



Special Council Agenda

27 July 2020

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city@busselton.wa.gov.au

CITY OF BUSSELTON

SPECIAL COUNCIL MEETING NOTICE AND AGENDA – 27 JULY 2020

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Special Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Monday, 27 July 2020, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

24 July 2020

CITY OF BUSSELTON

AGENDA FOR THE SPECIAL COUNCIL MEETING TO BE HELD ON 27 JULY 2020

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE.....	4
2.	PURPOSE OF MEETING.....	4
3.	PUBLIC QUESTION TIME.....	4
4.	DISCLOSURE OF INTERESTS	4
5.	PRESENTATIONS BY PARTIES WITH AN INTEREST	4
6.	FINANCE AND CORPORATE SERVICES REPORT	5
6.1	ADOPTION OF 2020/21 ANNUAL BUDGET	5
7.	CLOSURE	144

1. ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Apologies

Approved Leave of Absence

Nil

2. PURPOSE OF MEETING

3. PUBLIC QUESTION TIME





4. DISCLOSURE OF INTERESTS

Conflicts of Interest are dealt with in the *Local Government Act, Rules of Conduct Regulations* and the *Administration Regulations*. Members must declare any potential conflict of interest they have in a matter on the Council Agenda.

5. PRESENTATIONS BY PARTIES WITH AN INTEREST

6. FINANCE AND CORPORATE SERVICES REPORT

6.1 ADOPTION OF 2020/21 ANNUAL BUDGET

STRATEGIC GOAL	6. LEADERSHIP Visionary, collaborative, accountable
STRATEGIC OBJECTIVE	6.1 Governance systems, process and practices are responsible, ethical and transparent.
SUBJECT INDEX	Budget Planning and Reporting
BUSINESS UNIT	Financial Services
REPORTING OFFICER	Manager Financial Services - Paul Sheridan
AUTHORISING OFFICER	Director Finance and Corporate Services - Tony Nottle
NATURE OF DECISION	Executive: substantial direction setting, including adopting strategies, plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships, reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Annual Budget 2020-21   Attachment B Changes & Additions to Reserve Names & Purposes  

OFFICER RECOMMENDATION 1

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

1. That the Council pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 adopts the 2020/21 Annual Budget as per Attachment A for the City of Busselton, which incorporates the following:
 - Statement of Comprehensive Income by Nature or Type
 - Statement of Comprehensive Income by Program
 - Statement of Cash Flows
 - Rate Setting Statement by Program
 - Notes to and Forming Part of the Budget
 - Schedule of Capital Projects and Initiatives

OFFICER RECOMMENDATION 2

SIMPLE MAJORITY REQUIRED

That Council:

1. Notes that the loan facility for the Busselton Performing Arts and Convention Centre as indicated in Note 6 on page 30 of the 2020/21 budget documentation is in accordance with Council resolution #C2006/066 (borrowing up to \$17 million) and it is estimated to draw down up to \$7.5 million in the 2020/21 financial year; and
2. Notes that the raising of this loan will be subject to a further decision of Council after it has considered the tenders for construction at a future ordinary Council meeting.

OFFICER RECOMMENDATION 3

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That Council:

1. For the purpose of yielding the deficiency disclosed by the Municipal Budget 2020-21 adopted above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local*

Government Act 1995 impose the following differential, specified area, general and minimum rates on Gross Rental and Unimproved Values.

Noting that the rates and values have been maintained at 2019/20 values (\$0 increase) in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*.

Description	Rate in the \$	Minimum Payment \$
<u>Zone Groups (GRV)</u>		
Residential	0.098490	1,375
Residential – Vacant Land	0.098490	1,375
Residential Holiday Homes	0.108339	1,430
Industrial	0.113732	1,375
Industrial – Vacant Land	0.113732	1,375
Commercial	0.113732	1,375
Commercial – Vacant Land	0.113732	1,375
<u>Land Use Groups (UV)</u>		
Primary Production	0.004404	1,375
UV Rural	0.004455	1,500
UV Commercial	0.008037	1,375
<u>Specified Area Rates</u>		
Port Geographe	0.015719	Nil
Providence GRV	0.014462	Nil
Providence UV	0.000143	Nil
Vasse GRV	0.018385	Nil

2. Adopt the rate payment instalment options and associated annual fees in accordance with section 6.45 (3) of the *Local Government Act 1995*, as follows*:
 - a) Bi-Monthly \$18.00
 - b) Monthly \$20.00
 - c) Fortnightly \$25.00
 - d) Weekly \$30.00
3. Adopts a per annum interest rate on rates paid by instalments in accordance with section 6.45 (3) of the *Local Government Act 1995**:
 - a) Bi-Monthly 5.5%
 - b) Monthly 5.5%
 - c) Fortnightly 5.5%
 - d) Weekly 5.5%
4. Adopts an interest rate of 8.0% per annum on all outstanding rates in accordance with section 6.51 (1) of the *Local Government Act 1995**, noting that the interest rates have been reduced from 2019/20 values (3% decrease) in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*.
5. In accordance with regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, adopts the following Instalment options to be available:

Full payment and 1 st instalment due date	4 th September 2020
2 nd instalment due date	4 th November 2020
3 rd instalment due date	4 th January 2021
4 th instalment due date	4 th March 2021
Weekly direct debit first and last instalment dates	4 th September 2020 to 4 th June 2021
Fortnightly direct debit first and last instalment dates	4 th September 2020 to 28 th May 2021
Monthly direct debit first and last instalment dates	4 th September 2020 to 4 th June 2021

Noting additional payment methods have been established to assist ratepayers in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*.

6. Adopts the following annual Refuse Collection and Recycling charges for the City of Busselton for the 2020/2021 financial year, noting that the charges have been maintained at 2019/20 values (\$0 increase) in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*:

- | | | |
|----|--|----------|
| a) | Commercial Waste Charges | \$169.00 |
| b) | Domestic Waste Charges | \$169.00 |
| c) | Recycling Collection Charge - Domestic | \$82.00 |
| d) | Commercial Recycling Collection Charge | \$82.00 |

7. In accordance with section 66(1) and section 66(3) of the *Waste Avoidance and Resource Recovery Act 2007*, applies the minimum payment provisions of section 6.35 of the *Local Government Act 1995*, and adopts a Waste Infrastructure Rate as follows noting that the charges have been maintained at 2019/20 values (\$0 increase) in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*:

- | | |
|----|--|
| a) | GRV General Properties – Rate in the dollar: 0.001 Cents, minimum \$49 |
| b) | UV General Properties – Rate in the dollar: 0.0004 Cents, minimum \$49 |

8. Pursuant to section 6.11 of the *Local Government Act 1995*, Council adopt the reserves and reserve fund budget contained at note 7 of the budget including amendment of the Reserve Names and Purposes as indicated in Attachment B including the establishment of three new reserves being:

- | | |
|----|---|
| a) | Debt Default Reserve
Purpose: To provide for potential default on debts owing to the City, particularly in relation negative economic circumstances caused by a declared state of emergency (such as COVID-19). |
| b) | Marketing & Area Promotion Reserve
Purpose: To fund the City's contributions and expenditure on tourism, marketing, area promotion and events activities as a result of MERG funding allocations. |
| c) | LED Street Lighting Replacement Program Reserve
Purpose: To provide funds for the on-going replacement of street lighting throughout the district with LED capacity. |

9. Adopts the Councillors fees and allowances as follows, noting that the fees and allowances have been maintained at 2019/20 values (\$0 increase) in response to the COVID-19 pandemic and the *Local Government (COVID-19 Response) Order 2020*:

- a) Councillor Annual Sitting Fees \$29,910
- b) Mayor Annual Sitting Fee \$41,788
- c) Mayor's Allowance \$80,129
- d) Deputy Mayor's Allowance \$20,032
- e) Telecommunications and Information Technology Allowance \$3,500.

10. Reaffirms the adoption of its Schedule of Fees and Charges for the 2020/2021 financial year, as amended and comprised within the 2020/2021 Draft Annual Budget document, with the addition of new fees being for noting that all previous fees and charges listed in the 2019/20 Annual Budget remain unchanged:

- a) Note added to clarify that the charge for an "All Day" booking of one of the Hire Facilities (e.g. Undalup Room or High Street Hall) will be capped at 8 hours;
- b) A "Membership Cancellation Administration fee" in the amount of \$25 was included for both the GLC and NCC. The fee is included in membership contracts but had not been included in the List of Fees and Charges; and
- c) Fees have been included in the ArtGeo section for the City of Busselton Art Award Entry; Market Stall and Heritage Tours. These fees are in place but had not been included in the List of Fees and Charges.

11. Pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations*, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/2021 financial year as follows:

- a) Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and
- b) Reporting of variances only applies for amounts greater than \$25,000.

***These items are also subject to the *Local Government (COVID-19 Response) Order 2020* and the City of Busselton COVID-19 Financial Hardship Policy.**

EXECUTIVE SUMMARY

This report requests the Council to formally consider the attached budget papers in order to adopt the 2020/2021 Draft Municipal Budget (the Budget). In addition, Council is also requested to consider the Budget in conjunction with the impacts of the *Local Government (COVID-19 Response) Ministerial Order 2020*.

BACKGROUND

Pursuant to section 6.2 of the *Local Government Act 1995* (the Act), a local government is to prepare and adopt an annual budget between 1 June and 31 August each year, or such extended time as the Minister allows.

Staff commenced the preparation of the Budget in January 2020 and have provided Elected Members, staff, residents and electors the opportunity to have input into the Budget through the development of the informing documents including the Long Term Financial Plan (LTFP), 4 year Corporate Business Plan (CBP) the Strategic Community Plan and various workshops associated with the development of these documents. Council developed the Budget through a series of workshops in June 2020, as well as drawing on the extensive work carried out with the development of the LTFP and the workshops held in March and April of 2020.

The COVID-19 pandemic has already had an impact on the original projections and assumptions that were applied to the LTFP. Therefore this Budget will form the base of a revised LTFP into the near future.

At Council's special meeting held on 1 April 2020, consideration was given to the City's response to COVID-19. As a result, Council resolved (C2004/104):

...Endorse the following principles to guide the Chief Executive Officer when preparing the 2020/21 Annual Budget:

- (a) Not increasing rates for the 2020/21 financial year;*
- (b) Introduction of weekly, fortnightly and monthly payment options for rates payments;*
- (c) Reviewing salaries and wages growth;*
- (d) Reviewing of capital works program of non-essential priority works;*
- (e) Reducing interest and payment charges to rates billing and collection;*
- (f) Relaxing terms and conditions on payment arrangements on a case by case basis;*
- (g) Assuming a significant reduction in revenue from fees and charges;*
- (h) Assuming an increase in the non-payment of rates;*
- (i) Consideration of service level requirements and its impact on operational expenditure;*
- (j) Consideration of new borrowings to assist with capital works and liquidity;*
- (k) Consideration of revised 20/21 Community Bids funding package;*
- (l) Consideration of a revised 2020/21 marketing and events sponsorship package*
- (m) Consideration of the repurposing of the unallocated and unspent funds from the 2019/20 marketing and events budgets generated through the Industrial and Commercial Differential Rate;*
- (n) Consideration of the utilisation of the City's existing cash reserves for business continuity; and*
- (o) Seeking to apply for Federal and State Government grants that may provide opportunities for employment creation and capital/operating works funding.*

Council also endorsed a Financial Hardship Policy based on the model policy of the Western Australian Local Government Association (WALGA). The Budget has been prepared considering the above resolution of Council and the current Ministerial Orders.

OFFICER COMMENT

The Budget as presented for consideration is reflective of the documents workshopped with Council during June 2020, and incorporates amendments determined during that process.

A key component of the Budget development process is the reference to the City's LTFP. While the current iteration of the LTFP was prepared prior to COVID-19, it still forms the majority of the capital projects in accordance with other informing documents including:

- Community Strategic Plan
- Corporate Business Plan
- Sport and Recreation Facilities Strategic Plan
- Asset Management Plans
- Master Plans (Busselton Foreshore, Meelup Regional Park etc.)
- Workforce Plan
- Other Council adopted strategies.

In accordance with Council's resolution (C2004/104) made on 1 April 2020, the Budget is presented to Council as a balanced budget with the following measures in place:

1. A freezing of rates in the dollar and charges at 2019/20 levels
2. Freezing City of Busselton fees and charges at 2019/20 levels
3. Reducing instalment and penalty interest on rates as per the Ministerial Orders
4. Establishment of a \$500,000 Debt Default Reserve
5. Relief and waiver provision for tenants affected by COVID-19

The Budget has continued to be amended subsequent to the workshops, to reflect matters that have arisen during the intervening period. Whilst these amendments could have been deferred from inclusion in the Budget and raised for consideration as part of this report, it is felt that presenting the Council with a complete and balanced budget is a preferable option. This has been the process in the past.

Municipal Fund Net Surplus 2019/20

The City finished the 2019/20 financial year with an unaudited budget surplus figure of \$473,794, representing approximately 0.3% of total expenditure less transfers to reserves. Given the impact of COVID-19 on the City of Busselton as well as a number of significant storm events throughout 2019/20 this is a remarkable end of year result. This is predominately a reflection of the methodology applied to quarantine certain funding sources into reserves to reduce the impacts on the municipal fund.

Rates

An original rate increase of 2.75% was initially proposed for year 1 of the LTFP, and was included in the very first iteration of the Budget. However, as a result of the fallout of COVID-19 and the Ministerial Orders, a 0% rates increase is now proposed.

The Budget predicts an amount of \$52,759,360 will be raised via rates.

Differential Rates

In accordance with an Order set by the Minister for Local Government; Heritage; Culture & the Arts, Local Governments that resolve to set differential general rates and minimum payments at a level no higher than that imposed in 2019/20, will not be required to advertise their differential rates or consider submissions in accordance with section 6.36 of the *Local Government Act 1995*.

Council is proposing that the 2020/21 financial year differential rates in the dollar and minimum payments will be no higher than those imposed for the 2019/20 financial year.

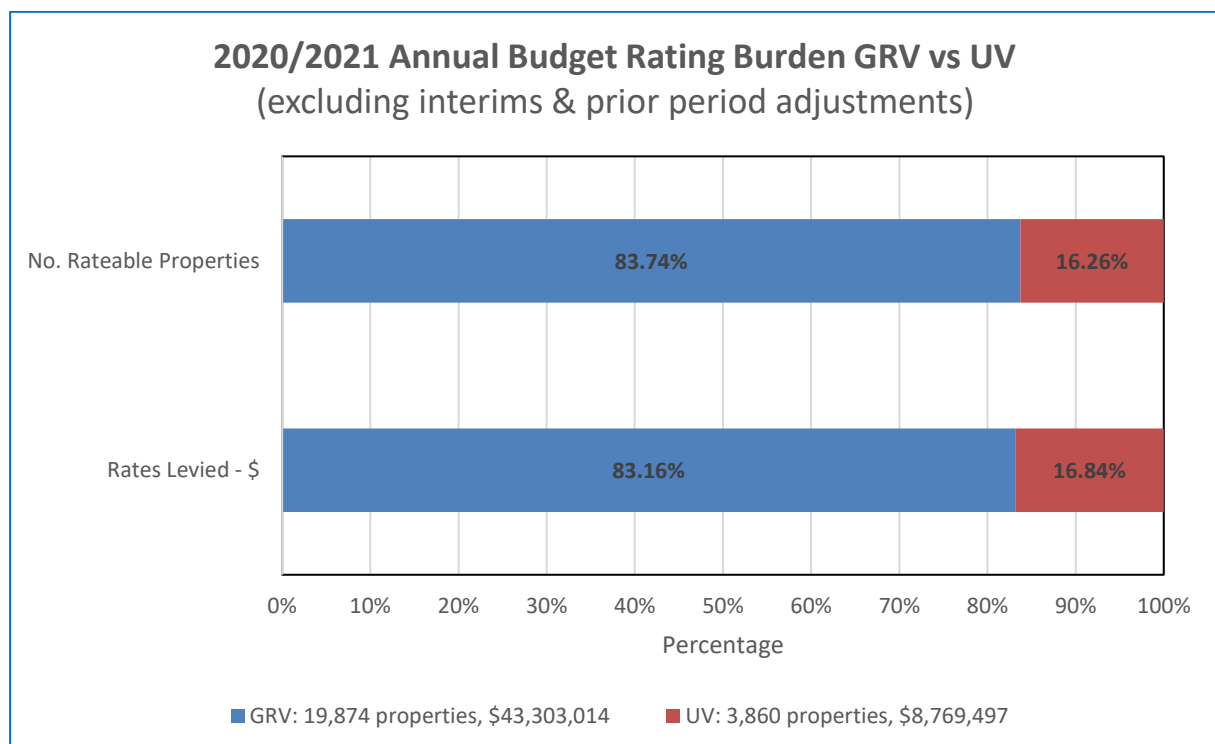
Revaluations

The standard annual revaluation of Unimproved Valuations (UV) has been completed by Landgate Valuation Services (LVS) and will be effective from the 1st July 2020. There are no significant UV valuation changes evident.

Both UV and Gross Rental Valuations (GRV) determine the distribution of total rate burden between Ratepayers. Whilst Council can control the total amount of rates to be collected, it is unable to determine what an individual property valuation will be and therefore what rate amount it will contribute.

Where a property's UV valuation has increased then the overall rate increase will usually be above the proposed 0% increase. Conversely where a properties UV valuation has decreased then the overall rate increase will usually be below the proposed 0% increase.

Further valuation information can be obtained at www.landgate.wa.gov.au/valuations.



Waste Charges

There is to be no increases in waste charges and have been maintained at the following levels:

Charge Type	2019/2020	2020/2021	Increment
Refuse Removal Commercial	\$ 169	\$ 169	\$ 0
Refuse Removal Domestic	\$ 169	\$ 169	\$ 0
Recycling Fees - Domestic	\$ 82	\$ 82	\$ 0
Recycling Fees - Commercial	\$ 82	\$ 82	\$ 0

Waste Avoidance and Resource Recovery Act Charges (WARR Act)

There has been no increase in the WARR Act charge. It remains at \$49.

Loan Borrowings

The Budget includes \$7.7M in proposed new borrowing, for the following purposes:

⇒ **Community Groups Self Supporting Loans (\$200K)**

Self-Supporting Loans amounting to \$200k have been included in the Budget for provision of loan funding to other community groups, enabling them to borrow funds at lower interest rates through support of the City. Liability for the repayment of the loans remains with the community group. These loans are considered on request.

⇒ **Busselton Performing Arts Convention Centre (the BPACC) (\$7.5M)**

Per council resolution C2006/006, council endorsed as a funding strategy the entering into of a loan facility of up to \$17M over a 20 year term. This facility will be applied for with the Western Australian Treasury Corporation, however the drawdown in the 2020/21 financial year will be for \$7.5M only as this is the expected amount required in 2020/21. The City will access a liquidity loan facility to only draw down what is required.

The process for applying for the loan for the BPACC will not commence until after the Council has considered tender documentation and confirms the required amount. To assist Council with clarity and understanding, officers request Council note that there is an additional process to be undertaken when considering the tenders for the BPACC before any application is made for the loan funds.

New Reserves

The City has significant cash reserves that total in excess of \$45.8M and restricted cash assets of \$6.3M. Three new reserves have been added to the Budget:

a) **Debt Default Reserve**

Purpose: To provide for potential default on debts owing to the City, particularly in relation to negative economic circumstances caused by a declared state of emergency (such as COVID-19).

b) **Marketing & Area Promotion Reserve**

Purpose: To fund the City's contributions and expenditure on tourism, marketing, area promotion and events activities as a result of MERG funding allocations.

c) **LED Street Lighting Replacement Program Reserve**

Purpose: To provide funds for the on-going replacement of street lighting throughout the district with LED capacity.

Additionally, some minor changes have been made to the names and purposes of a small number of the Reserves and these have been incorporated into the Budget.

These are also highlighted in a marked up version of the reserves and reserve purposes in Attachment B.

Variance Reporting Threshold – 2020/2021 Financial Year

Whilst not directly relevant to the Budget adoption, regulation 34(5) of the *Local Government (Financial Management) Regulations* requires that in each year, a local government adopts a percentage or value, calculated in accordance with Accounting Standard AASB 1031 - Materiality, to be used for reporting material variances.

It is preferable that the Council determines this percentage or value as part of its annual budget adoption process, such that this reporting threshold is known prior to the compilation of the initial Statement of Financial Activity report each financial year.

Accounting Standard AASB 1031 states that:

general purpose financial reporting involves making decisions about the information to be included in general purpose financial reports and how it is presented. In making these judgements, considerations of materiality play an essential part. This is because the inclusion of information which is not material or the exclusion of information which is material may impair the usefulness of the information provided to users.

The Standard also suggests quantitative thresholds in the consideration of the materiality of variances, as follows:

- a) An amount which is equal to or greater than ten percent (10%) of the appropriate base amount may be presumed to be material unless there is evidence or convincing argument to the contrary; and*
- b) An amount which is equal to or less than five percent (5%) of the appropriate base amount may be presumed not to be material unless there is evidence or convincing argument to the contrary.*

The Council has historically adopted a combined [+/- 10%] and [+/- \$25K] variance reporting threshold, with reportable variances resulting from timing differences and/or seasonal adjustments to be reported only if it is required in order to present an complete picture of the financial performance for a particular period.

It is considered that a reporting threshold is reasonable, and ensures that the Council remains fully informed of the City's financial performance on a month-by-month basis. Consequently, this report recommends that the currently adopted variance reporting threshold and methodology be readopted in respect of the 2020/2021 financial year.

