
9/11/2022	5073	SOUTH WEST DEVELOPMENT COMMISSION	REFUND OF APPLICATION	284.00
25/11/2022	5104	SOUTH WEST DEVELOPMENT COMMISSION	REFUND OF APPLICATION	253.00
15/11/2022	5090	STEALTH PROJECTS	REFUND OF APPLICATION	2,056.00
29/11/2022	5106	SWINGS AND ROUNDABOUTS	REFUND OF APPLICATION	224.00
9/11/2022	5073	THE INNOVATORS TEA PARTY	REFUND OF APPLICATION	117.00
10/11/2022	5089	UNKNOWN DEPOSIT RETURNED	UNKNOWN DEPOSIT RETURNED	712.00
9/11/2022	5073	VETERAN AND CLASSIC CAR CLUB	REFUND OF HALL & KEY DEPOSITS	1,000.00
9/11/2022	5073	WALLMAR PTY LTD	REFUND OF RATE OVERPAYMENT	3,176.44
				<b>182,497.10</b>

17.1 LOCALITY BOUNDARY AMENDMENT - VASSE/KEALY

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Boundary Amendment
<b>BUSINESS UNIT</b>	Executive Services
<b>REPORTING OFFICER</b>	Chief Executive Officer - Tony Nottle
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Vasse-Kealy Locality Boundary Proposal Map   Attachment B Vasse-Kealy Locality Boundary proposal - Consultation Report  

The officer recommendation was moved and carried.

**COUNCIL DECISION****C2301/007**

Moved Councillor A Ryan, seconded Councillor M Love

**That the Council, in relation to the proposed locality boundary realignment between Vasse and Kealy as depicted in Attachment A;**

- 1. acknowledge the community consultation process undertaken in accordance with the *Policies and Standards for Geographical Naming in Western Australia* and the final result of the survey being 82% support of total people surveyed as summarised in Attachment B; and**
- 2. endorse the alignment proposed and request the Chief Executive Officer to provide a submission to the Minister for Lands requesting the amendment.**

**CARRIED 8/0****EN BLOC****OFFICER RECOMMENDATION**

That the Council, in relation to the proposed locality boundary realignment between Vasse and Kealy as depicted in Attachment A;

1. acknowledge the community consultation process undertaken in accordance with the *Policies and Standards for Geographical Naming in Western Australia* and the final result of the survey being 82% support of total people surveyed as summarised in Attachment B; and
2. endorse the alignment proposed and request the Chief Executive Officer to provide a submission to the Minister for Lands requesting the amendment.

## EXECUTIVE SUMMARY

Following a review of various locality boundaries in the District commencing in 2019 a number of recommendations were made to align boundaries more appropriately in accordance with the *"Policies and Standards for Geographical Naming in Western Australia"* (GNC Policy). These recommendations were split into 2 stages, with Stage 1 being amendments that meet GNC Policy requirements and more "administrative" in nature, and Stage 2 (generally not meeting some aspects of the GNC Policy) requiring a further review on the completion of Stage 1.

The Vasse/Kealy locality boundary realignment was recommended to be amended, to follow the alignment of the Vasse bypass as it created a clear delineation between the urban development of Vasse Dawson and the rural area of Kealy.

In accordance with the GNC Policy, a public consultation process was undertaken regarding the proposal. The results of this consultation are now complete and are presented to Council for consideration of progressing the proposed boundary realignment.

## BACKGROUND

In 2019 the City received a request from a community organisation to consider amending the naming and boundaries of some of the localities within the District. Some concerns were also raised by the real estate and property sectors within the City including confusion of naming, historical matters and unclear boundaries. Council Briefings were held to discuss the possibility of locality changes and subsequent review.

In 2020, a review was undertaken of the locality boundaries within the District with due consideration of the GNC Policy produced by Landgate. This review indicated that a 2 stage approach would be required to address any boundary realignments or renaming into the future.

Stage 1 encompassed the potential changes that met the requirements of the GNC Policy, while Stage 2 would be placed on hold and considered post stage 1 as further investigation and consultation would be required.

Stage 1 included:

Recommendation	Status
1. Vasse boundary with Kealy to be amended to follow the Vasse Bypass alignment.	Subject of this report.
2. Busselton Lifestyle Village to be incorporated into West Busselton.	Has already been undertaken by Landgate administratively.
3. Siesta Park and Marybrook boundary to follow the drain infrastructure.	Pending.

The proposal to consider a boundary amendment for Vasse/Kealy was advertised in City Connect on the 26 October 2022, seeking feedback via the Your Say website by 28 November 2022. Advertising was undertaken (along with direct mail and website notices) to ensure compliance with the GNC Policy.

The consultation period has now closed and the results are presented for Council consideration.

## OFFICER COMMENT

A review of locality boundaries was undertaken following a range of requests and known anomalies being identified by the community and City staff. In particular, the Vasse/Kealy boundary was identified as requiring amendment due to the construction of the Vasse Bypass and the growth of the Vasse Dawson subdivision.

Any change to boundary alignment of localities within a District is required to undergo a process in accordance with the GNC Policy prior to any submission being provided to the Minister via Landgate for approval. The City has carried out a consultation process relating to the proposed boundary amendment for Vasse/Kealy as per the GNC Policy.

The GNC Policy in section 4.9 states that:

*“Review of localities Boundaries of localities in areas that are subject to urban development and residential infill shall be reviewed regularly and amended where appropriate.”*

The significant urban development, coupled with the construction of the Vasse Bypass (completed in 2016) was the catalyst for the review of locality boundaries within the area. It was identified that the new Bypass had created a clear delineation between what was deemed to be the Vasse Dawson development area, and the rural area known as Kealy and is depicted in Attachment A.

The GNC Policy indicates that with a proposal to realign locality boundaries, Landgate will only review the submission if certain considerations have been undertaken. The table below indicates each consideration and the relevance to the realignment proposal.

Considerations	Proposed Change Impacts
All boundaries shall be clearly defined, contiguous and must not overlap another locality boundary.	✓
Boundaries shall align with road centrelines (major highways, divided carriageways and railways), cadastral information or obvious topographical features such as rivers, shorelines, creeks.	✓
Locality boundaries for corner blocks shall be the same as those for neighbouring properties accessed from the same road.	✓
If a property is situated on a corner and the block is subdivided with one or more of the new properties accessed from a road generally defined as being addressed to a different locality, the locality boundary shall be changed to incorporate the new subdivided properties.	N/A
If a natural feature such as a waterway is to be used as the boundary for a locality, the boundary should be applied to the centreline of such a feature.	N/A
A locality shall not be defined as an island within another locality. For instance, all localities should have boundaries that run alongside two or more other localities or one other locality and a state or sea boundary.	✓
A locality boundary should not separate any areas which are considered to be of community interest.	✓
Boundaries shall not bisect single lots or land parcels. Exceptions that may be considered by Landgate for endorsement may include large areas such as forest, lakes or national parks.	✓

A key requirement within the GNC Policy is to ensure that a consultation process is undertaken with the affected landowners. This is further explained in the Stakeholder Consultation section below.

### **Statutory Environment**

The official naming of features, roads and localities is covered under Section 26 and 26A of the *Land Administration Act 1997*. Section 26(2)(b) states that the Minister for Lands may by order define and redefine the boundaries of, name, rename and cancel the names of, and, subject to this section, abolish land districts and townsites.

In addition, the use of the GNC Policy is also mandatory when undertaking a boundary realignment or renaming proposal.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

There are no financial implications associated with the officer recommendation.

### **Stakeholder Consultation**

The Stakeholder Consultation was guided by the GNC Policy to ensure that the requirements under the *Land Administration Act 1997* were met.

Letters were delivered to affected households advising of the proposal on the 26 October 2022. In addition newspaper advertising of the proposal was undertaken on the 26 October, 2 November, 16 November, and 23 November 2022. A public notice was published on the City's website and on public notice boards at the City's Administration Offices and the Busselton Library on the 26 October 2022.

A Your Say page was established which included a survey, maps and a link to the GNC Policy. Two questions were posed being:

1. Do you approve the proposal to adjust the boundaries of Kealy and Vasse?
2. Do you support the proposed amended boundary location (as shown on map)?

The Survey closed on the 28 November 2022. A full copy of the Community Engagement Report is provided in Attachment B. Of the comments received, they included:

*"For*

- *Makes sense, don't care, not really concerned.*

*Against:*

- *No need to change, like the name "Kealy", point of difference from Vasse, don't want to change my address."*

Regardless of the fact that some properties locality will change from Kealy to Vasse, these localities still fall under the same postcode and mail distribution is unlikely to be affected.

**Additional comments of note:**

- 2 submissions suggested extending the Kealy Boundary further south to Northerly Street.
- 4 submissions stated that their rates will increase. (Not the case as rates will be factored on values by the Valuer General's Office).
- "Sensible decision, everything that is close by is Vasse"

**Results**

Overall summary of community feedback:

- YES responses = 84 (17%)
- NO responses = 86 (18%)
- Tacit consent (no response received) = 316 (65%)
- Tacit consent + YES responses = 400 (82%)

**Tacit Consent**

According to the GNC Policy non-responses are treated as tacit consent.

*"When a survey is sent to the immediate community, consent is considered to be achieved when the number of respondents expressing consent, added to the number of non-respondents (indicating tacit consent) is greater than 50 per cent of the total surveyed population.*

*For example:*

<i>Population in immediate community</i>	<i>100</i>
<i>Respondents who objected</i>	<i>30</i>
<i>Respondents who expressed consent</i>	<i>30</i>
<i>Non-responses (tacit consent)</i>	<i>40</i>
<b><i>Total community that consents</i></b>	<b><i>70%</i></b>

*This proposal can be considered to have community consent."*

In the case of the Vasse/Kealy Boundary adjustment, the results were:

Population surveyed	486	
Respondents who objected	86	(18%)
Respondents who expressed consent	84	(17%)
Non-responses (tacit consent)	316	(65%)
<b>Total community that consents</b>	<b>400</b>	<b>(82%)</b>

Based on the results and the GNC Policy, it is therefore recommended that Council, after consideration of the consultation process including the survey, request the CEO to provide a submission to Landgate requesting a boundary amendment as depicted in Attachment A.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium to high level have been identified as a result of this recommendation.



**Options**

As an alternative to the proposed recommendation the Council could:

1. maintain the status quo and retain the existing locality boundary between Vasse and Kealy. This is not recommended as the urban development and construction of the Vasse Bypass has created a situation where boundaries need to be reviewed; or
2. consider an alternate alignment, such as extending the boundary southwards to Northerly Street. This option would require further assessment and consultation.

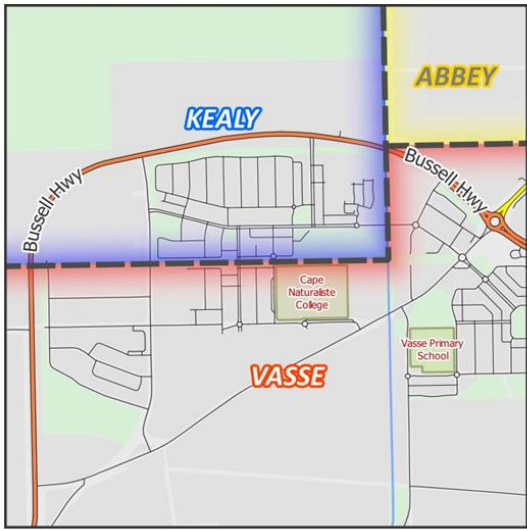
**CONCLUSION**

Considering the public consultation process meets the requirements of the GNC Policy and the results indicate 82% of the responses are deemed supportive (according to the GNC Policy) then it is recommended that Council request the CEO provide a submission to the Minister requesting the locality boundary between Vasse and Kealy be realigned to follow the alignment of the Vasse Bypass.

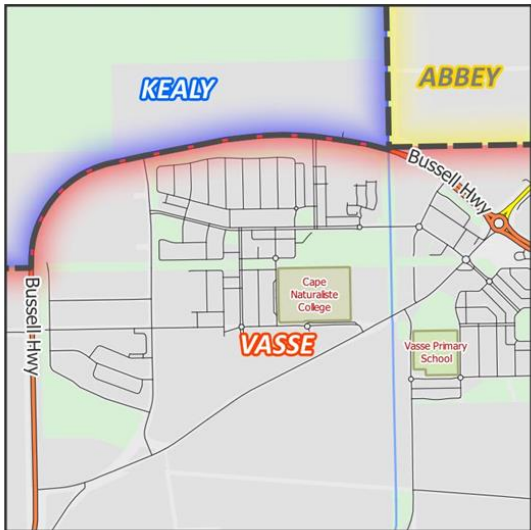
**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Staff would advise the Minister with 5 – 10 working days following a Council resolution. The timing of the Minister's consideration is unknown but likely to be within 3 to 6 months following the resolution.

EXISTING



PROPOSED



City of Busselton

Community Engagement Report



### Kealy and Vasse Locality Boundary Adjustment

#### Community Engagement Report

##### Project Summary:

The City of Busselton is proposing to amend the boundaries of the Kealy and Vasse locality boundaries. The proposal would move the boundary between the Kealy and Vasse localities north to Bussell Highway; a more easily recognisable feature. Approximately 200 homes would be impacted by the proposal.

##### Letter Drop

Letters delivered to 486 households, advising of the proposal. **See Appendix A for example letter.**

- Location: delivered via Australia Post and hand delivered to affected households in Kealy.
- Date: 26 October 2022

##### Newspaper Advertising

Notice placed in the Busselton-Dunsborough Mail to advise residents of the proposal. **See Appendix B for copy of advert.**

- Location: Busselton-Dunsborough Mail – local newspaper delivered to households within the City of Busselton.
- Date: 26 October, 2 November, 16 November, 23 November.

##### Public Notice

Public notice published on the City's website advising of the proposal. **See Appendix C for copy of notice.**

- Location: City of Busselton website - <https://www.busselton.wa.gov.au/publicnotices/notice-of-locality-adjustment-proposal/446>
- Date/Time: 26 October 2022 at 1:24pm

##### Notice Boards

Notices displayed in the City's Administration Building and Busselton Library. Paper surveys made available for residents to complete and return to the City. **See Appendix D for sample of notice, and Appendix E for sample of paper survey.**

- Location: City of Busselton Civic and Administration Building, City of Busselton Library.
- Date/Time: from 26 October 2022

##### Your Say Busselton

Your Say Busselton project page with survey, maps, and link to GNC policy created. **See Appendix F for screenshot of project page.**

- Location: City of Busselton's 'Your Say Busselton' webpage (the City's engagement portal). [Kealy and Vasse Locality Boundary Adjustment | Your Say Busselton](#)

City of Busselton

Community Engagement Report

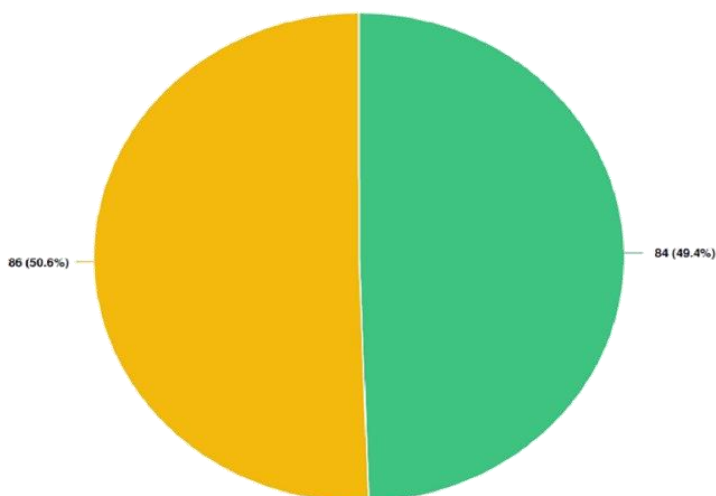


- Date: live on 26 October 2022

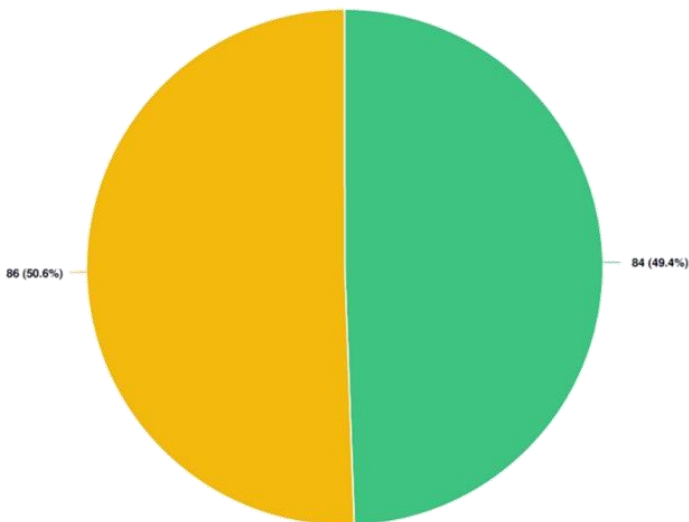
Overall summary of community feedback:

- YES responses = 84 (17%)
- NO responses = 86 (18%)
- Tacit consent (no response received) = 316 (65%)
- Tacit consent + YES responses = 400 (82%)

Do you approve the proposal to adjust the boundaries of Kealy and Vasse?



