

Please note: 7-8 minutes  
are yet to be confirmed as a  
true record of proceedings

## CITY OF BUSSELTON

### MINUTES OF THE COUNCIL MEETING HELD ON 22 JUNE 2022

#### TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY / ACKNOWLEDGEMENT OF VISITORS / DISCLAIMER / NOTICE OF RECORDING OF PROCEEDINGS.....	3
2.	ATTENDANCE .....	3
3.	PRAYER .....	4
4.	APPLICATION FOR LEAVE OF ABSENCE.....	4
5.	DISCLOSURE OF INTERESTS .....	4
6.	ANNOUNCEMENTS WITHOUT DISCUSSION.....	4
7.	QUESTION TIME FOR PUBLIC.....	4
8.	CONFIRMATION AND RECEIPT OF MINUTES .....	6
	Previous Council Meetings .....	6
8.1	Minutes of the Council Meeting held 8 June 2022.....	6
	Committee Meetings.....	6
8.2	Minutes of the Finance Committee Meeting held 8 June 2022 .....	6
9.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS .....	7
9.1	PETITION - GEOGRAPHE BAY ROAD DUNSBOROUGH .....	7
10.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION) .....	11
11.	ITEMS BROUGHT FORWARD .....	11
	ADOPTION BY EXCEPTION RESOLUTION .....	11
12.1	Finance Committee - 8/6/2022 - LIST OF PAYMENTS MADE - APRIL 2022 .....	12
12.2	Finance Committee - 8/6/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 APRIL 2022 .....	22
14.1	RFT 02-22 EXTERNAL CLEANING SERVICES .....	55
14.2	REGIONAL ROAD SPEED REDUCTIONS PROJECT PARTNERSHIP - RAC.....	59
16.1	VASSE COMMUNITY GARDENS AND VASSE AND DISTRICTS COMMUNITY CENTRE APPLICATION TO LEASE .....	63
16.2	EXPRESSION OF INTEREST TO LEASE CAMPSITE 7 LOCKE ESTATE.....	72
16.3	DEFERRAL OF NEW COUNCIL MEETING SCHEDULE TO COMMENCE AUGUST 2022 .....	81
17.1	COUNCILLORS' INFORMATION BULLETIN .....	84
	ITEMS TO BE DEALT WITH BY SEPARATE RESOLUTION (WITHOUT DEBATE).....	95
12.3	Finance Committee - 8/6/2022 - BUDGET AMENDMENT REQUEST - LOWER VASSE RIVER SEDIMENT REMOVAL PROJECT .....	95
14.3	BUDGET AMENDMENT - BUSSELTON FORESHORE EAST REDEVELOPMENT.....	98

15.1	BUSSELTON SENIOR CITIZENS CENTRE - FUNDING REQUEST .....	102
<b>ITEMS FOR DEBATE .....</b>		<b>109</b>
12.4	Finance Committee - 8/6/2022 - BUDGET AMENDMENT - EWS VARIOUS PROJECTS .....	109
13.	<b>PLANNING AND DEVELOPMENT SERVICES REPORT .....</b>	<b>121</b>
18.	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>122</b>
19.	<b>URGENT BUSINESS.....</b>	<b>122</b>
20.	<b>CONFIDENTIAL REPORTS .....</b>	<b>123</b>
20.1	PROSPECTIVE ACQUISITION BY CITY OF BUSSELTON OF LOT 100 SUES ROAD, YALYALUP FOR COMMUNITY PURPOSES.....	123
21.	<b>CLOSURE .....</b>	<b>126</b>

## MINUTES

MINUTES OF A MEETING OF THE BUSSELTON CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 22 JUNE 2022 AT 5.30PM.

1. DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY / ACKNOWLEDGEMENT OF VISITORS / DISCLAIMER / NOTICE OF RECORDING OF PROCEEDINGS

The Presiding Member opened the meeting at 5.30pm.

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. ATTENDANCE

Presiding Member:

Cr Grant Henley    Mayor

Members:

Cr Paul Carter    Deputy Mayor  
Cr Sue Riccelli  
Cr Ross Paine  
Cr Anne Ryan  
Cr Jodie Richards  
Cr Mikayla Love

Officers:

Mr Tony Nottle, Acting Chief Executive Officer  
Mr Oliver Darby, Director, Engineering and Works Services  
Mr Paul Needham, Director, Planning and Development Services  
Mrs Naomi Searle, Director, Community and Commercial Services  
Mrs Emma Heys, Governance Coordinator  
Ms Jo Barrett-Lennard, Governance Officer

Apologies:

Nil

Approved Leave of Absence:

Cr Kate Cox  
Cr Phill Cronin

Media:

“Busselton-Dunsborough Times”

Public:

### 3. PRAYER

The prayer was delivered by Pastor Simon Holmes from Busselton Baptist Church.

### 4. APPLICATION FOR LEAVE OF ABSENCE

Nil

### 5. DISCLOSURE OF INTERESTS

The Mayor noted that a declaration of impartiality interest had been received from Cr Mikayla Love in relation to Agenda Item 12.4, 'Finance Committee – 8/6/2022 – BUDGET AMENDMENT REQUEST – EWS VARIOUS PROJECTS'. :

The Mayor advised that, in accordance with regulation 22(2)(b) of the *Local Government (Model Code of Conduct) Regulations 2021*, this declaration would be read out immediately before 12.4 was discussed.

### 6. ANNOUNCEMENTS WITHOUT DISCUSSION

#### **Announcements by the Presiding Member**

Nil

### 7. QUESTION TIME FOR PUBLIC

Prior to the Public Question Time commencing the Mayor advised that the questions taken on notice at the previous meeting had been circulated and would be tabled in the minutes.

#### **Response to Previous Questions Taken on Notice**

The following questions were taken on notice by the Council at the 8 June 2022 Ordinary Council meeting:

#### 7.1 Mrs Jill Walsh

##### **Question**

Can the Council please confirm the intent of the change to the Recording and Livestreaming of Meetings Policy, and if, with the addition of a copyright disclaimer on recordings, by sharing the recordings, either in whole or in part, this would constitute a breach of the Policy or copyright?

##### **Response**

##### **(Tony Nottle, Acting Chief Executive Officer)**

The intent of the change is to remind users that the video recording is subject to copyright; it was not intended to stop people from being able to share the recording. A person will not infringe copyright by simply sharing the recordings (in whole or in part) using YouTube's embedded sharing functions.



**Question Time for Public**7.2 Ms Ingrid Spellman**Question**

How will the proposed five storey Dugalup Centre respond to the desired future scale and character of the local area, including existing buildings of one and two storeys that are unlikely to change?

**Response****(Paul Needham – Director Planning and Development Services)**

The desired scale and character is articulated in the planning framework. When the current planning framework was set, and that being what the application is going to be assessed against, the intent at that time was to look at development in this area going to four or five stories.

**Question**

Do the existing character objectives have primacy over the zoning RAC3?

**Response****(Paul Needham – Director Planning and Development Services)**

The height of the development responds to the desired future scale and character of the street and local area including existing buildings that are unlikely to change. The Council decision of the 25 May 2022 has not advanced to the point where it can be part of the planning framework in a way that is going to influence the outcome.

7.3 Ms Rebecca Torr**Question**

Why was the Responsible Authority Report not reviewed by Council before submission to the RJDAP agenda?

**Response****(Mayor Grant Henley)**

Our RARs are written by our planning department, independently and without any interference of the Development Assessment Panel. There are issues of timeliness. Councillors are able to review the RARs, and are able to make submissions as members of the community.

**8. CONFIRMATION AND RECEIPT OF MINUTES****Previous Council Meetings****8.1 Minutes of the Council Meeting held 8 June 2022****COUNCIL DECISION**

**C2206/155** Moved Councillor P Carter, seconded Councillor M Love

**That the Minutes of the Council Meeting held 8 June 2022 be confirmed as a true and correct record.**

**CARRIED 7/0**

**Committee Meetings****8.2 Minutes of the Finance Committee Meeting held 8 June 2022****COUNCIL DECISION**



**C2206/156** Moved Councillor M Love, seconded Councillor S Riccelli

**That the Unconfirmed Minutes of the Finance Committee Meeting held 8 June 2022 be noted as received.**

**CARRIED 7/0**

## 9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 9.1 PETITION - GEOGRAPHE BAY ROAD DUNSBOROUGH

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.10 Provide local road networks that allow for the safe movement of people through the District.
<b>SUBJECT INDEX</b>	Petitions
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A  Petition Letter Attachment B  Published Under Separate Cover Petition Signatures

The Officer Recommendation was moved and carried.

#### COUNCIL DECISION

**C2206/157** Moved Councillor S Riccelli, seconded Councillor J Richards

**That the Council receive the petition from Mr Alan Wilkins in relation to traffic treatments along Geographe Bay Road, Dunsborough.**

**CARRIED 7/0**

#### OFFICER RECOMMENDATION

That the Council receive the petition from Mr Alan Wilkins in relation to traffic treatments along Geographe Bay Road, Dunsborough.

A petition (the Petition) was received by the City on 30 May 2022 from Mr Alan Wilkins (the Petitioner), regarding concerns of the number of vehicles and the speeds in which they are travelling along Geographe Bay Road in Dunsborough.

The Petition was lodged by the Petitioner by mail, and was addressed to the Busselton City Council. The request contained within the Petition relates to the installation of traffic treatments; namely low, wide, speed reducing humps along Geographe Bay Road, Dunsborough.

The Petition has been signed by 70 people, all of whom are identified by name and address. There are two names within the Petition that do not have local addresses, the other 68 having local addresses within the area to which the Petition pertains.

The Petition meets the majority of the clauses of section 6.9 of the City of Busselton *Standing Orders Local Law 2018* (the Standing Orders); specifically it meets (b), and (d) through to (g):

- (a) be addressed to the Mayor;
- (b) be made by electors of the district;
- (c) state the request on each page of the petition;
- (d) contain the name, address and signature of each elector making the request;
- (e) contain a summary of the reasons for the request;

- (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
- (g) be respectful and temperate in its language.

The Petition does not meet requirements (a) and (c) as it was not addressed to the Mayor and did not state the request on each page of the Petition.

The presiding member has the discretion to accept the petition for consideration if it meets a majority of the above requirements.

Pursuant to section 6.9(3) of the Standing Orders, the Council has the following options: receive the petition; reject the petition; receive the petition and refer it to the CEO to prepare a report to Council or receive the petition and refer it to the CEO for action.

With respect to the subject of the petition, the City periodically undertakes traffic counts to determine the volume of traffic on roads within the district. A traffic count on Geographe Bay Road has been requested to be undertaken when a unit is next available.

Where, through traffic counting, the operating speed is identified to be over the posted limit or if a pattern of non-compliance can be determined, the matter is referred to the WA Police to seek an increased presence for targeted enforcement. Once new data for Geographe Bay Road is collected, it will be reviewed to determine the extent of non-compliance and any other enforceable trends and where appropriate referred to WA Police for assistance.

It is considered by officers that the Petition meets a majority of the requirements set out by the Standing Orders and, given the above response and proposed actions to be taken, it is recommended that the petition is received by Council.

Application No	Receipt No
CIO ID	
30 MAY 2022	
Property ID	Doc ID
Retention	

P O Box126  
114 Geographe Bay Road  
DUSBOROUGH 6281  
[mcgilltrust@inet.net.au](mailto:mcgilltrust@inet.net.au)  
0407990161

Busselton City Council  
Locked Bag 1  
BUSSELTON 6280

25 May 2022

Dear Sir/Madam

We have all noticed over the past 2-3 years the greatly increased number of vehicles – cars, tradies and trucks including concrete trucks and brick carters, using Geographe Bay Road instead of the main road to access the town and also old Dunsborough.

Not only are these vehicles using this residential route but many do not adhere to the speed limit of 50 kph.

Obviously a large proportion of these vehicles stay within the speed limit and these persons either live in the area, have business in the area or are visiting the beach.

The major increase in traffic happened during a period approximately 2 years ago when the town centre was closed to traffic for the purpose of upgrading the gardens and park. Motorists etc who were redirected to Geographe Bay Road to access old Dunsborough and the town have now become firmly entrenched in doing so due to the congestion that happens in the town centre making it difficult for trucks and other traffic to enter old Dunsborough from the main highway.

The police have been approached on several occasions regarding the speeding and have acknowledged the situation but unfortunately they cannot be patrolling Geographe Bay Road 24/7. I recently witnessed traffic north of Bunbury where roundabouts are being constructed. Despite a proliferation of signs and witches hats etc everywhere this was still not enough to slow the traffic – 2 traffic police were in plain sight with speed cameras in hand and plainly visible yet still some traffic did not slow. So it would appear that signs are not really the answer.

I recently spoke to some of our Council workers who were working on the beachside of Geo Bay Road. Their comments were that, even with 2 or 3 road work signs for 40kph, signs that were approximately 1 ½ sqm each plus witches hats along the road, traffic not slowing is a problem - so much so that they have at times had to call the police.

Our main concern is that, at the speed many vehicles are travelling, it will only be a matter of time for a major traffic incident to happen on Geographe Bay Road i.e. we have all witnessed parents with young children endeavouring to cross the road to the beach, how long before someone gets knocked over by a truck or car? How long before a cyclist gets knocked off their cycle by a concrete or brick truck or tradie travelling at 60-70 kph?

2

It is not only the town centre that suffers through the holiday season with the influx of visitors, the many holiday homes along Geographe Bay Road and the whole of this suburb become occupied and most of these holiday makers are also trying to access the beach, on foot, with prams, riding cycles, skate boards and scooters – with even more vehicles and boats on the road due to this tourist influx.

RAC have recently advertised in the paper inviting the public to advise them of any dangerous road situations they had come across so I have also forwarded them a copy of this petition.

A few years ago traffic accessing the beach end of Dunn Bay road was slowed considerably by installing a series of low wide speed reducing humps – could the Council now please consider installing the same system along Geographe Bay Road Dunsborough before a tragedy occurs? This same area also had the speed reduced to 40 kph – frustrating scenarios maybe, but to save lives we don't think so.

I have noticed some "Local Traffic Only" signs around the area – but again motorists do not appear to take any notice of them either. And the only other option I can think of are slow points of which I have noted many in Perth.

Incidentally the delay in obtaining the signatures on this petition and the forwarding of it to you has been due to ill health.

Sincerely



Alan Wilkins

On behalf of

Concerned Residents of Geographe Bay Road & Environs - Dunsborough

**Presentations**

Nil

**Deputations**

Nil

**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

Nil

**11. ITEMS BROUGHT FORWARD****ADOPTION BY EXCEPTION RESOLUTION**

At this juncture the Mayor advised the meeting that, with the exception of the items identified to be withdrawn for discussion, the remaining reports, including the Committee and Officer Recommendations, will be adopted en bloc, i.e. all together.

**COUNCIL DECISION**

**C2206/158** Moved Councillor P Carter, seconded Councillor M Love

**That the Committee Recommendations for Items 12.1 and 12.2, and the Officer Recommendations for Items 14.1, 14.2, 16.1, 16.2, 16.3 and 17.1 be carried en bloc:**

**12.1 Finance Committee - 8/6/2022 - LIST OF PAYMENTS MADE - APRIL 2022**

**12.2 Finance Committee - 8/6/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 APRIL 2022**

**14.1 RFT 02-22 EXTERNAL CLEANING SERVICES**

**14.2 REGIONAL ROAD SPEED REDUCTIONS PROJECT PARTNERSHIP - RAC**

**16.1 VASSE COMMUNITY GARDENS AND VASSE AND DISTRICTS COMMUNITY CENTRE APPLICATION TO LEASE**

**16.2 EXPRESSION OF INTEREST TO LEASE CAMPSITE 7 LOCKE ESTATE**

**16.3 DEFERRAL OF NEW COUNCIL MEETING SCHEDULE TO COMMENCE AUGUST 2022**



**17.1 COUNCILLORS' INFORMATION BULLETIN**

**CARRIED 7/0**

**EN BLOC**

## 12. REPORTS OF COMMITTEE

### 12.1 Finance Committee - 8/6/2022 - LIST OF PAYMENTS MADE - APRIL 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Operations
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A List of Payments - April 2022  

This item was considered by the Finance Committee at its meeting on 8/6/2022, the recommendations from which have been considered by Council.

The Committee Recommendation was moved and carried.

#### COUNCIL DECISION

**C2206/159** Moved Councillor P Carter, seconded Councillor M Love

That the Council notes payment of voucher numbers for the month of April 2022 as follows:

CHEQUE PAYMENTS	CHEQUE # 119220 - 119247	37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS	EFT # 86435 - 86783 and 86787 - 87066	6,673,369.55
TRUST ACCOUNT PAYMENTS	EFT # 86784 - 86786	53,792.34
PAYROLL PAYMENTS	01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS	DD # 4833 - 4864, 5194 and 5214	159,748.56
TOTAL PAYMENTS		8,582,116.68

**CARRIED 7/0**

**EN BLOC**

#### OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers for the month of April 2022 as follows:

CHEQUE PAYMENTS	CHEQUE # 119220 - 119247	37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS	EFT # 86435 - 86783 and 86787 - 87066	6,673,369.55
TRUST ACCOUNT PAYMENTS	EFT # 86784 - 86786	53,792.34
PAYROLL PAYMENTS	01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS	DD # 4833 - 4864, 5194 and 5214	159,748.56
TOTAL PAYMENTS		8,582,116.68



**EXECUTIVE SUMMARY**

This report provides details of payments made from the City's bank accounts for the month of April 2022, for noting by the Council and recording in the Council Minutes.

**BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

**OFFICER COMMENT**

In accordance with regular custom, the list of payments made for the month of April 2022 is presented for information.

**Statutory Environment**

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

Not applicable.

**CONCLUSION**

The list of payments made for the month of April 2022 is presented for information.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF APRIL 2022

CHEQUE PAYMENTS	CHEQUE # 119220 - 119247	37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS	EFT # 86435 - 86783 and 86787 - 87066	6,673,369.55
TRUST ACCOUNT PAYMENTS	EFT # 86784 - 86785	53,792.34
PAYROLL PAYMENTS	01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS	DD # 4833 - 4864, 5194 and 5214	159,748.56
		<b>8,582,116.68</b>

DATE	REF #	NAME	CHEQUE PAYMENTS APRIL 2022	DESCRIPTION	AMOUNT \$
8/04/2022	119220	ART GEO PETTY CASH	PETTY CASH REIMBURSEMENT		65.20
22/04/2022	119244	CAROLYN MCINTOSH POLLITT	REFUND OF RATE OVERPAYMENT		100.00
22/04/2022	119238	CITY OF COCKBURN	LONG SERVICE LEAVE CONTRIBUTION		2,967.17
22/04/2022	119237	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION		654.00
22/04/2022	119239	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - DUNSBOROUGH WASTE		16,236.00
22/04/2022	119235	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT		296.45
8/04/2022	119225	JAN PATRICIA SHUGG	REFUND OF RATE OVERPAYMENT		705.00
8/04/2022	119231	JULIE MAXINE WHEATLEY	REFUND OF RATE OVERPAYMENT		100.00
8/04/2022	119228	KARRIN CORRETT	REFUND OF RATE OVERPAYMENT		750.00
22/04/2022	119243	KL & WG JOHNSON	REFUND OF RATE OVERPAYMENT		797.95
22/04/2022	119241	LAURENCE DAVID & VALERIE MAE VALENTINE	REFUND OF RATE OVERPAYMENT		750.00
8/04/2022	119227	LYNDA CHRISTINA CHILVERS	REFUND OF RATE OVERPAYMENT		750.00
8/04/2022	119221	MARGARET DEAN	REFUND OF ANIMAL TRAP BOND		204.00
22/04/2022	119242	MARTIN LINDSAY BROWN	REFUND OF RATE OVERPAYMENT		100.00
22/04/2022	119247	MELANIE YOUNG	REFUND OF RATE OVERPAYMENT		124.77
8/04/2022	119226	MICHAEL JOHN SHINNER	REFUND OF RATE OVERPAYMENT		100.00
22/04/2022	119240	NORA LILIAN HESTER	REFUND OF RATE OVERPAYMENT		778.66
8/04/2022	119229	RALPH KEITH PETCHELL	REFUND OF RATE OVERPAYMENT		100.00
22/04/2022	119246	SALLY ELIZABETH MINCHIN	REFUND OF RATE OVERPAYMENT		125.74
22/04/2022	119245	SANDRA FAY PILLAY	REFUND OF RATE OVERPAYMENT		100.00
8/04/2022	119232	ST JOHN AMBULANCE (WA)	REFUND OF RATE OVERPAYMENT		332.27
8/04/2022	119222	TAO SONG & HONGLEI XIAO	REFUND OF RATE OVERPAYMENT		636.00
8/04/2022	119230	TERESA JULIE COLLIS	REFUND OF RATE OVERPAYMENT		797.24
22/04/2022	119234	TERRY WHITE CHEMIST	FIRST AID SUPPLIES		199.90
8/04/2022	119223	VIM NOMINEES PTY LTD	REFUND OF RATE OVERPAYMENT		221.18
8/04/2022	119224	VIM NOMINEES PTY LTD	REFUND OF RATE OVERPAYMENT		169.13
22/04/2022	119236	WATER CORPORATION	WATER SERVICES		9,674.93
22/04/2022	119233	WILL OLDFIELD	STAFF REIMBURSEMENT		75.60
					<b>37,911.19</b>

DATE	REF #	NAME	EFT PAYMENTS APRIL 2022	DESCRIPTION	AMOUNT \$
13/04/2022	86796	30 FOOT DROP	BOND REFUND		460.00
7/04/2022	86623	30 FOOT DROP - CANCELLED	BOND REFUND		-
21/04/2022	86943	A & M GARRETT	BITP REFUND		60.00
7/04/2022	86766	A CUT TREE SERVICE	TREE LOPPING SERVICES		3,641.00
21/04/2022	87019	A D COOTE & CO	SHEET METAL WORK		929.50
13/04/2022	86792	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES - SUGARLOAF RD		35,208.25
21/04/2022	86866	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES		5,714.54
7/04/2022	86584	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES		110.00
21/04/2022	86915	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES		4,532.00
7/04/2022	86528	ABC FILTER EXCHANGE	RANGE HOOD & FILTER CLEANING		366.00
7/04/2022	86520	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING		4,290.00
7/04/2022	86679	AC FORSTER & SON	PLUMBING SERVICES		7,250.00
21/04/2022	86859	ACTION KERBING	KERBING SERVICES		3,630.00
7/04/2022	86710	ACTIV FOUNDATION INC	MAINTENANCE SERVICES		27,603.35
21/04/2022	87004	ACTIV FOUNDATION INC	MAINTENANCE SERVICES		24,019.60
7/04/2022	86466	ACURIX NETWORKS	INTERNET WIFI ACCESS		3,489.13
7/04/2022	86551	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS		498.64
7/04/2022	86533	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES		4,512.30
21/04/2022	86880	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES		8,382.00
21/04/2022	86865	ALINTA SALES PTY LTD	ELECTRICITY		27.90
21/04/2022	86921	ALISON BURTON	ART SALES		20.30
7/04/2022	86533	ALISON SEYMOUR	ART SALES		154.30
21/04/2022	87006	ALLAN MILLER	STAFF REIMBURSEMENT		150.00
21/04/2022	86877	ALL FLOW INDUSTRIAL	MAINTENANCE SERVICES		549.95
7/04/2022	86770	ALLOY & STAINLESS PRODUCTS	PLANT PURCHASES / SERVICES / PARTS		1,786.18
7/04/2022	86540	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY		701.35
21/04/2022	86917	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES		3,778.50
7/04/2022	86725	AMBERGATE BUSH FIRE BRIGADE	PETTY CASH REIMBURSEMENT		162.00
7/04/2022	86614	ANDREW SKELTON	BITP REFUND		225.00
28/04/2022	87059	ANGELA GRIFFIN	STAFF REIMBURSEMENT		110.00
21/04/2022	87001	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES		3,004.10
21/04/2022	86881	ANSTEE EARTHMOVING CO	EARTHMOVING SERVICES		4,900.50
7/04/2022	86610	ANTHONY & KRISTY GRIFFIN	BITP REFUND		60.00
7/04/2022	86613	ANTHONY & MISTY GARRETT - CANCELLED	BITP REFUND		-
7/04/2022	86630	ANTHONY G FISHER	BIO DIVERSITY INCENTIVE REBATE		974.47
7/04/2022	86572	AQUATIC RECREATION GROUP WA	TRAINING AND PROFESSIONAL DEVELOPMENT		993.04
21/04/2022	86892	AQUATIC SERVICES WA PTY LTD	POOL SERVICE AND MAINTENANCE		849.20
7/04/2022	86456	ARBOR GUY	TREE MAINTENANCE SERVICES - EVANS RD & SUMMERVILLE CRES		22,289.02
21/04/2022	86819	ARBOR GUY	TREE MAINTENANCE SERVICES - WILDWOOD RD		25,107.24
21/04/2022	86974	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER		553.58
7/04/2022	86469	ARTISAN GROUP	PAVING SERVICES		2,453.00
28/04/2022	87062	ARTS MARGARET RIVER INC	GRANT FUNDING		8,250.00
7/04/2022	86652	ASHLEIGH HODGES	STAFF REIMBURSEMENT		97.00
7/04/2022	86439	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION		243,764.00
21/04/2022	86808	ATO EFT DEPOSITS TRUST A/C	PAYG TAXATION		241,009.00
28/04/2022	87058	AUSO TRAINING	TRAINING SERVICES		1,500.00
7/04/2022	86655	AUSTRALIA AND NEW ZEALAND RECYCLING PLAT	E-WASTE COLLECTION		4,044.48
7/04/2022	86701	AUSTRALIA POST	POSTAL SERVICE		5,762.71
7/04/2022	86568	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES		1,100.00
21/04/2022	86907	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES		1,904.00
7/04/2022	86646	AUTO ONE TRADING PTY LTD	AUTOMOTIVE		1,599.36
7/04/2022	86574	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE		582.25
21/04/2022	86920	AVIATION ID AUSTRALIA PTY LTD	SUPPLY AVIATION ASIC CARDS		280.00
7/04/2022	86484	AZILITY	IT SOFTWARE		988.80
7/04/2022	86719	B&B STREET SWEEPING	STREET SWEEPING SERVICE		19,832.92
21/04/2022	87008	B&B STREET SWEEPING	STREET SWEEPING SERVICE		22,540.71
7/04/2022	86599	BARK ENVIRONMENTAL	ENVIRONMENTAL CONSULTING		6,743.00
21/04/2022	86930	BARK ENVIRONMENTAL	ENVIRONMENTAL CONSULTING		550.00
7/04/2022	86510	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - DUNS OVAL LIGHTING REPAIR & REACTIVE MAINTENANCE		28,993.86
21/04/2022	86861	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - ABLUTION LIGHTING UPGRADE		31,880.72
7/04/2022	86768	BAY CABINETS	FURNITURE PRODUCT SUPPLIER		2,167.00
7/04/2022	86709	BAY SIGNS	SIGNAGE SERVICES		627.00
21/04/2022	87003	BAY SIGNS	SIGNAGE SERVICES		1,718.43
21/04/2022	86843	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - CAREY ST		17,563.89

LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF APRIL 2022

CHEQUE PAYMENTS		CHEQUE # 119220 - 119247	37,911.19	
ELECTRONIC FUNDS TRANSFER PAYMENTS		EFT # 86435 - 86783 and 86787 - 87066	6,673,369.55	
TRUST ACCOUNT PAYMENTS		EFT # 86784 - 86786	53,792.34	
PAYROLL PAYMENTS		01.04.22 - 30.04.22	1,657,295.04	
INTERNAL PAYMENT VOUCHERS		DD # 4833 - 4864, 5194 and 5214	159,748.56	
			<b>8,582,116.68</b>	
21/04/2022	86849	BCP CONTRACTORS PTY LTD	EARTHWORKS - PEEL TCE /CAUSEWAY RD	419,560.75
21/04/2022	86844	BCP LIQUID WASTE	LIQUID WASTE SERVICES	923.01
7/04/2022	86576	BE INGRAM	CARPENTRY SERVICES	300.00
21/04/2022	86912	BE INGRAM	CARPENTRY SERVICES	375.00
21/04/2022	87055	BEACHLANDS LAWMOWING SERVICE	LAWN MOWING SERVICE	300.00
28/04/2022	87061	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	32,983.32
7/04/2022	86590	BEN KING	SKATEPARK CONSULTATION	1,893.30
7/04/2022	86729	BENARA NURSERIES	NURSERY SUPPLIES	2,244.07
21/04/2022	87014	BENARA NURSERIES	NURSERY SUPPLIES	3,877.52
7/04/2022	86464	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES	880.00
7/04/2022	86757	BGBE PTY LTD	CONSULTANCY SERVICES - BUSSELTON JETTY	24,376.00
7/04/2022	86583	BLUE CHILD COLLECTIVE PTY LTD	LIVE MUSIC	1,650.00
7/04/2022	86647	BLUE HIRE (BPP HOLDINGS PTY LTD)	PUMP HIRE AND PROJECT SERVICES - DUNSBOROUGH WASTE	42,942.66
21/04/2022	86821	BLUE TANG (WA) PTY LTD	LANDSCAPE ARCHITECTURAL SERVICES	8,800.00
21/04/2022	86857	BLUESTEEL ENTERPRISES PTY LTD	EMERGENCY RESPONSE EQUIPMENT	2,280.77
7/04/2022	86676	BOC LIMITED	GAS SERVICES	2,397.15
21/04/2022	86977	BOC LIMITED	GAS SERVICES	740.98
7/04/2022	86627	BROAD FLINTOFF	SUNDRY PAYMENTS	80.00
21/04/2022	86922	BRAMLEY BOTANICAL WHOLESALE NURSERY	PLANTS AND TREE STOCK	2,464.00
7/04/2022	86593	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES - DEPOT LIGHTING UPGRADE AND UNITS	38,112.65
21/04/2022	86927	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	290.00
7/04/2022	86463	BRIDGESTONE	TYRE SERVICES	458.88
21/04/2022	86827	BRIDGESTONE	TYRE SERVICES	29.70
28/04/2022	87066	BROAD CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - BRACC	538,140.72
7/04/2022	86754	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	13,600.49
21/04/2022	87030	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	11,235.95
7/04/2022	86722	BSEWA	ELECTRICAL SERVICES	31,258.53
7/04/2022	86640	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	73.82
7/04/2022	86724	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	3,656.77
21/04/2022	87011	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,756.97
7/04/2022	86556	BUSSELTON ADVANCED DRIVER TRAINING	DRIVER TRAINING	1,795.00
7/04/2022	86457	BUSSELTON ALLSPORTS INC T/A BUSSELTON JE	JETTY SWIM 2022	4,400.00
7/04/2022	86511	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	220.20
21/04/2022	86862	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,550.26
7/04/2022	86468	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	3,097.59
21/04/2022	86830	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	165.00
7/04/2022	86728	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - DUNS LAKES SPORTING COMPLEX	324,240.06
7/04/2022	86543	BUSSELTON BOMBERS FOOTBALL CLUB	BOND REFUND	100.00
7/04/2022	86641	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	672.14
21/04/2022	86950	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	1,050.12
7/04/2022	86742	BUSSELTON FOOTBALL & SPORTSMAN'S CLUB	ELECTRICITY REIMBURSEMENT	317.73
7/04/2022	86733	BUSSELTON HOSPICE INC	YOU CHOOSE COMMUNITY PROGRAM	11,962.50
21/04/2022	86816	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	1,568.27
7/04/2022	86460	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	99.00
7/04/2022	86698	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	1,108.77
21/04/2022	86994	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	767.71
7/04/2022	86629	BUSSELTON OLD TIME DANCE INC	SUNDRY PAYMENTS	250.00
7/04/2022	86711	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	3,676.49
21/04/2022	87005	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	964.04
7/04/2022	86730	BUSSELTON REFRIGERATION & AIRCON	REFRIGERATION/AIR CONDITIONING SERVICES	1,683.00
7/04/2022	86638	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	388.57
7/04/2022	86713	BUSSELTON TENNIS CLUB	GRANT FUNDING	3,850.00
21/04/2022	86976	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	134.11
7/04/2022	86706	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	110.00
7/04/2022	86741	BUSSELTON VOLUNTEER FIRE & RESCUE SERVIC	FIRE HAZARD REDUCTION BURN	936.00
13/04/2022	86799	BUSSELTON WATER	WATER SERVICES	537.50
7/04/2022	86778	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	4.90
7/04/2022	86737	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES	2,145.00
21/04/2022	86925	CAROL MULHEARN	ART SALES	32.00
7/04/2022	86487	CATALYTIC IT	IT EQUIPMENT AND SERVICES	4,834.50
7/04/2022	86558	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	12,481.33
21/04/2022	86899	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	10,935.96
21/04/2022	86967	CEA SPECIALITY EQUIPMENT PTY LTD	PARTS AND SERVICES	970.57
21/04/2022	87012	CEMETERIES & CREMATORIA ASSOCIATION OF W	MEMBERSHIP	480.00
21/04/2022	86979	CHADSON ENGINEERING	ENGINEERING SERVICES	60.50
7/04/2022	86618	CHEJENNA FRIGULA	BITP REFUND	278.00
7/04/2022	86596	CHEKRITE ASIA PACIFIC PTY LTD	SOFTWARE SYSTEM AND PROFESSIONAL SERVICES	328.90
7/04/2022	86734	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	5,328.43
21/04/2022	87035	CITY AND REGIONAL FUELS	FUEL SERVICES	7,038.91
7/04/2022	86441	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	4,716.15
21/04/2022	86810	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	4,589.15
7/04/2022	86437	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,982.18
21/04/2022	86806	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,032.18
7/04/2022	86438	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
21/04/2022	86807	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	174.00
7/04/2022	86443	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	202.00
21/04/2022	86812	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	206.00
7/04/2022	86677	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1,311.75
7/04/2022	86611	CLAIRE WILKINS	BITP REFUND	60.00
7/04/2022	86744	CLEANAWAY	WASTE MANAGEMENT SERVICES	1,215.28
21/04/2022	87024	CLEANAWAY	WASTE MANAGEMENT SERVICES	119,598.32
7/04/2022	86521	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	6,417.26
21/04/2022	86990	CLEANAWAY OPERATIONS PTY LTD	MAINTENANCE PARTS WASHER	807.71
21/04/2022	86869	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	45,154.50
7/04/2022	86451	CLEVERPATCH	VACATION CARE SUPPLIES	261.67
7/04/2022	86564	CLICK STUDIOS (SA) PTY LTD	SOFTWARE	524.92
7/04/2022	86615	CLINTON FISHER	BITP REFUND	188.00
7/04/2022	86494	CLOUTZ EVENT HIRE	ENTERTAINMENT - YOUTH	523.00
21/04/2022	86845	CLOUTZ EVENT HIRE	ENTERTAINMENT - YOUTH	523.00
28/04/2022	87060	CLOUTZ EVENT HIRE	ENTERTAINMENT - YOUTH	90.00
7/04/2022	86774	COASTAL EARTHMOVING CONTRACTORS	CONTRACTOR - DUNS LAKES SPORTING COMPLEX	20,964.47
21/04/2022	87017	COATES HIRE	HIRE EQUIPMENT SERVICES	2,674.10
7/04/2022	86755	COCA-COLA AMATIL	GLC KIOSK PURCHASES	769.41
7/04/2022	86496	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	1,949.15
13/04/2022	86791	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	344.95
7/04/2022	86678	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	960.06
7/04/2022	86498	COMMERCIAL TURF SERVICES	LAWN MOWER MECHANICAL SERVICES	1,804.00
7/04/2022	86539	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	2,092.20

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UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF APRIL 2022

