



Finance Committee

Agenda

Wednesday 9 August 2023



Our Vision

Where environment, lifestyle and opportunity meet

Community Aspirations



KEY THEME 1

Environment

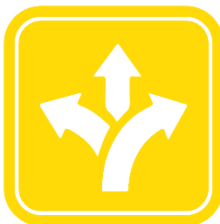
An environment that is valued, conserved and enjoyed by current and future generations.



KEY THEME 2

Lifestyle

A place that is relaxed, safe and friendly, with services and facilities that support positive lifestyles and wellbeing.



KEY THEME 3

Opportunity

A vibrant City with diverse opportunities and a prosperous economy.



KEY THEME 4

Leadership

A Council that connects with the community and is accountable in its decision making.

NOTICE OF MEETING

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on 9 August 2023, commencing at 10:00am.

The attendance of Committee Members is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



TONY NOTTLE

CHIEF EXECUTIVE OFFICER

2 August 2023

BEHAVIOUR PROTOCOLS

The City of Busselton values are:

- Listening
- Considered Decision Making
- Appreciation
- Respect
- Teamwork

In accordance with these values, the following outlines the behaviour expectations while attending a Council meeting, Community Access Session, or Public Agenda Presentation:

- Listen respectfully through the meeting or presentation
- Respect the Council process and comply with directions from the Presiding Member
- Use respectful language when addressing Council, staff, and other members of the public
- Behave in a manner that is respectful and non-confrontational
- Do not use offensive language or derogatory language towards others

The City values the diverse input of the community and seeks to ensure that all members of the community can attend a meeting and have their say.

Council members, Committee members and Candidates are bound by the City's Code of Conduct and agree to uphold the values of the City of Busselton and principles of good behaviour, maintaining and contributing to a harmonious, safe, and productive environment.

Anyone who does not behave in accordance with the above values and behaviours may be asked by the Presiding Member to leave the gallery.

CITY OF BUSSELTON

Agenda for the Finance Committee to be held on Wednesday 9 August 2023

TABLE OF CONTENTS

1 OFFICIAL OPENING.....	6
2 ATTENDANCE.....	6
3 DISCLOSURES OF INTEREST	6
4 PUBLIC QUESTION TIME.....	6
4.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE	6
4.2 QUESTION TIME FOR PUBLIC.....	6
5 CONFIRMATION AND RECEIPT OF MINUTES.....	8
5.1 FINANCE COMMITTEE 19 JULY 2023	8
6 REPORTS.....	9
6.1 LIST OF PAYMENTS MADE - JUNE 2023	9
6.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE 30 JUNE 2023.....	23
6.3 RATE EXEMPTION - LAMP INC.	65
7 CONFIDENTIAL MATTERS	146
8 NEXT MEETING DATE	146
9 CLOSURE.....	146

1 OFFICIAL OPENING

The City of Busselton welcomes Councillors, staff, guests and members of the public to the Finance Committee Meeting of 9 August 2023.

The City of Busselton acknowledges the Wadandi and Bibbulmun people as the traditional custodians of this region and pay respects to Elders past and present.

Please note this meeting will be audio recorded for minute taking purposes.

2 ATTENDANCE

3 DISCLOSURES OF INTEREST

DISCLOSURES OF FINANCIAL INTEREST

A declaration under section 5.65 of the *Local Government Act 1995* requires that the nature of the interest must be disclosed. An elected member or employee who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter on which the subject of the declaration without the approval of the Council in accordance with the Act.

DISCLOSURES OF IMPARTIALITY INTEREST

Elected members and employees are required, in addition to declaring any financial interest, to declare an interest that might cause or perceive to cause a conflict. If the elected member or employee declares that their impartiality will not be affected then they may participate in the decision-making process.

4 PUBLIC QUESTION TIME

4.1 RESPONSES TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTION TIME FOR PUBLIC

Public question time procedures and guidance

- The City will allocate a minimum of 15 minutes and a maximum of 30 minutes per Council meeting for public question time.
- Members of the public should register their intent to ask a question at a Council meeting by completing and submitting the [Public Question Time form](#) before 4pm the day prior to the relevant meeting.
- Members of the public will be invited to ask their question in order of registration.
- Questions will be limited to three per person. Additional questions may be permitted by the Presiding Member where time permits.
- Where a person is not present to ask their submitted question it will be responded to administratively as general correspondence.
- Questions may be taken on notice, to be responded to at a later time by the CEO in accordance with clause 6.7 of the Standing Orders.
- Public question time is for the tabling of questions, not for members of the community to make statements. For context, the Presiding Member may allow a short preamble.
- Questions containing defamatory remarks or offensive language, or that question the competency or personal affairs of Elected Members or employees may be ruled inappropriate by the Presiding Member subject to the Presiding Member taking reasonable steps to assist the member of the public to rephrase the question.
- There will be no debate or discussion on the response provided.

For further information, please see the [Meetings, Information Sessions and Decision Making Processes Policy](#).

5 CONFIRMATION AND RECEIPT OF MINUTES

5.1 Finance Committee 19 July 2023

RECOMMENDATION

That the Minutes of the Finance Committee 19 July 2023 be confirmed as a true and correct record.

6 REPORTS

6.1 List of Payments Made - June 2023

Strategic Theme:	Key Theme 4: Leadership 4.2 Deliver governance systems that facilitate open, ethical and transparent decision making. 4.5 Responsibly manage ratepayer funds to provide for community needs now and in the future.
Directorate:	Finance and Corporate Services
Reporting Officer:	Manager Financial Services - Paul Sheridan
Authorised By:	Acting Director Finance and Corporate Services - Sarah Pierson
Nature of Decision:	Noting: The item is simply for information purposes and noting.
Voting Requirements:	Simple Majority
Disclosures of Interest:	No officers preparing this item have an interest to declare.
Attachments:	1. List of Payments for Council June 2023 [6.1.1 - 12 pages]

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers for the month of June 2023 as follows:

CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
TOTAL PAYMENTS		11,284,656.17

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of June 2023 for noting by the Council and recording in the Council Minutes.

STRATEGIC CONTEXT

Provision of the list of payments, while a statutory requirement, also supports open and accountable governance.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the CEO to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of June 2023 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

Not applicable.

Financial Implications

Not applicable.

External Stakeholder Consultation

Not applicable.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of June 2023 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2023

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		11,284,656.17

CHEQUE PAYMENTS JUNE 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
28/06/2023	119711	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	113.20
14/06/2023	119695	CALLOW'S CORNER NEWSAGENCY	STAFF SOCIAL CLUB - LOTTO	587.10
28/06/2023	119707	CALLOW'S CORNER NEWSAGENCY	STAFF SOCIAL CLUB - LOTTO	54.50
28/06/2023	119709	CITY OF BUNBURY	LOCAL GOV'T SERVICES	873.67
14/06/2023	119694	CITY OF BUSSELTON	REIMBURSEMENTS	1281.00
9/06/2023	119693	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	367.65
14/06/2023	119702	CLARE CECILIA BONNIE	REFUND OF RATE OVERPAYMENT	123.25
28/06/2023	119716	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	144.60
14/06/2023	119696	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
28/06/2023	119710	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
28/06/2023	119712	DUNSBOROUGH PUBLIC LIBRARY PETTY CASH	PETTY CASH REIMBURSEMENT	148.90
14/06/2023	119697	ENGINEERS AUSTRALIA	MEMBERSHIP	1304.00
14/06/2023	119701	ESTATE OF KATHLEEN JANICE WILLIAMS	REFUND OF RATE OVERPAYMENT	796.50
14/06/2023	119703	GAIL ELSPEETH & DOUGLAS STUART WELSH	REFUND OF RATE OVERPAYMENT	750.00
28/06/2023	119706	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	288.35
14/06/2023	119699	JUDITH ANNE MATHEWS	REFUND OF RATE OVERPAYMENT	398.25
28/06/2023	119713	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	66.55
14/06/2023	119698	PETER JOHN DAVIES	REFUND OF RATE OVERPAYMENT	750.00
28/06/2023	119714	RG & LF FLETCHER	REFUND OF RATE OVERPAYMENT	822.30
28/06/2023	119715	SARAH FLEAY	REFUND OF RATE OVERPAYMENT	409.30
14/06/2023	119700	SARAH MYFANWY REBECCA HUME	REFUND OF RATE OVERPAYMENT	750.00
14/06/2023	119705	SYBIL KATHLEEN KING	REFUND OF RATE OVERPAYMENT	750.00
14/06/2023	119704	WARWICK HINES	REFUND OF RATE OVERPAYMENT	202.89
28/06/2023	119708	WATER CORPORATION	WATER SERVICES	24043.08
				35,679.09

EFT PAYMENTS JUNE 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
15/06/2023	96120	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTANCY	30965.00
22/06/2023	96405	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTANCY	9663.50
28/06/2023	96618	A & J FARMER	BJTP REFUND	381.50
22/06/2023	96495	A D COOTE & CO	SHEET METAL WORK	66529.10
15/06/2023	96026	A1 EARTHWORKS SOUTHWEST	EARTHWORK SERVICES	31527.31
4/07/2023	96755	AARON SMITH	STAFF REIMBURSEMENT	26.00
15/06/2023	96184	ABACUS EDUCATIONAL SUPPLIERS	EDUCATIONAL RESOURCES	2618.00
22/06/2023	96355	ABAXA (WH LOCATION SERVICES PTY LTD)	SUB SURFACE DETECTION	4176.35
15/06/2023	96035	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	4950.00
22/06/2023	96342	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	11294.80
22/06/2023	96315	ACT INDUSTRIAL PTY LTD	STEEL BINS	19662.50
15/06/2023	96016	ACTION KERBING	KERBING SERVICES	10351.00
22/06/2023	96332	ACTION KERBING	KERBING SERVICES	2025.00
15/06/2023	96226	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	57746.64
15/06/2023	95977	ACURIX NETWORKS	INTERNET WIFI ACCESS	3996.65
15/06/2023	96069	ADAM DAVEY CONSULTING	TURF CONSULTANT	2090.00
7/06/2023	95922	ADAM TWEEDLE	STAFF REIMBURSEMENT	66.00
4/07/2023	96747	ADAM TWEEDLE	STAFF REIMBURSEMENT	96.31
15/06/2023	96070	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	739.64
15/06/2023	96095	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	105.00
22/06/2023	96387	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	105.00
15/06/2023	96050	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	7002.60
22/06/2023	96357	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	2149.40
28/06/2023	96571	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	418.00
28/06/2023	96612	AECAA PTY LTD	SOLAR PANELS	24673.85
15/06/2023	96066	AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	2900.49
22/06/2023	96364	AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	34004.46
22/06/2023	96400	AHOY MANAGEMENT	CABIN FEVER FESTIVAL ACTIVITIES	1000.00
15/06/2023	96250	AIRPORT LIGHTING SPECIALISTS	ELECTRICAL SERVICES	1430.00
22/06/2023	96443	AL FORNO	CATERING	501.70
28/06/2023	96661	AL FORNO	CATERING	155.50
15/06/2023	96019	ALASTAIR TAYLOR	ART SALES	12.60
22/06/2023	96338	ALINTA ENERGY	ELECTRICITY	40.50
28/06/2023	96539	ALL 4x4 SERVICES	VEHICLE MAINTENANCE SERVICES	4351.20
22/06/2023	96415	ALLAN GUTHRIE	FIRE DEPARTMENT HONORARIUM	664.25
7/06/2023	95944	ALLAN MILLER	STAFF REIMBURSEMENT	69.00
15/06/2023	96227	ALLAN MILLER	STAFF REIMBURSEMENT	6.90
15/06/2023	96189	ALLIED FORKLIFTS PTY LTD	FORKLIFT SALES AND SERVICE	12980.00
22/06/2023	96321	ALPHA PEST ANIMAL SOLUTIONS	FOX BAITING	17509.80
15/06/2023	96058	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	286.49
22/06/2023	96360	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	334.10
28/06/2023	96577	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	484.70
22/06/2023	96397	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	4400.00
15/06/2023	96238	AMBERGATE BUSH FIRE BRIGADE	PETTY CASH REIMBURSEMENT	750.00
22/06/2023	96369	AMD AUDIT & ASSURANCE PTY LTD	ACCOUNTANCY SERVICES	17050.00
22/06/2023	96445	ANDREW THORNTON HICK	SCULPTURE	5500.00
15/06/2023	96224	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES	3203.75
22/06/2023	96326	ANNE-LISE NISBET	STAFF REIMBURSEMENT	30.28
15/06/2023	96285	APEX ENVIROCARE	WATER SAMPLING	209330.00
15/06/2023	95970	ARBOR GUY	TREE MAINTENANCE SERVICES	64141.73
22/06/2023	96302	ARBOR GUY	TREE MAINTENANCE SERVICES	98988.20
28/06/2023	96530	ARBOR GUY	TREE MAINTENANCE SERVICES	29846.87
15/06/2023	96196	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	208.98
15/06/2023	95980	ARTISAN PAVING	PAVING SERVICES	4840.00
15/06/2023	96052	ARTS MARGARET RIVER INC	GRANT FUNDING	5500.00



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28/06/2023	96721	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	23100.00
15/06/2023	96162	ATTEKUS	ONLINE BOOKING, EVENT SOFTWARE	481.25
28/06/2023	96647	ATTEKUS	ONLINE BOOKING, EVENT SOFTWARE	34650.00
15/06/2023	96063	ATTURRA BUSINESS APPLICATIONS	SOFTWARE CONSULTANCY	484.00
22/06/2023	96311	AUSQ TRAINING	TRAINING SERVICES	766.00
15/06/2023	96025	AUSSIE TELECOM PTY LIMITED	SOFTWARE SUPPLIER	4370.42
28/06/2023	96634	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	E-WASTE COLLECTION	4275.92
15/06/2023	96218	AUSTRALIA POST	POSTAL SERVICE	1368.62
28/06/2023	96657	AUSTRALIAN AGRIBUSINESS (HOLDINGS) PTY LTD	PESTICIDES	3753.20
28/06/2023	96719	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	TRAINING SERVICES	2815.00
28/06/2023	96708	AUSTRALIAN INSTITUTE OF MANAGEMENT	MEMBERSHIP	606.00
28/06/2023	96673	AUSTRALIAN PERFORMING ARTS CENTRE LTD	MEMBERSHIP SERVICES	1045.00
15/06/2023	95955	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	245930.00
29/06/2023	96730	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	247299.00
29/06/2023	96736	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	394.00
15/06/2023	96140	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	1500.53
22/06/2023	96416	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	19.95
28/06/2023	96630	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	768.75
15/06/2023	95994	AZILITY	IT SOFTWARE	988.90
15/06/2023	96233	B & B STREET SWEEPING	STREET SWEEPING SERVICE	44553.05
22/06/2023	96485	B & B STREET SWEEPING	STREET SWEEPING SERVICE	25587.14
28/06/2023	96692	B & B STREET SWEEPING	STREET SWEEPING SERVICE	69590.57
28/06/2023	96613	B & C HUTCHINSON	GLC REFUNDS	377.25
15/06/2023	96079	BAKED BUSSELTON	BAKERY CATERING	512.20
22/06/2023	96376	BAKED BUSSELTON	BAKERY CATERING	562.40
15/06/2023	96017	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	35870.45
22/06/2023	96333	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	18195.12
28/06/2023	96555	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	7014.38
22/06/2023	96336	BATTERY WORLD BUNBURY	BATTERIES	1980.00
22/06/2023	96481	BAY SIGNS	SIGNAGE SERVICES	171.06
28/06/2023	96689	BAY SIGNS	SIGNAGE SERVICES	16.50
22/06/2023	96354	BAYTHE LINEN AND LAUNDRY	SUPPLY OF CLEAN LINEN	213.22
15/06/2023	96001	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	770.00
15/06/2023	96002	BCP LIQUID WASTE	LIQUID WASTE SERVICES	295.00
7/06/2023	95941	BCS INFRASTRUCTURE SUPPORT PTY LTD	O & M MAINTENANCE	62975.00
15/06/2023	96155	BCS INFRASTRUCTURE SUPPORT PTY LTD	O & M MAINTENANCE	1144.00
28/06/2023	96725	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	300.00
28/06/2023	96606	BEN KING	SKATEPARK CONSULTATION	5266.00
22/06/2023	96492	BENARA NURSERY	NURSERY SUPPLIES	13866.08
28/06/2023	96698	BENARA NURSERY	NURSERY SUPPLIES	5137.43
15/06/2023	96191	BEN'S GLASS	WINDOW GLAZING	200.00
28/06/2023	96534	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES	440.00
22/06/2023	96294	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	440.10
15/06/2023	96268	BG & E PTY LTD	CONSULTANCY SERVICES	907.50
22/06/2023	96454	BIBLIOTHECA AUSTRALIA PTY LTD	RFID HARDWARE AND SOFTWARE SOLUTIONS	2172.50
15/06/2023	96145	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	2928.69
22/06/2023	96418	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	543.25
22/06/2023	96403	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	13530.00
28/06/2023	96609	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	25156.00
22/06/2023	96396	BISTRO BRETON	COFFEE WORKSHOPS AND CATERING	880.00
15/06/2023	96223	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1246.04
22/06/2023	96479	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	3628.21
28/06/2023	96687	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2146.76
15/06/2023	96128	BLUE ARMADILLO (ODILE BELL)	ART SALES	49.00
28/06/2023	96523	BLUE DOG TRAINING	TRAINING SERVICES	59.00
15/06/2023	96148	BNBGUARD SHERLOCK SOFTWARE	SHORT-TERM HOLIDAY RENTAL MONITORING	1144.00
15/06/2023	96202	BOC GASES AUSTRALIA LTD	GAS SERVICES	977.34
22/06/2023	96463	BOC GASES AUSTRALIA LTD	GAS SERVICES	1965.16
22/06/2023	96299	BOYANUP BOTANICAL	NURSERY SERVICES	5813.00
28/06/2023	96527	BOYANUP BOTANICAL	NURSERY SERVICES	1083.12
4/07/2023	96750	BRADLEY REYNOLDS	STAFF REIMBURSEMENT	26.00
15/06/2023	96149	BRENDAN MURRAY	ART SALES	42.00
15/06/2023	96112	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	405.00
22/06/2023	96401	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	1068.50
22/06/2023	96307	BRIDGESTONE	TYRE SERVICES	685.52
28/06/2023	96640	BROAD CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES	539266.42
22/06/2023	96422	BROADWATER FENCING/ POWDERCOATERS BUSSELTON	MAINTENANCE SERVICES	5400.40
15/06/2023	96266	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	2636.81
22/06/2023	96507	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	550.00
28/06/2023	96711	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	231.00
15/06/2023	96208	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	248.38
28/06/2023	96633	BUILDING BUSSELTON TOWN TEAM INC	DONATION- MITCHELL PARK OPENING	2500.00
15/06/2023	96135	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	75.41
28/06/2023	96628	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	17.40
28/06/2023	96608	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	121939.50
15/06/2023	96237	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2358.95
22/06/2023	96490	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1860.64
28/06/2023	96695	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	4206.77
15/06/2023	96034	BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD	RURAL SUPPLIES	350.00
15/06/2023	95978	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	1468.59
15/06/2023	96241	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - HILTON CARPARK, DUNSBOROUGH SPORTS PRECINCT	104086.89
28/06/2023	96697	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - OBF CRICKET/COURTS, CAUSEWAY RD	111225.98
4/07/2023	96754	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - HILTON CARPARK, CAUSEWAY RD	220865.36
15/06/2023	96136	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	1040.03
22/06/2023	96414	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	400.05



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UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2023

CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

28/06/2023	96629	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	104.61
28/06/2023	96526	BUSSELTON CITY FC	WORKSHOP CATERING	57.00
15/06/2023	96166	BUSSELTON FLORIST	FLOWERS AND GIFTS	240.00
28/06/2023	96652	BUSSELTON FLORIST	FLOWERS AND GIFTS	120.00
15/06/2023	95976	BUSSELTON GOLF CLUB INCORPORATED	LOAN PROCEEDS 222	880.00
28/06/2023	96699	BUSSELTON HOSPICE CARE INC	BOND REFUND	1000.00
15/06/2023	95965	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	4079.79
22/06/2023	96498	BUSSELTON JETTY INC.	CONSULTANCY SERVICES	8250.00
15/06/2023	95973	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	511.50
22/06/2023	96304	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	126.50
28/06/2023	96532	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	726.00
22/06/2023	96476	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	1512.00
28/06/2023	96682	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	691.45
22/06/2023	96303	BUSSELTON PANEL & PAINT	VEHICLE REPAIRS / SERVICES	500.00
15/06/2023	96165	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	1111.00
28/06/2023	96650	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	1489.00
15/06/2023	96242	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	1212.75
22/06/2023	96493	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	1131.90
22/06/2023	96473	BUSSELTON RETRAVISION	ELECTRICAL SERVICES	232.00
22/06/2023	96484	BUSSELTON SENIOR HIGH SCHOOL	DONATION	330.00
22/06/2023	96494	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	747.79
15/06/2023	96022	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	537.50
15/06/2023	96131	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	1366.64
15/06/2023	96032	BUSSELTON TOWING SERVICE	TOWING SERVICES	200.00
15/06/2023	96199	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	1450.47
15/06/2023	96222	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	500.50
7/06/2023	95943	BUSSELTON WATER	WATER SERVICES	8902.37
15/06/2023	96200	BUSSELTON WATER	WATER SERVICES	917.24
28/06/2023	96676	BUSSELTON WATER	WATER SERVICES	10156.20
15/06/2023	96252	BUSSELTON WELDING SERVICES	WELDING SERVICES	8420.50
22/06/2023	96499	BUSSELTON WELDING SERVICES	WELDING SERVICES	143.00
28/06/2023	96582	C & G NORRIS	WATER CHARGES REIMBURSEMENT	328.30
22/06/2023	96407	C HOWARD	BOND REFUND	100.00
15/06/2023	96126	C SOUND	BOND REFUND	300.00
15/06/2023	96040	CAPE ABILITIES	DISABILITY EQUIPMENT	615.00
22/06/2023	96385	CAPE CELLARS BUSSELTON	REFRESHMENTS	51.99
28/06/2023	96594	CAPE CELLARS BUSSELTON	REFRESHMENTS	496.85
15/06/2023	96280	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	275.00
22/06/2023	96514	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	3300.00
28/06/2023	96717	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	550.00
15/06/2023	96037	CAPE SHADES	SHADE SAILS	1868.80
22/06/2023	96343	CAPE SHADES	SHADE SAILS - SEYMOUR PARK, DUNSBOROUGH	26737.60
15/06/2023	96147	CAR CARE (WA) BUSSELTON	CAR DETAILING	110.00
15/06/2023	96251	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	9350.00
15/06/2023	96109	CAROL MULHEARN	ART SALES	343.20
15/06/2023	96078	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	59868.61
22/06/2023	96374	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	9844.46
28/06/2023	96586	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	4580.40
15/06/2023	96243	CHEM CENTRE	LABORATORY SERVICES	310.20
28/06/2023	96646	CHRIS GODDEN	LAWN MOWING	760.00
15/06/2023	96118	CHRISTINE BLEECHMORE	ART SALES	94.50
15/06/2023	96111	CHRISTINE CRESSWELL	ART SALES	4.20
22/06/2023	96346	CHRISTINE SEATORY	ART SALES	210.00
15/06/2023	96245	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	5571.06
28/06/2023	96700	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	6012.58
15/06/2023	96275	CITY AND REGIONAL FUELS	FUEL SERVICES	3551.93
15/06/2023	95952	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2302.18
29/06/2023	96727	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2302.18
15/06/2023	95957	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	4475.64
29/06/2023	96732	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	4488.40
15/06/2023	95953	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
29/06/2023	96728	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
15/06/2023	95959	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	200.00
29/06/2023	96734	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	205.00
15/06/2023	96027	CIVITEST PTY LTD	SOIL COMPACTION TEST	840.90
28/06/2023	96559	CIVITEST PTY LTD	SOIL COMPACTION TEST	731.50
28/06/2023	96678	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1695.14
15/06/2023	96175	CLAIRE OSBORN	INSTALLATION JETTY RAILINGS	200.00
15/06/2023	96257	CLEANAWAY	WASTE MANAGEMENT SERVICES	40589.58
22/06/2023	96503	CLEANAWAY	WASTE MANAGEMENT SERVICES	113891.31
28/06/2023	96563	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	3189.18
15/06/2023	96214	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	969.72
15/06/2023	96039	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	21014.06
15/06/2023	95964	CLEVERPATCH	VACATION CARE SUPPLIES	271.13
15/06/2023	96267	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	2038.23
7/06/2023	95946	COLES	COUNCIL & STAFF REFRESHMENTS	276.79
15/06/2023	96003	COLES	COUNCIL & STAFF REFRESHMENTS	852.60
15/06/2023	96248	COLES	COUNCIL & STAFF REFRESHMENTS	641.43
22/06/2023	96325	COLES	COUNCIL & STAFF REFRESHMENTS	673.65
22/06/2023	96497	COLES	COUNCIL & STAFF REFRESHMENTS	1538.26
28/06/2023	96547	COLES	COUNCIL & STAFF REFRESHMENTS	125.65
28/06/2023	96701	COLES	COUNCIL & STAFF REFRESHMENTS	493.22
15/06/2023	96116	COME. GRAZE. SOUTHWEST	CATERING FOOD SERVICES	285.50
15/06/2023	96057	COMMON GROUND TRAILS	TRAIL BUILDERS	3568.40
15/06/2023	96056	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	911.70



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TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

28/06/2023	96576	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	2417.90
15/06/2023	96074	CONNECTIVA PTY LTD	INFORMATION TECHNOLOGY	437.80
22/06/2023	96344	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	237.60
7/06/2023	95939	CR. ANNE RYAN	COUNCILLOR PAYMENT	3054.99
7/06/2023	95921	CR. GRANT HENLEY	COUNCILLOR PAYMENT	12507.17
28/06/2023	96524	CR. GRANT HENLEY	COUNCILLOR PAYMENT	154.83
7/06/2023	95938	CR. JODIE RICHARDS	COUNCILLOR PAYMENT	3054.99
7/06/2023	95929	CR. KATHERINE COX	COUNCILLOR PAYMENT	3054.99
7/06/2023	95940	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	2710.27
7/06/2023	95925	CR. PAUL CARTER	COUNCILLOR PAYMENT	5008.33
7/06/2023	95930	CR. PHILL CRONIN	COUNCILLOR PAYMENT	3579.50
7/06/2023	95924	CR. ROSS PAINE	COUNCILLOR PAYMENT	3054.99
7/06/2023	95928	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	3054.99
28/06/2023	96597	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	428.91
15/06/2023	95985	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	12021.76
22/06/2023	96313	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	7114.35
28/06/2023	96538	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	18321.85
28/06/2023	96551	CREATIVE EIGHT STUDIO	DESIGN SERVICES	3200.00
15/06/2023	96265	CROSS SECURITY SERVICES	SECURITY SERVICES	6053.96
28/06/2023	96663	CRYSTAL GARDNER	STAFF REIMBURSEMENT	50.00
15/06/2023	96080	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	4195.01
22/06/2023	96377	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	2591.80
28/06/2023	96587	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	55.00
15/06/2023	96062	CURLY'S REMOVALS	FURNITURE TRANSPORT	720.00
22/06/2023	96465	DA CHRISTIE PTY LTD	PARK FURNITURE SUPPLIER	3261.50
22/06/2023	96448	DANIEL KOOP	LANDSCAPING SERVICES	962.50
22/06/2023	96464	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	1403.60
15/06/2023	96244	DAVID MIDWATERS ELECTRICAL	MAINTENANCE SERVICES	2627.76
22/06/2023	96293	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	1075.20
15/06/2023	95971	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	4.10
28/06/2023	96568	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ENVIRONMENTAL SERVICES	16000.00
15/06/2023	96083	DEPT OF COMMUNITIES EDUCATION AND CARE REGULATORY UNIT	ANNUAL SERVICE FEE	740.00
15/06/2023	95958	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1299.70
29/06/2023	96733	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1299.70
28/06/2023	96604	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	12276.00
15/06/2023	96153	DIANE HEART	ART SALES	83.50
7/06/2023	95933	DONALD CANT WATTS CORKE (WA) PTY LTD	CONSULTANCY SERVICES	24310.00
15/06/2023	96181	DOOLEE CONSTRUCTION PTY LTD	CIVIL AND LINING SERVICES	41030.00
28/06/2023	96672	DORAL MINERAL SANDS PTY LTD	LAND LEASE	100.00
15/06/2023	96152	DOROTHY ROBINSON	ART SALES	167.20
15/06/2023	96029	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	6080.60
22/06/2023	96339	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	1642.81
28/06/2023	96560	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	8815.40
15/06/2023	96177	DOWN TO EARTH AGRIBUSINESS	RUBBISH CLEAN UP	9185.34
15/06/2023	96206	DUCHES MEDICAL PRACTICE	MEDICAL SERVICES	194.50
15/06/2023	96210	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	4385.00
22/06/2023	96469	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	352.20
15/06/2023	96228	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING	1500.00
28/06/2023	96690	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING	2655.48
15/06/2023	96254	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	EVENT SPONSORSHIP	5000.00
22/06/2023	96501	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	EVENT SPONSORSHIP	7500.00
15/06/2023	96011	DUNSBOROUGH COMMUNITY MEN'S SHED	COMMUNITY BID 2015/2016	250.00
28/06/2023	96552	DUNSBOROUGH COMMUNITY MEN'S SHED	COMMUNITY BID 2015/2016	750.00
28/06/2023	96573	DUNSBOROUGH CONCRETE	CONCRETE SUPPLIES	2590.50
15/06/2023	95996	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	33.75
15/06/2023	96167	DUNSBOROUGH RUGBY UNION CLUB INC.	GRANT - COMMUNITY ASSISTANCE PROGRAM	500.00
28/06/2023	96705	DUXTON HOTEL	ACCOMMODATION	185.00
22/06/2023	96323	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	2231.81
28/06/2023	96543	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	89.22
15/06/2023	95993	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE	900.24
15/06/2023	96084	EARTH AND STONE WA	EARTHWORKS - LOWER VASSE SEDIMENT PROJECT BAG 4 & 5	41753.46
22/06/2023	96381	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	3806.00
28/06/2023	96591	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	15789.51
22/06/2023	96500	ECONOMIC DEVELOPMENT AUSTRALIA (EDA)	MEMBERSHIP / TRAINING SERVICES	2277.00
15/06/2023	96201	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	15893.90
28/06/2023	96677	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	19591.00
15/06/2023	96255	EDUCATIONAL ART SUPPLIES	ART EQUIPMENT SUPPLIES	187.28
28/06/2023	96703	EDUCATIONAL ART SUPPLIES	ART EQUIPMENT SUPPLIES	622.05
15/06/2023	96065	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	1054.46
22/06/2023	96363	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	4130.50
28/06/2023	96578	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	12936.00
22/06/2023	96411	ELEMENT ADVISORY PTY LTD	HERITAGE ADVICORY SERVICES	907.50
28/06/2023	96625	ELEMENT ADVISORY PTY LTD	HERITAGE ADVICORY SERVICES	12100.00
15/06/2023	96169	ELITE BUSINESS PERFORMANCE PTY LTD	CONSULTING SERVICES	1804.00
15/06/2023	96240	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	10318.00
22/06/2023	96292	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	682.00
15/06/2023	96234	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	2076.00
22/06/2023	96486	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	195.75
28/06/2023	96707	EMERGE OFFICE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	535.99
28/06/2023	96651	EMERSON RAINE	STRATA LEVY FEES & WATER CONSUMPTION	7634.70
22/06/2023	96456	EMILY PEARSON	GRAZING PLATTERS	200.00
15/06/2023	96129	EMMA GEARY	ART SALES	8.40
22/06/2023	96365	ENABLE WA	DONATION	220.00
15/06/2023	95982	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1485.78
22/06/2023	96312	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1119.19



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		11,284,656.17

15/06/2023	96179	ERIN ROBERTS	ART SALES	35.00
15/06/2023	96086	ESPRESSO MEDIC	COFFEE MACHINGS SALES AND SERVICING	486.75
22/06/2023	96348	ESSENTIAL COFFEE PTY LTD	LIBRARY RESOURCES	137.49
15/06/2023	96007	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	5400.00
15/06/2023	96258	EVERYDAY POTTED PLANTS	NURSERY SERVICES	130.02
15/06/2023	96164	EZRA J WILLIAMS PRO ROOFING WA	ROOFING , ROOF PLUMBING , MAINTENANCE	3685.00
22/06/2023	96433	EZRA J WILLIAMS PRO ROOFING WA	ROOFING , ROOF PLUMBING , MAINTENANCE	335.50
28/06/2023	96649	EZRA J WILLIAMS PRO ROOFING WA	ROOFING , ROOF PLUMBING , MAINTENANCE	14414.40
7/06/2023	95932	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	159.10
15/06/2023	96125	FARM BREAK DEVELOPMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	1887.81
15/06/2023	96104	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	350.00
15/06/2023	96283	FAWNA INC	BOND REFUND	521.40
28/06/2023	96683	FESTIVAL OF BUSSELTON (INC)	SPONSORSHIP AND OTHER SUPPORT	2500.00
22/06/2023	96295	FIRE & SAFETY WA	FIRE EQUIPMENT SUPPLIER	1010.15
28/06/2023	96537	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT	4805.18
28/06/2023	96558	FLOOREX PRODUCTS	CONSTRUCTION EQUIPMENT	443.46
28/06/2023	96671	FORPARK AUSTRALIA	PARK FURNITURE SUPPLIER	3888.50
15/06/2023	95984	FOUR POINTS BY SHERATON	ACCOMMODATION	205.00
15/06/2023	96061	FRASER SUITES PERTH	ACCOMMODATION	225.00
15/06/2023	96287	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	13939.20
15/06/2023	96117	FREDERICK WILLIAM MATTHEW RILEY	VIDEO EDITING AND CREATIONS	2725.00
22/06/2023	96404	FREDERICK WILLIAM MATTHEW RILEY	VIDEO EDITING AND CREATIONS	550.00
28/06/2023	96607	FREO STONE	PAVING SUPPLIES - PRINCE STREET, KENT STREET	48240.35
15/06/2023	96049	FRESH AS	REFRESHMENTS	403.75
22/06/2023	96356	FRESH AS	REFRESHMENTS	149.05
28/06/2023	96570	FRESH AS	REFRESHMENTS	149.05
22/06/2023	96438	FRIENDS OF MEELUP REGIONAL PARK INCORPORATED	SCOPING DOCUMENTS FOR CAPE NATURALISTE CONSERVATION	4000.00
15/06/2023	96013	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	676.88
22/06/2023	96330	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	13816.88
28/06/2023	96553	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	45.65
22/06/2023	96466	FTE ENGINEERING	MAINTENANCE SERVICES	349.12
15/06/2023	96060	FULLY PROMOTED PERTH CBD	DECORATED UNIFORMS AND PROMTIONAL ITEMS	1277.10
22/06/2023	96392	GARMONY PROPERTY CONSULTANTS	PROPERTY EVALUATION	8860.00
28/06/2023	96601	GARMONY PROPERTY CONSULTANTS	PROPERTY EVALUATION	1155.00
22/06/2023	96462	GARY CHARLTON	STAFF REIMBURSEMENT	240.00
15/06/2023	96170	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	1660.96
22/06/2023	96434	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	19100.58
28/06/2023	96653	GARY LEE ELECTRICAL	ELECTRICAL SERVICES	23708.34
15/06/2023	96158	GENERATORS AUSTRALIA PTY LTD	HIRE AND SALES OF EQUIPMENT	2411.34
15/06/2023	96045	GEOBOX PTY LTD	VEHICLE CAMERAS	382.80
22/06/2023	96349	GEOBOX PTY LTD	VEHICLE CAMERAS	1564.20
22/06/2023	96345	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	3588.00
28/06/2023	96565	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	6349.25
15/06/2023	95989	GEOGRAPHE INDUSTRIAL SUPPLIES	INDUSTRIAL SUPPLIES	144.68
15/06/2023	96213	GEOGRAPHE PETROLEUM	FUEL SERVICES	18722.63
15/06/2023	96272	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	9614.60
22/06/2023	96510	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	386.00
28/06/2023	96714	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	3896.50
15/06/2023	96203	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1122.57
28/06/2023	96679	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	2040.30
28/06/2023	96561	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	962.50
15/06/2023	96030	GLORIA HILL	WELCOME TO COUNTRY	300.00
28/06/2023	96623	GRANGEVIEW GUEST HOUSE	REFUND OF APPLICATION	104.00
15/06/2023	96270	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	6215.00
22/06/2023	96340	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	5795.60
28/06/2023	96562	GUARDIAN FIRST AID & FIRE	SAFETY SUPPLIES	1022.39
15/06/2023	96127	H TABOR	DONATION	500.00
15/06/2023	96183	HALLY'S	CATERING SERVICES	200.00
28/06/2023	96665	HAMPTON STAINLESS	SCULPTURE: ARMILLARY DIAL	5500.00
15/06/2023	96072	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	7883.26
28/06/2023	96583	HARBECKS TRANSPORT	SAND AND GRAVEL SUPPLIES	89925.00
22/06/2023	96450	HARBOR SOFTWARE PTY LTD	SOFTWARE SERVICES	15400.00
15/06/2023	96156	HARCHER SOUTHWEST FORMERLY PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	6824.75
22/06/2023	96424	HARCHER SOUTHWEST FORMERLY PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	562.90
28/06/2023	96642	HARCHER SOUTHWEST FORMERLY PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	4206.75
15/06/2023	95961	HARLEY DYKSTRA	CONTOUR SURVEY REPORT	4785.00
28/06/2023	96579	HEATH AND GAIL PERRY	WATER CHARGES REIMBURSEMENT	4400.90
15/06/2023	96271	HERBERT SMITH FREEHILLS	LEGAL SERVICES	5500.00
28/06/2023	96713	HERBERT SMITH FREEHILLS	LEGAL SERVICES	5333.79
15/06/2023	96134	HERSEY 'S SAFETY PTY LTD	TIMBER AND HARDWARE	10164.00
28/06/2023	96627	HERSEY 'S SAFETY PTY LTD	TIMBER AND HARDWARE	24896.50
15/06/2023	96286	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	2356.26
22/06/2023	96517	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	1351.44
28/06/2023	96723	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	1454.51
15/06/2023	96130	HIRE FOR BABY - BUSSELTON AND SOUTHWEST	BABY GOODS	169.00
22/06/2023	96455	HOBLEY'S AUTO ELECTRICAL	AUTO ELECTRICAL SERVICES	2025.10
15/06/2023	95974	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	489.28
15/06/2023	96212	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	3711.40
22/06/2023	96305	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	523.82
22/06/2023	96471	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	1264.12
28/06/2023	96533	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	812.90
28/06/2023	96681	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	1494.02
22/06/2023	96460	HWA & ASSOCIATES	QUANTITY SURVEYING	770.00
15/06/2023	96123	I PRUDENTE	BJTP REFUND	196.00
15/06/2023	96073	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	103.49



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CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

15/06/2023	96033	INNERSPACE COMMERCIAL INTERIORS	OFFICE FURNITURE	3139.40
22/06/2023	96341	INNERSPACE COMMERCIAL INTERIORS	OFFICE FURNITURE	29059.80
15/06/2023	96107	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	2763.07
22/06/2023	96398	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	2018.94
15/06/2023	96143	INTELLITRAC	GPS TRACKING DEVICES	561.00
15/06/2023	96259	IRRIGATION AUSTRALIA LIMITED	MEMBERSHIP	780.00
15/06/2023	96093	IW PROJECTS PTY LTD	WASTE MANAGEMENT CONSULTANTS	9897.25
7/06/2023	95935	J BRUCE	GLC REFUNDS	644.00
7/06/2023	95936	J FIELD	REFUND DOG REGISTRATION	150.00
15/06/2023	96000	JACKSON MCDONALD	LEGAL SERVICES	19184.00
4/07/2023	96748	JACKSON MCDONALD	LEGAL SERVICES	25138.30
15/06/2023	95991	JACQUELINE HAPP	STAFF REIMBURSEMENT	618.05
22/06/2023	96317	JACQUELINE HAPP	STAFF REIMBURSEMENT	300.00
15/06/2023	96092	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	517.55
22/06/2023	96383	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	888.37
28/06/2023	96593	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	864.15
15/06/2023	96053	JAN ROBERTS	ART SALES	28.00
22/06/2023	96441	JANINE OXENHAM	PRODUCER / ARTIST	3180.00
22/06/2023	96425	JAPNEET KEITH	ART SALES	128.00
28/06/2023	96643	JAPNEET KEITH	ART SALES	128.00
22/06/2023	96410	JASON EY	REIMBURSEMENT OF WATER EXPENSES	1826.05
15/06/2023	96204	JASON SIGNMAKERS	SIGNAGE SUPPLIES	6844.88
22/06/2023	96467	JASON SIGNMAKERS	SIGNAGE SUPPLIES	552.60
15/06/2023	96055	JDM EARTHWORKS	STONERWORK SERVICES	26345.00
28/06/2023	96574	JDM EARTHWORKS	STONERWORK SERVICES	8241.20
15/06/2023	96041	JENNIFER BROWN	ART SALES	64.00
28/06/2023	96654	JETSTAR AIRWAYS PTY LIMITED	PASSENGER FLIGHT SERVICES	405448.64
15/06/2023	96089	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	1420.80
15/06/2023	95998	JIMS FIRST	HARDWARE SUPPLIES	79.35
22/06/2023	96324	JIMS FIRST	HARDWARE SUPPLIES	18.00
28/06/2023	96544	JIMS FIRST	HARDWARE SUPPLIES	99.00
15/06/2023	95954	JMW REAL ESTATE	T NOTTLE RENT	1400.00
29/06/2023	96729	JMW REAL ESTATE	T NOTTLE RENT	1400.00
15/06/2023	96018	JOAN PARKE	ART SALES	1260.00
22/06/2023	96426	JOANNA WILKINSON	STAFF REIMBURSEMENT	63.50
22/06/2023	96318	JODI MOFFETT	STAFF REIMBURSEMENT	55.41
15/06/2023	96195	JOHN FARRIER	STAFF REIMBURSEMENT	107.21
15/06/2023	96160	JOHN LOHF	ART SALES	26.60
28/06/2023	96624	JOSHUA FOLEY	CARPENTRY AND BUILDING MAINTENANCE	2302.90
7/06/2023	95948	JUICE PRINT	PRINTING SERVICES	255.20
28/06/2023	96621	K GLEESON	DONATION	500.00
22/06/2023	96406	K JAGER	BJTP REFUND	297.00
7/06/2023	95934	K LAMP	GLC REFUNDS	646.10
22/06/2023	96408	K STEWART	DONATION	500.00
28/06/2023	96702	KALOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	950.78
28/06/2023	96639	KARMEL ENTERPRISES PTY LTD	IRRIGATION AND PROJECT MANAGEMENT	808.50
22/06/2023	96442	KELTON PELL	ARTIST SERVICES	5000.00
28/06/2023	96528	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES	47424.45
28/06/2023	96581	KEVIN NEWELL	WATER CHARGES REIMBURSEMENT	1804.45
22/06/2023	96351	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	4444.00
7/06/2023	95926	KITCHEN TAKEOVERS	CATERING	100.00
15/06/2023	96048	KITCHEN TAKEOVERS	CATERING	40.00
22/06/2023	96353	KITCHEN TAKEOVERS	CATERING	75.00
28/06/2023	96569	KITCHEN TAKEOVERS	CATERING	793.50
4/07/2023	96749	KITCHEN TAKEOVERS	CATERING	472.00
22/06/2023	96489	KLEENHEAT GAS	GAS SERVICES	1564.81
28/06/2023	96694	KLEENHEAT GAS	GAS SERVICES	169.94
22/06/2023	96366	KMART BUSSELTION	RETAIL HOME WARES	473.15
22/06/2023	96359	KOMPAN PLAYSCAPE	PLAYGROUND EQUIPMENT SUPPLY	3248.08
4/07/2023	96753	KRIS MEARES	STAFF REIMBURSEMENT	50.99
28/06/2023	96614	L LISOWSKI	REFUND DOG REGISTRATION	30.00
15/06/2023	96215	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	58258.50
15/06/2023	96211	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	6931.39
22/06/2023	96470	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	28.20
15/06/2023	95972	LANDSAVE ORGANICS	LANDSCAPING SERVICE	220.00
15/06/2023	96194	LAUNDRY INVESTMENTS INVESTMENTS	DRYCLEANING AND LINEN HIRE SERVICES	24.85
22/06/2023	96458	LAUNDRY INVESTMENTS INVESTMENTS	DRYCLEANING AND LINEN HIRE SERVICES	161.95
15/06/2023	96276	LD TOTAL	LANDSCAPING SERVICES	15667.25
22/06/2023	96435	LD TOTAL	LANDSCAPING SERVICES - SALAMANDER / IBIS GARDEN	39256.62
22/06/2023	96512	LD TOTAL	LANDSCAPING SERVICES - VASSE NEWTOWN	26856.94
28/06/2023	96655	LD TOTAL	LANDSCAPING SERVICES	5456.00
28/06/2023	96715	LD TOTAL	LANDSCAPING SERVICES - VASSE NEWTOWN	36797.80
22/06/2023	96296	LEEUEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	146349.09
22/06/2023	96509	LEEUEWIN TRANSPORT	COURIER SERVICES	925.61
15/06/2023	95997	LG CONNECT PTY LTD	BUSINESS SYSTEM CONSULTING SERVICES	1031.25
28/06/2023	96542	LG CONNECT PTY LTD	BUSINESS SYSTEM CONSULTING SERVICES	618.75
15/06/2023	96031	LGISWA	WORKER COMPENSATION SERVICES	32956.00
15/06/2023	96106	LIVEPRO AUSTRALIA PTY LTD	CUSTOMER SERVICE KNOWLEDGE SYSTEMS	6468.00
15/06/2023	96290	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	TRAINING SERVICES	445.00
15/06/2023	95956	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	218.50
29/06/2023	96731	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	218.50
15/06/2023	96101	LOCK AROUND THE CLOCK	SECURITY SERVICES	1372.20
15/06/2023	96009	LOTX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	332.44
22/06/2023	96328	LOTX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	203.49
7/06/2023	95942	LUCY HAUPMANN	STAFF REIMBURSEMENT	87.87



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TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

15/06/2023	96124	M APPLETON	BJTP REFUND	84.00
28/06/2023	96622	M VAN KLEEF	DONATION	500.00
15/06/2023	96028	MACHINERY WEST PTY LTD	MACHINERY SERVICE AND PARTS	611.60
15/06/2023	96176	MAIN ROADS WA HEAVY VEHICLE SERVICES	RAV PERMITS	25.00
28/06/2023	96660	MAIN ROADS WA HEAVY VEHICLE SERVICES	RAV PERMITS	50.00
15/06/2023	96161	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - ACTON PARK ROAD, HAIRPIN ROAD	128046.61
22/06/2023	96430	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - GEOGRAPHE BAY ROAD	19544.80
28/06/2023	96645	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - ST MICHAELS PARKWAY	27876.20
15/06/2023	96103	MALCOLM ROBERTS	ART SALES	448.00
22/06/2023	96419	MANGLESLI CONTRACTING	LANDSCAPING SERVICES	3424.40
22/06/2023	96423	MAPIEN PTY LTD	MEDIATOR AND INVESTIGATOR SERVICES	3368.20
28/06/2023	96641	MAPIEN PTY LTD	MEDIATOR AND INVESTIGATOR SERVICES	3102.00
15/06/2023	96004	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CONTRIBUTION TOWARDS COSTS	2599.30
15/06/2023	95987	MARGARET RIVER FENCING	MAINTENANCE SERVICES	6050.00
28/06/2023	96540	MARGARET RIVER FENCING	MAINTENANCE SERVICES	1558.70
15/06/2023	96180	MARGARET RIVER ORGANIC FARMER	COMMUNITY SUSTAINABILITY EDUCATION	6000.50
15/06/2023	95962	MARGARET RIVER WINE ASSOCIATION	MARKETING SERVICES	5500.00
15/06/2023	96008	MARKETFORCE PTY LTD	ADVERTISING SERVICES	344.04
28/06/2023	96550	MARKETFORCE PTY LTD	ADVERTISING SERVICES	514.97
4/07/2023	96751	MAX PERHAM	STAFF REIMBURSEMENT	32.00
15/06/2023	96132	MAYDAY SERVICES	EQUIPMENT HIRE	9328.00
22/06/2023	96412	MAYDAY SERVICES	EQUIPMENT HIRE	6655.00
28/06/2023	96664	MB TRAFFIC PLANNING & MANAGEMENT	TRAFFIC MANAGEMENT CONSULTANCY	556.60
7/06/2023	95947	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	47597.84
28/06/2023	96718	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	47597.84
22/06/2023	96310	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	289.14
15/06/2023	96094	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	569.59
22/06/2023	96386	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	54.29
28/06/2023	96595	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	39.69
15/06/2023	96088	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	4515.27
15/06/2023	96186	MELBON SHEET METAL	POWDERCOATING	1320.00
28/06/2023	96557	MERCER CONSULTING (AUSTRALIA) PTY LTD	CLASSIFICATION AND RENUMERATION ADVICE	22000.00
15/06/2023	96207	METRICUP VOLUNTEER BFB	PETTY CASH REIMBURSEMENT	455.00
15/06/2023	96190	MEZZANINE FILMS	LIVE PERFORMANCE	605.00
15/06/2023	96247	MINTER ELLISON LAWYERS	LEGAL SERVICES	6929.12
22/06/2023	96496	MINTER ELLISON LAWYERS	LEGAL SERVICES	285.78
22/06/2023	96515	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	10547.68
28/06/2023	96720	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	3640.35
28/06/2023	96704	MODERN TEACHING AIDS PTY LTD	LIBRARY RESOURCES	1979.67
15/06/2023	96108	MUIR FORD BUSSELTON	VEHICLE MAINTENANCE	805.55
22/06/2023	96399	MUIR FORD BUSSELTON	VEHICLE MAINTENANCE	358.52
28/06/2023	96605	MUIR FORD BUSSELTON	VEHICLE MAINTENANCE	234.82
15/06/2023	96151	MWAVE ESEL PTY LTD T/A	IT HARDWARE	2703.85
15/06/2023	95990	NALDA HOSKINS	ART SALES	176.80
22/06/2023	96314	NATIONAL PEN	PROMOTIONAL ITEMS	2093.29
15/06/2023	96102	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	37.10
28/06/2023	96545	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	240.00
15/06/2023	96012	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	99.00
15/06/2023	96067	NATURALISTE TURF	TURF MAINTENANCE SERVICES	39327.31
22/06/2023	96367	NATURALISTE TURF	TURF MAINTENANCE SERVICES	59067.68
15/06/2023	96288	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACIL	173.45
28/06/2023	96724	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACIL	73.00
15/06/2023	96075	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	20423.26
22/06/2023	96372	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	13200.00
28/06/2023	96584	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	24800.60
28/06/2023	96667	NEWBASE COMPUTER SERVICES P/L	IT GOODS AND PROFESSIONAL SERVICES	8823.80
28/06/2023	96610	NEWGROUND DESIGN SERVICES PTY LTD	DESIGN SERVICES	1386.00
15/06/2023	96178	NEWGROUND WATER SERVICES PTY LTD	WATER SERVICES	3272.50
28/06/2023	96666	NEWGROUND WATER SERVICES PTY LTD	WATER SERVICES	6525.75
15/06/2023	96209	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	2678.65
22/06/2023	96370	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92
28/06/2023	96603	NOBLE CONSULTING SURVEYORS PTY LTD	SURVEYING SERVICES	23897.50
15/06/2023	96236	NUTRIEN WATER	RETICULATION SUPPLIES	1410.21
22/06/2023	96488	NUTRIEN WATER	RETICULATION SUPPLIES	1320.00
15/06/2023	96168	NUTS ABOUT NATIVES	SUPPLY OF NATIVE PLANT STOCK	1100.00
15/06/2023	96122	O SKOU	REFUND DOG REGISTRATION	150.00
28/06/2023	96620	OCEANIA EXPERIENCES PTY LTD	BOND REFUND	2872.00
15/06/2023	96051	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	98.58
22/06/2023	96358	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	171.46
28/06/2023	96572	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	787.87
28/06/2023	96592	OILVAC AUSTRALIA PTY LTD	OIL CHANGING EQUIPMENT	12152.41
22/06/2023	96421	ONE4BUILD	BUILDING SERVICES	8256.89
7/06/2023	95923	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2500.00
15/06/2023	95995	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
22/06/2023	96427	ORACLE CUSTOMER MANAGEMENT SOLUTIONS PTY LTD	AFTER HOURS RECEPTION	2047.76
15/06/2023	96154	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	17325.00
22/06/2023	96319	OSCAR NEGUS	FIRE OFFICER HONORARIUM	221.75
15/06/2023	96220	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	6537.01
15/06/2023	96171	OTIUM PLANNING GROUP	MANAGEMENT CONSULTING SERVICES	18414.00
4/07/2023	96752	OTIUM PLANNING GROUP	MANAGEMENT CONSULTING SERVICES - DUNSBROUGH SPORT AND RECREATION	27621.00
15/06/2023	96141	OVERDRIVE AUSTRALIA PTY LTD	DIGITAL CONTENT	3300.00
15/06/2023	96282	OWEN G ISBEL	ART SALES	40.00
15/06/2023	96121	P COLREAVY & R CURRELL	REFUND DOG REGISTRATION	150.00
15/06/2023	95988	PANCAKE DESIGNS RESIN	ART SALES	28.00
15/06/2023	96216	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	5468.48



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PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

22/06/2023	96474	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	13376.00
28/06/2023	96531	PENNY CROWLEY	STAFF REIMBURSEMENT	398.50
15/06/2023	95967	PEOPLE SENSE PTY LTD	EMPLOYEE ASSISTANCE PROGRAM	2618.00
22/06/2023	96297	PETER STARK	BUSHFIRE OFFICER HONORARIUM	442.75
15/06/2023	96159	PETTIT NOMINEES PTY LTD	MAINTENANCE SERVICES	489.50
15/06/2023	96289	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1272.20
22/06/2023	96518	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1553.70
15/06/2023	95966	PHIL HOLLETT PHOTOGRAPHY	ART SALES	12.60
22/06/2023	96439	PHIL THOMSON	WRITING AND DIRECTING SERVICE	5732.35
22/06/2023	96301	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	1410.20
28/06/2023	96529	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	294.80
15/06/2023	95999	PICTON CIVIL PTY LTD	EARTHMOVING SERVICES	5038.00
22/06/2023	96482	PJ & JA COLEMAN	BOND REFUND	360.00
15/06/2023	96198	PK COURIERS	COURIER SERVICES	587.40
22/06/2023	96420	PLAY CHECK	PLAYGROUND AUDITING SERVICES	1430.00
15/06/2023	96097	POOL ROBOTIC PERTH	POOL CLEANER SALES AND REPAIR	2549.00
15/06/2023	95963	POSITION PARTNERS	TRAINING SERVICES	1772.38
15/06/2023	96076	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	898.50
28/06/2023	96585	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	1326.50
15/06/2023	96006	PREFERRED TRAINING NETWORKS	PROFESSIONAL DEVELOPMENT TRAINING	5445.00
22/06/2023	96327	PREFERRED TRAINING NETWORKS	PROFESSIONAL DEVELOPMENT TRAINING	1770.34
28/06/2023	96548	PREFERRED TRAINING NETWORKS	PROFESSIONAL DEVELOPMENT TRAINING	1770.34
22/06/2023	96306	PRIME SUPPLIES	SAFETY EQUIPMENT	4015.68
15/06/2023	96005	PRIME URBAN WA PTY LTD	RATE REFUND	137491.00
28/06/2023	96575	PRO CRACK SEAL	CRACK SEALING SERVICES	4857.00
28/06/2023	96669	PROFLOOR PORTABLE FLOORING PTY LTD	PORTABLE FLOORING AND GROUND PROTECTION	12374.42
15/06/2023	96071	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	31487.50
22/06/2023	96371	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	1980.00
28/06/2023	96602	PUBLIK	DESIGN SERVICES	3388.00
15/06/2023	96023	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	3705.35
22/06/2023	96322	QUALITYPRESS	PRINTING SERVICES	522.50
28/06/2023	96615	R HANSEN	REFUND DOG REGISTRATION	75.00
22/06/2023	96437	RED OHMS PTY LTD	ASSESSMENT OF SMALL PLANT VIBRATIONS	5161.75
15/06/2023	96114	RENSKJE DOUGLAS	ART SALES	112.00
15/06/2023	96225	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	7041.73
22/06/2023	96480	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	4120.45
28/06/2023	96688	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	2122.32
15/06/2023	96182	RIVER DESIGN	DESIGN SERVICES	500.00
22/06/2023	96449	RIVER DESIGN	DESIGN SERVICES	1000.00
22/06/2023	96453	RJ STRUCTURAL	STRUCTURAL ENGINEERING	2145.00
15/06/2023	96278	RMS (AUST) PTY LTD	SOFTWARE SERVICES	131.45
22/06/2023	96352	ROCKETMAN DISTRIBUTORS PTY LTD	WILDLIFE CONTROL PRODUCTS	545.33
15/06/2023	96219	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1920.08
22/06/2023	96477	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1061.09
28/06/2023	96684	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1029.53
28/06/2023	96567	RONCO GROUP PTY LTD	CRANE PARTS	2135.79
15/06/2023	96047	ROPS ENGINEERING AUSTRALIA P/L	ROLLOVER PROTECTION	38.81
7/06/2023	95945	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	SPONSORSHIP / ADVERTISING	372.00
15/06/2023	96239	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	3387.56
28/06/2023	96696	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	4211.90
15/06/2023	96090	RURAL PRESS PTY LTD	ADVERTISING SERVICES	1650.00
15/06/2023	96038	RUTH BROOKS	ART SALES	12.80
28/06/2023	96617	S KING	REFUND DOG REGISTRATION	75.00
28/06/2023	96616	S MAY	REFUND DOG REGISTRATION	100.00
15/06/2023	96185	SACHIKO PEARCE	CATERING	480.00
22/06/2023	96452	SACHIKO PEARCE	CATERING	456.00
28/06/2023	96668	SACHIKO PEARCE	CATERING	144.00
15/06/2023	95979	SAFE FIRST TRAINING	STAFF TRAINING	220.00
7/06/2023	95937	SAFETY WORLD PTY LTD	SAFETY PRODUCTS	140.80
28/06/2023	96662	SANDGROPER CONTRACTING PTY LTD	LIQUID WASTE REMOVAL SERVICE	4400.00
15/06/2023	96115	SANDRA WALKER	ART SALES	12.80
22/06/2023	96361	SARAH'S PLACE	HOMEWARE RETAILER	1835.00
15/06/2023	96133	SAUNDERS HIRE	HIRE OF PLANT AND MACHINERY	1155.00
22/06/2023	96413	SAUNDERS HIRE	HIRE OF PLANT AND MACHINERY	6265.00
28/06/2023	96626	SAUNDERS HIRE	HIRE OF PLANT AND MACHINERY	2200.00
15/06/2023	96082	SCANDINAVIAN INVESTMENTS T/AS GC SALES WA	PLANT PURCHASES / SERVICES / PARTS	145.20
15/06/2023	95983	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	313.38
15/06/2023	96068	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	227.04
22/06/2023	96461	SEASHELLS MANDURAH	ACCOMMODATION	180.00
15/06/2023	96044	SECURUS	SECURITY SYSTEMS SUPPLY AND MONITORING	300.00
15/06/2023	96150	SEEK LIMITED	ADVERTISING SERVICES	1298.00
28/06/2023	96637	SEEK LIMITED	ADVERTISING SERVICES	390.50
22/06/2023	96320	SERVICES AUSTRALIA	CHARGES FOR CENTREPAY FACILITY	136.62
15/06/2023	96192	SET VENTURE UNIT TRUST	GRANT	824.00
15/06/2023	96157	SHARON HINCHLIFFE	ART SALES	4.90
15/06/2023	96281	SHARON WILLIAMS	ART SALES	24.00
15/06/2023	96284	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	1089.00
28/06/2023	96722	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	39458.10
28/06/2023	96636	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	30265.68
15/06/2023	96246	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER	262.74
22/06/2023	96300	SIMON MANSFIELD	ILLUSTRATIONS	300.00
28/06/2023	96580	SIMONE NEWMAN	WATER CHARGES REIMBURSEMENT	2362.10
15/06/2023	96100	SKIDATA AUSTRALASIA	CARPARK EQUIPMENT	1767.70
22/06/2023	96390	SKIDATA AUSTRALASIA	CARPARK EQUIPMENT	1802.28
28/06/2023	96599	SKIDATA AUSTRALASIA	CARPARK EQUIPMENT	1767.70



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UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2023

CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

28/06/2023	96590	SLIMLINE WAREHOUSE	DISPLAY MATERIALS	1159.94
15/06/2023	95951	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	20313.40
15/06/2023	96087	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	388.92
29/06/2023	96726	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	20037.90
28/06/2023	96600	SMITHS DETECTION (AUSTRALIA) PTY LTD	SCREENING EQUIPMENT SUPPLY & MAINTENANCE	40485.50
22/06/2023	96446	SOLOMONS BUSSELTON	FLOORING AND BLIND SERVICES	7289.00
28/06/2023	96541	SONIC HEALTH PLUS PTY LTD	OCCUPATIONAL HEALTH SERVICES	154.00
15/06/2023	96110	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	2518.57
15/06/2023	96256	SOUTH ACTON PARK FIRE BRIGADE	BUSHFIRE MITIGATION BURN	200.00
15/06/2023	96024	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	2308.50
22/06/2023	96337	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	121.50
22/06/2023	96432	SOUTH WEST CLEANING	BBQ CLEANING	4862.22
28/06/2023	96686	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	101950.75
22/06/2023	96472	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	3778.50
15/06/2023	96077	SOUTH WEST OFFICE NATIONAL	STATIONERY	2322.25
22/06/2023	96373	SOUTH WEST OFFICE NATIONAL	STATIONERY	2113.63
15/06/2023	95986	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	3431.26
15/06/2023	95992	SOUTH WEST WINDSCREENS & TINT	WINDSCREENS & TINTING	395.00
15/06/2023	96046	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	1413.20
22/06/2023	96350	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	843.50
22/06/2023	96368	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	7425.00
15/06/2023	96249	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	874.50
15/06/2023	96014	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	105.00
22/06/2023	96331	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	26.00
15/06/2023	96172	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	6172.20
22/06/2023	96436	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	709.72
28/06/2023	96656	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	526.00
15/06/2023	96059	SPECTUR LTD	SOLAR SECURITY CAMERAS	1683.00
22/06/2023	96329	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	2992.00
22/06/2023	96506	SPORTS TURF ASSOCIATION (WA) INC	MEMBERSHIP	600.00
15/06/2023	96264	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	1049.40
28/06/2023	96710	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	666.60
15/06/2023	96020	SPRAYMOW SERVICES	MAINTENANCE SERVICES	7167.18
22/06/2023	96334	SPRAYMOW SERVICES	MAINTENANCE SERVICES	7079.00
28/06/2023	96556	SPRAYMOW SERVICES	MAINTENANCE SERVICES	32334.74
15/06/2023	96138	STATEWIDE DOORS BUSSELTON	MAINTENANCE SERVICES	150.00
22/06/2023	96451	STEVEN HERRICK	AUTHORS TALK	132.00
15/06/2023	96197	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	6.04
28/06/2023	96675	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	16879.59
15/06/2023	96187	STICKEROO PTY LTD	CUSTOM STICKER PRINTING	90.50
22/06/2023	96511	STRATAGREEN	NURSERY SUPPLIES	18704.19
22/06/2023	96316	SUMMERS CONSULTING	MOSQUITO BREEDING MONITORING	528.00
31/05/2023	95920	SUPERCHOICE	SUPERANNUATION	191102.75
15/06/2023	96291	SUPERCHOICE	SUPERANNUATION	186988.54
28/06/2023	96735	SUPERCHOICE	SUPERANNUATION	191010.16
29/06/2023	96737	SUPERCHOICE	SUPERANNUATION	286.78
15/06/2023	96269	SURVCON PTY LTD	SURVEY SERVICES	3066.25
22/06/2023	96508	SURVCON PTY LTD	SURVEY SERVICES	572.00
15/06/2023	96091	SURVEYING SOUTH	SURVEYING SERVICES	2200.00
15/06/2023	96105	SURVEYTECH TRAFFIC SURVEYS PTY LTD	TRAFFIC SURVEYS	880.00
15/06/2023	96261	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	880.00
28/06/2023	96706	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	225.00
15/06/2023	96221	SW PRECISION PRINT	PRINTING SERVICES	204.15
22/06/2023	96478	SW PRECISION PRINT	PRINTING SERVICES	792.50
28/06/2023	96685	SW PRECISION PRINT	PRINTING SERVICES	460.00
15/06/2023	96064	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	115.50
22/06/2023	96362	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	177.38
7/06/2023	95927	SYNERGY	ELECTRICITY SUPPLIES	20220.39
22/06/2023	96378	SYNERGY	ELECTRICITY SUPPLIES	94823.07
28/06/2023	96588	SYNERGY	ELECTRICITY SUPPLIES	64392.98
15/06/2023	96205	T J DEPIAZZI & SONS	LAWN SUPPLIES	1118.40
22/06/2023	96468	T J DEPIAZZI & SONS	LAWN SUPPLIES	26975.76
28/06/2023	96680	T J DEPIAZZI & SONS	LAWN SUPPLIES	9786.71
15/06/2023	95968	TARVIA PTY LTD	ENGINEERING SERVICES	3618.78
22/06/2023	96298	TARVIA PTY LTD	ENGINEERING SERVICES	1368.29
28/06/2023	96525	TARVIA PTY LTD	ENGINEERING SERVICES	1438.80
15/06/2023	96144	TEAM GLOBAL EXPRESS	COURIER SERVICES	463.77
22/06/2023	96417	TEAM GLOBAL EXPRESS	COURIER SERVICES	157.79
28/06/2023	96632	TEAM GLOBAL EXPRESS	COURIER SERVICES	343.65
22/06/2023	96395	TECH WINDOW GAVIN KENNETH BARNES t/as	IT SUPPORT AND RETAIL SALES	119.90
28/06/2023	96546	TECHNOGYM AUSTRALIA PTY LTD	FITNESS EQUIPMENT	1052.19
22/06/2023	96444	TELSTRA LIMITED	COMMUNICATION SERVICES	17160.52
15/06/2023	96173	THE MARGARET RIVER NATURAL SPRING WATER	BOTTLED WATER	165.00
22/06/2023	96335	THE PLANT SUPPLY CO	NURSERY SERVICES	1847.01
15/06/2023	96119	THE SUGAR CHEF PATISSERIE	CATERING	1535.50
28/06/2023	96611	THE SUGAR CHEF PATISSERIE	CATERING	131.00
28/06/2023	96549	THE URBAN COFFEE HOUSE	CATERING	180.00
15/06/2023	96096	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	396.38
22/06/2023	96388	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	8407.87
28/06/2023	96596	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	45804.00
22/06/2023	96391	THOMAS ECKERT	CARPENTRY WORK	968.00
15/06/2023	96279	THOMAS MAZEY	ART SALES	45.50
22/06/2023	96384	THOMSON GEER LAWYERS	LEGAL SERVICES	4400.00
15/06/2023	96036	THREE CONSULTING PTY LTD	AIRLINE ENGAGEMENT CONSULTANT	30618.31
28/06/2023	96564	THREE CONSULTING PTY LTD	AIRLINE ENGAGEMENT CONSULTANT	15361.72



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CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

28/06/2023	96638	TILT FORCE TRANSPORT	TILT TRAY SERVICES	561.00
7/06/2023	95931	TIM ALLINGHAM	STAFF REIMBURSEMENT	224.00
15/06/2023	96142	TIM WILSON CARPENTRY	CARPENTRY SERVICES	12205.00
28/06/2023	96631	TIM WILSON CARPENTRY	CARPENTRY SERVICES	7796.20
22/06/2023	96502	TOBY INLET CATCHMENT GROUP INC	MAINTENANCE SERVICES	600.00
22/06/2023	96429	TODD JOHNSON	FIRE HONORARIUM	221.75
15/06/2023	95969	TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	3091.30
22/06/2023	96513	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	48602.42
28/06/2023	96716	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	86205.26
15/06/2023	96098	TOWN TEAM MOVEMENT	CONSULTANCY SERVICES	4950.00
15/06/2023	96277	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	5271.68
28/06/2023	96536	TRANEN REVEGETATION SOUTHWEST	VEGETATION REPORT	14037.88
22/06/2023	96516	TRIATHLON WESTERN AUSTRALIA	IRONMAN TRIATHLON	33000.00
15/06/2023	96010	TROPHIES ON TIME	NAME BADGE SUPPLIER	242.00
15/06/2023	96043	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	3584.26
22/06/2023	96347	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	1134.07
22/06/2023	96394	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	121.15
15/06/2023	96137	TUDOR HOUSE	FLAGS	2433.00
15/06/2023	96146	TUTT BRYANT HIRE	WORKSHOP SUPPLIES	4369.72
28/06/2023	96635	TUTT BRYANT HIRE	WORKSHOP SUPPLIES	742.30
15/06/2023	96260	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	1040.00
15/06/2023	96042	UNDALUP ASSOCIATION INC	CANVAS SIGNS	770.00
28/06/2023	96566	UNDALUP ASSOCIATION INC	CANVAS SIGNS	4950.00
22/06/2023	96393	UNITING CHURCH IN AUSTRALIA PROPERTY TRUST OF WA	RETURN OF LEASE FEE	150.00
15/06/2023	96163	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	78783.03
22/06/2023	96431	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	73972.08
28/06/2023	96648	UNITING GLOBAL PTY LTD	CLEANING AND MAINTENANCE SERVICES	1072.50
15/06/2023	96188	VASSE PEST CONTROL	PEST CONTROL SERVICES	330.00
15/06/2023	96231	VASSE VOLUNTEER BUSH FIRE BRIGADE INC	PETTY CASH REIMBURSEMENT	795.00
15/06/2023	96263	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	3634.84
22/06/2023	96505	VEOLIA RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	106.39
15/06/2023	96085	VERAISON	LEADERSHIP COACHING	1117.60
22/06/2023	96382	VERAISON	LEADERSHIP COACHING	9160.80
28/06/2023	96674	VICTORIA JUPP	STAFF REIMBURSEMENT	159.20
22/06/2023	96409	VISIMAX	FIRE EQUIPMENT SUPPLIER	868.20
15/06/2023	96253	VMS CONTRACTORS & MANAGEMENT	MAINTENANCE SERVICES	3190.00
29/06/2023	96738	VOIDED	VOIDED	0.00
29/06/2023	96739	VOIDED	VOIDED	0.00
29/06/2023	96740	VOIDED	VOIDED	0.00
29/06/2023	96741	VOIDED	VOIDED	0.00
29/06/2023	96742	VOIDED	VOIDED	0.00
29/06/2023	96743	VOIDED	VOIDED	0.00
29/06/2023	96744	VOIDED	VOIDED	0.00
29/06/2023	96745	VOIDED	VOIDED	0.00
29/06/2023	96746	VOIDED	VOIDED	0.00
22/06/2023	96459	VPD PROPERTY	CASUAL MALL LEASE	55.00
28/06/2023	96619	W FAIRHEAD & V HUME	REFUND OF RATE OVERPAYMENT	2000.00
15/06/2023	96230	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	712.70
22/06/2023	96483	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	104.46
15/06/2023	95975	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	495.00
28/06/2023	96535	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	18469.00
22/06/2023	96491	WA TREASURY CORPORATION	LOAN REPAYMENTS	1278267.09
15/06/2023	95960	WALGA	WALGA TRAINING SERVICES	242.00
22/06/2023	96440	WAYNE FREER	MUSICAL DIRECTORS SERVICES	5000.00
15/06/2023	96139	WEST COAST WASTE	SKIP BIN HIRE	2310.00
15/06/2023	96193	WEST OZ LINEMARKING PTY LTD	LINE MARKING SERVICES	7622.45
22/06/2023	96457	WEST OZ LINEMARKING PTY LTD	LINE MARKING SERVICES	8671.30
28/06/2023	96670	WEST OZ LINEMARKING PTY LTD	LINE MARKING SERVICES	21603.45
15/06/2023	96081	WESTBOOKS	LIBRARY RESOURCES	699.47
22/06/2023	96379	WESTBOOKS	LIBRARY RESOURCES	213.03
28/06/2023	96589	WESTBOOKS	LIBRARY RESOURCES	82.19
15/06/2023	96113	WESTERN GROWERS FRESH	CATERING	299.00
22/06/2023	96402	WESTERN GROWERS FRESH	CATERING	130.00
15/06/2023	96015	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	10147.94
28/06/2023	96554	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	3945.92
15/06/2023	96229	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	4366.79
28/06/2023	96691	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	190.81
22/06/2023	96428	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
28/06/2023	96644	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
22/06/2023	96375	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
28/06/2023	96659	WHS CONSULTANTS PTY LTD	HEALTH AND SAFETY CONSULTANCY SERVICES	6400.00
15/06/2023	96273	WILYABRUP BFB	PETTY CASH REIMBURSEMENT	350.00
15/06/2023	96054	WIN MCGILL	ART SALES	10.50
15/06/2023	96217	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	553.98
22/06/2023	96475	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	213.05
22/06/2023	96380	WIZARD TRAINING SOLUTIONS	TRAINING SERVICES	330.00
22/06/2023	96309	WIZID PTY LTD	POOL ENTRY WRISTBANDS	290.50
28/06/2023	96712	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	979.00
15/06/2023	95981	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	STREETSCAPE FURNITURE	8702.76
15/06/2023	96235	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	3236.00
22/06/2023	96487	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	954.95
28/06/2023	96693	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1505.00
15/06/2023	96262	WREN OIL	WASTE OIL SERVICES	16.50
22/06/2023	96504	WREN OIL	WASTE OIL SERVICES	16.50
28/06/2023	96709	WREN OIL	WASTE OIL SERVICES	605.00



**LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2023**

CHEQUE PAYMENTS	119693 - 119716	35,679.09
ELECTRONIC FUNDS TRANSFER PAYMENTS	95920 - 95948, 95951 - 96518, and 96523 - 96755	9,317,715.26
TRUST ACCOUNT PAYMENTS	EFT# 95949 - 95950 and 96519 - 96522	93,581.34
PAYROLL PAYMENTS	01.06.23 - 30.06.23	1,677,135.13
INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

15/06/2023	96021	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	2295.10
22/06/2023	96308	YALLINGUP COFFEE ROASTING COMPANY	CATERING SERVICES	150.00
22/06/2023	96447	YALLINGUP PAINTING SERVICE	PAINTING SERVICES	10406.00
15/06/2023	96232	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	1760.00
15/06/2023	96099	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	498.85
22/06/2023	96389	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	1545.54
28/06/2023	96598	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	1791.90
15/06/2023	96274	YOONGARILLUP VOLUNTEER BUSHFIRE BRIGADE INC	PETTY CASH REIMBURSEMENT	225.00
15/06/2023	96174	ZONE 50 ENGINEERING SURVEYS PTY LTD	SURVEYING SERVICES	5296.50
28/06/2023	96658	ZONE 50 ENGINEERING SURVEYS PTY LTD	SURVEYING SERVICES	6441.60
				9,317,715.26

TRUST PAYMENTS JUNE 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
7/06/2023	95949	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	33531.70
7/06/2023	95950	CITY OF BUSSELTON - EFT	INTERNAL PAYMENTS / COMMISSIONS	505.00
22/06/2023	96519	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	42897.32
22/06/2023	96520	CITY OF BUSSELTON - EFT	INTERNAL PAYMENTS / COMMISSIONS	1050.75
22/06/2023	96521	ROBERT L PIPER	CTF LEVY REFUND	100.00
22/06/2023	96522	CONSTRUCTION TRAINING FUND	CTF LEVY	15496.57
				93,581.34

INTERNAL PAYMENT VOUCHERS (DIRECT DEBITS) JUNE 2023				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
8/06/2023	5316	A & K CAMPBELL	REFUND OF APPLICATION	147.00
15/06/2023	5332	A STAMMERS	REFUND OF RATE OVERPAYMENT	798.78
6/06/2023	5314	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	102,503.72
1/06/2023	5322	ANZ	BANK FEES	5,334.83
1/06/2023	5323	ANZ	BANK FEES	15.75
15/06/2023	5327	ANZ	BANK FEES	18.60
6/06/2023	5328	ANZ	BANK FEES	1,197.06
6/06/2023	5329	ANZ	BANK FEES	153.01
6/06/2023	5330	ANZ	BANK FEES	738.20
6/06/2023	5336	ANZ	BANK FEES	827.40
30/06/2023	5349	ANZ	BANK FEES	15.00
7/06/2023	5345	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	14,795.24
		AHRI LTD	WA CONFERENCE 2023-N.BRIGHTMAN	499.00
		AHRI LTD	DUPLICATE CHARGE TO BE REFUNDED-WA CONFERENCE 2023-N.BRIGHTMAN	499.00
		AHRI LTD	WA CONFERENCE 2023-K.BOX- CANCELLED - SEE REFUND IN JUNE	399.00
		AMPOL BUSSELTON	CEO FUEL	228.36
		ANACONDA PTY LTD	GARMIN GPS DEVICE FOR SES X2	1,038.00
		Apple iCloud STORAGE	iCLOUD STORAGE -O.DARBY	4.49
		BAKED BUSSELTON	CEO LUNCH MEETING	19.60
		BOOTLEG ENTERPRISES NEWCASTLE/THE LUCKY HOTEL	ACCOMMODATION -AmAga CONFERENCE- S.WILLIAMS	1,222.00
		BUNBURY GEOGRAPHE CHAMBER OF COMMERCE	STATE BUDGET LUNCH- D.GOODWIN	90.00
		BUSSELTON CHAMBER OF COMMERCE & INDUSTRY	BCCI-BUDGET BREAKFAST - MAYOR HENLEY & Cr RICHARDS & S PIERSON	99.24
		COLES ON LINE	STAFF FAREWELL MORNING TEA. C. CLARKE	198.80
		COMFORT STYLE MARGARET RIVER	BEDS FOR BJTP	1,290.00
		DEPUTY	DEPUTY ROSTERING SYSTEM GLC	936.54
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM	249.00
		DOMINOS- YOUTH SERVICES	CATERING- SATURDAY NIGHT PROGRAM	124.97
		DUNSBOROUGH SUPA IGA	CATERING-FOR BRIGADES TRAINING- SECRATARIES	21.15
		EVENTBRITE TICKET	LG HUB- HOMELESSNESS KNOWLEDGE TRAINING SESSION	220.00
		FACEBOOK ADVERTISING	ADVERTISING FOR BUSSELTON'S BIGGEST STEP CLASS EVENT	52.19
		KMART	KITCHEN WARE FOR BJTP	112.00
		MAILCHIMP	ELECTRONIC NEWSLETTER PR	378.09
		MAILCHIMP-ARTGEO	ELECTRONIC MARKETING -ARTGEO	106.87
		MAILCHIMP-ELECTRONIC MARKETING	LIBRARY NEWSLETTER AND MARKETING	116.53
		MANTRA PANDANAS DARWIN	ACCOMMODATION -MAYOR HENLEY- VISIT WITH ADV CAPE NATURALISTE	333.63
		MESSAGEMEDIA	GLC - CUSTOMER RETENTION AND CONTACT SYSTEM	267.78
		MWAVE LIDCOMBE	3x YEALINK TEAMS PHONES	660.87
		NEWTOWN LODGE PTY LTD VASSE	COUNCIL DINNER AFTER PUBLIC AGENDA PRESENTATION MEETING	587.00
		NISBETS AUSTRALIA	WINE GLASSES AND WINE COOLERS	306.69
		ORIGINS MARKET	VOUCHER-STAFF FAREWELL GIFT-C CLARKE	50.00
		PLANNING INSTITUTE AUSTRALIA	PIA WA REGIONAL CONFERENCE- J. WILSON	240.00
		QANTAS AIRWAYS LTD	RETURN FLIGHT FROM DARWIN-VISIT WITH ADV CAPE NATURALISTE- MAYOR HENLEY	794.61
		SENDGRID	EMAIL PROGRAM FOR CUSTOMER RETENTION AND CONTACT-GLC	30.91
		SOLAR ANALYTICS	YEARLY PLAN 30/04/23 TO 29/04/23	99.99
		SPOTIFY	MUSIC FOR YOUTH EVENTS	18.99
		TAS'S BAKERY	CATERING-FOR BRIGADES TRAINING- FIRE FIGHTING SKILLS	840.60
		THE GOOD EGG	COFFEES FOR INTERVIEW	19.29
		THE GOOD EGG CAFE	CEO/MAYOR BSN /CAPEL MEETING	91.05
		TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY-P NEEDHAM	56.88
		TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- Cr COX	56.88
		TICKETS- STATE BUDGET LUNCH MRCCI	STATE BUDGET LUNCH 12 MAY- Cr RYAN	56.88
		TICKETS-PULSE	TICKETS FOR PULSE NETWORKING DAY -D.DOWLING	68.27
		TICKETS-PULSE THE NEXT	TICKETS FOR PULSE NETWORKING DAY - MAYOR HENLEY & Cr RICHARDS	105.54
		VIRGIN AUSTRALIA	ACCOMMODATION VISIT WITH ADV CAPE NATURALISTE	708.81
		WA GOVERNMENT - DMIRS CANNINGTON	BUILDING SURVEYOR REGISTRATION FEE- P.RUNDIN	1,071.00
		WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
		WESTERN POWER HEAD OFF PERTH	OVERSIZE VEHICLE PERMIT APPLICATION	120.00
		WILD AND WOODS DUNSBOROUGH	CATERING-FOR BRIGADES TRAINING- FIRE FIGHTING SKILLS	83.35
		WOOLWORTHS/65 KENT STREET BUSSELTON	CATERING-FOR BRIGADES TRAINING- FIRE FIGHTING SKILLS	124.20
		ZOOM	MONTHLY SUBSCRIPTION	69.19
15/06/2023	5332	B & R LAMERS	REFUND OF APPLICATION	37.00



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INTERNAL PAYMENT VOUCHERS	DD# 5314 - 5349	160,545.35
		11,284,656.17

15/06/2023	5332	B PRIEST	REFUND OF APPLICATION	30.00
8/06/2023	5315	BASILIO COMMUNITY CHARTERS	REFUND OF HALL & KEY DEPOSITS	200.00
19/06/2023	5335	C KER	REFUND OF ANIMAL TRAP BOND	100.00
16/06/2023	5333	CLANCY'S FISH PUB	REFUND OF APPLICATION	37.00
21/06/2023	5339	COASTAL RETREATS	REFUND OF APPLICATION	268.00
5/06/2023	5326	COMMONWEALTH BANK	BANK FEES	306.79
9/06/2023	5325	CR M LOVE	COUNCILLOR PAYMENT	344.72
8/06/2023	5316	DAWS AND SONS	REFUND OF RATE OVERPAYMENT	3,425.76
22/06/2023	5340	DELLA FAY	REFUND OF APPLICATION	104.00
21/06/2023	5339	DOWN THYME	REFUND OF APPLICATION	20.00
13/06/2023	5321	DYNASTY CHINESE	REFUND OF APPLICATION	26.00
9/06/2023	5317	E STEWART	REFUND OF ANIMAL TRAP BOND	100.00
15/06/2023	5332	G MCCALLUM & L STRACHAN	REFUND OF APPLICATION	37.00
13/06/2023	5321	G ROWELL	REFUND OF APPLICATION	37.00
16/06/2023	5331	G SLADDEN	REFUND OF ANIMAL TRAP BOND	100.00
20/06/2023	5338	GLEN ARON P/L	REFUND OF APPLICATION	37.00
30/06/2023	5348	J DUCKETT	REFUND OF APPLICATION	832.00
15/06/2023	5332	J FRANKHAM	REFUND OF APPLICATION	37.00
20/06/2023	5338	J GOVAN	REFUND OF RATE OVERPAYMENT	2,085.50
13/06/2023	5321	J WALLER	REFUND OF APPLICATION	171.65
13/06/2023	5321	JADE RESTAURANT	REFUND OF APPLICATION	37.00
20/06/2023	5341	K OZIES	AIRPORT PARKING CARD REFUND	20.00
21/06/2023	5339	KOSTERA NOM	REFUND OF APPLICATION	37.00
13/06/2023	5321	L COSTELLO	REFUND OF RATE OVERPAYMENT	686.27
22/06/2023	5340	LEEWIN NATURALISTE JUNIOR SOCCER ASSOCIATION	REFUND OF BOOKING FEE OVERPAYMENT	3,575.00
1/06/2023	5318	LES MILLS ASIA PACIFIC	CONTRACT FEES	629.82
1/06/2023	5319	LES MILLS ASIA PACIFIC	CONTRACT FEES	524.85
8/06/2023	5316	LITTLE SHANGRI-LA B & B	REFUND OF APPLICATION	37.00
15/06/2023	5332	M BRENNAN	REFUND OF APPLICATION	171.65
22/06/2023	5342	M FRY	REFUND OF HALL & KEY DEPOSITS	1,000.00
16/06/2023	5331	M PHILLIPSON	REFUND OF ANIMAL TRAP BOND	100.00
22/06/2023	5344	M STEWART	REFUND OF ANIMAL TRAP BOND	100.00
22/06/2023	5343	MARGARET RIVER CHOCOLATE FACTORY	REFUND OF APPLICATION	37.00
20/06/2023	5338	MUCHO GUSTO	REFUND OF APPLICATION	282.33
13/06/2023	5321	N DOBBYN	REFUND OF RATE OVERPAYMENT	495.41
16/06/2023	5333	N TAYLOR	REFUND OF APPLICATION	129.00
19/06/2023	5334	N TAYLOR	REFUND OF APPLICATION	147.00
8/06/2023	5316	NEWLING	REFUND OF RATE OVERPAYMENT	523.00
28/06/2023	5347	NEWTOWN CHINESE RESTAURANT	REFUND OF APPLICATION	37.00
26/06/2023	5346	OUTDOOR WORLD	REFUND OF APPLICATION	147.00
9/06/2023	5320	P & S CRUTE	REFUND OF RATE OVERPAYMENT	1,842.52
14/06/2023	5337	PARTY WAVE EVENTS	REFUND OF HALL & KEY DEPOSITS	1,000.00
16/06/2023	5333	PERKINS WA	REFUND OF APPLICATION	1,957.00
13/06/2023	5321	R JOYCE	REFUND OF APPLICATION	37.00
16/06/2023	5333	R LARCOMBE	REFUND OF APPLICATION	37.00
8/06/2023	5316	R ROSE	REFUND OF APPLICATION	270.00
22/06/2023	5342	S FEAST	REFUND OF HALL & KEY DEPOSITS	300.00
7/06/2023	5324	S LONDON	AIRPORT PARKING CARD REFUND	20.00
20/06/2023	5338	STONEPORT HOLDINGS	REFUND OF APPLICATION	120.00
26/06/2023	5346	TANGENT NOMINEES	REFUND OF APPLICATION	1,436.05
20/06/2023	5338	UNKNOWN PAYER	REFUND OF RATE OVERPAYMENT	994.70
30/06/2023	5348	VALUED LIVES FOUNDATION	REFUND OF APPLICATION	72.00
8/06/2023	5315	VENTURA HOME GROUP	REFUND OF APPLICATION	1,964.74
26/06/2023	5346	WA EXTERNAL SOLUTIONS	REFUND OF APPLICATION	147.00
22/06/2023	5340	WORMALL CIVIL	REFUND OF APPLICATION	6,750.00
				160,545.35

6.2 Financial Activity Statements - Year to Date 30 June 2023

Strategic Theme:	Key Theme 4: Leadership 4.2 Deliver governance systems that facilitate open, ethical and transparent decision making. 4.5 Responsibly manage ratepayer funds to provide for community needs now and in the future.
Directorate:	Finance and Corporate Services
Reporting Officer:	Manager Financial Services - Paul Sheridan
Authorised By:	Acting Director Finance and Corporate Services - Sarah Pierson
Nature of Decision:	Legislative: adoption of "legislative documents" such as local laws, local planning schemes and local planning policies. Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations.
Voting Requirements:	Absolute Majority
Disclosures of Interest:	No officers preparing this item have an interest to declare.
Attachments:	1. Investment Report - June 2023 [6.2.1 - 1 page] 2. Loan Schedule - June 2023 [6.2.2 - 1 page] 3. Financial Activity Statement - June 2023 [6.2.3 - 18 pages]

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2023, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 30 June 2023.

STRATEGIC CONTEXT

Provision of the financial activity statements, while a statutory requirement, also supports open and accountable governance.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates

- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 3rd August 2022, the Council adopted (C2208/198) the following material variance reporting threshold for the 2022/23 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2022/23 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$50,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 30 June 2023

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$1.95M as opposed to the YTD budget of \$432K.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2022/23 Actual YTD \$	2022/23 Amended Budget YTD \$	2022/23 Amended Budget \$	2022/23 YTD Bud Variance %	2022/23 YTD Bud Variance \$	Change in Variance Current Month \$
Revenue from Ordinary Activities				11.32%	9,445,699	265,644
1. Operating Grants, Subsidies and Contributions	8,006,230	3,432,638	3,432,638	133.24%	4,573,592	3,413,635
2. Fees & Charges	22,417,681	19,894,021	19,894,021	12.69%	2,523,660	(3,134,323)
3. Other Revenue	609,996	351,906	351,906	73.34%	258,090	57,519
4. Interest Earnings	4,374,036	2,019,250	2,019,250	116.62%	2,354,786	250,008
Expenses from Ordinary Activities				3.65%	3,511,782	14,970,730
5. Insurance Expenses	(869,528)	(652,369)	(652,369)	(33.29%)	(217,159)	16,544
6. Other Expenditure	(5,841,548)	(7,627,766)	(7,627,766)	23.42%	1,786,218	3,836,054
7. Non-Operating Grants, Subsidies and Contributions	23,460,464	33,439,826	33,439,826	(29.84%)	(9,979,362)	(21,281,519)

Description	2022/23 Actual YTD \$	2022/23 Amended Budget YTD \$	2022/23 Amended Budget \$	2022/23 YTD Bud Variance %	2022/23 YTD Bud Variance \$	Change in Variance Current Month \$
Capital Revenue & (Expenditure) <i>Net</i>				(8.00%)	(3,240,573)	(22,513,979)
8. Land & Buildings	(12,105,402)	(41,671,124)	(41,671,124)	70.95%	29,565,722	26,003,674
Plant & Equipment	(1,968,598)	(4,773,534)	(4,773,534)	58.76%	2,804,936	3,185,831
Furniture & Equipment	(880,755)	(1,152,956)	(1,152,956)	23.61%	272,201	421,184
Infrastructure	(15,187,791)	(24,396,525)	(24,396,525)	37.75%	9,208,734	5,393,317
9. Proceeds from Sale of Assets	604,455	460,652	460,652	31.22%	143,803	203,644
10. Proceeds from New Loans	6,500,000	6,750,000	6,750,000	100.00%	(250,000)	(6,750,000)
11. Advances to Community Groups	0	(250,000)	(250,000)	100.00%	250,000	250,000
12. Transfer to Restricted Assets	(39,871,154)	0	0	(100.00%)	(39,871,154)	(11,267,232)
13. Transfer from Restricted Assets	30,882,623	13,038,048	13,038,048	136.87%	17,844,575	(2,605,185)
14. Transfer to Reserves	(28,923,963)	(24,746,495)	(24,746,495)	(16.88%)	(4,177,468)	(3,303,246)
15. Transfer from Reserves	21,969,123	40,835,585	40,835,585	(46.20%)	(18,866,462)	(33,833,529)

Revenue from Ordinary Activities

In total, revenue from Ordinary Activities is 10.3% or \$8.6M ahead of budget YTD. The material variance items contained within this category, on the face of the FAS, are explained below.

1. Operating Grants, Subsidies and Contributions

Ahead of YTD budget by \$4.6M, or 133.2%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Office of the CEO</u>		30,000	185	29,815	16144.3%	30,000
1000	Office of the CEO	30,000	185	29,815	16144.3%	30,000
Actuals represent recognition of grant funding from the Department of Primary Industries & Regional Development for the Southwest Cities Focus program. The grant was spent on the development of an Investment Prospectus report and spatial map by a consultant.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Finance and Corporate Services</u>		4,066,067	1,495,423	2,570,645	171.9%	2,292,882
1030	Human Resources	42,852	-	42,852	100.0%	2,149
The actuals relate primarily to Workcover wages reimbursement from LGIS. This is not something that can be reliably estimated, hence there is no budget figure for the year.						
1033	Financial Services	185,594	762,687	(577,092)	(75.7%)	185,594
The variance to budget relates to mainly to the PACP Coastal Grants Project, where only \$105K of the \$600K budgeted grant was recognised based on work done. There is also a further \$88K due to Insurance Reimbursements, for which the total budget for the year is an estimate based on prior years, with monthly timing difficult to forecast accurately due to not knowing in advance when insurance claims will need to be made.						
1034	General Purpose Funding	3,595,936	563,576	3,032,360	538.1%	2,840,895
The annual Financial Assistance Grants from the state government are received each year in 4 instalments. At the time of setting the budget, estimates were made based on prior years receipts, incremented by projected LGCI. Final FAGS distributions, finalised after the budget was set, were higher than initially forecast. Also, the entire FAGS distribution for the 23/24 financial year of \$2.8M was prepaid in June. This has been set aside in reserve for use in the 23/24 financial year.						
1036	Information Technology	12,751	2,052	10,699	521.4%	(2,029)
Trainee subsidies received that were not fully budgeted for as it was not known at the time of setting the budget the extent to which trainees would or could be available.						
1038	Records	14,624	-	14,624	100.0%	-
Actuals relate to Parenting Leave Reimbursements which were not budgeted for. These are offset by the actual wages paid to the employee while on parental leave.						
1041	Land and Property Leasing	171,492	123,315	48,177	39.1%	(18,098)
When the budget was created there were no allocations for utility charge reimbursements for certain properties (i.e. the amounts the tenants of the Microbrewery, Interpretive Centre and UWO pay the City to reimburse the City for utility charges were budgeted as \$0). YTD the City has received revenue for reimbursements across those properties which explains most of the exceedance.						
<u>Community and Commercial Services</u>		560,607	396,698	163,909	41.3%	(178,824)
1002	Events and Cultural	53,975	42,607	11,368	26.7%	12,676
Variance relates to an unbudgeted grant for the Saltwater opening production, funded by Dept Local Government, Sport and Cultural Industries.						
1005	Library Services	73,833	44,682	29,151	65.2%	1,858
\$14k is for unbudgeted parenting leave payments, offset in expenses, and \$15k is unbudgeted grant funding contribution towards the Storytime Way program.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1007	Airport Operations	75,810	62,637	13,173	21.0%	70,876
The amended budget of \$59k was originally for the DOT / RADS SAAFMF, \$50k of which we didn't receive due to delays and Fed Govt screener accreditation grant scheme. We received \$50k from MRBTA into this account which is for the BMRA Marketing & Business case fund, and \$21,100 from the Fed Govt screener accreditation grant scheme - this was greater than expected but the grant scheme is based on reimbursement for training and we had additional training costs due to recruitment of new screeners and some reimbursement for utilities.						
1011	Leisure Centres	133,048	17,757	115,291	649.3%	53,632
\$7K relates to unbudgeted Parenting Leave Reimbursements (offset in parental leave wages), \$24K relates to a grant for a JobSkills Trainee that was not budgeted for (also offset by slightly higher wages), and the remainder is in relation to unbudgeted child care grants from the federal government.						
Planning and Development Services		1,142,372	1,166,954	(24,581)	(2.1%)	(161,834)
1043	Planning and Development Directorate Admin	20,008	-	20,008	100.0%	-
This is a final recoup of the Healthy Estuaries grant that was not budgeted.						
1048	Statutory Planning	14,716	4,361	10,356	237.5%	(2,248)
The variance relates to unbudgeted Parenting Leave Reimbursements. These are offset by the actual wages paid to the employee while on parental leave.						
1049	Strategic Planning Management	15,200	-	15,200	100.0%	-
This is the final grant payment as part of the Coastal Adaptation Strategy. It was expected in the 21/22 year, and was therefore not budgeted for in this FY.						
1054/56	Emergency Management	1,013,187	1,081,026	(67,839)	(6.3%)	(84,949)
The variance is related to the BMO position being fully City funded, whereas within the budget it had been assumed 2/3 rd of the costs would be City or AMR funded as per the previous financial year.						
Engineering and Works Services		1,769,846	1,115,209	654,637	58.7%	(105,028)
1015	Operations and Works Management	188,623	71,461	117,162	164.0%	33,194
Actuals and budget relate to Workers Compensation Insurance Reimbursements, which are difficult to predict with any degree of accuracy, and are usually based on historical trends.						
1016	Construction and Maintenance	307,918	-	307,918	100.0%	191,044
Actuals relate to unbudgeted insurance recoveries for Gale Road bridge repairs and maintenance, and reimbursements from RAC for the charging station costs in Busselton and Dunsborough.						
1017	Parks & Gardens	129,671	42,638	87,033	204.1%	(8,780)
Positive variance to budget relates mainly to the Southwest Catchments Council's grants in the Environmental Management area, of \$65K. The rest relates to unbudgeted insurance recoveries, plus an additional amount received from Main Roads for verge maintenance.						
1019	Facilities Maintenance	114,857	-	114,857	100.0%	5,335
The positive variance is due to the allocation of utilities reimbursements from tenants, which were budgeted in a different area. A review of that budget indicates that we are expecting to recover more than expected by year end overall, due to higher actual utility costs.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1020	Engineering Technical Management	14,549	56,323	(41,774)	(74.2%)	(32,173)
The variance in revenue relates to a reduced number of Tourist Information and Directional Signage applications received, as well as non-recognition of coastal protection grants as the inspection and monitoring works have not yet been done.						
1025	Fleet Management	101,786	117,990	(16,204)	(13.7%)	(98,281)
Due to the ATO cutting the excise rate, the fuel rebates have come in less than budget this year.						
1055	Rural Verge and Firebreak Maintenance	72,335	-	72,335	100.0%	72,335
A storm damage claim from the 21/22 financial year was finally accepted and paid in June, that wasn't budgeted for.						