Do you support the proposed amended boundary location (as shown on map)?



City of Busselton

Community Engagement Report



Appendix A

Our Ref: KEALY / VASSE LOCALITY BOUNDARY ADJUSTMENT  
Your Ref:  
Contact: GIS Staff  
(08) 9781 0444



21 October 2022

KEALY WA 6280

Dear Landowner(s),

**KEALY / VASSE LOCALITY BOUNDARY ADJUSTMENT – PUBLIC CONSULTATION**

As you may be aware, the City has received interest in amending the Kealy and Vasse locality boundaries. The proposal would move the boundary between the Kealy and Vasse localities north to Bussell Highway as shown below:



**WHAT THIS MEANS FOR YOU?**

As an affected landowner, this proposed boundary adjustment would change the locality in your property's address. Your property's address would become:

VASSE WA 6280

**All Communications to:**

T (08) 9781 0444  
E [city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

Locked Bag 1 Busselton WA 6280  
[www.busselton.wa.gov.au](http://www.busselton.wa.gov.au)

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and opportunity meet!*

City of Busselton

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#### THINGS TO CONSIDER

The proposed change will move the locality boundary to Bussell Highway; a clearer and more easily recognisable feature than the current boundary.

Similar homes and businesses in what is commonly thought of as the Vasse area would have the same locality name, which would reduce confusion.

The proposed locality boundary change would not change your property's house number or street name, property titles, school boundaries, government representation, rates classifications or any other boundaries.

#### NEXT STEPS

If supported by the property owners and council, the proposed locality boundary adjustment would be submitted by the City of Busselton to the Geographic Names Committee (GNC) in State Government. It is the GNC that decides locality boundary changes based on their guidelines. The City of Busselton would not be able to alter the decision made by the GNC.

If the proposal is accepted by the GNC, your property's new locality would be reported by the City of Busselton to Landgate, Australia Post, Emergency Services and other government agencies, however it will be the owner's responsibility to report the change of locality to other businesses and services.

Should this proposal be approved, Australia Post may continue to record and recognise your old address for a period of 6 to 12 months to ensure a smooth transition from the old address to the new. However, Australia Post might not guarantee the delivery of incorrectly addressed mail. You will be advised in writing if and when this proposal is implemented.

#### WHAT DO I NEED TO DO?

The City of Busselton is currently seeking input from the affected property owners to see if they would be supportive of this change, and invites you to submit your feedback. Your input regarding the proposal can be submitted via 'Your Say' at <https://yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment>. Submissions close at 5pm on 28 November 2022.

If you do not have access to the internet or a computer, please contact the City of Busselton on (08) 9781 0444 for assistance.

Please be aware that details of your submission may be used to form part of a Council report making it a public document.

Should you have any queries, please contact GIS Staff on (08) 9781 0444.

Yours sincerely

Rebecca King  
BUSINESS SYSTEMS SUPPORT OFFICER - GIS

#### All Communications to:

T (08) 9781 0444  
E [city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

Locked Bag 1 Busselton WA 6280  
[www.busselton.wa.gov.au](http://www.busselton.wa.gov.au)

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City of Busselton

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Appendix B

bussetonmail.com.au Wednesday October 26, 2022 BUSSETON-DUNSBOROUGH MAIL 9

**City Connect**  
2021 Busselton Show - Fri 28 & Sat 29 October  
A country show with amazing displays, free children's entertainment, food trucks and more. Visit [www.busseltonshow.com.au](http://www.busseltonshow.com.au)

Visit: [www.busselton.wa.gov.au](http://www.busselton.wa.gov.au) [www.yoursay.busselton.wa.gov.au](http://www.yoursay.busselton.wa.gov.au) [city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

**City of Busselton Public Notice**

**COMMUNITY ACCESS SESSIONS**  
Passionate about something? Have a great idea you think needs to be heard? Then why not come along and talk to your Councilors about it. Community Access Sessions are held on the first Wednesday of each month at 5.30pm.  
Booking to attend is encouraged and can be done by contacting Jo Barrett-Lennard at [jo.barrettlenard@busselton.wa.gov.au](mailto:jo.barrettlenard@busselton.wa.gov.au) or 9781 0338.  
Next Community Access Session: Wednesday 2 November

**NOTICE OF TEMPORARY ROAD CLOSURE - SATURDAY 29 OCTOBER 2022**  
We are welcoming the return of cruise ships to Busselton on Saturday 29th October 2022, with the maiden visit of the Coral Princess.  
To facilitate the movement of cruise passengers and tour buses in and around the foreshore and CBD area, the following temporary road closure will be in effect on the above date:  
• Foreshore Parade / Queen Street between Marine Terrace and Jetty Way. Temporary road closure may be in place from 6.30am to 12pm (approx.) - north/eastbound only for the staging of tour buses, dependent on numbers booked.  
Road closure signs and associated detours will be in place.  
The City apologises for any inconvenience caused.

**NOTICE OF LOCALITY ADJUSTMENT PROPOSAL**  
The City of Busselton is seeking submissions from affected property owners on a proposal to amend the boundaries of the Kealy and Vasse localities. The proposed change will move the locality boundary to Bussell Highway, a clearer and more easily recognisable feature than the current boundary, as shown below.

**EXISTING** **PROPOSED**

Following a period of public consultation, this proposal will be considered by Council and then submitted to the Geographic Names Committee (GNC) in State Government for consideration.  
For more information, or to make a submission, visit [yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment](http://yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment)  
Submissions close 5pm 28 November 2022.

**Meat the Author - Natasha Lester**  
3pm - 5pm - Saturday 29 October 2022  
Dunsborough Public Library  
Free event, but booking essential  
For more information visit [www.busseltonlibraries.com.au](http://www.busseltonlibraries.com.au)

**PLANNING AND DEVELOPMENT ACT 2005  
CITY OF BUSSETON  
NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL**  
The City of Busselton has received an application to use and/or develop land for the following purpose and public comments are invited.  
**PROPERTY:** 55 Dunn Bay Road DUNSBOROUGH WA 6281  
**PROPOSED DEVELOPMENT:** Shop (External Steel Canopy Addition and Click and Collect Drive-through Facility)  
Details of the proposal are available on the City's online engagement portal called "Your Say" [www.yoursay.busselton.wa.gov.au/ds21-1103](http://www.yoursay.busselton.wa.gov.au/ds21-1103)  
Please register online and complete the survey to make a submission regarding this proposal on or before Wednesday 2 November 2022.  
If you do not have access to the internet or a computer, the proposal is available for viewing and completing a submission on-line at the City of Busselton, 2 Southern Drive, Busselton; or alternatively at the Busselton or Dunsborough Libraries.  
Please be aware that details of your submission may be made available to the applicant for the opportunity to respond. In certain instances your submission may also be used to form part of a Council report making it a public document.  
Chief Executive Officer, City of Busselton, Locked Bag 1, BUSSETON

**PLANNING AND DEVELOPMENT ACT 2005  
CITY OF BUSSETON  
NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL**  
The City of Busselton has received an application to use and/or develop land for the following purpose and public comments are invited.  
**PROPERTY:** Lot 9556 Napoleon Promenade VASSE  
**PROPOSED DEVELOPMENT:** Hospital and 5 x Commercial Tenancies  
Details of the proposal are available on the City's online engagement portal called "Your Say" [www.yoursay.busselton.wa.gov.au/ds22-0610](http://www.yoursay.busselton.wa.gov.au/ds22-0610)  
Please register online and complete the survey to make a submission regarding this proposal on or before Wednesday 2 November 2022.  
If you do not have access to the internet or a computer, the proposal is available for viewing and completing a submission on-line at the City of Busselton Civic and Administration Centre, 2 Southern Drive, Busselton; or alternatively at the Busselton or Dunsborough Libraries.  
Please be aware that details of your submission may be made available to the applicant for the opportunity to respond. In certain instances your submission may also be used to form part of a Council report making it a public document.  
Chief Executive Officer, City of Busselton, Locked Bag 1, BUSSETON

**TIP PASSES**  
Tip passes are issued yearly with City of Busselton Rates notices and are valid until 30 September the following year.  
Households with kerbside rubbish and recycling are issued with four tip passes per year. Households outside the rubbish/recycling collection zone are issued with eight passes. Owners of vacant land also receive tip passes. For new residents, passes are mailed out on a case-by-case basis.  
Non-residents are permitted to utilise both the Busselton and Dunsborough waste facilities (fees would apply).  
This year's tip passes were attached to the 2022/23 annual rates notice. If your notice was delivered electronically, please print the Rates notice with the Tip Pass section for presentation. Passes used will be stamped at the facility.  
Please note that the 2021/22 tip pass barcode are no longer valid.  
If a pass is not presented fees will apply as shown on signage at the entry to the facilities or visit [www.busselton.wa.gov.au/resident/waste-and-recycling/waste-facilities-and-tip-passes.aspx](http://www.busselton.wa.gov.au/resident/waste-and-recycling/waste-facilities-and-tip-passes.aspx)  
Tip passes are interchangeable for eligible forms of general waste or green waste. To maximise resource recovery, waste must be sorted or a fee may be incurred.  
Tip passes are for domestic properties only. Commercial waste contractors who are removing household domestic waste are not permitted to use the passes, nor are non-commercial contractors who are removing waste from a collection of dwellings. Commercial waste is only accepted at the Dunsborough Waste Facility.  
For seniors who present a Seniors Card, the disposal of Green Waste at either facility is free.  
For more information visit [www.busselton.wa.gov.au/resident/waste-and-recycling](http://www.busselton.wa.gov.au/resident/waste-and-recycling)



City of Busselton

Community Engagement Report



Appendix C



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Major Projects

COVID-19 Updates

Contact Us

## Notice of Locality Adjustment Proposal

Published on Wednesday, 26 October 2022 at 1:24:04 PM

The City of Busselton are seeking submissions from affected property owners on a proposal to amend the boundaries of the Kealy and Vasse localities.

The proposed change will move the locality boundary to Bussell Highway, a clearer and more easily recognisable feature than the current boundary, as shown below.

**EXISTING**



**PROPOSED**




Following a period of public consultation, this proposal will be considered by Council and then submitted to the Geographic Names Committee (GNC) in State Government for consideration.

For more information, or to make a submission, visit [yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment](https://yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment)

Submissions close at 5pm on 28 November 2022.

Back to All Items

Images



City of Busselton

Community Engagement Report



Appendix D

Southern Drive, Busselton Western Australia  
Telephone: (08) 9781 0444 Facsimile: (08) 9752 4958  
Email: [city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)  
Web: [www.busselton.wa.gov.au](http://www.busselton.wa.gov.au)



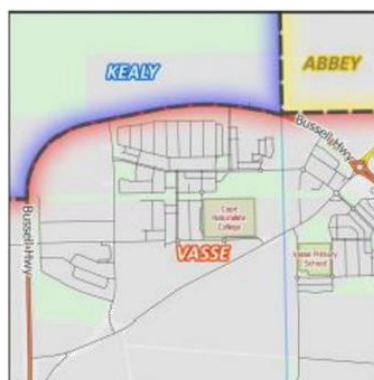
### NOTICE OF LOCALITY ADJUSTMENT PROPOSAL

The City of Busselton are seeking submissions from affected property owners on a proposal to amend the boundaries of the Kealy and Vasse localities. The proposed change will move the locality boundary to Bussell Highway; a clearer and more easily recognisable feature than the current boundary, as shown below:

#### EXISTING



#### PROPOSED



Following a period of public consultation, this proposal will be considered by Council and then submitted to the Geographic Names Committee (GNC) in State Government for consideration.

For more information, or to make a submission, visit:  
[yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment](http://yoursay.busselton.wa.gov.au/kealy-locality-boundary-adjustment)

**SUBMISSIONS CLOSE AT 5PM ON 28 NOVEMBER 2022.**

City of Busselton

Community Engagement Report



Appendix E

## Kealy and Vasse Locality Boundary Adjustment

Your Say Busselton

### Kealy and Vasse Locality Boundary Adjustment

Please take a few minutes to complete this short survey.

Full Name

(Required)

Address

(Required)

Email

(Required)

Do you support the proposal to adjust the boundaries of Kealy and Vasse?

(Choose any one option) (Required)

☐ Yes

☐ No

Do you support the proposed amended boundary location (as shown on map)?

(Choose any one option) (Required)

☐ Yes

☐ No

Would you like to make any further comments on this proposal?

City of Busselton

Community Engagement Report



Appendix F



Figure 1: Kealy and Vasse Locality Boundary Adjustment

Kealy and Vasse Locality Boundary Adjustment



The City of Busselton is proposing to amend the boundaries of the Kealy and Vasse locality boundaries. The proposal would move the boundary between the Kealy and Vasse localities north to Bourke Highway, a more easily recognisable feature. Please see the map in the Document Library.

The proposal is in line with the Policies and Standards for Geographic Naming in Western Australia 2017. This document can be found via the Important Links.

The City is asking for submissions on the proposal via the survey below. Submissions close on the 28 November 2022.

Survey

Kealy and Vasse Locality Boundary Adjustment

Please take a few minutes to complete this short survey.

MAKE A SUBMISSION



Page last updated: 26 Oct 2022, 02:51 PM

Document Library

Kealy Vasse Locality Boundary Adjustment Consultation Maps.pdf (502 KB) (pdf)

Important Links

Policies and Standards for Geographic Naming in Western Australia 2017





Who's Listening

City of Busselton  
GIS Team

Phone: 0731 5444



17.2 COUNCILLORS INFORMATION BULLETIN

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Councillors Information Bulletin
<b>BUSINESS UNIT</b>	Executive Services
<b>REPORTING OFFICER</b>	Reporting Officers - Various
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Tony Nottle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Current Active Tenders   Attachment B State Administrative Tribunal Reviews - Current  

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2301/008** Moved Councillor A Ryan, seconded Councillor M Love

**That the items from the Councillors' Information Bulletin be noted:**

**17.2.1 Current Active Tenders**

**17.2.2 State Administrative Tribunal Reviews**

**CARRIED 8/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

17.2.1 Current Active Tenders

17.2.2 State Administrative Tribunal Reviews

**EXECUTIVE SUMMARY**

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

**INFORMATION BULLETIN****17.2.1 Current Active Tenders**

The Current Active Tenders is at Attachment A.

**17.2.2 State Administrative Tribunal Reviews**

The current State Administrative Tribunal Reviews is at Attachment B.

