

# ORDINARY COUNCIL MEETING 16 OCTOBER 2024 ATTACHMENTS

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DELEGATIONS

01 Local Government Act 1995

Delegations under the Local Government Act 1995

<b>Delegation</b>	DA 1 - 01 Issuing Notices <b>[DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.25, s.3.26
<b>Function</b>	<a href="#">s.3.25(1)</a> The power to give notices requiring certain things to be done by owner or occupier of land <a href="#">s.3.26(2)</a> The power to do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given <a href="#">s.3.26(3)</a> The power to recover the cost of any action undertaken under subsection s3.26(2)
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM - GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 - 02 Entry in an Emergency</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.34
<b>Function</b>	<a href="#">s.3.34(1)</a> The power to lawfully enter <a href="#">s.3.34(3)</a> The power to use reasonable force <a href="#">s.3.34(4)</a> To exercise the power of entry
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM - GOVN015 - Instrument of Council Delegation to CEO
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
4 Jun 2018	New delegation	Initial Council Resolution: C1806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 - 03 Abandoned Vehicle Wreck</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.40A
<b>Function</b>	<a href="#">s.3.40A(4)</a> The power to declare that the vehicle is an abandoned vehicle wreck
<b>Delegates</b>	CEO
<b>Conditions</b>	Disposal of a declared abandoned vehicle wreck is to be undertaken in accordance with Delegation DA1 – 04 Confiscated or Uncollected Goods
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
4 Jun 2018	New delegation	Initial Council Resolution: C1806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 1 - 04 Confiscated or Uncollected Goods</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.46, s.3.47, s.3.48
<b>Function</b>	<a href="#">s.3.46(1)</a> The power to refuse to allow impounded goods to be collected until costs are paid <a href="#">s.3.46(2)</a> The power to refuse to allow removed goods to be collected until costs are paid <a href="#">s.3.47(1)</a> The power to sell or otherwise dispose of goods under s.3.43 <a href="#">s.3.47(2)</a> The power to sell or otherwise dispose of any vehicle <a href="#">s.3.47(2a)</a> The power to sell or otherwise dispose of impounded goods <a href="#">s.3.48</a> The power to recover impounding expenses
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 05 Closure of Thoroughfares</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.50, s.3.50A
<b>Function</b>	<a href="#">s.3.50(1)</a> The power to close any thoroughfare for a period not exceeding 4 weeks <a href="#">s.3.50(1a)</a> The power to close any thoroughfare for a period exceeding 4 weeks <a href="#">s.3.50(6)</a> The power to revoke an order <a href="#">s.3.50A</a> The power to partially close a thoroughfare for repairs or maintenance
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
22 Oct 2018	Amended delegation	Previous Delegation Reference - 3H(S1) Closing Certain Thoroughfares to Vehicles and Partial Closure of Thoroughfares for Repairs or Maintenance	---
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference - LG3H – Closing of Certain Thoroughfares to Vehicles and Partial Closure of Thoroughfare for Repairs or Maintenance	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 07 Inviting, Rejecting and Accepting Tenders [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<a href="#">Regulation 18(6),(7)</a> <i>Local Government Act 1995</i> s.3.18, s.3.57 <i>Local Government (Functions and General) Regulations 1996</i> Regulations 11, 13, 14, 18, 20, 21A
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.57</a> Inviting tenders for providing goods or services <a href="#">Regulation 11(1)</a> Determine when tenders have to be publicly invited <a href="#">Regulation 11(2)</a> Determine that a relevant exemption applies <a href="#">Regulation 13</a> Determine to invite tenders when not required to do so <a href="#">Regulation 14(2a)</a> Determine in writing, before tenders are called, the criteria for acceptance of tenders <a href="#">Regulation 14(4)(a)</a> Determine the information that is to be disclosed to those interested in submitting a tender <a href="#">Regulation 14(5)</a> Vary tender information after public notice and provide notice of variation to information <a href="#">Regulation 18(4)</a> Evaluate tenders, by written evaluation, and decide which is the most advantageous to the local government to accept <a href="#">Regulation 18(4a)</a> Seek clarification from tenderers in relation to information contained in their tender submission <a href="#">Regulation 18(5)</a> Decline to accept any tender <a href="#">Regulation 18(6)</a> Within 6 months of accepting a tender, agree with a successful tenderer not to enter into a contract <a href="#">Regulation 18(7)</a> Within 6 months of accepting a tender, agree with a successful tenderer to terminate a contract <a href="#">Regulation 18(6),(7)</a> Accept another tender where, within 6 months of accepting a tender, a contract has not been entered into or the contract is terminated. <a href="#">Regulation 20</a> Vary the requirements before entry into contract <a href="#">Regulation 21A</a> Vary a contract for the supply of goods or services
<b>Delegates</b>	CEO
<b>Conditions</b>	1. The delegate must not accept a tender for the supply of goods of services if the consideration under the resulting contract is, or is expected to be, more, or worth more, than \$500,000. 2. The delegate must not accept a tender for the supply of goods of services if there is no provision for the purchase in the adopted budget or Long Term Financial Plan. 3. The delegate must comply with the requirements of the City of Busselton’s Purchasing Policy as it relates to tendering.
<b>Statutory framework</b>	Reference Documents - Tender Register
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 ‘Instrument of Council Delegation to CEO’

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
22 Oct 2018	Amended delegation	Previous Sub Delegation Reference LG3J(S1) Inviting Tenders and Rejecting and Accepting Tenders	---
13 Oct 2021	Amended delegation	Recent Changes: Amendments to Condition Initial Council Resolution C1103/179 Previous Delegation Reference - LG3J – Inviting Tenders and Rejecting and Accepting Tenders	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
28 Apr 2023	Amended delegation	Amended sub delegations: Functions and Conditions	Verification - Tony Nottle, CEO 28 April 2023

DRAFT

<b>Delegation</b>	<b>DA 1 – 08 Expression of Interest for Goods and Services [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.57 <i>Local Government (Functions and General) Regulations 1996</i> Regulations 21, 23
<b>Function</b>	<a href="#">s.3.57</a> Invite tenders for providing goods or services <a href="#">Regulation 21</a> Determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services. <a href="#">Regulation 23(2)</a> Determine that an Expression of Interest be rejected <a href="#">Regulation 23(3)</a> Consider and determine that an expression of interest is or is not from persons thought capable of satisfactorily supplying the goods or services
<b>Delegates</b>	CEO
<b>Conditions</b>	Expressions of interest for goods and services may only be called where there is an adopted budget for the proposed goods or services.
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1606/139  Previous Delegation Reference - LG3K – Preliminary Selection of Tenderers	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 10 Panels of Pre-Qualified Suppliers</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government (Functions and General) Regulations 1996</i> Part 4, Division 3
<b>Function</b>	<a href="#">Regulation 24AB</a> The power to establish panels of pre-qualified suppliers <a href="#">Regulation 24AC</a> The power to set the requirements before establishing panels of pre-qualified suppliers <a href="#">Regulation 24AD</a> The power to set the requirements when inviting persons to apply to join panel of pre-qualified suppliers <a href="#">Regulation 24AH</a> The power to reject and accept applications to join panel of pre-qualified suppliers <a href="#">Regulation 24AJ</a> The power to enter into contracts with pre-qualified suppliers
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is subject to: (a) Compliance with the requirements of the City of Busselton’s Purchasing Policy as it relates to panels of pre-qualified suppliers; and (b) The contract value of any particular goods or services to be procured from a particular supplier or in connection with a particular project is not to exceed \$500,000.
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 ‘Instrument of Council Delegation to CEO’
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1508/219  Previous Delegation Reference - LG3M – Establishment of Panels of Pre-Qualified Suppliers	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 12 Disposing of Property (Leases at the Busselton Margaret River Airport) [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18, s.3.58
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58 (2)</a> Dispose of property at a public auction or by public tender <a href="#">s.3.58 (3)</a> Dispose of property by private treaty
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is subject to: 1. The property being located at the Busselton Margaret River Airport; 2. The means of disposal being a lease; 3. The term of the lease (including options) being up to a maximum of 42 years (21 years plus an option for a further 21 years) in accordance with the Western Australian Planning Commission approval for leasing arrangements where applicable at the Busselton Margaret River Airport; 4. The initial annual market rental value of the lease being less than: a. \$25,000 per annum for a ground lease; and b. \$50,000 per annum for any other lease; and 5. The disposition not being of a significant commercial and strategic nature.
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1811/244  Previous Delegation Reference - LG30 – Disposing of Property (Leases at Busselton Margaret River Airport)	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 1 – 13 Dispose of sick or injured animals [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.47A
<b>Function</b>	<a href="#">s.3.47A</a> The power to humanely destroy an animal and dispose of the carcass
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is only to be used where the all reasonable efforts to identify and contact an owner have been exhausted.
<b>Statutory framework</b>	<a href="#">Cat Act 2011</a> <a href="#">Keeping and Control of Cats Local Law 2014</a> <a href="#">Dog Act 1976</a> <a href="#">Dogs Local Law 2014</a>
<b>Policy</b>	Nil.
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
12 Dec 2018	Amended delegation	Previous Sub Delegation Reference - 3Q(S1) – Authority to destroy an impounded sick or injured animal	---
13 Oct 2021	Amended delegation	Initial Council Resolution C1812/264 Previous Delegation Reference - LG3Q – Authority to destroy an impounded sick or injured animal	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 1 – 14 Power to Defer, Grant Discounts, Waive or Write-Off Debts [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.12
<b>Function</b>	<a href="#">s.6.12(1)(b)</a> The power to waive or grant concessions in relation to any amount of money <a href="#">s.6.12(1)(c)</a> The power to write off any amount of money <a href="#">s.6.12(3)</a> The power to determine conditions imposed on the granting of a concession
<b>Delegates</b>	CEO
<b>Conditions</b>	<p>1. Any waiver or granting of concession shall only be up to \$5,000 and considered solely on its merits; and any debt write-off approved shall be less than \$5,000.</p> <p>2. Any waiver or granting of concession as it applies to any Financial Hardship application, shall only be up to \$10,000 and considered solely on its merits; and any Financial Hardship application approved for debt write-off shall be less than \$10,000 and will take into account the Financial Hardship Policy.</p> <p>3. Additional subsidies and waiver of hire fees under Council Policy: Community Hire of City Property are limited to \$10,000 per application in accordance with the endorsed City of Busselton Annual Budget and Fees and Charges.</p>
<b>Policy</b>	<p>Council Policy: <a href="#">Financial Hardship</a></p> <p>Council Policy: <a href="#">Community Hire of City Property</a></p> <p>City of Busselton Financial Hardship Brochure and FAQ's</p> <p>City of Busselton Financial Hardship Application Form</p>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
18 Dec 2018	Amended delegation	Corrections and amalgamation of 6B(S1) and 6B	---
18 Dec 2018	Amended delegation	Previous Sub Delegation Reference 6B(S1) Power to Defer, Grant Discounts, Waive or Write-Off Debts	---
30 Jul 2020	Amended delegation	Amended to include all Directors and amended monetary amounts due to the City's response to the COVID-19 Crisis	C2007/075
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference LG6B – Power to Defer, Grant Discounts, Waive or Write-off Debts	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 15 Rates and Service Charges [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.6.49, s.6.50, s.6.56, s.6.60, s.6.64, s.6.69, s.6.71, s.6.74, s.6.76
<b>Function</b>	<a href="#">s.6.49</a> Enter into an agreement for the payment of rates and service charges, and accept payment of a rate or service charge due in accordance with that agreement <a href="#">s.6.50</a> Determine the date rates or service charges are due and payable <a href="#">s.6.56</a> Recover, in court, rates or service charges due <a href="#">s.6.60(2)</a> Issue a notice to the lessee of land whereby payment of a rate or service charge imposed is due and payable, requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge <a href="#">s.6.60(4)</a> Recover the amount of the rate or service charge as a debt from the lessee if the rent is not paid in accordance with a notice <a href="#">s.6.64(1)</a> Take possession of land and hold land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years <a href="#">s.6.64(3)</a> Lodge and/or withdraw a caveat precluding dealings in respect of land where the payment of rates or service charges imposed in respect of that land are in arrears. <a href="#">s.6.69(2)</a> Agree to the terms and conditions between parties and accept payment of outstanding rates or service charges <a href="#">s.6.71</a> Transfer land to Crown or local government <a href="#">s.6.74</a> Have land vested in Crown if rate in arrears 3 years <a href="#">s.6.76(4)</a> Extend the time for a person to make an objection to a rate records <a href="#">s.6.76(5)</a> Consider any objection to rate records and disallow or allow it, wholly or in part
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Policy</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
15 Jun 2015	Amended delegation	Previous Sub Delegation Reference 6C(S1) Rates and Service Charges	---
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188 Previous Delegations Reference - LG6C – Rates and Service Charges	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 16 Investment of Surplus Funds</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.14
<b>Function</b>	<a href="#">s.6.14(1)</a> The power to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose
<b>Delegates</b>	CEO
<b>Conditions</b>	Council approval is required for any investment in Managed Investments
<b>Policy</b>	Council Policy: <a href="#">Investment</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference LG6D – Investment of Surplus Funds	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 19 Urgent Legal Representation [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Council Policy: <a href="#">Legal Representation for Council Members and Employees</a>
<b>Function</b>	To approve an application for urgent legal representation
<b>Delegates</b>	CEO
<b>Conditions</b>	<ol style="list-style-type: none"> <li>1. The authority to approve applications for urgent legal representation for elected members and employees is limited to a maximum of \$10,000;</li> <li>2. An application approved by the CEO is to be submitted at the next ordinary meeting of Council;</li> <li>3. The determination must be made pursuant to Council Policy 'Legal Representation for Council Members and Employees'.</li> </ol>
<b>Policy</b>	Council Policy: <a href="#">Legal Representation for Council Members and Employees</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference - LG5A – Provision of Urgent Legal Services	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 1 – 20 Administer Local Laws [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions
<b>Delegates</b>	CEO
<b>Conditions</b>	To perform the duties of the local government pursuant to the powers of each local law.
<b>Statutory framework</b>	City of Busselton Local Laws: <ul style="list-style-type: none"> <li>• <a href="#">Activities in Thoroughfares and Public Places and Trading Local Law 2015</a></li> <li>• <a href="#">Busselton Regional Airport Local Law 2012</a></li> <li>• <a href="#">Keeping and Control of Cats Local Law 2014</a></li> <li>• <a href="#">Cemeteries Local Law 2015</a></li> <li>• <a href="#">Dogs Local Law 2014</a></li> <li>• <a href="#">Dust and Building Waste Control Local Law 2010</a></li> <li>• <a href="#">Health Local Law 1997</a></li> <li>• <a href="#">Holiday Homes Local Law 2012</a></li> <li>• <a href="#">Jetties Local Law 2014</a></li> <li>• <a href="#">Local Government Property Local Law 2010</a></li> <li>• <a href="#">Parking Local Law 2020</a></li> <li>• <a href="#">Standing Orders Local Law 2018</a></li> <li>• <a href="#">Waste Local Law 2016</a></li> </ul>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Delegation from Council to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Jun 2008	New delegation	Initial Council Resolution C0806/188 Recent Council Resolution C2101/010  Previous Delegation Reference - LG3A – Executive Function – Determining Applications Under Local Laws and Enforcement of Local Law Provisions	---
1 Jan 2021	Amended delegation	Previous Sub Delegation Reference: 3A(S1) Executive Function – All functions as provided for the local government pursuant to the Holiday Homes Local Law 2012 3A(S3) Executive Function – All functions as provided for the local government pursuant to the Activities in Thoroughfares and Public Places and Trading Local Law 2015 3A(S4) Executive Function – Determining Applications and Issuing Permits under the Jetties Local Law 3A(S5) Executive Function – All functions as provided for the local government pursuant to the Property Local Law 2010 LG3B(b)(S1) – Executive Function – Determining Applications for the Serving of Alcohol on City Property	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 1 – 21 Acquisition of Property [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions and acquire property
<b>Delegates</b>	CEO
<b>Conditions</b>	1. In accordance with s.5.43(d) of the <i>Local Government Act 1995</i> , the value of the property to be acquired shall not exceed \$100,000 2. The delegation cannot be exercised if there is no provision for the acquisition in the adopted budget or Long Term Financial Plan.
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Delegation from Council to CEO'

DRAFT

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Jun 2017	New delegation	Initial Council Resolution C1706/151 Recent Council Resolution C2101/010  Previous Delegation Reference - LG3B – Acquisition of Property	---
16 Mar 2018	Amended delegation	Previous Sub Delegation Reference LG3B(S1) Acquisition of Property	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 1 – 22A Disposition of Property: Other than by Lease [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18, s.3.58 <i>Local Government (Functions and General) Regulations 1996</i> Regulations 30
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58(2)</a> Dispose of property at a public auction or by public tender <a href="#">s.3.58(3)</a> Dispose of property by private treaty <a href="#">Regulation 30</a> (2)(a)(ii) Determine an insignificant benefit
<b>Delegates</b>	CEO
<b>Conditions</b>	<p><b>Disposition of property that is land</b></p> <p>1. The value of the land to be disposed of shall not exceed \$20,000 other than if paragraph (2) applies.</p> <p>2. Where the property is land, valued at \$20,001 – \$100,000, the CEO is delegated authority to dispose of the land if the land is an exempt disposition pursuant to the following:</p> <p>(a) Regulation30(2a)(a): the land is disposed of within 6 months after it has been put to public auction but either no bid is made or any bid made does not reach a reserve price fixed by the local government ; or</p> <p>(b) Regulation30(2a)(b): the land is disposed of within 6 months after it has been put out to tender but either no tender is received or any tender received is unacceptable.</p> <p><b>Disposition of property other than land</b></p> <p>3. The value of property other than land to be disposed of shall not exceed \$100,000</p>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
30 Jun 2020	New delegation	Rescission of DA 1 -22: Adoption of DA 1 – 22A and DA 1 – 22B	---
13 Oct 2021	Amended delegation	Initial Council Resolution C2006/050 Previous Delegation Reference DA 1 – 22 – Disposing of Property LG3C – Disposing of Property	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 22B Disposition of Property: Leasing of Property [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18, s.3.58
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58(2)</a> Dispose of property at a public auction or by public tender <a href="#">s.3.58(3)</a> Dispose of property by private treaty
<b>Delegates</b>	CEO
<b>Conditions</b>	<p>1. Leasing or leasing and licensing of property, including assignments of existing leases and the renewal of a lease by a lessee, is delegated when the below conditions are met:  (a) The property is an established sporting or community facility (including on managed reserve land) and where any part of the property has been leased before by the City; or  (b) The property is for the purpose of storage only and is an area of not more than 100 square metres.</p> <p>2. The permitted use of the property must be consistent with:  (a) The designated purpose of the property; or  (b) The general or ancillary use of the property immediately prior to the entering into of a lease;  or  (c) If the property has recently been acquired or a new or amended management order has been made in respect of a managed reserve, the purpose for which the property has been acquired or is to be managed.</p> <p>3. The value of the disposition (inclusive of all options or rights to renew or extend, but not including any provisions for holding over on a month by month basis) must not exceed \$25,000 per annum.</p> <p>4. The maximum term of the disposition, including any right by a lessee to assign the lease or to sublease the land and/or buildings shall not exceed 10 years (inclusive of all options or rights to renew or extend, but not including any provisions for holding over on a month by month basis).</p>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
30 Jun 2020	New delegation	Rescission of DA 1 -22: Adoption of DA 1 – 22A and DA 1 – 22B	---
13 Oct 2021	Amended delegation	Initial Council Resolution C2006/050 Previous Delegation Reference - DA 1 – 22 – Disposing of Property LG3C – Disposing of Property	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

DRAFT

<b>Delegation</b>	<b>DA 1 – 22C Disposition of Residential Property by Lease</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s. 5.42 Delegation of some powers or duties to CEO s 5.43 Limitation on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s. 3.18, s 3.58
<b>Function</b>	To dispose of residential property by lease to a person
<b>Delegates</b>	CEO
<b>Conditions</b>	The consideration under any residential property lease is not to exceed \$50,000 per annum
<b>Policy</b>	<a href="#">Leasing of City Premises</a>
<b>Record keeping</b>	ECM - GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	16 August 2023
<b>Adoption references</b>	C2308/79

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
16 Aug 2023	New delegation	New Delegation	C2308/79

<b>Delegation</b>	<b>DA 1 – 23 Payments from Municipal Fund or Trust Fund</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.10  <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12
<b>Function</b>	<a href="#">s.6.10</a> Financial management regulations <a href="#">Regulation 12(1)</a> The power to make payments from municipal fund or trust fund
<b>Delegates</b>	CEO
<b>Conditions</b>	With respect to allocation of donations and sponsorship from the fund established for this purpose in accordance with the Council’s tiered funding scheme, individual payments from this fund are not to exceed \$1,000 unless prior consultation with the Finance Committee has occurred.
<b>Record keeping</b>	ECM – GOVN015 ‘Instrument of Council Delegation to CEO’
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegations Reference - LG6A – Payments from the Municipal Fund or Trust Fund	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 24 Affixing of the Common Seal [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.9.49A
<b>Function</b>	<a href="#">s.9.49A(2)</a> Authorise the affixing of the common seal of the local government to adocument
<b>Delegates</b>	CEO
<b>Policy</b>	Council Policy: <a href="#">Execution of Documents</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1005/169  Previous Delegation Reference - LG9B – Authorising the Affixing of the Common Seal to Documents	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 1 – 25 Complaints Officer - Code of Conduct [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Council Resolution C2102/032 <i>Schedule 1, Clause 11(3) of the Local Government (Model Code of Conduct) Regulations 2021</i> <i>Part 3, Clause 12.3 City of Busselton Code of Conduct – Council Members, Committee Members and Candidates</i>
<b>Function</b>	Appoint one or more persons to receive complaints and the withdrawal of complaints
<b>Delegates</b>	CEO
<b>Policy</b>	Council Policy: <a href="#">Management of Complaints of Alleged Breaches of Behaviour</a> <a href="#">City of Busselton Code of Conduct for Council Members, Committee Members and Candidates</a>
<b>Record keeping</b>	GOVN15 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Feb 2021	New delegation	Initial Council Resolution: C2102/032	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 1 – 26 Rate Exemptions [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.6.26
<b>Function</b>	<a href="#">s.6.26(2)</a> Assessment of exemption applications for non-rateable land
<b>Delegates</b>	CEO
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
21 Dec 2022	New delegation	Initial Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

04 Cat Act 2011

Delegations under the Cat Act 2011

<b>Delegation</b>	<b>DA 4 - 01 The Powers and Duties of the Local Government pursuant to the Cat Act 2011 [DRAFT]</b>
<b>Head of power</b>	04 Cat Act 2011
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Cat Act 2011 Part 4, Division 2, Section 44
<b>Express power or duty delegated</b>	The Cat Act 2011
<b>Function</b>	All powers and duties of a local government pursuant to the Cat Act 2011
<b>Delegates</b>	CEO
<b>Statutory framework</b>	Keeping and Control of Cats Local Law 2014
<b>Policy</b>	Council Policy: <a href="#">Rehoming of Impounded Dogs and Cats</a>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
7 Oct 2013	New delegation	Initial Council Resolution: C1310/285	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

## 05 Dog Act 1976

Delegations under the Dog Act 1976

<b>Delegation</b>	<b>DA 5 - 01 The Powers and Duties of the Local Government pursuant to Dog Act 1976 [DRAFT]</b>
<b>Head of power</b>	05 Dog Act 1976
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Dog Act 1976 Section 10AA
<b>Express power or duty delegated</b>	The Dog Act 1976
<b>Function</b>	All the powers and duties of the local government pursuant to the Dog Act 1976
<b>Delegates</b>	CEO
<b>Statutory framework</b>	Dogs Local Law 2014
<b>Policy</b>	Council Policy: <a href="#">Rehoming of Impounded Dogs and Cats</a>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
7 Oct 2013	New delegation	Initial Council Resolution: C1310/285	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

## 07 Planning and Development Act 2005

Delegations under the Planning and Development Act 2005

<b>Delegation</b>	<b>DA 7 - 01 Development Control [DRAFT]</b>
<b>Head of power</b>	07 Planning and Development Act 2005
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, clause 82
<b>Express power or duty delegated</b>	The Planning and Development (Local Planning Schemes) Regulations 2015
<b>Function</b>	The powers and duties of the local government able to be delegated under clause 82, Schedule 2 – Deemed Provisions for Local Planning Schemes - of the Planning and Development (Local Planning Schemes) Regulations 2015.
<b>Delegates</b>	CEO

DRAFT

<p><b>Conditions</b></p>	<p>1. 'Call-in' provisions Any two or more elected members may consider an application or proposal to be of strategic significance and/or high community interest and request the CEO in writing, to present the application or proposal to the Council for consideration. If the request is supported, the application shall be presented to the first practicable Council meeting for consideration.</p> <p><i>Note 1: Additionally officers shall pro-actively identify applications which may be of significant community interest, and bring those applications to the monthly development application briefing update required pursuant to Condition 5 and/or to the Council for determination.</i></p> <p><i>Note 2: Any elected member may also submit a notice of motion in relation to the withdrawal of delegation in relation to a particular application, but it would generally be expected that they would first seek to exercise the call-in provision outlined above.</i></p> <p>2. Standard Structure Plans, and Precinct Structure Plans Prior to making a recommendation to the Western Australian Planning Commission regarding adoption or amendment of a Structure Plan or Precinct Structure Plan, the CEO shall ensure that a copy of the respective plan, together with a report, setting out and explaining the recommendation proposed to be made under delegation, is circulated to all elected members, giving a period of not less than 14 days before a recommendation is forwarded to the Commission.</p> <p>3. Local Planning Policies, Local Heritage List, Heritage Precincts Decisions relating to adoption, revocation or amendment of local Planning Policies, the Local Heritage List and/or Heritage Precincts are not delegated.</p> <p>4. Applications for review by the State Administrative Tribunal (SAT) Where the original decision was made under delegation, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 may also be made under delegation.</p> <p>Where the original decision was made by the Council, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 shall be presented to the Council for consideration.</p> <p><i>Note: Where the original decision was made by a Development Assessment Panel, the Panel is the respondent in relation to any application for review.</i></p> <p>5. Briefing and Reporting Generally on a monthly basis (as agreed/determined by the Mayor and CEO), officers shall provide elected members with an informal briefing on planning matters of strategic significant and/or high community interest, and on issues raised by elected members.</p> <p>Each Friday, or in the case of Fridays which are public holidays, the next working day, a summary of applications received and determined in the preceding period (usually the preceding Friday to Thursday) shall be published on the City's website.</p> <p>Generally on a monthly basis, a summary and update of planning and development-related State Administrative Tribunal matters involving the City shall be presented to elected members as part of the 'Elected Members Information Bulletin'.</p>
<p><b>Statutory framework</b></p>	<p>Planning and Development 2005 Planning and Development (Local Planning Schemes) Regulations 2015</p>
<p><b>Record keeping</b></p>	<p>GOVN015 - Instrument of Council Delegation to CEO</p>

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
6 Mar 2017	New delegation	Initial Council Resolution: C1703/042	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
16 Aug 2023	Amended delegation	Conditions Amended in relation to Special Character Areas	C2308/90
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

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<b>Delegation</b>	<b>DA 7 - 02 Unauthorised Development [DRAFT]</b>
<b>Head of power</b>	07 Planning and Development Act 2005
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	The Planning and Development Act 2005 s.214
<b>Function</b>	<a href="#">s.2.14(2)</a> The power to give written direction to stop or not recommence <a href="#">s.214(3)</a> The power to give written direction to remove or restore <a href="#">s.214(5)</a> The power to given written direction to execute the work
<b>Delegates</b>	CEO
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
6 Jun 2011	New delegation	Initial Council Resolution: C1106/199	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



## 11 Local Government Act 1995

Delegations to Committees under the Local Government Act 1995

<b>Delegation</b>	<b>DA 11 - 01 Meelup Regional Park Management Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.16</a> Delegation of some powers and duties to certain committees <a href="#">s.5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> Performing executive functions
<b>Delegates</b>	Meelup Regional Park Management Committee
<b>Conditions</b>	The Committee is delegated authority to adopt plans, policies or documents that relate to the management of the park other than where those plans, policies or documents require adoption pursuant to a particular statutory power.  The Committee may not make any decision that would require expenditure of funds contrary to the adopted budget and any decisions shall not be actioned until the Committee meeting minutes have been formally received and noted by the Council.
<b>Statutory framework</b>	Meelup Regional Park Management Committee's Terms of Reference
<b>Policy</b>	Council Policy: <a href="#">Governance of Meelup Regional Park</a>
<b>Record keeping</b>	GOVN001- Authorised Delegation of Power/Authority

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 11 - 02 Audit and Risk Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.16</a> Delegation of some powers and duties to certain committees <a href="#">s.5.17</a> Limits on delegations of some powers and duties to certain committees <a href="#">s.7.1B</a> Delegation of some powers and duties to audit committees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.7.12A
<b>Function</b>	<a href="#">s.7.12A(2)</a> Authority to meet with the City's Auditor at least once every year on behalf of the Council <a href="#">s.7.12A(3)</a> Authority to: (aa) Examine the report of the Auditor (a) Determine matters that require action to be taken by the City; and (b) Ensure that appropriate action is taken in respect of those matters. <a href="#">s.7.12A(4)</a> Authority to review and endorse the City's report addressing any matters identified as significant by the Auditor in the Audit report, prior to it being forwarded to the Minister.
<b>Delegates</b>	Audit and Risk Committee
<b>Conditions</b>	Delegation of s.7.12A(3) and s.7.12A(4) is not to be used where a Management Letter or Audit Report raises significant issues, in which case the local government's meeting with the Auditor must be directed to the Council.
<b>Statutory framework</b>	Terms of Reference: <a href="#">Audit and Risk Committee</a>
<b>Record keeping</b>	GOVN001-Authorised Delegation of Power/Authority

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
8 Oct 2001	New delegation	Initial Council Resolution: C1001/015	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 11 - 03 Behaviour Complaints Committee</b> [PUBLISHED, BUT MARKED FOR REMOVAL]
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.16 Delegation of some powers and duties to certain committees s.5.17 Limits on delegations of some powers and duties to certain committees
<b>Express power or duty delegated</b>	<i>Local Government (Model Code of Conduct) Regulations 2021</i> Clause 12 Clause 13
<b>Function</b>	<a href="#">Clause 12(1)</a> . After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.  <a href="#">Clause 12(4)</a> . If the local government makes a finding that the alleged breach has occurred, the local government may – (a) Take no further action; or (b) Prepare and implement a plan to address the behaviour of the person to whom the complaint relates <a href="#">Clause 12(7)</a> If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of – (a) Its findings and the reasons for its findings; and (b) If its finding is that the alleged breach has occurred – its decision under subclause (4)  <a href="#">Clause 13</a> Dismissal of complaint
<b>Delegates</b>	Behaviour Complaints Committee
<b>Conditions</b>	1. The Committee will make decisions in accordance with Council Policy: Management of Complaints of Alleged Breaches of Behaviour and these Terms of Reference.  2. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act.  3. The Committee is prohibited from exercising its delegated power where a Committee Member in attendance at a Committee meeting is either the complainant or respondent to the Complaint under consideration by the Committee.
<b>Statutory framework</b>	City of Busselton Code of Conduct for Council Members, Committee Members and Candidates
<b>Policy</b>	Council policy: Management of Complaints of Alleged Breaches of Behaviour
<b>Record keeping</b>	GOVN001-Authorised Delegation of Power/Authority
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
10 Nov 2021	New delegation	Initial Council Resolution: C2111/087	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

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<b>Delegation</b>	<b>DA 11 - 04 Airport Advisory Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits of delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	Local Government Act 1995 <a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Airport Advisory Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Airport Advisory Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority
<b>Date adopted</b>	26 July 2023
<b>Adoption references</b>	C2307/61

<b>Delegation</b>	<b>DA 11 - 05 Finance Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Finance Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Finance Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised Delegation of Power/Authority
<b>Date adopted</b>	21 June 2023
<b>Adoption references</b>	C2306/115

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Sep 2024	Amended delegation	No change to delegation - head of power corrected from 01 Local Government Act 1995 to 11 Local Government Act 1995	

<b>Delegation</b>	<b>DA 11 - 06 Policy and Legislation Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to refer a policy back to the Chief Executive Officer, or the Chief Executive Officer's nominee, with a request for further information or amendments to be made to the policy.
<b>Delegates</b>	Policy and Legislation Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Policy and Legislation Committee terms of reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority
<b>Date adopted</b>	16 August 2023
<b>Adoption references</b>	C2308/80

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Sep 2024	Amended delegation	No change to delegation - head of power corrected from 01 Local Government Act 1995 to 11 Local Government Act 1995	

<b>Delegation</b>	<b>DA 11-07 Waterways Management Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits of delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	Local Government Act 1995 <a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Waterway Management Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Waterway Management Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority

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# City of Busselton Register of Delegated Authority

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DELEGATIONS

01 Local Government Act 1995

Delegations under the Local Government Act 1995

<b>Delegation</b>	DA 1 - 01 Issuing Notices <b>[DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.25, s.3.26
<b>Function</b>	<a href="#">s.3.25(1)</a> The power to give notices requiring certain things to be done by owner or occupier of land <a href="#">s.3.26(2)</a> The power to do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given <a href="#">s.3.26(3)</a> The power to recover the cost of <del>anything from an any</del> action <u>undertaken</u> under subsection <a href="#">s3.26(2)</a>
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM - GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 - 02 Entry in an Emergency</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.34
<b>Function</b>	<a href="#">s.3.34(1)</a> The power to lawfully enter <a href="#">s.3.34(3)</a> The power to use reasonable force <a href="#">s.3.34(4)</a> To exercise the power of entry
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM - GOVN015 - Instrument of Council Delegation to CEO
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
4 Jun 2018	New delegation	Initial Council Resolution: C1806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 - 03 Abandoned Vehicle Wreck</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.40A
<b>Function</b>	<a href="#">s.3.40A(4)</a> The power to declare that the vehicle is an abandoned vehicle wreck
<b>Delegates</b>	CEO
<b>Conditions</b>	Disposal of a declared abandoned vehicle wreck is to be undertaken in accordance with Delegation DA1 – 04 Confiscated or Uncollected Goods
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
4 Jun 2018	New delegation	Initial Council Resolution: C1806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 - 04 Confiscated or Uncollected Goods</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.46, s.3.47, s.3.48
<b>Function</b>	<a href="#">s.3.46(1)</a> The power to refuse to allow impounded goods to be collected until costs are paid <a href="#">s.3.46(2)</a> The power to refuse to allow removed goods to be collected until costs are paid <a href="#">s.3.47(1)</a> The power to sell or otherwise dispose of goods under s.3.43 <a href="#">s.3.47(2)</a> The power to sell or otherwise dispose of any vehicle <a href="#">s.3.47(2a)</a> The power to sell or otherwise dispose of impounded goods <a href="#">s.3.48</a> The power to recover impounding expenses
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 05 Closure of Thoroughfares</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.50, s.3.50A
<b>Function</b>	<a href="#">s.3.50(1)</a> The power to close any thoroughfare for a period not exceeding 4 weeks <a href="#">s.3.50(1a)</a> The power to close any thoroughfare for a period exceeding 4 weeks <a href="#">s.3.50(6)</a> The power to revoke an order <a href="#">s.3.50A</a> The power to partially close a thoroughfare for repairs or maintenance
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
22 Oct 2018	Amended delegation	Previous Delegation Reference - 3H(S1) Closing Certain Thoroughfares to Vehicles and Partial Closure of Thoroughfares for Repairs or Maintenance	---
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference - LG3H – Closing of Certain Thoroughfares to Vehicles and Partial Closure of Thoroughfare for Repairs or Maintenance	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 1 – 07 Inviting, Rejecting and Accepting Tenders [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<a href="#">Regulation 18(6),(7)</a> Local Government Act 1995 s.3.18, s.3.57 Local Government (Functions and General) Regulations 1996 Regulations 11-, 13, 14, 18, 20, 21A
<b>Function</b>	<p><a href="#">s.3.18</a> The power to perform executive functions</p> <p><a href="#">s.3.57</a> <del>Tenders</del> <a href="#">Inviting tenders</a> for providing goods or services</p> <p><a href="#">Regulation 11(1)</a> <del>The power to determine</del> <a href="#">Determine</a> when tenders have to be publicly invited</p> <p><a href="#">Regulation 11(2)</a> <del>The power to determine</del> <a href="#">Determine</a> that a relevant exemption applies</p> <p><a href="#">Regulation 13</a> <del>Requirements</del> <a href="#">Determine</a> when <del>to local government invites</del> <a href="#">invite</a> tenders when not required to do so</p> <p><a href="#">Regulation 14(2a)</a> <del>The power to determine</del> <a href="#">Determine</a> in writing, before tenders are called, the criteria for acceptance of tenders</p> <p><a href="#">Regulation 14(4)(a)</a> <del>The power to determine</del> <a href="#">Determine</a> the information that is to be disclosed <a href="#">to those interested in submitting a tender</a></p> <p><a href="#">Regulation 14(5)</a> <del>The power to vary</del> <a href="#">Vary</a> tender information after public notice and provide notice of variation to information</p> <p><a href="#">Regulation 18(4)</a> <del>The power to evaluate</del> <a href="#">Evaluate</a> tenders, by written evaluation, and decide which is the most advantageous <a href="#">to the local government to accept</a></p> <p><a href="#">Regulation 18(4a)</a> <del>The power to seek</del> <a href="#">Seek</a> clarification from tenderers in relation to information contained in their tender submission</p> <p><a href="#">Regulation 18(5)</a> <del>The power</del> <a href="#">Decline</a> to <del>decline</del> <a href="#">accept</a> any tender</p> <p><a href="#">Regulation 18(6)</a> <a href="#">Within 6 months of accepting a tender, agree with a successful tenderer not to enter into a contract</a></p> <p><a href="#">Regulation 18(7)</a> <del>The</del> <a href="#">Within power</a> <a href="#">6 months of accepting a tender, agree with a successful tenderer to accept</a> <del>terminate a contract</del></p> <p><a href="#">Regulation 18(6),(7)</a> <a href="#">Accept</a> another tender where, within 6 months of <del>either</del> accepting a tender, a contract has not been entered into or the <del>successful</del> <a href="#">contract</a> <del>tenderer is</del> <a href="#">agrees to terminate the contract</a> <del>terminated</del>.</p> <p><a href="#">Regulation 20</a> <del>The power to vary</del> <a href="#">Vary</a> the requirements before entry into contract</p> <p><a href="#">Regulation 21A</a> <del>The power to vary</del> <a href="#">Vary</a> a contract for the supply of goods or services</p>
<b>Delegates</b>	CEO
<b>Conditions</b>	<p><del>This</del> <a href="#">1. delegation</a> <a href="#">The delegate must not accept a tender for the supply of goods of services if the consideration under the resulting contract is, or is limited expected to the be, power more, to or enter worth into more, than \$500,000.</a></p> <p><a href="#">2. The delegate must not accept a contract</a> <a href="#">tender for the supply of goods of services if there is no provision for the purchase of in goods the and adopted services budget or Long Term Financial Plan.</a></p> <p><a href="#">3.</a></p> <p><del>This</del> <a href="#">The delegation</a> <a href="#">delegate is</a> <a href="#">must</a> <a href="#">subject to:</a></p> <p><a href="#">(a) Complying</a> <a href="#">comply</a> with the requirements of the City of Busselton’s Purchasing Policy as it relates to tendering;</p> <p><a href="#">(b) Following any applicable staff management practices and operational procedures; and</a></p> <p><a href="#">(c) Not accepting any tender or entering into any contract having a value exceeding \$500,000</a></p>

<b>Statutory framework</b>	Reference Documents - Tender Register
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
22 Oct 2018	Amended delegation	Previous Sub Delegation Reference LG3J(S1) Inviting Tenders and Rejecting and Accepting Tenders	---
13 Oct 2021	Amended delegation	Recent Changes: Amendments to Condition Initial Council Resolution C1103/179 Previous Delegation Reference - LG3J – Inviting Tenders and Rejecting and Accepting Tenders	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
28 Apr 2023	Amended delegation	Amended sub delegations: Functions and Conditions	Verification - Tony Nottle, CEO 28 April 2023

<b>Delegation</b>	<b>DA 1 – 08 Expression of Interest for Goods and Services [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.57 Local Government (Functions and General) Regulations 1996 Regulations 21, 23
<b>Function</b>	<a href="#">s.3.57</a> <del>The power to call</del> Invite tenders for providing goods or services <a href="#">Regulation 21</a> <del>The power to determine</del> Determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services. <a href="#">Regulation 23(2)</a> <del>The Determine power to determine when</del> that an Expression of Interest <del>may</del> be rejected <a href="#">Regulation 23(3)</a> <del>The Consider power and to determine consider</del> that an expression of interest <del>that is has or is not rejected from persons thought capable of satisfactorily supplying the goods or services</del>
<b>Delegates</b>	CEO
<b>Conditions</b>	Expressions of interest for goods and services may only be called where there is an adopted budget for the proposed goods or services.
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1606/139 Previous Delegation Reference - LG3K – Preliminary Selection of Tenderers	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 10 Panels of Pre-Qualified Suppliers</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government (Functions and General) Regulations 1996</i> Part 4, Division 3
<b>Function</b>	<a href="#">Regulation 24AB</a> The power to establish panels of pre-qualified suppliers <a href="#">Regulation 24AC</a> The power to set the requirements before establishing panels of pre-qualified suppliers <a href="#">Regulation 24AD</a> The power to set the requirements when inviting persons to apply to join panel of pre-qualified suppliers <a href="#">Regulation 24AH</a> The power to reject and accept applications to join panel of pre-qualified suppliers <a href="#">Regulation 24AJ</a> The power to enter into contracts with pre-qualified suppliers
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is subject to: (a) Compliance with the requirements of the City of Busselton’s Purchasing Policy as it relates to panels of pre-qualified suppliers; and (b) The contract value of any particular goods or services to be procured from a particular supplier or in connection with a particular project is not to exceed \$500,000.
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 ‘Instrument of Council Delegation to CEO’
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1508/219  Previous Delegation Reference - LG3M – Establishment of Panels of Pre-Qualified Suppliers	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 12 Disposing of Property (Leases at the Busselton Margaret River Airport) [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18, s.3.58
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58 (2)</a> <del>The power to dispose</del> Dispose of property at a public auction or by public tender <a href="#">s.3.58 (3)</a> <del>The power to dispose</del> Dispose of property by private treaty
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is subject to: 1. The property being located at the Busselton Margaret River Airport; 2. The means of disposal being a lease; 3. The term of the lease (including options) being up to a maximum of 42 years (21 years plus an option for a further 21 years) in accordance with the Western Australian Planning Commission approval for leasing arrangements <i>where applicable</i> at the <del>General</del> Busselton Aviation Margaret Precinct River Airport; 4. The initial annual market rental value of the lease being less than: a. \$ <del>1025,000.00</del> per annum for a ground lease; and b. \$50,000. <del>00</del> per annum for any other lease; <i>and</i> 5. The disposition not being of a significant commercial and strategic nature; <i>and</i> 6. <del>At least every six months City officers must provide Councillors a summary and update of leases entered into under this delegation.</del>
<b>Policy</b>	Council Policy: <a href="#">Purchasing</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1811/244 Previous Delegation Reference - LG30 – Disposing of Property (Leases at Busselton Margaret River Airport)	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

DRAFT

<b>Delegation</b>	<b>DA 1 – 13 Dispose of sick or injured animals [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.47A
<b>Function</b>	<a href="#">s.3.47A</a> The power to humanely destroy an animal and dispose of the carcass
<b>Delegates</b>	CEO
<b>Conditions</b>	This delegation is only to be used where the all reasonable efforts to identify and contact an owner have been exhausted.
<b>Statutory framework</b>	<a href="#">Cat Act 2011</a> <a href="#">Keeping and Control of Cats Local Law 2014</a> <a href="#">Dog Act 1976</a> <a href="#">Dogs Local Law 2014</a>
<b>Policy</b>	<del>Council Policy: Ranger and Emergency Services Approach to Regulatory Functions</del> <del>Council Policy: Rehoming of Impounded Dogs and Cats</del> <a href="#">Nil.</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
12 Dec 2018	Amended delegation	Previous Sub Delegation Reference - 3Q(S1) – Authority to destroy an impounded sick or injured animal	---
13 Oct 2021	Amended delegation	Initial Council Resolution C1812/264 Previous Delegation Reference - LG3Q – Authority to destroy an impounded sick or injured animal	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 14 Power to Defer, Grant Discounts, Waive or Write-Off Debts [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.12
<b>Function</b>	<a href="#">s.6.12(1)(b)</a> The power to waive or grant concessions in relation to any amount of money <a href="#">s.6.12(1)(c)</a> The power to write off any amount of money <a href="#">s.6.12(3)</a> The power to determine conditions imposed on the granting of a concession
<b>Delegates</b>	CEO
<b>Conditions</b>	1. Any waiver or granting of concession shall only be up to \$5,000 and considered solely on its merits; and any debt write-off approved shall be less than \$5,000. - 2. Any waiver or granting of concession as it applies to any Financial Hardship application, shall only be up to \$10,000 and considered solely on its merits; and any Financial Hardship application approved for debt write-off shall be less than \$10,000 and will take into account the Financial Hardship Policy. - 3. Additional subsidies and waiver of hire fees under Council Policy: Community Hire of City Property are limited to \$10,000 per application in accordance with the endorsed City of Busselton Annual Budget and Fees and Charges.
<b>Policy</b>	Council Policy: <a href="#">Financial Hardship</a> <a href="#">Council Policy: Community Hire of City Property</a> City of Busselton Financial Hardship Brochure and FAQ's City of Busselton Financial Hardship Application Form -
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'



<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
18 Dec 2018	Amended delegation	Corrections and amalgamation of 6B(S1) and 6B	---
18 Dec 2018	Amended delegation	Previous Sub Delegation Reference 6B(S1) Power to Defer, Grant Discounts, Waive or Write-Off Debts	---
30 Jul 2020	Amended delegation	Amended to include all Directors and amended monetary amounts due to the City's response to the COVID-19 Crisis	C2007/075
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference LG6B – Power to Defer, Grant Discounts, Waive or Write-off Debts	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 15 Rates and Service Charges [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 <a href="#">s.6.45</a> , <a href="#">s.6.49</a> , <a href="#">s.6.50</a> , <a href="#">s.6.56</a> , <a href="#">s.6.60</a> , <a href="#">s.6.64</a> , <a href="#">s.6.69</a> , <a href="#">s.6.71</a> , <a href="#">s.6.74</a> , <a href="#">s.6.76</a>
<b>Function</b>	<p><del>s.6.45(3) The power to impose an additional charge for instalments</del>  <a href="#">s.6.49</a> <del>The power to enter</del>Enter into an agreement for the payment of rates and service charges ,and accept payment of a rate or service charge due in accordance with that agreement  <a href="#">s.6.50</a> Determine <del>The</del>the power to setdate rates or service charges are due and payable  <a href="#">s.6.56</a> <del>The power to recover</del>Recover, in court, rates or service charges due  <a href="#">s.6.60(2)</a> Issue a notice to the lessee of land whereby payment of a rate or service charge imposed is due and payable, requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.  <a href="#">s.6.60(4)</a> <del>The power to recover</del>Recover the amount of the rate or service charge as a debt from the lessee if the rent is not paid in accordance with a notice  <a href="#">s.6.64(1)</a> <del>The power to take</del>Take possession of land and hold land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years  <a href="#">s.6.64(3)</a> Lodge and/or withdraw a caveat precluding dealings in respect of land where the payment of rates or service charges imposed in respect of that land are in arrears.  <a href="#">s.6.69(2)</a> <del>The power to agree</del>Agree to the terms and conditions between parties and accept payment of the outstanding rates or service charges  <a href="#">s.6.71</a> <del>The power to transfer</del>Transfer land to Crown or local government  <a href="#">s.6.74</a> <del>The power to have</del>Have land vested in Crown if rate in arrears 3 years  <a href="#">s.6.76(4)</a> <del>The power to extend</del>Extend the time for a person to make an objection to a rate records  <a href="#">s.6.76(5)</a> <del>The power to consider</del>Consider any objection to rate records and disallow or allow it, wholly or in part</p>
<b>Delegates</b>	CEO
<b>Conditions</b>	Nil
<b>Policy</b>	Nil
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
15 Jun 2015	Amended delegation	Previous Sub Delegation Reference 6C(S1) Rates and Service Charges	---
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188 Previous Delegations Reference - LG6C – Rates and Service Charges	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 16 Investment of Surplus Funds</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.14
<b>Function</b>	<a href="#">s.6.14(1)</a> The power to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose
<b>Delegates</b>	CEO
<b>Conditions</b>	Council approval is required for any investment in Managed Investments
<b>Policy</b>	Council Policy: <a href="#">Investment</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference LG6D – Investment of Surplus Funds	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 19 Urgent Legal Representation [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Council Policy: <a href="#">Legal Representation for Council Members and Employees</a>
<b>Function</b>	To approve an application for urgent legal representation
<b>Delegates</b>	CEO
<b>Conditions</b>	<ol style="list-style-type: none"> <li>1. The authority to approve applications for urgent legal representation for <b>Council</b><a href="#">elected</a> members and employees is limited to a maximum of \$10,000;</li> <li>2. An application approved by the CEO is to be submitted at the next ordinary meeting of Council;</li> <li>3. The determination must be made pursuant to Council Policy 'Legal Representation for Council Members and Employees'.</li> </ol>
<b>Policy</b>	Council Policy: <a href="#">Legal Representation for Council Members and Employees</a> - <a href="#">Local Government Operational Guideline Number 14 April, 2016</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegation Reference - LG5A – Provision of Urgent Legal Services	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 1 – 20 Administer Local Laws [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions
<b>Delegates</b>	CEO
<b>Conditions</b>	To perform the duties of the local government pursuant to the powers of each local law.
<b>Statutory framework</b>	<p>City of Busselton Local Laws:</p> <ul style="list-style-type: none"> <li>• <a href="#">Activities in Thoroughfares and Public Places and Trading Local Law 2015</a></li> <li>• <a href="#">Busselton Regional Airport Local Law 2012</a></li> <li>• <a href="#">Keeping and Control of Cats Local Law 2014</a></li> <li>• <a href="#">Cemeteries Local Law 2015</a></li> <li>• <del>Waste Local Law 2016</del></li> <li>• <a href="#">Dogs Local Law 2014</a></li> <li>• <a href="#">Dust and Building Waste Control Local Law 2010</a></li> <li>• <a href="#">Health Local Law 1997</a></li> <li>• <a href="#">Holiday Homes Local Law 2012</a></li> <li>• <a href="#">Jetties Local Law 2014</a></li> <li>• <a href="#">Local Government Property Local Law 2010</a></li> <li>• <a href="#">Parking Local Law 2020</a></li> <li>• <a href="#">Standing Orders Local Law 2018</a></li> <li>• <a href="#">Waste Local Law 2016</a></li> </ul>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Delegation from Council to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Jun 2008	New delegation	Initial Council Resolution C0806/188 Recent Council Resolution C2101/010  Previous Delegation Reference - LG3A – Executive Function – Determining Applications Under Local Laws and Enforcement of Local Law Provisions	---
1 Jan 2021	Amended delegation	Previous Sub Delegation Reference: 3A(S1) Executive Function – All functions as provided for the local government pursuant to the Holiday Homes Local Law 2012 3A(S3) Executive Function – All functions as provided for the local government pursuant to the Activities in Thoroughfares and Public Places and Trading Local Law 2015 3A(S4) Executive Function – Determining Applications and Issuing Permits under the Jetties Local Law 3A(S5) Executive Function – All functions as provided for the local government pursuant to the Property Local Law 2010 LG3B(b)(S1) – Executive Function – Determining Applications for the Serving of Alcohol on City Property	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 21 Acquisition of Property [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions and acquire property
<b>Delegates</b>	CEO
<b>Conditions</b>	<p><a href="#">1.</a> In accordance with s.5.43(d) of the <i>Local Government Act 1995</i>, the value of the property to be acquired shall not exceed \$100,000</p> <p><a href="#">2.</a> <u>The delegation cannot be exercised if there is no provision for the acquisition in the adopted budget or Long Term Financial Plan.</u></p>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Delegation from Council to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Jun 2017	New delegation	Initial Council Resolution C1706/151 Recent Council Resolution C2101/010  Previous Delegation Reference - LG3B – Acquisition of Property	---
16 Mar 2018	Amended delegation	Previous Sub Delegation Reference LG3B(S1) Acquisition of Property	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130





## Delegation of authority

<b>Delegation</b>	<b>DA 1 – 22A Disposition of Property: Other than by Lease [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.3.18, s.3.58 Local Government (Functions and General) Regulations 1996 Regulations 30
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58(2)</a> <del>The power to dispose</del> <b>Dispose</b> of property at a public auction or by public tender <a href="#">s.3.58(3)</a> <del>The power to dispose</del> <b>Dispose</b> of property by private treaty <a href="#">Regulation 30 (2)(a)(ii)</a> <del>The power to determine</del> <b>Determine</b> an insignificant benefit
<b>Delegates</b>	CEO
<b>Conditions</b>	<del>1. The value of the land to be disposed of shall not exceed \$20,000 other than if paragraph (2) applies; or</del> <del>2. Where the property is land valued at less than \$100,000 and has been put to public auction or put out to tender and not sold, the land may be disposed of in accordance with Regulation 30 (2)(a) of the Local Government (Functions and General) Regulations 1996; and</del> <del>3. The value of property other than land to be disposed of shall not exceed \$100,000; and</del> <del>4. Where the value of property other than land does not exceed \$20,000 the property may be disposed of in accordance with Regulation 30 (3)(a) of the Local Government (Functions and General) Regulations 1996.</del>  <b>Disposition of property that is land</b> - 1. <u>The value of the land to be disposed of shall not exceed \$20,000 other than if paragraph (2) applies.</u> 2. <u>Where the property is land, valued at \$20,001 – \$100,000, the CEO is delegated authority to dispose of the land if the land is an exempt disposition pursuant to the following:</u> a. <u>Regulation30(2a)(a): the land is disposed of within 6 months after it has been put to public auction but either no bid is made or any bid made does not reach a reserve price fixed by the local government ; or</u> b. <u>Regulation30(2a)(b): the land is disposed of within 6 months after it has been put out to tender but either no tender is received or any tender received is unacceptable.</u> - <b>Disposition of property other than land</b> 3. <u>The value of property other than land to be disposed of shall not exceed \$100,000.</u>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'



## Delegation of authority

Amendments			
Date	Type	Amendment	References
30 Jun 2020	New delegation	Rescission of DA 1 -22: Adoption of DA 1 – 22A and DA 1 – 22B	---
13 Oct 2021	Amended delegation	Initial Council Resolution C2006/050 Previous Delegation Reference DA 1 – 22 – Disposing of Property LG3C – Disposing of Property	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 1 – 22B Disposition of Property: Leasing of Property [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18, s.3.58
<b>Function</b>	<a href="#">s.3.18</a> The power to perform executive functions <a href="#">s.3.58(2)</a> <del>The power to dispose</del> Dispose of property at a public auction or by public tender <a href="#">s.3.58(3)</a> <del>The power to dispose</del> Dispose of property by private treaty
<b>Delegates</b>	CEO
<b>Conditions</b>	<p>1. Leasing or leasing and licensing of property, including assignments of existing leases and the renewal of a lease by a lessee, <del>where is</del> <u>delegated when the below conditions are met:</u></p> <p>(a) The property is an established sporting or community facility (including on managed reserve land) and where any part of the property has been leased before by the City; or</p> <p>(b) The property is for the purpose of storage only and is an area of not more than 100 square metres.</p> <p>2. The permitted use of the property must be consistent with:</p> <p>(a) The designated purpose of the property; or</p> <p>(b) The general or ancillary use of the property immediately prior to the entering into of a lease; or</p> <p>(c) If the property has recently been acquired or a new or amended management order has been made in respect of a managed reserve, the purpose for which the property has been acquired or is to be managed.</p> <p>3. The value of the disposition (inclusive of all options or rights to renew or extend, but not including any provisions for holding over on a month by month basis) must not exceed \$25,000 <u>per annum</u>.</p> <p>4. The maximum term of the disposition, including any right by a lessee to assign the lease or to sublease the land and/or buildings shall not exceed 10 years (inclusive of all options or rights to renew or extend, but not including any provisions for holding over on a month by month basis).</p> <p>-</p> <p>-</p> <p><del>5. At least every six months City officers shall provide Councillors a summary and update of leases entered into under this delegation</del></p>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
30 Jun 2020	New delegation	Rescission of DA 1 -22: Adoption of DA 1 – 22A and DA 1 – 22B	---
13 Oct 2021	Amended delegation	Initial Council Resolution C2006/050  Previous Delegation Reference - DA 1 – 22 – Disposing of Property LG3C – Disposing of Property	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

DRAFT

<b>Delegation</b>	<b>DA 1 – 22C Disposition of Residential Property by Lease</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s. 5.42 Delegation of some powers or duties to CEO s 5.43 Limitation on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s. 3.18, s 3.58
<b>Function</b>	To dispose of residential property by lease to a person
<b>Delegates</b>	CEO
<b>Conditions</b>	The consideration under any residential property lease is not to exceed \$50,000 per annum
<b>Policy</b>	<a href="#">Leasing of City Premises</a>
<b>Record keeping</b>	ECM - GOVN015 'Instrument of Council Delegation to CEO'
<b>Date adopted</b>	16 August 2023
<b>Adoption references</b>	C2308/79

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
16 Aug 2023	New delegation	New Delegation	C2308/79

<b>Delegation</b>	<b>DA 1 – 23 Payments from Municipal Fund or Trust Fund</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> s.5.42 Delegation of some powers or duties to CEO s.5.43 Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.6.10  <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12
<b>Function</b>	<a href="#">s.6.10</a> Financial management regulations <a href="#">Regulation 12(1)</a> The power to make payments from municipal fund or trust fund
<b>Delegates</b>	CEO
<b>Conditions</b>	With respect to allocation of donations and sponsorship from the fund established for this purpose in accordance with the Council’s tiered funding scheme, individual payments from this fund are not to exceed \$1,000 unless prior consultation with the Finance Committee has occurred.
<b>Record keeping</b>	ECM – GOVN015 ‘Instrument of Council Delegation to CEO’
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C0806/188  Previous Delegations Reference - LG6A – Payments from the Municipal Fund or Trust Fund	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 24 Affixing of the Common Seal [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995</i> <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.9.49A
<b>Function</b>	<a href="#">s.9.49A(2)</a> <del>The Authorise power the to affixing affix</del> of the common seal <del>of the local government to a document</del>
<b>Delegates</b>	CEO
<b>Conditions</b>	<del>The CEO is authorised to affix the Common Seal to all documents that require it to be legally-effective and to carry out the functions of a CEO:</del>
<b>Policy</b>	Council Policy: <a href="#">Execution of Documents</a>
<b>Record keeping</b>	ECM – GOVN015 'Instrument of Council Delegation to CEO'

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Oct 2021	Amended delegation	Initial Council Resolution C1005/169  Previous Delegation Reference - LG9B – Authorising the Affixing of the Common Seal to Documents	Recent Council Resolution C2110/057
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 1 – 25 Complaints Officer - Code of Conduct [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Council Resolution C2102/032 <i>Schedule 1, Clause 11(3) of the Local Government (Model Code of Conduct) Regulations 2021</i> <a href="#">Part 3, Clause 12.3 City of Busselton Code of Conduct – Council Members, Committee Members and Candidates</a>
<b>Function</b>	<del>e.11(3)</del> Appoint one or more persons to receive complaints and <del>withdraws</del> <a href="#">the withdrawal</a> of complaints
<b>Delegates</b>	CEO
<b>Policy</b>	Council Policy: <a href="#">Management of Complaints of Alleged Breaches of Behaviour</a> <a href="#">City of Busselton Code of Conduct for Council Members, Committee Members and Candidates</a>
<b>Record keeping</b>	GOVN15 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
1 Feb 2021	New delegation	Initial Council Resolution: C2102/032	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130



<b>Delegation</b>	<b>DA 1 – 26 Rate Exemptions [DRAFT]</b>
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.6.26
<b>Function</b>	<a href="#">s.6.26(2)</a> Assessment of exemption applications for non-rateable land
<b>Delegates</b>	CEO
<b>Conditions</b>	<del>Note: Officers will provide a listing of rate exemptions approved on a quarterly basis to Council in the Councillor Information Bulletin</del>
<b>Policy</b>	<del>Application for Rates Exemption Form</del>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
21 Dec 2022	New delegation	Initial Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

04 Cat Act 2011

Delegations under the Cat Act 2011

<b>Delegation</b>	<b>DA 4 - 01 The Powers and Duties of the Local Government pursuant to the Cat Act 2011 [DRAFT]</b>
<b>Head of power</b>	04 Cat Act 2011
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Cat Act 2011 Part 4, Division 2, Section 44
<b>Express power or duty delegated</b>	The Cat Act 2011
<b>Function</b>	All powers and duties of a local government pursuant to the Cat Act 2011
<b>Delegates</b>	CEO
<b>Statutory framework</b>	Keeping and Control of Cats Local Law 2014
<b>Policy</b>	Council Policy: <a href="#">Rehoming of Impounded Dogs and Cats</a> <del>Council Policy: Ranger and Emergency Services Approach to Regulatory Functions</del>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
7 Oct 2013	New delegation	Initial Council Resolution: C1310/285	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

## 05 Dog Act 1976

Delegations under the Dog Act 1976

<b>Delegation</b>	<b>DA 5 - 01 The Powers and Duties of the Local Government pursuant to Dog Act 1976 [DRAFT]</b>
<b>Head of power</b>	05 Dog Act 1976
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Dog Act 1976 Section 10AA
<b>Express power or duty delegated</b>	The Dog Act 1976
<b>Function</b>	All the powers and duties of the local government pursuant to the Dog Act 1976
<b>Delegates</b>	CEO
<b>Statutory framework</b>	Dogs Local Law 2014
<b>Policy</b>	Council Policy: <a href="#">Rehoming of Impounded Dogs and Cats</a> <del>Council Policy: Ranger and Emergency Services Approach to Regulatory Functions</del>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
7 Oct 2013	New delegation	Initial Council Resolution: C1310/285	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

07 Planning and Development Act 2005

Delegations under the Planning and Development Act 2005

<b>Delegation</b>	<b>DA 7 - 01 Development Control [DRAFT]</b>
<b>Head of power</b>	07 Planning and Development Act 2005
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<p>Planning and Development Act 2005  <del>s.162</del>                      Planning and Development (Local Planning Schemes) Regulations 2015                      Schedule 2, <u>clause 82</u>  <del>Local Government Act 1995</del>  <del>s.5.42 Delegation of some powers or duties to CEO</del>  <del>s.5.43 Limitations on delegations to CEO</del></p>
<b>Express power or duty delegated</b>	The Planning and Development (Local Planning Schemes) Regulations 2015
<b>Function</b>	The powers and duties of the local government able to be delegated under clause 82, Schedule 2 – Deemed Provisions for <del>local</del> <u>Local planning</u> <del>Planning schemes</del> <u>Schemes - of the Planning and Development (Local Planning Schemes) Regulations 2015.</u>
<b>Delegates</b>	CEO
<b>Conditions</b>	<p>1. 'Call-in' provisions                      Any two or more <del>Councillors</del><u>electd members</u> may consider an application or proposal to be of strategic significance and/or high community interest and request the CEO in writing, to present the application or proposal to the Council for consideration. If the request is supported, the application shall be presented to the first practicable Council meeting for consideration.</p> <p><i>Note 1: <u>Additionally officers shall pro-actively identify applications which may be of significant community interest, and bring those applications to the monthly development application briefing update required pursuant to Condition 5 and/or to the Council for determination.</u></i></p> <p>-</p> <p><i>Note 2: Any <del>Councillor</del><u>electd member</u> may also submit a notice of motion in relation to the withdrawal of delegation in relation to a particular application, but it would generally be expected that they would first seek to exercise the call-in provision outlined above.</i></p> <p>2. <del>Applications in Special Character Areas</del>                      a) <del>All applications for development approval affecting land within the Special Character Areas, as identified in Schedule 4 of the Scheme, will be identified in a separate table within the summary of applications received and published on the City's website pursuant to Condition 7.</del>                      -                      b) <del>Prior to determination of applications for development approval affecting land within the Special Character Areas, as identified in Schedule 4 of the Scheme, a summary of the application, outlining key areas of discretion and issues raised in any submissions received, shall be provided to Councillors, and a decision shall not be made to determine the application until at least seven full days has elapsed. This information shall generally be provided in the form of a weekly summary, including all relevant applications that have been assessed and which are considered ready for determination at the time the weekly summary is prepared.</del>                      -                      c) <del>If a Councillor would like to be briefed on an application, they will contact the CEO or the CEO's nominee/s.</del>                      -</p>

~~d) Note, additionally officers shall pro-actively identify applications which may be of significant community interest, and bring those applications to the monthly development application briefing update required pursuant to Condition 7 and/or to the Council for determination.~~

~~e) Further note that, if and when Amendment 56 to Local Planning Scheme 21 is Gazetted, the Council shall review whether conditions related to the exercise of delegations in Special Character Areas are necessary (in particular, that reflects the fact that Amendment 56 proposes that discretion would be able to be exercised in relation to development controls specifically contained within Schedule 4).~~

~~Note: The CEO may nominate the Director, Community Planning, or Manager, Planning Development as their nominee for the purpose of parts c above.~~

### ~~3. Reconsideration of applications for development approval~~

~~Prior to the determination of an application for reconsideration of an application for development approval (other than where a reconsideration is occurring pursuant to section 31 of the State Administrative Tribunal Act 2004— see below), the CEO shall ensure that a copy of the reconsideration request, together with a report assessing the application, is circulated to all Councillors, giving a period of not less than 14 days before a delegated decision is made.~~

~~“Reconsideration” is a not a defined term in the City of Busselton Local Planning Scheme No. 21 or the Planning and Development (Local Planning Scheme) Regulations 2015, however for the purposes of this delegation, the term relates to applications to:~~

~~a) amend or delete conditions of a development approval, where City officers are not supportive of that request and informal discussion with the applicant has not resolved the issue; and~~

~~b) new development applications which are substantially the same as an earlier application refused under delegation.~~

### ~~4. Standard Structure Plans, and Precinct Structure Plans~~

~~Prior to making a recommendation to the Western Australian Planning Commission regarding adoption or amendment of a Structure Plan or Precinct Structure Plan, the CEO shall ensure that a copy of the respective plan, together with a report, setting out and explaining the recommendation proposed to be made under delegation, is circulated to all Councillors~~selected members~~, giving a period of not less than 14 days before a recommendation is forwarded to the Commission.~~

### ~~5.3. Local Planning Policies, Local Heritage List, Heritage Precincts~~

~~Decisions relating to adoption, revocation or amendment of local Planning Policies, the Local Heritage List and/or Heritage Precincts are not delegated.~~

### ~~6.4. Applications for review by the State Administrative Tribunal (SAT)~~

~~Where the original decision was made under delegation, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 may also be made under delegation.~~

~~Where the original decision was made by the Council, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 shall be presented to the Council for consideration, unless officers have first briefed Councillors and Councillors have indicated a general willingness to allow the decision to be made under delegation, in which case a decision may be made under delegation, provided that the ‘call-in’ provisions set out at Condition 1 above have not been exercised before the decision is made.~~

~~Note: that where Where the original decision was made by a Development Assessment Panel, the Panel is the respondent in relation to any application for review.~~

	<p><del>7.5</del> Briefing and Reporting</p> <p>Generally on a monthly basis (as agreed/determined by the Mayor and CEO), officers shall provide <del>Councillors</del><u>selected members</u> with an informal briefing on planning matters of strategic significant and/or high community interest, and on issues raised by <del>Councillors</del><u>selected members</u>.</p> <p>-</p> <p>Each Friday, or in the case of Fridays which are public holidays, the next working day, a summary of applications received and determined in the preceding period (usually the preceding Friday to Thursday) shall be published on the City's website.</p> <p>Generally on a monthly basis, <del>and generally as part of the agenda for every second ordinary Council meeting in any given month,</del> a summary and update of planning and development-related State Administrative Tribunal matters involving the City shall be presented to <del>Councillors</del><u>selected members</u> as part of the '<del>Councillors</del><u>Elected Members</u> Information Bulletin'.</p>
<b>Statutory framework</b>	<p><a href="#">Planning and Development 2005</a>  <a href="#">Planning and Development (Local Planning Schemes) Regulations 2015</a></p>
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
6 Mar 2017	New delegation	Initial Council Resolution: C1703/042	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
16 Aug 2023	Amended delegation	Conditions Amended in relation to Special Character Areas	C2308/90
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130

<b>Delegation</b>	<b>DA 7 - 02 Unauthorised Development [DRAFT]</b>
<b>Head of power</b>	07 Planning and Development Act 2005
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<p><del>Planning and Development Act 2005</del>  <del>s.162</del>                      -                      -                      Local Government Act 1995  <a href="#">s.5.42</a> Delegation of some powers or duties to CEO  <a href="#">s.5.43</a> Limitations on delegations to CEO</p>
<b>Express power or duty delegated</b>	The Planning and Development Act 2005 s.214
<b>Function</b>	<p><a href="#">s.2.14(2)</a> The power to give written direction to stop or not recommence  <a href="#">s.214(3)</a> The power to give written direction to remove or restore  <a href="#">s.214(5)</a> The power to give written direction to execute the work</p>
<b>Delegates</b>	CEO
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
6 Jun 2011	New delegation	Initial Council Resolution: C1106/199	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

### 11 Local Government Act 1995

Delegations to Committees under the Local Government Act 1995

<b>Delegation</b>	<b>DA 11 - 01 Meelup Regional Park Management Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.16</a> Delegation of some powers and duties to certain committees <a href="#">s.5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.3.18
<b>Function</b>	<a href="#">s.3.18</a> Performing executive functions
<b>Delegates</b>	Meelup Regional Park Management Committee
<b>Conditions</b>	The <del>above power or duty</del> Committee is <u>delegated authority</u> to adopt plans, policies or documents that relate to the management of the park other than where those plans, policies or documents require adoption pursuant to a particular statutory power. <p style="text-align: center;">-</p> The Committee may not make any decision that would require expenditure of funds contrary to the adopted budget and any decisions shall not be actioned until the Committee meeting minutes have been formally received and noted by the Council.
<b>Statutory framework</b>	Meelup Regional Park Management Committee's Terms of Reference <del>Working Group Terms of Reference</del>
<b>Policy</b>	Council Policy: <a href="#">Governance of Meelup Regional Park</a>
<b>Record keeping</b>	GOVN001- _Authorised Delegation of Power/Authority

Amendments			
Date	Type	Amendment	References
2 Jun 2008	New delegation	Initial Council Resolution: C0806/188	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---



<b>Delegation</b>	<b>DA 11 - 02 Audit and Risk Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.16</a> Delegation of some powers and duties to certain committees <a href="#">s.5.17</a> Limits on delegations of some powers and duties to certain committees <a href="#">s.7.1B</a> Delegation of some powers and duties to audit committees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995</i> s.7.12A
<b>Function</b>	<a href="#">s.7.12A(2)</a> Authority to meet with the City's Auditor at least once every year on behalf of the Council <a href="#">s.7.12A(3)</a> Authority to: a: <del>(aa)</del> Examine the report of the Auditor (a) <del>and determine</del> <b>Determine</b> matters that require action to be taken by the City; and (b.) Ensure that appropriate action is taken in respect of those matters. <a href="#">s.7.12A(4)</a> Authority to review and endorse the City's report <del>on</del> <b>addressing</b> any <del>actions</del> <b>matters</b> <del>taken identified in a response significant to</del> by the Auditor's <del>in the Audit</del> report, prior to it being forwarded to the Minister.
<b>Delegates</b>	Audit and Risk Committee
<b>Conditions</b>	Delegation of s.7.12A(3) and s.7.12A(4) is not to be used where a Management Letter or Audit Report raises significant issues, <del>and in which case</del> the local <del>governments</del> <b>government's</b> meeting with the Auditor must be directed to the Council.
<b>Statutory framework</b>	Terms of Reference: <a href="#">Audit and Risk Committee</a>
<b>Record keeping</b>	GOVN001-Authorised Delegation of Power/Authority

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
8 Oct 2001	New delegation	Initial Council Resolution: C1001/015	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

<b>Delegation</b>	<b>DA 11 - 03 Behaviour Complaints Committee</b> [PUBLISHED, BUT MARKED FOR REMOVAL]
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 s.5.16 Delegation of some powers and duties to certain committees s.5.17 Limits on delegations of some powers and duties to certain committees
<b>Express power or duty delegated</b>	<i>Local Government (Model Code of Conduct) Regulations 2021</i> Clause 12 Clause 13
<b>Function</b>	<p><a href="#">Clause 12(1)</a>. After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.</p> <p><a href="#">Clause 12(4)</a>. If the local government makes a finding that the alleged breach has occurred, the local government may –</p> <p>(a) Take no further action; or</p> <p>(b) Prepare and implement a plan to address the behaviour of the person to whom the complaint relates</p> <p><a href="#">Clause 12(7)</a></p> <p>If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of –</p> <p>(a) Its findings and the reasons for its findings; and</p> <p>(b) If its finding is that the alleged breach has occurred – its decision under subclause (4)</p> <p><a href="#">Clause 13</a> Dismissal of complaint</p>
<b>Delegates</b>	Behaviour Complaints Committee
<b>Conditions</b>	<p>1. The Committee will make decisions in accordance with Council Policy: Management of Complaints of Alleged Breaches of Behaviour and these Terms of Reference.</p> <p>2. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act.</p> <p>3. The Committee is prohibited from exercising its delegated power where a Committee Member in attendance at a Committee meeting is either the complainant or respondent to the Complaint under consideration by the Committee.</p>
<b>Statutory framework</b>	City of Busselton Code of Conduct for Council Members, Committee Members and Candidates
<b>Policy</b>	Council policy: Management of Complaints of Alleged Breaches of Behaviour
<b>Record keeping</b>	GOVN001-Authorised Delegation of Power/Authority
<b>Date adopted</b>	21 December 2022
<b>Adoption references</b>	C2212/315

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
10 Nov 2021	New delegation	Initial Council Resolution: C2111/087	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---

DRAFT

<b>Delegation</b>	<b>DA 11 - 04 Airport Advisory Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits of delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	Local Government Act 1995 <a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Airport Advisory Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Airport Advisory Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority
<b>Date adopted</b>	26 July 2023
<b>Adoption references</b>	C2307/61

<b>Delegation</b>	<b>DA 11 - 05 Finance Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Finance Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Finance Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised Delegation of Power/Authority
<b>Date adopted</b>	21 June 2023
<b>Adoption references</b>	C2306/115

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Sep 2024	Amended delegation	No change to delegation - head of power corrected from 01 Local Government Act 1995 to 11 Local Government Act 1995	

<b>Delegation</b>	<b>DA 11 - 06 Policy and Legislation Committee</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits on delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	<a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to refer a policy back to the Chief Executive Officer, or the Chief Executive Officer’s nominee, with a request for further information or amendments to be made to the policy.
<b>Delegates</b>	Policy and Legislation Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Policy and Legislation Committee terms of reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority
<b>Date adopted</b>	16 August 2023
<b>Adoption references</b>	C2308/80

<b>Amendments</b>			
<b>Date</b>	<b>Type</b>	<b>Amendment</b>	<b>References</b>
13 Sep 2024	Amended delegation	No change to delegation - head of power corrected from 01 Local Government Act 1995 to 11 Local Government Act 1995	

<b>Delegation</b>	<b>DA 11-07 Waterways Management Committee [DRAFT]</b>
<b>Head of power</b>	11 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s 5.16</a> Delegation of some powers and duties to certain committees <a href="#">s 5.17</a> Limits of delegation of powers and duties to certain committees
<b>Express power or duty delegated</b>	Local Government Act 1995 <a href="#">s 3.18</a> Performing executive functions
<b>Function</b>	Pursuant to section 5.17 of the Act, the Committee is delegated the powers to note an item that does not require a recommendation to the Council or further action of the Council.
<b>Delegates</b>	Waterway Management Committee
<b>Conditions</b>	Committee recommendations, other than those made in accordance with the delegated function above, are not binding on the Council and must be endorsed by the Council to take effect.
<b>Statutory framework</b>	Waterway Management Committee Terms of Reference
<b>Record keeping</b>	GOVN001 - Authorised delegation of power / authority



## Delegation of authority

<b>Delegation</b>	DA 1 – 26 Rate Exemptions [DRAFT]
<b>Head of power</b>	01 Local Government Act 1995
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995 <a href="#">s.5.42</a> Delegation of some powers or duties to CEO <a href="#">s.5.43</a> Limitations on delegations to CEO
<b>Express power or duty delegated</b>	Local Government Act 1995 s.6.26
<b>Function</b>	<a href="#">s.6.26(2)</a> Assessment of exemption applications for non-rateable land
<b>Delegates</b>	CEO
<b>Conditions</b>	Note: Officers will provide a listing of rate exemptions approved on a quarterly basis to Council in the Elected Member Information Bulletin
<b>Record keeping</b>	GOVN015 - Instrument of Council Delegation to CEO

Amendments			
Date	Type	Amendment	References
21 Dec 2022	New delegation	Initial Council Resolution: C2212/315	---
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130





## Delegation of authority

<b>Delegation</b>	<b>DA 7 - 01 Development Control [DRAFT]</b>
<b>Head of power</b>	07 Planning and Development Act 2005
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, clause 82
<b>Express power or duty delegated</b>	The Planning and Development (Local Planning Schemes) Regulations 2015
<b>Function</b>	The powers and duties of the local government able to be delegated under clause 82, Schedule 2 – Deemed Provisions for Local Planning Schemes - of the Planning and Development (Local Planning Schemes) Regulations 2015.  <i>Note: Pursuant to Division 2A of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, the Council cannot delegate the determination of, nor call-in applications for prescribed single house development.</i>
<b>Delegates</b>	CEO
<b>Conditions</b>	<p>1. 'Call-in' provisions Any two or more elected members may consider an application or proposal to be of strategic significance and/or high community interest and request the CEO in writing, to present the application or proposal to the Council for consideration. If the request is supported, the application shall be presented to the first practicable Council meeting for consideration.</p> <p><i>Note 1: Additionally officers shall pro-actively identify applications which may be of significant community interest, and bring those applications to the monthly development application briefing update required pursuant to Condition 5 and/or to the Council for determination.</i></p> <p><i>Note 2: Any elected member may also submit a notice of motion in relation to the withdrawal of delegation in relation to a particular application, but it would generally be expected that they would first seek to exercise the call-in provision outlined above.</i></p> <p><i>Note 3: Pursuant to Division 2A of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, the Council cannot delegate the determination of, nor call-in applications for prescribed single house development.</i></p> <p>2. Standard Structure Plans, and Precinct Structure Plans Prior to making a recommendation to the Western Australian Planning Commission regarding adoption or amendment of a Structure Plan or Precinct Structure Plan, the CEO shall ensure that a copy of the respective plan, together with a report, setting out and explaining the recommendation proposed to be made under delegation, is circulated to all elected members, giving a period of not less than 14 days before a recommendation is forwarded to the Commission.</p> <p>3. Local Planning Policies, Local Heritage List, Heritage Precincts Decisions relating to adoption, revocation or amendment of local Planning Policies, the Local Heritage List and/or Heritage Precincts are not delegated.</p>



## Delegation of authority

	<p>4. Applications for review by the State Administrative Tribunal (SAT) Where the original decision was made under delegation, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 may also be made under delegation.</p> <p>Where the original decision was made by the Council, a reconsideration decision pursuant to section 31 of the State Administrative Tribunal Act 2004 shall be presented to the Council for consideration.</p> <p><i>Note: Where the original decision was made by a Development Assessment Panel, the Panel is the respondent in relation to any application for review.</i></p> <p>5. Briefing and Reporting Generally on a monthly basis (as agreed/determined by the Mayor and CEO), officers shall provide elected members with an informal briefing on planning matters of strategic significant and/or high community interest, and on issues raised by elected members.</p> <p>Each Friday, or in the case of Fridays which are public holidays, the next working day, a summary of applications received and determined in the preceding period (usually the preceding Friday to Thursday) shall be published on the City's website.</p> <p>Generally on a monthly basis, a summary and update of planning and development-related State Administrative Tribunal matters involving the City shall be presented to elected members as part of the 'Elected Members Information Bulletin'.</p>
<b>Statutory framework</b>	<p>Planning and Development 2005 Planning and Development (Local Planning Schemes) Regulations 2015</p>
<b>Record keeping</b>	<p>GOVN015 - Instrument of Council Delegation to CEO</p>

Amendments			
Date	Type	Amendment	References
6 Mar 2017	New delegation	Initial Council Resolution: C1703/042	---
21 Dec 2022	Amended delegation	Recent Council Resolution: C2212/315	---
16 Aug 2023	Amended delegation	Conditions Amended in relation to Special Character Areas	C2308/90
18 Oct 2023	Amended delegation	Amended delegation adopted by Council resolution C2310/130 on 18 October 2023, as part of annual review process	C2310/130



## City of Busselton Peak Periods Workshop Record

<b>Date</b>	Wednesday 28 August 2024, 12.30pm to 3.30pm (3 hours)
<b>Facilitator</b>	Stacey Hutt, The Collab Effect
<b>Attended</b>	<ul style="list-style-type: none"> <li>• Mayor Phil Cronin</li> <li>• Cr Anne Ryan</li> <li>• Cr Kate Cox</li> <li>• Cr Val Kaigg</li> <li>• Cr Mikayla Love</li> <li>• Cr Jodie Lee</li> <li>• Tony Nottle, Chief Executive Officer</li> <li>• Gary Barbour, Director Community Planning</li> <li>• Sarah Pierson, Director Corporate Strategy and Performance</li> <li>• Maxine Palmer, Director Economic and Business Development</li> <li>• Oliver Darby, Director Infrastructure and Environment</li> <li>• Rachel Runco, Manager Community Safety</li> <li>• Daniell Abrahamse, Manager Engineering and Facilities</li> <li>• Trevor Ayers, Economic Development Manager</li> </ul>
<b>Apologies</b>	<ul style="list-style-type: none"> <li>• Cr Andrew Macnish</li> <li>• Cr Jarrod Kennedy</li> <li>• Cr Richard Beecroft</li> </ul>
<b>Workshop purpose</b>	To explore and seek consensus around the key elements of Peak Periods for the City of Busselton, to inform drafting of a Peak Periods Policy.
<b>Background</b>	<ul style="list-style-type: none"> <li>• At the OCM March 2024 Council supported scheduling of a workshop in relation to the Peak visitor period to better prepare and plan for improved management of the impacts this population surge has on the local community.</li> <li>• The outcomes of the workshop will be presented to the Policy Committee meeting following this planned workshop.</li> <li>• Link to Notice of Motion (page 178):  <a href="https://www.busselton.wa.gov.au/documents/13228/20240320-minutes-council-meeting-20-march-2024">https://www.busselton.wa.gov.au/documents/13228/20240320-minutes-council-meeting-20-march-2024</a> </li> </ul>

### Workshop notes

What	Notes
<b>Session opens</b>	Welcome, and Acknowledgement of Country.
	Check in on session objectives:



- 
- We note the need to balance tourism (being a welcoming place) with the impact on community infrastructure, and the importance of community trust in the City to manage this.
  - Discussion held regarding Cr Macnish not being present at the workshop, and concern given his initial tabling of the notion of motion. Staff members Gary Barbour and Rachel Runco explained they have received direction from Cr Macnish regarding his concerns on this topic to ensure we covered this well today.
  - The group agree there is great importance in how we use this time together wisely to gain clarity and consensus together, for the Council to take forward today's outcomes into next steps (no delays).

Participants check in – the key issues we want to explore today:

- Ranger functions and applying learnings from last summer – especially managing carpark capacity and access to coastal nodes.
  - Economic development, tourism, and major events. Noting the focus on events has historically been to support year-round events (off-peak too).
  - Known as the events capital, huge influx of visitors every year: *“Need to show community we are mindful, and that we doing something.”*
  - Balancing visitation, with needs of our growing population and community: *“We need to balance tourist activity and everyday life in the city.”*
  - Eagerness to ensure we are prepared and proactive for every peak period; to have the right funding and resources in place across similar times each year.
  - Is a policy what is needed here to support staff? *“We already have policies for events, parking, waste, compliance and enforcement– what’s the hierarchy? ...needs to be a fluid document.”*
  - Or is there another mechanism/tool to help manage ‘peak periods’. E.g., A Destination Management Plan, potentially with MRBTA, to clarify who are we marketing ourselves towards and are we leaning into over-tourism.
  - This discussion is an important part of our focus on continuous quality improvement.
  - Benefit of how we explain to the community how we deal with this as an organisation. *“Managing community expectations of what City can do.”*
  - City Executive shares:
    - The organisation regularly gears up for heightened periods – across camping, dogs, beach management, and parking. Workforce Plan captures this and enables seasonal workers who come in to help.
    - More clarity is desired on what Elected Members consider ‘peak periods’ to be, and what are we trying to achieve with a policy.
-



- Operationally, there are numerous peak periods and resourcing implications we are constantly juggling. Growing seasons, fire compliance and management, winter storm damage, and capital works happening in summer period due to weather: *“Peak period doesn’t go away. Summer extra hard.”*
- Key concerns:
  - Illegal overnight camping
  - Access in summer to coastal nodes (parking)
  - No 24 hour stop over points in Busselton
  - Unaffordable camping facilities
  - Events and foreshore congestion (Busselton)
  - Ways to promote other parking place
  - Dispersing visitation to other areas and attractions
  - Being prepared and proactive

<b>Scope of potential policy</b>	<p>Potential policy scope:</p> <ul style="list-style-type: none"> <li>● Check in on the intended ‘scope’ of this policy, including the proposed locations and timing for policy application.</li> </ul> <p>Policy considerations:</p> <ul style="list-style-type: none"> <li>● Policy purpose is important. Clarity needed on what council is trying to achieve, complex topic and interrelated parts. Struggle on how we are going to do a single policy which resolves all issues.</li> <li>● What would this policy aim to do, and how would it fit into other processes, without being too prescriptive?</li> <li>● Function of events policy - we are the “Events Capital of WA” – does the consideration of funding allocations and events sponsorship adequately consider the real impasse on community? E.g., Parking. Is there an adequate guiding policy around this? Offering more money for winter events than summer events?</li> <li>● Overall, this topic involves both strategic considerations, and operational considerations as part of this issue.</li> </ul>
<b>Definition</b>	Small group work – a definition of ‘peak periods’.
<i>Group 1</i>	<p><b>Peak periods are when the pressure on services and infrastructure exceeds service levels ordinarily provided.</b></p> <p>This requires:</p> <ul style="list-style-type: none"> <li>● Informing the community</li> <li>● Communications strategy</li> <li>● Additional resources</li> <li>● To drive future needs</li> <li>● Question: Paid parking?</li> <li>● Managing growth</li> </ul> <p>How we understand it:</p> <ul style="list-style-type: none"> <li>● Free camping</li> </ul>



- Historical data
- When the complaints start
- School holidays (Christmas, Easter)
- Big events (hallmark)
- Leavers
- Staff are under pressure
- MRBTA figures

Rangers peak:

- Camping
- Dog beaches
- Parking
- More rubbish

*Group 2*

**Peak periods are a time period during which we have the highest population (supported by statistics).**

Predicted as:

- November to February
- Easter
- Local hallmark events

*Group 3*

**Peak period runs from 1 November to 31 April, which includes school holidays, leavers and long weekends.**

How we understand it:

- Camping - trends (and low housing stock)
- Events – timing, location, smooth peaks, funding
- Parking – strategy, education
- Resourcing – ability to recruit when required, and levels of service requests coincide with busy periods
- Residents - lack of tolerance

Whole group discussion:

The group agree similarities across small group discussions:

- Sentiment around use of tourist tax / bed tax. Differential rates are similar.
- Are we still the events capital of WA? Pressures and stretches. Key strategic and competitive edge.
- Capping / managing tourism – major events. What we say no to.
- Original concept was events in winter to keep the city vibrant all year round – noting businesses reliant on council funding for event
- Events policy E.g., \$30k in kind of parking and ranger costs associated with event.
- Lack of indoor venues E.g., Saltwater – will then be able to increase focus.



**How we manage “peak periods”**

What makes ‘busy’ an actual issue?

- What are the indicators? MRBTA visitor numbers.
- We note a reduction in numbers, although people still *feel* it is growing: *“Feels like bursts of chaos.”*
- Understanding formal complaints, vs. grumblings/online discussions.
- Understanding perceived **impacts** (inconveniences), vs. actual **issues** which must be addressed.
- We note the flow on effects of busy periods can impact many areas of the organisation, some more .
- Managing community expectations. Unable to meet everyone’s need: *“If you live in tourist town, may need to accept the realities of this.”*

Service quality:

- Discussion held around how service quality is monitored and managed, and where the city uses this to kick into gear with extra resourcing.
- Good systems to centralise and capture sentiment and educate officers to review corrective actions and improvement opportunities.
- Some feedback can come through service requests, vs. grumblings on Facebook.
- Discussion held on lessons learned from last summer.
- Council receiving report on dog management in September.
- Housing, and camping on vacant lots. Mechanism to do this. Hip camping abit of an issue. Need to have a license to be a caravan park. Audit done last summer.

Rangers - extra resourcing:

- For the upcoming peak period, we have a new Rangers roster being implemented:
  - Service hours 6am-6pm and in summer looking at 5-7pm. Differing start and end times 9.5/10-hour days.
  - Changed model of casual resourcing. Usually have beach inspector that patrols dog beaches and firebreak ranger that comes on for fixed period to respond to fire compliance. Now will be bringing on two general rangers (junior rangers) Fri/Sat/Sun – especially for parking issues, camping and seasonal dog beaches -making sure people compliance. This will free up operational rangers to do fire compliance.
  - Operational geographical areas for staff – onus on them to be more proactive, adapt for parking officers, strategic positioning.
- We have 25 car parks around coastal – and no parking overnight – where start seeing noise or mess, when staff do normal patrols. Bring in staff to start at different time and deal with vehicles in different locations, so quickly being dealt with.



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- Good relationships with WAPOL. Coordinated responses when amenity bad. Authorised to issue infringements where appropriate.
  - It is noted the idea of volunteer rangers would have challenges including Workplace Health and Safety legislative requirements and insurance perspective (seen by law as employees), and risk they would be dealing with difficult community backlash, or not acting appropriately, and exposed to harm.
  - From time to time the City does take on work experience students and other placements.
  - Rangers are given many authorisations and where we are authorising staff, they do need to be confident in the application of local laws. Important to manage the intent of people in these roles.
  - Focus on educating - giving out brochures. Or seen by Council to have enforcement role. E.g., Bushfire Ready volunteers in preparedness space works effectively.
  - No issue with recruiting rangers – entry level roles. Popular, not an issue.
  - Note Augusta Margaret River adapted a few years ago with a level 2 compliance / regulatory services – driver that tag teamed with authorised ranger. Due to not being able to fill the roles.
  - Potential gap: Jetty –desire for ranger checks every so often. All year round – bikes and anti-social behaviour. Rangers do this within work hours. For afterhours, Jetty could pay – how much is their responsibility? Sense this is a nice to have. The City has a landlord relationship with the jetty. What is a risk to them vs. what is a risk to us. The role of police.

Access to coast and parking:

- Usage needs to be looked at as a long-term strategy: *“People are parking all along roads, anywhere they can find a spot.”*
  - Study done a few years ago – generally influenced by the surf conditions, not just major events.
  - Some weekends can be chocas – especially in the summer period. Boat ramp parking spots: *“We get so many complaints about access to boat ramps.”*
  - Large amount of maintenance of boat ramps – experienced boat users, vs not. Can be down there everyday cleaning sand: *“Aggression and frustration of this group.”*
  - Funding of boat ramps –not just locals paying for this stuff. Idea for paid boat ramp parking.
  - Two significant events where parking is an issue: Busselton Swim and Iron Man events. These create the most noise over the weekend. Working with event organisers on this E.g., Kiss and drop. Signal Park overflow area for events mixed overflow. Being clear on managing expectations.
  - In other cities – townsite gets locked down for those with permits. Seasonal. Visitors don’t get to go in. Free event shuttle bus.
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- Used to be a bus for the kids to go the beach – good option to reduce reliance on cars. Runway bus. Used to do the buses. Relies on demand.
- Idea for new lot in Dunsborough to act as short term overflow parking.
- Priority: Public transport advocacy with state government.
- City is looking at townsites parking strategy (including coastal nodes) this year.
- We note there is no transport available from the airport.

What does this all tell us?

- Tourist towns will always have this issue.
- Managing people’s expectations.
- Understanding when the peaks are and putting out information on how to manage, deal, utilise it.
- You don’t design your business around your peak – aim is to build more of peak to become permanent.
- We need to set our definition on ‘peak periods’ and then link to strategies.
- Changes to Yallingup carpark complex, requires detailed community consultation, removal of trees etc.
- Shuttle bus idea is worth investigating.

**Agreements**

Recapping what we have talked about today:

- We want a proactive approach: how we are managing growth, how we are prepared for summer, then easter.
- Balance of tourism and locals needs (including that of businesses).
- Balance of population growth and tourism growth.
- Balance of being prescriptive (policy) and being flexible /responsive.
- A communications campaign is critical for these priorities.

Policy options:

1. Could be its own policy - encompassing elements of other policies – events, parking, when the complaints start, or
2. Each policy could have a key statement that integrates position on ‘peak periods’, or
3. Be more of a strategy – e.g., Destination Management, and consider as a key thread of the City’s Council Plan.
4. No policy – but define peak periods and then recognise through operational planning process (noting a policy is not an operational document ).

**Next steps**

Facilitator tables key themes from the session, which group generally agrees with:

- This issue is not new, rather it is part of our everyday life here at the City, and what we sense is most important is integration of our position across all of our strategies and plans – this is the thread.



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- There is a theme of what we are listening to as community leaders, and how we proactively communicate with community around this topic i.e., grumblings vs. *actual* complaints, impacts vs. *actual* issues.
  - There is a theme regarding our strategic focus now around being an events capital – potential further consideration of what is our tourism cap? How do we manage destination marketing? What is driving our local economy?

The next step from here is:

- Staff will prepare a report for the Policy Committee to consider, with options for next steps and strengths/weaknesses for each option.
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# Council Policy

**Council Policy Name:** City of Busselton Art Collection  
**Responsible Directorate:** Economic & Business Development  
**Version:** **DRAFT officer recommendation**

## 1. PURPOSE

1.1. The purpose of this Policy is to provide strategic guidance for the development of the City’s art collection, with a focus on enhancing the educational and cultural experience of community and visitors to the City of Busselton.

## 2. SCOPE

2.1. This Policy applies to all movable Artworks accessioned into the City of Busselton Art Collection. It does not apply to objects listed in the Register of Public Art Works.

## 3. DEFINITIONS

Term	Meaning
Artwork	Defined as an object (painting, sculpture, photograph, etc) that is created for aesthetics or to express an important idea or feeling.
Acquisition	Refers to the act of acquiring an item/Artwork for an art collection.
Deaccession	Refers to the official removal of an item/Artwork from the collection.
Media	Refers to the type of Artwork or the way it is made – for example, painting, sculpture, video art, photography
Policy	This City of Busselton Council policy titled “City of Busselton Art Collection”

## 4. STRATEGIC CONTEXT

4.1. This Policy links to Key Theme 2 – Lifestyle of the City’s Strategic Community Plan June 2021 and specifically Strategic Priority 2.12: Provide well maintained community assets through robust asset management practices.

## 5. POLICY STATEMENT

5.1. The City’s art collection serves as a significant social and cultural resource, demonstrating historical and contemporary Australian Art, able to be promoted internationally, nationally and regionally.

5.2. The City aims to build a collection of works, using the following principle collection criteria:

- a. has a focus on original South West and West Australian Artworks;
- b. represents notable examples of the region’s fine art crafts;
- c. springs from the creative response to the South West environment, as well as works that refer to and interpret issues on the environment in society; and
- d. supports the City of Busselton’s journey of reconciliation by increasing works by Aboriginal artists, including works by Wadandi Noongar artists from the South West.

5.3. Acquisitions of Artwork will be made subject to the City approved budget and capacity to exhibit and store the Artwork appropriately.

- 5.4. An annual acquisitive prize, judged by an appointed panel will be open to Western Australian artists and will form the main basis of growing the collection. All Media are eligible for consideration in this area.
- 5.5. In order to be accepted as part of the City’s art collection, donations, gifts and bequests must meet the principle collection criteria of this Policy, as assessed by the curator/collection manager. The condition and value of the work will also be considered and Artworks in poor condition may not be accepted.
- 5.6. A deed of gift or formal acknowledgement of donation must provide proof of ownership to the City of Busselton.
- 5.7. The commissioning of Artwork by the City of Busselton is a decision of Council following advice from the Cultural Precinct Manager, Collection Curator and/or Cultural Development Officer.
- 5.8. The Deaccession of Artworks from the collection is at the discretion of the Chief Executive Officer following recommendation from the Cultural Precinct Manager or Collection Curator.
- 5.9. Deaccessioning is not normally recommended but may occur in the following instances:
  - a. damage or serious deterioration in condition;
  - b. lack of relevance to the collection;
  - c. no evidence of clear legal title;
  - d. theft or loss;
  - e. inferior workmanship.
- 5.10. Only those works acquired by purchase would normally be considered appropriate for Deaccession by sale.
- 5.11. The City of Busselton Art Collection will be stored, maintained and transported with care and consideration and within appropriate conditions to ensure the longevity of the artworks.
- 5.12. The loan of pieces from the City of Busselton Art Collection may only take place for cultural purposes and finite periods with the approval of the CEO.
- 5.13. The collection will be valued periodically and appropriate insurance will be maintained.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *Local Government Act 1995*
- 6.2. *Copyright Act (Commonwealth) 1968*

**7. REVIEW DETAILS**

Review Frequency		3 yearly			
Council Adoption	DATE			Resolution #	
Previous Adoption	DATE	21	December	Resolution #	C2212/302
		2022			



# Council Policy

**Council Policy Name:** ~~Art Collection – City of Busselton Art Gallery~~ **Collection**  
**Responsible Directorate:** ~~Community and Commercial Services~~ **Economic & Business Development**      **Version:** **ADOPTED DRAFT**

## 1. PURPOSE

1.1. The purpose of this Policy is to provide strategic guidance for the development of the City’s art collection ~~at the City of Busselton Art Gallery~~, with a focus on enhancing the educational and cultural experience of community and visitors to the City of Busselton.

## 2. SCOPE

2.1. This Policy applies to all movable Artworks accessioned into the City of Busselton Art ~~Gallery~~ **Collection**. It does not apply to objects listed in the Register of Public Art Works.

## 3. DEFINITIONS

Term	Meaning
Artwork	Defined as an object (painting, sculpture, photograph, etc) that is created for aesthetics or to express an important idea or feeling.
Acquisition	Refers to the act of acquiring an item/Artwork for an art collection.
Deaccession	Refers to the official removal of an item/Artwork from the collection.
Media	Refers to the type of artwork or the way it is made – for example, painting, sculpture, video art, photography
Policy	<del>this</del> <b>This</b> City of Busselton Council policy titled “ <del>Art Collection – City of Busselton Art Gallery</del> <b>Collection</b> ”

## 4. STRATEGIC CONTEXT

4.1. This Policy links to Key Theme 2 – Lifestyle of the City’s Strategic Community Plan June 2021 and specifically Strategic Priority 2.12: Provide well maintained community assets through robust asset management practices.

## 5. POLICY STATEMENT

5.1. The City’s art collection ~~at the City of Busselton Art Gallery~~ serves as a significant social and cultural resource, demonstrating historical and contemporary Australian Art, able to be promoted internationally, nationally and regionally.

5.2. The City aims to build a collection of works, using the following principle collection criteria, ~~which:~~

- a. has a focus on original South West and West Australian Artworks;
- b. represents notable examples of the region’s fine art crafts;
- c. springs from the creative response to the South West environment, as well as works that refer to and interpret issues on the environment in society; and
- d. supports the City of Busselton’s journey of reconciliation by increasing works by Aboriginal artists, including works by Wadandi Noongar artists from the South West.

- 5.3. Acquisitions of Artwork will be made subject to the City approved budget and capacity to exhibit and store the Artwork appropriately.
- 5.4. An annual acquisitive prize, judged by an appointed panel will be open to Western Australian artists and will form the main basis of growing the collection. All Media are eligible for consideration in this area.
- 5.5. In order to be accepted as part of the City’s art collection, donations, gifts and bequests must meet the principle collection criteria of this Policy, as assessed by the curator/collection manager. The condition and value of the work will also be considered and Artworks in poor condition may not be accepted.
- 5.6. A deed of gift or formal acknowledgement of donation must provide proof of ownership to the City of Busselton.
- 5.7. The commissioning of Artwork by the City of Busselton is a decision of Council following advice from the Cultural Precinct Manager, Collection Curator and/or Cultural PlanningDevelopment Officer.
- 5.8. The Deaccession of Artworks from the collection is at the discretion of the Chief Executive Officer following recommendation from the Cultural Precinct Manager or Collection Curator.
- 5.9. Deaccessioning is not normally recommended but may occur in the following instances:
  - a. damage or serious deterioration in condition;
  - b. lack of relevance to the collection;
  - c. no evidence of clear legal title;
  - d. theft or loss;
  - e. inferior workmanship.
- 5.10. Only those works acquired by purchase would normally be considered appropriate for Deaccession by sale.
- 5.11. The City of Busselton Art Collection will be stored, maintained and transported with care and consideration and within appropriate conditions to ensure the longevity of the artworks.
- 5.12. The loan of pieces from the City of Busselton Art Collection may only take place for cultural purposes and finite periods with the approval of the CEO.
- 5.13. The collection will be valued periodically and appropriate insurance will be maintained.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *Local Government Act 1995*
- 6.2. *Copyright Act (Commonwealth) 1968*

**7. REVIEW DETAILS**

Review Frequency		3 yearly			
<u>Council Adoption</u>	<u>DATE</u>			<u>Resolution #</u>	
<u>CouncilPrevious Adoption</u>	DATE	21	December	Resolution #	C2212/302
		2022			



# Council Policy

**Council Policy Name:** City of Busselton Art Collection  
**Responsible Directorate:** Economic & Business Development  
**Version:** **DRAFT**  
**committee recommendation**

## 1. PURPOSE

1.1. The purpose of this Policy is to provide strategic guidance for the development of the City’s art collection, with a focus on enhancing the educational and cultural experience of community and visitors to the City of Busselton.

## 2. SCOPE

2.1. This Policy applies to all movable Artworks accessioned into the City of Busselton Art Collection. It does not apply to objects listed in the Register of Public Art Works.

## 3. DEFINITIONS

Term	Meaning
Artwork	Defined as an object (painting, sculpture, photograph, etc) that is created for aesthetics or to express an important idea or feeling.
Acquisition	Refers to the act of acquiring an item/Artwork for an art collection.
Deaccession	Refers to the official removal of an item/Artwork from the collection.
Media	Refers to the type of Artwork or the way it is made – for example, painting, sculpture, video art, photography
Policy	This City of Busselton Council policy titled “City of Busselton Art Collection”

## 4. STRATEGIC CONTEXT

4.1. This Policy links to Key Theme 2 – Lifestyle of the City’s Strategic Community Plan June 2021 and specifically Strategic Priority 2.12: Provide well maintained community assets through robust asset management practices.

## 5. POLICY STATEMENT

5.1. The City’s art collection serves as a significant social and cultural asset, showcasing historical and contemporary Australian Art.

5.2. The City aims to build a collection of works, using the following principle collection criteria:

- a. has a focus on original South West and West Australian Artworks;
- b. represents notable examples of the region’s fine art crafts;
- c. originates from the creative response to the South West environment, as well as works that respond to wider environmental issues; and
- d. supports the City of Busselton’s journey of reconciliation by increasing works by Aboriginal artists, including works by Wadandi Noongar artists from the South West.

5.3. Acquisitions of Artwork will be made subject to the City approved budget and capacity to exhibit and store the Artwork appropriately.

- 5.4. An annual acquisitive prize, judged by an appointed panel will be open to Western Australian artists and will form the main basis of growing the collection. All art media are eligible for consideration in this area.
- 5.5. In order to be accepted as part of the City’s art collection, donations, gifts and bequests must meet the principle collection criteria of this Policy, as assessed by the curator/collection manager. The condition and value of the work will also be considered and Artworks in poor condition may not be accepted.
- 5.6. A deed of gift or formal acknowledgement of donation must provide proof of ownership to the City of Busselton.
- 5.7. The commissioning of Artwork by the City of Busselton is a decision of Council following advice from the Cultural Precinct Manager, Collection Curator and/or Cultural Development Officer.
- 5.8. The Deaccession of Artworks from the collection is at the discretion of the Chief Executive Officer following recommendation from the Cultural Precinct Manager or Collection Curator.
- 5.9. Deaccessioning is not normally recommended but may occur in the following instances:
  - a. damage or serious deterioration in condition;
  - b. lack of relevance to the collection;
  - c. no evidence of clear legal title;
  - d. theft or loss;
  - e. inferior workmanship.
- 5.10. Only those works acquired by purchase would normally be considered appropriate for Deaccession by sale.
- 5.11. The City of Busselton Art Collection will be stored, maintained and transported with care and consideration and within appropriate conditions to ensure the longevity of the artworks.
- 5.12. The loan of pieces from the City of Busselton Art Collection may be loaned to other parties provided it is not for commercial purposes, is for a finite period and with the approval and discretion of the CEO.
- 5.13. The collection will be valued periodically and appropriate insurance will be maintained.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *Local Government Act 1995*
- 6.2. *Copyright Act (Commonwealth) 1968*

**7. REVIEW DETAILS**

Review Frequency		3 yearly			
Council Adoption	DATE			Resolution #	
Previous Adoption	DATE	21	December	Resolution #	C2212/302
		2022			





# Council Policy

**Council Policy Name:** AASB 124 Related Party Disclosures  
**Responsible Directorate:** Corporate Strategy and Performance  
**Version:** **DRAFT officer recommendation**

## 1. PURPOSE

1.1. The purpose of this Policy is to stipulate compliance with the Australian Accounting Standard AASB 124 – Related Party Disclosures, and provide guidance on the identification of the City’s Related Parties and the recording and disclosures of Related Party Transactions.

## 2. SCOPE

2.1. This Policy is applicable to Key Management Personnel (KMP) at the City of Busselton.

## 3. DEFINITIONS

Term	Meaning
Key Management Personnel	AASB 124 defines Key Management Personnel as those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity. Key Management Personnel for the City of Busselton are: <ul style="list-style-type: none"> <li>Elected Members;</li> <li>Persons employed under section 5.36 of the Local Government Act 1995 in the capacity of the Chief Executive Officer or Director.</li> </ul>
Ordinary Citizen Transaction	A transaction that an ordinary member of the community would undertake in the ordinary course of business with the City of Busselton. For example using a City facility after paying the normal fee, paying rates, paying fines on normal terms and conditions.
Policy	This City of Busselton Council policy titled “AASB 124 Related Party Disclosures”
Related Party	A person or entity that is related to the local government that is preparing its financial statements. For the City of Busselton, a related party is <ul style="list-style-type: none"> <li>KMP,</li> <li>close family members of KMP (typically the KMP’s spouse, domestic partner, children or children of the spouse or partner, or other dependants)</li> <li>entities that are controlled or jointly controlled by KMP or their close family members</li> </ul>
Related Party Transactions	Transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
Key Theme 4: LEADERSHIP	4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.

## 5. POLICY STATEMENT

- 5.1. Under the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*, all local governments in Western Australia must produce annual financial statements that comply with Australian Accounting Standards.
- 5.2. The City is required, in accordance with AASB 124, to disclose Related Party relationships, Related Party Transactions, and KMP compensation in its Annual Financial Statements.
- 5.3. KMP must comply with AASB 124 by filling out an annual Related Party declaration in the format stipulated and supplied by the City, as part of the year-end financial statement preparation process.
- 5.4. All Related Party Transactions that do not satisfy the definition of an Ordinary Citizen Transaction must be disclosed. Examples include:
  - a. purchases or sales of good, property or other assets;
  - b. rendering or receiving of services;
  - c. leases;
  - d. transfers under licence or finance agreements;
  - e. commitments to do something if a particular event occurs or does not occur in the future;
  - f. settlement of liabilities on behalf of the City or by the City on behalf of the Related Party.
- 5.5. Related Party Transactions will be considered for their materiality and significance.
- 5.6. The following persons are permitted to access, use and disclose the information provided in a Related Party disclosure or contained in a register of Related Party Transactions for the purposes of paragraph 5.5:
  - a. the Chief Executive Officer;
  - b. Director, Corporate Strategy and Performance;
  - c. Manager Financial Services;
  - d. an Auditor from, or appointed by, the WA Auditor General's Office;
  - e. an external or internal Auditor appointed by the City; and
  - f. other officers as determined by the Chief Executive Officer.
- 5.7. Persons specified in paragraph 5.4 may access, use and disclose information in a Related Party disclosure or contained in a register of Related Party Transactions for the following purposes:
  - a. assess and verify the disclosed Related Party transaction;
  - b. reconcile identified Related Party Transactions against those disclosed in the Related Party disclosure or contained in a register of Related Party Transactions;
  - c. comply with the disclosure requirements of AASB 124; or
  - d. verify compliance with the disclosure requirements of AASB 124.
- 5.8. The following information is classified as confidential and is not available for inspection by or disclosure to the public:
  - a. information (including personal information) provided by KMP in a Related Party disclosure; and
  - b. personal information contained in a register of Related Party Transactions.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Local Government Act 1995*
- 6.2. *Australian Accounting Standards AASB 124 – Related Party Disclosures*

- 6.3. *AASB 10 Consolidated Financial Statement*
- 6.4. *AASB 11 Joint Arrangements*
- 6.5. *AASB 128 Investments in Associates and Joint Ventures*
- 6.6. City of Busselton Code of Conduct

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE		Resolution #	
Previous Adoption	DATE	10 March 2021	Resolution #	C2103/041



# Council Policy

**Council Policy Name:** AASB 124 Related Party Disclosures  
**Responsible Directorate:** ~~Finance and Corporate Services~~ Corporate Strategy and Performance **Version:** ~~Adopted~~ Draft

## 1. PURPOSE

1.1. The purpose of this Policy is to stipulate compliance with the Australian Accounting Standard AASB 124 – Related Party Disclosures, and provide guidance on the identification of the City’s Related Parties and the recording and disclosures of Related Party Transactions.

## 2. SCOPE

2.1. This Policy is applicable to Key Management Personnel (KMP) at the City of Busselton.

## 3. DEFINITIONS

Term	Meaning
Key Management Personnel	AASB 124 defines Key Management Personnel as those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity. Key Management Personnel for the City of Busselton are: <ul style="list-style-type: none"> <li>Elected Members;</li> <li>Persons employed under section 5.36 of the Local Government Act 1995 in the capacity of the Chief Executive Officer or Director.</li> </ul>
<u>Ordinary Citizen Transaction</u>	<u>A transaction that an ordinary member of the community would undertake in the ordinary course of business with the City of Busselton. For example using a City facility after paying the normal fee, paying rates, paying fines on normal terms and conditions.</u>
Policy	This City of Busselton Council policy titled “AASB 124 Related Party Disclosures”
<u>Related Party</u>	<u>A person or entity that is related to the local government that is preparing its financial statements. For the City of Busselton, a related party is</u> <ul style="list-style-type: none"> <li><u>KMP,</u></li> <li><u>close family members of KMP (typically the KMP’s spouse, domestic partner, children or children of the spouse or partner, or other dependants)</u></li> <li><u>entities that are controlled or jointly controlled by KMP or their close family members</u></li> </ul>
<u>Related Party Transactions</u>	<u>Transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.</u>

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
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Key Theme 4: LEADERSHIP	4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.
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## 5. POLICY STATEMENT

5.1. Under the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*, all local governments in Western Australia must produce annual financial statements that comply with Australian Accounting Standards.

5.2. ~~The Australian Accounting Standards Board has determined that from 1 July 2016, AASB 124 Related Party Disclosures (AASB 124) will apply to government entities, including local governments.~~ The City is required, in accordance with AASB 124, to disclose Related Party ~~R~~relationships, Related Party Transactions, and KMP compensation in its Annual Financial Statements.

5.3. KMP must comply with AASB 124 by filling out an annual ~~R~~related ~~P~~party declaration in the format stipulated and supplied by the City, as part of the year-end financial statement preparation process.

5.4. All Related Party Transactions that do not satisfy the definition of an Ordinary Citizen Transaction must be disclosed. Examples include:

a. purchases or sales of good, property or other assets;

b. rendering or receiving of services;

c. leases;

d. transfers under licence or finance agreements;

e. commitments to do something if a particular event occurs or does not occur in the future;

a-f. settlement of liabilities on behalf of the City or by the City on behalf of the Related Party.

5.5. Related Party Transactions will be considered for their materiality and significance.

5.3.5.6. The following persons are permitted to access, use and disclose the information provided in a ~~R~~related ~~P~~party disclosure or contained in a register of ~~R~~related ~~P~~party ~~T~~transactions for the purposes of paragraph 5.5:

a. the Chief Executive Officer;

b. Director, ~~Finance and Corporate~~ Strategy and Performance Services;

c. Manager Financial Services;

d. an Auditor from, or appointed by, the WA Auditor General's Office;

e. an external or internal Auditor appointed by the City; and

f. other officers as determined by the Chief Executive Officer.

5.4.5.7. Persons specified in paragraph 5.4 may access, use and disclose information in a ~~R~~related ~~P~~party disclosure or contained in a register of ~~R~~related ~~P~~party ~~T~~transactions for the following purposes:

a. assess and verify the disclosed ~~R~~related ~~P~~party transaction;

b. reconcile identified ~~R~~related ~~P~~party ~~T~~transactions against those disclosed in the ~~R~~related ~~P~~party disclosure or contained in a register of ~~R~~related ~~P~~party ~~T~~transactions;

c. comply with the disclosure requirements of AASB 124; or

d. verify compliance with the disclosure requirements of AASB 124.

5.5.5.8. The following information is classified as confidential and is not available for inspection by or disclosure to the public:

a. information (including personal information) provided by KMP in a ~~R~~related ~~P~~party disclosure; and

b. personal information contained in a register of ~~R~~Related ~~P~~party ~~T~~transactions.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *Local Government Act 1995*
- 6.2. *Australian Accounting Standards AASB 124 – Related Party Disclosures*
- 6.3. *AASB 10 Consolidated Financial Statement*
- 6.4. *AASB 11 Joint Arrangements*
- 6.5. *AASB 128 Investments in Associates and Joint Ventures*
- 6.6. *City of Busselton Code of Conduct*

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
<b>Council Adoption</b>	<b>DATE</b>	<del>10 March 2021</del>	<b>Resolution #</b>	<del>C2103/041</del>
<b>Previous Adoption</b>	<b>DATE</b>	<u>10 March 2021</u>	<b>Resolution #</b>	<u>C2103/041</u>
		<del>13 September 2017</del>		<del>C1709/215</del>



# Council Policy

**Council Policy Name:** Risk Management  
**Responsible Directorate:** Corporate Strategy and Performance  
**Version:** **DRAFT officer recommendation**

## 1. PURPOSE

- 1.1. As a public authority the City of Busselton is exposed to a broad range of risks which, if not managed appropriately, could adversely impact on the achievement of its strategic community objectives.
- 1.2. Risk Management supports sound corporate governance and effective decision making. This Policy establishes the City's commitment to risk management and continuous improvement in terms of embedding risk management practices with the objectives of ensuring that risks are managed to remain within acceptable levels and opportunities to deliver the City's strategic community objectives are realised.

## 2. SCOPE

- 2.1. This Policy is applicable to all City operations.

## 3. DEFINITIONS

Term	Meaning
Operational Risk	Risks associated with developing or delivering operational plans, functions or the day-to-day activities of the City
Policy	this City of Busselton Council policy titled "Risk Management"
Standard	Australian Standard AS ISO 31000:2018 Risk Management Guidelines
Strategic Risk	Macro-level or systemic risks associated with the City meeting its long-term strategic objectives

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
KEY THEME 4 LEADERSHIP	4.2: Deliver governance systems that facilitate open, ethical and transparent decision making

## 5. POLICY STATEMENT

- 5.1. Risk management is defined in the Standard as the coordinated activities to direct and control an organisation with regard to risk.
- 5.2. The City of Busselton is committed to the effective management of risk and will implement risk management systems and processes based on the Standard to achieve this, that is by:
  - a. Consulting and communicating with relevant stakeholders to promote awareness and understanding of risk, and obtain feedback and information to support decision making;
  - b. Establishing the context for risk management;
  - c. Identifying risk;
  - d. Analysing risk and current controls to determine a risk rating;

- e. Evaluating risk against acceptance criteria;
  - f. Treating risk where a risk is not acceptable;
  - g. Recording and reporting on risk;
  - h. Monitoring and reviewing risk over time.
- 5.3. The Council recognises that adequate resources are needed to implement a risk management framework that effectively manages risk.
- 5.4. The City will apply a three lines of defence model to ensure effective management of risk and to distribute responsibilities for the management of risk:
- a. The first line of defence is formed by managers and staff who are responsible for identifying assessing, evaluating and treating risk within their own area as part of their accountability for day-to-day activities and controls;
  - b. The second line of defence is formed by functions that oversee or who specialise in compliance or the management of risk. The second line owns the risk management framework and practices, and provide tools, support, oversight and monitoring; and
  - c. The third line of defence provides independent assurance, through functions such as internal audit, to ensure that risk management governance and internal control processes are adequate and effective.
- 5.5. As part of its third line of defence, the Council has established an Audit and Risk Committee to assist it in fulfilling its corporate governance, and stewardship responsibilities in relation to risk management, as well as an internal audit function.
- 5.6. The CEO is responsible for:
- a. establishing a Risk Management Framework;
  - b. identifying and evaluating Strategic and Operational Risks;
  - c. managing Operational Risks within the City's risk appetite and tolerance; and
  - d. reporting to the Audit and Risk Committee on the City's Strategic Risk profile, the appropriateness and effectiveness of the City's systems and procedures,

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. Australian Standard AS ISO 31000: 2018 - Risk Management - Guidelines
- 6.2. City of Busselton Risk Management Framework
- 6.3. Audit and Risk Committee Terms of Reference
- 6.4. *Local Government (Audit) Regulations 1996*

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE		Resolution #	
Previous Adoption	DATE	8 September 2021	Resolution #	C2109/197





# Council Policy

**Council Policy Name:** Risk Management  
**Responsible Directorate:** ~~Finance and Corporate Services~~ **Strategy and Performance** **Version:** Adopted

## 1. PURPOSE

~~1.1. The purpose of this Policy is to demonstrate~~ As a public authority the City of Busselton's Busselton is exposed to a broad range of risks which, if not managed appropriately, could adversely impact on the achievement of its strategic community objectives.

~~1.1.1.2. Risk Management supports sound corporate governance and effective decision making. This Policy establishes the City's commitment to a culture of risk based decision making directed towards the effective management and continuous improvement in terms of potential embedding risk management practices with the objectives of ensuring that risks are managed to remain within acceptable levels and opportunities and reduction of the potential impacts of risk to deliver the City's strategic community objectives are realised.~~

## 2. SCOPE

2.1. This Policy is applicable to all City operations.

## 3. DEFINITIONS

Term	Meaning
<u>Operational Risk</u>	<u>Risks associated with developing or delivering operational plans, functions or the day-to-day activities of the City</u>
Policy	this City of Busselton Council policy titled "Risk Management"
<u>Standard</u>	<u>Australian Standard AS ISO 31000:2018 Risk Management Guidelines</u>
<u>Strategic Risk</u>	<u>Macro-level or systemic risks associated with the City meeting its long-term strategic objectives</u>

## 4. STRATEGIC CONTEXT

~~4.1. This Policy links to Strategic Key Theme 4- LEADERSHIP – A Council that connects with the community and is accountable in its decision making – of the City's Strategic Community Plan 2021 – 2031 and specifically the following Strategic Priority:~~

~~a. 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.~~

Strategic Theme	Strategic Priority
<u>KEY THEME 4 LEADERSHIP</u>	<u>4.2: Deliver governance systems that facilitate open, ethical and transparent decision making</u>

## 5. POLICY STATEMENT

~~5.1. Risk management is defined in the ISO 31000~~ Risk management is defined in the ISO 31000 Standard as the coordinated activities to direct and control an organisation with regard to risk.

5.1.5.2. The City of Busselton is committed to the effective management of risk and will implement risk management systems and processes based on the ~~International~~-Standard ~~ISO 31000~~ to achieve this, that is by:

- a. Consulting and communicating with relevant stakeholders to promote awareness and understanding of risk, and obtain feedback and information to support decision making;
- b. Establishing the context for risk management;
- c. Identifying risk;
- d. Analysing risk and current controls to determine a risk rating;
- e. Evaluating risk against acceptance criteria;
- f. Treating risk where a risk is not acceptable;
- g. Recording and reporting on risk;
- h. Monitoring and reviewing risk over time.

5.2.5.3. The Council recognises that adequate resources are needed to implement a risk management framework that effectively manages risk.

5.4. ~~The~~The City will apply a three lines of defence model to ensure effective management of risk and to distribute responsibilities for the management of risk:

- a. The first line of defence is formed by managers and staff who are responsible for identifying assessing, evaluating and treating risk within their own area as part of their accountability for day-to-day activities and controls;
- b. The second line of defence is formed by functions that oversee or who specialise in compliance or the management of risk. The second line owns the risk management framework and practices, and provide tools, support, oversight and monitoring; and
- c. The third line of defence provides independent assurance, through functions such as internal audit, to ensure that risk management governance and internal control processes are adequate and effective.

5.3.5.5. As part of its third line of defence, the Council has established an Audit and Risk Committee to assist it in fulfilling its corporate governance, and stewardship responsibilities in relation to risk management, as well as an internal audit function.

5.6. The CEO is responsible for:

- a. establishing a Risk Management Framework;
- b. identifying and ~~for~~ evaluating Strategic and Operational Risks;
- c. managing Operational Risks within the City's risk appetite and tolerance; and
- a.d. reporting to the Audit and Risk Committee on ~~risk and~~the City's Strategic Risk profile, the appropriateness and effectiveness of the City's systems and procedures.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. ~~International~~Australian Standard AS ISO 31000: 2018 - Risk Management - Guidelines
- 6.2. City of Busselton Risk Management Framework
- 6.3. Audit and Risk Committee Terms of Reference
- ~~6.3.6.4.~~ Local Government (Audit) Regulations 1996

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE	<del>8 September 2021</del>	Resolution #	<del>C2109/197</del>
Previous Adoption	DATE	<del>8 September 2021</del> <del>12 December 2018</del>	Resolution #	<del>C2109/197</del> C1812/259



# Council Policy

**Council Policy Name:** Risk Management  
**Responsible Directorate:** Corporate Strategy and Performance  
**Version:** **DRAFT**  
committee recommendation

## 1. PURPOSE

- 1.1. As a public authority the City of Busselton is exposed to a broad range of risks which, if not managed appropriately, could adversely impact on the achievement of its strategic community objectives.
- 1.2. Risk Management supports sound corporate governance and effective decision making. This Policy establishes the City's commitment to risk management and continuous improvement in terms of embedding risk management practices with the objectives of ensuring that risks are managed to remain within acceptable levels and opportunities to deliver the City's strategic community objectives are realised.

## 2. SCOPE

- 2.1. This Policy is applicable to all City operations.

## 3. DEFINITIONS

Term	Meaning
Operational Risk	Risks associated with developing or delivering operational plans, functions or the day-to-day activities of the City
Policy	this City of Busselton Council policy titled "Risk Management"
Standard	Australian Standard AS ISO 31000:2018 Risk Management Guidelines
Strategic Risk	Macro-level or systemic risks associated with the City meeting its long-term strategic objectives

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
KEY THEME 4 LEADERSHIP	4.2: Deliver governance systems that facilitate open, ethical and transparent decision making

## 5. POLICY STATEMENT

- 5.1. Risk management is defined in the Standard as the coordinated activities to direct and control an organisation with regard to risk.
- 5.2. The City of Busselton is committed to the effective management of risk and will implement risk management systems and processes based on the Standard to achieve this, that is by:
  - a. Consulting and communicating with relevant stakeholders to promote awareness and understanding of risk, and obtain feedback and information to support decision making;
  - b. Establishing the context for risk management;
  - c. Identifying risk;
  - d. Analysing risk and current controls to determine a risk rating;

- e. Evaluating risk against acceptance criteria;
  - f. Treating risk where required by applying an appropriate management plan to reduce risk to an acceptable level
  - g. Recording and reporting on risk;
  - h. Monitoring and reviewing risk over time.
- 5.3. The Council recognises that adequate resources are needed to implement a risk management framework that effectively manages risk.
- 5.4. The City will apply a three lines of defence model to ensure effective management of risk and to distribute responsibilities for the management of risk:
- a. The first line of defence is formed by managers and staff who are responsible for identifying assessing, evaluating and treating risk within their own area as part of their accountability for day-to-day activities and controls;
  - b. The second line of defence is formed by functions that oversee or who specialise in compliance or the management of risk. The second line owns the risk management framework and practices, and provide tools, support, oversight and monitoring; and
  - c. The third line of defence provides independent assurance, through functions such as internal audit, to ensure that risk management governance and internal control processes are adequate and effective.
- 5.5. As part of its third line of defence, the Council has an established Audit and Risk Committee to assist it in fulfilling its corporate governance, and stewardship responsibilities in relation to risk management, as well as an internal audit function.
- 5.6. The CEO is responsible for:
- a. establishing a Risk Management Framework;
  - b. identifying and evaluating Strategic and Operational Risks;
  - c. managing Operational Risks within the City's risk appetite and tolerance; and
  - d. reporting to the Audit and Risk Committee on the City's Strategic Risk profile, the appropriateness and effectiveness of the City's systems and procedures,

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. Australian Standard AS ISO 31000: 2018 - Risk Management - Guidelines
- 6.2. City of Busselton Risk Management Framework
- 6.3. Audit and Risk Committee Terms of Reference
- 6.4. *Local Government (Audit) Regulations 1996*

**7. REVIEW DETAILS**

Review Frequency		3 yearly		
Council Adoption	DATE		Resolution #	
Previous Adoption	DATE	8 September 2021	Resolution #	C2109/197



# Council Policy

**Council Policy Name:** Sponsorship Arrangements  
**Responsible Directorate:** Economic and Business Development / Community Planning  
**Version:** DRAFT officer recommendation

## 1. PURPOSE

1.1. The purpose of this policy is to outline the framework under which the City will enter into Sponsorship arrangements.

## 2. SCOPE

2.1. This Policy applies to sponsorship arrangements where:  
 a. the City of Busselton agrees to provide a Sponsorship to an external Person/s; and  
 b. the City agrees to receive a Sponsorship from an external Person

## 3. DEFINITIONS

Term	Meaning
City Sponsorship	a Sponsorship proposed or provided by the City to or requested by a Person in support of a Sponsorship Activity of a person other than the City.
External Sponsorship	a Sponsorship proposed or provided by a Person to or requested by the City in support of a City Sponsorship Activity.
Policy	This policy entitled Sponsorships Arrangements.
Person	a natural person or legal entity (including an association, a partnership, joint venture or the City), as determined by the context.
Sponsorship	an arrangement under which a Person provides a contribution in money, in-kind support, and/or promotional opportunities of another Person’s Sponsorship Activity in return for agreed benefits.
Sponsorship Activity	includes an activity (eg award, event, program, initiative, service) or facility (eg. building, venue, sports facility) or asset (eg. Music instrument, artwork or motor vehicle) for which monetary or in-kind support or contribution is being requested or proposed.

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
Key Theme 2: LIFESTYLE	2.1: Recognise, respect and support community diversity and cultural heritage
	2.2: Work with key partners to facilitate a safe, healthy and capable community
	2.5: Facilitate events and cultural experiences that provide social connection
Key Theme 3: OPPORTUNITY	3.1: Work with key partners to facilitate the activation of our town centres, creating vibrant destinations and consumer choice
	3.2: Facilitate an innovative and diversified economy that supports local enterprise, business investment and employment growth.
	3.3 Continue to promote the District as the destination of choice for events and unique tourism experiences.

## 5. POLICY STATEMENT

- 5.1. Sponsorships provide the City with an opportunity to work with key partners in the provision of a range of services and programs aligned to the social, economic, environmental and/or civic objectives of the City as outlined in the City's Strategic Community Plan.
- 5.2. The primary benefits for the provision of City Sponsorships is to support community programs, to meet the City's social responsibility goals and/or to benefit the City and the broader community. In addition to these primary benefits, the City may require additional benefits, including:
  - a. acknowledgement of the City's Sponsorship
  - b. reports and data related to the Sponsorship Activity
- 5.3. The primary benefits for Persons providing External Sponsorships is to reach key target audiences and/or meet corporate social responsibility goals. In addition to these primary benefits, the City may provide such a Person additional benefits, including:
  - a. use of the City's logos, content and imagery;
  - b. branding (including naming rights) on infrastructure and event marketing;
  - c. opportunities to develop co-branded marketing and/or promotional initiatives;
  - d. acknowledgement of the sponsors contribution; and/or
  - e. ceremonial involvement, including attendance at events, functions or programs.
- 5.4. A Sponsorship proposal, on balance, must:
  - a. benefit the City, its ratepayers, residents, visitors and/or the community at large; and
  - b. be consistent with the City's strategic objectives and policies.
- 5.5. The City will not provide a City Sponsorship or agree to accept an External Sponsorship that:
  - a. could reasonably be perceived to compromise or actually compromise the City's reputation;
  - b. requires the City's endorsement of commercial products, services, business, political parties, religious groups or individuals;
  - c. limits the City's ability to carry out its legislative functions fully and impartially;
  - d. in an improper way, influences decisions or actions of the City;
  - e. unreasonably restricts community or visitor access to the City's Sponsorship Activities;
  - f. is inconsistent with social justice principles of equity, participation, rights and accessibility for all persons and groups within the community;
  - g. personally benefits individual City employees, or their friends and/or family;
  - h. allows ownership and control of assets that form part of Sponsorship Activities to be removed from the City;
- 5.6. The CEO may outline further criteria and procedures in operational practices or guidelines for the purpose of assessing and determining Sponsorship proposals.
- 5.7. The City may:
  - a. identify and explore opportunities for potential Sponsorships; and
  - b. may initiate contact (either directly or via third parties) with Persons who satisfy the requirements under this Policy.
- 5.8. The City reserves the right not to provide a City Sponsorship or to decline to accept External Sponsorship from any Person for any reason.
- 5.9. Council approval is required for External Sponsorship where the value of External Sponsorship received by the City [i.e. the aggregate of both monetary and in-kind contributions] exceeds or is expected to exceed \$250,000.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Local Government Act 1995*
- 6.2. Council Policy: Events

- 6.3. Events Sponsorship Guidelines
- 6.4. Community Assistance Program Guidelines
- 6.5. Guidelines – Minor Donations Program
- 6.6. [Economic Development & Marketing Grants Guidelines](#)
- 6.7. City of Busselton Community Development Plan 2022-2027

7. **REVIEW DETAILS**

Review Frequency		3 yearly		
<b>Council Adoption</b>	<b>DATE</b>		<b>Resolution #</b>	
<b>Previous Adoption</b>	<b>DATE</b>	11 March 2020	<b>Resolution #</b>	C2003/081





# Council Policy

**Council Policy Name:** Corporate Sponsorship Arrangements  
**Responsible Directorate:** Community and Commercial Services **Version:** Adopted DRAFT  
Business & Economic and Business Development

## 1. PURPOSE

1.1. ~~The purpose of this Policy is to~~ outline the framework under which the City will enter into a Sponsorship arrangement Arrangements for the purposes of facilitating the provision of a service, program, event, activity or endeavour that may contribute to the economic, social, environmental or cultural development of the City with an external Person.

## 2. SCOPE

2.1. This Policy applies to sponsorship arrangements where:

- ~~The City of Busselton agrees to provide a Sponsorship to an external Person/s; and~~
- ~~The City agrees to receive a Sponsorship from an external Person~~

2.1. This Policy is applicable to applications for sponsorship from the City of Busselton.

## 3. DEFINITIONS

Term	Meaning
<u>City</u>	<u>the City of Busselton</u>
<u>City Sponsorship</u>	<u>a Sponsorship proposed or provided by the City to or requested by a Person in support of a Sponsorship Activity of a person other than the City.</u>
<u>External Sponsorship</u>	<u>a Sponsorship proposed or provided by a Person to or requested by the City in support of a City Sponsorship Activity.</u>
<u>Policy</u>	<u>this City of Busselton Council policy titled "Sponsorship Arrangements" the policy detailed in this document</u>
<u>Person Recipient</u>	<u>a natural person or legal entity (including an association, a partnership, joint venture or the City), as determined by the context. an individual or organisation that receives a contribution in cash and/or in kind from the City</u>
<u>Sponsorship Sponsorship Arrangement</u>	<u>a commercial arrangement under which a Person provides a contribution in money, in-kind support, and/or promotional opportunities of another Person's Sponsorship Activity in return for agreed benefits. an arrangement under which the City provides a contribution in cash and/or in kind to a Recipient for the provision of a service, program, event, activity or endeavour that may contribute to the economic, social, environmental or cultural development of the City</u>
<u>Sponsorship Activity</u>	<u>includes an activity (eg award, event, program, initiative, service) or facility (eg. Building, venue, sports facility) or asset (eg. Music instrument, artwork or motor vehicle) for which monetary or in-kind support or contribution is being requested or proposed.</u>
	<u>tickets accepted by elected members and the CEO that are necessary for the fulfilment of the civic responsibility or as a means of reinforcing the City's strategic positioning as the 'Events Capital WA', and to ensure Events are properly assessed for their benefit and ongoing relevance</u>

#### 4. STRATEGIC CONTEXT

This Policy aligns with the following Key Goals and Council strategies in the City's Corporate Business Plan 2020/2024:

- 4.1. ~~links to~~ Strategic Theme 2. LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing, ~~of the City's Strategic Community Plan June 2021~~ and specifically the following Strategic Priorities:
- 2.1: Recognise, respect and support community diversity and cultural heritage.
  - 2.2: Work with key partners to facilitate a safe, healthy and capable community;
  - 2.5: Facilitate events and cultural experiences that provide social connection.

a-

- 4.2. ~~This Policy links to~~ Strategic Theme 3. – OPPORTUNITY – A vibrant City with diverse opportunities and a prosperous economy, ~~of the City's Strategic Community Plan June 2021~~ and specifically the following Strategic Priorities:
- a. 3.1: Work with key partners to facilitate the activation of our town centres, creating vibrant destinations and consumer choice;
  - ~~a.b.~~ 3.2: Facilitate an innovative and diversified economy that supports local enterprise, business investment and employment growth.
  - ~~b.c.~~ 3.3 Continue to promote the District as the destination of choice for events and unique tourism experiences.

#### 5. POLICY STATEMENT

5.

##### Objective

~~5.1. Sponsorship anticipates a negotiated exchange between the City and external Persons of money, in-kind support and/or promotional opportunities for purposes of achieving mutual benefits for both parties that are tangible and material.~~

~~5.2 The City has a strategic objective Sponsorships provide the City with an opportunity to work with key partners in the provision of a range of services and programs that support people of all ages and backgrounds, which is a City strategic objective. One of the ways in which the City does this is in the provision of sponsorship. in the form of:~~

~~a.;~~

~~5.1. — b.~~

~~5.2. — 5.3 Applications for Sponsorship Arrangements should~~ The objective with Sponsorship is to maximise opportunities for collaboration with Persons that demonstrate an alignment to the social, economic, environmental and/or civic objectives of the City as outlined in the City's Strategic Community Plan.

5.4 To achieve the objectives in 5.1 – 5.3, the City may:

- 1) Provide a City Sponsorship to an external Person: or
- 2) Accept an External Sponsorship from a Person to the City

~~5.3. — Sponsorship Arrangements may be provided through the following programs:~~

- ~~a. — Event Sponsorship — to assist in the funding and attraction of year-round events to the region. This is guided by the Council policy Events.~~
- ~~b. — Community Bids — to provide financial assistance to organisations that provide services or activities to the community, of a value greater than that provided under the Donations, Contributions and Subsidies program; and~~
- ~~c. — Donations, Contributions and Subsidies — to provide minor grants of financial assistance to eligible groups and individuals for the pursuit of personal endeavours which may have benefit to the broader community.~~

~~5.4 Sponsorship Arrangements will only be entered into where a budget allocation exists or, where there is no budget allocation, where it has been approved by Council.~~

**Sponsorship Criteria**

5.5 A Sponsorship proposal, on balance, must:

- 1) Benefit the City and its workers, ratepayers, residents, visitors and/or the community at large; and
- 2) Be consistent with the City’s strategic objectives and policies. Specific criteria outlined in the relevant Operational Practice and/or Guideline will be applied against each Sponsorship Arrangement proposal

5.6 In particular, the City will not provide a City Sponsorship or agree to accept an External Sponsorship that:

- 1) Compromises the City’s reputation;
- 2) Requires the City’s endorsement of commercial products, services, business, political parties, religious groups or individuals;
- 3) Limits the City’s ability to carry out its legislative functions fully and impartially;
- 4) In an improper way influence decisions or actions of the City
- 5) Restricts community or visitor access to the City’s Sponsorship Activities by the widest audience possible;
- 6) Are inconsistent with social justice principles of equity, participation, rights and accessibility for all persons and groups within the community;
- 7) Personally benefit individual City officials or employees, or their friends and/or family;
- 8) Allows ownership and control of assets that form part of Sponsorship Activities to be removed from the City;
- 9) Create, or risk to create a conflict between the objectives and values of the City and a Person providing or receiving a Sponsorship; or
- 10) Is proposed or requested by a potential sponsor whose interests, objectives and/or mission does not align with broader community expectations.

~~or~~

~~c. an established and solvent unincorporated community group that is auspiced by an eligible organisation.~~

5.7 The City may outline further criteria and procedures in City Operational Practices and/or Guidelines for purposes of assessing and determining Sponsorship proposals.

5.8 The City retains the discretion not to provide a City Sponsorship to or to decline to accept an External Sponsorship from any Person for any reason.

~~the Events or as a means of reinforcing the City’s strategic positioning as the ‘Events Capital WA’, and to ensure Events are properly assessed for their benefit and ongoing relevance.~~

**Attracting Sponsorships**

The City may:

- 1) Identify and explore opportunities for potential Sponsorships; and
- 2) For purpose of (1) above, initiate contact (either directly or via third parties) with Persons who satisfy the requirements under this Policy.

**Sponsorship Benefits**

5.9 Benefit for Persons providing External Sponsorships

The primary benefits for Persons providing External Sponsorships to the City, is to reach key target audiences and/or meet corporate social responsibility goals. In addition to these primary benefits, the City may provide such a Person or its nominees additional benefits, including:

- (1) Use of the City’s logos, content and imagery;
- (2) Branding (including naming rights) on infrastructure and event marketing;
- (3) Opportunities to develop co-branded marketing and/or promotional initiatives;
- (4) Acknowledgement of the sponsors contribution; and/or
- (4) Ceremonial involvement, including attendance at events, functions or programs.

5.10 Benefits to the City from City Sponsorships

The primary benefits for the City providing City Sponsorships to external Persons, is to support the City’s community programs, to meet the City’s social responsibility goals and/or to benefit the City and the broader community financially. In addition to these primary benefits, the City may require additional benefits, including:

- (1) Acknowledgement of the City’s Sponsorship
- (2) Reports and data related to the Sponsorship Activity

**Approval of Sponsorship arrangements**

- 5.11 Council approval of Sponsorship by the City is only required where there is no budget allocation.
- 5.12 Council approval is required where the value of Sponsorship received by the City [i.e the aggregate of both monetary and in-kind contributions] exceeds or is expected to exceed \$250,000.

The City will demonstrate the required standard of accountability for expenditure of public funds on Sponsorship arrangements.

For agreements entered into by the City, sponsorship will only be entered into where a budget allocation exists or, where there is no budget allocation, where it has been approved by Council.

**1.6 RELATED DOCUMENTATION / LEGISLATION**

- 1.1.6.5 Local Government Act 1995
- 1.2.6.6 Council Policy: Events
- 1.3.6.7 Events [Application Operational Practice Sponsorship Guidelines](#)
- 1.4.6.8 Community [Bids Operational Guidelines 2019-20](#) [Assistance Program Guidelines](#)
- 6.9 [Donations, Contributions and Subsidies Guidelines](#) [Guidelines – Minor Donations Program](#)
- 6.10 [Economic Development & Marketing Grants Guidelines](#)
- 1.5.6.11 [City of Busselton Community Development Plan 2022-2027](#)

**2.7 REVIEW DETAILS**

Review Frequency		3 yearly		
<b>Council Adoption</b>	<b>DATE</b>	11 March 2020	<b>Resolution #</b>	C2003/081
<b>Previous Adoption</b>	<b>DATE</b>	14 October 2015	<b>Resolution #</b>	C1510/284



# Council Policy

**Council Policy Name:** Sponsorship Arrangements  
**Responsible Directorate:** Economic and Business Development / Community Planning  
**Version:** **DRAFT** committee recommendation

## 1. PURPOSE

1.1. The purpose of this policy is to outline the framework under which the City will enter into Sponsorship arrangements.

## 2. SCOPE

2.1. This Policy applies to sponsorship arrangements where:  
 a. the City of Busselton agrees to provide a Sponsorship to an external Person/s; and  
 b. the City agrees to receive a Sponsorship from an external Person

## 3. DEFINITIONS

Term	Meaning
City Sponsorship	a Sponsorship proposed or provided by the City to or requested by a Person in support of a Sponsorship Activity of a person other than the City.
External Sponsorship	a Sponsorship proposed or provided by a Person to or requested by the City in support of a City Sponsorship Activity.
Policy	This policy entitled Sponsorships Arrangements.
Person	a natural person or legal entity (including an association, a partnership, joint venture or the City), as determined by the context.
Sponsorship	an arrangement under which a Person provides a contribution in money, in-kind support, and/or promotional opportunities of another Person’s Sponsorship Activity in return for agreed benefits.
Sponsorship Activity	includes an activity (eg award, event, program, initiative, service) or facility (eg. building, venue, sports facility) or asset (eg. Music instrument, artwork or motor vehicle) for which monetary or in-kind support or contribution is being requested or proposed.

## 4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
Key Theme 2: LIFESTYLE	2.1: Recognise, respect and support community diversity and cultural heritage
	2.2: Work with key partners to facilitate a safe, healthy and capable community
	2.5: Facilitate events and cultural experiences that provide social connection
Key Theme 3: OPPORTUNITY	3.1: Work with key partners to facilitate the activation of our town centres, creating vibrant destinations and consumer choice
	3.2: Facilitate an innovative and diversified economy that supports local enterprise, business investment and employment growth.
	3.3 Continue to promote the District as the destination of choice for events and unique tourism experiences.