2. Fees & Charges

Ahead of YTD budget by \$2.5M, or 12.7%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Finance and Corporate Services</u>		1,086,156	1,375,306	(289,149)	(21.0%)	(432,247)
1034	General Purpose Funding	75,834	87,000	(11,166)	(12.8%)	1,650
Lower than expected property information and settlement/search requests.						
1041	Land and Property Leasing	333,578	640,849	(307,271)	(47.9%)	(451,362)
The variance is primarily as a result of the year end adjustment to the Lease Receivables per AASB 16 amounting to \$238K. The remainder of the variance is due to lease revenue being significantly lower for the Goose Café (rent concession granted by Council during rebuild), Old Tennis Club Building (delays with entering into a lease with new tenant) and Peel Terrace Building (delays with entering into a lease with new tenant after CQU vacated).						
1042	Aged and Community Housing	540,001	517,207	22,794	4.4%	5,303
Income fluctuates depending on financial status of tenants and is difficult to predict accurately.						
<u>Community and Commercial Services</u>		9,512,375	7,508,949	2,003,426	26.7%	(2,851,568)
1001	Community & Commercial Directorate Administration	1,746,751	1,313,120	433,631	33.0%	(22,798)
Significantly ahead of budget YTD due to much higher levels of caravan park visitations than originally forecast.						
1002	Events and Cultural	509	14,660	(14,151)	(96.5%)	(11,910)
The original BPACC budget projected venue bookings in 2022-23, but there were none due to delays with construction. This is somewhat offset by the fact that there was also minimal operational expenses.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1003	Cultural Precinct	45,743	69,645	(23,901)	(34.3%)	(48,497)
The Artego budget is under in commercial lease payments due to the extended occupancy of two studios usually available for lease which are being used for staff accommodation and the City's Art Collection whilst BPACC is being constructed. The art award was also not held in this financial year due to not having an art gallery therefore income from exhibition fees is also down. Retail sales were budget higher than previous years due to an expected launch of a retail product line but this has been postponed until Saltwater is up and running (with correlating expenses also reduced).						
1007	Airport Operations	4,606,199	3,245,093	1,361,107	41.9%	(285,447)
Significantly ahead of budget YTD due to much higher levels of visitations than originally forecast, giving rise to increased passenger, landing and car parking fees at the airport.						
1008	Economic and Business Development	59,337	45,760	13,578	29.7%	(13,084)
Hire fees are over YTD and overall in this category it is forecast to be over budget by year end.						
1009	Community and Recreation Management	161,632	139,587	22,045	15.8%	(114,908)
The positive variance is attributed to higher than expected revenues from hires of the City's facilities.						
1011	Leisure Centres	2,810,541	2,606,012	204,529	7.8%	(2,305,566)
The positive variance is largely due to a spike in stadium hire, kiosk income, and swimming pool revenue above what was expected.						
<u>Planning and Development Services</u>		2,661,816	2,411,712	250,104	10.4%	133,313
1046	Building Services	691,488	711,882	(20,394)	(2.9%)	(8,116)
Fees income is determined by the volume and construction costs of building activity. Fee income is budgeted on a best estimate basis, but is inherently uncertain. Building activity has continued at elevated levels, but reduced slightly over the last few months.						
1048	Statutory Planning	917,367	740,566	176,801	23.9%	18,849
Fees income is determined by the volume and value of development activity. Fees income is budgeted on a best estimate basis, but is inherently uncertain. Development activity has continued at elevated levels so far in 22/23.						
1049	Strategic Planning Management	61,827	50,930	10,896	21.4%	(735)
The variance relates to an increase in fees from structure plans and rezoning proposals submitted.						
1051	Environmental Health Services	725,669	627,226	98,443	15.7%	125,781
Fee income varies over the months due to a combination of volume of services required, and bulk processing of some annual fees in May which has led to increased monthly fees in June towards the end of the financial year.						
1054	Ranger and Emergency Management	158,298	178,508	(20,210)	(11.3%)	(1,771)
Principally due to overdue animal registration fees.						
<u>Engineering and Works Services</u>		9,160,427	8,598,054	562,373	6.5%	16,179
1020	Engineering Technical Management	151,370	94,289	57,080	60.5%	(2,206)
The increase in revenue for the Engineering and Technical Management area can directly be attributed to the increase in development. This is specific to the increased number of Traffic Management Plans approved, as well as an increase in Sub-Division Supervision Fees.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1024	Waste and Fleet Management	9,006,513	8,496,378	510,135	6.0%	18,385
Positive variance due to increased revenue from additional rateable properties coming online, as well as Waste Facilities receiving volumes above the forecasted amounts.						

3. Other Revenue

Ahead of YTD budget by \$258K, or 73.3%, mainly due to the items listed in the table below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Finance & Corporate Services</u>		66,124	30,101	36,023	119.7%	(545)
1034	General Purpose Funding	22,137	7,336	14,801	201.8%	-
Timing variance due to budget spread of the ESL admin fees received, and where they were previously allocated. The actual amount received is representative of prior year's ESL administration fees received.						
1037	Customer Service	40,007	20,931	19,076	91.1%	864
This account relates to Cemetery memorials, where there has been higher demand year to date, and the Sale of Number plates which has also had much higher demand than anticipated.						
<u>Community & Commercial Services</u>		50,057	5,232	44,825	856.8%	(2,300)
1007	Airport Operations	37,930	2,000	35,930	1796.5%	71
The City is the airfield representative for ABP and on occasion will process fuel sales on their behalf. The funds are then paid onto ABP. There has been higher activity levels in this area than initially anticipated.						
<u>Planning & Development Services</u>		124,136	113,592	10,545	9.3%	36,029
1053	Regulatory Compliance	67,258	-	67,258	100.0%	38,641
\$22K of this unbudgeted income relates to a Long Service Leave entitlement paid to the City from another Local Government entity, for an employee that had accumulated that entitlement at that other entity, and has now taken the leave. The remainder relates to the recognition of debts owed to the City as a result of successful non-compliance prosecutions.						
1054	Ranger & Emergency Management	40,413	102,408	(61,995)	(60.5%)	(900)
Main variances include:						
- Fire Prevention DFES – under \$18K: Change in allocation in budget – ESL commission is now allocated to Finance due to the administration of this funding sitting within the responsibilities of this business area. - Parking Control – \$25K under: income dependent on number of parking offences. There had been a decrease in scheduled patrols due to staff absences, also fewer patrols and infringements in Dunsborough due to road works resulting in temporary reduction in parking bays. - Animal Control – \$15K under: income dependent on number of animal control offences. There has been more of a focus on education, rather than an immediate issuance of infringements. Anecdotally, this emphasis on education has also seen lower actual infringement.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Engineering & Works Services		351,733	202,981	148,752	73.3%	6,389
1017	Parks & Gardens	39,925	25,073	14,852	59.2%	24,230
Positive variance due to much higher than expected sales of water via the NCC Standpipe facility.						
1024	Waste Management	309,306	177,908	131,397	73.9%	(17,841)
Positive variance due to increased revenue from Waste Facilities receiving volumes above the forecasted amounts.						

4. Interest Earnings

\$2.4M better than YTD budget due to much higher than expected interest rates, plus a higher than forecast cash on hand position in comparison to previous years. This is due mainly to the earlier than forecast application and receipt of the budgeted Saltwater construction project loans cash, and subsequent re-investment in term deposits (due to rising rates), until required for use in the project.

Expenses from Ordinary Activities

Expenditure from ordinary activities is \$3.5M, or 3.6%, less than expected when compared to the budget YTD. The expense line items on the face of the financial statement that have a YTD variance that meet the material reporting threshold are outlined below.

5. Insurance Expenses

The full year budget for all insurance is \$1.32M, split \$652K in Insurance Expenses and \$672K in Employment Costs. Insurance costs that are categorised in the operational nature & type are \$217K over budget YTD. Apart from rising insurance costs globally, the biggest cause for this over spend is the significantly higher than expected asset values, which are used by the insurers in setting premiums, that arose from the organisation wide independent asset revaluation conducted in early 2022.

This is outlined in the table below:

Description	YTD Budget Expenses	YTD Actual Expenses	Variance to YTD Budget
3565 - Art Works Insurance	1,969	8,547	(6,578)
3566 - Building Insurance	140,111	308,288	(168,177)
3568 - Electronic Equipment Insurance	1,298	4,036	(2,738)
3569 - Insurance Excess	0	1,000	(1,000)
3570 - Machinery Breakdown Insurance	796	22,139	(21,343)
3571 - Marine Crafts Insurance	251	1,654	(1,403)
3572 - Motor Vehicle & Plant Insurance	40,127	102,598	(62,471)
3573 - Multi Risk Insurance	21,747	35,989	(14,242)
3575 - Public Liability Insurance	398,824	339,962	58,862

Description	YTD Budget Expenses	YTD Actual Expenses	Variance to YTD Budget
3576 - Other General Insurance Costs	45,948	29,547	16,401
3577 - Cyber Liability	1,298	15,769	(14,471)
Total	652,369	869,528	(217,159)

6. Other Expenditure

\$1.8M, or 23.4%, over the budget YTD. The main contributing items are listed below:

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Finance and Corporate Services		1,115,253	1,365,359	250,106	18.3%	174,561
1028	Governance and Corporate Services	610,675	862,055	251,379	29.2%	161,350
\$100k of the underspend relates to an incorrect allocation for the You Choose Program which was not run during the financial year. This has been carried over to 2023/2024. The remainder relates to reduced civic events catering and YTD underspends across merchandising and public relation accounts which sit within this cost centre. The Members of Council budget was also underspent in catering (linked to the revised meeting schedule) and conferences and training.						
1030	Human Resources	35,774	23,404	(12,371)	(52.9%)	13,436
The over spend relates to Long Service Leave contributions paid to other LG's (which although are unable to be accurately budgeted, are fully funded from the LSL Reserve).						
1034	General Purpose Funding	104,365	114,210	9,845	8.6%	(982)
The YTD underspend is related to the rating valuations received from Landgate being slightly less than forecast for the year.						
Community and Commercial Services		4,411,389	5,960,310	1,548,921	26.0%	3,625,816
1002	Events & Cultural	88,123	245,229	157,107	64.1%	72,912
The underspend relates mainly to marketing and event attraction activities for BPACC (Saltwater), operations. Spending in these areas has been delayed until there is increased certainty with event organisers to take bookings and the software system to handle payments is implemented. We are also waiting on the outcome of a conference bid and a large funding application which require contribution payments.						
1004	Events	1,108,394	1,227,481	119,087	9.7%	156,899
Many of the reserve funded events that weren't able to proceed will be carried over and re-listed in the 23/24 budget.						
1007	Airport Operations	2,643,578	3,913,678	1,270,100	32.5%	2,874,038
This significant underspend for the year is due to the projected contributions for the Airline Attraction program now not expected to be paid until 2023/24. These are reserve funded, so funds will remain in reserve until such time as the payments are made.						
1008	Economic & Business Development	165,891	195,351	29,460	15.1%	178,196
Cost centre variance can be attributed to the reduction in MRBTA Visitor Servicing by \$26k with the closure of Dunsborough Visitor centre and MRBTA not invoicing for cruise ship visitor servicing of \$5k.						

Cost Centre Code	Cost Centre Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
1009	Community & Recreation Management	335,287	304,536	(30,751)	(10.1%)	296,089
The overspend is due to additional funding through the Community Assistance Program was awarded as a result of an underspend in the Youchoose program. Also there was an overspend of the Busselton Senior Citizen Centre annual grant due to it being under budgeted based on previous actuals, and not the actual grant agreement value.						
1011	Leisure Centres	39,857	52,531	12,674	24.1%	47,060
There were underspends in marketing and advertising across both centres, as there was a decrease in requirements to advertise programs in local newspapers due to a contra deal for radio adverts with Southern Cross Austereo in lieu of advertising signage displayed in the GLC stadium and pool areas.						
Planning and Development Services		84,453	117,900	33,447	28.4%	28,025
1045	Planning Administration Support	-	30,780	30,780	100.0%	-
Funds are for the Busselton & Dunsborough Centres Refurbishment Subsidy Programme. The City has not undertaken an EOI programme this financial year, as a result, no applications for funding assistance have been received.						
Engineering and Works Services		139,393	99,040	(40,353)	(40.7%)	(7,572)
1019	Facilities Maintenance	38,870	18,417	(20,453)	(111.1%)	205
The variance is due to slightly higher ESL levies being paid than was originally budgeted for, as well as the contribution the City pays to MRBTA for our share of the cleaning costs at Railway House, which although was budgeted as net-off against income, is allowed for in the overall operational budget.						
1024	Waste Management	72,536	52,152	(20,384)	(39.1%)	(9,803)
The over spend is due to water cost reimbursements paid to residents in relation to the Rendezvous issue.						

7. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$10M is mainly due to the items in the table below. It should be noted that any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances.

It should also be noted that during the June month all the various donated assets (POS, roads etc), are recognised in this section. The corresponding spend (non-cash), is included in the relevant asset category.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Finance and Corporate Services		75,000	1,063,563	(988,563)	(92.9%)	(988,563)
1029	Governance Services	75,000	-	75,000	100.0%	75,000
1033	Financial Services	-	999,563	(999,563)	(100.0%)	(999,563)
1041	Land and Property Leasing	-	64,000	(64,000)	(100.0%)	(64,000)

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Community and Commercial Services</u>		2,762,895	1,352,333	1,410,562	104.3%	635,327
1002	Events and Cultural	-	25,568	(25,568)	(100.0%)	(25,568)
1007	Airport Operations	2,206,322	1,326,765	879,557	66.3%	104,322
1009	Community and Recreation Services Management	556,573	-	556,573	100.0%	556,573
<u>Planning and Development Services</u>		203,712	693,416	(489,704)	(70.6%)	(603,812)
1043	Planning and Development Directorate	-	648,024	(648,024)	(100.0%)	(648,024)
1054/56	Ranger & Emergency Services	159,501	-	159,501	100.0%	-
<u>Engineering and Works Services</u>		20,418,856	30,400,479	(9,981,623)	(32.8%)	(19,057,225)
1014	Engineering and Works Directorate	4,648,335	1,158,876	3,489,459	301.1%	2,715,850
1016	Construction and Maintenance	3,315,408	10,110,276	(6,794,868)	(67.2%)	(7,280,711)
1018	Major Projects Management	11,862,190	18,341,682	(6,479,492)	(35.3%)	(15,991,682)
1019	Facilities Maintenance	402,929	548,815	(145,887)	(26.6%)	(428,815)
1020	Engineering Technical Management	45,900	90,830	(44,930)	(49.5%)	(60,830)

8. Capital Expenditure

YTD there is an underspend variance of 58%, or \$41.9M, in total capital expenditure, with YTD actual at \$30.1M against the YTD budget of \$72M. A portion of this positive underspend variance is offset by the negative variances in Non-Operating Grants, Contributions & Subsidies outlined above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Land & Buildings</u>		12,105,402	42,221,124	30,115,722	71%	26,356,524
12847	Purchase Sues Road(C)	-	500,000	500,000	100%	500,000
Officers were unable to reach final agreement for the purchase of the land in FY22/23. Consequently no deposit has been paid. The amount has been relisted for FY23/24.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
12936	Property Services Administration(C)	-	50,000	50,000	100%	50,000
Budget is for the purpose of miscellaneous capital expenses associated with land transactions. No relevant land transactions occurred in FY22/23.						
Various	Aged Housing Capital Works	92,937	216,823	123,886	57%	106,623
The variance is due to the scale and number of refurbishments year to date being less than what has been allowed for in the budget. Refurbishments generally only occur if a tenant vacates. This means it is very difficult to accurately budget for the timing and quantum of this capital expenditure item.						
Various	BPACC (Saltwater)	10,387,320	36,172,302	25,784,982	71%	25,018,355
Budgets, and timing thereof, for large projects such as Saltwater are very hard to predict with accuracy. The variance of actuals to budget for the construction project is a multi-year timing issue, with predicted cash flows being misaligned due to the significant global supply chain delay issues. The budget for the 23/24 year has been set with carried over elements from the 22/23 year in mind.						
10016	Civic and Administration Centre Minor Upgrades(C)	(0)	35,000	35,000	100%	6,217
Due to contractor availability these funds were expended during the FY. Activities under this project have been included in the list of budget carry-over and re-lists for 23/24.						
10585	BMRA Hangars(C)	-	303,790	303,790	100%	-
This funding was originally to build three hangars however with price escalation, only 2 hangars are likely to be achieved. With current resourcing and lead times for construction the hangars will not be achieved in this financial year. This project will be carried-over & re-listed in next year's budget.						
10589	Airport Construction, Existing Terminal Upgrade(C)	392,407	496,254	103,847	21%	90,356
The terminal departures lounge expansion project has now been completed however the training/ office demountable project and ablution block projects that were projected to come out of this project code have not been completed and works are still to be done.						
10622	Bovell Construction of Change rooms(C)	84,663	72,394	(12,269)	(17%)	-
Project was completed in Dec. 2022, with an expected cost overrun of approximately \$12K.						
10642	Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom F(C)	81,617	1,284,775	1,203,158	94%	(29,464)
The variance is attributable to the Pavilion being re-scoped with the project currently on hold. The City has recently been informed that it has not been successful in securing external State Government grant funding at this time. Existing funds will be carried over and included in 23/24 budget. LRCI phase 2 funding initially identified for this project has been reallocated toward the construction of the carpark and courts, a separate element of the overarching project. The reallocation was required due to the pavilion component being re-scoped and the grant life cycle expiring prior completion of a pavilion. The City has since been successful in securing further funding through the federal governments LRCI Program (phase 4) which has been identified for this project in the 2023/24 budget.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
10688	Depot Washdown Facility Upgrades(C)	-	76,700	76,700	100%	-
The YTD variance related to infrastructure upgrades to the City's Barlee St. Depot vehicle and plant wash-down bay, whereby new equipment will be purchased to treat and improve post wash-down water quality. RFQ documentation went out to market however no submissions were received. Although there were follow ups with suppliers, this project was not commenced by year end and has been carried over and re-listed in the 23/24 budget.						
10788	GLC Building Improvements(C)	412,670	423,934	11,264	3%	(159,553)
Works for the year have been completed, with a minor underspend against budget.						
10972	Churchill Park Renew Sports Lights(C)	215,392	188,252	(27,140)	(14%)	-
This project is now complete with a \$27k budget overrun. City Officers have endeavoured to offset this overspend against an equivalent underspend or net over and under spends between projects of a like type.						
12428	Re-use shop Busselton Transfer Station(C)	16,899	550,000	533,101	97%	150,000
The high, over-budget tendered price has resulted in the City declining all tender submissions. During a recent briefing session when the councillors were informed of the project status, the direction was to seek a variation from the funding body around a reduced scope of works, involving a smaller footprint and an alternative shop/related infrastructure design. Officers are currently seeking information to present to the funding body's request around a detailed plan, budget and timeline for the modifications. The intention is to still deliver an operational Reuse shop, and the project has been carried over and re-listed in the 23/24 budget.						
12440	Energy Efficiency Initiatives (Various Buildings) (C)	55,068	133,234	78,166	59%	2,504
Although the budget was committed with plans to be expended by the end of the financial year, due to delays from Western Power this budget has been carried over to FY 23/24 along with associated funding.						
12457	Busselton Jetty Tourist Park Upgrade (C)	13,031	45,686	32,655	71%	-
The contractor is unlikely to complete/expend all allocated budget this FY, so a portion of the budget will need to be carried over to 23/24 and works will be planned for the low season.						
12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	15,957	30,000	14,043	47%	1,717
Works are complete, with actual costs coming significantly less than anticipated. Unspent funds will remain in reserve.						
12792	Dunsborough Hall - Asbestos Management Allocation (C)	5,670	17,000	11,330	67%	1,417
Works for the year have been completed, with an underspend against budget.						
12793	Bunker Bay Ablution – Improvements(C)	6,720	17,000	10,280	60%	1,417
Works for the year have been completed, with an underspend against budget.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
12795	Busselton Depot CCTV & Electronic Gate(C)	88,741	105,000	16,259	15%	(54,522)
Works for the year were almost complete, with remaining budget for unfinished works being carried over for completion in the next financial year.						
12796	Depot Training Room (C)	26,000	10,600	(15,400)	(145%)	883
These works were completed, however due to a) additional works required that were not identified until the old roof sheets were removed, b) price escalation of materials and c) increased labour costs the budget was overspent.						
12797	Dunsborough Hall Renewals(C)	9,560	26,746	17,186	64%	2,229
The scope of works was reduced after further consultation with user groups. Unspent funds will remain in reserve.						
12800	Old Courthouse and Jail Cells (C)	17,860	61,000	43,140	71%	5,083
There was some overlap between this project and project 12801 (see below), which will have an over spend.						
12801	Old Police Quarters - Roof Renewal(C)	75,644	60,000	(15,644)	(26%)	5,000
The budget is overspent due to the inclusion of certain elements that overlapped with project 12800 above.						
12804	Airport Terminal Building(C)	14,129	31,787	17,658	56%	7,485
Works for the year have been completed, with an underspend against budget.						
12868	Busselton Jetty Tourist Park - Cabin Replacement/Upgrade (C)	-	205,000	205,000	100%	205,000
Project was not progressed during 22/23 due to competing resources, cabin replacements rolled over into 23/24 FY.						
12869	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	17,604	46,120	28,516	62%	28,516
Works for the year have been completed, with an underspend against budget.						
12939	Administration Building- 2-16 Southern Drive(C)	-	15,000	15,000	100%	15,000
These works are being re listed due to supply issues of new zip boilers.						
12940	Depot Building-Busselton((C)	6,412	50,000	43,588	87%	43,588
Works for the year have been completed, with the underspend saving used in project 15088 for Busselton Depot Furniture & Equipment.						
12942	Asbestos Removal & Replacement(C)	14,166	33,000	18,834	57%	(8,456)
No further expenditure is expected, with any unspent funds remaining in reserve.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
14836	RFDS relocation(C)	-	366,180	366,180	100%	366,180
At the time of construction of the 22/23 budget, the funding and scope of this project was based on location of the new RFDS facility in the Emergency services precinct of the Airport. During the year funding was received so a budget amendment was done to include the project in the budget. However, due to a change of scope (location of RFDS moved to the General Aviation precinct) and increased costs, with the City needing to supplement project funds, project variations needed to be compiled, submitted and approved. This was not able to be completed by year end, so the project was not able to commence. This budget (along with funding), has been carried over and relisted in the 23/24 budget.						
<u>Plant & Equipment</u>		1,968,598	4,773,534	2,804,936	59%	3,185,831
There is a significant underspend due to delays in delivery of plant and equipment currently on order. Supply chains are still recovering from the turmoil of the past three years and will be slow to return to a new normal. There are significant carryovers re-listed in the next budget.						
<u>Furniture & Office Equipment</u>		880,755	1,152,956	272,201	24%	421,184
12876	ICT Services - Equipment & Software Purchases(C)	320,348	594,845	274,497	46%	383,852
About \$180K of the underspend has been carried over and re-listed in the 23/24 budget to cover the IT Equipment lease buy-out and 60 new laptops that were planned as part of the 22/23 budget.						
12878	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	-	20,000	20,000	100%	20,000
Procurement of the fitness equipment was not able to be actioned prior to year end. This item has been carried over and re-listed in the 23/24 budget.						
14729	Events Furniture & Equipment(C)	252,747	200,000	(52,747)	(26%)	(1,412)
The over spend relates to work invoice for the additional cost of \$50,000 to upgrade the power supply to the new electronic billboard. These extra works were approved by Council (C2208/210), to be funded from the Marketing & Area Promotions Reserve.						
14730	Geographe Leisure Centre Fitness Equipment(C)	-	18,160	18,160	100%	-
Equipment procurement did not proceed this financial year. These funds have remained in reserve, and the project has been re-listed in next years budget.						
14731	Cultural Planning Furniture & Equipment(C)	43,555	78,185	34,630	44%	12,415
The underspend in Cultural Planning is due to a number of projects that were not fully expensed, such as Sculpture by the Bay art prizes (CoB effectively purchases the winners art work), and the Ballarat Room digital interpretation. Unfinished elements of these projects will be carried over and re-listed in the 23/24 budget when they will be completed.						
15088	Busselton Depot Building Furniture & Equipment (C)	32,776	-	(32,776)	(100%)	(32,776)
Savings in project 12940 have been utilised here.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Infrastructure		15,187,791	24,396,525	9,208,734	38%	5,393,317
Various	Roads	5,841,495	8,810,900	2,969,405	34%	(162,677)
The \$2.9M YTD variance includes: \$873K Bussell Highway (11199) – Construction commenced 29MAY with forecast completion late July. Budget carried over into 2023/24 Budget. \$521K Acton Park Road (12824) – Stage complete and under budget. \$360K Payne Road (12005) – Project postponed until next financial year due to traffic management conflicts with bridge works on Kaloorup Road and reconstruction of North Jindong Road. \$312K Queen Elizabeth Avenue (12838) – Works complete and under budget. \$227K Chapman Hill Road (11989) – Project complete and under budget (fully grant funded). \$239K Commonage Rd – Works complete and under budget. \$117K Bussell Hwy (12851) – Stage 1 works complete and under budget. \$102K Ludlow-Hithergreen Rd – Works complete and under budget. \$80K Wilyabrup Road Resheet (11193) – Balance of works to be carried over into 2023/24 Budget. \$50K Road Access Seal – Animal Care Facility (14817) – This project has been relisted in the 2023/24 Budget. \$50K Nuttman Rd (12842) – This project has been relisted in the 2023/24 Budget due to contractor availability.						
Various	Bridges	450,000	411,000	(39,000)	(9%)	411,000
The budget for Bridge 3381 was not relisted into the 2022/23 Budget from the previous financial year. Works are externally funded. June is also the month where donated capital works on bridges by Main Roads is recognised, however due to issues formulating the 22/3 budget an estimate of these was not included.						
Various	Car Parks	412,938	583,373	170,435	29%	(112,158)
Variance is mainly due to \$133K for Hotel Site 2, with the main carpark complete, but the crossover and final completion won't occur until July due to hotel construction site constraints.						
Various	Footpaths & Cycleways	642,740	1,272,130	629,390	49%	(184,852)
The \$629K YTD variance includes: \$111K Carey Street Footpath Construction (10742) – Stage complete and under budget. \$100K Townscape Works Busselton (14814) – RFQ being evaluated and project to be relisted next financial year. \$61K Causeway Road Shared Path (11986) – Construction commenced May with forecast completion in August. \$70K Coastal Principled Shared Path (12816) – Budget has been carried over into the 2023/24 Budget to offset Causeway Road Shared Path expenditure. \$58K Kaloorup Road (12818) – Works complete and under budget. \$54K Busselton CBD Footpath Renewal (10741) – Balance of works to be carried over into next year. \$45K Buayanup Drain Shared Path – Project complete and under budget. \$41k Prince Regent Drive (12817) – Works complete and under budget. \$31K Arnup Drive (10736) – Project complete and under budget.						

Project Code	Project Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Various	Parks, Gardens & Reserves	4,468,361	6,358,273	1,889,912	30%	869,624
This category comprises 60 projects with a combined budgeted value totalling \$6.36M. The \$1.7M YTD variance includes: \$594K Dunsborough Lakes Sporting Precinct (Stage 1) \$521K Rotary Park / War Memorial Relocation C (10831) - this project has been relisted in the 2023/24 Budget. \$150K Mitchell Park Landscape Upgrade Stage 2 (12846) - this project has been relisted in the 2023/24 Budget. \$117K Sport Oval Lighting - Vasse Ovals (12849) – works in progress, budget for Western Power scope carried into the 2023/24 Budget. \$178K Meelup Coastal Parking & Landscaping (10613) – this project has been relisted in the 2023/24 Budget.						
Various	Waste Services Capital Works	1,833,193	4,128,955	2,295,762	56%	4,000,086
\$130K of the underspend variance is attributable to stage 2 of the lined landfill / cell development. A variation from the funding body around modified scope for the Reuse Shop was obtained, with \$275K now listed in the 23/24 budget. Other capital works amounting to \$2M associated with the Rendezvous rd. groundwater contamination were unutilised, but will be ongoing over the next few years.						
Various	Jetty Infrastructure (C)	-	480,632	480,632	100%	23,386
Actual expenditure previously shown related entirely to non-capital works, and has been re-allocated against operational maintenance. Both capital and operations are funded via the Jetty Reserve. Future budgets will be aligned more appropriately according to the nature of the expenditure.						
Various	Drainage	359,379	704,984	345,605	49%	83,706
The \$346K YTD variance includes: \$72K High View – Works complete and under budget. \$222K North Street – Project to be relisted into next financial year due to contractor availability and seasonal weather.						
Various	Regional Airport & Industrial Park Infrastructure	1,179,683	1,646,278	466,595	28%	451,579
The total variance is due to an overspend in the Airport Construction Stage 2 including the new carpark and airside operational improvements which are offset by budget allocations for Airport lighting and CCTV projects which have not been completed and will be carried over into the new FY.						

9. Proceeds from Sale of Assets

\$144K better than forecast for the year due to the extremely high demand for second hand vehicles driving sale prices to unprecedented levels.

10. Proceeds from New Loans

There is a YTD variance of \$250K as there were no loan draw downs associated with the budget loans to community groups during the year.

11. Advances to Community Groups

There is a YTD variance of \$250K as there were no applications for self supporting loans by any community groups during the year.

12. Transfer to Restricted Assets

There is an YTD variance in transfers to Restricted Assets of \$40M because there is no budget at all for this item. The transfers are not possible to predict, and are fully reconciled only at year end.

At the time of budgeting it is not possible to predict what grants, contributions or developer bonds will be received, and in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof).

Transfers to restricted assets are offset by the incoming receipt, be it a grant, contribution, subsidy or even loan proceeds, so the net impact on the Net Current Position is always nil (once full reconciliation has occurred at year end).

YTD, loans of \$12.8M were restricted for BPACC (following receipt of grant funds and the final tranche of borrowing), until utilized, as well as \$20.2M in various government grants, plus \$1.4M in Roadwork Bonds, \$633K in BJTP deposits, \$481K in developer contributions and \$4.5M in various other deposits and bonds.

13. Transfer from Restricted Assets

YTD, there has been \$30.9M transferred from Restricted Assets into the Municipal Account, compared to a YTD budget of \$13M. The transfers are usually not possible to predict, and are fully reconciled only at year end. The transfers YTD are attributable to \$5.4M of the BPACC loan funding utilised, \$19.1M of grant money for works completed and reconciled, \$1.5M of Roadwork Bonds returned, \$623K of BJTP deposits utilised or returned, and \$4.3M of various other bonds and deposits returned or utilised.

14. Transfer to Reserves

\$4.2M higher than forecast for the year due to significantly higher interest rates received on invested reserve funds during the year, as well as much higher than predicted revenues received for the Airport.

15. Transfer from Reserves

YTD, there has been \$18.9M less transferred from reserves than budgeted YTD, due to reconciliation of completed reserve funded works at year end revealing that 46.2% of all reserve funded works that were budgeted were not completed by year end.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30th June 2023 the value of the City's invested funds increased to \$112.7M from \$109M as at 31st May 2023. The increase is a result of grant funding and offset against recoups.

As at 30th June 2023 the 11AM (an intermediary account which offers immediate access to the funds compared to the term deposits) account balance is \$16.5M, being an increase of \$4.5M from 31st May 2023. The increase of \$4.5 to the 11am account is due to grant funds received.

During the month of June five term deposits totalling the amount of \$17.5M matured. These were re-invested for a further 310 days at 5.41% on average.

The official cash rate increased by 0.25% during the month of June 2023 to 4.10%. Further movement in the cash rate is currently uncertain. This will effect interest earnings for the City, and future borrowings also.

Borrowings Update

During the month no new loans were drawn, with \$870K in principal and \$408K in interest paid on existing loans. The attached Loan Schedule outlines the status of all existing loans YTD.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during June 2023 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
8/06/2023	WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
14/06/2023	SHELTER BREWING CO	COUNCIL DINNER	518.50
15/06/2023	LAMYSHOP	STATIONERY FOR CEO	58.87
16/06/2023	KITCHEN TAKEOVERS	CEO MORNING TEA- LG AUSTRALASIAN MANAGEMENT CHALLENGE 2023 TEAM	144.00
17/06/2023	COLES EXPRESS VASSE	CEO FUEL	250.99
21/06/2023	JETSTAR CREDIT	REFUND FOR OVERCHARGED CREDIT CARD FEE	-7.57
27/06/2023	WA LOCAL GOVERNMENT ASSOC.	WALGA CONVENTION REGISTRATION- MAYOR HENLEY	1,659.30
26/06/2023	WA LOCAL GOVERNMENT ASSOC.	WALGA CONVENTION 1 DAY REGISTRATION -CEO	648.00
27/06/2023	QANTAS- PER- KTA	FLIGHTS TO ATTEND NATIONAL ECONOMIC DEVELOPMENT CONFERENCE 22- 24 AUGUST 2023 IN KARRATHA- D.DOWDING	999.01
29/06/2023	JETSTAR BQB TO MEL	TOOWOOMBA NATIONAL REGIONAL ECONOMIC DEVELOPMENT SUMMIT 26- 27 JULY 2023- D.DOWDING- NAME CHANGE & RETURN FLIGHT PRICE DIFFERENCE	125.39

Date	Payee	Description	\$ Amount
30/06/2023	JETSTAR MEL-BNE	TOOWOOMBA NATIONAL REGIONAL ECONOMIC DEVELOPMENT SUMMIT 26 - 27 JULY 2023- D.DOWDING	241.68
30/06/2023	QANTAS- TWB TO MEL	TOOWOOMBA NATIONAL REGIONAL ECONOMIC DEVELOPMENT SUMMIT 26 - 27 JULY 2023- D.DOWDING	593.63
30/06/2023	MAILCHIMP	ELECTRONIC NEWSLETTER- PR	376.83
		TOTAL	5,636.63

Donations & Contributions Received

During the month no non-infrastructure asset (bridges, roads, POS etc), donations or contributions were received.

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

The officer recommendation aligns to the following adopted plan or policy:

Plan:

Annual Adopted Budget 2022-2023

[Strategic Community Plan 2021-2031](#)

[Corporate Business Plan 2022-2026](#)

[Long Term Financial Plan 2022/23 - 2031/32](#)

Policy:

There are no relevant policies for this report.

Financial Implications

Any financial implications are detailed within the context of this report.

External Stakeholder Consultation

Not applicable.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

As at 30 June 2023, the City's net current position stands at \$1.95M, and cash reserve balances remain sufficient for their purposes.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not Applicable.



CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of June 2023



11am Bank Account As at 30 June 2023

INSTITUTION				RATE	AMOUNT
ANZ 11am At Call Deposit				4.00%	\$ 16,500,000
Term Deposits - Miscellaneous Funds					As at 30 June 2023
INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	306	16-Feb-24	4.13%	\$ 3,500,000
WBC	AA	150	22-Jul-23	4.61%	\$ 1,500,000
WBC	AA	335	17-May-24	5.27%	\$ 1,500,000
Bendigo	BBB	366	22-Mar-24	4.50%	\$ 3,000,000
WBC	AA	245	06-Nov-23	4.84%	\$ 5,000,000
NAB	AA	301	15-Apr-24	5.45%	\$ 4,000,000
NAB	AA	180	26-Jul-23	4.25%	\$ 2,000,000
WBC	AA		Closed 24-Apr-23		\$ -
WBC	AA	181	24-Aug-23	4.71%	\$ 2,000,000
WBC	AA		Closed 29-Apr-23		\$ -
NAB	AA	152	14-Aug-23	4.45%	\$ 4,000,000
ANZ	AA	306	25-Jan-24	4.17%	\$ 3,000,000
ANZ	AA	305	25-Mar-24	4.56%	\$ 2,000,000
ANZ	AA	337	26-Feb-24	4.16%	\$ 4,000,000
WBC	AA	150	10-Jul-23	4.53%	\$ 4,000,000
NAB	AA	214	03-Oct-23	4.49%	\$ 3,000,000
NAB	AA	207	22-Dec-23	4.90%	\$ 3,000,000
NAB	AA	150	27-Jul-23	4.42%	\$ 4,000,000
ANZ	AA	153	10-Aug-23	4.13%	\$ 2,000,000
ANZ	AA	150	10-Jul-23	3.57%	\$ 3,000,000
CBA	AA	300	22-Feb-24	4.43%	\$ 5,000,000
BoQ/MeBank	BBB	365	23-Apr-24	4.75%	\$ 2,000,000
BoQ	BBB	366	02-May-24	4.55%	\$ 2,000,000
BoQ	BBB	366	30-May-24	4.95%	\$ 2,000,000
ANZ	AA	181	29-Jul-23	3.75%	\$ 4,000,000
ANZ	AA		Closed 29-May-23		\$ -
CBA	AA	365	27-Jun-24	5.50%	\$ 3,000,000
WBC	AA	335	20-Mar-24	4.50%	\$ 4,000,000
WBC	AA	184	20-Nov-23	4.76%	\$ 4,000,000
WBC	AA	183	20-Dec-23	5.26%	\$ 4,000,000
CBA	AA	365	19-Jun-24	5.58%	\$ 5,000,000
CBA	AA	366	22-May-24	4.97%	\$ 5,000,000
Total of Term Deposits					94,500,000.00
Weighted Average Annual Rate of Return					4.64%

Airport Redevelopment Funds	As at 30 June 2023
WA Treasury Corp. - Overnight Cash Deposit Facility	4.05% \$ 614,859

Total of Airport Redevelopment Funds - WATC \$ 614,859

Nil

Total of Airport Redevelopment Funds - Bank Term Deposits \$0

ANZ Cash Account	AA	NA	NA	4.00%	\$ 191,770
Total of Airport Redevelopment Funds - Other					\$ 191,770

Total of Airport Redevelopment Funds \$ 806,629

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 121,836
Interest Received 2019/20	\$ 43,093
Interest Received 2020/21	\$ 2,267
Interest Received 2021/22	\$ 1,626
Interest Received 2022/23	\$ 48,980
Interest Accrued but not yet Received	\$ 9,787

Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,627,713

Interest Transferred out and held in City Reserve Account 136	\$ 1,085,630
Interest Transferred out to Municipal Funds	\$ 47,030
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 122,183

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

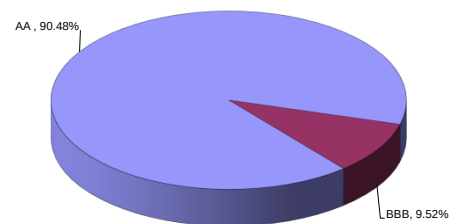
SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2022	As at 30 June 2023
11am Bank Account	\$ 11,500,000	\$ 11,500,000	\$ 16,500,000
11am Bank Account Interest - not yet fully processed		\$ -	
Term Deposits - Misc. Funds	\$ 81,500,000	\$ 81,500,000	\$ 94,500,000
Term Deposit Interest - not yet fully processed		\$ -	
Airport Redevelopment - WATC Deposits	\$ 1,640,116	\$ 1,640,116	\$ 614,859
Airport Redevelopment - ANZ Cash A/c	\$ 784,422	\$ 784,422	\$ 191,770
Total of all Investments Held	\$ 95,424,539	\$ 95,424,539	\$ 111,806,629
TOTAL INTEREST RECEIVED AND ACCRUED	\$ 319,405	\$ 319,405	\$ 3,625,350
INTEREST BUDGET	\$ 200,000	\$ 200,000	\$ 1,610,000

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

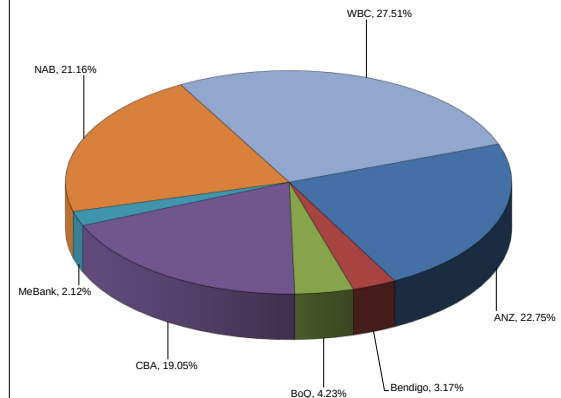
Statement of Compliance with Council's Investment Policy 218		
1. All funds are to be invested within legislative limits.		Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.		Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.		Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.		Fully Compliant

Investment Graphs

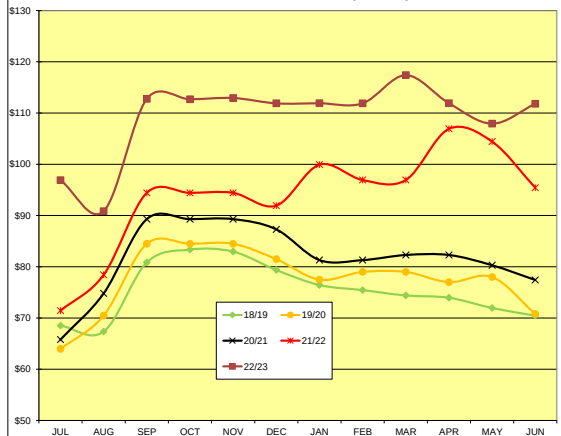
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



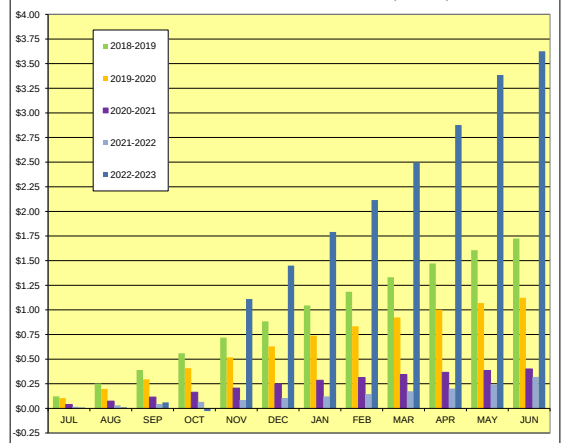
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



City of Busselton
Loan Schedule - as at 30 June 2023

Purpose	Loan Number	Institution	Budgeted Interest Rate	Term (Years)	Expiry	Actual Interest Rate	2022/23 Actual New Loans	2022/23 Actual Principal Repayments	2022/23 Actual Balance of Principal Owning	2022/23 Actual Interest Repayments	Budget Principal 1 July 2022	2022/23 Budget New Loans	2022/23 Budget Principal Repayments	Budget Principal Outstanding 30 June 2023	2022/23 Budget Interest Repayments
			%			%	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>Council Loans</u>															
<u>Administration</u>															
Civic and Administration Centre	207	WATC	4.51	20	Jun-34	4.51		810,406	11,784,637	554,459	12,595,043		810,406	11,784,637	554,459
<u>Other Property and Services</u>															
Lot 40 Vasse Highway	210	WATC	3.61	10	Dec-25	3.61			850,000	30,685	850,000		-	850,000	30,685
<u>Recreation and Culture</u>															
Geothermal Heating GLC	202	WATC	3.98	10	Jun-23	3.98		63,421	-	1,585	63,421		63,421	(0)	1,585
Busselton Foreshore	204	WATC	4.36	15	Jun-29	4.36		75,559	529,104	25,139	604,663		75,559	529,104	25,139
GLC Extensions	205	WATC	3.92	10	Jun-24	3.92		137,191	142,648	8,969	279,840		137,191	142,649	8,969
Busselton Foreshore	209	WATC	3.45	12	Jun-27	3.45		569,628	2,491,572	101,430	3,061,200		569,628	2,491,572	101,430
Busselton Foreshore	211	WATC	2.55	8	Oct-24	2.55		393,889	609,928	21,851	1,003,817		393,889	609,928	21,851
Busselton Foreshore Jetty Precinct	215	WATC	3.25	10	Apr-28	3.25		244,951	1,350,529	49,879	1,595,480		244,951	1,350,529	49,879
Tennis Club Facility	216	WATC	3.25	10	Apr-28	3.25		269,446	1,485,581	54,867	1,755,027		269,446	1,485,581	54,867
Lot 10 Commonage Road	217	WATC	3.25	10	Apr-28	3.25		156,769	864,338	31,923	1,021,107		156,769	864,338	31,923
Busselton Tennis Club	218	WATC	2.21	10	Jun-29	2.21		121,072	785,242	19,031	906,314		121,072	785,242	19,031
Performing Arts / Convention Centre	225	WATC	1.46	10	Dec-31	2.10		459,005	4,315,071	96,611	4,774,076		459,005	4,315,071	96,611
Performing Arts / Convention Centre	226	WATC	2.02	15	Dec-36	2.39		284,085	4,576,387	113,418	4,860,472		284,085	4,576,387	113,418
Performing Arts / Convention Centre	228	WATC	3.86	20	Jun-42	3.86		169,393	4,830,607	223,545	5,000,000		169,393	4,830,607	190,515
Performing Arts / Convention Centre	229	WATC	3.77	17	Jun-39	3.77		214,251	4,785,749	217,638	5,000,000		214,251	4,785,749	185,387
Performing Arts / Convention Centre	230	WATC	3.25	20	Dec-42	4.42	6,500,000	102,484	6,397,516	163,175	-	6,500,000	175,426	6,324,574	157,020
<u>Transport</u>															
Airport Jet A1 Installation	206	WATC	3.92	10	Jun-24	3.92		40,014	41,606	2,616	81,620		40,014	41,606	2,616
Airport Freight Hub Stage 1	219	WATC	2.21	10	Jun-29	2.21		143,350	929,726	22,532	1,073,076		143,350	929,726	22,532
							6,500,000	4,254,911	46,770,244	1,739,352	44,525,155	6,500,000	4,327,853	46,697,301	1,667,916
<u>Self-Supporting Loans</u>															
<u>Recreation and Culture</u>															
Busselton Bowling Club	199	WATC	5.98		Dec-20	5.98			-		-			-	
Busselton Football and Sportsman's Club	208	WATC	2.93	10.25	Apr-25	2.93		3,141	6,564	250	9,705		3,141	6,564	250
Dunsborough and Districts Country Club	212	WATC	3.04	10	May-27	3.04		11,530	49,761	1,776	61,291		11,530	49,761	1,776
Geographe Bay Yacht Club	213	WATC	3.04	10	May-27	3.04		10,114	43,650	1,558	53,764		10,114	43,650	1,558
Dunsborough and Districts Country Club	214	WATC	3.19	10	Sep-27	3.19		10,955	53,822	1,980	64,777		10,955	53,822	1,980
Busselton Tennis Club	220	WATC	1.37	7	Sep-26	1.37		7,107	23,782	387	30,889		7,107	23,782	387
Busselton Hockey Club Stadium	221	WATC	1.31	10	Jun-30	1.31		4,358	32,158	457	36,517		4,358	32,158	457
Busselton Golf Club	222	WATC	1.45	10	Jun-31	1.45		10,447	89,256	1,390	99,703		10,447	89,256	1,390
Dunsborough Bay Yacht Club	223	WATC	2.77	5	Dec-26	1.57		4,883	17,704	325	22,587		4,883	17,704	325
Geographe Bay Yacht Club	224	WATC	2.77	10	Dec-31	2.42		4,530	43,246	1,114	47,776		4,530	43,246	1,114
Community Groups 22/23 \$250K	New	Unknown	1.55	10	New				-		-	250,000	11,603	238,397	1,915
<u>Economic Services</u>															
MRBTA - Ancient Lands Discovery Park	227	WATC	2.77	10	Mar-32	2.77		110,808	1,111,965	32,742	1,222,773		110,808	1,111,965	32,742
							-	177,873	1,471,909	41,980	1,649,782	250,000	189,475	1,710,307	43,895
Total - Council and Self-supporting Loans							6,500,000	4,432,784	48,242,153	1,781,331	46,174,937	6,750,000	4,517,329	48,407,608	1,711,811

City of Busselton**Statement of Financial Activity****Year to Date As At 30 June 2023**

