

Office Hours: Monday to Friday 8.30am to 4.30pm



Seniors Community Housing Application - Overview

Through a Joint Venture with the Department of Communities, the City provides community housing for eligible seniors. The City has two complexes comprising of 42 units in total, 10 of which have two bedrooms reserved for couples:

Kweelam Court located at 26 Harris Road, Busselton (14 Units); and
Winderup Villas located at 6 Marine Terrace and 21 West Street, Busselton (28 Units).

Note that Winderup Villas has 6 Units on level one. All other Units at both complexes are at ground level.

Eligibility

Eligibility for Seniors Community Housing is based upon the following:

1. **Age** - Applicants must be a minimum age of 55 years.
2. **Income** - Applicants must be able to demonstrate that they meet the financial criteria applied to Senior's Community Housing by the Department of Communities.
3. **Assets** - Applicants must meet the *Community Housing Income & Asset Limits Policy* by providing evidence of assets and monies held on deposit, bank accounts including term deposits and superannuation funds.
4. **Resident status** - Applicants are required to be an Australian citizen or have permanent resident status.
5. The need to register with the Department of Communities for Public Housing is **optional**, however if you are NOT approved by the Department for Public Housing eligibility for Seniors Community Housing with the City is limited to 21 units.
6. To apply for Public Housing go to the **Department of Housing: 88 Kent Street, Busselton, WA 6280**;
Ph: (08) 6277 3666 or email: busselton@communities.wa.gov.au

If you wish to discuss eligibility with the City's Property Officer prior to completing an Application Form it is best to make an appointment at the Customer Service Desk or via phone.

Availability

There are currently no units available for allocation. Applications meeting the eligibility criteria will be put on a waitlist to be reviewed when accommodation within the City's Community Housing portfolio becomes available. Should a unit become available you may be contacted and will be required to demonstrate current eligibility criteria.

Other Providers

Applicants are strongly encouraged to apply to other affordable housing providers, a contact list is provided for your information.

All communications to:

Attention: Property Officer

Phone: 9781 0381

Email: city@busselton.wa.gov.au

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APPLICATION FORM

SENIORS COMMUNITY HOUSING – APPLICATION FOR RENTAL ACCOMMODATION

A Joint Venture between City of Busselton and Department of Communities – Housing.

PLEASE COMPLETE ALL SECTIONS AND SIGN DECLARATION BEFORE PRESENTING TO CITY

SECTION A – APPLICANT/S DETAILS

APPLICANT ONE:

Full Name: _____

Date of Birth: _____ Gender: Male Female Other

Telephone: _____ Email: _____

Drivers Licence Number: _____ Passport Number: _____

 **(To be viewed by Community Housing Officer on application)**

Are you an Australian Citizen or permanent resident? Yes No

APPLICANT TWO: (If Applicable) Relationship with Applicant One: _____

Full Name: _____

Date of Birth: _____ Gender: Male Female Other

Telephone: _____ Email: _____

Drivers Licence and/or Passport to be presented to City of Busselton officer to sighting

Are you an Australian Citizen or permanent resident? Yes No

Current Address: _____

Current Landlord/Owner Details: _____

 **(Please include name and contact details, attach any written references)**

Commencement Date of current Lease: ____ / ____ / ____

Is the Lease a Periodic Term or a Fixed Term (please circle) if a Fixed Term what is the Expiry Date: ____ / ____ / ____

Type of Current Accommodation (please tick)

House Unit Park Home Caravan Guest House

Boarding House Family/Friends Other: _____

How much rent/board (please circle) per week do you pay? \$ _____ per week (NB: Board includes meals)

Previous Address: _____

Previous Landlord/Owner Details: _____

 **(Please include name and contact details, attach any written references)**

Length of Occupation: ____ / ____ / ____ to ____ / ____ / ____

SECTION B – ASSESTS AND INCOMEYES NO

1. Do you own property or land?
2. Do you have any interest/share in any other property?

If yes, provide value and details:

3. Do you have any cash assets? (cash in bank, superannuation, term deposit, etc.)

**If yes, please contact the Property Officer to make view statement/s for past 3 months for ALL accounts.**

(i) Bank/Super Fund: _____

Account Holder: _____ Balance \$ _____

(ii) Bank/Super Fund: _____

Account Holder: _____ Balance \$ _____

4. Do you hold shares, bonds or any similarly security? If yes please list and provide current value

(i) Type: _____

Account Holder _____ Value \$ _____

(ii) Type: _____

Account Holder _____ Value \$ _____

5. FORTNIGHLY INCOME**(Please provide a copy of your current Centrelink Income Statement)****APPLICANT ONE**

Age/Disability Pension \$ _____

Wages / Salary \$ _____

DVA Pension \$ _____

Superannuation \$ _____

Bank Interest \$ _____

Investment Income (list) \$ _____

Other \$ _____

APPLICANT TWO

Age/Disability Pension \$ _____

Wages / Salary \$ _____

DVA Pension \$ _____

Superannuation \$ _____

Bank Interest \$ _____

Investment Income (list) \$ _____

Other \$ _____

6. Do you own any cars, trailer, caravans or boats?

If yes, please list

(i) Type _____ Make _____ Rego # _____

(ii) Type _____ Make _____ Rego # _____

SECTION C – DEPARTMENT OF COMMUNITIES - HOUSING

| | YES | NO |
|--|--------------------------|--------------------------|
| 1. Are you on the Housing Authority Waitlist? | <input type="checkbox"/> | <input type="checkbox"/> |
| (Please provide a supporting letter of approval from Housing Authority) | | |
| 2. Have you lived in a Housing Authority house or apartment in the past? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever been offered a house or apartment by the Housing Authority in the past? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever had your lease terminated due to rent arrears or any other breach? | <input type="checkbox"/> | <input type="checkbox"/> |

If yes any of the above, please provide details: _____

SECTION D – PETS

| | YES | NO |
|------------------------------|--------------------------|----------------------------|
| 1. Do you own a pet or pets? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Number of pets: _____ | | |
| (i) Type of pet: _____ | Breed: _____ | Registration Number: _____ |
| (ii) Type of pet: _____ | Breed: _____ | Registration Number: _____ |

SECTION E – ACCOMMODATION REQUIREMENTS

| APPLICANT ONE | YES | NO | APPLICANT TWO | YES | NO |
|---|--------------------------|--------------------------|--|--------------------------|--------------------------|
| 1. Are you physically able to maintain independent living? (No domestic or dining service is provided) | <input type="checkbox"/> | <input type="checkbox"/> | Are you physically able to maintain independent living? (No domestic or dining service is provided) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are you able to negotiate stairs to a level one Unit ? (Not applicable for couples applications) | | | <input type="checkbox"/> | <input type="checkbox"/> | |

If No, please specify the reason or provide medical reports:

SECTION F – EXPECTATIONS/BENEFITS

1. The City of Busselton Community Housing units are the subject of Joint Venture Agreement with the Dept of Communities - Housing. They are only suitable for persons that are able to live independently.
2. The units share common facilities, such as parking, gardens and pathways across two separate complexes. Accommodation is in close proximity to other occupants, all of which, are encouraged to create an inclusive, welcoming and hospitable Community.
3. Successful applicants will be required to enter into a Residential Tenancy Agreement which will contain provisions requiring tenants to comply with conditions that may vary from time to time to ensure the preservation of good neighbourly conduct and satisfactory upkeep of the unit.
4. Units are affordable, well maintained and within close proximity to the CBD and services.
5. All Applicants declining an offer of housing may be removed from the City of Busselton Community Housing waitlist at the sole discretion of the City of Busselton.

SECTION G – NEXT OF KIN

NEXT OF KIN FOR APPLICANT ONE:

Name: _____

Address: _____

Contact Number: _____ Relationship to Applicant: _____

NEXT OF KIN FOR APPLICANT TWO:

Name: _____

Address: _____

Contact Number: _____ Relationship to Applicant: _____

SECTION H – ADDITIONAL and SUPPORTING INFORMATION

Please state any other facts or circumstances which may have a bearing on your application.

