

Council Agenda

9 December 2020

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 9 DECEMBER 2020


TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 9 December 2020, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

27 November 2020

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 9 DECEMBER 2020

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Nil

3. **PRAYER**

4. **APPLICATION FOR LEAVE OF ABSENCE**

5. **DISCLOSURE OF INTERESTS**

6. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

7. **QUESTION TIME FOR PUBLIC**

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

8.1 **Minutes of the Council Meeting held 25 November 2020**

RECOMMENDATION

That the Minutes of the Council Meeting held 25 November 2020 be confirmed as a true and correct record.

Committee Meetings

- 8.2 Minutes of the Airport Advisory Committee Meeting held 16 November 2020

RECOMMENDATION

That the Minutes of the Airport Advisory Committee meeting held 16 November 2020 be noted.

- 8.3 Minutes of the Meelup Park Management Committee Meeting held 23 November 2020

RECOMMENDATION

That the Minutes of the Meelup Park Management Committee meeting held 23 November 2020 be noted.

- 8.4 Minutes of the Finance Committee Meeting held 25 November 2020

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 25 November 2020 be noted.

9. **RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

Petitions

Presentations



Deputations

10. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

11. **ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

12. REPORTS OF COMMITTEE

12.1 Finance Committee - 25/11/2020 - LIST OF PAYMENTS MADE - OCTOBER 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Operations
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Noting: the item does not require a decision of Council and is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A List of Payments October 2020  

This item was considered by the Finance Committee at its meeting on 25/11/2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M118335 – M118374, EF074591 – EF075127, T7531 – T7533, DD004286 – DD004319 together totalling \$7,343,005.77.

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of October 2020, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of October 2020 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of October 2020 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF OCTOBER 2020

MUNICIPAL ACCOUNT	CHEQUE # 118335 - 118374	\$ 169,199.65
ELECTRONIC TRANSFER PAYMENTS	EF074591 - EF075127	\$ 5,444,449.77
TRUST ACCOUNT	TRUST ACCOUNT # 7531 - 7533	\$ 18,981.69
INTERNAL PAYMENT VOUCHERS	DD4286 - DD4319	\$ 124,412.54
PAYROLL PAYMENTS	01.10.20 - 31.10.20	\$ 1,585,962.12
		\$ 7,343,005.77

CHEQUE PAYMENTS OCTOBER 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
12/10/2020	118346	ALISON CRABB	REFUND OF ANIMAL TRAP BOND	\$ 100.00
15/10/2020	118363	B BIGGS	CROSSOVER SUBSIDY PAYMENT	\$ 425.50
15/10/2020	118360	BIANCA COPE	CROSSOVER SUBSIDY PAYMENT	\$ 188.20
8/10/2020	118344	BIG PRAM WALK EVENT	DONATION	\$ 500.00
15/10/2020	118357	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 162.65
6/10/2020	118337	CALLOW'S CORNER NEWSAGENCY	STAFF SOCIAL CLUB - LOTTO	\$ 37.62
12/10/2020	118350	CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
12/10/2020	118351	CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
6/10/2020	118340	CAPEL TRANSPORT	COURIER SERVICES	\$ 525.04
22/10/2020	118371	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$ 990.00
15/10/2020	118356	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 545.20
14/10/2020	118355	COMMISSIONER OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	\$ 1,168.89
15/10/2020	118368	DORAL MINERAL SANDS PTY LTD	REFUND OF RATE OVERPAYMENT	\$ 2,390.09
12/10/2020	118342	DUNSBOROUGH TAVERN	FUNCTION ROOM HIRE	\$ 1,294.00
14/10/2020	118353	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	\$ 176.00
12/10/2020	118347	G KUHRER	REFUND OF ANIMAL TRAP BOND	\$ 100.00
12/10/2020	118345	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 185.40
15/10/2020	118365	H & B LULLIFITZ	CROSSOVER SUBSIDY PAYMENT	\$ 382.30
15/10/2020	118367	J TAYLOR & D COMMONS	CROSSOVER SUBSIDY PAYMENT	\$ 317.00
15/10/2020	118364	K & G O'BYRNE	CROSSOVER SUBSIDY PAYMENT	\$ 337.40
22/10/2020	118374	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$ 356.40
15/10/2020	118359	M NEWLING	CROSSOVER SUBSIDY PAYMENT	\$ 167.90
22/10/2020	118373	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	\$ 593.50
22/10/2020	118369	OSCAR NEGUS	FIRE OFFICER HONORARIUM	\$ 198.00
12/10/2020	118349	P CHANDLER	CROSSOVER SUBSIDY PAYMENT	\$ 303.50
8/10/2020	118341	PRIME URBAN UNIT TRUST	REFUND OF RATE OVERPAYMENT	\$ 8,543.09
15/10/2020	118362	R BATEMAN	CROSSOVER SUBSIDY PAYMENT	\$ 273.70
15/10/2020	118366	S STEPHENS	CROSSOVER SUBSIDY PAYMENT	\$ 310.20
6/10/2020	118336	SHIRE OF AUGUSTA MARGARET RIVER	COMMUNITY HALL HIRE	\$ 16,500.00
6/10/2020	118338	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$ 18,936.27
22/10/2020	118372	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$ 11,459.34
12/10/2020	118348	V & B SERAFINO	CROSSOVER SUBSIDY PAYMENT	\$ 166.10
15/10/2020	118358	VASSE ROYALS FOOTBALL CLUB	REFUND OF HALL & KEY DEPOSITS	\$ 1,000.00
14/10/2020	118354	VERGE & CROSSOVER BONDS	CROSSOVER SUBSIDY PAYMENT	\$ 728.90
15/10/2020	118361	W & I BUSZAN	CROSSOVER SUBSIDY PAYMENT	\$ 222.10
6/10/2020	118335	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$ 1,659.86
22/10/2020	118370	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$ 8,181.80
13/10/2020	118339	WATER CORPORATION	WATER SERVICES	\$ -
14/10/2020	118352	WATER CORPORATION	WATER SERVICES	\$ 89,173.70
8/10/2020	118343	WEEKEND WORKSHOP WOOD TURNER EVENT	DONATION	\$ 600.00
				\$ 169,199.65

EFT PAYMENTS OCTOBER 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
16/10/2020	74840	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	\$ 8,580.00
7/10/2020	74712	AC FORSTER & SON	PLUMBING SERVICES	\$ 679.00
22/10/2020	75058	AC FORSTER & SON	PLUMBING SERVICES	\$ 129.00
7/10/2020	74731	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$ 80.00
16/10/2020	74931	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$ 38,667.69
22/10/2020	75069	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$ 13,426.05
7/10/2020	74666	ADAM DAVEY CONSULTING	TURF CONSULTANT	\$ 6,600.00
22/10/2020	75042	ADAM DAVEY CONSULTING	TURF CONSULTANT	\$ 3,186.29
7/10/2020	74667	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	\$ 359.57
7/10/2020	74650	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	\$ 478.51
7/10/2020	74660	AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	\$ 99.00
7/10/2020	74681	AFGR EQUIPMENT	MACHINERY EQUIPMENT PARTS AND SERVICE	\$ 416.89
16/10/2020	74908	ALICIA HODGSON	BOND REFUND	\$ 1,000.00
7/10/2020	74639	ALINTA ENERGY	GAS SERVICES	\$ 43.45
30/10/2020	75105	ALL SEA CHARTERS	ECONOMIC AND COMMUNITY SUPPORT GRANT	\$ 1,500.00
7/10/2020	74600	ALLMARK & ASSOCIATES PTY LTD	PARKING REQUIREMENTS	\$ 577.50
7/10/2020	74655	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	\$ 32.75
7/10/2020	74704	AMANDA WHITELAND	REFUND OF ANIMAL REGISTRATION	\$ 30.00
16/10/2020	74888	AMGROW AUSTRALIA PTY LTD	NURSERY SERVICES	\$ 4,950.00
16/10/2020	74978	AMY BRUCE	GLC REFUND	\$ 215.00
16/10/2020	74904	AMY LEO-SMITH	BTTP REFUND	\$ 62.00
30/10/2020	75092	ANGELA GRIFFIN	STAFF REIMBURSEMENT	\$ 156.30
22/10/2020	75016	ANN STRANG	STAFF REIMBURSEMENT	\$ 42.50
16/10/2020	74813	ANNA FOLEY	WELLNESS SERVICES	\$ 1,350.00
7/10/2020	74683	AQUATIC RECREATION GROUP WESTERN AUSTRALIA	TRAINING AND PROFESSIONAL DEVELOPMENT	\$ 865.00
7/10/2020	74601	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 24,517.34
22/10/2020	75004	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 6,369.66
22/10/2020	75025	ARM SECURITY SYSTEMS	SECURITY SYSTEMS SUPPLY AND MONITORING	\$ 128.70

DATE	REF #	NAME	DESCRIPTION	AMOUNT
16/10/2020	74973	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	\$ 21,664.50
16/10/2020	74880	ATLAS LINEN SERVICES	RENTAL LINEN	\$ 664.95
22/10/2020	75051	ATLAS LINEN SERVICES	RENTAL LINEN	\$ 181.78
7/10/2020	74678	AUSSIE BROADBAND PTY LTD	NBN BROADBAND	\$ 2,345.30
30/10/2020	75118	AUSTRALIA POST	POSTAL SERVICE	\$ 5,608.97
8/10/2020	74779	AUSTRALIAN SERVICES UNION	UNION FEES	\$ 25.90
22/10/2020	74993	AUSTRALIAN SERVICES UNION	UNION FEES	\$ 25.90
8/10/2020	74778	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$ 246,034.00
22/10/2020	74992	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$ 247,045.00
7/10/2020	74686	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	\$ 86.37
16/10/2020	74824	AZILITY	IT SOFTWARE	\$ 988.90
7/10/2020	74737	B & B STREET SWEEPING	STREET SWEEPING SERVICE	\$ 3,732.75
16/10/2020	74895	BARBARA WEEKS	WORKSHOP FEE	\$ 60.00
7/10/2020	74633	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$ 6,823.85
7/10/2020	74730	BAY SIGNS	SIGNAGE SERVICES	\$ 234.00
16/10/2020	74930	BAY SIGNS	SIGNAGE SERVICES	\$ 3,800.00
7/10/2020	74621	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$ 3,960.00
22/10/2020	75012	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$ 9,530.07
22/10/2020	75017	BCP CONTRACTORS PTY LTD	EARTHWORKS	\$ 80,110.00
30/10/2020	75099	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$ 29,183.95
7/10/2020	74744	BENARA NURSERY	NURSERY SUPPLIES	\$ 3,746.62
22/10/2020	75074	BENARA NURSERY	NURSERY SUPPLIES	\$ 2,232.12
16/10/2020	74912	BETHANY HOUSE OF BLESSING	BOND REFUND	\$ 200.00
30/10/2020	75109	BEVERLEY ABEL	ANIMAL REGISTRATION REFUND	\$ 42.50
16/10/2020	74803	BIGMATE MONITORING SERVICES PTY LTD	MONITORING SERVICES	\$ 594.00
22/10/2020	75052	BISTRO BRETON	COFFEE WORKSHOPS AND CATERING	\$ 1,200.00
7/10/2020	74729	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$ 58.52
16/10/2020	74928	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$ 346.21
7/10/2020	74709	BOC GASES AUSTRALIA LTD	GAS SERVICES	\$ 3,540.72
30/10/2020	75117	BOC GASES AUSTRALIA LTD	GAS SERVICES	\$ 561.08
7/10/2020	74599	BOYANUP BOTANICAL	NURSERY SERVICES	\$ 1,155.00
16/10/2020	74896	BRETT MILLS	BOND REFUND	\$ 100.00
22/10/2020	75053	BRETT TITTERTON ELECTRICAL AND AIR CONDITIONING	ELECTRICAL SERVICES	\$ 532.55
7/10/2020	74688	BRIAN EDWARD INGRAM	CARPENTRY SERVICES	\$ -
16/10/2020	74875	BRIAN EDWARD INGRAM	CARPENTRY SERVICES	\$ 5,650.00
20/10/2020	74985	BRIAN EDWARD INGRAM	CARPENTRY SERVICES	\$ -
16/10/2020	74808	BRIDGESTONE	TYRE SERVICES	\$ 229.24
22/10/2020	75009	BRIDGESTONE	TYRE SERVICES	\$ 80.30
7/10/2020	74758	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	\$ 1,311.31
16/10/2020	74939	BSEWA	ELECTRICAL SERVICES	\$ 264.10
7/10/2020	74716	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$ 165.73
16/10/2020	74919	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$ 3,928.63
7/10/2020	74741	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 1,053.32
16/10/2020	74942	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 459.98
22/10/2020	75073	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 113.98
7/10/2020	74734	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 894.74
16/10/2020	74935	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 203.63
22/10/2020	75071	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 245.31
30/10/2020	75104	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	\$ 5,192.34
7/10/2020	74751	BUSSELTON FOOTBALL & SPORTSMAN CLUB	ELECTRICITY REIMBURSEMENT	\$ 239.66
16/10/2020	74805	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	\$ 797.50
16/10/2020	74924	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	\$ 405.00
7/10/2020	74679	BUSSELTON MUSIC	AUDIO EQUIPMENT AND ACCESSORIES	\$ 930.00
7/10/2020	74732	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 9,047.94
16/10/2020	74932	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 5,546.20
22/10/2020	75070	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 587.40
16/10/2020	74946	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	\$ 660.00
22/10/2020	75075	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	\$ 1,815.00
7/10/2020	74722	BUSSELTON RETRAVISION	ELECTRICAL SERVICES	\$ 298.00
22/10/2020	75066	BUSSELTON SENIOR CITIZENS CENTRE	QUARTERLY DONATION PAYMENT	\$ 24,406.25
16/10/2020	74933	BUSSELTON TENNIS CLUB	TENNIS CLUB RELOCATION	\$ 2,200.00
7/10/2020	74708	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$ 396.30
16/10/2020	74915	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$ 321.85
7/10/2020	74665	CAMPBELLS	GLC KIOSK PURCHASES	\$ 228.28
22/10/2020	75040	CAMPBELLS	GLC KIOSK PURCHASES	\$ 216.31
16/10/2020	74857	CAPE CONTAINERS	STORAGE AND EQUIPMENT HIRE	\$ 935.00
7/10/2020	74770	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$ 165.00
16/10/2020	74968	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$ 297.00
22/10/2020	75084	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$ 2,376.00
30/10/2020	75122	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	\$ 6,435.00
16/10/2020	74894	CAROL KING	BOND REFUND	\$ 100.00
16/10/2020	74883	CAROL MULHEARN	ART SALES	\$ 80.50
7/10/2020	74698	CARRAMAR COASTAL NURSERY	NURSERY SUPPLIES	\$ 2,590.50
7/10/2020	74645	CATALYSE PTY LTD	COMMUNITY SURVEY SERVICES	\$ 8,525.00
7/10/2020	74671	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	\$ 1,326.60
22/10/2020	75044	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	\$ 14,561.97
16/10/2020	74943	CEMETERIES & CREMATORIA ASSOCIATION OF WA INC.	MEMBERSHIP	\$ 125.00
16/10/2020	74870	CHLOE ABLA STUDIOS	ART SALES	\$ 87.50
16/10/2020	74866	CHOICECHEM	BITUMEN REMOVER	\$ 2,304.23
16/10/2020	74799	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	\$ 198.00
16/10/2020	74820	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	\$ 1,268.00
16/10/2020	74872	CHRISSEA DESIGNS	ART SALES	\$ 66.50
16/10/2020	74886	CHRISTINE CRESSWELL	ART SALES	\$ 8.40
16/10/2020	74842	CHRISTINE SEATORY	ART SALES	\$ 144.90
7/10/2020	74747	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	\$ 674.76
16/10/2020	74948	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	\$ 298.33
7/10/2020	74763	CITY AND REGIONAL FUELS	FUEL SERVICES	\$ 1,995.42
26/10/2020	75087	CITY AND REGIONAL FUELS	FUEL SERVICES	\$ 2,460.52
8/10/2020	74776	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 3,212.18
22/10/2020	74990	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 3,252.18
8/10/2020	74781	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	\$ 4,939.64
22/10/2020	74995	CITY OF BUSSELTON PAYROLL	PAYROLL DEDUCTIONS REALLOCATION	\$ 5,775.75
8/10/2020	74777	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	\$ 266.00
22/10/2020	74991	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	\$ 266.00

DATE	REF #	NAME	DESCRIPTION	AMOUNT
8/10/2020	74783	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 218.00
22/10/2020	74997	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 220.00
7/10/2020	74710	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$ 436.05
7/10/2020	74754	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 4,614.28
16/10/2020	74954	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 83.16
22/10/2020	75079	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 44,000.00
30/10/2020	75123	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 267,246.28
7/10/2020	74721	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	\$ 965.80
7/10/2020	74643	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	\$ 17,299.28
22/10/2020	75024	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	\$ 23,878.93
7/10/2020	74595	CLEVERPATCH	VACATION CARE SUPPLIES	\$ 375.84
7/10/2020	74759	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	\$ 709.55
7/10/2020	74748	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 1,536.44
16/10/2020	74950	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 1,332.76
30/10/2020	75121	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 768.73
7/10/2020	74625	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 710.92
16/10/2020	74829	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 435.02
22/10/2020	75015	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 213.90
7/10/2020	74701	COLLEEN NEVILLE	BOND REFUND	\$ 100.00
7/10/2020	74598	COMBINED TEAM SERVICES	TRAINING SERVICES	\$ 995.00
22/10/2020	75018	COMMERCIAL TURF SERVICES	LAWN MOWER MECHANICAL SERVICES	\$ 550.00
7/10/2020	74642	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 1,654.40
7/10/2020	74596	CR. G HENLEY	COUNCILLOR PAYMENT	\$ 10,308.25
16/10/2020	74789	CR. G HENLEY	COUNCILLOR PAYMENT	\$ 130.20
7/10/2020	74687	CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	\$ 2,746.03
16/10/2020	74874	CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	\$ 515.31
7/10/2020	74653	CR. K HICK	COUNCILLOR PAYMENT	\$ 4,392.50
16/10/2020	74851	CR. K HICK	COUNCILLOR PAYMENT	\$ 643.94
7/10/2020	74689	CR. KATHERINE COX	COUNCILLOR PAYMENT	\$ 2,746.03
16/10/2020	74876	CR. KATHERINE COX	COUNCILLOR PAYMENT	\$ 185.00
7/10/2020	74652	CR. L MILES	COUNCILLOR PAYMENT	\$ 2,746.03
19/10/2020	74984	CR. L MILES	COUNCILLOR PAYMENT	\$ 556.85
7/10/2020	74632	CR. P CARTER	COUNCILLOR PAYMENT	\$ 2,746.03
7/10/2020	74692	CR. P CRONIN	COUNCILLOR PAYMENT	\$ 2,746.03
16/10/2020	74877	CR. P CRONIN	COUNCILLOR PAYMENT	\$ 1,167.50
7/10/2020	74631	CR. R PAINE	COUNCILLOR PAYMENT	\$ 2,746.03
7/10/2020	74685	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	\$ 2,746.03
7/10/2020	74611	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 5,315.15
16/10/2020	74816	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 696.89
16/10/2020	74958	CROSS SECURITY SERVICES	SECURITY SERVICES	\$ 2,835.12
16/10/2020	74867	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	\$ 400.00
16/10/2020	74828	CYNTHIA DIX	ART SALES	\$ 543.78
16/10/2020	74957	D & K BULL	BOND REFUND	\$ 422.75
7/10/2020	74622	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$ 2,596.00
22/10/2020	75013	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$ 231.00
16/10/2020	74788	DANTERR AGENCIES	MAINTENANCE SERVICES	\$ 1,408.00
7/10/2020	74711	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	\$ -
20/10/2020	74987	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	\$ -
7/10/2020	74746	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$ 4,910.15
22/10/2020	75076	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$ 305.58
30/10/2020	75120	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$ 8,497.48
16/10/2020	74938	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES LEVY (ESL)	\$ 763,008.61
30/10/2020	75119	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES	\$ 27,928.08
16/10/2020	74838	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE AGREEMENT	\$ 550.00
16/10/2020	74877	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	\$ 674.88
22/10/2020	75007	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	\$ 166.60
7/10/2020	74647	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ENVIRONMENTAL SERVICES	\$ 1,624.00
8/10/2020	74782	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$ 834.57
22/10/2020	74996	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$ 834.57
7/10/2020	74654	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	\$ 857.86
22/10/2020	75023	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$ 1,501.74
7/10/2020	74752	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	EVENT SPONSORSHIP	\$ 45,166.00
7/10/2020	74726	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$ 5,610.00
22/10/2020	75063	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$ 2,035.00
16/10/2020	74854	DUNSBOROUGH CONCRETE	CONCRETE SUPPLIES	\$ 51,563.60
16/10/2020	74909	DUNSBOROUGH LAKES GOLF CLUB INC	HEALTH REFUND	\$ 215.00
7/10/2020	74749	EBSCO INFORMATION SERVICES AUSTRALIA	MAGAZINE SUPPLIER	\$ 3,402.35
16/10/2020	74951	EBSCO INFORMATION SERVICES AUSTRALIA	MAGAZINE SUPPLIER	\$ 6,866.80
7/10/2020	74659	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$ 1,244.16
16/10/2020	74858	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$ 729.91
22/10/2020	75037	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$ 2,057.00
16/10/2020	74844	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$ 27.30
16/10/2020	74918	ELECTRICAL DISTRIBUTORS OF WA PTY LTD	ELECTRICAL SERVICES	\$ 75.24
16/10/2020	74862	ELIZABETH BINT	ART SALES	\$ 147.00
16/10/2020	74802	ELIZABETH ROYCE	ART SALES	\$ 554.40
7/10/2020	74743	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	\$ 627.00
16/10/2020	74944	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	\$ 5,962.00
22/10/2020	75072	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	\$ 2,314.05
30/10/2020	75116	ELOISA PICKERILL	BOND REFUND	\$ 100.00
22/10/2020	75005	EMERGE ASSOCIATES	LANDSCAPE ARCHITECTURAL SERVICES	\$ 7,932.65
7/10/2020	74609	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$ 1,791.83
16/10/2020	74812	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$ 700.26
7/10/2020	74742	EQUINOX CAFE	CATERING	\$ 280.00
7/10/2020	74627	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$ 1,997.20
7/10/2020	74755	EVERYDAY POTTED PLANTS	NURSERY SERVICES	\$ 3,606.90
16/10/2020	74955	EVERYDAY POTTED PLANTS	NURSERY SERVICES	\$ 1,856.42
16/10/2020	74856	FAT DUCK CYCLES & ESPRESSO BAR	CYCLING ACCESSORIES	\$ 160.00
16/10/2020	74916	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$ 312.55
30/10/2020	75106	FLAMETREE WINES	ECONOMIC AND COMMUNITY GRANT	\$ 3,000.00
22/10/2020	75059	FORPARK AUSTRALIA	PARK FURNITURE SUPPLIER	\$ 858.88
16/10/2020	74914	FRALOC PTY LTD	RATE REFUND	\$ 598.40
7/10/2020	74649	FRESH AS	REFRESHMENTS	\$ 205.15
22/10/2020	75031	FRESH AS	REFRESHMENTS	\$ 158.25
16/10/2020	74831	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	\$ 1,856.16

DATE	REF #	NAME	DESCRIPTION	AMOUNT
7/10/2020	74713	FTE ENGINEERING	MAINTENANCE SERVICES	\$ 5,148.00
22/10/2020	75027	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	\$ 9,025.50
16/10/2020	74959	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	\$ 930.00
30/10/2020	75127	GARY LEIGH	STAFF REIMBURSEMENT	\$ 230.98
16/10/2020	74793	GASTECH AUSTRALIA PTY LTD	SERVICE DETECTOR SUPPLIES	\$ 176.00
22/10/2020	75048	GEO ORGANICS	FRUIT AND VEGETABLES	\$ 650.00
16/10/2020	74845	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 1,168.20
22/10/2020	75030	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 264.00
22/10/2020	75026	GEOGRAPHE ELECTRICAL & COMMUNICATIONS GEC	ELECTRICAL SERVICES	\$ 770.00
16/10/2020	74811	GEOGRAPHE FORD	VEHICLE PURCHASES / SERVICES / PARTS	\$ 420.00
7/10/2020	74720	GEOGRAPHE PETROLEUM	FUEL SERVICES	\$ 18,596.32
7/10/2020	74761	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 498.00
16/10/2020	74963	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 1,541.00
7/10/2020	74714	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$ 384.74
16/10/2020	74917	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$ 624.30
16/10/2020	74952	GISSA	CONSULTANCY SERVICES	\$ 3,637.70
7/10/2020	74638	GLOBAL SYNTHETICS PTY LTD	GEOTEXTILES AND GABIONS	\$ 4,900.50
16/10/2020	74819	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	\$ 214.41
16/10/2020	74961	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	\$ 3,900.00
7/10/2020	74766	GUMPTION PTY LTD	ADVERTISING SERVICES	\$ 375.00
16/10/2020	74921	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$ 7,972.58
26/10/2020	75086	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$ 4,545.02
16/10/2020	74881	HAPPINESS CO	WORKSHOP HAPPINESS PROGRAM	\$ 2,475.00
16/10/2020	74884	HAPPS POTTERY	ART SALES	\$ 114.10
29/10/2020	75034	HARVEY NORMAN FURNITURE BUSSELTON	FURNITURE	\$ -
16/10/2020	74852	HELEN READING	ART SALES	\$ 11.20
16/10/2020	74962	HERBERT SMITH FREEHILLS	LEGAL SERVICES	\$ 739.20
7/10/2020	74771	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$ 368.20
16/10/2020	74882	HOUSE OF CARDS	ECONOMIC AND COMMUNITY GRANT	\$ 2,200.00
22/10/2020	75050	ICEQUEEN ICE-CREAM	MOBILE ICE-CREAM VAN SERVICES	\$ 136.50
7/10/2020	74682	IMAGE BOLLARDS PTY LTD	FOOTPATH MAINTENANCE	\$ 1,760.00
16/10/2020	74836	IMAGE ON LINE	MARKETING	\$ 261.25
16/10/2020	74976	INDUSTRIAL ROADPAVERS (WA) PTY LTD	CIVIL AND LANDSCAPING WORKS	\$ 196,931.20
7/10/2020	74756	INNOVEST CONSTRUCTION	CONSTRUCTION SERVICES	\$ 4,580.00
30/10/2020	75124	INNOVEST CONSTRUCTION	CONSTRUCTION SERVICES	\$ 1,742.40
22/10/2020	75056	INSTANT TRANSPORTABLE OFFICES PTY LTD	TRANSPORTABLE ABLUTIONS	\$ 17,268.73
7/10/2020	74656	INTERFIRE AGENCIES PTY LTD	FIRE, SAFETY, EMERGENCY EQUIPMENT	\$ 5,157.26
16/10/2020	74899	J & C COETZEE	BTTP REFUND	\$ 62.00
16/10/2020	74905	J & E POLLOCK	BTTP REFUND	\$ 136.00
16/10/2020	74969	JA & WW FULLER	RATE REFUND	\$ 642.28
7/10/2020	74753	JACK IN THE BOX CORPORATION PTY LTD	MARKETING SERVICES	\$ 2,564.10
22/10/2020	75078	JACK IN THE BOX CORPORATION PTY LTD	MARKETING SERVICES	\$ 2,747.39
16/10/2020	74901	JACKSON PITMAN	BTTP REFUND	\$ 110.00
30/10/2020	75091	JACQUELINE HAPP	STAFF REIMBURSEMENT	\$ 145.86
16/10/2020	74972	JADE FARMAN	STAFF REIMBURSEMENT	\$ 100.00
22/10/2020	75055	JAMES SHANNON	GLC REFUND	\$ 140.00
30/10/2020	75108	JASUEER SRAN	CATERING	\$ 90.00
7/10/2020	74706	JEANETTE HULCUP	REFUND OF ANIMAL REGISTRATION	\$ 20.00
16/10/2020	74843	JENNIFER BROWN	ART SALES	\$ 47.60
7/10/2020	74597	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$ 1,122.00
22/10/2020	75002	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$ 330.00
16/10/2020	74827	JIMS FIRST	HARDWARE SUPPLIES	\$ 33.00
22/10/2020	75011	JIMS FIRST	HARDWARE SUPPLIES	\$ 261.61
16/10/2020	74885	JOEL SMOKER	ART SALES	\$ 429.00
22/10/2020	75080	JR & A HERSEY PTY LTD	SAFETY EQUIPMENT	\$ 2,618.00
30/10/2020	75125	JUICE PRINT	PRINTING SERVICES	\$ 200.00
30/10/2020	75110	JULIE ANNE DENTON	REFUND ANIMAL REGISTRATION	\$ 150.00
16/10/2020	74871	JULIE GUTHRIDGE	ART SALES	\$ 28.70
16/10/2020	74890	KATHLEEN NEELING	ART SALES	\$ 56.00
16/10/2020	74794	KEEN'S TRUCK DRIVER TRAINING	MIR LICENCE TRAINING	\$ 905.00
16/10/2020	74900	KERIN THOMSON	BTTP REFUND	\$ 64.00
16/10/2020	74797	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES	\$ 182,042.30
16/10/2020	74801	KEVAN COLLETT	ART SALES	\$ 56.00
7/10/2020	74707	KEVIN SAMBELL	REFUND OF GYM MEMBERSHIP	\$ 480.00
16/10/2020	74846	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	\$ 1,947.00
7/10/2020	74648	KITCHEN TAKEOVERS	CATERING	\$ 285.00
16/10/2020	74849	KITCHEN TAKEOVERS	CATERING	\$ 378.00
7/10/2020	74646	KITCHEN WORKS	GIFTS	\$ 250.00
7/10/2020	74740	KLEENHEAT GAS	GAS SERVICES	\$ 1,968.75
16/10/2020	74941	KLEENHEAT GAS	GAS SERVICES	\$ 121.11
7/10/2020	74661	KMART BUSSELTON	RETAIL HOME WARES	\$ 392.75
16/10/2020	74906	KOK KEONG TAN	BTTP REFUND	\$ 622.00
7/10/2020	74723	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$ 1,749.23
16/10/2020	74920	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$ 26.20
7/10/2020	74603	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 1,100.00
16/10/2020	74804	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 1,793.00
22/10/2020	75008	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 495.00
16/10/2020	74863	LANDSCAPE AND MAINTENANCE SOLUTIONS PTY LTD	LANDSCAPING SERVICES	\$ 4,980.80
30/10/2020	75111	LAURIE RICHARDS	BOND REFUND	\$ 100.00
7/10/2020	74736	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$ 4,201.83
7/10/2020	74764	LD TOTAL	LANDSCAPING SERVICES	\$ 5,225.66
16/10/2020	74965	LD TOTAL	LANDSCAPING SERVICES	\$ 1,078.00
16/10/2020	74977	LEE HILL	GLC REFUND	\$ 417.00
7/10/2020	74607	LEE-ANNE CALLOW	STAFF REIMBURSEMENT	\$ -
16/10/2020	74892	LEE-ANNE CALLOW	ANIMAL REGISTRATION REFUND	\$ 127.50
2/10/2020	74591	LEEUEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 404,924.14
16/10/2020	74791	LEEUEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 1,461.90
22/10/2020	75000	LEEUEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 18,187.73
30/10/2020	75088	LEEUEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 226,727.40
16/10/2020	74960	LEEUEWIN TRANSPORT	COURIER SERVICES	\$ 1,144.83
7/10/2020	74700	LG ASSIST ANZ PTY LTD	ONLINE ADVERTISING	\$ 2,750.00
16/10/2020	74826	LG CONNECT PTY LTD	TECHNICAL CONSULTING	\$ 4,455.00
22/10/2020	75010	LG CONNECT PTY LTD	TECHNICAL CONSULTING	\$ 4,455.00
30/10/2020	75096	LGISWA	WORKER COMPENSATION SERVICES	\$ 102,254.04

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7/10/2020	74702	USA CORSER	ANIMAL STERILISATION REFUND	\$ 30.00
7/10/2020	74772	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	TRAINING SERVICES	\$ 1,375.00
16/10/2020	74975	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	TRAINING SERVICES	\$ 3,060.00
8/10/2020	74780	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$ 358.76
22/10/2020	74994	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$ 358.76
7/10/2020	74693	LOCK AROUND THE CLOCK	SECURITY SERVICES	\$ 2,762.10
16/10/2020	74817	LOMAX MEDIA	ADVERTISING	\$ 500.50
30/10/2020	75112	LOUISE DUMA	ANIMAL REGISTRATION REFUND	\$ 120.00
30/10/2020	75126	MAIA FINANCIAL	LEASING PAYMENTS	\$ 515.85
7/10/2020	74715	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$ 33,348.60
22/10/2020	75060	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$ 13,974.00
7/10/2020	74705	MALCOLM KINGSLEY	OVERPAYMENT OF ANIMAL REGISTRATION	\$ 50.00
16/10/2020	74879	MALCOLM ROBERTS	ART SALES	\$ 84.00
16/10/2020	74815	MARGARET PARKE	ART SALES	\$ 105.60
7/10/2020	74626	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	ADVERTISING	\$ 53,240.00
7/10/2020	74615	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$ 7,535.00
16/10/2020	74818	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$ 990.00
7/10/2020	74672	MARGARET RIVER RURAL CONTRACTORS PTY LTD	PLANT & EQUIPMENT HIRE	\$ 10,246.50
16/10/2020	74864	MARGARET UNSWORTH	INSTALLATION OF SCHEME WATER FOR IRRIGATION	\$ 368.65
7/10/2020	74628	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$ 1,244.80
22/10/2020	75019	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$ 776.28
7/10/2020	74608	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	\$ 4,510.00
16/10/2020	74971	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	\$ 43,908.01
16/10/2020	74810	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$ 1,902.15
30/10/2020	75089	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$ 5,212.29
7/10/2020	74680	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	\$ 916.94
7/10/2020	74750	METROCOUNT	BATTERY SUPPLIER	\$ 181.50
16/10/2020	74913	MICHAEL BELL	BOND REFUND	\$ 1,000.00
16/10/2020	74893	MICHAEL HONEYBONE	AIRPORT REFUND	\$ 65.00
16/10/2020	74949	MINTER ELLISON LAWYERS	LEGAL SERVICES	\$ 2,493.04
16/10/2020	74837	MOORE STEPHENS WA PTY LTD	RATE COMPARISON REPORT	\$ 1,925.00
28/10/2020	75020	MORE CAFE	CATERING	\$ -
16/10/2020	74889	MTD HOSPITALITY CONSULTING	HOSPITALITY AND CATERING CONSULTING	\$ 3,630.00
7/10/2020	74697	MUIR FORD BUSSELTON	VEHICLE MAINTENANCE	\$ 630.76
16/10/2020	74822	NALDA HOSKINS	ART SALES	\$ 162.90
7/10/2020	74602	NAOMI SEARLE	STAFF REIMBURSEMENT	\$ 90.00
22/10/2020	75006	NAOMI SEARLE	STAFF REIMBURSEMENT	\$ 90.00
16/10/2020	74878	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	\$ 33.60
7/10/2020	74629	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$ 6,546.11
16/10/2020	74830	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$ 298.82
16/10/2020	74860	NATURALISTE TURF	TURF MAINTENANCE SERVICES	\$ 31,053.11
22/10/2020	75047	NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	\$ 1,141.80
16/10/2020	74974	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 229.85
7/10/2020	74668	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	\$ 1,641.75
7/10/2020	74717	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 411.41
22/10/2020	75061	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 429.55
7/10/2020	74637	NICK EDWARDS	STAFF REIMBURSEMENT	\$ 60.60
30/10/2020	75095	NICK EDWARDS	STAFF REIMBURSEMENT	\$ 53.83
7/10/2020	74664	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	\$ 413.92
7/10/2020	74630	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 27,480.20
22/10/2020	75022	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 286.00
30/10/2020	75093	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 7,491.00
7/10/2020	74641	OFFICE OF THE NATIONAL RAIL SAFETY REGULATOR	ANNUAL FEES	\$ 172.00
16/10/2020	74850	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	\$ 62.88
7/10/2020	74619	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$ 2,500.00
16/10/2020	74825	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$ 567.20
16/10/2020	74806	ORANA CINEMAS BUSSELTON	ADVERTISING SERVICES	\$ 645.00
7/10/2020	74762	OUTSIDE INFLUENCE	BUILDING MAINTENANCE	\$ 295.00
16/10/2020	74970	OWEN G ISBEL	ART SALES	\$ 74.40
16/10/2020	74796	OZCAD PTY LTD	SOFTWARE SUPPLIES	\$ 805.20
16/10/2020	74902	P & W DANIELS	BTIP REFUND	\$ 62.00
30/10/2020	75098	PAM GLOSSOP	STAFF REIMBURSEMENT	\$ 100.00
30/10/2020	75100	PAMELA BRITTAIN	ART TEACHING	\$ 345.00
16/10/2020	74821	PANCAKE DESIGNS RESIN	ART SALES	\$ 112.00
16/10/2020	74873	PAUL SHERIDAN	STAFF REIMBURSEMENT	\$ 205.35
30/10/2020	75113	PAULA FINLUCANE	ANIMAL REGISTRATION REFUND	\$ 150.00
16/10/2020	74979	PAYMENT VOID	PAYMENT VOID	\$ -
16/10/2020	74980	PAYMENT VOID	PAYMENT VOID	\$ -
16/10/2020	74981	PAYMENT VOID	PAYMENT VOID	\$ -
16/10/2020	74982	PAYMENT VOID	PAYMENT VOID	\$ -
16/10/2020	74983	PAYMENT VOID	PAYMENT VOID	\$ -
7/10/2020	74724	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	\$ 2,679.61
16/10/2020	74923	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	\$ 4,817.06
22/10/2020	75062	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	\$ 2,266.00
7/10/2020	74739	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	\$ 330.00
16/10/2020	74940	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	\$ 6,514.75
7/10/2020	74767	PENNANT HOUSE	FLAG SUPPLIER	\$ -
22/10/2020	75054	PENNANT HOUSE	FLAG SUPPLIER	\$ 462.00
22/10/2020	75001	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	\$ 45,338.62
22/10/2020	75029	PETER ADAMS PMA MAINTENANCE	MAINTENANCE SERVICES	\$ 1,500.00
30/10/2020	75114	PETER PEARSON	BOND REFUND	\$ 100.00
16/10/2020	74792	PETER STARK	BUSHFIRE OFFICER HONORARIUM	\$ 395.50
16/10/2020	74790	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$ 17.85
16/10/2020	74798	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	\$ 1,274.90
16/10/2020	74903	PIPPA BARROWS	BTIP REFUND	\$ 62.00
22/10/2020	75057	PK COURIERS	COURIER SERVICES	\$ 283.80
16/10/2020	74865	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$ 159.50
7/10/2020	74728	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 3,002.93
16/10/2020	74926	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 96.36
28/10/2020	75068	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ -
22/10/2020	75032	PRIME MEDIA GROUP LTD	ADVERTISING SERVICES	\$ 2,714.80
22/10/2020	75064	PRO-LINE KERBING	KERBING SERVICES	\$ 1,155.00
7/10/2020	74635	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	\$ 923.50
7/10/2020	74699	QUEST INNALOO	ACCOMMODATION	\$ 900.00

DATE	REF #	NAME	DESCRIPTION	AMOUNT
30/10/2020	75115	R STEVENSON & R MAROCCHI	CROSSOVER CONTRIBUTION	\$ 261.80
16/10/2020	74907	RACHAEL MORRIS	BITP REFUND	\$ 163.00
22/10/2020	75046	REBECCA KING	STAFF REIMBURSEMENT	\$ 108.50
16/10/2020	74786	RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN SERVICES	\$ 440.00
16/10/2020	74887	RENSKIE DOUGLAS	ART SALES	\$ 1,353.00
16/10/2020	74929	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$ 35.20
22/10/2020	75033	RETHINK MARKETING	MARKETING	\$ 1,285.02
22/10/2020	75081	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$ 797.64
7/10/2020	74651	RID AUSTRALIA	INSECT REPELLENT	\$ 779.46
7/10/2020	74769	RMS (AUST) PTY LTD	SOFTWARE SERVICES	\$ 4,554.00
16/10/2020	74897	ROBERT WOOD	BOND REFUND	\$ 100.00
16/10/2020	74925	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$ 414.00
22/10/2020	75065	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$ 200.14
7/10/2020	74624	ROSE AND CROWN	ACCOMMODATION	\$ 523.00
16/10/2020	74841	RUTH BROOKS	ART SALES	\$ 68.00
16/10/2020	74964	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCE	\$ 2,288.00
16/10/2020	74891	SANDRA WALKER	ART SALES	\$ 4.80
22/10/2020	75043	SARA URBAN	FACE PAINTING	\$ 800.00
7/10/2020	74644	SARAH'S PLACE	HOMEWARE RETAILER	\$ 85.00
7/10/2020	74610	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	\$ 192.50
7/10/2020	74663	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	\$ 167.19
16/10/2020	74861	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	\$ 31.30
22/10/2020	75038	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	\$ 153.00
22/10/2020	75028	SECURUS	SECURITY SYSTEMS SUPPLY AND MONITORING	\$ 794.09
16/10/2020	74911	SHARNI RUTGERS	BOND REFUND	\$ 1,000.00
7/10/2020	74593	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT	\$ 256.61
16/10/2020	74800	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE	\$ 60,000.00
30/10/2020	75101	SIMONE NEWMAN	WATER CHARGES REIMBURSEMENT	\$ 148.10
7/10/2020	74691	SKIDATA AUSTRALASIA	CARPARK EQUIPMENT	\$ 1,581.80
8/10/2020	74775	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$ 19,579.72
22/10/2020	74989	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$ 18,819.72
7/10/2020	74674	SMEC AUSTRALIA PTY LTD	ENGINEERING SERVICES	\$ 11,759.00
30/10/2020	75094	SOGGYBONES WHEELBITE	EVENT COORDINATION	\$ 600.00
30/10/2020	75107	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	\$ 3,703.99
22/10/2020	75085	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	\$ 1,364.00
16/10/2020	74956	SOUTH WEST CYCLES	CYCLE SUPPLIER	\$ 250.00
7/10/2020	74695	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIONS	IRRIGATION AND PROJECT MANAGEMENT	\$ 2,083.40
16/10/2020	74927	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$ 841.68
7/10/2020	74670	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$ 171.34
7/10/2020	74613	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	\$ 1,000.00
7/10/2020	74718	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$ 11.56
7/10/2020	74617	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$ 110.00
16/10/2020	74823	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$ 590.00
22/10/2020	75039	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	\$ 966.00
7/10/2020	74745	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$ 6,520.90
16/10/2020	74947	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$ 126.50
7/10/2020	74662	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	\$ 69.00
16/10/2020	74859	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	\$ 250.00
22/10/2020	75082	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	\$ 465.30
16/10/2020	74833	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	\$ 7,047.04
7/10/2020	74623	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$ 10,971.19
22/10/2020	75014	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$ 3,869.17
7/10/2020	74604	ST JOHN AMBULANCE	TRAINING SERVICES	\$ 123.73
16/10/2020	74807	ST JOHN AMBULANCE	TRAINING SERVICES	\$ 160.00
8/10/2020	74774	STOCKER PRESTON	RENT - A NOTTLE	\$ 860.00
22/10/2020	74988	STOCKER PRESTON	8256 - RENT - A NOTTLE	\$ 860.00
7/10/2020	74616	SUMMERS CONSULTING	MOSQUITO BREEDING MONITORING	\$ 1,111.44
8/10/2020	74784	SUPERCHOICE	SUPERANNUATION	\$ 163,884.31
22/10/2020	74998	SUPERCHOICE	SUPERANNUATION	\$ 165,222.64
16/10/2020	74847	SUPPER ROAD	CATERING	\$ 1,380.00
7/10/2020	74727	SW PRECISION PRINT	PRINTING SERVICES	\$ 1,628.00
22/10/2020	75067	SW PRECISION PRINT	PRINTING SERVICES	\$ 2,114.00
22/10/2020	75036	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	\$ 200.75
7/10/2020	74675	SYNERGY	ELECTRICITY SUPPLIES	\$ 95,099.10
16/10/2020	74868	SYNERGY	ELECTRICITY SUPPLIES	\$ 939.27
22/10/2020	75045	SYNERGY	ELECTRICITY SUPPLIES	\$ 113.39
30/10/2020	75103	SYNERGY	ELECTRICITY SUPPLIES	\$ 4,015.46
7/10/2020	74612	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	CONCEPTUAL DESIGNS	\$ 25,364.09
16/10/2020	74910	TARMA NEAL	BOND REFUND	\$ 100.00
22/10/2020	75077	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$ 28,985.76
16/10/2020	74848	TENDERJUNK.COM	TENDER ADVERTISING	\$ 165.00
7/10/2020	74657	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	\$ 252.00
22/10/2020	75035	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	\$ 200.00
7/10/2020	74636	THE PLANT SUPPLY CO	NURSERY SERVICES	\$ 10,511.93
16/10/2020	74834	THE PLANT SUPPLY CO	NURSERY SERVICES	\$ 561.00
22/10/2020	75003	THE RINK PTY LTD	VACATION CARE SERVICES	\$ 416.00
7/10/2020	74684	THE SUGAR CHEF PATISSERIE	CATERING	\$ 820.00
22/10/2020	75041	THE TUBE NURSERY	NURSERY SUPPLIES	\$ 117.00
7/10/2020	74694	TIM ALLINGHAM	STAFF REIMBURSEMENT	\$ 158.00
7/10/2020	74677	TOLL TRANSPORT PTY LTD	COURIER SERVICES	\$ 613.63
16/10/2020	74869	TOLL TRANSPORT PTY LTD	COURIER SERVICES	\$ 149.00
30/10/2020	75090	TONIA KILIAN	STAFF REIMBURSEMENT	\$ 186.53
16/10/2020	74853	TONY NOTTLE	STAFF REIMBURSEMENT	\$ 49.48
7/10/2020	74765	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 7,194.00
16/10/2020	74966	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 29,117.93
22/10/2020	75083	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 1,158.50
16/10/2020	74967	TOTALLY SOUND	EQUIPMENT HIRE	\$ 488.18
16/10/2020	74795	TRACIE ANDERSON	ART SALES	\$ 15.00
7/10/2020	74768	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$ 4,277.30
16/10/2020	74898	TRISH LUCEV	BOND REFUND	\$ 200.00
7/10/2020	74640	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	\$ 220.00
7/10/2020	74658	TYRES & MORE DUNSBOROUGH	TYRE SALES AND SERVICE	\$ 105.00
30/10/2020	75097	UNDALUP ASSOCIATION INC	CANVAS SIGNS	\$ 440.00
22/10/2020	75021	UNDERCOVER SW	LASER TAG	\$ 470.00





DATE	REF #	NAME	DESCRIPTION	AMOUNT
7/10/2020	74773	UPS PTY LTD	COURIER SERVICES	\$ 355.54
16/10/2020	74814	URSULA FAHRER	ART SALES	\$ 36.00
7/10/2020	74703	VICKI ANNE HAYES	OVERPAYMENT OF ANIMAL REGISTRATION	\$ 10.00
16/10/2020	74953	VMS CONTRACTORS & MANAGEMENT	MAINTENANCE SERVICES	\$ 7,887.00
7/10/2020	74735	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	\$ 29.89
7/10/2020	74605	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$ 2,673.00
16/10/2020	74809	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$ 4,037.00
16/10/2020	74945	WA TREASURY CORPORATION	LOAN REPAYMENTS	\$ 520,340.95
7/10/2020	74592	WALGA	WALGA TRAINING SERVICES	\$ 63,265.00
16/10/2020	74785	WALGA	WALGA TRAINING SERVICES	\$ 34,060.00
22/10/2020	74999	WALGA	WALGA TRAINING SERVICES	\$ 61,215.52
7/10/2020	74669	WATERCHEM AUSTRALIA PTY LTD	ODOUR TREATMENT	\$ 2,601.50
30/10/2020	75102	WE ARE FEEL GOOD AUSTRALIA PTY LTD	SUNSCREEN	\$ 1,044.00
7/10/2020	74620	WELARM PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$ 15,327.26
19/10/2020	74986	WESCOM PTY LTD ATF WESCOM UNIT TRUST	BOND REFUND	\$ 6,230.00
7/10/2020	74676	WESTBOOKS	LIBRARY RESOURCES	\$ 1,254.25
16/10/2020	74832	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$ 1,980.00
7/10/2020	74719	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$ 419.27
16/10/2020	74922	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$ 22,591.30
7/10/2020	74733	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 4,501.83
16/10/2020	74934	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 33.50
7/10/2020	74618	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$ 330.00
7/10/2020	74614	WHICHER RIDGE	REFRESHMENTS	\$ 2,200.00
16/10/2020	74839	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	\$ 1,527.50
7/10/2020	74696	WHITNEY CONSULTING	BUSINESS CASE DEVELOPMENT	\$ 990.00
7/10/2020	74673	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	\$ 70.00
16/10/2020	74855	WIN MCGILL	ART SALES	\$ 9.60
7/10/2020	74760	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	\$ 2,860.00
7/10/2020	74738	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 2,940.00
16/10/2020	74937	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 1,014.00
7/10/2020	74757	WREN OIL	WASTE OIL SERVICES	\$ 173.25
7/10/2020	74634	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	\$ 638.00
16/10/2020	74936	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	\$ 301.50
7/10/2020	74606	YALLINGUP COFFEE ROASTING COMPANY	CATERING SERVICES	\$ 90.00
7/10/2020	74594	YALLINGUP LANDSCAPES	LANDSCAPING SERVICES	\$ 1,760.00
16/10/2020	74835	YALLINGUP MAZE	YOUTH ACTIVITIES	\$ 444.00
7/10/2020	74690	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$ 3,825.62
22/10/2020	75049	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$ 678.70
7/10/2020	74725	ZIPFORM	PRINTING SERVICES	\$ 359.70
				\$ 5,444,449.77

TRUST PAYMENTS OCTOBER 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
9/10/2020	7532	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$ 624.50
9/10/2020	7533	CONSTRUCTION TRAINING FUND	BCITF LEVY	\$ 2,346.48
9/10/2020	7531	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	\$ 16,010.71
				\$ 18,981.69

DIRECT DEBIT PAYMENTS OCTOBER 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
9/10/2020	4296	ABLE PLANNING & PROJECT MANAGEMENT	REFUND OF WITHDRAWN DA	\$ 480.00
7/10/2020	4303	AIRPORT PARKING CARD REFUNDS	AIRPORT PARKING CARD REFUND	\$ 20.00
15/10/2020	4314	AIRPORT PARKING CARD REFUNDS	AIRPORT PARKING CARD REFUND	\$ 20.00
30/09/2020	4316	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	\$ 53,868.00
27/10/2020	4293	ANZ BANK	BANK FEES	\$ -
2/10/2020	4297	ANZ BANK	BANK FEES	\$ 9,236.73
2/10/2020	4298	ANZ BANK	BANK FEES	\$ 467.51
2/10/2020	4299	ANZ BANK	BANK FEES	\$ 495.40
2/10/2020	4300	ANZ BANK	BANK FEES	\$ 791.31
2/10/2020	4301	ANZ BANK	BANK FEES	\$ 8,177.63
2/11/2020	4318	ANZ BANK	BANK FEES	\$ -
1/10/2020	4319	ANZ BANK	BANK FEES	\$ 15.25
30/09/2020	4313	ANZ BANK - VISA CARD - AS BELOW	CREDIT CARD PAYMENT	\$ 17,647.19
		LOCAL GOVERNMENT MANA EAST PERTH	LOCAL GOVT PROFESSIONALS MEMBERSHIP RENEWAL	\$ 531.00
		WESTERN GROWER FR PL BUSSELTON	FRESH FOOD CATERING PLATTERS	\$ 72.00
		APPLE.COM BILL SYDNEY	ICLOUD STORAGE	\$ 4.49
		PAN GRILL N BAR PTY BUSSELTON	COUNCILLOR DINNER	\$ 409.00
		THE GOOD EGG CAFE PTY BUSSELTON	CITY OF PERTH FINDINGS SEMINAR	\$ 127.50
		CROWN METROPOL PERTH BURSWOOD	ACCOMMODATION	\$ 230.53
		PAYPAL PROCAD PTY LTD	CEO MEETING - SEND OFF MEAL	\$ 24.50
		WWW.TRAFAX.NET CANMORE 1810.00 USD 75.92 AUD	MICROSTATION ADVANCE TRAINING	\$ 1,950.00
		GM CABS PTY LTD MASCOT	TRAFFIC COUNTER SYSTEM	\$ 2,606.68
		EDOSEI PERTH	CAB TO EVENT AWARDS	\$ 31.55
		ADINA APARTMENT HOTEL PERTH	MEAL EVENT AWARDS	\$ 104.00
		MIAMI BAKEHOUSE PTY LT WEST PINIARRA	ACCOMMODATION-EVENT AWARDS	\$ 453.38
		FACEBOOK	MEAL EVENT AWARDS	\$ 16.90
		OUR COMMUNITY PTY LTD WEST MELBOURNE	FACEBOOK ADVERTISING - ART GEO	\$ 15.48
		SAFE FIRST TRAINING WA AUSTRALIND	WEBINAR FOR THE PRIVACY & CHILD SAFETY	\$ 125.00
		SENDGRID 1-877-969-8647 877-9698647 14.95 USD 0.62 AUD	RSA ONLINE COURSE FOR 10 PEOPLE -YCAB	\$ 392.00
		SPOTIFY P11505660EM SYDNEY	PROVIDE EMAIL CAPABILITY TO CUSTOMERS	\$ 21.20
		SAFE FIRST TRAINING WA AUSTRALIND	MUSIC FOR YOUTH EVENTS	\$ 17.99
		PAYPAL LOCAL BMX PTY 4029357733	RSA ONLINE COURSE FOR 1	\$ 49.00
		MESSAGEMEDIA MELBOURNE	PRODUCTS FOR BMX JAM	\$ 326.24
		MAILCHIMP MONTHLY MAILCHIMP.COM	CUSTOMER RETENTION AND CONTACT SYSTEM	\$ 355.08
		LEEDERVILLE CAMERA H LEEDERVILLE	BAY TO BAY NEWSLETTER ELECTRONIC MAIL OUT	\$ 270.58
		THE GOOD EGG CAFE PT BUSSELTON	NEW CAMERA AND LENS KIT FOR PUBLIC RELATIONS	\$ 2,743.00
		VINES MEDICAL PRACTICE BROOKTON	CATERING & ROOM HIRE - EXEC PLANNING SESSION	\$ 264.80
		SAGE PERTH FDI PERTH	PRE -EMPLOYMENT MEDICAL - KEVIN BARTRAM	\$ 150.00
		CANVA PTY LIMITED SYDNEY	ACCOMMODATION- EXECUTIVE LEADERSHIP TRAINING	\$ 594.89
		BUNNINGS 320000 BUSSELTON	CANVA PRO SOFTWARE LICENCE	\$ 160.02
		AMAZON MKT PLC AU SYDNEY SOUTH	1 X ANTISIG USB-C TO USB -A ADAPTOR 2 PK	\$ 18.00
		AMAZON AU SYDNEY SOUTH	5M USB CABLE FOR KALOORUP ROOM	\$ 14.99
		WWW.ZOOM.US	WEBCAM FOR KALOORUP ROOM	\$ 228.00
		WWW.ZOOM.US	ZOOM PRO LICENCE FOR WFH PREP	\$ 15.35

DATE	REF #	NAME	DESCRIPTION	AMOUNT
		AUSSIE BROADBAND PTY MORWELL	ZOOM PRO LICENCE	\$ 21.62
		APPLE.COM/BILL SYDNEY	MIKE ARCHER -RESIDENTIAL BROADBAND	\$ 65.00
		WWW.ZOOM.US	MIKE ARCHER ICLOUD	\$ 4.49
		WWW.ZOOM.US	ZOOM PRO LICENCE	\$ 5.37
		PAYPAL HEADSETS ON 4029357733	ZOOM PRO LICENCE	\$ 737.23
		TRY BOOKING* DIEBACK WO ONLINE PURCHASE	HEADSET, EARPIECE & BATTERIES FOR CUSTOMER SERVICE	\$ 935.83
		NTH METROPOLITAN TAFE LEEDERVILLE	ONLINE DIEBACK CONFERENCE	\$ 25.50
		BLUE DOG TRAINING MILTON	DIGITAL TECHNOLOGIES	\$ 406.00
		NTH METROPOLITAN TAFE LEEDERVILLE	WHITE CARD ON LINE	\$ 59.00
		NTH METROPOLITAN TAFE LEEDERVILLE	DIGITAL TECHNOLOGIES LIBRARY SKILLS	\$ 406.00
		BLUE MTE CON ENTERPRISE KATOOMBA	DIGITAL TECHNOLOGIES LIBRARY SKILLS	\$ 406.00
		AUSTRALIAN LAND & GROUP WERRIBEE	VIRTUAL BUSHFIRE BUILDING CONFERENCE	\$ 220.00
		BROADWATER RESORT COMO	PFAS LEGAL & TECHNICAL WEBINAR	\$ 55.00
		BROADWATER RESORT COMO	ACCOMMODATION- BUSH FIRE ATTACK LEVEL COURSE	\$ 1,015.50
		KMART BUSSELTON	ACCOMMODATION- BUSH FIRE ATTACK LEVEL COURSE	\$ 929.50
		KMART BUSSELTON	COFFEE CUPS FOR TRAINING	\$ 32.00
28/10/2020	4310	BUILDING LINES APPROVALS PTY LTD	REFUND OVERPAID BOP FEE	\$ 105.00
12/10/2020	4295	BUSSELTON BUILDING MAINTENANCE	REFUND OF WITHDRAWN DA	\$ 147.00
7/10/2020	4288	BUSSELTON THAI	REFUND OVERPAID ACCOUNT FEE	\$ 35.00
15/10/2020	4304	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$ 685.00
5/10/2020	4302	COMMONWEALTH BANK	BANK FEES	\$ 17,232.18
15/10/2020	4305	COMMONWEALTH BANK	BANK FEES	\$ 747.12
28/10/2020	4308	FOUR FOOT PTY LTD (BLUEBIRD CHILDCARE)	REFUND OF RATE OVERPAYMENT	\$ 1,503.93
12/10/2020	4294	HAY SHED HILL WINES	REFUND OVERPAID ANNUAL SERVICE FEE	\$ 100.00
1/10/2020	4291	LES MILLS ASIA PACIFIC	CONTRACT FEES	\$ 582.89
1/10/2020	4292	LES MILLS ASIA PACIFIC	CONTRACT FEES	\$ 437.15
7/10/2020	4289	LP PEREORA & SA MERRIN	REFUND OF RATE OVERPAYMENT	\$ 183.50
7/10/2020	4287	M L EDWARDES	REFUND OF WITHDRAWN PA	\$ 73.00
14/10/2020	4311	MAZZAOLETTIE	REFUND OF RATE OVERPAYMENT	\$ 2,109.30
19/10/2020	4312	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	\$ 2,070.61
12/10/2020	4290	RC CREDARO	REFUND OF WITHDRAWN DA	\$ 147.00
15/10/2020	4306	SERJEANT NOMINEES	REFUND OF RATE OVERPAYMENT	\$ 2,348.79
7/10/2020	4286	SEVENTH DAY ADVENTIST CHURCH LTD	REFUND OF RATE OVERPAYMENT	\$ 1,633.40
28/10/2020	4309	TJ & TH PATTERSON	REFUND OF WITHDRAWN DA	\$ 275.00
28/10/2020	4307	WA EXTERNAL SOLUTIONS	REFUND OVERPAID BA FEE	\$ 166.65
30/10/2020	4317	FINES ENFORCEMENT REGISTRY	INFRINGEMENT FINE RECOVERY FEES	\$ 2,464.00
29/10/2020	4315	KE TAN	REFUND OVER PAID DA FEE	\$ 147.00
				\$ 124,412.54
DIRECT DEBIT PAYMENTS OCTOBER 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
6/10/2020	PAYROLL	CITY OF BUSSELTON PAYROLL	PAYROLL & SALARIES 6.10.20	\$ 790,352.34
20/10/2020	PAYROLL	CITY OF BUSSELTON PAYROLL	PAYROLL & SALARIES 20.10.20	\$ 795,609.78
				\$ 1,585,962.12

12.2 Finance Committee - 25/11/2020 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 31 OCTOBER 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Services
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Investment Report October 2020   Attachment B Financial Activity Statement October 2020  

This item was considered by the Finance Committee at its meeting on 25/11/2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 31 October 2020, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 October 2020.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 27 July 2020, the Council adopted (C2007/071) the following material variance reporting threshold for the 2020/21 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 31 October 2020

The Statement of Financial Activity (FAS), for the year to date (YTD) as at 31 October 2020 shows an overall Net Current Position of \$39.2M as opposed to the budget of \$29.6M. This represents a positive variance of \$9.6M YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2020/21 Actual YTD \$	2020/21 Amended Budget YTD \$	2020/21 Amended Budget \$	2020/21 YTD Bud Variance %	2020/21 YTD Bud Variance \$	Change in Variance Current Month \$
Expenses from Ordinary Activities				12.39%	3,418,384	593,034
1. Materials & Contracts	(4,396,614)	(6,138,202)	(18,710,746)	28.37%	1,741,588	(68,485)
2. Utilities	(817,170)	(930,874)	(2,770,956)	12.21%	113,704	(27,414)
3. Insurance Expenses	(595,730)	(744,378)	(770,664)	19.97%	148,648	102,307
4. Other Expenditure	(686,189)	(1,604,135)	(5,236,779)	57.22%	917,946	325,158
5. Non-Operating Grants, Subsidies and Contributions	2,798,325	3,814,724	29,904,462	(26.64%)	(1,016,400)	(264,846)
Capital Revenue & (Expenditure)				27.58%	5,265,374	1,464,322
6. Land & Buildings	(1,604,774)	(2,332,565)	(17,454,059)	31.20%	727,791	451,284
Plant & Equipment	(205,528)	(530,448)	(2,510,340)	61.25%	324,920	146,362
Furniture & Equipment	(30,852)	(80,755)	(461,088)	61.80%	49,903	80,451
Infrastructure	(4,331,091)	(10,640,296)	(35,785,600)	59.30%	6,309,205	1,655,811
7. Proceeds from Sale of Assets	121,925	261,500	581,500	(53.37%)	(139,575)	(40,000)
8. Transfer to Restricted Assets	(1,900,241)	(18,336)	(62,750)	(10263.45%)	(1,881,905)	(833,184)
9. Transfer from Restricted Assets	59,012	0	2,747,074	100.00%	59,012	13,750
10. Transfer from Reserves	1,462,052	1,698,005	34,768,797	(13.90%)	(235,953)	(36,101)

Expenditure from ordinary activities is \$3.4M or 12.4% less than expected when compared to the budget YTD as at October. The following individual expense line items on the face of the financial statement have YTD variances that meet the material reporting thresholds:

Better than budget by \$1.7M or 28.4%. The table below lists the main variance items that meet the reporting thresholds:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
Finance and Corporate Services		705,929	756,662	50,733	6.7%	(89,686)
10000	Members of Council	63,326	32,856	(30,470)	(92.7%)	(36,995)
The variance is timing related and is in relation to Subscriptions and Memberships. We have received and paid all of the membership fees due under this budget line item, where it was anticipated that we would receive a number of them later in the year (by the end of December). This variance will resolve after December.						
Community and Commercial Services		395,324	760,966	365,642	48.0%	21,800
10380	Busselton Library	12,794	39,022	26,228	67.2%	3,258
Various maintenance and cleaning contracts at the library have been delayed somewhat in order to coincide with the completion of the extension. Budget timing was per normal operating parameters.						
10541	Recreation Planning	1,030	32,665	31,635	96.8%	3,137
Timing of expenditure is largely due in Q2 & Q3 due to flora/fauna assessment scheduling and awaiting the outcomes of external grant applications. Budget timing will be adjusted accordingly.						
10590	Naturaliste Community Centre	19,300	46,451	27,151	58.5%	10,555
The Naturaliste Community Centre was closed due to COVID and upon reopening was subject to phased restrictions which limited the attendance numbers and therefore expenditure associated with our programs and services throughout July and into August and September. To date we are still limited by Phase 4 restrictions and have limited numbers in some activities affecting a slow return to business as usual and therefore planned expenditure. Business is now picking up and we are likely to see increased expenditure over the next few months in line with budget.						
10591	Geographe Leisure Centre	88,873	137,368	48,495	35.3%	20,338
This is the same as the factors listed above for the NCC.						
10600	Busselton Jetty Tourist Park	128,974	193,672	64,698	33.4%	5,544
The majority of this variance cost is the monthly management contract fee (\$41,125) for the caravan park which has resulted due to a timing issue with presentation and payment of the invoice. Other expenses falling within Materials & Contracts are related to maintenance which will occur throughout the year.						
11151	Airport Operations	47,861	166,752	118,891	71.3%	5,842
The budget YTD monthly allocation for Airport Ops of \$119k includes the key allocations of:						
<ul style="list-style-type: none"> • security screening allocations of \$61k not spent • Contractors - \$49k for water tank removal & tree clearing not completed/expended • Smaller variances in other cost codes (3224) not expended. 						
Planning and Development Services		329,511	678,707	349,196	51.5%	27,264
10830	Environmental Management Administration	102,090	168,665	66,575	39.5%	(45,159)
Expenditure variance due to the timing of the awarding of Revitalising Geographe Waterways Water Sensitive Urban Design contract and Lower Vasse River Living Streams Mussel survey contract.						

Costs are \$114K under budget YTD. At year ended 30 June 2020, the June street lighting account was booked in June, rather than in the following month when received per normal practice. Accruals are not done on a monthly basis, so this has the effect of causing actuals to appear to be on average \$75K behind budget in relation to street lighting (until the following June, when actuals will catch up to budget). Coupled with this there have been delays in receiving the accounts for parks & reserves from Synergy, due to system issues at their end (along with a number of other electricity accounts). With no accruals on a monthly basis, this also causes what appears to be an under-spend against the budget. Pending resolution of the system issues at Synergy, this should largely rectify itself in coming months as the billing cycles re-align. This is demonstrated by a reduction in the YTD variance by \$27K in October.

Underspent by \$147K compared to the YTD budget of \$744K, due to delays in finalising the WorkCare Workers Compensation policy and paying the outstanding premiums totaling \$179K.

\$918K under the budget YTD. The main contributing items are listed below:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Finance and Corporate Services</u>		169,066	252,079	83,013	32.9%	13,468
10000	Members of Council	128,766	181,530	52,764	29.1%	6,457
Timing variances exist in relation to the payment of elected member allowances and reimbursements. As per previous commentary some of this is related to sitting fees being paid in arrears with a double payment in June. This makes up approx. \$30K of the variance. Additionally the number and timing of expense reimbursements are difficult to predict when budgeting and so timing variances arise through the year, these make up just under \$20K of the variance, with a further \$3K related to no expenditure YTD against the council holding account.						
<u>Community and Commercial Services</u>		426,088	1,139,544	713,456	62.6%	213,365
10536	School Chaplaincy Programs	41,400	-	(41,400)	(100.0%)	-
Historically Youthcare invoices the City in the 2 nd half of the year, but this year invoiced earlier than budgeted.						
10547	Iron Man	-	200,000	200,000	100.0%	200,000
Ironman has been cancelled for this year and hence the funds will not be expended and there is likely to be a report to MERG/Council before the end of the FY to reallocate the funds						
10567	CinefestOZ	-	120,000	120,000	100.0%	-
YTD variance is due to the CinefestOZ sponsorship amount being incorrectly paid out of 10530 (a request will be made to journal funds from 10530 to this account to correct the error). Further, the sponsorship contract was varied due to change in format as a result of COVID (C2009/110) - \$80k paid in 2020/21 with the balance (\$38k) carried over to be paid in addition to 2021/22 MYA.						
11151	Airport Operations	76	413,877	413,801	100.0%	(24)
Airport Operations include the Airline Attraction and marketing activities for RPT services which have not commenced due to COVID.						
<u>Planning and Development Services</u>		16,848	68,831	51,983	75.5%	27,234
10820	Strategic Planning	206	28,332	28,126	99.3%	28,083
Budget for the City's contribution to Peron Naturaliste Partnership 2020/21 was processed in October, when actual payment was made in November. This variance will be offset within the November FAS.						

<i>Engineering and Works Services</i>		34,223	97,693	63,470	65.0%	64,842
B1223	Micro Brewery - Public Ablution	-	60,000	60,000	100.0%	60,000
The City's contributions to the construction of these ablutions is at the request of the Geographe Bay Brewing Company, following practical completion of the public amenities. These have been completed, but GBBC have not as yet requested a release of these funds.						

5. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$1M is mainly due to the items in the table below. It should be noted that any variance in this area will approximately correlate to an offsetting variance in a capital project tied to this funding source. This can be seen in the section below that outlines the capital expenditure variances.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<i>Engineering and Works Services</i>		2,787,732	3,833,688	(1,045,956)	(27.3%)	(3,395,840)
B9407	Busselton Senior Citizens – Developer Cont. Utilised	595,306	162,479	432,827	266.4%	199,369
B9591	Performing Arts Convention Centre – Developer Cont. Utilised	-	1,000,000	(1,000,000)	(100.0%)	(1,000,000)
C0059	Dunsborough Yacht Club Carpark – Developer Cont.	60,000	-	60,000	100.0%	-
F1002	Dual Use Path - Dunsborough to Busselton – State Capital Grant	64,000	-	64,000	100.0%	64,000
F1022	Buayanyup Drain Shared Path – State Capital Grant	-	106,668	(106,668)	(100.0%)	(106,668)
S0005	Ludlow Hithergreen Road Second Coat Seal – MR Capital Grant	180,000	150,000	30,000	20.0%	(150,000)
S0048	Bussell Highway - Developer Cont. Utilised	200,000	166,668	33,332	20.0%	(166,668)
S0070	Peel & Queen Street Roundabout Service Relocation – Developer Cont. Utilised	120,000	240,000	(120,000)	(50.0%)	(240,000)
S0073	Gale Road Rural Reconstruction – Federal Capital Grant	379,616	457,496	(77,880)	(17.0%)	(457,496)
S0075	Local Road and Community Infrastructure Program – Federal Capital Grant	480,935	240,468	240,467	100.0%	(240,468)
T0019	Wonnerup South Road - Reconstruct and Widening (narrow seal) – RTR Capital Grant	-	149,333	(149,333)	(100.0%)	(149,333)
T0020	Capel Tutunup Road – RTR Capital Grant	-	475,576	(475,576)	(100.0%)	(475,576)

6. Capital Expenditure

As at 31 October 2020, there is an underspend variance of 54.6% or \$7.4M in total capital expenditure, with YTD actual at \$6.2M against the YTD amended budget of \$13.6M. A portion of this positive underspend variance is offset by the negative variance in Non-operating Grants, Contributions & Subsidies discussed above, with the remainder offset by the negative variances in Transfers From Reserves related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<u>Buildings</u>		1,592,674	2,307,565	714,891	31.0%	451,284
B9516	Busselton Library Upgrade	278,300	452,000	173,700	38.4%	122,422
Project was underspent due to mid-June 2020 contract award which occurred later than expected. Works were completed in October, however the final claim was not received until November and is currently being processed.						
B9300	Aged Housing Capital Improvements – Winderlup	-	26,400	26,400	100.0%	6,600
Works proposed are to separate power and drainage servicing Winderlup Court and Winderlup Villas. The power requirements will not be triggered until the new conditional land title lot is created. Upgrade and separation of drainage is planned to occur this f/y as the infrastructure is damaged.						
B9302	Aged Housing Capital Improvements - Winderlup Court (City)	-	52,000	52,000	100.0%	52,000
Works proposed are to separate power and drainage servicing Winderlup Court and Winderlup Villas. The power requirements will not be triggered until the new conditional land title lot is created. Upgrade and separation of drainage is planned to occur this f/y as the infrastructure is damaged.						
B9407	Busselton Senior Citizens	594,278	738,128	143,850	19.5%	184,748
Works were completed in September. The savings against budget are being reviewed for potential use on roof replacement and carpark works.						
B9591	Performing Arts Convention Centre	602,346	719,125	116,779	16.2%	43,705
Regional Growth Fund milestones are under review pending funding extension confirmation. Design contract program extension pending. Budgeted cash flow is under review on this basis.						
B9596	GLC Building Improvements	2,564	163,884	161,320	98.4%	40,971
Carried over works from the prior year. Works scheduled to be completed in November 2020.						
B9606	King Street Toilets	48,647	15,344	(33,303)	(217.0%)	3,571
Works completed, however budget has been spread over a longer time period.						
<u>Plant & Equipment</u>		205,528	530,448	324,920	61.3%	146,362
10810	Statutory Planning	-	35,000	35,000	100.0%	-
Vehicle not yet ordered – awaiting confirmation of government pricing. Delays in delivery are due to the high demand currently being experienced by dealers due to the government’s stimulus package in concurrence with supply chain restrictions due to COVID.						
10920	Environmental Health Services Administration	-	35,000	35,000	100.0%	-
Vehicle ordered, not yet delivered. Reasoning per above.						
10950	Animal Control	-	50,000	50,000	100.0%	50,000
Vehicle ordered, due to be delivered 19/11/2020.						

7. Proceeds From Sale of Assets

YTD proceeds from sale of assets is \$140K behind budget due to delays in delivery of acquisitions. Also, potential income from sales proceeds have been hampered by the pandemic. Aside from a significantly reduced capital replacement program in both light vehicles and heavy plant items, the existing ones that were due to be replaced have been retained in service to maintain operational requirements.

8. Transfer to Restricted Assets

There is a YTD variance in transfers to restricted assets of \$1.9M more than amended budget. Grant funding received from Federal Government for "Drought Communities Program" of \$500k (attributable to CC C3223 Dunsborough Non-Potable Water Network). The funding was received in September whereas budget projected allocation was in June. It was anticipated that the expenditure would be incurred in June, hence the funding timing projections followed.

Developer contributions and bonds are inherently hard to predict and budget for. An annual amount of \$50K spread evenly over 12 months was budgeted, however, over \$1.392m has been received YTD October the bulk of which are for road works bonds (\$1.068m).

9. Transfer from Restricted Assets

YTD there has been \$59K transferred from restricted assets into Muni. This was mainly attributable to refunds of road work bonds of \$44k, refund of hall deposits \$9k and other refunds of \$6k.

10. Transfer from Reserves

There is a YTD variance in Transfers from Reserves of \$236K less than amended budget. The following planned expenditures, funded from reserves, had not yet occurred by the end of October:

- \$15K for the purchase of a Mule for the Busselton Jetty;
- \$20K for purchase of furniture and equipment for the GLC and \$10k for Art Geo's Art Awards;
- \$143K for purchase of eight items of plant and equipment;
- \$12K relating to a transfer from the Long Service Leave reserve upon retirement of a long serving employee; and
- \$36K relating to the purchase of generators for waste services.

Once these purchases have been made, a subsequent recoup will be processed.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 October 2020, the value of the City's invested funds remained steady at \$89.29M.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained unchanged at 6.0M.

During the month of October three term deposits totalling the amount of \$5.5M matured. Existing deposits were renewed for a further 131 days at 1.61% on average.

The official cash rate remains steady for the month of October at 0.25% but has dropped to 0.10% in November. This will have a strong impact on the City's interest earnings for the foreseeable future.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during October 2020 are provided below to ensure there is appropriate oversight and awareness.

Date	\$ Amount	Payee	Description
3/10/2020	95.00	THE GOOSE BEACH BAR BUSSELTON	RCAWA MEETING -LUNCH
15/10/2020	10.50	SWAN TAXIS 13 13 30 VICTORIA PARK	RCAWA MEETING -TAXI
15/10/2020	185.58	QT PERTH PERTH	ACCOMMODATION - RCAWA MEETING
15/10/2020	185.58	QT PERTH PERTH	ACCOMMODATION - RCAWA MEETING
16/10/2020	39.42	QT PERTH PERTH	RCAWA MEETING -REFRESHMENTS
16/10/2020	19.18	CPP PIER STREET PERTH	RCAWA MEETING -PARKING
17/10/2020	21.26	WILSON PARKING AUSTRAL PERTH	RCAWA MEETING -PARKING
	556.52		

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

Budget timings remain affected by COVID impacts and are gradually being re-aligned. As at 31 October 2020, the City's net current position stands at \$39.2M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

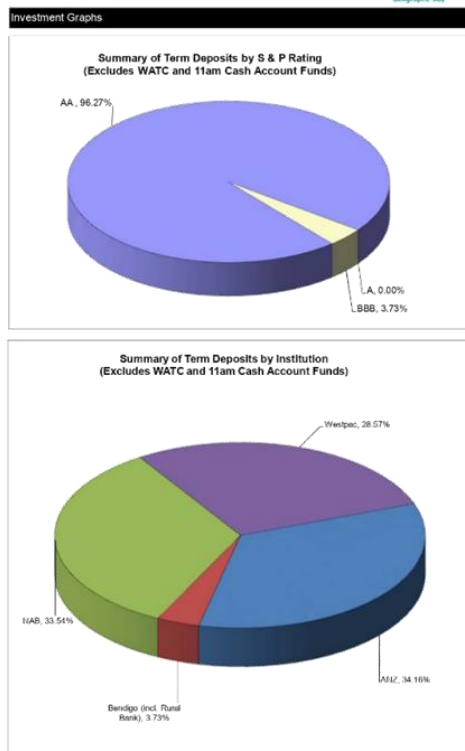
Not applicable.



CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of October 2020



11am Bank Account				As at 31 October 2020	
INSTITUTION				RATE	AMOUNT
ANZ 11am At Call Deposit				0.15%	\$ 6,000,000
Term Deposits - Miscellaneous Funds				As at 31 October 2020	
INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	153	25-Nov-20	0.82%	\$ 2,000,000
NAB	AA	120	06-Nov-20	0.85%	\$ 2,000,000
Westpac	AA	91	06-Dec-20	0.54%	\$ 5,000,000
NAB	AA	150	19-Dec-20	0.82%	\$ 2,000,000
Bendigo	BBB	119	23-Dec-20	0.80%	\$ 3,000,000
NAB	AA	90	06-Jan-21	0.58%	\$ 2,000,000
NAB	AA	150	07-Jan-21	0.75%	\$ 3,000,000
Westpac	AA	153	17-Jan-21	0.66%	\$ 1,500,000
ANZ	AA	153	24-Jan-21	0.81%	\$ 3,000,000
NAB	AA	151	08-Feb-21	0.70%	\$ 3,000,000
ANZ	AA	153	10-Feb-21	0.78%	\$ 2,000,000
Westpac	AA	215	24-Feb-21	0.70%	\$ 3,000,000
ANZ	AA	153	24-Feb-21	0.73%	\$ 3,000,000
Westpac	AA	92	12-Jan-21	0.53%	\$ 2,000,000
NAB	AA	180	09-Mar-21	0.70%	\$ 3,000,000
ANZ	AA	181	10-Mar-21	0.80%	\$ 2,000,000
NAB	AA	270	21-Mar-21	0.92%	\$ 4,000,000
Westpac	AA	212	24-Mar-21	0.70%	\$ 2,000,000
NAB	AA	271	29-Mar-21	0.90%	\$ 4,000,000
NAB	AA	210	08-Apr-21	0.70%	\$ 4,000,000
ANZ	AA	214	12-Apr-21	0.81%	\$ 2,000,000
ANZ	AA	243	15-Apr-21	0.86%	\$ 3,500,000
ANZ	AA	274	25-Apr-21	0.89%	\$ 4,000,000
Westpac	AA	212	29-Apr-21	0.60%	\$ 4,000,000
ANZ	AA	242	10-May-21	0.82%	\$ 3,000,000
Westpac	AA	212	22-May-21	0.50%	\$ 1,500,000
ANZ	AA	273	10-Jun-21	0.82%	\$ 3,000,000
WBC	AA	365	10-Sep-21	0.70%	\$ 4,000,000
Total of Term Deposits					\$ 80,500,000
Weighted Average Annual Rate of Return					0.74%



Airport Redevelopment Funds					As at 31 October 2020
WA Treasury Corp. - Overnight Cash Deposit Facility			0.20%	\$ 1,638,207	
WA Treasury Corp. - State Bonds	02-Sep-19		Matured		
Total of Airport Redevelopment Funds - WATC				\$ 1,638,207	
Total of Airport Redevelopment Funds - Bank Term Deposits				Nil	
				\$0	
ANZ Cash Account	AA	NA	NA	0.15%	
				\$ 1,158,221	
Total of Airport Redevelopment Funds - Other				\$ 1,158,221	
Total of Airport Redevelopment Funds				\$ 2,796,428	
Interest Received 2015/16				\$ 609,666	
Interest Received 2016/17				\$ 1,158,623	
Interest Received 2017/18				\$ 631,835	
Interest Received 2018/19				\$ 121,836	
Interest Received 2019/20				\$ 43,093	
Interest Received 2020/21				\$ 1,406	
Interest Accrued but not yet Received				\$ 278	
Total Interest Airport Funds (Non-Reserve) at month's end				\$ 2,566,738	
Interest Transferred out and held in City Reserve Account 136				\$ 1,085,630	
Interest Transferred out to Municipal Funds				\$ 24,216	
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136				\$ 74,597	

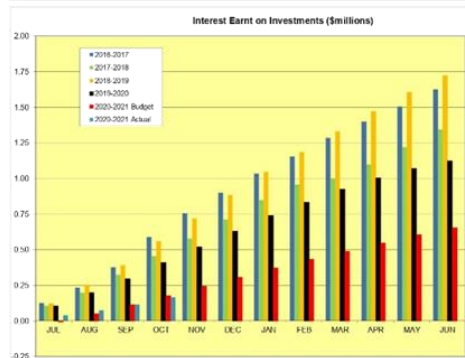
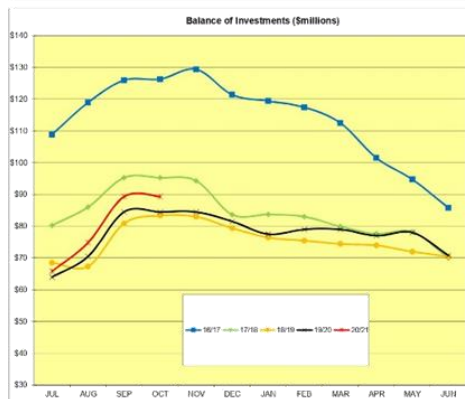
(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2020	As at 31 October 2020
11am Bank Account	\$ 5,000,000	\$ 13,500,000	\$ 6,000,000
Term Deposits - Misc. Funds	\$ 74,500,000	\$ 54,500,000	\$ 80,500,000
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 4,975,742	\$ 1,637,382	\$ 1,638,207
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 2,785	\$ 1,158,221	\$ 1,158,221
Total of all Investments Held	\$ 84,478,527	\$ 70,795,602	\$ 89,296,428
TOTAL INTEREST RECEIVED AND ACCRUED	\$ 408,129	\$ 1,123,760	\$ 164,189
INTEREST BUDGET	\$ 377,405	\$ 1,480,000	\$ 176,928

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218		
1. All funds are to be invested within legislative limits.	Fully Compliant	
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant	
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant	
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant	