## 5. POLICY STATEMENT

- 5.1. Sponsorships provide the City with an opportunity to work with key partners in the provision of a range of services and programs aligned to the social, economic, environmental and/or civic objectives of the City as outlined in the City's Strategic Community Plan.
- 5.2. The primary benefits for the provision of City Sponsorships is to support community programs, to meet the City's social responsibility goals and/or to benefit the City and the broader community. The City may have additional requirements, including:
  - a. acknowledgement of the City's Sponsorship;
  - b. reports and data related to the Sponsorship Activity.
- 5.3. The primary benefits for Persons providing External Sponsorships is to reach key target audiences and/or meet corporate social responsibility goals. The City may provide such a Person additional benefits, including:
  - a. use of the City's logos, content and imagery;
  - b. branding (including naming rights) on infrastructure and event marketing;
  - c. opportunities to develop co-branded marketing and/or promotional initiatives;
  - d. acknowledgement of the sponsors contribution; and/or
  - e. ceremonial involvement, including attendance at events, functions or programs.
- 5.4. A Sponsorship proposal should demonstrate:
  - a. benefit to the City, its ratepayers, residents, visitors and/or the community at large; and
  - b. be consistent with the City's strategic objectives and policies.
- 5.5. The City will not provide a City Sponsorship or agree to accept an External Sponsorship that:
  - a. could reasonably compromise (perceived or actual) the City's reputation;
  - b. requires the City's endorsement of political parties, religious groups, commercial products, services, businesses or individuals;
  - c. limits the City's ability to carry out its legislative functions fully and impartially;
  - d. in an improper way, influences decisions or actions of the City;
  - e. unreasonably restricts community or visitor access to the City's Sponsorship Activities;
  - f. is inconsistent with social justice principles of equity, participation, rights and accessibility for all persons and groups within the community;
  - g. personally benefits individual City employees, or their friends and/or family;
  - h. allows ownership and control of assets that form part of Sponsorship Activities to be removed from the City;
- 5.6. The CEO may outline further criteria and procedures in operational practices or guidelines for the purpose of assessing and determining Sponsorship proposals.
- 5.7. The City may:
  - a. identify and explore opportunities for potential Sponsorships; and
  - b. may initiate contact (either directly or via third parties) with Persons who satisfy the requirements under this Policy.
- 5.8. The City reserves the right not to provide a City Sponsorship or to decline to accept External Sponsorship from any Person for any reason.
- 5.9. Council approval is required for External Sponsorship where the value of External Sponsorship received by the City [i.e. the aggregate of both monetary and in-kind contributions] exceeds or is expected to exceed \$250,000.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Local Government Act 1995*

- 6.2. Council Policy: Events
- 6.3. Events Sponsorship Guidelines
- 6.4. Community Assistance Program Guidelines
- 6.5. Guidelines – Minor Donations Program
- 6.6. [Economic Development & Marketing Grants Guidelines](#)
- 6.7. City of Busselton Community Development Plan 2022-2027

7. **REVIEW DETAILS**

<b>Review Frequency</b>		<b>3 yearly</b>		
<b>Council Adoption</b>	<b>DATE</b>		<b>Resolution #</b>	
<b>Previous Adoption</b>	<b>DATE</b>	11 March 2020	<b>Resolution #</b>	C2003/081

## Attachment 1



## Heritage List

The following Heritage List has been adopted by Council of the City of Busselton on 16 of October 2024, pursuant to Clause 8 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN110	Newtown House	5850 Bussell Highway	ABBEY	1	Historic and social value and association to early settlers	Y
PN064	Acton Park Hall & First Settlers Memorial	804 Acton Park Road	ACTON PARK	2	Historic and social value and association to Group Settlement Scheme	N
PN076	Cattle Chosen	12 Drovers Road	BOVELL	1	Historic and social value and association to early settlers	Y
PN084	Fairlawn Farmhouse & Outbuildings	39 Chapman Hill Road	BOVELL	2	Historic and social value and association to early settlers	Y
PN093	Little Holland House	53 Drovers Road	BOVELL	1	Exemplifying unique architectural style and serving as a key representation of the region's early 20th-century heritage and community identity	Y
PN001	Agricultural Bank of Western Australia (fmr)	7 Queen Street	BUSSELTON	1	Essential to the heritage of the area and a rare/outstanding example	Y
PN002	Armstrong Cottage	2 Adelaide Street	BUSSELTON	2	Notable example of heritage style and cultural significance to the community	Y
PN006	Bovell's Cottage	11 Adelaide Street	BUSSELTON	1	Essential to the heritage of the area and a rare/outstanding example	Y
PN012	Busselton Jetty	2 Queen Street	BUSSELTON	1	Iconic to Western Australia, the jetty is essential in reflecting the region's history and serves as a vital symbol of the community's cultural identity	Y
PN018	Commercial Hotel (fmr)	107-117 Queen Street	BUSSELTON	2	Embodying the region's architectural evolution and social history while serving as a central gathering place that reflects the community's cultural and historical character	Y

A description of each place and reasons for listing is available on the Inherit online database: [inHerit - State Heritage Office \(dplh.wa.gov.au\)](https://www.dplh.wa.gov.au/inHerit)

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## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN022	Esplanade Hotel	30-38 Marine Terrace	BUSSELTON	2	Embodying the region's architectural evolution and social history while serving as a central gathering place that reflects the community's cultural and historical character	Y
PN028	Yoonderup	71 Kent Street	BUSSELTON	2	Excellent example of historic style and strong presence in the streetscape	Y
PN030	Lady Champion Hostel (fmr)	27 Adelaide Street	BUSSELTON	1	Representing an important chapter in the region's social history and community development through its role in providing essential accommodation and services	Y
PN032	Old Busselton Cemetery	Lot 413 Marine Terrace	BUSSELTON	1	Significant cultural importance to the area and community	Y
PN033	Post Box	Corner of Adelaide and Queen Street	BUSSELTON	1	High integrity and authenticity. The only 'Brussels-style' post box identified in the State	N
PN034	Old Butter Factory	76 Peel Terrace	BUSSELTON	1	Significant heritage value as a key symbol of the region's early dairy industry and historical development	Y
PN035	Busselton Court House and Police Complex	4 Queen Street	BUSSELTON	1	Landmark of significant heritage value, representing the historical evolution of legal and law enforcement institutions	Y
PN036	Busselton Fire Station (No.2) fmr	68 Queen Street	BUSSELTON	2	Crucial heritage site, reflecting the historical development and community role	Y
PN040	Prospect Villa	4 Pries Avenue	BUSSELTON	1	Embodying the architectural and social history of the region's early colonial period	Y
PN043 & PN044	Ship Hotel and Stables	8 Albert Street	BUSSELTON	2	Key landmark and significant heritage value to the development of the holiday destination	Y
PN047	St Davitt's	27 Georgette Street	BUSSELTON	1	Representing the architectural and cultural legacy of early religious and community life in the region	Y

A description of each place and reasons for listing is available on the Inherit online database: [inHerit - State Heritage Office \(dplh.wa.gov.au\)](https://inHerit - State Heritage Office (dplh.wa.gov.au))

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## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN048	St Joseph's Church	70 Kent Street	BUSSELTON	1	Highlighting the architectural and cultural contributions of the Catholic community to the region's history	Y
PN051	St Mary's Anglican Church and Graveyard	39 Peel Terrace	BUSSELTON	1	Preserving the architectural and historical legacy of early Anglican worship and local cemetery practices	Y
PN053	St Mary's Church Rectory	43 Peel Terrace	BUSSELTON	1	Exemplifying the historical development of clerical residences and architectural styles within the community	Y
PN054	Sun Dial	Signal Park, Lot 40 Marine Terrace	BUSSELTON	2	Significant heritage feature, symbolizing the historical importance of timekeeping and craftsmanship	N
PN055	Sussex House	89 Queen Street	BUSSELTON	2	Reflecting the architectural elegance and historical development of the town centre	N
PN057	The Retreat	23 Albert Street	BUSSELTON	2	Architectural and cultural evolution through its distinctive design and historical use	Y
PN058	Vasse Hotel	38 Duchess Street	BUSSELTON	2	Embodying the historical importance of local hospitality and its role in the community's social and economic development	Y
PN059	Villa Carlotta	110 Adelaide Street	BUSSELTON	1	Showcasing the architectural charm and historical elegance of early 20th-century residential design	Y
PN060	Weld Hall Theatre	13 Queen Street	BUSSELTON	1	Representing the cultural and artistic heritage of the region through its historical role as a community performance venue	Y
PN156	Busselton War Memorial	Lot 229 Peel Terrace	BUSSELTON	2	Honouring the city's sacrifices and commemorating the contributions of local servicemen and women throughout history	Y
PN160	House, 7 Albert Street	7 Albert Street	BUSSELTON	2	Reflecting the architectural style and historical character of early residential development	Y

A description of each place and reasons for listing is available on the Inherit online database: [inHerit - State Heritage Office \(dplh.wa.gov.au\)](https://inHerit - State Heritage Office (dplh.wa.gov.au))

## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN161	Dr Yates House (fmr)	15 Albert Street	BUSSELTON	2	Illustrating the architectural style and historical importance of early 20th-century residential properties in the area	Y
PN163	Commercial Premises, Albert Street Grocer & Baker	17 Albert Street	BUSSELTON	2	Reflecting the historical role of early commercial enterprises in the local economy and community life	Y
PN164	House, 95 Kent Street	95 Kent Street	BUSSELTON	2	Reflecting the architectural style and historical character of early residential development	Y
PN165	House, 43 Duchess Street	43 Duchess Street	BUSSELTON	2	Reflecting the architectural style and historical character of early residential development	Y
PN166	Duchess Street Duplex	33 & 35 Duchess Street	BUSSELTON	2	Showcasing the architectural and historical characteristics of early 20th-century residential development	Y
PN167	House, 31 Duchess Street	31 Duchess Street	BUSSELTON	2	Reflecting the architectural style and historical character of early residential development	Y
PN174	Doll's House	37 Albert Street	BUSSELTON	2	Distinctive design and historical connection to the community's early residential history	Y
PN175	Duplex, 6 & 8 Adelaide Street	6 & 8 Adelaide Street	BUSSELTON	2	Showcasing the architectural and historical characteristics of early 20th-century residential development	Y
PN178	Glew Homestead	51 Strelly Street	BUSSELTON	2	Representing both the architectural evolution of early rural dwellings and the cultural history of pioneer families	Y
PN181	Guerrier House (fmr)	15 Adelaide Street	BUSSELTON	2	Showcasing the architectural and historical characteristics of early 20th-century residential development	Y
PN185	Kershaw's House (fmr)	16 Prince Street	BUSSELTON	2	Reflecting both the architectural style and cultural history of early 20th-century residential life	Y

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PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN210	Busselton Railway Station	11 Foreshore Parade	BUSSELTON	2	Embodying both the architectural design and the cultural importance of early transportation infrastructure in the region	Y
PN073	Carbanup Hall	3 Wildwood Road	CARBUNUP RIVER	2	Historic and social value and association to Group Settlement Scheme	Y
PN080	St George's Anglican Church	50 Gibney Street	DUNSBOROUGH	2	Architectural and cultural heritage as a key community landmark that has long served as a focal point for local religious and social gatherings	Y
PN203	Old Dunsborough Hall	44 Gifford Road	DUNSBOROUGH	2	Historic and social value to the community	N
PN005	Beachgrove	51 Ford Road	GEOGRAPHE	1	Notable example of early 20th-century design and its cultural heritage as a cherished local landmark that reflects the area's historical development and community identity	Y
PN042	Sandilands	59 Ford Road	GEOGRAPHE	1	Well-preserved example of early 20th-century design	Y
PN091	Jindong School (fmr)	335 Payne Road	JINDONG	2	Aesthetic value as a simple expression of a government design classroom in a rural setting and historic and social value to the association to Group Settlement Scheme	N
PN209	Internees Hut	704 Chapman Hill Road	KALGUP	2	Association with an Italian internee, its connection to the Soldier Settlement Scheme its role in the internment camps of WWII, and the collaborative efforts of the farmer and internee in developing the property and operating the farm	Y
PN196	Locke Swamp Floodgates	Lot 45, Caves Road	KEALY	2	Vital component in creating larger areas of arable land which assisted in the agricultural development of the district	Y
PN096	Ludlow Forestry Mill & Settlement	21 Ludlow Road 12 Ludlow Park Road 18-20 Ludlow Road	LUDLOW, NORTH LUDLOW	1	First Forestry School in the State and holds social value for the many groups and individuals who have attended the place for educational purposes or recreation	Y

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## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN195	Lennox River Channel Weir	Lot 4794 Caves Road	MARYBROOK	2	Associated with the development of Busselton as an important agricultural district in the South West	Y
PN126	St John the Baptist Anglican Church & Group 60 Memorial	3 Metricup Road	METRICUP	2	Historic and social value for its association with the Group 60 Settlers	Y
PN072	Cape Naturaliste Lighthouse and Quarters	Lot 300, Lot 5051 & Lots 5052 Cape Naturaliste Road	NATURALISTE	1	Significant for its building heritage as a historic maritime structure showcasing 19th-century engineering, and for its cultural heritage as a vital navigational aid that has long been a symbol of the region's maritime history and identity	Y
PN140	Wildcroft Cottage and Barn	1970 Caves Road	NATURALISTE	2	Historic and social value for the way the early settlers worked and socialised together, supporting each other and their efforts to survive	Y
PN113	Parkfield House	378 Mewett Road	QUINLDAUP	2	Showcasing the architectural and historical characteristics of early 20th-century residential development	Y
PN170	Slab Cottage Group	1087 Caves Road	QUINDALUP	1	An exemplary collection of early settler construction techniques using local materials, and for its cultural heritage as a tangible link to the region's pioneering history and rural life	Y
PN079	Chapman's Mill	71 Tall Tree Crescent	REINSCOURT	1	Well-preserved example of early 20th-century milling infrastructure and for its cultural heritage as a key site that reflects the region's agricultural history and industrial development	Y
PN114	Pigeon Grove Homestead	26 Barracks Road	REINSCOURT	2	Historic value for its association with the development of the Wonnerup area for farming in the 19th century	Y

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PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN109	Newtown Hall (fmr)	8 Kaloorup Road	VASSE	2	Heritage value for its association with the development of district during the late 19th century, as well as for its role as a central venue for social and community events	N
PN137	Vasse School (fmr)	17 Kaloorup Road	VASSE	1	Well-preserved example of early 20th-century educational architecture	Y
PN139	Westbrook Homestead	24 Westbrook Glen	VASSE	1	Excellent example of a simple Victorian Georgian residence that was designed to consider the hot Australian climate	Y
PN202	Fernbrook	663 Rendezvous Road	VASSE	1	Social value for its consistent use as a farmhouse in a rural landscape since its construction	Y
PN007	Old Broadwater Farm	56 New River Ramble	WEST BUSSELTON	2	Historic value for its association with the agricultural settlement of Busselton	Y
PN019	Sussex Road Board Office (fmr)	47 Bussell Highway	WEST BUSSELTON	2	Association with the Sussex Road Board which was an important administrative authority in the district	Y
PN021	Bond Store & Resident Magistrate's Office (fmr)	22 Kent Street	WEST BUSSELTON	1	Building heritage as a notable example of 19th-century colonial architecture and for its cultural heritage as a key site that reflects the region's historical administrative functions and commercial development	Y
PN037	Paisley Cottage	37 Bussell Highway	WEST BUSSELTON	2	Building heritage as a well-preserved example of 19th-century domestic architecture and for its cultural heritage as a historical site that reflects the region's early settlement patterns and domestic life	Y
PN038	Phoebe Abbey's House	42 Seymour Street	WEST BUSSELTON	1	Historic value for its association to early colonial arrivals and farmers in the district	Y
PN045	Westfield	58 West Street	WEST BUSSELTON	2	Prominent landmark that contributes to the community sense of place since the early 20th century	Y

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PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN056	Sussex Masonic Lodge and Hall	60 West Street	WEST BUSSELTON	2	Association with Freemasonry which has been active in Western Australia since the earliest years of settlement	Y
PN158	West Street House	28 West Street	WEST BUSSELTON	2	Historic value as a demonstration of generous home built in the early 20th century	Y
PN184	Finlayson Residence (fmr)	41 Bussell Highway	WEST BUSSELTON	2	Building heritage as a well-maintained example of early 20th-century residential architecture	Y
PN141	Wilyabrup Group Settlement Precinct	786 Puzey Road	WILYABRUP	2	Historic value for their association with the Group Settlement scheme	N
PN094	Lockville Farmhouse & Outbuildings	770 Layman Road	WONNERUP	1	Building heritage as a well-preserved example of early 20th-century rural architecture and for its cultural heritage as a key site that embodies the region's agricultural history and pioneering lifestyle	Y
PN118	Vasse Floodgates & Wonnerup Floodgates Route of the Ballarat Railway Line – Site Ballarat Bridge	Layman Road, Yoganup to Ballarat Mill nr Lockville	WONNERUP	1	Significant for their building heritage as crucial elements of early 20th-century infrastructure and for their cultural heritage as key components of the region's railway and flood management history, reflecting the area's development and engineering advancements	Y
PN134	The Island Farmhouse	174 Forrest Beach Road	WONNERUP	2	Historic value for its association with the early settlement and development of this region for farming	Y
PN144	Wonnerup Precinct	935 and 936 Layman Road	WONNERUP	1	Building heritage as a collection of well-preserved early 20th-century structures and for its cultural heritage as a historic site that illustrates the region's agricultural development and pioneering community life	N

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## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN146	Wonnerup School and Teachers House (fmr)	936 Layman Road	WONNERUP	1	Demonstrate Government involvement in education in the district and reflects the development of the local farming and timber industries	Y
PN176	Beachborough	434 Forrest Beach Road	WONNERUP	2	Historic value for its association with the settlement of Wonnerup in the early 20th century for farming	Y
PN180	Membenup Homestead	50 Membenup Road	WONNERUP	2	Building heritage as a well-preserved early 20th-century rural homestead and for its cultural heritage as a key site that embodies the region's agricultural history and pioneering spirit	Y
PN213	St Mary's Church Hall	12 Lockville Road	WONNERUP	2	Aesthetic value as a good intact, although reconstructed, example of the Federation Carpenter Gothic style executed in timber	Y
PN062	Abbey Farm	57 Abbeys Farm Road	YALLINGUP	1	Significant testament to the region's cultural and architectural heritage, reflecting the area's historical development and preserving the traditional values of early settler communities	Y
PN077 & PN150	Caves House Group	18 Yallingup Road 2320 Caves Road	YALLINGUP	1	Embodies the rich cultural heritage and architectural evolution of the region, serving as a historic symbol of early tourism and community development	Y
PN102 & PN103	Millbrook Farm	70 Millbrook Road	YALLINGUP	1	Vital representation of the region's agricultural heritage, showcasing the historical development of farming practices and the cultural legacy of early settlers in the area	Y
PN127	Yallingup School (fmr)	1721 Wildwood Road	YALLINGUP	2	Key heritage site that reflects the educational and social development of the local community, preserving the legacy of early 20th-century rural education in the region	Y

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## Attachment 1



PLACE NUMBER	PLACE NAME	ADDRESS/LOCATION	LOCATION	MANAGEMENT CATEGORY	STATEMENT OF SIGNIFICANCE	SIGNIFICANT INTERIOR
PN130	Residence (fmr)	2 Canal Rocks Road	YALLINGUP	2	Aesthetic value as a good and largely intact example of a homestead built in the early 20th century	Y
PN149	Yallingup Hall	2305 Caves Road	YALLINGUP	2	Cornerstone of local heritage, symbolizing the community's historical commitment to gathering and social cohesion while reflecting the architectural style and cultural values of the early 20th century	Y
PN207	Thorn Hill (fmr)	3 Coley Road	YALLINGUP	2	Associations with the early dairying industry	Y
PN095	Lucy Isaacs Graveyard	Lot 5502, Blythe Road, Timber Reserve 139 25, Blythe Road	YALLINGUP SIDING	2	Very important to the heritage of the community	Y
PN191	Group 52 Lennox Hall	3 Yoongarillup Road	YOONGARILLUP	2	Association with the Group Settlement scheme	Y

A description of each place and reasons for listing is available on the Inherit online database: [inHerit - State Heritage Office \(dplh.wa.gov.au\)](https://inHerit.dplh.wa.gov.au)

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# LOCAL HERITAGE SURVEY REVIEW 2024

City of Busselton



# Local Heritage Survey



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## Local Heritage Survey



### INTRODUCTION

Heritage plays a crucial role in enhancing both urban and rural environments by fostering a sense of place, providing landmarks that offer familiarity, and improving the overall quality of the built environment. (*State Planning Policy 3.5; Historic Heritage Conservation (SPP3.5)*)

The City of Busselton, in close collaboration with the community, plays a crucial role in identifying and safeguarding places of cultural heritage significance. The initial step in heritage management involves recognizing the value of these places, with the goal of preserving the qualities and characteristics that contribute to their significance.

The Heritage Act 2018 mandates that each local government identify places of cultural heritage significance through a Local Heritage Survey (LHS). According to the Act, the LHS serves several purposes:

- **Identifying and Recording:** Documenting places of cultural heritage significance or potential significance within the district.
- **Assisting Decision-Making:** Helping local governments make decisions that align with cultural heritage values.
- **Providing Records:** Offering a cultural and historical record of significant places within the district.
- **Public Access:** Creating an accessible public record of these heritage places.
- **Preparing Heritage Lists:** Assisting in the development of a heritage list or list of heritage areas under the local planning scheme.

While the Local Heritage Survey (LHS) is essential for identifying heritage places, it does not have statutory authority for planning and development decisions. Instead, the Heritage List established under the *Planning and Development (Local Planning Schemes) Regulations 2015* provides formal recognition and protection. Inclusion on this list ensures that the heritage value of a place is considered in development applications and that specific approvals are required for alterations, demolitions, and other changes.

The City of Busselton, adhering to the *Heritage of Western Australia Act 2018*, uses the LHS to safeguard the historical and cultural significance of our community. The LHS acts as a comprehensive inventory of properties, sites, and landscapes of heritage value, capturing our City's unique character and history. It categorizes and documents these assets, providing a structured approach to their protection and conservation. This ensures that Busselton's historical legacy is preserved for future generations and informs planning and development decisions to maintain our rich heritage.

Recently, the City of Busselton secured a grant from the Department of Planning, Lands, and Heritage to conduct a thorough review of its Local Heritage Survey and Heritage List (formerly the Municipal Heritage Inventory). This review aims to honour and protect our community's historical landmarks through a detailed assessment of existing records and new submissions. An external heritage consultant will oversee this review, underscoring our commitment to preserving the cultural, architectural, and environmental treasures of our region for future generations.

## Local Heritage Survey



### BACKGROUND

#### What is heritage?

Heritage is the places and objects that we have inherited from the past and want to pass on to our future generations. It defines us as a community: who we are and where we have come from.

Heritage is **"the things we want to keep"**.

Heritage suggests 'keeping' aspects of the built and natural environment for future generations, those places which are of such value that they enrich people's lives, often providing a deep and inspirational connection to community and landscape, to the past and lived experience. They are historical records that are tangible expressions of Australian identity and experience.

Heritage significance is embodied in the place itself, in the whole of the building, and is defined in terms of the aesthetic, historic, scientific, social or spiritual value for past, present or future generations.

#### What is a Local Heritage Survey?

A Local Heritage Survey (also called Municipal Heritage Inventories or Local Government Inventories) is a form of inventory for identifying local heritage assets in a systematic fashion. The inclusion of a place in the Survey alone does not mean that a property is 'heritage listed'. Heritage Surveys provide the base information needed for local heritage planning to achieve consistency, strategic direction, and provides information for the preparation of a 'Heritage List' under a local planning scheme.

#### Assessment of Significance

The overall level of significance and management categories recognise the varying degrees of importance of heritage places to the community. They reflect the:

##### Nature of Significance

**Aesthetic Value** – it is significant in exhibiting particular aesthetic characteristics;

**Historic Value** – it is significant in the evolution or pattern of the history of the local district;

**Research Value** – it has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district; and

**Social Value** – it is significant through association with a community or cultural group in the local district for social, cultural, educational or spiritual reasons.

##### Degree of Significance

**Condition** – the current state of the place in relation to the values for which that place has been assessed;

**Integrity** – the extent to which a building retains its original function; and

**Authenticity** – the extent to which the fabric is in its original state.

## Local Heritage Survey



### Level of Significance

The Level of Significance is determined by the Nature and Degree of significance. The Levels of Significance assigned in this Survey are presented in the table below.

### Desired Outcomes

Accompanying the Levels of Significance for each place is a statement of Desired Outcomes. This essentially provides some degree of guidance to both Council and owners on issues such as the conservation, management, interpretation, retention and future development of the place specifically in relation to associated values. These outcomes are over and above those requirements that pertain to its level of significance as outlined in the following table.

### Management Category/Level of Significance

Each site within the Local Heritage Survey (LHS) is assigned a level of significance and a Management Category. These designations play a crucial role in the evaluation of development proposals and planning applications.

The level of significance reflects the historical, cultural, or architectural value of the site. For instance, some sites are acknowledged as highly significant due to their substantial historical or cultural importance. These might include landmarks associated with key events, influential figures, or unique architectural styles. Such sites are often protected with stringent measures to ensure their preservation.

On the other hand, some sites may be classified as historic locations that, while historically relevant, have minimal remaining physical evidence of the events or activities that once took place there. These sites still hold value but might not have the same level of preservation requirements as the more significant sites.

The Management Category assigned to each site further defines how the site should be managed and maintained. It outlines the degree of protection required and any special considerations that should be taken into account during development. This categorization helps to guide how changes or new developments can proceed while balancing the need to preserve historical and cultural integrity.

In summary, the assignment of significance levels and Management Categories provides a structured framework for managing and protecting heritage sites within the LHS, ensuring that each site's historical and cultural value is recognized and preserved in accordance with its importance.

## Local Heritage Survey



### Levels of Significance

	Level of Significance	Description	Desired Outcome
1	Exceptional  (Heritage List and State Heritage Listed places)	Essential to the heritage of the area. Rare or outstanding example.	The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.  Consider for nomination for State Register of Heritage Places if not already included.
2	Considerable  (Heritage List)	Very important to the heritage of the locality. High degree of integrity/ authenticity	Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.
3	Moderate  (Local Heritage Survey)	Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.	Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.
4	Some  (Local Heritage Survey)	Some significance  Lower degree of integrity/authenticity but contributes to the heritage of the locality.	Retain elements of the place where feasible.  Photographically record prior to major development or demolition.
5	Place of Interest  (Local Heritage Survey)	Historic Site Site relevant to a past event, group or individual which contributes to the understanding of the history of the City of Vincent.	Recognise and interpret the site if possible.

## Local Heritage Survey



### Compilation of the Place Record Forms

Place record forms have been compiled for each of the Category places in the Inventory. The place record form contains the following information (if available) about each place:

- Place Number (PN) – *Inventory record number for the particular place*
- Property ID – *Shire's file identifying number*
- State Heritage Office ID – *the number given to the place on the Inherit database*
- Landgate Pin – *Landgate identifying number*
- Heritage Listings – *all relevant heritage listings for the place, including the State Register of Heritage Places (and assessment program) and the Shire's Heritage List*
- Place Name and Type – *Name of place and type of place*
- Location – *Property address, diagram or plan number and certificate of title and other details*
- Ownership – *General category of Current ownership details and whether the place is accessible by the public*
- Building Details – *Type of building, construction date, architectural style, construction materials and architect/builder details*
- Use of Place – *Original and current use of the place*
- Description of Place and its Setting – *Brief description of the place*
- History & Historic Theme – *Historic theme of place, brief history of the place and reference*
- Statement of Significance – *Identifies why the place is significant in terms of aesthetic value, historic value, research value and/or social value*
- Degree of Significance – *Identifies the place's rarity, representativeness, condition, integrity and authenticity*
- Level of Significance and Desired Outcomes – *Identifies the overall significance of the place and outcomes that may assist in issues such as preserving values, ongoing conservation, interpretation and future development.*



## Local Heritage Survey



## THEMATIC HISTORY

*A revised and updated Thematic History prepared in accordance with the Department of Planning, Lands and Heritage 'A Thematic History of Western Australia' 2022, will be included here following endorsement by the City of Busselton Council.*

## Local Heritage Survey



## PLACE RECORD INDEX

To assist the reader in locating a place record form the places have been organised in Localities. Within each locality, the places are ordered by the place number (PN).

Place Record forms have been compiled for all those places designated Category 1 to 4. The places designated Category 5 have been listed in the accompanying Appendix.

Place No.	InHerit No.	Place Name	House No.	Street Name	Category	Page
<b>ABBEY</b>						<b>14</b>
PN110	5354	Newtown House	5850	Bussell Hwy	Category 1	15
<b>ACTON PARK</b>						<b>19</b>
PN064	5310	Acton Park Hall & First Settlers Memorial	804	Acton Park Rd	Category 2	20
<b>AMBERGATE</b>						<b>23</b>
PN065	5311	Ambergate Hall	573	Queen Elizabeth Ave	Category 3	24
<b>BOVELL</b>						<b>27</b>
PN076	5337	Ca le Chosen	12	Drovers Rd	Category 1	28
PN084	8696	Fairlawn Farmhouse & Outbuildings	39	Chapman Hill Rd	Category 2	33
PN093	390	Li le Holland House	53	Drovers Rd	Category 1	38
PN217		Busselton Aerodrome (fmr)	303	Queen Elizabeth Ave	Category 4	42
<b>BROADWATER</b>						<b>49</b>
PN172	18159	Drive-in Cinema	500	Bussell Hwy	Category 4	50
<b>BUSSELTON</b>						<b>52</b>
PN001	405	Agricultural Bank of Western Australia (fmr)	7	Queen St	Category 1	53
PN002	2929	Armstrong Cottage	2	Adelaide St	Category 2	57
PN006	385	Bovell's Cottage	11	Adelaide St	Category 1	61
PN012	423	Busselton Jetty	2	Queen St	Category 1	65
PN013	410	Busselton Post Office	70	Prince St	Category 3	69
PN015	5320	Churchill Park	78	Adelaide St	Category 3	74
PN018	5321	Commercial Hotel (fmr)	107-117	Queen St	Category 2	77
PN022	397	Esplanade Hotel	30-38	Marine Tce	Category 2	81
PN023	2941	Fairlawn Lane Crossing - Site		Crossing Vasse River, via Fairlawn Rd	Category 4	85
PN025	2942	Ford Road Causeway, Busselton		Ford Rd	Category 4	88
PN026	5305	Fourth Bridge		West St	Category 4	91
PN028	5326	Yoonderup	71	Kent St	Category 2	94
PN029	5313	Camping Ground (fmr)	48-58	Marine Tce	Category 4	97
PN030	5299	Lady Champion Hostel (fmr)	27	Adelaide St	Category 1	100
PN032	406	Old Busselton Cemetery	Lot 413	Marine Tce	Category 1	104
PN033	5304	Old Busselton Post Box		Cnr Queen St & Adelaide St	Category 1	109
PN034	3568	Old Butler Factory	76	Peel Tce	Category 1	113
PN035	401	Busselton Court House and Police Complex	4	Queen St	Category 1	119

## Local Heritage Survey



Place No.	InHerit No.	Place Name	House No.	Street Name	Category	Page
PN036	403	Busselton Fire Station (No 2) fmr	68	Queen St	Category 2	124
PN040	389	Prospect Villa	4	Pries Ave	Category 1	128
PN043 & PN044	420	Ship Hotel & Stables	8	Albert St	Category 2	131
PN047	2936	St David's	27	George St	Category 1	136
PN048	409	St Joseph's Church	70	Kent St	Category 1	140
PN049	18160; 400	St Joseph's Church (fmr)	69	Prince St	Category 3	144
PN051	402	St Mary's Anglican Church and Graveyard	39	Peel Tce	Category 1	148
PN053	18163	St Mary's Church Rectory	43	Peel Tce	Category 1	152
PN054	5330	Sun Dial at Signal Park		Signal Park, Marine Tce	Category 2	155
PN055	5309	Sussex House	89	Queen St	Category 2	159
PN057	422	The Retreat	23	Albert St	Category 2	163
PN058	5331	Vasse Hotel	38	Duchess St	Category 2	166
PN059	386	Villa Carlotta	110	Adelaide St	Category 1	170
PN060	404	Weld Hall Theatre	13	Queen St	Category 1	174
PN156	13481	Busselton War Memorial	Lot 229	Peel Tce	Category 2	178
PN157	18164	A. R. Bovell & Son	42	Queen St	Category 4	181
PN160	18176	House, 7 Albert Street	7	Albert St	Category 2	184
PN161	17457	Dr Yates' House (fmr)	15	Albert St	Category 2	187
PN163	13490	Commercial premises, Albert Street Grocer & Baker	17	Albert St	Category 2	191
PN164	18167	House, 95 Kent Street	95	Kent St	Category 2	194
PN165	18168	House, 43 Duchess Street	43	Duchess St	Category 2	197
PN166	18169	Duchess Street Duplex	33 & 35	Duchess St	Category 2	200
PN167	18170	House, 31 Duchess Street	31	Duchess St	Category 2	203
PN173	396	Bryant Memorial Hall	47	Kent St	Category 3	206
PN174	3257	Doll's House	37	Albert St	Category 2	209
PN175	18158	Duplex, 6 & 8 Adelaide Street	6 & 8	Adelaide St	Category 2	213
PN178	18173	Glew Homestead	51	Strelly Street	Category 2	216
PN181	18172	Guerrier House (fmr)	15	Adelaide St	Category 2	219
PN185	18155	Kershaw's House (fmr)	16	Prince St	Category 2	222
PN194	1982	Waljin Aboriginal Garden	22-38	Peel Tce	Category 3	225
PN208		CWA Hall	48	Stanley Place	Category 3	228
PN210	407	Busselton Railway Station	11	Foreshore Parade	Category 2	232
PN211		Rotary Park	Lot 42	Causeway Rd	Category 3	236
<b>CARBUNUP RIVER</b>						<b>240</b>
PN073	414	Carbunup Hall	3	Wildwood Rd	Category 2	241
PN074	5335	Carbunup Shop	6672	Bussell Hwy	Category 3	245
<b>DUNSBOROUGH</b>						<b>248</b>
PN080	5338	St George's Anglican Church	50	Gibney St	Category 2	249
PN087	5342	Harris Residence (fmr)	8	Newberry St	Category 3	252
PN193	17289	Melaleuca Tree	177	Peron Ave	Category 4	256
PN203		Old Dunsborough Hall	44	Gifford Road	Category 2	259
PN212		Peppermint Tree		Dunn Bay Road	Category 4	263

## Local Heritage Survey



Place No.	InHerit No.	Place Name	House No.	Street Name	Category	Page
<b>GEOGRAPHE</b>						<b>266</b>
PN005	393	Beachgrove	51	Ford Rd	Category 1	267
PN042	394	Sandilands	59	Ford Road	Category 1	271
<b>JARRAHWOOD</b>						<b>275</b>
PN090	5316	Jarraewood Townsite & Mill		Vasse Hwy	Category 4	276
<b>JINDONG</b>						<b>281</b>
PN091	2933	Jindong School (fmr)	335	Payne Rd	Category 2	282
<b>KALGUP</b>						<b>285</b>
PN209	27047	Internees Hut	704	Chapman Hill Rd	Category 2	286
<b>KALLOORUP</b>						<b>291</b>
PN197	17510	Old Railway Goods Shed	308	Payne Rd	Category 3	292
<b>KEALY</b>						<b>295</b>
PN063	5301	ABC Radio Transmitter	275	Caves Rd	Category 4	296
PN196	17466	Locke Swamp Floodgates	Lot 45	Caves Rd	Category 2	299
<b>LUDLOW</b>						<b>303</b>
PN096	4416	Ludlow Forestry Mill and Settlement	21 12 18-20	Ludlow Park Rd, Ludlow Ludlow Park Rd, Ludlow Ludlow Road, North Ludlow	Category 1	304
<b>MARYBROOK</b>						<b>308</b>
PN097	2950	Marybrook Farmhouse	197	Chain Ave	Category 4	309
PN195	17467	Lennox River Channel Weir		Caves Road	Category 2	313
<b>METRICUP</b>						<b>317</b>
PN126	416	St. John the Baptist Anglican Church & Group 60 Memorial	3	Metricup Road	Category 2	318
<b>NATURALISTE</b>						<b>321</b>
PN072	2914	Cape Naturaliste Lighthouse and Quarters		Cape Naturaliste Rd	Category 1	322
PN075	5336	Castle Bay Whaling Station and Lookout - Site		Eagle Bay Meelup Rd	Category 4	328
PN082	2948	Cur Bay		Cur Bay	Category 3	331
PN106	5351	Naturaliste "A" Hill		Cape Naturaliste Rd	Category 4	334
PN124	5360	Discovery site of Strata Rock		Eagle Bay Creek, Fern Rd	Category 4	336
PN128	5363	Sugar Loaf Rock		Sugar Loaf Rock Rd	Category 3	338
PN140	5308	Wildcro Cottage and Barn	1970	Caves Rd	Category 2	341
PN190	13488; 18157	Point Picquet and Anse Depuch		Eagle Bay -Meelup Rd	Category 3	346
<b>QUINDALUP</b>						<b>349</b>
PN113	5356	Parkfield House	378	Meelup Road	Category 2	350
PN155	5379	Third Quindalup Schoolhouse (fmr)	201	Geographe Bay Rd	Category 3	353
PN170	3478	Slab Cottage Group, Quindalup	1087	Caves Rd	Category 1	356
<b>REINSCOURT</b>						<b>361</b>
PN079	421	Chapman's Mill	71	Tall Tree Cr	Category 1	362
PN114	5355	Pigeon Grove Homestead	26	Barracks Rd	Category 2	366
PN182	13482	Rushleigh Homestead	46	Rushleigh Rd	Category 3	370
<b>VASSE</b>						<b>373</b>
PN109	2935	Newtown Hall (fmr)	8	Kaloorup Rd	Category 2	374
PN137	418	Vasse School (fmr)	17	Kaloorup Rd	Category 1	378

## Local Heritage Survey



Place No.	InHerit No.	Place Name	House No.	Street Name	Category	Page
PN139	5372	Westbrook Homestead	24	Westbrook Glen	Category 1	382
PN202	19926	Fernbrook	663	Rendezvous Rd	Category 1	387
<b>WEST BUSSELTON</b>						<b>391</b>
PN007	2955	Old Broadwater Farm	56	New River Ramble	Category 2	392
PN009	5298	Busselton High School	136-156	Bussell Hwy	Category 3	396
PN011	411	Busselton Hospital Nurses Quarters (fmr)	18-20	West St	Category 3	399
PN019	391	Sussex Road Board Office (fmr)	47	Bussell Hwy	Category 2	403
PN021	395	Bond Store & Resident Magistrate's Office (fmr)	22	Kent St	Category 1	408
PN037	5300	Paisley Cottage	37	Bussell Hwy	Category 2	412
PN038	384	Phoebe Abbey's House	42	Seymour St	Category 1	415
PN045	5328	Wesfield	58	West St	Category 2	420
PN056	413	Sussex Masonic Lodge and Hall	60	West St	Category 2	423
PN158	18165	West Street House	28	West St	Category 2	426
PN184	18171	Finlayson Residence (fmr)	41	Bussell Hwy	Category 2	429
<b>WILYABRUP</b>						<b>432</b>
PN141	5373	Wilyabrup Group Settlement Precinct	786	Puzey Rd	Category 2	433
PN142	5374	Wilyabrup Hall	697	Puzey Rd	Category 3	435
<b>WONNERUP</b>						<b>439</b>
PN094	419	Lockville Farmhouse & Outbuildings	770	Layman Rd	Category 1	440
PN118	16727, 5358	Vasse Floodgates & Wonnerup Floodgates Route of the Ballarat Railway Line - Site Ballarat Bridge		Layman Rd, Yoganup to Ballarat Mill nr Lockville	Category 1	445
PN134	2953	The 'Island' Farmhouse	174	Forrest Beach Rd	Category 2	450
PN144	424	Wonnerup Precinct	935 & 936	Layman Rd	Category 1	454
PN146	425	Wonnerup School & Teacher's House	936	Layman Rd	Category 1	458
PN148	5376	Wonnerup Wetlands		Layman Rd Reserve, Vasse & Wonnerup Estuaries	Category 3	461
PN176	18174	Beachborough	434	Forrest Beach Rd	Category 2	464
PN180	2954	Membenup Homestead	50	Membenup Rd	Category 2	467
PN213	0402	St Mary's Church Hall	12	Lockville Rd	Category 2	470
<b>YALLINGUP</b>						<b>474</b>
PN062	426	Abbey Farm	57	Abbeys Farm Rd	Category 1	475
PN077 & PN150	428, 5377	Caves House Group	18 2320	Yallingup Beach Rd Caves Rd	Category 1	479
PN088	5343	Injidup Spring		Injidup Spring Rd	Category 3	486
PN102 & PN103	429	Millbrook Farm	70	Millbrook Rd	Category 1	489
PN127	5362	Yallingup School (fmr)	1721	Wildwood Rd	Category 2	497

## Local Heritage Survey



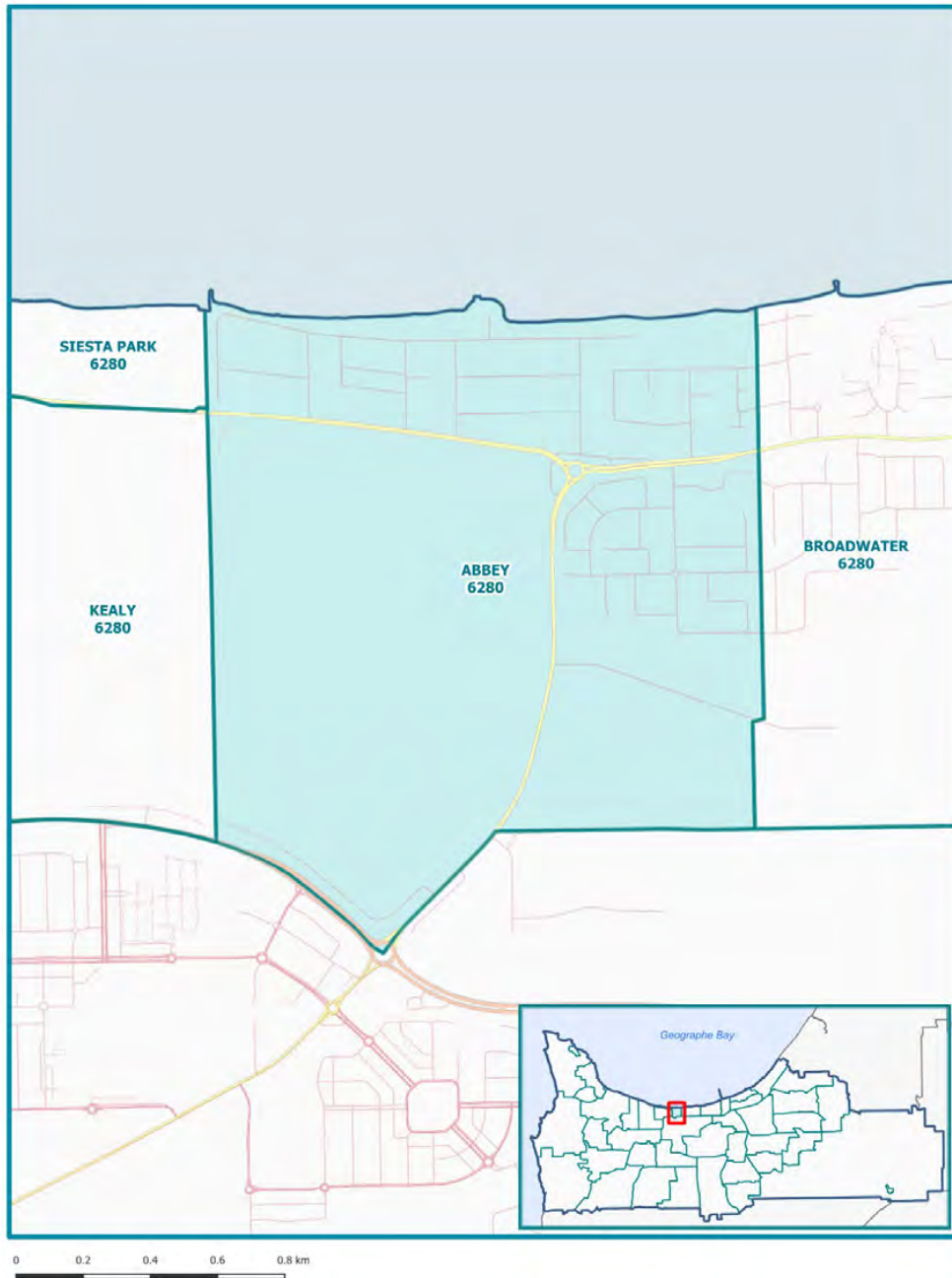
Place No.	InHerit No.	Place Name	House No.	Street Name	Category	Page
PN130	5364	Residence (fmr), Canal Rocks Rd	2	Canal Rocks Rd	Category 2	500
PN149	427	Yallingup Hall	2305	Caves Rd	Category 2	504
PN171	13486	Canal Rocks and Footbridge		Canal Rocks Rd	Category 4	507
PN207		Thorn Hill (fmr)	3	Coley Rd	Category 2	510
PN215		Torpedo Rock		Yallingup Beach Rd	Category 3	514
<b>YALLINGUP SIDING</b>						<b>517</b>
PN095	3440	Lucy Isaacs Graveyard			Category 2	518
<b>YALYALUP</b>						<b>521</b>
PN105	5350	Mullgarnup Aboriginal Mission - Site		Wonnerup South Road	Category 4	522
<b>YOONGARILLUP</b>						<b>525</b>
PN191	13489	Group 52 Lennox Hall	3	Yoongarillup Rd	Category 2	526

Local Heritage Survey



PLACE RECORD FORMS

**ABBEY**



Local Heritage Survey



Newtown House, ABBEY  
PN110

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Newtown House
Other Names:	Amelia Park Lodge Occy's Brewery
Scope of Listing	Applies only to the original homestead building on the site.
Property ID:	100009902
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Restricted

LOCATION	
Street Address	5850 Bussell Hwy, <b>ABBHEY</b>
Survey Information:	Lot 11; Diagram 83265
Reserve:	-----
Vol / Folio	1944/927
GPS:	-33.663332 115.258119
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5354
Other Listing	Municipal Inventory Adopted 13 Aug 2014



## Local Heritage Survey



	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Indicative Place Classified by the National Trust Classified 04 May 1992
Statutory Listing	Heritage List 13 Aug 2014

<b>PLACE TYPE</b>	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Commercial: Restaurant
Other Use:	Commercial: Hotel

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	1851
Demolished/Relocated:	N/A
Walls:	Rendered Limestone
Roof:	Corrugated Zincalume
Architectural Style	Victorian Georgian.

**Physical Description:**

The original homestead is the eastern portion of the single storey building which addresses the main entrance to the property from the adjoining car park. This building is a one-storey brick house topped by a gabled roof clad with corrugated metal sheeting. An encircling verandah is an extension of the roof cladding and is supported on simple timber posts. The windows are sash windows of multi panes. The external walls feature face bricks above a sill line with render below, previous descriptions have stated that this is limestone but this has not been confirmed.

Chimneys are located at the ends of the building, with the substantial chimney at the western end separating the original building from a later addition.

Other buildings across the property are from differing periods of construction. The small limestone building closest to the western end of the main building is likely to be the only other building remaining from when the place was a working farm. It is a simple rectangular plan form and has a random rubble external walls and a pitched roof clad with the same corrugated metal sheeting.

The complex of buildings are located within landscaped grounds that are predominantly grass and mature trees.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Abbeyes were Irish immigrants who arrived in the Colony in the early 1840s. Thomas Abbey (1804-1869) worked for John Bussell at Vasse and first leased land at Wonnerup, before settling on this property he and his wife Mary Ann, nee Minion, named 'Newtown House'. The Abbey family included at least five children.

During the 1850's, 'Newtown House', operated as a post office and also served as a 'lying-in house' for expectant mothers, as Mary Ann Abbey, was a midwife for the district. The name 'Newtown' was applied for the group of settlers in the vicinity.

The property was subsequently transferred to the Armstrong family in the 20th century.

In recent years the house has undergone significant alterations and additions to enable the place to be used as a function centre, restaurant and hotel. The original homestead is the main entrance to the complex and in the now used as one of the restaurants. In the 1960s it was extended to the west in a similar style, the substantial brick chimney at this end, which was likely to have been the original kitchen, was retained and separates the two parts of the building.

The other buildings across the site, including the two storey accommodation building were constructed sometime in the 1980s to early 1990s. Aerial photographs indicate that the small limestone building immediately to the west of the main building is the only other building which was present on the site in 1950s and therefore part of the original farm.

Historic Theme:	Peopling WA: Demographic Development Peopling WA: Colonisation
-----------------	---

## Local Heritage Survey



	Economy: Rural Occupations Economy: Workers and working Economy: Commerce
Sources:	Municipal Heritage Inventory 2013. Erickson, Rica [comp] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1979, Vol I, p. 1. Group Settlement Chronicle and Margaret-Augusta Mail, 20 May 1930, p. 2.

ASSOCIATION	Association Type
Abbey Family	Owners and Occupiers
Armstrong Family	Owners and Occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as one of small number of farmhouses from the 19<sup>th</sup> century, which although adapted demonstrates its original form.</li> <li>The place has historic value for its close associations with the Abbey family who were early settlers and farmers in the district.</li> <li>The place has social value as a restaurant and function centre which is visited and valued by large sectors of the local community.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.  Consider for nomination for State Register of Heritage Places if not already included.



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995

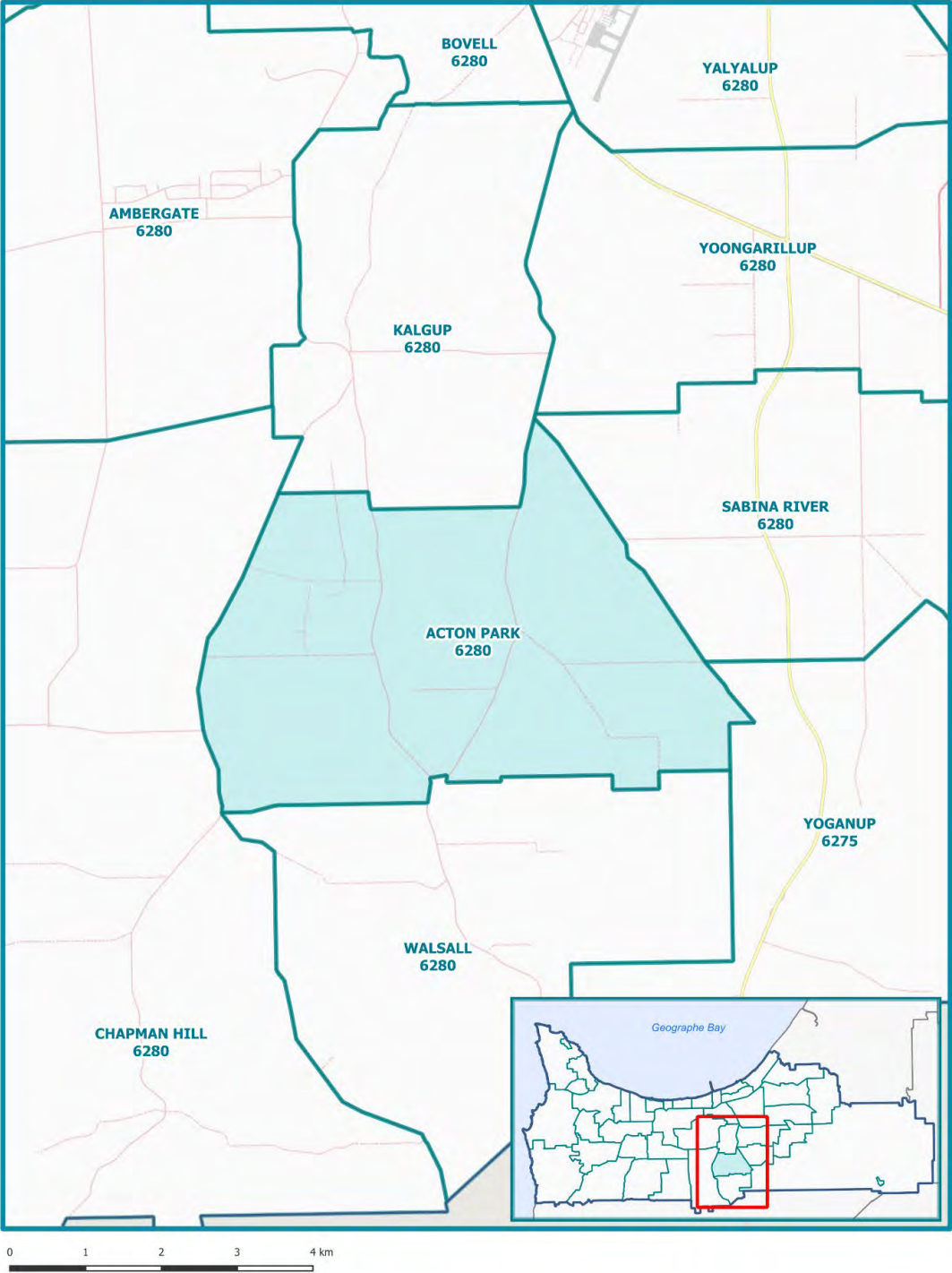


Municipal Heritage Inventory, 2005.

Local Heritage Survey



# ACTON PARK



Local Heritage Survey



Acton Park Hall & First Settlers Memorial,  
**ACTON PARK**  
**PN064**

Management Category  
**Category 2**



SITE INFORMATION	
Place Name:	Acton Park Hall & First Settlers Memorial
Other Names:	Acton Park & Districts Community Hall Group 28 Hall
Scope of Listing	Applies only to the building on the site.
Property ID:	100051641
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	804 Acton Park Rd, <b>ACTON PARK</b>
Survey Information:	Lot 30; DP411201
Reserve:	18562
Vol / Folio	LR3168/851
GPS:	-33.767472 115.380764
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	5310
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1924; 1986
Demolished/Relocated:	N/A
Walls:	Timber frame weatherboard and fibro cement cladding.
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

This hall is a simple gable roof timber framed and weatherboard clad building with an entry vestibule. Part of the timber cladding has been removed and replaced with fibro cement.

The first settlers' plaque is made of bronze and is fixed to the building.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This hall was one of many built for the Group Settlement scheme which operated in the south west during the 1920s.

The Group Settlement Scheme was a government venture designed to establish a dairy industry. Settlers were recruited from elsewhere in Australia and from Britain, given land and subsidised for stock and expenses. Many holdings were uneconomic and settlers endured great hardship. After two Royal Commissions, the schemes were abandoned in the early 1930s.

From the available information this area was settled by Group 28 and the name Acton Park originates with these settlers.

Building a hall was a common practice for the members of these groups as it provided an opportunity for the hard working settlers to gather and socialise.

The reserve for the hall was gazetted in March 1924 and vested in the Trustees of Group 28. It appears that the hall was constructed soon after and served the community until its poor condition lead it to being substantially rebuilt in 1986. Portions of the original weatherboards were replaced with fibre cement.

A plaque was erected on the side of the hall to recognise and honour the early settlers in this region. The date of its installation is not known.

The hall continues to be regularly used by the community.

Historic Theme:	Cultural Life: Recreation - Arts, Culture and Entertainment Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. The South Western News, 27 Nov 1925, p. 4 1921 Group Settlement Scheme in WA <a href="https://australianfoodtimeline.com.au/group-settlement-scheme/">https://australianfoodtimeline.com.au/group-settlement-scheme/</a> accessed April 2024. Landgate Geonoma Database. Reserve 18562 Report, Landgate.

# Local Heritage Survey



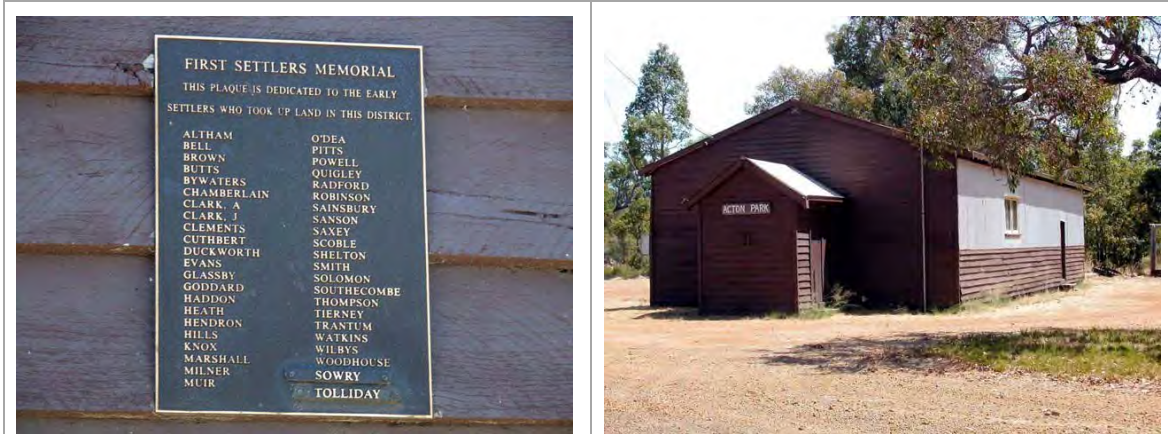
ASSOCIATION	Association Type
Group 28 settlers	Builders and users.

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The hall and the plaque have historic value for their association with the Group 28 settlers from the Group Settlement Scheme who first established farms in the region.</li> <li>The hall has social value for the members of the Acton Park Community and more distant communities who have attended functions and events at the place since 1924.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



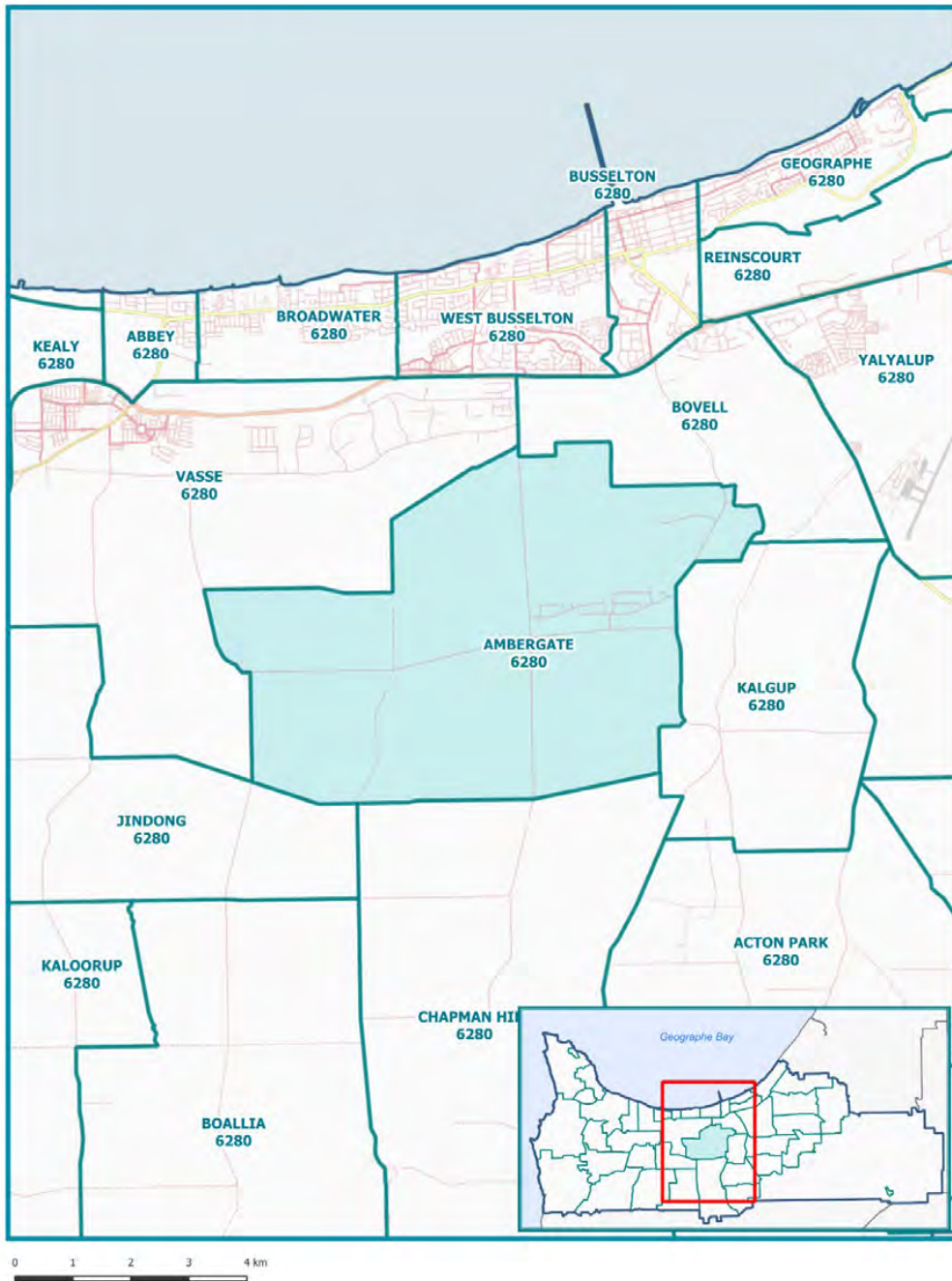
Municipal Heritage Inventory, 2013.

Municipal Heritage Inventory, 2013

# Local Heritage Survey



## AMBERGATE





Local Heritage Survey



Ambergate Hall, AMBERGATE  
PN065

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Ambergate Hall
Other Names:	Group 44 and 48 Hall
Scope of Listing	Applies only to the building on the site.
Property ID:	100008671
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	573 Queen Elizabeth Ave, <b>AMBERGATE</b>
Survey Information:	Lot 4455; D10562
Reserve:	28419
Vol / Folio	LR3004/303
GPS:	-33.705040: 115.326660
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5311
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	C1924
Demolished/Relocated:	N/A
Walls:	Timber frame weatherboard and fibro cement cladding.
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

This hall is a simple gable roof timber framed building clad with weatherboard and fibre cement above sill height. An entry vestibule clad with metal decking adjoins one end of the hall.

Separate shed structures have been constructed adjoining the original hall. These later utilitarian structures are clad with metal decking.

The first settlers' plaque is now missing from the concrete plinth located adjacent to the entrance to the hall.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This hall was one of many built for the Group Settlement scheme which operated in the south west during the 1920s.

The Group Settlement Scheme was a government venture designed to establish a dairy industry. Settlers were recruited from elsewhere in Australia and from Britain, given land and subsidised for stock and expenses. Many holdings were uneconomic and settlers endured great hardship. After two Royal Commissions, the schemes were abandoned in the early 1930s.

From the available information this area was settled by Group 44 and the name Ambergate originates with these settlers. It is probable this building was constructed to provide a school premises for the children of the 'Groupies' that was built c1925. It was common practice for a single building to provide for multiple functions, and importantly provided a location for the members of these groups to gather and socialise.

It is apparent from the physical evidence that there have been several additions and alterations to the hall since its original construction.

A plaque was erected on the site in 2002 to recognise and honour the early settlers in this region who were members of Group 44.

Historic Theme:	Cultural Life: Recreation - Arts, Culture and Entertainment Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. The South Western News, 27 Nov 1925, p. 4; 2 July 1926, p. 3. 1921 Group Settlement Scheme in WA <a href="https://australianfoodtimeline.com.au/group-settlement-scheme/">https://australianfoodtimeline.com.au/group-settlement-scheme/</a> accessed April 2024. Landgate Geonoma Database. Reserve 18562 Report, Landgate. File Ambergate Buildings and Works, Education Department, Cons 1497 item 1924/0714. SROWA.

ASSOCIATION	Association Type
Group 44 settlers	Builders and users.

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The hall and the plaque have historic value for their association with the Group 44 settlers from the Group Settlement Scheme who first established farms in the region.</li> <li>The hall has social value for the members of the Ambergate community and more distant communities who have attended functions and events at the place since 1935.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality.</p> <p>May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable.</p> <p>Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995.



Municipal Heritage Inventory, 2013.

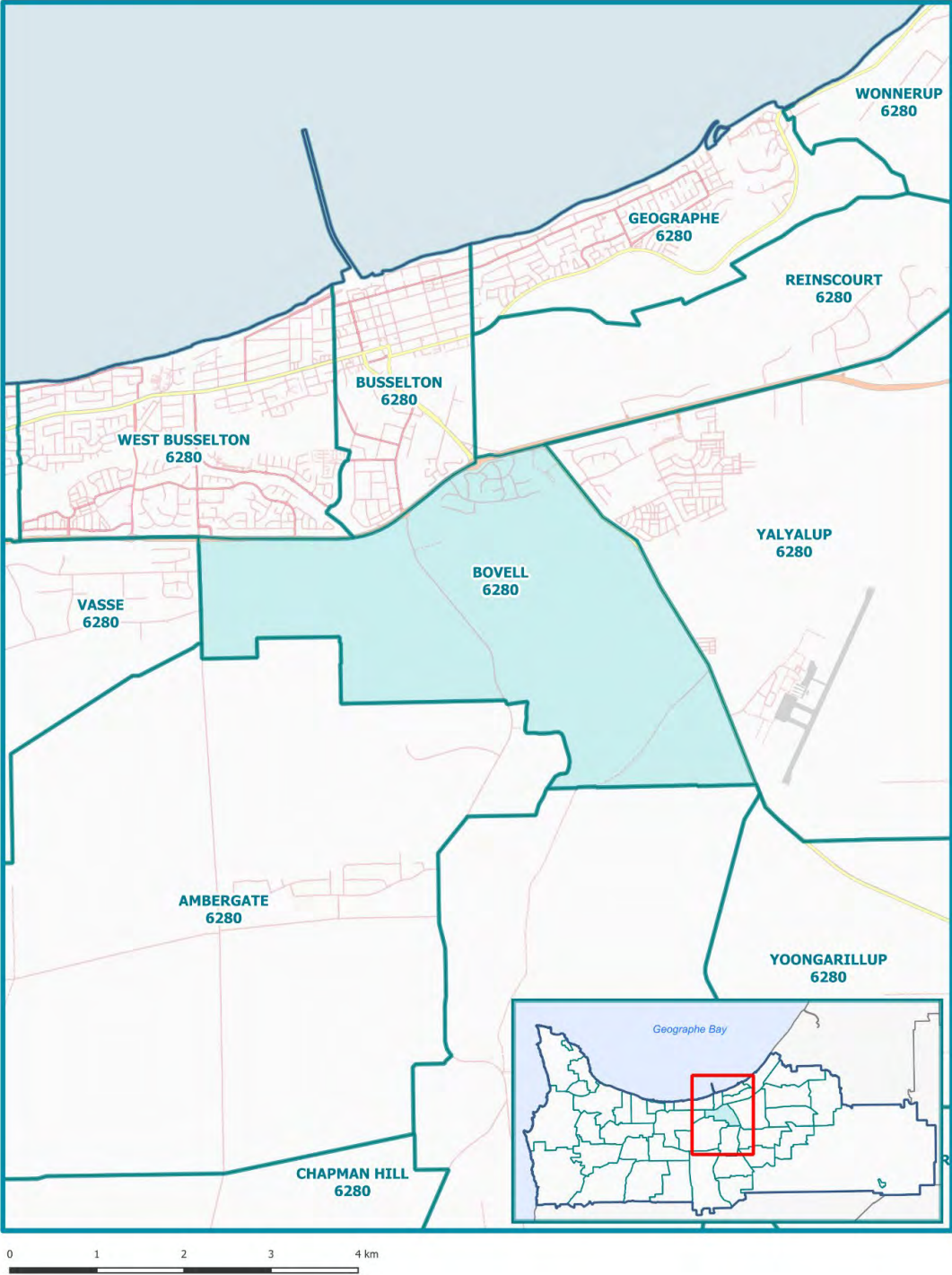


Municipal Heritage Inventory, 2013.

Local Heritage Survey



**BOVELL**



Local Heritage Survey



Cattle Chosen, BOVELL  
PN076

Management Category  
Category 1



Image 2007 Courtesy DPLH inHerit database.

SITE INFORMATION	
Place Name:	Cattle Chosen
Other Names:	Bussell Homestead
Scope of Listing	Homestead, original outbuildings and setting.
Property ID:	100038455
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	12 Drovers Rd, <b>BOVELL</b>
Survey Information:	Lot 41; P14199
Reserve:	-----
Vol / Folio	2097/950 2097/952
GPS:	-33.673747 115.358369
Other Location Description:	Adjacent to Vasse River

HERITAGE LISTING	
State Heritage Office ID:	5337
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



	Classified by the National Trust Recorded 11 Jun 1973 Register of the National Estate Indicative Place
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 01 Jun 2012

PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Farming/Pastoral: Homestead
Other Use:	Farming/Pastoral: Cottage

CONSTRUCTION DETAILS	
Construction Date:	1840
Demolished/Relocated:	N/A
Walls:	Wattle and daub Local Stone
Roof:	Corrugated Iron
Architectural Style	Victorian Georgian.

**Physical Description:**

This place was not visited as part of the review process.

Previous assessments have described the homestead and outbuildings as comprising a two storey wattle and daub 1840 Cottage with random rubble basement and corrugated iron roof, sited in a rural setting on the banks of the Vasse River.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This homestead was built by the Bussell family in 1834-1836. The selection of the landholding was determined by an escaped cow from the first Bussell property in Augusta. The name of the property was thus determined by a cow known as 'Yuliua'. In 1836, the remainder of the Bussell family moved from Augusta to "Cattle Chosen".

The open grassy country was described by John Bussell as being like an 'English Park, only instead of deer, you will see an abundance of kangaroos'.

Relationships between the Bussells and the original inhabitants of this land, the Wadandi, deteriorated soon after the foundation of 'Cattle Chosen' and lead to mistrust and fear in the both communities and the establishment of a barracks in the region with soldiers.

The homestead was one of the social centres of the small settler community during the 19th century. The site of the homestead adjacent to the Vasse River was to enable access to water for the farm and homestead. Almost directly opposite on the other side of the Vasse River is Fairlawn the homestead of the Molloy family. There was a close relationship between these families as early settlers in the region.

The original timber homestead has been added to and evolved since its construction in many programs of work. Adjacent to the main building are other outbuildings and structures.

Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Economy: Rural Occupations Economy: Workers and Working Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. P5337 Cattle Chosen Assessment Documentation,.

ASSOCIATION	Association Type
Bussell family	Owners, builders and occupants.

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Cattle Chosen, settled by the Bussell family in 1834 as a family farm and remaining in the family as an active farm from that time to the present (2012), represents a pivotal moment in WA colonial history that led to the development of the Vasse region as an important agricultural district and service centre at the expense of the Augusta settlement.</li> <li>• Cattle Chosen was the first European settlement in the Vasse district, established from 1834 by John Bussell and his younger brothers and sisters, and the 1840 Cottage is the earliest remnant element of Colonial settlement on the property.</li> <li>• Cattle Chosen is representative of the conflict between settlers and Aboriginal people in the early years of the development of the Vasse region, as a result of major impacts on the Aboriginal people's traditional ways of living due to the attempts by Europeans to secure the expansion and development of Western Australia.</li> <li>• First settled in 1834 by John Bussell and his younger brothers and sisters after whom the town of Busselton is named, Cattle Chosen has been continuously owned and occupied by descendants of this important colonial family.</li> <li>• The 1840 Cottage was constructed by John Bussell as an addition to the main house, as a residence for himself and his new wife Charlotte (nee Cookworthy) Bussell. Both John and Charlotte Bussell, as heads of the large family of Bussells who came to the Vasse, were formidable local residents until John's death in 1875 and Charlotte's subsequent departure from the colony the following year.</li> <li>• Cattle Chosen is associated with other original European settlers to the area, the Laymans, Chapmans, Dawsons and Greens, who lived and worked at the place before establishing their own local holdings.</li> <li>• The historical artefacts collected at the place have the potential to reveal information about the way of life of early settlers in the area.</li> <li>• The 1840 Cottage is an excellent example of wattle and daub construction retained in good condition, and has potential to reveal information about this vernacular form of construction.</li> <li>• The place has the potential to reveal archaeological evidence relating to the former buildings on the site, and the change in social habits as the place moved from an isolated frontier farm to one located near a small regional town.</li> <li>• Cattle Chosen is valued by the local and wider community as an intact remnant of the early colonial history of the State that significantly contributes to the local community's sense of place, as demonstrated by its numerous heritage listings and use in architectural student projects, and, it being the subject of a 1926 book entitled 'Cattle Chosen' and articles about its history and value in several twentieth century publications.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

Local Heritage Survey



ADDITIONAL PHOTOGRAPHS



Image 2007 Courtesy DPLH inHerit database.



Image 2007 Courtesy DPLH inHerit database.

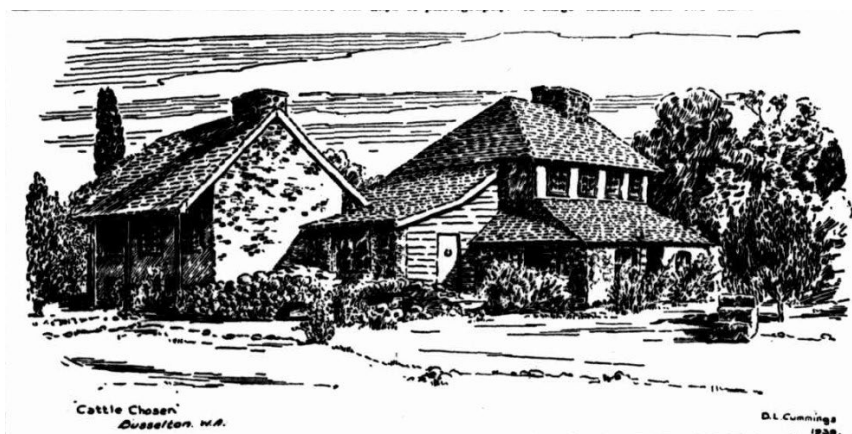
ARCHIVAL PHOTOGRAPHS



Portion of plan showing Bussel Brothers lands and homestead, 1840. Courtesy SLWA image b1811577



Cattle Chosen, c1940. Courtesy SLWA image b2023381.



Sketch of Cattle Chosen, Western Mail, 25 May 1939, p. 8.



## Local Heritage Survey



Cattle Chosen 1905. Courtesy SLWA image b2865618\_1.



Cattle Chosen 1867. Courtesy SLWA image b1945019\_1.

Local Heritage Survey



Fairlawn Farmhouse & Outbuildings, BOVELL  
PN084

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Fairlawn Farmhouse & Outbuildings
Other Names:	
Scope of Listing	Homestead, original outbuildings and setting.
Property ID:	100044295 100044305
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	39 Chapman Hill Rd, <b>BOVELL</b>
Survey Information:	Lot 801, 802; DP57217
Reserve:	-----
Vol / Folio	2670/268
GPS:	-33.671613 115.355083
Other Location Description:	Adjacent to Vasse River

HERITAGE LISTING	
State Heritage Office ID:	8696
Other Listing	Municipal Inventory Adopted 13 Aug 2014

## Local Heritage Survey



	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Indicative Place
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1839
Demolished/Relocated:	N/A
Walls:	Painted brick
Roof:	Corrugated Iron
Architectural Style	Victorian Georgian.

**Physical Description:**

This former homestead is located on the western bank of the Vasse River within landscaped gardens predominantly of lawn and mature trees. The residence is accessed via a long driveway within an avenue of trees.

The original portion of the residence is not visible from the front entrance as it faces the river. The later addition which is the main elevation presents as a contemporary style of painted brick and large aluminium windows. Double gables top the main elevation.

The original portion of the two storey residence was not visible, a single storey building to the right of the main entrance is likely to date from the early 19th century as it has a hipped roof and extended verandah roof, partially enclosed which is consistent with that period.

Other single storey buildings clustered around the two storey building are likely former outbuildings. All the buildings have a consistent colour palette and minimal details.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

This homestead was built by veteran of the Napoleonic wars Captain John Molloy (1786-1867) who had first settled in Augusta in the 1830 before relocating to the Vasse region in 1839 with his wife Georgiana, nee Kennedy (1805-1843) and their family.

Molloy was appointed the first Resident Magistrate of the Vasse Region and oversaw the challenges associated with settlement in the region including the management of American whalers who visited the coast. Significantly, he directed the colonial response to the Wardandi people of the region and in 1841 led a massacre of Wardandi Noongar people in reprisal for the spearing of local settler George Layman which has become known as the Wonnerup Massacre.

Fairlawn homestead was the centre of the Molloy land holding of 4900 hectares which was a leading farm in the district. The site of the homestead adjacent to the Vasse River was to enable access to water for the farm and homestead. Almost directly opposite on the other side of the Vasse River is Cattle Chosen the homestead of the Bussell family. There was a close relationship between these families as early settlers in the region.

Prior to her death in 1843, Georgiana Molloy was a keen and skilled amateur botanist, collecting specimens which were sent to academics in the UK. She collected specimens in the Augusta region and continued her collecting at Fairlawn and developed relationships with the local Wardandi women to source knowledge of these species. Her contribution is acknowledged widely and she has been recognised locally and internationally.

The property continued to operate as a farm until well into the 20th century, in recent decades the property has been developed as a reception centre with accommodation. This change of use has meant major additions and alterations have been made to the original structure and fabric.

## Local Heritage Survey



Aerial photographs indicate a large addition was constructed to the south elevation in the late 1990s and dormers were inserted into the original roof structure.	
Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Economy: Rural Occupations Economy: Workers and Working Cultural Life: Domestic Life Social Services: Education Governing: Law, Order and Defence
Sources:	Municipal Heritage Inventory 2013. Wikipedia entries for Captain John Molloy and Georgiana Molloy, <a href="https://en.wikipedia.org/wiki/John_Molloy_(Australian_settler)">https://en.wikipedia.org/wiki/John_Molloy_(Australian_settler)</a> <a href="https://en.wikipedia.org/wiki/Georgiana_Molloy">https://en.wikipedia.org/wiki/Georgiana_Molloy</a> Barry, Bernice Georgiana Molloy: The Mind that Shines, Picador, 2016.

ASSOCIATION	Association Type
Molloy family	Owners, builders and occupants.

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>Fairlawn is representative of the conflict between settlers and Aboriginal people in the early years of the development of the Vasse region, as a result of major impacts on the Aboriginal people's traditional ways of living due to the attempts by Europeans to secure the expansion and development of Western Australia.</li> <li>The foundation of Fairlawn in 1839 by the Molloys represents a pivotal moment in WA colonial history that led to the development of the Vasse region as an important agricultural district and service centre at the expense of the Augusta settlement.</li> <li>Established by the Captain John Molloy and his wife Georgiana, the family were influential in the establishment of the community, particularly as Captain Molloy was the first Resident Magistrate in the District.</li> <li>The homestead is associated with Georgiana Molloy, an amateur botanist who was significant in the identification and documentation of indigenous plant species.</li> <li>The homestead and its immediate surrounds have potential to reveal archaeological evidence of past practices of construction, farming and ways of life.</li> <li>Fairlawn is valued by the local and wider community as an intact remnant of the early colonial history of the State that significantly contributes to the local community's sense of place.</li> </ul>
Level of Significance	<b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity
Management Category	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

# Local Heritage Survey



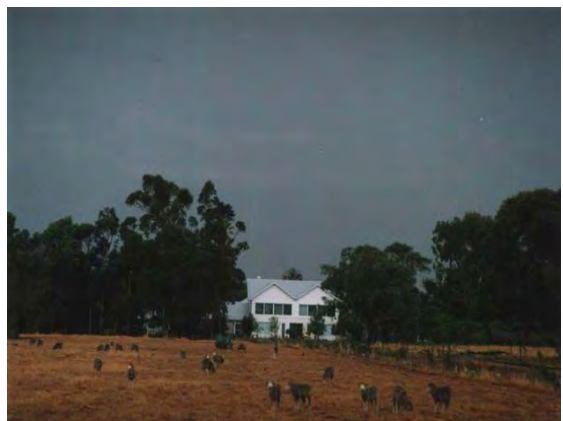
## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013



Municipal Heritage Inventory, 2013

## Local Heritage Survey



Fairlawn, 1900s. Courtesy SLWA image b3306283\_1.

Local Heritage Survey



Little Holland House, BOVELL  
PN093

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Little Holland House (fmr)
Other Names:	
Scope of Listing	Homestead, original outbuildings and setting.
Property ID:	100049927
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No
Other Location Description	Property is also accessed via Farm House Court

LOCATION	
Street Address	53 Drovers Road, <b>BOVELL</b>
Survey Information	Lot 506; DP402928
Vol / Folio	2859/293
GPS:	-33.668229 115.353978

HERITAGE LISTING	
State Heritage Office ID:	390
Statutory Listing	Heritage List 13 Aug 2014 Heritage Agreement 12 Nov 2014
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Municipal Inventory Adopted 13 Aug 2014 Register of the National Estate Permanent 21 Mar 1978 National Trust of Australia, Classified 2 Feb 1976.

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Two storey residence
Current Use:	Residential: Two storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1911
Walls:	Limestone Timber weatherboard Brick
Roof:	Corrugated Sheet metal
Architectural Style	Federation Queen Anne.

**Physical Description:**

Little Holland House is a partial two-storey homestead located in a large well maintained garden of lawns and mature trees on the banks of the Vasse River.

The architectural style has been influenced by the Federation Queen Anne and Inter-War Old English styles and features the common characteristics, being a two-storey residence with timber gabling and imitation half-timbering.

The place comprises a homestead, a tennis court, paddocks and some associated buildings.

The ground floor of the homestead is mainly constructed of jarrah and limestone with walls half a metre thick. The upper level is of timber and weatherboard. The homestead has a gabled iron roof with brick chimneys.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The site of this residence is land that was originally owned by the Bussell family and subsequently acquired by Henry Prinsep (1844-1922).

Henry Prinsep was an estate manager, horse-trader, artist and civil servant. He was a man of literary and artistic pursuits, brought up in 'Little Holland House' in Kensington, the home of his aunt and uncle. He travelled to Western Australia in 1866 to view 'Belvedere' the property his father purchased, his travel plans were delayed when he met and married Charlotte Josephine Bussell (1849-1929) in 1868. He took on the management of his father's estate until 1874, when he took on a role as a civil servant in the Department of Lands. He was later appointed as the Chief Protector of Aborigines in 1898, a position that was limited by poor government funding and lack of political support. Prinsep retired in 1908 and relocated to Busselton.

The Prinsep's engaged architect George Temple Poole to design a home for themselves and their unmarried daughter Emily. The house was completed in 1911 and named after the Kensington home in which Henry was raised.

The couple were influential in their retirement in Busselton, engaging in artistic pursuits, contribution to St Mary's Anglican Church and Henry was Chairman of the Busselton Road Board for some years.

The land holding on which the property is located was gradually subdivided, most recently in 2014, the same year in which the City of Busselton and the owners entered into a Heritage Agreement for the future management of the property.

Conservation works were subsequently undertaken to improve the amenity of the place whilst retaining the heritage values.

Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Cultural Life: Domestic Life Cultural Life: Arts, Culture and Entertainment. Governing: Government and Politics
Sources:	Allbrook, Malcolm; 'Henry Prinsep's Empire Framing a Distant Colony', ANU Press, 2014. Municipal Heritage Inventory 2013.



## Local Heritage Survey



Erickson, Rica [comp] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1979.

ASSOCIATION	Association Type
Prinsep family George Temple Poole	Owners and occupants Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Little Holland House, a single and two storey farm house complex in the Federation Queen Anne style has cultural heritage significance as an unusual and picturesque application of the style in a picturesque composition located on the banks of the river.</li> <li>• Little Holland House has historic value for its association with Henry Prinsep, Chief Protector of Aborigines and influential figure in the arts in the Western Australian community.</li> <li>• The place has associations with the Bussell family who originally owned the land and through Charlotte Bussell who married Henry Prinsep.</li> <li>• The residence has historic value for its connection with prominent architect George Temple Poole, friend of the Bussells who designed the house.</li> <li>• Little Holland House is valued by the local and wider community as an intact remnant of the settlement of the area by leaders in the community in their retirement, and the style and scale of the residence demonstrates the type of home of professional men and their families.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL IMAGES



Little Holland House, 1919.  
Courtesy SLWA image 032026PD.

Local Heritage Survey



Busselton Aerodrome (fmr), BOVELL  
PN217

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Busselton Aerodrome (fmr)
Other Names:	Busselton Airfield
Scope of Listing	Remnant structures and former runway
Property ID:	
Place Type:	Other Built type
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	303 Queen Elizabeth Ave, <b>BOVELL</b>
Survey Information:	Lot 3, Plan 7158; Lot 51 D78944
Reserve:	-----
Vol / Folio	2656/153; 2106/690
GPS:	-33.678593; 115.331419 (Approx)
Other Location Description:	Within farmland east of concrete manufacture factory

HERITAGE LISTING	
State Heritage Office ID:	-----
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport/Communication: Air - Other
Current Use:	Farming/Pastoral: Other
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1942
Demolished/Relocated:	1997 partial demolition.
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

This site of the former aerodrome comprises an area of level open grassland boarded by scrub and trees that define the remaining portions of former runway. The remnants of the gravel is presumed to remain under the grasses which have overtaken the runway.

Within an outcrop of trees to the south west of the former runway are remnant structures from the 1942 program of works. The most prominent structure is a rectangular rendered former workshop constructed of concrete blocks which has timber framed windows under the eaves line. The roof is corrugated asbestos cladding.

An internal photograph of the building provided by [www.ozatwar.com](http://www.ozatwar.com) shows that it is an open space divided by one centrally located internal wall along the length of the building. Timber trusses are visible and the roof lined with fibre cement corrugated sheeting.

Adjacent to the former engineering workshops are the brick foundations of former buildings which include cement floor slabs. Other structures have remant walls. The number of structures on this site and in the vicinity have not been firmly established.

Condition:	Poor to Fair
Integrity	Low
Authenticity	Low

**HISTORICAL INFORMATION**

*The following information has been drawn from [www.ozatwar.com.au](http://www.ozatwar.com.au)*

A fortnight after war broke out in September 1939 the *South Western News* announced that 300ha of the historic Fairlawn property on Commonage Road (renamed Queen Elizabeth Avenue after the 1954 Royal visit) had been acquired for the purpose of establishing RAAF Station Busselton.

Air Board Agenda 3390 of 1941 proposed the establishment of an Operational Station at Busselton in Western Australia in line with the decision to expand the Home Defence Units from 19 to 32 RAAF Squadrons. The Station was to comprise one General Reconnaissance Squadron with accommodation for 41 officers, 72 sergeants and above and 335 corporals and below, including all sleeping, messing, ablution, latrine and recreational facilities. Provision was to be made for splinter resisting hangerage for 18 aircraft, administrative and workshop facilities, W/T Transmission building, bomb dumps, and all engineering services.

There are files in NAA covering splinter proof hangars, splinter proof pens, and splinter proof workshops. Another file covers the installation of six machine gun emplacements.

The Station was to be established at the site of the existing Civil Aerodrome and required the acquisition of additional land, approximately 26 acres for extensions to the airfield and approximately 25 acres for the W/T Transmission building site. The proposed development was approved by the Air Board on 16 August 1941.

On 10 January 1942, the Air Board approved work to camouflage buildings at Busselton Airfield for an estimated cost of £3,660.

It was originally thought that the Busselton Airfield would meet all RAAF requirements without the need to construct hard-surfaced runways. However recent experience in late 1941, early 1942 was that during the winter of 1941 large areas of the airfield were continuously so wet as to constitute a danger to flying. The water covered the surface to a depth of several inches in some places, and at other places the ground was waterlogged and soft.

## Local Heritage Survey



Consideration was given to the possibility of improving conditions by grading and filling, but in view of the very flat nature of the ground and the fact that the spreading of filling would destroy the existing grass cover, that method was discarded in favour of constructing hard-surfaced runways.

On 28 February 1942, the Air Board approved that the north-south and east-west runways at RAAF Station Busselton be constructed in gravel at a total estimated cost of £33,120.

No.4 Recruit Depot RAAF was the main lodger unit at RAAF Station Busselton and provided administrative and logistical support to No. 33 Radar Station RAAF at Cape Naturaliste. Whilst the Busselton aerodrome was the location of the majority of the infrastructure for the region, there were small buildings and structures constructed along the coastline which formed part of the network of military defence. These included ammunition dumps, bunkers and facilities for telecommunications. The location of these other structures has not been determined.

With the cessation of the conflict in 1945 the future of the aerodrome was uncertain. An article in the local press in May 1946 stated that the RAAF were still using the facility. By 1947, the aerodrome was opened for civil aviation and offered flights once a week from Perth to Busselton. In 1949, Busselton was recognised by the WA Aero Club as a country training centre for pilots.

In the 1950s, the Busselton Airfield as it was commonly known, was plagued by rabbit infestation making landings and takeoffs dangerous. In August 1955, the future of airfield was uncertain and the Busselton authorities had difficulty in finding the responsible government department to oversee its maintenance. By November the same year it was resolved that the airfield was to be retained and management transferred to the Civil Aviation Department.

From the readily available information, the airfield continued to operate intermittently until the new Busselton airport opened in 1997 at a site to the east. The structures which were located on this site were dismantled and many were relocated.

The Busselton Historical Museum at the former Butter Factory relocated the former Medical Hut from the aerodrome and the members restored this building for display. Other buildings were relocated by RAAF and some were believed to have been obtained for private use.

The lands adjacent to the former runways are now privately owned and are used for a range of purposes. The land previously cleared and gravelled for the runway south of the Busselton Bypass can still be readily determined in aerial photographs.

The structures built during World War for a range of purposes located adjacent to the runway are no longer in use, apart from the former engineering workshop which is used for storage.

Anecdotal information relating to other structures built during World War Two in the Busselton region, now on private land indicate that some have been restored or maintained and repurposed for private use. The location of these structures on private land has not been firmly established and knowledge of their current condition is unknown.

Historic Theme:	Governing: Law, Order and Defence Governing: Government and Politics
Sources:	Information from the Busselton community. File Aerodrome Site – Busselton, Cons 1755 item 1939/01749, SROWA. Ozatwar website <a href="https://www.ozatwar.com/airfields/busseltonairfield.htm">https://www.ozatwar.com/airfields/busseltonairfield.htm</a> National Archives Australia Item Id 3277072 DWB (Director of Works and Buildings) - Property - Busselton - Air-to-ground gunnery range - Hiring of site Item ID 3277073 DWB (Director of Works and Buildings) - RAAF Busselton WA - Air-to-ground gunnery range - Wonnerup - Proclamation of danger area Item ID 3277074 DWB (Director of Works and Buildings) - RAAF Station Busselton WA - Practice Bombing Range - Vasse Estuary - Declaration of danger area. The South-Western News, 16 May 1946, p. 1. The Daily News, 12 August 1947, p. 9; 17 September 1949, p. 17; 4 August 1955, p. 18; 9 November 1955, p. 19.

ASSOCIATION	Association Type
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## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value for its demonstration of the simple practical construction undertaken by the Commonwealth Government when building utilitarian structures during World War Two.</li> <li>The selection of materials and minimal detail used in construction and since demonstrate construction methods in the 20<sup>th</sup> century.</li> <li>The collection of structures including the former runway, workshop, foundations and other related structures in the vicinity have historic value for their demonstration of the comprehensive range of services provided in regional Western Australia built to support the allied forces during World War Two.</li> <li>The place has historic value for the Busselton community for its association with the changes that were experienced during World War Two in the community with the influx of servicemen and women.</li> <li>The place has historic value for the community as the place provided a valuable service as an aerodrome until 1997.</li> </ul>
Level of Significance	<p><b>Little Significance</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>CATEGORY 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



View of bunker south of the runway, n.d. Courtesy [www.ozatwar.com](http://www.ozatwar.com)

View of the interior of the former workshop, n.d. Courtesy [www.ozatwar.com](http://www.ozatwar.com)



Aerial photograph 2 April 2024 showing remnant runway. Courtesy Landgate.

# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



View of runways, c1942. Courtesy [www.ozatwar.com](http://www.ozatwar.com)



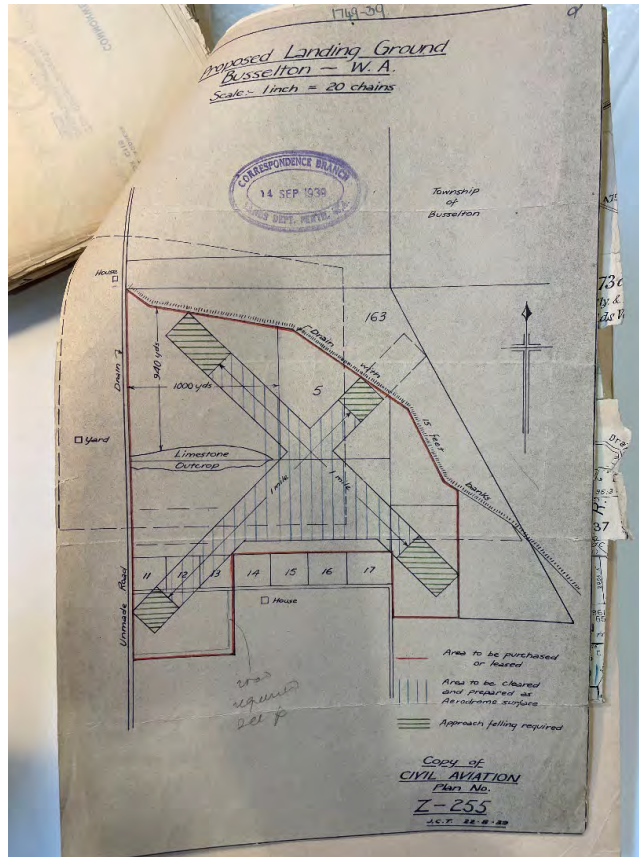
View of runways, c1942. Courtesy [www.ozatwar.com](http://www.ozatwar.com)



Local Heritage Survey



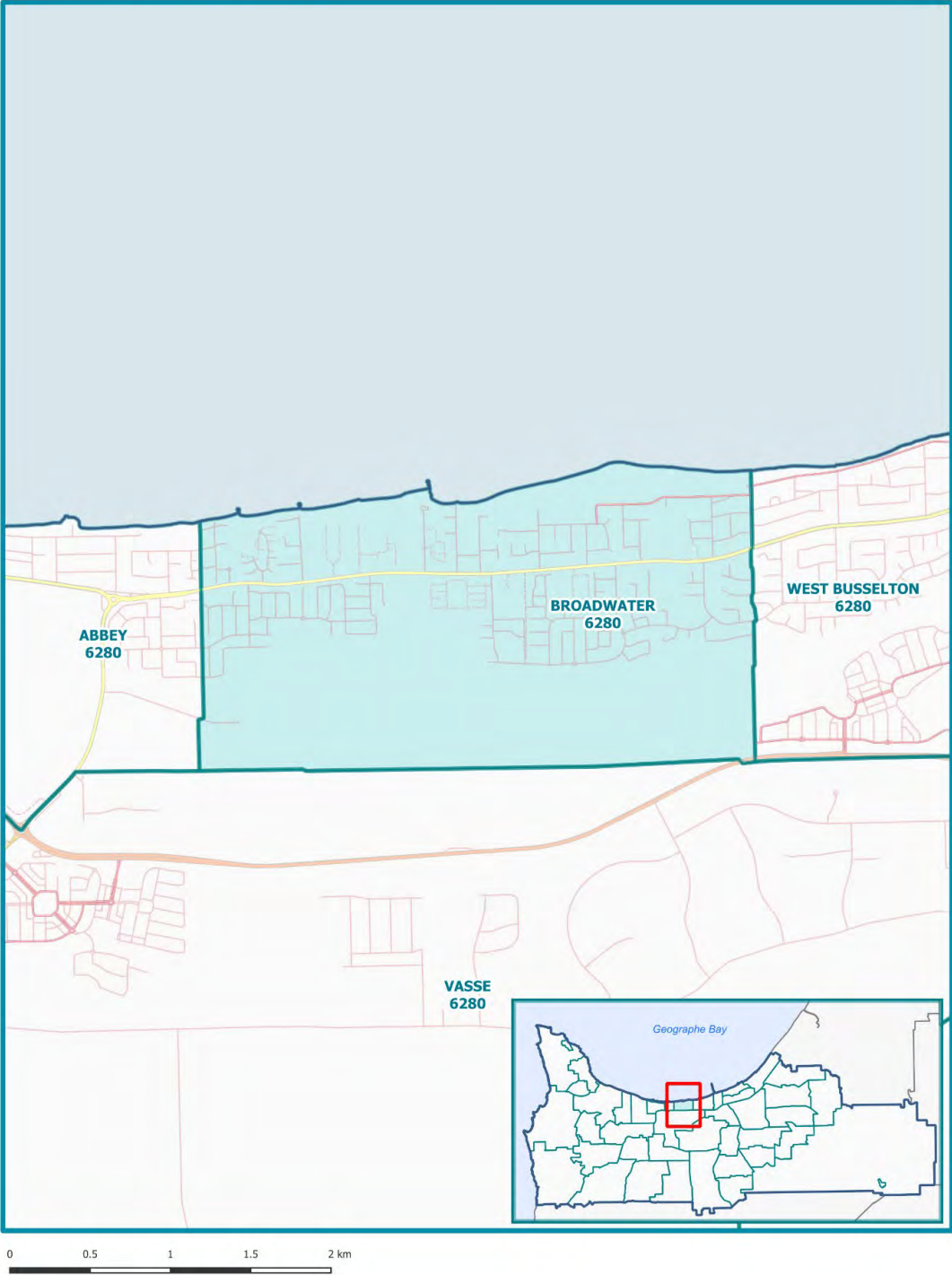
View of former RAAF buildings adjacent to the runways c1942. Courtesy [www.ozatwar.com](http://www.ozatwar.com)



Plan showing proposed Landing Ground, in File 1749/39 Aerodrome Site – Busselton, folio 2. Cons 1755. SROWA.



# BROADWATER



Local Heritage Survey



Drive-in Cinema, BROADWATER  
PN172

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Drive-in Cinema
Other Names:	
Scope of Listing	N/A
Property ID:	100003815
Place Type:	Historic Site
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	500 Bussell Hwy, <b>BROADWATER</b>
Survey Information	Lot 3; D25824
Vol / Folio	4001/781
GPS:	-33.661260 115.285940

HERITAGE LISTING	
State Heritage Office ID:	18159
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Social/Recreational: Drive In
Current Use:	Vacant
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1960

## Local Heritage Survey



Walls:	N/A
Roof:	N/A
Architectural Style	
<b>Physical Description:</b>	
N/A	
Condition:	N/A
Integrity	N/A
Authenticity	N/A

### HISTORICAL INFORMATION

This site retains some minimal evidence of the former Drive-In which operated at this location from 1960 to 2015. The Drive-In was a popular destination for the Busselton community when it opened, in common with other communities across Western Australia. The popularity declined over the decades eventually leading to its closure in 2015.

Historic Theme:	Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	End of the road for historic Busselton Drive-in, Perth Now, March 15, 2015. <a href="https://www.perthnow.com.au">https://www.perthnow.com.au</a> Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

### SIGNIFICANCE

Statement of Significance	<ul style="list-style-type: none"> <li>The remaining evidence of the former Drive-In at this site has historic value for its association with this popular form of entertainment in the second half of the 20th century.</li> <li>The site has social value for the many members of the Busselton community who attended the Drive-In and it contributes to the community sense of place.</li> </ul>
Level of Significance	<b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.

### ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995

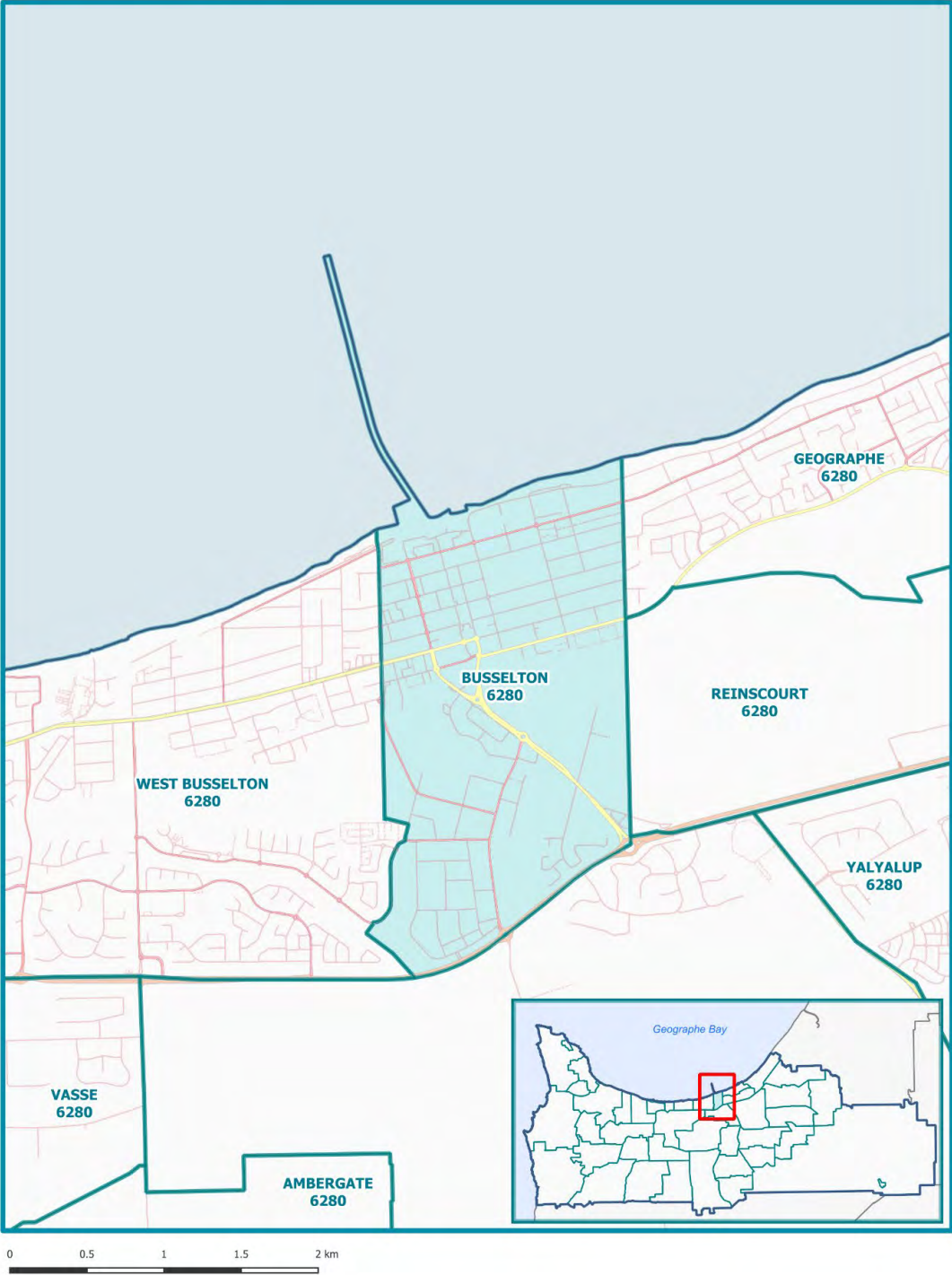


Municipal Heritage Inventory, 2013

Local Heritage Survey



# BUSSELTON



Local Heritage Survey



Agricultural Bank of Western Australia (fmr),  
 BUSSELTON  
 PN001

Management Category  
 Category 1



SITE INFORMATION	
Place Name:	Agricultural Bank of Western Australia (fmr)
Other Names:	Agriculture Western Australia ArtGeo Gallery Office of the Department of Agriculture
Scope of Listing	Original building on the site
Property ID:	100014565
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	7 Queen St, <b>BUSSELTON</b>
Survey Information	Lot 468; DP162689
Vol / Folio	2229/712
GPS:	-33.646854 115.343811

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	405
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified 12 Nov 2001
Statutory Listing	State Register Registered 14 May 1999

PLACE TYPE	
Original Use:	Commercial: Bank
Current Use:	Gallery
Other Use:	Gallery

CONSTRUCTION DETAILS	
Construction Date:	1931; 1960s; c2005
Walls:	Terracotta Tile
Roof:	Rendered brick and face brick
Architectural Style	Inter-war Free Classical.

**Physical Description:**

The former Agricultural Bank building is a single storey brick and tile building, with rendered details, designed in the Inter-War Free Classical Style.

The front of the building features a porch that displays a formal arcade of three arches either side of rectangular openings. Four broad pilasters, two each side of the rectangular openings, carry the frieze. The frieze, a rendered band above the arches, contains the words: 'Agriculture WESTERN AUSTRALIA' in black letters.

The front facade is symmetrical with two large twelve paned, double-hung windows on either side of the front door. The double leaf front door is timber with four moulded sections to each leaf. A large, eight paned fanlight is located above these doors.

The sides of the building display stretcher bond brickwork with a rendered band below the eaves line that is the same as that found at the front. Six, double hung sash windows (similar in detail to the front windows) are evenly spaced down both sides of the building.

The roof covering the main section of the building is hipped and clad with clay tiles and the boxed eaves have decorative modillions. A rendered chimney-stack, with moulded details, is located on the southern side of the building towards the rear of the building.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

This building was constructed in 1931 to accommodate the Busselton Branch of the Agricultural Bank. This was a state government authority therefore the building was designed by the Public Works Department of WA. Tenders for the construction of the building were called in June 1931 and Busselton contractors, Falkingham and Newman were the successful tenderers with a tender of £1880. The building was opened on 4 December 1931 by Premier Sir James Mitchell and lead by the Mayor of Busselton Robert Falkingham, also the builder. The first manager was Mr W.W. Vickery.

The Agricultural Bank assisted farmers in regional Western Australia secure loans for development of their properties, and was significant in the administration of the Group Settlement scheme.

The Agricultural Bank was restructured in the 1940s and became the Rural and Industries Bank in 1944. In the 1950s, the bank also began to offer Savings Bank facilities.

In 1956, the building was sold to the Public Works Department and was used to accommodate the Department of Agriculture and Forestry. This change of use lead to modifications to the building in the 1960s.

In 2005, the building was purchased by the City of Busselton who adapted the building for a community use. Since that time the building has undergone minimal alterations to enable its use as a gallery space for the wider ArtGeo complex.

## Local Heritage Survey



In 2021, the City of Busselton approved the construction of a new performing arts and convention centre on the adjoining land to the south. These works began in 2022 and during the construction phase, the former bank building has been used as a site office. On completion of the project it is proposed that the former Agricultural Bank building will be used as a commercial bar facility.

Historic Theme:	Economy: Rural Occupations Economy: Commerce Cultural Life: Recreation - Arts, culture and Entertainment
Sources:	The West Australian, 11 July 1931, p. 10. P0405 Office of the Department of Agricultural Assessment Documentation for inclusion on the State Register of Heritage Places, 14 May 1999. <a href="https://inherit.dph.wa.gov.au">https://inherit.dph.wa.gov.au</a> Municipal Heritage Inventory 2013. City of Busselton New Performing Arts and Convention Centre <a href="https://yoursay.busselton.wa.gov.au/pac">https://yoursay.busselton.wa.gov.au/pac</a>

ASSOCIATION	Association Type
Falkingham and Newman	Builders

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place is a simple elegant building designed in the Inter-War Free Classical Style. The balanced proportions of the front façade sit well with the tiled hipped roof which is presented to Queen Street. The building has an air of solidity and permanence which was, no doubt, the impression that the Agricultural Bank wished to convey to its customers.</li> <li>Agriculture Bank (fmr) is located on the north west corner of Queen Street and Marine Terrace and together with the Old Goal and Court House, plays a major role in visually terminating the commercial precinct of Busselton from the marine recreational environment. Due to its size and elevation, the building sits prominently on its corner location and compliments the earlier judicial complex on the eastern corner.</li> <li>The building is associated with the development of the Agricultural Bank of Western Australia, particularly during the period when the Bank commenced its programme of decentralisation. The Agricultural Bank was extremely important to the agricultural development of Western Australia as it was responsible for expanding the State's agricultural base.</li> <li>The establishment of a branch office in Busselton of the Agricultural Bank emphasises the role that Busselton played during the 1930s as a service centre for the Group Settlement Scheme.</li> <li>Agriculture Bank (fmr) operated as the Busselton Branch of the Agricultural Bank and provided, through its field officers, assistance to many farmers new to the district, as well as established farmers. This assistance helped establish the farming community of Busselton and in its turn the commercial arm of the community.</li> <li>Agriculture Bank (fmr) has significance for the people of Busselton as it contributes to their sense of place and is a reminder of the importance of the town as a service centre for the surrounding district.</li> <li>Since the conversion of the building to a gallery space the building is valued for its association with the support of the arts in the region and for the many events held in the space.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b>



## Local Heritage Survey



The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.  
 Consider for nomination for State Register of Heritage Places if not already included.

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005

Local Heritage Survey



Armstrong Cottage, BUSSELTON  
PN002

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Armstrong Cottage
Other Names:	Jerry Wood's Cottage
Scope of Listing	Original building on the site
Property ID:	100047860
Place Type:	Individual Building or Group
Ownership:	Private ownership
Public Access:	No

LOCATION	
Street Address	2 Adelaide St, <b>BUSSELTON</b>
Survey Information	Lot 20; D100237
Vol / Folio	2762/949
GPS:	-33.648550; 115.341820

HERITAGE LISTING	
State Heritage Office ID:	2929
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Indicative Place Classified by the National Trust Recorded 02 Feb 1976 Heritage List 13 August 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single storey residence
Current Use:	Residential: Single storey residence
Other Use:	Residential: Single storey residence

CONSTRUCTION DETAILS	
Construction Date:	1890
Walls:	Corrugated metal sheeting
Roof:	Limestone
Architectural Style	Federation Queen Anne.

**Physical Description:**

The house is located close to the front boundary and to the West Street boundary, with a modern brick pier and palisade fence around its street boundaries. The cottage is a distinctive symmetrical building that uses the decorative elements of the style, with steeply pitch gabled roofs sheeted with Colorbond custom orb roofing.

The walls are limestone with quoins and there is a low-pitched verandah with stop chamfered posts and post brackets. The front door is part glazed with side and hopper lights surrounding it, while windows are double hung sashes. A later development that employs a similar architectural language is located to the rear and east of the cottage.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This cottage was built c1890 for Police Commissioner Capt Frederick Arthur Hare (1852-1932) and his wife Margaret Elizabeth Brockman (1862-1924). The couple had married in Perth in 1888 when Frederick Hare was acting Government Resident in Albany. He had previously been Government Resident in Broome. No details of the builder or architect of the cottage has been determined.

Information from the electoral rolls suggest that Margaret Hare lived at the house during the 1900s whilst her husband undertook government appointments in York and Kalgoorlie. The couple had four children and by 1910, Margaret was living in Kelmscott.

Previous research has determined that the house changed ownership and occupancy many times. In the 1900s it was owned by local businessman Mr Woods and in the 1920s, the place was occupied by pastoralist Claude Laffer and his wife, Eleanor Forrest Laffer, matron of the Busselton Hospital. It is understood she used this place as a private hospital as a maternity hospital. This was a common practice in the first half of the 20th century where women would give birth in residences that were often within walking distance of their own homes. Often only one or two women were accommodated at a time in these 'Lying In' Hospitals.

In the 1950s, or possibly earlier, it was transferred to Cedar George Armstrong, dairy farmer of Mouquet Farm, Margaret River. The cottage was occupied by his mother Levessa Ann Lenore Armstrong, nee Cotton (1899-1987) from at least 1954 to 1972. It is likely the residence was used by members of the Armstrong family when visiting from the farm.

The Armstrong family may have owned the property prior to and subsequent this period of occupancy. It is through this association that the place acquired its name.

Aerial photographs indicate that the addition to the rear of the original cottage was built in the period between 1970 and 1986. Since that time there have been additions to the garage on the southern property boundary and the corrugated iron roof cladding has been replaced with red zincalume sometime in the 1990s.

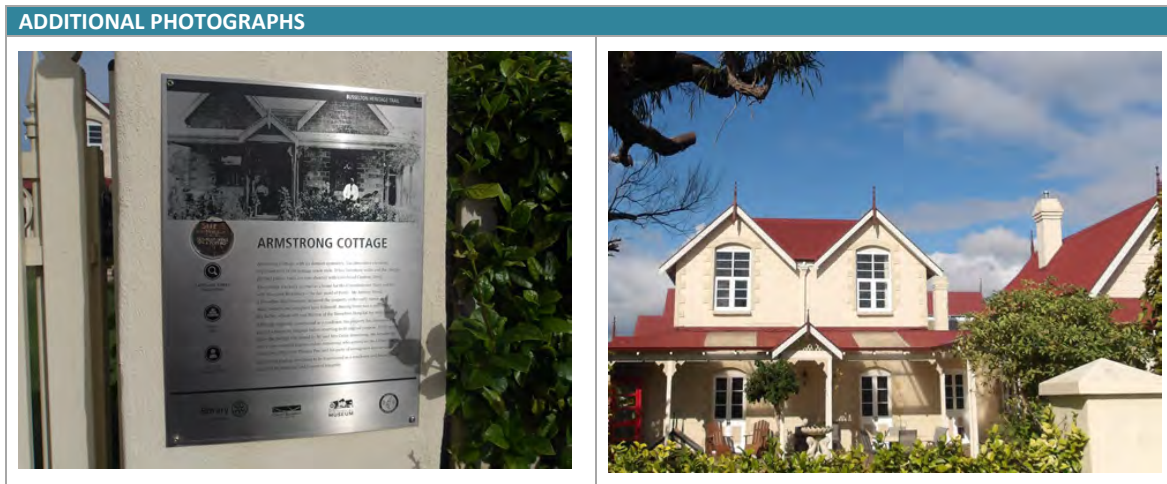
Historic Theme:	Peopling WA: Demographic Development Economy: Rural occupations. Social Services: Health
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories. The South Western News, 3 August 1923, p. 2.

# Local Heritage Survey



ASSOCIATION	Association Type
Armstrong family	Owners and occupiers
Nurse Laffer	Occupier and provider of medical services
Hare family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The residence is a simple but well detailed example of the Federation Queen Anne style executed in Limestone.</li> <li>Through its location on a prominent corner and its well maintained setting it is a landmark in the streetscape.</li> <li>The place is associated with the settlement and expansion of the Busselton townsite in the late 19th century by government officials and their families.</li> <li>The place has historic value as an example of how midwifery was practiced in the first decades of the 20th century using residences for birthing and recovery in close proximity to the family home.</li> <li>The cottage has historic value as a demonstration of the practice of many families who maintain a residence in a regional centre alongside the family farm.</li> <li>The cottage has social value as its longevity of function and presence in the streetscape contribute to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005

Local Heritage Survey



**Bovell's Cottage, BUSSELTON  
PN006**

Management Category  
**Category 1**



SITE INFORMATION	
Place Name:	Bovell's Cottage
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100018861
Place Type:	Individual Building or Group
Ownership:	Private ownership
Public Access:	Restricted
Other Location Description	

LOCATION	
Street Address	11 Adelaide St, <b>BUSSELTON</b>
Survey Information	Lot 2; D14773
Vol / Folio	2161/774
GPS:	-33.647751 115.342753

HERITAGE LISTING	
State Heritage Office ID:	385
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified 02 Feb 1976 State Heritage List registered 01 Dec 1995

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single storey residence
Current Use:	Residential: Two storey residence
Other Use:	Commercial: Office Commercial: Other

CONSTRUCTION DETAILS	
Construction Date:	1882
Walls:	Timber shingles
Roof:	Limestone
Architectural Style	Victorian Georgian.

**Physical Description:**

Bovell's Cottage is sited in a garden setting and the building is framed by plantings of Peppermint Trees.

It was a single storey building, but now has loft accommodation. The ground floor is constructed in limestone and the steeply pitched roof is covered in shingles once more, having been sheeted with corrugated iron for a considerable period following the removal of the original shingles.

The verandah is supported on stop-chamfered posts. Windows are double hung sashes with slim glazing bars and timber lintels. The floors are of pitsawn timber. The loft has been converted to accommodation and a stair added to the western end of the house.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Irish born Joseph Bovell (1839-1903) arrived in Western Australia on 20 October 1859 aboard the 'West Australian' with his wife Elizabeth Burnside and their son William. The couple had six more children after arriving in the Swan River Colony.

Joseph Bovell was employed in the Police Force for several years before settling in Busselton and becoming the proprietor of the Ship Hotel in the late 1870s. He appears to be a man of diverse business interests as he was part owner of a cutter 'Paragon' which is likely to have been used for trading along the coast. Joseph Bovell purchased the parcel of land which included the future site of Bovell's Cottage in 1879.

A small item in the The West Australian on 15 August 1882 records the near completion of Bovell's cottage. It was described as a 'five-roomed cottage, with a hall throughout ... [which] will be the best house of its class in the district, the rooms being all of a good size and lofty, - a great thing in our semi-tropical district'.

The cottage remained in the Bovell family after the deaths of Joseph and Elizabeth (Jane) in the 1900s. Their daughter May Ann (1864-1921) operated the place as a guest house until her death in 1921.

The property was subsequently transferred to bootmaker Thomas Prosser and his wife Elizabeth Helen, nee Jarvis. Elizabeth Prosser lived on in the house following Thomas's death in 1946, until her death in 1958.

Elizabeth's sister, Alice May Jarvis who designated her occupation as dressmaker was bequeathed the property and she lived there until at least the 1970s. The property was bequeathed to her nephew Melville Jarvis following Alice Jarvis's death in 1981.

It is noted in previous research that the house was used as holiday accommodation during the 1970s and 1980s.

In 1997, it was transferred to a new owner who converted the property for use as an office premises. It is probable that it was during this time that the loft was converted to accommodation space and the external stairs were added. Aerial photographs confirm that the stairs were constructed between 1992 and 2001 and the corrugated iron roof was replaced with shingles.

Since that time the place has undergone minimal external changes.

Historic Theme:	Cultural life: Domestic Life Peopling WA: Demographic Development
Sources:	The West Australian, 15 August 1882, 1882, p. 3.

## Local Heritage Survey



	<p>Municipal Heritage Inventory 2013.                  Australian Electoral Rolls, 1903-1983.                  Wise's Post Office Directories.                  Erickson, Rica [ed] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1987.                  Bovell's Cottage Conservation Plan, Hocking Planning &amp; Architecture, November 1998.</p>
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ASSOCIATION	Association Type
Joseph Bovell	Owner and occupier
Bovell family	Owners and occupiers
Prosser family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The cottage is a fine example of a single-storey rural cottage in Victorian Georgian style executed in stone and shingles.</li> <li>The cottage is closely associated with Joseph Bovell, one of the settlers of the south-west region, in the 1850s who was influential in the settlement and development of Busselton.</li> <li>The construction of the place may have the potential to reveal evidence of past building practices.</li> <li>The continuity of Bovell's Cottage in the streetscape close to the Busselton townsite since the late 19th century contributes to the community's sense of place.</li> </ul>
Level of Significance	<p><b>Exceptional</b>                  Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b>                  The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

ADDITIONAL PHOTOGRAPHS	
	



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 2013.



Municipal Heritage Inventory, 2013



Bovells Cottage, c1900. Courtesy SLWA b3317970.

Local Heritage Survey



Busselton Jetty, BUSSELTON  
PN012

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Busselton Jetty
Other Names:	
Scope of Listing	Whole jetty structure
Property ID:	100047441
Place Type:	Other Structure
Ownership:	State Government vested in City of Busselton
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	2 Queen St, <b>BUSSELTON</b>
Survey Information	Lot 350; DP55296
Vol / Folio	LR3158/792
GPS:	-33.644240 115.344849

HERITAGE LISTING	
State Heritage Office ID:	423
Other Listing	Classified by the National Trust Classified 03 Jul 1978 Statewide Lge Timber Str Survey Completed 11 Dec 1998

## Local Heritage Survey



	Port-related Structures Survey Completed 31 Oct 1995 Register of the National Estate Permanent 28 Sep 1982 Municipal Inventory Adopted 20 June 1996
Statutory Listing	State Register Registered 22 Nov 2013

PLACE TYPE	
Original Use:	Transport/Communications: Jetty
Current Use:	Transport/Communications: Jetty
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1865, 1875, 1884, 1887, 1890, 1894, 1895, 1896, 1911, 1960
Walls:	N/A
Roof:	Timber, steel, concrete
Architectural Style	N/A.

**Physical Description:**

Busselton Jetty is a timber jetty, now refurbished in a combination of timber, steel and concrete, with a total length of approximately 1820m and a maximum width of 12m, situated at the eastern end of Geopraphe Bay.

Buildings constructed as part of the use of the jetty for recreational and tourism purposes include the Interpretive Centre at the southern end (2001) and the Underwater Observatory at the northern end (2003).

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

Busselton Jetty was constructed in stages from 1865 onwards to 1911 for the West Australian Timber Company. Although declining in importance as a general transport route, coastal shipping still provided a vital link in Busselton's transport, and this relied upon the Busselton Jetty.

The original portion of the jetty was built in 1865 and, throughout the following 25 years, a total of 5919 ft was built.

In 1911, a railway spur line to the jetty was erected to cope with the traffic from the large timber export trade from the hinterland. It was the longest jetty to be constructed in the southern hemisphere. One of Busselton's main town features is its jetty. With the closure of the port in 1972, maintenance on the jetty ceased.

In 1978, Cyclone Alby demolished the promenade section of the jetty and caused extensive damage to the rest of the structure. The town was essentially deprived of a popular tourist attraction.

In October 1987, the people of Busselton formed the Busselton Jetty Preservation Committee to accept the huge responsibility of raising funds to restore the jetty. Together with the State Government, they have raised over \$1,500,000. Repairs and renovations to the narrow railway jetty, including decking and side railings, and maintenance to the main structure, made it safe for use by pedestrians and fishermen and, in March 1995, a new tourist train commenced running.

In 1999, a fire damaged the jetty, cutting off access to the last 150 metres of the structure. The final stage of development was the construction of an underwater observatory. The interpretative centre opened in 2001 and the observatory opened in 2003.

Because of ongoing deterioration, further investigations were undertaken into the structural viability of the jetty in 2006. It was revealed that further reconstruction works were needed and a period of lobbying and fundraising ensued. Significant funds were secured from the State and Federal governments and private donations.

In 2009, the jetty was closed and a major program of works followed including replacement of piles, decking and structural elements. Other works completed as part of the refurbishment included new timber balustrades, fishing/swimming platforms, a disabled access ramp to a low level fishing/swimming platform, seats and fish cleaning stations.

## Local Heritage Survey



The refurbished jetty was opened on the 5th February 2011 by Premier Colin Barnett. The jetty train service recommenced in March 2011 and the full scope of conservation and reconstruction works were officially completed in June 2012.

In the following years the City of Busselton embarked on a major program of improvement works for the foreshore adjacent to the jetty. This included the relocation of the former Busselton Railway Station to create a new Visitors Centre, and alongside a new shed was built for the jetty train. These works meant there were some minor works at the junction of the jetty to the foreshore.

At present (2024) the jetty continues to be an popular destination for tourists and local residents.

Historic Theme:	Infrastructure: Transport and Communications Economy: Commerce
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs P0423 Busselton Jetty, Assessment Documentation, Department of Planning Lands and Heritage

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The jetty is believed to be the longest timber jetty constructed in the Southern Hemisphere and has aesthetic and landmark qualities due to its considerable scale and length, its strong presence in the seascape and its visibility when viewed from the shore;</li> <li>The jetty has played a central role in the social and commercial development of the Busselton region from 1865 to the present, particularly in relation to the timber industry and tourism.</li> <li>It is highly valued by the community for its contribution to the economic growth of the locality, as an on-going source of employment and as a place of continued use for recreational and tourism purposes especially the social activity of promenading popular in the late 19th and early 20th century.</li> <li>The place has scientific value owing to the unique marine environment that has developed around the jetty's piles.</li> <li>The place is a State icon and its importance to the community is demonstrated through efforts for its preservation by the local and wider community, and the State Government.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005



Busselton Jetty, c1920. Courtesy SLWA image b3305371

Local Heritage Survey



Busselton Post Office, BUSSELTON  
PN013

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Busselton Post Office
Other Names:	Old Busselton Post Office
Scope of Listing	Only the original building on the site
Property ID:	100001164
Place Type:	Individual Building or Group
Ownership:	Commonwealth of Australia
Public Access:	Limited

LOCATION	
Street Address	70 Prince St, <b>BUSSELTON</b>
Survey Information:	Lot 17; D70540
Reserve:	
Vol / Folio	1785/373
GPS:	-33.650809 115.346870
Other Location Description:	Cnr Stanley Street

HERITAGE LISTING	
State Heritage Office ID:	410
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport/Communications: Post Office
Current Use:	Transport/Communications: Post Office
Other Use:	Transport/Communications: Telephone Exchange

CONSTRUCTION DETAILS	
Construction Date:	1898, 1921, 1925, 1953, 1990s
Demolished/Relocated:	
Walls:	Rendered Brick
Roof:	Terracotta tiles
Architectural Style	Federation Bungalow Inter War Stripped Classical

**Physical Description:**

The Busselton Post Office is located on the corner of Prince and Stanley Streets with its main elevation addressing Prince Street. The public areas surrounding the building are paved and landscaped.

The single storey building has a hipped tiled roofed building with a return verandah with rendered masonry columns that feature decorative rendered bands, the verandah roof is corrugated sheet metal. The verandah is concrete and accessed by stairs and balustrades are simple metal pipes. The form and some remaining detail reflects the Federation Bungalow style.

The Prince Street elevation has a projecting hipped gable that denotes the main entrance and leads to the private post boxes.

The Stanley Street elevation has a partially enclosed with glass panels between the masonry columns of the verandah. A curved element is located in the centre of this elevation above the verandah roof.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

This Post Office was the third Post Office in Busselton and was constructed to cope with the growth of the population and economy in the district in the late 19th century.

The building was designed by the WA Public Works Department after the site was secured in 1896. Previous research has determined that the building was completed in 1898 and the first Post Master at this site was Alfred Ferdinand.

In 1900, with the Federation of Australia, Postal Services came under the jurisdiction of the Commonwealth Government. A 1914 photograph of the Busselton Post Office held by National Archives of Australia shows that the Stanley Place elevation was a deep verandah supported on face brick columns. Later photographs and the current form indicate that this verandah was enclosed and then reopened, and the face brick finish was rendered.

Items in the local press indicate that works were undertaken in the 1920s which removed some of the original detail, and a new telephone exchange building was constructed on the site c1953. This new building was constructed to the west of the Post Office, addressing Prince Street.

Since that time the interiors of the Post Office have been upgraded to accommodate changing requirements and standards.

In the late 1980s, additions were undertaken on the elevations and in the 1990s a new high level awning was constructed over the access road from Prince Street. The roof cladding was replaced in 2019 with a tile that more closely resembled the original terracotta tile.

The building continues to operate as the Busselton Post Office.

Historic Theme:	Peopling WA: Demographic Development Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs The West Australian, 6 August 1953, p. 16.

## Local Heritage Survey



South Western Times, 11 December 1925, p. 5. Bunbury Herald and Blackwookd Express, 22 March 1921, p. 2.
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ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• The remaining form and some detail of the Post Office Building is a simple expression of the Federation Bungalow style in brick and tile.</li> <li>• The Post Office is on a prominent corner and is landmark in the Busselton Townsite since the 1890s.</li> <li>• The construction of this large Post Office is 1898 demonstrates the confidence the State Government had in the future of the region.</li> <li>• The changes of the built form of the Post Office demonstrates the periods of development and change in the evolution of the community and technology. The incorporation of telephone services in the building and then the seperation of these services is a key period of change.</li> <li>• The Busselton Post Office is valued by the majority of the Busselton community for the role it plays in the provision of services and it is widely visited by community members.</li> <li>• The place contributes to the community sense of place for its continuity of form and function since the late 1890s.</li> </ul>
Level of Significance	<p><b>Moderate</b> Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b> Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ADDITIONAL PHOTOGRAPHS





# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Inventory 1995.



National Archives of Australia — NAA: K1131, W270A  
Post Office 1937. NAA K1131 W270A



National Archives of Australia NAA: K1209, BUSSELTON 2  
Post office 1964, NAA K1209



Busselton Post Office 1954. SLWA slwa\_b4537911\_2.

Local Heritage Survey



Local Heritage Survey



Churchill Park, BUSSELTON  
PN015

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Churchill Park
Other Names:	
Scope of Listing	Whole of the Park grounds and structures
Property ID:	100008664
Place Type:	Urban Park
Ownership:	Local Government
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	78 Adelaide St, <b>BUSSELTON</b>
Survey Information	Lot 410; DP216960
Vol / Folio	1850/572
GPS:	-33.647396: 115.351029

HERITAGE LISTING	
State Heritage Office ID:	5320
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Park/Reserve
Current Use:	Park/Reserve
Other Use:	Social/Recreational: Sports Hall

CONSTRUCTION DETAILS	
Construction Date:	c1947
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

The place comprises a large area at its eastern end and sporting facilities such as bowling greens, tennis courts at the western end with its main entry from the south.

It is fenced with a chain-link fence and there are many structures arranged around the site including horse stalls, clubrooms and a minor spectator stand.

Much of the site is grassed and there are trees planted around the site perimeter.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This recreation ground was established in the early 20th century and was known as the Busselton 'Rec'. In 1946, the Busselton Municipal Council decided to name the park in honour of Winston Churchill who was celebrated at that time for his role in leading Great Britain through World War Two.

The Recreation Ground had been in existence from the early 1900s for cricket, although members of the cycling, tennis and football clubs lobbied the Council for facilities on the ground.

Over the evolution of the ground, new facilities have been added and others have been removed. The place continues to be used for passive and organised recreation.

Historic Theme:	Cultural Life: Recreation - Sport International Links
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. South Western News, 26 September 1963, p. 8. Southern Times, 22 March 1900, p. 3.

ASSOCIATION	Association Type
Winston Churchill	Name association

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The grounds have aesthetic value as an area of open landscape and mature trees in a largely built up residential area that provides comparison to the surrounding streetscape.</li> <li>The place has historic value as it has been the venue for sports and social activities from the early 20th century to the present day.</li> <li>Churchill Park has social value as an important part of Busselton's range of sporting facilities that are regularly and consistently use by wide sections of the community.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>

# Local Heritage Survey



Management Category	<p><b>Category 3</b>                  Conservation of the place is desirable.                  Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>
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## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995.



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Commercial Hotel (fmr), BUSSELTON  
PN018

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Commercial Hotel (fmr)
Other Names:	Albies Coffee Palace Freemason's Hotel
Scope of Listing	Original building on the site
Property ID:	100036735
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	107-117 Queen St, <b>BUSSELTON</b>
Survey Information:	Lot 5; D12354
Reserve:	-----
Vol / Folio	1561/649
GPS:	-33.651715 115.345309
Other Location Description:	North west corner of Queen and Albert Streets

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	5321
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Statewide Hotel Survey Completed 01 Nov 1997
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Commercial: Hotel
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1897
Demolished/Relocated:	N/A
Walls:	Rendered Brick Limestone
Roof:	Corrugated Metal sheeting
Architectural Style	Federation Filigree.

**Physical Description:**

The hotel is a two storey rendered brick and iron hotel building with a verandah on the two principal elevations giving the place its Federation Bungalow appearance.

The main roof is steeply pitched and forms a hip at the street corner, while the verandah is separately pitched off a wall plate and is set at a lower pitch. The two-storey verandah is carried on timber posts and has a simple timber balustrade with vertical balusters.

The upper level of the main facades retain the timber sash windows that are consistent with the original construction period. The lower level facades are largely remodelled and demonstrate styles of contemporary commercial premises.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined that the hotel was built by contractor Robert Donald c1890 for George William Barnard Senior (1873-1941). Barnard was a prominent member of the Busselton community serving on the Municipal Council and on three occasions as Mayor.

In 1897, it was noted in the local press that a new store was being built by Barnard and Son. This is likely to be the Coffee Palace which was part of the Barnard business operating in Busselton in 1898. Barnard advertised the place in October 1898 as providing excellent accommodation for visitors as the house had large spacious verandahs. In November of the same year he applied for a Eating, Boarding and Lodging House License for the rooms he occupied on the corner of Queen and Albert Streets. By February 1900, he applied for Publican's General License for the House, described as a two storey stone building, three sitting rooms and nine bedrooms, exclusive of the those used by himself. The house had been operating as a Coffee Palace for twelve months and planned to name the premises the Commercial Hotel. The transition to a hotel is likely to represent the demands of the visitors to the town which was becoming a popular holiday destination.

George Barnard held the license for several years. On the death of George Barnard Senior in 1930 the license was held by members of the Barnard family.

In 1938, the tender of £2140 from R.Falkingham and Sons were accepted by G. Barnard and Son to undertake the alterations and additions to the hotel designed by architect W.G. Bennett. The works were described as extensions to the bars and lounge, storage accommodation and the remodelling of the front elevation.

Additions were made to the eastern side of the building in the early 1970s. The place has been constantly upgraded with improvements to the exteriors, restaurant, and bar facilities as standards and expectations have changed.

Aerial photographs indicate the the form and extent of the original hotel have not changed since the mid 20th century.

## Local Heritage Survey



Historic Theme:	Peopling WA: Demographic Development Economy: Commerce
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. The West Australian, 28 October 1898, p.1; 23 Nov 1898, p.1; 15 Feb 1900, p.1; 18 June 1938, p. 4. Bunbury Herald, 19 Oct 1897, p. 3.

ASSOCIATION	Association Type
George William Barnard	Owner, licensee and occupier
William Garnsworthy Bennett	Architect
Falkingham & Sons	Builder
Robert Donald	Builder

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This place has historic value for its association with George William Barnard who was a prominent member of the Busselton community in the late 19th and early 20th century for his role in business and local government. George Barnard instigated the construction of the building which remained in family ownership for many decades.</li> <li>The place has historic value for its association with the development of Busselton as a holiday destination from the late 19th century. The place was originally a coffee palace and then became a hotel as Busselton became a popular holiday destination.</li> <li>The changes to the building throughout the 20th century are consistent with the periods of development in the region and the acknowledgement that facilities needed to change to attract visitors in the late 1930s and in the period following World War Two.</li> <li>This hotel has been serving the Busselton community and visitors to the town since the late 19th century and consequently is well known by wide sections of the community. It has been the location of social events and the workplace for many individuals which contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



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Commercial Hotel, 1920s. Courtesy SLWA image 000927d.

Local Heritage Survey



Esplanade Hotel, BUSSELTON  
PN022

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Esplanade Hotel
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100047591
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	30-38 Marine Tce, <b>BUSSELTON</b>
Survey Information	Lot 20; DP67307
Vol / Folio	2749/677
GPS:	-33.646960: 115.345410

HERITAGE LISTING	
State Heritage Office ID:	397
Other Listing	Statewide Hotel Survey Completed 01 Nov 1997 Municipal Inventory Adopted 13 Aug 2014 Heritage List 13 August 2014 Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: Hotel
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1899
Walls:	Corrugated Metal sheeting
Roof:	Rendered brick
Architectural Style	Federation Free Classical.

**Physical Description:**

The Esplanade Hotel is a two storey stucco brick and iron building in the Federation Free Classical style. It has a curved pediment to mark the main entrance and flanking wall planes terminating in pedimented bays at each end of the main façade. The roof is corrugated iron articulated with stucco-decorated chimneys.

In the 21st century, the additions that spanned the whole frontage were removed and a serrated roof line applied to a modest infill at the front of the building, to which a pergola attaches. There is a terrace at the front, enclosing fence and a small rotunda in the north-east corner.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

A 1898 item in Clare's Weekly stated that, ' A company has been formed to build a large hotel at Busselton - the Eastbourne of Westralia. The hotel will be known as the "Esplanade". The company is a local one: the provisional directors being Messrs R. Gale, J.P., F. Backhouse, John Bovell (Mayor of Busselton), S. Bathgate (Perth) and W. Alexander.

The new hotel designed by Busselton architect H. Cowell Ashton was completed by late 1899. Contractor Robert Donald completed the building construction after the original builder withdrew from the job due to financial difficulties.

The first licensee was Mr. A. L. Tait and in July 1900, an opening event was held to celebrate the new hotel which was described as 'a valuable addition to the town, and contains 45 rooms. It is fitted up in first class style, and can accommodate 60 boarders. The hotel was designed to meet the requirements of summer visitors from the goldfields.'

In 1908, the owner Mr J. Cookworthy engaged architect Eustace Cohen to design additions which included 9 bedrooms, 2 bathrooms and doubling the size of the dining room. Robert Donald again took on the works which were completed in late 1908 for a fee of £676.

In 1941, the hotel was extensively refurbished in shades of green inside and out with new fixtures and fittings.

During 1952, William Gray purchased the building after leaving the wheatbelt town of Narambeen to live closer to the ocean.

The latest addition to the Hotel are the Function rooms to the west, which were completed during 2019.

Historic Theme:	Economy: Commerce Cultural Life: Recreation -Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. The South Western News, 31 July 1908, p.2; 24 October 1941, p. 3. Clare's Weekly, 17 Dec 1898, p. 5. Bunbury Herald, 2 November 1899, p. 2. Western Mail, 21 July 1900, p. 21. Rotary Busselton Heritage Trail <a href="https://www.busseltonheritagetrail.com/">https://www.busseltonheritagetrail.com/</a> The Inquirer and Commercial News, 13 July 1900, p.9.

## Local Heritage Survey



ASSOCIATION	Association Type
Eustace Cohen Robert Donald	Architect Builder

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Esplanade Hotel has aesthetic value as a two storey example of the Federation Free Classical style executed in rendered brick which demonstrates the original form and some detail of its original construction.</li> <li>The place is a landmark on the Marine Terrace foreshore as it is a prominent building in an open setting that is visible in the streetscape.</li> <li>The place has historic value as a hotel that has been in existence at this site since 1898 when Busselton was in a period of development and the later changes of the building are consistent with the periods in which Busselton was undergoing further development.</li> <li>The hotel has historic value for its association with the holidaymakers from the goldfields who regularly travelled to Busselton in the 20th century.</li> <li>The Esplanade Hotel has social value to the Busselton community for its longevity of use and presence in the streetscape which contribute to the community sense of place.</li> <li>Many members of the Busselton community and visitors have attended the Esplanade Hotel which make it well known by large sections of the community.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005



Esplanade Hotel, c1930. Courtesy SLWA image b33178980



Original timber Esplanade Hotel, c1900. Courtesy City of Busselton.

Local Heritage Survey



Fairlawn Lane Crossing - Site, BUSSELTON  
PN023

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Fairlawn Lane Crossing - Site
Other Names:	Earnshaw's Crossing
Scope of Listing	Crossing over Vasse River
Property ID:	-----
Place Type:	Landscape
Ownership:	Local Government
Public Access:	Yes
Other Location Description	Within Fairlawn Road Reserve

LOCATION	
Street Address	Crossing Vasse River, via Fairlawn Rd, <b>BUSSELTON</b>
Survey Information	Lot ---; ---
Vol / Folio	-----
GPS:	-33.663157 115.352042

HERITAGE LISTING	
State Heritage Office ID:	2941
Other Listing	Municipal Inventory Adopted 20 Jun 1996

PLACE TYPE	
Original Use:	Transport/Communications: Road crossing
Current Use:	Transport/Communications: Road crossing
Other Use:	

## Local Heritage Survey



CONSTRUCTION DETAILS	
Construction Date:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.
<b>Physical Description:</b>	
This site was not accessed but aerial photographs show that this location in the river is still more shallow than the adjacent portions.	
Condition:	Fair
Integrity	Moderate
Authenticity	Moderate

HISTORICAL INFORMATION	
<p>An early river crossing point for early settlers before the construction of a bridge crossing.</p> <p>It is likely the crossing was used by the Wadandi people of the region and continued to be following European settlement.</p> <p>The nearby junction of Fairlawn Road and Strelly Street is the site of the original 1830s gaol, which was on the opposite side of the river to Fairlawn, the home of Colonel Molloy, the first Busselton Magistrate.</p> <p>Fairlawn was the centre of the government authority before The Gulch (PN021 Customs officer's house and police station) was built 1854-56 (now rear of 22 Kent St Busselton).</p> <p>The designation 'Earnshaw's Crossing' is likely to originate with David Fothergill Earnshaw (1812-1871) who was a Police Constable in the Vasse, as well as a sawyer, farmer and publican.</p>	
Historic Theme:	Infrastructure: Transport and Communications Governing: Law, Order and Defence
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Cancelled Public Plan Cons 5698 Item 0302 1865 to 1897, Busselton 30, SROWA. Erickson, Rica [ed] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1987.

ASSOCIATION	Association Type
John Molloy	Early land owner

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This area of the Vasse River is relatively unchanged and is an area of unstructured landscape in an area of encroaching residential development.</li> <li>The river crossing has historic value as a place where settlers crossed the Vasse River as they moved around the settlement. Its close proximity to the home of John Molloy the Resident Magistrate suggests it was a well used crossing point.</li> <li>The site has the potential to reveal archeological finds associated with its use as a crossing place since settlement and by the Wadandi people who occupied the land prior to and since.</li> <li>The place has social value as it has been identified by the local community for its association with past practices.</li> </ul>
Level of Significance	<b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b>

# Local Heritage Survey

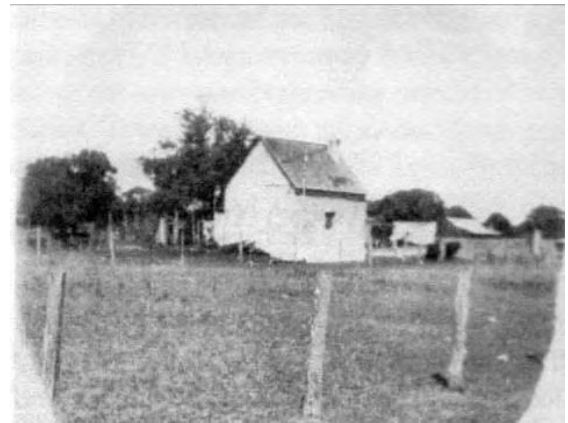


Retain elements of the place where feasible.  
Photographically record prior to major development or demolition.

## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



The Old Gaol on Strelley Street, n.d. Courtesy Busselton Historical Society.



Portion of Busselton Townsite Plan 1865 to 1897 showing the location of the crossing.  
Courtesy SLWA Cons 5698 Item 0302.



Local Heritage Survey



Ford Road Causeway, BUSSELTON  
PN025

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Ford Road Causeway
Other Names:	Estuary Crossing (fmr)
Scope of Listing	Crossing over Vasse River
Property ID:	-----
Place Type:	Landscape
Ownership:	Local Government
Public Access:	Yes
Other Location Description	Within Ford Road Reserve

LOCATION	
Street Address	Ford Rd intersection with Vasse River, <b>BUSSELTON</b>
Survey Information	Lot ----; ----
Vol / Folio	-----
GPS:	-33.653424 115.358831

HERITAGE LISTING	
State Heritage Office ID:	2942
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Recorded 04 Oct 1971
PLACE TYPE	
Original Use:	Transport/Communications: Road crossing
Current Use:	Transport/Communications: Road crossing

## Local Heritage Survey



Other Use:

CONSTRUCTION DETAILS	
Construction Date:	1839
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.
<b>Physical Description:</b>	
This site was not accessed but aerial photographs show that this location in the river has evidence of crossing at this point and the water level is shallower than the adjacent areas.	
Condition:	Fair
Integrity	Moderate
Authenticity	Moderate

HISTORICAL INFORMATION	
An early river crossing point for early settlers before the construction of a bridge crossing.	
It is likely the crossing was used by the Wadandi people of the region and continued to be following European settlement.	
As a natural ford over the river it gave its name to the road which extended from it.	
Historic Theme:	Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Cancelled Public Plan Cons 5698 Item 0302 1865 to 1897, Busselton 30, SROWA.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This area of the Vasse River is relatively unchanged and is an area of unstructured landscape in an area of encroaching residential development.</li> <li>The river crossing has historic value as a place where early settlers crossed the Vasse River as they moved around the settlement.</li> <li>The site has the potential to reveal archeological finds associated with its use as a crossing place since settlement and by the Wadandi people who occupied the land prior to and since.</li> <li>The place has social value as it has been identified by the local community for its association with past practices.</li> </ul>
Level of Significance	<b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.

# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.



Portion of Busselton Townsite Plan, 1839-44, with the notation 'Easy Fording Place'.

Courtesy SROWA Cons3868 Item 057.

Local Heritage Survey



Fourth Bridge, BUSSELTON  
PN026

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Fourth Bridge
Other Names:	Former Ford over Vasse River
Scope of Listing	Crossing over Vasse River
Property ID:	-----
Place Type:	Other structure
Ownership:	Local Government
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	West St, <b>BUSSELTON</b>
Survey Information	Lot -----; -----
Vol / Folio	-----
GPS:	-33.656331 115.341822

HERITAGE LISTING	
State Heritage Office ID:	5305
Other Listing	Municipal Inventory Adopted 20 Jun 1996

PLACE TYPE	
Original Use:	Transport/Communications: Road crossing
Current Use:	Transport/Communications: Road crossing
Other Use:	

## Local Heritage Survey



CONSTRUCTION DETAILS	
Construction Date:	1960s
Walls:	N/A
Roof:	Concrete, steel
Architectural Style	N/A.
<b>Physical Description:</b>	
This bridge is a typical steel and concrete bridge with a macadamised surface.	
Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
<p>The location of the bridge is the site of an early river crossing point for early settlers before the construction of a bridge crossing.</p> <p>It is probable the crossing was used by the Wadandi people of the region and continued to be following European settlement.</p> <p>Early plans of the region from the mid 19th century show the location marked out as 'easy place for fording'.</p> <p>A simple timber bridge was present at this site until the mid 20th century until its condition declined and a new bridge was constructed in the 1960s. The origin of the name 'Fourth Bridge' is unknown but is likely to have been the fourth bridge at this site, or the fourth bridge accessing the townsite.</p>	
Historic Theme:	Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Cons 3868 Item 058. Busselton 27A. SROWA Cancelled Public Plan Cons 5698 Item 0304 1908 to 1952, SROWA

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The bridge is a simple structure within the wetlands environment.</li> <li>The site of the bridge has historic value as a place where early settlers crossed the Vasse River as they moved around the settlement.</li> <li>The site has the potential to reveal archeological finds associated with its use as a crossing place since settlement and by the Wadandi people who occupied the land prior to and since.</li> <li>The place has social value as it has been identified by the local community for its association with past practices.</li> </ul>
Level of Significance	<b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.

Local Heritage Survey



ARCHIVAL IMAGES



Aerial photograph, 1954. Courtesy Landgate.



Busselton Townsite Plan, 1908 to 1952. Courtesy SROWA Cons 5698 Item 0304.



Busselton Townsite Plan, 1839, Annotated with 'Easy Fording Place' at the location of the future bridge.

Courtesy SROWA Cons 3868 Item 058.

Local Heritage Survey



Yoonderup, BUSSELTON  
PN028

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Yoonderup
Other Names:	Mann's Residence Hastwell's Residence
Scope of Listing	Original building on the site
Property ID:	100051432
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No
Other Location Description	

LOCATION	
Street Address	71 Kent St, <b>BUSSELTON</b>
Survey Information	Lot 4; Strata70773
Vol / Folio	2929/666
GPS:	-33.649230 115.346420

HERITAGE LISTING	
State Heritage Office ID:	5326
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996 Heritage Agreement 22 Spetember 2015 Heritage List 13 August 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Commercial: Offices
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1914
Walls:	Corrugated metal sheeting
Roof:	Limestone
Architectural Style	Inter-War Old English.

**Physical Description:**

An 'L' shaped plan limestone house with gables presenting at the ends of the legs of the plan and a centrally located door sheltered by a verandah that links both legs of the 'L' plan.

The windows visible from the street are multi paned timber sash windows and the gable features half timbered detail. The front door has side lights and is accessed by a concrete ramp to the verandah.

New two storey buildings of a contemporary design are located to the rear and sides of the original residence diminishing its original garden setting.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

This residence was built in 1914 for the owner and occupants William Joseph Mann and his wife Barbara Richardson. The design of the residence was prepared by Bunbury based architects, Eales and Cohen. Tenders were called in December 1913 for contractors to undertake the construction (exclusive of the stone walling). The origin of the name 'Yoonderup' for the house is not known but it may to be a version of 'Yunderup' a place name associated with locations in the Shire of Murray.

William Mann (1875-1951) was a printer and proprietor of the South Western News who operated his business from premises in Prince Street Busselton. He and Barbara married in 1901 and the couple had seven children. William Mann was elected in 1926 to represent the South West Province in the MLC and held office until his death in 1951.

After her husband's death, Barbara Mann appears to have relocated to Perth and previous research has determined that the house was occupied by her sister in law Esther Hastwell, nee Mann and her husband Walter Hastwell who designated his occupation as a publisher and stationer.

Aerial photographs indicate that the house was originally located in a large lot with many mature trees. In 2015, the lot was cleared apart from the original residence and a group of commercial units were constructed to the rear and sides of the building.

Since that time there has been little change to the form and extent of the original building.

Historic Theme:	Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. City of Busselton Development Applications The South Western News, 5 December 1913, p. 2.

ASSOCIATION	Association Type
Eales & Cohen	Architects
William J Mann MLC	Owner and occupier

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place is an excellent intact example of the Inter War Old English style executed in limestone which still retains a strong street presence despite the adjacent developments.</li> </ul>

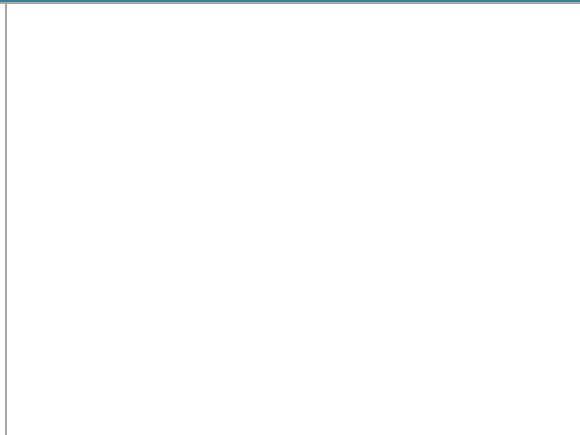


Local Heritage Survey



	<ul style="list-style-type: none"> <li>• The place has historic value for its association with William Mann MLC who represented the region for 25 years whilst maintaining his business in Busselton as the proprietor of the local newspaper the South Western News.</li> <li>• The construction of this generous home in 1914 demonstrates the confidence in the future economy of the region felt by the leading members of the community.</li> <li>• The place has social value for its demonstration of a large home built for professional men and their families in the early 20th century. It contributes to the community sense of place for its unchanged presence in the streetscape since 1914.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

ADDITIONAL PHOTOGRAPHS



ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Camping Ground (fmr), BUSSELTON  
PN029

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Camping Ground (fmr)
Other Names:	Busselton Jetty Tourist Park Kookaburra Caravan Park (fmr)
Scope of Listing	Whole of the park grounds
Property ID:	100007204, 100007203, 100007202
Place Type:	Landscape
Ownership:	State Government
Public Access:	Limited
Other Location Description	

LOCATION	
Street Address	48-58 Marine Tce, <b>BUSSELTON</b>
Survey Information	Lot C4, C5, 332; DP153901
Vol / Folio	LR3004/713 LR3004/714 LR3004/715
GPS:	-33.646400 115.348050

HERITAGE LISTING	
State Heritage Office ID:	5313
Other Listing	Municipal Inventory Adopted 20 Jun 1996

PLACE TYPE	
Original Use:	Park/Reserve
Current Use:	Park/Reserve

## Local Heritage Survey



Other Use:

CONSTRUCTION DETAILS	
Construction Date:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.
<b>Physical Description:</b>	
<p>This large site is located opposite the Geographie Bay foreshore and is a level grassed site with some paved access roads. Mature peppermint trees (<i>Agonis flexuosa</i>) are evident across the site and particularly on the lot boundaries. The site offers permanent self contained accommodation, powered campsites and service buildings.</p>	
Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
<p>This site has been used by holiday makers for affordable accommodation since the early 20th century.</p> <p>From the 1920s through to the 1950s, the Midlands Railways' workshops conducted an annual holiday for two weeks over Christmas for its employees. Special trains carried the workers and their families down to Busselton where they put up tents in campsites 1, 2 and 3. The City provided blackened (burnt) saplings to the holiday makers to use as supports for their tents. The camping grounds extended over the sand dunes to the beach.</p> <p>Weather-board changerooms situated between the two jetties provided facilities for the campsites however, the amenities improved at the camps over the years.</p> <p>Local shops provided supplies for the holiday makers and the Salvation Army often put on a show for the visitors. Other entertainment was organised by the Midland Railways social committee with the City providing a piano on Saturday nights (arrived and stayed on a truck). Collie Railway workers also used the campsite for their annual holidays.</p> <p>Caravan's were accommodated at the park when they became popular in the 1960s. The Shire of Busselton, the precursor to the City of Busselton, operated the Caravan Park prior to its transfer to a private business leased from the City of Busselton.</p> <p>For many years it was known as the Kookaburra Caravan Park, and is now (2024) known as the Busselton Jetty Tourist Park.</p>	
Historic Theme:	Cultural Life: Recreation - Arts, Culture and Entertainment Peopling WA: Demographic Development Infrastructure: Development of Settlements and Services
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type

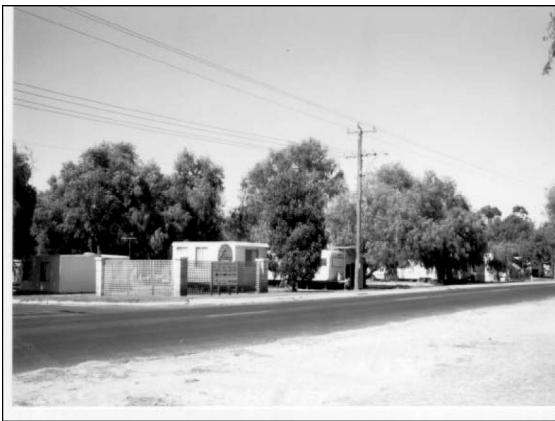
SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value for its combination of mature trees and grassed landscape in contrast to the adjacent built up commercial areas of central Busselton.</li> <li>The place is a landmark in the Busselton townsite for its longevity of form and function since the early 20th century.</li> <li>This camping ground and caravan park has historic value as a demonstration of the role of Busselton in providing a range of accommodation for holiday makers since the early 20th century. The ongoing provision of campsites at this site is a remnant of the common practice of camping on the beach front.</li> </ul>

# Local Heritage Survey



	<ul style="list-style-type: none"> <li>This place is valued by large sections of the community from outside Busselton who have a close association with the park as a holiday destination over many years. For Busselton residents it contributes to the community sense of place for its continuity in the townsite since the early 20th century.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

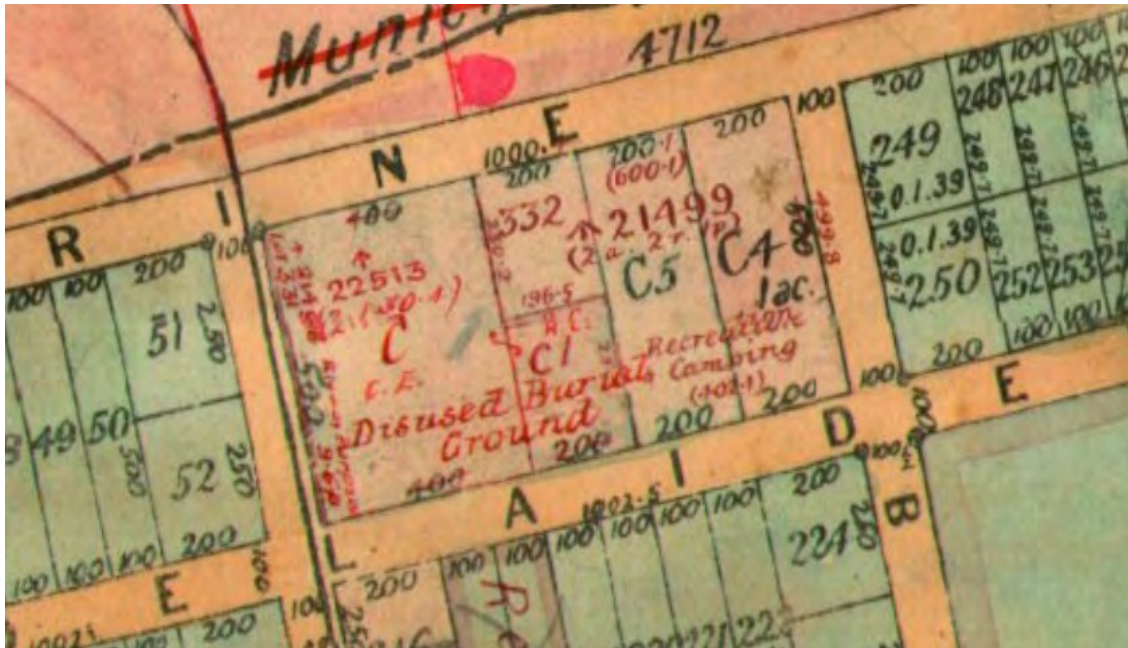
**ARCHIVAL IMAGES**



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.



Portion of Cancelled Public Plan Busselton 3, 1908 to 1952. Courtesy SROWA Cons 5698 Item 0304.

Local Heritage Survey



Lady Campion Hostel (fmr), BUSSELTON  
PN030

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Lady Campion Hostel (fmr)
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100000939
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	

LOCATION	
Street Address	27 Adelaide St, <b>BUSSELTON</b>
Survey Information	Lot 327; DP159656
Vol / Folio	1218/751
GPS:	-33.647400 115.344420

HERITAGE LISTING	
State Heritage Office ID:	5299
Other Listing	Classified by the National Trust Classified 12 Nov 2001 Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996 Heritage List 13 August 2014 State Register 01 October 1999

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Institutional housing
Current Use:	Health: Medical rooms
Other Use:	Health: Office

CONSTRUCTION DETAILS	
Construction Date:	1926
Walls:	Corrugated metal sheeting
Roof:	Brick and pebble dash render
Architectural Style	Inter War Californian Bungalow.

**Physical Description:**

The brick and iron building is single storey with verandahs to the front and sides. Stylistically, it is best defined as Inter-war Californian Bungalow, although it only displays a few elements of this design style.

Two chimney stacks are visible above the line of the gable roof. The pebble dash stacks are surmounted by a simple brickwork pattern. The building is set back on the block, with a large expanse of lawn at the front. A bitumen drive runs down the western side of the block providing access to a rear parking lot.

The front facade (which faces south) presents with a deep verandah dominated by a prominent gable with is decorated with pebble dash, battens and a central ventilator grill. The timber verandah valance is decorated with open timber fretwork to the two outside bays, while the central bay is stepped. The verandah floor is concrete and the bases of the chamfered timber verandah posts are set in metal stirrups. The side verandah roofs are formed by the broken pitch of the main roof, while the front has a skillion roof.

The front door is centrally placed, with two narrow, fixed windows either side and a set of french doors placed on the far sides of these windows. All of the doors have fanlights. The upper sections of the narrow windows are fitted with air conditioning units. The windows in the hostel are timber framed double-hung sashes, with the upper sash divided into six panes. All of the windows and doors have rendered sills and lintels.

The eastern verandah has been enclosed with hardiflex sheets to the sides and front and brick on the rear wall. The windows in this section are modern, timber construction with sliding timber frames. A new brick addition has also been added to the rear of the building.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Lady Champion Hostel (fmr) was built by the Bush Nursing Society in 1926 to accommodate expectant mothers. Its location was chosen as it was close to Busselton Hospital.

In 1920, the British Red Cross made a grant of £150,000 to the Australian Government that was to be divided equally between the States. Its primary purpose was for the establishment of Bush Nursing services in country areas, particularly for the benefit of returned veterans and their dependants.

In September 1923, the Society received a request from Group Settlement No. 48 for a maternity hospital in Busselton which would serve the various Groups in the area. Nearly a year later, Busselton's medical officer, Dr. Atkinson, wrote requesting assistance in providing a rest home for expectant mothers in Busselton. Block 45, which was close to Busselton Hospital, was granted by the Government for the purposes of building a hostel for expectant mothers, architect Mr. W.G. Pickering was requested to prepare plans for a building which was to cost no more than £1,200. By February, Pickering had submitted the plans and called for tenders.

The building was completed by September 1926 and it was decided to name the hostel after the Governor's wife, Lady Champion. The opening was set for the 23 October 1926. Lady Champion was unable to attend so the building was opened by Premier Collier.

The first proposal to close the Hostel came in 1937, as the building was only being used occasionally. This falling off in occupancy appears to have been due to two factors: the construction of a hospital and hostel at Margaret River and improvements in transportation.

## Local Heritage Survey



By March 1947, only 14 guests had stayed in the hostel over the preceding twelve months and it was decided to sell the hostel and land. Lady Champion Hostel (fmr) was valued at £1,230 and sold to the Busselton Infant Health Centre in 1947. The property was later sold by the Infant Health Centre in 1954 when they moved to new premises in Peel Terrace.

