



Council Agenda

28 October 2020

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 28 OCTOBER 2020


TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 28 October 2020, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

16 October 2020

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 28 OCTOBER 2020

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS.....	5
2.	ATTENDANCE	5
3.	PRAYER	5
4.	APPLICATION FOR LEAVE OF ABSENCE.....	5
5.	DISCLOSURE OF INTERESTS	5
6.	ANNOUNCEMENTS WITHOUT DISCUSSION.....	5
7.	QUESTION TIME FOR PUBLIC.....	5
8.	CONFIRMATION AND RECEIPT OF MINUTES	5
	Previous Council Meetings	5
8.1	Minutes of the Council Meeting held 14 October 2020	5
	Committee Meetings.....	6
8.2	Minutes of the Finance Committee Meeting held 14 October 2020	6
9.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	6
10.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)	6
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	6
12.	REPORTS OF COMMITTEE	7
12.1	Finance Committee - 14/10/2020 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 31 AUGUST 2020.....	7
12.2	Finance Committee - 14/10/2020 - LIST OF PAYMENTS MADE - AUGUST 2020	41
13.	PLANNING AND DEVELOPMENT SERVICES REPORT	52
13.1	SCHEME AMENDMENT NO. 46 (HEAD OF POWER FOR DEVELOPMENT APPLICATIONS AND STRUCTURE PLANS) - CONSIDERATION FOR FINAL APPROVAL.....	52
13.2	AMENDMENT 43 TO LOCAL PLANNING SCHEME 21 PART OF LOT 22 BUSSELL HIGHWAY, YALYALUP - CONSIDERATION FOR FINAL APPROVAL	69
14.	ENGINEERING AND WORK SERVICES REPORT	121
15.	COMMUNITY AND COMMERCIAL SERVICES REPORT	122
16.	FINANCE AND CORPORATE SERVICES REPORT	123
16.1	RESPONSE TO BAY TO BAY ACTION GROUP MOTIONS MOVED 16 SEPTEMBER 2020	123
17.	CHIEF EXECUTIVE OFFICERS REPORT	131
17.1	COUNCILLORS' INFORMATION BULLETIN	131

18.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	134
19.	URGENT BUSINESS.....	134
20.	CONFIDENTIAL MATTERS	135
20.1	LEGAL MATTER	135
21.	CLOSURE	136

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Nil

3. **PRAYER**

4. **APPLICATION FOR LEAVE OF ABSENCE**

5. **DISCLOSURE OF INTERESTS**

6. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

7. **QUESTION TIME FOR PUBLIC**

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

8.1 **Minutes of the Council Meeting held 14 October 2020**

RECOMMENDATION

That the Minutes of the Council Meeting held 14 October 2020 be confirmed as a true and correct record.

Committee Meetings

- 8.2 Minutes of the Finance Committee Meeting held 14 October 2020

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 14 October 2020 be noted.

9. **RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

Petitions

Presentations





Deputations

10. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

11. **ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

12. REPORTS OF COMMITTEE

12.1 Finance Committee - 14/10/2020 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 31 AUGUST 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Services
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Acting Director Finance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Investment Report August 2020   Attachment B Financial Activity Statement August 2020  

This item was considered by the Finance Committee at its meeting on 14/10/2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 31 August 2020, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 August 2020.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 27 July 2020, the Council adopted (C2007/071) the following material variance reporting threshold for the 2020/21 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 31 August 2020

The Statement of Financial Activity (FAS), for the year to date as at 31 August 2020 shows an overall Net Current Position of \$51.6M as opposed to the budget of \$46.4M. This represents a positive variance of \$5.2M YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2020/21 Actual YTD \$	2020/21 Amended Budget YTD \$	2020/21 Amended Budget \$	2020/21 YTD Bud Variance %	2020/21 YTD Bud Variance \$	Change in Variance Current Month \$
Revenue from Ordinary Activities				(0.43%)	(265,498)	(493,214)
1. Other Revenue	75,146	34,896	424,730	115.34%	40,250	25,162
2. Interest Earnings	171,665	122,364	1,046,684	40.29%	49,301	(2,505)
Expenses from Ordinary Activities				13.62%	1,877,520	238,489
3. Materials & Contracts	(1,871,804)	(3,080,765)	(18,710,746)	39.24%	1,208,961	199,947
4. Utilities	(382,476)	(470,912)	(2,770,956)	18.78%	88,436	12,783
5. Other Expenditure	(233,922)	(510,306)	(5,236,779)	54.16%	276,384	(687)
Capital Revenue & (Expenditure)				40.62%	3,291,191	(5,657,412)
6. Land & Buildings	(615,374)	(944,086)	(17,454,059)	34.82%	328,713	(1,192,197)
Plant & Equipment	(28,570)	(232,724)	(2,510,340)	87.72%	204,154	(288,702)
Furniture & Equipment	(15,512)	(62,667)	(461,088)	75.25%	47,155	12,760
Infrastructure	(2,202,220)	(5,074,676)	(33,943,507)	56.60%	2,872,456	1,504,180
7. Proceeds from Sale of Assets	70,907	173,500	581,500	(59.13%)	(102,593)	(102,593)
8. Transfer to Restricted Assets	(108,000)	(9,168)	(62,750)	(1078.01%)	(98,832)	(23,552)
9. Transfer from Reserves	1,234,878	1,433,105	34,105,297	(13.83%)	(198,227)	(4,196,650)

Revenue from Ordinary Activities

Actual income from ordinary activities for August YTD is **(\$265K)** less than YTD budget. Although overall revenue is under YTD budget, the following YTD items are the only items that meet the material variance reporting thresholds, both of which are positive:

- 1. Other Revenue** is \$40K better than budget. The variance is mainly due to the following:

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Change in Variance Current Month \$	Comments
G0030	Busselton Transfer Station	36,272	1,018	35,254	26,144	The sale of scrap materials has been budgeted for the end of each quarter, based on historical trend, with only a small amount budgeted monthly for sale of recyclables.

- 2. Interest Earnings** YTD of \$172K actual is \$49K better than YTD budget. This represents budget timing issues that have arisen due to when actual rates were issues compared to when originally budgeted earlier in the year, plus the timing of when certain investments were rolled over. It is too early to tell, but it is believed that the variance will rectify as the year progresses, with further rates installments and investment maturities.

Expenses from Ordinary Activities

Expenditure from ordinary activities is \$1.88M or 13.62% less than expected when compared to the budget YTD as at August. The following individual expense line items on the face of the financial statement have YTD variances that meet the material reporting thresholds:

- 3. Materials and Contracts**

Better than budget by \$1.2M or 39.24%. The table below lists the main variance items that meet the reporting thresholds:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Change in Variance Current Month \$	Comments
Finance and Corporate Services		302,855	397,147	94,292	(1,924)	
10521	Human Resources & Payroll	895	25,226	24,331	21,218	COVID has had a significant impact on training availability, and delivery methods, with on-line training significantly cheaper than face to face training options which are limited at present.

<u>Community and Commercial Services</u>		142,893	393,693	250,800	99,297	
10541	Recreation Planning	-	24,332	24,332	12,166	Timing of expenditure is largely due in Q2 & Q3 due to flora/fauna assessment scheduling and awaiting the outcomes of external grant applications. Budget timing will be adjusted accordingly.
10591	Geographe Leisure Centre	46,858	69,755	22,897	(12,742)	The Geographe Leisure Centre was closed due to COVID and upon reopening was subject to phased restrictions which limited the attendance numbers and therefore expenditure associated with our programs and services throughout July and into August. To date we are still limited by Phase 5 restrictions and have limited numbers in some activities affecting a slow return to business as usual and therefore planned expenditure.
10600	Busselton Jetty Tourist Park	44,966	96,836	51,870	5,561	The majority of this variance cost is the monthly management contract fee (\$41,125) for the caravan park which has resulted due to a timing issue with presentation and payment of the invoice. Other expenses falling within Materials & Contracts are related to maintenance which will occur throughout the year.

11151	Airport Operations	18,214	115,754	97,540	73,100	<p>The budget YTD monthly allocation for Airport Ops of \$115k includes the key allocations of:</p> <ul style="list-style-type: none"> • security screening allocations of \$30k not spent • Inspections - only \$5k expended out of YTD \$10k • Contractors - \$49k for water tank removal & tree clearing not completed/ expended • Smaller variances in other cost codes (3498, 3260, 3224, 3341) not expended.
<u>Planning and Development Services</u>		103,956	304,520	200,564	114,956	
10925	Preventative Services – CLAG	-	30,166	30,166	15,083	CLAG mosquito treatments have just commenced for the season and will soon be reflected in the accounts accordingly.
10931	Protective Burning & Firebreaks-Reserves	6,318	90,648	84,330	45,064	Only one fire mitigation activity has been completed in Q1 due to weather constraints. Procurement is underway for a comprehensive role out of fire mitigation activities to be completed in Q2 of 2020 and prior to the peak bush fire season.
11170	Meelup Regional Park	1,519	26,052	24,533	12,442	Reserve maintenance work and pest/weed control contracts have now commenced according to budget.

<u>Engineering and Works Services</u>		1,321,297	1,983,595	662,298	(12,486)	
12600	Street & Drain Cleaning	43,306	72,956	29,651	(6,828)	Expenditure timing - large component of this budget provides for a program of pre-winter drainage maintenance that occurs during the summer months.
12620 & 12621	Rural & Urban Tree Pruning	12,576	63,000	50,424	19,788	Expenditure timing and reduced expenditure to potentially offset May 2020 storm damage subject to DRFAWA claims.
Various	Bridges	2,513	30,202	27,689	13,608	Expenditure timing and reduced expenditure to potentially offset May 2020 storm damage subject to DRFAWA claims.
Various	Buildings	127,533	236,846	109,313	2,600	The majority of scheduled maintenance activities to Buildings occur in the second half of the financial year; hence the year to date variance to budget (which is spread evenly).
Various	Other Infrastructure Maintenance	95,779	287,792	192,013	80,717	Expenditure is attributable to timing with the budget having been evenly spread across the financial year. Material & Contractor costs associated with all these areas will gradually increase as the year progresses.

Various	Waste services	191,277	436,368	245,091	125,615	The larger variances are due to delays processing significantly higher volumes of green waste (and therefor pay), due to more people being at home because of COVID impacts, plus two major storm events. There were also delays in receiving invoices from various aspects of the recycling contractor. Additionally, we've got a few outstanding invoices that we haven't paid as we are seeking a discount from the recycling Contractor, Cleanaway. Another contributing factor is that the City suspended the FOGO service due to COVID (i.e. No collection & No Processing costs).
Various	Roads Maintenance	463,582	144,468	(319,114)	(316,567)	Costs are largely associated with WANDRRA storm claim from the May 2020 storm events. 3 claims have been submitted to DFES, with 1 further claim required for remaining recovery costs.
Various	Reserve Maintenance	94,642	329,162	234,520	77,117	Costs associated with Public Open Spaces are historically low to the year to date budget in the first few month of any new financial year. These costs will begin to increase as we move towards spring and the busy summer tourism peak period.

5280	Transport - Fleet Management	271,336	377,385	106,049	(4,095)	The variance in fleet is due to both delays in supplier invoicing and the reduced maintenance activities due to lower winter utilisation. Fuel was underspent by \$59,771 YTD due to delays in receiving invoices, lower fuel cost, lower plant utilisation due to winter and less light fleet use due to COVID. Tyre purchase was underspent by \$9,000 YTD, replacement parts/tooling were underspent by \$28,488 YTD and contractor costs were underspent by \$8,790 YTD. Budget is spread evenly across the year, however spending is generally more cyclical in nature and peaks in the busier spring/summer/ autumn months.
------	------------------------------	---------	---------	---------	---------	---

4. Utilities

Costs are \$88K under budget. At year ended 30/6 the June street lighting account was booked in June, rather than in July with an offsetting accrual reversal. Coupled with this the July and August accounts have not yet been received from Synergy due to system issues at their end (along with a number of other electricity accounts). No accrual was done for July or August to allow for this, causing what appears to be an underspend against the budget. Pending resolution of the system issues at Synergy, this should rectify itself in September accounts.

5. Other Expenditure

\$276K under the budget. The main contributing items are listed below:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Change in Variance Current Month \$	Comments
<u>Executive Services</u>		716	30,494	29,778	22,331	
10001	Office of the CEO	716	30,494	29,778	22,331	The variance is due to underpayment (compared to budget) of the CAPEROC Regional Budget. \$15,000 was scheduled for payment in August however was not paid until September. The balance of the budget (\$40,000) is payable as and when initiatives arise, however is budgeted evenly over the 12 months. A further \$10,000 has been paid in September, the balance of the budget timing will be adjusted to reflect payment later in the financial year.
<u>Finance and Corporate Services</u>		64,835	123,548	58,713	13,181	
10000	Members of Council	50,639	88,640	38,001	6,317	Councillor fees and allowances are paid one month in arrears, apart from June, where there is effectively a double up to ensure the full year figures are correct per YTD budget. The budget however is allocated to every month, causing a variance in July, which gradually resolves by June.

<u>Community and Commercial Services</u>		149,613	329,358	179,745	(46,825)	
10530	Community & Commercial Services Administration	107,859	70,716	(37,143)	(72,501)	There were no marketing activities during July and only one sponsored event (Cabin Fever) with their invoice being presented in August. However, the annual budget allocation for events and marketing areas were incorrectly allocated over the duration of the year and hence variances have resulted. The budget monthly allocations will be rectified for subsequent months following finalisation of the funding agreements and payment schedules.
10567	Cinefest Oz	-	120,000	120,000	-	Cinefest Oz is commenced on 25 th August with a different event being hosted this year due to COVID-19 restrictions, resulting in a varied payment schedule for their event funding as agreed by MERG and Council. Invoices to be presented/paid during Sept/Oct.
11151	Airport Operations	-	35,272	35,272	17,636	The budget relates to the Airline Attraction program expenditure for Jetstar RPT flights. This has been COVID affected and subsequent budget timings will be adjusted.
12631	Peel Tce Building & Surrounds	-	27,266	27,266	13,633	MRBTA visitor servicing funding – the contract between MRBTA and the City has now been signed and the first quarterly invoice presented at the end of Sept. The monthly allocations will need to be adjusted to reflect quarterly payments (cost code name will be changed as well).

6. Capital Expenditure

As at 31 August 2020, there is an underspend variance of 54.68% or \$3.5M in total capital expenditure, with YTD actual at \$2.7M against the YTD amended budget of \$6.3M. Almost all of this positive underspend variance is offset by the negative variance in Non-operating Grants, Contributions & Subsidies discussed above, plus negative variances in Transfers From Reserves related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Change in Variance Current Month \$	Comments
<u>Buildings</u>		615,374	944,086	328,713	(1,192,197)	
B9516	Busselton Library Upgrade	110,182	150,000	39,818	(110,054)	Project was underspent due to mid-June 2020 contract award which occurred later than expected. Works scheduled for completion on 8 October 2020.
B9407	Busselton Senior Citizens	232,762	361,722	128,960	(250)	Works completed in September 2020.
B9596	GLC Building Improvements	2,364	81,942	79,578	40,971	Carried over works from the prior year. Works scheduled to be completed in October 2020.
<u>Plant & Equipment</u>		28,570	232,724	204,154	(288,702)	
10810	Statutory Planning	-	35,000	35,000	35,000	Vehicle not yet ordered – awaiting confirmation of government pricing.
11156	Airport Development Operations	-	47,184	47,184	23,592	Vehicle ordered – due to be delivered late October/early November.
11402	Plant Purchases (P10)	-	40,000	40,000	40,000	Generators at DWF pond & cell – not yet replaced. Site and operations under review. Mark can elaborate if required.
11500	Operations Services Administration	-	40,000	40,000	40,000	Vehicle not yet ordered – awaiting confirmation of government pricing.

<u>Furniture & Office Equipment</u>		15,512	62,667	47,155	12,760	
10250	Information & Communication Technology Services	15,512	42,667	27,155	(7,240)	Alternative solution found for the Fully Qualified Domain Name project that resulted in a lower spend up front, the capital assigned will now include a migration to Exchange Online which was always an option within the initial project. Expect the costs to be drawn in Q4 2020.
<u>Infrastructure By Class</u>		2,202,220	5,074,676	2,872,456	1,504,180	In the first quarter of the financial year a majority of Projects are in the planning and design phase and as such minimal actual expenditure is recorded against them. Further to this Capital Projects with Civil works are commonly scheduled to be carried out later; in the drier summer construction season. The Capital works budgets have been entered based on an even spread method and approach, not on a scheduled timing of works basis.
	Roads	1,064,204	3,177,420	2,113,216	1,484,315	
	Bridges	34	286,666	286,632	143,451	
	Car Parks	201,690	293,126	91,436	6,635	
	Footpaths & Cycleways	22,109	206,970	184,861	87,463	
	Parks, Gardens & Reserves	882,673	993,636	110,963	(245,319)	
	Drainage	-	28,494	28,494	14,769	
	Regional Airport & Industrial Park Infrastructure	31,509	88,364	56,855	12,866	

7. Proceeds From Sale of Assets

YTD proceeds from sale of assets is \$103K behind budget due to delays in delivery of acquisitions. We are also still holding a couple of vehicles to ensure we have enough pool cars for staff given the extension of alternating weeks of working from home.

8. Transfer to Restricted Assets

There is a YTD variance in transfers to restricted assets of \$99K more than amended budget. Developer contributions and bonds are inherently hard to predict and budget for. An annual amount of \$50K spread evenly over 12 months was budgeted, however, over \$69K has been received YTD August. Also contributing to the variance is \$25K in caravan park deposits that is not budgeted for.

9. Transfer from Reserves

There is a YTD variance in Transfers from Reserves of \$198K less than amended budget. \$150K of this relates to the completion of the Busselton Library extension, which has actually been transferred in September. A further \$36K relates to a transfer from the Long Service Leave reserve upon retirement of a long serving employee that was budgeted for August but was actually transferred in September.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 August 2020, the value of the City's invested funds totalled \$74.79M, up from \$65.79M as at 31 July 2020. The increase is due to the deposit of \$9.0M into the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account). The \$9.0M deposit is due to additional funds being available as 2020-21 rate payments begin to be received.

During the month of August six term deposits totalling the amount of \$16.0M matured. Existing deposits were renewed for a further 172 days at 0.73% on average.

The official cash rate in June remains steady at 0.25%. This will have a strong impact on the City's interest earnings for the foreseeable future. Further drops are unlikely at this stage.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during August 2020 are provided below to ensure there is appropriate oversight and awareness.

Date	\$ Amount	Payee	Description
24/07/2020	38.00	KINDRED NOMINEES, BOYANUP (Bull & Bush Tavern)	SW CEO'S MEETING - LUNCH
27/07/2020	199.00	Booking.com Australia Sydney (CROWN PROMENADE)	ACCOM FOR MAYOR TO ATTEND WALGA AGM AND POLITICAL FORUM
6/08/2020	90.10	OFFICE WORKS ON LINE	ITEMS FOR CITIZENSHIP CEREMONY CATERING
6/08/2020	54.00	SENTINEL BAR & GRILL	RCWA MEETING PERTH
6/08/2020	200.14	QT PERTH	RACWA MEETING -ACCOMODATION
6/08/2020	200.14	QT PERTH	RACWA MEETING -ACCOMODATION
7/08/2020	63.68	QT PERTH	RCWA MEETING PERTH
18/08/2020	80.00	ONE RUSTIC BLOOM	SYMPATHY FLOWER DELIVERY FOR STAFF
	925.06		

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

Budget timings remain affected by COVID impacts and are gradually being re-aligned. As at 31 August 2020, the City's net current position stands at \$51.6M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of August 2020



11am Bank Account As at 31 August 2020

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	0.20%	\$ 17,500,000

Term Deposits - Miscellaneous Funds As at 31 August 2020

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
Westpac	AA	123	06-Sep-20	0.95%	\$ 5,000,000
ANZ	AA	123	24-Sep-20	0.81%	\$ 3,000,000
Westpac	AA	123	24-Sep-20	0.80%	\$ 4,000,000
NAB	AA	122	08-Oct-20	0.93%	\$ 2,000,000
Westpac	AA	122	12-Oct-20	0.80%	\$ 2,000,000
ANZ	AA	153	25-Nov-20	0.82%	\$ 2,000,000
NAB	AA	270	21-Mar-21	0.92%	\$ 4,000,000
NAB	AA	271	29-Mar-21	0.90%	\$ 4,000,000
Westpac	AA	92	22-Oct-20	0.70%	\$ 1,500,000
NAB	AA	120	06-Nov-20	0.85%	\$ 2,000,000
NAB	AA	150	19-Dec-20	0.82%	\$ 2,000,000
Bendigo	BBB	122	23-Dec-20	0.60%	\$ 3,000,000
NAB	AA	150	07-Jan-21	0.75%	\$ 3,000,000
Westpac	AA	153	17-Jan-21	0.66%	\$ 1,500,000
ANZ	AA	153	24-Jan-21	0.81%	\$ 3,000,000
Westpac	AA	215	24-Feb-21	0.70%	\$ 3,000,000
Westpac	AA	212	24-Mar-21	0.70%	\$ 2,000,000
ANZ	AA	243	15-Apr-21	0.86%	\$ 3,500,000
ANZ	AA	274	25-Apr-21	0.89%	\$ 4,000,000

Total of Term Deposits \$ 54,500,000

Weighted Average Annual Rate of Return 0.82%

Airport Redevelopment Funds As at 31 August 2020

WA Treasury Corp. - Overnight Cash Deposit Facility	0.20%	\$ 1,637,660
WA Treasury Corp. - State Bonds	02-Sep-19	Matured

Total of Airport Redevelopment Funds - WATC \$ 1,637,660

Nil

Total of Airport Redevelopment Funds - Bank Term Deposits \$0

ANZ Cash Account	AA	NA	NA	0.15%	\$ 1,158,221
------------------	----	----	----	-------	--------------

Total of Airport Redevelopment Funds - Other \$ 1,158,221

Total of Airport Redevelopment Funds \$ 2,795,881

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 121,836
Interest Received 2019/20	\$ 43,093
Interest Received 2020/21	\$ 573
Interest Accrued but not yet Received	\$ 278
Total Interest Airport Funds (Non-Reserve) at month's end	\$ 2,565,904

Interest Transferred out and held in City Reserve Account 136 \$ 1,085,630

Interest Transferred out to Municipal Funds \$ 23,930

Interest Earnt (incl. Accrued) on Funds Held in City Reserve A/c 136 \$ 73,441

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD As at 1 year ago As at 30 June 2020 As at 31 August 2020

11am Bank Account	\$ 14,000,000	\$ 13,500,000	\$ 17,500,000
Term Deposits - Misc. Funds	\$ 51,500,000	\$ 54,500,000	\$ 54,500,000
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment Funds - WATC Deposits	\$ 4,967,473	\$ 1,637,382	\$ 1,637,660
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 2,785	\$ 1,158,221	\$ 1,158,221
Total of all Investments Held	\$ 70,470,258	\$ 70,795,602	\$ 74,795,881

TOTAL INTEREST RECEIVED AND ACCRUED \$ 197,447 \$ 1,123,760 \$ 73,629

INTEREST BUDGET \$ 157,135 \$ 1,480,000 \$ 49,964

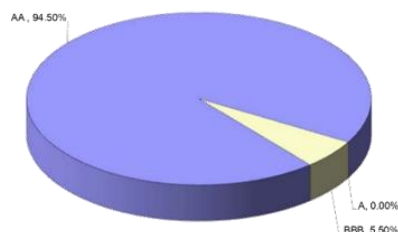
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

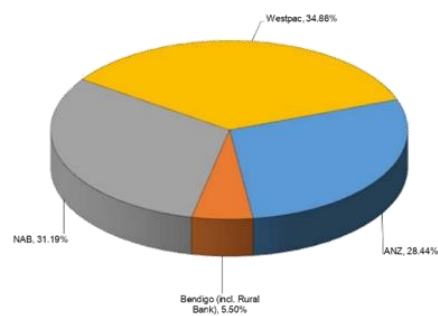
1. All funds are to be invested within legislative limits. **Fully Compliant**
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**

Investment Graphs

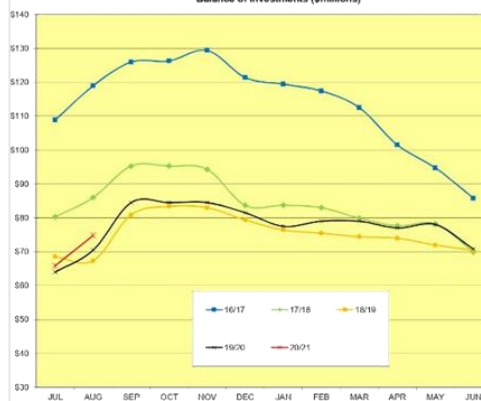
Summary of Term Deposits by S & P Rating
(Excludes WATC and 11am Cash Account Funds)



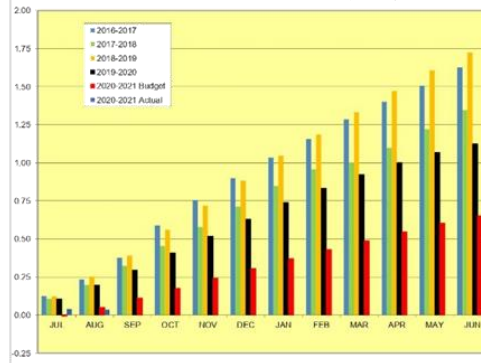
Summary of Term Deposits by Institution
(Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earnt on Investments (\$millions)



City of Busselton

Statement of Financial Activity

Year to Date As At 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2020/21 YTD Bud (A) Variance %
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	52,061,956	52,107,494	52,107,494	52,759,360	52,759,360	-0.09%
Operating Grants, Subsidies and Contributions	1,158,206	1,101,353	921,705	4,454,801	4,454,801	5.16%
Fees & Charges	7,741,643	8,108,007	8,108,007	16,398,638	16,398,638	-4.52%
Other Revenue	75,146	34,896	34,896	424,730	424,730	115.34%
Interest Earnings	171,665	122,364	122,364	1,046,684	1,046,684	40.29%
	61,208,616	61,474,114	61,294,466	75,084,213	75,084,213	-0.43%
Expenses from Ordinary Activities						
Employee Costs	(5,058,508)	(5,583,827)	(5,583,827)	(33,604,206)	(33,604,206)	9.41%
Materials & Contracts	(1,871,804)	(3,080,765)	(3,080,765)	(18,710,746)	(18,710,746)	39.24%
Utilities (Gas, Electricity, Water etc)	(382,476)	(470,912)	(470,912)	(2,770,956)	(2,770,956)	18.78%
Depreciation on non current assets	(4,047,667)	(4,084,878)	(4,084,878)	(24,050,074)	(24,050,074)	0.91%
Insurance Expenses	(444,431)	(444,760)	(444,760)	(770,664)	(770,664)	0.07%
Other Expenditure	(233,922)	(510,306)	(510,306)	(5,236,779)	(5,236,779)	54.16%
Allocations	134,986	394,105	394,105	2,425,700	2,425,700	65.75%
	(11,903,823)	(13,781,343)	(13,781,343)	(82,717,725)	(82,717,725)	13.62%
Borrowings Cost Expense						
Interest Expenses	(25,642)	(29,238)	(29,238)	(1,301,926)	(1,301,926)	12.30%
	(25,642)	(29,238)	(29,238)	(1,301,926)	(1,301,926)	12.30%
Non-Operating Grants, Subsidies and Contributions	2,209,884	2,171,722	2,171,722	29,090,854	29,090,854	1.76%
Profit on Asset Disposals	(26,250)	1,193	1,193	19,193	19,193	-2300.37%
Loss on Asset Disposals	(1,894)	(36,674)	(36,674)	(90,673)	(90,673)	94.84%
	2,181,740	2,136,241	2,136,241	29,019,374	29,019,374	2.13%
Net Result	51,460,892	49,799,774	49,620,126	20,083,936	20,083,936	3.34%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	4,047,667	4,084,878	4,084,878	24,050,074	24,050,074	
Donated Assets	0	0	0	(6,597,200)	(6,597,200)	
(Profit)/Loss on Sale of Assets	28,144	35,481	35,481	71,480	71,480	
Allocations & Other Adjustments	207,469	0	0	0	0	
Deferred Pensioner Movements (Non-current)	10,680	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	83,374	0	0	0	0	
Future Obligations Net Movements (NC)	61,124	110,870	110,870	(4,909,897)	(4,909,897)	
Capital Revenue & (Expenditure)						
Land & Buildings	(615,374)	(944,086)	(2,947,110)	(17,454,059)	(17,454,059)	34.82%
Plant & Equipment	(28,570)	(232,724)	(232,724)	(2,510,340)	(2,510,340)	87.72%
Furniture & Equipment	(15,512)	(62,667)	(95,334)	(461,088)	(461,088)	75.25%
Infrastructure	(2,202,220)	(5,074,676)	(5,074,676)	(33,943,507)	(33,943,507)	56.60%
Right of Use Assets						
Proceeds from Sale of Assets	70,907	173,500	173,500	581,500	581,500	-59.13%
Proceeds from New Loans	0	0	0	7,700,000	7,700,000	0.00%
Self Supporting Loans - Repayment of Principal	0	(1,866)	(1,866)	76,082	76,082	-100.00%
Total Loan Repayments - Principal	(92,701)	(92,701)	(92,701)	(3,202,662)	(3,202,662)	0.00%
Repayment Capital Lease	(128,852)	(130,474)	(130,474)	(521,900)	(521,900)	1.24%
Advances to Community Groups	0	0	0	(200,000)	(200,000)	0.00%
Transfer to Restricted Assets	(108,000)	(9,168)	(9,168)	(62,750)	(62,750)	-1078.01%
Transfer from Restricted Assets	20,682	0	0	2,747,074	2,747,074	0.00%
Transfer to Reserves	(2,947,014)	(3,161,209)	(3,161,209)	(20,025,834)	(20,025,834)	6.78%
Transfer from Reserves	1,234,878	1,433,105	1,433,105	34,105,297	34,105,297	-13.83%
Opening Funds Surplus/ (Deficit)	473,794	473,793	473,793	473,794	473,794	
Net Current Position - Surplus / (Deficit)	51,561,368	46,401,830	44,186,491	0	0	

City of Busselton

Net Current Position

Year to Date As At 31 August 2020

	2020/21 Actual	2020/21 Amended Budget	2020/21 Original Budget	2019/20 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	6,343,782	1,121,325	1,121,325	1,595,119
Cash - Restricted	70,705,640	52,142,397	52,142,397	68,906,185
Sundry Debtors	1,488,179	2,000,000	2,000,000	2,122,414
Rates Outstanding - General	45,458,581	1,500,000	1,500,000	1,506,931
Stock on Hand	16,543	25,802	25,802	25,802
	<u>124,012,726</u>	<u>56,789,524</u>	<u>56,789,524</u>	<u>74,156,451</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,745,717	4,647,127	4,647,127	4,776,472
Performance Bonds	2,548,849	2,465,476	2,465,476	2,465,476
	<u>4,294,566</u>	<u>7,112,603</u>	<u>7,112,603</u>	<u>7,241,948</u>
Current Position (inclusive of Restricted Funds)	119,718,159	49,676,921	49,676,921	66,914,504
Add: Cash Backed Liabilities (Deposits & Bonds)	2,548,849	2,465,476	2,465,476	2,465,476
Less: Cash - Restricted Funds	(70,705,640)	(52,142,397)	(52,142,397)	(68,906,185)
<u>NET CURRENT ASSET POSITION</u>	<u>51,561,368</u>	<u>0</u>	<u>0</u>	<u>473,794</u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 August 2020

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	0	0	150,000	150,000	0.00%
	0	0	0	150,000	150,000	0.00%
Buildings						
Major Projects						
Major Project - Library Expansion						
B9516 Busselton Library Upgrade	110,182	150,000	150,000	608,000	608,000	-26.55%
	110,182	150,000	150,000	608,000	608,000	-26.55%
Major Project - Administration Building						
B9010 Civic and Administration Centre Minor Upgrades	0	1,208	1,208	7,248	7,248	-100.00%
	0	1,208	1,208	7,248	7,248	-100.00%
Buildings (Other)						
B9300 Aged Housing Capital Improvements - Winderup	0	13,200	13,200	80,000	80,000	-100.00%
B9301 Aged Housing Capital Improvements - Harris Road	16,457	10,000	10,000	60,000	60,000	64.57%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	0	0	52,000	52,000	0.00%
B9407 Busselton Senior Citizens	232,762	361,722	258,421	738,128	738,128	-35.65%
B9511 ArtGeo Building	158	0	0	0	0	0.00%
B9534 Community Resource Centre	5,750	0	0	50,000	50,000	0.00%
B9556 NCC Upgrade	0	0	0	130,000	130,000	0.00%
B9558 Churchill Park - Change Room Refurbishment	0	0	0	21,000	21,000	0.00%
B9591 Performing Arts Convention Centre	253,412	268,208	2,374,533	14,246,200	14,246,200	-5.52%
B9596 GLC Building Improvements	2,364	81,942	81,942	491,657	491,657	-97.12%
B9605 Energy Efficiency Initiatives (Various Buildings)	0	0	0	103,000	103,000	0.00%
B9606 King Street Toilets	7,359	7,672	7,672	46,026	46,026	-4.08%
B9607 General Buildings Asset Renewal Allocation (Various Building)	122	25,000	25,000	150,000	150,000	-99.51%
B9608 Demolition Allocation (Various Buildings)	0	0	0	25,000	25,000	0.00%
B9610 Old Butter Factory	(13,191)	0	0	0	0	0.00%
B9611 Smiths Beach New Public Toilet	0	0	0	200,000	200,000	0.00%
B9612 Churchill Park Renew Sports Lights	0	0	0	140,000	140,000	0.00%
B9613 GLC CCTV Installation	0	18,000	18,000	18,000	18,000	-100.00%
B9711 Busselton Airport - Building	0	0	0	15,000	15,000	0.00%
B9717 Airport Construction, Existing Terminal Upgrade	0	7,134	7,134	42,800	42,800	-100.00%
B9809 Busselton Jetty Tourist Park Compliance Works	0	0	0	80,000	80,000	0.00%
	505,192	792,878	2,795,902	16,688,811	16,688,811	-36.28%
Total Buildings	615,374	944,086	2,947,110	17,304,059	17,304,059	-34.82%
Plant & Equipment						
10100 Finance & Corporate Services Support	0	0	0	50,000	50,000	0.00%
10372 Dunsborough Cemetery	0	0	0	20,000	20,000	0.00%
10810 Statutory Planning	0	35,000	35,000	35,000	35,000	-100.00%
10920 Environmental Health Services Administration	0	0	0	35,000	35,000	0.00%
10950 Animal Control	0	0	0	50,000	50,000	0.00%
10980 Other Law, Order & Public Safety	0	0	0	50,000	50,000	0.00%
11151 Airport Operations	0	0	0	40,000	40,000	0.00%
11156 Airport Development Operations	0	47,184	47,184	283,100	283,100	-100.00%
11160 Busselton Jetty	0	15,000	15,000	15,000	15,000	-100.00%
11401 Transport - Workshop	10,410	20,000	20,000	30,000	30,000	-47.95%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 August 2020

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
11402 Plant Purchases (P10)	0	40,000	40,000	1,420,000	1,420,000	-100.00%
11403 Plant Purchases (P11)	0	5,000	5,000	205,000	205,000	-100.00%
11404 Plant Purchases (P12)	0	10,000	10,000	114,000	114,000	-100.00%
11406 Plant Purchases (P14)	18,160	3,874	3,874	23,240	23,240	368.77%
11407 P&E - P&G Smart Technologies	0	16,666	16,666	100,000	100,000	-100.00%
11500 Operations Services Administration	0	40,000	40,000	40,000	40,000	-100.00%
	28,570	232,724	232,724	2,510,340	2,510,340	-87.72%

Furniture & Office Equipment

10250 Information & Communication Technology Services	15,512	42,667	75,334	407,088	407,088	-63.64%
10590 Naturaliste Community Centre	0	0	0	12,000	12,000	0.00%
10591 Geographe Leisure Centre	0	20,000	20,000	20,000	20,000	-100.00%
10625 Art Geo Administration	0	0	0	10,000	10,000	0.00%
10900 Cultural Planning	0	0	0	12,000	12,000	0.00%
	15,512	62,667	95,334	461,088	461,088	-75.25%
Sub-Total Property, Plant & Equipment	659,456	1,239,477	3,275,168	20,425,487	20,425,487	-46.80%

>> InfrastructureRoads

S0005 Ludlow Hithergreen Road - Second Coat Seal	0	112,502	112,502	675,000	675,000	-100.00%
S0048 Bussell Highway	0	124,996	124,996	750,000	750,000	-100.00%
S0051 Causeway Road / Rosemary Drive Roundabout	503	0	0	0	0	0.00%
S0070 Peel & Queen Street Roundabout Service Relocation	37,079	75,000	75,000	450,000	450,000	-50.56%
S0072 Koorup Road - Reconstruct and Seal Shoulders	0	68,334	68,334	410,000	410,000	-100.00%
S0073 Gale Road Rural Reconstruction	4,150	239,500	239,500	1,437,000	1,437,000	-98.27%
S0074 Causeway Road Duplication	214,298	797,734	797,734	2,286,000	2,286,000	-73.14%
S0075 Local Road and Community Infrastructure Program	22,171	160,312	160,312	961,870	961,870	-86.17%
S0321 Yoongarillup Road - Second Coat Seal	0	23,168	23,168	139,000	139,000	-100.00%
S0323 Piggot Road - Second Coat Seal	0	2,166	2,166	13,000	13,000	-100.00%
S0328 Wonnerup South Road Second Coat Seal	0	12,000	12,000	72,000	72,000	-100.00%
S0329 Georgette Street Reconstruction	0	23,338	23,338	140,000	140,000	-100.00%
S0330 Hakea Way Asphalt Overlay	0	14,150	14,150	85,000	85,000	-100.00%
T0019 Wonnerup South Road - Reconstruct and Widening (narrow seal)	46,544	0	0	0	0	0.00%
T0020 Capel Tutunup Road	1,244	252,502	252,502	1,515,000	1,515,000	-99.51%
T0086 Yoongarillup Road - Reconstruct & Widen (Western Section)	72,965	70,984	70,984	425,917	425,917	2.79%
V0002 Eastern Link - Busselton Traffic Study	395,575	541,750	541,750	541,750	541,750	-26.98%
V0004 Eastern Link Shared Path & Environmental Offsets	66	0	0	0	0	0.00%
V0006 Eastern Link - Causeway Road Service Relocations	148,317	100,000	100,000	200,000	200,000	48.32%
W0015 Gale Road - Reconstruction (50% Council)	271	5,000	5,000	30,000	30,000	-94.57%
W0032 Chamber Road	0	4,008	4,008	24,000	24,000	-100.00%
W0044 Brash Road Yallingup	0	9,168	9,168	55,000	55,000	-100.00%
W0067 Ford Road Reconstruct and Asphalt Overlay	102	0	0	75,600	75,600	0.00%
W0108 Yelverton Road	0	19,342	19,342	116,000	116,000	-100.00%
W0121 Geographe Bay Road Quindalup	2,584	121,670	121,670	730,000	730,000	-97.88%
W0176 Signage (Alternate CBD Entry)	17,670	0	0	16,000	16,000	0.00%
W0201 McDonald Rd Gravel Resheet Slk 1.40 - 2.49	0	9,668	9,668	58,000	58,000	-100.00%
W0231 Carey Street - Asphalt Overlay & Kerb	99,668	31,530	31,530	189,179	189,179	216.11%
W0232 Stanley Street - Asphalt Overlay, Kerbing & Parking	0	24,510	24,510	147,000	147,000	-100.00%
W0240 Metricup Yelverton Road - Gravel Resheet	0	8,326	8,326	50,000	50,000	-100.00%
W0243 Alfred Road - Gravel Resheet	0	8,326	8,326	50,000	50,000	-100.00%
W0244 Koorabin Drive - Reconstruction & Intersection	0	24,000	24,000	144,000	144,000	-100.00%
W0246 Barnard Park East Foreshore Stage 2 Capital Works	0	100,000	100,000	203,000	203,000	-100.00%
W0247 Harvest Road Asphalt Overlay Kerb & Footpath	0	53,334	53,334	320,000	320,000	-100.00%
W0248 Boyle Street Asphalt Overlay	0	20,000	20,000	120,000	120,000	-100.00%
W0249 Chloe Court Asphalt Overlay	120	20,000	20,000	120,000	120,000	-99.40%
W0253 Egret Close Asphalt Overlay	0	10,834	10,834	65,000	65,000	-100.00%
W0254 Bird Crescent Asphalt Overlay	98	2,332	2,332	14,000	14,000	-95.80%
W0255 Donnelly Court Reseal	441	4,994	4,994	30,000	30,000	-91.17%
W0258 Jingarie Place Reconstruction	249	11,666	11,666	70,000	70,000	-97.87%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 August 2020

