Southern Drive, Busselton, Western Australia
Telephone: (08) 9781 0444 Facsimile: (08) 9752 4958
Email: city@busselton.wa.gov.au
Web: www.busselton.wa.gov.au

Office Hours: Monday to Friday 8.30am to 4.30pm

Seniors Community Housing Application - Overview

Through a Joint Venture with the Department of Communities, the City provides community housing for eligible seniors. The City has two complexes comprising of 42 units in total, 10 of which have two bedrooms reserved for couples:

Kweelam Court located at 26 Harris Road, Busselton (14 Units); and
Winderlup Villas located at 6 Marine Terrace and 21 West Street, Busselton (28 Units).
Note that Winderlup Villas has 6 Units on level one. All other Units at both complexes are at ground level.

Eligibility

Eligibility for Seniors Community Housing is based upon the following:

1. **Age** - Applicants must be a minimum age of 55 years.
2. **Income** - Applicants must be able to demonstrate that they meet the financial criteria applied to Senior's Community Housing by the Department of Communities.
3. **Assets** - Applicants must meet the *Community Housing Income & Asset Limits Policy* by providing evidence of assets and monies held on deposit, bank accounts including term deposits and superannuation funds.
4. **Resident status** - Applicants are required to be an Australian citizen or have permanent resident status.
5. The need to register with the Department of Communities for Public Housing is ***optional***, however if you are NOT approved by the Department for Public Housing eligibility for Seniors Community Housing with the City is limited to 21 units.
6. To apply for Public Housing go to the **Department of Housing: 88 Kent Street, Busselton, WA 6280; Ph: (08) 6277 3666 or email: busselton@communities.wa.gov.au**

If you wish to discuss eligibility with the City's Property Officer prior to completing an Application Form it is best to make an appointment at the Customer Service Desk or via phone.

Availability

There are currently no units available for allocation. Applications meeting the eligibility criteria will be put on a waitlist to be reviewed when accommodation within the City's Community Housing portfolio becomes available. Should a unit become available you may be contacted and will be required to demonstrate current eligibility criteria.

Other Providers

Applicants are strongly encouraged to apply to other affordable housing providers, a contact list is provided for your information.

All communications to:

Attention: Property Officer

Phone: 9781 0381

Email: city@busselton.wa.gov.au

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APPLICATION FORM

SENIORS COMMUNITY HOUSING – APPLICATION FOR RENTAL ACCOMMODATION

A Joint Venture between City of Busselton and Department of Communities – Housing.

PLEASE COMPLETE ALL SECTIONS AND SIGN DECLARATION BEFORE PRESENTING TO CITY

SECTION A – APPLICANT/S DETAILS

APPLICANT ONE:

Full Name: _____

Date of Birth: _____ Gender: Male ☐ Female ☐ Other ☐

Telephone: _____ Email: _____

Drivers Licence Number: _____ Passport Number: _____

(To be viewed by Community Housing Officer on application)

Are you an Australian Citizen or permanent resident? Yes ☐ No ☐

APPLICANT TWO: (If Applicable) Relationship with Applicant One: _____

Full Name: _____

Date of Birth: _____ Gender: Male ☐ Female ☐ Other ☐

Telephone: _____ Email: _____

Drivers Licence and/or Passport to be presented to City of Busselton officer to sighting

Are you an Australian Citizen or permanent resident? Yes ☐ No ☐

Current Address: _____

Current Landlord/Owner Details: _____

(Please include name and contact details, attach any written references)

Commencement Date of current Lease: ____ / ____ / _____

Is the Lease a Periodic Term or a Fixed Term (please circle) if a Fixed Term what is the Expiry Date: ____ / ____ / _____

Type of Current Accommodation (please tick)

House ☐ Unit ☐ Park Home ☐ Caravan ☐ Guest House ☐

Boarding House ☐ Family/Friends ☐ Other: _____

How much rent/board (please circle) per week do you pay? $_____ per week *(NB: Board includes meals)*

Previous Address: _____

Previous Landlord/Owner Details: _____

(Please include name and contact details, attach any written references)

Length of Occupation: ____ / ____ / _____ to ____ / ____ / _____

SECTION B – ASSESTS AND INCOME

		YES	NO
1.	Do you own property or land?	❒	❒
2.	Do you have any interest/share in any other property?	❒	❒

If yes, provide value and details:

_____

3.	Do you have any cash assets? (cash in bank, superannuation, term deposit, etc.)	❒	❒

If yes, please contact the Property Officer to make view statement/s for past 3 months for ALL accounts.

