

Please note: These minutes are yet to be confirmed as a true record of proceedings



CITY OF BUSSELTON

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 7 JUNE 2023

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS	2
2.	ATTENDANCE	2
3.	PUBLIC QUESTION TIME	2
4.	DISCLOSURE OF INTERESTS	2
5.	CONFIRMATION OF MINUTES	3
5.1	Minutes of the Finance Committee Meeting held 3 May 2023.....	3
6.	REPORTS.....	4
6.1	LIST OF PAYMENTS MADE - APRIL 2023	4
6.2	FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 APRIL 2023	14
6.3	RATE EXEMPTION - FREE REFORMED CHURCH OF BUSSELTON INC.....	58
6.4	AMENDMENT TO ADOPTED SCHEDULE OF FEES AND CHARGES FOR THE 2023/2024 FINANCIAL YEAR.....	75
6.5	REVIEW OF THE FINANCE COMMITTEE	78
7.	NEXT MEETING DATE.....	85
8.	CLOSURE.....	85

MINUTES

MINUTES OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 7 JUNE 2023 AT 10:00AM.

1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

The Presiding Member opened the meeting at 10:07am.

The Presiding Member acknowledged the Wadandi and Bibbulmun people as the traditional custodians of this region and paid respects to Elders past and present.

The Presiding Member advised the meeting was being recorded.

2. **ATTENDANCE**

Presiding Member:

Cr Anne Ryan

Members:

Cr Paul Carter

Cr Sue Riccelli

Cr Mikayla Love

Cr Ross Paine *(Deputy)*

Officers:

Ms Sarah Pierson, Acting Director, Finance and Corporate Services

Mr Paul Sheridan, Manager, Financial Services

Ms Jo Barrett-Lennard, Governance Officer

Apologies:

Cr Grant Henley

Observer:

Cr Jodie Richards

3. **PUBLIC QUESTION TIME**

Responses to Previous Questions Taken on Notice

Nil

Question Time for Public

Nil

4. **DISCLOSURE OF INTERESTS**

Nil

5. **CONFIRMATION OF MINUTES**

5.1 Minutes of the Finance Committee Meeting held 3 May 2023



COMMITTEE DECISION

F2306/022 Moved Councillor M Love, seconded Councillor P Carter

That the Minutes of the Finance Committee Meeting held 3 May 2023 be confirmed as a true and correct record.

CARRIED 5/0

6. REPORTS**6.1 LIST OF PAYMENTS MADE - APRIL 2023**

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	List of Payments
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Acting Director, Finance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A List of Payments - April 2023  

COMMITTEE RECOMMENDATION

F2306/023 Moved Councillor M Love, seconded Councillor P Carter

That the Council notes payment of voucher numbers for the month of April 2023 as follows:

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
TOTAL PAYMENTS		9,651,695.71

CARRIED 5/0

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers for the month of April 2023 as follows:

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
TOTAL PAYMENTS		9,651,695.71

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of April 2023 for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the CEO to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of April 2023 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of April 2023 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

CHEQUE PAYMENTS APRIL 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
12/04/2023	119649	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	40.10
21/04/2023	119655	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	199.75
21/04/2023	119653	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	484.20
21/04/2023	119652	CITY OF BUSSELTON DEPOT - PETTY CASH	PETTY CASH REIMBURSEMENT	84.35
21/04/2023	119654	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	150.45
12/04/2023	119650	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	16,315.20
12/04/2023	119647	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	261.45
21/04/2023	119651	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	402.81
12/04/2023	119648	WATER CORPORATION	WATER SERVICES	269.00
				18,207.31

EFT PAYMENTS APRIL 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
18/04/2023	94915	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTANCY	6,457.00
5/04/2023	94679	A KELLY	BTP REFUND	58.00
18/04/2023	94854	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	5,159.00
5/04/2023	94601	ACTING UP ACADEMY OF PERFORMING ARTS	BOND REFUND	500.00
18/04/2023	94846	ACTING UP ACADEMY OF PERFORMING ARTS	GRANT - BUSSELTON FRINGE FEST	20,000.00
5/04/2023	94596	ACTION KERBING	KERBING SERVICES	13,082.00
5/04/2023	94759	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	57,237.10
5/04/2023	94662	ACTIVTEC SOLUTIONS	SERVICES & REPAIRS TO MEDICAL EQUIPMENT	1,045.00
5/04/2023	94564	ACURIX NETWORKS	INTERNET WIFI ACCESS	3,996.65
18/04/2023	94878	ADAM DAVEY CONSULTING	TURF CONSULTANT	2,604.25
18/04/2023	94879	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	641.74
18/04/2023	94901	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	105.00
5/04/2023	94621	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	6,675.80
18/04/2023	94864	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	878.80
18/04/2023	94873	AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	31,849.62
5/04/2023	94707	AIE ENGINEERING & CONSTRUCTION MANAGEMENT PTY LTD	ENGINEERING & CONSTRUCTION SERVICES	1,930.50
20/04/2023	95045	ALASTAIR TAYLOR	ART SALES	8.40
20/04/2023	95040	ALICE ALDER	ART SALES & WORKSHOPS	744.00
18/04/2023	94849	ALINTA ENERGY	ELECTRICITY	27.25
26/04/2023	95078	ALINTA ENERGY	ELECTRICITY	133.50
20/04/2023	95054	ALISON BURTON	ART SALES	200.20
5/04/2023	94570	ALL ALIVE GARDEN AND PROPERTY MAINTENANCE PTY LTD	FIRE REDUCTION SERVICE	150.00
18/04/2023	94824	ALPHA PEST ANIMAL SOLUTIONS	FOX BAITING	1,240.00
5/04/2023	94630	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	488.51
18/04/2023	94868	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	412.12
18/04/2023	94907	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	3,778.50
5/04/2023	94603	AMANDA-LEA BELL	ARTS CONSULTATION	500.00
5/04/2023	94672	AMGROW AUSTRALIA PTY LTD	NURSERY SERVICES	3,797.75
20/04/2023	95039	ANDERS HAMMARSTROM	ART SALES	28.00
5/04/2023	94723	ANDREW THORNTON HICK	SCULPTURE	5,500.00
18/04/2023	94839	ANGELA GRIFFIN	STAFF REIMBURSEMENT	112.55
18/04/2023	94982	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES	2,167.00
18/04/2023	95009	AQUA SHED BUSSELTON	RETICULATION SERVICES	1,295.00
5/04/2023	94561	ARBOR GUY	TREE MAINTENANCE SERVICES - WILDWOOD/COMMONAGE RDS & DOWNS RD	178,346.98
18/04/2023	94816	ARBOR GUY	TREE MAINTENANCE SERVICES - WYADUP RD	43,267.30
5/04/2023	94613	ARM SECURITY	SECURITY SYSTEMS SUPPLY AND MONITORING	678.90
18/04/2023	94858	ARM SECURITY	SECURITY SYSTEMS SUPPLY AND MONITORING	407.34
18/04/2023	94869	ATTURRA BUSINESS APPLICATIONS	SOFTWARE CONSULTANCY	9,075.00
5/04/2023	94569	AUSQ TRAINING	TRAINING SERVICES	1,532.00
18/04/2023	94824	AUSQ TRAINING	TRAINING SERVICES	766.00
18/04/2023	95004	AUSTRALIAN INSTITUTE OF MANAGEMENT	MEMBERSHIP	1,036.00
5/04/2023	94718	AUSTRALIAN MEMORIAL SUPPLIES PTY LTD	CEREMIC MEMORIAL PHOTOS	120.84
6/04/2023	94544	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	250,018.00
20/04/2023	95029	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	252,046.00
5/04/2023	94686	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	473.60
18/04/2023	94929	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	1,054.73
5/04/2023	94580	AZILITY	IT SOFTWARE	988.90
5/04/2023	94762	B & B STREET SWEEPING	STREET SWEEPING SERVICE	11,706.39
18/04/2023	94987	B & B STREET SWEEPING	STREET SWEEPING SERVICE	31,004.10
5/04/2023	94645	BAKED BUSSELTON	BAKERY CATERING	240.00
20/04/2023	95062	BARBARA WEEKS	ART SALES	120.00
5/04/2023	94597	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	24,997.74
18/04/2023	94843	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	26,983.28
5/04/2023	94758	BAY SIGNS	SIGNAGE SERVICES	179.25
18/04/2023	94984	BAY SIGNS	SIGNAGE SERVICES	5.50
18/04/2023	94829	BELLYVISION	ENTERTAINMENT SERVICES	200.00
18/04/2023	94910	BEN KING	SKATEPARK CONSULTATION	4,111.10
5/04/2023	94769	BENARA NURSERY	NURSERY SUPPLIES	780.45
5/04/2023	94692	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	917.23
18/04/2023	94933	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	164.34
5/04/2023	94673	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	1,760.00
5/04/2023	94666	BISTRO BRETON	COFFEE WORKSHOPS AND CATERING	880.00
5/04/2023	94756	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	628.73
18/04/2023	94981	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	658.28
20/04/2023	95064	BLUE ARMADILLO (ODILE BELL)	ART SALES	171.50
18/04/2023	94905	BLUE CHILD COLLECTIVE PTY LTD	LIVE MUSIC	550.00
5/04/2023	94602	BLUEWATER PRINT	PRINTED MATERIALS	99.00
5/04/2023	94696	BNBGUARD SHERLOCK SOFTWARE	SHORT-TERM HOLIDAY RENTAL MONITORING	10,296.00
5/04/2023	94731	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,200.80



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS		119647 - 119655	18,207.31	
ELECTRONIC FUNDS TRANSFER PAYMENTS		94541 - 95021 and 95025 - 95086	7,699,179.06	
TRUST ACCOUNT PAYMENTS		EFT # 95022 - 95024	70,740.14	
PAYROLL PAYMENTS		01.04.23 - 30.04.23	167,464.71	
INTERNAL PAYMENT VOUCHERS		DD #5253 - 5280	1,696,104.49	
			9,651,695.71	
18/04/2023	94964	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,856.73
5/04/2023	94631	BP AUSTRALIA PTY LTD	CONSTRUCTION OF JET FUEL FACILITY	337.72
5/04/2023	94625	BRAD BROOKSBY	TRAFFIC CONSULTING	2,475.00
5/04/2023	94671	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	5,897.70
18/04/2023	94911	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	740.35
21/04/2023	95036	BROAD CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - SALTWATER	849,007.62
5/04/2023	94781	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	555.50
18/04/2023	95006	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	4,510.00
5/04/2023	94737	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	1,868.22
5/04/2023	94690	BUILDING BUSSELTON TOWN TEAM INC	DONATION- MITCHELL PARK OPENING	2,500.00
5/04/2023	94683	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	169.16
5/04/2023	94766	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,997.02
18/04/2023	94991	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	663.60
5/04/2023	94609	BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD	RURAL SUPPLIES	2,410.00
5/04/2023	94566	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	1,383.80
18/04/2023	94822	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	1,533.84
12/04/2023	94808	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - DNSLP CARPARK	40,304.88
26/04/2023	95084	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - DNSLP	61,833.18
5/04/2023	94765	BUSSELTON BOWLING CLUB INC	COMMUNITY BID	46,005.30
5/04/2023	94684	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	763.28
18/04/2023	94928	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	158.66
18/04/2023	94812	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	952.09
18/04/2023	94820	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	572.00
5/04/2023	94627	BUSSELTON MEDICAL PRACTICE	MEDICAL SERVICES	275.00
5/04/2023	94750	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	795.35
5/04/2023	94706	BUSSELTON MULTI SERVICE	ENGRAVING SERVICES	143.00
5/04/2023	94708	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	341.00
5/04/2023	94770	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	3,026.10
18/04/2023	94844	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	119.00
5/04/2023	94608	BUSSELTON TOWING SERVICE	TOWING SERVICES	130.00
5/04/2023	94755	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	198.00
18/04/2023	94980	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	2,180.20
5/04/2023	94751	BUSSELTON VETERINARY HOSPITAL	VETERINARY SERVICES	83.90
5/04/2023	94730	BUSSELTON WATER	WATER SERVICES	1,092.15
18/04/2023	94962	BUSSELTON WATER	WATER SERVICES	697.92
18/04/2023	94821	BUZZ MARKETING	EVENT SPONSORSHIP	11,000.00
18/04/2023	94899	CAPE CELLARS BUSSELTON	REFRESHMENTS	216.00
5/04/2023	94716	CAPE FABRICATIONS	WELDING SERVICES - STORY WALK	39,719.19
5/04/2023	94607	CAPE NATURALISTE P&C CAFE	CATERING	187.50
20/04/2023	95055	CAROL MULHEARN	ART SALES	292.00
5/04/2023	94644	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	41,092.17
18/04/2023	94887	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	30,045.69
5/04/2023	94767	CEMETERIES & CREMATORIA ASSOCIATION OF WA INC.	MEMBERSHIP	480.00
20/04/2023	95052	CHRISEA DESIGNS	ART SALES	266.00
20/04/2023	95057	CHRISTINE CRESSWELL	ART SALES	4.20
5/04/2023	94773	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	6,466.98
18/04/2023	95012	CITY AND REGIONAL FUELS	FUEL SERVICES	3,499.08
6/04/2023	94541	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,352.18
20/04/2023	95026	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,352.18
6/04/2023	94546	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	4,325.96
20/04/2023	95031	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	4,342.47
6/04/2023	94542	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
20/04/2023	95027	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
6/04/2023	94548	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	194.00
20/04/2023	95033	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	194.00
18/04/2023	94847	CIVIL & STRUCTURAL ENGINEERS	CONSULTING ENGINEERING	918.50
5/04/2023	94576	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	4,180.00
18/04/2023	94850	CIVITEST PTY LTD	SOIL COMPACTION TEST	1,573.00
18/04/2023	94965	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	958.16
18/04/2023	94956	CLAIRE SORGIAVANNI	EARLY CHILDHOOD CONSULTANT	800.00
5/04/2023	94779	CLEANAWAY	WASTE MANAGEMENT SERVICES	197.12
18/04/2023	94999	CLEANAWAY	WASTE MANAGEMENT SERVICES	135,264.11
5/04/2023	94611	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	4,539.69
18/04/2023	94855	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	925.82
18/04/2023	94974	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	969.72
18/04/2023	94857	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	49,057.51
18/04/2023	94811	CLEVERPATCH	VACATION CARE SUPPLIES	145.62
5/04/2023	94584	CLOUTZ EVENT HIRE	ENTERTAINMENT	456.02
5/04/2023	94619	COATES CIVIL CONSULTING P/L	CIVIL ENGINEERING CONSULTING SERVICES	9,350.00
18/04/2023	94862	COATES CIVIL CONSULTING P/L	CIVIL ENGINEERING CONSULTING SERVICES	1,518.00
5/04/2023	94782	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	553.95
18/04/2023	95007	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	1,726.13
21/04/2023	95037	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	1,284.00
5/04/2023	94774	COLES	COUNCIL & STAFF REFRESHMENTS	184.06
12/04/2023	94809	COLES	COUNCIL & STAFF REFRESHMENTS	375.55
18/04/2023	94996	COLES	COUNCIL & STAFF REFRESHMENTS	419.30
26/04/2023	95085	COLES	COUNCIL & STAFF REFRESHMENTS	902.21
5/04/2023	94585	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	55.30
26/04/2023	95077	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	857.60
5/04/2023	94732	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	1,631.76
5/04/2023	94588	COMMERCIAL TURF SERVICES	LAWN MOWER MECHANICAL SERVICES	1,171.50
5/04/2023	94629	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	1,363.72
5/04/2023	94639	CONNECTIVA PTY LTD	INFORMATION TECHNOLOGY	3,685.00
5/04/2023	94693	CR. ANNE RYAN	COUNCILLOR PAYMENT	3,054.99



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

5/04/2023	94557	CR. G HENLEY	COUNCILLOR PAYMENT	12,247.20
5/04/2023	94691	CR. JODIE RICHARDS	COUNCILLOR PAYMENT	3,054.99
5/04/2023	94659	CR. KATHERINE COX	COUNCILLOR PAYMENTS	3,054.99
5/04/2023	94694	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	2,710.27
5/04/2023	94594	CR. P CARTER	COUNCILLOR PAYMENT	5,008.33
5/04/2023	94661	CR. P CRONIN	COUNCILLOR PAYMENTS	3,054.99
5/04/2023	94593	CR. R PAINE	COUNCILLOR PAYMENT	3,054.99
5/04/2023	94657	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	3,054.99
5/04/2023	94573	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - WATER MAIN REPLACEMENT CAREY ST	137,005.65
18/04/2023	94828	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	4,835.62
5/04/2023	94646	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	4,240.70
18/04/2023	94889	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	1,236.00
18/04/2023	94952	C-WISE	SUPPLY OF SOILS AND MULCH	48,400.00
18/04/2023	94917	D & B PHILLIPS	BJTP REFUND	78.50
18/04/2023	94920	D & C KIRGAN	RATE REFUND	1,015.00
5/04/2023	94676	D KOOP	REFUND DOG REGISTRATION	100.00
18/04/2023	94930	DANIEL JOHNS	STAFF REIMBURSEMENT	55.30
5/04/2023	94771	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	2,792.93
18/04/2023	94935	DAVID SANDS	STAFF REIMBURSEMENT	218.23
12/04/2023	94806	DEBORAH PEACHEY	STAFF REIMBURSEMENT	141.89
5/04/2023	94553	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	109.20
18/04/2023	94818	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	1,365.95
6/04/2023	94547	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,453.35
20/04/2023	95032	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,453.35
5/04/2023	94668	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES - GLC CHANGEROOMS	84,162.21
20/04/2023	95067	DIANE HEART	ART SALES	27.30
18/04/2023	94874	DISCOVER DEADLY	SNAKE SAFETY AWARENESS	150.00
20/04/2023	95066	DOROTHY ROBINSON	ART SALES	57.75
5/04/2023	94626	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	1,207.34
18/04/2023	94866	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	1,015.23
5/04/2023	94605	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	333.67
5/04/2023	94719	DOWN TO EARTH AGRIBUSINESS	RUBBISH CLEAN UP	6,513.32
5/04/2023	94577	DR & NK JAMES FAMILY TRUST	BUS CHARTER SERVICE	1,200.00
5/04/2023	94736	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	344.15
5/04/2023	94739	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	50.24
18/04/2023	94970	EAGLE BAY VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	196.72
18/04/2023	94883	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	1,694.00
5/04/2023	94651	EARTH AND STONE WA	PLANT HIRE & EQUIPMENT SERVICES - CAREY ST	64,696.50
18/04/2023	94892	EARTH AND STONE WA	FOOTPATHS MAINTENANCE - CAREY ST	20,152.00
18/04/2023	94963	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	10,041.90
18/04/2023	94998	EDUCATIONAL ART SUPPLIES	ART EQUIPMENT SUPPLIES	136.62
5/04/2023	94634	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	627.00
18/04/2023	94872	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	2,041.38
20/04/2023	95047	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	13.65
18/04/2023	94925	ELEMENT ADVISORY PTY LTD	HERITAGE ADVICORY SERVICES	8,448.00
20/04/2023	95049	ELIZABETH BINT	ART SALES	222.60
5/04/2023	94551	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	2,319.90
20/04/2023	95063	ELZA FOUCHE	ART SALES	16.80
5/04/2023	94624	EMERG SOLUTIONS PTY LTD	BROADCAST ALERT APP	2,805.00
18/04/2023	95003	EMERGE OFFICE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	182.60
20/04/2023	95065	EMMA GEARY	ART SALES	25.20
5/04/2023	94571	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,171.18
18/04/2023	94825	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	68.97
5/04/2023	94610	ENVIRONMENTAL AND AGRICULTURAL TESTING	WATER SAMPLING AND TESTING	671.00
18/04/2023	94893	ESPRESSO MEDIC	COFFEE MACHINGS SALES AND SERVICING	88.00
18/04/2023	94957	EVENT DRAW	FLOOR PLAN SOFTWARE	434.50
18/04/2023	95000	EVERYDAY POTTED PLANTS	NURSERY SERVICES	440.00
5/04/2023	94669	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	158.99
5/04/2023	94783	FORREST COLONIAL JOINERY	MAINTENANCE SERVICES	470.00
18/04/2023	94827	FOUR POINTS BY SHERATON	ACCOMMODATION	205.00
5/04/2023	94620	FRESH AS	REFRESHMENTS	254.70
18/04/2023	94863	FRESH AS	REFRESHMENTS	254.70
18/04/2023	94841	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	2,497.06
5/04/2023	94733	FTE ENGINEERING	MAINTENANCE SERVICES	165.00
18/04/2023	94966	FTE ENGINEERING	MAINTENANCE SERVICES	165.00
18/04/2023	94919	G DICKIE & S GOWAN	BJTP REFUND	772.50
5/04/2023	94710	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	198.00
5/04/2023	94715	GEMTEK	ELECTRICAL CHARGING INFRASTRUCTURE	330.00
18/04/2023	94940	GENERATORS AUSTRALIA PTY LTD	HIRE AND SALES OF EQUIPMENT	2,411.34
18/04/2023	94950	GEO BAY DOG TRAINING	DOG AGILITY DISPLAY	150.00
5/04/2023	94616	GEOBOX PTY LTD	VEHICLE CAMERAS	2,444.20
18/04/2023	94861	GEOBOX PTY LTD	VEHICLE CAMERAS	1,564.20
18/04/2023	94945	GEOGRAPHE BAY REMOVALS & STORAGE	STORAGE SERVICES	346.00
18/04/2023	95016	GEOGRAPHE BAY YACHT CLUB INC	FUNCTION CENTRE HIRE	8,250.00
18/04/2023	94859	GEOGRAPHE ELECTRICAL & COMMUNICATIONS GEC	ELECTRICAL SERVICES - SPORTS LIGHTS VASSE OVALS	46,160.30
5/04/2023	94792	GEOGRAPHE GALLERY & PICTURE FRAMERS	PICTURE FRAMING SERVICES	68.00
5/04/2023	94746	GEOGRAPHE PETROLEUM	FUEL SERVICES	10,993.86
18/04/2023	94973	GEOGRAPHE PETROLEUM	FUEL SERVICES	15,652.09
5/04/2023	94785	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	413.60
18/04/2023	95010	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	37.60
5/04/2023	94734	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	34.50
5/04/2023	94642	GL BRYANT ENVIRONMENTAL CONSULTING	CONSULTANCY	855.00
5/04/2023	94606	GLORIA HILL	WELCOME TO COUNTRY	200.00
18/04/2023	94831	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	1,309.36



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

20/04/2023	95050	GRAEME PAGES-OLIVER	ART SALES	125.20
5/04/2023	94713	GRAPES OF MIRTH	COMEDY EVENT - BUSSELTON FORESHORE	8,250.00
5/04/2023	94775	GREG FLEY PLUMBING	PLUMBING SERVICES	1,413.50
18/04/2023	94853	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	26.40
5/04/2023	94741	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	316.21
20/04/2023	95056	HAPPS POTTERY	ART SALES	95.90
5/04/2023	94638	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	10,954.95
5/04/2023	94700	HARCHER SOUTHWEST FORMERLY PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	7,632.85
18/04/2023	94938	HARCHER SOUTHWEST FORMERLY PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	8,734.15
18/04/2023	94906	HARE & FORBES	WORKSHOP MACHINERY	1,719.00
18/04/2023	94932	HARVEY NORMAN AV/IT BUSSELTON	ELECTRICAL APPLIANCE SERVICES	2,695.00
18/04/2023	94881	HARVEY SCOTT GRAHAM	WATER CHARGES REIMBURSEMENT	36.05
5/04/2023	94724	HEAD OVER HEELS	ENTERTAINMENT	500.00
5/04/2023	94784	HERBERT SMITH FREEHILLS	LEGAL SERVICES	11,073.50
18/04/2023	95008	HERBERT SMITH FREEHILLS	LEGAL SERVICES	2,915.22
5/04/2023	94714	HERRON TODD WHITE (WESTERN AUSTRALIA) PTY LTD	PROPERTY VALUATIONS	3,465.00
18/04/2023	94948	HERRON TODD WHITE (WESTERN AUSTRALIA) PTY LTD	PROPERTY VALUATIONS	385.00
5/04/2023	94796	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	1,081.12
18/04/2023	95020	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	152.91
5/04/2023	94743	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	2,459.16
18/04/2023	94972	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	2,078.34
5/04/2023	94680	HOPE BUSSELTON CHRISTIAN CHURCH	BOND REFUND	240.00
18/04/2023	94882	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	22.53
5/04/2023	94600	IMAGE ON LINE	MARKETING	261.25
5/04/2023	94667	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	4,782.01
18/04/2023	94908	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	1,755.60
5/04/2023	94615	INSTITUTE OF BUILDING TECHNOLOGY WESTERN AUSTRALIAN	EDUCATION AND TRAINING	166.60
5/04/2023	94688	INTELLITRAC	GPS TRACKING DEVICES	561.00
5/04/2023	94689	IPEC PTY LTD	COURIER SERVICES	222.45
18/04/2023	94931	IPEC PTY LTD	COURIER SERVICES	99.38
5/04/2023	94768	IPWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING)	MEMBERSHIP	2,860.00
5/04/2023	94772	IPWEA-WA	TRAINING SERVICES	2,990.00
18/04/2023	94918	J & L VANDERHOEK	B1TP REFUND	245.00
18/04/2023	94922	J JOHNSTON	BOND REFUND	100.00
5/04/2023	94677	J KEVERN	B1TP REFUND	54.50
5/04/2023	94675	J RHODES	REFUND DOG REGISTRATION	150.00
5/04/2023	94583	JACKSON MCDONALD	LEGAL SERVICES	15,750.90
18/04/2023	94976	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES	45.50
18/04/2023	94832	JACQUELINE HAPP	STAFF REIMBURSEMENT	231.22
5/04/2023	94654	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	931.22
18/04/2023	94898	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	423.77
20/04/2023	95048	IAN ROBERTS	ART SALES	160.00
18/04/2023	94939	IANI MURPHY PTY LTD	TRAINING	274.45
20/04/2023	95069	JAPNEET KEITH	ART SALES	128.00
18/04/2023	94967	JASON SIGNMAKERS	SIGNAGE SUPPLIES	344.35
18/04/2023	94902	JBS&G AUSTRALIA PTY LTD	CONSULTANCY SERVICES	4,628.25
5/04/2023	94628	JDM EARTHWORKS	PLANT FOR CELL 2	19,775.25
20/04/2023	95046	JENNIFER BROWN	ART SALES	89.60
5/04/2023	94712	JETSTAR AIRWAYS PTY LIMITED	AIRLINE SERVICES	1,459,614.94
5/04/2023	94653	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	210.00
18/04/2023	94896	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	1,197.00
5/04/2023	94582	JIMS FIRST	HARDWARE SUPPLIES	24.60
6/04/2023	94543	JMW REAL ESTATE	T NOTTLE RENT	1,400.00
20/04/2023	95028	JMW REAL ESTATE	T NOTTLE RENT	1,400.00
26/04/2023	95086	JODY STOLP	STAFF REIMBURSEMENT	99.00
20/04/2023	95070	JOHN LOHF	ART SALES	26.60
18/04/2023	94891	JONOR CONSTRUCTION PTY LTD	BRIDGE MAINTENANCE	2,606.12
5/04/2023	94791	JUICE PRINT	PRINTING SERVICES	5,634.37
18/04/2023	95018	JUICE PRINT	PRINTING SERVICES	198.00
20/04/2023	95051	JULIE GUTHRIDGE	ART SALES	250.25
18/04/2023	94921	K SLATTERY	BOND REFUND	100.00
5/04/2023	94678	K STRANGE	B1TP REFUND	58.00
5/04/2023	94698	KARMELE ENTERPRISES PTY LTD	IRRIGATION AND PROJECT MANAGEMENT	808.50
20/04/2023	95060	KATHLEEN NEEUNG	ART SALES	52.50
20/04/2023	95058	KAY MANOLAS	ART SALES	36.00
18/04/2023	94815	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES	50,280.41
18/04/2023	94848	KESTRAL COMPUTING PTY LTD	BOOKING SYSTEM	359.25
5/04/2023	94618	KITCHEN TAKEOVERS	CATERING	100.00
18/04/2023	94990	KLEENHEAT GAS	GAS SERVICES	2,670.91
18/04/2023	94875	KMART BUSSELTON	RETAIL HOME WARES	268.75
5/04/2023	94728	KOMATSU AUSTRALIA	VEHICLE PURCHASE AND PARTS	491.61
5/04/2023	94552	LANDGATE	CAVEAT FEE	310.20
5/04/2023	94747	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	1,010.74
5/04/2023	94740	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	1,423.60
18/04/2023	94971	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	28.20
5/04/2023	94787	LD TOTAL	LANDSCAPING SERVICES	23,360.44
12/04/2023	94805	LD TOTAL	LANDSCAPING SERVICES - PLAYGROUND INSTALL SALAMANDA DR	81,858.71
18/04/2023	95013	LD TOTAL	LANDSCAPING SERVICES	1,733.79
12/04/2023	94807	LEELUWIN NATURALISTE JUNIOR SOCCER ASSOCIATION	DONATION	500.00
5/04/2023	94717	LETHLEAN FIRE AND ENVIRONMENT PTY LTD	ADVICE - WASTE MANAGEMENT & ENVIRONMENT	2,860.00
18/04/2023	94833	LG CONNECT PTY LTD	TECHNICAL CONSULTING	1,031.25
5/04/2023	94790	LGMA (WA) DIVISION	TRAINING SERVICES	165.00
5/04/2023	94705	LIAM JACKSON	EQUIPMENT HIRE	9,443.50
18/04/2023	94944	LIAM JACKSON	EQUIPMENT HIRE	9,836.75



LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

12/04/2023	94799	LINDA KUSAL	STAFF REIMBURSEMENT	69.20
18/04/2023	94949	LMI EARTH AND ENVIRONMENTAL PTY LTD	LANDFILL CELL LINERS	358,539.13
6/04/2023	94545	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	218.50
20/04/2023	95030	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	218.50
5/04/2023	94663	LOCK AROUND THE CLOCK	SECURITY SERVICES	85.00
20/04/2023	95073	LYNNE BOLADERAS	ART SALES	288.00
5/04/2023	94604	MACHINERY WEST PTY LTD	MACHINERY SERVICE AND PARTS	611.68
18/04/2023	95019	MAIA FINANCIAL	LEASING PAYMENTS	25,562.84
18/04/2023	94819	MAIN ROADS WESTERN AUSTRALIA	BRIDGE MAINTENANCE - GALE RD, KALOORUP RD & ROY RD	158,400.00
5/04/2023	94703	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - LUDLOW HITHERGREEN RD & STRELLY ST	94,118.14
18/04/2023	94941	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - LUDLOW HITHERGREEN RD	99,255.20
18/04/2023	94936	MARAS CARPENTRY	BUILDING MAINTENANCE SERVICES	13,843.50
20/04/2023	95041	MARGARET PARKE	ART SALES	84.00
5/04/2023	94586	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CONTRIBUTION TOWARDS COSTS	2,407.61
5/04/2023	94578	MARGARET RIVER FENCING	MAINTENANCE SERVICES	16,379.00
5/04/2023	94574	MARINDUST SALES	ALUMINIUM AFL GOALS AND FLAGPOLES	3,489.20
5/04/2023	94590	MARKETFORCE PTY LTD	ADVERTISING SERVICES	888.38
18/04/2023	94840	MARKETFORCE PTY LTD	ADVERTISING SERVICES	5,808.49
20/04/2023	95042	MATTHEW SHARP	ART SALES	105.00
18/04/2023	94913	MAYA IXCHELL	ENTERTAINER	300.00
5/04/2023	94682	MAYDAY SERVICES	EQUIPMENT HIRE	2,112.00
18/04/2023	94926	MAYDAY SERVICES	EQUIPMENT HIRE	6,050.00
5/04/2023	94722	MB TRAFFIC PLANNING & MANAGEMENT	TRAFFIC MANAGEMENT CONSULTANCY	308.00
18/04/2023	95017	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	47,597.84
5/04/2023	94568	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	1,498.75
18/04/2023	94813	MCMULLEN NOLAN GROUP PTY LTD	LAND SURVEYING SERVICES - STORM SURGE	47,555.75
18/04/2023	94900	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	184.80
18/04/2023	94895	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,360.27
18/04/2023	94845	MERCER CONSULTING (AUSTRALIA) PTY LTD	CLASSIFICATION AND RENUMERATION ADVICE	22,000.00
18/04/2023	94856	MERCHANDISING LIBRARIES	LIBRARY RESOURCES	108.90
18/04/2023	94955	MERCURE HOTEL PERTH	ACCOMMODATION	617.95
18/04/2023	94909	MICHAEL DUNN	3D SCANNING	3,300.00
18/04/2023	94995	MINTER ELLISON LAWYERS	LEGAL SERVICES	1,758.79
5/04/2023	94793	MIJ INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	16,154.84
18/04/2023	95001	MODERN TEACHING AIDS PTY LTD	LIBRARY RESOURCES	115.29
20/04/2023	95044	NALDA HOSKINS	ART SALES	494.40
20/04/2023	95053	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	143.50
18/04/2023	94828	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	150.00
5/04/2023	94592	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	125.00
18/04/2023	94876	NATURALISTE TURF	TURF MAINTENANCE SERVICES	9,022.44
5/04/2023	94649	NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	316.58
5/04/2023	94797	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUN'S WASTE FACILI	418.65
5/04/2023	94640	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	5,241.50
18/04/2023	94884	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	12,352.02
5/04/2023	94725	NEWGROUND WATER SERVICES PTY LTD	WATER SERVICES	2,125.09
18/04/2023	94927	NEWTOWN CHINESE RESTURANT	CATERING SERVICES	449.80
5/04/2023	94738	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	2,050.56
18/04/2023	94968	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	48.40
5/04/2023	94727	NICOLE KOSTEZYK	SPANISH DANCE ENTERTAINMENT	700.00
5/04/2023	94635	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92
5/04/2023	94764	NUTRIEN WATER	RETICULATION SUPPLIES	1,520.89
18/04/2023	94989	NUTRIEN WATER	RETICULATION SUPPLIES	5,995.62
5/04/2023	94623	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	212.08
18/04/2023	94865	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	203.00
5/04/2023	94581	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
12/04/2023	94800	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
5/04/2023	94699	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	1,100.00
18/04/2023	94937	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	18,730.00
5/04/2023	94711	OTIUM PLANNING GROUP	MANAGEMENT CONSULTING SERVICES	32,224.50
5/04/2023	94702	OVIS CREATIVE PRODUCTIONS	VIDEO EDITING	1,950.00
20/04/2023	95074	OWEN G ISBEL	ART SALES	164.00
26/04/2023	95081	P & J VAN DYK	CROSS OVER CONTRIBUTION	734.00
20/04/2023	95043	PANCAKE DESIGNS RESIN	ART SALES	35.00
26/04/2023	95080	PAUL SHERIDAN	STAFF REIMBURSEMENT	2,090.00
5/04/2023	94748	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	2,077.61
18/04/2023	94814	PEOPLE SENSE PTY LTD	EMPLOYEE ASSISTANCE PROGRAM	6,171.00
26/04/2023	95075	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	982.54
5/04/2023	94650	PERTH INTERNATIONAL JAZZ FESTIVAL INC	JAZZ FESTIVAL HOSTING	2,750.00
26/04/2023	95076	PETA PULFORD	STAFF REIMBURSEMENT	79.04
5/04/2023	94798	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	849.05
18/04/2023	94960	PFI SUPPLIES	CLEANING PRODUCTS	1,218.90
5/04/2023	94558	PHIL HOLLETT PHOTOGRAPHY	ART SALES	155.00
20/04/2023	95038	PHIL HOLLETT PHOTOGRAPHY	ART SALES	57.75
5/04/2023	94560	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	434.50
18/04/2023	94961	PK COURIERS	COURIER SERVICES	498.30
5/04/2023	94641	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	388.00
18/04/2023	94885	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	319.00
5/04/2023	94589	PREFERRED TRAINING NETWORKS	PROFESSIONAL DEVELOPMENT TRAINING	5,445.00
5/04/2023	94555	PREPRESS SKILLS CENTRE	TRAINING SERVICES	984.50
5/04/2023	94587	PRIMARY LOGISTICS	PUBLIC ART & CONSULTING SERVICES	2,288.00
5/04/2023	94562	PRIME SUPPLIES	SAFETY EQUIPMENT	910.80
5/04/2023	94572	PROCARE LOCKSMITHS	LOCKSMITH SERVICES	220.00
5/04/2023	94637	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	5,285.50
18/04/2023	94880	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	2,304.50



LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

5/04/2023	94665	QUANTIFIED TREE RISK ASSESSMENT LIMITED	TREE RISK ASSESSMENT TRAINING	272.25
5/04/2023	94687	QUBE BUSSELTON DEVELOPMENT PTY LTD	RETURN OF BOND - S TONEBRIDGE ESTATE	43,769.00
21/04/2023	95035	QUBE BUSSELTON DEVELOPMENT PTY LTD	RETURN OF BOND	9,000.00
12/04/2023	94801	RALPH SOHNS	YOUTH PROGRAM SERVICES	73.00
20/04/2023	95059	RENSKJE DOUGLAS	ART SALES	80.00
5/04/2023	94695	RENTFIND TECHNOLOGIES PTY LTD	PROPERTY INSPECTION SOFTWARE	121.00
5/04/2023	94757	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	551.93
18/04/2023	94983	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	965.21
5/04/2023	94794	REPEAT PLASTICS (WA)	PLASTIC PRODUCT SUPPLIER	8,364.83
5/04/2023	94622	RETHINK MARKETING	MARKETING	1,548.80
18/04/2023	94836	RETRACTABLE TARPS PTY LTD	TARPAULINS	1,936.00
5/04/2023	94752	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	610.02
18/04/2023	94977	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	432.12
5/04/2023	94575	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	671.00
5/04/2023	94617	ROPS ENGINEERING AUSTRALIA P/L	ROLLOVER PROTECTION	574.56
18/04/2023	94992	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	SPONSORSHIP / ADVERTISING	400.00
20/04/2023	95071	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	ART SALES	21.00
12/04/2023	94803	ROWENA TROTT	STAFF REIMBURSEMENT	3,030.00
18/04/2023	94969	ROYAL LIFE SAVING SOCIETY - WESTERN AUSTRALIA	TRAINING SERVICES	616.00
18/04/2023	94897	RURAL PRESS PTY LTD	ADVERTISING SERVICES	436.01
5/04/2023	94636	RYAN AND KELLY FERGUSON	WATER CHARGES REIMBURSEMENT	3,983.45
18/04/2023	95011	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,144.00
5/04/2023	94567	SAFE FIRST TRAINING	STAFF TRAINING	79.00
5/04/2023	94664	SAI GLOBAL LTD	AUST STANDARDS PUBLICATIONS	32.04
20/04/2023	95061	SANDRA WALKER	ART SALES	50.40
5/04/2023	94701	SAPIO PTY LTD	SECURITY INSTALLATIONS AND MAINTENANCE - DEPOT	33,094.62
18/04/2023	94826	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	1,842.96
5/04/2023	94681	SCOTT PEARCE	SINGING PERFORMANCE	300.00
18/04/2023	94877	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	197.08
5/04/2023	94726	SEED SHED	SEEDS	1,040.38
5/04/2023	94697	SEER LIMITED	ADVERTISING SERVICES	3,063.50
18/04/2023	94823	SETON AUSTRALIA	SECURITY BARRIERS	1,167.60
20/04/2023	95068	SHARON HINCHLIFFE	ART SALES	91.70
5/04/2023	94789	SHARON WILLIAMS	ART SALES	248.90
12/04/2023	94810	SHARON WILLIAMS	ART SALES	322.41
20/04/2023	95072	SHARON WILLIAMS	ART SALES	208.00
18/04/2023	94924	SHAUN HESTER	SCHEME WATER REIMBURSEMENT	216.95
5/04/2023	94721	SHERWOOD FLOORING WA PTY LTD	FLOORING SERVICES - GLC	18,849.60
5/04/2023	94795	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	19,184.00
18/04/2023	94934	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	4,123.35
18/04/2023	94994	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER	501.44
5/04/2023	94709	SIGNS & LINES	DIGITAL ENTRY STATEMENT BILLBOARD	12,667.88
5/04/2023	94720	SITE ENVIRONMENTAL & REMEDIATION SERVICES PTY LTD	ENVIRONMENTAL SAMPLING	1,980.00
6/04/2023	94550	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	17,325.22
20/04/2023	95025	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	19,419.41
5/04/2023	94670	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	2,939.71
18/04/2023	94943	SOUTH WEST CLEANING	BBQ CLEANING	10,196.67
5/04/2023	94754	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	737.11
18/04/2023	94979	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	18.96
5/04/2023	94745	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	1,771.00
5/04/2023	94643	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,830.31
18/04/2023	94886	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,499.47
18/04/2023	94830	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	2,853.63
5/04/2023	94742	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	99.11
5/04/2023	94579	SOUTH WEST WINDSCREENS & TINT	WINDSCREENS & TINTING	485.00
5/04/2023	94777	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	1,518.00
18/04/2023	94997	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	1,375.00
18/04/2023	94842	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	445.00
18/04/2023	94946	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	2,648.00
5/04/2023	94778	SPORTS TURF TECHNOLOGY	SPORT EQUIPMENT SUPPLIER	7,524.00
5/04/2023	94729	SPOTLIGHT	VACATION CARE SUPPLIES	313.25
5/04/2023	94598	SPRAYMOW SERVICES	MAINTENANCE SERVICES	8,726.60
5/04/2023	94563	ST JOHN AMBULANCE	TRAINING SERVICES	160.00
5/04/2023	94685	STATEWIDE DOORS BUSSELTON	MAINTENANCE SERVICES	2,330.00
18/04/2023	94870	STEPHEN HERON	AUTHORS VISIT	37.80
18/04/2023	94959	STEVEN HILL	STAFF REIMBURSEMENT	65.30
6/04/2023	94549	SUPERCHOICE	SUPERANNUATION	190,968.17
20/04/2023	95034	SUPERCHOICE	SUPERANNUATION	189,497.10
5/04/2023	94776	SURF LIFE SAVING W.A.	LIFE GUARD CONTRACT	91,058.99
5/04/2023	94656	SURVIVAL SUPPLIES AUSTRALIA	EMERGENCY FOOD, WATER AND EQUIPMENT	2,475.00
5/04/2023	94612	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	2,219.80
5/04/2023	94753	SW PRECISION PRINT	PRINTING SERVICES	1,500.00
18/04/2023	94978	SW PRECISION PRINT	PRINTING SERVICES	249.00
5/04/2023	94633	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	581.64
18/04/2023	94871	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	177.38
5/04/2023	94647	SYNERGY	ELECTRICITY SUPPLIES	78,811.43
12/04/2023	94802	SYNERGY	ELECTRICITY SUPPLIES	151.35
26/04/2023	95079	SYNERGY	ELECTRICITY SUPPLIES	134,051.54
18/04/2023	94923	T MCCUBBING	DONATION	500.00
18/04/2023	94916	TWIN	BITP REFUND	126.00
5/04/2023	94559	TARVIA PTY LTD	ENGINEERING SERVICES	3,432.00
26/04/2023	95083	TELSTRA LIMITED	COMMUNICATION SERVICES	6,728.31
18/04/2023	94817	TERRY WHITE CHEMIST	FIRST AID SUPPLIES	110.94
5/04/2023	94554	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	37.50



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

18/04/2023	94953	THE MARGARET RIVER NATURAL SPRING WATER	BOTTLED WATER	165.00
5/04/2023	94674	THE SUGAR CHEF PATISSERIE	CATERING	577.00
18/04/2023	94914	THE SUGAR CHEF PATISSERIE	CATERING	391.00
18/04/2023	94958	THE TRUSTEE FOR THE FOREVER PROJECT	SUSTAINABLE EDUCATION	4,400.00
5/04/2023	94655	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	973.01
18/04/2023	94951	TOOLMART AUSTRALIA PTY LTD	TOOL SALES AND REPAIRS	12.50
5/04/2023	94788	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	47,348.80
18/04/2023	95014	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	2,273.80
18/04/2023	94894	TOWIE TIMBER TRAINING	TRAINING SERVICES	7,500.00
5/04/2023	94658	TOWN TEAM MOVEMENT	CONSULTANCY SERVICES	2,970.00
18/04/2023	95021	T-QUIP	MOWER PARTS & SERVICE	1,050.00
18/04/2023	95015	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	1,509.90
5/04/2023	94565	TRANEN REVEGETATION SOUTHWEST	VEGETATION REPORT	29,666.17
5/04/2023	94591	TROPHIES ON TIME	NAME BADGE SUPPLIER	44.00
5/04/2023	94614	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	955.14
18/04/2023	94860	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	9,117.64
18/04/2023	94904	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	829.45
12/04/2023	94804	TUTT BRYANT HIRE	WORKSHOP SUPPLIES	4,139.74
18/04/2023	95002	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	520.00
5/04/2023	94632	TYRES & MORE DUNSBOROUGH	TYRE SALES AND SERVICE	50.00
5/04/2023	94704	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	52,721.18
18/04/2023	94942	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	56,841.74
18/04/2023	94852	VASSE BINS	BULK BIN SERVICES	380.00
18/04/2023	95005	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	3,067.33
5/04/2023	94652	VERAISON	LEADERSHIP COACHING	2,420.00
5/04/2023	94735	VOIDED	VOIDED	-
18/04/2023	94947	WA GRAVITY ENDURO	MOUNTAIN BIKE EVENT	4,400.00
18/04/2023	94999	WA TREASURY CORPORATION	LOAN REPAYMENTS	520,340.95
18/04/2023	94954	WATER QUALITY SOLUTIONS	WATER TREATMENT PRODUCTS AND EQUIPMENT	12,349.99
5/04/2023	94556	WEATHERSAFE WA (DEL-RAY CANVAS)	CANVAS SERVICES - MITCHELL PARK SHADE STRUCTURES	40,436.00
18/04/2023	94835	WELBARM PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	2,760.41
18/04/2023	94837	WELCOME SITE	PORTABLE TOILET HIRE	1,452.00
18/04/2023	94985	WEST OZ LINEMARKING	LINE MARKING SERVICES	3,553.00
5/04/2023	94648	WESTBOOKS	LIBRARY RESOURCES	569.68
18/04/2023	94890	WESTBOOKS	LIBRARY RESOURCES	304.23
18/04/2023	94912	WESTERN GROWERS FRESH	CATERING	794.00
5/04/2023	94595	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	3,300.00
5/04/2023	94744	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	1,189.40
5/04/2023	94760	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	3,573.65
18/04/2023	94986	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	39,885.21
18/04/2023	94888	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
26/04/2023	95082	WHS CONSULTANTS PTY LTD	HEALTH AND SAFETY CONSULTANCY SERVICES	3,080.00
5/04/2023	94749	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	341.29
18/04/2023	94975	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	835.24
5/04/2023	94763	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	575.00
18/04/2023	94988	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	3,095.00
18/04/2023	94867	WOW WIPES	GYM ANTIBACTERIAL WIPES	4,323.33
5/04/2023	94780	WREN OIL	WASTE OIL SERVICES	33.00
5/04/2023	94599	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	422.00
18/04/2023	94851	YALAMBI FARM	EQUESTRIAN COMMUNITY EVENT	3,300.00
5/04/2023	94761	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	657.39
5/04/2023	94660	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	1,096.70
18/04/2023	94903	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	5,765.65
5/04/2023	94786	YOONGARILLUP VOLUNTEER BUSHFIRE BRIGADE INC	PETTY CASH REIMBURSEMENT	153.00
				7,699,179.06

TRUST PAYMENTS APRIL 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
18/04/2023	95023	CITY OF BUSSELTON - EFT	INTERNAL PAYMENTS / COMMISSIONS	820.75
18/04/2023	95024	CONSTRUCTION TRAINING FUND	CTF LEVY	21,752.50
18/04/2023	95022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	48,166.89
				70,740.14

INTERNAL PAYMENT VOUCHERS (DIRECT DEBITS) APRIL 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
19/04/2023	5267	A TASSELL	REFUND OF ANIMAL TRAP BOND	100.00
19/04/2023	5267	A TEARS	REFUND OF ANIMAL TRAP BOND	100.00
14/04/2023	5262	AIGLE ROYAL DEVELOPMENTS	TOWN PLAN & ROAD BOND REFUND	9,000.20
1/04/2023	5253	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	114,156.91
3/04/2023	5254	ANZ BANK	BANK FEES	9653.33
3/04/2023	5259	ANZ BANK	BANK FEES	15.25
6/04/2023	5269	ANZ BANK	BANK FEES	1,019.78
6/04/2023	5270	ANZ BANK	BANK FEES	294.58
6/04/2023	5271	ANZ BANK	BANK FEES	310.12
11/04/2023	5279	ANZ BANK	BPAY TRANS FEES	616.88
28/04/2023	5280	ANZ BANK	STOP CHEQUE FEE	75.00
6/04/2023	5278	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	11,702.01
		ESPLANADE FREMANTLE	ACCOMMODATION BREAKFAST & PARKING FOR IPWEA - D ABRAHAMSE & B THOMAS	1,540.47
		KITCHEN TAKEOVERS	MORNING TEA-CONSTRUCTION TEAM MEETING- M. TWYMAN & O. DARBY	29.50
		IBIS STYLES	ACCOMMODATION AND FOOD - P MARSHALL	449.09
		Apple ICLOUD STORAGE	ICLOUD STORAGE - O.DARBY	4.49
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM YOUTH	136.00
		RAW HABITAT FLORIST	SYMPATHY FLOWERS TO FAMILY OF DBCA OFFICER (CITY STAFF WORKED CLOSELY WITH)	89.00
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM YOUTH	139.47






LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2023

CHEQUE PAYMENTS	119647 - 119655	18,207.31
ELECTRONIC FUNDS TRANSFER PAYMENTS	94541 -95021 and 95025 - 95086	7,699,179.06
TRUST ACCOUNT PAYMENTS	EFT # 95022 - 95024	70,740.14
PAYROLL PAYMENTS	01.04.23 - 30.04.23	167,464.71
INTERNAL PAYMENT VOUCHERS	DD #5253 - 5280	1,696,104.49
		9,651,695.71

		DPLH - LANDS PERTH	FOI REQUEST -LEEUWIN NATURALISTE SUB REGIONAL STRATEGY	30.00
		COLES	REWARD & RECOGNITION MORNING TEA-PLANNING/BUILDING TEAM	164.40
		FACEBOOK ADVERTISING	GLC ADS-MEMBERSHIP SALES	329.45
		FACEBOOK ADVERTISING	YOUTH SERVICES- PHOTOGRAPHY EXHIBITION	88.00
		FACEBOOK ADVERTISING	OVERSEAS TXN FEE	12.52
		DEAF CHILDREN AUSTRALIA	PUGGLES SWIM COURSE	750.00
		SENDGRID	EMAIL PROGRAM FOR CUSTOMER RETENTION AND CONTACT-GLC	30.64
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM	126.00
		KMART BUSSELTON	CUTLERY/PLATES & MICROWAVE FOR BJTP	181.50
		DEAF CHILDREN AUSTRALIA	PUGGLES SWIM COURSE	90.00
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM	165.98
		DOMINOS- YOUTH SERVICES	CATERING- GIRLS TO THE FRONT EVENT	127.96
		MAILCHIMP-ELECTRONIC MARKETING	LIBRARY NEWSLETTER AND MARKETING	116.25
		MAILCHIMP-ELECTRONIC MARKETING	LIBRARY NEWSLETTER AND MARKETING	3.49
		MESSAGEMEDIA	GLC - CUSTOMER RETENTION AND CONTACT SYSTEM	30.01
		CONFERENCE LOGISTICS	AMaGA NATIONAL CONFERENCE	969.00
		QANTAS AIRWAYS LTD	FLIGHT TO NEWCASTLE FOR AMaGA CONFERENCE-S.WILLIAMS	881.61
		SPOTIFY	MUSIC FOR YOUTH SERVICES EVENTS	18.99
		MAILCHIMP -ARTGEO	ELECTRONIC MARKETING -ARTGEO	107.58
		MAILCHIMP	ELECTRONIC NEWSLETTER PR	371.03
		COLES EXPRESS DUNS	FUEL - CEO VEHICLE	141.28
		ALBIES BAR AND BISTRO	DINNER FOR COUNCILLORS,CEO & SMG	526.75
		WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
		TECH REVO GROUP PTY KARRINYUP	MOBILE PHONE COVER	37.95
		AMPOL FORREST H 51001F WEST PINIARRA	FUEL - CEO VEHICLE	98.92
		THE FIRE STATION BUSSELTON	CATERING FAREWELL (RE/IMBURSED)	54.00
		CROWN PERTH PARKING BURSWOOD	PARKING AT CROWN FOR SPEAKER AT FINANCE PROFESSIONALS	8.07
		CITY OF PERTH PARKING-OFF EAST PERTH	PARKING AT CROWN FOR FMG MEETING	13.12
		CROWN PERTH PARKING BURSWOOD	PARKING AT CROWN FOR CEO CONNECTIONS FORUM	8.07
		CRAZYDOMAINS HOSTING	DOMAIN PRIVACY RENEWAL-BUSSELTONJETTYTOURISTPARK.COM.AU 2YS	248.81
		THE ROYAL HOTEL/WELLINGTON	DINNER-ATTENDANCE AT TECHNOLOGYONE RADSHOW PERTH-T.ALLINGHAM, R.TROTT,E.JOHNSON	78.00
		GODADDY.COM	GODADDY 1 YR STANDARD SSL RENEWAL - ARTGEO.COM.AU	159.95
		FOUR POINTS SHERATON PERTH	PARKING FEE-ATTENDANCE AT TECHNOLOGYONE RADSHOW PERTH-T.ALLINGHAM, R.TROTT,E.JOHN	25.38
		DEPUTY	DEPUTY ROSTERING SYSTEM GLC	917.07
		BUSSELTON TELEPHONES	SM HDMI CABLES	44.95
		MWAVE LIDCOMBE	MEDIA CONVERTERS AND NETWOEK SWITCH	603.24
		ZOOM	MONTHLY SUBSCRIPTION	129.72
		SHELTER BREWING	CATERING FOR BUSH FIRE ADVISORY COMMITTEE MEETING 14/03/23	689.50
		DEPT MINES INDUSTRY REGULATION AND SAFETY	COMPANY REGISTER & ASSOCIATION RULES SEARCH	56.80
		IAP2 AUSTRALASIA	ESSENTIALS OF ENGAGEMENT TRAINING- KAREN BOX	850.00
11/04/2023	5264	B MCGINTY	REFUND OF ANIMAL TRAP BOND	100.00
11/04/2023	5273	C TRIGWELL	REFUND OF HALL & KEY DEPOSITS	200.00
19/04/2023	5274	CAMBRIDGE WEIGHT PLAN	BOND REFUND	25.90
17/04/2023	5268	COMMONWEALTH BANK	BANK FEES	80.99
3/04/2023	5272	COMMONWEALTH BANK	BANK FEES	1,308.74
17/04/2023	5266	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	344.72
12/04/2023	5258	DEPARTMENT OF EDUCATION	APPLICATION REFUND	289.80
14/04/2023	5262	E OLYERHOEK	APPLICATION REFUND	149.10
11/04/2023	5273	G ROCCHI	REFUND OF RATE OVERPAYMENT	535.00
17/04/2023	5263	GLOW DANCE	BOND REFUND	42.00
19/04/2023	5275	HORIZON CHURCH	REFUND OF HALL & KEY DEPOSITS	100.00
14/04/2023	5262	J DARE	APPLICATION REFUND	295.00
17/04/2023	5276	J FLETCHER	REFUND OF DEMOLITION APPLICATION	171.65
14/04/2023	5262	KERAMAS CAPITAL	REFUND OF RATE OVERPAYMENT	1,966.48
3/04/2023	5255	LES MILLS ASIA PACIFIC - DIRECT DEBIT ONLY	CONTRACT FEES	524.85
3/04/2023	5256	LES MILLS ASIA PACIFIC - DIRECT DEBIT ONLY	CONTRACT FEES	629.82
13/04/2023	5265	M HANSEN	REFUND OF ANIMAL TRAP BOND	100.00
14/04/2023	5262	M OGRAM	REFUND OF RATE OVERPAYMENT	766.00
11/04/2023	5273	M OGRAM	REFUND OF RATE OVERPAYMENT	1,532.00
17/04/2023	5263	P GARDNER	REFUND OF RATE OVERPAYMENT	253.28
13/04/2023	5257	R MENZIES	APPLICATION REFUND	294.00
18/04/2023	5277	R MENZIES	APPLICATION REFUND	147.00
18/04/2023	5277	S LAHIFF	REFUND OF RATE OVERPAYMENT	958.73
14/04/2023	5262	SATINE DEVELOPMENTS	TOWN PLAN & ROAD BOND REFUND	7,750.00
13/04/2023	5261	SHED FORCE	APPLICATION REFUND	402.96
14/04/2023	5260	SOUTHERN BUILT HOMES	APPLICATION REFUND	492.63
13/04/2023	5257	T WRIGHT ARCHITECT	APPLICATION REFUND	960.00
				167,464.71

6.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 APRIL 2023

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Financial Activity Statements
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Acting Director, Finance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Loan Schedule - April 2023  Attachment B Investment Report - April 2023  Attachment C Financial Activity Statement - April 2023 

COMMITTEE RECOMMENDATION

F2306/024 Moved Councillor S Riccelli, seconded Councillor P Carter

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2023, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

CARRIED 5/0

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2023, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City’s financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City’s financial performance on a year to date basis, for the period ending 30 April 2023.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates

- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 3rd August 2022, the Council adopted (C2208/198) the following material variance reporting threshold for the 2022/23 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2022/23 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$50,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 30 April 2023

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$7.6M as opposed to the YTD budget of **(\$14.5M)**. Although this represents a positive variance of \$22.2M YTD, it should be noted that due to system issues relate to the implementation of the new system based budgeting tool, the budget timing of the transfers from reserves and restricted assets was misaligned (all in June), making it appear that we have budgeted for a \$14.5M deficit. Historically at this time of the FY, the net current position becomes closer to breakeven, as is evident from the full year budgeted position of a surplus of \$432K.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2022/23 Actual YTD \$	2022/23 Amended Budget YTD \$	2022/23 Amended Budget \$	2022/23 YTD Bud Variance %	2022/23 YTD Bud Variance \$	Change in Variance Current Month \$	
Revenue from Ordinary Activities				9.77%	7,437,516	260,218	
1. Operating Grants, Subsidies and Contributions	2,627,029	2,131,040	3,432,638	23.27%	495,989	(136,968)	
2. Fees & Charges	19,794,561	14,764,380	19,894,021	34.07%	5,030,181	272,655	
3. Other Revenue	419,932	305,847	351,906	37.30%	114,085	(34,866)	
4. Interest Earnings	3,327,536	1,606,493	2,019,250	107.13%	1,721,043	257,636	
Expenses from Ordinary Activities				(14.90%)	(9,367,596)	(1,447,469)	
5. Materials & Contracts	(15,927,005)	(10,338,600)	(23,421,561)	(54.05%)	(5,588,405)	(49,240)	
6. Utilities (Gas, Electricity, Water etc)	(2,229,399)	(2,010,755)	(2,876,680)	(10.87%)	(218,643)	1,930	
7. Insurance Expenses	(869,528)	(635,907)	(652,369)	(36.74%)	(233,621)	(82)	
8. Other Expenditure	(4,150,601)	(2,193,273)	(7,627,766)	(89.24%)	(1,957,328)	(1,382,122)	
9. Non-Operating Grants, Subsidies and Contributions	10,185,025	594,396	33,439,826	1613.51%	9,590,629	845,304	
Capital Revenue & (Expenditure)				Net	26.87%	13,543,219	8,146,218
10. Land & Buildings	(10,197,560)	(13,696,362)	(41,606,124)	25.55%	3,498,802	1,274,786	
Plant & Equipment	(1,065,706)	(1,295,606)	(4,773,534)	17.74%	229,900	(14,392)	
Furniture & Equipment	(707,098)	(632,865)	(1,217,956)	(11.73%)	(74,233)	50,064	
Infrastructure	(12,220,696)	(15,763,484)	(24,396,525)	22.47%	3,542,788	587,262	
11. Proceeds from Sale of Assets	474,449	613,452	460,652	(22.66%)	(139,003)	50,207	
12. Proceeds from New Loans	6,500,000	0	6,750,000	100.00%	6,500,000	0	

Description	2022/23 Actual YTD \$	2022/23 Amended Budget YTD \$	2022/23 Amended Budget \$	2022/23 YTD Bud Variance %	2022/23 YTD Bud Variance \$	Change in Variance Current Month \$
13. Transfer to Restricted Assets	(23,585,881)	0	0	(100.00%)	(23,585,881)	(1,956,623)
14. Transfer from Restricted Assets	15,494,072	0	13,038,048	100.00%	15,494,072	1,343,384
15. Transfer from Reserves	9,039,472	(34,134)	40,835,585	(26582.31%)	9,073,606	7,028,588

Revenue from Ordinary Activities

In total, revenue from Ordinary Activities is 9.8% ahead YTD. There are however material variance items contained within this category, on the face of the FAS, that require comment.

1. Operating Grants, Subsidies and Contributions

Ahead of YTD budget by \$496K, or 23.3%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Finance and Corporate Services</i>		886,740	687,808	198,932	28.9%	26,564
1028	Governance and Corporate Services	29,572	-	29,572	100.0%	-
Actuals relate to 2 x Parenting Leave Reimbursements which were not budgeted for. These are offset by the actual wages paid to the employee while on parental leave.						
1030	Human Resources	39,048	-	39,048	100.0%	176
The actuals relate primarily to Workcover wages reimbursement from LGIS. This is not something that can be reliably estimated, hence there is no budget figure for the year.						
1033	Financial Services	72,673	167,841	(95,168)	(56.7%)	12,014
The variance to budget relates to mainly Insurance Reimbursements. The total budget for the year is an estimate based on prior years, with monthly timing difficult to forecast accurately due to not knowing in advance when insurance claims will need to be made.						
1034	General Purpose Funding	566,335	418,840	147,496	35.2%	(49)
The annual Financial Assistance Grants from the state government are received each year in 4 instalments. At the time of setting the budget, estimates were made based on prior years receipts, incremented by projected LGCI. Final FAGS distributions, finalised after the budget was set, were higher than initially forecast. As such there is higher than anticipated grant revenue in this area YTD, and this will continue through to the end of the financial year.						
1038	Records	14,624	-	14,624	100.0%	-
Actuals relate to Parenting Leave Reimbursements which were not budgeted for. These are offset by the actual wages paid to the employee while on parental leave.						
1041	Land and Property Leasing	150,755	93,277	57,478	61.6%	14,534
When the budget was created there were no allocations for utility charge reimbursements for certain properties (i.e. the amounts the tenants of the Microbrewery, Interpretive Centre and UWO pay the City to reimburse the City for utility charges were budgeted as \$0). YTD the City has received revenue for reimbursements across those properties which explains most of the current exceedance and also why the budget will likely be exceeded at year end.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Community and Commercial Services</i>		183,439	166,142	17,297	10.4%	16,725
1005	Library Services	68,684	44,368	24,316	54.8%	4,948
<p>\$7K relates to unbudgeted Parenting Leave Reimbursements (offset in parental leave wages), and the remainder is a timing difference with all of the budgeted operating grants having been received ahead of budget.</p>						
1007	Airport Operations	2,464	59,533	(57,070)	(95.9%)	(336)
<p>This is a budget timing variance that relates mainly to the \$50K RADS grant that will be received towards the end of the financial year. The budget has been spread.</p>						
1009	Community and Recreation Management	94,481	60,000	34,481	57.5%	11,243
<p>The variance relates to timing differences in the budget phasing for Youth Services being allocated entirely in June.</p>						
1011	Leisure Centres	12,747	-	12,747	100.0%	870
<p>\$7K relates to unbudgeted Parenting Leave Reimbursements (offset in parental leave wages), and the remainder relates to a grant for a JobSkills Trainee that was not budgeted for (also offset by slightly higher wages).</p>						
<i>Planning and Development Services</i>		589,431	497,242	92,189	18.5%	55,684
1043	Planning and Development Directorate Admin	20,008	-	20,008	100.0%	-
<p>This is a final recoup of the Healthy Estuaries grant that was not budgeted.</p>						
1048	Statutory Planning	14,716	-	14,716	100.0%	-
<p>The variance relates to unbudgeted Parenting Leave Reimbursements. These are offset by the actual wages paid to the employee while on parental leave.</p>						
1049	Strategic Planning Management	15,200	-	15,200	100.0%	-
<p>This is the final grant payment as part of the Coastal Adaptation Strategy. It was expected in the 21/22 year, and was therefore not budgeted for in this FY.</p>						
1051	Environmental Health Services	75,111	-	75,111	100.0%	-
<p>This is a timing variance with budgets allocated to June and actual operating contributions already reconciled and recouped in relation to the CLAG mosquito program with neighbouring shires.</p>						
1054	Ranger and Emergency Management	464,396	497,242	(32,846)	(6.6%)	55,684
<p>The variance is a combination of the cancellation of grant funding for the previous 0.5FTE Bushfire Risk Management Officer role (a new 1.0 FTE role has been created, but funded from the Ranger budget for the 21/22 FY), budget timing for the recognition of the ESL levy reimbursements, and a reallocation of the budget for the ESL Commission administration. It is expected that we will be under budget by approximately \$80K by the end of the financial year.</p>						
<i>Engineering and Works Services</i>		967,418	779,664	187,755	24.1%	(235,941)
1014	Engineering and Works Directorate	408,815	681,283	(272,468)	(40.0%)	(268,012)
<p>The variance relates to the timing of when we have budgeted to receive the license fee payable by Busselton Jetty INC, as opposed to when it actually has been and will be received. The total fee is payable in two parts during the financial year. The first payment has been made, the second payment has been invoiced and is due to be received by the end of May 2023. The total received is expected to be as per the budget.</p>						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1015	Operations and Works Management	129,749	56,879	72,870	128.1%	(5,995)
Actuals and budget relate to Workers Compensation Insurance Reimbursements, which are difficult to predict with any degree of accuracy, and are usually based on historical trends.						
1016	Construction and Maintenance	122,874	-	122,874	100.0%	-
Actuals relate to unbudgeted insurance recoveries for Gale Road bridge repairs and maintenance, and reimbursements from RAC for the charging station costs in Busselton and Dunsborough.						
1017	Parks & Gardens	178,215	31,037	147,179	474.2%	20,946
Positive variance to budget relates mainly to the Southwest Catchments Council's grants in the Environmental Management area, plus some other minor grants, all with budget allocations in the June period.						
1019	Facilities Maintenance	46,506	-	46,506	100.0%	5,431
The positive variance is due to the allocation of utilities reimbursements from tenants, which were budgeted in a different area. A review of that budget indicates that we are expecting to recover more than expected by year end overall, due to higher actual utility costs.						
1025	Fleet Management	70,267	-	70,267	100.0%	9,252
Actuals relate to Fuel Rebates received, with the full year budget of \$117K allocated to June. Due to the ATO cutting the excise rate, the fuel rebates will come in considerably less than budget by year end.						