Current Active Tenders - as at 12 January 2023		
TENDER	BACKGROUND	CURRENT STATUS
<b>PQS 06/22 SUPPLY DRAINAGE PRODUCTS</b> Requirements – a panel of pre-qualified suppliers to provide the City's ongoing requirements for drainage products.	<ul style="list-style-type: none"> <li>A request for applications was advertised on 16 November 2022, closed on 15 December 2022.</li> </ul>	<ul style="list-style-type: none"> <li>The CEO holds delegated authority to appoint a panel of suppliers under resolution DA01-10.</li> <li>Four applications were received and are being assessed by the evaluation panel.</li> </ul>
<b>RFT 13/22 CLEANING SERVICES – CITY BUILDINGS</b> Requirements – a suitable contractor to provide regular cleaning services to City-owned buildings and external facades.	<ul style="list-style-type: none"> <li>A request for tender was advertised on 3 December 2022, closed on 12 January 2023.</li> <li>It is anticipated that a report to Council for a decision on the tender will be presented at the February 2023 Council meeting.</li> </ul>	<ul style="list-style-type: none"> <li>This tender closed on 12 January 2023, three submissions were received.</li> <li>It is anticipated that a report to Council for a decision on the tender will be presented at the February 2023 Council meeting.</li> </ul>
<b>RFT 14/22 REUSE SHOP</b> Requirements – a suitable contractor to design and install a reuse and recycling shed and amenities at Busselton Waste Transfer Station.	<ul style="list-style-type: none"> <li>A request for tender was advertised on 17 December 2022.</li> </ul>	<ul style="list-style-type: none"> <li>This tender is advertised to close on 24 January 2023.</li> <li>It is expected that this tender will fall within the CEO's delegated authority to accept tenders.</li> </ul>
<b>RFT 01/23 COASTAL INUNDATION MODELLING</b> Requirements – a suitable consultant to conduct coastal inundation surveys of coastal areas from Dunsborough to Wonnerup.		<ul style="list-style-type: none"> <li>A request for tender is intended to be advertised end January 2023.</li> <li>It is expected that this tender will fall within the CEO's delegated authority to accept tenders.</li> </ul>



Current Active Tenders - as at 12 January 2023		
TENDER	BACKGROUND	CURRENT STATUS
<b>RFT 02/23 HILTON HOTEL CARPARK</b> Requirements – a suitable contractor to install a carpark at the Hilton Hotel.		<ul style="list-style-type: none"> <li>A request for tender is intended to be advertised on 14 January 2023, closing on 9 February 2023</li> <li>It is expected that this tender will fall within the CEO's delegated authority to accept tenders.</li> </ul>
<b>PQS 01/23 EXTRUDED KERBING</b> Requirements – a panel of pre-qualified suppliers to provide the City's ongoing requirements for extruded kerbing.		<ul style="list-style-type: none"> <li>A request for applications is intended to be advertised on 14 January 2023, closing on 2 February 2023.</li> <li>The CEO holds delegated authority to appoint a panel of suppliers under resolution DA01-10.</li> </ul>
<b>RFT03/23 ROAD SHOULDER WIDENING – JALBARRAGUP RD</b> Requirements – a suitable contractor to perform road shoulder widening and resealing works at SLK 0 to 10.67 Jalbarragup Road.		<ul style="list-style-type: none"> <li>A request for tender is intended to be advertised on 18 January 2023, closing on 8 February 2023.</li> <li>It is expected that this tender will be presented to Council for its decision.</li> </ul>

*As at 8 December 2022*

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
<b>CITY OF BUSSELTON</b>							
Amber Cloud Pty Ltd v City of Busseton (DR 231/2021)	Lot 101 Wilyabrup Road, Wilyabrup	November 2021	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Single House)	Briony McGinty/Joanna Wilson	<ul style="list-style-type: none"> <li>Directions hearing on the 12 November 2021 against the decision of the City to refuse a development application. The matter is listed for Mediation on 7 February 2022.</li> <li>Mediation on 7 February 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Additional information would be submitted to the City by 22 March;</li> <li>- Mediation listed for 5 April 2022.</li> </ul> </li> <li>Mediation on 5 April 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Applicant to provide amended application on or before 8 July 2022;</li> <li>- Mediation scheduled 22 July 2022;</li> <li>- Respondent (the City) to reconsider on or before 18 November 2022;</li> <li>- Listed for directions hearing 25 November 2022.</li> </ul> </li> <li>Mediation on 22 July 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Applicant to provide an updated suite of documents on or before 12 August 2022;</li> <li>- By 16 September 2022 the respondent is to provide to the applicant respondent comments and any referral agency comments;</li> <li>- Mediation is adjourned to 20 September 2022;</li> <li>- Respondent to reconsider on or before 18 November 2022; and</li> <li>- Listed for directions hearing 25 November 2022.</li> </ul> </li> <li>Mediation on 20 September 2022: <ul style="list-style-type: none"> <li>- Applicant to provide an updated suite of documents on or before 4 October;</li> <li>- Mediation adjourned to 20 October 2022;</li> <li>- Respondent to reconsider on or before 18 November 2022;</li> </ul> </li> <li>Mediation listed for 20 October 2022 is vacated and relisted for 4 November 2022. The time to comply with the orders above to submit updated information is extended to 18 October 2022.</li> <li>Mediation listed for 4 November was vacated and the following orders affirmed: <ul style="list-style-type: none"> <li>- Respondent (the City) to reconsider on or before 18 November 2022;</li> <li>- Listed for directions hearing 25 November 2022.</li> </ul> </li> <li>Directions hearing on 25 November was vacated and the following orders affirmed: <ul style="list-style-type: none"> <li>- Respondent (the City) to reconsider on or before 23 December 2022;</li> <li>- Listed for directions hearing on 9 December 2022.</li> </ul> </li> <li>Directions hearing on 9 December vacated and the following</li> </ul>	Directions Hearing on 3 February 2023.	

## Attachment B

## State Administrative Tribunal Reviews - Current

[illegible]

**ITEMS TO BE DEALT WITH BY SEPARATE RESOLUTION (WITHOUT DEBATE)****15.1 BUSINESS DEVELOPMENT, EVENTS AND MARKETING PROGRAM (BDEMP) - BUSSELTON FRINGE FESTIVAL FUNDING 2022/23 - 2023/24**

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.3 Continue to promote the District as the destination of choice for events and unique tourism experiences.
<b>SUBJECT INDEX</b>	BDEMP
<b>BUSINESS UNIT</b>	Events
<b>REPORTING OFFICER</b>	Events Coordinator - Peta Pulford
<b>AUTHORISING OFFICER</b>	Acting Director, Community and Commercial Services - Dave Goodwin
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

<b>DISCLOSURE OF INTEREST</b>	
Date	25 January 2023
Meeting	Ordinary Council
Name/ Position	Cr Ross Paine
Item No./ Subject	Item 15.1 'BUSINESS DEVELOPMENT, EVENTS AND MARKETING PROGRAM (BDEMP) – BUSSELTON FRINGE FESTIVAL FUNDING 2022/23 – 2023/34'
Type of Interest	Impartiality Interest
Nature of Interest	I am an Acting Up volunteer.

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2301/009** Moved Councillor J Richards, seconded Councillor P Cronin

**That the Council endorses a multiyear funding allocation towards the Busselton Fringe Festival 2023 and 2024 events, of \$20,000 per year in cash and up to \$2,000 in-kind support, to be funded from the 2022/23 and 2023/24 Events Budgets.**

**CARRIED 8/0**

**OFFICER RECOMMENDATION**

That the Council endorses a multiyear funding allocation towards the Busselton Fringe Festival 2023 and 2024 events, of \$20,000 per year in cash and up to \$2,000 in-kind support, to be funded from the 2022/23 and 2023/24 Events Budgets.

**EXECUTIVE SUMMARY**

This report seeks Council endorsement to enter into a multiyear agreement with Acting Up to fund the Busselton Fringe Festival (the Festival) and allocate \$20,000 cash plus up to \$2,000 in-kind support per year towards the 2023 and 2024 events, to be funded from the 2022/23 and 2023/24 Events Budgets.

**BACKGROUND**

The Festival has been a regular event on the City's calendar since 2013, with an annual schedule of shows designed to attract visiting performance artists and also give opportunities for local performers.

At the meeting of 26 May 2021, Council endorsed (C2105/107) a three year agreement with Acting Up as organisers of the Festival for 2021/22 – 2023/24 for the amount of \$20,000 cash plus up to \$2,000 in-kind per year.

Due to extenuating circumstances, the Festival was not able to deliver the volume of programming and the family fun day activities for the 2022 event as previously agreed upon. Therefore, it was negotiated with event organisers that the 2021/22 funding would be reduced to \$10,000, and that the event would be contracted through a single year agreement for 2022, with funding for 2023 and 2024 to be negotiated, subject to further discussions around the future of the Festival.

This reduction was endorsed at the Council meeting of 8 June 2022 (C2206/121):

*Notes the reduction in funding to the Busselton Performing Arts Festival from multi to single year funding and from \$20,000 to \$10,000 from the draft 2022/2023 budget.*

Acting Up have made significant progress with planning for the Festival for 2023, scheduled to be held from 3-6 March 2023. Event officers have assessed the proposed event program and are confident that the programming is robust enough to receive the original funding of \$20,000.

Officers are now seeking Council's endorsement to enter into the multiyear agreement and allocate \$20,000 cash plus up to \$2,000 in-kind support per year towards the Festival 2023 and 2024 events, to be funded from the 2022/23 and 2023/24 Events Budgets.

**OFFICER COMMENT**

The recommendation put to Council at the 8 June 2021 meeting did not fully reflect the intention to reduce the funding agreement amount for one year only (2022), with the potential for the funding commitment to return to the higher amount of \$20,000 for the 2022/2023 and 2023/2024 financial years, if Acting Up were able to deliver on the required content and program. This resulted in the reduction in allocated funding for the event in 2022/23 from \$20,000 to \$10,000.

With Acting Up now having made significant progress with planning for the Festival, officers are confident that the programming is robust enough to receive the original funding. Officers are therefore seeking a resolution to enter into a multiyear agreement for \$20,000 for the 2023 and 2024 Festival.

Given the Festival is scheduled for March, there is insufficient time to hold a Business Development, Event and Marketing Program (BDEMP – previously MERG) meeting to make a recommendation on the funding agreement and amount. All BDEMP members have been contacted however by email and have provided their support for the increased funding proposal.

The funding amount has been included in the BDEMP budget for 2022/23 and 2023/24.

As is the process with all multiyear funding agreements, the event will be evaluated at the conclusion of the 2023 event to ensure that it has met all assigned KPI's, before any further agreed funding is released for the 2024 event.

### **Statutory Environment**

The Officer Recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

### **Relevant Plans and Policies**

The Officer Recommendation aligns with the City's Events Policy which provides event organisers with information on the event application and approval process and event sponsorship guidelines.

### **Financial Implications**

The 2022/23 budget for marketing and events totals \$1,012,888. The breakdown of this budget is as follows:

- \$759,666 – Events
- \$253,222 – Marketing and economic development initiatives.

In addition, an amount of \$165,691 was carried over from the unspent funds from the 2021/22 Events Budget. Therefore the total allocated to events sponsorships for 2022/23 is \$925,357.

Inclusive of the increased funding amount of \$20,000, the funds committed from the 2022/23 Events Budget through event sponsorships totals \$925,230, leaving a balance of \$127. There are no further funding rounds in this financial year.

Funds currently committed from the 2022/23 Marketing and Economic Development Initiatives Budget is \$125,000, leaving a balance of \$128,222 for any further initiatives to be proposed.

The multiyear agreement with Acting Up to fund the Busselton Fringe Festival and allocate \$20,000 cash plus up to \$2,000 in-kind support per year towards the 2023 and 2024 events, is included in the BDEMP budget for 2022/23 and 2023/24.

### **Stakeholder Consultation**

Consultation has been undertaken with BDEMP members, with representatives from the Busselton and Dunsborough-Yallingup Chambers of Commerce and Industry, Margaret River Busselton Tourism Association and the City of Busselton.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. The officer recommendation does not introduce any risks identified as being of a high or medium level.

### **Options**

Council may choose not to support the revised funding agreement or resolve to amend the funding amount.

### **CONCLUSION**





Council endorsement is being sought to enter into a multiyear agreement with Acting Up to fund the Busselton Fringe Festival, allocating \$20,000 cash plus up to \$2,000 in-kind support per year towards the 2023 and 2024 events, to be funded from the 2022/23 and 2023/24 Events Budgets.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Following Council's decision, the outcome will be communicated to Acting Up for their information and implemented where required.



16.4 ESTABLISHMENT OF CEO PERFORMANCE REVIEW COMMITTEE

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Governance
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Acting Director, Finance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A CEO Performance Review Committee Terms of Reference  Attachment B Amended Council Policy: CEO Performance Review  Attachment C Current Council Policy: CEO Performance Review  Attachment D Council Policy: CEO Performance Review Track Changes 

The officer recommendation was moved and carried.

**COUNCIL DECISION****C2301/010**

Moved Councillor M Love, seconded Councillor J Richards

That the Council:

1. Disband the CEO Performance Review Panel established under Council resolution C2108/162;
2. Pursuant to section 5.8 of the Local Government Act 1995 (the Act), establishes a Chief Executive Officer Performance Review Committee (the Committee) and adopts the Terms of Reference for the Committee at Attachment A;
3. Appoints the following Councillors to the Committee as members:
  - (a) Cr. Grant Henley
  - (b) Cr. Paul Carter
  - (c) Cr. Anne Ryan
4. Appoints the following Councillor to the Committee as deputy member:
  - (a) Cr. Paine
5. Adopts the amended Council policy: CEO Performance Review (Attachment B) to replace the current policy (Attachment C).

**CARRIED 8/0****BY ABSOLUTE MAJORITY**

**OFFICER RECOMMENDATION**

That the Council:

1. Disband the CEO Performance Review Panel established under Council resolution C2108/162;
2. Pursuant to section 5.8 of the *Local Government Act 1995* (the Act), establishes a Chief Executive Officer Performance Review Committee (the Committee) and adopts the Terms of Reference for the Committee at Attachment A;
3. Appoints the following Councillors to the Committee as members:
  - (a) Cr. Grant Henley
  - (b) Cr. Paul Carter
  - (c) Cr. Anne Ryan
4. Appoints the following Councillor to the Committee as deputy member:
  - (a) Cr. \_\_\_\_\_
5. Adopts the amended Council policy: CEO Performance Review (Attachment B) to replace the current policy (Attachment C).

**EXECUTIVE SUMMARY**

This report recommends that the Council establish a Chief Executive Officer (CEO) Performance Review Committee under section 5.8 of the *Local Government Act 1995* (the Act), in replacement of the current CEO Performance Review Panel, which is recommended for disbandment. It also recommends the adoption of an amended Council Policy: CEO Performance Review (the Policy) to reflect the proposed new governance structure, and to provide for an improved and more transparent process for the CEO performance review.

**BACKGROUND**

Section 5.38 of the Act requires a local government to review the performance of the CEO if the CEO is employed for a term of more than one year. Changes to the Act and the *Local Government (Administration) Regulations 1996* (the Regulations) in 2021 resulted in a set of model standards being prescribed in relation to the recruitment, review of the performance, and termination of employment of CEOs (Model Standards). Local governments were required to adopt (by absolute majority) standards which incorporated the Model Standards. The City of Busselton CEO Standards for Recruitment, Performance and Termination (CEO Standards) were adopted on 28 April 2021 (C2104/083).

It is a requirement of the CEO Standards that the process by which the CEO's performance will be reviewed is documented and agreed to by both parties. While there is no specific requirement to have a Council policy (only to set out the agreed process in a written document), in support of transparency Council adopted the current CEO Performance Review policy in August 2021 (C2108/162). The policy provides for the establishment, composition and responsibilities of a CEO Performance Review Panel (the Panel), with the Panel members also appointed via Council Resolution C2108/162.

The City appointed Mr Tony Nottle as its new CEO on 5 December 2022. Under the CEO employment contract the Council and the CEO are to negotiate and determine Performance Criteria within 3 months of its commencement, with the Panel responsible for developing and recommending the performance criteria to Council. It is proposed that amendments be made to the governance structure for the CEO performance review prior to that process being undertaken.

**OFFICER COMMENT****CEO Performance Review Committee**

The establishment of a CEO Performance Review Committee (the Committee) is recommended in order to strengthen the governance structures associated with the CEO performance review, and to ensure application of the City's Standing Orders Local Law to decision making, and confidentiality provisions of the Act.

A proposed Terms of Reference for the Committee is presented for Council adoption (Attachment A). It is proposed that the Committee be responsible for:

- review of the CEO's performance in accordance with the CEO Standards, CEO employment contract and the Policy;
- developing and recommending to Council performance criteria to be met by the CEO;
- reporting concluded findings and recommendations to Council;
- monitoring progress of achievement against performance criteria; and
- as required, provide advice and recommendations to Council in relation to the appointment of an independent facilitator to assist them with the performance review process.

It is also recommended that the Committee provide advice and recommendations to Council on CEO remuneration reviews and assessments.

As per the Terms of Reference the Committee members may meet outside of formal Committee meetings to undertake functions which inform their formal decision making.

With respect to membership, it is recommended that the Committee initially consist of three Councillors, to align with the current Panel membership, with a fourth Councillor appointed as a deputy member. It is further recommended that the current Panel members are appointed as Committee members, until the day of the next ordinary Council election. Officers believe a Committee membership of 4 or 5 Councillors would be ideal, however given the relative urgency of this item (with performance criteria pending negotiation) and the fact that not all Councillors will be present at the 25 January 2023 Council meeting, it is suggested that Council further review and consider increased membership as part of the usual review of Committees and working groups in the lead up to the ordinary election. It should be noted that, under Section 5.10(4) of the Act, the Mayor would in any event be appointed to the Committee if he informs the CEO of his wish to be a member.

**CEO Performance Review Policy**

The Policy (Attachment B) outlines the process and principles applicable to review of the CEO's performance. Amendments to the current policy (provided at Attachment C) reflect the proposed establishment of a Committee, with the functions and responsibilities of the Committee and its members moved to the proposed Committee Terms of Reference.

The Policy retains detail around the appointment and role of an independent consultant as a facilitator, and sets broad guidelines for the review process. It is recommended that commencement of the process is brought forward to before that start of each financial year as opposed to 'as early as practicable in each financial year' to allow for performance criteria to be properly considered as part budget finalisation and as part of the organisation's broader performance review processes.

Additional process provisions are proposed to formalise the feedback mechanism for Councillors not on the Committee, and to provide some more guidance around the assessment of the CEO's performance, with a rating scale included to guide Committee members.

### **Statutory Environment**

Section 5.38 of the Act requires a local government to review the performance of the CEO annually.

Section 5.39B(2), (3), (5) and (6) of the Act relate to adoption of model standards, as contained within Schedule 2 of the Regulations.

Under Section 5.8 of the Act, a local government may, by absolute majority, establish committees of three or more persons to assist the Council. Section 5.10(4) of the Act provides for the Mayor to be appointed at their election to the Committee.

### **Relevant Plans and Policies**

Council adopted the City's Standards for CEO Recruitment, Performance Review and Termination at its Ordinary Meeting 28 April 2021 (C2104/083).

### **Financial Implications**

There are no financial implications associated with the officer recommendation, with the City's 2022/23 budget containing relevant and adequate funding allocations.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter. Officers have however researched the governance structure of other local governments in relation to the CEO performance review, and the recommendation to establish a committee of Council aligns to the research findings.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could:

1. Not seek to establish a committee under section 5.8 of the Act and instead retain the current CEO Performance Review Panel. It is recommended in this case different amendments be made to the Policy to guide the functioning of the Panel;
2. Amend the Committee Terms of Reference;
3. Make additional or different amendments to the CEO Performance Review Policy.

### **CONCLUSION**

The establishment of a CEO Performance Review Committee will strengthen the governance structure associated with the CEO performance review. As such, it is recommended that the current CEO Performance Review Panel be disbanded and that the current Panel members be appointed to the new Committee. Amendments are also proposed to the CEO Performance Review Policy to reflect this and to provide for a more structured and formalised process.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The Panel will be disbanded and the Committee established immediately on adoption of the officer recommendation. The Committee will meet within one month to elect a Presiding Member and Deputy Presiding Member. The Policy will be updated on the City's website within one week.



## 1. INTRODUCTION

- 1.1. The CEO Performance Review Committee (the Committee) is established under the powers given in section 5.8 of the *Local Government Act 1995* (the Act).
- 1.2. The Committee is established for the purpose of assisting the Council to fulfil its functions under the City of Busselton Standards for CEO Recruitment, Performance Review and Termination (CEO Standards) in relation to review of the Chief Executive Officer's (CEO) performance.

## 2. OBJECTIVE

- 2.1 The Committee is responsible for undertaking the performance review of the CEO and reporting findings and recommendations to Council.
- 2.2 The functions of the Committee are to:
  - a. provide advice and recommendations to Council in relation to the appointment of an independent facilitator to assist the committee in conducting the CEO performance review;
  - b. develop, review and recommend to Council performance criteria to be met by the CEO;
  - c. review the CEO's performance in accordance with the provisions contained within the CEO's contract of employment and the CEO Performance Review Policy;
  - d. report concluded findings and recommendations to Council for consideration;
  - e. monitor the progress of achievement by the CEO against the performance criteria;
  - f. provide advice and recommendations to Council on CEO remuneration reviews and assessments.

## 3. MEMBERSHIP

- 3.1. The Council will appoint to the Committee
  - a. The Mayor plus two elected members; and
  - b. one elected member as deputy member of the Committee.
- 3.2. Membership of the Committee will, unless determined otherwise, cease on the day of the next ordinary Council election.
- 3.3. Council will appoint new members to the Committee at the Council meeting following each Council election.
- 3.4. Committee members must:
  - a. as soon as practicable after their appointment, complete appropriate training in the conduct of CEO performance reviews;
  - b. participate in the performance review process in a fair and impartial manner;

- c. ensure their assessment of the CEO's achievements against the performance criteria is based on evidence;
- d. maintain confidentiality in relation to the performance review and any information received; and
- e. ensure accurate and comprehensive records are kept and provided to the City's administration for recording within the City's record keeping system.

#### **4. PRESIDING MEMBER**

- 4.1. The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business.

#### **5. MEETINGS**

- 5.1. The Committee shall meet formally at least twice per year. The Committee members may also meet outside of formal Committee meetings to undertake functions which inform their decision making e.g. CEO performance review meetings, meetings with an independent facilitator.
- 5.2. The Committee shall report to Council in accordance with clause 2.10 of the *City of Busselton Standing Orders Local Law 2018*.
- 5.3. Meeting Agenda papers are to be provided to members not less than 72 hours prior to the meeting.
- 5.4. The Presiding Member shall ensure that detailed minutes of all meetings are kept in accordance with the Part 14 of the *City of Busselton Standing Orders Local Law 2018*.
- 5.5. All members of the Committee shall have one vote. If the vote of the members present is equally divided, the Presiding Member shall cast a second vote.
- 5.6. Where the Committee makes a recommendation to the Council, the Chief Executive Officer shall ensure that the recommendation is on the agenda of the next practicable ordinary Council meeting.

#### **6. QUORUM**

- 6.1. The quorum for a meeting shall be at least 50% of the number of offices of membership, whether vacant or not.

#### **7. DELEGATED POWERS**

- 7.1. The Committee does not have authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council.
- 7.2. Committee recommendations are not binding on Council and must be endorsed by Council to take effect.

#### **8. EVALUATION OF COMMITTEE'S EFFECTIVENESS**

- 8.1. At the meeting of the Committee prior to the ordinary Council elections, the Committee shall undertake a review to evaluate its effectiveness, and as a guide the following should be determined:
  - a. are the Committee's purpose and objectives being met?
  - b. should the purpose and objectives be amended?
  - c. is the Committee functioning effectively and as per the requirements of the Act?
  - d. are the Committee members regularly attending meetings?
  - e. review the Terms of Reference, including membership.



9. APPROVAL

Council Adoption	DATE		Resolution #	
Previous Adoption	DATE		Resolution #	



## Council Policy

**Council Policy Name:** Chief Executive Officer Performance Review

**Responsible Directorate:** Finance and Corporate Services **Version:** Draft

### 1. PURPOSE

- 1.1. The CEO Standards require the City and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.
- 1.2. The purpose of this Policy is to set out the CEO performance review process in a transparent manner, and to provide overall guidance for process.

### 2. SCOPE

- 2.1. This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the Act and the CEO Standards.

### 3. DEFINITIONS

Term	Meaning
Act	<i>Local Government Act 1995</i>
Interest	an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association
Policy	this City of Busselton Council policy titled "Chief Executive Officer Performance Review"
CEO Standards	City of Busselton CEO Recruitment, Performance Review and Termination

### 4. STRATEGIC CONTEXT

- 4.1. This Policy links to Strategic Theme 4. – LEADERSHIP – A Council that connects with the community and is accountable in its decision making, of the City's Strategic Community Plan June 2021, and specifically Strategic Priority 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.

### 5. POLICY STATEMENT

- 5.1. Council has established a CEO Performance Review Committee (the Committee) for the purpose of undertaking the performance review of the CEO and reporting findings and recommendations to Council.
- 5.2. The Committee's functions and responsibilities are set out in the Committee Terms of Reference. This Policy further outlines the process to be followed by the Committee in relation to the CEO Performance Review.

- 5.3. Administrative support for the CEO performance review process will be provided by the Manager responsible for the human resources function.

Independent Facilitator

- 5.4. If the Committee does not have the resources and / or expertise to undertake the performance review process to the expected standard, or considers it may otherwise be beneficial, the Committee may, using the administrative support provided, engage an independent facilitator to assist.
- 5.5. An independent facilitator may be required to assist in:
- a. development and review of performance criteria;
  - b. preparation of a performance agreement;
  - c. collection of performance evidence;
  - d. preparation of the performance appraisal report;
  - e. facilitating meetings between the Committee and the CEO;
  - f. the provision of feedback to the CEO;
  - g. preparation of plans to support improvement (if required); and
  - h. the provision of an objective view regarding any performance management related matters.
- 5.6. A facilitator must not have an Interest which would impact on their ability to carry out their functions in a fair and impartial manner.

Performance Criteria

- 5.7. Performance criteria, additional to criteria contained within the CEO's employment contract, may be included in a separate performance agreement, agreed to by the CEO and the Council.
- 5.8. Performance criteria should be specific, measurable, achievable, relevant (or reasonable) and timely.
- 5.9. Adjustments to the performance agreement may be initiated by either the CEO or the Council.

Performance Review Process

- 5.10. Performance of the CEO is to be measured in an objective manner against the performance criteria and the CEO's achievement of duties under their employment contract and section 5.41 of the Act.
- 5.11. The performance review process will generally commence around March each year.
- 5.12. The Committee will give the CEO notice of commencement of the performance review process, and, within 21 days, the CEO will prepare and submit to the Committee a report assessing their own performance against the performance criteria, and their duties under the employment contract and the Act.
- 5.13. Evidence of performance may also include demonstration of:
- a. progress towards implementing the Council's strategic vision;
  - b. achievement of key business outcomes;
  - c. meeting of statutory requirements and Audit Committee reports;
  - d. organisational KPI results;
  - e. organisational engagement metrics;
  - f. interactions with the Council and Councillors which support a functional local government; and
  - g. relationships with relevant organisations, stakeholder groups and professional networks.
- 5.14. Councillors who are not members of the Committee will have the opportunity to provide feedback on the CEO's performance to the Committee's Presiding Member or independent facilitator.

- 5.15. The Committee will assess and rate each of the performance criteria and determine an overall rating using the following rating scale as a guide:

<b>3</b>	Exceeds Expectations - Performance exceeds requirements at times, consistently high quality of work and outcomes
<b>2</b>	Meets Expectations - Performance meets expected requirements
<b>1</b>	Some Improvement Required - Major requirements have been met, but expectations are not consistently delivered
<b>0</b>	Unsatisfactory- Important requirements have not been met, major shortcomings
<b>N/A</b>	Not applicable- e.g., if the milestone is not yet due and progress cannot be reported on

- 5.16. An assessment of "Some improvement required" or "Unsatisfactory" requires an additional comment identifying areas for improvement. Similarly, "Exceeds expectations" requires substantiation with examples of where the performance has exceeded requirements.

- 5.17. The Committee will meet with the CEO to discuss the ratings and feedback and prepare a record of the review, which will become the official record of the performance review.

- 5.18. Consideration should be given to:
- how the CEO has achieved the performance criteria and outcomes and whether their methods are acceptable and sustainable;
  - the extent to which performance is contingent upon current circumstances;
  - the manner in which the CEO has adapted to and managed changing external circumstances;
  - the attention the CEO has given to equal employment opportunity and work health and safety.

- 5.19. It is important that contextual factors, external or otherwise, are given appropriate weight. Failure to meet performance criteria does not necessarily mean the CEO has performed poorly; both performance effort and outcomes should be considered.

- 5.20. The performance review process is recognised as a two way communication process. As such, the CEO will be provided with an opportunity during the process to provide feedback in relation to the Council's performance, and to raise any matters which may be impacting on the performance of their duties.

- 5.21. The CEO may nominate a representative to assist them in performance review meetings.

#### Performance Review Outcomes

- 5.22. Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report to Council in accordance with section 5.23 of the Act.

- 5.23. Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues. The plan should outline the actions to be taken, who is responsible for the actions and timeframes.

- 5.24. Regular discussion and ongoing feedback on the identified performance issues should be scheduled to ensure improvements are being made.

## **6. RELATED DOCUMENTATION / LEGISLATION**

- Local Government Act 1995*
- Local Government (Administration) Regulations 2021*

6.3. City of Busselton CEO Standards for Recruitment, Performance Review and Termination

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE		Resolution #	
Previous Adoption	DATE	11 August 2021	Resolution #	C2108/168



## Council Policy

**Council Policy Name:** Chief Executive Officer Performance Review

**Responsible Directorate:** Finance and Corporate Services **Version:** Adopted

### 1. PURPOSE

- 1.1. The CEO Standards require the City and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.
- 1.2. The purpose of this Policy is to set out the CEO performance review process in a transparent manner, and to provide overall guidance for process.

### 2. SCOPE

- 2.1. This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the Act and the CEO Standards.

### 3. DEFINITIONS

Term	Meaning
Act	<i>Local Government Act 1995</i>
Interest	an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association
Panel	CEO Performance Review Panel
Policy	this City of Busselton Council policy titled "Chief Executive Officer Performance Review"
CEO Standards	City of Busselton CEO Recruitment, Performance Review and Termination

### 4. STRATEGIC CONTEXT

- 4.1. This Policy links to Strategic Theme 4. – LEADERSHIP – A Council that connects with the community and is accountable in its decision making, of the City's Strategic Community Plan June 2021, and specifically the following Strategic Priority:
  - a. 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.



## 5. POLICY STATEMENT

- 5.1. Following every local government election, Council will appoint a CEO Performance Review Panel comprising of the Mayor and two other elected members. The Panel may also include an independent observer mutually agreed to by the CEO and the Panel.
- 5.2. The Panel is authorised to undertake the CEO performance review, including:
- a. developing the performance agreement and performance criteria (key performance indicators);
  - b. conducting the performance review in line with this Policy;
  - c. reporting the performance review findings and recommendations to Council; and
  - d. holding regular meetings to discuss and provide feedback if performance issues are identified.
- 5.3. Panel members must:
- a. as soon as practicable after their appointment, complete appropriate training in the conduct of CEO performance reviews (Noting this requirement does not apply until after the 2021 Council elections);
  - b. undertake the performance review process in a fair and impartial manner;
  - c. ensure their assessment is based on evidence of the CEO's achievements against the performance criteria;
  - d. maintain confidentiality in relation to the performance review and any information received; and
  - e. ensure accurate and comprehensive records are kept within the City's record keeping system (using the administrative support provided).
- 5.4. Administrative support for the process will be provided by the Manager responsible for the human resources function.

### Independent Consultant

- 5.5. If the Panel does not have the resources and / or expertise to undertake the performance review process to the expected standard, the Panel may, through the administrative support provided, engage an external consultant facilitator to assist.
- 5.6. A consultant must not have an Interest which would impact on their ability to carry out their functions in a fair and impartial manner.
- 5.7. A consultant may be required to facilitate:
- a. setting performance criteria;
  - b. preparing the performance agreement;
  - c. collecting performance evidence;
  - d. writing the performance appraisal report;
  - e. facilitating meetings between the Panel;
  - f. assisting with the provision of feedback to the CEO;
  - g. formulating plans to support improvement (if required); and
  - h. providing an objective view regarding any performance management related matters.

### Performance Criteria

- 5.8. Performance criteria, additional to criteria contained within the CEO's employment contract, may be included in a separate performance agreement, agreed to by the CEO and the Council.
- 5.9. Performance criteria must be specific, measurable, achievable, relevant (or reasonable) and timely.
- 5.10. Adjustments to the performance agreement may be initiated by either the CEO or the Council.

#### Performance Review Process

- 5.11. Performance of the CEO is to be measured in an objective manner against the performance criteria and the CEO's achievement of duties under their employment contract and section 5.41 of the Act.
- 5.12. The performance review process will generally commence as early as practicable in each financial year. The Panel will give the CEO notice of commencement of the performance review process.
- 5.13. Within 21 days of being given notice of commencement of the process, the CEO will prepare and submit to the panel a report assessing their own performance against the performance criteria, and their duties under the contract and the Act.
- 5.14. Evidence of performance may also include demonstration of:
- a. progress towards implementing the Council's strategic vision;
  - b. achievement of key business outcomes;
  - c. meeting of statutory requirements and Audit Committee reports;
  - d. organisational KPI results;
  - e. organisational engagement metrics;
  - f. interactions with the Council and Councillors which support a functional local government; and
  - g. relationships with relevant organisations, stakeholder groups and professional networks.
- 5.15. Consideration should be given to:
- a. how the CEO has achieved the performance criteria and outcomes and whether their methods are acceptable and sustainable;
  - b. the extent to which performance is contingent upon current circumstances;
  - c. the manner in which the CEO has adapted to and managed changing external circumstances;
  - d. the attention the CEO has given to equal employment opportunity and work health and safety.
- 5.16. It is important that contextual factors, external or otherwise, are given appropriate weight. Failure to meet performance criteria does not necessarily mean the CEO has performed poorly; both performance effort and outcomes should be considered.
- 5.17. The performance review process is recognised as a two way communication process between the Council and the CEO. As such, the CEO will be provided with an opportunity during the process to provide feedback in relation to the Council's performance, and to raise any matters which may be impacting on the performance of their duties.
- 5.18. The CEO may nominate a representative to assist them in performance review meetings.

#### Performance Review Outcomes

- 5.19. Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report to Council in accordance with section 5.23 of the Act.
- 5.20. Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues. The plan should outline the actions to be taken, who is responsible for the actions and timeframes.
- 5.21. Regular discussion and ongoing feedback on the identified performance issues should be scheduled to ensure improvements are being made.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Local Government Act 1995*
- 6.2. *Local Government (Administration) Regulations 2021*
- 6.3. City of Busselton CEO Standards for Recruitment, Performance Review and Termination

## 7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	11 August 2021	Resolution #	C2108/168
Previous Adoption	DATE	N/A	Resolution #	N/A



## Council Policy

**Council Policy Name:** Chief Executive Officer Performance Review

**Responsible Directorate:** Finance and Corporate Services

**Version:** ~~Draft~~**Adopted**

### 1. PURPOSE

- 1.1. The CEO Standards require the City and the Chief Executive Officer (CEO) to agree and set out in a written document the process by which the CEO's performance will be reviewed.
- 1.2. The purpose of this Policy is to set out the CEO performance review process in a transparent manner, and to provide overall guidance for process.

### 2. SCOPE

- 2.1. This Policy is applicable to the review of the CEO's performance in accordance with section 5.38 of the Act and the CEO Standards.

### 3. DEFINITIONS

Term	Meaning
Act	<i>Local Government Act 1995</i>
Interest	an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association
<del>Panel</del>	<del>CEO Performance Review Panel</del>
Policy	this City of Busselton Council policy titled "Chief Executive Officer Performance Review"
CEO Standards	City of Busselton CEO Recruitment, Performance Review and Termination

### 4. STRATEGIC CONTEXT

~~4.1.~~ This Policy links to Strategic Theme 4. – LEADERSHIP – A Council that connects with the community and is accountable in its decision making, of the City's Strategic Community Plan June 2021, and specifically ~~the following~~ Strategic Priority:

~~4.2.4.1.~~ 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.

### 5. POLICY STATEMENT

- 5.1. ~~Council has established. Following every local government election, Council will appoint a~~ CEO Performance Review ~~Committee (the Committee) for the purpose of undertaking the performance review of the CEO and reporting findings and recommendations to Council.~~ ~~Panel comprising of the Mayor and two other elected members. The Panel may also include an independent observer mutually agreed to by the CEO and the Panel.~~

5.2. The Committee's Panel is authorised to undertake the functions and responsibilities are set out in the Committee Terms of Reference. This Policy further outlines the process to be followed by the Committee in relation to the CEO Performance Review.

5.2. CEO performance review, including:

- a. ~~developing the performance agreement and performance criteria (key performance indicators);~~
- b. ~~conducting the performance review in line with this Policy;~~
- c. ~~reporting the performance review findings and recommendations to Council; and~~
- d. ~~holding regular meetings to discuss and provide feedback if performance issues are identified.~~

5.3. Panel members must:

- a. ~~as soon as practicable after their appointment, complete appropriate training in the conduct of CEO performance reviews (Noting this requirement does not apply until after the 2021 Council elections);~~
- b. ~~undertake the performance review process in a fair and impartial manner;~~
- c. ~~ensure their assessment is based on evidence of the CEO's achievements against the performance criteria;~~
- d. ~~maintain confidentiality in relation to the performance review and any information received; and~~
- e. ~~ensure accurate and comprehensive records are kept within the City's record keeping system (using the administrative support provided).~~

5.4.5.3. Administrative support for the CEO performance review process will be provided by the Manager responsible for the human resources function.

#### Independent Consultant Facilitator

5.5.5.4. If the Panel Committee does not have the resources and / or expertise to undertake the performance review process to the expected standard, or considers it may otherwise be beneficial, the Panel Committee may, using through the administrative support provided, engage an external consultant independent facilitator to assist.

5.6.1.1. A consultant must not have an Interest which would impact on their ability to carry out their functions in a fair and impartial manner.

5.7.5.5. An independent facilitator consultant may be required to assist in facilitate:

- a. ~~development and review setting of~~ performance criteria;
- b. ~~preparation ing of a the~~ performance agreement;
- c. ~~collection ag of~~ performance evidence;
- d. ~~writing preparation of~~ the performance appraisal report;
- e. facilitating meetings between the ~~Committee and the CEO~~ Panel;
- f. ~~assisting with~~ the provision of feedback to the CEO;
- g. ~~formulating preparation of~~ plans to support improvement (if required); and
- h. ~~the provision of providing~~ an objective view regarding any performance management related matters.

5.6. A consultant facilitator must not have an Interest which would impact on their ability to carry out their functions in a fair and impartial manner.

#### Performance Criteria

5.8.5.7. Performance criteria, additional to criteria contained within the CEO's employment contract, may be included in a separate performance agreement, agreed to by the CEO and the Council.

5.9.5.8. Performance criteria must should be specific, measurable, achievable, relevant (or reasonable) and timely.



~~5.10.5.9.~~ Adjustments to the performance agreement may be initiated by either the CEO or the Council.

#### Performance Review Process

~~5.11.5.10.~~ Performance of the CEO is to be measured in an objective manner against the performance criteria and the CEO's achievement of duties under their employment contract and section 5.41 of the Act.

~~5.11.~~ The performance review process will generally commence around March as early as practicable in each financial year.

~~5.12.~~ The Committee Panel will give the CEO notice of commencement of the performance review process, and,

~~5.13.~~

~~5.14.5.12.~~ Within 21 days of being given notice of commencement of the process, the CEO will prepare and submit to the Committee panel a report assessing their own performance against the performance criteria, and their duties under the employment contract and the Act.

~~5.15.5.13.~~ Evidence of performance may also include demonstration of:

- a. progress towards implementing the Council's strategic vision;
- b. achievement of key business outcomes;
- c. meeting of statutory requirements and Audit Committee reports;
- d. organisational KPI results;
- e. organisational engagement metrics;
- f. interactions with the Council and Councillors which support a functional local government; and
- g. relationships with relevant organisations, stakeholder groups and professional networks.

~~5.14.~~ Councillors who are not members of the Committee will have the opportunity to provide feedback on the CEO's performance to the Committee's Presiding Member or independent facilitator.

~~5.15.~~ The Committee will assess and rate each of the performance criteria and determine an overall rating using the following rating scale as a guide:

<u>3</u>	<u>Exceeds Expectations - Performance exceeds requirements at times, consistently high quality of work and outcomes</u>
<u>2</u>	<u>Meets Expectations - Performance meets expected requirements</u>
<u>1</u>	<u>Some Improvement Required - Major requirements have been met, but expectations are not consistently delivered</u>
<u>0</u>	<u>Unsatisfactory- Important requirements have not been met, major shortcomings</u>
<u>N/A</u>	<u>Not applicable- e.g., if the milestone is not yet due and progress cannot be reported on</u>

~~5.16.~~ An assessment of "Some improvement required" or "Unsatisfactory" requires an additional comment identifying areas for improvement. Similarly, "Exceeds expectations" requires substantiation with examples of where the performance has exceeded requirements.

~~5.17.~~ The Committee will meet with the CEO to discuss the ratings and feedback and prepare a record of the review, which will become the official record of the performance review.

~~5.16.5.18.~~ Consideration should be given to:

- a. how the CEO has achieved the performance criteria and outcomes and whether their methods are acceptable and sustainable;
- b. the extent to which performance is contingent upon current circumstances;



- c. the manner in which the CEO has adapted to and managed changing external circumstances;
- d. the attention the CEO has given to equal employment opportunity and work health and safety.

~~5.17.5.19.~~ It is important that contextual factors, external or otherwise, are given appropriate weight. Failure to meet performance criteria does not necessarily mean the CEO has performed poorly; both performance effort and outcomes should be considered.

~~5.18.5.20.~~ The performance review process is recognised as a two way communication process ~~between the Council and the CEO~~. As such, the CEO will be provided with an opportunity during the process to provide feedback in relation to the Council's performance, and to raise any matters which may be impacting on the performance of their duties.

~~5.19.5.21.~~ The CEO may nominate a representative to assist them in performance review meetings.

#### **Performance Review Outcomes**

~~5.20.5.22.~~ Within one month of the conclusion of the performance review process, the performance review findings and recommendations will be presented as a confidential report to Council in accordance with section 5.23 of the Act.

~~5.21.5.23.~~ Any areas that require attention or improvement must be identified, discussed with the CEO, and a plan agreed to address the issues. The plan should outline the actions to be taken, who is responsible for the actions and timeframes.

~~5.22.5.24.~~ Regular discussion and ongoing feedback on the identified performance issues should be scheduled to ensure improvements are being made.









## **6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *Local Government Act 1995*
- 6.2. *Local Government (Administration) Regulations 2021*
- 6.3. City of Busselton CEO Standards for Recruitment, Performance Review and Termination

## **7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE	<del>11 August 2021</del>	Resolution #	<del>C2108/168</del>
Previous Adoption	DATE	<del>11 August 2021</del> <del>N/A</del>	Resolution #	<del>C2108/168</del> <del>N/A</del>

**ITEMS FOR DEBATE****12.2      Policy and Legislation Committee - 9/11/2022 - LOCAL PLANNING POLICY REVIEW :  
ADOPTION FOLLOWING CONSULTATION - LPP 1.5 COASTAL SETBACKS**

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.1 Work with key partners to facilitate the activation of our town centres, creating vibrant destinations and consumer choice.
<b>SUBJECT INDEX</b>	Development Control Policy
<b>BUSINESS UNIT</b>	Development Services
<b>REPORTING OFFICER</b>	Manager Development Services - Joanna Wilson
<b>AUTHORISING OFFICER</b>	Acting Chief Executive Officer - Paul Needham
<b>NATURE OF DECISION</b>	Legislative: adoption of “legislative documents” such as local laws, local planning schemes and local planning policies
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Amendment LPP 1.5 - Coastal Setbacks - West Busselton   Attachment B Current LPP1.5 - Coastal Setbacks   Attachment C Map of lots currently subject to LPP1.5   Attachment D Schedule of Submissions  

**This item was considered by the Policy and Legislation Committee at its meeting on 9/11/2022, the recommendations from which have been considered by Council.**

Prior to the meeting, Cr Ryan foreshadowed a motion that was different to the committee recommendation. Cr Ryan withdrew the alternative motion prior to the item being considered.

Prior to the meeting, Cr Riccelli foreshadowed a motion that was different to the committee recommendation. In accordance with clause 10.18(7) of the City's *Standing Orders Local Laws 2018*, the committee recommendation was considered first. There was opposition, and debate ensued.

**In accordance with clause 11.5(1)(a) of the City of Busselton *Standing Orders Local Law 2018*, this item was referred to the 25 January 2023 Ordinary Meeting of Council for consideration.**

**SUBSTANTIVE MOTION**

**C2301/011** Moved Councillor P Cronin, seconded Councillor R Paine

**That the Council:**

- 1. Pursuant to Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015 adopt as final LPP 1.5 Coastal Setbacks, as set out at Attachment A; and**
- 2. Publish a notice of adoption in a newspaper circulating within the Scheme area in accordance with Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the Planning and Development (Local Planning Schemes) Regulations 2015 of the Policy set out in 1 above.**

**LOST 1/7**

**FOR: CR PAINE**

**AGAINST: CR CRONIN, CR HENLEY, CR RICCELLI, CR LOVE, CR RYAN,  
CR CARTER, CR RICHARDS**

With the committee recommendation lost, Cr Riccelli's alternative motion was moved. There was opposition and debate ensued.

The alternative recommendation was carried.

#### **COUNCIL DECISION**

**C2301/012**

Moved Councillor S Riccelli, seconded Councillor A Ryan

**That the Council:**

- 1. Pursuant to Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve not to proceed with draft LPP 1.5 Coastal Setbacks, as set out at Attachment A; and**
- 2. Pursuant to Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopt draft LPP 1.5 Coastal Setbacks as a draft for advertising, as set out at Attachment A.**

**CARRIED 7/1**

**FOR: CR RICCELLI, CR HENLEY, CR CRONIN, CR LOVE, CR RYAN,  
CR CARTER, CR RICHARDS**

**AGAINST: CR PAINE**

Reasons: Due to the amount of time that has lapsed between the initial public consultation period and Council's consideration of this item, further public consultation is considered appropriate, together with clarification to affected landholders of the ramifications and impacts of the draft policy.

#### **OFFICER RECOMMENDATION**

That the Council:

- 1. Pursuant to Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopt as final LPP 1.5 Coastal Setbacks, as set out at Attachment A; and**
- 2. Publish a notice of adoption in a newspaper circulating within the Scheme area in accordance with Clause 4, Part 2 of Schedule 2 – Deemed Provisions for Local Planning Schemes of the *Planning and Development (Local Planning Schemes) Regulations 2015* of the Policy set out in 1 above.**

#### **EXECUTIVE SUMMARY**

Council is asked to consider final adoption of the amended *LPP 1.5 Coastal Setbacks – West Busselton* ('LPP1.5'), as set out in Attachment A, following public consultation in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* ('Regulations').

#### **BACKGROUND**

The *Planning and Development (Local Planning Schemes) Regulations 2015* ('Regulations') provide that Local Planning Policies ('LPPs') may be prepared by a local government in respect of any matter relating to planning and development within the *City of Busselton Local Planning Scheme No. 21* ('Scheme') area.

The intention of an LPP is to provide guidance to applicants/developers and the community in regard to the decision-making process, as well as to the local government when exercising discretion under the Scheme.

An LPP must be consistent with the intent of the relevant Scheme provisions, including *State Planning Policy 7.3 – Residential Design Codes* ('R-Codes'), and cannot vary development standards or requirements set out in a Scheme or impose other mandatory requirements upon development.

LPPs are given due regard in the assessment of development applications and are listed as a "Consideration of application by local government" when making determination of a development application under Schedule 2, clause 67 of the Regulations.

In March 2019 the City commenced the first stage of the LPP review. This stage was policy neutral and did not alter the intent or provisions within the LPPs. The LPPs were re-formatted into an easier-to-read template, taking the policies from a single manual structure and separating them into individual policies. These changes were adopted by Council at its meeting on 27 March 2019 (C1903/053).

The City commenced the second stage of the review process which included the content and relevance of all LPPs, but as a result of competing workload priorities, the review was postponed in order to prioritise the assessment of development applications.

At its meeting held on 11 November 2020 (C2011/130 refers) the Council resolved to initiate, for the purposes of public consultation, amendments to LPP1.5. It is proposed as part of this report that the amended LPP 1.5 be adopted as final following this public consultation. A detailed discussion regarding the submissions that were received during consultation of the proposed amended LPP 1.5 is set out in the officer comment section of this report.

#### **OFFICER COMMENT**

LPP 1.5 originally formed part of the broader *Residential Design Guidelines Policy* which was adopted by Council on 17 October 2007 (C0710/236). The policy applied to low density coastal nodes (coded R25 or less) that abut coastal foreshore reserves fronting Geographe Bay Road, or which directly abut Geographe Bay Road, but excludes Special Character Areas (e.g. Quindalup). Broadly the policy provisions can be split into two main parts including primary street setbacks and rear setbacks. A copy of the current LPP 1.5 is provided at Attachment B. A map indicating the lots which are currently subject to LPP1.5 is provided at Attachment C.

