

Council Policy Name: Ranger and Emergency Services Approach to Regulatory Functions

Responsible Directorate: Planning and Development Services Version: Current

1. PURPOSE

- 1.1. This Policy outlines the City’s approach to the management and enforcement of legislation relevant to rangers and emergency services regulatory functions, with the aim of providing a transparent, consistent and accountable approach to those functions.

2. SCOPE

- 2.1. This Policy is applicable to the City’s enforcement approach in relation to the implementation of the regulatory functions associated with ranger and emergency services including parking control, the enforcement of dog, cat and other animal controls, fire management control, litter control and unauthorised camping.
- 2.2. The Policy supplements the requirements, direction and advice set out in the City’s Compliance Policy, relevant Acts and Regulations and Local Laws.

3. DEFINITIONS

Term	Meaning
Authorised Person	A person appointed under section 9.10 of the <i>Local Government Act 1995</i> (LGA) to issue an infringement, a person acting in the course of their duties as an employee of the City or a person authorised to commence prosecution under section 9.24 of the LGA, or otherwise authorised to commence a prosecution or issue an infringement under any other law the City administers
Policy	this City of Busselton Council policy entitled “Ranger and Emergency Services Approach to Regulatory Functions”

4. STRATEGIC CONTEXT

- 4.1. This Policy links to Key Goal Areas 1 – Community and Key Goal Area 6 – Leadership of the City’s Strategic Community Plan 2017 and specifically the following Community Objective/s:
- a. 1.1: A friendly safe and inclusive community with a strong community spirit
 - b. 6.1: Governance systems, processes and practices are responsible, ethical and transparent.

5. POLICY STATEMENT

- 5.1. The City will enforce the regulatory framework in a consistent, fair and objective manner, whilst promoting positive resident and customer relations, and providing a conscientious and respectful service.

- 5.2. The City will engage in community education and the provision of information in relation to its regulatory framework as appropriate and as resources allow. The overall objective is to achieve voluntary compliance by the community and visitors to the City
- 5.3. Statutory compliance, organisational and community priorities, and the availability of organisational resources will guide the enforcement of regulatory frameworks and the operational focus of Authorised Persons, who are expected to use their reasonable judgement and discretion to achieve the objectives of this Policy and the relevant legislation.
- 5.4. The City will review and amend where appropriate, its regulatory framework on a periodic basis. This process of review will be inclusive of the appropriate consultation and applicable legal and administrative processes.
- 5.5. The City has developed, and will periodically review and update, a Staff Management Practice to guide the internal procedures/protocols associated with the application of this Policy.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. The relevant legislation associated with this Policy includes, but is not limited to, the following:
 - a. *Animal Welfare Act 2002 and associated Regulations*
 - b. *Bush Fires Act 1954 and associated Regulations*
 - c. *Caravan Parks and Camping Grounds Act 1995 and associated Regulation's*
 - d. *Cat Act 2011 and associated Regulations*
 - e. *Control of Vehicles (Off-road Areas) Act 1978 and associated Regulation*
 - f. *Dog Act 1976 and associated Regulation*
 - g. *Litter Act 1979 and associated Regulation*
 - h. *Local Government Act 1995 and associated Regulations*
 - i. *Activities in Thoroughfares and Public Places and Trading Local Law 2015*
 - j. *Dogs Local Law 2014*
 - k. *Jetties Local Law 2014*
 - l. *Keeping and Control of Cats Local Law 2014*
 - m. *Local Government Property Local Law 2010*
 - n. *Parking Local Law 2011*
 - o. *Waste Local Law 2016*
- 6.2. Council Compliance Policy
- 6.3. Staff Management Practice: Ranger and Emergency Services Approach to Enforcement, Reviews and Appeals.

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	12 December 2018	Resolution #	C1812/256
Previous Adoption	DATE	11 October 2017	Resolution #	C1710/243