	2022/2023 Actual YTD	2022/2023 Amended Budget YTD	2022/2023 Original Budget YTD	2022/2023 Amended Budget	2022/2023 Original Budget	2022/23 YTD Bud (A) Variance %
	\$	\$	\$	\$	\$	
Revenue from Ordinary Activities						
Rates	57,470,528	57,741,408	57,741,408	57,741,408	57,741,408	-0.47%
Operating Grants, Subsidies and Contributions	8,006,230	3,432,638	3,432,638	3,432,638	3,432,638	133.24%
Fees & Charges	22,417,681	19,894,021	19,894,021	19,894,021	19,894,021	12.69%
Other Revenue	609,996	351,906	351,906	351,906	351,906	73.34%
Interest Earnings	4,374,036	2,019,250	2,019,250	2,019,250	2,019,250	116.62%
Fair Value Adjustments to Financial Assets at Fair Value Through Profit or Loss	6,450	0	0	0	0	100.00%
	92,884,922	83,439,223	83,439,223	83,439,223	83,439,223	11.32%
Expenses from Ordinary Activities						
Employee Costs	(35,509,581)	(36,283,918)	(36,307,918)	(36,283,918)	(36,307,918)	2.13%
Materials & Contracts	(22,616,412)	(23,421,561)	(22,164,077)	(23,421,561)	(22,164,077)	3.44%
Utilities (Gas, Electricity, Water etc)	(2,855,031)	(2,876,680)	(2,876,680)	(2,876,680)	(2,876,680)	0.75%
Depreciation on non current assets	(26,623,193)	(27,439,900)	(27,439,900)	(27,439,900)	(27,439,900)	2.98%
Insurance Expenses	(869,528)	(652,369)	(652,369)	(652,369)	(652,369)	-33.29%
Other Expenditure	(5,841,548)	(7,627,766)	(7,627,766)	(7,627,766)	(7,627,766)	23.42%
Allocations	1,630,807	2,105,926	2,132,924	2,105,926	2,132,924	22.56%
	(92,684,486)	(96,196,268)	(94,985,566)	(96,196,268)	(94,985,566)	3.65%
Borrowings Cost Expense						
Interest Expenses	(1,724,165)	(1,722,673)	(1,722,673)	(1,722,673)	(1,722,673)	-0.09%
	(1,724,165)	(1,722,673)	(1,722,673)	(1,722,673)	(1,722,673)	-0.09%
Non-Operating Grants, Subsidies and Contributions	23,460,464	33,439,826	31,102,583	33,439,826	31,102,583	-29.84%
Profit on Asset Disposals	200,266	18,846	23,632	18,846	23,632	962.64%
Loss on Asset Disposals	(65,445)	(45,450)	(45,550)	(45,450)	(45,550)	-43.99%
	23,595,285	33,413,222	31,080,665	33,413,222	31,080,665	-29.38%
Net Result	22,071,555	18,933,504	17,811,649	18,933,504	17,811,649	16.57%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	26,623,193	27,439,900	27,439,900	27,439,900	27,439,900	
Donated Assets	(5,303,421)	(5,740,000)	(5,740,000)	(5,740,000)	(5,740,000)	
(Profit)/Loss on Sale of Assets	(134,821)	26,604	21,918	26,604	21,918	
Allocations & Other Adjustments	(79,439)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	(49,608)	0	0	0	0	
Recording of Employee Benefit and Other Provisions (NC)	(69,787)	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	22,595	0	0	0	0	
Future Obligations Net Movements (NC)	2,264,714	(250,254)	0	(250,254)	0	
Fair value and Gain on Sale Adjustment	(6,450)	0	0	0	0	
Right of Use Assets (Depreciation)	(237,950)	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(12,105,402)	(41,671,124)	(40,424,914)	(41,671,124)	(40,424,914)	70.95%
Plant & Equipment	(1,968,598)	(4,773,534)	(2,451,873)	(4,773,534)	(2,451,873)	58.76%
Furniture & Equipment	(880,755)	(1,152,956)	(983,664)	(1,152,956)	(983,664)	23.61%
Infrastructure	(15,187,791)	(24,396,525)	(22,600,157)	(24,396,525)	(22,600,157)	37.75%
Proceeds from Sale of Assets	604,455	460,652	613,452	460,652	613,452	31.22%
Proceeds from Sale of Non-Current Asset Held for Resale	0	0	0	0	0	100.00%
Proceeds from New Loans	6,500,000	6,750,000	6,750,000	6,750,000	6,750,000	100.00%
Self Supporting Loans - Repayment of Principal	177,873	189,476	189,476	189,476	189,476	-6.12%
Total Loan Repayments - Principal	(4,432,783)	(4,517,329)	(4,517,329)	(4,517,329)	(4,517,329)	1.87%
Repayment Capital Lease	(251,426)	(250,974)	(250,974)	(250,974)	(250,974)	-0.18%
Advances to Community Groups	0	(250,000)	(250,000)	(250,000)	(250,000)	100.00%
Transfer to Restricted Assets	(39,871,154)	0	0	0	0	-100.00%
Transfer from Restricted Assets	30,882,623	13,038,048	12,811,794	13,038,048	12,811,794	136.87%
Transfer to Reserves	(28,923,963)	(24,746,495)	(24,477,259)	(24,746,495)	(24,477,257)	-16.88%
Transfer from Reserves	21,969,123	40,835,585	35,886,464	40,835,585	35,886,464	-46.20%
Opening Funds Surplus/ (Deficit)	341,808	507,353	507,353	507,353	507,353	
Net Current Position - Surplus / (Deficit)	1,954,590	431,931	335,836	431,931	335,838	

City of BusseltonNet Current PositionYear to Date As At 30 June 2023

	2022/23 Actual	2022/23 Amended Budget	2022/23 Original Budget	2021/22 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	1,936,894	155,617	59,525	0
Cash - Restricted	114,069,130	68,833,076	73,739,212	97,960,213
Sundry Debtors	2,447,226	2,779,261	2,779,261	4,245,922
Rates Outstanding - General	63,404	120,739	120,739	120,738
Stock on Hand	1,272,715	900,000	900,000	935,800
	<u>119,789,369</u>	<u>72,788,693</u>	<u>77,598,737</u>	<u>103,262,673</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	304,759
Sundry Creditors	3,765,649	3,523,687	3,523,687	4,490,348
Obligations Liability (C)	3,600,000	2,800,000	2,800,000	2,999,485
Performance Bonds	4,092,033	4,069,438	4,069,438	4,069,438
	<u>11,457,681</u>	<u>10,393,125</u>	<u>10,393,125</u>	<u>11,864,030</u>
Current Position (inclusive of Restricted Funds)	108,331,687	62,395,568	67,205,612	91,398,643
Add: Cash Backed Obligations Liability (C)	3,600,000	2,800,000	2,800,000	2,999,485
Add: Cash Backed Liabilities (Deposits & Bonds)	4,092,033	4,069,438	4,069,438	4,069,438
Less: Cash - Restricted Funds	(114,069,130)	(68,833,076)	(73,739,212)	(97,960,213)
NET CURRENT ASSET POSITION	<u><u>1,954,590</u></u>	<u><u>431,930</u></u>	<u><u>335,838</u></u>	<u><u>507,353</u></u>

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 June 2023

Project	Project Description	2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
Land						
12847	Purchase Sues Road(C)	0	500,000	500,000	500,000	500,000
12936	Property Services Administration(C)	0	50,000	50,000	50,000	50,000
		0	550,000	550,000	550,000	550,000
Buildings						
Aged Housing						
12231	Aged Housing Capital Improvements - Harris Road(C)	7,089	42,608	12,608	42,608	12,608
12233	Aged Housing Capital Improvements - Winderlup(C)	80,228	125,215	25,215	125,215	25,215
12234	Aged Housing Capital Improvements - Winderlup Court (City)(C)	5,620	49,000	49,000	49,000	49,000
		92,937	216,823	86,823	216,823	86,823
Saltwater						
10024	Performing Arts Convention Centre(C)	3,174	0	0	0	0
12471	BPACC - Construction(C)	9,106,874	11,453,899	11,453,899	11,453,899	11,453,899
12652	BPACC - Design of Structure / Professional Fees(C)	698,432	98,700	98,700	98,700	98,700
12779	BPACC - Contingency (C)	490,473	0	0	0	0
12780	BPACC - Landscaping (C)	472	0	0	0	0
12781	BPACC - Loose Furniture & Fittings (C)	20,481	0	0	0	0
12782	BPACC - Utility Costs (C)	19,401	0	0	0	0
12783	BPACC - IT Hardware & Software (C)	47,031	0	0	0	0
12916	BPACC - Construction(C)	0	550,000	550,000	550,000	550,000
12917	BPACC - Loose Furniture & Fittings(C)	982	250,000	250,000	250,000	250,000
12918	BPACC - Construction(C)	0	1,642,703	1,642,703	1,642,703	1,642,703
12919	BPACC - Construction - Funded Federal Government Grant(C)	0	2,799,000	2,799,000	2,799,000	2,799,000
12920	BPACC - Construction - Funded Loan(C)	0	6,500,000	6,500,000	6,500,000	6,500,000
12921	BPACC - Construction - Funded RA Unspent Loans(C)	0	7,187,000	7,187,000	7,187,000	7,187,000
12922	BPACC - Contingency - Funded RA Unspent Loans(C)	0	2,000,000	2,000,000	2,000,000	2,000,000
12923	BPACC - Design of Structure / Professional Fees - Funded (C)	0	670,000	670,000	670,000	670,000
12924	BPACC - Utility Costs - Funded RA Unspent Loans(C)	0	143,000	143,000	143,000	143,000
12925	BPACC - Construction - Funded Grant Community Program Pha(C)	0	1,923,000	1,923,000	1,923,000	1,923,000
12926	BPACC - Construction - Funded RIO Sponsorship(C)	0	250,000	250,000	250,000	250,000
12927	BPACC - Construction - Funded Building Asset Renewal Rese(C)	0	130,000	130,000	130,000	130,000
12928	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	0	75,000	75,000	75,000	75,000
12929	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	0	500,000	500,000	500,000	500,000
		10,387,320	36,172,302	36,172,302	36,172,302	36,172,302
10016	Civic and Administration Centre Minor Upgrades(C)	(0)	35,000	35,000	35,000	35,000
10585	BMRA Hangars(C)	0	303,790	303,790	303,790	303,790
10589	Airport Construction, Existing Terminal Upgrade(C)	392,407	496,254	287,000	496,254	287,000
10622	Bovell Construction of Change rooms(C)	84,663	72,394	72,394	72,394	72,394
10642	Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom F(C)	81,617	1,284,775	1,284,775	1,284,775	1,284,775
10688	Depot Washdown Facility Upgrades(C)	0	76,700	76,700	76,700	76,700
10788	GLC Building Improvements(C)	412,670	423,934	423,934	423,934	423,934
10789	GLC CCTV Installation(C)	0	0	50,000	0	50,000
10972	Churchill Park Renew Sports Lights(C)	215,392	188,252	188,252	188,252	188,252
12428	Re-use shop Busselton Transfer Station(C)	16,899	550,000	0	550,000	0
12435	Dunsborough Youth Centre Building Construction(C)	43,973	36,147	36,147	36,147	36,147
12440	Energy Efficiency Initiatives (Various Buildings) (C)	55,068	133,234	133,234	133,234	133,234
12457	Busselton Jetty Tourist Park Upgrade(C)	13,031	45,686	45,686	45,686	45,686
12789	Busselton Library -Lighting Improvements(C)	0	0	9,224	0	9,224
12791	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	15,957	30,000	30,000	30,000	30,000
12792	Dunsborough Hall - Asbestos Management Allocation (C)	5,670	17,000	17,000	17,000	17,000
12793	Bunker Bay Ablution - Improvements(C)	6,720	17,000	17,000	17,000	17,000
12795	Busselton Depot CCTV & Electronic Gate(C)	88,741	105,000	55,000	105,000	55,000
12796	Depot Training Room (C)	26,000	10,600	10,600	10,600	10,600
12797	Dunsborough Hall Renewals(C)	9,560	26,746	26,746	26,746	26,746
12798	High Street Hall (C)	5,095	6,000	6,000	6,000	6,000
12800	Old Courthouse and Jail Cells (C)	17,860	61,000	61,000	61,000	61,000
12801	Old Police Quarters - Roof Renewal(C)	75,644	60,000	60,000	60,000	60,000
12803	Seymour Park Toilets(C)	5,865	5,400	5,400	5,400	5,400
12804	Airport Terminal Building(C)	14,129	31,787	31,787	31,787	31,787
12868	Busselton Jetty Tourist Park - Cabin Replacement/Upgrade (C)	0	205,000	205,000	205,000	205,000
12869	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	17,604	46,120	46,120	46,120	46,120
12939	Administration Building- 2-16 Southern Drive(C)	0	15,000	15,000	15,000	15,000
12940	Depot Building-Busselton((C)	6,412	50,000	50,000	50,000	50,000
12942	Asbestos Removal & Replacement(C)	14,166	33,000	33,000	33,000	33,000
14836	RFDS relocation(C)	0	366,180		366,180	
		1,625,144	4,731,999	3,615,789	4,731,999	3,615,789
		12,105,402	41,121,124	39,874,914	41,121,124	39,874,914
Plant and Equipment						
10700	Dunsborough Cemetery(C)	10,073	17,273	17,273	17,273	17,273
12870	Busselton Jetty Tourist Park- Replace Holden Colorado 4x4(C)	0	35,000	35,000	35,000	35,000
12871	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(C)	0	0	1,000	0	1,000
12872	Busselton Jetty Tourist Park - Battery Powered Mule (C)	0	0	35,000	0	35,000
12879	Plant Purchases (P11) - Spit water heavy duty high pressu(C)	10,741	14,000	14,000	14,000	14,000
12880	Plant Purchases (P11) - Water Tank 4,500 LT with Pump & (C)	0	0	15,000	0	15,000

City of Busseton
Capital Construction & Acquisitions Report
For Period Ended 30 June 2023

Project	Project Description	2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
12881	HINO FD1024 Beavertail Truck (Turf) (C)	0	0	110,000	0	110,000
12882	Isuzu NPR65-190 Single Cab (Turf) (C)	0	0	90,000	0	90,000
12883	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	29,200	33,000	33,000	33,000	33,000
12884	KUBOTA F3690 OUTFRONT MOWER (C)	0	33,000	33,000	33,000	33,000
12885	KUBOTA F3690 OUTFRONT MOWER (C)	0	33,000	33,000	33,000	33,000
12886	Brush / Tree Chipper (C)	0	100,000	100,000	100,000	100,000
12887	Plant Purchases (P11) - Redexim Easyspread 1600 Sand Spre(C)	0	20,000	20,000	20,000	20,000
12888	HINO FS2848 Tipper Truck (C&M) (C)	0	230,000	230,000	230,000	230,000
12889	Plant Purchases (P12) - Speed Display/VMB single axle tra(C)	22,142	25,000	25,000	25,000	25,000
12890	Caterpillar CS56 Roller (C&M) (C)	0	180,000	180,000	180,000	180,000
12891	Plant Purchases (P12) - Ditchwitch Cable Locator(C)	0	8,000	8,000	8,000	8,000
12892	ISUZU FVZ1400 Tipper Truck (C&M) (C)	0	230,000	230,000	230,000	230,000
12893	Planning and Development Services - Replacement Complianc(C)	43,000	41,000	41,000	41,000	41,000
12894	Nissan Xtrail ST-L 2WD (Strategic Planning Coord) (C)	0	0	35,000	0	35,000
12895	NISSAN X-TRAIL ST-L 2WD SUV (ASSET MGMT COORD) (C)	0	0	35,000	0	35,000
12896	Facilities Operational Ute(C)	0	42,000	42,000	42,000	42,000
12897	ISUZU D-MAX SX 4X2 SINGLE CAB UTILITY (IRRIGATION) (C)	0	0	42,000	0	42,000
12898	MITSUBISHI TRITON 4X2 SINGLE CAB UTE (P&G) (C)	0	0	42,000	0	42,000
12899	Construction & Maintenance Ute (C)	0	42,000	42,000	42,000	42,000
12900	TOYOTA HILUX DUAL CAB 4X4 (CONST SUPERVISOR) (C)	0	0	42,000	0	42,000
12901	TOYOTA HILUX DUAL CAB 4X4 (MTCE SUPERVISOR) (C)	0	0	42,000	0	42,000
12902	Manager Governance & Corp Services Vehicle (C)	0	40,000	40,000	40,000	40,000
12903	Finance and Corporate Services - Replacement IT Coordinat(C)	34,623	35,000	35,000	35,000	35,000
12904	Plant Purchases (P11) - Minor Plant (P&G) (C)	33,012	20,000	20,000	20,000	20,000
12905	Plant Purchases (P11) - Minor Plant (Non-Capital)(C)	0	0	40,000	0	40,000
12906	Plant Purchases (P12) - Minor Plant (C&M) (C)	24,014	15,000	15,000	15,000	15,000
12907	Plant Purchases (P12) - Minor Plant (Non-Capital)(C)	0	0	15,000	0	15,000
12908	Program 12 - Minor Plant (Workshop) (C)	6,737	10,000	10,000	10,000	10,000
12909	Busseton Jetty - Replacement Stihl MS381 Chainsaw(C)	0	0	2,000	0	2,000
12910	Busseton Jetty - Replacement Honda EU20 Generator (Jetty)(C)	0	0	3,000	0	3,000
12911	VOLVO FE320 WASTE TRUCK (C)	0	440,000	440,000	440,000	440,000
12912	Waste Management - Plant Replacement Grab bucket and atta(C)	33,614	30,000	30,000	30,000	30,000
12913	Waste Management - Plant Replacement Trailer for bin clea(C)	16,864	20,000	20,000	20,000	20,000
12914	Minor Plant - Program 10 (C)	17,875	10,000	10,000	10,000	10,000
12915	Waste Management - Plant Replacement Minor (Non Capital)(C)	0	0	10,000	0	10,000
12930	Airport Operations - Replacement Ute - Airport Operations(C)	38,417	35,000	35,000	35,000	35,000
12931	Airport Operations - Replacement Deutz/able 75KVA Generat(C)	0	0	25,000	0	25,000
12932	Airport Operations - Replacement Toro Groundmaster 7200 M(C)	0	30,000	30,000	30,000	30,000
12933	Airport Operations - Replacement Stihl FS94R CE Brushcut(C)	0	0	700	0	700
12934	Airport Operations - Replacement Bar Pertol 3000PSI Press(C)	0	0	1,500	0	1,500
12935	Airport Operations - Replacement Blower(C)	0	0	400	0	400
12948	TOYOTA HILUX SR 4X4 DUAL CAB UTILITY (BMO) (C)	0	0	42,000	0	42,000
14268	TOYOTA PRADO GXL 4X4 (CEO Tony.N)(C)	64,682	60,000		60,000	
14727	Baggage handling system injector belt(C)	57,250	55,000	55,000	55,000	55,000
14734	MAZDA CX5 TOURING AWD SUV (JENNY MAY) REPL.P194110(C)	39,330	0	0	0	0
14744	MITSUBISHI PAJERO GLX 4X4 (MGR REG SERV) (C)	0	41,083		41,083	
14746	TOYOTA HILUX 4X4 SIN CAB UTIL TRAY (PARK-EF)REP196100(C)	43,994	44,017	0	44,017	0
14753	FLOODRITE 10,000L WATER TANK (CONST) REPL.P198111(C)	40,270	40,270	0	40,270	0
14763	FORD ESCAPE ST LINE 2WD (FLEET COOR) Repl.P194126(C)	34,128	34,128	0	34,128	0
14765	MITSUBISHI PAJERO SPORT 4X4 SUV REP P196110(C)	39,931	39,931	0	39,931	0
14766	NISSAN X-TRAIL AWD (EVENTS COORD) REP P192024(C)	36,642	36,642	0	36,642	0
14767	TOYOTA HILUX 4WD DUAL CAB UTILITY (RANGER SER)RepP196102(C)	53,364	53,364	0	53,364	0
14768	TOYOTA HILUX SR 4X4 DUAL CAB U (G STEWART) REPL.P196098(C)	49,508	49,508	0	49,508	0
14770	VOLVO FE320 6X4 RUBBISH COMPA Repl. P166020(C)	426,679	426,679	0	426,679	0
14773	KOMATSU GD655-7 MOTOR GRADER (CONSTR.) REPL.P103002(C)	410,814	410,800		410,800	
14805	TOYOTA RAV4 HYBRID 4X2 SUV (REP P194120)(C)	35,217	35,217	0	35,217	0
14818	Wheeled 20t excavator Inc. Accessories(C)	0	485,000	0	485,000	0
14819	Positrak (Cat 299) with Accessories (C)	0	250,000	0	250,000	0
14820	Trailer for Towing Positrak & Traffic Lights(C)	0	40,000	0	40,000	0
14821	Trailer Traffic Lights x 2 (and Sign Cones)(C)	0	45,000	0	45,000	0
14823	VOLVO FE320 WASTE TRUCK (C)	0	440,000	0	440,000	0
14842	HINO CREW CAB TIPPER TRUCK (C)	0	100,540	0	100,540	0
14843	HINO CREW CAB TIPPER TRUCK (C)	110,796	111,192	0	111,192	0
14844	New CBD Truck West (C)	113,066	111,280	0	111,280	0
14845	New Construction Truck(C)	92,614	95,610	0	95,610	0
		1,968,598	4,773,534	2,451,873	4,773,534	2,451,873
Furniture and Equipment						
10965	P&E - P&G Smart Technologies(C)	96,549	100,000	100,000	100,000	100,000
11038	Pilot Act. Lighting control unit(C)	7,240	0		0	
12876	ICT Services - Equipment & Software Purchases(C)	320,348	594,845	594,845	594,845	594,845
12878	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	0	20,000	20,000	20,000	20,000
12937	Community Resource Centre(C)	12,676	20,000	20,000	20,000	20,000
12938	YCAB (Youth Precinct Foreshore)(C)	0	5,091	5,091	5,091	5,091
14729	Events Furniture & Equipment(C)	252,747	200,000	200,000	200,000	200,000
14730	Geographie Leisure Centre Fitness Equipment(C)	0	18,160	18,160	18,160	18,160
14731	Cultural Planning Furniture & Equipment(C)	43,555	78,185	25,568	78,185	25,568

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 June 2023

Project	Project Description	2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
14764	Christmas Decorations (C)	39,870	39,870	0	39,870	0
14824	Barnard Park New Hot Water System(C)	31,633	40,000	0	40,000	0
14830	Airport Capital Furniture&Equipment(C)	36,805	36,805	0	36,805	0
15082	Administration Building Furniture& Equipment (C)	6,556	0	0	0	0
15088	Busselton Depot Building Furniture & Equipment (C)	32,776	0	0	0	0
		880,755	1,152,956	983,664	1,152,956	983,664
Roads Infrastructure ***						
10673	Peel & Queen Street Roundabout Service Relocation(C)	543	19,941	19,941	19,941	19,941
11191	Treemartin Road Resheet(C)	548	0	0	0	0
11193	Wilyabrup Road Resheet(C)	49,357	130,000	130,000	130,000	130,000
11199	Bussell Highway(C)	457,574	1,330,145	1,330,145	1,330,145	1,330,145
11987	Caves Road - Median Crossing(C)	917	17,960	17,960	17,960	17,960
11989	Chapman Hill Road(C)	154,394	381,951	381,951	381,951	381,951
11991	Commonage & Hayes Road intersection Safety works(C)	50,975	38,951	38,951	38,951	38,951
11997	Gifford Road Reconstruction(C)	164,112	111,053	111,053	111,053	111,053
11998	Kaloorup Road(C)	60,964	79,690	79,690	79,690	79,690
11999	Kaloorup Road - Reconstruct and Seal Shoulders(C)	0	25,472	25,472	25,472	25,472
12000	Kaloorup Road (Stage 1)(C)	35,324	69,412	69,412	69,412	69,412
12005	Payne Road(C)	209,984	570,000	570,000	570,000	570,000
12007	Rendezvous Road Spray Seals(C)	0	0	150,000	0	150,000
12008	Road Safety Signage Infrastructure(C)	15,231	0	0	0	0
12010	Sugarloaf Road(C)	1,451,393	1,445,743	751,509	1,445,743	751,509
12012	Wildwood Road(C)	623,587	640,000	0	640,000	0
12596	Nuttman Road(C)	469				
12611	North Jindong Road(C)	780,557	770,000	0	770,000	0
12823	Ludlow-Hithergreen Second Coat Seal (C)	31,882	30,000	30,000	30,000	30,000
12824	Acton Park Road(C)	662,349	1,183,000	1,183,000	1,183,000	1,183,000
12825	Farquar Road Resheet(C)	107,125	75,000	75,000	75,000	75,000
12826	Glendon Road Resheet(C)	23,531	29,347	29,347	29,347	29,347
12827	Commonage Road(C)	40,971	280,000	280,000	280,000	280,000
12835	Ludlow-Hithergreen Road(C)	227,610	330,000	330,000	330,000	330,000
12836	Metricup(C)	122,087	120,000	120,000	120,000	120,000
12837	Pre-emptive Design Works (C)	55,620	50,000	50,000	50,000	50,000
12838	Queen Elizabeth Avenue(C)	378,032	690,000	690,000	690,000	690,000
12839	Seista Park Road(C)	0	0	198,000	0	198,000
12840	Sheens Road Apron(C)	10,878	8,000	8,000	8,000	8,000
12841	Strelly Street (C)	38,399	60,000	60,000	60,000	60,000
12842	Nuttman Road (C)	511	55,235	55,235	55,235	55,235
12851	Bussell Highway(C)	33,327	150,000	150,000	150,000	150,000
14749	Jalbarragup Road Shoulders(C)	40,664	40,000	0	40,000	0
14817	Road Access Seal - Busselton Animal care facility(C)	234	50,000	0	50,000	0
14835	West Street Resurfacing SLK 1.00 to 1.15(C)	10,165	30,000	0	30,000	0
14852	North Jindong Road - Prelims and Land Acq SLK 0 to 0 (C)	2,182	0		0	
		5,841,495	8,810,900	6,934,666	8,810,900	6,934,666
Bridges Infrastructure ***						
12377	Gale Road Bridge 3408A(C)	90,000	90,000	90,000	90,000	90,000
12378	Kaloorup Road Bridge - 3381(C)	39,000	0		0	
12379	Roy Road - Bridge Construction - Bridge 3373A(C)	87,000	87,000	87,000	87,000	87,000
12545	Layman Road Bridge - 3438(C)	234,000	234,000	234,000	234,000	234,000
		450,000	411,000	411,000	411,000	411,000
Car Parks Infrastructure ***						
10606	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparkin(C)	166,433	183,373	183,373	183,373	183,373
12806	Margaret Street Beach Carpark(C)	0	0	111,687	0	111,687
14813	Geo Bay Road Carpark (10 bays East SLK 0.3 - 0.38)(C)	49,745	70,000	0	70,000	0
14815	Carpark Hotel Site 2(C)	196,760	330,000	0	330,000	0
		412,938	583,373	295,060	583,373	295,060
Footpaths & Cycleways Infrastructure ***						
10698	Buayanyup Drain Shared Path(C)	4,505	49,446	49,446	49,446	49,446
10736	Arnup Drive Footpath Construction(C)	43,774	74,672	74,672	74,672	74,672
10741	Busselton CBD Footpath Renewal(C)	45,415	100,000	100,000	100,000	100,000
10742	Carey Street Footpath Construction(C)	160,880	271,724	271,724	271,724	271,724
10744	End of Trip Footpath Construction(C)	6,340	10,000	10,000	10,000	10,000
10903	DAIP - Disability Access(C)	1,208	30,000	0	30,000	0
10960	Dunsborough Centennial Park Project(C)	0	0	99,384	0	99,384
11986	Causeway Road Shared Path(C)	258,771	320,000	194,455	320,000	194,455
12816	Coastal Principled Shares Path (C)	1,800	72,288	206,333	72,288	206,333
12817	Prince Regent Drive (C)	100,018	141,000	141,000	141,000	141,000
12818	Kaloorup Road (C)	20,030	78,000	78,000	78,000	78,000
12877	Principle Shared Path (PSP) Development Approvals (C)	0	25,000	25,000	25,000	25,000
14814	Townscape Works Busselton(C)	0	100,000	0	100,000	0

City of Busseton
Capital Construction & Acquisitions Report
For Period Ended 30 June 2023

Project	Project Description	2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
		642,740	1,272,130	1,250,014	1,272,130	1,250,014
<u>Parks, Gardens and Reserves ***</u>						
<u>Coastal & Boating</u>						
10613	Meelup Coastal Parking & Landscaping(C)	0	178,238	178,238	178,238	178,238
10777	Coastal Structures (West Busseton Seawall - Stage 2)(C)	134,614	146,560	146,560	146,560	146,560
12812	Coastal Adaptation : Forth St (Stage 2)(C)	0	49,950	125,000	49,950	125,000
12813	Coastal Adaptation : Dunsborough Dunnbay Road to Highview(C)	0	0	964,798	0	964,798
14737	Coastal Flood Risk Mitigation(C)	19,927	0		0	
14738	Wave and Tide Sensor Monitoring Buoys(C)	26,248	50,000	0	50,000	0
		180,789	424,748	1,414,596	424,748	1,414,596
<u>Townscapes</u>						
12333	Townscape Works Dunsborough(C)	2,141,250	2,135,000	1,298,490	2,135,000	1,298,490
		2,141,250	2,135,000	1,298,490	2,135,000	1,298,490
<u>Other P&G Infrastructure</u>						
10674	Dunsborough Lakes Sporting Precinct - Outdoor Courts(C)	600,242	531,497	531,497	531,497	531,497
10765	Foreshore Busseton - High Street to Carey Street(C)	7,375	10,000	10,000	10,000	10,000
10767	Port Geographe General Improvements/ Foreshore(C)	58,928	82,285	82,285	82,285	82,285
10821	Barnard Park East Foreshore Landscaping(C)	17,203	0	0	0	0
10831	Rotary Park / War Memorial Relocation(C)	3,455	525,000	525,000	525,000	525,000
10852	RBFS Port Geographe Boat Facility Solar Lighting (C)	21,288	31,800	31,800	31,800	31,800
10951	Mitchell Park Upgrade(C)	36,760	37,491	37,491	37,491	37,491
10952	Possum Park Barnard East Upgrade(C)	30,699	30,000	0	30,000	0
10953	Youth Skate Park(C)	5,266	10,000	10,000	10,000	10,000
10966	Provence SAR Area General Improvements to the Area(C)	6,600	20,000	20,000	20,000	20,000
10967	New Shade Sails – multiple locations (C)	141,649	196,414	196,414	196,414	196,414
10969	Vasse SAR Area General Improvements to the Area(C)	151,873	150,000	150,000	150,000	150,000
11034	Dunsborough Non-Potable Water Network(C)	9,940	90,784	90,784	90,784	90,784
11035	Park Furniture Renewals - Replace aged & unsafe Equip(C)	16,577	30,000	30,000	30,000	30,000
11036	Playgrounds General - Replacement of playground equipment(C)	190,799	175,000	175,000	175,000	175,000
11109	BBQ Placement and Replacement(C)	18,375	15,000	15,000	15,000	15,000
11111	Dawson Park (Mcintyre St Pos)(C)	923	0		0	
11112	Dolphin Road - POS Upgrade(C)	923	0		0	
11115	Kingfish/ Costello - POS Upgrade(C)	923	0		0	
11116	Kingsford Road - POS Upgrade(C)	923	0		0	
11117	Limestone Quarry - POS Upgrade(C)	923	0		0	
11120	Quindalup Old Tennis Courts Site - POS Upgrade(C)	923	0		0	
11122	Tulloh St (Geographe Bay Road) - POS Upgrade(C)	923	0	0	0	0
11123	Wagon Road - POS Upgrade(C)	923	0		0	
12251	Cricket Wicket Renewal(C)	35,867	39,230	39,230	39,230	39,230
12382	Rails to Trails - Continuation of Implementation Plan(C)	8,274	88,243	88,243	88,243	88,243
12401	Barnard East Underground Power(C)	2,508	0	0	0	0
12402	Bovell - Connection of Services(C)	87,702	90,902	90,902	90,902	90,902
12407	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	106,025	594,983	594,983	594,983	594,983
12526	Beach Access Improvements(C)	39,378	35,000	35,000	35,000	35,000
12528	Dunsborough Town Centre/ Foreshore(C)	300	0	0	0	0
12659	Water Fountain Renewal(C)	12,122	0		0	
12819	Beach Enclosures(C)	0	100,491	100,491	100,491	100,491
12820	Bird Crescent Dunsborough POS- improvements(C)	9,040	11,000	11,000	11,000	11,000
12821	Churchill Park - Main Oval Renewal (C)	0	0	444,558	0	444,558
12846	Mitchell Park Landscape Upgrade Stage 2(C)	0	150,000	150,000	150,000	150,000
12849	Sport Oval Lighting - Vasse Ovals(C)	408,411	525,000	475,000	525,000	475,000
12850	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	0	105,165	105,165	105,165	105,165
14806	Asphalt Process Pad at BTS for Vasse River Acid S soils(C)	61,950	0	0	0	0
14807	Storytime Way(C)	39,748	40,000	0	40,000	0
14811	RBFS Old Dunsborough Boat Ramp Scour Protection (C)	0	33,240	0	33,240	0
14816	Carpark Hotel Site 2 Land Scaping(C)	10,580	50,000	0	50,000	0
		2,146,322	3,798,525	4,207,975	3,798,525	4,207,975
		4,468,361	6,358,273	6,921,061	6,358,273	6,921,061
<u>Waste Services</u>						
12420	Vidler Road Waste Site Capital Improvements(C)	(0)	28,955	28,955	28,955	28,955
12421	City Lined Landfill Stage 2 - Preliminary Works(C)	1,822,626	1,950,000	1,950,000	1,950,000	1,950,000
12425	Busseton Landfill Post-closure Capping, Rehab & Remediat(C)	10,568	2,000,000	2,000,000	2,000,000	2,000,000
12428	Transfer Station Development ©	0	0	308,375	0	308,375
12844	Dunsborough Landfill - Washdown Bay(C)	0	150,000	150,000	150,000	150,000
		1,833,193	4,128,955	4,437,330	4,128,955	4,437,330
<u>Jetty Infrastructure ***</u>						
10818	Busseton Jetty - Capital Expenditure(C)	0	480,632	280,632	480,632	280,632
		0	480,632	280,632	480,632	280,632
<u>Drainage Infrastructure ***</u>						
10691	Busseton LIA - Geocatch Drain Partnership WSUD Improveme(C)	1,833	30,000	30,000	30,000	30,000

City of Busselton
Capital Construction & Acquisitions Report
For Period Ended 30 June 2023

Project	Project Description	2022/23	2022/23	2022/23	2022/23	2022/23
Project Code	Project Description	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Budget Original
		\$	\$	\$	\$	\$
10692	Carey Street Drainage Upgrade(C)	205,730	220,369	220,369	220,369	220,369
12814	High View Road Drainage Works(C)	149,909	221,559	221,559	221,559	221,559
12815	North Street Drainage Works(C)	1,907	233,056	233,056	233,056	233,056
14883	Carey Street Drainage Renewals(C)	0				
		359,379	704,984	704,984	704,984	704,984
Regional Airport and Industrial Park ***						
10583	Airport Construction Stage 2, Airfield(C)	1,090,290	1,427,768	1,350,000	1,427,768	1,350,000
10590	Airport Development - Project Expenses(C)	750	10,410	10,410	10,410	10,410
12941	Airport - Other Buildings(C)	0	5,000	5,000	5,000	5,000
14837	Apron Expansion(C)	88,643	88,100	0	88,100	0
14838	BMRAP - Apron Lighting(C)	0	65,000	0	65,000	0
14839	BMRAP - Apron CCTV(C)	0	50,000	0	50,000	0
		1,179,683	1,646,278	1,365,410	1,646,278	1,365,410
	Sub-Total Infrastructure ***	15,187,791	24,396,525	22,600,157	24,396,525	22,600,157
	Grand Total	30,142,546	71,994,139	66,460,608	71,994,139	66,460,608

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1001 - Airport Existing Terminal Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(323,124.54)	(323,124.54)	(323,124.54)	(323,124.54)	(323,124.54)
10904	Interest Earned	Other General Purpose Funding(O)	(13,767.57)	(7,381.30)	(7,381.30)	(7,381.30)	(7,381.30)
10027	Transfer To Reserve	Asset Management Administration(O)	(133,619.00)	(133,619.00)	(133,619.00)	(133,619.00)	(133,619.00)
12804	Transfer From Reserve	Airport Terminal Building(C)	14,129.00	31,787.00	31,787.00	31,787.00	31,787.00
12941	Transfer From Reserve	Airport Operations - Buildings(C)	0.00	5,000.00	5,000.00	5,000.00	5,000.00
Airport Existing Terminal Building Reserve Closing Balance			(456,382.11)	(427,337.84)	(427,337.84)	(427,337.84)	(427,337.84)
1003 - Airport Marketing & Incentive Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)	(6,385,898.19)
10904	Interest Earned	Other General Purpose Funding(O)	(195,407.11)	(124,023.83)	(124,023.83)	(124,023.83)	(124,023.83)
10594	Transfer To Reserve	Airport Operations(O)	(307,694.00)	(307,694.00)	(307,694.00)	(307,694.00)	(307,694.00)
10594	Transfer From Reserve	Airport Operations(O)	1,993,619.04	3,349,358.00	3,349,358.00	3,349,358.00	3,349,358.00
Airport Marketing & Incentive Reserve Closing Balance			(4,895,380.26)	(3,468,258.02)	(3,468,258.02)	(3,468,258.02)	(3,468,258.02)
1004 - Airport New Terminal Building Reserve							
			0.00	0.00	0.00	0.00	0.00
10904	Interest Earned	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Airport New Terminal Building Reserve Closing Balance			0.00	0.00	0.00	0.00	0.00
1005 - Barnard Park Sports Pavilion Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(105,989.51)	(105,989.51)	(105,989.51)	(105,989.51)	(105,989.51)
10904	Interest Earned	Other General Purpose Funding(O)	(4,016.71)	(2,181.10)	(2,181.10)	(2,181.10)	(2,181.10)
10027	Transfer To Reserve	Asset Management Administration(O)	(36,658.00)	(36,658.00)	(36,658.00)	(36,658.00)	(36,658.00)
14824	Transfer From Reserve	Barnard Park New Hot Water System(C)	31,632.80	0.00	0.00	40,000.00	40,000.00
Barnard Park Sports Pavilion Building Reserve Closing Balance			(115,031.42)	(144,828.61)	(144,828.61)	(104,828.61)	(104,828.61)
1006 - Building Asset Renewal Reserve Fund - General Buildings							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)	(2,691,452.78)
10904	Interest Earned	Other General Purpose Funding(O)	(108,679.05)	(47,425.41)	(47,425.41)	(47,425.41)	(47,425.41)
10027	Transfer To Reserve	Asset Management Administration(O)	(866,428.00)	(866,428.00)	(866,428.00)	(866,428.00)	(866,428.00)
10175	Transfer From Reserve	Yallingup Hall(O)	5,340.56	0.00	0.00	10,000.00	10,000.00
11801	Transfer From Reserve	Old Butter Factory(O)	26,000.00	0.00	0.00	26,000.00	26,000.00
12792	Transfer From Reserve	Dunsborough Hall - Asbestos Management Allocation (C)	5,669.64	17,000.00	17,000.00	17,000.00	17,000.00
12793	Transfer From Reserve	Bunker Bay Ablution - Improvements(C)	6,720.00	17,000.00	17,000.00	17,000.00	17,000.00
12794	Transfer From Reserve	Busselton Depot: Workshop (O)	0.00	30,000.00	30,000.00	30,000.00	30,000.00
12795	Transfer From Reserve	Busselton Depot CCTV & Electronic Gate(C)	38,741.34	55,000.00	55,000.00	55,000.00	55,000.00
12796	Transfer From Reserve	Depot Training Room (C)	26,000.00	10,600.00	10,600.00	10,600.00	10,600.00
12797	Transfer From Reserve	Dunsborough Hall Renewals(C)	9,560.22	26,746.00	26,746.00	26,746.00	26,746.00
12798	Transfer From Reserve	High Street Hall (C)	5,095.00	6,000.00	6,000.00	6,000.00	6,000.00
12799	Transfer From Reserve	High Street Hall - Roof Repairs(O)	11,095.45	12,000.00	12,000.00	12,000.00	12,000.00
12800	Transfer From Reserve	Old Courthouse and Jail Cells (C)	17,860.00	61,000.00	61,000.00	61,000.00	61,000.00
12801	Transfer From Reserve	Old Police Quarters - Roof Renewal(C)	75,644.00	60,000.00	60,000.00	60,000.00	60,000.00
12802	Transfer From Reserve	Old Police Quarters - Re-putty windows and Paint(O)	0.00	5,000.00	5,000.00	5,000.00	5,000.00
12803	Transfer From Reserve	Seymour Park Toilets(C)	5,865.00	5,400.00	5,400.00	5,400.00	5,400.00
12927	Transfer From Reserve	BPACC - Construction - Funded Building Asset Renewal Rese(C)	0.00	130,000.00	130,000.00	130,000.00	130,000.00
12942	Transfer From Reserve	Asbestos Removal & Replacement(C)	14,166.36	33,000.00	33,000.00	33,000.00	33,000.00
12943	Transfer From Reserve	Bay View Cres-Toilets(O)	15,524.09	9,500.00	9,500.00	9,500.00	9,500.00
12944	Transfer From Reserve	Bovell-Toilets & Change Rooms(O)	13,824.00	25,000.00	25,000.00	25,000.00	25,000.00
12945	Transfer From Reserve	Bunker Bay - Toilet(O)	0.00	5,600.00	5,600.00	5,600.00	5,600.00
12946	Transfer From Reserve	Seymour Park Toilet(O)	0.00	15,000.00	15,000.00	15,000.00	15,000.00
12947	Transfer From Reserve	Old Court House(O)	120.00	15,000.00	15,000.00	15,000.00	15,000.00
Building Asset Renewal Reserve Fund - General Buildings Closing Balance			(3,389,334.17)	(3,066,460.19)	(3,066,460.19)	(3,030,460.19)	(3,030,460.19)
1007 - Busselton Area Drainage and Waterways Improvement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(130,608.29)	(130,608.29)	(130,608.29)	(130,608.29)	(130,608.29)
10904	Interest Earned	Other General Purpose Funding(O)	(3,950.98)	(1,361.62)	(1,361.62)	(1,361.62)	(1,361.62)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Busselton Area Drainage and Waterways Improvement Reserve Closing Balance			(134,559.27)	(131,969.91)	(131,969.91)	(131,969.91)	(131,969.91)
1008 - Busselton Community Resource Centre Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(422,704.86)	(422,704.86)	(422,704.86)	(422,704.86)	(422,704.86)
10904	Interest Earned	Other General Purpose Funding(O)	(16,652.56)	(8,982.83)	(8,982.83)	(8,982.83)	(8,982.83)
10027	Transfer To Reserve	Asset Management Administration(O)	(104,779.00)	(104,779.00)	(104,779.00)	(104,779.00)	(104,779.00)
12937	Transfer From Reserve	Community Resource Centre(C)	12,676.10	20,000.00	20,000.00	20,000.00	20,000.00
Busselton Community Resource Centre Reserve Closing Balance			(531,460.32)	(516,466.69)	(516,466.69)	(516,466.69)	(516,466.69)
1009 - Busselton Foreshore Maintenance Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(12,690.03)	(12,690.03)	(12,690.03)	(12,690.03)	(12,690.03)
10904	Interest Earned	Other General Purpose Funding(O)	(425.42)	(296.04)	(296.04)	(296.04)	(296.04)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Busselton Foreshore Maintenance Reserve Closing Balance			(13,115.45)	(12,986.07)	(12,986.07)	(12,986.07)	(12,986.07)
1010 - Busselton Jetty Tourist Park Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)	(1,241,104.12)
10904	Interest Earned	Other General Purpose Funding(O)	(51,763.17)	(18,236.66)	(18,236.66)	(18,236.66)	(18,236.66)
10297	Transfer To Reserve	Busselton Jetty Tourist Park(O)	(881,099.41)	(404,787.96)	(404,787.96)	(404,787.96)	(404,787.96)
10297	Transfer From Reserve	Busselton Jetty Tourist Park(O)	171,367.00	170,367.00	170,367.00	171,367.00	171,367.00
12457	Transfer From Reserve	Busselton Jetty Tourist Park Upgrade(C)	13,031.13	45,686.00	45,686.00	45,686.00	45,686.00
12805	Transfer From Reserve	Busselton Jetty Tourist Park Upgrade(O)	0.00	25,000.00	25,000.00	25,000.00	25,000.00
12868	Transfer From Reserve	Busselton Jetty Tourist Park - Replace Cabin 2 (C)	0.00	205,000.00	205,000.00	205,000.00	205,000.00
12869	Transfer From Reserve	Busselton Jetty Tourist Park - Renewal Works Park 1 Ablut(C)	17,604.00	46,120.00	46,120.00	46,120.00	46,120.00
12870	Transfer From Reserve	Busselton Jetty Tourist Park- Replace Holden Colorado 4x4(C)	0.00	25,430.00	25,430.00	25,430.00	25,430.00
12871	Transfer From Reserve	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(C)	0.00	1,000.00	1,000.00	0.00	0.00
12872	Transfer From Reserve	Busselton Jetty Tourist Park - Battery Powered Mule(C)	0.00	35,000.00	35,000.00	0.00	0.00
Busselton Jetty Tourist Park Reserve Closing Balance			(1,971,964.57)	(1,110,525.74)	(1,110,525.74)	(1,145,525.74)	(1,145,525.74)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1011 - Busselton Library Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(88,925.42)	(88,925.42)	(88,925.42)	(88,925.42)	(88,925.42)
10904	Interest Earned	Other General Purpose Funding(O)	(4,470.18)	(1,878.83)	(1,878.83)	(1,878.83)	(1,878.83)
10027	Transfer To Reserve	Asset Management Administration(O)	(62,114.00)	(62,114.00)	(62,114.00)	(62,114.00)	(62,114.00)
12789	Transfer From Reserve	Busselton Library -Lighting Improvements(C)	0.00	9,224.00	9,224.00	0.00	0.00
Busselton Library Building Reserve Closing Balance			(155,509.60)	(143,694.25)	(143,694.25)	(152,918.25)	(152,918.25)
1012 - CBD Enhancement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)	(1,333,421.41)
10904	Interest Earned	Other General Purpose Funding(O)	(16,616.70)	(7,421.79)	(7,421.79)	(7,421.79)	(7,421.79)
10438	Transfer To Reserve	Fire Station Surrounds(O)	(56,478.00)	(56,478.00)	(56,478.00)	(56,478.00)	(56,478.00)
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	1,397,321.00	1,298,490.00	1,298,490.00	1,397,321.00	1,397,321.00
CBD Enhancement Reserve Closing Balance			(9,195.11)	(98,831.20)	(98,831.20)	(0.20)	(0.20)
1013 - Cemetery Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(242,001.16)	(242,001.16)	(242,001.16)	(242,001.16)	(242,001.16)
10904	Interest Earned	Other General Purpose Funding(O)	(11,040.04)	(1,810.30)	(1,810.30)	(1,810.30)	(1,810.30)
10157	Transfer To Reserve	Busselton Cemetery(O)	(119,000.00)	(119,000.00)	(119,000.00)	(119,000.00)	(119,000.00)
10158	Transfer From Reserve	Dunsborough Cemetery(O)	5,041.73	17,273.00	17,273.00	17,273.00	17,273.00
12807	Transfer From Reserve	Pioneer Cemetery - Implement Conservation Plan (Reserve (O)	1,442.92	20,757.00	20,757.00	20,757.00	20,757.00
12808	Transfer From Reserve	Dunsborough Cemetery (Reserve Funded)(O)	0.00	20,757.00	20,757.00	20,757.00	20,757.00
12809	Transfer From Reserve	Memorial Relocation(O)	0.00	50,000.00	50,000.00	50,000.00	50,000.00
Cemetery Reserve Closing Balance			(365,556.55)	(254,024.46)	(254,024.46)	(254,024.46)	(254,024.46)
1014 - City Car Parking and Access Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)	(1,213,889.15)
10904	Interest Earned	Other General Purpose Funding(O)	(43,851.18)	(16,625.78)	(16,625.78)	(16,625.78)	(16,625.78)
10027	Transfer To Reserve	Asset Management Administration(O)	(269,910.39)	(165,137.00)	(165,137.00)	(165,137.00)	(165,137.00)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(105,792.01)	0.00	0.00	(104,773.39)	(104,773.39)
12806	Transfer From Reserve	Margaret Street Beach Carpark(C)	0.00	111,687.00	111,687.00	0.00	0.00
14815	Transfer From Reserve	Carpark Hotel Site 2(C)	196,759.65	0.00	0.00	330,000.00	330,000.00
City Car Parking and Access Reserve Closing Balance			(1,436,683.08)	(1,283,964.93)	(1,283,964.93)	(1,170,425.32)	(1,170,425.32)
1015 - Civic and Administration Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(497,008.81)	(497,008.81)	(497,008.81)	(497,008.81)	(497,008.81)
10904	Interest Earned	Other General Purpose Funding(O)	(26,438.23)	(9,278.76)	(9,278.76)	(9,278.76)	(9,278.76)
10027	Transfer To Reserve	Asset Management Administration(O)	(433,850.00)	(433,850.00)	(433,850.00)	(433,850.00)	(433,850.00)
10016	Transfer From Reserve	Civic and Administration Centre Minor Upgrades(C)	0.00	35,000.00	35,000.00	35,000.00	35,000.00
12790	Transfer From Reserve	Administration Building- 2-16 Southern Drive - Major Main(O)	56,834.52	65,000.00	65,000.00	65,000.00	65,000.00
Civic and Administration Building Reserve Closing Balance			(900,462.52)	(840,137.57)	(840,137.57)	(840,137.57)	(840,137.57)
1016 - Coastal and Climate Adaptation Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(566,908.46)	(566,908.46)	(566,908.46)	(566,908.46)	(566,908.46)
10904	Interest Earned	Other General Purpose Funding(O)	(41,283.76)	(2,882.15)	(2,882.15)	(2,882.15)	(2,882.15)
10027	Transfer To Reserve	Asset Management Administration(O)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)
10180	Transfer To Reserve	Locke Estate(O)	(64,000.00)	(64,000.00)	(64,000.00)	(64,000.00)	(64,000.00)
10180	Transfer From Reserve	Locke Estate(O)	178,462.56	0.00	0.00	178,462.56	178,462.56
10705	Transfer From Reserve	Engineering Services Administration(O)	0.00	133,380.00	133,380.00	133,380.00	133,380.00
10777	Transfer From Reserve	Coastal Structures (West Busselton Seawall - Stage 2)(C)	134,613.93	146,560.00	146,560.00	146,560.00	146,560.00
11034	Transfer From Reserve	Dunsborough Non-Potable Water Network(C)	0.00	45,392.00	45,392.00	45,392.00	45,392.00
12181	Transfer From Reserve	Gibb Road(O)	0.00	0.00	0.00	0.00	0.00
12811	Transfer From Reserve	Sand Re-Nourishment(O)	113,447.12	100,000.00	100,000.00	100,000.00	100,000.00
12812	Transfer From Reserve	Coastal Adaptation : Forth St (Stage 2)(C)	0.00	125,000.00	125,000.00	0.00	0.00
12813	Transfer From Reserve	Coastal Adaptation : Dunsborough Dunnbay Road to Highview(C)	0.00	783,750.00	783,750.00	0.00	0.00
12873	Transfer From Reserve	Coastal Protection - Beach Monitoring Year 10 (O)	22,946.00	51,250.00	51,250.00	25,625.00	25,625.00
12874	Transfer From Reserve	Coastal Protection - Busselton Jetty Wave Monitoring(O)	0.00	60,000.00	60,000.00	40,000.00	40,000.00
12875	Transfer From Reserve	Coastal Protection - Coastal Structures Inspections and R(O)	23,336.00	30,000.00	30,000.00	15,000.00	15,000.00
14736	Transfer From Reserve	PACP Coastal Grant Projects(O)	105,478.96	0.00	0.00	600,000.00	600,000.00
Coastal and Climate Adaptation Reserve Closing Balance			(1,194,818.65)	(259,369.61)	(259,369.61)	(450,282.05)	(450,282.05)
1017 - Commonage Community Facilities Dunsborough Lakes SR							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(74,506.58)	(74,506.58)	(74,506.58)	(74,506.58)	(74,506.58)
10904	Interest Earned	Other General Purpose Funding(O)	(2,489.75)	(1,738.59)	(1,738.59)	(1,738.59)	(1,738.59)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Commonage Community Facilities Dunsborough Lakes SR Closing Balance			(76,996.33)	(76,245.17)	(76,245.17)	(76,245.17)	(76,245.17)
1018 - Commonage Community Facilities South Biddle Precinct Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(908,566.25)	(908,566.25)	(908,566.25)	(908,566.25)	(908,566.25)
10904	Interest Earned	Other General Purpose Funding(O)	(30,361.27)	(21,196.68)	(21,196.68)	(21,196.68)	(21,196.68)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Commonage Community Facilities South Biddle Precinct Reserve Closing Balance			(938,927.52)	(929,762.93)	(929,762.93)	(929,762.93)	(929,762.93)
1019 - Commonage Precinct Bushfire Facilities Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(58,746.18)	(58,746.18)	(58,746.18)	(58,746.18)	(58,746.18)
10904	Interest Earned	Other General Purpose Funding(O)	(1,963.10)	(1,370.90)	(1,370.90)	(1,370.90)	(1,370.90)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Commonage Precinct Bushfire Facilities Reserve Closing Balance			(60,709.28)	(60,117.08)	(60,117.08)	(60,117.08)	(60,117.08)
1020 - Commonage Precinct Infrastructure Road Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(817.19)	(817.19)	(817.19)	(817.19)	(817.19)
10904	Interest Earned	Other General Purpose Funding(O)	(26.99)	(18.74)	(18.74)	(18.74)	(18.74)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Commonage Precinct Infrastructure Road Reserve Closing Balance			(844.18)	(835.93)	(835.93)	(835.93)	(835.93)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1021 - Community Facilities - Airport North							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)	(3,176,662.93)
10904	Interest Earned	Other General Purpose Funding(O)	(106,212.66)	(76,760.52)	(76,760.52)	(76,760.52)	(76,760.52)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(115,809.00)	(115,809.00)	(115,809.00)	(115,809.00)
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Airport North Closing Balance			(3,282,875.59)	(3,369,232.45)	(3,369,232.45)	(3,369,232.45)	(3,369,232.45)
1022 - Community Facilities - Broadwater							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(197,731.81)	(197,731.81)	(197,731.81)	(197,731.81)	(197,731.81)
10904	Interest Earned	Other General Purpose Funding(O)	(77,598.87)	(4,695.50)	(4,695.50)	(4,695.50)	(4,695.50)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(15,866.00)	(15,866.00)	(15,866.00)	(15,866.00)
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Broadwater Closing Balance			(275,330.68)	(218,293.31)	(218,293.31)	(218,293.31)	(218,293.31)
1023 - Community Facilities - Busselton							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(71,707.81)	(75,058.41)	(75,058.41)	(75,058.41)	(75,058.41)
10904	Interest Earned	Other General Purpose Funding(O)	(30,222.59)	(1,427.03)	(1,427.03)	(1,427.03)	(1,427.03)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(21,558.00)	(21,558.00)	(21,558.00)	(21,558.00)
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Busselton Closing Balance			(101,930.40)	(98,043.44)	(98,043.44)	(98,043.44)	(98,043.44)
1024 - Community Facilities - City District							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,083,900.64)	(1,116,043.93)	(1,116,043.93)	(1,116,043.93)	(1,116,043.93)
10904	Interest Earned	Other General Purpose Funding(O)	(43,909.60)	(15,862.43)	(15,862.43)	(15,862.43)	(15,862.43)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(331,687.07)	0.00	0.00	0.00	0.00
11026	Transfer To Reserve	Planning Administration(O)	0.00	(450,000.00)	(450,000.00)	(450,000.00)	(450,000.00)
10972	Transfer From Reserve	Churchill Park Renew Sports Lights(C)	38,963.24	11,831.00	11,831.00	11,831.00	11,831.00
12849	Transfer From Reserve	Sport Oval Lighting - Vasse Ovals(C)	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
12850	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1) - Planning (C)	0.00	105,165.00	105,165.00	105,165.00	105,165.00
12916	Transfer From Reserve	BPACC - Construction(C)	0.00	550,000.00	550,000.00	550,000.00	550,000.00
Community Facilities - City District Closing Balance			(1,320,534.07)	(814,910.36)	(814,910.36)	(814,910.36)	(814,910.36)
1025 - Community Facilities - Dunsborough							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(465,445.07)	(465,445.07)	(465,445.07)	(465,445.07)	(465,445.07)
10904	Interest Earned	Other General Purpose Funding(O)	(57,807.34)	(6,038.42)	(6,038.42)	(6,038.42)	(6,038.42)
11026	Transfer To Reserve	Planning Administration(O)	0.00	(34,155.00)	(34,155.00)	(34,155.00)	(34,155.00)
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Dunsborough Closing Balance			(523,252.41)	(505,638.49)	(505,638.49)	(505,638.49)	(505,638.49)
1026 - Community Facilities - Dunsborough Lakes							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(712,435.68)	(712,435.68)	(712,435.68)	(712,435.68)	(712,435.68)
10904	Interest Earned	Other General Purpose Funding(O)	(27,621.97)	(165.10)	(165.10)	(165.10)	(165.10)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(160,328.00)	0.00	0.00	0.00	0.00
10606	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1) - Carparkin(C)	0.00	423,111.00	423,111.00	423,111.00	423,111.00
Community Facilities - Dunsborough Lakes Closing Balance			(900,385.65)	(289,489.78)	(289,489.78)	(289,489.78)	(289,489.78)
1027 - Community Facilities - Geographe							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(137,434.90)	(139,273.90)	(139,273.90)	(139,273.90)	(139,273.90)
10904	Interest Earned	Other General Purpose Funding(O)	(4,999.13)	(2,913.25)	(2,913.25)	(2,913.25)	(2,913.25)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(13,751.28)	0.00	0.00	0.00	0.00
11026	Transfer To Reserve	Planning Administration(O)	0.00	(10,637.00)	(10,637.00)	(10,637.00)	(10,637.00)
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Geographe Closing Balance			(156,185.31)	(152,824.15)	(152,824.15)	(152,824.15)	(152,824.15)
1028 - Community Facilities - Port Geographe							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(352,421.54)	(352,421.54)	(352,421.54)	(352,421.54)	(352,421.54)
10904	Interest Earned	Other General Purpose Funding(O)	(11,776.79)	(8,222.53)	(8,222.53)	(8,222.53)	(8,222.53)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Community Facilities - Port Geographe Closing Balance			(364,198.33)	(360,644.07)	(360,644.07)	(360,644.07)	(360,644.07)
1029 - Community Facilities - Vasse							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(175,153.74)	(175,153.74)	(175,153.74)	(175,153.74)	(175,153.74)
10904	Interest Earned	Other General Purpose Funding(O)	(4,971.85)	(8,574.59)	(8,574.59)	(8,574.59)	(8,574.59)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(2,888.16)	0.00	0.00	0.00	0.00
12849	Transfer From Reserve	Sport Oval Lighting - Vasse Ovals(C)	75,000.00	275,000.00	275,000.00	275,000.00	275,000.00
Community Facilities - Vasse Closing Balance			(108,013.75)	91,271.67	91,271.67	91,271.67	91,271.67
1030 - Corporate IT Systems Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(378,519.83)	(378,519.83)	(378,519.83)	(378,519.83)	(378,519.83)
10904	Interest Earned	Other General Purpose Funding(O)	(12,411.85)	(7,998.24)	(7,998.24)	(7,998.24)	(7,998.24)
10027	Transfer To Reserve	Asset Management Administration(O)	(137,614.00)	(137,614.00)	(137,614.00)	(137,614.00)	(137,614.00)
12876	Transfer From Reserve	ICT Services - Equipment & Software Purchases(C)	198,681.11	375,000.00	375,000.00	375,000.00	375,000.00
12928	Transfer From Reserve	BPACC - IT Hardware & Software - Funded Corporate IT Syst(C)	0.00	75,000.00	75,000.00	75,000.00	75,000.00
Corporate IT Systems Reserve Closing Balance			(329,864.57)	(74,132.07)	(74,132.07)	(74,132.07)	(74,132.07)
1031 - Debt Default Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(102,371.12)	(102,371.12)	(102,371.12)	(102,371.12)	(102,371.12)
10904	Interest Earned	Other General Purpose Funding(O)	(3,420.89)	(2,402.27)	(2,402.27)	(2,402.27)	(2,402.27)
			0.00	0.00	0.00	0.00	0.00
10904	Transfer From Reserve	Other General Purpose Funding(O)	105,792.01	0.00	0.00	104,773.39	104,773.39
Debt Default Reserve Closing Balance			0.00	(104,773.39)	(104,773.39)	0.00	0.00