CHEQUE PAYMENTS		CHEQUE # 119220 - 119247		37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS		EFT # 86435 - 86783 and 86787 - 87066		6,673,369.55
TRUST ACCOUNT PAYMENTS		EFT # 86784 - 86786		53,792.34
PAYROLL PAYMENTS		01.04.22 - 30.04.22		1,657,295.04
INTERNAL PAYMENT VOUCHERS		DD # 4833 - 4864, 5194 and 5214		159,748.56
				8,582,116.68
21/04/2022	86888	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	394.53
7/04/2022	86535	CONGDON GROUP	MARKETING	780.12
21/04/2022	86848	CONNALKIT	PUBLIC ART & CONSULTING SERVICES	2,691.74
7/04/2022	86603	CONSTRUCTION SCIENCES PRY LTD	MATERIALS TESTING	1,127.28
28/04/2022	87057	CR KENNEDY & COMPANY PTY LTD	SURVEY EQUIPMENT	39,933.63
7/04/2022	86575	CR. J BARRETT LENNARD	COUNCILLOR PAYMENT	80.00
13/04/2022	86797	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	3,067.72
7/04/2022	86657	CR. MIKAYLA LOVE - CANCELLED	COUNCILLOR PAYMENT	-
7/04/2022	86507	CR. P CARTER	COUNCILLOR PAYMENT	4,893.41
7/04/2022	86573	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	2,987.72
7/04/2022	86477	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	26,291.18
21/04/2022	86833	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	16,949.08
7/04/2022	86753	CROSS SECURITY SERVICES	SECURITY SERVICES	1,268.96
21/04/2022	87029	CROSS SECURITY SERVICES	SECURITY SERVICES	341.00
7/04/2022	86560	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	4,841.40
21/04/2022	86901	CSA OFFICIAL RECEIPTS ACCOUNT	LEGAL RECOVERY ON RATING DEBTS	1,045.66
7/04/2022	86442	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	731.86
21/04/2022	86811	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	731.02
21/04/2022	86883	CSSTECH GROUP PTY LTD	ICT SERVICES	440.00
7/04/2022	86525	CTI SECURITY SYSTEMS PTY LTD	SECURITY SYSTEMS SUPPLY AND MONITORING	772.20
7/04/2022	86544	CURLY'S REMOVALS	FURNITURE TRANSPORT	357.50
7/04/2022	86673	D AGOSTINO + LUFF PTY LTD	ARCHITECTURAL SERVICES	990.00
7/04/2022	86448	DANIEL ABRAHAMSE	STAFF REIMBURSEMENT	200.00
21/04/2022	86937	DARREN MOWDAY	BTIP REFUND	299.00
7/04/2022	86609	DAVID COCKBURN	REFUND DOG REGISTRATION	100.00
7/04/2022	86665	DAVID HOLDEN BUILDING INSPECTIONS	BUILDING INSPECTIONS	1,320.00
21/04/2022	86966	DAVID HOLDEN BUILDING INSPECTIONS	BUILDING INSPECTIONS	385.00
7/04/2022	86732	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	3,272.39
21/04/2022	87018	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	3,869.43
7/04/2022	86634	DAVRC AUSTRALIA PTY LTD	PROMOTIONAL PRODUCTS	1,384.02
7/04/2022	86776	DELL AUSTRALIA PTY LIMITED	COMPUTER EQUIPMENT SUPPLIER	17,881.60
21/04/2022	86823	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	1,310.30
7/04/2022	86735	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	1,237.59
7/04/2022	86622	DIANA HENSLEY	RATE REFUND	765.54
7/04/2022	86581	DIESEL AND HYDRAULIC SERVICES SOUTH WEST	PLANT REPAIR AND MAINTENANCE	6,182.77
7/04/2022	86566	DIVERSECO PTY LTD	REPAIR WEIGHBRIDGE - DUNSBOROUGH WASTE	35,531.63
21/04/2022	86931	DONALD CANT WATTS CORKE (WA) PTY LTS	CONSULTANCY SERVICES	7,150.00
21/04/2022	86938	DONNA WILSON	BTIP REFUND	92.00
21/04/2022	86968	DOROTHY ROBINSON	ART SALES	84.55
21/04/2022	86884	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	488.39
7/04/2022	86517	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	4,459.30
21/04/2022	86868	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	1,592.80
7/04/2022	86588	DOWNSOUTH SCAFFOLDING PTY LTD	SCAFFOLDING SUPPLY & INSTALLATION SERVICE	8,690.00
7/04/2022	86671	DREW MAZALEVSKIS	STAFF REIMBURSEMENT	35.00
21/04/2022	86828	DS SADDLETON	ART SALES	49.70
7/04/2022	86684	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	168.80
21/04/2022	86981	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	83.50
7/04/2022	86690	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	9,416.00
21/04/2022	86854	DUNSBOROUGH COMMUNITY MEN'S SHED	FOOTBRIDGE REPAIR	200.00
7/04/2022	86486	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	111.60
21/04/2022	86838	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	156.70
7/04/2022	86594	DWM CRAFT CONSTRUCTION	FIBREGLASS REPAIRS	1,127.50
7/04/2022	86489	DYMOCKS BUSSELTON	LIBRARY RESOURCES	1,710.51
7/04/2022	86580	E & P CRONIN	COUNCILLOR PAYMENTS	4,038.66
7/04/2022	86689	EAGLE BAY BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	2,002.00
7/04/2022	86563	EARTH AND STONE WA	FOOTPATHS MAINTENANCE	5,880.60
21/04/2022	86904	EARTH AND STONE WA	EARTHWORKS - SEASCAPE RISE	36,544.75
21/04/2022	86953	EASY LIVING SERVICES PTY LTD	LIFT MAINTENANCE	510.47
7/04/2022	86513	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	2,450.80
21/04/2022	86863	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEED CONTROL	4,238.08
7/04/2022	86602	ELIS K STEELE	SINGER/PERFORMER	400.00
7/04/2022	86577	EJ & KM COX	COUNCILLOR PAYMENTS	2,987.72
21/04/2022	86987	ELECTRICITY NETWORKS CORPORATION	ELECTRICAL SERVICES	16,083.00
21/04/2022	87022	ELITE POOL COVERS PTY LTD	POOL SERVICES	13,024.00
7/04/2022	86445	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	2,046.00
21/04/2022	86945	ELZA FOLICHE ARTIST	ART SALES	5.60
7/04/2022	86537	EMERG SOLUTIONS PTY LTD	BROADCAST ALERT APP	5,250.00
7/04/2022	86747	EMERGE OFFICE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	164.52
7/04/2022	86471	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	283.80
21/04/2022	86831	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,504.56
21/04/2022	86834	ERG ELECTRICS PTY LTD	ELECTRICAL COMMUNICATION SERVICES	3,047.95
7/04/2022	86620	ERIC R DELAPORTE	RATE REFUND	800.06
7/04/2022	86527	ESSENTIAL COFFEE PTY LTD	LIBRARY RESOURCES	246.98
7/04/2022	86632	ETHAN BOWMAN & ISABELLA HANCOCK	SUNDRY PAYMENTS	148.10
7/04/2022	86512	EVERLON BRONZE	BRONZE PLAQUES	484.00
21/04/2022	87025	EVERYDAY POTTED PLANTS	NURSERY SERVICES	3,507.79
7/04/2022	86771	EXTERIA	INFRASTRUCTURE SERVICES	16,963.10
7/04/2022	86591	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	158.99
21/04/2022	86916	FANNY AND THIBAUT LIDOW	COFFEE WORKSHOPS AND CATERING	880.00
7/04/2022	86549	FASCON PTY LTD	STATIONERY AND OFFICE SUPPLIES	84.75
21/04/2022	86978	FERNANDO GUZZONI	STAFF REIMBURSEMENT	53.00
13/04/2022	86800	FERNANDO GUZZONI - CANCELLED	STAFF REIMBURSEMENT	-
21/04/2022	86995	FESTIVAL OF BUSSELTON (INC)	SPONSORSHIP AND OTHER SUPPORT	6,750.00
7/04/2022	86474	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT	654.30
21/04/2022	86918	FLAGS AND CANOPIES AUSTRALIA	FLAGS AND CANOPIES	1,514.70
7/04/2022	86541	FRASER SUITES PERTH	ACCOMMODATION	570.00
7/04/2022	86532	FRESH AS	REFRESHMENTS	207.60
21/04/2022	86879	FRESH AS	REFRESHMENTS	112.60
7/04/2022	86697	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	660.00
21/04/2022	86946	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE	375.00
7/04/2022	86680	GEMI PTY LTD	MAINTENANCE SERVICES	500.50
7/04/2022	86529	GEBOX PTY LTD	VEHICLE CAMERAS	1,630.20
21/04/2022	86875	GEBOX PTY LTD	VEHICLE CAMERAS	118.80
21/04/2022	87015	GEOFABRICS AUSTRALASIA PTY LTD	SAND BAG SUPPLIER	2,257.20
7/04/2022	86643	GEOGRAPHIC BAY BREWING CO.	FOOD AND BEVERAGE	120.00
7/04/2022	86523	GEOGRAPHIC COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	650.00
21/04/2022	86970	GEOGRAPHIC LIQUID WASTE	LIQUID WASTE DISPOSAL	1,195.00
21/04/2022	86989	GEOGRAPHIC PETROLEUM	FUEL SERVICES	22,157.69





LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF APRIL 2022

APRIL 2022				
CHEQUE PAYMENTS			CHEQUE # 119220 - 119247	37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS			FTT # 86435 - 86783 and 86787 - 87066	6,673,369.55
TRUST ACCOUNT PAYMENTS			FTT # 86784 - 86786	53,792.34
PAYROLL PAYMENTS			01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS			DD # 4833 - 4864, 5194 and 5214	159,748.56
				8,582,116.68
7/04/2022	86760	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	6,681.75
21/04/2022	87034	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	2,272.50
7/04/2022	86681	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,630.78
7/04/2022	86660	GLOBAL SPILL CONTROL PTY LTD	SPILL, SITE SAFETY & TRAFFIC MANAGEMENT	193.05
7/04/2022	86480	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY	STORAGE SERVICES	923.67
21/04/2022	86934	GRAHAM MATHIESON	BITP REFUND	60.00
7/04/2022	86452	GRANT HENLEY	COUNCILLOR PAYMENT	12,035.73
21/04/2022	87033	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	2,650.00
7/04/2022	86470	GREY GOLD CONSTRUCTIONS	CONCRETE SERVICES	2,090.00
21/04/2022	86985	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	804.66
7/04/2022	86552	HARBICKS TRANSPORT	SAND AND GRAVEL SUPPLIES	6,314.00
21/04/2022	86896	HARBICKS TRANSPORT	SAND AND GRAVEL SUPPLIES - SUGARLOAF RD	54,175.72
7/04/2022	86777	HART SPORT	SPORT EQUIPMENT SUPPLIER	321.19
21/04/2022	87049	HART SPORT	SPORT EQUIPMENT SUPPLIER	17.50
7/04/2022	86637	HEAD OVER HEALS	JUGGLING AND ACROBATIC WORKSHOP	1,000.00
7/04/2022	86491	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	325.00
21/04/2022	86842	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	260.00
7/04/2022	86559	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
21/04/2022	86900	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
7/04/2022	86779	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,822.18
21/04/2022	87050	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,060.99
7/04/2022	86738	HITHERGREEN BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	1,215.00
21/04/2022	86986	HOLCIM	CONCRETE SERVICES	3,280.86
7/04/2022	86461	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	10,667.22
21/04/2022	86825	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	4,953.18
7/04/2022	86616	HOLLY DELANE	BITP REFUND	119.00
7/04/2022	86598	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	731.50
21/04/2022	86929	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	836.00
21/04/2022	86942	IAN & KAYE ADAIR	BITP REFUND	60.00
7/04/2022	86553	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	68.29
7/04/2022	86515	IMAGE ON LINE	MARKETING	261.25
7/04/2022	86509	IMPEL TEC PTY LTD	QUEST SOFTWARE SERVICES	3,419.90
7/04/2022	86519	INNERSPACE COMMERCIAL INTERIORS	OFFICE FURNITURE	1,529.00
7/04/2022	86586	INSTANT PRODUCTS HIRE	PUBLIC ABULTIONS HIRE AND SALES	2,763.07
7/04/2022	86640	INTELLITRAC	GPS TRACKING DEVICES	14,411.10
21/04/2022	86891	INTERLINE NOMINEES PTY LTD	TOWN PLANNING SERVICES	4,488.00
7/04/2022	86650	IPEC PTY LTD	COURIER SERVICES	155.09
21/04/2022	86956	IPEC PTY LTD	COURIER SERVICES	195.88
7/04/2022	86472	IRONMAN AUSTRALIA	EVENT SERVICES	22,000.00
7/04/2022	86450	ISUBSCRIBE PTY LTD	LIBRARY RESOURCES	109.00
7/04/2022	86999	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES	55.00
21/04/2022	86965	JACQUELINE LUDMANN	STAFF REIMBURSEMENT	87.00
7/04/2022	86490	JACQUELINE PINNOCK	ART SALES	25.00
7/04/2022	86569	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	233.38
21/04/2022	86908	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	234.04
7/04/2022	86619	JAMIE RUSTIDGE	BITP REFUND	135.00
21/04/2022	86954	JANE DARCY	ART SALES	400.00
7/04/2022	86538	JDM EARTHWORKS	EARTHWORKS - DUNSBOROUGH WASTE	63,900.50
21/04/2022	86887	JDM EARTHWORKS	EARTHWORKS - DUNSBOROUGH WASTE	23,311.00
7/04/2022	86606	JEANETTE TAYLOR	REFUND DOG REGISTRATION	150.00
21/04/2022	86871	JENNIFER BROWN	ART SALES	7.20
7/04/2022	86605	JESSICA MOORE	REFUND DOG REGISTRATION	150.00
7/04/2022	86567	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	137.00
21/04/2022	86841	JIMS FIRST	HARDWARE SUPPLIES	24.66
21/04/2022	86822	JL CRUMMEY T/A FIRST CLASS TRAINING	TRAINING SERVICES	395.00
7/04/2022	86654	JODIE RICHARDS	COUNCILLOR PAYMENT	3,067.72
7/04/2022	86621	JOHN & BEVERLEY GIBSON	RATE REFUND	797.95
7/04/2022	86476	JOHN STRICKLAND	LIGHTING AND SOUND SERVICES	699.13
7/04/2022	86635	JOHAR WA PTY LTD	BRIDGE MAINTENANCE SERVICES - YALLINGUP SIDING	20,867.00
7/04/2022	86504	JONES MARINE SERVICES SOUTHWEST	DIVING MAINTENANCE	1,980.00
7/04/2022	86636	JOSH AND ANNA FOLEY	CARPENTRY AND BUILDING MAINTENANCE	544.70
21/04/2022	86878	JUDBROOK PTY LTD	REMOVE MOUNTAIN BIKE TRIAL	660.00
21/04/2022	87043	JUICE PRINT	PRINTING SERVICES	44.00
21/04/2022	86905	JULIE GUTHRIDGE	ART SALES	3.85
21/04/2022	86973	K & L MCCALLUM	WATER REIMBURSEMENT	166.50
21/04/2022	86932	KAREN BRADLEY	REFUND DOG REGISTRATION	30.00
21/04/2022	87045	KATANDRA INTERIORS	CURTAINS AND BLINDS	162.00
21/04/2022	86928	KAY MANOLAS	ART SALES	31.50
13/04/2022	86787	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES - BPACC	60,654.94
7/04/2022	86661	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	4,200.00
21/04/2022	86962	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	1,400.00
21/04/2022	86960	KILMORE GROUP PTY LTD	CLADDING - ADMIN BUILDING	851,422.05
21/04/2022	86876	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	5,203.00
7/04/2022	86530	KITCHEN TAKEOVERS	CATERING	1,502.00
7/04/2022	86547	KMART BUSSELTON	RETAIL HOME WARES	44.25
21/04/2022	86893	KMART BUSSELTON	RETAIL HOME WARES	149.50
7/04/2022	86694	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	2,434.15
21/04/2022	86984	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	163.20
7/04/2022	86458	LANDMARK PRODUCTS LTD	ENVIRONMENTAL SERVICES	6,523.00
7/04/2022	86459	LANDSAVE ORGANICS	LANDSCAPING SERVICE	5,280.00
21/04/2022	86824	LANDSAVE ORGANICS	LANDSCAPING SERVICE	5,016.00
21/04/2022	86874	LAURA BAILEY	FACILITATOR - LIVING SMART COURSE	6,000.00
7/04/2022	86639	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	522.30
21/04/2022	86949	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	5,277.58
21/04/2022	87041	LE & OG ISBEL	ART SALES	46.40
7/04/2022	86453	LEEUWIN CIVIL PTY LTD	GRAVEL SUPPLY - BOALLIA RD	80,819.90
21/04/2022	86917	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES AND GRAVEL SUPPLY - KALOORUP RD	242,397.62
7/04/2022	86759	LEEUWIN TRANSPORT	COURIER SERVICES	1,267.29
21/04/2022	87032	LEEUWIN TRANSPORT	COURIER SERVICES	1,013.71
7/04/2022	86642	LIAM JACKSON	EQUIPMENT HIRE	4,455.00
21/04/2022	86951	LIAM JACKSON	EQUIPMENT HIRE	4,810.00
7/04/2022	86670	LIGHT IDEAS	LIGHTING SUPPLIER	225.00
21/04/2022	86948	LISA STEVENS	ART CLASSES	560.00
7/04/2022	86783	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	700.00
21/04/2022	86980	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	SUBSCRIPTION	3,050.00
21/04/2022	87054	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	330.00
7/04/2022	86582	LOCK AROUND THE CLOCK	SECURITY SERVICES	640.90
21/04/2022	86926	LOT 1150 PTY LTD ATF LOT 1150 UNIT TRUST	BOND REFUND	10,000.00

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TRUST ACCOUNT PAYMENTS			FTT # 86784 - 86786	53,792.34
PAYROLL PAYMENTS			01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS			DD # 4833 - 4864, 5194 and 5214	159,748.56
				<b>8,582,116.68</b>
7/04/2022	86617	LUKE & KYLIE O'DONNELL	BITP REFUND	164.00
7/04/2022	86686	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	2,213.46
21/04/2022	86867	MACHINERY WEST PTY LTD	MACHINERY SERVICE AND PARTS	4,245.35
7/04/2022	86587	MACCS PLANT HIRE P/L	EARTHMOVING, SAND AND GRAVEL SUPPLIES	1,507.84
21/04/2022	86923	MACCS PLANT HIRE P/L	EARTHMOVING, SAND AND GRAVEL SUPPLIES	3,977.51
7/04/2022	86595	MADDINGTON MOWERS AND SAWS	OUTDOOR POWER EQUIPMENT, SPARES, REPAIRS	2,858.88
13/04/2022	86789	MAIN ROADS OPERATING	BRIDGE MAINTENANCE	62,066.40
7/04/2022	86705	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	2,045.91
21/04/2022	86999	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	1,247.71
7/04/2022	86685	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	56,659.88
13/04/2022	86801	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	119,739.41
21/04/2022	86982	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	38,455.77
21/04/2022	86914	MALCOLM ROBERTS	ART SALES	84.00
21/04/2022	87039	MARAGLAD HOLDINGS PTY LTD	FIRE CONTROL SERVICES	1,815.00
21/04/2022	86933	MARCIA MESSER	BITP REFUND	60.00
7/04/2022	86497	MARGARET RIVER BUSSELTON TOURISM ASSOCIA	ADVERTISING	2,407.60
21/04/2022	86847	MARGARET RIVER BUSSELTON TOURISM ASSOCIA	GRANTS	56,664.85
7/04/2022	86479	MARGARET RIVER FENCING	MAINTENANCE SERVICES	395.00
21/04/2022	86836	MARGARET RIVER FENCING	MAINTENANCE SERVICES	1,782.00
7/04/2022	86659	MARKET CREATIONS AGENCY PTY LTD	WEBSITE DEVELOPMENT - AIRPORT	13,795.00
21/04/2022	86851	MARKETFORCE PTY LTD	ADVERTISING SERVICES	1,897.53
7/04/2022	86597	MATT RILEY STUDIO	VIDEO EDITING AND CREATIONS	180.00
28/04/2022	87056	MATTHEW TWYMAN	STAFF REIMBURSEMENT	30.00
7/04/2022	86600	MAYA IXCHELL	ENTERTAINER	200.00
21/04/2022	87042	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	44,333.55
21/04/2022	86910	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	266.78
21/04/2022	86906	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	3,294.38
7/04/2022	86454	MEDLOSS BRECKEN HEALTH CARE	MEDICAL SERVICES	453.20
21/04/2022	86818	MEDLOSS BRECKEN HEALTH CARE	MEDICAL SERVICES	844.80
13/04/2022	86793	MELVILLE'S ROSE N GARDEN	NURSERY ITEMS	315.00
7/04/2022	86522	MERCHANDISING LIBRARIES	LIBRARY RESOURCES	328.90
7/04/2022	86664	MICHAEL A CARUSO	WASTE INFORMATION FOR CHILDREN	900.00
7/04/2022	86628	MICHELLE SHACKLETON	SUNDRY PAYMENTS	80.00
7/04/2022	86773	MIB INDUSTRIES	DRAINAGE SUPPLIES	2,580.14
21/04/2022	87046	MIB INDUSTRIES	DRAINAGE SUPPLIES	14,042.64
7/04/2022	86745	MODERN TEACHING AIDS PTY LTD	LIBRARY RESOURCES	10.95
21/04/2022	86864	MOORE STEPHENS WA PTY LTD	RATE COMPARISON REPORT	2,420.00
21/04/2022	86815	MR & MRS D HADDON	ART SALES	52.50
7/04/2022	86589	MUIRS	VEHICLE MAINTENANCE	874.17
21/04/2022	86924	MUIRS	VEHICLE MAINTENANCE	744.52
21/04/2022	86837	NALDA HOSKINS DESIGN	ART SALES	171.20
21/04/2022	86913	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	21.70
21/04/2022	86855	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	8,113.07
21/04/2022	86894	NATURALISTE TURF	TURF MAINTENANCE SERVICES	6,716.50
7/04/2022	86562	NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	316.58
21/04/2022	87051	NEVER-FAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	176.75
7/04/2022	86554	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	3,820.20
7/04/2022	86601	NEWGROUND DESIGN SERVICES PTY LTD	DESIGN SERVICES	1,358.50
7/04/2022	86687	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	425.07
21/04/2022	86983	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	928.75
21/04/2022	86919	NOBLE CONSULTING SURVEYORS PTY LTD	SURVEYING SERVICES	10,813.00
21/04/2022	87028	NOVMS (NOISE & VIBRATION SYSTEMS) P/L	NOISE LEVEL ANALYSER SUPPLIER	1,410.86
7/04/2022	86503	OCEAN AIR CARPET CARE	CLEANING SERVICES	6,164.40
21/04/2022	86856	OCEAN AIR CARPET CARE	CLEANING SERVICES	275.00
7/04/2022	86578	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	678.70
7/04/2022	86536	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	100.35
21/04/2022	86882	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	124.56
7/04/2022	86447	OLIVIA SMITH	STUDY ASSISTANCE REIMBURSEMENT	3,560.50
21/04/2022	86886	OPRA AUSTRALIA PTY LTD	PSYCHOMETRIC ASSESSMENT SERVICES	726.00
7/04/2022	86485	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
13/04/2022	86790	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
21/04/2022	86969	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	8,602.00
7/04/2022	86750	OUR LADY OF THE CAPE PRIMARY SCHOOL	FUNDING - CRICKET PITCH	9,900.00
21/04/2022	86890	OZLED AUST PTY LTD	EMERGENCY WARNING PRODUCTS	4,207.41
21/04/2022	86958	PAR 3 PTY LTD	GOLF, MINI GOLF - VACATION CARE	480.00
13/04/2022	86798	PAUL STEPHENSON	STAFF REIMBURSEMENT	53.00
28/04/2022	87063	PAUL STEPHENSON	STAFF REIMBURSEMENT	168.00
21/04/2022	86846	PEEL RESOURCE RECOVERY PTY LTD	CONCRETE CRUSHING	2,024.88
7/04/2022	86695	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	1,496.57
21/04/2022	86992	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	455.62
7/04/2022	86625	PETER CRACKNELL	BOND REFUND	102.00
21/04/2022	86939	PETER LIEBICH	BITP REFUND	60.00
7/04/2022	86672	PETS OF OLDER PERSONS WIA INC	YOU CHOOSE COMMUNITY PROGRAM	8,525.00
7/04/2022	86781	PFID FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	570.75
21/04/2022	87052	PFID FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	671.50
21/04/2022	86936	PHIL AYNLEY	BITP REFUND	30.00
7/04/2022	86780	PHYSIO SOUTHWEST	MEDICAL SERVICES	1,600.00
21/04/2022	87038	PLANNING INSTITUTE OF AUSTRALIA INC	TRAINING SERVICES	1,840.00
13/04/2022	86794	POLYFUSE PTY LTD	HOPPE SUPPLY AND INSTALLATION - DUNS NON POTABLE WATER SCHEME	161,554.19
7/04/2022	86555	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	319.00
21/04/2022	86897	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	319.00
21/04/2022	86998	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	237.82
7/04/2022	86704	PRESTIGE PRODUCTS - CANCELLED	HOSPITALITY EQUIPMENT SUPPLIER	-
7/04/2022	86475	PROCARE LOCKSMITHS	LOCKSMITH SERVICES	275.00
7/04/2022	86700	PRO-LINE KERBING	KERBING SERVICES	883.30
7/04/2022	86585	QUANTIFIED TREE RISK ASSESSMENT LIMITED	TREE RISK ASSESSMENT TRAINING	181.50
7/04/2022	86644	QUEST SPECIALIST PHYSIOTHERAPY	SPECIALIST PHYSIOTHERAPY SERVICES	548.68
7/04/2022	86608	RACHEL GOODOER	REFUND DOG REGISTRATION	30.00
21/04/2022	86873	RECOIL BEGUN PTY LTD	CATERING	63.90
21/04/2022	86944	RENEE LEA	BITP REFUND	245.00
7/04/2022	86708	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	301.40
21/04/2022	87002	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	1,678.13
7/04/2022	86702	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	307.70
21/04/2022	86996	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,614.94
21/04/2022	86835	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	671.00
7/04/2022	86505	ROSS JAINIE	COUNCILLOR PAYMENT	2,987.72
7/04/2022	86726	ROTARY CLUB OF BUSSELTON	YOU CHOOSE COMMUNITY PROGRAM	20,000.00
7/04/2022	86688	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES	480.70

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INTERNAL PAYMENT VOUCHERS		DD # 4833 - 4864, 5194 and 5214	159,748.56	
			<b>8,582,116.68</b>	
7/04/2022	86761	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,144.00
7/04/2022	86765	SANPOINT PTY LTD T/A LD TOTAL	LANDSCAPING SERVICES	13,015.93
21/04/2022	87036	SANPOINT PTY LTD T/A LD TOTAL	PLAYGROUND UPGRADES	95,695.38
7/04/2022	86473	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	110.00
21/04/2022	86832	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	1,893.64
21/04/2022	86935	SCOTT AND JANELLE TOMLINSON	BITP REFUND	92.00
7/04/2022	86545	SECUREPAY PTY LTD	PAYMENT GATEWAY	1,540.00
7/04/2022	86663	SEK LIMITED	ADVERTISING SERVICES	2,128.50
21/04/2022	86963	SEK LIMITED	ADVERTISING SERVICES	951.50
21/04/2022	86840	SERVICES AUSTRALIA OFFICIAL DEPARTMENT R	CHARGES FOR CENTREPAY FACILITY	148.50
7/04/2022	86631	SHANELLE JOOSTE	SUNDRY PAYMENTS	168.70
21/04/2022	87040	SHARON WILLIAMS	ART SALES	28.80
21/04/2022	86947	SHAUN HESTER	SCHEME WATER REIMBURSEMENT	454.75
7/04/2022	86624	SHELLEY JANITZ	BOND REFUND	1,000.00
7/04/2022	86604	SHERRIE MAKEHAM	REFUND OF NCC MEMBERSHIP	59.24
7/04/2022	86775	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	1,276.00
21/04/2022	87048	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	11,924.00
13/04/2022	86788	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BUSSELTON JETTY	56,692.34
21/04/2022	86820	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BUSSELTON JETTY	34,715.23
21/04/2022	86961	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BUSSELTON JETTY	2,035.00
7/04/2022	86570	SIESTA TIME WA PTY LTD TRADING AS CAPE C	REFRESHMENTS	388.60
21/04/2022	86909	SIESTA TIME WA PTY LTD TRADING AS CAPE C	REFRESHMENTS	394.78
7/04/2022	86550	SIMPLY HEADSETS	HEADSETS	677.00
7/04/2022	86579	SKIDATA AUSTRALASIA PTY LTD	CARPARK EQUIPMENT	1,652.20
7/04/2022	86436	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	15,803.85
21/04/2022	86805	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	15,508.08
21/04/2022	86860	SOGGYBONES	EVENT COORDINATION	700.00
7/04/2022	86740	SOILS AINT SOILS	NURSERY SUPPLIES	1,962.50
21/04/2022	87023	SOILS AINT SOILS	NURSERY SUPPLIES	957.60
7/04/2022	86502	SOLOMONS FLOORING (BUSSELTON)	FLOOR COVERING SERVICE	2,720.00
7/04/2022	86534	SONGFEST INCORPORATED	GRANT - DUNS SONGFEST	5,000.00
7/04/2022	86481	SONIC HEALTH PLUS PTY LTD	OCCUPATIONAL HEALTH SERVICES	214.50
7/04/2022	86626	SOPHIE CRESPI	BOND REFUND	300.00
7/04/2022	86592	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	2,713.11
7/04/2022	86482	SOUNDPACK SOLUTIONS	LIBRARY RESOURCES	207.90
7/04/2022	86669	SOUTH WEST AUTISM NETWORK INC	STAFF TRAINING	150.00
21/04/2022	87044	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	2,170.00
7/04/2022	86739	SOUTH WEST FIRE	FIRE EQUIPMENT SUPPLIER	4,467.46
21/04/2022	87021	SOUTH WEST FIRE	FIRE EQUIPMENT SUPPLIER	9,330.15
7/04/2022	86667	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIO	IRRIGATION AND PROJECT MANAGEMENT	5,460.40
7/04/2022	86692	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	4,339.50
21/04/2022	86988	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	3,362.70
7/04/2022	86557	SOUTH WEST OFFICE NATIONAL	STATIONERY	763.52
21/04/2022	86898	SOUTH WEST OFFICE NATIONAL	STATIONERY	3,203.29
7/04/2022	86691	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	83.35
7/04/2022	86483	SOUTH WEST WINDSCREENS & TINT	WINDSCREENS & TINTING	505.00
21/04/2022	86895	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	7,485.50
7/04/2022	86682	SOUTHERN LOCK AND SECURITY	SECURITY SERVICES	843.00
7/04/2022	86666	SOUTHERN METROPOLITAN REGIONAL COUNCIL	RECYCLE RIGHT MEMBERSHIP	6,169.16
7/04/2022	86506	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	118.80
21/04/2022	86858	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	104.00
7/04/2022	86731	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	16,061.85
21/04/2022	87016	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,920.40
7/04/2022	86492	SPENCER FAMILY TRUST	CONSULTANCY SERVICES	1,798.50
21/04/2022	86885	SPENCER SIGNS	SIGNAGE SERVICES	2,677.40
7/04/2022	86478	SPIEL STATION AUSTRALIA PTY LTD	CHEMICAL SPILL CONTAINMENT SERVICES	37,524.74
7/04/2022	86500	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	658.98
21/04/2022	86852	SPORTFIRST BUSSELTON	GLC WINTER UNIFORMS	3,624.50
7/04/2022	86752	SPORTS TURF ASSOCIATION (WA) INC	MEMBERSHIP	350.00
7/04/2022	86548	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	557.00
7/04/2022	86751	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	49.50
7/04/2022	86675	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	96.00
21/04/2022	86975	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	210.00
7/04/2022	86493	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	50,252.88
7/04/2022	86462	ST JOHN AMBULANCE	TRAINING SERVICES	288.19
21/04/2022	86826	ST JOHN AMBULANCE	TRAINING SERVICES	480.00
21/04/2022	86991	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES	1,969.34
7/04/2022	86645	STATEWIDE DOORS	MAINTENANCE SERVICES	880.00
21/04/2022	86952	STATEWIDE DOORS	MAINTENANCE SERVICES	220.00
7/04/2022	86674	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	3,661.18
7/04/2022	86435	STOCKER PRESTON RESIDENTIAL	8256 - RENT - A NOTTLE	1,100.00
21/04/2022	86804	STOCKER PRESTON RESIDENTIAL	8256 - RENT - A NOTTLE	1,100.00
7/04/2022	86668	STOCKTON HOLDINGS	MAINTENANCE SERVICES	643.50
7/04/2022	86764	STRATAGREEN	NURSERY SUPPLIES	4,950.99
7/04/2022	86656	STUART ST CLAIR & ANNE RYAN	COUNCILLOR PAYMENT	3,067.72
7/04/2022	86749	SUEZ ENVIRONMENTAL	WASTE MANAGEMENT SERVICES	1,294.17
21/04/2022	87027	SUEZ ENVIRONMENTAL	WASTE MANAGEMENT SERVICES	1,317.98
6/04/2022	86444	SUPERCHOICE	SUPERANNUATION	175,535.34
21/04/2022	86813	SUPERCHOICE	SUPERANNUATION	177,395.83
7/04/2022	86758	SURVCON P/L	SURVEY SERVICES	429.00
7/04/2022	86746	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	1,225.00
7/04/2022	86524	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	3,047.00
7/04/2022	86703	SW PRECISION PRINT	PRINTING SERVICES	110.00
21/04/2022	86997	SW PRECISION PRINT	PRINTING SERVICES	825.00
7/04/2022	86546	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY	138.88
13/04/2022	86795	SYNERGY	ELECTRICITY SUPPLIES	18,267.67
21/04/2022	86902	SYNERGY	ELECTRICITY SUPPLIES	86,227.81
21/04/2022	86941	TANIA SHAW	BITP REFUND	60.00
7/04/2022	86455	TANVIA PTY LTD	ENGINEERING SERVICES	2,002.00
7/04/2022	86693	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,437.36
13/04/2022	86802	TELSTRA CORPORATION	COMMUNICATION SERVICES	45.00
28/04/2022	87064	TELSTRA CORPORATION	COMMUNICATION SERVICES	5,026.73
7/04/2022	86612	TERRY & DIANNE BALCH	BITP REFUND	60.00
7/04/2022	86531	THE AUSCAM FAMILY TRUST T/A SOUND PRO	EQUIPMENT HIRE	693.00
7/04/2022	86651	THE DISTRIBUTORS PERTH	GLC KIOSK SUPPLIES	324.95
21/04/2022	86957	THE DISTRIBUTORS PERTH	GLC KIOSK SUPPLIES	95.65
7/04/2022	86542	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	430.00
7/04/2022	86449	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	85.00



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF APRIL 2022

<b>CHEQUE PAYMENTS</b>		CHEQUE # 119220 - 119247	37,911.19
<b>ELECTRONIC FUNDS TRANSFER PAYMENTS</b>		EFT # 86435 - 86783 and 86787 - 87066	6,673,369.55
<b>TRUST ACCOUNT PAYMENTS</b>		EFT # 86784 - 86785	53,792.34
<b>PAYROLL PAYMENTS</b>		01.04.22 - 30.04.22	1,657,295.04
<b>INTERNAL PAYMENT VOUCHERS</b>		DD # 4833 - 4864, 5194 and 5214	159,748.56
			<b>8,582,116.68</b>

7/04/2022	86658	THE LEMONTREE EMPORIUM PTY LTD	GIFT VOUCHERS	150.00
7/04/2022	86499	THE URBAN COFFEE HOUSE	CATERING	384.00
21/04/2022	86650	THE URBAN COFFEE HOUSE	CATERING	1,688.50
7/04/2022	86772	THE VINES RESORT	ACCOMMODATION	1,592.00
21/04/2022	86671	THE WELL DRESSED POTATO PTY LTD	CATERING	84.00
7/04/2022	86571	THINK WATER DUNSBOROUGH	AERATION SYSTEM - VIDLER RD	34,914.51
21/04/2022	86911	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	154.52
21/04/2022	86839	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA	RECRUITMENT SERVICES	440.00
21/04/2022	86964	TILTFORCE	TILT TRAY SERVICES	165.00
7/04/2022	86648	TIM WILSON CARPENTRY	CARPENTRY SERVICES	7,177.00
21/04/2022	86955	TIM WILSON CARPENTRY	CARPENTRY SERVICES	690.00
7/04/2022	86683	TI DEPAZZI AND SONS	LAWN SUPPLIES	3,090.35
7/04/2022	86743	TL ENGINEERING (AUST) PTY LTD	ENGINEERING SERVICES	3,588.99
21/04/2022	86940	TOM KERR & KAESHA HESLEWOOD	BITP REFUND	60.00
7/04/2022	86721	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	2,981.81
21/04/2022	87010	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	1,610.60
7/04/2022	86767	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	5,049.00
21/04/2022	87037	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	5,633.10
7/04/2022	86782	T-QUIP	MOWER PARTS & SERVICE	2,399.65
21/04/2022	87053	T-QUIP	MOWER PARTS & SERVICE	2,444.75
7/04/2022	86769	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	2,884.70
7/04/2022	86467	TRANEN PTY LTD	VEGETATION REPORT - SLOAN DR	25,335.20
21/04/2022	86829	TRANEN PTY LTD	VEGETATION REPORT	7,854.00
21/04/2022	87047	TRIATHLON WESTERN AUSTRALIA INC	IRONMAN TRIATHLON	33,000.00
7/04/2022	86501	TROPHIES ON TIME	NAME BADGE SUPPLIER	308.00
21/04/2022	86853	TROPHIES ON TIME	NAME BADGE SUPPLIER	154.00
7/04/2022	86526	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	1,650.47
21/04/2022	86872	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	3,296.15
7/04/2022	86662	TUSNO PTY LTD	CIVIL & TRAFFIC ENGINEERING CONSULTANCY	3,850.00
21/04/2022	86959	TUTT BRYANT HIRE	WORKSHOP SUPPLIES	4,599.71
21/04/2022	87026	TYREPOWER BUSSELTION	PLANT TYRE SUPPLIER / REPAIRER	1,455.00
7/04/2022	86516	VALSPAR PAINT	PAINTING SUPPLIES	604.64
7/04/2022	86607	VANESSA HAYWOOD	REFUND DOG REGISTRATION	150.00
7/04/2022	86717	VASSE BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	3,921.00
7/04/2022	86565	VERAISON	LEADERSHIP COACHING	2,420.00
7/04/2022	86715	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	1,228.85
7/04/2022	86633	WA ADVANCED TRAINING ACADEMY	TRAINING AND ASSESSMENT	440.00
21/04/2022	86972	WA DISTRIBUTORS PTY LTD	HOSPITALITY EQUIPMENT SUPPLIER	359.83
7/04/2022	86440	WA SHIRE COUNCILS	UNION FEES	305.00
21/04/2022	86809	WA SHIRE COUNCILS	UNION FEES	262.50
21/04/2022	86889	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	2,706.90
21/04/2022	87013	WA TREASURY CORPORATION	LOAN REPAYMENTS	520,340.95
7/04/2022	86446	WALGA	WALGA TRAINING SERVICES	2,426.00
21/04/2022	86814	WALGA	WALGA TRAINING SERVICES	429.00
7/04/2022	86518	WALGA ATF LGISWA	WORKER COMPENSATION SERVICES	83,554.40
7/04/2022	86488	WAVES ENVIRONMENTAL PTY LTD	BUSSELTION GROUNDWATER INVESTIGATION	36,371.49
21/04/2022	86870	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	216.04
7/04/2022	86707	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,654.17
21/04/2022	87000	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	411.74
7/04/2022	86723	WESFARMERS KHG	GAS SERVICES	651.60
7/04/2022	86712	WEST OZ LINEMARKING	LINE MARKING SERVICES	2,037.20
7/04/2022	86561	WESTBOOKS	LIBRARY RESOURCES	530.77
21/04/2022	86903	WESTBOOKS	LIBRARY RESOURCES	554.12
7/04/2022	86727	WESTCARE INDUSTRIES	LIBRARY RESOURCES	551.10
7/04/2022	86508	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	1,485.00
7/04/2022	86714	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	9,956.94
21/04/2022	87007	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	2,280.02
7/04/2022	86762	WILBYBRIUP BFB	PETTY CASH REIMBURSEMENT	588.00
7/04/2022	86696	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	371.51
21/04/2022	86993	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	449.06
7/04/2022	86465	WIZID PTY LTD	POOL ENTRY WRISTBANDS	326.70
7/04/2022	86756	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES - PROVENCE	14,958.06
21/04/2022	87031	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	4,819.10
7/04/2022	86720	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,507.00
21/04/2022	87009	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	894.00
7/04/2022	86495	WORK METRICS	HEALTH AND SAFETY SOFTWARE	187.00
7/04/2022	86748	WREN OIL	WASTE OIL SERVICES	33.00
7/04/2022	86736	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	318.32
13/04/2022	86803	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	893.82
21/04/2022	87020	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	316.68
28/04/2022	87065	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	91.42
7/04/2022	86514	YAHAWA KOFFEE WORKS WHOLESALE	CATERING	478.71
7/04/2022	86716	YALLINGUP COASTAL BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	450.04
7/04/2022	86718	YALLINGUP RURAL BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	3,827.00
7/04/2022	86763	YOONGARILLUP BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	588.00
				<b>6,673,369.55</b>

TRUST PAYMENTS APRIL 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
8/04/2022	86785	CITY OF BUSSELTION - EFT	INTERNAL PAYMENTS / COMMISSIONS	902.25
8/04/2022	86786	CONSTRUCTION TRAINING FUND	CTF LEVY	6,607.40
8/04/2022	86784	DEPARTMENT OF MINES, INDUSTRY REGULATION	BUILDING SERVICES LEVY	46,282.69
				<b>53,792.34</b>

INTERNAL PAYMENT VOUCHERS (DIRECT DEBITS) APRIL 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
21/04/2022	4856	A ROSE	REFUND OF RATE OVERPAYMENT	291.44
14/04/2022	4850	ARIN RESIDENTIAL	APPLICATION REFUND	866.78
19/04/2022	5214	AEGIS	REFUND OF RATE OVERPAYMENT	1,872.83
31/03/2022	4842	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	108,632.35
1/04/2022	4841	ANZ BANK	BANK FEES	15.25
1/04/2022	4843	ANZ BANK	BANK FEES	8,006.61
6/04/2022	4844	ANZ BANK	BANK FEES	295.37
6/04/2022	4845	ANZ BANK	BANK FEES	309.41
6/04/2022	4854	ANZ BANK	BANK FEES	4,525.24
6/04/2022	4862	ANZ BANK	BANK FEES	910.19
6/04/2022	4864	ANZ BANK	VISA - MARCH 2022	10,073.37
ON SLOW RD PRACTICE			PRE EMPLOYMENT MEDICAL	150.00