DECLARATION

I/We declare that all details in this form are true and correct

Please note that making a false statement may be an offence.

APPLICANT ONE

Signature: _____

Date: _____ / _____ / _____

APPLICANT TWO

Signature: _____

Date: _____ / _____ / _____

CHECKLIST – OFFICE USE ONLY - DOCUMENTATION TO BE SIGHTED

| All information below to be sighted on application | OFFICE USE ONLY |
|---|--------------------------|
| Licence and/or passport | <input type="checkbox"/> |
| Bank statement/s | <input type="checkbox"/> |
| Superannuation Statement/s | <input type="checkbox"/> |
| Financial Investment Income (i.e. Term Deposits, Business Income) | <input type="checkbox"/> |
| Centrelink Income Statement | <input type="checkbox"/> |

Affordable Housing Options for over 55's in the South West

Department of Communities (Housing) Busselton Office

88 Kent Street, Busselton, WA 6280

(08) 6277 3666 busselton@communities.wa.gov.au

www.wa.gov.au/organisation/department-of-communities/community-housing

| BUSSELTON | Contact Phone | Email Address |
|---|-----------------------|--|
| South West Village (Freemasons) | (08) 9409 2322 | enquiries@mcwa.net.au |
| BUNBURY | Contact Phone | Web Address |
| Alliance Housing | (08) 9791 5438 | www.alliancehousing.com.au/contact |
| Accordwest | 1800 115 799 | www.accordwest.com.au/contact |
| Entry Point | 1800 124 684 | www.entrypoint.com.au |
| Housing Choices | (08) 9722 7200 | info-wa@hcau.org.au |
| Ingenia Gardens Carey Park | 1800 445 464 | www.ingeniagardens.com.au |
| Department of Housing (Bunbury) | (08) 6414 3204 | bunbury@communities.wa.gov.au |
| DENMARK | Contact Phone | Web Address |
| Amaroo Village | 1300 653 967 | www.amarovalley.com.au/denmark-village |
| OTHER SOUTH WEST | Contact Phone | Web Address |
| Bethanie | 13 11 51 | www.bethanie.com.au |
| Foundation Housing | (08) 9422 0700 | www.foundationhousing.org.au |
| Southern Cross Housing Ltd | 1300 669 189 | www.scrosswa.org.au |
| Community Housing Ltd | 1300 245 468 | www.chl.org.au |
| OTHER METRO | Contact Phone | Web Address |
| Activ Foundation (disability housing) | (08) 9387 0555 | www.activ.asn.au |
| Amana Living Inc | 1300 376 394 | www.amanaliving.com.au |
| Amaroo Care Services Inc | 1300 653 967 | www.amarovalley.com.au |
| Centrecare Inc (homeless accom) | (08) 9325 6644 | www.centrecare.com.au |
| Advance Housing | (08) 9845 9697 | https://advancehousing.com.au/contact-us |
| Noongar Mia Mia (indigenous housing) | 1800 789 562 | www.noongarmiamia.com.au |
| The Salvation Army (WA) Property Trust | 08 9492 7135 | sahwa.info@salvationarmy.org.au |
| St Bart's | 08 9323 5100 | http://stbarts.org.au |
| St Patrick's Community Support Centre Ltd | 08 6372 4800 | http://www.stpats.com.au |
| Housing Plus (St Vincent De Paul WA) | 08 9374 3200 | www.vinnies.org.au/wa |
| Uniting Care West | 1300 663 298 | www.unitingcarewest.org.au |
| Juniper (Uniting Church Homes) | 1300 313 000 | https://www.juniper.org.au/contact-us |
| Further Contact Details: | Contact number | Email Address |
| St Vincent De Paul Society WA Inc | 1300 794 054 | housing.service@svdpwa.org.au |
| Uniting Church Busselton | 08 9752 3304 | |
| Salvation Army Busselton | 08 9754 2733 | |
| St Marys Anglican Church | 08 9754 3775 | |
| ADVOCARE 1800 655 566 | 1800 655 566 | carefinders@advocare.org.au |
| Sth West Community Legal | 08 9791 3206 | |

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Independent Living Rentals within Retirement Villages in the South West