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
W0259 Clinker Drive Roundabout Reconstruction	90	2,510	2,510	15,000	15,000	-96.40%
W0260 Sanson Road Resheet	0	2,008	2,008	12,000	12,000	-100.00%
W0261 Treemartin Road Resheet	0	4,668	4,668	28,000	28,000	-100.00%
W0262 Yallingup Siding Road Resheet	0	8,832	8,832	53,000	53,000	-100.00%
W0263 Marybrook Road Resheet	0	4,008	4,008	24,000	24,000	-100.00%
W0264 Caves Road - Median Crossing	0	4,084	4,084	24,500	24,500	-100.00%
W0265 Seascope Rise - Road Safety Upgrade	0	39,166	39,166	235,000	235,000	-100.00%
W0266 Layman Road Pull Over Bay	0	5,000	5,000	30,000	30,000	-100.00%
	1,064,204	3,177,420	3,177,420	13,149,816	13,149,816	-66.51%
Bridges						
A0014 Bussell Highway - 0241	0	124,000	124,000	744,000	744,000	-100.00%
A0022 Yallingup Beach Road Bridge - 3347	0	116,666	116,666	700,000	700,000	-100.00%
A0023 Kaloorup Road Bridge - 3381	0	23,000	23,000	138,000	138,000	-100.00%
A0024 Boallia Road Bridge - 4854	0	23,000	23,000	138,000	138,000	-100.00%
A0025 Tuart Drive Bridge 0238	34	0	0	567,000	567,000	0.00%
	34	286,666	286,666	2,287,000	2,287,000	-99.99%
Car Parks						
C0043 Administration Building Carpark	0	0	0	100,000	100,000	0.00%
C0044 Meelup Coastal Nodes - Carpark upgrade	41,411	3,432	3,432	20,595	20,595	1106.60%
C0050 Forth Street Groyne Carpark - Formalise and Seal	0	9,100	9,100	54,600	54,600	-100.00%
C0051 Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	0	33,334	33,334	200,000	200,000	-100.00%
C0052 Vasse Kaloorup Oval Carpark Development	39,171	9,046	9,046	54,270	54,270	333.02%
C0053 Car Parking - Rear of Hotel Site 1	121,108	87,080	87,080	522,480	522,480	39.08%
C0054 Barnard East Car Parking	0	13,122	13,122	78,730	78,730	-100.00%
C0055 Barnard Park East Foreshore Car Parking	0	40,000	40,000	310,000	310,000	-100.00%
C0057 Baudin Memorial Carpark	0	14,006	14,006	84,000	84,000	-100.00%
C0058 Eagle Bay Carpark	0	14,006	14,006	84,000	84,000	-100.00%
C0059 Dunsborough Yacht Club Carpark	0	0	0	160,000	160,000	0.00%
C0060 King Street Carpark Reconstruction	0	70,000	70,000	140,000	140,000	-100.00%
	201,690	293,126	293,126	1,808,675	1,808,675	-31.19%
Footpath and Cycleways						
F0002 Bussell Highway - Novacare link to Broadwater Shops	16,153	0	0	15,000	15,000	0.00%
F0066 Bussell Highway Footpath Sections	0	0	0	143,000	143,000	0.00%
F0067 Beach Road Dunsborough Footpath	0	34,334	34,334	206,000	206,000	-100.00%
F0084 Thompson Way - New Path	1,079	1,308	1,308	7,848	7,848	-17.50%
F0089 Barnard East Footpaths	878	15,206	15,206	91,240	91,240	-94.23%
F0090 DAIP - Disability Access	0	4,110	4,110	24,657	24,657	-100.00%
F0092 Acorn Place	0	6,668	6,668	40,000	40,000	-100.00%
F0093 Webb Street	0	7,590	7,590	45,500	45,500	-100.00%
F0094 Georgette Street	0	5,252	5,252	31,500	31,500	-100.00%
F0095 Fern Road	0	7,502	7,502	45,000	45,000	-100.00%
F0096 Stanley Place	120	1,668	1,668	10,000	10,000	-92.81%
F0098 Dunsborough Centennial Park Project	0	16,666	16,666	100,000	100,000	-100.00%
F0100 Micro Brewery - Footpath and Landscaping	3,596	0	0	170,000	170,000	0.00%
F0101 Yalyalup Pump Track & Temporary Toilet	0	0	0	150,000	150,000	0.00%
F1005 End of Trip Facilities for Cyclists	284	0	0	20,000	20,000	0.00%
F1022 Buayanyup Drain Shared Path	0	106,666	106,666	640,000	640,000	-100.00%
	22,109	206,970	206,970	1,739,745	1,739,745	-89.32%
Parks, Gardens and Reserves						
C1012 Townscape Street Furniture Replacement - Busselton	0	1,666	1,666	10,000	10,000	-100.00%
C1026 Townscape Works Dunsborough	253	25,000	25,000	150,000	150,000	-98.99%
C1511 RBFS Various Grant Applications	0	0	0	50,000	50,000	0.00%
C1604 Pioneer Cemetery Infrastructure Upgrades	0	0	0	41,125	41,125	0.00%
C1605 Busselton Cemetery Infrastructure Upgrades	2,174	16,666	16,666	80,000	80,000	-86.95%
C1609 Pioneer Cemetery - Implement Conservation Plan	0	3,334	3,334	20,000	20,000	-100.00%
C1753 Eagle Bay Viewing Platform	0	0	0	95,458	95,458	0.00%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	31,151	7,930	7,930	47,582	47,582	292.83%
C2006 Depot Washdown Facility Upgrades	0	13,750	13,750	82,500	82,500	-100.00%
C2504 Groyne Construction	0	8,584	8,584	51,500	51,500	-100.00%
C2512 Sand Re-Nourishment	7,707	20,750	20,750	124,500	124,500	-62.86%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 August 2020

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
C2520 Coastal Protection Works	2,083	7,500	7,500	45,000	45,000	-72.23%
C2526 Baudin/ Wonnerup Groynes	0	0	0	25,000	25,000	0.00%
C2527 Storm Damage Renewal of Infrastructure	0	6,182	6,182	37,090	37,090	-100.00%
C2528 Craig Street Groynes and Sea Wall	0	0	0	660,000	660,000	0.00%
C3006 Playgrounds General - Replacement of playground equipment	0	4,166	4,166	25,000	25,000	-100.00%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	4,168	4,168	25,000	25,000	-100.00%
C3048 BBQ Placement and Replacement	0	0	0	15,000	15,000	0.00%
C3094 Busselton Foreshore - Stage 3	0	906	906	55,436	55,436	-100.00%
C3103 Youth Skate Park	0	2,500	2,500	15,000	15,000	-100.00%
C3112 Busselton Foreshore - Exercise Equipment	0	54,650	54,650	217,650	217,650	-100.00%
C3113 Busselton Tennis Club - Infrastructure	32,063	7,956	7,956	47,739	47,739	303.01%
C3116 Dawson Park (Mcintyre St Pos)	0	0	0	110,000	110,000	0.00%
C3122 Rails to Trails - Continuation of Implementation Plan	26,609	16,666	16,666	100,000	100,000	59.66%
C3136 Vasse Oval Kaloorup - Grassing of Existing Oval	92	5,000	5,000	30,000	30,000	-98.15%
C3145 Churchill Park	22,844	36,666	36,666	220,000	220,000	-37.70%
C3166 Vasse River Foreshore - Bridge to Bridge	0	4,666	4,666	28,000	28,000	-100.00%
C3186 Lou Weston Oval - Courts	472,681	84,608	84,608	507,650	507,650	458.67%
C3187 Port Geographe Reticulation Upgrades	0	0	0	47,297	47,297	0.00%
C3189 Possum Park Barnard East Upgrade	0	0	0	30,000	30,000	0.00%
C3194 Meelup Regional Park - Capital Projects	24,197	14,252	14,252	85,509	85,509	69.78%
C3198 Vasse SAR Area General Improvements to the Area	2,618	8,334	8,334	50,000	50,000	-68.58%
C3200 Provenge SAR Area General Improvements to the Area	0	8,334	8,334	125,000	125,000	-100.00%
C3202 Port Geographe Street Light Replacement	1,800	13,834	13,834	82,994	82,994	-86.99%
C3203 Port Geographe General Improvements/ Foreshore	0	5,834	5,834	35,000	35,000	-100.00%
C3206 Landscaping - Old Busselton Tennis Club Site	97,153	61,586	61,586	369,520	369,520	57.75%
C3207 Barnard East Underground Power	0	27,550	27,550	165,297	165,297	-100.00%
C3208 Barnard East Landscaping	982	40,000	40,000	240,000	240,000	-97.55%
C3210 McBride Park - POS Upgrade	0	0	0	32,538	32,538	0.00%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	0	0	0	90,332	90,332	0.00%
C3212 Siesta Park - Beach Access - POS Upgrade	0	0	0	13,379	13,379	0.00%
C3213 Cabarita Road - POS Upgrade	0	0	0	100,000	100,000	0.00%
C3214 Kingsford Road - POS Upgrade	0	0	0	154,375	154,375	0.00%
C3215 Monash Way - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3216 Wagon Road - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3217 Limestone Quarry - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3218 Dolphin Road - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3219 Kingfishy/ Costello - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	0	0	0	53,283	53,283	0.00%
C3222 King St Reserve Park - POS Upgrade	98,985	24,558	24,558	147,348	147,348	303.07%
C3223 Dunsborough Non-Potable Water Network	0	0	0	2,000,000	2,000,000	0.00%
C3224 Dunsborough Nature Based Playground	0	0	0	40,000	40,000	0.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	0	0	0	2,288,000	2,288,000	0.00%
C3226 Mitchell Park Upgrade	524	0	0	820,000	820,000	0.00%
C3227 Barnard Park East Foreshore Landscaping	0	60,000	60,000	280,000	280,000	-100.00%
C3228 General Works - Replacement of Capital Items	0	15,000	15,000	30,000	30,000	-100.00%
C3232 Irrigation Renewal	0	6,666	6,666	40,000	40,000	-100.00%
C3235 Eastern Link Landscaping	45,111	33,334	33,334	200,000	200,000	35.33%
C3236 Dunsborough Foreshore Lighting	586	8,334	8,334	50,000	50,000	-92.96%
C3237 King Street Landscaping Stage 2	4,072	10,666	10,666	64,000	64,000	-61.82%
C3238 Vasse River - General Upgrade	0	20,000	20,000	100,000	100,000	-100.00%
C3451 Aged Housing Infrastructure (Upgrade)	3,773	2,040	2,040	12,250	12,250	84.93%
C3479 Vidler Road Waste Site Capital Improvements	223	0	0	50,000	50,000	0.00%
C3481 Transfer Station Development	2,507	25,000	25,000	150,000	150,000	-89.97%
C3485 Site Rehabilitation - Busselton	658	166,666	166,666	1,000,000	1,000,000	-99.61%
C3489 Liquid Waste Pond Renewal Works	0	8,334	8,334	50,000	50,000	-100.00%
C3497 Busselton Jetty - Capital Expenditure	1,825	100,000	100,000	870,000	870,000	-98.18%
Drainage	882,673	993,636	993,636	13,465,874	13,465,874	-11.17%
D0009 Busselton LIA - Geocatch Drain Partnership WSUD Improvements	0	5,000	5,000	30,000	30,000	-100.00%
D0020 Glenmeier Ramble Drainage Upgrade	0	8,450	8,450	50,700	50,700	-100.00%
D0021 Chugg Road Drainage Upgrade	0	15,044	15,044	15,044	15,044	-100.00%
	0	28,494	28,494	95,744	95,744	-100.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 August 2020

Description	2020/21 Actual YTD	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
Airport Industrial Parks						
C6025 Installation of Bird Netting	0	12,950	12,950	77,703	77,703	-100.00%
C6026 Airport Car Park Reseal	4,261	12,786	12,786	76,700	76,700	-66.67%
C6027 Airport Road Upgrade	182	0	0	0	0	0.00%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	0	16,666	16,666	100,000	100,000	-100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	0	0	0	866,500	866,500	0.00%
C6092 Airport Construction Stage 2, Airfield	14,344	3,320	3,320	19,900	19,900	332.05%
C6099 Airport Development - Project Expenses	12,723	42,642	42,642	255,850	255,850	-70.16%
	31,509	88,364	88,364	1,396,653	1,396,653	-64.34%
Sub-Total Infrastructure	2,202,220	5,074,676	5,074,676	33,943,507	33,943,507	-56.60%
Grand Total - Capital Acquisitions	2,861,676	6,314,153	8,349,844	54,368,994	54,368,994	
Infrastructure by class						
Roads	1,064,204	3,177,420	3,177,420	16,149,816	16,149,816	-66.51%
Bridges	34	286,666	286,666	2,287,000	2,287,000	-99.99%
Car Parks	201,690	293,126	293,126	1,808,675	1,808,675	-31.19%
Footpaths & Cycleways	22,109	206,970	206,970	2,239,745	2,239,745	-89.32%
Parks, Gardens & Reserves	882,673	993,636	993,636	14,965,874	14,965,874	-11.17%
Drainage	0	28,494	28,494	1,595,745	1,595,745	-100.00%
Regional Airport & Industrial Park Infrastructure	31,509	88,364	88,364	1,396,653	1,396,653	-64.34%
Less : Donated Assets				0	0	0.00%
Total Infrastructure Actual by class	2,202,220	5,074,676	5,074,676	40,443,508	40,443,508	-56.60%

City of BusseltonReserves Movement ReportFor The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,712,272.40	1,821,552.89
Interest transfer to Reserves	2,530.22	3,110.00	3,110.00	18,660.00	18,660.00	28,582.65
Transfer from Muni	0.00	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Transfer to Muni	0.00	0.00	0.00	(288,364.00)	(288,364.00)	(137,863.14)
	<u>1,714,802.62</u>	<u>1,716,959.11</u>	<u>1,716,959.11</u>	<u>1,444,145.11</u>	<u>1,444,145.11</u>	<u>1,712,272.40</u>
136 Airport Marketing and Incentive Reserve						
Accumulated Reserves at Start of Year	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	4,073,790.64	3,396,150.77
Interest transfer to Reserves	6,740.36	7,400.00	7,400.00	44,401.00	44,401.00	58,291.83
Transfer from Muni	34,746.00	34,746.00	34,746.00	328,471.00	328,471.00	619,348.04
Transfer to Muni	0.00	0.00	0.00	(1,180,572.00)	(1,180,572.00)	0.00
	<u>4,115,277.00</u>	<u>4,115,936.64</u>	<u>4,115,936.64</u>	<u>3,266,090.64</u>	<u>3,266,090.64</u>	<u>4,073,790.64</u>
143 Airport Noise Mitigation Reserve						
Accumulated Reserves at Start of Year	904,896.43	904,896.43	904,896.43	904,896.43	904,896.43	890,709.89
Interest transfer to Reserves	1,401.71	1,644.00	1,644.00	9,864.00	9,864.00	14,186.54
Transfer to Muni	0.00	0.00	0.00	(866,500.00)	(866,500.00)	0.00
	<u>906,298.14</u>	<u>906,540.43</u>	<u>906,540.43</u>	<u>48,260.43</u>	<u>48,260.43</u>	<u>904,896.43</u>
147 Airport Development Reserve						
Accumulated Reserves at Start of Year	1,576.71	1,576.71	1,576.71	1,576.71	1,576.71	0.00
Interest transfer to Reserves	(198.30)	0.00	0.00	0.00	0.00	1,576.63
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	165,882.00
Transfer to Muni	0.00	(1,576.71)	(1,576.71)	(1,576.71)	(1,576.71)	(165,881.92)
	<u>1,378.41</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,576.71</u>
148 Airport Existing Terminal Building Reserve						
Accumulated Reserves at Start of Year	122,795.41	122,795.41	122,795.41	122,795.41	122,795.41	39,882.21
Interest transfer to Reserves	309.73	224.00	224.00	1,344.00	1,344.00	635.20
Transfer from Muni	13,714.00	13,714.00	13,714.00	82,278.00	82,278.00	82,278.00
	<u>136,819.14</u>	<u>136,733.41</u>	<u>136,733.41</u>	<u>206,417.41</u>	<u>206,417.41</u>	<u>122,795.41</u>
106 Building Asset Renewal Reserve - General Buildings						
Accumulated Reserves at Start of Year	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,483,242.45	1,725,055.66
Interest transfer to Reserves	1,338.11	2,694.00	2,694.00	16,164.00	16,164.00	32,703.18
Transfer from Muni	121,192.00	121,192.00	121,192.00	1,037,148.00	1,037,148.00	727,148.00
Transfer to Muni	0.00	0.00	0.00	(1,071,026.00)	(1,071,026.00)	(1,001,664.39)
	<u>1,605,772.56</u>	<u>1,607,128.45</u>	<u>1,607,128.45</u>	<u>1,465,528.45</u>	<u>1,465,528.45</u>	<u>1,483,242.45</u>
404 Barnard Park Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	41,352.43	41,352.43	41,352.43	41,352.43	41,352.43	10,666.20
Interest transfer to Reserves	71.38	76.00	76.00	456.00	456.00	460.23
Transfer from Muni	5,038.00	5,038.00	5,038.00	30,226.00	30,226.00	30,226.00
	<u>46,461.81</u>	<u>46,466.43</u>	<u>46,466.43</u>	<u>72,034.43</u>	<u>72,034.43</u>	<u>41,352.43</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
405 Railway House Building Reserve						
Accumulated Reserves at Start of Year	36,854.54	36,854.54	36,854.54	36,854.54	36,854.54	16,761.18
Interest transfer to Reserves	61.85	66.00	66.00	396.00	396.00	458.36
Transfer from Muni	3,272.00	3,272.00	3,272.00	19,635.00	19,635.00	19,635.00
	<u>40,188.39</u>	<u>40,192.54</u>	<u>40,192.54</u>	<u>56,885.54</u>	<u>56,885.54</u>	<u>36,854.54</u>
406 Youth and Community Activities Building Reserve						
Accumulated Reserves at Start of Year	80,356.10	80,356.10	80,356.10	80,356.10	80,356.10	45,712.30
Interest transfer to Reserves	121.29	146.00	146.00	876.00	876.00	1,148.35
Transfer from Muni	7,140.00	7,140.00	7,140.00	42,840.00	42,840.00	42,840.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(9,344.55)
	<u>87,617.39</u>	<u>87,642.10</u>	<u>87,642.10</u>	<u>124,072.10</u>	<u>124,072.10</u>	<u>80,356.10</u>
407 Busselton Library Building Reserve						
Accumulated Reserves at Start of Year	111,021.85	111,021.85	111,021.85	111,021.85	111,021.85	85,071.29
Interest transfer to Reserves	180.81	202.00	202.00	1,212.00	1,212.00	1,716.82
Transfer from Muni	7,616.00	7,616.00	7,616.00	45,696.00	45,696.00	45,696.00
Transfer to Muni	0.00	(100,000.00)	(100,000.00)	(105,000.00)	(105,000.00)	(21,462.26)
	<u>118,818.66</u>	<u>18,839.85</u>	<u>18,839.85</u>	<u>52,929.85</u>	<u>52,929.85</u>	<u>111,021.85</u>
131 Busselton Community Resource Centre Reserve						
Accumulated Reserves at Start of Year	272,693.17	272,693.17	272,693.17	272,693.17	272,693.17	190,875.82
Interest transfer to Reserves	441.63	496.00	496.00	2,976.00	2,976.00	3,791.98
Transfer from Muni	14,400.00	14,400.00	14,400.00	86,394.00	86,394.00	81,752.64
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(3,727.27)
	<u>287,534.80</u>	<u>287,589.17</u>	<u>287,589.17</u>	<u>312,063.17</u>	<u>312,063.17</u>	<u>272,693.17</u>
408 Busselton Jetty Tourist Park Reserve						
Accumulated Reserves at Start of Year	222,752.80	222,752.80	222,752.80	222,752.80	222,752.80	159,725.80
Interest transfer to Reserves	247.48	404.00	404.00	2,424.00	2,424.00	4,342.04
Transfer from Muni	42,138.00	42,138.00	42,138.00	252,833.00	252,833.00	168,021.20
Transfer to Muni	0.00	0.00	0.00	(243,600.00)	(243,600.00)	(109,336.24)
	<u>265,138.28</u>	<u>265,294.80</u>	<u>265,294.80</u>	<u>234,409.80</u>	<u>234,409.80</u>	<u>222,752.80</u>
409 Geopraphe Leisure Centre Building (GLC) Reserve						
Accumulated Reserves at Start of Year	615,084.29	615,084.29	615,084.29	615,084.29	615,084.29	381,186.42
Interest transfer to Reserves	1,155.08	1,118.00	1,118.00	6,708.00	6,708.00	7,619.95
Transfer from Muni	43,420.00	43,420.00	43,420.00	260,521.00	260,521.00	570,521.00
Transfer to Muni	0.00	0.00	0.00	(819,657.00)	(819,657.00)	(344,243.08)
	<u>659,659.37</u>	<u>659,622.29</u>	<u>659,622.29</u>	<u>62,656.29</u>	<u>62,656.29</u>	<u>615,084.29</u>
331 Joint Venture Aged Housing Reserve (Harris/ Winderlup)						
Accumulated Reserves at Start of Year	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,237,306.78	1,085,870.41
Interest transfer to Reserves	2,012.65	2,248.00	2,248.00	13,488.00	13,488.00	17,937.89
Transfer from Muni	21,968.00	21,968.00	21,968.00	131,806.00	131,806.00	185,261.37
Transfer to Muni	0.00	0.00	0.00	(152,250.00)	(152,250.00)	(51,762.89)
	<u>1,261,287.43</u>	<u>1,261,522.78</u>	<u>1,261,522.78</u>	<u>1,230,350.78</u>	<u>1,230,350.78</u>	<u>1,237,306.78</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
403 Winderup Aged Housing Reserve (City Controlled)						
Accumulated Reserves at Start of Year	212,935.38	212,935.38	212,935.38	212,935.38	212,935.38	212,501.16
Interest transfer to Reserves	325.45	386.00	386.00	2,316.00	2,316.00	3,457.97
Transfer from Muni	8,092.00	8,092.00	8,092.00	48,550.00	48,550.00	2,046.25
Transfer to Muni	0.00	0.00	0.00	(52,000.00)	(52,000.00)	(5,070.00)
	<u>221,352.83</u>	<u>221,413.38</u>	<u>221,413.38</u>	<u>211,801.38</u>	<u>211,801.38</u>	<u>212,935.38</u>
410 Naturaliste Community Centre Building (NCC) Reserve						
Accumulated Reserves at Start of Year	125,076.60	125,076.60	125,076.60	125,076.60	125,076.60	63,745.73
Interest transfer to Reserves	208.23	228.00	228.00	1,368.00	1,368.00	1,622.87
Transfer from Muni	9,952.00	9,952.00	9,952.00	59,708.00	59,708.00	59,708.00
Transfer to Muni	0.00	0.00	0.00	(142,000.00)	(142,000.00)	0.00
	<u>135,236.83</u>	<u>135,256.60</u>	<u>135,256.60</u>	<u>44,152.60</u>	<u>44,152.60</u>	<u>125,076.60</u>
411 Civic and Administration Building Reserve						
Accumulated Reserves at Start of Year	429,689.17	429,689.17	429,689.17	429,689.17	429,689.17	187,928.40
Interest transfer to Reserves	722.52	780.00	780.00	4,680.00	4,680.00	5,512.65
Transfer from Muni	47,000.00	47,000.00	47,000.00	282,000.00	282,000.00	282,000.00
Transfer to Muni	0.00	0.00	0.00	(48,983.00)	(48,983.00)	(45,751.88)
	<u>477,411.69</u>	<u>477,469.17</u>	<u>477,469.17</u>	<u>667,386.17</u>	<u>667,386.17</u>	<u>429,689.17</u>
412 Vasse Sports Pavilion Building Reserve						
Accumulated Reserves at Start of Year	541.14	541.14	541.14	541.14	541.14	0.00
Interest transfer to Reserves	0.96	0.00	0.00	0.00	0.00	5.14
Transfer from Muni	90.00	90.00	90.00	536.00	536.00	536.00
	<u>632.10</u>	<u>631.14</u>	<u>631.14</u>	<u>1,077.14</u>	<u>1,077.14</u>	<u>541.14</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	5,239,342.58	4,806,278.94
Interest transfer to Reserves	8,292.67	9,518.00	9,518.00	57,108.00	57,108.00	82,679.79
Transfer from Muni	33,520.00	33,520.00	33,520.00	1,325,111.00	1,325,111.00	1,286,516.00
Transfer to Muni	0.00	0.00	0.00	(1,255,708.00)	(1,255,708.00)	(936,132.15)
	<u>5,281,155.25</u>	<u>5,282,380.58</u>	<u>5,282,380.58</u>	<u>5,365,853.58</u>	<u>5,365,853.58</u>	<u>5,239,342.58</u>
150 Jetty Self Insurance Reserve						
Accumulated Reserves at Start of Year	432,198.16	432,198.16	432,198.16	432,198.16	432,198.16	365,698.37
Interest transfer to Reserves	684.04	786.00	786.00	4,716.00	4,716.00	6,499.79
Transfer from Muni	10,000.00	10,000.00	10,000.00	60,000.00	60,000.00	60,000.00
	<u>442,882.20</u>	<u>442,984.16</u>	<u>442,984.16</u>	<u>496,914.16</u>	<u>496,914.16</u>	<u>432,198.16</u>
223 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,597,128.65	1,119,116.75
Interest transfer to Reserves	396.91	2,902.00	2,902.00	17,412.00	17,412.00	39,808.24
Transfer from Muni	583,632.00	583,632.00	583,632.00	3,501,790.00	3,501,790.00	3,458,128.00
Transfer to Muni	0.00	0.00	0.00	(4,638,999.00)	(3,995,499.00)	(3,019,924.34)
	<u>2,181,157.56</u>	<u>2,183,662.65</u>	<u>2,183,662.65</u>	<u>477,331.65</u>	<u>1,120,831.65</u>	<u>1,597,128.65</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
224 Footpath/ Cycle Ways Reserve						
Accumulated Reserves at Start of Year	408,437.28	408,437.28	408,437.28	408,437.28	408,437.28	3,670.90
Interest transfer to Reserves	232.99	742.00	742.00	4,452.00	4,452.00	8,786.80
Transfer from Muni	202,674.00	202,674.00	202,674.00	1,216,038.00	1,216,038.00	1,184,602.00
Transfer to Muni	0.00	0.00	0.00	(1,382,583.00)	(1,382,583.00)	(788,622.42)
	<u>611,344.27</u>	<u>611,853.28</u>	<u>611,853.28</u>	<u>246,344.28</u>	<u>246,344.28</u>	<u>408,437.28</u>
226 Other Infrastructure Reserve						
Accumulated Reserves at Start of Year	264,388.99	264,388.99	264,388.99	264,388.99	264,388.99	0.00
Interest transfer to Reserves	368.92	480.00	480.00	2,880.00	2,880.00	3,298.02
Transfer from Muni	59,500.00	59,500.00	59,500.00	357,000.00	357,000.00	347,000.00
Transfer to Muni	0.00	0.00	0.00	(297,041.00)	(297,041.00)	(85,909.03)
	<u>324,257.91</u>	<u>324,368.99</u>	<u>324,368.99</u>	<u>327,227.99</u>	<u>327,227.99</u>	<u>264,388.99</u>
225 Parks, Gardens and Reserves Reserve						
Accumulated Reserves at Start of Year	833,946.23	833,946.23	833,946.23	833,946.23	833,946.23	0.00
Interest transfer to Reserves	1,200.96	1,516.00	1,516.00	9,096.00	9,096.00	10,825.77
Transfer from Muni	214,194.00	214,194.00	214,194.00	1,285,166.00	1,285,166.00	1,214,001.00
Transfer to Muni	0.00	0.00	0.00	(1,983,645.00)	(1,983,645.00)	(390,880.54)
	<u>1,049,341.19</u>	<u>1,049,656.23</u>	<u>1,049,656.23</u>	<u>144,563.23</u>	<u>144,563.23</u>	<u>833,946.23</u>
151 Furniture and Equipment Reserve						
Accumulated Reserves at Start of Year	257,784.19	257,784.19	257,784.19	257,784.19	257,784.19	0.00
Interest transfer to Reserves	773.79	468.00	468.00	2,808.00	2,808.00	0.00
Transfer from Muni	72,334.00	72,334.00	72,334.00	434,000.00	434,000.00	364,900.00
Transfer to Muni	0.00	0.00	0.00	(434,000.00)	(434,000.00)	(107,115.81)
	<u>330,891.98</u>	<u>330,586.19</u>	<u>330,586.19</u>	<u>260,592.19</u>	<u>260,592.19</u>	<u>257,784.19</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,098,441.92	1,205,526.70
Interest transfer to Reserves	421.55	1,996.00	1,996.00	11,976.00	11,976.00	23,720.77
Transfer from Muni	144,278.00	277,278.00	277,278.00	1,027,662.00	1,027,662.00	900,737.00
Transfer to Muni	0.00	0.00	0.00	(492,240.00)	(492,240.00)	(1,031,542.55)
	<u>1,243,141.47</u>	<u>1,377,715.92</u>	<u>1,377,715.92</u>	<u>1,645,839.92</u>	<u>1,645,839.92</u>	<u>1,098,441.92</u>
137 Major Traffic Improvements Reserve						
Accumulated Reserves at Start of Year	638,845.53	638,845.53	638,845.53	638,845.53	638,845.53	1,495,577.97
Interest transfer to Reserves	(36.00)	1,160.00	1,160.00	6,960.00	6,960.00	25,423.53
Transfer from Muni	181,498.00	181,498.00	181,498.00	1,088,988.00	1,088,988.00	1,128,705.00
Transfer to Muni	0.00	0.00	0.00	(1,641,750.00)	(1,641,750.00)	(2,010,860.97)
	<u>820,307.53</u>	<u>821,503.53</u>	<u>821,503.53</u>	<u>93,043.53</u>	<u>93,043.53</u>	<u>638,845.53</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	613,762.47	613,762.47	613,762.47	613,762.47	613,762.47	171,316.34
Interest transfer to Reserves	1,037.15	1,116.00	1,116.00	6,696.00	6,696.00	7,539.43
Transfer from Muni	90,068.00	90,068.00	90,068.00	540,415.00	540,415.00	524,713.00
Transfer to Muni	0.00	0.00	0.00	(590,000.00)	(590,000.00)	(89,806.30)
	<u>704,867.62</u>	<u>704,946.47</u>	<u>704,946.47</u>	<u>570,873.47</u>	<u>570,873.47</u>	<u>613,762.47</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
127 New Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,506,175.05	1,803,171.42
Interest transfer to Reserves	414.32	2,736.00	2,736.00	16,416.00	16,416.00	26,494.60
Transfer from Muni	31,038.00	31,038.00	31,038.00	186,231.00	186,231.00	201,157.40
Transfer to Muni	0.00	(50,000.00)	(50,000.00)	(1,420,645.00)	(1,400,645.00)	(524,648.37)
	<u>1,537,627.37</u>	<u>1,489,949.05</u>	<u>1,489,949.05</u>	<u>288,177.05</u>	<u>308,177.05</u>	<u>1,506,175.05</u>
141 Commonage Precinct Infrastructure Road Reserve						
Accumulated Reserves at Start of Year	234,906.64	234,906.64	234,906.64	234,906.64	234,906.64	231,223.87
Interest transfer to Reserves	(340.58)	426.00	426.00	2,556.00	2,556.00	3,682.77
Transfer from Muni	704.45	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(235,000.00)	(235,000.00)	0.00
	<u>235,270.51</u>	<u>235,332.64</u>	<u>235,332.64</u>	<u>2,462.64</u>	<u>2,462.64</u>	<u>234,906.64</u>
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,555,124.38	1,281,336.70
Interest transfer to Reserves	2,159.31	2,826.00	2,826.00	16,956.00	16,956.00	24,799.27
Transfer from Muni	2,076.00	2,076.00	2,076.00	52,465.00	52,465.00	505,188.00
Transfer to Muni	0.00	0.00	0.00	(1,375,579.00)	(1,375,579.00)	(256,199.59)
	<u>1,559,359.69</u>	<u>1,560,026.38</u>	<u>1,560,026.38</u>	<u>248,966.38</u>	<u>248,966.38</u>	<u>1,555,124.38</u>
154 Debt Default Reserve						
Transfer from Muni	83,334.00	83,334.00	83,334.00	500,000.00	500,000.00	0.00
	<u>83,334.00</u>	<u>83,334.00</u>	<u>83,334.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
107 Corporate IT Systems Reserve						
Accumulated Reserves at Start of Year	226,750.02	226,750.02	226,750.02	226,750.02	226,750.02	80,398.99
Interest transfer to Reserves	561.98	412.00	412.00	2,472.00	2,472.00	1,280.52
Transfer from Muni	16,666.00	16,666.00	16,666.00	100,000.00	100,000.00	145,070.51
Transfer to Muni	0.00	0.00	0.00	(207,900.00)	(207,900.00)	0.00
	<u>243,978.00</u>	<u>243,828.02</u>	<u>243,828.02</u>	<u>121,322.02</u>	<u>121,322.02</u>	<u>226,750.02</u>
133 Election, Valuation and Other Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	560,994.18	560,994.18	560,994.18	560,994.18	560,994.18	499,905.97
Interest transfer to Reserves	905.38	1,020.00	1,020.00	6,120.00	6,120.00	8,664.58
Transfer from Muni	25,000.00	25,000.00	25,000.00	150,000.00	150,000.00	150,000.00
Transfer to Muni	0.00	0.00	0.00	(140,900.00)	(140,900.00)	(97,576.37)
	<u>586,899.56</u>	<u>587,014.18</u>	<u>587,014.18</u>	<u>576,214.18</u>	<u>576,214.18</u>	<u>560,994.18</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	636,940.12	636,940.12	636,940.12	636,940.12	636,940.12	577,255.71
Interest transfer to Reserves	1,060.27	1,158.00	1,158.00	6,948.00	6,948.00	8,995.41
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,689.00
	<u>638,000.39</u>	<u>638,098.12</u>	<u>638,098.12</u>	<u>643,888.12</u>	<u>643,888.12</u>	<u>636,940.12</u>
152 Marketing & Area Promotion Reserve						
Accumulated Reserves at Start of Year	166,392.00	166,392.00	166,392.00	166,392.00	166,392.00	0.00
Interest transfer to Reserves	498.45	302.00	302.00	1,812.00	1,812.00	0.00
Transfer from Muni	215,272.00	215,272.00	215,272.00	1,291,627.00	1,291,627.00	166,392.00
Transfer to Muni	0.00	0.00	0.00	(1,347,817.00)	(1,347,817.00)	0.00
	<u>382,163.45</u>	<u>381,966.00</u>	<u>381,966.00</u>	<u>112,014.00</u>	<u>112,014.00</u>	<u>166,392.00</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
135 Performing Arts and Convention Centre Reserve						
Accumulated Reserves at Start of Year	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	2,625,599.20	0.00
Interest transfer to Reserves	4,081.77	4,770.00	4,770.00	28,620.00	28,620.00	14,751.12
Transfer from Muni	0.00	0.00	0.00	50,000.00	50,000.00	2,610,848.08
Transfer to Muni	0.00	0.00	0.00	(1,446,200.00)	(1,446,200.00)	0.00
	<u>2,629,680.97</u>	<u>2,630,369.20</u>	<u>2,630,369.20</u>	<u>1,258,019.20</u>	<u>1,258,019.20</u>	<u>2,625,599.20</u>
202 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,482,110.00	3,096,583.00
Interest transfer to Reserves	5,578.00	6,326.00	6,326.00	37,956.00	37,956.00	50,518.40
Transfer from Muni	41,666.00	41,666.00	41,666.00	250,000.00	250,000.00	687,986.09
Transfer to Muni	0.00	(46,650.00)	(46,650.00)	(438,250.00)	(438,250.00)	(352,977.49)
	<u>3,529,354.00</u>	<u>3,483,452.00</u>	<u>3,483,452.00</u>	<u>3,331,816.00</u>	<u>3,331,816.00</u>	<u>3,482,110.00</u>
203 Professional Development Reserve						
Accumulated Reserves at Start of Year	145,028.93	145,028.93	145,028.93	145,028.93	145,028.93	122,771.88
Interest transfer to Reserves	168.76	264.00	264.00	1,584.00	1,584.00	2,418.13
Transfer from Muni	11,666.00	11,666.00	11,666.00	93,500.00	93,500.00	70,000.00
Transfer to Muni	0.00	0.00	0.00	(88,500.00)	(88,500.00)	(50,161.08)
	<u>156,863.69</u>	<u>156,958.93</u>	<u>156,958.93</u>	<u>151,612.93</u>	<u>151,612.93</u>	<u>145,028.93</u>
204 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,632.39	144,632.39	144,632.39	144,632.39	144,632.39	150,403.55
Interest transfer to Reserves	203.73	262.00	262.00	1,572.00	1,572.00	2,374.88
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	327.14
Transfer to Muni	0.00	0.00	0.00	(73,550.00)	(73,550.00)	(8,473.18)
	<u>144,836.12</u>	<u>144,894.39</u>	<u>144,894.39</u>	<u>72,654.39</u>	<u>72,654.39</u>	<u>144,632.39</u>
124 Workers Compensation, Extended SL & AL Contingency Reserve						
Accumulated Reserves at Start of Year	309,751.42	309,751.42	309,751.42	309,751.42	309,751.42	305,100.95
Interest transfer to Reserves	479.82	562.00	562.00	3,372.00	3,372.00	4,650.47
Transfer to Muni	0.00	0.00	0.00	(147,607.00)	(147,607.00)	0.00
	<u>310,231.24</u>	<u>310,313.42</u>	<u>310,313.42</u>	<u>165,516.42</u>	<u>165,516.42</u>	<u>309,751.42</u>
302 Community Facilities - City District						
Accumulated Reserves at Start of Year	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	1,120,869.85	2,552,707.62
Interest transfer to Reserves	(3,294.20)	2,036.00	2,036.00	12,216.00	12,216.00	39,319.39
Transfer from Muni	38,551.25	64,508.00	64,508.00	387,050.00	387,050.00	216,051.38
Transfer to Muni	0.00	0.00	0.00	(1,031,448.00)	(1,031,448.00)	(1,687,208.54)
	<u>1,156,126.90</u>	<u>1,187,413.85</u>	<u>1,187,413.85</u>	<u>488,687.85</u>	<u>488,687.85</u>	<u>1,120,869.85</u>
304 Community Facilities - Broadwater						
Accumulated Reserves at Start of Year	166,413.55	166,413.55	166,413.55	166,413.55	166,413.55	158,523.04
Interest transfer to Reserves	(240.76)	302.00	302.00	1,812.00	1,812.00	2,585.73
Transfer from Muni	857.98	1,666.00	1,666.00	10,000.00	10,000.00	5,304.78
	<u>167,030.77</u>	<u>168,381.55</u>	<u>168,381.55</u>	<u>178,225.55</u>	<u>178,225.55</u>	<u>166,413.55</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
303 Community Facilities - Busselton						
Accumulated Reserves at Start of Year	9,177.47	9,177.47	9,177.47	9,177.47	9,177.47	44,011.77
Interest transfer to Reserves	(11.03)	16.00	16.00	96.00	96.00	526.95
Transfer from Muni	9,576.22	3,750.00	3,750.00	22,500.00	22,500.00	8,638.75
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(44,000.00)
	<u>18,742.66</u>	<u>12,943.47</u>	<u>12,943.47</u>	<u>31,773.47</u>	<u>31,773.47</u>	<u>9,177.47</u>
305 Community Facilities - Dunsborough						
Accumulated Reserves at Start of Year	255,152.46	255,152.46	255,152.46	255,152.46	255,152.46	188,062.67
Interest transfer to Reserves	(311.90)	464.00	464.00	2,784.00	2,784.00	3,283.35
Transfer from Muni	2,365.88	4,584.00	4,584.00	27,500.00	27,500.00	63,806.44
	<u>257,206.44</u>	<u>260,200.46</u>	<u>260,200.46</u>	<u>285,436.46</u>	<u>285,436.46</u>	<u>255,152.46</u>
311 Community Facilities - Dunsborough Lakes Estate						
Accumulated Reserves at Start of Year	937,470.05	937,470.05	937,470.05	937,470.05	937,470.05	922,772.84
Interest transfer to Reserves	(1,359.20)	1,704.00	1,704.00	10,224.00	10,224.00	14,697.21
Transfer from Muni	2,811.37	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(938,000.00)	(938,000.00)	0.00
	<u>938,922.22</u>	<u>939,174.05</u>	<u>939,174.05</u>	<u>9,694.05</u>	<u>9,694.05</u>	<u>937,470.05</u>
306 Community Facilities - Geographie						
Accumulated Reserves at Start of Year	101,978.74	101,978.74	101,978.74	101,978.74	101,978.74	99,175.93
Interest transfer to Reserves	(147.60)	186.00	186.00	1,116.00	1,116.00	1,594.87
Transfer from Muni	305.82	1,250.00	1,250.00	7,500.00	7,500.00	1,207.94
	<u>102,136.96</u>	<u>103,414.74</u>	<u>103,414.74</u>	<u>110,594.74</u>	<u>110,594.74</u>	<u>101,978.74</u>
310 Community Facilities - Port Geographie						
Accumulated Reserves at Start of Year	348,980.41	348,980.41	348,980.41	348,980.41	348,980.41	343,509.27
Interest transfer to Reserves	(505.97)	634.00	634.00	3,804.00	3,804.00	5,471.14
Transfer from Muni	1,046.56	0.00	0.00	0.00	0.00	0.00
	<u>349,521.00</u>	<u>349,614.41</u>	<u>349,614.41</u>	<u>352,784.41</u>	<u>352,784.41</u>	<u>348,980.41</u>
309 Community Facilities - Vasse						
Accumulated Reserves at Start of Year	489,904.76	489,904.76	489,904.76	489,904.76	489,904.76	615,585.54
Interest transfer to Reserves	(821.04)	890.00	890.00	5,340.00	5,340.00	9,471.24
Transfer from Muni	1,468.95	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(284,270.00)	(284,270.00)	(135,152.02)
	<u>490,552.67</u>	<u>490,794.76</u>	<u>490,794.76</u>	<u>210,974.76</u>	<u>210,974.76</u>	<u>489,904.76</u>
308 Community Facilities - Airport North						
Accumulated Reserves at Start of Year	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	3,017,487.28	2,970,179.38
Interest transfer to Reserves	(4,374.94)	5,482.00	5,482.00	32,892.00	32,892.00	47,307.90
Transfer from Muni	9,049.11	16,666.00	16,666.00	100,000.00	100,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(150,000.00)	(150,000.00)	0.00
	<u>3,022,161.45</u>	<u>3,039,635.28</u>	<u>3,039,635.28</u>	<u>3,000,379.28</u>	<u>3,000,379.28</u>	<u>3,017,487.28</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	6,269.61	6,269.61	6,269.61	6,269.61	6,269.61	1,012.99
Interest transfer to Reserves	(60.70)	12.00	12.00	72.00	72.00	420.15
Transfer from Muni	10,000.00	10,000.00	10,000.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(55,163.53)
	<u>16,208.91</u>	<u>16,281.61</u>	<u>16,281.61</u>	<u>66,341.61</u>	<u>66,341.61</u>	<u>6,269.61</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
122 Port Geographe Development Reserve (Council)						
Accumulated Reserves at Start of Year	224,952.38	224,952.38	224,952.38	224,952.38	224,952.38	682,470.41
Interest transfer to Reserves	135.56	408.00	408.00	2,448.00	2,448.00	8,839.73
Transfer from Muni	8,662.00	8,662.00	8,662.00	51,975.00	51,975.00	51,975.00
Transfer to Muni	0.00	0.00	0.00	(219,167.00)	(219,167.00)	(518,332.76)
	<u>233,749.94</u>	<u>234,022.38</u>	<u>234,022.38</u>	<u>60,208.38</u>	<u>60,208.38</u>	<u>224,952.38</u>
123 Port Geographe Waterways Management (SAR) Reserve						
Accumulated Reserves at Start of Year	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,275,191.63	3,349,716.94
Interest transfer to Reserves	4,625.92	5,950.00	5,950.00	35,700.00	35,700.00	54,429.05
Transfer from Muni	36,702.00	36,702.00	36,702.00	220,210.00	220,210.00	218,328.64
Transfer to Muni	0.00	0.00	0.00	(375,000.00)	(375,000.00)	(347,283.00)
	<u>3,316,519.55</u>	<u>3,317,843.63</u>	<u>3,317,843.63</u>	<u>3,156,101.63</u>	<u>3,156,101.63</u>	<u>3,275,191.63</u>
126 Provenge Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,308,476.49	1,194,759.54
Interest transfer to Reserves	2,042.16	2,378.00	2,378.00	14,268.00	14,268.00	20,031.01
Transfer from Muni	30,304.00	30,304.00	30,304.00	181,819.00	181,819.00	179,838.99
Transfer to Muni	0.00	0.00	0.00	(252,948.00)	(252,948.00)	(86,153.05)
	<u>1,340,822.65</u>	<u>1,341,158.49</u>	<u>1,341,158.49</u>	<u>1,251,615.49</u>	<u>1,251,615.49</u>	<u>1,308,476.49</u>
128 Vasse Newtown Landscape Maintenance (SAR) Reserve						
Accumulated Reserves at Start of Year	636,364.43	636,364.43	636,364.43	636,364.43	636,364.43	575,151.53
Interest transfer to Reserves	988.25	1,156.00	1,156.00	6,936.00	6,936.00	9,845.01
Transfer from Muni	30,264.00	30,264.00	30,264.00	181,583.00	181,583.00	181,289.97
Transfer to Muni	0.00	0.00	0.00	(190,539.00)	(190,539.00)	(129,922.08)
	<u>667,616.68</u>	<u>667,784.43</u>	<u>667,784.43</u>	<u>634,344.43</u>	<u>634,344.43</u>	<u>636,364.43</u>
138 Commonage Precinct Bushfire Facilities Reserve						
Accumulated Reserves at Start of Year	58,172.53	58,172.53	58,172.53	58,172.53	58,172.53	57,260.53
Interest transfer to Reserves	(84.34)	106.00	106.00	636.00	636.00	912.00
Transfer from Muni	174.46	0.00	0.00	0.00	0.00	0.00
	<u>58,262.65</u>	<u>58,278.53</u>	<u>58,278.53</u>	<u>58,808.53</u>	<u>58,808.53</u>	<u>58,172.53</u>
139 Commonage Community Facilities Dunsborough Lakes South Res						
Accumulated Reserves at Start of Year	73,779.08	73,779.08	73,779.08	73,779.08	73,779.08	72,622.42
Interest transfer to Reserves	(106.97)	134.00	134.00	804.00	804.00	1,156.66
Transfer from Muni	221.26	0.00	0.00	0.00	0.00	0.00
	<u>73,893.37</u>	<u>73,913.08</u>	<u>73,913.08</u>	<u>74,583.08</u>	<u>74,583.08</u>	<u>73,779.08</u>
140 Commonage Community Facilities South Biddle Precinct Reserve						
Accumulated Reserves at Start of Year	899,694.77	899,694.77	899,694.77	899,694.77	899,694.77	886,172.58
Interest transfer to Reserves	(1,304.43)	1,634.00	1,634.00	9,804.00	9,804.00	13,522.19
Transfer from Muni	2,698.08	0.00	0.00	0.00	0.00	0.00
	<u>901,088.42</u>	<u>901,328.77</u>	<u>901,328.77</u>	<u>909,498.77</u>	<u>909,498.77</u>	<u>899,694.77</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 August 2020