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CHEQUE PAYMENTS	CHEQUE # 119220 - 119247	37,911.19
ELECTRONIC FUNDS TRANSFER PAYMENTS	EFT # 86535 - 86783 and 86787 - 87066	6,673,369.55
TRUST ACCOUNT PAYMENTS	EFT # 86784 - 86785	23,792.34
PAYROLL PAYMENTS	01.04.22 - 30.04.22	1,657,295.04
INTERNAL PAYMENT VOUCHERS	DD # 4833 - 4864, 5194 and 5214	159,748.56
		<b>8,582,116.68</b>

		ELLEN HEALTH	PRE EMPLOYMENT MEDICAL	161.70
		COMMUNITIES IN CONTROL	COURSE - C ARMSTRONG	295.00
		GO DADDY	ART GEO SSL RENEWAL	147.24
		DEPUTY	ROSTERING SYSTEM - GLC	537.24
		GO DADDY	YOURVOICE@BUSSELTON.COM	45.21
		APPLE	I CLOUD - M ARCHER	4.49
		GO DADDY	FLYBUSSELTON.COM.AU	45.21
		ZOOM	MONTHLY LICENSE	118.91
		TELSTRA	HOME INTERNET - M ARCHER	90.00
		GO DADDY	FLYBUSSELTONAIRPORT.COM	90.41
		GLC CAFE	CEO MORNING TEA WITH GLC TEAM	73.20
		QANTAS AUSTRALIAN TOURISM AWARDS	TICKETS - P CARTER	498.52
		DOMINOS	YOUTH EVENT CATERING	95.90
		FACEBOOK	ADVERTISING - GLC & YOUTH SERVICES	54.26
		SOCIETY 6	6 X THROW CUSHIONS - LIBRARY	281.56
		DEPUTY	ARTGEO VOLUNTEER SYSTEM	116.11
		SENDGRID	GLC - CUSTOMER RETENTION	21.17
		DOMINOS	YOUTH EVENT CATERING	96.90
		DOMINOS	YOUTH EVENT CATERING	147.39
		MAILCHIMP	MARKETING - LIBRARY	92.45
		DOMINOS	YOUTH EVENT CATERING	100.90
		MESSAGE MEDIA	GLC	51.48
		SPOTIFY	MUSIC FOR YOUTH EVENTS	18.99
		MAILCHIMP	ARTGEO ELECTRONIC MARKETING	83.46
		EDUCATION KIDS	MEDICAL BAGS FOR GLC/NCC	316.58
		DOMINOS	YOUTH EVENT CATERING	115.90
		CHILDREN'S BOOK COUNCIL	BOOK WEEK MERCH	583.40
		EMPAUST	FIRE WARDEN KIT - GLC	719.89
		APPLE	I CLOUD - O DABBY	4.49
		COLES	GIFT WRAP - STAFF FAREWELL	13.00
		AUSTRALIA POST	GIFT - STAFF FAREWELL	305.95
		ALBIES	COUNCILLORS DINNER	409.40
		MWAYE	IT EQUIPMENT - RECEIVER	216.04
		QANTAS AUSTRALIAN TOURISM AWARDS	FLIGHTS - AUST TOURISM AWARDS, P CARTER	1,037.50
		QANTAS AUSTRALIAN TOURISM AWARDS	FLIGHTS - AUST TOURISM AWARDS, C ALLERTON	1,037.50
		MAILCHIMP	ELECTRONIC NEWSLETTER - PR	457.85
		CONXION	AIRPORT TRANSPORT	182.70
		WEST AUSTRALIAN	DIGITAL SUBSCRIPTION	28.00
		ELEMENT ON COOLUM	ACCOMMODATION - P CARTER & C ALLERTON	1,062.00
		VIBE	FUEL - T NOTTLE	163.57
11/04/2022	4836	AVIASSIST	APPLICATION REFUND	952.00
14/04/2022	4850	B BARTHOLOMAEUS	APPLICATION REFUND	147.00
6/04/2022	4833	B HOWELL	REFUND OF RATE OVERPAYMENT	862.25
8/04/2022	5194	B ILIAC	REFUND OF APPLICATION	157.00
14/04/2022	4850	BARE NAKED	APPLICATION REFUND	1,280.00
26/04/2022	4859	BUNBURY REGIONAL COLLEGE	REFUND OF LEASE PAYMENT	275.00
4/04/2022	4855	C CUNNINGHAM	APPLICATION REFUND	233.00
8/04/2022	4835	CANCELLED	CANCELLED	-
8/04/2022	4851	CANCELLED	CANCELLED	-
20/04/2022	4853	COCKMAN	REFUND OF ANIMAL TRAP BOND	102.00
4/04/2022	4846	COMMONWEALTH BANK	BANK FEES	1,304.21
19/04/2022	4852	COMMONWEALTH BANK	BANK FEES	198.53
21/04/2022	4856	D CREDARO	REFUND OF RATE OVERPAYMENT	817.69
11/04/2022	4836	G BELL	REFUND OF RATE OVERPAYMENT	496.00
22/04/2022	4857	GEORGE HUTTON	REFUND OF ANIMAL TRAP BOND	102.00
14/04/2022	4850	HORIZON CHURCH	REFUND OF HALL & KEY DEPOSITS	100.00
11/04/2022	4840	HUMPHREY	REFUND OF ANIMAL TRAP BOND	102.00
7/04/2022	4834	I LEGAN	REFUND OF RATE OVERPAYMENT	1,953.15
7/04/2022	4834	J SHUGG	REFUND OF RATE OVERPAYMENT	266.00
28/04/2022	4861	K RASMUSSEN	APPLICATION REFUND	90.00
6/04/2022	4833	L CHANNING	REFUND OF RATE OVERPAYMENT	637.00
1/04/2022	4838	LES MILLS ASIA PACIFIC	CONTRACT FEES	504.19
1/04/2022	4839	LES MILLS ASIA PACIFIC	CONTRACT FEES	605.03
22/04/2022	4857	LORRAINE GUEST	REFUND OF ANIMAL TRAP BOND	102.00
26/04/2022	4858	MAUREEN MASSEY	REFUND OF ANIMAL TRAP BOND	102.00
29/04/2022	4863	R & L DORRIZZI	REFUND OF RATE OVERPAYMENT	463.00
13/04/2022	4837	R PILLER	REFUND OF RATE OVERPAYMENT	1,246.00
22/04/2022	4860	RAPID ASCENT PTY LTD	REFUND OF HALL & KEY DEPOSITS	100.00
6/04/2022	4849	RASMUSSEN	APPLICATION REFUND	50.00
1/04/2022	4848	REDINK HOMES	APPLICATION REFUND	790.79
13/04/2022	4837	S DRAKE	REFUND OF RATE OVERPAYMENT	3,295.83
11/04/2022	4836	S RONAN	APPLICATION REFUND	257.00
14/04/2022	4847	S SCHOLZ	APPLICATION REFUND	180.00
21/04/2022	4856	T EDWARDS	REFUND OF RATE OVERPAYMENT	2,002.00
22/04/2022	4857	TAMMY GIBBS	REFUND OF ANIMAL TRAP BOND	102.00
22/04/2022	4857	TAMMY GIBBS	REFUND OF ANIMAL TRAP BOND	102.00
21/04/2022	4856	W CREDARO	REFUND OF RATE OVERPAYMENT	2,290.89
21/04/2022	4856	WILYABRUP SURFBOARD CLUB	REFUND OF RATE OVERPAYMENT	1,682.16

12.2 Finance Committee - 8/6/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 APRIL 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Services
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Loan Schedule - April 2022   Attachment B Financial Activity Statement - April 2022   Attachment C Investment Report - April 2022  

**This item was considered by the Finance Committee at its meeting on 8/6/2022, the recommendations from which have been considered by Council.**

The Committee Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/160** Moved Councillor P Carter, seconded Councillor M Love

**That the Council receives the statutory financial activity statement reports for the period ending 30 April 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.**

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

**EXECUTIVE SUMMARY**

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 30 April 2022.

**BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 26 July 2021, the Council adopted (C2107/140) the following material variance reporting threshold for the 2021/22 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

**OFFICER COMMENT**

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

### Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

### Comments on Financial Activity to 30 April 2022

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$5.2M as opposed to the budget of **(\$13.8M)**. This represents a positive variance of \$19M YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2021/22 Actual YTD \$	2021/22 Amended Budget YTD \$	2021/22 Amended Budget \$	2021/22 YTD Bud Variance %	2021/22 YTD Bud Variance \$	Change in Variance Current Month \$
<b>Revenue from Ordinary Activities</b>				<b>4.89%</b>	<b>3,678,863</b>	<b>2,521,159</b>
1. Operating Grants, Subsidies and Contributions	5,693,133	3,208,801	4,841,906	77.42%	2,484,332	2,452,729
2. Other Revenue	554,622	259,606	414,950	113.64%	295,016	<b>(34,308)</b>
3. Interest Earnings	623,855	561,825	609,250	11.04%	62,030	7,138
<b>Expenses from Ordinary Activities</b>				<b>10.54%</b>	<b>7,702,199</b>	<b>395,711</b>
4. Other Expenditure	(2,577,928)	(7,914,980)	(9,685,100)	67.43%	5,337,052	59,383
<b>Capital Revenue &amp; (Expenditure)</b>				<b>27.55%</b>	<b>14,693,764</b>	<b>1,740,880</b>
5. Land & Buildings	(3,451,811)	(18,431,270)	(22,802,632)	81.27%	14,979,459	929,338
Plant & Equipment	(884,495)	(2,810,000)	(2,890,000)	68.52%	1,925,505	543,918
Furniture & Equipment	(351,197)	(562,541)	(854,368)	37.57%	211,344	<b>(23,514)</b>
Infrastructure	(16,324,772)	(29,953,087)	(38,537,750)	45.50%	13,628,315	1,148,862
6. Proceeds from Sale of Assets	28,839	776,071	776,071	<b>(96.28%)</b>	<b>(747,232)</b>	<b>(101,993)</b>
7. Proceeds from New Loans	21,325,000	25,450,000	25,450,000	<b>(16.21%)</b>	<b>(4,125,000)</b>	0
8. Self Supporting Loans - Repayment of Principal	55,517	146,069	267,033	<b>(61.99%)</b>	<b>(90,552)</b>	10,580
9. Total Loan Repayments – Principal	(2,720,229)	(3,050,391)	(3,839,418)	10.82%	330,162	<b>(10,549)</b>
10. Advances to Community Groups	(1,325,000)	(5,450,000)	(5,450,000)	75.69%	4,125,000	0















10634	Business Support Program	-	23,850	23,850	100.0%	-
Final acquittals of the support program yet to be received. This budget was carried over from the 20/21 financial year, funded from the MERG Reserve, however it has now been ascertained that only approximately \$10,000 will be required. This will more than likely be the positive variance by the end of the year, offset by a lower transfer from the reserve.						
11151	Airport Operations	1,978	1,921,260	1,919,282	99.9%	191,676
Marketing activities continue to be delayed due to the postponement of Jetstar RPT services as a result of COVID restrictions etc.						
11160	Busselton Jetty	-	3,000,000	3,000,000	100.0%	-
The budget YTD represents the City's contribution to the AUDC project, which has been deferred. This was to be funded from the Jetty Reserve, so it will remain in the reserve at year end.						
11156	Airport Development Operations	115,139	148,550	33,411	22.5%	-
At the time of setting the budget the timing for the final carried over payments related to a noise mitigation project were not known. \$148K was estimated to be remaining in total, split over three payments, however we have not received practical completion on the works, and there are still some outstanding works in progress.						
<b>Planning and Development Services</b>		<b>99,668</b>	<b>88,620</b>	<b>(11,048)</b>	<b>(12.5%)</b>	<b>3,860</b>
10805	Planning Administration	-	15,000	15,000	100.0%	-
This budget item relates to the Façade Refurbishment Program which the City normally runs on an annual basis. Due to staff shortages and other priorities this year, it's not likely that the full year budget of \$30K will get spent at all.						
10942	Bushfire Risk Management Planning – DFES	27,145	-	(27,145)	(100.0%)	-
This unbudgeted spend represents the return of unspent grant funds to DFES for the 20/21 BRP program.						
Various	Bushfire Brigades & SES	14,987	1,673	(13,314)	(795.8%)	-
Reconciliation and re-imbursement of the brigades was not budgeted to occur until June.						
<b>Engineering and Works Services</b>		<b>186,555</b>	<b>156,563</b>	<b>(29,992)</b>	<b>(19.2%)</b>	<b>(8,544)</b>
10830	Environmental Management Administration	16,037	937	(15,100)	(1611.5%)	-
Biodiversity Incentive Rate Rebate costs per allocated and paid in January, however the budget of \$17,650 is allocated to June. Variance will rectify at year end.						
B1223	Micro Brewery - Public Ablution	-	60,000	60,000	100.0%	-
The full contribution of \$120K to the ablutions, in two instalments, was made in the 20/21 financial year, however due to the lateness of the second \$60K instalment, it was inadvertently included again in the 21/22 year budget unnecessarily.						
G0042	BTS External Restoration Works	119,383	50,000	(69,383)	(138.8%)	(1,207)
Rendezvous Road Refuse site remedial works.						

## 5. Capital Expenditure

YTD there is an underspend variance of 59.4%, or \$30.7M, in total capital expenditure, with YTD actual at \$21M against the YTD budget of \$51.7M. A large portion of this positive underspend variance is offset by the negative variance in Non-Operating Grants, Contributions & Subsidies discussed above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

















**6. Proceeds From Sale of Assets**

YTD there have been minimal proceeds from sale of assets recorded against the YTD budget of \$776K. This is due to the continuing delays in delivery of acquisitions, and the associated transfer to auction of the vehicles being replaced. Some vehicles that were planned to be traded/auctioned have also been retained and redeployed instead.

**7. Proceeds from New Loans**

By YTD April it was forecast that the self-supporting loan to BJINC of \$4M for the AUDC project would have been drawn. This will no longer be proceeding. A further \$125K of self-supporting loans to community groups was also forecasted to have been drawn and on-lent by this stage of the financial year. The combination of these things accounts for the \$4.125M negative variance YTD.

This is offset by a corresponding positive timing variance of \$4.125M in Advances to Community Groups.

**8. Self Supporting Loans – Repayments of Principal**

This line is \$91K under budget due to the AUDC loan not proceeding.

**9. Total Loan Repayments - Principal**

Repayments of the principal on loans is \$330K under budget YTD, due to the loan for the BPACC not proceeding in the timeframe as budgeted, as well as the deferment of the AUDC project and hence the non-draw down of the associated self-supporting loan to BJINC (offset per #8 above).

**10. Advances to Community Groups**

Although it is not possible to predict when these loans will be applied for, the negative variance is 100% offset by the positive variance in Proceeds from New Loans outlined above. YTD the variance is \$4.125M mainly due to the AUDC being put on hold.

**11. Transfer to Restricted Assets**

There is a YTD variance in transfers to Restricted Assets of \$22.2M because there is usually no budget for this item during the year. The transfers are usually not possible to predict, and are fully reconciled only at year end.

At the time of budgeting it is not possible to predict what grants will be received, and in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof).

YTD, loans of \$20M were received for BPACC that were transferred to restricted assets (\$10M of which was budgeted for per a budget amendment for an additional \$10M borrowing), until utilized, as well as \$8.6M in various government grants, plus \$1.7M in Roadwork Bonds, and \$1.9M in developer contributions, deposits and bonds.

**12. Transfer from Restricted Assets**

YTD, there has been \$8.1M transferred from Restricted Assets into the Municipal Account. The transfers are usually not possible to predict, and are fully reconciled only at year end.

This was attributable to \$3.4M of grant money for works completed and reconciled, \$713K of Roadwork Bonds, \$463K of caravan park deposit refunds, utilization of \$1.7M of restricted loan money (BPACC), and \$1.8M of various other bonds and deposits.

### **13. Transfer to Reserves**

YTD, there has been \$1.8M more transferred to reserves than budgeted due to receiving the Financial Assistance Grants for the 2022/23 year in advance. This was put aside in the Prepaid Grants Reserve to be utilised next financial year.

#### **Investment Report**

As at 30<sup>th</sup> April 2022 the value of the City's invested funds increased to \$107M from \$97M as at 31<sup>st</sup> March 2022.

As at 30<sup>th</sup> April 2022 the 11AM account balance is \$23M, up from \$13M as at 31<sup>st</sup> March 2022.

The increase of \$10M in the investment pool is due to:

- Addition of \$10M loan received for the BPACC project deposited into the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits, and a higher rate of return compared to the cheque account).

During the month of April six term deposits totalling the amount of \$18M matured. These were renewed for a further 69 days at 0.91% on average.

The official cash rate remains steady for the month of April at 0.10%.

#### **Borrowings Update**

During the month a further two lots of \$5M were drawn from the WATC for the BPACC project, per the budget amendment in March that brought these planned borrowings in earlier than originally forecast in the LTFP, due to increasing interest rates. Also, \$435K of principal and \$85K of interest was repaid on existing loans. The attached Loan Schedule outlines the status of all existing loans as at April YTD.

#### **Chief Executive Officer – Corporate Credit Card**

There were no transactions made on the Chief Executive Officer's corporate credit card during April 2022.

#### **Donations & Contributions Received**

During the month no donations or contributions were received.

#### **Statutory Environment**

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

#### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

#### **Financial Implications**

Any financial implications are detailed within the context of this report.

#### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

**CONCLUSION**

As at 30<sup>th</sup> April 2022, the City's net current position stands at \$5.2M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

City of Busselton  
Loan Schedule - as at 30th April 2022

Purpose	Loan Number	Institution	Budgeted Interest Rate %	Term (Years)	Expiry	Actual Interest Rate %	2021/22 Actual New Loans \$	2021/22 Actual Principal Repayments \$	2021/22 Actual Balance of Principal Owning \$	2021/22 Actual Interest Repayments \$	Budget Principal 1 July 2021 \$	2021/22 Budget New Loans \$	2021/22 Budget Principal Repayments \$	Budget Principal Outstanding 30 June 2022 \$	2021/22 Budget Interest Repayments \$
<b>Council Loans</b>															
<b>Administration</b>															
Civic and Administration Centre	207	WATC	4.51	20	Jun-34	4.51		577,878	12,792,029	445,770	13,369,907	-	(774,864)	12,595,043	(590,000)
<b>Other Property and Services</b>															
Lot 40 Vasse Highway	210	WATC	3.61	10	Dec-25	3.61		-	850,000	23,014	850,000	-	-	850,000	(30,685)
<b>Recreation and Culture</b>															
Geothermal Heating GLC	202	WATC	3.98	10	Jun-23	3.98		45,491	78,887	3,263	124,379	-	(60,958)	63,421	(4,048)
Busselton Foreshore	204	WATC	4.36	15	Jun-29	4.36		53,969	623,046	21,554	677,015	-	(72,352)	604,663	(28,346)
GLC Extensions	205	WATC	3.92	10	Jun-24	3.92		98,473	313,309	11,148	411,782	-	(131,942)	279,840	(14,218)
Busselton Foreshore	209	WATC	3.45	12	Jun-27	3.45		410,512	3,200,480	92,782	3,610,993	-	(549,793)	3,061,200	(121,266)
Busselton Foreshore	211	WATC	2.55	8	Oct-24	2.55		384,003	1,003,817	31,737	1,387,820	-	(384,003)	1,003,817	(31,737)
Busselton Foreshore Jetty Precinct	215	WATC	3.25	10	Apr-28	3.25		237,180	1,595,480	57,650	1,832,659	-	(237,180)	1,595,480	(57,650)
Tennis Club Facility	216	WATC	3.25	10	Apr-28	3.25		260,898	1,755,027	63,415	2,015,925	-	(260,898)	1,755,027	(63,415)
Lot 10 Commonage Road	217	WATC	3.25	10	Apr-28	3.25		151,795	1,021,107	36,896	1,172,902	-	(151,795)	1,021,107	(36,896)
Busselton Tennis Club	218	WATC	2.21	10	Jun-29	2.21		88,580	936,168	16,498	1,024,747	-	(118,433)	906,314	(21,670)
Performing Arts / Convention Centre	225	WATC	1.46	10	Dec-31	2.10	5,000,000	112,666	4,887,334	18,949	-	5,000,000	(467,852)	4,532,148	(70,446)
Performing Arts / Convention Centre	226	WATC	2.02	15	Dec-36	2.39	5,000,000	69,557	4,930,443	21,536	-	5,000,000	(143,468)	4,856,532	(50,139)
Performing Arts / Convention Centre	228	WATC		20	Jun-42	3.86	5,000,000				-	5,000,000	-	5,000,000	-
Performing Arts / Convention Centre	229	WATC		17	Jun-39	3.77	5,000,000				-	5,000,000	-	5,000,000	-
<b>Transport</b>															
Land Acquisition for Parking	203	WATC	4.19	8	Sep-21	4.19		40,142	-	420	40,142	-	(40,142)	-	(420)
Airport Jet A1 Installation	206	WATC	3.92	10	Jun-24	3.92		28,721	91,382	3,251	120,103	-	(38,483)	81,620	(4,147)
Airport Freight Hub Stage 1	219	WATC	2.21	10	Jun-29	2.21		104,878	1,108,422	19,533	1,213,301	-	(140,225)	1,073,076	(25,657)
							<b>20,000,000</b>	<b>2,664,743</b>	<b>35,186,932</b>	<b>867,416</b>	<b>27,851,675</b>	<b>20,000,000</b>	<b>(3,572,388)</b>	<b>44,279,287</b>	<b>(1,150,740)</b>
<b>Self-Supporting Loans</b>															
<b>Recreation and Culture</b>															
Busselton Football and Sportsman's Club	208	WATC	2.93	10.25	Apr-25	2.93		2,280	10,476	264	12,756	-	(3,051)	9,705	(340)
Dunsborough and Districts Country Club	212	WATC	3.04	10	May-27	3.04		11,187	61,291	2,119	72,479	-	(11,187)	61,291	(2,119)
Geographe Bay Yacht Club	213	WATC	3.04	10	May-27	3.04		9,814	53,764	1,858	63,578	-	(9,813)	53,764	(1,859)
Dunsborough and Districts Country Club	214	WATC	3.19	10	Sep-27	3.19		10,613	64,777	2,321	75,390	-	(10,613)	64,777	(2,321)
Busselton Tennis Club	220	WATC	1.37	7	Sep-26	1.37		5,249	32,651	371	37,900	-	(7,011)	30,889	(483)
Busselton Hockey Club Stadium	221	WATC	1.31	10	Jun-30	1.31		3,221	37,598	391	40,819	-	(4,302)	36,517	(514)
Busselton Golf Club	222	WATC	1.45	10	Jun-31	1.45		7,709	102,291	1,259	110,000	-	(10,297)	99,703	(1,666)
Dunsborough Bay Yacht Club (part of Community Group 21/22 budget)	223	WATC	2.77	5	Dec-26	1.57	25,000	1,204	23,796	146	-	25,000	(2,413)	22,587	(239)
Geographe Bay Yacht Club (part of Community Group 21/22 budget)	224	WATC	2.77	10	Dec-31	2.42	50,000	1,109	48,891	144	-	50,000	(2,224)	47,776	(440)
Community Groups 21/22 \$200K (remaining portion of budget)	New	WATC	2.77								-	125,000	(4,578)	120,422	(1,002)
<b>Economic Services</b>															
Geographe Bay Tourism Association	201	WATC	4.76	10	Sep-21	4.76		3,100	-	37	3,100	-	(3,100)	-	(37)
MRBTA - Ancient Lands Discovery Park	227	WATC	2.77	10	Mar-32	2.77	1,250,000		1,250,000		-	1,250,000	(23,576)	1,226,424	(17,231)
Jetty AUDC	New	WATC	2.77								-	4,000,000	(174,868)	3,825,132	(54,797)
							<b>1,325,000</b>	<b>55,486</b>	<b>1,685,535</b>	<b>8,910</b>	<b>416,021</b>	<b>5,450,000</b>	<b>(267,033)</b>	<b>5,598,988</b>	<b>(83,048)</b>
<b>Total - Council and Self-supporting Loans</b>							<b>21,325,000</b>	<b>2,720,229</b>	<b>36,872,467</b>	<b>876,326</b>	<b>28,267,696</b>	<b>25,450,000</b>	<b>(3,839,421)</b>	<b>49,878,275</b>	<b>(1,233,787)</b>

City of BusseltonStatement of Financial ActivityYear to Date As At 30th April 2022

	2021/2022 Actual YTD	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2021/22 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	54,814,192	54,863,992	54,863,992	54,933,780	54,933,780	-0.09%
Operating Grants, Subsidies and Contributions	5,693,133	3,208,801	3,208,801	4,841,906	4,730,088	77.42%
Fees & Charges	17,249,858	16,362,573	16,213,000	18,102,218	18,102,218	5.42%
Other Revenue	554,622	259,606	259,606	414,950	414,950	113.64%
Interest Earnings	623,855	561,825	561,825	609,250	609,250	11.04%
	<b>78,935,660</b>	<b>75,256,797</b>	<b>75,107,224</b>	<b>78,902,104</b>	<b>78,790,286</b>	<b>4.89%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(27,110,157)	(27,984,888)	(27,979,685)	(34,562,209)	(34,562,209)	3.13%
Materials & Contracts	(13,890,397)	(15,347,891)	(15,321,797)	(20,345,296)	(20,245,296)	9.50%
Utilities (Gas, Electricity, Water etc)	(2,168,952)	(2,229,183)	(2,229,183)	(2,774,773)	(2,774,773)	2.70%
Depreciation on non current assets	(19,889,492)	(20,490,270)	(20,490,270)	(24,957,238)	(24,957,238)	2.93%
Insurance Expenses	(783,825)	(777,642)	(777,642)	(777,707)	(777,707)	-0.80%
Other Expenditure	(2,577,928)	(7,914,980)	(7,981,644)	(9,685,100)	(9,685,100)	67.43%
Allocations	1,039,424	1,661,328	1,661,328	2,167,220	2,167,220	37.43%
	<b>(65,381,327)</b>	<b>(73,083,526)</b>	<b>(73,118,893)</b>	<b>(90,935,103)</b>	<b>(90,835,103)</b>	<b>10.54%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(904,326)	(978,065)	(978,065)	(1,262,247)	(1,262,247)	7.54%
	<b>(904,326)</b>	<b>(978,065)</b>	<b>(978,065)</b>	<b>(1,262,247)</b>	<b>(1,262,247)</b>	<b>7.54%</b>
Non-Operating Grants, Subsidies and Contributions	14,845,158	14,741,145	14,783,945	34,864,437	34,846,780	0.71%
Profit on Asset Disposals	5,601	46,714	46,714	46,714	46,714	-88.01%
Loss on Asset Disposals	(607,925)	(65,149)	(65,149)	(65,149)	(65,149)	-833.13%
	<b>14,242,834</b>	<b>14,722,710</b>	<b>14,765,510</b>	<b>34,846,002</b>	<b>34,828,345</b>	<b>-3.26%</b>
<b>Net Result</b>	<b>26,892,841</b>	<b>15,917,916</b>	<b>15,775,776</b>	<b>21,550,756</b>	<b>21,521,281</b>	<b>68.95%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	19,889,492	20,490,270	20,490,270	24,957,238	24,957,238	
Donated Assets	(11,347,127)	0	0	(5,600,000)	(5,600,000)	
(Profit)/Loss on Sale of Assets	602,332	18,435	18,435	18,435	18,435	
Allocations & Other Adjustments	(218,571)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	16,694	0	0	0	0	
Recording of Employee Benefit and Other Provisions (NC)	1,771	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	892,680	0	0	0	0	
Future Obligations Net Movements (NC)	4,637,397	606,440	606,440	(3,055,520)	(3,008,812)	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(3,451,811)	(18,431,270)	(18,467,235)	(22,802,632)	(22,838,597)	81.27%
Plant & Equipment	(884,495)	(2,810,000)	(2,810,000)	(2,890,000)	(2,870,000)	68.52%
Furniture & Equipment	(351,197)	(562,541)	(562,541)	(854,368)	(828,800)	37.57%
Infrastructure	(16,324,772)	(29,953,087)	(30,217,682)	(38,537,750)	(38,334,501)	45.50%
Proceeds from Sale of Assets	28,839	776,071	776,071	776,071	776,071	-96.28%
Proceeds from New Loans	21,325,000	25,450,000	15,450,000	25,450,000	15,450,000	-16.21%
Self Supporting Loans - Repayment of Principal	55,517	146,069	146,069	267,033	267,033	-61.99%
Total Loan Repayments - Principal	(2,720,229)	(3,050,391)	(3,050,391)	(3,839,418)	(3,839,418)	10.82%
Repayment Capital Lease	(465,684)	(489,199)	(489,199)	(489,199)	(489,199)	4.81%
Advances to Community Groups	(1,325,000)	(5,450,000)	(5,450,000)	(5,450,000)	(5,450,000)	75.69%
Transfer to Restricted Assets	(32,260,662)	(10,011,600)	(11,600)	(10,021,740)	(21,740)	-222.23%
Transfer from Restricted Assets	8,073,017	0	0	1,735,682	1,688,974	100.00%
Transfer to Reserves	(19,466,479)	(17,651,351)	(17,648,351)	(23,109,232)	(22,109,232)	-10.28%
Transfer from Reserves	9,123,667	8,699,246	8,699,246	39,544,446	39,381,069	4.88%
Opening Funds Surplus/ (Deficit)	2,448,380	2,448,380	2,448,380	2,448,380	2,448,380	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>5,171,600</b>	<b>(13,856,612)</b>	<b>(14,296,312)</b>	<b>98,182</b>	<b>1,118,182</b>	

City of Busselton

Net Current Position

Year to Date As At 30th April 2022

	2021/22 Actual	2021/22 Amended Budget	2021/22 Original Budget	2020/21 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	2,413,600	3,147,819	4,167,819	5,498,018
Cash - Restricted	108,224,874	65,484,715	54,720,367	73,659,438
Sundry Debtors	2,511,081	2,263,362	2,263,362	2,229,605
Rates Outstanding - General	1,732,858	586,388	586,388	586,388
Stock on Hand	908,493	900,000	900,000	936,902
	<u>115,790,906</u>	<u>72,382,284</u>	<u>62,637,936</u>	<u>82,910,351</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,394,432	6,799,387	6,799,387	6,802,533
Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Performance Bonds	4,317,162	3,424,482	3,424,482	3,424,482
	<u>6,711,594</u>	<u>14,223,869</u>	<u>14,223,869</u>	<u>13,963,559</u>
Current Position (inclusive of Restricted Funds)	109,079,312	58,158,415	48,414,067	68,946,792
Add: Cash Backed Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Add: Cash Backed Liabilities (Deposits & Bonds)	4,317,162	3,424,482	3,424,482	3,424,482
Less: Cash - Restricted Funds	(108,224,874)	(65,484,715)	(54,720,367)	(73,659,438)
<b><u>NET CURRENT ASSET POSITION</u></b>	<u>5,171,600</u>	<u>98,182</u>	<u>1,118,182</u>	<u>2,448,380</u>

**City of Busselton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30th April 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
<b>Land</b>						
10610 Property Services Administration	2,599	41,670	41,670	50,000	50,000	-93.76%
	<b>2,599</b>	<b>41,670</b>	<b>41,670</b>	<b>50,000</b>	<b>50,000</b>	<b>-93.76%</b>
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Dunsborough Lakes</b>						
B9614 Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom Fac.	16,172	891,668	891,668	1,300,000	1,300,000	-98.19%
	16,172	891,668	891,668	1,300,000	1,300,000	-98.19%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre Minor Upgrades	760	0	0	0	0	0.00%
B9012 Civic and Administration Building Replacement of Cladding	431,771	100,000	100,000	500,000	500,000	331.77%
	431,771	100,000	100,000	500,000	500,000	331.77%
<b>Major Project - BPACC</b>						
B9538 Weld Theatre	0	104,000	104,000	130,000	130,000	-100.00%
B9591 Performing Arts Convention Centre	0	15,349,305	15,349,305	18,420,297	18,420,297	-100.00%
B9623 BPACC - Construction	2,043,313	0	0	0	0	0.00%
B9624 BPACC - Contingency	3,321	0	0	0	0	0.00%
B9626 BPACC - Design of Structure / Professional Fees	257,866	0	0	0	0	0.00%
	2,304,500	15,453,305	15,453,305	18,550,297	18,550,297	-85.09%
<b>Buildings (Other)</b>						
B9200 Mosquito Control Storage Shed	1,210	0	0	95,000	95,000	0.00%
B9300 Aged Housing Capital Improvements - Winderlup	35,486	60,900	60,900	81,200	81,200	-41.73%
B9301 Aged Housing Capital Improvements - Harris Road	2,662	54,750	54,750	73,000	73,000	-95.14%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	0	66,600	66,600	81,600	81,600	-100.00%
B9407 Busselton Senior Citizens	114,966	111,750	111,750	111,750	111,750	2.88%
B9596 GLC Building Improvements	89,072	213,852	213,852	285,150	285,150	-58.35%
B9605 Energy Efficiency Initiatives (Various Buildings)	139,812	164,240	164,240	187,100	187,100	-14.87%
B9608 Demolition Allocation (Various Buildings)	0	15,000	15,000	25,000	25,000	-100.00%
B9610 Old Butter Factory	17,991	6,000	6,000	6,000	6,000	199.85%
B9611 Smiths Beach New Public Toilet	0	250,000	250,000	250,000	250,000	-100.00%
B9612 Churchill Park Renew Sports Lights	75,767	212,850	212,850	212,850	212,850	-64.40%
B9613 CCTV Installation	29,921	40,000	40,000	50,000	50,000	-25.20%
B9615 Naturaliste Community Centre AMP	641	72,000	72,000	72,000	72,000	-99.11%
B9616 Buildings Asset Management Plan High Use Allocation	121,249	150,000	150,000	150,000	150,000	-19.17%
B9617 Buildings AMP Renewal Allocation - Meelup Ablution	7,389	200,000	200,000	200,000	200,000	-96.31%
B9619 Railway House Public Ablution Improvements	15,822	14,000	14,000	14,000	14,000	13.01%
B9620 YCAB/ SLSC Improvements	18,012	19,000	19,000	19,000	19,000	-5.20%
B9621 Bovell Construction of Changerooms	0	0	0	90,000	90,000	0.00%
B9622 Dunsborough Youth Centre Building Construction	16,068	0	0	80,000	80,000	0.00%
B9711 Busselton Airport - Building	5,629	12,200	12,200	12,200	12,200	-53.86%
B9717 Airport Construction, Existing Terminal Upgrade	0	46,485	82,450	46,485	82,450	-100.00%
B9720 BMRA Hangars	0	210,000	210,000	210,000	210,000	-100.00%
B9808 Busselton Jetty Tourist Park Upgrade	4,314	25,000	25,000	50,000	50,000	-82.75%
	696,009	1,944,627	1,980,592	2,402,335	2,438,300	-64.21%
<b>Total Buildings</b>	<b>3,449,212</b>	<b>18,389,600</b>	<b>18,425,565</b>	<b>22,752,632</b>	<b>22,788,597</b>	<b>-81.24%</b>
<b>Plant &amp; Equipment</b>						
10250 Information & Communication Technology Services	0	40,000	40,000	40,000	40,000	-100.00%
10372 Dunsborough Cemetery	0	20,000	20,000	20,000	20,000	-100.00%
10380 Busselton Library	31,805	40,000	40,000	40,000	40,000	-20.49%
10540 Recreation Administration	0	40,000	40,000	40,000	40,000	-100.00%
10610 Property Services Administration	36,082	35,000	35,000	35,000	35,000	3.09%
10630 Economic and Business Development Administration	0	75,000	75,000	75,000	75,000	-100.00%
10810 Statutory Planning	0	35,000	35,000	35,000	35,000	-100.00%
10830 Environmental Management Administration	34,507	35,000	35,000	35,000	35,000	-1.41%
10920 Environmental Health Services Administration	0	40,000	40,000	40,000	40,000	-100.00%
10950 Animal Control	0	50,000	50,000	50,000	50,000	-100.00%
11000 Engineering & Works Services Support	50,332	50,000	50,000	50,000	50,000	0.66%
11101 Engineering Services Administration	0	35,000	35,000	35,000	35,000	-100.00%
11107 Engineering Services Design	69,015	185,000	185,000	185,000	185,000	-62.69%
11151 Airport Operations	0	15,000	15,000	15,000	15,000	-100.00%
11202 Building Facilities - Weather Station Installations	10,280	0	0	20,000	0	0.00%
11401 Depot Workshop	0	10,000	10,000	10,000	10,000	-100.00%
11402 Plant Purchases (P10)	420,639	896,000	896,000	896,000	896,000	-53.05%
11403 Plant Purchases (P11)	130,486	569,000	569,000	579,000	579,000	-77.07%
11404 Plant Purchases (P12)	88,453	515,000	515,000	515,000	515,000	-82.82%
11407 P&E - P&G Smart Technologies	0	50,000	50,000	100,000	100,000	-100.00%
11500 Operations Services Administration	0	75,000	75,000	75,000	75,000	-100.00%
G0013 Domestic Organics Collections (FOGO)	12,897	0	0	0	0	0.00%
	<b>884,495</b>	<b>2,810,000</b>	<b>2,810,000</b>	<b>2,890,000</b>	<b>2,870,000</b>	<b>-68.52%</b>



City of Busseton  
Capital Construction & Acquisition Report  
Property, Plant & Equipment, Infrastructure  
Year to date as at 30th April 2022

