

## **Finance Committee Agenda**

***24 November 2021***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

[city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

**CITY OF BUSSELTON**

**MEETING NOTICE AND AGENDA – 24 NOVEMBER 2021**

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**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Finance Committee will be held in the Committee Room, Administration Building, Southern Drive, Busselton on Wednesday, 24 November 2021, commencing at 10.00am.

The attendance of Committee Members is respectfully requested.

**DISCLAIMER**

Statements or decisions made at Committee meetings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Committee meeting.



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**MIKE ARCHER**

**CHIEF EXECUTIVE OFFICER**

19 November 2021

**CITY OF BUSSELTON**

**AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 24 NOVEMBER 2021**

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1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 10 November 2021**



**RECOMMENDATION**

**That the Minutes of the Finance Committee Meeting held 10 November 2021 be confirmed as a true and correct record.**



## 6. REPORTS

### 6.1 LIST OF PAYMENTS MADE - OCTOBER 2021

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Operations
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services – Sarah Pierson
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A List of Payments - October 2021  

### OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M118971 – M119007, EF082495 – EF083069, T7575 – T7577, DD004629 – DD004657, as well as payroll payments, together totalling \$7,738,730.42

### EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of October 2021, for noting by the Council and recording in the Council Minutes.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

### OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of October 2021 is presented for information.

### Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

### Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

### Financial Implications

There are no financial implications associated with the officer recommendation.

### Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

Not applicable.

**CONCLUSION**

The list of payments made for the month of October 2021 is presented for information.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF OCTOBER 2021

CHEQUE PAYMENTS	CHEQUE # 118904 - 119007	35,624.84
ELECTRONIC TRANSFER PAYMENTS	EFT82495 - EFT83069	1,731,186.42
TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
		<b>7,738,730.42</b>

DATE	REF #	NAME	CHEQUE PAYMENTS OCTOBER 2021	DESCRIPTION	AMOUNT \$
14/10/2021	118904	AMY MOLLOY	CANCELLED CHQ		(236.00)
13/10/2021	118991	ANNE MARIE & STEPHEN JOHN MAGILL	REFUND OF RATE OVERPAYMENT		802.88
13/10/2021	118972	ANNE MCCORMACK	REFUND OF ANIMAL TRAP BOND		102.00
20/10/2021	119001	AREF GULZARI	REFUND OF FACILITY HIRE BOND		360.00
13/10/2021	118978	BARRY JAMES UREN	REFUND OF RATE OVERPAYMENT		810.64
13/10/2021	118994	BERYL ANNE & JOHN KENNETH RILEY	REFUND OF RATE OVERPAYMENT		750.00
26/10/2021	119004	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT		226.65
26/10/2021	119002	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT		605.20
13/10/2021	118974	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT		22.00
13/10/2021	118984	DAVID ARTHUR DAVIES	REFUND OF RATE OVERPAYMENT		123.98
13/10/2021	118971	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION		981.00
26/10/2021	119003	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION		327.00
13/10/2021	118996	DERIENNE LEE GULANS	REFUND OF RATE OVERPAYMENT		800.06
13/10/2021	118985	DIANA EVELYN HEMSLEY	REFUND OF RATE OVERPAYMENT		765.54
13/10/2021	118982	ELAINE HOGAN	REFUND OF RATE OVERPAYMENT		798.66
22/10/2021	119000	FRED ROSE EXCAVATOR HIRE	EXCAVATOR TO DISMANTLE MATTRESSES		10,769.00
26/10/2021	119006	HENDRICK & LORRAINE FAY DE BOER	REFUND OF RATE OVERPAYMENT		802.18
13/10/2021	118988	JILL ANNETTE FULLER	REFUND OF RATE OVERPAYMENT		750.00
13/10/2021	118977	JOHN GERALD SMYTHE	REFUND OF RATE OVERPAYMENT		806.41
13/10/2021	118980	JULIE MAY & JOHN HARDING CARY	REFUND OF RATE OVERPAYMENT		134.55
22/10/2021	118998	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES		181.30
13/10/2021	118993	LEE HAYDEN HARDMAN	REFUND OF RATE OVERPAYMENT		799.36
13/10/2021	118989	LESLIE EDWARD SINDEN	REFUND OF RATE OVERPAYMENT		750.00
26/10/2021	119007	LEVETTE LEAVER	REFUND OF RATE OVERPAYMENT		1,266.04
13/10/2021	118986	LORNA DULCIE & EUGENE ROBERT JOHN MICKLE	REFUND OF RATE OVERPAYMENT		797.24
26/10/2021	119005	MARGARET F HANNAY	REFUND OF RATE OVERPAYMENT		535.58
13/10/2021	118983	MARLENE GAY MCGREGOR	REFUND OF RATE OVERPAYMENT		750.00
13/10/2021	118987	MAUREEN ELIZABETH JEAN NEILL	REFUND OF RATE OVERPAYMENT		805.70
13/10/2021	118979	MAUREEN PATRICIA UPTON	REFUND OF RATE OVERPAYMENT		814.17
13/10/2021	118981	MICHELLE LYNN GREEN	REFUND OF RATE OVERPAYMENT		802.18
13/10/2021	118995	PAMELA REMA & DAVID ROBERT RICHARDS	REFUND OF RATE OVERPAYMENT		794.00
13/10/2021	118992	RAYMOND ARTHUR COSTELLO	REFUND OF RATE OVERPAYMENT		799.36
13/10/2021	118976	RAYMOND JOHN & DAPHNE VERONICA PURDY	REFUND OF RATE OVERPAYMENT		750.00
13/10/2021	118990	URSULA & WERNER FAHRER	REFUND OF RATE OVERPAYMENT		796.54
12/10/2021	118997	VERONICA ANDERSON	REFUND JETTY TOURIST PARK BOND		60.00
13/10/2021	118973	WA FOUNDATION FOR DEAF CHILDREN	REFUND OF HALL & KEY DEPOSITS		200.00
22/10/2021	118999	WATER CORPORATION	WATER SERVICES		3,416.62
13/10/2021	118975	WILLIAM DESMOND HARE	REFUND OF RATE OVERPAYMENT		805.00
					<b>35,624.84</b>

DATE	REF #	NAME	EFT PAYMENTS OCTOBER 2021	DESCRIPTION	AMOUNT \$
22/10/2021	82903	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTING		9,383.00
22/10/2021	82753	A & Z HAMMARSTROM	ART SALES		14.00
22/10/2021	82793	A M TAYLOR	ART SALES		8.40
8/10/2021	82540	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES		3,150.00
22/10/2021	82805	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES		880.00
22/10/2021	82809	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING		7,700.00
8/10/2021	82544	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING		2,227.50
22/10/2021	82966	AC FORSTER & SON	PLUMBING SERVICES		701.00
22/10/2021	82993	ACTIV FOUNDATION INC	MAINTENANCE SERVICES		52,089.73
8/10/2021	82622	ACTIV FOUNDATION INC	MAINTENANCE SERVICES		280.00
8/10/2021	82513	ACURIX NETWORKS	INTERNET WIFI ACCESS		3,689.13
13/10/2021	82683	ACURIX NETWORKS	INTERNET WIFI ACCESS		3,688.30
22/10/2021	82826	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES		4,972.40
8/10/2021	82549	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES		1,034.00
22/10/2021	82867	AJ & B DOBBE	SURVEYING SERVICES		2,475.00
22/10/2021	82803	ALINTA SALES PTY LTD	ELECTRICITY		45.45
22/10/2021	83025	ALISON BROWN	ART SALES		33.60
22/10/2021	82882	ALISON BURTON	ART SALES		356.30
22/10/2021	82917	ALLYCE WRIGHT	REFUND OF BTP FEE		60.00
8/10/2021	82556	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY		770.20
22/10/2021	82834	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY		495.40
22/10/2021	82980	AMD CHARTERED ACCOUNTANTS	ACCOUNTANCY SERVICES		0.00
22/10/2021	82908	ANDREW MULDER	REFUND OF BTP FEES		112.00
22/10/2021	82779	AP & SL HINDS	SMALL PLANT HIRE		220.00
8/10/2021	82506	ARBOR GUY	TREE MAINTENANCE SERVICES		36,925.90
22/10/2021	82742	ARBOR GUY	TREE MAINTENANCE SERVICES		23,283.67
28/10/2021	83054	ARBOR GUY	TREE MAINTENANCE SERVICES - BIDDLE RD AND GLEN EAGLES DR		5,836.05
8/10/2021	82537	ART INSTALL	ART TRANSPORT AND INSTALLATION		1,320.00
8/10/2021	82515	ARTISAN GROUP	PAVING SERVICES - STAGE 1E BUSSELTON CBD		37,551.80
8/10/2021	82568	ARTSHUB AUSTRALIA PTY LTD	MEMBERSHIP		385.00
22/10/2021	82959	ASHLEIGH HODGES	STAFF REIMBURSEMENT		59.25
7/10/2021	82662	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION		242,652.00
21/10/2021	82722	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION		238,919.00
8/10/2021	82595	AUSCRETE	CONCRETE PUMPING SERVICES		3,756.50
22/10/2021	82953	AUSCRETE	CONCRETE PUMPING SERVICES		3,415.50
13/10/2021	82684	AUSO TRAINING	TRAINING SERVICES - O STAPLES		556.00
22/10/2021	82984	AUSTRALIA POST	POSTAL SERVICE		3,778.67
13/10/2021	82700	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES		2,373.04
7/10/2021	82663	AUSTRALIAN SERVICES UNION	UNION FEES		25.90
21/10/2021	82723	AUSTRALIAN SERVICES UNION	UNION FEES		25.90
22/10/2021	82950	AUTO ONE TRADING PTY LTD	VEHICLE PARTS & MAINTENANCE		6,778.39
22/10/2021	82871	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE		472.05
13/10/2021	82687	AZILITY	IT SOFTWARE		4,246.00
6/10/2021	82669	B & J STOLP	STAFF REIMBURSEMENT		301.46
8/10/2021	82626	B&B STREET SWEEPING	STREET SWEEPING SERVICE - BUSSELTON CBD & DUNSBOROUGH LIA		18,499.30
22/10/2021	82998	B&B STREET SWEEPING	STREET SWEEPING SERVICE		2,361.24
22/10/2021	82791	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES		2,805.99
22/10/2021	82798	BATTERY WORLD BUNBURY	BATTERIES		1,034.00



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		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				7,738,730.42
22/10/2021	82992	BAY SIGNS	SIGNAGE SERVICES	5,073.00
22/10/2021	82781	BCP CONTRACTORS PTY LTD	EARTHWORKS - FORESHORE EAST REDEVELOPMENT AND MITCHELL PARK	489,718.64
13/10/2021	82690	BCP CONTRACTORS PTY LTD	EARTHWORKS - KALOORUP ROAD	114,568.17
8/10/2021	82535	BCP CONTRACTORS PTY LTD	EARTHWORKS - ADMIN BUILDING CARPARK	30,221.40
22/10/2021	82771	BCP LIQUID WASTE	LIQUID WASTE SERVICES	13,120.21
22/10/2021	82872	BE INGRAM	CARPENTRY SERVICES	1,750.00
13/10/2021	82701	BE INGRAM	CARPENTRY SERVICES	750.00
22/10/2021	83052	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	300.00
13/10/2021	82696	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	31,297.15
22/10/2021	82909	BEN CRANSTON	REFUND OF BJTP FEES	188.00
22/10/2021	83010	BENARA NURSERIES	NURSERY SUPPLIES	23,801.86
8/10/2021	82632	BENARA NURSERIES	NURSERY SUPPLIES	3,067.90
22/10/2021	82932	BILL MITCHELL	REFUND OF TIP FEES	8.00
8/10/2021	82534	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	374.44
22/10/2021	82789	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	1,618.90
28/10/2021	83059	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	330.00
22/10/2021	82964	BOC LIMITED	GAS SERVICES	1,022.10
8/10/2021	82601	BOC LIMITED	GAS SERVICES	598.18
13/10/2021	82705	BOC LIMITED	GAS SERVICES	25.09
28/10/2021	83055	BR & ND GLOVER	TILING SERVICES	5,274.50
8/10/2021	82580	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	181.50
22/10/2021	82885	BRIGHT COMMUNICATIONS	PR AND COMMUNICATIONS SERVICES	165.00
22/10/2021	82911	BRITTANY WAKEFIELD	REFUND OF BJTP FEE	46.00
22/10/2021	83043	BROADWATER BRICK PAVING	PAVING SERVICES	1,860.00
22/10/2021	83029	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	6,568.86
8/10/2021	82641	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	4,401.66
8/10/2021	82629	BSEWA	ELECTRICAL SERVICES - LIGHTING DUNSBOROUGH FORESHORE	15,581.38
22/10/2021	83001	BSEWA	ELECTRICAL SERVICES	3,186.02
22/10/2021	83005	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,127.90
8/10/2021	82630	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1,604.05
8/10/2021	82563	BUSSELTON ADVANCED DRIVER TRAINING	DRIVER TRAINING	1,100.00
8/10/2021	82543	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	450.00
22/10/2021	82808	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	24.80
22/10/2021	82792	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	973.20
8/10/2021	82514	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	3,846.04
8/10/2021	82631	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - BUAYANYUP DRAIN SHARED PATH	154,950.30
22/10/2021	83009	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - BUAYANYUP DRAIN SHARED PATH	101,965.06
8/10/2021	82592	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	1,214.55
22/10/2021	82945	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	768.50
22/10/2021	82923	BUSSELTON CITY FOOTBALL CLUB INC	REFUND OF BOND	200.00
22/10/2021	82927	BUSSELTON DIRT KART CLUB	DONATION	400.00
22/10/2021	82997	BUSSELTON FLORIST	FLOWERS AND GIFTS	185.00
8/10/2021	82584	BUSSELTON FURNITURE PTY LTD	FURNITURE	290.00
22/10/2021	82748	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	825.00
22/10/2021	82925	BUSSELTON MAGPIES NETBALL CLUB	REFUND OF BOND	100.00
8/10/2021	82614	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	1,152.40
22/10/2021	82982	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	1,074.11
22/10/2021	82994	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	1,364.00
8/10/2021	82623	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	748.00
22/10/2021	82930	BUSSELTON PRIMARY SCHOOL	DONATION	100.00
22/10/2021	83011	BUSSELTON REFRIGERATION & AIRCON	REFRIGERATION/AIR CONDITIONING SERVICES	1,298.00
22/10/2021	82962	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	48.29
22/10/2021	82989	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	380.60
8/10/2021	82615	BUSSELTON VETERINARY HOSPITAL	VETERINARY SERVICES	95.05
22/10/2021	82963	BUSSELTON WATER	WATER SERVICES	14,767.05
8/10/2021	82600	BUSSELTON WATER	WATER SERVICES	534.86
22/10/2021	82898	CA BLEECHMORE	ART SALES	31.50
22/10/2021	82848	CAMPBELLS	GLC KIOSK PURCHASES	233.01
22/10/2021	83047	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	48.20
8/10/2021	82597	CAPE NATURALISTE COLLEGE	REFUND - THEY PAID IN ERROR	44.00
22/10/2021	82811	CAPE SHADES PTY LTD	SHADE SAILS	3,850.00
22/10/2021	83044	CAPEL TRANSPORT	COURIER SERVICES	699.60
13/10/2021	82710	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	18,209.41
22/10/2021	82931	CARLYN DYSON	REFUND OF STERILISATION FEE	100.00
22/10/2021	82857	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	35,425.98
8/10/2021	82565	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES - KALOORUP RD, EASTERN LINK, ACTON PARK	17,191.15
22/10/2021	82773	CHAMBER OF ARTS AND CULTURE WA	MEMBERSHIP	385.00
28/10/2021	83063	CHARLENE GODER	REFUND OF GLC MEMBERSHIP	168.00
22/10/2021	82905	CHARLENE GODER	REFUND OF GLC MEMBERSHIP	0.00
22/10/2021	82896	CHEKRITE ASIA PACIFIC PTY LTD	SOFTWARE SYSTEM AND PROFESSIONAL SERVICES	548.90
22/10/2021	82863	CHLOE ABLA STUDIOS	ART SALES	15.40
22/10/2021	82855	CHOICECHEM	BITUMEN REMOVER	5,610.00
13/10/2021	82686	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	1,000.00
8/10/2021	82520	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	500.00
22/10/2021	82865	CHRISEA DESIGNS	ART SALES	332.50
22/10/2021	82890	CHRISTINE CRESSWELL	ART SALES	8.40
22/10/2021	82815	CHRISTINE SEATORY	ART SALES	539.00
8/10/2021	82635	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	8,919.91
22/10/2021	83014	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	5,669.13
22/10/2021	83035	CITY AND REGIONAL FUELS	FUEL SERVICES	2,264.41
21/10/2021	82725	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	8,013.84
7/10/2021	82665	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	5,268.29
7/10/2021	82660	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,924.18
21/10/2021	82720	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,874.18
7/10/2021	82661	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	198.00
21/10/2021	82721	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	186.00
7/10/2021	82667	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	240.00
21/10/2021	82727	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	228.00
22/10/2021	82759	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	569.25
22/10/2021	82965	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	196.96
22/10/2021	82940	CLAIRE KASTELAN	ART SALES	3.15
22/10/2021	83024	CLEANAWAY	WASTE MANAGEMENT SERVICES	25,928.09
8/10/2021	82638	CLEANAWAY	WASTE MANAGEMENT SERVICES	1,407.12





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		CHEQUE PAYMENTS	CHEQUE # 118904 - 119007	35,624.84
		ELECTRONIC TRANSFER PAYMENTS	EFT82495 - EFT83069	1,731,186.42
		TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
		PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				<b>7,738,730.42</b>
22/10/2021	82810	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	6,621.79
22/10/2021	82979	CLEANAWAY OPERATIONS PTY LTD	MAINTENANCE PARTS WASHER	807.71
22/10/2021	82814	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	37,429.82
22/10/2021	82862	CLINTON LONG PROJECT MANAGEMENT PTY LTD	HERITAGE RESTORATION SPECIALIST - REPLACE OLD FIRE STATION DOORS	27,936.78
22/10/2021	82776	CLOUTZ EVENT HIRE	ENTERTAINMENT - MITCHELL PARK REOPENING	756.00
8/10/2021	82642	COCA-COLA AMATIL	GLC KIOSK PURCHASES	770.77
22/10/2021	83030	COCA-COLA AMATIL	GLC KIOSK PURCHASES	617.60
22/10/2021	82778	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	740.42
8/10/2021	82533	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	330.52
28/10/2021	83057	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	232.15
22/10/2021	82737	COMBINED TEAM SERVICES	TRAINING SERVICES	995.00
22/10/2021	82897	COME, GRAZE, SOUTHWEST	CATERING FOOD SERVICES	477.00
22/10/2021	82832	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	2,345.30
8/10/2021	82550	CONGDON GROUP	MARKETING	1,560.24
22/10/2021	82853	CONNECTIVA PTY LTD	INFORMATION TECHNOLOGY	3,315.95
22/10/2021	82891	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	3,907.10
8/10/2021	82581	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	2,874.62
22/10/2021	82928	CORNERSTONE CHRISTIAN COLLEGE	DONATION	400.00
22/10/2021	82812	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	374.00
7/10/2021	82676	CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	2,891.34
7/10/2021	82672	CR. P CARTER	COUNCILLOR PAYMENT	2,891.34
7/10/2021	82675	CR. SUSAN RICELLI	COUNCILLOR PAYMENT	2,891.34
22/10/2021	82758	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	12,484.71
8/10/2021	82519	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	4,087.48
8/10/2021	82640	CROSS SECURITY SERVICES	SECURITY SERVICES	5,720.99
22/10/2021	82859	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	4,458.91
7/10/2021	82666	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	746.51
21/10/2021	82726	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	746.51
22/10/2021	82772	D MCKENZIE T/A LUTORIA ECOSERVICES	CONSULTANCY SERVICES	9,317.00
8/10/2021	82530	D MCKENZIE T/A LUTORIA ECOSERVICES	CONSULTANCY SERVICES	5,772.25
22/10/2021	82731	DAMARA WA PTY LTD	ENGINEERING SERVICES	2,178.00
13/10/2021	82703	DANIEL FRITCHLEY	DRAFTING SERVICES	3,696.00
22/10/2021	82902	DANIEL FRITCHLEY	DRAFTING SERVICES	3,696.00
22/10/2021	82732	DANIEL & MARTHA ABRAHAMSE	STAFF REIMBURSEMENT	500.00
22/10/2021	82729	DATA 3 LIMITED	COMPUTER SOFTWARE SUPPLIER	20,724.51
8/10/2021	82496	DATA 3 LIMITED	COMPUTER SOFTWARE SUPPLIER	2,248.07
8/10/2021	82552	DATACOM SYSTEMS (AU) PTY LTD	COMPUTER EQUIPMENT AND SERVICES	3,870.57
22/10/2021	83013	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	6,004.92
8/10/2021	82634	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	539.00
8/10/2021	82654	DELL AUSTRALIA PTY LIMITED	COMPUTER EQUIPMENT SUPPLIER	5,324.00
22/10/2021	82746	DENISE SANBROOK	ART SALES	12.60
13/10/2021	82680	DEPARTMENT OF PLANNING, LANDS AND HERITA	DEVELOPMENT ASSESSMENT PANEL PAYMENT - 6 CYRILLEAN WAY, DUNSBOROUGH	34,196.00
8/10/2021	82499	DEPARTMENT OF PREMIER & CABINET	LEGAL PUBLICATIONS	93.60
22/10/2021	82745	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	167.90
22/10/2021	82801	DEPT OF AGRICULTURE, WATER AND THE ENVIR	ENVIRONMENTAL REFERRAL	6,577.00
22/10/2021	82884	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES - BUSSELTION SENIOR CITIZENS	43,094.83
13/10/2021	82708	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	1,801.14
22/10/2021	83016	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	1,237.59
22/10/2021	82901	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	330.00
22/10/2021	82829	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	1,928.53
8/10/2021	82577	DOWN SOUTH SCAFFOLDING PTY LTD	SCAFFOLDING SUPPLY & INSTALLATION SERVICE	2,970.00
22/10/2021	82752	DS SADDLETON	ART SALES	32.90
13/10/2021	82688	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	124.15
8/10/2021	82527	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	96.00
22/10/2021	82807	DUTCH IMPORTS PTY LTD	CATERING	600.00
8/10/2021	82529	DYMOCKS BUSSELTION	LIBRARY RESOURCES	1,106.79
7/10/2021	82678	E & P CRONIN	COUNCILLOR PAYMENTS	2,891.34
22/10/2021	82875	E & P CRONIN	COUNCILLOR PAYMENTS	1,253.48
8/10/2021	82594	EASY LIVING SERVICES PTY LTD	LIFT MAINTANANCE	770.00
13/10/2021	82693	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	12,365.06
22/10/2021	82794	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	1,675.30
8/10/2021	82538	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	1,016.40
22/10/2021	82842	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	627.99
7/10/2021	82677	EJ & KM COX	COUNCILLOR PAYMENTS	2,891.34
22/10/2021	82817	ELAMOORE NATURAL SOAPS & COSMETICS PTY L	ART SALES	95.55
8/10/2021	82608	ELECTRICITY NETWORKS CORPORATION	ELECTRICAL SERVICES	30,572.35
22/10/2021	82977	ELECTRICITY NETWORKS CORPORATION	ELECTRICAL SERVICES	0.00
22/10/2021	82847	ELIZABETH BINT	ART SALES	203.00
22/10/2021	82744	ELIZABETH ROYCE	ART SALES	39.20
22/10/2021	82907	ELLE HARBISON	REFUND OF DOG REGISTRATION	20.00
8/10/2021	82497	ELLIOTTS IRRIGATION PTY LTD	IRRIGATION SERVICES	313.50
22/10/2021	82938	ELZA FOUCHE ARTIST	ART SALES	42.00
8/10/2021	82516	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	281.60
22/10/2021	82910	F & B MITCHELL	REFUND OF BTP FEES	60.00
22/10/2021	82888	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	158.99
22/10/2021	82846	FASSOM PTY LTD	STATIONERY AND OFFICE SUPPLIES	335.90
22/10/2021	82835	FAT DUCK CYCLES & ESPRESSO BAR	CYCLING ACCESSORIES	200.00
22/10/2021	82879	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	530.00
8/10/2021	82574	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	210.00
8/10/2021	82576	FOODLOSOPHY	DONATION AND COUNCIL LUNCH	1,708.00
22/10/2021	82880	FOODLOSOPHY	COUNCIL DINNER	450.00
13/10/2021	82702	FREO STONE	PAVING SUPPLIES - MITCHELL PARK	17,424.00
22/10/2021	82825	FRESH AS	REFRESHMENTS	191.40
8/10/2021	82548	FRESH AS	REFRESHMENTS	78.90
22/10/2021	82819	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	2,189.00
22/10/2021	82914	G & S COETZEE	REFUND OF BTP FEES	60.00
8/10/2021	82613	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	11.01
22/10/2021	82941	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE -VACATION CARE	1,840.00
13/10/2021	82704	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE -VACATION CARE	600.60
22/10/2021	82915	GARETH O'BRIEN	REFUND OF BTP FEES	100.00
22/10/2021	82967	GEMI PTY LTD	MAINTENANCE SERVICES	3,014.00
22/10/2021	82821	GEOBOX PTY LTD	VEHICLE CAMERAS	1,669.80
8/10/2021	82545	GEOGRAPHE COMMUNITY LANDSCAPE NURSERY	NURSERY SUPPLIES - EASTERN LINK	11,728.00



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		ELECTRONIC TRANSFER PAYMENTS	EFTR2495 - EFTR3069	1,731,186.42
		TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
		PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				<b>7,738,730.42</b>
22/10/2021	82813	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	405.00
22/10/2021	82934	GEOGRAPHE MARINE RESEARCH LTD	DONATION	500.00
22/10/2021	83034	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,895.75
8/10/2021	82644	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,158.20
22/10/2021	82969	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,989.05
8/10/2021	82541	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	726.00
22/10/2021	82926	GILLIAN REDFERN	REFUND OF STERILISATION FEE	150.00
22/10/2021	82906	GLENN COUSSENS	REFUND OF GLC MEMBERSHIP	238.00
8/10/2021	82582	GLOBAL AIRSPACE SOLUTIONS PTY LTD	MAINTENANCE - INSTRUMENT FLIGHT PROCEDUR	7,700.00
22/10/2021	83019	GLOBE AUSTRALIA PTY LTD	MOSQUITO CONTROL	32,076.00
22/10/2021	82763	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY	STORAGE SERVICES	191.13
8/10/2021	82596	GRAHAM MUSSELL CONSULTING	AGRICULTURAL CONSULTING	3,300.00
7/10/2021	82670	GRANT HENLEY	COUNCILLOR PAYMENT	11,570.05
13/10/2021	82714	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,900.00
22/10/2021	83033	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	1,950.00
13/10/2021	82717	GRIFFIN VALUATION ADVISORY	PROPERTY ASSET VALUATIONS	8,492.00
8/10/2021	82586	GT BRAKE & CLUTCH REPAIRS	VEHICLE SERVICES / PARTS	14.08
8/10/2021	82606	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	4,935.37
22/10/2021	82976	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	3,894.00
22/10/2021	82889	HAPPS POTTERY	ART SALES	71.40
22/10/2021	82858	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
8/10/2021	82567	HILLZEEZ DOWN SOUTH SURF SHOP	GIFTS - YOUTH PRIZES	291.66
22/10/2021	83048	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	639.08
8/10/2021	82656	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	410.66
8/10/2021	82607	HOLCIM	CONCRETE SERVICES	2,030.93
22/10/2021	82900	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	2,299.00
8/10/2021	82585	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	1,985.50
22/10/2021	82852	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	114.76
22/10/2021	82800	IMAGE ON LINE	MARKETING	261.25
22/10/2021	82881	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	5,285.86
22/10/2021	82836	INTERFIRE AGENCIES PTY LTD	FIRE, SAFETY, EMERGENCY EQUIPMENT	1,477.08
22/10/2021	82957	IPEC PTY LTD	COURIER SERVICES	763.34
28/10/2021	83067	IPEC PTY LTD	COURIER SERVICES	137.46
22/10/2021	82920	IREAN MAY GODFREY	REFUND OF RATE OVERPAYMENT	547.07
22/10/2021	82755	IRONMAN AUSTRALIA	EVENT SERVICES	5,500.00
22/10/2021	82868	IW PROJECTS PTY LTD	WASTE MANAGEMENT CONSULTANTS	5,945.50
8/10/2021	82588	J & G GORDON-KIRBY	REFUND OF RATE OVERPAYMENT	614.41
22/10/2021	82952	JANE DARCY	ART SALES	96.00
8/10/2021	82652	JANINE SHERIDAN	STAFF REIMBURSEMENT	96.45
13/10/2021	82707	JARDINE LLOYD THOMPSON PTY LTD	INSURANCE SERVICES	2,136.77
22/10/2021	82831	JDM EARTHWORKS	STONEWORK SERVICES	7,246.25
22/10/2021	82816	JENNIFER BROWN	ART SALES	57.60
13/10/2021	82699	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	1,049.00
8/10/2021	82569	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	274.00
13/10/2021	82681	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	274.00
13/10/2021	82689	JIMS FIRST	HARDWARE SUPPLIES	353.90
7/10/2021	82679	JODY DIXON	REFUND OF GLC MEMBERSHIP	42.75
8/10/2021	82590	JOSH AND ANNA FOLEY	CARPENTRY AND BUILDING MAINTENANCE	2,204.06
22/10/2021	82942	JOSH AND ANNA FOLEY	CARPENTRY AND BUILDING MAINTENANCE	1,579.05
8/10/2021	82589	JOSHUA FAIRBROTHER	REFUND OF STERILISATION FEE	150.00
22/10/2021	82823	JSF BRUSHES	INDUSTRIAL BRUSHES	2,475.00
22/10/2021	83004	JTAGZ PTY LTD	ANIMAL WRAPSTRAP SUPPLIER	1,628.00
22/10/2021	83041	JUICE PRINT	PRINTING SERVICES	1,095.10
22/10/2021	82864	JULIE GUTHRIDGE	ART SALES	29.05
22/10/2021	82912	K & F CARLISLE	REFUND OF BJTP FEES	60.00
22/10/2021	82918	K & R ZABAZNOW	REFUND OF RATE OVERPAYMENT	398.62
22/10/2021	82916	KAREN WYATT	REFUND OF BJTP FEES	60.00
22/10/2021	82883	KARL D CLIVELY	IRRIGATION AND PROJECT MANAGEMENT	2,064.70
22/10/2021	82954	KATHRINE JANE STONE	ART SALES	180.00
22/10/2021	82971	KD POWER	MAINTENANCE SERVICES	75.00
7/10/2021	82674	KELLY LINDA HICK	COUNCILLOR PAYMENT	4,735.56
22/10/2021	82828	KELLY LINDA HICK	COUNCILLOR PAYMENT	277.05
22/10/2021	82824	KITCHEN TAKEOVERS	CATERING	1,138.50
8/10/2021	82559	KMART BUSSELTON	RETAIL HOME WARES	589.00
22/10/2021	82844	KMART BUSSELTON	RETAIL HOME WARES	184.00
8/10/2021	82554	KOMPAN PLAYSCAPE	PLAYGROUND EQUIPMENT SUPPLY	198.00
13/10/2021	82694	KRISTOPHER N DAVIS	STAFF REIMBURSEMENT	95.00
22/10/2021	82958	KWIK UNDERGROUND SERVICES OTY LTD	CONSTRUCTION SERVICES	2,222.00
22/10/2021	82947	L FROST-BARNES	ART SALES	200.00
13/10/2021	82706	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	1,205.00
8/10/2021	82605	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	486.60
22/10/2021	82975	LANDGATE CUSTOMER ACCOUNT	CANCELLED CHO	0.00
8/10/2021	82508	LANDSAVE ORGANICS	LANDSCAPING SERVICE	8,266.50
22/10/2021	82747	LANDSAVE ORGANICS	LANDSCAPING SERVICE	2,475.00
8/10/2021	82591	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	495.00
22/10/2021	82944	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	405.82
22/10/2021	83040	LE & OG ISBEL	ART SALES	216.80
22/10/2021	82736	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES - DUNSBOROUGH SPORTS PRECINCT	90,183.16
22/10/2021	83032	LEEUWIN TRANSPORT	COURIER SERVICES	1,254.43
22/10/2021	82770	LG CONNECT PTY LTD	TECHNICAL CONSULTING	6,775.32
22/10/2021	82946	LIAM JACKSON	EQUIPMENT HIRE	3,610.00
28/10/2021	83066	LIAM JACKSON	EQUIPMENT HIRE	3,182.50
8/10/2021	82579	LIGHTING OPTIONS AUSTRALIAN PTY LTD	LIGHTING SERVICES - ART GEO COMPLEX	12,586.58
22/10/2021	83023	LINCOLN HIGGINS	WELDING SERVICES	2,057.00
22/10/2021	83051	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	1,530.00
22/10/2021	82968	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	SUBSCRIPTION	0.00
8/10/2021	82573	LOCK AROUND THE CLOCK	SECURITY SERVICES	1,691.20
7/10/2021	82673	LYNDON MILES	COUNCILLOR PAYMENT	2,891.34
22/10/2021	82913	M & M MCFARLANE	REFUND OF BJTP FEES	60.00
22/10/2021	82973	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	2,440.82
8/10/2021	82618	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	243.71
22/10/2021	82988	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	218.80
8/10/2021	82602	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	3,546.40