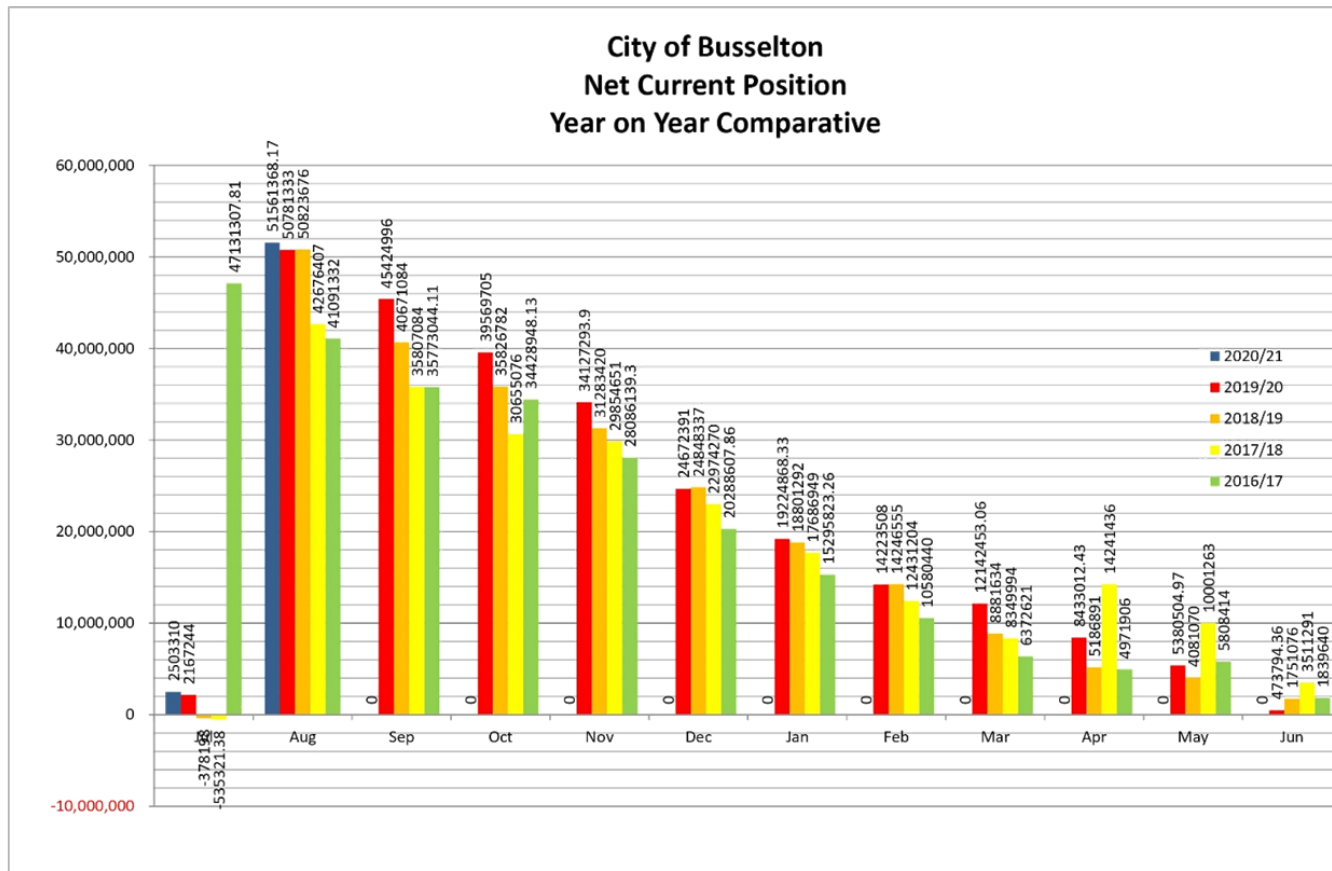
	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
321 Busselton Area Drainage and Waterways Improvement Reserve						
Accumulated Reserves at Start of Year	475,582.52	475,582.52	475,582.52	475,582.52	475,582.52	546,471.37
Interest transfer to Reserves	(754.01)	864.00	864.00	5,184.00	5,184.00	8,450.99
Transfer from Muni	1,426.09	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(188,000.00)	(188,000.00)	(79,339.84)
	<u>476,254.60</u>	<u>476,446.52</u>	<u>476,446.52</u>	<u>292,766.52</u>	<u>292,766.52</u>	<u>475,582.52</u>
102 Coastal and Climate Adaptation Reserve						
Accumulated Reserves at Start of Year	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,157,591.81	2,845,578.60
Interest transfer to Reserves	2,475.93	3,920.00	3,920.00	23,520.00	23,520.00	46,381.06
Transfer from Muni	79,008.00	79,008.00	79,008.00	474,044.00	474,044.00	529,207.53
Transfer to Muni	0.00	0.00	0.00	(2,130,000.00)	(2,130,000.00)	(1,263,575.38)
	<u>2,239,075.74</u>	<u>2,240,519.81</u>	<u>2,240,519.81</u>	<u>525,155.81</u>	<u>525,155.81</u>	<u>2,157,591.81</u>
144 Emergency Disaster Recovery Reserve						
Accumulated Reserves at Start of Year	94,137.10	94,137.10	94,137.10	94,137.10	94,137.10	72,781.94
Interest transfer to Reserves	150.67	172.00	172.00	1,032.00	1,032.00	1,355.16
Transfer from Muni	3,334.00	3,334.00	3,334.00	20,000.00	20,000.00	20,000.00
	<u>97,621.77</u>	<u>97,643.10</u>	<u>97,643.10</u>	<u>115,169.10</u>	<u>115,169.10</u>	<u>94,137.10</u>
145 Energy Sustainability Reserve						
Accumulated Reserves at Start of Year	137,955.03	137,955.03	137,955.03	137,955.03	137,955.03	181,852.87
Interest transfer to Reserves	280.55	250.00	250.00	1,500.00	1,500.00	2,798.84
Transfer from Muni	17,126.00	17,126.00	17,126.00	102,750.00	102,750.00	130,000.00
Transfer to Muni	0.00	0.00	0.00	(103,000.00)	(103,000.00)	(176,696.68)
	<u>155,361.58</u>	<u>155,331.03</u>	<u>155,331.03</u>	<u>139,205.03</u>	<u>139,205.03</u>	<u>137,955.03</u>
146 Cemetery Reserve						
Accumulated Reserves at Start of Year	35,871.90	35,871.90	35,871.90	35,871.90	35,871.90	157,626.57
Interest transfer to Reserves	(26.03)	66.00	66.00	396.00	396.00	2,730.72
Transfer from Muni	24,328.00	24,328.00	24,328.00	145,950.00	145,950.00	104,314.16
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	(228,799.55)
	<u>60,173.87</u>	<u>60,265.90</u>	<u>60,265.90</u>	<u>62,217.90</u>	<u>62,217.90</u>	<u>35,871.90</u>
341 Public Art Reserve						
Accumulated Reserves at Start of Year	87,051.39	87,051.39	87,051.39	87,051.39	87,051.39	86,198.07
Interest transfer to Reserves	(126.21)	158.00	158.00	948.00	948.00	853.32
Transfer from Muni	261.05	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(49,060.00)	(49,060.00)	0.00
	<u>87,186.23</u>	<u>87,209.39</u>	<u>87,209.39</u>	<u>38,939.39</u>	<u>38,939.39</u>	<u>87,051.39</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,629,358.39	7,867,210.16
Interest transfer to Reserves	5,340.47	13,860.00	13,860.00	83,161.00	83,161.00	124,135.01
Transfer from Muni	170,188.00	170,188.00	170,188.00	1,056,131.00	1,056,131.00	881,561.42
Transfer to Muni	0.00	0.00	0.00	(2,540,500.00)	(2,540,500.00)	(1,243,548.20)
	<u>7,804,886.86</u>	<u>7,813,406.39</u>	<u>7,813,406.39</u>	<u>6,228,150.39</u>	<u>6,228,150.39</u>	<u>7,629,358.39</u>

City of Busselton


Reserves Movement Report

For The Period Ending 31 August 2020

	2020/2021 Actual	2020/2021 Amended Budget YTD	2020/2021 Original Budget YTD	2020/2021 Amended Budget	2020/2021 Original Budget	2019/2020 Actual
	\$	\$	\$	\$	\$	\$
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	295,560.51	295,560.51	295,560.51	295,560.51	295,560.51	257,162.94
Interest transfer to Reserves	477.05	3,064.00	3,064.00	18,386.00	18,386.00	4,340.77
Transfer from Muni	8,950.00	8,950.00	8,950.00	53,700.00	53,700.00	47,852.48
Transfer to Muni	0.00	0.00	0.00	(96,000.00)	(96,000.00)	(13,795.68)
	<u>304,987.56</u>	<u>307,574.51</u>	<u>307,574.51</u>	<u>271,646.51</u>	<u>271,646.51</u>	<u>295,560.51</u>
129 Prepaid Grants and Deferred Works & Services Reserve						
Accumulated Reserves at Start of Year	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,391,422.00	1,232,906.00
Interest transfer to Reserves	299.96	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,391,422.00
Transfer to Muni	(1,234,878.00)	(1,234,878.00)	(1,234,878.00)	(1,391,422.00)	(1,391,422.00)	(1,232,906.00)
	<u>156,843.96</u>	<u>156,544.00</u>	<u>156,544.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,391,422.00</u>
153 Busselton Foreshore Reserve						
Accumulated Reserves at Start of Year	100.00	100.00	100.00	100.00	100.00	0.00
Interest transfer to Reserves	0.30	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	0.00	0.00	0.00	10.00	10.00	100.00
	<u>100.30</u>	<u>100.00</u>	<u>100.00</u>	<u>110.00</u>	<u>110.00</u>	<u>100.00</u>
155 LED Street Light Replacement Program Reserve						
Transfer from Muni	8,332.00	8,332.00	8,332.00	50,000.00	50,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	0.00
	<u>8,332.00</u>	<u>8,332.00</u>	<u>8,332.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cash Back Reserves	<u>61,610,021.13</u>	<u>61,625,988.76</u>	<u>61,625,988.76</u>	<u>45,154,921.76</u>	<u>45,818,421.76</u>	<u>59,897,884.76</u>
Summary Reserves						
Accumulated Reserves at Start of Year	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	59,897,884.76	55,590,217.66
Interest transfer to Reserves	50,103.84	108,816.00	108,816.00	652,900.00	652,900.00	965,722.02
Transfer from Muni	2,896,910.53	3,052,392.71	3,052,392.71	19,372,933.71	19,372,933.71	22,230,759.20
Transfer to Muni	(1,234,878.00)	(1,433,104.71)	(1,433,104.71)	(34,768,796.71)	(34,105,296.71)	(18,888,814.12)
Closing Balance	<u>61,610,021.13</u>	<u>61,625,988.76</u>	<u>61,625,988.76</u>	<u>45,154,921.76</u>	<u>45,818,421.76</u>	<u>59,897,884.76</u>



12.2 Finance Committee - 14/10/2020 - LIST OF PAYMENTS MADE - AUGUST 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Financial Operations
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Acting Director Finance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Noting: the item does not require a decision of Council and is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A List of Payments August 2020 ↓ 

This item was considered by the Finance Committee at its meeting on 14/10/2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M118230 – M118279, EF073379 – EF074003, T7523 – T7527, DD004205 – DD004238 together totalling \$7,264,177.31.

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of August 2020, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of August 2020 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of August 2020 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



MUNICIPAL ACCOUNT	CHEQUE # 118230 - 118279	\$ 92,001.66
ELECTRONIC TRANSFER PAYMENTS	EF073379 - EF074003	\$ 5,450,472.20
TRUST ACCOUNT	TRUST ACCOUNT # 7523 - 7527	\$ 25,556.42
INTERNAL PAYMENT VOUCHERS	DD04205 - DD4238	\$ 1,696,147.03
		\$ 7,264,177.31

CHEQUE PAYMENTS AUGUST 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
20/08/2020	118246	ALISHA GAILLARD	CROSSOVER SUBSIDY PAYMENT	\$ 106.90
6/08/2020	118232	ANDZEJ GWOSDZKI	REFUND HOLIDAY HOME REGISTRATION	\$ 150.00
20/08/2020	118257	ANITA SKELTON	REFUND OF ANIMAL TRAP BOND	\$ 400.00
20/08/2020	118256	ANTONY PLUMB	CROSSOVER SUBSIDY PAYMENT	\$ 323.80
20/08/2020	118264	ARTGO PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 77.50
7/08/2020	118240	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATION SERVICES	\$ 546.00
21/08/2020	118268	BOND ADMINISTRATOR	AGED HOUSING BONDS	\$ 726.76
11/08/2020	118243	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 71.75
20/08/2020	118258	BUSSELTON SENIOR HIGH SCHOOL	DONATION	\$ 200.00
7/08/2020	118237	BUSSELTON WATER CORPORATION	WATER SERVICES	\$ 3,986.22
21/08/2020	118266	BUSSELTON WATER CORPORATION	WATER SERVICES	\$ 91.45
1/09/2020	118275	BUSSELTON WATER CORPORATION	WATER SERVICES	\$ 11,000.00
13/08/2020	118245	CALLOWES CORNER NEWS	STAFF LOTTERY	\$ 278.00
27/08/2020	118273	CALLOWES CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$ 278.00
1/09/2020	118278	CALLOWES CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$ 50.70
21/08/2020	118269	CALLOWES CORNER NEWSAGENCY	STAFF SOCIAL CLUB - LOTTO	\$ 266.00
20/08/2020	118259	CAPE NATURALISTE COLLEGE	DONATION	\$ 200.00
6/08/2020	118230	CITY OF BUSSELTON	REFUND OF RATE OVERPAYMENT	\$ 3,018.38
13/08/2020	118244	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	\$ 5,210.07
27/08/2020	118272	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	\$ 5,294.83
1/09/2020	118279	CITY OF BUSSELTON	REFUND RATE PAYMENT MADE TO INCORRECT ACCOUNT	\$ 2,160.09
28/08/2020	118274	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 451.95
6/08/2020	118231	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	\$ 981.00
20/08/2020	118265	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 59.45
20/08/2020	118250	E DOBSON & J CHAMBERS	CROSSOVER SUBSIDY PAYMENT	\$ 201.80
20/08/2020	118248	FR COURTNEY	CROSSOVER SUBSIDY PAYMENT	\$ 283.10
7/08/2020	118241	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	\$ 8,712.00
20/08/2020	118252	G & L WILLIAMS	CROSSOVER SUBSIDY PAYMENT	\$ 323.80
20/08/2020	118262	G BURD, L HILL & K THOMSON	CROSSOVER SUBSIDY PAYMENT	\$ 344.10
7/08/2020	118236	HI TECH SPORTS PTY LTD	SPORT EQUIPMENT	\$ 11,567.05
20/08/2020	118263	HY & GG FELLOWS	CROSSOVER SUBSIDY PAYMENT	\$ 327.60
20/08/2020	118251	I PURCELL & C CURLEY	CROSSOVER SUBSIDY PAYMENT	\$ 279.70
20/08/2020	118247	J & K BEAL	CROSSOVER SUBSIDY PAYMENT	\$ 148.10
20/08/2020	118255	J & N GARDNER	CROSSOVER SUBSIDY PAYMENT	\$ 357.70
20/08/2020	118261	JOSEPH ANDERSON	REFUND OF ANIMAL TRAP BOND	\$ 100.00
11/08/2020	118242	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 398.04
21/08/2020	118267	PAYMENT CANCELLED	PAYMENT CANCELLED	\$ -
1/09/2020	118276	PAYMENT CANCELLED	PAYMENT CANCELLED	\$ -
1/09/2020	118277	PAYMENT CANCELLED	PAYMENT CANCELLED	\$ -
20/08/2020	118254	R & J HURREN	CROSSOVER SUBSIDY PAYMENT	\$ 525.20
20/08/2020	118253	S PAVLEDIS	CROSSOVER SUBSIDY PAYMENT	\$ 323.80
6/08/2020	118233	STOCKER PRESTON	REFUND OF HALL & KEY DEPOSITS	\$ 500.00
7/08/2020	118235	SYNERGY	ELECTRICITY SUPPLIES	\$ 3,292.35
20/08/2020	118249	T FULLERTON	CROSSOVER SUBSIDY PAYMENT	\$ 262.80
7/08/2020	118238	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$ 290.61
21/08/2020	118270	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$ 9,030.29
20/08/2020	118260	THOMAS MAZEY	ART SALES	\$ 21.00
7/08/2020	118234	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$ 16,381.80
7/08/2020	118239	WATER CORPORATION	WATER SERVICES	\$ 45.83
21/08/2020	118271	WATER CORPORATION	WATER SERVICES	\$ 2,356.14
				\$ 92,001.66

EFT PAYMENTS AUGUST 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
21/08/2020	73611	1SPATIAL AUSTRALIA PTY LTD	TRAINING SERVICES SUBSCRIPTION	\$ 858.00
21/08/2020	73734	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES	\$ 880.00
12/08/2020	73581	AC FORSTER & SON	PLUMBING SERVICES	\$ 825.50
21/08/2020	73762	AC FORSTER & SON	PLUMBING SERVICES	\$ 992.40
10/08/2020	73435	ACTING UP	FRINGE WRAP ADVERTISING	\$ 350.00
21/08/2020	73786	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$ 38,550.33
31/08/2020	73960	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$ 6,584.85
10/08/2020	73417	ACURIX NETWORKS	INTERNET WIFI ACCESS	\$ 1,581.80
21/08/2020	73628	ACURIX NETWORKS	INTERNET WIFI ACCESS	\$ 5,079.80
21/08/2020	73702	ADAM DAVEY	TURF CONSULTANT	\$ 792.00
21/08/2020	73703	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	\$ 325.42
21/08/2020	73682	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	\$ 10,573.75
31/08/2020	73921	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	\$ 660.00
10/08/2020	73454	ADVISIAN PTY LTD	ENGINEERING SERVICES	\$ 18,216.00
10/08/2020	73459	AERODROME MANAGEMENT SERVICES	AIR SERVICES	\$ 5,555.00

DATE	REF #	NAME	DESCRIPTION	AMOUNT
31/08/2020	73926	AERODROME MANAGEMENT SERVICES	REPLACE AIRPORT AFRLU ANTENNA	\$ 3,584.06
21/08/2020	73720	AFGRU EQUIPMENT	MACHINERY EQUIPMENT PARTS AND SERVICE	\$ 279.71
21/08/2020	73746	AHOY MANAGEMENT	CABIN FEVER FESTIVAL ACTIVITIES	\$ 9,900.00
21/08/2020	73719	AJ & B DOBBE	SURVEYING SERVICES	\$ 4,092.00
21/08/2020	73748	AJ & R VAN SON	ART SALES	\$ 96.40
21/08/2020	73632	ALICE ALDER	ART SALES & WORKSHOPS	\$ 978.00
5/08/2020	73383	ALINTA SALES PTY LTD	ELECTRICITY	\$ 46.05
10/08/2020	73438	ALINTA SALES PTY LTD	GAS USAGE AND SUPPLY	\$ 238.70
21/08/2020	73665	ALINTA SALES PTY LTD	ELECTRICITY	\$ 52.40
21/08/2020	73738	ALISON BURTON	ART SALES	\$ 137.90
21/08/2020	73662	ALLENNA PTY LTD	MAINTENANCE	\$ 594.00
10/08/2020	73560	ALLOY & STAINLESS PRODUCTS	PLANT PURCHASES / SERVICES / PARTS	\$ 169.91
31/08/2020	73936	ALLUVIUM CONSULTING PTY LTD	CONSULTING SERVICES	\$ 18,075.20
21/08/2020	73690	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	\$ 109.76
31/08/2020	73967	AMITY SIGNS	SIGNAGE SERVICES	\$ 89.65
27/08/2020	73825	ANDIMAPS	ADVERTISING SERVICES	\$ 657.00
10/08/2020	73442	ANDREW PLEDGER	FRIDGE DE GASSING	\$ 686.40
10/08/2020	73409	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 82,985.38
21/08/2020	73617	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 282,178.84
27/08/2020	73829	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 1,995.84
31/08/2020	73893	ARBOR GUY	TREE MAINTENANCE SERVICES	\$ 63,983.01
10/08/2020	73406	ARCHIVAL SURVIVAL PTY LTD	LIBRARY RESOURCES	\$ 63.69
31/08/2020	73940	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	\$ 440.54
21/08/2020	73741	ASTRO SYNTHETIC SURFACES PTY LTD	PEBBLE PAVING INSTALLATION	\$ 4,895.00
10/08/2020	73485	ATLAS LINEN SERVICES	RENTAL LINEN	\$ 176.39
21/08/2020	73735	ATLAS LINEN SERVICES	RENTAL LINEN	\$ 248.22
31/08/2020	73934	ATLAS LINEN SERVICES	RENTAL LINEN	\$ 189.37
13/08/2020	73586	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	\$ 235,141.00
27/08/2020	73817	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION	\$ 258,282.00
10/08/2020	73418	AUSQ TRAINING	TRAINING SERVICES	\$ 3,866.00
31/08/2020	73897	AUSQ TRAINING	TRAINING SERVICES	\$ 2,266.00
10/08/2020	73573	AUSSIE BROADBAND PTY LTD	NBN BROADBAND	\$ 2,345.30
21/08/2020	73609	AUSTRALASIAN CEMETERIES AND CREMATORIA A	CEMETERIES BOARD	\$ 286.00
21/08/2020	73776	AUSTRALIA POST	POSTAL SERVICE	\$ 1,629.98
27/08/2020	73823	AUSTRALIAN COASTAL COUNCILS ASSOCIATION	MEMBERSHIP	\$ 2,935.97
21/08/2020	73718	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	\$ 7,100.48
13/08/2020	73587	AUSTRALIAN SERVICES UNION	UNION FEES	\$ 25.90
27/08/2020	73818	AUSTRALIAN SERVICES UNION	UNION FEES	\$ 25.90
10/08/2020	73479	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	\$ 1,769.39
21/08/2020	73724	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	\$ 354.28
21/08/2020	73639	AZILITY	IT SOFTWARE	\$ 988.90
10/08/2020	73474	B MILLMAN	TENNIS COACHING - VACATION CARE	\$ 120.00
10/08/2020	73532	B&B STREET SWEEPING	STREET SWEEPING SERVICE	\$ 867.53
27/08/2020	73869	B&B STREET SWEEPING	STREET SWEEPING SERVICE	\$ 320.81
31/08/2020	73965	B&B STREET SWEEPING	STREET SWEEPING SERVICE	\$ 22,045.69
21/08/2020	73707	BAKED BUSSELTON	BAKERY CATERING	\$ 162.00
21/08/2020	73657	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$ 6,813.11
21/08/2020	73663	BATTERY WORLD BUNBURY	BATTERIES	\$ 893.20
10/08/2020	73525	BAY SIGNS	SIGNAGE SERVICES	\$ 1,370.00
21/08/2020	73785	BAY SIGNS	SIGNAGE SERVICES	\$ 66.00
31/08/2020	73959	BAY SIGNS	SIGNAGE SERVICES	\$ 4,983.00
21/08/2020	73765	BCE SURVEYING PTY LTD	SURVEYING EQUIPMENT SUPPLIER	\$ 18,645.00
31/08/2020	73904	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$ 3,307.36
5/08/2020	73386	BE INGRAM	CARPENTRY SERVICES	\$ 2,625.00
27/08/2020	73852	BE INGRAM	CARPENTRY SERVICES	\$ 3,000.00
14/08/2020	73596	BEACHBOROUGH PTY LTD	ROAD BUILDING AGGREGATE	\$ 54,054.74
10/08/2020	73568	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	\$ 260.00
31/08/2020	73887	BELMAX FAMILY TRUST	PROTECTIVE CLOTHING SUPPLIER	\$ 525.00
21/08/2020	73680	BIG SKY DESIGN SOLUTIONS	ELECTRICAL & LIGHTING CONSULTANCY	\$ 935.00
21/08/2020	73646	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS GLC	\$ 622.05
10/08/2020	73433	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	\$ 510.37
27/08/2020	73839	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	\$ 801.88
10/08/2020	73499	BOC LIMITED	GAS SERVICES	\$ 753.30
21/08/2020	73761	BOC LIMITED	GAS SERVICES	\$ 176.00
31/08/2020	73943	BOC LIMITED	GAS SERVICES	\$ 1,994.85
10/08/2020	73480	BOOMERING	BASKETBALL RING SYSTEMS	\$ 6,875.00
21/08/2020	73725	BOOMERING	BASKETBALL RING SYSTEMS	\$ 1,710.00
21/08/2020	73613	BOYANUP BOTANICAL	NURSERY SERVICES	\$ 2,263.79
21/08/2020	73626	BR & ND GLOVER	TILING SERVICES	\$ 5,736.50
27/08/2020	73854	BRAMLEY BOTANICAL WHOLESALE NURSERY	PLANTS AND TREE STOCK	\$ 279.57
10/08/2020	73492	BRETT TITERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	\$ 938.00
10/08/2020	73415	BRIDGESTONE	TYRE SERVICES	\$ 867.35
31/08/2020	73895	BRIDGESTONE	TYRE SERVICES	\$ 878.88
28/08/2020	73880	BROADWATER BRICK PAVING	PAVING SERVICES	\$ 26,300.00
21/08/2020	73641	BROADWATER FENCING	MAINTENANCE SERVICES	\$ 1,386.00
31/08/2020	73902	BROADWATER FENCING	MAINTENANCE SERVICES	\$ 2,988.00
10/08/2020	73421	BROOKS HIRE SERVICE PTY LTD	EQUIPMENT HIRE	\$ 2,402.93
21/08/2020	73634	BROOKS HIRE SERVICE PTY LTD	EQUIPMENT HIRE	\$ 7,288.16
21/08/2020	73807	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	\$ 1,010.35
27/08/2020	73873	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	\$ 445.50
31/08/2020	73985	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	\$ 1,848.66
10/08/2020	73534	BSEWA	ELECTRICAL SERVICES	\$ 3,576.44
21/08/2020	73793	BSEWA	ELECTRICAL SERVICES	\$ 5,292.42
31/08/2020	73968	BSEWA	ELECTRICAL SERVICES	\$ 4,687.10
10/08/2020	73548	BUNBURY HIAB & TILTRAY	TILT TRAY SERVICES	\$ 748.00
21/08/2020	73623	BUNBURY SUBARU	VEHICLE PURCHASES / SERVICES / PARTS	\$ 314.71
10/08/2020	73537	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 1,916.42
21/08/2020	73794	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 974.33
27/08/2020	73871	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 245.45
31/08/2020	73970	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$ 213.55

DATE	REF #	NAME	DESCRIPTION	AMOUNT
5/08/2020	73396	BUSSELTON AERO CLUB INC	AERO CLUB	\$ 1,765.12
27/08/2020	73843	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	\$ 9,048.60
21/08/2020	73658	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$ 3,661.23
21/08/2020	73629	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	\$ 2,005.97
10/08/2020	73530	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 7,940.90
21/08/2020	73789	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 3,562.61
27/08/2020	73867	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 67.20
31/08/2020	73964	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$ 948.24
21/08/2020	73605	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	\$ 4,379.80
31/08/2020	73889	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	\$ 1,227.97
21/08/2020	73800	BUSSELTON JETTY INC.	CONSULTANCY SERVICES	\$ 19,275.00
10/08/2020	73413	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	\$ 236.50
27/08/2020	73831	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	\$ 379.50
10/08/2020	73517	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	\$ 1,656.43
21/08/2020	73774	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	\$ 745.48
10/08/2020	73526	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 275.00
12/08/2020	73582	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 660.00
21/08/2020	73787	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 2,392.50
27/08/2020	73865	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 759.00
31/08/2020	73961	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$ 22,064.35
10/08/2020	73547	BUSSELTON PRINT IT	PRINTING SERVICES	\$ 980.00
31/08/2020	73977	BUSSELTON PRINT IT	PRINTING SERVICES	\$ 1,095.00
31/08/2020	73952	BUSSELTON RETRAVISION - DORSETT RETAIL P	ELECTRICAL SERVICES	\$ 65.00
21/08/2020	73779	BUSSELTON SENIOR CITIZENS CENTRE	QUARTERLY DONATION PAYMENT	\$ 24,406.25
10/08/2020	73541	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	\$ 283.55
10/08/2020	73498	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$ 783.45
27/08/2020	73856	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$ 321.85
31/08/2020	73942	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$ 401.00
10/08/2020	73443	CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
21/08/2020	73721	CAPE CELLARS	REFRESHMENTS	\$ 143.75
10/08/2020	73456	CAPE CONTAINERS	STORAGE AND EQUIPMENT HIRE	\$ 2,156.00
21/08/2020	73692	CAPE CONTAINERS	STORAGE AND EQUIPMENT HIRE	\$ 2,244.00
31/08/2020	73924	CAPE CONTAINERS	STORAGE AND EQUIPMENT HIRE	\$ 841.50
31/08/2020	73999	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	\$ 38.90
31/08/2020	73998	CAPEL CRANE HIRE	HIRE EQUIPMENT SERVICES	\$ 506.00
31/08/2020	73997	CAPITAL FINANCE AUSTRALIA LTD	LEASING PAYMENTS	\$ 26,412.79
10/08/2020	73527	CARAVAN INDUSTRY ASSOCIATION WA INC	MEMBERSHIP	\$ 1,100.00
31/08/2020	73978	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	\$ 2,530.00
21/08/2020	73745	CAROL MULHEARN	ART SALES	\$ 59.50
21/08/2020	73810	CHARLES BROADBENT	ART SALES	\$ 80.00
21/08/2020	73705	CHOICECHEM	HAND WASH PRODUCTS	\$ 831.62
21/08/2020	73715	CHRISEA DESIGNS	ART SALES	\$ 66.50
21/08/2020	73752	CHRISTINE CRESSWELL	ART SALES	\$ 4.20
21/08/2020	73672	CHRISTINE SEATORY	ART SALES	\$ 115.50
10/08/2020	73545	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	\$ 7,022.82
21/08/2020	73797	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	\$ 3,902.96
21/08/2020	73604	CINEFEST OZ INC	CONTRIBUTION - FESTIVAL FILMS	\$ 220.00
27/08/2020	73826	CINEFEST OZ INC	CONTRIBUTION - FESTIVAL FILMS	\$ 88,000.00
28/08/2020	73878	CITY AND REGIONAL FUELS	FUEL SERVICES	\$ 2,018.20
13/08/2020	73585	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 3,612.18
27/08/2020	73816	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 3,612.18
13/08/2020	73590	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 212.00
27/08/2020	73821	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 216.00
21/08/2020	73739	CIVIQ PTY LTD	AQUIFIL FLEXISHOWER	\$ 1,020.80
10/08/2020	73500	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$ 616.21
31/08/2020	73983	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 5,305.74
10/08/2020	73514	CLEANAWAY OPERATIONS PTY LTD	MAINTENANCE PARTS WASHER	\$ 965.80
21/08/2020	73671	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	\$ 45,080.15
5/08/2020	73400	CLINTON LONG PROJECT MANAGEMENT PTY LTD	HERITAGE RESTORATION SPECIALIST	\$ 18,828.10
10/08/2020	73572	CLINTON LONG PROJECT MANAGEMENT PTY LTD	HERITAGE RESTORATION SPECIALIST	\$ 130,639.62
31/08/2020	73986	COCA-COLA AMATIL	GLC KIOSK PURCHASES	\$ 804.12
5/08/2020	73382	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 1,123.46
10/08/2020	73429	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 54.31
31/08/2020	73907	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 340.97
10/08/2020	73489	COMBINED SAFETY SOLUTIONS	SAFETY EQUIPMENT	\$ 1,597.90
27/08/2020	73828	COMBINED TEAM SERVICES	TRAINING SERVICES	\$ 244.20
31/08/2020	73898	COMPLETE PORTABLES	PORTABLE TOILET HIRE	\$ 1,087.92
31/08/2020	73923	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	\$ 493.50
21/08/2020	73754	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	\$ 270.60
27/08/2020	73855	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	\$ 316.80
10/08/2020	73447	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 74.80
27/08/2020	73844	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 41.80
31/08/2020	73914	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 4,294.40
21/08/2020	73727	CR COX	COUNCILLOR PAYMENTS	\$ 2,837.56
21/08/2020	73728	CR CRONIN	COUNCILLOR PAYMENTS	\$ 2,837.56
21/08/2020	73606	CR GRANT HENLEY	COUNCILLOR PAYMENT	\$ 10,651.86
21/08/2020	73684	CR KELLY LINDA HICK	COUNCILLOR PAYMENT	\$ 4,538.91
27/08/2020	73848	CR KELLY LINDA HICK	COUNCILLOR PAYMENT	\$ 110.83
5/08/2020	73385	CR LYNDON MILES	COUNCILLOR PAYMENT	\$ 110.83
21/08/2020	73683	CR LYNDON MILES	COUNCILLOR PAYMENT	\$ 2,837.56
21/08/2020	73653	CR ROSS PAINE	COUNCILLOR PAYMENT	\$ 3,097.54
21/08/2020	73726	CR J BARRETT-LENNARD	COUNCILLOR PAYMENTS	\$ 2,837.56
21/08/2020	73655	CR. P CARTER	COUNCILLOR PAYMENT	\$ 2,837.56
21/08/2020	73723	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	\$ 2,837.56
10/08/2020	73420	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 2,405.15
21/08/2020	73633	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 2,127.20
27/08/2020	73832	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 4,842.25
31/08/2020	73899	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 274.26
10/08/2020	73542	CRAVEN FOODS	GLC KIOSK PURCHASES	\$ 954.00
21/08/2020	73795	CRAVEN FOODS	GLC KIOSK PURCHASES	\$ 610.48