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	176,683	220,891	220,891	441,800	441,800	-20.01%
10380 Busseton Library	24,228	21,150	21,150	21,150	21,150	14.55%
10558 Events	0	200,000	200,000	200,000	200,000	-100.00%
10590 Naturaliste Community Centre	16,326	51,650	51,650	60,000	60,000	-68.39%
10591 Geographe Leisure Centre	11,840	0	0	30,000	30,000	0.00%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	12,960	18,400	18,400	50,968	25,400	-29.56%
11107 Engineering Services Design	73,211	0	0	0	0	0.00%
B1000 Administration Building- 2-16 Southern Drive	6,104	14,000	14,000	14,000	14,000	-56.40%
B1350 Churchill Park- Other Buildings	0	26,450	26,450	26,450	26,450	-100.00%
B1450 Depot Building-Busseton	17,776	0	0	0	0	0.00%
G0031 Dunsborough Waste Facility	2,068	0	0	0	0	0.00%
	<b>351,197</b>	<b>562,541</b>	<b>562,541</b>	<b>854,368</b>	<b>828,800</b>	<b>-37.57%</b>
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>4,687,504</b>	<b>21,803,811</b>	<b>21,839,776</b>	<b>26,547,000</b>	<b>26,537,397</b>	<b>-78.50%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Roads</b>						
S0005 Ludlow Hithergreen Road - Stage 1 Recon & Widen	338	0	0	0	0	0.00%
S0008 Yelverton North Road - Second Coat Seal	201	0	0	0	0	0.00%
S0025 O'Byrne Road	118	0	0	0	0	0.00%
S0026 Payne Road	2,250	25,000	25,000	30,000	30,000	-91.00%
S0045 Mewett Road	1,355	0	0	0	0	0.00%
S0048 Bussell Highway	464,833	1,009,600	1,009,600	1,197,100	1,197,100	-53.96%
S0050 Barlee Street	381	0	0	0	0	0.00%
S0070 Peel & Queen Street Roundabout Service Relocation	576,480	610,500	610,500	610,500	610,500	-5.57%
S0072 Kaloorup Road - Reconstruct and Seal Shoulders	104,491	130,300	130,300	130,300	130,300	-19.81%
S0075 Local Road and Community Infrastructure Program	57	0	0	0	0	0.00%
S0076 Kaloorup Road (Stage 1)	428,302	769,178	769,178	979,550	979,550	-44.32%
S0077 Ludlow-Hithergreen Stage 2 Reconstruct & Widen	203,364	270,006	270,006	360,000	360,000	-24.68%
S0078 Sugarloaf Road	403,250	603,000	1,005,000	1,206,000	1,206,000	-33.13%
S0321 Yoongarillup Road - Second Coat Seal	37,522	75,000	75,000	100,000	100,000	-49.97%
S0328 Wonnerup South Road Second Coat Seal	153	0	0	0	0	0.00%
S0329 Georgette Street Reconstruction	(3,641)	0	0	0	0	0.00%
S0330 Hakea Way Asphalt Overlay	(1,479)	0	0	0	0	0.00%
S0331 Barracks Drive Spray Seal	42,364	98,234	98,234	130,980	130,980	-56.87%
S0332 Inlet Drive Spray Seal	16,059	35,247	35,247	47,000	47,000	-54.44%
S0333 Chapman Crescent Spray Seal	26,399	58,500	58,500	78,000	78,000	-54.87%
S0334 Chapman Hill Road	30,171	1,122,000	1,122,000	1,496,000	1,496,000	-97.31%
S0335 Kaloorup Road	130,221	361,425	361,425	481,900	481,900	-63.97%
S0336 Wildwood Road	1,801,617	1,406,625	1,406,625	1,875,500	1,875,500	28.08%
T0020 Capel Tutunup Road	16,205	0	0	0	0	0.00%
V0007 Causeway Road - Molloy Street Intersection	2,400	281,250	281,250	375,000	375,000	-99.15%
W0006 Nuttman Road	17,450	0	0	0	0	0.00%
W0048 Falkingham Road	306	0	0	0	0	0.00%
W0067 Ford Road Reconstruct and Asphalt Overlay	36,911	0	0	0	0	0.00%
W0075 Ludlow Hithergreen Road	67,796	42,744	42,744	57,000	57,000	58.61%
W0078 North Jindong Road	79	0	0	0	0	0.00%
W0114 Wonnerup South Road	35,008	52,494	52,494	70,000	70,000	-33.31%
W0121 Geographe Bay Road Quindalup	(10,086)	0	0	0	0	0.00%
W0231 Carey Street - Asphalt Overlay & Kerb	7,471	0	0	0	0	0.00%
W0246 Barnard Park East Foreshore Stage 2 Capital Works	376,196	335,332	335,332	403,000	403,000	12.19%
W0247 Harvest Road Asphalt Overlay Kerb & Footpath	2,445	0	0	0	0	0.00%
W0254 Bird Crescent Asphalt Overlay	(9,402)	0	0	0	0	0.00%
W0258 Jingarie Place Reconstruction	(22,661)	0	0	0	0	0.00%
W0264 Caves Road - Median Crossing	2,276	20,350	20,350	20,350	20,350	-88.82%
W0265 Seascope Rise - Road Safety Upgrade	287,782	227,850	227,850	236,000	236,000	26.30%
W0266 Layman Road Pull Over Bay	(6,318)	0	0	0	0	0.00%
W0267 Road Safety Signage Infrastructure	1,535	30,250	30,250	30,250	30,250	-94.93%
W0268 Boallia Road Reconstruct and Widen	444,929	603,000	603,000	804,000	804,000	-26.21%
W0269 Dunsborough Lakes Drive Asphalt Overlay	141,784	97,500	97,500	130,000	130,000	45.42%
W0270 Geographe Bay Road (Mann Street End) Asphalt Overlay	211,702	194,250	194,250	259,000	259,000	8.98%
W0271 Gifford Road Reconstruction	14,146	250,500	250,500	334,000	334,000	-94.35%
W0273 Monaghans Way Asphalt Overlay	125,256	93,378	93,378	124,500	124,500	34.14%
W0274 Rendezvous Road Spray Seals	361,978	423,750	423,750	565,000	565,000	-14.58%
W0275 Sayers Street Asphalt Overlay	21,814	32,622	32,622	43,500	43,500	-33.13%
W0276 Cape Naturaliste Road - School Warden Crossing Upgrade	52,230	45,000	45,000	60,000	60,000	16.07%
W0277 Commonage & Hayes Road intersection Safety works	2,049	30,756	30,756	41,000	41,000	-93.34%
W0278 Florence Road Resheet	6,941	7,500	7,500	10,000	10,000	-7.45%
W0279 Hanaby Road Resheet	42,657	19,650	19,650	26,200	26,200	117.09%
W0280 Jacka Road Resheet	21,337	15,006	15,006	20,000	20,000	42.19%
W0281 Williamson Road Resheet	34,785	24,768	24,768	33,000	33,000	
W0282 Wilyabrup Road Resheet	99,236	59,256	59,256	79,000	79,000	



**City of Busselton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30th April 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
W0284 Haag Road Resheet	74,871	59,856	59,856	79,800	79,800	25.08%
W0285 Peel Terrace Butter Factory Pedestrian Refuge Construction	27,026	0	0	0	0	0.00%
	<b>6,752,938</b>	<b>9,521,677</b>	<b>9,923,677</b>	<b>12,523,430</b>	<b>12,523,430</b>	<b>-29.08%</b>
<b>Bridges</b>						
A0001 Kaloorup Road Bridge 3380	0	39,000	0	39,000	0	-100.00%
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	0	0	87,000	87,000	0.00%
A0008 Layman Road Bridge - 3438	0	0	0	234,000	234,000	0.00%
A0014 Bussell Highway - 0241	0	744,000	744,000	744,000	744,000	-100.00%
A0022 Yallingup Beach Road Bridge - 3347	700	700,000	700,000	700,000	700,000	-99.90%
A0023 Kaloorup Road Bridge - 3381	0	429,000	468,000	936,000	975,000	-100.00%
A0024 Boallia Road Bridge - 4854	0	504,500	504,500	1,009,000	1,009,000	-100.00%
A0025 Tuart Drive Bridge 0238	277	1,505,494	1,505,494	3,010,989	3,010,989	-99.98%
A0026 Gale Road Bridge 3408A	0	0	0	90,000	90,000	
	<b>977</b>	<b>3,921,994</b>	<b>3,921,994</b>	<b>6,849,989</b>	<b>6,849,989</b>	<b>-99.98%</b>
<b>Car Parks</b>						
C0043 Administration Building Carpark	50,737	33,000	33,000	33,000	33,000	53.75%
C0044 Meelup Coastal Nodes - Carpark upgrade	(2,752)	0	0	0	0	0.00%
C0047 Dunsborough Town Centre Carparking	20,319	180,000	180,000	240,000	240,000	-88.71%
C0050 Forth Street Groyne Carpark - Formalise and Seal	0	53,450	53,450	53,450	53,450	-100.00%
C0053 Car Parking - Rear of Hotel Site 1	16,536	33,850	33,850	33,850	33,850	-51.15%
C0054 Barnard East Car Parking	97,747	104,950	104,950	104,950	104,950	-6.86%
C0055 Barnard Park East Foreshore Car Parking	287,191	292,350	292,350	292,350	292,350	-1.76%
C0056 Hotel Site 2 Carpark	720	230,000	230,000	230,000	230,000	-99.69%
C0064 Dunsborough Lakes Sporting Precinct (Stage 1) - Carparking	463,334	800,000	800,000	800,000	800,000	-42.08%
C0065 Meelup Coastal Parking & Landscaping	68,406	129,780	129,780	173,000	173,000	-47.29%
	<b>1,002,238</b>	<b>1,857,380</b>	<b>1,857,380</b>	<b>1,960,600</b>	<b>1,960,600</b>	<b>-46.04%</b>
<b>Footpath and Cycleways</b>						
F0066 Bussell Highway Footpath Sections	229	0	0	0	0	0.00%
F0067 Beach Road Dunsborough Footpath	9,041	0	0	0	0	0.00%
F0089 Barnard East Footpaths	0	89,050	89,050	89,050	89,050	-100.00%
F0090 DAIP - Disability Access	12,592	12,750	12,750	17,000	17,000	-1.24%
F0094 Georgette Street	(7,792)	12,950	12,950	12,950	12,950	-160.17%
F0096 Stanley Place	(20,711)	0	0	0	0	0.00%
F0098 Dunsborough Centennial Park Project	616	75,000	75,000	100,000	100,000	-99.18%
F0100 Busselton Foreshore Improvements	38,851	39,650	39,650	39,650	39,650	-2.02%
F0102 Busselton CBD Footpath Renewal	99,326	375,000	375,000	500,000	500,000	-73.51%
F0103 Carey Street Footpath Construction	22,642	165,000	165,000	220,000	220,000	-86.28%
F0105 End of Trip Footpath Construction	10,000	7,500	7,500	10,000	10,000	33.33%
F0106 Wayfinding Signage - Footpath & Cycleways	0	9,000	9,000	12,000	12,000	-100.00%
F0107 Arnup Drive Footpath Construction	328	52,500	52,500	70,000	70,000	-99.38%
F0108 Backhouse / Falkingham Footpath Construction	10,303	6,000	6,000	8,000	8,000	71.72%
F0109 Joseph Drive Footpath Construction	15,495	15,000	15,000	20,000	20,000	3.30%
F0110 Sloan Drive Footpath	81,704	70,878	70,878	94,500	94,500	15.27%
F0111 Cook Street Footpath	120	24,936	24,936	33,250	33,250	-99.52%
F0112 Causeway Road Shared Path	2,545	157,600	157,600	197,000	197,000	-98.39%
F1022 Buayanup Drain Shared Path	416,810	520,800	520,800	520,800	520,800	-19.97%
	<b>692,100</b>	<b>1,633,614</b>	<b>1,633,614</b>	<b>1,944,200</b>	<b>1,944,200</b>	<b>-57.63%</b>
<b>Parks, Gardens and Reserves</b>						
<b>Busselton Jetty</b>						
C3497 Busselton Jetty - Capital Expenditure	368,642	681,310	681,310	817,550	817,550	-45.89%
	368,642	681,310	681,310	817,550	817,550	-45.89%
<b>Coastal &amp; Boating</b>						
C0311 Stinger Control	12,616	45,000	45,000	45,000	45,000	-71.96%
C2512 Sand Re-Nourishment	0	60,000	60,000	100,000	100,000	-100.00%
C1511 RBFS Various Grant Applications	2,500	31,800	31,800	31,800	31,800	-92.14%
C2530 Coastal Structures (West Busselton Seawall - Stage 2)	40,391	390,000	390,000	410,000	410,000	-89.64%
C2532 Coastal Adaptation: Mitigation of Coastal Flooding (Drain M)	1,880	200,000	200,000	200,000	200,000	-99.06%
C2533 Coastal Adaptation: Forth St (Stage 2)	6,761	430,000	430,000	430,000	430,000	-98.43%
	64,148	1,156,800	1,156,800	1,216,800	1,216,800	-94.45%
<b>Waste Services</b>						
C2006 Depot Washdown Facility Upgrades	3,900	82,500	82,500	82,500	82,500	-95.27%
C3474 Regional Waste Hub Development	0	25,000	25,000	50,000	50,000	-100.00%
C3479 Vidler Road Waste Site Capital Improvements	0	50,000	50,000	50,000	50,000	-100.00%
C3481 Transfer Station Development	52,318	200,000	200,000	200,000	200,000	-73.84%
C3489 Liquid Waste Pond Renewal Works	400,667	380,000	380,000	410,000	410,000	5.44%
C3491 Busselton Landfill Post-closure Capping, Rehab & Remediation	93,313	750,000	750,000	1,000,000	1,000,000	-87.56%
C3492 City Lined Landfill Stage 2 - Preliminary Works	423,229	250,000	250,000	500,000	500,000	69.29%
	973,427	1,737,500	1,737,500	2,292,500	2,292,500	-43.98%
<b>Townscape &amp; Vasse River</b>						
C1006 Townscape Street Furniture Replacement - Dunsborough	0	15,000	15,000	15,000	15,000	-100.00%
C1012 Townscape Street Furniture Replacement - Busselton	0	5,000	5,000	10,000	10,000	-100.00%
C1026 Townscape Works Dunsborough	50,515	800,454	800,454	1,057,567	1,057,567	-93.69%
C3130 Vasse Birchfields Bore	3,025	0	0	0	0	0.00%
C3166 Vasse River Foreshore - Bridge to Bridge	2,440	0	0	28,000	28,000	0.00%
C3238 Vasse River - General Upgrade	0	21,369	21,369	28,500	28,500	-100.00%
C3243 Vasse River - Ongoing Restoration of River Habitat	0	420,000	420,000	640,000	640,000	-100.00%

**City of Busselton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30th April 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
<b>Other P&amp;G Infrastructure</b>	55,980	1,261,823	1,261,823	1,779,067	1,779,067	-95.56%
C1605 Busselton Cemetery Infrastructure Upgrades	4,935	40,000	40,000	40,000	40,000	-87.66%
C1609 Pioneer Cemetery - Implement Conservation Plan	4,446	13,230	13,230	20,000	20,000	-66.40%
C1610 Dunsborough Cemetery	0	10,150	10,150	20,300	20,300	-100.00%
C1752 Beach Access Improvements	0	40,000	40,000	40,000	40,000	-100.00%
C1753 Eagle Bay Viewing Platform	82,743	95,450	95,450	95,450	95,450	-13.31%
C3006 Playgrounds General - Replacement of playground equipment	15,416	16,668	16,668	25,000	25,000	-7.51%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	353	18,750	18,750	25,000	25,000	-98.12%
C3046 Dunsborough - BMX / Skatebowl	4,999	10,000	10,000	10,000	10,000	-50.01%
C3048 BBQ Placement and Replacement	9,586	7,500	7,500	10,000	10,000	27.82%
C3116 Dawson Park (Mcintyre St Pos)	154,876	182,200	182,200	182,200	182,200	-15.00%
C3122 Rails to Trails - Continuation of Implementation Plan	314	75,000	75,000	100,000	100,000	-99.58%
C3143 NCC Infrastructure	8,000	0	0	0	0	0.00%
C3177 Shade Sail Program	2,648	75,000	75,000	100,000	100,000	-96.47%
C3189 Barnard East Conservation Area	321	25,000	25,000	30,000	30,000	-98.72%
C3193 Cricket Wicket Renewal	7,364	15,000	15,000	15,000	15,000	-50.91%
C3198 Vasse SAR Area General Improvements to the Area	40,760	32,157	32,157	65,000	65,000	26.75%
C3200 Provenance SAR Area General Improvements to the Area	25,287	40,000	40,000	80,000	80,000	-36.78%
C3202 Port Geographe Street Light Replacement	22,013	21,550	21,550	21,550	21,550	2.15%
C3203 Port Geographe General Improvements/ Foreshore	1,272	38,157	38,157	50,875	50,875	-96.67%
C3206 Landscaping - Old Busselton Tennis Club Site	(3,392)	0	0	0	0	0.00%
C3207 Barnard East Underground Power	154,327	158,300	158,300	158,300	158,300	-2.51%
C3208 Barnard East Landscaping	150	150	150	150	150	0.00%
C3210 McBride Park - POS Upgrade	0	1,850	1,850	1,850	1,850	-100.00%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	82,944	88,250	88,250	88,250	88,250	-6.01%
C3212 Siesta Park - Beach Access - POS Upgrade	2,111	0	0	0	0	
C3213 Cabarita Road - POS Upgrade	1,067	28,141	28,141	28,150	28,150	-96.21%
C3214 Kingsford Road - POS Upgrade	139,453	181,400	181,400	181,450	181,450	-23.12%
C3215 Monash Way - POS Upgrade	148,138	161,650	161,650	161,850	161,850	-8.36%
C3216 Wagon Road - POS Upgrade	190,721	161,650	161,650	161,650	161,650	17.98%
C3217 Limestone Quarry - POS Upgrade	140,457	161,650	161,650	161,650	161,650	-13.11%
C3218 Dolphin Road - POS Upgrade	160,790	86,100	86,100	86,100	86,100	86.75%
C3219 Kingfish/ Costello - POS Upgrade	38,628	86,300	86,300	86,300	86,300	-55.24%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	56,880	48,700	48,700	48,700	48,700	16.80%
C3222 King St Reserve Park - POS Upgrade	156	0	0	0	0	
C3223 Dunsborough Non-Potable Water Network	1,238,056	1,486,900	1,486,900	1,486,900	1,486,900	-16.74%
C3224 Dunsborough Nature Based Playground	0	40,000	40,000	40,000	40,000	-100.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	1,204,177	1,763,896	1,763,896	2,117,950	2,117,950	-31.73%
C3226 Mitchell Park Upgrade	799,180	836,300	836,300	836,300	836,300	-4.44%
C3227 Barnard Park East Foreshore Landscaping	883,316	351,100	351,100	351,100	351,100	151.59%
C3229 Hotel Site 2 Landscaping	0	150,000	150,000	150,000	150,000	-100.00%
C3232 Irrigation Renewal	18,466	15,000	15,000	20,000	20,000	23.11%
C3233 Allan Street Cycleway Lighting	7,099	10,000	10,000	10,000	10,000	-29.01%
C3235 Eastern Link Landscaping	219,742	224,750	224,750	224,750	224,750	-2.23%
C3236 Dunsborough Foreshore Lighting	14,565	20,750	20,750	20,750	20,750	-29.81%
C3237 King Street Landscaping Stage 2	6,900	6,900	6,900	6,900	6,900	0.00%
C3239 Foreshore Busselton - High Street to Carey Street	0	20,000	20,000	20,000	20,000	-100.00%
C3240 Foreshore Yallingup Capital	0	10,000	10,000	10,000	10,000	-100.00%
C3241 Outdoor Spaces (Gen cap alloc for courts, flood lights etc.)	259	150,000	150,000	200,000	200,000	-99.83%
C3244 Dunsborough Lakes Sporting Precinct - Outdoor Courts	93,988	650,000	650,000	650,000	650,000	-85.54%
C3246 Bovell - Connection of Services	16,727	0	0	210,000	210,000	0.00%
C3247 King Street POS Shower (inc Dog Shower)	0	5,000	5,000	5,000	5,000	-100.00%
C3248 Beach Shower Morgan Street, Geographe	6,029	7,500	7,500	7,500	7,500	-19.61%
C3451 Aged Housing Infrastructure (Upgrade)	2,672	15,000	15,000	15,000	15,000	-82.19%
Unidentified donated assets under investigation	931					
	6,009,868	7,683,049	7,683,049	8,476,925	8,476,925	-21.78%
<b>Sub-Total Parks, Gardens &amp; Reserves</b>	<b>7,472,066</b>	<b>12,520,482</b>	<b>12,520,482</b>	<b>14,582,842</b>	<b>14,582,842</b>	<b>-40.32%</b>
<b>Drainage</b>						
D0009 Busselton LIA - Geocatch Drain Partnership WSUD Improvements	5,130	0	0	30,000	30,000	0.00%
D0025 Carey Street Drainage Upgrade	306,036	211,200	211,200	281,605	281,605	
	<b>311,165</b>	<b>211,200</b>	<b>211,200</b>	<b>311,605</b>	<b>311,605</b>	<b>47.33%</b>
<b>Airport Industrial Parks</b>						
C6010 Airport Fencing Works	26,115	23,235	23,235	23,235	23,235	12.40%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	26,857	27,372	88,600	27,372	88,600	-1.88%
C6091 Airport Construction Stage 2, Noise Management Plan	0	160,033	37,500	213,377	50,000	-100.00%
C6099 Airport Development - Project Expenses	40,315	76,100	0	101,100	0	-47.02%
	<b>93,288</b>	<b>286,740</b>	<b>149,335</b>	<b>365,084</b>	<b>161,835</b>	<b>-67.47%</b>
<b>Sub-Total Infrastructure</b>	<b>16,324,772</b>	<b>29,953,087</b>	<b>30,217,682</b>	<b>38,537,750</b>	<b>38,334,501</b>	<b>-45.50%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>21,012,276</b>	<b>51,756,898</b>	<b>52,057,458</b>	<b>65,084,750</b>	<b>64,871,898</b>	<b>-59.40%</b>

**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,712,272.40
Interest transfer to Reserves	3,626.55	2,498.00	2,498.00	2,928.00	2,928.00	10,393.54
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,377.68
Transfer to Muni	0.00	0.00	0.00	(435,150.00)	(435,150.00)	(252,277.17)
	1,475,393.00	1,474,264.45	1,474,264.45	1,039,544.45	1,039,544.45	1,471,766.45
<b>136 Airport Marketing and Incentive Reserve</b>						
Accumulated Reserves at Start of Year	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	4,073,790.64
Interest transfer to Reserves	15,399.72	8,974.00	8,974.00	10,519.00	10,519.00	26,202.80
Transfer from Muni	800,540.00	800,540.00	800,540.00	960,649.00	960,649.00	1,187,413.80
Transfer to Muni	0.00	0.00	0.00	(2,350,000.00)	(2,350,000.00)	0.00
	6,103,346.96	6,096,921.24	6,096,921.24	3,908,575.24	3,908,575.24	5,287,407.24
<b>143 Airport Noise Mitigation Reserve</b>						
Accumulated Reserves at Start of Year	796,147.75	796,147.75	796,147.75	796,147.75	796,147.75	904,896.43
Interest transfer to Reserves	1,979.04	1,352.00	1,352.00	1,585.00	1,585.00	5,553.88
Transfer to Muni	(100,000.00)	0.00	0.00	(361,927.00)	(198,550.00)	(114,302.56)
	698,126.79	797,499.75	797,499.75	435,805.75	599,182.75	796,147.75
<b>148 Airport Existing Terminal Building Reserve</b>						
Accumulated Reserves at Start of Year	206,250.11	206,250.11	206,250.11	206,250.11	206,250.11	122,795.41
Interest transfer to Reserves	653.60	350.00	350.00	411.00	411.00	1,176.70
Transfer from Muni	101,210.00	101,210.00	101,210.00	121,456.00	121,456.00	82,278.00
Transfer to Muni	0.00	0.00	0.00	(12,200.00)	(12,200.00)	0.00
	308,113.71	307,810.11	307,810.11	315,917.11	315,917.11	206,250.11
<b>106 Building Asset Renewal Reserve - General Buildings</b>						
Accumulated Reserves at Start of Year	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	1,483,242.45
Interest transfer to Reserves	6,416.27	3,551.00	3,551.00	4,163.00	4,163.00	9,568.91
Transfer from Muni	669,150.00	669,150.00	669,150.00	802,982.00	802,982.00	1,037,148.00
Transfer to Muni	(17,990.75)	0.00	0.00	(871,000.00)	(871,000.00)	(436,625.72)
	2,750,909.16	2,766,034.64	2,766,034.64	2,029,478.64	2,029,478.64	2,093,333.64
<b>404 Barnard Park Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	71,950.91	71,950.91	71,950.91	71,950.91	71,950.91	41,352.43
Interest transfer to Reserves	220.08	121.00	121.00	142.00	142.00	372.48
Transfer from Muni	28,080.00	28,080.00	28,080.00	33,693.00	33,693.00	30,226.00
Transfer to Muni	0.00	0.00	0.00	(12,500.00)	(12,500.00)	0.00
	100,250.99	100,151.91	100,151.91	93,285.91	93,285.91	71,950.91
<b>405 Railway House Building Reserve</b>						
Accumulated Reserves at Start of Year	56,792.82	56,792.82	56,792.82	56,792.82	56,792.82	36,854.54
Interest transfer to Reserves	164.50	97.00	97.00	114.00	114.00	303.28
Transfer from Muni	18,240.00	18,240.00	18,240.00	21,887.00	21,887.00	19,635.00
Transfer to Muni	(15,821.54)	0.00	0.00	(18,600.00)	(18,600.00)	0.00
	59,375.78	75,129.82	75,129.82	60,193.82	60,193.82	56,792.82
<b>406 Youth and Community Activities Building Reserve</b>						
Accumulated Reserves at Start of Year	123,843.84	123,843.84	123,843.84	123,843.84	123,843.84	80,356.10
Interest transfer to Reserves	368.72	210.00	210.00	247.00	247.00	647.74
Transfer from Muni	39,800.00	39,800.00	39,800.00	47,754.00	47,754.00	42,840.00
Transfer to Muni	(15,000.00)	0.00	0.00	(30,000.00)	(30,000.00)	0.00
	149,012.56	163,853.84	163,853.84	141,844.84	141,844.84	123,843.84
<b>407 Busselton Library Building Reserve</b>						
Accumulated Reserves at Start of Year	57,065.29	57,065.29	57,065.29	57,065.29	57,065.29	111,021.85
Interest transfer to Reserves	204.06	97.00	97.00	114.00	114.00	347.44
Transfer from Muni	47,550.00	47,550.00	47,550.00	57,063.00	57,063.00	45,696.00
Transfer to Muni	(25,987.16)	0.00	0.00	(33,900.00)	(33,900.00)	(100,000.00)
	78,832.19	104,712.29	104,712.29	80,342.29	80,342.29	57,065.29
<b>131 Busselton Community Resource Centre Reserve</b>						
Accumulated Reserves at Start of Year	324,998.61	324,998.61	324,998.61	324,998.61	324,998.61	272,693.17
Interest transfer to Reserves	910.90	551.00	551.00	646.00	646.00	2,011.12
Transfer from Muni	80,250.00	80,250.00	80,250.00	96,305.00	96,305.00	86,394.00
Transfer to Muni	0.00	0.00	0.00	(37,550.00)	(37,550.00)	(36,099.68)
	406,159.51	405,799.61	405,799.61	384,399.61	384,399.61	324,998.61
<b>408 Busselton Jetty Tourist Park Reserve</b>						
Accumulated Reserves at Start of Year	636,808.00	636,808.00	636,808.00	636,808.00	636,808.00	222,752.80
Interest transfer to Reserves	2,103.18	1,082.00	1,082.00	1,268.00	1,268.00	1,737.99
Transfer from Muni	298,590.00	298,590.00	298,590.00	358,311.00	358,311.00	583,338.21
Transfer to Muni	(166,054.00)	(124,542.00)	(124,542.00)	(216,050.00)	(216,050.00)	(171,021.00)
	771,447.18	811,938.00	811,938.00	780,337.00	780,337.00	636,808.00
<b>409 Geographe Leisure Centre Building (GLC) Reserve</b>						
Accumulated Reserves at Start of Year	119,033.99	119,033.99	119,033.99	119,033.99	119,033.99	615,084.29
Interest transfer to Reserves	151.18	201.00	201.00	236.00	236.00	4,603.24
Transfer from Muni	242,010.00	242,010.00	242,010.00	290,406.00	290,406.00	260,521.00
Transfer to Muni	(70,000.00)	0.00	0.00	(285,150.00)	(285,150.00)	(761,174.54)
	291,195.17	361,244.99	361,244.99	124,525.99	124,525.99	119,033.99

**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>331 Joint Venture Aged Housing Reserve (Harris/ Winderup)</b>						
Accumulated Reserves at Start of Year	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,237,306.78
Interest transfer to Reserves	3,680.92	2,315.00	2,315.00	2,713.00	2,713.00	8,097.32
Transfer from Muni	100,470.00	100,470.00	100,470.00	120,560.00	120,560.00	191,227.10
Transfer to Muni	(30,000.00)	0.00	0.00	(169,200.00)	(169,200.00)	(73,325.04)
	1,437,457.08	1,466,091.16	1,466,091.16	1,317,379.16	1,317,379.16	1,363,306.16
<b>403 Winderup Aged Housing Reserve (City Controlled)</b>						
Accumulated Reserves at Start of Year	292,717.53	292,717.53	292,717.53	292,717.53	292,717.53	212,935.38
Interest transfer to Reserves	834.52	496.00	496.00	581.00	581.00	1,481.30
Transfer from Muni	43,040.00	43,040.00	43,040.00	51,650.00	51,650.00	78,300.85
Transfer to Muni	0.00	0.00	0.00	(81,600.00)	(81,600.00)	0.00
	336,592.05	336,253.53	336,253.53	263,348.53	263,348.53	292,717.53
<b>410 Naturaliste Community Centre Building (NCC) Reserve</b>						
Accumulated Reserves at Start of Year	129,592.17	129,592.17	129,592.17	129,592.17	129,592.17	125,076.60
Interest transfer to Reserves	358.41	221.00	221.00	258.00	258.00	1,002.08
Transfer from Muni	55,470.00	55,470.00	55,470.00	66,558.00	66,558.00	59,708.00
Transfer to Muni	0.00	0.00	0.00	(98,600.00)	(98,600.00)	(56,194.51)
	185,420.58	185,283.17	185,283.17	97,808.17	97,808.17	129,592.17
Accumulated Reserves at Start of Year	670,358.97	670,358.97	670,358.97	670,358.97	670,358.97	429,689.17
Interest transfer to Reserves	2,010.90	1,137.00	1,137.00	1,333.00	1,333.00	3,732.82
Transfer from Muni	283,650.00	283,650.00	283,650.00	340,379.00	340,379.00	282,000.00
Transfer to Muni	(431,770.82)	0.00	0.00	(615,000.00)	(615,000.00)	(45,063.02)
	524,249.05	955,145.97	955,145.97	397,070.97	397,070.97	670,358.97
<b>412 Vasse Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	1,082.56	1,082.56	1,082.56	1,082.56	1,082.56	541.14
Interest transfer to Reserves	3.41	0.00	0.00	0.00	0.00	5.42
Transfer from Muni	500.00	500.00	500.00	597.00	597.00	536.00
	1,585.97	1,582.56	1,582.56	1,679.56	1,679.56	1,082.56
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,239,342.58
Interest transfer to Reserves	15,398.88	9,645.00	9,645.00	11,305.00	11,305.00	34,254.04
Transfer from Muni	540,027.00	614,734.00	614,734.00	1,348,301.00	1,348,301.00	1,325,111.00
Transfer to Muni	0.00	(3,000,000.00)	(3,000,000.00)	(4,221,890.00)	(4,221,890.00)	(916,344.03)
	6,237,789.47	3,306,742.59	3,306,742.59	2,820,079.59	2,820,079.59	5,682,363.59
<b>150 Jetty Self Insurance Reserve</b>						
Accumulated Reserves at Start of Year	495,086.35	495,086.35	495,086.35	495,086.35	495,086.35	432,198.16
Interest transfer to Reserves	1,360.59	839.00	839.00	983.00	983.00	2,888.19
Transfer from Muni	63,590.00	63,590.00	63,590.00	76,313.00	76,313.00	60,000.00
	560,036.94	559,515.35	559,515.35	572,382.35	572,382.35	495,086.35
<b>223 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,597,128.65
Interest transfer to Reserves	5,556.30	2,235.00	2,235.00	2,620.00	2,620.00	12,920.05
Transfer from Muni	3,044,220.00	3,044,220.00	3,044,220.00	3,653,058.00	3,653,058.00	3,501,790.00
Transfer to Muni	(1,999,454.20)	0.00	0.00	(4,553,734.00)	(4,553,734.00)	(3,794,628.68)
	2,367,532.12	4,363,665.02	4,363,665.02	419,154.02	419,154.02	1,317,210.02
<b>224 Footpath/ Cycle Ways Reserve</b>						
Accumulated Reserves at Start of Year	838,834.13	838,834.13	838,834.13	838,834.13	838,834.13	408,437.28
Interest transfer to Reserves	2,762.47	1,422.00	1,422.00	1,668.00	1,668.00	6,367.67
Transfer from Muni	1,033,930.00	1,033,930.00	1,033,930.00	1,240,717.00	1,240,717.00	1,216,038.00
Transfer to Muni	(87,402.10)	0.00	0.00	(1,849,206.00)	(1,849,206.00)	(792,008.82)
	1,788,124.50	1,874,186.13	1,874,186.13	232,013.13	232,013.13	838,834.13
<b>226 Other Infrastructure Reserve</b>						
Accumulated Reserves at Start of Year	538,846.85	538,846.85	538,846.85	538,846.85	538,846.85	264,388.99
Interest transfer to Reserves	1,727.20	915.00	915.00	1,072.00	1,072.00	2,835.34
Transfer from Muni	301,960.00	301,960.00	301,960.00	362,355.00	362,355.00	357,000.00
Transfer to Muni	(400,000.00)	0.00	0.00	(501,705.00)	(501,705.00)	(85,377.48)
	442,534.05	841,721.85	841,721.85	400,568.85	400,568.85	538,846.85
<b>225 Parks, Gardens and Reserves Reserve</b>						
Accumulated Reserves at Start of Year	749,657.07	749,657.07	749,657.07	749,657.07	749,657.07	833,946.23
Interest transfer to Reserves	2,576.17	1,273.00	1,273.00	1,492.00	1,492.00	8,775.04
Transfer from Muni	1,227,210.00	1,227,210.00	1,227,210.00	1,472,656.00	1,472,656.00	1,285,166.00
Transfer to Muni	(746,469.05)	0.00	0.00	(1,956,750.00)	(1,956,750.00)	(1,378,230.20)
	1,232,974.19	1,978,140.07	1,978,140.07	267,055.07	267,055.07	749,657.07
<b>151 Furniture and Equipment Reserve</b>						
Accumulated Reserves at Start of Year	332,482.96	332,482.96	332,482.96	332,482.96	332,482.96	257,784.19
Interest transfer to Reserves	1,143.18	565.00	565.00	663.00	663.00	3,305.12
Transfer from Muni	368,000.00	368,000.00	368,000.00	441,595.00	441,595.00	434,000.00
Transfer to Muni	0.00	0.00	0.00	(485,800.00)	(485,800.00)	(362,606.35)
	701,626.14	701,047.96	701,047.96	288,940.96	288,940.96	332,482.96



**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	1,098,441.92
Interest transfer to Reserves	6,505.19	3,589.00	3,589.00	4,207.00	4,207.00	9,266.71
Transfer from Muni	847,920.00	847,920.00	847,920.00	1,076,500.00	1,076,500.00	1,215,217.44
Transfer to Muni	0.00	0.00	0.00	(1,287,969.00)	(1,287,969.00)	(208,736.94)
	2,968,614.32	2,965,698.13	2,965,698.13	1,906,927.13	1,906,927.13	2,114,189.13
<b>137 Major Traffic Improvements Reserve</b>						
Accumulated Reserves at Start of Year	237,210.32	237,210.32	237,210.32	237,210.32	237,210.32	638,845.53
Interest transfer to Reserves	1,627.63	403.00	403.00	472.00	472.00	1,207.39
Transfer from Muni	945,660.00	945,660.00	945,660.00	1,134,788.25	1,134,788.25	1,088,988.00
Transfer to Muni	0.00	0.00	0.00	(375,000.00)	(375,000.00)	(1,491,830.60)
	1,184,497.95	1,183,273.32	1,183,273.32	997,470.57	997,470.57	237,210.32
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	613,762.47
Interest transfer to Reserves	3,859.52	2,156.00	2,156.00	2,527.00	2,527.00	5,813.79
Transfer from Muni	467,980.00	467,980.00	467,980.00	561,568.00	561,568.00	772,783.80
Transfer to Muni	(396,425.00)	(800,000.00)	(800,000.00)	(1,516,517.00)	(1,516,517.00)	(122,393.04)
	1,345,381.54	940,103.02	940,103.02	317,545.02	317,545.02	1,269,967.02
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	884,967.24	884,967.24	884,967.24	884,967.24	884,967.24	1,506,175.05
Interest transfer to Reserves	2,005.69	1,501.00	1,501.00	1,760.00	1,760.00	6,661.97
Transfer from Muni	6,397.00	6,397.00	6,397.00	8,530.00	8,530.00	194,761.40
Transfer to Muni	0.00	0.00	0.00	(637,350.00)	(637,350.00)	(822,631.18)
	893,370.73	892,865.24	892,865.24	257,907.24	257,907.24	884,967.24
<b>141 Commonage Precinct Infrastructure Road Reserve</b>						
Accumulated Reserves at Start of Year	236,348.40	236,348.40	236,348.40	236,348.40	236,348.40	234,906.64
Interest transfer to Reserves	0.00	402.00	402.00	471.00	471.00	(340.58)
Transfer from Muni	613.92	0.00	0.00	0.00	0.00	1,782.34
Transfer to Muni	0.00	0.00	0.00	(236,000.00)	(236,000.00)	0.00
	236,962.32	236,750.40	236,750.40	819.40	819.40	236,348.40
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	792,733.25	792,733.25	792,733.25	792,733.25	792,733.25	1,555,124.38
Interest transfer to Reserves	3,153.06	1,346.00	1,346.00	1,577.00	1,577.00	7,540.95
Transfer from Muni	845,020.00	845,020.00	845,020.00	934,018.00	934,018.00	52,465.00
Transfer to Muni	(350,737.03)	0.00	0.00	(1,016,812.00)	(1,016,812.00)	(822,397.08)
	1,290,169.28	1,639,099.25	1,639,099.25	711,516.25	711,516.25	792,733.25
<b>154 Debt Default Reserve</b>						
Accumulated Reserves at Start of Year	501,841.13	501,841.13	501,841.13	501,841.13	501,841.13	0.00
Interest transfer to Reserves	417.52	851.00	851.00	997.00	997.00	1,841.13
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	500,000.00
Transfer to Muni	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	0.00
	102,258.65	102,692.13	102,692.13	102,838.13	102,838.13	501,841.13
<b>107 Corporate IT Systems Reserve</b>						
Accumulated Reserves at Start of Year	328,721.63	328,721.63	328,721.63	328,721.63	328,721.63	226,750.02
Interest transfer to Reserves	1,104.00	559.00	559.00	655.00	655.00	1,971.61
Transfer from Muni	219,170.00	219,170.00	219,170.00	263,000.00	263,000.00	100,000.00
Transfer to Muni	(165,000.00)	0.00	0.00	(250,050.00)	(250,050.00)	0.00
	383,995.63	548,450.63	548,450.63	342,326.63	342,326.63	328,721.63
<b>133 Election, Valuation and Other Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	715,026.19	715,026.19	715,026.19	715,026.19	715,026.19	560,994.18
Interest transfer to Reserves	1,925.69	1,214.00	1,214.00	1,423.00	1,423.00	4,032.01
Transfer from Muni	116,670.00	116,670.00	116,670.00	140,000.00	140,000.00	150,000.00
Transfer to Muni	(124,742.35)	(128,000.00)	(128,000.00)	(638,000.00)	(638,000.00)	0.00
	708,879.53	704,910.19	704,910.19	218,449.19	218,449.19	715,026.19
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	671,629.28	588,129.28	588,129.28	588,129.28	588,129.28	636,940.12
Interest transfer to Reserves	1,534.16	998.00	998.00	1,170.00	1,170.00	3,983.24
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	110,705.92
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(80,000.00)
	673,163.44	589,127.28	589,127.28	539,299.28	539,299.28	671,629.28
<b>152 Marketing &amp; Area Promotion Reserve</b>						
Accumulated Reserves at Start of Year	522,265.79	522,265.79	522,265.79	522,265.79	522,265.79	166,392.00
Interest transfer to Reserves	1,998.89	887.00	887.00	1,040.00	1,040.00	6,020.14
Transfer from Muni	1,161,850.00	1,161,850.00	1,161,850.00	1,394,224.00	1,394,224.00	1,296,295.65
Transfer to Muni	0.00	0.00	0.00	(1,697,678.00)	(1,697,678.00)	(946,442.00)
	1,686,114.68	1,685,002.79	1,685,002.79	219,851.79	219,851.79	522,265.79