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		TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
		PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				<b>7,738,730.42</b>
22/10/2021	82972	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	1,991.00
22/10/2021	82878	MALCOLM ROBERTS	ART SALES	84.00
22/10/2021	82757	MARGARET PARKE	ART SALES	35.20
22/10/2021	82780	MARGARET RIVER BUSSELTON TOURISM ASSOCIA	ADVERTISING	2,407.60
22/10/2021	82762	MARGARET RIVER FENCING	MAINTENANCE SERVICES	4,290.00
22/10/2021	82784	MARKETFORCE PTY LTD	ADVERTISING SERVICES	2,951.92
28/10/2021	83065	MAYDAY SERVICES	EQUIPMENT HIRE	5,566.00
22/10/2021	82943	MAYDAY SERVICES	EQUIPMENT HIRE	5,313.00
8/10/2021	82651	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	44,333.55
22/10/2021	82961	ME RAINY T/AS PK COURIERS	COURIER SERVICES	482.90
22/10/2021	82866	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,294.38
22/10/2021	82924	MESSY MAT PERTH	BOND REFUND	200.00
22/10/2021	83018	METRO COUNT	BATTERY SUPPLIER	363.00
8/10/2021	82504	MICHELLE SHERWOOD	STAFF REIMBURSEMENT	161.50
22/10/2021	83015	MINTER ELLISON	LEGAL SERVICES	1,365.76
22/10/2021	82768	MOSQUITO CONTROL ASSOCIATION OF AUST INC	MEMBERSHIP	50.00
8/10/2021	82518	MP & M EVERUSS	STAFF REIMBURSEMENT	80.00
22/10/2021	82840	MR STEPHEN J HERON	AUTHORS VISIT	650.00
22/10/2021	82887	MUIRS	VEHICLE MAINTENANCE	1,934.94
8/10/2021	82578	MUIRS	VEHICLE MAINTENANCE	275.00
22/10/2021	82766	NALDA HOSKINS DESIGN	ART SALES	474.40
22/10/2021	82839	NATIONAL ASSOCIATION FOR THE VISUAL ARTS	MEMBERSHIP	345.00
22/10/2021	82876	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	171.15
22/10/2021	82775	NATURALISTE GLASS BUSINESS TRANS ACC	GLASS REPAIRS AND MANUFACTURE	232.80
13/10/2021	82692	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	9,713.07
13/10/2021	82713	NESUTO MOUNTS BAY PERTH APARTMENT HOTEL	ACCOMMODATION	850.00
22/10/2021	82974	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	5,164.39
8/10/2021	82603	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	464.01
22/10/2021	82743	NL & KE SEARLE	STAFF REIMBURSEMENT	90.00
8/10/2021	82637	NUMERO PTY LTS	VEHICLE RENTAL SERVICES	1,998.07
28/10/2021	83064	NYSSA SILVER-MORRIS	REFUND OF GLC MEMBERSHIP	85.55
28/10/2021	83058	OCEAN AIR CARPET CARE	CLEANING SERVICES	45,425.05
22/10/2021	82788	OCEAN AIR CARPET CARE	CLEANING SERVICES	715.00
22/10/2021	82873	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	5,252.94
8/10/2021	82572	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	1,357.40
22/10/2021	82939	ODILE M M BELL	ART SALES	40.60
22/10/2021	82837	OEM GROUP PTY LTD	HIGH PRESSURE CLEANER	4,425.74
8/10/2021	82551	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	521.89
8/10/2021	82536	OLDSWEEN FAMILY TRUST	CATERING	2,689.00
22/10/2021	82783	OLDSWEEN FAMILY TRUST	CATERING	884.70
8/10/2021	82558	ONSITE RENTAL GROUP OPERATIONS PTY LTD	DRY HIRE	4,718.49
8/10/2021	82526	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
28/10/2021	83056	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
8/10/2021	82509	ORANA CINEMAS BUSSELTON	ADVERTISING SERVICES	1,290.00
22/10/2021	82956	OVERDRIVE INC	CANCELLED CHQ	0.00
8/10/2021	82557	OZLED AUST PTY LTD	EMERGENCY WARNING PRODUCTS	1,866.96
8/10/2021	82646	PACIFIC BIOLOGICS WAREHOUSE	CHEMICAL SERVICES	47,210.70
22/10/2021	82849	PAJEZ ART & DESIGN	ART SALES	5.20
22/10/2021	82765	PANCAKE DESIGNS RESIN	ART SALES	238.00
8/10/2021	82647	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	297.00
8/10/2021	82495	PAUL COLLINS	STAFF REIMBURSEMENT	247.50
8/10/2021	82575	PCI ELECTRICAL SERVICES PTY LTD	ELECTRICAL INSTALLATION AMD MAINTENANCE	2,170.51
22/10/2021	82919	PE & PM FINUCANE	REFUND OF RATE OVERPAYMENT	379.97
8/10/2021	82611	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	1,437.32
22/10/2021	83002	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	616.00
8/10/2021	82507	PENNY CROWLEY	STAFF REIMBURSEMENT	159.86
8/10/2021	82505	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	48,900.21
28/10/2021	83053	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	41,972.23
22/10/2021	82894	PETER EVANS	ART SALES	307.30
13/10/2021	82691	PETER KIELY	STAFF REIMBURSEMENT	51.00
22/10/2021	83049	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	361.85
22/10/2021	82735	PHIL HOLLETT PHOTOGRAPHY	ART SALES	27.30
22/10/2021	82886	PHIMEDIA PTY LTD	3D SCANNING	880.00
22/10/2021	82741	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	614.90
22/10/2021	82949	PINDAN OCEAN PTY LTD	FRUIT AND VEGETABLE SUPPLIER	287.00
22/10/2021	82937	PJ DOHNT & SR TROY	ART SALES	4.90
22/10/2021	82843	PLE COMPUTERS	IT GOODS	634.08
8/10/2021	82562	POLYFUSE PTY LTD	HDPE SUPPLY AND INSTALLATION - DUNSBOROUGH NONPOTABLE WATER	227,349.49
22/10/2021	82854	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	159.50
22/10/2021	82845	PRACSYS	COMMERCIAL ASSESSMENT	20,636.00
22/10/2021	82987	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	12,533.03
8/10/2021	82617	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	982.07
22/10/2021	82750	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT	995.74
22/10/2021	82827	PRIME MEDIA GROUP	ADVERTISING SERVICES	2,951.30
22/10/2021	82782	PRIME URBAN WA PTY LTD	REFUND OF RATE OVERPAYMENT	20,011.00
22/10/2021	82983	PRO-LINE KERBING	KERBING SERVICES	953.70
22/10/2021	82740	PUBLIC LIBRARIES WESTERN AUSTRALIA	LIBRARY RESOURCES	250.00
22/10/2021	82796	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	3,327.01
8/10/2021	82561	QCLICK & KANGA HOSTING AUSTRALIA	WEBSITE HOSTING SERVICES	1,650.00
13/10/2021	82697	QCLICK & KANGA HOSTING AUSTRALIA	WEBSITE HOSTING SERVICES	528.00
13/10/2021	82716	QK TECHNOLOGIES PTY LTD	MEMBERSHIP	818.40
22/10/2021	82951	QUBE BUSSELTON DEVELOPMENT PTY LTD	RETURN OF BOND	12,904.00
22/10/2021	82933	RADIANCE NETWORK SOUTH WEST	RETURN OF BOND	500.00
8/10/2021	82542	REDFISH TECHNOLOGIES PTY LTD	AUDIO VIDEO CONSULTING	15,991.16
8/10/2021	82620	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	524.39
22/10/2021	82991	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	236.62
22/10/2021	83045	REPEAT PLASTICS (WA)	PLASTIC PRODUCT SUPPLIER	19,678.03
22/10/2021	82767	RESOURCE FURNITURE	LIBRARY RESOURCES	4,515.35
8/10/2021	82655	REWARD SUPPLY CO PTY LTD	RANGER EQUIPMENT	635.19
22/10/2021	83026	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	193.16
22/10/2021	82802	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES	660.00
22/10/2021	82851	RMC RAIL SERVICES PTY LTD	JETTY RAILWAY LINE INSPECTION	3,230.26
22/10/2021	83039	RMS (AUST)P/L	SOFTWARE SERVICES	232.10





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CHEQUE PAYMENTS		CHEQUE # 118904 - 119007	35,624.84
ELECTRONIC TRANSFER PAYMENTS		EFT82495 - EFT83069	1,731,186.42
TRUST ACCOUNT		TRUST ACCOUNT # 7575 - 7577	30,060.37
PAYROLL PAYMENTS		01.10.21 - 31.10.21	1,673,372.50
INTERNAL PAYMENT VOUCHERS		DD004629 - DD004657	135,302.45
			<b>7,738,730.42</b>
22/10/2021	82806	ROBERT'S TILT TRAY & HIAB SERVICE	1,100.00
22/10/2021	82985	RODS AUTO ELECTRICS	1,327.73
7/10/2021	82671	ROSS PAINE	2,891.34
22/10/2021	83006	ROTARY CLUB OF BUSSELTION	7.00
8/10/2021	82604	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	2,613.00
22/10/2021	83007	RUBEK AUTOMATIC DOORS	7,064.20
22/10/2021	82893	S & S WALKER	23.60
8/10/2021	82645	SAFE & SURE SECURITY PTY LTD	1,716.00
22/10/2021	82955	SALENTO CATERING	852.50
8/10/2021	82649	SANPOINT PTY LTD	16,586.40
22/10/2021	83037	SANPOINT PTY LTD	9,704.99
22/10/2021	82850	SARA URBAN	600.00
8/10/2021	82555	SCANIA AUSTRALIA PTY LTD	146.62
13/10/2021	82685	SCOPE BUSINESS IMAGING	1,118.29
8/10/2021	82517	SCOPE BUSINESS IMAGING	110.00
22/10/2021	82870	SE & SJ REYNOLDS	0.00
22/10/2021	82820	SECURUS	325.00
13/10/2021	82715	SHARON WILLIAMS	386.00
22/10/2021	83046	SHORE COASTAL	12,936.00
22/10/2021	82869	SIESTA TIME WA PTY LTD TRADING AS CAPE C	1,100.29
8/10/2021	82570	SIESTA TIME WA PTY LTD TRADING AS CAPE C	197.96
28/10/2021	83060	SIMONE NEWMAN	35.75
7/10/2021	82659	SMARTSALARY PTY LTD	17,134.04
21/10/2021	82719	SMARTSALARY PTY LTD	16,659.04
22/10/2021	83022	SOILS AINT SOILS	285.00
22/10/2021	82922	SOLOMON KUSANGAYA	200.00
8/10/2021	82521	SONIC HEALTH PLUS PTY LTD	148.50
22/10/2021	83042	SOUTH WEST COUNSELLING	1,550.00
8/10/2021	82653	SOUTH WEST COUNSELLING	1,085.00
22/10/2021	82978	SOUTH WEST MACHINING CENTRE	610.50
8/10/2021	82564	SOUTH WEST OFFICE NATIONAL	979.74
22/10/2021	82856	SOUTH WEST OFFICE NATIONAL	615.27
8/10/2021	82524	SOUTH WEST WINDSCREENS & TINT	590.00
8/10/2021	82560	SOUTHERN HABITAT NURSERY	198.00
22/10/2021	82970	SOUTHERN LOCK AND SECURITY	2,341.40
22/10/2021	83021	SOUTHERN MACHINING & MAINTENANCE	298.94
22/10/2021	82935	SOUTHWEST INDOONESIAN COMMUNITY INC	500.00
22/10/2021	83012	SOUTHWEST TYRE SERVICE	4,387.70
8/10/2021	82633	SOUTHWEST TYRE SERVICE	3,165.50
8/10/2021	82511	SPECIALITY TIMBER FLOORING WA	5,445.00
22/10/2021	82785	SPORTFIRST BUSSELTION	1,892.55
22/10/2021	83028	SPORTSWORLD OF WA	2,524.50
8/10/2021	82599	SPOTLIGHT PTY LTD	80.00
22/10/2021	82774	SPYKER TECHNOLOGIES PTY LTD	12,175.45
8/10/2021	82531	SPYKER TECHNOLOGIES PTY LTD	797.50
8/10/2021	82510	ST JOHN AMBULANCE	178.13
22/10/2021	82751	ST JOHN AMBULANCE	160.00
8/10/2021	82610	STATE LIBRARY OF WESTERN AUSTRALIA	2,024.00
8/10/2021	82593	STATEWIDE DOORS	880.00
22/10/2021	82921	STEVEN VIGORS	200.00
22/10/2021	82960	STEWART & HEATON CLOTHING	2,645.68
8/10/2021	82598	STEWART & HEATON CLOTHING	794.16
21/10/2021	82718	STOCKER PRESTON RESIDENTIAL	8,400.00
7/10/2021	82658	STOCKER PRESTON RESIDENTIAL	1,050.00
22/10/2021	83036	STRATAGREEN	4,262.58
8/10/2021	82648	STRATAGREEN	2,147.90
8/10/2021	82501	SUBSURFACE WATER MANAGEMENT	4,400.00
8/10/2021	82532	SUBWAY DUNSBOROUGH	0.00
13/10/2021	82712	SUEZ ENVIRONMENTAL	576.99
22/10/2021	82764	SUMMERS CONSULTING	1,285.90
8/10/2021	82522	SUMMERS CONSULTING	562.76
21/10/2021	82728	SUPERCHOICE	186,390.00
7/10/2021	82668	SUPERCHOICE	177,656.96
22/10/2021	83031	SURVCON P/L	2,090.00
8/10/2021	82643	SURVCON P/L	660.00
22/10/2021	82929	SW ABORIGINAL LAND & SEA COUNCIL	235.00
22/10/2021	82986	SW PRECISION PRINT	5,215.50
8/10/2021	82616	SW PRECISION PRINT	994.00
22/10/2021	82841	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	354.75
22/10/2021	82895	SWITCHED ONTO SAFETY	4,880.70
13/10/2021	82698	SYNERGY	91,192.75
22/10/2021	82860	SYNERGY	18,070.57
28/10/2021	83061	SYNERGY	7,168.58
22/10/2021	82760	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT	2,079.00
13/10/2021	82711	TANGENT NOMINEES	74,756.00
28/10/2021	83069	TANGENT NOMINEES	2,061.00
22/10/2021	82899	TANYA K PASSMORE	245.00
22/10/2021	83020	TECHNOLOGY ONE	34,417.31
8/10/2021	82587	TECHVISION AUSTRALIA PTY LTD	9,328.00
22/10/2021	82904	TECHVISION AUSTRALIA PTY LTD	8,096.00
22/10/2021	82749	TELSTRA (NETWORK INTEGRITY)	18,064.22
13/10/2021	82682	TELSTRA (NETWORK INTEGRITY)	8,314.80
8/10/2021	82609	TELSTRA CORPORATION	9,010.10
22/10/2021	82822	TENDERLINK.COM	531.30
8/10/2021	82547	TENDERLINK.COM	177.10
22/10/2021	82738	THAT GUY'S RECYCLING PTY LTD T/A ;TOTAL	1,608.24
22/10/2021	82838	THE GOOD EGG CAFE	231.00
22/10/2021	82733	THE GOOD GUYS BUSSELTION	486.55
8/10/2021	82500	THE GOOD GUYS BUSSELTION	150.00
22/10/2021	82797	THE PLANT SUPPLY CO	814.00
8/10/2021	82539	THE PLANT SUPPLY CO	429.00
8/10/2021	82583	THERESA BATES	150.00
8/10/2021	82571	THINK WATER DUNSBOROUGH	5.31





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		CHEQUE PAYMENTS	CHEQUE # 118904 - 119007	35,624.84
		ELECTRONIC TRANSFER PAYMENTS	EFTB2495 - EFTB3069	1,731,186.42
		TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
		PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				<b>7,738,730.42</b>
28/10/2021	83062	TOLL TRANSPORT PTY LTD	COURIER SERVICES	459.48
8/10/2021	82628	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	9,187.04
22/10/2021	83000	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	5,325.89
8/10/2021	82650	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	7,964.26
22/10/2021	83038	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	1,202.30
8/10/2021	82657	T-QUIP	MOWER PARTS & SERVICE	809.05
22/10/2021	83050	T-QUIP	MOWER PARTS & SERVICE	664.25
22/10/2021	82739	TRACIE ANDERSON	ART SALES	238.00
22/10/2021	82786	TROPHIES ON TIME	NAME BADGE SUPPLIER	120.00
8/10/2021	82546	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE - 1HKR794 2019 VOLVO F68 WITH LOADING COMPACTOR	440,600.96
22/10/2021	82818	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	3,587.54
22/10/2021	82877	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	406.83
22/10/2021	82804	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	220.00
8/10/2021	82639	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	130.00
22/10/2021	82787	UNDERCOVERSW	LASER TAG	500.00
22/10/2021	82874	URBIS PTY LTD	PROPERTY ECONOMIC & RESEARCH CONSULTING	9,900.00
22/10/2021	82756	URSULA FAHRER	ART SALES	64.00
22/10/2021	82754	VORGEE PTY LTD	GYM GOODS	973.50
22/10/2021	82936	VT THOMAS & NC OFFLER	REFUND OF BOND	500.10
8/10/2021	82625	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	551.51
22/10/2021	82996	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	56.58
8/10/2021	82523	WA COUNTRY HEALTH SERVICE	LG GRANT	323.00
22/10/2021	82761	WA NEWSPAPERS LIMITED	ADVERTISING SERVICES	4,300.55
7/10/2021	82664	WA SHIRE COUNCILS	UNION FEES	297.26
21/10/2021	82724	WA SHIRE COUNCILS	UNION FEES	297.26
22/10/2021	82833	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	386.00
22/10/2021	83008	WA TREASURY CORPORATION	LOAN REPAYMENTS	520,340.95
8/10/2021	82498	WALGA	YEARLY MEMBERSHIP 21/22	39,304.08
22/10/2021	82730	WALGA	WALGA TRAINING SERVICES	23,209.18
13/10/2021	82695	WALGA ATF LGISWA	WORKER COMPENSATION SERVICES	566,420.85
8/10/2021	82528	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	5,917.10
22/10/2021	82830	WE MCGILL	ART SALES	24.00
22/10/2021	82734	WEATHERSAFE WA	CANVAS SERVICES	3,586.00
8/10/2021	82502	WEATHERSAFE WA	CANVAS SERVICES	2,750.00
8/10/2021	82566	WENDY CLUTTERBUCK	STAFF REIMBURSEMENT	128.80
8/10/2021	82619	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2,402.97
22/10/2021	82990	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	330.64
22/10/2021	83003	WESFARMERS KHG	GAS SERVICES	1,493.49
22/10/2021	82948	WEST COAST WASTE	SKIP BIN HIRE	7,150.00
22/10/2021	82861	WESTBOOKS	LIBRARY RESOURCES	1,032.72
8/10/2021	82553	WESTERN AUSTRALIAN REGIONAL CAPITALS ALL	ANNUAL MEMBERSHIP	152.00
22/10/2021	82892	WESTERN GROWERS FRESH	CATERING	545.00
22/10/2021	82790	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	1,485.00
22/10/2021	82995	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	9,409.99
8/10/2021	82624	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	5,871.16
8/10/2021	82525	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
22/10/2021	82769	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
22/10/2021	82981	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	254.27
8/10/2021	82612	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	95.66
8/10/2021	82512	WIZID PTY LTD	POOL ENTRY WRISTBANDS	561.10
8/10/2021	82627	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,502.00
22/10/2021	82999	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,118.00
22/10/2021	82777	WORK METRICS	HEALTH AND SAFETY SOFTWARE	110.00
22/10/2021	83027	WREN OIL	WASTE OIL SERVICES	16.50
13/10/2021	82709	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	1,039.83
8/10/2021	82636	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	492.61
22/10/2021	83017	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	296.75
28/10/2021	83068	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	267.90
8/10/2021	82503	XPANSE PTY LTD	COMPUTER SOFTWARE SUPPLIER - YEARLY SUBSCRIPTION	36,830.20
22/10/2021	82795	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	680.00
22/10/2021	82799	YALLINGUP MAZE	YOUTH ACTIVITIES	624.00
8/10/2021	82621	ZEMLA PTY LTD	ENGINEERING SERVICES	4,950.00
				<b>1,731,186.42</b>

TRUST PAYMENTS OCTOBER 2021				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
8/10/2021	7576	CITY OF BUSSELTION	REIMBURSEMENTS - BSL LEVIES AND CTF COMMISSION	497.50
8/10/2021	7577	CONSTRUCTION TRAINING FUND	BCITF LEVY	4,146.84
8/10/2021	7575	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	25,416.03
				<b>30,060.37</b>

DIRECT DEBIT PAYMENTS OCTOBER 2021				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
13/10/2021	4648	A MALAHCUZ	REFUND OF RATE OVERPAYMENT	1,835.71
7/10/2021	4636	A TARBOTTON	REFUND OF ANIMAL TRAP BOND	102.00
14/10/2021	4643	AIRPORT PARKING CARD REFUNDS	AIRPORT PARKING CARD REFUND	40.00
8/10/2021	4629	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	71,187.00
5/10/2021	4641	ANZ BANK	BANK FEES	519.27
1/10/2021	4642	ANZ BANK	BANK FEES	15.25
1/10/2021	4645	ANZ BANK	BANK FEES	35,708.94
5/10/2021	4651	ANZ BANK	BPAY FEES	366.54
5/10/2021	4652	ANZ BANK	BPAY FEES	9,372.88
5/10/2021	4653	ANZ BANK	BANK FEES	790.87
29/10/2021	4655	ANZ BANK	STOP CHEQUE FEE	15.00
7/10/2021	4657	ANZ BANK VISA	VISA CARD PAYMENT	15,348.99
		THAI LEMONGRASS	COUNCIL DINNER	400.00
		AUSTRALIAN INSTITUTE COMPANY DIRECTORS	COURSE - M ARCHER	60.00
		MANTRA ON PERTH	ACCOMMODATION AND FOOD - CR PAINE WHILST ATTENDING 2021 LOCAL GOVT CONVENTION AND AGM	581.00
		SHIRE OF DARDANUP	CONTRIBUTION TOWARDS ALLAN CLAYDON RETIREMENT GIFT	25.00
		DOT POLICE INFRINGEMENT	SPEEDING FINE FOR P&G TRUCK - NO DRIVER IDENTIFIED	224.80
		APPLE ICLOUD	ICLOUD STORAGE - O DARBY	4.49
		DOMINOS	YOUTH 26/08/2021	102.95
		BUSSELTION JETTY TOURIST PARK	LEADERSHIP CAMP ACCOMMODATION FEES - 50% DEPOSIT	612.00






LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF OCTOBER 2021

		CHEQUE PAYMENTS	CHEQUE # 118904 - 119007	35,624.84
		ELECTRONIC TRANSFER PAYMENTS	EFT82495 - EFT83069	1,731,186.42
		TRUST ACCOUNT	TRUST ACCOUNT # 7575- 7577	30,060.37
		PAYROLL PAYMENTS	01.10.21 - 31.10.21	1,673,372.50
		INTERNAL PAYMENT VOUCHERS	DD004629 - DD004657	135,302.45
				<b>7,738,730.42</b>
		FACEBOOK	BOOST POSTS	315.85
		DOMINOS	YOUTH 3/09/2021	100.90
		HUMANTIX LIMITED	STATE BUDGET LUNCH TICKETS - N SEARLE	46.63
		SENDGRID	EMAIL CAPABILITY FOR PHOENIX	20.89
		DOMINOS	YOUTH 10/09/2021	77.95
		FILEX CONVENTION	COURSE - TEAM LEADER & FITNESS @ GLC	259.00
		HYPERLUXE	GIFT VOUCHER - D KIRKWOOD RESIGNATION GIFT	200.00
		AUSTRALIAN INSTITUTE COMPANY DIRECTORS	DIRECTOR MEMBERSHIP	605.00
		HUMANTIX LIMITED	WOMEN IN BUSINESS TICKETS - M PALMER	92.75
		EVENT BRITE	BUSSELTON JETTY AGM TICKETS - J FARRIER	20.98
		ONE RUSTIC BLOOM	FLOWERS - S MARANICH	100.00
		DOMINOS	YOUTH 16/09/2021	82.95
		SPOTIFY	MONTHLY SUBSCRIPTION -YOUTH	18.99
		MESSAGE MEDIA	MONTHLY SUBSCRIPTION - SMS SERVICE	36.34
		MAILCHIMP	MONTHLY SUBSCRIPTION - LIBRARY	82.35
		CANVA	REFUND	(163.41)
		MWAVE AUSTRALIA	WIRELESS ROUTER	496.52
		APPLE ICLOUD	STORAGE - M ARCHER	4.49
		CRAZY DOMAIN	DOMAIN RENEWAL	41.18
		ZOOM	PRO ZOOM LICENCES	475.70
		TELSTRA	INTERNET - M ARCHER	90.00
		HARVEY NORMAN	KEYBOARD & MOUSE	78.00
		DOME	TRAINING CATERING	92.95
		WALGA	LG PLANNING SHOWCASE - J DORNAN, D CASEY, M YOUNG	195.00
		SAGE HOTEL	ACCOMMODATION AND FOOD - D GOODWIN TO ATTEND PLAWA DECONSTRUCTED CONFERENCE	287.85
		EDITH COWEN UNIVERSITY	TUITION FEES - T NOTTLE	3,966.95
		MAILCHIMP	BAY TO BAY NEWSLETTER MAILOUT	398.98
		WEST AUSTRALIAN NEWSPAPER	ONLINE SUBSCRIPTION	28.00
		SHELTER BREWING	CATERING - LG PRO MENTORING PROGRAM	56.00
		HUMANTIX LIMITED	STATE BUDGET LUNCH TICKETS - T NOTTLE	46.63
		TRYBOOKING	LGS WORKCARE FORUM - J SHERIDAN	230.50
		WALGA	ABORIGINAL ENGAGEMENT AND RECONCILIATION FORUM - N SHAW	140.00
		QUEST SCARBOROUGH	ACCOMMODATION AND FOOD - N BRIGHTMAN	182.11
		EVENT AND CONFERENCE CO PTY	REGISTRATION WASTE AND RECYCLING EXPO - H BULLIMORE	747.04
		SONIC HEALTH	PRE EMPLOYMENT MEDICAL - B POPE	281.60
		CROWN PROMENADE	ACCOMMODATION AND FOOD - A GRIFFITHS	240.00
		ST JOHN AMBULANCE	1ST AID KIT PERSONAL MONITORING	149.92
		EVENTBRITE	WA EVENTS MOVING FORWARD - K NOLAN	57.96
		TRYBOOKING	AUST WALKING AND CYCLING CONFERENCE - C RYDER	50.50
		TRYBOOKING	MENTAL HEALTH 1ST AID - P MARSHALL, E FERRIS, A SMITH, N BRIGHTMAN	1,102.00
		CROWN PROMENADE	FOOD - A GRIFFITHS	17.20
		PLANNING INSTITUTE OF AUSTRALIA	PIA STATE CONFERENCE - L REDDELL	605.00
		QUEST JOONDALUP	ACCOMMODATION AND FOOD - D BOARDMAN & C MARINICH	887.04
		PROJECT MANAGEMENT INSTITUTE	CERTIFICATION RENEWAL - K BOWSER	232.46
		WALGA	LOCAL GOVT PLANNING SHOWCASE - J WILSON	65.00
		WALGA	LOCAL GOVT PLANNING SHOWCASE - A WATTS	65.00
		WALGA	LOCAL GOVT PLANNING SHOWCASE - H FOULDS	65.00
		WALGA	LOCAL GOVT PLANNING SHOWCASE - J WILKINSON	65.00
4/10/2021	4644	COMMONWEALTH BANK	BANK FEES	7,268.67
15/10/2021	4654	COMMONWEALTH BANK	MERCHANT FEES SEPTEMBER	440.33
7/10/2021	4631	D GODDING	REFUND OF LEVY OVERPAYMENT	800.00
7/10/2021	4631	D NGO	REFUND OF LEVY OVERPAYMENT	421.50
7/10/2021	4631	DIODENES PROPERTY	REFUND OF RATE OVERPAYMENT	47.37
7/10/2021	4631	DIODENES PROPERTY	REFUND OF RATE OVERPAYMENT	48.62
7/10/2021	4631	DIODENES PROPERTY	REFUND OF RATE OVERPAYMENT	90.15
5/10/2021	4635	F ERRIDGE	REFUND OF ANIMAL TRAP BOND	102.00
1/10/2021	4633	G BRYANT	REFUND OF APPLICATION OVERPAYMENT	1,764.26
22/10/2021	4649	J JACKSON	REFUND OF ANIMAL TRAP BOND	102.00
7/10/2021	4631	J RUSSO	REFUND OF LEVY OVERPAYMENT	130.00
7/10/2021	4631	K DWYER	REFUND OF RATE OVERPAYMENT	2,472.07
20/10/2021	4647	K HIERN	REFUND OF RATE OVERPAYMENT	84.00
20/10/2021	4646	KD POWER PASTORAL	REFUND OF RATE OVERPAYMENT	4,727.02
1/10/2021	4637	LES MILLS ASIA PACIFIC	CONTRACT FEES	582.89
1/10/2021	4638	LES MILLS ASIA PACIFIC	CONTRACT FEES	485.74
13/10/2021	4648	M FENTON	REFUND OF RATE OVERPAYMENT	233.30
20/10/2021	4647	M FROST	REFUND OF RATE OVERPAYMENT	537.02
1/10/2021	4630	MRBTA	REFUND OF RATE OVERPAYMENT	1,282.00
8/10/2021	4632	N COMMONS	REFUND OF EVENTS BOOKING	84.00
8/10/2021	4634	PERRON DEVELOPMENTS PTY LTD	REFUND OF APPLICATION OVERPAYMENT	1.00
20/10/2021	4646	RP WILHELM	REFUND OF RATE OVERPAYMENT	1,028.93
25/10/2021	4650	S CONLEY	REFUND OF ANIMAL TRAP BOND	102.00
13/10/2021	4656	S ROPER	REFUND OF INFRINGEMENT OVERPAYMENT	120.00
8/10/2021	4640	TOBY'S INLET ESTATE PTY LTD	REFUND OF APPLICATION	7,518.41
11/10/2021	4639	WILKINS	REFUND OF ANIMAL TRAP BOND	102.00
				<b>135,302.45</b>

DIRECT DEBIT PAYMENTS OCTOBER 2021				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
5/10/2021	5/10/2021	CITY OF BUSSELTON	PAYROLL & SALARIES	839,680.71
19/10/2021	19/10/2021	CITY OF BUSSELTON	PAYROLL & SALARIES	833,691.79
				<b>1,673,372.50</b>

## 6.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 31 OCTOBER 2021

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Services
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services – Sarah Pierson
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Loan Schedule - October 2021 <a href="#">↓</a>  Attachment B Financial Activity Statement - October 2021 <a href="#">↓</a>  Attachment C Investment Report - October 2021 <a href="#">↓</a> 

### OFFICER RECOMMENDATION

**That the Council receives the statutory financial activity statement reports for the period ending 31 October 2021, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.**

### **EXECUTIVE SUMMARY**

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 31 October 2021.

### **BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 26 July 2021, the Council adopted (C2107/140) the following material variance reporting threshold for the 2021/22 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:*

- Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- Reporting of variances only applies for amounts greater than \$25,000.*

#### **OFFICER COMMENT**

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

##### Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

##### Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

##### Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

##### Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

**Comments on Financial Activity to 31 October 2021**

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$41.2M as opposed to the budget of \$29.4M. This represents a positive variance of \$11.7M YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2021/22 Actual YTD \$	2021/22 Amended Budget YTD \$	2021/22 Amended Budget \$	2021/22 YTD Bud Variance %	2021/22 YTD Bud Variance \$	Change in Variance Current Month \$
<b>Revenue from Ordinary Activities</b>				<b>1.06%</b>	<b>706,459</b>	<b>178,339</b>
1. Other Revenue	295,153	60,366	414,950	388.94%	234,787	112,547
2. Interest Earnings	368,214	293,317	609,250	25.53%	74,897	(88,651)
<b>Expenses from Ordinary Activities</b>				<b>10.09%</b>	<b>2,873,121</b>	<b>210,300</b>
3. Materials & Contracts	(4,521,911)	(5,731,355)	(20,245,296)	21.10%	1,209,444	(34,673)
4. Other Expenditure	(917,720)	(1,932,260)	(9,685,100)	52.51%	1,014,540	99,384
<b>5. Non-Operating Grants, Subsidies and Contributions</b>	733,230	6,145,480	34,850,687	(88.07%)	(5,412,250)	(10,000)
<b>Capital Revenue &amp; (Expenditure)</b>				<b>43.57%</b>	<b>11,127,439</b>	<b>1,339,261</b>
6. Land & Buildings	(239,630)	(7,157,974)	(22,802,632)	96.65%	6,918,344	1,467,984
Plant & Equipment	(452,278)	(298,000)	(2,890,000)	(51.77%)	(154,278)	160,000
Furniture & Equipment	(84,172)	(295,950)	(828,800)	71.56%	211,778	(1,395)
Infrastructure	(4,059,704)	(11,161,530)	(38,537,750)	63.63%	7,101,826	991,282
7. Proceeds from Sale of Assets	0	146,450	776,071	(100.00%)	(146,450)	(74,950)
8. Transfer to Restricted Assets	(4,692,012)	0	(21,740)	(100.00%)	(4,692,012)	(2,022,226)
9. Transfer from Restricted Assets	1,673,460	0	1,735,682	100.00%	1,673,460	778,988

### **Revenue from Ordinary Activities**

In total, revenue from Ordinary Activities is very close to budget at only 1.06% ahead YTD. There are however some material variance items, that contribute to this.

#### **1. Other Revenue**

Ahead of YTD budget by \$235K, or 388.9%, mainly due to the items listed in the table below:

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><u>Finance &amp; Corporate Services</u></b>		<b>36,787</b>	<b>10,770</b>	<b>26,017</b>	<b>241.57%</b>	<b>21,173</b>
10100	Long Service Leave Re-imbursements from other LG's	25,999	-	25,999	(100.00%)	25,999
The reimbursement came in a lot earlier than was originally predicted in the budget. This will rectify by year end.						
<b><u>Planning &amp; Development Services</u></b>		<b>30,263</b>	<b>44,064</b>	<b>(13,801)</b>	<b>(31.32%)</b>	<b>(11,875)</b>
10940	ESL Commission	-	11,825	(11,825)	(100.00%)	(11,825)
The commissions from DFES for the administration of the Emergency Services Levy have not yet been received.						
<b><u>Engineering and Works Services</u></b>		<b>218,530</b>	<b>4,162</b>	<b>214,368</b>	<b>5150.60%</b>	<b>105,402</b>
G0030 & G0031	Busselton & Dunsborough Transfer Station – Sale of Scrap Materials	215,728	3,734	211,994	5677.41%	105,868
The budget for the receipt of income relating to the sale of scrap materials (metal in particular) has not been aligned effectively with actual receipts. This should rectify somewhat as the year progresses. It should also be noted that the prices received for scrap metal have been extremely favourable – up to \$220/tonne received in July and \$255/tonne received in October for major collections in both months, compared to \$110-\$140/tonne during 2020. When prices are this good, a lot more material is moved to take advantage (causing budget timing variances). When they are lower, materials are stockpiled and only moved when space is required (which gives rise to the historic trend of the budget timing).						

