



# TRAINING REPORT

Elected Members  
2024/2025



## **BACKGROUND**

On 6 July 2019, amendments to the *Local Government Act 1995* (the Act) relating to elected member training, came into effect. These amendments addressed the complex and significant role that elected members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

### **Compulsory Training**

In accordance with Section 5.126 of the Act and Regulation 35 of the *Local Government Administration Regulations 1996*, elected members must complete the Council Member Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essential course consists of the following modules:

- a) Understanding Local Government
- b) Serving on Council
- c) Meeting Procedures
- d) Conflicts of Interest
- e) Understanding Financial Reports and Budgets

### **Continuing Professional Development**

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held 13 December 2023, Council resolved (C2312/199) to adopt the [Elected Member Training and Professional Development Council Policy](#).

### **Reporting**

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by elected members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

The details of all training completed by elected members during the 2024/2025 financial year are outlined below.

## Council Member Essentials Course

All elected members who were elected at the 2023 ordinary local government elections are required to complete the Council Member Essentials course.

The following table details the modules of the Council Member Essentials course that have been completed by elected members during the 2024/2025 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Andrew Macnish	Meeting Procedures	24/10/2024	WALGA
Jarrold Kennedy	Serving on Council	12/08/2024	WALGA
Anne Ryan	Serving on Council	12/08/2024	WALGA
Richard Beecroft	Conflicts of Interest	21/08/2024	WALGA
	Meeting Procedures	13/11/2024	WALGA
	Serving on Council	16/10/2024	WALGA
	Understanding Financial Reports and Budgets	19/03/2025	WALGA

## Continuing Professional Development (CPD)

Elected members are encouraged to undertake/continue professional development during their term as elected members. The following table details the professional development training completed by elected members during the 2024/2025 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Phill Cronin	Bishop Media Training	29/08/2024	Bishop Media
Jodie Lee	CEO Performance Review	25/11/2024	WALGA
Andrew Macnish	CEO Performance Review	11/03/2025	WALGA
Anne Ryan	CEO Performance Review	11/03/2025	WALGA
Jarrod Kennedy	Oversee Local Government Asset Management	08/05/2025	WALGA
	CEO Performance Review	11/03/2025	WALGA
	Dealing with Conflict	14/11/2024	WALGA
Kate Cox	Diploma of Local Government	26/07/2024	WALGA
Mikayla Love	Dealing with Conflict	11/04/2025	WALGA
Val Kaigg	Planning Practices – The Essentials	06/06/2025	WALGA
	Speaking Professionally as an Elected Member	06/09/2024	WALGA