**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>135 Performing Arts and Convention Centre Reserve</b>						
Accumulated Reserves at Start of Year	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	2,625,599.20
Interest transfer to Reserves	2,487.58	2,262.00	2,262.00	2,652.00	2,652.00	16,129.55
Transfer from Muni	41,670.00	41,670.00	41,670.00	1,319,149.00	319,149.00	50,000.00
Transfer to Muni	0.00	0.00	0.00	(1,188,446.00)	(1,188,446.00)	(1,359,460.31)
	1,376,426.02	1,376,200.44	1,376,200.44	1,465,623.44	465,623.44	1,332,268.44
<b>202 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,482,110.00
Interest transfer to Reserves	9,871.78	6,200.00	6,200.00	7,267.00	7,267.00	22,298.88
Transfer from Muni	375,000.00	375,000.00	375,000.00	450,000.00	450,000.00	550,353.57
Transfer to Muni	0.00	0.00	0.00	(544,808.00)	(544,808.00)	(401,268.45)
	4,038,365.78	4,034,694.00	4,034,694.00	3,565,953.00	3,565,953.00	3,653,494.00
<b>203 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	185,931.13	185,931.13	185,931.13	185,931.13	185,931.13	145,028.93
Interest transfer to Reserves	464.01	316.00	316.00	370.00	370.00	1,091.73
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	91,278.18
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(51,467.71)
	186,395.14	186,247.13	186,247.13	136,301.13	136,301.13	185,931.13
<b>204 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	106,241.30	106,241.30	106,241.30	106,241.30	106,241.30	144,632.39
Interest transfer to Reserves	245.40	179.00	179.00	210.00	210.00	867.30
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	(7,242.10)
Transfer to Muni	0.00	0.00	0.00	(74,850.00)	(74,850.00)	(32,016.29)
	106,486.70	106,420.30	106,420.30	31,601.30	31,601.30	106,241.30
<b>124 Workers Compensation, Extended SL &amp; AL Contingency Reserve</b>						
Accumulated Reserves at Start of Year	218,483.49	218,483.49	218,483.49	218,483.49	218,483.49	309,751.42
Interest transfer to Reserves	494.99	371.00	371.00	435.00	435.00	1,901.13
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	(25,000.00)	(93,169.06)
	218,978.48	218,854.49	218,854.49	193,918.49	193,918.49	218,483.49
<b>302 Community Facilities - City District</b>						
Accumulated Reserves at Start of Year	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,120,869.85
Interest transfer to Reserves	0.00	2,196.00	2,196.00	2,575.00	2,575.00	(3,294.20)
Transfer from Muni	280,601.36	284,830.00	284,830.00	341,796.00	341,796.00	600,145.17
Transfer to Muni	(92,843.72)	0.00	0.00	(960,650.00)	(960,650.00)	(422,655.00)
	1,482,823.46	1,582,091.82	1,582,091.82	678,786.82	678,786.82	1,295,065.82
<b>304 Community Facilities - Broadwater</b>						
Accumulated Reserves at Start of Year	185,046.25	185,046.25	185,046.25	185,046.25	185,046.25	166,413.55
Interest transfer to Reserves	0.00	316.00	316.00	370.00	370.00	(240.76)
Transfer from Muni	12,462.70	12,960.00	12,960.00	15,555.00	15,555.00	18,873.46
	197,508.95	198,322.25	198,322.25	200,971.25	200,971.25	185,046.25
<b>303 Community Facilities - Busselton</b>						
Accumulated Reserves at Start of Year	39,788.52	39,788.52	39,788.52	39,788.52	39,788.52	9,177.47
Interest transfer to Reserves	0.00	67.00	67.00	78.00	78.00	(11.03)
Transfer from Muni	34,288.28	17,610.00	17,610.00	21,135.00	21,135.00	30,622.08
	74,076.80	57,465.52	57,465.52	61,001.52	61,001.52	39,788.52
<b>305 Community Facilities - Dunsborough</b>						
Accumulated Reserves at Start of Year	334,281.16	334,281.16	334,281.16	334,281.16	334,281.16	255,152.46
Interest transfer to Reserves	0.00	568.00	568.00	666.00	666.00	(311.90)
Transfer from Muni	128,938.47	27,900.00	27,900.00	33,485.00	33,485.00	79,440.60
Transfer to Muni	0.00	0.00	0.00	(110,000.00)	(110,000.00)	0.00
	463,219.63	362,749.16	362,749.16	258,432.16	258,432.16	334,281.16
<b>311 Community Facilities - Dunsborough Lakes Estate</b>						
Accumulated Reserves at Start of Year	943,223.84	943,223.84	943,223.84	943,223.84	943,223.84	937,470.05
Interest transfer to Reserves	0.00	1,600.00	1,600.00	1,876.00	1,876.00	(1,359.20)
Transfer from Muni	2,176.66	0.00	0.00	0.00	0.00	7,112.99
Transfer to Muni	(944,234.25)	0.00	0.00	(938,000.00)	(938,000.00)	0.00
	1,166.25	944,823.84	944,823.84	7,099.84	7,099.84	943,223.84
<b>306 Community Facilities - Geographe</b>						
Accumulated Reserves at Start of Year	114,006.34	114,006.34	114,006.34	114,006.34	114,006.34	101,978.74
Interest transfer to Reserves	0.00	194.00	194.00	227.00	227.00	(147.60)
Transfer from Muni	5,205.68	8,690.00	8,690.00	10,428.00	10,428.00	12,175.20
	119,212.02	122,890.34	122,890.34	124,661.34	124,661.34	114,006.34
<b>310 Community Facilities - Port Geographe</b>						
Accumulated Reserves at Start of Year	351,122.31	351,122.31	351,122.31	351,122.31	351,122.31	348,980.41
Interest transfer to Reserves	0.00	596.00	596.00	698.00	698.00	(505.97)
Transfer from Muni	912.05	0.00	0.00	0.00	0.00	2,647.87
	352,034.36	351,718.31	351,718.31	351,820.31	351,820.31	351,122.31

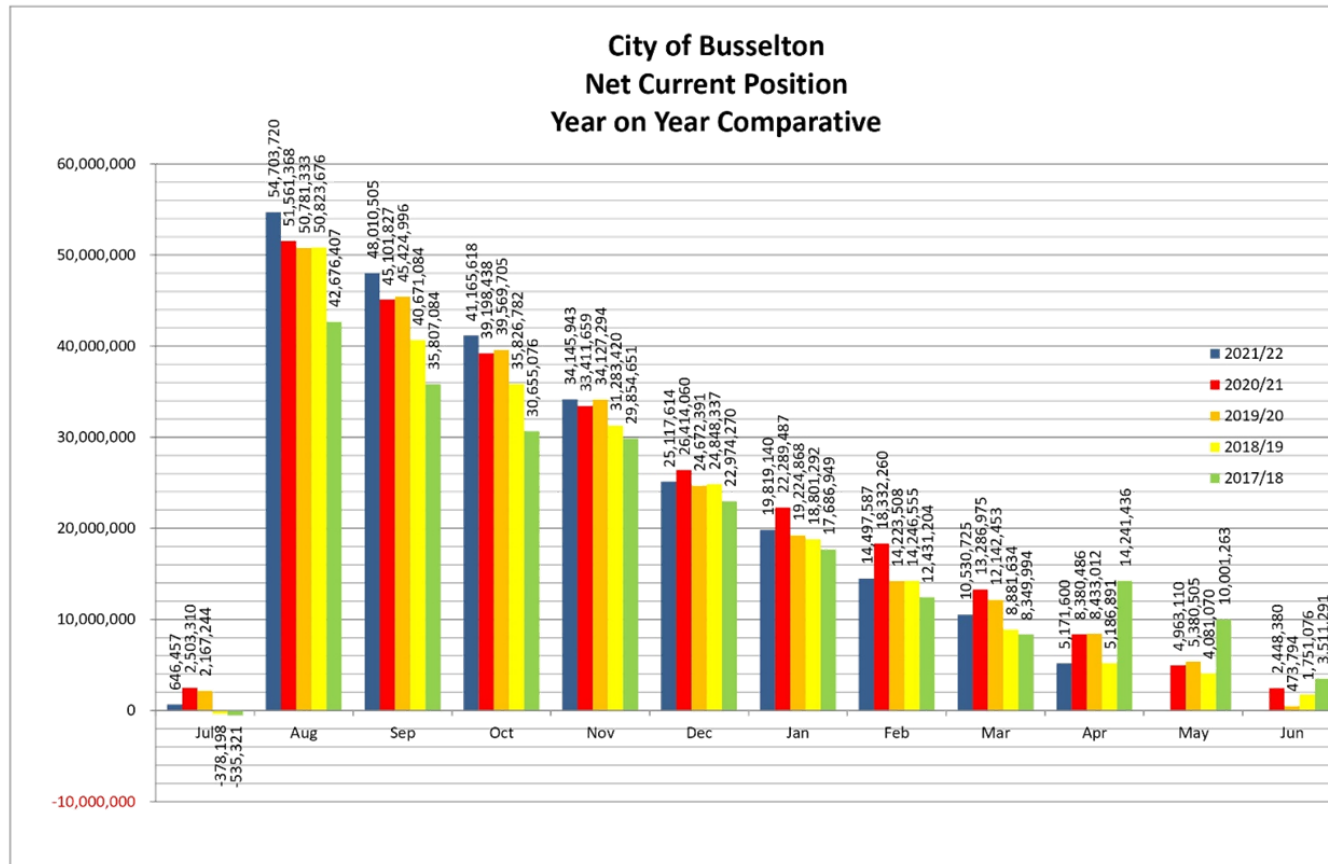
**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>309 Community Facilities - Vasse</b>						
Accumulated Reserves at Start of Year	174,754.97	174,754.97	174,754.97	174,754.97	174,754.97	489,904.76
Interest transfer to Reserves	0.00	297.00	297.00	348.00	348.00	(821.04)
Transfer from Muni	206.33	159,830.00	159,830.00	191,794.00	191,794.00	3,716.40
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(318,045.15)
	174,961.30	334,881.97	334,881.97	366,896.97	366,896.97	174,754.97
<b>308 Community Facilities - Airport North</b>						
Accumulated Reserves at Start of Year	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,017,487.28
Interest transfer to Reserves	0.00	5,371.00	5,371.00	6,296.00	6,296.00	(4,374.94)
Transfer from Muni	8,221.06	94,620.00	94,620.00	113,538.00	113,538.00	151,839.57
	3,173,172.97	3,264,942.91	3,264,942.91	3,284,785.91	3,284,785.91	3,164,951.91
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	6,458.30	6,458.30	6,458.30	6,458.30	6,458.30	6,269.61
Interest transfer to Reserves	34.18	10.00	10.00	12.00	12.00	188.69
Transfer from Muni	54,170.00	54,170.00	54,170.00	65,000.00	65,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	(65,000.00)	(65,000.00)	(60,000.00)
	60,662.48	60,638.30	60,638.30	6,470.30	6,470.30	6,458.30
<b>122 Port Geographe Development Reserve (Council)</b>						
Accumulated Reserves at Start of Year	117,834.82	117,834.82	117,834.82	117,834.82	117,834.82	224,952.38
Interest transfer to Reserves	250.79	200.00	200.00	235.00	235.00	1,335.60
Transfer from Muni	46,390.00	46,390.00	46,390.00	55,672.00	55,672.00	51,975.00
Transfer to Muni	0.00	0.00	0.00	(147,175.00)	(147,175.00)	(160,428.16)
	164,475.61	164,424.82	164,424.82	26,566.82	26,566.82	117,834.82
<b>123 Port Geographe Waterways Management (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,275,191.63
Interest transfer to Reserves	8,185.64	5,378.00	5,378.00	6,304.00	6,304.00	20,463.13
Transfer from Muni	190,850.00	190,850.00	190,850.00	229,019.00	229,019.00	222,867.58
Transfer to Muni	(347,214.00)	0.00	0.00	(380,650.00)	(380,650.00)	(350,226.45)
	3,020,117.53	3,364,523.89	3,364,523.89	3,022,968.89	3,022,968.89	3,168,295.89
<b>126 Provence Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,308,476.49
Interest transfer to Reserves	3,328.88	2,129.00	2,129.00	2,495.00	2,495.00	8,602.03
Transfer from Muni	157,710.00	157,710.00	157,710.00	189,252.00	189,252.00	182,612.58
Transfer to Muni	0.00	0.00	0.00	(208,900.00)	(208,900.00)	(245,329.12)
	1,415,400.86	1,414,200.98	1,414,200.98	1,237,208.98	1,237,208.98	1,254,361.98
<b>128 Vasse Newtown Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	667,371.46	667,371.46	667,371.46	667,371.46	667,371.46	636,364.43
Interest transfer to Reserves	1,825.44	1,134.00	1,134.00	1,329.00	1,329.00	4,533.05
Transfer from Muni	155,100.00	155,100.00	155,100.00	186,122.00	186,122.00	182,064.96
Transfer to Muni	0.00	0.00	0.00	(206,975.00)	(206,975.00)	(155,590.98)
	824,296.90	823,605.46	823,605.46	647,847.46	647,847.46	667,371.46
<b>138 Commonage Precinct Bushfire Facilities Reserve</b>						
Accumulated Reserves at Start of Year	58,529.58	58,529.58	58,529.58	58,529.58	58,529.58	58,172.53
Interest transfer to Reserves	0.00	99.00	99.00	116.00	116.00	(84.34)
Transfer from Muni	152.05	0.00	0.00	0.00	0.00	441.39
	58,681.63	58,628.58	58,628.58	58,645.58	58,645.58	58,529.58
<b>139 Commonage Community Facilities Dunsborough Lakes South Res</b>						
Accumulated Reserves at Start of Year	74,231.91	74,231.91	74,231.91	74,231.91	74,231.91	73,779.08
Interest transfer to Reserves	0.00	125.00	125.00	147.00	147.00	(106.97)
Transfer from Muni	192.82	0.00	0.00	0.00	0.00	559.80
	74,424.73	74,356.91	74,356.91	74,378.91	74,378.91	74,231.91
<b>140 Commonage Community Facilities South Biddle Precinct Reserve</b>						
Accumulated Reserves at Start of Year	905,216.73	905,216.73	905,216.73	905,216.73	905,216.73	899,694.77
Interest transfer to Reserves	0.00	1,535.00	1,535.00	1,799.00	1,799.00	(1,304.43)
Transfer from Muni	2,351.34	0.00	0.00	0.00	0.00	6,826.39
	907,568.07	906,751.73	906,751.73	907,015.73	907,015.73	905,216.73
<b>321 Busselton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	448,845.20	448,845.20	448,845.20	448,845.20	448,845.20	475,582.52
Interest transfer to Reserves	0.00	762.00	762.00	893.00	893.00	(754.01)
Transfer from Muni	1,142.86	0.00	0.00	0.00	0.00	3,608.04
Transfer to Muni	0.00	0.00	0.00	(391,500.00)	(391,500.00)	(29,591.35)
	449,988.06	449,607.20	449,607.20	58,238.20	58,238.20	448,845.20
<b>102 Coastal and Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	2,157,591.81
Interest transfer to Reserves	3,954.97	2,550.00	2,550.00	2,990.00	2,990.00	13,850.94
Transfer from Muni	660,590.00	660,590.00	660,590.00	857,701.00	857,701.00	572,465.00
Transfer to Muni	0.00	(1,810,900.00)	(1,810,900.00)	(2,240,900.00)	(2,240,900.00)	(1,240,367.37)
	2,168,085.35	355,780.38	355,780.38	123,331.38	123,331.38	1,503,540.38

**City of Busselton****Reserves Movement Report****For The Period Ending 30 April 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>144 Emergency Disaster Recovery Reserve</b>						
Accumulated Reserves at Start of Year	114,793.40	114,793.40	114,793.40	114,793.40	114,793.40	94,137.10
Interest transfer to Reserves	318.33	194.00	194.00	227.00	227.00	656.30
Transfer from Muni	16,960.00	16,960.00	16,960.00	20,350.00	20,350.00	20,000.00
	<u>132,071.73</u>	<u>131,947.40</u>	<u>131,947.40</u>	<u>135,370.40</u>	<u>135,370.40</u>	<u>114,793.40</u>
<b>145 Energy Sustainability Reserve</b>						
Accumulated Reserves at Start of Year	224,270.68	224,270.68	224,270.68	224,270.68	224,270.68	137,955.03
Interest transfer to Reserves	672.74	383.00	383.00	448.00	448.00	1,292.25
Transfer from Muni	87,550.00	87,550.00	87,550.00	105,062.00	105,062.00	102,750.00
Transfer to Muni	0.00	0.00	0.00	(187,100.00)	(187,100.00)	(17,726.60)
	<u>312,493.42</u>	<u>312,203.68</u>	<u>312,203.68</u>	<u>142,680.68</u>	<u>142,680.68</u>	<u>224,270.68</u>
<b>146 Cemetery Reserve</b>						
Accumulated Reserves at Start of Year	99,547.84	99,547.84	99,547.84	99,547.84	99,547.84	35,871.90
Interest transfer to Reserves	269.42	168.00	168.00	197.00	197.00	675.67
Transfer from Muni	60,012.00	60,012.00	60,012.00	78,000.00	78,000.00	107,530.07
Transfer to Muni	0.00	0.00	0.00	(100,300.00)	(100,300.00)	(44,529.80)
	<u>159,829.26</u>	<u>159,727.84</u>	<u>159,727.84</u>	<u>77,444.84</u>	<u>77,444.84</u>	<u>99,547.84</u>
<b>341 Public Art Reserve</b>						
Accumulated Reserves at Start of Year	46,525.68	46,525.68	46,525.68	46,525.68	46,525.68	87,051.39
Interest transfer to Reserves	0.00	77.00	77.00	90.00	90.00	(126.21)
Transfer from Muni	88.88	0.00	0.00	0.00	0.00	660.50
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(41,060.00)
	<u>46,614.56</u>	<u>46,602.68</u>	<u>46,602.68</u>	<u>46,615.68</u>	<u>46,615.68</u>	<u>46,525.68</u>
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	7,629,358.39
Interest transfer to Reserves	21,676.45	14,403.00	14,403.00	16,873.00	16,873.00	43,419.70
Transfer from Muni	922,490.00	922,490.00	922,490.00	1,106,990.00	1,106,990.00	1,334,825.13
Transfer to Muni	(835,000.00)	(1,150,000.00)	(1,150,000.00)	(3,085,500.00)	(3,085,500.00)	(520,666.92)
	<u>8,596,102.75</u>	<u>8,273,829.30</u>	<u>8,273,829.30</u>	<u>6,525,299.30</u>	<u>6,525,299.30</u>	<u>8,486,936.30</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	350,906.60	350,906.60	350,906.60	350,906.60	350,906.60	295,560.51
Interest transfer to Reserves	964.45	595.00	595.00	697.00	697.00	2,031.09
Transfer from Muni	44,790.00	44,790.00	44,790.00	53,751.00	53,751.00	53,315.00
	<u>396,661.05</u>	<u>396,291.60</u>	<u>396,291.60</u>	<u>405,354.60</u>	<u>405,354.60</u>	<u>350,906.60</u>
<b>129 Prepaid Grants and Deferred Works &amp; Services Reserve</b>						
Accumulated Reserves at Start of Year	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,391,422.00
Interest transfer to Reserves	449.17	2,310.00	2,310.00	2,708.00	2,708.00	937.64
Transfer from Muni	1,976,067.00	0.00	0.00	0.00	0.00	1,285,804.00
Transfer to Muni	(1,361,521.18)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,316,998.09)
	<u>1,976,160.54</u>	<u>77,671.55</u>	<u>77,671.55</u>	<u>78,069.55</u>	<u>78,069.55</u>	<u>1,361,165.55</u>
<b>153 Busselton Foreshore Reserve</b>						
Accumulated Reserves at Start of Year	110.76	110.76	110.76	110.76	110.76	100.00
Interest transfer to Reserves	11.94	0.00	0.00	0.00	0.00	0.76
Transfer from Muni	10,460.00	10,460.00	10,460.00	12,550.00	12,550.00	10.00
	<u>10,582.70</u>	<u>10,570.76</u>	<u>10,570.76</u>	<u>12,660.76</u>	<u>12,660.76</u>	<u>110.76</u>
<b>155 LED Street Light Replacement Program Reserve</b>						
Accumulated Reserves at Start of Year	121.22	121.22	121.22	121.22	121.22	0.00
Interest transfer to Reserves	42.10	0.00	0.00	0.00	0.00	121.22
Transfer from Muni	41,670.00	41,670.00	41,670.00	50,000.00	50,000.00	50,000.00
Transfer to Muni	0.00	0.00	0.00	(50,000.00)	(50,000.00)	(50,000.00)
	<u>41,833.32</u>	<u>41,791.22</u>	<u>41,791.22</u>	<u>121.22</u>	<u>121.22</u>	<u>121.22</u>
<b>156 Waterways Restoration Reserve</b>						
Interest transfer to Reserves	0.00	(1.00)	(1.00)	12.00	12.00	0.00
Transfer from Muni	0.00	1.00	1.00	10.00	10.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22.00</u>	<u>22.00</u>	<u>0.00</u>
<b>Total Cash Back Reserves</b>	<b>73,262,371.62</b>	<b>71,788,165.15</b>	<b>71,788,165.15</b>	<b>46,400,846.40</b>	<b>45,564,223.40</b>	<b>62,919,560.15</b>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	62,919,560.15	62,836,060.15	62,836,060.15	62,836,060.15	62,836,060.15	59,897,884.76
Interest transfer to Reserves	149,290.36	106,637.00	106,637.00	125,000.00	125,000.00	323,336.90
Transfer from Muni	19,317,188.26	17,544,714.00	17,544,714.00	22,984,232.25	21,984,232.25	23,480,022.62
Transfer to Muni	(9,123,667.15)	(8,699,246.00)	(8,699,246.00)	(39,544,446.00)	(39,381,069.00)	(20,781,684.13)
<b>Closing Balance</b>	<b>73,262,371.62</b>	<b>71,788,165.15</b>	<b>71,788,165.15</b>	<b>46,400,846.40</b>	<b>45,564,223.40</b>	<b>62,919,560.15</b>







### CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of April 2022



#### 11am Bank Account As at 30 April 2022

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	0.00%	\$ 23,000,000

#### Term Deposits - Miscellaneous Funds As at 30 April 2022

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	304	14-May-22	0.40%	\$ 3,500,000
Westpac	AA	243	22-Jun-22	0.20%	\$ 1,501,572
Westpac	AA	89	17-May-22	0.33%	\$ 1,500,000
Bendigo	BBB	184	23-Sep-22	0.90%	\$ 3,000,000
Westpac	AA	122	06-Aug-22	0.62%	\$ 5,000,000
NAB	AA	120	22-Jun-22	0.43%	\$ 4,000,000
NAB	AA	120	30-Jun-22	0.44%	\$ 2,000,000
Westpac	AA	153	24-Aug-22	0.58%	\$ 3,000,000
Westpac	AA	150	24-Jul-22	0.41%	\$ 2,000,000
Westpac	AA	151	29-Jun-22	0.41%	\$ 4,000,000
NAB	AA	150	16-Sep-22	1.06%	\$ 4,000,000
ANZ	AA	122	24-Jul-22	0.49%	\$ 3,000,000
ANZ	AA	183	25-Oct-22	1.25%	\$ 2,000,000
ANZ	AA	120	26-May-22	0.32%	\$ 4,000,000
WBC	AA	122	10-Jul-22	0.42%	\$ 4,000,000
NAB	AA	90	04-Jul-22	0.70%	\$ 3,000,000
NAB	AA	210	02-Jun-22	0.36%	\$ 3,000,000
NAB	AA	90	03-May-22	0.38%	\$ 4,000,000
ANZ	AA	120	10-Jun-22	0.31%	\$ 2,000,000
ANZ	AA	122	10-Jul-22	0.41%	\$ 3,000,000
CBA	AA	365	29-Sep-22	0.41%	\$ 5,000,000
MeBank	BBB	180	24-Oct-22	1.75%	\$ 2,000,000
BoQ	BBB	212	02-May-22	0.10%	\$ 2,000,000
BoQ	BBB	243	30-May-22	0.40%	\$ 2,000,000
ANZ	AA	273	29-Jun-22	0.39%	\$ 4,000,000
ANZ	AA	242	29-May-22	0.37%	\$ 2,000,000
CBA	AA	150	28-Jul-22	0.45%	\$ 3,000,000

Total of Term Deposits **\$1,501,571.92**

Weighted Average Annual Rate of Return **0.52%**

#### Airport Redevelopment Funds As at 30 April 2022

WA Treasury Corp. - Overnight Cash Deposit Facility	0.05%	\$ 1,639,665
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Total of Airport Redevelopment Funds - WATC **\$ 1,639,665**

Nil

Total of Airport Redevelopment Funds - Bank Term Deposits **\$0**

ANZ Cash Account	AA	NA	NA	0.00%	\$ 784,422
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Total of Airport Redevelopment Funds - Other **\$ 784,422**

Total of Airport Redevelopment Funds **\$ 2,424,087**

Interest Received 2015/16 \$ 609,666

Interest Received 2016/17 \$ 1,158,623

Interest Received 2017/18 \$ 631,835

Interest Received 2018/19 \$ 121,836

Interest Received 2019/20 \$ 43,093

Interest Received 2020/21 \$ 2,267

Interest Received 2021/22 \$ 616

Interest Accrued but not yet Received \$ 67

Total Interest Airport Funds (Non-Reserve) at month's end **\$ 2,568,003**

Interest Transferred out and held in City Reserve Account 136 \$ 1,085,630

Interest Transferred out to Municipal Funds \$ 24,235

Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136 \$ 79,517

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

#### SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2021	As at 30 April 2022
11am Bank Account	\$ 7,000,000	\$ 9,500,000	\$ 23,000,000
Term Deposits - Misc. Funds	\$ 72,500,000	\$ 65,500,000	\$ 81,501,572
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 1,638,844	\$ 1,639,048	\$ 1,639,665
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 1,158,221	\$ 784,422	\$ 784,422
Total of all Investments Held	\$ 82,297,065	\$ 77,423,471	\$ 106,925,659
TOTAL INTEREST RECEIVED AND ACCRUED	\$ 366,567	\$ 400,095	\$ 201,368
INTEREST BUDGET	\$ 545,820	\$ 652,934	\$ 169,184

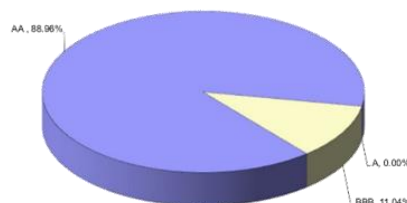
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

#### Statement of Compliance with Council's Investment Policy 218

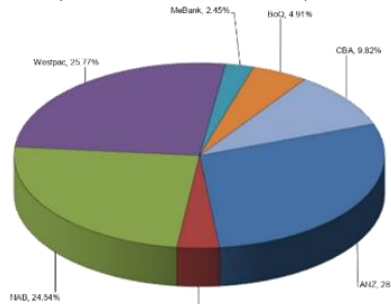
- All funds are to be invested within legislative limits. **Fully Compliant**
- All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
- The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
- The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**

#### Investment Graphs

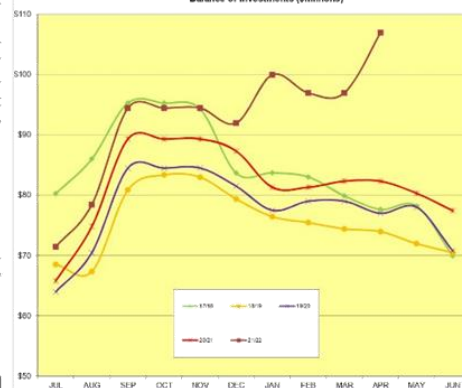
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



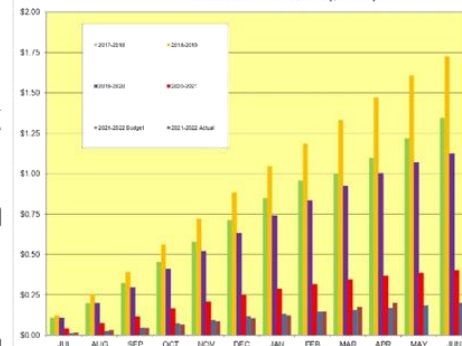
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



14.1 RFT 02-22 EXTERNAL CLEANING SERVICES

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.12 Provide well maintained community assets through robust asset management practices.
<b>SUBJECT INDEX</b>	Award of Tender RFT 02-22 External cleaning services
<b>BUSINESS UNIT</b>	Facilities Services
<b>REPORTING OFFICER</b>	Facilities Maintenance Coordinator - John Farrier Manager Major Projects and Facilities - Eden Shepherd
<b>AUTHORISING OFFICER</b>	Director, Engineering and Works Services - Oliver Darby
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A – Provided Under Separate Cover - RFT 02/22 Confidential Evaluation Report

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/161** Moved Councillor P Carter, seconded Councillor M Love

That the Council

1. Endorses the outcome of the evaluation panel's assessment of the tenders received in response to RFT 02/22 External Cleaning Services; and
2. Accepts the tender from
  - a) Uniting Global Pty Ltd in respect of SP2 - City owned public toilets as the most advantageous tender; and
  - b) Mickaz Nominees Pty Ltd ATF the Flynn Family trust TA as South West Cleaning in respect of SP3 – City owned barbeques as the most advantageous tender.

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council

1. Endorses the outcome of the evaluation panel's assessment of the tenders received in response to RFT 02/22 External Cleaning Services; and
2. Accepts the tender from
  - a) Uniting Global Pty Ltd in respect of SP2 - City owned public toilets as the most advantageous tender; and
  - b) Mickaz Nominees Pty Ltd ATF the Flynn Family trust TA as South West Cleaning in respect of SP3 – City owned barbeques as the most advantageous tender.

**EXECUTIVE SUMMARY**

The City issued RFT 02/22 External Cleaning Services (the RFT) for the City's ongoing external cleaning requirements. This report recommends that Council endorse the outcome of the evaluation panel's assessment, and accept tenders for the two separable portions of the contract.

## BACKGROUND

The City of Busselton's budget includes provision for scheduled cleaning services for all City-owned facilities including the City's administration building, halls, public toilet blocks and BBQ hotplates. The City invited suitably qualified and experienced contractors to make submissions to enter into a contract for the provision of these services, with the RFT separated into the following separable portions:

1. SP2 Cleaning of City owned public toilets
2. SP3 Cleaning of City Owned BBQs and Surrounds

## OFFICER COMMENT

The City of Busselton is committed to maintaining high levels of cleanliness at all City owned facilities.

On 23 March 2022 tenders were invited via VendorPanel and advertised in the West Australian newspapers. The RFT outlined the service expectations, specifications and standards associated with providing cleaning services to the City. A requirement was included for the contractor(s) to maintain for 90 days a photographic log of facility conditions pre and post cleaning, which can be made available to the City by request within this period.

Tenders closed on 21 April 2022 and the City received a total of four submissions across the two separable portions as follows:

	<b>Tenderer</b>	<b>Location</b>	<b>SP2</b>	<b>SP3</b>
1.	<b>PICKWICK GROUP PTY LTD ATF THE PICKWICK CLEANING SERVICES UNIT TRUST (Pickwick Group)</b>	Perth, WA	✓	✓
2.	<b>ANSIB PTY LTD ATF WARD FAMILY TRUST (T&amp;N Cleaning Services)</b>	Busselton, WA	✓	✓
3.	<b>UNITING GLOBAL PTY LTD (Uniting Global)</b>	Busselton, WA	✓	✓
4.	<b>MICKAZ NOMINEES PTY LTD ATF THE FLYNN FAMILY TRUST TA South West Cleaning (South West Cleaning)</b>	Bunbury, WA	✗	✓

## Assessment process

In accordance with the City's procurement practices and procedures, assessments were carried out by an evaluation panel comprising City officers with relevant skills and experience. The assessment process included:

- Assessing submissions received against relevant compliance criteria. The compliance criteria were not point scored. Each submission was assessed on a Yes/No basis as to whether each criterion was satisfactorily met. All tenders were deemed compliant; and
- Assessing submissions received against the Qualitative Criteria weighted as detailed below.

Criteria		Weighting
(a)	Price	40%
(b)	Relevant Experience	25%
(c)	Local Content	5%
(e)	Tenderer's Resources	10%
(f)	Demonstrated Understanding	20%

The qualitative criteria were scored depending on the extent to which each tenderer was able to appropriately satisfy each criteria. The tendered prices were then assessed together with the weighted qualitative criteria and the tenders scored and ranked to determine the most advantageous outcome to the City, based on principles of best value for money. That is, although price was a consideration, the tender containing the lowest price will not necessarily be accepted by the City and nor will the tender ranked the highest on the qualitative criteria.

### **Summary of Assessment Outcomes**

The tender evaluation resulted in the following tenderers being considered the most advantageous to the City:

- Uniting Global PTY LTD (Uniting Global) for SP2 – Cleaning of City owned public toilets; and
- MICKAZ NOMINEES PTY LTD ATF THE FLYNN FAMILY TRUST TA South West Cleaning (South West Cleaning) for SP3 – Cleaning of City owned BBQs and surrounds.

Both submissions were of a high standard, and the price (schedule of rates) tendered was significantly lower than the other submissions, therefore it is recommended that a contract be entered into with each of the above tenderers for each separable portion.

### **Statutory Environment**

Section 3.57 of the *Local Government Act 1995* requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and service. Part 4 of the *Local Government (Functions and General) Regulations 1996*:

- requires that tenders be publicly invited for contracts where the estimated cost of providing the required goods and/or service exceeds \$250,000; and
- under Regulations 11, 14, 18, 20 and 21A, provides the statutory framework for inviting and assessing tenders and awarding contracts pursuant to this process.

With regard to the RFT, City officers have complied with abovementioned legislative requirements.

As the Contract value is greater than \$500,000, and in accordance with section 5.43(b) of the Act and Council delegation DA 1-07, Council endorsement of the preferred tenderers is required.

### **Relevant Plans and Policies**

The City's Purchasing policy, Regional Price Preference, occupational health and safety and asset management policy were all relevant to the Tender, and have been adhered to in the process of requesting and evaluating tenders.

### **Financial Implications**

If the officer recommendation is accepted, the City will enter into two separate contracts with a total estimated value as per below, based on the schedule of rates received and the anticipated number of cleans:

- SP2 - Cleaning of City owned public toilets - \$2,373,693.53 to Uniting Global PTY LTD for the full contract term of two years with the option of three twelve month extensions and;
- SP3 – Cleaning of City owned BBQ's and surrounds - \$512,334.21 to MICKAZ NOMINEES PTY LTD ATF THE FLYNN FAMILY TRUST TA South West Cleaning for the full contract term of two years with the option of three twelve month extensions

The works are funded through the facilities operational budget, with a forecast budget for 2022-23 of \$520,346, based on the current year budget and an inflation factor of 3.5%. The combined contract price is approximately 7% higher compared to the forecast budget. The increase in tendered rates for both separable portions is primarily due to COVID-19 related issues, tightening of the supply chain and increasing fuel, material and labour costs. The intention is to review the frequency of cleans to various facilities to bring the quoted prices within budget and to find savings in other area of the facilities budget to accommodate the difference.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could:

1. Determine to award the tender to an alternative tenderer/s. In the view of the Officers this could result in the tender being awarded to a tenderer that is not most advantageous to the City.
2. To not award the tender. This would mean going back out to tender, resulting in significant delays to the contract award and significant delays to the provision of cleaning services to City owned facilities.

### **CONCLUSION**

The submission from Uniting Global for SP2 (public toilets) and from Southwest Cleaning for SP3 (barbeques) are considered the most advantageous to the City. It is recommended that these suppliers be awarded the RFT in separable portions for ongoing external cleaning services to the City.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If endorsed by Council, and subject to any minor variations, it is expected the City will enter into a contract with the preferred tenderers by end June 2022.

It is intended that commencement of the contracts for SP2 and SP3 will both begin consecutively on 17 July 2022, immediately upon the cessation of the incumbent contractor on 16 July 2022.

**14.2 REGIONAL ROAD SPEED REDUCTIONS PROJECT PARTNERSHIP - RAC**

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.2 Work with key partners to facilitate a safe, healthy and capable community.
<b>SUBJECT INDEX</b>	Roads - traffic and transport
<b>BUSINESS UNIT</b>	Design and Survey
<b>REPORTING OFFICER</b>	Transport Sustainability Officer - Carolyn Ryder
<b>AUTHORISING OFFICER</b>	Director, Engineering and Works Services - Oliver Darby
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/162** Moved Councillor P Carter, seconded Councillor M Love

**That the Council:**

- 1. Support the City partnering with the Royal Automobile Club of WA Inc. (RAC) and the Shire of Augusta Margaret River to undertake a regional review of road speed limits to inform the implementation of trial speed reductions;**
- 2. Notes the RAC's offer of \$500,000 funding to be held in trust for associated project costs; and**
- 3. Authorises the CEO to enter into a Heads of Agreement with the RAC for the project.**

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION****That the Council:**

1. Support the City partnering with the Royal Automobile Club of WA Inc. (RAC) and the Shire of Augusta Margaret River to undertake a regional review of road speed limits to inform the implementation of trial speed reductions;
2. Notes the RAC's offer of \$500,000 funding to be held in trust for associated project costs; and
3. Authorises the CEO to enter into a Heads of Agreement with the RAC for the project.

**EXECUTIVE SUMMARY**

With the aim of saving lives and reduce serious injuries on our roads, the RAC have approached the City of Busselton and the Shire of Augusta Margaret River with an opportunity to partner together to conduct a holistic and coordinated review of road speeds within the region. The reduction of speed limits, where identified as appropriate, may then be implemented as a trial to determine the benefits or otherwise.

This report seeks support of Council to progress with the establishment of this partnership under a Heads of Agreement, noting that RAC have offered to fund the project, outside of some in kind contribution from the City through officer time.

## **BACKGROUND**

RAC is a member led organisation dedicated to improving road safety for all Western Australians. RAC's 2030 Vision is for a safer, sustainable and connected future for all Western Australians. Together with WA state and local governments, RAC seeks practical solutions to reduce road deaths and serious injuries on the road network.

RAC Group Executive, Patrick Walker previously addressed the Council on a project to review road speeds throughout the City of Busselton and the Shire of Augusta Margaret River. It is intended that the project will culminate in a proposed trial implementation of reduced speed limits on roads identified through the review. Upon completion of the trial the information and data could (subject to success) be used to implement speed reductions throughout the whole of Western Australia.

This report seeks endorsement from the Council to progress with the establishment of a partnership between RAC, the City of Busselton and the Shire of Augusta Margaret River, to progress the project.

## **OFFICER COMMENT**

As of May 2022, there have been 53 fatalities on WA roads this year, of which 36 were in regional areas. The RAC has stated there is a correlation between vehicle speed and road trauma, and WA speed limits on rural roads are amongst the highest in Australia. It has been suggested through correspondence with the RAC that a 10% reduction in mean speed could result in an approximate 30% reduction in road crashes resulting in fatalities and serious injuries.

