



# TRAINING REPORT

Elected Members  
2022/2023



## **BACKGROUND**

On 6 July 2019, amendments to the Local Government Act 1995 (the Act) relating to Elected Member training, came into effect. These amendments addressed the complex and significant role that Elected Members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

### **Compulsory Training**

In accordance with Section 5.126 of the Act and Regulation 35 of the Local Government Administration Regulations 1996, Elected Members must complete the Council members Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essentials course consists of the following modules:

- a. Understanding Local Government
- b. Serving on Council
- c. Meeting Procedures
- d. Conflicts of Interest
- e. Understanding Financial Reports and Budgets

### **Continuing Professional Development**

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held 12 August 2020, Council resolved (C2008/079) to adopt Elected Member Training and Professional Development Council Policy.

### **Reporting**

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by Elected Members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

## **COMMENT**

The details of all training completed by Elected Members during the 2022/2023 Financial Year are detailed below.

### **Council Members Essentials Course**

All Elected Members who were elected at the 2021 Ordinary Local Government Elections are required to complete the Council Members Essentials course. The course must be completed prior to 21 October 2022.

The following table details the modules of the Council Member Essentials course that have been completed by Elected Members during the 2022/2023 Financial Year.

Elected Member	Unit	Date Completed	Training Provider
Grant Henley	Understanding Local Government	08/09/2022	WALGA
	Serving on Council	08/09/2022	WALGA
	Understanding Financial Reports and Budgets	08/09/2022	WALGA
Mikayla Love	Serving on Council	28/08/2022	WALGA
Jodie Richards	Understanding Local Government	29/11/2022	WALGA
	Serving on Council		WALGA
	Meeting Procedures	23/08/2023	WALGA
	Conflicts of Interest	28/11/2022	WALGA
	Understanding Financial Reports and Budgets	25/07/2022	WALGA
Anne Ryan	Serving on Council	10/10/2022	WALGA
	Understanding Financial Reports and Budgets	25/10/2022	WALGA
	Understanding Local Government	24/10/2022	WALGA
	Conflicts of Interest	01/09/2022	
	Meeting Procedures	07/10/2022	WALGA

### Continuing Professional Development (CPD)

Elected Members are encouraged to undertake/continue professional development during their terms as Elected Members. The following table details the profession development training completed by Elected Members during the 2022/2023 Financial Year.

Elected Member	Unit	Date Completed	Training Provider
Kate Cox	Diploma of Local Government		WALGA
Mikayla Love	Professionally Speaking	20/06/2023	WALGA