#### **2. Interest Earnings**

Interest earnings are \$75K ahead of budget due to the total annual budget being allocated based on the monthly 4-year trend. The actual levying of annual rates, and when all interest is charged in advance for 21/22, does not match this trend, therefore the City will see a timing difference to budget for the first and second quarters of the 21/22 financial year. This will decrease as the year progresses.

### **Expenses from Ordinary Activities**

Expenditure from ordinary activities is \$2.9M, or 10.1%, less than expected when compared to the budget YTD as at October. The expense line items on the face of the financial statement that have a YTD variance that meet the material reporting threshold are outlined below.



Less than YTD budget by \$1.2M. The main contributors to this variance are listed in the table below:

[illegible]











11151	Airport Operations	-	767,204	767,204	100.0%	191,676
Marketing activities continue to be delayed due to the postponement of Jetstar RPT services as a result of COVID restrictions/lockdowns etc. in the Eastern States.						
11156	Airport Development Operations	115,139	148,550	33,411	22.5%	(115,139)
At the time of setting the budget the timing for the final carried over payments related to a noise mitigation project were not known. \$148K is estimated to be remaining in total, split over three payments in September, November and January. As such, there will be budget timing variances until these payments are completed.						
<b>Planning and Development Services</b>		<b>60,535</b>	<b>45,786</b>	<b>(14,749)</b>	<b>(32.2%)</b>	<b>10,874</b>
10925	Preventative Services – CLAG	24,930	9,980	(14,950)	(149.8%)	(18,317)
The CLAG budget is reconciled with the Shire of Capel on an annual basis, approximately in April, meaning there will always be an overspend shown until this time.						

## 5. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$5.4M is mainly due to the items in the table below. It should be noted that any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances. Where this is not the case, the reconciliation of the projects and the required funding to be recognised in revenue is not completed until closer to year end.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b>Community and Commercial Services</b>		-	<b>66,401</b>	<b>(66,401)</b>	<b>(100.0%)</b>	-
10540	Recreation Administration	-	25,625	(25,625)	(100.0%)	-
10590	Naturaliste Community Centre	-	23,350	(23,350)	(100.0%)	-
C6010	Airport Fencing Works	-	17,426	(17,426)	(100.0%)	-
<b>Engineering and Works Services</b>		<b>728,230</b>	<b>6,074,079</b>	<b>(5,345,849)</b>	<b>(88.0%)</b>	<b>(10,000)</b>
A0014	Bussell Highway Bridge – 0241 – Federal Capital Grant	-	744,000	(744,000)	(100.0%)	-
A0022	Yallingup Beach Road Bridge - 3347 – Federal Capital Grant	-	700,000	(700,000)	(100.0%)	-
A0200	Donated Bridges	698,230	-	698,230	100.0%	-
B9407	Busselton Senior Citizens – Developer Cont. Utilised	-	111,750	(111,750)	(100.0%)	-
B9591	Performing Arts Convention Centre – Federal Capital Grant	-	2,277,000	(2,277,000)	(100.0%)	-
B9999	Donated Buildings	30,000	-	30,000	100.0%	30,000
F0112	Causeway Road Shared Path – State Capital Grant	-	80,000	(80,000)	(100.0%)	(40,000)
S0048	Bussell Highway – Developer Cont. Utilised	-	200,000	(200,000)	(100.0%)	-













Various	Footpaths & Cycleways	405,229	662,450	257,221	38.8%	13,718
<p>57% of the YTD variance valued at \$146K is associated with the Buayanup Drain Shared path project that has now been completed. Not all the budget will be expended as the value of the project was reduced towards the end of last financial year, however the amount carried over was not adjusted based on the reduced estimate. This variance will remain unless the budget is reduced formally via a budget amendment.</p> <p>46% of the YTD variance valued at \$118K is associated with path works at the Barnard East Development that is now underway and works at the Busselton Foreshore. This variance decreased from the prior period.</p> <p>The majority of other footpath and cycleway projects are scheduled for construction between the months of November to March.</p>						
Parks, Gardens & Reserves		<b>1,976,642</b>	<b>5,052,168</b>	<b>3,075,526</b>	<b>60.9%</b>	<b>928,817</b>
Various	Busselton Jetty - Capital Expenditure	20,126	272,524	252,398	92.6%	130,106
<p>Major Maintenance works are scheduled to take place on the Jetty between late October through to March, when sea conditions are most conducive. The timing of major works on the Jetty can be quite variable based on the nature of tasks planned to be undertaken, the weather and working around the peak tourist seasons.</p>						
Various	Coastal & Boating	43,557	455,000	411,443	90.4%	415,000
<p>Planning and procurement for Coastal related works continue to progress. The majority of works will commence in the new calendar year.</p>						
Various	Waste Services	52,722	540,000	487,278	90.2%	45,481
<p>The majority of this variance is associated with budgets that were carried over from the previous year. 51% of the variance representing \$250K is associated with Stage 1 Busselton Landfill Post-closure Capping, Rehab &amp; Remediation works that are not as yet planned to go ahead this financial year. \$82K of the YTD variance is with respect to works on a Depot Washdown Facility Upgrade that remains in the planning phase.</p>						
Various	Townscape & Vasse River	8,690	36,223	27,533	76.0%	(2,605)
<p>No works of any significance associated with projects within this category have yet to commence. The YTD variance is considered minor in comparison to the \$1.779M on works that are on budget.</p>						
Various	Other P&G Infrastructure	1,851,546	3,748,421	1,896,874	50.6%	340,836
<p>68% of this significant YTD variance to budget valued at a combined \$1.288M is associated with the carried over Barnard Park East Foreshore Development and the Dunsborough Lakes Sporting Precinct project including the Non-Potable Water Network.</p>						
Various	Regional Airport & Industrial Park Infrastructure	(52,967)	130,051	183,018	140.7%	159,844
<p>This line is in credit due to an incorrect cost re-allocation amendment that was processed twice in the amount of \$115K (will be corrected in November) – YTD actual should in fact be \$63K, which is made up of four separate account strings all part of the Airport development project. Some are completed (underspent) and others may not be spent until the end of the FY depending on timing of the works.</p>						

## 7. Proceeds From Sale of Assets

YTD there have been no proceeds from sale of assets recorded against the YTD budget of \$146K. This is due to the continuing delays in delivery of acquisitions, and the associated transfer to auction of the vehicles being replaced.

## 8. Transfer to Restricted Assets

There is a YTD variance in transfers to Restricted Assets of \$4.7M as there is no budget for this item.

At the time of budgeting it is not possible to predict what grants will be received in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof). The following grants, totaling \$3.6M, have been received and transferred to Restricted Assets for which there was no budgeted transfer:

- \$44K for the Causeway Road Shared Path Project from the Department of Transport;
- \$2.25M for various roads projects from Main Roads, State Blackspot Fund, the Regional Roads Program and the Road Safety Innovation Fund;
- \$80K for the Dunsborough youth space project from the Department of Primary Industries and Regional Development;
- \$54K from Lotterywest for the Strengthening & Adapting Organisations program;
- \$526K from DFES for the Mitigation Activity Fund and shared costs of the Emergency Services Manager;
- \$30K from the Federal Government Community Grants Hub for Community Child Care Sustainability programs;
- \$11K from the South West Catchment Council - National Landcare Program for the planting of 4,000 seedlings;
- \$20K from Australia's South West to fund an aviation research report for the Recovery for Regional Tourism Project Control Group;
- \$100K from the Department of Primary Industries & Regional Development for the expansion of the CCTV network;
- \$20K from Rio Tinto for Youth Development Services;
- \$4.9K from the Busselton Senior Citizens to go towards the expansion project;
- \$137K from the Department of Industry, Science, Energy and Resources for improvements to safety and accessibility at the airport; and
- \$100K from the Southwest Development Corporation to develop a training and marketing campaign to build a pool of skilled hospitality workers in the region.

Developer contributions, deposits and bonds are inherently hard to predict and budget for. An annual amount of \$22K was budgeted for later in the year, however \$1.1M has been received YTD, with \$260K for road works bonds and \$409K for caravan park deposits.

## 9. Transfer from Restricted Assets

YTD there has been \$1.7M transferred from Restricted Assets into the Municipal Account. This was mainly attributable to \$500K of Bushfire Mitigation Activity funds that did not need to be restricted, and \$565K of various roadworks grant & bond funding that has been utilised.

**Investment Report**

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 October 2021, the value of the City's invested funds remained at \$94.4M, unchanged from \$94.4M as at 30 September 2021

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remains at \$6.5M.

During the month of October two term deposits totalling the amount of \$4.5M matured. These were renewed for a further 197 days at 0.23% on average.

The official cash rate remains steady for the month of October at 0.10%. This will continue to have an impact on the City's interest earnings for the foreseeable future.

**Borrowings Update**

During the month there were no new loans entered into or drawn down. The attached Loan Schedule outlines the status of all existing loans as at October YTD.

**Chief Executive Officer – Corporate Credit Card**

Details of transactions made on the Chief Executive Officer's corporate credit card during October 2021 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
29/10/21	BUSINESS EXCELLENCE AWARDS 2021	1 TICKET – G. HENLEY	\$187.00
		<b>TOTAL</b>	<b>\$187.00</b>

**Donations & Contributions Received**

During October, a mobile site office valued at \$30K was donated to the City from the developers of the new Origin Markets, upon completion of said development. This is to be used as part of the construction of the upgraded Dunsborough Youth Services space next to the Naturaliste Community Centre in Dunsborough.

**Statutory Environment**

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

Any financial implications are detailed within the context of this report.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

**CONCLUSION**

As at 31 October 2021, the City's net current position stands at \$41.2M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

City of BussetonLoan Schedule - as at 31 October 2021

Purpose	Loan Number	Institution	Budgeted Interest Rate %	Expiry	Actual Interest Rate %	2021/22 Actual New Loans \$	2021/22 Actual Principal Repayments \$	2021/22 Actual Balance of Principal Owning \$	2021/22 Actual Interest Repayments \$	Budget Principal 1 July 2021 \$	2021/22 Budget New Loans \$	2021/22 Budget Principal Repayments \$	Budget Principal outstanding 30 June 2022 \$	2021/22 Budget Interest Repayments \$
<u>Council Loans</u>														
<u>Administration</u>														
Civic and Administration Centre	207	WATC	4.51	Jun-34	4.51		190,470	13,179,436	150,746	13,369,907	-	(774,864)	12,595,043	(590,000)
<u>Other Property and Services</u>														
Lot 40 Vasse Highway	210	WATC	3.61	Dec-25	3.61		-	850,000	7,671	850,000	-	-	850,000	(30,685)
<u>Recreation and Culture</u>														
Geothermal Heating GLC	202	WATC	3.98	Jun-23	3.98		15,014	109,365	1,238	124,379	-	(60,958)	63,421	(4,048)
Busseton Foreshore	204	WATC	4.36	Jun-29	4.36		17,795	659,220	7,379	677,015	-	(72,352)	604,663	(28,346)
GLC Extensions	205	WATC	3.92	Jun-24	3.92		32,505	379,277	4,035	411,782	-	(131,942)	279,840	(14,218)
Busseton Foreshore	209	WATC	3.45	Jun-27	3.45		135,627	3,475,366	32,138	3,610,993	-	(549,793)	3,061,200	(121,266)
Busseton Foreshore	211	WATC	2.55	Oct-24	2.55		190,781	1,197,039	17,089	1,387,820	-	(384,003)	1,003,817	(31,737)
Busseton Foreshore Jetty Precinct	215	WATC	3.25	Apr-28	3.25		117,634	1,715,025	29,781	1,832,659	-	(237,180)	1,595,480	(57,650)
Tennis Club Facility	216	WATC	3.25	Apr-28	3.25		129,398	1,886,528	32,759	2,015,925	-	(260,898)	1,755,027	(63,415)
Lot 10 Commonage Road	217	WATC	3.25	Apr-28	3.25		75,286	1,097,616	19,060	1,172,902	-	(151,795)	1,021,107	(36,896)
Busseton Tennis Club	218	WATC	2.21	Jun-29	2.21		29,364	995,383	5,662	1,024,747	-	(118,433)	906,314	(21,670)
Performing Arts / Convention Centre	New	WATC	2.02							-	5,000,000	(143,468)	4,856,532	(50,139)
Performing Arts / Convention Centre	New	WATC	1.46							-	5,000,000	(467,852)	4,532,148	(70,446)
<u>Transport</u>														
Land Acquisition for Parking	203	WATC	4.19	Sep-21	4.19		40,142	-	420	40,142	-	(40,142)	-	(420)
Airport Jet A1 Installation	206	WATC	3.92	Jun-24	3.92		9,481	110,623	1,177	120,103	-	(38,483)	81,620	(4,147)
Airport Freight Hub Stage 1	219	WATC	2.21	Jun-29	2.21		34,767	1,178,534	6,703	1,213,301	-	(140,225)	1,073,076	(25,657)
						-	1,018,263	26,833,412	315,858	27,851,675	10,000,000	(3,572,388)	34,279,287	(1,150,740)
<u>Self-Supporting Loans</u>														
<u>Recreation and Culture</u>														
Busseton Football and Sportsman's Club	208	WATC	2.93	Apr-25	2.93		754	12,001	93	12,756	-	(3,051)	9,705	(340)
Dunsborough and Districts Country Club	212	WATC	3.04	May-27	3.04		5,551	66,927	1,102	72,479	-	(11,187)	61,291	(2,119)
Geographe Bay Yacht Club	213	WATC	3.04	May-27	3.04		4,870	58,708	966	63,578	-	(9,813)	53,764	(1,859)
Dunsborough and Districts Country Club	214	WATC	3.19	Sep-27	3.19		5,265	70,125	1,202	75,390	-	(10,613)	64,777	(2,321)
Busseton Tennis Club	220	WATC	1.37	Sep-26	1.37		1,744	36,156	130	37,900	-	(7,011)	30,889	(483)
Busseton Hockey Club Stadium	221	WATC	1.31	Jun-30	1.31		1,070	39,749	134	40,819	-	(4,302)	36,517	(514)
Busseton Golf Club	222	WATC	1.45	Jun-31	1.45		2,560	107,440	525	110,000	-	(10,297)	99,703	(1,666)
Community Groups 21/22 \$200K	New	WATC	2.77							-	200,000	(9,215)	190,785	(1,680)
<u>Economic Services</u>														
Geographe Bay Tourism Association	201	WATC	4.76	Sep-21	4.76		3,100	-	37	3,100	-	(3,100)	-	(37)
MRBTA - Ancient Lands Discovery Park	New	WATC	2.77							-	1,250,000	(23,576)	1,226,424	(17,231)
Jetty AUDC	New	WATC	2.77							-	4,000,000	(174,868)	3,825,132	(54,797)
						-	24,914	391,106	4,189	416,021	5,450,000	(267,033)	5,598,988	(83,048)
<b>Total - Council and Self-supporting Loans</b>						-	1,043,178	27,224,518	320,047	28,267,696	15,450,000	(3,839,421)	39,878,275	(1,233,787)

City of BusseltonStatement of Financial ActivityYear to Date As At 31 October 2021

	2021/2022 Actual YTD	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2021/22 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	54,561,436	54,492,060	54,492,060	54,933,780	54,933,780	0.13%
Operating Grants, Subsidies and Contributions	1,246,343	1,173,945	1,173,945	4,730,088	4,730,088	6.17%
Fees & Charges	10,756,881	10,501,880	10,439,307	18,102,218	18,102,218	2.43%
Other Revenue	295,153	60,366	60,366	414,950	414,950	388.94%
Interest Earnings	368,214	293,317	293,317	609,250	609,250	25.53%
	<b>67,228,027</b>	<b>66,521,568</b>	<b>66,458,995</b>	<b>78,790,286</b>	<b>78,790,286</b>	<b>1.06%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(10,572,388)	(11,170,337)	(11,157,013)	(34,562,209)	(34,562,209)	5.35%
Materials & Contracts	(4,521,911)	(5,731,355)	(5,922,083)	(20,245,296)	(20,245,296)	21.10%
Utilities (Gas, Electricity, Water etc)	(785,295)	(822,709)	(822,709)	(2,774,773)	(2,774,773)	4.55%
Depreciation on non current assets	(8,305,176)	(8,452,532)	(8,452,532)	(24,957,238)	(24,957,238)	1.74%
Insurance Expenses	(735,755)	(777,588)	(777,588)	(777,707)	(777,707)	5.38%
Other Expenditure	(917,720)	(1,932,260)	(1,948,926)	(9,685,100)	(9,685,100)	52.51%
Allocations	160,465	403,214	403,214	2,167,220	2,167,220	60.20%
	<b>(25,677,780)</b>	<b>(28,483,567)</b>	<b>(28,677,637)</b>	<b>(90,835,103)</b>	<b>(90,835,103)</b>	<b>9.85%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(335,437)	(353,075)	(353,075)	(1,262,247)	(1,262,247)	5.00%
	<b>(335,437)</b>	<b>(353,075)</b>	<b>(353,075)</b>	<b>(1,262,247)</b>	<b>(1,262,247)</b>	<b>5.00%</b>
Non-Operating Grants, Subsidies and Contributions	733,230	6,145,480	6,145,480	34,850,687	34,846,780	-88.07%
Profit on Asset Disposals	0	11,411	11,411	46,714	46,714	-100.00%
Loss on Asset Disposals	0	(26,980)	(26,980)	(65,149)	(65,149)	100.00%
	<b>733,230</b>	<b>6,129,911</b>	<b>6,129,911</b>	<b>34,832,252</b>	<b>34,828,345</b>	<b>-88.04%</b>
<b>Net Result</b>	<b>41,948,040</b>	<b>43,814,837</b>	<b>43,558,194</b>	<b>21,525,188</b>	<b>21,521,281</b>	<b>-4.26%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	8,305,176	8,452,532	8,452,532	24,957,238	24,957,238	
Donated Assets	(30,000)	0	0	(5,600,000)	(5,600,000)	
(Profit)/Loss on Sale of Assets	0	15,569	15,569	18,435	18,435	
Allocations & Other Adjustments	(290,665)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	12,888	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	284,217	0	0	0	0	
Future Obligations Net Movements (NC)	2,896,560	242,576	242,576	(3,055,520)	(3,008,812)	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(239,630)	(7,157,974)	(7,157,974)	(22,802,632)	(22,838,597)	96.65%
Plant & Equipment	(452,278)	(298,000)	(298,000)	(2,890,000)	(2,870,000)	-51.77%
Furniture & Equipment	(84,172)	(295,950)	(295,950)	(828,800)	(828,800)	71.56%
Infrastructure	(4,059,704)	(11,161,530)	(11,256,314)	(38,537,750)	(38,334,501)	63.63%
Right of Use Assets						
Proceeds from Sale of Assets	0	146,450	146,450	776,071	776,071	-100.00%
Proceeds from New Loans	0	0	0	15,450,000	15,450,000	0.00%
Self Supporting Loans - Repayment of Principal	24,914	14,492	14,492	267,033	267,033	71.92%
Total Loan Repayments - Principal	(1,043,178)	(1,149,081)	(1,149,081)	(3,839,418)	(3,839,418)	9.22%
Repayment Capital Lease	(219,662)	(242,217)	(242,217)	(489,199)	(489,199)	9.31%
Advances to Community Groups	0	0	0	(5,450,000)	(5,450,000)	0.00%
Transfer to Restricted Assets	(4,692,012)	0	0	(21,740)	(21,740)	-100.00%
Transfer from Restricted Assets	1,673,460	0	0	1,735,682	1,688,974	100.00%
Transfer to Reserves	(7,044,036)	(7,119,925)	(7,119,925)	(22,109,232)	(22,109,232)	1.07%
Transfer from Reserves	1,727,318	1,727,318	1,727,318	39,544,446	39,381,069	0.00%
Opening Funds Surplus/ (Deficit)	2,448,380	2,448,380	2,448,380	2,448,380	2,448,380	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>41,165,618</b>	<b>29,437,477</b>	<b>29,086,051</b>	<b>1,098,182</b>	<b>1,118,182</b>	

City of BusseltonNet Current PositionYear to Date As At 31 October 2021

	2021/22 Actual	2021/22 Amended Budget	2021/22 Original Budget	2020/21 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	18,620,626	4,147,819	4,167,819	5,498,018
Cash - Restricted	81,994,413	54,510,283	54,720,367	73,659,438
Sundry Debtors	1,907,283	2,263,362	2,263,362	2,229,605
Rates Outstanding - General	22,882,005	586,388	586,388	586,388
Stock on Hand	930,531	900,000	900,000	936,902
	<u>126,334,856</u>	<u>62,407,852</u>	<u>62,637,936</u>	<u>82,910,351</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	3,174,825	6,799,387	6,799,387	6,802,533
Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Performance Bonds	3,708,699	3,424,482	3,424,482	3,424,482
	<u>6,883,524</u>	<u>14,223,869</u>	<u>14,223,869</u>	<u>13,963,559</u>
Current Position (inclusive of Restricted Funds)	119,451,332	48,183,983	48,414,067	68,946,792
Add: Cash Backed Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Add: Cash Backed Liabilities (Deposits & Bonds)	3,708,699	3,424,482	3,424,482	3,424,482
Less: Cash - Restricted Funds	(81,994,413)	(54,510,283)	(54,720,367)	(73,659,438)
<b><u>NET CURRENT ASSET POSITION</u></b>	<u>41,165,618</u>	<u>1,098,182</u>	<u>1,118,182</u>	<u>2,448,380</u>



**City of Busseton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 31 October 2021**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	2,599	16,668	16,668	50,000	50,000	-84.41%
	2,599	16,668	16,668	50,000	50,000	-84.41%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Dunsborough Foreshore</b>						
B9614 Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom Fac.	0	75,000	75,000	1,300,000	1,300,000	-100.00%
	0	75,000	75,000	1,300,000	1,300,000	-100.00%
<b>Major Project - Administration Building</b>						
B9012 Civic and Administration Building Replacement of Cladding	479	0	0	500,000	500,000	0.00%
	479	0	0	500,000	500,000	0.00%
<b>Buildings (Other)</b>						
B9200 Mosquito Control Storage Shed	1,210	0	0	95,000	95,000	0.00%
B9300 Aged Housing Capital Improvements - Winderlup	9,721	20,300	20,300	81,200	81,200	-52.12%
B9301 Aged Housing Capital Improvements - Harris Road	0	18,250	18,250	73,000	73,000	-100.00%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	0	66,600	66,600	81,600	81,600	-100.00%
B9407 Busseton Senior Citizens	40,815	111,750	111,750	111,750	111,750	-63.48%
B9538 Weld Theatre	0	0	0	130,000	130,000	0.00%
B9556 NCC Upgrade	(495)	0	0	0	0	0.00%
B9591 Performing Arts Convention Centre	10,861	6,139,510	6,139,510	18,420,297	18,420,297	-99.82%
B9596 GLC Building Improvements	35,969	71,284	71,284	285,150	285,150	-49.54%
B9605 Energy Efficiency Initiatives (Various Buildings)	86,013	111,580	111,580	187,100	187,100	-22.91%
B9608 Demolition Allocation (Various Buildings)	0	0	0	25,000	25,000	0.00%
B9610 Old Butter Factory	0	0	0	6,000	6,000	0.00%
B9611 Smiths Beach New Public Toilet	0	250,000	250,000	250,000	250,000	-100.00%
B9612 Churchill Park Renew Sports Lights	7,160	212,850	212,850	212,850	212,850	-96.64%
B9613 GLC CCTV Installation	0	0	0	50,000	50,000	0.00%
B9615 Naturaliste Community Centre AMP	0	0	0	72,000	72,000	0.00%
B9616 Buildings Asset Management Plan High Use Allocation	33,922	0	0	150,000	150,000	0.00%
B9617 Buildings AMP Renewal Allocation - Meelup Ablution	1,088	0	0	200,000	200,000	0.00%
B9619 Railway House Public Ablution Improvements	273	9,332	9,332	14,000	14,000	-97.08%
B9620 YCAB/ SLSC Improvements	5,098	3,000	3,000	19,000	19,000	69.95%
B9621 Bovell Construction of Changerooms	0	0	0	90,000	90,000	0.00%
B9622 Dunsborough Youth Centre Building Construction	604	0	0	80,000	80,000	0.00%
B9711 Busseton Airport - Building	0	12,200	12,200	12,200	12,200	-100.00%
B9717 Airport Construction, Existing Terminal Upgrade	0	39,650	39,650	46,485	82,450	-100.00%
B9720 BMRA Hangars	0	0	0	210,000	210,000	0.00%
B9808 Busseton Jetty Tourist Park Upgrade	4,314	0	0	50,000	50,000	0.00%
	236,552	7,066,306	7,066,306	20,952,632	20,988,597	-96.65%
<b>Total Buildings</b>	<b>237,031</b>	<b>7,141,306</b>	<b>7,141,306</b>	<b>22,752,632</b>	<b>22,788,597</b>	<b>-96.68%</b>
<b>Plant &amp; Equipment</b>						
10250 Information & Communication Technology Services	0	0	0	40,000	40,000	0.00%
10372 Dunsborough Cemetery	0	20,000	20,000	20,000	20,000	-100.00%
10380 Busseton Library	0	0	0	40,000	40,000	0.00%
10540 Recreation Administration	0	40,000	40,000	40,000	40,000	-100.00%
10610 Property Services Administration	0	35,000	35,000	35,000	35,000	-100.00%
10630 Economic and Business Development Administration	0	40,000	40,000	75,000	75,000	-100.00%
10810 Statutory Planning	0	35,000	35,000	35,000	35,000	-100.00%
10830 Environmental Management Administration	0	0	0	35,000	35,000	0.00%
10920 Environmental Health Services Administration	0	40,000	40,000	40,000	40,000	-100.00%
10950 Animal Control	0	0	0	50,000	50,000	0.00%
11000 Engineering & Works Services Support	0	0	0	50,000	50,000	0.00%
11101 Engineering Services Administration	0	0	0	35,000	35,000	0.00%
11107 Engineering Services Design	0	70,000	70,000	185,000	185,000	-100.00%
11151 Airport Operations	0	0	0	15,000	15,000	0.00%
11202 Building Facilities - Weather Station Installations	0	0	0	20,000	0	0.00%
11401 Transport - Workshop	0	10,000	10,000	10,000	10,000	-100.00%
11402 Plant Purchases (P10)	420,639	8,000	8,000	896,000	896,000	5157.99%
11403 Plant Purchases (P11)	31,639	0	0	579,000	579,000	0.00%
11404 Plant Purchases (P12)	0	0	0	515,000	515,000	0.00%
11407 P&E - P&G Smart Technologies	0	0	0	100,000	100,000	0.00%
11500 Operations Services Administration	0	0	0	75,000	75,000	0.00%
	452,278	298,000	298,000	2,890,000	2,870,000	51.77%
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	58,185	0	0	441,800	441,800	0.00%
10380 Busseton Library	25,987	21,150	21,150	21,150	21,150	22.87%



## Financial Activity Statement - October 2021

City of Busselton  
Capital Construction & Acquisition Report  
Property, Plant & Equipment, Infrastructure  
Year to date as at 31 October 2021

Description		2020/ 21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
10558	Events	0	200,000	200,000	200,000	200,000	-100.00%
10590	Naturaliste Community Centre	0	34,950	34,950	60,000	60,000	-100.00%
10591	Geographe Leisure Centre	0	0	0	30,000	30,000	0.00%
10625	Art Geo Administration	0	0	0	10,000	10,000	0.00%
10900	Cultural Planning	0	13,400	13,400	25,400	25,400	-100.00%
B1000	Administration Building- 2-16 Southern Drive	0	0	0	14,000	14,000	0.00%
B1350	Churchill Park- Other Buildings	0	26,450	26,450	26,450	26,450	-100.00%
		84,172	295,950	295,950	828,800	828,800	-71.56%
	<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>276,080</b>	<b>7,751,924</b>	<b>7,751,924</b>	<b>26,521,432</b>	<b>26,537,397</b>	<b>-89.99%</b>

## >> Infrastructure

Roads							
S0026	Payne Road	2,250	10,000	10,000	30,000	30,000	-77.50%
S0048	Bussell Highway	350,237	447,100	447,100	1,197,100	1,197,100	-21.66%
S0070	Peel & Queen Street Roundabout Service Relocation	10,983	610,500	610,500	610,500	610,500	-98.20%
S0072	Kaloorup Road - Reconstruct and Seal Shoulders	104,153	130,300	130,300	130,300	130,300	-20.07%
S0075	Local Road and Community Infrastructure Program	8,079	0	0	0	0	0.00%
S0076	Kaloorup Road [Stage 1]	93,981	138,050	138,050	979,550	979,550	-31.92%
S0077	Ludlow-Hithergreen Stage 2 Reconstruct & Widen	0	0	0	360,000	360,000	0.00%
S0078	Sugarloaf Road	9,080	301,500	402,000	1,206,000	1,206,000	-96.99%
S0321	Yongarillup Road - Second Coat Seal	0	0	0	100,000	100,000	0.00%
S0329	Georgette Street Reconstruction	(3,658)	0	0	0	0	0.00%
S0330	Hakea Way Asphalt Overlay	(3,088)	0	0	0	0	0.00%
S0331	Barracks Drive Spray Seal	0	0	0	130,980	130,980	0.00%
S0332	Inlet Drive Spray Seal	0	0	0	47,000	47,000	0.00%
S0333	Chapman Crescent Spray Seal	0	0	0	78,000	78,000	0.00%
S0334	Chapman Hill Road	145	374,000	374,000	1,496,000	1,496,000	-99.96%
S0335	Kaloorup Road	0	120,475	120,475	481,900	481,900	-100.00%
S0336	Wildwood Road	814	468,875	468,875	1,875,500	1,875,500	-99.83%
T0020	Capel Tutunup Road	16,205	0	0	0	0	0.00%
V0007	Causeway Road - Molloy Street Intersection	2,400	0	0	375,000	375,000	0.00%
W0029	Payne Road - Upgrade	1,063	0	0	0	0	0.00%
W0067	Ford Road Reconstruct and Asphalt Overlay	40,169	0	0	0	0	0.00%
W0075	Ludlow Hithergreen Road	1,902	0	0	57,000	57,000	0.00%
W0114	Wonnerup South Road	0	0	0	70,000	70,000	0.00%
W0121	Geographe Bay Road Quindalup	(10,161)	0	0	0	0	0.00%
W0246	Barnard Park East Foreshore Stage 2 Capital Works	41,021	200,000	200,000	403,000	403,000	-79.49%
W0254	Bird Crescent Asphalt Overlay	(9,402)	0	0	0	0	0.00%
W0258	Jingarie Place Reconstruction	(23,495)	0	0	0	0	0.00%
W0264	Caves Road - Median Crossing	900	20,350	20,350	20,350	20,350	-95.58%
W0265	Seascape Rise - Road Safety Upgrade	0	37,975	37,975	236,000	236,000	-100.00%
W0266	Layman Road Pull Over Bay	(6,318)	0	0	0	0	0.00%
W0267	Road Safety Signage Infrastructure	0	30,250	30,250	30,250	30,250	-100.00%
W0268	Boallia Road Reconstruct and Widen	5,692	0	0	804,000	804,000	0.00%
W0269	Dunsborough Lakes Drive Asphalt Overlay	1,097	0	0	130,000	130,000	0.00%
W0270	Geographe Bay Road (Mann Street End) Asphalt Overlay	67,916	0	0	259,000	259,000	0.00%
W0271	Gifford Road Reconstruction	6,098	0	0	334,000	334,000	0.00%
W0273	Monaghans Way Asphalt Overlay	949	0	0	124,500	124,500	0.00%
W0274	Rendezvous Road Spray Seals	8,606	0	0	565,000	565,000	0.00%
W0275	Sayers Street Asphalt Overlay	8,679	0	0	43,500	43,500	0.00%
W0276	Cape Naturaliste Road - School Warden Crossing Upgrade	25,705	0	0	60,000	60,000	0.00%
W0277	Commonage & Hayes Road intersection Safety works	0	0	0	41,000	41,000	0.00%
W0278	Florence Road Resheet	959	0	0	10,000	10,000	0.00%
W0279	Hanaby Road Resheet	16,632	0	0	26,200	26,200	0.00%
W0280	Jacka Road Resheet	18,044	0	0	20,000	20,000	0.00%
W0281	Williamson Road Resheet	29,317	0	0	33,000	33,000	0.00%
W0282	Wilyabrup Road Resheet	3,787	0	0	79,000	79,000	0.00%
W0284	Haag Road Resheet	1,946	0	0	79,800	79,800	0.00%
W0285	Peel Terrace Butter Factory Pedestrian Refuge Construction	495	0	0	0	0	0.00%
		823.181	2,889.375	2,989.875	12,523.430	12,523.430	-71.51%

## Bridges

A0006	Roy Road - Bridge Construction - Bridge 3373A	0	0	0	87,000	87,000	0.00%
A0008	Layman Road Bridge - 3438	0	0	0	234,000	234,000	0.00%
A0014	Bussell Highway - 0241	0	744,000	744,000	744,000	744,000	-100.00%
A0022	Yallingup Beach Road Bridge - 3347	0	700,000	700,000	700,000	700,000	-100.00%
A0023	Kaloorup Road Bridge - 3381	0	0	0	975,000	975,000	0.00%
A0024	Boallia Road Bridge - 4854	0	0	0	1,009,000	1,009,000	0.00%
A0025	Tuart Drive Bridge 0238	0	0	0	3,010,989	3,010,989	0.00%
A0026	Gale Road Bridge 3408A	0	0	0	90,000	90,000	0.00%
A0200	Donated Bridges	698,230	0	0	0	0	0.00%
		<u>698,230</u>	<u>1,444,000</u>	<u>1,444,000</u>	<u>6,849,989</u>	<u>6,849,989</u>	<u>-51.65%</u>

## Car Parks

**City of Busselton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 31 October 2021**

Description	2020/ 21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
C0043 Administration Building Carpark	50,737	33,000	33,000	33,000	33,000	53.75%
C0044 Meelup Coastal Nodes - Carpark upgrade	(2,752)	0	0	0	0	0.00%
C0047 Dunsborough Town Centre Carparking	0	0	0	240,000	240,000	0.00%
C0050 Forth Street Groyne Carpark - Formalise and Seal	7,518	53,450	53,450	53,450	53,450	-85.93%
C0053 Car Parking - Rear of Hotel Site 1	19,913	33,850	33,850	33,850	33,850	-41.17%
C0054 Barnard East Car Parking	70,616	104,950	104,950	104,950	104,950	-32.71%
C0055 Barnard Park East Foreshore Car Parking	60,918	194,900	194,900	292,350	292,350	-68.74%
C0056 Hotel Site 2 Carpark	720	0	0	230,000	230,000	0.00%
C0064 Dunsborough Lakes Sporting Precinct (Stage 1) - Carparking,	0	533,336	533,336	800,000	800,000	-100.00%
C0065 Meelup Coastal Parking & Landscaping	498	0	0	173,000	173,000	0.00%
C0311 Stinger Control	0	30,000	30,000	45,000	45,000	-100.00%
	208,168	983,486	983,486	2,005,600	2,005,600	-78.83%
<b>Footpath and Cycleways</b>						
F0067 Beach Road Dunsborough Footpath	9,041	0	0	0	0	0.00%
F0089 Barnard East Footpaths	0	89,050	89,050	89,050	89,050	-100.00%
F0090 DAIP - Disability Access	0	0	0	17,000	17,000	0.00%
F0094 Georgette Street	(8,782)	12,950	12,950	12,950	12,950	-167.81%
F0096 Stanley Place	(23,238)	0	0	0	0	0.00%
F0098 Dunsborough Centennial Park Project	0	0	0	100,000	100,000	0.00%
F0100 Busselton Foreshore Improvements	10,038	39,650	39,650	39,650	39,650	-74.68%
F0102 Busselton CBD Footpath Renewal	41,314	0	0	500,000	500,000	0.00%
F0103 Carey Street Footpath Construction	0	0	0	220,000	220,000	0.00%
F0105 End of Trip Footpath Construction	0	0	0	10,000	10,000	0.00%
F0106 Wayfinding Signage - Footpath & Cycleways	0	0	0	12,000	12,000	0.00%
F0107 Arnup Drive Footpath Construction	0	0	0	70,000	70,000	0.00%
F0108 Backhouse / Falkingham Footpath Construction	0	0	0	8,000	8,000	0.00%
F0109 Joseph Drive Footpath Construction	0	0	0	20,000	20,000	0.00%
F0110 Sloan Drive Footpath	0	0	0	94,500	94,500	0.00%
F0111 Cook Street Footpath	0	0	0	33,250	33,250	0.00%
F0112 Causeway Road Shared Path	2,545	0	0	197,000	197,000	0.00%
F1022 Buayanyup Drain Shared Path	374,310	520,800	520,800	520,800	520,800	-28.13%
	405,229	662,450	662,450	1,944,200	1,944,200	-38.83%
<b>Parks, Gardens and Reserves</b>						
<b>Busselton Jetty</b>						
C3497 Busselton Jetty - Capital Expenditure	20,126	272,524	272,524	817,550	817,550	-92.61%
	20,126	272,524	272,524	817,550	817,550	-92.61%
<b>Coastal &amp; Boating</b>						
C2512 Sand Re-Nourishment	34,096	40,000	40,000	100,000	100,000	-14.76%
C1511 RBFS Various Grant Applications	0	0	0	31,800	31,800	0.00%
C2530 Coastal Structures (West Busselton Seawall - Stage 2)	2,700	100,000	100,000	410,000	410,000	-97.30%
C2532 Coastal Adaptation: Mitigation of Coastal Flooding (Drain M)	0	100,000	100,000	200,000	200,000	-100.00%
C2533 Coastal Adaptation: Forth St (Stage 2)	6,761	215,000	215,000	430,000	430,000	-96.86%
	43,557	455,000	455,000	1,171,800	1,171,800	-90.43%
<b>Waste Services</b>						
C2006 Depot Washdown Facility Upgrades	0	82,500	82,500	82,500	82,500	-100.00%
C3474 Regional Waste Hub Development	0	25,000	25,000	50,000	50,000	-100.00%
C3479 Vidler Road Waste Site Capital Improvements	0	15,000	15,000	50,000	50,000	-100.00%
C3481 Transfer Station Development	12,467	37,500	37,500	200,000	200,000	-66.76%
C3489 Liquid Waste Pond Renewal Works	39,725	130,000	130,000	410,000	410,000	-69.44%
C3491 Busselton Landfill Post-closure Capping, Rehab & Remediation	531	250,000	250,000	1,000,000	1,000,000	-99.79%
C3492 City Lined Landfill Stage 2 - Preliminary Works	0	0	0	500,000	500,000	0.00%
	52,722	540,000	540,000	2,292,500	2,292,500	-90.24%
<b>Townscape &amp; Vasse River</b>						
C1006 Townscape Street Furniture Replacement - Dunsborough	0	0	0	15,000	15,000	0.00%
C1012 Townscape Street Furniture Replacement - Busselton	0	0	0	10,000	10,000	0.00%
C1026 Townscape Works Dunsborough	6,250	29,100	29,100	1,057,567	1,057,567	-78.52%
C3166 Vasse River Foreshore - Bridge to Bridge	2,440	0	0	28,000	28,000	0.00%
C3238 Vasse River - General Upgrade	0	7,123	7,123	28,500	28,500	-100.00%
C3243 Vasse River - Ongoing Restoration of River Habitat	0	0	0	640,000	640,000	0.00%
	8,690	36,223	36,223	1,779,067	1,779,067	-76.01%
<b>Other P&amp;G Infrastructure</b>						
C1605 Busselton Cemetery Infrastructure Upgrades	1,840	0	0	40,000	40,000	0.00%
C1609 Pioneer Cemetery - Implement Conservation Plan	2,953	5,581	5,581	20,000	20,000	-47.09%
C1610 Dunsborough Cemetery	0	0	0	20,300	20,300	0.00%
C1752 Beach Access Improvements	0	20,000	20,000	40,000	40,000	-100.00%
C1753 Eagle Bay Viewing Platform	0	95,450	95,450	95,450	95,450	-100.00%
C3006 Playgrounds General - Replacement of playground equipment	0	0	0	25,000	25,000	0.00%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	353	6,250	6,250	25,000	25,000	-94.36%
C3046 Dunsborough - BMX / Skatebowl	0	0	0	10,000	10,000	0.00%
C3048 BBQ Placement and Replacement	9,585	2,500	2,500	10,000	10,000	283.38%
C3116 Dawson Park (McIntyre St Pos)	0	45,550	45,550	182,200	182,200	-100.00%
C3122 Rails to Trails - Continuation of Implementation Plan	96	25,000	25,000	100,000	100,000	-99.62%
C3177 Shade Sail Program	0	0	0	100,000	100,000	0.00%
C3189 Barnard East Conservation Area	503	10,000	10,000	30,000	30,000	-94.97%

City of Busselton  
Capital Construction & Acquisition Report  
Property, Plant & Equipment, Infrastructure  
Year to date as at 31 October 2021

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
C3193 Cricket Wicket Renewal	0	5,000	5,000	15,000	15,000	-100.00%
C3198 Vasse SAR Area General Improvements to the Area	(1,545)	26,020	26,020	65,000	65,000	-105.94%
C3200 Provenge SAR Area General Improvements to the Area	13,544	0	0	80,000	80,000	0.00%
C3202 Port Geographe Street Light Replacement	13,680	21,550	21,550	21,550	21,550	-36.52%
C3203 Port Geographe General Improvements/ Foreshore	1,272	12,719	12,719	50,875	50,875	-90.00%
C3207 Barnard East Underground Power	54,288	158,300	158,300	158,300	158,300	-65.71%
C3208 Barnard East Landscaping	173	150	150	150	150	15.59%
C3210 McBride Park - POS Upgrade	0	463	463	1,850	1,850	-100.00%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	0	22,063	22,063	88,250	88,250	-100.00%
C3213 Cabarita Road - POS Upgrade	0	7,035	7,035	28,150	28,150	-100.00%
C3214 Kingsford Road - POS Upgrade	0	45,352	45,352	181,450	181,450	-100.00%
C3215 Monash Way - POS Upgrade	0	40,413	40,413	161,850	161,850	-100.00%
C3216 Wagon Road - POS Upgrade	0	40,413	40,413	161,650	161,650	-100.00%
C3217 Limestone Quarry - POS Upgrade	0	40,413	40,413	161,650	161,650	-100.00%
C3218 Dolphin Road - POS Upgrade	217	21,525	21,525	86,100	86,100	-98.99%
C3219 Kingfish/ Costello - POS Upgrade	0	21,575	21,575	86,300	86,300	-100.00%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	0	12,175	12,175	48,700	48,700	-100.00%
C3223 Dunsborough Non-Potable Water Network	209,444	495,634	495,634	1,486,900	1,486,900	-57.74%
C3224 Dunsborough Nature Based Playground	0	13,333	13,333	40,000	40,000	-100.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	528,548	704,924	704,924	2,117,950	2,117,950	-25.02%
C3226 Mitchell Park Upgrade	733,984	732,200	732,200	836,300	836,300	0.24%
C3227 Barnard Park East Foreshore Landscaping	62,289	351,100	351,100	351,100	351,100	-82.26%
C3229 Hotel Site 2 Landscaping	0	0	0	150,000	150,000	0.00%
C3232 Irrigation Renewal	8,211	5,000	5,000	20,000	20,000	64.23%
C3233 Allan Street Cycleway Lighting	0	5,000	5,000	10,000	10,000	-100.00%
C3235 Eastern Link Landscaping	187,817	224,750	224,750	224,750	224,750	-16.43%
C3236 Dunsborough Foreshore Lighting	14,562	20,750	20,750	20,750	20,750	-29.82%
C3237 King Street Landscaping Stage 2	6,900	6,900	6,900	6,900	6,900	0.00%
C3239 Foreshore Busselton - High Street to Carey Street	0	5,000	5,000	20,000	20,000	-100.00%
C3240 Foreshore Yallingup Capital	0	0	0	10,000	10,000	0.00%
C3241 Outdoor Spaces (Gen cap alloc for courts, flood lights etc.)	0	50,000	50,000	200,000	200,000	-100.00%
C3244 Dunsborough Lakes Sporting Precinct - Outdoor Courts	161	433,334	433,334	650,000	650,000	-99.96%
C3246 Bovell - Connection of Services	0	0	0	210,000	210,000	0.00%
C3247 King Street POS Shower (inc Dog Shower)	0	0	0	5,000	5,000	0.00%
C3248 Beach Shower Morgan Street, Geographe	0	0	0	7,500	7,500	0.00%
C3451 Aged Housing Infrastructure (Upgrade)	2,672	15,000	15,000	15,000	15,000	-82.19%
	1,851,546	3,748,421	3,748,421	8,476,925	8,476,925	-50.60%
	1,976,642	5,052,168	5,052,168	14,537,842	14,537,842	-60.88%
<b>Drainage</b>						
D0009 Busselton LIA - Geocatch Drain Partnership WSUD Improvements	0	0	0	30,000	30,000	0.00%
D0025 Carey Street Drainage Upgrade	1,220	0	0	281,605	281,605	0.00%
	1,220	0	0	311,605	311,605	0.00%
<b>Airport Industrial Parks</b>						
C6010 Airport Fencing Works	26,115	23,235	23,235	23,235	23,235	12.40%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	26,857	27,372	88,600	27,372	88,600	-1.88%
C6091 Airport Construction Stage 2, Noise Management Plan	(115,139)	53,344	12,500	213,377	50,000	-315.84%
C6099 Airport Development - Project Expenses	9,200	26,100	0	101,100	0	-64.75%
	(52,967)	130,051	124,335	365,084	161,835	-140.73%
<b>Sub-Total Infrastructure</b>	<b>4,059,704</b>	<b>11,161,530</b>	<b>11,256,314</b>	<b>38,537,750</b>	<b>38,334,501</b>	<b>-63.63%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>4,835,783</b>	<b>18,913,454</b>	<b>19,008,238</b>	<b>65,059,182</b>	<b>64,871,898</b>	<b>-74.43%</b>

**City of Bussetton**  
**Reserves Movement Report**  
**For The Period Ending 31 October 2021**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,712,272.40
Interest transfer to Reserves	1,175.86	889.00	889.00	2,928.00	2,928.00	10,393.54
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,377.68
Transfer to Muni	0.00	0.00	0.00	(435,150.00)	(435,150.00)	(252,277.17)
	1,472,942.31	1,472,655.45	1,472,655.45	1,039,544.45	1,039,544.45	1,471,766.45
<b>136 Airport Marketing and Incentive Reserve</b>						
Accumulated Reserves at Start of Year	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	4,073,790.64
Interest transfer to Reserves	5,854.56	3,193.00	3,193.00	10,519.00	10,519.00	26,202.80
Transfer from Muni	320,216.00	320,216.00	320,216.00	960,649.00	960,649.00	1,187,413.80
Transfer to Muni	0.00	0.00	0.00	(2,350,000.00)	(2,350,000.00)	0.00
	5,613,477.80	5,610,816.24	5,610,816.24	3,908,575.24	3,908,575.24	5,287,407.24
<b>143 Airport Noise Mitigation Reserve</b>						
Accumulated Reserves at Start of Year	796,147.75	796,147.75	796,147.75	796,147.75	796,147.75	904,896.43
Interest transfer to Reserves	653.29	481.00	481.00	1,585.00	1,585.00	5,553.88
Transfer to Muni	0.00	0.00	0.00	(361,927.00)	(198,550.00)	(114,302.56)
	796,801.04	796,628.75	796,628.75	435,805.75	599,182.75	796,147.75
<b>147 Airport Development Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,576.71
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	(199.03)
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,377.68)
	0.00	0.00	0.00	0.00	0.00	0.00
<b>148 Airport Existing Terminal Building Reserve</b>						
Accumulated Reserves at Start of Year	206,250.11	206,250.11	206,250.11	206,250.11	206,250.11	122,795.41
Interest transfer to Reserves	216.74	125.00	125.00	411.00	411.00	1,176.70
Transfer from Muni	40,484.00	40,484.00	40,484.00	121,456.00	121,456.00	82,278.00
Transfer to Muni	0.00	0.00	0.00	(12,200.00)	(12,200.00)	0.00
	246,950.85	246,859.11	246,859.11	315,917.11	315,917.11	206,250.11
<b>106 Building Asset Renewal Reserve - General Buildings</b>						
Accumulated Reserves at Start of Year	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	1,483,242.45
Interest transfer to Reserves	2,312.52	1,263.00	1,263.00	4,163.00	4,163.00	9,568.91
Transfer from Muni	267,660.00	267,660.00	267,660.00	802,982.00	802,982.00	1,037,148.00
Transfer to Muni	0.00	0.00	0.00	(871,000.00)	(871,000.00)	(436,625.72)
	2,363,306.16	2,362,256.64	2,362,256.64	2,029,478.64	2,029,478.64	2,093,333.64
<b>404 Barnard Park Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	71,950.91	71,950.91	71,950.91	71,950.91	71,950.91	41,352.43
Interest transfer to Reserves	74.34	43.00	43.00	142.00	142.00	372.48
Transfer from Muni	11,232.00	11,232.00	11,232.00	33,693.00	33,693.00	30,226.00
Transfer to Muni	0.00	0.00	0.00	(12,500.00)	(12,500.00)	0.00
	83,257.25	83,225.91	83,225.91	93,285.91	93,285.91	71,950.91
<b>405 Railway House Building Reserve</b>						
Accumulated Reserves at Start of Year	56,792.82	56,792.82	56,792.82	56,792.82	56,792.82	36,854.54
Interest transfer to Reserves	57.67	35.00	35.00	114.00	114.00	303.28
Transfer from Muni	7,296.00	7,296.00	7,296.00	21,887.00	21,887.00	19,635.00
Transfer to Muni	0.00	0.00	0.00	(18,600.00)	(18,600.00)	0.00
	64,146.49	64,123.82	64,123.82	60,193.82	60,193.82	56,792.82
<b>406 Youth and Community Activities Building Reserve</b>						
Accumulated Reserves at Start of Year	123,843.84	123,843.84	123,843.84	123,843.84	123,843.84	80,356.10
Interest transfer to Reserves	125.76	75.00	75.00	247.00	247.00	647.74
Transfer from Muni	15,920.00	15,920.00	15,920.00	47,754.00	47,754.00	42,840.00
Transfer to Muni	0.00	0.00	0.00	(30,000.00)	(30,000.00)	0.00
	139,889.60	139,838.84	139,838.84	141,844.84	141,844.84	123,843.84
<b>407 Bussetton Library Building Reserve</b>						
Accumulated Reserves at Start of Year	57,065.29	57,065.29	57,065.29	57,065.29	57,065.29	111,021.85
Interest transfer to Reserves	65.15	35.00	35.00	114.00	114.00	347.44
Transfer from Muni	19,020.00	19,020.00	19,020.00	57,063.00	57,063.00	45,696.00
Transfer to Muni	0.00	0.00	0.00	(33,900.00)	(33,900.00)	(100,000.00)
	76,150.44	76,120.29	76,120.29	80,342.29	80,342.29	57,065.29
<b>131 Bussetton Community Resource Centre Reserve</b>						
Accumulated Reserves at Start of Year	324,998.61	324,998.61	324,998.61	324,998.61	324,998.61	272,693.17
Interest transfer to Reserves	295.69	196.00	196.00	646.00	646.00	2,011.12
Transfer from Muni	32,100.00	32,100.00	32,100.00	96,305.00	96,305.00	86,394.00
Transfer to Muni	0.00	0.00	0.00	(37,550.00)	(37,550.00)	(36,099.68)
	357,394.30	357,294.61	357,294.61	384,399.61	384,399.61	324,998.61
<b>408 Bussetton Jetty Tourist Park Reserve</b>						
Accumulated Reserves at Start of Year	636,808.00	636,808.00	636,808.00	636,808.00	636,808.00	222,752.80
Interest transfer to Reserves	859.64	385.00	385.00	1,268.00	1,268.00	1,737.99
Transfer from Muni	119,436.00	119,436.00	119,436.00	358,311.00	358,311.00	583,338.21
Transfer to Muni	(41,513.50)	(41,514.00)	(41,514.00)	(216,050.00)	(216,050.00)	(171,021.00)
	715,590.14	715,115.00	715,115.00	780,337.00	780,337.00	636,808.00
<b>409 Geopraphe Leisure Centre Building (GLC) Reserve</b>						
Accumulated Reserves at Start of Year	119,033.99	119,033.99	119,033.99	119,033.99	119,033.99	615,084.29
Interest transfer to Reserves	(249.34)	71.00	71.00	236.00	236.00	4,603.24
Transfer from Muni	96,804.00	96,804.00	96,804.00	290,406.00	290,406.00	260,521.00
Transfer to Muni	0.00	0.00	0.00	(285,150.00)	(285,150.00)	(761,174.54)
	215,588.65	215,908.99	215,908.99	124,525.99	124,525.99	119,033.99
<b>331 Joint Venture Aged Housing Reserve (Harris/ Winderlup)</b>						
Accumulated Reserves at Start of Year	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,237,306.78
Interest transfer to Reserves	1,326.43	824.00	824.00	2,713.00	2,713.00	8,097.32
Transfer from Muni	40,188.00	40,188.00	40,188.00	120,560.00	120,560.00	191,227.10
Transfer to Muni	0.00	0.00	0.00	(169,200.00)	(169,200.00)	(73,325.04)
	1,404,820.59	1,404,318.16	1,404,318.16	1,317,379.16	1,317,379.16	1,363,306.16
<b>403 Winderlup Aged Housing Reserve (City Controlled)</b>						
Accumulated Reserves at Start of Year	292,717.53	292,717.53	292,717.53	292,717.53	292,717.53	212,935.38
Interest transfer to Reserves	307.27	176.00	176.00	581.00	581.00	1,481.30
Transfer from Muni	17,216.00	17,216.00	17,216.00	51,650.00	51,650.00	78,300.85
Transfer to Muni	0.00	0.00	0.00	(81,600.00)	(81,600.00)	0.00
	310,240.80	310,109.53	310,109.53	263,348.53	263,348.53	292,717.53
<b>410 Naturaliste Community Centre Building (NCC) Reserve</b>						
Accumulated Reserves at Start of Year	129,592.17	129,592.17	129,592.17	129,592.17	129,592.17	125,076.60
Interest transfer to Reserves	91.49	78.00	78.00	258.00	258.00	1,002.08
Transfer from Muni	22,188.00	22,188.00	22,188.00	66,558.00	66,558.00	59,708.00
Transfer to Muni	0.00	0.00	0.00	(98,600.00)	(98,600.00)	(56,194.51)
	151,871.66	151,858.17	151,858.17	97,808.17	97,808.17	129,592.17



**City of Busselton**  
**Reserves Movement Report**  
**For The Period Ending 31 October 2021**

	2021/2022 Actual	2021/2022 Amended Budget	2021/2022 Original Budget	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>411 Civic and Administration Building Reserve</b>						
Accumulated Reserves at Start of Year	670,358.97	670,358.97	670,358.97	670,358.97	670,358.97	429,689.17
Interest transfer to Reserves	661.83	405.00	405.00	1,333.00	1,333.00	3,732.82
Transfer from Muni	113,460.00	113,460.00	113,460.00	340,379.00	340,379.00	282,000.00
Transfer to Muni	0.00	0.00	0.00	(615,000.00)	(615,000.00)	(45,063.02)
	<u>784,480.80</u>	<u>784,223.97</u>	<u>784,223.97</u>	<u>397,070.97</u>	<u>397,070.97</u>	<u>670,358.97</u>
<b>412 Vasse Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	1,082.56	1,082.56	1,082.56	1,082.56	1,082.56	541.14
Interest transfer to Reserves	1.14	0.00	0.00	0.00	0.00	5.42
Transfer from Muni	200.00	200.00	200.00	597.00	597.00	536.00
	<u>1,283.70</u>	<u>1,282.56</u>	<u>1,282.56</u>	<u>1,679.56</u>	<u>1,679.56</u>	<u>1,082.56</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,239,342.58
Interest transfer to Reserves	5,565.41	3,431.00	3,431.00	11,305.00	11,305.00	34,254.04
Transfer from Muni	70,576.00	70,576.00	70,576.00	1,348,301.00	1,348,301.00	1,325,111.00
Transfer to Muni	0.00	0.00	0.00	(4,221,890.00)	(4,221,890.00)	(916,344.03)
	<u>5,758,505.00</u>	<u>5,756,370.59</u>	<u>5,756,370.59</u>	<u>2,820,079.59</u>	<u>2,820,079.59</u>	<u>5,682,363.59</u>
<b>150 Jetty Self Insurance Reserve</b>						
Accumulated Reserves at Start of Year	495,086.35	495,086.35	495,086.35	495,086.35	495,086.35	432,198.16
Interest transfer to Reserves	477.43	299.00	299.00	983.00	983.00	2,888.19
Transfer from Muni	25,436.00	25,436.00	25,436.00	76,313.00	76,313.00	60,000.00
	<u>520,999.78</u>	<u>520,821.35</u>	<u>520,821.35</u>	<u>572,382.35</u>	<u>572,382.35</u>	<u>495,086.35</u>
<b>223 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,597,128.65
Interest transfer to Reserves	939.55	795.00	795.00	2,620.00	2,620.00	12,920.05
Transfer from Muni	1,217,688.00	1,217,688.00	1,217,688.00	3,653,058.00	3,653,058.00	3,501,790.00
Transfer to Muni	0.00	0.00	0.00	(4,553,734.00)	(4,553,734.00)	(3,794,628.68)
	<u>2,535,837.57</u>	<u>2,535,693.02</u>	<u>2,535,693.02</u>	<u>419,154.02</u>	<u>419,154.02</u>	<u>1,317,210.02</u>
<b>224 Footpath/ Cycle Ways Reserve</b>						
Accumulated Reserves at Start of Year	838,834.13	838,834.13	838,834.13	838,834.13	838,834.13	408,437.28
Interest transfer to Reserves	412.77	506.00	506.00	1,668.00	1,668.00	6,367.67
Transfer from Muni	413,572.00	413,572.00	413,572.00	1,240,717.00	1,240,717.00	1,216,038.00
Transfer to Muni	0.00	0.00	0.00	(1,849,206.00)	(1,849,206.00)	(792,008.82)
	<u>1,252,818.90</u>	<u>1,252,912.13</u>	<u>1,252,912.13</u>	<u>232,013.13</u>	<u>232,013.13</u>	<u>838,834.13</u>
<b>226 Other Infrastructure Reserve</b>						
Accumulated Reserves at Start of Year	538,846.85	538,846.85	538,846.85	538,846.85	538,846.85	264,388.99
Interest transfer to Reserves	551.33	325.00	325.00	1,072.00	1,072.00	2,835.34
Transfer from Muni	120,784.00	120,784.00	120,784.00	362,355.00	362,355.00	357,000.00
Transfer to Muni	0.00	0.00	0.00	(501,705.00)	(501,705.00)	(85,377.48)
	<u>660,182.18</u>	<u>659,955.85</u>	<u>659,955.85</u>	<u>400,568.85</u>	<u>400,568.85</u>	<u>538,846.85</u>
<b>225 Parks, Gardens and Reserves Reserve</b>						
Accumulated Reserves at Start of Year	749,657.07	749,657.07	749,657.07	749,657.07	749,657.07	833,946.23
Interest transfer to Reserves	413.83	452.00	452.00	1,492.00	1,492.00	8,775.04
Transfer from Muni	490,884.00	490,884.00	490,884.00	1,472,656.00	1,472,656.00	1,285,166.00
Transfer to Muni	0.00	0.00	0.00	(1,956,750.00)	(1,956,750.00)	(1,378,230.20)
	<u>1,240,954.90</u>	<u>1,240,993.07</u>	<u>1,240,993.07</u>	<u>267,055.07</u>	<u>267,055.07</u>	<u>749,657.07</u>
<b>151 Furniture and Equipment Reserve</b>						
Accumulated Reserves at Start of Year	332,482.96	332,482.96	332,482.96	332,482.96	332,482.96	257,784.19
Interest transfer to Reserves	250.27	201.00	201.00	663.00	663.00	3,305.12
Transfer from Muni	147,200.00	147,200.00	147,200.00	441,595.00	441,595.00	434,000.00
Transfer to Muni	0.00	0.00	0.00	(485,800.00)	(485,800.00)	(362,606.35)
	<u>479,933.23</u>	<u>479,883.96</u>	<u>479,883.96</u>	<u>288,940.96</u>	<u>288,940.96</u>	<u>332,482.96</u>
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	1,098,441.92
Interest transfer to Reserves	2,202.08	1,276.00	1,276.00	4,207.00	4,207.00	9,266.71
Transfer from Muni	339,168.00	339,168.00	339,168.00	1,076,500.00	1,076,500.00	1,215,217.44
Transfer to Muni	0.00	0.00	0.00	(1,287,969.00)	(1,287,969.00)	(208,736.94)
	<u>2,455,559.21</u>	<u>2,454,633.13</u>	<u>2,454,633.13</u>	<u>1,906,927.13</u>	<u>1,906,927.13</u>	<u>2,114,189.13</u>
<b>137 Major Traffic Improvements Reserve</b>						
Accumulated Reserves at Start of Year	237,210.32	237,210.32	237,210.32	237,210.32	237,210.32	638,845.53
Interest transfer to Reserves	360.44	144.00	144.00	472.00	472.00	1,207.39
Transfer from Muni	378,264.00	378,264.00	378,264.00	1,134,788.25	1,134,788.25	1,088,988.00
Transfer to Muni	0.00	0.00	0.00	(375,000.00)	(375,000.00)	(1,491,830.60)
	<u>615,834.76</u>	<u>615,618.32</u>	<u>615,618.32</u>	<u>997,470.57</u>	<u>997,470.57</u>	<u>237,210.32</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	613,762.47
Interest transfer to Reserves	1,412.34	767.00	767.00	2,527.00	2,527.00	5,813.79
Transfer from Muni	187,192.00	187,192.00	187,192.00	561,568.00	561,568.00	772,783.80
Transfer to Muni	0.00	0.00	0.00	(1,516,517.00)	(1,516,517.00)	(122,393.04)
	<u>1,458,571.36</u>	<u>1,457,926.02</u>	<u>1,457,926.02</u>	<u>317,545.02</u>	<u>317,545.02</u>	<u>1,269,967.02</u>
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	884,967.24	884,967.24	884,967.24	884,967.24	884,967.24	1,506,175.05
Interest transfer to Reserves	527.63	533.00	533.00	1,760.00	1,760.00	6,661.97
Transfer from Muni	2,132.60	2,132.00	2,132.00	8,530.00	8,530.00	194,761.40
Transfer to Muni	0.00	0.00	0.00	(637,350.00)	(637,350.00)	(822,631.18)
	<u>887,627.47</u>	<u>887,632.24</u>	<u>887,632.24</u>	<u>257,907.24</u>	<u>257,907.24</u>	<u>884,967.24</u>
<b>141 Commonage Precinct Infrastructure Road Reserve</b>						
Accumulated Reserves at Start of Year	236,348.40	236,348.40	236,348.40	236,348.40	236,348.40	234,906.64
Interest transfer to Reserves	0.00	144.00	144.00	471.00	471.00	(340.58)
Transfer from Muni	220.31	0.00	0.00	0.00	0.00	1,782.34
Transfer to Muni	0.00	0.00	0.00	(236,000.00)	(236,000.00)	0.00
	<u>236,568.71</u>	<u>236,492.40</u>	<u>236,492.40</u>	<u>819.40</u>	<u>819.40</u>	<u>236,348.40</u>
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	792,733.25	792,733.25	792,733.25	792,733.25	792,733.25	1,555,124.38
Interest transfer to Reserves	899.66	479.00	479.00	1,577.00	1,577.00	7,540.95
Transfer from Muni	578,008.00	578,008.00	578,008.00	934,018.00	934,018.00	52,465.00
Transfer to Muni	0.00	0.00	0.00	(1,016,812.00)	(1,016,812.00)	(822,397.08)
	<u>1,371,640.91</u>	<u>1,371,220.25</u>	<u>1,371,220.25</u>	<u>711,516.25</u>	<u>711,516.25</u>	<u>792,733.25</u>
<b>154 Debt Default Reserve</b>						
Accumulated Reserves at Start of Year	501,841.13	501,841.13	501,841.13	501,841.13	501,841.13	0.00
Interest transfer to Reserves	247.78	303.00	303.00	997.00	997.00	1,841.13
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	500,000.00
Transfer to Muni	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	0.00
	<u>102,088.91</u>	<u>102,144.13</u>	<u>102,144.13</u>	<u>102,838.13</u>	<u>102,838.13</u>	<u>501,841.13</u>