At its meeting held on 11 November 2020 (C2011/130 refers) the Council resolved to initiate, for the purposes of public consultation, amendments to LPP1.5. As part of the amendments to the Policy that were advertised the scope of the policy was reduced to cover only the section of West Busselton between Craig Street and Earnshaw Road. In addition, the following modifications to the policy were advertised:

- The objectives (purpose) were refined so that they are relevant and appropriate;
- Introduction of interpretations for clarification;
- All rear setback provisions removed;
- Clarification that the policy applies to all sites adjoining Geographe Bay Road, where previously corner lots where Geographe Bay Road was the secondary street were excluded;
- Introduction of a provision that allows for privacy screening;
- Introduction of diagrams to clarify setback provisions; and
- A change to the title, to reflect the much narrower scope proposed.

During the public consultation period, 12 submissions from 11 parties were received in relation to the proposed changes to LPP1.5. Of the 11 submissions:

- One submission was indifferent to the proposed changes;
- Two submissions were in support of the proposed changes;
- Two submissions misinterpreted the proposed changes to the LPP and assumed that the proposed changes were introducing additional setbacks to properties along Geographe Bay Road; and
- Six submissions were opposed to the proposed changes.

A summary of all submissions received is provided at Attachment D.

In relation to the six submissions that were received which were opposed to the proposed changes, the key concern raised was regarding the loss of views as a result of proposed changes to front setback requirements. There is no specific protection or legal right to a view within the planning framework and loss of view is not a valid planning consideration when making a planning decision. Furthermore, it is noted that the original purposes of LPP1.5 was not for the protection of views. It was to maintain a certain residential character and reduce the dominance of built form in the coastal setting.

The area that is proposed to be retained within the Policy Area was selected due to the generally narrow coastal and road reserves and the proximity of the dual path to the lot boundaries. In other coastal areas, however, relatively wide verges and/or foreshore reserves significantly reduce the potential for residential buildings, which would generally be no higher than two storeys, and where discretion would be required for buildings greater than three storeys, to be visually dominant. As such, the existing controls which impinge on landowners' capacity to develop their properties, are not considered to have a clear planning basis.

No changes are proposed to the version of the Policy proposed for adoption from what was initiated by Council and advertised.

It is, therefore, recommended that the Policy as set out in Attachment A be adopted as final.

### **Statutory Environment**

The key statutory environment is set out in the *Planning and Development Act 2005* and related subsidiary legislation, including the City of Busselton Local Planning Scheme No. 21 (the Scheme) and the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), especially Schedule 2 (Deemed Provisions) of the Regulations, which form part of the Scheme.

#### ***Division 2 — Local planning policies***

##### ***3. Local planning policies***

- (1) *The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area.*
- (2) *A local planning policy —*
  - (a) *may apply generally or in respect of a particular class or classes of matters specified in the policy; and*
  - (b) *may apply to the whole of the Scheme area or to part or parts of the Scheme area specified in the policy.*

- (3) *A local planning policy must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.*
- (4) *The local government may amend or repeal a local planning policy.*
- (5) *In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.*

**4. Procedure for making local planning policy**

- (1) *If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows –*
  - (a) *publish in accordance with clause 87 the proposed policy and a notice giving details of –*
    - (i) the subject and nature of the proposed policy; and*
    - (ii) the objectives of the proposed policy; and*
    - (iii) how the proposed policy is made available to the public in accordance with clause 87; and*
    - (iv) the manner and form in which submissions may be made; and*
    - (v) the period for making submissions and the last day of that period;*
  - (b) *if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*
  - (c) *give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*
- (2) *The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).*
- (3) *After the expiry of the period within which submissions may be made, the local government must –*
  - (a) *review the proposed policy in the light of any submissions made; and*
  - (b) *resolve to –*
    - (i) proceed with the policy without modification; or*
    - (ii) proceed with the policy with modification; or*
    - (iii) not to proceed with the policy.*
- (3A) *The local government must not resolve under subclause (3) to proceed with the policy if –*
  - (a) *the proposed policy amends or replaces a deemed-to-comply provision of the R-Codes; and*
  - (b) *under the R-Codes, the Commission's approval is required for the policy; and*
  - (c) *the Commission has not approved the policy.*
- (4) *If the local government resolves to proceed with the policy, the local government must publish notice of the policy in accordance with clause 87.*
- (5) *A policy has effect on publication of a notice under subclause (4).*



- (6) *The local government must ensure that an up-to-date copy of each local planning policy made under this Scheme that is in effect is published in accordance with clause 87.*
- (7) *Subclause (6) is an ongoing publication requirement for the purposes of clause 87(5)(a).*

**5. Procedure for amending local planning policy**

- (1) *Clause 4, with any necessary changes, applies to the amendment to a local planning policy.*
- (2) *Despite subclause (1), the local government may make an amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment.*

**Relevant Plans and Policies**

***State Planning Policy 7.3 Residential Design Codes Volume 1 (R-Codes)***

The purpose of the R-Codes is to provide a comprehensive basis for the control of residential development throughout Western Australia.

The R-Codes provide for residential development of an appropriate design for the intended residential purpose, density, context of place and Scheme objectives.

***Local Planning Scheme No. 21 (the Scheme)***

Relevantly, the purposes of the Scheme are to control and guide land use and development; and to set out procedures for the assessment and determination of applications for development approval.

**Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

In accordance with the Regulations, it is proposed that a notice be placed in the local newspaper advising that *LPP 1.5 Coastal Setbacks* has been adopted as final.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework. No risks of medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation the Council could:

- 1. Retain the existing policy;
- 2. Modify the policy recommended to be adopted and for these changes to be re-advertised; or
- 3. Revoke the policy in its entirety.

**CONCLUSION**

It is recommended that Council consider the discussion set out in this report and resolve to adopt the amended LPP 1.5.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Implementation of the Officer Recommendation would involve notification of the amended policy as outlined in the consultation section of this report. It is expected that this will commence within one month of the Council decision.



## Local Planning Policy No. 1.5 Coastal Setbacks – West Busselton

Version: Draft

### 1. Head of Power and Scope

This Policy has been adopted pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2 ('Deemed Provisions') Part 2, Clause 4 and R-Codes Volume 1 clause 7.3 Scope of Local Planning Policies, Local Development Plans and Activity Centre Plans.

This Policy replaces the deemed-to-comply requirements of clause 5.1.2 (i – iv) Street Setbacks and clause 5.2.1 Setback of Garages and Carports for lots within the Policy Area and as such, in accordance with Clause 61(c) of the 'Deemed Provisions' where a development does not comply with this Policy, it is subject to development approval.

### 2. Purpose

The purpose of this Policy is to require additional setbacks for Residential Development within the Policy Area and adjacent to Geographe Bay Road to:

- 2.1. Reduce the impact of built form when viewed from Geographe Bay Road and the adjoining coastal reserve; and
- 2.2. Provide for development that contributes to, and is consistent with, the established streetscape.

### 3. Interpretation

Terms should be interpreted in the same way as they would be interpreted if they were contained or within the Scheme, other than those terms defined below:

"Balcony" as defined by the R-Codes and provided below:

*"A balustraded platform on the outside of a dwelling with access from an upper internal room."*

"External Face" means the same as a "Wall" as defined by the R-Codes and provided below:

*"The vertical external face of a constructed building comprising solid building material and including enclosures to verandahs and balconies."*

"Policy Area" means the area that the Policy applies to, which is all lots zoned Residential that adjoin Geographe Bay Road and are located between the intersections of Earnshaw Road and Craig Street, as identified in Appendix 1.

"R-Codes" means State Planning Policy 7.3 Residential Design Codes Volume 1 (as amended).

"Residential Development" means Single House, Ancillary Dwelling, Grouped Dwelling and/or Multiple Dwelling.

### 4. Policy Statement



4.1. For the purpose of assessing clause 5.1.2 'Street Setbacks' and clause 5.2.1 'Setback of Garages and Carports' of the R-Codes, for all Residential Development subject to this Policy the External Face:

- (a) up to five (5) metres in height, should be set back from the Geographe Bay Road lot boundary in accordance with the primary street setbacks specified in Table 1 of the R-Codes; and
- (b) five (5) metres or greater in height, should be set back from the Geographe Bay Road lot boundary in accordance with the primary street setbacks specified in Table 1 of the R-Codes, plus an additional three (3) metres.

*Note 1: Parts 4.1 (a) and (b) are applicable irrespective of whether Geographe Bay Road is to be treated as the primary or secondary street (where applicable).*

4.2. Notwithstanding provision 4.1 above, where a Balcony is covered by an impermeable roof and any part of that roof is five (5) metres or greater in height, the Balcony may be set back in accordance with Table 1 of the R-Codes provided the Balcony is unenclosed by a solid wall on at least three sides.

If a privacy screen is proposed in order to comply with clause 5.4.1 Visual Privacy of the R-Codes, the screening should comply with the following -

- i) a maximum height of 1.6m; and
- ii) no greater than 75 per cent obscure; and
- iii) be restricted in size and design to only the extent that is necessary to restrict view in the direction of overlooking into any adjoining property.

*Note 2: See explanatory diagrams at Appendix 2.*

4.3. Where a provision of this Policy is inconsistent with the City of Busselton Local Planning Scheme No. 21 ('Scheme'), the provisions of the Scheme prevail.

## 5. Review Details

Review Frequency		2 yearly		
Council Adoption	DATE		Resolution #	
Previous Adoption	DATE		Resolution #	

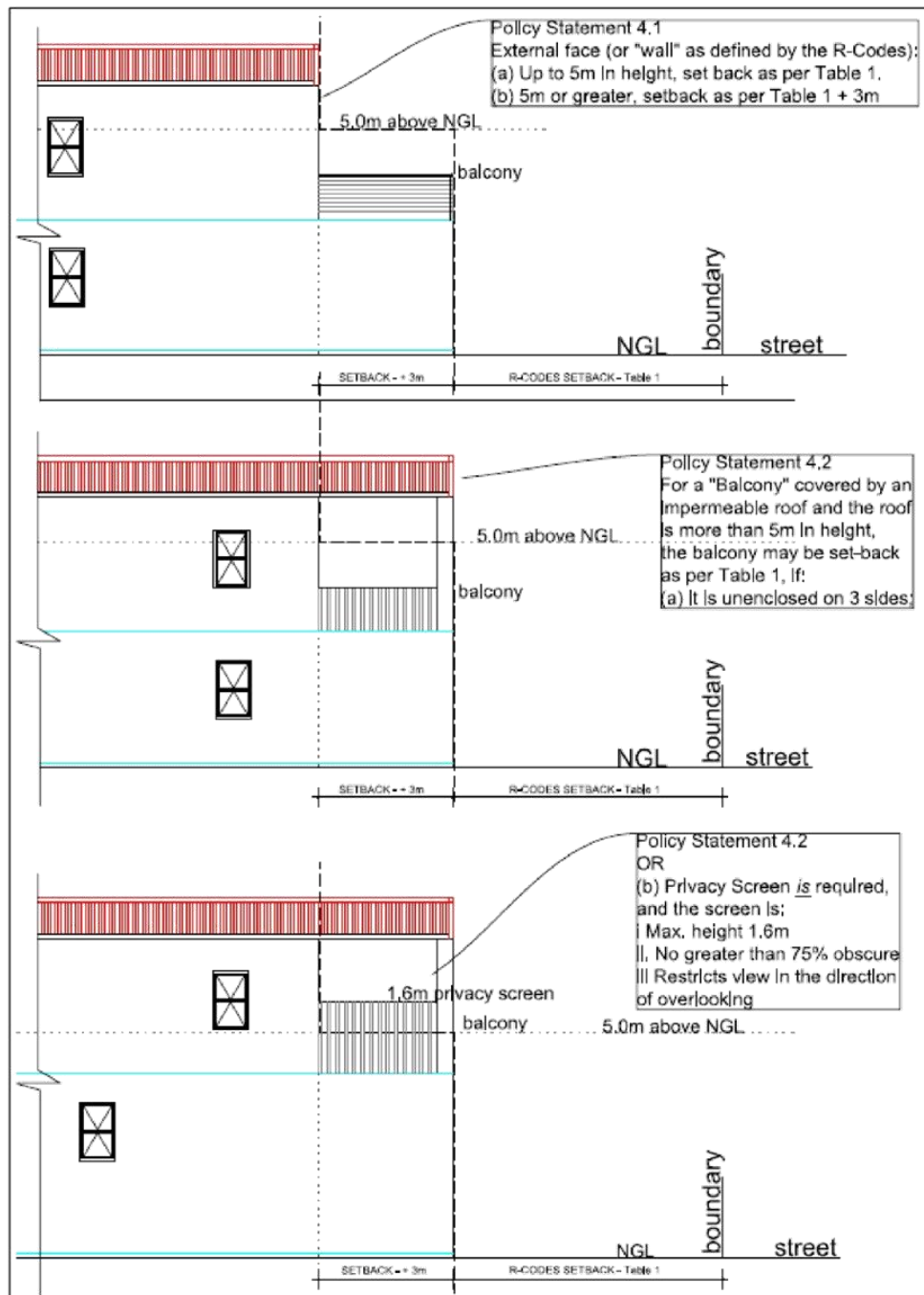


Appendix 1 – Policy Area





Appendix 2 – Explanatory Diagrams



**CURRENT**

## Local Planning Policy No. 1.5 COASTAL SETBACKS



### 1. HEAD OF POWER

This Policy has been adopted pursuant to *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2 (Deemed Provisions), Clause 4 and applies to development across the whole of the City.

### 2. PURPOSE

- 2.1 To provide for development projects of a low rise residential character and reduce the dominance of the built form in the coastal setting outside key nodes which the Scheme zones or identifies land for more intensive residential development.
- 2.2 To ensure coastal processes are not adversely affected by the modification of ground levels for building purposes in the coastal management area.
- 2.3 This Policy recognises that:
  - a) Setbacks for development from coastal reserves are important to protect the intended use for which the adjoining land has been reserved and to recognise ongoing coastal processes within coastal residential areas.
  - b) Setbacks for development should assist in ameliorating the impacts of building bulk when viewed from the coastal reserve and primary street.
  - c) The taller and longer a wall is, the further it should be setback from the coastal reserve or primary street.
  - d) The localities along Geographe Bay Road and associated foreshore areas, comprise predominantly single storey detached single dwellings on large lots with generous front and rear setbacks. These developments are low rise, contribute to the open landscape character along the beachfront locality and generally reflect a Western Australian seaside architectural vernacular.

### 3. INTERPRETATION

- 3.1 This policy provision applies to all low density (R 25 and below) residential lots that abut a coastal foreshore reserve fronting Geographe Bay; or which front a street that adjoins a coastal foreshore reserve immediately opposite the lot, and are outside any higher density coastal nodes which may be identified for specific design control through a development guide plan.
- 3.2 This policy provision does not apply to lots with canal frontage.
- 3.3 For the purposes of this Policy, a coastal foreshore reserve is defined as any Reserve for Recreation abutting the oceanfront of Geographe Bay, as depicted on the Scheme Map.

### 4. POLICY STATEMENT

The following provisions apply:

#### 4.1 Streetscape and Primary Street Setbacks

- 4.1.1 For all residential development up to five (5) metres in height, including the exterior face of any roofed, unroofed or partially roofed verandas, decks and balconies, carports and



**CURRENT**

## Local Planning Policy No. 1.5 COASTAL SETBACKS



garages, the minimum setback from the primary street shall be in accordance with the setbacks specified in Table 1 of the R Codes.

- 4.1.2 For the purpose of assessing applications against this policy, the Acceptable Development provisions of the R Codes at 6.2.1 (setbacks of buildings generally) and 6.2.3 (setbacks of garages and and carports from the primary street) are superseded by this policy and do not apply.
- 4.1.3 For all residential development above five (5) metres in height, including the exterior face of any roofed, or partially roofed verandas, decks and balconies the minimum setback from the primary street shall be calculated to be a value of the setback distance specified in Table 1 of the R Codes plus an additional three (3) metres. Notwithstanding the aforementioned provision, the exterior face of any roofed verandas, decks and balconies above five metres in height may be setback from the primary street in accordance with Table 1 of the R Codes provided the outdoor area is "open" (non-enclosed) on at least three sides.
- 4.1.4 The City may accept minor projections, and projecting sections of wall and roofs, such as gable ridges which do not meet the height and setback distances required in the preceding provisions provided any minor projection does not increase the building bulk or visual impact of the wall when viewed from the street.
- 4.1.5 In applying the foregoing provisions the City will consider the setback of adjoining buildings and the relationship of the proposal to the existing streetscape in the vicinity of the proposal.