From the available information the premises were used for offices and medical rooms with modifications internally to suit the changes in requirements of the occupants.

Historic Theme:	Social Services: Health Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	P5299 Lady Champion Hostel (fmr) Assessment Documentation, DPLH <a href="https://inherit.dplh.wa.gov.au">https://inherit.dplh.wa.gov.au</a>

ASSOCIATION	Association Type
W.G.Pickering	Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Lady Champion Hostel (fmr) is a fine building that displays some elements of the Californian Bungalow style.</li> <li>• Lady Champion Hostel (fmr) has strong links with the Bush Nursing Society which was developed to serve the needs of World War I veterans, and in particular their wives, in country areas. The Society and the Bush Nursing Trust were directly responsible for the construction of the Hostel as they provided the necessary funds and the administrative structure to ensure the Hostel's ongoing operation.</li> <li>• Lady Champion Hostel (fmr) is closely associated with the Group Settlement Scheme as it was constructed to serve the needs of the various Groups that were located close to Busselton. The provision of hostels by the Bush Nursing Society allowed pregnant women from these areas to travel to proper medical facilities prior to the onset of labour rather than during, thereby alleviating some of the risks to mother and child.</li> <li>• The construction of the Lady Champion Hostel (fmr), and other similar hostels, represents the push by the nursing fraternity to provide similar medical facilities for country women during their pregnancies as that enjoyed by their city cousins. Prior to the construction of the hostels, country women were forced to remain at home during childbirth as there were either no hospital facilities nearby or it was not possible to reach a hospital in time. The construction of the hostels provided country women with the option of accessing proper medical facilities where previously none had existed.</li> <li>• Lady Champion Hostel (fmr) is of historical importance as it represents the contribution made by the British Red Cross to World War I veterans and their dependants who resided in rural Australia.</li> <li>• Lady Champion Hostel (fmr) contributes to the Busselton community's sense of place through its role as a hostel for expectant mothers. By having the use of the type of facility, countrywomen were able to make a choice between coming into town early to await the birth of their child or waiting until the last minute. Once the building was no longer required for this type of accommodation, it continued its role in the health and welfare of the Busselton community when it was briefly occupied by the Infant Health Centre.</li> </ul>

## Local Heritage Survey



Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.



Local Heritage Survey



Old Busselton Cemetery, BUSSELTON  
PN032

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Old Busselton Cemetery
Other Names:	Burial Ground Pioneer Cemetery Marine Terrace Cemetery
Scope of Listing	Whole of the cemetery grounds
Property ID:	100012114
Place Type:	Historic Site
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Lot 413 Marine Tce, <b>BUSSELTON</b>
Survey Information:	Lot 413; P217472
Reserve:	22513
Vol / Folio	LR3013/898
GPS:	-33.646672 115.346651
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	406
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified Register of the National Estate Indicative Place Register of the National Estate Nominated 01 Jan 1989
Statutory Listing	State Register Registered 15 May 1998

## Local Heritage Survey



PLACE TYPE	
Original Use:	Monument/Cemetery: Cemetery
Current Use:	Monument/Cemetery: Cemetery
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1847 to 1932
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

Over 250 identified graves are located within Old Busselton Cemetery which consists of just over one hectare of undulating grassed coastal sandhills. There are a number of mature trees but it is not clear how many of these were deliberately planted, as any pattern of paths and plantings has disappeared and many headstones and gravesite borders and fittings have been lost to vandalism, decay and tidying-up. Many of the graves are now unmarked, and indeed undetectable to the naked eye. In winter when grass is green, the predominant effect is of a park-like landscape dotted with headstones.

The cemetery contains two excellent examples of timber slab monuments. There are also some monuments that were made in other colonies, possibly illustrating either cheaper manufacture in other colonies or cheaper transport from there than from Perth.

All signage is of recent origin, as in the 1980s-90s, the Municipality and community groups have attempted to upgrade the condition of the Cemetery. In addition to modern walling, it has a new 'memorial gate' entrance, interpretative material supplied by the Lions Club and exterior signage designating it 'Pioneer Cemetery Est. 1847'.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Old Busselton Cemetery was established in the 1840s on the edge of the town of Busselton. It was first planned in 1839 and with the growth of population and spread of the town's boundaries, the cemetery has become one of several open public spaces within the built-up area of Busselton. Burials ceased in the early 1930s by which time over 250 documented interments had taken place.

The town of Busselton was proclaimed in 1832. The 'burial ground' is included in an 1839 plan of Busselton, but was not officially proclaimed a cemetery until 1856. Local tradition, as expressed in on-site signage, has the cemetery established in 1847, but the exact date of the first interment is unknown. The Western Australian Cemetery Records show the first burial as Alfred Smith, aged eleven, in 1864, but the oldest grave identified in 1996 research (by Marie Pavy and Leeanne Riordan) was Henry John Yelverton who died in 1854, and it seems certain that his was not in fact the first burial. What is significant is that this is the original burial place for Busselton and the surrounding district, and was in use from the first years of European settlement.

By 1900, concern over the water table caused burials to be limited to 'reunions' and by 1933 it was decided to close the cemetery. In 1944, the Western Australian Parliament passed the Busselton Cemetery Act which vested the cemetery in the local government authority as a disused burial ground.

Strength of community interest in the cemetery was shown in 1961 when a proposal to abandon it failed after a public meeting was called to express opposition to the idea. Other proposals were put forward in the 1980s but did not proceed.

Historic Theme:	Cultural Life: Religion Social Sciences: Health
Sources:	P0406 Old Busselton Cemetery Assessment Documenttion, DPLH <a href="https://inherit.dplh.wa.gov.au">https://inherit.dplh.wa.gov.au</a> City of Busselton Municipal Heritage Inventory, 2013.

## Local Heritage Survey

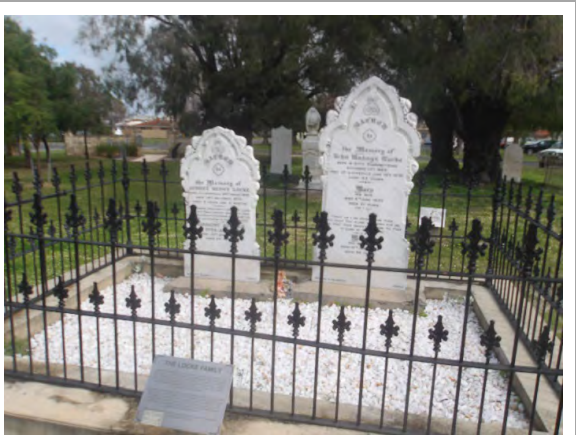
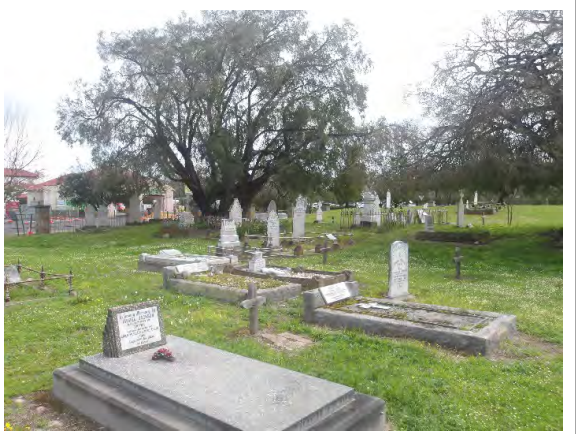


ASSOCIATION	Association Type
<b>SIGNIFICANCE</b>	
Statement of Significance	<ul style="list-style-type: none"> <li>• The low undulating grassed sandhills, mature trees, and remaining monuments of Old Busselton Cemetery are valued by the community as an aesthetically pleasing cultural landscape.</li> <li>• A number of the remaining headstones and monuments produced by local and interstate monumental masons are aesthetically significant as examples of late nineteenth and early twentieth century Australian memorial design and carving.</li> <li>• In its coastal location, the cemetery has aesthetic value as a park-like open space in the townscape of Busselton, and as part of a zone of public open space including adjacent recreational areas and sportsgrounds.</li> <li>• Old Busselton Cemetery is historically important for its association with the first years of European settlement in the local area and in Western Australia.</li> <li>• As the 'burial ground' identified in the first town plans of Busselton, it is a significant element in the history and growth of the town.</li> <li>• The Cemetery has historic value as a record and burial place of many early European settlers including members of the Bunbury, Curtis, Forrest, Killerby, Layman, Yelverton and other families prominent in the early history of the area and Western Australia.</li> <li>• All cemeteries have research and teaching value, and have potential archaeological value in that they are sites which, if it was ever appropriate or necessary to excavate, can yield information on human health and social customs in past times.</li> <li>• Old Busselton Cemetery is highly valued by the community for social, cultural, educational and religious reasons, and this high level of interest is reflected in the community's continuous efforts over the years to maintain and interpret the place.</li> <li>• As part of the town of Busselton from its earliest years, and the burial place of several hundred persons who died between c. 1850 and 1932, many of whom have descendants still living locally, the Cemetery makes an important contribution to the community's sense of place.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



Portion of Cancelled Public Plan Busselton 27 showing the cemeteries.

Courtesy SROWA Cons 3868 Item 060, Cumulative 1839-1978

Local Heritage Survey



Old Busselton Post Box, BUSSELTON  
PN033

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Old Busselton Post Box
Other Names:	
Scope of Listing	Post Box only
Property ID:	
Place Type:	Other Structure
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Queen St, <b>BUSSELTON</b>
Survey Information:	Lot ;
Reserve:	Road Reserve
Vol / Folio	1375/315
GPS:	Approx -33.648081 115.343739
Other Location Description:	Road Reserve SW Corner of Adelaide and Queen Streets

HERITAGE LISTING	
State Heritage Office ID:	5304
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	State Register
PLACE TYPE	
Original Use:	Transport/Communications: Post Office
Current Use:	Transport/Communications: Post Office

## Local Heritage Survey



Other Use:

CONSTRUCTION DETAILS	
Construction Date:	1853; 1891; 2024 replaced
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A
<b>Physical Description:</b>	
<p>The Brussels-style Post Box, Busselton – is a ‘Brussels style’ design cast between c.1892 and 1897. Much more ornate than the ‘Penfold’, the circular structure has an ornamental capital and base, and was considered superior ‘in appearance and arrangement’. This box was made in Pyrmont, New South Wales by W Taylor, Paragon Foundry. It does not display the royal cipher or date of manufacture. Letter receivers began to be used in Busselton from the mid-1890s. It is not known whether the post box was first erected in Busselton after c1892, or whether it was erected at a later date (possibly having been in operation in New South Wales for a period). It is also possible that this post-box had been used in the town at a different location, then installed at its current location post-1959.</p> <p>A replacement Post Box has been installed at this site.</p>	
Condition:	N/A
Integrity	N/A
Authenticity	N/A

HISTORICAL INFORMATION	
<p>Cast in New South Wales, it is not known whether this post box was first erected in Busselton after c.1892 or whether it was erected at a later date (after having been in operation in New South Wales for a period).</p> <p>The Post Box is associated with the adjacent site which was the location of the first Post Office in Busselton. Constructed on what was originally Busselton’s first campsite, the old Post Office was one of only five operating in Western Australia at that time. (See PN216)</p> <p>Postal services were relocated to the Court House in 1873, now part of the ArtGeo complex.</p> <p>Photographic evidence shows that a post box was located on the road side at this location in the early 20th century. The post box was rectangular in shape, marked VI, indicating it was made during Queen Victoria’s reign, but this box is no longer in existence. It was replaced by the current Post Box.</p> <p>The post box was present at this site until late 2022, removed and then replaced.</p>	
Historic Theme:	Infrastructure:Transport and Communications Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. The Western Mail, 14 April 1932, p. 20. Site 12, Rotary Busselton Heritage Trail <a href="https://www.busseltonheritagetrail.com/">https://www.busseltonheritagetrail.com/</a> WA Registry of Births Deaths and Marriages <a href="https://www.wa.gov.au/organisation/departments-of-justice/online-index-search-tool">https://www.wa.gov.au/organisation/departments-of-justice/online-index-search-tool</a>

ASSOCIATION	Association Type
Herring family	Post Master, owner and occupant

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Brussels-style Post Box in Busselton is very rare as the only post box of this style remaining in Western Australia.</li> <li>The place has high integrity and authenticity as the post box continues to be in use for its original purpose with minimal alterations.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place is indicative of the introduction of pre-payment of postage to Western Australia from 1854.</li> <li>The place is indicative of the development of Western Australia's postal system, and its wide ranging network across the vast State.</li> <li>The place demonstrates the once common practice of manufacturing post boxes in cast iron and reflects that iron foundries were once numerous across the State</li> <li>The post box in Busselton is particularly rare, as the only 'Brussels-style' post box identified in the State.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS





# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



View of Queen Street with the earlier PO Box at right.

Courtesy Busselton Heritage Trail.

Local Heritage Survey



Old Butter Factory, BUSSELTON  
PN034

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Old Butter Factory
Other Names:	Old Butter Factory / Museum Busselton Butter Factory (fmr)
Scope of Listing	All buildings on the site and grounds
Property ID:	100040985
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	76 Peel Tce, <b>BUSSELTON</b>
Survey Information	Lot 1, 2; D1723
Vol / Folio	1375/11
GPS:	-33.652478 115.349868

HERITAGE LISTING	
State Heritage Office ID:	3568
Statutory Listing	State Register Registered 24 Apr 2003
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Industrial/Manufacturing: Dairy/Butter or Cheese Factory
Current Use:	Educational: Museum
Other Use:	Industrial/Manufacturing: Other

CONSTRUCTION DETAILS	
Construction Date:	1918, 1930, 1975-2001
Walls:	Corrugated metal sheeting
Roof:	Brick and timber
Architectural Style	Federation Warehouse.

**Physical Description:**

The site includes a range of buildings in a large site, part of which includes paved areas to enable the movement of vehicles around the site. The portion of the site adjacent to the river is landscaped with grass and mature trees.

The main factory building was constructed with a mixture of face brick and weatherboard clad timber-framed wall to the ground floor and weatherboard clad timber-framed walls to the smaller first floor. Most of the roof is clad with Zinalume sheeting with contrasting ridge capping and gable trim. Gable boards, exposed rafters and verandah posts have been painted to match the steel trim.

The main view from Peel Terrace shows the ground floor walls are constructed in stretcher-bond face brickwork, with similar detailing across the four major building campaigns. The first floor walls are timber framed and clad with painted, bevel-edged weatherboards. Careful matching of materials has partly obscured the alterations that are known to have been undertaken as part of the progressive development of the dairy factory – although variations are noticeable at close inspection.

The roof is clad with corrugated Zinalume sheeting, with contrasting prepainted steel cappings and gutters. The roof has a complex form with a mixture of hipped and gabled sections stepped across the façade.

Other buildings on the site demonstrate a range of styles and materials. Some have been relocated and others are contemporary structures constructed to support the museum functions.

Condition:	Good
Integrity	Moderate
Authenticity	Low

**HISTORICAL INFORMATION**

The Old Butter Factory was established by the State Government from 1918 to replace the earlier and outdated dairy in the Fairlawn district, which was the first butter factory established in Western Australia. It played an important role in the developing economy following World War I and the introduction of the Group Settlement Scheme. In addition to making butter, the place provided ice before the introduction of domestic refrigeration. It changed from butter factory to powdered milk factory in 1960 and then to a museum in 1975. The factory was crucial to the development of Busselton as a butter factory and continues to contribute to the town’s vitality in its role as a museum.

The building was designed by the Public Works Department under the direction of Chief Architect Hillson Beasley in 1917. Contractor T.J. Green secured the contract with a tender of £1751.10s.6d.

In 1921, Premier James Mitchell initiated the Group Settlement Scheme which encouraged the dairy industry. It led to the expansion of the factory in 1922 and in 1926 the factory was sold to the South West Co-operative Dairy Products Co for £6500. This transfer led to further expansions of the factory.

During World War II the markets changed and many butter factories changed to cheese factories. In 1951 the Busselton factory ceased making butter and became a cream receiving depot and dried milk processing plant. In c1965 the factory ceased processing dried milk and served as a cold storage depot for trucks and tankers. In 1973, the Busselton depot closed and in 1974 the property was transferred to the Busselton Shire Council.

In 1975, the museum opened to the public following changes to the building in the preceding years by the Busselton Historical Society and Busselton Pottery Group.

In the following years there have been ongoing changes to the buildings and site, with the relocation of several buildings to the site that tell the story of the development of the City of Busselton.

## Local Heritage Survey



<p>In 2018, the building suffered considerable damage through a fire in the second story and many items in the collection were lost. Reconstruction works followed in accordance with good heritage practice which reinstated the original form but with respect to better access requirements.</p>	
<p>Historic Theme:</p>	<p>Economy: Rural Occupations                      Economy: Manufacturing and Secondary Industry                      Cultural Life: Recreation - Arts, Culture and Entertainment</p>
<p>Sources:</p>	<p>Conservation Management Plan for the Old Butter Factory, Busselton, 2014, Annette Green, Greeward Consulting in association with Carmel Given, Historian.                      P3568 Old Butter Factory Assessment Documentation, DPLH.</p>

ASSOCIATION	Association Type
<p>Hillson Beasley                      T.J. Green</p>	<p>Chief Architect                      Builder</p>

SIGNIFICANCE	
<p>Statement of Significance</p>	<ul style="list-style-type: none"> <li>• The Butter Factory building is a good example of post WW1 industrial architecture of a simple robust form, reflecting its original manufacturing function. In association with the Boiler House and Stack, the Butter Factory building is the most prominent building within the Old Butter Factory.</li> <li>• Old Butter Factory has scenic vistas across the wetlands of the Vasse Estuary, which may be appreciated from the rear of the site. The position of Old Butter Factory, set back from the street, and the mature plantings of trees and gardens, contribute to the pleasant ambience of the place.</li> <li>• Old Butter Factory was established by the State government from 1918 to replace the earlier outdated 1898 dairy in the Fairlawn district of Busselton, which was the first butter factory to be established in Western Australia. The change of use of the place from butter factory (1918) to powdered milk factory and depot (1960) and then to museum (1975), reflects the history and changes to the dairy industry in Western Australia in general, and in the south-west in particular.</li> <li>• Old Butter Factory, as a major regional centre in both its original role in agriculture and its current use as a museum, was crucial to the early development of Busselton, and continues to contribute to the town's tourism.</li> <li>• As an operating factory, Old Butter Factory played an important role in the local and regional economy, and in the local dairy industry, which was assisted by the increase in dairy farming resulting from the post WWI Group Settlement Scheme implemented in the south-west of Western Australia. The factory also produced ice for locals before the availability of domestic refrigerators.</li> <li>• Old Butter Factory was established in order to assist Western Australia's dairy industry in becoming self sufficient, to reduce import costs, and encourage primary industry. Cream for butter production was supplied from farms in the surrounding Vasse region, and the butter sold back to locals and further abroad. Old Butter Factory was crucial in making dairying viable in an area beyond the immediate Perth hinterland, allowing for the supply of long-life dairy products to areas over long distances, where products such as milk and cream would not survive.</li> <li>• Old Butter Factory has the potential, as an educational site, to yield information pertaining to the use of the place as an early butter factory in Western Australia. The Boiler House (1930s) and Stack (1918), and the few remaining</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>• items relating to the working of the factory, including the Lancashire Boiler and Cream Can Washing Tank, provide insight into the workings of the factory.</li> <li>• Old Butter Factory is highly valued by the local community as a reminder of a former place of employment, for the important role it played in the local dairy industry and for the produce once available from the place. The building has now acquired contemporary social value for its development as a community based museum and tourist attraction, and as a research centre for the local historical society.</li> <li>• Old Butter Factory contributes to Busselton community's sense of place as an important reminder of the establishment and early development of Busselton and the dairy industry in the State, and to a lesser degree as a reminder of the Group Settlement Scheme.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Busselton Court House and Police Complex, BUSSELTON PN035

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Busselton Court House and Police Complex
Other Names:	Old Court House & Police Complex Precinct
Scope of Listing	
Property ID:	100009413 100020929
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	4 Queen St, <b>BUSSELTON</b>
Survey Information:	Lot 361, 453; P182761, P194423
Reserve:	35361
Vol / Folio	LR3013/834 LR3115/243
GPS:	-33.647139; 115.343468
Other Location Description:	Part of the Art Geo complex

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	401
Other Listing	Classified by the National Trust Classified 27 Mar 1972 Register of the National Estate Permanent 01 Nov 1983 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	State Register Registered 20 Aug 1993

PLACE TYPE	
Original Use:	Governmental: Courthouse Governmental: Police station and Quarters Governmental: Office and administration Governmental: Gaol
Current Use:	Educational: Museum Commercial: Retail
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1860-1900
Demolished/Relocated:	
Walls:	Brick, Limestone, stucco, painted stone
Roof:	Corrugated metal sheeting, timber shingles
Architectural Style	Federation Queen Anne Victorian Georgian.

**Physical Description:**

The Busselton Court House and Police Complex is located in a prominent position at the intersection of Queen Street and Marine Terrace. The complex consists of a linked series of brick and limestone buildings dating between 1860 and 1900. It comprises the former court, post and telegraph office, police office, police quarters, stables, cells and custom house which at one time was connected to the jetty by a tramway.

The former court house and detached police quarters building are of brick construction with hipped iron roofs. The former cell block, post office and stables are of limestone construction with whitewash detailing to the lower stone courses in places.

The original outbuildings have long since been removed with the grounds being landscaped to provide informal performance spaces, gardens and parking.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Vasse region has been occupied by the Wadandi people of the Noongar nation for millenia. Following the establishment of the Swan River Colony in 1829, settlers travelled to likely locations for agricultural potential. The quality of pasture found along the Vasse prompted a number of settlers at Augusta to take up land in the area from 1832, the first family to establish themselves permanently in the Vasse were the Bussells, after whom the township was named.

Planning and surveying of the new township was undertaken in 1836 and by 1839 the number of settlers in the region had reached sufficient numbers to warrant the appointment of a Resident Magistrate and by 1840, a Post Office service commenced. During these early years, much of the business in Busselton was centred on the activities of foreign and local whalers operating in Geographe Bay with Queen Street leading from the jetty to the hinterland developing as the main commercial street.

Between 1850 and 1868, convicts were transported to the Swan River Colony. Many of the men were located in regional centres and worked on government projects and for local farmers and businessmen. In 1856, a lock-up was constructed at some distance from the main town centre.



## Local Heritage Survey



<p>In 1860, the original courtroom and bond store were built on this site. The location chosen close to the jetty demonstrated the importance of the jetty and to the economy of the town and region. In the following year, a police office, gaol cells, stables, fodder room and police cottages were constructed alongside the court room in addition to the Magistrate' retiring room. In 1873, two further rooms were constructed to accommodate the Postal and Telegraph services. These buildings provided the administrative centre for the region.</p> <p>Development of the facility continued with a new court house being constructed in 1897. The old police quarters were demolished and replaced by new quarters in 1906. This was the last construction phase though subsequent works to the buildings have occurred and the buildings were used for other administrative functions.</p> <p>The Court house complex was vacated by the Police Department in 1976 with the Busselton Arts Council taking occupancy shortly after. The Police Department subsequently vacated the quarters and stables in 1981 which was also taken over by the Busselton Arts Council. A program of conservation works and adaptive reuse was undertaken with a grant by the WA Heritage Committee in 1982. The new complex was opened in 1985 and it continues to be used for a variety of arts and community projects since that time.</p>	
Historic Theme:	<p>Governing: Law, Order and Defence                  Governing: Government and Politics                  Infrastructure: Transport and Communications                  Cultural Life: Recreation _ Arts, Culture and Entertainment</p>
Sources:	<p>Busselton Court House and Police Complex Conservation Management Plan, Hocking Heritage Studio, March 2017.                  PO401 Busselton Court House and Police Complex, Assessment Documentation, DPLH.                  Municipal Heritage Inventory 2013.                  Landgate Aerial Photographs.</p>

ASSOCIATION	Association Type
George Temple Poole	Architect
Richard Roach Jewell	Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• This place demonstrates considerable historic value for its role in the development of the town. The complex is located at the former gateway into Busselton and was the most important building in the area.</li> <li>• The close associations that Busselton Court House and Police Complex demonstrates with the shipping industry from Busselton Jetty, law and order and the site of the early telecommunications make the site a key element in the interpretation of Busselton's cultural history.</li> <li>• Busselton Court House and Police Complex impacted on the lives of many residents due to the government services and administrative functions housed within these buildings.</li> <li>• The place helps define a sense of place for the residents of Busselton and has become an important place of social amenity following its adaptation into an arts centre.</li> </ul>
Level of Significance	<p><b>Exceptional</b>                  Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b>                  The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.                  Consider for nomination for State Register of Heritage Places if not already included.</p>

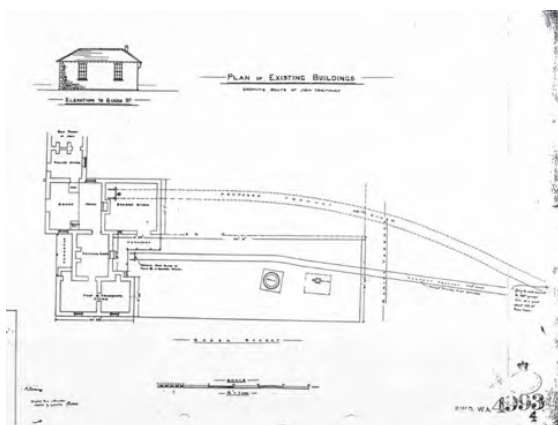
# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



1897 view Courtesy City of Busselton

## Local Heritage Survey



View of the complex 1916. Courtesy Busselton Libraries Ref: PH00042.

Local Heritage Survey



View of the Butter Factory, 1931.  
Courtesy SLWA image 816B/b1198.

Local Heritage Survey



Busselton Fire Station (No 2) fmr, BUSSELTON  
PN036

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Busselton Fire Station (No 2) fmr
Other Names:	Jetty Markets
Scope of Listing	Original building on the site
Property ID:	100003112
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	68 Queen St, <b>BUSSELTON</b>
Survey Information:	Lot 425; P135060
Reserve:	21531
Vol / Folio	LR3096/37
GPS:	-33.650341 115.344396
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	403
Other Listing	Fire & Rescue Service Heritage Inventory Adopted 30 Aug 1997

## Local Heritage Survey



Statutory Listing	Municipal Inventory Adopted 20 Jun 1996
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<b>PLACE TYPE</b>	
Original Use:	Governmental: Fire Station
Current Use:	Commercial: Restaurant
Other Use:	Commercial: Retail shop

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	1936
Demolished/Relocated:	
Walls:	Rendered brick
Roof:	Terracotta tile
Architectural Style	Inter War Functionalist.

**Physical Description:**

The fire station building is a single storey brick construction single appliance building and integral quarters, decorated externally with cement render, and it has a Wunderlich Marseilles pattern tiled roof. The facade is rendered in a lowkey interpretation of the Inter-War Functionalist style. The remaining elevations are utilitarian in their rendering.

The station entrance dominates the front elevation; with its pair of part glazed timber framed and boarded doors. A pair of plain stepped rendered pilasters, capped by a simple stepped pediment, frames the entrance. There is a raised panel in the pediment framed by a bolection molding and the panel contains the words FIRE STATION in bas-relief. A bronze plaque fixed to the northern pilaster to commemorate the official opening of the station has been removed. The remainder of the front elevation is simply treated with stretcher bond cut and struck jointed brickwork, topped with a soldier course near the top of the wall under a plain rendered frieze. Wide lined eaves with ogee gutters extend over the walls on either side of the entrance bay. The roof is clad with Marseilles pattern tiles with ram's horn pattern finials.

The walls are variously punctuated with pairs of six pane casement windows or part glazed doors. The wide eaves continue along both sides of the station and terminate at a skillion roof that extends over the kitchen and bathroom sections of the quarters to the rear. The station is one of the few to retain its original timber appliance room doors.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

The Busselton Volunteer Fire Brigade was formed on 5th July 1910 with the arrival of a package from the Fire Brigades Board containing stationery and registration forms. They received their first fire bell on 3rd November 1910. Together with ropes and planks to construct a bell tower. The first fire shed was constructed on 1st December 1910 and the materials supplied by Bunnings cost £17 13s 4d. The shed was located on the corner of Prince and Albert street and was designed for a horse drawn fire pump and reel.

The first fire attended by the brigade was on the 13th January 1911 when they were called to a fire at the back of a dwelling at lot 210 Duchess Street. The fire was put out but not before an outhouse was destroyed.

The Brigade received its first manual horse drawn fire engine and equipment on 15th May 1911. The first motorised fire engine was commissioned in 1925 and was a Dennis fire engine.

This building was the second Fire Station and was designed by architect Kenneth Charles Duncan who undertook many commissions for the WA Fire Brigade. Through his work, K.C. Duncan was granted life Membership of the organisation.

The Busselton Fire Station was officially opened by the President of WA Fire Brigades, Mr. J.R. Campbell on 1 June 1936.

The Station was in operation until approximately 1990 when the new station was opened. Since that time the building has been used for a variety of purposes and most recently as a café. Aerial photographs indicate that the form and extent of the building have not changed from the mid 20th century.

In 2018, the alfresco area on the southern elevation was extended to accommodate the expanded café service.

## Local Heritage Survey



Historic Theme:	Social Services: General Social Services Infrastructure: Development of Settlements and Services
Sources:	Busselton Fire Brigade website. Our History. <a href="http://busseltonfrs.com/about-us/history/history.html">http://busseltonfrs.com/about-us/history/history.html</a> Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type
Kenneth Duncan	Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as one of eighteen new fire stations built by the Western Australian Fire Brigades Board during an intensive building campaign between 1933 and 1938.</li> <li>It has historic value for its association with the prominent local architect Kenneth Duncan who designed many stations for the WA Fire Brigades.</li> <li>The former fire station is valued by the community for its associations with the Busselton Fire Brigade who provide an important service to the community.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

ADDITIONAL PHOTOGRAPHS	
	

# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.



Busselton Fire Station, c1936. Courtesy Busselton Heritage Trail.



Local Heritage Survey



Prospect Villa, BUSSELTON  
PN040

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Prospect Villa
Other Names:	
Scope of Listing	
Property ID:	100045636
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	4 Pries Ave, <b>BUSSELTON</b>
Survey Information:	Lot 1; SSPLN55861
Reserve:	-----
Vol / Folio	2752/955
GPS:	-33.652740 115.344340
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	389
Other Listing	Register of the National Estate Permanent 21 Mar 1978

## Local Heritage Survey



	Classified by the National Trust Classified 07 Aug 1961 Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 07 Feb 1997

PLACE TYPE	
Original Use:	Residence: Two Storey Residence
Current Use:	Residence: Two Storey Residence
Other Use:	Educational: Museum Commercial: Offices Transport/Communication: Road Service Station

CONSTRUCTION DETAILS	
Construction Date:	c1855
Demolished/Relocated:	
Walls:	Rendered stone
Roof:	Coloured Corrugated Metal
Architectural Style	Victorian Georgian.

**Physical Description:**

Prospect Villa is a two storey rendered stone and iron Victorian Georgian house, with a gabled roof with chimneys. The main façade is symmetrically arranged and has a surrounding verandah.

The front property boundary is defined with a brick pillar and garrison style fence. The front yard is paved.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

James Chapman and his brother and sister arrived in the Swan River Colony in 1830 and settled at Inlet Park, setting up a flourmill. The Chapman brothers were amongst the first to take up town lots.

James Chapman (1803-1870) acquired Lot 93 in 1855 and is believed to have built Prospect Villa at around this time. It had limestone walls, pit sawn timber floors and a shingle covered roof.

By 1860, Robert Pries, a storekeeper and agent had bought the property and the place remained in the Pries family until it was bought by Tom McCusker, when the front garden was cleared to make way for a service station.

After being used for Tourist Bureau offices and a museum, the place was leased out for a variety of purposes.

In 1988, Judith and Chris Murray acquired the place and undertook major conservation works including the replacement of the main beams supporting the upper level and new corrugated iron roof cladding. These works enabled the opening of the property as bed and breakfast accommodation in 1989.

A new cottage was constructed in the rear of the lot was constructed in 2000. It is currently [2024] used as a private residence.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Judith Murray, former owner.

ASSOCIATION	Association Type
James Chapman	Owner and builder
Robert Pries	Owner and occupier
Chris and Judith Murray	Owner and builder

# Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as the residence of James Chapman, one of Busselton's earliest settlers and was the home of the Pries family, an important local family, for a considerable period of time from 1860.</li> <li>This place is believed to be the oldest surviving house in the town of Busselton as its construction is c1855.</li> <li>The place is valued by the community as a prominent landmark that contributes to the community sense of place since the mid 19th century.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995

Local Heritage Survey



Ship Hotel & Stables, BUSSELTON  
PN043 & PN044

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Ship Hotel & Stables
Other Names:	Ship Hotel & Barn
Scope of Listing	
Property ID:	100009051
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	8 Albert St, <b>BUSSELTON</b>
Survey Information:	Lot 6; D69121
Reserve:	----
Vol / Folio	1713/512
GPS:	-33.652992 115.341838
Other Location Description:	SE corner of Abert and West Streets

HERITAGE LISTING	
State Heritage Office ID:	420
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Municipal Inventory Adopted 13 Aug 2014 Statewide Hotel Survey Completed 01 Nov 1997

## Local Heritage Survey



	Classified by the National Trust Recorded 02 Aug 1971 Register of the National Estate Indicative Place
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Commercial: Hotel
Current Use:	Commercial: Hotel
Other Use:	Farming/Pastoral: Stables

CONSTRUCTION DETAILS	
Construction Date:	1857, 1927
Demolished/Relocated:	
Walls:	Limestone (stables) Brick and render (hotel)
Roof:	Coloured Corrugated Metal sheeting
Architectural Style	Victorian Georgian Inter War Old English

**Physical Description:**

The former stables are in the Victorian Georgian style constructed in limestone with a steeply pitched roof clad in corrugated sheet metal. The building is constructed of hand-hewn limestone, with windows in the long walls and doors and hayloft door in the gable end. The openings are supported on timber lintels. It has a lean-to structure on the south and a timber pergola to the north.

The two storey brick hotel is an 'L' plan addressing the corner with the main entrance on this corner. The most prominent feature are the cantilevered verandahs with metal supports that feature a circular motif. The corrugated metal clad roof extends to create the roof of the upper floor balcony. The windows of the upper level main facades are timber framed sash windows, regularly spaced. The lower level facades also feature original timber doors and windows.

The later additions to the rear and sides of the building do not impact on the main views of the original building.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Original Ship Inn, previously known as the Ship Tavern was single storey building constructed from limestone with shingle roof in 1847 by George Guerrier. This building was situated on this site but behind the second and extant Ship Hotel. The limestone former barn/stable likely date from this earlier program of works remain intact situated to the west of the original building. The position for the Tavern was chosen due to it being situated on the main thoroughfare from the beach to 'Cattle Chosen' and 'Fairlawn' and was on the westward route to Dunsborough and Castle Bay.

By the 1880s the tavern was under the management of Irish born Joseph Bovell who had arrived in Western Australia on 20 October 1859 aboard the 'West Australian' with his wife Elizabeth Burnside and Alexander Robert.

In 1901, Joseph offered the Ship Tavern for sale. At that time the place included 16 bedrooms, Bar, Tap Room, Dining Room, Commercial Sample Room, Loft with eight beds, 2 parlours, kitchen and Spare Room. There was also a separate weatherboard room and the limestone stables containing 21 stalls. Joseph Bovell died in 1903.

By 1905, the Proprietor J.H. Shekleton announced that the 'Old Ship Tavern' had been rebuilt and renovated and offered first class accommodation for visitors.

Interestingly in March 1908, J.H. Shekleton offered the property for public auction and the only bidder was Alexander Bovell with a bid of £1. By the middle of the year Alexander Bovell applied for a publicans general license stating that architect Eustace Cohen had designed alterations and additions for the hotel.

In 1927, the owner Mr A.F. Palandri engaged architect Jack Leamonth Ochiltree to design a new building. It was described in the West Australian as 'a two storey structure with a frontage of 55ft to one street and 100ft to another and involves the demolition of the old timber premises. The new building will contain about 22 bedrooms, saloon, and front bars, dining rooms and other conveniences, sewerage, and hot and cold water services. A verandah on cantilever

## Local Heritage Survey



brackets will be built on both frontages.' A tender of £8650 was accepted by Ochiltree from contractor R. Rennie for the works. The new hotel was opened in October 1928.

Since the Inter War period, the large property has seen many new additions on the site. The original building has retained its original form and extent although being updated to contemporary standards.

Historic Theme:	Economy: Commerce Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. The South-Western News, 25 Dec 1908, p. 2. Southern Times, 31 Jan 1905, p. 2. The West Australian, 24 Sept 1927, p. 14. Taylor, John J., 'Jack Learmonth Ochiltree (1870-1954)', Western Australian Architect Biographies, <a href="http://www.architecture.com.au/i-cms?page=13453">http://www.architecture.com.au/i-cms?page=13453</a> , 3 June 2024.

ASSOCIATION	Association Type
Bovell family Jack Leamonth Ochiltree	Owners and managers Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Ship Hotel, a brick stucco and iron Inter War Art Old English hotel building and Victorian Georgian stables building, has cultural heritage significance as an important Busselton landmark building and a fine example of the two styles in good condition.</li> <li>The stables have historic value for their association with the establishment of the hotel in the mid 19th century and the provision of stables for travellers.</li> <li>The hotel has historic value for its association with the development of Busselton as a holiday destination in the Inter War years.</li> <li>The place has been an important social gathering place since its construction and it contributes to the community's sense of place.</li> </ul>
Level of Significance	<b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.
Management Category	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Old Ship Inn, c1890. Courtesy SLWA image b3317981\_1.



Old Ship Inn 1900s. Courtesy SLWA image b3317982\_1.



Local Heritage Survey



St Davitt's, BUSSELTON  
PN047

Management Category  
Category 1



SITE INFORMATION	
Place Name:	St Davitt's (fmr)
Other Names:	Cammilleri Residence
Scope of Listing	Original building on the site
Property ID:	100052031
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No
Other Location Description	

LOCATION	
Street Address	27 Georgette St, <b>BUSSELTON</b>
Survey Information	Lot 1; SP75312
Vol / Folio	2971/485
GPS:	-33.646991 115.356103

HERITAGE LISTING	
State Heritage Office ID:	2936
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 08 Dec 2006
Other Listing	Register of the National Estate Indicative Place Classified by the National Trust Recorded 02 Feb 1976

## Local Heritage Survey



	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996
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PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Residence: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1896; 1903
Walls:	Limestone and stucco
Roof:	Corrugated sheet metal
Architectural Style	Federation Queen Anne.

**Physical Description:**

The original 1896 St. Davitt’s residence is a single-storey random-coursed rubble limestone building, with an ‘M’ format roof, covered with corrugated galvanized iron and a corrugated iron-roofed verandah, in the Victorian Georgian style, set in a simple domestic-style garden, comprising lawns and mature trees.

The rear addition, constructed in 1903, is a harmonious addition to the original 1896 section of the residence. It consists of a hipped roof house with a surrounding dropped pitch verandah with an iron lace valance and brackets.

There is a large brick addition to the south of the main house.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

St. Davitt’s was built, in 1896, by local Busselton builders Hough and Donald, for Frederick William Ponsonby Cammilleri, as his family residence. Cammilleri was one of the best-known and most successful prospectors in Western Australia, having discovered the rich lode at Brown Hill, Kalgoorlie. F.W.P. Cammilleri (1861-1943) married Kate Bayliss Layman (1867-1946) in 1895 which is likely to be the reason for the construction of the new home. The origin of the name St Davitts is not known.

The same builders made additions to the rear, probably in 1903. There were only relatively minor changes until the late twentieth century, when further additions were made to the rear, early outbuildings were removed and new outbuildings were erected. The place remained in the family ownership until 1958.

Originally the house addressed Duke Street and was located within a much larger lot which included outbuildings and mature trees. Georgette street was created in the mid 1950s and the original parcel of land began to be subdivided for new lots in the 1960s.

Aerial photographs indicate that the most significant additions to the south of the original residence was constructed in the 1990s. Since that time there have been no major additions and the form and extent of the original residence can be readily determined.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	P2936 St Davitts Assessment Documentation, DPLH, 2006.

ASSOCIATION	Association Type
Cammilleri family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>St Davitt’s is a fine example of a Federation Queen Anne style residence, which retains most of its original external features and the intended qualities of the internal spaces.</li> </ul>

Local Heritage Survey



	<ul style="list-style-type: none"> <li>• St Davitt’s provides visual contrast and adds to the visual complexity of Busselton as one of a number of places in the town that were originally located in substantial landscape settings, but which over time, have been eroded by urban development.</li> <li>• St Davitt’s is a substantial Federation period residence built in 1896 as the family home for a successful and well-known prospector, and typifies the type and standard of accommodation to which such people aspired in this period, and the desire for a coastal retreat from the goldfields.</li> <li>• St Davitt’s was built as a suburban residence in Busselton at a time where there was considerable development and building activity in the town, which was fast developing as both a holiday and a trade centre following the Western Australian gold boom period and the opening of the railway to the town.</li> <li>• St Davitt’s was built for well-known prospector F.W.P. Cammilleri (Mayor of Busselton, 1904-07), following his discovery of the renowned lode at Brown Hill that became known as the Oroya Shoot, and for his wife, Kate Bayliss Cammilleri (nee Layman) a descendant from the earliest European settlers in the Busselton district, and was their family home until their deaths in 1943 and 1946 respectively. The residence continued to be owned and occupied by members of the Cammilleri family until 1959.</li> <li>• St Davitt’s was built by well-known Busselton builders Hough and Donald, who together and individually were responsible for numerous notable projects in the Shire of Busselton and elsewhere, including Caves House (1902, 1938) and extensions to the Busselton Jetty, and is a good example of their residential work.</li> <li>• St Davitt’s was owned and occupied from 1959 to 1986, by members of the medical profession who played a significant part in the lives of the community, namely Dr. A.G. Hemsley (1959-62), Ailsa Carrick (1962-72) and Meave Monks (1962-86).</li> <li>• St Davitt’s is a good example of a Federation Queen Anne style residence designed and built to superior standards, in which local materials were used, in particular stone quarried nearby and local timber, probably brought from Yelverton’s Mill at Quindalup.</li> <li>• St Davitt’s has social significance to the community of Busselton as one of the most substantial and best-known residences, built in the period of rapid development in the town during the late 1890s, and for its association with F.W.P. Cammilleri and the Cammilleri family. The inclusion of St Davitt’s in the Shire’s Municipal Heritage Inventory is a further measure of the significance of the place.</li> <li>• St Davitt’s contributes to the community’s sense of place as indicated by it being generally known as ‘Cammilleris’ place’ nearly fifty years after the last Cammilleri moved out, reflecting its long association with this family.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995.



Municipal Heritage Inventory, 2004.

Local Heritage Survey



St Joseph's Church, BUSSELTON  
PN048

Management Category  
Category 1



SITE INFORMATION	
Place Name:	St Joseph's Church
Other Names:	
Scope of Listing	
Property ID:	100007526
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	70 Kent St, BUSSELTON
Survey Information:	Lot 18; D71152
Reserve:	-----
Vol / Folio	1753/662
GPS:	-33.649800 115.346370
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	409
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Church
Current Use:	Religious: Church
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1933; 1971
Demolished/Relocated:	
Walls:	Brick and stucco
Roof:	Terracotta tile
Architectural Style	Inter War Gothic.

**Physical Description:**

A simple brick stucco and iron church in the Inter-War Gothic style with its entrance at the eastern end of the nave, an unusual plan form. The windows are in the perpendicular style and the narthex simply treated with a crenulated parapet.

St Josephs is cruciform in plan and designed in the neo-Gothic style, common for ecclesiastical buildings from this period. The new church c1933 consisted of a nave with a large sanctuary and two small sacristies. Two side chapels in transept form were added, and at the eastern end of the nave, a gallery was formed to provide an area for the choir. The interior wall treatment is finished to represent stone, while the nave and the transept ceilings are paneled in jarrah between principals of Oregon to give colour.

Externally, the building is finished in cut and struck brickwork, with cement dressings and adorned with two octagonal turrets to the front. An ample portico at the entrance and a supplementary entrance on the north side are completed with a castellated parapet adding further grace and symmetry.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The church as designed by architect Edgar le B Henderson who took over Cavanagh and Cavanagh’s role as principal architects for the Roman Catholic Church. Berry Brothers built the church and Roman Catholic Archbishop Clune opened it on 3 September 1933. It replaced the original 1866 church which is adjacent and addresses Prince Street.

The growth of the region in the Inter War period is consistent with the Group Settlement scheme which saw many new migrants to the district, many of whom had Catholic faith.

In 1971 extensive renovations were carried out on St. Joseph’s Church, the first major work undertaken since the church was erected in 1933. The additions and renovations cost \$12,000.

Alterations to the church included the addition of a new white marble altar and two stained glass windows to the Sanctuary. Plans were prepared by Phil Ryan and Bob Forsythe. Since that time there have not been any major changes or alterations to the church.

Historic Theme:	Cultural Life: Religion
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

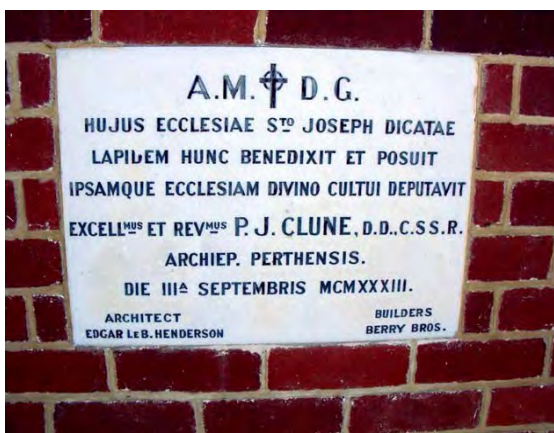
ASSOCIATION	Association Type
E. le B. Henderson	Architect
Berry Bros	Builders
Phil Ryan	Designer
Bob Forsythe	Designer

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>St Joseph’s Roman Catholic Church is a good and modest example of the Inter-War Gothic style and is a local landmark in the streetscape.</li> <li>This church has historic value for its association with the Catholic community who have made an outstanding contribution to the Busselton region’s development.</li> <li>The construction of this church in 1933 demonstrates the growth of the population and region in the Inter War period, in part as a function of the Group Settlement scheme.</li> <li>The church has been attended by members fo the Busselton community since 1933 for spiritual and socials occassions and contributes to the community’s sense of place.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



St Joseph's Church, n.d. Courtesy Busselton Library, image PH00247.



Local Heritage Survey



St Joseph's Church (fmr), BUSSELTON  
PN049

Management Category  
Category 3



SITE INFORMATION	
Place Name:	St Joseph's Church (fmr)
Other Names:	The Bean Chapel Café
Scope of Listing	Original building within later construction
Property ID:	100007440
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes
Other Location Description	Incorporated within shopping centre

LOCATION	
Street Address	69 Prince St, BUSSELTON
Survey Information	Lot 19; D71152
Vol / Folio	1753/663
GPS:	-33.650466 115.346665

HERITAGE LISTING	
State Heritage Office ID:	18160; 400
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Register of the National Estate Nominated 25 Aug 1995 Classified by the National Trust Classified 08 Sep 1971 Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Church
Current Use:	Commercial: Restaurant
Other Use:	Educational: School

CONSTRUCTION DETAILS	
Construction Date:	1866-68; c1990
Walls:	Limestone
Roof:	Corrugated sheet metal
Architectural Style	Victorian Gothic.

**Physical Description:**

The former church is a simple limestone stone and iron Victorian Georgian style church, with a southern narthex. The conversion to a café has retained the external limestone fabric whilst internally the place has been refitted as a café.

The adjacent development is set back from the former church building to enable the original structure to be understood as a former church.

Condition:	Good
Integrity	High
Authenticity	Moderate

### HISTORICAL INFORMATION

The original church was built by volunteer labour led by Christopher J. Weetman, stonemason and builder, between 1866-68. A narthex was added in 1914 and the place continued to operate as a church until 1933 when the new church opened.

With the new church in operation this building was used by the adjacent school as a science room and staffroom.

In the late 1980s, plans for the new Boulevard Shopping Centre began with the clearing of the site and the construction of the new shopping centre incorporated the former church building. The interior of the former church has been adapted for café use.

Historic Theme:	Cultural Life: Religion Commercial: Restaurant
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type
Christopher Weetman	Builder and designer

### SIGNIFICANCE

Statement of Significance	<ul style="list-style-type: none"> <li>The place, although incorporated into a later development can still be understood as a simple stone and iron Victorian Georgian with remaining form and detail.</li> <li>St Joseph's Roman Catholic Church, is one of the earliest Roman Catholic churches in the south-west. It has important associations for the people of the area, having been in use for worship for almost seventy years.</li> <li>It has social value as the buildgin continued to serve, after erection of the bigger Church in 1933, as an annex for the Catholic school on the same block and is valued by the local community.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>

# Local Heritage Survey



Management Category	<p><b>Category 3</b>                  Conservation of the place is desirable.                  Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>
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**ADDITIONAL PHOTOGRAPHS**



**ARCHIVAL IMAGES**



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

## Local Heritage Survey



St Joseph's Church, 1977. Courtesy Busselton Library, image PH00207.

Local Heritage Survey



St Mary's Anglican Church and Graveyard,  
 BUSSELTON  
 PN051

Management Category  
 Category 1



SITE INFORMATION	
Place Name:	St Mary's Anglican Church and Graveyard
Other Names:	
Scope of Listing	
Property ID:	100017782
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	39 Peel Tce, <b>BUSSELTON</b>
Survey Information:	Lot 106; DP225893
Reserve:	-----
Vol / Folio	MB0/0
GPS:	-33.652760 115.345680
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	402
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Municipal Inventory Adopted 13 Aug 2014 Classified by the National Trust Classified 07 Aug 1961 Register of the National Estate Permanent 28 Sep 1982
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 07 Feb 1997

PLACE TYPE	
Original Use:	Religious: Church
Current Use:	Religious: Church
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1844-48; 1902; 1924; 1984
Demolished/Relocated:	
Walls:	Limestone, partially rendered
Roof:	Timber Shingles
Architectural Style	Victorian Romanesque.

**Physical Description:**

St Mary's Anglican Church and Graveyard consists of a single-storey stone building with a shingled roof. It is located to the south and west of a small graveyard. There are about thirty visible graves dating from about 1840 and a modern low wall for memorial plaques. The timber bell tower is located in the north-west corner of the graveyard.

The construction of St. Mary's Church consists of limestone walls, which are plastered internally full height and rendered externally up to height of about 1.8m. Four metre high integrated piers and buttresses are rendered in their entirety. The hammer-beamed roof is lined internally with timber and clad externally with timber shingles. Windows and doors have semi-circular heads. Above the openings are hood moulds, which are generally semi circular although some have a very slight pointed arch. There are two groupings of three lancet windows; these are located at the east of the sanctuary and vestry.

The nave is rectangular in plan. The timber pews are arranged in two rows, with a cross aisle linking the porch to the main central aisle, which leads to the sanctuary.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Vasse district, 200km southwards of Perth, was settled in the late 1830s by the Bussells, Molloy and others who moved there from Augusta. By it was felt that the increasing population of the region warranted the erection of a church. The initial financing of this project consisted almost entirely of contributions raised by friends and relatives of the Bussell family in England, especially cousins, Capel Carter and Frances Bowker. By October 1843, funds sufficient for erecting walls and a roof had been amassed, and it was resolved to proceed.

Trustees appointed were John G. Bussell, John Molloy and Henry Chapman. It is thought that Reverend John Wollaston and Bussell designed the building as an adaption of an early Norman architectural style based on Winchester College Chapel. Plans and estimates were prepared by Mr F. Brabazon Forsayth. The foundation stone was laid with due ceremony by Mrs Frances Bussell on 4 March 1844.

The settlers quarried stone, cut and carted timber and shared in the construction work. John Bussell made all the frames on which the arches were built and donated the timber which, with the assistance of a sawyer named Balschin, he pit-sawed himself. George Blechynden, the district carpenter, also gave some months labour free of charge. Altogether, the construction costs amounted to £300.

The church was opened on 11 April 1845, even though the interior was incomplete. At that time the floor was of beaten earth. The building was named St Mary's after a church of that name in Portsea, England, where William

## Local Heritage Survey



Marchant Bussell had once been curate. The ceremony was conducted by Reverend Wollaston who also performed the first baptism in the church that day. The building is generally represented to have been completed by 1848 and it was consecrated by Bishop Short on 2 November 1848.

In 1859, a harmonium was installed. In 1902, a bell and bell tower were erected. A vestry, added as a gift from Sir Winthrop Hackett, was consecrated on 14 October 1906, superceding an earlier, less permanent vestry. In 1909 a jarrah pulpit was presented to the memory of Lieutenant Colonel Molloy. A porch erected in memory of John G. Bussell, another of the original trustees, was dedicated on 14 September 1924.

Repairs and renovations have been undertaken at the church generally through donations and through grant funding. Significant alterations have included the installation of timber shingles in 1989 to replace aluminium tiles that had been installed in 1972.

The church continues to serve the Busselton community and the graveyard is well maintained.

Historic Theme:	Cultural Life: Religion Peopling WA: Colonisation
Sources:	P0402 St Mary's Anglican Church and Graveyard, Assessment Documentation, 2002, DPLH. Municipal Heritage Inventory 2013.

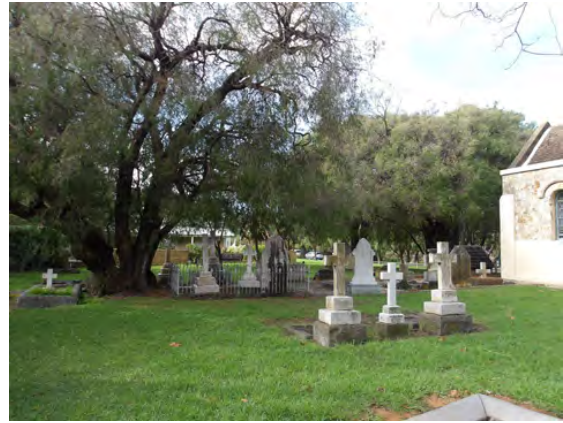
ASSOCIATION	Association Type
John Brabazon Forsyath	Architect
George Blechynden	Carpenter
John Bussell	Carpenter
Bussell Family	Donors and Trustees
Molloy Family	Donors and Trustees

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>St Mary's Anglican Church is one of the oldest churches in the State.</li> <li>St Mary's Anglican Church and Graveyard is associated with the founding and development of the townsite of Busselton.</li> <li>St Mary's Anglican Church and Graveyard has close connections with the founding families of Busselton, such as the Bussells and the Molloy's, who not only raised the funds for its construction, but actively helped to build it.</li> <li>St Mary's Anglican Church and Graveyard is highly valued by the local community as a place of worship, and for its aesthetic qualities and historical associations.</li> <li>Its long history and association with the founding families of Busselton contribute to the community's sense of place.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



St Mary's Church, c1910. Courtesy Busselton Library PH00041.



Local Heritage Survey



St Mary's Church Rectory, BUSSELTON  
PN053

Management Category  
Category 1



SITE INFORMATION	
Place Name:	St Mary's Church Rectory
Other Names:	
Scope of Listing	
Property ID:	100004575
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	43 Peel Tce, <b>BUSSELTON</b>
Survey Information:	Lot 87; DP222226
Reserve:	-----
Vol / Folio	MB25/1918
GPS:	-33.652635 115.346224
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18163
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Permanent 21 Oct 1980 Classified by the National Trust Classified 07 Aug 1961
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Housing
Current Use:	Religious: Housing
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1895
Demolished/Relocated:	
Walls:	Limestone and stucco
Roof:	Corrugated sheet metal
Architectural Style	Federation Bungalow.

**Physical Description:**

The place is a generous limestone walled building with stucco trim, a faceted bay window and iron roof, in the Federation Bungalow style. A deep verandah extends across the southern face of the building from the bay window. Tall limestone chimneys with rendered caps further enrich the substantial steeply pitched roof.

The rectory is set within a simply landscaped garden that features grass and many mature trees.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This rectory was built in 1895 by local builder G.H. Hough for the sum of £300. It is understood that this building replaced an earlier rectory constructed in 1870. Constant fundraising was undertaken to source the funds for the rectory consequently there were delays in construction. The building was first occupied in 1906.

Aerial photographs from the mid 20th century indicate there has been no significant change to the form of the residence and the original intent is still evident.

Historic Theme:	Cultural Life: Religion Cultural Life: Domestic Life
Sources:	The Inquirer and Commercial News, 20 Sept 1895, p. 8. Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type
G. H. Hough	Builder and designer

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The rectory is a generous intact example of the Federation Bungalow style executed in stone and corrugated metal sheeting. The place is a landmark in the streetscape.</li> <li>The place has historic value for its association with St Mary's Anglican Church and the role it has played in the Busselton and wider regional community. The Rectory as an extension of the church service was visited by many members of the community.</li> <li>The place is valued by the community as a prominent landmark that contributes to the community sense of place since the late 19th century.</li> <li>The role of the rectory in the community is valued as evidence by the efforts to fundraise and erect the building in the late 19th century.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.

## Local Heritage Survey



Consider for nomination for State Register of Heritage Places if not already included.

### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



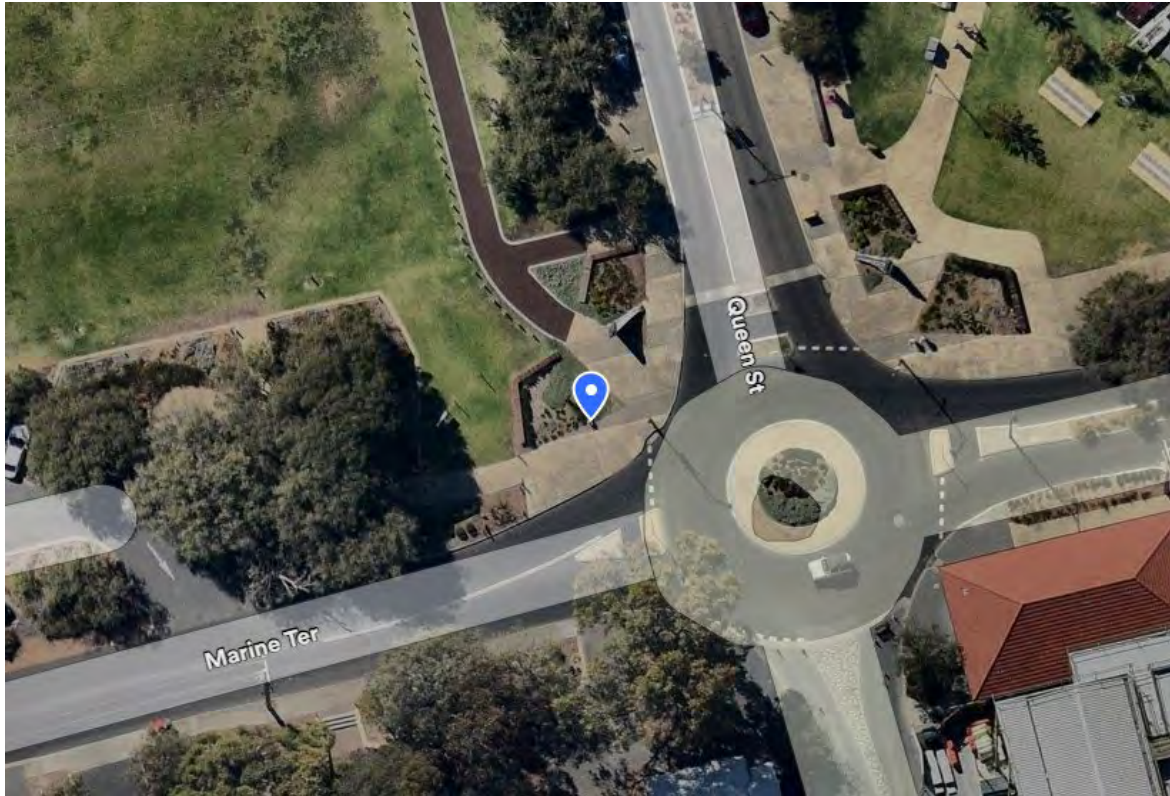
Municipal Heritage Inventory, 2013

Local Heritage Survey



Sun Dial at Signal Park, BUSSELTON  
PN054

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Sun Dial at Signal Park
Other Names:	
Scope of Listing	
Property ID:	100012170
Place Type:	Other Structure
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Signal Park, Marine Tce, <b>BUSSELTON</b>
Survey Information:	Lot 400; P185938
Reserve:	38872
Vol / Folio	LR3148/672
GPS:	-33.646713 115.343378
Other Location Description:	NW corner of Queen St and Marine Tce

HERITAGE LISTING	
State Heritage Office ID:	5330
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Monument
Current Use:	Monument
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1853; 1929; 1979; 2017
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

The sundial is set at the corner of Signal Park near the Queen Street and Marine Terrace junction. It is set amongst brick edged garden beds on a small plinth and has a plaque on the vertical face of the plinth.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The following extract is from a paper written in 1977 by Busselton resident Arthur Breeden and member of the Sussex Masonic Lodge with some minor additions.

*The old sundial standing on the Northeast corner of Signal park at the intersection of Queen Street and marine Terrace, Busselton is believed to have been the property of Lt. Col. Molloy and was first erected about 1853 on the old Police Station and Court House grounds near a limestone plinth (now removed) just south across the road from where it now stands. This plinth carried the rain gauge from which our early rainfall records are kept.*

*One story, probably founded on fact, was that when the late Richard Gale purchased the Molloy property "Fairlawn", the sundial was removed from the old Police Station grounds and later re-erected at Mr Gale's new home at the northern end of West Street (now known as Busselton hospital Nurses Quarters PN011). Mr Gale retired here after purchasing the property from Mr Charles Fox Roberts c1915. Some time later, the sundial disappeared from the Gale residence and many years later was found in the beach scrub, west of the old Geographe House at the north end of West Street (now demolished) and is believed to have been held in custody by our late Wor. Bro. Bob Forsythe.*

*For the 1929 WA Centenary Celebration, Sussex Lodge, as their contribution had the sundial re-erected on its present site. The cairn or plinth was built by the late John Henry Atkinson, a Stonemason. A Time Capsule was placed inside. Wor. Bro. Forsythe fixed and set the dial on a true bearing and the whole was ceremonially unveiled at a simple ceremony in the presence of members of the Lodge. The sundial standing today 48 years after its re-erection is just as true to time keeping as it was when in the early days, it was the only local instrument to record exact time.*

It was re-erected in September 1979 to commemorate the Western Australian Sesqui - Centenary by the Sussex Lodge.

In 2017, as part of the foreshore works undertaken by the City of Busselton the sundial was reerected on a new smaller plinth closer to the footpath.

Historic Theme:	Cultural Life: Recreation - Arts, Cultural and Entertainment Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. THE SUNDIAL ON SIGNAL PARK, BUSSELTON, WESTERN AUSTRALIA And its relation to the history of Sussex Masonic Lodge. A paper written by Arthur Breeden 7 February 1997.

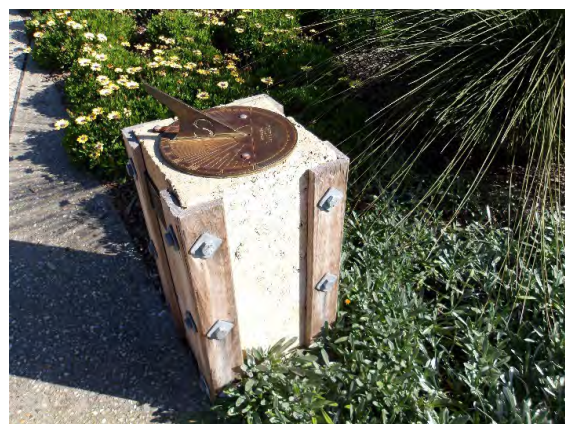
## Local Heritage Survey



ASSOCIATION	Association Type
Freemasons of Busselton	Designers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Sun Dial memorial has historic value as part of a long tradition of commemorating historic moments in Western Australian history</li> <li>The Sun Dial is a landmark in Busselton that has been present in the streetscape since 1929 and contributes to the community sense of place.</li> <li>The Sun Dial has historic and social value for its association with the Freemasons who were active in the Busselton community in the 20<sup>th</sup> century.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013

After unveiling the new structures, the procession will proceed to the corner of Prince and Queen Streets, where the representatives of the Druids' Grand Lodge, Perth, will unveil the drinking fountain erected by the Busselton branch.

Providing the completion of the sun-dial, to be erected by the Masonic Lodge, is accomplished in time, the procession will then be diverted to this ceremony.

To date, the following bodies have signified their intention of participating in these functions:—Busselton sub-branch R.S.L.; Busselton Brass Band; Busselton Fire Brigade; Vasse Cricket Association; U.A.O.D., Sussex Lodge 84; Sussex Masonic Lodge.

As the function is undoubtedly fraught with historical importance, and is one that will live in memory for all time, it is hoped the public will attend and enter into the spirit of the occasion.

Exert from The South Western News 6 December 1929, p. 7.

Local Heritage Survey



Sussex House, BUSSELTON  
PN055

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Sussex House (fmr)
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100002207
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	NE corner of Queen and Prince Streets

LOCATION	
Street Address	89 Queen St, <b>BUSSELTON</b>
Survey Information	Lot 10; D13448
Vol / Folio	1346/242
GPS:	-33.650770 115.345090

HERITAGE LISTING	
State Heritage Office ID:	5309
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996



## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: Retail Store
Current Use:	Commercial: Retail Store
Other Use:	Commercial: Restaurant

CONSTRUCTION DETAILS	
Construction Date:	1911, 1936, 1986
Walls:	Painted brick
Roof:	Corrugated sheet metal
Architectural Style	Federation Free Classical Inter War Stripped Classical.

**Physical Description:**

Located on the corner of Queen and Prince streets, Sussex House is a two storey Federation Free Classical style commercial building with a strong landmark value.

It comprises shops on the ground floor and had residences on the first floor. The building originally had a two storey verandah, therefore the detail below the first floor verandah roof level is simply treated. The verandah has been replaced by a cantilevered awning. The architectural flourishes are reserved for the street side parapet, where a deep balustrade and pediments provide a richly decorative building top and skyline.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Previous research has determined that a house was constructed and lived in by the Hough family on this site in the 1890s. The Hough family sold drapery from their home before constructing a small timber 'general and drapery' store on this corner. A drapery store was operating within Sussex House which was presumed to be the same site in July 1911

By December 1911, a new two storey brick premises was constructed on the site and opened as a boarding house for holiday makers. An advertisement in December 1911 described it as 'a first-class and up-to-date Home for Visitors, under the well-known control and management of Mrs J. L. Ost. Everything new and modern. Comfortable Sitting Rooms. Promenade Balconies, Baths and every convenience.

It has not been established who was the architect or builder of Sussex House, a name which reflected the regional designation for the area by the Lands and Surveys department.

In 1936, architect S.H. Bedford, called for tenders for the construction of a two storey brick extension which was to include, six bedrooms and balconies. It is not clear which portion of the building this referred to.

The building served as a boarding house during World War II and was later owned by Mr. Prosser, who developed the retail aspect of the building by leasing portions of the ground floor to banks.

Aerial photographs indicate that a new addition was constructed to the rear of the building in c1987 which filled in the two wings of the original building creating the current (2024) plan form.

Historic Theme:	Cultural Life: Recreation - Arts, Cultural and Entertainment Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. The South-Western News, 28 July 1911, p. 2; 22 December 1911, p.2. The West Australian, 19 September 1936, p.4.

ASSOCIATION	Association Type
Hough family	Landowners

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>Despite the removal of the verandahs, the place has aesthetic value for the simple form and detail of the Federation Free Classical style executed in brick and corrugated sheet metal.</li> <li>Sussex House has been a landmark in the street scape since 1911 because of its dominant form at a prominent location.</li> <li>The place has historic value for its association with the development of the town as a holiday destination from the early 20th century. As a premises of residential and commercial uses since its construction it demonstrates the changing nature of retail shopping and holiday accommodation in the town of Busselton.</li> <li>This generous building is a landmark in Busselton that has been present in the streetscape since 1911 and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

## Local Heritage Survey



View of Queen Street, 1930s. Courtesy Busselton Heritage Trail.

Local Heritage Survey



The Retreat, BUSSELTON  
PN057

Management Category  
Category 2



SITE INFORMATION	
Place Name:	The Retreat (fmr)
Other Names:	Barnard's House Busselton Medical Centre
Scope of Listing	Original building on the site
Property ID:	100005146
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	

LOCATION	
Street Address	23 Albert St, <b>BUSSELTON</b>
Survey Information	Lot 11; D18095
Vol / Folio	1963/947
GPS:	-33.651970 115.343880

HERITAGE LISTING	
State Heritage Office ID:	422
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Recorded 03 Jul 1978 Register of the National Estate Indicative Place

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Commercial: Offices
Other Use:	Health: Other

CONSTRUCTION DETAILS	
Construction Date:	c1893
Walls:	Brick and render
Roof:	Corrugated sheet metal
Architectural Style	Victorian Regency.

**Physical Description:**

The Retreat is a stucco masonry and corrugated metal sheet roof Victorian Regency style residence, converted for commercial use. It is symmetrically arranged with gabled bay windows to the east and west of the centrally located front entrance.

The roof is steeply pitched and articulated with gables, finials and chimneys with corniced chimney caps. A verandah extends around the building with timber posts and a St. Andrew's cross balustrade.

Condition:	
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Previous research has proposed that the residence was built c1893 for the Byfield, Allpike and Ashton families as a holiday home although the Guerin family are also reputed to have been one of the original owners. The building has some stylistic similarities to No 58 West Street which suggest it may have been built and designed by the same team.

In 1903, George William Barnard (1873-1941) and his wife Eliza Jane Bovell (1880-1951) moved into the house after the birth of their son Alan Barnard in May 1903. Mrs Maryllia Anne Ryan (nee Barnard) (1905-1984) lived in the house until she was married at 25 years of age. Mrs. Ryan in an interview (1977) 'we used to have a lot of land around the house down to Prince Street and across to Queen St.'

George William Barnard Jnr who lived at this residence was elected the Member for Sussex between 1924 and 1933 and like his father George William Barnard Snr was Mayor of Busselton for some years. The family was active in all aspects of the Busselton community from the Road Board to sporting groups and the Church.

When Mrs. Ryan died she was the last of the Barnard family children who lived at the Retreat. The retreat remained in the hands of the Barnard family for 63 years until it was sold to the Paradise Motel in 1966 when it was considered for demolition to expand the existing Motel located on the other side of Albert Street.

The Retreat was then sold to Woolworths Pty Ltd who purchased the land for a possible development as a supermarket, however Coles established a supermarket in 1975 and the development was put on hold.

The retreat was purchased in 1975 by Dr Robert Jarvis and at this time the building underwent extensive renovations to cater for doctors' surgeries and professional rooms. In 1977 the building housed an accountant's office, a branch of the Busselton Health Centre and a clinical laboratory. Dr Jarvis sold to Keith Howard, car dealer who bought it as an investment property.

The property continues to be used as medical rooms and was extended in 2003 resulting in the removal of several palm trees.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Australian Electoral Rolls, 1903-1983 Wise's Post Office Directories

ASSOCIATION	Association Type
Barnard Family	Owners and occupiers

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This former residence has heritage value as a good and largely intact example of the Federation Italiante style expressed in brick and iron.</li> <li>The place is a landmark in the streetscape as a prominent building in a highly visible location.</li> <li>This former residence has historic value for its association with the Barnard family who were leading members of the Busselton and wider regional community in the late 19th and early 20th century.</li> <li>The place has historic value as a demonstration of the type of large home built for professional men and their families.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the late 19th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005

Local Heritage Survey



Vasse Hotel, BUSSELTON  
PN058

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Vasse Hotel
Other Names:	
Scope of Listing	Original building only
Property ID:	100017410
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	38 Duchess St, <b>BUSSELTON</b>
Survey Information:	Lot 200; DP30057
Reserve:	-----
Vol / Folio	2219/874
GPS:	-33.649204 115.344144
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5331
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Statewide Hotel Survey Completed 01 Nov 1997
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: Hotel
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1906
Demolished/Relocated:	
Walls:	Brick and render
Roof:	Corrugated sheet metal
Architectural Style	Federation Free Classical.

**Physical Description:**

The Vasse Hotel now comprises the 1906 building on the corner of Queen and Duchess Streets, with a shopping centre to the south and west.

The original section of the building had a two-storey timber construction filigree style verandah, brick walls, stucco decorative treatments, an iron roof, tall double hung sash windows and timber-framed doors. It is a distinctive element in the streetscape and like most country hotels takes full advantage of its corner to make an architectural statement. The verandahs are very deep, but the present fabric is all replacement material. The parapet detail remains authentic, with its cornice, panels and acroteria and the words Vasse Hotel in bas-relief. Almost all openings have been altered and several of the original openings have been bricked in.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

From the available research there was a hotel on this site known as the Vasse Hotel from at least 1888. In an advertisement in 1896 it is stated that there were 6 sitting rooms and 9 bedrooms, apart from the rooms needed for the licensees family. At that time the owner was S. Copley and in the next few years there changes of the licensee and owners.

In 1902, it was announced that the 'homely hotel was being enlarged'.

Previous research has found that the works were completed by local contractor Robert Donald and Son and like many hotels underwent numerous changes to accommodate changing needs.

The changes were generally confined to the ground floor until the building was completely renovated and changed significantly during the 2002-3 shopping centre projects.

The place now comprises of a café and tavern and large sections of the former hotel were demolished to make way for the new additions.

Historic Theme:	Economy: Commerce Peopling WA: Demographic Development
Sources:	The West Australian, 8 April 1897, p. 7; 19 Nov 1902, p. 1902, p. 1; 9 March 1903, p. 1.

ASSOCIATION	Association Type
Robert Donald	Builder

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Vasse Hotel, a two storey brick, stucco and iron roofed Federation Free Classical style building with substantial additions, has aesthetic value as a local landmark, as a substantial fragment of a fine buildings and for its contribution to the Queen Street streetscape.</li> <li>The Vasse Hotel has historic value for its association with the establishment of Busselton as a holiday destination from late 19th</li> </ul>



## Local Heritage Survey



	<p>century. The changes in the building have been consistent with the ebb and flow of the holiday industry in Busselton.</p> <ul style="list-style-type: none"> <li>The place has social value for the Busselton community as it has been present in the streetscape since the late 19th century and contributes to the community sense of place and many members of the community have visited the place for a range of social events.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Vasse Hotel, c1909. Courtesy Busselton Library image PH00029.

Local Heritage Survey



Villa Carlotta, BUSSELTON  
PN059

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Villa Carlotta (fmr)
Other Names:	St Joseph's Convent and School (fmr) Ithaca
Scope of Listing	Original building and mature trees
Property ID:	100010954
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	

LOCATION	
Street Address	110 Adelaide St, <b>BUSSELTON</b>
Survey Information	Lot 100; D86588
Vol / Folio	1939/983
GPS:	-33.645910 115.353943

HERITAGE LISTING	
State Heritage Office ID:	386
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 15 May 1998
Other Listing	Classified by the National Trust Classified 02 Feb 1976

## Local Heritage Survey



Register of the National Estate Permanent 21 Mar 1978 Municipal Inventory Adopted 20 Jun 1996 Municipal Inventory Adopted 13 Aug 2014
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PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Commercial: Hotel
Other Use:	Religious: Convent Educational: School

CONSTRUCTION DETAILS	
Construction Date:	1896/7
Walls:	Corrugated metal sheeting
Roof:	Tuckpointed brick and render
Architectural Style	Federation Queen Anne.

**Physical Description:**

Villa Carlotta is clearly seen from the road and is approached via a circular drive. The main building comprises the original home, the convent and subsequent additions. Other buildings on the block on the site are residential units associated with the guest house function.

The main building comprises the original 1896-97 house, the 1904 convent, a number of framed extensions and a new brick dining room. The home was a one-storey building with a two level tower over the entry.

The style of architecture best fits Federation Queen Anne exhibiting an asymmetrical plan, complex roof form, tower, and wide verandah with decorative timber posts and brackets.

Fabric of the 1897 house is clear on the east and west where little change has taken place to the form of the building, apart from the 1904 convent additions to the west. Original tuck-pointed brickwork in stretcher bond is maintained at the entrance and to the verandah on the east and west.

The whole roof is clad with corrugated sheet metal and the roof gable to the south-east of the roof retains decorative timberwork lost to the two gables on the north.

The 1904 additions were placed on the west, possibly replacing some of the verandah. The extent of the remaining fabric of this extension is clear on. Although the north face of this extension is ashlar inscribed cement rendered, it is probable that this face was originally tuck pointed as the east wall adjacent to the verandah is tuck pointed and the join between render and pointing suggests render is a later application.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Villa Carlotta ('Ithaca') was completed in 1897 for Francis (Frank) Herbert Backhouse (1863-1933) and his wife Margaret Weir (1879-1911) as a family home for his wife and four children.

Frank Backhouse was born in Brisbane in 1863 and came to Western Australia in 1893. He worked as a consulting engineer in Perth for some months before taking on a position with WA Goldfields Ltd., an English company in Coolgardie. The job required that he travel extensively throughout the colony and it was during this time that he built Ithaca and he built six other cottages in Carey Street, Busselton known as "Backhouse Town".

The property was purchased by the Sisters of Our Lady of the Missions in 1904 who converted the house into a convent and school. The house was extended at this time in order to provide additional sleeping space for the convent. The nuns lived in the house and taught classes in a temporary classroom on the property which had been relocated to the present school site in 1951. The Sisters of Our Lady of the Missions transferred the house to the Sisters of St Joseph of the Sacred Heart on 5 August 1922. The Josephite Sisters took over the convent, school and nineteen boarders.

In 1951, the Josephite Sisters moved to a remodelled residence in Kent Street opposite the presbytery and church. Prior to being sold in 1952, Ithaca was used by the Church as a religious holiday ('Bushies') centre for children and as a holiday house for the Josephite Sisters.

## Local Heritage Survey



The property was sold to a Mr Rushton in 1952 and it is believed he renamed the house Villa Carlotta. Mr Rushton ran the property as a private hotel. Since that time the place has continued to be used for that purpose and has been adapted and modified in response to changing needs and expectations of guests.	
Historic Theme:	Economy: Rural Occupations Economy: Commerce Cultural Life: Religion
Sources:	P0386 Villa Carlotta Assessment Documentation, DPLH. Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Bunbury Herald, 26 October 1911, p. 3.

ASSOCIATION	Association Type
Backhouse family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Villa Carlotta is aesthetically significant as an almost vernacular 'builder's' version of the Federation Queen Anne style widely adopted throughout Australia in the first decade of the twentieth century, and particularly in Western Australia where much building took place following the gold rush.</li> <li>• The place has a landmark quality created by the tower and the large mature Morton Bay Fig tree on the direct line of the axis of the entrance hall and thus a significant remnant of the original garden plan.</li> <li>• Villa Carlotta is indicative of changing patterns of residence and social life in Western Australia, as representative of the growth of Busselton when the port town began to develop from a purely regional centre into a holiday resort and retirement town.</li> <li>• The variety of changing uses of the place, from private home, to convent, school, and holiday accommodation is indicative of the vigorous growth of Busselton and the multiple social and economic factors in its history.</li> <li>• The place has close associations with individuals, particularly owners and occupants, including its builder Frank Backhouse, the Sisters of Our Lady of the Mission, and the Sisters of St Joseph of the Sacred Heart, who played a part in the history and growth of Busselton.</li> <li>• Villa Carlotta is valued by the local community as contributing to Busselton's identity and the community's sense of place, and as an element in the current tourism economy, based on the character of the region. It is very well known by the older residents.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Weld Hall Theatre, BUSSELTON  
PN060

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Weld Hall Theatre (fmr)
Other Names:	Weld Repertory Theatre Weld Institute Weld Mechanics' Institute
Scope of Listing	Applies only to the building on the site.
Property ID:	100013035
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes
Other Location Description	NE corner of Queen St and Adelaide St

LOCATION	
Street Address	13 Queen St, <b>BUSSELTON</b>
Survey Information	Lot 310; P225893
Vol / Folio	1293/378
GPS:	-33.647564 115.344053

HERITAGE LISTING	
State Heritage Office ID:	404
Statutory Listing	State Register Registered 14 Dec 2001
Other Listing	Register of the National Estate Identified Through State Process

## Local Heritage Survey



	Classified by the National Trust Recorded 02 Feb 1976 Municipal Inventory Adopted 20 Jun 1996
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PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1874-81, 1890, 1962, 1980s, 1988, 1997, 2005
Walls:	Corrugated metal sheeting
Roof:	Brick and render
Architectural Style	Victorian Italianate.

**Physical Description:**

Weld Hall is a single storey brick building with a corrugated metal roof in a simplified Victorian Italianate style. It is symmetrically arranged plan form and has a long central wing with a simple porch, and this section is flanked by two gabled bays with arched head windows.

The views of the building from the north and east are limited because of the works underway in 2023/24 which will see the integration of the original building into the new Performing Arts Centre being constructed on the adjacent site and behind the Weld Theatre.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Weld Hall was built during the course of 1874-1881 and progressively developed and adapted thereafter. It was named after Governor Frederick Weld.

It was built as a Mechanic’s Institute and provided support and education prior to institutions such as public libraries being formalised. Once formed, the municipality began to take over these formalised services. The place later served as a town hall, a meeting place for the Returned Services League and still later from 1960 as a Repertory Club.

In 2023, the building underwent renovations as part of the larger program of works for the construction of the adjacent new performing arts complex.

Historic Theme:	Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	P0404 Weld Theatre Assessment Documentation, DPLH. Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>Weld Hall has some aesthetic value in the symmetrical form of the building, with its dominant large arched windows and simple decorative features, although this has been somewhat compromised by unsympathetic additions and cracking due to the failure of footings.</li> <li>Weld Hall has value for its association with early social and community development of Busselton. The evolution of the building illustrates the early patterns of growth in the region, which were characterised initially by the financial support of families and organisations such as the Mechanics Institute, and later by the Municipality of Busselton.</li> <li>Weld Hall is a physical reminder of the Mechanics Institute ethos, which was to promote the educational and cultural development of</li> </ul>
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## Local Heritage Survey



	<p>communities throughout Western Australia and elsewhere. Once prolific, the majority of Mechanics Institutes have been replaced by the public library and adult education systems and their social function has all but disappeared.</p> <ul style="list-style-type: none"> <li>• Weld Hall is associated by name with the Frederick Aloysius Weld, Governor of Western Australia from 1869 to 1875. It is associated with several organisations, in particular the former Mechanics Institute, the RSL and the Repertory Club.</li> <li>• Weld Hall has occupied an important role in the cultural and social life of Busselton for over 100 years. It is highly valued by members of the local community as a venue dedicated primarily to cultural, artistic and literary development and is demonstrative of early reading rooms and libraries. It has associations with various organisations, including the Mechanics' Institute and Returned and Services League, which have made significant contributions to the local community.</li> <li>• Weld Hall has served as a community and town hall, a rehearsal and performance venue for the local district band and in a formal educational capacity as a substitute classroom. It has also achieved contemporary social value as a theatre, contributing greatly to the sense of place of the region.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Busselton War Memorial, BUSSELTON  
PN156

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Busselton War Memorial
Other Names:	Memorial Park Victoria Square
Scope of Listing	
Property ID:	100014566
Place Type:	Other Built Structure
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Lot 229 Peel Tce, <b>BUSSELTON</b>
Survey Information:	Lot 229; P225893
Reserve:	
Vol / Folio	43/257
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	13481
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Statewide War Memorial Survey Completed 01 May 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Memorial
Current Use:	Memorial
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1919/20
Demolished/Relocated:	
Walls:	Bronze, limestone and Donnybrook sandstone
Roof:	N/A
Architectural Style	Cenotaph style memorial

**Physical Description:**

A bronze, limestone statue on a stone platform inscribed with words 'Honour the Brave ' and 'The Heroic Dead'. The memorial measures 600 by 1500 mm and has 4 sides to it. It sits at the end of a formally landscaped brick paved path surrounded by landscaped gardens of grass and mature trees.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The War Memorial was originally erected to commemorate those from the Busselton and Sussex Roads Board District who served in World War I. It now commemorates those who served and those who fought during World War I, World War II, Korean War and the Vietnam War.

The memorial was unveiled by General Sir Birdwood on 6 January 1920. The sculptor was well known artist Pietro Porcelli.

Its construction in the years following World War I was a common practice throughout Australia and were often funded by local communities and the forerunner organisations of the Returned Services Leagues of WA.

The memorial has been the venue for regular memorial services, the most well attended being ANZAC Day services.

The construction of the new memorial in Rotary Park in 2024 will mean there will be less services at this site but it will continue to be a place of memorial and reflection.

Since its construction, local researchers have found that some names were omitted from the list of servicemen and women. These omissions will be rectified at the new memorial.

Historic Theme:	Governing: Law, Order and Defence Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Monument Australia <a href="https://monumentaustralia.org.au/themes/conflict/multiple/display/60218-busselton-war-memorial">https://monumentaustralia.org.au/themes/conflict/multiple/display/60218-busselton-war-memorial</a> .

ASSOCIATION	Association Type
Pietro Porcelli	Artist

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The memorial has historic value for its association with the servicemen and women who served in conflicts outside of Australia and the sacrifices they made.</li> <li>It also has historic value for the demonstration of the efforts of fundraising made by local communities to recognise those who served.</li> <li>The place is also associated with prominent and skilled sculptor Pietro Porcelli who was the artist who designed the elements of this memorial.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The memorial has social value to the Busselton community as the venue for many services and events which have been attended by wide sections of the community since 1920 and therefor contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013

Local Heritage Survey



A. R. Bovell & Son, BUSSELTON  
PN157

Management Category  
Category 4



SITE INFORMATION	
Place Name:	A. R. Bovell & Son
Other Names:	
Scope of Listing	Original building only
Property ID:	100002881
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Restricted

LOCATION	
Street Address	42 Queen St, <b>BUSSELTON</b>
Survey Information:	Lot 13; DP33934
Reserve:	-----
Vol / Folio	258/111A
GPS:	
Other Location Description:	Corner of Duchess Street

HERITAGE LISTING	
State Heritage Office ID:	18164
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: shop
Current Use:	Commercial: shop
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1920s
Demolished/Relocated:	2014 demolished apart from facade
Walls:	Painted Brick
Roof:	Corrugated Sheet metal
Architectural Style	Inter war Stripped Classical.

**Physical Description:**

This single storey brick shop addresses the north west corner of Queen and Duchess Street.

The main entrance presents on an angle to the corner and is a glass panel set into a timber frame that features a stepped detail and a fan light above. The entry door on Duchess Street features the same detail. The large shop front windows have divided panes above the main panel, below the main panel is a low masonry wall clad with painted square tiles that may be a remnant of the original finish.

The steel framed awning is a later addition.

Condition:	Good
Integrity	Low
Authenticity	Moderate

**HISTORICAL INFORMATION**

From the readily available information this shop premises was built in the early 1920s for Alexander Robert Bovell (1873-1951).

Alexander Bovell and the Bovell family were influential in the development of Busselton in the 20th century, with many members of the family undertaking community service and working in the Shipping industry. Alexander Bovell was Mayor during World War I and for many years was a Justice of Peace.

Alexander Bovell worked as a Shipping Agent, Land Agent and branched out into auctioneering. Items in the local press indicate the business operated from Queen Street in the 1920s. It was during this period that the Soldier Settlement and Group Settlement schemes were enacted.

It is not known who designed or built the shop premises.

The property remained in the hands of the Bovell family until the late 20th century and for many years the place was unoccupied.

Aerial photographs indicate that the awning wrapping the two main elevations of the building was removed in 2012.

In 2014, all of the building structure was removed apart from the facades facing the streets. A new structure was built inside the remaining walls. The doors have been retained and the window locations reflect the Inter War style but may be replacement inserts.

Historic Theme:	Economy: Commerce Governing: Government and Politics
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories. The West Australian, 25 September 1951, p. 2. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Bovell family	Owners and occupiers

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The remaining building façade is associated with the Bovell family who were prominent business and community leaders in Busselton in the 20th century.</li> <li>The site is associated with the development of Busselton in the 1920s when the region was developing with new settlers including the Soldier Settlement and Group Settlement schemes.</li> <li>The shop front has value for the community as it has been a continual presence in the streetscape since the 1920s.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.



Local Heritage Survey



House, 7 Albert Street, BUSSELTON  
PN160

Management Category  
Category 2



SITE INFORMATION	
Place Name:	House, 7 Albert Street
Other Names:	
Scope of Listing	Original building only
Property ID:	100004789
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	7 Albert St, <b>BUSSELTON</b>
Survey Information:	Lot 381; P300666
Reserve:	----
Vol / Folio	1789/463
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18176
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Commercial: Other
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1890s
Demolished/Relocated:	
Walls:	Rendered brick
Roof:	Corrugated Metal Sheeting
Architectural Style	Victorian Georgian.

**Physical Description:**

This building has a steeply pitched roof that suggests that the roof was originally clad with shingles. The verandah in its present form is a much later addition.

As such, the building provides an interesting visual counterpoint along the commercial streetscape of Albert Street.

Condition:	Good
Integrity	High
Authenticity	Moderate

### HISTORICAL INFORMATION

The date of construction of this former semi-detached residence has not been determined, however the physical evidence suggests it was built in the late 19th century for a working family. The physical evidence also indicate that the windows and doors on the front elevation are later replacements.

The place appears to have been used as a residence until the early 2000s.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983.

ASSOCIATION	Association Type

### SIGNIFICANCE

Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value for the remaining evidence of its original form and function as a semi detached residence from the late 19th century.</li> <li>The place has historic value as a demonstration of a simple semi detached residence for working families.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Dr Yates' House (fmr), BUSSELTON  
PN161

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Dr Yates' House (fmr)
Other Names:	Busselton Early Childcare Centre
Scope of Listing	Original building only
Property ID:	100047229
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	15 Albert St, <b>BUSSELTON</b>
Survey Information:	Lot 453; P56202
Reserve:	-----
Vol / Folio	2784/36
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	17457
Other Listing	Classified by the National Trust Adopted 05 Dec 2005 Municipal Inventory Adopted 13 Sep 2006 Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Health: Housing and Quarters
Current Use:	Commercial: Other
Other Use:	Residence: Single storey residence

CONSTRUCTION DETAILS	
Construction Date:	1922-29
Demolished/Relocated:	
Walls:	Brick and Limestone
Roof:	Corrugated Metal Sheeting
Architectural Style	Inter war Californian Bungalow.

**Physical Description:**

This former residence is a single storey brick and stone, gambrel and gabled roof building with an encircling verandah. The verandah has timber decorative elements that give the place its distinctive appearance. Infill to the side of the verandah has diminished the symmetry and openness of the building.

The front property boundary is defined by a timber fence limiting the view of the front yard which includes mature trees.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

This former residence was built for Dr Walter Percy Yates in 1922-9 and designed by the prominent architectural team of Cohen & Eales. Eales and Cohen undertook a considerable number of projects in the Busselton district during the Inter War years.

Dr Yates (1889-1985) his wife Evelyn May Cocker (1889-1983) and their two children lived in the house, and Dr Yates ran his surgery from the front rooms.

The verandah outside the surgery and facing Albert Street was well known by Busselton residents for more than 30 years as they filled the chairs lined up along its length waiting for their turn to see the doctor.

Dr Yates was born in York City, England and trained at Glasgow University in Scotland. He came to WA in 1912 and set up a practice in York. He worked for a short time at Woodman Point Quarantine Station. His wife Evelyn came from England during WWI and their son and daughter were later born in Fremantle.

After the war, he came to Busselton and was appointed Government Medical Officer for the district in 1922, a position he held until 1955.

When Dr Yates began practicing, he was the only doctor between Capel and Albany and often visited patients on horseback, horse and cart, or car depending on the road conditions. He helped to establish the St. John Ambulance in the district and in 1940 was recognised as an honorary life member. He started the first public Tennis Club. He was a member of the first board of management for the Villa Maria project, the first retirement village in the area. In 1955 he moved to Perth and served on the Repatriation Board for 15 years before retiring to his home in Albert St Busselton.

The property was auctioned in February 2003 and bought by the current owners and the place converted to use as a child care centre. The adjoining block to the west was previously a tennis court for the Yates family.

Aerial photographs from the mid 20th century indicate that the form and extent of the original residence has not changed significantly although there have been new structures built in the front and back yards.

Historic Theme:	Social Services: Health Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024..

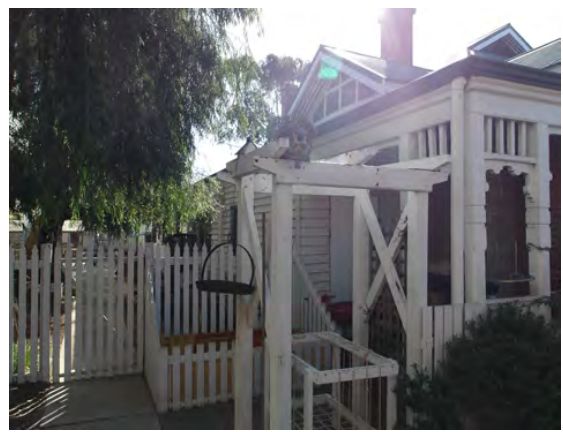
## Local Heritage Survey



ASSOCIATION	Association Type
Dr Yates and family Eales and Cohen	Owners and occupants Architects

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of Busselton and the region in the Inter War years when professionals and their families were settling in the town and providing key services.</li> <li>This place has historic value for its association with Dr Walter Yates and his family who made a significant contribution to the town of Busselton professionally and socially.</li> <li>The place has social value for the Busselton community as it was well known as the rooms of General Practitioner Dr Yates for many decades where many residents would have visited. Its use and presence in the streetscape contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Place of Interest</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



## Local Heritage Survey



### ARCHIVAL PHOTOGRAPHS



Yates family 1950, Courtesy SLWA image b2384998\_1 PN161.

Local Heritage Survey



Commercial premises, Albert Street  
 Grocer & Baker, BUSSELTON  
 PN163

Management Category  
 Category 2



SITE INFORMATION	
Place Name:	Commercial premises, Albert Street Grocer & Baker
Other Names:	
Scope of Listing	Original building only
Property ID:	100005022
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	17 Albert St, <b>BUSSELTON</b>
Survey Information:	Lot 9; D13037
Reserve:	-----
Vol / Folio	1127/691
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	13490
Other Listing	Municipal Inventory Adopted 23 Apr 1999 Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014



## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: Shopping complex
Current Use:	Commercial: Shopping complex
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1899
Demolished/Relocated:	
Walls:	Painted brick and render
Roof:	Corrugated Metal Sheeting
Architectural Style	Federation Free style.

**Physical Description:**

These two shops have a pair of relatively intact shopfronts with elaborately modeled pediments and retain a large amount of original and early fabric in their shop fronts. The portion to the west appears to be an enclosed verandah and the windows and doors are a later installation.

The bull nose verandah is supported on decorative metal posts.

In the parapet above the eastern shop premises the lettering "Grocer & Baker" are still evident behind the contemporary signage.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The date shown in the parapet above the western shop premises states a date of construction of 1899. The builder or designer of the premises have not been determined. This date of construction is consistent with the 'Gold Boom' period of development across Western Australia where the population increased and the economy grew rapidly.

The two shops are likely to have been built at different times as they demonstrate different stylistic elements.

The shops have been occupied by a range of retailers.

Aerial photographs from the mid 20th century indicates that only the shop premises on the eastern side had an awning.

Sometime in the 1960s, the shop premises on the western side was extended and small additions across the rear were removed.

Historic Theme:	Economy: Commerce Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024..

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the period of development in the late 19th century associated with the gold discoveries in the state.</li> <li>These retail premises have historic value for their demonstration of a style of shopping which catered for the local residents.</li> <li>The place has social value for the Busselton community as it has been a retail premises from the late 19th century and its use and presence in the streetscape contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>

## Local Heritage Survey



Management Category

**Category 2**

Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013

Local Heritage Survey



House, 95 Kent Street, BUSSELTON  
PN164

Management Category  
Category 2



SITE INFORMATION	
Place Name:	House, 95 Kent Street
Other Names:	
Scope of Listing	Original building only
Property ID:	100002485
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	95 Kent St, BUSSELTON
Survey Information:	Lot 3; D46080
Reserve:	-----
Vol / Folio	1440/767
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18167
Other Listing	Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Residential: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1910
Walls:	Cement block
Roof:	Terracotta tile
Architectural Style	Federation Bungalow.

**Physical Description:**

This residence of a symmetrical plan is constructed of concrete block in the Federation Bungalow style. The gambrel roof has a Marseilles pattern terracotta tiled and features two brick chimneys.

The place has verandahs on all sides visible from the street, and the verandah roof is an extension of the roof supported on timber posts.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The date of construction has not been determined however the use of cement blocks in its construction suggests it was in the early 20th century. The style of the residence is consistent with this period although it may be a later example of the style, potentially the 1910s or 1920s.

The use of cement blocks was generally a function of the lack of access to typical building materials, or when the owner undertook constructions. The cement block moulds could be purchased and blocks could be made with minimal skills. It is possible the construction was undertaken during World War One when building materials were limited.

The scale of the residence suggests it was built for a skilled tradesperson or professional and their families.

Aerial photographs from the mid 20th century indicate that the form and extent of the place have not changed since then.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life Economy: Workers and working
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a demonstration of generous homes built in the early 20th century and is associated with the growth of Busselton as a regional centre.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

## Local Heritage Survey



### ADDITIONAL PHOTOGRAPHS



Municipal Heritage Inventory 2013

Local Heritage Survey



House, 43 Duchess Street, BUSSELTON  
PN165

Management Category  
Category 2



SITE INFORMATION	
Place Name:	House, 43 Duchess Street
Other Names:	
Scope of Listing	Original building only
Property ID:	100006282
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	43 Duchess St, <b>BUSSELTON</b>
Survey Information:	Lot 403; DP300663
Reserve:	-----
Vol / Folio	1562/581
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18168
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Residential: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1900
Walls:	Brick
Roof:	Corrugated Metal Sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

A single storey residence, designed in Federation Bungalow style with a verandah across the full width of the front elevation. The broken pitch verandah is supported on simple timber posts. The brickwork is laid in Flemish bond.

The roof is clad with corrugated iron and features two brick chimneys.

Aerial photographs from the mid 20th century show that the form and extent of the original cottage has not changed since that time.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This lot originally (Lot 69) ran through from Duchess St to Adelaide Street in 1896 (rates book), common to all the blocks in the street. A lane way servicing night carts ran through the middle of the blocks dividing the Adelaide and Duchess Street frontages. This lane was, in part resumed by the City of Busselton in 2000; however the lane in the area behind these buildings is extant.

The date of construction has not been determined however the style is consistent with c1900.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

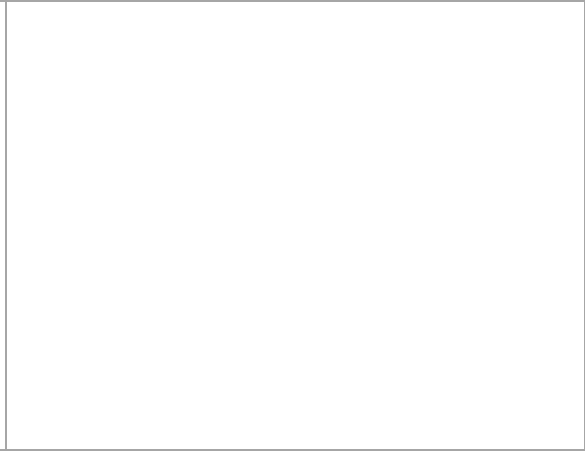
**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a demonstration of a home built c1900 and is associated with the growth of Busselton as a regional centre.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 2005.



Municipal Heritage Inventory, 2005.



Local Heritage Survey



Duchess Street Duplex, BUSSELTON  
PN166

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Duchess Street Duplex
Other Names:	
Scope of Listing	Original building only
Property ID:	100006058; 100006096
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	33 & 35 Duchess St, <b>BUSSELTON</b>
Survey Information:	Lot 1, 2; D5348
Reserve:	-----
Vol / Folio	1645/97, 1854/640
GPS:	
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	18169
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Residential: Conjoined residence
Current Use:	Residential: Conjoined residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1909
Walls:	Brick and render
Roof:	Concrete tiles
Architectural Style	Federation Bungalow.

**Physical Description:**

This duplex is a Federation Bungalow style with brick construction walls and stucco trim and a steeply pitched gambrel pattern concrete tiled roof.

It has a full width front verandah, supported on stop-chamfered posts with decorative post brackets. The place has a timber picket fence and a simple garden.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The building was owned by J. Thomas, who built four units in the form of two duplex buildings on the site. No 1 & 2 Duchess St. and 3 and 4 in Adelaide St.

The block originally Lot 65 ran through from Duchess St to Adelaide Street in 1896 (rates book), as was the case with all of the blocks in this street at this time. A lane way servicing night carts ran through the middle of the blocks dividing the Adelaide and Duchess Street Frontages. This lane was, in part resumed by the City of Busselton in 2000; however the lane in the area behind these buildings is extant.

Previous research has determined that this place was built in 1909 for the owner J. Thomas and designed by architect Eustace Cohen who designed many buildings in the region. It is probable that Thomas built the place as an investment and rented the two premises.

Earlier photographs indicate that the western portion of the pair was at one time rendered or painted, which has subsequently been removed.

Aerial photographs from the mid 20th century onwards indicate that additions have been made to the rear of both sides of the duplex, however the form and extent of the original building remains intact.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.
ASSOCIATION	
Eustace Cohen	Architect
J. Thomas	Owner

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a rare demonstration of a duplex built in c1900 and is associated with the growth of Busselton as a regional centre.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



House, 31 Duchess Street, BUSSELTON  
PN167

Management Category  
Category 2



SITE INFORMATION	
Place Name:	House, 31 Duchess Street
Other Names:	Lilly Residence
Scope of Listing	Original building only
Property ID:	100006018
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	31 Duchess St, <b>BUSSELTON</b>
Survey Information:	Lot 413; DP300660
Reserve:	-----
Vol / Folio	88/130A
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18170
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Residential: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1900
Demolished/Relocated:	
Walls:	Limestone and brick
Roof:	Corrugated Metal Sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

No. 31, Duchess Street is Federation Bungalow style residence constructed with random and coursed limestone with brick quoins to the front door and windows. It is topped by a hipped roof, punctured by a galvanised iron flue and chimney. French bay windows flank the main entrance and project onto the verandah, thereby emphasizing the entry statement. The verandah posts appear to have been replaced with brick pillars.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The block on lot 64 originally ran through from Duchess St to Adelaide St. The rates book from 1896 shows all of the blocks in Duchess St on this side of the road ran through to Adelaide St with a lane way servicing night carts ran dividing the middle of the blocks. This lane was, in part resumed by the City of Busselton in 2000; however the lane in the area behind these buildings is extant.

Previous research has determined that this place was built c1900 for the owners the Lilly family. The place has been used as a residence since its construction and additions were made to the place to the rear, and these have since been removed.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Lilly family	Owners

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a demonstration of a home built c1900 and is associated with the growth of Busselton as a regional centre.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.



Municipal Heritage Inventory, 2013

Local Heritage Survey



Bryant Memorial Hall, BUSSELTON  
PN173

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Bryant Memorial Hall
Other Names:	Congregational Church Bryant Memorial Church & Hall Bay Life Uniting Church
Scope of Listing	Site only
Property ID:	100001920
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	47 Kent St, BUSSELTON
Survey Information	Lot 19; D66366
Vol / Folio	1670/366
GPS:	

HERITAGE LISTING	
State Heritage Office ID:	396
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Register of the National Estate Nominated 23 Dec 1982

## Local Heritage Survey



	Uniting Church Inventory Completed 01 Oct 1996 Register of the National Estate Indicative Place Classified by the National Trust Classified 08 Jun 1982
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Social/ Recreational: Community Hall
Current Use:	Social/ Recreational: Community Hall
Other Use:	Memorial

CONSTRUCTION DETAILS	
Construction Date:	1873 Original Church; 1985 New church and hall
Walls:	Brick, new church Limestone, remnant church hall wall
Roof:	Corrugated Metal sheeting
Architectural Style	Post War International.

**Physical Description:**

A small reconstructed 'L' shaped wall at the front of the building was built using random limestone from the original hall.

A plaque is set within this wall, the text as follows:

*These stones of the original church have been retained as a memorial to the pioneers who maintained worship in this place from 1870. This plaque commemorates the dedication and opening of the new community centre on 16th June 1985.*

The new hall was built in the 1960s in a Post War International style.

Condition:	N/A
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

A church was constructed on this site in 1873 for the Congregational Church which served the community as a church and for social events.

In 1923, the new Congregational Minister to Busselton, Ernest Bryant began fundraising to build a church hall behind the existing church. The timber hall of jarrah and asbestos was completed in 1928. These two buildings served the Congregational community of Busselton.

With the amalgamation of churches to create the Uniting Church of Australia in 1977, building stock was rationalised. The original small church building was demolished in 1985 and stone from that building was retained and a small wall and memorial was constructed.

The new community hall was constructed in 1985 and reflects the Post War International style. The name chosen for this hall Bryant Memorial Hall commemorates Ernest Bryant (c1877-1963) who served in Busselton for 6 years, then retired to the district in 1947.

The designer and builder of the new hall have not been established.

Historic Theme:	Cultural Life: Religion
Sources:	The South-Western News, 4 Nov 1907, p.3; 20 July 1928, p. 2; 23 Dec 1954, p. 8 Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Ernest Bryant	Congregational Minister



## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>Bryant Memorial Hall has cultural heritage significance as a good intact example of Post War International style church architecture.</li> <li>The existing church and hall have historic value for its connection to the Uniting Church which has been a presence at this site since 1977.</li> <li>The place has historic value for its connection to the Congregational church and hall which was on this site from 1873.</li> <li>The place has historic value for its association with Ernest Bryant who was appointed Minister to the region in 1928 and initiated the construction of the first church hall at this site.</li> <li>The site has social value for the many members of the Busselton community who attended the church and hall at this site since 1873 and it contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Moderate</b>                      Contributes to the heritage of the locality.                      May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b>                      Conservation of the place is desirable.                      Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ARCHIVAL IMAGES



Municipal Heritage Inventory, 2005.



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Doll's House, BUSSELTON  
PN174

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Doll's House
Other Names:	
Scope of Listing	Original building only
Property ID:	100005265
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	37 Albert St, <b>BUSSELTON</b>
Survey Information:	Lot 7; D013497
Reserve:	
Vol / Folio	2000/951
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	3257
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Two Storey Residence
Current Use:	Residential: Two Storey Residence
Other Use:	Religious: Housing or Quarters

CONSTRUCTION DETAILS	
Construction Date:	c1870; 1960s
Demolished/Relocated:	
Walls:	Painted Brick
Roof:	Terracotta Tiles
Architectural Style	Victorian Georgian.

**Physical Description:**

This two storey residence is designed in Victorian Georgian style with characteristic symmetry in the arrangement of the front elevation. The structure is brick and the hipped roof is clad with terracotta tiles.

The centrally placed front door is topped with a five paned fanlight and is flanked by twelve paned sash windows. On the upper level, three French doors open onto Juliet balconies. All of the openings are defined by quoining that appears to be painted brick.

The house is set back from the front property boundary which is defined by a palisade fence with brick piers.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined this place was built in 1866 and a photograph of the building c1870 shows the place had a verandah across the front elevation on the first floor. A separate verandah roof with scalloped timber detail was present, and matched by trim on the verandah floor structure which roofed the ground level verandah.

The annotation of this c1870 photograph states the occupant was Dr John Campern Rosselloty (1837-1911), his wife Mary Eliza Rosselloty and a maid.

Information from the Bicentennial Dictionary of West Australians, states that Dr John Rosselloty was the Surgeon Superintendent on board the *Strathmore* which arrived in the colony in 1864. Mary Rosselloty arrived four years later on board the *Hastings*. Dr Rosselloty was appointed to serve as the Medical Officer in Albany before relocating to Busselton c1870. Whilst in Busselton, Dr Rosselloty served on the local Board of Education and Mary Rosselloty was a teacher at Newtown. Dr Rosselloty relocated to the Williams District in 1876 where he served as the Resident Magistrate from 1876 to 1898. It is recorded that Rosselloty engaged ten ticket-of-leave men on occasion between 1870 and 1880. It is possible therefore that this place was built with the contribution of ticket-of-leave labour for the Rosselloty family.

The information relating to Mary Rosselloty is uncertain as Dr John Rosselloty married Mary Elizabeth Coldicott in 1892 whilst in London. The couple returned to live in the Williams District soon after and they had one son, Gerald Arthur Crampem in 1895. Sadly Mary Rosselloty died in 1897 whilst on a visit to England.

It is possible that the woman in the 1870 image is the first wife of Dr Rosselloty although no details of a previous marriage has been found in this research. Also the similarity of the names Mary Eliza and Mary Elizabeth may have caused confusion. Alternatively the woman in the 1870 image may be another family member as John Rosselloty's younger brother, Arthur had migrated to the colony in the 1860s and married local resident Flora Guerrier.

With the relocation of Dr Rosselloty to the Williams district, it is understood this place was used as St Mary's Anglican Rectory before the construction of the new rectory in 1895.

Aerial photographs from the mid 20th century indicate that the building originally had a verandah roof around all four sides of the building and the roof was clad with corrugated iron. The removal of the verandahs is proposed to have occurred in the 1960s, as the style of the railings on the Juliet balconies is consistent with that period.

The origin of the name 'Dolls House' for this place seems to lie with the classic arrangement of the front façade.

## Local Heritage Survey



Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life Cultural Life: Religion
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Erickson, Rica [ed.] The Bicentennial Dictionary of West Australians pre 1829-1888, UWA Press, 1979, Vol IV, p.2686. <i>The Inquirer and Commercial News</i> , 21 December 1892, p. 2. SLWA Image 025905PD, Dr John and Mrs Mary Eliza Rosseloty and maid at the first Rectory at Busselton.

ASSOCIATION	Association Type
Hough and Donald	Builders

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a generous home built for wealthy members of the community in the late 19th century.</li> <li>The place is associated with the Anglican Church of St. Mary's as it was used as the Anglican Rectory in the latter quarter of the 19th century.</li> <li>The place has historic value for its association with prominent Busselton builders, Hough and Donald, who, together and individually, were responsible for numerous notable projects, including Caves House at Yallingup and the extensions to Busselton Jetty.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the mid 19th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

ARCHIVAL PHOTOGRAPHS	
 <p>Municipal Heritage Inventory, 2005</p>	 <p>Municipal Heritage Inventory, 2013</p>

## Local Heritage Survey



View of Rectory with Dr John Crampen Rosseloty and Mary Eliza Rosseloty on ground level, maid on first floor.  
C1870. Courtesy SLWA image b3317901\_1.

Local Heritage Survey



Duplex, 6 & 8 Adelaide Street, BUSSELTON  
PN175

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Duplex, 6 & 8 Adelaide Street
Other Names:	
Scope of Listing	Original building only
Property ID:	100002850 100002765
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	6 & 8 Adelaide St, <b>BUSSELTON</b>
Survey Information:	Lot 3 and 4; D5348
Reserve:	
Vol / Folio	1237/398 1974/475
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18158
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Conjoined residence
Current Use:	Residential: Conjoined residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1909
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated sheet metal
Architectural Style	Federation Bungalow.

**Physical Description:**

The Adelaide Street duplex is designed to give the appearance of a single dwelling. The Federation Bungalow style residence is of brick construction with a corrugated sheet metal roof.

It has a hipped iron roof that extends down over the full width front verandah and a gabled roof emphasises the front entry of the two dwellings. The verandah is carried on stop chamfered timber posts and the original timber floor of the verandah has been replaced with a concrete floor.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined that this duplex pair was constructed in 1909 to a design by architect Eustace Cohen to provide accommodation for the Doctor and Matron who worked at the Busselton Hospital, located across the road at that time. The hospital was demolished in 1975 and the duplex was subsequently transferred to private ownership.

The form and extent of the building has not changed significantly since the mid 20th century.

Historic Theme:	Social Services: Health Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Eustace Cohen	Architect

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the former Busselton Hospital which was important to the town throughout the majority of the 20th century.</li> <li>The place has historic value for its association with architect Eustace Cohen who was prominent in the industry in the region.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.



Municipal Heritage Inventory, 2013



Local Heritage Survey



Glew Homestead, BUSSELTON  
PN178

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Glew Homestead
Other Names:	Craigellachie
Scope of Listing	Original building only
Property ID:	100041235
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	51 Strelly Street, <b>BUSSELTON</b>
Survey Information:	Lot 18, 19; DP222224
Reserve:	
Vol / Folio	1771/605 1771/606
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18173
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Residential: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1918
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated iron
Architectural Style	Federation Bungalow.

**Physical Description:**

This residence built of limestone with a generous hipped roof clad in corrugated iron is set within an expansive garden setting that includes mature trees and large areas of grass.

The roof extends over the external walls to create a verandah on what appears to be three sides of the house which has a simple square floor plan. The roof is punctuated by two rendered brick chimneys and the verandah posts are simple square timber posts with balustrades between.

The symmetrical front elevation features a central door with fan lights and side lights that appear to be leadlight. The door is flanked by windows with multiple panes, all of the openings appear to have quoining.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined that this place was built by William Lawson Glew (1847-1927) in c1918 for himself and his wife Rose Sheridan (1865-1938). William was born in Lincolnshire, England and settled in Victoria where he married Rose in 1882. By 1895, the family were living in Busselton with three children. William Glew recorded his occupation as a brickmaker in 1904 and the family were living in West Street.

By 1918, William Glew was 71 and in entries in the post office directories at around this time he was identified as a labourer and living in Adelaide Street. It is unclear if he would have built this house for himself or on behalf of someone else.

When William Glew died in 1927, aged 81, he was recorded as living at 'Craigellachie' which is presumed to be the these premises.

Later owners and occupants of this place are recorded as Adam Zanich, who had a market garden and grew tobacco on the property while also working as a sleeper carter. Jack Benstead who had a short Horn cattle stud, and John Lane who operated a milk round from the property.

Aerial photographs indicate that later structures have been built on the property, however the form and extent of the original residence can still be easily determined.

Historic Theme:	Economy: Rural Occupations Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Australian Electoral Rolls, 1903-1983.

ASSOCIATION	Association Type
Jack Benstead	Owner and occupier
John Lane	Owner and occupier

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of Busselton in the early 20th century.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005

Local Heritage Survey



Guerrier House (fmr), BUSSELTON  
PN181

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Guerrier House (fmr)
Other Names:	Paterson Residence Captain Dodd's House
Scope of Listing	Original building only
Property ID:	100000863
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	15 Adelaide St, <b>BUSSELTON</b>
Survey Information:	Lot 419; DP300659
Reserve:	
Vol / Folio	1064/838
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18172
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Residential: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1897
Demolished/Relocated:	
Walls:	Rendered Brick
Roof:	Corrugated sheet metal
Architectural Style	Federation Bungalow.

**Physical Description:**

The house is a simple symmetrical Federation Bungalow style residence with rendered brick walls and a corrugated iron roof. A single brick chimney is located toward the rear of the building.

The front of the house is symmetrically arranged with a full width verandah supported on slim metal posts with lace work brackets which are later addition. There is a centrally located front door with sidelights and small paned double hung sash windows on each side of the door.

The front property boundary has a low rendered brick wall with a central pedestrian gate and double vehicle gates providing access to the rear of the lot.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This lot was purchased by George Frederick Guerrier (1821-1907) in 1861, but it was not until 1897 that he built a house for his daughter Zelia Maria Guerrier (1847-1907). George Guerrier was a prominent citizen in the Busselton community during the 19th century. He was a Policeman and one of the founders of Fig Tree Lane, as well as a land owner in Barlee Street and builder of the the Ship Tavern in the 1840s. Zelia Guerrier was not so active in the community but was an 'ernest and diligent worker for the Anglican Ladies Guild, always ready to lend a hand', she died in 1907.

The house was subsequently occupied by Captain John George Dodds (c1866-1943), pilot of the port of Vasse, and his wife Jennie. John Dodds sailed from Belfast aged 14 and gained his Master Mariners Certificate aged 26. Between 1912 and 1927 he acted as Stevedore for the Busselton port before being appointed Berthing Master until his retirement in 1936 due to ill health. In addition to those duties he was Marine Surveyor for the WA government from 1909. Captain Dodds lived at this house until the 1930s.

Aerial photographs from the mid 20th century indicate that the place has been extended to the rear and the verandah on the eastern elevation is a later addition. The house was not originally rendered.

Historic Theme:	Peopling WA: Demographic development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. The South Western News, 12 April 1907, p. 3.

ASSOCIATION	Association Type
Guerrier family	Owners, builders and occupiers
Captain John Dodds	Owner and occupier

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of Busselton in the early 20th century. It is also valued for its association with the Guerrier family and Captain John Dodds who was significant in running the Busselton port in the first half of the 20th century.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has social value for the Busselton community as it has been present in the streetscape since the late 19th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013

Local Heritage Survey



Kershaw's House (fmr), BUSSELTON  
PN185

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Kershaw's House (fmr)
Other Names:	
Scope of Listing	Original house only
Property ID:	100000576
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	16 Prince St, <b>BUSSELTON</b>
Survey Information:	Lot 6; D11806
Reserve:	----
Vol / Folio	1845/944
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18155
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Commercial: Offices
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1880
Demolished/Relocated:	
Walls:	Painted Brick
Roof:	Corrugated metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

The original residence is a painted brick construction dwelling with a gabled corrugated iron roof. It has a skillion roofed verandah across the front and down the sides with a later brick floor.

The timber framed front door has side lights and appears to be an original detail. The french doors located either side of the main entrance are later additions.

The addition to the rear has been constructed with a similar palette of materials and colours.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Previous research has determined that this former residence was built before the turn of the century and was the home of local teacher Edward Kershaw (c1843 - 1921). It is probable the house was built prior to the arrival of the Kershaw family.

Edward Kershaw (1845-1921) was born in Bradford, England and travelled to Western Australia in 1894 with his wife Rosabella Morgan (1849-1900), daughter Maud Alice and an unnamed nephew. In 1896, he was appointed to the position of master of Busselton school and the family relocated to Busselton from Perth. The position of this house across the road from the school on the corner of Prince and Queen Streets (Mitchell Park) made it an attractive location.

In February 1897, Edward Kershaw was appointed as Town Clerk of the Municipality of Busselton but only held that position until July 1897. He subsequently taught at several schools in the district and in 1900 the Edward and Rosabella left the district for Edward to take up a position at Belmont School, sadly Rosabella died soon after arrival. Maud Alice (1875-1956) took up her fathers profession and was a teacher in the district prior to marrying Alfred John Bussell of Wallcliffe in 1901.

Because of the connection to the district through his daughter, Edward Kershaw spent many years teaching at Newtown, now Vasse. Mr. Kershaw was known to be an accomplished musician and mathematician. Information from the Electoral Rolls indicates that Edward Kershaw did not return to live at this residence after 1900. Later owners and occupants have not been established.

Aerial photographs indicate that the large addition to the rear original house was built c1990, the form and extent of the original house can still be determined.

The place has been used for professional rooms for many decades.

Historic Theme:	Peopling WA: Demographic Development Social Services: Education
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Western Mail, 1 May 1896, p. 25. Southern Times, 20 February 1897, p. 4; 24 July 1897, p. 1..

ASSOCIATION	Association Type
Kershaw family	Occupants



## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as an example of a generous home built for the professionals and their families in the late 19th century when the town of Busselton was becoming more established as a regional centre.</li> <li>The place has historic value for its association with Edward Kershaw and his family who contributed to the community in the late 19th century as teachers.</li> <li>The place has social value for the Busselton community for its continuity in the streetscape since the late 19th century which has contributed to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Waljin Aboriginal Garden, BUSSELTON  
PN194

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Waljin Aboriginal Garden
Other Names:	
Scope of Listing	Formal gardens not the carpark
Property ID:	100021636
Place Type:	Landscape
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	22-38 Peel Tce, <b>BUSSELTON</b>
Survey Information:	Lot 73; DP49894
Reserve:	
Vol / Folio	2630/894
GPS:	-33.654531: 115.344457 (Approx)
Other Location Description:	Adjacent to the Vasse River

HERITAGE LISTING	
State Heritage Office ID:	1982
Other Listing	Municipal Inventory Adopted 23 Apr 1999
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Urban Park
Current Use:	Urban Park
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1998
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

The garden comprises a number of concentric circles approximately 20 metres in diameter at the widest point. The circles are alternately planted with native plants and paved to provide access to the central circle via a maze effect. The centre has a seat/platform in the form of a snake. The plants are noted with their respective uses to the Noongar people.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

These gardens were designed by local Noongar, Mitchella Thompson. 'Waljin' means rainbow girls.

This is an interpretative garden, showing the use and value of native plants used by local Aboriginal people. It is culturally significant to the community for its recognition of Noongar heritage.

Historic Theme:	Environment Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Margaret River Region website <a href="https://www.margaretriver.com/things-to-do/attractions/mazes-parks-gardens/waljin-aboriginal-gardens/">https://www.margaretriver.com/things-to-do/attractions/mazes-parks-gardens/waljin-aboriginal-gardens/</a> .

ASSOCIATION	Association Type
Mitchella Thompson	Designer
Noongar Wadandi People	Knowledge source
John Thomson	Builder

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The gardens although designed and established relatively recently have historic value for their connection to knowledge of local Wadandi practices and beliefs through the plantings.</li> <li>The place is a location for quiet reflection that is valued by the community for its contribution to the community sense of place.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality.</p> <p>May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable.</p> <p>Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



CWA Hall, BUSSELTON  
PN208

Management Category  
Category 3



SITE INFORMATION	
Place Name:	CWA Hall
Other Names:	
Scope of Listing	Original building only
Property ID:	100013028
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	48 Stanley Place, <b>BUSSELTON</b>
Survey Information:	Lot 312; DP153958
Reserve:	-----
Vol / Folio	1052/450
GPS:	
Other Location Description:	NW corner of Albert St and Stanley Place

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1937
Demolished/Relocated:	
Walls:	Timber framed and weatherboard
Roof:	Corrugated Metal sheeting
Architectural Style	Inter War California Bungalow.

**Physical Description:**

The CWA Hall is a timber framed building which has a domestic scale and form. It features a projecting bay and the entrance is located in this projection. The gables above the projecting bay have a half timbered finish. The cladding of the building is a mix of weatherboard and fibre cement sheets which have battens over the joins. Windows are timber in a sash and hopper style in a two over two arrangement.

Additions to the rear of the building have a different form of windows and are entirely clad with fibre cement sheeting indicating additions have been undertaken at different times in the life of the building.

The roof is clad with corrugated metal sheeting and a single brick chimney pierces the roof line.

The building is located adjacent to a carpark and the boundary separating the carpark is timber framed with open wire mesh filling between the uprights.

An inspection of the interior of the hall was undertaken in September 2024. The condition internally is worn and there is no sign of water ingress. A structural assessment was not undertaken but some cracking of the asbestos sheets was noted.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Busselton branch was established in 1931 and was presided by Mrs Craig and Mrs Hatton, with their first meeting held in Barnards Hall, located in what is now [2024] the bottle shop next to the Esplanade Hotel.

In 1937, the group received a Crown grant of land to build a 'Rest Room', prior to that the group met in the home of Mrs Brockman on Albert Street.

The Rest Room cost £289/10/0 which included the provision of water and a stove. It is not known who designed and constructed the building which was opened by Mrs L. Craig on 11 September 1937.

Members worked hard to pay for the building by providing catering for cattle sales and agricultural shows in Busselton and Vasse until 1953. The CWA resolved to allow the Red Cross use of the rooms for no charge. Until a library was established by the Shire in 1963, the CWA was the place where the community borrowed their books. From 1938 the organisation would open a library every Saturday buying and exchanging books with other branches in the region.

The community continues to be supported by this organisation through a range of local projects, including an annual bursary to a local Year 10 student. More broadly the CWA sends money to the head office for national and international disaster relief.

In recent years CWA Busselton have been fundraising to build a new facility as they consider the existing building no longer fulfils their needs. The building has not been used by the CWA for some time and is no longer valued by this organisation.

Historic Theme:	Social Services: General Social Services
Sources:	Emma Kirk 'CWA Busselton Branch celebrate 90 Years', Busselton Dunsborough Mail, 7 September 2021. <a href="https://www.busseltonmail.com.au/story/7417991/busselton-cwa-celebrate-90-years/?msg=access">https://www.busseltonmail.com.au/story/7417991/busselton-cwa-celebrate-90-years/?msg=access</a>

## Local Heritage Survey



	The Sunday Times, 25 July 1937, p. 3.
<b>ASSOCIATION</b>	<b>Association Type</b>

<b>SIGNIFICANCE</b>	
Statement of Significance	<ul style="list-style-type: none"> <li>• The CWA Building has historic value for its association with the group who have provided a valued service to the community since 1931.</li> <li>• The place has historic value for its connection to the National CWA organisation which provides valuable connections throughout the regions.</li> <li>• The park has social value for the members of the community who have visited or used the place since the 1930s.</li> <li>• The place is also valued by the community for the connection with the wide ranging services the CWA provide in the community.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey





Local Heritage Survey



Busselton Railway Station, BUSSELTON  
PN210

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Busselton Railway Station
Other Names:	Busselton Station
Scope of Listing	Original station building only (Visitor Centre)
Property ID:	100051302
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	11 Foreshore Parade, <b>BUSSELTON</b>
Survey Information:	Lot 565; P411206
Reserve:	38558
Vol / Folio	LR3169/480
GPS:	
Other Location Description:	At the end of the Busselton Jetty.

HERITAGE LISTING	
State Heritage Office ID:	407
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport/Communications: Rail - Railway Station
Current Use:	Commercial: Shop
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1894
Demolished/Relocated:	
Walls:	Timber framed and weatherboard
Roof:	Corrugated Metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

The former Railway Station is single storey rectilinear building originally timber framed and clad with weatherboard. The structural elements of the building frame are likely to have been added to following the relocation to this site.

The roof is corrugated metal sheeting and a brick chimney is located on the eastern elevation.

On the western elevation the majority of the original windows and details have been retained, including the curved ticket windows. This elevation also includes the original verandah roof with timber supports and decorative struts.

An interpretation of an original platform has been built on this elevation to accommodate the passengers of the jetty train.

In addition to the construction of the new visitors centre adjoining the former Railway Station to the east is a new service and toilet block to the south.

The building is located within the Busselton Foreshore development which is largely grassed areas interspersed with buildings and activities. The building can be easily viewed through the foreshore development.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

Built in 1894, the original Busselton Railway Station was located in Stanley Street, Busselton, and opened by Premier of Western Australia, Sir John Forrest on 21 November 1894 to mark the completion of the Boyanup Busselton Railway.

In 1925, the state government took over the MC Davies Timber tramway system which served ports at Flinders Bay and Hamelin Bay. The line was extended to Busselton and swept along the coastline between the ocean and the town, crossing the access to the jetty.

With the closure of the jetty in 1972 demolition of the station was threatened but an enthusiastic group of local residents led by John Cooper formed the Busselton Railway Society and campaigned to save the building. The group was successful and in 1987 the building was relocated to Rotary Park, not far from the alignment of the original railway line. Skilled volunteers rebuilt the platform and on 25th September 1988, Sir Stewart Bovell cut the ribbon to open the restored station buildings.

The relocated building was used for a variety of community uses until it was again relocated in mid 2016 as part of the foreshore development program. It was incorporated into the Busselton Visitors Centre and Interpretation centre. The building was adapted for this purpose and joined to a new shed which houses the Busselton Jetty tram and its service equipment.

When the building was relocated to the foreshore it underwent major restoration works including the reconstruction of the former chimney and verandah.

Historic Theme:	Infrastructure: Transport and Communications
Sources:	Tourism Western Australia <a href="https://www.westernaustralia.com/en/attraction/railway-house-and-ballaarat-steam-engine/5cfdb60a0b9584cc1df983e3">https://www.westernaustralia.com/en/attraction/railway-house-and-ballaarat-steam-engine/5cfdb60a0b9584cc1df983e3</a> .

## Local Heritage Survey



ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• This place has historic value for its association with the development of Busselton in the late 19th century and the investment by the State Government in the provision of services to the region.</li> <li>• The former station has historic value for its association with the Busselton port which was important to rural industry in the region and for the transport it provided for goods until the closure of the port in 1972.</li> <li>• The place has social value for the many members of the community who have memories of the railway station functioning in the centre of town for its original purpose, and later memories of the station at its relocated site in Rotary Park.</li> <li>• The community connection to the former railway station is demonstrated by the programmes of work to restore and relocate the building in the 1980s, and the community support for its relocation again in 2016. The decision to reuse and relocate this building twice demonstrates its value to the community.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Railway Station in Rotary Park 1990. Courtesy Rail Heritage WA Image P08404



Busselton Station c1900. Courtesy Busselton Library image PH00001.



Railway Station c1900. Courtesy SLWA b3317972\_1



Railway Station in original location 1970. Courtesy Rail Heritage WA, Image P092124.

Local Heritage Survey



Rotary Park, BUSSELTON  
PN211

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Rotary Park
Other Names:	Park of Remembrance
Scope of Listing	Extent of park
Property ID:	526206
Place Type:	Urban Park
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Lot 42 Causeway Rd, <b>BUSSELTON</b>
Survey Information:	Lot 42; P222226
Reserve:	
Vol / Folio	1393/754
GPS:	-33.653716 115.346915
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Park/Reserve
Current Use:	Memorial
Other Use:	Playground

CONSTRUCTION DETAILS	
Construction Date:	2024
Demolished/Relocated:	----
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

This park is a largely level grassed space bordered by mature trees and a playground located on one side of the grounds.

The predominate features of the park are the elements of the memorial. A 'sword' shaped walkway leads visitors to the War Memorial Monument which features a carved wreath of Wattle flowers and Eucalypt leaves. Representing the Australian Defence Force, Royal Australian Navy, Australian Army and the Royal Australian Air Force, four granite Sentinels from the Capes region surround the War Memorial.

Two Honour walls sit either side of the monument, listing the servicemen who died from World War I, World War II and the Vietnam War.

Along the walkway there are bronze plaques with the names of 180 Busselton serviceman and women from World War I.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Rotary Park is believed to have been a waste disposal site in the early 1900's, and closed in the 1930's. The Busselton Collector's Club conducted a dig at the site in the mid 1980's and found glass bottles dating back to the 1920's. No toxic materials were found during the site dig.

In 1962, the Rotary Club formed a sub-committee to focus on improving the park; turning it into a beautified space. With assistance of the Shire of Busselton, the club planted trees, installed reticulation, built a fence, constructed a gravel road, installed a playground.

In the mid-1980's, the Rotary Club of Busselton beautified the park, and hence the park is named after the club.

The current memorial project was initiated in 2016 and led by the Returned Services League (RSL) Busselton Sub Branch and RSL WA in collaboration with the City of Busselton. It was funded by the City and a significant grant from the "Saluting Their Service" Commemorative Grant from the Department of Veteran Affairs.

There were several reasons for the relocation of the memorial to Rotary Park including the need to resolve bottlenecks at the intersection of Albert and Queen Streets. Changing the road alignment in this section would require the relocation of the existing War Memorial. In addition there were omissions with the existing memorial that need to be rectified.

Coincidentally, in 2016, the RSL had commenced discussions with the City around the relocation of the War Memorial due to the growing attendance at ANZAC and Remembrance Day services. Rotary Park was suggested as a good location.

In 2021 and 2022, grant applications were made to the Federal Government's "Saluting Their Service Commemorative Grant Program". In 2022, the RSL, with support from RSL WA, was successful in the receiving \$149,999.

Through extensive public consultation and engagement in 2022 and 2023, input was received and considered from community members and community groups, including the Rotary Club of Busselton Geographe Bay, Busselton Historical Society and Karri Karrak Aboriginal Corporation.

## Local Heritage Survey



The Busselton War Memorial was designed by the Landscape Architecture team within the City of Busselton lead by Bruce Thomas.

The new Park of Remembrance was opened on 22 April 2024 by with attendance from local dignitaries and community members.

Historic Theme:	Governing : Law, order and Defence
Sources:	City of Busselton, Community Page <a href="https://www.busselton.wa.gov.au/community/war-memorial.aspx">https://www.busselton.wa.gov.au/community/war-memorial.aspx</a> Your say Busselton? <a href="https://yoursay.busselton.wa.gov.au/busselton-war-memorial/widgets/391076/faqs">https://yoursay.busselton.wa.gov.au/busselton-war-memorial/widgets/391076/faqs</a>

ASSOCIATION	Association Type
RSLWA Rotary	Instigators of current park use Park creators

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The park is a generous landscaped space marked out with sculptures, paving, garden beds, mature trees and street trees that are a visually striking combination and a reflective space for the visitors.</li> <li>The place has historic value for the association with the RSLWA of Busselton who were instrumental in the creation of this memorial and the previous memorial and for the role they play in the life of ex servicemen and women and their families.</li> <li>The place has historic value for its association with the Busselton Rotary organisation which was fundamental to the creation of this park in the 1980s for the Busselton community.</li> <li>-----</li> <li>The park has social value for the members of the community who have used the park for a playground since the 1980s and for its connection with the War Memorial in the Victoria Square which was attended by members of the community since 1919.</li> </ul>
Level of Significance	<p><b>Some</b></p> <p>Contributes to the heritage of the locality.                      May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable.                      Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS

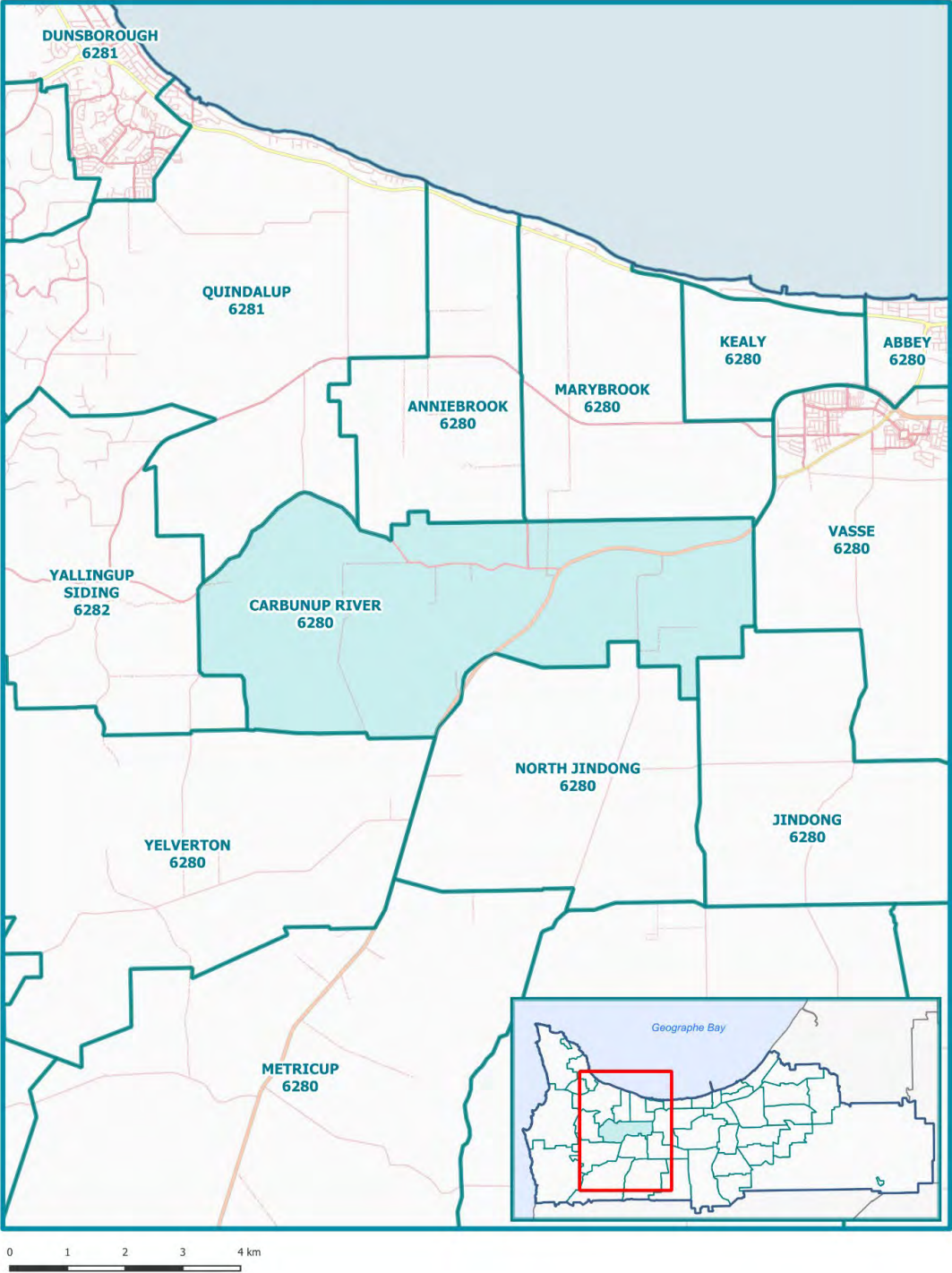




Local Heritage Survey



# CARBUNUP RIVER



Local Heritage Survey



Carbunup Hall, CARBUNUP RIVER  
PN073

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Carbunup Hall (fmr)
Other Names:	
Scope of Listing	Applies only to the building on the site.
Property ID:	100050756
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes
Other Location Description	Near the junction with Bussell Highway

LOCATION	
Street Address	3 Wildwood Rd, <b>CARBUNUP RIVER</b>
Survey Information	Lot 71; P406709
Vol / Folio	LR3026/79
GPS:	-33.698560 115.188870

HERITAGE LISTING	
State Heritage Office ID:	414
Statutory Listing	
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1930
Walls:	Timber frame weatherboard cladding.
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

This simple rectangular hall is of a timber frame and clad with weatherboard. A small enclosed porch is located on one of the short elevations where the entry is located. The porch is accessed by a ramp.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Carbunup is recorded as an Aboriginal name meaning ‘place of kindly stream’. Early settler Captain John Molloy named the river the Lennox River in February 1835 in honour of Lennox Bussell. The river has subsequently been renamed the Carbunup River and the settlement was named this in 1958.

In 1929, a fund raising dance was held at the nearby Newtown Hall for the construction of the Carbunup Hall. Sufficient funds were raised by mid 1930 for the Carbunup Parents and Citizens Association to call for tenders for the construction of a hall at Carbunup Bridge. It is probable the hall was constructed soon after.

The hall was used for a range of social events and popular dances throughout the mid 20th century. The hall was transferred to the Yallingup Steiner School in 2016 and is now part of the school campus.

Historic Theme:	Social Services: Education Cultural Life: Recreation - Arts, Culture and Entertainment.
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Reserve 19338 Report. The South Western News, 27 Sept 1929, p. 3. Group Settlement Chronicle and Margaret Augusta Mail, 1930, p. 2.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The hall is a simple expression of the Inter War style executed in timber and corrugated metal sheeting.</li> <li>The hall has historic value for their association with the settlers from the Group Settlement Scheme who first established farms in the region.</li> <li>The hall has social value for the members of the Carbunup River and more distant communities who have attended functions and events at the place since the 1920s.</li> </ul>
Level of Significance	<b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.
Management Category	<b>Category 2</b>

## Local Heritage Survey



Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL IMAGES

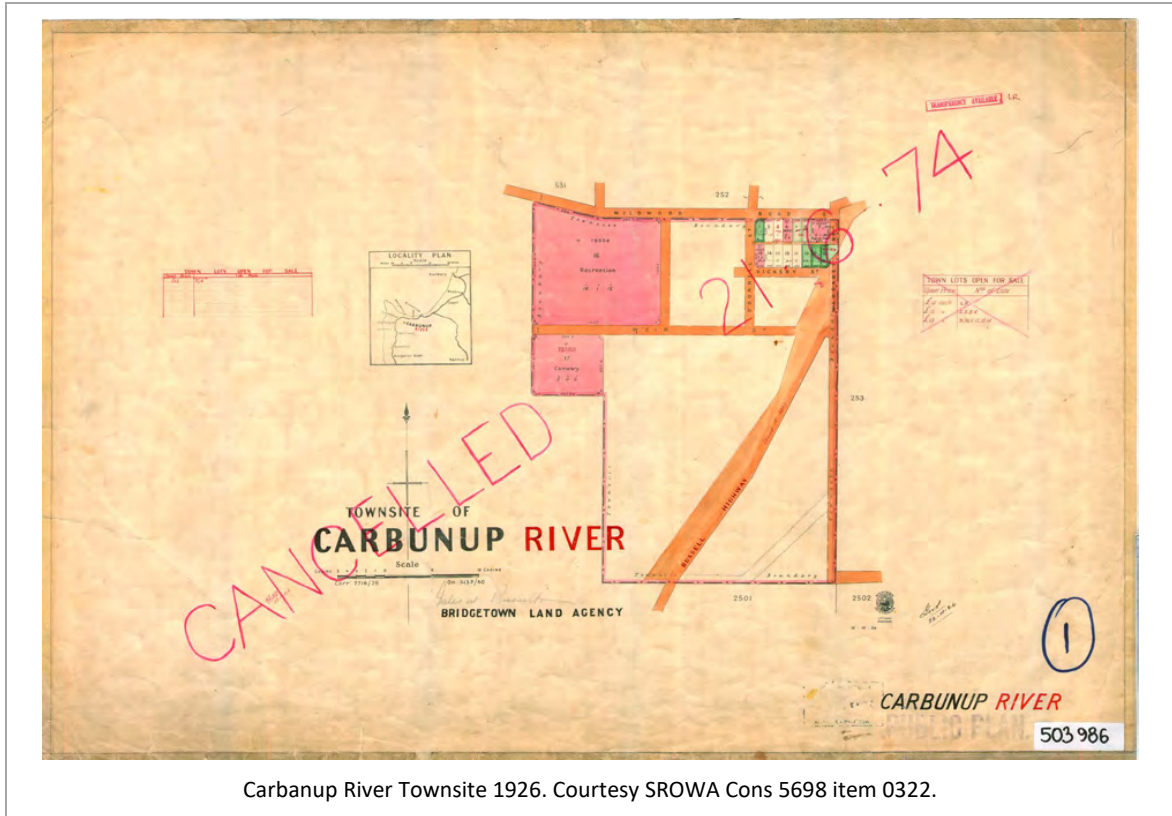


Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

# Local Heritage Survey



Carbanup River Townsite 1926. Courtesy SROWA Cons 5698 item 0322.

Local Heritage Survey



Carbunup Shop, CARBUNUP RIVER  
PN074

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Carbunup Shop (fmr)
Other Names:	Lockwood's Store Carbunup Store Carbunup River General Store
Scope of Listing	Applies only to the building on the site.
Property ID:	100001174
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	South west corner of Bussell Highway and Wildwood Road

LOCATION	
Street Address	6672 Bussell Hwy, <b>CARBUNUP RIVER</b>
Survey Information	Lot 8; P140537
Vol / Folio	2107/267
GPS:	-33.699020 115.189040

HERITAGE LISTING	
State Heritage Office ID:	5335
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Commercial: Shop/retail
Current Use:	Commercial: Shop/retail
Other Use:	Transport/Communication: Road (Other) Petrol Station

CONSTRUCTION DETAILS	
Construction Date:	c1920
Walls:	Timber frame weatherboard cladding.
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

Carbunup Store is a timber framed and weatherboard clad set of buildings in the Inter-War Vernacular style, with a number of adaptations internally and externally. The original one-storey shop has been extended and altered many times although the original gabled roofed structure can still be seen.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

Information from the City of Busselton states that the store was built in 1920. A plan of the Carbunup townsite was prepared in 1926 which is likely to have flowed from the location of this store at this junction of the river, highway and Wildwood Road.

Advertisements for Lockwood's Store in Carbunup are seen in the local press in 1929 confirming the presence of the store at this time. In the 1920s and 1930s, horse drawn vehicles were the common form of transport and the store was a source of water for the horses.

The shop has been constantly upgraded and has been serving the community and travellers since that time.

Historic Theme:	Economy: Rural Occupations Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Carbunup River Townsite Plan 1926, Cons

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>Carbunup Store is a good and relatively intact example of a single storey timber framed and clad store in the Inter-War Vernacular style.</li> <li>The place was an important place for travellers in the 1920s and 1930s when the horse drawn vehicles were the primary method of travel.</li> <li>The strategic location of the store along the busy Bussell Highway contributes to the community's sense of place since as it gradually gained recognition as a local landmark.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



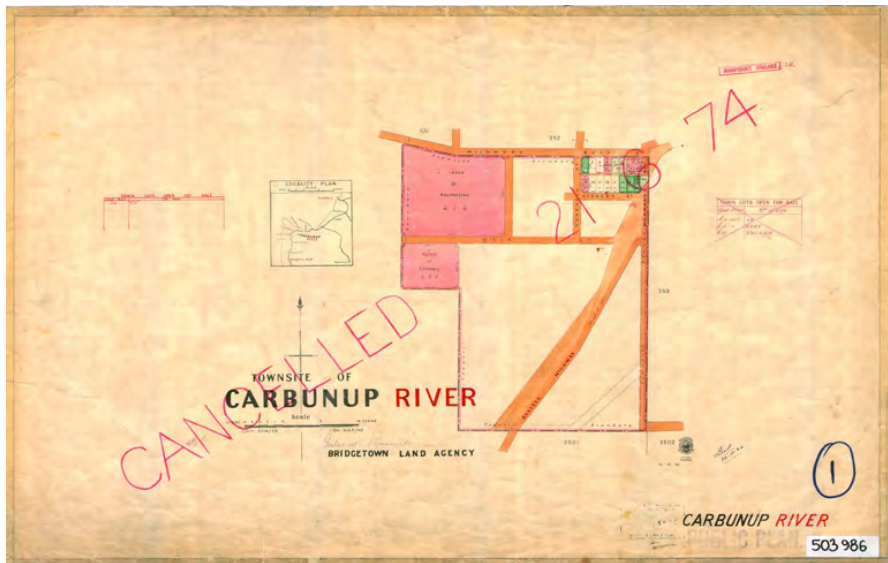
## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.



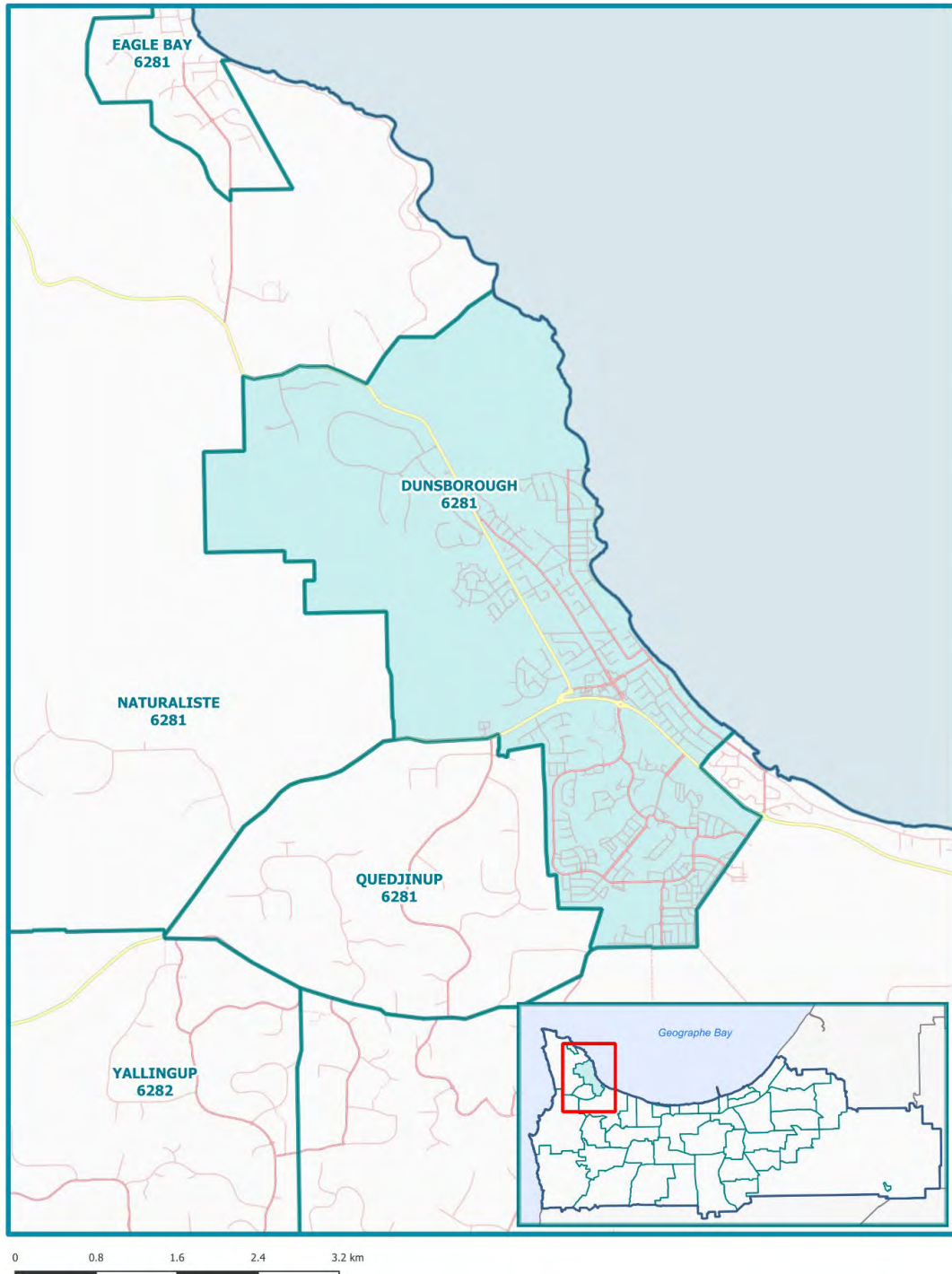
Carbanup River Townsite 1926. Courtesy SROWA Cons 5698 item 0322.



# Local Heritage Survey



## DUNSBOROUGH



Local Heritage Survey



St George's Anglican Church, DUNSBOROUGH  
PN080

Management Category  
Category 2



SITE INFORMATION	
Place Name:	St George's Anglican Church
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100013569
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	50 Gibney St, <b>DUNSBOROUGH</b>
Survey Information:	Lot 105; DP164075
Reserve:	24200
Vol / Folio	LR3137/173
GPS:	-33.604871 115.098877
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5338
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Church
Current Use:	Religious: Church
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1920, relocated 1957
Demolished/Relocated:	
Walls:	Timber frame Weatherboard Fibre cement sheets
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

A single storey building raised on timber stumps and designed in vernacular style, echoing a sense of simplicity in its exterior cladding of fibre cement sheeting and weatherboard. It has a gable roof clad with corrugated metal sheeting with a Latin cross extending from the gable and a covered porch entry.

The church is located on a corner site, the majority of which is paved for parking.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This church was originally built by one preacher-cowboy called 'Brother Bernard' of the Bush Brotherhood. Bernard constructed the first part of the building in the early 1920s at Boallia. The congregation there declined and by the late 1920s the building was unused. The congregation at the neighbouring village of Marybrook was outgrowing its temporary accommodation at the local school at around the same time. The building was moved to Marybrook where it remained for 33 years.

By 1953 the building was once again unused and the people of Dunsborough, having acquired a site in Gibney Street from the Lands Department, negotiated to have the Marybrook church removed and re-erected in Dunsborough. This was done in 1956 when the building was ferried to its present site in the back of a truck.

On the 8th of September in 1957 the Rector of the Busselton, within whose parish the site fell, held the first service in the unfinished church. The congregation worked hard and completed the work on the building in 1958. They provided the necessary furniture and strengthened the work of the chapelry or outstation, so that on St George's Day in 1959, the Bishop of Bunbury visited and dedicated the church as an outstation of the Parish of Busselton-Dunsborough and an auxiliary of St Mary's, Busselton.