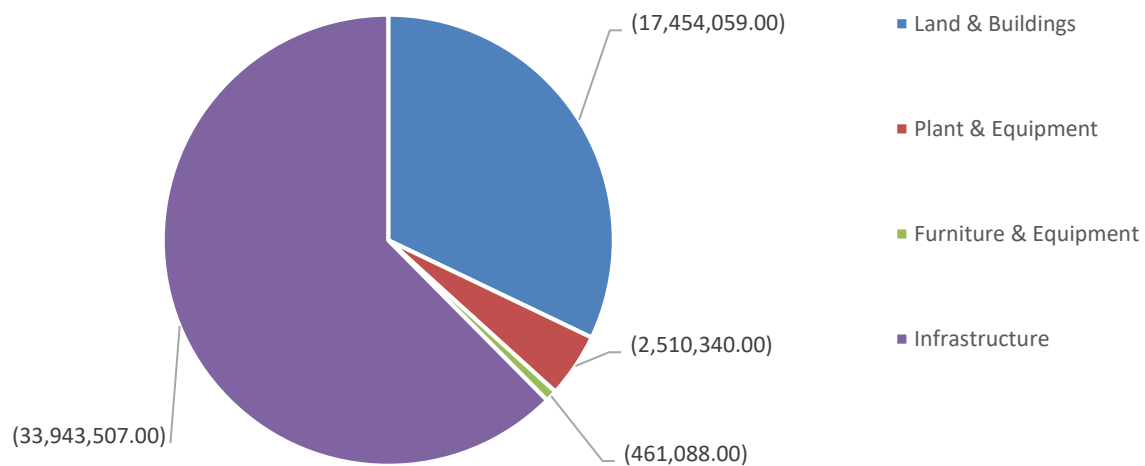
2020/2021 Annual Budget – Highlights

The Budget as presented for adoption reflects a balanced position as at 30 June 2020, and comprises all of the amendments and additions as detailed in this report. The following provides a synopsis of relevant budget highlights:

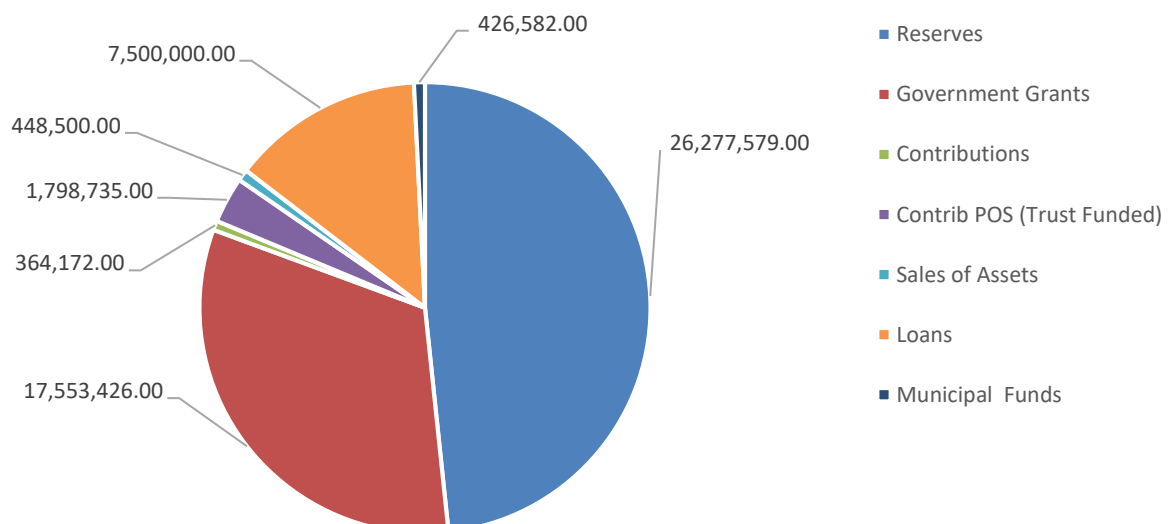
Total expenditure is in the order of \$138.5M including approximately \$54.4M in capital expenditure and includes the following capital expenditure items:

Infrastructure	\$33.9M
Land and Buildings	\$17.5M
Plant and Equipment	\$2.5M
Furniture and Office Equipment	\$0.5M
TOTAL	\$54.4M

Capital Expenditure 2020/21



Capital Funding Sources 2020/21



As illustrated in the detailed listing of the capital acquisitions and construction projects provided within the attached budget document, the Budget includes a wide range of capital projects, which will benefit the City's ratepayers. This is in addition to recurrent operational funding allocations to support a wide range of community services and initiatives.

It is therefore considered that the Budget reflects value for money, whilst also being attentive to the desires and aspirations of the community, as reflected in the Council's Strategic Community Plan 2017 (Review 2019).

Fees and Charges

To enable the Council's Schedule of Fees and Charges to become effective from the commencement of the financial year, the Schedule is required to be adopted in advance of 30 June each year.

At its meeting of 10 June 2020, the Council adopted its Schedule of Fees and Charges for the 2020/2021 financial year.

Pursuant to Section 6.19 of the Act, local public notice was given and the Schedule of Fees and Charges came into effect from 1 July 2020.

Since this time several minor changes / additions have been made to the Schedule of Fees and Charges as follows:

- Note added to clarify that the charge for an "All Day" booking of one of the Hire Facilities (eg Undalup Room or High Street Hall) will be capped at 8 hours;
- A "Membership Cancellation Administration fee" in the amount of \$25 was included for both the GLC and NCC. The fee is included in membership contracts but had not been included in the List of Fees and Charges; and
- Fees have been included in the ArtGeo section for the City of Busselton Art Award Entry; Market Stall and Heritage Tours. These fees are in place but had not been included in the List of Fees and Charges.

Ministerial Orders

As mentioned above, the Budget has been developed with consideration of the Ministerial Orders. The Budget has addressed these Orders applicable to the Budget process as follows:

Clause 7. Section 6.2 modified (local government to prepare annual budget)	
(1) Section 6.2(2) is modified as set out in this clause in relation to the preparation of the 2020/21 annual budget of a local government.	
(2) The reference to the contents of the plan for the future of the district made in accordance with section 5.56 is replaced with a reference to the consequences of the COVID-19 pandemic.	
	The Budget includes provision for reduction in interest, instalments, a 0% rate increase, assistance programs and the establishment of a Debt Default Reserve which considers the impact of COVID-19. This is in addition to the measures already endorsed by Council at its Special Meeting held on 1 April 2020.

<p>Clause 8. Section 6.13 modified (interest on money owing to local governments)</p> <p>(1) Section 6.13 is modified as set out in this clause in relation to a resolution of a local government under section 6.13(1) that is to be included in its 2020/21 annual budget.</p> <p>(2) The resolution –</p> <p>(a) cannot require a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic to pay interest; and</p> <p>(b) is to specify that the requirement to pay interest does not apply to a person who is considered by the local government to be suffering financial hardship as a consequence of the COVID- 19 pandemic.</p> <p>(3) The rate of interest that may be set by the local government under section 6.13 in its 2020/21 annual budget is not to exceed 8%.</p> <p>(4) Subclause (3) applies despite regulation 19A of the <i>Local Government (Financial Management) Regulations 1996</i>.</p>	<p>The Council has previously adopted and reconfirmed an amended COVID-19 Financial Hardship Policy.</p> <p>The Budget makes provision for a decreased revenue in interest earned to cater for amount for interest received for cater for those that are eligible under the Financial Hardship Policy.</p> <p>The Budget includes interest payments being set at the threshold in clause 8(3).</p>
<p>Clause 9. Section 6.33 modified (differential general rates)</p> <p>(1) In this clause — relevant rate, of a local government, means a proposed differential general rate of the local government that under section 6.33(3) cannot be imposed without the approval of the Minister.</p> <p>(2) Section 6.33(3) is modified as set out in this clause in relation to a relevant rate of a local government if—</p> <p>(a) as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and</p> <p>(b) the local government obtained the Minister's approval under section 6.33(3) to impose in the 2019/20 financial year a differential general rate corresponding to the relevant rate.</p> <p>(3) The local government is not required to obtain the approval of the Minister under section 6.33(3) to impose the relevant rate.</p>	<p>This clause is not relevant to the City of Busselton as it does not have any differential rate greater than twice the differential rate.</p>

<p>Clause 10. Section 6.34 modified (limit on revenue or income from general rates)</p> <p>(1) Section 6.34(b) is modified as set out in this clause in relation to the 2020/21 annual budget of a local government.</p> <p>(2) The reference to 90% is replaced with a reference to 80%.</p>	<p>This Clause is not relevant to the City as the Budget has been presented as a balanced budget. This means that the percentage of rates that is proposed to be yielded against the Budget deficiency is at 100%</p>
<p>Clause 11. Section 6.35 modified (minimum payment)</p> <p>(1) In this clause — relevant minimum payment, of a local government, means a proposed minimum payment of the local government that under section 6.35(5) cannot be imposed without the approval of the Minister.</p> <p>(2) Section 6.35(5) is modified as set out in this clause in relation to a relevant minimum payment of a local government if—</p> <ul style="list-style-type: none"> (a) as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that — <ul style="list-style-type: none"> i. no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and ii. no proposed minimum payment of the local government will exceed the corresponding minimum payment that was imposed by the local government in the 2019/20 financial year; and (b) the local government obtained the Minister's approval under section 6.35(5) to impose in the 2019/20 financial year a minimum payment corresponding to the relevant minimum payment. <p>(3) The local government is not required to obtain the approval of the Minister under section 6.35(5) to impose the relevant minimum payment.</p>	<p>This Clause does not apply to the City of Busselton as it was not required to obtain the Ministerial approval in 2019/20 for the imposition of any minimum payments.</p>

<p>Clause 12. Section 6.36 modified (local government to give notice of certain rates)</p> <p>(1) Section 6.36 is modified as set out in this clause in relation to a local government if, as a consequence of the COVID-19 pandemic, the local government resolves (whether before or after commencement day) that –</p> <ul style="list-style-type: none"> (a) no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019/20 financial year; and (b) no proposed minimum payment of the local government of the kind referred to in section 6.36(1) will exceed the corresponding minimum payment that was imposed by the local government in the 2019/20 financial year. <p>(2) The requirements in section 6.36(1) to (4) do not apply to the local government and are replaced with the requirements in subclauses (3) and (4).</p> <p>(3) The local government must publish on the local government's official website details of each proposed differential general rate and each proposed minimum payment of the local government.</p> <p>(4) The details referred to in subclause (3) must be published by the local government within 10 days after the later of the following –</p> <ul style="list-style-type: none"> (a) the day on which the local government makes the resolution referred to in subclause (1); (b) commencement day. 	<p>As the Budget proposes to freeze the differential rates at the same level as the 2019/20 financial year, advertising was not required to give notice of its intention to levy differential rates.</p>
<p>Clause 13. Section 6.45 modified (options for payment of rates or service charges)</p> <p>(1) In this clause — financial hardship policy, in relation to a local government, means a policy addressing the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government.</p> <p>(2) Section 6.45 is modified as set out in this clause in relation to payment by instalments of a rate or service charge imposed by a local government in the 2020/21 financial year.</p> <p>(3) The local government cannot impose an additional charge (including an amount by way of interest) under section 6.45(3) in respect of payment by instalments made by an excluded person.</p>	<p>The City of Busselton already has an adopted COVID 19 Financial Hardship Policy. Therefore the following has been modelled into the Budget as follows:</p> <p>A charge will not be imposed on residents who have clearly demonstrated they are an “excluded person” and been approved for financial hardship in accordance with Council Policy.</p> <p>In all other cases an interest rate of 5.5% applies.</p>

<p>(4) If the local government has not adopted a financial hardship policy, the maximum rate of interest that may be imposed by the local government under section 6.45(3) is 3%.</p> <p>(5) Subclause (4) applies despite regulation 68 of the <i>Local Government (Financial Management) Regulations 1996</i>.</p>	
<p>Clause 14. Section 6.51 modified (accrual of interest on overdue rates or service charges)</p> <p>(1) Section 6.51 is modified as set out in this clause in relation to a resolution made under section 6.5 1(1) by a local government at the time of imposing a rate or service charge for the 2020/21 financial year.</p> <p>(2) The resolution –</p> <ol style="list-style-type: none"> (a) cannot impose interest in respect of a rate or service charge payable by an excluded person; and (b) is to specify that the imposition of interest does not apply in respect of a rate or service charge payable by an excluded person. <p>(3) The rate of interest that may be set by the local government under section 6.51 is not to exceed 8%.</p> <p>(4) Subclause (3) applies despite regulation 70 of the <i>Local Government (Financial Management) Regulations 1996</i>.</p>	<p>The City has an adopted COVID-19 Financial Hardship Policy.</p> <p>A charge will not be imposed on residents who have clearly demonstrated they are an “excluded person” and been approved for financial hardship in accordance with Council Policy.</p> <p>In all other cases an interest rate of 8% applies.</p>

Statutory Environment

As part of the annual budget development process, a local government must have regard for numerous requirements under the Act and associated Regulations. These include, but are not limited to, the following provisions:

- **Adoption of Annual Budget**

Section 6.2 of the Act and Part 3 of the Local Government (Financial Management) Regulations detail the form and manner in which an annual budget is to be presented to the Council for formal consideration.