**City of Busselton**  
**Reserves Movement Report**  
**For The Period Ending 31 October 2021**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>107 Corporate IT Systems Reserve</b>						
Accumulated Reserves at Start of Year	328,721.63	328,721.63	328,721.63	328,721.63	328,721.63	226,750.02
Interest transfer to Reserves	354.40	199.00	199.00	655.00	655.00	1,971.61
Transfer from Muni	87,668.00	87,668.00	87,668.00	263,000.00	263,000.00	100,000.00
Transfer to Muni	0.00	0.00	0.00	(250,050.00)	(250,050.00)	0.00
	416,744.03	416,588.63	416,588.63	342,326.63	342,326.63	328,721.63
<b>133 Election, Valuation and Other Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	715,026.19	715,026.19	715,026.19	715,026.19	715,026.19	560,994.18
Interest transfer to Reserves	698.32	432.00	432.00	1,423.00	1,423.00	4,032.01
Transfer from Muni	46,668.00	46,668.00	46,668.00	140,000.00	140,000.00	150,000.00
Transfer to Muni	0.00	0.00	0.00	(638,000.00)	(638,000.00)	0.00
	762,392.51	762,126.19	762,126.19	218,449.19	218,449.19	715,026.19
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	588,129.28	588,129.28	588,129.28	588,129.28	588,129.28	636,940.12
Interest transfer to Reserves	507.21	355.00	355.00	1,170.00	1,170.00	3,983.24
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	27,205.92
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(80,000.00)
	588,636.49	588,484.28	588,484.28	539,299.28	539,299.28	588,129.28
<b>152 Marketing &amp; Area Promotion Reserve</b>						
Accumulated Reserves at Start of Year	522,265.79	522,265.79	522,265.79	522,265.79	522,265.79	166,392.00
Interest transfer to Reserves	58.60	315.00	315.00	1,040.00	1,040.00	6,020.14
Transfer from Muni	464,740.00	464,740.00	464,740.00	1,394,224.00	1,394,224.00	1,296,295.65
Transfer to Muni	0.00	0.00	0.00	(1,697,678.00)	(1,697,678.00)	(946,442.00)
	987,064.39	987,320.79	987,320.79	219,851.79	219,851.79	522,265.79
<b>135 Performing Arts and Convention Centre Reserve</b>						
Accumulated Reserves at Start of Year	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	2,625,599.20
Interest transfer to Reserves	232.11	804.00	804.00	2,652.00	2,652.00	16,129.55
Transfer from Muni	16,668.00	16,668.00	16,668.00	319,149.00	319,149.00	50,000.00
Transfer to Muni	0.00	0.00	0.00	(1,188,446.00)	(1,188,446.00)	(1,359,460.31)
	1,349,168.55	1,349,740.44	1,349,740.44	465,623.44	465,623.44	1,332,268.44
<b>202 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,482,110.00
Interest transfer to Reserves	3,441.52	2,206.00	2,206.00	7,267.00	7,267.00	22,298.88
Transfer from Muni	150,000.00	150,000.00	150,000.00	450,000.00	450,000.00	550,353.57
Transfer to Muni	0.00	0.00	0.00	(544,808.00)	(544,808.00)	(401,268.45)
	3,806,935.52	3,805,700.00	3,805,700.00	3,565,953.00	3,565,953.00	3,653,494.00
<b>203 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	185,931.13	185,931.13	185,931.13	185,931.13	185,931.13	145,028.93
Interest transfer to Reserves	154.40	113.00	113.00	370.00	370.00	1,091.73
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	91,278.18
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(51,467.71)
	186,085.53	186,044.13	186,044.13	136,301.13	136,301.13	185,931.13
<b>204 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	106,241.30	106,241.30	106,241.30	106,241.30	106,241.30	144,632.39
Interest transfer to Reserves	68.52	63.00	63.00	210.00	210.00	867.30
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	(7,242.10)
Transfer to Muni	0.00	0.00	0.00	(74,850.00)	(74,850.00)	(32,016.29)
	106,309.82	106,304.30	106,304.30	31,601.30	31,601.30	106,241.30
<b>124 Workers Compensation, Extended SL &amp; AL Contingency Reserve</b>						
Accumulated Reserves at Start of Year	218,483.49	218,483.49	218,483.49	218,483.49	218,483.49	309,751.42
Interest transfer to Reserves	131.26	132.00	132.00	435.00	435.00	1,901.13
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	(25,000.00)	(93,169.06)
	218,614.75	218,615.49	218,615.49	193,918.49	193,918.49	218,483.49
<b>302 Community Facilities - City District</b>						
Accumulated Reserves at Start of Year	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,120,869.85
Interest transfer to Reserves	0.00	781.00	781.00	2,575.00	2,575.00	(3,294.20)
Transfer from Muni	92,266.78	113,932.00	113,932.00	341,796.00	341,796.00	600,145.17
Transfer to Muni	0.00	0.00	0.00	(960,650.00)	(960,650.00)	(422,655.00)
	1,387,332.60	1,409,778.82	1,409,778.82	678,786.82	678,786.82	1,295,065.82
<b>304 Community Facilities - Broadwater</b>						
Accumulated Reserves at Start of Year	185,046.25	185,046.25	185,046.25	185,046.25	185,046.25	166,413.55
Interest transfer to Reserves	0.00	113.00	113.00	370.00	370.00	(240.76)
Transfer from Muni	3,037.32	5,184.00	5,184.00	15,555.00	15,555.00	18,873.46
	188,083.57	190,343.25	190,343.25	200,971.25	200,971.25	185,046.25
<b>303 Community Facilities - Busselton</b>						
Accumulated Reserves at Start of Year	39,788.52	39,788.52	39,788.52	39,788.52	39,788.52	9,177.47
Interest transfer to Reserves	0.00	23.00	23.00	78.00	78.00	(11.03)
Transfer from Muni	11,386.93	7,044.00	7,044.00	21,135.00	21,135.00	30,622.08
	51,175.45	46,855.52	46,855.52	61,001.52	61,001.52	39,788.52
<b>305 Community Facilities - Dunsborough</b>						
Accumulated Reserves at Start of Year	334,281.16	334,281.16	334,281.16	334,281.16	334,281.16	255,152.46
Interest transfer to Reserves	0.00	202.00	202.00	666.00	666.00	(311.90)
Transfer from Muni	43,675.89	11,160.00	11,160.00	33,485.00	33,485.00	79,440.60
Transfer to Muni	0.00	0.00	0.00	(110,000.00)	(110,000.00)	0.00
	377,957.05	345,643.16	345,643.16	258,432.16	258,432.16	334,281.16
<b>311 Community Facilities - Dunsborough Lakes Estate</b>						
Accumulated Reserves at Start of Year	943,223.84	943,223.84	943,223.84	943,223.84	943,223.84	937,470.05
Interest transfer to Reserves	0.00	569.00	569.00	1,876.00	1,876.00	(1,359.20)
Transfer from Muni	879.22	0.00	0.00	0.00	0.00	7,112.99
Transfer to Muni	0.00	0.00	0.00	(938,000.00)	(938,000.00)	0.00
	944,103.06	943,792.84	943,792.84	7,099.84	7,099.84	943,223.84
<b>306 Community Facilities - Geographe</b>						
Accumulated Reserves at Start of Year	114,006.34	114,006.34	114,006.34	114,006.34	114,006.34	101,978.74
Interest transfer to Reserves	0.00	69.00	69.00	227.00	227.00	(147.60)
Transfer from Muni	1,334.19	3,476.00	3,476.00	10,428.00	10,428.00	12,175.20
	115,340.53	117,551.34	117,551.34	124,661.34	124,661.34	114,006.34
<b>310 Community Facilities - Port Geographe</b>						
Accumulated Reserves at Start of Year	351,122.31	351,122.31	351,122.31	351,122.31	351,122.31	348,980.41
Interest transfer to Reserves	0.00	212.00	212.00	698.00	698.00	(505.97)
Transfer from Muni	327.30	0.00	0.00	0.00	0.00	2,647.87
	351,449.61	351,334.31	351,334.31	351,820.31	351,820.31	351,122.31

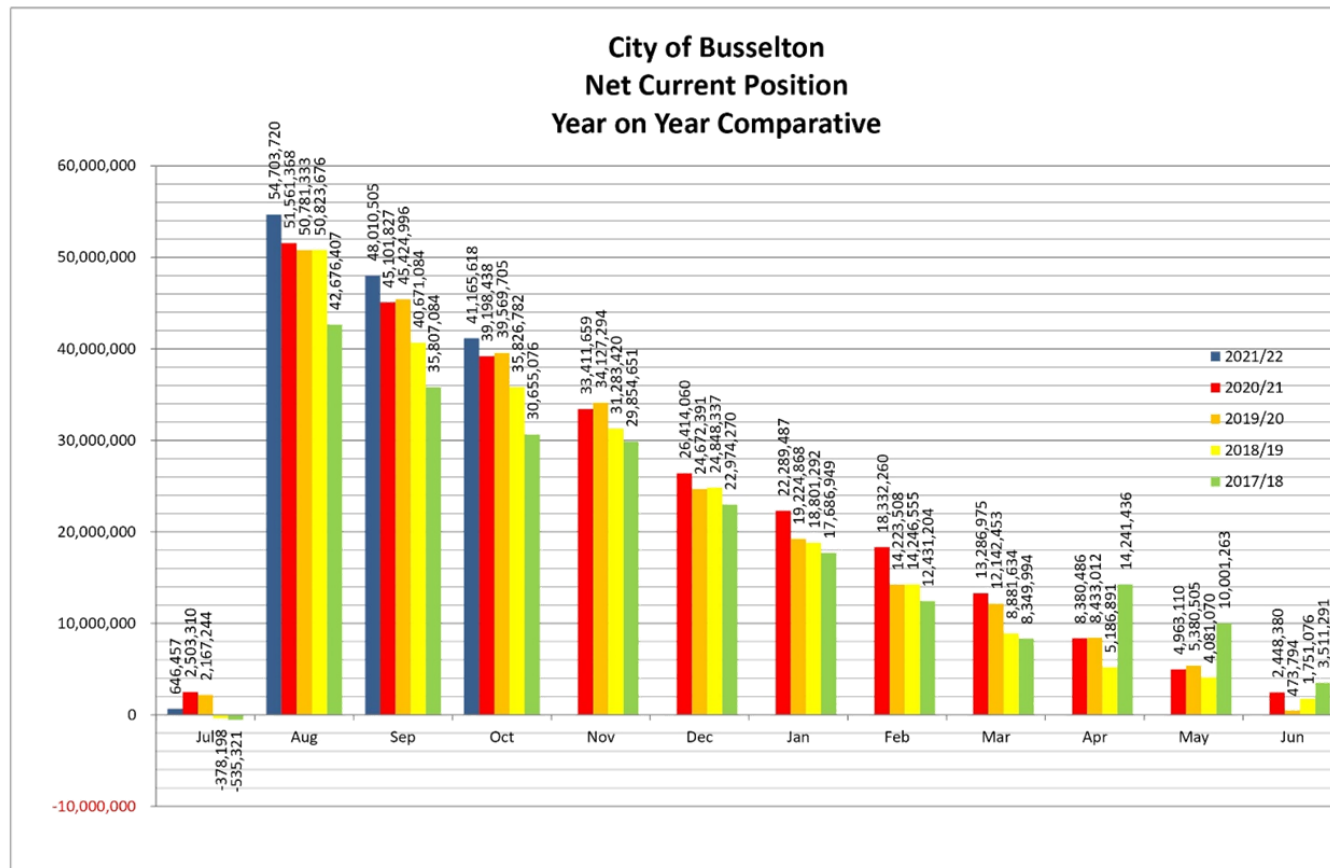
**City of Busselton**  
**Reserves Movement Report**  
**For The Period Ending 31 October 2021**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>309 Community Facilities - Vasse</b>						
Accumulated Reserves at Start of Year	174,754.97	174,754.97	174,754.97	174,754.97	174,754.97	489,904.76
Interest transfer to Reserves	0.00	105.00	105.00	348.00	348.00	(821.04)
Transfer from Muni	(84.29)	63,932.00	63,932.00	191,794.00	191,794.00	3,716.40
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(318,045.15)
	174,670.68	238,791.97	238,791.97	366,896.97	366,896.97	174,754.97
<b>308 Community Facilities - Airport North</b>						
Accumulated Reserves at Start of Year	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,017,487.28
Interest transfer to Reserves	0.00	1,911.00	1,911.00	6,296.00	6,296.00	(4,374.94)
Transfer from Muni	2,950.23	37,848.00	37,848.00	113,538.00	113,538.00	151,839.57
	3,167,902.14	3,204,710.91	3,204,710.91	3,284,785.91	3,284,785.91	3,164,951.91
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	6,458.30	6,458.30	6,458.30	6,458.30	6,458.30	6,269.61
Interest transfer to Reserves	(26.46)	4.00	4.00	12.00	12.00	188.69
Transfer from Muni	21,668.00	21,668.00	21,668.00	65,000.00	65,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	(65,000.00)	(65,000.00)	(60,000.00)
	28,099.84	28,130.30	28,130.30	6,470.30	6,470.30	6,458.30
<b>122 Port Geographe Development Reserve (Council)</b>						
Accumulated Reserves at Start of Year	117,834.82	117,834.82	117,834.82	117,834.82	117,834.82	224,952.38
Interest transfer to Reserves	11.94	71.00	71.00	235.00	235.00	1,335.60
Transfer from Muni	18,556.00	18,556.00	18,556.00	55,672.00	55,672.00	51,975.00
Transfer to Muni	0.00	0.00	0.00	(147,175.00)	(147,175.00)	(160,428.16)
	136,402.76	136,461.82	136,461.82	26,566.82	26,566.82	117,834.82
<b>123 Port Geographe Waterways Managment (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,275,191.63
Interest transfer to Reserves	2,733.64	1,913.00	1,913.00	6,304.00	6,304.00	20,463.13
Transfer from Muni	76,340.00	76,340.00	76,340.00	229,019.00	229,019.00	222,867.58
Transfer to Muni	0.00	0.00	0.00	(380,650.00)	(380,650.00)	(350,226.45)
	3,247,369.53	3,246,548.89	3,246,548.89	3,022,968.89	3,022,968.89	3,168,295.89
<b>126 Provenge Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,308,476.49
Interest transfer to Reserves	1,094.62	757.00	757.00	2,495.00	2,495.00	8,602.03
Transfer from Muni	63,084.00	63,084.00	63,084.00	189,252.00	189,252.00	182,612.58
Transfer to Muni	0.00	0.00	0.00	(208,900.00)	(208,900.00)	(245,329.12)
	1,318,540.60	1,318,202.98	1,318,202.98	1,237,208.98	1,237,208.98	1,254,361.98
<b>128 Vasse Newtown Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	667,371.46	667,371.46	667,371.46	667,371.46	667,371.46	636,364.43
Interest transfer to Reserves	571.11	403.00	403.00	1,329.00	1,329.00	4,533.05
Transfer from Muni	62,040.00	62,040.00	62,040.00	186,122.00	186,122.00	182,064.96
Transfer to Muni	0.00	0.00	0.00	(206,975.00)	(206,975.00)	(155,590.98)
	729,982.57	729,814.46	729,814.46	647,847.46	647,847.46	667,371.46
<b>138 Commonage Precinct Bushfire Facilities Reserve</b>						
Accumulated Reserves at Start of Year	58,529.58	58,529.58	58,529.58	58,529.58	58,529.58	58,172.53
Interest transfer to Reserves	0.00	35.00	35.00	116.00	116.00	(84.34)
Transfer from Muni	54.56	0.00	0.00	0.00	0.00	441.39
	58,584.14	58,564.58	58,564.58	58,645.58	58,645.58	58,529.58
<b>139 Commonage Community Facilities Dunsborough Lakes South Res</b>						
Accumulated Reserves at Start of Year	74,231.91	74,231.91	74,231.91	74,231.91	74,231.91	73,779.08
Interest transfer to Reserves	0.00	45.00	45.00	147.00	147.00	(106.97)
Transfer from Muni	69.20	0.00	0.00	0.00	0.00	559.80
	74,301.11	74,276.91	74,276.91	74,378.91	74,378.91	74,231.91
<b>140 Commonage Community Facilities South Biddle Precinct Reserve</b>						
Accumulated Reserves at Start of Year	905,216.73	905,216.73	905,216.73	905,216.73	905,216.73	899,694.77
Interest transfer to Reserves	0.00	547.00	547.00	1,799.00	1,799.00	(1,304.43)
Transfer from Muni	843.81	0.00	0.00	0.00	0.00	6,826.39
	906,060.54	905,763.73	905,763.73	907,015.73	907,015.73	905,216.73
<b>321 Busselton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	448,845.20	448,845.20	448,845.20	448,845.20	448,845.20	475,582.52
Interest transfer to Reserves	0.00	271.00	271.00	893.00	893.00	(754.01)
Transfer from Muni	395.39	0.00	0.00	0.00	0.00	3,608.04
Transfer to Muni	0.00	0.00	0.00	(391,500.00)	(391,500.00)	(29,591.35)
	449,240.59	449,116.20	449,116.20	58,238.20	58,238.20	448,845.20
<b>102 Coastal and Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	2,157,591.81
Interest transfer to Reserves	842.85	907.00	907.00	2,990.00	2,990.00	13,850.94
Transfer from Muni	264,236.00	264,236.00	264,236.00	857,701.00	857,701.00	572,465.00
Transfer to Muni	0.00	0.00	0.00	(2,240,900.00)	(2,240,900.00)	(1,240,367.37)
	1,768,619.23	1,768,683.38	1,768,683.38	123,331.38	123,331.38	1,503,540.38
<b>144 Emergency Disaster Recovery Reserve</b>						
Accumulated Reserves at Start of Year	114,793.40	114,793.40	114,793.40	114,793.40	114,793.40	94,137.10
Interest transfer to Reserves	111.51	69.00	69.00	227.00	227.00	656.30
Transfer from Muni	6,784.00	6,784.00	6,784.00	20,350.00	20,350.00	20,000.00
	121,688.91	121,646.40	121,646.40	135,370.40	135,370.40	114,793.40
<b>145 Energy Sustainability Reserve</b>						
Accumulated Reserves at Start of Year	224,270.68	224,270.68	224,270.68	224,270.68	224,270.68	137,955.03
Interest transfer to Reserves	218.50	136.00	136.00	448.00	448.00	1,292.25
Transfer from Muni	35,020.00	35,020.00	35,020.00	105,062.00	105,062.00	102,750.00
Transfer to Muni	0.00	0.00	0.00	(187,100.00)	(187,100.00)	(117,226.60)
	259,509.18	259,426.68	259,426.68	142,680.68	142,680.68	224,270.68
<b>146 Cemetery Reserve</b>						
Accumulated Reserves at Start of Year	99,547.84	99,547.84	99,547.84	99,547.84	99,547.84	35,871.90
Interest transfer to Reserves	50.08	59.00	59.00	197.00	197.00	675.67
Transfer from Muni	23,856.00	23,856.00	23,856.00	78,000.00	78,000.00	107,530.07
Transfer to Muni	0.00	0.00	0.00	(100,300.00)	(100,300.00)	(44,529.80)
	123,453.92	123,462.84	123,462.84	77,444.84	77,444.84	99,547.84
<b>341 Public Art Reserve</b>						
Accumulated Reserves at Start of Year	46,525.68	46,525.68	46,525.68	46,525.68	46,525.68	87,051.39
Interest transfer to Reserves	0.00	27.00	27.00	90.00	90.00	(126.21)
Transfer from Muni	11.45	0.00	0.00	0.00	0.00	660.50
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(41,060.00)
	46,537.13	46,552.68	46,552.68	46,615.68	46,615.68	46,525.68



**City of Busselton**  
**Reserves Movement Report**  
**For The Period Ending 31 October 2021**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	7,629,358.39
Interest transfer to Reserves	6,898.90	5,124.00	5,124.00	16,873.00	16,873.00	43,419.70
Transfer from Muni	368,996.00	368,996.00	368,996.00	1,106,990.00	1,106,990.00	1,334,825.13
Transfer to Muni	0.00	0.00	0.00	(3,085,500.00)	(3,085,500.00)	(520,666.92)
	<u>8,862,831.20</u>	<u>8,861,056.30</u>	<u>8,861,056.30</u>	<u>6,525,299.30</u>	<u>6,525,299.30</u>	<u>8,486,936.30</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	350,906.60	350,906.60	350,906.60	350,906.60	350,906.60	295,560.51
Interest transfer to Reserves	338.75	211.00	211.00	697.00	697.00	2,031.09
Transfer from Muni	17,916.00	17,916.00	17,916.00	53,751.00	53,751.00	53,315.00
	<u>369,161.35</u>	<u>369,033.60</u>	<u>369,033.60</u>	<u>405,354.60</u>	<u>405,354.60</u>	<u>350,906.60</u>
<b>129 Prepaid Grants and Deferred Works &amp; Services Reserve</b>						
Accumulated Reserves at Start of Year	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,391,422.00
Interest transfer to Reserves	366.31	821.00	821.00	2,708.00	2,708.00	937.64
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,285,804.00
Transfer to Muni	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,316,998.09)
	<u>75,727.86</u>	<u>76,182.55</u>	<u>76,182.55</u>	<u>78,069.55</u>	<u>78,069.55</u>	<u>1,361,165.55</u>
<b>153 Busselton Foreshore Reserve</b>						
Accumulated Reserves at Start of Year	110.76	110.76	110.76	110.76	110.76	100.00
Interest transfer to Reserves	2.10	0.00	0.00	0.00	0.00	0.76
Transfer from Muni	4,184.00	4,184.00	4,184.00	12,550.00	12,550.00	10.00
	<u>4,296.86</u>	<u>4,294.76</u>	<u>4,294.76</u>	<u>12,660.76</u>	<u>12,660.76</u>	<u>110.76</u>
<b>155 LED Street Light Replacement Program Reserve</b>						
Accumulated Reserves at Start of Year	121.22	121.22	121.22	121.22	121.22	0.00
Interest transfer to Reserves	3.48	0.00	0.00	0.00	0.00	121.22
Transfer from Muni	16,668.00	16,668.00	16,668.00	50,000.00	50,000.00	50,000.00
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(50,000.00)
	<u>16,792.70</u>	<u>16,789.22</u>	<u>16,789.22</u>	<u>121.22</u>	<u>121.22</u>	<u>121.22</u>
<b>156 Waterways Restoration Reserve</b>						
Interest transfer to Reserves	0.00	1.00	1.00	12.00	12.00	0.00
Transfer from Muni	0.00	(1.00)	(1.00)	10.00	10.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22.00</u>	<u>22.00</u>	<u>0.00</u>
<b>Total Cash Back Reserves</b>	<u><u>68,152,481.77</u></u>	<u><u>68,228,667.15</u></u>	<u><u>68,228,667.15</u></u>	<u><u>45,400,846.40</u></u>	<u><u>45,564,223.40</u></u>	<u><u>62,836,060.15</u></u>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	62,836,060.15	62,836,060.15	62,836,060.15	62,836,060.15	62,836,060.15	59,897,884.76
Interest transfer to Reserves	46,954.23	37,934.00	37,934.00	125,000.00	125,000.00	323,336.90
Transfer from Muni	6,996,784.89	7,081,991.00	7,081,991.00	21,984,232.25	21,984,232.25	23,396,522.62
Transfer to Muni	(1,727,317.50)	(1,727,318.00)	(1,727,318.00)	(39,544,446.00)	(39,381,069.00)	(20,781,684.13)
<b>Closing Balance</b>	<u><u>68,152,481.77</u></u>	<u><u>68,228,667.15</u></u>	<u><u>68,228,667.15</u></u>	<u><u>45,400,846.40</u></u>	<u><u>45,564,223.40</u></u>	<u><u>62,836,060.15</u></u>





### CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of October 2021



11am Bank Account As at 31 October 2021

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	0.00%	\$ 6,500,000

Term Deposits - Miscellaneous Funds As at 31 October 2021

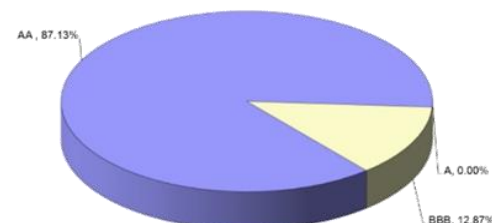
INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	304	14-May-22	0.40%	\$ 3,500,000
Westpac	AA	243	22-Jun-22	0.20%	\$ 1,501,572
Westpac	AA	184	17-Feb-22	0.20%	\$ 1,500,000
Bendigo	BBB	181	23-Mar-22	0.25%	\$ 3,000,000
Westpac	AA	153	06-Dec-21	0.23%	\$ 5,000,000
NAB	AA	210	22-Feb-22	0.30%	\$ 4,000,000
NAB	AA	180	02-Mar-22	0.25%	\$ 2,000,000
Westpac	AA	183	24-Dec-21	0.23%	\$ 3,000,000
Westpac	AA	215	24-Feb-22	0.24%	\$ 2,000,000
Westpac	AA	153	29-Jan-22	0.20%	\$ 4,000,000
NAB	AA	150	19-Nov-21	0.29%	\$ 4,000,000
ANZ	AA	183	24-Dec-21	0.35%	\$ 3,000,000
ANZ	AA	184	25-Nov-21	0.36%	\$ 2,000,000
ANZ	AA	153	26-Jan-22	0.32%	\$ 4,000,000
WBC	AA	181	10-Mar-22	0.22%	\$ 4,000,000
NAB	AA	181	06-Dec-21	0.29%	\$ 3,000,000
NAB	AA	210	02-Jun-22	0.36%	\$ 3,000,000
NAB	AA	180	02-Feb-22	0.26%	\$ 4,000,000
ANZ	AA	184	10-Feb-22	0.34%	\$ 2,000,000
ANZ	AA	122	10-Jan-22	0.31%	\$ 2,000,000
ANZ	AA	151	10-Mar-22	0.25%	\$ 3,000,000
CBA	AA	365	29-Sep-22	0.41%	\$ 5,000,000
MeBank	BBB	181	28-Mar-22	0.40%	\$ 2,000,000
MeBank	BBB	212	27-Apr-22	0.40%	\$ 2,000,000
BoQ	BBB	212	29-Apr-22	0.40%	\$ 2,000,000
BoQ	BBB	242	30-May-22	0.40%	\$ 2,000,000
ANZ	AA	273	29-Jun-22	0.39%	\$ 4,000,000
ANZ	AA	242	29-May-22	0.37%	\$ 2,000,000
CBA	AA	153	28-Feb-22	0.33%	\$ 3,000,000

Total of Term Deposits \$ 85,501,572

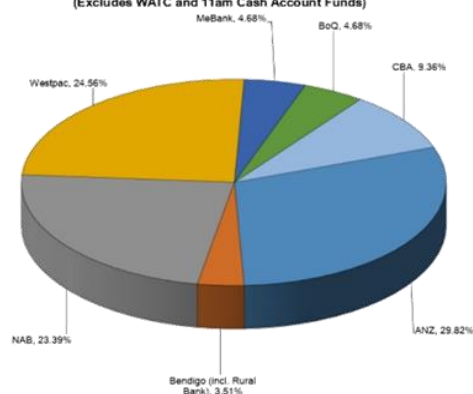
Weighted Average Annual Rate of Return 0.31%

#### Investment Graphs

Summary of Term Deposits by S & P Rating  
(Excludes WATC and 11am Cash Account Funds)



Summary of Term Deposits by Institution  
(Excludes WATC and 11am Cash Account Funds)



Airport Redevelopment Funds As at 31 October 2021

WA Treasury Corp. - Overnight Cash Deposit Facility	0.05%	\$ 1,639,256
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Total of Airport Redevelopment Funds - WATC \$ 1,639,256

Nil

Total of Airport Redevelopment Funds - Bank Term Deposits \$0

ANZ Cash Account	AA	NA	NA	0.00%	\$ 784,422
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Total of Airport Redevelopment Funds - Other \$ 784,422

Total of Airport Redevelopment Funds \$ 2,423,678

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 121,836
Interest Received 2019/20	\$ 43,093
Interest Received 2020/21	\$ 2,267
Interest Received 2021/22	\$ 137
Interest Accrued but not yet Received	\$ 139

Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,567,596

Interest Transferred out and held in City Reserve Account 136 \$ 1,085,630

Interest Transferred out to Municipal Funds \$ 24,235

Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136 \$ 79,836

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD As at 1 year ago As at 30 June 2021 As at 31 October 2021

11am Bank Account	\$ 6,000,000	\$ 9,500,000	\$ 6,500,000
Term Deposits - Misc. Funds	\$ 80,500,000	\$ 65,500,000	\$ 85,501,572
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 1,638,207	\$ 1,639,048	\$ 1,639,256
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 1,158,221	\$ 784,422	\$ 784,422
Total of all Investments Held	\$ 89,296,428	\$ 77,423,471	\$ 94,425,250

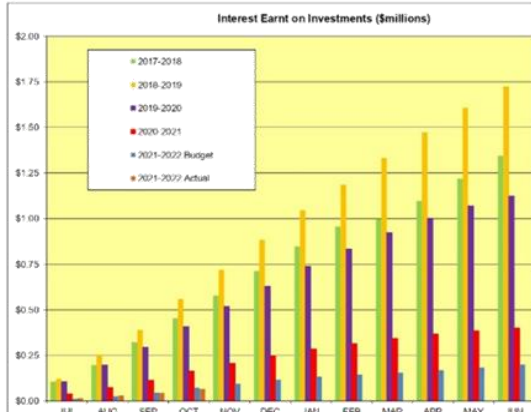
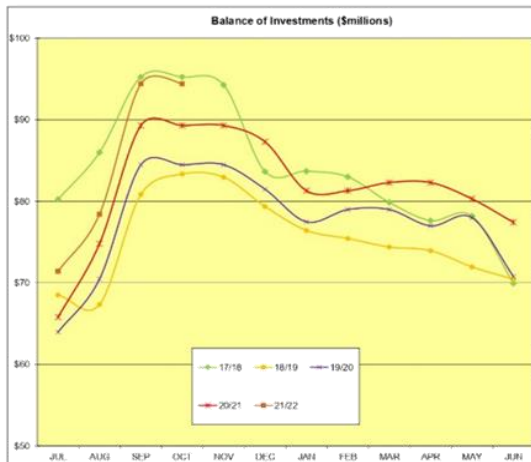
TOTAL INTEREST RECEIVED AND ACCRUED \$ 164,189 \$ 400,095 \$ 65,759

INTEREST BUDGET \$ 176,928 \$ 652,934 \$ 73,301

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

#### Statement of Compliance with Council's Investment Policy 218

- All funds are to be invested within legislative limits. **Fully Compliant**
- All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
- The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
- The amount invested based upon the investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**



### 6.3 PROPOSED FINANCE COMMITTEE DATES 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Committee Meetings
<b>BUSINESS UNIT</b>	Governance Services
<b>REPORTING OFFICER</b>	Governance Officer - Melissa Egan
<b>AUTHORISING OFFICER</b>	Acting Director, Finance and Corporate Services - Sarah Pierson
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

#### OFFICER RECOMMENDATION

That the Finance Committee endorse the following Finance Committee meeting dates for 2022:

- 19 January 2022
- 9 February 2022
- 9 March 2022
- 13 April 2022
- 11 May 2022
- 8 June 2022
- 20 July 2022
- 10 August 2022
- 14 September 2022
- 12 October 2022
- 9 November 2022
- 23 November 2022

#### **EXECUTIVE SUMMARY**

This report is presented to the Finance Committee to enable the Committee to schedule and advertise its meeting dates for the 2022 calendar year.

#### **BACKGROUND**

The Council of the City of Busselton has established a standing a committee known as the Finance Committee (the Committee), pursuant to section 5.8 of the *Local Government Act 1995* (the Act). The Committee is established for the purpose of assisting Council to fulfil its role under section 2.27(2)(a) of the Act, namely to oversee the allocation of the local government's finances and resources.

Under its terms of reference, the Committee must meet at least six times per year and report to Council once every two months as a minimum. Following a Committee resolution made in October 2015 (F1510/057), the Committee has been meeting on a monthly basis and the meeting schedule has been prepared accordingly.

In October 2019, Council indicated a preference that the meetings of its Committees are held on the same day as Ordinary Council Meetings and/or Council briefings, being a Wednesday. This arrangement was reviewed midway through 2020 and it was agreed to continue with this arrangement, as it has done throughout 2021.

In September 2021, the terms of reference for the Committee were reviewed and revised by Council (C2109/201), including the provision of a delegated power to schedule and endorse the dates, times and locations of the meetings held by the Committee.

### **OFFICER COMMENT**

Pursuant to regulation 34(4)(a) of the *Local Government (Financial Management) Regulations 1996*, a local government is statutorily obliged to present a monthly statement of financial activity to Council “within two months after the end of the month it relates to”. To facilitate this obligation, it is proposed that the Committee meets on the second Wednesday of each month.

To ensure the statement of financial activity for November 2021 is presented to Council within the statutory deadline, it is proposed that a Committee meeting be held on Wednesday 19 January 2022, to then be presented at the Council meeting on Tuesday 25 January 2021 (noting that Wednesday 26 January 2022 is a public holiday).

To accommodate Council’s mid-year recess, it will be necessary to hold a Committee meeting on 20 July 2022 to enable the statement of financial activity for May 2022 to be presented at the Council meeting on 27 July 2022.

To ensure the statement of financial of activity for October 2022 can be presented to Council within the statutory deadline, and as Council’s last meeting of 2022 is scheduled to be held on 14 December 2022, it is proposed to schedule a second Committee meeting in the last week of November 2022. To avoid two committee meetings being scheduled for this day, it will be proposed that there is no Policy and Legislation Committee meeting scheduled for November and it is instead scheduled for 14 December 2022.

Under regulation 12 of the *Local Government (Administration) Regulations 1996*, if a committee meeting is open to the public or proposed to be open to the public, the local government must give public notice of the dates, times and place at which the committee meetings are to be held in the next 12 months. Once endorsed by the Committee, the 2022 meeting dates will be publicly advertised.

### **Statutory Environment**

The legislation relevant to this report is:

- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation, the Committee could propose different dates for its meetings to be held.

**CONCLUSION**



Regulation 12 of the *Local Government (Administration) Regulations 1996* requires the local government to give notice of the dates of its Committee meetings that are open, or proposed to be open, to the public. The proposed Committee meeting dates for 2022 are presented to the Committee for endorsement.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The schedule of the Committee meetings for 2022 will be advertised prior to the end of 2021.



#### 6.4 SELF SUPPORTING LOAN APPLICATION - GEOGRAPHE BAY YACHT CLUB INC.

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing.
<b>STRATEGIC PRIORITY</b>	2.3 Provide well planned sport and recreation facilities to support healthy and active lifestyles.
<b>SUBJECT INDEX</b>	Self Supporting Loans
<b>BUSINESS UNIT</b>	Recreation and Community Development
<b>REPORTING OFFICER</b>	Senior Sport and Recreation Project Officer - Brendan McNally
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Geographe Bay Yacht Club Strategic Plan 2022-26  

#### OFFICER RECOMMENDATION

That the Council:

1. **Approve a self-supporting loan to the Geographe Bay Yacht Club Inc., for the purposes of purchasing a new fleet of Pacer sail training dinghies to complement the Discover Sailing program, through the Western Australian Treasury Corporation for the amount of \$50,000 for a term of up to ten (10) years; and**
2. **Authorises the CEO to enter into a loan repayment agreement with the Geographe Bay Yacht Club Inc. where:**
  - (a) **The Geographe Bay Yacht Club Inc. acknowledges it is responsible for reimbursement to the City of Busselton of full costs associated with the loan; and**
  - (b) **The loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate including Government Guarantee Fee at the time of actual funding of the loan.**

#### **EXECUTIVE SUMMARY**

The Geographe Bay Yacht Club Inc. (the Club) has applied to the City of Busselton for a self-supporting loan of \$50,000 for a term of 10 years, to purchase a fleet of Pacer sail training dinghies to add to the Club's Discover Sailing program. The Discover Sailing program is the core national participation program that provides opportunities for people of all backgrounds, ages and abilities to start and continue sailing by developing skills, experience and confidence. Officers have been working closely with the Club, including through the development of a Strategic Plan, and can confirm that this is one of the Club's key actions under the 'Our Club Facilities' key priority area.

#### **BACKGROUND**

In 2021, through the City's club development program, the Club was engaged to work with the City to undertake a comprehensive strategic planning process. This was funded through a grant from the Department of Local Government, Sport and Cultural Industries' Every Club Funding program.

As an outcome, the Geographe Bay Yacht Club Inc. Strategic Plan was developed (Attachment A) which identified five (5) key priority areas. In the priority area of 'Our Club Facilities' and 'Support Sailing Pathways', an action was to upgrade the existing facilities:

Outcome:	Maximise the use of the boating and recreation facilities; and Maintain a suite of sailing training programs
Strategy:	Purchase new training boats to ensure ongoing quality training is provided to the community
Who:	GBYC Committee
When:	2021
Priority:	Very High

The Club has been using a fleet of six (6) 420 class dinghies, which are all over 30 years old and are too heavy and technical for participants who are learning to sail. These dinghies now require significant time and finances to keep them maintained, safe and sailable. This is severely limiting the sailing participation pathway once sailors graduate from the entry level “tackers” sailing yachts.

The Club’s preferred replacement is the Pacer training dinghy. The Pacer is a sturdy, low maintenance dinghy that is light enough for two people to lift, they are ideal for beginners and are suitable for all ages. Many clubs and sailing schools throughout Australia use Pacers as their training yachts. The addition of this fleet assists the Club in achieving one of its Strategic Plan outcomes of establishing a South West Sailing Centre of Excellence at the Club by 2025/26.