### 4.2 Lots abutting a Coastal Reserve - Rear Setbacks

- 4.2.1 For all residential development up to five (5) metres in height, including the exterior face of any roofed, unroofed or partially roofed verandas, decks and balconies, carports and garages, the minimum setback from the rear boundary shall be in accordance with the R Codes having regard for setbacks prevailing in the locality and any requirement pursuant to the coastal management area of the Scheme.
- 4.2.2 For all residential development above five (5) metres in height, excluding the exterior face of any roofed, or partially roofed verandas, decks and balconies the minimum setback from the rear boundary shall be calculated to be a value of the setback distance specified in Table 1 of the R Codes plus an additional three (3) metres.
- 4.2.3 The exterior face of any unroofed or partially roofed verandas, decks and balconies above five metres in height may be setback from the rear boundary in accordance with Table 1 of the R Codes, provided the structure is open (non-enclosed) on at least three sides.
- 4.2.4 The City may accept minor projections, and projecting sections of wall and roofs, such as gable ridges which do not meet the height and setback distances required in the preceding provisions provided these do not increase the building bulk that is the purpose of these controls or basic impact of the wall when viewed from the coastal reserve.

**CURRENT**

## Local Planning Policy No. 1.5 COASTAL SETBACKS



- 4.2.5 Where a lot has one or more than one boundary abutting a foreshore or public open space reserve the setback to be applied to development from that reserve boundary shall be determined by the City following onsite inspection. In determining the required setback the City shall have regard to the existing development line, retaining the natural amenity of the Reserve and avoiding the encroachment of development on the amenity of the reserve area.
- 4.2.6 While private access from an adjoining property into a reserve is generally not supported, any intended access point from a lot onto a reserve is to be indicated on the submitted plans and will be considered in the context of the suitability of the access location, impact on the reserve and current management orders for the reserve. (note: breaches of management orders or indiscriminate access to reserves may be pursued by the City through its use of reserves regulatory system).
- 4.2.7 For lots which abut a coastal foreshore reserve, filling and retaining of the private land at the reserve boundary shall be limited to a maximum of 450mm above natural ground level, irrespective of the minimum finished floor level applicable to the dwelling.
- 4.2.8 Fencing of the reserve boundary will require approval and will be limited to open steel grill construction fencing with or without masonry piers, visually permeable and no higher than 1.5 m above natural ground level.
- 4.2.9 Fill should be minimised through pole or pier construction or alternative building or footing design to avoid vegetation loss and to ensure minimal disturbance to coastal areas.
- 4.2.10 Ancillary developments such as swimming pools (unless constructed at or below ground level), sun rooms, gazebos, tennis courts, prepared surfaces and outdoor decks shall be setback from the rear boundary in accordance with Table I of the R Codes.

### 4.3 PERFORMANCE CRITERIA

The provisions of this Policy may be varied where at least one of the following applies:

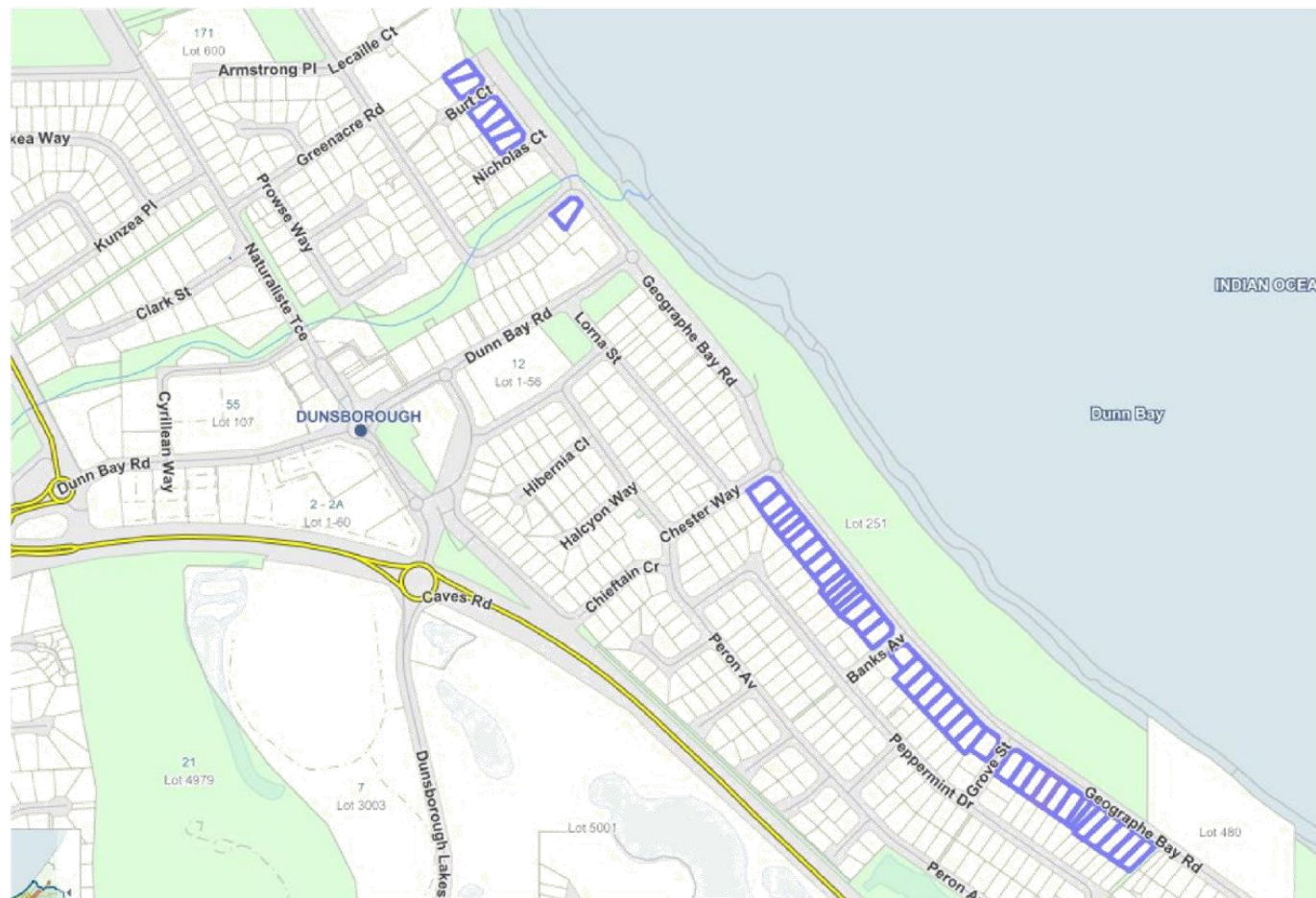
- 4.3.1 The physical dimension of the lot, that is its depth or width, prevents reasonable compliance with this policy in respect of rear setbacks.
- 4.3.2 The topography of the land or of the surrounding land does not make the required provisions practicable.

### 5. REVIEW DETAILS

Review Frequency		2 yearly		
Council Adoption	10/3/2010		C1003/069	
Previous Adoption	DATE		Resolution #	

\* Policy number changed from LPP 1B to LPP 1.5 on the 11th May 2020. The change is administrative only, no resolution by Council required.

Dunsborough:  
LPP 1.05 Coastal Setbacks – Current applicable lots



LPP 1.05 Coastal Setbacks – Current applicable lots

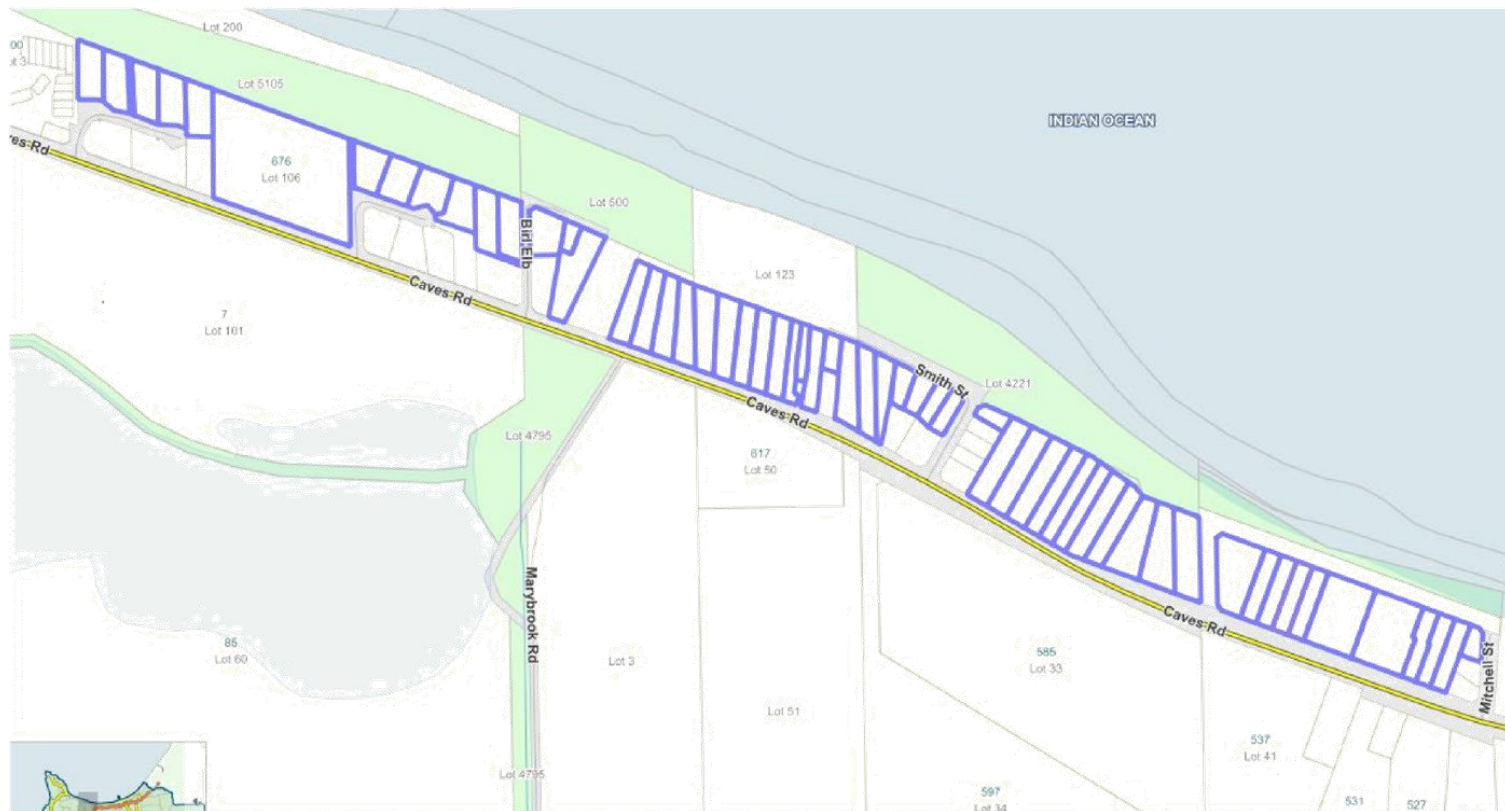
Quindalup:





**LPP 1.05 Coastal Setbacks – Current applicable lots**

Marybrook:



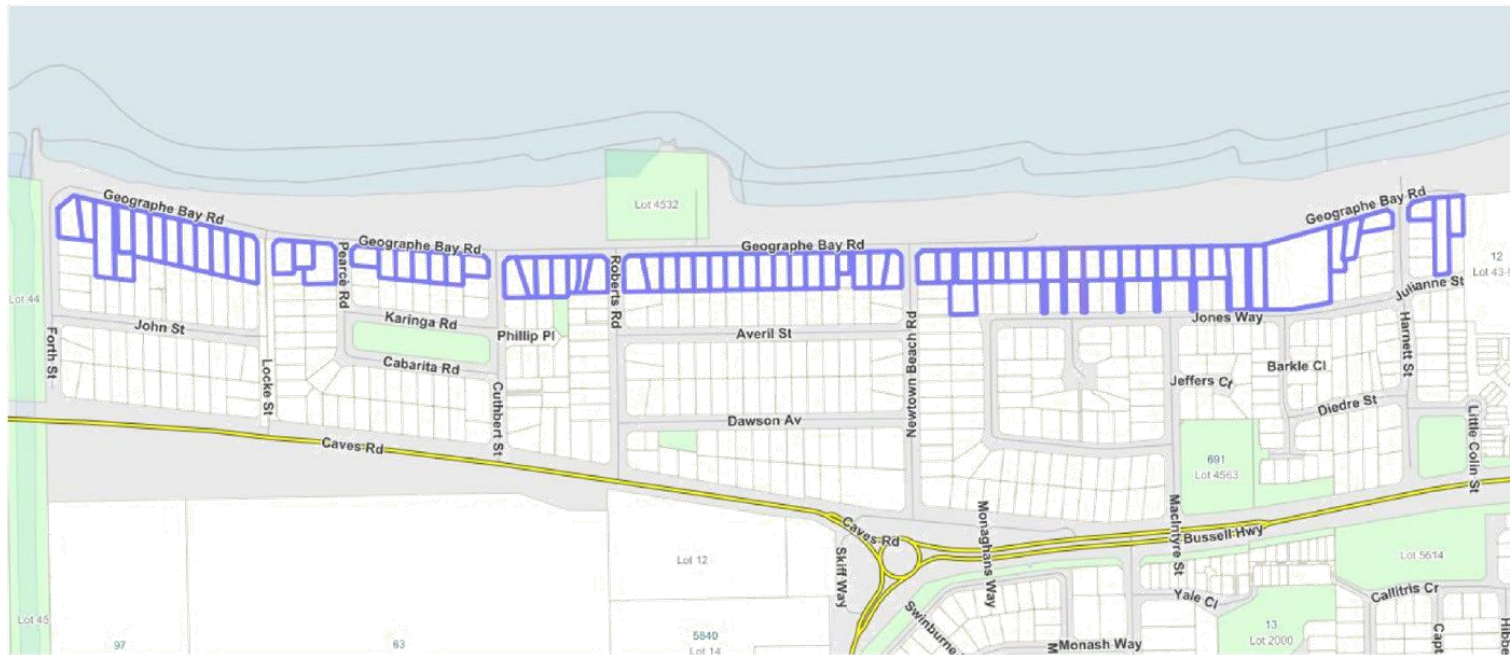
**LPP 1.05 Coastal Setbacks – Current applicable lots**

Siesta Park:



LPP 1.05 Coastal Setbacks – Current applicable lots

Abbey



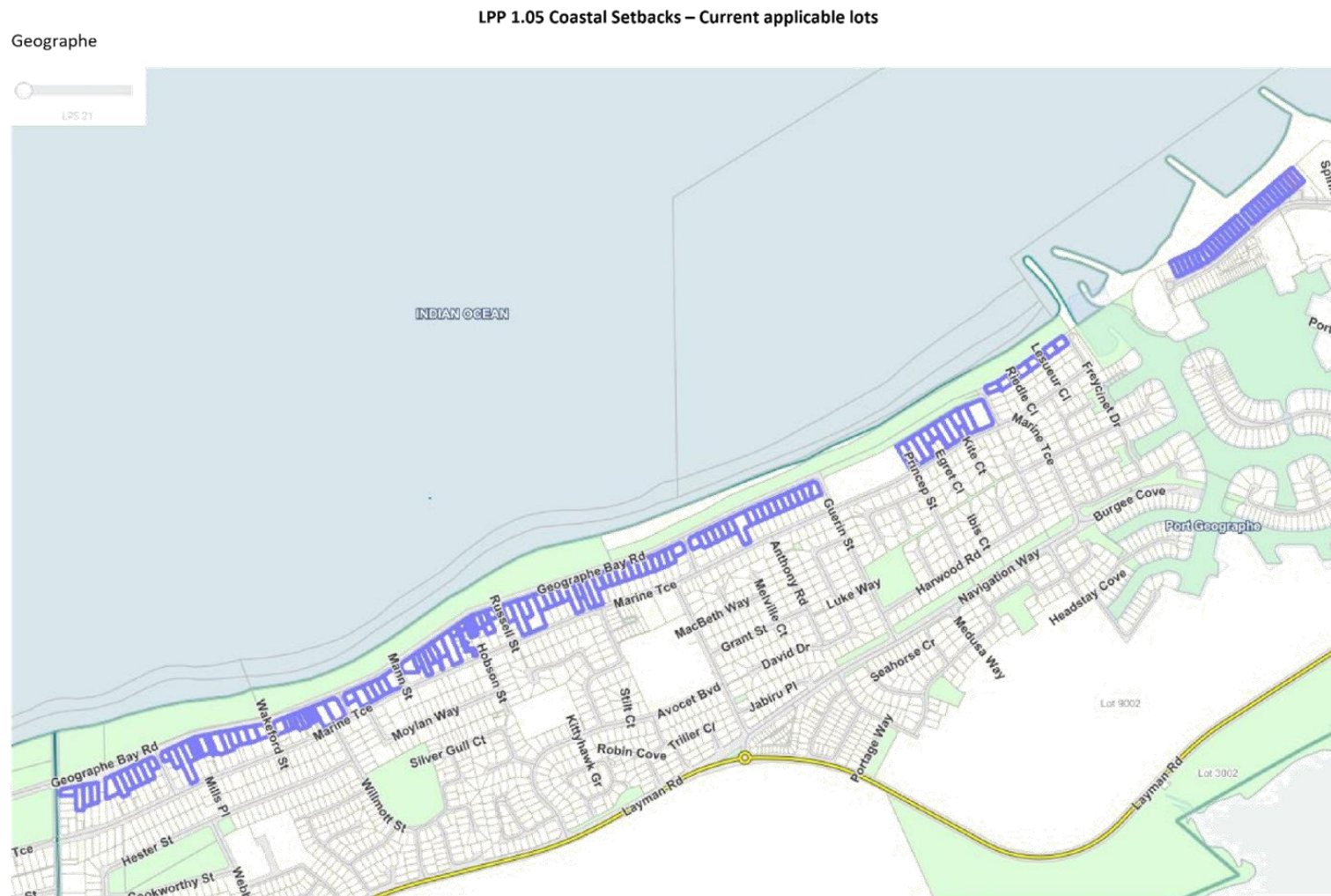


LPP 1.05 Coastal Setbacks – Current applicable lots

Broadwater









LPP 1.05 Coastal Setbacks – Current applicable lots

Wonnerup



**SCHEDULE OF SUBMISSIONS**

YourSay Response						
	First Name	Surname	Town	Do you support the proposed amended LPP?	Why do you support this proposal? /Why don't you support this proposal?	Response
1	N.	Pratt	Dunsborough	No	<p>This is an inconsistent policy. It should also apply to many other City controlled sectors of the Foreshore. Geographe Bay Road actually is also in Dunsborough; and the section Dunn Bay Road to Chester Rd consists of Foreshore also intended for public use. Therefore, the same ruling should apply to this section of Dunsborough as is being considered for Craig St to Earnshaw Rd.</p> <p>That is: 2.1 Reduce the impact of built form when viewed from Geographe Bay Road AND THE ADJOINING COASTAL RESERVE 2.2 Provide for development that contributes AND IS CONSISTENT with, the established streetscape.</p>	Refer to Council report on 11 November 2020 (C2011/130 refers) for justification regarding the proposed changes to LPP1.5.
2	M.	Miocevic	QUINDALUP	No	<p>I am continually gobsmacked by an agenda run by a minority of fanatics and ferals that are hell bent on changing the amenity of the Dunsborough foreshore and surrounding streets. These people do not live there, but insisting on imposing their weird ideology on others. Sadly the council aids and abets these nutters, perhaps just to keep them out of their hair.</p> <p>Go away and mow some lawns, repair some footpaths, take away the rubbish and leave us all alone to enjoy our properties that we paid millions for. I will include that the impact on me will be a further reduction in the value of my property, the same as when the nutters planted my view out (by the way I don't own the view, but gee I paid for it).</p>	Not valid planning considerations applicable to this policy review.
3	K.	de Morton	BUSSELTON	No	<p>There is no need for additional setbacks from the front (Geographe Bay Rd) boundary. There are currently plenty of houses (some built recently) that have been built without the additional setbacks. To modify these setback requirements would penalise ( block out their view ) people who are yet to build / renovate.</p>	Prior to consultation, P&L amended the proposed changes to LPP1.5 to exclude Geographe from the Policy Area. It is proposed that the Policy will now only apply to the section of Geographe Bay Road between the intersections of Earnshaw Road and Craig Street, West Busselton.

**SCHEDULE OF SUBMISSIONS**

4.	C & M	Johnson	Broadwater	Yes	We agree with the recommendations to change the setbacks along Geographe Bay Rd Broadwater. It will help make the Coastal Setbacks Policy more uniform.	Noted.
5	M	Ravlich	Marybrook	No	I have a vacant block to the north of my property a reduced setback would have a significant impact on my view and the overall vista. There are towering mature gum trees that would be lost if the setbacks were reduced.	Refer to Council report regarding discuss on views.
6	K.	Grist	Dunsborough	No	<p>When land-owners purchase property they believe they pay for the full allocated portion of land on their title. By seeking to restrict future building or use of land, after the time of purchase, the value of their property is being eroded by such a planning policy.</p> <p>Should the city/state then reimburse the land-owner the proportional land value being taken/restricted?</p> <p>Is it fair for these policies to be retrospective on a land-owner's property?</p> <p>Maybe the City could investigate and instigate a policy that let's the land-owner decide if they wish to take the risk of building close to noticeable erosion sites with the City being relieved of any responsibilities(owners can not sue) should the erosion affect the property.</p> <p>[A friend bought a beach front property for a very cheap price after it become flooded when cyclone Alby visited our shores in March 1978. They bought this property over 40 years ago, after seeing the house with its ground floor covered in water, and have since raised their family and are now ready to retire. They have lived a lifetime on this property without a reoccurrence of flooding.]</p> <p>Is the erosion pattern likely to change over the generations?</p> <p>We and neighbours' have noticed where we live near the Marybrook cut/drain, over the past 20years there is more beach/sand in front of these properties not less.</p>	Not valid planning considerations applicable to this policy review.



**SCHEDULE OF SUBMISSIONS**

					<p>What happens if the landscape never changes and people's properties have been basically resumed just in case? Is this government intrusion?</p> <p>Should the City be able to change people's titles without the land-owners permission or compensation?</p> <p>Should property owners be able to decide if they wish to take on the personal and financial costs of any risks associated with the land?</p>	
7	B & J	Mills	West Busselton	No	<p>The proposed policy will negatively impact three corner lots. All other corner lots in the proposed area, between Craig St and Earnshaw Rd, have already recently been redeveloped.</p> <p>We recommend that the proposed Policy is revoked in its entirety by Council in favour of the deemed-to-comply requirements of the R-Codes on the following basis:</p> <p>1) The proposed Policy does not address the defined Purpose of "reducing visual impact of built form", rather encourages a single "flat" external face at the minimum setback – further brought about by reducing useable land area thereby increasing building mass.</p> <p>2) Furthermore, the proposed amendments do not provide any meaningful recommendations to reduce visual impact or appearance of bulk such as encouraging the articulation of building facades and use of materials sympathetic to the local context.</p> <p>3) Contradictory to the Purpose, the draft Policy discourages the application of "averaging" as per the R-Codes which is shown to encourage the articulation of built form to reduce appearance of bulk.</p> <p>4) The draft Policy does nothing to promote development which "contributes to the established streetscape" for example by requiring retention of existing (or provision of new) mature vegetation e.g., Peppermint Trees as</p>	Refer to Council report on 11 November 2020 (C2011/130 refers) for justification regarding the proposed changes to LPP1.5.

**SCHEDULE OF SUBMISSIONS**

					<p>suggested in the Officer's notes to Council as key to softening the impact of the built environment and maintaining a sense of place.</p> <p>While the Purpose of the proposed Policy is sound and clearly stated, adoption of the proposed draft will not achieve the Purpose. The proposed Policy will only serve to further increase the need for discretion, and increase the burden on resources to administer Development Applications.</p>	
8	D	Smith	Jindong	Neutral	<p>We would say that the comment suggesting that the area is predominately a single story dwelling area is somewhat untrue as there are now several 2 level homes in the area and multiple properties in development stage currently.</p> <p>We would also suggest that the removal from the current policy of point 4.1.5, which takes into consideration the adjacent properties development when considering new proposals, may not be fair. The reason we say this is an adjacent property to us we objected to the setback that was proposed.</p> <p>The City overruled our objection. If we now submitted a plan with similar setbacks and were refused because the City could not compromise it would seem we were being denied natural justice</p>	Noted.
9	R	Bromell	Geographe	Yes	I agree with the proposal to reduce the applicable area of LPP1.05 to only include the section of Geographe Bay Road in West Busselton between Craig Street and Earnshaw Road	Noted.
10	Double up of submission No. 7					
11	G	Hope		No	<p>If implemented the proposed modification of the LPP will in our view further reduce the amenity of selected ratepayers as well as indirectly redistribute or at least further diminish the wealth and rental earning potential of these same ratepayers. This outcome will effectively be achieved by 'modifications' that unreasonably and further compromise the development potential of selected rate</p>	<p>Prior to consultation, P&amp;L amended the proposed changes to LPP1.5 to exclude Geographe from the Policy Area. It is proposed that the Policy will now only apply to the section of Geographe Bay Road between the intersections of Earnshaw Road and Craig Street, West Busselton.</p>

**SCHEDULE OF SUBMISSIONS**

					<p>payer properties. It also appears there is little if any justification for the inclusion of Geographe (between Guerin Street and Ford Road) in the proposed LPP 1.5 'modifications'. In this regard, it is surprising an increase in coastal setbacks associated with properties between Guerin St and Ford Rd has been included at all in the intended LPP 1.5 'modification'. This inclusion appears to be in conflict with advice recently provided to the City of Busselton by planning staff as recorded in the City's minutes dated 11th November 2020</p> <p>'Geographe (between Guerin Street and Ford Road)</p> <p>In Geographe, while there is very little vegetation, the width of road reserve/verge depth varies and is generally wider than in West Busselton, in places substantially so with properties near to Ford Road having front verges of up to 37m. While the dual use path along this section of coast is generally located close to the road reserve, it is not located on the back of back of kerb (minimum setback of approximately 5m). Further, the dune system in Geographe is substantial in comparison to the section of West Busselton discussed above, with setbacks of approximately 80m - 150m between front property boundaries and the beach.</p> <p>Given the wider road verges, the siting of the dual use path off the back of kerb and the significant distance provided between the front of the lots and the beach, the impact on the public realm posed by new residential development in this area is not considered significant enough to justify the imposition of additional setback requirements.</p> <p>Further, it would be difficult to argue that there is a consistent character along this section of coast that is worth protecting through policy given the age, height, bulk, architectural style and setbacks of dwellings vary significantly.</p>	
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**SCHEDULE OF SUBMISSIONS**

					<p>B1.3 (b) Setbacks from development should assist in ameliorating the impacts of building bulk when viewed from the coastal reserve and primary street.</p> <p>B1.3 (c) The taller and longer a wall is, the further it should be setback from the coastal reserve or primary street.</p> <p>Apart from the various factors noted above, the impact of building bulk is also influenced by building design and the use of materials. Rather than bulky, buildings can be perceived as visually interesting through adopting a combination of articulation, horizontal and vertical elements, and use of different materials, openings, and other elements.</p> <p>The setback provisions within the LPP may assist in ameliorating the impact of building bulk, but they may also contribute to poor design outcomes, for example when 'visually interesting' upper floors are setback behind ground floor garages which tend to provide little visual interest.</p> <p>The policy requirement for an increased upper floor setback also conflicts with visual privacy requirements within the R-Codes, where an unenclosed balcony must be set back 7.5 metres from the side lot boundary. Use of good design elements can serve to both satisfy visual privacy requirements and provide a visually interesting building.'</p> <p>Given the above, please consider this submission as a formal request for Geographe (between Guerin Street and Ford Road) to be excluded from the proposed 'modifications' to LPP 1.5 – Coastal Setbacks.</p> <p>I also request written answers from the City of Busselton to the following questions:</p> <p>1. Why, in light of the extract from Council's minutes above, has Geographe (between Guerin Street and</p>
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**SCHEDULE OF SUBMISSIONS**

					<p>Ford Road) been included in the proposed 'modifications' to LPP 1.5 as communicated in the City's correspondence of 4th February 2021?</p> <p>2. Where is the evidence that inclusion of Geographe (between Guerin Street and Ford Road) in the proposed 'modifications' to LPP 1.5 will result in such a considerable impact on the public realm to justify its approval?</p> <p>3. Will Geographe (between Guerin Street and Ford Road) be excluded from the proposed 'modifications' to LPP 1.5?</p> <p>4. Should Geographe (between Guerin Street and Ford Road) not be excluded from the proposed 'modifications' to LPP 1.5, will provision be made in the LPP 1.5 'modifications' to allow individual properties to be excluded from its impact, subject to appropriate application to the City of Busselton, and if not why not?</p> <p>5. What further plans does the City of Busselton have that may adversely impact the amenity, wealth and rental earning potential of rate payers who own property in Geographe (between Guerin Street and Ford Road) in the future?</p>	
12	F	Gaschk	YALLINGUP	No	<p>The current larger setbacks make more sense in view of Climate Change and future coastal impacts</p>	<p>The Policy does not impose additional setbacks for the purposes of coastal erosion or inundation as these are dealt with in the planning framework by other means.</p>

16.3 COUNCIL MEMBERSHIP - GEO CATCH

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Committees and Working Groups
<b>BUSINESS UNIT</b>	Governance Services
<b>REPORTING OFFICER</b>	Governance Coordinator - Emma Heys
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services - Sarah Pierson
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

DISCLOSURE OF INTEREST	
Date	25 January 2023
Meeting	Ordinary Council
Name/ Position	Cr Ross Paine
Item No./ Subject	Item 16.3 'COUNCIL MEMBERSHIP – GEO CATCH'
Type of Interest	Financial Interest
Nature of Interest	This position is remunerated by the Department of Water and Environmental Regulation.

7:04pm At this time, Cr Paine left the meeting.

Prior to the meeting, officers foreshadowed an amendment to the officer recommendation. The amended recommendation was moved and carried.

**COUNCIL DECISION**

**C2301/013** Moved Councillor P Carter, seconded Councillor P Cronin

**That the Council nominates Cr Ross Paine as an ex officio member of the GeoCatch board.**

**CARRIED 7/0**

Reasons: The GeoCatch membership is reserved for the Mayor or their representative, and does not require Ministerial approval for appointment.

**OFFICER RECOMMENDATION**

That the Council nominates Cr Ross Paine as an ex officio member of the GeoCatch board, noting appointment is subject to approval of the Minister.

**EXECUTIVE SUMMARY**

This report is presented to enable Council to nominate Cr Ross Paine as an ex officio member to the GeoCatch board, subject to approval of the Minister.



**BACKGROUND**

The Council is eligible to hold an ex officio position on the board of GeoCatch. This position is reserved for the Mayor or their delegated representative. Previously the position has been opened up for nomination and Cr Ross Paine has held the position for a 3 year term, which expired at the end of 2022.

**OFFICER COMMENT**

Council are asked to nominate Cr Ross Paine to the GeoCatch board. The nomination is subject to the approval of the Minister. The position will be held for a term of 3 years, expiring at the end of 2025.

**Statutory Environment**

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

**Relevant Plans and Policies**

In accordance with Council Policy - Fees, Allowances and Expenses for Elected Members, Elected Members are entitled to be paid a travelling allowance for attending meetings of community groups or other external organisations of which the elected member has been appointed the Council's representative.

**Financial Implications**

There are no specific financial implications associated with the appointment of members to Committees/groups as the costs associated with attendance at these Committees/groups have been recognised in the current budget.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation the Council could chose to appoint a different elected member to the board of GeoCatch.

**CONCLUSION**

Subject to the approval of the Minister, Council nominate Cr Ross Paine to represent the Council as an ex officio member of the GeoCatch board.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The GeoCatch board will be advised of the nomination within one week of Council's endorsement.

7:05pm            At this time, Cr Paine returned to the meeting. The Presiding Member read out the Council decision to the meeting.

**18.        MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19.        URGENT BUSINESS**

**20.        CONFIDENTIAL REPORTS**

Nil

**13.     CLOSURE**

The Presiding Member closed the meeting at 7:06pm

THESE MINUTES CONSISTING OF PAGES 1 TO 146 WERE CONFIRMED AS A TRUE AND  
CORRECT RECORD ON WEDNESDAY, 15 FEBRUARY 2023.

DATE: 15 Feb 2023     PRESIDING MEMBER: 