2. Fees & Charges

Ahead of YTD budget by \$5M, or 34.1%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Finance and Corporate Services</i>		1,069,014	945,644	123,370	100.0%	(21,939)
1034	General Purpose Funding	55,034	66,680	(11,646)	100.0%	(2,300)
Lower than expected property information and settlement/search requests.						
1041	Land and Property Leasing	468,278	347,470	120,808	100.0%	(22,724)
The variance is primarily as a result of timing issues caused by how the budget has been spread (e.g. rental payments have been received ahead of where they were allocated in the budget). Lease revenue is forecasted to be significantly lower for the Goose Café (rent concession granted by Council during rebuild), Old Tennis Club Building (delays with entering into a lease with new tenant) and Peel Terrace Building (delays with entering into a lease with new tenant after CQU vacated). This will likely result in budget not being achieved by the end of financial year.						
1042	Aged and Community Housing	445,693	431,125	14,569	100.0%	(3,319)
Income fluctuates depending on financial status of tenants and is difficult to predict accurately.						
<i>Community and Commercial Services</i>		7,828,208	3,480,686	4,347,522	100.0%	321,824
1001	Community & Commercial Directorate Administration	1,591,079	1,179,618	411,461	100.0%	81,718
Significantly ahead of budget YTD due to much higher levels of caravan park visitations than originally forecast.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1003	Cultural Precinct	36,414	14,001	22,413	100.0%	4,205
Higher than forecast YTD retail and art sales have been achieved due to the successful Margaret River Open Studios event and commercial rent was also received earlier than forecast.						
1004	Events	33,554	-	33,554	100.0%	5,754
The variance relates to timing variances in terms of how the budget has been spread. We are on target to achieve full year budget.						
1005	Library Services	34,189	15,878	18,312	100.0%	1,303
Much higher than expected printing and photocopying fees raised YTD, and are expected to exceed the full year budget as well.						
1007	Airport Operations	3,527,885	2,109,010	1,418,876	100.0%	(10,365)
Significantly ahead of budget YTD due to much higher levels of visitations than originally forecast, giving rise to increased passenger, landing and car parking fees at the airport.						
1008	Economic and Business Development	35,333	28,305	7,028	100.0%	(3,479)
Hire fees are over YTD and overall in this category it is forecast to be over budget by year end.						
1009	Community and Recreation Management	108,897	-	108,897	100.0%	7,941
The YTD variance relates to timing, in terms of how the budget has been spread. In relation to the full year budget, the following is forecast:						
<ul style="list-style-type: none"> • Hire fees – on track to 90% achievement of budget • Hire of Buildings – on track to achieve • Hire Sporting grounds – on track to achieve • Event application fee – Exceed budget 						
1011	Leisure Centres	2,461,467	131,124	2,330,343	100.0%	234,749
The YTD variance relates to timing issues in terms of how the budget has been spread. Based on YTD actuals when compared to the full year budget we are expected to be under by approximately \$100K by the end of the financial year, largely due to reduced vacation care, memberships, and swimming lesson revenue.						
<i>Planning and Development Services</i>		2,015,668	1,956,234	59,434	100.0%	(45,632)
1046	Building Services	572,964	595,657	(22,693)	100.0%	(7,168)
Fees income is determined by the volume and construction costs of building activity. Fee income is budgeted on a best estimate basis, but is inherently uncertain. Building activity has continued at elevated levels, but reduced slightly over the last few months.						
1048	Statutory Planning	744,499	616,417	128,082	100.0%	11,253
Fees income is determined by the volume and value of development activity. Fees income is budgeted on a best estimate basis, but is inherently uncertain. Development activity has continued at elevated levels so far in 22/23.						
1051	Environmental Health Services	394,533	438,326	(43,793)	100.0%	(44,499)
Fee income varies over the months due to a combination of volume of services required, and bulk processing of some annual fees in May which will lead to increasing monthly fees in June towards the end of the financial year.						
1054	Ranger and Emergency Management	139,976	156,189	(16,213)	100.0%	(1,664)
Principally due to overdue animal registration fees.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Engineering and Works Services</i>		8,885,503	8,381,816	503,687	100.0%	18,401
1020	Engineering Technical Management	122,143	81,622	40,521	100.0%	(8,511)
The increase in revenue for the Engineering and Technical Management area can directly be attributed to the increase in development. This is specific to the increased number of Traffic Management Plans approved, as well as an increase in Sub-Division Supervision Fees.						
1024	Waste and Fleet Management	8,765,648	8,295,726	469,923	100.0%	27,554
Positive variance due to increased revenue from additional rateable properties coming online, as well as Waste Facilities receiving volumes above the forecasted amounts.						

3. Other Revenue

Ahead of YTD budget by \$114K, or 37.3%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Finance & Corporate Services</i>		59,169	23,562	35,607	151.1%	(651)
1034	General Purpose Funding	22,137	7,336	14,801	201.8%	-
Timing variance due to budget spread and where it was previously allocated. The actual amount received is representative of prior year's ESL administration fees received.						
1037	Customer Service	32,486	15,597	16,888	108.3%	(284)
This account relates to Cemetery memorials, where there has been higher demand year to date, and the Sale of Number plates which has also had much higher demand than anticipated.						
<i>Community & Commercial Services</i>		54,149	1,868	52,281	2798.3%	(369)
1007	Airport Operations	37,930	706	37,224	5272.1%	(31)
The City is the airfield representative for ABP and on occasion will process fuel sales on their behalf. The funds are then paid onto ABP. There has been higher activity levels in this area than initially anticipated.						
<i>Planning & Development Services</i>		76,235	99,741	(23,507)	(23.6%)	(3,053)
1053	Regulatory Compliance	27,857	-	27,857	100.0%	440
This unbudgeted income relates to a Long Service Leave entitlement paid to the City from another Local Government entity, for an employee that had accumulated that entitlement at that other entity, and has now taken the leave.						
1054	Ranger & Emergency Management	33,893	92,613	(58,721)	(63.4%)	(3,532)
Main variances include: <ul style="list-style-type: none"> • Fire Prevention DFES – under \$18K: Change in allocation in budget – ESL commission is now allocated to Finance due to the administration of this funding sitting within the responsibilities of this business area. • Parking Control – \$23K under: income dependent on number of parking offences. There had been a decrease in scheduled patrols due to staff absences, also fewer patrols and infringements in Dunsborough due to road works resulting in temporary reduction in parking bays. • Animal Control – \$15K under: income dependent on number of animal control offences. There has been more of a focus on education, rather than an immediate issuance of infringements. Anecdotally, this emphasis on education has also seen lower actual infringement. 						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Engineering & Works Services		230,379	180,676	49,704	27.5%	(12,848)
1024	Waste & Fleet Management	222,171	164,168	58,004	35.3%	(2,783)
Positive variance due to increased revenue from Waste Facilities receiving volumes above the forecasted amounts.						

4. Interest Earnings

\$1.7M better than YTD budget due to much higher than expected interest rates, plus a higher than forecast cash on hand position in comparison to previous years. This is due mainly to the earlier than forecast application and receipt of the budgeted Saltwater construction project loans cash, and subsequent re-investment in term deposits (due to rising rates), until required for use in the project.

Expenses from Ordinary Activities

Expenditure from ordinary activities is \$9.4M, or 14.9%, more than expected when compared to the budget YTD. The expense line items on the face of the financial statement that have a YTD variance that meet the material reporting threshold are outlined below.

5. Materials & Contracts

\$5.6M, or 54%, over the budget YTD. The main contributing items are listed below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Finance and Corporate Services		1,761,690	705,476	(1,056,214)	(149.7%)	(3,962)
1027	Finance & Corporate Services Directorate Administration	10,852	1,279	(9,574)	(748.6%)	82
YTD budget figures are not reflective of actual spend, but it is expected that actuals for the year will be on track to budget by year end.						
1028	Governance and Corporate Services	199,175	143,230	(55,945)	(39.1%)	(7,786)
The variance is timing related in terms of the spread of Computer and Software Licences which are being spread over the full year. The budget is allocated entirely in June.						
1033	Financial Services	83,056	68,056	(14,999)	(22.0%)	(1,542)
Apparent overspend relates to the budget allocation of Bank Charges, that does not align to where the actuals have been allocated. Over the whole organisation there is predicted overspend to budget on bank charges by approximately \$50K, largely due to an unrealistic budget being set.						
1034	General Purpose Funding	162,608	210,131	47,523	22.6%	9,141
This covers a variety of expenses in the Rates Administration area. Some costs are yet to be incurred and additionally budget timing does not match actual expenses in some cases (bank charges). It is expected that there will be an underspend to budget by year end, however much of this will have a nil impact on the Net Current Position as the activity with the majority of underspend (Consultancy for the Rates review project), is reserve funded.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1036	Information Technology	1,005,152	57,065	(948,086)	(1661.4%)	(71,027)
The variance size is timing related allocation due to the budget spread not matching actual expenditure. Actuals for the full year are however expected to come in approximately \$100K over budget due to higher computer software licencing and consultancy costs.						
1039	Legal & Property Management	136,927	81,943	(54,984)	(67.1%)	78,380
The size of the variance is timing related due to the budget allocation not matching actual expenditure timing. Year to date actual expenditure is above year to date anticipated expenditure however, as a result of various legal matters requiring external advisors. There is a reasonable possibility of the full year budget being exceeded by between \$70K and \$100K. A budget amendment has been endorsed to pull funding from the reserve, set up for this purpose.						
1042	Aged and Community Housing	41,372	16,090	(25,282)	(157.1%)	(1,810)
The reason for the apparent overspend is due to how the budget has been spread. The year to date expenditure of \$41K is in fact an under spend compared to the estimated year to date expenditure of \$91K if the full year budget of \$109K was spread evenly. The "relative underspend" is partly timing related and partly due to less reactive maintenance undertaken year to date.						
<u>Community and Commercial Services</u>		2,113,159	779,624	(1,333,535)	(171.0%)	(117,551)
1002	Events and Cultural	35,858	12,127	(23,731)	(195.7%)	(2,880)
\$13K of the over spend relates to a misallocation of costs for Art Geo Admin that should have been allocated against the Cultural Precinct, where the budget lies. The remaining \$14K relates to timing, with YTD budget figures not aligning to actual cost spends in BPACC Operations and Cultural Planning.						
1003	Cultural Precinct	12,130	51,256	39,126	76.3%	10,970
While underspent YTD, a cost overrun of approximately \$14K by year end in relation to an externally funded children's arts program that was omitted from the budget. This will be offset by underspends in other areas of the Events & Cultural budget.						
1005	Library Services	89,365	72,589	(16,776)	(23.1%)	(2,363)
The variance is related to timing variances with Computer Software Licensing and the expenditure budget being projected for month 12.						
1007	Airport Operations	798,311	117,473	(680,838)	(579.6%)	(67,013)
The size of the variance YTD is in part timing related, with some budget line items total expenditure being projected for months 11 and 12. Full year costs are however expected to exceed budget due to the higher than expected throughput at the airport, which is offset by the significantly higher fees & charges received for services.						
1008	Economic and Business Development	42,713	3,696	(39,017)	(1055.7%)	(3,080)
The variance is mainly due to timing of expenses in the Consultancy allocation and actual expense in Computer Software licences & cloud services for the Spendmapp expenditure (was allocated to IT budget in 2020/21 and not budgeted for in EBD).						
1009	Community and Recreation Services Management	321,750	73,842	(247,908)	(335.7%)	(18,762)
YTD variance is largely timing related, with the 22/23 contracted Lifeguard Services paid to Surf Life Saving WA in March, but budgeted for in June.						
1011	Leisure Centres	391,551	36,290	(355,261)	(978.9%)	(25,149)
The variance is timing related in terms of how the budget has been spread. Actual expenditure to date when compared against the full year 22/23 budget of \$423K, represents 93% expended to date. An even pro-rata of the annual budget to the end of January equates to an approximate \$40K overspend YTD. Whilst some expense lines will be exceeded (eg. repairs/maint, chemicals, cleaning) this will be offset by underspends in other areas, to fully expend budget by EOFY.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Planning and Development Services</u>		950,718	1,106,360	155,642	14.1%	(38,116)
1043	Planning and Development Directorate	220,841	572,180	351,339	61.4%	61,078
Underspend is timing related, with consulting costs in the Sustainability area not spent as yet compared to a \$110K budget YTD, and contractor costs still to come for the on-going Vasse River Restoration project of \$230K.						
1048	Statutory Planning	33,137	2,555	(30,582)	(1197.2%)	(864)
Timing variance related to the spread of the budget. Overall expenses are tracking to over-expend budget by approximately \$15K in consultancy.						
1049	Strategic Planning	95,087	468	(94,620)	(20231.7%)	(9,494)
Timing variance related to the spread of the budget. Expected to come in on budget by year end.						
1051	Environmental Health Services	93,329	117,226	23,897	20.4%	544
Materials & contracts related to environmental health services are primarily linked to expenditure related to treatments of mosquitoes. As there have been lower than usual number of illness carrying mosquitoes thus far this year, there have consequently been a lower number of treatments which has resulted in a lower than expected expenditure in material & contract costs.						
1053	Regulatory Compliance	11,268	690	(10,578)	(1532.2%)	(1,210)
The variance relates to the timing of the budgets in consultancy and postage, with budgets expected to be met by year end.						
1056	Emergency Management	438,344	350,364	(87,979)	(25.1%)	(93,875)
Negative variance is largely timing related, with a large part of the budget slated for June, when in fact much of the activities have already occurred in April and May. It is expected that we will come in on budget by year end.						
<u>Engineering and Works Services</u>		11,091,352	7,743,105	(3,348,246)	(43.2%)	111,342
1015	Operations and Works Management	24,845	5,497	(19,348)	(352.0%)	(1,755)
This variance is due to both the spread of the budget across the year and posting allocation errors as staff adjust to the City's new Chart Of Accounts. A journal will be processed to reassign costs against alternative cost centres where the budget resides.						
1016	Construction and Maintenance	1,281,950	1,636,707	354,757	21.7%	(459)
Expenditure is tracking well to budget and with committed and planned works it is forecast that the total budget will be utilised come the end of the financial year.						
1017	Parks & Gardens	2,486,817	2,544,043	57,226	2.2%	140,912
Although slightly under budget YTD, it is anticipated that the Parks & Gardens operational budget will be fully utilised come June 30.						
1019	Facilities Maintenance	2,141,206	513,977	(1,627,228)	(316.6%)	(253,536)
The over spend to budget YTD is significantly and materially impacted by the budget spread. With the budget based on an even spread, expenditure is tracking at approximately \$222K over budget YTD. The Facility Services operational budget will be fully utilised come June 30.						
1020	Engineering Technical Management	421,830	664,828	242,998	36.6%	384,577
The YTD Expenditure varies with the Amended Budget YTD, mainly due to the timing of the implementation of these works. The item worth mentioning is the sand –renourishing that has been cash flowed towards the winter months, i.e. April-June 23, however 70% has already been spend to date on renourishment of the coast line. In summary this is a timing variance only.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1024	Waste Management	2,394,552	2,076,109	(318,444)	(15.3%)	(10,982)
<p>The most significant YTD over-expenditure to budget has been \$173K for the Domestic Collections, attributed to the timing of when contractor's invoices are received. There is also \$96K in costs that are over budget YTD relating to external waste disposal at Dardanup whilst the City's landfill (cell 2) is under construction. The remaining variance relates to the processing of higher than budgeted 15,500m3 volume of construction and demolition waste, which only occurs once every few years during the winter months. From a consolidated perspective endeavours are being made that any over expended items will be managed and offset by under expended items.</p>						
1025	Fleet Management	1,923,430	2,500	(1,920,930)	(76837.2%)	(173,750)
<p>The YTD budget figure is not correctly reflected in the accounts; that aside, 10/12th of the annual budget equals \$1.91M and thus YTD costs would be tracking at \$12K over budget YTD. Fuel & Oil fleet costs have fluctuated throughout the year with an interim mid-year review indicating an estimated \$40-\$50k over budget position at that time. Historically the amount of diesel used across the City increase in the second half of the year, in line with an increase in civil construction activities. Thus, this variance may increase although the price of diesel seems to have moderated recently with some small decreases in price. Efforts will be made to plan and manage any over expenditure against other Fleet related costs that can be deferred.</p>						
1055	Rural Verge and Firebreak Maintenance	386,374	288,888	(97,486)	(33.7%)	28,887
<p>\$463k has been budgeted for a phased approach to the creation of an in-house Tree Care team over two financial years. This being the first year, \$347K of the budget has been assigned to contractor based works until plant and equipment is procured. Due to extended lead times for plant procurement, material & Contract expenditure this financial year will be managed to the full \$463K budget (\$116K over the operational materials & contracts budget).</p>						

6. Utilities (Gas, Electricity, Water etc)

In total, over budget by \$219K YTD, broken down as follows:

Description	FY Budget Expense	YTD Budget Expenses	YTD Actual Expenses	YTD Variance
3500 - Electricity	1,814,016	1,249,545	1,527,088	(277,543)
3505 - Gas - Reticulated	4,971	3,046	1,541	1,505
3506 - Gas - LPG Bottled	16,041	0	18,774	(18,774)
3507 - Gas - Alinta Boiler Gas (BJTP)	5,843	3,669	3,423	246
3510 - Water Consumption	491,504	323,538	320,392	3,146
3511 - Water Meter Rental & Supply Charge	86,520	49,412	65,335	(15,923)
3513 - Sewerage Volume Charges	32,134	31,468	12,915	18,553
3514 - Sewerage Charge (Rates)	98,871	93,661	60,303	33,358
3520 - Office Telephones, Faxes & Internet	96,909	79,732	73,073	6,659
3521 - Public WIFI	40,693	33,104	36,053	(2,949)
3522 - Mobile Devices Costs	102,395	78,608	54,602	24,006
3524 - Other Telecommunication & Network Costs	86,783	64,974	55,900	9,074
	2,876,680	2,010,755	2,229,398	(218,643)

The electricity charges are significantly over budget YTD due to the entire year budgets for GLC and NCC being allocated to June (tracking well compared to full year budget of \$223K), as well as budget timing for Street Lighting. It is however expected that overall electricity charges for the City will be over budget in the vicinity of approximately \$50K. A portion of this will be offset by on-charges of variable outgoings to the various tenants of the City's buildings.

Gas is over budget due to the budget timing allocated to the end of the year. Spend is on track to meet or be under budget by year end.

Between Water Consumption & Water Rental & Supply charges, the YTD overspend to budget is also attributable to budget timing, with actual charges YTD on track to coming in under the full year budget by year end.

Sewerage charges and rates are significantly under budget YTD due to delays in allocating the annual notices, which have in fact been received and paid. This variance will rectify in the subsequent months.

Telecommunications, internet and network costs are under YTD due to billing lags in relation to the mobile account. It is expected to come in close to budget by year end.

7. Insurance Expenses

The full year budget for all insurance is \$1.32M, split \$652K in Insurance Expenses and \$672K in Employment Costs. Insurance costs that are categorised in the operational nature & type are \$234K over budget YTD due to the timing of the budget allocation and the fact that all premiums have been paid. This is however expected to be \$217K over by year end. Apart from rising insurance costs globally, the biggest cause for this over spend is the significantly higher than expected asset values, which are used by the insurers in setting premiums, that arose from the organisation wide independent asset revaluation conducted in early 2022.

This is outlined in the table below:

Description	FY Budget Expense	YTD Budget Expenses	YTD Actual Expenses	Variance to FY Budget	Variance to YTD Budget
3565 - Art Works Insurance	1,969	1,801	8,547	(6,578)	(6,746)
3566 - Building Insurance	140,111	131,816	308,288	(168,177)	(176,472)
3568 - Electronic Equipment Insurance	1,298	1,298	4,036	(2,738)	(2,738)
3569 - Insurance Excess	0	0	1,000	(1,000)	(1,000)
3570 - Machinery Breakdown Insurance	796	796	22,139	(21,343)	(21,343)
3571 - Marine Crafts Insurance	251	0	1,654	(1,403)	(1,654)
3572 - Motor Vehicle & Plant Insurance	40,127	38,996	102,598	(62,471)	(63,602)
3573 - Multi Risk Insurance	21,747	16,846	35,989	(14,242)	(19,143)

Description	FY Budget Expense	YTD Budget Expenses	YTD Actual Expenses	Variance to FY Budget	Variance to YTD Budget
3575 - Public Liability Insurance	398,824	398,993	339,962	58,862	59,031
3576 - Other General Insurance Costs	45,948	44,063	29,547	16,401	14,516
3577 - Cyber Liability	1,298	1,298	15,769	(14,471)	(14,471)
Total	652,369	635,907	869,528	(217,159)	(233,621)

8. Other Expenditure

\$2M, or 89%, over the budget YTD. The main contributing items are listed below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Executive Services		47,619	27,778	(19,841)	(71.4%)	(5,270)
1000	Office of the CEO	47,619	27,778	(19,841)	(71.4%)	(5,270)
The overspend mainly relates to an unbudgeted amount of \$11.3K, which is the recognition of the contribution the City made to the COVID-19 clinic at the YCAB, by virtue of recognising the value of rent not charged. This is offset by the recognition of the revenue in Fees & Charges under YCAB, so has a nil cash impact. There is also a \$8.6K timing difference in the CEO discretionary line contributing to the YTD overspend.						
Finance and Corporate Services		693,993	754,406	60,413	8.0%	(5,439)
1028	Governance and Corporate Services	436,064	519,723	83,658	16.1%	(7,141)
The under spend relates to reduced civic events catering and YTD underspends across merchandising and public relation accounts. These will be used to fund a Regulation 17 Review – to be invoiced. The Members of Council budget is also underspent in catering (linked to the revised meeting schedule) and conferences and training.						
1030	Human Resources	34,266	6,490	(27,776)	(428.0%)	246
The over spend relates to Long Service Leave contributions paid to other LG's (which although are unable to be accurately budgeted, are fully funded from the LSL Reserve), and timing variances in the catering budget.						
Community and Commercial Services		3,205,998	1,248,831	(1,957,167)	(156.7%)	(1,362,401)
1002	Events & Cultural	65,075	151,633	86,558	57.1%	(1,745)
Events and Cultural other expenses is underspent mainly in BPACC (Saltwater), operations in the areas of marketing and event attraction. Spending in these areas has been delayed until there is increased certainty with event organisers to take bookings and the software system to handle payments is implemented. We are also waiting on the outcome of a conference bid and a large funding application which require contribution payments.						
1004	Events	998,894	965,683	(33,211)	(3.4%)	(9,693)
Events overspend is timing related with invoicing of round 1 funding of events and marketing initiatives happening in the first half of the financial year, but the budget has been allocated mainly to the back end of the year. Based on events that have been approved for funding YTD, it is expected that total spend will come in approximately \$33K under budget by year end.						
1007	Airport Operations	1,648,486	98,506	(1,549,980)	(1573.5%)	(1,326,923)
This is due to a timing variance with the Airline Attraction budget allocation being posted in month 12 and YTD actual expenses having being incurred to date.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1008	Economic & Business Development	125,191	16,642	(108,549)	(652.3%)	629
This category is overspent mainly due to 2 line items - MRBTA visitor servicing for which the budget expenditure is projected for month 12 and the first two quarters payments having been made, and consultancy for which the budget expenditure is projected for month 12 and some expenditure has occurred YTD.						
1009	Community & Recreation Management	312,538	1,000	(311,538)	(31153.8%)	(24,187)
The variance is timing related with the total budget for the year allocated to June 2023. CAP funding payments are expected to exceed budget by end of year by approximately \$50-80K, offset somewhat by the savings of approximately \$50K in the You Choose program in Governance that will not be spent.						
1011	Leisure Centres	35,093	3,283	(31,810)	(968.9%)	(472)
The variance is timing related due to spread of the budget. Actual expenditure to date represents 67% of the budget and is actually underspent compared to 10/12 even spread of the full year budget of \$53K.						
<u>Planning and Development Services</u>		76,341	84,177	7,836	9.3%	(209)
1045	Planning Administration Support	-	30,780	30,780	100.0%	-
Funds are for the Busselton & Dunsborough Centres Refurbishment Subsidy Programme. The City has not undertaken an EOI programme this financial year, as a result, no applications for funding assistance have been received.						
1048	Statutory Planning	6,315	-	(6,315)	100.0%	-
The overspend relates to Long Service Leave contributions to other LG's for former employee's, which are unable to be accurately budgeted, but are fully funded from the LSL reserve.						
1054	Ranger & Emergency Services	20,002	4,482	(15,521)	(346.3%)	537
\$6K of the over spend relates to a contribution to another LG for LSL. The remainder relates to earlier than anticipated spending on supplies for the various brigades, compared to the months where the budget is allocated.						
<u>Engineering and Works Services</u>		126,435	78,081	(48,354)	(61.9%)	(8,803)
1019	Facilities Maintenance	38,945	18,212	(20,733)	(113.8%)	(4,028)
The variance in Facilities is due to greater ESL levies being paid than was originally budgeted for. The variance in Donations, contributions and subsidies is the contribution the City pays to MRBTA for our share of the cleaning costs – This is allowed for in the operational budget and an overall overspend is not anticipated.						
1024	Waste Management	62,828	42,629	(20,199)	(47.4%)	(4,987)
The over spend is due to water cost reimbursements paid to residents in relation to the Rendezvous issue. It is expected that these will be over budget by approximately \$15K by year end.						

9. Non-Operating Grants, Subsidies & Contributions

The positive variance of \$9.6M is mainly due to the items in the table below. It should be noted that any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances. Where this is not the case, the reconciliation of the projects and the required funding to be recognised in revenue is not completed until closer to year end.

The overall positive variance however, due to certain projects in the table below, is due to a reimbursement of the municipal fund required for cashflow purposes a lot earlier than was initially budgeted.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Finance and Corporate Services</i>		76,801	-	76,801	100.0%	-
1033	Financial Services	7,801	-	7,801	100.0%	-
1041	Land and Property Leasing	69,000	-	69,000	100.0%	-
<i>Community and Commercial Services</i>		1,094,255	188,665	905,590	480.0%	(188,665)
1007	Airport Operations	1,052,000	188,665	863,335	457.6%	(188,665)
1011	Leisure Centres	42,243	-	42,243	100.0%	-
<i>Planning and Development Services</i>		159,501	45,392	114,109	251.4%	-
1049	Strategic Planning Management	-	45,392	(45,392)	(100.0%)	-
1054	Ranger & Emergency Services	159,501	-	159,501	100.0%	-
<i>Engineering and Works Services</i>		9,164,631	1,470,504	7,694,127	523.2%	1,161,771
1014	Engineering and Works Directorate	773,609	-	773,609	100.0%	773,609
1016	Construction and Maintenance	661,300	1,470,504	(809,204)	(55.0%)	78,000
1017	Parks & Gardens	5,132	-	5,132	100.0%	-
1018	Major Projects Management	7,512,190	-	7,512,190	100.0%	310,162
1019	Facilities Maintenance	196,500	-	196,500	100.0%	-
1020	Engineering Technical Management	15,900	-	15,900	100.0%	-

10. Capital Expenditure

YTD there is an underspend variance of 23%, or \$7.2M, in total capital expenditure, with YTD actual at \$24.2M against the YTD budget of \$31.4M. A large portion of this positive underspend variance is offset by the negative variances in Non-Operating Grants, Contributions & Subsidies outlined above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Buildings</i>		10,197,560	13,330,182	3,132,622	24%	908,606
Various	Aged Housing Capital Works	111,737	129,000	17,263	13%	80,000

The variance is due to the scale and number of refurbishments year to date being less than what has been allowed for in the budget. Refurbishments generally only occur if a tenant vacates. This means it is very difficult to accurately budget for the timing and quantum of this capital expenditure item.

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Various	BPACC (Saltwater)	8,935,912	9,627,169	691,257	7%	451,909
Budgets, and timing thereof, for large projects such as Saltwater are very hard to predict with accuracy. The variance of actuals to budget for the construction project is a timing issue, with predicted cash flows being slightly misaligned. Professional fees are overspent YTD, again this can be viewed as a timing issue. The budget for the 23/24 year has been set with carried over elements from the 22/23 year in mind.						
10016	Civic and Administration Centre Minor Upgrades(C)	3,300	29,167	25,866	89%	2,917
Variance is due to timing. The budget is expected to be expended by the end of the financial year.						
10585	BMRA Hangars(C)	-	303,790	303,790	100%	-
This funding was originally to build three hangars however with price escalation, only 2 hangars are likely to be achieved. With current resourcing and lead times for construction the hangars will not be achieved in this financial year.						
10589	Airport Construction, Existing Terminal Upgrade(C)	386,373	304,920	(81,453)	(27%)	95,666
The terminal departures lounge expansion project has now been completed however the training/ office demountable project and ablution block projects that were projected to come out of this project code have not been completed and works are still to be done.						
10622	Bovell Construction of Change rooms(C)	84,663	72,394	(12,269)	(17%)	-
Project was completed in Dec. 2022, with an expected cost overrun of approximately \$15K.						
10642	Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom F(C)	38,293	1,284,775	1,246,482	97%	(3,630)
The variance is attributable to the Pavilion being re-scoped with the project currently on hold. The City has recently been informed that it has not been successful in securing external State Government grant funding at this time. A future budget amendment will be prepared for Council covering all elements of this project, with the pavilion likely to be removed from this year's budget.						
10688	Depot Washdown Facility Upgrades(C)	-	76,700	76,700	100%	-
The YTD variance related to infrastructure upgrades to the City's Barlee St. Depot vehicle and plant wash-down bay, whereby new equipment will be purchased to treat and improve post wash-down water quality. RFQ documentation went out to market however no submissions were received. Although there are follow ups with suppliers underway, it is likely that this project will not be commenced by year end and will need to be carried over and re-listed in the 23/24 budget.						
10788	GLC Building Improvements(C)	210,217	384,829	174,612	45%	19,553
This is a timing issue only – the funds will be fully expended by EOFY.						
10972	Churchill Park Renew Sports Lights(C)	215,392	188,252	(27,140)	(14%)	-
This project is now complete with a \$27k budget overrun. City Officers will endeavour to offset this overspend against an equivalent underspend or net over and under spends between projects of a like type.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
12428	Re-use shop Busselton Transfer Station(C)	16,899	400,000	383,101	96%	241,625
The high, over-budget tendered price has resulted in the City declining all tender submissions. During a recent Briefing session when the councillors were informed of the Project status, the direction was to seek a variation from the funding body around a reduced scope of works, involving a smaller footprint and an alternative shop/related infrastructure design. Officers are currently seeking information to present to the funding body's request around a detailed plan, budget and timeline for the modifications. The intention is to still deliver an operational Reuse shop, however this may need to be carried over and re-listed in the 23/24 budget.						
12440	Energy Efficiency Initiatives (Various Buildings) (C)	48,576	115,242	66,666	58%	(7,766)
Variance is due to timing. The budget is planned to be expended by the end of the financial year.						
12457	Busselton Jetty Tourist Park Upgrade (C)	13,031	45,686	32,655	71%	-
The contractor is unlikely to complete/expend all allocated budget this FY.						
12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	4,965	25,000	20,035	80%	2,500
Works are complete, with actual costs coming significantly less than anticipated. Unspent funds will remain in reserve.						
12795	Busselton Depot CCTV & Electronic Gate(C)	29,636	83,333	53,697	64%	17,083
Timing is variance related. The CCTV component of the total project budget (\$55K) is expected to be completed by the end of April, with \$30K committed. The remaining budget for the gate component is expected to be expended.						
12797	Dunsborough Hall Renewals(C)	1,856	22,288	20,432	92%	2,229
No further expenditure is anticipated – the scope of works was reduced after further consultation with user groups. Unspent funds will remain in reserve.						
12800	Old Courthouse and Jail Cells (C)	17,860	50,833	32,973	65%	5,083
No further expenditure is anticipated – there was some overlap between this project and project 12801 (see below), which will have an over spend.						
12801	Old Police Quarters - Roof Renewal(C)	-	50,000	50,000	100%	5,000
Variance is due to timing. The budget is expected to be overspent by the end of the financial year due to the inclusion of certain elements that overlapped with project 12800 above.						
12804	Airport Terminal Building(C)	4,836	26,489	21,653	82%	2,649
Further works have been carried out and there are likely to be some additional spend before the end of the FY.						
12942	Asbestos Removal & Replacement(C)	2,960	27,500	24,540	89%	2,750
No further expenditure is expected, with any unspent funds remaining in reserve.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Plant & Equipment</u>		1,065,706	1,295,606	229,900	18%	(14,392)
The \$230k underspend is due to delays in delivery of plant and equipment currently on order. Supply chains are still recovering from the turmoil of the past three years and will be slow to return to a new normal. There will be significant carryovers re-listed in the next budget.						
<u>Furniture & Office Equipment</u>		707,098	632,865	(74,233)	(12%)	50,064
10965	P&E - P&G Smart Technologies(C)	14,400	-	(14,400)	0%	-
This is a timing variance, with the full year budget of \$100K allotted to later in the financial year. Procurement is currently underway with full budget expenditure planned for this financial year						
12876	ICT Services - Equipment & Software Purchases(C)	287,348	219,845	(67,503)	(31%)	-
YTD variance is attributable to procurement of 50 laptops in 2021/22 financial year that were only delivered in the 2022/23 financial year. By year end however, other planned spends will be deferred so that we meet budget.						
12937	Community Resource Centre(C)	12,676	-	(12,676)	0%	(8,683)
Replacement of furniture at the CRC. Budget is allocated in June, hence the variance.						
14729	Events Furniture & Equipment(C)	251,335	200,000	(51,335)	(26%)	(11,516)
The over spend relates to work invoice for the additional cost of \$50,000 to upgrade the power supply to the new electronic billboard. These extra works were approved by Council (C2208/210), to be funded from the Marketing & Area Promotions Reserve.						
14730	Geographe Leisure Centre Fitness Equipment(C)	-	18,160	18,160	100%	-
Equipment procurement did not proceed this financial year. These funds will remain in reserve, and the project will be re-listed in next years budget.						
14731	Cultural Planning Furniture & Equipment(C)	50,578	78,185	27,607	35%	-
The underspend in Cultural Planning is due to a number of projects that are not yet fully expensed such as Sculpture by the Bay art prizes and the Ballarat Room digital interpretation. We expect the projects to be completed by the end of the financial year.						
14830	Airport Capital Furniture & Equipment(C)	-	36,805	36,805	100%	36,805
A PO has been raised for the furniture and equipment with a delivery/installation date of mid June.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Infrastructure		12,220,696	15,763,484	3,542,788	22%	587,262
Various	Roads	3,708,960	7,576,313	3,867,353	51%	355,805
<p>There remain some timing variances within this item. The \$3.8M YTD variance includes:</p> <ul style="list-style-type: none"> • \$60K Wilyabrup Road Resheet (11193) – Balance of works planned for completion late June. • \$1.17M Bussell Highway (11199) – Construction commenced 29MAY with forecast completion late July. • \$227K Chapman Hill Road (11989) – Project complete and under budget. Fully grant funded. • \$40K Commonage Road Intersection (11991) – Works scheduled for June. • \$82K Gifford Rd – Construction commenced mid-May with forecast completion in June. • \$112K Kaloopup Rd – Project complete • \$299K Payne Road (12005) – Project postponed until next financial year due to traffic management conflicts with bridge works on Kaloopup Road and reconstruction of North Jindong Road. • (\$463K) Sugarloaf Road (12010) – Project complete. Actual YTD aligned with amended budget. • \$755k North Jindong Road (12611) – Contract awarded and construction commenced in March and planned for completion early June. • \$584K Acton Park Road (12824) – Construction in progress and planned for completion in May. Forecast costs at completion to be under budget • \$202K Commonage Rd – Works complete and under budget • \$99K Ludlow-Hithergreen Rd – Works complete and pending final invoices. Forecast costs at completion to be under budget. • \$89K Metricup Rd (12836) – Works commenced in May. • \$414K Queen Elizabeth Avenue (12838) – Works complete and pending final invoices. Forecast costs at completion to be under budget. • \$46K Nuttman Rd (12842) – Contractor engaged with works planned for June. • \$99K Bussell Hwy (12851) – Stage 1 works complete. Stage 2 works pending MRWA approval. • \$50K Road Access Seal – Animal Care Facility (14817) – To be relisted next financial year. 						
Various	Bridges	378,385	-	(378,385)	0%	(222,181)
<p>Actuals represent invoiced values from MRWA for the various bridge repair projects on budget. Costs are aligned with amended full year budget, but the budget timing allocation isn't (all in June).</p>						
Various	Car Parks	219,501	441,373	221,872	50%	63,484
<p>Delivery of projects within this item are on track for completion this financial year. Carpark Hotel Site 2 construction has commenced with forecast completion late June.</p>						
Various	Footpaths & Cycleways	273,974	1,083,674	809,700	75%	(4,340)
<p>There remain some budget timing variances within this item with delivery on schedule. The \$810K YTD variance includes:</p> <ul style="list-style-type: none"> • \$45K Buayanup Drain Shared Path – Project complete and under budget. • \$31K Arnup Dr – Project complete and under budget. • \$100K Busselton CBD Footpath Renewal – RFQ being advertised. Carryover required. • \$95K Carey Street Footpath Construction (10742) – Works complete and pending final invoices. Forecast cost at complete under budget. • \$309K Causeway Road Shared Path (11986) – Contract awarded. Construction commenced May. • \$70K Coastal Principled Shared Path (12816) – Budget to offset Causeway Road Shared Path expenditure. • \$54k Prince Regent Drive (12817) – Works in progress and planned for completion in June. • \$57K Kaloopup Road (12818) – Works complete and under budget. 						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Various	Parks, Gardens & Reserves	4,173,424	4,898,318	724,894	15%	155,673
<p>This category comprises 107 projects with a combined budgeted value totalling \$10.1m. There remain some budget timing variances within this item. Some of the \$725K YTD variance is attributable to:</p> <ul style="list-style-type: none"> • \$489k Dunsborough Lakes Sporting Precinct (Stage 1). • \$185k Sport Oval Lighting - Vasse Ovals (12849) – works in progress, carryover required for Western Power scope. • \$144k Meelup Coastal Parking & Landscaping (10613) – will require relisting due to consultation delays. • \$133k Shade Sail Program (10967) – to be completed May/ June. • (\$309k) Townscape Works Dunsborough (12333) - Budget amendment endorsed by council 20APR. • (173k) Coastal Flood Risk Mitigation(C) – grant funded but budget not showing. 						
Various	Waste Services Capital Works	1,636,187	28,955	(1,607,232)	(5551%)	(379,801)
<p>This variance is attributable to stage 2 of the lined landfill / cell development. The stage 2 budget totalling \$1.95M was loaded into the month of June 2023. Expenditure on this project YTD totals \$1.6M.</p>						
Various	Drainage	316,401	562,487	246,086	44%	(52,579)
<p>The City has three drainage projects planned for the year budgeted at \$705K in total. There remain some budget timing variances within this item with the \$246K YTD variance being mainly:</p> <ul style="list-style-type: none"> • \$18K Carey St – Works complete and pending final invoices. Forecast cost at complete under budget. • \$37K High View – Works complete and under budget. • \$192K North Street – Relist next FY due to contractor availability and seasonal weather. 						
Various	Regional Airport & Industrial Park Infrastructure	1,067,293	738,505	(328,789)	(45%)	657,372
<p>The variance relates to the Airfield Stage 2 project, which includes the public car park expenditure (\$251K) and project expenses (\$750K) - both are a timing issue compared to YTD budget allocations. It is expected that total actual expenditure for the year will come in very close to the budgeted full year amount for this area of \$1.43M.</p>						

11. Proceeds from Sale of Assets

There is a YTD negative variance of \$139K, due to delays in asset sales, as a result of supply chain issues in the trade-in/purchase relating to the changeover and replacement of various vehicles and other plant items. A number of these budget items will be removed via budget amendment which will appear in the YTD budget figures in ensuing months.

12. Proceeds from New Loans

There is an YTD variance \$6.5M as the budgeted final draw down on the borrowing for the Saltwater project occurred earlier than forecast due to the increasing interest rates.

13. Transfer to Restricted Assets

There is an YTD variance in transfers to Restricted Assets of \$23.6M because there is no budget at all for this item. The transfers are not possible to predict, and are fully reconciled only at year end.

At the time of budgeting it is not possible to predict what grants, contributions or developer bonds will be received, and in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof).

Transfers to restricted assets are offset by the incoming receipt, be it a grant, contribution, subsidy or even loan proceeds, so the net impact on the Net Current Position is always nil (once full reconciliation has occurred at year end).

YTD, loans of \$9.7M were restricted for BPACC (following receipt of grant funds and the final tranche of borrowing), until utilized, as well as \$11.5M in various government grants, plus \$1.4M in Roadwork Bonds, \$527K in BJTP deposits, \$436K in developer contributions and \$37K in various other deposits and bonds.

14. Transfer from Restricted Assets

YTD, there has been \$15.5M transferred from Restricted Assets into the Municipal Account. The transfers are usually not possible to predict, and are fully reconciled only at year end. This was attributable to \$4.1M of the BPACC loan funding utilised, \$9.4M of grant money for works completed and reconciled, \$1.3K of Roadwork Bonds returned, \$601K of BJTP deposits utilised or returned, and \$99K of various other bonds and deposits returned or utilised.

15. Transfer from Reserves

YTD, there has been \$9.1M more transferred from reserves than budgeted YTD, due to reconciliation of completed reserve funded works occurring earlier than forecast (usually done at year end), for some particularly large projects, due to unrestricted cashflow requirements.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30th April 2023 the value of the City's invested funds decreased from at \$118.6M as at 31st March 2023 to \$113.0M. The decrease is a result of the closure of two term deposits totalling \$7M and \$1.5M additional funding transferred back to the 11am Account.

As at 30th April 2023 the 11AM (an intermediary account which offers immediate access to the funds compared to the term deposits) account balance is \$14.0M, with increase of \$1.5M from 31st March 2023.

During the month of April seven term deposits totalling the amount of \$24.5M matured. Of these, two were closed and the remaining five were re-invested for a further 300 days at 4.46% on average.

The official cash rate remained the same during the month of April 2023 at 3.60%. Further movement in the cash rate is currently uncertain. This may effect interest earnings for the City, and future borrowings also.

Borrowings Update

During the month no new loans were drawn, with \$449K of principal and \$72K of interest repaid on existing loans. The attached Loan Schedule outlines the status of all existing loans YTD.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer’s corporate credit card during April 2023 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
1/04/2023	HARVEY NORMAN AV/IT	MOBILE ACCESSORIES- CEO PHONE	372.84
4/04/2023	SENSATIONS CAFE	PORT GEO MEETING- CEO/MAYOR	11.50
7/04/2023	AMPOL BUSSELTON	FUEL - CEO VEHICLE	134.90
13/04/2023	WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
19/04/2023	TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- CEO	56.88
20/04/2023	TICKETS- STATE BUDGET LUNCH BGCC	STATE BUDGET LUNCH 12 MAY- MAYOR HENLEY	90.00
20/04/2023	TICKETS- SEGRA FOUNDATION	NATIONAL REGIONAL & ECONOMIC DEVELOPMENT SUMMIT 2023-MAYOR HENLEY	792.00
21/04/2023	TICKETS- STATE BUDGET LUNCH BGCC	STATE BUDGET LUNCH 12 MAY- Cr PAINE, Cr LOVE, Cr RICHARDS	270.00
21/04/2023	JETSTAR FLIGHTS - BSN TO MELB	FLIGHTS FOR NATIONAL REGIONAL & ECONOMIC DEVELOPMENT SUMMIT- MAYOR HENLEY	550.33
24/04/2023	TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- Cr CRONIN	56.88
26/04/2023	TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- Cr COX	56.88
26/04/2023	TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- Cr RYAN	56.88
30/04/2023	MAILCHIMP	ELECTRONIC NEWSLETTER PR	378.09
		TOTAL	2,855.18

Donations & Contributions Received

During the month no non-infrastructure asset (bridges, roads, POS etc), donations or contributions were received.

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City’s risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

As at 30 April 2023, the City's net current position stands at \$7.7M, and cash reserve balances remain sufficient for their purposes.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

City of Bussetton
Loan Schedule - as at 30 April 2023

Purpose	Loan Number	Institution	Budgeted	Term (Years)	Expiry	Actual	2022/23	2022/23	2022/23	2022/23	Budget	2022/23	2022/23	Budget	2022/23
			Interest Rate %			Interest Rate %	Actual New Loans \$	Principal Repayments \$	Balance of Principal Owing \$	Interest Repayments \$	Principal 1 July 2022 \$	New Loans \$	Principal Repayments \$	Principal Outstanding 30 June 2023 \$	Interest Repayments \$
Council Loans															
Administration															
Civic and Administration Centre	207	WATC	4.51	20	Jun-34	4.51		604,384	11,990,659	419,264	12,595,043		810,406	11,784,637	554,459
Other Property and Services															
Lot 40 Vasse Highway	210	WATC	3.61	10	Dec-25	3.61			850,000	23,014	850,000		-	850,000	30,685
Recreation and Culture															
Geothermal Heating GLC	202	WATC	3.98	10	Jun-23	3.98		47,329	16,091	1,425	63,421		63,421	(0)	1,585
Bussetton Foreshore	204	WATC	4.36	15	Jun-29	4.36		56,361	548,302	19,163	604,663		75,559	529,104	25,139
GLC Extensions	205	WATC	3.92	10	Jun-24	3.92		102,390	177,450	7,230	279,840		137,191	142,649	8,969
Bussetton Foreshore	209	WATC	3.45	12	Jun-27	3.45		425,323	2,635,877	77,971	3,061,200		569,628	2,491,572	101,430
Bussetton Foreshore	211	WATC	2.55	8	Oct-24	2.55		393,889	609,928	21,851	1,003,817		393,889	609,928	21,851
Bussetton Foreshore Jetty Precinct	215	WATC	3.25	10	Apr-28	3.25		244,951	1,350,529	49,879	1,595,480		244,951	1,350,529	49,879
Tennis Club Facility	216	WATC	3.25	10	Apr-28	3.25		269,446	1,485,581	54,867	1,755,027		269,446	1,485,581	54,867
Lot 10 Commonage Road	217	WATC	3.25	10	Apr-28	3.25		156,769	864,338	31,923	1,021,107		156,769	864,338	31,923
Bussetton Tennis Club	218	WATC	2.21	10	Jun-29	2.21		90,554	815,761	14,524	906,314		121,072	785,242	19,031
Performing Arts / Convention Centre	225	WATC	1.46	10	Dec-31	2.10		343,351	4,430,725	73,360	4,774,076		459,005	4,315,071	96,611
Performing Arts / Convention Centre	226	WATC	2.02	15	Dec-36	2.39		212,429	4,648,043	85,698	4,860,472		284,085	4,576,387	113,418
Performing Arts / Convention Centre	228	WATC	3.86	20	Jun-42	3.86		126,433	4,873,567	176,528	5,000,000		169,393	4,830,607	190,515
Performing Arts / Convention Centre	229	WATC	3.77	17	Jun-39	3.77		159,932	4,840,068	172,047	5,000,000		214,251	4,785,749	185,387
Performing Arts / Convention Centre	230	WATC	3.25	20	Dec-42	4.42	6,500,000	50,960	6,449,040	91,853	-	6,500,000	175,426	6,324,574	157,020
Transport															
Airport Jet A1 Installation	206	WATC	3.92	10	Jun-24	3.92		29,864	51,756	2,109	81,620		40,014	41,606	2,616
Airport Freight Hub Stage 1	219	WATC	2.21	10	Jun-29	2.21		107,215	965,861	17,196	1,073,076		143,350	929,726	22,532
							6,500,000	3,421,579	47,603,575	1,339,901	44,525,155	6,500,000	4,327,853	46,697,301	1,667,916
Self-Supporting Loans															
Recreation and Culture															
Bussetton Bowling Club	199	WATC	5.98		Dec-20	5.98			-		-			-	
Bussetton Football and Sportsman's Club	208	WATC	2.93	10.25	Apr-25	2.93		2,347	7,358	196	9,705		3,141	6,564	250
Dunsborough and Districts Country Club	212	WATC	3.04	10	May-27	3.04		11,530	49,761	1,776	61,291		11,530	49,761	1,776
Geographic Bay Yacht Club	213	WATC	3.04	10	May-27	3.04		10,114	43,650	1,558	53,764		10,114	43,650	1,558
Dunsborough and Districts Country Club	214	WATC	3.19	10	Sep-27	3.19		10,955	53,822	1,980	64,777		10,955	53,822	1,980
Bussetton Tennis Club	220	WATC	1.37	7	Sep-26	1.37		5,321	25,568	299	30,889		7,107	23,782	387
Bussetton Hockey Club Stadium	221	WATC	1.31	10	Jun-30	1.31		3,263	33,253	348	36,517		4,358	32,158	457
Bussetton Golf Club	222	WATC	1.45	10	Jun-31	1.45		7,821	91,882	1,057	99,703		10,447	89,256	1,390
Dunsborough Bay Yacht Club	223	WATC	2.77	5	Dec-26	1.57		3,655	18,932	251	22,587		4,883	17,704	325
Geographic Bay Yacht Club	224	WATC	2.77	10	Dec-31	2.42		3,387	44,389	846	47,776		4,530	43,246	1,114
Community Groups 22/23 \$250K	New	Unknown	1.55	10	New				-		-	250,000	11,603	238,397	1,915
Economic Services															
MRBTA - Ancient Lands Discovery Park	227	WATC	2.77	10	Mar-32	2.77		82,818	1,139,955	24,844	1,222,773		110,808	1,111,965	32,742
							-	141,212	1,508,570	33,155	1,649,782	250,000	189,475	1,710,307	43,895
Total - Council and Self-supporting Loans							6,500,000	3,562,791	49,112,146	1,373,057	46,174,937	6,750,000	4,517,329	48,407,608	1,711,811

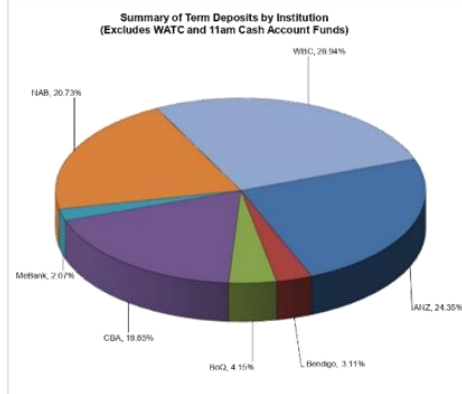
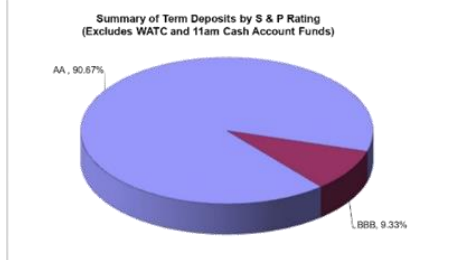


CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT
For the month of April 2023



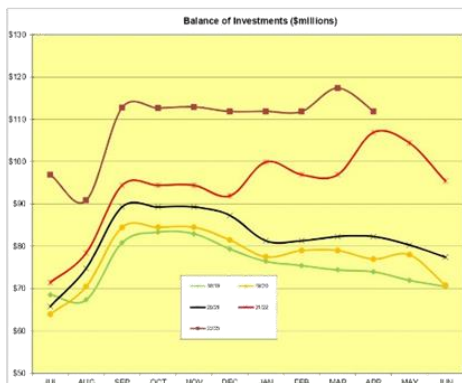
11am Bank Account						As at 30 April 2023
INSTITUTION				RATE		AMOUNT
ANZ 11am At Call Deposit				3.50%		\$ 14,000,000
Term Deposits - Miscellaneous Funds						As at 30 April 2023
INSTITUTION	RATING	DAYS	MATURITY	RATE		AMOUNT
ANZ	AA	306	16-Feb-24	4.13%		\$ 3,500,000
WBC	AA	150	22-Jul-23	4.61%		\$ 1,500,000
WBC	AA	212	17-Jun-23	4.20%		\$ 1,500,000
Bendigo	BBB	366	22-Mar-24	4.50%		\$ 3,000,000
WBC	AA	245	06-Nov-23	4.84%		\$ 5,000,000
NAB	AA	182	19-Jun-23	4.25%		\$ 4,000,000
NAB	AA	180	26-Jul-23	4.25%		\$ 2,000,000
WBC	AA	0	24-Apr-23	0.00%		\$ -
WBC	AA	181	24-Aug-23	4.71%		\$ 2,000,000
WBC	AA	0	29-Apr-23	0.00%		\$ -
NAB	AA	152	14-Aug-23	4.45%		\$ 4,000,000
ANZ	AA	306	25-Jan-24	4.17%		\$ 3,000,000
ANZ	AA	212	25-May-23	3.59%		\$ 2,000,000
ANZ	AA	337	26-Feb-24	4.16%		\$ 4,000,000
WBC	AA	150	10-Jul-23	4.53%		\$ 4,000,000
NAB	AA	214	03-Oct-23	4.49%		\$ 3,000,000
NAB	AA	181	29-May-23	4.10%		\$ 3,000,000
NAB	AA	150	27-Jul-23	4.42%		\$ 4,000,000
ANZ	AA	153	10-Aug-23	4.13%		\$ 2,000,000
ANZ	AA	150	10-Jul-23	3.57%		\$ 3,000,000
CBA	AA	280	02-Feb-24	4.43%		\$ 5,000,000
BoQMeBank	BBB	365	23-Apr-24	4.75%		\$ 2,000,000
BoQ	BBB	181	02-May-23	4.20%		\$ 2,000,000
BoQ	BBB	181	30-May-23	4.15%		\$ 2,000,000
ANZ	AA	181	29-Jul-23	3.75%		\$ 4,000,000
ANZ	AA	181	29-May-23	3.82%		\$ 2,000,000
CBA	AA	239	28-Jun-23	4.19%		\$ 3,000,000
WBC	AA	335	20-Mar-24	4.50%		\$ 4,000,000
WBC	AA	242	20-May-23	4.22%		\$ 4,000,000
WBC	AA	273	20-Jun-23	4.30%		\$ 4,000,000
CBA	AA	272	19-Jun-23	4.11%		\$ 5,000,000
CBA	AA	240	18-May-23	4.04%		\$ 5,000,000
Total of Term Deposits						96,500,000.00
Weighted Average Annual Rate of Return						4.26%

Investment Graphs



Airport Redevelopment Funds				As at 30 April 2023
WA Treasury Corp. - Overnight Cash Deposit Facility			3.55%	\$ 611,106
Total of Airport Redevelopment Funds - WATC				\$ 611,106
Total of Airport Redevelopment Funds - Bank Term Deposits				\$ 0
ANZ Cash Account	AA	NA	3.50%	\$ 784,422
Total of Airport Redevelopment Funds - Other				\$ 784,422
Total of Airport Redevelopment Funds				\$ 1,395,529
				\$ 609,666
				\$ 1,158,623
				\$ 631,835
				\$ 121,836
				\$ 43,093
				\$ 2,267
				\$ 1,626
				\$ 39,997
				\$ 11,965
Total Interest Airport Funds (Non-Reserve) at month's end				\$ 2,620,908
				\$ 1,085,830
				\$ 41,800
				\$ 113,209

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

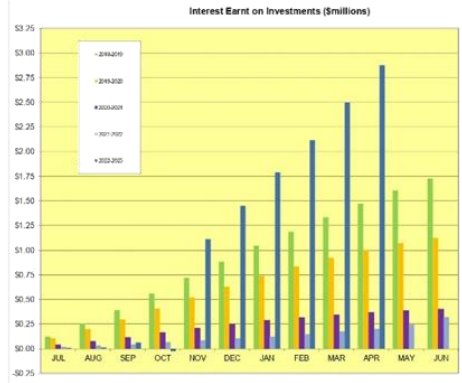


SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2022	As at 30 April 2023
11am Bank Account	\$ 23,000,000	\$ 11,500,000	\$ 14,000,000
11am Bank Account Interest - not yet fully processed		\$ -	\$ 19,322
Term Deposits - Misc. Funds	\$ 81,501,572	\$ 81,500,000	\$ 96,500,000
Term Deposit Interest - not yet fully processed		\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 1,639,665	\$ 1,640,116	\$ 611,106
Airport Redevelopment - ANZ Cash A/c	\$ 784,422	\$ 784,422	\$ 784,422
Total of all Investments Held	\$ 106,925,659	\$ 95,424,539	\$ 111,914,850

TOTAL INTEREST RECEIVED AND ACCRUED	\$ 201,368	\$ 319,405	\$ 2,876,292
INTEREST BUDGET	\$ 169,184	\$ 200,000	\$ 1,347,191

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218	
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant



City of Busselton						
Statement of Financial Activity						
Year to Date As At 30 April 2023						
	2022/2023 Actual YTD	2022/2023 Amended Budget YTD	2022/2023 Original Budget YTD	2022/2023 Amended Budget	2022/2023 Original Budget	2022/23 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	57,385,609	57,309,391	57,309,391	57,741,408	57,741,408	0.13%
Operating Grants, Subsidies and Contributions	2,627,029	2,131,040	625,516	3,432,638	3,432,638	23.27%
Fees & Charges	19,794,561	14,764,380	14,764,380	19,894,021	19,894,021	34.07%
Other Revenue	419,932	305,847	305,847	351,906	351,906	37.30%
Interest Earnings	3,327,536	1,606,493	1,606,493	2,019,250	2,019,250	107.13%
	83,554,667	76,117,151	74,611,628	83,439,223	83,439,223	9.77%
Expenses from Ordinary Activities						
Employee Costs	(28,693,522)	(26,595,584)	(26,539,049)	(36,283,918)	(36,307,918)	-7.89%
Materials & Contracts	(15,927,005)	(10,338,600)	(9,088,896)	(23,421,561)	(22,164,077)	-54.05%
Utilities (Gas, Electricity, Water etc)	(2,229,399)	(2,010,755)	(2,010,755)	(2,876,680)	(2,876,680)	-10.87%
Depreciation on non current assets	(21,809,542)	(22,854,054)	(22,854,054)	(27,439,900)	(27,439,900)	4.57%
Insurance Expenses	(869,528)	(635,907)	(635,907)	(652,369)	(652,369)	-36.74%
Other Expenditure	(4,150,601)	(2,193,273)	(1,440,336)	(7,627,766)	(7,677,546)	-89.24%
Allocations	1,438,761	1,754,934	1,754,934	2,105,926	2,132,924	18.02%
	(72,240,835)	(62,873,239)	(60,814,062)	(96,196,268)	(94,985,566)	-14.90%
Borrowings Cost Expense						
Interest Expenses	(1,284,101)	(1,322,030)	(1,322,030)	(1,722,673)	(1,722,673)	2.87%
	(1,284,101)	(1,322,030)	(1,322,030)	(1,722,673)	(1,722,673)	2.87%
Non-Operating Grants, Subsidies and Contributions						
Profit on Asset Disposals	10,185,025	594,396	594,396	33,439,826	31,102,583	1613.51%
Loss on Asset Disposals	(60,807)	(45,550)	(45,550)	(45,450)	(45,550)	-33.49%
	10,281,122	557,478	557,478	33,413,222	31,080,665	1744.22%
Net Result	20,310,852	12,479,360	13,033,013	18,933,504	17,811,649	62.76%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	21,809,542	22,854,054	22,854,054	27,439,900	27,439,900	
Donated Assets	(1,010,837)	0	0	(5,740,000)	(5,740,000)	
(Profit)/Loss on Sale of Assets	(96,097)	36,917	36,917	26,604	21,918	
Allocations & Other Adjustments	(191,305)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	(36,432)	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	53,123	0	0	0	0	
Future Obligations Net Movements (NC)	3,338,202	0	0	(250,254)	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(10,197,560)	(13,696,362)	(13,696,362)	(41,606,124)	(40,359,914)	25.55%
Plant & Equipment	(1,065,706)	(1,295,606)	(1,295,606)	(4,773,534)	(2,451,873)	17.74%
Furniture & Equipment	(707,098)	(632,865)	(632,865)	(1,217,956)	(1,048,664)	-11.73%
Infrastructure	(12,220,696)	(15,763,484)	(15,763,484)	(24,396,525)	(22,600,157)	22.47%
Proceeds from Sale of Assets	474,449	613,452	563,452	460,652	613,452	-22.66%
Proceeds from New Loans	6,500,000	0	0	6,750,000	6,750,000	100.00%
Self Supporting Loans - Repayment of Principal	136,117	136,098	136,098	189,476	189,476	0.01%
Total Loan Repayments - Principal	(3,562,791)	(3,623,194)	(3,623,194)	(4,517,329)	(4,517,329)	1.67%
Repayment Capital Lease	(269,514)	(250,974)	(250,974)	(250,974)	(250,974)	-7.39%
Advances to Community Groups	0	0	0	(250,000)	(250,000)	0.00%
Transfer to Restricted Assets	(23,585,881)	0	0	0	0	-100.00%
Transfer from Restricted Assets	15,494,072	0	0	13,038,048	12,811,794	100.00%
Transfer to Reserves	(16,898,363)	(15,859,650)	(15,859,650)	(24,746,495)	(24,477,257)	-6.55%
Transfer from Reserves	9,039,472	(34,134)	2,151,541	40,835,585	35,886,464	-26582.31%
Opening Funds Surplus/ (Deficit)	341,808	507,353	507,353	507,353	507,353	
Net Current Position - Surplus / (Deficit)	7,655,357	(14,529,035)	(11,839,706)	431,931	335,838	