The church continues to be used by the Dunsborough community for spiritual and social occasions.

Historic Theme:	Cultural Life: Religion Peopling WA: Demographic Development
Sources:	St Georges Anglican Church Dunsborough website <a href="https://www.dunsboroughanglican.com.au/history">https://www.dunsboroughanglican.com.au/history</a> Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type
Brother Bernard	Original builder and preacher

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value as a simple vernacular style church of timber which reflects its first construction in 1920. The church is a landmark in the streetscape.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has historic value for its association with the establishment of the Anglican community in the Dunsborough district in the mid 20th century and their commitment to building a church.</li> <li>The church has social value for the many members of the community who have attended the church for social and spiritual reasons since the mid 1950s. The church contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Harris Residence (fmr), DUNSBOROUGH  
PN087

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Harris Residence (fmr)
Other Names:	Lynne Sheen Design Studio Blythe's House Newberry Cafe & Bookshop Hutchings Museum
Scope of Listing	
Property ID:	100021150
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No
Other Location Description	Original residence only

LOCATION	
Street Address	8 Newberry Rd, <b>DUNSBOROUGH</b>
Survey Information	Lot 501; 49038
Vol / Folio	2618/203
GPS:	-33.671613 115.355083

HERITAGE LISTING	
State Heritage Office ID:	5342
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single Storey Residence
Current Use:	Residence: Single Storey Residence
Other Use:	Educational: Museum Commercial: Shop / retail

CONSTRUCTION DETAILS	
Construction Date:	Unknown
Walls:	Wattle and daub Brick
Roof:	Corrugated metal sheeting
Architectural Style	Vernacular

**Physical Description:**

A single storey house that has an elongated plan form with a simple pitched roof extended over verandahs on the three sides of the projecting bay. It presents as two different portions, the rendered projecting bay that demonstrates style elements of the Inter War period. Adjoining this portion is what appears to be a later addition clad in fibre board.

The projecting bay appears to be masonry with a consistent render, with windows and doors of a mix of styles and dimensions. The verandah flooring is cement slab and brick, and the verandah roof over is supported on simple timber posts.

The portion of the residence to the rear of the lot may have some elements from the earlier construction but this has not been determined.

The building is located on a typical suburban site that has mature trees which obscure the residence from the street.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined that this place was built by the Harris family in the 19th Century as their residence. The builder and designer have not been determined. The Harris's were a prominent and active local family and their property was originally much larger.

The building originally extended across what is now Lots 501, 502 and 503. Following subdivision, the portion of the residence on Lot 502 has been demolished (2004-07) and the portion on Lot 501 is all that remains.

For many years after the Harris family left the place it was used by Mr. K and Mrs. Hutchings as a museum and antique shop before closing the business in the 1990s.

The premises were subsequently used for a range of commercial and retail functions and is now reverted to use as a residence and has undergone alterations and additions to accommodate contemporary standards.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type
Harris family	Owners and occupants
Hutchings family	Owners and occupants

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has some aesthetic value for the remaining form and detail of earlier construction form and detail.</li> <li>The place has historic value for its association with the Harris family who were early settlers in the Dunsborough district.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has social value for its contribution to the community sense of place for its longevity in the streetscape.</li> </ul>
Level of Significance	<p><b>Moderate</b>                  Contributes to the heritage of the locality.                  May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b>                  Conservation of the place is desirable.                  Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.



Local Heritage Survey



Melaleuca Tree, DUNSBOROUGH  
PN193

Management Category  
Category 4



Image 2013, City of Busselton

SITE INFORMATION	
Place Name:	Melaleuca Tree
Other Names:	
Scope of Listing	Tree only
Property ID:	100013579
Place Type:	Tree
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Road Reserve adjacent to 7 Pimelea Pde, <b>DUNSBOROUGH</b>
Survey Information:	
Reserve:	Road Reserve
Vol / Folio	
GPS:	-33.622776 115.116649
Other Location Description:	Junction of Pimelea Pde and Peron Ave

HERITAGE LISTING	
State Heritage Office ID:	17289
Other Listing	Municipal Inventory Adopted 01 Nov 1999
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Urban Park
Current Use:	Urban Park
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

In a 2013 site visit, the base of the tree was over 4 metres circumference in places which is an indication of an estimated age of over 100 years. The tree has a large hollow at base.

The tree is confined by adjacent buildings and roads which may have an impact on its growth.

Condition:	Fair
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
This mature specimen of <i>Melaleuca raphiophylla</i> , commonly known as swamp paperbark is a remnant of the original vegetation in the vicinity.	
Historic Theme:	Environment Infrastructure: Development of Settlements and Services
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024..

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The tree is a remnant of the former vegetation which was found in this area prior to subdivision and development.</li> <li>The tree is valued by the local community as evidenced by its nomination for inclusion on the Local Heritage Survey because of its rarity in its setting.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



*Image 2013, City of Busselton*



*Image 2013, City of Busselton*

## ARCHIVAL PHOTOGRAPHS



City of Busselton, 1998

Local Heritage Survey



Old Dunsborough Hall, DUNSBOROUGH  
PN203

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Old Dunsborough Hall
Other Names:	Dunsborough Hall
Scope of Listing	Original building only
Property ID:	100012123
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	44 Gifford Road, <b>DUNSBOROUGH</b>
Survey Information:	Lot 183; P180618
Reserve:	23854
Vol / Folio	LR3138/718
GPS:	-33.603480 115.101960
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	Municipal Inventory Adopted 13 Aug 2014
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1957; c1990; 1991; 2007-09
Demolished/Relocated:	
Walls:	Timber framed and weatherboard and fibre cement
Roof:	Corrugated metal sheeting
Architectural Style	Post War International.

**Physical Description:**

The hall is a simple timber framed single storey rectilinear building clad with fibre cement sheeting. The simple pitched roof clad with corrugated metal sheeting has a broken pitch which indicates the location of former verandahs

The external wall cladding sheets are defined by battens covering the joints. The windows and doors are aluminium framed and an assortment of sizes.

There are later additions to the western end of the original hall. The building is located on a site which is predominantly gravelled for parking and minimal planting.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

In the 1950s the population of Dunsborough consisted of approximately 40 families. This small community had no communal building in which to meet or hold functions, dances, card evenings and community events so they worked together to raise a large amount of money by having garden parties, cake stalls and raffles.

The community and the Dunsborough and Districts Progress Association (DPA) then approached the Roads Board (now the City of Busselton) to provide a self-supporting loan to build a small hall on crown land at the corner of Gifford Road and Gibney Street.

The hall was built in the mid-fifties using mostly volunteer labour. It consisted of a timber framed, asbestos clad simple hall (20m x 9m) with a fine black butt wooden floor and an iron roof. Originally unlined, the hall was used for badminton and the walls were decorated with the local peppermint tree branches for functions. As more money became available the hall was lined, a low ceiling was put in and a lean-to kitchen complete with a Metters No 2 stove was added. The original toilets were an outdoor pan system. The Hall was opened on 4th January 1957 by Sir Stewart Bovell. No S.E.C. power was available, and lighting for the event was provided by Allan Chapman's shearing plant.

The women of the Dunsborough area catered for a variety of functions and as a result raised enough money for an extension to the hall on the northern side. In addition to these improvements a brick extension to the back of the hall was added which included female and male flushing toilets and a storeroom.

In 1972, the Country Club was formed and a golf course and bowling greens were built on the adjoining land. The Country Club used the new northern area of the hall as its clubrooms, using one area as the bar and the large room known as the Supper Room. The Country Club members finally raised enough money to build their own clubrooms which were opened in October 1976.

In the 1980s it became very apparent that the hall was too small for the towns needs and the DPA members played an integral role in supporting the formation of the Naturaliste Community and Cultural Centre Committee, which aimed to build a larger facility. It was this committee which worked consistently and devotedly for 20 years to raise money and which was instrumental in having the Naturaliste Community Centre finally built in 2004 on another site.

In c1990, the City of Busselton provided funds to extend the hall on the southern side. This added another 6 metres of space along the full length of the hall. A section of this extension was enclosed and used as a dressing room. A small stage consisting of large movable boxes was placed at the eastern end of the hall behind a proscenium arch built by volunteers.

## Local Heritage Survey



In 1991, the Dunsborough Art Society acquired the old Catholic Church building on the opposite side of Gibney St and relocated it to adjoin the hall. The existing electrical connections were used and the toilet facilities were shared by both groups.

In 2007 and 2008, the City of Busselton allocated funds to upgrade the kitchen and bar areas, paint the exterior walls and install toilet facilities for the disabled. All necessary repairs, electrical, plumbing or building, were again undertaken by volunteers or contractors.

In 2009, the Dunsborough Theatre Group upgraded the stage area.

The Dunsborough community markets were held fortnightly up until 2010, but due to inadequate parking facilities at the Hall they have been relocated.

Dunsborough community groups such as CWA, Church groups and P&C committees have held monthly community lunches in the Hall since the 1980's. Each year for the ANZAC DAY March and Commemorative Service (a tradition begun in 1980).

Other occasional bookings include Blue Light discos, musical events, parties, weddings, public meetings, quiz nights and community functions.

Since its inception, the hall has always been managed by the local committee of the Progress Association. The City has given maintenance funding at times, and the hall has always been vested in the City. The Progress Association continues to manage the hall.

A memorial rock and plaque that was located on the site has been removed.

Historic Theme:	Social Services: General Social Services Cultural Life: Recreation - Arts, Culture and Entertainment Cultural Life: Recreation - Sport
Sources:	Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of Dunsborough in the period following World War Two.</li> <li>The place has historic value for its association with the many individuals and families who contributed to the establishment and ongoing development of the hall.</li> <li>The hall has social value for the members of the community who have attended events and functions at the hall since 1957, and contributes to the a sense of place for the Dunsborough community.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013.



Municipal Heritage Inventory, 2013.



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Peppermint Tree, DUNSBOROUGH  
PN212

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Peppermint Tree
Other Names:	Agonis Flexuosa
Scope of Listing	Tree only
Property ID:	-----
Place Type:	Tree
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Dunn Bay Road, <b>DUNSBOROUGH</b>
Survey Information:	
Reserve:	Road Reserve
Vol / Folio	-----
GPS:	-33.616526 115.102749
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	
Statutory Listing	



## Local Heritage Survey



PLACE TYPE	
Original Use:	Park/Reserve
Current Use:	Urban Park
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

This tree is a mature and well established example of the species which features an unusual spiral trunk that is a landmark in the streetscape.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This mature specimen of *Agonis flexuosa*, commonly known as a Peppermint tree is a remnant of the original vegetation in the vicinity.

Historic Theme:	Environment Infrastructure: Development of Settlements and Services
Sources:	Municipal Heritage Inventory 2013. Community nomination 2024..

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The tree is a remnant of the former vegetation which was found in this area prior to subdivision and development.</li> <li>The tree is valued by the local community as evidenced by its nomination for inclusion on the Local Heritage Survey because of its rarity in its setting and its unusual form.</li> </ul>
Level of Significance	<b>Place of Interest</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.

# Local Heritage Survey



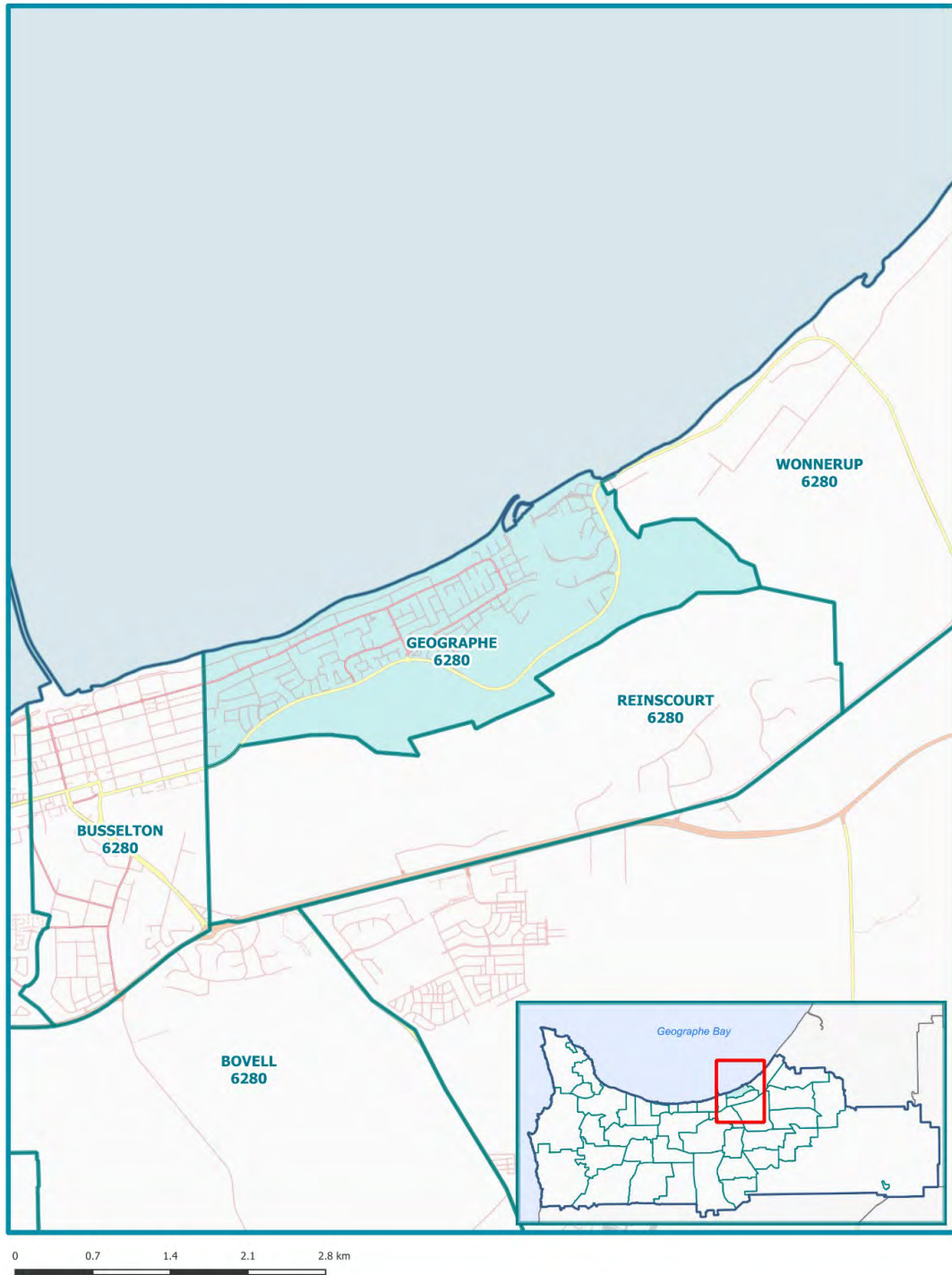
## ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## GEOGRAPHE



Local Heritage Survey



Beachgrove, GEOGRAPHE  
PN005

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Beachgrove
Other Names:	Beechgrove
Scope of Listing	Original building and landscape on the site
Property ID:	100016884
Place Type:	Individual Building or Group
Ownership:	Private ownership
Public Access:	No

LOCATION	
Street Address	51 Ford Rd, <b>GEOGRAPHE</b>
Survey Information:	Lot 100; DP24762
Reserve:	-----
Vol / Folio	2510/19
GPS:	-33.651635 115.345526
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	393
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified 02 Feb 1976 Register of the National Estate Permanent 21 Mar 1978
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Two storey residence
Current Use:	Residential: Two storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1908-10
Demolished/Relocated:	-----
Walls:	Limestone Weatherboards
Roof:	Corrugated metal sheeting
Architectural Style	Federation Arts and Crafts

**Physical Description:**

Beachgrove is a two storey Federation Arts and Crafts style residence of limestone construction on the ground floor with verandahs to the front and both sides of the house. The second floor has jettied bay windows in gabled bays, with the whole of the first floor clad in weatherboards.

Brick chimneys extend up through the corrugated sheet metal roof.

The residence is set within expansive landscaped gardens and the Ford Road property boundary is defined with a block limestone wall and metal gates.

A separate outbuilding is located in the rear of the lot which is likely a former stables or coach house.

Condition:	Fair – The exterior of the place has deteriorated to such a substantial degree that it has become untenable due to the amount of water still entering the building.
Integrity	Moderate – There has been substantial change to the external appearance of the house in the last decades; notably the painting of the weatherboards, changed roof colour, removal of guttering, trims and finials.
Authenticity	High

**HISTORICAL INFORMATION**

This substantial residence was built c1908 for Capel Carter Brockman, nee Bussell (1839-1924). Capel Brockman was born at Cattle Chosen, the eldest daughter of John and Charlotte Bussell. She married Edward Reveley Brockman in 1861 and the couple established a farm in Pemberton and had 10 children. Edward Brockman died in 1902 and by 1907, Post Office Directories record Mrs Edward Brockman living in Busselton, probably at 'Sandilands' a Bussell family property not far from her family home, Cattle Chosen.

In 1907, Bunbury based architect Eustace Gresley Cohen was living at 'Beachlands' as a temporary base when working in Busselton. This was the home of his elder brother Gilbert Cohen.

Because of his proximity it was logical that Capel Brockman chose Cohen to design a home for herself and members of her extended family that could be accommodated as needed. The house was built by stonemason John Muir and carpenter Robert Donald. An item in the South-Western News in December 1908 stated that 'Mrs Ed. Brockman has in the course of construction a pretty villa on the eastern boundary of the town'. It is therefore assumed the house was completed and ready for occupancy in 1909.

In 1910, the Electoral Rolls record that Capel Brockman was still living at 'Sandilands' with two of her daughters Isabel Hammersley and Emily Flora. All three women had their occupation designated as 'Lady'. Who was occupying Beachgrove is not stated in the Electoral Rolls in this year. From the available information it is concluded that Isabel Brockman was the main occupant of the house in the first half of the 20th century. She never married and was described as being of a 'quiet and retiring disposition, and devoted most of her time to the church.' It is likely the home was occupied for periods of time by family members and friends.

Electoral Rolls for 1912 show that Capel and Emily Brockman were still living at 'Sandilands' while Isabel was recorded as living at 'Beechgrove' and her occupation was designated as home duties. In 1922, Capel Brockman was still recorded as living at 'Sandilands' but her death is reported to have occurred at 'Beachgrove'. It is probable that Isabel cared for her mother at Beachgrove during her final weeks or months.

Isabel died in 1945 and the property remained in the ownership of the Brockman family for many decades.

## Local Heritage Survey



Aerial photographs from the mid 20th century show that the form and extent of the residence has not changed significantly, apart from the gradual recladding of the roof in corrugated metal sheeting, replacing the painted corrugated iron.	
Historic Theme:	Cultural life: Domestic Life Peopling WA: Demographic Development
Sources:	The South-Western News, 1 Nov 1907, p. 2; 25 December 1908, p. 2. 27 September 1945, p. 5. Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories.

ASSOCIATION	Association Type
Brockman family Eustace G. Cohen John Muir Robert Donald	Owners and occupiers Architect Stonemason Carpenter

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The residence in its expansive garden setting is a good and intact example of the Federation Arts and Crafts style executed in limestone and timber with significant original detail in evidence.</li> <li>The place has historic value for its association with the development of the town of Busselton in the early 20th century by wealthy landowners who built comfortable homes, secondary to their farming properties.</li> <li>The place has historic value for its association with early settler families, the Bussells and the Brockmans.</li> <li>The construction of the place may have the potential to reveal evidence of past building practices.</li> <li>The residence has social value as its longevity of function and presence in the streetscape which contribute to the community sense of place.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.  Consider for nomination for State Register of Heritage Places if not already included or previously nominated.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Sandilands, GEOGRAPHE  
PN042

Management Category  
Category 1



Image Courtesy element, June 2024

SITE INFORMATION	
Place Name:	Sandilands
Other Names:	
Scope of Listing	
Property ID:	100053823
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	59 Ford Road, <b>GEOGRAPHE</b>
Survey Information:	Lot 9000; P422168
Reserve:	-----
Vol / Folio	4033/505
GPS:	-33.647118 115.361298
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	394
Other Listing	Classified by the National Trust Classified 04 Oct 1971 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 02 Sep 1998



## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Residence: Single storey
Other Use:	Farming / Pastoral: Homestead.

CONSTRUCTION DETAILS	
Construction Date:	1840
Demolished/Relocated:	
Walls:	Wattle and daub
Roof:	Coloured Corrugated Metal sheeting
Architectural Style	Victorian Georgian Vernacular.

**Physical Description:**

Sandilands is a single storey wattle daub iron roofed Victorian Georgian style homestead set in a well-tended garden, with views framed by mature trees. The place comprises two main structures.

The oldest structure lies to the north and is linked to the later structure to the south by a glazed walkway. The northern structure has a broken back hipped roof, with the main roof being steeply pitched to take either thatch or shingles. The walls are wattle and daub construction, and also stone and stud framed. Match boarding covers much of the external wall under the verandah.

The roof scape is articulated with chimneys. The southern block is of rough coursed stone construction, with a massive central chimney that rises through a loft.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The land on which this property is located was part of the large landholding secured by John Garrett Bussell (1803-1875) in 1833 which had the homestead 'Cattle Chosen' as the centre of the farming activity for the four Bussell brothers. When John Garrett Bussell married Charlotte Cookworthy, nee Spicer in 1838, the three brothers established new households in the vicinity.

Sandilands was built in the 1840s by Charles Bussell (1810-1856), and its name may derive from the sandy nature of the soil in the vicinity. This building was intended to be used as a wayside inn, as the road to Bunbury used to pass by the property. This plan was never fully realised and on his death in 1856 the place was bought by Frances Cookworthy (1834-1928), step daughter of John Garret Bussell. Frances later married her first cousin, Joseph Cookworthy. The couple did not have children.

The original house was constructed in wattle and daub with a thatch roof and was a modest six room building which is believed to be the third house built in Busselton. The roof was subsequently replaced with shingle and later corrugated iron.

Frances Cookworthy made extensive additions to the property including the limestone kitchen, a separate structure at the back of the original homestead, and a dairy shed adjacent to the house which was removed in 1955.

Other extensions made to the house during this time were the addition of several bedrooms to enlarge the house to seventeen rooms, the limestone extension to the living area and the bay window in the master bedroom which displays the Cookworthy crest. A bungalow was added off the living room. It is probable that the house was used by members of the extended family and friends when visiting Busselton.

In 1910, Sandilands was occupied by Capel Carter Brockman and two of her daughters. Capel Brockman was the first daughter of John and Charlotte Bussell, and step sister of Frances Cookworthy.

The house was inherited by Capel Brockman's eldest daughter, Margaret Theodosia Willmott (1863-1968) on the death of Frances Cookworthy in 1928. She took up residence in 1930 after the house had been vacant for several years. Electric lighting was installed at this time. Maggie Willmott lived at the house until well into her 80s and died in 1968. The property retains its connection with the Willmott family.

## Local Heritage Survey



From the 1950s, the gardens were enlarged when reticulated water was laid on to the property. Further additions to the house including a glass covered walkway joining the two sections of the house in 1994.

Aerial photographs of the house since the mid 20th century indicate that the form and extent of the original residence can still be readily determined.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories. Erickson, Rica [ed] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1987. The Western Mail, 6 April 1949, p. 30. The West Australian, 20 October 1951, p. 14..

ASSOCIATION	Association Type
Bussell family Brockman family Willmott family Cookworthy family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place is significant in the development of Western Australia, as it is indicative of patterns of early settlement in the region and the colony/state.</li> <li>Sandilands has been extended many times; its growth documents historical changes, and the economic resourcefulness of the first European settlers in the Busselton area.</li> <li>The place has been closely associated for over one hundred and twenty years with the Bussell and Willmott families who were significant in the European settlement of the region and its subsequent history. Its historical significance is enhanced by the collection of family photographs and local historic items assembled by the Willmotts since 1950.</li> <li>Sandilands has research and teaching value because the fabric of the place includes a range of different building technologies on the one site.</li> <li>The potential for archeological finds is limited but may reveal evidence of past practices.</li> <li>Sandilands contributes to the community's sense of place because it is among the oldest extant structures in the region, and has remained for over a century in the ownership and occupation of descendants of the family which built it.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



Image Courtesy element, June 2024



Image Courtesy element, June 2024

## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995

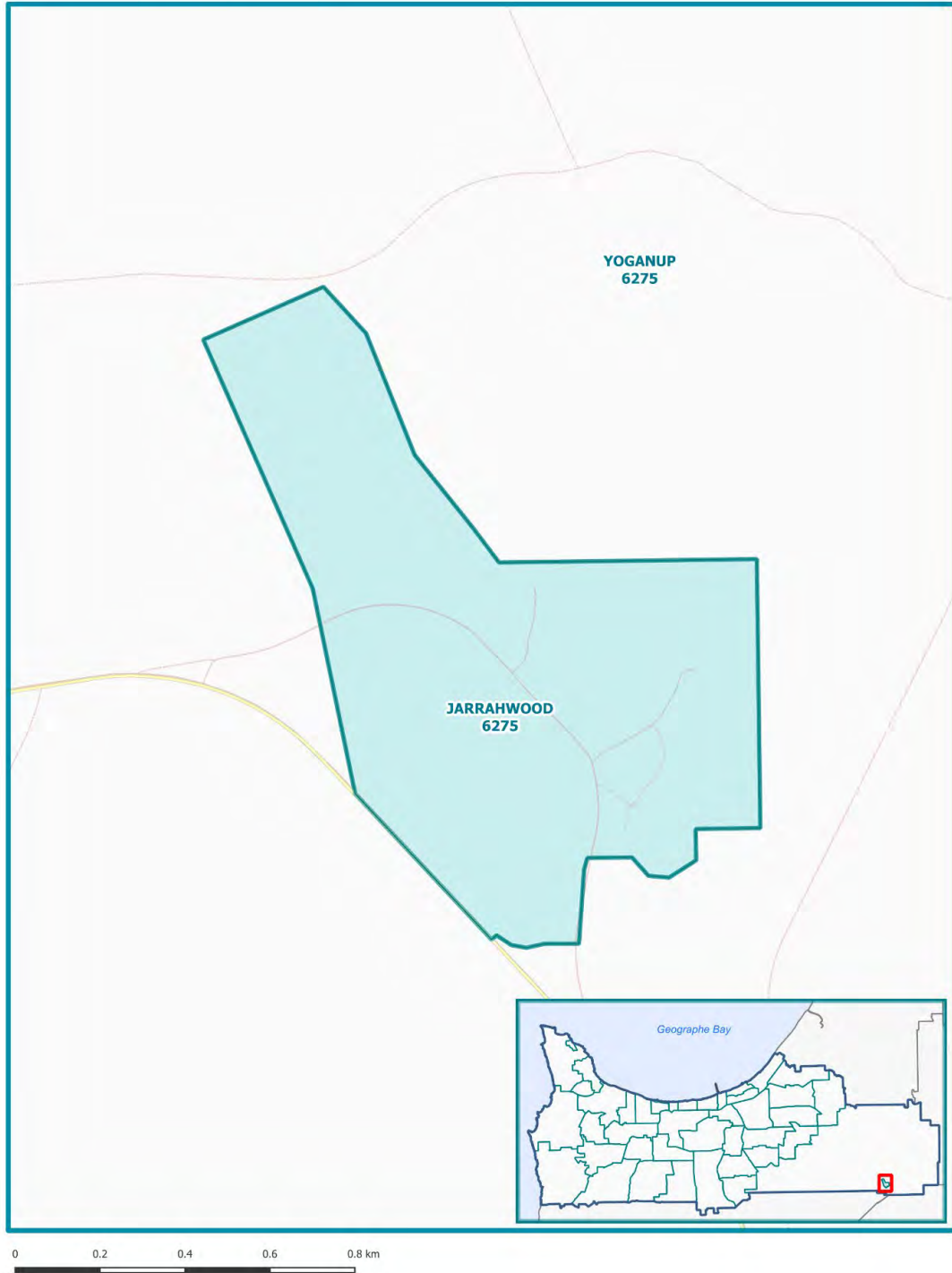


*The Western Mail*, 6 April 1939, p. 30.

# Local Heritage Survey



## JARRAHWOOD



Local Heritage Survey



Jarrahwood Townsite & Mill, JARRAHWOOD  
PN090

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Jarrahwood Townsite & Mill
Other Names:	
Scope of Listing	
Property ID:	Various
Place Type:	Precinct or Streetscape
Ownership:	State Government
Public Access:	Limited

LOCATION	
Street Address	Vasse Hwy, <b>JARRAHWOOD</b>
Survey Information:	Lot Various; Various
Reserve:	
Vol / Folio	Various
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5316
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Forestry: Timber Mill
Current Use:	Residential: Single storey residences
Other Use:	Forestry: Housing or Quarters

CONSTRUCTION DETAILS	
Construction Date:	1902-1930
Demolished/Relocated:	
Walls:	Timber frame, weatherboard and fibre cement sheeting
Roof:	Corrugated Sheet metal
Architectural Style	Vernacular.

**Physical Description:**

The townsite of Jarrahwood is located in the south west, 36 km south east of Busselton. It comprises a number of dwellings and the remains of the former timber mill.

The dwellings are modest gable roofed, timber weatherboard clad houses fronting the garden with the ubiquitous local architectural feature, the verandah. Most of the buildings are standard pattern dwellings reflecting practices from first half of the twentieth century with examples spanning almost this entire timeframe.

A timber picket fence encloses the cluster of buildings on a tightly organized site. The mill is still extant although unused and in declining condition.

Condition:	Good
Integrity	Moderate
Authenticity	Low

**HISTORICAL INFORMATION**

The town is located in an area of Jarrah forest which was subjected to heavy cutting in the last century. The principal company operating in the area of the townsite was the Jarrah Wood and Sawmills Company Limited formed in 1902, and is from this name that the townsite name is derived.

Demand for timber has always been subject to fluctuations and the mill has closed and reopened in response to these external factors through the late 19th and early 20th century.

After 1927, demand again dwindled and, with the onset of the Depression, the mill closed in 1930 although the townsite was declared under the Land Act on 29 April 1932.

A small spot mill had also been erected at Ludlow in 1928 to cut pine trimmings, closing in 1936 but, then, a decade later, another mill was erected.

Jarrahwood mill closed finally in 1982 and continues as a small settlement in a forestry area.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations Environment
Sources:	Geonoma database of Topographic Features, Landgate. Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type
Jarrah Wood and Sawmills Company Limited	Owner and operator

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has cultural heritage significance as one of the early forest settlements in the region, designed in local vernacular and standard pattern style. It is important because of its level of intactness and its close connection with the timber industry.</li> </ul>
---------------------------	---

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>• The place has the potential to reveal archaeological finds from the activities of the timber mill and settlement.</li> <li>• The place has social value for its contribution to the community sense of place for its longevity and association with past practices.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS





Local Heritage Survey

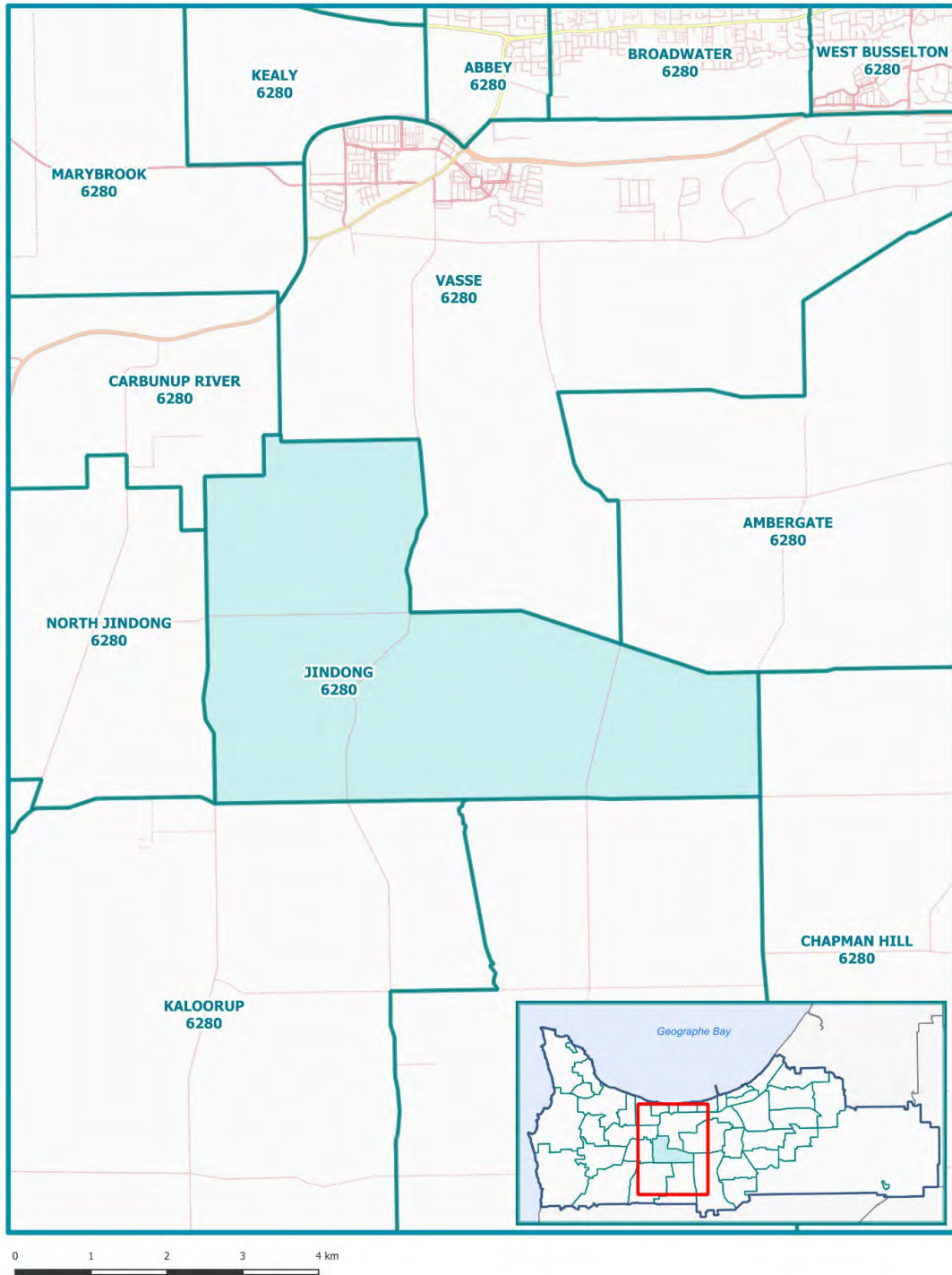


	<p>Municipal Heritage Inventory 2013</p>
<p>Plan of Jarrahwood Townsite. Courtesy City of Busselton</p>	

# Local Heritage Survey



## JINDONG



Local Heritage Survey



Jindong School (fmr), JINDONG  
PN091

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Jindong School (fmr)
Other Names:	Group 52 Lennox Memorial Jindong Hall Kaloorup Hall
Scope of Listing	
Property ID:	100012106
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes
Other Location Description	

LOCATION	
Street Address	335 Payne Rd, JINDONG
Survey Information	Lot 1663; DP153383
Vol / Folio	LR3148/829
GPS:	-33.750830 115.225260

HERITAGE LISTING	
State Heritage Office ID:	2933
Statutory Listing	
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Education: School
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1930
Walls:	Timber frame, fibre cement sheeting
Roof:	Corrugated Sheet metal
Architectural Style	Vernacular.

**Physical Description:**

A simple single room timber, fibro cement and iron, single room school building with a partly enclosed verandah. The building sits in an open setting. The school was a standard pattern Public Works Department framed construction one room school building. A plaque dedicated to Group 52, Group Settlement at Lennox has been fixed to a concrete marker.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Jindong School was built for the Lennoxville Group Settlers (Group 52) as a part of the State Government’s Group Settlement Scheme. From the available information the school was in evidence by at least 1925.

These single class room schools were common across the South West of WA and were designed by the Public Works Department of WA. They were generally built by local contractors or the members of the local community.

The hall has been used in recent years by the Koorup Fire Brigade and other community groups and continues to be patronised by the wider community.

Historic Theme:	Social Services: Education Economy: Rural Occupations
Sources:	Sunday Times, 18 October 1925, p 2. Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

ASSOCIATION	Association Type

**SIGNIFICANCE**

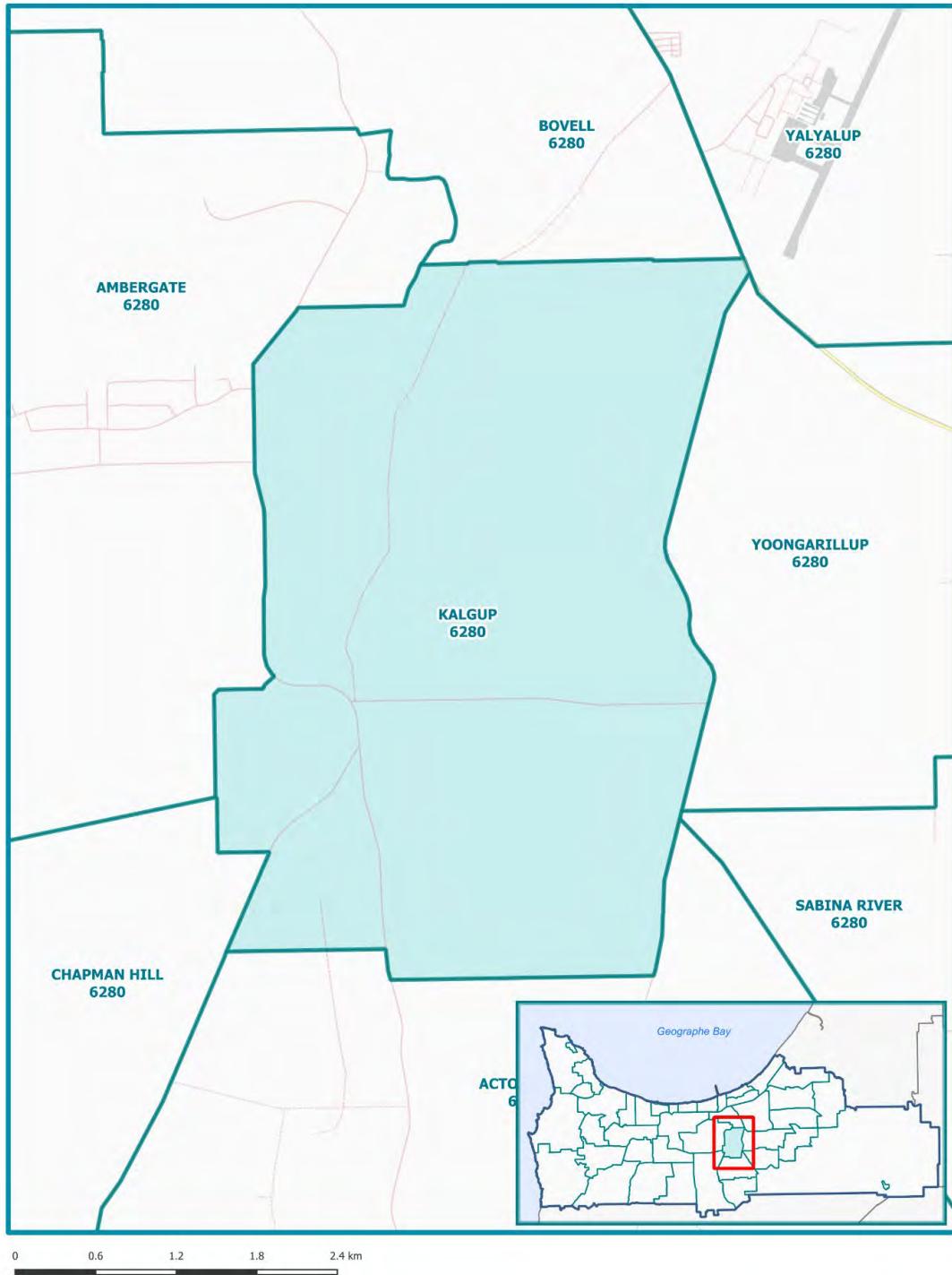
Statement of Significance	<ul style="list-style-type: none"> <li>The school building has aesthetic value as a simple expression of a Government designed classroom school in a rural setting.</li> <li>The former school building has historic value for its association with the Group Settlement scheme which had a major impact on the development of the region.</li> <li>The site has social value for the members of the former group settlements who attended the school or had families who attended the school.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## KALGUP



Local Heritage Survey



Internees Hut, KALGUP  
PN209

Management Category  
Category 2



Image courtesy Judith Murray Cultural Heritage + History, 2020.

SITE INFORMATION	
Place Name:	Internees Hut
Other Names:	
Scope of Listing	Original building only
Property ID:	100054848
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	704 Chapman Hill Rd, KALGUP
Survey Information:	Lot 1101; DP426010
Reserve:	-----
Vol / Folio	4049/340
GPS:	-33.726754 115.357037 (Approx)
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	27047
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming: Cottage
Current Use:	Vacant
Other Use:	Farming: Other

CONSTRUCTION DETAILS	
Construction Date:	1940s
Demolished/Relocated:	
Walls:	Timber-framed with weatherboard. A cement course reinforced with steel rods rises to about 1 meter on three walls.
Roof:	Corrugated Metal sheeting
Architectural Style	Vernacular.

**Physical Description:**

The Internees Hut consists of a largely intact building of modest construction. It is comprised of one room measuring 6.65 metres by 2.47 metres with raked ceiling. The exterior of the building displays cement courses reinforced with steel rods to a height of about one metre and topped with weatherboards that continue up to the skillion roofline on three sides. The fourth side, facing east is covered in weatherboards that have been joined down the middle from the roofline to the base of the wall, indicating that the building has been extended at some stage into approximately double its original length. The joints have been covered with small square pieces of aluminium in an attempt to keep out the moisture.

There are two windows set into the west wall of the hut. They are different sizes and have been altered and added to over the years. The front door has been cut down from a full-sized door and has been constructed of wide planks with ship-lap detailing and evidence of red/brown paint remains.

The structure has been mainly lined with asbestos sheeting and the joins covered with batons. A section at the top of the east wall has been sealed with weatherboard in the area where the skillion roof is at the highest level. The floor is of wide butt jointed jarrah planks in fair condition. The flooring substructure appears unstable in places indicating issues with a deterioration of fabric below the floorboards.

The hut is located in a farming property, surrounded by paddocks. A farmhouse and other outbuildings are located nearby.

Condition:	Fair
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The site of the Internees hut has been a farming property since the late 19th century.

English born Raymond Cecil Syayes Makeham (1893-1971) is designated as the owner of 704 Chapman Hill Road from 1926 to 1950 and during this period constructed a farmhouse on the property.

Raymond Makeham served with the AIF during World War One and on his return secured this lot under the Soldier Settlement Scheme. Information from the Electoral Rolls indicates that Raymond and his wife Nellie MacDonald Ruane (1897-1967) were living and working at Chapman Hill from at least 1921. It is noted that Raymond Makeham was not part of the Group 40 Chapmans Hill Settlement Scheme which was in operation during the Inter War period.

With the onset of World War Two, the Federal Government initiated a program of internment of Italian born residents. Thousands of Italians in Australia became the enemy as Italy entered the war on the side of the Axis. Many enemy 'aliens' were interned in Australia under the National Security Act 1939 and just over 20% of all Italians residents in Australia were interned' with up to 3,200 Italian POWs employed on farms in Western Australia. The Prisoner of War Control Centers [PWCC] were installed in Northcliffe, a high risk area where they used labourers to clear land for the War Service Land Settlement Scheme as well as in Margaret River. Prisoner of War Camps (as opposed to PWCC) such as Harvey, where 1,000 internees were retained before being distributed throughout the area were assessed as low risk, usually non-combatants for the agricultural centre.

This hut is understood to have been built in the 1940s and was occupied by an Internee and their family.



## Local Heritage Survey



Internees were required to assist with work around the farms, and in this instance, it appears that the resident Italian also worked on Makeham's farmhouse. How much work he did is unknown however, it appears that he constructed tapered verandah pylons (in line with the contemporary Californian Bungalow design genre) and was responsible for cementing the verandah floors. Remnants of a signature "POW" are visible in the corner of the verandah of the farmhouse.

At the end of the war the Internees were released back into the community and the hut was used for a range of uses, most recently storage.

In 2020, a heritage assessment of the Internee's Hut was undertaken to guide future conservation works. Since that time some conservation works have been undertaken and the place is currently vacant.

Historic Theme:	Cultural Life: Domestic Life Economy: Rural Occupations Governing: Law, Order and Defence
Sources:	Heritage Report Internees Hut, May 2020, Judith Murray Cultural Heritage + History. Survey and Report of Conservation Works 704 Chapman Hill Road, Judith Murray Cultural Heritage + History, 20 November 2023. Landgate Aerial Photographs.

ASSOCIATION	Association Type
Markham family	Owners

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has strong historic value through its association with an Italian internee and the Makeham family who were the owners of the property during the construction of the building.</li> <li>The place has a strong connection with the Soldier Settlement Scheme administered by the Soldiers Settlement Commission Act 1918.</li> <li>The place has historic value through its connection to the Internment camps set up in Western Australia during WW11 and administered under the National Security Act 1939.</li> <li>The place has social value for the manner in which the farmer and internee combined to work together on the property, to construct dwellings and to operate the farm.</li> </ul>
Level of Significance	<p><b>Place of Interest</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



*Image courtesy Judith Murray Cultural Heritage + History, 2020.*



*Image courtesy Judith Murray Cultural Heritage + History, 2020.*



*Image courtesy Judith Murray Cultural Heritage + History, 2020.*



*Image courtesy Judith Murray Cultural Heritage + History, 2020.*

## Local Heritage Survey



*Image courtesy Judith Murray Cultural Heritage + History, 2020.*

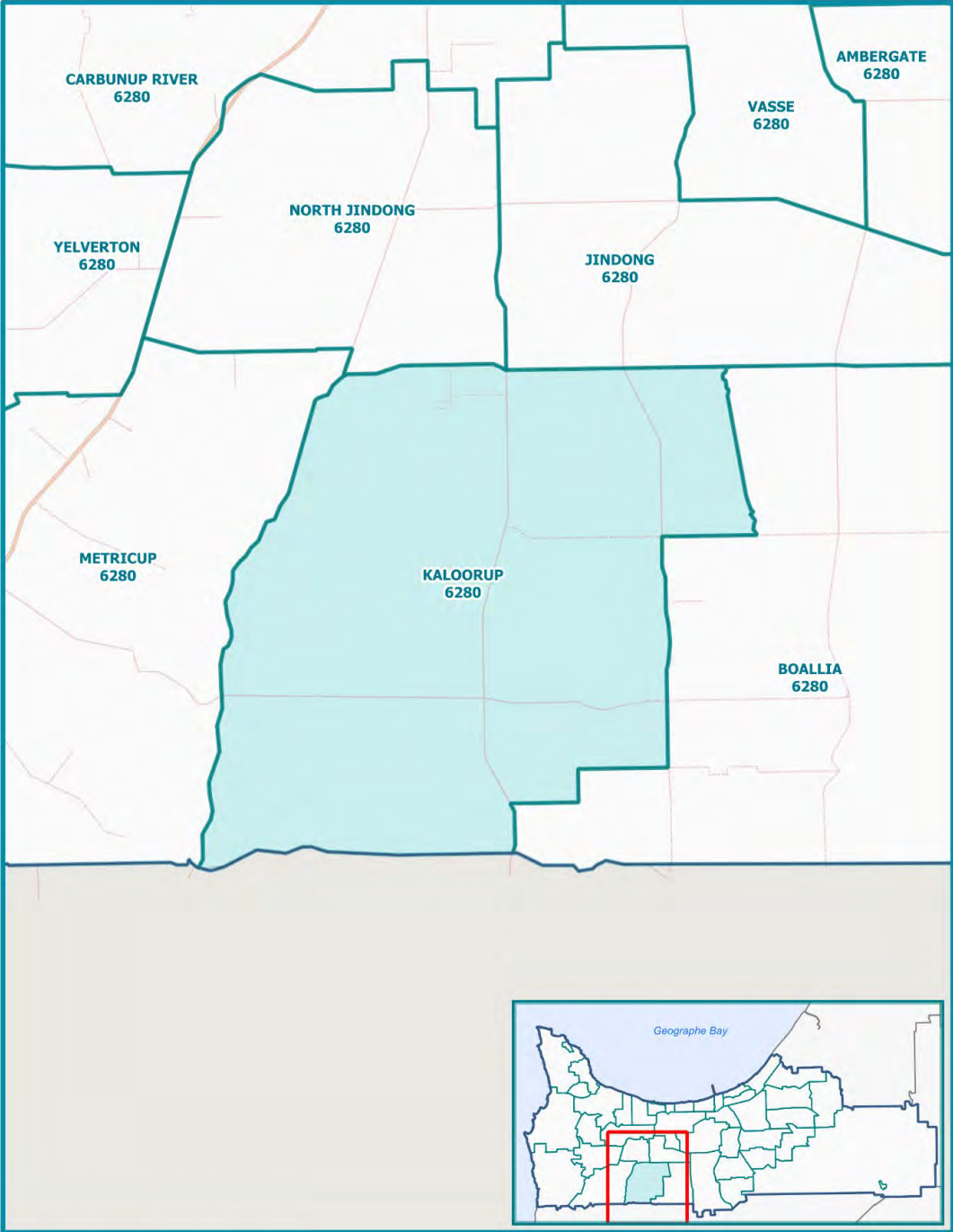


*Image courtesy Judith Murray Cultural Heritage + History, 2020.*

Local Heritage Survey



# KALOORUP



Local Heritage Survey



Old Railway Goods Shed, KALOORUP  
PN197

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Old Railway Goods Shed
Other Names:	
Scope of Listing	Original shed only
Property ID:	100053062
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	308 Payne Rd, <b>KALOORUP</b>
Survey Information:	Lot 3120; DP419121
Reserve:	-----
Vol / Folio	4002/670
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	17510
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport/Communication: Rail-Other
Current Use:	Commercial: Retail Store
Other Use:	Farming/Pastoral: Shed

CONSTRUCTION DETAILS	
Construction Date:	c1890; 1960s; 2021
Demolished/Relocated:	N/A
Walls:	Timber framed and weatherboard cladding
Roof:	Corrugated Metal sheeting
Architectural Style	Vernacular.

**Physical Description:**

This simple rectangular shed has a pitched roof clad with contemporary metal sheeting, zincalume. The walls are clad with vertical lapped timber boards and large roller doors clad with the same material are located at one of the ends of the building. In the gable above the roller doors are four narrow louvre windows and the same timber treatment unifies the whole building. A paved area is located at this end of the building to enable access by vehicles to the interior of the building. At the other end of the building is a stone chimney laid in a random manner from what appears to be a local granite stone.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

This shed was originally located at the Busselton Railway Station and was used as a Goods Shed for the storage of a wide range of items. The Busselton Railway Station was in operation from 1894 until 1985. Alongside the station were service buildings for the railway line, such as this goods shed. With the closure of the Busselton Port in 1972 there was even further reason to minimise the facilities in the town.

This shed was relocated from the Busselton Marshalling Yards (Railway) in the early 1960s by Edward (Ted) Lilly and was used for barn dances. Ted who was a saw miller by trade, owned the shed until 1965 and it appears the shed was re-clad in Jarrah weatherboards. The height and length of the shed may have been changed from the original. It was owned by Charles Smith from 1965-1997.

In the 2020s, the shed underwent some restoration with the recladding of the exterior in vertical timber boards, and a chimney was constructed alongside the rear of the shed. It is now used as a display and sales facility for agricultural products.

Historic Theme:	Infrastructure: Transport and Communications Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013..

ASSOCIATION	Association Type
Ted Lilly	Owner

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the Busselton Railway Station and the railway line which was so important to the economy of the town through linking its role in the port and servicing the community.</li> <li>The place has social value as it was the venue for many dances and events during the 1960s which are likely to have been well attended and well remembered by the community.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>

## Local Heritage Survey



Management Category

**Category 3**

Conservation of the place is desirable.  
Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.

ADDITIONAL PHOTOGRAPHS



ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.

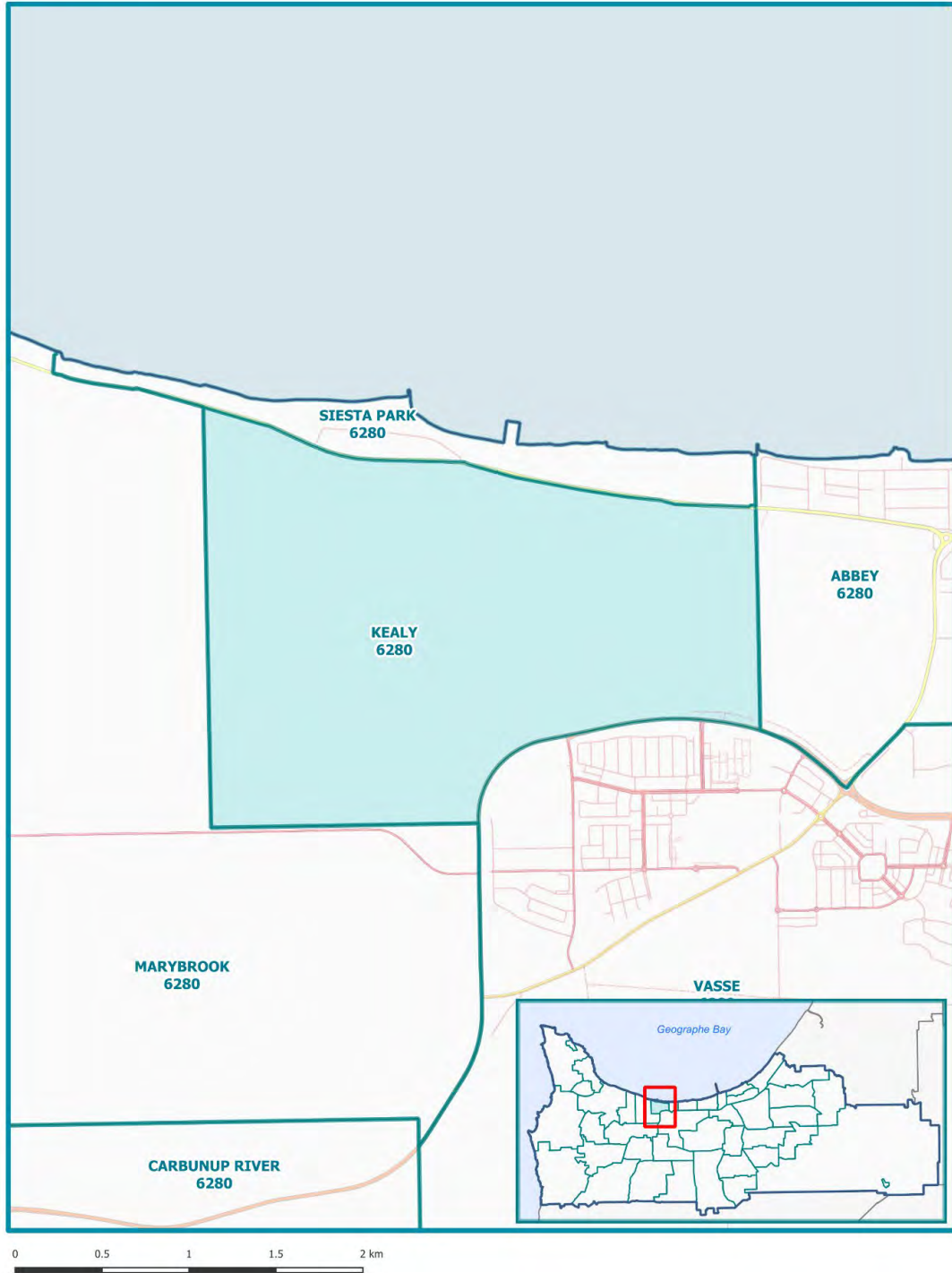


Municipal Heritage Inventory, 2005.

# Local Heritage Survey



## KEALY





Local Heritage Survey



ABC Radio Transmitter, KEALY  
PN063

Management Category  
Category 4



SITE INFORMATION	
Place Name:	ABC Radio Transmitter
Other Names:	
Scope of Listing	Applies only to the towers
Property ID:	100009943
Place Type:	Other structure
Ownership:	Commonwealth Government
Public Access:	No

LOCATION	
Street Address	275 Caves Rd, KEALY
Survey Information:	Lot 4505; P173802
Reserve:	
Vol / Folio	1411/377
GPS:	-33.659972 115.229365
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5301
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport/Communications: other
Current Use:	Transport/Communications: other
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	Unknown
Demolished/Relocated:	N/A
Walls:	Steel tower
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

The place comprises a fenced compound ancillary substation and elements and the central focus is the communication tower. The tower is steel lattice frame construction set on a concrete base, with stabilising guy cables. A second and taller tower has been erected on the eastern side of the original tower.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The transmitter provides a signal service to the regional community for entertainment and information. The date of construction is unknown however aerial photographs indicate it was present in 1970. A second and taller tower was added between 1996 and 2005.

Historic Theme:	Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs..

ASSOCIATION	Association Type
Australian Broadcasting Corporations	Owners and managers

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The ABC Radio Transmitter, comprising two tall masts and ancillary equipment is a local landmark .</li> <li>The towers have historic value for their association with the development of the region in the 20th century and the changes in technology supporting rural communities.</li> <li>The towers are valued by the community in providing radio entertainment and community information for decades.</li> </ul>
Level of Significance	<p><b>Little</b></p> <p>Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b></p> <p>Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

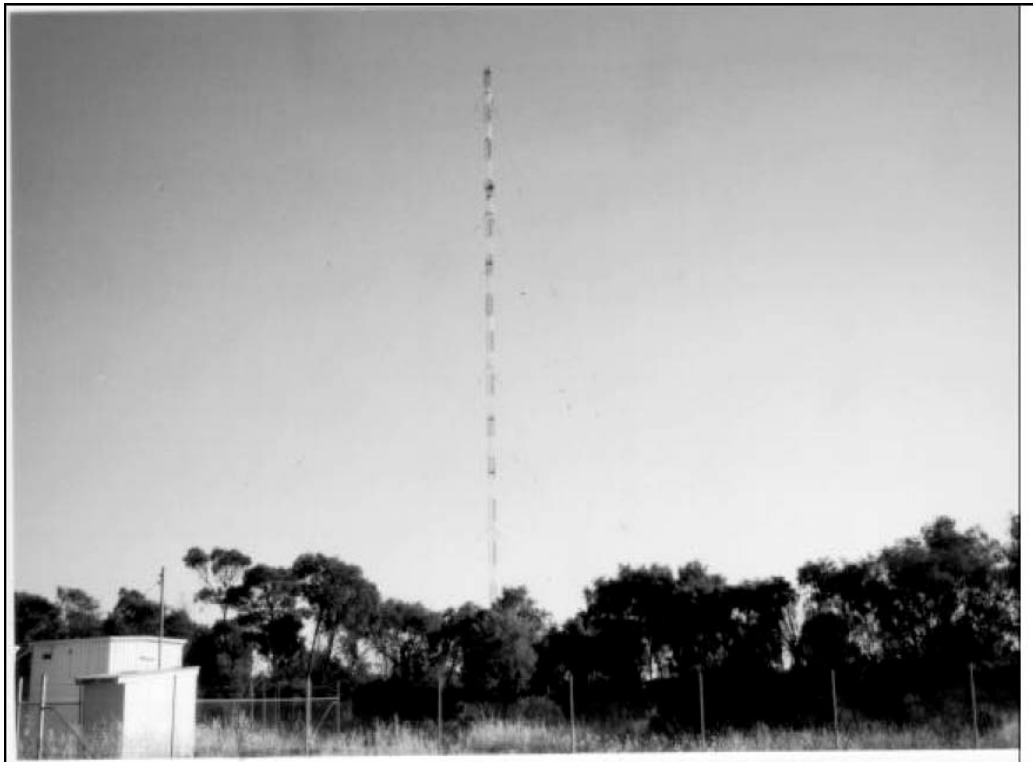
# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995

Local Heritage Survey



Locke Swamp Floodgates, KEALY  
PN196

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Locke Swamp Floodgates
Other Names:	New River Floodgates
Scope of Listing	Floodgates only
Property ID:	100046831
Place Type:	Other Built Structure
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Lot 45 Caves Rd, KEALY
Survey Information:	Lot 45; P140655
Reserve:	
Vol / Folio	LR3009/705
GPS:	-33.658669 115.231803
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	17466
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Classified by the National Trust Classified 10 Apr 2006
Statutory Listing	

PLACE TYPE	
Original Use:	Governmental: Reservoir or Dam

## Local Heritage Survey



Current Use:	Governmental: Reservoir or Dam
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1940s; 2004
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

This place was not visited in this 2024 review. The following description is drawn from the 2013 review.

The Locke Swamp Floodgates are located approximately 100 metres to the south of Caves Road in a flat, natural environment. Vegetation on either side of the drain is dominated by native peppermint trees (*agonis flexuosa*) with smaller understorey plants.

The timber structure extends across the width of the drain which is approximately 8.5 metres wide. The sloping sides of the banks have been covered with stones and the plans indicate stones were also used to line the bottom of the drain around the gates. However, due to the depth of water it was not possible to determine if these stones were still present.

The main structural components are the nine, 30cm diameter timber piles which stretch across the width of the river at approximately 2 metre intervals. These, together with an additional five piles placed upstream of the main row, provide the structural base to which the gate components have been added. The five upstream piles provide bracing support for the downstream piles. The four gates are positioned across the width of the ditch, low down near the bottom of the ditch. Vertical timber boards (whaling), using birdmouth sheeting to provide water tightness, extend out from each bank to approximately the bottom edge of the ditch. The four gates have then been evenly spaced across the width of the ditch between the whaling. Timber boards create a sill at the bottom of the ditch, directly beneath the gates.

The gates are constructed with vertical timber boards which are attached to a steel frame. The gates are hung on the downstream side of the structure. A hinged component on the boards permits the gates to open when freshwater flows down the ditch, but when saltwater runs back up the ditch they are forced shut. Each gate has been equipped with a lever which is two steel bars, set at either end of the gate, which stretch up above the level of the pylons and are joined across the top with a steel bar. Hinges placed at the level of the pylons and also down near the top of the gate permit the gates to be hinged open if required. The top section of the hinge (which is at the same level as the tops of the pylons), is secured to timber cross pieces which formerly supported timber boards which ran across the width of the gate structure. Above the gates, horizontal boards close the gap between the vertical whaling, thus preventing saltwater entering the ditch.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Several rivers ran through this area: the Vasse, Abba, Sabina, New and Lennox. Often in the winter time these rivers would spread out over the low lying areas before finding their own way to the sea. Whilst the swampy nature of the area had initially attracted the first settlers, it was soon realised that larger areas of land could be brought under cultivation if only they could be drained and the detrimental effect of saltwater contamination (most problematical during the winter months), controlled. One of the first attempts at draining the land was made by Captain John Molloy sometime during the 1850s. The Lennox River, which flowed through his land, was originally prevented by sandbanks from flowing into the sea. Molloy made a cut between the river and the shore to allow the river to flow out to sea. This cut became known as "Molloy's Ditch".

The Land Drainage Act was passed by Parliament in 1900, amendments to the Act were made in 1902 and 1904. Following this Act, a number of drainage programmes were implemented throughout the South West. The creation of the Lennox Drainage District was approved in March 1910. This district covered land to the west and south of Busselton and included the New and Lennox Rivers. The Drainage District was governed by a Board comprising six elected members. Three of these members later resigned leading to the Board becoming unconstitutional. The settlers

## Local Heritage Survey



constructed a cut across the New River in 1914 and constructed floodgates across the cut to prevent saltwater flowing back down the new drain. As the cut crossed the main road to Yallingup (now Bussell Highway), the floodgates were attached to the new road bridge. However, the Board ran into difficulties when it attempted to collect rates (to pay for the construction of the gates and drain), from settlers living in the Lennox Drainage District. One of the settlers successfully took the Board to court which ruled that the Board was unconstitutional as it only had three members. This decision meant that as there was no Board, there was no authority to pay for the upkeep of the gates. Over the years, this legal problem led to the settlers sending numerous complaints about the condition of the gates to the Department of Water, Sewerage and Drainage who invariably replied that until the settlers appointed six members to the Board, it was not Perth's problem.

The provision of the ditch enabled the water to drain away thereby creating arable farmland. Flooding in the winter was also minimised by the ditch and floodgates, which were constructed near the ditch's exit point at Geographe Bay. The floodgates not only stopped saltwater running up the ditch at high tide (or during rough weather) and contaminating the valuable farming land with salt, but they also allowed any floodwaters to flow out into the Bay.

In 1919, the district engineer recommended that repairs needed to be made before they were undermined. Approval was finally given in February 1920 for £150 to be made available to repair the gates. At the same time, the Sussex Roads Board (later City of Busselton), wrote requesting that the Public Works Department complete the drainage works in the by upgrading and widening the ditch. This would enable more land to be drained and also extend the carrying capacity of the higher land nearby. In 1921, the Department of Water, Sewerage and Drainage, authorised a survey of the area to determine how best to drain the area.

By March 1921, the surveys had been completed and in December 1922, plans for a new set of floodgates and road bridge were drawn up. The new gates and bridge were completed by June 1923.

In 1947, new plans were drawn up to build a new set of floodgates on the drainage ditch. These were set back approximately 200 metres from the main road and the 1923 floodgates. The new gates were completed by 1948. The plans show that the piles, bracing, whaling boards and timber superstructure was all constructed from jarrah. The four flood gates were to be constructed using a steel frame which was then clad with Oregon planks. Oregon was considered to be the most resist to sea worm attack. Pairs of foot planks (jarrah), extended across the top of the structure to permit pedestrian access across the gates.

The gates which remain insitu across the cut appear to be exactly the same as those constructed in 1948, with the exception of the paired foot planks which are now missing. Photographs of these gates in January 2002, show these boards were still in place at this time.

Historic Theme:	Infrastructure: Development of Settlements and Services Economy: Rural Occupations Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The Locke Swamp Floodgates are important to the people of Busselton as they were a vital component in creating larger areas of arable land which assisted in the agricultural development of the district.</li> <li>The construction of the floodgates demonstrates the importance that the government placed on the conversion of swampy land, which was constantly inundated by saltwater, into productive arable land. The Locke Swamp Floodgates were part of an extensive drainage programme in the South West which was first implemented in the 1910s.</li> <li>The Locke Swamp Floodgates are associated with the development of Busselton as an important agricultural district in the South West. The Locke Swamp Floodgates represent a technology which is no longer practised due to the high maintenance requirements of the various components.</li> </ul>

## Local Heritage Survey

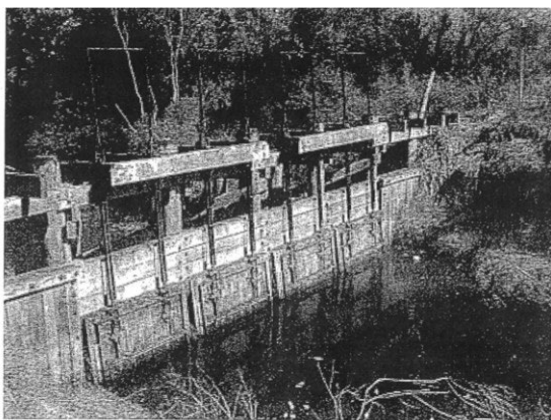


	<ul style="list-style-type: none"> <li>• Locke Swamp Floodgates appear to be the only 1940s floodgates which have survived with such a high degree of intactness in the South West region. Locke Swamp Floodgates are representative of the floodgates that were constructed in the South West during the 1940s and 1950s.</li> <li>• The Locke Swamp Floodgates show the changes in technological development which have occurred in designing efficient drainage systems in the South West area. Due to the intact nature of the gates, they provide an excellent teaching site for demonstrating construction techniques (such as the birdmouth sheeting), which are no longer practised.</li> <li>• The Locke Swamp Floodgates are important to the people of Busselton as they were a vital component in creating larger areas of arable land which assisted in the agricultural development of the district.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

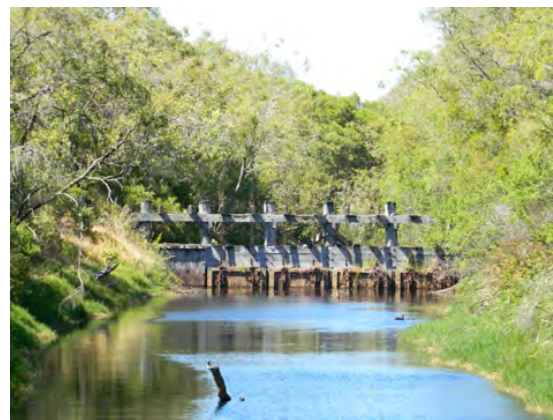
### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995

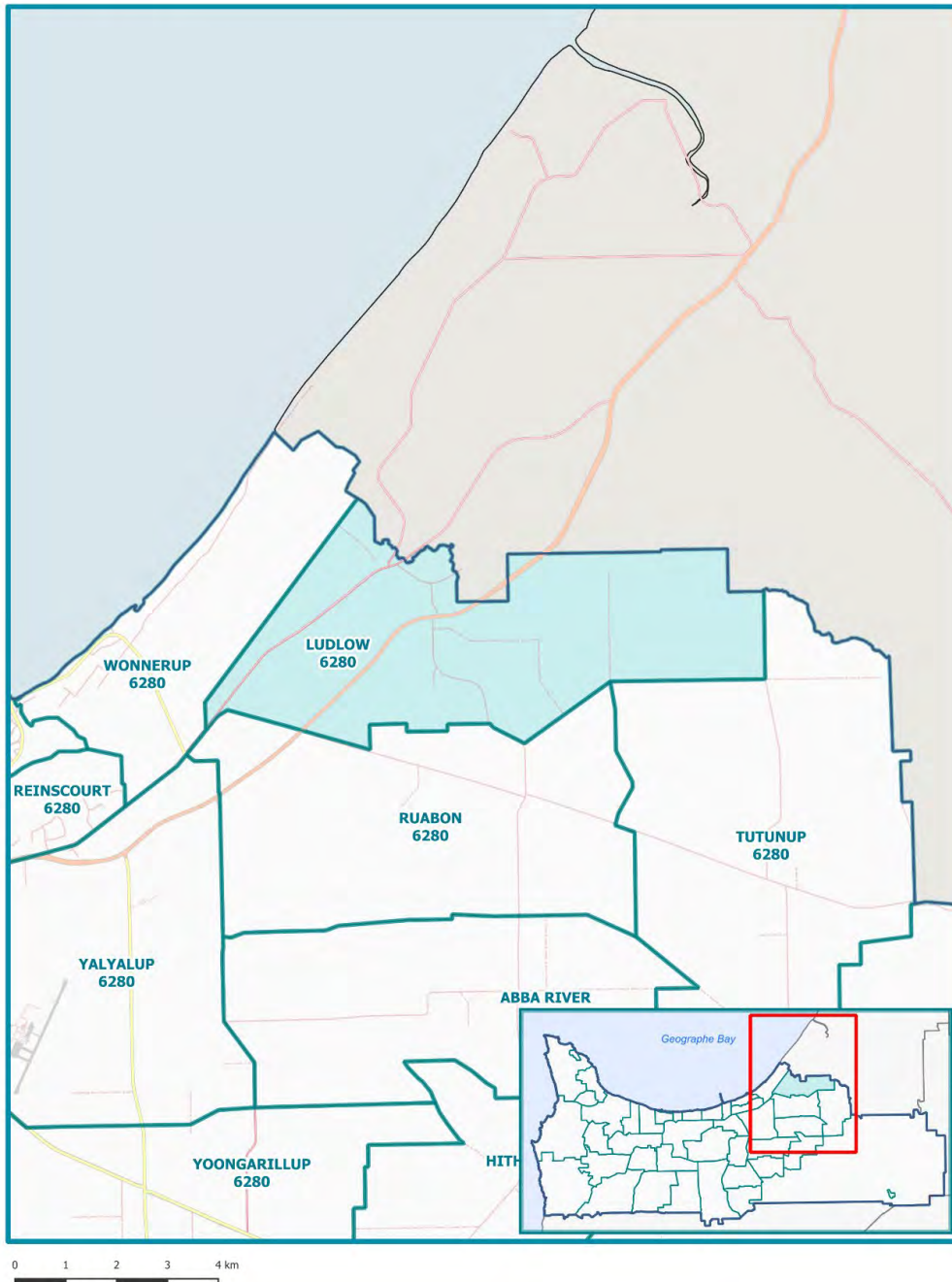


Municipal Heritage Inventory, 2003.

# Local Heritage Survey



## LUDLOW





Local Heritage Survey



Ludlow Forestry Mill and Settlement,  
LUDLOW  
PN096

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Ludlow Forestry Mill and Settlement
Other Names:	Ludlow Forestry Settlement
Scope of Listing	
Property ID:	100045839 100045865 100005802
Place Type:	Landscape
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	21 Ludlow Park Rd, <b>LUDLOW</b> 12 Ludlow Park Rd, <b>LUDLOW</b> 18-20 Ludlow Rd, <b>NORTH LUDLOW</b>
Survey Information:	Lot 306, 305, 4509; DP232739, DP45949, DP91145
Reserve:	868
Vol / Folio	LR3005/168; LR138/216; LR3138/221
GPS:	-33.601835 115.477233
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	4416
Other Listing	Classified by the National Trust Classified {Lscpe} 08 Mar 1988 Register of the National Estate Permanent 21 Mar 1978 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	State Register Registered 22 Aug 2006

PLACE TYPE	
Original Use:	Forestry: Housing or Quarters
Current Use:	Educational: Museum
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1908, 1960
Demolished/Relocated:	
Walls:	Various
Roof:	Various
Architectural Style	Various.

**Physical Description:**

Ludlow Forestry Mill and Settlement, comprising Ludlow Road and river bridge, unsealed bush lanes, eleven forestry cottages featuring original timber and woven wire fencing, domestic cottage gardens and timber framed and clad outbuildings, together with the former sawmill and workshops site in its fenced compound and sundry other structures including three timber framed water tank stands with metal tanks, all located in a forest setting featuring pines and mature tuarts.

Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
<p>The Forests Department (then the Woods and Forests Department) started planting the Ludlow area with pines in the early 1910s and accommodation was built for the caretaker and single men clearing and planting the plantation. The State's first Forestry School was established at Ludlow in 1921 and remained in operation until 1927, necessitating the construction of a school building (including accommodation for apprentices) and a house for the instructor, as well as ancillary buildings such as stores. From c. 1938 to c. 1947 when a new house was built, the Forester-in-Charge and his family lived in the old Forestry School building.</p> <p>The main Ludlow Forestry Mill and Settlement was established in the 1950s when a sawmill was constructed to process pine from the Plantation and some Tuart from the nearby forest. The mill operated until the mid-1970s. Since that time, many of the buildings at Ludlow Settlement have been used for research and museum purposes and the houses have either been sold or leased to private individuals.</p>	
Historic Theme:	Economy: Rural Occupations Infrastructure: Development of Settlements and Services
Sources:	P15834 Ludlow Forestry Mill and Settlement, Assessment Documentation, 2006, DPLH. Ludlow Tuart Forest Group Restoration Group website <a href="https://www.ludlowtuartforest.org.au/">https://www.ludlowtuartforest.org.au/</a>

ASSOCIATION	
Charles Edward Lane-Poole	Designer

### SIGNIFICANCE

## Local Heritage Survey

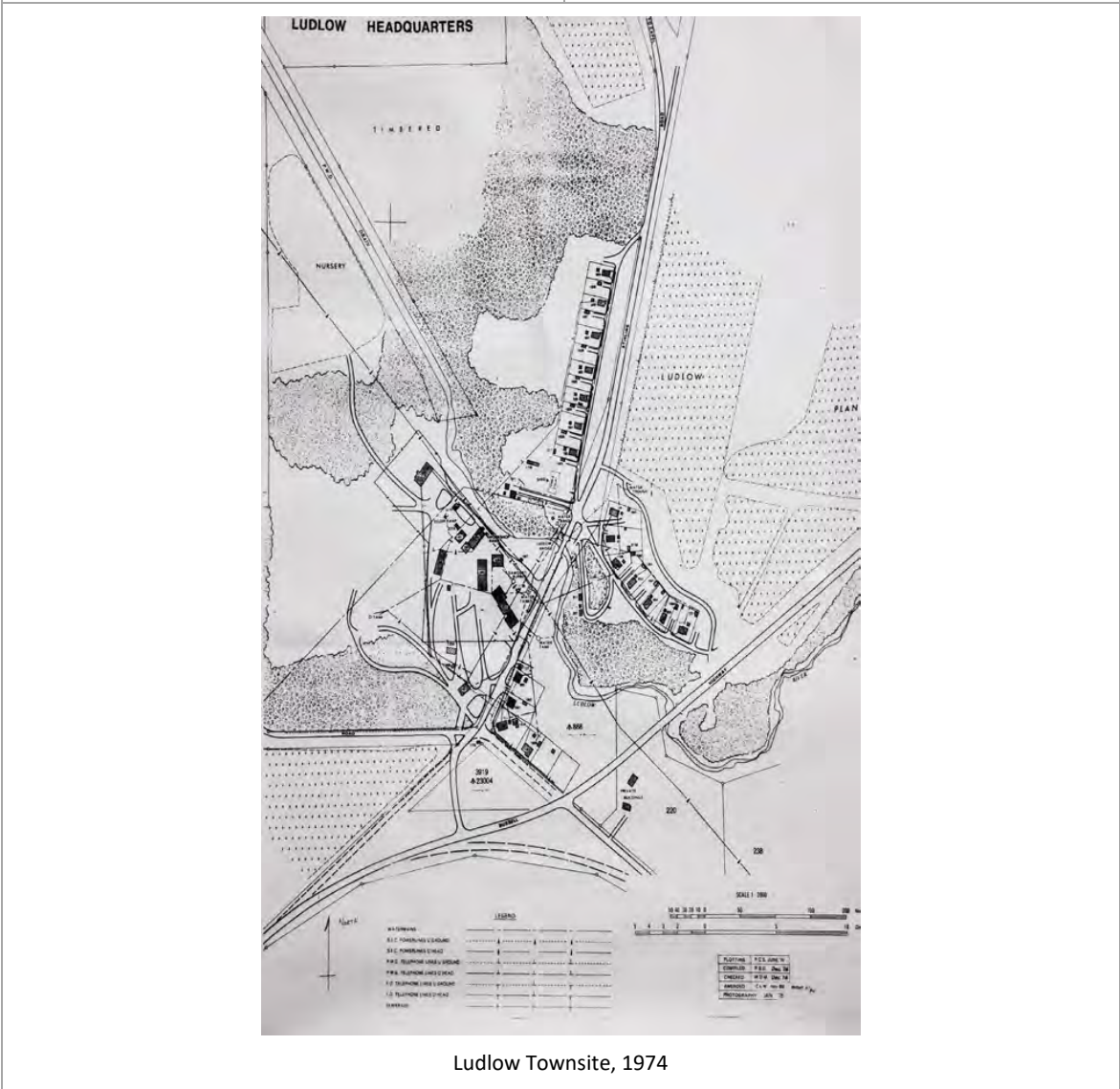


Statement of Significance	<ul style="list-style-type: none"> <li>The historic precinct was the location of the first Forestry School in the State, established in 1921 as a result of the work of internationally renowned forest conservator, Charles Edward Lane-Poole, and exemplifies his forestry management philosophy.</li> <li>The pine plantation for which the sawmill, workshops and workers' housing were built is representative of a number of pine plantations established in the early 1900s to provide an alternative timber supply to imports and local hardwoods.</li> <li>The place has social value for the many groups and individuals who have attended the place for educational purposes or recreation. The complex contributes to the community sense of place for its longevity in the landscape since the 1920s.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

### ARCHIVAL PHOTOGRAPHS 2005



Local Heritage Survey

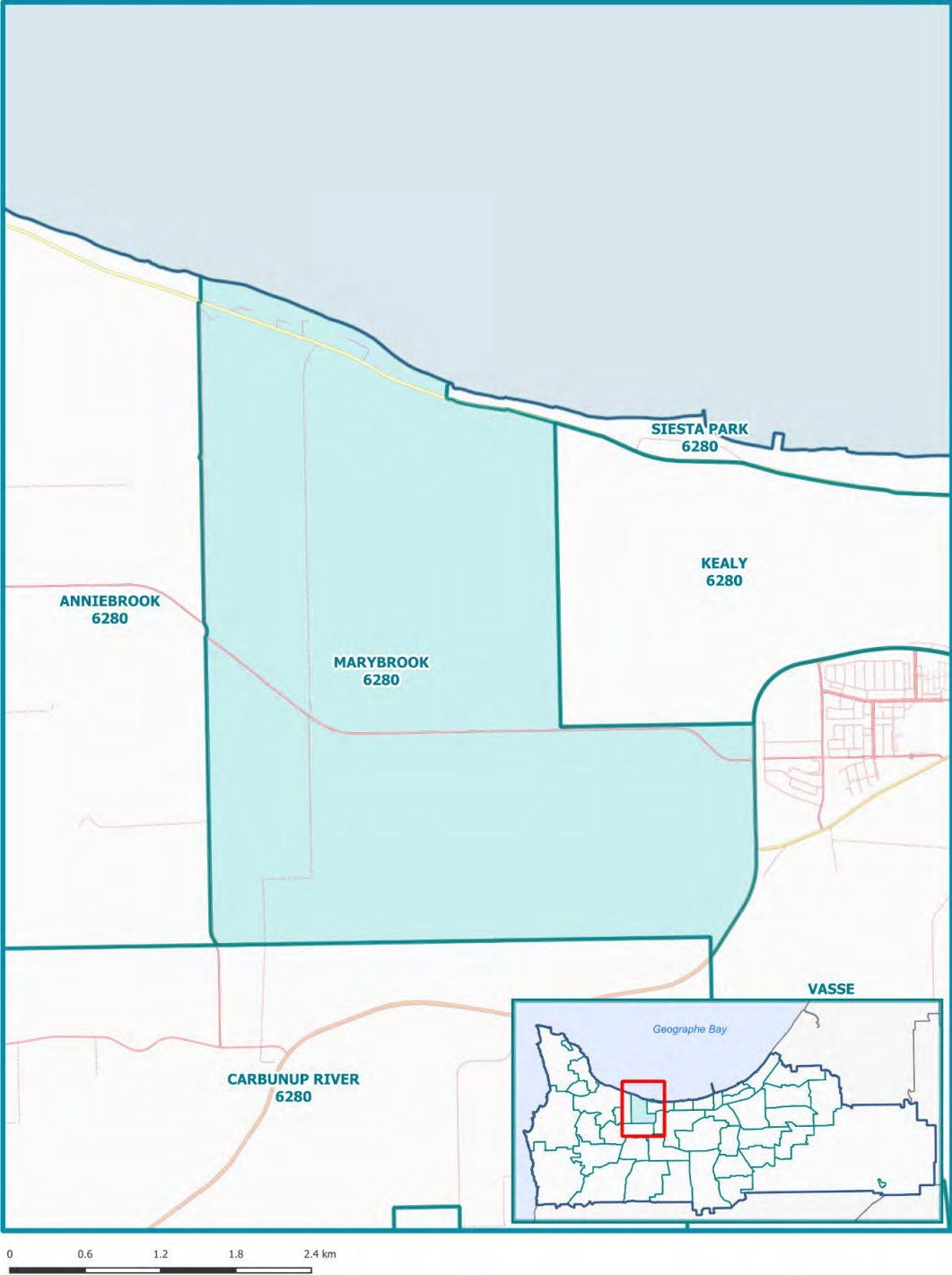


Ludlow Townsite, 1974

Local Heritage Survey



# MARYBROOK



Local Heritage Survey



Marybrook Farmhouse, MARYBROOK  
PN097

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Marybrook Farmhouse
Other Names:	
Scope of Listing	Applies only to the original building
Property ID:	100019023
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	197 Chain Ave, <b>MARYBROOK</b>
Survey Information:	Lot 61; DP55415
Reserve:	
Vol / Folio	2662/182
GPS:	-33.657587, 115.186311
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	2950
Other Listing	Register of the National Estate Indicative Place Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming/Pastoral: Cottage
Current Use:	Farming/Pastoral: Cottage
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1870
Demolished/Relocated:	
Walls:	Stone, clay brick and Mud Brick
Roof:	Corrugated iron
Architectural Style	Vernacular.

**Physical Description:**

The remnants of this former dwelling 'Marybrook' demonstrates the methods of construction, form and detail of a modest farmers cottage. The majority of the structure was built of limestone with brick quoining and rendered with ashlar marking.

A smaller building to the rear was of timber frame and weatherboard cladding with a substantial chimney.

The loss of the timber frame roof has meant the walls are opening up due to the lack of stability and the interiors are deteriorating. There are no intact doors or windows.

There are mature plantings around the building which likely date from the period in which it was functioning as a home.

Condition:	Poor
Integrity	Low
Authenticity	Low

### HISTORICAL INFORMATION

The land on which this structure is located was originally part of the landholding of Captain John Molloy (1786-1867), Resident Magistrate of the Vasse Region. The land was subsequently transferred to Richard Gale, a prominent settler and farmer in the district. It is possible that the small timber structure on the site was built during Gale's ownership, however as some rooms display pressed metal ceilings this appears to date the rooms from approximately 1880s to 1930s.

The significant limestone residence Marybrook was built between 1889 when Edward Archibald Richardson-Bunbury (1869-1917) purchased Lot 6; and 1909 when Edward married Vida Muriel Heppingstone (1889-1967). Edward was one of the Captain Molloy's grandchildren.

The couple lived at Marybrook and raised their four children and concentrated their farming efforts on the breeding of draught horses, cattle and dairy cattle. After Edward's death in 1937, Vida stayed on at the property and continued to manage the farm until at least the mid 1960s.

Edward was first buried in the churchyard which was located adjacent to the property. With the closure of that church the body was relocated to the Dunsborough cemetery. The church is no longer on the site and was also relocated to Dunsborough.

Historic Theme:	Economy: Rural Occupations Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	The West Australian, 13 December 1937, p. 16. Municipal Heritage Inventory 2013. Information from Judith Murray Cultural Heritage + History.

ASSOCIATION	Association Type
Richardson-Bunbury family	Owners and occupiers

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the early settlement of the region and the families and the type of housing constructed in the mid 19th century.</li> <li>The place has historic value for its association with the Richardson-Bunbury family who developed the property over many decades and contributed to the farming industry in the region.</li> <li>The place has social value for its contribution to the community sense of place for its longevity and association with early settlement.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

### ADDITIONAL PHOTOGRAPHS





# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Portion of plan showing Marybrook, 1850 within the Molloy grant. Courtesy SROWA cons 3869 item Wellington 025.



Marybrook Homestead, n.d. Courtesy City of Busselton

Local Heritage Survey



Lennox River Channel Weir, MARYBROOK  
PN195

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Lennox River Channel Weir
Other Names:	Lennox Floodgates
Scope of Listing	Floodgates only
Property ID:	100046257
Place Type:	Landscape
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	Caves Road, <b>MARYBROOK</b>
Survey Information:	Lot 4794; DP216130
Reserve:	40677
Vol / Folio	LR3117/257
GPS:	-33.648996: 115.191282
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	17467
Other Listing	Municipal Inventory Adopted 13 Sep 2006 Classified by the National Trust Classified 10 Apr 2006
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Governmental: Reservoir or Dam
Current Use:	Governmental: Reservoir or Dam
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1940s; 1990s
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

This place was not visited in this 2024 review. The following description is drawn from the 2013 review.

The Lennox River Weir and flood gates are located some distance up the Lennox River near Busselton and can only be accessed by four wheel drives. The structure is located in a rural environment which is composed of farmland and natural bush.

The downstream sides of the river bank are inclined and faced with concrete. Short side walls, constructed from concrete, extend out from both sides of the river bank and in between these are the stop boards and floodgates. Running across the width of the river is a concrete sill. The timber stop boards run from the western riverbank to across to the eastern side. There are five sets of stop boards which are supported between grooved steel uprights. These uprights are braced on the upstream side by pairs of steel plates. Wedges placed at either end of each top board ensure that the boards remain snug. The two floodgates are constructed with a steel frame which has been covered vertical Oregon boards. The tall gate levers are constructed from steel.

The new steel mesh crosswalk is a cantilevered platform supported by timber beams placed on steel struts which extend outwards, on the upstream side, on the upright steel stop board supports. A diagonal steel strut provides additional support for the horizontal struts. The handrails are secured to the projecting ends of the timber beams. Due to the high level of the water on both sides of the Weir, it was not possible to determine what lining was used at the base of the Weir.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Several rivers ran through this area: the Vasse, Abba Sabina, New and Lennox. Often in the winter time these rivers would spread out over the low lying areas before finding their own way to the sea. Whilst the swampy nature of the area had initially attracted the first settlers, it was soon realised that larger areas of land could be brought under cultivation if only they could be drained and the detrimental effect of saltwater contamination controlled.

One of the first attempts at draining the land was made by Captain John Molloy sometime during the 1850s. The Lennox River, which flowed through his land, was originally prevented by sandbanks from flowing into the sea. Molloy made a cut between the river and the shore to allow the river to flow out to sea. This cut became known as "Molloy's Ditch".

The Land Drainage Act was passed by Parliament in 1900, amendments to the Act were made in 1902 and 1904. Following this Act, a number of drainage programmes were implemented throughout the South West. The creation of the Lennox Drainage District was approved in March 1910. This district covered land to the west and south of Busselton and included the New and Lennox Rivers. The Drainage District was governed by a Board comprising six elected members. Three of these members later resigned leading to the Board becoming unconstitutional.

The settlers constructed a cut across the New River in 1914 and constructed floodgates across the cut to prevent saltwater flowing back down the new drain. As the cut crossed the main road to Yallingup (now Bussell Highway) floodgates were attached to the new road bridge. The Board ran into difficulties when it attempted to collect rates to pay for the construction of the gates and drain from settlers living in the Lennox Drainage District. One of the settlers successfully took the Board to court which ruled that the Board was unconstitutional as it only had three members. As there was no Board, the government was not keen to expend any further monies on drainage in the Lennox area and

## Local Heritage Survey



<p>matters lapsed, although letters were frequently sent to Perth, by both settlers and the Sussex Roads Board, complaining about inundation of saltwater and freshwater flooding.</p> <p>Problems with the Locke's Swamp floodgates finally led the Department of Water, Sewerage and Drainage to commission a survey of the whole area. In July 1927, the government approved the construction of several drainage ditches in the Lennox Drainage District and gazetted its intention to resume several portions of land in the area where the drains would be required. Sir James Mitchell, who owned Lot 9 was agreeable to the land resumption, however Mr. A.N.G. Rose, who owned Lot 10, was not satisfied that he would be able to access the land as a new drainage cut would create two islands on his property which would be hard to access. After months of negotiations, Mr. Rose finally ceded the land to the Government.</p> <p>Work on the gates began sometime during 1928. The work involved cutting a new drainage channel on the southern side of the Lennox River and installing a weir. The present structure appears to date from the 1940s as the steel uprights suggest a construction date later than the 1920s. This new Weir, which was also fitted with a pair of floodgates, was originally fitted with jarrah stop boards. However, they were found to be too heavy to be moved easily and so were replaced with Oregon boards. The stop boards continue to be removed during the summer months.</p> <p>During the 1990s, a new galvanised iron, mesh walkway and handrails were fitted across the Weir wall.</p>	
Historic Theme:	Infrastructure: Development of Settlements and Services Economy: Rural Occupations Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

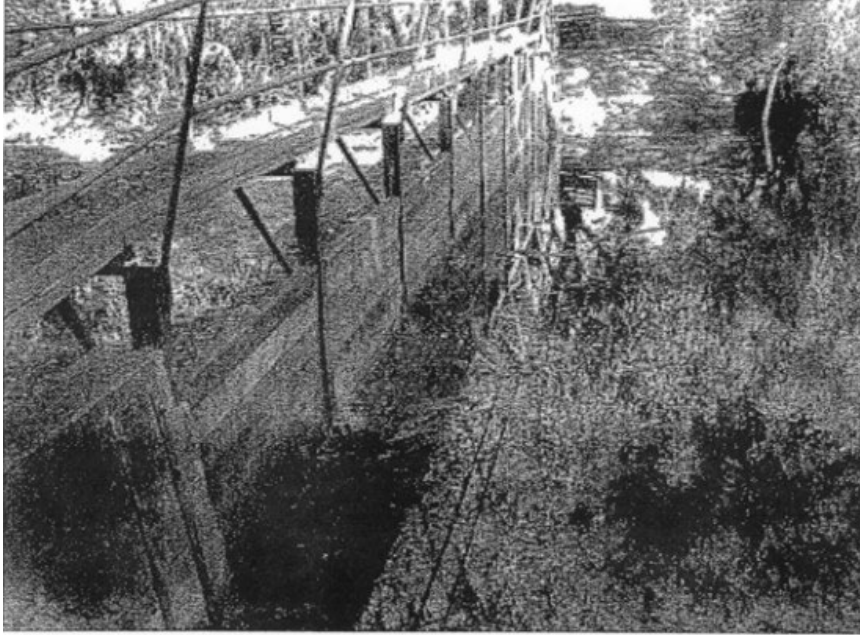
ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The construction of the Weir and the floodgates demonstrates the importance that the government placed on the conversion of swampy land, which was constantly inundated by saltwater, into productive arable land. The Lennox River Channel Weir was part of an extensive drainage programme in the South West which was first implemented in the 1910s.</li> <li>The Weir and floodgates are associated with the development of Busselton as an important agricultural district in the South West.</li> <li>The Lennox River Channel Weir demonstrates construction techniques which are no longer practised by the Water Corporation, to solve the problems of drainage and flooding.</li> <li>The Lennox River Channel is important to farmers in the Lennox Drainage area as it provides them with larger areas of arable land and contributes to the community sense of place.</li> </ul>
Level of Significance	<b>Place of Interest</b> Very important to the heritage of the locality. High degree of integrity/ authenticity
Management Category	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

## Local Heritage Survey



### ARCHIVAL PHOTOGRAPHS

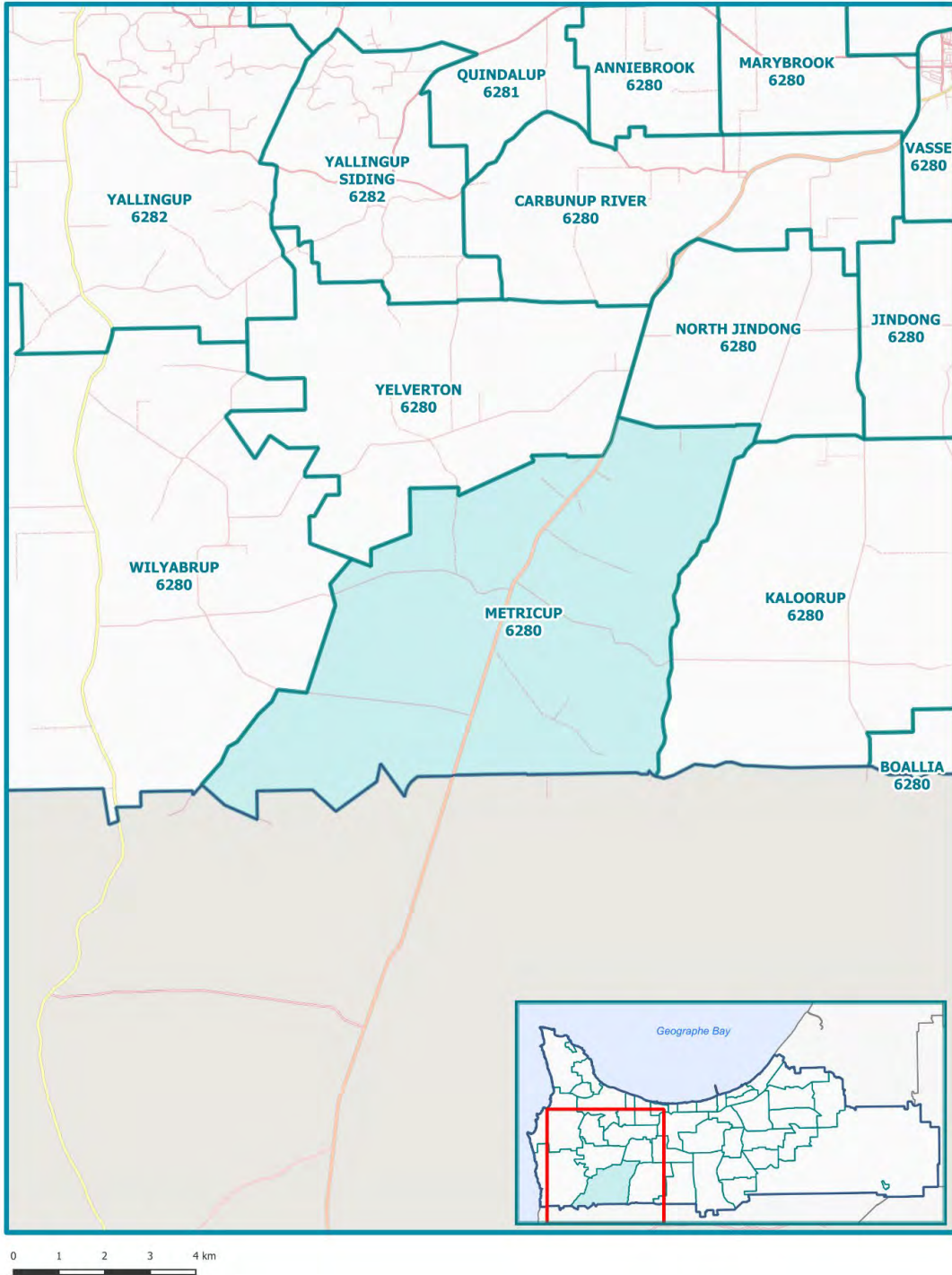


Municipal Heritage Inventory, 1995

# Local Heritage Survey



## METRICUP



Local Heritage Survey



St. John the Baptist Anglican Church & Group 60 Memorial, METRICUP  
PN126

Management Category  
Category 2



SITE INFORMATION	
Place Name:	St. John the Baptist Anglican Church & Group 60 Memorial
Other Names:	Metricup Church
Scope of Listing	Original building and memorial
Property ID:	100046130
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	3 Metricup Road, <b>METRICUP</b>
Survey Information:	Lot 3204; DP153959
Reserve:	20166
Vol / Folio	LR3139/116
GPS:	-33.780172 115.131256
Other Location Description:	SW corner of Metricup Rd and Bussell Hwy

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	416
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Religious:Church
Current Use:	Religious:Church
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1935
Walls:	Timber frame and weatherboard
Roof:	Corrugated metal sheeting
Architectural Style	Inter War vernacular

**Physical Description:**

St. John the Baptist Anglican Church designed in Inter-War Carpenter Gothic style has a simple gable roof with a small covered porch entrance. A modest white cross marks the front elevation as a place of worship. Lancet-shaped windows flank the side elevations.

The cemetery is directly adjacent the building.

The memorial to the Group 60 settlers is located on the property boundary near the entrance gate on Metricup Road.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

St. John the Baptist Anglican Church was built to serve the small community of Boyndlie Park (later Metricup), which was the social centre for the Group Settlement Group 60 settlers. The church was built from funds sent from England to cater for the 'Group Settler' families. Metricup Church (St. John the Baptist) was built in 1935 and dedicated on 11 May of that year. The builder was Mr Les Harding, The corrugated iron and weatherboard structure initially had no interior wall linings – these were added later.

When the reserve was created for the church adjacent lots were allocated for a future church hall and the Metricup Cemetery.

Historic Theme:	Cultural Life: Religion Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Les Harding	Builder

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the Group 60 settlers and later Metricup who attended this church.</li> <li>Its association with the Group settlement scheme is a common experience across the South West of the state.</li> <li>The place has social value for its contribution to the community sense of place for its longevity as a church since the 1935.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>



## Local Heritage Survey



Management Category

**Category 2**

Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

**ARCHIVAL IMAGES**



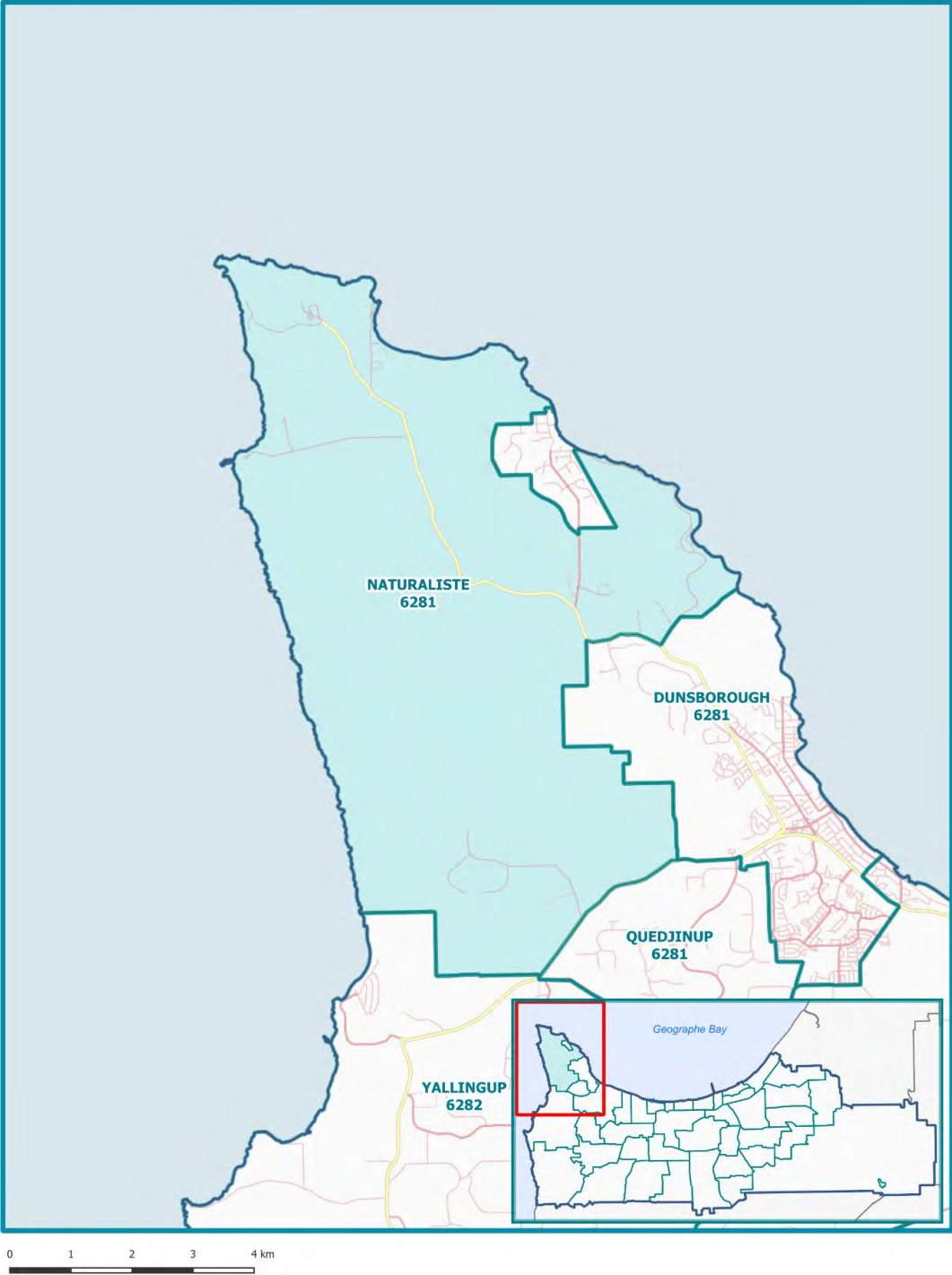
Municipal Heritage Inventory, 1995.



Municipal Heritage Inventory, 2005.



# NATURALISTE



Local Heritage Survey



Cape Naturaliste Lighthouse and Quarters,  
**NATURALISTE**  
**PN072**

Management Category  
**Category 1**



*Image provided by the City of Busselton 2024*

SITE INFORMATION	
Place Name:	Cape Naturaliste Lighthouse and Quarters
Other Names:	
Scope of Listing	Applies only to the building on the site
Property ID:	100047561; 100042215
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Cape Naturaliste Rd, <b>NATURALISTE</b>
Survey Information:	Lot 300, 5051, 5052; P93478, P49919
Reserve:	44658; 8428
Vol / Folio	LR3159/89; LR3087/32; LR3087/29
GPS:	-33.537359 115.018724
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	2914
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Permanent 18 Apr 1989 Survey of 20th Ctry Architecture Completed 01 Mar 1988
Statutory Listing	State Register Registered 17 Apr 2003

PLACE TYPE	
Original Use:	Transport/Communications: Water/Lighthouse
Current Use:	Transport/Communications: Water/Lighthouse
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1896-1904
Demolished/Relocated:	
Walls:	Limestone, Timber, Concrete
Roof:	Corrugated metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

Cape Naturaliste Lighthouse and Quarters comprises the 20 metre stone lighthouse tower (1904) and three stone cottages with detached stone laundries and toilets for the cottages (1904), three timber framed buildings clad with asbestos cement: a store (1940s), shed (1940s) and garage (1948), and a brick power house and store (1973).

The site is divided into two distinct sections: the lighthouse precinct and the residential precinct. Sealed, bitumen paths link the precincts. The lighthouse precinct is located on the highest point of the bluff, and includes the lighthouse, the new power house and weather recording equipment. A cyclone mesh fence fully encloses the lighthouse precinct. The residential precinct lies approximately 170 metres to the south of the lighthouse, it includes the three cottages, laundries, toilets and associated buildings.

The 20 metre tall circular tower is constructed from locally quarried limestone. The walls are coursed, quarry faced stonework with dressed margins to the stones around the plinth and openings. The balcony platform is moulded concrete that has been rendered. An iron balustrade runs around the outer edge of the balcony. An aluminium mesh has been placed around the balustrade. The lantern house is cast iron with diamond shaped window panes. The whole of the exterior has been painted white.

The three stone quarters (Buildings 2, 3 and 4) are identical in layout, with the exception of Residence 1 (Building 2), which has been altered by enclosing the eastern verandah to provide space for a kitchen. All of the buildings are constructed from random coursed limestone (which has been painted). The hipped roofs are covered with corrugated metal sheeting. The verandahs have been enclosed with cement sheeting on a timber frame. The chimneys are rendered.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The 1890s gold rush enabled the Western Australian government to undertake several capital works programs, including the construction of lighthouses such as Cape Naturaliste Lighthouse (CNLH).

The CNLH stands on a 100 metre bluff overlooking Geographe Bay. It was built over a ten month period during 1903 at an estimated cost of 4,800 pounds. Before the lighthouse was built most mariners depended on 'The Tub' as a landmark. This was a barrel on top of a 30 foot pole erected in Busselton, to mark the best landing place for passengers and stores.

The roughly-hewn, grey, circular tower of CNLH is 20 metres high. Its 14 foot diameter lantern was manufactured by Chance Brothers of Birmingham, England, who supplied the equipment for most of Australia's early lighthouses.

## Local Heritage Survey



Three keepers and their families originally lived at the Cape and the three original lighthouse keepers' quarters are still standing. Life revolved around night watches which were divided into three periods, one for each man. During each watch the keeper had to wind the clockwork and pump kerosene to the burner.

Life was hard for the keepers and their families. With no paid annual leave or travel assistance, lighthouse keepers often remained at their isolated stations for many years. Once a fortnight stores were delivered from Busselton. The nearest school was 20 kilometres (14 miles) away at Quindalup.

The three stands inside the base of the tower were originally tank stands for fresh water. The steps leading up inside the tower are made from blocks of Burmese teak, dowelled together and set end-grain up for long wearing. This remarkable method of joinery has successfully withstood the test of time.

The lighthouse's apparatus consists of the original Fresnel lens, made of lead crystal, driven by an electric motor. Originally a clockwork mechanism rotated the lens which, including the turntable, weighs about 12.5 tons. The turntable is hollow and contains 156.5kg of mercury (less than 12 litres) on which the lens floats. The original shipment of mercury for the CNLH arrived safely from England, only to be lost overboard while being unloaded at Quindalup jetty.

The lighthouse was converted to automatic operation in July 1978, and the last lighthouse keeper left in 1996; CNLH was the last manned lighthouse on mainland Australia. The station is connected to mains electricity with a battery bank as an emergency back-up. All maintenance is now performed by the Australian Maritime Safety Authority.

The light's white beam is visible for 25 nautical miles (46 km) and identifies itself to mariners by flashing twice every 10 seconds with a 2.5 and 7.5 second interval.

In recent years, conservation works have been undertaken to remove asbestos from earlier programs of work.

Historic Theme:	Infrastructure: Transport and Communications
Sources:	Cape Naturaliste Lighthouse website <a href="https://www.margaretriverattractions.com/history-cape-naturaliste-lighthouse/">https://www.margaretriverattractions.com/history-cape-naturaliste-lighthouse/</a> P2914 Cape Naturalist Lighthouse and Quarters, Assessment Documentation, DPLH, 2003.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Cape Naturaliste Lighthouse and Quarters is a significant feature in the natural landscape. The bulky fence lines and the squat presence of the cottages, contrasts sharply with the natural, scrubby vegetation. Rising above all this is the pristine whiteness of the lighthouse tower, which appears almost isolated from the other features. In combination with the topography of the Cape, the place is a prominent visual landmark, especially from the ocean.</li> <li>• Cape Naturaliste Lighthouse and Quarters was an important link in the development of coastal lights which eventually circled mainland Australia, following an inter-colonial conference held in 1873 that recognised the need for additional lights along the Australian coastline.</li> <li>• The slower development of coastal lights in Western Australia than in other States was directly related to less shipping on the west coast and a lack of government funds. The discovery of gold in Western Australia in the 1890s permitted Western Australia to begin an active government building programme, which included the construction of lighthouses. Cape Naturaliste Lighthouse and Quarters represents a later part of this increased building program.</li> <li>• The erection of adequate navigational aides was important to the local industries which depended on coastal shipping to either transport their The Chance Brothers lens and optical equipment is still in operation in the lighthouse and is a piece of precision engineering equipment which has continued in perfect working order since 1903.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>• Cape Naturaliste Lighthouse and Quarters was occupied by keepers for nearly 100 years. The archaeological information retained beneath the floorboards of the cottages and in the refuse dumps, could give invaluable information about the lives and habits of these isolated families.</li> <li>• Cape Naturaliste Lighthouse and Quarters is highly valued by the local community as it has become an important tourist destination for visitors.</li> <li>• The importance of Cape Naturaliste Lighthouse and Quarters has been recognised by the Heritage Council of Western Australia, the Australian Heritage Commission and also by the people of Augusta-Margaret River who have placed the buildings on their local Municipal Inventory. The lighthouse still plays an on-going role in the local maritime community</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



Image taken in 2013



Image taken in 2013

# Local Heritage Survey



*Image taken in 2013*



*Image taken in 2013*



*Image provided by the City of Busselton 2024*

## Local Heritage Survey



*Image provided by the City of Busselton 2024.*



Local Heritage Survey



Castle Bay Whaling Station and Lookout - Site, NATURALISTE PN075

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Castle Bay Whaling Station and Lookout - Site
Other Names:	Meelup Regional Park
Scope of Listing	N/A
Property ID:	100037385
Place Type:	Historic Site
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Castle Rock Rd, <b>NATURALISTE</b>
Survey Information:	Lot 351; P56267
Reserve:	21629
Vol / Folio	LR3148/648
GPS:	-33.581111 115.094444
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5336
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Industrial/Manufacturing: Tryworks
Current Use:	Park/Reserve
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1845
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

There is no visible evidence of the former Whaling Station apart from a monument of stone with a plaque which has the following inscription.

This Cairn Marks The Site  
Of The CASTLE ROCK Co. WHALING STATION.  
Which Commenced Operations In 1845  
And Continued For Many Years.  
Erected By The Busselton Branch  
Royal Historical Society Of W.A.

Condition:	N/A
Integrity	N/A
Authenticity	N/A

**HISTORICAL INFORMATION**

Whaling (the hunting of whales for products such as meat, bone, blubber and oil) was one of the first industries established by the Swan River Colony. Many of the ships which brought convicts to Western Australia were whaling boats, and whaling operations were resumed for the return voyage. Castle Bay was a favourite anchorage for whalers as it provided shelter, water, firewood and elevated granite rocks from which to spot whales. The two main species of whales targeted by whalers at Castle Bay were the Humpback Whale (*Megaptera novaeangliae*) and the Southern Right Whale (*Eubalaena australis*). These species migrate north-south along the Western Australian coastline stopping in Geopraphe Bay to feed and strengthen their calves before continuing to the Southern Ocean.

In 1845 John Bateman formed the Castle Bay Whaling Company with three other Fremantle businessmen. A whaling station called 'The Fishery' was set up at the Bay to process the whales to extract whale oil. Harpooned whales were brought ashore and whale oil was obtained by boiling their blubber in huge cauldrons stirred with long handled spoons. The oil was then poured into casks for shipping. A cairn now marks the original site. The 'whale lookout' on the hill above Castle Rock was used to sight whales swimming past and quandong trees were seeded there at that time.

In 1872 the Castle Bay Whaling Company closed down as the price of whale oil declined with the commercial development of petroleum. In 1949 there were thoughts about re-opening the whaling industry and Cape Naturaliste lighthouse keepers were asked to count any whale sightings. Only 400 whales were seen from July to November, so the idea was dropped. These numbers were a reflection of the international decline of these whale species following more than 150 years of whaling and soon afterwards the International Whaling Commission banned commercial humpback whaling.

It has not been determined when the monument was erected.


Historic Theme:	Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. Meelup Regional Park website <a href="https://meeluppark.com/whaling-at-castlebay">https://meeluppark.com/whaling-at-castlebay</a> .

## Local Heritage Survey



ASSOCIATION	Association Type
John Bateman	Business Owner

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This site of the former Castle Rock Whaling Station and lookout has historic value for its close associations with one of the first industries in the region and the Swan River colony.</li> <li>The site may have some archaeological potential.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

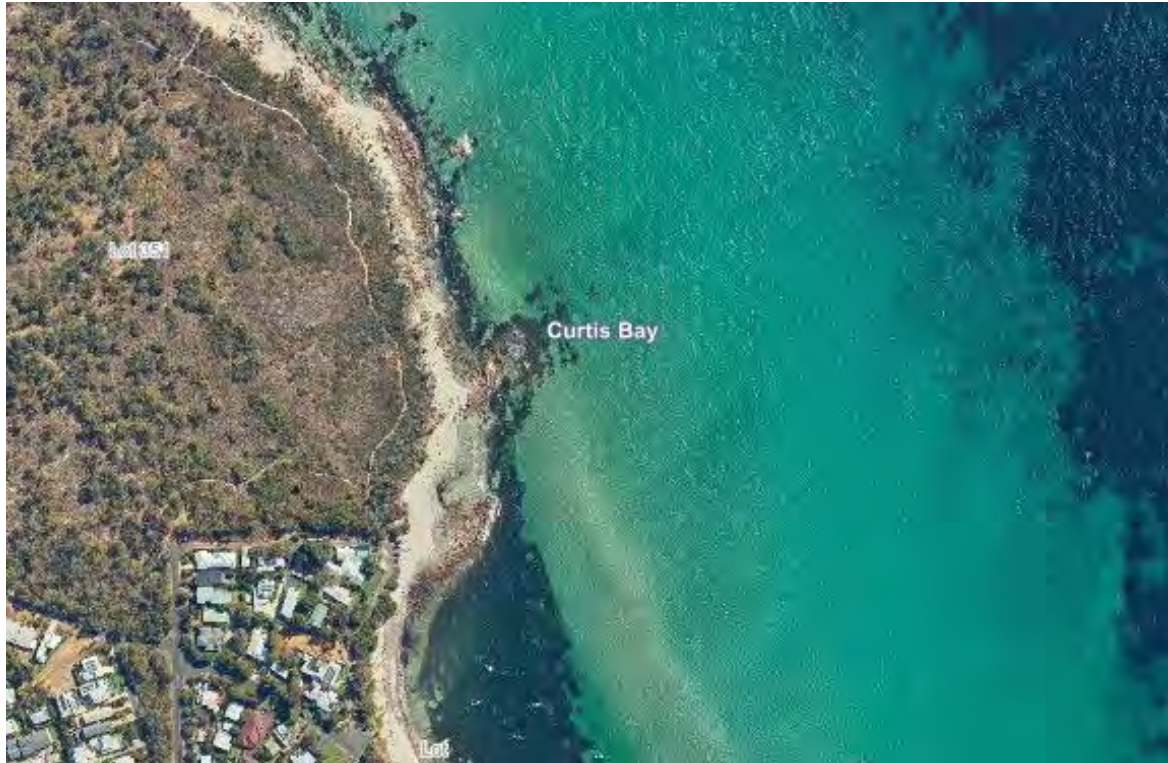
ADDITIONAL PHOTOGRAPHS	
	

Local Heritage Survey



Curtis Bay, NATURALISTE  
PN082

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Curtis Bay
Other Names:	
Scope of Listing	
Property ID:	N/A
Place Type:	Landscape
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Curtis Bay, NATURALISTE
Survey Information:	N/A
Reserve:	N/A
Vol / Folio	N/A
GPS:	-33.592698 115.102304
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	2948
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

Located on the coast, 1km north of Dunsborough, between Castle Point and BirdRock. It is picturesque beach and bay with a sandy shoreline contained by rocky edges, with a bushland backdrop and beautiful views out to sea.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This name first appeared on O.P.Sussex 2 (Landgate Plan reference), February 1865. It was named after Anthony Curtis (1796-1853), a Fremantle merchant and ship owner.

One of Curtis's ships was a 14 ton cutter, the Black Swan, and in the late 1840's Curtis used this ship for trading between Fremantle and Castle Rock, west of Busselton. He shipped cattle on her for settlers around Cape Naturaliste, and took them to market at Fremantle. The cattle were made to swim to the ship and were taken on board in slings. The bay near Castle Rock where the ship anchored became known as Curtis Bay in honour of Antony Curtis.

Historic Theme:	Peopling WA: Colonisation Economy: Rural Occupations Economy: Natural Resources
Sources:	Sources: Early Days: The Journal of the Royal Western Australian Historical Society, Volume 6 part 4, page 47 (1965) - in an article on "Anthony Curtis: Merchant and Trader , 1830-1853, by Cara Cammilleri.OP Sussex 2. Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type
Anthony Curtis	Origin of the name

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The bay has aesthetic value as a picturesque beach and bay with a sandy shoreline contained by rocky edges, with a bushland backdrop and beautiful views out to sea.</li> <li>This feature has historic value for its association with the American whaling ships, and as landing place for stock. Its name provides an historic link to one of the first regular traders to the region, Anthony Curtis.</li> <li>The place is valued by the local community and visitors as a destination for recreation.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality.</p> <p>May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable.</p>

## Local Heritage Survey

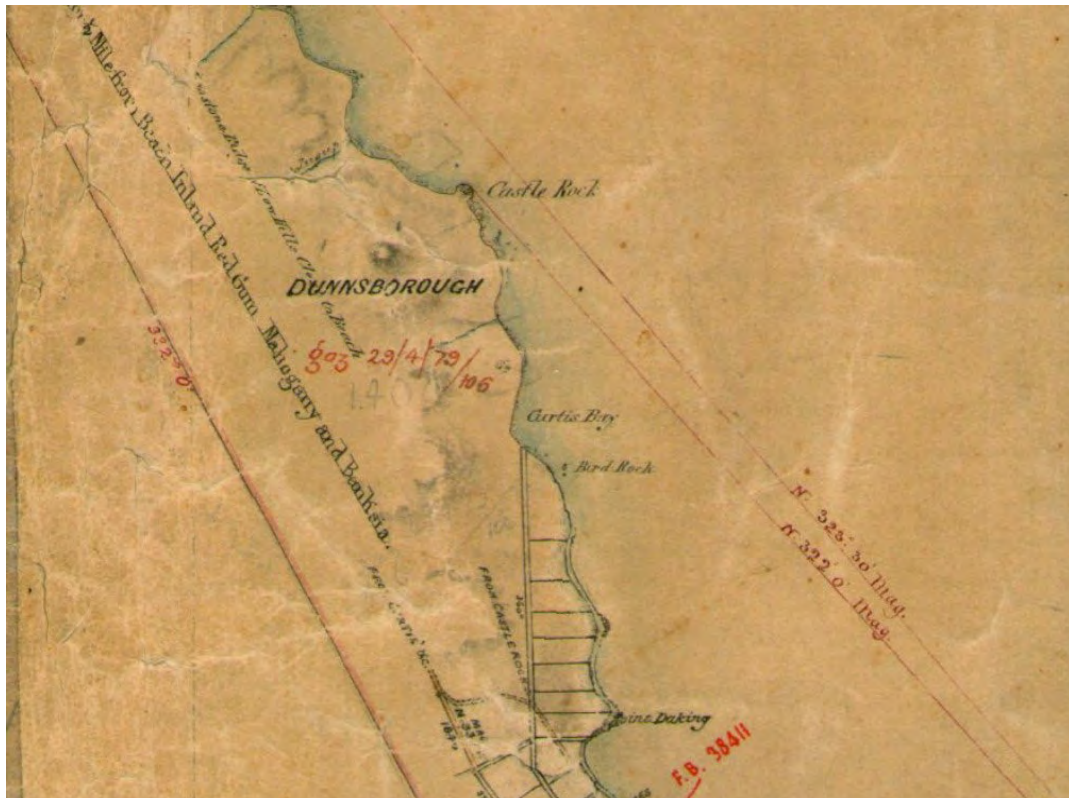


Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Portion of Sussex 02, 1869. Courtesy SROWA Cons 3869 item Sussex 02.

Local Heritage Survey



Naturaliste "A" Hill, NATURALISTE  
PN106

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Naturaliste "A" Hill
Other Names:	
Scope of Listing	
Property ID:	100012945
Place Type:	Landscape
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Cape Naturaliste Rd, NATURALISTE
Survey Information:	Lot 500; P225746
Reserve:	11989
Vol / Folio	LR3005/303
GPS:	-33.570160 115.028394
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5351
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	
PLACE TYPE	
Original Use:	Scientific: other
Current Use:	Scientific: other
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1909
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A

## Local Heritage Survey



Architectural Style	N/A
<b>Physical Description:</b>	
Not visited as part of this survey.	
Previous description states that it is a trigonometrical and heliographic survey station located within bush land.	
Condition:	Unknown
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
The reserve for this survey marker was created in 1909, therefore it is proposed the survey marker was positioned and affixed at that time. The details of the construction and its changes over time have not been determined.	
Historic Theme:	Infrastructure: Development of Settlements and Services
Sources:	Reserve 11989 Report, Landgate. Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the early mapping of this portion of the state by the Surveys department of the State Government.</li> <li>This place may reveal information about methods of survey and measurement from the early 20th century.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

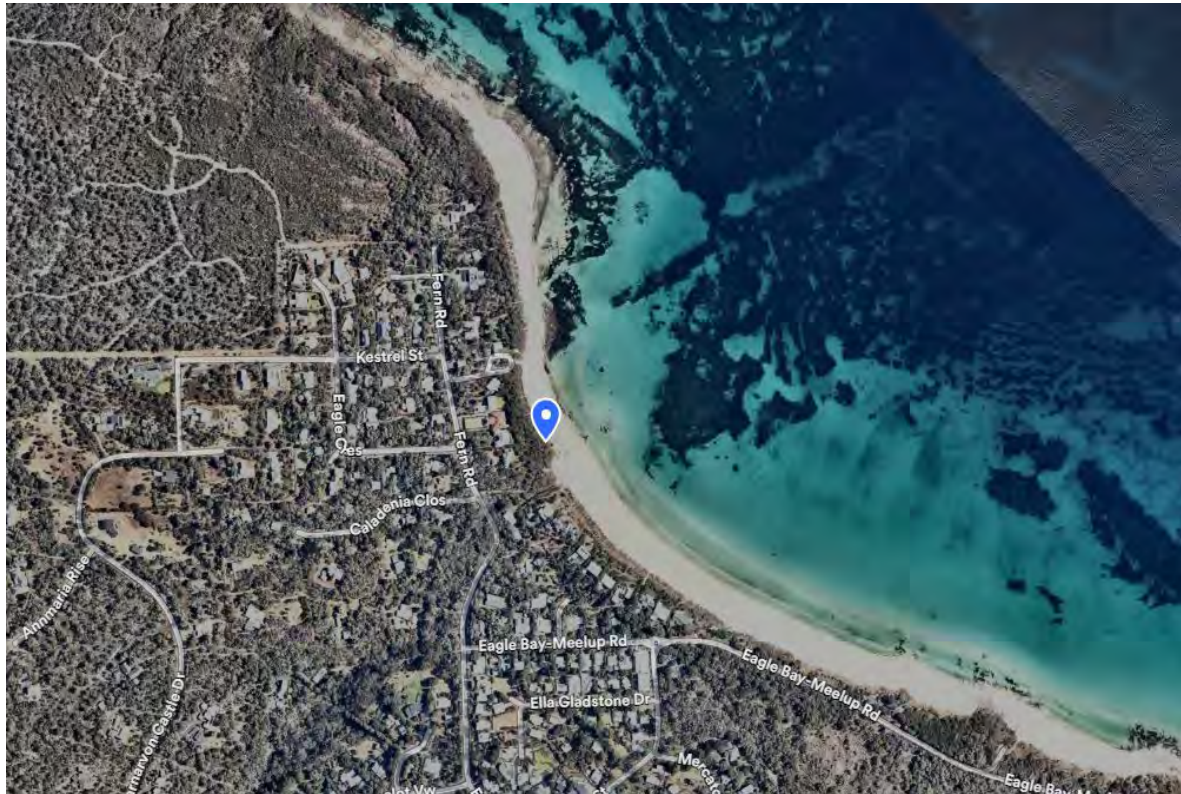


Local Heritage Survey



Discovery site of Strata Rock,  
NATURALISTE  
PN124

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Discovery site of Strata Rock
Other Names:	
Scope of Listing	N/A
Property ID:	100046165
Place Type:	Historic Site
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Eagle Bay Creek, Fern Rd, <b>NATURALISTE</b>
Survey Information:	Lot 4954; P190993
Reserve:	21629
Vol / Folio	LR3145/84
GPS:	-33.557216 115.063677
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5360
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

An outcrop of strata rock on the shore of Eagle Bay.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This site is the location at which strata rock was discovered during Nicholas Baudin’s 1801 expedition and was a phenomenon previously unknown to contemporary scientists.

Between 1801-04, Baudin’s expedition of two ships, ‘Geographe’ and ‘Naturaliste’ explored Western Australia as part of a larger expedition of the southern hemisphere. The party named Hamelin Bay, Cape Naturaliste, Vasse River, Geographe Bay and Cape Leschenault. With bad weather, the ships were separated and parties from the ‘Geographe’ landed near the future site of Wonnerup town.

Baudin’s other achievements include the efforts to improve navigational aids in waters of the south-west of Western Australia. This was given a boost by the construction of the Cape Naturaliste and Cape Leeuwin lighthouses in 1903-04, the former Cape receiving its name from the great explorer, Baudin.

Historic Theme:	Peopling WA: Colonisation
Sources:	Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The site has historic value for its association with the Baudin Expedition which has an international reputation and impact for the exploration of the southern hemisphere.</li> <li>The site has historic value for its association with the recognition and identification of strata rock by the Baudin Expedition members.</li> <li>The site has research value for its association with the progression of scientific understanding in the 19th century through its documentation and identification.</li> </ul>
Level of Significance	<p><b>Little</b></p> <p>Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b></p> <p>Retain elements of the place where feasible.</p> <p>Photographically record prior to major development or demolition.</p>

Local Heritage Survey



Sugar Loaf Rock, NATURALISTE  
PN128

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Sugar Loaf Rock
Other Names:	Sugarloaf Rocks Sugarloaf Rock,
Scope of Listing	
Property ID:	100012947
Place Type:	Landscape
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Sugar Loaf Rock Rd, <b>NATURALISTE</b>
Survey Information:	Lot 4581; DP74363
Reserve:	31634
Vol / Folio	LR3021/174
GPS:	-33.559303 115.005048
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5363
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

Sugarloaf Rock is a gigantic granite rock that emerges from the Indian Ocean extremely close to the mainland. The rock is situated within a designated nature reserve in the Leeuwin-Naturaliste National Park just off Cape Naturaliste near Dunsborough.

Sugarloaf Rock was naturally formed and there are access roads and parking areas on the land side of the rock and walkways to the rock.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Sugarloaf Reserve was created in 1972 as a nature reserve. It is a haven for nesting seabirds and is home to the geographically restricted and graceful red-tailed tropic bird which nests here from September to February each year.

Historic Theme:	Cultural Life: Recreation - Sport Environment
Sources:	Margaret River Region Sugar Loaf Rock <a href="https://www.margaretriver.com/things-to-do/attractions/beaches/sugarloaf-rock/">https://www.margaretriver.com/things-to-do/attractions/beaches/sugarloaf-rock/</a> Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The aesthetic values of Sugarloaf Rock have been identified by its inclusion on tourist trails for the breadth of the flora and fauna and the features of the landscape.</li> <li>Sugar Loaf Rock is identified by locals and visitors as a valued tourist destination.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPH



Local Heritage Survey



Wildcroft Cottage and Barn, NATURALISTE  
PN140

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Wildcroft Cottage and Barn
Other Names:	Springfield
Scope of Listing	Cottage and Barn
Property ID:	100053611
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	1970 Caves Rd, <b>NATURALISTE</b>
Survey Information:	Lot 70; DP419207
Reserve:	-----
Vol / Folio	4018/551
GPS:	-33.631485 115.063297
Other Location Description:	On the west side of Caves Road, south of the junction with Vidler Road

HERITAGE LISTING	
State Heritage Office ID:	5308
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



Statutory Listing	Heritage List 13 Aug 2014 Heritage Agreement 10 Oct 2021
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PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead Farming/Pastoral: Shed or Barn
Current Use:	Residential: Single storey residence Farming/Pastoral: Shed or Barn
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1897; 1906; c1909; 1916; 2019
Demolished/Relocated:	C1897 cottage relocated it as the basis of the 1916 cottage
Walls:	Vertical jarrah butt jointed planks
Roof:	Corrugated Iron
Architectural Style	Vernacular

**Physical Description:**

The buildings are of local organic and vernacular construction consistent with a simple structure from around the turn of the last century. They contains most of the original external features, although there has been some loss of detail, the underlying aesthetic and spatial qualities of the original designs remain intact.

Wildcroft Cottage consists of a hand-hewn slab house, of modest construction in rough-timbered vertical jarrah butt jointed planks, with a small section of horizontal weatherboards towards the rear of the structure, a gable infill on one side of corrugated iron sheeting and displaying an iron roof.

The barn is similarly constructed in rough-timbered vertical jarrah butt jointed planks in fair condition. The original structure is evident in the simple pitched roof at the centre of the building which is surrounded by later skillion roof additions.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

In about 1890, James William Armstrong (1852- 1927) took up several parcels of land of approximately 1040 acres, that was originally Crown land in Yallingup. He built the family home on the land he called Springfield, which was named after a permanent spring located in the swamp. A cottage was built next to the swamp and constructed from wattle and daub with a roof of paperbark. The family lived in this house for a number of years.

A barn was constructed a few years later in c1906 and the verandah was added about 1909 by James William and Alfred Thomas (Cedar) Armstrong. The structure was built using hand hewn timber, and the floor sleepers came from old Yelverton's Mill. The materials in the barn comprise many salvage items including a door from the Cape Naturaliste Lighthouse. This door and one of the hand hewn slabs, has carving in it originating with the Armstrong family.

As a young man, Clarence James Armstrong (1888-1927) farmed Springfield with his father and supplied Caves House with wood, meat and vegetables. He pulled down the original home and built the cottage that stands today in 1916. Recent renovations to the back of the second house (c2019), unearthed newspaper remnants dating back to 1897.

In 1921, Clarence James [Jim] married Elizabeth Pierce from Kent in England and together they had a daughter, Enid. A tragedy saw Jim lose his life on 2 Nov 1927 aged 39, by drowning at Torpedo Rocks, Yallingup. After Jim's death, Elizabeth set up 'Springfield Tea Rooms' on her property. Together with young daughter Enid, she set about selling morning and afternoon teas, light suppers, fresh fruit and cool drinks. From 1929, a Shell petrol bowser was installed at the front of the farm to supply passing motorists and gave service until 10pm, in order to help make ends meet.

After the death of her husband Elizabeth's mother Ann Peirce, who had relocated to Western Australia in 1913, came to live with Elizabeth and Enid. In the 1940's, during WW2 granddaughter June Henson lived there together with her brother Don, their mother Enid and grandmother Elizabeth.

Elizabeth sold the farm in 1959, when she moved to Busselton. New owners, David and Anna Nugent were not told the name of the farm at this time and chose to rename it Wildcroft, in line with the name of David's parents farm. In

## Local Heritage Survey



<p>1963, David left the property and it transferred to Anna Nugent as sole proprietor. Anna sold the property soon after in 1964 to Alexander Graham Hemsley and on his death in 1971, probate saw the place transferred to Alexander's widow Faith Irene Fuller (?) Hemsley in 1973.</p> <p>Faith recalled the property to be approximately 1500 acres when they purchased it, and that the cottage at this point had no power and the property was still mostly uncleared. Alexander and Faith's daughter Anne Evelyn and her husband Christopher Joseph Sargent took possession of Sussex Location 1346 in 1975 and lived in the cottage with their four children for eight years.</p> <p>In 1983, Elspeth Rankin Jodrell from Mount Pleasant, purchased the property from Anne and Christopher Sargent. Springfield was now known as Lot 6 Caves Road and consisted of just under 38 acres, which had been divided from the remainder of the land.</p> <p>The current owners purchased the property in 2017 and in 2019 undertook sensitive restoration of the cottage to retain its original form and fabric where possible.</p>	
Historic Theme:	<p>Peopling WA: Colonisation                      Economy: Rural Occupations                      Cultural Life: Domestic Life</p>
Sources:	<p>Wildcroft Cottage, Carves Road, Naturaliste, Heritage Report, May 2019, Judith Murray Cultural Heritage + History.                      June Henson and Shellie Cummings.</p>

ASSOCIATION	Association Type
Armstrong family	Owners and occupiers
Nugent family	Owners and occupiers
Hemsley family	Owners and occupiers
Elspeth Jodrell	Owner and occupier

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its long association with the resident families in particular the Armstrong family, and with the Yallingup area.</li> <li>The place has strong social values for the manner in which the early settlers worked and socialised together, supporting each other in their efforts to survive and bring up their families.</li> <li>Together the cottage and barn are a good intact example of farm buildings that were key elements in small family farms in the first half of the 20<sup>th</sup> century.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>



# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



Wildcroft Cottage



Interior of Wildcroft cottage



Wildcroft Barn



Wildcroft Cottage

## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995. Wildcroft Barn



Municipal Heritage Inventory, 2013.

## Local Heritage Survey



Municipal Inventory 1995.

Local Heritage Survey



Point Picquet and Anse Depuch, NATURALISTE  
PN190

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Point Picquet and Anse Depuch
Other Names:	Anse Depuch, Baudin Memorial
Scope of Listing	
Property ID:	100040905
Place Type:	Park Reserve
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Eagle Bay -Meelup Rd, <b>NATURALISTE</b>
Survey Information:	Lot 4970; P240400
Reserve:	21629
Vol / Folio	LR3145/86
GPS:	-33.565830 115.083990 -33.560958 115.070077
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	13488; 18157
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Park/Reserve
Current Use:	Park/Reserve
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

These two sites linked by their association with the exploration of Captain Nicolas Baudin demonstrate the typical coastal form and vegetation of this region of the south west coast.

The memorial to the expedition of Captain Nicolas Baudin is a simple rock plinth with a brass plaque.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

These two sites are associated with the French expedition to the Southern Hemisphere, (1800-1803), led by Thomas Nicolas Baudin on the ships, 'Naturalist' and 'Geographe'.

Point Picquet was named in honour of Antoine Picquet, an officer on the expedition on June 1, 1801. Located 8.5km southeast of Cape Naturaliste on the coast between Eagle Bay (shown as Depuch Bay on Freycinet's map) and Gannet - Rock. The name first appeared on Exploration Plan 173 "de Leuwin et d'Edels" by Louis De Freycinet, and the following literature "Voyage To The Southern Hemisphere by Francis Peron and "Journal of Nicolas Baudin" by Thomas Nicolas Baudin.

Anse Depuch (Depuch Cove) is now formally known as Eagle Bay and was named in honor of Louis Depuch, mineralogist on the 'Geographe' who was excited by finding granite in the creek running into the bay.

Historic Theme:	Environment Peopling WA: Colonisation International Links
Sources:	GEONOMA database of Topographic Features maintained by Landgate. Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Baie du Geographe, Plan Du Port Leschenault par B de Montbazin, Historical Plan 404, SROWA AU WA S234- cons3844 404

ASSOCIATION	Association Type
Nicolas Baudin Antoine Picquet Louis Depuch	Exploration crew members

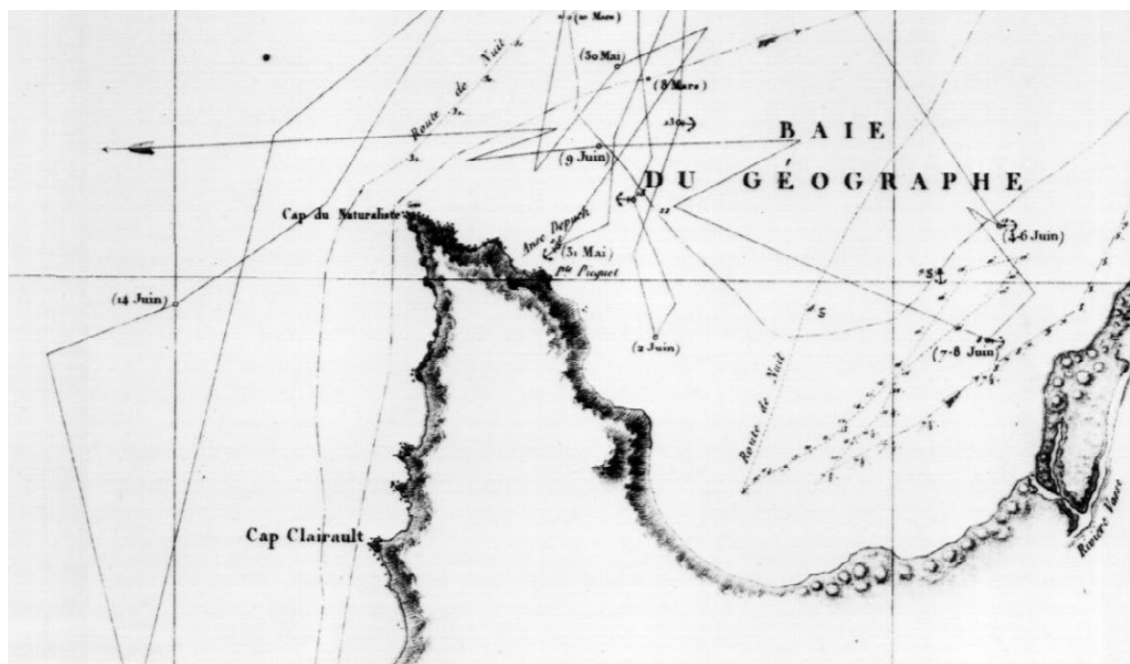
SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The coastline at this site is a largely unaltered environment which is valued by residents and visitors for the rugged and pristine beauty.</li> <li>These sites have historic value for their association with the very early exploration of the coastline in the South West of Australia by a French funded expedition.</li> </ul>
Level of Significance	<b>Moderate</b> Contributes to the heritage of the locality.

Local Heritage Survey



Management Category	<p>May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p> <p><b>Category 3</b>                  Conservation of the place is desirable.                  Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>
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ARCHIVAL IMAGES

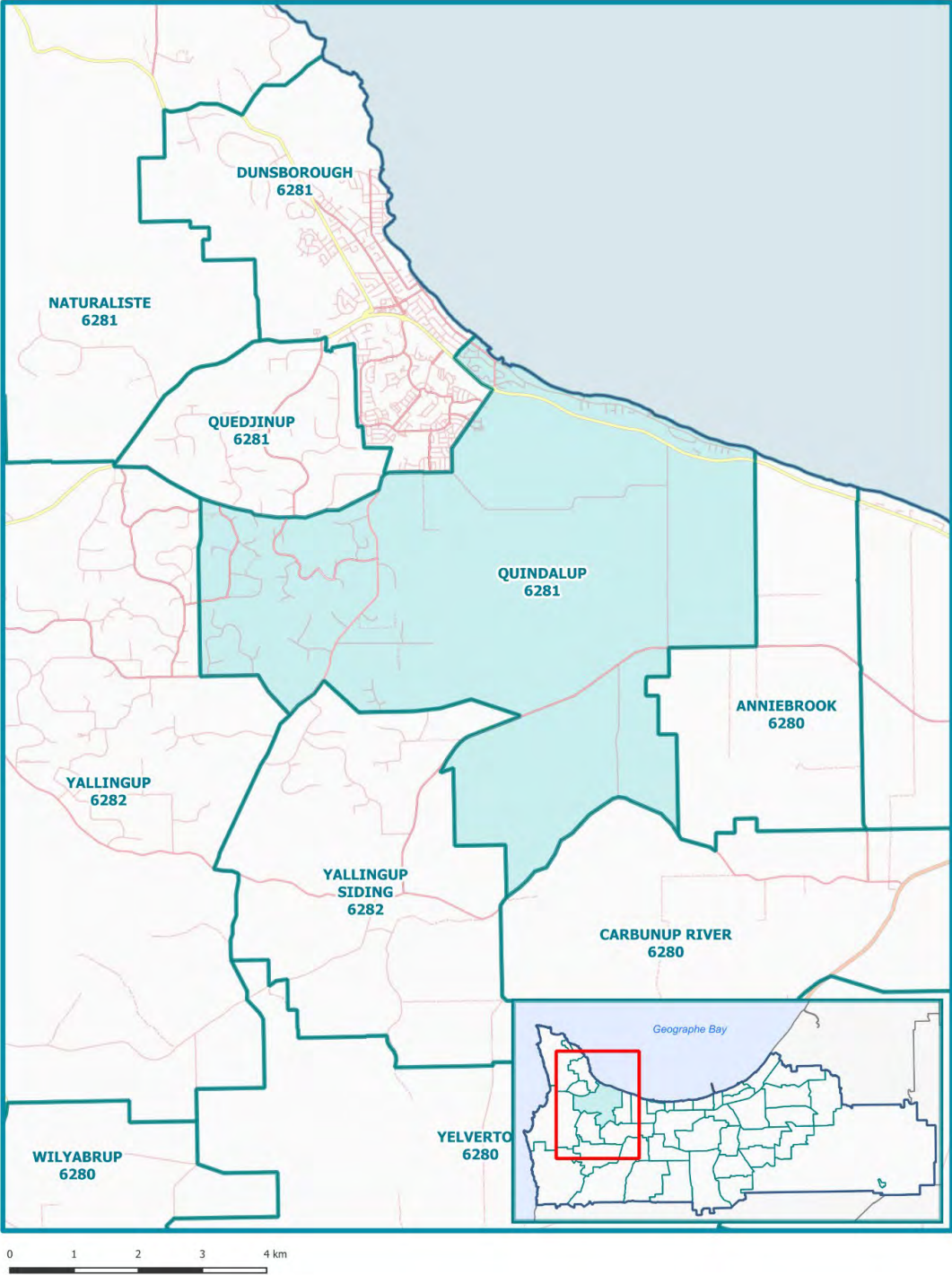


Portion of Baie du Geographe, Plan Du Port Leschenault par B de Montbazin, 1803, showing Anse Depuch and Pte Picquet. Courtesy SROWA AU WA S234- cons 3844 404.

Local Heritage Survey



# QUINDALUP



Local Heritage Survey



Parkfield House, QUINDALUP  
PN113

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Parkfield House
Other Names:	
Scope of Listing	
Property ID:	100021603
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	378 Mewett Road, <b>QUINDALUP</b>
Survey Information:	Lot 182; DP250118
Reserve:	-----
Vol / Folio	1705/506
GPS:	-33.642565 115.15099360
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5356
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Residence: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1880
Demolished/Relocated:	
Walls:	Rendered brick and stone
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian.

**Physical Description:**

Parkfield is a modest simple brick structure with a gable roof and dropped pitch verandah characterises the local architectural domestic style, based on Victorian Georgian principles.

It sits partially enclosed with a white picket fence and a verandah front. The front section is constructed on Flemish bond brickwork, which has since been rendered and has a steeply pitched roof and robust chimneys that indicates that it originally had a shingled roof. The rear section is timber framed and clad and is a later addition.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Previous research has determined that this cottage was built c1880. Presumably for John Harwood (1840-1922) and his wife Mary Elizabeth Scott (1849-1914) who was connected to the Yelverton mill in the Quindalup area. John Harwood was a member of the Sussex Road Board for several years and farmed at 'Inlet Farm' in the Quindalup district. (See PN079)

One of their children William John Harwood (1870-1950) married Laura Maria Payne (1879-1947) in 1900 and the couple moved to 'Inlet' Farm' in Quindalup where William worked the family farm. William and Laura Harwood appear to have been living at Parkfield from the late 1910s.

In 1920, the Sussex Road Board decided to relocate the Post Office from 'McGregor's in Quindalup to Harwoods on the Caves Road'. The Harwoods managed the postal services in the district for many years and lived at Parkfield until their deaths, Laura in 1947 and William in 1950.

On Laura's death it was recorded that she was closely associated with the affairs of the district, taking a keen interest in the various activities and with her husband conducted the post office for many years.

When the place ceased to be used for postal services is not known.

Historic Theme:	PeoplingWA: Demographic Development Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. The South-Western News, 8 Jan 1948, p. 3..

ASSOCIATION	Association Type
Harwood family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The cottage is a good intact example of a simple Victorian Georgian cottage executed in brick, stone and corrugated metal sheeting.</li> <li>The place has historic value for its association with the settlement of the Quindalup area in the 1880s and the Harwood family who were prominent members of the community, particularly for the role in providing postal services to the community.</li> <li>The place has social value for its contribution to the community sense of place for its longevity in the streetscape.</li> </ul>



## Local Heritage Survey



Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Third Quindalup Schoolhouse (fmr),  
 QUINDALUP  
 PN155

Management Category  
 Category 3



SITE INFORMATION	
Place Name:	Third Quindalup Schoolhouse (fmr)
Other Names:	Youth Hostel Dunsborough Beach House
Scope of Listing	Single storey building only
Property ID:	100041305
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	201 Geographe Bay Rd, <b>QUINDALUP</b>
Survey Information:	Lot 42; P193185
Reserve:	
Vol / Folio	2119/32
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5379
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Educational: School
Current Use:	Residential: Institutional Housing
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1900
Demolished/Relocated:	
Walls:	Timber framed weatherboard cladding
Roof:	Corrugated Sheet metal
Architectural Style	Vernacular.

**Physical Description:**

The single storey building which was the original school is a simple timber framed building with a pitched roof with a brick chimney on one corner. The walls are timber framed and clad with weatherboard and fibre cement sheeting. and a verandah provides shelter to the entrance. The visible windows are timber sash style with two over two panes. A covered walkway has been inserted into one end of the building to provide access to other buildings on the site.

The grounds around the building are informally landscaped with two large Norfolk Island pine trees a prominent feature on the site.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

Previous research has determined that a school building has been located on this site from 1864. It has not been clearly established that this building is that school as it is generally referred to as the Third Quindalup school.

The reserve for this site designated for school use was created in 1909 which is consistent with the style of a building from the late 19th century or early 20th century school buildings designed by the Public Works Department.

Historic Theme:	Social Services: Education Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024..

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The history of this building is closely aligned to that of the surrounding district as it demonstrates the creation of a community through the provision of schooling from the 19th century.</li> <li>The former school building is highly valued by the local community as it has functioned as a vital and integral part of the community's social life since the first years of settlement in the region.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Slab Cottage Group, QUINDALUP  
PN170

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Slab Cottage Group
Other Names:	Old Quindalup Post Office (fmr) Harwood's Cottage Cafe Harwoods Beach Station (fmr) Inlet Villa Slab Cottage Harwood's Cafe & Quindalup Post Office
Scope of Listing	Original buildings only
Property ID:	100051709
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	1087 Caves Rd, <b>QUINDALUP</b>
Survey Information	Lot 202; DP410799
Vol / Folio	2945/757
GPS:	-33.635560 115.146770

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	3478
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 20 Sep 2002

PLACE TYPE	
Original Use:	Transport Communications: Post or Telegraph Office, Residence: Single Storey Residence Industrial Manufacturing: Dairy, Butter or Cheese Factory Governmental: Gaol, Customs House or Bond Store
Current Use:	Residence: Single Storey Residence Commercial: Restaurant
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1860; 2000;
Walls:	Split timber slab, weatherboard (Slab Cottage) Timber weatherboard (Harwood's Café) Limestone (Quindalup Post Office)
Roof:	Corrugated Iron
Architectural Style	Local Vernacular.

**Physical Description:**

Slab Cottage comprises a split timber slab and weatherboard cottage, a freestanding weatherboard kitchen, a three room limestone and iron building (known as the government building) and a three sided rubble limestone barn.

The Slab Cottage has a plain, unadorned and symmetrical façade topped by a spreading hipped roof. It is designed in Colonial style with a prominent front verandah.

The patina of age that has accumulated on the exterior of the barn and Government Building contributes to a rich layering of colours and texture that not only speaks of the buildings' age but merges well with the surroundings.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Harwood's cottage is located on a portion of the property that was originally known as Inlet Villa.

The group of buildings form part of the original Quindalup town site which was the hub of a thriving timber industry from the mid to late 1800's. Timber was exported from a jetty opposite Inlet Villa, linked to a horse drawn wooden tramway that speared inland to the mills, established by Henry Yelverton. His first mill was built near the beach at Molloy's Ditch, just east of Inlet Villa.

The patriarch of the Quindalup Harwoods, William, who was born in 1809, came to Western Australia from England in 1830. He died in 1894 and is buried in Pioneer Cemetery in Busselton. His son John is the first listed owner of Inlet Villa. The cottage, and the other historical buildings – the timber kitchen and limestone government building and barn – are thought to be circa 1860s, though some of the buildings may have been erected earlier. The buildings were closely associated with the growth of the timber industry and the Quindalup jetty. Early evidence shows that the outbuildings were used as a bond store and a lock-up.

John Harwood was the first of four generations of Harwoods who occupied the property for more than a century. John Harwood had a number of occupations, including the harbour master and manager of the shore station for Henry Yelverton. John, and wife Mary, who was a descendent of Elija Dawson, a Battle of Trafalga veteran and one of the first settlers in Vasse, had nine children. Their eldest son, Bill, married to Laura Payne, who was married to one of the region's pioneering families.

