



# TRAINING REPORT

Elected Members  
2020/2021



## **BACKGROUND**

On 6 July 2019, amendments to the Local Government Act 1995 (the Act) relating to Elected Member training, came into effect. These amendments addressed the complex and significant role that Elected Members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

### **Compulsory Training**

In accordance with Section 5.126 of the Act and Regulation 35 of the Local Government Administration Regulations 1996, Elected Members must complete the Council members Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essentials course consists of the following modules:

- a. Understanding Local Government
- b. Serving on Council
- c. Meeting Procedures
- d. Conflicts of Interest
- e. Understanding Financial Reports and Budgets

### **Continuing Professional Development**

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held 12 August 2020, Council resolved (C2008/079) to adopt Elected Member Training and Professional Development Council Policy.

### **Reporting**

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by Elected Members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

## **COMMENT**

The details of all training completed by Elected Members during the 2020/2021 Financial Year are detailed below.

### **Council Members Essentials Course**

All Elected Members who were elected at the 2019 Ordinary Local Government Elections are required to complete the Council Members Essentials course. The course must be completed prior to 21 October 2020.

The following table details the modules of the Council Member Essentials course that have been completed by Elected Members during the 2020/2021 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
<b>Kelly Hick</b>	Conflicts of Interest	8 July 2020	WALGA
	Meeting Procedures	29 January 2021	WALGA
	Understanding Financial Reports and Budgets	4 February 2021	WALGA
	Serving on Council	16 February 2021	WALGA
<b>Paul Carter</b>	Understanding Local Government	1 July 2020	WALGA
	Understanding Financial Reports and Budgets	2 July 2020	WALGA
<b>Kate Cox</b>	Meeting Procedures	6 August 2020	WALGA
	Conflicts of Interest	10 August 2020	WALGA
	Understanding Local Government	18 August 2020	WALGA
	Serving on Council	24 September 2020	WALGA
	Understanding Financial Reports and Budgets	24 September 2020	WALGA
<b>Phill Cronin</b>	Serving on Council	5 October 2020	WALGA
	Understanding Financial Reports and Budgets	5 October 2020	WALGA
<b>Sue Ricelli</b>	Serving on Council	8 September 2020	WALGA

#### Continuing Professional Development (CPD)

Elected Members are encouraged to undertake/continue professional development during their terms as Elected Members. The following table details the profession development training completed by Elected Members during the 2020/2021 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider