



14 March 2023

# Agenda

Bush Fire Advisory Committee

## Contents

1. Acknowledgment of Country .....	3
2. Attendance and Apologies .....	3
2.1. Present.....	3
2.2. In Attendance .....	3
2.3. Apologies .....	3
3. Disclosure of Interests .....	3
4. Confirmation of Minutes .....	3
4.1. Meeting held 13 December 2022 .....	3
4.2. Business Arising .....	3
4.3. Table of Actions .....	3
5. Presentations.....	3
5.1. Draft Bush Fire Local Law (CoB Legal Team) .....	3
5.2. Tablets (Mal Ballard).....	3
5.3. DBCA (Ed Hatherley).....	3
6. Business before the Committee .....	3
6.1. Deployments (Todd Johnson).....	3
6.2. Appliance Replacements (Todd Johnson).....	4
6.3. Meelup Fire Breaks / Access Tracks (Allan Guthrie).....	4
7. Officer/Delegate Reports .....	4
7.1. DFES .....	4
7.2. CESM .....	4
8. Matters of Urgency.....	4
8.1. Other Business.....	4
9. Work Health & Safety .....	4
9.1. Reportable Events .....	4
9.2. Facilities .....	4
9.3. Training.....	4
9.4. PPE/PPC .....	4
10. Action items.....	4
10.1. Table of Actions .....	4
11. Next Meeting.....	4
12. Closure.....	4

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**NOTICE** is given that a meeting of the Bush Fire Advisory Committee will be held at the City of Busselton, Kaloorup Meeting Room, 2 Southern Drive, Busselton with the option of via Microsoft Teams video conference on Tuesday 14<sup>th</sup> March 2023 commencing at 6:30pm.

Your attendance is respectfully requested.



**TONY NOTTLE**  
Chief Executive Officer, City of Busselton

## 1. Acknowledgment of Country

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as the Traditional Owners, paying respect to their Elders, past, present and emerging and Aboriginal Elders of the other communities who may be present.

*The chairperson, Allan Guthrie declared the meeting open at.*

## 2. Attendance and Apologies

### 2.1. Present

### 2.2. In Attendance

### 2.3. Apologies

Nil

## 3. Disclosure of Interests

## 4. Confirmation of Minutes

### 4.1. Meeting held 13 December 2022

Moved

Seconded

### 4.2. Business Arising

### 4.3. Table of Actions

## 5. Presentations

### 5.1. Draft Bush Fire Local Law (CoB Legal Team)

Following the motion to review the City's bush fire brigade policies and amend the membership categories to include a life member, the City has undertaken a review of these policies. These policies were last updated in 2015 and the format is no longer consistent with the intent of a City policy. In addition to this the City also has received guidance from DFES and WALGA that under the Bush Fires Act a Bush fires brigade local law is a requirement to establish and manage brigades. The City's BBLL was gazetted in 1968 and also required review.

The proposed draft bush fires brigade local law once gazetted would replace both the 1968 BBLL and the City's brigade management policy's revision of the Local Law

Attachment 5.1 DRAFT Bush Fire Local Law

### 5.2. Tablets (Mal Ballard)

Presentation on the use and functionality of the tablets, including cost, supply and installation details.

### 5.3. DBCA (Ed Hatherley)

Attachment 5.3 DBCA Presentation

## 6. Business before the Committee

### 6.1. Deployments (Todd Johnson)

Discussion on deployments, wait times and expectations.



## **6.2. Appliance Replacements (Todd Johnson)**

Discussion on capabilities of 1:4 Appliance vs Light Tankers (LT) and the possibilities of replacing some LT's with 1.4's.

## **6.3. Meelup Fire Breaks / Access Tracks (Allan Guthrie)**

Action from Lessons Learned meeting. Discussion on the possible need to recommend firebreak/access tracks into Meelup Park to allow for firefighting access.

# **7. Officer/Delegate Reports**

## **7.1. DFES**

Attachment 7.1 DFES Peter Thomas

## **7.2. CESM**

Attachment 7.2 DFES/CoB Matt du Plessis

# **8. Matters of Urgency**

## **8.1. Other Business**

# **9. Work Health & Safety**

## **9.1. Reportable Events**

*FCO's to update group on any reportable events. This includes volunteer injuries, major vehicle accidents, suspicious events such as arson and volunteer welfare.  
All outstanding Incident Reports to be completed*

## **9.2. Facilities**

*Urgent works or future works needed for BFB Facilities*

## **9.3. Training**

*FCO's to update on future training needs for the Brigades.*

## **9.4. PPE/PPC**

*FCOs to update on any issues with current PPE/PPC.*

# **10. Action items**

## **10.1. Table of Actions**

*Update table of actions for next meeting.*

# **11. Next Meeting**

# **12. Closure**