## Local Heritage Survey



<p>Laura ran the Quindalup post office when it was shifted to the property in 1923. Dorothy took over when she married Ron in 1942 and operated it for just on 25 years, until its demise in 1966. They had five boys who were the last generation of Harwoods to live on the property. When the post office closed Ron and Dorothy sold up and moved to Busselton.</p> <p>John Harwood was the first of four generations of Harwoods who occupied the property for more than a century. The cottage was erected on a 40 acre farm, which was subdivided into three lots of approximate size in 1986 by Norma's parents, Ken and Blanche Albrey.</p> <p>John Harwood had a number of occupations and was the harbour master and manager of the shore station for Henry Yelverton. John, and wife Mary, who was a descendent of Elija Dawson, a Battle of Trafalga veteran and one of the first settlers in Vasse, had nine children. Their eldest son, Bill, married to Laura Payne, who was married to one of the region's pioneering families.</p> <p>Laura ran the Quindalup post office when it was shifted to the property in 1923. Dorothy took over when she married Ron Harwood in 1942 and operated it for just on 25 years, until its demise in 1966. They had five boys who were the last generation of Harwoods to live on the property. When the post office closed Ron and Dorothy sold up and moved to Busselton.</p> <p>In 1976, the property was transferred to new owners who were local dairy farmers and after some years of decline the original buildings have been restored and now function as a café, accomodation and a small museum.</p> <p>In c2000, the place was which was subdivided into three lots of approximate size in 1986 by Norma's parents, Ken and Blanche Albrey.</p>	
Historic Theme:	Peopling WA: Demographic Development Infrastructure: Transport and Communications Economy: Rural Occupations Governing: Law, Order and Defence
Sources:	P3478 Slab Cottage Group Assessment Documentation, 2002, DPLH. Harwoods Cottage website <a href="https://www.harwoodscottage.com.au/history.htm">https://www.harwoodscottage.com.au/history.htm</a>

ASSOCIATION	Association Type
Harwood family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The materials used in the construction of the Government Building and the barn, have, over many decades of exposure to the elements, developed a mellow appearance which harmonises with the colours and textures of the natural landscape. This patina that the old buildings have acquired, in combination with their slightly decayed appearance and rural setting, give the place rustic quality.</li> <li>The vernacular form of the cottage with its symmetrical façade, minimal ornamentation, spreading hipped roof and prominent verandah, is demonstrative of the colonial approach to the design of common domestic housing.</li> <li>The aesthetic of the cottage, kitchen, government building and barn are significant as individual components and for the character of the collective cultural environment formed by those places.</li> <li>Slab Cottage Group is important for its association with the Quindalup mill which was one of the first ventures of this kind in the colony, and played an important part in the economic development of the state. The buildings are vestiges of the settlement which grew up around the first timber mill and the jetty at Quindalup, the focus of which later shifted inland to the location of the second timber mill.</li> <li>Slab Cottage Group played a significant role in the history of Quindalup. Evidence suggests that, in the settlement's early years, the outbuildings may have been used as a bond store and a lock-up. Later, from 1923 through to 1966, the district's post office and telephone exchange were based on the property.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>• Slab Cottage Group is closely associated with the Harwood family who are believed to have occupied the property for around 100 years. John Harwood (b.1840) and his wife were among the earliest settlers in the Quindalup area, and several generations of the family members were active within the local community. John Harwood (b.1840) is thought to have taught at the school on the adjoining property, William Harwood (b. 1870) was a member of the Quindalup Social Club in the 1930s, and from 1923 through to 1966 members of the Harwood family operated the district’s post office and telephone exchange.</li> <li>• The site contains substantial evidence of material culture, including both building fabric and archaeological material, which could usefully inform the study of European settlement in Western Australia. The three oldest buildings have potential, through research and teaching use, to yield information about and promote understanding of a range of 19th century vernacular building techniques. Archaeological material on the site, specifically the 19th and early 20th century ceramics and glassware evident in the vicinity of the cottage, has potential to inform research into domestic life of the rural working class during an early period of settlement.</li> <li>• Slab Cottage Group is one of a number of historic sites in Quindalup that are valued by local residents because they provide a tangible link to past events in the district, particularly the time when there was a sizeable population at Quindalup. Many landmarks relating to this period of Quindalup’s history have now disappeared, making Slab Cottage Group one of the key sites which provides the district with a sense of place.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS





# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 2005.

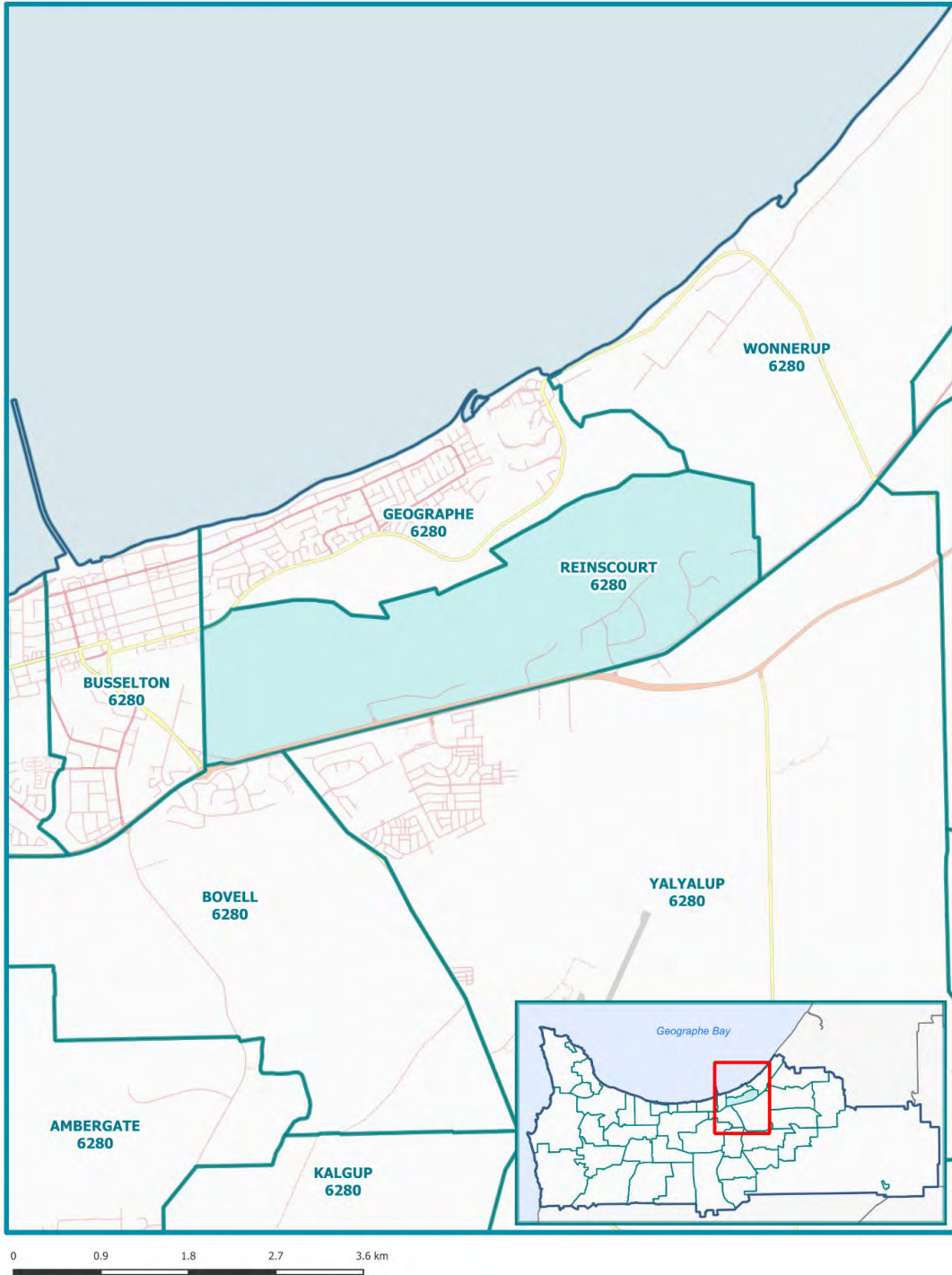


Municipal Heritage Inventory, 2005.

Local Heritage Survey



# REINSCOURT



Local Heritage Survey



Cattle Chosen, BOVELL  
PN076

Management Category  
Category 1



Image 2007 Courtesy DPLH inHerit database.

SITE INFORMATION	
Place Name:	Cattle Chosen
Other Names:	Bussell Homestead
Scope of Listing	Homestead, original outbuildings and setting.
Property ID:	100038455
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	12 Drovers Rd, <b>BOVELL</b>
Survey Information:	Lot 41; P14199
Reserve:	-----
Vol / Folio	2097/950 2097/952
GPS:	-33.673747 115.358369
Other Location Description:	Adjacent to Vasse River

HERITAGE LISTING	
State Heritage Office ID:	5337
Other Listing	Municipal Inventory Adopted 13 Aug 2014 Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



	Classified by the National Trust Recorded 11 Jun 1973 Register of the National Estate Indicative Place
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 01 Jun 2012

PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Farming/Pastoral: Homestead
Other Use:	Farming/Pastoral: Cottage

CONSTRUCTION DETAILS	
Construction Date:	1840
Demolished/Relocated:	N/A
Walls:	Wattle and daub Local Stone
Roof:	Corrugated Iron
Architectural Style	Victorian Georgian.

**Physical Description:**

This place was not visited as part of the review process.

Previous assessments have described the homestead and outbuildings as comprising a two storey wattle and daub 1840 Cottage with random rubble basement and corrugated iron roof, sited in a rural setting on the banks of the Vasse River.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This homestead was built by the Bussell family in 1834-1836. The selection of the landholding was determined by an escaped cow from the first Bussell property in Augusta. The name of the property was thus determined by a cow known as 'Yuliu'. In 1836, the remainder of the Bussell family moved from Augusta to "Cattle Chosen".

The open grassy country was described by John Bussell as being like an 'English Park, only instead of deer, you will see an abundance of kangaroos'.

Relationships between the Bussells and the original inhabitants of this land, the Wadandi, deteriorated soon after the foundation of 'Cattle Chosen' and lead to mistrust and fear in the both communities and the establishment of a barracks in the region with soldiers.

The homestead was one of the social centres of the small settler community during the 19th century. The site of the homestead adjacent to the Vasse River was to enable access to water for the farm and homestead. Almost directly opposite on the other side of the Vasse River is Fairlawn the homestead of the Molloy family. There was a close relationship between these families as early settlers in the region.

The original timber homestead has been added to and evolved since its construction in many programs of work. Adjacent to the main building are other outbuildings and structures.

Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Economy: Rural Occupations Economy: Workers and Working Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. P5337 Cattle Chosen Assessment Documentation,.

ASSOCIATION	Association Type
Bussell family	Owners, builders and occupants.

# Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Cattle Chosen, settled by the Bussell family in 1834 as a family farm and remaining in the family as an active farm from that time to the present (2012), represents a pivotal moment in WA colonial history that led to the development of the Vasse region as an important agricultural district and service centre at the expense of the Augusta settlement.</li> <li>• Cattle Chosen was the first European settlement in the Vasse district, established from 1834 by John Bussell and his younger brothers and sisters, and the 1840 Cottage is the earliest remnant element of Colonial settlement on the property.</li> <li>• Cattle Chosen is representative of the conflict between settlers and Aboriginal people in the early years of the development of the Vasse region, as a result of major impacts on the Aboriginal people's traditional ways of living due to the attempts by Europeans to secure the expansion and development of Western Australia.</li> <li>• First settled in 1834 by John Bussell and his younger brothers and sisters after whom the town of Busselton is named, Cattle Chosen has been continuously owned and occupied by descendants of this important colonial family.</li> <li>• The 1840 Cottage was constructed by John Bussell as an addition to the main house, as a residence for himself and his new wife Charlotte (nee Cookworthy) Bussell. Both John and Charlotte Bussell, as heads of the large family of Bussells who came to the Vasse, were formidable local residents until John's death in 1875 and Charlotte's subsequent departure from the colony the following year.</li> <li>• Cattle Chosen is associated with other original European settlers to the area, the Laymans, Chapmans, Dawsons and Greens, who lived and worked at the place before establishing their own local holdings.</li> <li>• The historical artefacts collected at the place have the potential to reveal information about the way of life of early settlers in the area.</li> <li>• The 1840 Cottage is an excellent example of wattle and daub construction retained in good condition, and has potential to reveal information about this vernacular form of construction.</li> <li>• The place has the potential to reveal archaeological evidence relating to the former buildings on the site, and the change in social habits as the place moved from an isolated frontier farm to one located near a small regional town.</li> <li>• Cattle Chosen is valued by the local and wider community as an intact remnant of the early colonial history of the State that significantly contributes to the local community's sense of place, as demonstrated by its numerous heritage listings and use in architectural student projects, and, it being the subject of a 1926 book entitled 'Cattle Chosen' and articles about its history and value in several twentieth century publications.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

Local Heritage Survey



ADDITIONAL PHOTOGRAPHS



Image 2007 Courtesy DPLH inHerit database.



Image 2007 Courtesy DPLH inHerit database.

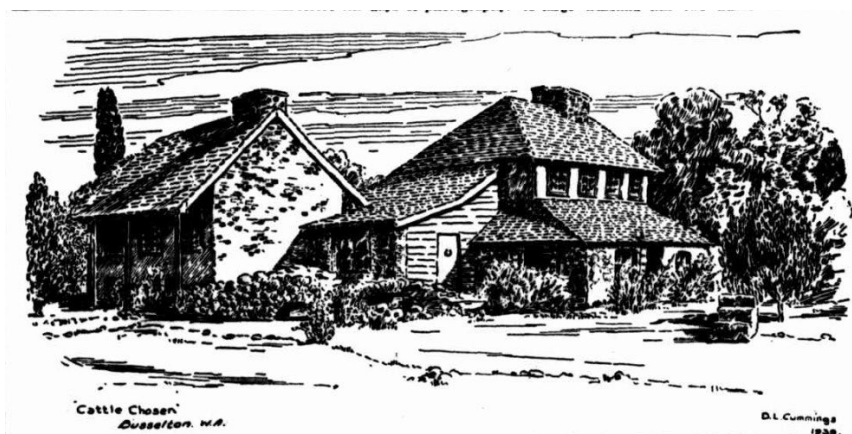
ARCHIVAL PHOTOGRAPHS



Portion of plan showing Bussel Brothers lands and homestead, 1840. Courtesy SLWA image b1811577



Cattle Chosen, c1940. Courtesy SLWA image b2023381.



Sketch of Cattle Chosen, Western Mail, 25 May 1939, p. 8.

## Local Heritage Survey



Cattle Chosen 1905. Courtesy SLWA image b2865618\_1.



Cattle Chosen 1867. Courtesy SLWA image b1945019\_1.

Local Heritage Survey



Pigeon Grove Homestead, REINSCOURT  
PN114

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Pigeon Grove Homestead
Other Names:	
Scope of Listing	Applies only to the original homestead building on the site.
Property ID:	100000810
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	26 Barracks Dr, <b>REINSCOURT</b>
Survey Information:	Lot 21; P11567
Reserve:	-----
Vol / Folio	1932/135
GPS:	-33.646915 115.406527
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5355
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014



## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming: Homestead
Current Use:	Residence: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1854
Demolished/Relocated:	
Walls:	Mud and rushes, original cottage
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian.

**Physical Description:**

Pigeon Grove presents as a complex of single storey structures of a range of materials and styles. The earliest portion of the residence is the 'L' shaped portion to the east. It has a hipped roof with verandahs supported on simple timber posts, all clad with corrugated metal sheeting. A large chimney is located in the centre of the roof.

The doors and windows are in a range of styles reflecting differing periods of development. It is not possible to determine the material used in the construction of the walls in this earliest portion of the residence although it is likely that portions of the wattle and daub construction remain.

The place is located within an expansive and well-maintained landscape.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

The land was originally part of the grant made to the Chapman brothers in 1832, as part of Inlet Park. On the death of Henry Chapman in 1859, his widow was anxious to have some neighbours nearby and the land was given to Sergeant Roger Guerin (1806-1878), who was in charge of soldiers in the district. The barracks were located to the south west of this site as seen in an 1850 plan. Roger Guerin and his wife Eleanor Dorinda Berckelman (1810-1878) were married in 1830 and raised their family of eight children on the farm. Many of these children remained in the Busselton region and contributed to the community.

The property was used for horse breeding and the family were successful in horse races during the 1860s. Roger Guerin is also recorded as using Ticket-of-Leave labour in the 1860s which is likely to refer to works at Pigeon Grove.

When the house was first built, it had only three rooms and a surrounding verandah all constructed from mud and rushes. The house was named "Pigeon Grove" because of the abundance of bronze-wing pigeons in the area.

At about the turn of the century, "Pigeon Grove" became part of the Pries Estate owing to a default of mortgage payment and from that time on was leased to a number of different people among who were the Spurges, who started the first cheese factory in WA. Due to a lack of milk within a reasonable distance, the factory failed and the equipment was sold to a Nannup resident.

Other lessees were Mr. Hugh Brockman, whose third daughter was born there, the Finlays, Savages, Kershaws, Boyles and others. Later it was sold to Mr. Jeff Wilkinson. Most of those who lived there were dairy farmers. The Vasse Estuary Grazing Company took over the estate in 1967.

From the 1980s onwards there have been many programs of additions and alterations in a similar style to the original building. The enclosure of the verandahs has limited the understanding of the original residence.

Historic Theme:	Peopling WA: Demographic Development Peopling WA: Colonisation Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs..

## Local Heritage Survey



ASSOCIATION	Association Type
Guerin family Pries family	Owners and occupiers Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the Guerin family who built the original cottage on this site and were significant members of the Vasse community in the mid and late 19th century.</li> <li>The place has historic value for its association with the development of the Wonnerup area for farming in the 19th century.</li> <li>There is some potential for the earliest portions of the building to reveal evidence of early forms of construction on rural properties.</li> <li>The place has social value for its contribution to the community sense of place for its longevity in the streetscape.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



Portion of 1850 plan showing Pigeon Grove and the location of the Barracks. Courtesy SROWA Cons 3869 item Wellington 25.

Local Heritage Survey



Rushleigh Homestead, REINSCOURT  
PN182

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Rushleigh Homestead
Other Names:	
Scope of Listing	Original building only
Property ID:	100011952
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	46 Rushleigh Rd, REINSCOURT
Survey Information:	Lot 52; 223219
Reserve:	
Vol / Folio	2042/439
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	13482
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming: Homestead
Current Use:	Residence: Single Storey Residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1881
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian.

**Physical Description:**

The detail of the original cottage is not possible to determine as a later addition has been constructed in front of the earlier structure. The brick chimneys can still be seen above the roof line and the hipped roof can still be determined in aerial photographs indicating that some evidence of the original form remains.

Condition:	Good
Integrity	Low
Authenticity	Low

**HISTORICAL INFORMATION**

Previous research has found that this small cottage was built for Eugene Locke, son of John Bavage Locke, of “Lockville” when he married Eveline Maria Reynolds in 1881 and they made their home there in the two-room limestone cottage. Eugene and Eva had ten children and later moved to the wheatbelt in 1910.

The property was bought by Mr. & Mrs. Craigie in 1973 and the house was considerably altered. The limestone walls were covered inside and out and a large extension was built on the east side of the building. During this period the only original fabric visible were the two chimneys built of cut limestone. The area was subdivided in the 1990s and the house was retained on a small holding to be sold during the development.

Subsequent additions in 2020 have further obscured any original fabric, although there is potential that the internal layout and walls reflect the original cottage. The chimneys are still visible.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type
Locke family	Owners and occupiers

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The remnants of the original cottage have historic value for their association with the settlement of this area by the Locke family who were significant to the development of the region for farming.</li> <li>The remnant of this cottage has social value as a demonstration of the type of housing for working families in the late 19th century.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS

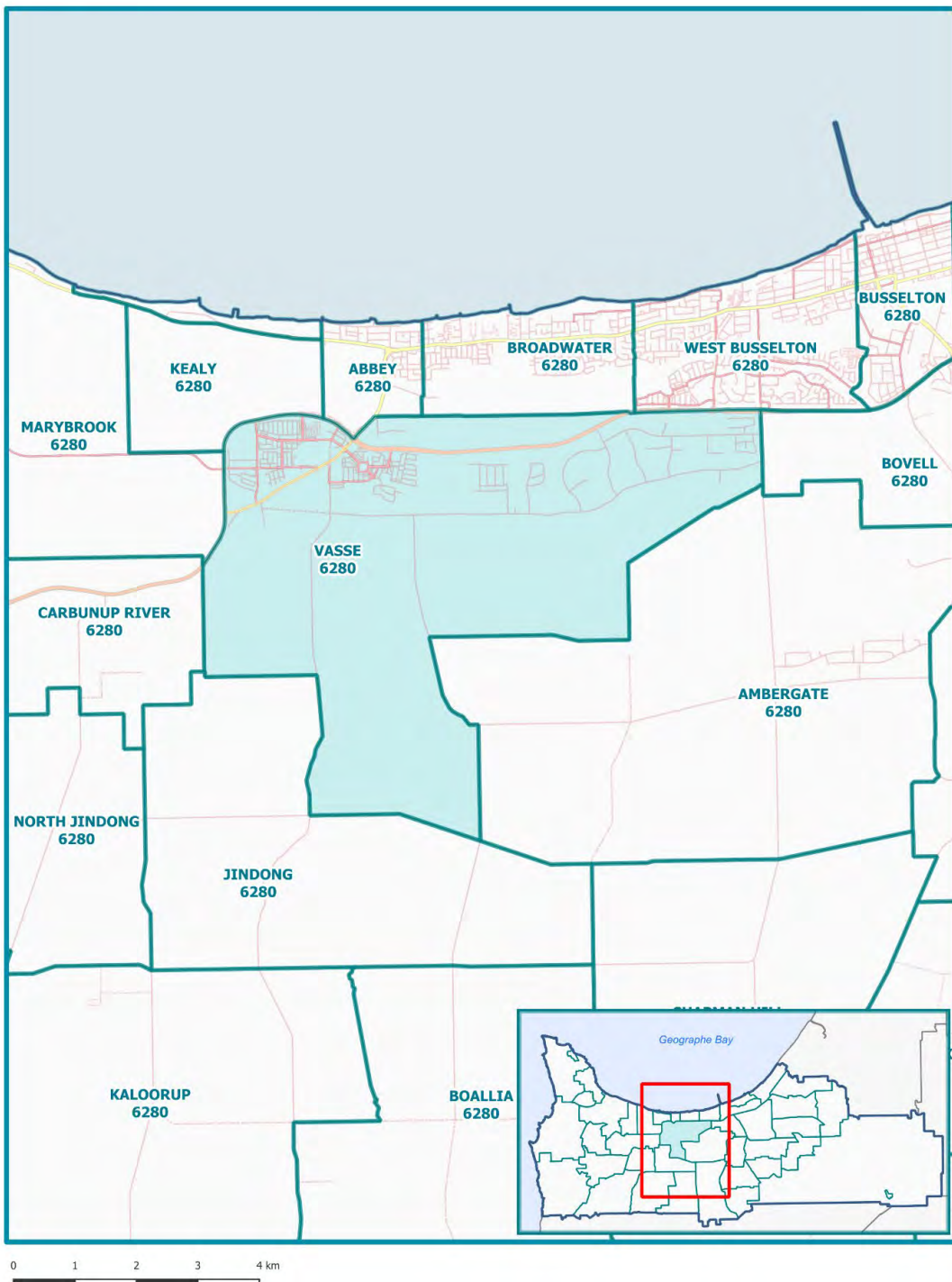


Municipal Heritage Inventory, 1995

# Local Heritage Survey



## VASSE



Local Heritage Survey



Newtown Hall (fmr), VASSE  
PN109

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Newtown Hall (fmr)
Other Names:	Vasse Hall
Scope of Listing	Applies only to the original buildings
Property ID:	100012088
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	8 Kaloorup Rd, VASSE
Survey Information:	Lot 366; DP43375
Reserve:	2866
Vol / Folio	LR3135/236
GPS:	-33.678233 115.248376
Other Location Description:	South west corner of junction of Northerly St and Kaloorup Rd

HERITAGE LISTING	
State Heritage Office ID:	2935
Other Listing	Municipal Inventory Adopted 20 Jun 1996



## Local Heritage Survey



Statutory Listing	Classified by the National Trust Classified 04 May 1992
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PLACE TYPE	
Original Use:	Social/Recreation: Agricultural Hall
Current Use:	Social/Recreation: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1898; 1936
Demolished/Relocated:	
Walls:	Brick and render Weatherboard
Roof:	Corrugated Zincalume
Architectural Style	Vernacular.

**Physical Description:**

The hall comprises two portions. The smaller portion constructed of rendered brick with a simple pitched roof clad with corrugated metal sheeting. The gables of this portion feature a simple half timbered detail. Timber sash windows and a central timber door are located symmetrically on the elevations.

Adjoining the brick hall in a perpendicular alignment is a larger timber framed weatherboard clad hall, again roofed with a simple pitched roof clad with corrugated metal sheeting perforated with roof vents. Double timber doors of vertical panels are located centrally in the long and short elevations with timber windows positioned on either side.

Smaller additions have been constructed on the west elevation and another smaller shed is located adjacent. The majority of the site is paved parking or cleared with several mature trees.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

In 1896, a deputation from the settlers in the Newton community approached the Premier Sir John Forrest asking for the proclamation of a town at Newtown. The name 'Newtown' had been used for the Primary School since 1869.

In 1897, land was provided by Richard Gale for the erection of a hall on the site. The building was constructed of locally burnt bricks made on the property of John Joseph Dawson of 'Fernbrook' with the help of Mr Finlayson. The masonry hall had verandahs with skillion roofs on three sides of the structure, a long kitchen off one of the side verandahs and was lit by kerosene lanterns.

One of the first events held at the hall was a Sports and Dance in May 1898 and the building became the focal point of the community.

In 1922, land was gifted again by Richard Gale for the construction of a Recreation ground, and a committee was formed to clear the grounds and construct tennis courts.

In 1924, the name of the town changed to Vasse resulting in the change of the name of the hall.

By 1936, the original hall was too small and as a result a large weatherboard hall was constructed alongside for £600 by Mr Butterly from Yallingup together with the assistance of local volunteers.

The Vasse and District Community Centre Inc has operated the Hall since 1982 and in 1998 the Centenary of the Vasse and Districts Community Hall was celebrated.

Historic Theme:	Economy: Rural Occupations Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Signage at the Vasse Community Hall, 2024.

ASSOCIATION	Association Type
Richard Gale	Donor of land

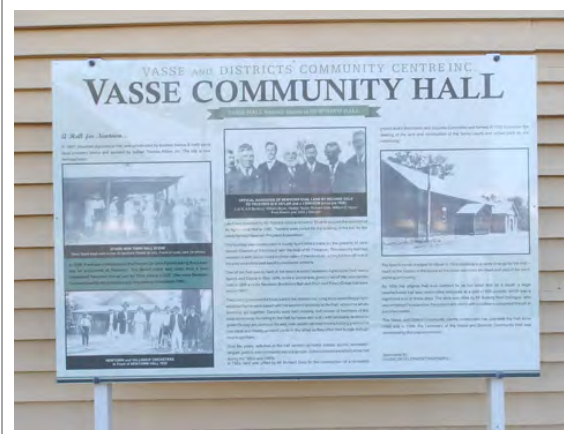
# Local Heritage Survey



Mr Finlayson Mr Butterly	Builder Builder
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SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The hall has historic value for its association with periods of settlement of growth of the Newtown, now Vasse, district. The first in the late 19th century when the region was first developed for agriculture and in the Inter War period when the Group Settlement scheme brought many new settlers to the region.</li> <li>The hall has been the venue for many social and community events that were attended by many members of the community therefore contributing to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

## ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



Newtown (Vasse) Hall, c1898. Courtesy Judi Murray

Local Heritage Survey



Vasse School (fmr), VASSE  
PN137

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Vasse School (fmr)
Other Names:	Newtown School Old Vasse Primary School
Scope of Listing	Original school building only
Property ID:	100012397
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Limited

LOCATION	
Street Address	17 Kaloorup Rd, VASSE
Survey Information:	Lot 4711; DP185620
Reserve:	503
Vol / Folio	LR3119/86
GPS:	-33.679825, 115.248865
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	418
Other Listing	Register of the National Estate Nominated 04 Nov 1981 Register of the National Estate Indicative Place Classified by the National Trust Classified 10 Jun 1980 Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



Statutory Listing	State Register Registered 21 Sep 2001
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PLACE TYPE	
Original Use:	Educational: School
Current Use:	Educational: School
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1901
Demolished/Relocated:	
Walls:	Timber frame and weatherboard
Roof:	Corrugated metal sheeting
Architectural Style	Vernacular.

**Physical Description:**

The single classroom which was the original school is a simple timber framed building with a pitched roof with a brick chimney on one corner. The walls are timber framed and clad with weatherboard and an enclosed verandah provides shelter to the entrance.

This building is one of several in the school grounds which are predominantly paved.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

A reserve was created on this site in 1881 for school purposes. It was not until 1884 when a stone building was erected as a classroom that schooling began on the site. However, 'Commonwealth based' schooling began in the area in 1845, at Elijah Dawson's Westbrook property. In the 1850's and 60's, Elijah was aided in this task by American sailors' wives who were based on shore for a year or so at a time, as he was often called away to his duties as a police constable. Research has indicated that we can claim that our school became a public school in 1869.

The government built the single classroom school timber framed weatherboard room (now the Heritage Room) in 1901 and the stone building, now demolished, became the teacher's quarters.

In 1904, the school was renamed, Newtown. With numbers in decline, the school was closed from August 1930 until June 1932 and was re-named Vasse in 1938. The cream weatherboard building adjacent to the Heritage Room was transported from Cowaramup in 1961.

After the Junior block was built in 1981, the Education Department wished to demolish the 1895 Heritage Room. However, a concerted effort by the community restored the building and saved it for the school and community to use.

The original classroom building continues to be used by the school for its educational services.

Historic Theme:	Social Services: Education Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Vasse Primary School website, <a href="https://www.vasseps.wa.edu.au/our-school/school-history/">https://www.vasseps.wa.edu.au/our-school/school-history/</a> P418 Old Vasse Primary School Precinct, Assessment Documentation for inclusion on the State Register, 2001. DPLH..

## Local Heritage Survey



ASSOCIATION	Association Type
<b>SIGNIFICANCE</b>	
Statement of Significance	<ul style="list-style-type: none"> <li>• The history of the Old Vasse Primary School Precinct has been to a large extent continuous with that of the surrounding district, and has been associated with the present site since the early 1880's.</li> <li>• The survival of the Old Vasse Primary School Precinct is a noteworthy achievement of the local residents who struggled to keep the school open through many years when low enrolments threatened the school with closure, a recurring theme in the history of rural schools.</li> <li>• The theme of rural schools closing due to low enrolments is echoed by the placement of the ex-Cowaramup schoolroom on the site in 1961, after the first Cowaramup school was forced to close.</li> <li>• The Old Vasse Primary School Precinct buildings have some value for what they reveal about the nature of educational buildings and the factors that historically were taken into account for the health and hygiene of the pupils, in particular light and ventilation. The rainwater tanks illustrate the ongoing reliance of the school on rainwater for drinking, personal hygiene and the watering of gardens.</li> <li>• Old Vasse Primary School Precinct is highly valued by the local community as it has functioned as a vital and integral part of the community's social life since the first years of settlement in the Vasse region. The Parents and Citizens Association of the school has played an important role in the social history of the district, and in maintaining the school's operation.</li> <li>• The principal and his family of the school have historically also been an important part of the social history of the school and the area.</li> <li>• The continued use of the buildings for their original purpose has further contributed to the community's sense of place.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



Newtown school-hall 1915. Courtesy Busselton Library PH00080.

Local Heritage Survey



Westbrook Homestead, VASSE  
PN139

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Westbrook Homestead
Other Names:	
Scope of Listing	Original homestead on the site
Property ID:	100051944
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	24 Westbrook Glen, VASSE
Survey Information:	Lot 200; DP412178
Reserve:	----
Vol / Folio	2953/162
GPS:	-33.692352 115.236746
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5372
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified 08 Feb 1999 Register of the National Estate Indicative Place
Statutory Listing	Heritage List 13 Aug 2014



## Local Heritage Survey



	State Register Registered 27 Aug 1999
<b>PLACE TYPE</b>	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Farming/Pastoral: Homestead
Other Use:	

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	1863-63
Demolished/Relocated:	
Walls:	Brick
Roof:	Terracotta tiles
Architectural Style	Victorian Georgian.

**Physical Description:**

Westbrook Homestead is a simple Victorian Georgian building, constructed of soft-fired bricks, laid using English bond coursing, with a verandah to all four sides. The hip and verandah roofs are covered with terracotta marseilles tiles.

The exterior of the building features soft brick walls on an ironstone foundation. The wide verandah roof is supported on timber posts and has a timber floor. A scalloped timber valance below the line of the main roof probably belongs to the period when the roof was covered with shingles. Two plain brick chimneystacks are located at either end of the roof.

The front of the house faces north and the main door is flanked by two windows on the western side and one window on the eastern side. The four-panel front door has a fanlight of coloured glass and the original rim lock is still in situ. Brick arches have been used for the window and door openings.

The western verandah area has been enclosed with vertical timber boards at the front and asbestos cement sheets on the side. This enclosure has resulted in three rooms with an extension at the rear containing a toilet and bathroom. All of the windows are timber with double hung sashes of six panes.

The building is surrounded by open farmland that is used for sheep grazing. North of the house are a number of old fruit trees, while at the rear of the house is a very old fig tree. South and east of the house are more recent farm buildings. At the rear of the house (south side) is an old slab kitchen with a shed attached to its southern side.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Westbrook Homestead was constructed between 1863 and 1866 for the Dawson family. Elijah Dawson arrived in the Swan River Colony in 1830 aboard the *Warrior*.

Dawson had served with Captain John Molloy as a corporal during the Battle of Waterloo. When Molloy decided to emigrate, Dawson elected to follow him and signed on as an indentured servant for five years. Prior to leaving England he married Ann Wakeham.

Dawson purchased Sussex Location 12 (600 acres) from Thomas Turner on 20 April 1846 for £120 and named the property 'Westbrook Homestead'. The house was apparently a wattle and daub structure with a thatched roof and nine rooms. There was also a cellar which was used for storage.

The existing brick building, Westbrook Homestead, was constructed shortly after the first cottage. The wattle and daub building was then used for storage and a kitchen was located there. The family prospered, raising cattle, cultivating crops and planting three acres of vines. One vine remains from this vineyard, on the northern side of the detached kitchen.

The wattle and daub structure apparently burnt down sometime during the 1850s or 1860s and a new kitchen was constructed behind the brick building. The timber used in the construction of the house is also pit sawn, indicating it was cut prior to 1859. This places the construction of Westbrook Homestead in the late 1850s or early 1860s. The bricks in the construction are believed to have been fired on the site.

The house design shows the trend that was beginning to appear in West Australian architecture during the 1850s/1860s. This trend saw the move away from the transplanted English cottage, that the settlers were most

## Local Heritage Survey



familiar, to a building with verandahs, indicating the settlers' growing awareness of the need to adapt to their new country.

The Dawsons sold Westbrook Homestead to William Dias Taylor in December 1906. Prior to the transfer, the roof was re-clad with corrugated galvanised iron and the main roof rafters, which had begun to spread, were realigned. The Taylor family then took up residence in the homestead.

Further works were undertaken including strengthening of the roof, some wallpapering, and the replacement of a set of windows on the back verandah by French doors and the building of a new dairy was undertaken by Faulkingham and Sons in 1938.

More extensive work was carried out on the roof in 1957 when it, and the verandah were completely removed to enable the walls to be tied back together. All of the roof timbers were returned to their original locations, as were the verandah timbers. The roof was re-clad with clay tiles due to the prohibitive cost of installing shingles. Under-floor ventilation was installed to the verandah foundations and a new timber floor installed.

As part of the extensive repairs to the roof, Taylor also enclosed the western verandah creating two additional rooms to the side of the house with a laundry towards the rear.

Taylor sold the property to his nephew, Mr D.E. Feutrill in 1964. The Feutrill family carried out further alterations, the most important being construction of a kitchen in 1968 at the rear of the house. At a later stage they also upgraded the old laundry, changing it to a toilet and bathroom and adding a laundry onto the southern end of the new bathroom. Around 1978 the corrugated galvanised steel shed was added onto the southern side of the kitchen.

<b>Historic Theme:</b>	Peopling WA: Colonisation Economy: Rural Occupations Cultural Life: Domestic Life
<b>Sources:</b>	P5372 Westbrook Homestead, Assessment Documentation for inclusion on the State Register, 1999. DPLH. <a href="https://inherit.dplh.wa.gov.au">https://inherit.dplh.wa.gov.au</a> .

ASSOCIATION	Association Type
Dawson Family	Owners and occupiers
Taylor Family	Owners and occupiers
Feutrill Family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>Westbrook Homestead is associated with the historical development of Busselton, particularly the period of consolidation when the community had to survive the initial struggle of establishing farms in an unknown land and interacting with the local Aboriginal community. These interactions often saw gross misunderstandings on both sides. At the time Dawson purchased the 'Westbrook' property, the community had weathered hard times and was expanding outwards, permitting the settlers to move away from the confines of the initial settlement.</li> <li>The design of Westbrook Homestead shows the growing awareness of the early settlers to design for the climate rather than continue to use design styles which were more appropriate for a colder climate. Westbrook Homestead shows the move towards an 'Australian' style of architecture. Its surrounding verandahs served not only as a cooling device but were essential for the protection of soft brickwork during winter rains.</li> <li>The detached kitchen is an important remnant of the historical evolution of the Australian house.</li> <li>Westbrook Homestead is closely associated with Elijah Dawson who was one of the first settlers in the Busselton area. Dawson was a valuable assistant not only to Captain Molloy, but also to the Bussell family. He assisted both families in the establishment of their properties at the Vasse, before establishing his own farms at Wonnerup and then Westbrook Homestead. He was an important</li> </ul>

## Local Heritage Survey



	<p>figure in the local community, holding the post of Constable for over ten years.</p> <ul style="list-style-type: none"> <li>Westbrook Homestead has the potential to yield valuable archaeological evidence that could provide detailed information about how early settlers lived and farmed in the Busselton area during the second half of the 19th century. This evidence may exist beneath the floorboards of the building itself, in the immediate vicinity of the building and around the remainder of the property.</li> <li>Westbrook Homestead contributes to the Busselton community's sense of place as it is recognised as an important component of the area's historical development. The place embodies the past endeavours of early settlers in overcoming hardships and consolidating their properties, thus enabling the community to move forward into economic prosperity. This feeling is enhanced by the place's association with Elijah Dawson who is considered to be an important early settler. The property was also the home of Michael Dawson and was associated with John Lloyd. It is one of the better cared for places in the area and people have a high regard for the property.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



"WEST BRIDGE" HANBFIELD Built 1868-72

Local Heritage Survey



Fernbrook, VASSE  
PN202

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Fernbrook
Other Names:	Fernbrook Cottage
Scope of Listing	Original house only
Property ID:	100048639
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	663 Rendezvous Rd, VASSE
Survey Information:	Lot 41; DP69786
Reserve:	----
Vol / Folio	2806/593
GPS:	-33.686040 115.254080
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	19926
Other Listing	Heritage List 13 August 2014
Statutory Listing	Heritage Agreement 19 Nov 2012 Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single Storey residence
Current Use:	Residence: Single Storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1890
Demolished/Relocated:	
Walls:	Brick
Roof:	Corrugated Metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

A simple single storey brick and iron cottage with a pitched roof extended as a verandah over the front elevation. The symmetrical front elevation features a centrally placed door with multi paned timber sash windows either side. The verandah roof is supported on timber posts and a brick chimney is located on the side elevation.

The property exhibits several other buildings including a detached, timber structure consisting of two mill cottages that were transported to the place several years ago (reputedly from Yelverton Mill) and sited at the rear of the existing house as a means of providing additional residential accommodation for the family. The relocated structures now cover the foundations of the former cookhouse; originally a separate kitchen built at the same time as the house and later burnt down. A laundry constructed on the external wall on the east side of the house is no longer extant. Remaining structures at Fernbrook include a detached WC as well as a number of sheds placed some distance from the house.

The Fernbrook landscape contains a number of mature plantings. A large Palm Tree at the rear of the house (specimen unknown), a Camellia bush (sasangua), a Mulberry tree, a Carob tree (ceratonia siliqua) plus a large Peppermint tree (Agonis flexuosa), which was planted near the front verandah to allow the family some protection from the wind when making use of the area, all appear significant.

The most important specimen appears to be a heritage rose, that according to previous research, was planted when the house was first built. The pale pink cabbage rose is growing close to the fence on the boundary with Rendezvous Road. Paperbark trees line a winter creek on the southern boundary of the house block.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The place known as Fernbrook consists of a largely intact late 19th century brick cottage constructed on the property on land taken up by John Dawson. According to previous research John Joseph Dawson paid £25 for the 40 acre block on a Land Grant made available in 1889 and constructed the house with Mr Finlayson who was a local builder.

John Joseph Dawson’s father was an early settler in Vasse. John Dawson (snr) had travelled from England arriving in Fremantle in 1830. He built a cottage at Dunsborough in the 1840s (near Fred Seymour’s house) however the place was later destroyed by fire. He moved to Newtown c1850 to a property he named ‘Newbury’; married Mary Dooley and together they had two sons and a number of daughters. John Joseph, the older son, married Rebecca Roberts and together they bore eleven children. John Joseph built Fernbrook on property taken up at Vasse in 1889 and as well as establishing the place as a farm, worked at the Yelverton Mill. He was known to have owned the first Model T Ford in the area and together with his brother Edward discovered ‘Ngilgi’, the renowned Yallingup Caves.

John Joseph Dawson died in 1934. His youngest son, Kenneth Charles was born in 1907 and remained at Fernbrook until his death in 1989.

The property has remained in the ownership and occupancy by four successive generations of descendants of the Dawson family.

(Note; John Joseph Dawson was not related to Elijah Dawson of Westbrook)

## Local Heritage Survey



Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type
Dawson family	Owners and occupants

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for the continuous occupation of four generations of the Dawson family. Historic value also exists through its association with the Dawson family and key individuals who are significant in the development of the area.</li> <li>The site has potential for archaeological finds as it has been continuously occupied for farming purposes since 1889 and may reveal evidence of past practices.</li> <li>Fernbrook has social value for its consistent use as a farmhouse in a rural landscape since its construction c1889 and for the ongoing use of the place as a residence for the Dawson family.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013



Municipal Heritage Inventory, 2013



Municipal Heritage Inventory, 2013



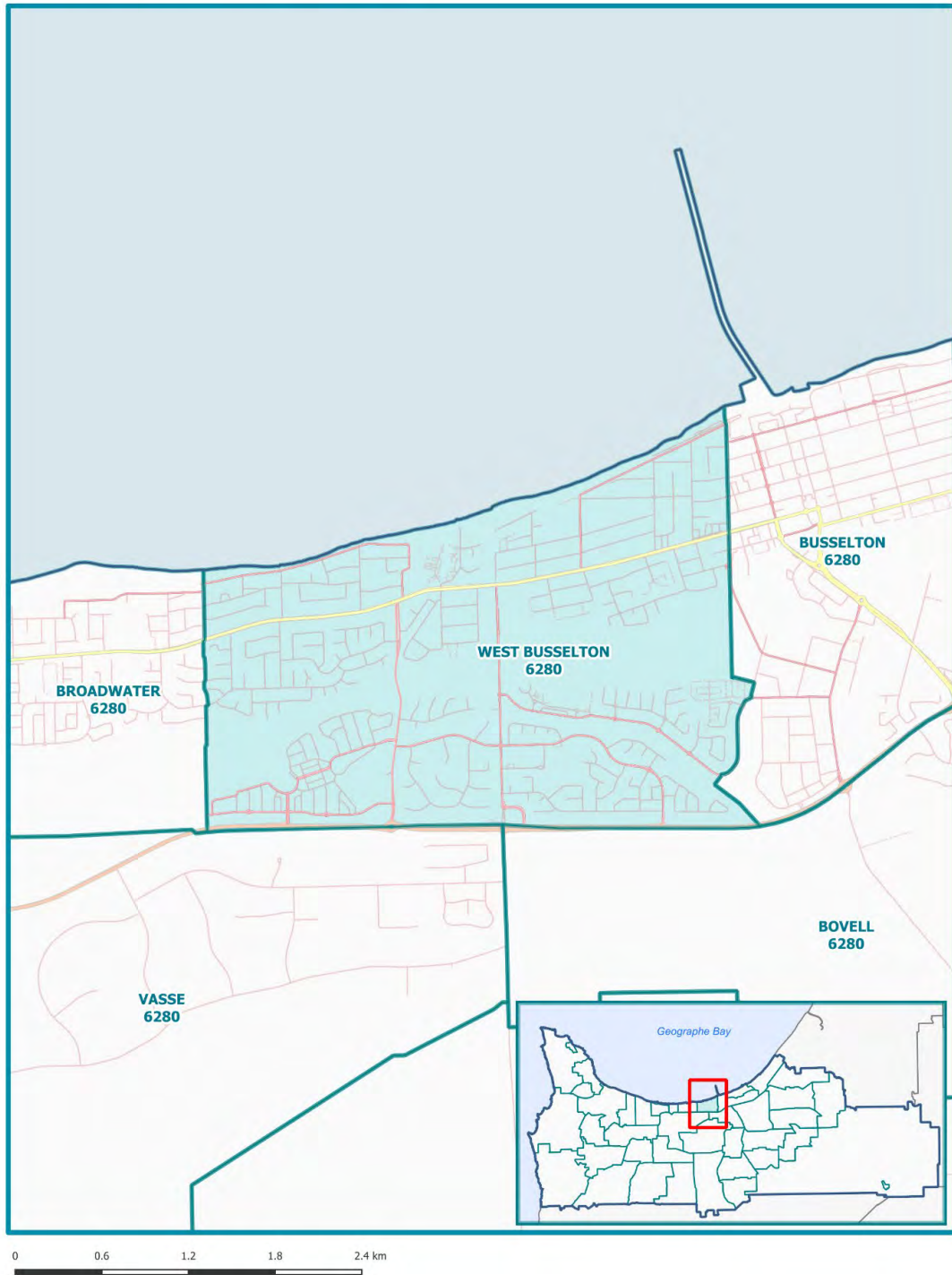
Municipal Heritage Inventory, 2013



# Local Heritage Survey



## WEST BUSSELTON



Local Heritage Survey



Old Broadwater Farm, WEST BUSSELTON  
PN007

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Old Broadwater Farm
Other Names:	Broadwater Homestead
Scope of Listing	Original buildings on the site
Property ID:	100050163
Place Type:	Individual Building or Group
Ownership:	Private ownership
Public Access:	Restricted

LOCATION	
Street Address	56 New River Ramble, <b>WEST BUSSELTON</b>
Survey Information:	Lot 1003; P405328
Reserve:	-----
Vol / Folio	2883/493
GPS:	-33.667870 115.308080
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	2955
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



Statutory Listing	Heritage List 13 Aug 2014 Heritage Agreement 05 May 2015
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<b>PLACE TYPE</b>	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Commercial: Restaurant
Other Use:	Residential: Single storey residence

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	C1888
Demolished/Relocated:	-----
Walls:	Limestone Brick
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian

**Physical Description:**

Old Broadwater Farm comprises a cluster of single storey random rubble stone buildings in a landscaped garden setting comprising lawns and formal garden beds.

The buildings are of a simple form which demonstrate a range of additions over different programs of work. They are unified by the use of consistent materials including limestone, oiled weatherboards and metal corrugated sheeting. Several of the buildings have verandahs, with the roofs supported on simple timber posts. The windows are multi pane timber sash style in a range of styles.

A two storey building of masonry and weatherboard is of a later construction and not included in the grouping of places of heritage value.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

The land on which this former homestead is constructed was originally part of a 1000 acre parcel of land granted to John Hurford in the 1840s. He lived on a property near Wonnerup and was murdered in a notorious case in 1855 that led to his wife being hung. His parcel of land to the west of Busselton designated as Sussex Lot 6 does not appear to have been developed.

After the death of Hurford in 1855, the lot continued to be undeveloped and many attempts were made to sell the land. In 1865, the southern half of the lot (500 acres) was offered for sale by agents but it has not been determined who the owners were.

By 1882, this portion of land was again offered for sale, and was now designated as "Broadwater Farm". It is not clear if the current homestead was present at this time.

By 1888, it is recorded in the local press that farmer George Rose was living at Broadwater Farm with his family. In 1894, a wedding breakfast was held at the home for Evelyn the eldest daughter of George and Alice Rose. It is therefore proposed the residence was built prior to this date. No details on the builder or architect have been found in this research.

It has also not been determined if George Rose was the owner of Broadwater Farm or leasing the property.

Electoral Rolls from 1903 until 1912 record George and Alice Rose living at Broadwater Farm with other family members.

In 1908, Broadwater Farm, still comprising 500 acres was offered for sale for £1300. The property was described as comprising 3 paddocks, Stone Homestead of 6 rooms, barn, stable, buggy shed, stock-yard, orchard of 3 acres in full bearing.

It is not clear if the property sold and George Rose retained his lease, or, no sale was achieved. By 1914, the Rose family had relocated to Dangin.

## Local Heritage Survey



In 1912, the property was purchased by Reginald Turner Packard. Originally from Suffolk England and a well connected family, Reginald Packard travelled to Australia as private secretary to his cousin, F. Cheston and settled in Coolgardie in the late 1890s. He married Harriet Emily Chescoe McDowell (1883-1982) in 1902 and the couple had five children. For health reasons the family relocated to Busselton and Reginald Packard took up farming and had a produce business in Busselton.

After his death in 1931, Emily Packard, remained on at Broadwater until at least the late 1960s.

The Packard family continue their connection with the property and since the early 20th century the adjacent farmland has been developed for residential subdivision. The former homestead is now operates as a function centre celebrating its rural origins.

Aerial photographs from the mid 20th century indicate that there have been several new buildings constructed alongside the original homestead. The form and extent of the original homestead can still be determined.

Historic Theme:	Cultural life: Domestic Life Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	The West Australian, 24 March 1882, p. 2; 3 June 1908, p.5. The Inquirer and Commercial News, 12 July 1865, p. 2. Bunbury Herald, 4 April 1894, p. 3. NAA: B2455, ROSE VERNON HERBERT Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories. Erickson, Rica [ed] The Bicentennial Dictionary of Western Australians pre-1829-1888, UWA Press, 1987. <a href="https://www.oldbroadwaterfarm.com/">https://www.oldbroadwaterfarm.com/</a>

ASSOCIATION	Association Type
Rose family Packard family	Occupier Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The former homestead has historic value for its association with the agricultural settlement of Busselton in the 19th century.</li> <li>The place is associated with leading families in the district who contributed to the development of the town and region, the Rose family and the Packard family.</li> <li>The potential for archeological finds is limited but may reveal evidence of past practices in the original homestead and in the surrounding outbuildings.</li> <li>The continual presence of Broadwater Homestead in the landscape since the late 19th century contributes to the community's sense of place.</li> </ul>
Level of Significance	<b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.
Management Category	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory 2013.

Local Heritage Survey



Busselton High School, WEST BUSSELTON  
PN009

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Busselton High School
Other Names:	Busselton Senior High School
Scope of Listing	Original buildings on the site from the 1958/62 works
Property ID:	100005785
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	136-156 Bussell Hwy, <b>WEST BUSSELTON</b>
Survey Information:	Lot 5308; DP194748
Reserve:	24846
Vol / Folio	LR3116/683
GPS:	-33.657580 115.325910
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5298
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Educational: Secondary School
Current Use:	Educational: Secondary School
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1958; 1962
Demolished/Relocated:	-----
Walls:	Face brick
Roof:	Terracotta tile
Architectural Style	Post war International.

**Physical Description:**

The buildings constructed in the initial phase of works in 1958 and 1962 are single storey brick structures with terracotta tile roofs that conform to a typical Post War International style applied by the Public Works Department in this period.

The plan form includes classroom blocks with verandahs arranged at right angles from an administrative wing forming internal courtyards. Long verandahs provide access to the original rooms. The layout was typical of the state government high schools of this period.

The basic architectural form was load bearing brick walls with some relief being provided by render, and large expanses of glass to outside walls and limited high level glazing alongside verandahs.

The site is largely grassed with some mature trees on the perimeter and within the courtyard spaces.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The land on which Busselton Senior High School now stands was provided by the Sayers family. Carinia Sayers, a Wardandi Noongar man from the Vasse region, lived at Cattle Chosen with the Bussell Family. Carinia was considered an expert with farm stock. When he took up the land where the school now stands, a small cottage was the only building on the site however a larger house was moved from land near West Busselton Primary School to where the present caretaker's house is located on the grounds.

Carinia Sayers married Flora in 1891 with Flora being recognised as one of the pioneer women of the district. Carinia and Flora lived with their seven children in Busselton.

Two of the Sayers siblings recognised as Aboriginal Servicemen fought in World War One. Both Carinia and Flora expressed a wish to leave their land for the purpose of providing a site for an educational institution. Although nothing was placed in writing, on the death of Flora in 1955, their children agreed for the wishes of their parents to be followed and so the land was transferred to the Education Department.

The Public Works Department designed the school buildings and construction began in 1957 for opening of the school in 1958. Almost immediately the school underwent additions to accommodate the growing population of students.

Since that time the population of the region has fluctuated as a result of many factors. In recent decades the school has grown and new buildings and facilities have been added to the site.



Historic Theme:	Social Services: Education Economy: Workers and working Peopling WA: Demographic development
Sources:	Busselton Senior High School website <a href="https://www.busseltonshs.wa.edu.au/our-school/our-past/">https://www.busseltonshs.wa.edu.au/our-school/our-past/</a> accessed May 2024 Municipal Heritage Inventory 2013..

ASSOCIATION	Association Type
Sayers family	Land donors

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The buildings from the first program of works are good intact examples of the Post War International style executed in brick and tile that are typical of the state government schools built in this period.</li> <li>The place was the first high school established in the Vasse Region and indicates how the region was expanding and developing in the post war period.</li> <li>The site of the school has historic value for its association with the Sayer family who donated the land for the school and were committed to supporting a school for the children of the region.</li> <li>The school has social value for a wide section of the community as many individuals have an association with the school as students or teachers and their families, or attended the school for sporting or social events.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

ARCHIVAL PHOTOGRAPHS	
 <p>On completion 1958.</p>	 <p>During Construction, c1958. Courtesy Busselton High School.</p>



Local Heritage Survey



Busselton Hospital Nurses Quarters (fmr),  
 WEST BUSSELTON  
 PN011

Management Category  
 Category 3



SITE INFORMATION	
Place Name:	Busselton Hospital Nurses Quarters (fmr)
Other Names:	Busselton Health Study Dr Hungerford's residence Ullesthorpe Windhae The Residency
Scope of Listing	Only the single storey former residence on the site
Property ID:	100045507
Place Type:	Individual Building or Group
Ownership:	State Government vested in City of Busselton
Public Access:	Limited
Other Location Description	Cnr Myles Street

LOCATION	
Street Address	18-20 West St, <b>WEST BUSSELTON</b>
Survey Information	Lot 500; P62651
Vol / Folio	LR3153/971
GPS:	-33.647810; 115.341110

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	411
Other Listing	Municipal Inventory Adopted 20 Jun 1996

PLACE TYPE	
Original Use:	Residential: Single storey residence
Current Use:	Health: Offices
Other Use:	Health: Offices

CONSTRUCTION DETAILS	
Construction Date:	1896
Walls:	Terracotta tile
Roof:	Rendered brick
Architectural Style	Federation Bungalow.

**Physical Description:**

The building is located on the southern corner of Myles and West Streets in a largely residential precinct. The grounds are predominantly grassed and the perimeter of the property features mature trees which prevent a clear view of the property from the street.

The former single storey rendered brick residence demonstrates elements and the form of the Federation Bungalow style. It presents a broad frontage, with a centrally located front entrance door flanked by double hung windows. It has a pitched hipped roof covered with Marseilles pattern autumn blend tiles and a replacement full width return verandah. A hipped roofed building with a return verandah and four sets of chimney articulate the roof scape.

The shallow pitched verandah is roofed with corrugated iron supported on metal posts. Portions of the verandah have been enclosed, and a two storey brick building in the Post War International style adjoins the southern elevation of the original residence.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

The single storey former residence which forms the core of this place was built for Dr Lancelot Marchell Travers Hungerford (1865-1939), who was appointed Busselton Resident Medical Officer in July 1893. In January of the same year he married Alice Elizabeth Wardrop (c1867-1925) in Dongara.

In 1896, architect Thomas Jackson called for tenders for the construction of a ten roomed brick and stone residence for Dr Hungerford. It is proposed that the residence which is located on this lot was built in 1896. Thomas Jackson was a Perth based architect who had trained in the UK before settling in WA in 1893.

Dr Hungerford took on the role of Resident Magistrate whilst in Busselton which required legal and administrative responsibilities for the government.

The Hungerford Home was therefore referred to as the 'Residency' and the Governor stayed there during visits to the region. Until c1903 when they left the region, the Hungerfords had several children during the time they were living in the house.

In 1904, it was sold to Charles Fox Roberts (1844-1923) of Straham Farm, Capel who named it 'Ullesthorpe' during the time he and his wife Hannah owned the property. The place was used by the extended family during their visits to Busselton as the farm continued to be occupied by the Roberts family. The name 'Ullesthorpe' is likely to originate with the small town in Leicestershire UK of the same name.

In 1915, after selling the farming property 'Fairlawn', Richard Gale purchased the property and renamed it 'Windhae' (pronounced Windy). Richard Gale was a prominent businessman in Busselton and was responsible for the subdivision and sale of land in West Busselton. This property was close to the West Busselton subdivision he organised at approximately this time.

## Local Heritage Survey



Sir James Mitchell, brother-in-law of Richard Gale later purchased the property. It was then purchased by the State Government to be used as the Nurses' Quarters for the Busselton Hospital, which was previously situated across the road in West Street. Extensive alterations and additions were made to accommodate the nurses. The date of these changes is not known but it is proposed that it was sometime after 1924 when the hospital transferred to Government control. It is noted that a large program of works took place in the late 1930s which may have included alterations to create the nurses quarters.

Aerial photographs indicate that the two storey addition was undertaken in the 1960s.

The place is currently used by the WA Department of Health for research and training in the field of Population Health.

Historic Theme:	Peopling WA: Demographic Development Governing: Law, Order and Defence Social Services: Health
Sources:	Busselton Health Study website <a href="https://bpmri.org.au/">https://bpmri.org.au/</a> Municipal Heritage Inventory 2013. Museum of Perth Thomas Benjamin Jackson, architect <a href="https://www.museumofperth.com.au/thomas-benjamin-jackson">https://www.museumofperth.com.au/thomas-benjamin-jackson</a> Southern Times, 9 January 1896, p. 2. The Inquirer and Commercial News, 12 November 1897, p. 1. Bunbury Herald, 17 October 1899, p. 3. Collections WA, Framed Plan for West Busselton Subdivision, <a href="https://collections.wa.net.au/items/2d41a56d-6375-49a7-8b7b-843e227cfef5">https://collections.wa.net.au/items/2d41a56d-6375-49a7-8b7b-843e227cfef5</a>

ASSOCIATION	Association Type
Hungerford Family	Owners and occupiers
Gale Family	Owners and occupiers
Roberts Family	Owners and occupiers
Sir James Mitchell	Owner
Thomas Jackson	Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place demonstrates the form and some detail of a large residence in the Federation Bungalow style executed in rendered brick and tile.</li> <li>Although obscured by plantings the place has value as a landmark in the streetscape since the late 1890s.</li> <li>The place has historic value for its association with several influential members of the Busselton community since the 1890s. The Government Resident and Resident Medical Officer Dr Hungerford, local farmers Charles Roberts and Richard Gale, and the former Premier Sir James Mitchell.</li> <li>The place has historic value as the former nurses quarters for the Busselton Hospital which was located adjacent. Together the buildings formed a medical precinct which continues today in the use of the building for medical purposes.</li> <li>The construction of this large residence in 1896 demonstrates the confidence in the future of the town of Busselton and the region at this time of economic buoyancy.</li> <li>The place has social value as its continuity of presence in the streetscape since 1896 which contributes to the community sense of place.</li> <li>As the former Nurses' Quarters this place was the home of many individuals who worked in the Busselton medical system throughout the 20th century.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality.</p> <p>May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>

## Local Heritage Survey



Management Category

**Category 3**

Conservation of the place is desirable.  
Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.

**ADDITIONAL PHOTOGRAPHS**



**ARCHIVAL IMAGES**



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013.

Local Heritage Survey



Sussex Road Board Office (fmr),  
 WEST BUSSELTON  
 PN019

Management Category  
 Category 2



SITE INFORMATION	
Place Name:	Sussex Road Board Office (fmr)
Other Names:	Busselton Community Youth Centre Busselton and Districts Community Youth Centre High Street Hall
Scope of Listing	Original building on the site
Property ID:	100009580
Place Type:	Individual Building or Group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	47 Bussell Hwy, <b>WEST BUSSELTON</b>
Survey Information:	Lot 61; P10211
Reserve:	-----
Vol / Folio	1321/642
GPS:	-33.654061 115.334527
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	391

## Local Heritage Survey



Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

PLACE TYPE	
Original Use:	Governmental: Office
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1936; c1970
Demolished/Relocated:	N/A
Walls:	Rendered Brick
Roof:	Corrugated Metal sheeting
Architectural Style	Inter-War Functionalist.

**Physical Description:**

The former Road Board office is a single storey rendered brick and iron roofed road board office in the Inter- War Functionalist style with its main façade overlooking the Bussell Highway. Subsequent plantings have obscured much of the façade.

The main façade has a central squared entrance panel and is flanked by fenestrated flanking bays which include three paned windows with brick quoining. The render work is banded and in recent times has been painted to emphasise the horizontal bands. The roof over the original portion of the building is corrugated metal roof sheeting installed at an angle behind the front parapet.

The side elevations of the original building are painted brick with a single centrally placed window with quoining matching the front elevation.

The additions to the rear of the original building are simple utilitarian structures in brick with metal sheet roofing.

The hall is located within a landscaped setting that is grassed with mature trees on the High Street and Bussell Highway boundaries.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The symmetrical front portion of the Busselton Youth and Community Centre which form the entry rooms facing Bussell Highway were constructed in 1936 as the offices and board room for the Sussex Road Board. The Sussex Road Board was the precursor local government authority to the Busselton Road Board formed in 1951 and replaced by the Shire of Busselton in 1961 which gained status as the City of Busselton in 2012.

The Sussex Road Board was responsible for the region outside of the Busselton townsite which was overseen by the Busselton Municipal Council. Prior to the construction of their new offices the Sussex Road Board, rented Busselton Municipal Council Chambers for their monthly meetings at a rate £20 per year.

A committee from the Sussex Road Board was appointed in August 1935 to make arrangements for the building of new offices on the corner of Caves Road (Bussell Highway) and High Street. The committee consisted of two Board members; building contractor John Atkinson, and blacksmith John Bloor, together with Board Secretary, Michael Greatorex. In October 1935, the monthly meeting of the Road Board recorded that ratepayers had protested against the expenditure of £1000 on the construction of new offices, but an amendment was moved that the building proceed.

Board member and vice chairman, John Henry Atkinson (c1883-1957) was a building contractor and he initially prepared a plan for the new offices to guide an architect’s designs. However, it was stated by Atkinson that the board were so pleased with his designs they were used for the project.

Local contractors, Messrs R. Donald & Son, Robert Donald (1867-1945) and Charles Donald (1903-1991), were engaged to build the offices and local labour and materials were used wherever possible. Donald & Son were responsible for the construction of many buildings in the south-west including public buildings, hotels, shops and private residences.

## Local Heritage Survey



At one time the firm claimed to have constructed every railway station from Boyanup to Busselton, and Boyanup to Bridgetown.

The offices were constructed in the first half of 1936 and included the third septic tank in West Busselton which was a new technique in the district.

The Sussex Road Board held their first meeting in the offices in May 1936 although construction was not complete. At this first meeting it was resolved to insure the building for £750 and the contents for £100.

The formal opening of the new offices was undertaken on 6th June 1936 by Mr Edmund Vernon Brockman (1882-1938) MLA for Sussex (1933-1938). His speech included the statement that 'A district was liable to be judged by its local authority, and by the quarters of the local authority. He believed the ratepayers had in the new building something in which they could take pride and which would reflect credit on all showing as it did a progressive and live spirit.' The ceremony concluded with Mr Brockman unlocking the door to the new offices.

An article in The South Western Times recorded the event and provided a description of the building.

'Of a pleasing design the new building which is constructed of brick, and is situated on the corner of Caves road and High street, at present consists of a board room and offices separated by a large portico, the plan providing for the future addition of a public hall at the rear. A row of four large pillars across the front of the portico serve to enhance the classic simplicity of the structure. The interior is attractively furnished, the secretary's office being fitted with a modern desk, swivel chair, built in pigeon holes and lockers. A strong room opens off the main office, whilst an ante-room, complete with wash basin, etc., adjoins. The office is subdivided to form a reception hall, whilst a polished jarrah desk completes the setting. The entire western wing is occupied by a board meeting room, comfortably furnished with table and leather upholstered chairs, and is finished with a corner fireplace.'

Whilst, it was always intended that a hall was to be added to the building, this did not occur for many years. It is likely that as there were a number of halls in the vicinity these were sufficient for demand. It was however resolved in the meeting of the Sussex Road Board on 13 June 1936, that a tool and plant shed be built at the rear of the offices.

In 1951, the Sussex Road Board and the Busselton Municipal Council combined to form the Busselton Road Board. In May 1951, the first meeting of the new board was held and it was resolved that neither offices of the former local authorities were suitable for the new Board so negotiations were begun to secure the former Rural & Industries Bank premises.

In July 1952, a special meeting of the Busselton Road Board was held to discuss a proposal to sell the property held by the Busselton Road Board to finance the construction of a civic centre which would consist of a town hall, lesser hall, library and other amenities. Debate on the construction of a new civic centre continued throughout the 1950s with several sites suggested. A referendum was held in 1957 because of the difficulty in achieving a consensus between the Board and the community but no decision was forthcoming.

The Busselton Road Board, and from 1961 the Shire of Busselton, had administrative premises in Prince Street, Busselton. From the available information the former Sussex Road Board offices continued to be used for administration offices.

The site of the current council administration offices on Southern Drive was approved for subdivision in 1967 but it is understood that construction of new council administration offices did not proceed until c1975. The former Sussex Road Board offices continued to be used for municipal administration offices until staff relocated in 1975.

Aerial photographs show that the hall was built to the rear of the offices c1970. It is probable that the original portico was enclosed prior to the conversion to the Busselton Community Youth Centre.

<b>Historic Theme:</b>	Peopling WA: Demographic Development Governing: Government and Politics Cultural Life: Recreation - Arts, Culture and Entertainment
<b>Sources:</b>	Municipal Heritage Inventory 2013. The South-Western News, 15 May 1936, p. 4; 16 August 1935, p. 4; 4 October 1935, p. 3; 12 June 1936, p. 4; 8 March 1945, p. 3; 10 April 1936, p. 4; 19 June 1936, p. 4; The West Australian, 28 May 1951, p. 6; 27 June 1952, p. 6..

ASSOCIATION	Association Type
John Atkinson Donald & Son	Designer Builder

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the Sussex Road Board which was an important administrative authority in the district from 1871 to 1951.</li> <li>The modest size of the original Sussex Road Board office demonstrates the scale of administration services in the first half of the 20th century, prior to development of the region in the Post war period.</li> <li>The place is valued by the community as the venue for many social events since its conversion to a hall in the 1970s.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



## Local Heritage Survey



PN019 Sussex Road Board nd. Courtesy Busselton Library PH00010.

Local Heritage Survey



Bond Store & Resident  
Magistrate's Office (fmr), WEST BUSSELTON  
PN021

Management Category  
Category 1



Image provided from realestate.com in 2020

SITE INFORMATION	
Place Name:	Bond Store & Resident Magistrate's Office (fmr)
Other Names:	Bond Store & Custom Officer's Residence The Gulch Police Residence
Scope of Listing	Two original buildings on the site.
Property ID:	100004368
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	22 Kent St, <b>WEST BUSSELTON</b>
Survey Information:	Lot 27; D10246
Reserve:	-----
Vol / Folio	1122/710
GPS:	-33.651020 115.340860
Other Location Description:	Behind later residence

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	395
Other Listing	Register of the National Estate Indicative Place Classified by the National Trust Recorded 02 Feb 1976 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 08 Jan 2010

PLACE TYPE	
Original Use:	Governmental: Bond Store
Current Use:	Residence: Single Storey Residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1854; 1906
Demolished/Relocated:	
Walls:	Brick
Roof:	Corrugated Metal sheeting
Architectural Style	Victorian Georgian – Bond Store Federation Bungalow - Residence

**Physical Description:**

The building is located in the rear of a residential lot with a single storey residence located in the front of the lot.

The former bond store and residence is a three-roomed cottage constructed of brick with a simple hipped roof and a single brick chimney. The roof was framed for shingles, which have been replaced with iron and later the current corrugated sheet metal. Earlier assessments described the interior as including a pressed metal ceiling and concrete flooring.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

This small brick building has been determined by others to have been built in the convict period (1850-1868) as a customs officer’s residence and added to in 1906.

Resident Magistrate John Molloy built the customs house during 1856, primarily as a warehouse space for bonded goods including liquor, with additional rooms for a guard and an office for the Resident Magistrate.

From its construction, one room of the building was used to accommodate Police Constable Joseph Harris, who was appointed Resident Magistrate in 1861 and held the position until 1887. Harris continued to use the place as a residence until at least 1883, even after the Resident Magistrate’s office was relocated to the new Busselton courthouse complex from 1862.

In 1850, John Molloy (1786-1867) held a large grant of 12500 acres which included this land.

Comments in correspondence from the Colonial Secretary’s Office and by John Molloy refer to delays in construction of the building. Subsequently a larger bond store and office space was built for the Resident Magistrate elsewhere and the place appears to have been used for residential purposes from 1861.

The small house on the front of the lot appears to have been built in the Inter War period.

The origin of the name 'The Gulch' is not known.

Historic Theme:	Peopling WA: Demographic Development Governing: Government and Politics Economy: Commerce
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs.

## Local Heritage Survey



P395 Bond Store & Resident Magistrate's Office (fmr), Busselton, Assessment Documentation for inclusion in the State Register of Heritage Places, 1999..
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ASSOCIATION	Association Type
John Molloy Police Constable Joseph Harris	Original owner Occupant

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>Bond Store &amp; Resident Magistrate’s Office (fmr), Busselton, constructed in 1856 three miles from Busselton townsite as a bond store, Resident Magistrate’s office and police residence to address a lack of local facilities, provides evidence of the early European settlement of the Vasse region and the development of Busselton as government administrative centre for the area.</li> <li>The struggle of the Resident Magistrate to receive government support for necessary infrastructure to maintain law and order in the town, and the eventual private construction of Bond Store &amp; Resident Magistrate’s Office (fmr), Busselton on the Resident Magistrate’s private land, are indicative of the early period of colonial government when limited resources were apportioned between the central Swan/Canning River and Avon Valley settlements and regional outposts such as Vasse.</li> <li>The need to construct a bond store in the area, to secure quantities of liquor and bonded goods, and its replacement by 1857 with a larger and stronger building, despite the settlement not having a port at the time, is indicative of a period when the presence of foreign whaling ships in Geographe Bay during the whaling season caused chronic problems of smuggling and drunkenness for the fledgling settlements in the area.</li> <li>Bond Store &amp; Resident Magistrate’s Office (fmr), Busselton was built for Captain John Molloy, Resident Magistrate of the Sussex District (including Vasse/ Busselton) from 1830 to 1861.</li> <li>At its construction in 1856, one room of the building was used to accommodate Police Constable Joseph Harris, who was appointed Resident Magistrate in 1861 and held the position until 1887. Harris continued to use the place as a residence until at least 1883, even after the Resident Magistrate’s office was relocated to the new Busselton courthouse complex from 1862.</li> <li>The handmade bricks used to construct Bond Store &amp; Resident Magistrate’s Office (fmr), Busselton have the potential to reveal information relating to early construction techniques in the colony, and in particular the Busselton region.</li> <li>The place is highly valued by the Busselton community and contributes to a sense of place as evidence of the early settlement of the region, as indicated by the strong oral history tradition associated with the building, its various heritage listings and the number of private individuals who seek out the owners of 22 Kent Street expressing interest in the historic building in their backyard.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p>

## Local Heritage Survey



Consider for nomination for State Register of Heritage Places if not already included.

### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Paisley Cottage, WEST BUSSELTON  
PN037

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Paisley Cottage
Other Names:	
Scope of Listing	Original building on the site
Property ID:	100009515
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	37 Bussell Hwy, <b>WEST BUSSELTON</b>
Survey Information:	Lot 94; D80406
Reserve:	-----
Vol / Folio	1943/600
GPS:	-33.653410 115.337390
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5300
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Residence: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1895
Demolished/Relocated:	
Walls:	Limestone and brick
Roof:	Timber Shingle
Architectural Style	Victorian Georgian.

**Physical Description:**

Paisley Cottage is a simple symmetrical Victorian Georgian style limestone cottage with brick quoins, double hung sash windows and a shingle clad hipped roof, in a richly planted cottage garden. There is a full width front verandah supported on square timber posts, with a corrugated zincalume roof.

A major addition adjoins the rear of the original cottage which is clad with corrugated zincalume roof.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Scottish born John McCall Muir (1865-1952) arrived in the colony before 1900, and wrote to his brother David Muir (1870-1937), who was living in Paisley, encouraging him to bring his family to Busselton where he was living. David followed his brothers advice and cancelled plans to go to Canada, arriving in Fremantle in 1913 with his wife Lucy Munn (1882-1965) and their three eldest children. The couple would have two more children after settling in Western Australia.

David Muir had worked as a Horticultural Manager at Coates Estate in Paisley and was an experienced farmer. John Muir was a stonemason and it is understood he built the home which became known as Paisley House because of the connection to the Muir brothers origins in Scotland. John Muir is also reputed to undertaken works on St Mary's Church in Busselton as well as many other local projects.

David and Lucy Muir lived both in Paisley Cottage in Busselton and Lucydale, their farm just out of town, at different times.

The youngest daughter of David and Lucy Muir, also known as Lucy was born in 1919, married Norman Gale Rose in 1940. Norm and Lucy raised four children whilst living at the cottage and also accommodated Lucy Muir lived at Paisley cottage until her death in 1965.

The house was bought and restored by Elizabeth Nelson in the 1990s, with a focus on retaining the original fabric. Nelson re-roofed the house with shingles during this period, planted the gardens and installed the post and rail fence. She subdivided the block off the back in Joliffe Street from the title and sold Paisley Cottage c1998.

Aerial photographs indicate that major additions were undertaken in 2021 which involved the removal of all the rear additions and construction of a new large addition. The form and extent of the original cottage can still be determined.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. Landgate Aerial Photographs. Information from Robert Floyd, descendant of David and Lucy Muir in correspondence to the City of Busselton, 15 January 2023.

ASSOCIATION	Association Type
Muir family	Owners and occupiers

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as evidence of the settlement of the district in the late 19th century which demonstrates confidence in the future of the region at that time.</li> <li>The place has historic value for its association with the Muir family who were prominent members of the Busselton community.</li> <li>The place is valued by the community as a prominent landmark that contributes to the community sense of place since the mid 19th century.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995.



Municipal Heritage Inventory, 2005.



Local Heritage Survey



Phoebe Abbey's House, WEST BUSSELTON  
PN038

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Phoebe Abbey's House
Other Names:	Farmhouse Weetman's House Abbey Home
Scope of Listing	Original building on the site
Property ID:	100004243
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	42 Seymour St, WEST BUSSELTON
Survey Information:	Lot 151; D4246
Reserve:	-----
Vol / Folio	1898/89
GPS:	-33.656348 115.332038
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	384
Other Listing	Classified by the National Trust Classified 13 Jun 2005 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Vacant
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1860
Demolished/Relocated:	
Walls:	Limestone
Roof:	Timber Shingle Corrugated iron
Architectural Style	Victorian Georgian.

**Physical Description:**

The cottage was originally located amidst more extensive paddocks which were subsequently subdivided with the land being sold off for development with the current configuration being retained as a setting for the place. As a result, the cottage is located closed to the eastern boundary of the site and is well set back from Seymour Street to the north and Abbey Street to the west. Both the east and south boundaries back onto development.

Phoebe Abbey's House is a single storey limestone cottage constructed in two phases, the earliest section dating from c.1865 with the second phase following shortly thereafter, and demonstrates similar design features.

The place was further extended in the 1970s with a timber framed addition at the western end but this has since been removed and the place has reverted to its original form as a linear range.

Although the place is in poor condition the original design intent of the place is still clearly discernible. The house utilises a simple plan form with three rooms to the stone section and a further two rooms in the rear lean-to. A verandah extends across the full extent of the façade.

Condition:	Poor
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

The name of the Abbey family has been closely associated with the Busselton region since the mid-19th century.

Irish migrants, Thomas Abbey (c1811-1869) and his wife Mary Ann (c1820-1893) arrived in the Swan River Colony in 1841. Thomas aged 30 was described in the ship's passenger list as a labourer and Mary Ann, aged 20, as a servant. Thomas Abbey Snr obtained his first freehold title to Sussex location 24 in 1851. This land is the site of the 'Newtown House' which is located on the western side of Bussell Highway near the junction of Caves Road. One of the sons, John Abbey, married Ellen Weetman (1848-1915) in 1870, and the family history prepared by the Busselton Historical Society states that John took over the Weetman property one mile from Busselton Post Office and ¼ mile from the main road. This location is consistent with the location of the property known as, 'Phoebe Abbey's House'.

Ellen Weetman was the daughter of English immigrants Christopher Weetman (c1822-1867) and Judith, née Ryan (c1817-1878). The couple had arrived in the colony in 1855 on board the Berkshire. Christopher Weetman described his occupation as a mason and master bricklayer and he is recorded as engaging 2 ticket-of-leave convicts in 1863 and 1866.

Christopher Weetman supervised the volunteer labour which constructed St Joseph's Catholic Church in Kent Street, Busselton. It is presumed he undertook other building work in the district. He built the residence now known as 'Phoebe Abbey's House' and lived there with his wife, and two daughters, Ellen and Jane until his death in 1867.

## Local Heritage Survey



As John Abbey and Ellen married in 1870, three years after Christopher Weetman’s death, it is not surprising that the couple moved into the Weetman house and shared it with Judith and Jane Weetman. When Jane Weetman married Joseph Davis in 1875 John Abbey purchased her share of the family farm.

Judith died in 1878 and thereafter the property was transferred to John and Ellen Abbey and their large family of seven children born between 1872 and 1887. Ellen Abbey died in 1915 and John continued to live at the house.

John’s twin brother Nathaniel (Natty) and his wife Adela lived nearby on the Quinadlup/Caves Road. Following Adela’s death in 1923 Natty relocated to live with his brother at the property.

John and Ellen’s eldest son, Christopher (Chris) John Abbey married Phoebe Mewett (1892-1983) in 1927. It was the first marriage for both, he was 48 and she was 35. Chris Abbey (1879-1937) undertook a range of work in the district but was well remembered as a skilled driver on the mail coach between Busselton and Karridale at the turn of the century. In later years he and Phoebe had their own dairy and their product was well known for its quality. Chris and Phoebe Abbey had two children Leith (1929-1999) and Percival John (1931-2003). Chris Abbey died in 1937, leaving Phoebe with the two small boys to raise.

The land information for the property states that in 1928, John Abbey was the owner of the property and on his death in 1933 the property was transferred to his youngest daughter, Kathleen (Kitty) Mabel McMurchy. Kathleen had married marine engineer Peter McMurchy in 1932 and they lived at a separate property at 122 Bussell Highway. From the available information it appears that Kathleen and Peter had no children and the subject property continued to be occupied by members of the Abbey family.

Information from the electoral rolls is not conclusive but indicates that in the early 20th century the property was designated as being on the Quindalup Road. Road naming in the available sources is inconsistent as local names were often not the same as the official road name.

The earliest references in the 1910 electoral rolls list the occupants as John Abbey Senior, his wife Ellen and their children; Ellen, Christopher and Janet. With the deaths of twins John and Nathaniel (Natty) Abbey in the 1930s the house was occupied by Christopher Abbey until his death in 1937. Occupation after this date is not clear but it is believed that Phoebe Abbey remained in the place until her death in 1983. It appears that the property was referred to as 70 Bussell Highway until the creation of Seymour Street, c1966.

Christopher Abbey’s brother, Nathaniel Thomas died in 1948 and after that date the two widowed sisters-in-law, Phoebe and Bridget lived in adjacent properties on either side of Abbey/Seymour Street.

Following Phoebe’s death in 1983 the property was subsequently transferred in 1985 to Shire Employee, Graham Powell and his wife Rene Powell.

The name of this cottage originates with Phoebe Abbey who lived at this house from her marriage in 1927 until her death in 1983.

<b>Historic Theme:</b>	Peopling WA: Demographic Development Cultural Life: Domestic Life Economy: Rural occupations
<b>Sources:</b>	Phoebe Abbey's House Archival Record, March 2017 prepared for the City of Busselton by Hocking Heritage Studio. Information from members of the Abbey family in correspondence with the City of Busselton.

ASSOCIATION	Association Type
Christopher Weetman Abbey family	Builder, owner and occupier Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its associations with the Abbeys who were early Colonial arrivals and farmers in the district. It is associated with Christopher Weetman, an early master builder.</li> <li>The building demonstrates physically the approximate boundary of the Busselton town site and the farming districts in the 1860s.</li> <li>The building and the site have potential to reveal evidence of past practices in the building fabric and archaeological finds.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place is valued by the community as a prominent landmark that contributes to the community sense of place since the mid 19th century.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



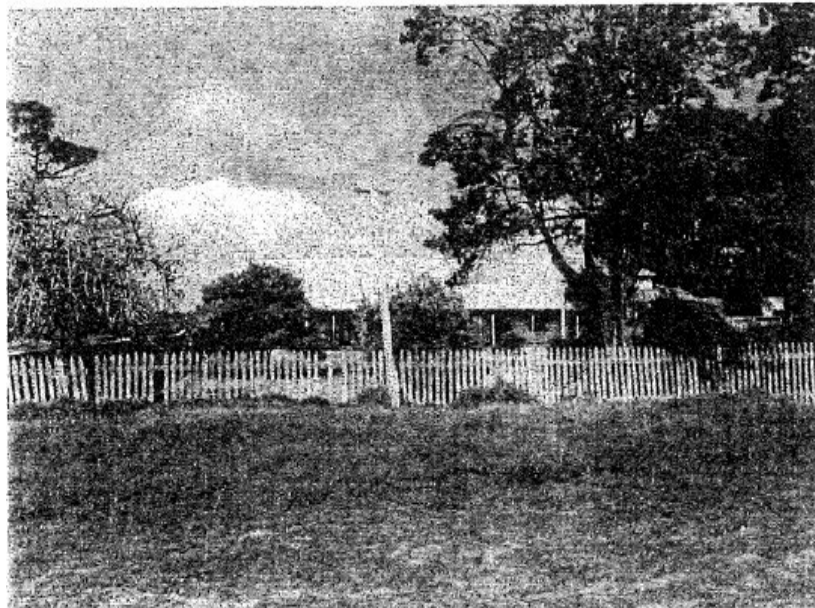
## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.



View of Phoebe Abbey's House 1977.

Local Heritage Survey



Westfield, WEST BUSSELTON  
PN045

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Westfield
Other Names:	House (fmr) Silver Chain Administration Offices Guerin residence
Scope of Listing	Original building on the site
Property ID:	100005598
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited
Other Location Description	At the junction with Prince Street

LOCATION	
Street Address	58 West St, <b>WEST BUSSELTON</b>
Survey Information	Lot 39; D60349
Vol / Folio	1984/247
GPS:	-33.651740 115.341280

HERITAGE LISTING	
State Heritage Office ID:	5328
Statutory Listing	Heritage List 13 Aug 2014
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Commercial: Office
Other Use:	Health: Hospital

CONSTRUCTION DETAILS	
Construction Date:	c1900
Walls:	Metal tiles
Roof:	Painted brick
Architectural Style	Federation Italianate.

**Physical Description:**

A single storey symmetrically planned villa in the Federation Italianate style. It has a full width front verandah, and a front elevation composed with a centrally located door, flanked by two bay windows. It is constructed in brick and has stucco trim to architraves and sills. The roof is articulated with two large gables.

The full width verandah has a lower pitched roof. The brickwork has been painted obscuring the richness of detail.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

This generous former residence was constructed for Eleanor Guerin (1839-1910) who was a member of the extended Guerin family who lived at 'Pigeon Grove' farm. The date of construction has not been determined but is estimated to be c1901 as Eleanor Guerin is first listed in the Post Office Directories living in Busselton in 1902.

No details of the architect or builder of the place has been found in this research.

Eleanor Guerin placed advertisements in the local press to rent the large furnished house in 1906 with the use of the cow and poultry for £3 per week. In 1909, she again advertised the furnished residence to let, in this advertisement Miss Guerin can be contacted at 'Westfield' which is likely to be the name of this place. It is clear from aerial photographs that the property was originally a much larger lot with extensive formal gardens and service buildings.

When the home was not leased to tenants it is likely the home was used by members of the extended Guerin and Pries family when visiting Busselton. Eleanor Guerin may have also used the place as a boarding house when she was not teaching at different schools in the south west.

Following her death in 1910, the property was transferred to M. Peake and Ms Wilma Taylor. The place was also used as a maternity hospital office and the link to medical services continues through the current use for the Silver Chain organisation. The large original lot was subdivided c1980 to enable the construction of the adjacent units.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. The West Australian, 18 January 1906, p. 8. The South-Western News, 12 November 1909, p. 2.

ASSOCIATION	Association Type
Guerin family	Owners and occupants

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>This former residence has heritage value as an good and largely intact example of the Federation Italiante style expressed in brick and iron.</li> <li>The place is a landmark in the streetscape as a prominent building in a highly visible location.</li> <li>This former residence has historic value for its association with the Guerin family who farmed in the district and particularly Eleanor Guerin who lived at the house.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has historic value as a demonstration of the common practice where farming families built a house in town for members of the family to stay when in Busselton.</li> <li>The place is valued by the community as a prominent landmark that contributes to the community sense of place since the early 20th century.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity.</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS





Local Heritage Survey



Sussex Masonic Lodge and Hall,  
WEST BUSSELTON  
PN056

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Sussex Masonic Lodge and Hall
Other Names:	Sussex Lodge No.41 W.A.C
Scope of Listing	Original building on the site
Property ID:	100005636
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	60 West St, WEST BUSSELTON
Survey Information:	Lot 42; P6497
Reserve:	-----
Vol / Folio	1580/775
GPS:	-33.651946 115.341385
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	413
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Masonic Hall
Current Use:	Social/Recreational: Masonic Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1934
Demolished/Relocated:	
Walls:	Painted brick
Roof:	Corrugated sheet metal
Architectural Style	Inter War Free Classical.

**Physical Description:**

Sussex Masonic Lodge is a rendered brick, stone, stucco and iron roofed lodge and lodge hall in the Inter-War Free Classical style.

The lodge element thrust forward on the lot, with a hipped iron roof and a tall gable as its central feature. The entrance and hall are recessed and the entrance is emphasised by a pedimented porch carried on pairs of classically derived columns.

The masons compass and divider symbol is set above the porch in bas relief. The footing is stone and the wall laid in stretcher bond brickwork. The large rose window in the lodge’s eastern elevation has a canopy over it, bracketed off the wall with consoles. A Star of St. David is set in its centre and the whole of this arrangement is made of stucco. Finally there is a foundation stone located under the central facing window.

The hall is located in an open setting with paving and minimal planting.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This building was the first Masonic Temple to be erected in the Sussex District. It was designed by prominent architect George Temple Poole, who died just prior to the opening ceremony in March 1934 performed by Grand Master F.A. McMullen Esq. Local builder Robert Donald constructed the premises which consisted of a 'modern lodge room, banquetting hall and necessary offices'.

Modifications to the exterior of the place are minimal apart from the rendering and painting of the exterior between 2008 and 2015, replacing the face brick finish.

The premises continue to be used by the Sussex Lodge.

Historic Theme:	Cultural Life: Recreation - Arts, Cultural and Entertainment
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. The South-Western News, 23 March 1934, p. 3.

ASSOCIATION	Association Type
George Temple Poole	Architect
Robert Donald	Builder

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with Freemasonry which has been active in Western Australia since the earliest years of settlement. The establishment of a Lodge in Busselton indicates the growing sophistication of offerings for the growing Busselton community.</li> <li>The place has social value for the wider community as a landmark in the streetscape since 1934 which contributes to the community sense of place. For a smaller section of the community the Sussex Lodge</li> </ul>
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## Local Heritage Survey



	building has social value as a place for meeting and sharing experiences.
Level of Significance	<b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity.
Management Category	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



West Street House, WEST BUSSELTON  
PN158

Management Category  
Category 2



SITE INFORMATION	
Place Name:	West Street House
Other Names:	Geopraphe Guest House
Scope of Listing	Original building on the site
Property ID:	100005089
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	28 West St, WEST BUSSELTON
Survey Information:	Lot 1; D7038
Reserve:	-----
Vol / Folio	1658/216
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18165
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Housing
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1920
Demolished/Relocated:	
Walls:	Timber Weatherboard
Roof:	Corrugated sheet metal
Architectural Style	Federation Bungalow.

**Physical Description:**

A single storey timber and iron residence in the Federation Bungalow style with gabled iron roof and a verandah across the front elevation. Flanked by dense planting, a red brick pathway leads to the front entrance and provides a fine setting to the residence.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The date of construction has not been determined however the style is consistent with the early decades of the 20th century. Previous research has determined that the place was occupied by the Sisters of St. Elizabeth of Hungary, and an item in the local press from 1931 states that the Bishop opened the new House of the Sisters of the Order of St Elizabeth of Hungary in Bunbury.

The extensions at the rear occurred in the 1970s-80s.

Historic Theme:	Cultural Life: Religion Economy: Commerce
Sources:	Municipal Heritage Inventory 2013. Australian Electoral Rolls, 1903-1983. South Western Tribune, 7 February 1931, p. 3..

ASSOCIATION	Association Type
Sisters of St. Elizabeth of Hungary	Owners and occupiers

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value as a demonstration of generous home built in the early 20th century and is associated with the growth of Busselton as a regional centre.</li> <li>The place has historic value for its association with the Sisters of St. Elizabeth of Hungary, an Anglican order who came to Australia to work with the local community.</li> <li>The place has social value for the Busselton community as it has been present in the streetscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2013.



Municipal Heritage Inventory, 2013

Local Heritage Survey



Finlayson Residence (fmr), WEST BUSSELTON  
PN184

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Finlayson Residence (fmr)
Other Names:	Busselton Vet Clinic
Scope of Listing	Original house only
Property ID:	100009511
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	41 Bussell Hwy, <b>WEST BUSSELTON</b>
Survey Information:	Lot 100; D92131
Reserve:	-----
Vol / Folio	2765/309
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18171
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residential: Single Storey residence
Current Use:	Commercial: Offices
Other Use:	Commercial: Other

CONSTRUCTION DETAILS	
Construction Date:	c1890
Demolished/Relocated:	
Walls:	Limestone and brick
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian.

**Physical Description:**

This former residence is built of random limestone blocks, with ashlar marked lime mortar to the façade. The sides comprise random stone. The house has a hipped roof with chamfered verandah posts. The front windows have a fixed top light with a double casement below, from a distance they appear similar to sash windows. There are stucco quoins and a full width front verandah carried on stop-chamfered posts.

A large addition to the rear is in a contrasting style but does not detract from the original structure.

Condition:	Good
Integrity	High
Authenticity	Moderate

**HISTORICAL INFORMATION**

Previous research has determined that this former residence was built by John Muir, at the same time as Paisley Cottage (PN037) Bussell Highway) in c1895.

It was home to the Finlayson family but it is unclear if it was for Walter James Finlayson and his wife Mary. An entry in the electory rolls for 1906 this couple were living at 'Parsley House' in the Sussex Road Board. His mother and father Robert Finlayson who was born in Paisley, Scotland were living in Karridale Road in the district. There is obviously a connection between the two houses, John Muir and the Findlayson families which needs further research.

The later occupants have not been determined until the long term occupation by a veterinary practice. A large addition was constructed at the rear of the original building in the 1990s.

Historic Theme:	Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Australian Electoral Rolls, 1903-1983. Wise's Post Office Directories..

ASSOCIATION	Association Type
John Muir	Builder
Finlayson family	Owners and occupants

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of the town of Busselton in the late 19th century.</li> <li>The place has historic value for its association with local builder John Muir and prominent local family the Findlaysons.</li> <li>The place has social value for the Busselton community for its continuity in the streetscape since the late 19th century which has contributed to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>



# Local Heritage Survey



<b>Management Category</b>	<b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.
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## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.



Municipal Heritage Inventory, 2005.

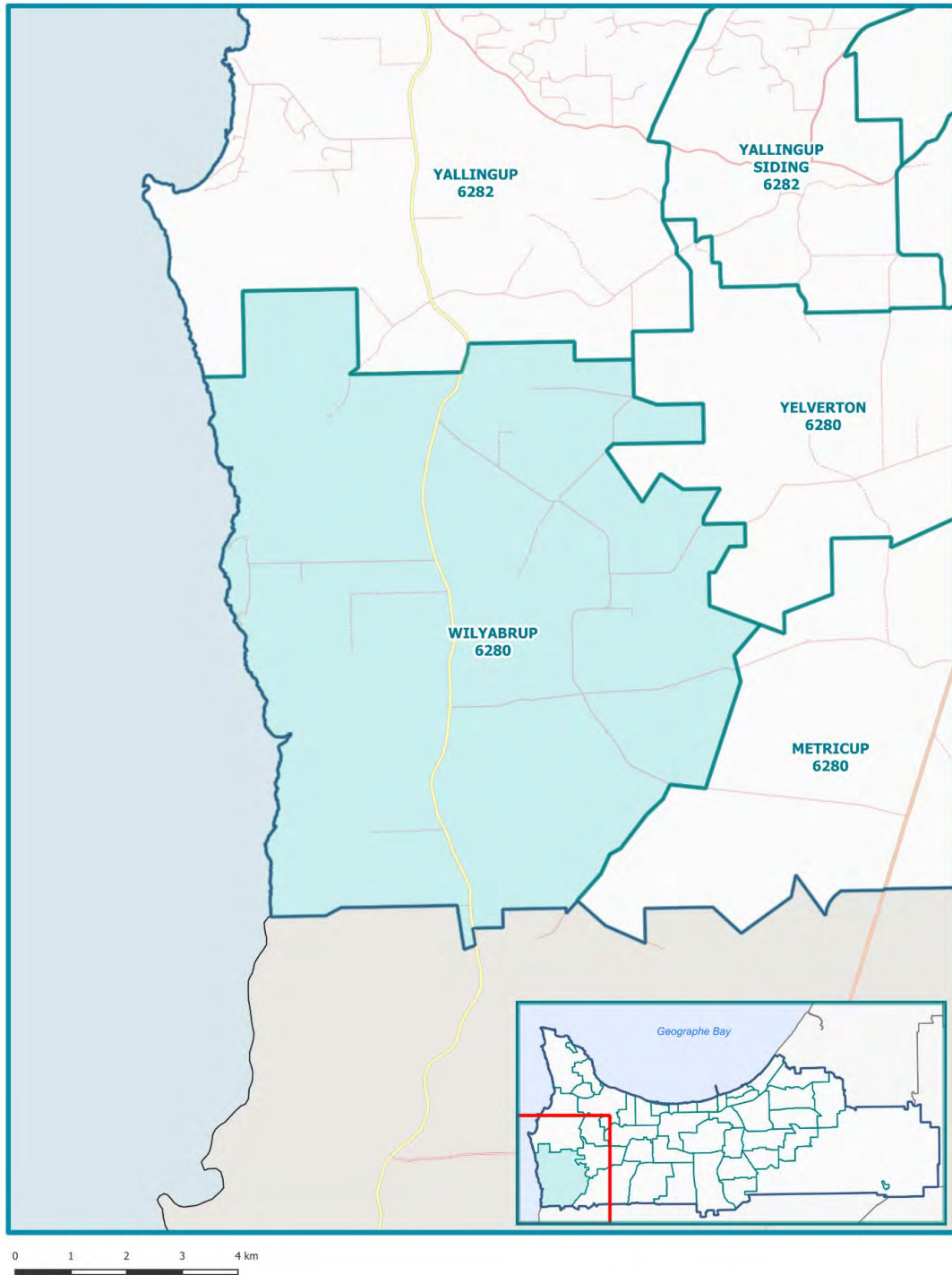


Municipal Heritage Inventory, 2013.

Local Heritage Survey



# WILYABRUP



Local Heritage Survey



Wilyabrup Group Settlement Precinct,  
**WILYABRUP**  
**PN141**

Management Category  
**Category 2**



SITE INFORMATION	
Place Name:	Wilyabrup Group Settlement Precinct
Other Names:	
Scope of Listing	Original cottages and their arrangement
Property ID:	100049343 100049344
Place Type:	Precinct
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	786 Puzey Rd, <b>WILYABRUP</b>
Survey Information:	Lot 1, 201; P072606
Reserve:	
Vol / Folio	2899/191 2899/192
GPS:	Approx -33.775817 115.054336 (Approx)
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5373

## Local Heritage Survey



Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage Agreement 13 May 2014

PLACE TYPE	
Original Use:	Residential: Single Storey residential
Current Use:	Residential: Single Storey residential
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1920s
Demolished/Relocated:	
Walls:	Timber framed and weatherboard
Roof:	Corrugated Metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

The Wilyabrup Group Settlement Precinct comprises approximately 15 of the original houses. Community facilities were also built as part of the community building process.

Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
Wilyabrup Group Settlement Precinct is one of a number of group settlement places that were occupied in the aftermath of World War I.	
Historic Theme:	Economy: Rural Occupations Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The group of buildings have historic value for their association with the Group Settlement scheme which was significant to the development of the south west of WA in the Inter war period. Although not uniformly successful the scheme brought many settlers to WA who contributed to the establishment of farming in the region.</li> <li>The group of buildings have social value as representative of the government scheme which was important to the region and is valued by the community.</li> </ul>
Level of Significance	<p><b>Place of Interest</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

Local Heritage Survey



Wilyabrup Hall, WILYABRUP  
PN142

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Wilyabrup Hall
Other Names:	
Scope of Listing	Original hall only
Property ID:	100052189
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	697 Puzey Rd, <b>WILYABRUP</b>
Survey Information:	Lot 503; DP413563
Reserve:	53320
Vol / Folio	LR3169/946
GPS:	-33.771570 : 115.064120
Other Location Description:	South of the junction of Puzey Road and Heath Road

HERITAGE LISTING	
State Heritage Office ID:	5374
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Educational: Housing
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1928
Demolished/Relocated:	
Walls:	Timber framed fibre cement sheeting.
Roof:	Corrugated metal sheeting
Architectural Style	Local Vernacular.

**Physical Description:**

A simple asbestos clad single storey structure with a gable roof and extended entrance porch designed in a vernacular style. The gable features timber cladding applied horizontally. The timber framed windows are in a range of styles and some have later aluminium windows inserted.

The building demonstrates typical architectural design and detail reserved for school (and associated) buildings in the early 20th century.

The building is located within a cleared lot that is grassed and areas paved for parking. Mature trees are on the perimeter of the lot boundary.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

Wilyabrup Hall was a former teachers quarters for the Wilyabrup government school established in 1928, before being extended and converted into a local community hall in the mid 1950s.

The Wilyabrup school building existed on the site, in addition to associated outbuildings and a sports ground, until it was destroyed by fire in 1954. Interpretive signage of the site and a plaque commemorating the Wilyabrup group settlement scheme exists on the site.

The continues to be used by the community for a range of events and services.

Historic Theme:	Social Services: Education Peopling WA: Demographic Development
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place demonstrates the simple form and detail of typical Public Works education buildings of the Inter War period.</li> <li>Wilyabrup Hall, a former teachers quarters school building, has historic value as evidence of the Wilyabrup Group Settlement Scheme and serves as a reminder of one of the remaining local schools in the district.</li> <li>The place has social value for its contribution to the community's sense of place for its association with the former school since the 1920s, and a community facility since the 1950s.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>

## Local Heritage Survey



Management Category

**Category 3**

Conservation of the place is desirable.

Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.

**ADDITIONAL PHOTOGRAPHS**



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



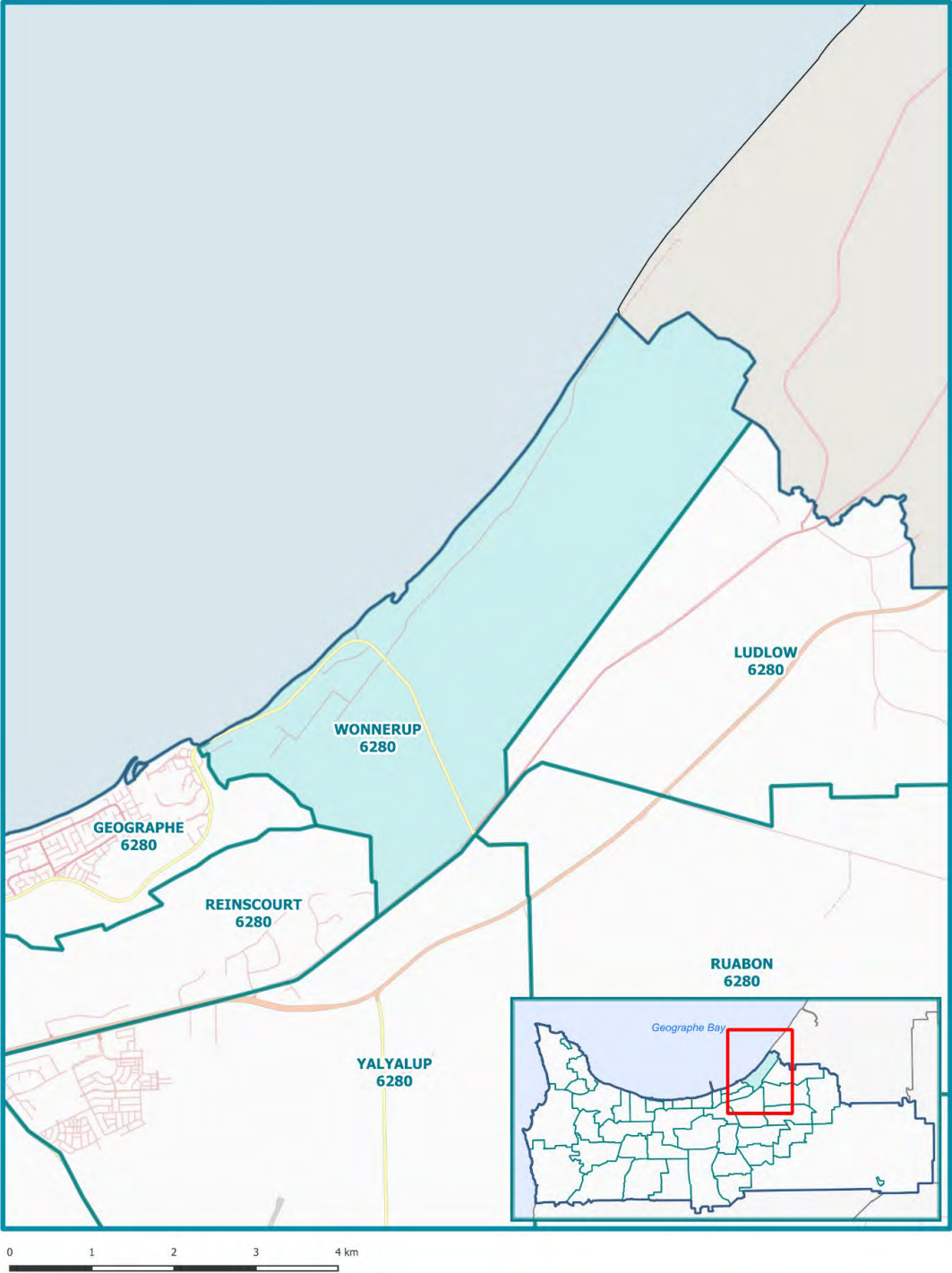
Municipal Heritage Inventory, 2013



Local Heritage Survey



# WONNERUP



Local Heritage Survey



Lockville Farmhouse & Outbuildings,  
WONNERUP  
PN094

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Lockville Farmhouse & Outbuildings
Other Names:	Sion House
Scope of Listing	Homestead, original outbuildings and setting.
Property ID:	100049734
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	770 Layman Rd, <b>WONNERUP</b>
Survey Information:	Lot 61; DP72092
Reserve:	-----
Vol / Folio	2854/183
GPS:	-33.617236 115.420545
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	419
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Permanent 21 Oct 1980

## Local Heritage Survey



	Classified by the National Trust Classified 12 Jun 1968
Statutory Listing	Heritage List 13 Aug 2014 Heritage Agreement 19 Aug 2014

PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Residential: One & a half storey residence
Other Use:	Farming/Pastoral: Barn Industrial/Manufacturing: Dairy

CONSTRUCTION DETAILS	
Construction Date:	c1846; c1860; c1870; c1905
Demolished/Relocated:	
Walls:	Lathe and Plaster Limestone Timber weatherboard
Roof:	Fibre cement sheeting
Architectural Style	Vernacular.

**Physical Description:**

Lockville Farmhouse’s original building was built of lathe and plaster, a two roomed structure (still extant) and named Sion House. The later two-storey addition was added in limestone c1860.

A large weatherboard addition c1870s with a Mudroom is attached to the original c1846 building and has a large attic space that was used for storing hay.

An original single storey dairy now joins the kitchen and together the structures form a u- shaped courtyard.

The complex of buildings are located within a flat landscaped site that features many mature trees.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

John Bavage Locke (1825-1870) arrived age seventeen from Bath on the ship Trusty in 1842 accompanied by his father John, mother Maria, brother Henry and sisters Elizabeth and Charlotte. John Locke and his family were amongst the earliest pioneers to settle at Australind from London in the Australind Settlement that was based on Edward G. Wakefield’s theory of Systematic Colonization principles. Ultimately the settlement failed and the Lockes moved away from the area.

In 1837, Lieutenant Bunbury surveyed an area including the land at Wonnerup for potential development, however ten years later the idea of settlement at Wonnerup was abandoned as it was considered to be too wet. Despite this fact, John Bavage Locke left the failing Australind settlement in c1846 and took up 120ha land on the Vasse River in the townsite of Wonnerup and named his landholding 'Lockville'. Soon after he constructed the first portion of the buildings on the property, a lathe and plaster two room weatherboard building and named it 'Sion House'. This name originates with the biblical reference to the City of Jerusalem, or more broadly a perfect or ideal place.

John married Mary Layman (1836-1888), daughter of his neighbour, George Layman from Wonnerup House in 1854 and together they had nine children.

In c1860, together with Ticket-of-Leave labour, John Locke built the two storey limestone portion of the house, probably to accommodate the growing family.

Lockville was used primarily for breeding horses and the Locke family also successfully raced many of their horses. Of note were wins in the Moonee Valley Cup, the Melbourne Plate and the Perth Town Plate. They also supplied horses to the East India Company for remounts.

In 1870, John Bavage Locke died. In 1871, the Western Australian Timber Company received a timber concession at Lockville and a large mill was built nearby. It was around this time that the weatherboard section was built adjoining the two storey portion of the house.

## Local Heritage Survey



<p>The BALLARAT - first steam train to operate in WA was built in Ballarat Victoria and shipped to Lockville to use on the line that ran from Yokanup (later Yoganup) to the mill. The Ballarat bridge was constructed to cross the Vasse River and the Ballarat Jetty to ship out the timber. By the middle of 1887, WATC was in financial difficulties and the mill closed.</p> <p>In 1902, Ernest, Alton, Justice and Mordaunt Locke inherited Lockville along with 202 acres in the Wonnerup Townlots subdivision as Tenants in common. During the four sons ownership in c1905, a breezeway of limestone blocks was constructed between the kitchen and the main house.</p> <p>By 1908, the family had no further connection with Lockville and the place was transferred to John Strickland.</p> <p>In 1922, local landowner Percy Llewellen Reynolds purchased Lockville and on his death in 1973 the place was transferred to Hilton Yelverton. By this time, the property was run down and had been empty for many years.</p> <p>In 1978, not long after Cyclone Alby swept through and caused further damage, the place was auctioned as a parcel of 3 hectares and was purchased by the current owners.</p> <p>The current owners have undertaken significant conservation and restoration works to make the buildings habitable and conform to contemporary standards of amenity. The place continues to be used as a private residence.</p>	
Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Environment Economy: Rural Occupations Infrastructure: Transport and Communications
Sources:	Municipal Heritage Inventory 2013. Current owners 2024.

ASSOCIATION	Association Type
John Locke and family	Owners, builders and occupiers
Reynolds family	Owners and occupiers
Murray family	Owners and builders

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its associations with the Locke family, who were significant in the development of Wonnerup and also well known in the race industry. It was originally built by John Locke, one of the pioneers who arrived from the failed Australian settlement scheme of 1842.</li> <li>The place has historic value for its association with the Reynolds family who were prominent leaders in the Wonnerup community.</li> <li>The place has some potential to reveal archaeological finds from the activities of the farm since the mid 19th century.</li> <li>The buildings' strategic location along the Layman Road on the Vasse Estuary contributes to community's sense of place for their longevity in the landscape.</li> </ul>
Level of Significance	<b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.
Management Category	<b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.  Consider for nomination for State Register of Heritage Places if not already included.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



View in 1978. Courtesy of the current owners.



Municipal Heritage Inventory, 2013.

# Local Heritage Survey



Subdivision of future Wonnerup townsite, 1841-1931. Courtesy SROWA Sussex 49.

Local Heritage Survey



Vasse Floodgates & Wonnerup Floodgates  
 Route of the Ballarat Railway Line - Site  
 Ballarat Bridge, WONNERUP  
 PN118

Management Category  
 Category 1



SITE INFORMATION	
Place Name:	Vasse Floodgates & Wonnerup Floodgates Route of the Ballarat Railway Line - Site Ballarat Bridge
Other Names:	
Scope of Listing	N/A
Property ID:	100051360
Place Type:	Other built Structure
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Layman Rd, Yoganup to Ballarat Mill nr Lockville, <b>WONNERUP</b>
Survey Information:	
Reserve:	
Vol / Folio	
GPS:	
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	16727, 5358
Other Listing	Aboriginal Heritage Sites Register Permanent
Statutory Listing	State Register Registered 03 Jun 2005

PLACE TYPE	
Original Use:	Transport/Communications: Rail Governmental: Reservoir or Dam
Current Use:	Transport/Communications: Rail Transport/Communications: Water
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1871; 1895
Demolished/Relocated:	
Walls:	
Roof:	
Architectural Style	N/A.

**Physical Description:**

For a detailed description of the Floodgates refer to the assessment documentation for P16727 Site of Ballarat Bridge, Vasse Floodgates & Wonnerup Floodgates for the inclusion of this place in the State Register in 2005.

The site previously comprised two sets of floodgates, Vasse Floodgates and Wonnerup Floodgates (1907/8, replaced 1929), located on the Vasse and Wonnerup estuaries, and remnants of Ballarat Bridge (1871, partly replaced or rebuilt c.1896, 1929) located next to Vasse Floodgate.

The Floodgates were replaced in 2004 and Ballaarat Bridge removed.

Condition:	Good, Ballaarat Bridge removed
Integrity	Moderate
Authenticity	Low

**HISTORICAL INFORMATION**

For a detailed description of the Floodgates refer to the assessment documentation for P16727 Site of Ballarat Bridge, Vasse Floodgates & Wonnerup Floodgates for the inclusion of this place in the State Register in 2005.

The Ballaarat Bridge was built in 1871 by the West Australian Timber Company under the direction of John McNeil to serve the milling and export of timber from the nearby forests. The construction of a railway line, jetty and mill to establish this industry was a significant investment from the private owners which was supported by the colonial administrators.

The Vasse could boast that this was the first locomotive and railway line in the state. The line was officially opened on 23rd December 1871 and the imported locomotive the 'Ballaarat' was named in its city of origin, Ballaarat in Victoria. The bridge across the estuary at this site was part of the infrastructure needed for the project and it was named in recognition of the locomotive it would carry.

In 1877, there were reports that the jetty was in a poor state of repair and the locomotive found to be in a dilapidated condition. Repairs were undertaken, but by the 1880s the rail line itself needed to be relaid with a 'better class of rail'. By 1887, the WA Timber Company was in financial difficulties. In 1888, it was liquidated, the mills closed and the company assets auctioned in Melbourne. Because of difficulties relating to the transfer of the timber concession and bureaucratic red tape, the new owners chose not to reopen the mills and the railway was left to rust and the locomotive abandoned at Lockville.

A Public Works Department plan drawing, dated 1896 and titled 'Wonnerup Estuary (Old WA Timber Company's) Bridge, Repairs', indicates the rail bridge had been, or was being, converted into a traffic and pedestrian bridge.

Prior to the installation of the floodgates, every summer and during storm events, the Vasse and Wonnerup estuaries were subject to flooding with seawater. Apart from flooding, another issue was the unsatisfactory condition of the estuaries during the hot dry summer months when the water levels were much reduced. In 1905, a large number of



## Local Heritage Survey



fish had died in the lower reaches of the Vasse-Wonnerup estuaries causing an unbearable stench. In 1907, the government finally acted to assist the farmers. Two weirs and floodgates were constructed, Vasse Floodgate stands a short distance upstream from the remnants of what is still referred to as the Ballarat Rail Bridge with a row of remnant pylons standing between the two structures. Wonnerup Floodgate stands next to the Forrest Beach Road traffic bridge.

By 1926, the floodgates were in poor condition and by 1929 they had been replaced.

Various measures were undertaken to retain higher water levels in the estuaries over the drier summer months. During the 1930s, the bar at the mouth of the Wonnerup Inlet was closed at the end of winter, then in 1942, both sets of floodgates were modified so that stop boards could be incorporated to help retain fresh water in the estuaries. This practice of installing boards continued up to and during the 1980s, in part to protect the nesting sites of the Black Swans.

The Vasse-Wonnerup wetlands were listed as a Wetland of International Importance, under the Ramsar Convention, in June 1990.

In 1991, major repairs were undertaken to both sets of floodgates in order to extend their use for another ten years.

In 1996, Ballarat Bridge (listed as the Ballarat Railway Bridge), together with the adjacent Vasse Floodgate, was entered on the Shire of Busselton’s Municipal Heritage Inventory. While the bridge is associated with the rail bridge that carried the Ballarat locomotive, local memory of the bridge is its former use as a road and pedestrian bridge.

Over several years of study and design development the floodgates were replaced in 2004 and the Ballarat Bridge removed.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations Infrastructure: Transport and Communications
Sources:	P16727 Site of Ballarat Bridge, Vasse Floodgates & Wonnerup Floodgates for the inclusion of this place in the State Register in 2005. Busselton Vasse Floodgates Replacement Construction Phase Selected Photographs Heritage Photo Summary, R. Nilson, WML Consultants, 2004..

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Vasse Floodgates and Wonnerup Floodgates were valued for their contribution to the natural landscape in which they were located. The formal structures of the floodgates and the remnants of the bridge created a visual counterpoint to the low-lying wetlands environment.</li> <li>• Vasse Floodgates and Wonnerup Floodgates demonstrated the diversity of land use management in the region from the late nineteenth century.</li> <li>• The former Ballarat Bridge was an important part of the infrastructure for the timber industry in Western Australia during the nineteenth and early twentieth centuries and, in 1871, was the first bridge constructed to carry a steam locomotive in the State.</li> <li>• Vasse Floodgates &amp; Wonnerup Floodgates demonstrated the technical evolution in floodgate design in Western Australia for the management of coastal wetland environments.</li> <li>• The construction of Vasse Floodgates and Wonnerup Floodgates inadvertently created a freshwater wetland system which has become an important habitat for local and migratory birds. The area received international recognition in 1990 when it was listed under the Ramsar Convention.</li> <li>• Vasse Floodgates &amp; Wonnerup Floodgates demonstrated the way both coastal wetlands and agricultural areas can be managed through the mechanical control of water levels.</li> <li>• The records of Ballarat Bridge, Vasse Floodgates &amp; Wonnerup Floodgates made at the time of their removal have the potential to</li> </ul>

## Local Heritage Survey



	<p>yield information about bridge construction during the latter part of the nineteenth and early twentieth centuries and the construction of the early weirs on the Vasse and Wonnerup Estuaries.</p> <ul style="list-style-type: none"> <li>• Vasse Floodgates &amp; Wonnerup Floodgates were important to the local community for the role they played in developing and maintaining viable farmland in the Busselton area, and the modern floodgates that replaced them continue to perform this function.</li> <li>• The site of Ballarat Bridge is valued by the community for its associations with the Ballarat locomotive, the first locomotive used in Western Australia, now on display in Victoria Square, Busselton.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

*All photographs are taken from the Heritage Record taken in 2004 for the Water Corporation.*

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



Interpretation panel.

Local Heritage Survey



The 'Island' Farmhouse, WONNERUP  
PN134

Management Category  
Category 2



Archival photograph 1995 of the front façade.

SITE INFORMATION	
Place Name:	The 'Island' Farmhouse
Other Names:	The Island Homestead
Scope of Listing	
Property ID:	100050769
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	174 Forrest Beach Rd, <b>WONNERUP</b>
Survey Information:	Lot 102; DP406401
Reserve:	
Vol / Folio	2902/653
GPS:	-33.606559 115.434135
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	2953
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Register of the National Estate Permanent 21 Mar 1978 Classified by the National Trust Recorded 02 Feb 1976
Statutory Listing	Heritage List Adopted 13 Aug 2014 Heritage Agreement 12 May 2016

## Local Heritage Survey



PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Residence: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1907
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

'The Island' farmhouse is a designed in the Federation Queen Anne style has a hipped roof clad with corrugated metal sheeting and an encircling verandah. Three brick chimneys are located in the centre of the roof.

The residence is constructed of limestone with several sets of timber French doors leading off the verandah. Three pane sash windows with two over two design are also evident. Portion of the verandah has been enclosed with fibre cement sheeting.

The verandah floor is concrete and the verandah roof is an extension of the main roof supported on slender metal poles.

The residence is located within an expansive garden that is overgrown although the mature trees that had encroached on the building were removed with the roof replacement in 2021..

Condition:	Poor
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This property was first owned by John Hurford who was murdered in a notorious case in 1855 that lead to his wife being hung. She was the first woman to be hung in the Swan River Colony and the sentence was carried out at the Perth Gaol, now the Western Australian Museum.

The heirs of the estate sold the property to Joseph Gardiner Reynolds in 1861 who owned the adjacent property, Membenu. He combined the two properties to create one property but continued to live at Membenu.

Previous research has determined that this residence was built in 1907 to a design by architect Eustace Gresley Cohen and built by local contractors Bill Moyes and Robert Donald. The planned house was only ever partially built, with the second stage shown on the plans not begun.

The home was built for one of the Reynolds sons, Thomas Henry Reynolds (1880-1960) and his wife Virginia Mary Prinsep (1880-1958) who married in 1907. Therefore this house was the Reynolds family home for the couple and their five children throughout the first half of the 20th century.

A barn was built in 1934 to the north east of the residence and this structure is still extant although in very poor condition.

Aerial photographs indicate that there has been little change to the form or extent of the building through the second half of the 20th century apart from the replacement of the roof in 2021. The place is currently [2024] unoccupied because of the poor condition and lack of services.

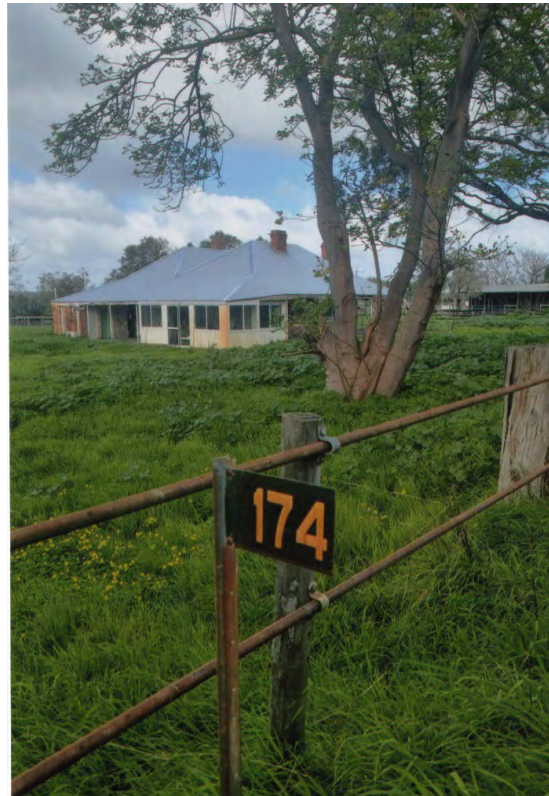
Historic Theme:	Peopling WA: Colonisation Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Australian Electoral Rolls. The Western Mail, 8 June 1939, p. 8..

## Local Heritage Survey



ASSOCIATION	
Reynolds family	Association Type Owners and occupiers
SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the early settlement and development of this region for farming.</li> <li>It has historic value for its association with the Reynolds family who were prominent in the community for their role in agriculture and leaders in the community.</li> <li>The place has social value for the community as it is a demonstration of the type of residence built for affluent members of the community in the early 20th century.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 1995

Local Heritage Survey



Wonnerup Precinct, WONNERUP  
PN144

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Wonnerup Precinct
Other Names:	Wonnerup House and Grounds
Scope of Listing	
Property ID:	100000176, 100012250
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	935 & 936 Layman Rd, <b>WONNERUP</b>
Survey Information:	Lot 201; D45895
Reserve:	33895
Vol / Folio	1372/873 3099/262
GPS:	-33.628220 115.431820 (Approx)
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	424
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Aboriginal Heritage Sites Register Permanent Classified by the National Trust Classified 11 Jun 1973
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 08 Oct 1996



## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming / Pastoral: Homestead
Current Use:	Educational: Museum
Other Use:	Farming / Pastoral: Other

CONSTRUCTION DETAILS	
Construction Date:	1837 to 1859
Demolished/Relocated:	
Walls:	Limestone Brick
Roof:	Timber: Shingle
Architectural Style	Victorian Georgian.

**Physical Description:**

Wonnerup Precinct which comprises: House (B1, pre 1859) a limestone and brick walled structure with a timber shingle roof. House (B2 1859+) a limestone walled structure with a timber shingle roof . Blacksmith's Shop (B3) a limestone structure with a corrugated iron roof, Stables (B4) a rubble stone walled structure with a corrugated iron roof, School Room (B7, 1873), Teacher's House (B8, 1884) both timber framed structures clad in Jarrah weatherboards and roofed in timber shingles, Memorial Gates (B10, 1934) of wrought iron, Warden's Cottage (B5, transferred to site in 1972) a timber framed structure clad in weatherboards and roofed with corrugated iron, Tea Rooms (B6, transferred to site in 1972) a timber framed structure clad in weatherboard and asbestos sheeting, Abergeldie Cottage (B9, 1922, transferred to site in 1984) a timber framed structure with corrugated iron roofing, and the landscape in which the buildings are sited including the various native and introduced trees.

Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
1829	George Layman arrives in Swan River Colony, having first emigrated to Van Diemen's Land (Tasmania) in 1827.
1832	George Layman is assigned Sussex location 3, 500 acres on the Abba River (in South West Western Australia).
1837	Layman acquires title to the land and then purchases the adjacent Lot 4 (site of Wonnerup House) from J T Cooke. Layman subsequently builds a house.
1841	George Layman speared by Wadandi warriors after a dispute.
1859	His son, George Layman II, marries and builds the first stage of House (B2). House (B1) and House (B2) are expanded over the years.
1873	George Layman II hands over some land (Reserve 33859) to the colonial government in return for the construction of a school building. The School Room is built.
1884	The teacher's house is built.
1900s	James Layman, youngest son of George Layman II, takes over management of the farm from his father. The Stables are built.
1911/12	James Layman dies, leaving his parents and four unmarried daughters to manage the property.
1971	National Trust (WA) acquires Wonnerup.
1973	Wonnerup opens as National Trust historic property.
Historic Theme:	Peopling WA: Colonisation Economy: Rural Occupations Cultural Life: Domestic Life Governing: Law, Order and Defence
Sources:	P424 Wonnerup Precinct, Assessment Documentation for inclusion in the State Register. 1995, DPLH..

## Local Heritage Survey



ASSOCIATION	Association Type
Layman Family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Wonnerup Precinct is significant in the evolution and pattern of the history of Western Australia.</li> <li>• The Homestead Precinct is significant for those parts of its garden setting which were laid out in the nineteenth century, and for its nineteenth century and early twentieth century buildings illustrating the evolution of European settlement in the South West of Western Australia.</li> <li>• The School Room and Teacher's House demonstrate Government involvement in education in the district between 1872 and 1912, and reflect the development of the local farming and timber industries.</li> <li>• Wonnerup Precinct is important in relation to the spearing of George Layman (the elder) in 1841, an event which illustrates the mixed nature of the relationship between the Aborigines and European settlers at the time.</li> <li>• Wonnerup Precinct is important in relation to the opening of the Ballarat timber line in 1871, the opening of the School in 1873, and the arrival of the railway link to Busselton in 1895, all events having great impact on the district.</li> <li>• Wonnerup Precinct is important for its close association with three generations of the Layman family, with Robert Heppinstone and with the Molloy family, members of which have been significant within the history of the State.</li> <li>• Wonnerup Precinct has a potential for archaeological research in regard to the earlier buildings which no longer exist.</li> <li>• Wonnerup Precinct, a National Trust property, has a potential to be further developed as a teaching and research site.</li> <li>• Wonnerup Precinct is highly valued by the Busselton community and through the National Trust by the people of Western Australia.</li> <li>• Wonnerup Precinct is significant to the Aboriginal (Nyungar) people owing to the repercussions resulting from the spearing of George Layman.</li> </ul>
Level of Significance	<p><b>Place of Interest</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Wonnerup School & Teacher's House,  
**WONNERUP**  
**PN146**

Management Category  
**Category 1**



SITE INFORMATION	
Place Name:	Wonnerup School & Teacher's House
Other Names:	Old Wonnerup School & Teacher's House
Scope of Listing	Two original buildings
Property ID:	100012250
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	936 Layman Rd, <b>WONNERUP</b>
Survey Information:	Lot 4933; DP191021
Reserve:	33895
Vol / Folio	LR3109/993
GPS:	33.630004 115.429242
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	425
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Classified by the National Trust Classified 02 Sep 1974 Register of the National Estate Permanent 21 Mar 1978
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Educational: Housing Educational: Primary School
Current Use:	Educational: Museum
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1873; 1884
Demolished/Relocated:	
Walls:	Timber framed weatherboard cladding
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Georgian.

Physical Description:	
Condition:	Good
Integrity	High
Authenticity	High

HISTORICAL INFORMATION	
Historic Theme:	Social Services: Education Peopling WA: Demographic Development
Sources:	P424 Wonnerup Precinct, Assessment Documentation for inclusion in the State Register. 1995, DPLH.

ASSOCIATION	Association Type

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The School Room and Teacher's House demonstrate Government involvement in education in the district between 1872 and 1912, and reflect the development of the local farming and timber industries.</li> <li>The School Room and Teacher's House a National Trust property, has a potential to be further developed as a teaching and research site.</li> <li>The School Room and Teacher's House is highly valued by the Busselton community and through the National Trust by the people of Western Australia.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place.</p> <p>Consider for nomination for State Register of Heritage Places if not already included.</p>

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Wonnerup Wetlands, WONNERUP and REINSCOURT  
PN148

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Wonnerup Wetlands
Other Names:	Vasse-Wonnerup System Ramsar Site 484 Busselton Wetlands
Scope of Listing	
Property ID:	Various
Place Type:	Landscape
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Layman Rd Reserve, Vasse & Wonnerup Estuaries, <b>WONNERUP REINSCOURT</b>
Survey Information:	Lot Various; Various
Reserve:	Various
Vol / Folio	Various
GPS:	
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	5376
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Ramsar Site 484 Aboriginal Register Place 38904 Busselton Wetlands
Statutory Listing	

PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

These wetlands cover approximately 1109ha across the localities of Wonnerup and Reinscourt.

Vasse-Wonnerup System Ramsar Site is a shallow, extensive, nutrient-rich wetland system with widely varying salinities. Water within the Site fluctuates from fresh to brackish depending on the season. It provides dry-season habitat for tens of thousands of resident and migrant waterbirds of a wide variety of species including the Australian shelduck (*Tadorna tadornoides*), Australian shoveler (*Anas rhynchotis*), black-winged stilt (*Himantopus himantopus*), and red-necked avocet (*Recurvirostra novaehollandiae*).

It also regularly supports the largest breeding colony of black swan (*Cygnus atratus*) in south-western Australia. In winter, broad expanses of open water are fringed by samphire and rushes. There are melaleuca woodlands behind the samphire belt and eucalyptus woodlands on higher ground. The Vasse and Wonnerup lagoons (former estuaries) are the two principal components of the Vasse-Wonnerup System and act as compensating basins for water discharging from four rivers through the use of weirs (flood gates).

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The Busselton Wetlands are a location of a Creation / Dreaming Narrative as designated in the Aboriginal Cultural Heritage Inquiry System. These wetlands were a source of game for the early settlers of the region and the management of the water system was important to the establishment of farming in the region. The floodgates located within the wetlands (PN118) demonstrate the methods of control used by authorities to control the environment, specifically limiting flood damage in the town of Busselton.

The Vasse-Wonnerup wetlands were listed as a Wetland of International Importance, under the Ramsar Convention, in June 1990.

The Convention on Wetlands, signed in Ramsar, Iran, in 1971, is an intergovernmental treaty which provides the framework for national action and international cooperation for the conservation and wise use of wetlands and their resources.

The Ramsar Convention on Wetlands came into force for Australia on 21 December 1975. Australia has 63 sites designated as Wetlands of International Importance.

The Vasse-Wonnerup System (Ramsar site no. 484) is listed as internationally important as a dry season habitat for waterbirds. Up to 33,000 birds have been counted at the site. In winter, broad expanses of open water are fringed by samphire and rushes. Melaleuca woodlands occur behind the samphire belt and Eucalyptus woodland is found on



## Local Heritage Survey



higher ground. At least 1% of the Australian population of stilt *Himantopus himantopus* and at least 1% of the world population of avocet *Recurvirostra novaehollandiae* use the site in most years.

Historic Theme:	Environment Economy: Rural Occupations Cultural Life: Religion
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Entry for Site 484 Ramsar Sites Information Service <a href="https://rsis.ramsar.org/ris/484">https://rsis.ramsar.org/ris/484</a>

ASSOCIATION	Association Type

### SIGNIFICANCE

Statement of Significance	<ul style="list-style-type: none"> <li>The wetlands have aesthetic value for the combination of land forms, flora and fauna which provide a dramatic and expansive landscape alongside the coastline.</li> <li>The wetlands have historic value for their ongoing connection with dreamtime narratives, the experience of early settlers and attempts to manage the environment.</li> <li>The place has historic value as a demonstration of the change in understanding of the natural environment through the 1971 International Ramsar Convention.</li> <li>The site has potential to provide further understanding of indigenous flora and fauna because of the extent of the populations in the wetlands.</li> <li>The wetlands are a valued resource for the community as it is expansive and well known contributing to the community sense of place.</li> </ul>
Level of Significance	<p><b>Moderate</b> Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b> Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

### ARCHIVAL PHOTOGRAPHS



Local Heritage Survey



Beachborough, WONNERUP  
PN176

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Beachborough
Other Names:	
Scope of Listing	Original building only
Property ID:	100048112
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	434 Forrest Beach Rd, <b>WONNERUP</b>
Survey Information:	Lot 101; P63417
Reserve:	
Vol / Folio	2771/638
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	18174
Other Listing	Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Commercial: Hotel
Other Use:	Residential: Single storey residence

CONSTRUCTION DETAILS	
Construction Date:	c1909
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated sheet metal
Architectural Style	Victorian Georgian.

**Physical Description:**

The place is constructed of random limestone blocks (cut on the property) ruled into ashlar blocks after laying, with a concrete floor on the verandahs lining 3 sides of the house.

Originally heavy cast iron Doric columns lined the east and north sides of the verandah with the west side retaining timber verandah posts (kitchen end or the back of house). The corrugated iron roof replaced Marseille tiles that were too heavy for the roof structure to support. The front of the house faces south looking down onto the Wonnerup wetlands. Aside from a contemporary extension to the west side of the house, it appears to be in its original form.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

An item in the Western Mail of 1898 states that 'Beachborough' was a stud farm of 300 acres purchased by the Locke family from Mr S. B. Bryan. In that article the land is described but the homestead is not mentioned.

In 1905, Beachborough was offered for sale and the features of the land were described but there was again no mention of a homestead on the property. In 1906, Mr James Hill Forrest was recorded as the owner of the property and challenging an issue of payment of rates with the Sussex Road Board.

It is likely the residence was built for his son William Campbell Forrest (1881-1962) on his marriage to Frances Fanny Trigwell (1883-1966) in 1908. The date of construction has not been confirmed but the couple were in residence by 1910.

Architect Eustace Cohen designed the residence and William and Frances Forrest lived at the property until their deaths in the 1960s and raised their five daughters, two sons had died as infants.

Aerial photographs indicate that the tile roof was replaced with corrugated metal sheeting in 2013 and a new residence was constructed in the front of property in 2023.

Historic Theme:	Economy: Rural Occupations
Sources:	The South Western News, 19 Oct 1906, p. 3. Western Mail, 25 Feb 1898, p. 30. The West Australian, 9 December 1905, p. 2. Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Information from Judith Murray Cultural Heritage + History.

ASSOCIATION	
Forrest family	Owners and occupants
Eustace Cohen	Architect

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the settlement of Wonnerup in the early 20th century for farming and for its association with the Forrest family who were prominent in the region over many decades.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>The place has social value for the Busselton community as it has been present in the landscape since the early 20th century and contributes to the community sense of place.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



Membenup Homestead, WONNERUP  
PN180

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Membenup Homestead
Other Names:	
Scope of Listing	Original homestead only
Property ID:	100006203
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	50 Membenup Rd, <b>WONNERUP</b>
Survey Information:	Lot 1; P3280
Reserve:	
Vol / Folio	1018/805
GPS:	-33.624421, 115.438705
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	2954
Other Listing	Classified by the National Trust Recorded 11 Jun 1973 Register of the National Estate Registered 21 Mar 1978 Municipal Inventory Adopted 13 Sep 2006
Statutory Listing	Heritage List 13 Aug 2014

## Local Heritage Survey



PLACE TYPE	
Original Use:	Farming/Pastoral: Homestead
Current Use:	Residential: Single storey residence
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1861
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated sheet metal
Architectural Style	Victorian Georgian.

**Physical Description:**

Membenu is constructed from a single storey of limestone rubble, marked and coursed with corrugated metal sheeting, previously shingled. The windows are sashed and the doors four panelled with the front door being multipaned glass over panelled bottom. The verandah posts are the original chamfered posts.

The residence has an 'L' shape in plan, with a kitchen, sleeping quarters, outside bathroom and laundry accessible by a verandah at the back of the house.

Large extant trees, including a large palm tree remain in close proximity to the house. The Ludlow forest and wetlands are close to the house. Some alterations have been made to the laundry and kitchen to accommodate contemporary standards and expectations.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This landholding was first owned by Governor Stirling who secured large tracts of land during the time he held office in the Swan River Colony. It was transferred to Joseph Gardiner Reynolds (1819-1912), a farmer and J.P. in the Vasse community.

Joseph Gardiner Reynolds was born in Dooldale, England, 15 June 1819. He first came to WA in 1841, settling in Gingin and leased farms together with Charles Bussell. He returned briefly to England in 1860 on his father's death and returned soon after to secure land for a new venture. He married Mary Ellen Morgan (1844-1929) in 1861 and it is proposed in previous research that this substantial residence was built as the family home soon after. He named the landholding 'Membenu', the origin of this name is not known but is likely have some meaning for the Wadandi peoples who first occupied this land.

Joseph Reynolds ran a dairy and made butter on the farm, which he transported by donkey to Busselton. They raised a family of 12 children, nine daughters and three sons. Mary Llewellyn, the youngest, inherited the property and ran it as a farm until her death in 1964.

The kitchen range, known for its association with Membenu, has been donated to the Busselton Historical Society.

The place continues to be used as a private residence and aerial photographs indicate the form and extent of the original building can still be determined although structures have been built adjacent.

Historic Theme:	Economy: Rural Occupations Cultural Life: Domestic Life
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Australian Electoral Rolls, 1903-1983.

ASSOCIATION	Association Type
Reynolds family	Owners and occupiers

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the settlement and development of the region in the mid 19th century for farming.</li> <li>The place has historic value for its association with the Reynolds family who made a significant contribution to the Busselton and region community.</li> </ul>
Level of Significance	<p><b>Considerable</b>                      Very important to the heritage of the locality.                      High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                      Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



St Mary's Church Hall, WONNERUP  
PN213

Management Category  
Category 1



SITE INFORMATION	
Place Name:	St Mary's Church Hall
Other Names:	St Mary's Parish Hall
Scope of Listing	Original building only
Property ID:	100049733
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	12 Lockeville Rd, <b>WONNERUP</b>
Survey Information:	Lot 60; P72092
Reserve:	
Vol / Folio	2854/182
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	0402
Other Listing	
Statutory Listing	



## Local Heritage Survey



PLACE TYPE	
Original Use:	Religious: Church hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1914; 1990s; 2014
Demolished/Relocated:	Relocated 1990s
Walls:	Timber framed and weatherboard
Roof:	Corrugated Metal sheeting
Architectural Style	Federation Carpenter Gothic.

**Physical Description:**

The relocated Church Hall retains the form and much of the detail of the original construction in the Federation Carpenter Gothic style. It is a simple rectangular building with a pitched roof clad with corrugated sheet metal. The roof is punctuated with two dormers on each roof plane. The walls are unpainted weatherboard.

The long elevations have four sets of windows, one side are French doors, the other side are casements in which the upper third is divided into four panels. A simple deck accessed by timber steps is located on one end of the building from which the entry to building is located.

The building is located in a rural landscape featuring open grass and mature trees.

Condition:	Good
Integrity	Moderate
Authenticity	Moderate

**HISTORICAL INFORMATION**

This Church Hall was built in Busselton in 1914 adjacent to the existing St Mary's Anglican Church (PN051). The church was an important building and institution in the Busselton community of the 19th century and for many years had been considering the construction of a hall to serve as an adjunct to the church facilities.

Fundraising was undertaken for several years and previous research has determined that the new hall was completed in 1914. No details of the architect or builder have been found in this research.

The hall was used for a range of functions throughout its life at this location. A small brick annexe was constructed at the entrance to the hall in the 1950s.

In the 1990s, the condition of the building lead to discussions within the church leadership to demolish the building. This proposal was rejected by some sectors of the community and the decision was made to relocate the hall to a private property in Wonnerup.

The fragile state of the building lead to its collapse during a storm, and after some delay the owners rebuilt the hall c2014 using the original fabric where possible.

When the building was relocated to Wonnerup in 1996 it was on the same site as the Lockeville Farmhouse and outbuildings (PN094) and the church hall was included in the Place Record Form for these buildings.

The landholding has subsequently been subdivided providing separation between the Lockeville Farmhouse and Outbuildings, and the church hall.

Historic Theme:	Cultural Life: Religion Cultural Life: Arts, Culture and Entertainment.
Sources:	Municipal Heritage Inventory 2013. Information from the owner [2024].

ASSOCIATION	Association Type
Eustace Cohen	Architect
Chris and Judith Murray	Builders and owners

## Local Heritage Survey



SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value as a good intact, although reconstructed, example of the Federation Carpenter Gothic style executed in timber.</li> <li>Its presence on a prominent corner in a rural setting make it a landmark.</li> <li>The place has historic value for its connection with St Mary's Anglican Church in central Busselton as the former church hall from 1914 to the 1990s which was well patronised by wide sections of the community.</li> <li>The place has social value to the members of the community who attended events at the church hall in central Busselton during the 20th century.</li> <li>Its relocation to Wonnerup in the 1990s demonstrates the level of community interest in saving the hall despite its poor condition at that time.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Restumping the Hall, 2014. Courtesy current owners.



Collapse after storm, 2013. Courtesy current owners.



Collapse after storm, 2013. Courtesy current owners.



Relocated to Lockeville, 1996. Courtesy current owners.

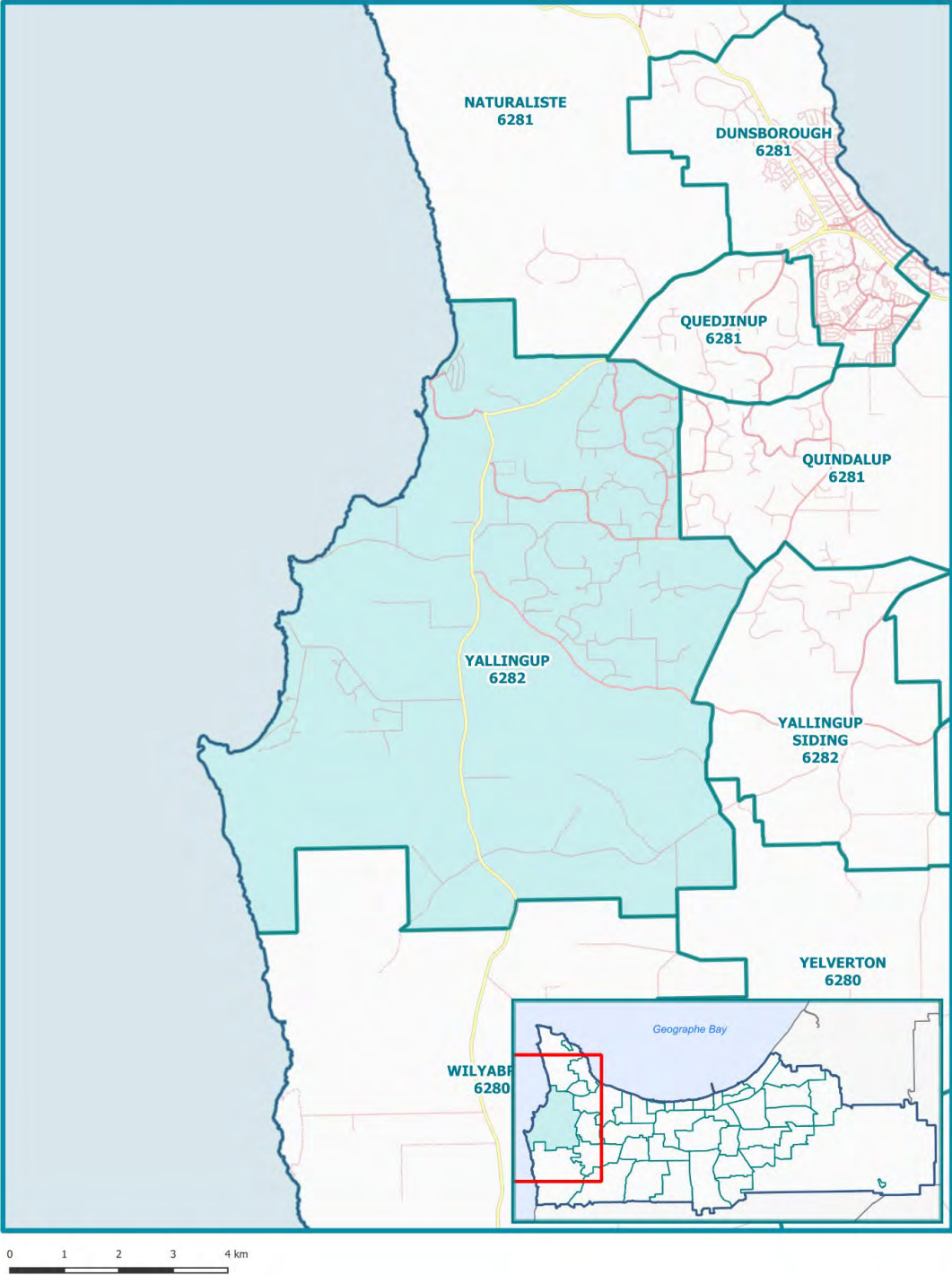


St Mary's Parish Hall in its original location, 1995. Courtesy current owners.

Local Heritage Survey



# YALLINGUP



Local Heritage Survey



Abbey Farm, YALLINGUP  
PN062

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Abbey Farm
Other Names:	
Scope of Listing	Original building only
Property ID:	100005826
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	No
Other Location Description	

LOCATION	
Street Address	57 Abbeys Farm Rd, YALLINGUP
Survey Information	Lot 7; D54490
Vol / Folio	1571/300
GPS:	-33.717266 115.038179

HERITAGE LISTING	
State Heritage Office ID:	426
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 13 Dec 1996
Other Listing	Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



	Register of the National Estate Registered 21 Mar 1978 Classified by the National Trust Classified 02 Feb 1976 Aboriginal Heritage Sites Register Interim
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PLACE TYPE	
Original Use:	Farming Pastoral: Homestead
Current Use:	Farming Pastoral: Homestead
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1864, 1870-77
Walls:	Jarrah plank Brick
Roof:	Corrugated metal sheeting
Architectural Style	Victorian Vernacular Victorian Georgian.

**Physical Description:**

The early farm group consists of two adjacent buildings in a rural setting. The buildings were set about 2m apart and there is a difference in floor levels to each house.

The original house (1864) is designed in a vernacular style and had two rooms; one had stamped earth floor, the other jarrah floorboards. External walls are jarrah planks, and partly wattle and daub. The roof was originally shingled, later sheeted with corrugated iron and has been re-shingled. The verandah extends around three sides of the house and the roof over the verandah is set very low.

The second house (1870s) was designed in the Victorian Georgian style and has solid brick walls, a high-pitched roof that was intended for attic rooms though this plan was not realised in the Abbeys time. The roof was originally shingled and is now corrugated iron.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Abbey Farm, situated about 8 kilometres south of Yallingup townsite, has two adjacent farmhouses, one built by George Guerrier in 1864 and the other by Nathaniel Abbey in the 1870s.

Guerrier arrived in the Swan River Colony in 1845 as a sergeant in the 21st Regiment, found work in the colonial police force and then tried his hand at farming. By the 1840s he was farming in the Vasse district and in 1864 took up the land on which Abbey farm is located. There he built the Jarrah plank and shingled roof farmhouse.

In 1871, his third daughter, Adela, married Nathaniel Abbey whose parents had migrated from Ireland and worked for John Bussell from the 1840s. The Abbeys had four children and Nathaniel and his brother John were twins. Nathaniel and Adela took over Guerrier's property and built the second house in the 1870s.

This house was constructed with limestone footings, solid brick walls and had a shingled roof. The Abbeys remained childless and eventually retired to Busselton.

The place was then taken over by Major Daniel who sold it to the government after World War I at which point the land became part of the soldier settler scheme.

The place was then acquired by H. Curtis and was later acquired by the current owners and has been conserved and adapted to accommodate contemporary requirements.

Historic Theme:	Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs

## Local Heritage Survey



ASSOCIATION	Association Type
Guerrier family	Owners and occupiers
Abbey family	Owners and occupiers

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The two adjacent single storey farmhouses, the original timber construction two room farm house in a vernacular style and the second brick construction farm house in the Victorian Georgian style are important for their intrinsic aesthetic appeal and as a pair in a rural landscape.</li> <li>Abbey Farm has historic value as as one of the first houses in the district and one of the places that relates to opening up the district to small farms in the 1860s.</li> <li>The place has historic value for its association with the Guerrier and Abbey families who contributed to the establishment and development of the region.</li> <li>The original farmhouse is important as a demonstration of construction techniques that are no longer practiced.</li> <li>Abbey Farm contributes to the community's sense of place because of its long association with the farming of the region.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

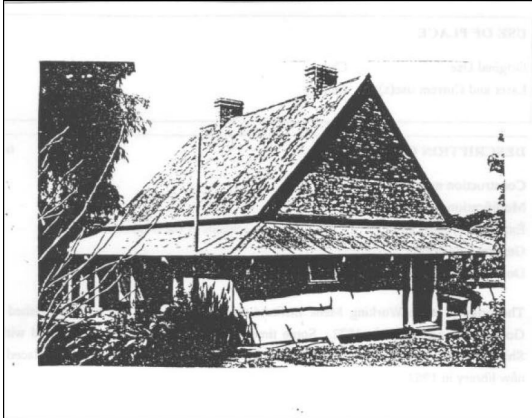
### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



DPLH, Heritage Office, 2006.



Local Heritage Survey



Caves House Group, YALLINGUP  
PN077 & PN150

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Caves House Group
Other Names:	Caves House Yallingup, Yallingup Caves Accommodation House Yallingup Precinct Area; Caves, Caves House, Store, Hall, Power House and Farm
Scope of Listing	Original buildings on the site
Property ID:	100045103 100047562
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	18 Yallingup Beach Rd, 2320 Caves Rd, <b>YALLINGUP</b>
Survey Information:	Lot 1-38; STPLN 52051
Reserve:	8428 52246
Vol / Folio	2695/701 LR3159/93
GPS:	-33.645070 115.030930
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	428, 5377
Other Listing	Aboriginal Heritage Sites Register Interim Art Deco Significant Bldg Survey Completed 30 Jun 1994 Classified by the National Trust Classified 07 Sep 1993 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	Heritage List 13 Aug 2014 State Register Registered 05 Jan 2001

PLACE TYPE	
Original Use:	Commercial: Hotel
Current Use:	Commercial: Hotel
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1905-1980
Demolished/Relocated:	
Walls:	Brick Timber frame and Weatherboard
Roof:	Terracotta Tile Corrugated metal sheeting
Architectural Style	Federation Filligree Federation Bungalow Inter War Old English style

**Physical Description:**

For a detailed description of the buildings and grounds of the Caves House Group refer to the State Heritage Assessment Documentation for the inclusion of the place in the State Register in 2001.

The buildings which comprise the Caves House Group are two timber-framed buildings constructed c.1912 in the Federation Filigree style and Federation bungalow style respectively, and the hotel constructed of brick and tile in 1938-39, in the Inter-War Old English style.

There are various other framed construction structures in a variety of simple utilitarian styles arranged around the site, mainly in the modified bushland areas. The setting is a culturally modified landscape, with extensive gardens in the immediate vicinity of the buildings.

The plaque recognising the bravery and sacrifice of Clarence James Armstrong is located on the verandah wall overlooking the garden. Text on the plaque reads:

Erected to the Memory of  
The Late  
CLARENCE JAMES ARMSTRONG  
Who gallantly gave his life attempt to save the lives of  
Oliver Edgar Conduit and Arthur Reginal Gillow  
off Torpedo Rocks on 2nd November 1927.  
Also to the Heroic attempt to rescue made by  
Edward Dawson  
John Land  
Leonard Blythe  
Vincent Williamson  
Victor Wallace  
Erected by Admirers

Condition:	Good
Integrity	High
Authenticity	High

## Local Heritage Survey



### HISTORICAL INFORMATION

For a detailed description of the history of the Caves House Group refer to the State Heritage Assessment Documentation for the inclusion of the place in the State Register in 2001.

In September 1899, the Yallingup Cave was discovered by Edward Dawson, who notified the State Government of his find. The Cave was subsequently opened to the public, with Dawson as guide. The Cave is variously mentioned as the Cave or the Caves. The terminology used in the assessment is that used in the source documents.

In early March 1902, the Government considered the building of an accommodation house to cater for visitors to Yallingup Cave, and the Caves Board discussed the matter. The estimated cost was £2,000 to erect and to furnish the accommodation house. The Board was divided over the issue of whether a license should be granted near Yallingup Cave, and also regarding the relative merits of a hotel or accommodation house being built by the Government or private enterprise.

In January 1903, Caves Accommodation House, the first Caves House, was opened to the public. It was a two storey, timber building, with an iron roof. The accommodation included nine single and three double bedrooms, a smoking room, dressing rooms, with toilets and bathrooms. All rooms were accessed from the internal corridor, and most opened to the exterior. In 1904, additions and improvements were made to Cave House, Yallingup, including Engineer's Quarters, and stables.

The tourist attraction of the caves in the Yallingup and Augusta-Margaret River area was well recognized from the outset, and the Government developed accommodation for visitors to them, with 'Burnside', 'Wallcliffe House', and Cave House all open by December 1904. The location of 'Burnside' and 'Wallcliffe House' was not given and no further information was available. The benefit of good roads from Busselton to Yallingup, and from Yallingup to Margaret River was recognized, and improvements were made in 1904, with the latter road nearing completion in late December.

In May 1905, tenders were called for the construction of a billiard room and a tennis court at Yallingup Caves Accommodation House.