City of Busselton

Statement of Financial Activity

Year to Date As At 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2020/21 YTD Bud (A) Variance %
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	52,150,085	52,279,978	52,279,978	52,759,360	52,759,360	-0.25%
Operating Grants, Subsidies and Contributions	1,553,116	1,432,840	1,248,044	4,819,786	4,454,801	8.39%
Fees & Charges	9,588,593	9,783,277	9,813,402	16,398,638	16,398,638	-1.99%
Other Revenue	135,180	115,891	115,891	424,730	424,730	16.64%
Interest Earnings	503,157	464,128	464,128	1,046,684	1,046,684	8.41%
	63,930,131	64,076,114	63,921,443	75,449,198	75,084,213	-0.23%
Expenses from Ordinary Activities						
Employee Costs	(9,920,715)	(10,934,991)	(10,934,991)	(33,604,206)	(33,604,206)	9.28%
Materials & Contracts	(4,396,614)	(6,138,202)	(6,169,151)	(18,710,746)	(18,710,746)	28.37%
Utilities (Gas, Electricity, Water etc)	(817,170)	(930,874)	(930,874)	(2,770,956)	(2,770,956)	12.21%
Depreciation on non current assets	(8,036,186)	(8,046,696)	(8,046,696)	(24,050,074)	(24,050,074)	0.13%
Insurance Expenses	(595,730)	(744,378)	(744,378)	(770,664)	(770,664)	19.97%
Other Expenditure	(686,189)	(1,604,135)	(1,639,865)	(5,236,779)	(5,236,779)	57.22%
Allocations	280,166	808,455	808,455	2,425,700	2,425,700	65.35%
	(24,172,438)	(27,590,821)	(27,657,500)	(82,717,725)	(82,717,725)	12.39%
Borrowings Cost Expense						
Interest Expenses	(378,669)	(388,114)	(388,114)	(1,301,926)	(1,301,926)	2.43%
	(378,669)	(388,114)	(388,114)	(1,301,926)	(1,301,926)	2.43%
Non-Operating Grants, Subsidies and Contributions	2,798,325	3,814,724	3,665,391	29,904,462	29,090,854	-26.64%
Profit on Asset Disposals	(10,232)	5,193	5,193	19,193	19,193	-297.04%
Loss on Asset Disposals	(1,894)	(43,874)	(43,874)	(90,673)	(90,673)	95.68%
	2,786,199	3,776,043	3,626,710	29,832,982	29,019,374	-26.21%
Net Result	42,165,223	39,873,221	39,502,539	21,262,529	20,083,936	5.75%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	8,036,186	8,046,696	8,046,696	24,050,074	24,050,074	
Donated Assets	0	0	0	(6,597,200)	(6,597,200)	
(Profit)/Loss on Sale of Assets	12,126	38,681	38,681	71,480	71,480	
Allocations & Other Adjustments	207,490	0	0	0	0	
Deferred Pensioner Movements (Non-current)	12,605	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	1,333,285	0	0	0	0	
Future Obligations Net Movements (NC)	785,099	221,740	221,740	(4,909,897)	(4,909,897)	
Capital Revenue & (Expenditure)						
Land & Buildings	(1,604,774)	(2,332,565)	(5,737,363)	(17,454,059)	(17,454,059)	31.20%
Plant & Equipment	(205,528)	(530,448)	(530,448)	(2,510,340)	(2,510,340)	61.25%
Furniture & Equipment	(30,852)	(80,755)	(178,756)	(461,088)	(461,088)	61.80%
Infrastructure	(4,331,091)	(10,640,296)	(10,609,490)	(35,785,600)	(33,943,507)	59.30%
Right of Use Assets						
Proceeds from Sale of Assets	121,925	261,500	261,500	581,500	581,500	-53.37%
Proceeds from New Loans	0	0	0	7,700,000	7,700,000	0.00%
Self Supporting Loans - Repayment of Principal	26,630	14,654	14,654	76,082	76,082	81.72%
Total Loan Repayments - Principal	(1,010,822)	(1,000,712)	(1,000,712)	(3,202,662)	(3,202,662)	-1.01%
Repayment Capital Lease	(238,323)	(260,950)	(260,950)	(521,900)	(521,900)	8.67%
Advances to Community Groups	0	0	0	(200,000)	(200,000)	0.00%
Transfer to Restricted Assets	(1,900,241)	(18,336)	(18,336)	(62,750)	(62,750)	-10263.45%
Transfer from Restricted Assets	59,012	0	0	2,747,074	2,747,074	0.00%
Transfer to Reserves	(6,175,357)	(6,202,840)	(6,202,840)	(20,025,834)	(20,025,834)	0.44%
Transfer from Reserves	1,462,052	1,698,005	1,698,005	34,768,797	34,105,297	-13.90%
Opening Funds Surplus/ (Deficit)	473,794	473,793	473,793	473,794	473,794	
Net Current Position - Surplus / (Deficit)	39,198,438	29,561,388	25,718,713	0	0	

City of Busselton

Net Current Position

Year to Date As At 31 October 2020

	2020/21 Actual	2020/21 Amended Budget	2020/21 Original Budget	2019/20 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	19,735,138	1,121,325	1,121,325	1,595,119
Cash - Restricted	75,460,721	51,418,897	52,142,397	68,906,185
Sundry Debtors	699,456	2,000,000	2,000,000	2,122,414
Rates Outstanding - General	21,476,782	1,500,000	1,500,000	1,506,931
Stock on Hand	16,543	25,802	25,802	25,802
	<u>117,388,639</u>	<u>56,066,024</u>	<u>56,789,524</u>	<u>74,156,451</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,729,480	4,647,127	4,647,127	4,776,472
Performance Bonds	3,798,760	2,465,476	2,465,476	2,465,476
	<u>6,528,240</u>	<u>7,112,603</u>	<u>7,112,603</u>	<u>7,241,948</u>
Current Position (inclusive of Restricted Funds)	110,860,399	48,953,421	49,676,921	66,914,504
Add: Cash Backed Liabilities (Deposits & Bonds)	3,798,760	2,465,476	2,465,476	2,465,476
Less: Cash - Restricted Funds	(75,460,721)	(51,418,897)	(52,142,397)	(68,906,185)
NET CURRENT ASSET POSITION	<u>39,198,438</u>	<u>(0)</u>	<u>0</u>	<u>473,794</u>

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 October 2020

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	12,100	25,000	25,000	150,000	150,000	-51.60%
	12,100	25,000	25,000	150,000	150,000	-51.60%
Buildings						
Major Projects						
Major Project - Library Expansion						
B9516 Busselton Library Upgrade	278,300	452,000	212,498	608,000	608,000	-38.43%
	278,300	452,000	212,498	608,000	608,000	-38.43%
Major Project - Administration Building						
B9010 Civic and Administration Centre Minor Upgrades	3,030	2,416	2,416	7,248	7,248	25.43%
	3,030	2,416	2,416	7,248	7,248	25.43%
Buildings (Other)						
B9300 Aged Housing Capital Improvements - Winderlup	0	26,400	26,400	80,000	80,000	-100.00%
B9301 Aged Housing Capital Improvements - Harris Road	26,082	20,000	20,000	60,000	60,000	30.41%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	0	52,000	52,000	52,000	52,000	-100.00%
B9407 Busselton Senior Citizens	594,278	738,128	354,363	738,128	738,128	-19.49%
B9534 Community Resource Centre	5,750	0	0	50,000	50,000	0.00%
B9556 NCC Upgrade	0	0	0	130,000	130,000	0.00%
B9558 Churchill Park - Change Room Refurbishment	0	21,000	21,000	21,000	21,000	-100.00%
B9591 Performing Arts Convention Centre	602,346	719,125	4,747,190	14,246,200	14,246,200	-16.24%
B9596 GLC Building Improvements	2,564	163,884	163,884	491,657	491,657	-98.44%
B9605 Energy Efficiency Initiatives (Various Buildings)	0	0	0	103,000	103,000	0.00%
B9606 King Street Toilets	48,647	15,344	15,344	46,026	46,026	217.04%
B9607 General Buildings Asset Renewal Allocation (Various Building)	32,262	50,000	50,000	150,000	150,000	-35.48%
B9608 Demolition Allocation (Various Buildings)	2,011	0	0	25,000	25,000	0.00%
B9610 Old Butter Factory	(6,593)	0	0	0	0	0.00%
B9611 Smiths Beach New Public Toilet	398	0	0	200,000	200,000	0.00%
B9612 Churchill Park Renew Sports Lights	0	0	0	140,000	140,000	0.00%
B9613 GLC CCTV Installation	0	18,000	18,000	18,000	18,000	-100.00%
B9711 Busselton Airport - Building	0	15,000	15,000	15,000	15,000	-100.00%
B9717 Airport Construction, Existing Terminal Upgrade	0	14,268	14,268	42,800	42,800	-100.00%
B9809 Busselton Jetty Tourist Park Compliance Works	3,600	0	0	80,000	80,000	0.00%
	1,311,344	1,853,149	5,497,449	16,688,811	16,688,811	-29.24%
Total Buildings	1,592,674	2,307,565	5,712,363	17,304,059	17,304,059	-30.98%
Plant & Equipment						
10100 Finance & Corporate Services Support	0	0	0	50,000	50,000	0.00%
10372 Dunsborough Cemetery	0	10,000	10,000	20,000	20,000	-100.00%
10810 Statutory Planning	0	35,000	35,000	35,000	35,000	-100.00%
10920 Environmental Health Services Administration	0	35,000	35,000	35,000	35,000	-100.00%
10950 Animal Control	0	50,000	50,000	50,000	50,000	-100.00%
10980 Other Law, Order & Public Safety	0	50,000	50,000	50,000	50,000	-100.00%
11151 Airport Operations	0	0	0	40,000	40,000	0.00%
11156 Airport Development Operations	166,365	94,368	94,368	283,100	283,100	76.29%
11160 Busselton Jetty	0	15,000	15,000	15,000	15,000	-100.00%
11401 Transport - Workshop	10,410	30,000	30,000	30,000	30,000	-65.30%
11402 Plant Purchases (P10)	0	40,000	40,000	1,420,000	1,420,000	-100.00%

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 October 2020

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
11403 Plant Purchases (P11)	0	80,000	80,000	205,000	205,000	-100.00%
11404 Plant Purchases (P12)	0	10,000	10,000	114,000	114,000	-100.00%
11406 Plant Purchases (P14)	18,160	7,748	7,748	23,240	23,240	134.38%
11407 P&E - P&G Smart Technologies	0	33,332	33,332	100,000	100,000	-100.00%
11500 Operations Services Administration	0	40,000	40,000	40,000	40,000	-100.00%
B1025 Yallingup Coastal Bushfire Brigade	10,592	0	0	0	0	0.00%
	205,528	530,448	530,448	2,510,340	2,510,340	-61.25%
Furniture & Office Equipment						
10250 Information & Communication Technology Services	30,852	47,755	145,756	407,088	407,088	-35.39%
10590 Naturaliste Community Centre	0	3,000	3,000	12,000	12,000	-100.00%
10591 Geographe Leisure Centre	0	20,000	20,000	20,000	20,000	-100.00%
10625 Art Geo Administration	0	10,000	10,000	10,000	10,000	-100.00%
10900 Cultural Planning	0	0	0	12,000	12,000	0.00%
	30,852	80,755	178,756	461,088	461,088	-61.80%
Sub-Total Property, Plant & Equipment	1,841,154	2,943,768	6,446,567	20,425,487	20,425,487	-37.46%
>> Infrastructure						
Roads						
S0005 Ludlow Hithergreen Road - Second Coat Seal	1,886	225,004	225,004	675,000	675,000	-99.16%
S0048 Bussell Highway	0	249,992	249,992	750,000	750,000	-100.00%
S0070 Peel & Queen Street Roundabout Service Relocation	63,180	150,000	150,000	1,200,000	450,000	-57.88%
S0072 Kaloorup Road - Reconstruct and Seal Shoulders	0	136,668	136,668	410,000	410,000	-100.00%
S0073 Gale Road Rural Reconstruction	5,054	479,000	479,000	1,437,000	1,437,000	-98.94%
S0074 Causeway Road Duplication	840,618	1,595,468	1,595,468	2,286,000	2,286,000	-47.31%
S0075 Local Road and Community Infrastructure Program	32,744	320,624	320,624	961,870	961,870	-89.79%
S0076 Kaloorup Road (Stage 1)	0	0	0	400,500	0	0.00%
S0321 Yoongarillup Road - Second Coat Seal	0	46,336	46,336	139,000	139,000	-100.00%
S0323 Piggot Road - Second Coat Seal	0	4,332	4,332	13,000	13,000	-100.00%
S0328 Wonnerup South Road Second Coat Seal	0	24,000	24,000	72,000	72,000	-100.00%
S0329 Georgette Street Reconstruction	109	46,676	46,676	140,000	140,000	-99.77%
S0330 Hakea Way Asphalt Overlay	226	28,300	28,300	85,000	85,000	-99.20%
T0019 Wonnerup South Road - Reconstruct and Widening (narrow seal)	102,945	149,333	0	448,000	0	-31.06%
T0020 Capel Tutunup Road	3,668	505,004	505,004	1,515,000	1,515,000	-99.27%
T0086 Yoongarillup Road - Reconstruct & Widen (Western Section)	168,231	141,968	141,968	425,917	425,917	18.50%
V0002 Eastern Link - Busselton Traffic Study	412,622	541,750	541,750	541,750	541,750	-23.84%
V0006 Eastern Link - Causeway Road Service Relocations	170,051	200,000	200,000	200,000	200,000	-14.97%
W0015 Gale Road - Reconstruction (50% Council)	271	10,000	10,000	30,000	30,000	-97.29%
W0032 Chamber Road	0	8,016	8,016	24,000	24,000	-100.00%
W0044 Brash Road Yallingup	0	18,336	18,336	55,000	55,000	-100.00%
W0067 Ford Road Reconstruct and Asphalt Overlay	246	20,000	20,000	75,600	75,600	-98.77%
W0084 Vasse Yallingup Siding Road	595	0	0	0	0	0.00%
W0108 Yelverton Road	143	38,684	38,684	116,000	116,000	-99.63%
W0121 Geographe Bay Road Quindalup	62,416	243,340	243,340	990,000	730,000	-74.35%
W0176 Signage (Alternate CBD Entry)	18,883	16,000	16,000	16,000	16,000	18.02%
W0201 McDonald Rd Gravel Resheet Sil 1.40 - 2.49	0	19,336	19,336	58,000	58,000	-100.00%
W0231 Carey Street - Asphalt Overlay & Kerb	179,166	63,060	63,060	189,179	189,179	184.12%
W0232 Stanley Street - Asphalt Overlay, Kerbing & Parking	0	49,020	49,020	147,000	147,000	-100.00%
W0234 King Street - Reconstruction, Drainage & Asphalt Overlay	133	0	0	0	0	0.00%
W0240 Metricup Yelverton Road - Gravel Resheet	0	16,652	16,652	50,000	50,000	-100.00%
W0243 Alfred Road - Gravel Resheet	0	16,652	16,652	50,000	50,000	-100.00%
W0244 Koorabin Drive - Reconstruction & Intersection	0	48,000	48,000	144,000	144,000	-100.00%
W0246 Barnard Park East Foreshore Stage 2 Capital Works	0	203,000	203,000	203,000	203,000	-100.00%
W0247 Harvest Road Asphalt Overlay Kerb & Footpath	0	106,668	106,668	320,000	320,000	-100.00%
W0248 Boyle Street Asphalt Overlay	3,379	40,000	40,000	120,000	120,000	-91.55%
W0249 Chloe Court Asphalt Overlay	305	40,000	40,000	120,000	120,000	-99.24%
W0253 Egret Close Asphalt Overlay	208	21,668	21,668	65,000	65,000	-99.04%
W0254 Bird Crescent Asphalt Overlay	98	4,664	4,664	14,000	14,000	-97.90%
W0255 Donnelly Court Reseal	441	9,988	9,988	30,000	30,000	-95.58%

City of Busselton**Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 31 October 2020**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
W0258 Jingle Place Reconstruction	502	23,332	23,332	70,000	70,000	-97.85%
W0259 Clinker Drive Roundabout Reconstruction	90	5,020	5,020	15,000	15,000	-98.20%
W0260 Sanson Road Resheet	0	4,016	4,016	12,000	12,000	-100.00%
W0261 Treemartin Road Resheet	0	9,336	9,336	28,000	28,000	-100.00%
W0262 Yallingup Siding Road Resheet	0	17,664	17,664	53,000	53,000	-100.00%
W0263 Marybrook Road Resheet	0	8,016	8,016	24,000	24,000	-100.00%
W0264 Caves Road - Median Crossing	0	8,168	8,168	24,500	24,500	-100.00%
W0265 Seascope Rise - Road Safety Upgrade	0	78,332	78,332	235,000	235,000	-100.00%
W0266 Layman Road Pull Over Bay	0	10,000	10,000	30,000	30,000	-100.00%
W0267 Road Safety Signage Infrastructure	4,995	0	0	117,985	0	0.00%
	2,073,206	6,001,423	5,852,090	15,126,301	13,149,816	-65.45%
Bridges						
A0014 Bussell Highway - 0241	0	248,000	248,000	744,000	744,000	-100.00%
A0022 Yallingup Beach Road Bridge - 3347	0	233,332	233,332	700,000	700,000	-100.00%
A0023 Kaloorup Road Bridge - 3381	0	46,000	46,000	138,000	138,000	-100.00%
A0024 Boallia Road Bridge - 4854	0	46,000	46,000	138,000	138,000	-100.00%
A0025 Tuart Drive Bridge 0238	34	0	0	567,000	567,000	0.00%
	34	573,332	573,332	2,287,000	2,287,000	-99.99%
Car Parks						
C0043 Administration Building Carpark	0	25,000	25,000	100,000	100,000	-100.00%
C0044 Meelup Coastal Nodes - Carpark upgrade	21,648	6,864	6,864	20,595	20,595	215.38%
C0050 Forth Street Groyne Carpark - Formalise and Seal	0	18,200	18,200	54,600	54,600	-100.00%
C0051 Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	0	66,668	66,668	200,000	200,000	-100.00%
C0052 Vasse Kaloorup Oval Carpark Development	51,625	18,092	18,092	54,270	54,270	185.35%
C0053 Car Parking - Rear of Hotel Site 1	312,621	174,160	174,160	522,480	522,480	79.50%
C0054 Barnard East Car Parking	0	26,244	26,244	78,730	78,730	-100.00%
C0055 Barnard Park East Foreshore Car Parking	0	80,000	80,000	310,000	310,000	-100.00%
C0057 Baudin Memorial Carpark	0	28,012	28,012	84,000	84,000	-100.00%
C0058 Eagle Bay Carpark	1,540	28,012	28,012	84,000	84,000	-94.50%
C0059 Dunsborough Yacht Club Carpark	326	80,000	80,000	160,000	160,000	-99.59%
C0060 King Street Carpark Reconstruction	52,127	140,000	140,000	140,000	140,000	-62.77%
	439,887	691,252	691,252	1,808,675	1,808,675	-36.36%
Footpath and Cycleways						
F0002 Bussell Highway - Novacare link to Broadwater Shops	16,153	7,500	7,500	15,000	15,000	115.37%
F0066 Bussell Highway Footpath Sections	0	35,000	35,000	143,000	143,000	-100.00%
F0067 Beach Road Dunsborough Footpath	1,417	68,668	68,668	206,000	206,000	-97.94%
F0084 Thompson Way - New Path	1,079	2,616	2,616	7,848	7,848	-58.75%
F0089 Barnard East Footpaths	878	30,412	30,412	91,240	91,240	-97.11%
F0090 DAIP - Disability Access	0	8,220	8,220	24,657	24,657	-100.00%
F0092 Acorn Place	0	13,336	13,336	40,000	40,000	-100.00%
F0093 Webb Street	15,909	15,180	15,180	45,500	45,500	4.80%
F0094 Georgette Street	0	10,504	10,504	31,500	31,500	-100.00%
F0095 Fern Road	227	15,004	15,004	45,000	45,000	-98.49%
F0096 Stanley Place	218	3,336	3,336	10,000	10,000	-93.47%
F0098 Dunsborough Centennial Park Project	0	33,332	33,332	100,000	100,000	-100.00%
F0100 Micro Brewery - Footpath and Landscaping	65,762	0	0	170,000	170,000	0.00%
F0101 Yalyalup Pump Track & Temporary Toilet	0	0	0	150,000	150,000	0.00%
F1005 End of Trip Facilities for Cyclists	284	10,000	10,000	20,000	20,000	-97.16%
F1022 Buayanup Drain Shared Path	2,250	213,332	213,332	640,000	640,000	-98.95%
	104,176	466,440	466,440	1,739,745	1,739,745	-77.67%
Parks, Gardens and Reserves						
C1012 Townscape Street Furniture Replacement - Busselton	0	3,332	3,332	10,000	10,000	-100.00%
C1026 Townscape Works Dunsborough	253	50,000	50,000	150,000	150,000	-99.49%
C1511 RBFS Various Grant Applications	0	12,500	12,500	50,000	50,000	-100.00%
C1604 Pioneer Cemetery Infrastructure Upgrades	0	41,125	41,125	41,125	41,125	-100.00%
C1605 Busselton Cemetery Infrastructure Upgrades	4,214	23,332	23,332	80,000	80,000	-81.94%
C1609 Pioneer Cemetery - Implement Conservation Plan	1,917	6,668	6,668	20,000	20,000	-71.26%
C1753 Eagle Bay Viewing Platform	0	0	0	95,458	95,458	0.00%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	66,219	15,860	15,860	47,582	47,582	317.52%
C2006 Depot Washdown Facility Upgrades	0	27,500	27,500	82,500	82,500	-100.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 October 2020

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
C2504 Groyne Construction	44,270	17,168	17,168	51,500	51,500	157.86%
C2512 Sand Re-Nourishment	25,712	41,500	41,500	124,500	124,500	-38.04%
C2520 Coastal Protection Works	17,898	15,000	15,000	45,000	45,000	19.32%
C2526 Baudin/ Wonerup Groynes	28,558	0	0	25,000	25,000	0.00%
C2527 Storm Damage Renewal of Infrastructure	0	12,364	12,364	37,090	37,090	-100.00%
C2528 Craig Street Groyne and Sea Wall	0	150,000	150,000	660,000	660,000	-100.00%
C3006 Playgrounds General - Replacement of playground equipment	781	8,332	8,332	25,000	25,000	-90.63%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	8,336	8,336	25,000	25,000	-100.00%
C3048 BBQ Placement and Replacement	2,253	0	0	15,000	15,000	0.00%
C3094 Busselton Foreshore - Stage 3	0	31,812	31,812	55,436	55,436	-100.00%
C3103 Youth Skate Park	0	5,000	5,000	15,000	15,000	-100.00%
C3112 Busselton Foreshore - Exercise Equipment	0	54,650	54,650	217,650	217,650	-100.00%
C3113 Busselton Tennis Club - Infrastructure	32,131	15,912	15,912	47,739	47,739	101.93%
C3116 Dawson Park (Mcintyre St Pos)	0	110,000	110,000	187,467	110,000	-100.00%
C3122 Rails to Trails - Continuation of Implementation Plan	27,766	33,332	33,332	100,000	100,000	-16.70%
C3136 Vasse Oval Kaloorup - Grassing of Existing Oval	1,676	10,000	10,000	30,000	30,000	-83.24%
C3145 Churchill Park	74,624	73,332	73,332	220,000	220,000	1.76%
C3146 Dunsborough Town Centre/ Foreshore	509	0	0	0	0	0.00%
C3166 Vasse River Foreshore - Bridge to Bridge	0	9,332	9,332	28,000	28,000	-100.00%
C3168 Busselton Foreshore Jetty Precinct	66	0	0	0	0	0.00%
C3186 Lou Weston Oval - Courts	481,396	169,216	169,216	507,650	507,650	184.49%
C3187 Port Geographe Reticulation Upgrades	55	0	0	47,297	47,297	0.00%
C3189 Possum Park Barnard East Upgrade	741	5,000	5,000	30,000	30,000	-85.17%
C3194 Meelup Regional Park - Capital Projects	47,125	28,504	28,504	85,509	85,509	65.33%
C3198 Vasse SAR Area General Improvements to the Area	21,040	16,668	16,668	50,000	50,000	26.23%
C3200 Province SAR Area General Improvements to the Area	64,430	54,168	54,168	125,000	125,000	18.94%
C3202 Port Geographe Street Light Replacement	3,920	27,668	27,668	82,994	82,994	-85.83%
C3203 Port Geographe General Improvements/ Foreshore	2,355	11,668	11,668	35,000	35,000	-79.82%
C3206 Landscaping - Old Busselton Tennis Club Site	367,106	123,172	123,172	369,520	369,520	198.04%
C3207 Barnard East Underground Power	0	55,100	55,100	165,297	165,297	-100.00%
C3208 Barnard East Landscaping	9,631	80,000	80,000	240,000	240,000	-87.96%
C3210 McBride Park - POS Upgrade	0	32,538	32,538	32,538	32,538	-100.00%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	0	90,332	90,332	90,332	90,332	-100.00%
C3212 Siesta Park - Beach Access - POS Upgrade	0	13,379	13,379	13,379	13,379	-100.00%
C3213 Cabarita Road - POS Upgrade	0	28,141	100,000	28,141	100,000	-100.00%
C3214 Kingsford Road - POS Upgrade	0	154,375	154,375	154,375	154,375	-100.00%
C3215 Monash Way - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3216 Wagon Road - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3217 Limestone Quarry - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3218 Dolphin Road - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3219 Kingfish/ Costello - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	0	0	0	53,283	53,283	0.00%
C3222 King St Reserve Park - POS Upgrade	134,783	49,116	49,116	147,348	147,348	174.42%
C3223 Dunsborough Non-Potable Water Network	0	0	0	2,000,000	2,000,000	0.00%
C3224 Dunsborough Nature Based Playground	0	0	0	40,000	40,000	0.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	9,207	78,333	78,333	2,288,000	2,288,000	-88.25%
C3226 Mitchell Park Upgrade	2,674	0	0	820,000	820,000	0.00%
C3227 Barnard Park East Foreshore Landscaping	3,652	130,000	130,000	280,000	280,000	-97.19%
C3228 General Works - Replacement of Capital Items	0	30,000	30,000	30,000	30,000	-100.00%
C3232 Irrigation Renewal	0	13,332	13,332	40,000	40,000	-100.00%
C3235 Eastern Link Landscaping	48,517	66,668	66,668	200,000	200,000	-27.23%
C3236 Dunsborough Foreshore Lighting	586	16,668	16,668	50,000	50,000	-96.48%
C3237 King Street Landscaping Stage 2	21,048	21,332	21,332	64,000	64,000	-1.33%
C3238 Vasse River - General Upgrade	0	60,000	60,000	100,000	100,000	-100.00%
C3451 Aged Housing Infrastructure (Upgrade)	3,773	4,080	4,080	12,250	12,250	-7.54%
C3479 Vidler Road Waste Site Capital Improvements	805	0	0	50,000	50,000	0.00%
C3481 Transfer Station Development	18,206	50,000	50,000	150,000	150,000	-63.59%
C3485 Site Rehabilitation - Busselton	1,894	333,332	333,332	1,000,000	1,000,000	-99.43%
C3489 Liquid Waste Pond Renewal Works	0	16,668	16,668	50,000	50,000	-100.00%
C3497 Busselton Jetty - Capital Expenditure	79,112	200,000	200,000	870,000	870,000	-60.44%
	1,650,902	2,735,845	2,807,704	13,471,482	13,465,874	-39.66%
Drainage						
D0009 Busselton UA - Geocatch Drain Partnership WSUD Improvements	0	10,000	10,000	30,000	30,000	-100.00%

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 October 2020

Description	2020/ 21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
D0020 Glenmeer Ramble Drainage Upgrade	0	16,900	16,900	50,700	50,700	-100.00%
D0021 Chugg Road Drainage Upgrade	0	15,044	15,044	15,044	15,044	-100.00%
	0	41,944	41,944	95,744	95,744	-100.00%
Airport Industrial Parks						
C6025 Installation of Bird Netting	0	25,900	25,900	77,703	77,703	-100.00%
C6026 Airport Car Park Reseal	4,443	25,572	25,572	76,700	76,700	-82.63%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	0	33,332	33,332	100,000	100,000	-100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	0	0	0	866,500	866,500	0.00%
C6092 Airport Construction Stage 2, Airfield	19,422	6,640	6,640	19,900	19,900	192.50%
C6099 Airport Development - Project Expenses	39,021	38,616	85,284	115,850	255,850	1.05%
	62,886	130,060	176,728	1,256,653	1,396,653	-51.65%
Sub-Total Infrastructure	4,331,091	10,640,296	10,609,490	35,785,600	33,943,507	-59.30%
Grand Total - Capital Acquisitions	6,172,245	13,584,064	17,056,057	56,211,087	54,368,994	
Infrastructure by class						
Roads	2,073,206	6,001,423	5,852,090	18,126,301	16,149,816	-65.45%
Bridges	34	573,332	573,332	2,287,000	2,287,000	-99.99%
Car Parks	439,887	691,252	691,252	1,808,675	1,808,675	-36.36%
Footpaths & Cycleways	104,176	466,440	466,440	2,239,745	2,239,745	-77.67%
Parks, Gardens & Reserves	1,650,902	2,735,845	2,807,704	14,971,482	14,965,874	-39.66%
Drainage	0	41,944	41,944	1,595,745	1,595,745	-100.00%
Regional Airport & Industrial Park Infrastructure	62,886	130,060	176,728	1,256,653	1,396,653	-51.65%
Less : Donated Assets				0	0	0.00%
Total Infrastructure Actual by class	4,331,091	10,640,296	10,609,490	42,285,601	40,443,508	-59.30%