The Club currently has an active membership of 400 including 90 junior members and plays host to regattas and State level competitions throughout the sailing season.

#### **OFFICER COMMENT**

The City has assisted the Club in developing a Strategic Plan which attempts to clearly articulate strategies to grow the sport and forms part of the Club’s regular management committee meetings.

The Club has advised officers that its Strategic Plan has been endorsed by the committee and will soon be advertised to members. This is an important piece of the strategic planning cycle so members can understand the direction and key focus areas of the club.

The purchase of this fleet is considered to be of a high priority given it aligns with Sailing Australia’s participation pathway and ensuring there are less barriers to participate in sailing.

The project cost breakdown is:

Self-Supporting Loan:	\$50,000 (over 10 years)
Applicant cash:	\$20,000
Total project:	\$70,000

As part of the self-supporting loan application, the Club has provided a range of supporting documentation including:

- Audited financial statements for the financial years ended 30 April 2020 and 30 April 2019.
- Profit and Loss Report for the financial year ended 30 April 2021.
- Cash Flow Forecast for 1 May 2021 to 30 April 2022.
- Sail Training ‘Discover Sailing’ Business Case.
- Geographe Bay Yacht Club Strategic Plan 2022-26.

City officers are also working with the club in current remediation works to the boat ramp and to establish a future annual fund contribution from the club for ongoing maintenance.

### **Statutory Environment**

The City's adopted 2020/21 budget has been compiled in accordance with section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

### **Relevant Plans and Policies**

The officer recommendation aligns to Council Policy 'Loan Facilities'. This Policy is applicable in offering the Club a self-supporting loan.

### **Financial Implications**

The City's 2021/2022 adopted budget includes a provision of \$200,000 for the funding of self supporting loans to the community.

The loan would be granted on the basis of the prevailing Western Australian Treasury Corporation (WATC) lending rate including Government Guarantee Fee at the time of actual funding of the loan and subject to WATC approval. The WATC have advised that as at 2 November 2021 the current borrowing rate for 10 years is 2.1274%. The Government Guarantee Fee is 0.7%.

All interest and principal repayments would be formally agreed to prior to release of any funding. The repayments of a \$50,000 loan over 10 years would be approximately \$5563 per annum plus the Government Guarantee fee of 0.7% on outstanding principal each year.

The Club has another self-supporting loan with the City, with a balance of \$63,578 owing at 30/6/21, which is currently budgeted to have P&I repayments of \$11,672 made in 21/22. Review of the financial information provided by the club identifies some recent decline in finances. The financial documentation supplied did not contain any future budget or cashflow forecast outlining how this would be addressed, noting however that the Club has recently developed its strategic plan and priorities. When balanced against the non-financial benefits to the community of the proposal, and its capacity to grow the membership base (as proposed in the Club's strategic plan), the club is deemed to pose a low risk of not be capable of meeting the additional repayment amount of \$5,563 per annum (\$463 per month).

### **Stakeholder Consultation**

City officers have been consulting with the Club and the WATC throughout this process.

### **Risk Assessment**

The supporting documents have been reviewed by Community and Recreation and Services Officers and in accordance with the City's Risk Management Framework the proposal by the Club is considered to be **low risk**. Based on the information provided the Club should be able to meet the repayment obligations provided the Club maintains its current financial position.

### **Options**

As an alternative to the proposed recommendation, the Council could chose to not approve the request from the Club or consider the following options:


1. Agree to a different loan amount.
2. Set different terms of the loan.

### **CONCLUSION**

It is recommended that Council support the Club's request for a self-supporting loan in order to further its strategic priorities as identified in its Strategic Plan.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Action will be taken immediately to implement the recommendations of the Council.



# Geographe Bay Yacht Club






STRATEGIC DIRECTIONS (2022 -2026)

VISION






Creating amazing sailing experiences, every time for every sailor, on one of the best bays in WA

PURPOSE

Our Club will:






-  Passionately promote and encourage sailing as an active, healthy sport and great recreational past-time;
-  Focus on being family friendly and providing a welcoming and social environment;
-  Introduce newcomers to the fun of sailing;
-  Expand and develop everyone's skills; and
-  Provide a safe environment on and off the water.

VALUES

-  Inclusive and Accessible
-  Value Volunteering
-  Respect and Team Focused
-  Encourage Skills and Improvement
-  Safety First





SUCCESS

Success for our Club will be determined by:






-  our increased membership base of regular competitive and social sailors,
-  the continued and expanded use of our community facilities,
-  a healthy base of volunteers supporting our activities,
-  increased youth volunteering and gaining confidence and skills, and
-  a healthy bank balance.

## FIVE PRIORITY AREAS




OUR CLUB FACILITIES

-  Maximise the use of the boating and recreation facilities
-  Master Plan for facility upgrades and improvements
-  Maintenance Plans in place
-  Advocate for improved infrastructure






OUR SUSTAINABLE CLUB

-  Contemporary Management Committee
-  Sound Financial Management
-  Compliance with all legislation
-  Strategic Directions Plan
-  Diversify and increase revenue streams





PROMOTE SAILING


-  Consistent Marketing
-  Central media collation
-  Expand platforms and methods of communication




GROW SAILING PARTICIPATION

-  Attract new members
-  Variety of Memberships
-  Social sailing expanded
-  Target specific groups and ages
-  Competent and skilled junior sailors

SUPPORT SAILING PATHWAYS

-  Maintain Australian Discover Sailing Centre Accreditation
-  Suite of sailing training programs
-  Sailing pathways clearly promoted
-  Supported trainers, officials and volunteers











Department of  
Local Government, Sport  
and Cultural Industries

## OCTOBER 2021



Department of  
Local Government, Sport  
and Cultural Industries

## 6.5 SELF SUPPORTING LOAN APPLICATION - MARGARET RIVER BUSSELTON TOURISM ASSOCIATION

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy.
<b>STRATEGIC PRIORITY</b>	3.1 Work with key partners to facilitate the activation of our town centres, creating vibrant destinations and consumer choice.
<b>SUBJECT INDEX</b>	Margaret River Busselton Tourism Association
<b>BUSINESS UNIT</b>	Community and Commercial Services
<b>REPORTING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Ancient Lands - site plan <a href="#"></a>  Attachment B Ancient Lands - Journey and Lookout <a href="#"></a>  Attachment C Ancient Lands - Pre Cave Experiences <a href="#"></a>  Attachment D Ancient Lands - Post Cave Experiences <a href="#"></a> 

### OFFICER RECOMMENDATION

That the Council:

1. **Approve a self-supporting loan to the Margaret River Busselton Tourism Association (MRBTA) for the Ancient Lands Discovery Park project at Ngilgi Cave, through the Western Australian Treasury Corporation for the amount of \$1,250,000 for a term of up to ten years; and**
2. **Authorises the CEO to enter into a Loan Repayment Agreement with MRBTA where:**
  - (a) **MRBTA acknowledges it is responsible for reimbursement to the City of Busselton of full costs associated with the loan; and**
  - (b) **The loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate including Government Guarantee Fee at the time of actual funding of the loan.**

### **EXECUTIVE SUMMARY**

Margaret River Busselton Tourism Association (MRBTA) has applied to the City of Busselton for a self-supporting loan of \$1,250,000, for a term of ten years, for the Ancient Lands Discovery Park project at Ngilgi Cave (the Project). Officers have been working with the Association, through the provision of support letters to seek external funding, and recommend that Council approve the provision a self-supporting loan to MRBTA.

### **BACKGROUND**

In late 2020, MRBTA approached the Council with a proposal to develop the facilities at Ngilgi Cave, to create a more authentic and modern cultural tourism experience (see attached concept plans). MRBTA advised that both Commonwealth and State Government funds would be sought for the Project, however they would need to fund the balance of the budget. At the time, Councillors, through a briefing session informally indicated its in-principle support for the Project.



The overarching purpose of the Project is to provide a unique natural and cultural experience through the development of above ground visitor facilities, interpretive signage and pathways to mirror and complement the below ground experience at Ngilgi Cave. The Project will provide an authentic and expanded visitor experience, increase site and regional viability through increased marketing opportunities, visitor and community satisfaction, and result in increased visitation, spend, length of stay and employment in the region. The Project also aims to value-add to the cultural experiences offered in the region through the creation of a unique Aboriginal tourism experience through a new meeting area for Aboriginal tours and products.

The primary capital works associated with the Project include:

- Renovation and extension of existing visitor centre facility.
- Removal of ageing and/or hazardous out-buildings.
- Development of large roofed cultural meeting space.
- Development of well-defined pathways between the visitor centre, carpark, above ground experiences and cave entrance.
- Installation of interpretive signage and experiences within the facility and along pathways.
- Development of ancillary infrastructure including seating, carparks, playground and fencing.

The Project is being developed in partnership with Koomal Dreaming (local Aboriginal tour operator) and the Undalup Association (Traditional Owners), as well as various other government and community stakeholders.

#### **OFFICER COMMENT**

This Project is considered strategic in nature as it builds on the more limited cultural tourism experiences the region has to offer. Located at the top end of the Busselton Margaret River region, Ngilgi Cave is a very popular tourist destination. The above ground infrastructure at Ngilgi Cave has been built in an ad-hoc fashion, with buildings constructed, added to, and usage changing as demand and visitation grew from the 1970s to the 1990s.

The current infrastructure is now inadequate to service consumer demand or meet modern visitor expectations. This is evidenced by the current trend of a 7.3% average annual decline in visitation between 2018 and 2021 and consistent poor online reviews for the above ground experience.

MRBTA operates a number of tourist attractions and understand the importance of offering quality tourism products. The key drivers for this Project are broadly summarised as the following:

- Declining visitor numbers based on degraded visitor experience.
- Limited capacity for peak periods and special interest groups.
- A disconnect between the above ground and below ground visitor experience.
- No or very limited above ground interpretation.
- No universal access at the site.
- Limited activity of tourists that do not wish to engage with a below ground experience.
- Existing pathways are difficult to navigate, lacking interest and not well defined.
- Underdeveloped carpark and pathways, presenting tripping and slipping hazards.
- Ageing and unattractive visitor interface facility and infrastructure.

- Ablutions and other buildings are located directly above the cave and are ageing and present serious hazards.
- Gap in quality cultural tourism experience offerings.

The project cost breakdown is proposed as:

Self-Supporting Loan:	\$1,250,000 (over 10 years)
Commonwealth Government funding:	\$1,350,000
State Government funding:	\$ 70,000
Applicant cash:	\$ 80,000
Applicant In-kind:	<u>\$ 90,000</u>
<b>Total project:</b>	<b><u>\$2,840,000</u></b>

As part of the self-supporting loan application, MRBTA has provided a range of supporting documentation including:

- Audited financial statements for the financial years ended 30 June 2020 and 2021.
- Ancient Lands Discovery Park at Ngilgi Business Case dated February 2021.
- Letters of support.

These supporting documents have been reviewed by City Officers and the proposal is overall considered to be sound.

### **Statutory Environment**

The City's 2020/21 adopted budget has been compiled in accordance with section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

### **Relevant Plans and Policies**

The officer recommendation aligns to Council Policy 'Loan Facilities'. This Policy is applicable in offering the MRBTA a self-supporting loan.

### **Financial Implications**

MRBTA has been successful in securing \$1,420,000 towards the Project; \$1,350,000 through the Commonwealth Government's Building Better Regions Fund (round 5), and \$70,000 through the State Government's Regional Economic Development Grant. MRBTA is contributing \$80,000 in cash and \$90,000 in in-kind support towards the Project, and are seeking a self-supporting loan of \$1,250,000 through the City to enable the project to proceed.

The City's 2021/2022 adopted budget includes provision for this self-supporting loan of \$1,250,000, to be expended subject to Council's consideration and approval of this application.

The loan would be granted on the basis of the prevailing Western Australian Treasury Corporation (WATC) lending rate (including Government Guarantee Fee) at the time of actual funding of the loan and subject to WATC approval. The WATC have advised that as at 10 November 2021 the current borrowing rate for 10 years is 1.9872% plus an annual Government Guarantee Fee of 0.7%.

All interest and principal repayments would be formally agreed to prior to release of any funding. The repayments of a \$1,250,000 loan over 10 years would be approximately \$139,065 per annum plus the Government Guarantee fee of 0.7% on outstanding principal each year. Based on the information provided MRBTA should be able to meet the repayment obligations.

**Stakeholder Consultation**

City officers have been consulting with the MRBTA and the WATC throughout this process.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. There are no risks identified of a medium or greater level.

**Options**

As an alternative to the proposed recommendation, the Council could:

1. Choose to not approve the request from MRBTA.
2. Agree to a different loan amount.
3. Set different terms of the loan.

**CONCLUSION**

Through the assessment of documents provided during the application process, officers are of the opinion that MRBTA is financially sound, has limited debt levels and sufficient income streams to ensure the repayment schedule is met. Further, the business case projects additional revenue as a result of this Project, further adding to the Association's net positive financial position.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Action will be taken immediately to implement the recommendations of the Council.



**ANCIENT LANDS  
DISCOVERY PARK**  
AT NGILGI

## OVERVIEW

As it stands, Ngilgi Cave is a much-loved experience that leaves local and international visitors highly satisfied. This proposal details a supporting precinct around the cave that primes visitors to get even more value out of their encounter and also invites deeper appreciation of the natural world around the cave.

Our proposal keeps and extends the existing ticketing building by 60m<sup>2</sup>, as a more cost-effective measure than building a new structure at similar scale. This extension enables us to bring the bathrooms inside, allows for office space, and creates room for an indoor exhibit and some retail. An added deck provides a launching-off point for the journey to the caves.

Our assessment is that the material presented in the cave itself (graphic panels, touch objects) itself is well selected and links effectively to the cave experience. This content can be rebranded rather than redeveloped.

We know from visitor feedback that human interaction is the biggest highlight for visitors after the caves themselves, so we propose maintaining a version of the current system of briefing and pulsing people through the cave. Numbers of pulses could change depending on how busy the attraction is, with timed entry in place on some days but not others.

The above-ground experience stands alone – visitors can choose to purchase an above-ground only ticket.

We have also included a playground near the office, with a prehistoric kangaroo fossil dig, as a connection to the Dorothy Williams story featured in the cave.

### BROAD INTERPRETATION PRINCIPLES APPLIES TO THE ABOVE-GROUND JOURNEY

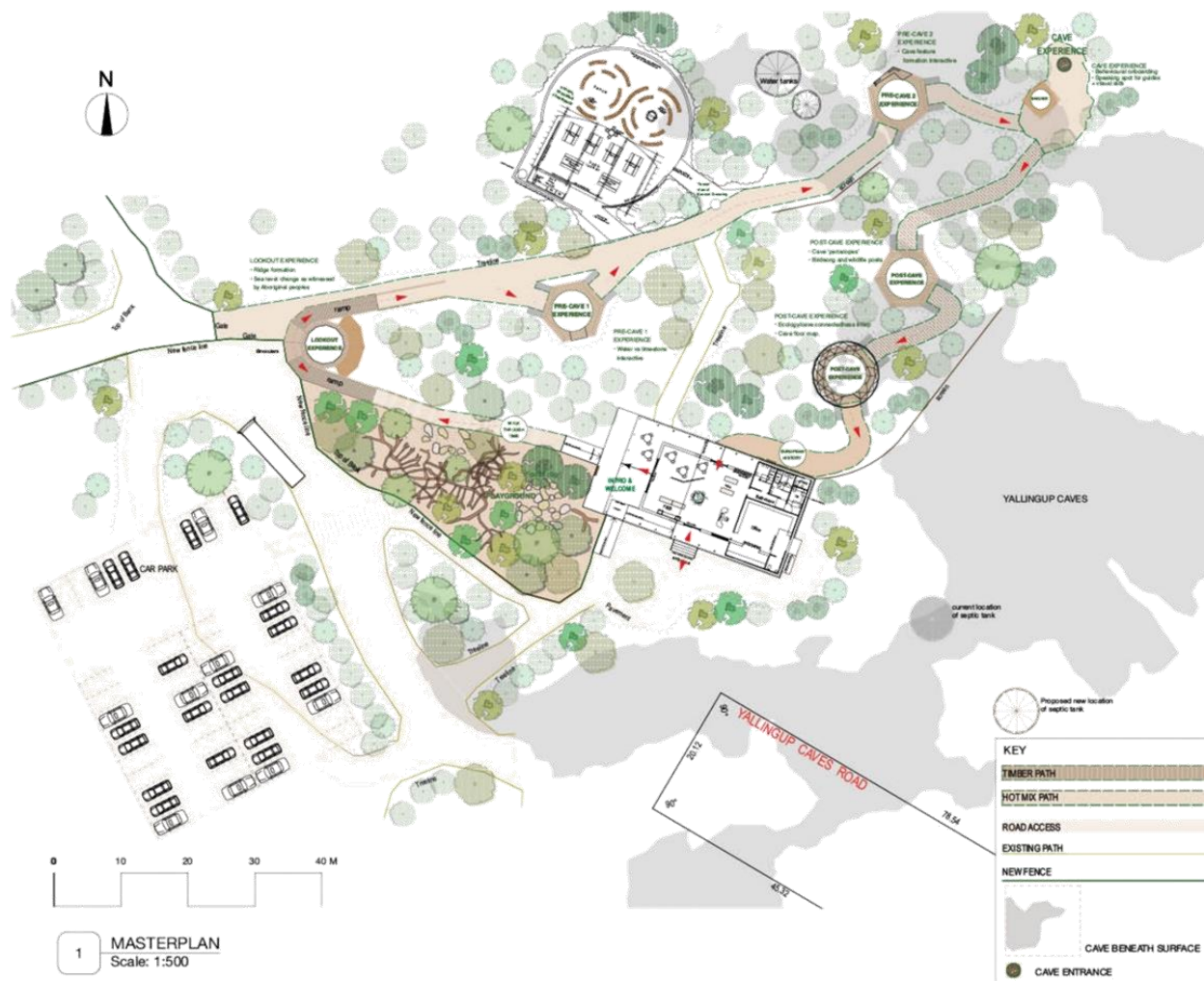
- **Presenting sensory, physical experiences:** Whether it's the sound of birds, the feeling of running water, or the rough texture shape of a sculpture, we know that knowledge is best absorbed when form matches content.
- **Grounding storytelling in place.** What stories can only be told right here? We're presenting content that deepens and enriches people's engagement and appreciation of the caves and with the national park.
- **Taking it one idea at a time:** In an outdoor environment, exposed to the elements, we want to make content as digestible as possible. Our approach is to 'tag' one or two big ideas to each module, and have people leave that area with the feeling that they 'get it'. Repeating physical forms and content help people navigate each new area.
- **Making the most of open space:** We've created room for families, tours, and education groups to talk, play, sit, and contemplate – especially after emerging from the narrow walkways of the cave, where space is in short supply.
- **Complementing cave content:** We'll prime people to understand what they're seeing in the caves, while making sure that much of what they see on the graphic panels underground is new information.
- **Supporting staff:** Create large-scale objects and graphics that aid storytelling and reiterate crucial safety and conservation information.
- **Championing indigenous knowledge and connection to land:** Without detracting from what is presented by Koomal Dreaming, we present aboriginal knowledge under three main headings:
  - memories of sea level change as part of the world longest-living culture,
  - 'taster' examples of use of particular species from the forest for food or medicine,

- understanding of nature as an interconnected system of which human beings are part.

This content is subject to further consultation.

- **Physical accessibility:** The journey stands on its own and is inviting to those who are not able to journey through the caves, such as elderly people or wheelchair uses.





## Site Plans

Visitor Journey Two  
Scale @ A3

The proposed above-ground journey is full of varied, discoverable moments that lift concepts out of the flat textbook and into the physical world.

Before entering the cave:

- Building anticipation, scaffolding the story: Discover the limestone ridge, the deep time Gondwana story, and how caves and features are formed. Learn the history of changing sea levels as witnessed by indigenous Australians.

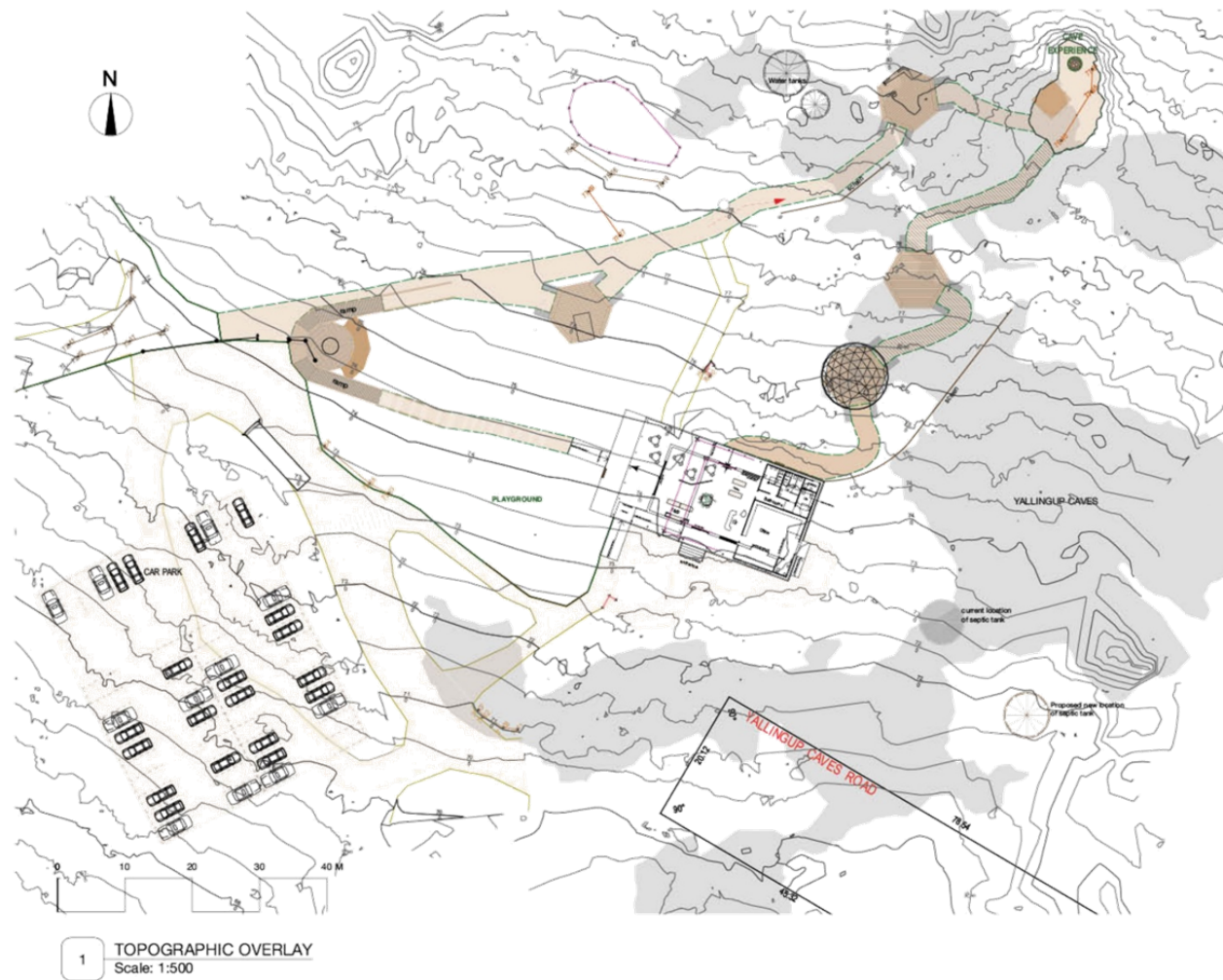
After leaving the cave:

- Nature and connectedness: Pay attention to the national park, learn about special species, and consider how the cave and other parts of nature are affected by our actions above ground.
- Trace the development of the cave as Western Australia's first tourist attraction.



File: Ngilgi Caves-210205.vwx  
Drawing no: GG-NC-1.1010  
Date by: BB 02.05.2021





## Site Plans

Visitor Journey Two  
Scale @ A3



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1020  
Date by: BB 02.05.2021



## Site Plans

Visitor Journey Two  
Scale @ A3

Photographic overlay of existing  
structures and landscape features.



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1021  
Date by: BB 02.05.2021



EXISTING BUILDING



PROPOSED EXTENSION.

## Site Plans

Visitor Journey Two  
Scale @ A3



File: Ngilgi\_ticketoffice\_210127.vwx  
Drawing no: GG-NC-4.0022  
Date by: BB 02.05.2021



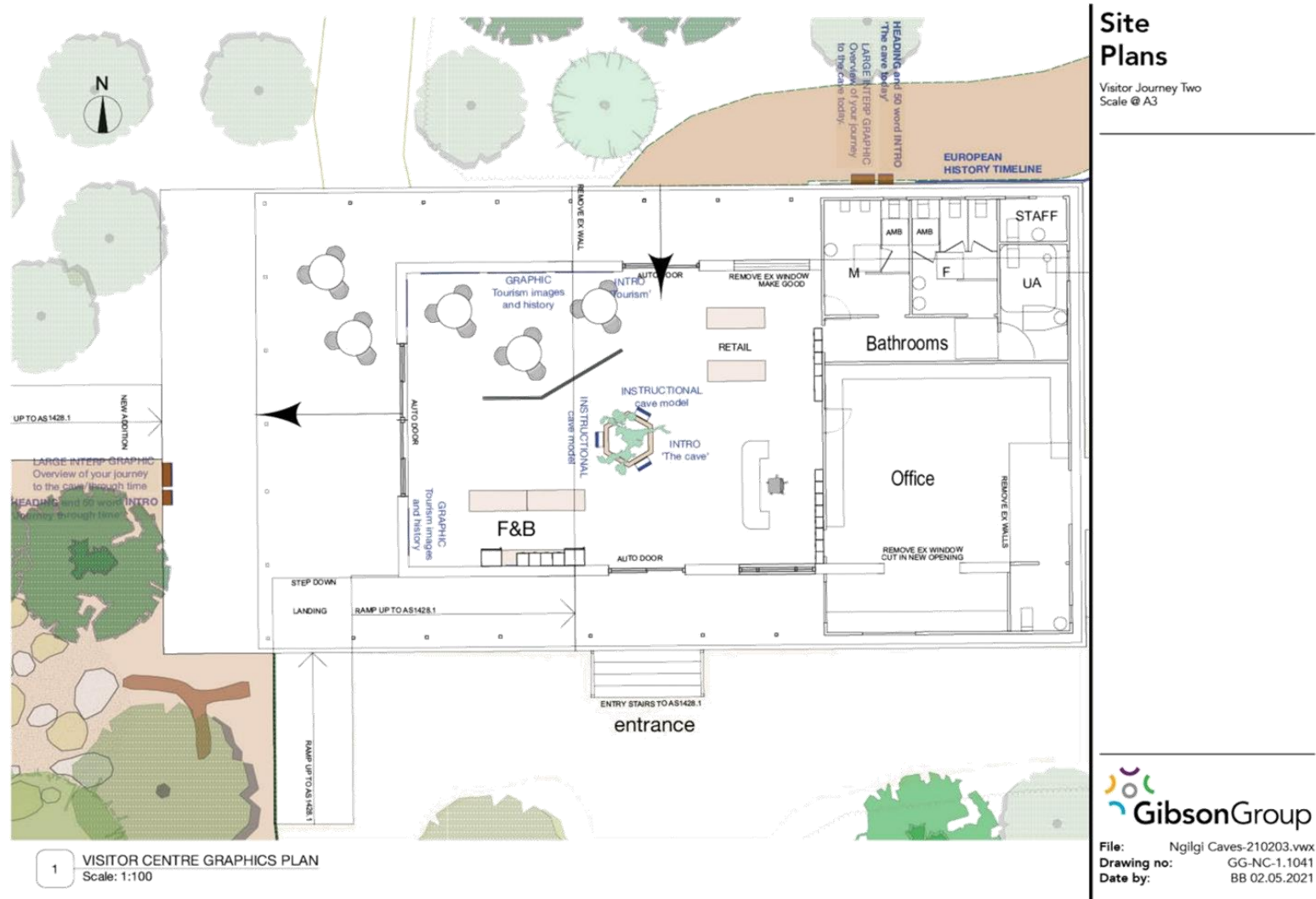


## Site Plans

Visitor Journey Two  
Scale @ A3



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1040  
Date by: BB 02.05.2021



## JOURNEY

### INTRO AND WELCOME

You purchase your ticket and are immediately drawn to an intricate 3D model of the cave system created using LiDAR scans.

Peering into it, you see how big the cave is and how far underground it goes. It's exciting and also reassuring to know where you're going, what it will be like, and how deep underground the cave reaches.

There is also a display of large scale images of early tourism (you might look at these more closely on your way out, after reading more about this in the cave). On the deck, there are large introductory panels. They prime you for the journey you're about to take:

- Walk through time and discover the story of the land
- Immerse yourself in the wonder of the cave.
- Explore the natural world and discover a story of interconnectedness

First stop, the lookout - visible as you step onto the deck.

### WALK THROUGH TIME

#### BIG IDEA

This land is old, the limestone and caves are new by comparison

At the very start of the path, there's an indicator: 'Every step you take = 10 million years' (assuming steps of about 50-60cm).

A series of 4-6 embedded markers along the ground path take you on a journey through time. Gondwana continent 'snapshots' and fossil casts are embedded in the path – kids crouch down and touch them.

- 600 million years ago: The rocks beneath our feet are formed as part of the supercontinent of Gondwana
- 230: The first dinosaurs emerge
- 180: Break-up of Gondwana begins
- 64 million years ago (perhaps 3 metres from the end of the path): Extinction of the dinosaurs

One last graphic panel notes when the limestone around the caves was formed (3 million years ago, just a few centimetres from the end of the path). And human settlement is too small to notice ...





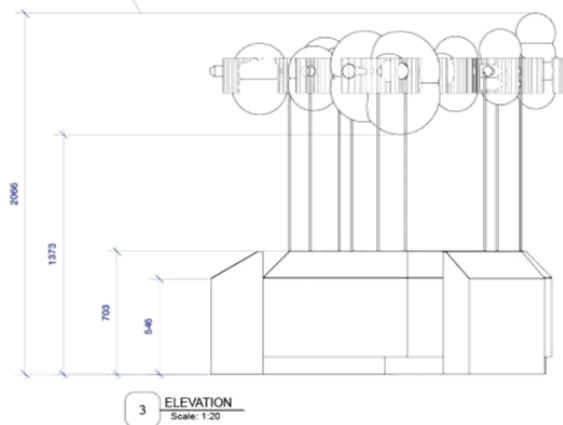
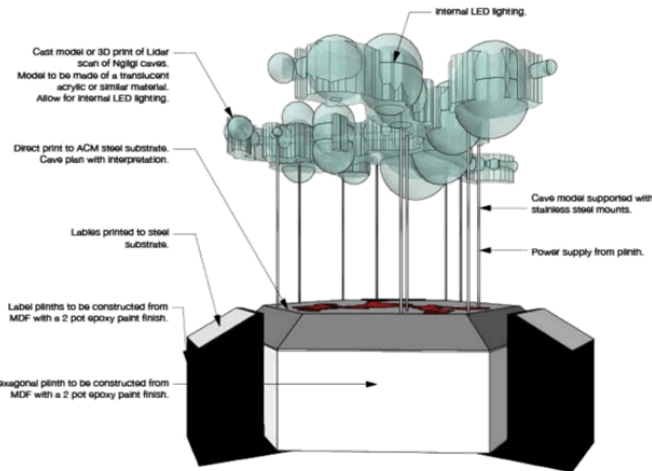
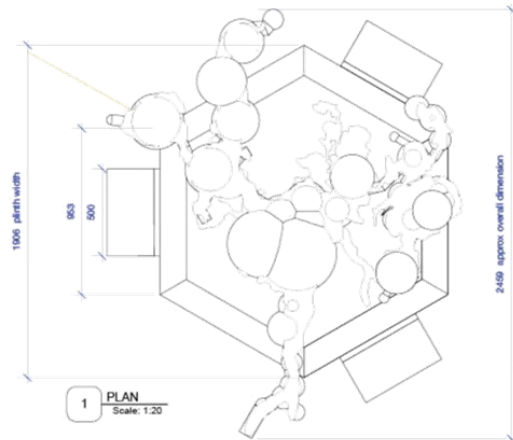
## Visitor Centre

Visitor Journey Two  
Scale @ A3



File: ngilgcaves\_interiormodel.vwx  
Drawing no: GG-NC-3.060  
Date by: BB 28.01.2021

NOTE: CAVE MODEL IS INDICATIVE ONLY.