City of Busselton

Net Current Position

Year to Date As At 30 April 2023

	2022/23 Actual	2022/23 Amended Budget	2022/23 Original Budget	2021/22 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	5,018,061	155,617	59,525	0
Cash - Restricted	114,076,458	68,833,076	73,739,212	97,960,213
Sundry Debtors	1,919,073	2,779,261	2,779,261	4,245,922
Rates Outstanding - General	2,080,535	120,739	120,739	120,738
Stock on Hand	926,708	900,000	900,000	935,800
	<u>124,020,836</u>	<u>72,788,693</u>	<u>77,598,737</u>	<u>103,262,673</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	304,759
Sundry Creditors	2,289,021	3,523,687	3,523,687	4,490,348
Obligations Liability (C)		2,800,000	2,800,000	2,999,485
Performance Bonds	4,122,561	4,069,438	4,069,438	4,069,438
	<u>6,411,582</u>	<u>10,393,125</u>	<u>10,393,125</u>	<u>11,864,030</u>
Current Position (inclusive of Restricted Funds)	117,609,254	62,395,568	67,205,612	91,398,643
Add: Cash Backed Obligations Liability (C)	0	2,800,000	2,800,000	2,999,485
Add: Cash Backed Liabilities (Deposits & Bonds)	4,122,561	4,069,438	4,069,438	4,069,438
Less: Cash - Restricted Funds	(114,076,458)	(68,833,076)	(73,739,212)	(97,960,213)
NET CURRENT ASSET POSITION	<u><u>7,655,357</u></u>	<u><u>431,930</u></u>	<u><u>335,838</u></u>	<u><u>507,353</u></u>

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 April 2023

Project	Project Description	Expense 2022/23		Expense 2022/23		Expense 2022/23	
		Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original	
Project Code	Project Description	\$	\$	\$	\$	\$	
Land							
12847	Purchase Sues Road(C)	0	0	0	500,000	500,000	
12936	Property Services Administration(C)	0	0	0	50,000	50,000	
		0	0	0	550,000	550,000	
Buildings							
Aged Housing							
12231	Aged Housing Capital Improvements - Harris Road(C)	7,089	0	0	42,608	12,608	
12233	Aged Housing Capital Improvements - Winderlup(C)	80,228	80,000	80,000	125,215	25,215	
12234	Aged Housing Capital Improvements - Winderlup Court (City)(C)	24,420	49,000	49,000	49,000	49,000	
		111,737	129,000	129,000	216,823	86,823	
Saltwater							
10024	Performing Arts Convention Centre(C)	2,821	0	0	0	0	
12471	BPACC - Construction(C)	7,898,040	9,544,919	9,544,919	11,453,899	11,453,899	
12652	BPACC - Design of Structure / Professional Fees(C)	551,256	82,250	82,250	98,700	98,700	
12779	BPACC - Contingency (C)	397,540	0	0	0	0	
12780	BPACC - Landscaping (C)	472	0	0	0	0	
12781	BPACC - Loose Furniture & Fittings (C)	20,481	0	0	0	0	
12782	BPACC - Utility Costs (C)	17,727	0	0	0	0	
12783	BPACC - IT Hardware & Software (C)	46,594	0	0	0	0	
12916	BPACC - Construction(C)	0	0	0	550,000	550,000	
12917	BPACC - Loose Furniture & Fittings(C)	982	0	0	250,000	250,000	
12918	BPACC - Construction(C)	0	0	0	1,642,703	1,642,703	
12919	BPACC - Construction - Funded Federal Government Grant(C)	0	0	0	2,799,000	2,799,000	
12920	BPACC - Construction - Funded Loan(C)	0	0	0	6,500,000	6,500,000	
12921	BPACC - Construction - Funded RA Unspent Loans(C)	0	0	0	7,187,000	7,187,000	
12922	BPACC - Contingency - Funded RA Unspent Loans(C)	0	0	0	2,000,000	2,000,000	
12923	BPACC - Design of Structure / Professional Fees - Funded (C)	0	0	0	670,000	670,000	
12924	BPACC - Utility Costs - Funded RA Unspent Loans(C)	0	0	0	143,000	143,000	
12925	BPACC - Construction - Funded Grant Community Program Pha(C)	0	0	0	1,923,000	1,923,000	
12926	BPACC - Construction - Funded RIO Sponsorship(C)	0	0	0	250,000	250,000	
12927	BPACC - Construction - Funded Building Asset Renewal Rese(C)	0	0	0	130,000	130,000	
12928	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	0	0	0	75,000	75,000	
12929	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	0	0	0	500,000	500,000	
		8,935,912	9,627,169	9,627,169	36,172,302	36,172,302	
10016	Civic and Administration Centre Minor Upgrades(C)	3,300	29,167	29,167	35,000	35,000	
10025	Weld Theatre(C)	2,115	0	0	0	0	
10585	BMRA Hangars(C)	0	303,790	303,790	303,790	303,790	
10589	Airport Construction, Existing Terminal Upgrade(C)	386,373	304,920	304,920	496,254	287,000	
10622	Bowell Construction of Change rooms(C)	84,663	72,394	72,394	72,394	72,394	
10642	Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom F(C)	38,293	1,284,775	1,284,775	1,284,775	1,284,775	
10688	Depot Washdown Facility Upgrades(C)	0	76,700	76,700	76,700	76,700	
10788	GLC Building Improvements(C)	210,217	384,829	384,829	423,934	423,934	
10789	GLC CCTV Installation(C)	0	0	0	0	50,000	
10972	Churchill Park Renew Sports Lights(C)	215,392	188,252	188,252	188,252	188,252	
12428	Re-use shop Busselton Transfer Station(C)	16,899	400,000	400,000	550,000	0	
12429	Busselton Waste Transfer Station - Buildings(C)	200	0	0	0	0	
12435	Dunsborough Youth Centre Building Construction(C)	43,973	36,147	36,147	36,147	36,147	
12437	Buildings Asset Management Plan High Use Allocation(C)	943	0	0	0	0	
12440	Energy Efficiency Initiatives (Various Buildings) (C)	48,576	115,242	115,242	133,234	133,234	
12456	Bsn Jetty Tourist Park Home(C)	473	0	0	0	0	
12457	Busselton Jetty Tourist Park Upgrade(C)	13,031	45,686	45,686	45,686	45,686	
12789	Busselton Library -Lighting Improvements(C)	0	0	0	0	9,224	
12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	4,965	25,000	25,000	30,000	30,000	
12792	Dunsborough Hall - Asbestos Management Allocation (C)	5,670	14,167	14,167	17,000	17,000	
12793	Bunker Bay Ablution - Improvments(C)	6,720	14,167	14,167	17,000	17,000	
12795	Busselton Depot CCTV & Electronic Gate(C)	29,636	83,333	83,333	105,000	55,000	
12796	Depot Training Room - Roof Renewal(C)	0	8,833	8,833	10,600	10,600	
12797	Dunsborough Hall Renewals(C)	1,856	22,288	22,288	26,746	26,746	
12798	High Street Hall (C)	5,095	5,000	5,000	6,000	6,000	
12800	Old Courthouse and Jail Cells (C)	17,860	50,833	50,833	61,000	61,000	
12801	Old Police Quarters - Roof Renewal(C)	0	50,000	50,000	60,000	60,000	
12803	Seymour Park Toilets(C)	5,865	4,500	4,500	5,400	5,400	
12804	Airport Terminal Building(C)	4,836	26,489	26,489	31,787	31,787	
12868	Busselton Jetty Tourist Park - Replace Cabin 2 (C)	0	0	0	205,000	205,000	
12869	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	0	0	0	46,120	46,120	
12942	Asbestos Removal & Replacement(C)	2,960	27,500	27,500	33,000	33,000	
14836	RFDS relocation(C)	0	366,180	366,180	366,180	366,180	
		1,149,910	3,940,193	3,940,193	4,666,999	3,550,789	
Plant and Equipment							
10700	Dunsborough Cemetery(C)	10,073	17,273	17,273	17,273	17,273	
12870	Busselton Jetty Tourist Park- Replace Holden Colorado 4x4(C)	0	0	0	35,000	35,000	
12871	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(C)	0	0	0	0	1,000	

City of Busseton
Capital Construction & Acquisitions Report
For Period Ended 30 April 2023

Project	Project Description	Expense	Expense	Expense	Expense	Expense
		2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
12872	Busseton Jetty Tourist Park - Battery Powered Mule(C)	0	0	0	0	35,000
12879	Plant Purchases (P11) - Spit water heavy duty high pressur(C)	10,741	0	0	14,000	14,000
12880	Plant Purchases (P11) - Water Tank 4,500 LT with Pump & (C)	0	0	0	0	15,000
12881	Plant Purchases (P11) - HINO FD1024 Beavertail Truck (tur(C)	0	0	0	0	110,000
12882	Plant Purchases (P11) - Isuzu NPR65-190 Single Cab (Turf (C)	0	0	0	0	90,000
12883	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	29,200	0	0	33,000	33,000
12884	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0	0	0	33,000	33,000
12885	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0	0	0	33,000	33,000
12886	Plant Purchases (P11) - Brush / Tree Chipper(C)	0	0	0	100,000	100,000
12887	Plant Purchases (P11) - Redxim Easyspread 1600 Sand Spre(C)	0	0	0	20,000	20,000
12888	Plant Purchases (P12) - HINO FS2848 Tipper Truck (Constr/(C)	0	0	0	230,000	230,000
12889	Plant Purchases (P12) - Speed Display/VMB single axle tra(C)	0	0	0	25,000	25,000
12890	Plant Purchases (P12) - Caterpillar CS56 Rollwe (Constru(C)	0	0	0	180,000	180,000
12891	Plant Purchases (P12) - Ditchwitch Cable Locator(C)	0	0	0	8,000	8,000
12892	Plant Purchases (P12) - ISUZU FVZ1400 Tipper Truck (Const(C)	0	0	0	230,000	230,000
12893	Planning and Development Services - Replacement Complianc(C)	43,000	0	0	41,000	41,000
12894	Plan and Dev - Replacement Comp - Nissan X-trail(C)	0	0	0	0	35,000
12895	Engineering and Works Services - Replacement Asset Manage(C)	0	0	0	0	35,000
12896	Engineering and Works Services - Replacement Building Fac(C)	0	0	0	42,000	42,000
12897	Engineering and Works Services - Replacement Isuzu D-Max (C)	0	0	0	0	42,000
12898	Engineering and Works Services - Replacement Mitsubishi G(C)	0	0	0	0	42,000
12899	Engineering and Works Services - Replacement Isuzu D-Max (C)	0	0	0	42,000	42,000
12900	Engineering and Works Services - Replacement Toyota Hilux(C)	0	0	0	0	42,000
12901	Engineering and Works Services - Replacement Toyota Hilux(C)	0	0	0	0	42,000
12902	Finance and Corporate Services - Replacement Manager Gove(C)	0	0	0	40,000	40,000
12903	Finance and Corporate Services - Replacement IT Coordinat(C)	34,623	0	0	35,000	35,000
12904	Plant Purchases (P11) - Minor Plant (Capital)(C)	9,412	0	0	20,000	20,000
12905	Plant Purchases (P11) - Minor Plant (Non-Capital)(C)	0	0	0	0	40,000
12906	Plant Purchases (P12) - Minor Plant (Capital)(C)	24,014	0	0	15,000	15,000
12907	Plant Purchases (P12) - Minor Plant (Non-Capital)(C)	0	0	0	0	15,000
12908	Transport - Workshop - Minor Plant(C)	0	0	0	10,000	10,000
12909	Busseton Jetty - Replacement Stihl MS381 Chainsaw(C)	0	0	0	0	2,000
12910	Busseton Jetty - Replacement Honda EU20 Generator (Jetty)(C)	0	0	0	0	3,000
12911	Waste Management - Replacement of Volvo FE320 6x4 Dual Co(C)	0	0	0	440,000	440,000
12912	Waste Management - Plant Replacement Grab bucket and atta(C)	32,838	0	0	30,000	30,000
12913	Waste Management - Plant Replacement Trailer for bin clea(C)	8,045	0	0	20,000	20,000
12914	Waste Management - Plant Replacement Minor (Capital)(C)	0	0	0	10,000	10,000
12915	Waste Management - Plant Replacement Minor (Non Capital)(C)	0	0	0	0	10,000
12930	Airport Operations - Replacement Ute - Airport Operations(C)	0	0	0	35,000	35,000
12931	Airport Operations - Replacement Deutz/able 75KVA Generat(C)	0	0	0	0	25,000
12932	Airport Operations - Replacement Toro Groundmaster 7200 M(C)	0	0	0	30,000	30,000
12933	Airport Operations - Replacement Stihl FS94R CE Brushcut(C)	0	0	0	0	700
12934	Airport Operations - Replacement Bar Pertol 3000PSI Press(C)	0	0	0	0	1,500
12935	Airport Operations - Replacement Blower(C)	0	0	0	0	400
12948	Environmental Health Serv Admin-Health Ute(C)	0	0	0	0	42,000
14268	TOYOTA PRADO GXL 4X4 (CEO Tony.N)(C)	64,682	0	0	60,000	0
14727	Baggage handling system injector belt(C)	0	18,333	18,333	55,000	55,000
14734	MAZDA CX5 TOURING AWD SUV (JENNY MAY) REPL.P194110(C)	39,330	0	0	0	0
14744	MITSUBISHI PAJERO GLX 4X4 (R RUNCO REPL194122)(C)	0	0	0	41,083	0
14746	TOYOTA HILUX 4X4 SIN CAB UTIL TRAY (PARK-EF)REP196100(C)	43,994	0	0	44,017	0
14753	FLOODRITE 10,000L WATER TANK (CONST) REPL.P198111(C)	40,270	0	0	40,270	0
14763	FORD ESCAPE ST LINE 2WD (FLEET COOR) Repl.P194126(C)	34,128	0	0	34,128	0
14765	MITSUBISHI PAJERO SPORT 4X4 SUV REP P196110(C)	39,931	0	0	39,931	0
14766	NISSAN X-TRAIL AWD (EVENTS COORD) REP P192024(C)	36,642	0	0	36,642	0
14767	TOYOTA HILUX 4WD DUAL CAB UTILITY (RANGER SER)RepP196102(C)	53,364	0	0	53,364	0
14768	TOYOTA HILUX SR 4X4 DUAL CAB U (G STEWART) REPL.P196098(C)	49,508	0	0	49,508	0
14770	VOLVO FE320 6X4 RUBBISH COMPA Repl. P166020(C)	426,679	0	0	426,679	0
14773	KOMATSU GD655-7 MOTOR GRADER (CONSTR.) REPL.P103002(C)	14	0	0	410,800	0
14805	TOYOTA RAV4 HYBRID 4X2 SUV (REP P194120)(C)	35,217	0	0	35,217	0
14818	Wheeled 20t excavator Inc. Accessories(C)	0	485,000	485,000	485,000	0
14819	Posittrak (Cat 299) with Accessories (C)	0	250,000	250,000	250,000	0
14820	Trailer for Towing Posittrak & Traffic Lights(C)	0	40,000	40,000	40,000	0
14821	Trailer Traffic Lights x 2 (and Sign Cones)(C)	0	45,000	45,000	45,000	0
14823	Bin Truck Replacement (Side Arm)(C)	0	440,000	440,000	440,000	0
14842	New Horticultural Truck East(C)	0	0	0	100,540	0
14843	New Horticultural Truck West(C)	0	0	0	111,192	0
14844	New CBD Truck West (C)	0	0	0	111,280	0
14845	New Construction Truck(C)	0	0	0	95,610	0
		1,065,706	1,295,606	1,295,606	4,773,534	2,451,873
Furniture and Equipment						
10965	P&E - P&G Smart Technologies(C)	14,400	0	0	100,000	100,000
11038	Pilot Act. Lighting control unit(C)	7,240	0	0	0	0
12876	ICT Services - Equipment & Software Purchases(C)	287,348	219,845	219,845	594,845	594,845
12878	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	0	0	0	20,000	20,000
12937	Community Resource Centre(C)	12,676	0	0	20,000	20,000

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 April 2023

Project	Project Description	Expense	Expense	Expense	Expense	Expense
		2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
12938	YCAB (Youth Precinct Foreshore)(C)	0	0	0	5,091	5,091
12939	Administration Building- 2-16 Southern Drive(C)	6,556	0	0	15,000	15,000
12940	Depot Building-Busselton((C)	6,412	0	0	50,000	50,000
14729	Events Furniture & Equipment(C)	251,335	200,000	200,000	200,000	200,000
14730	Geographe Leisure Centre Fitness Equipment(C)	0	18,160	18,160	18,160	18,160
14731	Cultural Planning Furniture & Equipment(C)	50,578	78,185	78,185	78,185	25,568
14764	Christmas Decorations (C)	39,870	39,870	39,870	39,870	0
14824	Barnard Park New Hot Water System(C)	31,633	40,000	40,000	40,000	0
14830	Airport Capital Furniture&Equipment(C)	0	36,805	36,805	36,805	0
	Balancing Adjustment (AMD Audit)	(950)				
		707,098	632,865	632,865	1,217,956	1,048,664
Roads Infrastructure ***						
10610	Forth Street Groyne Carpark - Formalise and Seal(C)	12,953	0	0	0	0
10673	Peel & Queen Street Roundabout Service Relocation(C)	543	19,941	19,941	19,941	19,941
11135	Carey Street - Asphalt Overlay & Kerb(C)	458	0	0	0	0
11151	Chapman Crescent Spray Seal(C)	1,373	0	0	0	0
11152	Donnelly Court Reseal(C)	190	0	0	0	0
11191	Treemartin Road Resheet(C)	164	0	0	0	0
11193	Wilyabrup Road Resheet(C)	48,490	108,333	108,333	130,000	130,000
11199	Bussell Highway(C)	35,578	1,205,145	1,205,145	1,330,145	1,330,145
11982	Cape Naturaliste Road - School Warden Crossing Upgrade(C)	135	0	0	0	0
11987	Caves Road - Median Crossing(C)	917	17,960	17,960	17,960	17,960
11988	Chamber Road(C)	482	0	0	0	0
11989	Chapman Hill Road(C)	154,394	381,951	381,951	381,951	381,951
11991	Commonage & Hayes Road intersection Safety works(C)	234	38,951	38,951	38,951	38,951
11996	Geographe Bay Road Quindalup(C)	364	0	0	0	0
11997	Gifford Road Reconstruction(C)	28,845	111,053	111,053	111,053	111,053
11998	Kaloorup Road(C)	60,730	79,690	79,690	79,690	79,690
11999	Kaloorup Road - Reconstruct and Seal Shoulders(C)	0	25,472	25,472	25,472	25,472
12000	Kaloorup Road (Stage 1)(C)	1,322	69,412	69,412	69,412	69,412
12004	Ludlow Hithergreen Road - Second Coat Seal(C)	76	0	0	0	0
12005	Payne Road(C)	175,877	475,000	475,000	570,000	570,000
12007	Rendezvous Road Spray Seals(C)	0	0	0	0	150,000
12008	Road Safety Signage Infrastructure(C)	15,231	0	0	0	0
12009	Seascape Rise - Road Safety Upgrade(C)	4,315	0	0	0	0
12010	Sugarloaf Road(C)	1,446,435	982,920	982,920	1,445,743	751,509
12012	Wildwood Road(C)	623,587	640,000	640,000	640,000	0
12446	Dunsborough Road Access Improvements Stage 1(C)	42	0	0	0	0
12590	Sidebottom Road(C)	2,328	0	0	0	0
12601	Falkingham Road(C)	162	0	0	0	0
12602	Gale Street(C)	123	0	0	0	0
12603	Harris Road(C)	1,193	0	0	0	0
12604	Lindberg Road(C)	348	0	0	0	0
12607	Wilyabrup Road(C)	217	0	0	0	0
12611	North Jindong Road(C)	14,549	770,000	770,000	770,000	0
12632	King Street - Reconstruction, Drainage & Asphalt Overlay(C)	39	0	0	0	0
12645	Marine Terrace(C)	7,415	0	0	0	0
12823	Ludlow-Hithergreen Second Coat Seal (C)	31,882	25,000	25,000	30,000	30,000
12824	Acton Park Road(C)	401,509	985,833	985,833	1,183,000	1,183,000
12825	Farquar Road Resheet(C)	79,411	62,500	62,500	75,000	75,000
12826	Glendon Road Resheet(C)	23,531	24,456	24,456	29,347	29,347
12827	Commonage Road(C)	31,490	233,333	233,333	280,000	280,000
12835	Ludlow-Hithergreen Road(C)	175,789	275,000	275,000	330,000	330,000
12836	Metricup(C)	10,991	100,000	100,000	120,000	120,000
12837	Pre-emptive Design Works (C)	28,903	41,667	41,667	50,000	50,000
12838	Queen Elizabeth Avenue(C)	160,679	575,000	575,000	690,000	690,000
12839	Seista Park Road(C)	631	0	0	0	198,000
12840	Sheens Road Apron(C)	10,878	6,667	6,667	8,000	8,000
12841	Strelly Street (C)	36,856	50,000	50,000	60,000	60,000
12842	Nuttman Road (C)	511	46,029	46,029	55,235	55,235
12851	Bussell Highway(C)	25,964	125,000	125,000	150,000	150,000
14749	Jalbarragup Road Shoulders(C)	40,664	40,000	40,000	40,000	0
14817	Road Access Seal - Busselton Animal care facility(C)	0	50,000	50,000	50,000	0
14835	West Street Resurfacing SLK 1.00 to 1.15(C)	10,165	10,000	10,000	30,000	0
		3,708,960	7,576,313	7,576,313	8,810,900	6,934,666
Bridges Infrastructure ***						
12377	Gale Road Bridge 3408A(C)	60,000	0	0	90,000	90,000
12378	Kaloorup Road Bridge - 3381(C)	26,000	0	0	0	0
12379	Roy Road - Bridge Construction - Bridge 3373A(C)	58,000	0	0	87,000	87,000
12380	Tuart Drive Bridge 0238(C)	385	0	0	0	0
12545	Layman Road Bridge - 3438(C)	234,000	0	0	234,000	234,000
		378,385	0	0	411,000	411,000
Car Parks Infrastructure ***						

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 April 2023

Project	Project Description	Expense	Expense	Expense	Expense	Expense
		2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
10606	Dunsborough Lakes Sporting Precinct (Stage 1) - Carpark(C)	162,565	183,373	183,373	183,373	183,373
10608	Dunsborough Yacht Club Carpark(C)	386	0	0	0	0
10618	Vasse Oval Gravel Car Parking - Dawson (Eastern Side)(C)	15	0	0	0	0
12806	Margaret Street Beach Carpark(C)	0	0	0	0	111,687
14813	Geo Bay Road Carpark (10 bays East SLK 0.3 - 0.38)(C)	36,793	52,500	52,500	70,000	0
14815	Carpark Hotel Site 2(C)	19,744	205,500	205,500	330,000	0
		219,501	441,373	441,373	583,373	295,060
Footpaths & Cycleways Infrastructure ***						
10698	Buayanyup Drain Shared Path(C)	4,505	49,446	49,446	49,446	49,446
10736	Arnup Drive Footpath Construction(C)	42,274	73,839	73,839	74,672	74,672
10741	Busselton CBD Footpath Renewal(C)	0	100,000	100,000	100,000	100,000
10742	Carey Street Footpath Construction(C)	131,843	226,437	226,437	271,724	271,724
10744	End of Trip Footpath Construction(C)	6,340	8,333	8,333	10,000	10,000
10746	Micro Brewery - Footpath and Landscaping(C)	37	0	0	0	0
10749	Wayfinding Signage - Footpath & Cycleways(C)	2,840	0	0	0	0
10903	DAIP - Disability Access(C)	1,208	30,000	30,000	30,000	0
10960	Dunsborough Centennial Park Project(C)	0	0	0	0	99,384
11986	Causeway Road Shared Path(C)	10,988	320,000	320,000	320,000	194,455
12439	End of Trip Facilities for Cyclists(C)	155	0	0	0	0
12727	Valley Road Footpath(C)	33	0	0	0	0
12731	Busselton Bypass - Fairway to Kangaroo Gully(C)	457	0	0	0	0
12816	Coastal Principled Shares Path (C)	1,800	72,286	72,286	72,288	206,333
12817	Prince Regent Drive (C)	63,908	117,500	117,500	141,000	141,000
12818	Kaloorup Road (C)	7,586	65,000	65,000	78,000	78,000
12877	Principle Shared Path (PSP) Development Approvals (C)	0	20,833	20,833	25,000	25,000
14814	Townscape Works Busselton(C)	0	0	0	100,000	0
		273,974	1,083,674	1,083,674	1,272,130	1,250,014
Parks, Gardens and Reserves ***						
Coastal & Boating						
10613	Meelup Coastal Parking & Landscaping(C)	4,385	148,532	148,532	178,238	178,238
10645	Coastal Adaptation: Mitigation of Coastal Flooding (Drain)(C)	12,654	0	0	0	0
10777	Coastal Structures (West Busselton Seawall - Stage 2)(C)	134,614	146,560	146,560	146,560	146,560
12812	Coastal Adaptation : Forth St (Stage 2)(C)	0	41,625	41,625	49,950	125,000
12813	Coastal Adaptation : Dunsborough Dunnbay Road to Highview(C)	0	0	0	0	964,798
14737	Coastal Flood Risk Mitigation(C)	173,399	0	0	0	0
14738	Wave and Tide Sensor Monitoring Buoys(C)	46,175	0	0	50,000	0
		371,226	336,717	336,717	424,748	1,414,596
Townscapes						
12333	Townscape Works Dunsborough(C)	2,136,701	1,827,326	1,827,326	2,135,000	1,298,490
		2,136,701	1,827,326	1,827,326	2,135,000	1,298,490
Other P&G Infrastructure						
10674	Dunsborough Lakes Sporting Precinct - Outdoor Courts(C)	573,284	531,497	531,497	531,497	531,497
10762	Busselton Foreshore - Exercise Equipment(C)	2,606	0	0	0	0
10765	Foreshore Busselton - High Street to Carey Street(C)	3,002	8,333	8,333	10,000	10,000
10767	Port Geographe General Improvements/ Foreshore(C)	26,887	73,636	73,636	82,285	82,285
10821	Barnard Park East Foreshore Landscaping(C)	17,203	0	0	0	0
10831	Rotary Park / War Memorial Relocation(C)	395	0	0	525,000	525,000
10852	RBFS Port Geographe Boat Facility Solar Lighting (C)	21,288	31,800	31,800	31,800	31,800
10950	King Street Reserve - Park Upgrade (Coastal Node)(C)	223	0	0	0	0
10951	Mitchell Park Upgrade(C)	36,760	37,491	37,491	37,491	37,491
10952	Possum Park Barnard East Upgrade(C)	563	30,000	30,000	30,000	0
10953	Youth Skate Park(C)	3,595	8,333	8,333	10,000	10,000
10966	Provence SAR Area General Improvements to the Area(C)	6,600	20,000	20,000	20,000	20,000
10967	New Shade Sails - multiple locations (C)	46,268	179,747	179,747	196,414	196,414
10969	Vasse SAR Area General Improvements to the Area(C)	105,339	125,000	125,000	150,000	150,000
11034	Dunsborough Non-Potable Water Network(C)	9,940	90,784	90,784	90,784	90,784
11035	Park Furniture Renewals - Replace aged & unsafe Equip(C)	10,776	25,000	25,000	30,000	30,000
11036	Playgrounds General - Replacement of playground equipment(C)	115,775	145,833	145,833	175,000	175,000
11109	BBQ Placement and Replacement(C)	0	12,500	12,500	15,000	15,000
11111	Dawson Park (Mcintyre St Pos)(C)	923	0	0	0	0
11112	Dolphin Road - POS Upgrade(C)	923	0	0	0	0
11115	Kingfish/ Costello - POS Upgrade(C)	923	0	0	0	0
11116	Kingsford Road - POS Upgrade(C)	923	0	0	0	0
11117	Limestone Quarry - POS Upgrade(C)	923	0	0	0	0
11120	Quindalup Old Tennis Courts Site - POS Upgrade(C)	923	0	0	0	0
11122	Tulloh St (Geographe Bay Road) - POS Upgrade(C)	923	0	0	0	0
11123	Wagon Road - POS Upgrade(C)	923	0	0	0	0
12251	Cricknet Wicket Renewal(C)	22,991	32,692	32,692	39,230	39,230
12382	Rails to Trails - Continuation of Implementation Plan(C)	8,274	88,243	88,243	88,243	88,243
12401	Barnard East Underground Power(C)	2,508	0	0	0	0
12402	Bovell - Connection of Services(C)	87,702	90,902	90,902	90,902	90,902
12407	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	106,025	594,983	594,983	594,983	594,983
12497	Hotel Site 2 Landscaping(C)	947	0	0	0	0

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 April 2023

Project	Project Description	Expense	Expense	Expense	Expense	Expense
		2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
12523	Beach Access Improvements(C)	3,910	0	0	0	0
12526	Beach Access Improvements(C)	35,468	29,167	29,167	35,000	35,000
12530	Busselton Foreshore Jetty Precinct(C)	679	0	0	0	0
12659	Water Fountain Renewal(C)	11,227	0	0	0	0
12810	Churchill Park Main Oval redevelopment(C)	0	0	0	0	168,132
12819	Beach Enclosures(C)	4,023	0	0	100,491	100,491
12820	Bird Crescent Dunsborough POS- improvements(C)	155	9,167	9,167	11,000	11,000
12821	Churchill Park - Main Oval Renewal (C)	0	0	0	0	444,558
12846	Mitchell Park Landscape Upgrade Stage 2(C)	0	0	0	150,000	150,000
12849	Sport Oval Lighting - Vasse Ovals(C)	293,964	479,167	479,167	525,000	475,000
12850	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	0	0	0	105,165	105,165
14806	Asphalt Process Pad at BTS for Vasse River Acid S soils(C)	61,950	0	0	0	0
14807	Storytime Way(C)	36,908	40,000	40,000	40,000	0
14811	RBFS Old Dunsborough Boat Ramp Scour Protection (C)	0	0	0	33,240	0
14816	Carpark Hotel Site 2 Land Scaping(C)	876	50,000	50,000	50,000	0
		1,665,497	2,734,275	2,734,275	3,798,525	4,207,975
	Total P&G	4,173,424	4,898,318	4,898,318	6,358,273	6,921,061
Waste Services						
12420	Vidler Road Waste Site Capital Improvements(C)	2,960	28,955	28,955	28,955	28,955
12421	City Lined Landfill Stage 2 - Preliminary Works(C)	1,622,659	0	0	1,950,000	1,950,000
12425	Busselton Landfill Post-closure Capping, Rehab & Remediat(C)	10,568	0	0	2,000,000	2,000,000
12428	Transfer Station Development ©	0	0	0	0	308,375
12844	Dunsborough Landfill - Washdown Bay(C)	0	0	0	150,000	150,000
		1,636,187	28,955	28,955	4,128,955	4,437,330
Jetty Infrastructure ***						
10818	Busselton Jetty - Capital Expenditure(C)	446,571	433,860	433,860	480,632	280,632
		446,571	433,860	433,860	480,632	280,632
Drainage Infrastructure ***						
10691	Busselton LIA - Geocatch Drain Partnership WSUD Improve(C)	1,833	0	0	30,000	30,000
10692	Carey Street Drainage Upgrade(C)	165,147	183,641	183,641	220,369	220,369
12814	High View Road Drainage Works(C)	147,514	184,633	184,633	221,559	221,559
12815	North Street Drainage Works(C)	1,907	194,213	194,213	233,056	233,056
		316,401	562,487	562,487	704,984	704,984
Regional Airport and Industrial Park ***						
10583	Airport Construction Stage 2, Airfield(C)	1,066,445	527,768	527,768	1,427,768	1,350,000
10590	Airport Development - Project Expenses(C)	848	3,470	3,470	10,410	10,410
12941	Airport - Buildings(C)	0	4,167	4,167	5,000	5,000
14837	Apron Expansion(C)	0	88,100	88,100	88,100	88,100
14838	BMRAP - Apron Lighting(C)	0	65,000	65,000	65,000	65,000
14839	BMRAP - Apron CCTV(C)	0	50,000	50,000	50,000	50,000
		1,067,293	738,505	738,505	1,646,278	1,365,410
	Sub-Total Infrastructure ***	12,220,696	15,763,484	15,763,484	24,396,525	22,600,157
	Grand Total	24,191,060	31,388,317	31,388,317	71,994,139	66,460,608