- **Reserve Accounts**

Section 6.11 of the Act provides guidance in respect of reserve accounts and also outlines the processes required should a local government determine to amend the purpose of a reserve.

- **Power to Borrow**

Sections 6.20 and 6.21 of the Act refer to a local government's power to borrow and the administrative requirements associated therewith.

- **Notice of Imposing Differential Rates**

Section 6.36 of the Act details the requirement for a local government to give local public notice of its intention to impose differential rates in the dollar and associated minimum payments in any year. The local public notice is to provide details of each differential rate in the dollar and associated minimum payment and must also invite public submissions to the proposal, for a period of not less than 21 days.

- **Adoption of Fees and Charges**

Sections 6.16 – 6.19 of the Act refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the Local Government (Financial Management) Regulations. The Fees and Chargers were adopted by Council in June 2020 and advertised to enable them to apply from 1 July 2020.

Relevant Plans and Policies

The Budget has been guided by the Council's Strategic Community Plan 2017 (Review 2019) and Corporate Business Plan, along with associated informing plans (Long Term Financial Plan, Workforce Plan and Asset Management Plans). This is in addition to the range of other plans and policies which underpin specific components of the overall annual budget.

Financial Implications

The budget adopted by the Council will determine the financial operations of the City of Busselton for the 2020/2021 financial year.

Stakeholder Consultation

In its development, the Budget has been the subject of specific workshops convened with Council. Community groups and other not for profit organisations have also been invited to apply for funding allocations as part of the City's ongoing sponsorship related programs. Throughout the year, members of the public have also been invited to make submissions on a range of proposed projects and activities impacting on the Budget.

Risk Assessment

The Budget has been informed by the Council's Strategic Community Plan 2017 (Review 2019), and more particularly the underpinning Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plans. The integration with these plans assists to address the risks associated with the adoption of the Budget, mainly that the City has the financial capacity to deliver the programs, projects and ongoing services as identified in the budget papers without causing any detrition in its financial base, and that the programs, projects and services align to the strategic goals and objectives set by Council.

Options

As an alternative to the proposed recommendation the Council could:

1. The Council may determine to amend the Budget as presented for adoption.
2. The Council may also determine to amend the recommended variance reporting threshold in respect of the statutory Statement of Financial Activity Statement reporting.

CONCLUSION

In accordance with the principles expressed in the Long Term Financial Plan and relevant Council Policies, the Budget has been drafted with a long term view of the needs of the City and its residents in mind. As illustrated in this report, the Budget includes a significant level of capital projects which will be of benefit to the City's ratepayers. Many of these projects are aligned with Council's Strategic Community Plan 2017 (Review 2019), and as such reflect the aspirations of the community.

It is therefore recommended that the Council adopts the Budget as presented.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The Budget will become effective immediately consequent to adoption by the Council.



City of Busselton

Annual Budget 2020-2021

**2020/21 ANNUAL BUDGET****EXECUTIVE SUMMARY**

The 2020/21 draft annual budget is presented herewith for formal consideration by the Council.

In its development, guidance and direction has been provided by Council to ensure that the draft budget is achievable and economical, whilst also being considerate of the community's key goals and objectives; as reflected in the Council's overarching strategic planning documents.

The draft budget has also been informed by a number of underpinning strategic documents, including the Long Term Financial Plan, Strategic Community Plan, Corporate Business Plan, Workforce Plan and the Asset Management Plan. The decision to fund the associated financial implications associated with these plans affirms the Council's intent that the annual budget should not only consider short term financial obligations, but is developed in a manner that recognises and makes provision for long term financial commitments.

It should be noted that the 2020/21 budget preparation cycle was significantly impacted by the COVID-19 global pandemic state of emergency.

Every effort has been made by officers from across the organisation to review and analyse the impacts of the crisis, not only on the current year economic results and the likely carried forward positions, but also upon the future financial outcomes.

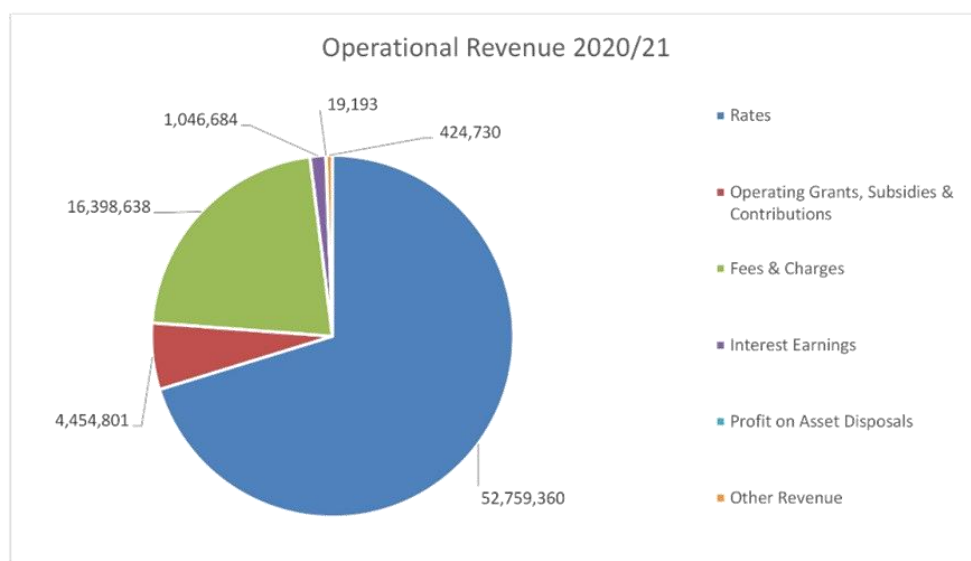
Consequently, it is considered that the draft budget as presented encapsulates the anticipated priorities and desires for the City and its residents over the next twelve months, whilst also continuing to provide a solid platform by which the City's future financial sustainability can be further built upon. The budget has been prepared with consideration of the *Local Government (COVID-19 Response) Order 2020*.

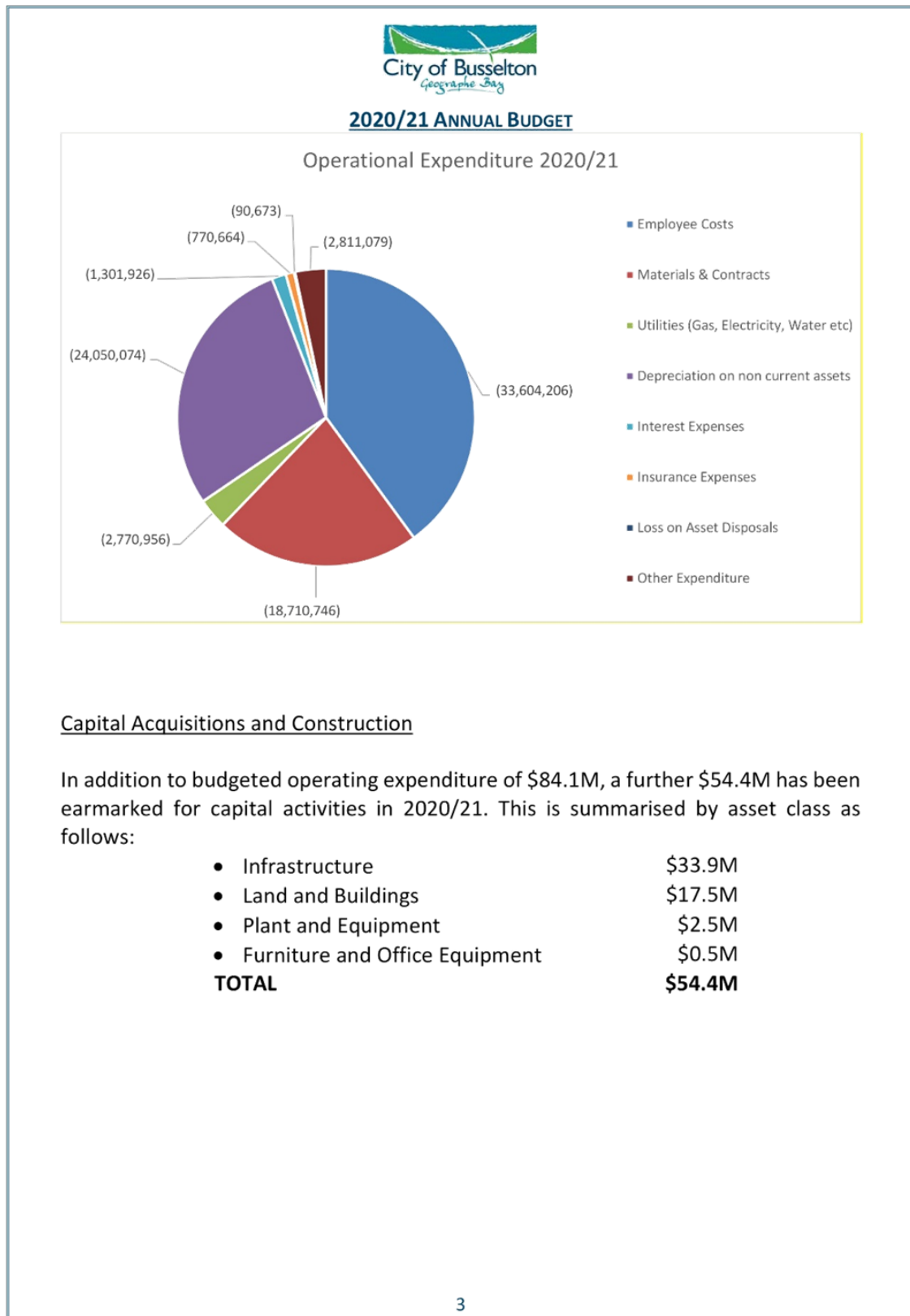


2020/21 ANNUAL BUDGET

Operations

The following provides a high level overview of operational Revenue and Expenditure included in the 2020/2021 draft Budget:

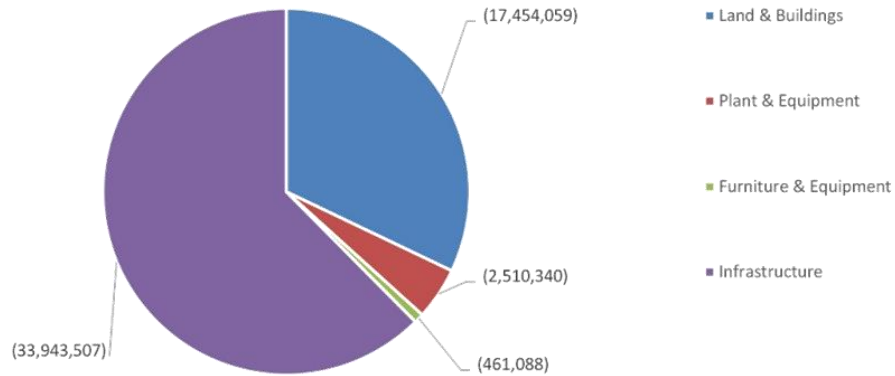




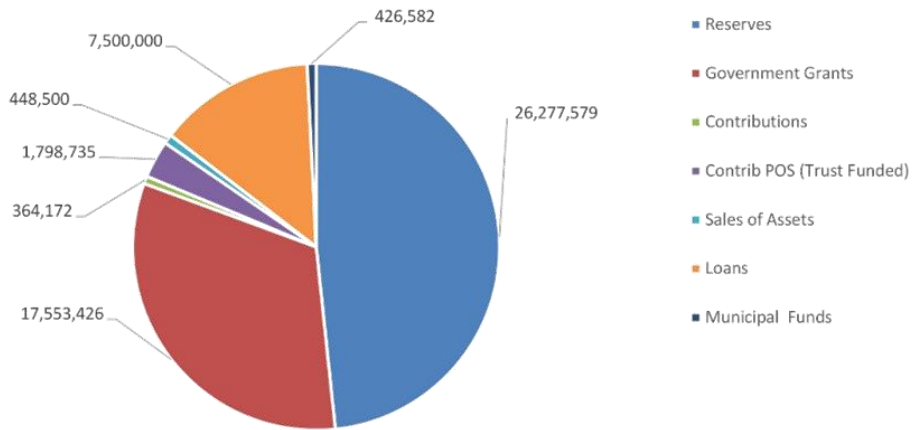


2020/21 ANNUAL BUDGET

Capital Expenditure 2020/21



Capital Funding Sources 2020/21



A detailed listing of the capital acquisitions and construction projects is provided within the budget document.

**2020/21 ANNUAL BUDGET****Borrowings**

The 2020/21 draft annual budget includes \$7.7K in proposed new borrowing, for the following purposes:

⇒ **Community Groups Self Supporting Loans (\$200K)**

Self-Supporting Loans amounting to \$200k have been included in the budget for provision of loan funding to other community groups, enabling them to borrow funds at lower interest rates through support of the City. Liability for the repayment of the loans remains with the community group. These loans are considered on request.

⇒ **Performing Arts Convention Centre (\$7.5M)**

Per council resolution C2006/006, council endorsed as a funding strategy the entering into of a loan facility of up to \$17M over a 20 year term. This facility will be applied for with the Western Australian Treasury Corporation, however the drawdown in the 2020/21 financial year will be for \$7.5M only.

Rating

The Council has previously considered its LTFP 2020 - 2030. The LTFP details the City's financial position over the next ten years and incorporates the financial implications of the City's Asset Management Plans, Corporate Business plan and other plans as they impact the LTFP. A substantive part of the development of the LTFP, including the Council workshops, were conducted pre-COVID, and before the short to medium term economic outlook took a significant downturn. The LTFP remains as a guiding document, albeit with some diversion in the first year from the budget being presented to Council post-downturn.

An original rate increase of 2.75% was initially proposed for year 1 of the LTFP, and was included in the very first iteration of the draft budget. However, as a result of the fallout of COVID-19 and the Ministerial Orders, a 0% rates increase is now proposed.

The budget predicts an amount of \$52,759,360 will be raised via rates.



2020/21 ANNUAL BUDGET

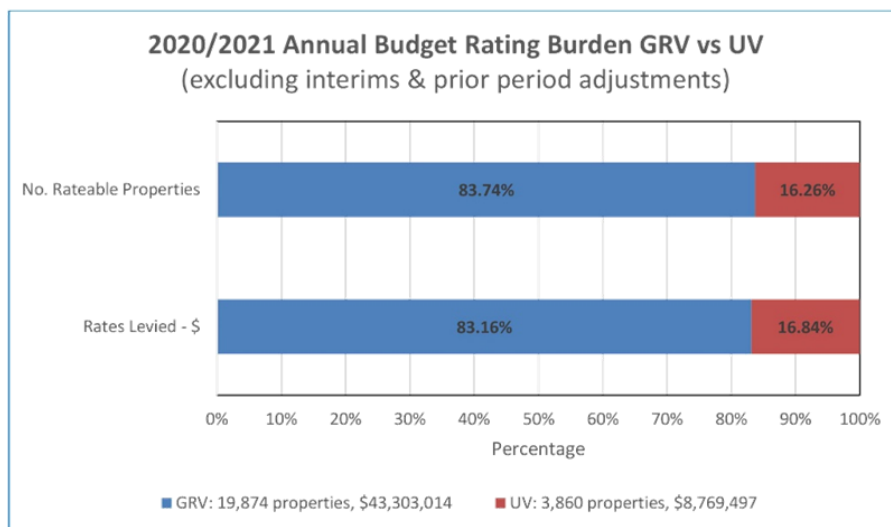
Revaluations:

The standard annual revaluation of Unimproved Valuations (UV) has been completed by Landgate Valuation Services (LVS) and will be effective from the 1st July 2020. There are no significant UV valuation changes evident.

Both Unimproved and Gross Rental Valuations determine the distribution of total rate burden between Ratepayers. Whilst Council can control the total amount of rates to be collected, it is unable to determine what an individual property valuation will be and therefore what rate amount it will contribute.

Where a properties UV valuation has increased then the overall rate increase will usually be above the proposed 0% increase. Conversely where a properties UV valuation has decreased then the overall rate increase will usually be below the proposed 0% increase.

Further valuation information can be obtained www.landgate.wa.gov.au/valuations





2020/21 ANNUAL BUDGET

Waste Charges

There is to be no increases in waste charges. Below are details of the charges:

Charge Type	2019/2020	2020/2021	Increment
Refuse Removal Commercial	\$ 169	\$ 169	\$ 0
Refuse Removal Domestic	\$ 169	\$ 169	\$ 0
Recycling Fees - Domestic	\$ 82	\$ 82	\$ 0
Recycling Fees - Commercial	\$ 82	\$ 82	\$ 0

Waste Avoidance and Resource Recovery Act Charges (WARR Act)

There has been no increase in the WARR Act charge. It remains at \$49.

Whilst the above provides only a snapshot of the Council's 2020/21 draft annual budget, it is considered that the budget represents excellent value for the ratepayers of the district, and as such, is recommended for approval.

Mike Archer
Chief Executive Officer



ANNUAL BUDGET

FINANCIAL STATEMENTS

2020 – 2021



BUDGET

FOR THE YEAR ENDED

30 JUNE 2021

City of Busselton

Budget

For the Year Ended 30th June 2021

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City of Busselton

Budget

For the Year Ended 30th June 2021

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	4
Basis of Preparation	5
Statement of Comprehensive Income by Program	6
Statement of Financial Position	8
Statement of Changes in Equity	9
Statement of Cash Flows	10
Rate Setting Statement by Program	11
Rates and Service Charges	12
Net Current Assets	18
Reconciliation of Cash	19
Fixed Assets	23
Asset Depreciation	26
Information on Borrowings	28
Lease Liabilities	31
Cash Backed Reserves	32
Fees and Charges	42
Grant Revenue	42
Other Information	44
Major Land Transactions	46
Major Trading Undertakings	46
Interests in Joint Arrangements	46
Trust Funds	46
Significant Accounting Policies - Other	47

Community Vision

Where environment, lifestyle and opportunity meet.

City of Busselton				
Budget				
For the Year Ended 30 th June 2021				
Statement of Comprehensive Income by Nature or Type				
	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Revenue				
Rates	1	52,759,360	51,997,844	51,617,412
Operating Grants, Subsidies and Contributions	10	4,454,801	5,664,503	4,926,958
Fees and Charges	9	16,398,638	15,074,219	16,292,090
Interest Earnings	11	1,046,684	1,584,122	1,955,000
Other Revenue		424,730	424,730	551,510
		<u>75,084,213</u>	<u>74,745,418</u>	<u>75,342,970</u>
Expenses				
Employee Costs		(33,604,206)	(32,543,216)	(33,303,930)
Materials and Contracts		(18,710,746)	(16,858,209)	(18,226,504)
Utility Charges		(2,770,956)	(2,633,428)	(2,774,257)
Depreciation on Non-Current Assets	5	(24,050,074)	(23,496,226)	(22,870,222)
Interest Expenses	11	(1,301,926)	(1,329,246)	(1,273,688)
Insurance Expenses		(770,664)	(730,852)	(733,960)
Other Expenditure		(2,811,079)	(1,029,390)	(2,759,359)
		<u>(84,019,651)</u>	<u>(78,620,567)</u>	<u>(81,941,920)</u>
		(8,935,438)	(3,875,149)	(6,598,950)
Non-Operating Grants, Subsidies and Contributions	10	29,090,854	18,529,803	32,042,712
Profit on Asset Disposals	4	19,193	74,304	78,050
Loss on Asset Disposals	4	(90,673)	(537,558)	(161,135)
		<u>29,019,374</u>	<u>18,066,549</u>	<u>31,959,627</u>
NET RESULT		20,083,936	14,191,400	25,360,677
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		20,083,936	14,191,400	25,360,677

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2021

Basis of Preparation

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the Local Government Act 1995 and accompanying regulations. The Local Government (Financial Management) Regulations 1996 take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to this budget document.

2019/20 Actual Balances

Balances shown in this budget as 2019/20 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget: AASB 1059 Service Concession Arrangements: Grantors AASB 2018-7 Amendments to Australian Accounting Standards - Materiality AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

Key Terms and Definitions – Nature or Type

Revenues

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, and interest on arrears, service charges and sewerage rates.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Operating Grants, Subsidies and Contributions

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees, rubbish collection fees, rental of property, fines and penalties, other fees and charges, etc.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

Expenses

Employee Costs

All costs associated with the employment of a person such as salaries, wages, allowances, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight, contract services, consultancy, information technology, rental or lease expenditures, etc.

Utility Charges

Expenditures made to the respective agencies for the provision of power, gas or water. Excludes expenditure incurred for the reinstatement of roadworks on behalf of those agencies.

Insurance Expenses

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposals

Loss on the disposal of fixed assets.

Depreciation on Non-Current Assets

Depreciation and amortisation expenses raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including FESA levy and State taxes. Donations and subsidies made to community groups.

City of Busselton

Budget

For the Year Ended 30th June 2021
Statement of Comprehensive Income by Program

	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Revenue				
Governance		219,800	382,565	369,800
General Purpose Funding		55,331,966	55,972,254	55,427,746
Law, Order & Public Safety		1,429,850	968,661	860,783
Health		623,950	656,781	619,300
Education and Welfare		6,700	8,867	6,440
Housing		488,300	502,130	478,750
Community Amenities		8,819,000	8,655,411	9,071,477
Recreation and Culture		3,947,757	3,927,871	4,315,644
Transport		1,830,250	1,362,737	1,606,880
Economic Services		1,873,392	1,809,922	2,042,500
Other Property and Services		513,248	498,219	543,650
		75,084,213	74,745,418	75,342,970
Expenses (Refer Notes 1, 2, & 14)				
Governance		(7,470,632)	(6,792,460)	(6,984,950)
General Purpose Funding		(1,236,570)	(1,085,183)	(1,108,720)
Law, Order & Public Safety		(3,738,812)	(3,403,391)	(3,331,426)
Health		(1,514,624)	(1,443,764)	(1,490,615)
Education and Welfare		(157,617)	(169,093)	(153,574)
Housing		(1,296,665)	(1,305,071)	(1,325,049)
Community Amenities		(14,466,327)	(13,964,955)	(14,284,417)
Recreation and Culture		(24,398,481)	(23,239,799)	(24,716,462)
Transport		(24,105,554)	(21,822,344)	(23,187,872)
Economic Services		(3,646,575)	(3,287,879)	(3,422,827)
Other Property and Services		(685,868)	(777,381)	(662,320)
		(82,717,725)	(77,291,320)	(80,668,232)
Finance Costs (Refer Notes 2 & 5)				
Governance		(679,196)	(711,602)	(656,476)
Recreation and Culture		(551,404)	(537,258)	(529,890)
Transport		(40,133)	(48,639)	(55,573)
Economic Services		(508)	(1,063)	(1,064)
Other Property and Services		(30,685)	(30,684)	(30,685)
		(1,301,926)	(1,329,246)	(1,273,688)
Non-Operating Grants, Subsidies & Contributions				
Governance		5,591,620	2,069,619	679,956
Law, Order & Public Safety		97,200	501,344	987,890
Health		0	0	6,180
Community Amenities		960,218	381,935	1,032,600
Recreation and Culture		6,640,136	4,053,351	4,604,139
Transport		15,801,680	11,523,554	24,731,947
Economic Services		0	0	0
Other Property and Services		0	0	0
		29,090,854	18,529,803	32,042,712
Profit / (Loss) on Disposal of Assets (Refer Note 4)				
Governance		0	2,134	2,803
General Purpose Funding		0	0	0
Law, Order & Public Safety		(6,000)	(18,000)	(2,200)
Health		1,000	0	0
Housing		0	0	0
Community Amenities		(52,893)	3,932	(135,562)
Recreation and Culture		441	(275,088)	38,979
Transport		(30,028)	(167,679)	8,240
Economic Services		0	(2,675)	3,691
Other Property and Services		16,000	(5,879)	964
		(71,480)	(463,255)	(83,085)
NET RESULT				
		20,083,936	14,191,400	25,360,677
Changes on revaluation of non-current assets				0
TOTAL COMPREHENSIVE INCOME		20,083,936	14,191,400	25,360,677

City of Busselton

Budget

For the Year Ended 30th June 2021

Key Terms and Definitions – Reporting Programs

In order to discharge its responsibilities to the community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's vision, and for each of its broad activities / programs.

<u>Program Name</u>	<u>Objective</u>	<u>Activities</u>
Governance	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.
General Purpose Funding	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
Law, Order and Public Safety	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. Council also provides assistance to surf lifesaving efforts.
Health	To provide an operational framework for environmental and community health.	Inspections of food outlets and their control, noise control, waste disposal compliance, mosquitoes and stingers control.
Education and Welfare	To provide services for the elderly, children and youth.	Annual donation relative to the operation of a Senior Citizen's Centre and the school chaplaincy program.
Housing	To provide and maintain elderly residents housing.	The operation of three sets of aged persons homes.
Community Amenities	To provide services required by the community	Includes rubbish collection and disposal services, recycling initiatives, septic tank inspection services, urban stormwater drainage networks, environmental protection initiatives, operation of three cemeteries, town scaping facilities, as well as the administration of Council's Town Planning Scheme and associated policies and obligations.
Recreation and Culture	To establish and effectively manage infrastructure and resources which will help the social well-being of the community.	Maintenance of halls, swimming areas and beaches, various reserves, recreation programs, the Busselton Jetty, the operation of the two Libraries, the maintenance and operation of the two Leisure Centres, and the employment of a Cultural Development Officer.
Transport	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, bridges, drainage, footpaths, cycle ways, parking facilities, traffic signs and depot. Also includes cleaning of streets, maintenance of street trees, street lighting etc. Control and maintenance of a regional airport.
Economic Services	To help promote the City and its economic wellbeing.	The regulation and provision of tourism initiatives, the maintenance and operation of a Caravan park and the implementation of building controls. Provision of rural services including weed control, vermin control and standpipes.
Other Property and Services	To monitor and control Council's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

City of Busselton

Budget

**For the Year Ended 30th June 2021
Statement of Financial Position**

	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Current Assets				
Cash and Cash Equivalents	3	53,263,723	70,501,304	48,480,120
Trade and Other Receivables		3,777,924	3,909,136	3,618,742
Inventories		25,802	25,802	24,981
TOTAL CURRENT ASSETS		57,067,449	74,436,242	52,123,843
Non-Current Assets				
Other Receivables		843,861	718,076	754,478
Property, Plant and Equipment	4	160,810,678	147,020,831	160,565,079
Infrastructure	4	592,897,323	569,886,680	591,609,308
Right of Use Assets – Furniture & Equipment		770,764	1,308,114	0
TOTAL NON-CURRENT ASSETS		755,322,626	718,933,701	752,928,865
TOTAL ASSETS		812,390,075	793,369,943	805,052,708
Current Liabilities				
Trade and Other Payables		7,112,603	7,241,948	6,695,095
Current Portion of Long Term Borrowings	6	3,000,000	3,043,263	3,392,000
Provisions		5,237,537	5,237,538	4,614,181
TOTAL CURRENT LIABILITIES		15,350,140	15,522,749	14,701,276
Non-Current Liabilities				
Sundry Payable		9,816,937	16,080,494	0
Long Term Borrowings	6	33,530,056	28,157,696	27,862,892
Provisions		665,672	665,671	627,843
TOTAL NON-CURRENT LIABILITIES		44,012,665	44,903,861	28,490,735
TOTAL LIABILITIES		59,362,805	60,426,610	43,192,011
NET ASSETS		753,027,270	732,943,333	761,860,697
Equity				
Retained Surplus		471,012,549	436,849,149	483,052,998
Reserves – Cash Backed	8	45,818,422	59,897,885	42,611,400
Revaluation Surplus		236,196,299	236,196,299	236,196,299
TOTAL EQUITY		753,027,270	732,943,333	761,860,697

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

**For the Year Ended 30th June 2021
Statement of Changes in Equity**

	Note	Retained Surplus \$	Reserves Cash Backed \$	Revaluation Surplus \$	Total Equity \$
Balance as at 1 July 2019		444,713,503	55,590,218	236,196,299	736,500,020
Changes in Accounting Policy		(17,748,087)	0	0	(17,748,087)
Correction of Errors		0	0	0	0
Restated Balance		426,965,416	55,590,218	236,196,299	718,751,933
<u>Comprehensive Income</u>					
Net Result		14,191,400	0	0	14,191,400
Changes on Revaluation of Non-Current Assets		0	0	0	0
Total Other Comprehensive Income		14,191,400	0	0	14,191,400
Reserve Transfers		(4,307,667)	4,307,667	0	0
Balance as at 30 June 2020		436,849,149	59,897,885	236,196,299	732,943,333
<u>Comprehensive Income</u>					
Net Result		20,083,936	0	0	20,083,936
Changes on Revaluation of Non-Current Assets		0	0	0	0
Total Other Comprehensive Income		20,083,936	0	0	20,083,936
Reserve Transfers		14,079,463	(14,079,463)	0	0
Balance as at 30 June 2021		471,012,548	45,818,422	236,196,299	753,027,269

This statement is to be read in conjunction with the accompanying notes.

City of Busselton				
Budget				
For the Year Ended 30 th June 2021				
Statement of Cash Flows				
	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Cash Flows from Operating Activities				
Receipts				
Rates		52,546,446	51,938,974	51,741,639
Operating Grants, Subsidies and Contributions		4,625,990	5,373,699	4,930,617
Fees & Charges		16,590,723	14,885,061	16,294,954
Interest Earnings		1,046,688	1,584,122	1,955,000
Goods and Services Tax		4,000,000	6,531,093	3,000,000
Other Revenue		403,715	1,379,052	494,147
		79,213,562	81,692,001	78,416,357
Payments				
Employee Costs		(33,607,510)	(31,886,965)	(33,310,994)
Materials and Contracts		(18,804,904)	(16,159,105)	(19,049,654)
Utility Charges		(2,770,956)	(2,633,428)	(2,774,257)
Interest Expenses		(1,301,926)	(1,329,246)	(1,273,688)
Insurance Expenses		(770,664)	(730,852)	(733,960)
Goods and Services Tax		(4,000,000)	(6,657,604)	(3,000,000)
Other Expenditure		(2,822,360)	(2,559,347)	(2,746,912)
		(64,078,320)	(61,956,547)	(62,889,465)
Net Cash Provided by (used in) Operating Activities	3	15,135,242	19,735,454	15,526,892
Cash Flows from Investing Activities				
Payment for Purchase of Property, Plant and Equipment	4	(20,446,089)	(9,819,790)	(23,722,201)
Payment for Construction of Infrastructure	4	(33,943,507)	(20,123,173)	(36,851,773)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		17,583,753	10,958,751	23,758,961
Proceeds from Sale of Assets	4	581,500	3,221,003	3,476,580
Net Cash Provided By (Used In) Investing Activities		(36,224,343)	(15,763,209)	(33,338,433)
Cash Flows from Financing Activities				
Repayment of Debentures/Leases	6	(3,724,562)	(3,818,246)	(4,056,712)
Proceeds from Self Supporting Loans		76,082	74,988	76,056
Advance of Self Supporting Loan		(200,000)	(95,000)	(150,000)
Proceeds from New Debentures	6	7,700,000	95,000	150,000
Net Cash Provided By (Used In) Financing Activities		3,851,520	(3,743,258)	(3,980,656)
Net Increase (Decrease) in Cash Held		(17,237,581)	228,987	(21,792,197)
Cash at Beginning of Year		70,501,304	70,272,317	70,272,317
Cash and Cash Equivalents at the End of the Year	3	53,263,723	70,501,304	48,480,120

This statement is to be read in conjunction with the accompanying notes.

City of Busselton				
Budget				
For the Year Ended 30 th June 2021				
Rate Setting Statement				
	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Operating Activities				
Net current assets at start of financial year – surplus/(deficit)		473,794	1,751,076	1,751,076
Revenue from Operating Activities (excluding rates)				
Governance		219,800	386,801	374,470
General Purpose Funding		3,156,218	4,553,866	4,382,440
Law, Order & Public Safety		1,429,850	968,661	860,783
Health		624,950	656,781	619,300
Education and Welfare		6,700	8,867	6,440
Housing		488,300	502,130	478,750
Community Amenities		8,819,442	8,659,799	9,073,190
Recreation and Culture		3,949,398	3,963,230	4,360,550
Transport		1,830,360	1,392,924	1,628,986
Economic Services		1,873,392	1,809,922	2,046,191
Other Property and Services		529,248	498,353	544,614
		22,927,658	23,401,334	24,375,714
Expenditure from Operating Activities				
Governance		(8,149,828)	(7,506,164)	(7,643,293)
General Purpose Funding		(1,236,570)	(1,085,183)	(1,108,720)
Law, Order & Public Safety		(3,744,812)	(3,421,391)	(3,333,626)
Health		(1,514,624)	(1,443,764)	(1,490,615)
Education and Welfare		(157,617)	(169,093)	(153,574)
Housing		(1,296,665)	(1,305,071)	(1,325,049)
Community Amenities		(14,519,662)	(13,965,411)	(14,421,692)
Recreation and Culture		(24,951,085)	(24,087,504)	(25,252,279)
Transport		(24,175,825)	(22,068,848)	(23,257,311)
Economic Services		(3,647,083)	(3,291,617)	(3,423,891)
Other Property and Services		(716,553)	(814,078)	(693,005)
		(84,110,324)	(79,158,124)	(82,103,055)
Non-cash amounts excluded from operating activities		12,614,457	16,708,796	14,729,307
Amount attributable to operating activities		(48,568,209)	(39,047,994)	(42,998,034)
Investing Activities				
Non-operating grants, subsidies and contributions	10	29,090,854	18,529,803	32,042,712
Purchase land held for resale	4	0	0	0
Purchase property, plant and equipment	4	(20,425,487)	(9,895,719)	(23,719,527)
Purchase and construction of infrastructure	4	(33,943,507)	(20,123,173)	(36,851,773)
Proceeds from disposal of assets	4	581,500	3,221,003	3,476,580
Proceeds from self-supporting loans	6	76,082	74,987	76,055
Amount attributable to investing activities		(24,620,558)	(8,193,099)	(24,975,953)
Financing Activities				
Repayment of borrowings	6	(3,202,662)	(3,296,345)	(3,297,412)
Principal elements of finance lease payments	7	(521,900)	(521,900)	(759,300)
Proceeds from new borrowings	6	7,700,000	95,000	150,000
Advance to Community Groups	6	(200,000)	(95,000)	(150,000)
Transfers to cash backed reserves (restricted assets)	3	(20,088,584)	(25,639,394)	(21,938,142)
Transfers from cash backed reserves	3	36,852,371	24,003,063	41,172,459
Amount attributable to financing activities		20,539,225	(5,454,576)	15,177,605
Budgeted deficiency before general rates		(52,175,748)	(50,944,593)	(51,045,306)
Estimated amount to be raised from general rates	1	52,175,748	51,418,387	51,045,306
Net current assets at end of financial year – surplus/(deficit)	2	0	473,794	0