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1032 - Election, Value and Corporate Expense Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(254,330.23)	(254,330.23)	(254,330.23)	(254,330.23)	(254,330.23)
10904	Interest Earned	Other General Purpose Funding(O)	(11,345.11)	(5,103.63)	(5,103.63)	(5,103.63)	(5,103.63)
10830	Transfer To Reserve	Members of Council(O)	(143,640.00)	(143,640.00)	(143,640.00)	(143,640.00)	(143,640.00)
11126	Transfer From Reserve	Rates Administration(O)	7,875.00	80,000.00	80,000.00	80,000.00	80,000.00
<i>Election, Value and Corporate Expense Reserve Closing Balance</i>			(401,440.34)	(323,073.86)	(323,073.86)	(323,073.86)	(323,073.86)
1033 - Emergency Disaster Recovery Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(74,954.48)	(74,954.48)	(74,954.48)	(74,954.48)	(74,954.48)
10904	Interest Earned	Other General Purpose Funding(O)	(2,908.98)	(3,162.50)	(3,162.50)	(3,162.50)	(3,162.50)
10007	Transfer To Reserve	Emergency Contingency Costs (Other)(O)	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)
			0.00	0.00	0.00	0.00	0.00
<i>Emergency Disaster Recovery Reserve Closing Balance</i>			(97,863.46)	(98,116.98)	(98,116.98)	(98,116.98)	(98,116.98)
1034 - Energy Sustainability Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(168,406.57)	(168,406.57)	(168,406.57)	(168,406.57)	(168,406.57)
10904	Interest Earned	Other General Purpose Funding(O)	(8,147.97)	(3,333.84)	(3,333.84)	(3,333.84)	(3,333.84)
12440	Transfer To Reserve	Energy Efficiency Initiatives (Various Buildings) (C)	(107,793.00)	(107,793.00)	(107,793.00)	(107,793.00)	(107,793.00)
12440	Transfer From Reserve	Energy Efficiency Initiatives (Various Buildings) (C)	37,123.05	133,234.00	133,234.00	133,234.00	133,234.00
<i>Energy Sustainability Reserve Closing Balance</i>			(247,224.49)	(146,299.41)	(146,299.41)	(146,299.41)	(146,299.41)
1035 - Footpath and Cycleways Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,246,635.85)	(1,246,635.85)	(1,246,635.85)	(1,246,635.85)	(1,246,635.85)
10904	Interest Earned	Other General Purpose Funding(O)	(64,346.23)	(5,421.48)	(5,421.48)	(5,421.48)	(5,421.48)
10027	Transfer To Reserve	Asset Management Administration(O)	(1,277,057.00)	(1,277,057.00)	(1,277,057.00)	(1,277,057.00)	(1,277,057.00)
10698	Transfer From Reserve	Buayanup Drain Shared Path(C)	4,504.50	31,897.00	31,897.00	31,897.00	31,897.00
10736	Transfer From Reserve	Arnpup Drive Footpath Construction(C)	43,774.20	74,672.00	74,672.00	74,672.00	74,672.00
10741	Transfer From Reserve	Busselton CBD Footpath Renewal(C)	55,414.87	100,000.00	100,000.00	100,000.00	100,000.00
10742	Transfer From Reserve	Carey Street Footpath Construction(C)	160,879.53	271,724.00	271,724.00	271,724.00	271,724.00
10744	Transfer From Reserve	End of Trip Footpath Construction(C)	6,340.00	10,000.00	10,000.00	10,000.00	10,000.00
10903	Transfer From Reserve	DAIP - Disability Access(C)	1,208.18	0.00	0.00	30,000.00	30,000.00
10960	Transfer From Reserve	Dunsborough Centennial Park Project(C)	0.00	99,384.00	99,384.00	0.00	0.00
11986	Transfer From Reserve	Causeway Road Shared Path(C)	129,385.29	95,955.00	95,955.00	160,000.00	160,000.00
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	286,510.00	0.00	0.00	286,510.00	286,510.00
12382	Transfer From Reserve	Rails to Trails - Continuation of Implementation Plan(C)	8,274.15	88,243.00	88,243.00	88,243.00	88,243.00
12816	Transfer From Reserve	Coastal Principled Shares Path (C)	1,800.00	206,333.00	206,333.00	72,288.00	72,288.00
12817	Transfer From Reserve	Prince Regent Drive (C)	100,017.90	141,000.00	141,000.00	141,000.00	141,000.00
12818	Transfer From Reserve	Kaloorup Road (C)	20,030.49	78,000.00	78,000.00	78,000.00	78,000.00
12877	Transfer From Reserve	Principle Shared Path (PSP) Development Approvals (C)	0.00	25,000.00	25,000.00	25,000.00	25,000.00
14813	Transfer From Reserve	Geo Bay Road Carpark (10 bays East SLK 0.3 - 0.38)(C)	53,437.31	0.00	0.00	70,000.00	70,000.00
14814	Transfer From Reserve	Townscape Works Busselton(C)	0.00	0.00	0.00	100,000.00	100,000.00
<i>Footpath and Cycleways Reserve Closing Balance</i>			(1,726,462.66)	(1,306,906.33)	(1,306,906.33)	(989,780.33)	(989,780.33)
1036 - Furniture and Equipment Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(516,180.88)	(516,180.88)	(516,180.88)	(516,180.88)	(516,180.88)
10904	Interest Earned	Other General Purpose Funding(O)	(17,738.26)	(6,751.94)	(6,751.94)	(6,751.94)	(6,751.94)
10027	Transfer To Reserve	Asset Management Administration(O)	(110,091.00)	(110,091.00)	(110,091.00)	(110,091.00)	(110,091.00)
10461	Transfer From Reserve	Geographe Leisure Centre(O)	0.00	0.00	0.00	0.00	0.00
12876	Transfer From Reserve	ICT Services - Equipment & Software Purchases(C)	121,666.99	219,845.00	219,845.00	219,845.00	219,845.00
12878	Transfer From Reserve	Naturaliste Community Centre (NCC) - Purchase Office Furn(C)	0.00	20,000.00	20,000.00	20,000.00	20,000.00
12917	Transfer From Reserve	BPACC - Loose Furniture & Fittings(C)	0.00	250,000.00	250,000.00	250,000.00	250,000.00
12938	Transfer From Reserve	YCAB (Youth Precinct Foreshore)(C)	0.00	5,091.00	5,091.00	5,091.00	5,091.00
12939	Transfer From Reserve	Administration Building- 2-16 Southern Drive(C)	0.00	15,000.00	15,000.00	15,000.00	15,000.00
12940	Transfer From Reserve	Depot Building-Busselton(C)	39,187.22	50,000.00	50,000.00	50,000.00	50,000.00
14730	Transfer From Reserve	Geographe Leisure Centre Fitness Equipment(C)	0.00	18,160.00	18,160.00	18,160.00	18,160.00
<i>Furniture and Equipment Reserve Closing Balance</i>			(483,155.93)	(54,927.82)	(54,927.82)	(54,927.82)	(54,927.82)
1037 - Geographe Leisure Centre Building (GLC) Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(314,128.20)	(314,128.20)	(314,128.20)	(314,128.20)	(314,128.20)
10904	Interest Earned	Other General Purpose Funding(O)	(15,050.00)	(2,910.13)	(2,910.13)	(2,910.13)	(2,910.13)
10027	Transfer To Reserve	Asset Management Administration(O)	(315,962.00)	(315,962.00)	(315,962.00)	(315,962.00)	(315,962.00)
10788	Transfer From Reserve	GLC Building Improvements(C)	423,670.09	423,934.00	423,934.00	423,934.00	423,934.00
<i>Geographe Leisure Centre Building (GLC) Reserve Closing Balance</i>			(232,470.11)	(209,066.33)	(209,066.33)	(209,066.33)	(209,066.33)
1038 - Jetty Maintenance Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(6,320,300.89)	(6,320,300.89)	(6,320,300.89)	(6,320,300.89)	(6,320,300.89)
10904	Interest Earned	Other General Purpose Funding(O)	(232,024.13)	(136,007.18)	(136,007.18)	(136,007.18)	(136,007.18)
10027	Transfer To Reserve	Asset Management Administration(O)	(343,064.04)	(343,064.04)	(343,064.04)	(343,064.04)	(343,064.04)
10048	Transfer To Reserve	Busselton Jetty(O)	(826,541.32)	(826,541.00)	(826,541.00)	(826,541.00)	(826,541.00)
10160	Transfer To Reserve	Equinox Cafe(O)	(95,629.80)	(92,327.04)	(92,327.04)	(92,327.04)	(92,327.04)
10161	Transfer To Reserve	Goose Café(O)	(8,424.36)	(51,177.96)	(51,177.96)	(51,177.96)	(51,177.96)
10162	Transfer To Reserve	Micro Brewery Building(O)	(94,562.45)	(93,084.96)	(93,084.96)	(93,084.96)	(93,084.96)
11704	Transfer To Reserve	Busselton Tennis Club Building (Old)(O)	0.00	(24,999.96)	(24,999.96)	(24,999.96)	(24,999.96)
11798	Transfer To Reserve	Hotel Site 2(O)	(37,500.06)	(36,474.00)	(36,474.00)	(36,474.00)	(36,474.00)
10048	Transfer From Reserve	Busselton Jetty(O)	612,312.28	509,398.00	509,398.00	514,116.00	514,116.00
10818	Transfer From Reserve	Busselton Jetty - Capital Expenditure(C)	0.00	280,632.00	280,632.00	480,632.00	480,632.00
12909	Transfer From Reserve	Busselton Jetty - Replacement Stihl MS381 Chainsaw(C)	0.00	1,891.00	1,891.00	0.00	0.00
12910	Transfer From Reserve	Busselton Jetty - Replacement Honda EU20 Generator (Jetty)(C)	0.00	2,827.00	2,827.00	0.00	0.00
<i>Jetty Maintenance Reserve Closing Balance</i>			(7,345,734.77)	(7,129,229.03)	(7,129,229.03)	(6,929,229.03)	(6,929,229.03)
1039 - Jetty Self Insurance Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(573,410.47)	(573,410.47)	(573,410.47)	(573,410.47)	(573,410.47)
10904	Interest Earned	Other General Purpose Funding(O)	(21,050.36)	(13,376.05)	(13,376.05)	(13,376.05)	(13,376.05)
10048	Transfer To Reserve	Busselton Jetty(O)	(78,297.00)	(78,297.00)	(78,297.00)	(78,297.00)	(78,297.00)
			0.00	0.00	0.00	0.00	0.00
<i>Jetty Self Insurance Reserve Closing Balance</i>			(672,757.83)	(665,083.52)	(665,083.52)	(665,083.52)	(665,083.52)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1040 - Joint Venture Aged Housing Reserve (Harris/Winderlup)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)	(1,491,225.29)
10904	Interest Earned	Other General Purpose Funding(O)	(53,330.64)	(30,783.94)	(30,783.94)	(30,783.94)	(30,783.94)
11684	Transfer To Reserve	Winderlup Court Aged Housing(O)	(199,492.09)	(186,626.04)	(186,626.04)	(186,626.04)	(186,626.04)
12231	Transfer From Reserve	Aged Housing Capital Improvements - Harris Road(C)	7,089.00	12,608.00	12,608.00	42,608.00	42,608.00
12233	Transfer From Reserve	Aged Housing Capital Improvements - Winderlup(C)	80,228.35	25,215.00	25,215.00	125,215.00	125,215.00
<i>Joint Venture Aged Housing Reserve (Harris/Winderlup) Closing Balance</i>			(1,656,730.67)	(1,670,812.27)	(1,670,812.27)	(1,540,812.27)	(1,540,812.27)
1041 - Legal Expenses Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(638,294.45)	(638,294.45)	(638,294.45)	(638,294.45)	(638,294.45)
10904	Interest Earned	Other General Purpose Funding(O)	(21,283.69)	(12,603.36)	(12,603.36)	(12,603.36)	(12,603.36)
			0.00	0.00	0.00	0.00	0.00
10824	Transfer From Reserve	Legal and Compliance Services(O)	80,000.00	0.00	0.00	80,000.00	80,000.00
<i>Legal Expenses Reserve Closing Balance</i>			(579,578.14)	(650,897.81)	(650,897.81)	(570,897.81)	(570,897.81)
1042 - Locke Estate Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(6,588.67)	(6,588.67)	(6,588.67)	(6,588.67)	(6,588.67)
10904	Interest Earned	Other General Purpose Funding(O)	(143.21)	(152.64)	(152.64)	(152.64)	(152.64)
10180	Transfer To Reserve	Locke Estate(O)	(164,462.56)	0.00	0.00	(164,462.56)	(164,462.56)
			0.00	0.00	0.00	0.00	0.00
<i>Locke Estate Reserve Closing Balance</i>			(171,194.44)	(6,741.31)	(6,741.31)	(171,203.87)	(171,203.87)
1043 - Long Service Leave Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)	(4,054,581.00)
10904	Interest Earned	Other General Purpose Funding(O)	(146,265.53)	(83,331.62)	(83,331.62)	(83,331.62)	(83,331.62)
10810	Transfer To Reserve	Human Resources & Payroll(O)	(514,550.04)	(450,000.00)	(450,000.00)	(450,000.00)	(450,000.00)
10027	Transfer From Reserve	Asset Management Administration(O)	9,170.97	0.00	0.00	0.00	0.00
10041	Transfer From Reserve	Building Services(O)	4,697.63	19,332.00	19,332.00	19,332.00	19,332.00
10188	Transfer From Reserve	Events(O)	104.22	0.00	0.00	0.00	0.00
10217	Transfer From Reserve	Busselton Library(O)	30,592.28	12,935.00	12,935.00	12,935.00	12,935.00
10218	Transfer From Reserve	Dunsborough Library(O)	3,907.79	0.00	0.00	0.00	0.00
10461	Transfer From Reserve	Geographe Leisure Centre(O)	28,139.09	54,830.00	54,830.00	54,830.00	54,830.00
10462	Transfer From Reserve	Naturaliste Community Centre(O)	16,923.10	14,256.00	14,256.00	14,256.00	14,256.00
10652	Transfer From Reserve	Community & Commercial Services Support(O)	43,893.78	43,908.00	43,908.00	43,908.00	43,908.00
10671	Transfer From Reserve	Compliance Services(O)	41,814.49	0.00	0.00	0.00	0.00
10678	Transfer From Reserve	Customer Services(O)	4,155.21	8,409.00	8,409.00	8,409.00	8,409.00
10704	Transfer From Reserve	Engineering & Works Services Support(O)	873.27	18,295.00	18,295.00	18,295.00	18,295.00
10705	Transfer From Reserve	Engineering Services Administration(O)	6,912.36	0.00	0.00	0.00	0.00
10710	Transfer From Reserve	Environmental Health Services Administration(O)	27,640.72	14,393.00	14,393.00	14,393.00	14,393.00
10711	Transfer From Reserve	Environmental Management Administration(O)	0.00	14,421.00	14,421.00	14,421.00	14,421.00
10733	Transfer From Reserve	Financial Services(O)	11,232.60	0.00	0.00	0.00	0.00
10790	Transfer From Reserve	Governance Support Services(O)	4,934.89	10,657.00	10,657.00	10,657.00	10,657.00
10810	Transfer From Reserve	Human Resources & Payroll(O)	15,454.14	11,964.00	11,964.00	11,964.00	11,964.00
10811	Transfer From Reserve	Information & Communication Technology Services(O)	17,856.70	0.00	0.00	0.00	0.00
10824	Transfer From Reserve	Legal and Compliance Services(O)	32,632.80	32,581.00	32,581.00	32,581.00	32,581.00
10830	Transfer From Reserve	Members of Council(O)	11,845.67	0.00	0.00	0.00	0.00
10899	Transfer From Reserve	Work Health and Safety(O)	35,197.03	0.00	0.00	0.00	0.00
10900	Transfer From Reserve	Office of the CEO(O)	93,404.16	120,000.00	120,000.00	120,000.00	120,000.00
10901	Transfer From Reserve	Operations Services Administration(O)	26,500.05	45,697.00	45,697.00	45,697.00	45,697.00
10902	Transfer From Reserve	Operations Services Works(O)	152,879.09	137,631.00	137,631.00	137,631.00	137,631.00
10905	Transfer From Reserve	Other Law, Order & Public Safety(O)	10,276.24	18,435.00	18,435.00	18,435.00	18,435.00
11026	Transfer From Reserve	Planning Administration(O)	9,927.75	0.00	0.00	0.00	0.00
11027	Transfer From Reserve	Planning Directorate Support(O)	5,501.63	0.00	0.00	0.00	0.00
11041	Transfer From Reserve	Property Services Administration(O)	5,123.76	5,212.00	5,212.00	5,212.00	5,212.00
11124	Transfer From Reserve	Public Relations(O)	7,477.40	5,982.00	5,982.00	5,982.00	5,982.00
11126	Transfer From Reserve	Rates Administration(O)	12,960.69	11,212.00	11,212.00	11,212.00	11,212.00
11127	Transfer From Reserve	Records(O)	11,956.38	0.00	0.00	0.00	0.00
11128	Transfer From Reserve	Recreation Administration(O)	12,858.17	16,788.00	16,788.00	16,788.00	16,788.00
12225	Transfer From Reserve	Waste and Fleet Services Admin PWOH(O)	18,252.83	34,681.00	34,681.00	34,681.00	34,681.00
12258	Transfer From Reserve	Statutory Planning(O)	30,556.25	16,685.00	16,685.00	16,685.00	16,685.00
12261	Transfer From Reserve	Strategic Planning(O)	20,087.19	0.00	0.00	0.00	0.00
12455	Transfer From Reserve	Sustainability(O)	8,985.24	0.00	0.00	0.00	0.00
<i>Long Service Leave Reserve Closing Balance</i>			(3,940,671.00)	(3,919,608.62)	(3,919,608.62)	(3,919,608.62)	(3,919,608.62)
1044 - Major Traffic Improvements Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)	(1,184,733.73)
10904	Interest Earned	Other General Purpose Funding(O)	(47,729.59)	(23,309.14)	(23,309.14)	(23,309.14)	(23,309.14)
10027	Transfer To Reserve	Asset Management Administration(O)	(344,035.00)	(344,035.00)	(344,035.00)	(344,035.00)	(344,035.00)
10673	Transfer From Reserve	Peel & Queen Street Roundabout Service Relocation(C)	542.70	19,941.00	19,941.00	19,941.00	19,941.00
10831	Transfer From Reserve	Rotary Park / War Memorial Relocation(C)	0.00	375,000.00	375,000.00	375,000.00	375,000.00
12845	Transfer From Reserve	General Design / Modelling Works (O)	1,200.00	300,000.00	300,000.00	300,000.00	300,000.00
<i>Major Traffic Improvements Reserve Closing Balance</i>			(1,574,755.62)	(857,136.87)	(857,136.87)	(857,136.87)	(857,136.87)
1045 - Marketing & Area Promotion Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(655,702.34)	(655,702.34)	(655,702.34)	(655,702.34)	(655,702.34)
10904	Interest Earned	Other General Purpose Funding(O)	(32,977.13)	(5,137.90)	(5,137.90)	(5,137.90)	(5,137.90)
10188	Transfer To Reserve	Events(O)	(1,332,802.00)	(1,332,802.00)	(1,332,802.00)	(1,332,802.00)	(1,332,802.00)
10188	Transfer From Reserve	Events(O)	1,375,237.26	1,545,548.00	1,545,548.00	1,545,548.00	1,545,548.00
14729	Transfer From Reserve	Events Furniture & Equipment(C)	252,747.15	200,000.00	200,000.00	200,000.00	200,000.00
<i>Marketing & Area Promotion Reserve Closing Balance</i>			(393,497.06)	(248,094.24)	(248,094.24)	(248,094.24)	(248,094.24)
1046 - Naturaliste Community Centre Building (NCC) Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(170,088.68)	(170,088.68)	(170,088.68)	(170,088.68)	(170,088.68)
10904	Interest Earned	Other General Purpose Funding(O)	(7,395.93)	(2,286.95)	(2,286.95)	(2,286.95)	(2,286.95)
10027	Transfer To Reserve	Asset Management Administration(O)	(72,415.00)	(72,415.00)	(72,415.00)	(72,415.00)	(72,415.00)
12791	Transfer From Reserve	Naturaliste Community Centre Fire Indicator Panel Renewal(C)	15,957.05	30,000.00	30,000.00	30,000.00	30,000.00
12867	Transfer From Reserve	Naturaliste Community Centre - Maintenance External Work(O)	0.00	91,000.00	91,000.00	0.00	0.00
<i>Naturaliste Community Centre Building (NCC) Reserve Closing Balance</i>			(233,942.56)	(123,790.63)	(123,790.63)	(214,790.63)	(214,790.63)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1047 - New Infrastructure Development Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(723,692.92)	(723,692.92)	(723,692.92)	(723,692.92)	(723,692.92)
10904	Interest Earned	Other General Purpose Funding(O)	(24,169.31)	(6,025.91)	(6,025.91)	(6,025.91)	(6,025.91)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(8,521.50)	0.00	0.00	0.00	0.00
12407	Transfer From Reserve	Dunsborough Lakes Sporting Precinct (Stage 1)(C)	0.00	453,487.00	453,487.00	453,487.00	453,487.00
12936	Transfer From Reserve	Property Services Administration(C)	0.00	50,000.00	50,000.00	50,000.00	50,000.00
<i>New Infrastructure Development Reserve Closing Balance</i>			(756,383.73)	(226,231.83)	(226,231.83)	(226,231.83)	(226,231.83)
1048 - Other Infrastructure (Drainage, Signage Etc) Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(403,730.56)	(403,730.56)	(403,730.56)	(403,730.56)	(403,730.56)
10904	Interest Earned	Other General Purpose Funding(O)	(26,027.52)	(9,359.86)	(9,359.86)	(9,359.86)	(9,359.86)
10027	Transfer To Reserve	Asset Management Administration(O)	(756,876.00)	(756,876.00)	(756,876.00)	(756,876.00)	(756,876.00)
10691	Transfer From Reserve	Busselton LIA - Geocatch Drain Partnership WSUD Improve(C)	1,833.17	30,000.00	30,000.00	30,000.00	30,000.00
10692	Transfer From Reserve	Carey Street Drainage Upgrade(C)	205,729.64	220,369.00	220,369.00	220,369.00	220,369.00
10852	Transfer From Reserve	RBFS Various Grant Applications(C)	5,387.80	15,900.00	15,900.00	15,900.00	15,900.00
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	100,000.00	0.00	0.00	100,000.00	100,000.00
12786	Transfer From Reserve	Newtown Beach Boat Ramp (O)	0.00	17,255.00	17,255.00	17,255.00	17,255.00
12787	Transfer From Reserve	Dunsborough Boat Ramp(O)	0.00	17,382.00	17,382.00	17,382.00	17,382.00
12788	Transfer From Reserve	Quindalup Boat Ramp (Sea Rescue)(O)	0.00	17,255.00	17,255.00	17,255.00	17,255.00
12814	Transfer From Reserve	High View Road Drainage Works(C)	149,909.31	221,559.00	221,559.00	221,559.00	221,559.00
12815	Transfer From Reserve	North Street Drainage Works(C)	1,906.91	233,056.00	233,056.00	233,056.00	233,056.00
14811	Transfer From Reserve	RBFS Old Dunsborough Boat Ramp Scour Protection (C)	0.00	0.00	0.00	8,310.00	8,310.00
<i>Other Infrastructure (Drainage, Signage Etc) Reserve Closing Balance</i>			(721,867.25)	(397,190.42)	(397,190.42)	(288,880.42)	(288,880.42)
1049 - Parks, Gardens and Reserves Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(633,227.21)	(633,227.21)	(633,227.21)	(633,227.21)	(633,227.21)
10904	Interest Earned	Other General Purpose Funding(O)	(47,693.19)	(6,240.96)	(6,240.96)	(6,240.96)	(6,240.96)
10027	Transfer To Reserve	Asset Management Administration(O)	(1,307,332.00)	(1,307,332.00)	(1,307,332.00)	(1,307,332.00)	(1,307,332.00)
10765	Transfer From Reserve	Foreshore Busselton - High Street to Carey Street(C)	7,375.00	10,000.00	10,000.00	10,000.00	10,000.00
10951	Transfer From Reserve	Mitchell Park Upgrade(C)	36,760.00	37,491.00	37,491.00	37,491.00	37,491.00
10952	Transfer From Reserve	Possum Park Barnard East Upgrade(C)	30,699.42	0.00	0.00	30,000.00	30,000.00
10953	Transfer From Reserve	Youth Skate Park(C)	5,266.00	10,000.00	10,000.00	10,000.00	10,000.00
10965	Transfer From Reserve	P&E - P&G Smart Technologies(C)	96,549.31	100,000.00	100,000.00	100,000.00	100,000.00
10967	Transfer From Reserve	Shade Sail Program(C)	141,649.45	196,414.00	196,414.00	196,414.00	196,414.00
11035	Transfer From Reserve	Park Furniture Replacement - Replace aged & unsafe Equip(C)	16,576.97	30,000.00	30,000.00	30,000.00	30,000.00
11036	Transfer From Reserve	Playgrounds General - Replacement of playground equipment(C)	190,799.03	175,000.00	175,000.00	175,000.00	175,000.00
11109	Transfer From Reserve	BBQ Placement and Replacement(C)	18,374.75	15,000.00	15,000.00	15,000.00	15,000.00
12251	Transfer From Reserve	Cricket Wicket Renewal(C)	35,867.41	39,230.00	39,230.00	39,230.00	39,230.00
12526	Transfer From Reserve	Beach Access Improvements(C)	39,377.54	35,000.00	35,000.00	35,000.00	35,000.00
12819	Transfer From Reserve	Beach Enclosures(C)	0.00	100,491.00	100,491.00	100,491.00	100,491.00
12820	Transfer From Reserve	Bird Crescent Dunsborough POS- improvements(C)	9,040.00	11,000.00	11,000.00	11,000.00	11,000.00
12821	Transfer From Reserve	Churchill Park - Main Oval Renewal (C)	0.00	444,558.00	444,558.00	0.00	0.00
12929	Transfer From Reserve	BPACC - Landscaping - Funded Parks, Gardens & Reserve Res(C)	0.00	500,000.00	500,000.00	500,000.00	500,000.00
14816	Transfer From Reserve	Carpark Hotel Site 2 Land Scaping(C)	10,579.66	0.00	0.00	50,000.00	50,000.00
<i>Parks, Gardens and Reserves Reserve Closing Balance</i>			(1,349,337.86)	(242,616.17)	(242,616.17)	(607,174.17)	(607,174.17)
1050 - Performing Arts and Convention Centre Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)	(2,386,292.52)
10904	Interest Earned	Other General Purpose Funding(O)	(81,040.03)	(40,539.47)	(40,539.47)	(40,539.47)	(40,539.47)
12918	Transfer To Reserve	BPACC - Construction(C)	0.00	(1,800,000.00)	(1,800,000.00)	(1,800,000.00)	(1,800,000.00)
10022	Transfer From Reserve	BPACC Operations(O)	0.00	46,433.00	46,433.00	46,433.00	46,433.00
12918	Transfer From Reserve	BPACC - Construction(C)	0.00	1,642,703.00	1,642,703.00	1,642,703.00	1,642,703.00
<i>Performing Arts and Convention Centre Reserve Closing Balance</i>			(2,467,332.55)	(2,537,695.99)	(2,537,695.99)	(2,537,695.99)	(2,537,695.99)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1051 - Plant Replacement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,698,073.38)	(2,698,073.38)	(2,698,073.38)	(2,698,073.38)	(2,698,073.38)
10904	Interest Earned	Other General Purpose Funding(O)	(103,255.26)	(44,562.00)	(44,562.00)	(44,562.00)	(44,562.00)
10027	Transfer To Reserve	Asset Management Administration(O)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)	(1,100,911.00)
12879	Transfer From Reserve	Plant Purchases (P11) - Spit water heavy duty high pressu(C)	10,741.00	13,500.00	13,500.00	13,500.00	13,500.00
12880	Transfer From Reserve	Plant Purchases (P11) - Water Tank 4,500 LT with Pump & (C)	0.00	14,200.00	14,200.00	0.00	0.00
12881	Transfer From Reserve	Plant Purchases (P11) - HINO FD1024 Beavertail Truck (tur(C)	0.00	61,500.00	61,500.00	0.00	0.00
12882	Transfer From Reserve	Plant Purchases (P11) - Isuzu NPR65-190 Single Cab (Turf (C)	0.00	65,000.00	65,000.00	0.00	0.00
12883	Transfer From Reserve	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	29,200.00	27,000.00	27,000.00	27,000.00	27,000.00
12884	Transfer From Reserve	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0.00	27,000.00	27,000.00	27,000.00	27,000.00
12885	Transfer From Reserve	Plant Purchases (P11) - Kubota F3690 Outfront Mower (C)	0.00	27,000.00	27,000.00	27,000.00	27,000.00
12886	Transfer From Reserve	Plant Purchases (P11) - Brush / Tree Chipper(C)	0.00	100,000.00	100,000.00	100,000.00	100,000.00
12887	Transfer From Reserve	Plant Purchases (P11) - Redexim Easyspread 1600 Sand Spre(C)	0.00	19,200.00	19,200.00	19,200.00	19,200.00
12888	Transfer From Reserve	Plant Purchases (P12) - HINO FS2848 Tipper Truck (Constr(C)	0.00	150,000.00	150,000.00	150,000.00	150,000.00
12889	Transfer From Reserve	Plant Purchases (P12) - Speed Display/VMB single axle tra(C)	22,142.00	22,500.00	22,500.00	22,500.00	22,500.00
12890	Transfer From Reserve	Plant Purchases (P12) - Caterpillar CS56 Rollwe (Constru(C)	0.00	114,000.00	114,000.00	114,000.00	114,000.00
12891	Transfer From Reserve	Plant Purchases (P12) - Ditchwitch Cable Locator(C)	0.00	7,500.00	7,500.00	7,500.00	7,500.00
12892	Transfer From Reserve	Plant Purchases (P12) - ISUZU FVZ1400 Tipper Truck (Const(C)	0.00	155,000.00	155,000.00	155,000.00	155,000.00
12893	Transfer From Reserve	Planning and Development Services - Replacement Complianc(C)	43,000.12	23,000.00	23,000.00	23,000.00	23,000.00
12894	Transfer From Reserve	Plan and Dev - Replacement Comp - Nissan X-trail(C)	0.00	18,000.00	18,000.00	0.00	0.00
12895	Transfer From Reserve	Engineering and Works Services - Replacement Asset Manage(C)	0.00	18,500.00	18,500.00	0.00	0.00
12896	Transfer From Reserve	Engineering and Works Services - Replacement Building Fac(C)	0.00	23,000.00	23,000.00	23,000.00	23,000.00
12897	Transfer From Reserve	Engineering and Works Services - Replacement Isuzu D-Max (C)	0.00	27,500.00	27,500.00	0.00	0.00
12898	Transfer From Reserve	Engineering and Works Services - Replacement Mitsubishi G(C)	0.00	27,500.00	27,500.00	0.00	0.00
12899	Transfer From Reserve	Engineering and Works Services - Replacement Isuzu D-Max (C)	0.00	27,000.00	27,000.00	27,000.00	27,000.00
12900	Transfer From Reserve	Engineering and Works Services - Replacement Toyota Hilux(C)	0.00	22,000.00	22,000.00	0.00	0.00
12901	Transfer From Reserve	Engineering and Works Services - Replacement Toyota Hilux(C)	0.00	22,000.00	22,000.00	0.00	0.00
12902	Transfer From Reserve	Finance and Corporate Services - Replacement Manager Gove(C)	0.00	20,000.00	20,000.00	20,000.00	20,000.00
12903	Transfer From Reserve	Finance and Corporate Services - Replacement IT Coordinat(C)	18,262.72	18,000.00	18,000.00	18,000.00	18,000.00
12904	Transfer From Reserve	Plant Purchases (P11) - Minor Plant (P&G) (C)	33,012.25	18,000.00	18,000.00	18,000.00	18,000.00
12905	Transfer From Reserve	Plant Purchases (P11) - Minor Plant (Non-Capital)(C)	0.00	36,000.00	36,000.00	0.00	0.00
12906	Transfer From Reserve	Plant Purchases (P12) - Minor Plant (Capital)(C)	24,013.54	13,500.00	13,500.00	13,500.00	13,500.00
12907	Transfer From Reserve	Plant Purchases (P12) - Minor Plant (Non-Capital)(C)	0.00	13,500.00	13,500.00	0.00	0.00
12908	Transfer From Reserve	Transport - Workshop - Minor Plant(C)	6,737.41	9,000.00	9,000.00	9,000.00	9,000.00
12948	Transfer From Reserve	Environmental Health Serv Admin-Health Ute(C)	0.00	22,000.00	22,000.00	0.00	0.00
14268	Transfer From Reserve	TOYOTA PRADO GXL 4X4 (CEO Tony.N)(C)	30,636.30	0.00	0.00	60,000.00	60,000.00
14734	Transfer From Reserve	MAZDA CX5 TOURING AWD SUV (JENNY MAY) REPL.P194110(C)	16,109.55	0.00	0.00	0.00	0.00
14744	Transfer From Reserve	MITSUBISHI PAJERO GLX 4X4 (MGR REG SERV) (C)	0.00	0.00	0.00	41,083.00	41,083.00
14746	Transfer From Reserve	TOYOTA HILUX 4X4 SIN CAB UTIL TRAY (PARK-EF)REP196100(C)	18,001.19	0.00	0.00	44,017.00	44,017.00
14753	Transfer From Reserve	FLOODRITE 10,000L WATER TANK (CONST) REPL.P198111(C)	40,270.00	0.00	0.00	40,270.00	40,270.00
14763	Transfer From Reserve	FORD ESCAPE ST LINE 2WD (FLEET COOR) Repl.P194126(C)	3,174.51	0.00	0.00	34,128.00	34,128.00
14765	Transfer From Reserve	MITSUBISHI PAJERO SPORT 4X4 SUV REP P196110(C)	39,930.91	0.00	0.00	39,931.00	39,931.00
14766	Transfer From Reserve	NISSAN X-TRAIL AWD (EVENTS COORD) REP P192024(C)	36,642.25	0.00	0.00	36,642.00	36,642.00
14767	Transfer From Reserve	TOYOTA HILUX 4WD DUAL CAB UTILITY (RANGER SER)RepP196102(C)	22,825.63	0.00	0.00	53,364.00	53,364.00
14768	Transfer From Reserve	TOYOTA HILUX SR 4X4 DUAL CAB U (G STEWART) REPL.P196098(C)	49,508.27	0.00	0.00	49,508.00	49,508.00
14770	Transfer From Reserve	VOLVO FE320 6X4 RUBBISH COMPA Repl. P166020(C)	426,678.95	0.00	0.00	426,679.00	426,679.00
14773	Transfer From Reserve	KOMATSU GD655-7 MOTOR GRADER (CONSTR.) REPL.P103002(C)	304,506.35	0.00	0.00	410,800.00	410,800.00
14774	Transfer From Reserve	Busselton Jetty Tourist Park - Replace Stihl FS110 Brushc(O)	0.00	0.00	0.00	0.00	0.00
14775	Transfer From Reserve	Plant Purchases (P11) - Minor Plant (Non-Capital)(O)	13,711.89	0.00	0.00	36,000.00	36,000.00
14776	Transfer From Reserve	Plant Purchases (P12) - Minor Plant (Non-Capital)(O)	8,812.82	0.00	0.00	13,500.00	13,500.00
14805	Transfer From Reserve	TOYOTA RAV4 HYBRID 4X2 SUV (REP P194120)(C)	22,411.05	0.00	0.00	35,217.00	35,217.00
14818	Transfer From Reserve	Wheeled 20t excavator Inc. Accessories(C)	0.00	0.00	0.00	485,000.00	485,000.00
14819	Transfer From Reserve	Positrak (Cat 299) with Accessories (C)	0.00	0.00	0.00	250,000.00	250,000.00
14820	Transfer From Reserve	Trailer for Towing Positrak & Traffic Lights(C)	0.00	0.00	0.00	40,000.00	40,000.00
14821	Transfer From Reserve	Trailer Traffic Lights x 2 (and Sign Cones)(C)	0.00	0.00	0.00	45,000.00	45,000.00
14822	Transfer From Reserve	Chainsaw and Polesaw (O)	1,226.36	0.00	0.00	2,500.00	2,500.00
14842	Transfer From Reserve	New Horticultural Truck East(C)	0.00	0.00	0.00	100,540.00	100,540.00
14843	Transfer From Reserve	New Horticultural Truck West(C)	110,796.03	0.00	0.00	111,192.00	111,192.00
14844	Transfer From Reserve	New CBD Truck West (C)	113,066.13	0.00	0.00	111,280.00	111,280.00
14845	Transfer From Reserve	New Construction Truck(C)	92,613.71	0.00	0.00	95,610.00	95,610.00
Plant Replacement Reserve Closing Balance			(2,364,208.70)	(2,681,646.38)	(2,681,646.38)	(467,085.38)	(467,085.38)
1052 - Port Geographe Development Reserve (Council)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(126,995.64)	(126,995.64)	(126,995.64)	(126,995.64)	(126,995.64)
10904	Interest Earned	Other General Purpose Funding(O)	(4,410.46)	(620.06)	(620.06)	(620.06)	(620.06)
10325	Transfer To Reserve	Port Geographe(O)	(58,485.00)	(58,485.00)	(58,485.00)	(58,485.00)	(58,485.00)
10086	Transfer From Reserve	Pedestrian Bridge (Port Geographe)(O)	64,152.00	64,152.00	64,152.00	64,152.00	64,152.00
10767	Transfer From Reserve	Port Geographe General Improvements/ Foreshore(C)	58,439.97	82,285.00	82,285.00	82,285.00	82,285.00
Port Geographe Development Reserve (Council) Closing Balance			(67,299.13)	(39,663.70)	(39,663.70)	(39,663.70)	(39,663.70)
1053 - Port Geographe Waterways Management Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(3,060,602.36)	(3,060,602.36)	(3,060,602.36)	(3,060,602.36)	(3,060,602.36)
10904	Interest Earned	Other General Purpose Funding(O)	(107,936.47)	(70,641.10)	(70,641.10)	(70,641.10)	(70,641.10)
10325	Transfer To Reserve	Port Geographe(O)	(240,139.77)	(234,744.00)	(234,744.00)	(234,744.00)	(234,744.00)
10325	Transfer From Reserve	Port Geographe(O)	357,630.00	390,547.00	390,547.00	390,547.00	390,547.00
Port Geographe Waterways Management Reserve Closing Balance			(3,051,048.60)	(2,975,440.46)	(2,975,440.46)	(2,975,440.46)	(2,975,440.46)
1054 - Professional Development Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(156,214.03)	(156,214.03)	(156,214.03)	(156,214.03)	(156,214.03)
10904	Interest Earned	Other General Purpose Funding(O)	(5,180.90)	(3,184.31)	(3,184.31)	(3,184.31)	(3,184.31)
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Professional Development Reserve Closing Balance			(161,394.93)	(159,398.34)	(159,398.34)	(159,398.34)	(159,398.34)
1055 - Provenance Landscape Maintenance Reserve (SAR)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,323,558.59)	(1,323,558.59)	(1,323,558.59)	(1,323,558.59)	(1,323,558.59)
10904	Interest Earned	Other General Purpose Funding(O)	(48,889.79)	(28,911.35)	(28,911.35)	(28,911.35)	(28,911.35)
10966	Transfer To Reserve	Provenance SAR Area General Improvements to the Area(C)	(198,810.00)	(193,983.00)	(193,983.00)	(193,983.00)	(193,983.00)
10966	Transfer From Reserve	Provenance SAR Area General Improvements to the Area(C)	6,600.00	20,000.00	20,000.00	20,000.00	20,000.00
12999	Transfer From Reserve	Provenance SAR Reserve Funding(O)	39,829.20	132,251.00	132,251.00	132,251.00	132,251.00
Provenance Landscape Maintenance Reserve (SAR) Closing Balance			(1,524,829.18)	(1,394,201.94)	(1,394,201.94)	(1,394,201.94)	(1,394,201.94)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1056 - Public Art Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(249,544.01)	(46,665.83)	(46,665.83)	(46,665.83)	(46,665.83)
10904	Interest Earned	Other General Purpose Funding(O)	(6,088.86)	(1,090.55)	(1,090.55)	(1,090.55)	(1,090.55)
10904	Transfer To Reserve	Other General Purpose Funding(O)	(17,300.00)	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Public Art Reserve Closing Balance			(272,932.87)	(47,756.38)	(47,756.38)	(47,756.38)	(47,756.38)
1057 - Railway House Building Reserve (50%)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(63,088.20)	(63,088.20)	(63,088.20)	(63,088.20)	(63,088.20)
10904	Interest Earned	Other General Purpose Funding(O)	(2,682.63)	(1,405.22)	(1,405.22)	(1,405.22)	(1,405.22)
10027	Transfer To Reserve	Asset Management Administration(O)	(23,814.00)	(23,814.00)	(23,814.00)	(23,814.00)	(23,814.00)
10904	Transfer From Reserve	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
Railway House Building Reserve (50%) Closing Balance			(89,584.83)	(88,307.42)	(88,307.42)	(88,307.42)	(88,307.42)
1058 - Road Asset Renewal Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)	(1,920,213.12)
10904	Interest Earned	Other General Purpose Funding(O)	(75,261.35)	(9,796.08)	(9,796.08)	(9,796.08)	(9,796.08)
10027	Transfer To Reserve	Asset Management Administration(O)	(3,440,347.00)	(3,440,347.00)	(3,440,347.00)	(3,440,347.00)	(3,440,347.00)
10256	Transfer From Reserve	Road Maintenance General(O)	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
11193	Transfer From Reserve	Wilyabrup Road Resheet(C)	49,357.46	130,000.00	130,000.00	130,000.00	130,000.00
11199	Transfer From Reserve	Bussell Highway(C)	0.00	443,465.00	443,465.00	443,465.00	443,465.00
11987	Transfer From Reserve	Caves Road - Median Crossing(C)	917.00	17,960.00	17,960.00	17,960.00	17,960.00
11991	Transfer From Reserve	Commonage & Hayes Road intersection Safety works(C)	50,411.19	38,951.00	38,951.00	38,951.00	38,951.00
11997	Transfer From Reserve	Gifford Road Reconstruction(C)	164,112.14	111,053.00	111,053.00	111,053.00	111,053.00
11999	Transfer From Reserve	Kaloorup Road - Reconstruct and Seal Shoulders(C)	0.00	25,472.00	25,472.00	25,472.00	25,472.00
12000	Transfer From Reserve	Kaloorup Road (Stage 1)(C)	19,727.76	23,137.00	23,137.00	23,137.00	23,137.00
12005	Transfer From Reserve	Payne Road(C)	69,994.74	190,000.00	190,000.00	190,000.00	190,000.00
12007	Transfer From Reserve	Rendezvous Road Spray Seals(C)	0.00	58,218.00	58,218.00	0.00	0.00
12010	Transfer From Reserve	Sugarloaf Road(C)	525,435.98	250,502.00	250,502.00	524,736.00	524,736.00
12012	Transfer From Reserve	Wildwood Road(C)	263,586.65	0.00	0.00	280,000.00	280,000.00
12333	Transfer From Reserve	Townscape Works Dunsborough(C)	351,169.00	0.00	0.00	351,169.00	351,169.00
12611	Transfer From Reserve	North Jindong Road(C)	280,557.13	0.00	0.00	270,000.00	270,000.00
12824	Transfer From Reserve	Acton Park Road(C)	384,860.99	908,000.00	908,000.00	908,000.00	908,000.00
12825	Transfer From Reserve	Farquar Road Resheet(C)	107,124.83	75,000.00	75,000.00	75,000.00	75,000.00
12826	Transfer From Reserve	Glendon Road Resheet(C)	23,530.56	29,347.00	29,347.00	29,347.00	29,347.00
12828	Transfer From Reserve	Rural road open drain maintenance - Reserve Funded(O)	105,400.77	100,000.00	100,000.00	100,000.00	100,000.00
12829	Transfer From Reserve	Rural Verge Maintenance - Reserve Funded(O)	94,128.42	150,000.00	150,000.00	150,000.00	150,000.00
12830	Transfer From Reserve	Urban Tree Management - Reserve Funded(O)	38,819.52	70,000.00	70,000.00	70,000.00	70,000.00
12831	Transfer From Reserve	Princetonfield Road - Reserve Funded(O)	31,738.12	40,000.00	40,000.00	40,000.00	40,000.00
12832	Transfer From Reserve	Urban Drainage - Reserve Funded(O)	19,489.60	40,000.00	40,000.00	40,000.00	40,000.00
12833	Transfer From Reserve	Prewinter stormwater drainage maintenance - Reserve Funded(O)	81,052.46	70,000.00	70,000.00	70,000.00	70,000.00
12834	Transfer From Reserve	Urban Compensation Basin Maintenance - Reserve Funded(O)	45,628.16	30,000.00	30,000.00	30,000.00	30,000.00
12835	Transfer From Reserve	Ludlow-Hillergreen Road(C)	73,769.96	110,000.00	110,000.00	110,000.00	110,000.00
12837	Transfer From Reserve	Pre-emptive Design Works (C)	55,619.65	50,000.00	50,000.00	50,000.00	50,000.00
12838	Transfer From Reserve	Queen Elizabeth Avenue(C)	126,010.77	230,000.00	230,000.00	230,000.00	230,000.00
12839	Transfer From Reserve	Seista Park Road(C)	0.00	198,000.00	198,000.00	0.00	0.00
12840	Transfer From Reserve	Sheens Road Apron(C)	10,878.16	8,000.00	8,000.00	8,000.00	8,000.00
12841	Transfer From Reserve	Strelly Street (C)	38,399.39	60,000.00	60,000.00	60,000.00	60,000.00
12842	Transfer From Reserve	Nuttman Road (C)	0.00	55,235.00	55,235.00	55,235.00	55,235.00
12851	Transfer From Reserve	Bussell Highway(C)	33,327.24	150,000.00	150,000.00	150,000.00	150,000.00
14749	Transfer From Reserve	Jalbarragup Road Shoulders(C)	40,663.51	0.00	0.00	40,000.00	40,000.00
14817	Transfer From Reserve	Road Access Seal - Busselton Animal care facility(C)	235.00	0.00	0.00	50,000.00	50,000.00
14835	Transfer From Reserve	West Street Resurfacing SLK 1.00 to 1.15(C)	10,165.00	0.00	0.00	30,000.00	30,000.00
Road Asset Renewal Reserve Closing Balance			(2,164,710.31)	(1,533,016.20)	(1,533,016.20)	(493,831.20)	(493,831.20)
1059 - Sick Pay Incentive Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(79,476.54)	(79,476.54)	(79,476.54)	(79,476.54)	(79,476.54)
10904	Interest Earned	Other General Purpose Funding(O)	(2,620.77)	(738.49)	(738.49)	(738.49)	(738.49)
10810	Transfer To Reserve	Human Resources & Payroll(O)	(613.94)	0.00	0.00	0.00	0.00
10810	Transfer From Reserve	Human Resources & Payroll(O)	3,394.88	15,000.00	15,000.00	15,000.00	15,000.00
Sick Pay Incentive Reserve Closing Balance			(79,316.37)	(65,215.03)	(65,215.03)	(65,215.03)	(65,215.03)
1060 - Strategic Projects Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)	(2,909,577.74)
10904	Interest Earned	Other General Purpose Funding(O)	(97,838.29)	(67,892.96)	(67,892.96)	(67,892.96)	(67,892.96)
10830	Transfer To Reserve	Members of Council(O)	(25,000.00)	(25,000.00)	(25,000.00)	(25,000.00)	(25,000.00)
12847	Transfer From Reserve	Purchase Sues Road(C)	0.00	500,000.00	500,000.00	500,000.00	500,000.00
Strategic Projects Reserve Closing Balance			(3,032,416.03)	(2,502,470.70)	(2,502,470.70)	(2,502,470.70)	(2,502,470.70)
1061 - Vasse Newtown Landscape Maintenance Reserve (SAR)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(668,099.07)	(668,099.07)	(668,099.07)	(668,099.07)	(668,099.07)
10904	Interest Earned	Other General Purpose Funding(O)	(25,520.99)	(15,139.57)	(15,139.57)	(15,139.57)	(15,139.57)
10969	Transfer To Reserve	Vasse SAR Area General Improvements to the Area(C)	(195,173.00)	(190,775.00)	(190,775.00)	(190,775.00)	(190,775.00)
10969	Transfer From Reserve	Vasse SAR Area General Improvements to the Area(C)	144,809.40	150,000.00	150,000.00	150,000.00	150,000.00
12822	Transfer From Reserve	Vasse SAR Area General Improvements to the Area - Tree Re(O)	28,522.40	50,000.00	50,000.00	50,000.00	50,000.00
13000	Transfer From Reserve	Vasse SAR Reserve Funding(O)	100,264.82	140,536.00	140,536.00	140,536.00	140,536.00
Vasse Newtown Landscape Maintenance Reserve (SAR) Closing Balance			(615,196.44)	(533,477.64)	(533,477.64)	(533,477.64)	(533,477.64)
1062 - Vasse Sports Pavilion Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,684.98)	(1,684.98)	(1,684.98)	(1,684.98)	(1,684.98)
10904	Interest Earned	Other General Purpose Funding(O)	(71.93)	(40.55)	(40.55)	(40.55)	(40.55)
10027	Transfer To Reserve	Asset Management Administration(O)	(649.00)	(649.00)	(649.00)	(649.00)	(649.00)
			0.00	0.00	0.00	0.00	0.00
Vasse Sports Pavilion Building Reserve Closing Balance			(2,405.91)	(2,374.53)	(2,374.53)	(2,374.53)	(2,374.53)