This project partnership offers the City and the Shire of Augusta Margaret River the opportunity to partner with RAC, with the objective of a holistic review of road speeds throughout the region, and a focus on identifying and implementing appropriate speed limit reductions on selected roads.

The review would develop a network blueprint in consultation with all three project partners and relevant key stakeholders such as Main Roads Western Australia (MRWA), who are the governing body for the approval and implementation of statutory signage, speed limits and line marking throughout Western Australia. The community and broader stakeholders would be engaged on the blueprint, prior to implementing any proposed speed limit trial reductions. It is intended that any trial reductions in speed limits would be for three years, to allow time for behaviours to become embedded, and data collected and analysed. This will include crash data and travel speeds, as well as monitoring community sentiment throughout the trial.

RAC have indicated they will provide funding for the project, and will assist with aspects of project delivery including community engagement activities to bring the community on the journey, before and throughout the trial period.

## **Statutory Environment**

The *Road Traffic Code 2000* Part 3 (11) establishes the regulatory environment for driver adherence to established speed limits.



The State Government's *Driving Change – Road Safety Strategy 2020-2030* establishes the objective of the number of people fatally, severely or seriously injured by 50--70% by 2030 and to zero by 2050. The State Strategy prioritises the five safe systems principles below:

1. Safe road users – supporting positive cultural change
2. Safe Roads – building safer roads and road systems
3. Safe vehicles – encouraging and promoting the uptake of safety technology
4. Safe speeds – supporting and implementing speed reforms
5. Post-crash response – reducing the impacts of road crashes

This project seeks to implement safe system principle 4 – supporting and implementing speed reforms.

Once Council endorsement for the project has been obtained, the City will enter into a Heads of Agreement to record the key terms that have been discussed and will subsequently enter into a legal agreement for purposes of implementing and delivering the project.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

The RAC has \$500,000 of funding available this financial year to enable this project to be undertaken. It is proposed this would be paid to the City prior to 30 June 2022 and held in trust, to be utilised for agreed activities. A Heads of Agreement will be prepared and should any of this funding remain unspent, it would be returned to RAC at an appropriate time. The intention is that funding from the RAC will fund the whole project, however an "in-kind" contribution of officer time will be required from several City Officers.

### **Stakeholder Consultation**

RAC have commenced initial engagement with senior representatives of the WA Transport Portfolio, and relevant Ministers, on the concept of local government-led safer speed trials. This reciprocal communication channel will continue to further facilitate agency support for implementation.

As detailed in the officer comment, broader community engagement and consultation will be required, and the intention will be to invite input from all road users -transport and freight drivers, residents, cyclists, business owners and others.

It should be noted that the safety benefit from speed limit reductions on regional roads far outweighs the slight increase in travel time, however road speed reductions may provoke some displeasure with some community members.

All speed reduction requests must be submitted to Main Roads WA for approval in the first instance, therefore Main Roads are primary stakeholders.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.




### **CONCLUSION**

Partnering in this project would enable the City to be involved in implementing evidence based solutions to reduce road deaths and serious injuries on the road network.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The Heads of Agreement should be signed and funds accepted before 30 June 2022.

16.1 VASSE COMMUNITY GARDENS AND VASSE AND DISTRICTS COMMUNITY CENTRE APPLICATION TO LEASE

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.12 Provide well maintained community assets through robust asset management practices.
<b>SUBJECT INDEX</b>	Agreements/Contracts
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Senior Leasing and Property Officer - Ann Strang
<b>AUTHORISING OFFICER</b>	Manager Legal and Property Services - Ben Whitehill
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Vasse Community Garden Concept Plan 2020 
	Attachment B Vasse Community Garden Proposed Leased Premises 
	Attachment C Vasse & District Community Centre Proposed Leased Premises 

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/163**

Moved Councillor P Carter, seconded Councillor M Love

**That the Council:**

1. Endorse the excision of Lot 505, Deposited Plan 57391 from Crown Reserve 48251 for the creation of a new reserve designated for the purpose of "Recreation Trail, Recreation and Community" with power to lease or licence for any term not exceeding 21 years subject to consent of the Minister for Lands.
2. Subject to recommendation 1 being implemented, resolves to enter into a lease, subject to the consent of the Minister for Lands, with Vasse Community Garden Inc (ABN 72 744 783 620) for a portion of Lot 505 on Deposited Plan 57391, Volume LR3159 Folio 873, Vasse as shown outlined blue on Attachment B, on the following terms and conditions:
  - (a) The term of the lease to be 5 years with a 5 year option;
  - (b) The rent to commence at \$240.00 inclusive of GST per annum and increased by \$5.00 on each anniversary;
  - (c) A requirement for the Tenant establish and maintain a contingency fund for the purpose of asset management and capital improvements to the Premises; and
  - (d) all costs associated with the preparation of the lease are to be met by the Tenant.
3. Subject to recommendation 1 being implemented, resolves to enter into a lease, subject to the consent of the Minister for Lands, with Vasse and Districts Community Centre Inc (ABN 13 603 005 663) for a portion of Lot 505 on Deposited Plan 57391, Volume LR3159 Folio 873, Vasse as shown outlined red on Attachment C, on the following terms and conditions:
  - (a) The term of the lease to be 5 years with a 5 year option;
  - (b) The rent to commence at \$240.00 inclusive of GST per annum and increased by \$5.00 on each anniversary;

- (c) A requirement for the Tenant establish and maintain a contingency fund for the purpose of asset management and capital improvements to the Premises, and
- (d) all costs associated with the preparation of the lease are to be met by the Tenant.

**CARRIED 7/0**

**EN BLOC**

### **OFFICER RECOMMENDATION**

That the Council:

1. Endorse the excision of Lot 505, Deposited Plan 57391 from Crown Reserve 48251 for the creation of a new reserve designated for the purpose of "Recreation Trail, Recreation and Community" with power to lease or licence for any term not exceeding 21 years subject to consent of the Minister for Lands.
2. Subject to recommendation 1 being implemented, resolves to enter into a lease, subject to the consent of the Minister for Lands, with Vasse Community Garden Inc (ABN 72 744 783 620) for a portion of Lot 505 on Deposited Plan 57391, Volume LR3159 Folio 873, Vasse as shown outlined blue on Attachment B, on the following terms and conditions:
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  - (c) A requirement for the Tenant establish and maintain a contingency fund for the purpose of asset management and capital improvements to the Premises; and
  - (d) all costs associated with the preparation of the lease are to be met by the Tenant.
3. Subject to recommendation 1 being implemented, resolves to enter into a lease, subject to the consent of the Minister for Lands, with Vasse and Districts Community Centre Inc (ABN 13 603 005 663) for a portion of Lot 505 on Deposited Plan 57391, Volume LR3159 Folio 873, Vasse as shown outlined red on Attachment C, on the following terms and conditions:
  - (a) The term of the lease to be 5 years with a 5 year option;
  - (b) The rent to commence at \$240.00 inclusive of GST per annum and increased by \$5.00 on each anniversary;
  - (c) A requirement for the Tenant establish and maintain a contingency fund for the purpose of asset management and capital improvements to the Premises, and
  - (d) all costs associated with the preparation of the lease are to be met by the Tenant.

### **EXECUTIVE SUMMARY**

Vasse Community Garden Inc. (**VCG**) wish to establish a community garden in the suburb of Vasse. Lot 505, Deposited Plan 57391 (Lot 505) on part Reserve 48251 has been identified as the preferred site. Lot 505 is between the Buayanyup River Drain and Northerly Street, Vasse. Additionally, Vasse & Districts Community Centre Inc (**VDCC**) have submitted a request to construct a shed for storage purposes and a meeting space on Lot 505.

To facilitate the VCG and VDCC requests a new management order is necessary. This report recommends that the Council endorse the excision of Lot 505 for the creation of a new reserve and to enter into leases with VCG and VDCC.

## BACKGROUND

### Land Tenure

Reserve 48251 (**the Reserve**) is crown land, set aside for 'Recreational Trail' and is vested to the City of Busselton. The Reserve once formed part of a railway that ran from Busselton to Flinders Bay which closed in 1957.

The Reserve is bisected by the Wadandi Track, formerly known as the Rails to Trails. The Council adopted policy for the Rails to Trails states that the Rails to Trails be retained as crown land and managed for the primary purpose of 'recreation trail'.

The Reserve contains a number of lots located between Vasse and Metricup. Lot 505, the subject of this report, is part of the Reserve. Under the management order the City has power to licence not exceeding 10 years, subject to the consent of the Minister for Lands.

In early 2021, City officers sought informal feedback from Department of Planning, Lands and Heritage (**DPLH**) about proposals to lease sites within the Reserve to local stakeholders. The objective being to identify locations for VCG and other community facilities. The advice given at the time was that the City should prepare a concept plan of the proposal and provide justification as to why the community groups needed a lease rather than a licence.

### Vasse Community Garden

In late 2019, the Hanson Group sought expressions of interest from local residents to establish a committee for a community garden in Vasse. This led to the formation of VCG. The Vasse Joint Venture (**VJV**) have offered financial support to VCG for the construction of the community garden. Part Lot 505 was identified by VCG and the VJV as the preferred location for the community gardens.

In September 2021, City Officers briefed Council on the proposal. Council indicated their support of the concept plan on Lot 505 as shown on Attachment A, subject to DPLH agreement.

### Bowling green

In approximately 2003, an informal bowling green was established on Lot 505 by local residents. This was removed during the development of the Vasse Village and subsequently relocated by the developers to its current position in 2016. The users of the green operate under VDCC.

Due to the land tenure restrictions, there is currently no lease with VDCC. Instead the City entered into a Memorandum of Understanding with VDCC for maintenance of the greens, fencing and lighting. VDCC currently store equipment to maintain the greens in a shed on an adjoining land owner's property. This arrangement is not permanent and VDCC have sought permission from the City to construct a shed on Lot 505 adjacent to the bowling green.

## OFFICER COMMENT

Lot 505 is centrally located within the Vasse Newtown Estate subdivision. It is proposed that Lot 505 is excised from the Reserve and that a new reserve be created for the purpose of "Recreation Trail, Recreation and Community", with power to lease or licence for any term not exceeding 21 years subject to the consent of the Minister for Lands. The power to lease will allow the City to provide exclusive possession to prospective tenants.

The proposed amendment will maintain the protection of the Wadandi Track whilst supporting the use of Lot 505 by community and sporting groups.

### Vasse Community Gardens

Officers support a community garden in Vasse and VCG wish to progress the development of the community gardens. Concept plans have been prepared by Emerge Associates on behalf of the VJV and VCG. The concept includes:

- the installation of a clubhouse with a universal ablution and storage area totaling approximately 78m<sup>2</sup>;
- a communal BBQ and outdoor kitchen area;
- several raised planters; and
- a sand pit play area, water tank and wash down area.

The concept also provides for future staged development. The final designs will be subject to development approval.

Officers recommend that Council enter into a lease with VCG for a term of 5 years with a further 5 year option. This is consistent with the term of lease offered to both Dunsborough Community Garden Inc. and Busselton Community Garden Inc in the past. It is proposed to include the land for stage 1 and stage 2, both on the northern side of the Wadandi Track, as shown outlined blue in Attachment B. It is also recommended that a non-exclusive licence be granted over the carpark area and access way.

### Bowling Club

It is proposed that the City enter into a lease with VDCC for the existing green and provide additional land to allow the club to construct a shed for storage purpose and a meeting space. The construction of the shed will be subject to planning and building approvals being obtained. The proposed leased area is approximately 835m<sup>2</sup> and shown outlined red on Attachment C.

### Land Tenure / Lease Terms

Subject to the changes being made to the land tenure, it is recommended that Council enter into lease agreements with both the VCG and VDCC for a term of 5 years with a further 5 year option. The leases to commence within 3 months of the new management order being issued.

The annual rent for community and sporting group leases, as at 30 June 2022, is \$240.00 inclusive of GST. The rent is then increased by \$5.00 inclusive of GST per annum.

Given the town centre location, it is important that the buildings and infrastructure are maintained to a high standard. It is therefore recommended that the leases require the VCG and VDCC to establish and maintain a trust account as a contingency fund for the purpose of making necessary capital improvements to their premises and complying with their maintenance obligations. It is proposed that an agreed amount be set aside each year, commencing in the third year of the lease. This allows the newly formed VCG time to generate funds to meet this obligation, noting that the infrastructure is unlikely to require any significant works in the first couple of years.

The concept plan provided by the VJV also included a provision for a bush food garden which is proposed to be led and managed by the Undalup Association. This is still in early planning stages, therefore it is proposed that the City enter into an agreement at a later date.

### **Statutory Environment**

Pursuant to section 46 of the *Land Administration Act 1997* (LAA), the Minister for Lands may, with the consent of the management body vary any condition to which the care, control and management of the reserve is subject.

When disposing of property whether by sale, lease or other means, a local government is bound by section 3.58 of the LGA. A disposition of property is exempt from the requirements of s 3.58 of the LGA if it is a disposition of land to a body (incorporated or not) with objects that are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and where the members of which are not entitled to receive any pecuniary profit from the body's transactions (reg 30(2)(b) of the *Local Government (Functions & General) Regulations 1996*). The exemption applies to VCG and VDCC.

Section 18 of the LAA requires the approval of the Minister for Lands for a lease on a Crown Reserve. Additionally, the lease is to be lodged with Landgate in accordance with the *Transfer of Land Act 1893*.

### **Relevant Plans and Policies**

The recommendation to enter into a lease with the VCG and VDCC is consistent with the principles of the Leasing of City Premises policy adopted by Council on 13 May 2020.

### **Financial Implications**

There are no financial implications associated with entering into a lease with the VCG or VDCC. The leases will include requirements for the tenants to pay outgoings including services and insurance as well as meet the costs of maintenance and repair of the Premises, including structural repairs.

### **Stakeholder Consultation**

The City has sought feedback from the DPLH in respect to the tenure of the land. Consultation has been undertaken with the community and the VJV in respect to the original concept plans for gardens.

A proposed amendment to the Vasse Village Precinct Structure Plan was recently advertised for public comment. One of the amendments is to include the provision for community garden and community uses in the public spaces on Lot 505.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could:

1. not enter into leases with either or both of the VCG or VDCC;
2. enter into leases of shorter or longer duration (however not exceeding 21 years).

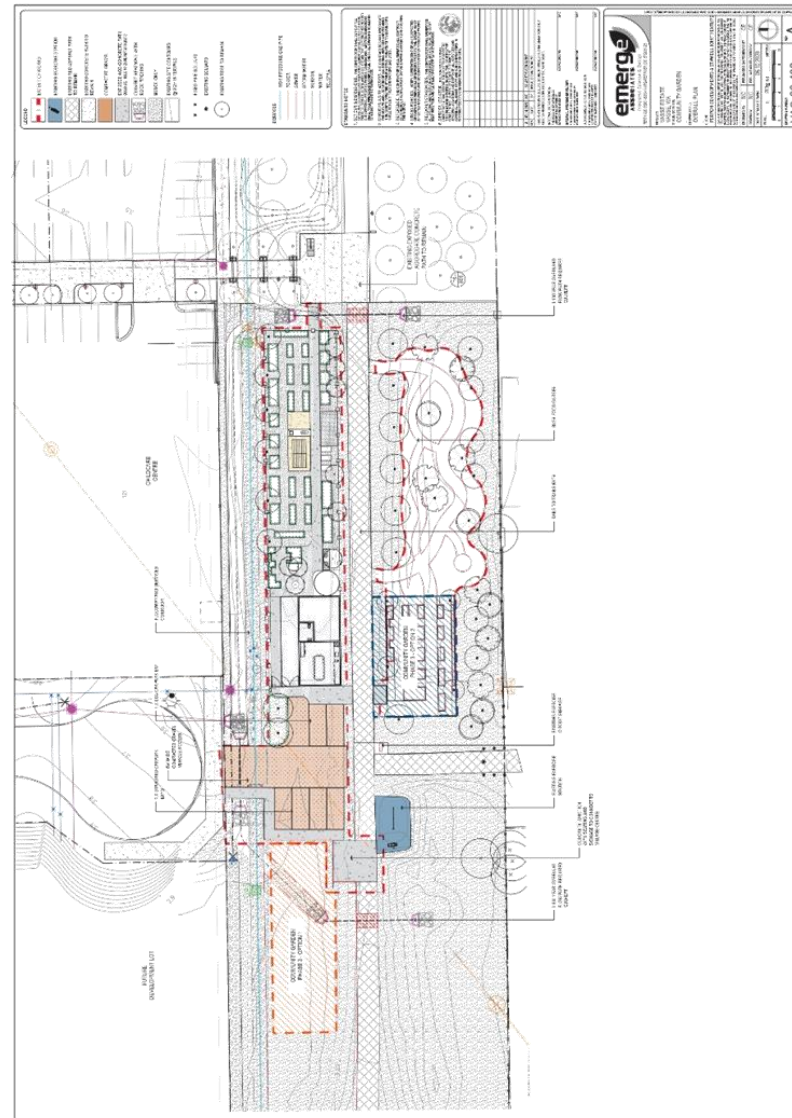
### **CONCLUSION**

The creation of a new reserve for Lot 505 and entering into leases with the VCG and VDCC as outlined in this report would enable the City to support appropriate community based infrastructure and activities in an area that is undergoing extensive change and population growth.



**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The City will enter into the leases with VCG and VDCC within three months of the receipt of the new Management Order for Lot 505.











16.2 EXPRESSION OF INTEREST TO LEASE CAMPSITE 7 LOCKE ESTATE

<b>STRATEGIC THEME</b>	ENVIRONMENT - An environment that is valued, conserved and able to be enjoyed by current and future generations.
<b>STRATEGIC PRIORITY</b>	1.1 Ensure protection and enhancement of environmental values is a central consideration in land use planning
<b>SUBJECT INDEX</b>	Locke Estate
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Property Management Officer - Julie Oates
<b>AUTHORISING OFFICER</b>	Manager Legal and Property Services - Ben Whitehill
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Campsite 7 Plan  

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/164** Moved Councillor P Carter, seconded Councillor M Love

That the Council:

1. Enter into a lease with the South-West Aboriginal Medical Service Aboriginal Corporation subject to the consent of the Minister for Lands for the occupation of a portion of Reserve 22674, Lot 5303, Deposited Plan 220583; Volume LR3088, Folio 423, Caves Road, Siesta park as indicated in Attachment A, on the following terms and conditions;
  - (a) The term of the lease commencing no later than 1 October 2022 and expiring on 30 November 2032;
  - (b) The annual rent to commence at \$2,500.00 plus GST with annual rent increase of CPI or 3% whichever is greater;
  - (c) For up to the first 6 years of the term of the lease the lessee is required to pay Council \$4,000 per annum to be placed in an interest bearing Reserve for future coastal works adjoining the Locke Estate;
  - (d) The lease being consistent with the City's standard Locke Estate Lease Agreement; and
  - (e) All costs for the preparation of the lease to be met by the Lessee.

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council:

1. Enter into a lease with the South-West Aboriginal Medical Service Aboriginal Corporation subject to the consent of the Minister for Lands for the occupation of a portion of Reserve 22674, Lot 5303, Deposited Plan 220583; Volume LR3088, Folio 423, Caves Road, Siesta park as indicated in Attachment A, on the following terms and conditions;
  - (a) The term of the lease commencing no later than 1 October 2022 and expiring on 30 November 2032;

- (b) The annual rent to commence at \$2,500.00 plus GST with annual rent increase of CPI or 3% whichever is greater;
- (c) For up to the first 6 years of the term of the lease the lessee is required to pay Council \$4,000 per annum to be placed in an interest bearing Reserve for future coastal works adjoining the Locke Estate;
- (d) The lease being consistent with the City's standard Locke Estate Lease Agreement; and
- (e) All costs for the preparation of the lease to be met by the Lessee.

## EXECUTIVE SUMMARY

The City of Busselton invited expressions of interest for Campsite 7 at the Locke Estate. A total of four submissions were received. This report provides the outcome of the evaluation and recommends that the Council enter into a lease with South-West Aboriginal Medical Service Aboriginal Corporation for Campsite 7 at the Locke Estate.

## BACKGROUND

Reserve 22674, Lot 5303, Caves Road, Siesta Park, also known as the Locke Estate, is an 'A class' crown reserve vested with the City of Busselton (City) for the designated purpose of 'Recreational Camp Sites and Group Holiday Accommodation'.

The Locke Estate consists of 16 campsites. Fourteen of the campsites are currently leased and operated by various not-for-profit organisations. Campsites 7 and 16 are vacant.

In 2020 Nurture Works Foundation Inc. surrendered the lease of Campsite 7 having held the lease since 1 April 2014. Despite holding the lease for six years Nurture Works Foundation Inc. were unable to develop the campsite. As a consequence the campsite is vacant with no existing infrastructure.

Expressions of interest for Campsite 7 were advertised on two occasions in 2021 and on each occasion no suitable proponent was found.

Applications to lease a Locke Estate site are assessed against a set of detailed selection criteria designed to assess a prospective lessees' ability to meet the lease purpose and terms relevant to the Locke Estate campsite. The selection criteria were reviewed in 2015 (C1506/155).

The three essential compliance criteria for Locke Estate leases are as follows:

1. *All future lessees are required to be a 'not for profit' incorporated body with either charitable, religious, cultural, recreational, sporting or other benevolent like nature objectives, and their constitution must prohibit members of the organisations being entitled or permitted to receive a pecuniary profit from the organisation.*
2. *Any proposal for use of the site by a future lessee must meet one or more of the following purposes:*
  - (i) *Groups participating in organised educational, cultural, religious or recreational activities; and/or*
  - (ii) *Financially disadvantaged persons who are otherwise not able to afford a holiday; and/or*
  - (iii) *Individuals or families requiring respite.*

*With the exception of the provision of temporary accommodation for people involved with or contracted to manage, improve and/or maintain the site, short stay holiday accommodation must not be made available to the general public.*

3. *If a development proposal is part of the submission it must be generally capable of being carried out given site constraints and requirement; including coastal setbacks and environment constraints etc.*

The review also made recommendations on weighted selection criteria to be used in the assessment of submissions. These criteria are:

- Organisation's Activities and Purpose (40%)
- Proposed Development and Use of the Site (30%); and
- Organisation's Management and Financial Capability (30%).

The essential compliance criteria and weighted selection criteria have been used for the assessment of the current expressions of interest.

#### OFFICER COMMENT

The Expression of Interest (EOI) for Campsite 7 opened on 12 January 2022 with a closing date of 30 March 2022. It was advertised on the City of Busselton website, City of Busselton Facebook page and in the Busselton Dunsborough Mail. On request by a proponent the closing date was extended to 1 April 2022.

A total of 4 submissions were received from the following entities:

1. Australian Post-Tel Institute (Western Australia) Incorporated (**API WA**)
2. Perth Central Christadelphian Ecclesia Inc. (**Christadelphians**)
3. South-West Aboriginal Medical Service Aboriginal Corporation (**SWAMS**)
4. The Yarning Circle Aboriginal Corporation (**Yarning Circle**)

A summary of each proposal is provided below:

Proponent	Summary of Proposal
API WA	<p>API WA are a membership club providing educational and recreational activities, respite and short term accommodation to its members. API WA have proposed to use Campsite 7 for providing accommodation to seniors, people with a disability or people seeking respite. The submission had an underlying tourism focus.</p> <p>API WA have a membership base of 2,600 with an expected 500 members per year using the proposed 10 eco-tents. The submission indicated that API WA would offer programs to bring groups of people together but did not provide significant detail about these programs.</p> <p>The API WA proposal included a basic concept plan of a development consisting of 10 eco tents however it was not site specific and they detailed a process for design development. API WA intends to partner with a Fremantle based eco-structures team that have delivered similar projects on Rottnest Island. The submission does not detail any development costs.</p> <p>Day to day management of the campsite would be by the existing experienced South West Regional Manager supported by an administration and management team. API WA have provided detailed information of demonstrated experience managing accommodation facilities (particularly holiday homes). The submission does not detail how the development will be funded but the organisations financial statements indicate that substantial funds are available.</p>



Christadelphians	<p>Christadelphians are a Christian group which developed in the nineteenth century and has had a presence in Western Australia since the 1890s. Campsite 7 is proposed to be used by the Christadelphians as a campsite and facility for groups participating in organised educational, cultural, and recreational activities. Christadelphians have also proposed to open the campsite up to the general public for incidental use noting that short stay accommodation to the public would be necessary for the sustainable operation of the site.</p> <p>Programs such as school camps, Sunday school and similar would be run at the campsite. The facility would be open to Christadelphian members as well as non-members such as schools and other educational, cultural and religious groups. The campsite would also be made available as overflow accommodation for other Locke Estate campsites.</p> <p>Stage 1 of the proposed development consists of communal facilities, 80 dormitory beds, 40 tent sites and landscaping. With an estimated cost of \$700,000 – \$800,000. Christadelphians has funds to deliver stage 1 within 3 years. Stage 2 includes an additional 100 beds costing \$800,000 - \$900,000. Stage 2 would take place over a three to fifteen year period. The submission indicates a sizeable development is required to cater to their needs and programs. Consequently they are proposing that the development extend into the conservation zone.</p> <p>The campsite is proposed to be operated by the Christadelphian community members and affiliated organisations. The ongoing maintenance and management of the campsite includes potentially engaging a contractor to provide basic services in addition to the work of volunteers and members. Christadelphians have nominated a project management team to progress the development supported by their membership.</p> <p>In addition to addressing the selection criteria Christadelphians requested departures from the standard Locke Estate leasing terms including:</p> <ul style="list-style-type: none"> <li>• Minimum 21 year lease term (compared to the approximately 10 years currently offered);</li> <li>• Modifications to the conservation zone to increase the size of the development zone;</li> <li>• Permitting public usage of the campsite for temporary accommodation incidental to the primary use;</li> <li>• Allowing caravans; and</li> <li>• Reduction in rent to \$800 per annum with no rent reviews.</li> </ul>
SWAMS	<p>SWAMS is a Noongar Community Controlled Health Organisation registered in 1997 for the provision of health and community services. SWAMS have proposed to use Campsite 7 as a culturally safe space to deliver social, emotional and physical health programs. SWAMS provided a detailed list of programs they propose to offer from the campsite including youth camps, elders groups, men's and women's groups, cultural immersion and health related programs.</p> <p>SWAMS proposed development includes a common area building hub (dining, ablutions etc.), family units, dorm buildings, caretaker's residence and a fire pit. Development will not occur in either the conservation or coastal zones. The proposed buildings will meet BAL29 and the building materials have been chosen for ease of rehabilitation of the campsite if vacated.</p>

	<p>They have indicated an intent to use solar and sustainable energy options and also to undertake revegetation beyond what is required.</p> <p>SWAMS have not specified costings of their proposed development or expected ongoing costs, however they provided detailed information about financial viability and access to funding streams. Whilst the submission indicates they intend to fund the development from external funding sources they have confirmed that if necessary they will be able to fund the development from existing assets.</p> <p>SWAMS is a large well-resourced organisation with over 140 staff. A team of senior management is proposed to manage the development. SWAMS demonstrated experience in setting up new clinical services across the south west region.</p>
Yarning Circle	<p>Yarning Circle is an Aboriginal Corporation established in December 2021 for the purpose of providing information, support and care to Aboriginal people affected by the events of the Stolen Generation.</p> <p>The Yarning Circle proposal included a very basic concept for the development of the site including eco-tents and a conference centre. Limited to no information was provided about the Yarning Circle's management and financial capabilities.</p>

### Assessment Process

In accordance with the EOI documentation and the City's evaluation procedures, assessments were carried out by an evaluation panel comprising three City officers with relevant skills and experience. The assessment process included:

- (a) Assessing submissions received against relevant compliance criteria. The compliance criteria were not point scored. Each submission was assessed on a Yes/No basis as to whether each criterion was satisfactorily met; and
- (b) Assessing submissions received against the weighted assessment criteria below:

Criteria	Weighting
Organisation's activities and purpose	40%
Proposed development and use of the site	30%
Organisation's management and financial capability	30%

The panel members individually assessed the qualitative criteria, then met and applied an average to provide a final ranking.

### **Summary of Assessment Outcomes**

#### API WA

API WA provided a generally sound proposal. The organisation, its activities and purpose had some alignment with the prescribed use of the Locke Estate however the evaluation panel was concerned about the focus on providing accommodation in the tourism sector. The proposed development appeared sympathetic to the natural environment and achievable but it lacked sufficient detail and was not specific to the site. API WA were otherwise able to demonstrate a good understanding of the development requirements (including bushfire risk) and the obligations under the lease for the site.

API WA appear to be well funded and managed. They appear capable of implementing a development on the campsite.

### Christadelphians

Christadelphians provided a comprehensive and detailed submission. Their objectives and activities are generally well aligned and consistent with the permitted use of Locke Estate leases. They were able to demonstrate a strong understanding of the development requirements and lease. It was evident that the Christadelphians had carried out a very high level of due diligence. They have also demonstrated that they are well funded and capable of implementing a development on the campsite.

Overall whilst a detailed and comprehensive submission was provided by Christadelphians the evaluation panel were concerned about the Christadelphians required variations to the standard lease. In particular:

- Providing a 21 year lease term would mean the expiry date for Campsite 7 would no longer be aligned with the other campsites. All Locke Estate campsite leases currently expire on the 30 November 2032.
- Encroaching into the conservation zone with proposed development demonstrated limited understanding of the significance of the conservation values attached to the Locke Estate 'A' Class Reserve. The encroachment would impact on the natural habitat for the critically endangered Western Ringtail possum. Allowing removal of vegetation in the conservation zone is not consistent with other leases and may set an undesirable precedent.
- Public usage of the campsite for temporary accommodation incidental to the primary use and allowing caravanning is not consistent with the terms of the lease or the strategic direction set by Council.

### SWAMS

SWAMS provided a comprehensive submission. The activities and purpose of SWAMS aligned strongly with the permitted use for the campsite and will have a wide community benefit. SWAMS also had strong demonstrated experience running programs and good management indicating that programs could be effectively rolled out at the campsite. The proposed development is considerate to the existing environment and achievable. They demonstrated an understanding of the planning and building requirements including those related to bushfire management. SWAMS are a well-funded organisation with good access to external funding opportunities. Furthermore SWAMS were able to demonstrate that they have excellent management, staff resources and finances to build and facilitate the ongoing maintenance of the proposed development and the campsite. Overall the SWAMS submission was considered to be very strong.

### Yarning Circle

The Yarning Circle submission lacked detail in a number of significant areas. Whilst the organisational purpose is aligned with the intended use of the Locke Estate, the submission failed to provide any detail of programs to be offered from the campsite. Only basic information was provided about the development and use of the site. The proposed development appeared to be sympathetic to the environment and limited only to the development zone. However insufficient information was provided to allow a detailed assessment. As a newly established corporation they were unable to adequately demonstrate management capability or financial ability.

**Evaluation panel recommendation**

As a result of the evaluation the proposals ranked as follows.

Rank	Proponent
1	SWAMS
2	Christadelphians
3	API WA
4	Yarning Circle

SWAMS as the highest ranked proposal were able to demonstrate:

- Purpose and programs that align with the strategic intent of lease
- Purpose and programs that align with the City's Strategic Plan
- A track record for providing and running programs
- A development that is considerate of the existing environment
- An ability to fund development of the campsite either through existing funds or via external funding opportunities
- Previous operating success, management capability and organisational support
- A wide community benefit to their proposed use of the campsite

This evaluation panel recommends that the Council enter into a lease with SWAMS for Campsite 7 at Locke Estate.

**Proposed Lease terms and conditions**

The proposed lease terms and conditions are to be consistent with the City's standard Locke Estate Lease Agreement and include the following:

- a term of approximately 10 years expiring on the 30 November 2032;
- an annual rent to commence at \$2,500.00 plus GST with annual rent increase of CPI or 3% whichever is greater;
- a requirement to pay an annual coastal protection contribution of \$4,000 for the first 6 years or a lesser amount if determined by the City; and
- that the lessee is to submit a development application within 12 months of the commencement date and complete the works specified in the development approval within 3 years from the commencement date or such longer period as the City, acting reasonably agrees to.

**Statutory Environment**

Section 3.58 of the *Local Government Act 1995* (LGA) sets out the process for how a local government can dispose of property.

Exemptions exist to the processes outlined in s 3.58 of the LGA. Relevantly reg 30(2)(b) of the *Local Government (Functions & General) Regulations 1996* states that if land is disposed to a body (incorporated or not) with the objects that are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and where the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions it will be excluded from the application of s 3.58 of the LGA.

Section 18 of the *Land Administration Act 1997* requires the approval of the Minister for Lands for a lease on a crown reserve.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

Rent will commence at \$2,500 per annum plus GST with annual rent increases of CPI or 3%, whichever is greater. A contribution of \$4,000 per annum from the Lessee for coastal protection works for up to a maximum of 6 years is also required and will be transferred to the Locke Estate Reserve.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could:

1. Resolve not to offer a lease to the recommended proponent and instead choose another proponent.
2. Resolve not to offer a lease to any of the proponents.

### **CONCLUSION**

The evaluation panel recommends that the Council enter into a lease with SWAMS for Campsite 7 at Locke Estate on the terms outlined in this report.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

It is anticipated that the signing of the lease agreement would be on or before 1 October 2022. SWAMS would be required to submit a development application within 12 months of the commencement date and commence significant building works within 3 years.





16.3 DEFERRAL OF NEW COUNCIL MEETING SCHEDULE TO COMMENCE AUGUST 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Council Meetings
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/165** Moved Councillor P Carter, seconded Councillor M Love

That the Council

1. Agrees to defer until August 2022 commencement of the trial of an alternative meeting scheduled resolved by Council on 27 April 2022 (C2204/084); and
2. Adopts the following amended dates for the Ordinary Meetings of Council from July to December 2022:
  - 27 July
  - 17 August
  - 21 September
  - 19 October
  - 16 November
  - 21 December.
3. Adopts an amended date for the July Finance Committee meeting of 20 July (as opposed to the 6 July) and an amended date for the July Policy and Legislation Meeting of 27 July (also as opposed to 6 July).

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council

1. Agrees to defer until August 2022 commencement of the trial of an alternative meeting scheduled resolved by Council on 27 April 2022 (C2204/084); and
2. Adopts the following amended dates for the Ordinary Meetings of Council from July to December 2022:
  - 27 July
  - 17 August



- 21 September
  - 19 October
  - 16 November
  - 21 December.
3. Adopts an amended date for the July Finance Committee meeting of 20 July (as opposed to the 6 July) and an amended date for the July Policy and Legislation Meeting of 27 July (also as opposed to 6 July).

### **EXECUTIVE SUMMARY**

Council resolved on 27 April 2022 (C2204/084) to trial an alternative meeting schedule for the Ordinary Meetings of Council for Council for the period July through to December 2022, along with changes to the scheduling of Agenda Briefings and Community Access Sessions (CAS).

This report seeks Council approval to defer commencement of the trial to August 2022 in order that Council can maintain its previous recess dates of 23 June to 18 July 2022, for which three Councillors, including the Mayor and Deputy Mayor, have arrangements which prevent them from attending for the commencement in July.

### **BACKGROUND**

In an effort to streamline the City's decision making practices and reduce both the administrative functions associated with meeting processes and the in person demands on Councillors, officers proposed, and Council resolved, to trial moving from two to one Ordinary Meetings of Council per month.

Under the new arrangements, a Community Access Session would be held on the first Wednesday of each month, an agenda brief followed by a public presentations session (for community members with a relevant interest on current agenda items) on the second Wednesday and an agenda brief and Council meeting on the third Wednesday. The fourth Wednesday of each month will generally be an attendance free week, along with any fifth Wednesday.

Finance Committee meetings will be held once a month, on the first Wednesday of each month, with Policy and Legislation Committee meetings held bi-monthly, also on the first Wednesday of each month.

In order to facilitate the trial, an adjustment of the Councillors mid-year recess was noted, with Councillors returning from recess 5 July instead of 17 July. It has however come to the attention of officers that three Councillors will be away in the first half of July, including the Mayor and Deputy Mayor. As such a deferral of the commencement of the trial is proposed.

### **OFFICER COMMENT**

Deferring the commencement of the new Council schedule will ensure all Councillors can attend the July Council meeting, and that the Mayor and / or Deputy Mayor are available to chair the meeting. It will also allow Councillors to have a longer recess, as originally scheduled from 23 June to 17 July.

The Policy and Legislation Committee and Finance Committee meetings set for 6 July would change to 20 July for the Finance Committee and 27 July for the Policy and Legislation Committee. It is proposed that Council adopt these new dates as opposed to the Committees adopting them under delegation.

**Statutory Environment**

Pursuant to section 5.3 of the *Local Government Act* (Act), a Council must hold Ordinary Meetings and may hold Special Meetings of Council. Ordinary Meetings of Council must be held no more than three months apart (as per section 5.3(2) of the Act).

Regulation 12 of the *Local Government (Administration) Regulations 1996* (the Regulations) requires a local government to, at least once per year, give local public notice of the dates on which, and the time and place at which, Ordinary Meetings of Council are to be held for the following 12 months.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation the Council could choose to commence the trial in July as previously resolved. For the reasons outlined in the report this is not recommended.





**CONCLUSION**

Officers are proposing that Council defer until August the commencement of the alternative meeting schedule adopted at its meeting on 27 April 2022.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If endorsed by Council, the change will be advertised as per the Regulations.

17.1 COUNCILLORS' INFORMATION BULLETIN

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Councillors' Information Bulletin
<b>BUSINESS UNIT</b>	Executive Services
<b>REPORTING OFFICER</b>	Reporting Officers - Various
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Mike Archer
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Community Assistance Program - Round Five   Attachment B Letter from the Office of the Director General  

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/166** Moved Councillor P Carter, seconded Councillor M Love

**That the items from the Councillors' Information Bulletin be noted:**

- 17.1.1 Minor Donations Program**
- 17.1.2 Community Assistance Program**
- 17.1.3 Current Active Tenders**
- 17.1.4 Letter from the Office of the Director General**

**CARRIED 7/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

- 17.1.1 Minor Donations Program
- 17.1.2 Community Assistance Program
- 17.1.3 Current Active Tenders
- 17.1.4 Letter from the Office of the Director General

**EXECUTIVE SUMMARY**

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

## INFORMATION BULLETIN

### 17.1.1 Minor Donations Program – May 2022

The Council allocates an annual budget allowance to the Minor Donations Program. This is provided such that the eligible groups and individuals can apply for and receive sponsorship to assist them in the pursuit of endeavors that bring direct benefit to the broader community.

Allocation of funds is delegated to the Chief Executive Officer, in accordance with the published guidelines and funding availability.

Three applications were approved in May 2022, totaling \$2,060, as outlines below:

Recipient	Purpose	Amount
Busselton Hospice Care	Assistance to cover the cost of the 'Coming Together Again' morning tea for the Hospice Volunteers during Volunteer Week.	\$500
Busselton Dunsborough Alliance Against Depression	Assistance to cover the cost of hiring the Undalup Room for 'The Road to Resilience' community forum, with Adam Przytula, founder of 'Armed For Life', a social enterprise to help children, teenagers and adults develop resilience and increase their well-being and mental health.	\$560
Dunsborough Community Garden	Contribution towards the costs of purchasing new gardening equipment to support the Garden Volunteers and Members.	\$1,000
<b>May Total</b>		<b>\$2,060</b>

### 17.1.2 Community Assistance Program

Attachment A outlines the applications received and funded in Round Five of the Community Assistance Program.

