

Council Policy

Council Policy Name: Reinstatement Works in Road Reserves
Responsible Directorate: Engineering and Works Services **Version:** Adopted

1. PURPOSE

- 1.1. The purpose of this Policy is to ensure that where works are carried out in a City of Busselton (City) Road Reserve, any impact or damage caused to City infrastructure is reinstated to the satisfaction and specifications of the City.

2. SCOPE

- 2.1. This Policy is applicable to construction activities undertaken by public utilities or private developers (and their agents) within a City Road Reserve.

3. DEFINITIONS

Term	Meaning
Policy	this City of Busselton Council policy titled “Reinstatement Works in Road Reserves”
Reinstatement Works	works undertaken which are necessary to repair, reinstate or replace assets to their original, or as close to, their original state
Road Reserve	an area of land set aside for potential road construction, on which building is not allowed

4. STRATEGIC CONTEXT

- 4.1. This Policy links to the following themes and strategic priorities of the City’s Strategic Community Plan 2021:

Strategic Theme	Strategic Priority
Key Theme 1 ENVIRONMENT	1.1: Ensure protection and enhancement of environmental values is a central consideration in land use planning.

5. POLICY STATEMENT

- 5.1. All Reinstatement Works within a Road Reserve are to be completed to the minimum requirements as set out in the City’s Engineering Technical Standards and Specifications, the IPWEA Specifications for “Restoration and Reinstatements for Local Governments” and the Utility Providers Code of Practice for Western Australia.
- 5.2. Prior to commencement of Reinstatement Works within a Road Reserve, a traffic management plan is to be submitted to the City for review and endorsement.
- 5.3. All costs of Reinstatement Works are to be borne by the public utility, private developer or their agent.

- 5.4. Reinstatement works are to be carried out as soon as is practicable. Temporary Reinstatement Works must be maintained to ensure serviceability and safety of infrastructure.
- 5.5. Wherever practical, underground boring construction methods are to be used to avoid damage to City infrastructure and the removal of vegetation.
- 5.6. Where underground boring is not possible and no alternative route for the service is available, the City will consider the removal of vegetation.
- 5.7. No removal of vegetation may be undertaken without the City's explicit approval and no removal of native species may occur without appropriate environmental or regulatory approvals.
- 5.8. Damaged or removed vegetation will generally be replaced with equivalent species and at the cost of the public utility, private developer or their agent.
- 5.9. A pre-work inspection of proposed service alignments is to be carried out by the contractor and the City to identify infrastructure damaged prior to commencement of works.
- 5.10. Maintenance bonds will apply for Reinstatement Works by a private developer, based on rates in the City's Schedule of Fees and Charges. Maintenance bonds will not apply for Reinstatement Works by a public utility.
- 5.11. After a 12 month post-work maintenance period, the City will inspect the Reinstatement Works. Where the works are to the satisfaction of the City, the City will process the return of applicable maintenance bonds.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. City of Busselton Engineering Technical Standards and Specifications.
- 6.2. IPWEA (WA) "Restoration and Reinstatements Specification for Local Governments".
- 6.3. Utility Providers Services Committee "Utility Providers Code of Practice for Western Australia".

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	13 December 2023	Resolution #	C2312/201
Previous Adoption	DATE	13 February 2019	Resolution #	C1902/019