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,821,552.89
Interest transfer to Reserves	4,242.34	6,220.00	6,220.00	18,660.00	18,660.00	28,582.65
Transfer from Muni	1,377.68	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Transfer to Muni	0.00	0.00	0.00	(288,364.00)	(288,364.00)	(137,863.14)
	<u>1,717,892.42</u>	<u>1,720,069.11</u>	<u>1,720,069.11</u>	<u>1,444,145.11</u>	<u>1,444,145.11</u>	<u>1,712,272.40</u>
136 Airport Marketing and Incentive Reserve						
Accumulated Reserves at Start of Year	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	3,396,150.77
Interest transfer to Reserves	10,908.94	14,800.00	14,800.00	44,401.00	44,401.00	58,291.83
Transfer from Muni	69,492.00	69,492.00	69,492.00	328,471.00	328,471.00	619,348.04
Transfer to Muni	0.00	0.00	0.00	(1,180,572.00)	(1,180,572.00)	0.00
	<u>4,154,191.58</u>	<u>4,158,082.64</u>	<u>4,158,082.64</u>	<u>3,266,090.64</u>	<u>3,266,090.64</u>	<u>4,073,790.64</u>
143 Airport Noise Mitigation Reserve						
Accumulated Reserves at Start of Year	904,896.43	904,896.43	904,896.43	904,896.43	904,896.43	890,709.89
Interest transfer to Reserves	2,305.49	3,288.00	3,288.00	9,864.00	9,864.00	14,186.54
Transfer to Muni	0.00	0.00	0.00	(866,500.00)	(866,500.00)	0.00
	<u>907,201.92</u>	<u>908,184.43</u>	<u>908,184.43</u>	<u>48,260.43</u>	<u>48,260.43</u>	<u>904,896.43</u>
147 Airport Development Reserve						
Accumulated Reserves at Start of Year	1,576.71	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Interest transfer to Reserves	(199.03)	0.00	0.00	0.00	0.00	1,576.63
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	165,882.00
Transfer to Muni	(1,377.68)	(1,576.71)	(1,576.71)	(1,576.71)	(1,576.71)	(165,881.92)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,576.71</u>
148 Airport Existing Terminal Building Reserve						
Accumulated Reserves at Start of Year	122,795.41	122,795.41	122,795.41	122,795.41	122,795.41	39,882.21
Interest transfer to Reserves	471.72	448.00	448.00	1,344.00	1,344.00	635.20
Transfer from Muni	27,428.00	27,428.00	27,428.00	82,278.00	82,278.00	82,278.00
	<u>150,695.13</u>	<u>150,671.41</u>	<u>150,671.41</u>	<u>206,417.41</u>	<u>206,417.41</u>	<u>122,795.41</u>
106 Building Asset Renewal Reserve - General Buildings						
Accumulated Reserves at Start of Year	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,725,055.66
Interest transfer to Reserves	3,165.26	5,388.00	5,388.00	16,164.00	16,164.00	32,703.18
Transfer from Muni	242,384.00	242,384.00	242,384.00	1,037,148.00	1,037,148.00	727,148.00
Transfer to Muni	0.00	0.00	0.00	(1,071,026.00)	(1,071,026.00)	(1,001,664.39)
	<u>1,728,791.71</u>	<u>1,731,014.45</u>	<u>1,731,014.45</u>	<u>1,465,528.45</u>	<u>1,465,528.45</u>	<u>1,483,242.45</u>
404 Barnard Park Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	41,352.43	41,352.43	41,352.43	41,352.43	41,352.43	10,666.20
Interest transfer to Reserves	127.11	152.00	152.00	456.00	456.00	460.23
Transfer from Muni	10,076.00	10,076.00	10,076.00	30,226.00	30,226.00	30,226.00
	<u>51,555.54</u>	<u>51,580.43</u>	<u>51,580.43</u>	<u>72,034.43</u>	<u>72,034.43</u>	<u>41,352.43</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
405 Railway House Building Reserve						
Accumulated Reserves at Start of Year	36,854.54	36,854.54	36,854.54	36,854.54	36,854.54	16,761.18
Interest transfer to Reserves	108.03	132.00	132.00	396.00	396.00	458.36
Transfer from Muni	6,544.00	6,544.00	6,544.00	19,635.00	19,635.00	19,635.00
	<u>43,506.57</u>	<u>43,530.54</u>	<u>43,530.54</u>	<u>56,885.54</u>	<u>56,885.54</u>	<u>36,854.54</u>
406 Youth and Community Activities Building Reserve						
Accumulated Reserves at Start of Year	80,356.10	80,356.10	80,356.10	80,356.10	80,356.10	45,712.30
Interest transfer to Reserves	221.97	292.00	292.00	876.00	876.00	1,148.35
Transfer from Muni	14,280.00	14,280.00	14,280.00	42,840.00	42,840.00	42,840.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(9,344.55)
	<u>94,858.07</u>	<u>94,928.10</u>	<u>94,928.10</u>	<u>124,072.10</u>	<u>124,072.10</u>	<u>80,356.10</u>
407 Busselton Library Building Reserve						
Accumulated Reserves at Start of Year	111,021.85	111,021.85	111,021.85	111,021.85	111,021.85	85,071.29
Interest transfer to Reserves	161.16	404.00	404.00	1,212.00	1,212.00	1,716.82
Transfer from Muni	15,232.00	15,232.00	15,232.00	45,696.00	45,696.00	45,696.00
Transfer to Muni	(100,000.00)	(100,000.00)	(100,000.00)	(105,000.00)	(105,000.00)	(21,462.26)
	<u>26,415.01</u>	<u>26,657.85</u>	<u>26,657.85</u>	<u>52,929.85</u>	<u>52,929.85</u>	<u>111,021.85</u>
131 Busselton Community Resource Centre Reserve						
Accumulated Reserves at Start of Year	272,693.17	272,693.17	272,693.17	272,693.17	272,693.17	190,875.82
Interest transfer to Reserves	755.20	992.00	992.00	2,976.00	2,976.00	3,791.98
Transfer from Muni	28,800.00	28,800.00	28,800.00	86,394.00	86,394.00	81,752.64
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(3,727.27)
	<u>302,248.37</u>	<u>302,485.17</u>	<u>302,485.17</u>	<u>312,063.17</u>	<u>312,063.17</u>	<u>272,693.17</u>
408 Busselton Jetty Tourist Park Reserve						
Accumulated Reserves at Start of Year	222,752.80	222,752.80	222,752.80	222,752.80	222,752.80	159,725.80
Interest transfer to Reserves	590.40	808.00	808.00	2,424.00	2,424.00	4,342.04
Transfer from Muni	84,276.00	84,276.00	84,276.00	252,833.00	252,833.00	168,021.20
Transfer to Muni	(40,900.00)	(40,900.00)	(40,900.00)	(243,600.00)	(243,600.00)	(109,336.24)
	<u>266,719.20</u>	<u>266,936.80</u>	<u>266,936.80</u>	<u>234,409.80</u>	<u>234,409.80</u>	<u>222,752.80</u>
409 Geopraphe Leisure Centre Building (GLC) Reserve						
Accumulated Reserves at Start of Year	615,084.29	615,084.29	615,084.29	615,084.29	615,084.29	381,186.42
Interest transfer to Reserves	1,893.82	2,236.00	2,236.00	6,708.00	6,708.00	7,619.95
Transfer from Muni	86,840.00	86,840.00	86,840.00	260,521.00	260,521.00	570,521.00
Transfer to Muni	0.00	0.00	0.00	(819,657.00)	(819,657.00)	(344,243.08)
	<u>703,818.11</u>	<u>704,160.29</u>	<u>704,160.29</u>	<u>62,656.29</u>	<u>62,656.29</u>	<u>615,084.29</u>
331 Joint Venture Aged Housing Reserve (Harris/ Winderlup)						
Accumulated Reserves at Start of Year	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,085,870.41
Interest transfer to Reserves	3,311.36	4,496.00	4,496.00	13,488.00	13,488.00	17,937.89
Transfer from Muni	43,936.00	43,936.00	43,936.00	131,806.00	131,806.00	185,261.37
Transfer to Muni	0.00	0.00	0.00	(152,250.00)	(152,250.00)	(51,762.89)
	<u>1,284,554.14</u>	<u>1,285,738.78</u>	<u>1,285,738.78</u>	<u>1,230,350.78</u>	<u>1,230,350.78</u>	<u>1,237,306.78</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
403 Winderup Aged Housing Reserve (City Controlled)						
Accumulated Reserves at Start of Year	212,935.38	212,935.38	212,935.38	212,935.38	212,935.38	212,501.16
Interest transfer to Reserves	561.28	772.00	772.00	2,316.00	2,316.00	3,457.97
Transfer from Muni	16,184.00	16,184.00	16,184.00	48,550.00	48,550.00	2,046.25
Transfer to Muni	0.00	0.00	0.00	(52,000.00)	(52,000.00)	(5,070.00)
	<u>229,680.66</u>	<u>229,891.38</u>	<u>229,891.38</u>	<u>211,801.38</u>	<u>211,801.38</u>	<u>212,935.38</u>
410 Naturaliste Community Centre Building (NCC) Reserve						
Accumulated Reserves at Start of Year	125,076.60	125,076.60	125,076.60	125,076.60	125,076.60	63,745.73
Interest transfer to Reserves	361.64	456.00	456.00	1,368.00	1,368.00	1,622.87
Transfer from Muni	19,904.00	19,904.00	19,904.00	59,708.00	59,708.00	59,708.00
Transfer to Muni	0.00	0.00	0.00	(142,000.00)	(142,000.00)	0.00
	<u>145,342.24</u>	<u>145,436.60</u>	<u>145,436.60</u>	<u>44,152.60</u>	<u>44,152.60</u>	<u>125,076.60</u>
411 Civic and Administration Building Reserve						
Accumulated Reserves at Start of Year	429,689.17	429,689.17	429,689.17	429,689.17	429,689.17	187,928.40
Interest transfer to Reserves	1,286.19	1,560.00	1,560.00	4,680.00	4,680.00	5,512.65
Transfer from Muni	94,000.00	94,000.00	94,000.00	282,000.00	282,000.00	282,000.00
Transfer to Muni	0.00	0.00	0.00	(48,983.00)	(48,983.00)	(45,751.88)
	<u>524,975.36</u>	<u>525,249.17</u>	<u>525,249.17</u>	<u>667,386.17</u>	<u>667,386.17</u>	<u>429,689.17</u>
412 Vasse Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	541.14	541.14	541.14	541.14	541.14	0.00
Interest transfer to Reserves	1.75	0.00	0.00	0.00	0.00	5.14
Transfer from Muni	180.00	180.00	180.00	536.00	536.00	536.00
	<u>722.89</u>	<u>721.14</u>	<u>721.14</u>	<u>1,077.14</u>	<u>1,077.14</u>	<u>541.14</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	4,806,278.94
Interest transfer to Reserves	13,621.60	19,036.00	19,036.00	57,108.00	57,108.00	82,679.79
Transfer from Muni	67,040.00	67,040.00	67,040.00	1,325,111.00	1,325,111.00	1,286,516.00
Transfer to Muni	0.00	(15,000.00)	(15,000.00)	(1,255,708.00)	(1,255,708.00)	(936,132.15)
	<u>5,320,004.18</u>	<u>5,310,418.58</u>	<u>5,310,418.58</u>	<u>5,365,853.58</u>	<u>5,365,853.58</u>	<u>5,239,342.58</u>
150 Jetty Self Insurance Reserve						
Accumulated Reserves at Start of Year	432,198.16	432,198.16	432,198.16	432,198.16	432,198.16	365,698.37
Interest transfer to Reserves	1,144.32	1,572.00	1,572.00	4,716.00	4,716.00	6,499.79
Transfer from Muni	20,000.00	20,000.00	20,000.00	60,000.00	60,000.00	60,000.00
	<u>453,342.48</u>	<u>453,770.16</u>	<u>453,770.16</u>	<u>496,914.16</u>	<u>496,914.16</u>	<u>432,198.16</u>
223 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,119,116.75
Interest transfer to Reserves	3,634.13	5,804.00	5,804.00	17,412.00	17,412.00	39,808.24
Transfer from Muni	1,167,264.00	1,167,264.00	1,167,264.00	3,501,790.00	3,501,790.00	3,458,128.00
Transfer to Muni	0.00	0.00	0.00	(4,638,999.00)	(3,995,499.00)	(3,019,924.34)
	<u>2,768,026.78</u>	<u>2,770,196.65</u>	<u>2,770,196.65</u>	<u>477,331.65</u>	<u>1,120,831.65</u>	<u>1,597,128.65</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
224 Footpath/ Cycle Ways Reserve						
Accumulated Reserves at Start of Year	408,437.28	408,437.28	408,437.28	408,437.28	408,437.28	3,670.90
Interest transfer to Reserves	1,220.31	1,484.00	1,484.00	4,452.00	4,452.00	8,786.80
Transfer from Muni	405,348.00	405,348.00	405,348.00	1,216,038.00	1,216,038.00	1,184,602.00
Transfer to Muni	0.00	0.00	0.00	(1,382,583.00)	(1,382,583.00)	(788,622.42)
	<u>815,005.59</u>	<u>815,269.28</u>	<u>815,269.28</u>	<u>246,344.28</u>	<u>246,344.28</u>	<u>408,437.28</u>
226 Other Infrastructure Reserve						
Accumulated Reserves at Start of Year	264,388.99	264,388.99	264,388.99	264,388.99	264,388.99	0.00
Interest transfer to Reserves	803.16	960.00	960.00	2,880.00	2,880.00	3,298.02
Transfer from Muni	119,000.00	119,000.00	119,000.00	357,000.00	357,000.00	347,000.00
Transfer to Muni	0.00	0.00	0.00	(297,041.00)	(297,041.00)	(85,909.03)
	<u>384,192.15</u>	<u>384,348.99</u>	<u>384,348.99</u>	<u>327,227.99</u>	<u>327,227.99</u>	<u>264,388.99</u>
225 Parks, Gardens and Reserves Reserve						
Accumulated Reserves at Start of Year	833,946.23	833,946.23	833,946.23	833,946.23	833,946.23	0.00
Interest transfer to Reserves	2,646.52	3,032.00	3,032.00	9,096.00	9,096.00	10,825.77
Transfer from Muni	428,388.00	428,388.00	428,388.00	1,285,166.00	1,285,166.00	1,214,001.00
Transfer to Muni	0.00	0.00	0.00	(1,983,645.00)	(1,983,645.00)	(390,880.54)
	<u>1,264,980.75</u>	<u>1,265,366.23</u>	<u>1,265,366.23</u>	<u>144,563.23</u>	<u>144,563.23</u>	<u>833,946.23</u>
151 Furniture and Equipment Reserve						
Accumulated Reserves at Start of Year	257,784.19	257,784.19	257,784.19	257,784.19	257,784.19	0.00
Interest transfer to Reserves	1,238.56	936.00	936.00	2,808.00	2,808.00	0.00
Transfer from Muni	144,668.00	144,668.00	144,668.00	434,000.00	434,000.00	364,900.00
Transfer to Muni	0.00	(30,000.00)	(30,000.00)	(434,000.00)	(434,000.00)	(107,115.81)
	<u>403,690.75</u>	<u>373,388.19</u>	<u>373,388.19</u>	<u>260,592.19</u>	<u>260,592.19</u>	<u>257,784.19</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,205,526.70
Interest transfer to Reserves	2,115.83	3,992.00	3,992.00	11,976.00	11,976.00	23,720.77
Transfer from Muni	410,481.44	436,556.00	436,556.00	1,027,662.00	1,027,662.00	900,737.00
Transfer to Muni	0.00	(143,000.00)	(143,000.00)	(492,240.00)	(492,240.00)	(1,031,542.55)
	<u>1,511,039.19</u>	<u>1,395,989.92</u>	<u>1,395,989.92</u>	<u>1,645,839.92</u>	<u>1,645,839.92</u>	<u>1,098,441.92</u>
137 Major Traffic Improvements Reserve						
Accumulated Reserves at Start of Year	638,845.53	638,845.53	638,845.53	638,845.53	638,845.53	1,495,577.97
Interest transfer to Reserves	1,120.25	2,320.00	2,320.00	6,960.00	6,960.00	25,423.53
Transfer from Muni	362,996.00	362,996.00	362,996.00	1,088,988.00	1,088,988.00	1,128,705.00
Transfer to Muni	0.00	0.00	0.00	(1,641,750.00)	(1,641,750.00)	(2,010,860.97)
	<u>1,002,961.78</u>	<u>1,004,161.53</u>	<u>1,004,161.53</u>	<u>93,043.53</u>	<u>93,043.53</u>	<u>638,845.53</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	613,762.47	613,762.47	613,762.47	613,762.47	613,762.47	171,316.34
Interest transfer to Reserves	1,907.90	2,232.00	2,232.00	6,696.00	6,696.00	7,539.43
Transfer from Muni	180,136.00	180,136.00	180,136.00	540,415.00	540,415.00	524,713.00
Transfer to Muni	0.00	0.00	0.00	(590,000.00)	(590,000.00)	(89,806.30)
	<u>795,806.37</u>	<u>796,130.47</u>	<u>796,130.47</u>	<u>570,873.47</u>	<u>570,873.47</u>	<u>613,762.47</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
127 New Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,803,171.42
Interest transfer to Reserves	1,881.66	5,472.00	5,472.00	16,416.00	16,416.00	26,494.60
Transfer from Muni	64,208.60	62,076.00	62,076.00	186,231.00	186,231.00	201,157.40
Transfer to Muni	(50,000.00)	(50,000.00)	(50,000.00)	(1,420,645.00)	(1,400,645.00)	(524,648.37)
	<u>1,522,265.31</u>	<u>1,523,723.05</u>	<u>1,523,723.05</u>	<u>288,177.05</u>	<u>308,177.05</u>	<u>1,506,175.05</u>
141 Commonage Precinct Infrastructure Road Reserve						
Accumulated Reserves at Start of Year	234,906.64	234,906.64	234,906.64	234,906.64	234,906.64	231,223.87
Interest transfer to Reserves	(340.58)	852.00	852.00	2,556.00	2,556.00	3,682.77
Transfer from Muni	939.07	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(235,000.00)	(235,000.00)	0.00
	<u>235,505.13</u>	<u>235,758.64</u>	<u>235,758.64</u>	<u>2,462.64</u>	<u>2,462.64</u>	<u>234,906.64</u>
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,281,336.70
Interest transfer to Reserves	3,718.20	5,652.00	5,652.00	16,956.00	16,956.00	24,799.27
Transfer from Muni	4,152.00	4,152.00	4,152.00	52,465.00	52,465.00	505,188.00
Transfer to Muni	0.00	0.00	0.00	(1,375,579.00)	(1,375,579.00)	(256,199.59)
	<u>1,562,994.58</u>	<u>1,564,928.38</u>	<u>1,564,928.38</u>	<u>248,966.38</u>	<u>248,966.38</u>	<u>1,555,124.38</u>
154 Debt Default Reserve						
Interest transfer to Reserves	238.39	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	166,668.00	166,668.00	166,668.00	500,000.00	500,000.00	0.00
	<u>166,906.39</u>	<u>166,668.00</u>	<u>166,668.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
107 Corporate IT Systems Reserve						
Accumulated Reserves at Start of Year	226,750.02	226,750.02	226,750.02	226,750.02	226,750.02	80,398.99
Interest transfer to Reserves	836.34	824.00	824.00	2,472.00	2,472.00	1,280.52
Transfer from Muni	33,332.00	33,332.00	33,332.00	100,000.00	100,000.00	145,070.51
Transfer to Muni	0.00	0.00	0.00	(207,900.00)	(207,900.00)	0.00
	<u>260,918.36</u>	<u>260,906.02</u>	<u>260,906.02</u>	<u>121,322.02</u>	<u>121,322.02</u>	<u>226,750.02</u>
133 Election, Valuation and Other Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	560,994.18	560,994.18	560,994.18	560,994.18	560,994.18	499,905.97
Interest transfer to Reserves	1,537.22	2,040.00	2,040.00	6,120.00	6,120.00	8,664.58
Transfer from Muni	50,000.00	50,000.00	50,000.00	150,000.00	150,000.00	150,000.00
Transfer to Muni	0.00	0.00	0.00	(140,900.00)	(140,900.00)	(97,576.37)
	<u>612,531.40</u>	<u>613,034.18</u>	<u>613,034.18</u>	<u>576,214.18</u>	<u>576,214.18</u>	<u>560,994.18</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	636,940.12	636,940.12	636,940.12	636,940.12	636,940.12	577,255.71
Interest transfer to Reserves	1,696.49	2,316.00	2,316.00	6,948.00	6,948.00	8,995.41
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,689.00
	<u>638,636.61</u>	<u>639,256.12</u>	<u>639,256.12</u>	<u>643,888.12</u>	<u>643,888.12</u>	<u>636,940.12</u>
152 Marketing & Area Promotion Reserve						
Accumulated Reserves at Start of Year	166,392.00	166,392.00	166,392.00	166,392.00	166,392.00	0.00
Interest transfer to Reserves	1,281.71	604.00	604.00	1,812.00	1,812.00	0.00
Transfer from Muni	430,544.00	430,544.00	430,544.00	1,291,627.00	1,291,627.00	166,392.00
Transfer to Muni	0.00	0.00	0.00	(1,347,817.00)	(1,347,817.00)	0.00
	<u>598,217.71</u>	<u>597,540.00</u>	<u>597,540.00</u>	<u>112,014.00</u>	<u>112,014.00</u>	<u>166,392.00</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
135 Performing Arts and Convention Centre Reserve						
Accumulated Reserves at Start of Year	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	0.00
Interest transfer to Reserves	6,704.14	9,540.00	9,540.00	28,620.00	28,620.00	14,751.12
Transfer from Muni	0.00	0.00	0.00	50,000.00	50,000.00	2,610,848.08
Transfer to Muni	0.00	0.00	0.00	(1,446,200.00)	(1,446,200.00)	0.00
	<u>2,632,303.34</u>	<u>2,635,139.20</u>	<u>2,635,139.20</u>	<u>1,258,019.20</u>	<u>1,258,019.20</u>	<u>2,625,599.20</u>
202 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,096,583.00
Interest transfer to Reserves	9,122.03	12,652.00	12,652.00	37,956.00	37,956.00	50,518.40
Transfer from Muni	83,332.00	83,332.00	83,332.00	250,000.00	250,000.00	687,986.09
Transfer to Muni	(34,895.96)	(46,650.00)	(46,650.00)	(438,250.00)	(438,250.00)	(352,977.49)
	<u>3,539,668.07</u>	<u>3,531,444.00</u>	<u>3,531,444.00</u>	<u>3,331,816.00</u>	<u>3,331,816.00</u>	<u>3,482,110.00</u>
203 Professional Development Reserve						
Accumulated Reserves at Start of Year	145,028.93	145,028.93	145,028.93	145,028.93	145,028.93	122,771.88
Interest transfer to Reserves	346.93	528.00	528.00	1,584.00	1,584.00	2,418.13
Transfer from Muni	23,332.00	23,332.00	23,332.00	93,500.00	93,500.00	70,000.00
Transfer to Muni	0.00	0.00	0.00	(88,500.00)	(88,500.00)	(50,161.08)
	<u>168,707.86</u>	<u>168,888.93</u>	<u>168,888.93</u>	<u>151,612.93</u>	<u>151,612.93</u>	<u>145,028.93</u>
204 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,632.39	144,632.39	144,632.39	144,632.39	144,632.39	150,403.55
Interest transfer to Reserves	348.17	524.00	524.00	1,572.00	1,572.00	2,374.88
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	327.14
Transfer to Muni	0.00	0.00	0.00	(73,550.00)	(73,550.00)	(8,473.18)
	<u>144,980.56</u>	<u>145,156.39</u>	<u>145,156.39</u>	<u>72,654.39</u>	<u>72,654.39</u>	<u>144,632.39</u>
124 Workers Compensation, Extended SL & AL Contingency Reserve						
Accumulated Reserves at Start of Year	309,751.42	309,751.42	309,751.42	309,751.42	309,751.42	305,100.95
Interest transfer to Reserves	789.19	1,124.00	1,124.00	3,372.00	3,372.00	4,650.47
Transfer to Muni	0.00	0.00	0.00	(147,607.00)	(147,607.00)	0.00
	<u>310,540.61</u>	<u>310,875.42</u>	<u>310,875.42</u>	<u>165,516.42</u>	<u>165,516.42</u>	<u>309,751.42</u>
302 Community Facilities - City District						
Accumulated Reserves at Start of Year	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	2,552,707.62
Interest transfer to Reserves	(3,294.20)	4,072.00	4,072.00	12,216.00	12,216.00	39,319.39
Transfer from Muni	208,796.43	129,016.00	129,016.00	387,050.00	387,050.00	216,051.38
Transfer to Muni	0.00	0.00	0.00	(1,031,448.00)	(1,031,448.00)	(1,687,208.54)
	<u>1,326,372.08</u>	<u>1,253,957.85</u>	<u>1,253,957.85</u>	<u>488,687.85</u>	<u>488,687.85</u>	<u>1,120,869.85</u>
304 Community Facilities - Broadwater						
Accumulated Reserves at Start of Year	166,413.55	166,413.55	166,413.55	166,413.55	166,413.55	158,523.04
Interest transfer to Reserves	(240.76)	604.00	604.00	1,812.00	1,812.00	2,585.73
Transfer from Muni	13,195.73	3,332.00	3,332.00	10,000.00	10,000.00	5,304.78
	<u>179,368.52</u>	<u>170,349.55</u>	<u>170,349.55</u>	<u>178,225.55</u>	<u>178,225.55</u>	<u>166,413.55</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
303 Community Facilities - Busselton						
Accumulated Reserves at Start of Year	9,177.47	9,177.47	9,177.47	9,177.47	9,177.47	44,011.77
Interest transfer to Reserves	(11.03)	32.00	32.00	96.00	96.00	526.95
Transfer from Muni	12,213.42	7,500.00	7,500.00	22,500.00	22,500.00	8,638.75
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(44,000.00)
	<u>21,379.86</u>	<u>16,709.47</u>	<u>16,709.47</u>	<u>31,773.47</u>	<u>31,773.47</u>	<u>9,177.47</u>
305 Community Facilities - Dunsborough						
Accumulated Reserves at Start of Year	255,152.46	255,152.46	255,152.46	255,152.46	255,152.46	188,062.67
Interest transfer to Reserves	(311.90)	928.00	928.00	2,784.00	2,784.00	3,283.35
Transfer from Muni	28,447.68	9,168.00	9,168.00	27,500.00	27,500.00	63,806.44
	<u>283,288.24</u>	<u>265,248.46</u>	<u>265,248.46</u>	<u>285,436.46</u>	<u>285,436.46</u>	<u>255,152.46</u>
311 Community Facilities - Dunsborough Lakes Estate						
Accumulated Reserves at Start of Year	937,470.05	937,470.05	937,470.05	937,470.05	937,470.05	922,772.84
Interest transfer to Reserves	(1,359.20)	3,408.00	3,408.00	10,224.00	10,224.00	14,697.21
Transfer from Muni	3,747.66	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(938,000.00)	(938,000.00)	0.00
	<u>939,858.51</u>	<u>940,878.05</u>	<u>940,878.05</u>	<u>9,694.05</u>	<u>9,694.05</u>	<u>937,470.05</u>
306 Community Facilities - Geographe						
Accumulated Reserves at Start of Year	101,978.74	101,978.74	101,978.74	101,978.74	101,978.74	99,175.93
Interest transfer to Reserves	(147.60)	372.00	372.00	1,116.00	1,116.00	1,594.87
Transfer from Muni	1,807.94	2,500.00	2,500.00	7,500.00	7,500.00	1,207.94
	<u>103,639.08</u>	<u>104,850.74</u>	<u>104,850.74</u>	<u>110,594.74</u>	<u>110,594.74</u>	<u>101,978.74</u>
310 Community Facilities - Port Geographe						
Accumulated Reserves at Start of Year	348,980.41	348,980.41	348,980.41	348,980.41	348,980.41	343,509.27
Interest transfer to Reserves	(505.97)	1,268.00	1,268.00	3,804.00	3,804.00	5,471.14
Transfer from Muni	1,395.11	0.00	0.00	0.00	0.00	0.00
	<u>349,869.55</u>	<u>350,248.41</u>	<u>350,248.41</u>	<u>352,784.41</u>	<u>352,784.41</u>	<u>348,980.41</u>
309 Community Facilities - Vasse						
Accumulated Reserves at Start of Year	489,904.76	489,904.76	489,904.76	489,904.76	489,904.76	615,585.54
Interest transfer to Reserves	(821.04)	1,780.00	1,780.00	5,340.00	5,340.00	9,471.24
Transfer from Muni	1,958.14	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(284,270.00)	(284,270.00)	(135,152.02)
	<u>491,041.86</u>	<u>491,684.76</u>	<u>491,684.76</u>	<u>210,974.76</u>	<u>210,974.76</u>	<u>489,904.76</u>
308 Community Facilities - Airport North						
Accumulated Reserves at Start of Year	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	2,970,179.38
Interest transfer to Reserves	(4,374.94)	10,964.00	10,964.00	32,892.00	32,892.00	47,307.90
Transfer from Muni	12,062.86	33,332.00	33,332.00	100,000.00	100,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(150,000.00)	(150,000.00)	0.00
	<u>3,025,175.20</u>	<u>3,061,783.28</u>	<u>3,061,783.28</u>	<u>3,000,379.28</u>	<u>3,000,379.28</u>	<u>3,017,487.28</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	6,269.61	6,269.61	6,269.61	6,269.61	6,269.61	1,012.99
Interest transfer to Reserves	(25.90)	24.00	24.00	72.00	72.00	420.15
Transfer from Muni	20,000.00	20,000.00	20,000.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(55,163.53)
	<u>26,243.71</u>	<u>26,293.61</u>	<u>26,293.61</u>	<u>66,341.61</u>	<u>66,341.61</u>	<u>6,269.61</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

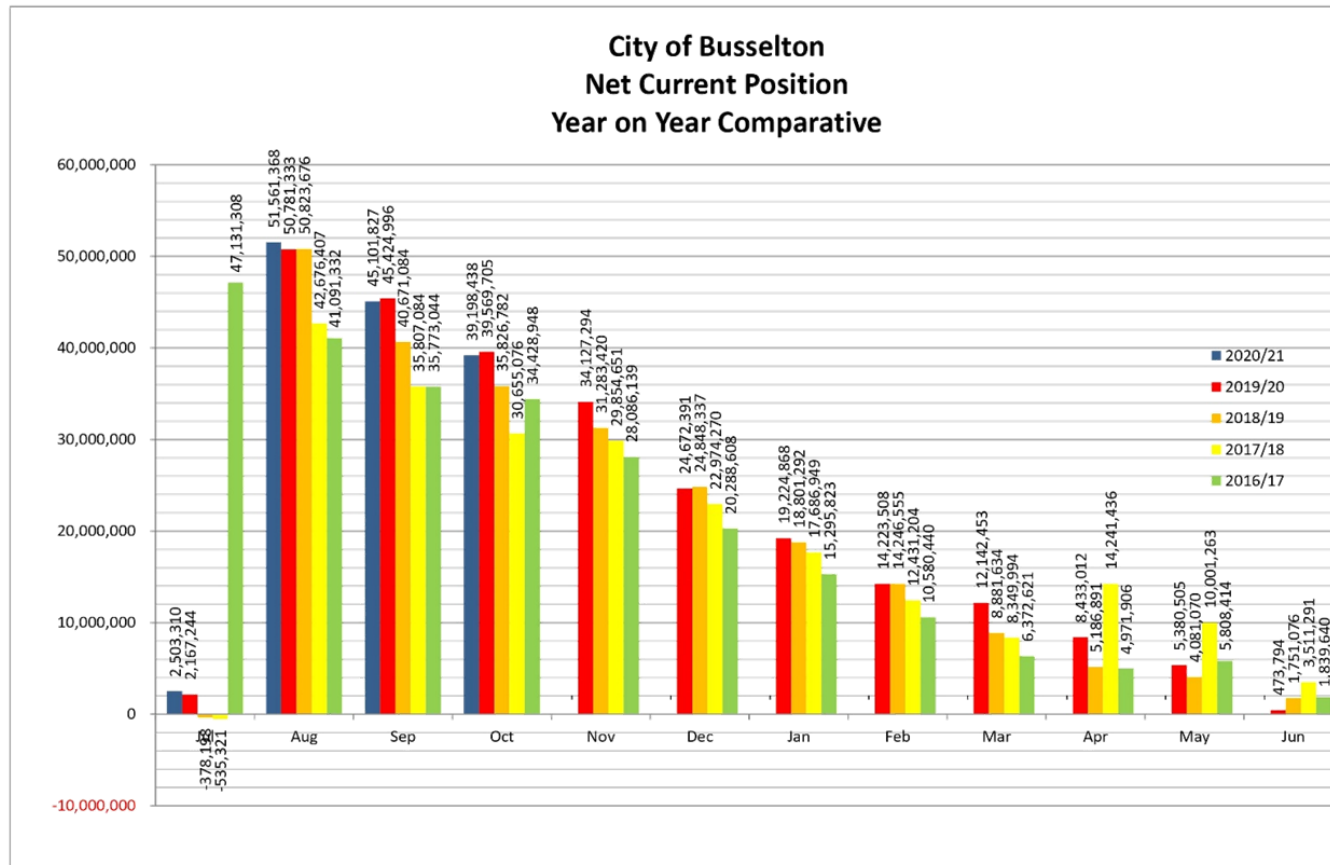
	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
122 Port Geographe Development Reserve (Council)						
Accumulated Reserves at Start of Year	224,952.38	224,952.38	224,952.38	224,952.38	224,952.38	682,470.41
Interest transfer to Reserves	384.80	816.00	816.00	2,448.00	2,448.00	8,839.73
Transfer from Muni	17,324.00	17,324.00	17,324.00	51,975.00	51,975.00	51,975.00
Transfer to Muni	0.00	0.00	0.00	(219,167.00)	(219,167.00)	(518,332.76)
	<u>242,661.18</u>	<u>243,092.38</u>	<u>243,092.38</u>	<u>60,208.38</u>	<u>60,208.38</u>	<u>224,952.38</u>
123 Port Geographe Waterways Management (SAR) Reserve						
Accumulated Reserves at Start of Year	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,349,716.94
Interest transfer to Reserves	8,001.60	11,900.00	11,900.00	35,700.00	35,700.00	54,429.05
Transfer from Muni	73,404.00	73,404.00	73,404.00	220,210.00	220,210.00	218,328.64
Transfer to Muni	0.00	0.00	0.00	(375,000.00)	(375,000.00)	(347,283.00)
	<u>3,356,597.23</u>	<u>3,360,495.63</u>	<u>3,360,495.63</u>	<u>3,156,101.63</u>	<u>3,156,101.63</u>	<u>3,275,191.63</u>
126 Provenge Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,194,759.54
Interest transfer to Reserves	3,435.72	4,756.00	4,756.00	14,268.00	14,268.00	20,031.01
Transfer from Muni	60,608.00	60,608.00	60,608.00	181,819.00	181,819.00	179,838.99
Transfer to Muni	0.00	0.00	0.00	(252,948.00)	(252,948.00)	(86,153.05)
	<u>1,372,520.21</u>	<u>1,373,840.49</u>	<u>1,373,840.49</u>	<u>1,251,615.49</u>	<u>1,251,615.49</u>	<u>1,308,476.49</u>
128 Vasse Newtown Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	636,364.43	636,364.43	636,364.43	636,364.43	636,364.43	575,151.53
Interest transfer to Reserves	1,710.41	2,312.00	2,312.00	6,936.00	6,936.00	9,845.01
Transfer from Muni	60,528.00	60,528.00	60,528.00	181,583.00	181,583.00	181,289.97
Transfer to Muni	0.00	0.00	0.00	(190,539.00)	(190,539.00)	(129,922.08)
	<u>698,602.84</u>	<u>699,204.43</u>	<u>699,204.43</u>	<u>634,344.43</u>	<u>634,344.43</u>	<u>636,364.43</u>
138 Commonage Precinct Bushfire Facilities Reserve						
Accumulated Reserves at Start of Year	58,172.53	58,172.53	58,172.53	58,172.53	58,172.53	57,260.53
Interest transfer to Reserves	(84.34)	212.00	212.00	636.00	636.00	912.00
Transfer from Muni	232.56	0.00	0.00	0.00	0.00	0.00
	<u>58,320.75</u>	<u>58,384.53</u>	<u>58,384.53</u>	<u>58,808.53</u>	<u>58,808.53</u>	<u>58,172.53</u>
139 Commonage Community Facilities Dunsborough Lakes South Res						
Accumulated Reserves at Start of Year	73,779.08	73,779.08	73,779.08	73,779.08	73,779.08	72,622.42
Interest transfer to Reserves	(106.97)	268.00	268.00	804.00	804.00	1,156.66
Transfer from Muni	294.95	0.00	0.00	0.00	0.00	0.00
	<u>73,967.06</u>	<u>74,047.08</u>	<u>74,047.08</u>	<u>74,583.08</u>	<u>74,583.08</u>	<u>73,779.08</u>
140 Commonage Community Facilities South Biddle Precinct Reserve						
Accumulated Reserves at Start of Year	899,694.77	899,694.77	899,694.77	899,694.77	899,694.77	886,172.58
Interest transfer to Reserves	(1,304.43)	3,268.00	3,268.00	9,804.00	9,804.00	13,522.19
Transfer from Muni	3,596.67	0.00	0.00	0.00	0.00	0.00
	<u>901,987.01</u>	<u>902,962.77</u>	<u>902,962.77</u>	<u>909,498.77</u>	<u>909,498.77</u>	<u>899,694.77</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020





	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
321 Busselton Area Drainage and Waterways Improvement Reserve						
Accumulated Reserves at Start of Year	475,582.52	475,582.52	475,582.52	475,582.52	475,582.52	546,471.37
Interest transfer to Reserves	(754.01)	1,728.00	1,728.00	5,184.00	5,184.00	8,450.99
Transfer from Muni	1,901.02	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(188,000.00)	(188,000.00)	(79,339.84)
	<u>476,729.53</u>	<u>477,310.52</u>	<u>477,310.52</u>	<u>292,766.52</u>	<u>292,766.52</u>	<u>475,582.52</u>
102 Coastal and Climate Adaptation Reserve						
Accumulated Reserves at Start of Year	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,845,578.60
Interest transfer to Reserves	4,856.00	7,840.00	7,840.00	23,520.00	23,520.00	46,381.06
Transfer from Muni	158,016.00	158,016.00	158,016.00	474,044.00	474,044.00	529,207.53
Transfer to Muni	0.00	0.00	0.00	(2,130,000.00)	(2,130,000.00)	(1,263,575.38)
	<u>2,320,463.81</u>	<u>2,323,447.81</u>	<u>2,323,447.81</u>	<u>525,155.81</u>	<u>525,155.81</u>	<u>2,157,591.81</u>
144 Emergency Disaster Recovery Reserve						
Accumulated Reserves at Start of Year	94,137.10	94,137.10	94,137.10	94,137.10	94,137.10	72,781.94
Interest transfer to Reserves	254.24	344.00	344.00	1,032.00	1,032.00	1,355.16
Transfer from Muni	6,668.00	6,668.00	6,668.00	20,000.00	20,000.00	20,000.00
	<u>101,059.34</u>	<u>101,149.10</u>	<u>101,149.10</u>	<u>115,169.10</u>	<u>115,169.10</u>	<u>94,137.10</u>
145 Energy Sustainability Reserve						
Accumulated Reserves at Start of Year	137,955.03	137,955.03	137,955.03	137,955.03	137,955.03	181,852.87
Interest transfer to Reserves	467.40	500.00	500.00	1,500.00	1,500.00	2,798.84
Transfer from Muni	34,252.00	34,252.00	34,252.00	102,750.00	102,750.00	130,000.00
Transfer to Muni	0.00	0.00	0.00	(103,000.00)	(103,000.00)	(176,696.68)
	<u>172,674.43</u>	<u>172,707.03</u>	<u>172,707.03</u>	<u>139,205.03</u>	<u>139,205.03</u>	<u>137,955.03</u>
146 Cemetery Reserve						
Accumulated Reserves at Start of Year	35,871.90	35,871.90	35,871.90	35,871.90	35,871.90	157,626.57
Interest transfer to Reserves	79.31	132.00	132.00	396.00	396.00	2,730.72
Transfer from Muni	48,656.00	48,656.00	48,656.00	145,950.00	145,950.00	104,314.16
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	(228,799.55)
	<u>84,607.21</u>	<u>84,659.90</u>	<u>84,659.90</u>	<u>62,217.90</u>	<u>62,217.90</u>	<u>35,871.90</u>
341 Public Art Reserve						
Accumulated Reserves at Start of Year	87,051.39	87,051.39	87,051.39	87,051.39	87,051.39	86,198.07
Interest transfer to Reserves	(126.21)	316.00	316.00	948.00	948.00	853.32
Transfer from Muni	348.00	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(49,060.00)	(49,060.00)	0.00
	<u>87,273.18</u>	<u>87,367.39</u>	<u>87,367.39</u>	<u>38,939.39</u>	<u>38,939.39</u>	<u>87,051.39</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,867,210.16
Interest transfer to Reserves	13,313.43	27,720.00	27,720.00	83,161.00	83,161.00	124,135.01
Transfer from Muni	340,376.00	340,376.00	340,376.00	1,056,131.00	1,056,131.00	881,561.42
Transfer to Muni	0.00	(36,000.00)	(36,000.00)	(2,540,500.00)	(2,540,500.00)	(1,243,548.20)
	<u>7,983,047.82</u>	<u>7,961,454.39</u>	<u>7,961,454.39</u>	<u>6,228,150.39</u>	<u>6,228,150.39</u>	<u>7,629,358.39</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 October 2020

	2020/2021 Actual YTD	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	295,560.51	295,560.51	295,560.51	295,560.51	295,560.51	257,162.94
Interest transfer to Reserves	797.88	6,128.00	6,128.00	18,386.00	18,386.00	4,340.77
Transfer from Muni	17,900.00	17,900.00	17,900.00	53,700.00	53,700.00	47,852.48
Transfer to Muni	0.00	0.00	0.00	(96,000.00)	(96,000.00)	(13,795.68)
	<u>314,258.39</u>	<u>319,588.51</u>	<u>319,588.51</u>	<u>271,646.51</u>	<u>271,646.51</u>	<u>295,560.51</u>
129 Prepaid Grants and Deferred Works & Services Reserve						
Accumulated Reserves at Start of Year	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,232,906.00
Interest transfer to Reserves	456.56	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,391,422.00
Transfer to Muni	(1,234,878.00)	(1,234,878.00)	(1,234,878.00)	(1,391,422.00)	(1,391,422.00)	(1,232,906.00)
	<u>157,000.56</u>	<u>156,544.00</u>	<u>156,544.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,391,422.00</u>
153 Busselton Foreshore Reserve						
Accumulated Reserves at Start of Year	100.00	100.00	100.00	100.00	100.00	0.00
Interest transfer to Reserves	0.41	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	10.00	10.00	100.00
	<u>100.41</u>	<u>100.00</u>	<u>100.00</u>	<u>110.00</u>	<u>110.00</u>	<u>100.00</u>
155 LED Street Light Replacement Program Reserve						
Interest transfer to Reserves	23.83	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	16,664.00	16,664.00	16,664.00	50,000.00	50,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	0.00
	<u>16,687.83</u>	<u>16,664.00</u>	<u>16,664.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cash Back Reserves	<u>64,611,190.27</u>	<u>64,402,720.76</u>	<u>64,402,720.76</u>	<u>45,154,921.76</u>	<u>45,818,421.76</u>	<u>59,897,884.76</u>
Summary Reserves						
Accumulated Reserves at Start of Year	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	55,590,217.66
Interest transfer to Reserves	108,200.19	217,632.00	217,632.00	652,900.00	652,900.00	965,722.02
Transfer from Muni	6,067,156.96	5,985,208.71	5,985,208.71	19,372,933.71	19,372,933.71	22,230,759.20
Transfer to Muni	(1,462,051.64)	(1,698,004.71)	(1,698,004.71)	(34,768,796.71)	(34,105,296.71)	(18,888,814.12)
Closing Balance	<u>64,611,190.27</u>	<u>64,402,720.76</u>	<u>64,402,720.76</u>	<u>45,154,921.76</u>	<u>45,818,421.76</u>	<u>59,897,884.76</u>



12.3 Finance Committee - 25/11/2020 - BUDGET AMENDMENT REQUEST / REVIEW -
ENGINEERING AND WORKS SERVICES - NOVEMBER 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Budget Planning and Reporting
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Director, Engineering and Works Services - Oliver Darby
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Minister Letter of Approval ↓ 
	Attachment B Bridge Funding Letter of Approval ↓ 
	Attachment C Special Bridge Grant - Design Tuart Drive Bridge ↓ 
	Attachment D Bridge Renewal Program R5 WA funded projects ↓ 

This item was considered by the Finance Committee at its meeting on 25 November 2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council endorse the requested budget amendments outlined in this report, recognising the additional income received in grant funding, and restricted asset transfers including the associated expenditure as follows:

Reference	Description	Project Code	Additional External Revenue	Use of Revenue Received in Prior Years	Additional Expenditure	Transfer to/from Reserves	Transfer from Restricted Assets	Impact on Budget
1	Boallia Road Bridge	C0024	1,009,000	-	1,009,000	-	-	-
2	Kaloorup Road Bridge	C0023	936,000	-	936,000	-	-	-
3	Tuart Drive Bridge	A0025	2,500,000	-	2,500,000	-	-	-
4	King Street Carpark Reconstruction	C0060	-	-	46,860	-	46,860	-
5	King Street Landscaping Stage 2	C3237	-	-	15,000	-	15,000	-
6	Queen Street Paving Upgrade	S0075	-	-	44,547	-	44,547	-

The budget amendment is made in accordance with section 6.8(1) of the *Local Government Act 1995* and results in a \$0 net impact on the 2020/21 annual budget.

EXECUTIVE SUMMARY

This report seeks Council approval of budget amendments as detailed in this report. Adoption of the Officer Recommendation will result in a zero impact to the City's budgeted net current position.

BACKGROUND

In accordance with section 6.8(1) of the *Local Government Act 1995*, a local government is not to incur expenditure from its Municipal fund for an additional purpose except where the expenditure:

- is incurred in a financial year before the adoption of the annual budget by the local government;
- is authorised in advance by Council resolution - absolute majority required; or
- is authorised in advance by the Mayor in an emergency.

Approval is therefore sought for the budget adjustments for the reasons specified.

OFFICER COMMENT

Council adopted its 2020/2021 Municipal budget on Monday 27 July 2020 with a balanced budget position. Since then, officers have identified budgets that require adjustment. It is good management practice to revise the adopted budget when it is known that circumstances have changed. In keeping with this practice, budgets are reviewed on a monthly basis and removes the need for a major budget review in February/March of each calendar year.

Amendments to the budget are categorised into the three key types as listed below:

- i. Adjustments impacting the budget balance or net position of the City: relatively uncommon type.
- ii. Adjustments with no impact on the budget balance: most common amendment type.
- iii. Adjustments to transfer budget between capital and operating undertakings: relatively uncommon type.

Officers have reviewed the adopted budget for the month of August 2020 and subsequently recommend alterations to the budget as set out below.

i. Adjustments impacting the budget balance.

This section identifies items which either increase or decrease the 2020/2021 budgeted operating position. There are no budget adjustment items requiring Council's approval of this type.

ii. Adjustments with no impact on the budget balance.

There are two budget amendment items of this type detailed below. The net effect of these amendments on the budget position is zero.

These adjustments are where new expenses are matched with new grants or contributions, or where reserve offsets are transferred between projects. In some instances, it is where requests are made to draw down additional budget from specific reserves for various reasons, or where expenses are reallocated within business units or between projects to meet revised needs.

1. BRIDGE RENEWAL GRANTS**Cost Codes A0023, A0024, A0025**

The City has been awarded grant funding for the renewal of three bridges under the Federal Government's Bridge Renewal Program Round 5 (see Attachment B). Securing funding for three bridges is unprecedented with only 10 bridges funded across all of Western Australia under round 5.

- a) Boallia Road Bridge renewal of old timber structure with concrete culvert style crossing; total project cost \$1,009,000. 50% will be Federal Bridge Grant funding while Main Roads WA will contribute the remaining 50%.
- b) Kaloorup Road Bridge renewal of old timber bridge structure with concrete culvert style crossing; total projects \$936,000. 50% will be Federal Bridge Grant funding while Main Roads WA will contribute the remaining 50%. Further detail regarding these upgrade works are detailed below.
- c) Tuart Drive Bridge replacement post fire; total project cost \$3,010,989. Funded from two Federal Bridge grants and Main Roads funding. Further detail regarding these upgrade works are detailed below.

Comments Regarding Each Project**a) Boallia Road Bridge**

The Boallia bridge project currently has \$138,000 recorded on budget as both revenue and expense. These funds represent the estimated detailed design costs associated with the projects. Main Roads WA has outlaid these funds with no cost to be borne by the City. Australian Accounting Standards require that these costs be capitalised onto the City's Balance Sheet at completion of the project, forming part of the overall new asset cost. In effect, these costs will be treated as donated assets as the City has ownership of the bridge. To this end, the \$138,000 will be adjusted from the budget while at the same time the \$1,009,000 will be added for the construction pursuant to the receipt of the Round 5 Bridge Renewal Program grant.

b) Kaloorup Road Bridge

The same applies to the Kaloorup Road bridge project which also has \$138,000 recorded on budget as both revenue and expense. As per above, these funds represent the estimated detailed design costs associated with this project. Main Roads WA has outlaid these funds with no cost to be borne by the City. Australian Accounting Standards require that these costs be capitalised onto the City's Balance Sheet at completion of the project, forming part of the overall new asset cost. In effect, these costs will be treated as donated assets as the City is the owner of the bridge. To this end, the \$138,000 will be adjusted from the budget while at the same time \$936,000 will be added for the construction pursuant to the receipt of the Round 5 Bridge Renewal Program grant.

Further to the above, this project has only been provisioned with \$250,000 in Federal grant funding instead of the \$468,000 required to enable the project to proceed. Main Roads has available their 50% contribution of \$468,000. A letter has subsequently been drafted by the Department of Infrastructure, Transport, Regional Development and Communications Program Administrator to the Minister seeking an allocation of an extra \$218,000 from surplus bridge grant funds from prior rounds of the program. A simple administrative error where an incorrect figure was taken is the cause of the incorrect grant amount being allocated. Council will be kept informed of any developments. It is however recommended that the project be adjusted onto the budget at the full value in the knowledge that Main Roads will only proceed if the extra funding is secured.

c) Tuart Drive Bridge

The Tuart Drive Bridge over the Abba River already has \$567,000 in funding provisioned within the 2020/21 Budget that was set aside for planned substructure and superstructure repairs, assigned prior to the bridge being destroyed by fire. This is funding under the Federal Government's Special Bridge Program distributed via the Financial Assistance Grant arrangements to the City by the Western Australian Grants Commission.

Council should be aware that this project will be funded by two Federal Government bridge related programs that are separate and distinct to each other with each administered by different Federal Government departments.

The Special Bridge Program grant has subsequently been adjusted in dollar value and redirected towards the detailed design and preliminary costs associated with the full replacement of the bridge, post destruction by fire (Attachment C).

Funding	Source
\$340,659.00	Federal Special (Project) Bridge Funding
\$170,330.00	Main Roads WA
\$510,989.00	

In summary, the total bridge project budget of \$3,010,989 will comprise:

1. \$510,989 in Special Bridge Grant on a 2/3rd, 1/3rd basis with Main Roads contributing the 1/3rd difference.
2. \$2,500,000 from the Bridge Renewal Program Round 5, based on a 50/50 funding basis with Main Roads WA contributing the other 50% totalling \$1,250,000 towards the project.

These funds are to be incorporated into one Tuart Drive Bridge replacement project used for both the detailed design and construction.

2. CASH IN LIEU OF PUBLIC OPEN SPACE

Cost Code C0060, C3237, S0075

The City holds a Cash in Lieu of Public Open Space (CIL POS) contribution (reference number 25) valued at \$174,365. This contribution is pursuant to a development in Eagle Bay that was collected in 1997. The different in value equates to interest earnings. These funds were tied to works related to public open space that must occur within the vicinity of the development.

The Western Australian Planning Commission have agreed via formal correspondence (see Attachment A) to the following:

1. \$67,958 to be utilised to construct a universal access footpath in Eagle Bay. This item is already on the 2020/21 budget (Cost Code C1753); funded from this source with an additional \$27,500 from the Community Facility Development fund.
2. That the balance totalling \$106,407 plus any interest that may accrue to a value of \$107,465 be retrospectively applied to park POS upgrade works that the City had previously carried out at Riedle Park in Eagle Bay between 2010 through to 2014.

The retrospective approval of works that have been carried out and paid for out of prior year municipal funds means that these restricted CIL POS monies are now deemed unrestricted and are transferrable into municipal funds, to be utilised at the discretion of the Council.

Council approval is subsequently sought to recoup these funds and increase the budgets of the following projects:

a)	King Street Carpark Reconstruction	(C0060)	+\$46,860
b)	King Street Landscaping Stage 2	(C3237)	+\$15,000
c)	Queen Street Paving Upgrade	(S0075)	+\$44,547

a) King Street Carpark Reconstruction (C0060)

\$140,000 has been budgeted for the King Street Car Park reconstruction. The scope of works has been increased to include the addition of a limestone wall to further protect the area from windblown sand, to provide additional seating and reduce damage caused by winter storms. This wall will complement the sand bag defences already in place.

b) King Street Landscaping Stage 2 (C3237)

The upgraded King Street POS is now nearing completion. \$64,000 had been budgeted for stage 2 landscape works. Forecasting has indicated that there will be a \$15,000 shortfall against budget. To this end, an additional budget allocation is being sought. This extra cost can be attributed to small increases in project scope across elements of additional turf, planting and irrigation.

c) Queen Street Paving Upgrade

The Queen Street Paving project stage 1 is budgeted at \$961,870, funded by the Federal Government's Local Road and Community Infrastructure Program. Council approval is sought to assign the balance of remaining funds of \$44,547 towards this project. This will increase the budget annual allocation to \$1,006,417.

iii. Transfers between capital and operating budget.

This section is intended to identify any items which reallocate funds between the Capital Budget and Operating Budget. These items do not change the overall budget. There are no items detailed in the attachment requiring Council approval in this period.

Net Budget Position

After making the above adjustments, the budget position remains unchanged from budget adoption. Adjustments made to the Municipal Cash Budget is nil.

Statutory Environment

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the municipal fund that is not included in the annual budget. Any adjustments to a budget allocation must be made by an absolute majority decision of the Council. Additionally, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

Relevant Plans and Policies

The proposed budget amendment is supported by the City's asset management plan, capital works program and long term financial plan.

Financial Implications

A summary of the financial implications of these recommendations is shown in the table below.

Reference	Description	Project Code	Additional External Revenue	Utilisation of Revenue Received in Prior Years	Additional Expenditure	Transfer to/from Reserves	Transfer from Restricted Assets	Impact on Budget
1	Boallia Road Bridge	C0024	1,009,000	-	1,009,000	-	-	-
2	Kaloorup Road Bridge	C0023	936,000	-	936,000	-	-	-
3	Tuart Drive Bridge	A0025	2,500,000	-	2,500,000	-	-	-
4	King Street Carpark Reconstruction	C0060	-	-	46,860	-	46,860	-
5	King Street Landscaping Stage 2	C3237	-	-	15,000	-	15,000	-
6	Queen Street Paving Upgrade	S0075	-	-	44,547	-	44,547	-

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. There are no risks identified of medium or greater level.

Options

The Council could decide not to go ahead with the proposed budget amendment request.

CONCLUSION

Council's approval is sought to amend the budget as per the details contained in this report.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

MS 1 4910683



Minister for Transport; Planning

Our Ref: 72-27883
Your Ref: CIL R21629, 32026, 49387

Mr Mike Archer
Chief Executive Officer
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Email: city@busselton.wa.gov.au

Dear Mr Archer

**PROPOSED EXPENDITURE OF CASH-IN-LIEU FUNDS FOR RESERVE 32026
EAGLE BAY ROAD AND RESERVES 49647 AND 21629 FERN ROAD, EAGLE
BAY**

I refer to your correspondence of 15 July 2020 concerning the above.

Pursuant to section 154(2)(c) of the *Planning and Development Act 2005*, I approve the expenditure of up to \$173,802 from cash-in-lieu of public open space funds for the recovery of costs for recreational purposes at Reserves 32026 and for the development of 49647 and 21629 for recreational purposes. I note the City has nominated that \$66,337 be spent at Reserves 49647 and 21629.

Please ensure that, within three months of completion of the works at Reserves 49647 and 21629, the Western Australian Planning Commission is provided with a signed statement demonstrating details of the expenditure from a Certified Public Accountant employed by the City of Busselton or an audited statement prior to publication of the City of Busselton's annual report.