DATE	REF #	NAME	DESCRIPTION	AMOUNT
21/08/2020	73806	CROSS SECURITY SERVICES	SECURITY SERVICES	\$ 801.90
21/08/2020	73736	CRYSTAL MCKENNA	BOND REFUND	\$ 100.00
21/08/2020	73708	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	\$ 2,107.26
13/08/2020	73589	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	\$ 896.25
27/08/2020	73820	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	\$ 896.25
31/08/2020	73922	CSSTECH GROUP PTY LTD	ICT SERVICES	\$ 9,057.40
27/08/2020	73864	CUTTING EDGES EQUIPMENT PARTS PTY LTD	MAINTENANCE SERVICES	\$ 5,041.30
21/08/2020	73644	CYNTHIA DIX	ART SALES	\$ 52.50
10/08/2020	73428	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$ 1,309.00
31/08/2020	73905	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$ 462.00
10/08/2020	73495	DAVID CORBETT	ABORIGINAL ADVISOR	\$ 1,072.04
10/08/2020	73544	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$ 707.79
31/08/2020	73974	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$ 4,179.21
21/08/2020	73740	DAVID WILLS AND ASSOCIATES	CONSULTING ENGINEERING	\$ 2,502.50
31/08/2020	73935	DAVID WILLS AND ASSOCIATES	CONSULTING ENGINEERING	\$ 797.50
21/08/2020	73716	DELNORTH PTY LTD	STEEL GUIDE POST SUPPLIER	\$ 6,523.00
21/08/2020	73640	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	\$ 143.55
31/08/2020	73881	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE AGREEMENT	\$ 550.00
31/08/2020	73882	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE AGREEMENT	\$ 2,061.20
10/08/2020	73404	DEPARTMENT OF PREMIER AND CABINET STATE	LEGAL PUBLICATIONS	\$ 226.20
31/08/2020	73886	DEPARTMENT OF PREMIER AND CABINET STATE	LEGAL PUBLICATIONS	\$ 108.15
27/08/2020	73846	DEPARTMENT OF WATER AND ENVIRONMENT REGULATIONS	ENVIRONMENTAL SERVICES	\$ 6,489.97
12/08/2020	73580	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	\$ 115,513.70
14/08/2020	73595	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	\$ 255,763.30
21/08/2020	73710	DHARMAPALA KADAMPA MEDITATION CENTRE	BOND REFUND	\$ 596.00
10/08/2020	73482	DIESEL AND HYDRAULIC SERVICES SOUTH WEST	PLANT REPAIR AND MAINTENANCE	\$ 484.00
10/08/2020	73460	DISCOVER DEADLY	SNAKE SAFETY AWARENESS	\$ 510.00
10/08/2020	73494	DOMINIC BRINSMEAD	REFUND GLC MEMBERSHIP	\$ 808.00
31/08/2020	73995	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	\$ 2,855.93
21/08/2020	73685	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS - GLC CAFÉ	\$ 1,865.94
10/08/2020	73441	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$ 1,349.15
21/08/2020	73667	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$ 3,867.60
27/08/2020	73841	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$ 4,371.40
10/08/2020	73488	DOWN SOUTH SCAFFOLDING PTY LTD	SCAFFOLDING SUPPLY & INSTALLATION SERVICE	\$ 5,699.65
21/08/2020	73783	DOWN SOUTH TURF	TURF SERVICES	\$ 2,700.00
10/08/2020	73424	DOWN SOUTH WINDOW TINT	PLANT WINDSCREEN REPAIRS	\$ 366.50
21/08/2020	73638	DOWN SOUTH WINDOW TINT	PLANT WINDSCREEN REPAIRS	\$ 385.00
10/08/2020	73574	DR STEPHEN VAN LEEUWEN	ADVICE ON NOONGAR PARTICIPATION ON BEACH	\$ 2,415.32
21/08/2020	73625	DS SADDLETON	ART SALES	\$ 10.50
27/08/2020	73860	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	\$ 159.90
31/08/2020	73981	DUNSBOROUGH & DISTRICTS PROGRESS ASSOCIATION	EVENT SPONSORSHIP	\$ 1,340.00
10/08/2020	73518	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$ 5,060.00
21/08/2020	73775	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$ 6,930.00
21/08/2020	73643	DUNSBOROUGH GREENFIELDS COMMUNITY GROUP	MEETING ROOM HIRE	\$ 100.00
31/08/2020	73980	DUNSBOROUGH RURAL SUPPLIES	RURAL SUPPLIES	\$ 27.45
10/08/2020	73523	DUNSBOROUGH SIGNS & GRAPHICS	SIGNAGE SERVICES	\$ 902.00
10/08/2020	73555	DUNSBOROUGH YALLINGUP CHAMBER OF COMMERCE	ECONOMIC AND COMMUNITY GRANT	\$ 3,000.00
12/08/2020	73577	DYMOCKS BUSSETON	LIBRARY RESOURCES	\$ 147.83
10/08/2020	73528	E & M J ROSHER PTY LTD	VEHICLE PARTS	\$ 2,200.00
21/08/2020	73659	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	\$ 4,133.36
31/08/2020	73909	EF DAY & SN WILLIAMS	MAINTENANCE SERVICES	\$ 2,380.00
31/08/2020	73925	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$ 515.23
21/08/2020	73674	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$ 91.00
21/08/2020	73618	ELECTIONS AUSTRALIA PTY LTD	STAFF ELECTIONS	\$ 748.00
31/08/2020	73979	ELITE POOL COVERS PTY LTD	POOL SERVICES	\$ 800.00
21/08/2020	73698	ELIZABETH BINT	ART SALES	\$ 280.00
21/08/2020	73621	ELIZABETH ROYCE	ART SALES	\$ 56.00
21/08/2020	73603	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES	\$ 858.00
10/08/2020	73422	ERG ELECTRICS PTY LTD	ELECTRICAL COMMUNICATION SERVICES	\$ 15,778.40
21/08/2020	73648	EVERETT'S HOME MAINTENANCE	MAINTENANCE SERVICES	\$ 1,593.00
31/08/2020	73908	EVERETT'S HOME MAINTENANCE	CATERING	\$ 298.50
21/08/2020	73729	EVOLVE PLUS PTY LTD	BOOKINGS & PRINT MANAGEMENT SOLUTIONS	\$ 13,684.00
14/08/2020	73601	EXTERIA STREET & PARK OUTFITTERS	NORFOLK BIN SURROUNDS	\$ 7,300.70
21/08/2020	73743	EY TRADING PTY LTD	VIDEO AND PHOTOSHOOT EC & COMM SUPP GRANT	\$ 3,300.00
10/08/2020	73478	FE TECHNOLOGIES PTY LTD	RFID EQUIPMENT	\$ 110.00
10/08/2020	73501	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$ 543.92
27/08/2020	73857	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$ 226.34
21/08/2020	73688	FIRE AND SAFETY AUSTRALIA	TRAINING AND SAFETY EQUIPMENT	\$ 2,200.00
31/08/2020	73903	FOUNDER ENTERPRISES PTY LTD T/AS FORTUS	EARTHMOVING PARTS	\$ 4,291.49
10/08/2020	73419	FOUR POINTS BY SHERATON	ACCOMMODATION	\$ 678.00
31/08/2020	73989	FREEHILLS EFT ACCOUNT	LEGAL SERVICES	\$ 774.85
5/08/2020	73384	FRESH AS	REFRESHMENTS	\$ 211.00
21/08/2020	73681	FRESH AS	REFRESHMENTS	\$ 134.80
27/08/2020	73847	FRESH AS	REFRESHMENTS	\$ 52.75
31/08/2020	73920	FRESH AS	REFRESHMENTS	\$ 105.50
31/08/2020	73944	FTE ENGINEERING	MAINTENANCE SERVICES	\$ 5,148.00
31/08/2020	73891	FULTON HOGAN INDUSTRIES PTY LTD	MAINTENANCE SERVICES	\$ 5,012.70
21/08/2020	73676	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	\$ 2,090.00
10/08/2020	73554	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	\$ 1,030.00
10/08/2020	73505	GB & VJ BRIERLEY	STAFF REIMBURSEMENT	\$ 500.00
10/08/2020	73502	GEMI PTY LTD	MAINTENANCE SERVICES	\$ 1,731.40
21/08/2020	73763	GEMI PTY LTD	MAINTENANCE SERVICES	\$ 35.77
10/08/2020	73450	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 1,432.20
21/08/2020	73677	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 264.00
10/08/2020	73490	GEOGRAFIA PTY LTD	SPENDMAPP SUBSCRIPTION	\$ 19,250.00
21/08/2020	73670	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	\$ 1,810.00
21/08/2020	73772	GEOGRAPHE PETROLEUM	FUEL SERVICES	\$ 16,944.88
21/08/2020	73808	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 1,810.10
31/08/2020	73990	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 55.20
10/08/2020	73503	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$ 483.70

DATE	REF #	NAME	DESCRIPTION	AMOUNT
21/08/2020	73766	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$ 1,256.84
10/08/2020	73475	GEOSREAD	GREEN WASTE MULCHING	\$ 43,833.90
10/08/2020	73551	GHD PTY LTD	CONSULTANCY SERVICES	\$ 6,921.09
14/08/2020	73594	GODDEN PROJECTS PTY LTD	BUILDING SERVICES	\$ 4,504.50
21/08/2020	73636	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY	STORAGE SERVICES	\$ 251.96
31/08/2020	73988	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	\$ 3,900.00
10/08/2020	73473	GREGORY CLIFTON	WATER REIMBURSEMENT	\$ 477.15
21/08/2020	73764	GROCOCK GLASS	GLASS WORK SERVICES	\$ 205.00
27/08/2020	73858	GROCOCK GLASS	GLASS WORK SERVICES	\$ 315.00
10/08/2020	73561	GUARDIAN TACTILE SYSTEMS	TACTILE SYSTEM SUPPLIER	\$ 153.19
10/08/2020	73511	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	\$ 6,447.54
31/08/2020	73949	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	\$ 2,708.64
21/08/2020	73749	HAPPS POTTERY	ART SALES	\$ 91.70
10/08/2020	73476	HARGREAVES DESIGN GROUP	DESIGN SERVICES	\$ 2,090.55
21/08/2020	73722	HARGREAVES DESIGN GROUP	DESIGN SERVICES	\$ 1,232.00
31/08/2020	73933	HARGREAVES DESIGN GROUP	DESIGN SERVICES	\$ 550.00
12/08/2020	73579	HARVEY NORMAN	ELECTRICAL APPLIANCE SERVICES	\$ 378.95
27/08/2020	73837	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	\$ 75.00
21/08/2020	73687	HELEN READING	ART SALES	\$ 39.20
10/08/2020	73453	HI LIGHTING (1984) PTY LTD	LIGHTING SERVICES	\$ 423.50
10/08/2020	73565	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	\$ 170.95
31/08/2020	74001	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	\$ 425.66
21/08/2020	73771	HOLCIM	CONCRETE SERVICES	\$ 1,828.86
31/08/2020	73951	HOLCIM	CONCRETE SERVICES	\$ 1,499.30
14/08/2020	73600	IC DEVELOPMENTS PTY LTD T/AS INNOVEST CO	CONSTRUCTION SERVICES	\$ 278,814.41
21/08/2020	73805	IC DEVELOPMENTS PTY LTD T/AS INNOVEST CO	CONSTRUCTION SERVICES	\$ 23,596.20
27/08/2020	73872	IC DEVELOPMENTS PTY LTD T/AS INNOVEST CO	CONSTRUCTION SERVICES	\$ 1,540.00
10/08/2020	73481	ICEQUEEN ICE-CREAM	MOBILE ICE-CREAM VAN SERVICES-VACATION CARE	\$ 108.50
10/08/2020	73464	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	\$ 295.69
31/08/2020	73929	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	\$ 80.26
10/08/2020	73486	INDUSTRIAL ROADPAVERS (WA) PTY LTD	CIVIL AND LANDSCAPING WORKS	\$ 232,712.88
10/08/2020	73487	INK STRATEGY	CULTURAL INTERPRETATION STRATEGY	\$ 16,918.00
21/08/2020	73737	INSTANT PRODUCTS HIRE	PUBLIC ABLUTIONS HIRE AND SALES	\$ 2,763.07
10/08/2020	73426	INVASIVE SPECIES PTY LTD	FOX BAITING	\$ 944.90
10/08/2020	73539	IPWEA	MEMBERSHIP	\$ 1,375.00
21/08/2020	73619	JALINDIA GALLERY & FRAMERS	ART SALES	\$ 28.00
10/08/2020	73472	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	\$ 20.07
5/08/2020	73379	JAMES GIBSON	STUDY ASSISTANCE REIMBURSEMENT	\$ 4,000.00
21/08/2020	73755	JASON CALLAGHAN	COG FILMING	\$ 250.00
10/08/2020	73506	JASON SIGNMAKERS	SIGNAGE SUPPLIES	\$ 8,980.80
31/08/2020	73945	JASON SIGNMAKERS	SIGNAGE SUPPLIES	\$ 287.01
10/08/2020	73458	JCW ELECTRICAL GROUP PTY LTD	ELECTRICAL CONTRACTING	\$ 405.80
28/08/2020	73877	JEFFREY CHARLES CADD	STAFF REIMBURSEMENT	\$ 868.60
21/08/2020	73673	JENNIFER BROWN	ART SALES	\$ 50.80
10/08/2020	73407	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$ 1,124.00
21/08/2020	73610	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$ 936.80
10/08/2020	73427	JIMS FIRST	HARDWARE SUPPLIES	\$ 894.10
21/08/2020	73642	JIMS FIRST	HARDWARE SUPPLIES	\$ 74.70
5/08/2020	73390	JOANNA GARDINER	BTTP REFUND	\$ 110.00
21/08/2020	73751	JOEL SMOKER	ART SALES	\$ 350.00
21/08/2020	73757	JOHN HENDRIKS	BTTP REFUND	\$ 162.00
5/08/2020	73389	JS BALL AND MP ORR	GLC REFUND	\$ 617.50
21/08/2020	73712	JULIE GUTHRIDGE	ART SALES	\$ 64.05
10/08/2020	73457	KABLING CAR WASH	CAR WASH	\$ 300.00
27/08/2020	73853	KARL D CLIVELY	IRRIGATION AND PROJECT MANAGEMENT	\$ 631.40
10/08/2020	73445	KATHERINE M GARNETT	WELLNESS PROGRAM	\$ 2,800.00
27/08/2020	73842	KATHERINE M GARNETT (KATIE YOGA)	WELLNESS PROGRAM	\$ 1,815.00
10/08/2020	73497	KEITH & TRACIE YARDLEY	BTTP REFUND	\$ 62.00
10/08/2020	73463	KENT LYON ARCHITECT	DESIGN SERVICES	\$ 7,370.00
21/08/2020	73700	KENT LYON ARCHITECT	DESIGN SERVICES	\$ 1,166.00
31/08/2020	73957	KENT STREET BAKERY	CATERING	\$ 20.00
21/08/2020	73616	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES	\$ 223,406.15
10/08/2020	73437	KESTRAL COMPUTING PTY LTD	BOOKING SYSTEM ANNUAL LICENCE & SUPPORT FEES	\$ 16,655.10
21/08/2020	73750	KEY SOURCE RAIL PTY LTD	RAIL MAINTENANCE EQUIPMENT	\$ 1,023.00
21/08/2020	73753	KIT PRENDERGAST	ECOLOGICAL CONSULTANCY	\$ 300.00
10/08/2020	73452	KITCHEN TAKEOVERS	CATERING	\$ 588.00
21/08/2020	73679	KITCHEN TAKEOVERS	CATERING	\$ 678.00
31/08/2020	73919	KITCHEN TAKEOVERS	CATERING	\$ 454.00
10/08/2020	73536	KLEENHEAT GAS	GAS SERVICES	\$ 1,358.53
21/08/2020	73645	KLEENHEAT NATURAL GAS	KOOKABURRA NATURAL GAS	\$ 589.10
10/08/2020	73461	KMART BUSSELTON	ASSORTED ITEMS FOR SCHOOL HOLIDAY PROGRAM	\$ 273.00
5/08/2020	73393	KR & SM PANKHURST	BTTP REFUND	\$ 62.00
10/08/2020	73403	LANDGATE	CAVEAT FEE	\$ 131.00
21/08/2020	73773	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$ 2,831.89
10/08/2020	73411	LANDMARK PRODUCTS LTD	ENVIRONMENTAL SERVICES	\$ 32,494.00
21/08/2020	73620	LANDMARK PRODUCTS LTD	ENVIRONMENTAL SERVICES	\$ 26,873.00
10/08/2020	73412	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 6,050.00
21/08/2020	73624	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 6,655.00
27/08/2020	73830	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 2,585.00
31/08/2020	73894	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 7,040.00
21/08/2020	73701	LANDSCAPE AND MAINTENANCE SOLUTIONS PTY	LANDSCAPING SERVICES	\$ 3,594.80
21/08/2020	73790	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$ 4,008.96
27/08/2020	73868	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$ 414.70
21/08/2020	73811	LE & OG ISBEL	ART SALES	\$ 44.80
21/08/2020	73608	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 214,881.06
27/08/2020	73827	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 14,348.03
31/08/2020	73890	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$ 13,723.50
14/08/2020	73592	LEEUWIN COLLEGE OF PERFORMANCE	BOND REFUND	\$ 200.00
10/08/2020	73484	LEEUWIN OCEAN ADVENTURE FOUNDATION LTD	YOUTH DEVELOPMENT - LEEUWIN VOYAGE	\$ 587.50
31/08/2020	73987	LEEUWIN TRANSPORT	COURIER SERVICES	\$ 611.82

DATE	REF #	NAME	DESCRIPTION	AMOUNT
10/08/2020	73540	LGIS	INSURANCE SERVICES	\$ 2,006.82
31/08/2020	73939	LIBERTY ARTS	PERFORMING ARTS WORKSHOP	\$ 310.00
21/08/2020	73802	LINCOLN HIGGINS	WELDING SERVICES	\$ 88.00
10/08/2020	73496	LITTLE VILLAGE EVENTS	BOND REFUND	\$ 500.00
10/08/2020	73567	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	\$ 531.00
10/08/2020	73507	LOCAL HEALTH AUTHORITY ANALYTICAL COM	HEALTH ANALYSIS SERVICES	\$ 4,969.82
21/08/2020	73731	LOCK AROUND THE CLOCK	SECURITY SERVICES	\$ 1,030.00
21/08/2020	73650	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	\$ 359.06
21/08/2020	73668	LYNNE MITCHELL	ART SALES	\$ 366.30
31/08/2020	73972	M & B SALES	HARDWARE SERVICES	\$ 594.54
10/08/2020	73509	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$ 437.24
31/08/2020	73947	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$ 964.36
10/08/2020	73440	MACHINERY WEST PTY LTD	MACHINERY SERVICE AND PARTS	\$ 945.33
10/08/2020	73522	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$ 648.35
21/08/2020	73782	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$ 243.71
10/08/2020	73508	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	\$ 1,170.00
21/08/2020	73767	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	\$ 16,137.00
27/08/2020	73861	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	\$ 35,217.60
31/08/2020	73946	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	\$ 3,106.40
31/08/2020	73982	MALCOLM THOMPSON PUMPS	PUMP SERVICES	\$ 833.80
14/08/2020	73598	MARJORIE PADILLA	BITP REFUND	\$ 62.00
10/08/2020	73431	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$ 513.99
21/08/2020	73649	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$ 348.48
10/08/2020	73562	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	\$ 43,908.01
31/08/2020	73896	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$ 2,989.71
21/08/2020	73760	ME RAINEY T/AS PK COURIERS	COURIER SERVICES	\$ 181.50
21/08/2020	73717	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	\$ 2,840.20
21/08/2020	73798	MINTER ELLISON	LEGAL SERVICES	\$ 1,209.78
10/08/2020	73563	MJB INDUSTRIES	DRAINAGE SUPPLIES	\$ 880.00
21/08/2020	73812	MJB INDUSTRIES	DRAINAGE SUPPLIES	\$ 2,900.70
21/08/2020	73664	MOORE STEPHENS WA PTY LTD	RATE COMPARISON REPORT	\$ 242.00
10/08/2020	73569	MP & M EVERUSS	STAFF REIMBURSEMENT	\$ 175.00
10/08/2020	73558	MTU DETROIT DIESEL AUSTRALIA	PLANT PURCHASES / SERVICES / PARTS	\$ 135.19
21/08/2020	73809	MTU DETROIT DIESEL AUSTRALIA	PLANT PURCHASES / SERVICES / PARTS	\$ 250.67
27/08/2020	73836	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	\$ 20.00
21/08/2020	73695	NATIONAL ASSOCIATION FOR THE VISUAL ARTS	MEMBERSHIP	\$ 345.00
21/08/2020	73733	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	\$ 47.95
21/08/2020	73652	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$ 6,945.45
27/08/2020	73840	NATURALISTS GARAGE DOORS	SHED MAINTENANCE	\$ 165.00
10/08/2020	73468	NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	\$ 1,843.60
31/08/2020	74002	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 303.95
10/08/2020	73510	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 945.14
21/08/2020	73768	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 1,898.92
31/08/2020	73948	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 72.00
10/08/2020	73410	NL & KE SEARLE	STAFF REIMBURSEMENT	\$ 90.00
10/08/2020	73425	NSCO CONSULTING	CONSULTANCY AND TRAINING	\$ 2,099.00
27/08/2020	73834	NSCO CONSULTING	CONSULTANCY AND TRAINING	\$ 1,049.95
10/08/2020	73471	OILVAC AUSTRALIA PTY LTD	OIL CHANGING EQUIPMENT	\$ 2,182.40
21/08/2020	73714	OILVAC AUSTRALIA PTY LTD	OIL CHANGING EQUIPMENT	\$ 130.78
31/08/2020	73885	OLIVER DARBY	STAFF REIMBURSEMENT	\$ 79.99
31/08/2020	74000	ONEMUSIC AUSTRALIA	MUSIC LICENSES	\$ 4,340.46
31/08/2020	73927	ONSITE RENTAL GROUP OPERATIONS PTY LTD	PLANT HIRE	\$ 4,963.28
12/08/2020	73576	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$ 2,500.00
27/08/2020	73833	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$ 1,164.40
21/08/2020	73778	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	\$ 6,325.00
21/08/2020	73615	OZCAD PTY LTD	SOFTWARE SUPPLIES	\$ 165.00
21/08/2020	73691	PAINT INDUSTRIES PTY LTD	PAINT REQUIREMENTS	\$ 93.75
14/08/2020	73597	PAMELA HARVEY	BOND REFUND	\$ 100.00
21/08/2020	73637	PANCAKE DESIGNS RESIN	ART SALES	\$ 31.50
10/08/2020	73556	PARKS AND LEISURE AUSTRALIA (NATIONAL)	PLA PARKS & LEISURE MEMBERSHIP	\$ 297.00
5/08/2020	73391	PAUL AXON	BITP REFUND	\$ 154.00
28/08/2020	73835	PAYMENT CANCELLED	TECHNICAL CONSULTING	\$ -
21/08/2020	73744	PEDRO'S MEXICAN	MARKETING AND DEVELOPMENT EC & COMM SUPP GRANT	\$ 770.00
10/08/2020	73515	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	\$ 1,139.35
10/08/2020	73535	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	\$ 2,150.50
10/08/2020	73493	PENNY HOLMES-BROWN	GLC MEMBERSHIP REFUND	\$ 538.45
5/08/2020	73380	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	\$ 49,253.42
21/08/2020	73730	PETER FRENCH	ANIMAL REGISTRATION REFUND	\$ 100.00
21/08/2020	73607	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$ 26.25
31/08/2020	73892	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	\$ 271.70
27/08/2020	73875	PHYSIO SOUTHWEST	MEDICAL SERVICES	\$ 576.00
21/08/2020	73693	PLANTRITE	PLANT AND TREE SUPPLY	\$ 4,619.69
27/08/2020	73849	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$ 290.00
31/08/2020	73930	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$ 290.00
10/08/2020	73521	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 1,385.78
21/08/2020	73781	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 2,089.67
27/08/2020	73863	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 547.89
31/08/2020	73955	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$ 312.40
21/08/2020	73732	PROFESSIONAL CABLING SERVICES	CABLING SERVICES	\$ 990.00
10/08/2020	73519	PRO-LINE KERBING	KERBING SERVICES	\$ 4,978.49
31/08/2020	73953	PRO-LINE KERBING	KERBING SERVICES	\$ 1,155.00
21/08/2020	73660	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	\$ 2,424.28
21/08/2020	73651	RANTAM PTY LTD T/A SHEDS DOWN SOUTH	SHED CONSTRUCTION	\$ 24,000.00
31/08/2020	73910	RANTAM PTY LTD T/A SHEDS DOWN SOUTH	SHED CONSTRUCTION	\$ 100.00
5/08/2020	73392	REBECCA MARSH	BOND REFUND	\$ 100.00
21/08/2020	73704	REGIONAL CAPITALS AUSTRALIA	MEMBERSHIP	\$ 8,800.00
5/08/2020	73395	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$ 2,017.63
31/08/2020	73958	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$ 132.77
10/08/2020	73550	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$ 299.00
21/08/2020	73804	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$ 1,006.60

DATE	REF #	NAME	DESCRIPTION	AMOUNT
21/08/2020	73612	R/W & DA BUTLER	ART SALES	\$ 62.30
31/08/2020	73996	RMS (AUSTRALIA)P/L	SOFTWARE SERVICES	\$ 103.95
21/08/2020	73747	ROBIN BIGWOOD	ART SALES	\$ 2,117.50
21/08/2020	73777	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$ 668.16
21/08/2020	73758	ROSALIND CAMPBELL	STAFF REIMBURSEMENT	\$ 96.15
21/08/2020	73756	ROWLAND NEILL	BJTP REFUND	\$ 72.00
21/08/2020	73769	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES	\$ 2,762.00
31/08/2020	73938	SAGE CONSULTING ENGINEERS PTY LTD	ELECTRICAL CONSULTING ENGINEER	\$ 1,980.00
10/08/2020	73405	SALACIA FASHION SWIMWEAR	WEB SITE AND E-COMMERCE EC & COMM SUPP GRANT	\$ 2,000.00
31/08/2020	73991	SANPOINT PTY LTD	LANDSCAPING SERVICES	\$ 2,420.00
27/08/2020	73845	SARAH'S PLACE	HOMEWARE RETAILER	\$ 1,000.00
21/08/2020	73630	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	\$ 192.50
10/08/2020	73466	SCOTTISH PACIFIC BUSINESS FINANCE	TRAFFIC MANAGEMENT SERVICES	\$ 7,915.20
31/08/2020	73932	SCOTTISH PACIFIC BUSINESS FINANCE	TRAFFIC MANAGEMENT SERVICES	\$ 5,511.42
28/08/2020	73876	SE & SJ REYNOLDS	CATERING	\$ 1,520.00
31/08/2020	73928	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	\$ 241.54
10/08/2020	73477	SELTONSUPA PTY LTD	ELECTRICAL APPLIANCE SERVICES	\$ 159.90
31/08/2020	73900	SHANNON PETTINGELL	STAFF REIMBURSEMENT	\$ 15.14
31/08/2020	73912	SHAPE MANAGEMENT	CONSULTANCY SERVICES FOR MAJOR PROJECTS	\$ 2,189.00
5/08/2020	73399	SHARON WILLIAMS	STAFF REIMBURSEMENT	\$ 42.00
10/08/2020	73564	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	\$ 7,524.00
31/08/2020	73975	SIGMA CHEMICALS	CHEMICAL SUPPLIER	\$ 92.40
13/08/2020	73584	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$ 18,275.46
27/08/2020	73815	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$ 18,275.46
5/08/2020	73387	SONYA STEWART	INDIGENOUS ADVISOR	\$ 668.00
21/08/2020	73742	SOUTH WEST HYDRAULICS PTY LTD	HYDRAULIC HOSE AND COMPONENT REPAIR	\$ 1,760.00
10/08/2020	73465	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$ 420.55
21/08/2020	73706	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$ 1,613.53
27/08/2020	73850	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$ 143.12
31/08/2020	73931	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$ 331.16
10/08/2020	73512	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$ 706.52
21/08/2020	73770	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$ 259.20
31/08/2020	73950	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$ 451.78
21/08/2020	73678	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$ 1,116.20
31/08/2020	73917	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$ 296.50
10/08/2020	73462	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	\$ 495.00
21/08/2020	73699	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	\$ 2,246.50
10/08/2020	73504	SOUTHERN LOCK AND SECURITY	SECURITY SERVICES	\$ 88.00
21/08/2020	73801	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	\$ 110.00
10/08/2020	73513	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES	\$ 650.00
21/08/2020	73654	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	\$ 226.05
10/08/2020	73543	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$ 7,143.25
21/08/2020	73796	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$ 3,298.75
31/08/2020	73973	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$ 8,416.00
10/08/2020	73455	SPECTUR LTD	SOLAR SECURITY CAMERAS	\$ 1,584.00
10/08/2020	73571	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	\$ 159.00
21/08/2020	73697	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	\$ 330.00
31/08/2020	73918	ST GEORGE'S COMMUNITY CARE DUNSBOROUGH	MEETING ROOM HIRE	\$ 1,250.00
10/08/2020	73414	ST JOHN AMBULANCE	TRAINING SERVICES	\$ 320.00
27/08/2020	73862	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES	\$ 2,194.50
31/08/2020	73906	STATEWIDE DOORS	MAINTENANCE SERVICES	\$ 440.00
21/08/2020	73759	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	\$ 1,562.31
31/08/2020	73941	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	\$ 293.83
13/08/2020	73583	STOCKER PRESTON RESIDENTIAL	RENT - A NOTTLE	\$ 860.00
27/08/2020	73814	STOCKER PRESTON RESIDENTIAL	RENT - A NOTTLE	\$ 860.00
10/08/2020	73557	STRATAGREEN	NURSERY SUPPLIES	\$ 801.16
10/08/2020	73553	SUEZ ENVIRONMENTAL	WASTE MANAGEMENT SERVICES	\$ 538.75
5/08/2020	73388	SUNFLOWERS FARM	VACATION CARE EXCURSION	\$ 526.50
21/08/2020	73602	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SERVICES	\$ 1,995.95
27/08/2020	73824	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SERVICES	\$ 6,587.13
31/08/2020	73884	SUNNY SIGN COMPANY PTY LTD	SIGNAGE SERVICES	\$ 5,287.70
13/08/2020	73591	SUPERCHOICE	SUPERANNUATION	\$ 165,211.41
27/08/2020	73822	SUPERCHOICE	SUPERANNUATION	\$ 162,382.00
27/08/2020	73874	SURVCON P/L	SURVEY SERVICES	\$ 577.50
10/08/2020	73520	SW PRECISION PRINT	PRINTING SERVICES	\$ 2,258.00
21/08/2020	73780	SW PRECISION PRINT	PRINTING SERVICES	\$ 846.00
31/08/2020	73954	SW PRECISION PRINT	PRINTING SERVICES	\$ 556.00
21/08/2020	73696	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY/GIFT HAMPER	\$ 109.95
31/08/2020	73883	SYNERGY	ELECTRICITY SUPPLIES	\$ 82,916.75
31/08/2020	73916	TAS'S BAKERY	CATERING	\$ 715.60
10/08/2020	73451	TENDERLINK.COM	TENDER ADVERTISING	\$ 165.00
10/08/2020	73408	THAT GUY'S RECYCLING PTY LTD T/A ;:TOTAL	RECYCLING E-WASTE SERVICES	\$ 3,414.02
12/08/2020	73575	THE ASSOCIATION FOR PAYROLL SPECIALISTS	MEMBERSHIP / CONFERENCE	\$ 985.00
10/08/2020	73538	THE EQUINOX	CATERING	\$ 40.00
21/08/2020	73694	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	\$ 530.00
6/08/2020	73401	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	\$ 1,134.00
31/08/2020	73888	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	\$ 512.00
10/08/2020	73436	THE GOOSE CAFE	CATERING	\$ 38.50
21/08/2020	73661	THE PLANT SUPPLY CO	NURSERY SERVICES	\$ 2,486.00
31/08/2020	73937	THE TRUSTEE FOR WASP UNIT TRUST	SIGNAGE SERVICES	\$ 4,804.80
21/08/2020	73622	THE TUBE NURSERY - MARGARET RIVER	NURSERY SUPPLIES	\$ 1,348.00
10/08/2020	73430	THE URBAN COFFEE HOUSE	CATERING	\$ 535.00
12/08/2020	73578	THE URBAN COFFEE HOUSE	CATERING	\$ 760.50
21/08/2020	73647	THE URBAN COFFEE HOUSE	CATERING	\$ 1,164.90
31/08/2020	73901	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA	RECRUITMENT SERVICES	\$ 15,800.74
5/08/2020	73394	TINA RICE	BOND REFUND	\$ 100.00
14/08/2020	73593	TISCHH MARKETING	MARKETING SERVICES	\$ 200.00
10/08/2020	73469	TOLL TRANSPORT PTY LTD	COURIER SERVICES	\$ 242.28
21/08/2020	73711	TOLL TRANSPORT PTY LTD	COURIER SERVICES	\$ 259.32
27/08/2020	73851	TOLL TRANSPORT PTY LTD	COURIER SERVICES	\$ 46.59

DATE	REF #	NAME	DESCRIPTION	AMOUNT
21/08/2020	73792	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$ 2,861.04
31/08/2020	73992	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 10,807.40
31/08/2020	73993	TOTALY SOUND	EQUIPMENT HIRE	\$ 1,234.37
21/08/2020	73669	TOX FREE WASTE MANAGEMENT SOLUTIONS	CHEMICAL DISPOSAL SERVICES	\$ 3,026.67
10/08/2020	73566	T-QUIP	MOWER PARTS & SERVICE	\$ 953.60
21/08/2020	73813	T-QUIP	MOWER PARTS & SERVICE	\$ 357.40
31/08/2020	74003	T-QUIP	MOWER PARTS & SERVICE	\$ 454.30
21/08/2020	73614	TRACIE ANDERSON	ART SALES	\$ 85.50
21/08/2020	73713	TRACIE WALSH	ART PROGRAM FACILITATOR / ART SALES	\$ 200.00
5/08/2020	73398	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$ 10,231.57
28/08/2020	73879	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$ 50.00
31/08/2020	73994	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$ 4,442.30
27/08/2020	73859	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	\$ 1,450.00
27/08/2020	73838	TROPHIES ON TIME	NAME BADGE SUPPLIER	\$ 44.00
10/08/2020	73448	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	\$ 488.55
21/08/2020	73675	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	\$ 138.31
31/08/2020	73915	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	\$ 138.31
10/08/2020	73439	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	\$ 307.00
21/08/2020	73666	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	\$ 220.00
10/08/2020	73549	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	\$ 115.00
21/08/2020	73803	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	\$ 115.00
31/08/2020	73984	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	\$ 40.00
10/08/2020	73449	U-NAME IT FENCING	FENCING AND RURAL SERVICES	\$ 3,772.50
10/08/2020	73432	UNDERCOVER SW	LASER TAG - VACATION CARE	\$ 940.00
10/08/2020	73446	UNDERGROUND POWER DEVELOPMENT PTY LTD	STREET LIGHTING AND POWER DESIGN	\$ 3,415.50
21/08/2020	73631	URSULA FAHRER	ART SALES	\$ 28.00
10/08/2020	73531	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	\$ 1,016.97
10/08/2020	73416	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$ 715.00
21/08/2020	73627	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$ 385.00
21/08/2020	73635	WA NEWSPAPERS LIMITED	ADVERTISING SERVICES	\$ 200.00
13/08/2020	73588	WA SHIRE COUNCILS	UNION FEES	\$ 358.76
27/08/2020	73819	WA SHIRE COUNCILS	UNION FEES	\$ 358.76
10/08/2020	73559	WA SKILLS TRAINING	TRAINING SERVICES	\$ 199.00
10/08/2020	73402	WALGA	WALGA TRAINING SERVICES	\$ 3,167.00
10/08/2020	73570	WALGA ATF LGISWA	INSURANCE SERVICES	\$ 659,020.95
5/08/2020	73381	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$ 39,555.94
10/08/2020	73423	WAVESOUND PTY LTD	LIBRARY RESOURCES	\$ 5,665.00
21/08/2020	73689	WE MCGILL	ART SALES	\$ 32.00
10/08/2020	73470	WENDY CLUTTERBUCK	STAFF REIMBURSEMENT	\$ 54.50
10/08/2020	73524	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$ 1,371.00
21/08/2020	73784	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$ 1,680.31
31/08/2020	73956	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$ 9,311.16
31/08/2020	73969	WESFARMERS KHG	GAS SERVICES	\$ 773.52
10/08/2020	73483	WEST COAST SPORTING SURFACES	SPORTS ACRYLIC SURFACING	\$ 120,725.00
27/08/2020	73866	WEST OZ LINEMARKING	LINE MARKING SERVICES	\$ 3,532.10
10/08/2020	73467	WESTBOOKS	LIBRARY RESOURCES	\$ 519.12
21/08/2020	73709	WESTBOOKS	LIBRARY RESOURCES	\$ 701.99
21/08/2020	73686	WESTERN AUSTRALIAN REGIONAL CAPITALS ALL	ANNUAL MEMBERSHIP	\$ 16,500.00
21/08/2020	73656	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$ 5,159.00
10/08/2020	73529	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 6,738.56
21/08/2020	73788	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 2,484.94
31/08/2020	73963	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 1,317.32
10/08/2020	73444	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	\$ 877.50
31/08/2020	73913	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	\$ 2,665.00
10/08/2020	73491	WILMOT HARVEY PTY LTD	SOUVENIRS FOR ARTGEO	\$ 349.47
10/08/2020	73516	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$ 385.85
10/08/2020	73533	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 1,895.00
21/08/2020	73791	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 1,221.00
27/08/2020	73870	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 319.00
31/08/2020	73966	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 1,255.00
31/08/2020	73962	WORKFORCE INTERNATIONAL GROUP PTY LTD	WORKFORCE SERVICES	\$ 3,187.47
10/08/2020	73552	WREN OIL	WASTE OIL SERVICES	\$ 528.00
5/08/2020	73397	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	\$ 359.96
10/08/2020	73546	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	\$ 989.22
14/08/2020	73599	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	\$ 314.07
21/08/2020	73799	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	\$ 424.39
31/08/2020	73976	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	\$ 628.34
10/08/2020	73434	YAHAVA KOFFEE WORKS WHOLESALE	COFFEE SUPPLIES GLC CAFÉ	\$ 354.00
31/08/2020	73911	YAHAVA KOFFEE WORKS WHOLESALE	COFFEE SUPPLIES GLC CAFÉ	\$ 392.65
31/08/2020	73971	ZURICH AUSTRALIAN INSURANCE LTD	INSURANCE SERVICES	\$ 500.00
				\$ 5,450,472.20