City of Busseton Reserve Movements

For Period Ended 30 April 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1001 - Airport Existing Terminal Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(323,124.54)	(323,124.54)	(323,124.54)	(323,124.54)	(323,124.54)
10904	Interest Earned	Other General Purpose Funding(O)	(10,424.92)	(6,138.10)	(7,381.30)	(6,138.10)	(7,381.30)
10027	Transfer To Reserve	Asset Management Administration(O)	(111,350.00)	(111,350.00)	(133,619.00)	(111,350.00)	(133,619.00)
12804	Transfer From Reserve	Airport Terminal Building(C)	0.00	0.00	31,787.00	0.00	31,787.00
12941	Transfer From Reserve	Airport Operations - Buildings(C)	0.00	0.00	5,000.00	0.00	5,000.00
<i>Airport Existing Terminal Building Reserve Closing Balance</i>			(444,899.46)	(440,612.64)	(427,337.84)	(440,612.64)	(427,337.84)
1003 - Airport Marketing & Incentive Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)
10904	Interest Earned	Other General Purpose Funding(O)	(169,458.94)	(103,350.60)	(124,023.83)	(103,350.60)	(124,023.83)
10594	Transfer To Reserve	Airport Operations(O)	(256,410.00)	(256,410.00)	(307,694.00)	(256,410.00)	(307,694.00)
10594	Transfer From Reserve	Airport Operations(O)	1,456,826.72	0.00	3,349,358.00	0.00	3,349,358.00
<i>Airport Marketing & Incentive Reserve Closing Balance</i>			(5,354,940.41)	(6,745,658.79)	(3,468,258.02)	(6,745,658.79)	(3,468,258.02)
1004 - Airport New Terminal Building Reserve							
10904	Interest Earned	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
<i>Airport New Terminal Building Reserve Closing Balance</i>			0.00	0.00	0.00	0.00	0.00
1005 - Barnard Park Sports Pavilion Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(105,989.51)	(105,989.51)	(105,989.51)	(105,989.51)	(105,989.51)
10904	Interest Earned	Other General Purpose Funding(O)	(3,308.44)	(1,807.20)	(2,181.10)	(1,807.20)	(2,181.10)
10027	Transfer To Reserve	Asset Management Administration(O)	(30,550.00)	(30,550.00)	(36,658.00)	(30,550.00)	(36,658.00)
14824	Transfer From Reserve	Barnard Park New Hot Water System(C)	0.00	0.00	0.00	0.00	40,000.00
<i>Barnard Park Sports Pavilion Building Reserve Closing Balance</i>			(139,847.95)	(138,346.71)	(144,828.61)	(138,346.71)	(104,828.61)
1006 - Building Asset Renewal Reserve Fund - General Buildings							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)
10904	Interest Earned	Other General Purpose Funding(O)	(82,804.52)	(39,508.20)	(47,425.41)	(39,508.20)	(47,425.41)
10027	Transfer To Reserve	Asset Management Administration(O)	(722,020.00)	(722,020.00)	(866,428.00)	(722,020.00)	(866,428.00)
10175	Transfer From Reserve	Yallingup Hall(O)	0.00	0.00	0.00	0.00	10,000.00
11801	Transfer From Reserve	Old Butter Factory(O)	0.00	0.00	0.00	0.00	26,000.00
12792	Transfer From Reserve	Dunsborough Hall - Asbestos Management Allocation (C)	0.00	0.00	17,000.00	0.00	17,000.00
12793	Transfer From Reserve	Bunker Bay Ablution - Improvements(C)	0.00	0.00	17,000.00	0.00	17,000.00
12794	Transfer From Reserve	Busseton Depot: Workshop (O)	0.00	0.00	30,000.00	0.00	30,000.00
12795	Transfer From Reserve	Busseton Depot CCTV & Electronic Gate(C)	0.00	0.00	55,000.00	0.00	55,000.00
12796	Transfer From Reserve	Depot Training Room - Roof Renewal(C)	0.00	0.00	10,600.00	0.00	10,600.00
12797	Transfer From Reserve	Dunsborough Hall Renewals(C)	0.00	0.00	26,746.00	0.00	26,746.00
12798	Transfer From Reserve	High Street Hall (C)	0.00	0.00	6,000.00	0.00	6,000.00
12799	Transfer From Reserve	High Street Hall - Roof Repairs(O)	0.00	0.00	12,000.00	0.00	12,000.00
12800	Transfer From Reserve	Old Courthouse and Jail Cells (C)	0.00	0.00	61,000.00	0.00	61,000.00
12801	Transfer From Reserve	Old Police Quarters - Roof Renewal(C)	0.00	0.00	60,000.00	0.00	60,000.00
12802	Transfer From Reserve	Old Police Quarters - Re-putty windows and Paint(O)	0.00	0.00	5,000.00	0.00	5,000.00
12803	Transfer From Reserve	Seymour Park Toilets(C)	0.00	0.00	5,400.00	0.00	5,400.00
12927	Transfer From Reserve	BPAACC - Construction - Funded Building Asset Renewal Rese(C)	0.00	0.00	130,000.00	0.00	130,000.00
12942	Transfer From Reserve	Asbestos Removal & Replacement(C)	0.00	0.00	33,000.00	0.00	33,000.00
12943	Transfer From Reserve	Bay View Cres-Toilets(O)	0.00	0.00	9,500.00	0.00	9,500.00
12944	Transfer From Reserve	Bovelli-Toilets & Change Rooms(O)	0.00	0.00	25,000.00	0.00	25,000.00
12945	Transfer From Reserve	Bunker Bay - Toilet(O)	0.00	0.00	5,600.00	0.00	5,600.00
12946	Transfer From Reserve	Seymour Park Toilet(O)	0.00	0.00	15,000.00	0.00	15,000.00
12947	Transfer From Reserve	Old Court House(O)	0.00	0.00	15,000.00	0.00	15,000.00
<i>Building Asset Renewal Reserve Fund - General Buildings Closing Balance</i>			(3,496,277.30)	(3,452,980.98)	(3,066,460.19)	(3,452,980.98)	(3,030,460.19)
1007 - Busseton Area Drainage and Waterways Improvement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(130,608.29)	(130,608.29)	(130,608.29)	(130,608.29)	(130,608.29)
10904	Interest Earned	Other General Purpose Funding(O)	(2,951.29)	(1,121.70)	(1,361.62)	(1,121.70)	(1,361.62)
<i>Busseton Area Drainage and Waterways Improvement Reserve Closing Balance</i>			(133,559.58)	(131,729.99)	(131,969.91)	(131,729.99)	(131,969.91)
1008 - Busseton Community Resource Centre Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(422,704.86)	(422,704.86)	(422,704.86)	(422,704.86)	(422,704.86)
10904	Interest Earned	Other General Purpose Funding(O)	(12,538.91)	(7,477.90)	(8,982.83)	(7,477.90)	(8,982.83)
10027	Transfer To Reserve	Asset Management Administration(O)	(87,320.00)	(87,320.00)	(104,779.00)	(87,320.00)	(104,779.00)
12937	Transfer From Reserve	Community Resource Centre(C)	0.00	0.00	20,000.00	0.00	20,000.00
<i>Busseton Community Resource Centre Reserve Closing Balance</i>			(522,563.77)	(517,502.76)	(516,466.69)	(517,502.76)	(516,466.69)
1009 - Busseton Foreshore Maintenance Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(12,690.03)	(12,690.03)	(12,690.03)	(12,690.03)	(12,690.03)
10904	Interest Earned	Other General Purpose Funding(O)	(327.97)	(249.30)	(296.04)	(249.30)	(296.04)
<i>Busseton Foreshore Maintenance Reserve Closing Balance</i>			(13,018.00)	(12,939.33)	(12,986.07)	(12,939.33)	(12,986.07)
1010 - Busseton Jetty Tourist Park Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)
10904	Interest Earned	Other General Purpose Funding(O)	(38,876.25)	(15,205.00)	(18,236.66)	(15,205.00)	(18,236.66)
10297	Transfer To Reserve	Busseton Jetty Tourist Park(O)	(337,323.30)	(337,323.30)	(404,787.96)	(337,323.30)	(404,787.96)
10297	Transfer From Reserve	Busseton Jetty Tourist Park(O)	0.00	0.00	170,367.00	0.00	171,367.00
12457	Transfer From Reserve	Busseton Jetty Tourist Park Upgrade(C)	0.00	0.00	45,686.00	0.00	45,686.00
12805	Transfer From Reserve	Busseton Jetty Tourist Park Upgrade(O)	0.00	0.00	25,000.00	0.00	25,000.00
12868	Transfer From Reserve	Busseton Jetty Tourist Park - Replace Cabin 2 (C)	0.00	0.00	205,000.00	0.00	205,000.00
12869	Transfer From Reserve	Busseton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	0.00	0.00	46,120.00	0.00	46,120.00
12870	Transfer From Reserve	Busseton Jetty Tourist Park - Replace Holden Colorado 4x4(C)	0.00	0.00	25,430.00	0.00	25,430.00
12871	Transfer From Reserve	Busseton Jetty Tourist Park - Replace Sthi FS110 Brush(C)	0.00	0.00	1,000.00	0.00	0.00
12872	Transfer From Reserve	Busseton Jetty Tourist Park - Battery Powered Mule(C)	0.00	0.00	35,000.00	0.00	0.00
<i>Busseton Jetty Tourist Park Reserve Closing Balance</i>			(1,617,303.67)	(1,593,632.42)	(1,110,525.74)	(1,593,632.42)	(1,145,525.74)

**City of Busseton Reserve Movements
For Period Ended 30 April 2023**

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1011 - Busseton Library Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(88,925.42)	(88,925.42)	(88,925.42)	(88,925.42)	(88,925.42)
10904	Interest Earned	Other General Purpose Funding(O)	(3,272.75)	(1,557.90)	(1,878.83)	(1,557.90)	(1,878.83)
10027	Transfer To Reserve	Asset Management Administration(O)	(51,760.00)	(51,760.00)	(62,114.00)	(51,760.00)	(62,114.00)
12789	Transfer From Reserve	Busseton Library -Lighting Improvements(C)	0.00	0.00	9,224.00	0.00	0.00
<i>Busseton Library Building Reserve Closing Balance</i>			(143,958.17)	(142,243.32)	(143,694.25)	(142,243.32)	(152,918.25)
1012 - CBD Enhancement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)
10904	Interest Earned	Other General Purpose Funding(O)	(20,611.71)	(6,200.40)	(7,421.79)	(6,200.40)	(7,421.79)
10438	Transfer To Reserve	Fire Station Surrounds(O)	(47,070.00)	(47,070.00)	(56,478.00)	(47,070.00)	(56,478.00)
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	1,397,321.00	0.00	1,298,490.00	0.00	1,397,321.00
<i>CBD Enhancement Reserve Closing Balance</i>			(3,782.12)	(1,386,691.81)	(98,831.20)	(1,386,691.81)	(0.20)
1013 - Cemetery Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(242,001.16)	(242,001.16)	(242,001.16)	(242,001.16)	(242,001.16)
10904	Interest Earned	Other General Purpose Funding(O)	(8,195.32)	(1,495.60)	(1,810.30)	(1,495.60)	(1,810.30)
10157	Transfer To Reserve	Busseton Cemetery(O)	(99,170.00)	(99,170.00)	(119,000.00)	(99,170.00)	(119,000.00)
10158	Transfer From Reserve	Dunsborough Cemetery(O)	0.00	0.00	17,273.00	0.00	17,273.00
12807	Transfer From Reserve	Pioneer Cemetery - Implement Conservation Plan (Reserve O)	0.00	0.00	20,757.00	0.00	20,757.00
12808	Transfer From Reserve	Dunsborough Cemetery (Reserve Funded)(O)	0.00	0.00	20,757.00	0.00	20,757.00
12809	Transfer From Reserve	Memorial Relocation(O)	0.00	0.00	50,000.00	0.00	50,000.00
<i>Cemetery Reserve Closing Balance</i>			(349,366.48)	(342,666.76)	(254,024.46)	(342,666.76)	(254,024.46)
1014 - City Car Parking and Access Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)
10904	Interest Earned	Other General Purpose Funding(O)	(33,810.28)	(13,865.20)	(16,625.78)	(13,865.20)	(16,625.78)
10027	Transfer To Reserve	Asset Management Administration(O)	(137,610.00)	(137,610.00)	(165,137.00)	(137,610.00)	(165,137.00)
10904	Transfer To Reserve	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	(104,773.39)
12806	Transfer From Reserve	Margaret Street Beach Carpark(C)	0.00	0.00	111,687.00	0.00	0.00
14815	Transfer From Reserve	Carpark Hotel Site 2(C)	0.00	0.00	0.00	0.00	330,000.00
<i>City Car Parking and Access Reserve Closing Balance</i>			(1,385,309.43)	(1,365,364.35)	(1,283,964.93)	(1,365,364.35)	(1,170,425.32)
1015 - Civic and Administration Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(497,008.81)	(497,008.81)	(497,008.81)	(497,008.81)	(497,008.81)
10904	Interest Earned	Other General Purpose Funding(O)	(19,545.70)	(7,727.10)	(9,278.76)	(7,727.10)	(9,278.76)
10027	Transfer To Reserve	Asset Management Administration(O)	(361,540.00)	(361,540.00)	(433,850.00)	(361,540.00)	(433,850.00)
10016	Transfer From Reserve	Civic and Administration Centre Minor Upgrades(C)	0.00	0.00	35,000.00	0.00	35,000.00
12790	Transfer From Reserve	Administration Building- 2-16 Southern Drive - Major Main(O)	0.00	0.00	65,000.00	0.00	65,000.00
<i>Civic and Administration Building Reserve Closing Balance</i>			(878,094.51)	(866,275.91)	(840,137.57)	(866,275.91)	(840,137.57)
1016 - Coastal and Climate Adaptation Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(566,908.46)	(566,908.46)	(566,908.46)	(566,908.46)	(566,908.46)
10904	Interest Earned	Other General Purpose Funding(O)	(31,963.46)	(2,399.20)	(2,882.15)	(2,399.20)	(2,882.15)
10027	Transfer To Reserve	Asset Management Administration(O)	(917,420.00)	(917,420.00)	(1,100,911.00)	(917,420.00)	(1,100,911.00)
10180	Transfer To Reserve	Locke Estate(O)	(53,330.00)	(53,330.00)	(64,000.00)	(53,330.00)	(64,000.00)
10180	Transfer From Reserve	Locke Estate(O)	0.00	0.00	0.00	0.00	178,462.56
10705	Transfer From Reserve	Engineering Services Administration(O)	0.00	0.00	133,380.00	0.00	133,380.00
10777	Transfer From Reserve	Coastal Structures (West Busseton Seawall - Stage 2)(C)	100,000.00	0.00	146,560.00	0.00	146,560.00
11034	Transfer From Reserve	Dunsborough Non-Potable Water Network(C)	0.00	0.00	45,392.00	0.00	45,392.00
12181	Transfer From Reserve	Gibb Road(O)	0.00	0.00	0.00	125,000.00	0.00
12811	Transfer From Reserve	Sand Re-Nourishment(O)	0.00	0.00	100,000.00	0.00	100,000.00
12812	Transfer From Reserve	Coastal Adaptation : Forth St (Stage 2)(C)	0.00	0.00	125,000.00	(125,000.00)	0.00
12813	Transfer From Reserve	Coastal Adaptation : Dunsborough Dumbay Road to Highview(C)	0.00	0.00	783,750.00	0.00	0.00
12873	Transfer From Reserve	Coast Protection - Beach Monitoring Program(O)	0.00	0.00	51,250.00	0.00	25,625.00
12874	Transfer From Reserve	Coastal Protection - Busseton Jetty Wave Monitoring(O)	0.00	0.00	60,000.00	0.00	40,000.00
12875	Transfer From Reserve	Coastal Protection - Coastal Structures Inspections and R(O)	0.00	0.00	30,000.00	0.00	15,000.00
14736	Transfer From Reserve	PACP Coastal Grant Projects(O)	0.00	0.00	0.00	0.00	600,000.00
<i>Coastal and Climate Adaptation Reserve Closing Balance</i>			(1,469,621.92)	(1,540,057.66)	(259,369.61)	(1,540,057.66)	(450,282.05)
1017 - Commonage Community Facilities Dunsborough Lakes SR							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(74,506.58)	(74,506.58)	(74,506.58)	(74,506.58)	(74,506.58)
10904	Interest Earned	Other General Purpose Funding(O)	(1,917.71)	(1,464.40)	(1,738.59)	(1,464.40)	(1,738.59)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
<i>Commonage Community Facilities Dunsborough Lakes SR Closing Balance</i>			(76,424.29)	(75,970.98)	(76,245.17)	(75,970.98)	(76,245.17)
1018 - Commonage Community Facilities South Biddle Precinct Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(908,566.25)	(908,566.25)	(908,566.25)	(908,566.25)	(908,566.25)
10904	Interest Earned	Other General Purpose Funding(O)	(23,385.63)	(17,666.50)	(21,196.68)	(17,666.50)	(21,196.68)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
<i>Commonage Community Facilities South Biddle Precinct Reserve Closing Balance</i>			(931,951.88)	(926,232.75)	(929,762.93)	(926,232.75)	(929,762.93)
1019 - Commonage Precinct Bushfire Facilities Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(58,746.18)	(58,746.18)	(58,746.18)	(58,746.18)	(58,746.18)
10904	Interest Earned	Other General Purpose Funding(O)	(1,512.08)	(1,152.80)	(1,370.90)	(1,152.80)	(1,370.90)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
<i>Commonage Precinct Bushfire Facilities Reserve Closing Balance</i>			(60,258.26)	(59,898.98)	(60,117.08)	(59,898.98)	(60,117.08)
1020 - Commonage Precinct Infrastructure Road Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(817.19)	(817.19)	(817.19)	(817.19)	(817.19)
10904	Interest Earned	Other General Purpose Funding(O)	(20.72)	(31.20)	(18.74)	(31.20)	(18.74)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
<i>Commonage Precinct Infrastructure Road Reserve Closing Balance</i>			(837.91)	(848.39)	(835.93)	(848.39)	(835.93)

**City of Busseton Reserve Movements
For Period Ended 30 April 2023**

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1021 - Community Facilities - Airport North							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)
10904	Interest Earned	Other General Purpose Funding(O)	(81,822.96)	(63,967.10)	(76,760.52)	(63,967.10)	(76,760.52)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(96,510.00)	(115,809.00)	(96,510.00)	(115,809.00)
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Airport North Closing Balance</i>			(3,258,485.89)	(3,337,140.03)	(3,369,232.45)	(3,337,140.03)	(3,369,232.45)
1022 - Community Facilities - Broadwater							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(197,731.81)	(197,731.81)	(197,731.81)	(197,731.81)	(197,731.81)
10904	Interest Earned	Other General Purpose Funding(O)	(69,345.16)	(3,925.90)	(4,695.50)	(3,925.90)	(4,695.50)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(13,220.00)	(15,866.00)	(13,220.00)	(15,866.00)
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Broadwater Closing Balance</i>			(267,076.97)	(214,877.71)	(218,293.31)	(214,877.71)	(218,293.31)
1023 - Community Facilities - Busseton							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(71,707.81)	(75,058.41)	(75,058.41)	(75,058.41)	(75,058.41)
10904	Interest Earned	Other General Purpose Funding(O)	(28,513.24)	(1,184.00)	(1,427.03)	(1,184.00)	(1,427.03)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(17,970.00)	(21,558.00)	(17,970.00)	(21,558.00)
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Busseton Closing Balance</i>			(100,221.05)	(94,212.41)	(98,043.44)	(94,212.41)	(98,043.44)
1024 - Community Facilities - City District							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,083,900.64)	(1,116,043.93)	(1,116,043.93)	(1,116,043.93)	(1,116,043.93)
10904	Interest Earned	Other General Purpose Funding(O)	(33,473.25)	(13,210.90)	(15,862.43)	(13,210.90)	(15,862.43)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(298,446.03)	0.00	0.00	0.00	0.00
11026	Transfer To Reserve	Planning Administration(O)	0.00	(375,000.00)	(450,000.00)	(375,000.00)	(450,000.00)
10972	Transfer From Reserve	Churchill Park Renew Sports Lights(C)	0.00	0.00	11,831.00	0.00	11,831.00
12849	Transfer From Reserve	Sport Oval Lighting - Vasse Ovals(C)	0.00	0.00	100,000.00	0.00	100,000.00
12850	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	0.00	0.00	105,165.00	0.00	105,165.00
12916	Transfer From Reserve	BPACC - Construction(C)	0.00	0.00	550,000.00	0.00	550,000.00
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - City District Closing Balance</i>			(1,415,819.92)	(1,504,254.83)	(814,910.36)	(1,504,254.83)	(814,910.36)
1025 - Community Facilities - Dunsborough							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(465,445.07)	(465,445.07)	(465,445.07)	(465,445.07)	(465,445.07)
10904	Interest Earned	Other General Purpose Funding(O)	(53,919.90)	(5,047.60)	(6,038.42)	(5,047.60)	(6,038.42)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(28,460.00)	(34,155.00)	(28,460.00)	(34,155.00)
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Dunsborough Closing Balance</i>			(519,364.97)	(498,952.67)	(505,638.49)	(498,952.67)	(505,638.49)
1026 - Community Facilities - Dunsborough Lakes							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(712,435.68)	(712,435.68)	(712,435.68)	(712,435.68)	(712,435.68)
10904	Interest Earned	Other General Purpose Funding(O)	(20,932.46)	(124.60)	(165.10)	(124.60)	(165.10)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(160,328.00)	0.00	0.00	0.00	0.00
10606	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparkin(C)	0.00	0.00	423,111.00	0.00	423,111.00
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Dunsborough Lakes Closing Balance</i>			(893,696.14)	(712,560.28)	(289,489.78)	(712,560.28)	(289,489.78)
1027 - Community Facilities - Geographe							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(137,434.90)	(139,273.90)	(139,273.90)	(139,273.90)	(139,273.90)
10904	Interest Earned	Other General Purpose Funding(O)	(3,834.21)	(2,430.30)	(2,913.25)	(2,430.30)	(2,913.25)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(13,572.90)	0.00	0.00	0.00	0.00
11026	Transfer To Reserve	Planning Administration(O)	0.00	(8,860.00)	(10,637.00)	(8,860.00)	(10,637.00)
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Geographe Closing Balance</i>			(154,842.01)	(150,564.20)	(152,824.15)	(150,564.20)	(152,824.15)
1028 - Community Facilities - Port Geographe							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(352,421.54)	(352,421.54)	(352,421.54)	(352,421.54)	(352,421.54)
10904	Interest Earned	Other General Purpose Funding(O)	(9,071.02)	(6,854.70)	(8,222.53)	(6,854.70)	(8,222.53)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Part Geographe Closing Balance</i>			(361,492.56)	(359,276.24)	(360,644.07)	(359,276.24)	(360,644.07)
1029 - Community Facilities - Vasse							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(175,153.74)	(175,153.74)	(175,153.74)	(175,153.74)	(175,153.74)
10904	Interest Earned	Other General Purpose Funding(O)	(4,575.32)	(7,135.10)	(8,574.59)	(7,135.10)	(8,574.59)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(2,888.16)	0.00	0.00	0.00	0.00
12849	Transfer From Reserve	Sport Oval Lighting - Vasse Ovals(C)	0.00	0.00	275,000.00	0.00	275,000.00
			0.00	0.00	0.00	0.00	0.00
<i>Community Facilities - Vasse Closing Balance</i>			(182,617.22)	(182,288.84)	91,271.67	(182,288.84)	91,271.67
1030 - Corporate IT Systems Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(378,519.83)	(378,519.83)	(378,519.83)	(378,519.83)	(378,519.83)
10904	Interest Earned	Other General Purpose Funding(O)	(11,894.08)	(6,667.80)	(7,998.24)	(6,667.80)	(7,998.24)
10027	Transfer To Reserve	Asset Management Administration(O)	(114,680.00)	(114,680.00)	(137,614.00)	(114,680.00)	(137,614.00)
12876	Transfer From Reserve	ICT Services - Equipment & Software Purchases(C)	181,148.93	0.00	375,000.00	0.00	375,000.00
12928	Transfer From Reserve	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	0.00	0.00	75,000.00	0.00	75,000.00
			0.00	0.00	0.00	0.00	0.00
<i>Corporate IT Systems Reserve Closing Balance</i>			(323,944.98)	(499,867.63)	(74,132.07)	(499,867.63)	(74,132.07)
1031 - Debt Default Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(102,371.12)	(102,371.12)	(102,371.12)	(102,371.12)	(102,371.12)
10904	Interest Earned	Other General Purpose Funding(O)	(2,634.93)	(1,994.10)	(2,402.27)	(1,994.10)	(2,402.27)
			0.00	0.00	0.00	0.00	0.00
10904	Transfer From Reserve	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	104,773.39
			0.00	0.00	0.00	0.00	0.00
<i>Debt Default Reserve Closing Balance</i>			(105,006.05)	(104,365.22)	(104,773.39)	(104,365.22)	0.00

**City of Busseton Reserve Movements
For Period Ended 30 April 2023**

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1040 - Joint Venture Aged Housing Reserve (Harris/Winderup)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)
10904	Interest Earned	Other General Purpose Funding(O)	(41,372.82)	(25,642.90)	(30,783.94)	(25,642.90)	(30,783.94)
11684	Transfer To Reserve	Winderup Court Aged Housing(O)	(155,521.70)	(155,521.70)	(186,626.04)	(155,521.70)	(186,626.04)
12231	Transfer From Reserve	Aged Housing Capital Improvements - Harris Road(C)	0.00	0.00	12,608.00	0.00	42,608.00
12233	Transfer From Reserve	Aged Housing Capital Improvements - Winderup(C)	0.00	0.00	25,215.00	0.00	125,215.00
<i>Joint Venture Aged Housing Reserve (Harris/Winderup) Closing Balance</i>			(1,688,119.81)	(1,672,389.89)	(1,670,812.27)	(1,672,389.89)	(1,540,812.27)
1041 - Legal Expenses Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(638,294.45)	(638,294.45)	(638,294.45)	(638,294.45)	(638,294.45)
10904	Interest Earned	Other General Purpose Funding(O)	(16,383.43)	(10,500.20)	(12,603.36)	(10,500.20)	(12,603.36)
			0.00	0.00	0.00	0.00	0.00
10824	Transfer From Reserve	Legal and Compliance Services(O)	0.00	0.00	0.00	0.00	80,000.00
<i>Legal Expenses Reserve Closing Balance</i>			(654,677.88)	(648,794.65)	(650,897.81)	(648,794.65)	(570,897.81)
1042 - Locke Estate Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(6,588.67)	(6,588.67)	(6,588.67)	(6,588.67)	(6,588.67)
10904	Interest Earned	Other General Purpose Funding(O)	(93.20)	(124.60)	(152.64)	(124.60)	(152.64)
10180	Transfer To Reserve	Locke Estate(O)	0.00	0.00	0.00	0.00	(164,462.56)
			0.00	0.00	0.00	0.00	0.00
<i>Locke Estate Reserve Closing Balance</i>			(6,681.87)	(6,713.27)	(6,741.31)	(6,713.27)	(171,203.87)
1043 - Long Service Leave Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)
10904	Interest Earned	Other General Purpose Funding(O)	(111,407.61)	(69,450.80)	(83,331.62)	(69,450.80)	(83,331.62)
10810	Transfer To Reserve	Human Resources & Payroll(O)	(375,000.00)	(375,000.00)	(450,000.00)	(375,000.00)	(450,000.00)
10041	Transfer From Reserve	Building Services(O)	0.00	0.00	19,332.00	0.00	19,332.00
10217	Transfer From Reserve	Busseton Library(O)	0.00	0.00	12,935.00	0.00	12,935.00
10461	Transfer From Reserve	Geographe Leisure Centre(O)	0.00	0.00	54,830.00	0.00	54,830.00
10462	Transfer From Reserve	Naturaliste Community Centre(O)	0.00	0.00	14,256.00	0.00	14,256.00
10652	Transfer From Reserve	Community & Commercial Services Support(O)	0.00	0.00	43,908.00	0.00	43,908.00
10678	Transfer From Reserve	Customer Services(O)	0.00	0.00	8,409.00	0.00	8,409.00
10704	Transfer From Reserve	Engineering & Works Services Support(O)	0.00	0.00	18,295.00	0.00	18,295.00
10710	Transfer From Reserve	Environmental Health Services Administration(O)	0.00	0.00	14,393.00	0.00	14,393.00
10711	Transfer From Reserve	Environmental Management Administration(O)	0.00	0.00	14,421.00	0.00	14,421.00
10790	Transfer From Reserve	Governance Support Services(O)	0.00	0.00	10,657.00	0.00	10,657.00
10810	Transfer From Reserve	Human Resources & Payroll(O)	0.00	0.00	11,964.00	0.00	11,964.00
10824	Transfer From Reserve	Legal and Compliance Services(O)	0.00	0.00	32,581.00	0.00	32,581.00
10900	Transfer From Reserve	Office of the CEO(O)	0.00	0.00	120,000.00	0.00	120,000.00
10901	Transfer From Reserve	Operations Services Administration(O)	0.00	0.00	45,697.00	0.00	45,697.00
10902	Transfer From Reserve	Operations Services Works(O)	0.00	0.00	137,631.00	0.00	137,631.00
10905	Transfer From Reserve	Other Law, Order & Public Safety(O)	0.00	0.00	18,435.00	0.00	18,435.00
11041	Transfer From Reserve	Property Services Administration(O)	0.00	0.00	5,212.00	0.00	5,212.00
11124	Transfer From Reserve	Public Relations(O)	0.00	0.00	5,982.00	0.00	5,982.00
11126	Transfer From Reserve	Rates Administration(O)	0.00	0.00	11,212.00	0.00	11,212.00
11128	Transfer From Reserve	Recreation Administration(O)	0.00	0.00	16,788.00	0.00	16,788.00
12225	Transfer From Reserve	Sanitation Waste Services Administration(O)	0.00	0.00	34,681.00	0.00	34,681.00
12258	Transfer From Reserve	Statutory Planning(O)	0.00	0.00	16,685.00	0.00	16,685.00
<i>Long Service Leave Reserve Closing Balance</i>			(4,540,988.61)	(4,499,031.80)	(3,919,608.62)	(4,499,031.80)	(3,919,608.62)
1044 - Major Traffic Improvements Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)
10904	Interest Earned	Other General Purpose Funding(O)	(35,783.96)	(23,309.14)	(19,411.30)	(23,309.14)	(23,309.14)
10027	Transfer To Reserve	Asset Management Administration(O)	(286,700.00)	(286,700.00)	(344,035.00)	(286,700.00)	(344,035.00)
10673	Transfer From Reserve	Peel & Queen Street Roundabout Service Relocation(C)	0.00	0.00	19,941.00	0.00	19,941.00
10831	Transfer From Reserve	Rotary Park / War Memorial Relocation(C)	0.00	0.00	375,000.00	0.00	375,000.00
12845	Transfer From Reserve	General Design / Modelling Works (O)	0.00	0.00	300,000.00	0.00	300,000.00
<i>Major Traffic Improvements Reserve Closing Balance</i>			(1,507,217.69)	(1,490,845.03)	(857,136.87)	(1,490,845.03)	(857,136.87)
1045 - Marketing & Area Promotion Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(655,702.34)	(655,702.34)	(655,702.34)	(655,702.34)	(655,702.34)
10904	Interest Earned	Other General Purpose Funding(O)	(37,142.28)	(4,268.60)	(5,137.90)	(4,268.60)	(5,137.90)
10188	Transfer To Reserve	Events(O)	(1,110,670.00)	(1,110,670.00)	(1,332,802.00)	(1,110,670.00)	(1,332,802.00)
10188	Transfer From Reserve	Events(O)	965,406.20	0.00	1,545,548.00	0.00	1,545,548.00
14729	Transfer From Reserve	Events Furniture & Equipment(C)	0.00	0.00	200,000.00	0.00	200,000.00
<i>Marketing & Area Promotion Reserve Closing Balance</i>			(838,108.42)	(1,770,640.94)	(248,094.24)	(1,770,640.94)	(248,094.24)
1046 - Naturaliste Community Centre Building (NCC) Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(170,088.68)	(170,088.68)	(170,088.68)	(170,088.68)	(170,088.68)
10904	Interest Earned	Other General Purpose Funding(O)	(5,490.21)	(1,900.60)	(2,286.95)	(1,900.60)	(2,286.95)
10027	Transfer To Reserve	Asset Management Administration(O)	(60,350.00)	(60,350.00)	(72,415.00)	(60,350.00)	(72,415.00)
12791	Transfer From Reserve	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	0.00	0.00	30,000.00	0.00	30,000.00
12867	Transfer From Reserve	Naturaliste Community Centre - Maintenance External Work(O)	0.00	0.00	91,000.00	0.00	0.00
<i>Naturaliste Community Centre Building (NCC) Reserve Closing Balance</i>			(235,928.89)	(232,339.28)	(123,790.63)	(232,339.28)	(214,790.63)
1047 - New Infrastructure Development Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(723,692.92)	(723,692.92)	(723,692.92)	(723,692.92)	(723,692.92)
10904	Interest Earned	Other General Purpose Funding(O)	(18,538.06)	(5,016.40)	(6,025.91)	(5,016.40)	(6,025.91)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(6,388.90)	0.00	0.00	0.00	0.00
12407	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	0.00	0.00	453,487.00	0.00	453,487.00
12936	Transfer From Reserve	Property Services Administration(C)	0.00	0.00	50,000.00	0.00	50,000.00
<i>New Infrastructure Development Reserve Closing Balance</i>			(748,619.88)	(728,709.32)	(226,231.83)	(728,709.32)	(226,231.83)