Yours sincerely



**HON RITA SAFFIOTI MLA
MINISTER FOR PLANNING**

28 AUG 2020

051 4910 682



Minister for Transport; Planning

Our Ref: 72-27909

Mr Mike Archer
Chief Executive Officer
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Email: city@busselton.wa.gov.au

Dear Mr Archer

**PROPOSED EXPENDITURE OF CASH-IN-LIEU FUNDS FOR UPGRADING
RESERVE 37207 FOR RECREATIONAL PURPOSES**

Thank you for your letter of 15 July 2020.

Pursuant to section 154(2)(c) of the *Planning and Development Act 2005*, I approve the expenditure of up to \$34,000 from cash-in-lieu of public open space funds for the upgrading of Reserve 37207 for recreational purposes.

It is noted that the City also intends to spend the previously approved sum of \$152,075 at the Reserve, but has advised that costings have yet to be finalised. Please ensure that, within three months of completion of the works, the Western Australian Planning Commission is provided with a signed statement demonstrating details of the expenditure from a Certified Public Accountant employed by the City of Busselton or an audited statement prior to publication of the City of Busselton annual report.

Yours sincerely

A stylized, handwritten signature in black ink, consisting of a large 'R' and 'S'.

**HON RITA SAFFIOTI MLA
MINISTER FOR PLANNING**

20 AUG 2020



The Hon Scott Buchholz MP

**Assistant Minister for Road Safety and Freight Transport
Federal Member for Wright**

Ref: MS20-001702

Cr Grant Henley
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Dear Cr Henley

**BRIDGES RENEWAL PROGRAM (BRP) ROUND FIVE AND HEAVY VEHICLE
SAFETY AND PRODUCTIVITY PROGRAM (HVSPP) ROUND SEVEN**

Thank you for your proposals for funding under either or both Rounds Five and Seven, of the BRP and HVSPP respectively. Your continued support of these programs, which provide funding to improve community access and increase heavy vehicle safety and productivity, is valued.

I am pleased to advise you that the proposals listed below have been successful in qualifying for Australian Government funding under the current funding rounds:

- Tuart Drive Bridge replacement, Wonnerup
- Kaloorup Road Bridge replacement, Jindong
- Boallia Road Bridge replacement, Vasse

Attached to this document is an offer of funding setting out the terms and conditions for these projects. This documentation needs to be completed and returned by email to the relevant address, BridgesRenewal@infrastructure.gov.au or HVSPP@infrastructure.gov.au by 30 November 2020. Council should not accept tenders for, or commence construction of, the project until the funding agreement has been finalised.

If you require further information or assistance, the Department of Infrastructure, Transport, Regional Development and Communications can be contacted by the above email addresses or by telephone on 02 6274 8040.

I wish you every success with your projects.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S Buchholz', with a long horizontal flourish extending to the left.

Scott Buchholz

The Hon Scott Buchholz MP
Parliament House Canberra | (02) 6277 4144 | minister.buchholz@infrastructure.gov.au
21 William Street, Beaudesert QLD 4285 | scott.buchholz.mp@aph.gov.au

**WA Local Government Grants Commission
SPECIAL PROJECTS PROGRAM 2020-21**

Attachment

BRIDGES

LGA	Road Name	Crossing Name	Description	Common-wealth Funds	State Funds	Total Allocation
Busselton (C)	Tuart Dr	Abba River	Substructure Repairs Superstructure Repairs	\$340,659	\$170,330	\$510,989

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
ACT	Naas Road Bridge renewal	Renewal of single-lane timber bridge with two-lane concrete bridge	Transport Canberra and City Services Directorate	\$1,393,006	\$2,786,012
ACT	Hindmarsh Drive Bridges 3089 and 3090 renewal, Phillip	Strengthening the bridges to SM1600	Transport Canberra and City Services Directorate	\$1,912,500	\$3,825,000
ACT	Hindmarsh Drive Bridges 3092 and 3093 renewal, Phillip	Strengthening the bridges to SM1600	Transport Canberra and City Services Directorate	\$1,312,500	\$2,625,000
NSW	Bridge Over Sandy Creek renewal, Nap Nap Rd, Maude	Renewal of timber bridge over Sandy Creek on Nap Nap Road	Hay Shire Council	\$375,000	\$750,000
NSW	Bridges renewal package, Maude Road, Maude	Renewal of bridge and ten narrow, under capacity culvert systems on MR319 (Maude Road)	Hay Shire Council	\$1,800,000	\$3,600,000
NSW	Mafeking Bridge renewal, Wurrinya Rd, Wurrinya	Renewal of bridge structure to allow for heavy haulage vehicles	Forbes Shire Council	\$1,000,000	\$2,000,000
NSW	Culvert renewal, Maitland Vale Road, Hillsborough	Replace culvert with concrete bridge, road widening and reconstruction matching the existing alignment	Maitland City Council	\$637,500	\$1,275,000
NSW	Peelwood Creek Bridge replacement, Cooksvale Rd, Peelwood	Replace an aged timber bridge with a new concrete structure	Upper Lachlan Shire Council	\$552,614	\$1,105,228
NSW	Crookwell River Bridge renewal, Julong Rd, Binda	Renewal of the timber bridge over Crookwell River	Upper Lachlan Shire Council	\$768,600	\$1,537,200
NSW	Burra Burra Creek Bridge renewal, Blue Hill Rd, Golspie	Renewal of the timber bridge over Burra Burra Creek	Upper Lachlan Shire Council	\$479,726	\$959,452
NSW	Towrang Road Bridge renewal, Boxers Creek	Renewal of Towrang Road Bridge	Goulburn Mulwaree Council	\$2,000,000	\$4,802,600
NSW	Carrick Road Bridge replacement, Carrick	Replace part timber bridge on Carrick Road with a modular concrete culvert system	Goulburn Mulwaree Council	\$458,806	\$917,613
NSW	Carters Swamp Bridge replacement, Goodooga Brenda Rd, Goodooga	Replaced existing bridge with new structure	Brewarrina Shire Council	\$450,000	\$900,000
NSW	Jingellic Road Bridges renewal package, Wantagong	Strengthen and widening five bridges along Jingellic Road for heavy mass vehicles	Greater Hume Shire Council	\$926,282	\$1,852,564
NSW	Lucas Bridge replacement, Breealong-Balladoran Rd, Breealong	Replace timber structure with new concrete bridge	Gilgandra Council	\$1,250,000	\$2,500,000
NSW	Billabong Anabranche Bridge renewal, Federation Way, Oaklands	Renewal of an existing structurally deficient bridge	Federation Council	\$907,500	\$1,815,000
NSW	Cox Bridge replacement, Caparra Rd, Wherrol Flat	Replace an aged timber bridge with a new concrete structure	Mid-Coast Council	\$692,500	\$1,385,000
NSW	Little Tiri Bridge replacement, Tiri Rd, Knorrit Flat	Replace an aged timber bridge with a new concrete structure	Mid-Coast Council	\$524,500	\$1,049,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
NSW	Killabakh Creek Bridge replacement, Yarratt Rd, Cedar Party	Replace an aged timber bridge with a new concrete structure	Mid-Coast Council	\$297,000	\$594,000
NSW	Adelargo Road Culvert replacement, Warraderry	Replacement of existing culvert with a high mass limit culvert	Weddin Shire Council	\$311,938	\$623,876
NSW	Heathcotes Lane Culvert replacement, Bimbi	Replacement of existing culvert with a high mass limit culvert	Weddin Shire Council	\$246,345	\$492,690
NSW	Tyagong Creek Bridge renewal, Henry Lawson Way, Grenfell	Remediation works to Henry Lawson Way Tyagong Creek Bridge - BR0006	Weddin Shire Council	\$144,430	\$288,860
NSW	Crooked River Bridge renewal, Crooked River Rd, Gerroa	Installation of impressed Current Cathodic Protection system	Kiama Municipal Council	\$404,787	\$809,574
NSW	Mount Hercules Road Causeway replacement, Razorback	Replace single lane causeway with boxed culvert	Wollondilly Shire Council	\$400,706	\$801,412
NSW	Collins Valley Road Bridge replacement, Lynchs Creek	Replace existing timber bridge with a new concrete and steel bridge	Kyogle Council	\$387,745	\$775,491
NSW	Capeen Creek Road bridges replacement package, Capeen Creek	Replace the three timber bridges with new concrete and steel bridges	Kyogle Council	\$1,148,083	\$2,296,166
NSW	Benama Bridge renewal, Old Wallabadah Rd, Garoo	Renewal of existing timber bridge over Goonoo Goonoo Creek	Tamworth Regional Council	\$437,500	\$875,000
NSW	Fishers Bridge renewal, Fishers Ln, Loomberah	Renewal of existing timber bridge over the Peel River	Tamworth Regional Council	\$582,500	\$1,165,000
NSW	Retreat Bridge replacement, Retreat	Replace timber bridge over the MacDonald River	Tamworth Regional Council	\$1,095,000	\$2,190,000
NSW	Brick Kiln Bridge replacement, Cooma Rd, Bendoura	Replace timber bridge with a concrete structure	Queanbeyan-Palerang Regional Council	\$682,000	\$1,364,000
NSW	Valla Bridge replacement, Valla Rd, Valla	Replace an aged timber bridge with a new concrete structure	Nambucca Valley Council	\$183,975	\$367,950
NSW	Shorts Bridge replacement, Kennaic Creek Rd, Missabotti	Replace an aged timber bridge with a new concrete structure	Nambucca Valley Council	\$141,625	\$283,250
NSW	Helliwells Bridge replacement, Helliwells rd, Missabotti	Replace an aged timber bridge with a new concrete structure	Nambucca Valley Council	\$109,175	\$218,350
NSW	Frank Partridge Bridge replacement, Newee Creek Rd, Newee Creek	Replace an aged timber bridge with a new concrete structure	Nambucca Valley Council	\$70,510	\$141,020
NSW	Main Arm Causeway replacement, Main Arm	Road realignment and construct a new concrete causeway of two lanes	Byron Shire Council	\$402,679	\$805,358
NSW	Old School Road Bridge replacement, Herons Creek	Replace timber bridge with culvert	Port Macquarie Hastings Council	\$160,000	\$320,000
NSW	Donkins Flat Bridge replacement, Wingham Rd, Comboyne	Replace timber bridge with culvert	Port Macquarie Hastings Council	\$225,000	\$450,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
NSW	Bril Bril Bridge renewal, Upper Rollands Plains Rd, Rollands Plains	Strengthen and rehabilitate heritage timber bridge	Port Macquarie Hastings Council	\$430,000	\$860,000
NSW	Tarana Road Bridge renewal, Gemalla	Bridge Renewal over Stony Creek and road realignment	Bathurst Regional Council	\$523,425	\$1,046,850
NSW	Gibbs Bridge replacement, Putty Valley Rd, Putty	Replace an aged timber bridge with a new concrete structure	Singleton Council	\$650,000	\$1,300,000
NSW	Brunners Bridge renewal, Gresford Rd, Singleton	Renewal of an old concrete bridge	Singleton Council	\$700,000	\$5,500,000
NSW	George Campbell Bridge replacement, Darbys Falls Rd, Cowra	Replace an aged timber bridge with a new concrete structure	Cowra Shire Council	\$1,170,767	\$2,341,535
NSW	North Kooba Bridge renewal, Kidman Way, Griffith	Renewal of North Kooba Bridge	TRANSPORT FOR NSW	\$2,479,950	\$4,959,900
NSW	Bawdens Bridge renewal, Old Glen Innes Rd, Clarence Valley	Strengthening of Bawdens Bridge	TRANSPORT FOR NSW	\$2,102,220	\$4,204,440
NSW	Shingle Hill Way Bridge replacement, Gundaroo	Road realignment and a new bridge constructed reducing flood risk and removing current load limit	Yass Valley Council	\$800,000	\$4,400,000
NSW	Hunts Creek Culverts replacement, The Hills Shire	Replace the existing culvert with single span bridge	City of Parramatta Council	\$2,000,000	\$5,000,000
NSW	Garlandtown Bridge renewal, N Head Dr, Moruya	Widening bridge to two-lanes designed to meet M1600 standards	Eurobodalla Shire Council	\$850,000	\$1,896,522
NSW	Martins Gully/ Shambrook Ave Bridge renewal, Armidale	Replace superstructure and restoration of substructure to restore load capacity of 44T	Armidale Regional Council	\$375,000	\$750,000
NSW	Bungabee Bridge replacement, Bungabee Rd, Bentley	Raise level of bridge, improving flood immunity, sightlines, gradient and alignment	Lismore City Council	\$560,000	\$1,120,000
NSW	Pearces Creek Bridge replacement, Eltham Rd, Pearces Creek	Replace 2-lane 44m long 4-span timber bridge with a new 60m concrete structure, including some road realignment	Ballina Shire Council	\$2,000,000	\$4,000,000
NSW	Jackybulbin Tullymorgan Road bridges renewal package, Tullymorgan	Replace three timber bridges with concrete structures	Clarence Valley Council	\$797,165	\$1,594,330
NSW	McPhillips Road Bridge renewal, Halfway Creek	Replace an aged timber bridge with a new concrete structure	Clarence Valley Council	\$297,567	\$595,134
NSW	Dignans Timber Bridge replacement, Coongbar Rd, Clarence Valley	Replace an aged timber bridge with a new concrete structure	Clarence Valley Council	\$343,002	\$686,004
NSW	Forest Road Bridge duplication, Orange	Duplication of the existing bridge over the main western rail line to provide a separate south bound lane	Orange City Council	\$2,000,000	\$5,586,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
NSW	Pretty Point Bridge renewal, New Buildings Rd, Wyndham	Completion of construction of a truss bridge	Bega Valley Shire Council	\$500,000	\$1,000,000
NSW	Washpen Bridge replacement, Gundong Road, Obley	Construction of Washpen Bridge on Gundong Road, Obley	Cabonne Shire Council	\$1,145,400	\$2,290,800
NSW	Gowan Bridge replacement, Gowan Road, Gowan	Construction of Gowan Bridge on Gowan Road, Gowan	Cabonne Shire Council	\$984,090	\$1,968,180
NSW	Brawlin Road Bridge 380 replacement, Burra Creek	Replace existing structure with new concrete bridge	Cootamundra-Gundagai Regional Council	\$198,000	\$396,000
NSW	Burra Road Bridge 126 replacement, Burra Creek	Replace existing structure with new concrete bridge	Cootamundra-Gundagai Regional Council	\$240,000	\$480,000
NSW	Lucerndale Road Bridge 157 replacement, Tumblong	Replace existing structure with new concrete bridge	Cootamundra-Gundagai Regional Council	\$168,000	\$336,000
NSW	Lucerndale Road Bridge 158 replacement, Tumblong	Replace existing structure with new concrete bridge	Cootamundra-Gundagai Regional Council	\$99,000	\$198,000
NSW	Notts Creek Bridge replacement, Oakendale Rd, Glen Oak	Replace an aged timber bridge with a new concrete structure	Port Stephens Council	\$150,000	\$300,000
NSW	Ophir Glen Bridge replacement, Ophir Glen Rd, Upper Burringbar	Replace an aged timber bridge with a new concrete structure	Tweed Shire Council	\$660,000	\$1,320,000
NSW	Orange Grove Road Bridge renewal, Keepit	Upgrade timber bridge allowing HML access via Orange Grove Road	Gunnedah Shire Council	\$626,175	\$1,252,350
NSW	Wambanumba Bridge renewal, Murringo Road, Young	Renewal of the Wambanumba Bridge (Murringo Road, Young - MR41)	Hilltops Council	\$1,544,500	\$3,089,000
NSW	Kalang River Bridge replacement, Bowraville Rd, Bellingen	Replace an aged timber bridge with a dual-lane concrete bridge	Bellingen Shire Council	\$2,000,000	\$4,095,000
NSW	Paddys Flat Road Bridge 67161 replacement, Tabulam	Replace an aged timber bridge with a new concrete structure	Tenterfield Shire Council	\$350,000	\$700,000
NSW	Paddys Flat Road Bridge 67203 replacement, Upper Tooloom	Replace an aged timber bridge with a new concrete structure	Tenterfield Shire Council	\$365,500	\$731,000
NSW	White Hawke Bridge replacement, Temagog Rd, Temagog	Replace a two lane timber bridge with a concrete structure	Kempsey Shire Council	\$185,717	\$371,434
NSW	Boyers Lane Bridge replacement, Jerseyville	Replace a single lane timber bridge with a concrete structure	Kempsey Shire Council	\$142,447	\$284,894
NSW	McKenzies Bridge replacement, Toose Rd, Bellbrook	Replace an aged timber bridge with a new concrete structure	Kempsey Shire Council	\$179,743	\$359,486
NSW	McIver's Bridge replacement, Carrai Rd, Willi Willi	Replace an aged timber bridge with a new concrete structure	Kempsey Shire Council	\$277,139	\$554,278
NSW	Nursery Gully Bridge replacement, Smiths Creek Rd, Kundabung	Replace an aged timber bridge with a new concrete structure	Kempsey Shire Council	\$139,941	\$279,882

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
NSW	Yarrein Creek Bridge renewal, Swan Hill Rd, Mallan	Bridge renewal	Murray River Council	\$800,000	\$1,600,000
NSW	Jimaringle Creek Bridge replacement, Rangemore Rd, Burraboi	Replace an aged timber bridge with a new concrete structure	Murray River Council	\$450,000	\$900,000
NSW	Gully Swamp Bridge replacement, Gallymont Rd, Mandurama	Replace existing low level, 3t limited bridge with a longer span, unlimited bridge	Blayney Shire Council	\$170,000	\$340,000
NSW	Barnsley Weir Bridge replacement, The Weir Rd, Barnsley	Construct a new bridge and address safety issues regarding the approach on both sides of the creek to the bridge	Lake Macquarie City Council	\$2,000,000	\$5,254,000
NSW	Cooranbong Bridge renewal, Freemans Dr, Cooranbong	Bridge strengthening to extend life of existing structure, remove load limit and speed restriction	Lake Macquarie City Council	\$650,000	\$1,300,000
NSW	Yango Creek Bridge replacement, Yango Creek Rd, Wollombi	Replace existing timber bridge with new concrete or steel bridge at higher deck level and concrete span	Cessnock City Council	\$1,176,500	\$2,353,000
NSW	Kline Street Bridge replacement, Weston	Replace existing timber bridge with new concrete bridge with higher deck level and longer span	Cessnock City Council	\$650,000	\$1,300,000
NSW	Little Plains Bridge replacement, Mila Rd, Craigie	Replace timber bridge with single lane concrete bridge	Snowy Monaro Regional Council	\$836,396	\$1,672,792
NSW	Yarrow Creek Bridge renewal, Mount Mitchell Rd, Mount Mitchell	Yarrow Creek Bridge renewal	Glen Innes Severn Council	\$472,500	\$945,000
QLD	Doolan Deck Bridge Network renewal package, Esk	Improvements to 17 concrete/ timber hybrid bridges	Somerset Regional Council	\$775,967	\$1,551,934
QLD	Braeburn Road Bridge replacement, Monsildale	Replace timber bridge with concrete bridge	Somerset Regional Council	\$140,157	\$280,314
QLD	Sandy Creek Bridge replacement, Crossdale	Replace timber bridge with concrete bridge	Somerset Regional Council	\$235,543	\$471,086
QLD	Boyd's Bridge replacement, Currumbin Creek Rd, Currumbin Valley	Replace timber bridge with a concrete structure	Gold Coast City Council	\$2,000,000	\$4,273,000
QLD	Kerkin Road Bridge renewal, Kerkin Rd N, Jacobs Well	Renewal of single lane crossing to facilitate future linkage between Coomera Connector and key developmental areas	Gold Coast City Council	\$2,000,000	\$10,060,000
QLD	Boggy Creek Bridge renewal, N Bucca Rd, Bucca	Boggy Creek Bridge renewal	Bundaberg Regional Council	\$870,000	\$1,740,000
QLD	Kariboe Creek Culverts replacement, Aerodrome Rd, Thangool	Replace existing single lane steel culverts with a dual lane bridge	Banana Shire Council	\$862,950	\$1,725,900

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
QLD	Tualka Creek Bridge replacement, Ghinghinda Rd, Ghinghinda	Replace timber bridge with concrete bridge	Banana Shire Council	\$180,400	\$360,800
QLD	Dawson River Bridge replacement, Bundulla Rd, Taroom	Replace existing single lane timber bridge	Banana Shire Council	\$511,500	\$1,023,000
QLD	Mary Street Bridge renewal, Malanda	Renewal Mary Street Bridge to a concrete bridge	Tablelands Regional Council	\$1,377,481	2754963
QLD	Marregallan Road Bridge renewal, Malanda	Renewal Marregallan Rd Bridge to a concrete bridge	Tablelands Regional Council	\$674,563	1349126
QLD	K.T. Peters Bridge renewal, River Rd, Inverlaw	Structural maintenance repairs and guard rail renewal	South Burnett Regional Council	\$30,000	\$60,000
QLD	Doonside Bridge replacement, Doonside Rd, Canal Creek	Replace existing bridge with concrete bridge structure	Livingstone Shire Council	\$390,856	\$781,712
QLD	Davies Creek Bridge replacement, Koah	Replace existing bridge with concrete bridge structure	Mareeba Shire Council	\$142,000	\$284,000
QLD	Freeman Timber Bridge replacement, Worendo St, Veresdale Scrub	Replace existing one way timber bridge with a concrete two way bridge	Logan City Council	\$2,000,000	\$4,280,300
QLD	Behana Gorge Road Bridge No.2 replacement, Aloomba	Replace timber bridge with a concrete structure and widening approaches	Cairns Regional Council	\$610,000	\$1,220,000
QLD	Connolly Dam Road Culvert replacement, Silverwood	Replace existing culvert with a dual-lane structure	Southern Downs Regional Council	\$231,825	\$463,650
QLD	Homestead Road floodway renewal, Rosenthal Heights	Renewal of the existing floodway with a dual-lane bridge	Southern Downs Regional Council	\$532,500	\$1,065,000
QLD	Coppermine Creek Bridge replacement, Sheaffe St, Cloncurry	Construction of three span reinforced concrete bridge and approaches replacing existing structure	Cloncurry Shire Council	\$2,000,000	\$4,991,329
QLD	Kingsthorpe Haden Road Culvert replacement, Haden	Replace existing culvert structure with new concrete culvert structure	Toowoomba Regional Council	\$654,500	\$1,309,000
QLD	Barbwire Creek Bridge replacement, N Davidson Rd, Cardstone	Replace timber bridge with a concrete structure	Cassowary Coast Regional Council	\$499,975	\$999,950
QLD	Hinchcliffe Bridge replacement, Hinchcliffe Dr, Kooralbyn	Replace low level, timber bridge with more reliable and flood resilient two lane concrete bridge	Scenic Rim Regional Council	\$2,000,000	\$4,004,000
QLD	Flying Fox Creek Bridge replacement, Upper Coomera Rd, Ferny Glen	New two lane concrete bridge to replace existing single lane timber bridge	Scenic Rim Regional Council	\$1,671,054	\$3,342,108
QLD	Kengoon Bridge replacement, Kengoon Rd, Kents Lagoon	New single lane concrete bridge to replace existing single lane timber bridge	Scenic Rim Regional Council	\$1,104,041	\$2,208,082
QLD	Anichs Bridge replacement, Finlayvale Rd, Finlayvale	Construct single lane combined use (road and rail) 44T load rated structure	Douglas Shire Council	\$440,000	\$880,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
QLD	Warners Bridge replacement, Warner Rd, Cassowary	Construct single lane, single use (road transport) 44T load rated structure	Douglas Shire Council	\$500,000	\$1,000,000
QLD	Macquarie Street Culvert renewal, Gracemere	Renewal floodway to culverts and associated road works	Rockhampton Regional Council	\$649,000	\$1,298,000
QLD	Muggins Lane Culvert replacement, Yuleba	Replace the existing timber bridge on Muggins Lane Yuleba	Maranoa Regional Council	\$264,576	\$529,152
QLD	Ted Cunningham Bridge replacement, Strathmore Rd, Whitsunday	Construct renewal bridge with increased deck level and single lane carriageway	Whitsunday Regional Council	\$2,000,000	\$4,600,000
QLD	Charnwood Road (Granite Creek Crossing) Bridge replacement, Lowmead	Replace existing bridge with concrete bridge structure	Gladstone Regional Council	\$643,500	\$1,287,000
QLD	Stockbridge Road Bridge 3 replacement, Lowmead	Replace timber bridge with concrete bridge	Gladstone Regional Council	\$643,500	\$1,287,000
QLD	Stockbridge Road Bridge 2 replacement, Lowmead	Replace timber bridge with concrete bridge	Gladstone Regional Council	\$643,500	\$1,287,000
QLD	Wandoan Creek Bridge replacement, Bundi Rd, Wandoan	Replace timber bridge with a concrete structure	Western Downs Regional Council	\$1,818,487	\$3,636,974
QLD	Cran Bridge renewal, Stockyard Creek Rd, Flagstone Creek	Cran Bridge renewal	Lockyer Valley Regional Council	\$118,000	\$236,000
QLD	Bully Creek Bridge replacement, Bulliwallah Hyde Park Rd, Belyando	Replace existing steel bridge with a precast concrete bridge	Isaac Regional Council	\$243,600	\$487,200
QLD	Doonella Lake Bridge replacement, Memorial Ave, Tewantin	Replace existing bridge with new structure	Noosa Shire Council	\$2,000,000	\$7,000,000
QLD	Garth Prowd Bridge renewal, Noosa Parade, Noosa Heads	'Stop corrosion' intervention and strengthening work is required	Noosa Shire Council	\$1,750,000	\$3,500,000
QLD	Cooroy Belli Creek Road Bridge replacement, Cooroy	Replace timber bridge with a concrete structure	Noosa Shire Council	\$450,000	\$900,000
QLD	Lawnville Road Bridge replacement, Black Mountain	Replace existing bridge with concrete bridge structure	Noosa Shire Council	\$755,437	\$1,510,875
QLD	Tandur Road Bridge renewal, Tandur	Renewal of a single lane timber bridge (no 83) on Tandur Road, Kybong	Gympie Regional Council	\$1,137,500	\$2,275,000
QLD	Kirks Bridge replacement, Liborios Rd, Upper Stone	Replace timber bridge with a concrete structure	Hinchinbrook Shire Council	\$632,335	\$1,264,670
QLD	Desjardins Crossing Bridge replacement, Cemetary Rd, Hinchinbrook	Replace existing bridge structure with new bridge structure	Hinchinbrook Shire Council	\$201,250	\$402,500
QLD	Rooneys Bridge renewal, State Route 16, Oonoonba	Concrete strengthening of damaged piles to maintain existing heavy vehicle access	Queensland Department of Transport and Main Roads.	\$2,500,000	\$5,000,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
SA	Daly Street Bridge renewal, Kurraltia Park	Renewal of the existing Daly Street bridge over Brown Hill Creek and realign existing geometry of Daly Street	City of West Torrens	\$397,404	\$794,808
SA	Beare Avenue/Watson Avenue Bridge renewal, Netley	Renewal Beare Avenue/Watson Avenue bridge and channel of Brown Hill Creek	City of West Torrens	\$698,921	\$1,397,842
SA	Butlers Bridge replacement, Old Broughton Rd, Lower Broughton	Replace structure with new concrete bridge	Port Pirie Regional Council	\$349,250	\$698,500
SA	Rapid Bay Bridge replacement, Essington Lewis Drive, Rapid Bay	Construction of a new bridge on Essington Lewis Drive, Rapid Bay	District Council of Yankalilla	\$297,000	\$596,049
SA	Branson Road Spanning Bridge replacement, McLaren Vale	Replace timber bridge with concrete bridge	City of Onkaparinga	\$225,000	\$450,000
SA	Andrews Road Bridges renewal, Andrews	Sealing deck; renewal of guardrail; concrete remediation	Northern Areas Council	\$77,947	\$155,895
SA	Stockwell Road Bridge renewal, Light Pass	Renewal bridge to PBS level 3A freight vehicles	The Barossa Council	\$418,696	\$837,395
SA	Gerald Roberts Road Bridge renewal, Seppeltsfield	Bridge renewal over Greenock Creek on Gerald Roberts Road	Light Regional Council	\$250,000	\$500,000
SA	Victoria Parade Bridge renewal, Bordertown	Renewal of the Victoria Parade Bridge crossing of Tatiara Creek	Tatiara District Council	\$210,000	\$420,000
SA	Wasleys Bridge renewal, Wasleys Rd, Barabba	Renewal of State Heritage listed Wasleys Bridge - Steel and concrete works	Adelaide Plains Council	\$107,500	\$215,000
SA	Aldgate Creek Bridge renewal, Strathalbyn Rd, Mylor	Bridge renewal (1086) over Aldgate Creek on Strathalbyn Rd	Department of Planning, Transport and Infrastructure	\$1,590,000	\$3,180,000
SA	Marrabel Road Bridges 1416 and 1359 renewal, Marrabel	Bridge widening and strengthening of Bridge 1416 and Bridge 1359	Department of Planning, Transport and Infrastructure	\$2,500,000	\$5,268,000
SA	East Parkway Bridge renewal, Andrews Farm	East Parkway Bridge rehabilitation	City of Playford	\$168,150	\$336,300
TAS	Bridge 1600 replacement, Nook Road, Nabowla	Replace bridge 1600 on Nook Road over the Little Forester River	Dorset Council	\$137,500	\$275,000
TAS	Bridge 1502 replacement, Banks Road, Derby	Replace bridge 1502 on Banks Road over Main Creek	Dorset Council	\$172,500	\$345,000
TAS	Dolcoath Road Bridge replacement, Moina	Replace timber bridge with concrete structure	Kentish Council	\$148,275	\$298,275
TAS	Circular Road Bridge 30232 replacement, East Ridgely	Replace timber bridge with concrete bridge	Burnie City Council	\$112,750	\$225,500
TAS	Pisa River Bridge renewal	Renewal of 1-lane bridge with 2-lane bridge and road realignment	Northern Midlands Council	\$200,000	\$400,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
TAS	Junee Road Bridge 27 replacement, Maydena	Replace structure with new bridge	Derwent Valley Council	\$190,575	\$381,150
TAS	Lachlan Road Bridge 2 replacement, Lachlan	Replace structure with new bridge	Derwent Valley Council	\$256,575	\$513,150
TAS	Lowana Road Bridget replacement, Strahan	Replace structure with new bridge	West Coast Council	\$112,125	\$224,250
TAS	Wilsdon Street Bridge replacement, Queenstown	Replace bridge with a concrete bridge.	West Coast Council	\$188,312	\$376,625
TAS	Dalrymple Road Bridge 2387 replacement, Mount Direction	Replace Bridge No. 2387 on Dalrymple Road	George Town Council	\$143,588	\$287,177
TAS	Dalrymple Road Bridge 955 replacement, Mount Direction	Replace Bridge No. 955 on Dalrymple Road	George Town Council	\$263,598	\$527,196
TAS	Dalrymple Road Bridge 954 replacement, Mount Direction	Replace Bridge No. 954 on Dalrymple Road	George Town Council	\$77,813	\$155,627
TAS	Black Snake Road Bridge replacement, Bothwell	Replace existing bridge with a concrete bridge	Central Highlands Council	\$92,500	\$185,000
TAS	Gawler River Bridge renewal, Preston Road, Gawler	Renewal of bridge over Gawler River, Preston Road	Central Coast Council	\$1,400,000	\$2,800,000
TAS	Strath Bridge renewal, Selbourne Rd, Selbourne	Renewal of superstructure and upgrading of substructure and approach roads	Meander Valley Council	\$262,875	\$525,750
TAS	Huetts Road Bridge replacement, Edith Creek	Replace timber bridge with concrete bridge	Circular Head Council	\$275,000	\$550,000
TAS	Winkleigh Road Bridge 2634 renewal, Exeter	Strengthening of existing bridge to carry higher productivity and mass vehicles	West Tamar council	140,000	\$280,000
VIC	Slate Quarry Road Bridge replacement, Meredith	Replace existing bridge with a new bridge	Golden Plains Shire Council	\$1,150,000	\$2,300,000
VIC	Geggies Road Bridge replacement, Rokewood	Replace existing bridge with a new bridge	Golden Plains Shire Council	\$350,000	\$700,000
VIC	Manks Road Bridge renewal, Clyde	Renewal of existing single span bridge	Casey City Council	\$558,309	\$1,116,618
VIC	Developmental Road Bridge replacement, Springhurst	Replace existing bridge with concrete bridge	Wangaratta Rural City Council	290,000	580000
VIC	Albacutya Bridge replacement, Albacutya Rd, Albacutya	Construct a dual lane bridge in renewal of old single lane bridge	Hindmarsh Shire Council	2,000,000	4115000
VIC	James Lane Bridge renewal, Tylden	Widen and increasing load limit to 81T on James Lane Bridge	Macedon Ranges Shire Council	\$161,500	\$323,000
VIC	Hartigans Bridge renewal, Sidonia Rd, Sidonia	Hartigans Bridge widened to two lanes	Macedon Ranges Shire Council	\$191,500	\$383,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
VIC	Allies Road Bridge renewal, Maiden Gulley	Replacing an aged existing U Slab Bridge with Crown units	Greater Bendigo City Council	\$241,308	\$482,617
VIC	Howard Street Bridge renewal, Epsom	Strengthening and widening of an existing U slab bridge with an additional shared path	Greater Bendigo City Council	\$593,680	\$1,187,360
VIC	King Track Bridge replacement, Chapple Vale	Replace degraded timber bridge	Colac Otway Shire	\$450,000	\$900,000
VIC	Bay Creek Bridge renewal, Redbank Mongans Rd, Mongans Bridge	The bridge will be renewal from a 6T gross vehicle limit to 68T	Alpine Shire	\$114,675	\$229,350
VIC	Quirks Bridge renewal, Bangerang Rd, Echuca Village	Supply and installation of approach and bridge safety barriers and bridge signage	Campaspe Shire Council	\$70,000	\$140,000
VIC	Watsons Bridge renewal, Gunbower Island Rd, Gunbower	Paint steelwork, test for concrete carbonation, update road signage, replace bearing pads	Campaspe Shire Council	\$100,000	\$200,000
VIC	Telegraph Road Bridge renewal, Mount Prospect	Strengthen bridge structure to remove existing load limit	Hepburn Shire Council	\$126,250	\$252,500
VIC	Minyip Banyena Road renewal, Minyip	Renewal of Dunmunkle Creek Crossing in Minyip Banyena Road at 5.7 km east of Stawell Warracknabeal Road	Yarriambiack Shire Council	\$50,000	\$100,000
VIC	Carngham -Streatham Road Bridge 32 renewal, Mount Emu	Replace Bridge 32 on Carngham -Streatham Road	Pyrenees Shire Council	\$401,500	\$803,000
VIC	Raglan - Elmhurst Road Bridge 139 replacement, Raglan	Replace Bridge 139 on Raglan - Elmhurst Road	Pyrenees Shire Council	\$503,250	\$1,006,500
VIC	Wrights Bridge replacement, Wrights Bridge Rd, Moira	Replace bridge with a new, higher capacity bridge	Moira Shire Council	\$658,973	\$1,317,946
VIC	Kilmore East Road Bridge renewal, Kilmore East	Renewal of existing concrete bridge structure	Mitchell Shire Council	\$400,000	\$800,000
VIC	Edwards Bridge renewal, Stanley St, Warrnambool	Renewal of the Edwards Bridge on Stanley Street across the Merri River	Warrnambool City Council	\$1,500,000	\$3,000,000
VIC	Caravan Park Bridge replacement, Court St, Yea	Replace bridge with new precast concrete bridge. Remove bridge load limit	Murrindindi Shire Council	\$330,000	\$660,000
VIC	Pincombes Bridge replacement, Break Oday Rd, Glenburn	Replace single-lane bridge with a two-lane precast concrete bridge	Murrindindi Shire Council	\$742,500	\$1,485,000
VIC	McDonalds Bridge replacement, Yarck Rd, Gobur	Replace single-lane bridge with a two-lane precast concrete bridge	Murrindindi Shire Council	\$993,300	\$1,986,600
VIC	Watt Road Bridge renewal, Mooroopna	Remediation works of Watt Road Bridge	Greater Shepparton City Council	\$742,000	\$1,484,000
VIC	Harrow Clear Lake Bridge renewal, Harrow-Clear Lake Rd, Harrow	Strengthening and rehabilitation of Harrow Clear Lake Bridge over Salt Creek	West Wimmera Shire Council	\$210,567	\$421,135
VIC	Shilliday Road Bridge replacement, Shillidays Rd, Barfold	Replace existing bridge with a new bridge	Mount Alexander Shire Council	\$176,000	\$352,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020



State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
VIC	Curlys Bridge replacement, Mitchells Ln, Barfold	Replace existing bridge with concrete bridge	Mount Alexander Shire Council	\$143,000	\$286,000
VIC	Siddles Road Bridge replacement, Redesdale	Replace existing bridge with a new bridge	Mount Alexander Shire Council	\$162,000	\$324,000
VIC	Glenmore Road Bridge renewal, Ballan	Bridge strengthening and safety improvements at Glenmore Road Bridge	Moorabool Shire Council	\$484,000	\$968,450
VIC	South Gippsland Freeway bridges renewal package, Dandenong South	Strengthening bridges over the Pakenham Railway Line to allow Higher Productivity Freight Vehicle access	Victoria, Department of Transport	\$1,960,000	\$3,920,000
VIC	Dynon Road Bridge renewal, West Melbourne	Strengthening the Dynon Road Bridge over Moonee Ponds Creek	Victoria, Department of Transport	\$2,500,000	\$5,100,000
VIC	Nimmo Bridge renewal, Buffalo River Road, Myrtleford	Strengthening Nimmo Bridge on Buffalo River Road	Victoria, Department of Transport	\$1,211,000	\$2,422,000
VIC	Casterton-Edenhope Road Bridge renewal, Wando Vale Ponds	Strengthen Casterton-Edenhope Road Bridge at Wando Vale Ponds	Victoria, Department of Transport	\$792,500	\$1,585,000
VIC	Godfrey Street Bridge replacement, Wedderburn	Replace existing bridge with a new bridge	Loddon Shire Council	\$260,000	\$520,000
VIC	Downies Lane Bridge renewal, Traralgon South	Replace the timber 5T limited bridge on with a new concrete and steel bridge to 44T limits	Latrobe City Council	\$300,000	\$600,000
VIC	Nagambie-Locksley Road Bridge replacement, Locksley	Replace existing bridge with a new bridge	Shire of Strathbogie	\$600,000	\$1,200,000
VIC	Sloping Bridge renewal, Jack River	The approaches to bridge will be altered on both sides and the bridge widened to 7.6m between barriers	Wellington Shire Council	\$401,500	\$803,000
VIC	Horsham Lubeck Road Bridge renewal, St Helens Plains	Concrete overlay over the existing U beam deck bridge	Horsham Rural City Council	\$186,000	\$372,000
VIC	Roberts Road renewal, Yarragon	Renewal of the bridge at Roberts Road Yarragon	Baw Baw Shire Council	\$366,000	\$732,000
VIC	Williams Road Culverts replacement, Scotts Creek	Replace existing steel culverts with concrete culvert	Corangamite Shire Council	\$75,000	\$150,000
WA	Jarrahdale Road Bridge replacement, Jarrahdale	Replace of timber bridge with concrete bridge	Shire of Serpentine Jarrahdale	\$1,203,041	\$2,406,083
WA	Quill Road Bridge 4016A renewal, Bokal	Repair overlay and widen deck	Shire of West Arthur	\$786,500	\$1,593,000
WA	Upper Capel Road Bridge 3275 replacement, Brazier	Replace two lane concrete bridge	Shire of Donnybrook Balingup	\$695,000	\$1,390,000
WA	Tuart Drive Bridge replacement, Wonnerup	Replace bridge destroyed by fire	City of Busselton	\$1,250,000	\$2,500,000
WA	Kaloorup Road Bridge replacement, Jindong	Replace bridge with culvert	City of Busselton	\$250,000	\$500,000

Bridges Renewal Program Round 5

Projects as at 29 September 2020

State	Project Name	Project Description	Proponent	Australian Government Funding	Total Project Cost
WA	Boallia Road Bridge replacement, Vasse	Replace bridge with culvert	City of Busselton	\$504,500	\$1,009,000
WA	Bussell Highway Bridge 0235 renewal, Capel	Renewal of bridge 0235 over Tren creek on Bussell Highway	Commissioner of Main Roads	\$2,000,000	\$4,000,000
WA	York Merredin Road bridges renewal package, Dulbellin	Renewal of bridges 594, 597 and 601 on York Merredin Road	Commissioner of Main Roads	\$2,469,000	\$4,938,000
WA	Benara Road Bridge renewal, Caversham	Renewal and duplication of existing bridge and approach roads	City of Swan	\$2,000,000	\$6,095,000
WA	Mordalup Road Bridge 2923A replacement, Mordalup	Replacement of existing bridge with a new structure	Shire of Manjimup	\$1,700,000	\$3,400,000

12.4 Finance Committee - 25/11/2020 - APPLICATION FOR RATE EXEMPTION - RELATIONSHIPS AUSTRALIA WA INC.

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Exemptions & Appeals (Rates)
BUSINESS UNIT	Rates
REPORTING OFFICER	Rates Coordinator - David Nicholson
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Letter Requesting Rate Exemption ↓  Attachment B Rate Exemption Application ↓ 

This item was considered by the Finance Committee at its meeting on 25/11/2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council:

1. Approve the rate exemption application from Relationships Australia WA Inc. under section 6.26(2)(g) of the *Local Government Act 1995* on 7 Harris Road, Busselton, effective 1 July 2020; and
2. Agree that this rate exemption is to continue where Relationships Australia WA Inc. confirms in writing by the 30 April annually that they continue to lease and use the property for the purposes stated in the application.

EXECUTIVE SUMMARY

An application with all required documentation has been received from Relationships Australia WA Inc. seeking a rate exemption on 7 Harris Road, Busselton, which they are leasing and using to deliver their Headspace Busselton services. On the basis of the application, this report recommends that the application for an exemption be granted effective as at 1 July 2020 in accordance with section 6.26(2)(g) of the *Local Government Act 1995* (the Act).

BACKGROUND

Relationships Australia WA Inc. (RAWA) is a not-for-profit benevolent institution with Deductible Gift Receipt status. The vast majority of RAWA income is from Commonwealth and State grants so as to provide community services. RAWA lease 71 Kent Street, Busselton, and now 7 Harris Road, Busselton, from which they provide Headspace Busselton services free of charge to the community. At its meeting on 8 May 2019, Council approved (C1905/089) RAWA's application for a rate exemption on 71 Kent Street, Busselton, due to it being used exclusively for charitable purposes.

RAWA is the lead agency for Headspace Busselton. Headspace is an organisation that operates across Australia, providing support, information and services to people aged 12-25.