In 1905, the number of daily visitors increased, so 'it was found necessary to make some preparation for them, and to this end a large picnic ground was fenced in abutting on the road close to the Cave House.' and 'a four-winged fireplace built of stone' was erected, as shown in a photograph in 1905. A water trough for horses with a buggy stand close by were also put up in the picnic ground. Swings and other amusements for young children were being set up in the south part of the picnic ground. A 1905 photograph of the cleared picnic ground shows the horse trough, post and single rail timber fencing around the ground, timber seating, and indigenous trees. Another photograph shows a large painted sign 'Public Camping Ground' at the entrance to the ground from 'the high road', and the gravel approach.

On 4 December 1930, a fire caused extensive damage to 'the old wing of Cave House, Yallingup', estimated at £5,000. It was reported that 'a little more than half the wing comprising the basement, the store-rooms, the dining room, the hall and the staircase, two drawing rooms and six bedrooms' were 'totally destroyed. A portion of the kitchen, the bar, and several other bedrooms were damaged. To accommodate guests for the peak Christmas season, the new lounge, formerly the billiard room, was furnished as a dining room, and provision was made for a temporary bar.

The new hotel (1938-39) was built by R. Donald & Son. Principal Government Architect A. E. Clare was responsible for the design of the new hotel. Clare was assisted by S. B. Cann, who later became Principal Architect. The new hotel was a substantial example of the Inter-War Old English style, designed and executed to high standards internally and externally to attract guests who could afford the luxury provided. It was at this time that the gardens were developed with terracing.

The State Government disposed of all state hotels in 1957, except for the Caves House Group and Yanchep Inn as they were located within reserves. These properties were leased to managers until 1965.

Subsequent owners have undertaken alterations and additions to the property, and since its inclusion on the State Register of Heritage Places the changes have been undertaken in consultation with State Government Authorities.

A specific event is recognised by a plaque erected at Caves House. In 1927, a young local man lost his life when attempting to rescue two visitors in trouble in the ocean.

Clarence Armstrong supplied Caves House with wood, meat and vegetables from his farm. It was during one of his deliveries that the alarm was raised that two men were in distress in the water off Torpedo Rock. He and others ran from Caves House to Torpedo Rock a distance of approximately one kilometre. Sadly, the rescue attempt failed and he and the other two men drowned.

## Local Heritage Survey



A committee of citizens under the presidency of the Mayor of Busselton was formed and many fund-raising activities were held to raise funds for the erection of a memorial at Torpedo Rock and at Caves House in recognition of the bravery of Mr. C J Armstrong and the other brave members of the rescue party.

On the 20 June 1928 the Hon Minister of Justice, Mr. J C Willcock said, "These memorials will provide the best danger signal that the residents of the district and the authorities of Caves House could conceive. While this memorial will fittingly commemorate a very brave action, it will serve as a utilitarian purpose in pointing out the risks and probably prevent a repetition of any further unfortunate happenings in this location."

On the 26 November 1928, Sir James Mitchell, the then Leader of the Opposition unveiled the plaques and said "that he known the late Mr. Armstrong for 17 years and every year they had spent time together in the bush. Armstrong was one of those men who are born into the world to help others. When he made his heroic effort on that fatal day in last November, he fully realized the danger and his action was, therefore, more meritorious."

Sir Mitchell went onto say that the plaque would be a permanent warning to visitors not to lead others into tragedy.

Mr. Kitson, Honorary Minister, presented Mrs. Armstrong with a Certificate from the Royal Humane Society and the Society presented Silver Bravery Medals to the other men who had been part of the rescue attempt.

A similar plaque was erected at Torpedo Rock as a commemoration and a warning to those swimming nearby.

The unveiling of the plaques was attended by over 600 people.

<b>Historic Theme:</b>	Economy: Natural Resources Economy: Rural Occupations Cultural Life: Recreation - Arts, Culture, Entertainment.
<b>Sources:</b>	P0428 Caves House Group, Assessment Documentation for inclusion of the place on the State Register of Heritage Places in 2001. <a href="https://inherit.dplh.wa.gov.au/Public/Inventory">https://inherit.dplh.wa.gov.au/Public/Inventory</a> Information from Nominator of the Plaques at Caves House and Torpedo Rock

ASSOCIATION	Association Type
A.E. Clare	Architect
S.B. Cann	Architect
Hough & Donald	Builders
Robert Donald	Builders
Clarence Armstrong	Died in rescue attempt at Torpedo Rock
Oliver Edgar Conduit	Died at Torpedo Rock
Arthur Reginal Gillow	Died at Torpedo Rock

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The hotel of 1938-39 is a very fine and substantial example of the InterWar Old English style, designed and executed to high standards internally and externally, and was an outstanding achievement in the Inter-War period, when the Public Works Department of Western Australia was responsible for a number of fine buildings. The use of the Inter-War Art Deco style for the interior is unexpected.</li> <li>The garden setting of Caves House Group is an exceptionally fine example of an Edwardian terraced garden and with its diverse collection of buildings, cultural landscape and surrounding bushland it is a significant cultural environment.</li> <li>As a health resort, a holiday and honeymoon destination, and in association with the experience of visiting Yallingup Cave, the place has been highly valued by visitors since the early twentieth century, and it has become a cultural icon.</li> <li>Owned and developed by the Government of Western Australia from 1902 to 1968, to provide accommodation for visitors to the Yallingup Cave, the development of the place as a resort is one of the earliest and longest enduring examples of the State's ownership and development of a place as a tourist destination;</li> </ul>

## Local Heritage Survey

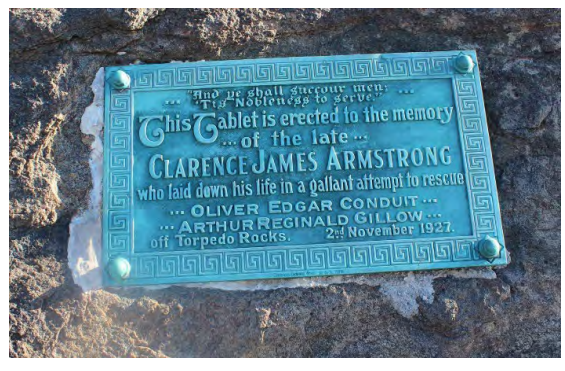


	<ul style="list-style-type: none"> <li>• Since the construction of the Accommodation House in 1902-03, together with the Yallingup Cave, the place has played a central role in the development of the Yallingup and Busselton area, of the SouthWest, and of the State as a tourist and holiday destination;</li> <li>• Builder Robert Donald of Busselton was responsible for the first and last major buildings at the place, as Hough &amp; Donald in the former, and R. Donald &amp; Son in the latter, as well as the 1905 additions. Principal Government Architect A. E. Clare was responsible for the design of the new hotel in 1938, together with S. B. Cann.</li> <li>• The plaques erected at Caves House and Torpedo Rock to those who lost their lives in 1927 have historic value for their association with the tragedy of such incidents to a community.</li> <li>• The plaques erected at Caves House and Torpedo Rock in 1928 have social value for the members of the community as a warning of the dangers of the ocean, and the loss of life which affects many members of the community.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



Local Heritage Survey



Plaque at Torpedo s

Plaque at Torpedo Rocks

ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

## Local Heritage Survey

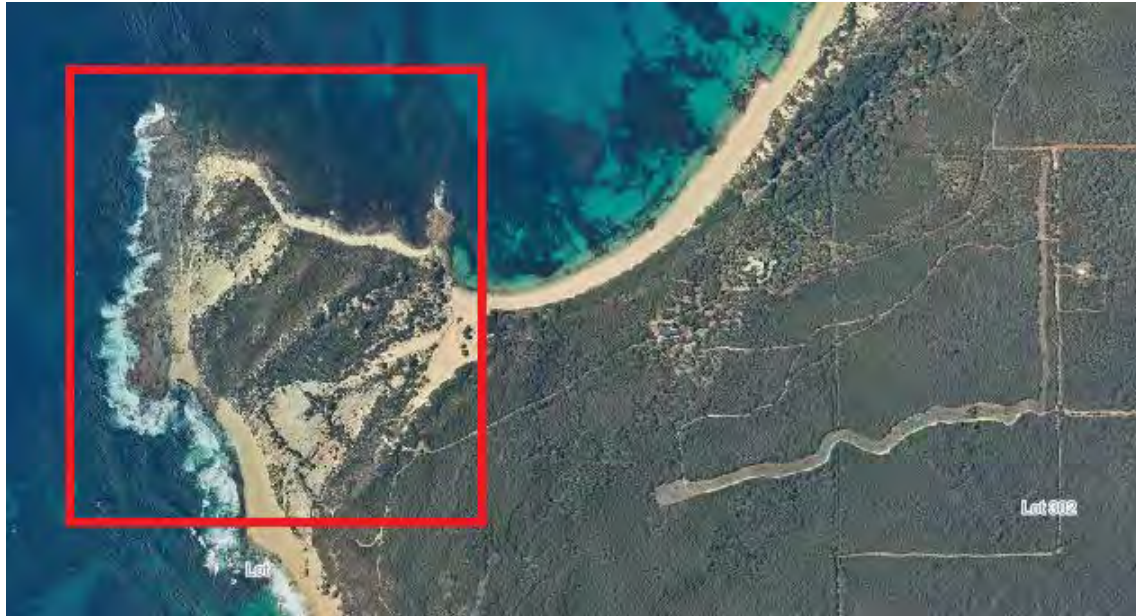


Local Heritage Survey



Injidup Spring, YALLINGUP  
PN088

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Injidup Spring
Other Names:	
Scope of Listing	Spring
Property ID:	100047588
Place Type:	Park/Reserve
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Injidup Spring Rd, YALLINGUP
Survey Information:	Lot 302; P49921
Reserve:	8428
Vol / Folio	LR3159/90
GPS:	-33.697793 114.991938
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5343
Other Listing	Municipal Inventory Adopted 20 Jun 1996 Aboriginal Cultural Heritage (ACH) Lodged Place 16876
Statutory Listing	
PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	



## Local Heritage Survey



CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A.

**Physical Description:**

Injidup Spring is a natural spring that discharges across the beach.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Injidup Spring has been identified of Aboriginal significance as it has been lodged on the Aboriginal Cultural Heritage Inquiry System as a camp site. The origin of the name is not known.

The springs were identified in a survey of the area in 1869 and was used by early settlers as a source of drinking water for themselves and their stock. The 1869 survey of the site shows stockyards adjacent to the site which indicates it was well known and patronised from the mid 19th century. It is now within the Leeuwin-Naturaliste National Park and accessible to the general public.

Further research is needed to determine the cultural and spiritual associations between the spring and the Wadandi.

Historic Theme:	Peopling WA: Colonisation Peopling WA: Demographic Development Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs. DPLH Aboriginal Cultural Heritage Inquiry System..

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The springs has aesthetic value as a place of contrast in the harsh landscape for its consistent water supply has lead to more abundant vegetation at this site.</li> <li>This place has historic value for the Wadandi people as it was a camp site prior to and following European settlement of this region.</li> <li>The spring has historic value for its association with the early settlers who used the spring for drinking water and therefore supported the development of the region for farming.</li> <li>The surrounds of the spring has the potential to reveal archaeological finds from Wadandi people who used the place as a camp site and the later use by European settlers.</li> <li>The place has social value for the many members of the community who have visited the springs as a tourist destination.</li> <li>The place has social and cultural value for the Wadandi people who are likely to have connections to this place for cultural and spiritual reasons.</li> </ul>
Level of Significance	<b>Moderate</b> Very important to the heritage of the locality. High degree of integrity/ authenticity
Management Category	<b>Category 3</b>

## Local Heritage Survey

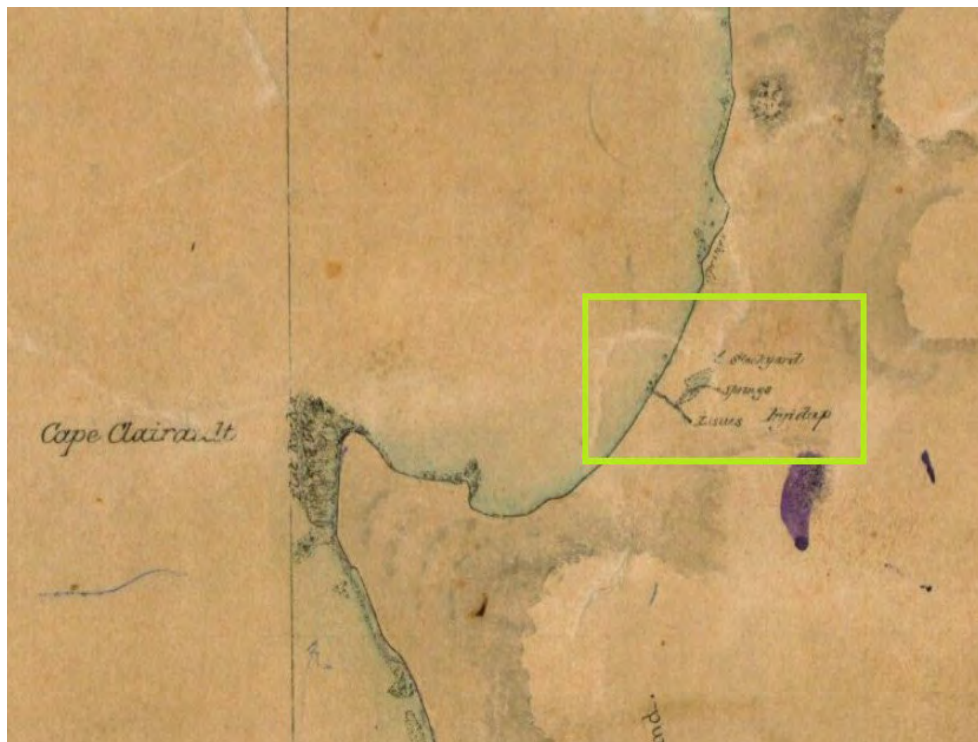


Conservation of the place is desirable.  
Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.

### ADDITIONAL PHOTOGRAPHS



### ARCHIVAL PHOTOGRAPHS



Portion of Sussex 04, 1834. Courtesy SROWA Cons 3869 item Sussex 04.

Local Heritage Survey



Millbrook Farm, YALLINGUP  
PN102 & PN103

Management Category  
Category 1



SITE INFORMATION	
Place Name:	Millbrook Farm
Other Names:	Millbrook Mill & Limekiln Seymour Buildings Jack Donald House; Robert Donald House Water Wheel; Barn; Mill Race; Saw Pit; Lime Kiln; Dairy Buildings A, B, C, D,
Scope of Listing	All structures on the site and the water course.
Property ID:	100054031
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Yes

LOCATION	
Street Address	70 Millbrook Rd, <b>YALLINGUP</b>
Survey Information:	Lot 308; DP423277
Reserve:	
Vol / Folio	4028/71
GPS:	-33.676887 115.046867
Other Location Description:	

## Local Heritage Survey



HERITAGE LISTING	
State Heritage Office ID:	429
Other Listing	Register of the National Estate Indicative Place Register of the National Estate Permanent 18 Apr 1989 Classified by the National Trust Classified 05 Jun 1984 Statewide Lge Timber Str Survey Completed 11 Dec 1998 Municipal Inventory Adopted 20 Jun 199
Statutory Listing	Heritage Agreement 20 Jun 2023 Heritage List 13 Aug 2014 State Register Registered 23 Apr 1999

PLACE TYPE	
Original Use:	Farming/Pastoral: Shed Farming/Pastoral: Homestead Residential: Single storey residence Industrial/Manufacturing: Dairy/Butter or Cheese Factory Forestry: Timber Mill
Current Use:	Residential: Single storey residences
Other Use:	Educational: Museum

CONSTRUCTION DETAILS	
Construction Date:	1850s; 1920-1982
Demolished/Relocated:	
Walls:	Timber Brick
Roof:	Corrugated metal sheeting
Architectural Style	Vernacular.

**Physical Description:**

Millbrook Farm is situated in a narrow valley, near a creek in a park-like environment, approximately 8 km east of Yallingup. The precinct comprises three different groups of buildings; the sawmill and associated structures, the Seymour houses and the Donald's residences. A summary of the built structures from the original phase of works is as follows.

**Water Wheel (1922)**

The water wheel is constructed from sawn timbers with wooden buckets and large timber beams supporting the wheel. Metal plates are bolted to the exterior side of the wheel segments to hold them together. A single central metal drive shaft is still in situ and runs beneath a timber bridge to several pulleys. A reinforced rubber belt is attached to one set of pulleys. Water once reached the top of the wheel via a timber flume. This flume is an extension of the mill race which runs on the northern and western sides of the barn.

**Barn (1924)**

The double-storey barn is situated on the northern side of the water wheel. It is a timber framed building clad with weatherboards. The hip roof is clad with timber shingles. There is a stone chimney at the western end of the building. The structure has been built into the side of the hill and the upper floor on the western side is level with the ground. The building is two-storey on the eastern side, with the mill machinery located below the level of the ground floor. A skillion roof of corrugated galvanised iron has been added to the eastern side of the building.

**Mill Race (1922)**

This feature is approximately 1m deep and the western end is lined with cement and stone.

**Saw Pit (1920s)**

This structure is located about 30m west of the barn. It is essentially a long narrow hole in the ground which has been shored up with timber planks. The ground has been partially built up on the northern side and shored up with stones.

**Lime Kiln (1920s)**

## Local Heritage Survey



The kiln is located approximately 400m west of the barn. The structure is constructed of random rubble stone walling and has one firing chamber. It has been placed on the northern side of the creek and the northern side of the structure is set into the side of a partially man-made hill.

### Dairy (1930s)

Located on the eastern side of the gift shop this is a timber framed structure covered with weatherboards. The gable roof is clad with corrugated galvanised iron. The interior is divided into two rooms with a concrete floor in both rooms. The northern room has stalls on the western side and a gutter running down the centre of the room. The southern room appears to have been a workshop.

### Jack Donald House (1927)

The cottage is located along an unsealed driveway, approximately 100m east of the dairy. It is a timber framed structure clad with weatherboards. The roof is covered with corrugated galvanised iron. The external weatherboards and roof are original.

### Robert Donald House (1929)

This building is located a further 100m east of the above structure. It is a timber framed building clad with weatherboards. The roof is corrugated galvanised iron.

### Seymour Buildings

These buildings have been located on the northern side of the dam, away from the original Donald buildings. They form a distinct and separate group. The buildings were apparently carefully removed from their original site and the original materials used in their reconstruction. New timber shingles were cut using the mill's saw.

### Building A

The building is constructed of wattle and daub and the exterior clad with weatherboards. A limestone chimney is located at the western end of the building and forms the whole of the western wall. A skillion roofed verandah runs across the northern side of the building. The roof is covered with shingles, while the verandah roof is covered with corrugated galvanised iron. The verandah floor is partially covered with timber boards and partially covered with flagstones.

### Building B

A wattle and daub structure with the exterior surface covered by weatherboards. The hip roof is covered with shingles. There is only one room to the building and it has a timber floor.

### Building C

This is the largest of the three buildings. It is also wattle and daub construction, however the exterior surface has not been covered with weatherboards. There are verandahs to the northern and southern sides.

Both verandahs have a timber floor. The western end of the building is constructed of brick and there is also a brick chimney at this end. The top of the chimney stack is limestone. A weatherboard extension has been added to the eastern side of the building at some stage.

Condition:	Good
Integrity	High
Authenticity	High

## HISTORICAL INFORMATION

Millbrook Farm is comprised of a number of structures: the original buildings constructed by Robert Donald and his son Jack in the 1920s and 1930s and buildings that were added later in 1978/79 and in the 1980s. The original buildings and structures are: the water wheel and mill race (1922), saw pit (c.1922), the barn (1924), the lime kiln (c. 1920s), the dairy (c. 1930s), Robert Donald's house (1929) and Jack Donald's house (1927). Buildings were added at a later date: stables (1978/79), blacksmiths (1978/79), re-constructed Donald house (1978/79), toilets (1978/79), bandstand (1980), dam wall enlarged (1978/79), workshop (1980) gift shop (1980) and pump house (1982).

In 1982, Malcolm Payne added three cottages that were re-located from Dunsborough (they were originally constructed by William Seymour in the 1850s). The water wheel was extensively repaired during the 1960s and then further repairs were made in 1978/79.

## Local Heritage Survey



Robert Donald, a carpenter, settled in Busselton in 1896 and established a building firm there with his brother-in-law Chris Hough. The partnership operated for approximately ten years, after which Donald continued in the business on his own. During his time as a builder he constructed a number of buildings in Busselton, such as the Council Chambers, the Busselton Jetty, the Vasse Hotel, the Busselton Hotel and completed the Esplanade Hotel.

James Pettit, who was employed by Donald, had acquired the Millbrook property in c. 1900. Although a carpenter, he hoped to establish a farm on the property. When he found himself unable to make the required repayments, he invited Donald to become a part owner with him. Thereafter, it was Donald who made the repayments, finally acquiring the property fully in 1923.

Donald left the State briefly to do some work in Melbourne, and on his return in 1921, went to live with his family at Millbrook. The property carried good quality timber which Donald decided to use in his construction business. However, as transport routes were poor, Donald decided to mill the timber on his property. During 1922, Robert and Jack constructed the water wheel. Once the wheel was completed, the Donalds dammed the creek and built a mill race. The race was dug by hand and was approximately 100 metres long. When the mill was running, it was capable of operating a saw and a planing machine.

The saw and plane were used to cut and trim the timbers used in the barn's construction. The two Donald residences were built during the late 1920s. The Donald family used the saw mill to cut and mill wood which they sold locally, as well as for their own building projects.<sup>1</sup> The lime kiln was apparently built around the same time to supply lime to local builders. It could apparently process 200 bags of lime per firing. Robert and Jack Donald's last joint building project was the second Caves House, which was completed in 1938. Timbers for the building came from the Donald property, milled on the saw driven by the water wheel. Robert Donald retired to Millbrook and died in 1945.

During the period 1938 - 1962, Jack Donald and his wife Ruby concentrated on farming at Millbrook.

In the 1970s, the property was acquired by new owners who together with the leaseholders, the Paynes, developed the place as a tourist destination and several new structures were built. In 1982, the Seymour cottages were relocated to the site. (See PN068, PN121 and PN122).

Historic Theme:	Economy: Natural Resources Economy: Rural Occupations Economy: Tourism
Sources:	P0429 Millbrook Farm, Assessment Documentation for inclusion on the State Register of Heritage Places, 1999, DPLH. <a href="https://inherit.dplh.wa.gov.au">https://inherit.dplh.wa.gov.au</a> Municipal Heritage Inventory 2013..

ASSOCIATION	Association Type
Robert Donald and family	Owners and builders

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>• Millbrook Farm forms a cultural landscape that displays a diverse range of activities, including timber milling, lime burning and farming. It is unusual to find three separate activities occurring on the same site. Early settlers often combined a range of activities on one site, such as timber felling and shingle splitting, but this was often a necessary precursor to farming.</li> <li>• Millbrook Farm is associated with the development of the Yallingup district. Yallingup developed as a tourist destination after the discovery of caves in the area. Tourists stayed in the first Caves House that Donald helped to construct. Robert Donald and his son, Jack, also constructed the second Caves House. Materials for the construction of this building came from the Donald property, and Donald and his family were living at Millbrook at the time.</li> <li>• The place is considered to have historic importance through its association with Robert Donald who was an important local figure in the building industry. Donald was responsible for the construction of the first Caves House (1903) and also for the second Caves House after the first one burnt down. He also constructed a number of buildings in Busselton, including the Vasse Hotel, Busselton Hotel, Busselton Council Chambers and the Busselton Jetty.</li> </ul>

## Local Heritage Survey



	<ul style="list-style-type: none"> <li>• The place is considered to have historic value due to the construction methods used by Robert Donald and his son Jack in the water wheel. The Donalds found it necessary to go back to "old" techniques when it came to obtaining the very large timbers required in the water wheel's construction. They were compelled to cut the large timbers in a saw pit, a method which had largely disappeared with the advent of circular saws.</li> <li>• The relocated Seymour buildings are early examples of South West vernacular architecture and, as such, have research value.</li> <li>• The place has the potential to yield through archaeological excavation, deposits that may be instrumental in revealing the lifeways of the Donalds. This type of information is important if we are to gain a greater understanding of how people used and existed in their environment.</li> <li>• Millbrook Farm contributes towards the Yallingup community's sense of place through its association with Caves House and Robert Donald. The discovery of the Yallingup caves was instrumental in attracting visitors to the region and the construction of the first Caves House in 1903 enabled visitors to prolong their visit and explore the surrounding area. Donald not only helped to construct the both buildings, but he also burnt the lime used in the second Caves House, at his Yallingup property. Timber cut with the assistance of the water wheel was also used in building projects throughout the district and in the second Caves House.</li> <li>• The tourist complex operated by the Paynes, and incorporating the Donald residences, the restored water wheel, the relocated Seymour cottages and some additional buildings, proved to be a popular attraction to visitors to the area in the 1980s and further added to the Yallingup area's tourist potential.</li> </ul>
Level of Significance	<p><b>Exceptional</b> Essential to the heritage of the area. Rare or outstanding example.</p>
Management Category	<p><b>Category 1</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. Consider for nomination for State Register of Heritage Places if not already included.</p>

### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey





Local Heritage Survey



# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Yallingup School (fmr), YALLINGUP  
PN127

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Yallingup School (fmr)
Other Names:	Yallingup Steiner School
Scope of Listing	
Property ID:	100012957
Place Type:	Other Built Structure
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	1721 Wildwood Rd, <b>YALLINGUP</b>
Survey Information:	Lot 40; DP44272
Reserve:	
Vol / Folio	2593/982
GPS:	-33.673050 115.031500
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5362
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Educational: School
Current Use:	Educational: School
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	c1920
Walls:	Timber frame and weatherboard
Roof:	Corrugated metal sheeting
Architectural Style	Inter War vernacular

**Physical Description:**

The former Yallingup School (Steiner School) is a simple rectangular building with a pitched roof clad with weatherboard. It is typical of the Public Works Department school built for small regional communities.

The simple timber casement windows on the long axis of the building appear to be original. The building is part of the larger complex of school buildings in a garden setting.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

The place was built as a one room school for pupils in the Yallingup area in the early 1920s. The provision of a school building was as a result of lobbying from the Yallingup Progress Association to the government.

In the 1930s to the 1950s, there was only one school teacher, Richard Dugdale who was well known in the district. The school closed and was re-opened as the Steiner School in the 1990s. The building continues to be used by the Steiner School for a range of purposes.

Historic Theme:	Social Services: Education
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type
Richard Dugdale	Teacher

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has historic value for its association with the development of the Yallingup region in the Inter war period and the drive of the local community to establish a school for their children.</li> <li>The place has social value for its contribution to the community sense of place for its longevity as a school since the 1920s.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## ARCHIVAL IMAGES



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Residence (fmr), YALLINGUP  
PN130

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Residence (fmr)
Other Names:	The Crayfish Inn Sienna Restaurant Cape Lavender Tea House The Lobster Pot
Scope of Listing	Original building on the site
Property ID:	100048391
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	2 Canal Rocks Rd, <b>YALLINGUP</b>
Survey Information:	Lot 10; DP69782
Reserve:	-----
Vol / Folio	2790/921
GPS:	-33.669360 115.030550
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5364
Other Listing	Aboriginal Heritage Sites Register Adopted Municipal Inventory Adopted 20 Jun 1996

## Local Heritage Survey



Statutory Listing	Heritage Agreement 12 Dec 2011 Heritage List 13 Aug 2014
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PLACE TYPE	
Original Use:	Residence: Single storey residence
Current Use:	Commercial: Restaurant
Other Use:	Commercial: Shop

CONSTRUCTION DETAILS	
Construction Date:	c1901
Demolished/Relocated:	
Walls:	Timber frame and weatherboard
Roof:	Corrugated metal sheeting
Architectural Style	Federation Bungalow.

**Physical Description:**

This single storey former residence demonstrates the basic form and some detail of the Federation Bungalow style with a hipped roof and encircling verandah. The roof is clad with corrugated metal sheeting and two chimneys pierce the roof.

The verandah roof is supported on timber posts, between the posts are glass sheets which have a decorative arched feature. The detail of the interior is not visible from the street.

The building is located close to the road and grass surrounds the building and mature trees cluster around the rear of the building.

Internally the room layout is consistent with its original form and detail of the doors and windows appears to be original.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This former residence is located on what was first identified as the 'Cunyulgup Brook' but which is now designated as 'Gunyulgup Brook'. Lots were allocated in the early 20th century for farming. It is assumed this place was built as a homestead for an associated farming property.

Previous research has found that this place was built c1901 although the owner and occupier of the place have not been identified. The place was converted to a restaurant and retail premises but retains its domestic scale and form.

Historic Theme:	Peopling WA: Colonisation Economy: Rural Occupations
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. SROWA Cons 3869 Roads 126.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place has aesthetic value as a good and largely intact example of a homestead built in the early 20th century. Because of its location on a prominent corner the place is a landmark in the rural setting.</li> <li>The place has historic value as a demonstration of the scale and form of homesteads built for farming families in the early 20th century.</li> </ul>
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## Local Heritage Survey



	<ul style="list-style-type: none"> <li>As a commercial enterprise the place has historic value as a demonstration of the changing nature of the economy of the region from farming to tourism.</li> <li>The place has social value for the community as it is a demonstration of the type of homestead built for farming families in the early 20th century and as a popular retail and restaurant premises for many decades.</li> </ul>
Level of Significance	<p><b>Considerable</b>                  Very important to the heritage of the locality.                  High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b>                  Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

### ADDITIONAL PHOTOGRAPHS





# Local Heritage Survey



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013



Portion of 1869 plan Roads 126 showing location. Courtesy SROWA Cons 3869 Roads 126.

Local Heritage Survey



Yallingup Hall, YALLINGUP  
PN149

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Yallingup Hall
Other Names:	
Scope of Listing	Original hall on the site
Property ID:	100012862
Place Type:	Individual Building or Group
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	2305 Caves Rd, <b>YALLINGUP</b>
Survey Information:	Lot 1178; DP82133
Reserve:	15458
Vol / Folio	LR3005/174
GPS:	-33.646810 115.034420
Other Location Description:	Junction of Caves Road and Yallingup Beach Road

HERITAGE LISTING	
State Heritage Office ID:	427
Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	Unknown
Demolished/Relocated:	Relocated c1915
Walls:	Timber framed weatherboard cladding
Roof:	Corrugated Sheet metal
Architectural Style	Vernacular

**Physical Description:**

The hall is of a simple rectilinear plan form, constructed of timber frame and clad with weatherboards. The gabled roof is clad with contemporary corrugated metal sheeting and is asymmetrical, extending further from the apex on one side.

Small awnings protect the entrances located on two sides, and four small timber framed windows are located at regular spacing on one of the long elevations.

The building is located close to the road and is surrounded by paving.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This hall was originally a school building in Karridale. It was disassembled and transported by horses and drays to Yallingup c1915 as the reserve for the future hall was created in 1914. The local community worked together to reconstruct the hall.

The hall was used for church services and also meetings for the local Country Women’s Association and Parent’s and Citizens groups.

Historic Theme:	Economy: Rural Occupations Peopling WA: Demographic Development Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Reserve 154588 Report, Landgate.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The hall has aesthetic value as a good intact example of a simple timber framed community hall typical of a small regional community.</li> <li>The place has historic value as evidence of the strength of the local community in sourcing a building for their own entertainment and erecting the structure.</li> <li>The hall has social value for its contribution to the community's sense of place for its association with many events at the hall since c1915.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>

## Local Heritage Survey



Management Category

**Category 2**

Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.

**ADDITIONAL PHOTOGRAPHS**



**ARCHIVAL PHOTOGRAPHS**



Municipal Heritage Inventory, 1995



Municipal Heritage Inventory, 2013

Local Heritage Survey



Canal Rocks and Footbridge, YALLINGUP  
PN171

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Canal Rocks and Footbridge
Other Names:	
Scope of Listing	
Property ID:	100047588
Place Type:	Other Built Structure
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Canal Rocks, <b>YALLINGUP</b>
Survey Information:	Lot 302; P49921
Reserve:	8428
Vol / Folio	LR3159/90
GPS:	-33.670100 114.995680
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	13486
Other Listing	Municipal Inventory Adopted 23 Apr 1999
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Transport Communications: Road - Bridge
Current Use:	Transport Communications: Road - Bridge
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1997
Demolished/Relocated:	
Walls:	Concrete, steel, timber
Roof:	
Architectural Style	N/A

**Physical Description:**

The footbridge sits amongst some rocky outcrop near the Geographe Bay.

It is a meandering structure which enables visitors to venture further to capture views of the ocean and shore alike.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

There has been a footbridge at Canal Rocks from the 1920s built by the Manager of Caves House, the bridge appears to have been extended by fishermen for their own use. In the 1950s, the structure that was present was found to be unsafe and that appears to have led to the construction of a new structure.

In June 1997, the footbridge was closed as CALM identified it unsafe for public use and a new \$100,000 footbridge was constructed and opened in 1999 to enable fishing enthusiasts, visitors and locals alike to continue using the area along the Leeuwin-Naturaliste National Park coastline.

Historic Theme:	Cultural Life: Recreation - Sport Infrastructure: Transport and communications
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024. Bruce Rock Post and Corrigin and Narembeen Guardian, 11 Feb 1937, p. 5. Daily News, 4 November 1954, p. 8.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The place is of aesthetic value for its rugged coastal landscape that features rock formations that enable viewing platforms and opportunities to fish.</li> <li>The bridge and Canal Rocks have historic value for its association with tourism as a developing industry in the district and the rarity of such a structure in the south-west of WA.</li> <li>Canal Rock and Footbridge is an important visual landmark that contributes to the community's sense of place.</li> </ul>
Level of Significance	<b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.
Management Category	<b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.

# Local Heritage Survey



## ADDITIONAL PHOTOGRAPHS



## ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005.

Local Heritage Survey



Thorn Hill (fmr), YALLINGUP  
PN207

Management Category  
Category 2



Image courtesy Cape Naturaliste Vineyard website.

SITE INFORMATION	
Place Name:	Thorn Hill (fmr)
Other Names:	Thornhill Cape Naturaliste Wines
Scope of Listing	Two stone buildings
Property ID:	100037295
Place Type:	Individual Building or Group
Ownership:	Private
Public Access:	Limited

LOCATION	
Street Address	3 Coley Rd, <b>YALLINGUP</b>
Survey Information:	Lot 772; DP38066
Reserve:	-----
Vol / Folio	2622/402
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	



## Local Heritage Survey



Statutory Listing	
<b>PLACE TYPE</b>	
Original Use:	Farming: Homestead Industrial/Manufacturing: Dairy
Current Use:	Residence: Single Storey residence
Other Use:	Industrial/Manufacturing: Winery

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	1870s; 1940s
Demolished/Relocated:	
Walls:	Limestone
Roof:	Corrugated Metal sheeting
Architectural Style	Vernacular.

**Physical Description:**

Thorn Hill comprises two historic limestone structures, the original cottage with later additions and the former dairy has been restored and adapted for use as the venue for cellar door sales.

The original four-room cottage displays a double hip and gable corrugated iron roof with half round gutters and metal downpipes leading the water runoff into soak wells. The cottage is symmetrical in design and constructed of random limestone sourced on the property and features double hung windows with exposed timber lintels on either side of the front door. The front verandah remains extant, and the verandah posts are chamfered and remain insitu.

The additions constructed to the north have been undertaken in similar materials and style.

The former dairy demonstrates similar construction methods and scale.

The curtilage area surrounding the buildings contains a garage, terraced walls, and a parking area - the site of the former cattle yards and looks out over the vineyard. There are no indigenous plantings close to the house and a large Illawarra Flame tree (*brachychiton acerifolius*) the only significant planting with any age close to the buildings.

Condition:	Good
Integrity	Moderate
Authenticity	High

**HISTORICAL INFORMATION**

Thorn Hill (fmr) farm was established during the mid-1840s by Gavin Forrest (who was a builder) and it is assumed he built a cottage for himself and his family. He was the successful publican of the Vasse Hotel, as well as builder and farmer. The house was apparently built at a site which was subject to flooding and when his son James and wife Jane took over the property at a later date, c1860, it is probable that Jane's father, John Doonan (who was a stonemason), either assisted in the relocation and reconstruction of the extant stone buildings or extended the original structures to cater for their large family.

James and Jane had 13 children and the place was run as a dairy farm over many years. James transferred the property to William Spencer from late 1893 and there is some evidence that he operated an inn at the property as it was in a good location for the coaches running between Perth and Margaret River. The property then transferred to the Pearce family in 1901 and later another family named Spencer.

Throughout the 20th century there were other owners and occupiers of the property. In the 1940s, owner Baden Gibbs is believed to have built the single storey dairy as part of the farm outbuildings.

The current owners took residence in the 1980s and in 2001 major conservation works and extensions were undertaken on the original cottage.

The property is now planted with vines and is part of a winery with the former dairy restored for use as cellar door sales.

Historic Theme:	Economy: Rural Occupations Peopling WA: Demographic Development Cultural Life: Domestic Life
Sources:	Heritage Report for Thorn Hill (fmr) Lot 772 (3) Coley Road Yallingup WA, prepared for the owners by Judith Murray Cultural Heritage + History, undated.

## Local Heritage Survey



Cape Naturaliste Vineyard website	<a href="https://www.capenaturalistevineyard.com.au/">https://www.capenaturalistevineyard.com.au/</a>
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ASSOCIATION	Association Type
Forrest family Spencer family Pearce family	Owners, builders and occupants

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The place has strong historic value through its association with a number of prominent families in the southwest including Gavin and James Forrest and C.P. House.</li> <li>The place has associations with the early dairying industry.</li> <li>The place has strong social connections to the southwest area of Yallingup and to the large number of owners and tenants who have lived at Thorn Hill (fmr) and the associations people have with place.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

ADDITIONAL PHOTOGRAPHS	
 <p><i>Image courtesy Cape Naturaliste Vineyard website</i></p>	 <p><i>Image courtesy Cape Naturaliste Vineyard website</i></p>

# Local Heritage Survey



Image courtesy Cape Naturaliste Vineyard website



Image courtesy Cape Naturaliste Vineyard website

## ARCHIVAL PHOTOGRAPHS



Image of conservation works 2013. Courtesy Heritage Report for Thorn Hill (fmr) Lot 772 (3) Coley Road Yallingup WA.



Original cottage, n.d. Courtesy Heritage Report for Thorn Hill (fmr) Lot 772 (3) Coley Road Yallingup WA.



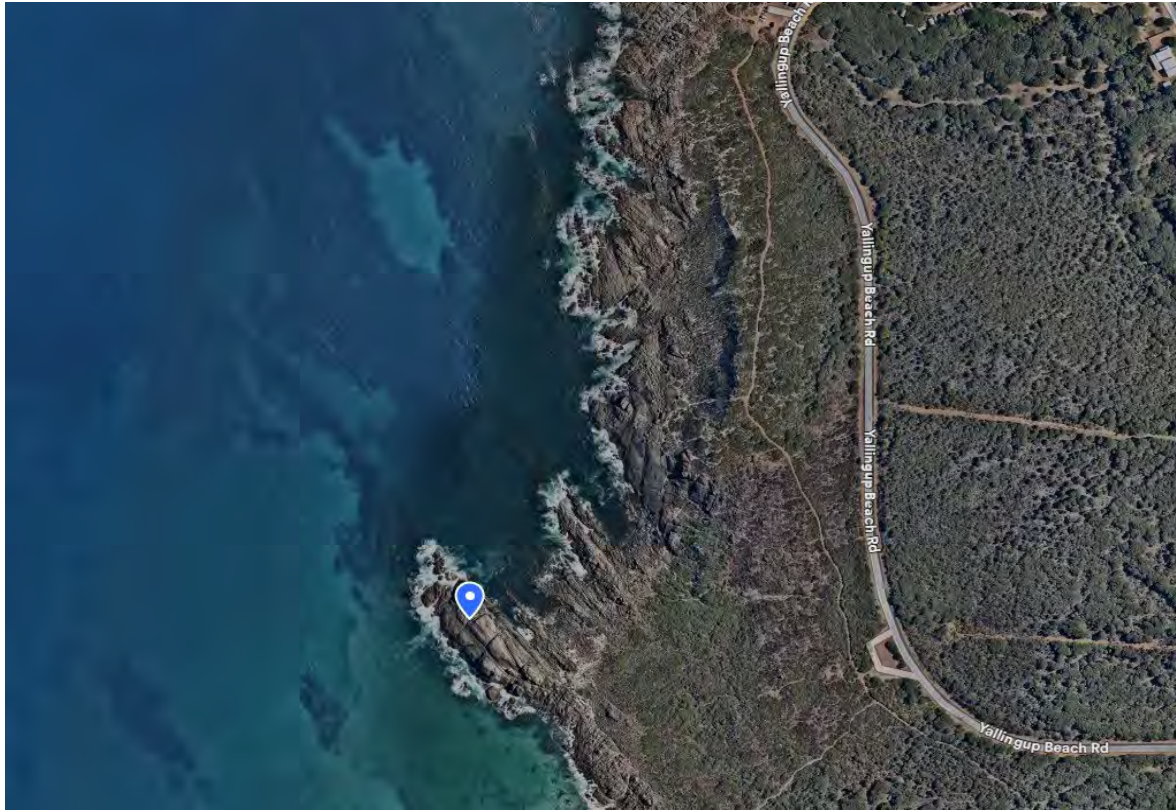
Cottage c1950s. Courtesy Heritage Report for Thorn Hill (fmr) Lot 772 (3) Coley Road Yallingup WA.

Local Heritage Survey



Torpedo Rock, YALLINGUP  
PN215

Management Category  
Category 3



SITE INFORMATION	
Place Name:	Torpedo Rock
Other Names:	Torpedo Rocks
Scope of Listing	
Property ID:	100047562
Place Type:	Historic Site
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	Yallingup Beach Rd, <b>YALLINGUP</b>
Survey Information:	Lot 301; P49920
Reserve:	8428
Vol / Folio	LR3159/93
GPS:	Approx -33.645938 115.020458
Other Location Description:	Natural landform on the coast, north of Smiths Beach

HERITAGE LISTING	
State Heritage Office ID:	
Other Listing	
Statutory Listing	

## Local Heritage Survey



PLACE TYPE	
Original Use:	Landscape
Current Use:	Landscape
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	N/A
Demolished/Relocated:	N/A
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

A plaque at this rugged and exposed site honours the men who lost their lives in 1927. The plaque states:

"And ye shall succour men; Tis Nobleness to serve."

This Tablet is erected to the memory of the late  
 Clarence James Armstrong  
 who laid down his life in a gallant attempt to rescue  
 Oliver Edgar Conduit  
 Arthur Reginald Gillow  
 off Torpedo Rocks. 2nd November 1927.

Condition:	N/A
Integrity	N/A
Authenticity	N/A

**HISTORICAL INFORMATION**

A specific event is recognised by a plaque erected at this site. In 1927, a young local man lost his life when attempting to rescue two visitors in trouble in the ocean.

Clarence Armstrong supplied Caves House with wood, meat and vegetables from his farm. It was during one of his delivery's that the alarm was raised that two men were in distress in the water off Torpedo Rock. He and others ran from Caves House to Torpedo Rock a distance of approximately one kilometre. Sadly, the rescue attempt failed and he and the two men in distress drowned.

A committee of citizens under the presidency of the Mayor of Busselton was formed and many fund-raising activities were held to raise funds for the erection of a memorial at Torpedo Rock and at Caves House in recognition of the bravery of Mr. C J Armstrong and the other brave members of the rescue party.

On the 20 June 1928 the Hon Minister of Justice, Mr. J C Willcock said, "These memorials will provide the best danger signal that the residents of the district and the authorities of Caves House could conceive. While this memorial will fittingly commemorate a very brave action, it will serve as a utilitarian purpose in pointing out the risks and probably prevent a repetition of any further unfortunate happenings in this location."

On the 26 November 1928, Sir James Mitchell, the then Leader of the Opposition unveiled the plaques and said "that he known the late Mr. Armstrong for 17 years and every year they had spent time together in the bush. Armstrong was one of those men who are born into the world to help others. When he made his heroic effort on that fatal day in last November, he fully realized the danger and his action was, therefore, more meritorious."

Sir Mitchell went onto say that the plaque would be a permanent warning to visitors not to lead others into tragedy.

Mr Kitson, Honorary Minister, presented Mrs Armstrong with a Certificate from the Royal Humane Society and the Society presented Silver Bravery Medals to the other men who had been part of the rescue attempt.

A similar plaque was erected at Caves House (PN077) as a commemoration and a warning to those swimming nearby.

The unveiling of the plaques was attended by over 600 people.

## Local Heritage Survey



Historic Theme:	Environment Cultural Life: Recreation - Sport
Sources:	Nomination detail provided by a member of the Busselton community received by the City of Busselton.

ASSOCIATION	Association Type
Clarence Armstrong	Died in rescue attempt at Torpedo Rock
Oliver Edgar Conduit	Died at Torpedo Rock
Arthur Reginal Gillow	Died at Torpedo Rock

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The plaques erected at Caves House and Torpedo Rock to those who lost their lives in 1927 have historic value for their association with the tragedy of such incidents to a community.</li> <li>The plaques erected at Caves House and Torpedo Rock in 1928 have social value for the members of the community as a warning of the dangers of the ocean, and the loss of life which affects many members of the community.</li> </ul>
Level of Significance	<p><b>Moderate</b></p> <p>Contributes to the heritage of the locality. May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 3</b></p> <p>Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible.</p>

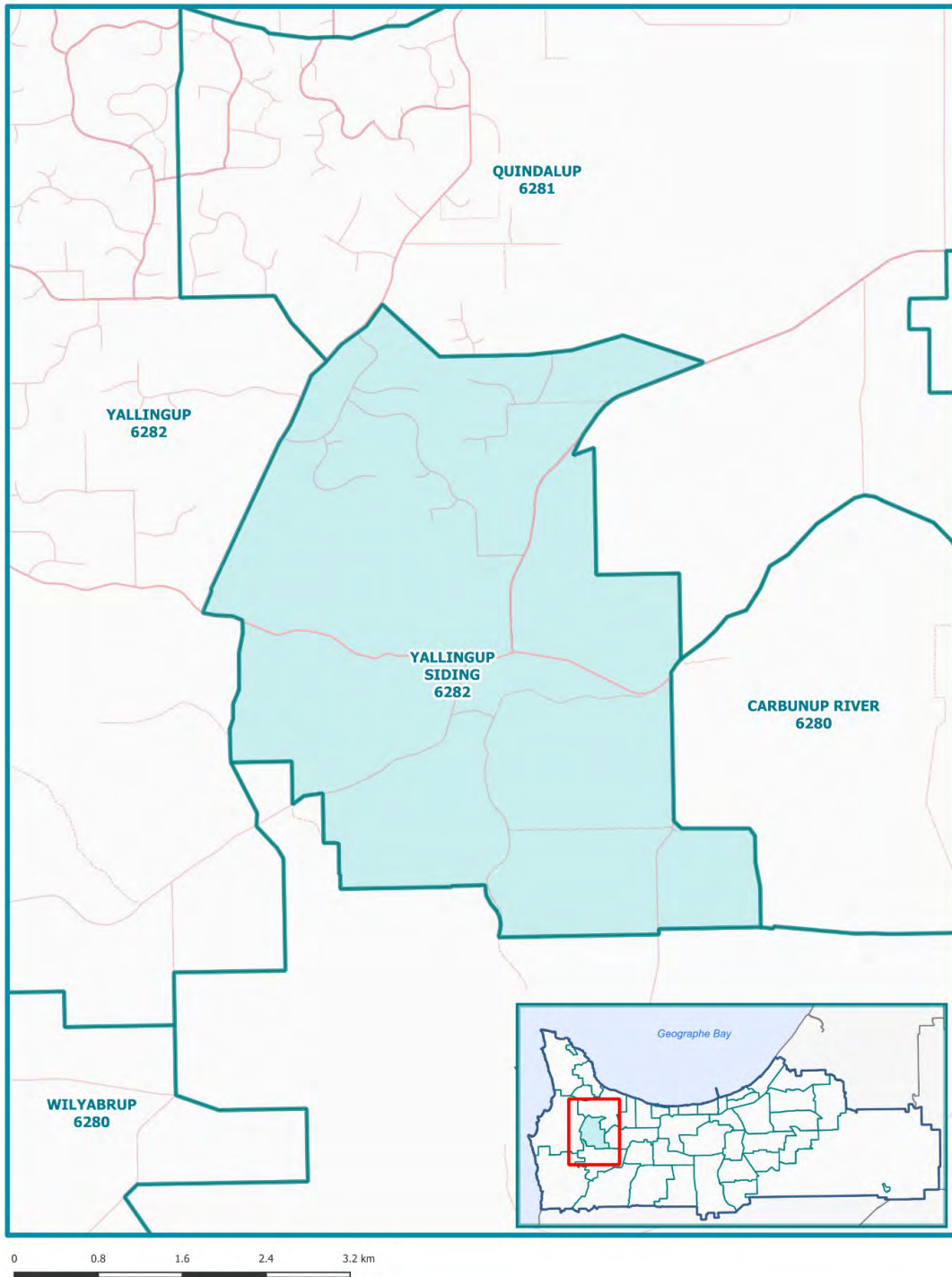
### ADDITIONAL PHOTOGRAPHS



# Local Heritage Survey



## YALLINGUP SIDING



Local Heritage Survey



Lucy Isaacs Graveyard,  
PN095

Management Category  
Category 2



Image Courtesy of Lonely Graves of Western Australia, n.d.

SITE INFORMATION	
Place Name:	Lucy Isaacs Graveyard
Other Names:	Issacs family graves
Scope of Listing	Gravesite
Property ID:	100012970
Place Type:	Monument/Cemetery
Ownership:	State Government
Public Access:	Yes

LOCATION	
Street Address	
Survey Information:	Lot 5502; DP34823
Reserve:	29192
Vol / Folio	LR3130/227
GPS:	
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	3440
Other Listing	Classified by the National Trust Classified 05 Apr 1993 Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	



## Local Heritage Survey



PLACE TYPE	
Original Use:	Monument/Cemetery
Current Use:	Monument/Cemetery
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	Unknown
Demolished/Relocated:	
Walls:	Concrete plinth, natural stone headstone
Roof:	
Architectural Style	N/A.

**Physical Description:**

This small marker within the bush land of Reserve 29192 comprises a concrete slab topped with a rock on which is affixed a metal plaque. From the available information the plaque states;

In Memory of Lucy wife of Sam Isaacs Nov 1893 and later Mattie Lowe Mother of Lucy.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

This small memorial honours the lives of Lucy Isaacs, nee Lowe (born circa 1850- died 1893) and her mother Matilda (Mattie) Purvis, nee Lowe. It is not known who erected the current memorial but it is understood that the three graves were first marked with a picket fence. Previous research has found that this site was near the second timber mill at Yallingup Siding.

Lucy Lowe was of mixed heritage being the daughter of William Henry 'Major' Lowe also known as John James Low - an African American whaler, from Boston, Massachusetts, and her mother 'Mattie', who was of European and Aboriginal descent. According to the whaling ship 'Lalla Rookh' 1840-1844 voyage Log Book held at the New Bedford Whaling Museum in the USA, Lowe is registered as a crew member who deserted ship at Geopraphe Bay.

William Henry 'Major' Lowe's death is recorded as 29 July 1867 age 50, buried at Dunsborough. Lucy married Sam Isaacs, an industrious hard working and proud mixed heritage African American/Aboriginal stockman who worked in the district as a farm hand and labourer for many families, notably the Bussells. He was also a competent Bullock team driver. The index for marriages records a marriage between Lucy Major and Sam Isaacs at Busselton in 1870.

Sam Isaacs achieved fame in 1876 when he and Grace Bussell rescued survivors of the ship *SS Georgette* which had come aground not far from the Bussell farm Wallcliffe where Sam was working. For this act of bravery the government later granted Sam Lot 243, a parcel of land comprising 100 acres near the Margaret River. Sam and Lucy named their property 'Fernbrook' which is located within the Shire of Augusta Margaret River.

Sam was working at Yelverton's Quindalup Timber Mill in 1893, with Lucy, her mother and their seven children, living nearby. Lucy died 22nd November 1893 after the birth of a still born child and both are reportedly buried alongside each other in a grave at this site.

A report from 1957 states that three graves were found at this site but no further information was provided. Mattie married John Purvis in 1885, mother of Lucy is understood to have died in 1897 and reportedly also buried at this grave site.

Sam Isaacs died in 1920 and is buried at Busselton's Old Pioneer Cemetery

Historic Theme:	Economy: Rural Occupations Economy: Workers and Working
Sources:	Information from the City of Busselton, including 1993 Assessment by the National Trust of WA. Lonely Graves WA. <a href="https://lonelygraveswa.wags.org.au/">https://lonelygraveswa.wags.org.au/</a>

## Local Heritage Survey



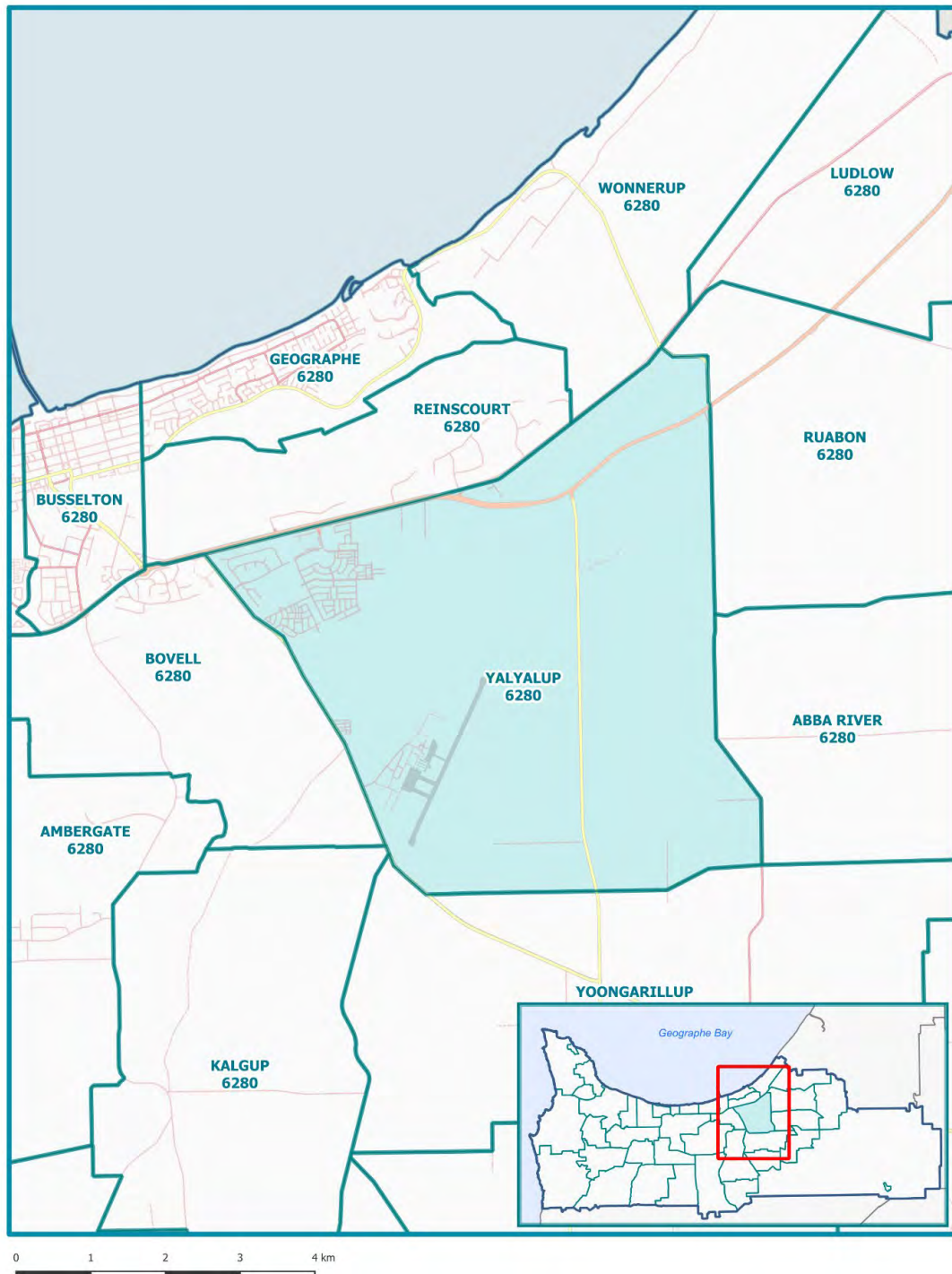
ASSOCIATION	Association Type
Lucy Isaacs Mattie Lowe	Gravesite Gravesite

SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The simple grave marker in a bush setting has aesthetic value for its simplicity in a remote setting.</li> <li>The gravesites have historic value for their association with the difficulties of living in remote, rural communities in the late 19th century when access to medical services was limited.</li> <li>The site may still contain evidence of human remains therefore archeological finds are possible.</li> </ul>
Level of Significance	<p><b>Considerable</b> Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b> Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

# Local Heritage Survey



## YALYALUP



Local Heritage Survey



Mulgarnup Aboriginal Mission - Site,  
YALYALUP  
PN105

Management Category  
Category 4



SITE INFORMATION	
Place Name:	Mulgarnup Aboriginal Mission - Site
Other Names:	Mulgarnup Aboriginal Mission
Scope of Listing	N/A
Property ID:	100016271
Place Type:	Historic Site
Ownership:	Private
Public Access:	No

LOCATION	
Street Address	Wonnerup South Road, YALYALUP
Survey Information:	Lot 8; DP232754
Reserve:	
Vol / Folio	2130/620
GPS:	-33.674431 115.422869
Other Location Description:	

HERITAGE LISTING	
State Heritage Office ID:	5350

## Local Heritage Survey



Other Listing	Municipal Inventory Adopted 20 Jun 1996
Statutory Listing	

<b>PLACE TYPE</b>	
Original Use:	Educational: School
Current Use:	Ruins
Other Use:	

<b>CONSTRUCTION DETAILS</b>	
Construction Date:	1900s
Demolished/Relocated:	
Walls:	N/A
Roof:	N/A
Architectural Style	N/A

**Physical Description:**

There is minimal evidence of the former structure with only a few remnant timbers and bricks on the site.

Condition:	Poor
Integrity	N/A
Authenticity	N/A

**HISTORICAL INFORMATION**

An institution of the training of 'Natives and Half-Castes' was first established in Perth for 'industrial training' of Aboriginal children. A branch institution was first established at Coventry Farm in the Vasse before relocating to Pigeon Grove under the supervision of Mr and Mrs C. Layman and Miss Guerin. In 1889, there were 10 children at the Vasse institute, an item in the West Australian in August 1889 describes the program:

*The Committee have decided to retain children until they are about sixteen years of age, with a view to their more thorough preparation in character and habits for the duties of their after life, and their better training for domestic and industrial work. The Institution depends mainly for its support upon the Government subsidy of £750 per annum, and receives but little aid from private subscriptions and donations.*

It is not clear when the mission was moved to this site named Mullgarnup but is likely to be in the early 1900s. The name is said to derive from the Aboriginal word 'Mullgarnup' meaning place of medicine, however A. W. Reed's 'Aboriginal Place Names' (p63) says that the name means 'a cold place.' Previously, the area was occupied by members of the Wardandi tribe that ranged the coastal strip between Augusta and Bunbury.

The mission was apparently subsidised by the government and the church, and children were brought from as far away as Esperance to the mission and christened.

The original house was built of mud bricks. The second house was a four-roomed brick construction with verandahs on three sides. The remains of this building, minus the verandahs, is still evident. Other buildings on the site including a school room and first house, have been removed.

Many goods were produced at the mission, such as wine, butter, fruit and vegetables, and cattle and sheep were run on the property. The mission ran for about 10 years, it is not clear what purpose the buildings served after this time however the physical evidence suggests they have been in decline for many decades.

Historic Theme:	Peopling WA: Colonisation Social Services: Education
Sources:	Municipal Heritage Inventory 2013. The West Australian, 7 August 1889, p. 3. Landgate Aerial Photographs.

<b>ASSOCIATION</b>	<b>Association Type</b>
Layman family	Landowners and teachers

## Local Heritage Survey



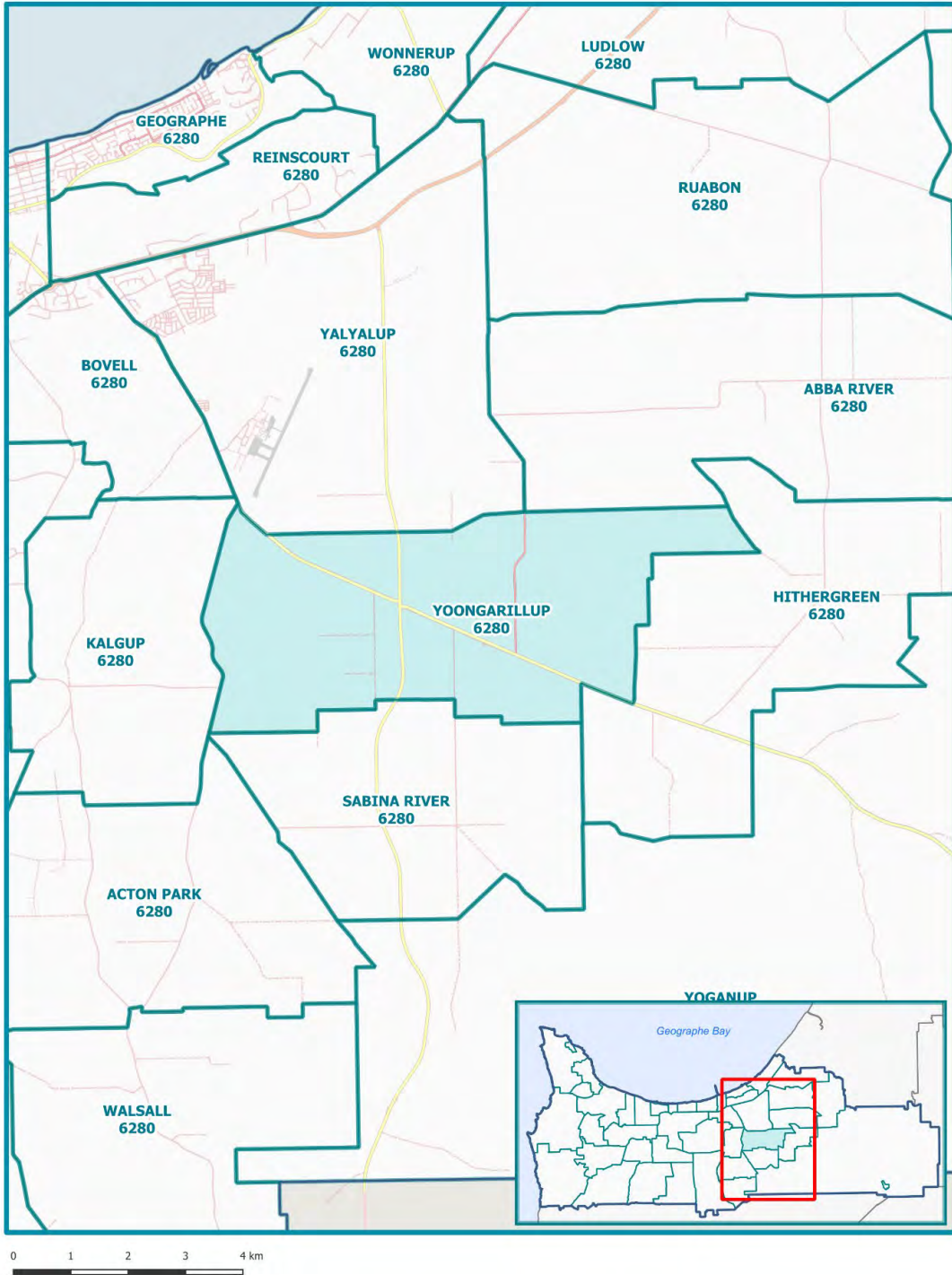
Eleanor Guerin	Teacher
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SIGNIFICANCE	
Statement of Significance	<ul style="list-style-type: none"> <li>The site has historic value for its associations with the Wardandi tribe and evidence of their treatment at a time when the Government policy of Assimilation was implemented and for the values held by the community and government in the early 1900s.</li> <li>For its archaeological potential to reveal evidence of the occupation of during the mission years.</li> </ul>
Level of Significance	<p><b>Little</b> Lower degree of integrity/authenticity but contributes to the heritage of the locality.</p>
Management Category	<p><b>Category 4</b> Retain elements of the place where feasible. Photographically record prior to major development or demolition.</p>

Local Heritage Survey



# YOONGARILLUP



Local Heritage Survey



Group 52 Lennox Hall, YOONGARILLUP  
PN191

Management Category  
Category 2



SITE INFORMATION	
Place Name:	Group 52 Lennox Hall
Other Names:	Yoongarillup Hall
Scope of Listing	N/A
Property ID:	100012103
Place Type:	Individual building or group
Ownership:	Local Government
Public Access:	Yes

LOCATION	
Street Address	3 Yoongarillup Rd, <b>YOONGARILLUP</b>
Survey Information:	Lot 884; DP104790
Reserve:	17656
Vol / Folio	LR3005/5
GPS:	-33.718902 115.434044
Other Location Description:	Corner Vasse Hwy and Yoongarillup Rd

HERITAGE LISTING	
State Heritage Office ID:	13489
Other Listing	Municipal Inventory Adopted 23 Apr 1999
Statutory Listing	



## Local Heritage Survey



PLACE TYPE	
Original Use:	Social/Recreational: Community Hall
Current Use:	Social/Recreational: Community Hall
Other Use:	

CONSTRUCTION DETAILS	
Construction Date:	1923
Demolished/Relocated:	N/A
Walls:	Brick, corrugated metal sheeting
Roof:	Corrugated metal sheeting
Architectural Style	Inter War Vernacular.

**Physical Description:**

This hall is a simple timber framed structure with an enclosed porch across the front of the hall. The majority of the cladding of the walls and roof is corrugated metal sheeting.

The surrounding reserve is predominantly bushland and a bushfire service shed.

Condition:	Good
Integrity	High
Authenticity	High

**HISTORICAL INFORMATION**

Built in 1923 by local residents during the Group Settlement period which was a government lead program to bring migrants to the region and encourage agricultural diversity. The scheme was not entirely successful but did bring many people to the region who stayed contributed to the community.

The hall was used for a range of social events and functions. Earlier photographs show that the walls were originally clad with weatherboards to sill level and fibre board above.

The hall continues to be used by the community for a range of purposes.

Historic Theme:	Infrastructure: Development of Settlements and Services Cultural Life: Recreation - Arts, Culture and Entertainment
Sources:	Municipal Heritage Inventory 2013. Landgate Aerial Photographs, 1953-2024.

ASSOCIATION	Association Type

**SIGNIFICANCE**

Statement of Significance	<ul style="list-style-type: none"> <li>The hall has historic value for its association with the Group Settlement scheme which was so significant to the development of the region.</li> <li>The place has historic value for the members of the Group 52, their families and the wider community who were responsible for the construction of the hall who used the hall from 1923 onwards.</li> <li>The hall has social value for the members of the community who have attended events and functions at the hall throughout the 20th century.</li> </ul>
Level of Significance	<p><b>Considerable</b></p> <p>Very important to the heritage of the locality. High degree of integrity/ authenticity</p>
Management Category	<p><b>Category 2</b></p> <p>Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</p>

Local Heritage Survey



ADDITIONAL PHOTOGRAPHS



ARCHIVAL PHOTOGRAPHS



Municipal Heritage Inventory, 2005



Municipal Heritage Inventory, 2013



Municipal Heritage Inventory, 2013.

## Local Heritage Survey



## APPENDIX – CATEGORY 5

LHS Place No.	inHerit No.	Place Name	Street No.	Street name	Locality
PN004	5319	Barnard's Hall - Site	107-117	Queen St	BUSSELTON
PN010	412	Busselton Hospital Site	6	Marine Tce	BUSSELTON
PN014	5306	Busselton Primary School - Site	30 & 35	Kent St	BUSSELTON
PN017	5314	Commercial Building - Site	60-66	Queen St	BUSSELTON
PN020	5322	Convict Hospital - Site	15-19	Queen St	BUSSELTON
PN024	5323	First Busselton School - Site	72-74	Queen St	BUSSELTON
PN039	5327	Power Station - Site	72-74	Queen St	BUSSELTON
PN041	408	Railway Employee Quarters - Site	Cnr	Stanley & Kent Sts	BUSSELTON
PN046	5297	Layman Residence - site	70	Duchess St	BUSSELTON
PN052	18162	St Mary's Church hall - site		Queen St, cnr Albert St	BUSSELTON
PN061	5332	Working Men's Institute - Site	72-74	Queen St	BUSSELTON
PN111	8697	No. 1 Government Rd - site		track running from Vasse to Augusta	BUSSELTON
PN119	5359	Route of Busselton to Augusta Railway Line - Site			BUSSELTON
PN120	2946	Busselton-Boyanup Rail Line		Busselton to Boyanup	BUSSELTON
PN162	18166	House, 39 Kent Street - Site	39	Kent St	BUSSELTON
PN169	18175	Group 40 Memorial		Chapman Hill Rd	BUSSELTON
PN198		Nautical Lady Tower - site		Foreshore Pde	BUSSELTON
PN199		Old Beach Shop - site		Foreshore Pde	BUSSELTON
PN200		Busselton Show Grounds - site		Harris Street	BUSSELTON
PN216	5304	Old Busselton Post Office - Site	16	Queen St	BUSSELTON
PN078	2934	Chapman Hill Communication Station	1789	Chapman Hill Rd	CHAPMAN HILL
PN068	8778	Seymour's cottages - Site	95	Gifford Rd	DUNSBOROUGH
PN121	415	Seymour Homestead - Site	3	Dunn Bay Rd	DUNSBOROUGH
PN122	5334	Seymour's Cottages - Site	77	Gifford Rd	DUNSBOROUGH
PN187	13484	Keenan's Track		Eagle Bay, Vidler, Commonage, Thornton Rds	EAGLE BAY TO YELVERTON
PN186	13483	McGibbon Track		McGibbon Track	HITHERGREEN TO WONNERUP
PN136	5370	The Trap Bridge - Site		Caves Rd	MARYBROOK
PN214		Metricup School - Site	110	Metricup Road	METRICUP
PN070	2949	Cape Farm Ruins - Site	1074	Cape Naturaliste Rd	NATURALISTE
PN092	5344	Lake Jingie		Bunker Bay	NATURALISTE

## Local Heritage Survey



LHS Place No.	inHerit No.	Place Name	Street No.	Street name	Locality
PN081	2939	Cometville - Site	231	Quindalup Siding Rd	QUINDALUP
PN101	5348	Mewetts House - Site	151	Mewett	QUINDALUP
PN115	2952	Quindalup Townsite Precinct (fmr)	1059	Caves Road	QUINDALUP
PN117	5357	Ridgeway - Site	218	Mewett Rd	QUINDALUP
PN132	2562	Harris House - Site	160	Geographe Bay Rd	QUINDALUP
PN135	5369	The Smith House - Site	122	Geographe Bay Rd	QUINDALUP
PN205		Old Quindalup Jetty - site		Geographe Bay Rd	QUINDALUP
PN083	5339	Buried House - site		Moses Rock Rd	QUINNINUP
PN116	2938	Reinscourt Homestead - Site	12	Estuary Waters DVE	REINSCOURT
PN125	5361	Six Mile Well - Site		Siesta Park Rd	SIESTA PARK
PN089	5312	Jalbarragup School - Site		Walsall Rd	WALSALL
PN183	392	Yarrie-Mia - Site	12	Bussell Hwy	WEST BUSSELTON
PN201		Aerated Water Factory - site	29	Kent St	WEST BUSSELTON
PN143	5373	Wilyabrup Valley Viticultural Heritage Precinct			WILYABRUP
PN066	8695	Ballarat Timber Mill - Site	685	Layman Rd	WONNERUP
PN067	5333	Ballarat Tramline Plaque and Wheel (Locomotive)	935	Layman Rd	WONNERUP
PN085	5340	'Geographe' Longboat - Site of its disappearance	94	Forrest Beach Rd	WONNERUP
PN131	5366	Deadwater - Shipwreck Site			WONNERUP
PN145	2945	Wonnerup Jetty - Site	off	Layman Rd	WONNERUP
PN100	5347	Meleri Winery - Site	796	Commonage Rd	YALLINGUP
PN215		Torpedo Rock		Yallingup Beach Rd	YALLINGUP
PN204		Yalyalup Mill and Cottages (fmr) - Site	15	Lyddy Rd	YALYALUP
PN086	5341	Harry Adams House - Site	135	Puzey Rd	YELVERTON
PN133	5380	The Holes - Site	466	Metricup/ Yelverton North Rd	YELVERTON
PN152	5378	Yelverton Mill Precinct		Blythe Rd	YELVERTON
PN153	4227	Yelverton Mill Tramway route		Quindalup Rd	YELVERTON
PN104	5349	Mt Seaview Firetower (Happy Valley) - Site		Hithergreen Rd, State Forrest No 33	YOGANUP
PN154	2944	Yoganup townsite - Site	233	Yoganup Pl	YOGANUP

## Attachment 3



## Schedule of Submissions

	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
1	C Bryen	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>The current rating for the CWA Hall seems to be far too high. It has little architectural significance. The current state of the building is literally uninhabitable, and falling into disrepair.</p> <p>A move to a lower category, for example, a category 4 would be more appropriate. A new building in this space, with a plaque to commemorate the history of that spot would be more appropriate and useful for not only the CWA, but also other community organisations.</p>
2	M Swisher	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>I am a member and past President of CWA Busselton (2022 &amp; 2023). Our committee and members have come down a long path of investigation and discussion regarding the viability of the CWA Building at 48 Stanley Place, Busselton. We have also had lengthy meetings and discussions with the CWA of WA head office, 1176 Hay Street, Perth. I can only state that no one knows this building and the reality of the situation as well as we do and why we have to seek a more viable structure on this land. The key reasons are as follows:-</p> <ol style="list-style-type: none"> <li>1. The major structural issues with the building: A structural report was completed 15th September 2023 by a registered Structural/Civil Engineering Company. What it revealed was frankly scary in terms of how unsafe the building is. In addition to structural issues, the problem of asbestos raises its head. It would appear the building has had various addons over the years which are not up to code and we believe were likely done by husbands etc of CWA members.</li> <li>2. Functionality: The building also lacks functionality and purpose as a community space. We need a building that is multi-purpose and which meets current health and safety standards. With the existing building very few community groups/organisations are prepared to use it.</li> <li>3. Health, Safety and Security of Users: Further to the above, the use of the building, not only by CWA Busselton, CWA Busselton- Belles, and the few groups/organisations, has been of concern particularly because of <ol style="list-style-type: none"> <li>a) Asbestos and its potential for friability.</li> <li>b) The poor toilet facilities.</li> <li>c) The ongoing situation with homeless people camping out on the porch (yesterday there were 7 people, 6 men and 1 woman). Associated with this is the debris, defecation and particularly aggression of some of the men. I was told yesterday by 3 of the men, to "get off the property". This is not joke, and several of our members have met with such aggression. The Police have been contacted many times, but are basically disinterested. If this continues the existing building will become a further eyesore and trouble spot. I am sure the City of Busselton would not want this worst kind of advertisement right in the centre of town.</li> </ol> </li> </ol>
3	F Edwards	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>I am aware that the City of Busselton is currently undertaking a review of its local Heritage List and Local Heritage Survey. At present, the CWA of WA Building at the above address is not on the Heritage List and the Board of Management is very concerned that the City of Busselton is considering the building for listing.</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>By way of background, the CWA of WA Building is on a Crown Grant (Lot 312 on Plan 153958, Volume 1052 Folio 450). The Crown Grant was issued on 3rd July 1937 to be held solely for the purpose of a 'Rest Room'. Our understanding is that the building was originally used as an office when the Group Settlement program was in place. We are not sure whether the building was built on the land or whether it was 'jinkered' in from another location. The building is on timber stumps, with a wooden floor. Its external walls are weatherboard and asbestos, internal walls and ceiling of plasterboard with a corrugated iron roof. At present the CWA building is in very poor condition. To the naked eye, there are cracks in the walls, an uneven floor, drooping ceiling, dire need for external painting and some plumbing requirements. The two Busselton branches have been fundraising for a number of years to pay for renovations with a plan for subsidies from other grants.</p> <p>Over the past year, the Busselton Branches and the Board of the CWA have considered a number of proposals to renovate the building. These vary from minor renovations and re-vamping to renovations which included some demolition and re-building. To that end, concept plans were drawn up and sent to the City of Busselton for approval in July 2023. These plans involved retaining part of the original building (the front section) and refurbishing it, demolishing the back section including the asbestos and then building a new section. In February 2024, the CWA was notified that these plans had been approved in principle. However, in August 2023, there was a further investigation from a structural engineer who found that the original building required significant structural work. When this finding was presented to the Board of the CWA of WA in November 2023, a decision was made to postpone and re-think the overall renovation project as the quoted costs of undertaking the structural work, as well as the other renovation costs, were becoming significant. Whilst the building would have been improved and safe, there was consideration given to investigating whether entire demolition and building a specially designed building was a better option to ensure future sustainability and relevance.</p> <p>In April 2024, the CWA Busselton Branches met with Radiance South West to assess the feasibility of designing and building a building which would meet the needs of the CWA, Radiance South West and provide community amenity as well. Melissa Haslam has been contracted to undertake a Feasibility Study for this purpose and will be reporting in the next month.</p> <p>The vision is to create a vibrant 'Community Hub' for women of all ages and their families to receive peer-based support and a variety of complementary services and a meeting place for the CWA and other community groups. It is envisaged that the outdoor area would be used as community garden and a place for children to play as well as hold market days or other community events.</p> <p>The CWA of WA is keen for this project to go ahead, obviously with few or no barriers, such as a Heritage Listing on the building which could potentially restrict or limit its availability for redevelopment. The Association is also in the process of requesting the WA State Government to change the Crown Grant in Trust from Rest Room to a Community purpose.</p> <p>Please don't hesitate to contact me on [REDACTED] or [REDACTED] if you have any queries.</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
4	J Stewart	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>I am writing in regard to the current CWA Hall located at 48 Stanley Place, Busselton. Albeit an old building, unfortunately, it is beyond repair and poses a threat to CWA member's safety. As it stands, the building is inaccessible to many of the CWA and wider community.</p> <p>The purpose of the building, and as is stated on the Crown Title document, is to provide a community space. The building is far beyond being functional for its purpose. To continue to be used as a community space, the building needs to be either removed in its entirety or undergo such extensive renovations that the cost will be impossible to cover for any community group. The building does not meet the City of Busselton's current health and safety standards and if anyone were to do so it would not be possible within the constrictions of being a Considerable Level 2 Heritage Listing.</p> <p>The building has significant structural issues and I believe the engineer's report has been provided to the Council for further insight into the building's structural integrity.</p> <p>Given the state of the community, the rise of financial stressors, a pandemic of loneliness among older community members (which includes many CWA members), and a mental health crisis, I think it's evident that a community building on this site that meets the needs and standards of the 21st Century is not a luxury. What would be a lot more beneficial to the City of Busselton would be to have a new CWA building reinstated on this site so that the location can adhere to the requirements of the Crown Title and become a Level 5 "place of interest-historic site relevant to a past event, group or individual which contributes to the understanding of the history of the city of Busselton recognise and interpret the site if possible."</p>
5	A Cornish	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>I am concerned that the above building is being considered for heritage listing. Although the building has been the meeting place for CWA members for 93 years, it is now not structurally sound and will require significant work to repair it. If repaired, it will still be an old building which will not take the CWA into the future. CWA would like to have a building which can be used by the Busselton Community and my understanding is that the building has no heritage value. The site should be acknowledged, possibly like one of the historical plaques around town.</p>
6	M Eisenhammer	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>Being a member of Busselton CWA I don't believe that our building should come under any heritage listing. We have been serving the community for many generations and would like to continue helping our community, but unfortunately our building is no longer fit for purpose.</p>
7	Country Women's Association of Western Australia (Incorporated)	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>The Country Women's Association of Western Australia (Inc) appreciates the opportunity to contribute to the community consultation regarding the Heritage Review 2024 - Heritage List Inclusion – C2407/189 and C2407/190 for the City of Busselton (Reference PN208 which refers to the CWA Hall located at 48 Stanley Place Busselton 6280.</p> <p>The City of Busselton has proposed that the CWA Hall be included on the City's Heritage List 2024 Category 2 on the basis that:</p> <p>It plays a crucial role in the region's rich historical story, embodying lasting traditions and community spirit. Its significance resonates strongly with the local population, symbolising a treasured heritage that has been passed down through generations.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:								
				<p>According to the Local Planning Policy 4.3 Heritage Conservation, a Heritage List Category 2 means the following:</p> <table border="1" data-bbox="837 391 1917 600"> <thead> <tr> <th data-bbox="837 391 949 422">2</th> <th data-bbox="949 391 1189 422">Level of Significance</th> <th data-bbox="1189 391 1420 422">Description</th> <th data-bbox="1420 391 1917 422">Expectations</th> </tr> </thead> <tbody> <tr> <td data-bbox="837 422 949 600"></td> <td data-bbox="949 422 1189 600">Considerable (Heritage List)</td> <td data-bbox="1189 422 1420 600">Very important to the heritage of the locality  high degree of integrity/authenticity</td> <td data-bbox="1420 422 1917 600">Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.</td> </tr> </tbody> </table> <p>EXECUTIVE SUMMARY</p> <ul style="list-style-type: none"> <li>•The Country Women’s Association of Western Australia (Inc) was incorporated in 1924 after the first four CWA Branches were formed in WA. The Busselton Branch formed on 3rd September 1931. The Busselton Branch currently has twenty-three (23) members. The Busselton Belles was formed 14th September 2019 and has thirty-six (36) members.</li> <li>•The CWA Hall is on a Crown Grant (Lot 312 on Plan 153958, Volume 1052 Folio 450). The Crown Grant was issued on 3rd July 1937 to be held solely for the purpose of a ‘Rest Room’. The current CWA Hall was built in 1937 and has been used by the Busselton Branch for monthly meetings, other activities and hiring out the building to various community groups in Busselton.</li> <li>•Over time, the building has been modified numerous times to meet the evolving needs of the CWA Busselton branches and community needs. Some of those renovations and modifications have resulted in a building that is no longer structurally sound and no longer meets current building standards. In fact, several aspects of the current building make it potentially unsafe to be used. The building has not been able to be used for the last 12 months.</li> <li>•The CWA of WA agrees that the CWA of WA, as an Association, is important to the heritage and history of Busselton, as it is to the entire state of Western Australia. The CWA Rest Room in Busselton is symbolic of the CWA’s extensive contribution to rural and regional centres in WA and holds many memories for CWA Members.</li> <li>•However, the condition of the Busselton CWA Rest Room has also deteriorated significantly. For the past two to three years, the Busselton branches have been working on a project aimed at renovating the Busselton CWA building so that it meets the CWA members’ needs.</li> <li>•As this project has progressed it become apparent that the CWA building was in a worse condition than previously thought and that the renovation was going to cost significantly more than previously understood. That being the case, it was decided that a more significant re-build was needed rather than a renovation per se. To that end, the Branches re-envisioned the project so that it could provide greater amenity to the Busselton branches, as well as the community.</li> </ul>	2	Level of Significance	Description	Expectations		Considerable (Heritage List)	Very important to the heritage of the locality  high degree of integrity/authenticity	Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.
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	Considerable (Heritage List)	Very important to the heritage of the locality  high degree of integrity/authenticity	Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place.									



Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<ul style="list-style-type: none"> <li>•The CWA of WA and Busselton Branches vision is to build a modern, fit-for-purpose building to be used as a 'Busselton Community Hub'.</li> <li>•Understanding that to get a project of this nature, complexity and expense off the ground, since April 2024, the CWA of WA has been working with Radiance South West (Inc), a not-for-profit charity, to bring this project to fruition. Radiance South West (Inc) is currently providing vital post-natal services for mothers and babies, funded by the Mental Health Commission. Radiance has also been working to build a 'Community Hub' where vulnerable women and families could receive suitable services.</li> <li>•The two organisations are seeking to design and build a suitable 'Community Hub' which not only accommodates the needs of the members of the CWA and the work of Radiance South West but provides a safe, confidential and accessible office space for other community groups, legal services and allied health professionals for service delivery to vulnerable families and children.</li> <li>•The CWA of WA (and Radiance) is extremely concerned that categorising the Busselton CWA Building on the Heritage List as opposed to the City of Busselton Heritage Survey (Category 3, 4 or 5), will significantly limit the possible structure and design of the building, therefore significantly limiting the potential use of the building.</li> <li>•The reasons for this are:             <ul style="list-style-type: none"> <li>•The building, in its current condition, requires extensive rehabilitation, rebuilding and refurbishment in order to make it useable for any activity;</li> <li>•The cost of this is likely to be very high. However, a well-researched and feasible project which has been designed by two well-regarded organisations with a clear vision is more likely to attract funding; and</li> <li>•A rejuvenated building, even with a complementary extension (as per the Heritage Listing expectations), is unlikely to meet the potential requirements for the vision of the 'Community Hub'.</li> </ul> </li> </ul> <p>Therefore, the CWA of WA is strongly advocating that the City of Busselton re-consider the proposed Heritage Listing at Level 2 and recommend that the CWA Busselton Building be re-classified at Level 3, 4 or 5 of the Local Heritage Survey. This change would provide greater flexibility for a future CWA building on the site.</p> <p>BACKGROUND INFORMATION:</p> <p>The Country Women's Association of WA (Incorporated) commenced in 1924 in WA. It currently has around 2000 members in approximately 130 branches throughout the state. The Association does not receive any ongoing government funding for service delivery and its overall operating costs are met through membership fees, fundraising and merchandise sales, donations, tenancies, hiring out/leasing out property and investment income. The Association currently has a property portfolio of seventy-three (73) properties with 70% of the buildings seventy years or older (see graph below).</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>Traditionally, branches have been relatively independent and make decisions about how they would meet the aims of the Association including property matters. There is a strong commitment to volunteerism and a past culture of the decentralised management of its assets.</p> <p>Whilst the CWA of WA Board of Management has overall accountability for the property portfolio, the day-to-day management of the property is by the local branches. About half of the CWA branches 'manage' a building which is used, and has been used, to meet the purpose of the organisation as follows:</p> <ul style="list-style-type: none"> <li>•A meeting centre for the local CWA branch.</li> <li>•A place where women with young children can use the facilities, meet and form friendships and receive mutual support.</li> <li>•A site where members could partake in activities such as craft and cooking, conduct market days, running thrift shops etc; and,</li> <li>•Where members could raise funds to support their local community by hiring the buildings out to local groups for and businesses.</li> </ul> <p>So, historically, the CWA Branches have been responsible for the maintenance of the buildings and/or raising funds/applying for grants for improving them. Typically, the branches used local communities, family and friends to undertake these tasks (painting, minor repairs, plumbing and electrical work), some of which were not compliant or safe.</p> <p>This means the viability of the different Association buildings has been very dependent on the following:</p> <ul style="list-style-type: none"> <li>•The number and age of the members of the branch. As members become older, or the number of members in branch declines, there is limited capacity to raise funds through traditional means such as bake sales, catering at clearing sales etc in order to pay for the maintenance of the buildings. Furthermore, the members cannot get their families and friends to help maintain buildings either safely or to the required standard.</li> <li>•The capacity of the Branches and the Association to get grants from different funding bodies. A number of branches have received grants from the Foundation for Rural Regional Renewal (FRRR), local Shires and businesses. For instance, the Busselton Branch received funds in 2010 from Royalties for Regions to replace its roof.</li> <li>•The availability of tradesmen and builders in towns – particularly those towns which are suffering from population decline; and</li> <li>•Most of the building has some level of asbestos in them, making renovations more difficult and expensive.</li> </ul> <p>This has meant there is variation in the condition of CWA properties. Some have had major upgrades and only require minor maintenance, whereas others are very dilapidated, unlikely to meet building codes, have asbestos and are unsafe and unsuitable for use by older people or children. Unfortunately, the Busselton CWA building is in the latter category.</p> <p>In the last few years, the Board of Management has taken a more proactive approach to the property portfolio including selling properties, changing the conditions on the title so that it is easier to divest to shires or other entities, demolishing buildings or assisting some branches with costs related to renovating the properties.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>It has also sought expertise from experts in this area and is now assessing the future viability of properties taking the following information into account:</p> <ul style="list-style-type: none"> <li>•Are the properties being used to their full potential both for the Association and the local community? If they are not, how can their use be enhanced or otherwise more effectively managed?</li> <li>•How can the property enable members to deliver outcomes for themselves and the local community in a manageable and cost-effective way?</li> <li>•Whether the properties are burdensome to manage and maintain in comparison with the benefits experienced by the members and the local community.</li> <li>•Whether the buildings are posing any risks to the members, community or Association and if so, how can the risks be mitigated or ameliorated.</li> <li>•Determine whether it is in the best interests of the CWA to get rid of properties.</li> </ul> <p>THE BUSSELTON CWA BUILDING</p> <p>At present the Busselton CWA building is in very poor condition. The building is on timber stumps, with a wooden floor. Its external walls are weatherboard and asbestos, internal walls and ceiling of plasterboard with a corrugated iron roof. To the naked eye, there are cracks in the walls, an uneven floor, drooping ceiling, dire need for external painting and some plumbing requirements.</p> <p>The two Busselton branches have been keen to renovate the building so that it meets the needs of the members, something they could be proud of and potentially provide opportunities for community involvement. They have been fundraising for a number of years to pay for renovations with a plan for subsidies from other grants. Over the past few years, the Busselton Branches worked with the Board of the CWA and considered a number of proposals to renovate the building. These vary from minor renovations and re-vamping to renovations which included some demolition and re-building. The Board agreed the Association would fund the project up to \$65 000 in conjunction with the Branches, local organisations as well as apply for funding through different sources.</p> <p>Concept plans were drawn up by Duet Design (Mr Keith Cramer) and considered by the two Branches. A plan was sent to the City of Busselton for approval in July 2023. These plans involved retaining part of the original building (the front section) and refurbishing it, demolishing the back section including the asbestos and then building a new section. (Attached Document 1 and 2.)</p> <p>In February 2024, the CWA was notified by the City of Busselton that these plans had been approved in principle. (Attached Document 3.)</p> <p>However, prior to this approval being received, in August 2023 there was an investigation from a structural engineer who found that the original building required significant structural work. (Attached is Report and photos by Lee Sidwell of Structwell Engineers 15 9 23 Document 4.).</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>When this finding was presented to the Board of the CWA of WA in November 2023, the Board decided to postpone and re-think the overall renovation project as the quoted costs of undertaking the structural work, as well as the other renovation costs, were ever increasing.</p> <p>Whilst the building and amenity would have been improved and safe, it was decided that there was an opportunity to investigate as to whether an entire demolition and a specially designed, purpose-built building was a better option to ensure future sustainability and relevance of the Association.</p> <p>To that end, in December 2023 and January 2024, meetings were held with the two branches where this new 'vision' was discussed. There was agreement that putting a significant amount of money into the Busselton building, which was not necessarily going to meet the future needs of the Branches, was a wasteful exercise.</p> <p>It was also noted that Busselton was a thriving and growing community, particularly because of the access to large airport which supported an increasing number of Fly In Fly Out workers. This is significance because the female partners of male FIFO workers are often isolated and need opportunities for friendship and support.</p> <p>In June 2024, the Busselton Branches contributed to an internal survey about their needs and requirements for the envisioned building. (Attached Document 5).</p> <p>PARTNERSHIP WITH RADIANCE SOUTH WEST</p> <p>Since April 2024, the CWA of WA has been meeting with Radiance South West to assess the feasibility of designing and building a 'Community Hub' on the site of the CWA Hall which would meet the needs of the CWA, Radiance Southwest and provide community amenity as well.</p> <p>Melissa Haslam has been contracted to undertake a Feasibility Study (funded by the City of Busselton) for this purpose and will be reporting in the next month.</p> <p>The South West Community Legal Centre and Waratah Support Centre have both expressed their support for a 'Community Hub' which could accommodate women accessing support services and legal advice in a confidential and safe environment. Both services are based in Bunbury and provide outreach to Busselton and have said there are very limited spaces available for this type of service.</p> <p>SUMMARY</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>The joint vision of the CWA and Radiance is to create a vibrant 'Community Hub' for women of all ages and their families to receive peer-based support and a variety of complementary services and a meeting place for the CWA and other community groups. It is envisaged that the outdoor area would be used as community garden and a place for children to play as well as hold market days or other community events.</p> <p>The CWA of WA is keen for this project to go ahead, obviously with few or no barriers, such as a Heritage Listing on the building which would absolutely restrict its availability for redevelopment for its intended use.</p> <p>It is recommended that the Heritage Listing Category 2 be changed to Local Heritage Survey Category 3, 4 or 5.</p> <p>Should the Heritage Listing prevail, the CWA would need to re-consider whether it could continue to manage the building or whether it would be better to return it to the Crown.</p>
8	L Green	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>Ref: CWA Hall inclusion on City Heritage list</p> <p>I disagree totally with this listing! My reasoning is as follows:</p> <ol style="list-style-type: none"> <li>1. The reason for listing - "It plays a crucial role in the region's rich historical story, embodying lasting traditions and community spirit." This refers to the CWA as an organisation not the building itself. The building has been our base for 93 years and over that time has had many "renovations" struggling to make it fit for purpose. The Busselton Branch of the CWA will continue to embody lasting traditions and community spirit whatever building we are in. The building itself is not architecturally significant.</li> <li>2. The current building is structurally unsafe according to a Structwell Engineers report. This has meant that for all of this year both the Busselton Branch and the Busselton Belles of CWA have had to find alternative accommodation. This has not altered CWA's standing in our community or had any impact on our traditions and community spirit. In fact the old hall has become an eyesore, and an attractant for vandalism and homeless people.</li> <li>3. You may or may not be aware that the CWA of WA is celebrating 100 years of service this year. At 93 years our Busselton Branch is not far behind and we want a new, fit for purpose building that will allow us to continue our service to the community for another 100 years. Whilst we would like to retain some momentos of the old building which has served us faithfully for so long, it is time to look to the future and build something that will serve us, and our community, better for another 100 years.</li> </ol> <p>Therefore, I feel that the CWA Hall should either not be listed at all or only at level 5. Retaining and renovating the old building will not be cost effective and would result in a propped up building, still not really fit for purpose.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
9	D Douglas	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>Afternoon,</p> <p>I am writing this in regards to the heritage listing to the CWA Hall 48 Stanley Street Busselton. I do understand that older buildings have importance should be maintained enriching social or culture importance but keeping a building because is just old is not serving modern day function of the area. A heritage listing to this building isn't adding value to the area.</p> <p>I have asked old timers if they could tell me about the building some say it was part of the railway some say the house was put there behind the ticket collecting office for the railway and people use to live in it.</p> <p>Over the years the building has changed bits added bits taken off so not much of the original building is standing.</p> <p>Over the years husbands of the CWA woman came along and without any experience did work and changed a lot of the interior of the building none is up to safety building standards.</p> <p>I believe as it is the building will need extensive building works to make it of any use to either the CWA or any other community members that may use the hall.</p> <p>The sight probably would have some historic relevants but the building will need extensive repairs and still not meet the needs of what is needed in the community the area needs to be enjoyed by all and this building isn't meeting any standards.</p> <p>I believe the CWA have been in extensive talks with many community groups that would use facilities if a suitable building available.</p> <p>After talking to many residences around town all have said it's a run-down unsightly old building not many believe it's not worth keeping.</p> <p>Thank You</p>
10	R Cardinal	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>CWA WA BUSSELTON HALL – 48 Stanley Street, Busselton WA RE: Draft Heritage Listing 2024</p> <p>The old derelict building definitely needs to be totally removed from a listing as heritage. Whilst our CWA WA Busselton have a rich history for 93 years as a community minded and caring group of ladies the building itself has no heritage value.</p> <p>It was built in 1937 very cheaply with many varied alterations over the 93 years. These changes would definitely not meet any City of Busselton building standards today. It would be exorbitant, wasted cost to attempt to remedy this. There are deficient, poorly construction roof timbers and supporting beams. The ceilings are in danger of collapsing and may contain some asbestos. Internal walls are cracked in places and very maligned. Whilst many floor stumps were replaced in 2023, there are very low and not adequate for a total even floor level overall. This could lead to flooding issue if torrential rain is received over many days. The kitchen area was minimally updated in 2011 but totally inadequate by today's standards for cooking hence has only been used as a servery. The area is also far too small for large catering. Ablution area is outdated, does not cater for young children, babies and difficult for disabled use. The rear external wall is asbestos with a large patch covering a vandalised hole. There is also a mended area internally.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>Front and rear doors are not satisfactory for safety. After homeless gaining access the front door has tech screwed tin over it denying access by anybody and denoting a very ugly appearance. The front porch area is used constantly by at least 3 homeless people. This renders it to be very untidy, smelly, unhealthy and too dangerous for members to visit to attend to the rubbish bin or garden. This is a very old, impractical fireplace internally taking up much valuable space. This is of no use. Internally there is very little storage space for members catering gear, craft items, records information and groups renting out the space for activities.</p> <p>Hence the whole building needs to be demolished as soon as possible allowing CWA WA Busselton and Busselton Belles to use our hard earned fund raising to begin the building of a new community hub for use by many community groups and a purposeful 'home' for both groups.</p> <p>Upon completion of a new state of the art functional centre a plaque and information board can be erected at the front area denoting the old being and its history. The Dunsborough CWA WA has their old impractical building demolition with no heritage listing mentioned some years ago. During demolition the wooden floorboards could be saved and used in a small section of the new floor covering the concrete if the City of Busselton deems them of heritage value.</p> <p>A new building can contain a large meeting function area with smaller rooms for private interviewing and quiet time. A play area externally would enhance family use for small children so building is adequate for Radiance group use. A designated parking area is also required with practical locking gates non a new safety fence. With a serviceable kitchen, catering area and a compliant ablution block to accompany above requirements we could all be proud of a new attractive building in a very busy and noticeable area of Busselton.</p> <p>At the present time the old delapidated building is a total eyesore to thousands of passerby's, an embarrassment to our local CWA WA ladies and prolonging our community usefulness and fundraising times. There is no heritage value whatsoever.</p>
11	D Bryen	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>A bit about why I'm putting in this feedback submission</p> <p>I am a proud but concerned Busselton resident who has talked to many other residents and visitors to Busselton about the disintegrating state of our CWA building in the heart of Central Business District of our beautiful city. I am embarrassed to tell people I am associated with this building in current state.</p> <p>I joined CWA Busselton Branch of The Country Women's Association of Western Australia (Inc) when I moved to Busselton just over 3 years ago as I wanted to meet new friends, make connections, advocate for the environment and give back to my new community in my retirement. I have also become Busselton Jetty Host and am passionate about our environment and advocate for its future wherever possible. CWA and the jetty hosting have given me a voice to do that.</p> <p>I am also the proud daughter granddaughter, (and probably great granddaughter I'm not certain of that) and daughter-in-law of strong women who joined CWA NSW as young farmers wives in country NSW. I grew up on a farm in the 50's and 60's but didn't join CWA until recently after I retired from a long career in the education of our future generations.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>I am also the mother of 2 strong women living in the Busselton community. One of whom is a new to Busselton, FIFO worker and single mother finding it difficult ( like many others in her life situation ) to make new connections in a new community. I am also the grandmother of 4 granddaughters living in Busselton- Our future generation of young strong women from country backgrounds. I share the upbringing of 2 of those granddaughters as my daughter works away from home 2 weeks in every month in her FIFO role. So I am passionate about the advocacy role that CWA of WA is forging for the Grandparents as Carers movement. CWA membership has given me a voice in that arena.</p> <p>In the last 3 years, I have watched in frustration, the challenges of the CWA branch that I am a member of, struggle to raise funds to maintain and renovate the building in Stanley Place. At one of the first CWA meetings that I attended in Busselton, I watched members vote with passion to begin renovation rather than demolish the old building. They felt they needed to retain its history. I now know, that they all wished we had sort more expert detailed information about the hidden deficiencies of the building before embarking on the expensive maintenance program. For the last 3 years much of our members time, personal money and energy have been spent towards that revitalisation project. Yet we are now still unable to use our unsafe building that is an eyesore in our community. The 50 CWA Busselton members from 1937, when the building was build would be turning in the graves at the current condition of building and the fact that it is now rarely used for its intended purpose. A rest room for country women.</p> <p>For a while now and into the future that building will remain a very expensive chronically, underutilized functionally inadequate space. Heritage listing will add to those issues but will not remedy them.</p> <p>We need to find ways to reconnect the space to its intended purpose and find ways to maximise its utilization to support country women. Heritage listing will make that task almost impossible as we need to find sustainable ways to provide ongoing maintenance. The way to do that will be to develop partnerships with other like-minded community organisations who need community spaces to support our women across all walks of life. Funding opportunities and grants will grow from shared visions and working in partnership with organisations such as Radiance Network south west, Waratah and South West Legal all of who shore core values with CWA.</p> <p>Adding heritage listing to the old building will mean that we will be realistically unable to ever make it functional for the needs women of our community in the 21<sup>st</sup> century .</p> <p>The building is a building but it is not the heart and soul of what is CWA Busselton. Our women hold the traditions of CWA not the building.</p> <p>The building has recently lost its way in our community.. With the deterioration of the building – especially since we have need to board it up for health and safety reasons it is become a place of refuge from the weather, for a number of our city’s vulnerable homeless community. This has added a whole new urgency to the need to either demolish or fix the building.</p> <p>We are in a vicious no-win downward spiral .</p>



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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>No money to repair/ renovate- no functionality to attract, hirers, and develop partnerships and sources of funding that will be needed for sustainable maintenance- even more sad and derelict building....</p> <p>The ongoing maintenance of the old building has been an ongoing burden for our volunteer CWA of Busselton groups as we have strived to raise funds through traditional CWA ways such as raffles, bake stalls, markets etc. This is not why I joined CWA - to spend my time, energy and money maintaining an old building.</p> <p>In conclusion I strongly believe that the current CWA Building at 48 Stanley Place, Busselton should not be given any heritage listing because it</p> <ul style="list-style-type: none"> <li>• Is no longer a functionally fit centre suited to the needs of 21<sup>st</sup> century women.</li> <li>• Doesn't represent the long history of CWA in Busselton</li> <li>• Is no longer a safe haven for women</li> <li>• Has the propensity to become a haven for undesirable anti-social behaviour if it is left in its current state because we don't have the resources to maintain it</li> <li>• Needs revitalisation and improved functionally as a vibrant community hub not just a meeting place for 25 women once or twice a month.</li> </ul> <p>Any heritage listing will probably ensure that CWA Busselton branches will need to re think our options for the building-</p> <ul style="list-style-type: none"> <li>• Try to maintain the building at huge personal and financial expense</li> <li>• hand the Crown land back to the government and let them deal with it as it will be economically and emotionally better not to have to try to maintain it.</li> </ul>
12	A Mackay	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	The CWA of WA (and Radiance) is extremely concerned that categorising the Busselton CWA Building on the Heritage List as opposed to the City of Busselton Heritage Survey (Category 3, 4 or 5), will significantly limit the possible structure and design of the building, therefore significantly limiting the potential use of the building.
13	S Kosicki	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p>I oppose any form of heritage listing for the CWA cottage at 24 Stanley Place Busselton. I am confident in my opposition knowing the CWA's own stance on the cottage not to be listed and their plans for the future use for the site to be revitalised, a new purpose built community hub to be created for the benefit of Busselton community. I understand the rundown state of the building, the costs to renovate and the limitations such a development will bring about. The outcome being the high likelihood that this will preclude the CWA's plans for a community hub at all. And with little stretch of the imagination the possibility of the gradual death knoll for any use of the building at least by the CWA.</p> <p>I have strong respect and appreciation for the work, contributions and history the CWA for Busselton and in fact the whole of rural Australia and believe that this should be honoured. However I do not see that heritage listing a cottage in poor state of repair and of little appeal in anyway acknowledges this. Particularly in light that the organisation themselves do not wish for their cottage to have a heritage listing.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>I recommend that another form of recognition be made by the city for all work and benefits the CWA has provided to our community over the decades, that people are able to learn and appreciate the importance and story of the CWA.</p>
14	S Kosicki	PN208 - CWA Hall	Lot 312 (No.48) Stanley Place, Busselton	<p><u>Heritage Listing for 24 Stanley Place Busselton, Listing PN 208</u></p> <p>I write on behalf of the local community organisation Radiance Network South West Inc. (Radiance) in support of CWA’s considerations and request for their building at 24 Stanley Place Busselton to not be heritage listed.</p> <p>Since 2017 Radiance has supported young families experiencing mental health and wellbeing vulnerabilities during their perinatal timeframe (conception to three years of their child’s life) throughout the South West region.</p> <p>Early this year Radiance commenced conversations with the Busselton CWA, their state organisation’s CEO, and state CWA President with aims to jointly build and manage a Community Hub on the CWA Stanley Place site. Both organisations are confident of the rich merit and potentials the revitalisation of this site will have and the resultant contribution to Busselton’s community.</p> <p>The CWA and Radiance share common core tenets with focuses for the wellbeing of families and their social/community connectivity, understanding the beneficial influences this has for the health and resilience of the whole community. As such the realisations for a vibrant community hub with opportunities for multi-cultural and cross-generation uses is exciting and realistic as an outcome this cooperative venture.</p> <p>Radiance has high regard for the work, contribution, and historical story of the CWA in Busselton and rural communities across Australia.</p> <p>The respect and honesty of the discussions between our two organisations provides Radiance a genuine and knowledgeable position, in line with the CWA’s own decision to firmly oppose the heritage listing of the CWA cottage in Busselton CBD.</p> <p>Rather Radiance suggests it is the CWA’s story, their work, and dreams for the future of our community that should be honoured.</p>
15	D Hutton	PN142 – Wilyabrup Hall	Lot 503 (No.697) Puzey Road, Wilyabrup	<p>To Whom it may concern,</p> <p>In response to your letter 2<sup>nd</sup> August 2024, outlining the proposal to upgrade the Level of Significance from category 4 to category 2 of the Wilyabrup Hall (reference PN142).</p> <p>We, the Wilyabrup Community Association <i>strongly reject</i> this proposal . Having meet and discussed we comment as follows.</p> <p>The Hall was vested back into community control, after lobbying by the Wilyabrup Community Association, following the City’s review of the physical condition and the ongoing cost burden of a number of similar facilities throughout the City of Busselton.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>The Willyabrup Hall was deemed not to meet criteria, and had it remained under City control was destined for demolition. By agreeing to the reclassification, we would have to commit to the restrictions and subsequent cost, that the City itself was not prepared to incur.</p> <p>The past few years we have maintained the property in the manner that is required, both in a practical and cost effective sense. The upgrading of the Heritage classification. would exert a far greater pressure on both the communities ( Volunteers) time with compliance and limited financial resources, without necessarily adding a great improvement to both building or community perception of it . The building which was constructed in the late 1950s has a very high level of asbestos, so any attempt to replace would have the effect of not maintaining the “High degree or integrity/ authenticity” as required by the Level 2 Whilst current utilisation is low, growth within the area, may see a time when we have outgrown this small space. Expansion under Cat 2 would also prove onerous and costly, opposed too , say, stand alone construction of a new building. The historical significance is not lost, with many of our member having generational connections with the current building and that which it replaced. (school which burnt down)</p> <p>We, the Willyabrup Community Association, feel that we are best placed to determine the expectations for the future of the “Hall’s” physical state/ appearance and how it fits into the social fabric of the community. We reiterate our opposition the re classification, and request it remain as it currently is.</p>
16	J Smith	PN038 – Phoebe Abbeys’ House	42 Seymour Street, West Busselton	<p>"The place is valued by the community as a prominent landmark that contributes to the community sense of place since the mid 19th century." If it's so valued by the community why hasn't something been done about this wreck of a building. This property is a complete shambles, dilapidated and in extremely poor condition. It is frequently inhabited/visited by persons/riff raff who have lit fires internally and uplifted floorboards and destroyed the interior. It is full of rubbish, graffiti and a complete eyesore to the surrounding community. The Police have been called at times to remove persons from the property. I pity the owner who owns it as there would be absolutely no incentive to restore it. The land itself would absolutely be of high value for housing close to the CBD. Surely this house could be subdivided off so the land can be utilised. I have lived in South Street for the last 13 years and it's disgraceful that this property has been left to further disintegrate into a complete ruin. For goodness sake DO SOMETHING ABOUT IT or allow the owner more freedom to develop. It's disgraceful.</p>
17	D Bee	PN038 – Phoebe	Lot 151 (No.42) Seymour Street, West Busselton	<p>For reasons of accuracy, please see below, corrections regarding the family history of the Phoebe Abbey House (the Weetman-Abbey House).</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
		Abbeys' House		<p><b>Heritage Review - Phoebe Abbey's House, WEST BUSSELTON - PN038 - Page 403</b></p> <p>Christopher Weetman was an <b>English, immigrant</b>, not Irish.  <b>Weetman built the homestead</b>, known as the Phoebe Abbey House.                      On the marriage of Jane Weetman <b>John Abbey purchased her share of the farm.</b>                      Nathaniel and Adela Abbey <b>lived in their own property</b> on the Quindalup/Caves Rd. Not until the <b>death of Adela did Natty moved in to live with his twin brother John.</b>  <b>Thomas Abbey Jnr did not live with his brothers John and Natty Abbey.</b> In electoral rolls his address was <b>either Caves Road or Quindalup Road.</b> He described his properties with either address depending on their locations. He lived at Newtown House until his death in 1912.                      Chris and Phoebe Abbey had their <b>own dairy farm business</b> which was well known for quality.  <b>At no time did Phoebe Abbey and her sister-in-law Bridget Abbey ever live together.</b> They lived in separate residences, either side of Abbey/Seymour Street.  <b>Government and family references</b> substantiate the above. Archival information in the past has often been incorrect.</p> <p>NB: Quindalup Road was also referred to as Caves Road. Known as Quindalup Road ... the road to Quindalup ... on the opening of the caves, locals began calling it ... the road to the caves. This can be confusing when relying on Electoral Rolls for accuracy.</p>
18	L Clarke	PN038 – Phoebe Abbeys' House	Lot 151 (No.42) Seymour Street, West Busselton	<p>We should maintain and extend our heritage list. Busselton is losing so much of its natural and man made history such as our old houses in the centre and the wetlands. It is also so important to support the old house near Busselton high</p>
19	M Shackleton	Multiple	Multiple	<p><b>COMMENTS</b></p> <p>In opening I would like to point out, what a confusing and off-putting mess of documents you've provided. Unnecessarily repetitive, documents lacking page numbers, and the sequence of presenting properties wasn't consistent between documents. This non-sequential layout made it extremely difficult to compare or indeed, locate any particular property.</p> <p>I will list my comments regarding the properties of interest to me:-</p> <p>PN001 &amp; PN060 - - If these properties are worthy of Category 1 listing, why wasn't a condition report and supporting photographs taken of the properties before being handed over to Broad Constructions? Why wasn't a lease signed?</p> <p>PN060 -- When will you be carrying out an inspection of this property to ensure it maintains its Heritage Listing?</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>PN022 -- How can this possibly be only Category 2 given that it has been beautifully and thoughtfully restored, and is an extremely popular venue with many wonderful memories associated with it for locals and tourists alike? This property is superior to many of the Category 1 properties, such as;-</p> <p>PN038 -- I'm confused as to whether this property is on the revised list or not. Please advise.</p> <p>PN156 -- Given the deep sentimental attachment local families have with the historic ANZAC War Memorial and it's central position in the City, it should certainly be upgraded to Category 1. Given the years of neglect it has withstood since it was bestowed on (what is now the) CoB, it is well and truly time a little money and effort was spent on this icon to ensure it reflects our pride in those who selflessly gave their lives from this region during WWI, plus other conflicts. There is also a significant lack of detail concerning this property.</p> <p>Similarly, I found the write-up on the new Memorial to be excessive and full of irrelevant information for a property which has not yet become part of the community fabric.</p> <p>PN174 -- If the aforementioned was verbose, then this property suffers from a distinct lack of detail. The State Library has information and and at least one photo to prove this building was the first Rectory in Busselton. The photo is of Dr John Crampen &amp; Mrs Mary Eliza Rosseloty and their maid. He arrived in WA in 1864 as Surgeon Supt on the "Strathmore". He was medical officer in Busselton from 1870. He later moved to Williams 1893-4 to 1897. More information is available from SLWA.</p>
20	J Murray	PN005 - Beachgrove	51 Ford Road, Geographie	<p>I have received an email from Lisa Page, owner of <i>Beachgrove</i> in Ford Road Busselton, who wishes to query the Condition/Integrity/Authenticity labels in the Draft LHS as it stands.</p> <p>She states that:  <i>There has been substantial change to the external appearance of the house particularly over the last 25 years; notably the painting of the weatherboards, changing of the roof colour, missing guttering, trims and finials, to point out a few. The exterior of the house has deteriorated to such a substantial degree that its become almost untenable due to the amount of water still entering into the house (despite already extensive repairs and replacement). Its why the family gave her up. Recently we had another ceiling collapse due to another water leak. The reality is that she hasn't been well maintained on the exterior for a long time.</i></p> <p>I totally concur with the owner's assessment of the place and agree that the headings discussed require modification to allow for the deterioration of the building and the vast changes made since the last MHI document was released.</p>

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21	K Lyon	PN005 - Beachgrove	Lot 100 (No.51) Ford Road, Geographie	<p>I've put in a couple of submissions for the above-mentioned. I noted a markup, but I couldn't attach it to the feedback for PN005 Beachgrove. I have attached it to this email.</p> <p>More generally, I noted that there needs to be more consistency with how 'Heritage Listings' are shown. Sometimes, the 'Statutory Listing' is above the 'Other Listing', and other Places it's under. Then, for instance, on PN001 Agricultural Bank of Western Australia (fmr) Busselton, it doesn't mention being on the Heritage List under 'Statutory Listing'. Also, with the same place, it doesn't mention or credit the authors of the Conservation Plan (2001) yet gives an obscure link to the Busselton Performing Arts and Convention Centre. Previous/current (MHI 2013) shows clearly with 'Registration Details' and then under that with 'National Trust', 'Municipal Inventory', 'Heritage List', State Heritage Register', 'Associations' and 'Bibliography'. An audit of all the places and this inconsistency needs to be undertaken as PN002 doesn't put a 'Statutory Listing' at all, yet it's on the Heritage List. Looking at the next PN006, it doesn't put a 'Statutory Listing' at all but puts the State Heritage List under 'Other Listings' and doesn't mention the Heritage List at ALL! How would an owner, architect or other interested party be able to rely on this document if it isn't accurate?</p> <p>There are too many other issues to delve into and hope the City will take on the comments above and others from the community to make the document a useful resource.</p>
22	K Paterson	PN140 - Wildcroft Cottage	Lot 70 (No.1970) Caves Road, Naturaliste	<p>In relation to the City's draft heritage survey, I have the following comments in relation to the property I own at 1970 Caves Road, Naturaliste, known as Wildcroft Cottage.</p> <p>I am sorry that I did not get these through before the YourSay platform closed, I didn't realise that it was closing so soon after I received the correspondence from the City, and I have only now had a chance to prepare this submission due to other commitments.</p> <p>As discussed during our on site meeting, the second building on the property is also of considerable heritage significance. During the subdivision process, we had to spend considerably more money to have it included in the Conservation Management Plan, and when we were concerned about this large cost, we were told that it was essential that it was also included. It is the older of the two buildings, and there is considerable knowledge about the construction and use of the building over the years. It is protected under the Conservation Management Plan, but when I contacted the City about this process, I was told that there was no record of that Conservation Management Plan on the City's records. This greatly concerns me, as there is a risk that the significance of this building could be missed in the planning process, and it could be altered or removed. By placing the second building on the City's heritage list, it is clear that it is also of significance and needs to be protected, without anyone having to go digging through an extensive management plan to realise that. I urge the City to include it in the listing, it is such a special building, with the door from Cape Naturaliste Lighthouse, inscription in the door by James William Armstrong when his son was enlisted in World War One, carving of the 'A' into one of the hand hewn slabs. It has also been owned and used by so many other members of the community, including the Hemsley family, Sargeant's and Jodrell's.</p>

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				<p>I think the source of your information should also reference June Henson and Shellie Cummings, with their permission, as it was them that provided most of the information to Judi, who compiled it. There was the Heritage Report compiled in 2019, however the more important document that was prepared as part of the heritage subdivision and I believe is listed on title, is the Conservation Management Plan that Judi and Stuart Luff in 2020. It is essential that this is included in the heritage listing, as it is currently the only document that protects the second building.</p> <p>The 'Archival Photographs' are incorrectly captioned, they are all recent photos from 2024 that Schae took on site (I believe), apart from the historic photo that is from the City's previous heritage document. There are a number of historic photos provided by June and Shellie that I believe would be more appropriate for inclusion in this listing.</p> <p>Thank you all for the work you have put into this, I really hope that both buildings can be included in the final listing, as well as the reference to the Conservation Management Plan, so that their significance and authenticity can be protected into the future. If you have any questions about my comments please let me know.</p>
23	S Cummins	PN140 - Wildcroft Cottage	Lot 70 (No.1970) Caves Road, Naturaliste	<p>You may recall meeting me and family members when you visited Wildcroft cottage earlier this year. I tried to call and did leave you a message. However, I then decided to send you this message.</p> <p>I have been sent a copy of the Draft 2024 Heritage Survey by Kelly Patterson and have read it. I know the time to comment has passed but as I have only just been sent a copy, can I make 3 comments.</p> <p>Firstly page 332. These photos are not all of the cottage. The two photos marked with a red star are of the barn. **images not present.</p> <p>Page 330 <i>As a young man, Clarence James Armstrong farmed Springfield with his father and supplied Caves House with wood, meat and vegetables. He pulled down the original home and built the cottage that stands today. Recent renovations to the back of the second house, unearthed newspaper remnants dating back to 1897</i></p> <p>Please add in the year...ie built the cottage that stands today in 1916.</p> <p>Page 330 <i>Elizabeth later brought her widowed and elderly mother Ann from Kent, England to Springfield to live, sharing her time between Margaret River and the Yallingup property. In the 1940's, during WW2 granddaughter June Henson lived there together with her brother Don, grandmother Elizabeth and her mother, Enid.</i></p>

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				<p>This should read  <i>After the death of her husband Elizabeth's mother Ann Peirce, who had travelled to Western Australia in 1913 came to live with her and her daughter Enid. In the 1940's, during WW2 granddaughter June Henson lived there together with her brother Don, their mother Enid and grandmother Elizabeth.</i></p> <p>I am sorry this is late. From looking at the document, it is evident that many hours of work have gone into producing it.</p> <p>Happy to assist with any additional information</p>
24	J Murray	PN140 - Wildcroft Cottage	Lot 70 (No.1970) Caves Road, Naturaliste	<p>Congratulations on the Draft Local Heritage Survey Review, an amazing effort and well done.</p> <p>Re: Wildcroft Cottage, Naturaliste PN140 Management Category 2.</p> <p>As you know, I was involved in writing the Heritage Report, May 2019 for the owners of <i>Wildcroft Cottage</i> and so know and understand the place well. The owners are confused and disappointed that the early barn has not been included in the listing and they and I are wondering what the criteria was for its exclusion.</p> <p>My thoughts are that:</p> <ol style="list-style-type: none"> <li>1. The barn is dated c1906 as indicated in the Heritage Report.</li> <li>2. It is a very interesting structure with aesthetic appeal (given its compromised condition).</li> <li>3. The barn was a part of a working farm and strongly connected to the cottage for nearly 120 years. Farm buildings, like <i>Wildcroft Cottage</i> didn't sit in a rural setting without any outbuildings and these two structures compliment each other and have a strong shared history.</li> <li>4. The owners are heritage sensitive and have been conscientious in following heritage guidelines in restoring the cottage.</li> <li>5. The owners are prepared to do conservation work on the barn to secure its future. <i>Wildcroft Cottage</i> was also in a neglected state when they took it on.</li> </ol> <p>Prue, there doesn't seem to be a downside to adding the early barn structure to the listing, so I am hoping that this listing may be amended to include the outbuilding.</p> <p>On another matter, I have only managed to have a brief look at the Draft copy of the LHS so far and will be in contact soon re other properties.</p>



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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
25	S Stuart – Department of Education	PN137 - Vasse School	Lot 4711 (No.17) Kaloorup Road, Vasse	<p>Thank you for providing the opportunity for the Department of Education to review the draft Local Heritage List, draft Heritage List and a revised draft Local Planning Policy 4.3 – Heritage Conservation. The Department has reviewed these documents, in particular, the reclassification of Vasse School from heritage Category 4 to 1 within the City of Busselton’s Heritage List 2024 to align with the State Heritage Register, <a href="https://inHerit.wa.gov.au">inHerit - State Heritage Office (dph.wa.gov.au)</a>.</p> <p>In view of the above, the Department has no in principle objection to the heritage reclassification of Vasse School to Category 1.</p> <p>Kind regards,</p>
26	S Breeden	Multiple	Multiple	<p>Hi Will,</p> <p>I’ve been advised that you’re the person overseeing the <b>Busselton Municipal Heritage Inventory 2013</b>. It is an excellent document and resource</p> <p>I’ve scanned through part of the document and would like to suggest the following comments be considered for update or inclusion – incidentally I’m old Busselton born and bred but now live in Perth I’d be pleased to speak with you – so when you’re in the office perhaps you could give me a call on <b>9285 1822</b> (if not around, I have an answering machine – please leave a message for best time and number to phone back)</p> <p><b>The Butter Factory</b> – I read that it switched to powdered milk in 1960. It was before then because as kids (it would have to have been before 1955 because I started work December 1954) we used to go there where the operator of the powdered milk machine (I think it was Fred Siddons) used to give us little rolled pieces of dried milk which we ate there and then. The drying machine was an incredible sight for us kids – it rolled out a thin sheet or wave of dried milk but while the machine was being set up to create the film of dried milk, it created small rolls.</p> <p><b>The Powerhouse</b> - the Inventory says it was built in 1937 and burnt down the next year which means 1938. Year 1938 is definitely wrong. It burned down late afternoon Saturday 31st January 1942. I remember the sight and a wild pram ride home to safety behind my older brother’s bicycle. I also have a movie film of the fire taken by pharmacist Frank Eggleston. The attached newspaper reports confirm the date (we knew it as the <b>Powerhouse</b> – not Power Station) [See Trove SW NEWS 5 FEB 1942 long article]</p> <p><b>Barnard’s Hall</b> – Allan Jones’ (Picture Theatre) son-in-law Ernie Hunter has what might be a good photo to add to the inventory. He might have given them to the Busselton Museum. The front of the theatre was Art Deco and had a vertical column with the name “Talkies”.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p><b>Sun Dial</b> - Attached is a history as at 1977 which you might find useful</p> <p><b>The WW2 Aerodrome</b> – I may be wrong but I don’t think it’s mentioned in the Inventory. It was constructed in 1941 and was an Operations Base Unit (OBU) but I don’t know the number. This is where Queen Elizabeth and Prince Phillip landed for their 1954 visit and that’s when the road was named Queen Elizabeth Avenue. I’m currently trying to find out details about the aerodrome. I well remember some events during WW2 and the great post war Air Shows. Strangely it does not show on WA “air force” type maps that I’ve seen. Also a number of aerodrome Air Force houses were transplanted into town for, I think it was, an ex-Servicemen’s housing scheme. The <b>Showgrounds</b> hall (burned down) is nominated as being the aerodrome mess hall – at the Showgrounds I’m pretty sure it was also the Army (CMF) Drill Hall. The Museum has a small hut from the aerodrome. [See Trove SW NEWS 22 + 29 Jan 1948 + Tim Blue 2023 book imaged above]</p> <p>Unless I’ve yet to find the following in the Inventory – are they suitable for recording? (I noticed there are some road routes included in the Inventory)</p> <ul style="list-style-type: none"> <li>· <b>The “Rapids Road” from Busselton to Margaret River and on to Augusta</b> (my father used to take the Royal Mail by horse and buggy via this road to Augusta and the Leeuwin Light House by horseback). The Rapids river crossing was approached from Busselton via Strelly Street/Gales Road.</li> <li>· <b>Caves Road from Yallingup to Augusta</b> (prior WW1 my father used to bring professionally caught fish from Augusta to the train at Busselton via this road – used a Model T Ford. He used to ice the fish with ice from Fouracre and Wass butchers in Busselton (they had ice making equipment). They were in Prince Street where Butcher’s butcher shop later was.</li> <li>· <b>Busselton’s gas light system</b> (took over from the lantern lights and preceded electric lights)</li> <li>· <b>Layman’s Mill (Wonnerup)</b> – I think the remains are still there. Some of the parts from here were taken to Perth to “refurbish” the Old Mill in South Perth</li> <li>· <b>Killerby’s Stores</b> – I don’t know if anything is recorded about this store that was part of Busselton’s history. It was my families store (my mother was a Killerby and my grandparents and mother’s twin sister are buried at the Pioneer Cemetery). The original store opened in 1915 at what later became Leece’s Bakery in Prince Street. They then moved to the corner of Queen and Prince Street diagonally opposite Sussex House (on the site of Mrs Selina MacPherson’s home). Breeden’s Hardware was in the old Bulk Store next to the old Library and Powerhouse. There were a number of other associated properties around town such as the Group Shed plus five branch stores at Nannup, Margaret River, Jarrahwood, Cowaramup, Donnybrook, plus in 1954 a Nuffield/BMC Dealership and garage diagonally opposite the Vasse Hotel. My father and uncle were famous for reliable deliveries to Group Settlement farms.             <ul style="list-style-type: none"> <li>• Beltana House 1914 Gran Killerby Maternity home (Fennessy’s block) My Grandmother was born in Marlow, County Cork, Ireland</li> </ul> </li> </ul>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p style="text-align: center;"><b>1914 wife Sarah opened a Maternity Home 'Beltana House' in Busselton and travelled district as a midwife before becoming a driving force in their family stores</b></p> <ul style="list-style-type: none"> <li>• Municipal Housing Scheme first house (Dick Scaddan – Fairbairn Road – opened with much fanfare)</li> <li>• <b>Peake’s</b> was another big store – in Queen Street, next to Killerby’s.</li> <li>• <b>House’s Milk Bar</b> was another famous place including for “Half Time” treats of Allan Jones’ pictures.</li> <li>• <b>Thom’s Tea Rooms</b> next door to House’s</li> <li>• <b>Blue Gum Tea Rooms</b> in Queen Street</li> <li>• <b>Stone’s Flats</b> corner Queen and Prince Streets (opposite Killerby’s Store and Sussex House)</li> <li>• <b>Old showgrounds</b></li> </ul> <p>The Agricultural Society then purchased land between Harris Road and the site of the Butter Factory on Peel Terrace. A section of this land was sold to the State for use as the WAGR reserve.</p> <p>During the war in 1942, the local garrison Battalion was formed to defend the south west area from possible invasion, and for some months were in camp at the show grounds. They were made up by local men who were too old or incapacitated for the regular army. After World War Two the society sold this land and moved to the present site at Churchill Park.</p> <p>A former mess hall from the Queen Elizabeth Avenue air force base was relocated to Churchill Park for use as the Show Hall. In 1994 this was burnt to the ground.</p> <p>A new hall was built by 1996.</p> <p>[See Trove SW NEWS 20 January 1949 page 3 (and others, Plaster Works opened by Deputy Premier)]</p> <p>***Additional email</p> <p>Hi Will,</p> <p>I’m so pleased that you’ll consider the additions I’ve suggested – it is so very important our history is preserved for future generations. I know much work has been done to date but also know that unless structures are cemented into place, good work commenced today but not completed, can get forgotten (the bottom drawer syndrome) when original architects move on.</p> <p>I’ll put together some stuff and send to you “in due course” – I’ve been doing some research on the old aerodrome (old South-Western News/The West Australian/Daily News etc clippings and so forth). I’ve put a fair amount together but it’s a slow process.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>I've remembered two more items to add to "the list"</p> <ul style="list-style-type: none"> <li>One is associated with the aerodrome – the post war <b>Municipal Housing Scheme</b> using RAAF buildings in town. A unique Scheme for WA and Australia. Proposed by my uncle, then Mayor Kemp Killerby and enthusiastically endorsed by Council.</li> </ul> <p>Of significance must be <b>the first house hand-over</b>. A big ceremony well reported in the local rag which I remember attending as a ten year old (it was five doors from us in Fairbairn Road). Dick and Ida Scaddan were the owners – I hope that house is still there because it is a definite part of Busselton's heritage and history forgotten by most. Even in his five Oral History interviews Dick did not mention this momentous occasion as part of his life. The Busselton Brass band played "Open the Door Richard" as he was handed ceremoniously handed the keys.</p> <ul style="list-style-type: none"> <li>The other is <b>Beltana House</b> in Bussell Hwy (Caves Road) west of West Street on the west side of Fennessy's garage. It was a grand house which I think is now demolished.</li> </ul> <p>Back in 1914 my grandmother Sarah Killerby ran a Maternity Home at that location. Amongst other things, she was a trained nurse including maternity. She used to travel by horse and buggy to farms about a week before a birth was due and stay with the mother. I can only presume that women able to stay in Beltana House gave birth there – pre Busselton Hospital maternity ward days (West Street next to the old hospital in Marine Parade)</p> <p>I haven't done much research but it seems the old hospital had a rocky time. I've attached a 1923 clip which looks like the Maternity Ward was not created until after this date. Interesting is the hospital Committee questioned whether the hospital should compete with a private Maternity Home.</p>
27	J Murray	Multiple	Multiple	<p>Hi</p> <p><b>ST. MARY'S HALL</b> I have reviewed St. Marys Church Hall PN213 and note that it has been <u>listed as Cat. 1</u>. Clearly, it is not a Cat.1 building for a number of reasons which I am happy to outline. However, we have just received in the mail from the City, notification that the Hall has been <u>listed as Cat. 2</u>. Could you please confirm with us that it is actually Cat. 2 and that it has been updated on the Draft LHS and the Heritage List to reflect Cat.2. Thanks a lot.</p> <p>As well, Lockeville Rd, is spelled Lockville Rd and the hall is not on a corner block. It had a brick annexe at both the front and rear of the building. The current use is incorrect as we are preparing the place for adaptive reuse as a residence and it is empty and has never been used as Social/Recreational Community hall since we have owned it.</p> <p><b>LOCKEVILLE</b> We purchased 3 hectares not 3 acres</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p><b>THE ISLAND</b>  <b>Important</b>                      There are problems here! The photos are not of The Island and appear to be from Beachborough. I have worked on The Island recently and the owners were keen to work on the place but when they were refused permission to run a restaurant they stopped work. We managed to get a new roof on and one room was painted and then the work stopped. It has a terrible damp problem (black walls) and ablutions out the back that are in a terrible state. No kitchen to speak of and lots of work needed. It was a house by Eustace Cohen (I have a copy of the drawings). The Island and Beachorough are similar (same architect) but you will note that Beachborough has a vent in the roof where The Island has a chimney.                      The yard is overgrown and trees in the front yard have recently been removed.                      The photos show the physical description is now incorrect and the place is in poor condition and currently locked up. I took this photo yesterday from the road, which shows a different perspective to the other photos, and as I couldn't access the place have included a photo from the wetlands side that I took when I was working on the place. The MHI 1995 photo you have included is correct.                      There is a lovely barn in poor condition. It dates 1934.</p> <p><b>BEACHBOROUGH</b>                      I have also worked on Beachborough and can tell you that the 'heavy cast iron Doric columns' are no longer extant. The corrugated iron roofing replaced Marseille tiles that were too heavy for the roof structure to support.</p> <p>Hope this info helps.                      Kind regards Judith</p>
28	L Perry	Multiple	Multiple	<p>Hi team,                      I got some feedback from someone and was wondering if you can help. It might not be possible.</p> <p>Why isn't the LHS in order by property name? Is this a compliance order?!</p> <p>It just makes it difficult to find places.</p> <p>If not, can we have a Places by Name index with the page number at the front so people can find places more easily. This is because the PN is not in any order either and the Places by Locality don't include any page numbers.</p> <p>For example, it takes some time to find Membenup Homestead or Fernbrook Homestead.</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>She also has some other historical feedback that might be useful like spelling mistakes.</p> <p>p. 338 – Georgian spelt incorrectly -</p> <p>a number of pages: ships are not italicised eg: “<i>Warrior</i>” or “<i>Egyptian</i>” are normally italicised to denote arrival on a ship or some kind of public transport.</p> <p>p. 351 – Wollaston’s Picton. People probably don’t know who he is so he should have his title Reverend Wollaston of the Church of England.</p> <p>p. 370 – a T hanging off the end of a paragraph (maybe 4<sup>th</sup>) maybe same page: Elijah Dawson arrive in the Swan River Colony in 1830 aboard the ship “<i>Warrior</i>” or aboard the “<i>Warrior</i>” (as per comment about italicised names.)</p> <p>p.371 – Westbrook reference to Elijah Dawson’s descent Chris Dawson is current Governor of WA – might be of interest in the future.</p> <p>p. 375 – Fernbrook. Possibly note that John Joseph Dawson was not related to Elijah Dawson of Westbrook.</p> <p>p. 380 – Georgian missing r and full stop at the end not consistent? This is in quite a few entries.</p> <p>p. 438 - Island Farmhouse, Wonnerup. Bridget Hurford was hung. Maybe some more information that she was the first woman hung in Western Australia, and the first woman to be hung at the new Perth Gaol or Courthouse in 1855 (not Fremantle).</p> <p>There were also some notes about the pgs 112 – the details are correct however there is reference in Historical Information last sentence that could be clarified: In 1856, a lock up was constructed at some distance from the main town centre.</p> <p>In 1856 the gaol was in Mitchell Park - not that far away In 1842 there was Earnshaw’s Gaol in Strelley Street (that’s the site with the roses and broken down fence we talked about at the meeting I think. I’m not sure where the Gulch’s gaol fits into this and I can’t find the Gulch in the LHS either. I’m sure it has been in there before!</p> <p>Anyway, I haven’t had time to read the whole thing to find other spelling or grammar errors – is this important</p>

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
29	F Bear	PN212 – Peppermint Tree & PN193 Melaleuca Tree	Dunn Bay Road, Dunsborough & Peron Avenue, Dunsborough	Please lift these trees on to the Heritage List. Busselton City needs a Significant Tree Register as a complement to the Heritage List. The importance of the environment in which we live, and that we share our lives with here, needs more visibility in local laws and respect from people, especially the wave of new arrivals who are unaware of local history and heritage.
30	S Anderson	PN156 - Busselton War Memorial	Lot 229 Peel Terrace, Busselton	It was noted that the heritage survey listed the Historic war memorial as CAT 2 from a CAT 4. Whilst the cat 2 is in recognition of the heritage value is a step up from the old category. However, the memorial is worthy of CAT 1. When you align it with the heritage precinct: ie the Bakers shop in Albert St being a state heritage listing along with prospect villa in pries ave and St Mary's Church. Consideration needs to be for the sculptor of portcelli being the top sculptor of the era designing most of the statues and memorials in Perth city. It is testament of his work. Plus the dedication by general Birdwood being the commander in chief of Australian defence forces. The highest ranking officer at the time in Australia. The attendance of thr state premier is another aspect that needs to be considered as an important aspect of recognition of how important it is to state heritage. Then there is the connection of the 10th light horse. Y There are 9 names on the memorial which at the time was a big contribution from the community youth. When you look why the Vasse school house was awarded a CAT 1 does not compute. It is strongly requested that the War Memorial be given the CAT 1 category. Hoping this is given due consideration. considered that the heritage value
31	R Mildwaters	PN156 - Busselton War Memorial	Lot 229 Peel Terrace, Busselton	This war memorial was opened in 1920. The newspaper made a huge deal about it as it was a crafted by a famous sculpturer and funded by the public. There were some very important words printed in the paper that time should not alter... "We have one request to make and that is, that every man and woman, and every boy and girl will regard this memorial as a sacred thing, that they will Honour and Protect it always." These words are not taken lightly and any effort to undermine them is an indication of a moral decline in our society. This memorial should be a category 1 listing never to be challenged and the memorial should be maintained to the highest standard at any cost. Anything less than a category 1 is a slur on our City Of Busselton.
32	V Bussell	PN156 - Busselton War Memorial	Lot 229 Peel Terrace, Busselton	This historic Community funded War Memorial designed by famous sculptor Pietro Porcelli was one of the first War Memorials built in W.A. following the end of World War One. It should be preserved as a mark of respect for the soldiers incuding my own Uncle Lt Alfred Joseph Bussell MC] whose names are contained on the Memorial. It should also be preserved in perpetuity for the Busselton Community as promised at the time the Memorial was officially opened early in 1919. IN order to ensure its ongoing preservation I ask that the Memorial be upgraded to Category 1 Status instead of the Category 2 status specified in the latest 2024 draft City of Busselton draft report.
33	R Subbs	PN156 - Busselton War Memorial	Lot 229 Peel Terrace, Busselton	This War Memorial and the surrounding grounds should be reclassified to a Management Category 1 in keeping with the history of the memorial and site itself. This should be listed as a high priority on the State Heritage List as well as with the National Trust. There is a lot of history and emotion associated with this War Memorial and it should be maintained to the highest level and protected at all costs.

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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
34	K Lyon	N/A	N/A	It seems like the document lacks any preamble about the Heritage List. For more information, refer to the DPLH/Heritage Council WA document "Guidelines for establishing a heritage list (2021)": <a href="https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf">https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf</a> . I also think you should have the Levels of significance and classification as a table, as the above-mentioned document shows.
35	V Bussell	PN091 - Jindong Hall (fmr)	Lot 1663 (No.335) Payne Road, Jindong	AS a former student in 1953 of the above named historic Jindong Primary school I ask that proper signage be erected at the entrance to the site. Describing the building under the name of its original purpose which was as a primary school for children of nearby group settlers and other nearby farmers and others living in the vicinity. The current sign which simply says Kaloorup Hall is unsuitable and does not accurately describe this historic School building. "Historic former Jindong Primary School" would be a far better and more appropriate title. I hope that a new sign to that effect can be erected on the site in the near future please. Its worth noting that whilst this historic school was used in recent times by the Kaloorup fire Brigade and others it is situated in Jindong and not Kaloorup anyway and therefore the existing sign is inappropriate and quite misleading.
36	L Hamersley	PN097 – Marybrook Farmhouse	Lot 61 (No.197) Chain Avenue, Marybrook	We have no intention of removal at the moment but the building will deteriorate if left without some maintenance. If it is downgraded to 4.3 it would be really great if you would allow us to restore this building which would keep the character but with modern building materials. Also retaining all remaining trees around old house. Does 4.3 allow us to subdivide this historical asset onto a new title? And we have a full report on this house (historical history) done by Judith Murray cultural heritage and history for anyone to read. Thanks for your consideration
37	E Koop	N/A	N/A	I would like to recommend that no. 60 Prince Street be included on the Local Heritage Survey and no. 58 (now demolished) being included in the Local Heritage Survey as sites of significance.  As can be seen in these photos from the State Library WA, these buildings have been in Prince street since at least 1912. It could be said that these buildings form part of the original shops located in Prince Street and as part of the original town site of Busselton. They also show social historical significance and have been in place almost as long as the Busselton Post Office (c1898), which is included on the Heritage Survey.  Whilst little is known about the buildings, it is clear from images captured in 1915 that at no. 58 were tea rooms. You can identify the buildings in the older photos from their roofline structure and chimneys, alongside their position on Prince Street.  <a href="https://purl.slwa.wa.gov.au/slwa_b2953782_2 - BA1271/335">https://purl.slwa.wa.gov.au/slwa_b2953782_2 - BA1271/335</a> : Prince Street, Busselton from corner of Stanley Place, 1912 <a href="https://purl.slwa.wa.gov.au/slwa_b2790199_1 - 087222PD">https://purl.slwa.wa.gov.au/slwa_b2790199_1 - 087222PD</a> : Prince Street, Busselton, from corner of Stanley Street <a href="https://purl.slwa.wa.gov.au/slwa_b3305377_1 - 025412PD">https://purl.slwa.wa.gov.au/slwa_b3305377_1 - 025412PD</a> : Prince Street, Busselton, 1915 <a href="https://purl.slwa.wa.gov.au/slwa_b2790147_1 - 087214PD">https://purl.slwa.wa.gov.au/slwa_b2790147_1 - 087214PD</a> : Mann family members and others in vehicles parked outside South Western News office in Prince Street, Busselton, ca. 1915



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	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p><a href="https://purl.slwa.wa.gov.au/slwa_b2790151_1">https://purl.slwa.wa.gov.au/slwa_b2790151_1</a> - 087216PD: Mann family members outside South Western News office, Busselton</p> <p><a href="https://purl.slwa.wa.gov.au/slwa_b3317994_1">https://purl.slwa.wa.gov.au/slwa_b3317994_1</a> - 025924PD: Prince Street, Busselton, ca. 1920</p>
38	J Bussell	PN095 – Lucy Isaacs Graveyard	Timber Reserve	<p>Dear City of Busselton, The upgrade of Lucy Isaac’s Graveyard from level 5 to level 2 on the Heritage Survey and inclusion onto the City’s new heritage list has drawn my attention. To provide a more comprehensive record I recommend more ‘Historical Information’ be included. To make the information more historically correct, I have also adjusted several errors made in the current information and have edited the entire entry from start to finish in what should be its finished form for your convenience. Regards Julian Bussell</p> <p><b>HISTORICAL INFORMATION</b> This small memorial honours the lives of Lucy Isaacs, nee Lowe (born circa 1850- died1893) and her mother Matilda (Mattie) Purvis, nee Lowe. It is not known who erected the current memorial but it is understood that the three graves were first marked with a picket fence. Previous research has found that this site was near the second timber mill at Yallingup Siding. Lucy Lowe was of mixed heritage being the daughter of William Henry ‘Major’ Lowe also known as John James Low - an African American whaler, from Boston, Massachusetts, and her mother ‘Mattie’, who was of European and Aboriginal descent. According to the whaling ship ‘Lalla Rookh’ 1840-1844 voyage Log Book held at the New Bedford Whaling Museum in the USA, Lowe is registered as a crew member who deserted ship at Geographe Bay. William Henry ‘Major’ Lowe’s death is recorded as 29 July 1867 age 50, buried at Dunsborough. Lucy married Sam Isaacs, an industrious hard working and proud mixed heritage African American/Aboriginal stockman who worked in the district as a farm hand and labourer for many families, notably the Bussells. He was also a competent Bullock team driver. The index for marriages records a marriage between Lucy Major and Sam Isaacs at Busselton in 1870. Sam Isaacs achieved fame in 1876 when he and Grace Bussell rescued survivors of the ship SS Georgette which had come aground not far from the Bussell farm Wallcliffe where Sam was working. For this act of bravery the government later granted Sam Lot 243, a parcel of land comprising 100 acres near the Margaret River. Sam and Lucy named their property 'Fernbrook' which is located within the Shire of Augusta Margaret River. Sam was working at Yelverton’s Quindalup Timber Mill in 1893, with Lucy, her mother and their seven children, living nearby. Lucy died 22nd November 1893 after the birth of a still born child and both are reportedly buried alongside each other in a grave at this site. A report from 1957 states that three graves were found at this site but no further information was provided. Mattie Purvis, now the wife of John Purvis and mother of Lucy is understood to have died in 1897 and reportedly also buried at this grave site. Sam Isaacs died in 1920 and is buried at Busselton’s Old Pioneer Cemetery</p>
39	Department of Planning, Heritage and Lands (DPLH)	All documents	N/A	<p><b>LOCAL HERITAGE SURVEY, HERITAGE LIST AND LOCAL PLANNING POLICY 4.3</b></p> <p>Dear Sir</p> <p>Thank you for your email of 5 August 2024 regarding the City of Busselton Heritage Review 2024, which includes the draft revised local heritage survey, heritage list and Local Planning Policy 4.3 – Heritage Conservation. The City of Busselton is to be commended for their efforts on updating and modernising their Heritage Framework to ensure consistency with the regulations, Heritage Council guidelines and heritage best practice. The following comments are provided to assist in the review of the draft documents:</p> <p><b>1. Local Heritage Survey (LHS)</b></p>

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				<p>The revised LHS is generally in accordance with the Heritage Council’s Guidelines. It is noted that State Registered heritage places <i>P00423 Busselton Jetty</i> and <i>P00401 Busselton Court House and Police Complex</i> are proposed to be reclassified to Category 1 and entered on the City’s Local Heritage List. This aligns with the category criteria that State Registered heritage places are to be classified as Category 1.</p> <p>The LHS requires further consideration in the following areas:</p> <ul style="list-style-type: none"> <li>• In the ‘Levels of Significance’ table, the term ‘State Register of Heritage Places’ should be used instead of the description ‘State Heritage Listed places’ to ensure the distinction between the City of Busselton’s Heritage List.</li> <li>• The introductory text to the LHS mentions, ‘<i>The inclusion of a place in the Survey alone does not mean that a property is ‘heritage listed’.</i>’ This statement could be further refined to replace ‘is heritage listed’ with ‘has heritage protection.’</li> </ul> <p>’ An explanation of heritage - protected places, as defined in the deemed provisions, could further assist in clarifying the difference.</p> <ul style="list-style-type: none"> <li>• The introductory text mentions that an LHS is also called a Municipal Heritage Inventory (MHI). As this outdated terminology it should be either excluded from the text or explained that the terminology has changed.</li> </ul> <p><b>2. Heritage List</b></p> <p>We recommend that the following modifications be made to the Heritage List in accordance the Heritage Council’s Guidelines and the deemed provisions:</p> <ul style="list-style-type: none"> <li>• Include a description of each place and the reason for its entry in the heritage list in the table as per Part 3 Clause 8(2)(a) of the deemed provisions.</li> <li>• Identify in the table as to whether the building has a significant interior, as the new provisions require planning approval for interior works only where a place has been designated as having a significant interior.</li> </ul> <p><b>3. Local Planning Policy 4.3 – Heritage Conservation (LPP 4.3)</b></p> <p>The draft LPP is generally in accordance with Heritage Council’s ‘Guidelines for Preparing a Local Planning Policy for Local Heritage’, but requires further consideration in the following areas:</p> <ul style="list-style-type: none"> <li>• The current LPP3.4 contains sections on adopting and amending the heritage list and adopting a heritage area that are not included in the revised draft version. As the current policy is intended to be revoked, further LPP’s for the heritage list and heritage areas should be prioritised.</li> <li>• We note that the term ‘heritage-protected place’ is used predominantly in the LPP. ‘Heritage-protected place’ is a collective that is defined in the deemed provisions as being inclusive of other types of heritage places with statutory protection. For example, a place on the heritage list is considered to be a heritage-protected place. The City should consider whether more specific terminology such as such as ‘place on the Heritage List’ would be better understood or alternatively clearly explain the term within the LPP and other Heritage Framework Documents.</li> </ul>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<ul style="list-style-type: none"> <li>• Section 5.1 - Development Controls appears mislabelled as the section contains information pertaining to accompanying material. Separate sections for development application requirements and development controls would provide clarity and organisation to the document. Reference to the 'Local Heritage List' is incorrect and may lead to confusion with the local heritage survey.</li> <li>• Section 5.1.1 - The reference to 'schedule 2 of the regulations', should be reviewed for correctness. A reference to the Shire having regard to the development control principles in <i>State Planning Policy 3.5</i> would be more appropriate as this is not addressed in the deemed provisions.</li> <li>•Section 5.3b states that '<i>Where there is no Conservation Management Plan, work should be guided by the Burra Charter.</i>' Further information regarding the Burra Charter should be provided or reference to the development control principles in <i>State Planning Policy 3.5</i> which also mentions the Burra Charter.</li> <li>•The intention of Section 5.3.5 that states '<i>Where existing Fabric contains asbestos products, replacement should be based on materials that give a similar appearance to the original.</i>', should be further considered or clarified, as this policy may have an unintended restriction on portions of a building or place that are of little or no significance.</li> <li>•We note that the development controls and diagrams 1-3 seem tailored to residential heritage places. Separate development controls should be considered for non-residential and commercial buildings which are of a different heritage typology.</li> <li>•There are grammatical errors throughout the document, in particular inconsistencies with the capitalisation of planning terms and heritage terms. For example, 'heritage-protected place' and 'cultural heritage significance' should not be capitalised.</li> <li>•The Heritage Council of Western Australia can be referred to as the 'Heritage Council' or 'HCWA' but should done so consistently in the document.</li> </ul> <p>We hope that these comments are of value in the review of the draft documents.</p>
40	Department of Biodiversity, Conservations and Attractions (DBCA)	Multiple	Multiple	<p><b>HERITAGE REVIEW 2024</b></p> <p>I refer to your email dated 06 August 2024 seeking the Department of Biodiversity, Conservation and Attractions' (DBCA) comments in relation to the review of the City's Heritage Survey, Local Heritage List and Local Planning Policy 4.3 - Heritage Conservation (LPP4.3).</p> <p>The following comments are provided pursuant to DBCA's responsibilities under the <i>Biodiversity Conservation Act 2016</i> (BC Act).</p> <p><b>Advice to City</b></p> <p>In terms of the draft Local Heritage List, there are two heritage places that are directly managed by the department, and therefore have the most significant implications for DBCA. They are:</p> <ul style="list-style-type: none"> <li>• PN096 – <b>Ludlow Forestry Mill &amp; Settlement</b> - 21 Ludlow Road, North Ludlow / 12 Ludlow Park Road, Ludlow / 18-20 Ludlow Road, North Ludlow – Category 1 – within Ludlow State Forest – also State Heritage Registered Place No. 15834</li> </ul>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				<p>• PN072 - <b>Cape Naturaliste Lighthouse and Quarters</b> - Cape Naturaliste Road – Category 1 – within Leeuwin-Naturaliste National Park - also State Heritage Registered Place No. 2914</p> <p>In addition, there are two heritage places that are not directly managed by DBCA, but which lies in an area where DBCA has a partnership role with other agencies in relation to maintaining and enhancing the conservation values found there. This is:</p> <ul style="list-style-type: none"> <li>• PN118- <b>Vasse Floodgates &amp; Wonnerup Floodgates</b> / Route of the Ballarat Railway Line / Site Ballarat Bridge - Layman Road, Yoganup to Ballarat Mill nr Lockeville, Wonnerup – Category 1 – within Vasse-Wonnerup Wetlands Ramsar area - also State Heritage Registered Place No. 16727</li> <li>• PN148 - <b>Wonnerup Wetlands Layman Rd Reserve, Vasse &amp; Wonnerup Estuaries</b> - Category 3 - within Vasse-Wonnerup Wetlands Ramsar area</li> </ul> <p>DBCA does not have any comments in relation to inclusion of these heritage places within the City of Busselton Local Heritage List and will continue to be mindful of the heritage significance of these places when undertaking works. In terms of other heritage places in the draft Heritage Survey that DBCA has management responsibility for, they are identified as Category 3 or 4 places and therefore are of lesser heritage significance. These are:</p> <ul style="list-style-type: none"> <li>• PN128 - Sugar Loaf Rock Sugar Loaf Rock Rd - Category 3 – within Sugar Loaf Rock Nature Reserve / Leeuwin-Naturaliste National Park.</li> <li>• PN088 - Injidup Spring Injidup Spring Rd - Category 3 – within Leeuwin-Naturaliste National Park.</li> <li>• PN171 - Canal Rocks and Footbridge Canal Rocks Rd - Category 4 – within Leeuwin-Naturaliste National Park.</li> </ul> <p>The majority of these are identified as of Landscape significance and DBCA is satisfied that their heritage values can be managed through the department’s current management plans and practices, etc. DBCA has no comments to make on the draft Local Planning Policy 4.3 - Heritage Conservation (LPP4.3). Thank you for the opportunity to comment on this heritage review. Please contact Matthew Wansborough at the Parks and Wildlife South West Region office on 08 9725 4300 or email <a href="mailto:swlanduseplanning@dbca.wa.gov.au">swlanduseplanning@dbca.wa.gov.au</a> if you have any questions about this advice.</p>
41	K Lyon	Local Planning Policy 4.3 Document	N/A	<p>Under the definitions, there is nothing about the 'Burra Charter', and at a minimum, there should be a link - <a href="https://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf">https://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf</a>. There should also be a flowchart to assist those owners of places unfamiliar with the process. I find the diagrams confusing; for example, Diagram 2 - what if there was a tree on the verge on the side of the street that would obscure both the original and new building? Also, would the WA Museum in Perth not be allowed to have the new portion built over the original heritage-listed place? They did it and don't think it has diminished the original place. All 5.8 Related documents should have a hotlink or a better reference so private owners can access these vital documents. I also think you should have the Levels of significance and classification as a table; refer to the DPLH/Heritage Council WA</p>

Attachment 3



	SUBMITTER:	PN NUMBER & NAME:	ADDRESS:	SUBMISSION:
				documents "Guidelines for establishing a heritage list (2021)" - <a href="https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf">https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf</a> , "Guidelines for preparing a local planning policy for local heritage (2023)" - <a href="https://www.wa.gov.au/system/files/2023-03/Guidelines-for-Preparing-a-Local-Planning-Policy-for-Local-Heritage.pdf">https://www.wa.gov.au/system/files/2023-03/Guidelines-for-Preparing-a-Local-Planning-Policy-for-Local-Heritage.pdf</a> . Lastly why hasn't there been any reference to a clause '2.4 Structural condition assessment in the case of demolition' in the above-mentioned document?