City of Busselton Reserve Movements

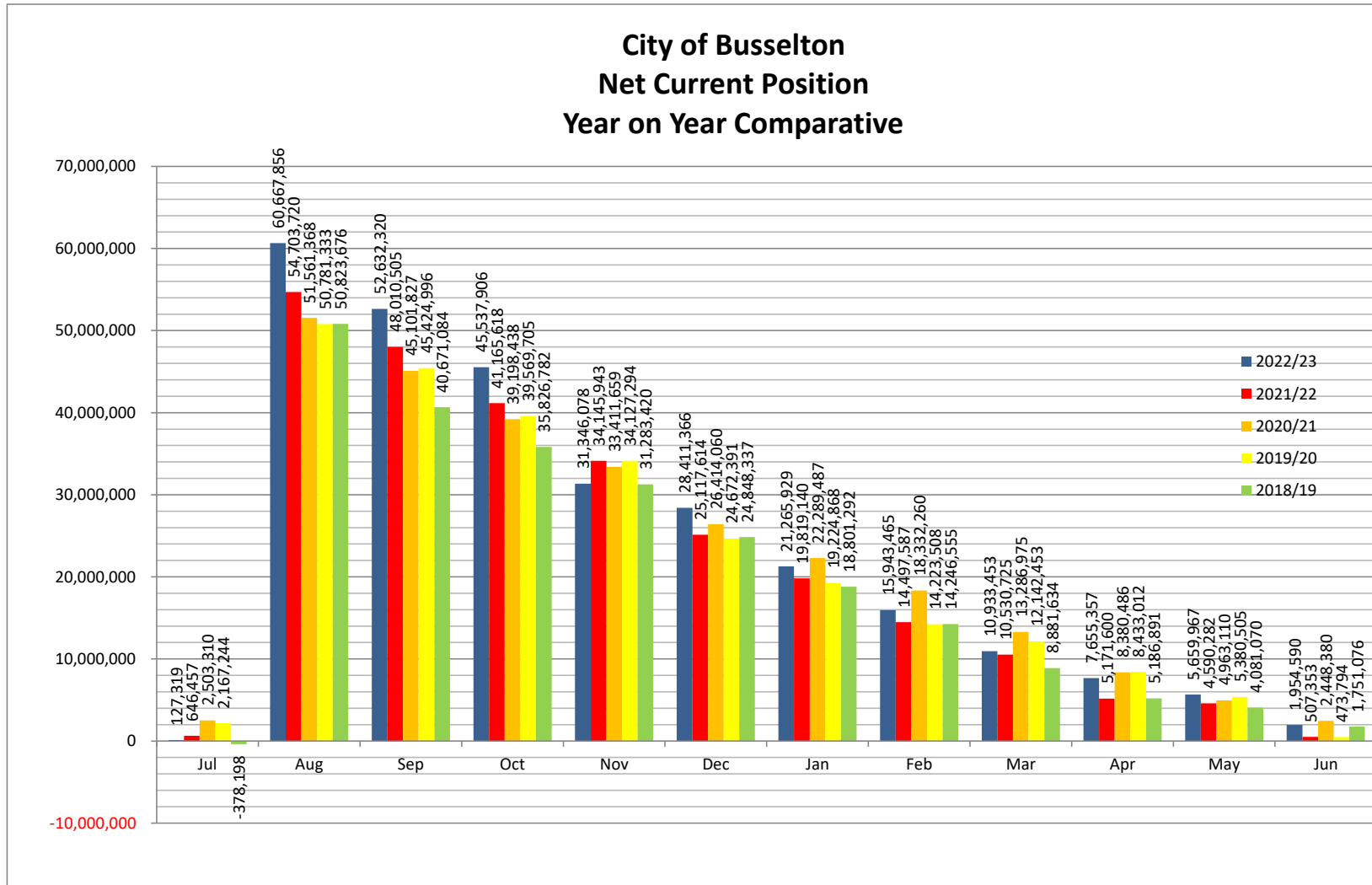
For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1063 - Waste Facilities and Plant Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(8,287,152.23)	(8,287,152.23)	(8,287,152.23)	(8,287,152.23)	(8,287,152.23)
10904	Interest Earned	Other General Purpose Funding(O)	(254,713.69)	(152,486.50)	(152,486.50)	(152,486.50)	(152,486.50)
12225	Transfer To Reserve	Sanitation Waste Services Administration(O)	0.00	0.00	0.00	0.00	0.00
12412	Transfer To Reserve	Domestic & Commercial Waste Collection(O)	0.00	(2,032,658.00)	(2,032,658.00)	(2,032,658.00)	(2,032,658.00)
12419	Transfer To Reserve	Rubbish Sites Development(O)	(1,857,605.27)	0.00	0.00	0.00	0.00
10688	Transfer From Reserve	Depot Washdown Facility Upgrades(C)	0.00	76,700.00	76,700.00	76,700.00	76,700.00
11130	Transfer From Reserve	Regional Waste Management Administration(O)	80,764.40	106,780.00	106,780.00	106,780.00	106,780.00
12225	Transfer From Reserve	Waste and Fleet Services Admin PWOH(O)	265,427.00	0.00	0.00	10,000.00	10,000.00
12420	Transfer From Reserve	Vidlar Road Waste Site Capital Improvements(C)	0.00	28,955.00	28,955.00	28,955.00	28,955.00
12421	Transfer From Reserve	City Lined Landfill Stage 2 - Preliminary Works(C)	1,821,886.66	1,950,000.00	1,950,000.00	1,950,000.00	1,950,000.00
12425	Transfer From Reserve	Busselton Landfill Post-closure Capping, Rehab & Remediat(C)	10,567.73	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
12427	Transfer From Reserve	Dunsborough Waste Facility(O)	0.00	284,914.00	284,914.00	284,914.00	284,914.00
12428	Transfer From Reserve	Transfer Station Development(C)	16,898.85	158,375.00	158,375.00	400,000.00	400,000.00
12843	Transfer From Reserve	SW Regional Waste Group Funding - Regional Waste Hub Deve(O)	0.00	50,000.00	50,000.00	50,000.00	50,000.00
12844	Transfer From Reserve	Dunsborough Landfill - Washdown Bay(C)	0.00	150,000.00	150,000.00	150,000.00	150,000.00
12911	Transfer From Reserve	Waste Management - Replacement of Volvo FE320 6x4 Dual Co(C)	0.00	440,000.00	440,000.00	440,000.00	440,000.00
12912	Transfer From Reserve	Waste Management - Plant Replacement Grab bucket and atta(C)	33,614.26	30,000.00	30,000.00	30,000.00	30,000.00
12913	Transfer From Reserve	Waste Management - Plant Replacement Trailer for bin clea(C)	16,863.63	20,000.00	20,000.00	20,000.00	20,000.00
12914	Transfer From Reserve	Waste Management - Plant Replacement Minor (Capital)(C)	17,875.00	10,000.00	10,000.00	10,000.00	10,000.00
12915	Transfer From Reserve	Waste Management - Plant Replacement Minor (Non Capital)(C)	0.00	10,000.00	10,000.00	0.00	0.00
14823	Transfer From Reserve	Bin Truck Replacement (Side Arm)(C)	0.00	0.00	0.00	440,000.00	440,000.00
Waste Facilities and Plant Reserve Closing Balance			(8,135,573.66)	(5,156,572.73)	(5,156,572.73)	(4,474,947.73)	(4,474,947.73)
1064 - Winderlup Aged Housing Reserve (City Controlled)							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(356,903.58)	(356,903.58)	(356,903.58)	(356,903.58)	(356,903.58)
10904	Interest Earned	Other General Purpose Funding(O)	(13,457.27)	(6,153.63)	(6,153.63)	(6,153.63)	(6,153.63)
10027	Transfer To Reserve	Asset Management Administration(O)	(98,466.72)	(62,889.00)	(62,889.00)	(62,889.00)	(62,889.00)
12234	Transfer From Reserve	Aged Housing Capital Improvements - Winderlup Court (City)(C)	5,620.00	49,000.00	49,000.00	49,000.00	49,000.00
Winderlup Aged Housing Reserve (City Controlled) Closing Balance			(463,207.57)	(376,946.21)	(376,946.21)	(376,946.21)	(376,946.21)
1065 - Workers Compensation and Extended Sick Leave							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(194,219.32)	(194,219.32)	(194,219.32)	(194,219.32)	(194,219.32)
10904	Interest Earned	Other General Purpose Funding(O)	(3,062.16)	(4,530.35)	(4,530.35)	(4,530.35)	(4,530.35)
			0.00	0.00	0.00	0.00	0.00
10810	Transfer From Reserve	Human Resources & Payroll(O)	193,000.00	193,000.00	193,000.00	193,000.00	193,000.00
Workers Compensation and Extended Sick Leave Closing Balance			(4,281.48)	(5,749.67)	(5,749.67)	(5,749.67)	(5,749.67)
1066 - Youth and Community Activities Building Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(158,157.72)	(158,157.72)	(158,157.72)	(158,157.72)	(158,157.72)
10904	Interest Earned	Other General Purpose Funding(O)	(6,536.84)	(3,315.14)	(3,315.14)	(3,315.14)	(3,315.14)
10027	Transfer To Reserve	Asset Management Administration(O)	(51,957.00)	(51,957.00)	(51,957.00)	(51,957.00)	(51,957.00)
			0.00	0.00	0.00	0.00	0.00
Youth and Community Activities Building Reserve Closing Balance			(216,651.56)	(213,429.86)	(213,429.86)	(213,429.86)	(213,429.86)
1067 - Prepaid Grants and Deferred Works & Services Reserves							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,979,511.24)	(1,979,511.24)	(1,979,511.24)	(1,979,511.24)	(1,979,511.24)
10904	Interest Earned	Other General Purpose Funding(O)	1,682.30	0.00	0.00	0.00	0.00
10904	Transfer To Reserve	Other General Purpose Funding(O)	(2,842,650.00)	0.00	0.00	0.00	0.00
10904	Transfer From Reserve	Other General Purpose Funding(O)	1,977,034.36	1,979,511.00	1,979,511.00	1,979,511.00	1,979,511.00
Prepaid Grants and Deferred Works & Services Reserves Closing Balance			(2,843,444.58)	(0.24)	(0.24)	(0.24)	(0.24)
1068 - Airport Development Reserve							
10904	Interest Earned	Other General Purpose Funding(O)	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
Airport Development Reserve Closing Balance			0.00	0.00	0.00	0.00	0.00
1069 - Airport Infrastructure Renewal and Replacement Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(1,259,814.66)	(1,259,814.66)	(1,259,814.66)	(1,259,814.66)	(1,259,814.66)
10904	Interest Earned	Other General Purpose Funding(O)	(41,818.20)	(24,293.77)	(24,293.77)	(24,293.77)	(24,293.77)
10594	Transfer To Reserve	Airport Operations(O)	(2,022,046.25)	(642,013.00)	(642,013.00)	(642,013.00)	(642,013.00)
10583	Transfer From Reserve	Airport Construction Stage 2, Airfield(C)	38,290.41	0.00	0.00	60,768.00	60,768.00
10585	Transfer From Reserve	BMRA Hangars(C)	0.00	182,891.00	182,891.00	182,891.00	182,891.00
10594	Transfer From Reserve	Airport Operations(O)	0.00	0.00	0.00	2,100.00	2,100.00
12930	Transfer From Reserve	Airport Operations - Replacement Ute - Airport Operations(C)	38,416.54	35,000.00	35,000.00	35,000.00	35,000.00
12931	Transfer From Reserve	Airport Operations - Replacement Deutz/able 75KVA Generat(C)	0.00	19,000.00	19,000.00	0.00	0.00
12932	Transfer From Reserve	Airport Operations - Replacement Toro Groundmaster 7200 M(C)	0.00	22,000.00	22,000.00	22,000.00	22,000.00
12933	Transfer From Reserve	Airport Operations - Replacement Stihl FS94R CE Brushcut(C)	0.00	600.00	600.00	0.00	0.00
12934	Transfer From Reserve	Airport Operations - Replacement Bar Pertoal 3000PSI Press(C)	0.00	1,150.00	1,150.00	0.00	0.00
12935	Transfer From Reserve	Airport Operations - Replacement Blower(C)	0.00	350.00	350.00	0.00	0.00
14830	Transfer From Reserve	Airport Capital Furniture&Equipment(C)	36,805.00	0.00	0.00	36,805.00	36,805.00
14836	Transfer From Reserve	RFDS relocation(C)	0.00	0.00	0.00	177,515.00	177,515.00
14838	Transfer From Reserve	BMRAP - Apron Lighting(C)	0.00	0.00	0.00	65,000.00	65,000.00
14839	Transfer From Reserve	BMRAP - Apron CCTV(C)	0.00	0.00	0.00	50,000.00	50,000.00
Airport Infrastructure Renewal and Replacement Reserve Closing Balance			(3,210,167.16)	(1,665,130.43)	(1,665,130.43)	(1,294,042.43)	(1,294,042.43)
1070 - Airport Noise Mitigation Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(683,693.59)	(683,693.59)	(683,693.59)	(683,693.59)	(683,693.59)
10904	Interest Earned	Other General Purpose Funding(O)	(22,057.82)	(10,185.46)	(10,185.46)	(10,185.46)	(10,185.46)
			0.00	0.00	0.00	0.00	0.00
10586	Transfer From Reserve	Airport Development Operations(O)	44,611.82	98,238.00	98,238.00	98,238.00	98,238.00
Airport Noise Mitigation Reserve Closing Balance			(661,139.59)	(595,641.05)	(595,641.05)	(595,641.05)	(595,641.05)
1071 - LED Street Lighting Replacement Program Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(38,098.35)	(38,098.35)	(38,098.35)	(38,098.35)	(38,098.35)
10904	Interest Earned	Other General Purpose Funding(O)	(1,455.25)	(3.12)	(3.12)	(3.12)	(3.12)
10254	Transfer To Reserve	Street Lighting Installations(O)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)
10251	Transfer From Reserve	LED Street Light Replacement Program(O)	57,326.09	87,866.00	87,866.00	87,866.00	87,866.00
LED Street Lighting Replacement Program Reserve Closing Balance			(32,227.51)	(235.47)	(235.47)	(235.47)	(235.47)

City of Busselton Reserve Movements

For Period Ended 30 June 2023

Project Number	Transaction Type	Project Description	YTD Actual	YTD Budget	Budget Original	YTD BudgetA	Budget Amended
1072 - Lou Weston Oval Pavilion Reserve							
			0.00	0.00	0.00	0.00	0.00
10904	Interest Earned	Other General Purpose Funding(O)	(298.59)	0.00	0.00	0.00	0.00
10027	Transfer To Reserve	Asset Management Administration(O)	(12,431.00)	(12,431.00)	(12,431.00)	(12,431.00)	(12,431.00)
			0.00	0.00	0.00	0.00	0.00
<i>Lou Weston Oval Pavilion Reserve Closing Balance</i>			(12,729.59)	(12,431.00)	(12,431.00)	(12,431.00)	(12,431.00)
1073 - Waterways Restoration Reserve							
10904	Opening Balance 1/7/2022	Other General Purpose Funding(O)	(10.00)	(10.00)	(10.00)	(10.00)	(10.00)
10904	Interest Earned	Other General Purpose Funding(O)	(8,703.51)	0.00	0.00	0.00	0.00
10711	Transfer To Reserve	Environmental Management Administration(O)	(550,455.00)	(550,455.00)	(550,455.00)	(550,455.00)	(550,455.00)
12848	Transfer From Reserve	Vasse River - Ongoing Restoration of River Habitat(O)	559,158.51	550,455.00	550,455.00	550,455.00	550,455.00
<i>Waterways Restoration Reserve Closing Balance</i>			(10.00)	(10.00)	(10.00)	(10.00)	(10.00)
1078 - Post Office Tea Rooms Reserve							
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
10020	Transfer To Reserve	Art Geo Administration(O)	(121,028.00)	(121,028.00)	(121,028.00)	(121,028.00)	(121,028.00)
10020	Transfer From Reserve	Art Geo Administration(O)	60,514.00	60,514.00	60,514.00	60,514.00	60,514.00
10033	Transfer From Reserve	Art Geo Building(O)	12,439.05	60,514.00	60,514.00	60,514.00	60,514.00
12472	Transfer From Reserve	ArtGeo Building(C)	0.00	0.00	0.00	0.00	0.00
<i>Post Office Tea Rooms Reserve Closing Balance</i>			(48,074.95)	0.00	0.00	0.00	0.00
1079 - Peel Tce/Causeway Rd Building Reserve							
			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
10441	Transfer To Reserve	Peel Tce Building & Surrounds(O)	(23,429.00)	(23,429.00)	(23,429.00)	(23,429.00)	(23,429.00)
			0.00	0.00	0.00	0.00	0.00
<i>Peel Tce/Causeway Rd Building Reserve Closing Balance</i>			(23,429.00)	(23,429.00)	(23,429.00)	(23,429.00)	(23,429.00)
<i>Grand Total</i>			(78,138,181.57)	(59,608,589.86)	(59,608,589.86)	(54,928,707.86)	(54,928,707.86)
Opening Balance 1/7/2022			(71,183,341.29)	(71,017,796.00)	(71,017,796.00)	(71,017,796.00)	(71,017,796.00)
Interest Earned			(2,645,002.85)	(1,249,999.90)	(1,249,999.90)	(1,249,999.90)	(1,249,999.90)
Transfer To Reserve			(26,278,960.49)	(23,227,257.96)	(23,227,257.96)	(23,496,493.91)	(23,496,493.91)
Transfer From Reserve			21,969,123.06	35,886,464.00	35,886,464.00	40,835,581.95	40,835,581.95
<i>Grand Total</i>			(78,138,181.57)	(59,608,589.86)	(59,608,589.86)	(54,928,707.86)	(54,928,707.86)
<i>Control Total</i>			0.00	0.00	0.00	0.00	0.00



6.3 Rate Exemption - Lamp Inc.

Strategic Theme:	Key Theme 2: Lifestyle 2.2 Work with key partners to facilitate a safe, healthy and capable community.
Directorate:	Finance and Corporate Services
Reporting Officer:	Rates Coordinator - David Nicholson
Authorised By:	Acting Director Finance and Corporate Services - Sarah Pierson
Nature of Decision:	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations.
Voting Requirements:	Simple Majority
Disclosures of Interest:	No officers preparing this item have an interest to declare.
Attachments:	1. Rate Exemption Application [6.3.1 - 4 pages] 2. Rate Exemption Statutory Declaration [6.3.2 - 2 pages] 3. Rate Exemption Application Covering Letter [6.3.3 - 1 page] 4. Lamp Inc Constitution [6.3.4 - 22 pages] 5. Lamp Inc Annual Report [6.3.5 - 26 pages] 6. Lamp Inc 2021-22 Audited Financial Statements [6.3.6 - 22 pages]

OFFICER RECOMMENDATION

That the Council:

1. Grant rate exemption to Lamp Inc. for 224 Bussell Highway West Busselton, effective from the 27th of June 2023 application date, under section 6.26(2)(d) of the *Local Government Act 1995*;
2. Agree that this rate exemption is to continue where Lamp Inc. continue to own and use the property as stated in the application at Attachment A;
3. Continue to advocate, through the South West Zone of WALGA, for a review of Rating Exemptions; and
4. Continue to note in the City's Annual Report the annual total cost to the City of rating exemptions.

EXECUTIVE SUMMARY

A rate exemption application was received from Lamp Inc. in June 2023 for a property at 224 Bussell Highway, West Busselton (the Property), which was purchased on the 19th August 2022. Based on the application, this report recommends that the application for exemption be granted effectively from the 27th June 2023 in accordance with Section 6.26(2)(d) of the *Local Government Act 1995* (the Act).

STRATEGIC CONTEXT

The granting of rate exemptions is done in accordance with the Act, therefore meeting good governance requirements. Rate exemptions for charitable purposes can also assist to facilitate a safe healthy and capable community.

BACKGROUND

Lamp Inc. is a not-for-profit organisation that is a registered charity with the Australian Charities and Not-for-profits Commission. They purchased the Property to provide mental health services to the community. It is also to be used to provide counselling and support to individuals and their carers/families needing nonclinical help with managing mental health conditions. Lamp Inc. leases 226 Bussell Highway, West Busselton from the Department of Housing to provide similar services and which has been granted rate exemption.

The objects of Lamp Inc. as per their constitution are:

- To promote and maintain the social wellbeing, dignity and autonomy of people with a mental illness, their families, carers and significant others residing in Western Australia.
- To provide individualised support services, encompassing life-skills and lifestyle choice with an aim to improve the quality of life for consumers, their families, carers and significant others.
- To contribute to an increased understanding and acceptance of mental illness by providing education and information to the broader community.
- The property and income of the Association shall be applied solely towards the promotion of the objectives of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in the promotion of those objectives.

Engagement with Western Australian Local Government Association (WALGA)

With respect more broadly to rate exemptions for charitable organisations, following a Council resolution in May 2019, the Mayor raised this issue with the South West Zone of WALGA (SWZ) at its meeting, also in May 2019. The SWZ supported the City of Busselton's view unanimously and resolved as follows:

That the SWZ:

1. *Request that WALGA continue to lobby the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act 1995 and that an alternative position may be implementing a rebate similar to the Pensioners and Seniors Rebate Scheme.*

In response to the SWZ's resolution, WALGA advised that the SWZ's position is consistent with the following long-held sector position that:

1. *There is a need to amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and*
2. *Either:*
 - a. *amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or*
 - b. *establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.*

WALGA also added to its submission to the State Government following the consultation on phase 2 of the review of the Act:

Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

WALGA's advocacy position has not changed in relation to this issue and it continues to push for meaningful legislative change in this area. Until then, however, the current approach to rate exemptions due to charitable purpose remains in place.

OFFICER COMMENT

In accordance with Section 6.26 (2) (g) of the Act, the land is not rateable if it is used exclusively for charitable purposes. Rate exemption applications need to be considered in two parts. The first part is to assess whether the use itself is "charitable" and the second part is to determine whether the property is being used "exclusively" for charitable purposes.

In considering the first part, is the operations of Lamp Incorporated considered to be a charitable use, legal opinions have been consistent in defining a charitable purpose as land used for:

1. The relief of poverty;
2. The advancement of education;
3. The advancement of religion; and
4. Other purposes beneficial to the community.

Most of the funding for the services provided by Lamp Inc. comes from NDIS and Mental Health Commission grants. Provision of the services to those suffering from mental health issues within the community would meet the "other purposes beneficial to the community" charitable definition.

In considering the second part i.e., 'is the property being exclusively used for a charitable purpose'; this criterion is being met as Lamp Inc. owns the property and uses it exclusively to provide mental health services to the community

No physical inspection of the Property has been undertaken based on its known use and the provided statutory declaration (Attachment B), which is considered sufficient.

Statutory Environment

Section 6.26(2)(d) of the Act specifically states that land used exclusively for religious purposes is not rateable.

Relevant Plans and Policies

Not applicable.

Financial Implications

Granting rate exemption effective 27th June 2023 will result in a \$33.67 reduction to the 2022/23 rating income and a \$3,192.60 reduction to the 2023/24 rating income. In future years this represents a lost opportunity for rating income of approximately \$3,192 plus any budgeted increases where the Property continues to be owned and used by Lamp Inc. for the purposes as stated in the rate exemption application.

External Stakeholder Consultation

Not applicable.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. This is not recommended based on the risks associated with declining the application, being that the applicant seeks an administrative review.

CONCLUSION

It is considered that the services provided by Lamp Inc. from 224 Bussell Highway, West Busselton are charitable in nature and would be eligible for rate exemption under section 6.26(2)(d) of the Act.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Milestone	Completion Date
Rate Exemption granted	27 June 2023 (applied retrospectively)

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

Copyright

I authorise the City of Busselton to reproduce any attachments provided with this form for internal purposes only.

City of Busselton
2 Southern Drive
Busselton WA 6280
Locked bag 1
Busselton WA 6280
ABN 87 285 608 991

Phone: (08) 9781 0444
Facsimile: (08) 9432 4634
Email: city@busselton.wa.gov.au
Web: www.busselton.wa.gov.au

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	224 Bussell Highway
Suburb	West Busselton
Post code	6280

Property Reference Number (if known)	Lot 86 on Plan 6014 (Whole, Vol:1124, Folio: 695)
--------------------------------------	---

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

The property is exclusively occupied and used by Lamp Inc., an incorporated not for profit entity recognized as a public benevolent institution by the ATO and the Australian Charities and not for profits Commission (ACNC). Two structures are located on the property, these being a house (converted to office space) and a storage shed. The property is used by Lamp Inc. to coordinate mental health support services for participants in the community. It is also used to provide counselling and support to individuals needing non clinical help with managing mental health conditions. Immediately prior to Lamp Inc. acquiring the property it was used to deliver GP services.

3. PROPERTY OWNER DETAILS

Organisation	Lamp Incorporated
Property owner <i>(if different to above)</i>	
Postal address <i>(including post code)</i>	PO Box 5056, Busselton WA 6280
Telephone	08 9754 1834
Facsimile	08 9754 1836
Mobile	
E-mail	admin@lampinc.org.au

4. APPLICANT DETAILS

Contact Person	Graham Hope
Position Title	CEO
Postal address <i>(including post code)</i>	PO Box 5056, Busselton WA 6280
Telephone	08 9754 1834
Facsimile	08 9754 1836
Mobile	0490 936 955
E-mail	ghope@lampinc.org.au

5. ORGANISATION INFORMATION**Is/does the organisation:**

An incorporated body as per the Associations Incorporated Act 1987?

(If yes, provide a Certificate of Incorporation)☒ Yes☐ No

Considered "not for profit"?

☒ Yes☐ No

Have a tax exemption from the Australian Tax Office (ATO)?

(If yes, provide a certificate of tax exemption from the ATO)☒ Yes☐ No

Leasing the property?

(If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)☐ Yes☒ No

Have planning approval for the land use of the property?

(A site inspection may be required before the application is processed)☐ Yes☒ No

6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- ☒ Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
 - ☒ Copy of the organisation's constitution;
 - ☒ Copy of the organisation's current certificate of incorporation;
 - ☒ A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
 - ☒ A plan of the property, showing all buildings and outbuildings **OR**
 - ☐ Floor plan of the leased property area if only part of the property is the subject of this application.
 - ☒ A copy of the organisations current years audited financial statements and details of its financial and funding support;
 - ☒ Copies of any other relevant documentation that the organisation considers will support this application;
-

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name	Graham Hope
Position Title	CEO
Organisation	Lamp Incorporated
CEO/Trustee Signature	

OFFICE USE ONLY

1. CONSIDERATIONS

Approval with the City's Town Planning Scheme? YES ☐ NO ☐

Has the property been inspected? YES ☐ NO ☐

Recommend for non-rateable status? YES ☐ NO ☐

Section 6.26 (2) of the Local Government Act 1995 classification	
Person/s or Classes of Persons Affected by this decision	

Reason for non-rateable status:

New Application ☐

Review of Exemption ☐

Amount of rates to be exempted and date to be commenced from (if applicable):

Amount: \$	Data (from): Click here to enter a date.
------------	--

Rubbish bin changes to be levied and dates to be applicable from:

Amount: \$	Data (from): Click here to enter a date.
------------	--

Note: The approval will be for a period of 3 years, unless circumstances change.

2. DECISION – DELEGATED AUTHORITY (3.40)

Approving officer sub-delegated by the CEO to approve the granting of rate exemption status in accordance with the Local Government Act 1995.

Name	
Position	
Signature	

Determination by delegated officer:

☐ DENIED for non-rateable status

☐ APPROVED for partial non-rateable status

☐ APPROVED for non-rateable status

WESTERN AUSTRALIA**OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005****STATUTORY DECLARATION****APPLICATION FOR RATES EXEMPTION UNDER
SECTION 6.26 OF THE LOCAL GOVERNMENT ACT 1995.
STATEMENT OF PROPERTY USE**

(1) Christian name or names and surname of declarant in full (1) I, Graham Hope

(2) Address (2) Of 1010 Geographe Bay Road, Geographe
In the State of Western Australia

(3) Occupation (3) CEO – Lamp Inc

Sincerely declare as follows:-

The property located at 224 Bussell Highway, West Busselton WA 6280
is used by Lamp Incorporated
for the purposes of coordinating mental health support services and providing counselling / support to individuals and their carers / families needing non clinical help with managing mental health conditions.
for the period from Mondays to Fridays

The applicant agrees to advise the City of Busselton immediately that there is ANY change to the purpose/s as stated above.
--

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

Declared at 226 BUSSELL HWY BUSSELTON

this 27th day of JUNE 2023

In the presence of [Signature]
(Signature of authorised witness)

DEBRA LEANNE PRIME JP 29181
(Name of authorised witness and qualification as such a witness)

(4) Signature of person making the declaration

(4) [Signature]

***Important** This Declaration must be made before any of the following persons:-

Academic {post-secondary institution}
Accountant
Architect
Australian Consular Officer
Australian Diplomatic Officer
Bailiff
Bank Manager
Chartered secretary
Chemist
Chiropractor
Company auditor or liquidator
Court officer {Judge, magistrate, registrar or clerk}
Defence Force officer {Commissioned, Warrant or NCO {with 5 years continuous service}}
Dentist
Doctor
Electorate Officer {State – WA only}
Engineer
Industrial organisation secretary
Insurance broker
Justice of the Peace {any State}
Lawyer
Local government CEO or deputy CEO
Local government councillor
Loss adjuster
Marriage Celebrant
Member of Parliament {State or Commonwealth}
Minister of religion
Nurse
Optometrist
Patent Attorney
Physiotherapist
Podiatrist
Police officer
Post Officer manager
Psychologist
Public Notary,
Public Servant {State or Commonwealth}
Real Estate agent
Settlement agent
Sheriff or deputy Sheriff
Surveyor
Teacher
Tribunal officer
Veterinary surgeon

Or,

Any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.

FOR INFORMATION: Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing {Schedule 2, item 231 of the Commonwealth Statutory Declarations Regulations 1993}.

IMPORTANT INFORMATION:

AS OF 1 JANUARY 2006 THERE IS NO PROVISION FOR COMMISSIONERS FOR DECLARATIONS IN THE STATE OF WESTERN AUSTRALIA



Lamp Inc
226 Bussell Highway
PO Box 5056
Busselton WA 6280
ABN: 81 359 568 293

27th June 2023

Mr David Nicholson
City of Busselton
2 Southern Drive
Locked bag 1
BUSSELTON WA 6280

By email: David.Nicholson@busselton.wa.gov.au

Dear Sir / Madam

RE: Rate Exemption Application Letter – 224 Bussell Hwy, Busselton, WA

On behalf of Lamp Inc. I would like to request an exemption by the City of Busselton from payment of rates associated with the property located at 224 Bussell Hwy.

Immediately prior to Lamp Inc. acquiring the property in August 2022 it was used to deliver GP medical services.

The property is now exclusively occupied and used by Lamp Inc. Our organisation is an incorporated not for profit organisation recognized as a public benevolent institution (PBI) by the ATO and the Australian Charities and not for profits Commission (ACNC) (please see attached).

The property at 224 Bussell Hwy is used Monday to Friday by Lamp Inc. to coordinate mental health support services for participants in the community. It is also used to provide counselling and support to individuals and their carers / families needing non clinical help with managing mental health conditions.

Lamp Inc. receives funding from several sources to enable it to deliver services. These sources include the Commonwealth and State governments, and community donations.

Two structures are located on the property at 224 Bussell Hwy, these being a house (converted to office space) and a storage shed (please see the aerial plan attached). The 224 Bussell Hwy property is located adjacent to 226 Bussell Hwy where Lamp Inc. delivers similar services. Rate exemption has been granted to 226 Bussell Hwy.

I look forward to your favourable consideration of Lamp Inc.'s request for rate exemption associated with 224 Bussell Hwy.

Yours faithfully

Graham Hope
CEO



Constitution

Lamp Inc. CONSTITUTION and RULES

1 Name of the Association

a) The name of the Association is Lamp (Incorporated). (hereinafter called “Lamp Inc.”)

2 Definitions

In these rules, unless the contrary intention appears:

“Association” means Lamp (Incorporated)

“Consumer” means a person with a mental illness

“Board” means the Board of Management of the Association

“Carer” means a person who carers for or is advocate for a person with a Mental illness

“the Act” means the *Associations Incorporation Act 2015*

“Registered Office” means principle place of business as determined by Board of Management.

“Chief Executive Officer” (CEO) means the Chief Executive Officer of the Lamp Association or any person authorised by the Board to be the Acting CEO.

“Financial Year” means 1 July to 30 June following

“Constitution” means these rules of the Association

“General Meeting” means any meeting of the Association to which all Members are entitled to receive notice and attend (including Annual General meeting and Special General Meeting)

“Meeting” means a conference conducted in accordance with this Constitution by persons together in one place or by other form of communication such as telephone or video for audio or visual communication.

“Member” means any entity registered in the register of Members or it’s duly appointed representative.

“poll” means a secret vote on voting papers relating to the Association

3 Objects of the Association

The benevolent objectives for which the Association is established are:

- 3.1 To promote and maintain the social wellbeing, dignity and autonomy of people with a mental illness, their families, carers and significant others residing in Western Australia.
- 3.2 To provide individualised support services, encompassing life-skills and lifestyle choice with an aim to improve the quality of life for consumers, their families, carers and significant others.
- 3.2 To contribute to an increased understanding and acceptance of mental illness by providing education and information to the broader community.
- 3.3 The property and income of the Association shall be applied solely towards the promotion of the objectives of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in the promotion of those objectives.

4 Powers of the Association

- 4.1 To raise funds by both public and private subscription to further the objectives of the Association.
- 4.2 To enter into arrangements with both government and non-government Associations with similar objectives to further the objectives of Lamp (Inc).
- 4.3 To appoint such personnel as required for achieving the objectives of the Association.
- 4.4 To do all such other lawful things which may be deemed conducive to the attainment of the objectives of the Association.

5 Membership

Eligibility for Membership

- (1) Any person who supports the objects or purposes of the Association is eligible to apply to become a member.
- (2) An individual who has not reached the age of 18 years is not eligible to apply for a class of membership that confers full voting rights.

5.1 Membership of the Association shall include the following categories:

a) *Ordinary Membership*

Any person willing to further the objects of the Association. As an Ordinary Member a person is able to attend All General Meetings and AGM, each Ordinary Member is eligible for one vote.

b) *Associational Membership*

Any corporation, body or Association having objects similar to those of Lamp (Inc). As a nominated Associational Member representative, a person is able to attend all General meetings with one voting right.

c) *Life Membership*

The Board may choose at their discretion to award life membership to an individual member who they deem worthy, such member would no longer be required to pay a membership fee.

d) *Member under 18 years of age*

Any person under the age of 18 years may apply for a “*Special Membership*” Allowing them to attend any General Meeting without any voting rights.

5.2 A person who wishes to become a Member of the Association must:

a) Make application for membership in writing in such form as prescribed by the Board of Management.

b) Pay a membership fee as prescribed by the Board.

5.3 Application for admission to membership by any corporation, body, Association or institution will be considered by the Board of Management. The Board of Management will decide in its absolute discretion where or not an applicant is eligible for membership and whether such application is approved, and its decision is final. The decision of the Board shall be made known to the applicant body by way of notice in writing.

5.4 **Becoming a Member.**

a) If an applicant is approved by the Board of Management, the Executive Officer or other Senior Officer, when notifying the applicant, shall notify the subscription payable which shall be the subscription current for the class of membership allocated.

b) The applicant will pay the such amount to the Lamp Administration Officer within 30 days of receipt of application acceptance.

c) On payment of the nominated membership subscription(s) the applicant becomes a Member.

Register of Members.

5.5 A register of membership shall be kept at the registered office of Lamp (Inc.). Such register shall specify for each Member the Members;

- a) Name;
- b) Residential, postal or email address (as preferred method of contact for the purpose of the registered of members)
- c) Type of membership
- d) Date of membership commencement

The Secretary (or other nominated person by the Board of Management or CEO) shall be responsible for the requirements imposed on Lamp Inc under section 53 of the Act and maintain the register of members and any changes in membership of Lamp Inc within 28 days of such changes.

A Member who wishes to inspect the register may do so by contacting the secretary or other person authorised to keep the register, to make necessary arrangements.

If, a Member wishes to make a copy or extract from, the register under section 54(2) of the Act, or makes a written request under section 56(1) of the Act, to be provided a copy of the register of members.

The Board of Management may require the Member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring the purpose is directly related to the affairs of the Lamp organisation.

Information obtained from the register of members may not be disclosed to any other person(s).

5.6 Members Rights and Obligations.

- a) Each Member shall notify the Chief Executive Officer (CEO) in writing of its nominated representative and/or one alternate who shall be authorised to attend all General Meetings of Lamp Inc. Changes to these nominations can occur by further notice to the CEO.
- b) All representatives of Members shall be entitled to attend and speak at General Meetings of Lamp Inc.
- c) Each corporate member shall notify the CEO in writing of its nominated representative and one alternate who shall be entitled to attend AGM. Changes to these nominated person(s) is to the CEO in writing.