(i) Bank/Super Fund: _____

Account Holder: _____ Balance $ _____

(ii) Bank/Super Fund: _____

Account Holder: _____ Balance $ _____

4.	Do you hold shares, bonds or any similarly security? If yes please list and provide current value	❒	❒

(i) Type: _____

Account Holder _____ Value $ _____

(ii) Type: _____

Account Holder _____ Value $ _____

5. FORTNIGHLY INCOME

(Please provide a copy of your current Centrelink Income Statement)

APPLICANT ONE		**APPLICANT TWO**	
Age/Disability Pension	$_____	Age/Disability Pension	$_____
Wages / Salary	$_____	Wages / Salary	$_____
DVA Pension	$_____	DVA Pension	$_____
Superannuation	$_____	Superannuation	$_____
Bank Interest	$_____	Bank Interest	$_____
Investment Income (list)	$_____	Investment Income (list)	$_____
_____		_____	
Other	$_____	Other	$_____

6.	Do you own any cars, trailer, caravans or boats?	❒	❒

If yes, please list

(i) Type _____ Make _____Rego #_____

(ii) Type _____ Make _____Rego #_____

SECTION C – DEPARTMENT OF COMMUNITIES – HOUSING

		YES	NO
1.	Are you on the Housing Authority Waitlist?	❒	❒
	(Please provide a supporting letter of approval from Housing Authority)		
2.	Have you lived in a Housing Authority house or apartment in the past?	❒	❒
3.	Have you ever been offered a house or apartment by the Housing Authority in the past?	❒	❒
4.	Have you ever had your lease terminated due to rent arrears or any other breach?	❒	❒

If yes any of the above, please provide details: _____

SECTION D – PETS

		YES	NO
1.	Do you own a pet or pets?	❒	❒

2. Number of pets: _____

(i) Type of pet: _____ Breed: _____ Registration Number: _____

(ii) Type of pet: _____ Breed: _____ Registration Number: _____

SECTION E – ACCOMMODATION REQUIREMENTS

	APPLICANT ONE	YES	NO	APPLICANT TWO	YES	NO
1.	Are you physically able to maintain independent living? (No domestic or dining service is provided)	❒	❒	Are you physically able to maintain independent living? (No domestic or dining service is provided)	❒	❒

2.	Are you able to negotiate stairs to a level one Unit ? *(Not applicable for couples applications)*	❒	❒

If No, please specify the reason or provide medical reports:

_____

_____

SECTION F – EXPECTATIONS/BENEFITS

1. The City of Busselton Community Housing units are the subject of Joint Venture Agreement with the Dept of Communities - Housing. They are only suitable for persons that are able to live independently.

2. The units share common facilities, such as parking, gardens and pathways across two separate complexes. Accommodation is in close proximity to other occupants, all of which, are encouraged to create an inclusive, welcoming and hospitable Community.

3. Successful applicants will be required to enter into a Residential Tenancy Agreement which will contain provisions requiring tenants to comply with conditions that may vary from time to time to ensure the preservation of good neighbourly conduct and satisfactory upkeep of the unit.

4. Units are affordable, well maintained and within close proximity to the CBD and services.

5. All Applicants declining an offer of housing may be removed from the City of Busselton Community Housing waitlist at the sole discretion of the City of Busselton.

Document Set ID: 4469557
Version: 23, Version Date: 04/07/2026

SECTION G – NEXT OF KIN

NEXT OF KIN FOR APPLICANT ONE:

Name: _____

Address: _____

Contact Number: _____ Relationship to Applicant: _____

NEXT OF KIN FOR APPLICANT TWO:

Name: _____

Address: _____

Contact Number: _____ Relationship to Applicant: _____

SECTION H – ADDITIONAL and SUPPORTING INFORMATION

Please state any other facts or circumstances which may have a bearing on your application.

_____

_____

_____

_____

_____

DECLARATION

I/We declare that all details in this form are true and correct

Please note that making a false statement may be an offence.

APPLICANT ONE

Signature: _____

Date: ____ / ____ / _____

APPLICANT TWO

Signature: _____

Date: ____ / ____ / _____

CHECKLIST – OFFICE USE ONLY - DOCUMENTATION TO BE SIGHTED	
All information below to be sighted on application	**OFFICE USE ONLY**
Licence and/or passport	❒
Bank statement/s	❒
Superannuation Statement/s	❒
Financial Investment Income (i.e. Term Deposits, Business Income)	❒
Centrelink Income Statement	❒

The City of Busselton collects your personal information to assess eligibility for, administer and manage the Seniors Community Housing program. Information may be used and disclosed to the Department of Communities and other persons or organisations where necessary to assess or administer your application, and as authorised by law.

To learn how your personal information is handled, scan the QR code to access the City's Privacy Statement or contact the Privacy Officer at privacy@busselton.wa.gov.au.