Attachment 4



# Heritage Framework

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**LOCAL HERITAGE SURVEY**

The *Heritage Act 2018* requires that local governments prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance.

The purpose of a local heritage survey includes assisting in preparing a heritage list under a local planning scheme.



**LOCAL HERITAGE LIST**

The *Planning and Development (Local Planning Schemes) Regulations 2015* requires that each local government establish and maintain a Heritage List to identify places within the scheme area that are of cultural heritage significance and worthy of built heritage conservation.

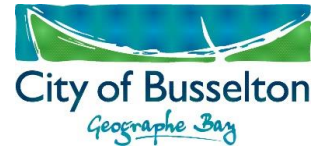


**LOCAL PLANNING POLICY**

*State Planning Policy 3.5 Historic Heritage Conservation* provides direction on decision making for heritage protected places. Local Governments may choose to provide further guidance for development to heritage protected places through a local planning policy for heritage.

# Local Planning Policy No.4.3

## HERITAGE CONSERVATION



### 1. Head of Power and Scope

This Policy has been adopted pursuant to Schedule 2, Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)*. Part 3, Clause 8 of the Deemed Provisions requires the City to establish and maintain a Heritage List.

Part 8 of the *Heritage Act 2018* establishes a requirement for local governments to prepare and maintain a Local Heritage Survey (LHS) of places which in its opinion are, or may become, of cultural heritage significance. The Heritage List is effectively derived from this, though not all places on the LHS may qualify for inclusion on the Heritage List.

The policy applies to development across the whole of the City for all Heritage-Protected Places contained on the City's Local Heritage List. It does not apply to conservation of Aboriginal Heritage, except where included in the Local Heritage List or where located within a Heritage Area. Aboriginal Heritage is protected by the *Aboriginal Heritage Act 1972*.

### 2. Purpose

The purpose of this Policy is to provide clear guidance on the framework, procedures, assessment, and management of proposals for works affecting local Heritage-protected Places or Heritage Areas as defined by this policy.

This policy applies to the administration and operation of the Heritage List established pursuant to clause 8, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)* and associated with the Local Planning Scheme.

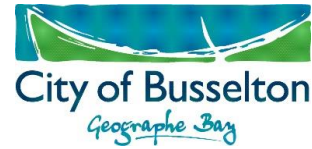
### 3. Objectives

The objectives of the policy are to:

- 3.1. To conserve and protect places of local Cultural Heritage Significance.
- 3.2. To ensure that development, including conservation, alterations, additions and new development, respect and do not adversely affect the Cultural Heritage Significance of Heritage-protected Places.
- 3.3. To provide certainty to landowners and the community about the planning processes for heritage identification and protection.
- 3.4. To provide clear direction on the procedures for making applications for works affecting local Heritage-protected Places.

## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



### 4. Interpretation

Unless otherwise noted, terms used in this policy have common meanings and include those defined in the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015*, and the *Heritage Act 2018*.

**“Archival Record”** means a document containing drawings, photographs and written information prepared in order to record the state of a place at a given time, usually prior to demolition or major change. Refer to the Heritage Council of Western Australia (HCWA) *Guide to Preparing an Archival Record*.

**“Burra Charter”** means the document providing guidance for the conservation and management of places of cultural heritage significance. The charter has been generally accepted as the standard for heritage practitioners in Australia and is adopted by the Australian International Council on Monuments and Sites (ICOMOS).

**“Conservation Management Plan”** means a document that details how to identify and look after the significant cultural values of a place. Its preparation involves a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. The Heritage Council of WA provides guidelines for the preparation and use of conservation management.

**“Conservation Management Strategy”** means a document that provides information on the maintenance of a property outlining current condition and actions to ensure the significance of a place is not lost. The Heritage Council of WA provides an information guide to conservation management strategy.

**“Cultural Heritage Significance”** the same meaning given in the *Heritage Act 2018* s.5(1).

**“Fabric”** Means all the physical material of the place.

**“Heritage Area”** means an area of land as defined by Schedule 2, cl. 7 of the *Regulations*.

**“Heritage Agreement”** the same meaning as defined in the *Heritage Act 2018* s.90.

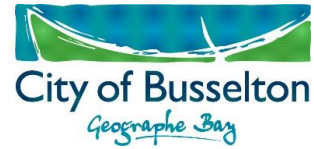
**“Heritage Assessment”** means a systematic assessment that describes a place and its setting and states its significant heritage values in terms of the criteria adopted by the Heritage Council of WA. These criteria are the aesthetic, historic, social and scientific values of the place.

**“Heritage Impact Statement”** means a report that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, or on the heritage area within which it is situated. Refer to the Heritage Council of WA’s Heritage Impact Statements guide.

**“Heritage List”** means a list of places that has been adopted and protected under the heritage provisions of the City of Busselton Local Planning Scheme in accordance with section 8(1) of the *Regulations*.



# Local Planning Policy No.4.3 HERITAGE CONSERVATION



**“Heritage-protected Place”** means a place that meets the criteria as established under cl. 1A of the Regulations.

**“Impact”** means the manner in which proposed works will, or are likely to, affect the cultural heritage significance of a place, as assessed against the matrix at Appendix 1 of this policy.

**“Interpretation Plan”** is a document that explains the ways in which a place could be interpreted. Interpretation Plans should aim to increase both our understanding and our enjoyment of heritage places. Refer to the Heritage Council of WA Interpretation Guidelines.

**“Place”** shall have the same meaning given in the *Heritage Act 2018* s.7(1)

**“Significant Fabric”** means fabric identified as contributing to the cultural heritage significance of the plan.

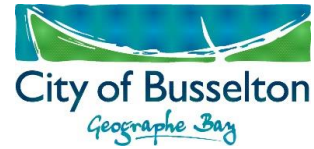
## 5. Policy Statement

### 5.1 Adopting and amending the Heritage List

The City maintains the Local Heritage Survey, Heritage List and Heritage Areas, including undertaking periodic reviews. The City may amend the Heritage List over time in the following circumstances:

EVENT	CITY PROVISIONS
A place is found to be of Cultural Heritage Significance in a review of the Local Heritage Survey.	The City will consider inclusion of a place in the Local Heritage Survey and/or the Heritage List on the basis of its Cultural Heritage Significance as identified through a review of the Local Heritage Survey.
A place is nominated for inclusion in the Local Heritage Survey and/or Heritage List by the owner or a member of the public.	The City will consider inclusion of a place in the Local Heritage Survey and/or the Heritage List if assessment documentation to the required standard is provided by the nominator.  If assessment documentation to the required standard is not provided by the nominator, the City will commission a Heritage Assessment or defer its decision until a review of the Local Heritage Survey or Heritage List is scheduled.
A Heritage Assessment is prepared in conjunction with a development proposal.	The City may consider inclusion of a place in the Local Heritage Survey and/or the Heritage List if a Heritage Assessment is prepared as part of a Heritage Impact Statement submitted by an applicant, or by the City at its own expense.
A place is demolished or substantially damaged or destroyed.	The City will consider removing a place from the Local Heritage Survey and/or Heritage List if it is demolished or is damaged or destroyed, to the

# Local Planning Policy No.4.3 HERITAGE CONSERVATION



	extent that its Cultural Heritage Significance is lost.
A Heritage Assessment of a place finds that previous historic information was not correct.	The City will consider removing a place from the Local Heritage Survey and/or Heritage List if its assessed cultural heritage significance is found to be flawed.

The procedures for adding places to the Heritage List, or modifying or removing places from the Heritage List are set out in the *Regulations*.

### 5.1.2 Heritage Areas

Before adopting a Heritage Area under the local planning scheme the City must prepare a Heritage Assessment for the area.

The Regulations requires that a Heritage Area has a Local Planning Policy (LPP) that comprises:

- A map showing the boundaries of the Heritage Area.
- A statement about the heritage significance of the area.
- A record of places of cultural heritage significance in the Heritage Area.

The procedures for designating an area as a Heritage Area are set out in the *Regulations*.

### 5.2 ~~Development Controls~~ Applications for development approval – accompanying material

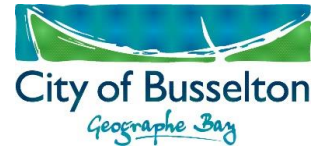
- 5.2.1 ~~In accordance with Schedule 2 of the *Regulations*, a~~ A development application must be submitted for any development, pursuant to clause 61(1) of the deemed provisions of the *Regulations*. ~~proposed for a place included on the Local Heritage List or within a Heritage Area.~~

The accompanying material required with applications for development approval relating to a place **on the Heritage List** ~~Heritage-protected Place~~ or Heritage Area will be determined by the likely impact of works on Cultural Heritage Significance, taking into consideration:

- An assessment of the proposed works against the Impact Matrix at Appendix 1;
- The structural condition of a place, and whether a place is reasonably capable of conservation;
- Material contained in Conservation Plans, Heritage Assessments, Heritage Impact Statement or other heritage documents or reports prepared for the place.
- Any advice provided by the ~~Heritage Council of Western Australia (HCWA)~~. **All development applications for places on the State Heritage Register will be referred by the City to HCWA for advice in accordance with the Heritage Act 2018.**

## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



5.2.2 An application for works to a **place on the Heritage List** ~~Heritage-protected Place~~ or Heritage Area must be accompanied by:

- (a) street elevations drawn as one continuous elevation to a scale not smaller than 1:100 showing the proposed development and the whole of the existing development on each lot immediately adjoining the land the subject of the application.
- (b) a detailed schedule of all finishes, including materials and colours of the proposed and existing development.

5.2.3 Heritage Impact Statement

If in the opinion of the local government, a proposal is for works that are likely to have a moderate or major impact as determined by the Impact Matrix (Appendix 1), on the Cultural Heritage Significance of a **place on the Heritage List** ~~Heritage-protected Place~~ or Heritage Area, the application for development approval must be accompanied by a Heritage Impact Statement (HIS) consistent with the guidelines produced by the **HCWA** ~~Heritage Council of Western Australia~~.

5.2.4 Heritage Assessment

- (a) A Heritage Assessment to be prepared at the applicant's expense may be requested for places on the Heritage List or within Heritage Areas.
- (b) Where the Cultural Heritage Significance of a place cannot be adequately determined from an existing assessment, the City may in accordance with Schedule 2 of the *Regulations* require a Heritage Assessment be carried out prior to the approval of any development.

### 5.3 Development Control Principles

In considering any development applications in relation to a **place on the Heritage List** or within a Heritage Area, the City will apply and have due regard to the development control principles set out in this policy and *State Planning Policy 3.5 – Historic Heritage Conservation (SPP3.5)*.

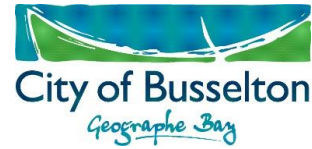
Development within a Heritage Area will also be assessed against the relevant provisions of any local planning policy for that area, including any design guidelines associated with the policy.

#### 5.3.1 New development

- (a) Where a site contains a **place on the Heritage List** ~~Heritage-protected Place~~ and there is capacity for additional development to occur, that development must be compatible with the Cultural Heritage Significance of the existing building(s) or place and the locality.

## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



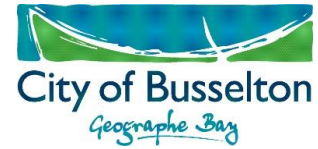
- (b) Where the site is located within a Heritage Area, development must comply with the Policy provisions for that area.
- (c) The following development provisions apply for new development to a **place on the Heritage List** ~~Heritage-protected Place~~:
  - i. New development, including garages, sheds and outbuildings must be designed to not detract from the **place on the Heritage List** ~~Heritage-protected Place~~ on the site.
  - ii. The **place on the Heritage List** ~~Heritage-protected Place~~ must remain the dominant building(s) on the site. Mixed Use and non-residential development should maintain the visual prominence of the primary street elevation of a **place on the Heritage List** ~~Heritage-protected Place~~.
  - iii. New development should respect the scale, form and proportions of the **place on the Heritage List** ~~Heritage-protected Place~~.
  - iv. New development should respect the materials and colours of the **place on the Heritage List** ~~Heritage-protected Place~~.
  - v. New development should be designed and constructed in a style that is sympathetic or compatible with, but does not mimic, traditional building styles of the **place on the Heritage List** ~~Heritage-protected Place~~.

Refer to Diagram 1 below for additional guidance.

### 5.3.2 Conservation and Restoration Works

- (a) The following development provisions apply for conservation and restoration works to a **place on the Heritage List** ~~Heritage-protected Place~~, including works within a Local Heritage Area:
  - i. A Conservation Management Plan should guide conservation and restoration of buildings or places.
  - ii. Where there is no Conservation Management Plan, work should be guided by the Burra Charter.
- (b) The original Significant Fabric of a **place on the Heritage List** ~~building or Heritage-protected Place~~ should be retained.
- (c) Where a **place on the Heritage List** ~~Heritage-protected Place~~ has deteriorated to the point of requiring restoration works, deteriorated Fabric should be replaced with Fabric that matches the original as closely as possible.
- (d) Where restoration work is carried out to a **place on the Heritage List** ~~Heritage-protected Place~~ that has been altered, work should be based on

# Local Planning Policy No.4.3 HERITAGE CONSERVATION



research including historic photographs, plans or other documents that can identify the original elements, details or finishes of the building or place. Research materials used as the basis of restoration works should be included to assist in assessing the application.

- (e) Where ~~existing fabric contains~~ asbestos products **is found in later additions**, replacement should be based on materials that give a similar appearance to the original **fabric**.

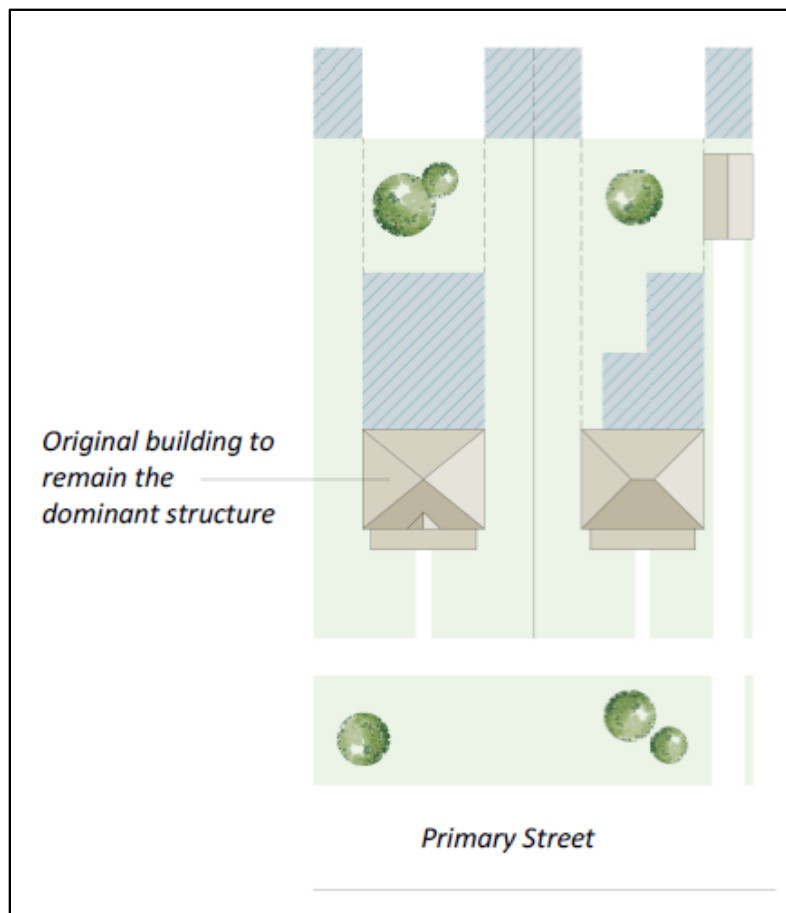
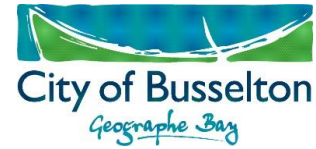


Diagram 1 – 5.2.3.b The **place on the Heritage List** ~~Heritage-protected Place~~ must remain the dominant building(s) on the site.

## Local Planning Policy No.4.3 HERITAGE CONSERVATION

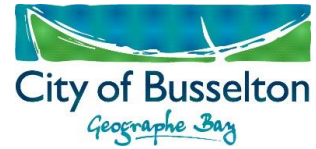


Above – 5.3.3.b : Paisley Cottage – example of place on the Heritage List remaining dominant structure when viewed from the street.

### 5.3.3 Alterations and additions and Change of Use

- (a) Adaptation should be carried out with the least amount of change to the original Significant Fabric as possible. Work that can be reversed in the future is desirable, however work that cannot be reversed will be supported provided the Cultural Heritage Significance of the place is not compromised.
- (b) The impact from any development on a **place on the Heritage List** ~~Heritage-protected Place~~ or within a Heritage Area will take into account the Cultural Heritage Significance of that area as a whole.
- (c) The following development provisions apply for alterations and additions to a **place on the Heritage List** ~~Heritage-protected Place~~:
  - i. Works should comply with the Conservation Management Plan for the building or place. Where there is no Conservation Management Plan a Heritage Impact Statement may be required.
  - ii. Alterations and additions should be limited to areas of the building(s) or place assessed to be of lower significance.
  - iii. Alterations and additions should not obscure or alter areas or elements that contribute to Cultural Heritage Significance.
  - iv. Alterations and additions should:
    - Ensure that the original building remains the dominant structure when viewed from the street.
    - Be in keeping with the bulk and scale of a significant building and clearly evident as new.

# Local Planning Policy No.4.3 HERITAGE CONSERVATION



- Use materials and colours that match and/or do not detract from the significant building.
  - The façade and roof pitch of the original building should not be altered.
  - Ensure that upper floor additions are not constructed over significant areas of a building or do not impact on the Significant Fabric or elements of the building.
  - **New work should not eliminate or hide original shopfront details (where applicable) and must not distort the original design’s intent.**
- v. Applications for change of use should ensure the future viability of the building or place, their suitability will be assessed on the capacity of the building to retain its Cultural Heritage Significance.

Refer to Diagrams 2 and 3 for additional guidance.

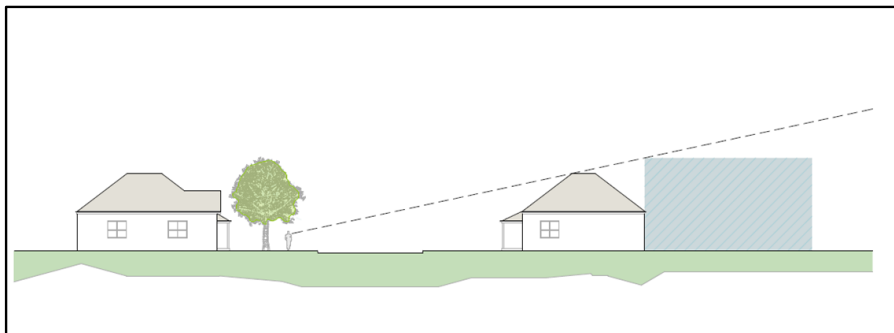


Diagram 2 – 5.4.3.(e)(f) The roof pitch of the original building should not be altered, and upper floor additions should not be constructed over significant areas of the building.



Above – 5.3.3.c : Busselton Fire Station No. 2 (former) – example of later addition not obscuring elements of Cultural Heritage Significance.

## Local Planning Policy No.4.3 HERITAGE CONSERVATION

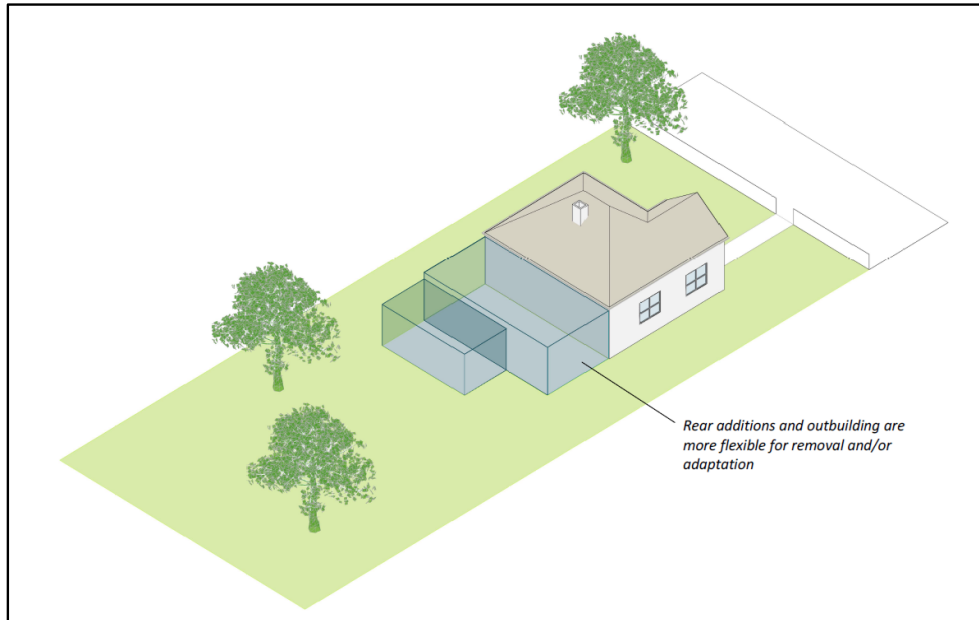
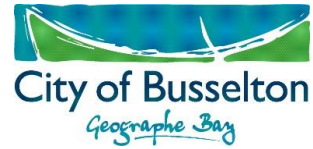


Diagram 3 – 5.5.2 Assessment of applications for demolition or partial demolition will consider the impact of demolition on the Cultural Heritage Significance.

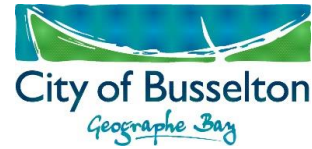
### 5.3.4 Demolition controls

- (a) In accordance with Clause 61(1) of Schedule 2, Part 7 of the *Regulations*, demolition of any Heritage-protected Place is not exempt from the requirement for development approval.
- (b) In assessing an application for development approval for demolition the City will have regard to the Cultural Heritage Significance of the place and, in the case of places in Heritage Areas, of the impact of demolition on the significance or character of the Area as a whole.
- (c) If structural failure is cited as a justification for the demolition of Significant Fabric, the City may require that a structural condition assessment by a registered structural engineer with relevant heritage experience be provided.
- (d) Demolition will not be supported where the City forms the view that structural inadequacy is a result of the place not being properly maintained, as defined in clause 13(1) Schedule 2 of the *Regulations* on the grounds that redevelopment is a more attractive proposition.



## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



- (e) In the event that a **place on the Heritage List** ~~Heritage-protected Place~~ or part thereof is demolished without City approval, the City may require reinstatement or other means of rectifying the situation as a condition of a future approval for the site.

Refer to Diagram 3 for additional guidance.

### 5.4 Conditions of approval

In approving an application for development approval, the City may impose the following conditions of approval.

#### 5.4.1 Archival Record

- (a) If a proposal is for demolition, including partial demolition that will have a moderate or major impact on the Cultural Heritage Significance of the place or heritage area, the City will require the applicant as a condition of approval to submit an Archival Record of the place, prior to the commencement of development.
- (b) Where a proposal includes partial demolition of Significant Fabric, an Archival Record will be conditioned only to the extent required to record the Fabric being removed.
- (c) An Archival Record may also be requested by the City for any proposed works that result in the substantial alteration of a place.

#### 5.4.2 Heritage Agreement

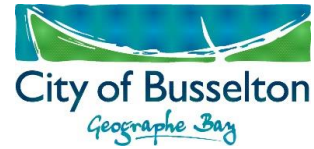
- (a) A Heritage Agreement may be a condition of approval where a planning incentive, concession or allowance is sought on the basis of a commitment to the future built heritage conservation of a **place on the Heritage List** ~~Heritage-protected Place~~.
- (b) A Conservation Management Plan or Conservation Management Strategy, prepared in accordance with the HCWA Guidelines, may be required at the expense of the applicant, to inform the details of a Heritage Agreement.

#### 5.4.3 Interpretation Plan

The City encourages the provision of interpretative material as a means of conveying the Cultural Heritage Significance of a place. The City may require the preparation of an Interpretation Plan or interpretative material as a condition of development approval or as a requirement of a Heritage Agreement.

### 5.5 Incentives

# Local Planning Policy No.4.3 HERITAGE CONSERVATION



- 5.5.1 In accordance with cl. 12, Schedule 2 of the *Regulations*, the local planning scheme allows for the variation of any site or development requirement, where that variation facilitates the conservation of a Heritage-protected Place or enhances the values of a Heritage Area.
- 5.5.2 The extent of variation that will be approved will be proportionate to the conservation benefit produced by the proposed works and the cost of achieving that benefit. The City may request further information to support the assessment of these costs and benefits.
- 5.5.3 The variations that may be considered appropriate are:
  - (a) Plot ratio
  - (b) Parking requirements
  - (c) Residential density
  - (d) Land use categories
  - (e) More than one dwelling on a rural zoned lot (where an owner wishes to construct a new dwelling and the existing dwelling is heritage protected).

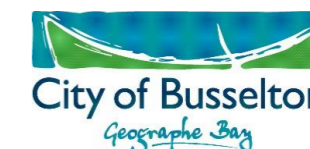
## 5.6 Related documents

- Heritage Act 2018*
- Planning and Development Act 2005*
- Planning and Development (Local Planning Schemes) Regulations 2015*
- State Planning Policy 3.5 Historic Heritage Conservation (WAPC, 2007)*
- The Burra Charter (Australia ICOMOS, 2013)*
- An information guide to conservation management plans (2013)*
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- Heritage Impact Statement interactive form (2020)*
- Guide to preparing an archival record (2019)*

## 6. Review Details

Review Frequency		2 yearly		
Council Adoption	DATE		Resolution #	
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# Local Planning Policy No.4.3 HERITAGE CONSERVATION

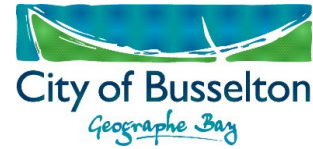


Appendix 1: Impact Matrix

Impact  Level of Impact is to be assessed separately for each criterion	Values				Rarity	Representativeness	Condition	Integrity	Authenticity	Demolition
	Aesthetic including streetscape and setting	Historic	Scientific including archaeology	Social						
<b>Positive</b>	Development that enhances the aesthetic value.	Development that conserves the historic value and interprets the history of the place.	Development that protects and/or reveals scientific value through interpretation.	Development that enhances a sense of place through retention of use associations, meaning and/or interpretation.	Enhances by retaining or conserving element(s) that contribute(s) to rarity.	Enhances by retaining or conserving element(s) that contribute(s) to representativeness.	Development that maintains, preserves or restores significant fabric to a known earlier state.	Development retains and enhances original fabric through good conservation practice.	Retains and enhances authenticity of the place through retention or reinstatement of original use, associations and meaning.	Demolition or removal only of element(s) identified in a heritage assessment as intrusive.
<b>No Discernible Impact</b>	Development that maintains or has no impact on the aesthetic value.	Development that does not affect the historic value.	Development does not affect known or potential scientific/archaeological value.	Development does not affect the social value of the place.	There is no loss or proposed change that affects rarity.	There is no loss or proposed change that affects representativeness.	Development that maintains, stabilises or preserves significant fabric in its current state without contributing to its deterioration.	Development does not affect the condition of fabric that contributes to the place's significance.	Development does not affect the authenticity of the place.	Demolition or removal of element(s) identified in a heritage assessment as being of little significance.
<b>Minor (negative)</b>	Development that does not detract from the aesthetic value. May include minor alterations to the appearance of the place.	Development that does not detract from the historic value and may include minor alterations to the place either internally or externally.	Development does affect areas of little or some scientific value and is consistent with an appropriate Management Plan.	Development results in loss of fabric or change of use of a place that has some past but lapsed association with the community.	Results in a change to an element that contributes to rarity but impact can be mitigated by interpretation.	Results in a change to an element that contributes to representativeness but impact can be mitigated by interpretation.	Development that could be detrimental to the condition of significant fabric but can be mitigated by providing advice and conditional support.	Does not substantially detract from the integrity of the place. May include minor alteration to the place to provide for a new or continued use.	Development that does not detract from the authenticity of the place. May include change of use for compatible re-use.	Partial demolition or relocation of element(s) identified in a heritage assessment as being of some significance.
<b>Moderate (negative)</b>	Development that extensively reconstructs fabric to reproduce an earlier state or materially alters the appearance of place through adaptations, additions or construction of new fabric.	Development that extensively reconstructs fabric to reproduce an earlier state or materially alters significant fabric through adaptation, construction of new fabric or change of use.	Development that is not informed by a conservation or archaeological management plan and may affect potential scientific value.	Development results in a significant loss of fabric or use of a place that has a strong and current association with the community.	Element that contributes to rarity is lost and impact cannot be mitigated.	Element that contributes to representativeness is lost and impact cannot be mitigated.	Development that is likely to lead to loss or deterioration of the structural integrity of the place, or the loss or deterioration of any element of the place that is integral to its cultural heritage significance.	Development results in a significant loss of fabric or settlement pattern that contributes to the authenticity of the place.	Development that proposes a change of use that is not compatible with past uses and/or does not reflect the values of the place.	Demolition or removal of element(s) of some significance. Demolition, relocation of element(s) identified in a heritage assessment as being of considerable significance.
<b>Major (negative)</b>	New infill development on vacant lots (including those approved for total demolition), carparks, open space. New construction that retains a façade of historic fabric.	Development that significantly detracts from the historic value through adaptation or removal of significant element(s) or introduction of a new incompatible use.	Development that significantly affects or destroys known scientific values.	Development results in a loss of place, or loss of a use that has a strong and current association with the community.	Development that results in a substantial loss of an element or area identified as contributing to the rarity of the place.	Development that results in a substantial loss of an element or area identified as contributing to the representativeness of the place.	Development that will result in deterioration in the condition of significant fabric and/or that fails to address an evident need for urgent conservation works.	Development results in a total loss of fabric and/or results in only the retention of a façade or shell of the significant fabric.	Development that proposes a change of use that is unsympathetic to the values of the place and detracts from the significance of the place.	Total demolition or removal or relocation of a building to an alternative site or dismantling and reconstruction of historic fabric. Partial demolition of elements of exceptional significance.

# Local Planning Policy No.4.3

## HERITAGE CONSERVATION



### 1. Head of Power and Scope

This Policy has been adopted pursuant to Schedule 2, Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)*. Part 3, Clause 8 of the Deemed Provisions requires the City to establish and maintain a Heritage List.

Part 8 of the *Heritage Act 2018* establishes a requirement for local governments to prepare and maintain a Local Heritage Survey (LHS) of places which in its opinion are, or may become, of cultural heritage significance. The Heritage List is effectively derived from this, though not all places on the LHS may qualify for inclusion on the Heritage List.

The policy applies to development across the whole of the City for all Heritage-Protected Places contained on the City's Local Heritage List. It does not apply to conservation of Aboriginal Heritage, except where included in the Local Heritage List or where located within a Heritage Area. Aboriginal Heritage is protected by the *Aboriginal Heritage Act 1972*.

### 2. Purpose

The purpose of this Policy is to provide clear guidance on the framework, procedures, assessment, and management of proposals for works affecting local Heritage-protected Places or Heritage Areas as defined by this policy.

This policy applies to the administration and operation of the Heritage List established pursuant to clause 8, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)* and associated with the Local Planning Scheme.

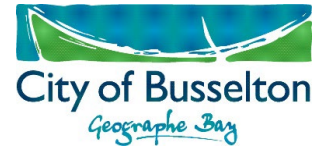
### 3. Objectives

The objectives of the policy are to:

- 3.1. To conserve and protect places of local Cultural Heritage Significance.
- 3.2. To ensure that development, including conservation, alterations, additions and new development, respect and do not adversely affect the cultural heritage significance of Heritage-protected Places.
- 3.3. To provide certainty to landowners and the community about the planning processes for heritage identification and protection.
- 3.4. To provide clear direction on the procedures for making applications for works affecting local Heritage-protected Places.

## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



### 4. Interpretation

Unless otherwise noted, terms used in this policy have common meanings and include those defined in the *Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015*, and the *Heritage Act 2018*.

**“Archival Record”** means a document containing drawings, photographs and written information prepared in order to record the state of a place at a given time, usually prior to demolition or major change. Refer to the Heritage Council of Western Australia (HCWA) *Guide to Preparing an Archival Record*.

**“Conservation Management Plan”** means a document that details how to identify and look after the significant cultural values of a place. Its preparation involves a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. The Heritage Council of WA provides guidelines for the preparation and use of conservation management.

**“Conservation Management Strategy”** means a document that provides information on the maintenance of a property outlining current condition and actions to ensure the significance of a place is not lost. The Heritage Council of WA provides an information guide to conservation management strategy.

**“Cultural Heritage Significance”** the same meaning given in the *Heritage Act 2018* s.5(1).

**“Fabric”** Means all the physical material of the place.

**“Heritage Area”** means an area of land as defined by Schedule 2, cl. 7 of the *Regulations*.

**“Heritage Agreement”** the same meaning as defined in the *Heritage Act 2018* s.90.

**“Heritage Assessment”** means a systematic assessment that describes a place and its setting and states its significant heritage values in terms of the criteria adopted by the Heritage Council of WA. These criteria are the aesthetic, historic, social and scientific values of the place.

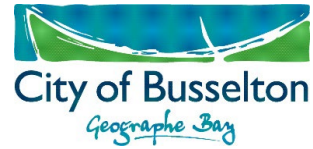
**“Heritage Impact Statement”** means a report that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, or on the heritage area within which it is situated. Refer to the Heritage Council of WA’s Heritage Impact Statements guide.

**“Heritage List”** means a list of places that has been adopted and protected under the heritage provisions of the City of Busselton Local Planning Scheme in accordance with section 8(1) of the *Regulations*.

**“Heritage-protected Place”** means a place that meets the criteria as established under cl. 1A of the *Regulations*.

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## HERITAGE CONSERVATION



**“Impact”** means the manner in which proposed works will, or are likely to, affect the cultural heritage significance of a place, as assessed against the matrix at Appendix 1 of this policy.

**“Interpretation Plan”** is a document that explains the ways in which a place could be interpreted. Interpretation Plans should aim to increase both our understanding and our enjoyment of heritage places. Refer to the Heritage Council of WA Interpretation Guidelines.

**“Place”** shall have the same meaning given in the *Heritage Act 2018* s.7(1)

**“Significant Fabric”** means fabric identified as contributing to the cultural heritage significance of the plan.

### 5. Policy Statement

#### 5.1 Development Controls

- 5.1.1 In accordance with Schedule 2 of the *Regulations*, a development application must be submitted for any development proposed for a place included on the Local Heritage List or within a Heritage Areas.

The accompanying material required with applications for development approval relating to a Heritage-protected Place or Heritage Area will be determined by the likely impact of works on Cultural Heritage Significance, taking into consideration:

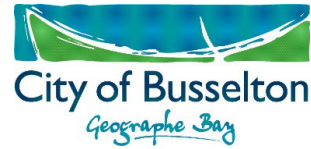
- (a) An assessment of the proposed works against the Impact Matrix at Appendix 1;
- (b) The structural condition of a place, and whether a place is reasonably capable of conservation;
- (c) Material contained in Conservation Plans, Heritage Assessments, Heritage Impact Statement or other heritage documents or reports prepared for the place.
- (d) Any advice provided by the Heritage Council of Western Australia (HCWA).

- 5.1.2 An application for works to a Heritage-protected Place or Heritage Area must be accompanied by:

- (a) street elevations drawn as one continuous elevation to a scale not smaller than 1:100 showing the proposed development and the whole of the existing development on each lot immediately adjoining the land the subject of the application.
- (b) a detailed schedule of all finishes, including materials and colours of the proposed and existing development.

## Local Planning Policy No.4.3

# HERITAGE CONSERVATION



### 5.1.3 Heritage Impact Statement

If in the opinion of the local government, a proposal is for works that are likely to have a moderate or major impact as determined by the Impact Matrix (Appendix 1), on the cultural heritage significance of a Heritage-protected Place or Heritage Area, the application for development approval must be accompanied by a Heritage Impact Statement (HIS) consistent with the guidelines produced by the Heritage Council of Western Australia.

### 5.1.4 Heritage Assessment

- (a) A Heritage Assessment to be prepared at the applicant's expense may be requested for places on the Heritage List or within Heritage Areas.
- (b) Where the Cultural Heritage Significance of a place cannot be adequately determined from an existing assessment, the City may in accordance with Schedule 2 of the *Regulations* require a Heritage Assessment be carried out prior to the approval of any development.

## 5.2 New development

5.2.1 Where a site contains a Heritage-protected Place and there is capacity for additional development to occur, that development must be compatible with the Cultural Heritage Significance of the existing building(s) or place and the locality.

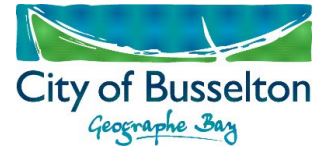
5.2.2 Where the site is located within a Heritage Area, development must comply with the Policy provisions for that area.

5.2.3 The following development provisions apply for new development to a Heritage-protected Place:

- (a) New development, including garages, sheds and outbuildings must be designed to not detract from the Heritage-protected Place on the site.
- (b) The Heritage-protected Place must remain the dominant building(s) on the site. Mixed Use and non-residential development should maintain the visual prominence of the primary street elevation of a Heritage-protected Place.
- (c) New development should respect the scale, form and proportions of the Heritage-protected Place.
- (d) New development should respect the materials and colours of the Heritage-protected Place.
- (e) New development should be designed and constructed in a style that is sympathetic or compatible with, but does not mimic, traditional building styles of the Heritage-protected Place.

Refer to Diagram 1 below for additional guidance.

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### 5.3 Conservation and Restoration Works

- 5.3.1 The following development provisions apply for conservation and restoration works to a Heritage-protected Place, including works within a Local Heritage Area:
- (a) A Conservation Management Plan should guide conservation and restoration of buildings or places.
  - (b) Where there is no Conservation Management Plan, work should be guided by the Burra Charter.
- 5.3.2 The original Significant Fabric of a building or Heritage-protected Place should be retained.
- 5.3.3 Where a Heritage-protected Place has deteriorated to the point of requiring restoration works, deteriorated Fabric should be replaced with Fabric that matches the original as closely as possible.
- 5.3.4 Where restoration work is carried out to a Heritage-protected Place that has been altered, work should be based on research including historic photographs, plans or other documents that can identify the original elements, details or finishes of the building or place. Research materials used as the basis of restoration works should be included to assist in assessing the application.
- 5.3.5 Where existing Fabric contains asbestos products, replacement should be based on materials that give a similar appearance to the original.



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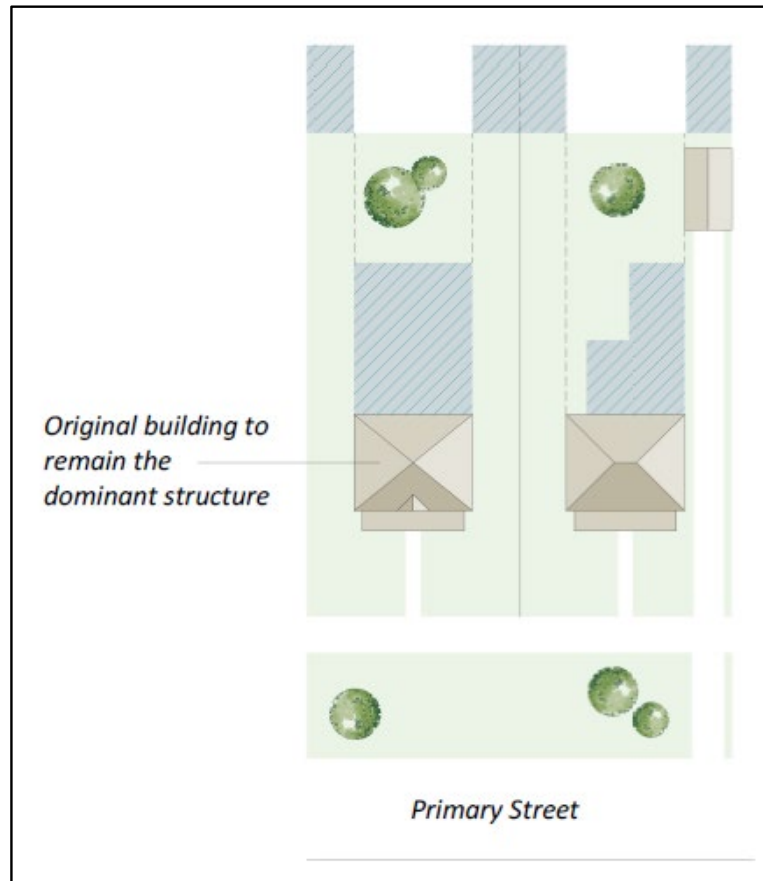
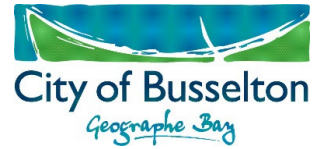
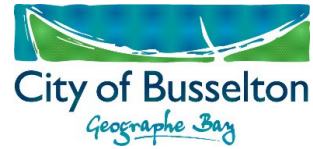


Diagram 1 – 5.2.3(b) The Heritage-protected Place must remain the dominant building(s) on the site.

## 5.4 Alterations and additions and Change of Use

- 5.4.1 Adaptation should be carried out with the least amount of change to the original Significant Fabric as possible. Work that can be reversed in the future is desirable, however work that cannot be reversed will be supported provided the Cultural Heritage Significance of the place is not compromised.
- 5.4.2 The impact from any development on a Heritage-protected Place or within a Heritage Area will take into account the Cultural Heritage Significance of that area as a whole.
- 5.4.3 The following development provisions apply for alterations and additions to a Heritage-protected Place:

## Local Planning Policy No.4.3 HERITAGE CONSERVATION



- (a) Works should comply with the Conservation Management Plan for the building or place. Where there is no Conservation Management Plan a Heritage Impact Statement may be required.
- (c) Alterations and additions should be limited to areas of the building(s) or place assessed to be of lower significance.
- (d) Alterations and additions should not obscure or alter areas or elements that contribute to Cultural Heritage Significance.
- (e) Alterations and additions should:
  - i. Ensure that the original building remains the dominant structure when viewed from the street.
  - ii. Be in keeping with the bulk and scale of a significant building and clearly evident as new.
  - iii. Use materials and colours that match and/or do not detract from the significant building.
  - iv. The façade and roof pitch of the original building should not be altered.
  - v. Ensure that upper floor additions are not constructed over significant areas of a building or do not impact on the Significant Fabric or elements of the building.
- (f) Applications for change of use should ensure the future viability of the building or place, their suitability will be assessed on the capacity of the building to retain its Cultural Heritage Significance.

Refer to Diagrams 2 and 3 for additional guidance.

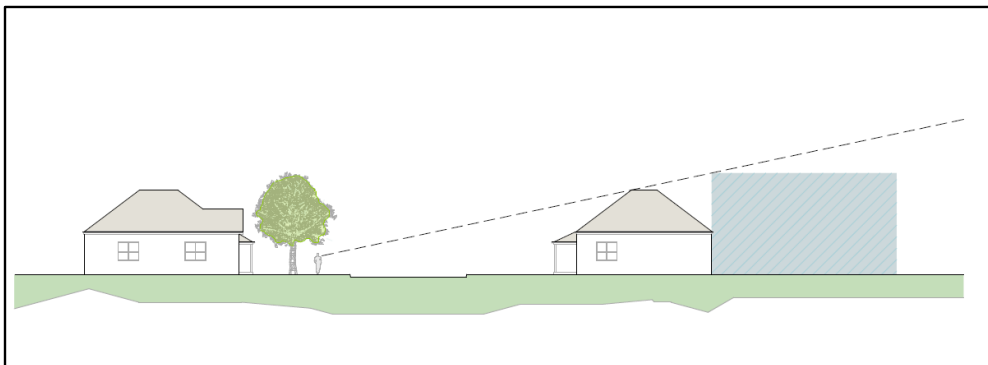


Diagram 2 – 5.4.3.(e)(f) The roof pitch of the original building should not be altered, and upper floor additions should not be constructed over significant areas of the building.

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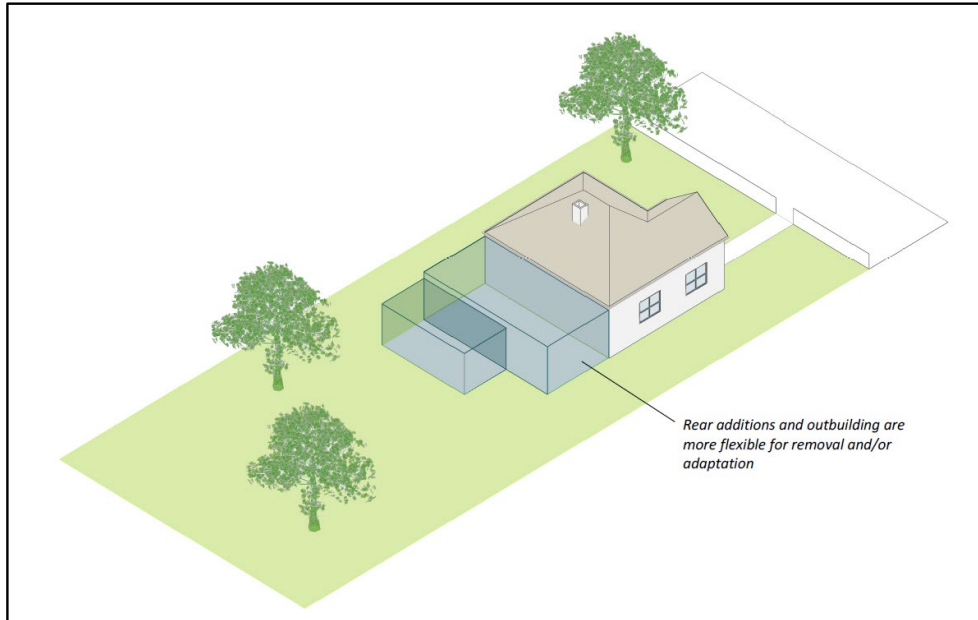
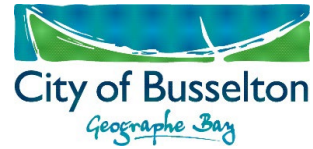


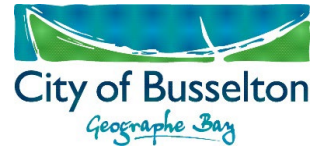
Diagram 3 – 5.5.2 Assessment of applications for demolition or partial demolition will consider the impact of demolition on the cultural heritage significance.

### 5.5 Demolition controls

- 5.5.1 In accordance with Clause 61(1) of Schedule 2, Part 7 of the *Regulations*, demolition of any Heritage-protected Place is not exempt from the requirement for development approval.
- 5.5.2 In assessing an application for development approval for demolition the City will have regard to the Cultural Heritage Significance of the place and, in the case of places in Heritage Areas, of the impact of demolition on the significance or character of the Area as a whole.
- 5.5.3 If structural failure is cited as a justification for the demolition of Significant Fabric, the City may require that a structural condition assessment by a registered structural engineer with relevant heritage experience be provided.
- 5.5.4 Demolition will not be supported where the City forms the view that structural inadequacy is a result of the place not being properly maintained, as defined in clause 13(1) Schedule 2 of the *Regulations* on the grounds that redevelopment is a more attractive proposition.
- 5.5.5 In the event that a Heritage-protected Place or part thereof is demolished without City approval, the City may require reinstatement or other means of rectifying the situation as a condition of a future approval for the site.

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# HERITAGE CONSERVATION



Refer to Diagram 3 for additional guidance.

### 5.6 Conditions of approval

In approving an application for development approval, the City may impose the following conditions of approval.

#### 5.6.1 Archival Record

- (a) If a proposal is for demolition, including partial demolition that will have a moderate or major impact on the Cultural Heritage Significance of the place or heritage area, the City will require the applicant as a condition of approval to submit an Archival Record of the place, prior to the commencement of development.
- (b) Where a proposal includes partial demolition of Significant Fabric, an Archival Record will be conditioned only to the extent required to record the Fabric being removed.
- (c) An Archival Record may also be requested by the City for any proposed works that result in the substantial alteration of a place.

#### 5.6.2 Heritage Agreement

- (a) A Heritage Agreement may be a condition of approval where a planning incentive, concession or allowance is sought on the basis of a commitment to the future built heritage conservation of a Heritage-protected Place.
- (b) A Conservation Management Plan or Conservation Management Strategy, prepared in accordance with the HCWA Guidelines, may be required at the expense of the applicant, to inform the details of a Heritage Agreement.

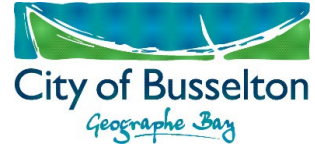
#### 5.6.4 Interpretation Plan

The City encourages the provision of interpretative material as a means of conveying the Cultural Heritage Significance of a place. The City may require the preparation of an Interpretation Plan or interpretative material as a condition of development approval or as a requirement of a Heritage Agreement.

### 5.7 Incentives

- 5.7.1 In accordance with cl. 12, Schedule 2 of the *Regulations*, the local planning scheme allows for the variation of any site or development requirement, where that variation facilitates the conservation of a Heritage-protected Place or enhances the values of a Heritage Area.
- 5.7.2 The extent of variation that will be approved will be proportionate to the conservation benefit produced by the proposed works and the cost of achieving

# Local Planning Policy No.4.3 HERITAGE CONSERVATION



that benefit. The City may request further information to support the assessment of these costs and benefits.

5.7.3 The variations that may be considered appropriate are:

- (a) Plot ratio
- (b) Parking requirements
- (c) Residential density
- (d) Land use categories
- (e) More than one dwelling on a rural zoned lot (where an owner wishes to construct a new dwelling and the existing dwelling is heritage protected).

5.8 Related documents

- Heritage Act 2018*
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<b>No Discernible Impact</b>	Development that maintains or has no impact on the aesthetic value.	Development that does not affect the historic value.	Development does not affect known or potential scientific/archaeological value.	Development does not affect the social value of the place.	There is no loss or proposed change that affects rarity.	There is no loss or proposed change that affects representativeness.	Development that maintains, stabilises or preserves significant fabric in its current state without contributing to its deterioration.	Development does not affect the condition of fabric that contributes to the place's significance.	Development does not affect the authenticity of the place.	Demolition or removal of element(s) identified in a heritage assessment as being of little significance.
<b>Minor (negative)</b>	Development that does not detract from the aesthetic value. May include minor alterations to the appearance of the place.	Development that does not detract from the historic value and may include minor alterations to the place either internally or externally.	Development does affect areas of little or some scientific value and is consistent with an appropriate Management Plan.	Development results in loss of fabric or change of use of a place that has some past but lapsed association with the community.	Results in a change to an element that contributes to rarity but impact can be mitigated by interpretation.	Results in a change to an element that contributes to representativeness but impact can be mitigated by interpretation.	Development that could be detrimental to the condition of significant fabric but can be mitigated by providing advice and conditional support.	Does not substantially detract from the integrity of the place. May include minor alteration to the place to provide for a new or continued use.	Development that does not detract from the authenticity of the place. May include change of use for compatible re-use.	Partial demolition or relocation of element(s) identified in a heritage assessment as being of some significance.
<b>Moderate (negative)</b>	Development that extensively reconstructs fabric to reproduce an earlier state or materially alters the appearance of place through adaptations, additions or construction of new fabric.	Development that extensively reconstructs fabric to reproduce an earlier state or materially alters significant fabric through adaptation, construction of new fabric or change of use.	Development that is not informed by a conservation or archaeological management plan and may affect potential scientific value.	Development results in a significant loss of fabric or use of a place that has a strong and current association with the community.	Element that contributes to rarity is lost and impact cannot be mitigated.	Element that contributes to representativeness is lost and impact cannot be mitigated.	Development that is likely to lead to loss or deterioration of the structural integrity of the place, or the loss or deterioration of any element of the place that is integral to its cultural heritage significance.	Development results in a significant loss of fabric or settlement pattern that contributes to the authenticity of the place.	Development that proposes a change of use that is not compatible with past uses and/or does not reflect the values of the place.	Demolition or removal of element(s) of some significance. Demolition, relocation of element(s) identified in a heritage assessment as being of considerable significance.
<b>Major (negative)</b>	New infill development on vacant lots (including those approved for total demolition), carparks, open space. New construction that retains a façade of historic fabric.	Development that significantly detracts from the historic value through adaptation or removal of significant element(s) or introduction of a new incompatible use.	Development that significantly affects or destroys known scientific values.	Development results in a loss of place, or loss of a use that has a strong and current association with the community.	Development that results in a substantial loss of an element or area identified as contributing to the rarity of the place.	Development that results in a substantial loss of an element or area identified as contributing to the representativeness of the place.	Development that will result in deterioration in the condition of significant fabric and/or that fails to address an evident need for urgent conservation works.	Development results in a total loss of fabric and/or results in only the retention of a façade or shell of the significant fabric.	Development that proposes a change of use that is unsympathetic to the values of the place and detracts from the significance of the place.	Total demolition or removal or relocation of a building to an alternative site or dismantling and reconstruction of historic fabric. Partial demolition of elements of exceptional significance.

# Local Planning Policy No. 4.3

## HERITAGE CONSERVATION



### 1. HEAD OF POWER

This Policy has been adopted pursuant to *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 2 (Deemed Provisions), Clause 4 and applies to development across the whole of the City.

### 2. PURPOSE

These provisions have been prepared to assist and guide the City and landowners in achieving the conservation of significant heritage places and areas within the Busselton City, and to assist the City in meeting its responsibilities pursuant to the *Heritage of Western Australia Act 1990*.

These provisions have been drafted and adopted as a result of a review of the Heritage Conservation Policy (2000), and the subsequent adoption of the Municipal Heritage Inventory 2006 (MHI).

The City of Busselton contains a significant collection of heritage assets as identified in the MHI. The City's Town Planning Scheme No. 20 (TPS20) supports the identification, conservation and protection of those assets.

Note that for the purpose of these provisions, the heritage provisions of TPS21 are deemed to be clause 7.1 to 7.4 of the Model Scheme Text (MST) adopted as an amendment to TPS20, and existing clauses 36(11) to 36(13) and clauses 36(16) to 36(19) of TPS20.

#### 1.1 Purpose of the Provisions

Builds on the heritage conservation objectives of TPS20.

Applies the development control principles contained in the State Planning Policy 3.5 "Historic Heritage Conservation" (2007).

Provides development and design guidance for development of places on the Heritage List and within Heritage Areas established pursuant to TPS20.

Details procedures for making applications for approval of heritage-related development.

This policy aims to:

- Confirm the City of Busselton's commitment to the conservation of heritage assets under its ownership and control.
- Conserve and protect places and areas of cultural heritage significance within the City of Busselton.
- Ensure that development does not adversely affect the significance of heritage places and areas.
- Ensure that cultural heritage significance is given due weight in local planning decision-making.
- Provide improved certainty to landowners and the community about the planning processes for heritage identification and protection within the City of Busselton.

These provisions apply to all places entered in the Heritage List pursuant to TPS20.

The provisions also apply to all Heritage Areas designated under TPS20.

Where specified, the provisions also relates to other places of cultural heritage significance within the municipality, as identified from time to time, including some places on the MHI that have not been included in the Heritage List.

### 3. INTERPRETATION

## Local Planning Policy No. 4.3

# HERITAGE CONSERVATION



### Why conserve heritage?

Heritage places are important “because they tell us about who we are, and the past that has formed us.” ...“These places of cultural significance must be conserved for present and future generations.” (*Illustrated Burra Charter, 2004*)

Archival Record means a document containing drawings, photographs and written information prepared in order to record the state of a place at a given time, usually prior to demolition or major change. The Heritage Council of Western Australia (HCWA) has prepared standards for archival recording.

Burra Charter means the Australian ICOMOS Charter for the conservation of places of cultural heritage significance. The charter has been generally accepted as the standard for heritage practitioners in Australia.

Conservation means all the processes of looking after a place so as to retain its cultural heritage significance. It includes maintenance and may, according to circumstances, include preservation, restoration, reconstruction and adaptation. Conservation will commonly involve a combination of more than one of these.

Conservation Plan means a document that details how to identify and look after the significant cultural values of a place. Its preparation involves a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. The Heritage Council of WA provides guidelines for the preparation of conservation plans to ensure that all important matters are considered.

Cultural Heritage Significance means the aesthetic, historic, social and scientific values of a place for past, present or future generations.

Heritage Area means an area of land that has identified cultural heritage significance and character which is desirable to conserve.

Heritage Agreement means a contract under section 29 of the *Heritage of Western Australia Act 1990* which is undertaken on a voluntary basis by the owners of a heritage place. The agreement binds current and successive owners to a set of conservation conditions and may provide compensating benefits in some circumstances. Essentially, the purpose of a Heritage Agreement is to secure the long-term conservation of a heritage place. A Heritage Agreement runs with the land and is confirmed through a Memorial placed on the land title.

Heritage Assessment means a systematic assessment that describes a place and its setting and states its significant heritage values in terms of the criteria adopted by the Heritage Council of WA. These criteria are the aesthetic, historic, social and scientific values of the place.

Heritage Impact Statement means a report that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, or on the heritage area within which it is situated. The report may also outline measure by which any detrimental impact may be minimised. The Heritage Impact Statement should address:

- How will the proposed works affect the cultural heritage significance of the place?
- What alternatives have been considered to ameliorate any adverse impacts?
- Will the proposal result in any heritage conservation benefits that may offset any adverse impacts?

**Note:** The Heritage Council of WA has produced a guide and form for the preparation of Heritage Impact Statements. This information is available on the Heritage Council’s website.



## Local Planning Policy No. 4.3

# HERITAGE CONSERVATION



Heritage List means a list of places that has been adopted under the Town Planning Scheme.

Heritage Place means a building, structure, site, area of land or other physical element valued for its cultural (or historic) heritage significance, together with associated contents and surrounds.

Interpretation means all the ways of presenting the significance of a heritage place. Interpretation can include the use of colour, lighting, furnishings, historic material or signage or a combination of these to tell the story of the building or place.

Interpretation Plan is a document that explains the ways in which a place could be interpreted. Interpretation Plans should aim to increase both our understanding and our enjoyment of heritage places.

Local Heritage Contract means a contract between the owners of a heritage place and the local authority undertaken on a voluntary basis by the owners in return for planning concessions agreed to by the local authority. The agreement binds the current owner to a set of conservation conditions in return for identified and agreed compensating benefits.

Special Character Area means an area of land that has a defined character which is desirable to conserve.

Structural Condition Assessment means a report prepared by a qualified structural engineer that assesses the structural state of a building or element.

The Heritage of Western Australia Act 1990 is the statutory framework for the identification and conservation of places which have significance to the cultural heritage of Western Australia. The Act also describes the composition and powers of the Heritage Council of Western Australia (HCWA) and requires Local Governments to prepare Municipal Heritage Inventories.

### **Aboriginal Heritage Register**

All places of Aboriginal heritage significance in Western Australia are protected under the provisions of the *Aboriginal Heritage Act (WA) 1972*. It is the responsibility of the owner of the land, or their agent, to ensure that the Department of Indigenous Affairs has been contacted to check for possible Aboriginal sites and for advice regarding approvals for development.

### **World Heritage List/ National Heritage List/ Commonwealth Heritage List**

There are no places within the City of Busselton on the World Heritage List, the National Heritage List or the Commonwealth Heritage List.

### **Register of Heritage Places (Heritage Council of Western Australia)**

A number of places in the City of Busselton have been entered in the Heritage Council of Western Australia's Register of Heritage Places. These places are protected under the provisions of the *Heritage of Western Australia Act 1990*. All development applications for places that are included in the Register will be referred by the City to the Heritage Council for advice under Section 78 of the Act. The City will base its decision on such applications on the Heritage Council's advice.

### **Places Classified by the National Trust of Australia (WA)**

Some places in the City of Busselton are classified by the National Trust. Classification does not imply any specific conservation requirements, however most classified places are also included on the City of Busselton's Heritage List.

## Local Planning Policy No. 4.3

# HERITAGE CONSERVATION



### **Heritage List adopted under TPS20**

The Heritage List is a list of heritage places adopted by the City of Busselton that is attached to the Town Planning Scheme and protected under the provisions of TPS20 (Schedule 14).

The Heritage List contains all the more important places on the City's adopted MHI. Elevation of these places into the Heritage List gives those more important places a measure of protection through the provisions of the TPS.

Until such time as the City of Busselton formally adopts its Heritage List, it is deemed to comprise all the places on the City's Municipal Heritage Inventory (2006).

The City of Busselton may from time to time add other places to the Heritage List by following specific procedures, including consultation with the owner, as set out in TPS20.

### **Municipal Heritage Inventory (MHI)**

The City of Busselton has established a Municipal Heritage Inventory (adopted 13/09/2006) which is a local heritage asset register, as required by the *Heritage of Western Australia Act 1990*. The MHI identifies those places within the municipality which are of cultural heritage significance, together with a description of each place and the reasons for its entry (statement of significance).

Each place is given a level of significance and a Management Category which is considered when determining an application for development. Some places are considered very important, while others may simply be an historic location with no remaining physical evidence that some important event took place there.

One of the following "Management Categories" is applied to each place identified in the MHI:

Category 1 - These places are the most important places in the City with the highest cultural heritage values, and generally have built features that are part of their significance. Some of these places have been assessed by the Heritage Council of WA and have been included in the State Register. These places are afforded statutory protection under the *Heritage of Western Australia Act 1990*.

Other places in Category 1 should also be assessed by the Heritage Council for possible inclusion in its Register.

Category 2 - These places are also important places in the City, and generally have built features as part of their significance. These places should be retained on the list and conservation encouraged.

Category 3 - These places are of interest with built features, but their conservation is not considered to be essential. While retention and conservation is encouraged, significant change and even demolition is an acceptable outcome, though some recording prior to these actions is recommended.

Category 4 - These places are owned by the City and should be conserved, but special action is not required because the sites are mainly of historic and social value without built features. Some of the sites in this category are largely natural features and simply need to be managed in the ordinary sense of maintenance. Conservation actions may be limited to interpretation and/or site signage.

Category 5 - These places are of historic or social value, with few or no built features, and in private ownership or held by State agencies. Actions required are few and may, according to circumstances, be limited to recognition by way of interpretation or signage.

# Local Planning Policy No. 4.3

## HERITAGE CONSERVATION



These provisions relate primarily to Development Applications for places identified as Categories 1 – 3. Provisions also relate to places identified as Categories 4 and 5, however greater flexibility will be exercised when assessing development applications for these.

### Adopting and Amending the Heritage List

Even the most thorough MHI and Heritage List will have some gaps in it, and over time the need will arise to assess non-listed places that appear potentially significant. The City may amend the Heritage List over time in the following circumstances:

EVENT	CITY PROVISIONS
A place is found to be significant in a review of the MHI.	5.7.1 The City will consider inclusion of a place in the MHI and/or the Heritage List on the basis of its cultural heritage significance as identified through a review of the MHI.
A place is nominated for inclusion in the MHI and/or Heritage List by the owner or a member of the public.	5.7.2 The City will consider inclusion of a place in the MHI and/or the Heritage List if assessment documentation to the required standard is provided by the nominator. 5.7.3 If not, the City will commission a heritage assessment or defer its decision until a review of the MHI or Heritage List is scheduled.
A heritage assessment is prepared in conjunction with a development proposal.	5.7.4 The City may consider inclusion of a place in the MHI and/or the Heritage List if a heritage assessment is prepared: <input type="checkbox"/> As part of a Heritage Impact Statement submitted by an applicant, or <input type="checkbox"/> By the City at its own expense.
A place is demolished or substantially damaged or destroyed.	5.7.5 The City will consider removing a place from the MHI and/or Heritage List if it is demolished or is damaged or destroyed, to the extent that its cultural heritage significance is lost.
A heritage assessment of a place finds that previous historic information was not correct.	5.7.6 The City will consider removing a place from the MHI and/or Heritage List if its assessed cultural heritage significance is found to be flawed.

The City will retain a record of all places destroyed, demolished and/or removed from the Heritage List, to monitor the rate of losses over time.

The procedures for adding places to the Heritage List, or modifying or removing places from the Heritage List, are set out in TPS20. The procedures include a mandatory process of consultation with owners.

### HERITAGE AREAS AND SPECIAL CHARACTER AREAS

#### Heritage Areas

Heritage Areas are areas the City has identified as requiring special planning controls to conserve and enhance their cultural heritage significance and character.

These are areas which contain places and/or buildings or other features which collectively display cultural heritage values.

## Local Planning Policy No. 4.3

# HERITAGE CONSERVATION



Before adopting a Heritage Area under the TPS the City must prepare a Heritage Assessment for the area. The Heritage Assessment should comprise:

- A short historical overview of the Heritage Area
- A map showing the boundaries of the Heritage Area
- A list of the places that contribute to the area's cultural heritage significance
- A Statement of Significance

The TPS requires that an adopted Heritage Area has a Local Planning Policy (LPP) that comprises:

- A map showing the boundaries of the Heritage Area
- A record of places of cultural heritage significance in the Heritage Area
- Objectives and Guidelines for conservation of the Heritage Area

A list of designated Heritage Areas within the City of Busselton is attached to TPS20.

### DEVELOPMENT APPLICATIONS

#### Requirements

The definition of development and requirements for submission of Development Applications are as set out in TPS20.

Under TPS20, a Development Application must be submitted for any development proposed for a place included on the Heritage List or within a Heritage Area.

#### Accompanying Material

The City of Busselton may require an applicant to provide one or more of the following to assist the City in the determination of a planning application. This is additional to the requirement for accompanying material set out in the scheme.

#### Heritage Assessment

A Heritage Assessment to be prepared at the applicant's expense may be requested for places on the Heritage List or within Heritage Areas adopted under TPS20.

#### Heritage Impact Statement

A Heritage Assessment to be prepared at the applicant's expense may be requested for places on the Heritage List or within Heritage Areas adopted under TPS20 where development is likely to have a substantial impact on the cultural heritage values of the place or, in the case of Heritage Areas, on the significance of adjacent places or the Area as a whole.

#### Conservation Plan

Where a Conservation Plan has been prepared for individual buildings, groups of buildings or places of cultural heritage significance, the City will take the contents of the Conservation Plan into account when determining development applications for the places to which they apply. Where Conservation Plans are available, these, or relevant sections of these, should be provided with the development application.

The Council may require the preparation of a Conservation Plan prior to considering a development application. Conservation Plans will be required for all buildings or places that are included on the Heritage Council's Register of Heritage Places or for places that are identified as Category 1 on the City's MHI, depending on the extent of the proposed development and the likely impact that the development will have on the cultural heritage significance of the building or place.

# Local Planning Policy No. 4.3

## HERITAGE CONSERVATION



All Conservation Plans must be prepared by a recognised heritage expert in accordance with the *Heritage Council of Western Australia’s Conservation Plans: A Standard Brief for Consultants (Oct 2002)*. Where a Conservation Plan is prepared at the request of the City, that Conservation Plan should be presented to the City for review at the draft stage to ensure that it meets the City’s requirements.

Structural Condition Assessment in the Case of Demolition – if structural failure is cited as a justification for the demolition of a place on the Heritage List, evidence shall be provided from a registered structural engineer (preferably one with experience in dealing with heritage places) that the structural integrity of the building has failed, to the point where it cannot be rectified without removal of a majority of its significant fabric and/or incurring prohibitive costs.

### 4. POLICY STATEMENT

#### Introduction

Heritage conservation is an important consideration in many planning and development issues in the City of Busselton. Protecting cultural heritage significance will be an ongoing process as the City grows and changes. Within some areas of particular heritage value (“Heritage Areas”), heritage conservation is integral to the development process.

In considering any planning applications in relation to a place entered in the Heritage List, included on the MHI or located in a Heritage Area adopted under TPS20, the City of Busselton will apply and have regard to:

- The matters set out in section 6.5 of State Planning Policy 3.5 “Historic Heritage Conservation” (2007).
- The development control principles set out in section 6.6 of State Planning Policy 3.5 “Historic Heritage Conservation” (2007).
- The information contained in the place data sheet of the City of Busselton’s MHI (adopted 13.09.2006), and in particular the Statement of Significance and Management Category for the place.
- Material contained in Conservation Plans, Heritage Assessments, Heritage Impact Statement or other heritage documents or reports prepared for the place.
- The Policy considerations and assessment criteria contained in the following section.
- The structural condition of a place, and whether a place is reasonably capable of conservation.

#### Cultural Heritage Significance

The Statement of Significance and Management Category of a heritage place are fundamental to the assessment of any development application for that place.

All development proposals for places that are included on the Heritage Council of Western Australia’s Register of Heritage Places will be referred to the Heritage Council for comment.

Any development application may be referred to the Regional Heritage Advisor for comment at the discretion of the City. Generally, all major development proposals affecting non-registered places that are included on the Heritage List, the MHI or within Heritage Areas will be referred to the Regional Heritage Advisor for comment.

Categories of Significance	City Provisions
Buildings or places on the Heritage List, except places identified as Management Category 3 in the MHI	8.2.1 If the place is on the State Register of Heritage Places the development application will be referred to HCWA. Assessment of the application will be based on HCWA’s

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



	<p>advice.</p> <p>8.2.2 If the place is not on the State Register, assessment will be based on the cultural heritage significance of the place.</p> <p>8.2.3 Assessment of the application will give primary consideration to ensuring that the development is compatible with the cultural heritage significance of the place.</p> <p>8.2.4 Approval will be granted if it can be demonstrated that there will be no undue impact on the cultural heritage significance, and all other planning requirements are met.</p> <p>8.2.5 A Heritage Impact Statement, Heritage Assessment or Conservation Plan may be required.</p>
Buildings or places identified as Management Category 3-5 in the MHI	<p>8.2.6 Consideration will be given to the cultural heritage significance of the place, however this will be balanced against other relevant planning issues.</p> <p>8.2.7 Approval will be granted if all planning requirements are met and it can be demonstrated that cultural heritage significance has been taken into account.</p> <p>8.2.8 A Heritage Impact Statement may be required.</p>
Buildings or places in Heritage Areas	<p>8.2.9 The process will be guided by the Local Planning Policy for the Heritage Area.</p> <p>8.2.10 The contribution of the building or place to the cultural heritage significance of the area will be taken into account.</p>

### Demolition Controls

Demolition of any building on the Heritage List or within a designated Heritage Area requires development approval from the City. It is strongly recommended that where demolition of all or part of a building of heritage significance is proposed, the applicant seek advice from the City prior to the preparation of a proposal for a new building on the site.

In assessing a development application for demolition the City will have regard to the cultural heritage significance of the place and, in the case of places in Designated Heritage Areas, of the impact of demolition on the significance or character of the Areas as a whole.

Proposed Development	City Provisions
Demolition of a building or place on the Heritage List.	<p>8.3.1 Demolition will not generally be approved.</p> <p>8.3.2 Demolition may be considered in exceptional cases where it can be demonstrated that the place is not capable of conservation.</p>
Demolition of a building or place identified on the MHI	<p>8.3.3 Retention of the building or place is encouraged however demolition may be approved, subject to the consideration of cultural heritage significance together with all other relevant planning issues.</p> <p>8.3.4 Heritage issues will be considered together with other planning issues in reaching a decision.</p>
Demolition of a building or place located in a Designated Heritage Area	<p>8.3.5 Demolition will only be approved where it can be demonstrated that the building or place does not contribute to the cultural heritage significance of the area and that its removal will not have a detrimental effect on the cultural heritage significance of the area.</p> <p>8.3.6 The requirements of the policy provisions for the Heritage Area will apply.</p>

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



### New Development and/ or Replacement Buildings

Generally, new development on sites that are included in the Heritage List or in the MHI must comply with the planning requirements for the locality.

Where demolition of an existing building or place is approved and as a result the place is no longer significant, the planning requirements of the locality apply to future development.

Where a site contains a significant building or place and there is capacity for additional development to occur, that development must be compatible with the cultural heritage significance of the existing building(s) or place.

In the event that a significant building(s) or place is demolished without City approval, the City may require reinstatement or other means of rectifying the situation as a condition of a future approval for the site.

Where the site is located within a Heritage Area development must comply with the Policy provisions for that area.

Proposed Development	City Provisions
New building, buildings, or outbuildings on the site of a place on the Heritage List, except places identified as Management Category 3 in the MHI	8.4.1 New buildings including garages, sheds and outbuildings on land that contains a building or place on the Heritage List must be designed to not detract from the significant building or buildings on the site. 8.4.2 Generally: <i>9 – Environment and Heritage Conservation Policy - City of Busselton Page 12 of 20</i> 8.4.2.1 The significant building or buildings must remain the dominant buildings on the site. 8.4.2.2 New buildings should respect the scale, form and proportions of the significant building(s). 8.4.2.3 New buildings should respect the materials and colours of the significant building(s). 8.4.2.4 New buildings should not copy the style and design of the significant building(s) and should not attempt to look like old buildings.
New building, buildings, or outbuildings on the site of a place that is identified as Management Category 3 -5 in the MHI	8.4.3 New buildings including garages, sheds and outbuildings on land that contains a building or place on the MHI should be designed to generally respect the significant building or buildings on the site.
New building or buildings in a Heritage Area (Heritage Areas are characterised by groupings of buildings or places that have a similar history or cultural heritage significance. They are important for historic and social reasons as well as aesthetic reasons. The conservation of the area depends on the protection of these buildings and the history they represent.)	8.4.4 The requirements of the Local Planning Policy for the Heritage Area will apply 8.4.5 Generally: 8.4.5.1 New buildings should be of similar scale and proportions to the existing significant buildings in the Heritage Area. 8.4.5.2 The significant buildings in the Heritage Area should remain the dominant buildings or features in the area. 8.4.5.3 Where the Heritage Area is located in an established urban area, new buildings should respect the dominant street pattern, including but not limited to: <input type="checkbox"/> Side and front setbacks

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Roof form and pitch</li> <li><input type="checkbox"/> Building heights</li> <li><input type="checkbox"/> Colours and materials</li> <li><input type="checkbox"/> Building orientation</li> <li><input type="checkbox"/> Landscape treatments</li> <li><input type="checkbox"/> Parking location and access</li> </ul> <p>8.4.5.4 New buildings should not copy the style and design of the significant building(s) and should not attempt to look like old buildings</p>
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### Conservation and Restoration Works

Wherever possible the original significant fabric of a building or heritage place should be retained. Regular maintenance and repair are recommended as the best way to conserve and protect heritage places.

Ensuring that a heritage place is occupied is a good way of looking after it. The City will encourage owners to ensure that heritage buildings or places are not left unoccupied.

Where a heritage building or place has deteriorated to the point of requiring restoration works, deteriorated fabric should be replaced with fabric that matches the original as closely as possible. The use of traditional trades and skills is encouraged.

Where restoration work is carried out to a heritage building or place that has been altered, work should be based on research including historic photographs, plans or other documents that can identify the original elements, details or finishes of the building or place. Where a development application is required to be submitted, copies of any research materials used as the basis of restoration works should be included to assist in assessing the application.

Proposed Development	City Provisions
Conservation/restoration of a building on the Heritage List, except places identified as Management Category 3 in the MHI	<p>8.5.1 Generally conservation and restoration of buildings or places on the Heritage List is encouraged. It should be guided by a Conservation Plan or policy prepared for the place.</p> <p>8.5.2 Where there is no conservation plan, work should be guided by the principles of the Burra Charter. Generally this means:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Replace deteriorated fabric or elements with new fabric or elements to match the original.</li> <li><input type="checkbox"/> Where restoration is being carried out, works should be based on historic photographs, plans or other material that shows the former state of the building or place. Restoration should not be based on conjecture.</li> </ul> <p>8.5.3 Where existing fabric contains asbestos products, replacement should be based on materials that give a similar appearance to the original. Removal of asbestos must be carried out to WorkSafe requirements.</p>
Conservation/ restoration of a building on the site of a place identified as Management Category 3 –	8.5.4 Generally conservation and restoration of buildings or places on the MHI is encouraged.



# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



<p>5 in the MHI</p>	<p>8.5.5 Work should be guided by the principles of the Burra Charter. Generally this means:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Replace deteriorated fabric or elements with new fabric or elements to match the original.</li> <li><input type="checkbox"/> Where restoration is being carried out, works should be based on historic photographs, plans or other material that shows the former state of the building or place. Restoration should not be based on conjecture.</li> </ul> <p>8.5.6 Where existing fabric contains asbestos products, replacement should be based on materials that give a similar appearance to the original. Removal of asbestos must be carried out to WorkSafe requirements.</p>
<p>Conservation/ restoration of a building in a Heritage Area</p>	<p>8.5.7 The requirements of the Local Planning Policy for the Heritage Area will apply. 8.5.8 Generally conservation and restoration of buildings or places in Heritage Areas is encouraged. Where a conservation plan has been prepared, works should follow the recommendations of the plan. Where there is no conservation plan works should be based on the principles of the Burra Charter.</p>

### Alterations and Additions

Adaptation should be carried out with the least amount of change to the original or significant fabric as possible. Work that can be reversed in the future is desirable, however work that cannot be reversed will be supported provided the cultural heritage significance of the place is not compromised.

Where significant buildings are adapted or extended, new work should be visually in keeping with the original fabric, but there should be sufficient difference to distinguish it as new. Additions or extensions may range from traditional, to highly contemporary in style.

The impact of new development and of the redevelopment of heritage buildings on existing heritage places will be taken into account. The impact of any development within a Heritage Area on the cultural heritage significance of that Area as a whole will be taken into account.

Proposed Development	City Provisions
<p>Alterations and additions to a building or place on the Heritage List, except places identified as Management Category 3 in the MHI</p>	<p>8.6.1 Alterations and additions should comply with the conservation plan for the building(s) or place. 8.6.2 Where there is no conservation plan, a Heritage Impact Statement may be required. 8.6.3 Alterations and Additions should be limited to areas of the building(s) or place assessed to be of lower significance. 8.6.4 Alterations and additions should not obscure or alter areas or elements that contribute to cultural heritage significance. 8.6.5 Alterations and additions should:</p>

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Be in keeping with the bulk and scale of a significant building.</li> <li><input type="checkbox"/> Use materials and colours that match the significant building, or use materials and colours that do not detract from the significant building.</li> <li><input type="checkbox"/> Ensure that the original building remains clearly evident, i.e. not overwhelmed by the new addition or altered beyond recognition</li> <li><input type="checkbox"/> Be clearly evident as new in comparison with the original building. Differences may be subtle or pronounced.</li> </ul> <p>8.6.6 Generally:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The façade and roof pitch of the original building should not be altered.</li> <li><input type="checkbox"/> The original building should remain the dominant structure when viewed from the primary street and from side streets in the case of a corner site.</li> <li><input type="checkbox"/> Upper floors should not be constructed over significant areas of a building. Upper floors may be constructed to the rear of a significant building provided they do not impact on the significant fabric or elements of the building.</li> </ul>
<p>Alterations and additions to a building or place identified as Management Category 3 - 5</p>	<p>8.6.7 Alterations and additions should not obscure or alter areas or elements that contribute to the cultural heritage significance of the building or place.</p> <p>8.6.8 Alterations and additions should:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Be in keeping with the bulk and scale of a significant building.</li> <li><input type="checkbox"/> Use materials and colours that match the significant building, or use materials and colours that do not detract from the significant building.</li> <li><input type="checkbox"/> Ensure that the original building remains clearly evident, i.e. not overwhelmed by the new addition or altered beyond recognition</li> <li><input type="checkbox"/> Be clearly evident as new in comparison with the original building. Differences may be subtle or pronounced.</li> </ul>
<p><b>Alterations and additions to a building or place in a Heritage Area</b></p>	<p>8.6.9 The requirements of the Local Planning Policy for the Heritage Area will apply</p> <p>8.6.10 Alterations and additions to a building or place in a Heritage Area will be assessed for their impact on the streetscape and on the significance of the Heritage Area as a whole unless the place is also on the Heritage List or the MHI in its own right</p>

### Change of Use

The City will support original uses over new uses in heritage buildings. However, where new uses are required to ensure the future viability of the building or place, their suitability will be assessed on the capacity of the building to retain its cultural heritage significance.

Proposed Development	City Provisions
Change of use for a building or place on the Heritage List , except places identified as	8.7.1 New uses will be assessed on the basis of the recommendations of the conservation plan for the place.

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



Management Category 3 in the MHI	Where no conservation plan exists a Heritage Impact Report may be required. 8.7.2 New uses will be assessed against their impact on the cultural heritage significance of the place. Uses that do not alter the significance of the place and do not require extensive alterations that may alter the significance of the place are preferred
Change of use for a building or place identified as Management Category 3 – 5 in the MHI	8.7.3 New uses will be assessed against their impact on the cultural heritage significance of the place. Uses that do not alter the significance of the place and do not require extensive alterations that may alter the significance of the place are preferred.
Change of use for a building or place in a Heritage Area	8.7.4 The requirements of the Local Planning Policy for the Heritage Area will apply 8.7.5 New uses will be assessed for their impact on the cultural heritage significance of the area as a whole.

## INCENTIVES, AGREEMENTS, COMPLIANCE and REVIEW

### Incentives

The City of Busselton is committed to assisting owners to conserve heritage places wherever possible. The City has developed a program of incentives that it can offer to owners in return for the owner’s commitment to conservation of the heritage place.

Incentives can be offered to owners of places on the Heritage List on the MHI or located in a Heritage Area.

Incentives take the form of relaxation or modification of one or more of the planning requirements for that place that would normally apply under TPS20 or the Residential Design Codes. This includes but is not limited to:

- Parking requirements
- Plot ratio
- Residential density
- Use categories
- The requirement for only one dwelling on a rural lot. (This will be relaxed where an owner wishes to construct a new dwelling and the existing dwelling is a listed heritage place.)

### Heritage Agreements under the *Heritage of Western Australia Act, 1990*

Under TPS20, the City of Busselton may, in accordance with the *Heritage of Western Australia Act 1990*, enter into a Heritage Agreement with an owner or occupier of land or a building for the purpose of binding the land or affecting the use of the land or building insofar as the interest of that owner or occupier permits.

Detailed provisions relating to Heritage Agreements are set out in the Act. The principal purpose of a Heritage Agreement is to secure the long-term conservation of a heritage place.

A Heritage Agreement in accordance with the *Heritage of Western Australia Act* will normally apply where the place is included on the Heritage Council’s Register of Heritage Places.

### Heritage Agreements under the Local Town Planning Scheme

Where the City offers planning concessions or other incentives to places not included on the Register of Heritage Places, a legal agreement will be required between the owner of the heritage place and the City. This is a legally binding contract that commits the owner of a place to a particular outcome.

## Local Planning Policy No. 4.3

# HERITAGE CONSERVATION



The use of a Heritage Agreement under the Local Town Planning Scheme may be considered where there is a specific need or desire to preserve or protect a heritage place with suitable cultural significance. Heritage provisions under the Scheme allows for development standards to be varied, including a change of use, to provide a planning concession to a developer in return for the retention of a building. The developer may also be required to undertake certain improvement works to the heritage place where required. An example of where a planning concession may be considered is where a density bonus is negotiated, which would allow an extra residential unit to be developed on a site in return for the protection and retention of the heritage place on site. Other potential incentives may include those listed under section 9.1 above.

### Interpretation and Interpretation Plans

The City encourages the provision of interpretative material as a means of conveying the cultural heritage significance of a place. The City may require the preparation of an Interpretation Plan or interpretative material as a condition of Development Approval or as a requirement of a Heritage Agreement or Agreement.

The following criteria will apply:

- The extent of redevelopment of the heritage building or place that is proposed.
- The extent to which the proposed development will impact on the cultural heritage value of the heritage building or place.
- The level and nature of cultural heritage significance of the building or place and the extent to which interpretative material will increase community understanding of the place.

The following interpretive techniques should be considered. The list is not considered to be exhaustive and other techniques may be used depending on the level and nature of significance of the building or place to be interpreted.

- Where appropriate, the historically accurate restoration of original colours, features, finishes, fittings and furnishings of a heritage building and/or the original landscape treatment (including planting schemes) of a cultural landscape.
- Installation of appropriate signage and/or interpretative panels depicting the history and significance of the place.
- Preparation of publications based on documentary research and/or oral history about the heritage place.
- The introduction of art works that illustrate historic themes such as the former use of a heritage building or place.

The City encourages the inclusion of interpretive material on heritage sites which also have Aboriginal significance. Interpretive material must be culturally appropriate and approved by the Department of Indigenous Affairs. Interpretive material does not require a Development Approval from the City of Busselton unless it is designed as part of an external fixture or other elements requiring Development Approval. The content of the interpretive material will not be assessed by the City of Busselton and relevant approvals will only be granted where the applicant provides evidence that the content has been approved by the Department of Indigenous Affairs.

### Heritage Advice and Support

The City may, at its own expense, engage experts in the field of heritage, architecture, structural engineering, quantity surveying, town planning, urban design or other areas as it sees fit to provide advice to the City on the assessment of individual development applications on an 'as-needs' basis. Such advice will be based on the area of expertise of the expert only and will be used to assist the City in the decision making process.

# Local Planning Policy No. 4.3 HERITAGE CONSERVATION



The City may also commission heritage experts to prepare independent Heritage Assessments, Heritage Impact Statements or other Heritage Reports to assist in the assessment of a particular development application. The cost of preparing such a report may be required to be borne by the applicant.

In certain circumstances the City may also provide at its own expense technical support to owners of a heritage place to determine appropriate means of conserving that place. The City contributes to the retention of a Regional Heritage Advisor, and this person is available to provide free advice on heritage principles and issues to land owners, developers, community groups and others with an interest in, or concerns about, local heritage issues.

**Heritage Grants**

From time to time owners of heritage places are eligible for assistance in the form of Grants for conservation works. The City will assist owners to access grant funding, for example, by providing links to funding organisations on its web site and by, where appropriate, advising owners of places on the Heritage List when funding rounds open and close.

The main sources of heritage funding are as follows:

- Heritage Council of Western Australia Private owners
- LotteryWest Not-for-Profit Organisations

**Council-Owned Property**

The City of Busselton will seek to lead by example by managing its own property in accordance with these provisions.

**Compliance with these Provisions**

Failure to comply with these provisions may result in penalties under the *Planning and Development Act 2005*. If the place is entered on the Heritage Council’s Register of Heritage Places, penalties under the *Heritage of Western Australia Act 1990* may apply.

**Reference Documents**

- City of Busselton Municipal Heritage Inventory (Adopted 13/09/06)
- Western Australian Planning Commission *SPP 3.5 Historic Heritage Conservation*
- Local Government Heritage Working Party Findings (April 2005)

**5. REVIEW DETAILS**

<b>Review Frequency</b>		2 yearly		
<b>Council Adoption</b>	<b>10/3/2010</b>		<b>C1003/069</b>	
<b>Previous Adoption</b>	<b>DATE</b>		<b>Resolution #</b>	

\* Policy number changed from LPP 9A to LPP 4.3 on the 11th May 2020. The change is administrative only, no resolution by Council required.

Attachment 4



## Schedule of Submissions

SUBMITTER:	SUBMISSION:	OFFICER COMMENT:
K Lyon	Under the definitions, there is nothing about the 'Burra Charter', and at a minimum, there should be a link - <a href="https://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf">https://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf</a> .	The revised policy has been modified to define "Burra Charter" within the "Interpretations" section.
	There should also be a flowchart to assist those owners of places unfamiliar with the process.	Noted. As part of the implementation of the Heritage List and Local Heritage Survey the City intends to provide a comprehensive update to the City's Heritage webpage to assist proponents including the provision of information sheets.
	I find the diagrams confusing; for example, Diagram 2 - what if there was a tree on the verge on the side of the street that would obscure both the original and new building? Also, would the WA Museum in Perth not be allowed to have the new portion built over the original heritage-listed place? They did it and don't think it has diminished the original place.	The diagrams within the policy are for indicative purposes only. Local planning policies are guidelines used to assist local governments in making decisions under the local planning scheme. The provisions contained within should be considered when determining an application but provide for a flexible approach reflecting the wide range of variables that may arise.
	All 5.8 Related documents should have a hotlink or a better reference so private owners can access these vital documents. I also think you should have the Levels of significance and classification as a table; refer to the DPLH/Heritage Council WA documents "Guidelines for establishing a heritage list (2021)" - <a href="https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf">https://www.wa.gov.au/system/files/2024-07/guidelines-for-establishing-a-heritage-list.pdf</a> , "Guidelines for preparing a local planning policy for local heritage (2023)" - <a href="https://www.wa.gov.au/system/files/2023-03/Guidelines-for-Preparing-a-Local-Planning-Policy-for-Local-Heritage.pdf">https://www.wa.gov.au/system/files/2023-03/Guidelines-for-Preparing-a-Local-Planning-Policy-for-Local-Heritage.pdf</a> .	Links will be provided within an update to Heritage webpage on the City's website following implementation. Inclusion within the policy is not recommended as links are often updated.
	Lastly why hasn't there been any reference to a clause '2.4 Structural condition assessment in the case of demolition' in the above-mentioned document?	Clause 5.3.4(c) of the policy sets out that "If structural failure is cited as a justification for the demolition of Significant Fabric, the City may require that a structural condition assessment by a registered structural engineer with relevant heritage experience be provided."

Attachment 4



SUBMITTER:	SUBMISSION:	OFFICER COMMENT:
Department of Planning, Heritage and Lands (DPLH)	The current LPP3.4 contains sections on adopting and amending the heritage list and adopting a heritage area that are not included in the revised draft version. As the current policy is intended to be revoked, further LPP's for the heritage list and heritage areas should be prioritised.	Noted. The revised LPP4.3 has been modified to reinsert provisions for adopting and amending the Heritage List from the current LPP4.3. Minor text modifications have been made to reflect correct terminology as required.
	We note that the term 'heritage-protected place' is used predominantly in the LPP. 'Heritage-protected place' is a collective that is defined in the deemed provisions as being inclusive of other types of heritage places with statutory protection. For example, a place on the heritage list is considered to be a heritage-protected place. The City should consider whether more specific terminology such as such as 'place on the Heritage List' would be better understood or alternatively clearly explain the term within the LPP and other Heritage Framework Documents.	The revised LPP4.3 has been modified throughout to update 'Heritage-protected place' with "Place on the Heritage List".
	Section 5.1 - Development Controls appears mislabelled as the section contains information pertaining to accompanying material. Separate sections for development application requirements and development controls would provide clarity and organisation to the document.  Reference to the 'Local Heritage List' is incorrect and may lead to confusion with the local heritage survey.	Noted. The revised LPP4.3 has been modified to separate section "5.2 – Applications for development approval – accompanying material" and section "5.3 – Development Control Principles".  Reference to "Local Heritage List" has been modified to "Heritage List" to avoid confusion.
	Section 5.1.1 - The reference to 'schedule 2 of the regulations', should be reviewed for correctness. A reference to the Shire having regard to the development control principles in <i>State Planning Policy 3.5</i> would be more appropriate as this is not addressed in the deemed provisions.	Section 5.1.1 re-numbered to section 5.2.1. Reference to schedule 2 updated to reflect that a development application is required pursuant to clause 61(1) of the deemed provisions of the Regulations which sets out exempted development.  Section 5.3 Development Control Principles updated to ensure due regard to State Planning Policy 3.5 – Historic Heritage Conservation (SPP3.5).

Attachment 4



SUBMITTER:	SUBMISSION:	OFFICER COMMENT:
	<p>Section 5.3b states that <i>'Where there is no Conservation Management Plan, work should be guided by the Burra Charter.'</i> Further information regarding the Burra Charter should be provided or reference to the development control principles in <i>State Planning Policy 3.5</i> which also mentions the Burra Charter.</p>	<p>"Interpretations" within the LPP has been modified to define "Burra Charter."</p>
	<p>The intention of Section 5.3.5 that states <i>'Where existing Fabric contains asbestos products, replacement should be based on materials that give a similar appearance to the original.'</i>, should be further considered or clarified, as this policy may have an unintended restriction on portions of a building or place that are of little or no significance.</p>	<p>Noted. Renumbered as section 5.3.2 (e). Re-worded as follows:  <i>Where asbestos products is found in later additions, replacement should be based on materials that give a similar appearance to the original fabric.</i></p>
	<p>We note that the development controls and diagrams 1-3 seem tailored to residential heritage places. Separate development controls should be considered for non-residential and commercial buildings which are of a different heritage typology.</p>	<p>Noted. The provisions as drafted are deliberately broad to enable them to be applied to both residential and non-residential developments. An additional provision has been included to deal more specifically with shop fronts.</p>
	<p>There are grammatical errors throughout the document, in particular inconsistencies with the capitalisation of planning terms and heritage terms. For example, 'heritage-protected place' and 'cultural heritage significance' should not be capitalised.</p>	<p>The City has capitalised any words that are defined within the Interpretations section of the policy in line with City Policy framework.</p>
	<p>The Heritage Council of Western Australia can be referred to as the 'Heritage Council' or 'HCWA' but should done so consistently in the document.</p>	<p>Noted. Updated to HCWA following initial abbreviation.</p>



Attachment 3



## Heritage Framework

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### LOCAL HERITAGE SURVEY

The *Heritage Act 2018* requires that local governments prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance.

The purpose of a local heritage survey includes assisting in preparing a heritage list under a local planning scheme.



### LOCAL HERITAGE LIST

The *Planning and Development (Local Planning Schemes) Regulations 2015* requires that each local government establish and maintain a Heritage List to identify places within the scheme area that are of cultural heritage significance and worthy of built heritage conservation.



### LOCAL PLANNING POLICY

*State Planning Policy 3.5 Historic Heritage Conservation* provides direction on decision making for heritage protected places. Local Governments may choose to provide further guidance for development to heritage protected places through a local planning policy for heritage.

# Hireable E-Scooters- Improvement Measures

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## SURVEY RESPONSE REPORT

17 May 2016 - 01 October 2024

### PROJECT NAME:

Hireable e-scooters in the City of Busselton



Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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# SURVEY QUESTIONS

Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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**Q1 Based on the improvement measures since May 2024, do you have comment on Neuron Mobility hireable e-scooters?**

Screen Name Redacted  
8/29/2024 06:00 PM

Sadly, in Dunsborough, we find them all over the place laying down on the foot path, or chucked in the nearby bush. A complete visual mess it is. Very disappointing.

Screen Name Redacted  
8/29/2024 06:07 PM

i think the e-scooters should stay they are great for tourism and locals

Screen Name Redacted  
8/29/2024 06:10 PM

Since there is a lack of reliable transport in the area I feel the scooters are invaluable. It would be even better if they were available in the LIA for customers who have to leave their car for a while and can't get a taxi to get where they need to be.

Screen Name Redacted  
8/29/2024 07:21 PM

yes

Screen Name Redacted  
8/29/2024 08:08 PM

I think e-scooters are a great way for locals and vistors to move around the district but they must be equipped with warning devices as they are approaching people from behind. They are so quiet that a walker is unaware that they are approaching from behi

Screen Name Redacted  
8/29/2024 11:37 PM

Yes

Screen Name Redacted  
8/30/2024 09:36 AM

They are an added safety hazard on footpaths throughout the city. They also are a hazard to licensed road vehicles when ridden illegally on the roads, As a ratepayer I dont want themwhen they are

Screen Name Redacted  
8/30/2024 11:34 AM

The designated parking has helped. The illegal use is still a concern such as no helmets, speeding on dual use pathways, two or more riders at once and young children using them unsupervised.

Screen Name Redacted  
8/30/2024 01:37 PM

In Port Geo we have seen an increase in crime by criminals using these to come over the bridge! They provide no value to Busselton but are strewn over paths, block wheelchair and pram access to paths etc and are not used by tourists

Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

<p>Screen Name Redacted 8/30/2024 01:53 PM</p>	<p>Still have negative attitude to the whole concept</p>
<p>Screen Name Redacted 8/30/2024 02:06 PM</p>	<p>I haven't noticed a difference in the problems since the improvement measures were introduced. There are many issues with the availability of hireable e-scooters; mainly danger to pedestrians (mainly people walking) and the mess of broken helmets.</p>
<p>Screen Name Redacted 8/30/2024 02:28 PM</p>	<p>As these new measures haven't been in effect during holiday season, a true indication of whether they work or not, cannot be judged. As it stands from last tourist season, I think they are an ongoing problem, for pedestrians season j</p>
<p>Screen Name Redacted 8/30/2024 02:43 PM</p>	<p>Jurisdictions around Australia have discontinued e-scooter hire due numerous injuries, Melbourne, Sunshine Coast, Fremantle to mention a few. Many in the UK also have discontinued due to irresponsible users and danger to the community. It's also an eyesore</p>
<p>Screen Name Redacted 8/30/2024 03:00 PM</p>	<p>No improvement, scooters and helmets still sprawled on walking paths, on roads. Riders not wearing helmets and riding on pathways at extreme speed.</p>
<p>Screen Name Redacted 8/30/2024 03:07 PM</p>	<p>I think the e-scooters become a form of litter along paths.</p>
<p>Screen Name Redacted 8/30/2024 03:22 PM</p>	<p>I live in Geographe and walk my dogs at least twice a day every day and I have not noticed any improvement in the use of the e-scooters.</p>
<p>Screen Name Redacted 8/30/2024 03:24 PM</p>	<p>Improvement measures are working. Scooters are not lying around so much. They are parked all together in designated areas. Not so aware of fast travelling e scooters now. However, maybe use is less at moment due to the bad weather and out of holiday time</p>
<p>Screen Name Redacted 8/30/2024 03:25 PM</p>	<p>E-scooters are still abandoned in the footpaths and I have not seen any designated parking zones in Geographe. Children are still riding on the scooters without helmets and riding too fast and on the roads.</p>
<p>Screen Name Redacted 8/30/2024 03:25 PM</p>	<p>Though less visible around the town, I don't feel that e-scooters should be supported by LGA's due to lack f governance around safety of the rider and effected public</p>

Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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Screen Name Redacted  
8/30/2024 03:42 PM

Yes,they are still a nuisance on the roads.Have had one near miss at traffic lights recently.

Screen Name Redacted  
8/30/2024 03:54 PM

I do not believe that Busselton requires these scooters. They are both dangerous and over priced for users. They are also an eyesore on the landscape

Screen Name Redacted  
8/30/2024 05:08 PM

They still are dangerous for Pedestrians and users

Screen Name Redacted  
8/30/2024 05:12 PM

I have tried to keep an open mind regarding the e-scooters but am still of the same opinion as of the previous survey.They are still a nuisance and are left higgledy piggeldy

Screen Name Redacted  
8/30/2024 05:15 PM

I am of the same opinion as of the last survey. They are a nuisance to walkers and a danger to those who use them. I vote against their use.

Screen Name Redacted  
8/30/2024 05:59 PM

As the past few months have been during our Winter season,

Screen Name Redacted  
8/30/2024 06:05 PM

Seeing as this extended trial period has been during Winter, it is totally different to our Summer period when these scooters are mostly hired due to better weather. My observation has been that the scooters are still left lying down on footpaths everywhe

Screen Name Redacted  
8/30/2024 06:13 PM

I support the use of hireable e-scooters and the improvement measures that have been put in place.

Screen Name Redacted  
8/30/2024 06:16 PM

I haven't changed my mind. I think they are a hazard that we can do without,

Screen Name Redacted  
8/30/2024 06:54 PM

Winter. Wrong time for survey. Scooters still left anywhere. No helmets. Two persons use. Nothing has changed. Come summer will be exponentially worse. Get rid of them now. For a change think of the locals and rate payers rather than the tourist

Screen Name Redacted

I believe Neuron Mobility hireable e-scooters and all other e-scooters

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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<p>8/30/2024 08:02 PM</p>	<p>should not be allowed in the Busselton cbd and foreshore areas as they present a risk to the elderly and young children, especially on weekends and holidays.</p>
<p>Screen Name Redacted 8/30/2024 08:50 PM</p>	<p>in Dunsborough nothing has changed. Scooters still end up across walkways both along Commonage Road and Clubhouse Dr and if not there then thrown in the lakes (not an uncommon sight). There are no parking areas signposted either in these locations.</p>
<p>Screen Name Redacted 8/30/2024 09:27 PM</p>	<p>People use them in a dangerous manner, ride two persons on one scooter without helmets on the road and left lying on cycle paths.</p>
<p>Screen Name Redacted 8/30/2024 10:05 PM</p>	<p>They are a massive danger to the community and the hirers.</p>
<p>Screen Name Redacted 8/30/2024 10:55 PM</p>	<p>Yes, I have a comment. In spite of the "improvement measures" there is no observable improvement on the amenity provided to the community by these scooters.</p>
<p>Screen Name Redacted 8/31/2024 12:26 AM</p>	<p>I think these are a great initiate.. buy why don't they go INTO the Lakes? Also they should charge by the km not the minute! This is too small a town- if you're out pm a scooter you will def get stopped to talk!!</p>
<p>Screen Name Redacted 8/31/2024 01:08 AM</p>	<p>Too fast on paths and shared roads. Still being left randomly around Dunsborough.</p>
<p>Screen Name Redacted 8/31/2024 03:14 AM</p>	<p>Strongly against they , destroy the safety and peaceful ambiance of the Busselton foreshore .</p>
<p>Screen Name Redacted 8/31/2024 09:13 AM</p>	<p>These scooters are a danger to the riders and other road and path users. I have had near misses both driving and walking due to the carelessness of the riders and the fact that the scooters are so quiet. Also an eyesore.</p>
<p>Screen Name Redacted 8/31/2024 09:15 AM</p>	<p>It doesn't work and what benefit are they to locals and rate payers.</p>
<p>Screen Name Redacted</p>	<p>We have seen little improvement even with the new measures in</p>

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**Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024**

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<p>8/31/2024 12:27 PM</p>	<p>place. I have well over 30 photos of scooter just left strewn around on footpaths ,vacant lots, driveways and front lawns. And we are still seeing the vast majority of users not wearing helmets</p>
<p>Screen Name Redacted 8/31/2024 12:33 PM</p>	<p>Contrary to the alleged improvements certainly haven't seen any improvement. Scooters remain scattered and left in locations that place public at risk. I could go on but that didn't make any difference to the initial decision of the council. Still can't</p>
<p>Screen Name Redacted 8/31/2024 04:37 PM</p>	<p>Ban them.</p>
<p>Screen Name Redacted 8/31/2024 06:07 PM</p>	<p>We have had little interaction with them in Dunsborough &amp; Busselton, however when my wife &amp; I were in Brisbane &amp; Adelaide, the scooters were rife.</p>
<p>Screen Name Redacted 9/01/2024 03:09 AM</p>	<p>Yes, I do. Firstly, I am very disappointed that despite the overwhelming rejection of the scooters by the residents of Dunsborough, the Council chose to take the revenue over the wishes of it's rate payers. Secondly, I have seen no discernible improvement</p>
<p>Screen Name Redacted 9/01/2024 08:51 AM</p>	<p>I believe very little has changed since the last survey was taken</p>
<p>Screen Name Redacted 9/01/2024 11:41 AM</p>	<p>I think this is a great initiative and the improvements have made things a lot safer</p>
<p>Screen Name Redacted 9/01/2024 01:57 PM</p>	<p>I would love them to be useable in west busselton closer to old Broadwater farm</p>
<p>Screen Name Redacted 9/02/2024 08:10 AM</p>	<p>Yes. there seems to be no improvement, scooters still left on paths fallen over, not in designated areas. no ' policing' of multi riders or no helmets warn.</p>
<p>Screen Name Redacted 9/02/2024 09:47 AM</p>	<p>These "improvements" have not rectified all the issues with E Scooters in the region. We are still observing them dumped at random places. We are still seeing them being ridden without helmets and doubled up riders, some with helmets and some not with hel</p>

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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<p>Screen Name Redacted 9/02/2024 10:08 AM</p>	<p>i think the scooters are an excellent addition to the holiday experience on the busselton foreshore that can be used by visitors and locals alike.</p>
<p>Screen Name Redacted 9/02/2024 02:29 PM</p>	<p>I'm fairly impartial on the e-scooters. I asked my two adult children - 18 and 20 - what they thought of the e-scooters and their answer was that the e-scooters are for young teenagers and drunk people.</p>
<p>Screen Name Redacted 9/02/2024 05:52 PM</p>	<p>Could use some more parking spots or a bigger range for where you can scoot to, as in more places with scooters</p>
<p>Screen Name Redacted 9/02/2024 06:51 PM</p>	<p>We are still seeing these scooters left all over the town(not a good look,</p>
<p>Screen Name Redacted 9/02/2024 06:57 PM</p>	<p>We are still seeing these scooters left all over tow(not a good look ! ) why isn't it compulsory for them to be put into proper locking/charging bays like we see in Europe so that our town doesn't look like the local tip for unwanted scooters.</p>
<p>Screen Name Redacted 9/03/2024 07:11 PM</p>	<p>They are still a safety hazard to the public. People are still using without helmets and they are not being policed correctly.</p>
<p>Screen Name Redacted 9/03/2024 07:16 PM</p>	<p>Bring them out to Vasse</p>
<p>Screen Name Redacted 9/03/2024 07:25 PM</p>	<p>They are an asset to the city to have here. The new measures have resulted in tidier parking and safer use.</p>
<p>Screen Name Redacted 9/03/2024 07:27 PM</p>	<p>There has been no improvement they are still dumped all over the place, helmets smashed up and a danger to pedestrians.</p>
<p>Screen Name Redacted 9/03/2024 07:44 PM</p>	<p>Still scattered over paths causing a hazard. Helmets are not worn and discarded everywhere. Too dangerous.</p>
<p>Screen Name Redacted 9/03/2024 07:47 PM</p>	<p>Yes they are dangerous!</p>
<p>Screen Name Redacted</p>	<p>The scooters are not being left correctly by users. The scooters are</p>

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**Hireable E-Scooters- Improvement Measures** : Survey Report for 17 May 2016 to 01 October 2024

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<p>9/03/2024 07:48 PM</p>	<p>ok but not the irresponsible users who leave helmets everywhere instead of using them and leave scooters across paths when they have finished with them.</p>
<p>Screen Name Redacted 9/03/2024 07:52 PM</p>	<p>No no no I walk my dog on the shared path along the foreshore and several times been harassed and swerved at by e.scooters not to mention the amount of times I have had to move them of the path and of my front lawn they have taken over from shopping troll</p>
<p>Screen Name Redacted 9/03/2024 07:55 PM</p>	<p>I do not want them in Busselton.</p>
<p>Screen Name Redacted 9/03/2024 07:57 PM</p>	<p>I'd love for the range to be extend into Dunsborough Lakes! It's a great alternative transport option but is inaccessible for the highest density residential areas.</p>
<p>Screen Name Redacted 9/03/2024 07:57 PM</p>	<p>Would be happy to supply the CoB with 30+ photos clearly showing Neuron scooters being strewn throughout our residential area.</p>
<p>Screen Name Redacted 9/03/2024 08:00 PM</p>	<p>Please listen to rate payer 64% said no in the last servay when is council going to listen I have and my dog been harassed by youths on scooters that go off paths into dunes along foreshore and just leave them in middle of roads and paths no no no!!!!!!!</p>
<p>Screen Name Redacted 9/03/2024 08:02 PM</p>	<p>No real improvement since the new measures.</p>
<p>Screen Name Redacted 9/03/2024 08:06 PM</p>	<p>What is going to be done to remove the skid marks left by the rides of these Neuron scooters throughout Yoganup Park between Marine Tce and Foreshore Pde? We asked this question in the previously survey and have still received no response.</p>
<p>Screen Name Redacted 9/03/2024 08:15 PM</p>	<p>No improvement, the scooters are still causing problems across the city.</p>
<p>Screen Name Redacted 9/03/2024 08:19 PM</p>	<p>No noticeable improvement whatsoever - still blocking footpaths which blocks disabled and stroller access, still abandoned helmets littering the town, still being used by underaged teens and multiple passengers, still a major hazard to pedestrians.</p>

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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<p>Screen Name Redacted 9/03/2024 09:42 PM</p>	<p>I have seen improvement in scooter positioning etc since the trial first began. I'm sure given the poor taxi service in town the e-scooters have been well utilized by all.</p>
<p>Screen Name Redacted 9/03/2024 10:51 PM</p>	<p>The hireable escooters have been received well by patrons that visit shelter Brewing making it a convinint solution to transport to and from the foreshore, this has also had a positive impact on parking freeing up bays on a daily basis. Staff that do not</p>
<p>Screen Name Redacted 9/03/2024 10:59 PM</p>	<p>They are a great asset due to the taxi service being the worst in the southern hemisphere</p>
<p>Screen Name Redacted 9/03/2024 11:42 PM</p>	<p>Still annoying - messy, trip hazard, dangerous when sneaking up on pedestrians, dangerous for inexperienced riders.</p>
<p>Screen Name Redacted 9/04/2024 02:08 AM</p>	<p>Has worked well. Scooters seem to be parked neater and looked after better. Great job. Always ways to improve things</p>
<p>Screen Name Redacted 9/04/2024 09:15 AM</p>	<p>The improvement measures are great.</p>
<p>Screen Name Redacted 9/04/2024 11:26 AM</p>	<p>No matter what the measures are the scooters are and eyesore on the landscape of beautiful Busselton and surrounding area. Get rid of them...an unnecessary toy for the young and dangerous to the older folk...riders dont much care where they go and where they</p>
<p>Screen Name Redacted 9/04/2024 11:54 AM</p>	<p>The improvements are negligible and continue to remain dangerous, impede footpath use, are incorrectly used and not policed. Other cities are now banning these - how long until common sense prevails in busselton?</p>
<p>Screen Name Redacted 9/04/2024 12:06 PM</p>	<p>Still many scooters left standing or lying over footpaths</p>
<p>Screen Name Redacted 9/04/2024 12:10 PM</p>	<p>Accidentally sent 1st comment with out complete it. - Most users don't seem to use the helmets. - most of the high use path between say King St and Ford Rd is still a 25kmh zone - this is very dangerous. Many of the</p>

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<p>Screen Name Redacted 9/04/2024 01:15 PM</p>	<p>I believe the trial is going well with lesser parking issues and higher number of riders following the rules. I support it</p>
<p>Screen Name Redacted 9/04/2024 04:53 PM</p>	<p>It is of a nonsense to conduct a survey of a low tourist time and a winter period when it is obvious of low usage. There are still examples of scooters being discarded along with helmets so the original survey still stands. Such a self centred hubris by th</p>
<p>Screen Name Redacted 9/04/2024 05:03 PM</p>	<p>Severe danger to both users &amp; public. Should be used only the road as other motorised vehicles are permitted</p>
<p>Screen Name Redacted 9/04/2024 06:05 PM</p>	<p>They do not seem to be parked in the correct areas or checked regularly enough, so they are often left strewn all over the road.</p>
<p>Screen Name Redacted 9/04/2024 06:26 PM</p>	<p>I still find the e scooters a nuisance when on our cycle paths with the excessive speed and total disregard for other users. I see them constantly left in random places as well. They are a nuisance.</p>
<p>Screen Name Redacted 9/04/2024 06:44 PM</p>	<p>Not enough measures enforced to ensure single riders and helmets</p>
<p>Screen Name Redacted 9/04/2024 09:05 PM</p>	<p>Still see them just dumped around town and helmets not being worn while riding them.</p>
<p>Screen Name Redacted 9/04/2024 09:08 PM</p>	<p>Still left dumped on our street corner and blocking seeing oncoming traffic. If resorts want them, then park them in resorts not on verge and foot paths. I still see users without helmets including children on them.</p>
<p>Screen Name Redacted 9/04/2024 10:04 PM</p>	<p>I feel despite the improvements that hireable e-scooters should not be funded by rate payers. If they are commercially viable then let Neuron fund them, if they need ratepayer subsidy's then do not.</p>
<p>Screen Name Redacted 9/05/2024 09:24 AM</p>	<p>I see a lot of kids riding them</p>
<p>Screen Name Redacted 9/05/2024 09:29 AM</p>	<p>I see a lot of kids riding them without helmets. I assumed it was age restricted, however my 12 year old daughter and her friends rented it with a bank card...no age ID was required. I believe age ID should be</p>

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	needed for users to be able
Screen Name Redacted 9/05/2024 09:34 AM	There needs to be proof of age needed to be able to hire these scooters. Kids should not be able to
Screen Name Redacted 9/05/2024 10:15 AM	I often see young people riding them without helmets. Head injuries place a considerable burden on our healthcare system. Introducing something dangerous without having the resources to police it is simply irresponsible.
Screen Name Redacted 9/05/2024 10:23 AM	Busselton should follow the growing trend Australia wide to terminate contracts with e-scooter hire companies, as has already occurred in Brisbane, Darwin and Townsville, and soon to occur in Melbourne on 24th September..
Screen Name Redacted 9/05/2024 10:53 AM	No improvement measures have helped with scooters shooting across in front of cars. At nighttime in the warmer months they appear from nowhere and give no chance to avoid them. Unless they can be policed properly they should not be allowed. .
Screen Name Redacted 9/05/2024 11:45 AM	Still scooters being parked in random areas on footpaths . Pedestrians walking on the road in stead of the footpath. Safety issue
Screen Name Redacted 9/05/2024 02:28 PM	My greatest concern is safety with these machines.
Screen Name Redacted 9/05/2024 02:35 PM	Safety is my main concern. These are often driven by young (even underage riders), are silent (and often speed past on the cycleway, with no notice from a bell etc), pass within 1/2 a metre of walkers. If one steps sideways, an accident will occur. Ban th
Screen Name Redacted 9/05/2024 03:08 PM	So far the improvements have not made a difference in Broadwater ,we still have scooters dumped in the bush & helmets left on the ground broken or just discarded , scooters are left on the footpaths after use.
Screen Name Redacted 9/05/2024 03:51 PM	Improvement measures have not worked. They continue to be extremely dangerous for people using various pathways when walking and cycling. They also cause havoc on the roads. I look forward to seeing no scooters in Busselton.

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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Screen Name Redacted

9/05/2024 03:57 PM

I am still coming across e-scooters simply dropped across footpaths.

Screen Name Redacted

9/05/2024 04:01 PM

I would like to see these scooters gone altogether as riders fraught the law and are still a hazard on coastal paths regardless of reduced speed. Let's follow the City of Melbourne and get rid of them . Encourage walking , cycling and improve public trans

Screen Name Redacted

9/05/2024 04:20 PM

How do you expect to monitor speed zones on scooters, it's one thing scooters hooning down main roads without any monitoring it's another when hoons are smashing the speed on the Busselton coastal walking path, and are a blight on the community, pfffft

Screen Name Redacted

9/06/2024 11:35 AM

I do not support the continuation of the e-scooters in Dunsborough. They may work for Busselton due to distances between short stay and town centre but in Dunsborough it is not an issue as most escotters are less than a kilometer from town centre. All tes

Screen Name Redacted

9/06/2024 11:37 AM

No improvement in Dunsborough scooters a recent as 3/9 blocking walking path opposite gallery outside cokes at bakery

Screen Name Redacted

9/06/2024 11:43 AM

There has been NO improvement to the service in Dunsborough and I do not support its continuation. They may work for Busselton due to distances from town center, but not in Dunsborough where the locations are less than a kilometer from town.

Screen Name Redacted

9/06/2024 12:23 PM

Yes I think they are good and we need more of them in Dunsborough. I would like them to be able to be taken into the Lakes. and to Cape Rise

Screen Name Redacted

9/06/2024 03:55 PM

Too dangerous people us them to return from the pubs intoxicated should have same rules as driving, there to fast left everywhere and an eyesore helmets discarded everywhere.

Screen Name Redacted

9/06/2024 04:14 PM

I dislike the scooters and don't feel they add value to our town. They are discarded everywhere.

Screen Name Redacted

Get rid of the things. They are visual pollution!

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

9/06/2024 05:38 PM

Screen Name Redacted

I feel they are dangerous to pedestrians.

9/06/2024 05:50 PM

Screen Name Redacted

Measures seem not to be successful. Scooters/helmets often found on the verge or sometimes in the middle of a foot- or bike path. Very dangerous in the dark.Photos can be provided. Now Barcelona banned hireable scooters as many towns before. Stop them.

9/06/2024 07:19 PM

Screen Name Redacted

Improvement measures failed. Will be worse during holiday season. A danger to our kids and anybody else. Mostly disrespectful users. YOUR QR CODE IN THE BUSSELTON MAIL LEADS TO THE CONCLUDED SURVEY. PURPOSE?

9/06/2024 07:25 PM

Screen Name Redacted

While the number of scooters appear 50 be less, the dumping of used scooters, and

9/06/2024 09:33 PM

Screen Name Redacted

While the number of scooters appear to be less, dumping anywhere by hirers has not changed. I was under the impression by council that there would be a designated area for scooters, on return. Scooters and helmets abandoned, no change.

9/06/2024 09:40 PM

Screen Name Redacted

I think they are one way of reducing traffic in cbd of any community, would like to see e bikes introduced to hire. Nike lanes in heavy traffic areas would encourage more usage

9/07/2024 06:30 PM

Screen Name Redacted

Lanes added to roads in and around cbd and heavy traffic areas would be good and safe

9/07/2024 06:31 PM

Screen Name Redacted

We have not seen any improvement in riders lack of adhering to the road/cyclepath rules. We still encounter dangerous riding on cycleways such as cutting corners, double dinking, no helmets and speeding on the path and roads as well as left on the path.

9/09/2024 11:06 AM

Screen Name Redacted

Scooters are continually being left on the beachfront bike path continue to cause safety issues for elderly/bike riders, Helmets also strewn around town looking unsightly. High injury risk to young users has not been addressed and hospital admission stats

9/09/2024 11:10 AM

Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

<p>Screen Name Redacted 9/09/2024 07:15 PM</p>	<p>New measures have improved safety, accessibility, and user experience, offering a cost-effective and convenient way for visitors to explore Busselton.</p>
<p>Screen Name Redacted 9/10/2024 12:56 PM</p>	<p>Neuron has come a long way in Busselton and has significantly improved its operations in the city, such as reducing scooter topples, establishing parking decals, and hiring a full-time supervisor.</p>
<p>Screen Name Redacted 9/10/2024 01:47 PM</p>	<p>Yes, I believe eScooters should remain a permanent feature in Busselton. They've been a fantastic addition to the town, providing a convenient and eco-friendly way to get around. I use them almost daily, especially during the evenings when public transport</p>
<p>Screen Name Redacted 9/10/2024 02:00 PM</p>	<p>Yes i like scooters and i ride everyday and i want in busselton in future.</p>
<p>Screen Name Redacted 9/10/2024 02:02 PM</p>	<p>E-scooters are a convenient and eco-friendly mode of transportation. They are great for short trips around the city, helping to reduce traffic congestion and carbon emissions. E-scooters are also fun to ride and provide a quick way to get around urban areas</p>
<p>Screen Name Redacted 9/10/2024 02:03 PM</p>	<p>Environment friendly and easily accessible.</p>
<p>Screen Name Redacted 9/10/2024 02:26 PM</p>	<p>Easy to go everywhere , very convenient and faster</p>
<p>Screen Name Redacted 9/10/2024 02:40 PM</p>	<p>They are good</p>
<p>Screen Name Redacted 9/10/2024 02:57 PM</p>	<p>Yes. I've been riding neuron since I was in Darwin before and here also I am using neuron. I absolutely love its service. Very convenient and secure and I would keep using it in the future as well.</p>
<p>Screen Name Redacted 9/10/2024 03:09 PM</p>	<p>Yes, of course! Every time we visit Busselton, we use these vehicles. They're really enjoyable and convenient. I love this mode of transportation</p>
<p>Screen Name Redacted 9/10/2024 04:23 PM</p>	<p>I've been using these scooters so long, really convenient and easy to use anywhere</p>



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Screen Name Redacted  
9/10/2024 04:38 PM

<https://yoursay.busselton.wa.gov.au/escooters/surveys/hireable-e-scooters-neuron-mobility-improvement-measures>

Screen Name Redacted  
9/10/2024 04:59 PM

They are great and easy to use

Screen Name Redacted  
9/10/2024 06:17 PM

No

Screen Name Redacted  
9/10/2024 09:07 PM

I ride scooters and love the convenience it provides. It is fun to ride scooters. I sometimes go with my friends over weekends around city. I want to have these in Busselton as well.

Screen Name Redacted  
9/10/2024 10:13 PM

Its great

Screen Name Redacted  
9/11/2024 10:10 AM

Hirable e-scooters are a great transport alternative in a community where public transport, taxis and other transport alternatives are limited. I have noticed a far greater reduction in "out of place" Neuron scooters. Better than unregulated scooters.

Screen Name Redacted  
9/11/2024 05:40 PM

We do not need these scooter no

Screen Name Redacted  
9/11/2024 05:58 PM

I strongly support the continued use of eScooters in Busselton. They've been a positive addition to our town, providing a convenient, eco-friendly, and affordable mode of transportation. I utilize them almost daily, especially during the evenings when pub

Screen Name Redacted  
9/11/2024 06:22 PM

I believe eScooters should remain a permanent feature in Busselton. They've been a fantastic addition to the town, providing a convenient, eco-friendly, and affordable way to get around. I use them almost daily, especially during the evenings when public

Screen Name Redacted  
9/11/2024 10:04 PM

I believe they should be stopped as cause more disharmony and safety issues in the COB.

Screen Name Redacted

Combustible battery heating up in the sun dumped randomly in

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Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

<p>9/11/2024 10:46 PM</p>	<p>bushes.</p>
<p>Screen Name Redacted 9/11/2024 10:50 PM</p>	<p>Combustible battery heating up in the sun dumped randomly in bushes. Multiple accidents from people of inexperience and people using them under age. Many residents of the city of Busselton not happy with the scooters in our community</p>
<p>Screen Name Redacted 9/12/2024 11:53 AM</p>	<p>I like scooters and ride everyday. And I want in Busselton in the future.</p>
<p>Screen Name Redacted 9/12/2024 01:38 PM</p>	<p>I don't think the improvement is going to improve safety, I am elderly and have had two very serious misses from these e-scooters, they do not have a warning such as a bell that they are coming. So definitely against them completely</p>
<p>Screen Name Redacted 9/12/2024 05:11 PM</p>	<p>However, I think further improvements could be considered, such as increasing rider education on responsible use and enhancing geofencing technology to ensure that scooters automatically adjust speeds in designated zones. This would help reinforce safe be</p>
<p>Screen Name Redacted 9/13/2024 04:22 PM</p>	<p>NOT a fan, location placement STILL OBSTRUCTING VEHICLE VISION when using Cygnet Cove, Dunsborough. Escooters block our vision of traffic from both sides, when exiting Cygnet Cove., especially dangerous considering the amount of school traffic on Gifford</p>
<p>Screen Name Redacted 9/15/2024 05:35 PM</p>	<p>I can't comment on the improvements. All I hear are the statistics for people being treated in ED. If innocent people are injured by e-scooters they have no form.of redress. They have no Insurance, so the innocent party deals with fall out. DON'T RENEW.</p>
<p>Screen Name Redacted 9/15/2024 06:06 PM</p>	<p>Nothing changed. Obstruction of footpaths, helmet even on on road last night.</p>
<p>Screen Name Redacted 9/15/2024 11:58 PM</p>	<p>The City should cease allowing hire scooters. They are dangerous and dumped anywhere. I have been riding in the evening to find them derelict and lying across the pathways impeding walkers and dangerous to cyclists. Other Councils are getting rid of them</p>
<p>Screen Name Redacted</p>	<p>The main issue is the safety aspect. Being able to go on pedestrian</p>

**Hireable E-Scooters- Improvement Measures** : Survey Report for 17 May 2016 to 01 October 2024

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<p>9/16/2024 09:09 AM</p>	<p>footpaths in the CBD is not on. The visual aspect of them being left anywhere is also not on. Regards ianwhite</p>
<p>Screen Name Redacted 9/16/2024 10:26 AM</p>	<p>These scooters remain an eyesore around the town and should be banned asap. Irresponsible riders are a danger to elderly walkers.</p>
<p>Screen Name Redacted 9/16/2024 11:16 AM</p>	<p>Busselton City Council have spent hundreds of thousands of dollars on beautifying areas all around the City which is notably the prettiest most well kept municipality in Western Australia. The scooters ruin that completely, they are a constant eyesore</p>
<p>Screen Name Redacted 9/16/2024 05:55 PM</p>	<p>The improvement measures introduced by Neuron are unknown to the public, what are they? In regard to the installing of parking decals in high traffic areas, how many are there? Scooters are still left where the ride finishes and laying down</p>
<p>Screen Name Redacted 9/16/2024 07:21 PM</p>	<p>In my opinion e-scooters are not safely ridden along roads &amp; paths. Riders drive too fast &amp; often are seen without a helmet.</p>
<p>Screen Name Redacted 9/17/2024 05:02 AM</p>	<p>I previously submitted that hireable e-scooters should be banned and my thoughts on the matter has not changed.</p>
<p>Screen Name Redacted 9/17/2024 04:15 PM</p>	<p>I think they are a great addition to transportation. The company implemented the changes as requested they can't be held responsible when the public don't do the right thing.</p>
<p>Screen Name Redacted 9/17/2024 04:19 PM</p>	<p>Yes, still not happy with them in our area</p>
<p>Screen Name Redacted 9/17/2024 04:22 PM</p>	<p>Get rid of them, still see scooters dumped into our waterways and bushlands. Why has a private company been allowed to have special markings put on public footpaths? Nothing has been done about restricting youth from hiring scooters - dangerous !</p>
<p>Screen Name Redacted 9/17/2024 04:27 PM</p>	<p>Yes. They are a trip hazard, I have nearly been knocked over several times coming out of shops and they are dangerous. Got rid of them</p>
<p>Screen Name Redacted 9/17/2024 08:09 PM</p>	<p>They are still being left strewn across the paths. They are unsightly.</p>

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Screen Name Redacted  
9/17/2024 08:11 PM

I haven't seen any improvement where I live in West Busselton. Scooters continue to be "dumped" anywhere.

Screen Name Redacted  
9/17/2024 08:59 PM

Yes - they should be banned. Given our local demographic of a substational over 50s - these things can be lethal. The locals dont want them and it appears to me more pandering to the local tourism

Screen Name Redacted  
9/17/2024 09:47 PM

Yes getting worse I could not access foot path at Carey st with scooters laying across the path then opposite the esplanade bottle shop marina Tec and Stanley st same thing just left scattered .

Screen Name Redacted  
9/17/2024 09:51 PM

Adding to my comments I think they should be banned as bicycles from the surf club to past the equinox Ksyst ,so dangerous in a busy area by personal experience no courtesy as to passing or speed which is still too fast and not enough room for passing

Screen Name Redacted  
9/17/2024 11:15 PM

I think it is a great idea ! With the unreliable taxis and small amount of Ubers, the scooters are the greatest option!

Screen Name Redacted  
9/18/2024 09:18 AM

Dear Council,

Screen Name Redacted  
9/18/2024 09:20 AM

Dear council. I noticed a significant improvement in the orange scooters since earlier in the year. It appears more tidy and I see less helmets around. I do still question the purpose of them but do see people using them.

Screen Name Redacted  
9/18/2024 10:40 AM

Whilst it is not as busy over winter due to weather conditions and number people in the area I have noticed no improvement at all. Scooters are still left laying around.Please regard the inital survey where overwhelming opposition. LSTEN TO THE RATEAYER

Screen Name Redacted  
9/18/2024 10:43 AM

Scooters are still being left on footpaths etc despite allocated parking bays. It is not logical to think that riders will look for and park the scooters in allocated spots, they will leave them where they finish with them.

Screen Name Redacted

Scooters are still being left where riders have finished with them. It is

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<p>9/18/2024 10:48 AM</p>	<p>not logical to think that riders will look for and return the scooters to a designated parking spot. Speed is still an issue and some riders think they are above the law. Claims by</p>
<p>Screen Name Redacted 9/18/2024 12:03 PM</p>	<p>I do not feel that the measures put in place have made any improvement. I still regularly see scooters and the provided helmets abandoned on pavements or verges. It is in effect expensive litter. Horrible for anyone to look at. Please, no more.</p>
<p>Screen Name Redacted 9/18/2024 02:02 PM</p>	<p>nothing to address the safety concerns of not wearing helmets, double dinking etc. Quite convenient the survey has appeared at the end of winter and before school holidays and the summer season. Limiting the response to 255 characters seem a bit sho</p>
<p>Screen Name Redacted 9/18/2024 03:17 PM</p>	<p>The Neuron scooters are a safe and reliable mode of transport. The ride is very comfortable and less bumpy. We need more of these scooters.</p>
<p>Screen Name Redacted 9/18/2024 04:08 PM</p>	<p>good</p>
<p>Screen Name Redacted 9/18/2024 05:26 PM</p>	<p>They have failed to manage their scooters in Broadwater. There are many that have been left outside houses and reserves for months. This dangerous and an eyesore</p>
<p>Screen Name Redacted 9/18/2024 05:28 PM</p>	<p>The problem wasn't with the company, it was the clientele. I look forward to not having to check behind me on paths. I was always confused by who gave way when they were driven on the roads.</p>
<p>Screen Name Redacted 9/18/2024 07:31 PM</p>	<p>Keep the scooters. The scooters supply a means to get home later in the evening. With the unreliability of the taxi services and the lack of ride share services in town, the scooters assist greatly in the ability to have a night out and to get home.</p>
<p>Screen Name Redacted 9/18/2024 08:50 PM</p>	<p>The changes made have helped, but I am still against the scooters. I feel they go too fast to be on footpaths &amp; it's dangerous for pedestrians and it is not safe to ride them on roads due to the helmet not being adequate for road use.</p>
<p>Screen Name Redacted</p>	<p>The scooters are good for Busselton locals and visitors. Let's keep</p>

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<p>9/18/2024 09:58 PM</p>	<p>them and loosen the restrictions. Educate school kids about slowing down near older people, kids and pets and then let them use common sense.</p>
<p>Screen Name Redacted 9/19/2024 12:13 PM</p>	<p>I am a resident of Dunsborough. The parking decals have made no improvement to the scooters being randomly left around town. Obstructing footpaths, causing tip hazard to pedestrians.</p>
<p>Screen Name Redacted 9/19/2024 12:23 PM</p>	<p>Love the scooters, very easy way to get around</p>
<p>Screen Name Redacted 9/19/2024 12:23 PM</p>	<p>It has helped me get around the city with more ease, especially at night when I do not feel safe</p>
<p>Screen Name Redacted 9/19/2024 12:31 PM</p>	<p>, less scooters left layi8ngf arounbd but the extension was over a very quite period , the truth will come out once school breaks up . I do not support the use of this type of transport device on pedestrian pathways at all! Way to dangerous .</p>
<p>Screen Name Redacted 9/19/2024 12:38 PM</p>	<p>It is a more easily controlled mode of transportation, making our lives more convenient and safer. I ride it often, and I like it.</p>
<p>Screen Name Redacted 9/19/2024 12:42 PM</p>	<p>They provide a well needed service for tourists and help them get around the city. Undoubtedly they reduce car journeys and encourage people to make shorter trip that are perhaps too far to walk.</p>
<p>Screen Name Redacted 9/19/2024 01:33 PM</p>	<p>A slight improvement, but still a hazard on footpaths.</p>
<p>Screen Name Redacted 9/19/2024 02:00 PM</p>	<p>As holiday season starts next week, final comments only possible after summer season. People riding without helmets, parents with little kids. Not using bells. No respect. Danger for others/themselves. Scooters lying on footpaths. STOP them. ER will be grateful!</p>
<p>Screen Name Redacted 9/19/2024 02:35 PM</p>	<p>/Users/John/Desktop/COMMENT ELECTRIC SCOOTERS .docx</p>
<p>Screen Name Redacted 9/19/2024 03:29 PM</p>	<p>I quite enjoy the convenience when visiting Busselton</p>

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<p>Screen Name Redacted 9/19/2024 06:04 PM</p>	<p>They are often left on pavements and verges. Noticed between the CBD and Geographe. I notice more discarded scooters than I see people using them.</p>
<p>Screen Name Redacted 9/19/2024 07:23 PM</p>	<p>Please keep these!!</p>
<p>Screen Name Redacted 9/19/2024 08:14 PM</p>	<p>Still not a fan. Frequently using the beach path and surrounds, it is still always littered with abandoned scooters. Allocating parking areas does not interest the majority of users. They are a hazard on the footpath and unsightly.</p>
<p>Screen Name Redacted 9/19/2024 10:35 PM</p>	<p>Yes. The improvements are great. I see a lot less been miss used. Never see them been ridden recklessly anymore.</p>
<p>Screen Name Redacted 9/20/2024 01:01 AM</p>	<p>The improvement measures mentioned are definitely noted.</p>
<p>Screen Name Redacted 9/20/2024 01:06 AM</p>	<p>Other points to note are helmets from a safety perspective that aren't worn. Under age riders and multiple riders on 1 scooter. May-sept has been a quiet period, rain would stop the use. The busy summer period is yet to come when visitor numbers are h</p>
<p>Screen Name Redacted 9/20/2024 10:02 AM</p>	<p>Yes, the whole scooter program is an unwanted imposition on our community. The shire has continued with the trial in contempt of community feedback. As usual the influence of commercial interests prevailed over the wishes of the community. Disgraceful!</p>
<p>Screen Name Redacted 9/20/2024 12:32 PM</p>	<p>There seem to be fewer bikes left scattered around town. Things seem better organised. It is a new mode of transportation, Education takes time. It is a shame either Neuron, the Cty or local community groups are not making better efforts to educate the p</p>
<p>Screen Name Redacted 9/20/2024 01:24 PM</p>	<p>A nusence to people walking and scooters left in all places a total eyesore</p>
<p>Screen Name Redacted 9/20/2024 02:00 PM</p>	<p>Keep the hireable scooters. Busselton being flat and with a safe path into town is ideal. Scooters help reduce road traffic, drink driving, provide a transport option in the absence of buses / taxis. Neuron is safer than private un-restricted scooters.</p>

Hireable E-Scooters- Improvement Measures : Survey Report for 17 May 2016 to 01 October 2024

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Screen Name Redacted

9/20/2024 05:21 PM

1. Scooters NOT always parked in designated areas - littering. 2. Slow areas not followed - on footpaths, outside shops, no helmets - very dangerous. This is NOT full consultation, many very unhappy with scooters around town.

Screen Name Redacted

9/20/2024 06:26 PM

Considering the extended trial period (ie. low season for tourism) the only noticeable observation is the gradual increase of skid marks on pathways particularly in the paved areas of Dunsborough and Busselton town centres; a real eyesore for visitors.

Screen Name Redacted

9/21/2024 09:30 AM

Great service for tourist and locals

Screen Name Redacted

9/21/2024 12:21 PM

No

Screen Name Redacted

9/21/2024 01:38 PM

No improvement observed.

Screen Name Redacted

9/21/2024 05:02 PM

No evidence of slower speeds. I regularly use footpaths with neuron scooters whizzing by recklessly, ridden by rowdy youths generally with no thought for other path users. Even worse after dark & when riders are clearly drinking alcohol. They are a menace

Screen Name Redacted

9/21/2024 05:56 PM

Until the same strict laws and fines are imposed on hirers as in Europe where there are minimal problems, I say NO. Negative issues for the community far outweigh benefits to tourists and drunks.

Screen Name Redacted

9/21/2024 06:16 PM

would like to see improvements on parking arrangements, as it looks quiet messy at pick up points. speed is a concern especially for kids riding them. Can speed be capped based on age or for drivers without a driver license?

Screen Name Redacted

9/22/2024 09:17 AM

Sorry...I haven't noticed any improvements...They are still ab eyesore with Broken helmets seen all the time.Still people on them without helmets.I have never seen a policeman pull one over.Still dangerous behaviour on them.

Screen Name Redacted

Scooters are more organised riders more responsible not so many joy

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**Hireable E-Scooters- Improvement Measures** : Survey Report for 17 May 2016 to 01 October 2024

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9/22/2024 10:26 AM

riders now having given them a go I use them to get to work when running late and can't walk distance in time

Screen Name Redacted

I

9/22/2024 05:41 PM

Screen Name Redacted

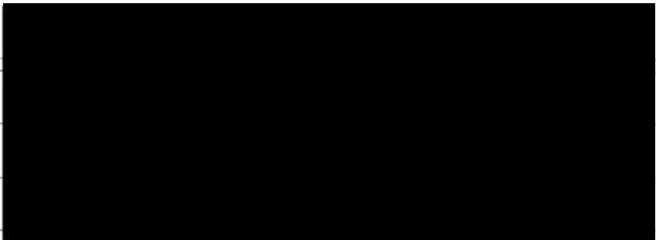
I am very much against them as they are left lying around the cycleways. They are ridden by quiet young kids without helmets, often with 2 to a scooter...

9/22/2024 05:47 PM

**Mandatory Question** (211 response(s))

**Question type:** Single Line Question

City of Busselton	Application No	Receipt No	City of Busselton
	CIO ID		
29 AUG 2024			
City of Busselton	Property ID	Loc ID	City of Busselton
	Retention		



26/8/2024

The CEO  
Busselton City Council

Dear Sir

Will the council ban the E scooters. The riders are a law unto themselves and are a danger —:

- 1 In Prince st a scooter rider rode from Callows corner in and out pedestrian and then rode back to Callows corner
- 2 at the top end of Kent st a scooter emerged from a residence and within 100 he stood on one leg and did a high kick and he never had a helmet on (many ride without helmets)
- 3 A disaster waiting to happen with scooter riders from Anthony rd nosediving existing through the walkway into David drive at speed



PS I am a 90 year old that walks with an orange safety gadget on with the 4 wheels walking frame on they frighten me with no warning





SEOGRAPHE, 6280.

9-11-24

City of Busselton	Application No	Receipt No	City of Busselton
	Property ID	Doc ID	
	11 SEP 2024		
	Property ID	Doc ID	
	Reference		

To whom it may concern, I feel to you again about e-scooters. I believe that you as a council are determined to keep the scooters on the road and I mean literally on the road. Sometimes traveling much to fast on road or footpath. You know this happens but all you see is dollar signs as usual. What is your excuse this time to keep them. We had a very legal vote on the matter but you went ahead and took no notice of it. This country is Australia not Russia. The police have as much power as a mouse but I have to admit there is not enough of them although if government had any guts they could change the law. I am old enough to remember being in Victoria in the eighties being much more manly than you are in W.A. No wonder you are known as the nanny state. I understand from the ladies on your front desk down stairs they have to open my letter and read it before your mob upstairs see it and get upset. Oh dear! How do you get through the day.

Yours concerned



[Redacted]

17 Sept. 2024.

To  
CEO,  
CITY OF BUSSELTON,  
LOCKED BAG 1,  
BUSSELTON W.A. 6280

City of Busselton	Retention No.		CITY OF BUSSELTON
	CIO ID		
	24 SEP 2024		
	Product ID		
	Retention		

Dear Sir,

Re. HIREABLE E-SCOOTERS.

In the "Mail" of 4 Sept. you printed a notice inviting comments on the improvement measures of E-scooters, but this was only inviting comment from those to respond on line. It excluded those of us are not on computer.

Earlier this year you had a survey on this subject, but it also excluded those who are not computer savvy, and those even though a small part of the population are the most concerned about E-scooters as they feel in danger on the cycle/footpaths.

On that occasion I visited the City office and talked to the lady concerned about this discrimination and she committed to rectifying the error. This never happened and you have done the same thing again.

It is probably too late to correct this omission before 22 Sept, but could the city be more inclusive in future such surveys etc.

After all we are all citizens, most are ratepayers and we still do have opinions.

Please respond to this comment by post.

Yours faithfully,

[Redacted Signature]

**From:** [REDACTED]  
**Sent:** Wed, 18 Sep 2024 13:47:24 +0800  
**To:** "Enquiries - City of Busselton" <city@busselton.wa.gov.au>  
**Cc:** [REDACTED]  
**Subject:** HIREABLE E/SCOOTERS.

This email is from outside the CoB. Links or attachments may not be safe.

Sir/Madam,

In regard to your advertised request for input over the continued availability of these scooter in Busselton/Dunsborough , most E/Scooter riders appear to have now purchased their own

black scooters, wear helmets look after them, ride them well, they are not left littering the cycle ways wherever the credit runs out , with helmets thrown into the bush or into the Marina.

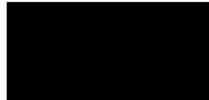
The use of these Hire scooters has dropped dramatically as the economy tightens with fewer hirers with no experience now being seen on the cycle/pedestrian pathways.

Several Councils in the State have now banned them with zero loss of Tourists and positive comments on these ugly scooters no longer left on footpaths and in the bush.

As Busselton is now battling to cope with the continued overwhelming influx of tourists in Busselton and Dunsborough the last thing the City needs is Court cases over zero experienced E/Scooter Hire riders crashing into pedestrians (tourists).

I ride a bike (pedal) and walk every morning and evening on the cycle ways and footpaths so have some interaction with these hire E/Scooters.

PLEASE BAN THEM FROM THE SHIRE OF BUSSELTON IMMEDIATELY.