<https://blog.csiro.au/kids-raid-caves-in-virtual-classroom/>

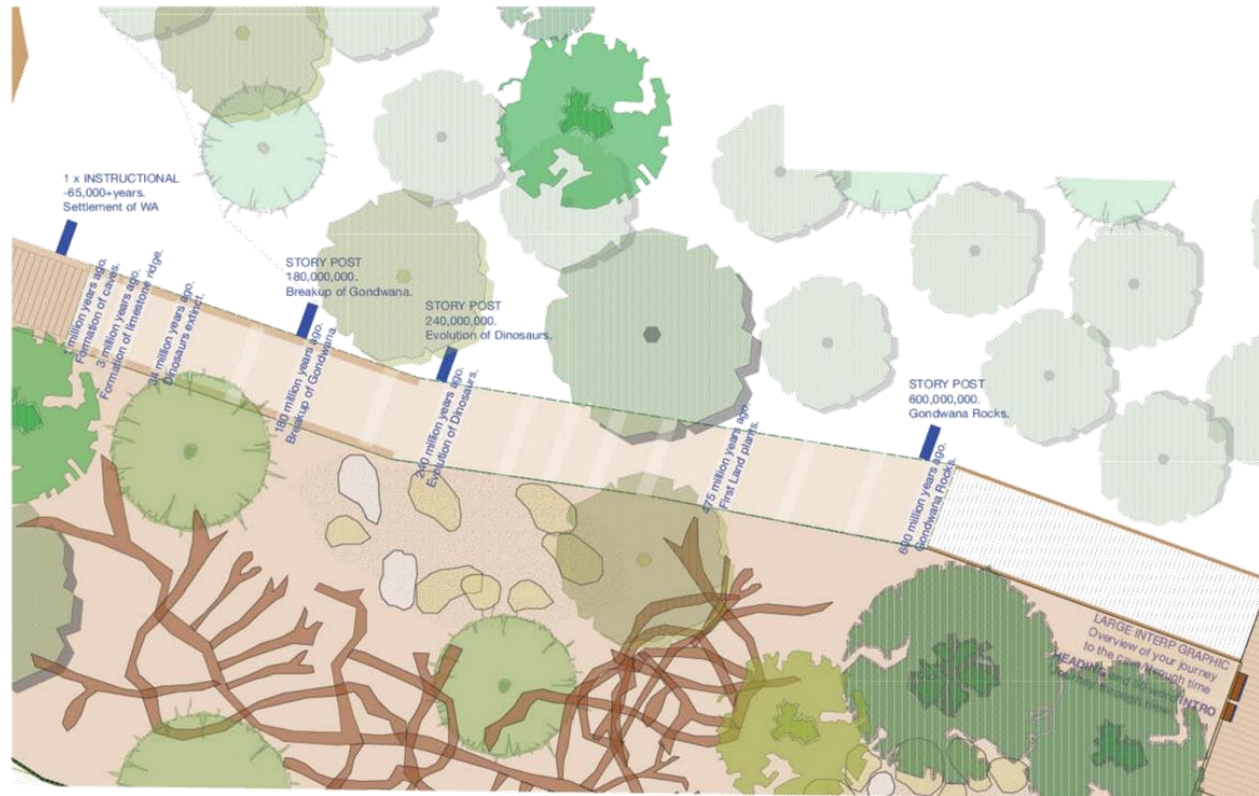


## Cave Model Plinth

Visitor Journey Two  
Scale @ A3



File: ngilgicaves\_interiormodel.vwx  
Drawing no: GG-NC-3.061  
Date by: BB 28.01.2021



1 JOURNEY THROUGH TIME GRAPHICS PLAN  
Scale: 1:100

## Journey through time

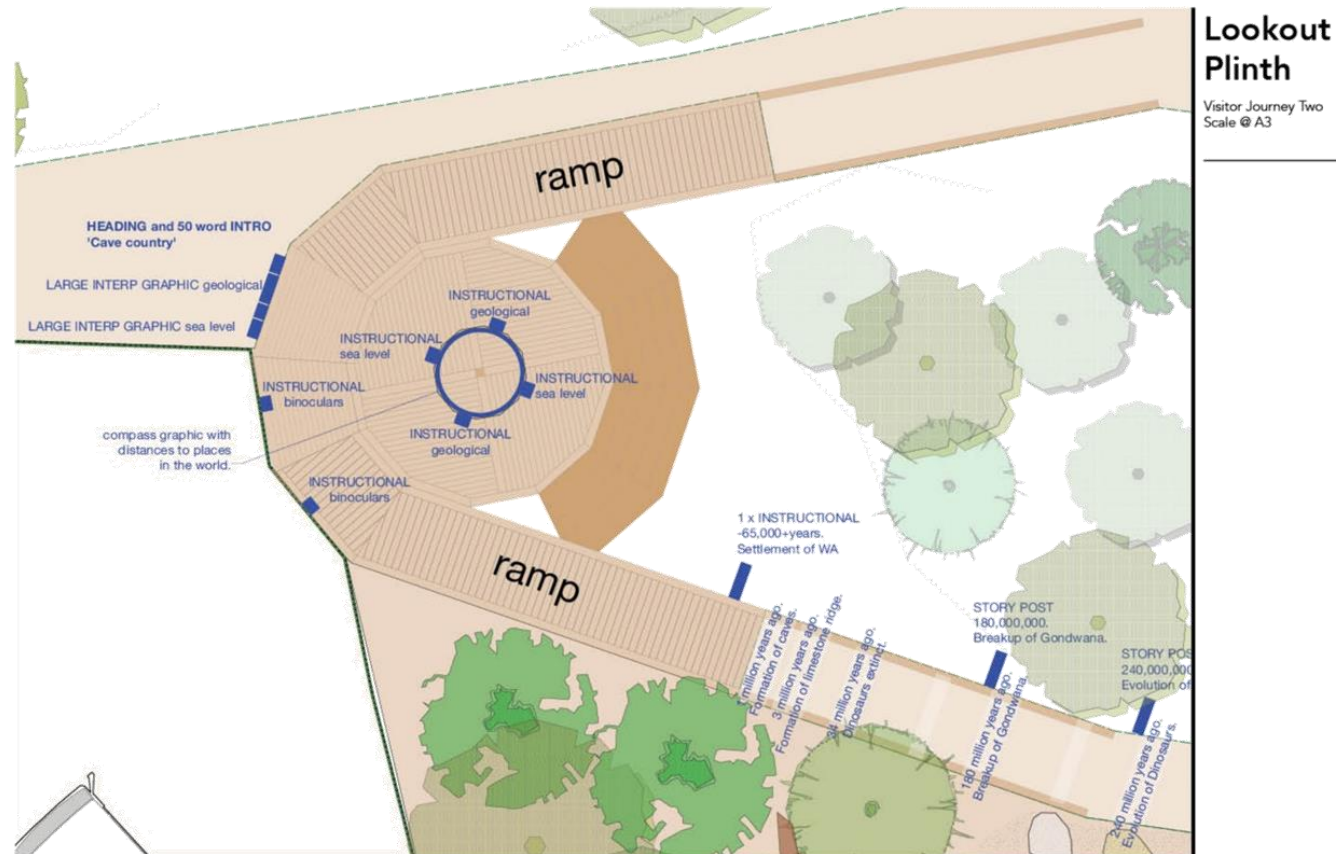
Visitor Journey Two  
Scale @ A3

Embedded markers and story posts lead you through deep time history before the caves were formed.

- Timescale shown is indicative only



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1042  
Date by: BB 02.05.2021



## Lookout Plinth

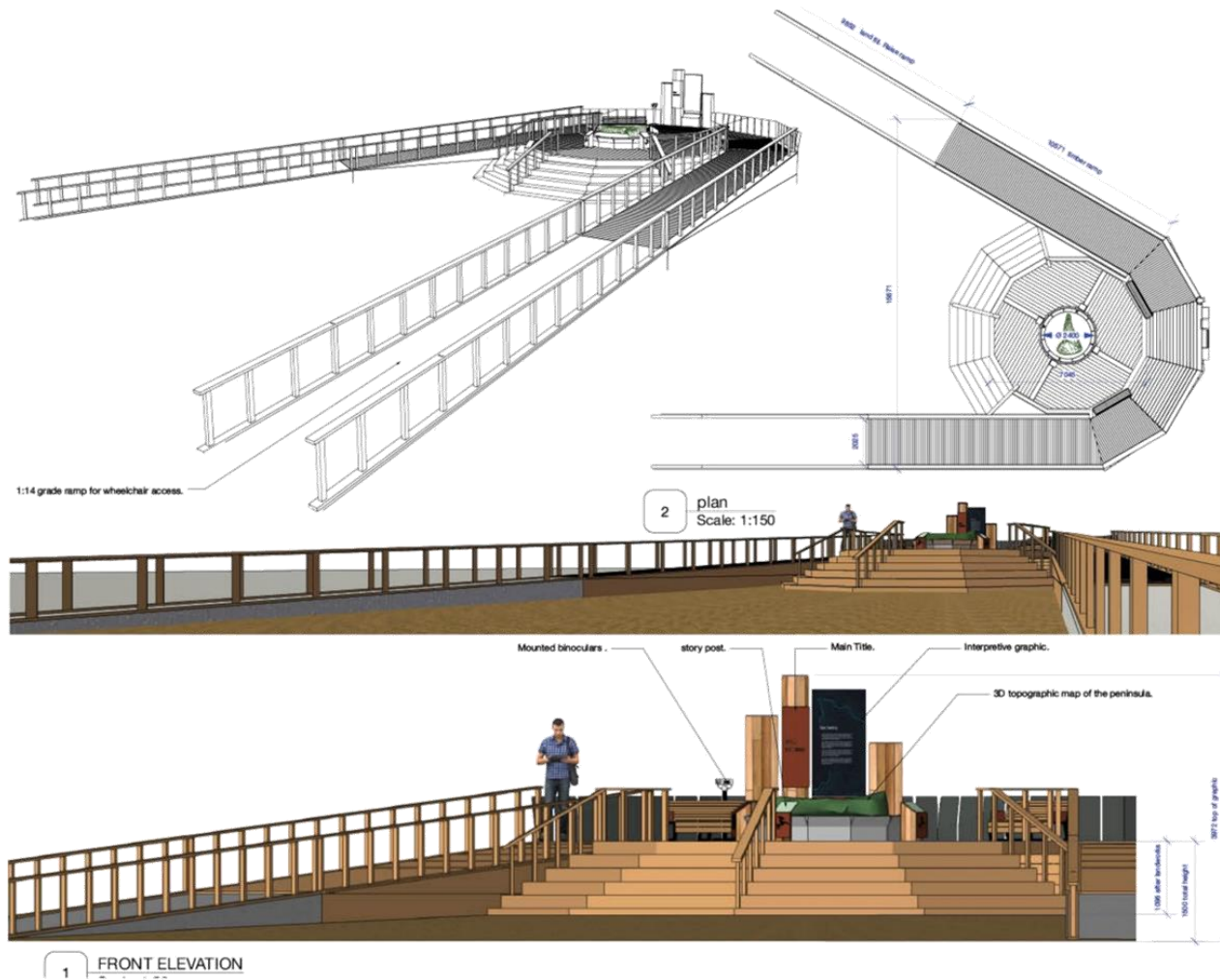
Visitor Journey Two  
Scale @ A3

1 JOURNEY THROUGH TIME GRAPHICS PLAN  
Scale: 1:100



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1043  
Date by: BB 02.05.2021





## Lookout Plinth

Lookout Plinth  
Scale @ A3

### Lookout: Land, ocean, limestone

#### BIG IDEA

The limestone ridge you're standing on, and why it's here

You climb a shallow ramp and reveal a spectacular view out to the ocean.

A large landscape sculpture element, oriented to align with the terrain, shows the Cape with its limestone ridge brightly illustrated, along with the location of the caves. Graphics explain how the ridge was formed – wind blowing material into dunes up where you stand.



File: ngilgicaves lookout\_201203.vwx  
Drawing no: GG-NC-3.000  
Date by: BB 02.05.2021



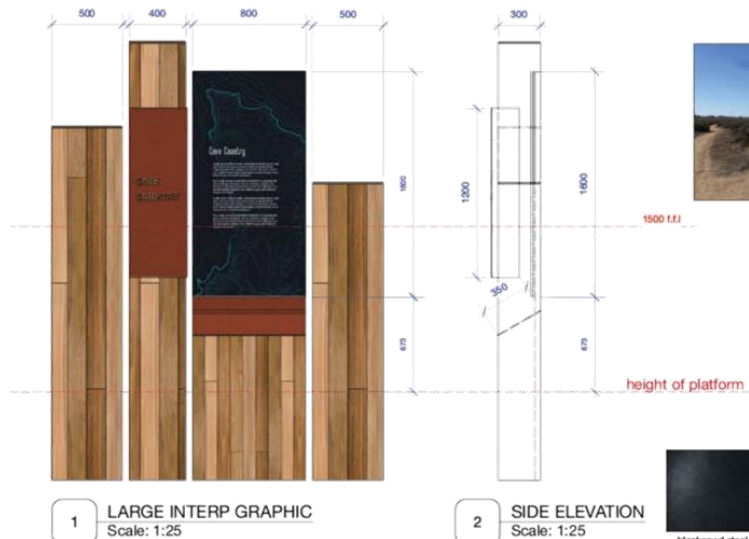
## Lookout Plinth

Lookout Plinth  
Scale @ A3

Ancient sea levels are also depicted on the sculpture and surrounding architecture – far off the present-day coast. Graphics discuss how indigenous Australians witnessed changing sea levels during their 60,000 year habitation of this area – and how those stories have been passed down ever since.

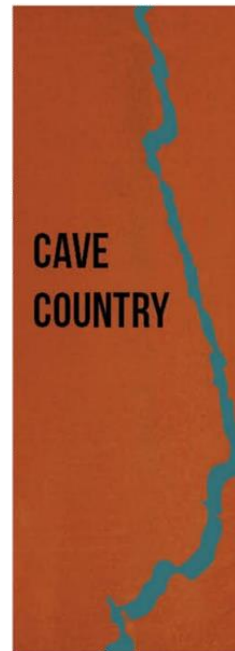
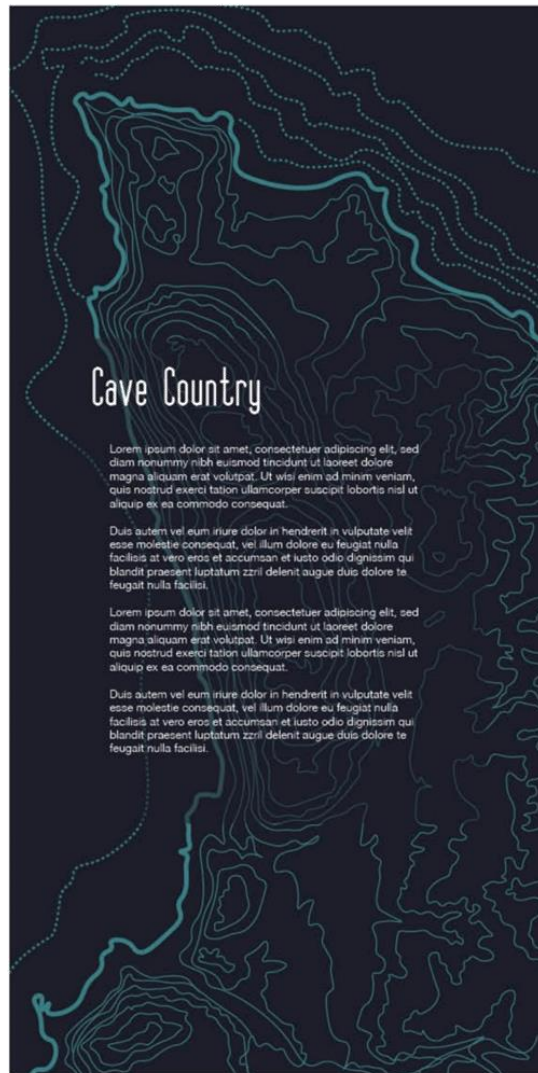
In-depth graphics tell the geological story in more detail, and a stone sculptural element illustrates the relationship between limestone and sea creatures.

Arrow markers highlight the isolation of the cape, and binoculars encourage you to enjoy the view.



File: ngilgicaves lookout\_201203.vwx  
Drawing no: GG-NC-3.001  
Date by:x BB 02.05.2021








## Fonts





Introduction Heading  
Bebas Neue  
Regular  
240pt

Story Heading  
VertigoFLF  
Bold  
200pt

Body  
Helvetica Neue  
Regular  
48pt

			
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CMYK	92, 93, 29, 89	14, 11, 17, 0	
PANTONE	532C	color match no	11-0602 TPX
HEX	1D1F2A	C7D6D6	FCF8F8

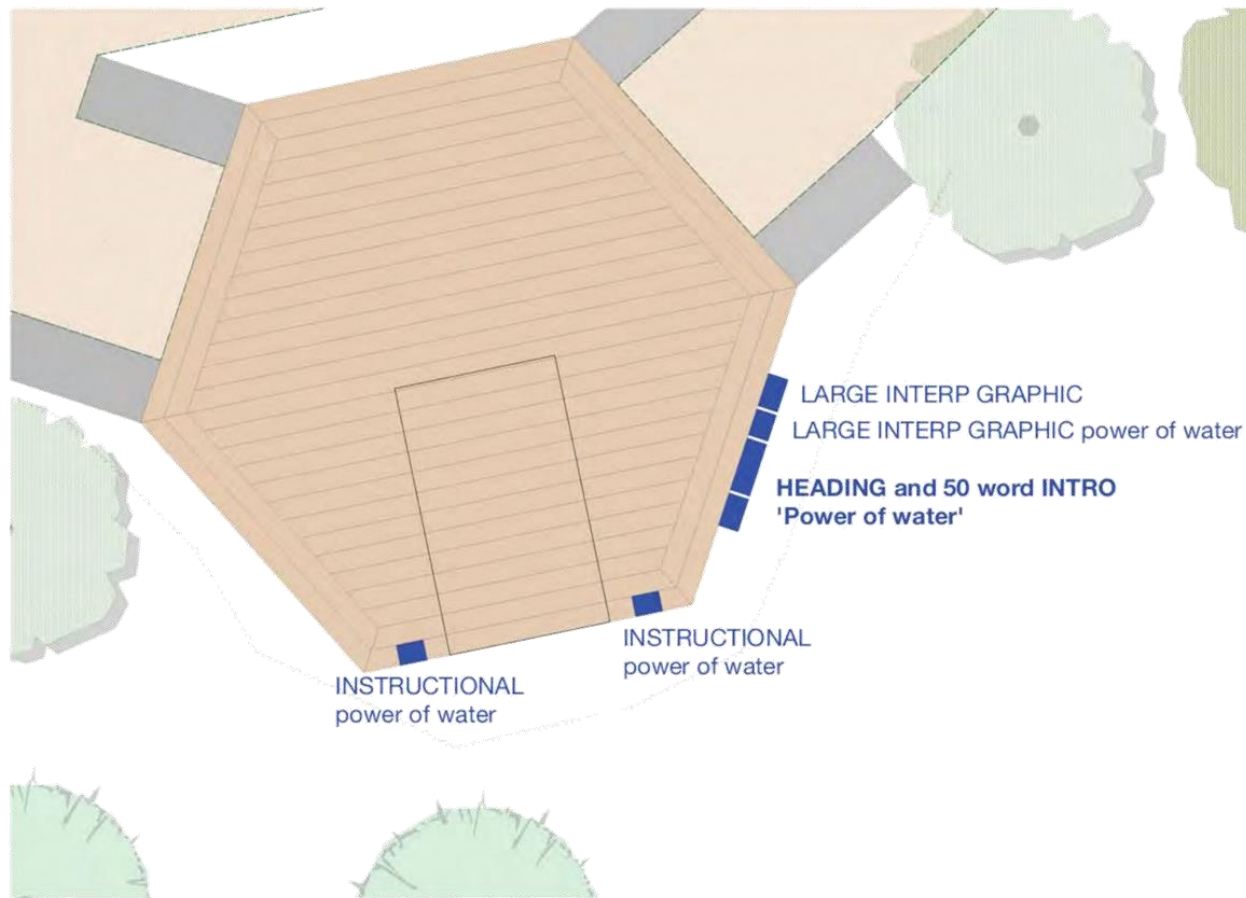
  

				
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CMYK	38, 13, 92, 21	0, 79, 100, 26	4, 46, 75, 13	77, 26, 33, 27
PANTONE	7491C	1675C	722C	2213C
HEX	337179	A9431b	C8E242	337179

## Lookout Graphics

Lookout Plinth





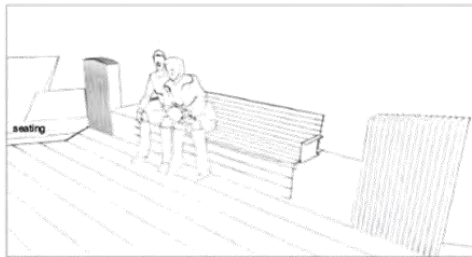
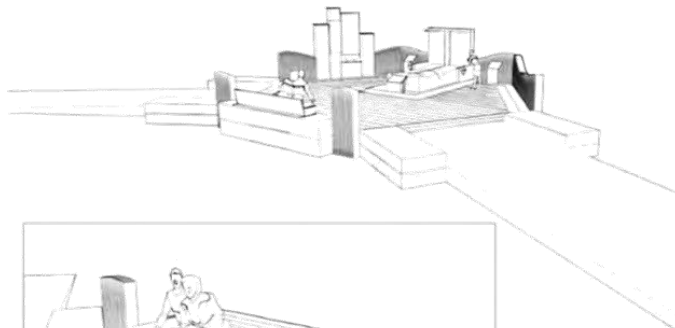
1 POWER OF WATER - GRAPHICS PLAN  
Scale: 1:50

## Pre Caves 1 Experience

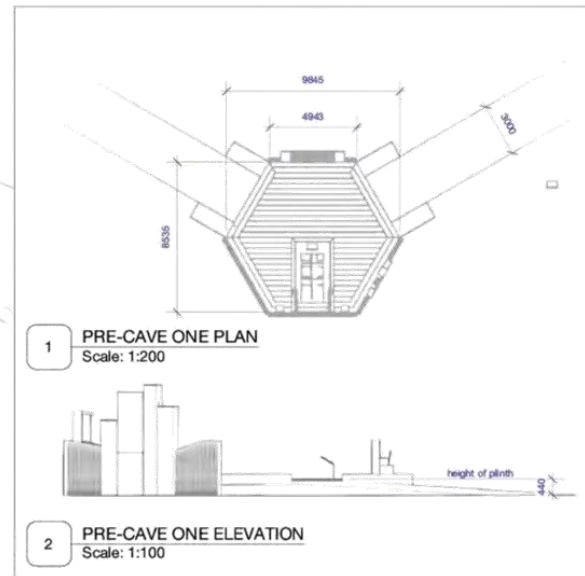
Power of Water Interactive  
Scale @A3



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC-1.1044  
Date by: BB 02.05.2021



textures/colour palette



## Pre Cave 1 Experience

Power of Water Interactive  
Scale @ A3

### Power of water

#### BIG IDEA

Moving water creates caves systems

How does a limestone ridge become a cave system?

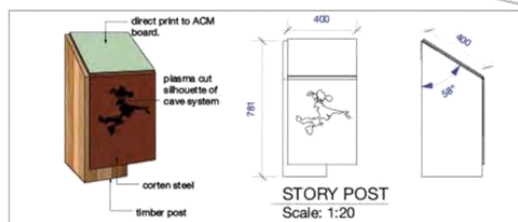
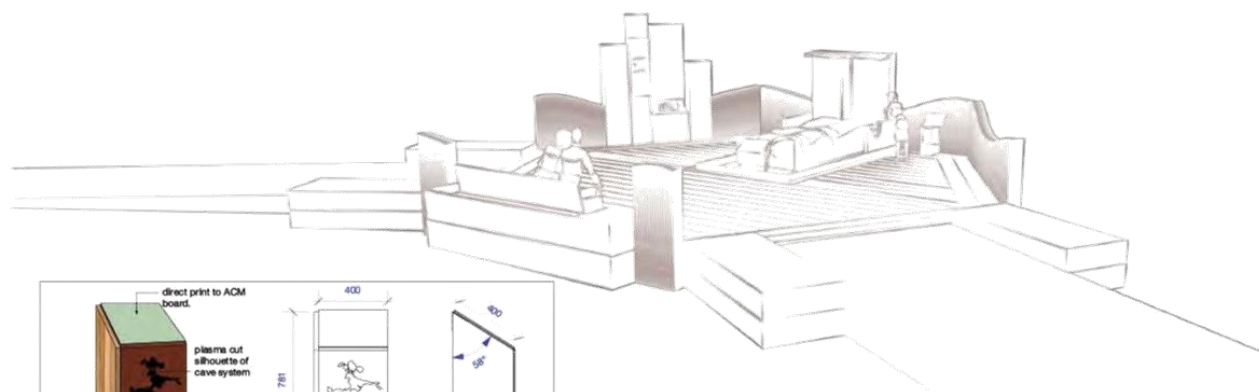
You discover a platform along the path, with signage and physical interactives. You're eager to get to the cave but this looks intriguing, and there's not too text much to read.

You use a physical pump to cycle water over a large abstract limestone landscape, and see how it wears away ravines and caves. This touchable centrepiece is supported by cross-section graphics showing how caves are formed, and also a map showing the location of all the caves in the Leeuwin-Naturaliste ridge.

You touch examples of real limestone that have been worn down by water, and appreciate how slow this process is.



File: ngilgicaves\_interactives\_210227\_VWX  
Drawing no: GG-NC-3.020  
Date by: BB 02.02.2021



textures/colour palette



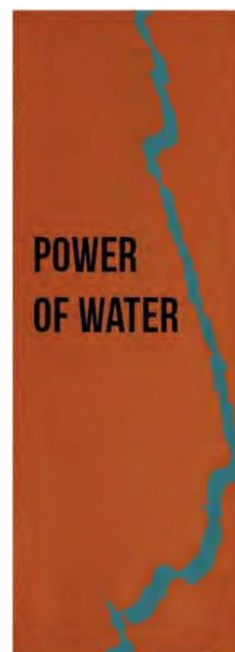
## Pre Caves 1 Experience

Power of Water Interactive  
Scale @ A3



File: ngilgicaves interactives\_210227.VWX  
Drawing no: GG-NC-3.021  
Date by: BB 02.02.2021





## Fonts

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Regular  
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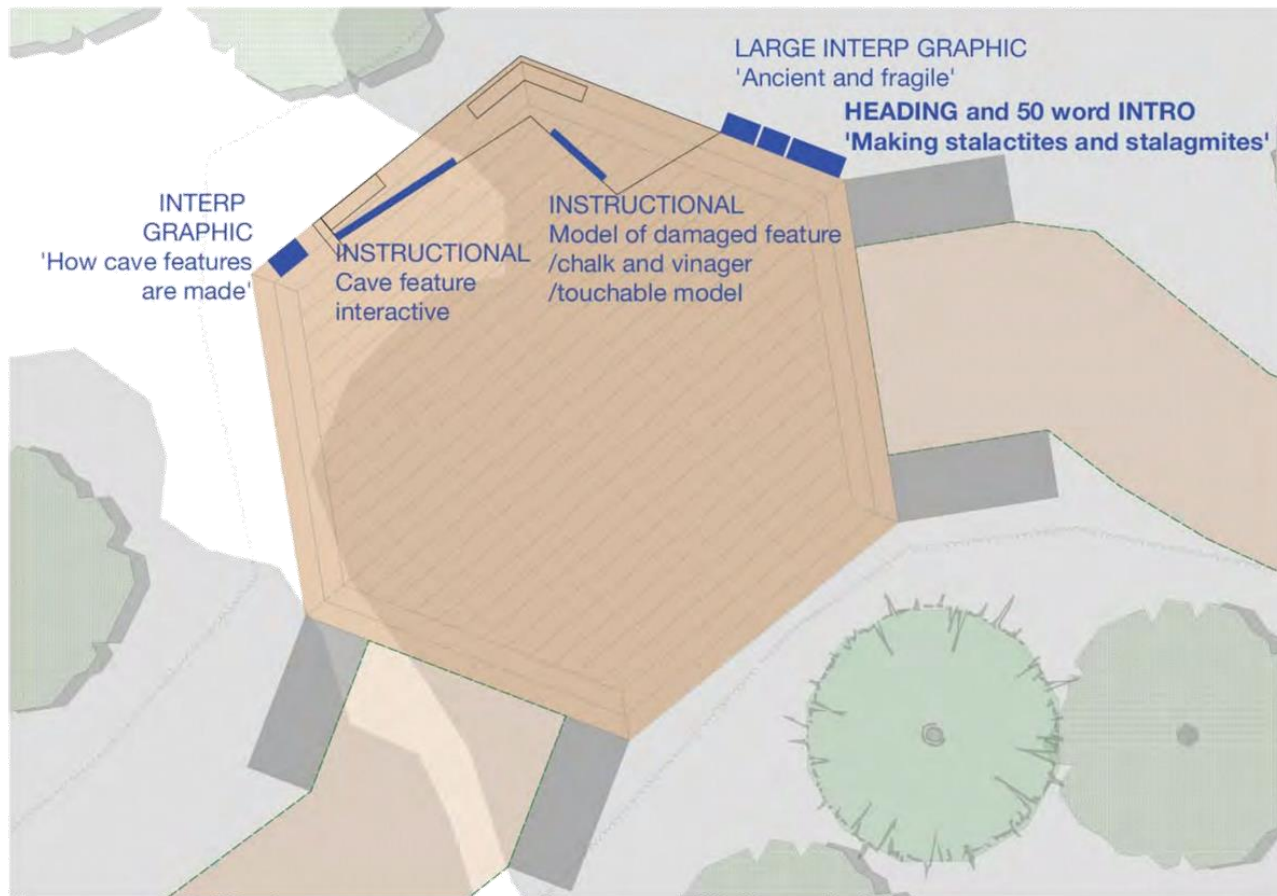
**Story Heading**  
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Bold  
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**Body**  
Helvetica Neue  
Regular  
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CMYK	92, 13, 29, 89	14, 11, 17, 0		
PANTONE	532C	685 (PMS 10)	11-0659 TPX	
HEX	1D1F2A	77988E	9C9C9C	
RGB	121, 134, 50	169, 67, 30	200, 190, 66	51, 113, 121
CMYK	38, 13, 93, 21	1, 79, 100, 26	4, 46, 75, 73	77, 26, 33, 27
PANTONE	7491C	1675C	722C	2213C
HEX	337179	A9431E	C88242	337179

## Pre Caves 1 Graphics

Power of Water Interactive



## Pre Cave 2 Experience

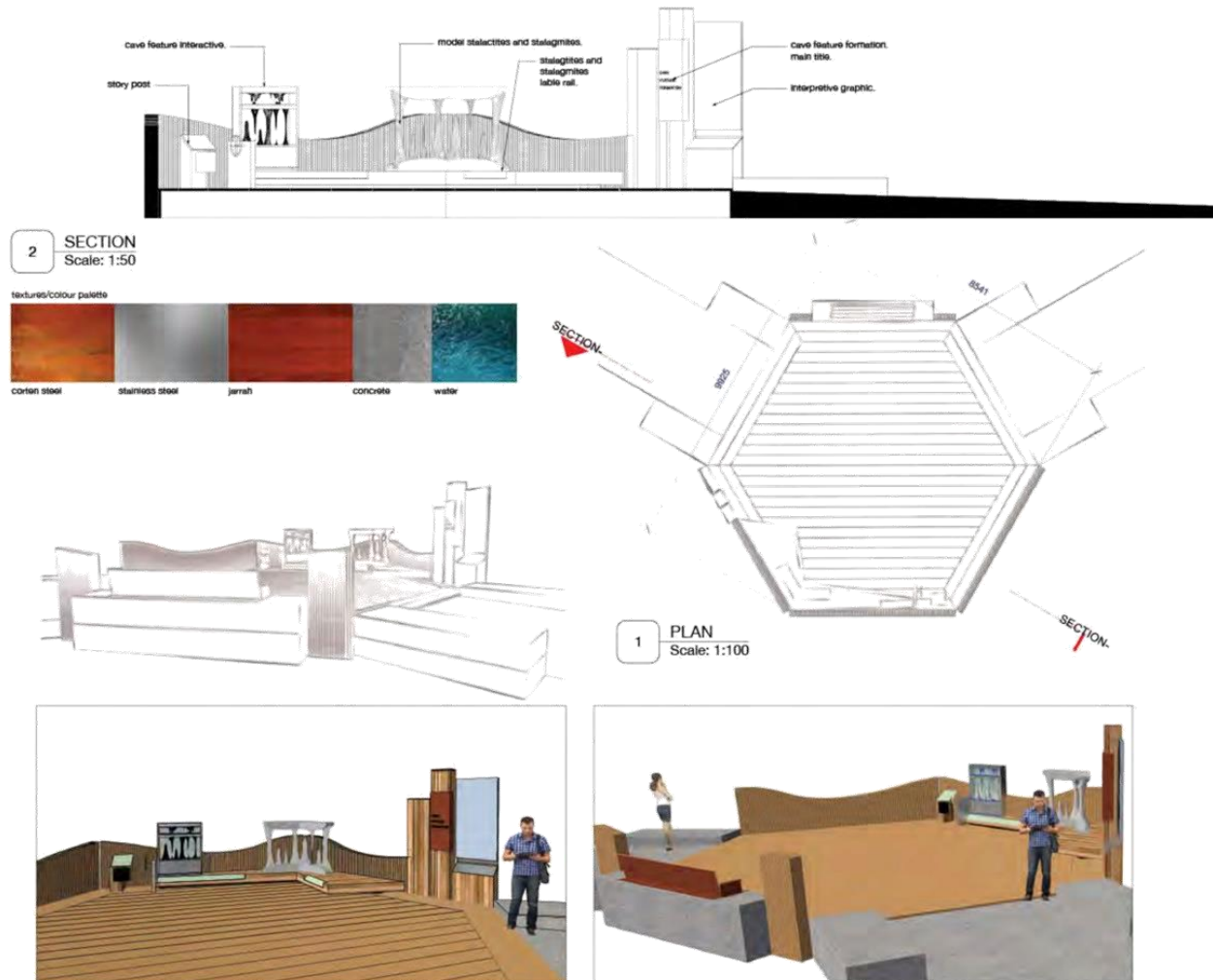
Cave Feature Formation Interactive  
Scale @ A3

1 STALACTITES AND STALACMITES - GRAPHICS PLAN  
Scale: 1:50



File: Ngilgi caves-210203.vwx  
Drawing no: GG-NC-1.1045  
Date by: BB 02.05.2021





## Pre Cave 2 Experience

Cave Feature Formation Interactive  
Scale @ A3

### Making – and looking after – cave features

#### BIG IDEA

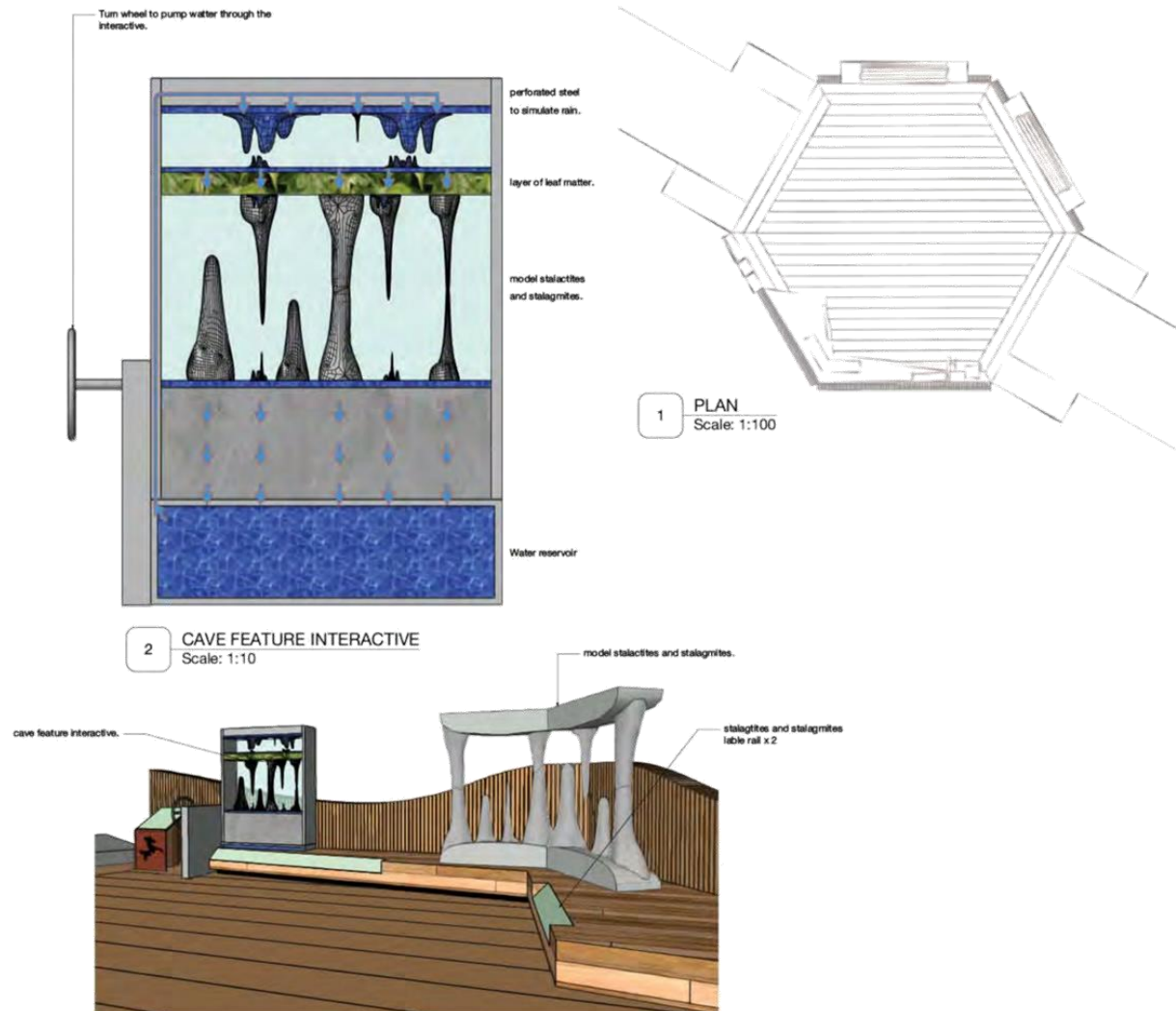
Plant material makes water acidic, accelerating erosion of limestone and leading to impressive cave features.