TRUST PAYMENTS AUGUST 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
10/08/2020	7524	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$ 670.75
10/08/2020	7525	CONSTRUCTION TRAINING FUND	BCITF LEVY	\$ 2,855.44
10/08/2020	7523	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY	\$ 21,894.23
21/08/2020	7526	KEVIN DAFF BUILDING PTY LTD	REFUND OVERPAYMENT OF CTF LEVY	\$ 66.00
21/08/2020	7527	PETER HOSKINS	REFUND OVERPAYMENT OF CTF LEVY	\$ 70.00
				\$ 25,556.42

DIRECT DEBIT PAYMENTS AUGUST 2020				
DATE	REF #	NAME	DESCRIPTION	AMOUNT
28/08/2020	4238	A GUDGEON	REFUND OF RATE OVERPAYMENT	\$ 416.00
25/08/2020	4234	A HINZPETER	REFUND CANCELLED VENUE HIRE	\$ 84.00
27/08/2020	4236	A HINZPETER	REFUND OF RATE OVERPAYMENT	\$ 2,348.79
25/08/2020	4233	A OSBORNE	REFUND CANCELLED VENUE HIRE	\$ 84.00
30/07/2020	4237	A.N.Z. BANK - VISA CARD	CREDIT CARD PAYMENT	\$ 6,686.98
		LITTLE PEACH ESPRESSO - BUSSELTON	SITE MEETING - QUEEN ST REPLACEMENT PAVING PROGRAM	\$ 20.10
		APPLE.COM/BILL SYDNEY	ICLOUD STORAGE	\$ 4.49

DATE	REF #	NAME	DESCRIPTION	AMOUNT
		WESTERN POWER PERTH	DESIGN FOR RELOCATION OF STREET LIGHT POLE- CAUSEWAY RD	\$ 553.25
		LOCAL GOVERNMENT MANA EAST PERTH	LG PROFESSIONAL MEMBERSHIP	\$ 531.00
		COLES 0291 BUSSELTON	CHAMBER EVENT FOR ED BCCI - BAS	\$ 19.00
		FACEBK 3BX9FUJVV2 FB.ME/ADS	ART GEO FACEBOOK ADVERTISING	\$ 40.69
		DAN MURPHYS 4904 BUSSELTON	ALCOHOL FOR EVENT FOR ED BCCI - BAS	\$ 107.94
		SENDGRID 1-877-969-8647 14.95 USD 0.65 AUD	PHOENIX SOFTWARE MONTHLY SUBSCRIPTION	\$ 22.25
		THEEVENTSCALPLUGINS TRI.BE 253.65 USD 10.99 AUD	BUSSELTON LIBRARY WEBSITE- LICENCE RENEWAL FOR 3 WEBSITE PLUGINS	\$ 377.27
		KMART ONLINE 03	ON LINE PURCHASE FOR BJTP	\$ 63.00
		SPOTIFY P108800F28 SYDNEY	MUSIC FOR YOUTH EVENTS	\$ 17.99
		CA ANZ SYDNEY	CHARTERED ACCOUNTANT AUS & NZ - CLAIRE TRIGG	\$ 735.00
		MAILCHIMP *MONTHLY MAILCHIMP.COM	BAY TO BAY ELECTRONIC NEWSLETTER MAILOUT	\$ 286.79
		THE GOOD EGG CAFE BUSSELTON	LUNCH AND ROOM HIRE- SMG STRATEGY MEETING	\$ 282.20
		COLES EXPRESS 2012 DUNSBOROUGH	FUEL	\$ 70.28
		YOURMEMBER-CAREERS 7274976573	CONST & MAINT COORDINATOR ADVERT ON IPWEA WEBSITE	\$ 249.26
		LOCAL GOVERNMENT MANA EAST PERTH	LG PROFESSIONAL MEMBERSHIP RENEWAL 2020/21	\$ 531.00
		COLES EXPRESS 2012 DUNSBOROUGH	FUEL	\$ 88.96
		ZOOM.US 888-799-9666 WWW.ZOOM.US	ZOOM LICENSING	\$ 21.62
		AUSSIE BROADBAND PTY L MORWELL	MIKE ARCHER - RESIDENTIAL BROADBAND	\$ 65.00
		GODADDY.COM	DOMAIN RENEWAL - YOUR SAY BUSSELTON	\$ 72.33
		APPLE.COM/BILL SYDNEY	MIKE ARCHER ICLLOUD	\$ 4.49
		APPLE.COM/BILL SYDNEY	LICENCE FOR GISPRO -WEED MONITORING	\$ 999.98
		ZOOM.US 888-799-9666 WWW.ZOOM.US	ZOOM LICENSING	\$ 190.25
		ZOOM.US 888-799-9666 WWW.ZOOM.US	ZOOM LICENSING	\$ 15.85
		BUNNINGS 320000 BUSSELTON	BUNNINGS VOUCHERS	\$ 250.00
		AUSTRALIAN LIBRARY & DEAKIN	ONLINE TRAINING -CATALOGUING BASICS	\$ 485.00
		EB *MANAGING EVENTS IN 801-413-7200	MANAGING EVENTS IN COVID ERA	\$ 104.49
		EB *MANAGING EVENTS IN 801-413-7200	MANAGING EVENTS IN COVID ERA	\$ 104.49
		EB *MANAGING EVENTS IN 801-413-7200	MANAGING EVENTS IN COVID ERA	\$ 104.49
		GEOGRAPHE PETROLEUM BUSSELTON	FUEL FOR DRIP TORCHES FOR MITIGATION WORKS	\$ 23.73
		PEKO PEKO DUNSBOROUGH DUNSBOROUGH	BURN CATERING	\$ 33.00
		BP DUNSBOROUGH 5464 DUNSBOROUGH	FUEL FOR DRIP TORCHES FOR MITIGATION WORKS	\$ 49.93
		BP DUNSBOROUGH 5464 DUNSBOROUGH	FUEL FOR DRIP TORCHES FOR MITIGATION WORKS	\$ 86.55
		BP DUNSBOROUGH 5464 DUNSBOROUGH	FUEL FOR DRIP TORCHES FOR MITIGATION WORKS	\$ 75.31
5/08/2020	4216	ANZ BANK	BANK FEES	\$ 149.53
5/08/2020	4217	ANZ BANK	BANK FEES	\$ 348.84
5/08/2020	4218	ANZ BANK	BANK FEES	\$ 377.38
5/08/2020	4219	ANZ BANK	BANK FEES	\$ 1,434.40
3/08/2020	4221	ANZ BANK	BANK FEES	\$ 3,660.01
19/08/2020	4226	AR RUBCICH	REFUND OVERPAID DEVELOPMENT APPLICATION	\$ 147.00
19/08/2020	4227	BUSSELTON BEACH RESORT	REFUND OVERPAID LODGING HOUSE RENEWAL	\$ 368.00
14/08/2020	4211	BUSSELTON SHEDS	REFUND CANCELLED DEVELOPMENT APPLICATION	\$ 271.00
31/07/2020	4205	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	\$ 62,941.08
11/08/2020	4225	CELEBRATIONS HOLDINGS	REFUND OVERPAID HOLIDAY HOME REGISTRATION	\$ 257.00
11/08/2020	4206	CITY OF BUSSELTON	PAYROLL	\$ 763,380.02
11/08/2020	4207	CITY OF BUSSELTON	PAYROLL	\$ 83,894.91
15/08/2020	4229	CITY OF BUSSELTON	PAYROLL	\$ 754,675.82
4/08/2020	4215	COMMONWEALTH BANK	BANK FEES	\$ 553.14
17/08/2020	4220	COMMONWEALTH BANK	BANK FEES	\$ 84.79
18/08/2020	4223	D BERNHARDT	REFUND OVERPAID DEVELOPMENT APPLICATION	\$ 154.00
25/08/2020	4232	D WEISS	REFUND CANCELLED VENUE HIRE	\$ 84.00
27/08/2020	4235	ID ALLEN	REFUND OF RATE OVERPAYMENT	\$ 2,187.04
13/08/2020	4228	J & P PRIDE	REFUND OVERPAID SWIMMING POOL APPLICATION	\$ 166.65
14/08/2020	4212	J MANUEL	REFUND CANCELLED VENUE HIRE	\$ 84.00
4/08/2020	4224	J SAUNDERS	REFUND OVERPAID DEVELOPMENT APPLICATION	\$ 147.00
25/08/2020	4231	JULIAN HILLS PTY LTD	REFUND OF RATE OVERPAYMENT	\$ 1,759.00
18/08/2020	4222	K M R LEE	REFUND OVERPAID HOLIDAY HOME REGISTRATION	\$ 257.00
3/08/2020	4208	LES MILLS ASIA PACIFIC	CONTRACT FEES	\$ 389.48
3/08/2020	4209	LES MILLS ASIA PACIFIC	CONTRACT FEES	\$ 583.78
19/08/2020	4213	PDQ.COM CORPORATION	IT SYSTEMS MANAGEMENT SOFTWARE	\$ 6,383.16
7/08/2020	4230	PJ OGNEVIS	REFUND LODGING HOUSE REGISTRATION	\$ 255.00
4/08/2020	4214	R.A.C.	REFUND OF HALL & KEY DEPOSITS	\$ 500.00
14/08/2020	4210	WJ & M BISSETT	REFUND CANCELLED BUILDING APPLICATION	\$ 1,034.23
				\$ 1,696,147.03

13. PLANNING AND DEVELOPMENT SERVICES REPORT

13.1 SCHEME AMENDMENT NO. 46 (HEAD OF POWER FOR DEVELOPMENT APPLICATIONS AND STRUCTURE PLANS) - CONSIDERATION FOR FINAL APPROVAL

STRATEGIC GOAL	3. ENVIRONMENT Valued, conserved and enjoyed
STRATEGIC OBJECTIVE	3.1 Development is managed sustainably and our environment valued.
SUBJECT INDEX	Local Planning Schemes and Amendments
BUSINESS UNIT	Strategic Planning
REPORTING OFFICER	Senior Strategic Planner - Helen Foulds
AUTHORISING OFFICER	Director, Planning and Development Services - Paul Needham
NATURE OF DECISION	Legislative: to adopt legislative documents e.g. local laws, local planning schemes, local planning policies
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Amendment 46 Schedule of Submissions   Attachment B Amendment 46 Schedule of Modifications  

OFFICER RECOMMENDATION

That the Council:

1. In pursuance of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts Amendment No. 46 to the City of Busselton Local Planning Scheme No. 21 for final approval, in accordance with the modifications proposed in the 'Schedule of Modifications' shown at Attachment B, for the purposes of:
 - (a) Amending Part 5 "Special Control Areas" by –
 - (i) Amending clause 5.4 "Landscape Value Area" by inserting a new sub-clause 5.4.1 as follows, and renumbering subsequent clauses accordingly:

5.4.1 Development within the Landscape Value Area requires the prior development approval of the local government.
 - (ii) Amending clause 5.5 "Wetland Area" by replacing sub-clause 5.5.1 with the following:

5.5.1 Development within the Wetland Area requires the prior development approval of the local government.
 - (iii) Amending clause 5.6 "Coastal Management Area" by inserting a new sub-clause 5.6.1 as follows, and renumbering subsequent clauses accordingly:

5.6.1 Development within the Coastal Management Area requires the prior development approval of the local government.
 - (iv) Amending clause 5.7 "Special Character Area" by inserting a new sub-clause 5.7.1 as follows, and renumbering subsequent clauses accordingly:

5.7.1 Development within the Special Character Area requires the prior development approval of the local government.
 - (v) Amending clause 5.8 "Airport Protection Area" by inserting a new sub-clause 5.8.1 as follows, and renumbering subsequent clauses accordingly:

5.8.1 Development within the Airport Protection Area requires the prior development approval of the local government.
 - (vi) Amending clause 5.10 "Waste Water Exclusion Area and Waste Water Buffer Area" by inserting a new sub-clause 5.10.1 as follows, and renumbering subsequent clauses accordingly:

5.10.1 Development within the Waste Water Exclusion Area and Waste Water Buffer Area requires the prior development approval of the local government.

- (vii) Amending clause 5.11 “Floodway Area and Other Flood Prone Land” by replacing it with the following:

5.11 FLOODWAY AREA

5.11.1 This clause applies to all land identified within a Floodway area on the Scheme map.

5.11.2 Development within the Floodway Area requires the prior development approval of the local government.

5.11.3 Notwithstanding any other provision of this Scheme, prior to granting development approval for the carrying out of any development on land that is shown on the Scheme map as being within, or partly within, a Floodway area, the local government is to carry out an assessment –

- (a) the effect of the proposed development on the efficiency and capacity of the floodway to carry and discharge floodwaters;**
- (b) the safety of the proposed development during flood events; and**
- (c) whether the proposed development involves any possible risk to life, human safety, or private property in time of flood.**

5.11.4 For the purposes of clause 5.11.2, the local government shall consult with, and take into consideration, the advice of the responsible Government agency(s) in relation to the delineation of flood ways and flood prone land, the effect of the development on a floodway, and any other measures to offset the effects of flooding.

5.11.5 In clause 5.11 –

“habitable building” means a building designed primarily for housing and/or overnight accommodation for persons.

- (b) Amending Part 4 “General Development Requirements” by –

- (i) Amending clause 4.38 “Special provisions relating to the Rural Residential zone” by inserting new sub-clause 4.38.8 as follows –

4.38.8 No subdivision of Rural Residential zoned land shall occur until a Structure Plan, prepared in accordance with Part 4 of the Deemed Provisions and approved by the Western Australian Planning Commission, is in place for the applicable land. Subdivision, which is inconsistent with an endorsed Structure Plan, will not be supported.

- (ii) Amending clause 4.39 “Special provisions relating to the Rural Landscape zone” by inserting a new sub-clause 4.39.1 as follows, and renumbering subsequent clauses accordingly:

4.39.1 No subdivision of Rural Landscape zoned land shall occur until a Structure Plan, prepared in accordance with Part 4 of the Deemed Provisions and approved by the Western Australian Planning Commission, is in place for the applicable land. Subdivision, which is inconsistent with an endorsed Structure Plan, will not be supported.

- (iii) Amending clause 4.37 “Special provisions relating to the Conservation zone” by inserting a new sub-clause 4.37.3 as follows, and renumbering subsequent clauses accordingly:

4.37.3 No subdivision of Conservation zoned land shall occur until a Structure Plan, prepared in accordance with Part 4 of the Deemed Provisions and approved by the Western Australian Planning Commission, is in place for the applicable land. Subdivision, which is inconsistent with an endorsed Structure Plan, will not be supported.

- (iv) Amending clause 4.40 “Special provisions relating to the Bushland Protection zone” by inserting a new sub-clause 4.40.1 as follows, and renumbering subsequent clauses accordingly:

4.40.1 No subdivision of Bushland Protection zoned land shall occur until a Structure Plan, prepared in accordance with Part 4 of the Deemed Provisions and approved by the Western Australian Planning Commission, is in place for the applicable land. Subdivision, which is inconsistent with an endorsed Structure Plan, will not be supported.

2. Advises the Western Australian Planning Commission that Amendment No. 46 is considered a ‘standard’ amendment pursuant to the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:
 - (a) it is an amendment relating to a zone or reserve that is consistent with the objectives identified in the Scheme for that zone or reserve;
 - (b) it is an amendment that is consistent with a local planning strategy for the Scheme that has been endorsed by the Commission; and
 - (c) it is an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
3. Pursuant to r.53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, endorses the Summary of Submissions at Attachment A, which has been prepared in response to the public consultation process undertaken in relation to Amendment No. 46.
4. Upon preparation of the necessary documentation, refers the adopted Amendment No. 46 to the Western Australian Planning Commission for consideration and determination in accordance with the *Planning and Development Act 2005*.
5. Pursuant to r.56 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, should directions be given that modifications to Amendment No. 46 are required, direct these modifications to be undertaken accordingly, on behalf of the Council, unless they are considered by Officers likely to significantly affect the purpose and intent of the Amendment, in which case the matter shall be formally referred back to the Council for assessment and determination.

EXECUTIVE SUMMARY

The Council is requested to consider adopting for final approval Amendment No. 46 to Local Planning Scheme No. 21 (the Scheme). The Amendment proposes to re-establish the 'head of power' for development applications in Special Control Areas and for Structure Plans prior to subdivision occurring in the 'Rural Residential', 'Rural Landscape', 'Conservation' and 'Bushland Protection' zones.

The purpose of this report is to recommend to the Council that Amendment 46 be adopted for final approval, subject to recommended minor modifications, and forwarded to the Western Australian Planning Commission (WAPC).

BACKGROUND

On 15 October 2014, the *City of Busselton Local Planning Scheme No. 21* (the Scheme) was published in the Government Gazette. The Scheme, which incorporates the Scheme Text and Scheme Map, controls and guides development and growth within the City.

In October 2015, the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) came into operational effect. The Regulations guide and require processes for local planning schemes, strategies and amendments. In addition to a 'model scheme text' (the Model Provisions), the Regulations introduced a set of 'Deemed Provisions' that automatically form part of all local planning schemes.

The Deemed Provisions, located at Schedule 2 of the Regulations, include administrative processes for:

- planning policy;
- heritage protection;
- structure planning; and
- development approval.

All provisions that were made irrelevant by or were contradictory to the Deemed Provisions were removed from the Scheme through Amendment No. 25, which was published in the Government Gazette on 23 March 2018. Through this process, a number of key triggers were inadvertently removed from the Scheme, such as the requirement for a structure plan to guide subdivision in the Rural Residential zone and the explicit requirement for a development approval in some Special Control Areas. Although these matters can be dealt with on a case-by-case basis, it is more efficient and unambiguous to have clear requirements contained within the Scheme.

Consideration was given to incorporating the proposed changes as part of the Scheme Review, as both the City and the Department of Planning, Lands and Heritage (DPLH) are committed to the timely and effective preparation of, and smooth transition to, a new and replacement Local Planning Scheme. However, despite all best intentions to keep the review process as succinct as possible, it will be some time (in the order of 2+ years) before the new Scheme is likely to be gazetted and operational.

As such, these identified irregularities are proposed to be the subject of a discrete and standalone Scheme Amendment.

The purpose of Amendment 46, therefore, is twofold:

1. to re-introduce to the operational Scheme the requirement for a development application in specific Special Control Areas; and
2. to re-introduce to the operational Scheme the requirement for a Structure Plan to guide any intention to subdivide in the 'Rural Residential', 'Rural Landscape', 'Conservation' and 'Bushland Protection' zones.

OFFICER COMMENT

As outlined above, Amendment 46 seeks to remedy anomalies introduced into the current Scheme through Amendment 25, which otherwise removed a number of necessary clauses from the Scheme that duplicated, or were in conflict with, the Deemed Provisions. Amendment 46 will serve to reinstate the two requirements previously referred to, and set out in more detail below:

1. Development Approval within Special Control Areas

Through the introduction of the Deemed Provisions and subsequent changes to the Scheme, the trigger to require development approval where such development is proposed in Special Control Areas (SCAs) was inadvertently removed. This particularly affects the Coastal Management Area, Landscape Value Area and Special Character Areas. Whilst the Scheme provides general guidance for the consideration of a development application, the specific requirement for the preparation and submission of a development application should be clearly stated.

Amendment 46 therefore proposes to include provisions for the following SCAs into Part 5 of the Scheme, specifically stating that any development within those areas will require the prior approval of the City:

- Landscape Value Area;
- Wetland Area;
- Coastal Management Area;
- Special Character Areas;
- Airport Protection Area;
- Waste Water Exclusion Area and Waste Water Buffer Area; and
- Floodway Area.

The Deemed Provisions allow for exemptions to this requirement for works (clause 61(1)(i)) or use of land (clause 61(2)(e)) through a local planning policy (LPP) or local development plan if that was considered appropriate in particular circumstances in future.

The changes to SCAs in section 1(a) of the Officer Recommendation introduce a new clause for the majority of these SCAs, although it is considered that the Wetland Area and Floodway Area provisions require additional attention. This is discussed below.

Wetland Area

Clause 5.5.1 (see below) identifies that, if development is proposed on land identified as being within the Wetland Area, such development should be located, wherever possible, on land outside of the SCA:

- 5.5.1 If land the subject of an application for development approval includes land to which this clause applies the development shall, wherever possible, be carried out on that part of the land which is not land identified in a Wetland Area.*

Although it was recommended by the Department of Biodiversity, Conservation and Attractions in its submission to retain this wording, this overly-complicated clause is considered misleading and does little to clarify the requirement for development approval or guide the due assessment of a development application.

In the event that a proposal was received for development within a Wetland Area, alternative locations that might be outside this Area would always be preferred, but balanced with other factors that apply to the land, such as setbacks, amenity and bushfire risk. If development was proposed outside of the Wetland Area, though, the clause would not actually apply.

Clause 5.5.1 is proposed to be simplified by replacing it with the following:

5.5.1 Development within the Wetland Area requires the prior development approval of the local government.

Flood Prone Land

To provide greater clarity on when development approval would be necessary, further simplification of clause 5.11 “Floodway Area and other flood prone land” is recommended. The current clause is set out in full below.

5.11 FLOODWAY AREA AND OTHER FLOOD PRONE LAND

5.11.1 This clause applies to -

- (a) all land identified within a Floodway area on the Scheme map; and*
- (b) any other land identified as flood prone land on a map prepared or adopted by the local government or on other land which, in the opinion of the local government, may be subject to flooding.*

5.11.2 Notwithstanding any other provision of this Scheme -

- (a) prior to granting development approval for the carrying out of any development on land that is shown on the Scheme map as being within, or partly within, a Floodway area, the local government is to carry out an assessment of -*
 - (i) the effect of the proposed development on the efficiency and capacity of the floodway to carry and discharge floodwaters;*
 - (ii) the safety of the proposed development during flood events; and*
 - (iii) whether the proposed development involves any possible risk to life, human safety, or private property in time of flood.*
- (b) land identified as flood prone land or which, in the opinion of the local government, may be liable to flooding, may not be developed unless -*
 - (i) where no works have been carried out to protect the land from flooding, the floor of any habitable building is, or will be, raised 500 millimetres above the 1 in 100 year flood level, as determined by the local government, or where a 1 in 100 year flood level has not been determined, above the maximum recorded flood level; or*
 - (ii) in any other case, the local government is satisfied that adequate measures have been taken to offset the likely effects of flooding on the development concerned.*

5.11.3 For the purposes of clause 5.11.2, the local government shall consult with, and take into consideration, the advice of the responsible Government agency(s) in relation to the delineation of flood ways and flood prone land, the effect of the development on a floodway, and any other measures to offset the effects of flooding.

5.11.4 *In clause 5.11 -*

"habitable building" means a building designed primarily for housing and/or overnight accommodation for persons.

The clause refers to 'flood prone land' as identified "...on a map prepared or adopted by the local government" (clause 5.11.1(b)), as being separate from the 'Floodway' SCA that is designated on the Scheme Map.

The City has never adopted such a map showing 'flood prone land' separately, and generally does not delineate areas considered 'flood prone' in addition to the Floodway as shown on the Scheme Map. Updated flood modelling data from the Department of Water and Environmental Regulation (DWER) is intended to be reflected on the Scheme Map through the Scheme Review process.

This reference to "...other flood prone land" also places an implied obligation on City officers to determine if a parcel is flood prone each time the City receives an enquiry for whether a development application is required outside the Floodway Area. This places the City in an impossible position, creating an unachievable task against what should be a simple response. Reference to "...other flood prone land" is therefore proposed to be deleted from clause 5.11 to reduce possible confusion in the reading of the Scheme. The recommended re-wording of this clause, as advertised, can be found at section 1(a)(vii) of the Officer Recommendation (also incorporating the recommended reference to the requirement for a development application in a Floodway Area) and is reproduced in full below:

5.11 FLOODWAY AREA

5.11.1 *This clause applies to all land identified within a Floodway area on the Scheme map.*

5.11.2 *Development within the Floodway Area requires the prior development approval of the local government.*

5.11.3 *Notwithstanding any other provision of this Scheme, prior to granting development approval for the carrying out of any development on land that is shown on the Scheme map as being within, or partly within, a Floodway area, the local government is to carry out an assessment –*

(a) the effect of the proposed development on the efficiency and capacity of the floodway to carry and discharge floodwaters;

(b) the safety of the proposed development during flood events; and

(c) whether the proposed development involves any possible risk to life, human safety, or private property in time of flood.

5.11.4 *For the purposes of clause 5.11.2, the local government shall consult with, and take into consideration, the advice of the responsible Government agency(s) in relation to the delineation of flood ways and flood prone land, the effect of the development on a floodway, and any other measures to offset the effects of flooding.*

5.11.5 *In clause 5.11 –*

"habitable building" means a building designed primarily for housing and/or overnight accommodation for persons.

DWER provided a submission during the public consultation period, making recommendations on the wording of the Floodway clause. These recommendations are set out within the Schedule of Submissions at Attachment A.

The DWER recommendations included retaining reference to “Flood Prone Land” outside the Floodway SCA. However, the purpose of this component of Amendment 46 is to reduce confusion as to where the provisions of the clause would apply and when a development application should be required. The proposed wording of clause 5.11 specifically states that it is applicable to land identified as being within the Floodway SCA. It is the opinion of City officers that a more appropriate approach would be a broad scale review of the Floodway mapping to ensure all applicable areas are properly captured as appropriate, along with refinement to the wording of the clause. That work is intended to be undertaken as part of the Scheme Review process, which is currently underway.

Further advice was provided by DWER in relation to stipulated minimum habitable finished floor levels within the Scheme, to ensure adequate and acceptable flood protection from 1 in 100 (1%) Annual Exceedance Probability (AEP) flooding event in the future. Officers agree that there is merit to trying to establish a minimum habitable finished floor level requirement in the Scheme. The current Floodway SCA mapping is based on inland flood risk only, whereas there is a view to look at inland and coastal flooding risk in an integrated way in the new Scheme. A considerable amount of further work on this complex assessment is required, even beyond the development of the current Coastal Adaptation Strategy (and current review of the Guidelines for SPP 2.6 ‘Coastal Planning’), to determine and justify proposed levels.

The inclusion of this type of assessment, and the delineation of appropriate habitable finished floor levels into the Scheme, will first need a comprehensive consultation process that would best be conducted through the Scheme Review process. City officers intend to work closely with DWER as part of this process.

The submission from DWER also identified two corrections that are necessary to make to the proposed clause:

1. Reference to “clause 5.11.2” at cl. 5.11.4, should refer to “clause 5.11.3”; and
2. The definition of ‘habitable building’ at cl. 5.11.5 is no longer necessary, as this term is proposed to be removed from the original clause 5.11.

On reflection, a further modification to clause 5.11.4 is recommended by officers to improve the wording of the clause, given the purpose of clause 5.11 is to set the statutory duty within that SCA and the intention behind the proposed changes to the Floodway SCA provisions is to make these requirements more clear and precise.

As currently written, the clause effectively directs the City to consult with responsible agencies on the location of the Floodway SCA boundary at the time of receiving a development application. In actual fact the City would be seeking advice from the relevant agency on the effect any flood hazard would have on the proposed development as well as the effect of the development on the floodway (rather than the location of the Floodway SCA boundary itself). Officers therefore recommend that the words “the delineation of flood ways and flood prone land” is replaced with the words “flood hazard”.

It is also important to note here that concern for flooding hazards would not be disregarded just because a development might be located outside the Floodway Area. For example, if an application is received because the development is located within a Wetland Area (and outside the Floodway Area) and is therefore referred to Government agencies, any advice that may be provided by those agencies in relation to a flood hazard would be duly considered.

When incorporating both the recommended modifications relevant to clause 5.11.4 set out above, the clause would appear as follows:

5.11.4 For the purposes of clause 5.11.3, the local government shall consult with, and take into consideration, the advice of the responsible Government agency(s) in relation to flood hazard ~~the delineation of flood ways and flood prone land~~, the effect of the development on a floodway, and any other measures to offset the effects of flooding.

These modifications have been set out within the recommended Schedule of Modifications at Attachment B.

2. Structure Plans in the ‘Rural Residential’, ‘Rural Landscape’, ‘Conservation’ and ‘Bushland Protection’ zones

The Deemed Provisions at clause 15 of Part 4 of the Regulations states when a Structure Plan may be prepared, including where an area:

- is zoned as an being suitable for urban or industrial development (cl. 15(a)(i));
- is otherwise identified as requiring a Structure Plan, by either the Scheme (cl. 15(a)(ii)) or a State Planning Policy (cl. 15(b)); or
- is considered by the WAPC as requiring a Structure Plan in the interests of orderly and proper planning (cl. 15(c)).

Currently, however, there is no explicit ‘head of power’, in the Scheme or the Regulations, for the requirement of a Structure Plan to guide subdivision within the ‘Rural Residential’, ‘Rural Landscape’, ‘Conservation’ and ‘Bushland Protection’ zones.

Rural Residential zone

Within ‘Rural Residential’ zoned land, the removal of the explicit requirement for a Structure Plan to guide subdivision was due to an oversight introduced as part of Amendment No. 25 (incorporating the Deemed Provisions into the Scheme), when that empowerment clause was inadvertently removed.

When an enquiry was recently received over specific ‘Rural Residential’ zoned land, the DPLH was requested by City Officers to advise if it might be willing to support the requirement of a Structure Plan over these lots pursuant to clause 15(c) of the Deemed Provisions. This is a ‘stop-gap solution’ of sorts but is a time-consuming and cumbersome process to undertake every time a proposal is submitted for ‘Rural Residential’ zoned land, and the DPLH (on behalf of the WAPC) has advised the City that it does not wish to have to entertain such requests for ‘every proposal’; although, to date, the WAPC has been very accommodating in working to rectify the current Scheme anomaly.

Accordingly, the City has been asked by the DPLH to re-introduce the appropriate clause into the Scheme at ‘...the very earliest opportunity’. This is proposed through Amendment 46, by inserting a new sub-clause within clause 4.38 “Special Provisions relating to the Rural Residential Zone”.

Rural Landscape, Conservation and Bushland Protection zones

These zones originated in District Town Planning Scheme No. 20, which was gazetted in 1999. In the past, it was common for the rezoning of a property to one of these zones to be accompanied by a Structure Plan (previously referred to as a ‘Development Guide Plan’ or ‘Subdivision Guide Plan’, prior to the current Regulations coming into operation).

Whilst the majority of properties within these zones already have a Structure Plan in place, the Deemed Provisions, at Schedule 2 of the Regulations, provide an effective 'end date' to Structure Plans, being 10 years from the date of approval. For Structure Plans that pre-date the Regulations the duration for approval is to be 10 years from the 'commencement day' of the Regulations, being 19 October 2015. This would mean that the approval for a number of Structure Plans associated with these zones will lapse on 19 October 2025.

There has always been an expectation that a Structure Plan be submitted and approved prior to subdivision of lots within these particular zones, but, as with the 'Rural Residential' zone, there is currently no clear requirement in the Scheme for this to occur. Given that many Structure Plans are due to expire in October 2025, it is considered critical that this requirement be properly in place. Amendment No. 46 therefore proposes to introduce this requirement in these zones, provided at section 1(b) of the Officer Recommendation.

Statutory Environment

The key elements of the statutory environment in relation to Amendment 46 are set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Scheme Amendment has been prepared having regard to the Act and the Regulations (and the Model Provisions and Deemed Provisions contained therein).

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three different levels of amendments – 'basic', 'standard' and 'complex'. The resolution of the local government is required to specify the level of the amendment and provide a brief explanation justifying this specification.

Amendment 46 is considered to be a 'standard' amendment, given it is consistent with the identified zone objectives provided for within the Scheme, and with the outcomes and recommendations endorsed in the Local Planning Strategy (2019), and will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

Relevant Plans and Policies

The Officer Recommendation aligns with endorsed outcomes and recommendations in the City of Busselton *Local Planning Strategy, 2019* (LPS).

The LPS sets the long-term strategic planning direction for the District of the City of Busselton and provides the strategic rationale for decisions relating to the progressive review, update and amendment of the Scheme. The LPS was adopted for final approval by the Council in September 2016 and was endorsed by the WAPC on 10 December 2019, subject to certain agreed modifications prior to endorsement by the DPLH. The DPLH formally endorsed the LPS on 13 March 2020.

'Theme 1' of the LPS, 'Settlement and community', identifies the following relevant strategies:

- | | |
|---------------|---|
| Strategy (f): | <i>"Support and pro-actively plan for urban consolidation and redevelopment... Planning for consolidation should have regard to Special Character Areas, amenity, streetscape and Western Ringtail Possum habitat."</i> |
| Strategy (r): | <i>"Do not support the following –</i> <ul style="list-style-type: none"><i>i. Unplanned new settlements or urban growth areas, including through creation of new settlements not identified in the established settlement framework or new urban growth areas not identified in the urban growth area framework;</i> |

- ii. *The rezoning of any further land for rural-residential development;*
- iii. *Planning proposals that would significantly compromise the capacity of urban growth areas to accommodate planned growth; and*
- iv. *Any proposals inconsistent with any State Planning Policy, including the Leeuwin Naturaliste Ridge State Planning Policy, and the Leeuwin Naturaliste Sub-Regional Strategy."*

'Theme 3' of the LPS, 'Transport and infrastructure', identifies the following relevant strategy:

Strategy (h): *"Support the progressive upgrading of wastewater treatment facilities, delivery of infill sewer, initiatives for wastewater recycling and regulating land-use to minimise the risk of future land-use conflict around facilities."*

'Theme 4' of the LPS, 'Environment, landscape and heritage', identifies the following relevant objectives and strategies:

Objective (a): *"Protect and enhance the natural environment and biodiversity of the District."*

Objective (b): *"Manage environmental risks such as flooding, bush fire and coastal erosion."*

Objective (c): *"Preserve and enhance the natural, rural and urban landscapes of the District."*

Strategy (a): *"Protect and enhance the habitat of native fauna, native vegetation, waterways and wetlands as part of the planning and development of the District."*

Strategy (b): *"Seek to identify and secure ecological corridors as part of considering structure planning and rezoning proposals."*

Strategy (g): *"Ensure that new and existing urban areas and other development infrastructure are adequately protected from inland and coastal flooding risks."*

Strategy (h): *"Ensure that management of bush fire risk is a central consideration in planning and development decisions and that it is undertaken at the same time as development of any landscape or vegetation management planning."*

Strategy (i): *"Maintain the physical separateness and unique identities of all settlements, and in particular do not allow intensification of development in the Siesta Park/Marybrook area by maintaining the broadacre character, wetland ecology, rural landscape and cultural values of the 'Wetland Amenity Area' as identified in the Leeuwin-Naturaliste Ridge State Planning Policy and other areas, as identified in this strategy."*

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

The Amendment was advertised for 42 days, ending 26 August 2020. Eight government agency submissions were received, and no public submissions. A Summary of Submissions, along with Officer comments, is provided at Attachment A.

The most substantive matters were raised by DWER, in relation to the wording of clause 5.11 (Floodway Area), and by DBCA, in relation to the wording of subclause 5.5.1 (Wetland Area). These matters have already been addressed within the 'Officer Comment' section, above.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

The implementation of the Officer Recommendation will involve adopting the Amendment for final approval and referral to the Western Australian Planning Commission and Minister for Planning for final approval. No risks of a medium or greater level have been identified.

Options

As an alternative to the Officer Recommendation, the Council could:

1. Not adopt the Amendment for final approval (and provide reasons for such a decision). It should be noted that, under the relevant legislation, there is no right of appeal against a Council decision not to adopt an amendment for final approval.
2. Seek further information before making a final determination.

CONCLUSION

As a result of the assessment detailed above, Officers are of the view that the proposal is generally consistent with the aims and objectives of the State and local planning policy framework. It is recommended that the Council provides a recommendation to the Western Australian Planning Commission to endorse the final approval of Amendment 46, subject to the modifications set out at Attachment B.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The implementation of the Officer Recommendation will involve the referral of Amendment 46 to the Western Australian Planning Commission for final approval and this will occur within one month of the resolution.

SUMMARY OF SUBMISSIONS

PROPOSAL: Amendment No. 46 - Head of Power for Development Applications and Structure Plans (AMD21/0046)

SUBMISSIONS CLOSE: 26th August 2020

No	NAME & ADDRESS	NATURE OF SUBMISSION	OFFICER COMMENT	OFFICER RECOMMENDATION
Agency Submissions				
1.	Department of Mines, Industry Regulation and Safety (Resource and Environmental Regulation)	The Department of Mines, Industry Regulation and Safety (DMIRS) has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.	Noted.	That the submission be noted.
2.	Main Roads WA (Metropolitan and Southern Regions / South West)	Main Roads WA has no objection to this scheme amendment.	Noted.	That the submission be noted.
3.	Water Corporation (Development Services)	Generally supports Amendment	Noted.	That the submission be noted.
4.	Department of Primary Industries and Regional Development (Agricultural Resource Management and Assessment)	No objection.	Noted.	That the submission be noted.
5.	Department of Education (Asset Planning and Services)	No objection. The Department would welcome the opportunity to be notified on future structure plans within the 'Rural Residential', 'Rural Landscape', 'Conservation' and 'Bushland Protection' zones which would result in additional residential development. This would ensure that the Department can accurately project for the future educational needs of the area. The Department would also welcome the opportunity to provide comment on any development applications within the Special Control Areas identified that are located adjacent to, or within close proximity of, a public school site to ensure that the amenity and safety of students will not be compromised.	Noted.	That the submission be noted.