As at 3 October 2024,

TENDER INFORMATION	COUNCIL OR CEO DECISION	STATUS
<p><b>RFT02/24 Sediment Removal – Vasse River</b></p> <p>The City’s objective of this Request for Tender is the removal of nutrient rich organic sediments that have accumulated throughout the bed of the Lower Vasse River.</p>	Council	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 6 April 2024 and closed on 22 May 2024 .</li> <li>• Three submissions were received.</li> <li>• An evaluation panel is currently assessing the submissions.</li> <li>• Further clarifications are being evaluated on the methodology.</li> </ul>
<p><b>RFT04/24 Dunsborough Park Shopping Centre toilet Block</b></p> <p>The existing public toilet at Dunsborough Park Shopping Centre is due for upgrade and renewal this financial year. The intention of the upgrade and renewal works is to improve the overall appearance and function of the ablution and to comply with the current legislative requirements.</p>	CEO Delegated Authority	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 13 March 2024 and closed on 10 April 2024.</li> <li>• Four submissions were received.</li> <li>• An evaluation panel has assessed the submissions.</li> <li>• Award of the contract has been delayed whilst continued use of the toilet block is considered by Council.</li> </ul>
<p><b>RFT09/24 Provision of Security Screening Services at Busselton Margaret River Airport (BMRA)</b></p>	Council	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 19 June 2024 and closed on 19 July 2024.</li> <li>• Five submissions were received.</li> <li>• An evaluation panel assessed the submissions.</li> <li>• A report to Council for acceptance of a suitable tenderer is included in the agenda for the October 2024 meeting.</li> </ul>

TENDER INFORMATION	COUNCIL OR CEO DECISION	STATUS
<b>RFT10/24 Supply and Installation of replacement lift at Busselton Jetty Underwater Observatory</b>	CEO Delegated Authority	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 10 July 2024, and closed on 21 August 2024.</li> <li>• Two submissions were received.</li> <li>• An evaluation panel is currently assessing the submissions.</li> </ul>
<b>RFT11/24 Supply and Delivery of mobile passenger boarding ramp for Busselton Margaret River Airport (BMRA)</b>	CEO Delegated Authority	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 31 July 2024 and closed on 21 August 2024.</li> <li>• Three submissions were received.</li> <li>• An evaluation panel is currently assessing the submissions.</li> </ul>
<b>RFT12/24 Geographe Bay Coastal Mitigation Works 2024-2025</b>	Council	<ul style="list-style-type: none"> <li>• A request for tender was advertised on 21 August 2024 and closed on Wednesday 18 September 2024.</li> <li>• Four submissions were received.</li> <li>• An evaluation panel assessed the submissions.</li> <li>• A report to Council for acceptance of a suitable tenderer is expected to be presented to Council at its October 2024 meeting.</li> </ul>
<b>PQS01/24 General Maintenance of City owned buildings</b>	CEO Delegated Authority	<ul style="list-style-type: none"> <li>• A request for applications to join a panel of pre-qualified suppliers was advertised on 19 June and closed on 10 July 2024</li> <li>• Six submissions were received.</li> <li>• An evaluation panel is currently assessing the submissions.</li> </ul>

**As at 3 October 2024**

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
<b>CITY OF BUSSELTON</b>						
Amber Cloud Pty Ltd v City of Busselton (DR 231/2021)	Lot 101 Wilyabrup Road, Wilyabrup	November 2021	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Single House)	Refer to previous versions of this report for historical information. <ul style="list-style-type: none"> <li>• Directions hearing on 2 February 2024 was vacated and the matter is listed for a directions hearing on 31 May 2024.</li> <li>• Directions hearing on 31 May 2024 was vacated and the matter is listed for a directions hearing on 30 August 2024.</li> <li>• Directions hearing on 30 August 2024 was vacated and is to be listed for a directions hearing not before 25 October 2024.</li> </ul>	Directions hearing to be listed not before 25 October 2024	
Silverlodge Pty Ltd v City of Busselton (CC 547/2024)	585 Caves Rd Marybrook	August 2024	Review of a decision under the Caravan Parks and Camping Grounds Act 1995.	Application filed in the SAT on 13 August 2024 <ul style="list-style-type: none"> <li>• Direction hearing listed for 30 August 2024.</li> <li>• Directions hearing on 30 August 2024 was vacated and is to be listed for mediation on 28 October 2024.</li> </ul>	Mediation listed for 28 October 2024	
Leeuwin Civil Pty Ltd v City of Busselton (DR 78/2024)	Lot 2 Nuttman Road and Lot 3 Chapman Hill East Road, Chapman Hill	May 2024	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Industry - Extractive)	Application filed in the SAT on 27 May 2024. <ul style="list-style-type: none"> <li>• Direction hearing on 21 June 2024 it was ordered                             <ul style="list-style-type: none"> <li>– The matter to be listed for mediation on 29 July 2024;</li> <li>– The Mayor is invited to attend and or nominate one or more councillors and/or the CEO to attend mediation;</li> <li>– Applicant to provide additional information by 22 July 2024;</li> <li>– Ms Maria Goria is invited to present for a duration of 10 minutes at the commencement of mediation.</li> </ul> </li> <li>• Directions hearing on 26 July 2024 it was ordered                             <ul style="list-style-type: none"> <li>– Mr Vernon Bussell is invited to present for a duration of 10 minutes at the commencement of mediation;</li> </ul> </li> <li>• Mediation on 29 July 2024 it was ordered                             <ul style="list-style-type: none"> <li>– Applicant to provide additional information by 12 August 2024</li> <li>– The matter to be listed for mediation on 9 September 2024</li> </ul> </li> <li>• Mediation on 9 September 2024 it was ordered                             <ul style="list-style-type: none"> <li>– Applicant to provide additional information by 24 September 2024</li> <li>– Respondent to reconsider its decision on or before 29 September 2024</li> <li>– The matter to be listed for a directions hearing on 6 December 2024</li> </ul> </li> </ul>	Directions hearing on 6 December 2024	
RR Radic Holdings Pty Ltd as Trustee for the Radic Family Trust v City of Busselton (DR 88/2024)	2/48 Hammond Road, Yallingup	June 2024	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Grouped Dwelling)	Application filed in the SAT on 20 June 2024. <ul style="list-style-type: none"> <li>• Direction hearing for 12 July 2024 is vacated and the matter to be listed for mediation on 30 August 2024.</li> <li>• Mediation listed for 18 October 2024.</li> </ul>	Mediation listed on 18 October 2024	



APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
Rocky Ridge Brewing Co v City of Busselton (DR 127 of 2024)	665 Boallia Road, Jindong	August 2024	Review of a decision to refuse or conditionally grant an application under a planning scheme	Application filed in the SAT on 26 August 2024 <ul style="list-style-type: none"> <li>Direction hearing listed for 20 September 2024 is vacated and the matter listed for mediation on 19 November 2024.</li> </ul>	Mediation listed on 19 November 2024	
<b>REGIONAL JOINT DEVELOPMENT ASSESSMENT PANEL</b>						
NIL						

## Council Resolution Status Report: September 2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed								
16/08/2023	Amendment 54 to Local Planning Scheme 21 Lot 2883 Puzey Road, Wilyabrup	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2308/88</b> Moved Cr Paul Carter, seconded Cr Phill Cronin</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>In pursuance of the Planning and Development Act (Local Planning Schemes) Regulations 2015 (the Regulations) adopts Amendment 54 to the City of Busselton Local Planning Scheme 21 (the Scheme) for final approval, for the purposes of:                     <ol style="list-style-type: none"> <li>Inserting a new 'Special Provision Area 76' as follows:                             <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Particulars of Land</th> <th>Zone</th> <th>Special Provisions</th> </tr> </thead> <tbody> <tr> <td>SP76</td> <td>Strata Lots 20, 21, 31, 37, 46 and 47 on Survey-Strata Plan 54626 (Lot 2883) Puzey Road, Wilyabrup</td> <td>Viticulture and Tourism</td> <td>For Lots 20, 21, 31, 37, 46 and 47, as shown on the current Strata Plan 54626 (approved on 24 December 2021), one Chalet per lot is permitted as unrestricted length of stay.</td> </tr> </tbody> </table> </li> <li>Amending the Scheme Map accordingly.</li> </ol> </li> <li>In accordance with Regulation 35 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015, determines that Amendment No. 54 of the City of Busselton Local Planning Scheme No. 21 is a 'complex amendment' in accordance with r.34 of the Regulations as it is:                     <ol style="list-style-type: none"> <li>an amendment that is not consistent with a Local Planning Strategy for the Scheme that has been endorsed by the Commission.</li> </ol> </li> <li>Pursuant to r. 53 of the Regulations, endorses the Schedule of Submissions at Attachment 5, which has been prepared in response to the public consultation process.</li> <li>Upon preparation of the necessary documentation, refers the adopted Amendment 54 to the WAPC for consideration and determination in accordance with the <i>Planning and Development Act 2005</i>.</li> <li>Pursuant to r. 56 of the Regulations, should directions be given that modifications to Amendment 54 are required, direct these modifications to be undertaken accordingly, on behalf of the Council, unless they are considered by officers to significantly affect the purpose and intent of the Amendment, in which case the matter shall be formally referred back to the Council for assessment and determination</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b> <b>EN BLOC</b></p>	No.	Particulars of Land	Zone	Special Provisions	SP76	Strata Lots 20, 21, 31, 37, 46 and 47 on Survey-Strata Plan 54626 (Lot 2883) Puzey Road, Wilyabrup	Viticulture and Tourism	For Lots 20, 21, 31, 37, 46 and 47, as shown on the current Strata Plan 54626 (approved on 24 December 2021), one Chalet per lot is permitted as unrestricted length of stay.	<p><b>08/04/2024</b> Tegan Robertson</p> <p>Amendment 54 was Gazetted on 2 Feb 2024.</p>	08/04/2024
No.	Particulars of Land	Zone	Special Provisions										
SP76	Strata Lots 20, 21, 31, 37, 46 and 47 on Survey-Strata Plan 54626 (Lot 2883) Puzey Road, Wilyabrup	Viticulture and Tourism	For Lots 20, 21, 31, 37, 46 and 47, as shown on the current Strata Plan 54626 (approved on 24 December 2021), one Chalet per lot is permitted as unrestricted length of stay.										
16/08/2023	Proposed Amendment 56 to Local Planning Scheme 21 Special Character Area	On Hold	<p><b>COUNCIL DECISION</b></p> <p><b>C2308/90</b> Moved Cr Phill Cronin, seconded Cr Anne Ryan</p> <p>That the Council:</p>	<p><b>01/09/2023</b> Justin Biggar</p> <p>Amendment report signed and forwarded to EPA for advice and the Minister for consent to advertise.</p> <p>Advice received of no further action from EPA (DOC ID 5223763) and Minister granted consent to advertise (DOC ID 5221999).</p>									

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>1. In pursuance of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the Regulations) initiates Amendment 56 to the City of Busselton Local Planning Scheme No. 21 (the Scheme) for community consultation for the purposes of:</p> <p>(a) Amending clause 5.7.3 to read as follows:</p> <p>(i) <i>5.7.3 Where such objectives, provisions and/or controls are specified in Schedule 4 in relation to a designated Special Character Area, those objectives, provisions and/or controls act in conjunction with the other provisions of this Scheme relevant to that area.</i></p> <p>2. Pursuant to r.35(2) determine that Amendment 56 is a 'standard amendment' as it is:</p> <p>(a) An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;</p> <p>(b) An amendment that does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area; and</p> <p>(c) Any other amendment that is not a complex or basic amendment.</p> <p>3. That as the amendment is in the opinion of Council, consistent with Part V of the <i>Planning and Development Act 2005</i> (the Act) and the Regulations made pursuant to the Act, that upon preparation of the necessary documentation, refer the amendment to the Environmental Protection Authority (EPA) and upon receipt of a response that the amendment is not subject to formal environmental assessment, advertise the proposal for a period of 42 days. Where the EPA determines the amendment is to be subject to formal environmental assessment, the assessment is to be prepared prior to advertising of the draft amendment.</p> <p>4. Council note that the City will proceed within 12 months the following further stages for review of the Special Character Areas:</p> <p>(a) Undertake a broader review of the Special Character Area framework which includes the related Scheme provisions and suite of local planning policies.</p> <p>(b) As part of the review, the City will engage with the community to inform the preparation of revised planning controls consistent with the contemporary planning framework.</p> <p>(c) Incorporate the findings of the stage 2 review within the planning framework.</p> <p>5. Amend Delegation DA7 - 01 by adding the following as point 2 in the Conditions section (with subsequent points being renumbered accordingly) - <u>Applications in Special Character Areas requiring the exercise of discretion</u> All applications for development approval affecting land within the Special Character Areas, as identified in Schedule 4 of the Scheme, and which involve the exercise of discretion, must be brought to Council for determination, unless the application has been refused under delegated authority.</p> <p style="text-align: right;"><b>CARRIED 6 / 0</b> <b>BY ABSOLUTE MAJORITY</b></p>	<p>Advertising of amendment currently on hold until further consultation with affected communities is undertaken.</p>	
20/09/2023	Notice of Motion - Introduction of Recreation Facilities Reserve	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2309/119</b> Moved Cr Grant Henley, seconded Cr Anne Ryan</p> <p>That Council requests the CEO to prepare a report that considers the introduction of a dedicated Recreation Facilities Reserve as part of budget preparations and review of the Long-Term Financial Plan.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Cr Grant Henley, Cr Paul Carter, Cr Anne Ryan, Cr Jodie Richards, Cr Kate Cox, Cr Phill Cronin, Cr Sue Riccelli and Cr Ross Paine</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>07/08/2024</b> Tegan Robertson</p> <p>The Council resolved (C2407/207) to establish a new Sport and Recreational Facilities and Infrastructure Development Reserve on 31 July 2024.</p>	07/08/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
18/10/2023	Policy and Legislation Committee - 13/09/2023 - Bush Fire Brigades Local Law	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2310/124</b> Moved Cr Jodie Richards, seconded Cr Paul Carter</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Resolves to make the <i>City of Busselton Bushfire Brigades Local Law 2023</i> in accordance with section 3.12(4) of the <i>Local Government Act 1995</i>.</li> <li>2. Authorises the Chief Executive Officer to carry out the processes required to make the <i>City of Busselton Bushfire Brigades Local Law 2023</i> in accordance with section 3.12(5) and section 3.12(6) of the <i>Local Government Act 1995</i>.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: right;"><b>FOR: Cr Grant Henley, Cr Paul Carter, Cr Anne Ryan, Cr Jodie Richards, Cr Kate Cox, Cr Phill Cronin, Cr Sue Riccelli, Cr Mikayla Love and Cr Ross Paine</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	01/11/2023 Briony McGinty Gazetted on 31 October 2023.	03/04/2024
18/10/2023	Application for Development Approval - DA23/0359 – Holiday Home (Single House) 8 People – Lot 101 (18) Eagle Crescent, Eagle Bay	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2310/138</b> Moved Cr Jodie Richards, seconded Cr Paul Carter</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Consider that the application for a Change of Use Holiday Home (Single House) 8 People is generally consistent with Local Planning Scheme No. 21 and the objectives of the zone in which it is located; and</li> <li>2. Grant development approval for the proposal subject to the following conditions:</li> </ol> <p><b>GENERAL CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice, if not substantially commenced within this period, the approval will lapse and be of no further effect.</li> <li>2. The use hereby approved shall be in accordance with the Approved Plan dated 18 October 2023 and endorsed Bushfire Management Plan and Emergency Evacuation Plan (Version 1 dated 19 May 2023) including any conditions placed thereon by the City of Busselton.</li> <li>3. The use hereby approved shall at all times comply with the definition of Holiday Home (Single House) as provided in Schedule 1 of the City of Busselton <i>Local Planning Scheme No. 21</i>, as follows:   <i>“Holiday Home (Single House)” means a single house (excluding ancillary accommodation), which may also be used for short stay accommodation for hire or reward for no more than 12 people (but does not include a bed and breakfast, chalet development, guesthouse, rural tourist accommodation or tourist accommodation).</i>                       Notwithstanding the above interpretation, the approved use is restricted to a maximum of eight persons.</li> <li>4. Advertising signage associated with the approved use shall be no greater than 0.2m<sup>2</sup>, located within the subject site.</li> <li>5. A minimum number of three car parking bays shall be provided on site.</li> </ol> <p><b>PRIOR TO COMMENCEMENT OF ANY WORKS CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>6. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and approved in writing:</li> </ol>	03/04/2024 Tegan Robertson Decision notice issued 20 October 2023	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed																																																												
			<p>6.1 A notification in the form of a section 70A notification, pursuant to the <i>Transfer of Lands Act 1893</i> (as amended) is to be placed on the Certificate of Title of the lot advising that:</p> <p><i>"This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner. The approval of the Holiday Home (Single House) is conditional upon the details contained within the Bushfire Management Plan (BMP) prepared by Bushfire Prone Planning, Version 1, dated 19 May 2023 and the accompanying Bushfire Emergency Evacuation Plan (BEEP)."</i></p> <p>A copy of the Certificate of Title with section 70A notification registered against it, or a Landgate lodgement receipt, is to be submitted to the City.</p> <p>6.2 Details of on-site effluent disposal works.</p> <p>6.3 Details of the means and method of providing a potable water supply of 135,000 litres or equivalent alternative water supply as otherwise approved in writing by the City.</p> <p>PRIOR TO OCCUPATION/USE OF THE DEVELOPMENT CONDITIONS:</p> <p>7. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 2, 3, 4, 5 and 6 have been implemented.</p> <p>ONGOING CONDITIONS:</p> <p>8. The works undertaken to satisfy Conditions 2, 3, 4, 5 and 6 shall be subsequently maintained for the life of the development and the following conditions complied with:</p> <p>a) The owner must implement the approved Bushfire Management Plan and Bushfire Emergency Evacuation Plan prepared by Bushfire Prone Planning, Version 1, dated 19 May 2023 for the duration of the development.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Grant Henley, Cr Paul Carter, Cr Anne Ryan, Cr Jodie Richards, Cr Kate Cox, Cr Phill Cronin, Cr Sue Riccelli, Cr Mikayla Love and Cr Ross Paine</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>																																																														
15/11/2023	Budget Amendments - Infrastructure and Environment	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2311/169</b> Moved Cr Jodie Richards, seconded Cr Andrew Macnish</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Amendment Description</th> </tr> <tr> <th colspan="6">Project Description</th> </tr> <tr> <th>Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> <tr> <th></th> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>(Increase) / Decrease</th> <th>Increase / (Decrease)</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;">Increase Capital Budget</td> </tr> <tr> <td colspan="6" style="text-align: center;">Project 15103 - Prince Street Laneway (C)</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">28,003</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(28,003)</td> </tr> <tr> <td colspan="6" style="text-align: center;">Reduce Capital Budget on Existing Project</td> </tr> <tr> <td colspan="6" style="text-align: center;">Project 14859 Kershaw Street – Asphalt Overlay SLK 0 to 0.25 (C)</td> </tr> <tr> <td style="text-align: center;">2</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Amendment Description						Project Description						Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets		Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	Increase Capital Budget						Project 15103 - Prince Street Laneway (C)						1	-	-	28,003	-	(28,003)	Reduce Capital Budget on Existing Project						Project 14859 Kershaw Street – Asphalt Overlay SLK 0 to 0.25 (C)						2							03/04/2024
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15/11/2023	Application for Development Approval (DA22/0806) - Single House - Lots 41 & 42 Caves Road, Marybrook	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2311/170</b> Moved Cr Kate Cox, seconded Cr Anne Ryan</p> <p>That the Council determines:</p> <p>1. That application DA22/0806 submitted for development of a Single House on Lots 41 and 42 Caves Road, Marybrook is considered by the Council to not be consistent with Local Planning Scheme No. 21 and the objectives of the zone within which it is located: and</p> <p>2. To refuse to grant development approval for the following reasons:</p> <p>a. It can be reasonably demonstrated that this proposal does not meet the following Design Principles 3.1 – Building Setbacks of the R-Codes. This application fails to satisfy the deemed to comply criteria of the R-Codes by requesting a significant reduction in the East boundary (1.5m instead of the required 7.5m) and West boundary (1.6m instead of the required 7.5m) setbacks. This will result in</p>	03/04/2024 Tegan Robertson Refusal communicated to applicant 27 November 2023	03/04/2024																																																																																																																																										

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>the bulk of the buildings being located far too close to the neighbouring boundaries and further, the loss of significant areas of native vegetation on these lots which are located wholly within an area of high landscape value.</p> <p>b. This site is zone residential R2.5 which subsequently allows for the construction of a single dwelling (1 dwelling per 4000m2). This development application could not be considered to be a single dwelling and is therefore inconsistent with the minimum area required per dwelling.</p> <p>c. This application does not comply with cl.5.4.2 of LPS 21 as the size and location of the building footprint will require the removal of a substantial amount of native WA Peppermint Tree's (Agonis Flexuosa) which will adversely impact the WRP habitat. In addition the requirement of additional siteworks and fill of up to 1.4m to achieve the finished floor of 3.4 AHD will also have a significantly detrimental effect on the flora located within these lots.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p><b>FOR: Cr Andrew Macnish, Cr Jarrod Kennedy, Cr Anne Ryan, Cr Jodie Richards, Cr Kate Cox, Mayor Phill Cronin and Cr Sue Riccelli</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>		
13/12/2023	Audit and Risk Committee - 29 November 2023 - 2022/23 Annual Financial Statements, Audit Report and Management Letter	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2312/202</b> Moved Cr Andrew Macnish, seconded Cr Kate Cox</p> <p><b>1</b> That the Council highlights the difficulty in discerning the actual real, up to date measure of the gap between the current replacement value of the City's total assets and their written down value and the City's reserves to replace them and the ability of the City to annually cashback its depreciation. Accordingly, the ARC requests the Auditor to make a special report of this as soon as possible.</p> <p><b>2</b> That the Council acknowledges receipt of the 2022/23 Annual Financial Statements including Auditors Opinion and Audit Management Letter as per the attached documentation, per section 7.12A(3)(aa) of the Local Government Act 1995.</p> <p><b>3</b> That the Council notes that it has met with the requirements of section 7.12A(2) of the Local Government Act 1995 with the Audit and Risk Committee, on behalf of the Council, having met with a representative of the Office of the Auditor General on 29 November 2023.</p> <p style="text-align: right;"><b>CARRIED 6 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish and Cr Kate Cox</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	<p><b>03/04/2024</b> Tegan Robertson</p> <p>Complete. Report provided to the Council to address part 1 of the recommendation on 20 March 2024 (item 14.1) Action superseded by Council resolution C2403/66.</p>	03/04/2024
13/12/2023	Capital Programs of Works	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2312/205</b> Moved Cr Anne Ryan, seconded Cr Andrew Macnish</p> <p><b>That the Council:</b></p> <p><b>1.</b> Endorse the programs of works to guide long term financial planning and development of future capital budgets;</p>	<p><b>03/04/2024</b> Tegan Robertson</p> <p>Program of works endorsed by the Council December 2023.</p>	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>2. Acknowledge that this item and recommendation 1 meets the requirements of CEO Performance Criterion #6.</p> <p style="text-align: right;">CARRIED 6 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish and Cr Kate Cox</p> <p style="text-align: center;">AGAINST: Nil</p> <p style="text-align: right;">EN BLOC</p>		
13/12/2023	Audit and Risk Committee - 29 November 2023 - Saltwater Project	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2312/214</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p>That the Council endorse the alternative recommendation contained in confidential attachment 2.</p> <p style="text-align: right;">CARRIED 4 / 2</p> <p style="text-align: center;">FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg and Cr Andrew Macnish</p> <p style="text-align: center;">AGAINST: Mayor Phill Cronin and Cr Kate Cox</p>	<p><b>03/10/2024 Tegan Robertson</b></p> <p>Completed. A confidential report will be provided to the Council on the 16 October 2024 ordinary Council meeting agenda.</p>	03/10/2024
31/01/2024	Busselton Margaret River Airport Update	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2401/7</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Busselton Margaret River Airport Update report.</li> <li>2. Authorises and requires the CEO to publish the periodical BMRA Update report one week after the publication of the Airport Advisory Committee (AAC) meeting minutes should the AAC endorse the BMRA Update report.</li> <li>3. That the Council adopt the final BMRA Master Plan (version 2024) as a guide for future planning, and henceforth it is termed the Final Airport Master Plan Busselton Margaret River Airport (2023-2043) and replaces the existing BMRA Master Plan (2016-2036).</li> <li>4. Requests the CEO undertake a broader review of the terms of reference of the AAC to clarify the purpose and function of the committee, and meeting frequency and processes, to provide a report to Council at the March 2024 Ordinary Council meeting.</li> </ol> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Sue Riccelli</p> <p style="text-align: right;">AGAINST: Nil</p>	<p><b>02/05/2024 Tegan Robertson</b></p> <p>Final Airport Master Plan Busselton Margaret River Airport 2023-2043 adopted. Review of AAC terms of reference has been completed, and a report was provided to the Council at its March 2024 ordinary Council meeting.</p>	02/05/2024



Meeting Date	Item	Status	Action Required	Action Taken	Completed
31/01/2024	Development Application - DA22/0817 - Bed and Breakfast (Change of Use and New Development) - Special Control Area at Lot 301 (No. 29) Carnarvon Castle Drive Eagle Bay	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2401/9 Moved Cr Sue Riccelli, seconded Cr Mikayla Love</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Notes that the development application for Bed and Breakfast (Change of Use of Existing Single House and New Development) on Lot 301 (No. 29) Carnarvon Castle Drive, Eagle Bay was previously refused by the City on 20 September 2023 ("the decision").</li> <li>2. Notes that, pursuant to review proceedings under the <i>State Administrative Tribunal Act 2004</i> (the SAT Act), the Applicant has provided amended plans to the City, responding to concerns raised in the decision.</li> <li>3. Notes further, that the Tribunal has now invited the City to reconsider its decision.</li> <li>4. Pursuant to section 31(2)(a) of the SAT Act, sets aside the decision and substitutes its new decision as follows:               <ol style="list-style-type: none"> <li>i. That application DA22/0817 submitted for development of Bed and Breakfast (Change of Use of Existing Single House and New Development) on Lot 301 (No. 29) Carnarvon Castle Drive, Eagle Bay, is considered by the Council to be consistent with <i>Local Planning Scheme No. 21</i> and the objectives of the zone within which it is located.</li> <li>ii. To grant development approval for the proposal subject to the following conditions:                   <p>GENERAL CONDITIONS:</p> <ol style="list-style-type: none"> <li>1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.</li> <li>2. The use hereby approved shall at all times comply with the definition of Bed and Breakfast as provided in Schedule 1 of the City of Busselton <i>Local Planning Scheme No. 21</i>, as follows:                       <p><i>"Bed and Breakfast" means a dwelling, used by a resident of the dwelling, to provide accommodation for persons away from their normal place of residence on a short-term commercial basis and includes the provision of breakfast.</i></p> <p>Notwithstanding the above interpretation, the approved use is restricted to a maximum of four (4) guests.</p> </li> <li>3. Advertising signage associated with the approved use shall be no greater than 0.2m<sup>2</sup>, located within the subject site.</li> <li>4. A minimum number of four car parking bays shall be provided on the site comprising two for the residents of the dwelling and two for the guests of the Bed and Breakfast.</li> </ol> </li> </ol> </li> </ol> <p>PRIOR TO COMMENCEMENT CONDITIONS</p> <ol style="list-style-type: none"> <li>5. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and approved in writing:               <ol style="list-style-type: none"> <li>5.1 Updated plans shall be submitted reducing the wall height of the outbuilding to 3.1m to comply with Local Planning Policy 4.10 Outbuildings and Other Non-Habitable Buildings.</li> <li>5.2 A revised version of the Bushfire Management Plan prepared by Envision Bushfire Protection shall be submitted to the satisfaction of the City of Busselton.</li> <li>5.3 Landscape Plan which shall include landscaping along the western and northern elevation of the outbuilding, hereby approved, which shall at maturity sufficiently screen the outbuilding from Carnarvon Castle.</li> </ol> </li> </ol> <p>ONGOING CONDITIONS:</p>	<p>03/04/2024 Tegan Robertson</p> <p>Decision notice issued 14 February 2024</p>	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>6. The works undertaken to satisfy Conditions 3, 4 and 5 shall be subsequently maintained for the life of the development and the following complied with:</p> <p>6.1 The owner must implement the revised Bushfire Management Plan and Bushfire Emergency Evacuation Plan prepared by Envision Bushfire Protection required pursuant to Condition 5.2 for the duration of the development (Advice Note 11).</p> <p>6.2 Landscaping and reticulation shall be implemented in accordance with the approved landscape Plan and shall therefore be maintained to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants, which, within a period of five years from first planting, are removed, die or are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Sue Riccelli</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p>Reasons: To ensure sufficient landscaping to provide screening to the western Carnarvon Castle Street frontage.</p>		
31/01/2024	Development Application - DA23/0327 - Single House (Swimming Pool, Gym & Garage) - Special Character Area at Lot 16 (No. 6) Seaview Rise, Eagle Bay	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2401/10</b> Moved Cr Anne Ryan, seconded Cr Val Kaigg</p> <p>That the Council determines:</p> <ol style="list-style-type: none"> <li>That application DA23/0327 submitted for a Single House (Swimming Pool, Gym and Outbuilding) on Lot 16 (No. 6) Seaview Rise, Eagle Bay is generally consistent with <i>Local Planning Scheme No. 21</i> and the objectives of the zone within which it is located; and</li> <li>Grant development approval for the proposal subject to the following conditions:</li> </ol> <p><b>GENERAL CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>The development hereby approved shall be substantially commenced within two years of the date of this decision notice.</li> <li>The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the City.</li> </ol> <p><b>PRIOR TO COMMENCEMENT OF ANY WORKS CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and approved in writing:</li> </ol> <ol style="list-style-type: none"> <li>Details of on-site effluent disposal.</li> <li>Details of stormwater and surface water drainage. Stormwater to be retained for use and/or infiltration within the lot at a rate of 1m<sup>3</sup> per 65m<sup>2</sup> of impervious area.</li> <li>A notification in the form of a section 70A notification, pursuant to the Transfer of Lands Act 1893 (as amended) is to be placed on the Certificate of Title of the lot advising that: <p style="text-align: center;"><i>“This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and maybe subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land”</i></p> </li> </ol> <p style="text-align: center;">A copy of the Certificate of Title with section 70A notification registered against it, or a Landgate</p>	03/04/2024 Tegan Robertson Decision notice issued	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed												
			<p>lodgement receipt, is to be submitted to the City.</p> <p><b>PRIOR TO OCCUPATION/USE OF THE DEVELOPMENT CONDITIONS:</b></p> <p>4. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Condition(s) 2 and 3 have been implemented, and the following Condition(s) complied with:</p> <ol style="list-style-type: none"> <li>1. Landscaping and reticulation shall be implemented in accordance with the approved Landscape Plan and shall thereafter be maintained to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or, are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.</li> </ol> <p><b>ONGOING CONDITIONS:</b></p> <p>5. The works undertaken to satisfy Condition(s) 2, 3 and 4 shall be subsequently maintained for the life of the development, and the following Condition(s) complied with:</p> <ol style="list-style-type: none"> <li>1. The external materials of the approved development shall comprise of prescribed materials as identified by the City of Busseton <i>Local Planning Scheme No.21</i>.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: right;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Sue Riccelli</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>														
31/01/2024	Audit and Risk Committee: Terms of Reference and Independent Member	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2401/13</b> Moved Cr Andrew Macnish, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Adopts the amended Audit and Risk Committee Terms of Reference in Attachment 4.</li> <li>2. Accepts the CEO's responses to the request in Council Resolution C2311/178.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: right;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Sue Riccelli</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p>Reasons: Officers have made further amendments to the Terms of Reference to include meeting notice, agenda requirements and inclusions, and functions of internal auditor reports.</p>	<p><b>29/04/2024 Tegan Robertson</b></p> <p>An independent external member was appointed to the Audit and Risk Committee at the April 2024 Council meeting.</p>	29/04/2024												
21/02/2024	Finance Committee - 7 February 2024 - Naturaliste Community Centre Capital Funds	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2402/36</b> Moved Cr Kate Cox, seconded Cr Jodie Richards</p> <p>That the Council endorse the following requested budget amendment:</p> <table border="1"> <thead> <tr> <th>Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> </thead> <tbody> <tr> <td></td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>(Increase) / Decrease</td> <td>Increase / (Decrease)</td> </tr> </tbody> </table>	Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets		Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)		29/04/2024
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			<table border="1"> <tr> <td rowspan="2">1</td> <td colspan="5">Move capital budget project #12878</td> </tr> <tr> <td colspan="5">Naturaliste Community Centre (NCC) – Purchase Office Furniture</td> </tr> <tr> <td></td> <td>-</td> <td>-</td> <td>(11,150)</td> <td>-</td> <td>-</td> </tr> <tr> <td rowspan="2">2</td> <td colspan="5">To capital budget project #10839</td> </tr> <tr> <td colspan="5">Naturaliste Community Centre (NCC) – AMP</td> </tr> <tr> <td></td> <td>-</td> <td>-</td> <td>11,150</td> <td>-</td> <td>-</td> </tr> <tr> <td>TOTALS</td> <td>-</td> <td>-</td> <td>0</td> <td>-</td> <td>-</td> </tr> </table> <p style="text-align: right;">CARRIED 7 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p> <p style="text-align: right;">BY ABSOLUTE MAJORITY</p>	1	Move capital budget project #12878					Naturaliste Community Centre (NCC) – Purchase Office Furniture						-	-	(11,150)	-	-	2	To capital budget project #10839					Naturaliste Community Centre (NCC) – AMP						-	-	11,150	-	-	TOTALS	-	-	0	-	-		
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21/02/2024	DA23/0230 Building Envelope Modification, Single House and Swimming Pool: 37 Koorabin Drive, Yallingup	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2402/37</b> Moved Cr Anne Ryan, seconded Cr Kate Cox</p> <p>That the Council determines:</p> <ol style="list-style-type: none"> <li>That application DA23/0230 submitted for development approval for Building Envelope Modification, Single House and Swimming Pool on Lot 99 (No. 37) Koorabin Drive, Yallingup, is considered by the Council to be generally consistent with the Local Planning Scheme No. 21 and the objectives of the zone within which it is located.</li> <li>To grant development approval for the proposal subject to the following conditions:</li> </ol> <p><b>GENERAL CONDITIONS</b></p> <p>The development hereby approved shall be substantially commenced within two years of the date of this decision notice.</p> <ol style="list-style-type: none"> <li>The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the City.</li> <li>The building envelope hereby approved shall be in accordance with the signed, stamped, enclosed, approved plans (enclosed) including any notes placed thereon in red by the City, and except as may be modified by the following conditions. Accordingly, the enclosed, approved plan supersedes any previous building envelope plan.</li> </ol> <p><b>PRIOR TO COMMENCEMENT CONDITIONS</b></p> <ol style="list-style-type: none"> <li>The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and have been approved in writing: <ol style="list-style-type: none"> <li>A schedule of the final materials, finishes and colours of all External Surfaces. The schedule shall include details of the type of materials proposed to be used, including their colour and texture. The External Surfaces of the approved development shall comprise of Prescribed Materials as identified by the City of Busselton <i>Local Planning Scheme No.21</i>.</li> <li>A Landscape Plan detailing vegetation screening to be implemented between the hereby approved development and the southern lot boundary adjoining Lot 98 (No 35) Koorabin Drive.</li> </ol> </li> </ol>	03/04/2024 Tegan Robertson Decision notice issued 7 March 2024.	03/04/2024																																								

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			<p>iii. Details of on-site effluent disposal.</p> <p>iv. A revised version of the Bushfire Attack Level Assessment prepared by Envision Bushfire Protection shall be submitted to the satisfaction of the City of Busseton.</p> <p><b>PRIOR TO OCCUPATION OF THE DEVELOPMENT CONDITIONS:</b></p> <p>4. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 2, 3 and 4 have been implemented and the following conditions have been complied with:</p> <p>i. Landscaping and reticulation shall be implemented in accordance with the approved Landscape Plan and shall thereafter be maintained to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or, are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.</p> <p><b>ONGOING CONDITIONS</b></p> <p>5. The works undertaken to satisfy Conditions 2, 3, 4 and 5 shall be subsequently maintained for the life of the development.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>		
21/02/2024	Customer Service and Communications (CEO KPI)	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2402/39</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p><b>That the Council:</b></p> <ol style="list-style-type: none"> <li>1. Observes the report providing measures and opportunities increasing community engagement and understanding of City processes and decisions addressing the relevant CEO KPI deliverable, but also notes the strategy to be a collection of process inputs NOT outcomes (which are yet to be fully assessed in terms of successfully delivering the desired customer service experience levels).</li> <li>2. Accordingly, refers the matter of consideration of the CEO's performance meeting KPI criterion #4 to the next CEO Performance Committee meeting for its advice to the Council.</li> <li>3. Refers the opportunity identified in the officer's report of a risk-based approach to communications and capitalising on the value offered primarily from complaints to its Audit and Risk Committee (ARC) to consider (but not be limited to) the following options moving forward:             <ol style="list-style-type: none"> <li>a. the CEO undertake a review of the City's complaint handling process and provide a report to the ARC outlining the risks and opportunities for improvement of the current process as it relates to customer service.</li> <li>b. the CEO to engage an independent auditor to undertake a review of the City's complaint handling processes and provide a report to the ARC outlining the risks and opportunities for improvement.</li> <li>c. the CEO include complaints handling as an area for audit in any future internal audit plan (noting that there is a report scheduled for the March ARC meeting that will address an internal audit plan).</li> </ol> </li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>18/07/2024</b> Tegan Robertson</p> <p>Audit and Risk Committee recommendation in regards to complaint handling was resolved on by the Council at the June meeting. Action closed - superseded by C2406/155: 'That the Council re-iterates its resolution C2402/39 and clarifies that all three action items for moving forward contained therein (3 a), b), c)), be implemented'</p>	18/07/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>Reasons: The purpose of setting CEO KPIs is to drive desired operational outcomes. Establishing a strategy/approach to a matter does not in itself, deliver desired outcomes. The monitoring of an outcome means measuring, understanding, and reporting factual data.</p> <p>Excellent customer service can be assured if informed customers rate it as such. There is valuable information to be derived through assessment of customer issues / complaints. For this reason it is recommended the Council require its Audit and Risk Committee (ARC) examine how best to derive the implicit value of complaints and assess risk within its complaints handling process.</p>		
21/02/2024	Committee and Working Group Appointments	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2402/41</b> Moved Cr Jodie Richards, seconded Cr Anne Ryan</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Appoint Councillor Richard Beecroft to the following committees pursuant to section 5.8 and 5.11A of the <i>Local Government Act 1995</i>:               <ol style="list-style-type: none"> <li>a. Audit and Risk Committee; and</li> <li>b. Airport Advisory Committee (second deputy).</li> </ol> </li> <li>2. Appoint the following elected members to the following committees pursuant to section 5.8 and 5.11A of the <i>Local Government Act 1995</i>, to fill the vacancy created by the resignation of (former) Councillor Sue Riccelli:               <p style="margin-left: 20px;"><b>CEO Performance Review Committee</b></p> <ol style="list-style-type: none"> <li>a. Member Cr. Val Kaigg</li> </ol> <p style="margin-left: 20px;"><b>Finance Committee</b></p> <ol style="list-style-type: none"> <li>a. Member Cr Val Kaigg</li> </ol> </li> <li>3. Appoints elected members to the newly established Waterways Management Committee pursuant to section 5.8 and 5.11A of the <i>Local Government Act 1995</i>:               <ol style="list-style-type: none"> <li>a. Members Cr Anne Ryan Cr Jarrod Kennedy Cr Val Kaigg Cr Mikayla Love</li> <li>b. Deputy Members Cr Jodie Richards</li> </ol> </li> <li>4. Appoints Dr Bob Jarvis, Lyndon Miles, Albert Haak, Shirley Fisher, Tony Smurthwaite, Kelly Paterson, Kerry Grist, Kerry Stewart and Danae Plowman to the Meelup Regional Park Committee pursuant to section 5.8 of the <i>Local Government Act 1995</i>.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>07/03/2024 Jo Barrett-Lennard</b></p> <p>Committee and working group appointments published. Meeting dates for Meelup Regional Park Committee advertised.</p>	03/04/2024
			<p><b>COUNCIL DECISION</b></p> <p><b>C2402/42</b> Moved Cr Anne Ryan, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>5. Appoint the following elected members to the Busselton Jetty Reference Group.</li> </ol>		

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			<p>a. Member Cr Anne Ryan</p> <p>b. Deputy member Cr Val Kaigg</p> <p>6. Amend the meeting dates for the Meelup Regional Park Committee from 6 March 2024 and 6 November 2024 to 25 March 2024 and 25 November 2024.</p> <p style="text-align: right;">CARRIED 7 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>																																																																									
20/03/2024	Finance Committee - 6 March 2024 - 2023/24 Mid-Year Budget Review	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/46</b> Moved Cr Andrew Macnish, seconded Cr Richard Beecroft</p> <p>That the Council, pursuant to Regulation 33A of the Local <i>Government (Financial Management) Regulations</i>, adopts the 2023/2024 Annual Mid-Year Budget Review as presented within this report.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	<p><b>03/04/2024</b> Tegan Robertson</p> <p>Mid year budget review adopted. Report and minutes lodged with the Department.</p>	03/04/2024																																																																							
20/03/2024	Finance Committee - 6 March 2024 - Infrastructure and Environment Budget Amendments	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/49</b> Moved Cr Val Kaigg, seconded Cr Kate Cox</p> <p>That the Council endorses the following requested budget amendments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Amendment Description</th> </tr> <tr> <th colspan="6">Project Description</th> </tr> <tr> <th rowspan="2">Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> <tr> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>(Increase) / Decrease</th> <th>Increase / (Decrease)</th> </tr> </thead> <tbody> <tr> <td rowspan="3">1</td> <td colspan="5">Add Grant Revenue to Existing Capital Project</td> </tr> <tr> <td colspan="5">Project 14943 – Changing Places Accessible Ablutions (C)</td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">150,000</td> <td style="text-align: center;">(150,000)</td> <td style="text-align: center;">-</td> </tr> <tr> <td rowspan="3">2</td> <td colspan="5">Remove Capital Project</td> </tr> <tr> <td colspan="5">Project 12331 - Smiths Beach New Public Toilet (C)</td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(250,000)</td> <td style="text-align: center;">-</td> <td style="text-align: center;">250,000</td> </tr> <tr> <td rowspan="3">3</td> <td colspan="5">New Capital Project</td> </tr> <tr> <td colspan="5">Project West Busselton Coastal Stabilisation CERMP2223-010</td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">160,000</td> <td style="text-align: center;">(120,000)</td> <td style="text-align: center;">(40,000)</td> </tr> </tbody> </table>	Amendment Description						Project Description						Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets	Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	1	Add Grant Revenue to Existing Capital Project					Project 14943 – Changing Places Accessible Ablutions (C)					-	-	150,000	(150,000)	-	2	Remove Capital Project					Project 12331 - Smiths Beach New Public Toilet (C)					-	-	(250,000)	-	250,000	3	New Capital Project					Project West Busselton Coastal Stabilisation CERMP2223-010					-	-	160,000	(120,000)	(40,000)	<p><b>04/04/2024</b> Tegan Robertson</p> <p>Budget amendments completed.</p>	04/04/2024
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<b>Totals</b>																																																																				
	-		178,063	(302,000)	123,937																																																															
20/03/2024	Finance Committee - 6 March 2024 - Busselton Margaret River Airport Budget Amendment	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/50</b> Moved Cr Anne Ryan, seconded Cr Jarrod Kennedy</p> <p>That the Council endorse the following requested budget amendment:</p> <table border="1"> <thead> <tr> <th>Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> <tr> <td></td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>(Increase) / Decrease</td> <td>Increase / (Decrease)</td> </tr> </thead> <tbody> <tr> <td rowspan="2">1</td> <td colspan="5">From the Airport Infrastructure Reserve</td> </tr> <tr> <td colspan="5">To new capital project code to be created</td> </tr> <tr> <td></td> <td>-</td> <td>-</td> <td>40,000</td> <td>-</td> <td>(40,000)</td> </tr> <tr> <td rowspan="2">2</td> <td colspan="5">To SWDC Airport Development Business Case (O) project # 15086</td> </tr> <tr> <td>-</td> <td>160,000</td> <td>-</td> <td>(127,000)</td> <td>(33,000)</td> </tr> <tr> <td><b>TOTALS</b></td> <td>-</td> <td>160,000</td> <td>40,000</td> <td>(127,000)</td> <td>(73,000)</td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets		Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	1	From the Airport Infrastructure Reserve					To new capital project code to be created						-	-	40,000	-	(40,000)	2	To SWDC Airport Development Business Case (O) project # 15086					-	160,000	-	(127,000)	(33,000)	<b>TOTALS</b>	-	160,000	40,000	(127,000)	(73,000)	30/03/2024 Jennifer May An RFQ will be issued for the purchase of a new ETD machine with delivery planned before the end of the FY.	31/05/2024																	
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Meeting Date	Item	Status	Action Required	Action Taken	Completed
20/03/2024	Audit and Risk Committee - 13 March 2024 - Capability development: risk management and internal audit	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2403/51 Moved Cr Jarrod Kennedy, seconded Cr Val Kaigg</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Pursuant to the Terms of Reference of the Audit and Risk Committee, supports the proposed implementation program for the improvement of the City's risk management capabilities and the introduction of an internal audit function.</li> <li>Approve the allocation of \$110,000 in the draft 2024/2025 budget for a new risk officer plus \$35,000 consultancy to fund the engagement of a consultant to undertake the internal audit function.</li> </ol> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>	<p>26/09/2024 Ben Whitehill</p> <p>Moore Australia appointed as internal auditor. Internal audit and risk management resource funding has been allocated in the adopted budget.</p>	27/09/2024
20/03/2024	Audit and Risk Committee - 13 March 2024 - CEO Review of Systems and Procedures Recommendations - Implementation status	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2403/53 Moved Cr Jarrod Kennedy, seconded Cr Val Kaigg</p> <p>That the Council acknowledge the status update in relation to the recommendations of the Regulation 17 Review (as at the end of February 2024) and note that the next update will be provided to the Audit and Risk Committee at the meeting on 24 July 2024.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>	<p>18/07/2024 Ben Whitehill</p> <p>Status update report listed on the 24 July 2024 Audit and Risk Committee agenda.</p>	07/08/2024
20/03/2024	Community Sport Recreation Facilities Fund - Application	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2403/54 Moved Cr Kate Cox, seconded Cr Jarrod Kennedy</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Endorses the priority rankings of the application to the Department of Local Government Sport and Cultural Industries' Community Sport and Recreation Facilities Fund as ranking 1 of 1, priority rating B, Geopraphe Bay Yacht Club – Male and Female Change Room Upgrades.</li> <li>Endorses an application to the Department of Local Government Sport and Cultural Industries' Community Sport and Recreation Facilities Fund for Geopraphe Bay Yacht Club – Male and Female Change Room Upgrades.</li> </ol> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p>02/04/2024 Adrian Fisher</p> <p>CSRFF submission completed with the Geopraphe Yacht Club and submitted to DLGSC.</p>	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
20/03/2024	Dunsborough Lakes Sports Precinct Pavilion	In Progress	<p><b>COUNCIL DECISION</b></p> <p>C2403/58 Moved Cr Val Kaigg, seconded Cr Jarrod Kennedy</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the northern perimeter location (Option 1) as the preferred location to build the Dunsborough Lakes Sporting Precinct Pavilion.</li> <li>2. Authorise the CEO to proceed to detailed design for the pavilion, in conjunction with the sporting groups, and to final costing.</li> </ol> <p style="text-align: right;"><b>CARRIED 8 / 1</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Anne Ryan</b></p>	<p><b>26/09/2024 Dave Goodwin</b></p> <p>Draft concept plan completed by architect. PGG have reviewed concepts. Plans will be presented to Clubs for further feedback. Once plans are finalised, procurement for tender will be progressed.</p> <p>Final feedback expected from the stakeholders in October leading to final concept design</p>	
20/03/2024	Development Application - DA23/0565 - Single House (Outbuilding) - Special Control Area at Lot 5 (No. 60) Adelaide Street, Busselton	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2403/59 Moved Cr Kate Cox, seconded Cr Andrew Macnish</p> <p>That the Council resolve to grant approval for DA23/0565 Single House (Outbuilding) - Special Control Area at Lot 5 (No. 60) Adelaide Street, Busselton subject to the following conditions :</p> <p><b>GENERAL CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.</li> <li>2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the City.</li> </ol> <p><b>PRIOR TO COMMENCEMENT OF ANY WORKS CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>3. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and approved in writing:             <ol style="list-style-type: none"> <li>a) Details of stormwater and surface water drainage. Stormwater to be retained for use and/or infiltration within the lot at a rate of 1m<sup>3</sup> per 65m<sup>2</sup> of impervious area.</li> </ol> </li> </ol> <p><b>ONGOING CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>4. The works undertaken to satisfy Condition 2 and 3 shall be subsequently maintained for the life of the development.</li> </ol> <p style="text-align: right;"><b>CARRIED 8 / 1</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Jarrod Kennedy</b></p>	<p><b>03/04/2024 Tegan Robertson</b></p> <p>Development approval issued 3 April 2024.</p>	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed																																																																																																																		
20/03/2024	RFT01/24 Coastal Shared Path Construction	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/60</b> Moved Cr Val Kaigg, seconded Cr Richard Beecroft</p> <ol style="list-style-type: none"> <li>That the Council endorse the outcome of the evaluation panel's assessment of the tender submissions received in response to RFT 01/24 Coastal Shared Path Construction and accept the tender submission from ES100 Pty Ltd as trustee for the ES100 Trust t/a Earth and Stone WA for separable portions 1, 2 and 3, for a total of \$1,090,773 (exclusive of GST) as the most advantageous to the City.</li> <li>That the Council endorse the following requested budget amendments:</li> </ol> <table border="1"> <thead> <tr> <th colspan="6">Amendment Description</th> </tr> <tr> <th colspan="6">Project Description</th> </tr> <tr> <th rowspan="2">Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> <tr> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>Increase / (Decrease)</th> <th>(Increase) / Decrease</th> <th>Increase / (Decrease)</th> </tr> </thead> <tbody> <tr> <td colspan="6">Increase capital project</td> </tr> <tr> <td rowspan="2">1</td> <td colspan="5">Project 14887 Coastal Shared Path - Forth St to Holgate (C)</td> </tr> <tr> <td>-</td> <td>-</td> <td>344,633</td> <td>-</td> <td>(344,633)</td> </tr> <tr> <td colspan="6">Reduce capital project</td> </tr> <tr> <td rowspan="2">2</td> <td colspan="5">Project 14895 Vincent Street to Geographe Bay Road (Reserve 44343) (C)</td> </tr> <tr> <td>-</td> <td>-</td> <td>(32,272)</td> <td>-</td> <td>32,272</td> </tr> <tr> <td colspan="6">Reduce capital project</td> </tr> <tr> <td rowspan="2">3</td> <td colspan="5">Project 14893 Bay View Crescent - Curtis Bay Lot 62 to Lot 4 (C)</td> </tr> <tr> <td></td> <td></td> <td>(13,433)</td> <td></td> <td>13,433</td> </tr> <tr> <td colspan="6">Reduce capital project</td> </tr> <tr> <td rowspan="2">4</td> <td colspan="5">Project 14891 Adelaide Street - Lot 11 to Stanley St (C)</td> </tr> <tr> <td></td> <td></td> <td>(51,838)</td> <td></td> <td>51,838</td> </tr> <tr> <td colspan="6">Withdraw from reserve</td> </tr> <tr> <td rowspan="2">5</td> <td colspan="5">Footpath and Cycleway Reserve [1035]</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>(247,090)</td> </tr> <tr> <td>TOTALS</td> <td>-</td> <td>-</td> <td>247,090</td> <td>-</td> <td>(247,090)</td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR:</b> Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;"><b>AGAINST:</b> Nil</p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	Amendment Description						Project Description						Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets	Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	Increase capital project						1	Project 14887 Coastal Shared Path - Forth St to Holgate (C)					-	-	344,633	-	(344,633)	Reduce capital project						2	Project 14895 Vincent Street to Geographe Bay Road (Reserve 44343) (C)					-	-	(32,272)	-	32,272	Reduce capital project						3	Project 14893 Bay View Crescent - Curtis Bay Lot 62 to Lot 4 (C)							(13,433)		13,433	Reduce capital project						4	Project 14891 Adelaide Street - Lot 11 to Stanley St (C)							(51,838)		51,838	Withdraw from reserve						5	Footpath and Cycleway Reserve [1035]									(247,090)	TOTALS	-	-	247,090	-	(247,090)	<p><b>22/04/2024 Matthew Twyman</b></p> <p>Tender awarded as per Council resolution.</p>	31/05/2024
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20/03/2024	Review of infrastructure asset renewal requirements	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/61</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p><b>That the Council:</b></p> <ol style="list-style-type: none"> <li>Requires the CEO to incorporate the outcomes of the review of infrastructure asset renewal funding as reported in the Asset Classes of Table 3 in the Summary of this report based on up-to-date (unit) construction rates, into the City's draft LTFP.</li> <li>Refers the matter of consideration of the CEO KPI #4 to its CEO Performance Review Committee for assessment consideration and subsequent recommendation to the Council.</li> </ol> <p style="text-align: right;"><b>CARRIED 5 / 4</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Andrew Macnish, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: center;"><b>AGAINST: Mayor Phill Cronin, Cr Val Kaigg, Cr Mikayla Love and Cr Kate Cox</b></p>	<p><b>05/06/2024</b> Tegan Robertson</p> <p>Officers have incorporated the asset renewal figures into the draft LTFP. This draft plan requires further review with elected members, which will be undertaken in the coming months.</p>																											
20/03/2024	Business Development, Events and Marketing Program Outcomes - February 2024	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/64</b> Moved Cr Jodie Richards, seconded Cr Val Kaigg</p> <p><b>That the Council:</b></p> <ol style="list-style-type: none"> <li>Endorses the following multi-year funding allocations towards the following economic focused events, to be funded from the 2023/2024 – 2025/2026 Events Budgets:</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Event Name</th> <th style="width: 40%;">Officer Recommendation (cash)</th> </tr> </thead> <tbody> <tr> <td>Yallingup Shred Fest</td> <td>2023/2024 \$10,000</td> </tr> <tr> <td>25-28 April 2024</td> <td>2024/2025 \$10,000</td> </tr> <tr> <td></td> <td>2025/2026 \$10,000</td> </tr> <tr> <td><b>TOTALS</b></td> <td><b>2023/2024 \$10,000</b></td> </tr> <tr> <td></td> <td><b>2024/2025 \$10,000</b></td> </tr> <tr> <td></td> <td><b>2025/2026 \$10,000</b></td> </tr> </tbody> </table> <ol style="list-style-type: none"> <li>Endorses the following single year funding allocations towards the following community focused events, to be funded from the 2023/2024 Events Budget:</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Event Name</th> <th style="width: 20%;">Officer Recommendation (cash)</th> <th style="width: 40%;">Officer Recommendation (in-kind)</th> </tr> </thead> <tbody> <tr> <td>Busselton Women's Triathlon 14 April 2024</td> <td style="text-align: center;">\$5,000</td> <td style="text-align: center;">Approx. \$1,000 (ground hire, event fees, billboard hire)</td> </tr> <tr> <td>Australian National Police Bowls Championships 17-25 April 2024</td> <td style="text-align: center;">\$2,000</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td><b>TOTALS</b></td> <td style="text-align: center;"><b>\$7,000</b></td> <td style="text-align: center;"><b>Approx \$1,000</b></td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: center;"><b>AGAINST: Nil</b></p> <p style="text-align: center;"><b>BY ABSOLUTE MAJORITY</b></p>	Event Name	Officer Recommendation (cash)	Yallingup Shred Fest	2023/2024 \$10,000	25-28 April 2024	2024/2025 \$10,000		2025/2026 \$10,000	<b>TOTALS</b>	<b>2023/2024 \$10,000</b>		<b>2024/2025 \$10,000</b>		<b>2025/2026 \$10,000</b>	Event Name	Officer Recommendation (cash)	Officer Recommendation (in-kind)	Busselton Women's Triathlon 14 April 2024	\$5,000	Approx. \$1,000 (ground hire, event fees, billboard hire)	Australian National Police Bowls Championships 17-25 April 2024	\$2,000	\$0	<b>TOTALS</b>	<b>\$7,000</b>	<b>Approx \$1,000</b>	<p><b>02/04/2024</b> Peta Pulford</p> <p>All applicants advised of outcomes.</p>	15/04/2024
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20/03/2024	Hireable e-Scooter Trial Results	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/65</b> Moved Cr Jarrod Kennedy, seconded Cr Mikayla Love</p> <p>That the Council</p> <ol style="list-style-type: none"> <li>1. Extends the current trial agreement with Neuron Mobility (Australia) Pty Ltd to 30 November 2024 subject to:                             <ol style="list-style-type: none"> <li>a) the provision of optimal designated parking locations across the City that do not block thoroughfares and are not of a visual nuisance;</li> <li>i) the identification of single use, narrow paths adjacent to the coast and the appropriate application of speed restrictions to these areas.</li> </ol> </li> <li>2. Notes the results of the community survey undertaken through Your Say, "Hireable e-scooters in the City of Busselton", that 62.4% of local residents to the Your Say survey are opposed to continuing the trial of hireable e-scooters in the City of Busselton and that approximately 50% of those opposing would change their mind if improvements were made, potentially shifting the results to approximately 65% in favour.</li> <li>3. Require the CEO to gauge the effectiveness of the improvement measures to address matters of concern raised by the community as a result of the survey, and provide a report to the Council reassessing the trial agreement prior to the peak summer season November 2024 to April 2025.</li> </ol> <p style="text-align: right;"><b>CARRIED 6 / 3</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Jodie Richards, Cr Val Kaigg, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b>  <b>AGAINST: Cr Anne Ryan, Cr Andrew Macnish and Cr Richard Beecroft</b></p>	<p><b>25/09/2024 Trevor Ayers</b></p> <p>Comment period has closed, Council item is being finalised for Council to consider whether to continue with hireable e-scooters or cancel the agreement at the end of the trial period.</p>	25/09/2024
20/03/2024	Asset Management Funding and Depreciation - Response to Council Decision	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/66</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p>That given the OAG is not prepared to prepare a report as outlined, the CEO to distil the following figures from the 2022/3 Annual Financial Audit and report these to the first workshop of the review of the LTFP:</p> <ul style="list-style-type: none"> <li>• The total value of the City's assets;</li> <li>• The total accumulated depreciation booked for all assets;</li> <li>• The total funds held in Reserve for the capital improvement of all assets;</li> <li>• The total funds held in Reserve for the maintenance of all assets (if different from the above);</li> <li>• The total contribution of funds to such Reserves in 2022/3;</li> <li>• The total expenditure of funds from such Reserves in 2022/3;</li> <li>• The total depreciation cost for 2022/3; and</li> <li>• The total asset management upgrade/maintenance expenditure for 2022/3.</li> </ul> <p style="text-align: right;"><b>CARRIED 7 / 2</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Jarrod Kennedy and Cr Richard Beecroft</b>  <b>AGAINST: Cr Mikayla Love and Cr Kate Cox</b></p>	<p><b>03/04/2024 Tegan Robertson</b></p> <p>Closed. LTFP workshop held with Elected Members on 3 April 2024.</p>	03/04/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed																								
20/03/2024	You Choose	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2403/68</b> Moved Cr Jarrod Kennedy, seconded Cr Val Kaigg</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Endorses the funding distribution of \$96,272 to the following preferred projects as chosen by the community through the You Choose community funding program:</li> </ol> <table border="1"> <tr> <td>1</td> <td>Please Help Pets of Older Persons (POOPS) Support Vet Care for Beloved Pets</td> <td>\$8,500</td> </tr> <tr> <td>2</td> <td>Save our Snake-Neck Turtles! Citizen Science Busselton Turtle Tracker Team</td> <td>\$11,000</td> </tr> <tr> <td>3</td> <td>Radiance Network's Outreach 1:1 In-Home Support (Pilot Project)</td> <td>\$13,800</td> </tr> <tr> <td>4</td> <td>Dunsborough Community Repair CoOp</td> <td>\$2,660</td> </tr> <tr> <td>5</td> <td>Underwater Observatory Evacuation Wheelchair</td> <td>\$8,802</td> </tr> <tr> <td>6</td> <td>St Mary's Anglican Church Footpath Gardens - A beautiful introduction to the City of Busselton</td> <td>\$12,410</td> </tr> <tr> <td>7</td> <td>Vasse Community Garden</td> <td>\$20,000</td> </tr> <tr> <td>8</td> <td>FireWise Garden Demonstration – Are you bushfire ready?</td> <td>\$19,100</td> </tr> </table> <ol style="list-style-type: none"> <li>Endorses the return of the remaining unallocated funds of \$3,728 to the Community Assistance Program budget;</li> <li>Confirms its commitment to delivery of a third You Choose community funding program in 2025/26.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR:</b> Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;"><b>AGAINST:</b> Nil <b>EN BLOC</b></p>	1	Please Help Pets of Older Persons (POOPS) Support Vet Care for Beloved Pets	\$8,500	2	Save our Snake-Neck Turtles! Citizen Science Busselton Turtle Tracker Team	\$11,000	3	Radiance Network's Outreach 1:1 In-Home Support (Pilot Project)	\$13,800	4	Dunsborough Community Repair CoOp	\$2,660	5	Underwater Observatory Evacuation Wheelchair	\$8,802	6	St Mary's Anglican Church Footpath Gardens - A beautiful introduction to the City of Busselton	\$12,410	7	Vasse Community Garden	\$20,000	8	FireWise Garden Demonstration – Are you bushfire ready?	\$19,100	<p><b>18/07/2024</b> Tegan Robertson</p> <p>All grant recipients signed their agreements and submitted invoices for payment before 30 June 2024. Projects will be carried out in the 2024/25 financial year with a due date of 30 June 2025. Acquittals are due following completion.</p>	18/07/2024
1	Please Help Pets of Older Persons (POOPS) Support Vet Care for Beloved Pets	\$8,500																											
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8	FireWise Garden Demonstration – Are you bushfire ready?	\$19,100																											
17/04/2024	Policy and Legislation Committee - 20 March 2024 - Council Policy Review: Purchasing	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/84</b> Moved Cr Mikayla Love, seconded Cr Andrew Macnish</p> <p>That the Council adopts the amended Council policy: 'Purchasing Policy' (Attachment 1) to replace the current policy.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR:</b> Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;"><b>AGAINST:</b> Nil <b>EN BLOC</b></p>	<p><b>01/05/2024</b> Jo Barrett-Lennard</p> <p>Policy has been updated on City's website, inclusive of resolution number and Council endorsement date.</p>	01/05/2024																								
17/04/2024	Policy and Legislation Committee - 20 March 2024 - Council Policy Review: Regional Price Preference	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/85</b> Moved Cr Mikayla Love, seconded Cr Andrew Macnish</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>having reviewed the Regional Price Preference Policy as part of the City's policy review cycle, resolves not to make any amendments; and</li> </ol>	<p><b>01/05/2024</b> Jo Barrett-Lennard</p> <p>Policy has been updated reflecting administrative changes (Directorate name change)</p>	01/05/2024																								

Meeting Date	Item	Status	Action Required	Action Taken	Completed																								
			<p>2. acknowledges that the CEO will make administrative updates to the strategic context and the name of the responsible directorate.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>																										
17/04/2024	Policy and Legislation Committee - 20 March 2024 - Council Policy Review: Building Insurance and Waste Collection Services	Completed	<p><b>COUNCIL DECISION - PART 1</b></p> <p><b>C2404/87</b> Moved Cr Andrew Macnish Seconder Cr Jodie R</p> <p>The Council adopts its Building Insurance Policy (Attachment 1).</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p> <p><b>COUNCIL DECISION</b></p> <p><b>C2404/88</b> Moved Mayor Phill Cronin Seconder Cr Andrew Macnish</p> <p>That the Waste Collection Service Policy (attachment 2) be referred back to the P+L committee at its next meeting of 15 May 2024.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p><b>01/05/2024 Jo Barrett-Lennard</b></p> <p>Council Policy: Building Insurance has been updated on the City's website, inclusive of Directorate name change, endorsement date and resolution number.</p> <p>Council Policy: Waste Collection Services has been listed for inclusion on the agenda for the Policy and Legislation Committee meeting scheduled for 15 May 2024.</p>	01/05/2024																								
17/04/2024	Budget Amendments - Infrastructure and Environment	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/91</b> Moved Cr Val Kaigg, seconded Cr Jarrod Kennedy</p> <p>That the Council:</p> <p>1. Endorse the following requested budget amendments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Amendment Description</th> </tr> <tr> <th colspan="6">Project Description</th> </tr> <tr> <th>Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Amendment Description						Project Description						Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets							<p><b>18/07/2024 Tegan Robertson</b></p> <p>Budget amendments completed.</p>	18/07/2024
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			Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)		
			<b>Increase Budget of Existing Capital Project to be funded from the Other Infrastructure Reserve</b>						
			<b>Project 12815 - North Street Drainage Works (C)</b>						
			-	-	80,176	-	(80,176)		
			<b>Reduce Budget of Existing Capital Project from the Other Infrastructure Reserve</b>						
			<b>Project 14884 - Depuch Close - Eagle Bay (C)</b>						
			-	-	(7,617)	-	7,617		
			<b>Reduce Budget of Existing Capital Project from the Other Infrastructure Reserve</b>						
			<b>Project 14885 - Heppingstone &amp; Hale Street Intersection (C)</b>						
			-	-	(26,068)	-	26,068		
			<b>Reduce Budget of Existing Capital Project from the Other Infrastructure Reserve</b>						
			<b>Project 14886 Hester Street Drainage Renewal SLK 0.33 (C)</b>						
			-	-	(8,737)	-	8,737		
			<b>Increase Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 12827 - Commonage Road (C)</b>						
			-	-	830,500	-	(830,500)		
			<b>Remove Capital Project which was to be funded from the Road Reserve</b>						
			<b>Project 14864 - Sugarloaf Road - Second Coat Seal (C)</b>						
			-	-	(66,521)	-	66,521		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 14850 Cook Street Asphalt Overlay SLK 0.39 to 1.25 (C)</b>						
			-	-	(109,082)	-	109,082		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 12005 - Payne Road (C)</b>						
			-	-	(161,374)	-	161,374		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 12611 - North Jindong Road (C)</b>						
			-	-	(268,637)	-	268,637		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 14854 - Boallia Road (C)</b>						
					(85,819)		85,819		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 14858 - Artisan Street Asphalt Overlay SLK 0.02 to 0.16 (C)</b>						
					(11,075)		11,075		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 14865 - Yallingup Beach Road Reseal SLK 0 to 0.19 (C)</b>						
					(5,894)		5,894		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 12842 - Nuttman Road (C)</b>						
					(4,298)		4,298		
			<b>Reduce Budget of Existing Capital Project from the Road Reserve</b>						
			<b>Project 15108 - Bussell Highway Resurfacing SLK 0 to 3.8 (C)</b>						



Meeting Date	Item	Status	Action Required	Action Taken	Completed																														
			<table border="1"> <tr> <td></td> <td></td> <td></td> <td>(2,232)</td> <td></td> <td>2,232</td> </tr> <tr> <td colspan="6" style="text-align: center;">New Captial Project to be funded from the Road Reserve</td> </tr> <tr> <td>15</td> <td colspan="5" style="text-align: center;">Metricup-Yelverton Road</td> </tr> <tr> <td></td> <td></td> <td></td> <td>138,134</td> <td></td> <td>(138,134)</td> </tr> <tr> <td>Totals</td> <td>-</td> <td>-</td> <td>291,456</td> <td>-</td> <td>(291,456)</td> </tr> </table> <p>2. Note these amendments will completed by the end of the financial year.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p> <p style="text-align: right;">BY ABSOLUTE MAJORITY</p>				(2,232)		2,232	New Captial Project to be funded from the Road Reserve						15	Metricup-Yelverton Road								138,134		(138,134)	Totals	-	-	291,456	-	(291,456)		
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Totals	-	-	291,456	-	(291,456)																														
17/04/2024	2023/2024 Community Assistance Program Round 3 Outcomes	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2404/92 Moved Cr Jodie Richards, seconded Cr Anne Ryan</p> <p>That the Council endorses the following funding allocation, to be funded from the 2023/2024 Community Assistance Program budget:</p> <table border="1"> <thead> <tr> <th>Applicant</th> <th>Allocation</th> </tr> </thead> <tbody> <tr> <td>1 Busseton Community Garden</td> <td>\$4,337.16</td> </tr> <tr> <td>2 Busseton Hockey Association</td> <td>\$6,000.00</td> </tr> <tr> <td>3 Busseton Jetty Inc.</td> <td>\$10,000.00</td> </tr> <tr> <td>4 Busseton Men's Shed</td> <td>\$4,080.00</td> </tr> <tr> <td>5 Radiance Network South West</td> <td>\$9,500.00</td> </tr> <tr> <td>6 Waratah Support Centre</td> <td>\$10,000.00</td> </tr> <tr> <td>TOTAL</td> <td>\$43,917.16</td> </tr> </tbody> </table> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	Applicant	Allocation	1 Busseton Community Garden	\$4,337.16	2 Busseton Hockey Association	\$6,000.00	3 Busseton Jetty Inc.	\$10,000.00	4 Busseton Men's Shed	\$4,080.00	5 Radiance Network South West	\$9,500.00	6 Waratah Support Centre	\$10,000.00	TOTAL	\$43,917.16	<p>05/06/2024 Tegan Robertson Grant agreements in progress.</p> <p>07/08/2024 Tegan Robertson Grant agreements issued and executed.</p>	07/08/2024														
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TOTAL	\$43,917.16																																		
17/04/2024	Review of Bush Fire Advisory Committee Terms of Reference	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2404/94 Moved Cr Mikayla Love, seconded Cr Andrew Macnish</p> <p>That the Council endorses the attached Terms of Reference for the Bush Fires Advisory Committee (attachment 1).</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p> <p style="text-align: right;">EN BLOC</p>	<p>06/06/2024 Tegan Robertson Bush Fires Advisory Committee terms of reference adopted and published.</p>	06/06/2024																														

Meeting Date	Item	Status	Action Required	Action Taken	Completed
17/04/2024	Busselton Jetty - s43 Prohibition on Fishing (Wire Trace) Order	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2404/93 Moved Cr Mikayla Love, seconded Cr Jodie Richards</p> <p>That the Council requests the CEO to provide advice to the Minister for Fisheries on the positioning of boundaries for the proposed inclusion of the Busselton Jetty and surrounds within the s43 Prohibition on Fishing (Wire Trace) Order, as per Attachment 1.</p> <p style="text-align: right;"><b>CARRIED 6 / 3</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Mikayla Love, Cr Kate Cox and Cr Richard Beecroft</b></p> <p style="text-align: center;"><b>AGAINST: Cr Val Kaigg, Cr Andrew Macnish and Cr Jarrod Kennedy</b></p>	<p><b>02/05/2024 Tegan Robertson</b></p> <p>Officers have advised DPIRD of the Council's decision. DPIRD representatives have confirmed they have noted the position of the Council on its recommended location for wire trace restrictions in the City of Busselton area, following the outcome of community consultation. DPIRD will be engaging Recfishwest to provide comment on the proposal from the City of Busselton. Following discussions with Recfishwest, DPIRD will provide consolidated advice to the Minister on this matter. Any decisions made by the Minister will then be communicated to the City of Busselton.</p>	02/05/2024
17/04/2024	Albert Street Bus Shelter	In Progress	<p><b>COUNCIL DECISION</b></p> <p>C2404/95 Moved Cr Val Kaigg, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Include \$40,000 in the draft annual budget for the 2024/2025 financial year for the design and implementation of a bus shelter for TRANSWA bus services; and</li> <li>2. Request that the CEO investigate the location and bus shelter design options available, and provide a report on the suitability of available options and expected costs to the Council in the 2024/25 financial year, prior to commencing detailed design and implementation works.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>05/06/2024 Tegan Robertson</b></p> <p>An allocation has been included in the draft 24/25 FY budget. Design and construction is planned to be completed during the 24/25 financial year.</p>	
17/04/2024	Redevelopment of Old Tennis Club - Headlease and Sublease of Lot 448 Marine Terrace, Busselton	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2404/96 Moved Cr Jodie Richards, seconded Cr Mikayla Love</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Resolves to enter into a lease with the State of WA in relation to Lot 448 on Deposited Plan 193977 (25 Marine Terrace) Busselton (the Old Tennis Club Building) and delegates power and authority to the Chief Executive Officer to negotiate and agree the lease on the following terms and conditions: <ol style="list-style-type: none"> <li>a. Term: no less than 30 years</li> <li>b. Rent: \$1000 + GST per year</li> <li>c. Permitted purpose: Development and operation of a Café, Gelato and Chocolate Retail Outlet</li> <li>d. Such further terms and conditions as required by the CEO.</li> </ol> </li> <li>2. Resolves to sublease the Old Tennis Club Building to Left Coast Chocolate Pty Ltd, subject to the consent of the Minister for Planning, Lands and Heritage and there being no objections raised through the required section 3.58 (of the Local Government Act 1995) advertising, and delegates power and authority to the Chief Executive Officer to negotiate and agree the sublease on the following terms and conditions: <ol style="list-style-type: none"> <li>a. Term: same as Headlease term (less one day)</li> <li>b. Rent: <p>Year 1 - \$100 + GST</p> <p>Year 2 - \$16,250 + GST</p> </li> </ol> </li> </ol>	<p><b>14/05/2024 Trevor Ayers</b></p> <p>Advertising has occurred (closed 10/5/2024). 4 submissions received.</p>	05/06/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>Year 3 - \$32,500 + GST                      Year 4 - \$48,750 + GST                      Year 5 - \$65,000 + GST (subject to market rent review)                      Year 6 and onwards – previous year’s rent annually reviewed and adjusted in accordance with CPI each year and market reviews to be undertaken on the 5<sup>th</sup> anniversary of the term and every 5 years thereafter;</p> <p>c. Permitted Purpose: Family restaurant/cafe, chocolatier and retail outlet for the sale of chocolate and gelato or other merchandise approved from time to time by the City;</p> <p>d. Such further terms and conditions as required by the CEO.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>		
17/04/2024	Busselton Jetty Reference Group Terms of Reference	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2404/97</b> Moved Cr Anne Ryan, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the amended Terms of Reference for the Busselton Jetty Reference Group at attachment 1;</li> <li>2. Appoint an additional Elected Member to the Busselton Jetty Reference Group;                             <ol style="list-style-type: none"> <li>a) Member Cr Val Kaigg</li> <li>b) Deputy Cr Mikayla Love</li> </ol> </li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>01/05/2024 Jo Barrett-Lennard</b></p> <p>Terms of Reference has been updated, inclusive of Council endorsement date and resolution number. Updated Terms of Reference have been circulated to Economic and Business Development.</p>	01/05/2024
17/04/2024	Proposed Hangar Lease at Busselton Margaret River Airport	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2404/98</b> Moved Cr Anne Ryan, seconded Cr Jodie Richards</p> <p>That the Council resolves to advertise the proposed disposition of property in accordance with section 3.58 of the Local Government Act 1995 for the terms and conditions outlined in this report and, if there are no objections, delegates power and authority to the Chief Executive Officer, to negotiate and enter into a lease with Mader Valley Investments Pty Ltd as trustee for Helo Trust for the occupation of a portion of Lot 1974, Deposited Plan 411016, Volume 2931, Folio 507, 86 Neville Hyder Drive, Yalyalup as referred to as D4 on Attachment 1, on the following terms and conditions:</p> <ol style="list-style-type: none"> <li>1. The term of the lease to be 21 years commencing on 14 May 2024 and expiring on 14 May 2045 with a further 21 year option.</li> <li>2. The annual rent to commence at \$20,790 plus GST with a rent free period from the date of commencement of the Term until the date of Practical Completion or 18 months from the date of commencement of the Term, whichever is earlier.</li> <li>3. Rent to be reviewed annually on each anniversary in accordance with CPI, with market rent reviews to be undertaken every 5 years</li> <li>4. Permitted purpose aircraft storage and maintenance</li> </ol>	<p><b>13/05/2024 Jennifer May</b></p> <p>The lease has been advertised with no objections received. The proponent will be contacted to enter into a lease with the City.</p> <p><b>17/06/2024 Jo Barrett-Lennard</b></p> <p>The lease has been fully executed by all parties. No further action required.</p>	31/05/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>5. Such further terms and conditions as determined by the CEO.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>		
17/04/2024	Behaviour complaints framework	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/102</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council disband the Behaviour Complaints Committee (and have complaints dealt with by the Council as a whole). Consequential documents to be re-worded to reflect this.</p> <p style="text-align: right;"><b>CARRIED 7 / 2</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Mikayla Love and Cr Kate Cox</b></p>	<p><b>04/09/2024 Tegan Robertson</b></p> <p>Amended Council Policy: Management of Alleged Breaches of Behaviour was adopted by the Council at the 21 August 2024 ordinary Council meeting.</p>	06/09/2024
17/04/2024	Future of Busselton-Sugito Relationship	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/104</b> Moved Cr Jodie Richards, seconded Cr Kate Cox</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Authorises a delegation comprising the Mayor, CEO and President of Busselton and Sugito Sister Cities Association (BASSCA) to travel to Sugito in August 2024 to discuss future proposals for the Busselton-Sugito Sister City relationship.</li> <li>2. Approves expenditure of \$10,000 from the CEO's 2023/24 contingency budget to fund the cost of the delegation to travel to Sugito for this purpose.</li> </ol> <p style="text-align: right;"><b>CARRIED 8 / 1</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Anne Ryan</b></p>	<p><b>07/08/2024 Tegan Robertson</b></p> <p>Mayor Phill Cronin and CEO Tony Nottle, with BASSCA President, Ms Pauline Vukelic, travelled to Sugito in August 2024 to discuss future proposals for the Busselton-Sugito Sister City relationship.</p>	07/08/2024
17/04/2024	Elected Member Information Bulletin	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2404/105</b> Moved Cr Andrew Macnish, seconded Cr Anne Ryan</p> <p>That the items from the Councillors Information Bulletin be noted*</p> <ul style="list-style-type: none"> <li>• Minutes of Committee Meetings</li> <li>• Minor Donations Program</li> <li>• Current Active Tenders</li> <li>• State Administrative Tribunal Reviews Update</li> <li>• Council Resolution Status Update</li> </ul> <p><i>*Shall not be in any way read that the Council endorses or supports or agrees with the matter being 'noted'. In addition, this 'noting' form of communication does not excuse any party from any obligation or responsibility</i></p>	<p><b>18/07/2024 Tegan Robertson</b></p> <p>Elected Member Information Bulletin received by Council. Templates updated to include explanatory note.</p>	18/07/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p><i>in relation to the matter/s being 'noted'. It is simply a recognition that the CEO has authorised the placing of the information (being 'noted') on the public Council agenda (as opposed to other media or not at all).</i></p> <ul style="list-style-type: none"> <li>That the Council request the CEO use the asterisk and associated context used in recommendation 1 if and whenever the word noted is used (or the phrase 'the Council notes..' or similar variant of note) again in the Council Agenda at any time in the future.</li> </ul> <p style="text-align: right;"><b>CARRIED 5 / 4</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish and Cr Richard Beecroft</b> <b>AGAINST: Mayor Phill Cronin, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p>		
17/04/2024	Appointment of an Independent External Member - Audit and Risk Committee	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2404/107</b> Moved Cr Andrew Macnish, seconded Cr Mikayla Love</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Appoint Mr Ben Townend as the independent external member of the Audit and Risk Committee. <b>ABSOLUTE MAJORITY</b></li> <li>Pursuant to section 5.100 of the Local Government Act 1995 set the fee for the independent external member of the Audit and Risk Committee at \$415 per meeting. <b>CARRIED 9 / 0</b></li> </ol> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b> <b>AGAINST: Nil</b> <b>BY ABSOLUTE MAJORITY</b></p>	<p><b>01/05/2024 Ben Whitehill</b></p> <p>Mr Ben Townend has been appointed to the Audit and Risk Committee.</p>	01/05/2024
17/04/2024	Appointment of Independent External Members - Waterways Management Committee	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2404/111</b> Moved Cr Anne Ryan, seconded Mayor Phill Cronin</p> <p>That the Council</p> <ol style="list-style-type: none"> <li>appoint the following independent external members to the Waterways Management Committee:             <ol style="list-style-type: none"> <li>Mr Steve Disley</li> <li>Ms Vikki Viela</li> </ol> </li> <li>Pursuant to section 5.100 of the <i>Local Government Act 1995</i> set the fee for the independent external member of the Waterways Management Committee at \$415 per Meeting <b>CARRIED 9 / 0</b></li> </ol> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b> <b>AGAINST: Nil</b> <b>BY ABSOLUTE MAJORITY</b></p>	<p><b>01/05/2024 Danielle Halliday</b></p> <p>Appointees informed by digital letter on 26 April 2024 via Director of Infrastructure and Environment.</p>	01/05/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed																																										
15/05/2024	Adoption of Schedule of Fees and Charges for 2024/25	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2409/130</b> Moved Cr Mikayla Love, seconded Cr Kate Cox</p> <p>That the Council endorses the Fees and Charges as detailed in the "Schedule of Fees and Charges – 2024/25" as per Attachment 2 – Draft Schedule of Fees and Charges – 2024/25, effective from and including 1 July 2024.</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>31/05/2024 Paul Sheridan</b></p> <p>Schedule of fees and charges adopted by the Council.</p>	31/05/2024																																										
15/05/2024	Leisure Centres Capital Funds	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/131</b> Moved Cr Jarrod Kennedy, seconded Cr Val Kaigg</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Item #</th> <th style="text-align: center;">Budgeted Municipal Net Current Position</th> <th style="text-align: center;">Operational Expenditure Budget</th> <th style="text-align: center;">Capital Expenditure Budget</th> <th style="text-align: center;">Grant</th> <th style="text-align: center;">Reserves or Restricted Assets</th> </tr> <tr> <th></th> <th style="text-align: center;">Increase / (Decrease)</th> <th style="text-align: center;">Increase / (Decrease)</th> <th style="text-align: center;">Increase / (Decrease)</th> <th style="text-align: center;">(Increase) / Decrease</th> <th style="text-align: center;">Increase / (Decrease)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td colspan="5" style="text-align: center;">New capital project funded from the Furniture Equipment Reserve</td> </tr> <tr> <td></td> <td colspan="5" style="text-align: center;">New Project # TBA– Leisure Centres GLC Spin Bikes (C)</td> </tr> <tr> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">180,000</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(180,000)</td> </tr> <tr> <td colspan="6" style="text-align: center;"><b>TOTALS</b></td> </tr> <tr> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">180,000</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(180,000)</td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets		Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	1	New capital project funded from the Furniture Equipment Reserve						New Project # TBA– Leisure Centres GLC Spin Bikes (C)						-	-	180,000	-	(180,000)	<b>TOTALS</b>							-	-	180,000	-	(180,000)	<p><b>31/05/2024 Paul Sheridan</b></p> <p>Budget amendment actioned.</p>	31/05/2024
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15/05/2024	Future of the Geographe Leisure Centre	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/132</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council authorise the CEO to:</p> <ol style="list-style-type: none"> <li>1. Commence a site identification process for a new District Leisure and Recreation Centre</li> <li>2. Undertake further feasibility analysis and assessment to confirm the scope, cost and potential funding sources for the development of a new District Leisure and Recreation facility.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>26/09/2024 Dave Goodwin</b></p> <p>Land identification process is in progress</p>																																											

Meeting Date	Item	Status	Action Required	Action Taken	Completed
15/05/2024	2024-2025 Bushfire Risk Reduction Notice	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2405/135 Moved Cr Jodie Richards, seconded Cr Richard Beecroft</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Endorse the adoption of the 2024-2025 Bushfire Risk Reduction Notice subject to amending point 5 of the Managed Fuel Area definition within the Notice to read “<i>Unless Managed Vegetation, available Surface Fine Fuel loads must be reduced and maintained at an average compressed depth of 15mm, by Passive Fuel Reduction methods that do not permanently remove or reduce the quantity or occurrence of the native plants, shrubs, and trees within the subject area.</i></li> <li>Support the planned consultation approach and timeline for implementation of the approved 2024-2025 Bushfire Risk Reduction Notice as described within the officer comment section of this report.</li> </ol> <p style="text-align: right;">CARRIED 9 / 0</p> <p style="text-align: center;">FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p>04/06/2024 Rachel Runco</p> <p>Development of supporting documentation underway.</p> <p>27/09/2024 Tegan Robertson</p> <p>Key community engagement actions are complete, with rollout of the Bushfire Risk Reduction Notice to follow as BAU.</p>	27/09/2024
15/05/2024	Application for Development Approval - DA23/0468 - Grouped Dwelling - 2/48 Hammond Road, Yallingup	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2405/136 Moved Cr Mikayla Love, seconded Cr Jarrod Kennedy</p> <p>That the Council determines:</p> <ol style="list-style-type: none"> <li>That application DA23/0468 submitted for development approval for Grouped Dwelling on Lot 2 (No. 2/48) Hammond Road, Yallingup, is considered by the Council to not be consistent with the Local Planning Scheme No. 21 and the objectives of the zone within which it is located.</li> <li>To refuse the development application as it does not meet the following matters to be considered when determining a development application as listed under clause 67 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> – <ul style="list-style-type: none"> <li>(2)(c) <i>any approved State planning policy;</i> It is deemed that the proposed development does not comply with State Planning Policy 7.3 Residential Design Codes as it does not comply with the design principles of the clause/s – Clause 5.1.3 Lot Boundary Setbacks – Proposed setback of 1.5m to the rear (western) elevation in lieu of a deemed-to-comply setback of 6m is considered not to meet the associated design principles namely in terms of having an unacceptable impact upon neighbouring properties in terms of building bulk.</li> <li>(2)(m) <i>the compatibility of the development with its setting, including –</i> <ul style="list-style-type: none"> <li>(i) <i>the compatibility of the development with the desired future character of its setting; and</i></li> <li>(ii) <i>the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;</i></li> </ul> <p>It is deemed that the rear (western) elevation and proposed rear (western) lot boundary setback would result in unacceptable building bulk when viewed from the property to the west and would detract from the visual amenity of the neighbouring property.</p> </li> <li>(2)(n) <i>the amenity of the locality including the following – ...</i> <ul style="list-style-type: none"> <li>(ii) <i>the character of the locality;</i></li> </ul> </li> </ul> </li> </ol>	<p>04/06/2024 Joanna Wilson</p> <p>The decision has been issued and submitters notified of the decision.</p>	04/06/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>It is deemed that the rear (western) elevation and proposed rear (western) lot boundary setback would result in unacceptable building bulk when viewed from the property to the west and would be inconsistent with the character of the locality.</p> <p style="text-align: right;">CARRIED 8 / 1</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Cr Andrew Macnish</p> <p style="text-align: right;">EN BLOC</p>		
15/05/2024	DA17/0866.01 - Application for Modification to Development Approval - Industry - Extractive (Gravel)	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2405/137 Moved Cr Anne Ryan, seconded Cr Jodie Richards</p> <ol style="list-style-type: none"> <li>That application DA17/0866.01 submitted for 'Amendment to Development Approval – Industry – Extractive' (gravel) at Lot 2 Nuttman Road and Lot 3 Chapman Hill East Road, Chapman Hill is considered by the Council to be generally consistent with Local Planning Scheme No. 21 and the objectives of the zone within which it is located.</li> <li>That condition 6.4 is not amended as the additional haul route proposed by the applicant is not currently considered suitable from a traffic safety perspective to allow for additional heavy vehicles movements.</li> <li>That the conditions of Development Approval for the proposal referred to in (1) above be amended as follows –</li> </ol> <p>GENERAL CONDITIONS:</p> <ol style="list-style-type: none"> <li>The development hereby approved is permitted to operate until 31 December 2024. The site shall be fully rehabilitated in accordance with an approved Rehabilitation Management Plan (as approved under condition 3.2) by the expiry date of this development approval.</li> <li>The owner must ensure that the development is undertaken in accordance with the approved plans and the details contained within the Site and Development Plans and Application Material (Attachment B and C), other than as modified by the conditions below. Where there is a conflict between a condition of this development approval and any approved plan, the requirements of the condition shall prevail.</li> <li>If at any time, any of the conditions have not been complied with, all extraction activities (including haulage) must cease until such time as the breach has been rectified, to the satisfaction of the City in writing.</li> </ol> <p style="text-align: center;">*</p> <p>... <i>*Abbreviated for brevity</i></p> <p style="text-align: right;">CARRIED 8 / 1</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Cr Mikayla Love</p>	<p>04/06/2024 Joanna Wilson</p> <p>The decision letter has been issued and submitters notified of the decision.</p>	04/06/2024
15/05/2024	RFT07/24 Dunsborough Lakes Lansdscape Maintenance	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2405/138 Moved Cr Mikayla Love, seconded Cr Jarrod Kennedy</p>	<p>18/07/2024 Tegan Robertson</p> <p>Contract awarded and commenced.</p>	18/07/2024



Meeting Date	Item	Status	Action Required	Action Taken	Completed																										
			<p>That the Council endorses the outcome of the evaluation panel's assessment of the tender submissions received in response to RFT07/24 Dunsborough Lakes Estate Landscape Maintenance and accepts the tender submission from Brody Kuyer as trustee for the Kuyer Family Trust trading as New Image Landscaping and Maintenance as most advantageous to the City.</p> <p style="text-align: right;"><b>CARRIED 8 / 1</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Andrew Macnish</b></p> <p style="text-align: right;">EN BLOC</p>																												
15/05/2024	RFT07/24 Dunsborough Lakes Lansdscape Maintenance	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/138</b> Moved Cr Mikayla Love, seconded Cr Jarrod Kennedy</p> <p>That the Council endorses the outcome of the evaluation panel's assessment of the tender submissions received in response to RFT07/24 Dunsborough Lakes Estate Landscape Maintenance and accepts the tender submission from Brody Kuyer as trustee for the Kuyer Family Trust trading as New Image Landscaping and Maintenance as most advantageous to the City.</p> <p style="text-align: right;"><b>CARRIED 8 / 1</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Andrew Macnish</b></p> <p style="text-align: right;">EN BLOC</p>	<p><b>18/07/2024 Tegan Robertson</b></p> <p>Contract awarded and commenced.</p>	18/07/2024																										
15/05/2024	Business Development, Events and Marketing Program Outcomes - April 2024	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/139</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p><b>That the Council:</b></p> <p><b>1. Endorses the following single year funding allocation towards the below community focused event, to be funded from the 2023/2024 Events Budget:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Event Name</th> <th>Event Date</th> <th>Cash funding allocation</th> </tr> </thead> <tbody> <tr> <td>Go Blue for June 2024</td> <td>1-30 June 2024</td> <td style="text-align: right;">\$4,000</td> </tr> <tr> <td><b>TOTALS</b></td> <td></td> <td style="text-align: right;"><b>\$4,000</b></td> </tr> </tbody> </table> <p><b>2. Recommends the following funding allocations to the below community focused events to be funded from the 2024/2025 - 2026/2027 Events Budgets:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Event Name</th> <th>Event Date</th> <th>Cash funding allocation</th> </tr> </thead> <tbody> <tr> <td>Women's Mental Health Soiree</td> <td>13 July 2024</td> <td style="text-align: right;">2024/2025 \$0</td> </tr> <tr> <td rowspan="3">South West Jiu Jitsu Championship</td> <td rowspan="3">11 August 2024</td> <td style="text-align: right;">2024/2025 \$4,000</td> </tr> <tr> <td style="text-align: right;">2025/2026 \$4,000</td> </tr> <tr> <td style="text-align: right;">2026/2027 \$4,000</td> </tr> <tr> <td>South West Japan Festival</td> <td>16-17 August 2024</td> <td style="text-align: right;">2024/2025 \$1,000</td> </tr> <tr> <td>Dunsborough SongFest</td> <td>8-10 October 2024</td> <td style="text-align: right;">2024/2025 \$5,000</td> </tr> </tbody> </table>	Event Name	Event Date	Cash funding allocation	Go Blue for June 2024	1-30 June 2024	\$4,000	<b>TOTALS</b>		<b>\$4,000</b>	Event Name	Event Date	Cash funding allocation	Women's Mental Health Soiree	13 July 2024	2024/2025 \$0	South West Jiu Jitsu Championship	11 August 2024	2024/2025 \$4,000	2025/2026 \$4,000	2026/2027 \$4,000	South West Japan Festival	16-17 August 2024	2024/2025 \$1,000	Dunsborough SongFest	8-10 October 2024	2024/2025 \$5,000	<p><b>18/07/2024 Tegan Robertson</b></p> <p>All grant agreements created and sent to grant recipients. All agreements include CR point 4 'That all City of Busselton funding recipients be informed their funding is contingent upon the recipient/s collecting and reporting in their acquittal the data relevant to the economic development or other benefit of their event. The acquittal report will be assessed by the City and will inform ongoing funding considerations including contractual obligations for subsequent years.'</p>	18/07/2024
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Meeting Date	Item	Status	Action Required	Action Taken	Completed
				2025/2026 \$5,000 2026/2027 \$5,000	
	Dunsborough Ladies Classic Bowls Carnival		24-25 October 2024	2024/2025 \$1,000	
	Coastrek		25 October 2024	2024/2025 \$5,000	
	2024 Busseton Show		1-2 November 2024	2024/2025 \$10,000 2025/2026 \$10,000 2026/2027 \$10,000	
	Pride Wellbeing Festival		1-10 November 2024	2024/2025 \$5,000	
	Dunsborough Street Party		8 November 2024	2024/2025 \$10,000 2025/2026 \$10,000 2026/2027 \$10,000	
	White Ribbon Silent March		26 November 2024	2024/2025 \$2,000	
	Christmas in Mitchell Park		13 December 2024	2024/2025 \$5,000 2025/2026 \$5,000 2026/2027 \$5,000	
	Vasse Community Christmas Festival		14 December 2024	2024/2025 \$5,000 2025/2026 \$5,000 2026/2027 \$5,000	
	Taj's Small Fries		15-19 January 2025	2024/2025 \$10,000 2025/2026 \$10,000 2026/2027 \$10,000	
	Art in the Park		17-19 January 2025	2024/2025 \$1,000 2025/2026 \$1,000 2026/2027 \$1,000	
	Busseton Junior Tennis Tournament		19-22 January 2025	2024/2025 \$2,000 2025/2026 \$2,000 2026/2027 \$2,000	
	Dunsborough Arts Festival (additional funding)		28 February – 4 March 2025	2024/2025 \$5,000	
	March Open Tennis Tournament		1-4 March 2025	2024/2025 \$3,500 2025/2026 \$3,500 2026/2027 \$3,500	
	Busseton Fringe Festival		1-30 March 2025	2024/2025 \$25,000 2025/2026 \$25,000 2026/2027 \$25,000	
	Down South MTB Festival		31 May – 1 June 2025	2024/2025 \$3,000 2025/2026 \$3,000 2026/2027 \$3,000	
	<b>TOTALS</b>			<b>2024/2025 \$102,500</b> <b>2025/2026 \$83,500</b> <b>2026/2027 \$83,500</b>	
			<p><b>3. Recommends the following funding allocations to the below economic focused events to be funded from the 2024/2025 - 2026/2027 Events Budgets:</b></p>		

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15/05/2024	Busselton and Dunsborough Yallingup Chambers of Commerce and Industries - Funding Proposal	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/140</b> Moved Cr Andrew Macnish, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Endorse the following funding allocations from the Business Development, Events and Marketing Program (BDEMP) reserve: <table border="1"> <thead> <tr> <th>Organisation</th> <th>Financial Year</th> <th>Funding allocation</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Busselton Chamber of Commerce and Industry (BCCI)</td> <td>2023/24 budget</td> <td>\$60,000</td> </tr> <tr> <td>2024/25 budget</td> <td>\$60,000</td> </tr> <tr> <td rowspan="2">Dunsborough-Yallingup Chamber of Commerce and Industry (DYCI)</td> <td>2023/24 budget</td> <td>\$40,000</td> </tr> <tr> <td>2024/25 budget</td> <td>\$40,000</td> </tr> </tbody> </table> </li> <li>To give effect to the funding allocations in resolution 1, enter into separate muti year funding agreements for the 2024/25 and 2025/26 financial years with BCCI and DYCCI that include: <ol style="list-style-type: none"> <li>measurable key performance indicators (KPIs) including one requiring the reporting of economic benefit / value of the Chamber's initiatives that quantifies the return on the funding invested.</li> <li>targets to increase long-term financial sustainability;</li> <li>a condition that year two funding is dependent on the KPIs being met or exceeded; and</li> <li>a condition requiring a presentation to the Elected Members of performance against KPIs by 30 April each year, followed by a formal written report submitted to the City by 22 May each year, which will then form the basis for an officer report to the Council (in June).</li> </ol> </li> </ol> <p><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p><b>AGAINST: Nil</b></p>	Organisation	Financial Year	Funding allocation	Busselton Chamber of Commerce and Industry (BCCI)	2023/24 budget	\$60,000	2024/25 budget	\$60,000	Dunsborough-Yallingup Chamber of Commerce and Industry (DYCI)	2023/24 budget	\$40,000	2024/25 budget	\$40,000	<p><b>10/07/2024 Trevor Ayers</b></p> <p>KPI's agreed and agreements finalised</p>	10/07/2024
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15/05/2024	Lease of the proposed Marine Discovery Building	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2405/141</b> Moved Cr Jodie Richards, seconded Cr Andrew Macnish</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Provide in principle support to enter into a lease with Busselton Jetty Inc (BJI) for the construction and operation of a Marine Discovery Building, as per the concept design in attachment 1, situated within Lot 501, Reserve 38558, Busselton Foreshore, as depicted in attachment 2, subject to state and federal government approval of funding and authorisation to commence the project.</li> <li>Agree that the terms and conditions of the lease are to be subject to a further report and decision of the Council, and are to consider: <ol style="list-style-type: none"> <li>Responsibilities for the maintenance and insurance of the asset;</li> <li>Annual costs and budget to maintain and insure the asset; and</li> </ol> </li> </ol>	<p><b>03/10/2024 Tegan Robertson</b></p> <p>At the ordinary Council meeting on 18 September 2024, the Council resolved to defer a decision on this item to the 16 October 2024 ordinary Council meeting.</p>														

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>c. The financial benefit to the Jetty Maintenance Reserve.</p> <p style="text-align: right;"><b>CARRIED 6 / 3</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish and Cr Richard Beecroft</b></p> <p><b>AGAINST: Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p>		
19/06/2024	Audit and Risk Committee - 8 May 2024 - Complaints Handling Process	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/155</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council re-iterates its resolution C2402/39 and clarifies that all three action items for moving forward contained therein (3 a), b), c)), be implemented.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>08/08/2024 Tegan Robertson</b></p> <p>The first step of the review process has been undertaken with review of the Council's Complaints Management policy. This policy has been recommended with some minor edits to the Council by the Policy and Legislation Committee, and will be considered at Council's August 2024 Council meeting. A broader report (inclusive of the outcomes of the strategic policy review) will be presented to the ARC outlining the outcomes and recommendations of a review into complaints handling.</p> <p><b>03/10/2024 Tegan Robertson</b></p> <p>The City has appointed Moore Australia to provide internal audit services. A workshop with the Audit and Risk Committee is planned for 23 October 2024 to develop the internal audit plan. The internal review into the City's complaint handling processes is ongoing.</p>	
19/06/2024	Audit and Risk Committee - 8 May 2024 - Notice of Motion - Complaints and Audit List	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/156</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <ol style="list-style-type: none"> <li>Pursuant to Council resolution C2402/39*, the ARC establish a list of items/functions/matters the subject of 'complaint', to be reviewed through an independent or internal audit/auditor^.</li> <li>An internal audit plan list be drafted prior to the commencement of the application of the budgeted resourcing and it be priority headed by the following list. The draft internal audit plan list to be presented by the scheduled July ARC meeting.</li> <li>The internal audit plan list to include (in order of priority) but not be limited to: <ul style="list-style-type: none"> <li>A review of the definition of a Complaint (for monitoring/analysis).</li> <li>The process of assessing and monitoring and also dealing with third parties (pre and post approval) involving extractive industry Development Applications.</li> <li>The City's Planning department's system of application of assessment and subsequent interaction with applicants where i) DA's are triaged upon receipt and ii) about to or have progressed to their 60/90 day limit.</li> </ul> </li> <li>The Council requests members of the ARC to submit (complaint-related) matters with accompanying justification/reasons by 5:30, 22<sup>nd</sup> May 2024, for the CEO to collate and list as an ARC agenda item for discussion for future programming into the internal audit function at the next ARC meeting.</li> </ol> <p><i>^ The Council has allocated a combined \$145,000 to resource (via officer and consultant) the undertaking of the internal audit function.</i></p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>07/08/2024 Tegan Robertson</b></p> <p>Internal audit RFQ evaluation has been completed, and a report provided to the Audit and Risk Committee for consideration at its 24 July 2024 meeting. Committee recommendation will be considered by the Council in August 2024.</p> <p><b>04/09/2024 Tegan Robertson</b></p> <p>The Council awarded the contract for the provision of internal audit services to Moore Australia at the 21 August 2024 Council meeting.</p> <p><b>26/09/2024 Ben Whitehill</b></p> <p>A workshop with the Audit and Risk Committee led by Moore has been scheduled for 9 October to discuss the Internal Audit Plan.</p>	
19/06/2024	Policy and Legislation Committee - 15 May	Completed	<p><b>COUNCIL DECISION</b></p>	<p><b>17/07/2024 Ben Whitehill</b></p> <p>Policy adopted and published on City website.</p>	17/07/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
	2024 - New Council Policy: Model Litigant		<p><b>C2406/157</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council adopt the Model Litigant Policy (Attachment 1).</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>		
19/06/2024	Policy and Legislation Committee - 15 May 2024 - Council Policy Review: Private works on City land including private coastal protection works	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/159</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council adopts the Council Policy 'Private works on City land including private coastal protection works' as per attachment 1 to replace the current policy.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	18/07/2024 Tegan Robertson Policy adopted and published.	18/07/2024
19/06/2024	Policy and Legislation Committee - 15 May 2024 - Council Policy Review: Waste Collection Services	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/160</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council adopts the Council Policy – Waste Collection Services as per attachment 1 to replace the current policy.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	18/07/2024 Tegan Robertson Policy adopted and published.	18/07/2024
19/06/2024	Policy and Legislation Committee - 15 May 2024 - Council Policy Review: Public Artwork and Urban Art	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/161</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Adopts the amended Council Policy 'Public Art' as per Attachment 1 to replace the current Council Policy 'Public Artwork'; and</li> <li>2. Rescind the Council Policy 'Urban Art'.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	18/07/2024 Tegan Robertson Public Art Policy adopted and published. Urban Art Policy rescinded.	18/07/2024
19/06/2024	Hannay Lane	In Progress		09/07/2024 Jo Barrett-Lennard	

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p><b>COUNCIL DECISION</b></p> <p><b>C2406/165</b> Moved Cr Val Kaigg, seconded Cr Andrew Macnish</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Retain and re-affix 'pot plants' to the dedicated pedestrian and cyclist area/path on Hannay Lane as soon as practicable to improve safety and clearly delineate the path as a no parking area.</li> <li>Request the CEO to investigate the following options for the future of Hannay Lane during the 2024/2025 financial year:                     <ol style="list-style-type: none"> <li>retaining two way traffic flow and constructing a kerbed raised footpath;</li> <li>one way traffic flow retaining the at grade footpath with the potential of an additional loading zone; and</li> <li>one way traffic flow constructing a kerbed raised footpath with the potential of an additional loading zone.</li> </ol> </li> <li>Request the CEO to provide a report to the Council on the outcome of the above investigation, including expected costs, in advance of the adoption of the 2025/2026 budget.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: right;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p>Reasons: Further investigations into the options available would assist the Council in considering safety outcomes and preventing illegal parking in the lane.</p>	City officers have met with the petitioner onsite to discuss options outlined in the resolution.	
19/06/2024	Sublease - Left Coast Chocolate Pty Ltd 25 Marine Terrace, Busselton - submissions received in response to local public notice	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/167</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council, after considering the submissions received under s3.58 of the <i>Local Government Act 1995</i>, approves the sublease of Lot 448, 25 Marine Terrace, Busselton (Old Tennis Club Building) to Left Coast Chocolate Pty Ltd, subject to the consent of the Minister for Lands and authorises the Chief Executive Officer to enter into a sublease on the following terms and conditions, and in accordance with the <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>:</p> <ol style="list-style-type: none"> <li>Term: Initial term of 10 years with an option to renew for a further 2, 10 year terms, last term less one day.</li> <li>Rent:                     <ul style="list-style-type: none"> <li>Year 1 - \$100.00 plus GST</li> <li>Year 2 - \$16,250.00 plus GST</li> <li>Year 3 - \$32,500.00 plus GST</li> <li>Year 4 - \$48,750.00 plus GST</li> <li>Year 5 – market rent</li> </ul> </li> <li>From year 6 onwards, annual rent reviews will be adjusted according to CPI, with market rent reviews undertaken every 5 years.</li> <li>Permitted Purpose: Family restaurant/cafe, chocolatier and retail outlet for the sale of chocolate and gelato or other merchandise approved from time to time by the City.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: right;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>10/07/2024 Trevor Ayers</b></p> <p>Head-Lease, Sub-Lease and associated documents being finalised.</p> <p><b>31/07/2024 Trevor Ayers</b></p> <p>Documents have been signed and finalised with both the proponents and State.</p>	31/07/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<b>EN BLOC</b>		
19/06/2024	2024 Financial Management System Review	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/168</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the Council</p> <ol style="list-style-type: none"> <li>1. Receives the 2024 Financial Management System Review and acknowledges the outcomes as presented in Attachment 1, in accordance with Regulation 5(2)(c) of the <i>Local Government (Financial Management) Regulations 1996</i>; and</li> <li>2. Requests the CEO to provide update reports on the findings and recommendations to the Audit and Risk Committee at its November 2024 meeting and thereafter quarterly.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: right;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>18/07/2024</b> Tegan Robertson</p> <p>Next update to be provided to the Audit and Risk Committee at the November 2024 meeting.</p>	
19/06/2024	Audit and Risk Committee - 8 May 2024 - Legal Advice	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2406/178</b> Moved Cr Andrew Macnish, seconded Cr Jarrod Kennedy</p> <p>That the ARC recommend the following motion to the Council:</p> <ol style="list-style-type: none"> <li>1. The CEO source external alternative legal advice (to that provided in December 2020 by McLeods) to provide a second opinion on the statutory requirement to advertise the BPACC (now Saltwater) business plan pursuant to s3.59 (Major Land Transaction) <i>Local Government Act 1995</i>.</li> <li>2. The brief for the external alternative legal advice to provide all of the information that was provided to McLeods causing its initial advice (to Dec 15, 2020 inclusive), and the new information causing subsequent advice (post 15 Dec, 2020) along with the Council's most up to date position for purposes of seeking advice in relation to:             <ol style="list-style-type: none"> <li>a) The appropriateness (or otherwise) of including contracts including but not limited to; construction, management and leases together for a common overall purpose being that of contributing/combining to the implementation of the BEACH then BPACC (later to be described as Saltwater) project proposal for the purposes of forming a Major Land Transaction (s3.59 LG Act); and</li> <li>b) The triggering of the need to re-advertise a business plan (under s3.59) when planned State funding of \$9.5m<sup>^</sup> did not eventuate (causing this amount to be replaced via further debt funding contributed by City ratepayers).</li> </ol> </li> </ol> <p>If the balance of the advice in the interests of transparency is to support public advertising under s3.59 at any time now or in the past then what options exist to ameliorate this situation from this point forward to mitigate risk (in a broad sense). Specific advice is required pursuant to LG Act s3.59(9).</p> <p><sup>^</sup>\$9.5m exceeded the Reg 8 threshold of approx. \$7.7m at the time.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: right;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>17/07/2024</b> Ben Whitehill</p> <p>External lawyer has been briefed and is preparing advice.</p> <p><b>04/09/2024</b> Tegan Robertson</p> <p>Independent legal opinion has been referred to the Department to consider and provide further advice.</p>	



Meeting Date	Item	Status	Action Required	Action Taken	Completed
19/06/2024	Event Proposal	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2406/179 Moved Cr Mikayla Love, seconded Cr Jodie Richards</p> <p>That the Council endorses the single year funding allocation of \$10,000 cash towards the event proposal that is the subject of this report.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	<p><b>18/07/2024 Tegan Robertson</b></p> <p>Event organiser informed of outcome of funding request. The City is waiting on confirmation from event organiser that they have been successful in securing the event against other global locations before preparing the grant agreement.</p>	30/07/2024
19/06/2024	Funding Proposal - South West Development Commission	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2406/180 Moved Cr Andrew Macnish, seconded Cr Jodie Richards</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Agrees to the request and proposal from the South West Development Commission to deliver the Innovative Industries Forum in partnership with the City of Bunbury to further attract Economic Development opportunities for the City of Busselton and surrounding regions;</li> <li>2. Agree to provide the following contribution to the South West Development Commission to deliver the to the Innovative Industries Forum as follows:             <ol style="list-style-type: none"> <li>a) \$50,000 2024/25 financial year; and</li> <li>b) \$150,000 2025/26 financial year.</li> </ol> </li> <li>3. The contribution in 2a) and 2b) is conditional upon the South West Development Commission agreeing to conduct a study, at its cost, assessing the employment opportunities and economic development benefits of matters raised in the Forum, broadly and specifically in relation to the Busselton Margaret River Airport. This shall include but not be limited to, transport to and from the airport, logistics and timing of future industry development and identification of government assistance via strategy, programs and funding.</li> <li>4. The contribution in 2b) is conditional upon consideration of a detailed assessment of the success (or otherwise) of the Forum prepared objectively by the South West Development Commission and presented orally and in written form prior to the end of March 2025.</li> <li>5. Thanks the South West Development Commission for its offer to be involved and requests the CEO to suggest future such forums could be held in the City of Busselton given its growth rate will make it the largest regional district in WA.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Richards, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p>Reasons: While supportive of the partnership opportunity for the Innovative Industries Forum, a study to assess and quantify the employment opportunities and economic development benefits of matters raised in the forum provides a tangible benefit outcome for the funding contribution.</p>	<p><b>03/10/2024 Tegan Robertson</b></p> <p>The SWDC was unable to meet the funding conditions resolved by the Council. The Innovative Industries of the Future Forum is proceeding in partnership with the City of Bunbury.</p>	03/10/2024
31/07/2024	Review of LPP 4.3 - Heritage Conservation	In Progress	<p><b><u>COUNCIL DECISION</u></b></p> <p>C2407/189 Moved Cr Mikayla Love, seconded Cr Jodie Lee</p>	<p><b>26/09/2024 Tegan Robertson</b></p> <p>This item is listed on the 16 October 2024 ordinary Council meeting agenda.</p>	3/10/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>That the Council, pursuant to clauses 3 and 4 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, adopts for public consultation the revised draft Local Planning Policy 4.3 Heritage Conservation (Attachment 1 refers).</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>		
31/07/2024	Local Heritage Survey and Heritage List - consent to advertise	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2407/190</b> Moved Cr Mikayla Love, seconded Cr Jodie Lee</p> <p>That the Council, in pursuance of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the Regulations), initiates the public advertising of the draft local heritage survey and draft heritage list for a period of 21 days.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>05/09/2024</b> Tegan Robertson</p> <p>Consultation has been undertaken and closed on the 28th August 2024. Officers are currently reviewing submissions and will update the documents as required before presenting them back to Council for consideration and adoption.</p>	06/09/2024
31/07/2024	RFQ48/24 Supply & Delivery of Two (2) 12 Tonne 6x4 Tandem Axle Tipper Trucks	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2407/191</b> Moved Cr Mikayla Love, seconded Cr Jodie Lee</p> <p>That the Council endorses the outcome of the evaluation panel's assessment of RFQ48/24 Supply &amp; Delivery of Two (2) 12T 6x4 Tipper Trucks, and accepts the quotation from Major Motors Pty Ltd ATF Major Motors Unit Trust trading as South West Isuzu (ABN 65 730 475 316), as the most advantageous quotation.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>27/09/2024</b> Tegan Robertson</p> <p>Tender accepted and PO issued. Delivery expected between October 2024 - March 2025.</p>	27/09/2024
31/07/2024	Margaret River Busselton Tourism Association Visitor Servicing Agreement	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2407/192</b> Moved Cr Mikayla Love, seconded Cr Jarrod Kennedy</p> <p>That the Council enter into a three-year funding agreement with the Margaret River Busselton Tourism Association (MRBTA) for the provision of visitor servicing commencing in 2024/25 at \$157,094 and increasing by CPI in 2025/26 and 2026/27.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	<p><b>05/09/2024</b> Trevor Ayers</p> <p>Agreement finalised and executed.</p>	05/09/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
31/07/2024	Port Geographe Land Swap	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2407/193</b> Moved Cr Jodie Lee, seconded Cr Andrew Macnish</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Subject to there being no objections raised through advertising as required under Section 3.58 of the <i>Local Government Act 1995</i>:                             <ol style="list-style-type: none"> <li>a. Resolves to enter into an Agreement with Macsea Nominees No.2 Pty Ltd and Port Geographe Village Centre Pty Ltd (the Joint Venture) to realign the boundaries of Lot 585 on Diagram 96606 Certificate of Title Volume 2172 Folio 810 (owned by the City) and Lot 9003 on Deposited Plan 426853 Volume 4050 Folio 379 (owned by the Joint Venture) resulting in the City acquiring freehold land of equivalent size to that being disposed of; and</li> <li>b. Resolves that the obligation of the Joint Venture to provide land for community purposes contained in an Agreement dated 15 June 2017 (attachment 3) is satisfied by the resultant uplift in value of the freehold land holding of the City as a result of the land swap and rationalisation of boundaries as referenced in resolution 1.</li> </ol> </li> <li>2. Declares, for the purposes of s3.58(4)(c)(ii) of the <i>Local Government Act 1995</i>, that the Herron Todd White valuation dated 24 November 2023 (attachment 2) is a true indication of the value at the time of the proposed disposition.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>BY ABSOLUTE MAJORITY</b></p>	<p><b>05/09/2024 Trevor Ayers</b></p> <p>Proposed transaction is currently out for advertising - closing 13/9/2024</p> <p><b>25/09/2024 Trevor Ayers</b></p> <p>Advertising period has closed with no submissions. Documentation to be prepared to enable transaction to be finalised.</p>	
31/07/2024	Notice of Motion - Budget Development and Adoption	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2407/195</b> Moved Cr Andrew Macnish, seconded Cr Jodie Lee</p> <p>The CEO report to the Council a proposed budget development and adoption schedule that describes the risks associated with early adoption versus the cashflow benefits of the receipt of rate revenue at the earliest possible statutory compliant juncture. This report to be considered by the Council in 2024 (in readiness for implementation for setting the 2025/26 budget).</p> <p style="text-align: right;"><b>CARRIED 6 / 1</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Cr Val Kaigg</b></p>		
31/07/2024	Saltwater Project Review	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2407/200</b> Moved Cr Andrew Macnish, seconded Mayor Phill Cronin</p> <p>That the Council postpone receipt of the report until the next practicable Ordinary Council meeting, pending a request for further information to be included.</p> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>04/09/2024 Maxine Palmer</b></p> <p>Modifications to the report have been discussed with the supplier and are expected to be provided by mid September.</p> <p><b>03/10/2024 Tegan Robertson</b></p> <p>A confidential report will be provided to the Council on the agenda for the 16 October 2024 ordinary Council meeting.</p>	

Meeting Date	Item	Status	Action Required	Action Taken	Completed
31/07/2024	Busselton Margaret River Airport - Terminal Business Case	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2407/201</b> Moved Cr Mikayla Love, seconded Cr Jodie Lee</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Receives the Draft Busselton Margaret River Airport Terminal Business Case for the construction of a new terminal building and associated landside and airside infrastructure recommending Option 6.</li> <li>2. Authorises the Chief Executive Officer to continue discussions with the State and Federal Government for funding contributions by each party as described by Option 6.</li> <li>3. Requests the Chief Executive Officer to report back to the Council on the proposed funding contributions to be sourced from the State and Federal Governments.</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love and Cr Jarrod Kennedy</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b> <b>EN BLOC</b></p>	<p><b>25/09/2024 Jennifer May</b></p> <p>Officers are finalising the Business case following comments received from the Project Steering group that needed to be addressed in the executive summary of the business case. KPMG have provided an updated version and Officers are reviewing before distributing the final version. Officers are also expecting to present the business case to the Minister for Regional Development in early October.</p>	25/09/2024
21/08/2024	RFQ61/24: Provision of Internal Audit Services	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/211</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council accept the quotation from Moore Australia (WA) Pty Ltd (as agent for a partnership of trusts) for the Provision of Internal Audit Services subject to referee checks.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>04/09/2024 Tegan Robertson</b></p> <p>Moore Australia have been advised of the Council's decision, with formal on boarding to follow.</p> <p><b>26/09/2024 Ben Whitehill</b></p> <p>Onboarding completed.</p>	26/09/2024
21/08/2024	CEO Regulation 17 Review of Systems and Procedures Recommendations - Implementation status	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/212</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council acknowledge the status update in relation to the recommendations of the Regulation 17 Review (as at the end of June 2024) and that the next update will be provided to the Audit and Risk Committee at the meeting on 13 November 2024.</p> <p>In the AMD Report Table Legislative Compliance, (pg 44/53), 4.2.2 not be closed until the recommended matters have been specifically discussed by the ARC for implementation and this occur prior to the next scheduled ARC meeting in November this year.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b> <b>EN BLOC</b></p>		

Meeting Date	Item	Status	Action Required	Action Taken	Completed
21/08/2024	Amendments to the Consolidated Parking Scheme	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/213</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council pursuant to clause 2.1 of the City of Busselton Parking Local Law 2020 approves the following amendments to the Consolidated Parking Scheme:</p> <p>*</p> <p>...<i>*Abbreviated for brevity</i></p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	<p><b>27/09/2024</b> Tegan Robertson</p> <p>Public advertising to be undertaken w/c 30 September.</p>	
21/08/2024	Council Policy Review: Busselton Jetty - Placement of Memorial Plaques	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/214</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopt the amended Council Policy: Placement of Memorial Plaques (Attachment 1) to replace the current policy, with the policy having been reviewed as part of the City's ongoing policy review cycle.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>19/09/2024</b> Jo Barrett-Lennard</p> <p>Policy updated on City's website</p>	19/09/2024
21/08/2024	Council Policy Review: Governance of Meelup Regional Park	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/215</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts the Governance of Meelup Regional Park Policy as per Attachment 1 to replace the current policy.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>19/09/2024</b> Jo Barrett-Lennard</p> <p>Policy updated on City's website</p>	19/09/2024
21/08/2024	Council Policy Review: Complaints Management	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/216</b> Moved Cr Andrew Macnish, seconded Cr Jodie Lee</p>	<p><b>26/09/2024</b> Tegan Robertson</p> <p>Adopted Policy published on the City's website.</p>	26/09/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>That the Council adopts the Complaints Management Policy as per Attachment 1 to replace the current Council policy, inclusive of Committee amendments so that the following points read as follows:</p> <p>5.11 The City accepts anonymous Complaints however the Complaint may not be investigated unless it raises a serious matter, such as an issue that poses a public health or safety risk or an emergency situation, and there is sufficient information to enable the City to conduct an investigation.</p> <p>5.14 Complaints will be acknowledged no later than 5 business days of receipt by the Complaints Management Officer.</p> <p>5.15 The Complaint will be directed to an appropriate Manager/s to resolve, or to the CEO where the Complaint is in regard to a Director, or to the CEO Performance Review Committee via the Director Corporate Strategy and Performance where the Complaint is in relation to the CEO.</p> <p>5.19 i. internal corrective action (with current point i to become point j).</p> <p>5.20 Where a Complainant is dissatisfied with the way in which a Complaint has been dealt with and/or the final resolution they may refer the Complaint to the CEO. The CEO will determine the appropriate resolution of the outstanding complaint and review the complaint handling process followed. If the Complaint is in relation to the CEO, the Complainant may choose to follow pathways outlined in 5.21.</p> <p>5.21 In circumstances where a Complaint cannot be resolved satisfactorily using internal pathways, the Complainant may choose to refer the Complaint to the Ombudsman for review. The Ombudsman can investigate Complaints about most Western Australian public authorities, including local governments.</p> <p style="text-align: right;"><b>CARRIED 6 / 2</b></p> <p style="text-align: center;"><b>FOR: Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: center;"><b>AGAINST: Mayor Phill Cronin and Cr Kate Cox</b></p>		
21/08/2024	Council Policy Review: Community Hire of City Property	Completed	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/217</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts the updated Council Policy – Community Hire of City Property (Attachment 1), to replace the current policy, inclusive Committee amendments so that the following points read as follows:</p> <p>5.3 The City provides Sporting Grounds for seasonal hire in support of organised sport and recreational clubs such as:</p> <p>5.4 The City facilitates the one-off hire of Public Open Spaces for general community use, such as the following parks and beaches:</p> <p>5.5 The City facilitates the one-off hire of Community Facilities for general community and some commercial use, such as:</p> <p>5.6 The City facilitates the hire of the Cultural Precinct facilities for community use, such as:</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p style="text-align: center;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: center;"><b>AGAINST: Nil</b></p>	19/09/2024 Jo Barrett-Lennard Policy updated on City's website	19/09/2024

Meeting Date	Item	Status	Action Required	Action Taken	Completed
21/08/2024	Council policy Review: Leasing of City Premises	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2408/218 Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts the amended Council Policy – Leasing of City Premises (as per Attachment 1), to replace the current policy.</p> <p style="text-align: right;">CARRIED 8 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p>19/09/2024 Jo Barrett-Lennard</p> <p>Policy updated on City's website</p>	19/09/2024
21/08/2024	Council Policy Review: Management of Complaints of Alleged Breaches of Behaviour	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2408/219 Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts the Council Policy: Management of Complaints of Alleged Breaches of Behaviour as per Attachment 1 to replace the current policy.</p> <p style="text-align: right;">CARRIED 8 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p>19/09/2024 Jo Barrett-Lennard</p> <p>Policy updated on City's website</p>	19/09/2024
21/08/2024	Council Policy Review Tourism Directional Signage	Completed	<p><b>COUNCIL DECISION</b></p> <p>C2408/220 Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts the Tourism Directional Information Signage Policy as per Attachment 1 to replace the current policy, inclusive of Committee amendments so that the following points read as follows:</p> <p>2.1 This Policy is applicable to all tourism directional information signage on local government property, excluding Main Roads controlled roads.</p> <p>6.8 Relevant City of Busselton Operational Practices</p> <p>6.9 hyperlink to online application form</p> <p style="text-align: right;">CARRIED 8 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	<p>19/09/2024 Jo Barrett-Lennard</p> <p>Policy updated on City's website. Hyperlink as referenced to come.</p>	19/09/2024
21/08/2024	2024/2025 Community Assistance Program Round 1 Outcomes	In Progress	<p><b>COUNCIL DECISION</b></p> <p>C2408/223 Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p>	<p>3/4/2024 Tegan Robertson</p> <p>Funding agreements provided to recipients for execution.</p>	03/04/2024

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			<p>That the Council endorses the following funding allocation, to be funded from the 2024/2025 Community Assistance Program budget:</p> <table border="1"> <thead> <tr> <th>Applicant</th> <th>Allocation</th> </tr> </thead> <tbody> <tr> <td>1 Cancer Council WA</td> <td>\$9,985.00</td> </tr> <tr> <td>2 Girl Guides WA (Busselton Adventure Girl Guides)</td> <td>\$250.00</td> </tr> <tr> <td>3 Busselton Aero Club</td> <td>\$10,000.00</td> </tr> <tr> <td>4 Jobs South West</td> <td>\$7,000.00</td> </tr> <tr> <td>5 Playgroup WA</td> <td>\$9,500.00</td> </tr> <tr> <td>6 Friends of the Busselton Cultural Precinct</td> <td>\$595.00</td> </tr> <tr> <td>7 Building Busselton Town Team</td> <td>\$2,280.00</td> </tr> <tr> <td>8 Busselton Pottery Group</td> <td>\$9,000.00</td> </tr> <tr> <td>9 Disabled Surfers Australia</td> <td>\$4,000.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$52,610.00</b></td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p style="text-align: right;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>	Applicant	Allocation	1 Cancer Council WA	\$9,985.00	2 Girl Guides WA (Busselton Adventure Girl Guides)	\$250.00	3 Busselton Aero Club	\$10,000.00	4 Jobs South West	\$7,000.00	5 Playgroup WA	\$9,500.00	6 Friends of the Busselton Cultural Precinct	\$595.00	7 Building Busselton Town Team	\$2,280.00	8 Busselton Pottery Group	\$9,000.00	9 Disabled Surfers Australia	\$4,000.00	<b>TOTAL</b>	<b>\$52,610.00</b>		
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21/08/2024	EOI to lease, manage and operate re-use shop	In Progress	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2408/224</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Endorses the evaluation panel's assessment of the Expressions of Interest (EOI) to Lease, Manage and Operate a Reuse Shop, located at the Busselton Waste Transfer Station determining that Workpower Incorporated be selected as the preferred proponent; and</li> <li>Authorises the CEO to enter into a lease with Workpower Incorporated for an approximately 451 m2 portion of 39 (Lot 500) Rendezvous Rd, Busselton to operate a Reuse Shop for a nominal annual rent and a term of 5 years.</li> </ol> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p style="text-align: right;"><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>04/09/2024 Mark Wong</b></p> <p>Lease is currently being developed by Property</p>																							
21/08/2024	Meeting Dates 2024: Waterways Management Committee	Completed	<p><b><u>COUNCIL DECISION</u></b></p> <p><b>C2408/225</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council adopts meeting dates for the Waterway Management Committee of 23 October 2024 and 11 December 2024 for the 2024 calendar year.</p>	<p><b>26/09/2024 Tegan Robertson</b></p> <p>Committee meetings have been booked and advertised on the City's website.</p>	26/09/2024																						



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			<p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p> <p style="text-align: right;"><b>EN BLOC</b></p>			
21/08/2024	Establishment of CEO Performance Criteria 2024/2025 and Contract Variation	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2408/227</b> Moved Cr Andrew Macnish, seconded Cr Val Kaigg</p> <p>That the Council acknowledge the status update in relation to the findings of the 2023 OAG General Computer Controls audit (as at 15 July 2024) and that the next update will be provided to the Audit and Risk Committee at the meeting on 13 November 2024.</p> <p style="text-align: right;"><b>CARRIED 8 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>			
18/09/2024	Busselton Margaret River Airport General Aviation Precinct Lease	In Progress	<p><b>COUNCIL DECISION</b></p> <p><b>C2409/236</b> Moved Cr Anne Ryan, seconded Cr Jodie Lee</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Not enter into the head lease arrangements proposed by the Busselton Aero Club for the occupation of a portion of Lot 1974, Deposited Plan 411016, Volume 2931, Folio 507, 86 Neville Hyder Drive Yalyalup as referred to as B6, B7 and B8 on Attachment 1; and</li> <li>Authorise an extension to the existing Busselton Aero Club lease arrangements from 31 March 2028 to 31 March 2030, with a further 2 year option and considers the negotiation of a financial contribution of up to \$300,000 to be paid by the City to the Busselton Aero Club, for the purpose of the financial contribution towards the construction of a new hanger and clubroom in the General Aviation precinct in the location marked H1 in attachment 2.</li> <li>Following the completion of the negotiation in point 2, the CEO is to bring a report back to the Council to vary the current lease arrangements with the Busselton Aero Club.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>03/10/2024 Jennifer May</b></p> <p>Lease extension will be drafted and progressed with the Aero Club. A meeting with the President of the Aero club is to be arranged to discuss recommendation point 2 and any potential financial arrangements for relocation of the Aero Club to the GA precinct and construction of the new clubrooms/hangar. Point three, report to go back to Council by December 2024 or January 2025.</p>		
18/09/2024	DFES Funding Approved - BFB Building Capital Works	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2409/238</b> Moved Cr Jodie Lee, seconded Cr Kate Cox</p> <p>That the Council endorses the following budget amendments:</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td> </tr> </table>			

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18/09/2024	Adoption of Bush Fire Brigade Operating Procedures	Not yet started	<p><b>COUNCIL DECISION</b></p> <p>C2409/241 Moved Cr Mikayla Love, seconded Cr Val Kaigg</p> <p>That the Council adopts the Bush Fire Operating Procedures as shown in Attachment 1.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>																																																																															
18/09/2024	DA24/0125 – Industry Extractive (Gravel) – Lot 1758 (No.161) Gulberti Road, Ruabon – Lot 1757 (No.49) Gulberti Road, Ruabon – Lot 61 (No.755) Ludlow-Hithergreen Road, Ruabon	Not yet started	<p><b>COUNCIL DECISION</b></p> <p>C2409/242 Moved Cr Anne Ryan, Seconded Cr Jodie Lee</p> <p>That the Council determines:</p> <ol style="list-style-type: none"> <li>This decision constitutes development approval for an Industry-Extractive (gravel) at Lot 1758, (No.161) Gulberti Road, Lot 1757 (No.49) Gulberti Road and Lot 61 (No. 755) Ludlow-Hithergreen Road ('the Development Sites'). The approval is valid for a period of five years from the date of approval.</li> <li>The Development Sites must be fully rehabilitated, in accordance with the approved Rehabilitation and Staging and Extraction Plan, before the expiry date of this development approval.</li> <li>The development must be undertaken in accordance with the following approved plans, as amended and in accordance with any plans approved pursuant to other conditions of this approval:             <ol style="list-style-type: none"> <li>Development Site Plan dated 6 March 2024</li> <li>Stage 2 Proposal Plan Revision C dated 15 April 2024</li> <li>Acoustic Assessment Revision 5 dated 5 July 2024</li> <li>Dieback Management Plan dated 20 February 2024</li> <li>Dust Management Plan dated 20 February 2024</li> </ol> </li> </ol>																																																																															

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			<p>3.6. Ground and Surface Water Management Plan dated 20 February 2024                      3.7. Noise Management Plan dated 20 February 2024                      3.8. Rehabilitation Plan dated 6 March 2024                      3.9. Surface Water Management Plan dated 20 February 2024                      3.10. Weed Management Plan dated 6 March 2024                      3.11. Works Summary Version 3 dated 11 July 2024</p> <p>Where there is a conflict between a condition of this development approval and any approved plan, the requirements of the condition shall prevail.</p> <p>4. If at any time, any of the conditions have not been complied with, all extraction activities (including haulage) must cease until such time as the breach has been rectified, to the satisfaction of the City in writing.</p> <p>PRIOR TO COMMENCEMENT OF ANY WORKS CONDITIONS:</p> <p>5. No works can occur on the Development Sites until the following plans and other things have been submitted to, and approved by the City:</p> <p>5.1. Lodge and have determined an application to cancel development approval DA20/0438.</p> <p>5.2. A 3D Digital Terrain Model prepared by a licensed surveyor for 161 (Lot 1758) Gulberti Road demonstrating the following in Australian Height Datum (refer to Advice Note d):</p> <ul style="list-style-type: none"> <li>a) Existing ground levels;</li> <li>b) Proposed maximum extraction depth;</li> <li>c) Minimum final ground levels after rehabilitation; and</li> <li>d) Global Positioning System (GPS) coordinates of the boundaries of the stages, stockpiles, crusher and screening location.</li> </ul> <p>5.3. A Staging and Extraction Plan including but not limited to the following:</p> <ul style="list-style-type: none"> <li>a) The updated extraction area divided into 2-hectare cells and indicating the sequence and timeframe within which each individual cell to be extracted and rehabilitated.</li> <li>b) All existing and proposed development including all plant and equipment, stockpiles, bunds, settling ponds, drainage swales, washdown bays, internal roads, vegetation, and fencing.</li> <li>c) Vegetation to be retained (refer to Condition 7.15).</li> <li>d) A 10m vegetation buffer zone from the vegetation crown drip line (tree line).</li> <li>e) Fencing of vegetation buffer zones.</li> <li>f) Finished ground levels post rehabilitation which shall be a minimum of 700mm above the maximum seasonal ground water table.</li> </ul> <p>5.4. An amended Dust Management Plan shall be submitted and shall include, but is not limited to, details of an approved and adequate source of water to implement the approved dust management measures for the life of the development.</p> <p>5.5. An amended Rehabilitation Plan, prepared by a suitably qualified professional, shall be submitted to the satisfaction of the City of Busselton including demonstrating tree planting of endemic species within 161 (Lot 1758) Gulberti Road.</p> <p>5.6. An amended Surface Water Management Plan, prepared by a suitably qualified professional, to the specifications of Department of Water and Environmental Regulation (DWER) and to the satisfaction of the City of Busselton.</p> <p>5.7. An amended Acoustic Assessment, prepared by a suitably qualified professional, to the specifications of DWER and to the satisfaction of the City of Busselton.</p> <p>5.8. A new Noise Management Plan, prepared by a suitably qualified professional, addressing the recommendations in the amended Acoustic Assessment (as required by Condition 5.7 of this approval), including but not limited to:</p> <ul style="list-style-type: none"> <li>a) Details of, and expected levels of noise emissions;</li> <li>b) Details of noise reduction measures to be implemented to control noise (including vibration) emissions;</li> <li>c) Noise complaint response procedures; and</li> <li>d) Assumed mitigation included in noise modelling to be addressed and details of implementation.</li> </ul>		

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			<p>5.9. The crossover to 755 (Lot 61) Ludlow-Hithergreen Road shall be constructed and sealed to the specifications and satisfaction of the City (refer to Advice Note e).</p> <p>5.10. Warning signage (Main Roads sign W5-22) shall be installed 100 metres from the approved crossover location on both approaches to the entrance/exit to 755 (Lot 61) Ludlow-Hithergreen Road.</p> <p>5.11. Entry signage shall be erected within the lot boundaries of 755 (Lot 61) Ludlow-Hithergreen Road adjacent to the driveway and crossover, visible and legible to entering/exiting vehicles and shall include the following details:</p> <ul style="list-style-type: none"> <li>a) Approved operating hours;</li> <li>b) Site contact details;</li> <li>c) Approved haulage route and times; and</li> <li>d) School bus times.</li> </ul> <p>5.12. A bond of \$30,000 (being an unconditional and irrevocable bank guarantee from an institution acceptable to the City) to be held by the City for Compliance Surveys, Road Maintenance, Dust Management and Rehabilitation, which is to be maintained for the life of the development and thereafter until the City is satisfied that the obligations imposed by this approval have been completed.</p> <p>5.13. An executed legal agreement with the City (all associated costs being borne by the owner of the land or their nominee). The legal agreement shall provide for:</p> <ul style="list-style-type: none"> <li>a) The ability for the City to use the bond, or parts of the bond as appropriate, and any costs to the City including administrative costs of completing or rectifying any outstanding works in accordance with the conditions of this development approval and any further costs;</li> <li>b) Written authorisation from the owners of the land that the City may enter the Development Sites at any time to permit the City to complete or rectify any outstanding work the subject of the bond, to the satisfaction of the City acting reasonably;</li> <li>c) If at any time any part of the bond is called upon, used or applied by the City in accordance with the legal agreement, the restoration of the bond to the full amount required by these conditions; and</li> <li>d) The power to lodge an absolute caveat over the Development Sites to secure the City's interest (all associated costs with lodgement and removal being borne by the land owner or nominee).</li> </ul> <p>5.14. A Stormwater Management Plan for the Development Sites, prepared by a suitably qualified professional, to the specifications of the DWER, in accordance with the DWER <i>Water Quality Protection Note No. 15 Basic raw materials extraction</i>, and to the satisfaction of the City of Busselton.</p> <p>5.15. An Acid Sulphate Soils (ASS) Investigation, by a suitably qualified professional, and submitted to the specifications of the DWER and to the satisfaction of the City of Busselton. Subject to the outcomes and recommendations of the ASS Investigation, an ASS Management Plan shall be prepared and implemented on site from commencement of works to the satisfaction of the City of Busselton.</p> <p>5.16. A Groundwater Monitoring Plan, to the specifications of DWER, which provides for:</p> <ul style="list-style-type: none"> <li>a) Location and type of on-site monitoring bores;</li> <li>b) Monitoring methodology; and</li> <li>c) Reporting schedule.</li> </ul> <p><b>PRIOR TO COMMENCEMENT OF EXTRACTION CONDITION:</b></p> <p>6. No material shall be extracted from the Development Sites until:</p> <ul style="list-style-type: none"> <li>6.1 All of the plans and other things required by Condition 5 have been provided to, approved by, and implemented to the satisfaction of, the City.</li> <li>6.2 The City has issued a 'Permit to Commence', confirming that extraction can commence.</li> </ul> <p><b>ONGOING CONDITIONS:</b></p> <p>7. The development must be carried out in accordance with all of the plans and other things approved pursuant to Conditions 1, 2, 3, 4, 5 and 6 and maintained for the life of the development. In addition, the following conditions must be complied with:</p>		

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			<p>7.1. The development hereby approved shall be limited to:</p> <ul style="list-style-type: none"> <li>a) The excavation of gravel from its natural state from within the Stage 2 extraction area on 161 (Lot 1758) Gulberti Road and in accordance with the approved Staging and Extraction Plan required in abovementioned Condition 5.3;</li> <li>b) Haulage of gravel extracted from 161 (Lot 1758) Gulberti Road through 49 (Lot 1757) Gulberti Road;</li> <li>c) Crushing and screening of gravel extracted from 161 (Lot 1758) Gulberti Road at 755 (Lot 61) Ludlow-Hithergreen Road;</li> <li>d) Transportation of sand within 161 (Lot 1758) Gulberti Road for the purpose of recontouring and rehabilitation 161 (Lot 1758) Gulberti Road;</li> </ul> <p>Construction of internal roads and rehabilitation works. At no time shall blasting works be carried out.</p> <p>7.2. The extraction areas of the Industry-Extractive, hereby approved, shall at all times maintain a minimum setback of 20 metres from the eastern boundary of 161 (Lot 1758) Gulberti Road.</p> <p>7.3. The Industry-Extractive operating at 161 (Lot 1758) Gulberti Road under development approval DA20/0438 (Stage 1), shall cease and be entirely rehabilitated prior to commencement of extraction operations in Stage 2, the subject of this approval.</p> <p>7.4. Ground levels shall at no point be less than 24.9 metres AHD or closer than 500mm to the maximum seasonal ground water table (whichever is higher).</p> <p>7.5. In the event the ground water table is intercepted, all works shall cease and the City is to be advised within 24 hours, in writing. Immediate remedial action shall be undertaken by, and at the full cost of the landowner of 161 (Lot 1758) Gulberti Road, to the specifications of DWER and satisfaction of the City. Extraction cannot recommence until a revised Staging and Extraction Plan with an increase in the height of the pit floor is submitted to and agreed by the City.</p> <p>7.6. Stormwater is to be disposed of within the Development Sites, in accordance with the approved Stormwater Management Plan (refer to Advice Note i).</p> <p>7.7. No more than two hectares of the Stage 2 extraction area, the subject of this approval, is permitted to be extracted from at any one time. This area shall then be rehabilitated in accordance with the approved Rehabilitation Plan concurrently with extraction in the following two hectares area.</p> <p>7.8. All plant, equipment and haulage vehicles associated with the development the subject of this approval shall only access and egress the Industry-Extractive from 755 Ludlow-Hithergreen Road.</p> <p>7.9. A maximum of 70 truck movements (35 trucks entering and 35 trucks exiting) are permitted to exit/enter 755 (Lot 61) Ludlow-Hithergreen Road on any approved operating day. No truck movements shall be permitted on any other day or outside the approved operating hours.</p> <p>7.10. The designated haulage routes and maximum truck movements that are permitted will be:</p> <ul style="list-style-type: none"> <li>a) A maximum of twenty (20) truck movements north along Ludlow- Hithergreen Road, then west along Ruabon Road to Bussell Highway; and</li> <li>b) A maximum of fifty (50) truck movements south on Ludlow-Hithergreen Road to Vasse Highway.</li> </ul> <p>7.11. All plant, equipment and haulage vehicles associated with the Industry-Extractive the subject of this approval shall access and egress 755 (Lot 61) Ludlow-Hithergreen Road using the designated haulage routes. At no time shall Gulberti Road be used for haulage associated with the Industry-Extractive the subject of this approval.</p> <p>7.12. Operating hours, including the use of any vehicle or machinery, or the transportation/haulage of materials, shall be restricted to the hours between:</p> <ul style="list-style-type: none"> <li>a) 7:00am and 5:00pm Mondays to Fridays; and</li> <li>b) 8:00am and 1:00pm Saturdays for rehabilitation works only.</li> </ul> <p>No works of any kind are permitted on Sundays or public holidays.</p> <p>7.13. Trucks may not arrive at or depart from the Development Sites prior to 7.00am and may not arrive at or depart from the Development Sites after 5:00pm (Monday to Friday excluding public holidays).</p>		

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>7.14. Entry and warning signage, required in abovementioned Conditions 5.10 and 5.11, shall be in place at all times.</p> <p>7.15. Existing mature vegetation in the Stage 2 extraction area, the subject of this approval, shall be retained.</p> <p>7.16. Trucks going to and from the Development Sites shall not use the designated haulage routes during nor within 15 minutes before or after scheduled school bus times, and with regard to any unforeseen modifications that may occur to this service, to the specifications and the satisfaction of the City of Busselton (refer to Advice Note n)).</p> <p>7.17. The Applicant shall notify the City in writing of the scheduled school bus times prior to the commencement of each school term. The City may impose amended exclusion times as required and advise the Applicant in writing.</p> <p>7.18. Should the Applicant fail to notify the City of the school bus service times, in accordance with abovementioned Condition 7.17, trucks going to and from the Development Sites shall not use the designated haulage routes between 7:00am and 8:30am and between 3:30pm and 5:00pm.</p> <p>7.19. All stockpiles, overburden, transport and rehabilitation works shall be contained within the approved development area in accordance with the approved Staging and Extraction Plan.</p> <p>7.20. All stockpiles (gravel) shall be maintained at a maximum height of no greater than 3 metres.</p> <p>7.21. Upon completion of rehabilitation, there shall be no standing ground water.</p> <p>7.22. An annual survey of Lot 1758 (No 161) Gulberti Road (in its entirety) from a practicing licensed surveyor shall be submitted to the satisfaction of the City no later than 1 September of each year (with the surveyor's attendance and report date to fall within 60 calendar days of the 1 September). The annual survey shall include a 3D Digital Terrain Model including Global Positioning System (GPS) coordinates and a report/statement by a licensed surveyor certifying:</p> <ul style="list-style-type: none"> <li>a) The extent/size and location of the area which has been extracted;</li> <li>b) The extent/size and location of the area which has been rehabilitated; and</li> <li>c) The extent/size and location of the area which is currently under operation.</li> <li>d) Details confirming that the conditions of this approval have been complied with and how the conditions have been complied with.</li> <li>e) Monthly data from on-going ground water monitoring within the approved extraction area.</li> </ul> <p>7.23. No extraction operations, including the use of any vehicle or machinery or the stockpiling or transportation of extracted material, is to be undertaken on the Development Sites at any time when an annual written report is due after 1 September and has not been provided to the City.</p> <p>7.24. No development, including the use of any vehicle or machinery or the stockpiling or transportation of extracted material, may be carried out at any time when any bond that is required to be in full force and effect is not in full force and effect.</p> <p>7.25. Dewatering works are not permitted to be undertaken.</p> <p>7.26. All surface water shall be managed on site to the specification and satisfaction of the City of Busselton and in accordance with the approved Stormwater Management Plan and approved Surface Water Management Plan(s).</p> <p>7.27. No hydrocarbons (fuels, oils, lubricants etc) shall be stored within the pit area. All refuelling and maintenance must be carried outside of the pit area in bunded areas.</p> <p>ADVICE NOTES</p> <ul style="list-style-type: none"> <li>a) If the applicant and/or owner are aggrieved by this decision, including any conditions of approval, there is a right to lodge a request for reconsideration.</li> <li>b) If the applicant and/or owner are aggrieved by this decision, there may also be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal, and must be lodged within 28 days of the decision being made by the City of Busselton.</li> </ul>		

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>c) This Decision Notice grants development approval to the development the subject of this application. It cannot be construed as granting development approval for any other structure shown on the Approved Development Plan(s), which was not specifically included in this application.</p> <p>d) The 3D Digital Terrain Model Survey data is to be delivered to the City of Busseton in 3D .dwg or .dxf with pdf copy to verify digital data. Please contact the City of Busseton prior to engaging the licensed surveyor.</p> <p>e) In accordance with the requirements of the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, any vehicle access from the land to a road or other public thoroughfare must be in accordance with the City's adopted Crossover Policy and Vehicle Crossovers Technical Specification. The crossover is required to be sealed for a minimum of 10 metres plus the length of vehicles expected to use the access. Loose material covering the crossover and driveway is required to be removed and any necessary repairs to the existing crossover and driveway implemented.</p> <p>f) In relation to the bonds required under this approval payment may be via cash and/or bank guarantee. Should a bank guarantee be provided you will need to provide the original, ink signed bond documentation from your relevant bank to the City.</p> <p>g) No dewatering of the extraction area is permitted without authorisation under the <i>Rights in Water and Irrigation Act 1914</i>.</p> <p>h) You are advised that on-site refuelling of equipment is required to comply with the requirements of the Department of Mines, Industry Regulations and Safety. No major repairs or maintenance to take place on site.</p> <p>i) Stormwater impacts from the operation must be managed in accordance with the DWER <i>Water Quality Protection Note 15</i>. Stormwater flowing from disturbed areas, including areas for stockpiles, to be managed particularly for turbidity, to mitigate erosion and flood risks.</p> <p>j) The DWER advise that activities such as crushing and screening during extractive industry operations, may cause the premises to become prescribed for the purposes of Part V Division 3 of the <i>'Environmental Protection Act 1986'</i> (EP Act). This will occur if the proposed crushing and screening equipment has a design capacity (when operated 24/7 or at a capacity limited by a planning approval) that meets or exceeds the specified production or design capacity of the relevant category under Schedule 1 of the <i>Environmental Protection Regulations 1997</i>. The Applicant is therefore advised that their operation may meet the requirement for Prescribed Premises and as such they might require a works approval to construct/install the equipment (mobile or otherwise) and a licence or registration to operate. It should be noted that planning approvals may influence the Department's determination of production or design capacity, where an approval has the effect of restricting capacity (such as constraining hours of operation).</p> <p>k) DWER advise that under section 51C of the EP Act, clearing of native vegetation is an offence unless undertaken under the authority of a clearing permit, or the clearing is subject to an exemption. Exemptions for clearing that are a requirement of written law, or authorised under certain statutory processes, are contained in Schedule 6 of the EP Act. Exemptions for low impact routine land management practices outside of environmentally sensitive areas (ESA) are contained in the <i>'Environmental Protection (Clearing of Native Vegetation) Regulations 2004'</i>. No exemption applies to clearing in this case and therefore a clearing permit is required and amended to this development approval.</p> <p>l) The proponent is advised that they must comply with the <i>Environmental Protection (Noise) Regulations 1997</i> at all times.</p> <p>m) The proponent is advised that they must comply with the <i>Environmental Protection (Unauthorised Discharge) Regulations 2004</i>.</p> <p>n) School bus services currently operate from Vasse Highway north up Ludlow-Hithergreen Road before turning right onto Ruabon Road up to the intersection of Bussell Highway between 0740 and 0755 and travelling in the same direction between 1600 and 1615. Trucks are excluded from use of the designated haulage routes between 7:25am and 8:10am and between 3:45pm and 4:30pm on any given school day.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>		
18/09/2024	Review of Dog Management Controls - Consultation Outcomes	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2409/243</b> Moved Cr Mikayla Love, seconded Cr Val Kaigg</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Receives the results of the community survey undertaken through Your Say, 'Tails of the City', and acknowledges that 75% of respondents use beach dog exercise areas which includes seasonal areas.</li> </ol>		

Meeting Date	Item	Status	Action Required	Action Taken	Completed
			<p>2. Support the continuation of the existing seasonal dog exercise area restrictions for the upcoming applicable period (1 December 2024 – 28 February 2025), with the following additional controls to be implemented by 30 November 2024:</p> <ul style="list-style-type: none"> <li>a. Improved and increased signage.</li> <li>b. Increased Ranger presence.</li> <li>c. Targeted community education on responsible dog management off-leash.</li> </ul> <p>3. Support the planned consultation approach and timeline for development of a draft Animal Management Plan (AMP) as described within the officer comment section of this report.</p> <p>4. Request the CEO further review the following factors related to seasonal dog exercise areas model to inform the AMP including:</p> <ul style="list-style-type: none"> <li>a. Location of dog exercise areas.</li> <li>b. Transition zones.</li> <li>c. Applicable season and timing.</li> <li>d. Monitoring of usage and compliance issues during the restricted period.</li> </ul> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>		
18/09/2024	RFT17/21 Natural Areas Management	Not yet started	<p><u>COUNCIL DECISION</u></p> <p>C2409/244 Moved Cr Mikayla Love, seconded Cr Val Kaigg</p> <p>That the Council endorse the first 12- month extension and authorise the CEO, at his discretion, to exercise further options to extend the term of the contract entered pursuant to RFT17/21 Natural Areas Management with Tranen Pty Ltd ABN 37 054 506 446 (Contract).</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil EN BLOC</p>		
18/09/2024	Proposed Marine Discovery Building Lease Terms	Completed	<p><u>COUNCIL DECISION</u></p> <p>C2409/245 Moved Cr Anne Ryan, seconded Cr Jodie Lee</p> <p>That this item is deferred to the 16 October 2024 meeting.</p> <p style="text-align: right;">CARRIED 9 / 0</p> <p>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</p> <p style="text-align: right;">AGAINST: Nil</p>	03/10/2024 Carmel Brown Item deferred to OCM 16 October 2024. No further action required.	03/10/2024
18/09/2024	Budget Amendments - Airport Artwork	Not yet started	<p><u>COUNCIL DECISION</u></p> <p>C2409/246 Moved Cr Jodie Lee, seconded Cr Jarrod Kennedy</p>		



Meeting Date	Item	Status	Action Required	Action Taken	Completed																																										
			<p>That the Council endorse the following requested budget amendments:</p> <table border="1"> <thead> <tr> <th colspan="6">Amendment Description</th> </tr> <tr> <th colspan="6">Project Description</th> </tr> <tr> <th>Item #</th> <th>Budgeted Municipal Net Current Position</th> <th>Operational Expenditure Budget</th> <th>Capital Expenditure Budget</th> <th>Grant</th> <th>Reserves or Restricted Assets</th> </tr> <tr> <td></td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>Increase / (Decrease)</td> <td>(Increase) / Decrease</td> <td>Increase / (Decrease)</td> </tr> </thead> <tbody> <tr> <td colspan="6">Add new Grant revenue and new Capital Project</td> </tr> <tr> <td>1</td> <td colspan="5">Cost Centre 1060 Project 15270 Aboriginal Artwork at BMRA</td> </tr> <tr> <td></td> <td>-</td> <td>-</td> <td>50,000</td> <td>(50,000)</td> <td>-</td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Anne Ryan, Cr Jodie Lee, Cr Val Kaigg, Cr Andrew Macnish, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	Amendment Description						Project Description						Item #	Budgeted Municipal Net Current Position	Operational Expenditure Budget	Capital Expenditure Budget	Grant	Reserves or Restricted Assets		Increase / (Decrease)	Increase / (Decrease)	Increase / (Decrease)	(Increase) / Decrease	Increase / (Decrease)	Add new Grant revenue and new Capital Project						1	Cost Centre 1060 Project 15270 Aboriginal Artwork at BMRA						-	-	50,000	(50,000)	-		
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18/09/2024	Future of Busselton-Sugito Sister City Relationship	Not yet started	<p><b>COUNCIL DECISION</b></p> <p><b>C2409/247</b> Moved Cr Jarrod Kennedy, seconded Cr Mikayla Love</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>Continues with the Busselton-Sugito Sister City Relationship in a new format which does not include the scheduling of regular formal delegations but does enable any future activities and proposals to be assessed by the Council on a case-by-case basis each year, based on their value to the community of the City of Busselton.</li> <li>Confirms an in-principle commitment to planning a celebration for the 30-year anniversary of the Busselton-Sugito Sister City Relationship in 2026 in Busselton, with any plans and budget requests to be considered as part of the 2025-26 annual budget deliberations.</li> <li>Provides an annual budget allocation (to be determined each year as part of the City's annual budget), to support ideas and activities to sustain the relationship in ways that deliver clear and tangible benefits to the City of Busselton community.</li> <li>Requests the CEO undertake a further review following the 30-year anniversary to evaluate the success of any funded activities ahead of the 2027-28 annual budget.</li> <li>Discontinues the MOU arrangements with the Busselton and Sugito Sister City Association including future funding commitments, instead referring them to the grant funding round to be established in line with recommendation 3 (above).</li> </ol> <p style="text-align: right;"><b>CARRIED 7 / 2</b></p> <p><b>FOR: Mayor Phill Cronin, Cr Jodie Lee, Cr Val Kaigg, Cr Mikayla Love, Cr Kate Cox, Cr Jarrod Kennedy and Cr Richard Beecroft</b></p> <p style="text-align: right;"><b>AGAINST: Cr Anne Ryan and Cr Andrew Macnish</b></p>																																												
12/2021	EXPRESSION OF INTEREST - RESERVE 46187 LOT 448 MARINE TERRACE;	Completed	<p><b>COUNCIL DECISION</b></p>	<p><b>27/12/2023 Sharon Woodford-Jones</b></p> <p>The proponent recently updated City officers in relation to the likely service requirements to the premises. They are nearly finished with the rebranding exercise which can be presented to Council in the New Year. CEO has confirmed that their preferred proponent status can be extended by letter</p>	02/05/2024																																										

Meeting Date	Item	Status	Action Required	Action Taken	Completed
	OLD TENNIS CLUB BUILDING		<p><b>C2112/119</b> Moved Councillor A Ryan, seconded Councillor P Cronin</p> <p>That the Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledges the receipt of two responses to a publicly advertised expression of interest process seeking a commercial operator to lease Reserve 46187 – Lot 448 Marine Terrace to operate a business venture consistent with the permissible building uses.</li> <li>2. Nominates Geographe Bay Brewing Co. as the 'preferred proponent' for a period of 6 months, as potential future lessee of Reserve 46187 – Lot 448 Marine Terrace, Busselton.</li> <li>3. Authorises the CEO to continue negotiations with the Department of Planning, Lands and Heritage to change the purpose of Lot 448 on Reserve 46187 and agree the terms of head lease with the State Government.</li> <li>4. Subject to the outcome of recommendation 3 above, authorises the CEO to enter into negotiations for the terms and conditions of a sub-lease with Geographe Bay Brewing Co, including ground rent, lease term, asset management, potential landscaping proposals and any legal considerations to operate a commercial venture and return to Council with recommendations in relation to the heads of terms.</li> </ol> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p>	<p><b>02/05/2024</b> Tegan Robertson</p> <p>Complete. See C2404/98.</p>	
02/2023	RESERVE 46187 LOT 448 MARINE TERRACE: OLD TENNIS CLUB BUILDING PREFERRED PROPONENT EXTENSION	Completed	<p style="text-align: center;"><b>COUNCIL DECISION</b></p> <p><b>C2302/024</b> Moved Councillor P Carter, seconded Councillor K Cox</p> <p>That the Council extends the 'preferred proponent' status for Geographe Bay Brewing Co. as potential lessee of Reserve 46187 – Lot 448 Marine Terrace, Busselton until 31 December 2023</p> <p style="text-align: right;"><b>CARRIED 9 / 0</b></p> <p style="text-align: center;"><b>FOR: Cr Grant Henley, Cr Paul Carter, Cr Anne Ryan, Cr Jodie Richards, Cr Kate Cox, Cr Phill Cronin, Cr Sue Riccelli, Cr Mikayla Love and Cr Ross Paine</b></p> <p style="text-align: right;"><b>AGAINST: Nil</b></p>	<p><b>26/10/2023</b> Sharon Woodford-Jones</p> <p>DPLH have confirmed a nominal rent headlease can be offered. The proponent is due to meet with City officers next week to discuss the terms of the sublease. An up to date valuation will be required to determine rent and meet the statutory advertising requirements. Once the parties have agreed the heads of terms a report will be presented to Council requesting authority be given to the CEO to enter into a development agreement and sublease.</p> <p><b>02/05/2024</b> Tegan Robertson</p> <p>Complete. See C2404/98.</p>	02/05/2024



## CIVIL LITIGATION REPORT

(as at 27 September 2024)

MATTER NAME AND REFERENCE	JURISDICTION	DATE COMMENCED	STAGE COMPLETED	NEXT STEPS
BCP Contractors Pty Ltd v City of Busselton (PER CIV 1797 2020)	Supreme Court of Western Australia	July 2020	Matter was referred to the City's insurer, LGIS, who have instructed lawyers. The proceedings are being managed by the City's insurers.	Listed for a Case Management Conference on 29 October 2024
Eichenberg v City of Busselton & Anor (PER CIV 2226 2020)	Supreme Court of Western Australia	December 2020	Matter was referred to the City's insurer, LGIS, who have instructed lawyers. The proceedings are being managed by the City's insurers.	Listed for a Case Management Conference on 11 February 2025
Stacey Rouse v City of Busselton and others (CIV 2717 of 2021)	District Court of Western Australia	July 2021	Matter was referred to the City's insurer, LGIS, who have instructed lawyers. The proceedings are being managed by the City's insurers.	Awaiting programming

Note: Litigation is the conduct of legal proceedings by parties before a court and civil litigation is legal proceedings involving a dispute between two parties that isn't based on criminal actions. The City reports on all civil litigation currently before the courts.



# Terms of Reference

**Committee:** **CEO Performance Review Committee**

**Responsible Directorate:** **Finance and Corporate Services** **Corporate Strategy and Performance**

**Version:** **DRAFT**

## 1. INTRODUCTION

- 1.1. The CEO Performance Review Committee (the Committee) is established under the powers given in section 5.8 of the *Local Government Act 1995* (the Act).
- 1.2. The Committee is established for the purpose of assisting the Council to fulfil its functions under the City of Busselton Standards for CEO Recruitment, Performance Review and Termination (CEO Standards) in relation to review of the Chief Executive Officer’s (CEO) performance.

## 2. OBJECTIVE

- 2.1 The Committee is responsible for undertaking the performance review of the CEO and reporting findings and recommendations to the Council.
- 2.2 The functions of the Committee are to:
  - a. provide advice and recommendations to the Council in relation to the appointment of an independent facilitator should it so desire to assist the committee in conducting the CEO performance review;
  - b. develop, review and recommend to the Council performance criteria to be met by the CEO;
  - c. review the CEO’s performance in accordance with the provisions contained within the CEO’s contract of employment and the CEO Performance Review Policy;
  - d. report concluded findings and recommendations to the Council for consideration;
  - e. monitor the progress of achievement by the CEO against the performance criteria;
  - f. provide advice and recommendations to the Council on CEO remuneration reviews and assessments;
  - f.g. Provide advice and recommendations to the Council on the CEO Performance Review Policy.

## 3. MEMBERSHIP

- 3.1. Membership of the Committee will be all nine elected member positions and tThe Council will invite all elected members to be members of ~~appoint to~~ the Committee.
  - a. ~~The Mayor plus two elected members; and~~
  - b. ~~one elected member as deputy member of the Committee.~~
- 3.2. Membership of the Committee will, unless determined otherwise, cease on the day of the next ordinary Council election.

3.3. The Council will invite and appoint new members to the Committee at the Council meeting following each Council election.

3.4. Committee members must:

- a. as soon as practicable after their appointment, complete appropriate training in the conduct of CEO performance reviews;
- b. participate in the performance review process in a fair and impartial manner;
- c. ensure their assessment of the CEO's achievements against the performance criteria is based on evidence;
- d. maintain confidentiality in relation to the performance review and any information received; and
- e. ensure accurate and comprehensive records are kept and provided to the City's administration for recording within the City's record keeping system.

#### 4. PRESIDING MEMBER

4.1. The Committee will appoint a Presiding Member and Deputy Presiding Member to conduct its business.

#### 5. MEETINGS

5.1. The Committee will meet ~~quarterly-formally at least twice per year. The Committee members may also meet outside of formal Committee meetings to undertake functions which inform their decision making e.g. CEO performance review meetings, meetings with an independent facilitator.~~

5.2. The Committee will report to the Council in accordance with clause 2.10 of the *City of Busselton Standing Orders Local Law 2018*.

5.3. Meeting Agenda papers are to be provided to members not less than five business days -72 hours prior to the meeting.

5.4. The Presiding Member will ensure that detailed minutes of all meetings are kept in accordance with the Part 14 of the *City of Busselton Standing Orders Local Law 2018*.

5.5. All members of the Committee will have one vote. If the vote of the members present is equally divided, the Presiding Member will cast a second vote.

5.6. Where the Committee makes a recommendation to the Council, the Chief Executive Officer will ensure that the recommendation is on the agenda of the next practicable ordinary Council meeting.

#### 6. QUORUM

6.1. The quorum for a meeting will be at least 50% of the number of offices of membership, whether vacant or not.

#### 7. DELEGATED POWERS

7.1. The Committee does not have authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from the Council.

7.2. Committee recommendations are not binding on the Council and must be endorsed by Council to take effect.

#### 8. EVALUATION OF COMMITTEE'S EFFECTIVENESS

8.1. At the meeting of the Committee prior to the ordinary Council elections, officers will present for the Councils consideration, a review as to the effectiveness and ongoing relevance of the Committee.

9. APPROVAL

Council Adoption	DATE		Resolution #	
Previous Adoption	DATE	18 October 2023	Resolution #	C2310/147