Headspace Busselton offer anyone aged 12-25 free access to social workers, counsellors, mental health workers and psychologists. Headspace also has an extensive website where young people and their carers can read information on a wide range of issues including depression, bullying and relationship issues.

OFFICER COMMENT

Section 6.26 of the Act states that all land is rateable except in certain circumstances. Section 6.26(2)(g) states that “land used exclusively for charitable purposes” is not rateable.

RAWA are seeking a rate exemption on 7 Harris Road, Busselton, under section 6.26(2)(g) because of its Headspace Busselton use. They have provided the required application and documentation so as to meet the City’s assessment criteria.

It is considered that the application should be approved as the Headspace services provided by RAWA are charitable in nature and therefore the property at 7 Harris Road, Busselton, would be rate exempt under section 6.26(2)(g) of the Act.

No physical inspection of the property has been carried out as the documentation provided by RAWA on the property’s use is considered sufficient.

Statutory Environment

Section 6.26(2)(g) of the Act specifically states that land used exclusively for charitable purposes is not rateable.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Approving a rate exemption effective at 1 July 2020 would see a \$4,139.84 reduction to the 2020/2021 rating income. There would be similar reductions for future financial periods where the property continues to be leased by RAWA and used for providing Headspace Busselton services.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City’s risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

If Council chooses to decline the rate exemption application, then staffing and/or legal costs may be incurred should RAWA request the State Administrative Tribunal review the decision.

Options

As an alternative to the proposed recommendation, the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. As stated above, this is not recommended based on the risks associated with declining the application.

CONCLUSION

It is considered that the property at 7 Harris Road, Busselton, whilst leased by Relationships Australia WA Inc. and used by them to provide Headspace Busselton services to the community would be rate exempt under section 6.26(2)(g) of the Act.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The rate exemption on 7 Harris Road, Busselton, if approved, should be effective from 1 July 2020 as the application was lodged by Relationships Australia WA Inc. after they received the property's 2020/21 annual rate notice.



04 August 2020

Mr David Nicholson
Rates Coordinator
City of Busselton
2 Southern Drive
Busselton 6280

Dear David

RE: APPLICATION FOR RATES EXEMPTION – 7 Harris Road, Busselton

We would like to apply for rates exemption for the above mentioned property.

Relationships Australia WA Inc ("RAWA") is not-for-profit Public Benevolent institution and has Deductible Gift Recipient (DGR) status. RAWA receives funding from the Federal and State government to provide services to the community. RAWA has currently leased the property at 7 Harris Road, Busselton. The property will be used to run the headspace Busselton satellite services for young people ranging from 12- 25 years old. headspace provides young people access to social workers, counsellors, mental health workers and psychologists. This is a free service.

As RAWA is a not-for-profit charitable organization, an exemption from rates would be helpful for our cause and the delivery of services to the community.

We look forward to your favorable reply. Thank you.

Yours faithfully

A handwritten signature in black ink, appearing to read "Susanna Wee".

Susanna Wee
Chief Financial Officer

CORPORATE

p. 08 6164 0100 a. 156 Railway Pde West Leederville WA 6007
f. 08 6270 4491 m. PO Box 1206 West Leederville WA 6901

1300 364 277 www.relationshipswa.org.au

Relationships Australia (WA) Inc ABN: 32 105 234 326

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

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This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	7 Harris Road
Suburb	Busselton
Post code	6280

Property Reference Number (if known)	
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2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

The property is used to run government funded, headspace Busselton program. This is a free service Relationships Australia WA is the lead agency for headspace Busselton. headspace is an organisation that operates across Australia, providing support, information and services to people ages 12 – 25. headspace Busselton offer anyone aged 12-25 free access to social workers, counsellors, mental health workers and psychologists. headspace also has an extensive website where young people and their carers can read information on a wide range of issues including depression, bullying, and relationship issues.

3. PROPERTY OWNER DETAILS

Organisation	
Property owner <i>(if different to above)</i>	Gail Ann Ashbolt
Postal address <i>(including post code)</i>	c/- Acton South West, 30 Queen St, Busselton WA 6280
Telephone	97549200
Facsimile	
Mobile	
E-mail	

4. APPLICANT DETAILS

Contact Person	Susanna Wee
Position Title	Chief Financial Position
Postal address <i>(including post code)</i>	PO Box 1206, West Leederville WA 6901
Telephone	6164 0112
Facsimile	
Mobile	
E-mail	Susanna.We@RelationshipsWA.org.au

5. ORGANISATION INFORMATION

Is/does the organisation:

An incorporated body as per the Associations Incorporated Act 1987?
(If yes, provide a Certificate of Incorporation)

☒ Yes ☐ No

Considered "not for profit"?

☒ Yes ☐ No

Have a tax exemption from the Australian Tax Office (ATO)?
(If yes, provide a certificate of tax exemption from the ATO)

☒ Yes ☐ No

Leasing the property?
(If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)

☒ Yes ☐ No

Have planning approval for the land use of the property?
(A site inspection may be required before the application is processed)

☒ Yes ☐ No

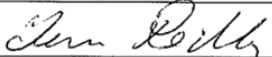
6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- ☒ Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
- ☒ Copy of the organisation's constitution;
- ☒ Copy of the organisation's current certificate of incorporation;
- ☒ A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
- ☒ A plan of the property, showing all buildings and outbuildings **OR**
- ☐ Floor plan of the leased property area if only part of the property is the subject of this application.
- ☒ A copy of the organisations current years audited financial statements and details of its financial and funding support;
- ☐ Copies of any other relevant documentation that the organisation considers will support this application;

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name	Terri Reilly
Position Title	
Organisation	Relationships Australia WA Inc
CEO/Trustee Signature	

OFFICE USE ONLY

1. CONSIDERATIONS

Approval with the City's Town Planning Scheme? YES ☐ NO ☐
 Has the property been inspected? YES ☐ NO ☐
 Recommend for non-rateable status? YES ☐ NO ☐

Section 6.26 (2) of the Local Government Act 1995 classification	
Person/s or Classes of Persons Affected by this decision	

Reason for non-rateable status:

New Application ☐

Review of Exemption ☐

Amount of rates to be exempted and date to be commenced from (if applicable):

Amount: \$	Data (from): Click here to enter a date.
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Rubbish bin changes to be levied and dates to be applicable from:

Amount: \$	Data (from): Click here to enter a date.
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Note: The approval will be for a period of 3 years, unless circumstances change.

2. DECISION – DELEGATED AUTHORITY (3.40)

Approving officer sub-delegated by the CEO to approve the granting of rate exemption status in accordance with the Local Government Act 1995.

Name	
Position	
Signature	

Determination by delegated officer:

☐ DENIED for
non-rateable status

☐ APPROVED for partial
non-rateable status





☐ APPROVED for
non-rateable status

13. PLANNING AND DEVELOPMENT SERVICES REPORT

Nil

14. ENGINEERING AND WORK SERVICES REPORT

14.1 THURSTUN LANE DUNSBOROUGH - REQUEST FOR A ONE WAY LANE

STRATEGIC GOAL	5. TRANSPORT Smart, connective and accessible
STRATEGIC OBJECTIVE	5.2 Road networks that provide for a growing population and the safe movement of all users through the District.
SUBJECT INDEX	Public Consultation
BUSINESS UNIT	Engineering and Facilities Services
REPORTING OFFICER	Design and Survey Coordinator - Justin Smith
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Thurstun Lane - Dunsborough - Aerial Image   Attachment B Thurstun Lane - Dunsborough - One Way Traffic Proposal  

OFFICER RECOMMENDATION

That the Council resolve to retain Thurstun Lane in Dunsborough as a two-way lane.

EXECUTIVE SUMMARY

The City received a request in September 2019 from a ratepayer, seeking that Thurstun Lane in Dunsborough be changed from a two-way thoroughfare to a one-way thoroughfare. In considering the request, the City undertook some consultation with immediately affected residents.

This report summarises the feedback received and proposes that no changes be made or proposed to Thurstun Lane.

BACKGROUND

Thurstun Lane is located in Dunsborough, in the vicinity of the Dunsborough Country Club. Thurstun Lane is comprised of three sections, totalling 615 metres in length. The northern and southern sections of Thurstun Lane intersects both Gifford Road and North Street are not part of this review. The area of review is the eastern section of Thurstun Lane, which runs east of North Street in a loop and back to North Street. This section is 264 metres long with a 3 metre average seal width (see Attachment A).

The City received a request via email in September 2019 from a resident concerned about the narrowness of Thurstun Lane, particularly associated with use by people not local to the area. They noted instances where smaller vehicles have had to pull over to the side of the road to give way to construction style vehicles, with additional traffic being generated by development of a new house along the lane. The resident also advised that their vehicle had been damaged in the process of moving over to allow vehicles to pass.

Due to the nature of the lane's layout, there is no collected crash data for the lane. The lane way does however meet all relevant Main Road WA specifications for a two way thoroughfare. Despite this, in response to the concerns raised, the City determined that it would undertake some consultation with directly affected residents.

In February 2020, the City produced a concept design showing a suggested one way proposal (see Attachment B) and sent the design to 23 residents for feedback. The City received feedback from ten residents with the majority, eight, requesting that the lane be left as a two way lane.

The City additionally consulted internally with its waste services team who raised concerns with the proposal, indicating it would impact on the direction of the trucks entering the lane and the positioning of the bins.

OFFICER COMMENT

The noted increase in traffic along Thurstun Lane can be attributed to the new development along the lane way. From the aerial image taken in March 2020 – also refer to Attachment A - there are three sites where construction works are evident.

Given this, the fact that the lane meets all relevant specifications, and the outcomes of the consultation, it is recommended that no changes are made to Thurstun Lane; and that its current two-way traffic configuration is maintained.

Statutory Environment

Main Roads WA are the relevant governing body and would need to approve any proposed changes from a two way to a one way thoroughfare. The City would need to provide documentation to substantiate a request, and in this case, the outcome of the public consultation would not support the application.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

A concept plan was sent to 23 immediately affected residents seeking their feedback in relation to the proposal to change. Ten responses were received. Eight respondents wanted to leave the lane as it is, with two indicating they would like the lane changed to a one way thoroughfare.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could make an application to MRWA to change Thurstun Lane from a two-way thoroughfare to a one-way thoroughfare. This is not recommended for the reasons outlined in this report.

CONCLUSION

City Officers have consulted with affected residents in relation to the request received. On the basis of that feedback, and noting that any increase in traffic associated with a new development in the lane is likely to be temporary, it is recommended that no changes be made to Thurstun Lane.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Implementation of the Officer Recommendation can take effect immediately.

ATTACHMENT A



Disclaimer: Every effort has been made to make the information displayed here as accurate as possible. This process is ongoing and the information is therefore ever changing and cannot be disseminated as accurate. Care must be taken not to use this information as correct or legally binding. To verify information contact the City of Busselton office.

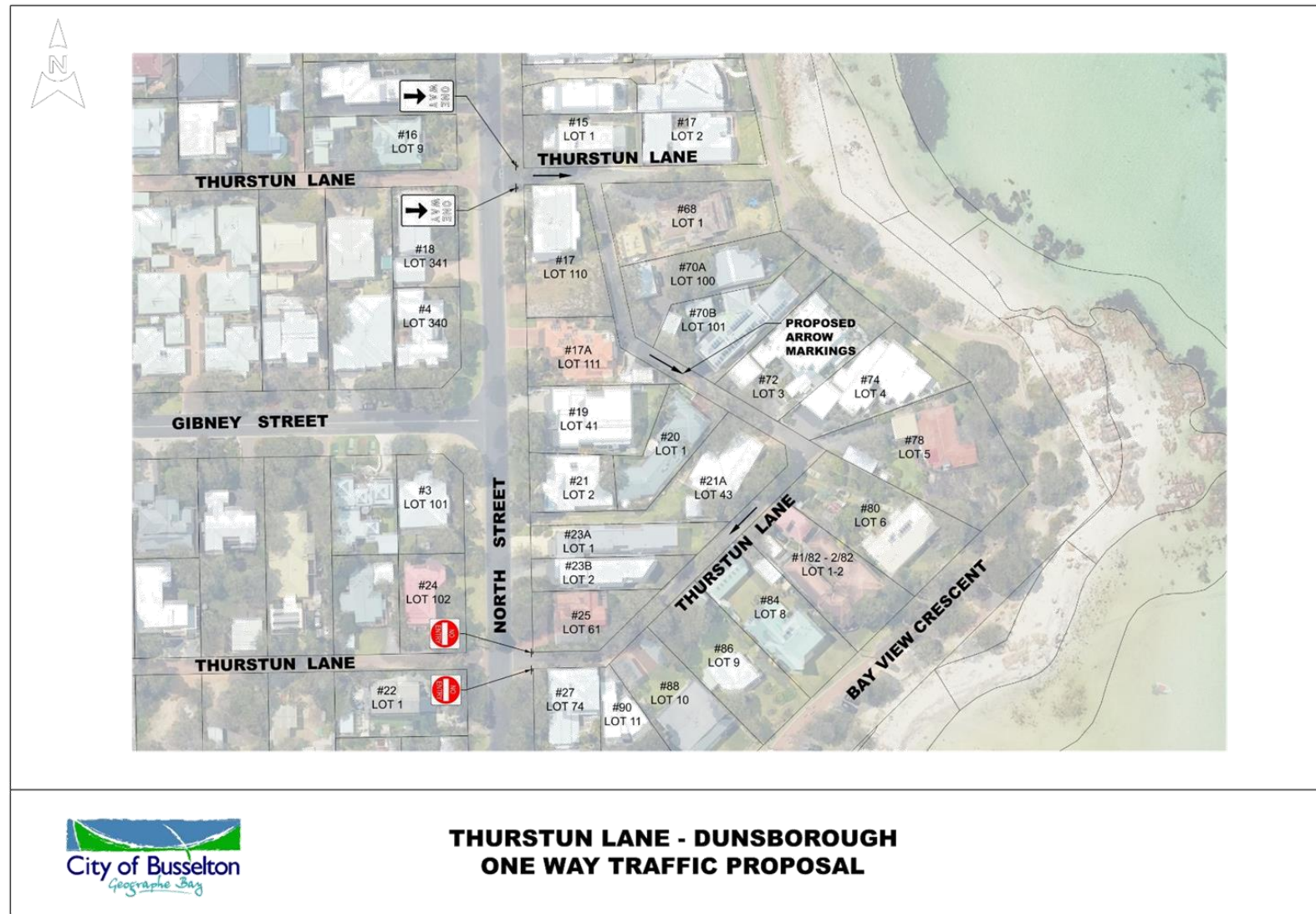
THURSTUN LANE -
DUNSBOROUGH - AERIAL IMAGE

27/11/2020



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ATTACHMENT B



14.2 RESPONSE TO PETITION FROM RESIDENTS ALONG DIAMANTE BOULEVARD AND PRINCEVILLE AVENUE, DUNSBOROUGH - IN RELATION TO INSTALLED STREET LIGHT

STRATEGIC GOAL	2. PLACE AND SPACES Vibrant, attractive, affordable
STRATEGIC OBJECTIVE	2.3 Creative urban design that produces vibrant, mixed-use town centres and public spaces.
SUBJECT INDEX	Infrastructure - Street Lighting
BUSINESS UNIT	Development Control
REPORTING OFFICER	Development Control Coordinator - Ronald Wildschut Manager, Engineering and Technical Services - Daniell Abrahamse
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Aerial Image of Diamante Boulevard and Princeville Avenue - Street Light Location  Attachment B Street view of Diamante Boulevard/Commonage Road - Showing the Street Lights 

OFFICER RECOMMENDATION

That the Council, with respect to the petition regarding lighting intensity on Diamante Boulevard and Princeville Avenue within the Dunsborough Lakes Estate:

- 1. acknowledge that the lighting has been designed and installed to the relevant Australian Standard AS1158-2005;**
- 2. resolve not to amend or treat the lights; and**
- 3. advise the petitioners of Council's decision accordingly.**

EXECUTIVE SUMMARY

At its Ordinary Council Meeting held on 25 August 2020, Council received a petition that sought to, as per the petition statement, bring to the attention of the Council an issue of lighting intensity (unnecessary luminosity and double outreach street lights) on Diamante Boulevard and Princeville Avenue within the Dunsborough Lakes Estate, Dunsborough. It is proposed by the petitioners that the lighting is amended "to be more suited to suburban residential street lighting, in keeping with a local 50km/h speed limit, rather than excessive Freeway grade lighting".

Council resolved (C2008/090) that the petition be received and referred to the CEO to prepare a report for the Council. This report is provided as per the resolution.

BACKGROUND

Diamante Boulevard and Princeville Avenue are located in Dunsborough Lakes, Dunsborough. These two roads are located within stages 18, 19 and 20 of the development. These stages were cleared for title release during 2017 and 2018. All infrastructure, i.e. roads, stormwater, sewer, water, electricity (including street lighting), communication and public open spaces, etc. were completed and have been handed over to the various agencies, including the City of Busselton. The street lights are Western Power assets, under the care and control of Western Power.

Attachment A is an aerial image of Diamante Boulevard and Princeville Avenue showing the location of the "affected" properties and the location of the street lights. Attachment B shows the street view image of Diamante Boulevard and Commonage Road and the position of the street lights.

Diamante Boulevard and Princeville Avenue are classified as a 'Local Distributor' road.

OFFICER COMMENT

Diamante Boulevard and Princeville Avenue street lighting was designed according to the Australian Standards 'AS 1158 – 2005 Lighting for roads and public spaces' (AS1158-2005).

The design detail required, as per AS1158–2005, is for the P3 Lighting Category, as follows:

1. A horizontal illuminance level of 0.3 Lux – achieved.
2. Ends of medians to be lit to 3.5lux – achieved.
3. Location of lights to correspond to off-sets from intersections and T-junctions – achieved.

The P3 Lighting Category, is derived from AS1158 -2005 lighting for roads and public spaces – Part 3.1: Pedestrian area (Category P) lighting – Performance and design requirements.

The definition of Category P lighting is:

“Lighting that is applicable to roads and other outdoor public spaces on which the visual requirements of pedestrians are dominant, e.g. local roads, outdoor shopping precincts and outdoor car parks.”

Why was Diamante Boulevard and Princeville Avenue classified as a P3 lighting category in terms of AS1158–2005?

- i. Both Diamante Boulevard and Princeville Avenue are classified as Local Distributor Roads, in terms of Main Roads Western Australia road hierarchy classification. A 'Local Distributor – Urban – (Built Up Area)' is defined by Main Roads WA as follows:
“Roads that carry traffic within a cell and link District Distributors or Regional Distributors at the boundary, to access roads. The route of Local Distributors should discourage through traffic so that the cell formed by the grid of District Distributors only carries traffic belonging to, or serving the area. These roads should accommodate buses, but discourage trucks.”
- ii. Both Diamante Boulevard and Princeville Avenue have footpaths.
- iii. Both Diamante Boulevard and Princeville Avenue are carriageways with two lanes, divided a median island that requires lighting in accordance with of AS1158 -2005.
- iv. Referring to Table 2.1 of AS1158 -2005 - Lighting Categories for Road Reserves in Local Areas. Both Diamante Boulevard and Princeville Avenue are classified under the General description as “Collector roads or non-arterial roads which collect and distribute traffic in an area, as well as serving abutting properties”. In terms of the Selection Criteria, “Pedestrian/Cycle activity” has been classified as Medium; “Risk of crime” has been classified as Low; and “Need to enhance prestige” was classified as Medium – that gives an overall “Applicable lighting subcategory” of P3.

It must be noted that not all Local Distributor Roads will be classified the same – it will depend on the three selection criteria attributes listed above – “Pedestrian/cycle activity”, “Risk of Crime” and “Need to enhance prestige”. These could vary the results from a P1 to a P4.

City officers have confirmed with the electrical engineers for the current Dunsborough Lakes Developer that the street lighting has been designed and constructed to the relevant standard. City officers further requested the electrical engineer to consider the following options and provide cost estimates of each, as outlined below.

Option 1 - Provide appropriate glare shields

Installation of glare shields will result in cutting the light off at the property boundaries, with the light to be directed at the roadways only.

This will reduce the light impact on the actual home frontages while still maintaining a high level of light output on the roadway, and is an accepted practice by Western Power for the reduction of light spill.

While cheaper than option two below, there are costs associated, estimated at \$32,000 for eight double outreach street lights (\$4000 each). The City has in the past facilitated requests from residents for such modifications with Western Power. In all instances, given that the lights have originally met AS1158-2005, the residents have been responsible for the cost of the modifications. In this instance, based on 26 properties, the cost per property would be \$1,300.

Option 2 – Replace the existing luminaires with 3000k luminaires which provide a softer light

Replacing the existing luminaires with 3000k luminaires will provide the same lumen output as the current lights, but the “look and feel” is of a warmer light, creating a perception of less light and brightness. The light fitting is still compliant with AS1158-2005 – P3 Lighting Category.

The costs of this option are however significant, estimated at \$64,000 to modify the 8 double outreach street lights along Diamante Boulevard and Princeville Avenue.

Option 3 – Plant additional trees in strategic locations to shield light spillage

The engineers have advised that the existing street trees in the medians along Diamante Boulevard and Princeville Avenue are still relatively small and that, as they grow, they will block out some of the light. They have recommended that Council consider strategically installing more street trees in front of affected residents.

While environmentally friendly this is a much more long term option in terms of effectiveness. The cost of this option is estimated at \$9,100, based on 26 trees, one per property, plus some additional ongoing maintenance costs.

Option 4 – Do nothing

It is open to Council to do nothing with the lights having been designed to meet relevant Australian Standards for the type of road. The lights also contribute to the provision of a safe and secure neighbourhood, and reducing the light spill could adversely impact on that.

As outlined in the Consultation section of this report, City officers have consulted with the petitioners, and, based on that consultation, are recommending that Council adopt this option, and not make any changes to the lights.

Statutory Environment

The Officer Recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

The estimated cost of the various options are outlined in the Officer Comment section of this report and summarised below. The Officer Recommendation, which is to do nothing, will result in no financial implications. There is currently no allocated budget for Options 1, 2 or 3 in the 20/21 Financial Year Budget.

Option	Estimated Total Cost
Option 1 – Provide glare shields	\$32,000
Option 2 – Replace luminaries with 3000k luminaries	\$64,000
Option 3 – Plant additional trees	\$9,100
Option 4 – Do nothing	\$0

Stakeholder Consultation

City officers met with Jody Lang, acting as the representative of the residents of Diamante Boulevard and Princeville Avenue, and provided a summary of the various options outlined in this report, including that the property owners would be required to contribute to the cost of any modifications. A follow up email summarised the options discussed.

Feedback was received via email from Jody Lang advising that the residents are not willing to contribute towards the cost of any changes to the current lighting. An excerpt from the response is included below:

“As discussed at the meeting, residents will not be willing to accept the cost for light shields (Option 1). Residents had no input for the existing lighting and pay rates.

We will be agreeable for the council to accept the costs for light shields to make the lighting more residentially friendly and in keeping with the natural environment.”

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City’s risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation, Council could decide to:

- Proceed with option 1 - Provide glare shields at the City’s cost, allocating a budget amount of \$32,000 in 2021/22. This is not recommended as in all previous instances residents have been responsible for the cost of requested modifications.
- Proceed with option 2 - Provide glare shields at the City’s cost, allocating a budget amount of \$64,000 in 2021/22. This is not recommended as in all previous instances residents have been responsible for the cost of requested modifications.
- Proceed with option 1 or 2, subject to the residents agreeing to meet half of the costs, with the balance budgeted for 2021/22.
- Proceed with planting additional trees at the City’s cost (option 3).

CONCLUSION

This report considers the concerns of residents of Diamante Boulevard and Princeville Avenue, as presented in the petition received by Council at its ordinary meeting 25 August 2020. Officers have presented a number of options and, after consultation with the residents, recommend that the Council make no changes to the lights.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The implementation of the Officer Recommendation will be actioned immediately.

Aerial Image of Diamante Boulevard and Princeville Avenue - Street Light Location

Attachment "A"



Attachment "B"



14.3 CEO DELEGATION TO AWARD CONTRACT RFQ 68/20 GALE ROAD RECONSTRUCTION AND WIDEN

STRATEGIC GOAL	5. TRANSPORT Smart, connective and accessible
STRATEGIC OBJECTIVE	5.2 Road networks that provide for a growing population and the safe movement of all users through the District.
SUBJECT INDEX	Tenders
BUSINESS UNIT	Operation and Works Services
REPORTING OFFICER	Manager, Operation and Works Services - Matthew Twyman
AUTHORISING OFFICER	Director, Engineering and Works Services - Oliver Darby
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Nil

OFFICER RECOMMENDATION

That the Council:

1. **Delegates to the Chief Executive Officer the power and duty to:**
 - a. **decide which of the quotations received in response to request for quotation 68/20 Gale Road Reconstruction and Widen (if any) would be most advantageous to the City of Busselton to accept (Preferred Respondent); and**
 - b. **negotiate and agree with the Preferred Respondent minor variations in accordance with Regulation 20 of the *Local Government (Functions and General) Regulations 1996* prior to entering in a contract with the Preferred Respondent.**
2. **Resolves that the delegation under resolution 1 is at all times subject to the contract price not exceeding the lesser of the overall project budget or \$1,500,000.**

EXECUTIVE SUMMARY

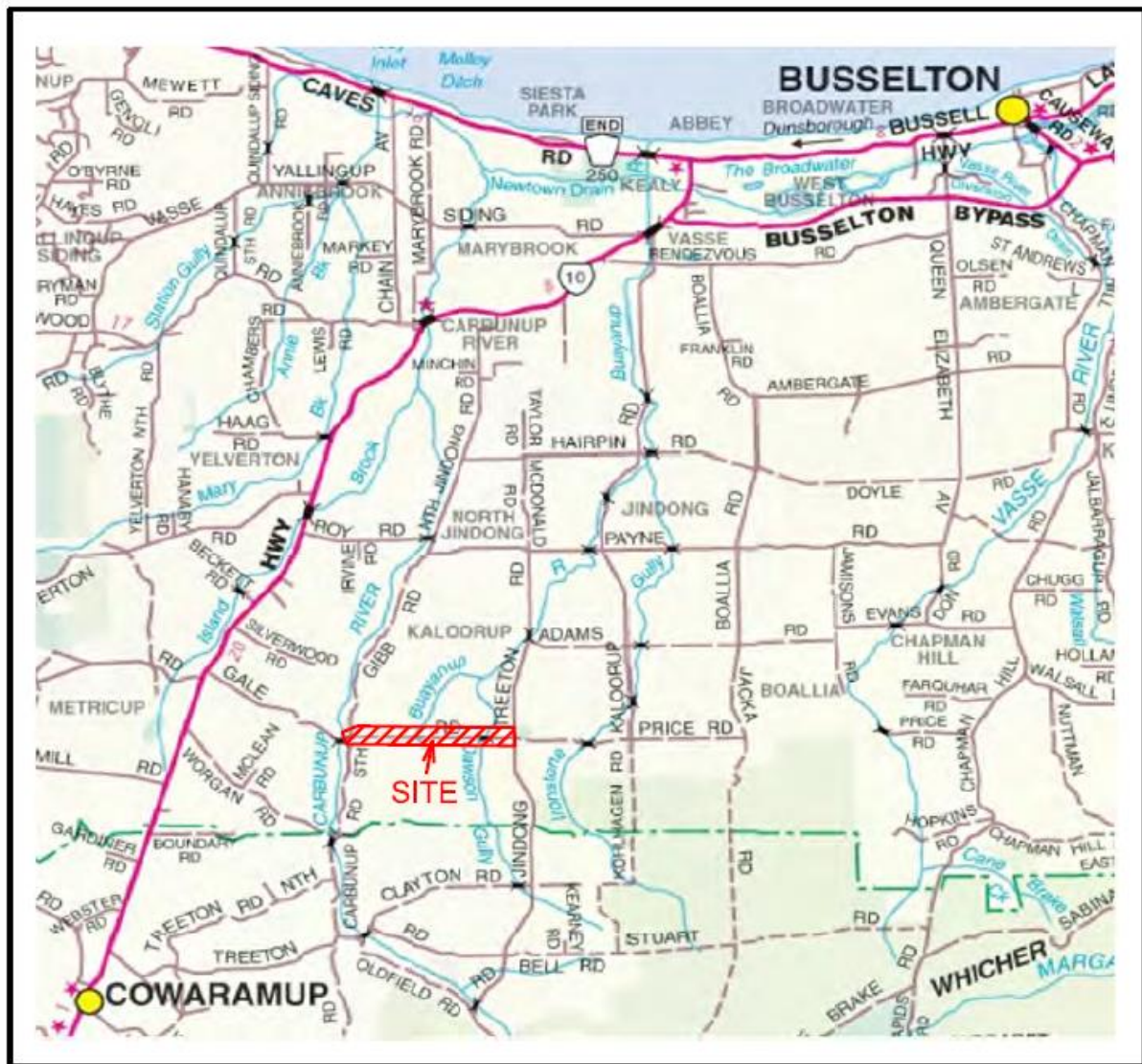
The purpose of this report is to delegate authority to the Chief Executive Officer to award the Request for Quotation 68/20 Gale Road Reconstruction and Widen project (RFQ 68/20).

The project consists of the upgrade of the existing section of Gale Road between Gibb Road and Jindong-Treeton Road (SLK 4.155 and 8.070), with the works to be completed during the summer period of 2021.

BACKGROUND

As part of the City's upgrade of narrow sealed roads, Gale Road between Gibb Road and Jindong-Treeton Road (SLK 4.155 and 8.070) is to be upgraded during the 2020/21 financial year. The project is listed within the 2020/21 Capital Budget as 'S0073 Gale Road Rural Reconstruction and Widen SLK 4.155-8.070'.

The scope of this upgrade project is to widen the road surface from 4m to 6.2m to accommodate commodity haulage vehicles, linking Restricted Access Vehicle (RAV) network sections, so as to provide a safe route both north and south of this area, utilising the shortest routes available. The project will improve safety particularly for passing vehicles and also the east - west link between Bussell Highway and Jindong-Treeton Road.

Locality Plan**OFFICER COMMENT**

The Chief Executive Officer (CEO) has a delegation to award tenders or request for quotations (where exemptions to publicly invite tenders apply as per Regulation 11(2) of the *Local Government (Function and General) Regulations 1996* (the Regulations)), to the value of \$500,000 plus GST.

The value of RFQ 68/20, which will be issued through the WALGA Preferred Supplier Program, is expected to be in excess of \$500,000. Given this a report would normally be required to be presented to the Council for a formal resolution to award and enter into a contract with a preferred contractor.

RFQ 68/20 is scheduled to close on 8 January 2021 with a planned award by the 19 January 2021. In order to complete construction during the clement weather of summer, it is important that the preferred contractor is selected and notified as soon as possible after the quotation period has closed. In this instance, due to the associated time lines with the project, and with the next Ordinary Council Meeting not until 27 January 2021, officers are seeking delegated authority to the CEO for the award of RFQ 68/20. This will expedite the formalisation of a contract and ensure the works are commenced by the end of January 2021.

Statutory Environment

The Regulations and the City's Purchasing Policy 239 (Purchasing Policy) provide the statutory procurement framework for procurement of the relevant goods and services.

Regulations

In terms of Regulation 11(1) of the Regulations, unless an exemption applies, tenders are to be publicly invited before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 (Tender Threshold).

Regulation 11(2)(b) stipulates that tenders do not have to be publicly invited if the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program, even if the consideration under the resulting contract exceeds the Tender Threshold.

Therefore, although the contract price for the goods and services is expected to exceed the Tender Threshold, the City would be exempt from the requirement under Regulation 11(1), i.e. to publicly invite tenders for these goods and services.

Purchasing Policy

In terms of Section 5.27 of the City's Purchasing Policy, the City can make purchases from WALGA Preferred Suppliers for amounts over \$250,000 in reliance on the exemption to the requirement for a public tender, provided that three quotes must be sought.

Relevant delegation

The contract value is expected to be greater than \$500,000, therefore, in accordance with section 5.43(b) of the *Local Government Act 1995* (the Act), read with Delegation DA 1- 07, the contract must be accepted by the Council.

Relevant Plans and Policies

The Officer Recommendation aligns to the following adopted plan or policy:

- Asset Management Policy
- Engineering Technical Standards and Specifications
- Occupational Safety and Health Policy
- Purchasing Policy

Financial Implications

The 2020/21 endorsed budget includes provision for the Gale Road Reconstruction and Widen project.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

The Officer Recommendation serves to mitigate the currently identified risk of weather impacting construction completion and/or methodology.

Weather impacting construction completion and/or methodology			
Risk Category	Risk Consequence	Likelihood of Consequence	Risk Level
Operational	Moderate	Unlikely	Medium

Options

As an alternative to the proposed recommendation, the Council may elect to have the award of the contract returned for consideration of the Council rather than delegate authority to the Chief Executive Officer.

CONCLUSION

It is recommended that Council delegate authority to the CEO to award of RFQ 68/20 Gale Road Reconstruction and Widen and to enter into a contract with the preferred contractor. This strategy will allow the preferred contractor to be notified as soon as possible after evaluation and for works to commence.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The award of the contract can be made by Tuesday 19 January 2021, subject to completion of submission evaluation and successful negotiation in accordance with the Officer Recommendation.

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

15.1 MARKETING AND EVENTS REFERENCE GROUP OUTCOMES

STRATEGIC GOAL	4. ECONOMY Diverse, resilient, prosperous
STRATEGIC OBJECTIVE	4.3 Events and unique tourism experiences that attract visitors and investment.
SUBJECT INDEX	Events Sponsorship
BUSINESS UNIT	Commercial Services
REPORTING OFFICER	Events Coordinator - Peta Tuck
AUTHORISING OFFICER	Director, Community and Commercial Services - Naomi Searle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Nil

OFFICER RECOMMENDATION

That the Council:

1. Endorses funding allocations towards the following events, to be funded from the adopted 2020/21 events budget as part of the 2020/21 Events Sponsorship Program (round two):

Event	Amount
Dunsborough & Districts Progress Association – community events (Carols, Australia Day, ANZAC Day)	\$5,000 cash (+ up to \$2,000 in-kind)
Busselton Open Tennis Tournament	\$2,000 cash (or up to \$2,500 if provided as Shop Local Vouchers)
Yallingup Shred Fest	\$5,000
Dunsborough Art Society – Annual Art Exhibition	\$1,000 cash (+ up to \$1200 in-kind hall hire)
Margaret River Wine Association Show	\$5,000
Building Bridges – Harmony Day @ ArtGeo Cultural Precinct	\$2,000 cash (+ up to \$2,000 in-kind)
Raising The Vibe- Blue Tree Concert	\$5,000 cash (+ up to \$1,000 in-kind)
Fringe Opener special event	\$5,000
Totals	Up to \$36,700

2. Endorses the allocation of an additional \$5,500 towards the 2021 Margaret River Region Open Studios event, to be funded from the adopted 2020/21 events budget.
3. Endorses the Expression of Interest for an electronic events billboard as outlined in the Officer Comment section of the report, to be funded through the adopted 2020/21 events budget.
4. Endorses the allocation of up to \$5,000 towards the replacement of tourism information bay signage located at Busselton (Bovell), Dunsborough and Vasse, to be funded from the adopted 2020/21 marketing budget.

ABSOLUTE MAJORITY REQUIRED

5. **Endorses the allocation of \$200,000 cash and up to \$18,500 in-kind support per year towards the 2021 - 2023 Ironman WA events, to be funded from the 2021/22, 2022/23 and 2023/24 events budgets.**

EXECUTIVE SUMMARY

A meeting of the Marketing and Events Reference Group (MERG) was held on Monday 23 November 2020. This report presents the recommendations from this meeting.

BACKGROUND

At the Ordinary Meeting of Council held 13 April 2011, Council resolved (C1104/114) to endorse the implementation of a differential rating system whereby properties rated industrial and commercial across the City would directly contribute toward the City's continued support of tourism, marketing and event activities. The City also established a key stakeholders reference group, known as the 'Marketing and Events Reference Group' (MERG), to make recommendations to Council with respect to the marketing and events budget allocations.

At its meeting on 22 June 2011, Council resolved (C1106/201) to introduce a 3% Differential Rate on industrial and commercial rated properties which has increased over time to 10%. The proceeds from the differential rate are allocated towards funding events and marketing.

The 2020/21 adopted budget for marketing and events totals \$1,076,414. This excludes budget allocations for Leavers Week, administration, and events staffing.

A MERG meeting was held on Monday 23 November 2020, with the following key matters presented:

- update on events held since the last meeting on 24 August 2020 and upcoming major events;
- Round two of the 2020/21 Event Sponsorship Program and associated funding applications for consideration.

OFFICER COMMENT

Supporting the development and attraction of new events throughout the year, the City's Events Sponsorship Program promotes the City of Busselton as an attractive events tourism destination. At the MERG meeting held 23 November 2020, a range of requests for marketing and events funding were considered as outlined below:

Events Sponsorship Program – round two

Eight (8) applications were received through the 2020/21 Events Sponsorship Program – round two totalling \$47,600. All applications were evaluated by Officers and presented at the MERG meeting on 23 November with the following recommendations.

Event	Requested	MERG Recommendation
Dunsborough & Districts Progress Association – community events	\$5,000 cash + up to \$2,000 in-kind (ANZAC Day traffic management)	\$5,000 cash (+ up to \$2,000 in-kind)
Busselton Open Tennis Tournament	\$3,000	\$2,000 cash (or up to \$2,500 if provided as Shop Local Vouchers)
Yallingup Shred Fest	\$7,900	\$5,000
Dunsborough Annual Art Exhibition	\$1,000 (+ up to \$1,200 in kind hall hire)	\$1,000 (+ up to \$1,200 in-kind)
Margaret River Wine Association Awards – Best Cab Sav award	\$5,000	\$5,000
Building Bridges – Harmony Day at the ArtGeo Cultural Precinct	\$5,000 cash + \$2,500 in-kind (traffic management and venue hire)	\$2,000 cash + \$2,000 (+ up to \$2000 in-kind)
Raising the Vibe – Blue Tree Concert	\$10,000	\$5,000 cash (+ up to \$1,000 in-kind)
Fringe Opener event	\$5,000	\$5,000
Totals	\$47,600	\$36,700

Request for re-consideration of allocated funding – Margaret River Region Open Studios

As part of round one of the 2020/21 Event Sponsorship Program Margaret River Region Open Studios (MRROS) applied for \$20,000 funding. Previous endorsed funding allocations include \$5,000 in 2015/16, \$8,000 in 2016/17, \$8,000 in 2017/18, \$7,500 in 2018/19 and \$7,000 in 2019/20.

At the MERG meeting held 24 August 2020, members recommended the allocation of \$7k which was endorsed by Council (C2009/110) at its meeting on 9 September 2020. This amount was awarded on the basis that events would not be given increases on previous years' funding unless they could demonstrate new initiatives in their event requiring additional funding.

MRROS organisers have requested the City reconsider the funding amount and award the original request of \$20,000. Their rationale is that the event has grown considerably (over 60,000 studio visits in 2020) with an estimated economic impact that has grown annually to over \$7M in 2020, and that the event has not had an increase in funding during this time. 40% of the current participating artists are from the City of Busselton.

Previously, funding for the event has been matched by Shire of Augusta Margaret River, to encourage organisers to seek out equal representation between the two local government areas. According to MRROS's sponsorship application, the Shire currently sponsor an amount of \$12,500. Therefore, it is recommended that the City matches that level of funding in 2020/21 by increasing the approved funding by \$5,500 to a total of \$12,500. Should Council endorse this a new event key performance indicator (KPI) is recommended, requesting the event organiser endeavour to increase City of Busselton artist representation to 50% and for a minimum of 50% of official event functions to be held at venues within the City.

Request for Funding – 2021/22 – 2023/24 Events Budget – Ironman WA

Ironman WA have reached the end of their current funding agreement, with the agreement expiring in the 2020/21 financial year. The City has received an application for a further three (3) year agreement (2021 – 2023), with a request of \$200,000 cash sponsorship plus \$18,500 in-kind support per year.

This event remains a very important part of the City's annual events calendar and this application for a further three years reinforces Ironman WA's commitment to the event. While participant numbers have fluctuated over the past years, the event still brings an economic impact to the region in the vicinity of \$8-\$10M per year, while promoting Busselton to a national and international market. It is recommended that the request is supported with \$200k cash and up to \$18,500 in-kind support per year to be funded from the 2021/22 – 2023/24 events budgets.

Recommendation to seek expressions of interest – Electronic Events Billboard

Due to the demand on the use of the static billboard located near Bovell Oval, City Officers have been investigating the viability of converting the billboard to be electronic. The billboard is currently only able to display a maximum of two events at one time, one on the large main billboard and one on the smaller strip signage below. Over peak times, events are limited to a maximum of two weeks due to the high demand for advertising space. With the high cost of producing skins for the billboard (approximately \$2,500 for the large billboard and \$1,500 for the small billboard), this does not prove to be cost effective for many event organisers. Additionally, at the end of use many skins are not re-used, meaning that they end up in landfill.

Conversion of the billboard to be electronic has many benefits, including:

- Ability to promote multiple events through use of a revolving display (according to Main Roads standards).
- Cost effectiveness for events to utilise the billboard - not paying for printing costs.
- Environmental savings.
- Ability for the City to promote tourism attractions and other imagery.
- Ability for City messaging i.e. important deadlines such as firebreak and burning periods etc.
- Conveying emergency information to the public i.e. bushfires.

Under the adopted 2020/21 Schedule of Fees and Charges, event organisers are currently charged \$128.50 for hire of the large billboard and \$123 for the small billboard, for a period of two weeks. It is anticipated that this fee could be increased slightly to cover additional power usage and recover costs.

Initial investigations indicate that this project will cost in the vicinity of \$200,000 to \$250,000 to implement. It is recommended that Officers proceed with an Expression of Interest process for development of the electronic billboard, with the potential to utilise unallocated funds in the adopted 2020/21 events budget as a result of the cancellation of the 2020 Ironman WA event.

Requests for Funding – 2020/21 Marketing Budget – Tourism Information Signage

In 2015, the City and the Shire of Augusta Margaret River (AMRS) commenced the engagement process for proposed improvements to tourist directional signage on main roads and upgrading of existing roadside visitor information across the two local government areas. Since this time a number of activities have been completed including further consultation with tourism operators and agencies, Main Roads WA (MRWA) and stakeholders. Additionally, an external audit was completed by GHD in 2018/19.

Officers are now proceeding with upgrading the City of Busselton tourism information bay signage at Busselton (Bovell), Dunsborough and Vasse following a review which identified the following key issues:

- Maps are outdated and no longer accurate;
- Logos are out of date (reference to Western Australia's South West, Margaret River Wine Region); and
- General discolouring and deterioration of images.