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates and Service Charges

(a) Rating Information – 2020/21 Financial Year

Rate Type	Rate in \$	Number of Properties	Rateable Value \$	2020/21 Budgeted Rate Revenue \$	2020/21 Budgeted Interim Rates \$	2020/21 Budgeted Total Revenue \$	2019/20 Actual Total Revenue \$	2019/20 Budget Total Revenue \$
Differential General Rate								
GRV-Residential	9.8489	14,093	259,870,424	25,594,568	0	25,594,568	25,152,598	25,152,598
GRV- Residential Holiday Homes	10.8339	680	13,421,200	1,454,036	0	1,454,036	1,112,329	1,112,329
GRV-Industrial	11.3732	446	21,880,356	2,488,494	0	2,488,494	2,299,080	2,299,080
GRV-Commercial	11.3732	1,366	70,667,953	8,037,200	0	8,037,200	7,987,276	7,987,276
GRV-Residential Vacant Land	9.8489	256	7,405,040	729,321	0	729,321	710,449	710,449
GRV-Industrial Vacant Land	11.3732	56	1,232,300	140,152	0	140,152	158,377	158,377
GRV-Commercial Vacant Land	11.3732	47	2,163,850	246,099	0	246,099	261,737	261,737
UV-Primary Production	0.4404	797	609,608,000	2,684,711	0	2,684,711	2,731,032	2,731,032
UV-Rural	0.4455	1,520	740,675,000	3,299,703	0	3,299,703	3,258,682	3,258,682
UV-Commercial	0.8037	154	91,897,000	738,576	0	738,576	722,357	722,357
Interim Rates			0	0	600,000	600,000	764,450	421,183
Sub-Totals		19,415	1,818,821,123	45,412,860	600,000	46,012,860	45,158,367	44,815,100
Minimum								
Minimum Differential General Rate								
GRV-Residential	1,375	1,262	16,266,776	1,735,250	0	1,735,250	1,776,500	1,776,500
GRV- Residential Holiday Homes	1,430	28	349,700	40,040	0	40,040	27,170	27,170
GRV-Industrial	1,375	21	208,031	28,875	0	28,875	28,875	28,875
GRV-Commercial	1,375	631	4,705,844	867,625	0	867,625	866,250	866,250
GRV-Residential Vacant Land	1,375	925	6,471,244	1,271,875	0	1,271,875	1,340,625	1,340,625
GRV-Industrial Vacant Land	1,375	0	0	0	0	0	0	0
GRV-Commercial Vacant Land	1,375	63	393,190	86,625	0	86,625	94,875	94,875
UV-Primary Production	1,375	221	51,185,500	303,875	0	303,875	314,875	314,875
UV-Rural	1,500	1,087	251,454,500	1,630,500	0	1,630,500	1,615,500	1,615,500
UV-Commercial	1,375	81	3,654,034	111,375	0	111,375	105,875	105,875
Sub-Totals		4,319	334,688,819	6,076,040	0	6,076,040	6,170,545	6,170,545
Back Rates / Prior Period Adjustments						86,848	89,475	59,661
Total Amount Raised from General Rates						52,175,748	51,418,387	51,045,306
Specified Area Rate						583,612	579,458	572,106
Total Rates						52,759,360	51,997,845	51,617,412

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(a) Rating Information – 2020/21 Financial Year (Continued)

The general rates detailed above for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services / facilities.

(b) Interest Charges and Instalments

An interest rate of 8% will be charged on all rate payments which are late. It is estimated this will generate income of \$140,000.

Five separate payment option plans will be made available to all ratepayers for the payment of their rates.

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rates %	Unpaid rates interest rates %
OPTION ONE				
Single full payment	04/09/2020	0	0.0%	8.0%
OPTION TWO				
(Four equal or near equal bi-monthly instalments)				
First instalment	04/09/2020	0	5.5%	8.0%
Second instalment	04/11/2020	6	5.5%	8.0%
Third instalment	04/01/2021	6	5.5%	8.0%
Fourth instalment	04/03/2021	6	5.5%	8.0%
OPTION THREE				
40 equal or near equal weekly instalments	04/09/2020	30	5.5%	8.0%
OPTION FOUR				
20 equal or near equal fortnightly instalments	04/09/2020	25	5.5%	8.0%
OPTION FIVE				
10 equal or near equal monthly instalments	04/09/2020	20	5.5%	8.0%

The total revenue from the imposition of the interest and administration charge referred to above is estimated at:-

	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Administration Fee	116,950	151,281	121,140
Late Payment Interest	140,000	319,230	225,000
Instalment Plan Interest	253,750	298,645	250,000
	510,700	769,156	596,140

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implement of differential rating.

Differential Rates – Gross Rental Valuations (GRV)

Description	Characteristics	Objects	Reasons
Residential (Vacant and Improved)	Urban properties with a predominant residential land use.	To apply a differential general rate and minimum payment to land zoned or used or held for residential purposes. And to act as the City's benchmark differential rate and minimum payment by which all other GRV rated properties are assessed.	To ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
Holiday Homes	Residential properties used for short term holiday purposes.	To apply a differential rate and minimum payment to land used or held for Holiday Home purposes.	To assist with the funding of Tourism and Marketing and related projects throughout the district as well as the management and compliance of the holiday home sector.
Commercial/Industrial (Vacant and Improved)	Properties used for commercial and industrial purposes and non-residential properties.	To apply a differential rate and minimum payment to land zoned or used or held for Industrial and Commercial purposes.	To raise additional revenue to fund Tourism and Marketing and related projects throughout the district.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

(d) Differential Rates – Unimproved Valuations (UV)

Description	Characteristics	Objects	Reasons
Primary Production	Consists of properties in the rural environment used predominantly for primary production.	To apply a base differential general rate and minimum payment to land zoned or used or held typically for bona-fide farming and is to act as the City's benchmark differential rate by which all other UV rated properties are assessed.	To ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.
UV Rural	Consists of properties in the rural environment used predominantly for non-primary production or non-commercial purposes.	To apply a base differential general rate and minimum payment to land zoned or used or held typically for non-primary production or non-commercial purposes.	To acknowledge that the majority of properties in this category are typically of a rural residential nature and that the level of rating should be more reflective of such use.
UV Commercial	Consists of properties in the rural environment used predominantly for commercial purposes.	To apply a base differential general rate and minimum payment to land zoned or used or held typically for non-agricultural commercial purposes within an agricultural setting.	To achieve a fair and equitable level of rating between commercial properties within both the UV and GRV differential rating categories.

Differential Minimum Payment

General Minimum Rate \$1,375, Residential Holiday Homes \$1,430, and UV Rural Minimum \$1,500.

(e) Variation to Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates and Service Charges (Continued)

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reason for the Difference
GRV – Industrial/ Commercial (Improved & Vacant Land)	11.3732	11.3732	No change
GRV – Holiday Homes	10.8339	10.8339	No change
UV – Rural	0.4455	0.4455	No Change
UV – Commercial	0.8037	0.8037	No Change
GRV – Residential (Improved & Vacant Land)	9.8489	9.8490	No Change
UV – Primary Production	0.4404	0.4404	No Change
Minimum Payments	Proposed Minimum \$	Adopted Minimum \$	Reason for the Difference
General Minimum Rates	1,375	1,375	No change
Residential Holiday Homes	1,430	1,430	No Change
UV Rural Minimum Rates	1,500	1,500	No change

(f) Specified Area Rates

	Rate in \$	Basis of Rate	Rateable Value	2020/21 Budgeted Revenue \$	2020/21 Interim Revenue \$	2020/21 Total Budget Revenue \$	2019/20 Actual \$	2019/20 Budget \$
Port Geographe	1.5719	GRV	14,009,386	220,210	0	220,210	218,329	214,942
Provence	1.4462	GRV	12,519,660	181,061	0	181,061	179,081	175,606
Provence	0.0143	UV	5,300,000	758	0	758	758	757
Vasse	1.8385	GRV	9,86,590	181,583	0	181,583	181,290	180,801
				583,612	0	583,612	579,458	572,106

	Purpose of the rate	Area of properties rate is to be imposed on
Port Geographe	In order to meet obligations Council has under a "Waterways Management" Deed. The rate is applied to all properties within the area of former Town Planning Scheme No. 19 based upon a properties G.R.V.	In order to meet obligations Council has under a "Waterways Management" Deed. The rate is applied to all properties within the area of former Town Planning Scheme No. 19 based upon a properties G.R.V.
Provence	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Provence Subdivision (Busselton Airport North).
Provence	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Provence Subdivision (Busselton Airport North).
Vasse	In order to hold funds for the maintenance of the approved higher standard of landscaping within the Vasse (Birchfields) subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.	To all properties within the area known as the Vasse (Birchfields) Subdivision.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

1. Rates And Service Charges (Continued)

(g) Service Charges

	Amount of Charge \$	2020/21 Budgeted Revenue \$	Amount of Charge \$	2020/21 Budgeted Revenue \$	Budget Applied to Cost \$	2019/20 Actual Revenue \$	2019/20 Budget Revenue \$
	0	0	0	0	0	0	0
		0	0	0	0	0	0

(h) Discounts, Incentives, Concessions, & Write-offs

	Discount %	Type	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Rates :-					
Back Rates Levied/Prior Period Adjustments	0	Adjustment	86,848	89,475	59,661
Write-Off's	0	Write-off	0	0	0
			86,848	89,475	59,661

(i) Waivers and Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc %	Disc (\$)	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
	Concession	33.33	34,095	34,095	68,171	68,171	This concession represents 33.33% of the 2020/21 Annual Council and Specified Area Rates.	Phasing in the rating of the Marina boat pens.
	Concession		158	158	158	158	Properties that are divided by local government boundaries.	Provide concessional treatment to counteract the effects of any minimum payment being potentially applied twice, or rated where the value would raise more than the minimum.
				34,253	68,329	68,329		

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

2.	Net Current Assets	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
	Composition of Estimated Net Current Asset Position				
	Current Assets				
	Cash and cash equivalents – Unrestricted		1,121,325	1,595,119	646,604
	Cash and cash equivalents – Restricted		52,142,398	68,906,185	47,833,516
	Receivables		3,500,000	3,629,345	3,080,000
	Inventory		25,802	25,802	24,981
			56,789,525	74,156,451	51,585,101
	Less : Current Liabilities				
	Trade and other payables		(4,647,127)	(4,776,472)	(3,751,585)
	Deposits and Bonds		(2,465,476)	(2,465,476)	(2,943,510)
			(7,112,603)	(7,241,948)	(6,695,095)
	Net Current Asset Position		49,676,922	66,914,503	44,890,006
	Add : Current Liabilities Cash Backed		2,465,476	2,465,476	2,943,510
	Less : Cash - Restricted		(52,142,398)	(68,906,185)	(47,833,516)
	Closing funding surplus / (deficit)		0	473,794	0

The estimated surplus/ (deficiency) C/Fwd. in the 2019/20 actual column represents the forecast surplus (deficit) brought forward as at 1 July 2020.