A series of large, touchable moulds and sculptures exemplify the different speleothems you'll see in the cave. A model of a discoloured, broken stalagmite shows us why we need to keep our hands off the features in the cave itself. This is just a taste - there's more detailed information in the cave itself about each feature.

A dripping water interactive shows you how water trickles through organic matter, through the ground, and down off the cave ceiling, depositing calcites and creating columns, stalactites and more.



File: ngilcaves\_interactives\_210201.vwx  
Drawing no: GG-NC 3.031  
Date by: BB 04.02.2021

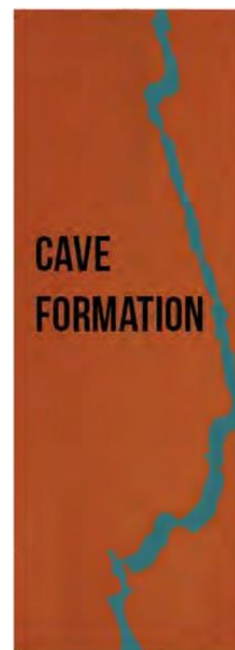


## Pre Cave 2 Experience

Cave Feature Formation Interactive  
Scale @ A3



File:ngilcaves interactives\_210201.vwx  
Drawing no: GG-NC-3.032  
Date by: BB 04.02.2021









## Fonts

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**Story Heading**  
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Bold  
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**Body**  
Helvetica Neue  
Regular  
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CMYK	92, 13, 24, 89	14, 11, 17, 0	
PANTONE	532C	VERO 4149 TC	11-0602 TFX
HEX	1D1F2A	D9D8D6	ECF0C0
			
RGB	121, 124, 60	169, 67, 30	200, 130, 66
CMYK	38, 13, 92, 21	0, 79, 100, 26	4, 46, 75, 13
PANTONE	7491C	1675C	722C
HEX	331179	A9431E	C8E242

## Pre Cave 2 Graphics

Cave Feature Formation Interactive





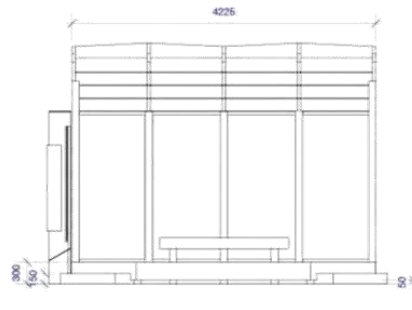
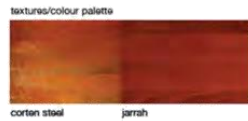
1 CAVE ENTRANCE - GRAPHICS PLAN  
Scale: 1:75

## Cave Experience

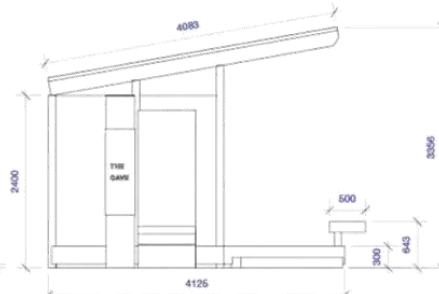
Cave  
Scale @ A3



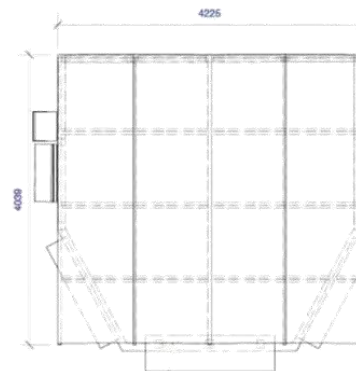
File: Ngilgi caves\_210203.vwx  
Drawing no: GG-NC-1.1046  
Date by: BB 04.02.2021



1 FRONT ELEVATION  
Scale: 1:50



5 SIDE ELEVATION  
Scale: 1:50



3 PLAN  
Scale: 1:50

## Cave Experience

Cave Entrance  
Scale @ A3



File:ngilgicaves\_interactives\_210201.vwx  
Drawing no: GG-NC-3.060  
Date by: BB 05.02.2021

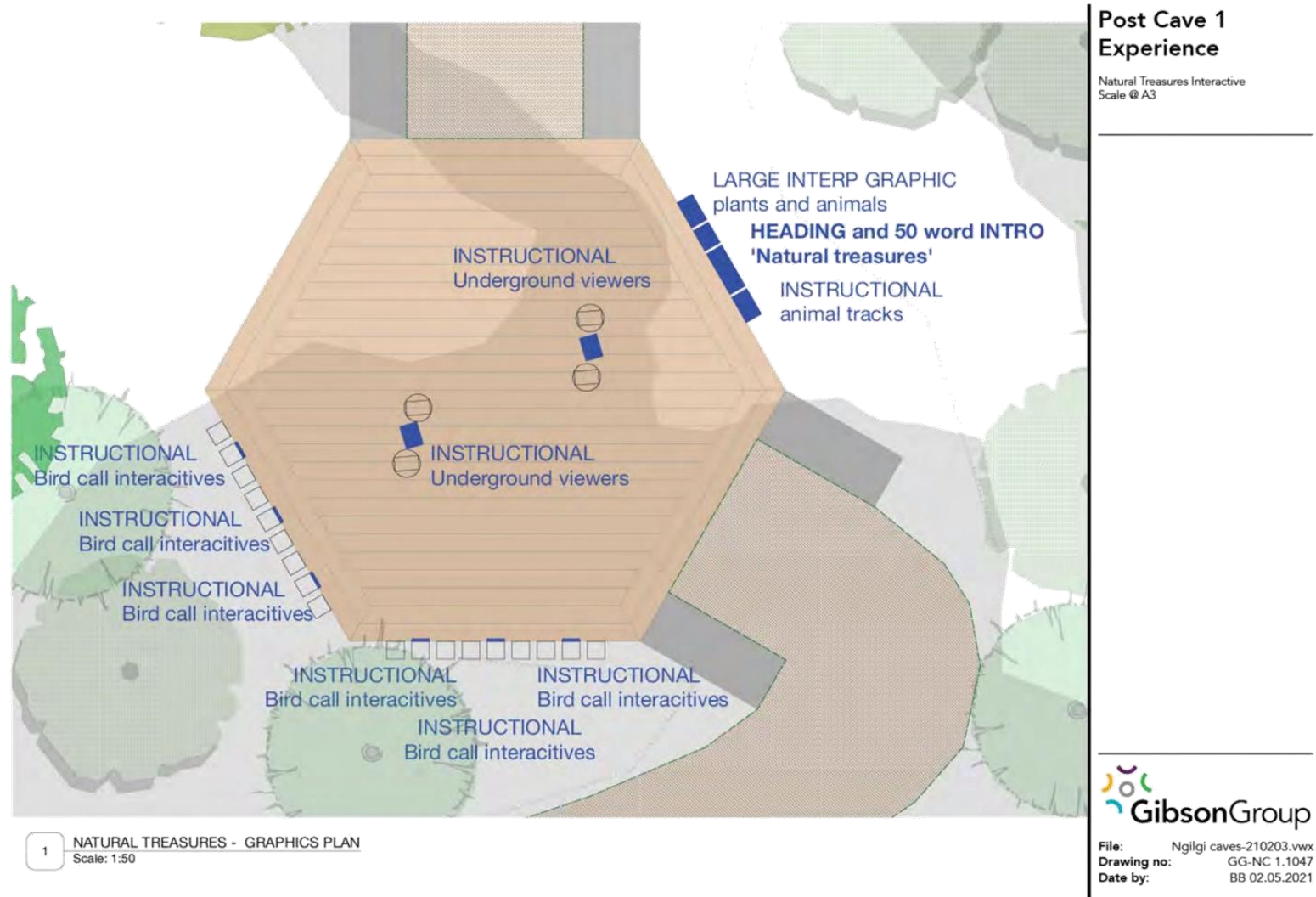


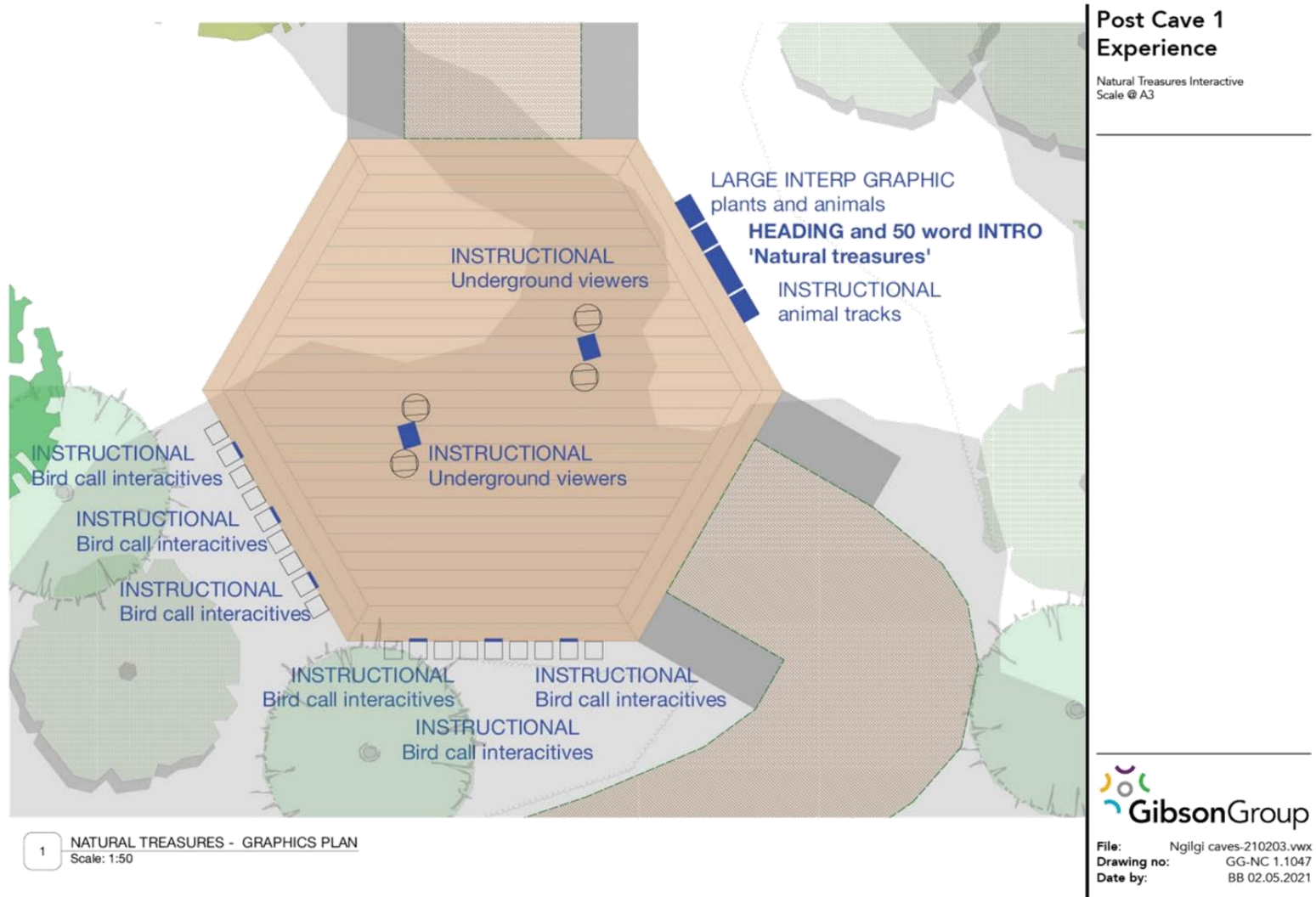
## CAVE ENTRANCE

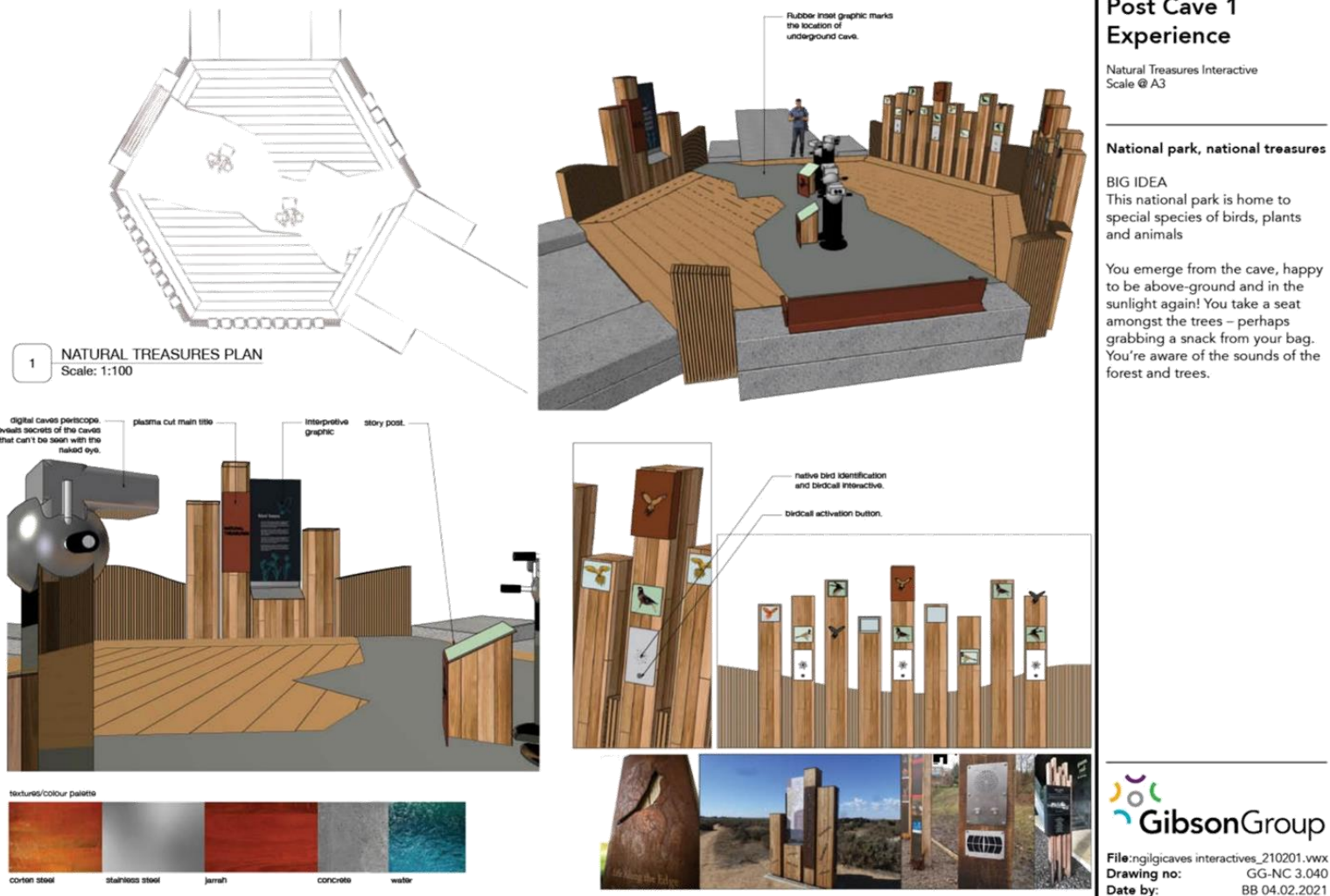
A small speaking platform with simple, emblematic graphics help guides communicate their key messages: Stay on walkways, don't touch cave features, no food or drink, take photos but no selfie sticks or tripods.

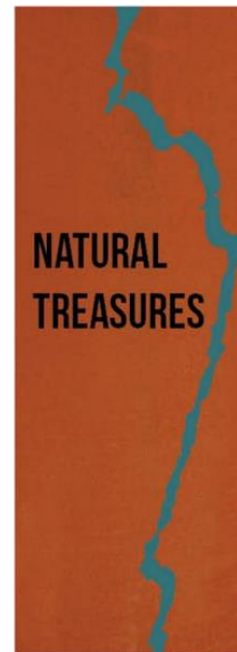



















## Fonts

Introduction Heading  
Bebas Neue  
Regular  
240pt

Story Heading  
VertigoFLF  
Bold  
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Body  
Helvetica Neue  
Regular  
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PANTONE	532C	6005 HSBK (C)	11-0609 TPX	
HEX	1D1F2A	C9D8D6	FCF8FC	
				
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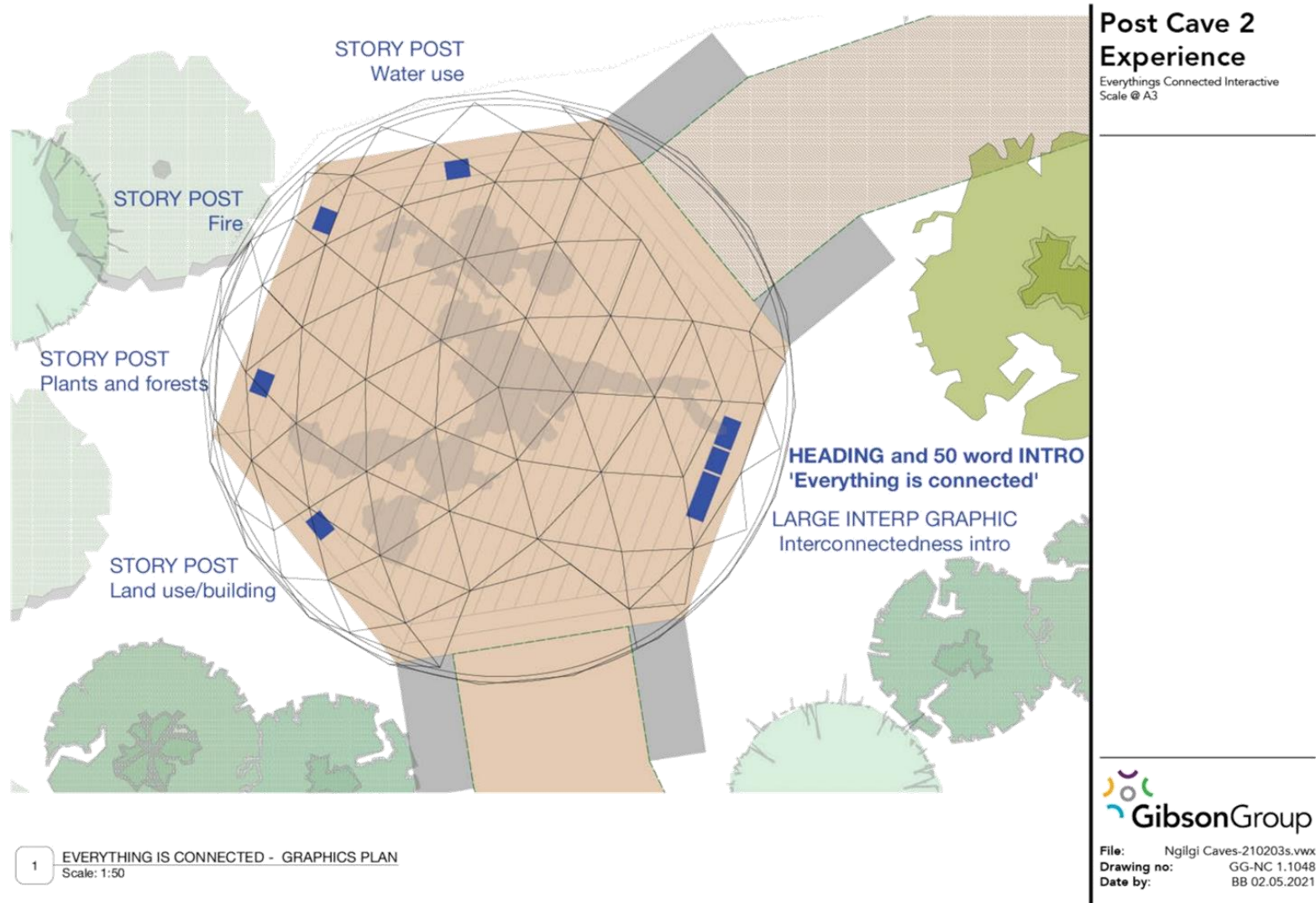
## Post Cave 1 Graphics

Natural Treasures Interactive

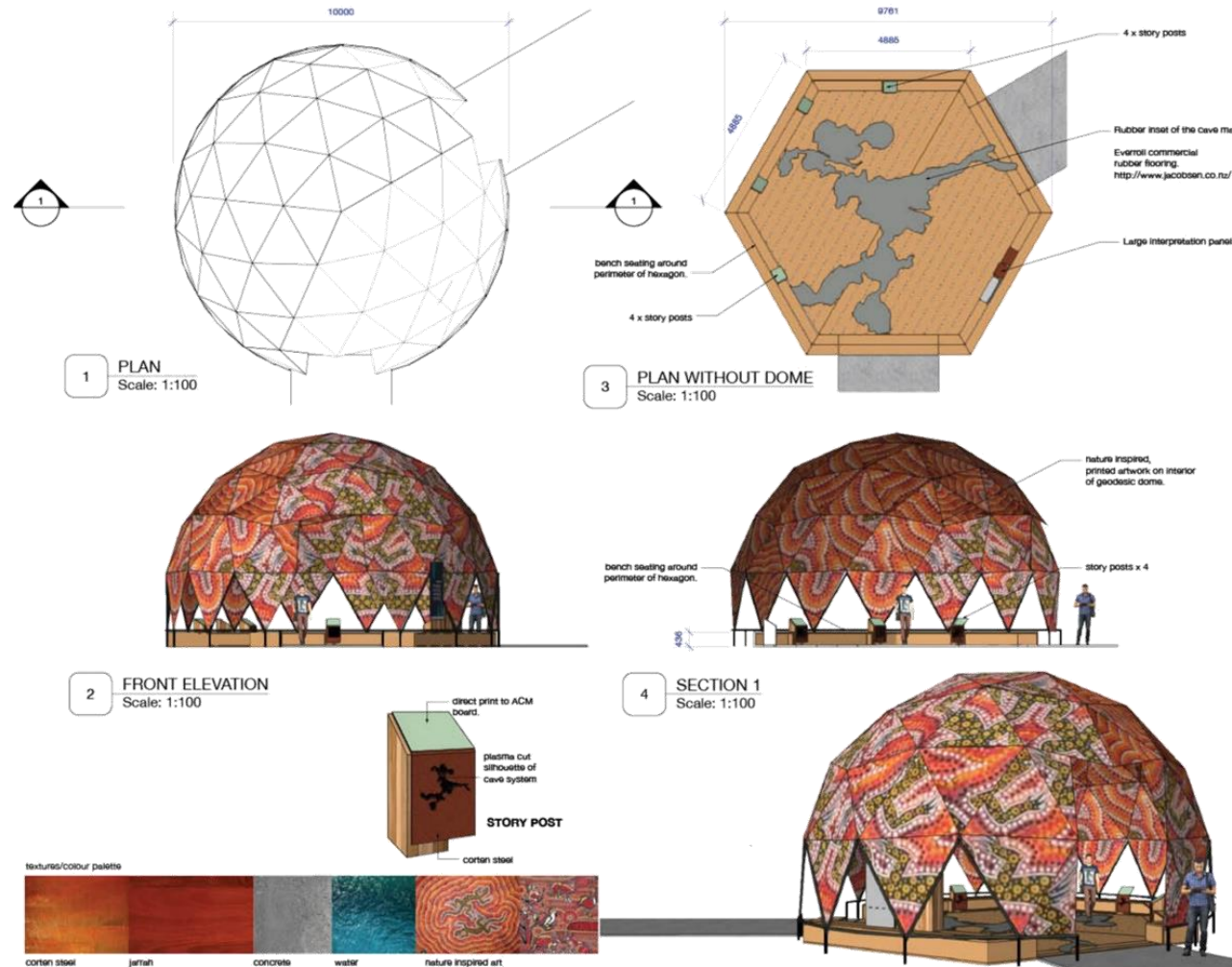
You activate bird call sounds in a series of posts. Some you recognise from your walk so far, others you'll keep an ear out for. You run your fingers over casts of tracks made by different wild animals. You read a few short sentences about forest foods that make you interested in visiting the Koomal dreaming experience. You also see some special species of orchids and other flowers.

Markings on the platform and the surrounding paths show you that you are standing on top of the cave, and mock periscopes provide a view to discover close-up images of cave-dwelling species.









## Post Cave 2 Experience

Everything's Connected Interactive  
Scale @ A3

### Everything is connected

#### BIG IDEA

We are all part of an interdependent system: what we do on the surface affects the health of the caves.

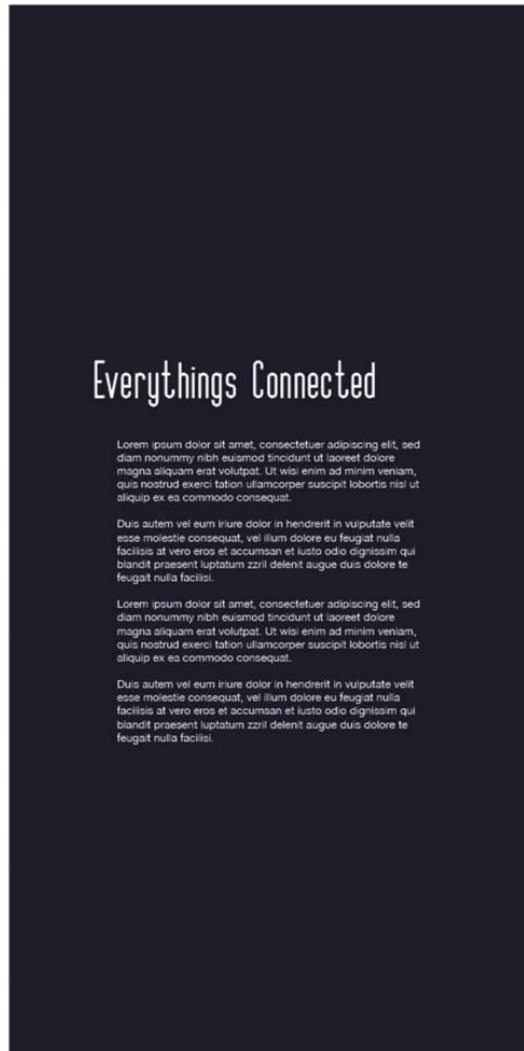
Walk beneath an interconnected framework symbolising the relationship between plants and animals both above and below ground. See representation of people in this network, inspired by indigenous understandings of stewardship and sustainability.

Under your feet, there's a large-scale map of the cave system to walk on and retrace your journey – a reminder that the world above and below ground is connected.

Graphic stations explore how our actions on the surface affect the caves – from water use, to forest management and erosion, to fire management – and how we can all be inspired to be observers of nature and custodians of land.



File:everythingconnected\_210205.vwx  
Drawing no: GG-NC 3.052  
Date by: BB 02.04.2021









## Fonts

**Introduction Heading**  
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**Story Heading**  
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Bold  
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**Body**  
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Regular  
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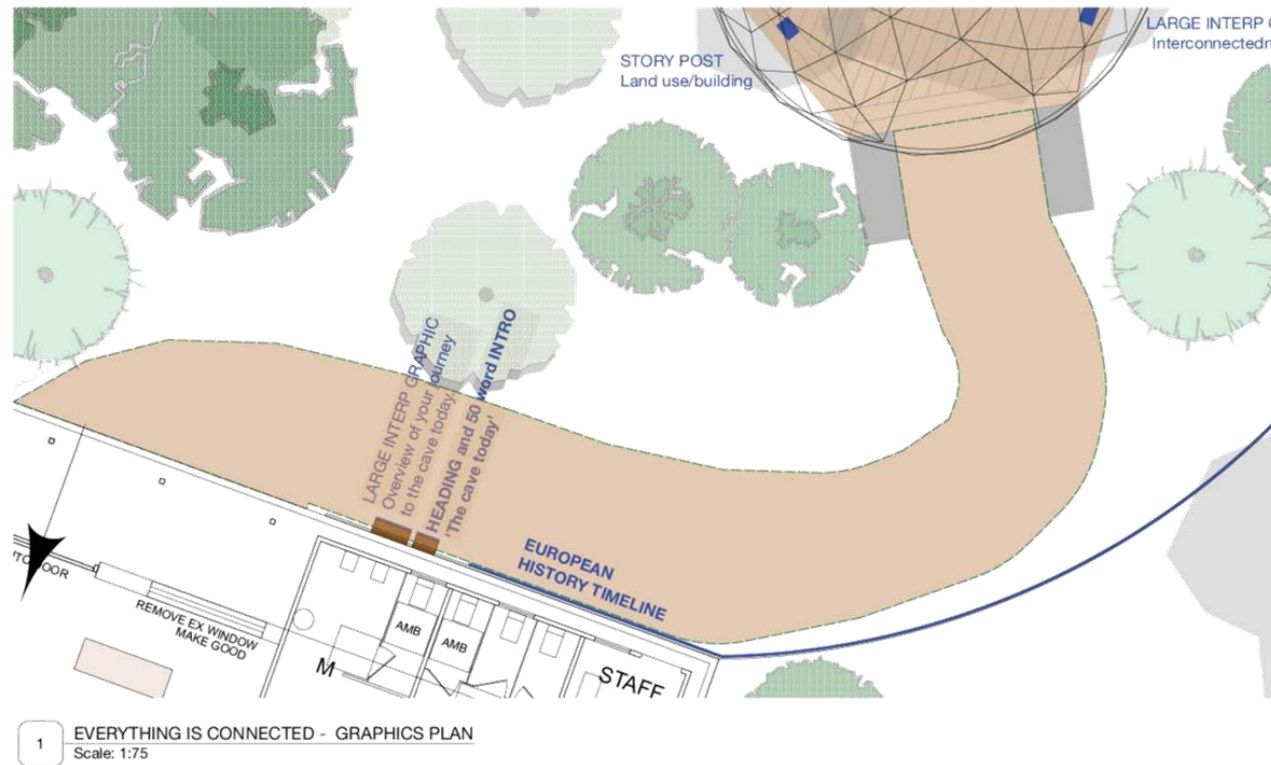
			
RGB	29, 31, 42	217, 216, 214	240, 240, 236
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HEX	1D1F2A	D9D8D6	FCF8FC
			
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CMYK	38, 12, 82, 31	0, 76, 100, 26	4, 46, 75, 13
PANTONE	7491C	1675C	722C
HEX	331119	A9431b	C88242

## Post Cave 2 Experience

Everything's Connected Interactive

Graphic stations explore how our actions on the surface affect the caves – from water use, to forest management and erosion, to fire management –and how we can all be inspired by an indigenous worldviews to be observers of nature and custodians of land.





## Post Cave 3 Experience

European History  
Scale @ A3

### Cave visual history

As you approach the end of your journey, you encounter a large-scale photographic timeline of the cave, from the first European entry in 1899 to the present day. Large archive images are front and centre, along with quotes from historic newspapers and primary accounts.

Follow the development of Western Australia's first and most formative tourist attraction, including examples of how the technology used in the caves – from kerosene lights to LEDs – has changed over time. Read some short accounts of what it was like to visit the caves in the early days, camping in the bush or staying at Caves House Hotel.

Finally, read about the renaming of the caves in 2000 and how the caves are managed today for maximum enjoyment and least environmental impact.



File: Ngilgi Caves-210203.vwx  
Drawing no: GG-NC 1.1049  
Date by: BB 02.05.2021



RETURN ENTRANCE.



EUROPEAN HISTORY.

## Post Cave 3 Experience

European History  
Scale @ A3



File: Ngilgi Caves-210203s.vwx  
Drawing no: GG-NC 1.1048  
Date by: BB 02.05.2021

**7. GENERAL DISCUSSION ITEMS**

**8. NEXT MEETING DATE**

**9. CLOSURE**