City Officers have consulted with Margaret River Busselton Tourism Association (MRBTA) on the content, images and branding for the information bays and have agreed the following principles:

- Busselton (Bovell) information bay - provide a caravan / RV focussed information bay including updated images, access through Busselton town centre, caravan/ RV parking, a Busselton map indicating caravan park locations, City of Busselton branding and logo and MRBTA logo and website;
- Vasse information bay - remove the existing signage and replace with a 'you are here location map' and City of Busselton branding and logo and MRBTA logo and website;
- Dunsborough information bay - remove the existing signage and replace with a 'you are here location map' and City of Busselton branding and logo and MRBTA logo and website.

City Officers have sought quotes for replacement of all signage and are now waiting for new Margaret River Busselton Tourism Association (MRBTA) branding to be published prior to new signage designs being finalised, ordered and installed. Officers recommend the cost for replacing the information bay signage be funded from the marketing budget up to a value of \$5,000.

Statutory Environment

The Officer Recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

Relevant Plans and Policies

The Officer Recommendation aligns with the City's Events Policy which provides event organisers with information on the event application and approval process and event sponsorship guidelines.

Financial Implications

The total amount raised through the Commercial and Industrial and Holiday Homes Differential Rates in the City's adopted 2020/21 budget is \$1,293,439. At the 27 July 2020 Council meeting, Council resolved (C2007/070) to allocate \$1,076,414 in the 2020/2021 budget specifically for marketing and events.

At its meeting on 9 September 2020, Council endorsed (C2009/110) the following allocations within the adopted 2020/21 events and marketing budget:

- \$786,414 towards event sponsorship,
- \$250,000 towards Marketing and Economic Development initiatives, and
- \$40,000 towards City run events.

Funds currently committed from the adopted 2020/21 events budget through multi-year funding agreements and round one of the Event Sponsorship Program totals \$415,400 and a further \$15,000 is allocated towards attracting CBD activation events. This leaves a balance of \$356,014 towards round two of the Events Sponsorship Program and any further event attraction or initiatives.

Of the \$250,000 adopted 2020/21 marketing budget, \$120,000 is allocated to the Airport Marketing Reserve, \$50,000 is allocated to the Busselton Performing Arts and Convention Centre (BPACC) and up to \$12,000 is allocated to the update of the City's Events Strategy, leaving a balance of \$68,000 to be applied to marketing and economic development initiatives in the 2020/21 financial year.

Stakeholder Consultation

Consultation has been undertaken with MERG members with representatives comprising the Busselton and Dunsborough Yallingup Chambers of Commerce and Industry, MRBTA, Busselton Jetty Inc. and the City of Busselton.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Council may choose not to support the recommendations made by MERG and resolve not to endorse part or all of the recommendations.



CONCLUSION

MERG has been established to assist officers in making recommendations on the way in which funds raised through the industrial and commercial differential rate for the purposes of events and marketing are allocated. This report contains the recommendations made at the 23 November 2020 MERG meeting, which if endorsed by Council, will result in the continuation of high quality events being held within the region, supported by successful marketing promotions. All recommendations support Council's vision of being recognised as the 'Events Capital WA.'

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Following Council's decision, the outcomes will be communicated to MERG members and relevant event/marketing bodies for their information and implemented where required.

16. FINANCE AND CORPORATE SERVICES REPORT**16.1 ADOPTION OF 2019-2020 ANNUAL REPORT**

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Annual Report
BUSINESS UNIT	Corporate Services
REPORTING OFFICER	Manager Governance and Corporate Services - Sarah Pierson
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A 2019-2020 Annual Report  

OFFICER RECOMMENDATION

That the Council:

1. **Accepts the 2019-2020 Annual Report as per Attachment A.**
2. **Determines that the annual general electors' meeting is to be held in the 'Undalup Room' at 2 Southern Drive Busselton on 8 February 2021 at 5.30pm.**

EXECUTIVE SUMMARY

This report presents the City of Busselton 2019-2020 Annual Report (Annual Report) for Council acceptance in accordance with the *Local Government Act 1995* (the Act) and seeks endorsement of a date for the holding of the annual general electors' meeting.

BACKGROUND

The City produces an annual report of activities at the conclusion of each financial year, in accordance with the requirements of the Act (as outlined in the Statutory Environment section of this report).

The City's Annual Report provides information about the City's progress over the financial year in respect of its priorities, as outlined in the Corporate Business Plan, and which contribute to achievement of the objectives contained in the Strategic Community Plan 2017 (Review 2019) (SCP).

OFFICER COMMENT

The Annual Report documents the City's achievements for the 2019-2020 financial year, aligned by Key Goal Area of the SCP. The report also provides a snap shot of core service delivery and reports on required statutory information. The report includes independent auditor's letter in relation to their examination of the City's financial statements. The full suite of the City's financial statements, also presented for adoption at this Ordinary Council Meeting, will be included in the form of an inserted booklet / supplementary attachment.

Upon adoption, hard copies of the Annual Report will be published. The Annual Report along with the Financial Report will be posted to the City's website together to form a complete year-end report. Availability of the Report will also be promoted on the City's Your Say Busselton website and Twitter, Facebook and Instagram accounts.

The Annual Report has been prepared such that the annual general electors' meeting can be held in accordance with section 5.27(2) of the Act, being no more than 56 days after the Council has accepted the annual report, with the date of Monday 8 February 2021 recommended. That is later than previous years, with regulation changes, coupled with additional tasks required during the annual audit to address matters during the COVID-19 lockdown, causing a delay in receipt of the audited financial statements. There was also some uncertainty until recently around a local government's ability to hold electors' meetings.

Statutory Environment

Sections 5.53, 5.54, 5.55, and 5.55A of the *Local Government Act 1995* describe the required content of a local government's annual report and how to prepare, accept, give notice of and publish the report.

In accordance with Section 5.53 the annual report is to contain:

- a report from the mayor or president; and
- a report from the CEO; and
- an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
- the financial report for the financial year; and
- such information as may be prescribed in relation to the payments made to employees; and
- the auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year; and
- a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
- details of entries made under section 5.121 during the financial year in the register of complaints, including:
 - the number of complaints recorded in the register of complaints; and
 - how the recorded complaints were dealt with; and
 - any other details that the regulations may require; and
 - such other information as may be prescribed.

Under Section 5.54, it is a statutory requirement that the Annual Report be accepted by an absolute majority of Council before 31 December each year. The report must be published on the City's website within 14 days of acceptance.

Section 5.27 of the Act requires that the annual general electors' meeting be held within 56 days of acceptance of the Annual Report, upon the provision of 14 days' notice.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation, with the cost of producing the Annual Report factored into the City's annual budget.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Council may choose:

1. Not to accept the Annual Report or to request changes to be made to the Annual Report, noting that Council are required to accept an Annual Report no later than 31 December and to hold an electors' meeting no later than 56 days after this acceptance.
2. To select an alternative preferred date for the annual general electors' meeting, within the 56 day window.

CONCLUSION

The City of Busselton Annual Report 2019-2020 requires acceptance by an absolute majority of Council before being publicly released. Council is also requested to endorse the proposed date for the annual general electors' meeting.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

A two-week statutory advertising period of the annual general electors' meeting is required and will take place from Friday 22 January 2021 to Friday 5 February 2021. The annual general electors' meeting will be held on Monday 8 February 2021.



2019-2020

Annual Report



Elements Margaret River

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians, the Wadandi Bilbulmun people, on whose land we are living and pay our respects to their Elders, past, present and emerging.



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A Message from the Mayor and CEO

We have great pleasure in presenting the 2019-2020 Annual Report.

As for so many, the end of this year was particularly challenging for the City and for our community as we responded to the COVID-19 pandemic. We thank Councillors, the City's Executive Team, and City of Busselton employees for their dedication, and commitment to the delivery of key services and essential capital works during this time. Community members did an exceptional job in following the health protocols put in place by the State and Federal Government and for this we are truly grateful.

Throughout the year we have achieved many great things for the community, all of which will contribute positively to this rapidly growing district.

Work on the City Centre Eastern Link, a key component of the Busselton Local Road Network upgrade, was completed, with changes to traffic movements noticed immediately. A project to expand the Busselton Senior Citizens Centre began, along with works to upgrade the Lois Hannay Netball Courts and Pavilion. New tennis courts and a pavilion

were also completed, paving way for redevelopment of the old tennis club site.

The City also negotiated a three year commercial agreement with Jetstar to operate a regular passenger service between Busselton and Melbourne. The new service was due to launch in March 2020 but was postponed due to COVID-19. While the postponement was disappointing, positive ticket sales demonstrated that demand for the new service is likely to be strong once COVID-19 border restrictions are removed. With an extended departure lounge and a new temporary arrivals hall, we are excited and ready for this service to commence. Other key achievements are showcased on pages 6 and 7 of this report.

The events of 2019-2020 will continue to impact the world and our community for some time. We are thankful that the City of Busselton has been able to meet the year's challenges in a strong financial position and with a unified Council.




Grant Henley
Mayor


Mike Archer
Chief Executive Officer

Elected Members



MAYOR
Grant Henley



DEPUTY MAYOR
Kelly Hick



COUNCILLOR
Phill Cronin



COUNCILLOR
Jo Barrett-Lennard



COUNCILLOR
Lyndon Miles



COUNCILLOR
Paul Carter



COUNCILLOR
Ross Paine



COUNCILLOR
Kate Cox



COUNCILLOR
Sue Riccelli

Executive Team



CHIEF EXECUTIVE
OFFICER
Mike Archer



DIRECTOR
Community and
Commercial Services
Naomi Searle



DIRECTOR
Planning and
Development Services
Paul Needham



DIRECTOR
Engineering Works
and Services
Oliver Darby



DIRECTOR
Finance and
Corporate Services
Tony Nottle

Our City



Quick Facts



*ABS Estimated Resident Population Growth 2019 Released 25 March 2020 ** Mean High Water Mark calculation

Highpoints



Jetstar announces commitment to provide flights between Busselton and Melbourne



Veteran Car Club reopens on Causeway Road



Busselton Tennis Club reopens on Marine Terrace



Work on City Centre Eastern Link Stage 1 project completed



Busselton Margaret River Airport new arrivals hall and terminal expansions completed



Busselton Senior Citizens Centre upgrade and expansion begins

Highpoints



\$10.35M Federal Government funding agreement signed for the Busselton Performing Arts and Convention Centre project



Sport and Recreational Facilities Strategy adopted



Cape Naturaliste Road shared path officially opened during Bike Week



Hardship Policy and Business Support Program introduced in response to COVID-19 emergency



New City Community Directory launched on the My Community Directory App.



Lower Vasse River Management Advisory Group appointed

Service Areas

	BUSINESS UNIT		ACTIVITY UNIT		
Chief Executive Officer	Executive Services	Executive Services			
Community and Commercial Services	Community Services	Community Development	Cultural Services	Library Services	Recreation Services
	Commercial Services	Airport Services	Economic and Business Development	Event Services	Busselton Jetty Tourist Park Services
Engineering and Works Services	Engineering and Technical Services	Asset Management	Design and Survey	Development Control	Landscape Architecture
	Major Projects and Facility Services	Facility Services	Major Projects		
	Operations Services	Maintenance and Construction	Parks and Gardens		
	Waste and Fleet Services	Fleet Management Services	Waste Management		
Finance and Corporate Services	Governance and Corporate Services	Human Resources and Risk	Governance	Public Relations	
	Legal and Property Services	Legal Services	Land and Property Leasing		
	Finance Services	Finance	Rates		
	Information Services	Customer Services	Information Technology	Records	Venue Support Services
Planning and Development Services	Development Services	Building Services	Statutory Planning	Development Compliance	
	Environmental Services	Ranger and Emergency Services	Environmental Management	Environmental Health	
	Strategic Planning	Strategic Planning			

Service Delivery

In addition to delivering the priority actions of the Corporate Business Plan, the City provides a range of services to the community.

Here is a snapshot of some service key service delivery statistics.



Development Services

Building permits issued.....	1,388
Development applications received.....	912

Environmental Services

Bush Fire Brigade volunteers.....	550
Accommodation inspections.....	51
Event approvals and assessments.....	67
Fire break inspections.....	5,560
Fire incidents attended.....	256
Food business assessments.....	347
Waste water approvals.....	117
Water samples collected.....	866

Operations Services

Graded roads.....	210 km ²
Bridges maintained.....	41
Path and cycleways maintained.....	300km

Waste Services

Waste recycled.....	54.87 tonnes
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Community Services

Library loans.....	211,962
Library customer visits.....	113,420
Learn to swim classes.....	2,870
Children's library programs.....	136

Commercial Services

Business support grants.....	39
Events sponsorship.....	\$711,875
Charter passengers.....	26,861

Governance and Corporate Services

Council agenda and minutes published.....	65
Media releases.....	42
Facebook followers.....	15,599
Employee recruitments completed.....	110

COVID-19 Response and Recovery

The City devoted considerable resources to the COVID-19 response and recovery efforts, working hard to maintain the safety of the community and employees, while at same time offering financial relief and support to individuals, local businesses, sporting and not for profit groups.

At the end of the 2019-2020 financial year the City had issued \$88,000 in hardship subsidies to those in need. Council also waived commercial and community leases of City owned buildings; provided self-supporting loan relief and issued community grants valued at \$264,000.

Council responded to the State Government's call for the submission of shovel ready projects for possible COVID-19 recovery funding. Unfortunately, and despite our robust project submissions, the City of Busselton

did not receive any funding support from the State Government.

The City will continue to pursue funding for these important infrastructure projects as we work to overcome any ongoing effects from COVID-19.

Corporate Business Plan Achievements



Corporate Business Plan Achievements

The priority projects and actions for 2019-2023 are outlined in the City's Corporate Business Plan. This Annual Report documents the progress of those projects and actions during the 2019-2020 financial year.

Progress is
identified as
either



Completed



On track



Experiencing
delays

Progress is aligned to a particular key goal area and community objective of the City's Strategic Community Plan and to the service area primarily responsible for ensuring the action is delivered.

Strategic Community Plan

Key Goal Area **1**

Community

Welcoming, friendly, healthy

- 1.1 A friendly and safe community with a strong community spirit.
- 1.2 A community with access to life-long health and education opportunities.
- 1.3 A community with access to a range of cultural and art, social and recreational facilities and experiences.
- 1.4 Work with key partners to provide a range of community services and programs that support people of all ages and backgrounds.

Key Goal Area **2**

Places and Spaces

Vibrant, attractive, affordable

- 2.1 Planning strategies that foster the development of neighbourhoods that meet our needs as we grow.
- 2.2 Attractive parks and open spaces that create opportunities for people to come together, socialise and enjoy a range of activities.
- 2.3 Creative urban design that produces vibrant, mixed-use town centres and public spaces.

Key Goal Area **3**

Environment

Valued, conserved, enjoyed

- 3.1 Development is managed sustainably and our environment valued.
- 3.2 Natural areas and habitats are cared for and enhanced for the enjoyment of current and future generations.
- 3.3 The health and attractiveness of our waterways and wetlands is improved to enhance community amenity.
- 3.4 Climate change risks and impacts are understood, acknowledged and responded to through appropriate planning and community education.

Key Goal Area **4**

Economy

Diverse, resilient, prosperous

- 4.1 An innovative and diversified economy that provides a variety of business and employment opportunities as well as consumer choice.
- 4.2 A community where local business is supported.
- 4.3 Events and unique tourism experiences that aid in attracting visitors and investment.

Key Goal Area **5**

Transport

Smart, connective, accessible

- 5.1 Public transport services that meet the needs of the community.
- 5.2 Road networks that provide for a growing population and the safe movement of all users through the District.
- 5.3 Pathways and cycleways that connect our communities and provide alternative transport choices.

Key Goal Area **6**

Leadership

Visionary, collaborative, accountable

- 6.1 Governance systems, process and practices are responsible, ethical and transparent.
- 6.2 Council engages broadly and proactively with the community.
- 6.3 Accountable leadership that is supported by a skilled and professional workforce.
- 6.4 Assets are well maintained and responsibly managed.

1 Key Goal Area



Community

Welcoming, friendly, healthy









Key Goal Area **1****To meet the diverse and changing needs of our community the City delivers a wide range of community, cultural and recreational services and infrastructure.**

We work in partnership with community groups and government agencies to ensure initiatives are developed and delivered in a way that reflects community needs and helps to build an inclusive and capable community.

In response to COVID-19, the City's annual community bids funding program was realigned to support funding for projects that contribute to social and economic recovery activity.

This year the City also adopted a Sport and Recreation Facilities Strategy to guide future planning and infrastructure delivery. This significant strategy identifies priority projects for the next ten years, including the development of playing fields in Dunsborough, improved lighting and facilities in Vasse and concept planning for an improved sports park at Bovell.

Objective 1.1**A friendly and safe community with a strong community spirit.**

Main Service Area	Project / Action	Status	Achievements
Community Services	Community Safety and Security Strategy Implementation Implement the Community Safety and Security Strategy for the Busselton and Dunsborough town centres and surrounding districts.		Our Safe Communities grant application resulted in the installation of 50 CCTV cameras in the municipality. CCTV sites include the Naturaliste Community Centre, Busselton Foreshore, Queen Street and Marine Terrace.
	Support Community Initiatives and Facilities Promote and administer two rounds of community grants each financial year.		The annual Community Bids funding program was redirected towards initiatives providing local social community and economic stimulus. The program was open to not-for-profit incorporated groups and service organisations (maximum \$10k per application).
	Disability Access and Inclusion Plan (DAIP) Implement the Disability Action and Inclusion Plan 2018-2022.		The DAIP Reference Group provided advice on the implementation of the DAIP and reviewed the expanded airport terminal and new arrivals hall and Busselton Performing Arts and Convention Centre plans.
	Reconciliation Action Plan (RAP) In partnership with the District's local Aboriginal community develop and adopt a REFLECT RAP.		The draft RAP endorsed by Council was distributed for community feedback. Amendments were made as a result and the RAP being conditionally endorsed by Reconciliation Australia.
	Community Services Directory Review Review the Need a Hand and other City service directories with the aim of improving the content and distribution of community services information.		The digital "My Community Directory" was launched in November, replacing the Need a Hand Directory.
Ranger and Emergency Services	Bushfire Risk Management Plan Develop a Bushfire Risk Management Plan (BRMP).		Part 1 of the BRMP was completed, endorsed by Council and approved by the Office of Bushfire Risk Management

**Objective 1.2****A community with access to life-long health and education opportunities.**

Main Service Area	Project / Action	Status	Achievements
Community Services	Children and Family Services Support intervention programs that promote the importance and value of a child's early development.		The first birthday of Barney, the Paint the Cape REaD reading mascot was celebrated in October, and the annual Teddy Bears Picnic held in January. All other events for the year were cancelled due to COVID-19.
	Busselton Library Upgrade Upgrade the children's section and back of house at the Busselton library.		Architects were appointed, concept and detail design stages completed and works commenced.
Environmental Health	Mosquito Control Review the City's Mosquito Management Program (2004) and Mosquito Control Developer Contribution Policy.		The 2019-2020 mosquito control program was completed. A review of the Mosquito Management Program and Mosquito Control Developer Contribution Policy began.
	Public Health Plan Prepare a Public Health Plan that meets the requirements of the Public Health Act 2016 and guides the City's overall planning for public health delivery.		A project plan and community engagement schedule was developed to help draft the Public Health Plan. Further work was reprogrammed to late 2020 due to COVID-19.

Objective 1.3**A community with access to a range of cultural and art, social and recreational facilities and experiences.**

Main Service Area	Project / Action	Status	Achievements
Community Services	Geographe Leisure Centre (GLC) Master Plan Complete environmental studies and design work to progress the future expansion of the GLC.		Assessments regarding the life expectancy of the GLCs mechanical services and the capacity of the roof structure to support solar panels were completed. The GLC expansion project is now included in the Sport and Recreation Facilities Strategy which was endorsed by Council on 13 May 2020.
	Settlement Art Project Complete the Busselton Settlement Art Project through the completion and installation of the Pioneer Woman sculpture.		The project was completed on 14 December 2019 with the installation and unveiling of the final statue in the series, the 'Pioneer Woman'.
	Naturaliste Community Centre (NCC) Upgrade Upgrade the NCC, including the expansion of the customer service centre, library, and plan for expanded stadium and car parking facilities.		Constraints regarding flora, fauna and aboriginal heritage were identified. The upgrade was included in the Sport and Recreation Facilities Strategy, and will be prioritised accordingly.
	Sport and Recreation Facilities Strategy (SRFS) Prepare a sport and recreation facilities strategy to guide future development of facilities to meet the needs of the local community, in addition to providing facilities capable of hosting sporting events.		Following extensive community consultation, the SRFS was endorsed by Council on 13 May 2020.
	Busselton Entertainment Arts and Culture Hub (BEACH) ¹ – operational planning Progress planning for the operational management of the BEACH.		A business case and request for funding of \$9.5M was submitted to the State Government. The South West Business Events Strategy was developed and the draft Business Operations Plan reviewed.

1. The BEACH is now known as the Busselton Performing Arts and Convention Centre (BPACC).

Key Goal Area **1**

Main Service Area	Project / Action	Status	Achievements
Major Projects	Busseton Entertainment Arts and Cultural Hub Stage 1 Progress the design and development of a performing arts and convention space in the Busseton Cultural Precinct.	▶	A concept design was endorsed by Council and design plans commenced.
	Lou Weston Oval Upgrade Upgrade the club facilities at Lou Weston Oval according to the approved detailed design.	▶	Works on the hard courts were completed. Works on the pavilion were substantially progressed and will be completed in early 2020-2021.
	Busseton Tennis Club (BTC) Facilities Finalise the tennis club relocation to the new Busseton Tennis Centre.	✓	Works to relocate the BTC to its new site on Marine Terrace were completed in October. The complex was officially opened on 23 November 2019.
Operations Services	Churchill Park Oval Upgrade Upgrade the ovals at Churchill Park.	▶	Irrigation installation and minor turf renovation works were completed.
	Vasse Integrated Sporting Precinct Complete construction of carpark and change room facilities at the Vasse Integrated Sporting Precinct.	▶	Design of the temporary sealed carpark was completed. Further work is programmed for 2020-2021.
	Vasse Newtown Oval Complete temporary carpark construction adjacent to the Vasse Newtown (Kaloorup) Oval.	✓	Construction of the temporary carpark was completed.
	Dunsborough Lakes Sporting Facilities Complete Stage 1 of a new sport and recreation complex for the Dunsborough district.	▶	Scoping, specifications and detailed design work commenced and a sport and recreation grant application for the project lodged. The establishment of a non-potable water supply for the site was progressed.
Strategic Planning	Yalyalup Development Continue to plan for the development of sport and community facilities at Yalyalup.	▶	Structure planning for Yalyalup continued with the revised noise modeling associated with the airport indicating no significant impact on the planned eastward expansion of the growth area.

Objective 1.4

Work with key partners to provide a range of community services and programs that support people of all ages and backgrounds.

Main Service Area	Project / Action	Status	Achievements
Community Services	Seniors Initiatives Implementation Implement actions from the Senior Services section of the City Social Plan.	▶	Due to COVID-19 normal programs were interrupted. Staff supported the Senior Citizen's Centre meals on wheels services, the Libraries Books on Wheels program and provided online digital skills training and support.
	Youth Initiatives Implementation Implement actions from the Youth Services section of the City's Social Plan.	▶	2020 Battle of Bands finals were held and three upskills workshops delivered. The Cops vs Kids basketball match was a success, as were two mental health art workshops. Due to COVID-19 the YCAB closed in March and reopened on 10 June. A fortnightly SHIFT youth program commenced in Dunsborough.
	Busseton Senior Citizens Centre Expansion Lead the project to expand and complete the Busseton Senior Citizens Centre.	▶	Works commenced with construction awarded to Devlyn Australia.

**MAJOR INITIATIVES
2020-2021**

Prepare a public health plan for the District.

Begin implementation of the Sport and Recreation Facilities Strategy by constructing playing fields at Dunsborough Lakes.

Complete a master plan for developing Sir Sitewart Bovell Sport Park.

2 Key Goal Area



Places and Spaces

Vibrant, attractive, affordable








Key Goal Area **2****A major milestone in terms of planning of the City was reached in March 2020, with the completion of the City's Local Planning Strategy.**

This strategy sets out the long-term planning direction for the next 15-30 years, and will help guide urban growth and development to meet the needs of our growing communities.

Significant progress was also made on the development of activity centre plans for Busselton and Dunsborough. Numerous public open space and amenity improvement projects were completed around the City including the installation of shade sails at various locations.

Development activity increased significantly towards the end of the year in response to government building stimulus packages.

Objective 2.1**Planning strategies that foster the development of neighbourhoods that meet our needs as we grow.**

Main Service Area	Project / Action	Status	Achievements
Customer Services	Busselton Cemetery Expansion Continue to work to expand the Busselton Cemetery, including consulting with the community to assist with the cemetery design.		The acquisition of part lot 9009 Neville Hyder Drive, Yalyalup was settled on 20 December. A request to the responsible Minister to declare the use of the land as a cemetery has been submitted.
Strategic Planning	Developer Contributions Plan Progress the review of the Develop Contributions Plan 2008.		This is on hold pending publication of State Planning Policy 3.6 "Infrastructure Contributions" by the WA Planning Commission. The review is expected to formally begin in early 2020-2021.
	Local Planning Scheme Review Complete the Town Planning Scheme Review.		Base line preparation for the review began however progress was delayed due to the passage of Omnibus Amendments 5 and 6 and the impacts of COVID-19.
	Complete the Local Planning Strategy (LPS) Finalise the Local Planning Strategy following approval by the WA Planning Commission.		The City's LPS 2019 was formally endorsed by the Department of Planning, Lands and Heritage on 20 March 2020. The findings and recommendations of the LPS will be incorporated into the Scheme review process.
	Non-potable Water Supply Dunsborough Complete the hydro-geological studies as part of work towards securing a non-potable water supply to facilitate the development of future sporting ovals at Dunsborough Lakes Sporting Facilities.		A request for tender for the project at Mewett Road, Quindalup was prepared in readiness for advertising.



Objective 2.2

Attractive parks and open spaces that create opportunities for people to come together, socialise and enjoy a range of activities.

Main Service Area	Project / Action	Status	Achievements
Landscape Architecture	Mitchell Park Upgrade Redevelop Mitchell Park to improve the public amenity of the park and enhance the social vibrancy of the Busselton Town Centre.		Preliminary concept designs were developed and reviewed based on community consultation.
Major Projects	Busselton Foreshore Redevelopment Continue to enhance the Busselton Foreshore, including improvements to parking, lighting and landscaping.		Landscaping at Barnard Park east reached the final design stage and construction of Hotel site 1 began. The tender for design and construction of exercise equipment was issued. The carousel rotunda has also reached the final design stage.

Objective 2.3

Creative urban design that produces vibrant, mixed use town centres and public spaces.

Main Service Area	Project / Action	Status	Achievements
Strategic Planning	Dunsborough Activity Centre Plan (DACP) Complete an Activity Centre Plan and Urban Design Local Planning Policy for Dunsborough Town Centre.		The request for quotation for the urban design assessment stage of the DACP was delayed due to revised scope of works and extended advertisement period.
	Busselton Activity Centre Plan (BACP) Commence and complete the preparation of an Activity Centre Plan for the Busselton City Centre.		A retail and economic analysis was completed however the focus this year was on the Dunsborough Activity Centre Plan, with the BACP delayed.
Landscape Architecture	Busselton War Memorial Relocation Plan the relocation of the Busselton War Memorial to the Rotary Park precinct.		The war memorial concept design has been approved in principal by RSL. Design development needs to be progressed subject to further consultation with the parties involved.

MAJOR INITIATIVES 2020-2021

Establish production bores to deliver non-potable water to Dunsborough ovals and recreation spaces.

Redevelop Mitchell Park to improve public amenity.

Complete an activity centre plan for the Dunsborough town site.



3 Key Goal Area



Environment

Valued, conserved, enjoyed



Key Goal Area **3**

Key achievements this year included the completion of the City's Energy Strategy, which amongst other things, supports the continued roll out of roof top solar across City buildings, and significant progress in the area of coastal planning and management.





Council also adopted the *Vasse River Waterway Management Plan*, and formed the 'Lower Vasse River Management Advisory Group', which includes community and agency representatives. This group will assist the City in managing the Lower Vasse River into future years.

The City investigated the viability of introducing a Food Organics – Garden Organic (FOGO) bin. The six month trial of around 700 properties in the Provence Estate, Yalyalup indicated that if FOGO was introduced across the District, there was potential for around 60% of the City's municipal solid waste to be diverted from landfill. Assessment of the costs of implementation are ongoing.

Council also signed on to the Western Australian Local Government Association's "Climate Change Declaration". A draft Coastal Hazard Risk Management and Adaptation Plan will be ready for community consultation early in the next financial year.

Objective 3.1

Development is managed sustainably and our environment valued.

Main Service Area	Project / Action	Status	Achievements
Environmental Services	Reserve Management Plans Continue to implement and periodically review management plans for City reserves.		Review of the Ambergate Reserve Management Plan began. Consultation with key stakeholder agencies and organisations were delayed due to the COVID-19 restrictions.
Legal and Property Services	Port Geographe Waterways Work with the State Government and key partners to fulfil the City's role in the ongoing management of Port Geographe waterways.		The City and the Department of Transport (DoT) agreed on a program of works in December aimed at enhancing beach amenity. DoT facilitated three technical working group (TWG) meetings to discuss the ongoing seagrass wrack issue. The objective of the TWG is to draft a report that addresses all community submissions received following invitations to do so by the DoT.
Waste Management Services	Future Regional Waste Facility for the South West Regional Waste Group In conjunction with the Bunbury-Wellington Group of Councils continue to investigate the viability of implementing a regional waste management system for the South West Regional Waste Group.		A findings report was completed and presented to all participating Councils. Further investigation concerning waste diversion, the establishment of bio energy plants, bio-treatment of organic waste and sharing of waste assets is needed.
	Rehabilitate the Dunsborough Waste Facility Update and implement the rehabilitation plan for the Dunsborough Waste Facility.		Site clean-up was completed. A landfill capping plan will be developed.

**Objective 3.2**

Natural areas and habitats are cared for and enhanced for the enjoyment of current and future generations.

Main Service Area	Project / Action	Status	Achievements
Environmental Services	Meelup Regional Park Coastal Nodes Management Plan Implementation Progressively implement the Meelup Regional Park Coastal Nodes Management Plan to ensure visitor safety and prevent adverse impacts on Park values.		Upgrades of the Wannang, Eagle Bay and Meeka car parks were completed.
	Meelup Former Waste Site Rehabilitation Achieve reclassification of the site to enable public use by mountain bikers.		Implementation of the contaminated site remediation plan for zone 6 of the Meelup Regional Park progressed. A remediation consolidation report has been submitted to the Department of Water and Environmental Regulation.
	Street and Park Tree Enhancement Implement the street and park tree planting program for street and park enhancement and habitat improvement.		The 2019 street tree planting program resulted in the planting of 266 trees in Dunsborough and Busselton.
	Western Ringtail Possum Habitat Protection Once State government approves the advertising of Amendment 42 of the City's Local Planning Scheme 21, undertake a period of public consultation on the Amendment and the overarching Western Ringtail Possum Directions Paper.		Consent of the Western Australian Planning Commission to advertise proposed amendment 42 to Local Planning Scheme 21 (Western Ringtail Possum Habitat Protection Special Control Area) remains pending.
	Contaminated Sites Remediation Continue to work with Department of Water and Environmental Regulation and key stakeholders to appropriately manage and where possible remediate contaminated sites.		A site remediation report for the former pistol club at Lot 4455 Queen Elizabeth Avenue was submitted to the Department of Water and Environmental Regulation (DWER). DWER requested that an impervious barrier over the contaminated stockpile be installed and a review of the site management plan undertaken.
	Corella Management Implement a regional collaborative approach for the management and control of Little Corella (<i>Cacatua sanguine gymnopis</i>) and the Eastern Long Billed Corella (<i>Cacatua tenuirostris</i>).		The regional corella management Memorandum of Understanding previously endorsed by the Shires of Harvey, Dardanup and Capel and the Cities of Busselton and Bunbury expired. A joint tender is still to be re-called for regional corella management.
	Meelup Regional Park Management Plan Review the Meelup Regional Park Management plan to ensure park values continue to be responsibly managed.		A review of the park's management plan was completed. The draft plan was presented to the traditional custodians of the park lands for assessment before advertising for broader community comment.

Objective 3.3

The health and attractiveness of our waterways and wetlands is improved to enhance community amenity.

Main Service Area	Project / Action	Status	Achievements
Design and Survey	Vasse River Beautification Progressively enhance the natural amenity and public enjoyment of the Lower Vasse River foreshore reserve between Peel Terrace and Strelly Street.		Further progress of this project is pending the resolution of issues concerning Native Title.
Environmental Services	Revitalising Geopraphe Waterways Actively work with key stakeholders including the State Government and community representatives to progress long term water quality improvements.		Implementation of the waterway management plans for the Lower Vasse River and Toby Inlet is ongoing. The Lower Vasse River water circulation trial was completed in April 2020. A consultant has been appointed to prepare detailed Living Stream designs for the Lower Vasse River. The Toby Inlet sediment study was completed in June 2020.

Key Goal Area 3



Objective 3.4

Climate change risks and impacts are understood, acknowledged and responded to through appropriate planning and community education.

Main Service Area	Project / Action	Status	Achievements
Engineering and Technical Services	Coastal Protection Progressively implement coastal protection as outlined in the Coastal Protection Management Plan.	▶	The Broadwater Beach Coastal Protection Stage 2 and Baudin/Wannerup Groynes projects were completed.
Environmental Services	Energy Master Plan Adopt and implement an energy master plan to assist the City achieve energy savings and reduce greenhouse gas emissions.	▶	The City's Energy Strategy 2020-2025 was endorsed by Council on 11 December 2019. Implementation of the strategy is guided by the Sustainability and Energy Working Group.
Strategic Planning	Coastal Adaptation Strategy Complete the preparation and progressively implement the City of Busselton Coastal Adaptation Strategy.	▶	The draft strategy is almost complete and advertising of the draft is being planned. The WA Planning Commission agreed to extend the project end date to 30 June 2021.

MAJOR INITIATIVES 2020-2021

Complete and adopt the Coastal Adaptation Strategy.

Work towards establishing a solar farm to provide power to City owned buildings and facilities.

Complete a policy and guideline for improving energy management when procuring, building and operating new City assets.

4 Key Goal Area



Economy

Diverse, resilient, prosperous



Key Goal Area **4****In collaboration with Government, industry, business and community groups, the City continues to implement the priorities contained within its Economic Development Strategy.**

With a strong natural population growth rate, the City's focus is to evolve and diversify the economy with new services, businesses and industry, in order to maintain a high quality of life and low unemployment.

Key focus areas over the past 12 months include place making and activation initiatives to enhance the City's town centres, the delivery of key strategic infrastructure to guide industry investment, such as the Busselton Margaret River Airport and Busselton Foreshore, and the development of smart cities initiatives to enable ICT investment to enhance service and infrastructure offerings.

Objective 4.1

An innovative and diversified economy that provides a variety of business and employment opportunities as well as consumer choice.

Main Service Area	Project / Action	Status	Achievements
Airport Services	Busselton Margaret River Airport General Aviation Precinct Promote and secure leasing opportunities for general aviation.	II	Due to COVID-19 private development of the general aviation precinct was deferred. The City commenced assessment of investment options that might be required to develop the precinct in the absence of private investment.
	Busselton Margaret River Airport Light Industrial and Commercial Areas Plan and develop airport light industrial and commercial areas to include freight logistics and other enterprise opportunities.	II	Work with the South West Development Commission to investigate air freight opportunities continued.
Economic and Business Development	Dunsborough Foreshore Café Facilitate commercial investment in café and kiosk development at the Dunsborough foreshore.	II	The proposal to excise land at the Dunsborough Foreshore was advertised in March and community information sessions held. 17 submissions supporting and 10 submissions objecting to the proposal were received. The City will further engage with those who submitted an objection and report back to the Department of Planning Lands and Heritage.
	Busselton Foreshore Commercial Opportunities Facilitate commercial investment at the Busselton foreshore, including two hotel sites, restaurant/microbrewery, and a tourist oriented.	▶	Construction of the family restaurant/microbrewery commenced in August 2019 and is proceeding as scheduled. The agreement to sublease Hotel Site 2 to Pacifica Ausglobal Busselton Pty Ltd was signed in December 2019 and five foreshore kiosks were established in December.
	Economic Development Strategy Facilitate the implementation of the Economic Development Strategy.	▶	Two sub-groups of the Economic Development Taskforce helped to drive key initiatives including the hosting of an Australian Tax Office (ATO) workshop, creating pilot alfresco bars in Busselton, and procuring a tool to report on spend in the region. Drafting of a Smart City Strategy began and a business support program was implemented to assist with COVID-19 recovery.



Objective 4.2

A community where local business is supported.

Main Service Area	Project / Action	Status	Achievements
Economic and Business Development	Business Support Continue to work with individual businesses, chamber of commerce groups, progress associations and government agencies to identify opportunities to support local and small businesses.		Collaboration with local business to share industry information and promote a buy local campaign continued. Networking events for the Busselton Chamber of Commerce and Industry and Dunsborough Yallingup Chamber of Commerce and Industry were held to encourage economic recovery from COVID-19 restrictions.
	Activating City Centres Through the 'Place Project' implement a series of initiatives to activate City centres.		A series of focus group sessions were held to assist with revitalisation plans for Mitchell Park, along with a Christmas program to liven Busselton and Dunsborough town centres. After COVID-19 restrictions were eased the City held a "thankyou" event for local businesses returning to the town centres.

Objective 4.3

Events and unique tourism experiences that aid in attracting visitors and investment.

Main Service Area	Project / Action	Status	Achievements
Event Services	Events Prospectus Complete and events/film industry prospectus to actively target and attract new high profile events and film makers.		Drafting of the prospectus stalled temporarily due to circumstances associated with COVID-19 however the prospectus is scheduled for completion in late 2020.
	Events Strategy Complete the review of the Events Strategy.		A review of the strategy has been planned to take into account the impacts and opportunities arising from COVID-19.
	Marketing and Events Reference Group Continue to ensure the economic benefit of events funding is maximised through effective operation of the Marketing and Events Reference Group.		118 events were held, 26 of which were new events. 28 events were cancelled between March and June due to COVID-19. The estimated regional economic loss of the cancelled events exceeds \$20M.
Tourist Park Services	Busselton Jetty Tourist Park Implement the Busselton Jetty Tourist Park Master Plan to guide the management, maintenance and continual upgrade of the Park.		The Master Plan was completed and capital works planning was included in the Long Term Financial Plan. COVID-19 adversely impacted bookings and revenue from mid-March to end April 2020.

MAJOR INITIATIVES 2020-2021

Facilitate the development of hotel site 2 at the Busselton Foreshore.

Continue to facilitate commercial investment at the Dunsborough Foreshore.

Work with stakeholders to identify industry development and growth opportunities and to establish a value proposition for investment.

Key Goal Area **5**

Transport

Smart, connective, accessible





The planning, development and delivery of strategic and sustainable transport infrastructure remains a key strategic priority.

The City significantly progressed achievements in this area with completion of the City Centre Eastern Link, designed to divert traffic from busy intersections at Queen and Peel Streets and Queen and Albert Streets. Traffic entering Busselton via Causeway Road can now use the new access road and bridge along Cammilleri Street while traffic exiting the town centre can do so via the new road onto Causeway Road. Continued improvements are set to take place with Stage 2 works involving the duplication of Causeway Road from the new roundabout at Rosemary Drive up to Molloy Street. In addition works in the Dunsborough town site and the progressive upgrade of rural roads continued.

The ongoing development of the Busselton Margaret River Airport project saw the expansion of the terminal and construction of a new arrivals hall to facilitate Regular Passenger Transport (RPT) services, as soon as border closures associated with COVID-19 permit.




Objective 5.1

Public transport services that meet the needs of the community.

Main Service Area	Project / Action	Status	Achievements
Airport Services	Airport Expansion Progress with the expansion of the airport to provide for interstate flights, aviation enterprise opportunities including freight services, and the capacity for international services.		Upgrades to the existing terminal and construction of the arrivals hall were completed in February, and security equipment installed ready for the commencement of Regular Public Transport (RPT) flights to and from Melbourne which were placed on hold due to the impact of COVID-19. As a result of COVID-19 Rio Tinto reduced the number of charter services. QantasLink however began temporary charter services for Fortescue Metals Group Ltd (FMG), operating two services a fortnight to Solomon Airport in the Pilbara.
Design and Survey	Public Transport Continue to work with key stakeholders towards improving public transport services and connections across the District.		The City, in partnership with the Public Transport Authority, consulted with the community to identify future public transport needs. Three end-of-trip bicycle lockers were installed on Albert Street, opposite the public transport and coach stops, to enable secure storage and promote active and sustainable transport.



Key Goal Area **5****Objective 5.2****Road networks that provide for a growing population and the safe movement of all users through the District.**

Main Service Area	Project / Action	Status	Achievements
Executive Services	Transport Links to Regional Centres Continue to advocate for improved domestic, commercial and charter airline services and road infrastructure links to Western Australia's regional centres, including a dual carriageway between Busseton and Capel and the Vasse-Dunsborough link.		The State and Federal governments committed \$85M to dual the Busseton Highway in two stages. Stage 1 is scheduled to start in October 2020 (5km second carriageway between Capel Bypass and Hutton Road). Opportunities to improve regional air transport links via FIFO and RPT services continue to be investigated.
Engineering and Technical Services	Busseton Traffic Improvements Progress the City Centre Eastern Link (Stage 1) component of the Busseton Traffic Study and progressively implement improvements to other City centre intersections to improve traffic flow.		Stage 1 of the City Centre Eastern Link project began on 11 November and was completed in time for its official opening, scheduled for 3 July 2020.
Operations Services	Road Maintenance and Upgrades Implement the roads maintenance program with a focus on narrow country road upgrades.		Road construction projects listed on the 2019-2020 capital budget were completed with the exception of the Wonnerrup south Road, Yoonanilup Road and Carey Street reconstruction projects. Some improvement projects were relisted due to COVID-19 constraints.