SUMMARY OF SUBMISSIONS

PROPOSAL: Amendment No. 46 - Head of Power for Development Applications and Structure Plans (AMD21/0046)

SUBMISSIONS CLOSE: 26th August 2020

No	NAME & ADDRESS	NATURE OF SUBMISSION	OFFICER COMMENT	OFFICER RECOMMENDATION
6.	Department of Planning Lands & Heritage (Heritage)	No Objection	Noted.	That the submission be noted.
7.	Department of Water & Environmental Regulation (Planning Advice, South West Region)	<p>1. The Department supports the provisions, whereby any development within these Special Control Areas (SCA) will require the prior development approval of the City.</p> <p>Recommended text changes to clause 5.11 'Floodway Area':</p> <p>2. Use of the term 'floodway' is acceptable but may give the impression that land outside the floodway is not 'flood prone' and need not be considered in terms of flood risk. Add 'FLOOD PRONE LAND' to the title of clause 5.11.</p> <p>3. At subclause 5.11.3, rather than the proposed wording "the local government is to carry out an assessment", replace with "it must be demonstrated to the satisfaction of the local government". Given the resources required to prepare flood reports, the proponent should be required to undertake the assessment.</p> <p>4. The Department is of the view that 5.11.3 (b and c), as well as 5.11.4, are relevant to proposals on flood prone land outside of the floodway.</p>	<p>1. Noted.</p> <p>2. Proposed clause 5.11.1 will restrict the application of this clause to within the 'Floodway' Special Control Area. To include the term 'Flood Prone Land' into the title of the clause, would require the previous clause 5.11.1(b) to be included, i.e. <i>"any other land which, in the opinion of the local government, may be subject to flooding"</i>. The purpose of this component of Amendment 46 is to reduce the oblique references in the Scheme as to where a development approval is required.</p> <p>3. Placing the onus on the landowner to demonstrate the impact of a proposed development on a floodway will be given due consideration in the upcoming Scheme review.</p> <p>4. It is considered appropriate to conduct a broad scale review of flood prone land to determine areas at risk and these could then be delineated within the SCA. This work is intended to be</p>	<p>That the submission be noted and taken into consideration as part of the Scheme Review process.</p> <p>That modifications be made to the proposed new clause to address a drafting error and delete an unnecessary clause, viz:</p> <p>a) At proposed clause 5.11.4, replace reference to "clause 5.11.2" with "clause 5.11.3"; and</p> <p>b) Proposed clause 5.11.5 (definition of "habitable building") be deleted.</p>

SUMMARY OF SUBMISSIONS

PROPOSAL: Amendment No. 46 - Head of Power for Development Applications and Structure Plans (AMD21/0046)

SUBMISSIONS CLOSE: 26th August 2020

No	NAME & ADDRESS	NATURE OF SUBMISSION	OFFICER COMMENT	OFFICER RECOMMENDATION
		<p>5. With respect to subclause 5.11.4, minor modification to the wording of this clause is proposed and including the addition of the words “and manage the risk to people and property” at the end of the sub-clause. The Department provides advice and recommends guidelines for development on floodplains with the object of minimising flood risk and damage, and human safety. Our guiding principles for floodplain management are to ensure that:</p> <ul style="list-style-type: none"> Proposed development has adequate flood protection from a 1 in 100 Annual Exceedance Probability (1% AEP) flood. Proposed development does not detrimentally impact on the existing flooding regime of the general area. <p>6. Subclause 5.11.5 is no longer required (definition of “habitable building”) as reference to this term is proposed to be removed.</p> <p>7. Further suggestion is made that the City could incorporate a minimum finished floor level requirement within the Scheme. The Department considers acceptable proposed development (i.e. filling, building, etc.) that is located outside of the floodway with respect to</p>	<p>carried out as part of the Scheme Review process.</p> <p>5. Whilst officers have no objection to the proposed additional wording by DWER, it is recommended that a broad review of the Floodway Special Control Area be undertaken as part of the Scheme Review process, including assessing and updating where required the relevant mapped areas and the wording of the clause. City officers intend to work closely with DWER as part of this process.</p> <p>6. Correct, this clause should be removed as reference to “habitable building” was located in the clause in relation to ‘flood prone land’, which is proposed to be removed. Of further note, “habitable building” is defined by the Deemed Provisions for the purposes of Part 10A “Bushfire risk management”.</p> <p>7. Officers agree that there is merit to the City providing reference to a required minimum finished floor level within the Scheme, and this will be given due consideration through both the current CHRMAP (flooding and inundation) and Scheme Review process, both of which will be subject to formal advertising.</p>	

SUMMARY OF SUBMISSIONS

PROPOSAL: Amendment No. 46 - Head of Power for Development Applications and Structure Plans (AMD21/0046)

SUBMISSIONS CLOSE: 26th August 2020

No	NAME & ADDRESS	NATURE OF SUBMISSION	OFFICER COMMENT	OFFICER RECOMMENDATION
		<p>major flooding. However, a minimum habitable floor level is recommended to ensure adequate flood protection from 1 in 100 (1%) AEP flooding in the future.</p> <p>Subject to due regard to the above comments by the City, the Department has no objection to Amendment No. 46.</p>		
8.	Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Service, South West Region)	<p>DBCA recommends clause 5.5.1 be modified to read:</p> <p><i>"Development within the Wetland Area requires the prior development approval of the local government. <u>The development shall, wherever possible, be carried out on that part of the land which is not land identified within a Wetland Area.</u>"</i></p>	During drafting of the proposed Amendment, City officers considered formulating the proposed text in a similar way. However, it was considered that this would be unnecessary as development within any identified Wetland area would not be permitted in the first instance. Once the development is duly located outside the Wetland Area, the clause wouldn't meaningfully apply in any case.	That the submission be noted, but not supported as considered unnecessary.
Public Submissions				
	Nil.			

SCHEDULE OF MODIFICATIONS

AMD21/0046: Amendment No. 46 – Head of Power for Development Applications and Structure Plans

No.	Proposed Modification	Reason
1.	Resolution 1(a)(vii) be modified such that at proposed clause 5.11.4, reference to “clause 5.11.2” is replaced with “clause 5.11.3”.	To correct a drafting error.
2.	Resolution 1(a)(vii) be modified such that at proposed clause 5.11.4, the words “the delineation of flood ways and flood prone land” is replaced with the words “flood hazard”.	To improve the wording of the clause, clearly setting out the advice that would be sought from Government agencies in the event that a development application is received within the Floodway Special Control Area.
3.	Resolution 1(a)(vii) be modified such that proposed clause 5.11.5 is deleted.	To correct a drafting error, whereby the definition of the term “habitable building” is no longer considered necessary.

13.2 AMENDMENT 43 TO LOCAL PLANNING SCHEME 21 PART OF LOT 22 BUSSELL HIGHWAY, YALYALUP - CONSIDERATION FOR FINAL APPROVAL

STRATEGIC GOAL	2. PLACE AND SPACES Vibrant, attractive, affordable
STRATEGIC OBJECTIVE	2.1 Planning strategies that foster the development of healthy neighbourhoods that meet our needs as we grow.
SUBJECT INDEX	Town Planning Schemes and Amendments
BUSINESS UNIT	Strategic Planning
REPORTING OFFICER	Principal Strategic Planner - Louise Koroveshi
AUTHORISING OFFICER	Director, Planning and Development Services - Paul Needham
NATURE OF DECISION	Legislative: to adopt legislative documents e.g. local laws, local planning schemes, local planning policies
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Draft Provenge Structure Plan   Attachment B Location Plan   Attachment C Existing and Proposed Zoning   Attachment D Busselton Margaret River Airport Noise Modelling Technical Report 2019   Attachment E N65 Contours 2038/39   Attachment F N75 Contours 2038/39   Attachment G DWER Environmental Noise Branch review of noise modelling reports   Attachment H Local Planning Strategy map   Attachment I Schedule of Submissions  

OFFICER RECOMMENDATION

That the Council:

1. In pursuance of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts Amendment 43 to Local Planning Scheme 21 for final approval for the purposes of:
 - a) Rezoning part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)'.
 - b) Rezoning part of Lot 76 Neville Hyder Drive, Yalyalup from 'Special Use 15 (Road Purposes)' to 'Special Use 27 (Yalyalup Development)'.
 - c) Deleting Special Provision Area 10.
 - d) Amending Schedule 3 – 'Special Provision Areas' by including, under the 'Particulars of Land' column of 'Special Provision Area 23', the following text: "*part of Lot 22 Bussell Highway and part of Lot 76 Neville Hyder Drive, Yalyalup*" and deleting 'Special Provision Area 10'.
 - e) Amending the boundary of Special Provision Area 23 to include part of Lot 22 Bussell Highway and part of Lot 76 Neville Hyder Drive, Yalyalup.
 - f) Amending the Scheme Map accordingly.
2. Advise the Western Australian Planning Commission that Amendment 43 is considered to be a 'standard' amendment pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, as it:
 - a) is consistent with the *Local Planning Strategy 2019*;
 - b) would have minimal impact on land in the Scheme area that is not the subject of the Amendment; and

- c) would not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
- 3. Pursuant to r.53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, endorses the Schedule of Submissions at Attachment I, which has been prepared in response to the public consultation process undertaken in relation to Amendment 43.
- 4. Upon preparation of the necessary documentation, refers the adopted Amendment 43 to the Western Australian Planning Commission for consideration and determination in accordance with the *Planning and Development Act 2005*.
- 5. Pursuant to r.56 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, should directions be given that modifications to Amendment 43 are required, direct these modifications to be undertaken accordingly, on behalf of the Council, unless they are considered by Officers likely to significantly affect the purpose and intent of the Amendment, in which case the matter shall be formally referred back to the Council for assessment and determination.

EXECUTIVE SUMMARY

The Council is requested to consider adopting Amendment 43 to Local Planning Scheme 21 (LPS21) for final approval. The Amendment proposes to rezone part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)' and include the land within 'Special Provision Area 23'. The Amendment would facilitate the future subdivision and development of the land for residential purposes as part of the ongoing development of the Provence Estate.

It is recommended that Amendment 43 to LPS21 be adopted for final approval and referred to the Western Australian Planning Commission (WAPC) and Minister for Planning for consideration for final approval.

BACKGROUND

The Amendment 43 land is subject to the draft Provence Structure Plan (adopted for final approval under Delegated Authority on 29 April 2019) and pending endorsement by the WAPC (Attachment A). The subject land was included in the structure planning analysis and design process to ensure a seamless and cohesive design with the balance of the landholdings within Provence. The subject land is identified on the draft Structure Plan as requiring rezoning via a separate Scheme amendment to facilitate residential development.

The draft Structure Plan was supported by a suite of technical assessments that addressed the following matters: environment; local water management; bushfire risk management; retail demand; transport and traffic; landscape; noise impact (road and aircraft) and servicing. A new Bushfire Management Plan and an updated Environmental Assessment Report have been submitted in support of Amendment 43.

Recent aircraft noise modelling commissioned by the City supersedes the aircraft noise assessment report prepared for the draft Structure Plan. The updated assessment modelled the forecast changes in usage and aircraft type assumptions set out in the business case for the redevelopment and upgrading of the Busselton Margaret River Airport, as required by the *Busselton Margaret River Airport Noise Management Plan*. The updated modelling is relevant to the assessment of Amendment 43 in determining the potential for impact from aircraft noise.

The Proposal

The subject land is approximately 40 hectares in area and is located 5km south east of the Busselton City Centre (Attachment B). The majority of the subject land is cleared and undeveloped.

Amendment 43 proposes to:

- i. Rezone part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)'.
- ii. Rezone part of Lot 76 Neville Hyder Drive, Yalyalup from 'Special Use 15 (Road Purposes)' to 'Special Use 27 (Yalyalup Development)'.
- iii. Delete Special Provision Area 10.
- iv. Amend Schedule 3 – 'Special Provision Areas' by including the subject land in Special Provision Area 23.

Existing and proposed zoning maps are provide at Attachment C. The following technical assessments have informed Amendment 43.

Bushfire Management Plan

Parts of the subject land are designated 'bushfire prone' on the State Map of Bushfire Prone Areas. In response, a Bushfire Management Plan (BMP) has been prepared for the proposal by a suitably qualified fire consultant in accordance with the WAPC *State Planning Policy 3.7 – Planning in Bushfire Prone Areas 2015/Guidelines for Planning in Bushfire Prone Areas 2017*. An assessment of the composition of the vegetation and the slope of the land under that vegetation was conducted for a minimum 150m from the edge of the Amendment area. The assessment determined the effective slope as 'Upslope/Flat' with vegetation classified as 'Class A – Forest', 'Class B – Woodland' and 'Class G – Grassland' and a resultant bushfire attack level (BAL) of 29 or lower for the majority of the site.

The BAL assessment determined that classified vegetation to the west of the subject land (within the current undeveloped Provence landholdings) would result in a minor encroachment of BAL-40/BAL-FZ along the boundary of some of the future residential cells. The BMP states that the progressive development of the adjacent Provence land and implementation of the BMP for that land would result in a reduced and compliant BAL-29 rating or lower for the subject land.

Environmental Assessment Report

The environmental assessment covers the following aspects of the subject land:

- *Flora and vegetation survey* – no Threatened or Priority species/communities were recorded within the Structure Plan area. The condition of remnant vegetation was assessed as 'Completely Degraded', 'Degraded' and 'Degraded-Good'. Areas of remnant vegetation, comprising Blackbutt/Flooded Gum/Peppermint woodland, in the northern portion of the subject land, will be retained in public open space. The subject land does not contain habitat suitable for the Western Ringtail Possum.
- *Fauna survey* – no evidence (dreys, scats) or sightings of Western Ringtail Possum were recorded. No black cockatoo species were seen or heard during the surveys and no signs of feeding or feathers were recorded. Better quality habitat exists in the Tuart Forest National Park (2 km north-east) and other state forests nearby (10 km south). Since the broader area contains a large amount of potential habitat, the assessment concluded it is unlikely that black cockatoos are reliant on remnant vegetation on the subject land.

Busselton Margaret River Airport Noise Modelling Technical Report (2019)

A noise modelling technical assessment has been completed for the Busselton Margaret River Airport by consultants To70 Aviation (Attachment D). This modelling updates previous noise assessments to align with changes in forecast usage and aircraft type assumptions set out in the business case for the redevelopment and upgrading of the Airport and as required by the *Busselton Margaret River Airport Noise Management Plan* and State environmental approvals.

An Australian Noise Exposure Forecast (ANEF) system is the aircraft noise exposure index currently adopted in Australia. ANEF is a plot of estimated noise exposure based on a forecast of aircraft movements and fleet mix for a designated time in the future. The Australian Noise Exposure Concept (ANEC) is an illustration of the aircraft noise exposure at a site using data that may bear no relationship to actual or future situations. An appropriate ANEC scenario is adopted as an ANEF for an airport (e.g. ANEC 20 contour is a spatial illustration of ANEF 20). To complement the ANEF maps, the modelling uses Noise-Above contour (N contour) charts to show the number to aircraft noise events per day exceeding specific noise levels.

The noise modelling has generated the following contours:

- ANEC for 2038/39
- N-Contours for 2018/19, 2022/23, 2028/29 and 2038/39

The technical assessment includes the following observations:

- The ANEC 20 contour does not impact upon the eastern extension of Provence (Amendment 43 land).
- The size (spatial extent) of the ANEC contours has reduced by around 40%.
- The size of the N-contours has also reduced, highlighted by the loss of the 20 event contour and the shortening of the 5 event contour (due to the reduction in forecast helicopter and single piston aircraft movements).
- N65 and N75 event noise contours do not impact on the eastern extension of Provence (Amendment 43 land).

The spatial extent of the forecast N65 contours and N75 event contours for 2038/39 relative to the Provence Structure Plan area are provided at Attachments E and F respectively.

OFFICER COMMENT

Amendment 43 would facilitate the future subdivision and development of part of Lot 22 Bussell Highway, Yalyalup as part of the ongoing development of the Provence Estate.

A fundamental consideration for the proposal relates to the potential for conflict between the operations of the Busselton Margaret River Airport and residential development. Recent modelling commissioned by the City has updated previous noise assessments to align with changes in forecast usage and aircraft type assumptions set out in the business case for the redevelopment and upgrading of the Airport and as required by the *Busselton Margaret River Airport Noise Management Plan*.

This modelling clearly indicates that development should not be impacted by noise above the thresholds established by the approved Noise Management Plan for the Airport. As such, there is no need for any special controls or similar for future development within Provence, including the eastern extension that would be enabled by Amendment 43, to safeguard future residents from excessive noise intrusion, as well as protect all airport operations.

The Environmental Noise Branch of the Department of Water and Environmental Regulation (DWER) reviewed and provided advice on the noise assessment reports prepared for the draft Provence Structure Plan and the technical report on updated noise modelling for the Busselton Margaret River Airport as required by the *Busselton Margaret River Airport Noise Management Plan*. The DWER submission is provided in full at Attachment G.

Of particular relevance to the consideration of Amendment 43 is the assessment of the updated (To70 Aviation 2019) aircraft noise modelling report. The DWER review notes that the updated 2038/39 ANEC 20 contour is significantly reduced with the N65/5 contour lying outside of the Amendment 43 land (the latter being a more acceptable and stringent modelling metric).

DWER does not recommend the imposition of conditions for aircraft noise on the amendment area assuming that the operation of the Busselton Margaret River Airport will follow the operational assumptions on which the latest modelling is based.

Notwithstanding this, a condition requiring a notification to be placed on certificates of title advising prospective purchasers of aircraft noise has previously been imposed as a condition of subdivision approvals by the WAPC and the City is likely to continue to recommend the imposition of this condition to the WAPC.

Statutory Environment

The key elements of the statutory environment in relation to Amendment 43 are set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*. Each is discussed under appropriate subheadings.

Planning and Development Act 2005

The *Planning and Development Act 2005* outlines the relevant considerations when preparing and amending local planning schemes. The relevant provisions of the Act have been taken into account in preparing and processing this Amendment.

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015*, which came into operational effect on 19 October 2015, identifies three different levels of amendments – basic, standard and complex. The resolution of the local government is to specify the level of the amendment and provide an explanation justifying this choice. This Amendment is considered to be a ‘standard’ amendment.

Relevant Plans and Policies

The key policy implications with respect to the proposal are set out in the following documents:

- *State Planning Policy 3 - Urban Growth and Settlement (2006)*
- *State Planning Policy 3.7 – Planning in Bushfire Prone Areas (2015)/Guidelines for Planning in Bushfire Prone Areas (2017).*
- *Local Planning Strategy (2019)*
- *Local Tourism Planning Strategy (2011)*
- *Draft Provence Structure Plan (2019)*
- *EPA Guidance Statement No.33: Part C - Aircraft Noise*
- *Busselton Margaret River Airport Noise Management Plan (2019)*

Each is discussed below under appropriate subheadings.

State Planning Policy 3 - Urban Growth and Settlement (2006)

SPP 3 sets out the principles and considerations which apply to planning for urban growth and settlement in Western Australia. The overall aim of the policy is to facilitate sustainable patterns of urban growth and settlement and effective protection of the environment. The policy cites five objectives to achieve this outcome. The following objectives of the policy are relevant to the consideration of Amendment 43:

- *To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space.*
- *To promote the development of a sustainable and liveable neighbourhood form which reduces energy, water and travel demands whilst ensuring safe and convenient access to employment and services by all modes, provides choice and affordability of housing and creates an identifiable sense of place for each community.*

State Planning Policy 3.7 - Planning in Bushfire Prone Areas (2015)/Guidelines for Planning in Bushfire Prone Areas (2017)

SPP 3.7 directs how strategic planning proposals should address bushfire risk management in Western Australia. It applies to all land which has been designated as being bushfire prone on the State Map of Bushfire Prone Areas. The accompanying *Guidelines for Planning in Bushfire Prone Areas* provide supporting information to assist in the interpretation of the objectives and policy measures outlined in SPP 3.7, providing advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a designated bushfire prone area.

The four elements of the Guidelines are:

- Element 1: Location – to ensure that the subdivision, development or land use is located in areas with the least possible risk from bushfire, to help minimise risk to people, property and infrastructure.
- Element 2: Siting and Design of Development – to ensure that the siting of development minimises the level of bushfire impact.
- Element 3: Vehicle Access – to ensure that residents and the community, as well as emergency services, have safe access and egress from both the subdivision and individual houses/development.
- Element 4: Water – ensures adequate water is available to defend against a bushfire.

Local Planning Strategy (2019)

The *Local Planning Strategy* (LPS) sets the long term broad planning direction for the whole of the District of the City of Busselton and provides the strategic rationale for decisions related to the progressive review and amendment of the Scheme. The LPS also sets out four ‘frameworks’ relating to: settlement; urban growth areas; activity centres; and industrial/service commercial growth areas.

Of relevance to Amendment 43, the LPS identifies ‘Yalyalup East’ as a ‘medium-term urban growth area’ under the Urban Growth Area Framework (reference number 10 on the LPS map provided at Attachment H). The reasons for this, as set out in Part B of the LPS, are:

- Currently zoned ‘Tourism’ but not required for that purpose as per the recommendation of the City’s *Local Tourism Planning Strategy*.
- Forms a logical extension to the ‘Yalyalup (2) current urban growth area’.

The LPS identifies issues to be considered in rezoning the subject land as: visual management; airport noise; and the design of the future planned Busselton Outer Bypass. Matters relating to visual management and the Busselton Outer Bypass are addressed by the draft Provenge Structure Plan. Airport noise is discussed in subsequent sections below.

Local Tourism Planning Strategy (2011)

The *Local Tourism Planning Strategy* (LTPS) has a specific land use focus to identify locations and sites that are important for tourism industry growth within the City. The strategy also provides guidance for decision-making on tourism proposals, including consideration of change of land use from tourism to an alternative land use.

In relation to the subject land, the strategic direction set by the LTPS provides for consideration of rezoning to accommodate residential development including, potentially, park home park development.

Draft Provenge Structure Plan (2019)

The draft Provenge Structure Plan demonstrates how the subject land would be developed and provides guidance for matters such as: allocation of land uses; residential densities; road networks; public open space; and provision of community facilities. The Structure Plan identifies the future use of the Amendment area as residential (density coding R25 – R40) and public open space.

EPA Guidance Statement 33 – Aircraft Noise

Guidance Statement 33 Part C 4.3.8 outlines the advice of the EPA in considering the potential impacts of noise generated by aircraft operations to assist land use planning. The Guidance Statement notes that while ANEFs are useful tools around major city airports, they have limited application for regional and special purpose airports and helipads. For these types of airports, the particular air traffic characteristics should be taken into account to assist in determining acceptable separation distances between noise-sensitive premises and the airport.

It is the expectation of the EPA that for proposals for new and upgraded regional airports, the proponent submits a detailed assessment of the predicted noise impacts of all likely aircraft operations, together with a comprehensive draft Noise Management Plan addressing the proposed management of the noise emissions and the related land use planning policy.

Busselton Margaret River Airport Noise Management Plan (2019)

The *Busselton Margaret River Airport Noise Management Plan* (NMP) provides a comprehensive plan for the effective management of noise generated by aircraft using the airport in order to protect the amenity of community members potentially affected by aircraft and aircraft noise.

The NMP provides for the implementation of a range of strategies for managing noise generated by users of the airport, with the main objective to provide a balance of airport development and amenity protection for potentially affected residents. These strategies include, amongst other things, operational hours restrictions; regulatory measures for flight training; noise assessment and monitoring; and land use planning.

The NMP utilises a combination of ANEF contours and Noise-Above contours (N contours) for noise modelling. ANEF contours have inherent limitations for use by regional airports because they represent an average of operations over a year, but not peak time operations and resulting effects. N contours are used as supplementary measurements to the ANEF contours to guide land use planning and provide guidance on the number of aircraft noise events that exceed a given decibel level at certain times per day e.g. 65dB(A) is expressed as N65.

The NMP sets out outdoor noise criteria as follows:

- 85dB(A); or
- 80dB(A) for >6 events per day; or
- 75dB(A) for >12 events per day.

The NMP indicates that the noise modelling is based on ANEF and N65, N70 and N75 contours and would provide the direction for future land use planning, especially relating to noise sensitive land uses such as residential development, as the Airport develops.

The NMP states that where any significant proposal is to be considered which may result in a significant increase in traffic or change in the types of aircraft utilising the airport, the noise modelling and resultant contours would require updating.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

The Amendment was advertised for 42 days ending 19 August 2020 and ten submissions were received. A Schedule of Submissions is provided at Attachment I.

The Department of Fire and Emergency Services recommended support for the Bushfire Management Plan subject to modifications (as set out in the Schedule of Submissions). A revised Bushfire Management Plan has been submitted and has addressed the matters raised.

The Environmental Noise Branch of the Department of Water and Environmental Regulation reviewed and provided advice on the technical report (road and aircraft noise) for the draft Provenge Structure Plan and the updated aircraft noise modelling report for the Busselton Margaret River Airport. This is discussed in the Officer Comment section of this report and addressed in the Schedule of Submissions.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks or a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation, the Council could:

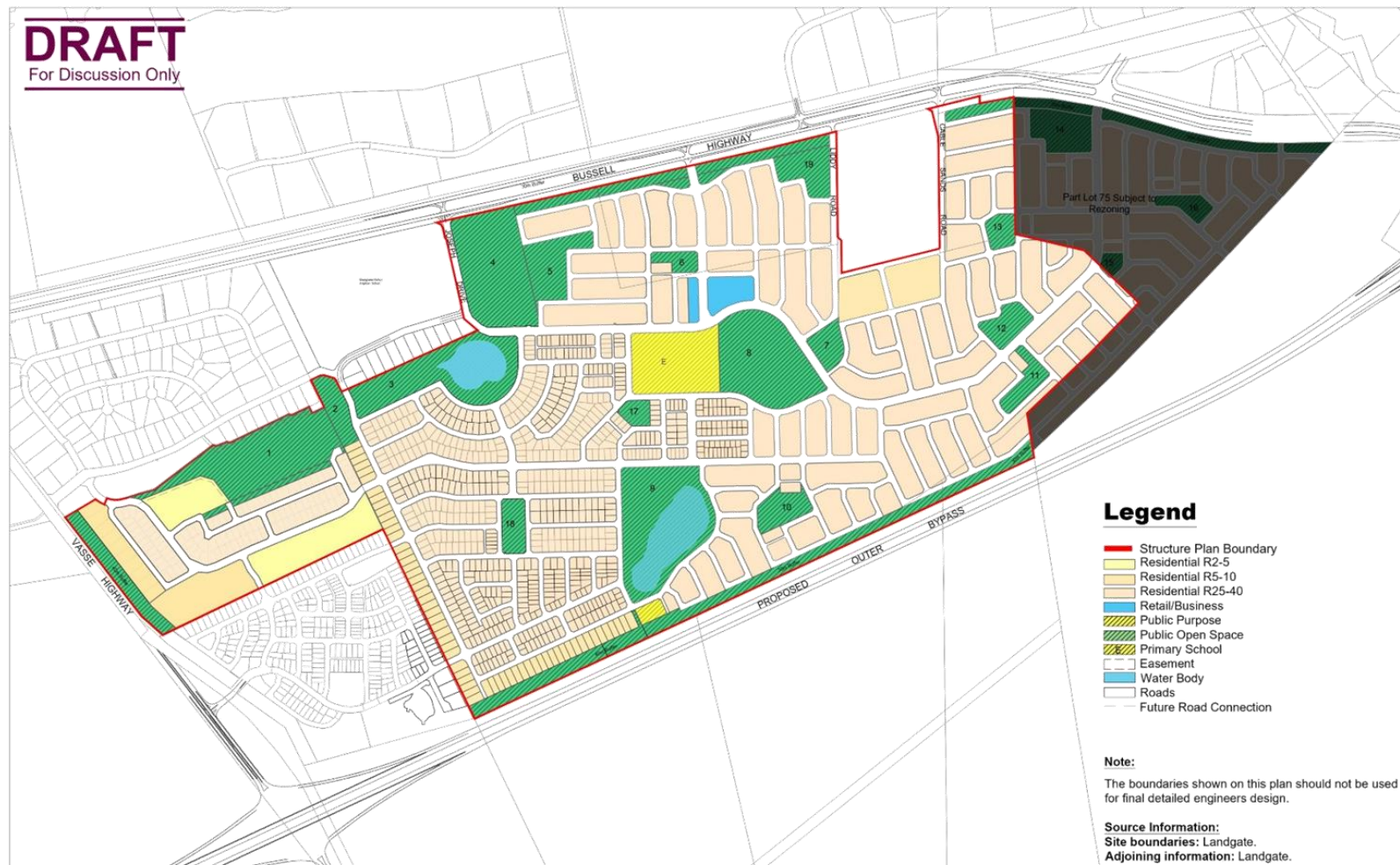
1. Resolve not to adopt the Amendment for final approval (and provide a reason for such a decision); or
2. Seek further information before making a decision.

CONCLUSION

The information contained within this report confirms that the Amendment as proposed would represent an appropriate outcome consistent with the orderly and proper planning of the City of Busselton and as such, it is recommended that Amendment 43 be adopted for final approval.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The implementation of the Officer Recommendation will involve the provision of the Amendment documentation to the Western Australian Planning Commission and this will occur within one month of the resolution.





Legend

- Public Purposes
- Recreation
- Rural
- Rural Residential
- SU Special Use
- SP Special Provision Area
- Tourism



EXISTING ZONING

Legend

- SU27 Special Use (Yalyalup Development)
- SP23 Special Provision Area



PROPOSED ZONING

Note:

The boundaries shown on this plan should not be used for final detailed engineers design.

Source Information:

Site boundaries: Landgate.

Adjoining information: Landgate.

PLAN REF: 130316-2-004A
DATE: 17 SEPTEMBER 2019
CLIENT: SATTERLEY
DRAWN BY: JLS
CHECKED BY: LC

0 100 200 300 400 500 1:10,000 @ A3

PROVENCE EXISTING AND PROPOSED ZONING

URBAN DESIGN
Level 4 HQ South
520 Wickham Street
PO Box 1559
Fortitude Valley QLD 4006
T +61 7 3538 5600
W rpgroup.com



© COPYRIGHT PROTECTS THIS PLAN
Unauthorized reproduction or amendment not permitted. Please contact the author.



Noise Modelling Technical Report

Busselton Margaret River Regional Airport



Noise Modelling Technical Report

Busselton Margaret River Regional Airport

Prepared for

City of Busselton

2 Southern Drive
Busselton
Western Australia 6280

Prepared by

To70 Aviation (Australia) Pty Ltd

Suite 19, 70 Racecourse Road
North Melbourne
VIC 3051
Email: info@to70.com.au

By:

Xander Mobertz
David Nie
Leonard Agüero

North Melbourne, August 2019

August 2019

19.044.02

pag 2/22



Table of Contents

1	Introduction.....	6
1.1	Background	6
2	Inputs and Assumptions.....	7
2.1	General Settings	7
2.2	Traffic	8
2.3	Operational.....	10
3	Results.....	14
3.1	ANEC Results	14
	Observations	15
3.2	N-Contour results	16
	Observations	16
	N65 Contours: 2018/19	17
	N75 Contours: 2018/19	18
	N65 Contours: 2022/23	19
	N75 Contours: 2022/23	19
	N65 Contours: 2028/29	20
	N65 Contours: 2038/39	21
	N75 Contours: 2038/39	21
	Appendix A: Forecast	22



List of figures

Figure 1 – Terrain	7
Figure 2 - Runway 03 tracks.....	12
Figure 3 - Runway 21 tracks.....	13
Figure 4 - Helicopter tracks.....	13
Figure 5: ANEC 2038/39.....	15
Figure 6: N65 Contours: 2018/19.....	17
Figure 7: N75 Contours: 2018/19.....	18
Figure 8: N65 Contours: 2022/23.....	19
Figure 9: N75 Contours: 2022/23.....	19
Figure 10: N65 Contours: 2028/29	20
Figure 11: N75 Contours: 2028/29	20
Figure 12: N65 Contours: 2038/39	21
Figure 13: N75 Contours: 2038/39	21



List of tables

Table 1: BMRRR ARP	8
Table 2: Runway end coordinates.....	8
Table 3: Helipad coordinates	8
Table 4: Traffic forecast summary (weekly movements)	8
Table 5: RPT/Charter aircraft types.....	9
Table 6: Other aircraft types.....	9
Table 7: Helicopter types.....	10
Table 8: Stage length assumptions	10
Table 9: Track allocation (RPT and closed charter).....	10
Table 10: Track allocation (other).....	11



1 Introduction

The City of Busselton (CoB) have contracted To70 to carry out an updated noise assessment for Busselton Airport following the development of an ANEC in 2016. In particular, (CoB) wish to incorporate flight school training, new flight tracks and an updated forecast into the pre-existing noise model.

1.1 Background

The City has been awarded State and Federal funding totalling \$55.9m for the redevelopment of Busselton Airport and those works are well underway. The redevelopment is aimed at providing the necessary airport infrastructure to allow for interstate, and potentially international, air services.

To70 has previously prepared noise assessments and contours for the City in 2015 and has also provided updated versions of models to align with changes in forecast and usage characteristics. In 2019, there are several factors that could influence the contours of the existing model:

- Small / moderate increase in flight training school traffic
- Implementation of new instrument flight procedures for Code 4C aircraft
- Completion and sign-off of the Busselton Airport Noise Management Plan
- Inclusion of more night-time traffic movements
- Potential Code 4E traffic movements



2 Inputs and Assumptions

This section provides detail on the inputs and assumptions used for the noise calculations. These have been discussed and verified by CoB. Forecasts and aircraft type assumptions are based on CoB input, which are based on the State Government business case. This is to maintain consistency between the business case and environment approvals for the project, which is based on the business case. Further modelling may be completed on completion of the project and the commencement of interstate operations.

2.1 General Settings

The Federal Aviation Administration's (FAA) Integrated Noise Model (INM) version 7.0d is used for the calculation of the ANEC and other contours. INM 7.0d is the latest version of this software package.

Weather

INM requires the input of weather conditions observed at the airport. Average weather settings are derived from the Bureau of Meteorology (BoM) for May-18 to Apr-19. The annual average temperature and pressure at BMMRA weather station (station 009603) is used as input for this INM study. The weather input has remained unchanged since the previous model ensure like for like comparison.

The weather settings are as follows:

Temperature	19.0 degrees C
Pressure	763.04 mm-Hg
Relative humidity	59.7 %
Headwind	14.8 km/h (default INM value)

Terrain data has been downloaded from the NASA website. The Shuttle Radar Topography Missions digital topographic data has been converted to an INM compatible format and imported into the INM study in the World Geodetic System 1984 (WGS84) coordinates. The images below show the terrain in original and INM format.

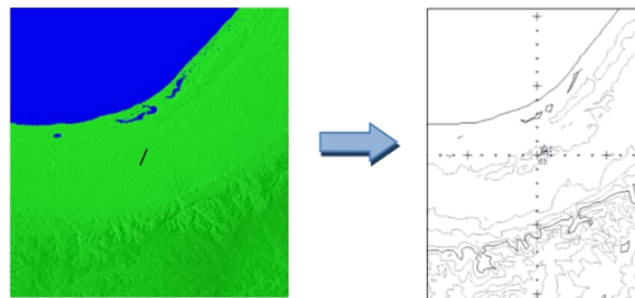


Figure 1 – Terrain



Aerodrome Reference Point

The BMRRRA Aerodrome Reference Point (ARP) is shown below.

Table 1: BMRRRA ARP

Description	Latitude	Longitude	Elevation (m)
ARP	-33.692500	115.395278	17

Runway coordinates

To70 has modelled the revised/masterplan layout (Busselton Margaret River Regional Airport Master Plan General Arrangement - 2A), which will include a 360m extension to runway end 21 and 300m extension to runway end 03 (and not the 480m extension to the south previously modelled). There are no displaced thresholds. Details of the runway are below.

Table 2: Runway end coordinates

Description	Latitude	Longitude	Length × Width (m)	Elevation (m)
Runway 03	-33.697328	115.396362	2460 × 45	17
Runway 21	-33.677320	115.407818		17

Helipad

The study uses the existing helipad location.

Table 3: Helipad coordinates

Description	Latitude	Longitude	Elevation (m)
Helipad	-33.687764	115.399560	17

2.2 Traffic

Forecast

Updated aircraft traffic forecasts for the noise modelling have been provided by CoB to To70 in the form of a spreadsheet containing annual movements by year. The detailed aircraft traffic forecasts (including day/night split) can be found in Appendix A of this document. Note that the day/night split have been determined by CoB based on existing operations.

Table 4: Traffic forecast summary (weekly movements)

Class	Aircraft Type	2018/19	2022/23	2028/29	2038/39
RPT	Narrow Body Jet	6	8	16	24
Closed Charter	Regional Jet	22	26	30	30
Other	Helicopter	10.2	10.6	11.3	12.4
	Narrow-Body Jet	4	6	6	8
	Single Piston	58	62	69.9	85.2
	Single Turboprop	14.2	15.6	15.6	15.6
	Small Turbojet	3.0	3.2	3.3	3.3



Class	Aircraft Type	2018/19	2022/23	2028/29	2038/39
	Twin Piston	12.1	12.7	12.7	12.7
	Twin Turboprop	0.6	0.6	0.6	0.6

Aircraft and substitutes

Aircraft types used in the noise modelling have been specified by CoB and are based on historic traffic and traffic forecasts. To70 has modelled the forecast aircraft using the following INM equivalents detailed below.

Table 5: RPT/Charter aircraft types

Class	Forecast Aircraft	Similar noise profile	INM ACFT ID
RPT	B737-800	n/a	737800
Closed Charter	"B737-800NG" MAX	n/a	737MAX
	Fokker100	n/a	F10065
	ATR72	Dornier 328	DO328
	A320 series	n/a	A320-211
	A320NEO series	n/a	A320NEO
	Beech 1900	n/a	1900D

Table 6: Other aircraft types

Class	Forecast Aircraft	Similar noise profile	INM ACFT ID
Recreation	Evektor Sportstar - L S A	GASEPF*	GASEPF
Emergency Services	PC12	Cessna 208 Caravan	CNA208
General	Dornier 328	Dornier 328	DO328
Military	Piper - PA31	n/a	PA31
Flight training	Cessna 180,182, 172, 210	n/a	CNA172
	Cessna Citation	n/a	CNA55B
	Learjet 45	n/a	LEAR35
	B737	n/a	737300
	C172	n/a	CNA172
	Restored Aircraft (i.e Douglas C47; De Havilland DH-82A)	Douglas DC-3	DC3
	Airvan GA8	Cessna 206	CNA206
	Bombardier Dash 8	n/a	DHC8
	Pilatus PC9	JPATS**	JPATS



Table 7: Helicopter types

Class	Forecast Aircraft	INM ACFT ID
Helicopter	Eurocopter AS350	EC130
	Squirrel A350	EC130
	Bell 206 JetRanger	EC130
	Bell 214B	B212
	Sikorsky Seaking S61N	S61

2.3 Operational

Track Usage

This section details the origin and destination of RPT and FIFO aircraft routes that services BMRRA and describes the assumptions for future track allocations. Table 8 details the forecasted future destinations and the respective stage lengths.

Table 8: Stage length assumptions

Stage Lengths	Stage 1	Stage 2	Stage 3	Stage 4
Distance (nm)	<500	501 - 1000	1001-1500	1501-2500
Destination	ALH, PER, GET, KGI	KTA, PHE, ZNE	ADL, ASP	BNE, CGK, DPS, MEL, SYD

Track allocations have remained similar to the previous 2016 model, with the exception of the newly introduced RNP and departure tracks (i.e. RNAV-W, GNSSB and PAGRI). Note that based on observations from the CoB Ops Coordinator, the new RNP tracks RNAV-X for both 03 and 21 direction are currently not utilised.

Table 9: Track allocation (RPT and closed charter)

Traffic	Runway	Operation	Track	Percentage
Closed Charter Traffic: Perth Boolgeeda West Angeles Jandakot	03	A	WEST	100%
		D	STROUT	100%
	21	A	GNSSB	100%
		D	NORTH	100%
RPT Traffic: Melbourne Sydney	03	A	RNAVW	5%
			RNAVX	5%
			GNSSB	5%
			GNSSA	85%
	21	A	EAST	100%
			GNSSG	95%
			RNAVX	5%



Traffic	Runway	Operation	Track	Percentage
		D	EAST	95%
			STROUT	5%

Table 10: Track allocation (other)

Traffic	Runway	Operation	Track	Percentage
General Aviation / Recreation Aviation / Emergency Services / Flight training	03	A	GNSSB	30%
			WEST	70%
		D	WEST	33%
			EAST	33%
			STROUT	33%
	21	A	GNSSSE	33%
			WEST	33%
			EAST	33%
		D	EAST	33%
			NORTH	33%
Military	03	A	GNSSB	33%
			GNSSA	33%
			WEST	33%
	21	D	STROUT	100%
		A	GNSSSE	100%
		D	NORTH	50%
Helicopter	Helipad	A	HIN	100%
		D	OUT	100%
Freight	03	A	WEST	100%
		D	STROUT	100%
	21	A	GNSSG	100%
		D	NORTH	40%
			PAGRI	60%

Runway usage

To70 has assumed the following runway use based on information provided by COB based on current operations:

Runway 03	40%
Runway 21	60%



Tracks

This section shows the arrival, departure and circuit tracks that have been assigned for each runway end. Tracks are based on the existing study produced by To70 in 2014 and 2016, which were developed with a local expert and have been adjusted to ensure they are flyable by the aircraft that are assigned to them. Note that tracks are RNAV track spread are assumed to be 0.1NM as the nature of RNAV approaches are narrow.