### 17.1.3 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is provided again for completeness.

#### EOI 01/21 SOUTH WEST REGIONAL WASTE MANAGEMENT SERVICES

- *Requirements – a waste management expert to provide solutions to participating local governments in the South West of WA for sustainable, long term management of municipal waste.*
- *An expression of interest on behalf of a number of South West regional local governments was advertised on 30 September 2021 and closed on 25 November 2021.*
- *12 submissions were received.*
- *An evaluation panel has reviewed the submissions and is finalising a report to the CEOs of the South West Regional local governments.*

**RFT 24/21 BUSSELTON MARGARET RIVER AIRPORT – GENERAL AVIATION HANGARS**

- *Requirements – a suitable Contractor to design and construct four general aviation hangar sheds at the Busselton Margaret River Airport.*
- *A request for tender was advertised on 22 December 2021 and closed on 25 January 2022.*
- *3 submissions were received.*
- *An evaluation panel is reviewing the submissions.*
- *The value of the contract falls within the CEO's delegated power for accepting tenders.*

**RFT 02/22 EXTERNAL CLEANING CONTRACT**

- *Requirements – regular cleaning services to the City's ablution blocks and BBQs.*
- *A request for tender was advertised on 23 March 2022, closing on 21 April 2022.*
- *Four submissions were received.*
- *It is intended that a report to Council for a decision on the tender will be presented to Council at its meeting on 22 June 2022.*

**RFT 04/22 DIGITAL BILLBOARD**

- *Requirements – a suitable supplier to design and construct a digital billboard on Bussell Hwy.*
- *A request for tender was advertised on 23 March 2022, closing on 27 April 2022.*
- *Nine submissions were received and are currently being assessed.*
- *The value of the contract falls within the CEO's delegated power for accepting tenders.*

**RFT 05/22 AIRPORT – CARPARK EXPANSION**

- *Requirements – a suitable supplier to construct a new carpark at Busselton Margaret River Airport.*
- *A request for tender was advertised on 4 June 2022, closing on 28 June 2022.*
- *The value of the contract is expected to exceed the CEO's delegated power for accepting tenders.*

**PQS 01/22 TRAFFIC MANAGEMENT SERVICES**

- *Requirements – a panel of pre-qualified suppliers to supply the City's ongoing traffic management services.*
- *A request for applications was advertised on 28 May 2022, closing on 16 June 2022.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**PQS 02/22 SUPPLY AND DELIVERY OF PRE-MIXED CONCRETE**

- *Requirements – a panel of pre-qualified suppliers to supply the City's ongoing requirements for pre-mixed concrete.*
- *A request for applications was advertised on 11 June 2022, closing on 7 July 2022.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**17.1.4 Letter from the Office of the Director General**

This letter is from Emily Roper, Director General to inform the City that the WA Government is encouraging more nominations for the Order of Australia Awards. Included with the letter was a bundle of business cards and brochures promoting the Awards, and these were distributed amongst City staff and to the Libraries.

See Attachment B.

Community Assistance Program 2021/22			
Panel Assessment – ROUND 5			
RUNNING BUDGET TOTAL:			\$83,927
ORGANISATION:	PROJECT TITLE:	REQUESTED AMOUNT:	RECOMMENDED FUNDING AMOUNT TOTALS:
DUNSBOROUGH COMMUNITY MEN'S SHED	ESSENTIAL TOOLS	\$4,114	\$4,114
CAPE HARMONY INC	CAPE HARMONY COMMUNITY SINGERS	\$4,847	\$3,500
BUSSELTON FOOTBALL & SPORTSMAN CLUB	BOVELL PRECINCT SEWERAGE UPGRADE	\$10,000	\$25,000
COUNTRYS JUNIOR FOOTBALL CLUB	STORAGE FACILITY AT LOU WESTON OVAL	\$10,000	\$10,000
	ROUND 5 TOTAL	\$29,297	\$42,614
	CAPS REMAINING BUDGET		\$41,313



## Community Assistance Program 2021/22



### Panel Assessment – Round 5 DUNSBOROUGH COMMUNITY MEN'S SHED

Project Title:	ESSENTIAL TOOLS
Project Description:	Purchase of essential tools (Mitre Saw, Benchtop Drill Press, Compressor, Metal Curving Roller etc)
Type of Grant:	Assistance Grant
Total amount of Project:	\$6,856 (excl GST)
This CAPS (60%) funding request:	\$4,114 (excl GST)
Details of any other funding contributions:	\$2,217 (excl GST) from group \$525 In-kind contribution
Details of previous CoB funding received by group:	\$25,000 2015/16 - Plumbing & electrical for shed construction \$10,000 2020/21 - Extension to Shed & Air/particle Extractor
Group/Organisation ready?	Yes
Project ready?	Yes
Assessment Criteria Rating	20/25
	<b>AMOUNT recommended:</b> \$4,114 <b>SUBJECT TO:</b> N/A
Officer Recommendation:	Community group has recently gone to great lengths to follow advice from CoB Officers to improve health and safety measures & address governance issues. Increased membership - now open to Women (several female members joined). The increased space following the extension will allow for further tools to be installed. Partnering with the City in relation to the White Ribbon & are regularly contributing to the wider community.
Panel Assessment: (15/02/2022 Mayor Grant Henley, Cr Paul Carter, Melissa Egan CDO & Cassandra Armstrong CDO)	Recommended funding = <b>\$4,114</b>

## Community Assistance Program 2021/22



### Panel Assessment – Round 5 CAPE HARMONY INC

Project Title:	CAPE HARMONY COMMUNITY SINGERS
Project Description:	Dunsborough based choir (now in their 40 <sup>th</sup> year) aimed more at middle age/seniors. Mobile choir delivering concerts to the aged community for Xmas period and other memorial dates such as Anzac Day etc. Portable equipment will allow the choir to become more mobile.
Type of Grant:	Assistance Grant
Total of Project:	\$8,077.26
This CAPS (60%) funding request:	\$4,846.36
Details of any other funding contributions:	\$1,725.90 cash from group \$1,505 In-kind contribution
Details of previous CoB funding received by group:	Nil
Group/Organisation ready?	Yes
Project ready?	Yes
Assessment Criteria Rating	20/25
	<b>AMOUNT recommended: \$4,847</b> <b>SUBJECT TO: N/A</b>
Officer Recommendation:	No previous funding requested. Being mobile will assist in facilitating providing their services to aged care centres and other community parks/gardens bringing the choir out into the wider community.
Panel Assessment: (15/02/2022 Mayor Grant Henley, Cr Paul Carter, Melissa Egan CDO & Cassandra Armstrong CDO)	Recommended funding for equipment only, not operations = <b>\$3,500</b>

## Community Assistance Program 2021/22



### Panel Assessment – Round 5 BUSSELTON FOOTBALL & SPORTSMANS CLUB

Project Title:	BOVELL PRECINCT SEWERAGE UPGRADE
Project Description:	Funding (\$300,000) was received from the State Government by the City to connect the precinct to the mains sewage and install female ablutions at the football club. There is a shortfall of \$25,000 to complete the works. The City recommended the Club apply for some CAP funding to assist with shortfall (all funds will come from City in some form)
Type of Grant:	Revitalisation Grant Plus
Total of Project:	\$25,000
This CAPS (60%) funding request:	\$10,000 (excl. GST)
Details of any other funding contributions:	Funding in Facilities budget and other City sources.
Details of previous CoB funding received by group:	November 2018: Installation of the female change rooms: \$35,000 December 2020: Lighting upgrade: \$17,502
Group/Organisation ready?	Yes
Project ready?	Yes
Assessment Criteria Rating	25/25
	<b>AMOUNT recommended:</b> \$10,000 <b>SUBJECT TO:</b> N/A
Officer Recommendation:	This project is underway and will be completed. This funding allows the shortfall to be paid and to spread the financial liability across City budgets. The project is particularly important in terms of providing connection to mains sewage and female change rooms. The project will be completed and requires funds for a shortfall in costs. The Club spent its funds on recently upgrading its facilities and is unable to contribute. The City suggested the Club apply for funding under the CAP program for some funds.
Panel Assessment: (Mayor Grant Henley, Cr Paul Carter, Melissa Egan CDO & Cassandra Armstrong CDO)	Panel acknowledged the external funding (so project is eligible for Revitalisation Plus Grant) and that all funds from the remainder of the project would be from the City; recommended the grant be a Revitalisation Plus Grant for <b>\$25,000</b> .

## Community Assistance Program 2021/22



### Panel Assessment – Round 5 COUNTRYS JUNIOR FOOTBALL CLUB

Project Title:	STORAGE FACILITY AT LOU WESTON OVAL
Project Description:	To construct a storage facility at Lou Weston Oval for use by Countrys Junior Football Club, Wanderers Junior Football Club and Busselton Tee-Ball.
Type of Grant:	Revitalisation Grant
Total of Project:	\$29,855
This CAPS (60%) funding request:	\$10,000 (inc. GST)
Details of any other funding contributions:	\$19,855 (club finances, fundraising and seeking other grants)
Details of previous CoB funding received by group:	Nil
Group/Organisation ready?	Yes
Project ready?	Yes, subject to building / development approvals.
Assessment Criteria Rating	25/25
	<b>AMOUNT recommended:</b> \$10,000
	<b>SUBJECT TO:</b>
	<ul style="list-style-type: none"><li>• The user Clubs of the storage facility to enter into a written Memorandum of Understanding for their relevant contributions for the cost of construction and future costs of maintenance, and clarifying the use of the facility.</li><li>• Club to obtain all necessary building and development approvals.</li><li>• Busselton Tee-Ball to seek support from Baseball WA.</li><li>• Clubs to obtain tenure/lease hold over area of interest.</li></ul>
Officer Recommendation:	
Panel Assessment: (Mayor Grant Henley, Cr Paul Carter, Melissa Egan CDO & Cassandra Armstrong CDO)	<b>Recommendation = \$10,000</b> and potential for Busselton Tee-ball to apply in next round.



Government of Western Australia  
Department of the Premier and Cabinet  
Office of the Director General

Our Ref: D2104950

Mr Mike Archer  
Chief Executive Officer  
City of Busselton  
Locked Bag 1  
BUSSELTON WA 6280

City of Busselton	Application No	Receipt No	City of Busselton
	CIO ID		
	20 MAY 2022		
	Property ID	Doc ID	
	Retention		

Dear Mr Archer

The Australian Honours and Awards system recognises the outstanding service and contributions of Australians. The Western Australian Government is encouraging more nominations for the Order of Australia Awards, particularly of women, Aboriginal people, those from culturally diverse backgrounds and the quiet achievers in our community.

While it's no secret Western Australians make incredible contributions to their communities, fields and endeavours, the number of Western Australians nominated for the Order of Australia is low in comparison to other states and territories.

Any Western Australian who has demonstrated an outstanding service or achievement can be nominated for an Order of Australia Award and your organisation will be well placed to identify individuals who have had a significant impact in the community.

The COVID-19 pandemic has shown the great spirit and attitude of Western Australians and presents an opportunity to recognise individuals who have assisted during this crisis. For example, you may know a first responder who has served our State, or a local volunteer who has gone 'above and beyond' to assist their community.

Nominations can be made by any member of the public for consideration by the Council for the Order of Australia and then the Governor-General. Further information on the process is available at: [gg.gov.au/australian-honours-and-awards](http://gg.gov.au/australian-honours-and-awards).

The Department of the Premier and Cabinet has a dedicated Australian Honours and Awards Officer who can provide support in making a nomination. Ms Anne Polski can be contacted on 6552 5941 or by email at [honoursandawards@dpc.wa.gov.au](mailto:honoursandawards@dpc.wa.gov.au).

Please find enclosed business cards and brochures for you to share with staff and community members.

2

I look forward to your support in ensuring outstanding Western Australians are recognised for their contributions to this State.

Yours sincerely



Emily Roper  
**DIRECTOR GENERAL**

13 May 2022

Enc

**ITEMS TO BE DEALT WITH BY SEPARATE RESOLUTION (WITHOUT DEBATE)****12.3      Finance Committee - 8/6/2022 - BUDGET AMENDMENT REQUEST - LOWER VASSE RIVER  
SEDIMENT REMOVAL PROJECT**

<b>STRATEGIC THEME</b>	ENVIRONMENT - An environment that is valued, conserved and able to be enjoyed by current and future generations.
<b>STRATEGIC PRIORITY</b>	1.3 Work with key partners to improve the health of the Vasse River and other waterways in the Geographe catchment.
<b>SUBJECT INDEX</b>	Water Quality
<b>BUSINESS UNIT</b>	Environmental Services
<b>REPORTING OFFICER</b>	Senior Sustainability/Environment Officer - Mathilde Breton
<b>AUTHORISING OFFICER</b>	Director, Planning and Development Services - Paul Needham
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Nil

**This item was considered by the Finance Committee at its meeting on 8/6/2022, the recommendations from which have been considered by Council.**

The Committee Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/167**      Moved Councillor S Riccelli, seconded Councillor J Richards

**That the Council endorse the following budget amendment, transferring the budget for Lower Vasse River Sediment Removal from the capital to operating budgets, to better align the budget with relevant accounting standards -**

Cost code description	Account string	Current budgeted expenditure	Amended budgeted expenditure	Impact on budgeted net position
Vasse River – ongoing restoration of river habitat	C3243	\$640,000	Nil	\$640,000
Sustainability Contractors -	400-10801-3280-0000	Nil	\$640,000	(\$640,000)
Overall	NA	\$640,000	\$640,000	Nil

**CARRIED 7/0**

**BY ABSOLUTE MAJORITY**



**OFFICER RECOMMENDATION**

That the Council endorse the following budget amendment, transferring the budget for Lower Vasse River Sediment Removal from the capital to operating budgets, to better align the budget with relevant accounting standards –

Cost code description	Account string	Current budgeted expenditure	Amended budgeted expenditure	Impact on budgeted net position
Vasse River – ongoing restoration of river habitat	C3243	\$640,000	Nil	\$640,000
Sustainability - Contractors	400-10801-3280-0000	Nil	\$640,000	(\$640,000)
Overall	NA	\$640,000	\$640,000	Nil

**EXECUTIVE SUMMARY**

The Council is asked to support a budget amendment to align with relevant accounting standards, but which has no impact on the budget bottom line.

**BACKGROUND**

Consistent with the City's Long Term Financial Plan, funds were allocated in the City's 2021/22 capital budget towards Lower Vasse River Restoration. A total of \$640,000 was allocated, with \$290,000 being funded through a transfer from the newly created Waterways Restoration Reserve and the balance of \$350,000 funded from a State Government Grant through the Healthy Estuaries Initiative programme.

Consistent with feedback received from the Lower Vasse River Management Advisory Group (LVRMAG) and following the obtaining of all environmental approvals, as well as various procurement processes, those funds are being used for the Stage 1 sediment removal project that commenced in April. It is expected that the full budget should be spent by end June, although there may be a need to relist some spend and associated reserve/restricted asset transfers, should portions of the current project not be complete prior to that time.

Since adoption of the 2021/22 budget, however, it has been identified that the expenditure should have been budgeted as operating and not capital expenditure. The nature of the works actually being undertaken this financial year, being sediment removal, does not represent capital spend. The 'land' that the River occupies is also Unallocated Crown Land (UCL), neither not owned by the City or subject of a management order granted to the City under the *Land Administration Act 1997*. As such, the expenditure should be identified as operating and not capital, to align with relevant accounting standards – and an amendment to the budget to reflect that is therefore recommended.

It should be noted that the purpose of the Waterways Restoration Reserve allows for both operating and capital spend. The Reserve purpose as identified in the 2021/22 budget is; "To provide for any works required to rejuvenate, revive or rectify natural waterways within the Busselton district". The proposed budget amendment will not affect the City's overall budget balance, and nor will it have a significant impact on the City's financial ratios.

Whilst further expenditure on sediment removal would also be operating spend, other spend being contemplated, such as the potential development of treatment wetlands, may be classed as capital spend. It is expected that the strategic direction for future investment in waterways restoration will be subject of further consideration by the LVRMAG and the Council later in 2022.

#### **OFFICER COMMENT**

It is necessary for the City to ensure that its finances are managed in a manner consistent with relevant accounting standards, including the correct identification of spend as either capital or operating. Whilst, in many senses, including the nature of the work and scale of investment, the sediment removal project is being run and managed in a manner consistent with a capital project, as the Lower Vasse River is not a City asset in an accounting sense, the sediment removal work cannot be identified as capital expenditure.

#### **Statutory Environment**

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district. As the recommendation provides for an amendment to the budget, an absolute majority resolution of the Council is required.

#### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

#### **Financial Implications**

There are no financial implications associated with the officer recommendation.

#### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

#### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

#### **Options**

As an alternative to the proposed recommendation the Council could not amend the budget, and instead reconcile the City's books with relevant accounting standards as part of 2021/22 year end processes. It is seen as preferable to amend the budget prior to year end.

#### **CONCLUSION**

It is recommended that the Council support the recommended budget amendment.

#### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The recommendation would be implemented immediately following a Council resolution.

14.3 BUDGET AMENDMENT - BUSSELTON FORESHORE EAST REDEVELOPMENT

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.5 Responsibly manage ratepayer funds to provide for community needs now and in the future.
<b>SUBJECT INDEX</b>	Budget Amendment - EWS Busselton Foreshore East Redevelopment
<b>BUSINESS UNIT</b>	Major Projects and Facilities
<b>REPORTING OFFICER</b>	Manager Major Projects and Facilities - Eden Shepherd
<b>AUTHORISING OFFICER</b>	Director, Engineering and Works Services - Oliver Darby
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Nil

The Officer Recommendation was moved and carried.

**COUNCIL DECISION**

**C2206/168** Moved Councillor P Carter, seconded Councillor S Riccelli

**That the Council agree to endorse the following budget amendment for the Busselton Foreshore East – Redevelopment project, to cover unanticipated remediation costs and new project design:**

Account string	Existing budget	Adjustment	Adjusted budget	Reserve
<b>1. Busselton Foreshore East – Redevelopment</b>				
<b>120 C2237</b>	<b>\$351,100</b>	<b>\$654,000.00</b>	<b>\$1,005,100.00</b>	<b>Waste Management Facility and Plant Reserve</b>

**CARRIED 7/0**

**BY ABSOLUTE MAJORITY**

**OFFICER RECOMMENDATION**

That the Council agree to endorse the following budget amendment for the Busselton Foreshore East – Redevelopment project, to cover unanticipated remediation costs and new project design:

Account string	Existing budget	Adjustment	Adjusted budget	Reserve
<b>1. Busselton Foreshore East – Redevelopment</b>				
<b>120 C2237</b>	<b>\$351,100</b>	<b>\$654,000.00</b>	<b>\$1,005,100.00</b>	<b>Waste Management Facility and Plant Reserve</b>

**EXECUTIVE SUMMARY**

This report seeks Council approval for a budget amendment for the Busselton Foreshore East Redevelopment project, to cover unanticipated remediation costs associated with the discovery of asbestos containing material.

## BACKGROUND

Busselton Foreshore East Redevelopment was identified as part of the extended foreshore upgrade works to the East of Busselton.

The purpose of the redevelopment was to enhance the eastern extension with improved landscaping, parking, footpaths, installed turf, picnic facilities and provide increased capacity of the foreshore and amenities for residents and visitors.

BCP Contractors (BCP) were the successful tenderer/contractor for the project with the contract between BCP and City of Busselton entered into on 1 September 2021.

## OFFICER COMMENT

BCP commenced work at Foreshore Barnard East on 6 September 2021. On 15 September 2021 the contractor notified the City that potentially contaminated material (asbestos containing material, (ACM)) was discovered during excavation works for in ground services. Consequently BCP established test pits which revealed construction rubble with visible fragments of ACM material.

Local environmental consultants were engaged to assist with onsite sampling and identification of the material. They identified the presence of ACM on site in quantities that required the City to undertake a managed approach to earthworks.

The City was required to initiate consultation with Department of Water and Environmental Regulation (DWER) and the Department of Health (DoH) to determine remediation requirements / approach. The site was classified as contaminated restricted use and DWER and the DoH required the development of a remediation plan and to prepare a Construction Environmental Management Plan (CEMP).

Works were interrupted for the entire redesign of project – a new design was developed to cap the contaminated material; environmental assessment and definition of potentially contaminated restricted use material profile; and remediation works.

Council briefings occurred 8 October 2021 and the 8 December 2021 informing Council of the issues that had been encountered on the project. Additional costs forecast at the time of the December briefing were \$530,000.

Additional works to complete the project and remediate the site included:

- Hazardous material air monitoring
- Site security and inductions of asbestos qualified personnel
- Testing and reporting
- Environmental consultancy fees
- Placement of orange protective warning layer to demarcate the separation of imported clean fill and existing profile
- Spread additional imported clean fill material to achieve a capping of 300mm – 500mm across the entire site
- Trench services (electrical, hydraulic & irrigation) into the clean fill profile
- Decontamination of machinery and site surrounds
- Installation of trees rings to protect the Norfolk Pine trees
- Export of additional contaminated material for appropriate disposal
- Electrical services adjustment

- Picnic node adjustment
- Construction fencing adjustments to facilitate access for Ironman event and Christmas period
- Additional time spent on final trim to achieve a bund profile that could be maintained by the City's Parks and Gardens team
- Removal of grease trap and installation of a holding tank and vacuum pipe
- Validation reporting and consultation with DWER and Dept. of Health

Completion of the revised program occurred on 24 March 2022; original completion was scheduled on 24 December 2021.

Although the original contract and scope was covered by the budget these additional costs were not and have had significant budget implications. Final Remediation and Redesign Costs are:

Sec	Cost	Project	Notes	Budget	Actuals	Balance
		External procurement			YTD	
120	C3227	Busselton Foreshore East Landscaping	Landscaping	\$351,100.00	\$1,005,100.00	-\$654,000.00

### **Statutory Environment**

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the Municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this Budget amendment.

### **Financial Implications**

Council's approval is sought to transfer \$654,000.00 from the Waste Management Facility and Plant Reserve to cover the additional costs that have been incurred. The Waste Management Facility and Plant Reserve provides funding for waste management activities that include legacy matters due to contaminated sites within the district.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

The Council could alternatively choose to fund any of these over expenditures from a different source or simply allow the over spends to be offset by the net end of year position.



### **CONCLUSION**

Council's approval is sought to amend the budget as per the table contained in the officers recommendation.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If the officer recommendation is endorsed, the budget amendment will be processed prior to June 30 2022.

15.1 BUSSELTON SENIOR CITIZENS CENTRE - FUNDING REQUEST

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.2 Work with key partners to facilitate a safe, healthy and capable community.
<b>SUBJECT INDEX</b>	Senior Citizens
<b>BUSINESS UNIT</b>	Community Development
<b>REPORTING OFFICER</b>	Community Development Officer - Cassandra Armstrong
<b>AUTHORISING OFFICER</b>	Manager Community and Recreation Services - Dave Goodwin
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A Busselton Senior Citizens Centre Request for funding letter dated 25th February 2022  

The Officer Recommendation was moved and carried.

**COUNCIL DECISION****C2206/169**

Moved Councillor A Ryan, seconded Councillor M Love

That the Council:

1. Authorises the Chief Executive Officer to enter into a multi-year funding agreement for \$88,096 (indexed per annum) with the Busselton Senior Citizens Centre Inc. (BSCC) for the purpose of providing seniors services, to be funded from the draft 2022/23 and 2023/24 Welfare / Senior Citizens budgets.
2. Authorises the Chief Executive Officer to vary the lease entered into with BSCC dated 22<sup>nd</sup> May 2020, to reduce the BSCC's contribution to the BSCC Building Maintenance Fund from \$40,000 per annum to \$20,000 in 2022/23, \$30,000 in 2023/24, and returning to \$40,000 annually for the remainder of the lease term.
3. Prior to consideration of any future multi-year funding agreements, requests the Chief Executive Officer to undertake a review of the BSCC's:
  - a. financial position on an annual basis, and
  - b. outcomes following the completion of the City's Community Capacity Building Program.

**CARRIED 7/0****BY ABSOLUTE MAJORITY****OFFICER RECOMMENDATION**

That the Council:

1. Authorises the Chief Executive Officer to enter into a multi-year funding agreement for \$88,096 (indexed per annum) with the Busselton Senior Citizens Centre Inc. (BSCC) for the purpose of providing seniors services, to be funded from the draft 2022/23 and 2023/24 Welfare / Senior Citizens budgets.
2. Authorises the Chief Executive Officer to vary the lease entered into with BSCC dated 22<sup>nd</sup> May 2020, to reduce the BSCC's contribution to the BSCC Building Maintenance Fund from \$40,000 per annum to \$20,000 in 2022/23, \$30,000 in 2023/24, and returning to \$40,000 annually for the remainder of the lease term.



3. Prior to consideration of any future multi-year funding agreements, requests the Chief Executive Officer to undertake a review of the BSCC's:
  - a. financial position on an annual basis, and
  - b. outcomes following the completion of the City's Community Capacity Building Program.

### **EXECUTIVE SUMMARY**

The Busselton Senior Citizens Centre (BSCC) are seeking a new multi-year funding agreement of \$100,000 per annum for the next three (3) years (indexed per annum), and a reduction in their annual contribution to the BSCC building maintenance fund under their current lease of \$40,000 per annum.

This report details the funding request and recommends that Council authorises the Chief Executive Officer to enter into a multi-year funding agreement for two (2) years and reduce the BSCC's contribution to the building maintenance fund in a staggered manner to assist in alleviating their financial situation.

Further, it is recommended that any future multi-year funding agreements are subject to a review of the BSCC's financial position and outcomes of the City's Community Capacity Building Program. The CCBP is a two (2) year program so it is therefore recommended that any future funding arrangements align with this timeframe to enable a review of the outcomes of the CCBP and the BSCC's strategic plan, including steps to ensure financial sustainability.

### **BACKGROUND**

#### **Building extension and new lease**

In July 2016, the BSCC presented a project proposal to expand their existing leased area so they could extend their building to improve the variety of services offered and to attract a greater membership base. Council subsequently resolved (C1607/177) to provide in principle support to increasing the area of land leased, subject to planning and design for the whole of Lot 73 Peel Terrace, including the BSCC site, being undertaken.

Following receipt of a formal proposal from the BSCC, at the Ordinary Meeting of Council on 13 December 2017, Council resolved (C1712/329) to support a third of the total project cost amounting to \$250,000, subject to obtaining a third of the funding from Lotterywest and securing necessary statutory approvals.

The original proposal evolved to accommodate membership growth and improve on service delivery resulting in a revised project cost of \$1.2 million ex GST. City Officers were successful in obtaining further funding to cover the shortfall of \$350,000 from Lotterywest, resulting in a combined City / Lotterywest contribution exceeding 50% of total project cost.

BSCC's contribution was \$232,178 to this project consisted of amounts which had been put aside from the funding received from the City in previous years.

During the formative work for the expansion of the BSCC it was identified that significant maintenance/repairs were required to the building to facilitate the extension (including major roof repair). Additional contributions were then made from the City, including unplanned landscaping, footpath, parking improvements and the roof restoration to an additional value of \$133,616.

As the area required for expansion exceeded the boundaries of the BSCC's existing lease area it was necessary to enter into a new lease agreement. Both the existing and new leases were drafted on the basis of the tenant paying a nominal rent and assuming responsibility for the repair and maintenance of the premises.

It had become apparent during the expansion works that the BSCC had struggled with their obligations in relation to repair and maintenance of the premises.

The BSCC explained that any surplus funds available to them were retained for future expansion and improvements and that as result, maintenance was not made a priority.

During negotiations for the new lease it was therefore agreed that, to assist the BSCC in planning for building repair and maintenance, the lease would include provisions requiring the establishment of a Building Maintenance Fund.

The establishment of building maintenance funds in high profile buildings or in situations where the City has made a substantial contribution to the construction or enhancement of a facility is a standard lease condition. It was agreed that nothing would be required to be paid into the fund until 10 July 2022, two (2) years following the commencement of the lease term. In line with industry asset management principles the sum required to be paid from 10 July 2022 is an annual amount of \$40,000. The current lease states that increases to the building maintenance fund will be multiplied by the Current CPI and divided by the Previous CPI.

### **Funding agreement**

The BSCC has been heavily reliant on the City for ongoing funding to provide senior services. Following a number of annual funding allocations, Council resolved in 2019 (C1907/123) to enter into a multi-year agreement to provide financial certainty to the BSCC. This agreement expires at the end of this financial year. In 2019 the annual contribution to these services was \$86,794 (indexed per annum), and currently amounts to \$88,096 per annum.

A written request for an increase in funding to \$100,000 per annum has been received from the BSCC (see attached letter dated 25/2/22). The request to decrease the maintenance fund contribution from \$40,000 per annum was made verbally by the executive of the BSCC during conversations with City Officers.

### **OFFICER COMMENT**

The BSCC has been affected by the COVID-19 pandemic. Over the last two (2) years the BSCC has seen a reduction in members attending the facility as many seniors are worried for their health and the risks of contracting COVID-19. This has had a negative impact on the BSCC's revenue streams. Fixed costs have also risen causing additional financial implications.

City Officers have been working with the BSCC's management to understand their current financial position. The BSCC report the financial impact of the pandemic is as follows:

- The centre was closed for a 3 month period during which the BSCC did not receive job-keeper assistance resulting in lost revenue of approximately \$41,300 during this period.
- Reduction of 78 members from 970 to 892 over the last 3 years, an approximate loss of \$4,290 (@ \$55 each) in revenue.
- Reduction of hall hire and loss of instructors resulting in a loss of \$486.
- Reduction in activity fees due to reduced participants attending activities, an approximate loss of \$17,291.
- Reduction of in-house meals in the dining room, loss of \$56,755, however an increase in demand for Meals on Wheels, an increase of revenue at \$44,768.
- BUSNET sublet a room, as approved by the City, but were unable to pay their lease for a month in 2022 due to their financial pressures. This is in conjunction to the loss of rent from the Hairdresser (4x ½ day a week) and Beautician (1x 1/2 day a week), a loss of \$2,456.

- Increase of cleaning costs per annum of \$4,000.

The BSCC has a 'Social Investment Account' with an account balance of \$136,000. The BSCC plan on using funds from this account to purchase two (2) new ovens, which are now urgently required.

The BSCC consider this fund to be a contingency fund to address any unforeseen shortfalls or to protect them from any unforeseen emergency or future COVID-19 shutdown and prefer to maintain a minimum balance of \$100,000 in order.

The overall operating position of the BSCC over the last five (5) years is as follows:

- 2016/2017 \$14,192.50
- 2017/2018 -\$5,468.74
- 2018/2019 \$38,815.70
- 2019/2020 -\$280,345.06 (This includes a CAPEX contribution towards the extension)
- 2020/2021 -\$12,239.87

BSCC have requested an increase in funding of \$11,904 per annum, to bring the City's annual contribution to \$100,000 per annum. This is to assist in covering the increased cleaning costs, an increase in water charges of \$500 per annum due to additional toilet facilities and new landscaping reticulation, increase in general grocery costs of \$5,000 annually, and an increase in general insurance premiums.

Throughout the COVID-19 recovery period and following the reduction of restrictions the BSCC expect that revenue will rise and memberships to increase over the next few years.

In addition, the BSCC have verbally requested a reduction in the amount required to be paid into the Building Maintenance Fund under their lease. This is largely due to the cash flow difficulties being experienced by BSCC. The maintenance report provided by BSCC for 2020 - 2022, shows both annual totals are in excess of \$20,000 per annum.

City Officers have undertaken a facility condition inspection and reviewed BSCC's maintenance costs over the past two (2) years (prior to and following the expansion), and their forecast budget for the next few years' maintenance costs. The BSCC is currently a '6c' building within the City's Service Level Hierarchy (SLH).

The buildings allocated a 6c are Commercial and Community Leased buildings for which the City has no obligation with respect to the ongoing maintenance and renewal of the building i.e. not required to have a yearly budget allocation for these buildings e.g. Bovell Hockey Clubrooms, Senior Citizens Centre, Fitness Centre. On this basis, the City is currently not allocating any annual funds for the maintenance and renewal of the building through the building renewal budget– this is the sole responsibility of the lessee. This is important to note when considering the appropriate annual amount to be set aside for this purpose.

The inspection results are noted as follows:

- The current estimated replacement value of the Senior Citizens Centre is \$3,334,932. Under the parameters of the Building Maintenance Fund, outlined above, the annual amount required for major maintenance and renewal would be between \$50,000 (1.5%) and \$67,000 (2%).
- The table below provides an overview of the estimated 10 year maintenance and renewal costs for the Senior Citizens Centre. This is based on the outcomes of the recent

asset management inspection, as well as an estimate of likely timing and cost of future works.

### Estimated 10 year renewal and maintenance cost

	1	2	3	4	5	6	7	8	9	10	
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total
Estimated cost of works to maintain the building in a good condition											
	12,806	14,923	10,866	13,923	18,866	73,628	10,866	23,628	80,222	78,788	338,516

City Officers are of the opinion that, given the current good condition of the building, a reduced annual allocation to the Building Maintenance Fund will not impact the appearance of the building in the short term (1-2 years). The current identified short-term renewal works such as painting to the external courtyard (est. \$10,000), re-finishing timber floor boards to the stage (est. \$1,000) and repairing vinyl flooring to the storeroom (est. \$1,500) could still be funded under a reduced arrangement over the next two (2) years. It is therefore recommended that the funding be reduced from \$40,000 per annum to \$20,000 in 2022/23 and to \$30,000 in 2023/24.

It is recommended that at the conclusion of the two (2) years, the building be reassessed to update the ongoing maintenance and renewal requirements. The cost of these requirements should be measured against the planned allocations to the Building Maintenance Fund to ensure they are adequate. This is important to ensure the natural degradation of the building and its components are monitored over time.

### Future planning

There is a risk that the BSSC will continue to feel the impact of COVID-19 through their membership base, resulting in a decline in active memberships, and therefore revenue in the short term. The full impact of this and the duration is difficult to measure.

In recognition of this, the City has made, and continues to make, significant investment in the BSCC to support their services. With recent support through the City's Community Capacity Building Program the BSCC have already identified the following:

- The establishment of a working party to identify and cost up a kitchen upgrade for the BSCC. This includes building, replacement costs, ongoing maintenance costs, and funding opportunities.
- A commitment to work with the City to explore future grant opportunities.
- Identification of the need to undertake an annual internal facilities audit and establish budgets for all future maintenance and upgrades.

### Statutory Environment

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

### Relevant Plans and Policies

The officer recommendation aligns to the following adopted plan or policy:

#### ***City of Busselton Social Plan (2020 - 2030)***

Specifically to achieve the goal in the Seniors/Ageing section to provide for "An age friendly community that encourages 'active ageing' by supporting good health, active participation and secure living in order to enhance a quality of life as people get older."

**Financial Implications**

The financial implications associated with the officer's recommendation of maintaining the current funding for a further two (2) years has been included in the City's Long Term Financial Plan.

**Stakeholder Consultation**

Officers have been working with BSCC for considerable time and regular consultation has occurred with the BSCC Board and manager in relation to their funding request and ongoing operational and strategic planning.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation the Council could:

1. Not support funding of the BSCC which will compromise the BSCC's ability to deliver seniors services.
2. Support increased funding of an annual contribution of \$100,000 in conjunction with the reduced requirement for the Building Maintenance Fund (staggered over 2 years), which could result in an increased reliance on the City for ongoing increased level of funding.

**CONCLUSION**

The current funding agreement has enabled the BSCC to manage their operations through a very difficult period. Future funding and the inclusion of the BSCC into the CCBP will ensure that the services and the building are maintained appropriately into the future.

It is recommended that Council support the BSCC financially for a further two (2) years at the current rate of \$88,096 per annum (indexed per annum). It is also recommended that the annual contribution to the BSCC Building Maintenance Fund be reduced to \$20,000 in 2022/23, increased to \$30,000 in 2023/24 and then reviewed annually for the remaining term of the lease to provide some alleviation to the BSCC's cash flow.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Officers have the information required to prepare a grant agreement subject to Council consideration of the recommendation. It is anticipated that this agreement would be finalised in time for the 2022/2023 financial year and effective from 1<sup>st</sup> July 2022. Lease variations as recommended would be finalised in a reasonable timeframe, no later than 30<sup>th</sup> September 2022.



Busselton Senior Citizens Centre  
22 Peel Terrace  
PO Box 1109  
Busselton WA 6280  
Phone: (08) 9752 2232  
E-Mail: [manager@bscc.net.au](mailto:manager@bscc.net.au)  
Website: [www.bscc.net.au](http://www.bscc.net.au)

25<sup>th</sup> February 2022

City of Busselton Councillors

Dear Councillors,

**Re: Grant Funding – 2023 – 2025 Financial Year**

Since COVID the Centre has found that our attendances to activities and our in house dining have declined. Basically 'Seniors' are afraid of contracting COVID.

The Board of Management have made adjustments i.e. increased Membership fees, the cost to attend an activity taken by an instructor and main meal prices but they are always mindful of keeping cost affordable as pensioners can have a very limited budget.

Our main objective is to ensure that 'Seniors' are able to use the facility to socialize and participate in fun, interesting and engaging activities.

These are unprecedented times and with the number of local cases at present our predictions are that attendances will continue to decline and it may also be necessary to close if we have an outbreak. When we closed for three months in 2019 we did not approach the City of Busselton for any financial assistance.

Also we would like you to be aware that with the expansion of our facility we have also seen a substantial increase in our utility costs i.e. electricity, cleaning, gas & water

We have confidence that in the future we will have the ability to increase our income, as we have the potential for our hall hire to increase significantly and our in house dining.

Even under the current circumstances we have already had 62 new members, in the first two months of the membership year, which is an increase on this time last year of 64%, so an increase in memberships will also be attainable.

The Board of the Busselton Senior Citizens Centre would like to ask the City of Busselton Councillors if they would look favourably on increasing our grant funding to \$100,000p.a. excluding gst instead of \$88,096p.a. excluding gst – an increase of \$11,904 (approx. 13.5% increase) for the period 2023 – 2025 Financial Year.



Yours faithfully,

Mavis Lee  
Chairperson

Proudly supported by



**ITEMS FOR DEBATE****12.4 Finance Committee - 8/6/2022 - BUDGET AMENDMENT - EWS VARIOUS PROJECTS**

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.5 Responsibly manage ratepayer funds to provide for community needs now and in the future.
<b>SUBJECT INDEX</b>	Budget Amendment - EWS Various Projects
<b>BUSINESS UNIT</b>	Engineering and Works Services
<b>REPORTING OFFICER</b>	Director, Engineering and Works Services - Oliver Darby
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Mike Archer
<b>NATURE OF DECISION</b>	Legislative: adoption of "legislative documents" such as local laws, local planning schemes and local planning policies
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A Budget Movements  

This item was considered by the Finance Committee at its meeting on 8/6/2022, the recommendations from which have been considered by Council.

DISCLOSURE OF INTEREST	
Date	22 June 2022
Meeting	Ordinary Council
Name/ Position	Cr Mikayla Love
Item No./ Subject	Item No. 12.4 'Finance Committee – 8/6/2022 – BUDGET AMENDMENT – EWS VARIOUS PROJECTS
Type of Interest	Impartiality Interest
Nature of Interest	The property in which I live abuts one of the road projects contained within the item. The works on Ludlow Hithergreen Road are finished, and the amendment to transfer surplus funds to the Peel Terrace job won't impact on or change any works for Ludlow Hithergreen Road, which is why I will be declaring an impartiality interest, instead of a proximity interest.