Affordable Housing Options for over 55's in the South West

Department of Communities (Housing) Busselton Office
88 Kent Street, Busselton, WA 6280 **(08) 6277 3666** **busselton@communities.wa.gov.au**
www.wa.gov.au/organisation/department-of-communities/community-housing

BUSSELTON	Contact Phone	Email Address
South West Village (Freemasons)	(08) 9409 2322	enquiries@mcwa.net.au
BUNBURY	**Contact Phone**	**Web Address**
Alliance Housing	(08) 9791 5438	www.alliancehousing.com.au/contact
Accordwest	1800 115 799	www.accordwest.com.au/contact
Entry Point	1800 124 684	www.entryppoint.com.au
Housing Choices	(08) 9722 7200	info-wa@hcau.org.au
Ingenia Gardens Carey Park	1800 445 464	www.ingeniagardens.com.au
Department of Housing (Bunbury)	(08) 6414 3204	bunbury@communities.wa.gov.au
DENMARK	**Contact Phone**	**Web Address**
Amaroo Village	1300 653 967	www.amaroovillage.com.au/denmark-village
OTHER SOUTH WEST	**Contact Phone**	**Web Address**
Bethanie	13 11 51	www.bethanie.com.au
Foundation Housing	(08) 9422 0700	www.foundationhousing.org.au
Southern Cross Housing Ltd	1300 669 189	www.scrosswa.org.au
Community Housing Ltd	1300 245 468	www.chl.org.au
OTHER METRO	**Contact Phone**	**Web Address**
Activ Foundation (disability housing)	(08) 9387 0555	www.activ.asn.au
Amana Living Inc	1300 376 394	www.amanaliving.com.au
Amaroo Care Services Inc	1300 653 967	www.amaroovillage.com.au
Centrecare Inc (homeless accom)	(08) 9325 6644	www.centrecare.com.au
Advance Housing	(08) 9845 9697	https://advancehousing.com.au/contact-us
Noongar Mia Mia (indigenous housing)	1800 789 562	www.noongarmiamia.com.au
The Salvation Army (WA) Property Trust	08 9492 7135	sahwa.info@salvationarmy.org.au
St Bart's	08 9323 5100	http://stbarts.org.au
St Patrick's Community Support Centre Ltd	08 6372 4800	http://www.stpats.com.au
Housing Plus (St Vincent De Paul WA)	08 9374 3200	www.vinnies.org.au/wa
Uniting Care West	1300 663 298	www.unitingcarewest.org.au
Juniper (Uniting Church Homes)	1300 313 000	https://www.juniper.org.au/contact-us
Further Contact Details:	**Contact number**	**Email Address**
St Vincent De Paul Society WA Inc	1300 794 054	housing.service@svdpwa.org.au
Uniting Church Busselton	08 9752 3304	
Salvation Army Busselton	08 9754 2733	
St Marys Anglican Church	08 9754 3775	
ADVOCARE 1800 655 566	1800 655 566	carefinders@advocare.org.au
Sth West Community Legal	08 9791 3206	

** Provided as information only and all contact details subject to change.*

Independent Living Rentals within Retirement Villages in the South West

BUSSELTON	Contact number	Email Address
William Carey Court Village	1300 660640	villages@baptistcare.com.au
Adventist Village	9354 4133	wa_ac@adventist.org.au
Masonic South West Village	9409 2322	info@masoniccarewa.com.au
BUNBURY	**Contact number**	**Email Address**
Bethanie Elanora	1300 555 465	sales@bethanie.com.au
Bunbury Village	9409 2322	info@masoniccarewa.com.au
Wattle Hill Care	9721 4100	admin@whl.org.au
Carey Park Gardens	9721 9011	
Bethanie Dalyellup	1300 883 893	sales@bethanie.com.au
OTHER SOUTHWEST	**Contact number**	**Email Address**
Silver Vines (Margaret River)	9721 9000	villages@baptistcare.com.au
Geegeelup Village (Bridgetown)	9761 1366	reception@geegeelup.com.au
Hocart Lodge Aged Centre Inc (Harvey)	9729 0499	reception@hocartlodge.com.au
Riverview Residence Village (Collie)	9734 0222	
Further Contact Details:	**Contact number**	**Email Address**
St Vincent De Paul Society WA Inc	1300 794 054	housing.service@svdpwa.org.au
Uniting Church Busselton	08 9752 3304	
Salvation Army Busselton	08 9754 2733	
St Marys Anglican Church	08 9754 3775	
ADVOCARE 1800 655 566	1800 655 566	carefinders@advocare.org.au
Sth West Community Legal	08 9791 3206	
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