Additional new procedures will be added into the model based on the current published procedures in the AIP as of 28th February 2019. The added procedures consist of the 03 RNAV-W arrival track, 21 PAGRI departure track and 03/21 RNAV-X procedures. Note that RNP tracks are assumed to have no dispersion applied due to the precise nature of the RNP procedures.

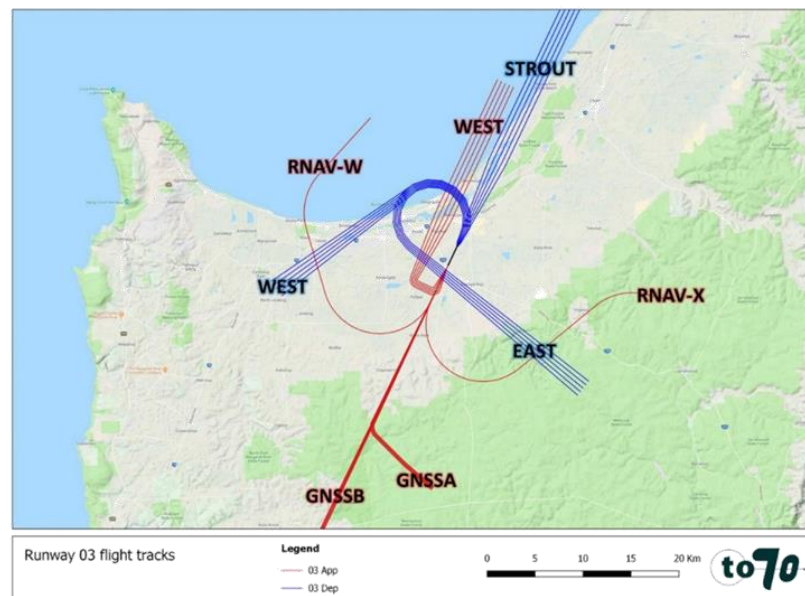


Figure 2 - Runway 03 tracks

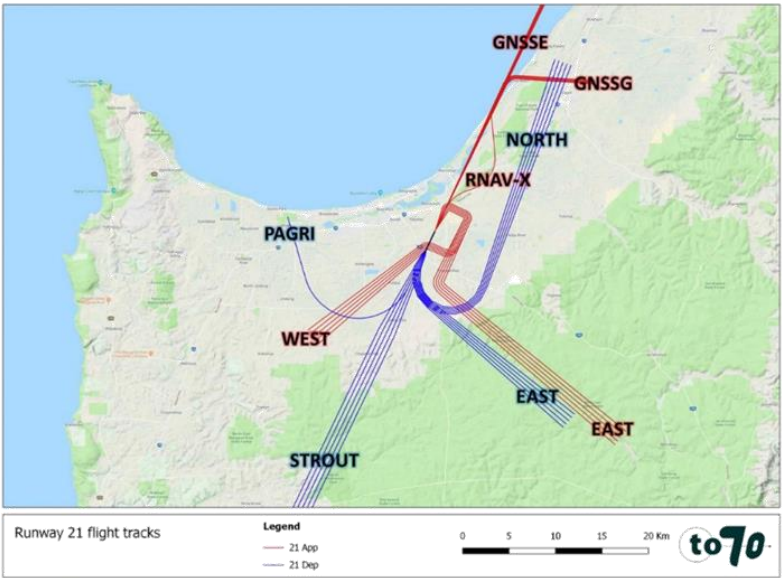


Figure 3 - Runway 21 tracks

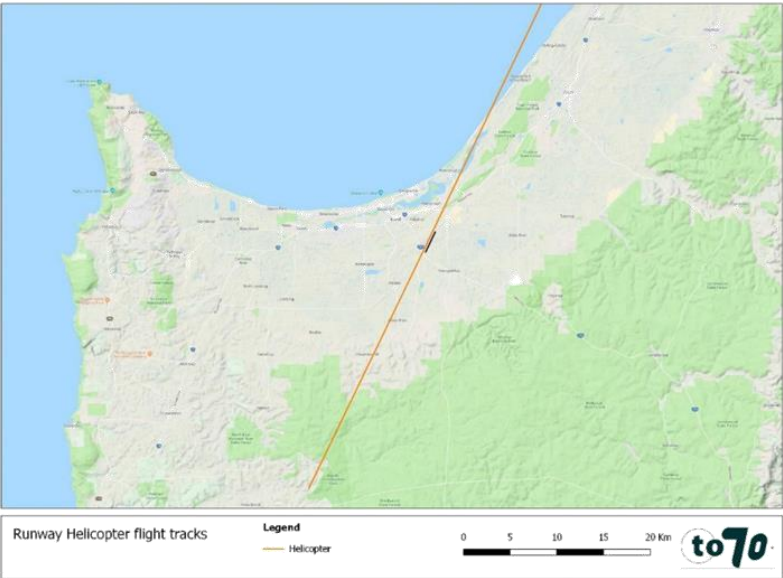


Figure 4 - Helicopter tracks



3 Results

In this section, we present the results of the noise modelling and describe the metrics used to generate the contours. To70 has generated the following contours:

- ANEC for 2038/39
- N-Contours for 2018/19, 2022/23, 2028/29 and 2038/39

3.1 ANEC Results

ANEC contours are used to quantify the noise impact of airport development scenarios. These maps are based on assumptions about the size, shape and demand of aircraft and airport operations, and can relate to the distant future. Because the concepts and scenarios are hypothetical and may never occur, the maps produced have no official status for land-use planning purposes. The ANEC uses the Effective Perceived Noise Level (EPNL) which applies a weighting to account for the fact that by the human ear is less sensitive to low audio frequencies.

ANEC contours are generated using the Airservices Australia approved Integrated Noise Model (INM). The INM combines factors such as aircraft noise signatures, distance from source of the noise, duration and frequency of events to calculate the average noise levels on the ground at any point around a given airport. These noise levels are expressed as contours overlaid over an aerial map of the airport and surrounding areas where aircraft noise is likely to be relevant for planning. ANEC contours do not refer to normal decibel levels but are the result of "averaged annual day" data inputs. ANEC contours also take into account the cumulative nature of noise exposure, for example, night time operations are weighted higher than day time operations to reflect peoples increased sensitivity to aircraft noise at night.



ANEC 2038/39

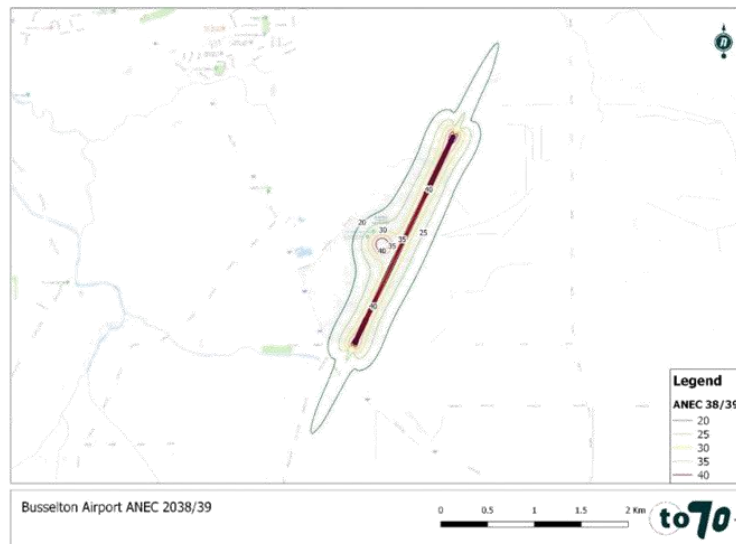


Figure 5: ANEC 2038/39

Observations

The ANEC for the BMRRA is a result of consultation with the Council and expert knowledge and judgement about aircraft noise, operations and modelling. It uses robust, accurate and defensible assumptions which have come about from detailed knowledge of the operations at BMRRA.

The ANEC 20 contour does not extend to any populous areas as shown in Figure 5. As specified in AS2021, buildings (residences) which fall within ANEC 20 are permissible and as such would apply for ANEC 10. In that regard, there is no major impact to dwellings both north and south of the runway that are situated within the ANEC.

The forecast used to generate the ANEC contours has been reduced by around 40% when compared to previous results drawn from the last report in 2017, this has led to a reduction in the size of all contours, this reduction more noticeable in the west.

The addition of the new RNAV tracks has slightly increased the size of the contours to the east and west, but their effect to the contours is minimal.



3.2 N-Contour results

To complement the ANEF maps, Noise-Above contours (N contours) charts show the number of aircraft noise events per day exceeding specific noise levels. N contours can be used to provide information both on past and planned aircraft operations. This helps communities and individuals to visualise noise impact in specific areas as it takes a person's reaction to noise out of the equation. Further information including a detailed technical explanation of N contours can be found on the DIRD website at:
https://infrastructure.gov.au/aviation/environmental/transparent_noise/expanding/4.aspx.

Observations

The reduction in the forecast has reduced the size of the N-contours, with a reduction in the size of the contours, highlighted by the loss the 20 event contour and the shortening of the 5 event contour.

The reduction in the forecasted amount of helicopters, has led to the 5 event contour which was extended to the north and south of the runway due to the straight-in, straight-out procedure for helicopters being no longer present at both N65 and N75. This reduction in the forecast for helicopters as well as single piston aircraft has also generally decreased the size of all contours and removed the 20-event contour that was located near the runway as there are less movements during the day. The 20-event contour is only present for the N65 Contours using the 2038-39 forecast which has accounted for a 2% increase every 2 years for helicopters and a 1.5% increase for the first three years and then 2% thereafter for single piston aircraft.

This is slightly compensated in the west and east by the addition of the RNAV tracks which has widened the contours slightly, but ultimately these changes have not had a major effect on the overall results.

Consistent for all years and similar to ANEC findings, both the N65 and N75 10 event noise contours do not extend to any populous areas.



N65 Contours: 2018/19

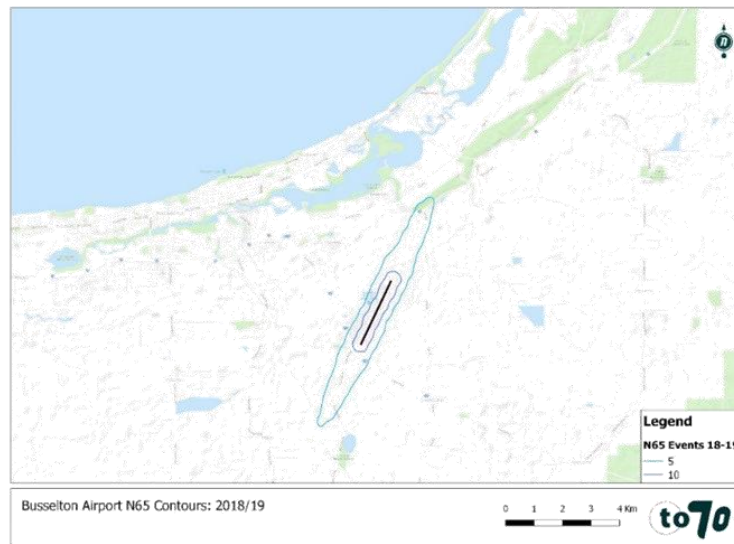


Figure 6: N65 Contours: 2018/19



N75 Contours: 2018/19

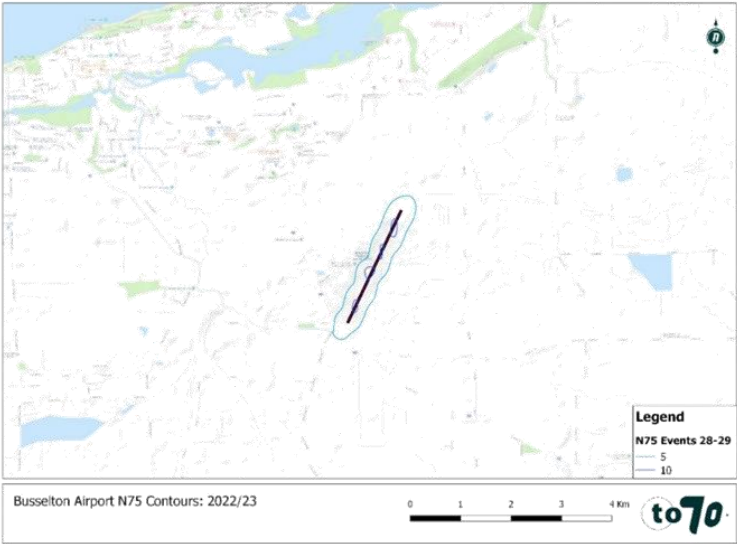


Figure 7: N75 Contours: 2018/19



N65 Contours: 2022/23

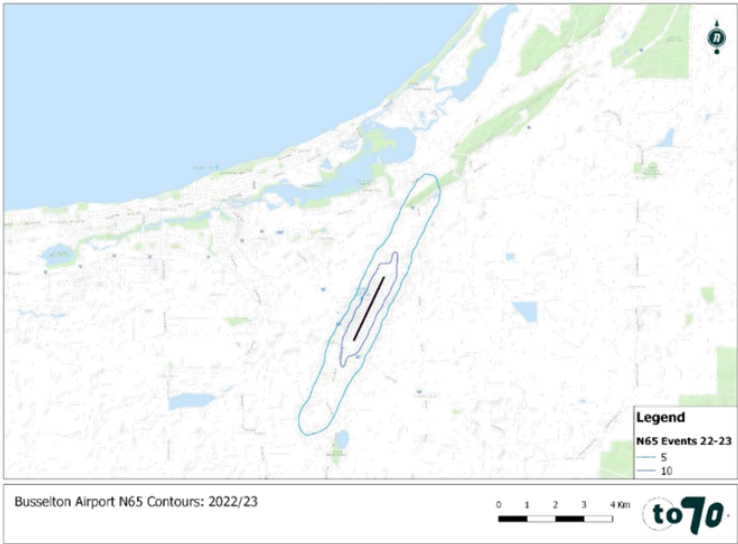


Figure 8: N65 Contours: 2022/23

N75 Contours: 2022/23

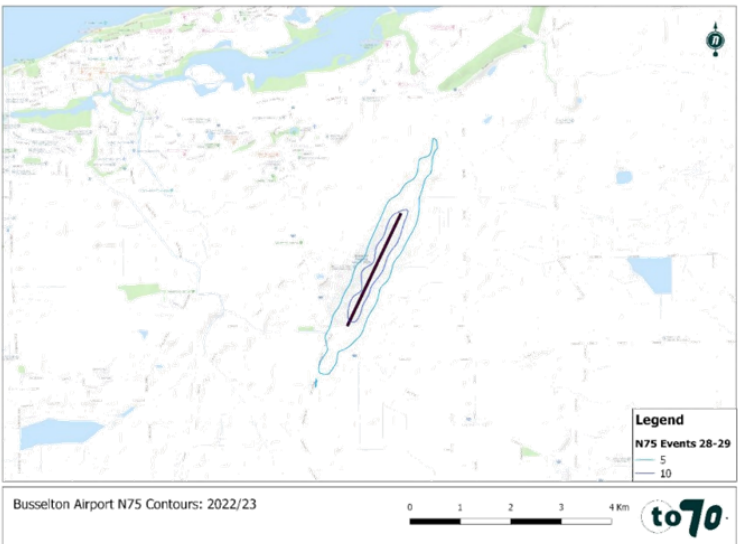


Figure 9: N75 Contours: 2022/23



N65 Contours: 2028/29

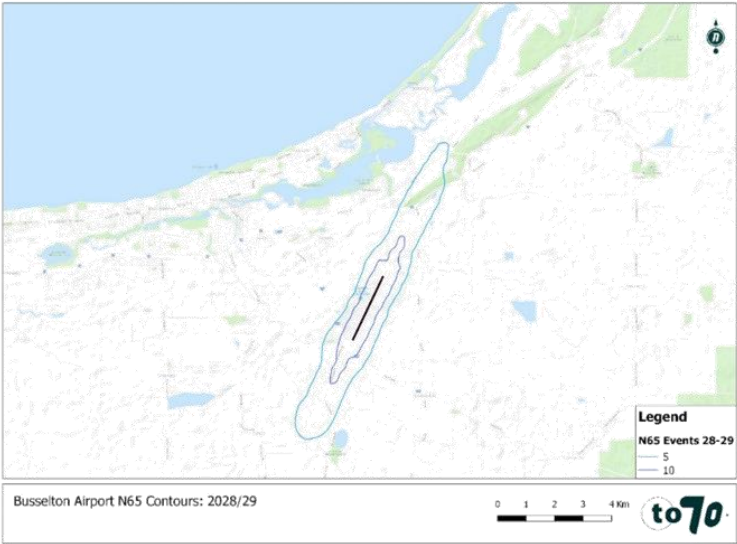


Figure 10: N65 Contours: 2028/29

N75 Contours: 2028/29

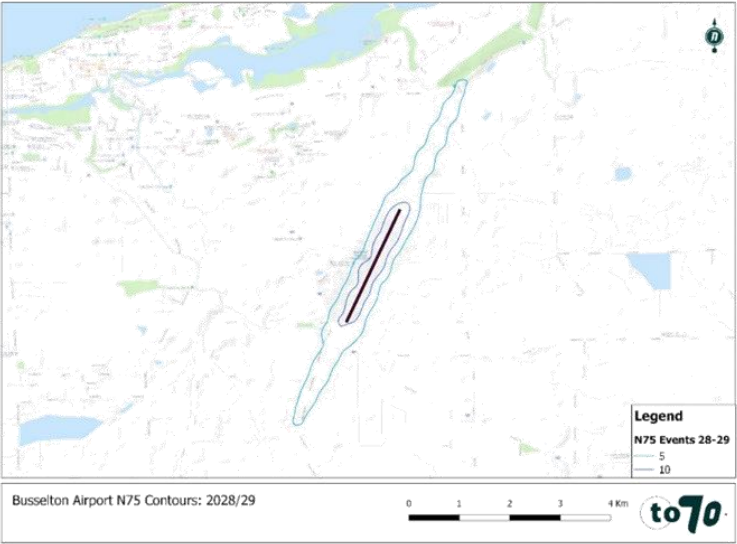


Figure 11: N75 Contours: 2028/29



N65 Contours: 2038/39

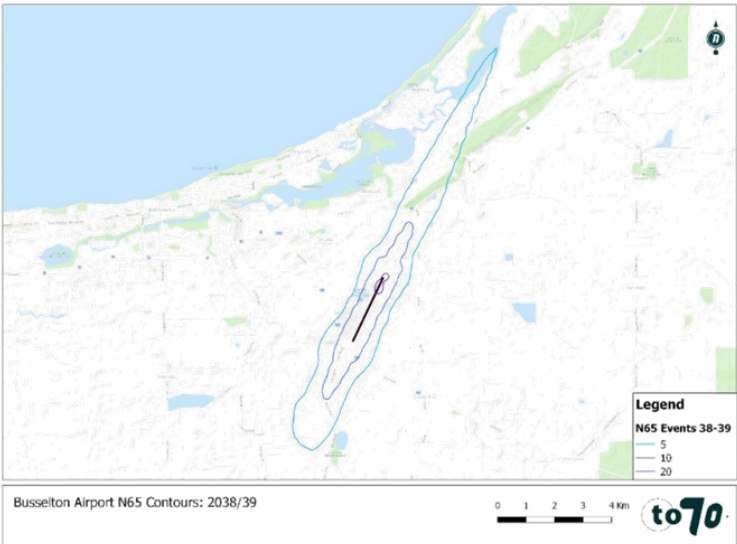


Figure 12: N65 Contours: 2038/39

N75 Contours: 2038/39

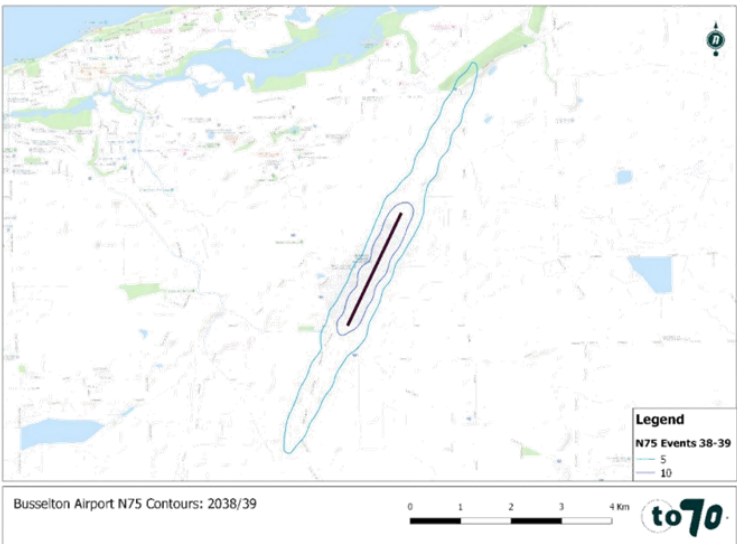
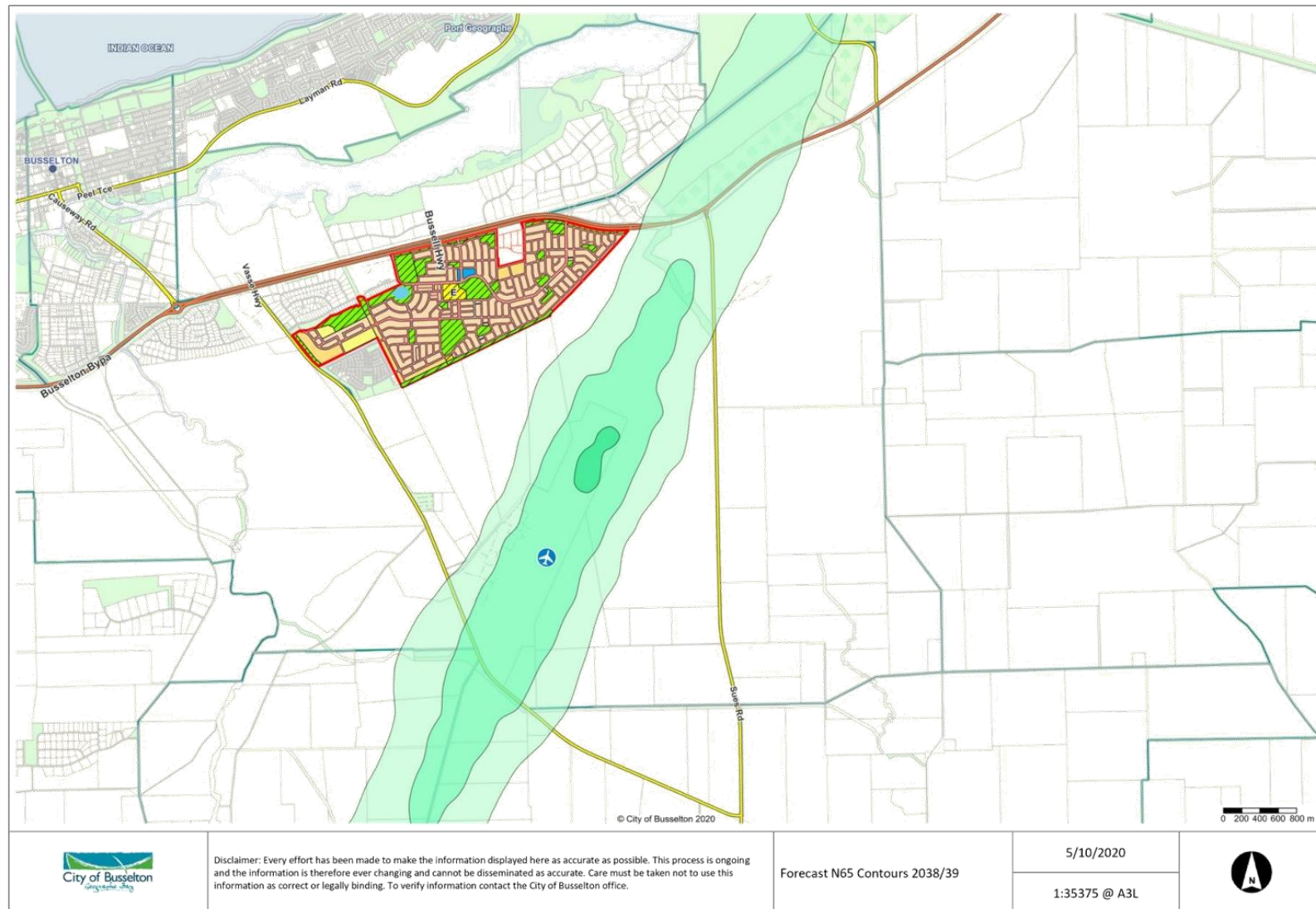


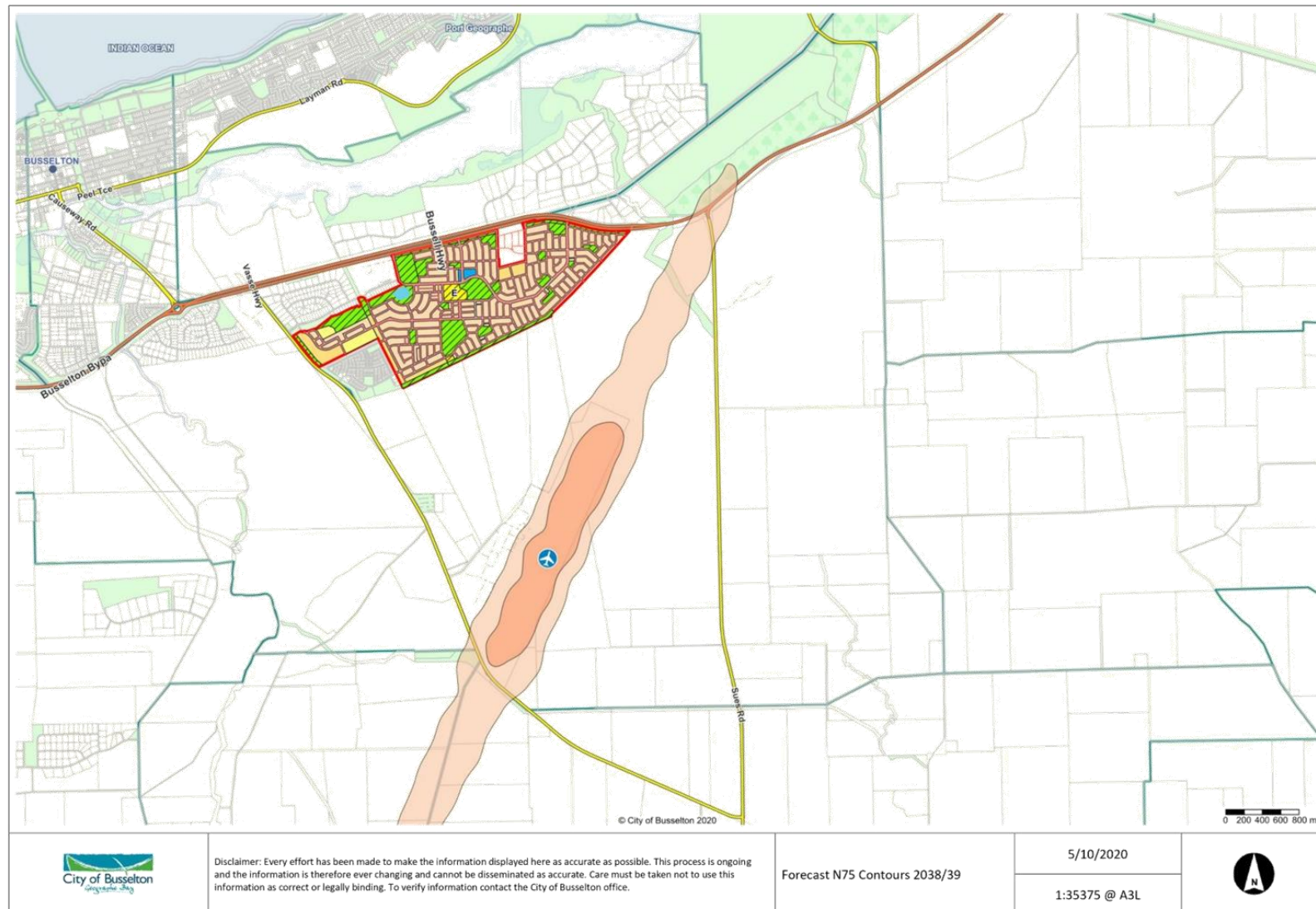
Figure 13: N75 Contours: 2038/39



Appendix A: Forecast

Class	Charter/PT Operator	Aircraft	Destination	2019/20			2022/23			2026/27			2039/49		
				Annual DEP	Day/Night	Day/Night	Annual DEP	Day/Night	Day/Night	Annual DEP	Day/Night	Day/Night	Annual DEP	Day/Night	Day/Night
CLOSED	Charter/PT	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	Charter/PT	Fokker 100	Perth, Geraldton	260	312	572	208	312	520	208	312	520	208	312	520
	Charter/PT	Fokker 100	Bodgeda, Balmain	260	312	572	208	312	520	208	312	520	208	312	520
	Charter/PT	Fokker 100	West, Perth	260	312	572	208	312	520	208	312	520	208	312	520
	Charter/PT	Fokker 100	Perth, Geraldton	260	312	572	208	312	520	208	312	520	208	312	520
	Charter/PT	Fokker 100	Perth, Geraldton	260	312	572	208	312	520	208	312	520	208	312	520
RPT	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
	Charter/PT	A320	Perth, Geraldton	40	40	80	260	260	520	476	476	952	624	624	1248
OTHER	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
	General Aviation	ATR72	Perth, Geraldton	572	572	1344	676	676	1352	780	780	1560	780	780	1560
Grand Totals				3270.36	3270.36	6540.72	3813.06	3813.06	7627.73	4298.55	4298.55	8597.11	4367.09	4367.09	8734.17







Government of **Western Australia**
Department of **Water and Environmental Regulation**

Technical (Review) Report

Advice on Noise Assessment Reports for the proposed
Provence – East Busselton Estate Local Structure Plan,
Bussell Highway, Yalyalup, prepared for the City of
Busselton

Department of Water and Environmental Regulation
August 2020

DWER Environmental Noise Branch review of noise modelling
reports

*Advice on Noise Assessment Reports for the proposed Provenge – East Busseton Estate Local Structure Plan, Bussell Highway,
Yalyalup, prepared for the City of Busseton*

Department of Water and Environmental Regulation
168 St Georges Terrace
Perth Western Australia 6000
Telephone +61 8 6364 7000
Facsimile +61 8 6364 7001
National Relay Service 13 36 77
www.dwer.wa.gov.au

© Government of Western Australia

August 2020

This work is copyright. You may download, display, print and reproduce this material in unaltered form only (retaining this notice) for your personal, non-commercial use or use within your organisation. Apart from any use as permitted under the Copyright Act 1968, all other rights are reserved. Requests and inquiries concerning reproduction and rights should be addressed to the Department of Water and Environmental Regulation.

Disclaimer

The information contained in this document is provided by Department of Water and Environmental Regulation in good faith. However, there is no guarantee of the accuracy of the information contained in this document and it is the responsibility of users to make their own enquiries as to its accuracy, currency, relevance and correctness.

The State of Western Australia and Department of Water and Environmental Regulation and their servants and agents expressly disclaim liability, in negligence or otherwise, for any act or omission occurring in reliance on the information contained in this document, or for any incident or consequential loss or damage of such act or omission.

The State of Western Australia is committed to providing quality information and has made every attempt to ensure the accuracy, currency, reliability and correctness of the information contained in this document. However, changes in circumstances and legislation after the time of publication may impact on the correctness or quality of this information.

In addition the accuracy, currency, reliability and correctness of links or references to information sources referred to or provided by third parties is outside the control of State of Western Australia and it is therefore the responsibility of the user to make their own decisions on information found on those external sites. Confirmation of any of the information provided in this document may be sought from the relevant originating bodies or the department providing the information; however, users of this material should verify all relevant representations, statements and information with their own professional advisers.

The State of Western Australia and Department of Water and Environmental Regulation reserve the right to amend the content of this document at any time without notice.

The information contained in this document is general. It does not constitute, and should be not relied on as, legal advice. The State of Western Australia recommends that users of this information seek advice from a qualified lawyer on the legal issues affecting them before relying on this information or acting on any legal matter.

Acknowledgements

For more information about this report, contact

Environmental Noise, Department of Water and Environmental Regulation.

Advice on Noise Assessment Reports for the proposed Provence – East Busselton Estate Local Structure Plan, Bussell Highway, Yalyalup, prepared for the City of Busselton

Document control


Document version history

Version	Date	Description	Author	Reviewer
0.0	18/8/2020	Draft – internal review	PPA	JG
1.0	19/8/2020	Final - Issued	PPA	JG


Corporate reference

File number and/or name	File owner or custodian
DWERDT308315	South West Planning Advice Section

Author details

Name	Mr Peter Popoff-Asotoff BSc (Physics), Grad Dip (Computing), MAAS		
Position title	Principal Environmental Noise Officer		
Signature		Date 19/8/2020	

Reviewer details

Name	Dr Jingnan Guo BSc (Physics), PhD (Mechanical Engineering)		
Position title	Senior Environmental Noise Officer		
Signature		Date 19/8/2020	

Advice on Noise Assessment Reports for the proposed Province – East Busselton Estate Local Structure Plan, Bussell Highway, Yalyalup, prepared for the City of Busselton

Contents

Document control iii

1. Introduction..... 1

2. Documentation 1

3. Advice 1

 3.1. Advice on Road Traffic Noise Assessment 2

 3.2. Advice on Aircraft Noise Assessment 3

 AS 2021:2015 Acoustics – Aircraft noise intrusion – Building siting and construction 3

 Busselton Margaret River Regional Airport Noise Management Plan 3

 To70 Aviation Report..... 4

4. Conclusion..... 4

5. Limitations 4

Advice on Noise Assessment Reports for the proposed Provence – East Busselton Estate Local Structure Plan, Bussell Highway, Yalyalup, prepared for the City of Busselton

1. Introduction

This advice was prepared for the City of Busselton in response to a request for comment dated 29 June 2020 on the noise assessment reports relating to the proposed rezoning of Portion of Lot 22 Bussell Highway, Yalyalup from 'Tourism' to 'Special Provision No.23' and 'Special Use No. 27'.

2. Documentation

In support of this request, the City made the following documents available which form the basis of this technical expert advice. The City did not request any specific advice.

Material / document name	Author	Date
Noise Assessment – Provence - East Busselton Estate Local Structure Plan - Bussell Highway, Yalyalup – Rev. 5 (Ref: 20303-6-15300) - Prepared for Satterley Property Group	Herring Storer Acoustics (HSA)	09/03/2017 (Revision 5)
Noise Modelling Technical Report – Busselton Margaret River Regional Airport (Ref: 19.044.02) - Prepared for City of Busselton	To70 Aviation (Australia) Pty Ltd	September 2019
City of Busselton Local Planning Scheme No. 21 – Amendment No. 43 – Part of Lot 22 Bussell Highway, Yalyalup (Ref: AQMD21/0043)	City of Busselton	22 April 2020

3. Advice

The proposed rezoned area includes potential residential development and is located in the eastern part of the Provence Structure Plan, which is adjacent to the existing Bussell Highway to the north and the proposed Outer Bypass Road to the south. As noise from road traffic will have an impact on the proposed development, the developer needs to demonstrate that all requirements under State Planning Policy 5.4 'Road and Rail Transport Noise and Freight Considerations in Land Use Planning' (SPP 5.4) will be met.

In addition to road traffic noise, the impact of noise from operations of aircraft at the nearby Busselton Margaret River Regional Airport (BMRRA) on residences located on the proposed development site is also considered. The Environmental Noise Branch (ENB) of the Department of Water and Environmental Regulation has reviewed HSA's report (the report) and provides the following advice.

3.1. Advice on Road Traffic Noise Assessment

HSA used the CoRTN algorithm with the SoundPlan computer modelling software to predict L_{A10} (18 hour) levels for both Bussell Highway and the proposed Outer Bypass Road. These levels were converted to L_{Aeq} (16 hour) (Day) and L_{Aeq} (8 hour) (Night), the parameters referred to by SPP 5.4, based on monitoring previously made from Bussell Highway. This is accepted if the proposed Outer Bypass Road will follow the same usage pattern as the Bussell Highway. Given the difference between the predicted Day and Night levels, assessment against the Day levels only is acceptable.

Identified as being required in previous noise studies the modelling includes an assumed 3 m high bund between the proposed Outer Bypass Road and the closest residences. The report places receiver reference locations at points directly adjacent to the two major roads, these are worst case locations and are accepted.

Table 6.1 of the report indicates that the modelled results show that all receiver reference locations adjacent to the proposed Outer Bypass Road would receive L_{Aeq} (16 hour) (Day) levels at or below 55 dB(A) and that all receiver reference locations adjacent to Bussell Highway receive L_{Aeq} (16 hour) (Day) levels between 57 to 59 dB(A).

Note that SPP 5.4 and its implementation Guidelines were updated in September 2019. The current version of SPP 5.4 does not use Targets and Limits but only sets Targets. The current L_{Aeq} (16 hour) (Day) Target that is to be achieved for proposals for new roads or new noise-sensitive land use is 55 dB(A) and management or mitigation is required if the level is exceeded.

While the Target is predicted to be achieved at residences adjacent to the proposed Outer Bypass Road, hence not requiring further noise mitigation (other than the assumed 3 m bund), it will be exceeded by between 2 to 4 dB at residences adjacent to Bussell Highway. The current SPP 5.4 Guidelines indicate that this exceedance spans the A (1 to 3 dB exceedance) and B (4 to 7 dB exceedance) Exposure Categories hence requiring Quiet House A and B designs for these residences.

Comparing existing block sizes in the Provence structure plan with the modelled contours suggest that the requirement for Quiet House design is only required for the first row of houses facing the Bussell Highway, as noted by HSA. Additionally, Notification on Title for that first row of houses is also required, also as noted by HSA.

HSA however have not recommended the requirement for Quiet House A and B designs based on their previous experience that indicates that the internal levels of L_{Aeq} (Day) (living and work areas) of 40 dB(A) and L_{Aeq} (Night) (bedrooms) of 35 dB(A) would be met with "standard construction". This approach however includes considerable risk. While "standard construction" may possibly provide the required attenuation to achieve the internal noise levels specified in SPP 5.4, there is no standard noise attenuation associated with a building of "standard construction". While there also appears not to be a standard which specifically defines a 'standard construction'; the Building Code of Australia, while dealing with noise from within a building, does not address issues such as noise entering the building from outside. The Quiet House options provided in the Guidelines to SPP 5.4 are designed to ensure that an appropriate level of attenuation of external traffic noise is met. Note also the

Advice on Noise Assessment Reports for the proposed Province – East Busselton Estate Local Structure Plan, Bussell Highway, Yalyalup, prepared for the City of Busselton

2.5 dB(A) inclusion for façade reflection is not to be excluded when Quiet House options are considered under SPP 5.4.