City of Busseton Reserve Movements

For Period Ended 30 April 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1048 - Other Infrastructure (Drainage, Signage Etc) Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(403,730.56)	(403,730.56)	(403,730.56)	(403,730.56)	(403,730.56)
10904	Interest Earned	Other General Purpose Funding(O)	(22,297.38)	(7,789.50)	(9,359.86)	(7,789.50)	(9,359.86)
10027	Transfer To Reserve	Asset Management Administration(O)	(630,730.00)	(630,730.00)	(756,876.00)	(630,730.00)	(756,876.00)
10691	Transfer From Reserve	Busseton LIA - Geocatch Drain Partnership WSUD Improveme(C)	0.00	0.00	30,000.00	0.00	30,000.00
10692	Transfer From Reserve	Carey Street Drainage Upgrade(C)	100,000.00	0.00	220,369.00	0.00	220,369.00
10852	Transfer From Reserve	RBFS Various Grant Applications(C)	0.00	0.00	15,900.00	0.00	15,900.00
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	0.00	0.00	0.00	0.00	100,000.00
12786	Transfer From Reserve	Newtown Beach Boat Ramp (O)	0.00	0.00	17,255.00	0.00	17,255.00
12787	Transfer From Reserve	Dunsborough Boat Ramp(O)	0.00	0.00	17,362.00	0.00	17,362.00
12788	Transfer From Reserve	Quindakup Boat Ramp (Sea Rescue)(O)	0.00	0.00	17,255.00	0.00	17,255.00
12814	Transfer From Reserve	High View Road Drainage Works(C)	0.00	0.00	221,559.00	0.00	221,559.00
12815	Transfer From Reserve	North Street Drainage Works(C)	0.00	0.00	233,056.00	0.00	233,056.00
14811	Transfer From Reserve	RBFS Old Dunsborough Boat Ramp Scour Protection (C)	0.00	0.00	0.00	0.00	8,310.00
<i>Other Infrastructure (Drainage, Signage Etc) Reserve Closing Balance</i>			(956,757.94)	(1,042,250.06)	(397,190.42)	(1,042,250.06)	(288,880.42)
1049 - Parks, Gardens and Reserves Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(633,227.21)	(633,227.21)	(633,227.21)	(633,227.21)	(633,227.21)
10904	Interest Earned	Other General Purpose Funding(O)	(36,644.78)	(5,203.40)	(6,240.96)	(5,203.40)	(6,240.96)
10027	Transfer To Reserve	Asset Management Administration(O)	(1,089,440.00)	(1,089,440.00)	(1,307,332.00)	(1,089,440.00)	(1,307,332.00)
10765	Transfer From Reserve	Foreshore Busseton - High Street to Carey Street(C)	0.00	0.00	10,000.00	0.00	10,000.00
10951	Transfer From Reserve	Mitchell Park Upgrade(C)	0.00	0.00	37,491.00	0.00	37,491.00
10952	Transfer From Reserve	Possam Park Barnard East Upgrade(C)	0.00	0.00	0.00	0.00	30,000.00
10953	Transfer From Reserve	Youth Skate Park(C)	0.00	0.00	10,000.00	0.00	10,000.00
10965	Transfer From Reserve	P&E - P&G Smart Technologies(C)	0.00	0.00	100,000.00	0.00	100,000.00
10967	Transfer From Reserve	Shade Sail Program(C)	0.00	0.00	196,414.00	0.00	196,414.00
11035	Transfer From Reserve	Park Furniture Replacement - Replace aged & unsafe Equip(C)	0.00	0.00	30,000.00	0.00	30,000.00
11036	Transfer From Reserve	Playgrounds General - Replacement of playground equipment(C)	0.00	0.00	175,000.00	0.00	175,000.00
11109	Transfer From Reserve	BBQ Placement and Replacement(C)	0.00	0.00	15,000.00	0.00	15,000.00
12251	Transfer From Reserve	Cricket Wicket Renewal(C)	0.00	0.00	39,230.00	0.00	39,230.00
12526	Transfer From Reserve	Beach Access Improvements(C)	0.00	0.00	35,000.00	0.00	35,000.00
12819	Transfer From Reserve	Beach Enclosures(C)	0.00	0.00	100,491.00	0.00	100,491.00
12820	Transfer From Reserve	Bird Crescent Dunsborough POS- improvements(C)	0.00	0.00	11,000.00	0.00	11,000.00
12821	Transfer From Reserve	Churchill Park - Main Oval Renewal (C)	0.00	0.00	444,558.00	0.00	0.00
12929	Transfer From Reserve	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	0.00	0.00	500,000.00	0.00	500,000.00
14816	Transfer From Reserve	Carpark Hotel Site 2 Land Scaping(C)	0.00	0.00	0.00	0.00	50,000.00
<i>Parks, Gardens and Reserves Reserve Closing Balance</i>			(1,759,311.99)	(1,727,870.61)	(242,616.17)	(1,727,870.61)	(607,174.17)
1050 - Performing Arts and Convention Centre Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)
10904	Interest Earned	Other General Purpose Funding(O)	(62,709.30)	(33,775.10)	(40,539.47)	(33,775.10)	(40,539.47)
12918	Transfer To Reserve	BPACC - Construction(C)	0.00	0.00	(1,800,000.00)	0.00	(1,800,000.00)
10022	Transfer From Reserve	BPACC Operations(O)	0.00	0.00	46,433.00	0.00	46,433.00
12918	Transfer From Reserve	BPACC - Construction(C)	0.00	0.00	1,642,703.00	0.00	1,642,703.00
<i>Performing Arts and Convention Centre Reserve Closing Balance</i>			(2,449,001.82)	(2,420,067.62)	(2,537,695.99)	(2,420,067.62)	(2,537,695.99)

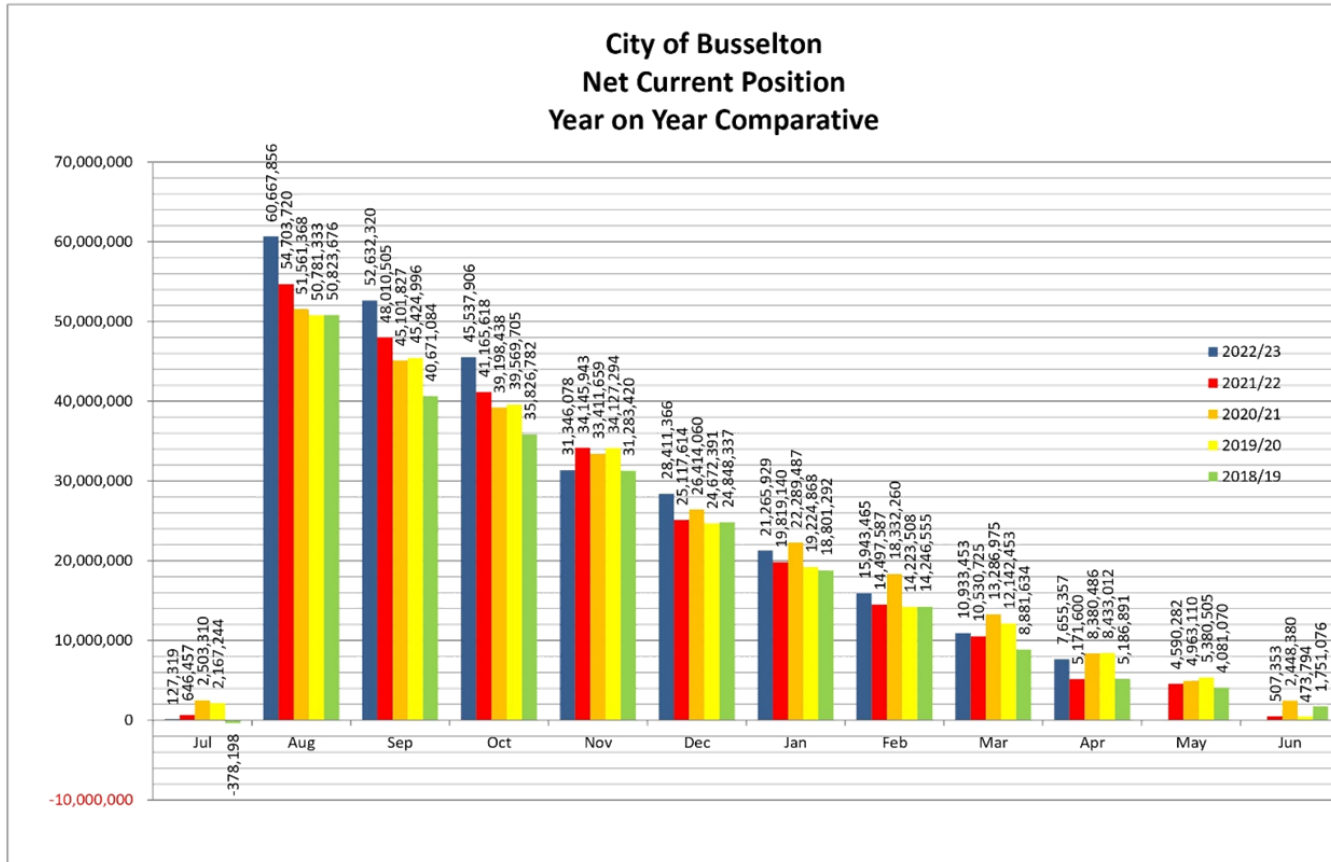
**City of Busseton Reserve Movements
For Period Ended 30 April 2023**

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1056 - Public Art Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(249,544.01)	(46,665.83)	(46,665.83)	(46,665.83)	(46,665.83)
10904	Interest Earned	Other General Purpose Funding(O)	(4,166.36)	(903.60)	(1,090.55)	(903.60)	(1,090.55)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
		<i>Public Art Reserve Closing Balance</i>	(253,710.37)	(47,569.43)	(47,756.38)	(47,569.43)	(47,756.38)
1057 - Railway House Building Reserve (50%)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(63,088.20)	(63,088.20)	(63,088.20)	(63,088.20)	(63,088.20)
10904	Interest Earned	Other General Purpose Funding(O)	(2,000.88)	(1,184.00)	(1,405.22)	(1,184.00)	(1,405.22)
10027	Transfer To Reserve	Asset Management Administration(O)	(19,850.00)	(19,850.00)	(23,814.00)	(19,850.00)	(23,814.00)
10904	Transfer From Reserve	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
		<i>Railway House Building Reserve (50%) Closing Balance</i>	(84,939.08)	(84,122.20)	(88,307.42)	(84,122.20)	(88,307.42)
1058 - Road Asset Renewal Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)
10904	Interest Earned	Other General Purpose Funding(O)	(71,286.48)	(8,163.40)	(9,796.08)	(8,163.40)	(9,796.08)
10027	Transfer To Reserve	Asset Management Administration(O)	(2,866,960.00)	(2,866,960.00)	(3,440,347.00)	(2,866,960.00)	(3,440,347.00)
10256	Transfer From Reserve	Road Maintenance General(O)	175,000.00	0.00	175,000.00	0.00	175,000.00
11193	Transfer From Reserve	Wilyabrup Road Resheet(C)	130,000.00	0.00	130,000.00	0.00	130,000.00
11199	Transfer From Reserve	Bussell Highway(C)	0.00	0.00	443,465.00	0.00	443,465.00
11987	Transfer From Reserve	Caves Road - Median Crossing(C)	0.00	0.00	17,960.00	0.00	17,960.00
11991	Transfer From Reserve	Commonage & Hayes Road intersection Safety works(C)	0.00	0.00	38,951.00	0.00	38,951.00
11997	Transfer From Reserve	Gifford Road Reconstruction(C)	0.00	0.00	111,053.00	0.00	111,053.00
11999	Transfer From Reserve	Kaloonup Road - Reconstruct and Seal Shoulders(C)	0.00	0.00	25,472.00	0.00	25,472.00
12000	Transfer From Reserve	Kaloonup Road (Stage 1)(C)	0.00	0.00	23,137.00	0.00	23,137.00
12005	Transfer From Reserve	Payne Road(C)	0.00	0.00	190,000.00	0.00	190,000.00
12007	Transfer From Reserve	Rendezvous Road Spray Seals(C)	0.00	0.00	58,218.00	0.00	0.00
12010	Transfer From Reserve	Sugarloaf Road(C)	250,502.00	0.00	250,502.00	0.00	524,736.00
12012	Transfer From Reserve	Wildwood Road(C)	180,000.00	0.00	0.00	0.00	280,000.00
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	351,169.00	0.00	0.00	0.00	351,169.00
12611	Transfer From Reserve	North Jindong Road(C)	0.00	0.00	0.00	0.00	270,000.00
12824	Transfer From Reserve	Acton Park Road(C)	908,000.00	0.00	908,000.00	0.00	908,000.00
12825	Transfer From Reserve	Farquar Road Resheet(C)	0.00	0.00	75,000.00	0.00	75,000.00
12826	Transfer From Reserve	Glendon Road Resheet(C)	0.00	0.00	29,347.00	0.00	29,347.00
12828	Transfer From Reserve	Rural road open drain maintenance - Reserve Funded(O)	0.00	0.00	100,000.00	0.00	100,000.00
12829	Transfer From Reserve	Rural Verge Maintenance - Reserve Funded(O)	0.00	0.00	150,000.00	0.00	150,000.00
12830	Transfer From Reserve	Urban Tree Management - Reserve Funded(O)	0.00	0.00	70,000.00	0.00	70,000.00
12831	Transfer From Reserve	Princefield Road - Reserve Funded(O)	0.00	0.00	40,000.00	0.00	40,000.00
12832	Transfer From Reserve	Urban Drainage - Reserve Funded(O)	0.00	0.00	40,000.00	0.00	40,000.00
12833	Transfer From Reserve	Prewinter stormwater drainage maintenance - Reserve Funded(O)	0.00	0.00	70,000.00	0.00	70,000.00
12834	Transfer From Reserve	Urban Compensation Basin Maintenance - Reserve Funded(O)	0.00	0.00	30,000.00	0.00	30,000.00
12835	Transfer From Reserve	Ludlow-Hithergreen Road(C)	0.00	0.00	110,000.00	0.00	110,000.00
12837	Transfer From Reserve	Pre-emptive Design Works (C)	0.00	0.00	50,000.00	0.00	50,000.00
12838	Transfer From Reserve	Queen Elizabeth Avenue(C)	0.00	0.00	230,000.00	0.00	230,000.00
12839	Transfer From Reserve	Seista Park Road(C)	0.00	0.00	198,000.00	0.00	0.00
12840	Transfer From Reserve	Sheens Road Apron(C)	0.00	0.00	8,000.00	0.00	8,000.00
12841	Transfer From Reserve	Strelley Street (C)	0.00	0.00	60,000.00	0.00	60,000.00
12842	Transfer From Reserve	Nuttman Road (C)	0.00	0.00	55,235.00	0.00	55,235.00
12851	Transfer From Reserve	Bussell Highway(C)	0.00	0.00	150,000.00	0.00	150,000.00
14749	Transfer From Reserve	Jalbarragup Road Shoulders(C)	0.00	0.00	0.00	0.00	40,000.00
14817	Transfer From Reserve	Road Access Seal - Busseton Animal care facility(C)	0.00	0.00	0.00	0.00	50,000.00
14835	Transfer From Reserve	West Street Resurfacing SLK 1.00 to 1.15(C)	0.00	0.00	0.00	0.00	30,000.00
		<i>Road Asset Renewal Reserve Closing Balance</i>	(2,863,788.60)	(4,795,336.52)	(1,533,016.20)	(4,795,336.52)	(483,831.20)
1059 - Sick Pay Incentive Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(79,476.54)	(79,476.54)	(79,476.54)	(79,476.54)	(79,476.54)
10904	Interest Earned	Other General Purpose Funding(O)	(2,010.84)	(623.20)	(738.49)	(623.20)	(738.49)
			0.00	0.00	0.00	0.00	0.00
10810	Transfer From Reserve	Human Resources & Payroll(O)	0.00	0.00	15,000.00	0.00	15,000.00
		<i>Sick Pay Incentive Reserve Closing Balance</i>	(81,487.38)	(80,099.74)	(65,215.03)	(80,099.74)	(65,215.03)
1060 - Strategic Projects Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)
10904	Interest Earned	Other General Purpose Funding(O)	(75,292.43)	(56,551.50)	(67,892.96)	(56,551.50)	(67,892.96)
10830	Transfer To Reserve	Members of Council(O)	(20,830.00)	(20,830.00)	(25,000.00)	(20,830.00)	(25,000.00)
12847	Transfer From Reserve	Purchase Sues Road(C)	0.00	0.00	500,000.00	0.00	500,000.00
		<i>Strategic Projects Reserve Closing Balance</i>	(3,005,700.17)	(2,986,959.24)	(2,502,470.70)	(2,986,959.24)	(2,502,470.70)
1061 - Vasse Newtown Landscape Maintenance Reserve (SAR)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(668,099.07)	(668,099.07)	(668,099.07)	(668,099.07)	(668,099.07)
10904	Interest Earned	Other General Purpose Funding(O)	(20,105.34)	(12,618.90)	(15,139.57)	(12,618.90)	(15,139.57)
10969	Transfer To Reserve	Vasse SAR Area General Improvements to the Area(C)	(158,980.00)	(158,980.00)	(190,775.00)	(158,980.00)	(190,775.00)
10969	Transfer From Reserve	Vasse SAR Area General Improvements to the Area(C)	0.00	0.00	150,000.00	0.00	150,000.00
12822	Transfer From Reserve	Vasse SAR Area General Improvements to the Area - Tree Re(O)	0.00	0.00	50,000.00	0.00	50,000.00
13000	Transfer From Reserve	Vasse SAR Reserve Funding(O)	0.00	0.00	140,536.00	0.00	140,536.00
		<i>Vasse Newtown Landscape Maintenance Reserve (SAR) Closing Balance</i>	(847,184.41)	(839,697.97)	(533,477.64)	(839,697.97)	(533,477.64)
1062 - Vasse Sports Pavilion Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,684.98)	(1,684.98)	(1,684.98)	(1,684.98)	(1,684.98)
10904	Interest Earned	Other General Purpose Funding(O)	(53.63)	(31.20)	(40.55)	(31.20)	(40.55)
10027	Transfer To Reserve	Asset Management Administration(O)	(540.00)	(540.00)	(649.00)	(540.00)	(649.00)
			0.00	0.00	0.00	0.00	0.00
		<i>Vasse Sports Pavilion Building Reserve Closing Balance</i>	(2,278.61)	(2,256.18)	(2,374.53)	(2,256.18)	(2,374.53)

City of Busseton Reserve Movements

For Period Ended 30 April 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1072 - Lou Weston Oval Pavilion Reserve							
10904	Interest Earned	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
			(195.58)	0.00	0.00	0.00	0.00
10027	Transfer To Reserve	Asset Management Administration(O)	(10,360.00)	(10,360.00)	(12,431.00)	(10,360.00)	(12,431.00)
			0.00	0.00	0.00	0.00	0.00
<i>Lou Weston Oval Pavilion Reserve Closing Balance</i>			(10,555.58)	(10,360.00)	(12,431.00)	(10,360.00)	(12,431.00)
1073 - Waterways Restoration Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(10.00)	(10.00)	(10.00)	(10.00)	(10.00)
10904	Interest Earned	Other General Purpose Funding(O)	(8,660.16)	0.00	0.00	0.00	0.00
10711	Transfer To Reserve	Environmental Management Administration(O)	(458,712.50)	(458,712.50)	(550,455.00)	(458,712.50)	(550,455.00)
12848	Transfer From Reserve	Vasse River - Ongoing Restoration of River Habitat(O)	220,000.00	0.00	550,455.00	0.00	550,455.00
<i>Waterways Restoration Reserve Closing Balance</i>			(247,382.66)	(458,722.50)	(10.00)	(458,722.50)	(10.00)
1078 - Post Office Tea Rooms Reserve							
			0.00	0.00	0.00	0.00	0.00
10020	Transfer To Reserve	Art Geo Administration(O)	0.00	0.00	(121,028.00)	0.00	(121,028.00)
10020	Transfer From Reserve	Art Geo Administration(O)	0.00	0.00	60,514.00	0.00	60,514.00
10033	Transfer From Reserve	Art Geo Building(O)	0.00	0.00	60,514.00	0.00	60,514.00
12472	Transfer From Reserve	ArtGeo Building(C)	0.00	0.00	0.00	0.00	0.00
<i>Post Office Tea Rooms Reserve Closing Balance</i>			0.00	0.00	0.00	0.00	0.00
1079 - Peel Tce/Causeway Rd Building Reserve							
			0.00	0.00	0.00	0.00	0.00
10441	Transfer To Reserve	Peel Tce Building & Surrounds(O)	0.00	0.00	(23,429.00)	0.00	(23,429.00)
			0.00	0.00	0.00	0.00	0.00
<i>Peel Tce/Causeway Rd Building Reserve Closing Balance</i>			0.00	0.00	(23,429.00)	0.00	(23,429.00)
Grand Total			(79,042,231.58)	(86,812,197.30)	(59,608,589.86)	(86,911,581.30)	(54,928,707.86)
Opening Balance 1/7/2022			(71,183,341.29)	(71,017,796.00)	(71,017,796.00)	(71,017,796.00)	(71,017,796.00)
Interest Earned			(2,138,747.91)	(1,041,638.00)	(1,249,999.90)	(1,041,638.00)	(1,249,999.90)
Transfer To Reserve			(14,759,614.79)	(14,818,010.80)	(23,227,257.96)	(14,818,010.80)	(23,496,493.91)
Transfer From Reserve			9,039,472.41	65,247.50	35,886,464.00	(34,136.50)	40,835,581.95
Grand Total			(79,042,231.58)	(86,812,197.30)	(59,608,589.86)	(86,911,581.30)	(54,928,707.86)



6.3 RATE EXEMPTION - FREE REFORMED CHURCH OF BUSSELTON INC

STRATEGIC THEME	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
STRATEGIC PRIORITY	3.2 Facilitate an innovative and diversified economy that supports local enterprise, business, investment and employment growth.
SUBJECT INDEX	Rating Exemption
BUSINESS UNIT	Rates
REPORTING OFFICER	Rates Coordinator - David Nicholson
AUTHORISING OFFICER	Acting Director, Finance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Rate Exemption Application  Attachment B Rate Exemption Statutory Declaration  Attachment C Rate Exemption Covering Letter  Attachment D Free Reformed Church of Busselton Inc Constitution  Attachment E Free Reformed Church of Busselton Inc 2022-23 Budget 

COMMITTEE RECOMMENDATION**F2306/025**

Moved Councillor M Love, seconded Councillor P Carter

That the Council:

- 1. Grant rate exemption to Free Reformed Church of Busselton Inc. for 10 Pettit Crescent West Busselton, effective 20th January 2023, under section 6.26(2)(g) of the *Local Government Act 1995*;**
- 2. Agree that this rate exemption is to continue where Free Reformed Church of Busselton continue to own and use the property as stated in the application at Attachment A;**
- 3. Continue to advocate, through the South West Zone of WALGA, for a review of Rating Exemptions; and**
- 4. Continue to note in the City's Annual Report the annual total cost to the City of rating exemptions.**

CARRIED 5/0**OFFICER RECOMMENDATION****That the Council:**

- 1. Grant rate exemption to Free Reformed Church of Busselton Inc. for 10 Pettit Crescent West Busselton, effective 20th January 2023, under section 6.26(2)(g) of the *Local Government Act 1995*;**
- 2. Agree that this rate exemption is to continue where Free Reformed Church of Busselton continue to own and use the property as stated in the application at Attachment A;**
- 3. Continue to advocate, through the South West Zone of WALGA, for a review of Rating Exemptions; and**
- 4. Continue to note in the City's Annual Report the annual total cost to the City of rating exemptions.**

EXECUTIVE SUMMARY

The Free Reformed Church of Busselton Inc. (FRCBI) lodged a rate exemption application in March 2023 for 10 Pettit Crescent, West Busselton, a property that they purchased on the 20th January 2023. On the basis of the application, this report recommends that the application for exemption be granted effectively from the 20th January 2022 in accordance with Section 6.26(2)(d) of the *Local Government Act 1995*.

BACKGROUND

The FRCBI is a religious organisation that is endorsed by the Australian Taxation Office for charity tax concessions and is registered as a charity under the Charities Act 2013 for the charitable purpose of advancing religion. The object of FRCBI are (as per their constitution)

- a) the preaching and practice of the Christian gospel according to the doctrinal standards and liturgy of the Free Reformed Churches of Australia; and
- b) the provision of facilities for the worship of God, including places of worship.

They are registered as a charity under the Charities Act 2013 for the charitable purpose of advancing religion.

The constitution also states that:

“the property and income of the Church shall be applied solely towards the promotion of the objects of the Church and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to Members, except in good faith in the promotion of those objects or purposes.”

The property at 10 Pettit Crescent, West Busselton was purchased by FRCBI in December 2022 from Australasian Conference Association Ltd (Seventh Day Adventist Church) with ownership transferring on the 20th January 2023. The property, up until FRCBI ownership, was rate exempt due to it being used by the Seventh Day Adventist Church for religious purposes. Rate exemption was not automatically applied upon FRCBI taking ownership as an application that included stipulating the property use was required to be lodged.

The property will mainly be used by the FRCBI for public worship services every Sunday and also for special celebration days. The hall will be used as overflow space for worship services, and for fellowship events organised by the church. It will also host bible study groups for adults and youth, catechism courses for youth and introduction courses for interested persons during the week. The Church facilities will be made available for family events such as weddings and funerals. No payments will be received for any services provided to the congregation.

Upon request only, the church and hall may be made available for use by members of the public for events such as weddings and funerals, for a minimal fee of \$75/half day to cover any associated costs. The church will also be leased back to the Seventh Day Adventists for the next 12 months for worship use on Friday evenings and Saturdays, with the intention that the any fee covers cleaning and utility costs.

Engagement with Western Australian Local Government Association (WALGA)

With respect more broadly to rate exemptions for charitable organisations, following a Council resolution in May 2019, the Mayor raised this issue with the South West Zone of WALGA (SWZ) at its meeting, also in May 2019.

The SWZ supported the City of Busselton's view unanimously and resolved as follows:

That the SWZ:

1. *Request that WALGA continue to lobby the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act 1995 and that an alternative position may be implementing a rebate similar to the Pensioners and Seniors Rebate Scheme.*

In response to the SWZ's resolution, WALGA advised that the SWZ's position is consistent with the following long-held sector position that:

1. *There is a need to amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and*
2. *Either:*
 - a. *amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or*
 - b. *establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.*

WALGA also added to its submission to the State Government following the consultation on phase 2 of the review of the Act:

Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

WALGA's advocacy position has not changed in relation to this issue and it continues to push for meaningful legislative change in this area. Until then, however, the current approach to rate exemptions due to charitable purpose remains in place.

OFFICER COMMENT

In accordance with Section 6.26(2)(d) of the Act, land is not rateable if it is used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood.

Rate exemption applications need to be considered in two parts. The first part is to assess whether the use itself is "charitable" and the second part is to determine whether the property is being used "exclusively" for charitable purposes.

In considering the first part, that is, are the operations of the association considered to be a charitable use, legal opinions are consistent in defining charitable purpose as land used for:

1. The relief of poverty;
2. The advancement of education;
3. The advancement of religion; and
4. Other purposes beneficial to the community.

It is considered that the services being provided by FRCBI would meet all part 3 of these definitions and as such the property at 10 Pettit Crescent, West Busselton would be eligible for rate exemption under section 6.26(2)(d) of the Act.

In considering the second part, that is, 'is the property being exclusively used for a charitable purpose'; this criteria is being met by FRCBI as they occupy and use the property for religious purposes.

No physical inspection of 10 Pettit Crescent, West Busselton has been undertaken based on its known use and the provided statutory declaration (Attachment B), which is considered to be sufficient.

Statutory Environment

Section 6.26(2)(d) of the Act specifically states that land used exclusively for religious purposes is not rateable.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Granting rate exemption effective 20th January 2023 will result in a \$1,331.70 reduction to the rating income for the 2022/23 financial period. In future years this represents a lost opportunity for rating income of approximately \$3,000 plus any budgeted increases where 10 Pettit Crescent, West Busselton continues to be owned and used by FRCBI for the purposes as stated in the rate exemption application.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

That being said, if Council chooses to not grant rate exemption, then staffing and/or legal costs may be incurred if the applicant refers the matter to the State Administrative Tribunal (SAT) for a review of the decision. It is considered a high probability that SAT will reverse Council's decision.

Options

As an alternative to the proposed recommendation the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. As stated above, this is not recommended based on the risks associated with declining the application:

CONCLUSION

It is considered that the services provided by FRCBI from 10 Pettit Crescent, West Busselton are charitable in nature and would be eligible for rate exemption under section 6.26(2)(d) of the Act.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

If rate exemption is granted on 10 Pettit Crescent, West Busselton then it would be applied effective from the 20th January 2023, instead of the date of the rate exemption application as a concession.

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

Copyright

I authorise the City of Busselton to reproduce any attachments provided with this form for internal purposes only.

City of Busselton
2 Southern Drive
Busselton WA 6280
Locked bag 1
Busselton WA 6280

ABN 87 285 608 991

Phone: (08) 9781 0444

Facsimile: (08) 9432 4634

Email: city@busselton.wa.gov.au

Web: www.busselton.wa.gov.au

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	10 Pettit Crescent
Suburb	West Busselton
Post code	6280

Property Reference Number (if known)	Property ID 100003021 (Lot 77 Diagram 41836)
--------------------------------------	--

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

Property is used for public worship services on Sundays. During the week it is used catechism classes for youth and new members, bible study groups and meetings.

3. PROPERTY OWNER DETAILS

Organisation	Free Reformed Church of Busselton
Property owner <i>(if different to above)</i>	
Postal address <i>(including post code)</i>	PO Box 5298 West Busselton WA 6280
Telephone	
Facsimile	
Mobile	
E-mail	info@frcbusselton.org.au

4. APPLICANT DETAILS

Contact Person	Tanya Bosveld
Position Title	Treasurer
Postal address <i>(including post code)</i>	4 Peaker Court West Busselton WA 6280
Telephone	
Facsimile	
Mobile	0421472660
E-mail	treasurer@frcbusselton.org.au

5. ORGANISATION INFORMATION**Is/does the organisation:**

An incorporated body as per the Associations Incorporated Act 1987?
(If yes, provide a Certificate of Incorporation)

Yes No

Considered "not for profit"?

Yes No

Have a tax exemption from the Australian Tax Office (ATO)?
(If yes, provide a certificate of tax exemption from the ATO)

Yes No

Leasing the property?
(If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)

Yes No

Have planning approval for the land use of the property?
(A site inspection may be required before the application is processed)

Yes No

6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
- Copy of the organisation's constitution;
- Copy of the organisation's current certificate of incorporation;
- A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
- A plan of the property, showing all buildings and outbuildings **OR**
- Floor plan of the leased property area if only part of the property is the subject of this application.
- A copy of the organisations current years audited financial statements and details of its financial and funding support;
- Copies of any other relevant documentation that the organisation considers will support this application;

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name	Tanya Bosveld
Position Title	Treasurer
Organisation	Free Reformed Church of Busselton
CEO/Trustee Signature	TBosveld

OFFICE USE ONLY

1. CONSIDERATIONS

Approval with the City's Town Planning Scheme? YES NO
Has the property been inspected? YES NO
Recommend for non-rateable status? YES NO

Section 6.26 (2) of the Local Government Act 1995 classification	
Person/s or Classes of Persons Affected by this decision	

Reason for non-rateable status:

New Application Review of Exemption

Amount of rates to be exempted and date to be commenced from (if applicable):

Amount: \$	Data (from): Click here to enter a date.
------------	--

Rubbish bin changes to be levied and dates to be applicable from:

Amount: \$	Data (from): Click here to enter a date.
------------	--

Note: The approval will be for a period of 3 years, unless circumstances change.