5.7 Cessation of Membership. If;

- a) The Member resigns in writing to the Association. Any Member may resign from Lamp Inc. by giving no less than one month's written notice to the CEO or Board of Management Secretary. Such a membership shall be deemed terminated upon the expiration of the period of notice given. The Member shall not be entitled to any refund of subscriptions paid to the association.
- b) Upon death of the Member
- c) The Member fails to comply with any of the provisions of this Constitution.
- d) The Member conducts himself or herself in a manner considered to be injurious or prejudicial to the character and interests of the Association.
- e) If the Member's subscription is in arrears for at least three (3) months and the Board of Management resolves that the Member shall cease to be a Member.
- f) Membership may be terminated by the Board in accordance with Rule 7.7 Disciplinary Action, Disputes and Mediation

6 Subscription

The Board of Management may from time to time at their meeting determine the amount of subscription to be paid by members. Each Member must pay his or her subscription annually to the Treasurer or authorised Administration Officer no later than the appointed date of the Association's Annual General Meeting (AGM).

- a) Members shall subscribe an annual sum as determined and varied by the Board of Management. Membership fees may be different for different classes of membership.
- b) Annual subscription(s) shall be due within one month prior or on the nominated date of the Association's AGM. Date of the AGM is determined by the Board of Management and all members are to be notified no less than one month prior to the date nominated.
- c) A general meeting of the Lamp Association shall have the power to amend or revoke any subscription by the Board and any subscription shall be deemed to have been amended or revoked in the terms of the decision of the General meeting.
- d) Any Member who has not paid any annual fee subscription due under this Constitution within three (3) months of the due date shall be deemed to be un-financial and may be removed from the membership of the Lamp Association by a resolution of the Board of Management. Non-financial Members shall not be entitled to attend any meetings of the Lamp Association or to partake in any of the Association's activities.
- e) If a person has ceased to be a member under sub-rule **d)** offers to pay the annual membership fee after the period referred to in that sub-rule has expired;
 - 1) The Board of Management may, at its discretion, accept that payment, and

- 2) If the payment is accepted the membership is reinstated from the date the payment is received.
- f) The financial liability of Members shall be limited to subscriptions for services due under this Constitution.
- g) All moneys due and received from any Member of the Lamp Association shall be paid to the Treasurer or nominated Administration Officer and shall be banked in the Associations account.

7 **Organisation and Management.**

Organisation

The Association shall function in accordance with this Constitution through the activities of its General Meetings, Board of Management and any appointed Sub-committees as hereafter provided.

- a) Subject to the Act, the Constitution and to any resolutions passed at a General Meeting of the Association, the affairs and property of the Lamp Association shall be managed by the Board of Management which has the power to perform all such acts and do all such things as the Association is by this Constitution authorised to do and as appears to the Board of Management to be necessary or desirable for the attainment of the objectives of the Association and for the proper management of the Association's property and affairs other than those matters required by this Constitution to be exercised or done by a General Meeting of Members of the Association.
- b) Without prejudice to the general powers conferred by sub-clause (a) above or to any specific power conferred elsewhere in this Constitution, the Board of Management shall have the following powers:
 - 1) To delegate administrative powers to the CEO
 - 2) To delegate its powers to any Sub-Committees appointed under sub-rule **7.1A**, provided any such sub-committee shall, in the exercise of its duties so delegated, conform to any directions that may be imposed upon it by the Board of Management.
 - 3) To raise and collect funds and coordinate available community resources in order to achieve the objectives of the Association.
 - 4) To purchase, take on lease or on hire, or otherwise acquire in any manner whatsoever and upon such terms and conditions as the Board of Management may consider appropriate:
 - (i) Any interests in land or property situated in the State of Western Australia; and
 - (ii) Any personal property
 - 5) To repair, renovate, alter or rebuild any of the real or personal property of the Association.
 - 6) To sell or dispose of or grant leases or other interests in any of the real or personal property of the Association
 - 7) To raise or borrow money upon such terms and conditions and upon such securities as the Board of Management may consider appropriate
 - 8) To draw, accept and make, and to endorse, discount and negotiate bills of exchange, promissory notes and other negotiable instruments.

- 9) To invest in moneys of the Association not immediately required in such manner as may from time to time be determined by the Board of Management.
- 10) To appoint, employ, remove or suspend personnel of any kind and to remunerate and reimburse the expenses incurred by any person for or in connection with any services rendered in the conduct of the affairs of the Association.
- 11) To investigate any political, financial, technical or commercial matters of interest to the Lamp Inc. Association.
- 12) To acquire information in such form or forms as the Association may from time to time require
- 13) To enter into any agreement for the purpose of carrying out the objectives of the Association.

7.1A **Standing and Special Committees.**

The Board of Management may appoint Committees and sub-committees as it thinks fit to deal with items of Association business in terms of their appointment.

Management – The Board of Management

- 7.1 Subject to the Act, this Constitution and to any resolutions passed at a General Meeting of the Association, the affairs and property of the Association shall be managed by a Board of Management comprising of a Chairperson, a Vice-Chairperson, Secretary, Treasurer and Ordinary Members/Community Representatives.

7.1.1 Eligibility to be a Board of Management Member.

- a) All those on the Board of Management must be members of the Association.
- b) The individual has reached the age of 18 years
- c) The individual is a representative of an Associational Member of the Association
- d) At least one month before an annual general meeting the secretary or nominated administration officer must send a notice to all Members calling for nominations for election to the Board of Management and state the date nominations must be received by for the nomination to be valid, which is 5 days prior the Annual General meeting.
- e) Selection of the Executive Members comprising of:
 - Chairperson
 - Vice- Chairperson
 - Secretary
 - Treasurer

Will be at the discretion of the incoming whole of Board of Management and selection is to take place no later than 2 weeks from the AGM. Should a greater number of nominations for the Executive positions be received, selection will be through a ballot.

The Chairperson:

- 1) The Chairperson shall preside as the Chair at all General Meetings of the Association and at meetings of the Board of Management.
- 2) In the absence of the Chairperson the Vice-Chairperson shall have the powers of the Chairperson
- 3) In the event of the Chairperson and Vice-Chairperson being absent from any General Meeting or meeting of the Board of Management the remaining Board Members at such meetings shall elect one of their number to preside
- 4) It is the duty of the Chairperson to consult with the Secretary regarding business to be conducted at each Board of Management meeting and/or General meeting of the Association.
- 5) It is the duty of the Chairperson to relay the expectations and directions set by the Board to the CEO.

The Treasurer:

- 1) The Treasurer has the following duties
- 2) Ensuring any amounts payable to the Association are collected and issuing of receipts in the Associations name are provided
- 3) Ensuring any amounts paid to the Association are credited to the appropriate account(s) of the Association
- 4) Ensuring any payments to be made by the Association, as directed by the Board of Management or at a General Meeting are paid on time
- 5) Ensures that the Association complies with the relevant requirements of Part 5 of the Act.
- 6) Ensuring the safe custody of the Association's financial records, financial statements and financial reports, as applicable to the Association
- 7) Ensuring the financial accounts for audit or review are prepared in accordance with the Act
- 8) Provide any assistance required by the Auditor or reviewer conducting an audit or review of the Association's financial statements or financial reports under Part 5 Division 5 of the Act
- 9) Carry out any other duties given the Treasurer under this Constitution or by the Board of Management

Secretary:

- 1) The Secretary has the following duties
- 2) Dealing with the Association's correspondence or allocation of duties to a suitable other.
- 3) Consulting with the Chair Person regarding the business to be conducted at each Board of Management meeting and General meeting of the Association
- 4) Preparing or overseeing the preparation of notices required for meetings and for business to be conducted at meetings

- 5) Ensure those nominated to do so maintain a register of Members and ensure any changes in Membership are recorded, as required under section 53(1) of the Act
- 6) Ensuring the maintaining of an up to date copy of these rules, as required under section 35(1) of the Act
- 7) Ensuring those nominated to so maintain an up to date register of Board Members and any other person(s) authorised to act on behalf of the Association, as required under section 58(2) of the Act
- 8) Ensuring those selected secure all records of the Association other than the financial reports, statements and records, as applicable to the Association
- 9) Responsible for the full and accurate minutes of Board of Management Meetings and General Meetings of the Association
- 10) Carry out other duties as directed by the Board of Management

Chief Executive Officer (CEO)

- 1) The Board of Management shall appoint the CEO of the Association who shall be responsible for the general administration of the affairs of the Association
 - 2) The CEO may be known by any other title as set down by the Board of Management from time to time
 - 3) The CEO will be in attendance, unless prevented by illness, incapacity, leave or other sufficient reason, at all meetings of the Board.
 - 4) The CEO will report to the Board of Management through the Chair Person
- f) No Member may nominate more than one person for the position of Board of Management. Up to 10 can be selected for the Board of Management if this number is exceeded selection to the Board of Management will be through a ballot consisting of no less than 6 Association Members other than those nominating.

7.1.2 Ineligibility to be a Board of Management Member

- a) A person who is, according to the Interpretation Act 1984 section 13D, a bankrupt or person whose affairs are under insolvency laws;
- b) A person who has been convicted within or outside the State, of;
 - i. An indictable offence in relation to the promotion, formation or management of a body corporate; or
 - ii. An offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three (3) months; or
 - iii. An offence under Part 4 Division 3 or section 127 of the Act

7.1.3 Application under sub-rule 2a and 2b

A person to whom sub-rule (2a) and (2b) applies must not, without leave of the Commissioner, accept an appointment or act as a Member of the Board of Management of the Association. The rule is applied for a period of 5 years from the time of the persons conviction or if the conviction results in a term of imprisonment, then 5 years from the persons release.

Acts of the Board of Management:

The Board of Management has the power to perform all such acts and do all such actions as the Association is by this Constitution authorised to do and as appear to the Board of Management to be necessary and desirable for the attainment of the objects of the Association and for the proper management of the Association's property and affairs other than those matters required by this Constitution to be exercised or undertaken by a General Meeting of Members of the Association.

- 7.2 The Board shall at no time consist of more than ten members (10) nor fewer than six (6) and a quorum of the Board shall be fifty percent of the Board members at that time.
- 7.3 A question arising at a meeting of the Association must be decided by a majority of votes, but, if there is no majority (tied vote), the person presiding at the meeting will have a casting vote in addition to their deliberative vote.
- 7.4 The Board may appoint additional members to fill vacant positions. Appointed members shall take office until the Annual General Meeting next following their appointment.
- 7.5 The Board may co-opt persons considered to have particular qualifications required from time to time to undertake specific tasks on behalf of the Association.
- 7.6 A member of the Board shall no longer hold office if:
 - a) They resign in writing from the Board of Management of the Association.
 - b) They resign, are suspended or expelled as a Member of the Association.
 - c) A majority of the Board of Management vote to expel a person from the Board.

Suspension or Expulsion

- 7.7 A member may be suspended or expelled from the Board of Management if the Board considers that the member's conduct is detrimental to the interests of the Association or the Member is not performing their duties of office fully.

- 7.8 To suspend or expel a Member the Board must give the person at least twenty-seven (27) days' notice in writing of the Board meeting at which the expulsion will be discussed. The notice must state why the Member is being considered for expulsion. The Member is entitled to attend this meeting to address the Board; however, they can be required to leave the meeting while the Board deliberates the expulsion. The Member is NOT entitled to any fee refund, relief or credit for membership fees.
- 7.9 The secretary must record in the register of members a person's suspension or expulsion. The date which has take effect, time of suspension or permeant expulsion
- 7.10 The Board must advise the member, within 7 days in writing of their decision, and the suspension or expulsion of a member takes effect immediately they receive notice of the expulsion.
- 7.11 A Member whose membership is suspended or who is expelled from the Association may, within 14 days after receiving notice of the Boards decision, give written notice to the secretary requesting the appointment of a mediator.
- 7.12 **Resolving Disputes:** The parties to the dispute must attempt to resolve the dispute between themselves within 14 days after the dispute has come to the attention of each party.
- 7.13 **The grievance procedure is started:**
- 1) If the parties of the dispute are unable to resolve the dispute between themselves within the 14 days, then the grievance procedure can be activated by either party by giving written notice to the secretary outlining the parties to the dispute; and the matter(s) that are the subject of the dispute
 - 2) Within 28 days after the secretary is given notice, a Board meeting must be convened to consider and determine the dispute
 - 3) The secretary must at least seven (7) days before the Board meeting, give each party to the dispute written notice of the Board meeting at which the dispute is to be considered and determined.
 - 4) The notice given to each party to the dispute must state when and where the Board meeting is to be held; and that the party, or the party's representative, may attend the meeting and will be given a reasonable opportunity to make written and/or verbal submission to the Board about the dispute.
 - 5) If the dispute is between one or more Association Members and Board Member(s) and any party to the dispute gives written notice to the secretary stating that the party –
 - (i) does not agree to the dispute being determined by the Board; and
 - (ii) requests the appointment of a mediator under rule 7.12a
 Then the Board must NOT determine the dispute.

7.12.a Determination of Dispute by the Board

- 1) At the Board meeting at which the dispute is to be considered and determined, the Board must-
 - a) give each party to the dispute, or the party's representative, a reasonable opportunity to make written and/or oral submission to the Board about the dispute; and
 - b) give due consideration to any submission so made; and
 - c) determine the dispute
- 2) The Board must give each party to the dispute written notice of the Board's determination, and the reason for the determination, within seven (7) days after the Board meeting at which the determination is made.
- 3) A party to the dispute may within 14 days of receiving written notice of the determination, give written notice to the secretary requesting the appointment of a mediator under rule 7.12b.
- 4) If notice is given under sub-rule (3), each party to the dispute is a party to the mediation

7.12b Mediation

- 1) The mediator must be a person chosen –
 - a) If the appointment of a mediator was requested by a Member under rule 7.12a – by agreement between the Member and the Board; or
 - b) If the appointment of a mediator was requested by a party to a dispute under rule 7.12 – by agreement between the parties to the dispute.
- 2) If there is no agreement for the purpose of sub-rule 1 (a) or (b), then, the Board must appoint the mediator.
- 3) The person appointed as mediator by the Board must be a person who acts as a mediator for another not-for-profit body.
- 4) The person appointed as mediator by the Board may be a Member or former Member of the Lamp association but must NOT –
 - a) have a personal interest in the matter that is the subject of the mediation; or
 - b) be biased in favour of or against any party to the mediation.

7.12c Mediation Process

- 1) The parties to the mediation must attempt in good faith to settle the matter that is the subject of the mediation.
- 2) Each party to the mediation must give the mediator a statement of the issue(s) that need to be considered at the mediation at least five (5) days before the mediation takes place.
- 3) In conducting the mediation, the mediator must –
 - a) give each party to the mediation every opportunity to be heard; and
 - b) allow each party to the mediation to give due consideration to any written statements given by another party; and

- c) ensure that natural justice is given to the parties to the mediation throughout the mediation process.
- 4) The mediator cannot determine the matter that is subject of the mediation.
- 5) The mediation must be confidential, and any information given at the mediation cannot be used in any other proceedings that take place in relation to the matter that is the subject of the mediation.
- 6) The costs of the mediation are to be paid by the party or parties to the mediation that requested the appointment of the mediator.

7.12d. If Mediation Results in Decision to Suspend or Expel being Revoked

If –

- a) mediation takes place because a Member whose membership is suspended or who is expelled from the Association gives notice under rule 7.11; and
- b) as the result of the mediation, the decision to suspend the Member's membership or expel the Member is revoked,

that revocation does not affect the validity of any decision made at a Board meeting or General Meeting during the period of suspension or expulsion.

Casual Vacancies:

- 7.14 A casual vacancy occurs in the office of a Board Member and that office becomes vacant if the Board Member:
- a) dies;
 - b) resigns by notice in writing delivered to the Chairperson or, if the Board member is the Chairperson, to the Vice-Chairperson and that resignation is accepted by resolutions of the Board;
 - c) is convicted of an offence under the Act;
 - d) is permanently incapacitated by mental or physical ill-health;
 - e) is absent for more than:
 - i. 3 consecutive Board meetings; or
 - ii. 3 Board meetings in the same financial year without tendering an apology to the office or the person presiding at those meetings.
 - f) ceases to be a member of the Association; or
 - g) is the subject of a resolution passed by a general meeting of members terminating his or her appointment as a Board Member.

Filling a Casual Vacancy:

- a. The Board may appoint a Member of the Association to fill any casual vacancy and the Member so appointed shall hold office until the close of the next Annual General meeting.
- b. Subject to the requirements for a quorum under rule 7.2 the Board may continue to act despite any vacancy
- c. If there are fewer Board Members than required for a quorum under rule 7.2, the Board may continue to act but only for the purpose of appointing Board Members or convening a General Meeting.

Election of Management Committee Members:

- 7.15 Board Members must be elected to membership of the Board at an Annual General Meeting or appointed under sub-rule 7.5.
- 7.16 A Board member's term will be from his or her election at an Annual General Meeting until the election at the next Annual General Meeting after his or her election at which time all positions become vacant.
 - a) The member is eligible for re-election to membership of the Board.
 - b) No member shall be re-elected to the same Executive position for more than six (6) consecutive years, without the express agreement of all other Board Members.
- 7.17 Except for nominations under sub-rule 7.5, a person is not eligible for election to membership of the Board unless a member has nominated him or her for election by delivering notice in writing of that nomination, signed by:
 - a) the nominator; and
 - b) the nominee to signify his or her willingness to stand for election, to the Secretary prior to the commencement of the Annual General Meeting.
- 7.18 If the number of persons nominated in accordance with sub-rule 7.2 for election to membership of the Board does not exceed the number of vacancies in that membership to be filled-
 - a) the Secretary must report accordingly to; and
 - b) the Chairperson must declare those persons to be duly elected as members of the Committee at the Annual General Meeting concerned.
- 7.19 If vacancies remain on the Board after the declaration under sub-rule 7.14, additional nominations of Board members may be accepted from the floor of the Annual General Meeting. If such nominations from the floor do not exceed the number of vacancies the Chairperson must declare those persons to be duly elected as members of the Board, providing they meet the selection and acceptance requirements. Where the number of nominations from the floor exceeds the vacancies on the Board, elections for those positions must be conducted.
- 7.20 If a vacancy remains on the Board after the application of sub-rule 7.15, or when a casual vacancy occurs within the meaning of sub-rule 7.9 occurs in the membership of the Board:
 - a) the Board may appoint a member to fill that vacancy; and
 - b) a Member appointed under this sub-rule will-
 - i. hold office until the election referred to in sub-rule 7.4; and
 - ii. be eligible for election to membership of the Board, at the next following Annual General Meeting.

- 7.21 The Board may delegate, in writing, to one or more sub-committees (consisting of such member or members of the Association as the Board thinks fit) the exercise of such functions of the Board as are specified in the delegation other than-
 - a) the power of delegation; and
 - b) a function, which is duly imposed on the Board by the Act or any other law.
- 7.22 Any delegation under sub-rule 7.17 may be subject to such conditions and limitations as to the exercise of that function or as to time and circumstances as are specified in the written delegation and the Board may continue to exercise any function delegated.
- 7.23 The Board may, in writing, revoke wholly or in part any delegation under sub-rule 7.17.

8 Meetings of the Association General Meeting:

- 8.1 The Board shall convene General Meetings of the Association at any time for the purpose of sharing information with and gaining information from the membership.
- 8.2 At least fourteen days notice of a General Meeting shall be given to Members in writing.
- 8.3 For the purpose of any General Meeting a quorum consists of no less than 6 full members of the Association.
- 8.4 If within half an hour from the time appointed for a General Meeting a quorum is not present, the meeting shall unless convened by order of the Board be dissolved.
- 8.5 The Chairperson or in their absence the Vice Chairperson shall preside at every General Meeting. If within ten minutes of the appointed time for the meeting, none of the aforementioned are present, the meeting shall elect its own Chair.
- 8.6 The Chairperson must ensure that the minutes taken of a General Meeting or Board Meeting under sub-rule 8.10 are checked and signed as correct by the Chairperson of the General Meeting or Board Meeting to which those minutes relate or by the Chairperson of the next succeeding General Meeting or Board Meeting, as the case requires.
- 8.7 When minutes have been entered and signed as correct under this rule, they are, until the contrary is proved, evidence that-
 - a) the General Meeting or Board Meeting to which they relate (in this sub-rule called “the meeting”) was duly convened and held;
 - b) all proceedings recorded as having taken place at the meeting did in fact take place at the meeting; and
 - c) all appointments or elections purporting to have been made at the meeting have been validly made.

- 8.8 Subject to these rules, each Member present in person or by proxy at a General Meeting is entitled to a deliberative vote.
- 8.9 A Member which is a body corporate may appoint in writing a person, whether or not the person is a member, to represent it at a particular General Meeting or at all General Meetings.
- 8.10 An appointment made under sub-rule 8.9 must be made by a resolution of the Board or other governing body of the body corporate concerned –
- i. which resolution is authenticated under the common seal of that body corporate; and
 - ii. a copy of which resolution is lodged with the Secretary.
- 8.11 A person appointed under sub-rule 8.9 to represent a Member which is a body corporate is deemed for all purposes to be a member until that appointment is revoked by the body corporate or, in the case of an appointment in respect of a particular General Meeting, which appointment is not so revoked, the conclusion of that General Meeting.
- 8.12 A Member (in this rule called “the appointing member”) may appoint in writing another member to be proxy of the appointing member and to attend, and vote on behalf of the appointing member at, any General Meeting.
- 8.12.1 A Special General Meeting of members may be called by a request from not less than twenty five percent of the membership. The request must be in writing to the Secretary of the Association stating the purpose of the meeting and be signed by those calling the meeting. The meeting must be held within twenty-eight days of receiving the request.
- 8.12.2 The Board of Management may call a Special General Meeting by notifying the membership of the purpose of the meeting in writing no less than twenty-eight days prior to the meeting.

Annual General Meeting (AGM)

- 8.13 The Annual General Meeting shall be held in every calendar year within four months of the end of the Associations financial year. The Chairperson must ensure that a Returning Officer is appointed prior to the Annual General Meeting.
- 8.14 Any Member may propose a resolution by submitting details in writing to the Secretary no less than thirty-one days prior to the next Annual General Meeting. Notice of such a resolution shall be given to all Members at the time of notice of the Annual General Meeting and no less than twenty-eight days prior to the meeting.

- 8.15 The Secretary must cause proper minutes of all proceedings of all Annual General Meetings to be taken and then to be entered within thirty days after the holding of each Annual General Meeting, in a minute book kept for that purpose.
- 8.16 Meetings other than general meetings include without limitation to meetings of the Board of Management.
- a) At least 48 hours written notice of a meeting shall be given to each Member entitled to attend
 - b) Notice of the meeting shall specify the nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except on the agreement of a majority of those attending the meeting
 - c) The Board of Management must meet at least six times in each year on the dates and times determined by the Committee
 - d) If at any meeting the Chair Person, Vice Chair Person are not present within five minutes after the starting time of the meeting the Members present may choose one of their number to be Chair for the Meeting or until the arrival of the Chair Person or Vice Chair Person
 - e) The attendance of four or more persons entitled to attend shall constitute a quorum and shall be deemed sufficient for the transaction of the business of the meeting
 - f) No business shall be transacted unless a quorum is present and if within half an hour of the prescribe start of the Meeting less than a quorum is present the meeting shall be adjourned to a time and date determined by those present. Such circumstances, together with the names of the Members present shall be recorded. If at the adjourned meeting a quorum is not present within half an hour of the reschedule time two (2) Members present shall be taken to constitute a quorum.
 - g) Questions arising shall be decided by a simple majority of votes of those present and voting (one vote per Member)

9 Rules of Association

- 9.1 The Association may alter or rescind these rules, or make rules additional to these rules, in accordance with the procedure set out in the Act, which is as follows-Under the ACT a Special resolution is required if the Association proposes to do any of the following:

- a) Subject to sub-rule (d) and (e), the Association may alter its rules by special resolution but not otherwise;
- b) Within one month of the passing of a special resolution altering its rules, or such further time as the Commissioner may in a particular case allow (on written application by the Association), the Association must lodge with the Commissioner notice of the special resolution setting out particulars of the alteration together with a certificate given by a member of the Committee certifying that the resolution was duly passed as a special resolution and that the rules of the Association as so altered conform to the requirements of this Act;
- c) An alteration of the rules of the Association does not take effect until sub-rule (b) is complied with;
- d) An alteration of the rules of the Association having effect to change the name of the Association does not take effect until sub-rules (a) to (c) are complied with and the approval of the Commissioner is given to the change of name;
- e) An alteration of the rules of the Association having effect to alter the objects or purposes of the Association does not take effect until sub-rules (a) to (c) are complied with and the approval of the Commissioner is given to the alteration of the objects or purposes.

9.2 These rules bind every Member and the Association to the same extent as if every member and the Association had signed and sealed these rules and agreed to be bound by all of their provisions.

10 Common Seal of Association

- 10.1 The Association must have a Common Seal on which its corporate name appears in legible characters.
- 10.2 The Common Seal of the Association must not be used without express authority of the Board and every use of that common seal must be recorded in the minute book.
- 10.3 The affixing of the Common Seal of the Association must be witnessed by any two of the Chairperson, the Secretary and the Treasurer.
- 10.4 The Common Seal of the Association must be kept in the custody of the Secretary or of such other person as the Board from time to time decides.

11 Pecuniary Interest

Where a Member of the Association or a Member of the Board has a pecuniary interest in a matter which is before a General Meeting or a Board Meeting for discussion that member shall not take part in the discussion or vote on the matter unless the Chairperson of the meeting is satisfied that the interest is so trivial as to be unlikely to affect the Member's judgement in the matter.

12 Finance

- 12.1 The Association's financial year shall be from 1st July to the 30th June in the following year and once at least in every year the Association shall cause its accounts to be audited by a person or persons appointed by the Members at the Annual General Meeting. No Member of the Association shall be eligible for appointment as the Association's Auditor. A duly audited Statement of Accounts, covering the period from the date of the last statement of accounts up to the end of the relevant financial year and a balance sheet as at the end of such financial year, shall be prepared and presented to every AGM of the Association together with the Auditor's report. The audited accounts shall be signed by the Chairperson and CEO or the person (s) acting in those positions.
- 12.2 The Board shall keep proper accounts of all assets and liabilities and all income and expenditure of the Association for each financial year and shall have such accounts audited and shall submit the same to the Annual General Meeting.
- 12.3 Funds shall be deposited to the credit of the Association at such bank or building society as may be approved by the Board.
- 12.4 All such accounts shall be operated by, and require the signature of two persons, with at least one Member of the Board being represented and One Senior Administration Officer being either the CEO or Area Program Manager
- 12.5 At least two office bearers of the Board of Management shall be signatories to the bank accounts of the Association.

12a Payment to Board Members

Payment to Board Members in this rule includes:

- 1) **Board Member** includes a member of a subcommittee
Board Meeting includes a meeting of a subcommittee
- 2) A Board Member is entitled in connection with the Associations business, to be paid out of the funds of the Association for any out-of-pocket expenses for travel and accommodation properly incurred, outside of any normal scheduled Board meetings, general meetings, AGM, volunteer or fundraising events.

13 Custody of Documentation and Securities

13.1

The Secretary and Treasurer of the Board shall have custody of the records, documents and securities of the Association or by way delegated to the CEO and Senior Program Mangers. The same documents are to be made available for inspection by any member of the Association on reasonable notice and at all reasonable times.

General Records

13.2 The CEO or person (s) delegated to the tasks shall be responsible for the keeping or the causing to be kept an adequate set of Records in respect of the activities of the Association, and without limiting such responsibility the CEO shall maintain or cause to be maintained:

- (a) Register of Members
- (b) Register of Board Members, including their names and addresses
- (c) Register of persons authorised to use the Common Seal of the Association.
- (d) Documentation of meetings including attendance and apologies, date, time, purpose and any such other information as may be determined by the Board with respect to all General Meetings of the Board, Meetings of the Board and any Sub-committees the Board may call together for any purpose.
- (e) Minutes and /or notes of all meetings of the association, the Board and its Committees.

13.3 The following records shall be open to inspection by any Member or its Authorised representative at any reasonable time:

- (f) The Minute Book in relation to General Meetings of the Board.
- (g) Register of Members
- (h) Accounts excluding those showing subscriptions of individual Members
- (i) Meeting Register
- (j) Register of Board Members

13.4 Members of any Sub-Committees in their capacity shall have access to minutes of meetings of their Committee only, together with such correspondence or files as may be tabled at the discretion of the CEO or by direction of the Board subject to rule 13.4a

13.4a Confidentiality of Records

- 1) The confidential nature of all correspondence or other communication from Members or others shall be maintained by the CEO of the Association to whom any communication is made available in the course of carrying out the business of the Association, provided that this shall not prevent dissemination of information legitimately available from other sources or which is common knowledge.
- 2) Any communication from Members marked or indicated as 'Confidential CEO Only' shall be opened and dealt with by the CEO only or, by a person appointed by the Board as Acting or Deputy CEO in the absence of the CEO. Such correspondence shall be filed in a secure and private manner and shall only be opened by the CEO,

Members of the Board and any other person as the Board may authorise.

14 Alteration to Constitution

- (1) This Constitution may be altered, varied, modified, deleted or added to at any General Meeting, duly convened and held, provided that notice in writing of the proposed amendments shall have been given to all Members at least twenty-one (21) days prior to such meeting. No rule shall be amended, altered, varied, modified, deleted or added to except by a three-fourths majority of the persons present and entitled to vote or, in the event of a poll, by a three-fourths majority of votes from such a poll.
- (2) Amendments to the Constitution do not take effect until the revised Constitution is lodged with the Commissioner. The Constitution must be lodged with the Commissioner within one (1) month of the Special Resolution being passed.
- (3) This Constitution binds every Member and the association to the same extent as if every member and the association had signed and sealed this Constitution and agreed to be bound by all their provisions.

15 Notices

For the purpose of this Constitution, a notice may be served, by or on behalf of the Association upon any Member either personally or by sending it by the preferred method of contact as recorded on the Members Register. Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document(s), the document(s) shall, unless the contrary is provided, be deemed for the purposes of these rules to have been served on the person on the sixth day after date of posting.

16 Dissolution

The association may be wound up by a duly convened General Meeting of the Association. If upon winding up or dissolution of the Association there remains after satisfaction of all its debts and liabilities any property whatsoever, the same must not be paid to or distributed among the members, or former members. The surplus property must be given or transferred to another Association incorporated under the Act which has similar objectives, to the Lamp Association and which is not carried out for the purpose of profit or gain to its individual members, and which Association shall be determined by resolution of the Lamp Members.



Lamp Inc. Annual Report 2022

Lamp Inc.

226 Bussell Highway, West Busselton WA 6280

Email: admin@lampinc.org.au Tel: 08 9754 1834

Website: <https://www.lampinc.org.au>



TABLE OF CONTENTS

LAMP INC. MISSION STATEMENT_____	3
PATRONS OF LAMP INC. _____	4
ABOUT LAMP _____	5
CHAIRPERSON'S REPORT _____	6
TREASURER'S REPORT _____	7
CEO'S REPORT _____	11
AREA MANAGER'S REPORT _____	12
DAY 2 DAY (D2D) LIVING REPORT _____	13
PHOTOS & EVENTS – DAY2DAY _____	14
PHOTOS & EVENTS – DAY2DAY _____	15
YOUTH & YOUTH INDIGENOUS REPORT _____	16
CARERS REPORT _____	17
PHOTOS & EVENTS – YOUTH & CARERS _____	18
HOUSING SUPPORT / NPAH PROGRAM REPORT _____	19
NDIS REPORT _____	21
SUPPORT COORDINATION REPORT _____	22
FRIENDS OF LAMP REPORT _____	23
LAMP INC. ORGANISATIONAL STRUCTURE _____	24
SUPPORT COORDINATION ORGANISATIONAL STRUCTURE _____	25
SPONSORS & CONTRIBUTORS ACKNOWLEDGEMENT _____	26

LAMP INC. MISSION STATEMENT

To promote the social well-being, dignity and personal independence of people with mental illnesses, their families and communities in the rural regions of the Lower South West of Western Australia.

~

To contribute to an increased understanding and acceptance of mental illness in the community.

~

To be part of a persons' recovery, education, and inclusion for life.

PATRONS OF LAMP INC.

Lamp Inc. Patrons

Adele Farina & Rose Harrington



ABOUT LAMP

Current statistics show at least 1 in 4 Australians will suffer from some form of mental illness during their life. Mental illness has no boundaries, it can affect any age, gender, culture or social level within a society. In most cases it does not only affect the individual but has a significant impact on the lives of their families, friends and those around them.

Lamp Incorporated commenced operation as a social Carers and Consumers Group in August 1996. The aim of the group was for consumers and carers to support each other in order to overcome some of the many challenges they faced when dealing with mental illness. By the latter part of 1996 the group had grown substantially, Office Bearers were elected, support funding for initial expansion and training was sought and provided by the Geographe Training Centre and the Lotteries Commission.

January 1997 saw the organisation gain 'incorporation' status and secure funding from the then Mental Health Department to employ a part time Support Worker. Since then, Lamp has experienced a steady expansion in its services and support programs.

Lamp currently runs several support services funded and supported by: Mental Health Commission WA, Dept of Communities, Dept of Child Protection, Chorus (formerly Community First International), National Disabilities Insurance Scheme (NDIS), Centrecare, Local Community Businesses and Community Members.

Our services include:

- One-on-one individual support, involving daily living skills such as; shopping, budgeting, personal care, home care and advocacy.
- A client referral service to appropriate alternative service providers in the community. Example may be DSC, FACS or local Counselling Services.
- Assistance with job search and employment placements for clients.
- Weekly recreational activities. These are held at Lamp HQ at 226 Bussell Highway, and at various venues in the region, including social gatherings, arts and craft groups, swimming, walking, golf, archery and day trips to the beaches, museums and other places of interest are all part of the program.
- Living Skills Program assisting clients with day-to-day practical activities such as cooking, computer skills and budgeting.
- Carer's Program which commenced in 2002 servicing carers in remote and rural areas throughout the South West, providing support services in the form of workshops and counselling as well as advocacy services and community education.
- Volunteer Program launched 2001 which encourages volunteers to participate in activities such as fundraising, Op Shop, DSW assistance and leisure activities with clients.
- Centre based services—Drop in & structured activity e.g. Workbench & Psycho-social Activity Centre.
- Carer Respite Service and group support sessions.
- Housing and accommodation through the National Partnership Agreement, working with the homeless or people at risk of being homeless and assisting with the linkages into the Community. This is ideal for clients seeking accommodation for independent living.
- Youth Mental Health Outreach in schools support services, drop-in centre and Bus.
- Homeless counselling services and community research projects.
- Individualised Support Services - (Registered NDIS provider) and Support Co-ordination

CHAIRPERSON'S REPORT

Lamp Inc. has experienced ongoing positive change during 2021/22 financial year. Some of these changes have been brought about by initiatives from inside the organisation and others have occurred because of external requirements or changing individual circumstances.

Externally, the major change factor during the year has been COVID 19. Change can be challenging for us all but I have been so impressed with our Lamp staffs ability to be creative in adapting to the impacts of change, and COVID in particular. I would like to thank all our participants, their families and carers, my fellow Board members, Lamp staff and contractors, and volunteers for their patience and flexibility in dealing with change brought about by COVID.

Change arising internally has included appointment of Stephane Le Blanc to the new position of Accountant, and changes to Board membership.

Two Board members have left this year - Paula Farley and Yvonne Avery. Both Board members have had a long standing association with Lamp Inc., and left with a personal belief that Lamp Inc. was assured of future success without needing their continuing involvement. Paula and Yvonne felt the time was right to vacate their Board positions and allow others to step forward as Board representatives.

Yvonne Avery's association with the organisation as a Board member goes back to 1996. With this in mind, the Board would like to formally recognise Yvonne's contribution to the organisation. As she is already a life member of the organisation, we would like to recognise her contribution with a plaque. This plaque will ensure that whilst Yvonne is no longer formally involved with Lamp her contribution will not be forgotten. Bestowing this recognition will form part of this year's AGM proceedings.

Another key departure from Lamp Inc. this year was Nicole Slevec. Last year Nicole took 12 months leave without pay to take a rest from work and pursue new adventures. Nicole has recently resigned from her position as Area Manager, explaining that she has now happily settled elsewhere in the state. The Board wishes her all the best in her future pursuits. We also congratulate Jesse Malseed on confirmation of his new substantive position as Area Manager.

I would like to acknowledge the ongoing and very substantial financial support that Lamp Inc. receives from donors, bequests and the community in general. I would like to recognise Rose Harrington, who again has been very generous in her support of Lamp.

Community support has this year enabled Lamp Inc. to commit to purchase of property located at 224 Bussell Hwy. Purchase of this property will result in a common boundary existing with our current premises at 226 Bussell Hwy and so create potential for future development. Excitingly, participant services can now expand without the need for more service delivery sites to be established at different locations within Busselton.

My thanks go to Triple M and for their decision to once again invite Lamp Inc. to be the beneficiary of their annual Golf Day to be held in November. The Golf Day is a major fundraising event for Lamp Inc. and is a major contributor of funds that enable Lamp Inc. to continue to deliver services not fully funded by government. Similarly, my thanks for contributions made by local service clubs (in particular the Lions Club of Dunsborough) and community initiatives that benefit Lamp Inc., such as the Black Dog Ride.

I look forward to Lamp Inc. and its supporters continuing to enable people with mental health concerns to successfully manage and enjoy their lives during 2022/23.

Abigail Sargent

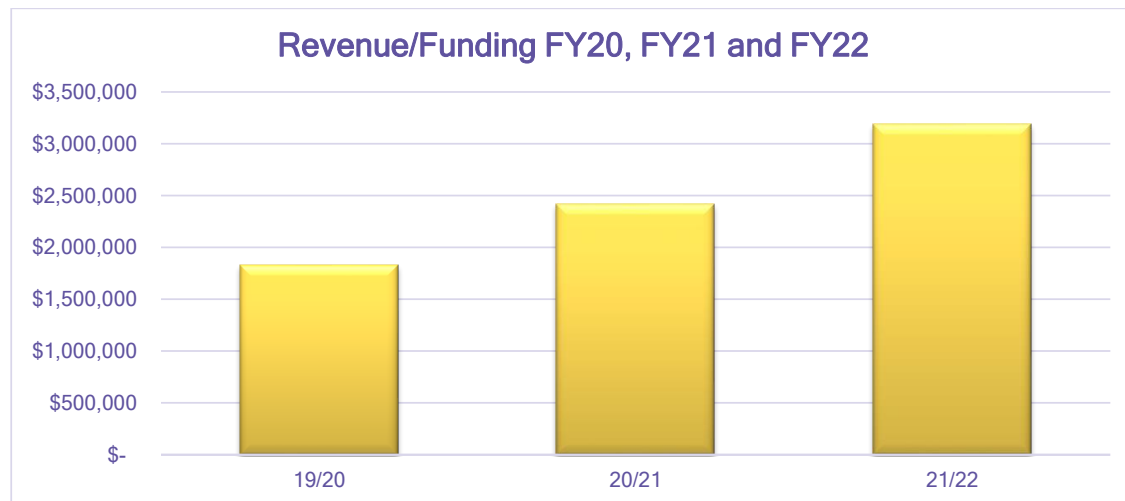
Chairperson

TREASURER'S REPORT

Lamp Inc.'s audited figures for financial year (FY) 21/22 have confirmed the year was a positive one. A key feature of the year was an encouraging return to a solid surplus. Lamp's previous two financial years resulted in a deficit of \$108,803 in 20/21 and a small surplus of \$13,378 in 19/20. This year's financial result was a surplus of \$233,292.

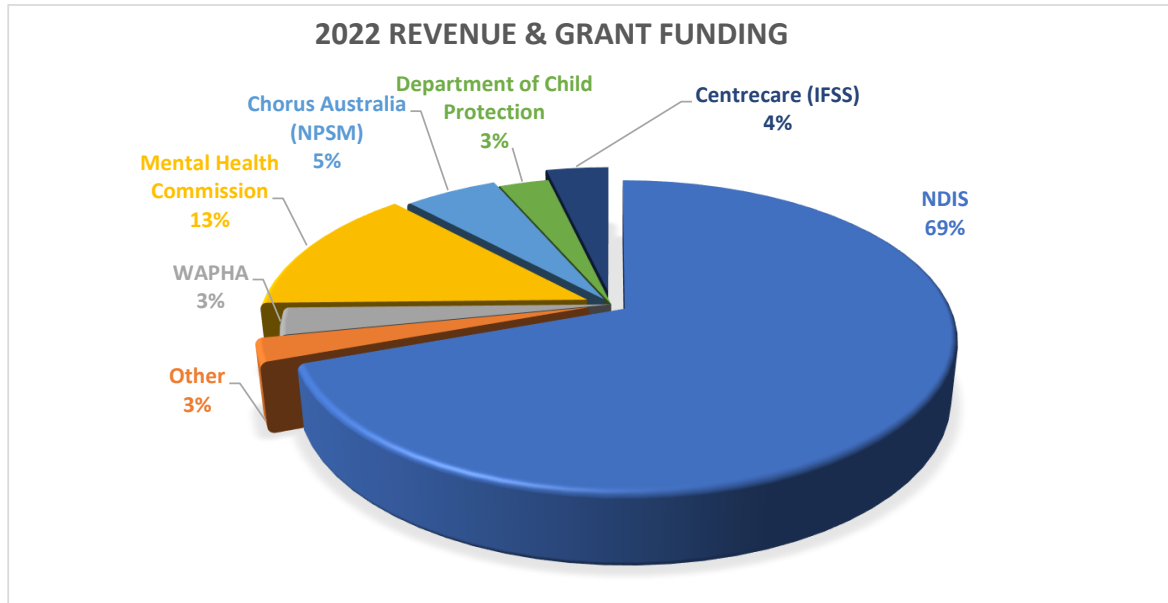
The positive outcome for FY 21/22 was primarily the result of growth in the delivery of NDIS services and occurred within the context of Lamp's total grant and revenue income increasing during the 21/22 financial year by 28% versus 23% in 20/21 (refer to Fig. 1 below). Income associated with growth in our NDIS services saw a solid increase of 45%

Fig. 1



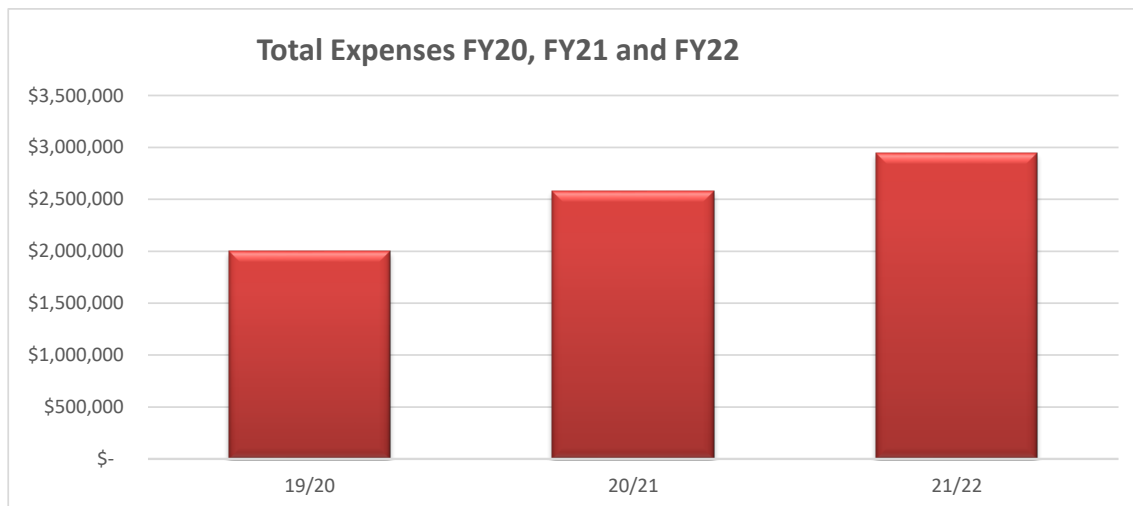
I have prepared a pie chart (please see Fig. 2 below) showing the source of our revenue and grant funding in FY 21/22. The chart shows that the NDIS/NDIA accounted for 69% of our overall funding and revenue. This compares to 51% in 20/21. The next biggest grant contributor remains the Mental Health Commission at 13% versus 17% in 20/21.

Fig. 2



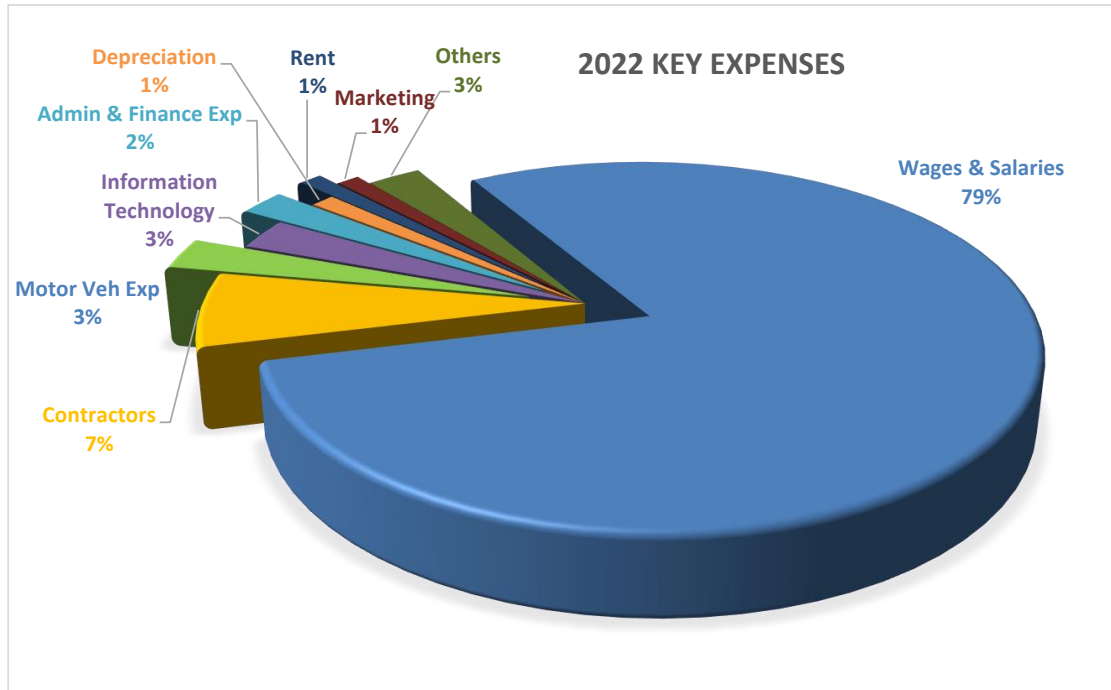
Although income reassuringly increased during FY 21/22, total expenses for the same period also increased (refer to Fig.3 below). Pleasingly however, total expenses increased by only 14% in FY 21/22 versus 29% in FY 20/21.

Fig. 3



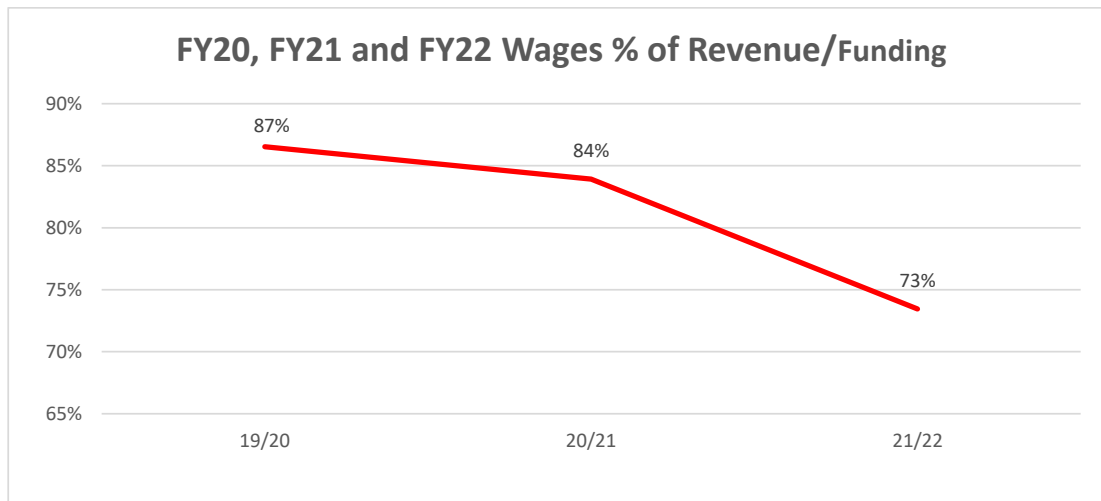
The single biggest component of Lamp's total expenses continues to be Staff Wages (please see Fig. 4 below). At 79% of total expenses this expense in FY 21/22 was in line with Lamp's FY 20/21 results.

Fig. 4



In dollar terms, Lamp's wage expense went up in FY21/22 by \$310,000, an increase of 15% compared to FY20/21. However, when expressed as a fraction of total revenue/grant funding, the wages related expenses went down to 73.5% compared to 83.9% for the previous year (illustrated in Fig. 5 below). This movement is a clear indicator that Lamp is now operating significantly more efficiently and is more viable than has recently been the case.