Prior to the meeting, officers foreshadowed an amended recommendation. The amended recommendation was moved first and carried.

**COUNCIL DECISION****C2206/170**

Moved Councillor P Carter, seconded Councillor S Riccelli

That the Council agree to endorse the following budget amendments;

1. Offset \$181,000 in coastal damage repair works from the major storm event that occurred in July and August by transferring \$126,000 in budget from various postponed projects and drawing down an additional \$55,000 from Emergency Disaster Recovery Reserve.
2. Transfer the \$100,000 Capital Sand Re-nourishment budget to Operations and recognise \$50,000 in sand re-nourishment grant revenue and corresponding expenditure secured from the Department of Transport.
3. Transfer \$100,000 in budget from C3241 being the Outdoor Spaces (Gen capital allocation for courts, flood lights etc) project representing funding from Reserve 302 - Community Facilities - City District monies and transfer an additional \$20,000 in budget from Reserve 225 Parks, Gardens and Reserve to B9612 being the Churchill Park Sports Lighting Renewal Project.



4. Transfer the remaining budget totalling \$156,636 from the Ludlow Hithergreen Road project (S0077) to the Peel Terrace Roundabout project (S0070) where \$104,424 of this is Regional Road Group grant funds while the remaining \$52,212 is funded from the Road Asset Renewal Reserve;
5. Recognise and receive \$94,909 in additional funding from the Regional Road Group to cover additional costs associated with the Peel Terrace Roundabout (S0070); and
6. Transfer \$128,455 from the Major Traffic Improvements Reserve to the Peel Terrace Roundabout project (S0070) to cover additional costs associated with the project;
7. Note the budget movements as per Attachment A

**CARRIED 7/0**

**BY ABSOLUTE MAJORITY**

Reasons: A review of the table identified a correction was required to adequately depict the movements in relation to the proposed budget amendment, with the revised table as per Attachment A.

### **OFFICER RECOMMENDATION**

That the Council agree to endorse the following budget amendments;

1. Offset \$181,000 in coastal damage repair works from the major storm event that occurred in July and August by transferring \$126,000 in budget from various postponed projects and drawing down an additional \$55,000 from Emergency Disaster Recovery Reserve.
2. Transfer the \$100,000 Capital Sand Re-nourishment budget to Operations and recognise \$50,000 in sand re-nourishment grant revenue and corresponding expenditure secured from the Department of Transport.
3. Transfer \$100,000 in budget from C3241 being the Outdoor Spaces (Gen capital allocation for courts, flood lights etc) project representing funding from Reserve 302 - Community Facilities - City District monies and transfer an additional \$20,000 in budget from Reserve 225 Parks, Gardens and Reserve to B9612 being the Churchill Park Sports Lighting Renewal Project.
4. Transfer the remaining budget totalling \$156,636 from the Ludlow Hithergreen Road project (S0077) to the Peel Terrace Roundabout project (S0070) where \$104,424 of this is Regional Road Group grant funds while the remaining \$52,212 is funded from the Road Asset Renewal Reserve; and
5. Transfer \$220,000 from the Major Traffic Improvements Reserve to the Peel Terrace Roundabout project (S0070) to cover additional costs associated with the project.

Account string	Existing budget	Adjustment	Adjusted budget	Reserve
<b>1. Yallingup Coastal Damage</b>				
541.C7003.3280.0000 Foreshore Protection- Yallingup	\$0	\$126,000 debit	\$126,000	From 225 - Parks, Gardens and Reserves Reserve
541.C7003.3280.0000 Foreshore Protection- Yallingup	\$0	\$55,000 debit	\$181,000	From Emergency Disaster Recovery Reserve
545.C1006.3280.0000	\$15,000	-\$15,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve

545.C1012.3280.0000	\$10,000	-\$10,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve
545.C3007.3280.0000	\$25,000	-\$25,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve
545.C3239.3280.0000	\$20,000	-\$20,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve
545.C3240.3280.0000	\$10,000	-\$10,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve
545.C1752.3280.0000	\$40,000	-\$40,000 credit	\$0	Remove From 225 - Parks, Gardens and Reserves Reserve
545.C3236.3280.0000	\$20,750	-\$6,000 credit	\$14,750	Remove From 225 - Parks, Gardens and Reserves Reserve
Emergency Disaster Recovery Reserve	\$135,370	-55,000 credit	\$80,370 CB	Emergency Disaster Recovery Reserve
<b>2. Sand Renourishment</b>				
541.C2512.3280.0000 Sand Renouishment Capital	\$100,000	-\$100,000 credit	\$0	102 - Coastal and Climate Adaptation Reserve
541.C7002.3280.2153 Foreshore Protection-Dunsborough	\$4,150	\$100,000 debit	\$104,150	\$100k from the Coastal and Climate Adaptation Reserve
541.C7002.3280.0000 Foreshore Protection-Dunsborough	\$104,150	\$50,000 debit	\$154,150	\$50k grant corresponding expenditure budget
541.C7002.1239.2153 Operating grant	\$0	-\$50,000 credit	\$50,000	DOT Grant
<b>3. Churchill Park Sports lighting</b>				
545.B9612.3280.0000 Churchill Park Renew Sports Lights	\$212,850	\$100,000	\$312,850	From C3241 Outdoor Spaces (General capital allocation for courts, flood lights etc.) funded from the 302 - Community Facilities - City District
545.C3241.3280.0000 Outdoor Spaces (General capital allocation for courts, flood lights etc.)	\$200,000	-\$100,000	\$100,000	Reduce the budget C3241. The other \$100,000 is budgeted grant revenue the City will not receive.
545.B9612.3280.0000 Churchill Park Renew Sports Lights	\$312,850	\$20,000	\$332,850	From: 225 - Parks, Gardens and Reserves Reserve
<b>4. Peel Terrace Roundabout</b>				
541.S0077.3280.000 Ludlow-Hithergreen Stage 2	\$360,000	\$-156,424	\$205,376	Reduce budget contractors Ludlow job.
541.S0070.3280.0000 Peel & Queen Street Roundabout	\$610,500	\$156,424	\$766,924	Increase budget contractors – Peel job
541.S0077.1210.0000 Ludlow-Hithergreen Stage 2	\$220,000	\$104,424	\$135,576	Reduce RRG grant revenue – Ludlow job
541.S0070.1210.0000 Peel & Queen Street Roundabout	\$400,000	\$104,424	\$504,424	Increase RRG grant revenue – Peel Job
541.S0077.3280.000 Ludlow-Hithergreen Stage 2	\$766,924	\$220,000	\$986,924	Increase budget contractors. Funds from 137 - Major Traffic Improvements Reserve

## EXECUTIVE SUMMARY

This report seeks Council approval regarding the four budget amendments as listed below;

1. Yallingup Coastal Damage
2. Sand Re-nourishment
3. Churchill Park Sports lighting
4. Peel Terrace Roundabout

## BACKGROUND

In accordance with section 6.8(1) of the *Local Government Act 1995*, a local government is not to incur expenditure from its Municipal fund for an additional purpose except where the expenditure:

- is incurred in a financial year before the adoption of the annual budget by the local government; and
- is authorised in advance by Council resolution - absolute majority required; or
- is authorised in advance by the Mayor in an emergency.

Approval is therefore sought for the budget adjustments for the following items.

1. Yallingup Coastal Damage
2. Sand Re-nourishment
3. Churchill Park Sports lighting
4. Peel Terrace Roundabout

## OFFICER COMMENT

### Yallingup Coastal Damage

A series of storm fronts impacted the City in July and August 2021. Significant damage was sustained to both the beach access way in Yallingup and the beach itself. Due to the extent of the damage the platform lookout, beach showers and parts of the path/stairs needed to be repaired and replaced. "Improvement" works in the form of coastal protection with sand bags and dune stabilisation were also completed to protect the infrastructure from future events. These works incurred unbudgeted contractor costs totalling \$181,317. These costs are recorded against Cost Code C7003 - Foreshore Protection-Yallingup & Smiths Beach.

Since the event various City Officers pursued all avenues regarding a possible insurance claim, however this has been unsuccessful.

A number of capital projects were temporarily postponed pending the outcome regarding the insurance line of enquiry. This amendment will now seek to transfer both; \$126,000 in budget allocations associated with other projects put on hold and \$55,000 in additional funding from the Emergency Disaster Recovery Reserve to cover the \$181,000 in unforeseeable costs incurred. The source of funds is outlined in the Financial Implications section of this report.

### Sand Re-nourishment

The same storm events as mentioned in item 1 above also did extensive damage to the Dunsborough and Busselton coastline. Significant sand re-nourishment costs to the value of \$150,000 have been incurred year to date. The City has an annual \$100,000 sand re-nourishment budget classified as capital and the City also secured a \$50,000 Sand Re-nourishment Coastal Protection Grant from the Department of Transport earlier in the financial year. This amendment will seek to both reassign the \$100,000 budget from capital to operating and also bring the \$50,000 grant to account.

Based on a combination of Australian Accounting Standards a change in the way the City accounts for sand renourishment needs to be resolved.

Through the appropriate accounting standards it has been determined that these costs represent a form of temporary coastal protection in the form of beach maintenance and thus should be recorded as an operational and maintenance costs as opposed to a capital cost.

The nature of sand re-nourishment, in the most part, represents the depositing, spreading and shaping of sand on City beaches prone to regular erosion or to form defensive structures to minimise erosion/infrastructure damage. In comparison, building sand-bag groynes represent more permanent and measurable coastal defences that are categorised as assets and thus can be depreciated over their estimated useful lives.

In summary, it has been determined that sand re-nourishment represent a form of maintenance to natural assets in the form of beaches that are not recorded on the City's balance sheet. Based on this, a budget amendment is required to adjust and transfer the City's capital sand re-nourishment budget to operations where costs have been incurred.

Further to the above, the City secured a \$50,000 Sand Renourishment Coastal Protection Grant from the Department of Transport for this financial year. Given the change in cost categorisation a budget amendment is now required for record keeping purposes. This will subsequently increase the operational sand renourishment budget up to a value of \$150,000 representing the amount that has been spent year to date.

The Council should be aware that all of the City's Coastal Protection and sand renourishment budgets have now been fully expended; if there is any coastal damage from adverse weather events between now and June 30 there is no budget to accommodate additional costs, unless further funds are utilised from the Emergency Disaster Recovery Reserve.

### **Churchill Park Sports Lighting Project**

As part of the City's asset management plan and Sport and Recreation Strategy, the upgrade of the Churchill Parks sports lighting was identified along with the upgrade and replacement of the trotting track lights to LED lights.

The existing budget was set based on price estimates received from suitably qualified suppliers in the 12 months leading up to project implementation. The budget valued at \$212,850 (including a Community Sporting and Recreation Facilities Fund (CSRFF) grant of \$72,850) was assigned to the project at that point. Due to supplier issues the material costs subsequently increased significantly by up to 40% while electrical contractor costs also increased with only one contractor submitting a Request for Quotation (RFQ) due to high demand for their services. The combined impact of higher costs has resulted in a price escalation on the project in the order of \$130,000. The project was split into materials to be purchased directly by the City and the procurement of electrical contract labour for installation

The Financial Implications section of this report offers recommendations on where an additional \$130,000 can be sourced to accommodate these higher costs.

### **Peel Terrace Roundabout**

The original costing for this project was \$610,000 and included some minor design works, service relocations and the construction works (outside of contractor's works).

The road construction component of this project was advertised for tender on 21 August 2021, and tenders closed on 8 September 2021. The Council accepted the tender from BCP Contractors Pty Ltd for RFT 04/21 ROAD NETWORK UPGRADE PEEL TERRACE / CAUSEWAY ROAD INTERSECTION UPGRADE STAGE 1 as being the most advantageous tender at its Council meeting held on 12 October 2022.

Further to detailed contract negotiations and a further council report on 24 November 2021 BCP Contractors Pty Ltd was awarded the project formally by means of letter of award on 6 January 2022. Note that the contract award price was in excess of the existing budget at this point.

The contractor took possession of site on 15 February 22, and the project was completed on 14 April 2022. The original construction period was 7 weeks, the project was completed in approximately 8 weeks.

This project came with a host of challenges, in the most part working in one of the oldest sections of road in the City with data on services not being available as part of the Dial Before You Dig nor from the service pickup completed prior to the works commencing. The contractor encountered a myriad of old asbestos cement pipes, which were all removed as part of the project.

A further major constraint was the works traversed two of ATCO Gas's main lines, being a primary and secondary feed for the area. The logistics of working around these lines was problematic as ATCO Gas could not provide us as-built data on these lines. As a result a full time gas spotter was required on site whilst the contractor carried out work. The ATCO mains (along with other services) created a further issue with the pavement design whereby in order to avoid services (the depth at which could not be identified at the design stage) the pavement depth had to be reduced which required the need to install Tensar Geo Grid mesh. The mesh strengthens the pavement at a reduced thickness and although there are savings from the use of less imported material the grid is at an additional cost.

During construction when the drainage system was exposed, officers had to make the determination to replace additional drainage infrastructure whilst the road was open. The original scope did not require a portion of mainline to be replaced, however on inspection the old infrastructure using butt jointed pipes was considered unsuitable and beyond its useable life. The pipe was re configured to into the new drainage layout and upgraded. The redesign and renewal reduced the overall additional total stormwater pipes in system and negated the need for upgrading these pipes at a later stage at a higher cost.

No landscaping was included in the original scope of works/budget, only new concrete to the centre of the roundabout. This was seen as unsatisfactory for the entrance into Busselton. A detailed Landscape Design was completed similar to the designs completed on Causeway road for the roundabout. In addition only a small portion of the old median island located north of the works, was included in the project, this was also upgraded from an old "pink" concrete median to a landscaped median. Sections of old kerb were also replaced to ensure the entire extent of the works was completely upgraded.

A further increase to the scope was the upgrade of the footpaths from grey concrete to exposed aggregate. This was to ensure when the next Stage of the Road Network Upgrade, i.e. Albert Street and Queen Street intersection is completed, that there is continuation of the theme that links the entire Queen Street and the entry on Causeway Road/Peel Terrace.

The last item was for additional costs associated with the relocation and upgrade of a Busselton water Main than ran through the roundabout.

Further to the above, with Officers understanding the requirement for additional funding on this project, an opportunity was presented regarding a significant saving on another Regional Road Group RRG project (Ludlow Hithergreen Road project - S0077). To this end, \$156,626 has been secured that can be offset against the additional Peel Terrace works.

In addition officers requested further funding of \$94,909 from the Regional Road Group (RRG) underspends to assist with this shortfall. The RRG and Main Roads Western Australia (MRWA) have supported our request and approved this additional funding.

Further details regarding this saving and the additional funding are provided in the Financial Implications section of this report.

No	Description	Amount	Comment
1.	ATCO Gas Main	+\$27k	ATCO Gas Spotter, digital Survey data, removal of water main.
2.	"Tensar" Geo grid matting	+\$42k	For road stabilisation and protection of high pressure gas main.
3.	Engineering design and Consultancy costs	+\$21K	Also used for design improvements throughout the project/works.
	Extra Drainage; old butt joint storm pipes replaced with modern equivalents	+\$69k	It would have made no sense to leave these in place as their failure would mean significant damage to the new road.
4	Concrete footpaths to exposed aggregate and increased area from 380m <sup>2</sup> to 640m <sup>2</sup>	+\$97k	The area of footpath to be replaced was increased and given the high profile entrance to town the plain concrete was changed to exposed aggregate for improved aesthetic.
	Roundabout Landscaping	+\$30k	Landscaping and reticulation to the roundabout annulus.
	Reinstatement	+\$30k	Increased renewal of old reticulation system, turf, adjusting the surrounding verge levels to the raised road height that was lifted for better drainage.
5.	Added Median Island and Kerbing on Sweeps	+\$29k	Scope changed, landscape to median along Queen Street.
6.	Busselton Water costs in relation to services at site	+\$35k	Busselton Water, additional cost for water main relocation.
	<b>TOTAL</b>	<b>+\$380K</b>	

The difference between the \$380,000 and the additional \$251,545 in Regional Road Group funds secured is \$128,455. It is thus proposed that an amount of \$128,455 be approved for draw down from the City's Major Traffic Management Reserve. This amount includes the already approved additional \$87,826 from the Major Traffic Improvements Reserve (Reserve #137) that was approved as part of the award of RFT 04/21 Peel Terrace/Causeway Road Intersection Upgrade – Stage 1A project.

### **Statutory Environment**

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the Municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to these Budget amendments.

### **Financial Implications**

#### **Yallingup Coastal Damage**

The table below lists Capital projects that were temporarily put on hold pending the outcome regarding access to insurance. The recommendation is now for the Council to approve the transfer of Budget from these projects to offset the Yallingup coastal repair costs; these works to be permanently suspended this Financial Year. It is further recommended that the remaining shortfall totalling \$55,317 rounded to \$55,000 be funded from the Emergency Disaster Recovery Reserve.

Projects to be postponed

Cost Code	Project Title	Amount	Funding Source
C1006	Townscape Street Furniture Replacement – Dunsborough	\$15,000	225 - Parks, Gardens and Reserves Reserve
C1012	Townscape Street Furniture Replacement – Busselton	\$10,000	225 - Parks, Gardens and Reserves Reserve
C3007	Park Furniture Replacement - Replace aged & unsafe Equip	\$25,000	225 - Parks, Gardens and Reserves Reserve
C3239	Foreshore Busselton - High Street to Carey Street	\$20,000	225 - Parks, Gardens and Reserves Reserve
C3240	Foreshore Yallingup Capital	\$10,000	225 - Parks, Gardens and Reserves Reserve
C1752	Beach Access Improvements	\$40,000	225 - Parks, Gardens and Reserves Reserve
C3236	Dunsborough Foreshore Lighting (remaining budget)	\$6,000	225 - Parks, Gardens and Reserves Reserve
	TOTAL PROJECT BUDGET	\$126,000	
	Total costs of renewal works	\$181,317	
	Shortfall - 55,000 From the Emergency Disaster Recovery Reserve	\$55,317	

This amendment will have no impact on the City's net municipal funds.

#### **Sand Renourishment**

This is a basic amendment seeking to transfer the existing \$100,000 capital budget into operations while also recording the additional \$50,000 in grant revenue and corresponding \$50,000 in expenditure. This will have no impact on the City's net operating position.

#### **Churchill Park Sports lighting**

A budget valued at \$212,850 was assigned to the project funded from the three sources listed below;

- Municipal funds totaling \$128,200
- Community Sporting and Recreation Facilities Fund (CSRFF) Grant totaling \$72,850
- Parks, Gardens and Reserves Reserve \$11,800.



City Officers request a budget amendment seeking to transfer;

1. \$100,000 of the Capital project budget C3241 titled - Outdoor Spaces (General capital allocation for courts, flood lights etc.). This budget was assigned in the Long Term Financial Plan as an annual allocation to increase the lighting at existing sporting facilities to increase the availability of the sports grounds, thus is an appropriate fit to be utilised for Churchill Park for the same purpose. The \$100,000 is funded via Developer Contributions from the Community Facilities - City District Precinct Reserve.
2. \$20,000 in additional funds to be drawn from the Parks, Gardens and Reserves Reserve.

This amendment will have no impact on the City's net operating position.

### **Peel Terrace Roundabout**

The Peel Terrace Roundabout project will exceed budget by an estimated \$380,000. To cover the additional costs it is recommended to;

1. Draw \$128,455 in funds from the Major Traffic Improvements Reserve. This will reduce the budgeted 30 June 2022 closing balance for this reserve from \$997,470 to \$869,015.
2. Accept and receive additional funding from the Regional Road Group of \$94,909.
3. Transfer \$155,403 of the remaining budget from the Stage 2 Ludlow Hithergreen Road project (SZ0077) as detailed below.

A significant saving was achieved on the Ludlow Hithergreen Road project Stage 2 Cost Code S0077.

2/3<sup>rd</sup> representing \$104,424 of the saving are Regional Road Group grant funds while the remaining \$52,212 is from the Council Road Reserve. Main Roads WA has subsequently approved the transfer of the remaining grant funds to be utilised on the Peel Terrace Roundabout Redevelopment project.

An additional amount of \$94,909 from the Regional Road Group (RRG) underspends has been supported and approved to assist with the shortfall on the project.

This amendment will have no impact on the City's net municipal end of year position.

### **Stakeholder Consultation**

#### **Yallingup Coastal Damage**

Consultation undertaken with members of the Yallingup Residence Association in regards to repairs carried out on the beach access way and the beach itself.

#### **Sand Renourishment**

No external stakeholder consultation was required or undertaken in relation to this item.

#### **Churchill Park Sports lighting**

No external stakeholder consultation was required or undertaken in relation to this item.

### **Peel Terrace Roundabout**

Formal correspondence and consultation with Main Roads and the Regional Road Group Members regarding the Ludlow Hithergreen Road project (S0077). RRG approved the transfer of these funds to be used to cover additional costs associated with the Peel Terrace project. Further confirmation for additional funding is outstanding.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

The Council could decide not to proceed with any or all of the proposed budget amendments.

Council could alternatively choose to fund any of these over expenditures from a different source or simply allow the over spends to be offset by the net end of year position.

**CONCLUSION**

Council's approval is sought to amend the budget as per the table contained in the Executive Summary.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If the officer recommendation is endorsed, the budget amendment will be processed prior to June 30 2022.

		ADJUSTMENTS WITH NO IMPACT ON BUDGET BALANCE:												
		EXISTING				PROPOSED								
BUDGET ADJUSTMENT REFERENCE #	ITEM #	ACCOUNT CODE STRING	DESCRIPTION	AMOUNT DR / (CR)	PERIODS AFFECTING	ACCOUNT CODE STRING	DESCRIPTION	AMOUNT DR / (CR)	PERIODS AFFECTING	NET BUDGET CHANGE	RESERVE IMPACT	RESERVE NAME	ADDITIONAL OFFICER COMMENTARY	
1	1					541-C7003-3280-0000	Foreshore Protection - Yallingup	181,000.00	12	181,000.00				
						9000-7001	Cash at bank - Municipal Funds	(181,000.00)	12	(181,000.00)				
						9000-7001	Cash at bank - Municipal Funds	181,000.00	12	181,000.00				
						9000-7054	Cash at Bank Restricted	(126,000.00)	12	(126,000.00)	(126,000.00)	Parks, Gardens and Reserves	Meets reserve purpose	
						9000-7054	Cash at Bank Restricted	(55,000.00)	12	(55,000.00)	(55,000.00)	Emergency Disaster Recovery	Meets reserve purpose	
	2	545-C1006-3280-0000	Townscape Street Furniture Replacement - Dunsborough - Contractors Expenses	15,000.00	5,6,7	545-C1006-3280-0000	Townscape Street Furniture Replacement - Dunsborough - Contractors Expenses	-	12	(15,000.00)				
		9000-7001	Cash at bank - Municipal Funds	(15,000.00)	5,6,7	9000-7001	Cash at bank - Municipal Funds	-	12	15,000.00				
		9000-7001	Cash at bank - Municipal Funds	15,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(15,000.00)				
		9000-7054	Cash at Bank Restricted	(15,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	15,000.00	15,000.00	Parks, Gardens and Reserves		
	3	545-C1012-3280-0000	Townscape Street Furniture Replacement - Busselton - Contractors Expenses	10,000.00	6,12	545-C1012-3280-0000	Townscape Street Furniture Replacement - Busselton - Contractors Expenses	-	12	(10,000.00)				
		9000-7001	Cash at bank - Municipal Funds	(10,000.00)	6,12	9000-7001	Cash at bank - Municipal Funds	-	12	10,000.00				
		9000-7001	Cash at bank - Municipal Funds	10,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(10,000.00)				
		9000-7054	Cash at Bank Restricted	(10,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	10,000.00	10,000.00	Parks, Gardens and Reserves		
	4	545-C3007-3280-0000	Park Furniture - Replace Aged & Unsafe Equipment - Contractors Expenses	25,000.00	3,6,9,12	545-C3007-3280-0000	Park Furniture - Replace Aged & Unsafe Equipment - Contractors Expenses	-	12	(25,000.00)				
		9000-7001	Cash at bank - Municipal Funds	(25,000.00)	3,6,9,12	9000-7001	Cash at bank - Municipal Funds	-	12	25,000.00				
		9000-7001	Cash at bank - Municipal Funds	25,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(25,000.00)				
		9000-7054	Cash at Bank Restricted	(25,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	25,000.00	25,000.00	Parks, Gardens and Reserves		
	5	545-C3239-3280-0000	Foreshore Busselton - High Street to Carey Street - Contractors Expenses	20,000.00	4,5,6,7	545-C3239-3280-0000	Foreshore Busselton - High Street to Carey Street - Contractors Expenses	-	12	(20,000.00)				
		9000-7001	Cash at bank - Municipal Funds	(20,000.00)	4,5,6,7	9000-7001	Cash at bank - Municipal Funds	-	12	20,000.00				
		9000-7001	Cash at bank - Municipal Funds	20,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(20,000.00)				
		9000-7054	Cash at Bank Restricted	(20,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	20,000.00	20,000.00	Parks, Gardens and Reserves		
6	545-C3240-3280-0000	Foreshore Yallingup Capital - Contractors Expenses	10,000.00	6,7	545-C3240-3280-0000	Foreshore Yallingup Capital - Contractors Expenses	-	12	(10,000.00)					
	9000-7001	Cash at bank - Municipal Funds	(10,000.00)	6,7	9000-7001	Cash at bank - Municipal Funds	-	12	10,000.00					
	9000-7001	Cash at bank - Municipal Funds	10,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(10,000.00)					
	9000-7054	Cash at Bank Restricted	(10,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	10,000.00	10,000.00	Parks, Gardens and Reserves			
7	545-C1752-3280-0000	Beach Access Improvements - Contractors Expenses	40,000.00	4,5	545-C1752-3280-0000	Beach Access Improvements - Contractors Expenses	-	12	(40,000.00)					
	9000-7001	Cash at bank - Municipal Funds	(40,000.00)	4,5	9000-7001	Cash at bank - Municipal Funds	-	12	40,000.00					
	9000-7001	Cash at bank - Municipal Funds	40,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(40,000.00)					
	9000-7054	Cash at Bank Restricted	(40,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	40,000.00	40,000.00	Parks, Gardens and Reserves			
8	545-C3236-3280-0000	Dunsborough Foreshore Lighting - Contractors Expenses	20,750.00	1,2	545-C3236-3280-0000	Dunsborough Foreshore Lighting - Contractors Expenses	14,750.00	12	(6,000.00)					
	9000-7001	Cash at bank - Municipal Funds	(20,750.00)	1,2	9000-7001	Cash at bank - Municipal Funds	(14,750.00)	12	6,000.00					
	9000-7001	Cash at bank - Municipal Funds	20,750.00	12	9000-7001	Cash at bank - Municipal Funds	14,750.00	12	(6,000.00)					
	9000-7054	Cash at Bank Restricted	(20,750.00)	12	9000-7054	Cash at Bank Restricted	(14,750.00)	12	6,000.00	6,000.00	Parks, Gardens and Reserves			
1	541-C2512-3280-0000	Sand Re-Nourishment - Contractors Expenses	100,000.00	1,2,10,11,12	541-C2512-3280-0000	Sand Re-Nourishment - Contractors Expenses	-	12	(100,000.00)					
	9000-7001	Cash at bank - Municipal Funds	(100,000.00)	1,2,10,11,12	9000-7001	Cash at bank - Municipal Funds	-	12	100,000.00					
	9000-7001	Cash at bank - Municipal Funds	100,000.00	12	9000-7001	Cash at bank - Municipal Funds	-	12	(100,000.00)					
	9000-7054	Cash at Bank Restricted	(100,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	100,000.00	100,000.00	Coastal and Climate Adaptation			
2	541-C7002-3280-0000	Foreshore Protection - Dunsborough / Quindalup - Contractors Expenses	2,050.00	2,3,4,5,6,7,11,12	541-C7002-3280-0000	Foreshore Protection - Dunsborough / Quindalup - Contractors Expenses	152,050.00	12	150,000.00					
	9000-7001	Cash at bank - Municipal Funds	(2,050.00)	2,3,4,5,6,7,11,12	9000-7001	Cash at bank - Municipal Funds	(152,050.00)	12	(150,000.00)					
					9000-7001	Cash at bank - Municipal Funds	150,000.00	12	150,000.00					
					9000-7054	Cash at Bank Restricted	(100,000.00)	12	(100,000.00)	(100,000.00)	Coastal and Climate Adaptation	Meets reserve purpose		
1					541-C7002-1239-0000	Foreshore Protection - Dunsborough / Quindalup - Operating Grant	(50,000.00)	12	(50,000.00)				New DOT Grant	
	545-B9612-3280-0000	Churchill Park renew Sports Lights - Contractors Expenses	212,850.00	1,2	545-B9612-3280-0000	Churchill Park renew Sports Lights - Contractors Expenses	332,850.00	12	120,000.00					
	9000-7001	Cash at bank - Municipal Funds	(212,850.00)	1,2	9000-7001	Cash at bank - Municipal Funds	(332,850.00)	12	(120,000.00)					
	9000-7001	Cash at bank - Municipal Funds	84,650.00	12	9000-7001	Cash at bank - Municipal Funds	204,650.00	12	120,000.00					
	9000-7054	Cash at Bank Restricted	(11,800.00)	12	9000-7054	Cash at Bank Restricted	(11,800.00)	12	-					
3	545-B9612-1215-0000	Churchill Park renew Sports Lights - Capital Grant	(72,850.00)	6	545-B9612-1215-0000	Churchill Park renew Sports Lights - Capital Grant	(72,850.00)	6	-					
					9000-7054	Cash at Bank Restricted	(100,000.00)	12	(100,000.00)	(100,000.00)	Community Facilities - City District	Meets reserve purpose		
					9000-7054	Cash at Bank Restricted	(20,000.00)	12	(20,000.00)	(20,000.00)	Parks, Gardens and Reserves	Meets reserve purpose		

		ADJUSTMENTS WITH NO IMPACT ON BUDGET BALANCE:											
		EXISTING				PROPOSED							
BUDGET ADJUSTMENT REFERENCE #	ITEM #	ACCOUNT CODE STRING	DESCRIPTION	AMOUNT DR / (CR)	PERIODS AFFECTING	ACCOUNT CODE STRING	DESCRIPTION	AMOUNT DR / (CR)	PERIODS AFFECTING	NET BUDGET CHANGE	RESERVE IMPACT	RESERVE NAME	ADDITIONAL OFFICER COMMENTARY
	2	545-C3241-3280-0000	Outdoor Spaces General Capital Allowance - Contractors Expenses	200,000.00	2,6,9,12	545-C3241-3280-0000	Outdoor Spaces General Capital Allowance - Contractors Expenses	100,000.00	12	(100,000.00)			
		9000-7001	Cash at bank - Municipal Funds	(200,000.00)	2,6,9,12	9000-7001	Cash at bank - Municipal Funds	(100,000.00)	12	100,000.00			
		9000-7001	Cash at bank - Municipal Funds	200,000.00	12	9000-7001	Cash at bank - Municipal Funds	100,000.00	12	(100,000.00)			
		545-C3241-1215-0000	Outdoor Spaces General Capital Allowance - Capital Grant	(100,000.00)	12	545-C3241-1215-0000	Outdoor Spaces General Capital Allowance - Capital Grant	(100,000.00)	12	-			
		9000-7054	Cash at Bank Restricted	(100,000.00)	12	9000-7054	Cash at Bank Restricted	-	12	100,000.00	100,000.00	Community Facilities - City District	
4	1	541-50070-3280-0000	Peel & Queen Street Roundabout Service Relocation - Contractors Expenses	610,500.00	1,2,3	541-50070-3280-0000	Peel & Queen Street Roundabout Service Relocation - Contractors Expenses	990,500.00	12	380,000.00			
		9000-7001	Cash at bank - Municipal Funds	(610,500.00)	1,2,3	9000-7001	Cash at bank - Municipal Funds	(990,500.00)	12	(380,000.00)			
		9000-7001	Cash at bank - Municipal Funds	610,500.00	12	9000-7001	Cash at bank - Municipal Funds	990,500.00	12	380,000.00			
		541-50070-1210-0000	Peel & Queen Street Roundabout Service Relocation - MR Capital Grant	(400,000.00)	12	541-50070-1210-0000	Peel & Queen Street Roundabout Service Relocation - MR Capital Grant	(599,333.00)	12	(199,333.00)			Additional \$94,909 RRG Grant plus transfer of \$104,424 of RRG from 50077
		541-50070-1299-0000	Peel & Queen Street Roundabout Service Relocation - Developer Grants Utilised	(7,000.00)	12	541-50070-1299-0000	Peel & Queen Street Roundabout Service Relocation - Developer Grants Utilised	(7,000.00)	12	-			
		9000-7054	Cash at Bank Restricted	(203,500.00)	12	9000-7054	Cash at Bank Restricted	(255,712.00)	12	(52,212.00)	(52,212.00)	Road Asset Renewal	Meets reserve purpose
						9000-7054	Cash at Bank Restricted	(128,455.00)	12	(128,455.00)	(128,455.00)	Major Traffic Improvements	Meets reserve purpose
		541-50077-3035-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Wages	64,800.00	5,6,7,8,9,10,11,12	541-50077-3035-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Wages	25,835.00	12.00	(38,965.00)			
		541-50077-3280-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Contractors Expenses	168,516.00	5,6,7,8,9,10,11,12	541-50077-3280-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Contractors Expenses	57,011.00	12	(111,505.00)			
						541-50077-3305-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Hire of Plant	17,778.00	12	17,778.00			
	2					541-50077-3306-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Hire of Equipment	1,527.00	12	1,527.00			
						541-50077-3498-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Purchase of Materials	48,570.00	12	48,570.00			
		541-50077-6100-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Plant Charge	32,400.00	5,6,7,8,9,10,11,12	541-50077-6100-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Plant Charge	17,070.00	12	(15,330.00)			
		541-50077-6150-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Internal Plant Depreciation Charge	11,340.00	5,6,7,8,9,10,11,12	541-50077-6150-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Internal Plant Depreciation Charge	6,171.00	12	(5,169.00)			
		541-50077-6180-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Public Works Overhead Charge	82,944.00	5,6,7,8,9,10,11,12	541-50077-6180-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Public Works Overhead Charge	30,635.00	12	(52,309.00)			
		540-11501-6680-0000	Allocations from Muni	(126,684.00)	5,6,7,8,9,10,11,12	540-11501-6680-0000	Allocations from Muni	(53,876.00)	12	72,808.00			
		9000-7001	Cash at bank - Municipal Funds	(233,316.00)	5,6,7,8,9,10,11,12	9000-7001	Cash at bank - Municipal Funds	(150,721.00)	12	82,595.00			
		9000-7001	Cash at bank - Municipal Funds	360,000.00	12	9000-7001	Cash at bank - Municipal Funds	204,597.00	12	(155,403.00)			
		9000-7054	Cash at Bank Restricted	(120,000.00)	12	9000-7054	Cash at Bank Restricted	(59,815.00)	12	60,185.00	60,185.00	Road Asset Renewal	
						541-50077-1509-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - Insurance Recovered	(9,206.00)	12	(9,206.00)			
541-50077-1210-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - MR Capital Grant	(240,000.00)	12	541-50077-1210-0000	Ludlow Hithergren Stage 2 Reconstruct Widen - MR Capital Grant	(135,576.00)	12	104,424.00					
				-						-	(195,482.00)		

**13. PLANNING AND DEVELOPMENT SERVICES REPORT**

Nil

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19. URGENT BUSINESS**

Nil

**20. CONFIDENTIAL REPORTS****20.1 PROSPECTIVE ACQUISITION BY CITY OF BUSSELTON OF LOT 100 SUES ROAD, YALYALUP FOR COMMUNITY PURPOSES**

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.3 Provide well planned sport and recreation facilities to support healthy and active lifestyles.
<b>SUBJECT INDEX</b>	Strategic Land Acquisition and Disposal
<b>BUSINESS UNIT</b>	Planning and Development Services
<b>REPORTING OFFICER</b>	Director, Planning and Development Services - Paul Needham Legal Services Coordinator - Cobus Botha Principal Project Planner - Matthew Riordan
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Mike Archer
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A Published Under Separate Cover Property Location Plan Attachment B Published Under Separate Cover Property Conservation Areas, Mining Areas and Staged Rehab Areas

**This item is confidential in accordance with section 5.23(2) (c) of the *Local Government Act 1995*, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.**

The Presiding Member called on a Councillor to move a motion to close the meeting to the public. The motion was moved and carried.

**COUNCIL DECISION**

**C2206/171** Moved Councillor P Carter, seconded Councillor J Richards

**That the meeting be closed to members of the public to discuss this item which is confidential for the reasons as shown.**

**CARRIED 7/0**

5:59pm At this time, Council moved into a closed session and the live streaming of the meeting ceased.



The Officer Recommendation was moved and carried.

**COUNCIL DECISION****C2206/172**

Moved Councillor P Carter, seconded Councillor J Richards

**That the Council:**

- 1. Delegates power and authority to the Chief Executive officer to negotiate and enter into the following agreements with Cable Sands Pty Ltd in respect of Lot 100 Sues Road, Yalyalup (Property), substantially in accordance with the terms and conditions detailed in this report:**
  - (a) A contract of sale for acquisition of the Property by the City of Busselton; and**
  - (b) A lease of the Property, allowing Cable Sands Pty Ltd to continue mining operations on the Property and providing for staged handover of rehabilitated mining areas to the City.**
- 2. In respect of the proposed lease in resolution 1(b), delegates power and authority to the Chief Executive Officer to comply with and complete the public notice process under section 3.58(3) of the *Local Government Act 1995*.**

**CARRIED 7/0****BY ABSOLUTE MAJORITY****OFFICER RECOMMENDATION****That the Council:**

- 1. Delegates power and authority to the Chief Executive officer to negotiate and enter into the following agreements with Cable Sands Pty Ltd in respect of Lot 100 Sues Road, Yalyalup (Property), substantially in accordance with the terms and conditions detailed in this report:**
  - (a) A contract of sale for acquisition of the Property by the City of Busselton; and**
  - (b) A lease of the Property, allowing Cable Sands Pty Ltd to continue mining operations on the Property and providing for staged handover of rehabilitated mining areas to the City.**
- 2. In respect of the proposed lease in resolution 1(b), delegates power and authority to the Chief Executive Officer to comply with and complete the public notice process under section 3.58(3) of the *Local Government Act 1995*.**

The Presiding Member called on a Councillor to move a motion to open the meeting to members of the public. The motion was moved and carried.

**COUNCIL DECISION**

**C2206/173** Moved Councillor P Carter, seconded Councillor J Richards

**That the meeting be re-opened to the members of the public.**

**CARRIED 7/0**

6:00pm At this time, the meeting was re-opened to members of the public and the live streaming of the meeting was resumed.

**21. CLOSURE**

The Presiding Member closed the meeting at 6:02pm

THESE MINUTES CONSISTING OF PAGES 1 TO 126 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON WEDNESDAY, 27 JULY 2022.

DATE: 3/8/22 PRESIDING MEMBER: gh