3.2. Advice on Aircraft Noise Assessment

The ANEC 2038-39 aircraft noise contours were provided to HSA by the City of Busselton. The report states these to be the then latest (July 2016) contours and in considering the impact on the subdivision have referenced only the ANEF 20 and the N65/20 contours in the report. [Note that with reference to the To70 Aviation Noise Modelling Report – Busselton-Margaret River Airport, dated December 2015, the 2038-39 ANEC 20 and N65/20 contours provided in the HSA report (Fig.2) seem to be incorrectly labelled. The smaller contour appears to be ANEC 20. The larger contour labelled as ANEC 20 also appears to be N65/10 and not N65/20.]

AS 2021:2015 Acoustics - Aircraft noise intrusion - Building siting and construction

Note that while the ANEF/ANEC aircraft exposure level contours are based on the averaged aircraft noise exposure, the value is an index with no relation to decibels. Due to the accuracy in definition of the actual flight paths and other factors AS 2021 recognises that the confidence in the location of the 20 ANEF contour is limited. Additionally, AS 2021 also recognises that, depending on the community being affected, significant community reaction may occur below the 20 ANEF contour.

AS 2021 defines three types of contour calculations, presented as charts. The ANEF (Australian Noise Exposure Forecast) is the only one of the three chart types that is intended to have status in land use planning decisions. There is only one ANEF chart endorsed by Air Services Australia and current for a given aerodrome at any one time. The ANEC (Australian Noise Exposure Concept) is a chart that may be produced during consideration of options for aerodrome development. AS 2021 states that “an ANEC chart is not intended for use for land use planning purposes”. This is as the considered option may never occur.

It should be noted that as the ANEF system was developed based on the noise impact on residents in the vicinity of major airports with high volumes of air traffic (including high volumes of jet traffic), the application of the ANEF system to smaller aerodromes such as BMRRA is inappropriate.

AS 2021 also provides guidance on determining building siting acceptability for light general aviation aerodromes without ANEF charts. It is to be noted that the guidance for these aerodromes, presented in Appendix E of AS 2021 is based on small aerodromes with a small number of civil, non-jet aircraft movements and “should not be used in any other circumstances”. BMRRA includes jet movements hence the use of the metrics in Appendix E is also inappropriate.

Busselton Margaret River Regional Airport Noise Management Plan

The area under consideration has been identified in the *Busselton Margaret River Regional Airport Noise Management Plan Version 2* (January 2019) (the NMP) as being within the Noise Abatement Zone where the area is to be recognised in any

Advice on Noise Assessment Reports for the proposed Provence – East Busseton Estate Local Structure Plan, Bussell Highway, Yalyalup, prepared for the City of Busseton

future development of flight paths and over flight at less than 1500 feet (AGL) is to be minimised.

While the NMP acknowledges the limitations of applying AS 2021 to aerodromes such as BMRRA, it utilises AS 2021:2015 for the basis of its noise assessment and amelioration process where ANEC and N70 contours are to be used by the City for future land use planning and town planning scheme amendments. The N65 and N75 are also to be further considered for land use planning purposes. Note that the NMP restricts some operations that result in maximum levels over 85 dB(A).

To70 Aviation Report

In addition to the HSA 2016 report, the *To70 Aviation Noise Modelling Technical Report - Busseton Margaret River Regional Airport*, dated 2019, was provided. This report provides updated ANEC 2038-39 and 2038-39 N65 and N75 contours.

The updated 2038-39 ANEC 20 contour is significantly reduced from that provided in the 2016 HSA report. Similarly, the 2038-39 N65/20 contour is also significantly reduced with the N65/5 contour appearing to be just outside of the proposed rezoned area. The usage of the N65/20 contour is considered by ENB to be more acceptable as a metric and provides a more stringent criteria than that provided in Appendix E of AS 2021. The maximum noise contour has not been presented and hence not assessed. While the given operational concept is unlikely to result in maximum levels that adversely impact the proposed rezoned area, the development may limit future alternative operations of the Airport in this regard.

If the operation of the BMRRA follows the operational assumptions on which the latest ANEC is based, no conditions are required for aircraft noise on the proposed rezoned area.

4. Conclusion

While no conditions are required for aircraft noise on the proposed rezoned area, the requirements for Notification on Title and Quiet House design on affected residences adjacent to Bussell Highway in the proposed rezoned area, as specified under SPP 5.4, is required.

5. Limitations

Technical expert advice in any field is subject to various limitations. Important limitations to the advice include:

- No computer modelling was undertaken to verify HSA's predicted results.
- No computer modelling was undertaken to verify To70 Aviation's predicted results.



SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
Agency Submissions				
1.	ATCO – Gas 81 Princep Road Jandakot WA 6164	No comment.	Noted.	That the submission be noted.
2.	Main Roads WA Robertson Drive Bunbury WA 6231	No objection in principle to Amendment 43 subject to the following comments and requirements: <ol style="list-style-type: none"> 1. The draft Provenge Structure Plan shows access points C and E to Bussell Highway. It is recommended that Access E is deleted as there is already a proliferation of access along this section of Bussell Highway that cumulatively reduces safety and efficiency. 2. The proposed perimeter road along the southern boundary of the draft Structure Plan area will pose a risk to eastbound traffic on the future Busselton Outer Bypass. 3. The draft Structure Plan does not include a landscape buffer at its southeast boundary, where the Busselton Outer Bypass deviates away from the subject land. The decision maker needs to be satisfied that noise and landscaping can be adequately managed. 	The submission relates to the draft Provenge Structure Plan that is pending endorsement by the WAPC. Main Roads WA has previously provided a submission on the draft Structure Plan that has been considered by the Council and will be considered by the WAPC. The matters raised relate to the draft Structure Plan and are not relevant to consideration of Amendment 43.	That the submission be noted.
3.	Department of Mines, Industry Regulation and Safety Mineral House 100 Plain Street East Perth WA 6004	No objection and the following comments made: <ol style="list-style-type: none"> 1. The subject land is adjacent to an active mining lease and is within a 500m separation and 1,000m notification zone for a titanium-zircon deposit. 2. DMIRS recommends consultation with the tenement holder in relation to the timing of mining cessation prior to future subdivision and development. 3. While any unmined resource remains within 1,000m of the subject land, any future subdivisions are likely to be subject to a notification being required on title. 	Noted. Matters are raised that may be considered at subdivision application stage.	That the submission be noted.

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
4.	Department of Planning Lands and Heritage 140 William Street Perth WA 6000	Declined to comment as the land is not on the State Register of Heritage Places and is not subject to a heritage agreement.	Noted.	That the submission be noted.
5.	Department of Water and Environmental Regulation PO Box 261 Bunbury WA 6231	<p>1. No comments on Amendment 43 but the following is noted:</p> <p>The Local Water Management Strategy (LWMS) provided as a technical appendix has been superseded by several versions updated in response to DWER and City of Busselton comments. The Amendment 43 land has been included in the analysis to support the LWMS. While the current proposal will not result in the LWMS needing further revision, it should be noted that a final LWMS has not been approved.</p> <p>2. The following advice is provided by the Environmental Noise Branch of DWER on road traffic and aircraft noise:</p> <p>a) Road Traffic Noise Assessment prepared by Herring Storer Acoustics (HSA) for the draft Provenance Structure Plan:</p> <p>No significant issues raised in relation to the methodology used to determine noise levels on residential development as required by State Planning Policy 5.4: Road and Rail Transport Noise and Freight Considerations in Land Use Planning. It is noted that Quiet House designs and Notifications on Title are recommended in the HSA report for the first row of dwellings adjacent to Bussell Highway. The HSA report suggests that both day and night internal noise levels set out in SPP 5.4 can be met by standard construction. There is a risk with this</p>	<p>1. The LWMS forms a technical appendix to the draft Provenance Structure Plan (currently with the WA Planning Commission for final approval), which incorporates the Amendment 43 land. Adoption of the draft Structure Plan for final approval by the Council and referral to the WAPC for final approval in April 2019 included a recommendation that the LWMS be approved prior to endorsement of the Structure Plan.</p> <p>2a. This part of the DWER submission relates to the consideration of the draft Provenance Structure Plan that was adopted for final approval by the Council in April 2019 and is pending endorsement by the WAPC. As the draft Provenance Structure Plan is not being assessed as part of the Amendment proposal this section of the submission is noted.</p>	That the submission be noted.

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
		<p>as there is no special noise attenuation associated with a building of standard construction. The Quiet House options provided in the Guidelines to SPP 5.4 are designed to ensure an appropriate level of attenuation of external traffic noise is met.</p> <p>b) Aircraft Noise Assessment prepared by Herring Storer Acoustics for the draft Provenance Structure Plan (based on 2016 noise modelling provided by the City of Busselton):</p> <p>The report considers ANEC 2038-39 aircraft noise contours and references ANEF 20 and N65/20 contours in assessing potential impact of aircraft noise on the draft Provenance Structure Plan area. The ANEF (Aircraft Noise Exposure Forecast) and ANEC (Aircraft Noise Exposure Contours) are based on the averaged aircraft noise exposure and the value is an index with no relation to decibels. <i>AS 2021:2015 Acoustics – Aircraft Noise Intrusion – Building Siting and Construction</i> recognises that confidence in the location of the ANEF 20 contour is limited and significant community reaction may occur below the ANEF 20 contour.</p> <p>The ANEF is the only chart that is intended to have status in land use planning decisions and there is only one ANEF chart endorsed by the Air Services Australia for a given aerodrome at any given time. The ANEC is a chart that may be produced during consideration of options for aerodrome development. AS 2021 states that an ANEC chart is not intended for use for land use planning.</p> <p>The ANEF was developed based on the noise impact on residents in the vicinity of major airports with high volumes of air traffic (including high volumes of jet traffic). The application of the ANEF system to smaller aerodromes such as the Busselton Margaret River Airport (BMRA) is inappropriate.</p>	<p>2b. As per comment in response to 2a. The noise modelling considered by this report has since been updated (refer to 2c).</p>	

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
		<p>The <i>Busselton Margaret River Airport Noise Management Plan</i> (NMP) version 2 - 2019 identifies the Amendment area as being within a Noise Abatement Zone where the area is to be recognised in any future development of flight paths and over-flight at <1,500ft (AGL) are to be minimised. While the NMP acknowledges the limitations of applying AS 2021 to aerodromes such as the BMRA, it is utilised for the basis of its noise assessment and amelioration process where ANEC and N70 contours are to be used by the City for future land use planning and town planning amendments. The N65 and N70 are also to be further considered for land use planning purposes.</p> <p><i>c. Noise Modelling Technical Report – Busselton Margaret River Airport 2019</i> prepared by To70 Aviation</p> <p>In addition to the HSA 2016 Aircraft Noise Assessment, updated ANEC 2038/39 and 2038/39 N65 and N75 contours are provided in the <i>Noise Modelling Technical Report - Busselton Margaret River Airport 2019</i> prepared by To70 Aviation for the City of Busselton. The revised 2038/39 ANEC 20 is significantly reduced from the 2016 modelling. Similarly, the 2038/39 N65/20 contour is also significantly reduced with the contour appearing to be just outside of the Amendment 43 land.</p> <p>The usage of the N65/20 contour is considered by DWER Environmental Noise Branch to be more acceptable measurement and provides a more stringent criteria than that provided in AS 2021. If the operation of the BMRA follows operational assumptions on which the ANEC is based, no conditions are required for aircraft noise for the Amendment 43 area.</p> <p>The DWER ENB concludes that while no conditions are required for</p>	<p>2c. It is noted that the submission confirms that the methodology used in the <i>Noise Modelling Technical Report – Busselton Margaret River Airport</i> (To70 Aviation 2019) to model aircraft noise contours is sound and no conditions are recommended for the Amendment area. Notwithstanding this, a condition requiring a notification to be placed on certificates of title advising prospective purchasers of aircraft noise has previously been imposed as a condition of subdivision approvals by the WAPC and the City is likely to continue to recommend the imposition of this condition to the WAPC.</p>	

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
		aircraft noise on the Amendment 43 area, the requirements for Notifications on Title and Quiet House design on affected land adjacent to Bussell Highway, as specified under SPP5.4 are required.		
6.	Water Corporation PO Box 100 Leederville WA 6902	No objection. The Corporation's conceptual wastewater planning for the area is accurately summarised in the Servicing Report attached to the amendment.	Noted.	That the submission be noted.
7.	Department of Primary Industries and Regional Development Verschuer Place Bunbury WA 6231	No objection.	Noted.	That the submission be noted.
8.	Department of Education Plain Street East Perth WA	<p>No objection subject to provision of a 4.5 hectare primary school site being identified on the draft Provenance Structure Plan.</p> <p>Comments –</p> <p>The Amendment area falls within the student enrolment catchment area of the future primary school site identified on the draft Provenance Structure Plan, currently with the WAPC for endorsement. The Department notes that the draft Provenance Structure Plan will deliver approximately 2,576 dwellings within the school catchment area. While this exceeds the ratio of 1,500 dwellings/primary school site required by the WAPC's Development Control Policy DC 2.4 – School Sites and draft Operational Policy 2.4 – Planning for School Sites, it is considered appropriate due to the following unique circumstances:</p> <ul style="list-style-type: none"> The advertised version of the draft Provenance Structure Plan identified a 4ha primary school site and the City of Busselton has recommended to the WAPC, on advice from the Department of Education, that the site be increased to 4.5ha to support the increased dwelling yield. The Department has determined that for Yalyalup and nearby 	As the draft Provenance Structure Plan is not being assessed as part of the Amendment proposal the submission is noted. The Department's submission will be provided to the WAPC for consideration in endorsement of the draft Structure Plan.	That the submission be noted.

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
		suburbs, there is a low student/dwelling ratio due to the high proportion of residential accommodation used as holiday homes.		
9.	Department of Fire and Emergency Services PO Box P1174 Perth WA 6844	<p>Recommendation – supported subject to modifications.</p> <p>1. Policy measure 6.3a(ii) preparation of a BAL contour map</p> <p><i>1a. Vegetation classification mapping</i></p> <ul style="list-style-type: none"> • Inconsistencies between the current extent and post-development extent of vegetation within the Bussell Highway road reserve. Vegetation incorrectly excluded in in Figure 3 has been classified as Class A Forest in Figure 4. • The delineation between Plot 3 (Class G Grassland) and Plot 5 (excluded) is unclear. • The colour applied in the legend for ‘Public Open Space’ does not correlate to the parkland figures in Figures 3 or 4. <p><i>1b. Vegetation classification</i></p> <p>Insufficient information on plot 2. The vegetation within the lot to the west should align with AS3959. Plot 2 cannot be substantiated as Class B Woodland based on the limited information provided. A 10 – 30% canopy foliage cover is not supported by Photo ID:4 and cannot be confirmed by Photo ID:3. The BMP should provide additional evidence on how the classification was determined. Alternatively, the vegetation classification should be revised to apply the worst-case</p>	<p>The Bushfire Management Plan has been revised to address the matters raised in the DFES submission, as follows –</p> <p><i>1a. Vegetation classification mapping</i></p> <p>Any vegetated areas of the road reserve have been updated to Class A Forest. In other areas the discrepancy is due to the requirement for revegetation. Therefore the current extent has been excluded as revegetation has not occurred, but has been classified as Class A Forest.</p> <p>Grasses within the site are excluded in the post development mapping, with grasses outside of the site still mapped as Class G Grassland as they are likely to be unmanaged.</p> <p>The POS is mapped correctly in Figures 3 and 4, the vegetation classification layer is altering the colour slightly.</p> <p><i>1b. Vegetation classification</i> has been updated to Class A Forest.</p>	That the submission be noted.

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
		<p>scenario including the potential for revegetation as per AS3959. Vegetation within the Bussell Highway road reserve abutting the amendment area boundary cannot be substantiated as excluded managed nature strips based on the limited information provided. The BMP should clearly delineate which plot this vegetation has been assigned with further evidence and/or evidence that the vegetation will be maintained in perpetuity in a low threat state. Alternatively, the vegetation should be revised to Class A Forest consistent with the remainder of this area.</p> <p>2. Policy measure 6.3c) compliance with the bushfire protection criteria The BAL ratings cannot be validated as the vegetation inputs require clarification/modification as per the above comments.</p>	<p>2. Modifications have been made to the vegetation classifications and the BAL contours have been adjusted accordingly.</p>	
Public Submissions				
10.	Duncan Gardner 144 Glover Road Yallingup Siding WA 6282	The development will reduce the tourism appeal of Busselton being visible on the approach to the City on Bussell Highway and the proposed bypass. The development is not setback/screened enough. There should be no additional road junctions on Bussell Highway which slow traffic and add to the congested, non-tourism feel. Traffic should access development via Vasse Highway.	<p>The draft Provence Structure Plan provides for a landscape buffer along both Bussell Highway and the future Busselton Outer Bypass (where future subdivision abuts the corridor) to assist in screening development.</p> <p>The draft Provence Structure Plan includes a Traffic Impact Assessment to support and justify the number and location of intersections from Provence to Bussell Highway and Vasse Highway. The WAPC, in consultation with Main Roads WA (the authority with jurisdiction for the highways) will have due regard to this matter in assessing the draft Provence</p>	That the submission be noted.

SUMMARY OF SUBMISSIONS
PROPOSAL: LOCAL PLANNING SCHEME NO. 21 – AMENDMENT NO. 43
SUBMISSIONS CLOSE: 19th August 2020
OFFICER: Louise Koroveshi

No	SUBMITTOR	NATURE OF SUBMISSION	COMMENT	RECOMMENDATION
			Structure Plan for final approval.	

14. ENGINEERING AND WORK SERVICES REPORT

Nil

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

Nil

16. FINANCE AND CORPORATE SERVICES REPORT

16.1 RESPONSE TO BAY TO BAY ACTION GROUP MOTIONS MOVED 16 SEPTEMBER 2020

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.2 Council engages broadly and proactively with the community.
SUBJECT INDEX	Governance
BUSINESS UNIT	Corporate Services
REPORTING OFFICER	Manager Governance and Corporate Services - Sarah Pierson
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Nil

OFFICER RECOMMENDATION

That the Council:

1. In relation to motion 1, notes the request to further review the Community Engagement policy, and instead requests that the CEO commence the process of developing a community engagement framework, with the framework to be developed with input from the community, including through community workshops, and presented to Council for adoption by 30 June 2021;
2. In relation to motion 2, rejects the motion on the basis that there are no financial standards set out by the Local Government (Audit) Regulations 1996, and that the Financial Health Indicator score is not reflective of the financial standing of a local government; and instead requests that the CEO develop a financial sustainability plan outlining clear measures and targets which demonstrate the City's financial position and can be reported on to the community; and
3. In relation to motion 3, note but reject the vote of no confidence motion.

EXECUTIVE SUMMARY

This report responds to three motions moved at a public meeting organised by the Bay to Bay Action Group Inc. The public meeting was organised after the City received a request for an electors' special meeting and, due to Ministerial Orders put in place to prohibit electors' meetings during the current State of Emergency, were unable to hold such a meeting.

BACKGROUND

On 8 July 2020, the City received a request (dated 7 July 2020) from four electors – Ms Anne Ryan, Mr Gordon Bleachmore, Ms Deborah Christophersen and Mr Ian Christophersen (the Requesting Parties) - for an electors' special meeting to be held regarding the performing arts project which they do not support. The request was supported by a petition containing over 100 signatures of electors, as required under Section 5.28(1) of the *Local Government Act 1995* (the Act).

Under the *Local Government (COVID-19 Response) Order 2020* (gazetted 8 May 2020) (the Order), the City is currently prohibited from holding an electors' special meeting. The Order modified Section 5.28(4) of the Act prohibiting the holding of an electors' special meeting during the COVID emergency period, with a requested electors' special meeting to instead be held on a day selected by the mayor or president, not more than 35 days after cessation day.

Cessation day is defined as:

the day on which the state of emergency declaration made under the Emergency Management Act 2005 section 56 on 15 March 2020 in relation to the COVID-19 pandemic is revoked or otherwise ceases to have effect

The Requesting Parties were advised that the request would be considered in accordance with the Order. In response, the newly formed Bay to Bay Action Group Inc. (the Action Group), of which the Requesting Parties are members, convened a public meeting to discuss the matter. This was held on 16 September 2020. The Chief Executive Officer agreed to attend the meeting, along with the Director Community and Commercial Services and the Director Finance and Corporate Services. The Mayor and a number of Councillors also attended.

The following motions were moved by those in attendance:

Motion 1:

That the City of Busselton workshops its Community Engagement Policy no later than December 2020. Further, that:

- 1. The word "Consultation" be reinstated;*
- 2. Stakeholder Definition is to include "Ratepayers, Residents, and Businesses" to ensure true transparency;*
- 3. The workshop to include community groups across the district together with interested individuals;*
- 4. The workshop is to be advertised widely by (but not limited to) email, mail, newsletters, newspapers.*

Motion 2:

That the City of Busselton ceases all new borrowing until the financial standards set out by the Local Government (Audit) Regulations 1996 are met. That is, until all seven of the financial performance ratios are satisfied and an overall score in excess of 70 is achieved and sustained for at least 2 financial years.

Motion 3:

That this meeting of very concerned citizens express a vote of no confidence in the City of Busselton Mayor, Councillors, and CEO, in their handling of the BEACH proposal.

The Action Group has requested that Council consider and respond to the motions. This report is provided for that purpose.

OFFICER COMMENT

Officers provide the following commentary and recommendations (as contained within the Officer Recommendation) in relation to each of the motions.

Motion 1:

That the City of Busselton workshops its Community Engagement Policy no later than December 2020. Further, that:

- 1. The word "Consultation" be reinstated;*
- 2. Stakeholder Definition is to include "Ratepayers, Residents, and Businesses" to ensure true transparency;*
- 3. The workshop to include community groups across the district together with interested individuals;*

4. *The workshop is to be advertised widely by (but not limited to) email, mail, newsletters, newspapers.*

Council adopted a revised Community Engagement policy on 9 September 2020 (C2009/001), on recommendation of the Policy and Legislation Committee.

The policy is based on the International Association for Public Participation (IAP2) engagement approach, used extensively across the public and private sector, and widely referenced across the Australian Local Government sector. It is also referenced in the 'Integrated Planning and Reporting Framework and Guidelines' produced by the Department of Local Government, Sport and Cultural Industries (DLGSC).

In the IAP2 model, and as defined within the policy, the term 'Engagement' refers to a range of objectives, one of which is consultation. The City adopted this approach because it is more encompassing than the term 'consultation', with consultation just one tool in the engagement toolbox. Others include informing, involving, collaborating with stakeholders or empowering stakeholders to make final decisions.

Similarly, the term 'stakeholder' as defined within the policy is inclusive of, but also far more encompassing, than the suggested definition of "Ratepayers, Residents and Businesses". It also includes all those groups and individuals that have an interest in the business of the City. Along with residents and ratepayers, the City may also need to engage with Government and not-for-profit agencies, Environmental and Indigenous Representative Organisations.

For these, and the following reasons, officers do not believe that the Community Engagement Policy requires further review. Officers instead propose that a community engagement framework is developed, with community consultation informing its development.

The purpose of the Community Engagement policy is to provide guiding principles for engagement which enables stakeholders to stay informed about matters that affect them, and provides the opportunity for informed comment. Consistent with the City's Policy Framework, the policy is not intended to set out how these principles will be achieved; this level of detail will be contained in either more detailed strategic plans or in operational documents, dependant on the nature of the matter.

In this instance, officers are proposing to develop a community engagement framework, for adoption by Council. This framework will support the policy principles and provide more detailed guidance for the City as to the level and type of engagement required to be undertaken on a matter (beyond that set by legislation).

Officers believe that engaging with the community on this framework as opposed to the Community Engagement policy would be more appropriate and provide for a better outcome. It will also build on the engagement undertaken in November 2019 which elicited 284 responses. In that survey, the community were asked, among other questions, how engagement with the City could be improved. Some of the more pointed responses being:

- Consult earlier – especially on major projects
- Explain why decisions are made (close the feedback loop)
- Advertise engagement opportunities better
- More face-to-face contact with Councillors
- Undertake more surveys
- Contact (email) me directly

Motion 2:

That the City of Busselton ceases all new borrowing until the financial standards set out by the Local Government (Audit) Regulations 1996 (Audit Regulations) are met. That is, until all seven of the financial performance ratios are satisfied and an overall score in excess of 70 is achieved and sustained for at least 2 financial years.

This particular motion incorrectly states that the *Local Government (Audit) Regulations 1996* establishes the financial standards and refers vaguely to the “score” which is understood to be the Financial Health Indicator (FHI) that the Department of Local Government, Sport and Cultural Industries (DLGSC) releases on its MyCouncil website.

While the Action Group have since attempted to clarify their concerns via the media, it is important to note that:

1. Financial Ratios are not established under the Audit Regulations;
2. The FHI is not established as a requirement under the *Local Government Act 1995* or any of its subsidiary legislation; and
3. The City is not in breach of the Audit Regulations.

The City of Busselton’s financial position is solid. In particular, the established cash reserves of the City ensure that capital and operating costs can be met into the future. The City is required (under *Local Government (Financial Management) Regulations 1996*) to disclose seven financial ratios as part of its annual report. While many are suitable for private companies structured to generate profit, they are not well suited to a local government context, and do not adequately measure the financial performance of local governments. This is because, in part, most Local Governments adopt a “break even” budget to ensure revenue is spent on services to the community. Many, such as the City of Busselton, also hold funds in reserve for future asset management and infrastructure funding. This is a practice that the City through a decision of Council has endorsed since 2010/11 and has continued through successive years.

The FHI score, reported on the My Council website, is calculated by the DLGSC using the seven ratios, with each ratio applied a weighting and a score. As reflected in the commentary below from Mr Ron Back (a financial consultant with significant local government industry experience) the FHI is not considered to be an appropriate means by which to measure a local government’s overall financial health.

Firstly, I should advise that there is no “financial standards set out by the Local Government (Audit) Regulations 1996”. Indeed, there are no financial ratio standards in any current local government legislation. In my view it is irresponsible to make such a false claim as it suggests that the City is not complying with the law. That is simply not the case.

The Local Government (Financial Management) Regulations 1996 requires local governments to disclose seven financial indicators in the annual financial report. Reference to standards is included Local Government Operational Guidelines - Number 18 and the Integrated Planning and Reporting Framework and Guidelines.

Reference to the Financial Health Indicator (FHI) first arose in the LGAB Metropolitan Local Government District Inquiries Report. The Western Australian Treasury Corporation (WATC) was engaged to undertake an assessment of the financial sustainability of each of the proposals based on the seven financial ratios included in Regulation 50 of the Local Government (Financial Management) Regulations 1996.

That indicator is compiled by the Department and included on the MyCouncil website.

The information on that website is NOT free from error and for many local governments creates anxiety with communities. These are usually left with the local government to resolve.

The Statutory financial ratios have been in existence since 2013 and, as currently calculated, do not adequately measure the financial performance of local governments. They do not provide ratepayers with acceptable benchmark to measure the financial performance of their local government against industry standards. As such, these indicators are not considered fit for the purpose they were intended.

A number of submissions have been made under phase two of the review of the Local Government Act for these performance indicators to be reviewed and more appropriate indicators legislated. There is an industry working group, chaired by WALGA, currently developing a set of financial indicators for local governments in WA.

Mr Back's views are widely held within the industry, with the Western Australian Local Government Association (WALGA) currently leading a working group focused on the development of a more relevant set of financial measures. This is reflected in the Office of the Auditor General's report to Parliament in March 2020:

Most of the ratios are useful indicators. However, we note that DLGSC is reviewing the ratios. We support the intent to simplify this reporting, as some ratios are more robust than others. For example, the definition of 'current ratio' in the regulations excludes restricted assets and liabilities associated with restricted assets. This means that the ratio is directly affected by the amount of funds that management and council decide to transfer to and hold in reserves. This appears to render the ratio more complex than common business practice and may make it more difficult to compare different entities. Also, reporting the operating surplus ratio may be unnecessary as users of the financial report can get similar information about any deficit from the Statement of Comprehensive Income.

Critically for the City of Busselton, the calculation of the ratios does not take into consideration cash reserves. The City's Auditor has previously stated over consecutive years to the City's Audit Committee that, while the City of Busselton's Current Ratio is low, its significant cash reserves show that it is in a strong financial position. Over the past three financial years, the City has transferred an end-of-year surplus into cash reserves to assist in project and development expenditure in the future.

In addition, the City also transfers any net profit from the Busselton Jetty Tourist Park and the Busselton Margaret River Airport to specific reserve accounts. This was an important contributor to the City's ability to manage the adverse impacts of COVID-19, with loss of revenue from the tourist park and airport operations not impacting on the City's municipal budget.

With specific respect to the City's capacity to borrow, our Debt Service Coverage Ratio is more than two times better than the accepted ratio set by the Department. This is indicative of the City's strong borrowing position; and with interest rates at a record low (fixed), borrowing is considered to be a prudent way to fund inter-generational infrastructure. Therefore officers do not recommend that the motion be supported by Council.

Officers, and Council, do however understand that there are concerns within the community regarding the City's FHI score. The City has engaged an independent consultant to review the financial ratios and to develop an action plan.

In the absence of changes being in acted in the near future to the financial ratios by DLGSC, and as part of the action plan officers will look at measures including recommending changing City policies (such as transfers of surplus funds to reserve at the end of financial year) to improve the standings. This will be in addition to the advocacy efforts noted above so that it can address these concerns and ensure that its financial position is better reflected through the FHI score and / or other measures. It is important that the community can more easily track and understand financial performance, and that any measures used by the DLGSC or other stakeholders reflect well on the City. Based on this advice the City will further determine an action plan to address this.

Motion 3:

That this meeting of very concerned citizens express a vote of no confidence in the City of Busselton Mayor, Councillors, and CEO, in their handling of the BEACH proposal.

The vote of no confidence relates, as per the motion, to the City's "handling of the BEACH proposal" (now referred to as the Busselton Performing Arts and Convention Centre (BPACC)). Officers are unclear as to which aspects of the City's handling of the proposal are referred to by the motion.

It is clear that there are a range of community views as to the need for a BPACC, its scope and the timing for its delivery. This is not surprising given the diversity of the community and the many and varied priorities. This is also normal for a project of this size. Council's role is to make decisions which provide for the community's needs now and into the future in a balanced and responsible manner, and officers believe that Council has, and continues, to do this.

While a vote of no confidence from a sector of the community is disappointing, it is important to note that those attending the meeting represented a very small percentage of the City's residents and ratepayers. By contrast, in the City's recent community scorecard survey run by Catalyse Pty Ltd with 584 randomly selected residents responding, the City scored as follows:

Measure	Positive Rating	Performance Index Score (PIS)	PIS Industry Average
City of Busselton as the organisation that governs the local area	86%	61	56
City of Busselton as a place to live	100%	88	75
Overall Performance Index Score		74	65

The City's overall performance index score placed the City as the equal fifth best local government in WA and the equal best regional local government. These results, which have a sampling error of only +/- 4.02%, are not demonstrative of a Council or an administration that is underperforming or warrants a vote of no confidence.

The City also has a strong track record in the management of large infrastructure projects, and has delivered significant and much needed capital investment to the district over the last ten years. This includes successful foreshore upgrades in both Busselton and Dunsborough, refurbishment of the Busselton Jetty, redevelopment of the airport to provide for interstate and future international flights, new sporting pavilions, a new tennis club, upgrades to the senior citizens centre, and major traffic improvements.

The City has managed the BPACC project using well established project management principles, in the same way that it has managed all other significant infrastructure projects. The proposal has been appropriately flagged in its strategic planning for over 10 years; feasibility studies and business cases have been undertaken at various points to test and re-test the viability of the proposal; community consultation has been undertaken over many years; a funding strategy has been developed and continuously reviewed; significant external funding has been sought and secured; architects have been engaged to develop concept and detailed plans; and cost estimates have been reviewed and revised based on professional advice.

Finally, officers note that a vote of no confidence motion such as that moved by the Action Group has no legal standing or consequence. Therefore while noting the motion, for all of the reasons outlined, officers recommend that Council take no further action in relation to it.

Statutory Environment

Section 5.28 of the Act provides as follows:

1. A special meeting of the electors of a district is to be held on the request of not less than-
 - a. 100 electors or 5% of the number of electors — whichever is the lesser number; or
 - b. 1 /3 of the number of council members.
2. The request is to specify the matters to be discussed at the meeting and the form or content of the request is to be in accordance with regulations.
3. The request is to be sent to the mayor or president.
4. A special meeting is to be held on a day selected by the mayor or president but not more than 35 days after the day on which he or she received the request.

As detailed in the Background section of this report, the Order amended 5.28 (4) of the Act prohibiting the holding of an electors' special meeting during the COVID emergency period, with a requested electors' special meeting to instead be held on a day selected by the mayor or president, not more than 35 days after cessation day (as defined in the Order).

There is no statutory requirement for the Council to consider the motions of a public meeting (which is not an electors' meeting).

Relevant Plans and Policies

Other than the Community Engagement policy referred to in relation to motion 1, there are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

The motions being considered as the subject of this report have resulted from a public meeting, attended by representatives of the City and Council. Council are considering the motions as part of its commitment to listen to and engage with stakeholders.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. There are no risks of a medium or greater level identified.

Options

Council could choose to take a variety of different actions in relation to one or more of the motions.

CONCLUSION

A public meeting was held by the Action Group on 16 September 2020. The Action Group has requested that Council consider and respond to the motions. This report is provided for that purpose and recommends that, in relation to motion one, the CEO be asked to develop a community engagement framework with input from the community; in relation to motion two, that the CEO be asked to develop a financial sustainability plan outlining measures and targets which demonstrate the City's financial position; and in relation to motion three, that Council note but reject the vote of no confidence.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Recommendation one will be implemented by 30 June 2021. Recommendations two and three will be effected immediately.

17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS' INFORMATION BULLETIN

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Councillors' Information Bulletin
BUSINESS UNIT	Executive Services
REPORTING OFFICER	Reporting Officers - Various
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Noting: the item does not require a decision of Council and is simply for information purposes and noting
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Nil

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

17.1.1 Current Active Tenders

17.1.2 Donations, Contributions and Subsidies Fund – September 2020

17.1.3 Community Assistance Program 2020/2021

EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is again provided for completeness.

RFT03/20 CONSTRUCTION OF BORE(S) – DUNSBOROUGH NON-POTABLE WATER PROJECT

Requirement – to engage an adequately skilled and experienced Contractor to:

- a) *construct, test and equip exploration, production and/or monitoring bore(s) on Mewitt Road, Quindalup (defined in the Request for Tender as the Bore Site) as part of the City's Dunsborough Non-Potable Water Network Project;*
- b) *comply with DWER requirements in relation to a Hydrogeological Assessment Report for these bores (as specified in the Drilling Licence); and*
- c) *if required, provide the City with a report on the beneficial use (availability, volume, quality and sustainability) of groundwater available for extraction from this bore(s).*

- A Request for Tender was advertised on 18 July 2020 with a closing date of 20 August 2020. The closing date was extended to 25 August 2020.
- Two submissions were received and have been evaluated.
- The value of the contract exceeded the CEO's current delegated authority under Delegation DA 1-07.
- A recommendation was made to Council at the 14 October 2020 Council Meeting to:
 - accept the tender from Delmoss Nominees Pty Ltd T/A Welldrill as being the most advantageous tender to the City subject to minor variations to be negotiated in accordance with regulation 20 of the Local Government (Functions and General) Regulations 1996 (FG Regs); and
 - Delegate power and authority to the CEO to negotiate and agree with the successful tenderer minor variations in accordance with Regulation 20 of the FG Regs, subject to such variations and the final terms not exceeding the overall project budget.
- It is expected that a contract will be entered into in mid to late October 2020.

EOI02/20 CONSTRUCTION OF BUSSELTON PERFORMING ARTS AND CONVENTION CENTRE

Requirement – the construction of the Busselton Performing Arts and Convention Centre.

- An Expression of Interest was advertised on 11 July 2020 with a closing date of 11 August 2020.
- Seven submissions were received.
- The CEO under delegation has approved a recommendation to shortlist seven respondents as acceptable tenderers. The proposed date for issue of the Request for Tender to acceptable tenderers is estimated to be December 2020.

PQS05/20 BUSSELTON CBD PAVING UPGRADE

Requirement – the provision of goods and services relating to the installation of large format paving within the Busselton CBD at various locations, to be completed in stages.

- A Request for Applications to Join a Panel of Pre-Qualified Suppliers was advertised on 26 August 2020 with a closing date of 10 September 2020.
- Two submissions were received.
- In accordance with delegation DA 1-10 the CEO has authority to establish the panel and to accept applications to join the panel.
- The CEO approved a recommendation to establish a panel consisting of two pre-qualified suppliers, namely Paving Solutions (WA) Pty Ltd and Artisan Group (WA) Pty Ltd.

17.1.2 Donations, Contributions and Subsidies Fund – September 2020

The Council allocates an annual budget allowance to the Donations, Contributions and Subsidies Fund. This is provided such that eligible groups and individuals can apply for and receive sponsorship to assist them in the pursuit of endeavors that bring direct benefit to the broader community. Allocation of the funds is delegated to the Chief Executive Officer, in accordance with the published guidelines and funding availability.

Six applications were supported in September 2020, totalling \$2,111 as outlined in the table below:

Recipient	Purpose	Amount
Busselton Horse and Pony Club	Funds requested to assist with hire of marquees, chairs and toilets for the Busselton Winter Jumping Festival (cancelled earlier in the year due to COVID) This event is usually sponsored through the CoB events sponsorship however missed the deadline due to the unexpected re-scheduling of the event.	\$1,000.00
The People Place Busselton Inc.	Funds requested to assist with covering the cost of hosting a Mental Health Week luncheon to focus on service providers in the region. Whilst this funding avenue would not normally support a closed event such as this, it is important as part of the City's COVID-19 Recovery Plan and the need to support community organisations and service providers who are supporting the community.	\$500.00
West Busselton Primary School	Donation requested as a contribution towards year 6 graduation book awards – Humanities & Social Sciences & Technology.	\$100.00
Busselton Choral Society	Funds requested to purchase a wheeled keyboard cover, which will enable the choir to sing with accompaniment when outdoors.	\$311.00
Dunsborough Primary School	Donation requested as a contribution towards year 6 graduation book awards.	\$100.00
Busselton Primary School	Donation requested as a contribution towards year 6 graduation book awards.	\$100.00
	September total	\$2,111.00

17.1.3 Community Assistance Program 2020/2021

The Council allocates an annual budget allowance to the Donations, Contributions and Subsidies (Community Bids). In May 2020, Council refocused the City's annual Community Bids funding to Community Assistance Program for 2020/21 to provide eligible community and sporting organisations funding for recovery initiatives that have a social and economic stimulus. Allocation of funds is delegated to the Chief Executive Officer, in accordance with Council resolution C2005/133.

Five applications were supported in September 2020 totalling \$31,609. The applications are outlined in the table below:

ORGANISATION	PROJECT TITLE	RECOMMENDED FUNDING
Dunsborough Towners Football Club Inc.	Financial Assistance	\$2,725
Barnard Park Sports Association Inc.	Audio System for inside and outside the building	\$5,000
Busselton Kart Club Inc.	Upgrade to LED lighting	\$7,591
Lamp Inc.	Caravan Refurbishment	\$6,293
Geographe Bay Yacht Club Inc.	Car Park and Access way Refurbishment	\$10,000
	TOTAL	\$31,609

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS

20. CONFIDENTIAL MATTERS**20.1 LEGAL MATTER**

The reports listed below are of a confidential nature, in accordance with section 5.23(2) of the *Local Government Act 1995*. These reports have been provided to Councillors, the Chief Executive Officer and Directors only.

RECOMMENDATION

That the Council endorses the Officer Recommendation contained within the Officer Comment of the report.

20.1 LEGAL MATTER

This item is confidential in accordance with section 5.23(2)(d) of the *Local Government Act 1995*, as it contains information relating to legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

21. CLOSURE