2. DECISION – DELEGATED AUTHORITY (3.40)

Approving officer sub-delegated by the CEO to approve the granting of rate exemption status in accordance with the Local Government Act 1995.

Name	
Position	
Signature	

Determination by delegated officer:

DENIED for non-rateable status

APPROVED for partial non-rateable status

APPROVED for non-rateable status

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

APPLICATION FOR RATES EXEMPTION UNDER
SECTION 6.26 OF THE LOCAL GOVERNMENT ACT 1995.
STATEMENT OF PROPERTY USE

(1) Christian name or names and surname of declarant in full (1) I Tanya Renae Bosveld

(2) Address (2) of 4 Peaker Court West Busselton
In the State of Western Australia

(3) Occupation (3) Home Duties

Sincerely declare as follows:-

The property located at 10 Pettit Crescent West Busselton
is used by Free Reformed Church of Busselton
for the purposes of public worship services each
Sunday and special celebration days
for the period from 20/01/2023 to indefinitely

The applicant agrees to advise the City of Busselton immediately that there is ANY change to the purpose/s as stated above.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

Declared at Busselton
this 6 day of March 2023
In the presence of SAB
(Signature of authorised witness)
Sarah den Boer Teacher
(Name of authorised witness and qualification as such a witness)

(4) Signature of person making the declaration

JR Bosveld
(4)

***Important** This Declaration must be made before any of the following persons:-



Elder John Dykstra
Secretary
Free Reformed Church of Busselton
PO Box 5298, West Busselton WA 6280

Mr David Nicholson
Rates Coordinator
City of Busselton
Locked Bay 1, Busselton WA 6280

6 March 2023

Re: Request for rates exemption for 10 Pettit Crescent, West Busselton

Dear David,

We are requesting rate exemption for the church & hall at 10 Pettit Crescent, which we purchased on 20 January 2023 from the SDA church.

The overall purpose of the Free Reformed Church of Busselton, as stated in our constitution, is (a) the preaching and practice of the Christian gospel according to the doctrinal standards and liturgy of the Free Reformed Churches of Australia; and (b) the provision of facilities for the worship of God, including places of worship. We are registered as a charity under the Charities Act 2013 for the charitable purpose of advancing religion.

The church will be used for public worship services every Sunday and also for special celebration days. The hall will be used as overflow space for worship services, and for fellowship events organised by the church. We also host bible study groups for adults and youth, catechism courses for youth and introduction courses for interested persons during the week. Our facilities will be made available for family events such as weddings and funerals. No payments are received for any services provided to our congregation.

Upon request only, our church and hall may be made available for use by members of the public for events such as weddings and funerals, for a minimal fee of \$75/half day to cover any associated costs. We also will lease the church back to the Seventh Day Adventists for the next 12 months for their use for worship on Friday evenings and Saturdays, with the intention that the fee covers cleaning and utility costs.

As requested, copies of our application for rates exemption, our constitution, our current certificate of incorporation, statutory declaration confirming purpose of our property, a plan of the property, and our latest financial statement are included.

Yours sincerely,



John Dykstra
Secretary

**FREE REFORMED CHURCH OF BUSSELTON INC
CONSTITUTION**

Adopted on incorporation on 18 March 2011 and amended by special resolution on 16 September 2019, approved by the Department of Mines, Industry Regulation and Safety effective from 17 February 2020

1. Name

The name of the Association is "Free Reformed Church of Busselton Inc".

2. Objects

- (1) The objects of the Association (hereinafter referred to as "the Church") are:
 - (a) the preaching and practice of the Christian gospel according to the doctrinal standards and liturgy of the Free Reformed Churches of Australia; and
 - (b) the provision of facilities for the worship of God, including places of worship.
- (2) The property and income of the Church shall be applied solely towards the promotion of the objects of the Church and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in promotion of those objects or purposes.

3. Membership and Voting

- (1) For the purposes of this Constitution only, membership of the Church is open to baptised and communicant members.
 - (a) Baptised members are persons who have as yet not progressed to making public profession of faith and:
 - (i) have been baptised in the Church; or
 - (ii) have been received as baptised members from another church in accordance with the "*Church Order of The Free Reformed Churches of Australia*".
 - (b) Communicant members are persons who:
 - (i) have made public profession of their faith in the Church; and
 - (ii) have been received as communicant members from another church, in accordance with the "*Church Order of The Free Reformed Churches of Australia*".
- (2) The baptised and communicant members are referred to collectively as "the Congregation".
- (3) There shall be no entrance fee or subscription payable by members of the Church.
- (4) Each communicant member in good standing is entitled to one vote at any Congregational meeting, subject to the "*Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton*", or other rules and procedures for the calling or election of office bearers adopted by Consistory from time to time.
- (5) Membership is terminated by:
 - (a) death;
 - (b) departure with or without an attestation;
 - (c) excommunication following Church discipline; or
 - (d) withdrawal.

- (6) A communicant member is in 'good standing' unless the Consistory has suspended them from the Lord's Supper in accordance with the "*Church Order of The Free Reformed Churches of Australia*".
- (7) Each member is entitled to receive notice of and attend Congregational meetings.
- (8) Baptised members do not have any voting rights.

4. Consistory

- (1) The affairs of the Church shall be managed exclusively by a Consistory consisting of the serving Minister of the Word (if any) and:
 - (a) the Elders, if there are more than five Elders; or
 - (b) the Elders and the Deacons if there are five or fewer Elders,all of whom shall be communicant members of the Church in good standing and elected to the office of Elder or Deacon in accordance with the "*Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton*".
- (2) The term of office of Elders and Deacons shall be 3 years or as stipulated by the Consistory from time to time.
- (3) The office of Elder and Deacon shall become vacant upon the expiration of the 3 year term of office, or in circumstances where such Elder or Deacon requests to be relieved of his office and such request is granted by the Consistory.
- (4) Casual vacancies in the Consistory may be filled in accordance with the "*Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton*".
- (5) Retiring Consistory members shall continue to hold office until their replacement has been ordained.
- (6) The Consistory shall appoint among them a Chairman, Vice-Chairman and Secretary.
- (7) The Chairman shall preside over all Consistory meetings and Congregational meetings. In the absence of the Chairman, the Vice-Chairman shall preside.
- (8) The Secretary shall
 - (a) keep full and correct minutes of the proceedings of Consistory meetings and Congregational meetings;
 - (b) keep and maintain in an up to date condition a register of the members of the Church and their postal, residential or email addresses;
 - (c) have custody of all books, documents, records and registers of the Church.
- (9) The Consistory shall meet together for the dispatch of business not less than once every two months, and the Chairman may at any time convene a Consistory meeting.
- (10) At a Consistory meeting, 50% of members present constitute a quorum.
- (11) The procedure and order of business to be followed at a Consistory meeting must be determined by the Consistory members present at the Consistory meeting.
- (12) The Consistory has the power to do all things necessary or convenient to be done for the proper management of the affairs of the Church.
- (13) The Consistory shall meet regularly with the Deacons to deal with those matters as described for that purpose by the "*Church Order of the Free Reformed Churches of Australia*", and further with all things which the Consistory considers necessary for general management, including the

material affairs of the Church. Decisions made by the Consistory in conjunction with the Deacons have the same effect as decisions made by the Consistory.

- (14) A member of the Consistory may only be paid out of the funds of the Church if the payment is authorised by a resolution of the Church passed at a Congregational meeting, whether or not the payment is authorised separately, or as an item contained within a budget that has been authorised.
- (15) The provisions of paragraph (14) above do not apply to a payment to a member of the Consistory for any out-of-pocket expenses for travel and accommodation in connection with the performance of the member's functions.

5. Congregational meetings

- (1) The financial year will commence on 1 July and end on 30 June.
- (2) The Consistory shall convene an annual general meeting within 6 months after the end of the financial year. Prior to this meeting it shall prepare and distribute to the members:
 - (a) financial statements of the Church showing its receipts and payments for the preceding financial year and any other information that is required under any legislation; and
 - (b) a budget of receipts and payments for the next financial year.
- (3) The Consistory may at any time convene a Congregational meeting.
- (4) At a Congregational meeting, 20% of communicant members present constitute a quorum.
- (5)
 - (a) The Secretary shall give to all members not less than 8 days' notice of a Congregational meeting, and not less than 14 days' notice of a Congregational meeting at which an amendment to the Constitution is proposed.
 - (b) This notice shall specify
 - (i) when and where the meeting concerned is to be held;
 - (ii) any motions to be moved at the meeting; and
 - (iii) particulars of the business to be transacted at the meeting concerned and of the order in which that business is to be transacted.
- (6) The Secretary may give a notice under (5) by serving it on a member personally, by placing it in a member's pigeon hole at the rear of the Church premises, or by publication in the congregational bulletin.
- (7) At a Congregational meeting:
 - (a) an ordinary resolution put to the vote will be decided by a majority of votes cast on a show of hands; and
 - (b) a special resolution put to the vote will be decided in accordance with section 51 of the Act.
- (8) The Consistory must convene a special Congregational meeting if at least 20% of the members require a special Congregational meeting to be convened. The members requiring a special Congregational meeting to be convened must:
 - (a) make the request by written notice given the Consistory;
 - (b) state in the notice the business to be considered at the meeting; and
 - (c) each sign the notice.

The Consistory must convene the meeting within 3 months of receiving the written request.

6. Treasurer

- (1) The Consistory shall appoint a Treasurer, being a communicant member of the Church.
- (2) The Treasurer shall:
 - (a) be responsible for the receipt of all moneys paid to or received by the Church or the Treasurer on behalf of the Church as directed by the Consistory;
 - (b) pay all moneys referred to in paragraph (a) into such account or accounts as the Consistory may direct from time to time;
 - (c) make payments from the funds of the Church with the authority of the Consistory;
 - (d) comply on behalf of the Church with the relevant provisions of Divisions 2 and 3 of Part 5 of the Act with respect to the financial records, financial statements and financial reports of the Church, including by arranging for those to be prepared and reviewed or audited as required by the Act;
 - (e) whenever directed to do so by the Consistory, submit to the Consistory a report, balance sheet or financial statement in accordance with that direction; and
 - (f) unless the members resolve otherwise at a general meeting, have custody of all securities, books and documents of a financial nature and accounting records of the Church.

7. Inspection

A member may at any time inspect without charge the register of members, register of officeholders and the Constitution of the Church, but may not inspect any other records or documents of the Church without the prior approval of Consistory.

8. Common Seal

- (1) The Church shall have a common seal on which its corporate name shall appear in legible characters. The common seal shall be kept in the custody of the Secretary.
- (2) The common seal of the Church shall not be used without the express authority of the Consistory and every use of that common seal shall be recorded in the minute book.
- (3) The affixing of the common seal of the Church shall be witnessed by any two of the Chairman, Vice-Chairman and Secretary.

9. Review or Audit

- (1) Each year, if required by the Act, the Consistory shall do all things necessary to procure that financial statements of the Church for the financial year are reviewed or audited in accordance with the provisions of Part 5 of the Act and presented to the Congregation at the annual general meeting.
- (2) The accounts of the deacons shall be inspected by a minimum of two Consistory members, usually the Chairman and Vice-Chairman.

10. Amendment

The Church may amend this Constitution only by special resolution and by otherwise complying with Part 3 Division 2 of the Act.

11. Winding-up

- (1) The Church may be wound up voluntarily in accordance with Divisions 1 or 2 of Part 10 of the Act.

- (2) On the cancellation of the incorporation or winding up of the Association, its surplus property must be distributed as determined by special resolution by reference to section 24(1) of the Act:
 - (a) to one or more associations incorporated under the Act, formed from within the Free Reformed Churches of Australia, which is charitable at law and has objects similar to those of the Church; or
 - (b) in the absence of such an association, will be donated to charitable organisations or causes, as determined by the Consistory after due consultation with the Congregation.

12. Resolving Disputes

- (1) Subject to 12(2), any disputes under or relating to this Constitution:
 - (a) between members; or
 - (b) between one or more members and the Church,will be determined by the Consistory in accordance with the Holy Scriptures.
- (2) Members must first attempt to resolve any dispute amongst themselves by meeting and discussing the matter in dispute with a view to resolving the dispute promptly and in any event within 14 days after the dispute comes to the attention of all of the members involved in the dispute.
- (3) The Consistory will give each party to the dispute written notice of the Consistory's determination.
- (4) The Consistory's determination is subject to any rights of appeal contained in the "*Church Order of The Free Reformed Churches of Australia*".

13. Interpretation

- (1) This Constitution shall be construed as being of local application only and ancillary to the "*Church Order of the Free Reformed Churches of Australia*".
- (2) In situations where this Constitution proves inadequate, the "*Church Order of The Free Reformed Churches of Australia*" shall be deemed to govern the Church.
- (3) In this Constitution:
 - (a) "**Act**" means the *Associations Incorporation Act 2015* (WA); and
 - (b) the phrases "**special resolution**" and "**surplus property**" have the meaning as set out in the Act.

Free Reformed Church of Busselton

Budget for 1st July 2022 to 30th June 2023

Actuals as at 30 June 2022

		Budget 2021/22	Actuals @ 30/06/2022	Budget 2022/23
Receipts				
1	Fixed Voluntary Contributions	186,000	189,869	198,000
2	Thanksgiving Collections	1,800	2,395	2,000
3	Church collections (for line 24-28 levies)	10,355	10,953	11,520
4	BAS credit	0	1,297	0
5	Bank interest	30	11	5
	Total Receipts	198,185	204,525	211,525
Payments				
6	Administration & Sundries	5,300	5,397	5,500
7	Utilities & Phone/Internet	8,600	8,143	9,000
8	Church: SDA Hire/Utilities & Maintenance	9,500	7,643	10,415
9	Car repayments or Car Reserve	10,000	10,000	15,000
10	Cars: Maintenance & Fuel & Reg	12,000	16,837	13,000
11	Classis – Synod Expenses	1,000	438	500
12	Emeritus Loan repayments	56,000	56,000	54,000
13	Insurances	7,500	8,114	11,000
14	Manse maintenance	3,000	1,793	3,000
15	Church Social & Website	890	876	890
16	Stipend	58,000	58,000	60,000
17	Study Allowance	3,000	3,000	3,000
18	Superannuation	5,800	8,355	10,500
19	Visiting Ministers	1,000	-	500
20	Community Association	1,500	649	1,500
21	Evangelism Committee	1,000	276	1,000
22	Emeritus Levy	3,740	1,185	1,200
23	S. African Sister Churches support	1,595	2,034	2,060
24	Indonesian Churches support	1,310	-	1,140
25	Theological Students support	610	632	640
26	Canadian Reformed Theological Seminary (CRTS)	6,840	7,110	7,200
27	ARTS Infrastructure Fund		237	480
	Total Payments	198,185	196,720	211,525
	Surplus/deficit	0	7,805	0

Notes for above Items:

- 12 P and I repayments \$4500 per month for 2023
- 13 This includes workers compensation, car and house insurance, personal insurance
- 22 Levy reduced from \$49.23pcm to \$15pcm in 2022
- 23 Paid at \$25.75pcm for 2022
- 24 No levy for 2022, usually levied at \$18pcm
- 25 Levied at \$8pcm
- 26 Levied at \$90pcm
- 27 Australian CRTS affiliate - Levied at \$3pcm for 2022 and \$6pcm 2023

Bank details:	1/07/2021	Balances at 30/06/2022		
	Opening balance	Income	Expenses	Closing Balance
Opening bank 1/7/2021	50,003	204,525	196,720	57,808
Car reserve	-193	10,000	0	9,807
Busselton CBF collections	121,013	16,512		137,525
Mission PNG (Armadale) collections	30	12,042	12,072	0
Eucalypt collections	0	938	938	0
Fair Haven collections		2,556	2,556	0
work of deacons	0	1,298	1,298	0
Totals	170,853	247,870	213,583	205,140

Note: \$25,200 surplus from 20/21 financial year was transferred internally from main opening bank balance to Busselton CBF collections opening bank balance.

Bank Account breakdown @ 30/06/2022	
Busselton Church Building Fund	137,525
Collections	0
Cash & Reserves	67,615
Closing balance 30/06/2022	\$205,140

Bank Accounts:	
Working Account @ 30/06/2022	11,724
Interest Account @ 30/06/2022	55,891
BCBF Account @30/06/2022	\$137,525
	\$205,140

Emeritus loan for Hawker App	
Borrowings @ 01/07/2021	-270,092
Repayments	56,000
Interest	-9,507
Closing balance@ 30/06/2022	-\$223,599

6.4 AMENDMENT TO ADOPTED SCHEDULE OF FEES AND CHARGES FOR THE 2023/2024 FINANCIAL YEAR

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.5 Responsibly manage ratepayer funds to provide for community needs now and in the future.
SUBJECT INDEX	Fees and Charges
BUSINESS UNIT	Waste and Fleet Services
REPORTING OFFICER	Manager Waste and Fleet Services - Mark Wong
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Nil

COMMITTEE RECOMMENDATION

F2306/026 Moved Councillor S Riccelli, seconded Councillor M Love

That the Council endorses the following amendment to the adopted Schedule of Fees and Charges – 2023/24, effective from and including 1 July 2023, for waste disposal charges at the Busselton Transfer Station and Dunsborough Waste Facility:

- 1. Domestic Waste and Commercial Waste**
 - (a) Single Axle Trailers: \$8.50 changed to \$8.00**
 - (b) Tandem Trailers: \$15.50 changed to \$15.00**
- 2. Domestic Green Waste and Commercial Green Waste**
 - (a) Single Axle Trailers: \$8.50 changed to \$8.00**
 - (b) Tandem Trailers: \$15.50 changed to \$15.00**
- 3. Domestic Bricks and Concrete and Commercial Bricks and Concrete**
 - (a) Single Axle Trailers: \$6.50 changed to \$6.00**
 - (b) Tandem Trailers: \$15.50 changed to \$15.00**
- 4. Car Tyres: \$8.50 changed to \$8.00**

CARRIED 5/0

OFFICER RECOMMENDATION

That the Council endorses the following amendment to the adopted Schedule of Fees and Charges – 2023/24, effective from and including 1 July 2023, for waste disposal charges at the Busselton Transfer Station and Dunsborough Waste Facility:

- 1. Domestic Waste and Commercial Waste**
 - (a) Single Axle Trailers: \$8.50 changed to \$8.00**
 - (b) Tandem Trailers: \$15.50 changed to \$15.00**

2. Domestic Green Waste and Commercial Green Waste
 - (a) Single Axle Trailers: \$8.50 changed to \$8.00
 - (b) Tandem Trailers: \$15.50 changed to \$15.00
3. Domestic Bricks and Concrete and Commercial Bricks and Concrete
 - (a) Single Axle Trailers: \$6.50 changed to \$6.00
 - (b) Tandem Trailers: \$15.50 changed to \$15.00
4. Car Tyres: \$8.50 changed to \$8.00

EXECUTIVE SUMMARY

In accordance with Regulation 5(2) of the *Local Government (Financial Management) Regulations*, a local government is to undertake a review of its fees and charges regularly, and not less than once in every financial year.

This report provides Council with an amendment to the adopted 2023/24 Schedule of Fees and Charges to apply for the financial year commencing on 1 July 2023, subsequent to the conclusion of the required statutory advertising period.

BACKGROUND

Council adopted the Schedule of Fees and Charges for the 2023/24 year on 19 April, 2023 (Item 12.3).

This report seeks to amend various charges in the Engineering and Works Services Directorate, regarding Waste Disposal and Sanitation Fees for the Busselton Transfer Station (BTS) and Dunsborough Waste Facility (DWF).

OFFICER COMMENT

The previously adopted 2023/24 Schedule of Fees and Charges included a number of fees applicable to both the Busselton Transfer station and the Dunsborough Waste Facility, that were increased by a nominal amount of 50c due to the application of the CPI rate. Internal Gatehouse staff at both the BTS and the DWF encounter issues with sourcing loose change and request that the fees be amended downward so as to remove the need to handle 50c pieces, and also having to return loose change from whole dollar amounts submitted by customers.

Instead of increasing the Fees and Charges by nominal, CPI-based amounts each year, the intention from then on, is to increase the amount by whole dollar values (at the appropriate time), before holding that new whole dollar-increased value until such time as to increase the Fee or Charge to the next whole dollar-value.

Statutory Environment

Sections 6.16 to 6.19 of the *Local Government Act 1995* (the Act) refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the *Local Government (Financial Management) Regulations*.

Section 6.16 of the Act states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods;
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider.

Section 6.18 of the Act clarifies that, if the amount of any fee or charge is determined under another written law, then a local government may not charge a fee that is inconsistent with that law.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

The proposed pricing reduction to the line items mentioned above is expected to reduce revenue from the facilities' gate fees in the vicinity of \$11,000 to \$14,000 for the financial year, based on the total number of transactions of these types at the waste facilities in the previous 12-month period (about 22,000).

Stakeholder Consultation

This was a result of feedback from staff on-the-ground; no external stakeholder consultation was undertaken in relation to this matter. As part of the next price appraisal, consultation may occur with other local government authorities, along with a review of prices offered by alternate service providers (pursuant to section 6.17 of the Act).

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could recommend alternatives to the proposed amendments to the Adopted 2023/2024 Schedule of Fees and Charges as it deems appropriate.



CONCLUSION

Council adopted the 2023/2024 Schedule of Fees and Charges on April 19, 2023 (Item 12.3). The Schedule included fees that would require staff to handle 50c pieces and return loose change from whole dollar amounts submitted by customers. This has been identified as an area of risk and an area to improve customer service in; therefore it is proposed to amend the fees downward so that minor coins do not need to be handled

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Following the adoption by the Council, the amendment will be subject to a statutory advertising period and any revised fees will be effective 2 weeks subsequent to the advertising period commencing, but no earlier than 1 July. Given the statutory advertising requirements, it is anticipated that the amendment will not be able to be enacted until sometime into July.

6.5 REVIEW OF THE FINANCE COMMITTEE

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Review of Committees
BUSINESS UNIT	Corporate Services
REPORTING OFFICER	Acting Director, Finance and Corporate Services - Sarah Pierson
AUTHORISING OFFICER	Chief Executive Officer - Tony Nottle
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Finance Committee Terms of Reference Proposed Edits  

COMMITTEE RECOMMENDATION

F2306/027 Moved Councillor P Carter, seconded Councillor M Love

That the Council:

1. notes the outcome of the evaluation of the Finance Committee's (the Committee) effectiveness, in accordance with clause 8 of the Committee's Terms of Reference;
2. acknowledge that while the Committee is operating effectively, increased information and training for members and more strategic involvement in LTFP and budget preparation would further improve its effectiveness and requests the CEO to consider how these can be actioned;
3. endorses the amendments proposed to the Committee's Terms of Reference as per Attachment A.

CARRIED 5/0

OFFICER RECOMMENDATION

That the Council:

1. notes the outcome of the evaluation of the Finance Committee's (the Committee) effectiveness, in accordance with clause 8 of the Committee's Terms of Reference;
2. acknowledge that while the Committee is operating effectively, increased information and training for members and more strategic involvement in LTFP and budget preparation would further improve its effectiveness and requests the CEO to consider how these can be actioned;
3. endorses the amendments proposed to the Committee's Terms of Reference as per Attachment A.

EXECUTIVE SUMMARY

Under its Terms of Reference, the Finance Committee (the Committee), at a meeting prior to the ordinary Local Government Elections, is to undertake a review to evaluate its effectiveness. Committee Members and City officers have reviewed the effectiveness of the Committee and this report presents the outcomes of that review for the Committee's consideration.

BACKGROUND

Following the 2021 Council elections, and in accordance with clause 2.2 of the City of Busselton Standing Orders Local Law 2018, Council resolved to (re-)establish the Committee and adopted its Terms of Reference (ToR), which states:

8. EVALUATION OF COMMITTEE'S EFFECTIVENESS

8.1. At the meeting of the Committee prior to the ordinary Council elections, the Committee shall undertake review to evaluate its effectiveness, and as a guide the following should be determined:

- a. are the Committee's purpose and objectives being met?*
- b. should the purpose and objectives be amended?*
- c. is the Committee functioning effectively and as per the requirements of the Act?*
- d. are the Committee members regularly attending meetings?*
- e. review the Terms of Reference, including membership.*

With Council elections to be held in October this year, officers initiated the review process.

OFFICER COMMENT

In order to facilitate the review a survey link was opened to the Committee and Deputy Committee Members of the Committee from Tuesday 18th April until Friday 28th April 2023. Each Member was asked to respond to the following questions and provide comments where appropriate or required:

- a. Do you feel the Committee's purpose and objectives are being met? – Yes / No / Partly.
- b. In your opinion, is the Committee functioning effectively? If no, how could this be improved?

In addition to the questions asked of Committee Members, City officers assessed the following questions through a review of attendance and minutes:

- a. Is the Committee functioning as per the functions of the Act?
- b. Are committee members' regularly attending meetings?

The table below sets out the collated responses:

Question	Collated Response
Do you feel the Committee's purpose and objectives are being met?	3 responses Yes 1 response Partly <ul style="list-style-type: none"> • 1 response was unsure whether the Committee has been involved in 2.1 b, c or d of the terms of reference.
In your opinion, is the Committee functioning effectively?	4 responses Yes
If no, how could this be improved?	More strategic considerations in LTFP and budget preparation discussions. The ToR be amended to insert the following <i>"Following Council elections, the CEO is to ensure those councillors elected to this Committee are provided with the current Terms of Reference, Local Government Act, Regulations, or Guidelines along with copies of any policy, local law, or document related to this Committee which will enable the member to fully understand the his/her role and function on this Committee".</i> Any relevant documents added as a link at the bottom for easy reference.
Is the Committee functioning as per the functions of the Act?	Yes, the Committee has been established in accordance with the Act and meets all requirements of the Act
Are committee members' regularly attending meetings?	Yes

Based on the responses provided, it is recommended that the Committee is operating effectively.

The suggestion with respect to additional training is noted and able to be provided. With respect to amending the ToR to require relevant reference documentation to be provided to Committee members, the reference documents noted are available on the hub for Councillors. Ensuring they are more readily available to Committee members through training and having them more directly linked to the Finance Committee folder is something that can be incorporated. It is not however recommended that a specific reference is added to the ToR as the ToR set out more the purpose and objectives along with the membership and meeting frequencies of the Committee.

Increased strategic involvement with respect to Long Term Financial Planning and Budget preparation is something officers agree would be of benefit.

With respect to the ToR the following amendments are proposed (Attachment A):

- Amendment to point 3.4 to provide for appointment of new members at either the next ordinary or a special council meeting post the election. With changes to the election process (preferential voting) flexibility is required;
- Removal of the delegation to schedule and endorse dates, times and locations of meetings held by the Committee. Officers do not believe this requires a delegation.
- Amendment of point 8 evaluation of the committee's effectiveness to provide for one single Committee review report to be presented to Council as opposed to each Committee evaluating their own effectiveness. For many years officers have undertaken a review of the committees and their terms of reference (ToR) (along with working groups) and provided a report to Council with Council then determining which Committees are to continue and any changes to ToR's. This has worked efficiently and has provided Council with the opportunity to review their Committee structure. It is therefore recommended that this process be used;
- Replacement of 'shall' with 'will'.

Statutory Environment

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could choose to evaluate the effectiveness of the Committee differently and / or make different of further amendments to the ToR.

CONCLUSION

An evaluation of the Committee's effectiveness is required under the Committee's ToR. This report presents an evaluation for the Committee's endorsement and recommendation to Council.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The recommendation will be implemented in time for the local government elections.



Terms of Reference

Committee: Finance
Responsible Directorate: Finance and Corporate Services Version: [AdoptedDraft](#)

1. INTRODUCTION

- 1.1. The Council of the City of Busselton has established a standing committee to be known as the Finance Committee (the Committee), under the powers given in Section 5.8 of the *Local Government Act 1995* (the Act).
- 1.2. The Committee is established for the purpose of assisting the Council to undertake its role under Section 2.7(2)(a) of the Act and to oversee the allocation and use of the local government's finances and resources.
- 1.3. The Committee shall act for and on behalf of Council in accordance with the provisions of Act, local laws and policies of the City of Busselton and these Terms of Reference.

2. OBJECTIVE

- 2.1. The objectives of the Committee are:
 - a. to monitor income and expenditure with the objective of ensuring and overseeing budget compliance;
 - b. to consider funding options for major capital projects;
 - c. to assist the Council to prepare its long-term financial plans;
 - d. to review budget development processes;
 - e. to receive reports proposed to be put to the Council with significant financial implications or reports for the purposes of meeting the requirements of the *Local Government (Financial Management) Regulations 1996*; and
 - f. to review and advise the Council on specific matters referred by the Council from time to time.

3. MEMBERSHIP

- 3.1. The Council ~~will shall~~ appoint five elected members to the Committee.
- 3.2. Council ~~will shall~~ appoint four elected members as deputy members of the Committee.
- 3.3. Membership of the Committee ~~will shall~~, unless determined otherwise, cease on the day of the next ordinary Council election.
- 3.4. Council ~~will shall~~ appoint new members to the Committee, in accordance with paragraphs 3.1 and 3.2, at ~~the next meeting of the next ordinary Council meeting~~ following the Council election.
- 3.5. The membership of a member may be ceased in accordance with the Act.

4. PRESIDING MEMBER

- 4.1. The Committee ~~will shall~~ appoint a Presiding Member and Deputy Presiding Member to conduct its business.

5. MEETINGS

- 5.1. The Committee ~~will shall~~ meet at least six times per year.
- 5.2. The Committee ~~will shall~~ report to Council in accordance with clause 2.10 of the *City of Busseton Standing Orders Local Law 2018*.
- 5.3. Notice of meetings ~~will shall~~ be given to members at least five days prior to each meeting, with the agenda papers to be provided to members not less than 72 hours prior to the meeting.
- 5.4. The Presiding Member ~~will shall~~ ensure that detailed minutes of all meetings are kept in accordance with the Part 14 of the *City of Busseton Standing Orders Local Law 2018*.
- 5.5. All members of the Committee ~~will shall~~ have one vote. If the vote of the members present is equally divided, the Presiding Member ~~will shall~~ cast a second vote.
- 5.6. Where the Committee makes a recommendation to the Council, the Chief Executive Officer ~~will shall~~ ensure that the recommendation is on the agenda of the next practicable ordinary Council meeting.

6. QUORUM

- 6.1. The quorum for a meeting ~~will shall~~ be at least 50% of the number of offices of membership, whether vacant or not.

7. DELEGATED POWERS

~~7.1~~ Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to Council or further action of Council:
~~a. schedule and endorse the dates, times and locations of the meetings held by the Committee; and~~
note an item that does not require a recommendation to Council or further action of Council;

~~7.2, 7.1.~~ Committee recommendations, other than those made in accordance with the delegated powers in paragraph 7.1, are not binding on Council and must be endorsed by Council to take effect.

8. EVALUATION OF COMMITTEE'S EFFECTIVENESS

~~At a meeting of the Council prior to the ordinary Council elections, officers will present for the Council's consideration, a review as to the Committee's effectiveness and ongoing relevance of the Committee. As a guide the following will be considered in the officers' evaluation:~~
~~are the purpose and objectives of the Committee, as outlined in these terms of reference, being met?~~
~~should the purpose and objectives of the Committee be amended?~~
~~is the Committee functioning effectively and as per the requirements of the Act?~~
~~are the Committee members regularly attending meetings?~~
~~do the the Terms of Reference require review, including membership.~~

- 8.1. At the meeting of the Committee prior to the ordinary Council elections, the Committee shall undertake review to evaluate its effectiveness, and as a guide the following should be determined:
 - a. are the Committee's purpose and objectives being met?
 - b. should the purpose and objectives be amended?
 - c. is the Committee functioning effectively and as per the requirements of the Act?
 - d. are the Committee members regularly attending meetings?
 - e. review the Terms of Reference, including membership.

Formatted
 Formatted: Line spacing: single

9. TERMINATION OF COMMITTEE

9.1. Termination of the Committee shall be by an absolute majority decision of Council.

10. APPROVAL

Council Adoption	DATE	8 September 2021	Resolution #	C2109/201
Previous Adoption	DATE	25 September 2019	Resolution #	C1909/191

7. NEXT MEETING DATE

Wednesday, 19 July 2023

8. CLOSURE

The meeting closed at 10:26am.

THESE MINUTES CONSISTING OF PAGES 1 TO 85 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON WEDNESDAY, 19 JULY 2023.

DATE: 19 July 2023 PRESIDING MEMBER: 