Fig. 5



Lamp purchased three motor vehicles for a total of \$70,787 during FY 21/22. Purchasing of vehicles instead of leasing is planned to reduce our operating lease expense exposure now and in the future. As part of the Information Technology Update Plan, Lamp has spent \$15,005 on new Laptops and printers during the year. These key asset purchases will enable staff to perform their various roles more efficiently and effectively. A further \$6,000 was spent on replacing an end-of-life CCTV and alarm system. This system update was necessary to keep the premises at 226 Bussell Highway secure. Overall, the impact of Lamp's asset purchases during FY 21/22 has increased depreciation of owned assets for the year to \$37,700 from \$24,113 in FY20/21.

Funds generated during FY 21/22 together with donations, savings and assistance from the community and Friends of Lamp have enabled the recent purchase of property at 224 Bussell Hwy. The Board and I consider this key purchase to be a secure investment in the future of Lamp and its participants that provides immediate operational advantages. The property allows for example expansion of mental health programs and better access to services.

Friends of Lamp Report

The Friends of Lamp result for the financial year was a little less with a total of over \$20,900 in donations and fundraising being received versus \$52,120 in 20/21. The 21/22 financial year generated a net surplus of \$40,345. Unfortunately, the Ute Muster could not be organised in FY 21/22 because of COVID 19 restrictions. However, the Triple M Golf Day was a success bringing in a surplus of \$12,409. In light of this success the event is scheduled to take place again and will do so in November 2022.

Treasurers Role

After 8 years in the role of Treasurer, I will be retiring from the Board at this years' AGM. I feel now is an appropriate time for a new Treasurer to be given the opportunity to assist Lamp and guide its financial progress into the future. My thanks and best wishes go to my fellow Board members, as well as Lamp's staff and volunteers for their assistance and support during my term as Treasurer.

I see a positive future for the organisation and feel I leave Lamp in good hands.

Julie Dickson

Treasurer

CEO'S REPORT

I am very pleased to report a successful year for Lamp Inc.

Strategically, Lamp Inc. has taken positive steps forward during 21/22 and re-energised its expansion of participant services as well as achieved significant organisational growth. This has occurred during a time of community wide COVID 19 restrictions and challenges.

Lamp's year of success has now positioned the organisation to pursue and implement future opportunities that are expected to ultimately improve the scope and depth of services that Lamp Inc. is able to offer its participants. This success has also included renewal of Lamp Inc.'s NDIS provider registration following a successful audit.

Lamp Inc.'s key stakeholders have already benefited in several ways from Lamp's success and organisational growth. For example, participants now have greater access to Lamp Inc.'s services. This is demonstrated by a 9,000 hour (23%) increase in the number of service hours delivered to participants and an increase of 68 (16%) people receiving Lamp services. Participants are also receiving better quality services - an outcome linked to a heightened emphasis by Lamp Inc. on providing training opportunities to staff and providing financial incentives for them to participate in this training. Ultimately participants benefit from this approach by receiving more professional, informed, skilful and appropriate services from more confident and enthusiastic staff.

Organisational growth has also included upgrade of some building and IT facilities that are central to providing timely, reliable, safe and participant focused services. Upgrade of IT facilities is now planned to occur on a progressive basis so that Lamp Inc. keeps pace with technological changes. Recent changes experienced by Lamp have included a turnover of staff and further development of a caring, responsive and transparent organisational culture. Although this cultural change has at times been challenging for both staff and participants it has none the less resulted in a strong foundation for future development of the organisation and successful delivery of services to Lamp's participants.

I wish to extend my sincerest thanks and congratulations to all those who helped Lamp and its' participants during the 21/22 financial year. The ongoing contribution of a team comprised of the Board, staff, participants, carers and volunteers together with the financial and practical support of the local community have been key to the success and achievements of Lamp during the course of the year.

I would like to particularly acknowledge the support of the Board and the confidence they have demonstrated in my leadership of the organisation. The Board's positive approach has been central to the organisation's success and is greatly appreciated.

I look forward to another successful year ahead.

Graham Hope
CEO

AREA MANAGER'S REPORT

I'd personally like to thank all staff, students, volunteers, community, and Board members, who've provided their ongoing support to Lamp Inc. throughout 21/22.

Welcome, to the new staff who've joined us throughout the last 12 months (Dave, Stacey, Alison, Stephane, Byanka, Kylie G, Gemma, and Maddison). It's been a joy to see the individual qualities you've each brought to the organisation, and we look forward to seeing your development over the coming 12 months and beyond.

Thank you, to those staff who've been with us at various points throughout the last 12 months and who've now moved on to new ventures. Rod and Hedley (Volunteer), it's been incredibly challenging trying to fill the void your absence has created within the workbench space. You were both instrumental to this program. I hope you're enjoying retirement Rod. Anita, after 10 years with us it was sad to see you leave, although your presence is thankfully still felt within the mental health sector. Lauren, your development of the day-2-day program within the NDIS space has supported this to become a viable program despite funding constraints.

Whilst service delivery levels have increased on all fronts, successful outcomes were also achieved elsewhere in the organisation. For example, Lamp Inc. gained re-registration as a NDIS Support Provider following a positive audit result against the NDIS Practice Standards. This registration is now in place for the next three years. In addition, we've been able to place a primary focus on further developing staff training and education. The Western Australian Association of Mental Health supported Lamp Inc. through its Organisational Development program. This program has supported Lamp Inc. to hold self-care & safe boundaries, de-escalation skills, and mental health first aid training on site. The program has also allowed Lamp to invest resources in having staff participate in Gatekeeper, Assist and suicide prevention training. All of this training is crucial in supporting individuals with mental health challenges effectively.

Moving forward for 22/23, further development and expansion remain active goals of the organisation. The development of an intranet for staff, the implementation of HR and training software systems, moving into site at 224 Bussell Highway, further staff development, supporting the re-establishment of the workbench program, and the expansion of current programs and services, remain priorities. We also look forward to partnering with Triple M and Southern Cross Austereo for the third charity golf day in support of Lamp Inc. We were fortunate to hold this in November 2021, and are all excited about the prospect of a bigger and better third time around on the 25th November 2022.

Finally, thank you to all staff who've supported my transition into the Area Manager role. It is greatly appreciated, and I look forward to continuing to work alongside everyone over the next 12 months.

Jesse Malseed

Area Program Manager

DAY 2 DAY (D2D) LIVING REPORT

D2D, along with the rest of Lamp, experienced a period of change through 2021-2022 which the team have successfully navigated. In April of 2022, D2D facilitator Lauren finished up with the program and Lamp, moving on to new ventures. The team, participants, and Lamp, all wish Lauren the best for the future and we're grateful for the support that she has given the program and participants. Rod and Hedley, thank you to you both as well. The Workbench program has recently welcomed Danny in the role of Facilitator and he is giving the program a new lease of life by re-establishing Thursday's Men's and Wednesday's Ladies Workbench programs.

The D2D program also welcomed Byanka into the Program Facilitator role, and with Dave and Jo, we now had a complete team. Byanka brings great experience to the program, and we're excited to see how Dave and Jo can support you to continue to develop the program further. Despite all the changes throughout the year, the centre and the D2D program have remained in full swing.

The 2021 AFL Grand final day went off without a hitch, Melbourne running out resounding winners over the Western Bulldogs. The Melbourne Cup luncheon and snail race were a hit as always, as was the Christmas party, with a special guest performance by LampLight. Lamp additionally held a Naidoc week celebration, including traditional food and storytelling. Upcoming annual events include a BBQ for Mental Health Week, 2022 AFL Grand Final, and 2022 Melbourne Cup Luncheon.

Additional events that have taken place throughout 2021-2022 include:

Creative works: Canvas painting, sewing (Shoulder bags and heat packs), crochet, coasters, candle making, button artwork, boomerang designing, and picture framing.

Art Exhibitions: Participants visited the Busselton Open Studios Tour in 2022, and plan to visit the Dunsborough and Margaret River Open Studios throughout the remainder of the year.

Music: Lamp is grateful for the ongoing support of Manfred within its music program in Margaret River. Activities undertaken this year include singer songwriter history and appreciation sessions, along with the weekly practice and learning of new songs. In addition, LampLight will be playing a set on the 14th of October at our premises, 226 Bussell Highway, as part of our Mental Health Week activities.

Workbench: We look forward to seeing how this develops over the coming 12 months with Danny's guidance.

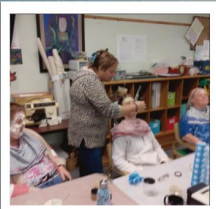
Recovery focus, capacity building, and independent living skills workshops: Over the past 12 months, the D2D facilitators have led a number of workshops around recovery and capacity building strategies. These include exploring self-care and identifying self-care routines, the importance of sleep hygiene, grounding and mindfulness techniques, understanding what is meant by self-compassion, developing an understanding of nutrition to support healthier food choices, and developing a greater understanding of what emotion is, and how it can impact us.

Jesse Malseed

(for) Day 2 Day Program

PHOTOS & EVENTS – DAY2DAY

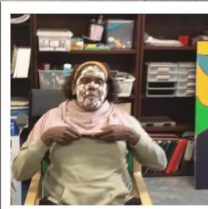
Day2Day at Work (and play)...



NAIDOC WEEK



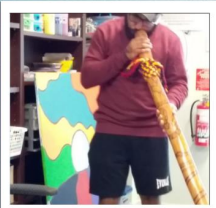
Face Painting



NAIDOC WEEK



Day2Day Outing



Didgeridoo Playing



Traditional Lunch



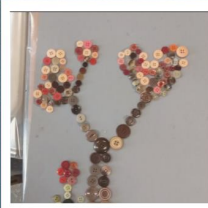
Boomerang Painting



Music in Margz



Music's Little Visitors



Button Tree Art



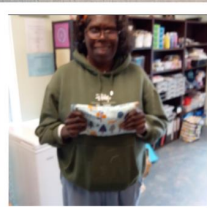
Drink Coasters

PHOTOS & EVENTS – DAY2DAY

Day2Day at Work (and play).



Heatpack Making



Heatpack Making



The Colony Visit



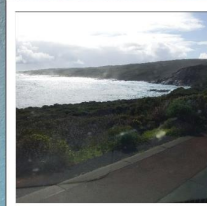
Day2Day Outing



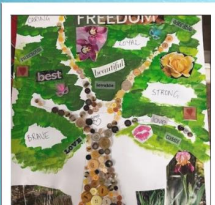
More Music



Lighthouse Outing



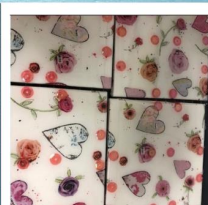
Lighthouse Views



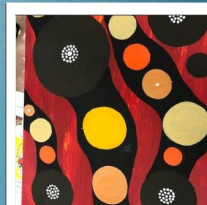
Button Tree Art 2



Drink Coasters 2



Drink Coasters 3



Aboriginal Style Art

YOUTH & YOUTH INDIGENOUS REPORT

The Lamp Inc. Youth, Youth Indigenous Family Support and Carers programs continue to make a positive impact in the South West for youth and those caring for others.

The Youth and Youth Indigenous Family Support programs started the year off with the Nannup Family Fun Day. It was a great day, and a great turn out, with many families and kids having fun. Lamp Inc's staff promoted the program and provided activities for all ages. Nannup is a small community, and everyone enjoyed the activities and social engagement that went along with the day.

The programs continue to provide outreach at the Busselton Youth Precinct by providing activities and being a familiar face of the organisation for young people. Our presence at the Precinct provides young people with a safe place to open conversations and express their ideas.

This year we have worked collaboratively with Head Space and created a group for the LGBTIQ+A young people which is held at Gary's Tea House, providing a safe place for open discussions and social connections. The program uses this space to provide positive mental health education and gender diversity and acceptance.

Once again, the staff became enthusiastically involved in the Black Dog Ride, which works towards raising funds and awareness for positive mental health and suicide prevention. The organisation was presented with a \$10,000 donation that will go towards ongoing Lamp Inc costs enabling us to continue service provision in the local community and surrounding areas.

The ride went from Busselton to Nannup, and down to Pemberton via Nannup - there were more than 200 riders who participated on the day. This is the 13th year that Lamp has been involved in and benefited from the Black Dog Ride. We aim to continue this relationship well into the future.

The programs are continuing to reach youth by working collaboratively with the local schools and government departments. The youth programs aim towards facilitating engagement for social inclusion and holistic educational formats. The groups are tailored to identified client needs and begin with engaging young people from year 7 onwards. The aim is to keep the engagement positive and ongoing throughout their secondary educational experience. The program also reaches out to youth in the community who have disengaged from school and are experiencing challenges - we combine a holistic approach and aim to work with all the families, carers and services involved.

This program reaches beyond the Busselton community through to Nannup and Margaret River, Manjimup and Augusta and provides an outreach service.

The Youth Indigenous Family (YIFs) service is integrated with the other youth programs and aims to assist young indigenous people, carers, and their families in a variety of ways, and is tailored to the needs of the client.

Jodie Fogliani

Youth/Carers Program Manager

CARERS REPORT

The Carers program continues to provide respite, free mental health, and wellbeing education, as well as social group which includes workshops, activities and outings. For example, in 2022 we had a Ten Pin Bowling outing which attracted 10 carers, and a golf session that everyone enjoyed regardless of skill.

One client aced a hole in one and was the highlight of the day. All participants received different certificates of recognition, which contributed to the fun of the day. Carers outings included a variety of places across the South West and are hosted according to the clients feedback and requested destinations. These outings provide respite and a change of pace and boost confidence and self-esteem.

Some of the local businesses that have supported the program throughout the year include The Good Egg, Community Gardens, and the Busselton Golf Club. Many other organisations and services have also assisted throughout the year and deserve a special mention including St George Anglican Church. The church donates every year including Christmas funds for the carers program and assisting Lamp to provide individuals with emergency relief services. GIVITT have provided items and donations that have assisted Lamp Inc.'s programs and clients' needs. Carers WA and Healthy Minds have provided ongoing services to our clients that make their lives less challenging, for example, being able to access counselling, and providing supports tailored to the clients' needs. Some of these include the carers assistance package, household items and other services to help maintain homes and positive mental health.

We continue to aim towards maintaining a highly professional approach which includes staff training and career development for all the staff involved in these programs so that we can bring the best that Lamp Inc. has to offer to young people, their family's and carers.

A big thank you to Alex and the Lamp team for another successful year and I look forward to the ongoing journey ahead.

Jodie Fogliani

Youth/Carers Program Manager

PHOTOS & EVENTS – YOUTH & CARERS

Youth, Youth Indigenous & Carers Outings and Events



HOUSING SUPPORT / NPAH PROGRAM REPORT

The Lamp Inc Housing Support Program (NPAH) continued throughout 2021-2022 period to make positive impacts for people living in the South West communities with a chronic Mental Health diagnosis. However, with the current housing crisis and Covid interruptions we had a lot of obstacles this year.

The beginning of 2021 saw a housing crisis develop in the South West and as a result 2022 remained a very stagnant period for NPAH to provide participants with long term stable new housing. As such we have had people waiting in transitional housing for longer periods than would be normal.

However, despite the issues and challenges associated with the housing crisis, our housing consumers were keen to work with their formal and informal supports and the NPAH Lamp Inc Housing Support Worker (HSW), to get through that period as best we could. This was helped by the fact that we had a relatively Covid-19-free environment again in 2021-2022, due to the borders created by our state premier, and strict contact procedures instigated by Lamp Inc. As a result, we had no serious issues.

The purpose of the NPAH program is to ensure that people being discharged from the Bunbury Hospital Acute Psychiatric Unit, and those being referred by their clinical professionals, have access to suitable and affordable long-term accommodation. The funding for the program was a joint initiative of the Department of Child Protection and Family Support, and the Mental Health Commission. However, in 2018 the mental health funding was withdrawn and clients that were close to exit were finalised in late 2018, so that new clients could be assisted in 2019/2020. In 2021 this enabled the program to open again to a limited number of consumers.

Despite the reduction in funding - the amount of people trying to access the program did not diminish, rather this number increased following the Covid-19 2019-2022 period. The NPAH HSW believes this increase (which happened across the NPAH range of programs as related to us by the team in Perth and the South West), occurred because services had temporarily suspended their programs referrals through the Covid-19 2019 period, but decided to refer them once the restrictions lifted in late 2020.

When the housing crisis hit, housing services providers became desperate and found that they had difficulty providing referrals for their clients. We also experienced this service overload due to the housing crisis and people desperately calling us for help.

As a result, referrals also often had serious behavioural issues or risks that were 'glossed over' by the referrer - desperate to get their clients access amid the crisis as private rental options diminished and any housing became extremely competitive.

So we had a big influx of referrals in one hit in that year.

The housing crisis was created due to properties suddenly being sold at bumper prices - and rental prices in the South West skyrocketed due to limited number of rentals being available. Suddenly, people who had previously had secure homes were finding themselves either facing eviction and competing for limited rentals in a high rental cost environment or their rental costs escalated.

As a result, many people who previously had stable housing became - "the new homeless".

This has led to the private rental market 'being completely out of reach' for our lower income consumers during 2021-2022. Additionally, the Department of Communities housing has had relatively few units available for allocation in 2022.

Many of the Department of Community homes that became available after the moratorium was lifted, now require maintenance and there is a big backlog of demand for these properties on the current Housing Priority Waitlist. As a result, we have a lot of people waiting for NPAH allocations. During 2021-22 NPAH found that most services were very happy to work collaboratively - due to the housing crisis reaching its peak. NPAH was able to assist with offers of the Lamp Inc., caravan to other agencies, although few actually took up the option - most people opting to stay with family or friends and couch surf rather than brave the wet weather.

NPAH was able to reach out to new staff at the APU in 2021-22 and re-establish our links with them. We continued to work collaboratively with the Community Mental Health clinics, GP's and the regional hospitals. All services were keen to work with us and support each other in ensuring that everyone was aware of the client's needs.

The Lamp Inc., caravans have continuously been utilised this year and the transitional house 'Luke's Retreat' as always has been full to capacity over the past 12 months.

Our NPAH program continues to strive to educate State and Federal Government staff, including the current Department of Communities 'Homelessness Service System Trial' teams meetings, about NPAH in the South West and its challenges.

Lamps Inc's CEO, Graham Hope, and NPAH HSW Anne Marie attended many of the meetings for this pilot in Bunbury over the past year - essentially to help to provide an important understanding of the role of housing services in the South West and the challenges we face. For those within the department not working on the 'cold hard face' of the service these meetings have helped to explain:

- The importance of Mental Health services to combat homelessness.
- The essential importance of long pathways for people with clinical needs.
- How stable housing for people with chronic mental health means that they can connect with their clinical supports in a more routine way.
- How we connect these recipients with long term support such as NDIS and it means that statistically their recovery is much more coherent and prolonged; and
- How these services prevent continued re-admissions to over-crowded Acute Psychiatric Units and saves the community thousands of dollars per year in funding.

NPAH continues to benefit the local community, the health care system, and the respective departments involved. If consumers cannot be assisted directly, we are able to help refer them to other regional programs and services. Still others were provided with as much advice as we could provide, including emergency accommodation options, emergency food options and assistance with utilities and debts where possible.

NPAH also collaborates with the other NPAH programs in the South West where possible, to pick up those we could not fit into the program. NPAH also assists the Department of Communities Housing Authority where possible to prevent evictions.

This shows that despite the fall in funding we continue to assist those who are challenged with mental health issues and struggling with accommodation in our community.

The NPAH program continues to make significant changes to people's lives by helping them to obtain suitable accommodation either through the Housing Authority, Community Housing providers, the private rental market, and other programs.

Anne-Marie Davies

Housing Support Facilitator

NDIS REPORT

Lamp Inc.'s NDIS Program offers a range of services including one-on-one support, centre-based program, gardening and cleaning. We have managed well over the last 12 months considering the challenges presented, primarily with Covid-19 arriving in the Busselton/Bunbury region, staff adjustments and reduced staff numbers. These factors allowed us to streamline the NDIS Program and with all hands-on deck we have come through with flying colours.

The NDIS Program has continued to expand with new participants continuing to join Lamp and even some participants from the past returning to Lamp as they have become eligible for a NDIS Plan. As the region is opening up again, we are now welcoming new support staff, not a moment too soon, and reducing our wait list for supports.

With the wonderful news of the purchase of the building at 224 Bussell Highway, it will only be a matter of weeks before the NDIS Program team will be operating from there. Our CEO, Graham Hope, has been busily coordinating the preparation of the new premises. Thanks to the hard work of all those involved from Lamp, this is very near completion. It has been many years in the making and we are so happy to expand and improve on our standard and level of support in the NDIS Program.

This year, we implemented the 'Participant Liaison' role. The vision for this role was to enable participants more opportunity to give us feedback, tailor their supports, more clearly identify what they want to get out of their supports, and generally improve the service provision of our NDIS Program. Shortly, Jodie Saylor, our NDIS Program Assistant, will incorporate the Participant Liaison role into her current role. We will have a 'Roster Coordinator' join the team and we are excited at the potential positive impact this will have, not only for the participants, but the staff as well, with a well-rounded supportive environment. Thank you to Jodie for stepping up into this expanded version of her role, and also to Leanne Prestipino, who has kept a check on the behind the scenes activities. A big thank you to Jesse Malseed for assisting this program to be guided through any hurdles that arise and for his initiative and vision on where we want to go.

Thank you also to Graham, Deb, Maree, Kerry and Stephane who also support the NDIS Program behind the scenes, but no less importantly. Of course, the program would not be complete without all the NDIS Support Staff and Contractors who continue to support our wonderful NDIS participants. Thank you to you all.

Lamp NDIS Program does not stand alone, and I also want to take time to thank the program teams at Lamp, who we work with collaboratively for their hard work. When we all work together, in the best interests of our clients/participants, we provide the most well-rounded support possible for the individual.

The NDIS Program aims to continue to learn, expand and improve our services to the participants in a positive supportive environment. We look forward to the ongoing journey ahead.

Jo Yates

NDIS Program Manager

SUPPORT COORDINATION REPORT

There have been lots of changes within the Support Coordination team over the last year. Jesse moved into his new role as Acting Area Manager, and I become the Team Leader of the program. We have had a few staff changes over the past year with the team being short staffed for a period, however the team members that remained went above and beyond to ensure we were still delivering a high standard of service.

For a 'program first' we had Jayden Greenfield successfully relocate, returning to her home state of Tasmania. Jayden has been able to work remotely and maintain her service delivery to her participants in Western Australia, but also onboarded 6 new participants who are based in Tasmania. This a huge credit to Jayden and a great step for the program moving forward.

As a team, even though we were understaffed, we were able to continue to achieve our key performance indicator (KPI) targets on an ongoing basis. This is reflective of the overall increase in the program's service delivery capacity and the number of participants we've been able to support. Overall, 123 new referrals were received in FY 21-22, which is a huge credit to the team. Throughout this time, we've been able to keep waitlists minimised to ensure people are able to access their supports as quickly as possible.

In the coming weeks there will be 6 new staff members starting within the program filling. These staff will fill the roles of Support Coordination, Psychosocial Recovery Coaching, and a Support Coordination Assistant. This is exciting for the program and it's continued growth.

A big thank you goes out to the whole team. Vanessa, Jayden G, Jayden S, Naomi, Annie, and Kylie. Your hard work doesn't go unnoticed by Lamp and the participants you all support. Your commitment to supporting each other as well, throughout times of adversity, make this a great team to be a part of.

I'm looking forward to another successful year working alongside you and remain excited with the thought of ongoing development.

Tanya Avery

Support Coordination Team Leader

FRIENDS OF LAMP REPORT

Fund raising during the year made an important contribution towards Lamp Inc.'s growth and its capacity to deliver services to individuals with mental health concerns and homeless people living in the community. Lamp Inc.'s staff and volunteers again assisted the Busselton Trotting Club by helping to collect entry fees at the gates during the trotting season. In return the club made a generous fund-raising contribution to Lamp Inc. Sadly, during the year Pat Abbott the Secretary and Treasurer of the Busselton Trotting Club and long standing supporter of Lamp Inc. passed away. On behalf of everyone at Lamp Inc. we would like to acknowledge Pat's support of Lamp Inc. over many years and offer our condolences to her family and friends.

Our 2021 Triple M golf day was very successful and resulted in Triple M inviting Lamp Inc. to continue to host the golf day event in 2022. This year, the golf day at Busselton Golf Club is scheduled to occur on Friday 25th November 2022. The day is played with Ambrose rules that count only the shots within your group that are closest to each hole. If you are interested in participating in this year's golf day, you're welcome to arrange a group (up to four) and register with Debbie here at Lamp Inc. (TP: (08) 9754 1834). Because of a limit on the number of groups that can play on the day, registrations are required in advance. The entrance fee is \$100 per person and includes a cooked breakfast prior to teeing off, an opportunity to win a \$25,000 hole in one prize and some 19th hole entertainment.

Another important fund-raising event for Lamp Inc. during 2021 was the Black Dog Ride held in March 2022. The ride involves approximately 250 riders travelling from Busselton to Manjimup and is supported by WA Police. Funds raised through the event are used to provide mental health services to the youth community of Busselton. Our thanks go to John Lewin and his team for organising such a successful day and enabling the contribution of funds to Lamp Inc.

Rose Harrington has also generously donated funds to Lamp Inc. during the year and we would like to acknowledge and thank Rose for her ongoing support of Lamp Inc. It is greatly appreciated. Service clubs from Busselton and Dunsborough were requested to contribute to Lamp Inc. during the year and funded much of Lamp Inc.'s recent IT upgrade.

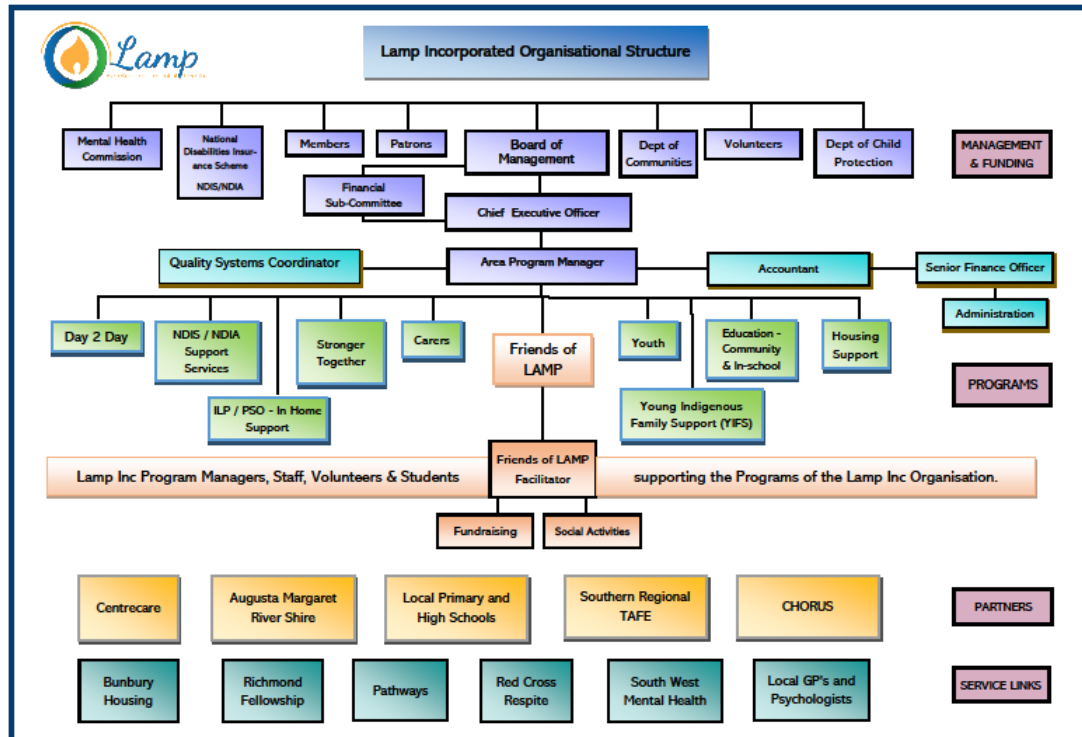
On behalf of Lamp Inc. we would like to thank:

- The supporters of our organisation that contributed money, goods and / or services to Lamp Inc.
- All those volunteers who generously donated their efforts and time during the year.
- Lamp Inc. staff.

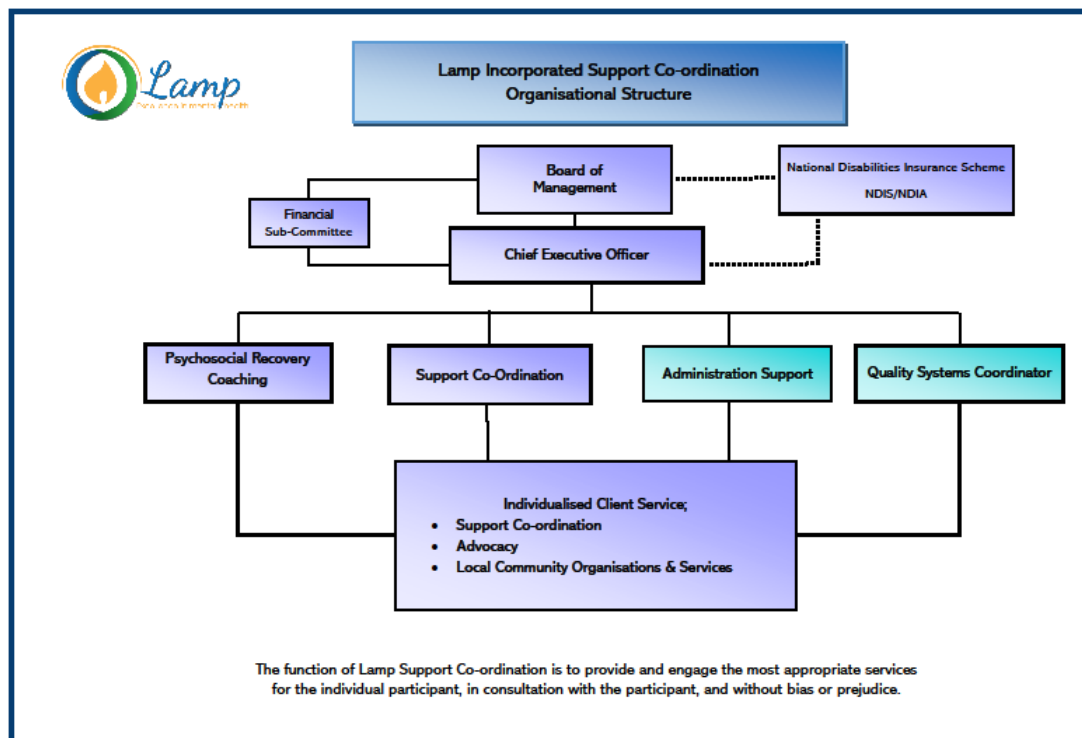
Your help and contributions are invaluable to people with mental health concerns that need assistance in our community.

Friends of Lamp

LAMP INC. ORGANISATIONAL STRUCTURE



SUPPORT COORDINATION ORGANISATIONAL STRUCTURE



SPONSORS & CONTRIBUTORS ACKNOWLEDGEMENT

Patrons:

Adele Farina

Rose Harrington

Sponsors & Supporters:

Alpaca Therapy	Government of WA - Dept. of Communities
Augusta Margaret River Shire	Gravity
Automotive Fleet Services	Jigsaw Signs & Print
Baked of Busselton	John & Tricia Lee
Bendigo Bank - Busselton	Jobs South West
Black Dog Ride	KMART - Busselton
Broadwater IGA - Busselton	Linking Hands of Hope
Bunbury Wildlife Part	Lions Club of Busselton
Bunnings - Busselton	Lions Club of Busselton - Omega Club
Busselton Trotting Club	Lotterywest
Busselton Friendship & Learning Group	Loud's Painting Service
Busselton Hyundai	Margaret River Busselton Tourism Association
Busselton Jetty	Mental Health Commission
Busselton Pensioners Social Club	Mind Medicine Australia
Busselton Psychology Service	Mobile Caravan Repairs South West
Busselton Toyota	Mr Peter Brennan
Cahoots	Mr Peter Farrer
Cape Cellars - Busselton	Nannup District High School
Carers WA	PayPal Giving Fund
City of Busselton	Racing & Wagering WA
Coles - Margaret River	Roller Rink - Bunbury
Commonwealth Bank - Busselton	Shane Bromilow - SCA - Triple M
Deadly Discovery - Bunbury	Share the Dignity
Dolphin Discovery Centre	South Regional TAFE
Dr Stephen Cohen	Sports Power - Busselton
Dunsborough Cellars - Dunsborough	Spotlight - Busselton
Elliott's Tech - Busselton	St George's Anglican Church, Dunsborough
Fairtel	The Shed Markets
Goose Café	

UTE MUSTER

Lamp Inc. expresses sincere condolences to the Sutton family, with the passing of Sean Sutton on July 21st this year. Sean was a great advocate and member of the Ute Muster committee, and his presence will be greatly missed.

Lamp Inc would like to acknowledge those listed below in support of the Ute Muster which last ran in 2018-2019. It has been unable to run since because of the ongoing effects from the COVID-19 pandemic. We are working towards holding the UTE MUSTER again in 2022 - 2023.

The Beer Farm - Metricup	Luke Streatfield - Vasse Transport	Steve Sutton - AXIS Minerals
Steve & Sarah - Sharpie's Mob	Shannon's Insurance	Jude Halliburton

LAMP INCORPORATED
81 359 568 293

FINANCIAL REPORT
FOR THE YEAR ENDED
30 June 2022

LAMP INCORPORATED
81 359 568 293

CONTENTS

Board of Management's Report

Profit & Loss Statement

Departmental Profit & Loss Statement

Balance Sheet

Notes to the Financial Statements

Statement by Board of Management

Auditor's Report

LAMP INCORPORATED
81 359 568 293

**BOARD OF
MANAGEMENT'S REPORT**

Your board members submit the financial report of the LAMP Incorporated for the financial year ended 30 June 2022.

Board Members

The name of each member of the board during the year and if different, at the date of the report;

Chairperson	-	Abigail Sargent
Secretary	-	Hayley Reilly
Vice Chair	-	Sarah Lotze
Treasurer/Carer Rep	-	Julie Dickson
Carer Rep	-	Yvonne Avery
Health/Community Rep	-	Dr Stephen Cohen
General member	-	Paula Farley
General member	-	Stacey Hutt
Consumer Rep	-	Tegan Faber

Principal Activities

The principal activities of the association during the financial year were that of community support services for people with mental health issues.

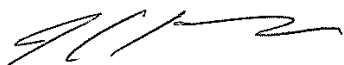
Significant Changes

There have not been any significant changes in the activities and operations of the association during the year.

Operating Result

The association derived net profit of \$233,292 for the year.

Signed in accordance with a resolution of the Board of Management.



Dated this 16th September 2022

LAMP INCORPORATED
81 359 568 293

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022	2021
	\$	\$
<u>Income</u>		
Grants	3,115,202	2,359,351
<u>Other income</u>		
Donations and Fundraising	40,834	44,555
Net profit from sale of goods (Op Shop)	-	(64)
Bank interest	285	866
Rent	8,730	4,747
Others	22,155	9,266
Government incentive	-	50,000
Total income	3,187,206	2,468,721
<u>Expenses</u>		
Consultancy Fees	5,759	-
Depreciation	83,016	89,365
Insurance	59,336	49,538
Operating leases expenses	32,609	33,072
Staff Wages	2,270,913	2,030,030
Others	502,281	375,519
Total expenses	2,953,914	2,577,524
Net (deficit)/surplus for the year	233,292	(108,803)

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022	2021
	\$	\$
MENTAL HEALTH COMMISSION		
<u>Income</u>		
Grants	427,111	405,023
<u>Other income</u>		
Bank interest	27	62
Others	1,749	1,286
Total income	428,887	406,371
<u>Expenses</u>		
Depreciation	6,320	16,761
Insurance	8,879	11,225
Operating leases expenses	8,780	13,873
Staff Wages	341,563	322,963
Others	44,022	41,326
Total expenses	409,564	406,148
Net (deficit)/surplus for the year	19,323	223

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022	2021
	\$	\$
WA PRIMARY HEALTH ALLIANCE		
<u>Income</u>		
Grants	90,361	81,546
CB -NDIS	145,125	18,504
<u>Other income</u>		
Bank interest	17	8
Others	524	-
Total income	236,026	100,058
<u>Expenses</u>		
Depreciation	5,158	4,127
Insurance	2,056	6,663
Operating leases expenses	4,690	4,374
Staff Wages	133,105	156,971
Others	32,899	13,700
Total expenses	177,907	185,836
Net (deficit)/surplus for the year	58,119	(85,778)

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
CENTRE CARE		
<u>Income</u>		
Grants	115,924	114,037
<u>Other income</u>		
Bank interest	6	7
Others	524	-
Total income	<u>116,455</u>	<u>114,044</u>
<u>Expenses</u>		
Consultancy Fees	968	-
Depreciation	762	2,394
Insurance	2,276	4,383
Operating leases expenses	-	1,598
Staff Wages	88,621	92,878
Others	32,577	9,383
Total expenses	<u>125,204</u>	<u>110,636</u>
Net (deficit)/surplus for the year	<u>(8,749)</u>	<u>3,408</u>

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
DEPARTMENT OF CHILD PROTECTION		
<u>Income</u>		
Grants	92,070	86,241
<u>Other income</u>		
Bank interest	16	29
Others	603	-
Total income	92,689	86,270
<u>Expenses</u>		
Depreciation	615	3,558
Insurance	1,754	4,468
Staff Wages	52,758	64,373
Others	31,707	20,571
Total expenses	86,834	92,970
Net (deficit)/surplus for the year	5,855	(6,700)

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
LAMP		
<u>Income</u>		
Grants	-	-
<u>Other income</u>		
Donations and Fundraising	52,120	20,900
Net profit from sale of goods (Op Shop)	-	(64)
Bank interest	164	75
Rent	-	-
Others	18,600	50,000
Total income	70,885	70,911
<u>Expenses</u>		
Consultancy Fees	-	-
Depreciation	20,573	866
Insurance	(1,352)	-
Operating leases expenses	38	-
Staff Wages	-	106
Others	11,281	7,447
Total expenses	30,540	8,419
Net (deficit)/surplus for the year	40,345	62,492

The accompanying notes form part of these financial statements.

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
NPSM		
<u>Income</u>		
Grants	172,216	139,120
<u>Other income</u>		
Bank interest	39	71
Others	524	2,375
Total income	172,778	141,566
<u>Expenses</u>		
Depreciation	1,355	5,839
Insurance	1,994	6,950
Operating leases expenses	6,189	9,021
Staff Wages	117,620	122,448
Others	33,933	19,718
Total expenses	161,091	163,976
Net (deficit)/surplus for the year	11,687	(22,411)

The accompanying notes form part of these financial

LAMP INCORPORATED
81 359 568 293

DEPARTMENTAL TRADING, PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
NDIS and Support Coordination		
<u>Income</u>		
Grants	-	-
NDIA	1,335,842	1,206,323
Support Coordination	730,834	-
<u>Other income</u>		
Bank interest	16	93
Others	2,794	204,942
Total income	2,069,486	1,411,357
<u>Expenses</u>		
Depreciation	48,232	58,216
Insurance	43,730	14,789
Operating leases expenses	15,771	9,526
Staff Wages	1,537,245	922,494
Others	317,795	209,292
Total expenses	1,962,773	1,214,317
Net (deficit)/surplus for the year	106,713	197,040

The accompanying notes form part of these financial

LAMP INCORPORATED
81 359 568 293

BALANCE SHEET
AS AT 30 June 2022

	Note	2022 \$	2021 \$
CURRENT ASSETS			
Cash and cash equivalents	3	1,905,883	1,751,951
Other receivables		5,600	5,600
Prepayments		49,284	-
Total current assets		<u>1,960,767</u>	<u>1,757,551</u>
NON-CURRENT ASSETS			
Property, plant and equipment	4	547,063	485,299
Right of use assets	5	77,848	25,661
Total non-current assets		<u>624,911</u>	<u>510,960</u>
TOTAL ASSETS		<u>2,585,678</u>	<u>2,268,511</u>
CURRENT LIABILITIES			
Trade and other payables	6	95,234	60,101
Lease liabilities	7	43,455	24,931
Provision for annual leave		107,948	74,792
Unspent grant funds		-	-
Total current liabilities		<u>246,637</u>	<u>159,824</u>
NON-CURRENT LIABILITIES			
Provision for long service leave		4,521	41,924
Lease liabilities	7	35,513	-
Others		1,180	-
Total non-current liabilities		<u>41,214</u>	<u>41,924</u>
TOTAL LIABILITIES		<u>287,851</u>	<u>201,748</u>
NET ASSETS		<u>2,297,827</u>	<u>2,066,763</u>
MEMBERS' FUNDS			
Reserves		260,500	262,728
Accumulated surplus	8	2,037,327	1,804,035
		<u>2,297,827</u>	<u>2,066,763</u>

The accompanying notes form part of these financial statements.

LAMP INCORPORATED**81 359 568 293****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022**

The financial statements cover LAMP Incorporated as an individual entity. LAMP Incorporated is a not for profit Association incorporated in Western Australia under the Associations Incorporation Act 2015. The functional and presentation currency of LAMP Incorporated is Australian dollars. Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

In the opinion of the Board of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared in accordance with the requirements of the Australian Charities and Not-for-profits Commission Act 2012, Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures, AASB 1058 Income of Not-For-Profit Entities and AASB 15 Revenue Recognition.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

2 Summary of Significant Accounting**Policies Income Tax**

The Association is exempt from Income Tax under Division 50 of the Income Tax Assessment Act 1997.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Depreciation

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

LAMP INCORPORATED
81 359 568 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022

Leases

At inception of a contract, the Entity assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Entity where the Entity is a lessee. However all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Initially the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the Entity uses the incremental borrowing rate.

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options;
- lease payments under extension options if lessee is reasonably certain to exercise the options; and
- payments of penalties for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Entity anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

Impairment of Non-Financial Assets

At the end of each reporting period the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

LAMP INCORPORATED

81 359 568 293

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022**

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cash flows. Changes in the measurement of the liability are recognised in profit or loss.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Revenue and Other Income

AASB 1058 Income of Not-for-Profit Entities (applicable to annual reporting periods beginning on or after 1 January 2019)

AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-to-profit (NFP) entities, in conjunction with AASB 15 Revenue from Contracts with Customers. These Standards supersede all the income recognition requirements relating to private sector NFP entities, and the majority of income recognition requirements relating to public sector NFP entities, previously

LAMP INCORPORATED

81 359 568 293

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022**

in AASB 1004 Contributions. Under AASB 1058, the timing of income recognition depends on whether a NFP transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service), or a contribution by owners, related to an asset (such as cash or another asset) received by an entity. AASB 1058 establishes principles and guidance when accounting for:

- transactions where the consideration to acquire an asset is significantly less than the fair value, principally to enable a NFP to further its objectives; and
- the receipt of volunteer services. An entity may elect to recognise volunteer services or a class of volunteer services as an accounting policy choice if the fair value of those services can be measured reliably, whether or not the services would have been purchased if they had not been donated. Recognised volunteer services should be measured at fair value and any excess over the related amounts (such as contributions by owners or revenue) immediately recognised as income in profit or loss. Although the councillors anticipate that the adoption of AASB 1058 may have an impact on the Association's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact both on Income and Expenditure due to the size of the Association's volunteer base, though little impact is anticipated on net surplus

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied. Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Sale of goods

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue

Interest revenue is recognised using the effective interest rate method.

Government grants

Government grants are recognised where there is reasonable assurance that the grant will be received and all attached conditions will be complied with. When the grant relates to an expense item, it is recognised as income on a systematic basis over the periods that the related costs, for which it is intended to compensate, are expensed. When the grant relates to an asset, it is recognised as income in equal amounts over the expected useful life of the related asset. When the Association receives grants of non-monetary assets, the asset and the grant are recorded at nominal amounts and released to profit or loss over the expected useful life of the asset, based on the pattern of consumption of the benefits of the underlying asset by equal annual instalments.

LAMP INCORPORATED
81 359 568 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022

Rendering of services

Revenue in relation to rendering of services is recognised when the related services are rendered.

Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

Going Concern

LAMP Incorporated is highly reliant upon Government funding; accordingly, the continuing operations of the Association and its ability to continue as a going concern are dependent upon the ongoing receipt of Government funding.

Trade payables and other payables

Trade payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period which remain unpaid. The balance is recognised as a current liability with the amount normally paid within 30 days of recognition of the liability.

New or amended Accounting Standards and Interpretations adopted

The association has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

New Accounting Standards and Interpretations not yet mandatory or early adopted

A number of new standards, amendments to standards and interpretations issued by the AASB which are not yet mandatorily applicable to the association have not been applied in preparing these financial statements. The association does not plan to adopt these standards early.

LAMP INCORPORATED
81 359 568 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022

	2022 \$	2021 \$
3 Cash and Cash Equivalents		
Petty Cash Float	61	967
Health Department Cheque #2412	4,088	9,903
Debit Card	100	-
Non-Recurrent Cheque #9231	8,133	8,325
Friends of Lamp Cheque #3847	48,449	7,083
D2D Living Community Program Cheque #9485	3,225	821
Health Department Cash Reserve #8920	94,426	138,322
Friends of Lamp Cash Reserve #8904	235,506	240,585
Non Recurrent Cash Reserve #8912	548,316	514,882
D2D Living Community Program Cash Reserve #8891	100,588	537
Brown Street Rent Cheque #0705	679	679
Brown Street Rent Cash Reserve #0713	7,212	7,211
Carers Respite Cheque #7021	26,950	18,491
Carers Respite Cash Reserve #7048	883	1,890
Housing Support Program Cheque #9316	10,452	4,081
Housing Support Program Cash Reserve #9324	70,018	77,985
Wages Community Solutions #0040	9,282	3,601
Wellways Cheque #0629	32,049	664
Wellways Cash Reserve #0581	21,376	29,008
Support Services Cheque #9527	169,887	71,483
Support Services Cash Reserve #9519	2,984	144,956
Bridgetown Activity Fund Community Solutions #7943	100	266
Partners In Recovery Cheque #8708	4,903	5,073
Partners In Recovery Cash Reserve #8724	259,173	224,880
Friends of LAMP Op Shop Cash Management #4682	10,121	10,121
Friends of LAMP Op Shop Social Investment #5473	166,836	167,081
Support Coordination Cheque	1,796	4,757
Support Coordination Maxi	68,290	58,299
Total	1,905,883	1,751,951

LAMP INCORPORATED
81 359 568 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022

	2022	2021
	\$	\$
4 Property, Plant and Equipment		
Land & Buildings	426,528	421,528
Less: Accumulated Depreciation	(33,941)	(27,153)
	<u>392,587</u>	<u>394,375</u>
Capital WIP	2,688	-
Leasehold Improvements	13,931	13,931
Less: Accumulated Depreciation	(13,299)	(7,468)
	<u>632</u>	<u>6,463</u>
Plant & Equipment	69,145	69,145
Less: Accumulated Depreciation	(67,112)	(66,396)
	<u>2,032</u>	<u>2,749</u>
Motor Vehicles	285,712	214,461
Less: Accumulated Depreciation	(152,821)	(132,749)
	<u>132,890</u>	<u>81,712</u>
Office Equipment	20,988	-
Accumulated Depreciation Office Equipment	(4,754)	-
	<u>16,234</u>	<u>0</u>
Total	<u>547,063</u>	<u>485,299</u>
5 Right of Use		
Non Current		
Right of use – motor vehicles and office lease	204,505	107,465
Accumulated amortisation	(126,658)	(81,804)
	<u>77,848</u>	<u>25,661</u>

LAMP INCORPORATED
81 359 568 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022

	2022	2021
	\$	\$
6 Accounts Payable and Other Payables		
Current		
Accrued Expenses	7,000	-
Sundry Creditors	5,686	5,540
Superannuation Owing	25,050	24,778
PAYG Tax Owing	28,886	31,236
GST Liability	27,512	(1,453)
Other	1,100	-
	<u>95,234</u>	<u>60,101</u>

LAMP INCORPORATED**81 359 568 293****NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2022**

	2022	2021
	\$	\$
7 Lease Liabilities		
Current		
Lease liabilities	43,455	24,931
	<u>43,455</u>	<u>24,931</u>
Non Current		
Lease liabilities	<u>35,513</u>	<u>-</u>
8 Accumulated Surplus		
Balance beginning of the financial year	1,804,035	1,912,838
Net (deficit)/surplus for the year	<u>233,292</u>	<u>(108,803)</u>
Balance at end of the financial year	<u>2,037,327</u>	<u>1,804,035</u>

LAMP INCORPORATED
81 359 568 293

STATEMENT BY BOARD OF MANAGEMENT

The board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the board, the financial report:

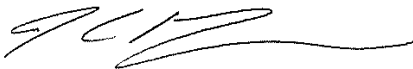
- a. Presents a true and fair view of the financial position of LAMP Incorporated as at 30 June 2022 and its performance for the year ended on that date.
- b. At the date of this statement, there are reasonable grounds to believe that LAMP Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board of Management and is signed for and on behalf of the Board by:

President:



Treasurer:



Dated this 16th September 2022

7 CONFIDENTIAL MATTERS

Nil

8 NEXT MEETING DATE

9 CLOSURE