Objective 5.3**Pathways and cycleways that connect our communities and provide alternative transport choices.**

Main Service Area	Project / Action	Status	Achievements
Engineering and Technical Services	Cycleway and Shared Path Networks Improvements Progressively implement the City of Busseton Cycling and Shared Path Network Strategy 2019-2023.		Highlights include completion of the College Avenue shared path project and modifications to the path between Elliot Street and Peel Terrace to improve access for mobility aid users.
	Safe Active Street Study Conduct a feasibility study to determine whether a connective cycling boulevard catering for people of all ages can be implemented in the Busseton town centre.		Preliminary talks began with WestCycle to design a survey that allows residents to provide input about their specific needs.
	Wadandi Track Continue to progressively develop and enhance the Wadandi Track.		The installation of a trail head at the Busseton Foreshore neared completion and detailed design for a bridge over the Carbanup River also progressed. Planning and preliminary works on the southern section of the track between Harman's Mill Road and Gardner Road continued.

**MAJOR INITIATIVES
2020-2021**

Deliver the Eastern Link and Causeway Road duplication to improve traffic management in and around Busseton's City centre.

Continue to implement the roads maintenance program focusing on narrow country road upgrades.

6 Key Goal Area



Leadership

Visionary, collaborative, accountable




 Key Goal Area 6







Leadership has been a strong and important focus this year. The COVID-19 pandemic has both challenged and demonstrated our ability to respond in a considered fashion to changing circumstances. Staff and the community have also responded quickly and positively to COVID-19 restrictions.

Staff working at City facilities that were required to close were redeployed to other areas of the organisation, and our IT systems quickly adapted to enable staff to work from home. Council also adopted online technologies to ensure minimum disruption to Council meetings and decision making functions. The City continued to provide essential services and support to the community, with information about City services and community health matters available through our website and social media platforms.

The City continues to advocate strongly for State and Federal funding for important community projects. Our advocacy for the duplication of Bussell Highway between Capel and Busselton was rewarded, with funding allocated from the State Government for the project. The City also continues to perform strongly with respect to governance and compliance with, once again, an unqualified financial audit.

Objective 6.1

Governance systems, processes and practices are responsible, ethical and transparent.

Main Service Area	Project / Action	Status	Achievements
Finance Services	Fair Value Assess the worth of all asset classes every three years.		The Fair Value assessment has been reprogrammed to occur every five years. The next assessment will occur in 2021 (Lands and Buildings).
	Financial Audit Conduct an annual audit to ensure financial compliance with legislative requirements.		The mid-year 2019-2020 audit was completed in April. Due to COVID-19 restrictions, the audit was conducted remotely.
Governance Services	Governance Systems Review Implement agreed recommendations of the Governance Systems Review.		70% of the recommendations from the Governance Systems review have been considered and actioned, with many of the remaining items being longer term improvement actions.
	Integrated Planning and Reporting Maintain and develop processes and systems in relation to integrated planning budgeting and reporting.		Participation in the South West Integrated Planning and Reporting (IPR) Peer Support Program continued. The City's IPR calendar for the period 1 July 2020 to 31 December 2021 was updated.
	Statutory Compliance Audit Conduct an annual audit to ensure statutory compliance with legislative requirements.		The compliance audit was completed on 23 March 2019.
Information Services	Works and Assets IT Business Software Introduce a new system to track the progress of works and assets management.		This project has been postponed. It was decided that focus on the City's financial accounts structure was necessary before introducing a new system to track progress of works and assets management.

**Objective 6.2****Council engages broadly and proactively with the community.**

Main Service Area	Project / Action	Status	Achievements
Public Relations	Community Survey Conduct a biennial survey to assess the level of community satisfaction with City services and facilities and help plan for the future.		The 2019-2020 community survey to assess the level of community satisfaction with City services and facilities was completed during June. 1,018 responses were received. These will help to inform review of the City's Strategic Community Plan.
	Website Improvements Develop and progressively implement improvements to the City's websites in order to improve information flow to the community.		The new site for the GLC and NCC was prepared for launch in July 2020. Concept designs and site map for the City's public website are finalised.
	Engagement Policy Review Review the City's Community Engagement Policy.		Development of this policy was delayed due to COVID-19 but will be a priority during 2020-2021.

Objective 6.3**Accountable leadership that is supported by a skilled and professional workforce.**

Main Service Area	Project / Action	Status	Achievements
Finance Services	Annual Budget Prepare an annual budget which aligns with the City's Corporate Business Plan and Strategic Community Plan objectives.		The 2019-2020 budget was approved at a special Council meeting on 31 July 2019.
	Long Term Financial Plan (LTFF) Maintain a rolling ten year financial plan to assist and guide the City in strategic financial decision making processes.		A pre COVID-19 version of the LTFF was adopted on 10 June to guide further planning. Work on reviewing the LTFF will take into account changes resulting from COVID-19 and use 2020-2021 as the base year.
Human Resources and Risk	Workforce Planning Implement strategies and actions contained in the Workforce Plan, including strategies aimed at developing a high performance culture.		Review of the Workforce Plan 2019-2020 was completed in December. Implementation is progressing, noting that the impact of COVID-19 has delayed progress in some areas.
Information Services	Enhancing Integrated Corporate Systems Continuously improve and upgrade corporate enterprise systems and infrastructure.		A direction to review of the City's financial systems and accounts structure was agreed. Work will begin in 2020-2021.

Key Goal Area 6

Objective 6.4

Assets are well maintained and responsibly managed.

Main Service Area	Project / Action	Status	Achievements
Asset Services	Overall Asset Management Plan Review and update the overall Asset Management Plan with the aim of allocating enough funding to sustainably manage the City's assets.		The methodology and modeling for funding building asset management was reviewed to determine the parameters for allocating building renewal funds into the City's reserves.
Property Services	Winderup Court Improvements Undertake works to refurbish and improve facilities at the Winderup Court complex.		Winderup Court units were constructed on a multi-lot reserve some years ago. The potential redevelopment of these units has been put on hold due to complexities with a lands process to create two distinct lots with different forms of tenure.

MAJOR INITIATIVES 2020-2021

Continue to lobby for changes to the local government financial health indicators to ensure they adequately reflect a local government's financial position.

Review the City's Community Engagement Policy and develop a supporting framework.

Complete the review of the City's Strategic Community Plan.



Performance and Legislative Reports



Performance Indicator Results

A snapshot of performance against key performance indicators during 2018-2019 is provided below. The organisation continues to focus on improving its service delivery

Performance Indicator	Measure	Target/Trend	Result	Notes
1 Corporate Business Plan progress	Percent of action achieving milestones or targets.	> 90%	83.0% actions on track 15.9% actions require monitoring 1.1% actions on hold	Monitor actions are typically projects with a lengthy timeframe. The progress of actions in this category is largely due to the impact of COVID-19.
2 Financial Ratios	'Standard' benchmark achieved as required by the Integrated Planning and Reporting Advisory Standard.	100% of ratios achieved	Debt Service Coverage Ratio - Target achieved Own Source Revenue Ratio - Target achieved Operating Surplus Ratio - Target not achieved (see note) Current Ratio - Target not achieved (see note)	The non-achievement of the operating surplus and current ratio measure does not accurately reflect the City's strong financial position. The City has significant cash reserves available for asset management and improvements to facilities which are not currently included in the calculations. Additionally the relative youth of the City's infrastructure (through a period of investment) is a factor in the lower operating surplus ratio.
3 Asset Ratios	'Standard' benchmark achieved as required by the Integrated Planning and Reporting Advisory Standard.	100%	Achieved	The result exceeded the standard benchmark by 3.3%.
4 Airport Services	(a) Net position compared to budget.	Budget is achieved	Budget not achieved	Result was a direct consequence of COVID-19 restrictions.
	(b) Charter and Regular Passenger Transport (RPT) numbers.	Increasing	Achieved	Charter passenger movement increased by 1.37%
5 Geopraphe Leisure Centre	(a) Net cost compared to budget.	Budget is achieved	Budget not achieved	Result was a direct consequence of COVID-19 restrictions.
	(b) Member numbers	Stable	Achieved	The '30 days for \$30' promotion helped with members numbers.
	(c) Member retention – average number of members renewing membership within 12 months of expiry date.	55%	Achieved	New gymnasium equipment and increased staffing have contributed to this result.
6 Busselton Jetty Tourist Park	Net cost compared to budget.	Budget is achieved	Budget not achieved	Result was a direct consequence of COVID-19 restrictions.
7 Complaints	a) Number of complaints received per head of population.	Decreasing	Achieved	Complaints received decreased from 21 in 2018-2019 to 14 in 2019-2020.
	(b) Average time taken to resolve complaints recorded.	Decreasing	Benchmark of 14.4 days	This measure was adopted in 2019-2020. A trend result will be available in 2020-2021.
8 Waste	Percent of solid waste diverted from landfill.	25%	Achieved 26.6% diverted	The result is typical of a residential two bin system.
9 Development assessment	(a) 21 calendar days to complete simple development applications.	100%	Not achieved 46.5%	All targets were reviewed in 2019-2020 and revised targets adopted as part of the 2019-2023 Corporate Business Plan. These targets (which are internal only) were determined to be too aspirational and not in line with actual community expectations.
	(b) 42 calendar days to complete standard development applications.	100%	Not achieved 40.4%	
	(c) 70 calendar days to complete complex development applications.	100%	Not achieved 33.6%	
10 Energy Use	Energy plan targets determined by end of 2019-2020	Target set	Achieved	The Energy Plan has been adopted.
11 Safety	Lost time injury frequency (LTI) rate.	< 15	Not achieved 21.7%	The most common cause of injuries were attributed to body stress, with most being of low to medium severity.

Legislative Reports



Disability Action and Inclusion Plan (DAIP)

The City's DAIP Reference Group assessed and provided feedback on City and community plans for facilities, shared path networks and disability access and inclusion improvements. This year the group reviewed plans for the Busselton Foreshore, Coastal Nodes, Mitchell Park and the Busselton Performing Arts and Convention Centre.

Beach Wheelchairs

Two new beach wheelchairs were purchased to replace the original wheelchairs purchased by the City 10 years ago.

Cycling Without Age Program

The City partnered with Cape Care and Apex to purchase a trishaw ebike for people who can no longer ride for

themselves. Piloted by a volunteer, the two person trishaw can be powered electrically and with pedals.

Accessible Websites

Work to upgrade the City's websites, which includes the City's libraries, Artgeo complex and Geographe Leisure Centre began during the year with a focus on improving accessibility to the City's websites for people with a disability.

Employment Opportunity

A City traineeship program was created specifically to offer an employment opportunity for a person with a disability. The position was widely advertised and interviews held. The successful applicant will take up the role early in 2020-2021.

Employee Remuneration

100,000 - 109,999	5 employees
110,000 - 119,999	5 employees
120,000 - 129,999	9 employees
130,000 - 139,999	2 employees
140,000 - 149,999	0 employees
150,000 - 159,999	1 employees
160,000 - 169,999	0 employees
170,000 - 179,999	0 employee
180,000 - 189,999	4 employees
300,000 and above	1 employee

Complaints Register

No complaints were registered that resulted in a finding.

Record Keeping

Evaluating record keeping systems

The City carried out the General Disposal Authority for Source Records RD 2016002 in July 2019 with a number of new policies and procedures developed in the process. The Digitization and Destruction of Source Records operational practice was also reviewed. Further analysis of current policies and procedures are scheduled over the next 12 months in preparation for the five yearly review of the Recordkeeping Plan in 2021.

An upgrade to the City's record keeping system is scheduled for September 2020.

Evaluating the record keeping training program

Reviews of the record keeping training program are periodically conducted and adjusted to integrate changes arising from

system enhancements. Training is also customised to suit the roles of employees. Continuous support is provided either by one-to-one or group training. Internal reference guides and newsletters are all accessible via the City's intranet. Updates are sent via email.

Record keeping induction and training program

New employees are informed of their record keeping responsibilities as part of the City's online induction program. A total of 37 inductions were completed during 2019-2020.

Individual training on the City's records and enterprise content management system (ECM) is provided to relevant employees within the first weeks of their employment.

Financial Report



Financial Health Indicators

Financial Indicators

The City's Financial Report for 2019-2020 highlights the various financial ratios in relation to asset management, debt management and liquidity. While not a statutory requirement, the Department of Local Government, Sport and Cultural Industries (DLGSC) use these ratios to produce data on the MyCouncil website and to determine a Financial Health Indicator (FHI).

The City has shown a slight improvement on the previous year increasing its FHI from 40 in 2018-2019 to 49 in 2019-2020.

Review of FHI Calculations

It is widely recognised that the FHI is not fit for purpose or accurate indicator of a local government's financial health due to the unique nature of local government.

In a report to State Parliament in March 2020, the Office of the Auditor General highlighted this issue and stated:

"Most of the ratios are useful indicators. However, we note that DLGSC is reviewing the ratios. We support the intent to simplify this reporting, as some ratios are more robust than others. For example, the definition of 'current ratio' in the regulations excludes restricted assets and liabilities associated with restricted assets. This means that the ratio is directly affected by the amount of funds that management and council decide to transfer to and hold in reserves. This appears to render the ratio more complex than common business practice and may make it more difficult to compare different entities. Also, reporting the operating surplus ratio may be unnecessary as users of the financial report can get

similar information about any deficit from the Statement of Comprehensive Income."

As such, representatives from the West Australian Local Government Association (WALGA) Local Government Professionals WA (LG Pro WA) and the DLGSC have established a working group to review these particular ratios.

Utilisation of Reserves

The City has established cash backed reserves that are utilised for long term replacement of assets and annual renewal.

These reserves are not included in the DLGSC ratios for local government. In the City's case, in the year under review the City had \$59.9M in cash backed reserves. This is in excess of the City's annual rates income.

This has on many occasions been recognised by the City's previous auditors (AMD) who had stated as follows:

"However, as we have acknowledged in prior years; the current ratio calculation excludes Council's restricted assets..."



Future Actions:

The City has recognised that despite its strong financial position, this is not indicated in the "one size fits all" FHI approach by the DLGSC.

To address this particular issue the City will:

1. Lobby and advocate for a more appropriate fit for purpose set of financial ratios that includes discretionary reserves and grant funding;
2. Review its rates of depreciation to ensure the Operating Surplus Ratio is more accurate and reflective of actual operations;
3. Further consider Council's previous practice of transferring surplus funds to reserve.

Independent Auditor's Report



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Councillors of the City of Busselton

Report on the Audit of the Financial Report

Opinion

I have audited the annual financial report of the City of Busselton which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the City of Busselton:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the City for the year ended 30 June 2020 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the City in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

I draw attention to Notes 1 and 11 to the annual financial report, which describes the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the City's financial reporting responsibilities under the Act. In respect of the comparatives for the previous year ended 30 June 2019, Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), did not allow a local government to recognise some categories of land, including land under roads, as assets in the financial report. My opinion is not modified in respect of this matter.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of the City is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of the annual financial report that is free from material misstatement, whether due to fraud or error. In preparing the annual financial report, the CEO is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the City.

Independent Auditor's Report

The Council is responsible for overseeing the City's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

A further description of my responsibilities for the audit of the annual financial report is located on the Auditing and Assurance Standards Board website at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This includes the identification and assessment of the risk of material misstatement due to fraud arising from management override of controls. This description forms part of my auditor's report.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

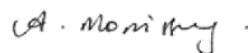
- (i) In my opinion, the following material matters indicate significant adverse trends in the financial position of the City:
 - a. The Current Ratio as reported in Note 33 of the annual financial report is below the Department of Local Government, Sport and Cultural Industries (DLGSCI's) standard of 1.0 for the last three financial years; and
 - b. The Operating Surplus Ratio as reported in Note 33 of the annual financial report is below the DLGSCI's basic standard of 0.01 for the last three financial years.
- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the Asset Consumption Ratio and the Asset Renewal Funding Ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Other Matter

The financial ratios for 2018 in Note 33 of the annual financial report were audited by another auditor when performing their audit of the City for the year ending 30 June 2018. The auditor expressed an unmodified opinion on the annual financial report for that year.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the City of Busselton for the year ended 30 June 2020 included on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.



ALOHA MORRISSEY
ACTING DEPUTY AUDITOR GENERAL
Delegate of the Auditor General for Western Australia
Perth, Western Australia
17 November 2020

Statement of the Chief Executive Officer

City of Busselton

Financial Report

For the Year Ended 30 June 2020

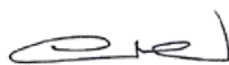
LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the City of Busselton for the financial year ended 30 June 2020 is based on proper accounts and records to present fairly the financial position of the City of Busselton at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 13th day of November 2020



Mike Archer
Chief Executive Officer



Concise Financial Report for the year ended 30 June 2020

City of Busselton				
Financial Report				
For the Year Ended 30 June 2020				
Statement of Comprehensive Income by Nature or Type				
	Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
Revenue				
Rates	25	51,997,844	51,617,412	48,723,934
Operating Grants, Subsidies and Contributions	2(a)	5,664,503	4,926,958	6,079,293
Fees and Charges	2(a)	15,074,219	16,292,090	15,793,598
Interest Earnings	2(a)	1,584,122	1,955,000	2,336,296
Other Revenue		549,367	551,510	1,127,337
		<u>74,870,055</u>	<u>75,342,970</u>	<u>74,060,458</u>
Expenses				
Employee Costs		(32,543,216)	(33,303,930)	(30,339,391)
Materials and Contracts		(16,858,209)	(18,226,504)	(17,584,838)
Utility Charges		(2,633,428)	(2,774,257)	(2,607,810)
Depreciation on Non-Current Assets	11(b)	(23,496,226)	(22,870,222)	(22,051,156)
Interest Expenses	2(b)	(1,329,246)	(1,273,688)	(1,333,095)
Insurance Expenses		(730,852)	(733,960)	(713,980)
Other Expenditure		(1,029,390)	(2,759,359)	(998,204)
		<u>(78,620,567)</u>	<u>(81,941,920)</u>	<u>(75,628,474)</u>
		(3,750,512)	(6,598,950)	(1,568,016)
Non-Operating Grants, Subsidies and Contributions	2(a)	18,529,803	32,042,712	14,465,113
Profit on Asset Disposals		74,304	78,050	118,089
Loss on Asset Disposals		(537,558)	(161,135)	(54,624)
		<u>18,066,549</u>	<u>31,959,627</u>	<u>14,528,578</u>
Write Off of Assets Under \$5,000		<u>0</u>	<u>0</u>	<u>(1,185,285)</u>
		0	0	(1,185,285)
NET RESULT		14,316,037	25,360,677	11,775,277
Other Comprehensive Income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	13	0	0	1,055,204
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>1,055,204</u>
TOTAL COMPREHENSIVE INCOME		<u>14,316,037</u>	<u>25,360,677</u>	<u>12,830,481</u>



This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report for the year ended 30 June 2020

City of Busselton				
Financial Report				
For the Year Ended 30 June 2020				
Statement of Comprehensive Income by Program				
	Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
Revenue				
General Purpose Funding		55,972,253	55,427,746	53,475,303
Governance		507,202	369,800	871,681
Law, Order & Public Safety		968,661	860,783	870,264
Health		656,781	619,300	642,383
Education and Welfare		8,867	6,440	8,614
Housing		502,130	478,750	477,766
Community Amenities		8,655,411	9,071,477	8,775,902
Recreation and Culture		3,927,871	4,315,644	4,521,332
Transport		1,362,737	1,606,880	1,954,683
Economic Services		1,809,922	2,042,500	1,891,350
Other Property and Services		498,219	543,650	571,180
		<u>74,870,054</u>	<u>75,342,970</u>	<u>74,060,458</u>
Expenses Excluding Finance Costs				
General Purpose Funding		(1,085,183)	(1,108,720)	(1,004,147)
Governance		(6,792,460)	(6,984,950)	(6,899,000)
Law, Order & Public Safety		(3,403,391)	(3,331,426)	(3,179,072)
Health		(1,443,764)	(1,490,615)	(1,447,639)
Education and Welfare		(169,093)	(153,574)	(166,793)
Housing		(1,305,071)	(1,325,049)	(1,221,031)
Community Amenities		(13,964,955)	(14,284,417)	(12,927,230)
Recreation and Culture		(23,239,799)	(24,716,462)	(22,403,790)
Transport		(21,822,344)	(23,187,872)	(21,882,407)
Economic Services		(3,287,879)	(3,422,827)	(3,338,446)
Other Property and Services		(777,381)	(662,320)	(1,011,109)
		<u>(77,291,320)</u>	<u>(80,668,232)</u>	<u>(75,480,664)</u>
Finance Costs				
Governance		(711,602)	(656,476)	(687,461)
Recreation and Culture		(537,257)	(529,890)	(584,066)
Transport		(48,639)	(55,573)	(29,290)
Economic Services		(1,063)	(1,064)	(1,594)
Other Property and Services		(30,685)	(30,685)	(30,684)
	2(b)	<u>(1,329,246)</u>	<u>(1,273,688)</u>	<u>(1,333,095)</u>
Non-Operating Grants, Subsidies & Contributions	2(a)	18,529,803	32,042,712	14,465,113
Profit on Disposal of Assets		74,304	78,050	118,089
Loss on Disposal of Assets		(537,558)	(161,135)	(54,624)
		<u>18,066,549</u>	<u>31,959,627</u>	<u>14,528,578</u>
NET RESULT		14,316,037	25,360,677	11,775,277
Other Comprehensive Income				
Items that will not be reclassified subsequently to profit or loss				
Changes on revaluation of non-current assets	13	0	0	1,055,204
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>1,055,204</u>
TOTAL COMPREHENSIVE INCOME		<u>14,316,037</u>	<u>25,360,677</u>	<u>12,830,481</u>

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report for the year ended 30 June 2020

City of Busselton			
Financial Report			
For the Year Ended 30 June 2020			
Statement of Financial Position			
	Note	2020 Actual \$	2019 Actual \$
Current Assets			
Cash and Cash Equivalents	3	60,501,304	59,772,318
Trade and Other Receivables	6	4,371,031	3,916,159
Other Financial Assets	5(a)	10,066,867	10,569,803
Inventories	7	25,802	24,981
Other Assets	8	212,924	266,918
Total Current Assets		75,177,928	74,550,179
Non-current Assets			
Other Receivables	6	412,055	397,461
Other Financial Assets	5(b)	430,658	283,072
Property, Plant and Equipment	9	147,020,831	144,333,683
Infrastructure	10	569,886,680	564,715,992
Right of Use Assets	12(a)	1,308,114	0
Total Non-current Assets		719,058,338	709,730,208
Total Assets		794,236,266	784,280,387
Current Liabilities			
Trade and Other Payables	14	7,983,635	8,136,038
Contract Liabilities	15.1	2,611,824	0
Grant Liabilities	15.2	2,298,073	0
Lease Liabilities	16	498,834	0
Current Portion of Long Term Borrowings	17(d)	3,043,263	3,291,161
Provisions	18	5,237,538	4,614,181
Total Current Liabilities		21,673,167	16,041,380
Non-current Liabilities			
Contract Liabilities	15.1	7,566,720	0
Grant Liabilities	15.2	2,250,217	0
Lease Liabilities	16	854,825	0
Long Term Borrowings	17(d)	28,157,696	31,111,143
Provisions	18	665,671	627,843
Total Non-current Liabilities		39,495,129	31,738,986
Total Liabilities		61,168,296	47,780,366
Net Assets		733,067,970	736,500,021
Equity			
Retained Surplus		436,973,786	444,713,504
Reserves – Cash Backed	4	59,897,884	55,590,217
Revaluation Surplus	13	236,196,300	236,196,300
Total Equity		733,067,970	736,500,021

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City of Busselton Annual Report 2019-2020

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report for the year ended 30 June 2020

City of Busselton

Financial Report

For the Year Ended 30 June 2020

Statement of Changes in Equity

	Note	Retained Surplus \$	Reserves Cash Backed \$	Revaluation Surplus \$	Total Equity \$
Balance as at 1 July 2018		440,549,926	47,978,517	235,141,096	723,669,539
<u>Comprehensive Income</u>					
Net Result		11,775,277	0	0	11,775,277
Other Comprehensive Income	13	0	0	1,055,204	1,055,204
Total Comprehensive Income		11,775,277	0	1,055,204	12,830,481
Transfer from / (to) Reserves		(7,611,700)	7,611,700	0	0
Balance as at 30 June 2019		444,713,503	55,590,217	236,196,300	736,500,020
Balance as at 30 June 2019		444,713,503	55,590,217	236,196,300	736,500,020
Initial application of AASB 16, AASB 15/1058	29(d)	(17,748,087)	0	0	(17,748,087)
Restated balance as at 1 July 2019		426,965,416	55,590,217	236,196,300	718,751,933
<u>Comprehensive Income</u>					
Net Result		14,316,037	0	0	14,316,037
Other Comprehensive Income	13	0	0	0	0
Total Comprehensive Income		14,316,037	0	0	14,316,037
Transfer from / (to) Reserves		(4,307,667)	4,307,667	0	0
Balance as at 30 June 2020		436,973,786	59,897,884	236,196,300	733,067,970

This statement is to be read in conjunction with the accompanying notes.

Concise Financial Report for the year ended 30 June 2020

City of Busselton				
Financial Report				
For the Year Ended 30 June 2020				
Statement of Cash Flows				
	Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
Cash Flows from Operating Activities				
Receipts				
Rates		51,938,974	51,741,639	48,748,066
Operating Grants, Subsidies and Contributions		5,373,699	4,930,617	5,818,152
Fees & Charges		14,885,061	16,294,954	15,592,811
Interest Earnings		1,584,122	1,955,000	2,336,296
Goods and Services Tax		6,531,093	3,000,000	6,399,565
Other Revenue		1,379,052	494,147	3,243,563
		81,692,001	78,416,357	82,138,453
Payments				
Employee Costs		(31,886,965)	(33,310,994)	(30,267,355)
Materials and Contracts		(16,159,105)	(19,049,654)	(17,167,310)
Utility Charges		(2,633,428)	(2,774,257)	(2,607,810)
Insurance Expenses		(730,852)	(733,960)	(713,980)
Interest Expenses		(1,315,166)	(1,273,688)	(1,329,678)
Goods and Services Tax		(6,657,604)	(3,000,000)	(6,146,871)
Other Expenditure		(2,573,426)	(2,746,912)	(4,697,492)
		(61,956,546)	(62,889,465)	(62,930,496)
Net Cash Provided by (used in) Operating Activities	19	19,735,455	15,526,892	19,207,957
Cash Flows from Investing Activities				
Payment for Purchase of Property, Plant & Equipment		(10,974,259)	(23,722,201)	(5,545,263)
Payment for Construction of Infrastructure		(18,968,702)	(36,851,773)	(23,006,581)
Non-Operating Grants, Subsidies and Contributions		10,958,748	23,758,961	6,529,299
Proceeds from Sale of Assets		3,221,003	3,476,580	926,173
Proceeds from Financial Assets at Amortised Costs – Term Deposits		500,000	0	0
Net Cash Provided by (used in) Investing Activities		(15,263,210)	(33,338,433)	(21,096,372)
Cash Flows from Financing Activities				
Repayment of Borrowings		(3,296,345)	(4,056,712)	(3,055,609)
Payments of Principal Portion of Lease Liabilities		(521,901)	0	0
Proceeds from Self Supporting Loans		74,987	76,056	73,003
Advances to Community Groups		(95,000)	(150,000)	0
Proceeds from New Borrowings		95,000	150,000	2,730,000
Net Cash Provided By (used in) Financing Activities		(3,743,259)	(3,980,656)	(252,606)
Net Increase (Decrease) in Cash Held		728,986	(21,792,197)	(2,141,021)
Cash at Beginning of Year		59,772,318	70,272,318	61,913,339
Cash and Cash Equivalents at the End of the Year	19	60,501,304	48,480,121	59,772,318

Concise Financial Report for the year ended 30 June 2020

City of Busselton				
Financial Report				
For the Year Ended 30 June 2020				
Rate Setting Statement				
	Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
OPERATING ACTIVITIES				
Net current assets at start of financial year – surplus / (deficit)	26(b)	1,751,076	1,751,076	3,511,291
		1,751,076	1,751,076	3,511,291
Revenue from operating activities (excluding rates)				
General Purpose Funding		4,553,867	4,382,440	5,286,500
Governance		511,439	374,470	884,888
Law, Order & Public Safety		968,661	860,783	875,722
Health		656,781	619,300	644,208
Education and Welfare		8,867	6,440	8,614
Housing		502,130	478,750	477,766
Community Amenities		8,659,799	9,073,190	8,788,148
Recreation and Culture		3,963,230	4,360,550	4,526,851
Transport		1,392,924	1,628,986	2,020,285
Economic Services		1,809,922	2,046,191	1,891,956
Other Property and Services		498,352	544,614	584,806
		23,525,972	24,375,714	25,989,744
Expenditure from operating activities				
General Purpose Funding		(1,085,183)	(1,108,720)	(1,004,147)
Governance		(7,506,165)	(7,643,293)	(7,598,777)
Law, Order & Public Safety		(3,421,391)	(3,333,626)	(3,181,299)
Health		(1,443,764)	(1,490,615)	(1,447,639)
Education and Welfare		(169,093)	(153,574)	(166,793)
Housing		(1,305,071)	(1,325,049)	(1,221,087)
Community Amenities		(13,965,411)	(14,421,692)	(12,932,117)
Recreation and Culture		(24,087,504)	(25,252,279)	(23,007,862)
Transport		(22,068,848)	(23,257,311)	(21,915,987)
Economic Services		(3,291,617)	(3,423,891)	(3,340,040)
Other Property and Services		(814,078)	(693,005)	(1,052,636)
		(79,158,125)	(82,103,055)	(76,868,384)
Operating activities excluded				
(Profit) on disposal of assets		(74,304)	(78,050)	(118,089)
Loss on disposal of assets		537,558	161,135	54,624
Movement in deferred pensioner rates		(21,707)	0	(41,946)
Movement in employee benefit provisions		661,186	0	(3,311)
Depreciation and amortisation on assets	11(b)	23,496,226	22,870,222	22,051,156
Asset Adjustments as per Changes to Regulations		0	0	1,185,285
Movement in non-cash contributions	2	(4,482,078)	(8,224,000)	(7,957,839)
Movement Deposits and Bonds/ Other		(3,532,722)	0	(1,216,969)
		16,584,159	14,729,307	13,952,911
Amount Attributable to Operating Activities		(37,296,918)	(41,246,958)	(33,414,438)
Investing activities				
Non-operating grants, subsidies and contributions	2(a)	18,529,803	32,042,712	14,465,113
Proceeds from disposal of assets	11(a)	3,221,003	3,476,580	926,173
Purchase of property, plant and equipment	9(b)	(11,050,190)	(23,719,527)	(8,307,090)
Purchase and construction of infrastructure	10(b)	(18,968,702)	(36,851,773)	(20,290,190)
Amount attributable to investing activities		(8,268,086)	(25,052,008)	(13,205,994)

This Statement is to be read in conjunction with the accompanying notes.

Concise Financial Report for the year ended 30 June 2020

City of Busselton				
Financial Report				
For the Year Ended 30 June 2020				
Rate Setting Statement (Continued)				
	Note	2020 Actual \$	2020 Budget \$	2019 Actual \$
Financing activities				
Advances to community groups	17(a)	(95,000)	(150,000)	0
Repayment of advances to community groups	17(a)	74,987	76,055	73,003
Repayment of debentures	17(a)	(3,296,345)	(3,297,412)	(3,055,609)
Repayment of Leases	26(c)	(521,900)	(759,300)	0
Proceeds from new debentures	17(a)	0	0	2,730,000
Proceeds from self-supporting loans	17(a)	95,000	150,000	0
Transfers to reserves (restricted assets)		(25,639,394)	(21,938,142)	(22,472,836)
Transfers from reserves (restricted assets)		24,003,063	41,172,459	22,908,147
Amount attributable to financing activities		(5,379,589)	15,253,660	182,705
Surplus(deficiency) before imposition of general rates		(50,944,593)	(51,045,306)	(46,437,727)
Total amount raised from general rates	25(a)	51,418,387	51,045,306	48,188,803
Surplus / (deficit) after imposition of general rates	26	473,794	0	1,751,076



Mandy McLachlan

*Where environment, lifestyle
and opportunity meet!*



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Western Australia

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17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS' INFORMATION BULLETIN

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Councillors' Information Bulletin
BUSINESS UNIT	Executive Services
REPORTING OFFICER	Reporting Officers - Various
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Noting: the item does not require a decision of Council and is simply for information purposes and noting.
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Current Running SAT Reviews as at 25 November 2020  
	Attachment B 20 October 2020 RCA BOARD Minutes  
	Attachment C Correspondence from Minister for Environment - WA Recovery Plan  

OFFICER RECOMMENDATION

That the items from the Councillors Information Bulletin be noted:

17.1.1 State Administrative Tribunal Reviews

17.1.2 Regional Capitals Australia Board Meeting Minutes

17.1.3 Correspondence from Minister for Environment – WA Recovery Plan

17.1.4 Correspondence from Busselton Choral Society

EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 State Administrative Tribunal Reviews

A summary of the current State Administrative Tribunal reviews is provided at Attachment A.

17.1.2 Regional Capitals Australia Board Meeting Minutes

A meeting of the Regional Capitals Australia Board was held on 20 October 2020. The minutes are provided at Attachment B.

17.1.3 Correspondence from Minister for Environment – WA Recovery Plan

Correspondence has been received from Hon Stephen Dawson MLC Minister for Environment informing the City works planned within the Environment Portfolio as part of the WA Recovery Plan. A copy of the correspondence is provided at Attachment C.

17.1.4 Correspondence from Busselton Choral Society

“The Busselton Choral Society wishes to thank you very much for your letter of 1 October 2020 enclosing a donation of \$311 to assist with the purchase of a wheeled keyboard cover for our machine. The new cover has improved the image of our keyboard and will help to keep it safer during storage and travel.”

This funding was provided from the Donations, Contributions and Subsidies fund.

As at 25 November 2020

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
CITY OF BUSSELTON							
Lindberg v City of Busselton	4822 Bussell Highway, Busselton	October 2019	Review of a decision to give a direction under s.214.	Ben Whitehill / Lee Reddell	<ul style="list-style-type: none"> Directions hearing on the 8 November 2019 against the decision of the City to give a direction under s.214. The matter was adjourned to a further directions hearing on 29 November 2019 in order to determine whether the application is misconceived or lacking in substance pursuant to s.47 of the <i>State Administrative Tribunal Act 2004</i> Directions hearing on the 29 November 2019 where it was resolved: <ul style="list-style-type: none"> The application is amended by substituting Mr Doug Hugh Lindberg as applicant in place of Mr Johnson. The matter is listed for an on-site mediation on 6 January 2020. Mr Michael Johnson is invited to attend and participate in the mediation. Mediation on 6 January 2020 where it was resolved that : <ul style="list-style-type: none"> the applicant is to provide additional information to the respondent by 3 February 2020; The matter is listed for mediation on 13 February 2020. Mediation on 13 February where, following further discussion with the landowners and Mr Johnson, it was resolved to adjourn the proceeding back to a further directions hearing on 17 April 2020. Directions hearing on 17 April was vacated and listed for a directions hearing on 5 June 2020. Directions hearing on 5 June was vacated and listed for a directions hearing on 7 August 2020. Directions hearing on 7 August 2020 was vacated and listed for a directions hearing on 6 November 2020. Directions hearing on 6 November 2020 was vacated and listed for a directions hearing on 5 February 2021. 	Directions Hearing 5 February 2021	
JOINT DEVELOPMENT ASSESSMENT PANEL							
NIL							
WESTERN AUSTRALIAN PLANNING COMMISSION							
Newport Geographe v WAPC	Port Geographe	November 2020	Review of structure plan / subdivision conditions.	State Solicitors Office / Paul Needham	<ul style="list-style-type: none"> Mediation Scheduled for 10 December 2020 	Mediation 10 December 2020	



APPENDIX A

REGIONAL CAPITALS AUSTRALIA

RCA Board Meeting Minutes, 20 October 2020





**MEETING MINUTES
RCA Board Meeting**

Date: Tuesday 20 October 2020

Time: 12:00pm - 1:00pm AEDT
9:00am - 10:00am AWST
11.30am –12.30pm ACST

Location: Teleconference

Attendees

- Mayor Shane Van Styn – Mayor, City of Greater Geraldton (Chair)
- Mr Paul Radaji – Acting CEO, City of Greater Geraldton
- Cr Grant Henley – Mayor, City of Busselton
- Mr Mike Archer – CEO, City of Busselton
- Ms Janet Dore – CEO City of Ballarat
- Cr Col Murray – Mayor, Tamworth Regional Council
- Cr Greg Conkey – Mayor, City of Wagga Wagga
- Mr Peter Thompson – GM, City of Wagga Wagga
- Cr Damien Ryan – Mayor, Alice Springs Town Council
- Ms Rachael Sweeney – RCA Project Manager and Secretariat (Managing Director, Collective Position)
- Ms Shannyn Peterson – RCA Secretariat

Apologies

- Mr Robert Jennings – CEO, Alice Springs Town Council
- Mr Ross McKim – CEO, City of Greater Geraldton
- Cr Harold Tracey – Mayor, Shire of Broome
- Mr Sam Mastrolembro – CEO, Shire of Broome
- Cr Kevin Mack – Mayor, Albury City Council
- Cr George Seymour – Mayor, Fraser Coast Regional Council (Treasurer)
- Mr Ken Diehm – CEO, Fraser Coast Regional Council
- Cr Margaret Strelow – Mayor, Rockhampton Regional Council
- Mr Evan Pardon – CEO, Rockhampton Regional Council
- Mr Paul Bennett – GM, Tamworth Regional Council



The meeting was declared open at 12:03pm AEDT.

1. WELCOME

RCA Chair Mayor Shane Van Styn – Mayor, City of Greater Geraldton Council RCA members to the Board Meeting and noted the apologies

2. CONFIRMATION OF MEETING MINUTES

Ms Rachael Sweeney – RCA Secretariat, tabled the draft minutes from the 22 September 2020 Board Meeting.

Members received and noted the minutes. Cr Col Murray – Mayor, Tamworth Regional Council moved the minutes as a true and accurate record of the meeting. Cr Grant Henley – Mayor, City of Busselton seconded.

3. FINANCIAL UPDATE

RCA Chair Mayor Shane Van Styn – Mayor, City of Greater Geraldton Council, tabled the September 2020 Treasurer's Report for endorsement.

Cr Grant Henley – Mayor, City of Busselton moved to endorse the September 2020 Treasurer's Report. Cr Col Murray – Mayor, Tamworth Regional Council seconded.

4. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCA Secretariat, tabled the following reports and registers for discussion and noting:

- 1) Issues Register – October 2020;
- 2) Membership Status Grid – October 2020; and
- 3) Communications Report – September 2020.

*The following points relating to the **Issues Register** were discussed:*

- 1) **RAI/RCA MoU:** Draft MoU has been sent to Liz Ritchie – CEO, Regional Australia Institute and endorsed by RAI.

Members received and noted all reports and registers.

5. MEMBERSHIP ENGAGEMENT LEAD UPDATE

Ms Shannyn Peterson tabled the RCA Membership Engagement Lead Calls – Round Four Report, noting the following key points:

- 1) All RCA members have now been contacted; and
- 2) Calls have been placed on hold pending Victorian Local Government Elections.

Members received and noted all reports and registers.

6. FEDERAL BUDGET SUMMARY 2020-21

Ms Rachael Sweeney – RCA Secretariat tabled the RCA Federal Budget Report and Presentation for discussion.



The presentation provided an analysis of RCA's budget submission recommendations, whether funding was allocated for said recommendations and if so, the detail on such funding.

The Board agreed to write to the Deputy Prime Minister to request that further rounds of the Regional Airports Fund include the ability for funding to infrastructure projects.

6.1 Secretariat to draft a letter to the Deputy Prime Minister regarding the inclusion of airport infrastructure projects in any further rounds of the Regional Airport Program.

7. RCA PRIORITY POLICIES

Ms Rachael Sweeney – RCA Secretariat tabled a discussion on RCA's policy positions and feedback from the Policy Working Group Meeting.

The board discussed restructuring the RCA meetings framework. The board agreed to review a renewed meeting structure at the next meeting.

7.1 Secretariat to develop renewed meeting structure at the next meeting.

8. GENERAL BUSINESS

RCA Chair, Mayor Shane Van Styn – Mayor City of Greater Geraldton called for General Business items.

No further items were raised.

The meeting was closed at 12:55pm AEST.

SUMMARY OF ACTIONS:

Task	Responsibility
Secretariat to draft a letter to the Deputy Prime Minister regarding the inclusion of airport infrastructure projects in any further rounds of the Regional Airport Program.	Secretariat
Secretariat to develop a meeting and webinar schedule based on Board discussion.	Secretariat



**Minister for Environment; Disability Services; Electoral Affairs
Deputy Leader of the Legislative Council**

Our Ref: 62-23572

Mr Mike Archer
Chief Executive Officer
City of Busselton
Bussell Highway
BUSSELTON WA 6280

City of Busselton	Application No	Receipt No	City of Busselton
	CIO ID		
	18 NOV 2020		
	Property ID	Doc ID	
	Retention		

Dear Mr Archer

I write to inform you of works planned within the Environment portfolio to be undertaken in the City of Busselton as part of the \$5.5 billion WA Recovery Plan.

These major investments will enhance key tourism attractions across WA's national parks and reserves, improve native vegetation and create jobs to support our State to bounce back from the impacts of COVID-19. These initiatives will be led by the Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Water and Environmental Regulation (DWER).

Within the City of Busselton, as part of the WA Recovery Plan, DBCA will construct improved visitor facilities at the increasingly popular Rabbit Hill day use area in Yallingup. A DBCA representative will be in contact to provide an update on the progress of this project.

This is an excellent opportunity for the State Government to work with and support local businesses and communities to continue to provide world class facilities for visitors, and to preserve the environmental and cultural values of Western Australia's network of national parks and reserves.

I would like to also inform you about the Green Jobs Plan. As part of the WA Recovery Plan, DWER is coordinating the investment of \$60.3 million dollars to undertake revegetation, habitat restoration and waterways management across the State, with a focus on the Pilbara and southwest land division.

The program will provide employment opportunities including fencing, seeding, planting and other threat management activities that will lead to improved native vegetation and habitat for fauna. As this program is developed in more detail, information will be added to the website <https://www.wa.gov.au/organisation/departments/departments-of-water-and-environmental-regulation/green-jobs-plan>. If you wish to participate in this revegetation program, please contact covidrecoveryproject@dwer.wa.gov.au and DWER will respond.

I look forward to the implementation of these projects, which will drive tourism, and economic and social recovery across the State, creating a pipeline of jobs for Western Australians.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Stephen Dawson', with a large loop at the start and a trailing line.

Hon Stephen Dawson MLC
MINISTER FOR ENVIRONMENT

09 NOV 2020

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS

20. CONFIDENTIAL MATTERS

Nil

21. CLOSURE