The estimated surplus/ (deficiency) C/Fwd. in the 2020/21 budget column represents the surplus (deficit) carried forward as at 30 June 2021.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

3 Reconciliation of Cash

(a) For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
Unrestricted cash and cash equivalents		1,121,325	1,595,119	646,604
Restricted cash and cash equivalents		52,142,398	68,906,185	47,833,516
		<u>53,263,723</u>	<u>70,501,304</u>	<u>48,480,120</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

100	Airport Infrastructure Renewal and Replacement Reserve	1,444,146	1,712,272	1,705,851
136	Airport Marketing and Incentive Reserve	3,266,091	4,073,791	2,637,949
143	Airport Noise Mitigation Reserve	48,261	904,896	40,996
147	Airport Development Reserve	0	1,577	0
148	Airport Existing Terminal Building Reserve	206,417	122,795	40,770
149	Airport New Terminal Building Reserve	0	0	0
106	Building Asset Renewal Reserve – General Building	1,465,528	1,483,242	1,739,068
404	Barnard Park Sports Pavilion Building Reserve	72,034	41,352	41,132
405	Railway House Building Reserve	56,885	36,855	36,768
406	Youth and Community Activities Building Reserve	124,071	80,356	79,572
407	Busselton Library Building Reserve	52,930	111,022	21,663
131	Busselton Community Resource Centre Reserve	312,064	272,693	276,358
408	Busselton Jetty Tourist Park Reserve	234,410	222,753	134,376
409	Geographe Leisure Centre Building (GLC) Reserve	62,656	615,084	94,291
331	Joint Venture Aged Housing Reserve (Harris/Winderlup)	1,230,351	1,237,307	1,086,791
403	Winderlup Aged Housing Reserve (City Controlled)	211,801	212,935	91,229
410	Naturaliste Community Centre Building (NCC) Reserve	44,153	125,077	112,870
411	Civic and Administration Building Reserve	667,386	429,689	368,196
412	Vasse Sports Pavilion Building Reserve	1,077	541	536
110	Jetty Maintenance Reserve	5,365,854	5,239,343	3,217,704
150	Jetty Self Insurance Reserve	496,914	432,198	433,834
223	Road Assets Renewal Reserve	1,120,832	1,597,129	440,683
224	Footpath/ Cycle Ways Reserve	246,344	408,437	40,767
226	Other Infrastructure Reserve	327,228	264,389	30,050
225	Parks, Gardens and Reserves Reserve	144,563	833,946	80,001
151	Furniture and Equipment Reserve	260,592	257,784	0
115	Plant Replacement Reserve	1,645,840	1,098,442	714,158
137	Major Traffic Improvements Reserve	93,044	638,846	257,583

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
3. Reconciliation of Cash (Continued)				
<u>Reserves (Continued)</u>				
132 CBD Enhancement Reserve		570,873	613,762	92,320
127 New Infrastructure Development Reserve		308,178	1,506,175	775,996
141 Commonage Precinct Infrastructure Road Reserve		2,463	234,907	236,372
114 City Car Parking and Access Reserve		248,966	1,555,124	1,387,500
New Debt Default Reserve		500,000	0	0
107 Corporate IT Systems Reserve		121,322	226,750	82,187
133 Election, Valuation and Other Corporate Expenses Reserve		576,215	560,994	511,030
111 Legal Expenses Reserves		643,888	636,940	590,108
152 Marketing and Area Promotion Reserve		112,014	166,392	0
135 Performing Arts and Convention Centre Reserve		1,258,019	2,625,599	2,705,530
202 Long Service Leave Reserve		3,331,816	3,482,110	2,761,573
203 Professional Development Reserve		151,613	145,029	123,578
204 Sick Pay Incentive Reserve		72,654	144,632	151,822
124 Workers Compensation, Extended Sick Leave and Annual Leave Contingency Reserve		165,515	309,751	283,433
302 Community Facilities - City District		488,687	1,120,870	767,485
304 Community Facilities - Broadwater		178,226	166,414	174,551
303 Community Facilities - Busselton		31,773	9,177	20,996
305 Community Facilities - Dunsborough		285,437	255,152	217,251
311 Community Facilities - Dunsborough Lakes Estate		9,693	937,470	1,221,307
306 Community Facilities - Geographe		110,595	101,979	108,884
310 Community Facilities - Port Geographe		352,785	348,980	351,153
309 Community Facilities - Vasse		210,974	489,905	179,290
308 Community Facilities - Airport North		3,000,380	3,017,487	3,291,299
130 Locke Estate Reserve		66,341	6,270	1,037
122 Port Geographe Development Reserve (Council)		60,209	224,952	150,330
123 Port Geographe Waterways Management (SAR) Reserve		3,156,102	3,275,192	3,292,439
126 Provence Landscape Maintenance (SAR) Reserve		1,251,616	1,308,476	1,194,347
128 Vasse Newtown Landscape Maintenance (SAR) Reserve		634,344	636,364	569,537
138 Commonage Precinct Bushfire Facilities Reserve		58,809	58,173	58,533
139 Commonage Community Facilities Dunsborough Lakes South Reserve		74,583	73,779	74,242
140 Commonage Community Facilities South Biddle Precinct Reserve		909,498	899,695	905,901
321 Busselton Area Drainage and Waterways Improvement Reserve		292,767	475,583	374,240
102 Coastal and Climate Adaptation Reserve		525,157	2,157,592	2,187,179
144 Emergency Disaster Recovery Reserve		115,169	94,137	94,402
145 Energy Sustainability Reserve		139,205	137,955	138,519

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	Note	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
3. Reconciliation of Cash (Continued)				
<u>Reserves (Continued)</u>				
146 Cemetery Reserve		62,217	35,872	46,130
341 Public Art Reserve		38,940	87,051	47,057
121 Waste Management Facility and Plant Reserve		6,228,151	7,629,358	3,478,215
120 Strategic Projects Reserve		271,647	295,561	242,429
129 Prepaid Grants and Deferred Works & Services Reserve		0	1,391,421	0
153 Busselton Foreshore Reserve		110	100	0
New LED Street Lighting Replacement Program Reserve		0	0	0
ACI Accrued Interest (Reserves and Restricted)		0	0	(202,021)
Reserves Sub-Total		45,818,422	59,897,884	42,409,377
<u>Restricted Assets</u>				
Cash set aside for parking facilities and given by land developers in Lieu of Parking not provided on site		275,602	275,602	275,602
Cash set aside for Roadwork's within specific areas, being funds given as a condition of subdivision /development		1,053,690	1,367,862	1,054,215
Cash set aside, being unspent specific purpose Government Grants		2,250,217	4,548,290	979,660
Cash set aside, being Unspent Loan Funds		44,873	92,612	4,008
Sundry Restricted		234,119	258,459	167,144
Cash set aside for Deposits & Bonds		2,465,476	2,465,476	2,943,510
Restricted Sub -Total		6,323,977	9,008,301	5,424,139
Grand Total		52,142,398	68,906,185	47,833,516

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
3. Reconciliation of Cash (Continued)			
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Change in Net Assets Resulting from Operations	20,083,936	14,191,400	25,360,677
Depreciation	24,050,074	23,496,226	22,870,222
(Profit)/Loss on Sale of Asset	71,480	463,254	83,085
(Increase)/Decrease in Receivables	129,349	(941,682)	13,636
(Increase)/Decrease in Contract Assets	0	0	0
(Increase)/Decrease in Inventories	0	(821)	0
Increase/(Decrease) in Payables	(108,743)	297,876	(817,767)
Increase/(Decrease) in Employee Provisions	0	661,185	0
Non Cash Contributions	(6,597,200)	(4,482,078)	(8,224,000)
Non-Operating Grants, Subsidies and Contributions	(22,493,654)	(13,949,906)	(23,758,961)
Net Cash from Operating Activities	15,135,242	19,735,454	15,526,892

(c) Credit Standby Arrangements

It is anticipated that an overdraft facility will not be required to be utilised during 2020/21

An on-line direct debit facility, to a maximum of \$1,000,000 will be provided.

Corporate credit cards to a maximum of \$50,000 will be provided. Store cards to a maximum of \$2,500 will be provided (e.g. Coles Card)

Significant Accounting Policies**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 – Net Current Assets.

Financial Assets at Amortised Cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- The asset is held within a business model whose objective is to collect the contractual cash flows, and
- The contractual terms give rise to cash flows that are solely payments of principal and interest.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

4. Fixed Assets

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year

Asset Class	Reporting Program										2020/21 Budget Total	2019/20 Actual Total	2019/20 Budget Total
	Governance	Law, Order, Public Safety	Health	Education and Welfare	Housing	Community Amenities	Recreation and Culture	Transport	Economic Services	Other Property and Services			
<u>Property, Plant and Equipment</u>													
Land – Freehold Land	0	0	0	0	0	150,000	0	0	0	0	150,000	75,917	200,000
Buildings – non-specialised	7,248	0	0	0	192,000	738,128	16,228,883	57,800	80,000	0	17,304,059	5,048,149	17,897,358
Furniture and Equipment	407,088	0	0	0	0	0	54,000	0	0	0	461,088	755,252	1,129,169
Plant and Equipment	50,000	100,000	35,000	0	0	1,475,000	320,000	437,100	0	93,240	2,510,340	4,016,401	4,493,000
	464,336	100,000	35,000	0	192,000	2,363,128	16,602,883	494,900	80,000	16,602,883	20,425,487	9,895,719	23,719,527
<u>Infrastructure</u>													
Infrastructure – Roads	0	0	0	0	0	0	0	13,149,816	0	0	13,149,816	10,950,824	13,206,961
Infrastructure – Bridges	0	0	0	0	0	0	0	2,287,000	0	0	2,287,000	0	1,720,000
Infrastructure – Car Parks	0	0	0	0	0	0	0	1,808,675	0	0	1,808,675	766,727	1,398,522
Infrastructure – Drainage	0	0	0	0	0	0	0	95,744	0	0	95,744	133,001	193,251
Infrastructure – Airport	0	0	0	0	0	0	0	1,396,653	0	0	1,396,653	633,779	2,241,900
Infrastructure – Other	0	0	0	0	12,250	2,494,215	11,652,806	1,406,348	0	0	15,205,619	7,638,842	18,091,139
	0	0	0	0	12,250	2,506,465	11,652,806	20,144,236	0	0	33,943,507	20,123,173	36,851,773
Right of Use Assets	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Acquisitions	464,336	100,000	35,000	0	204,250	4,869,593	28,255,689	20,639,136	80,000	16,602,883	54,368,994	30,018,892	60,571,300

A full list of all asset purchases/ construction is available in the Capital section “Capital Acquisition and Construction Budget” in the attachment’s to this budget document.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

4. Fixed Assets (Continued)

Significant Accounting Policies

Recognition of Assets

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

(b) Disposal of Assets

The following assets are budgeted to be disposed of during the year

By Program

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
General Purpose Funding	0	0	0	0	0	0	0	0	0	0	0	0
Governance	107,000	107,000	0	0	77,067	79,201	4,237	(2,103)	159,197	162,000	2,803	0
Law, Order, Public Safety	46,000	40,000	0	(6,000)	18,000	0	0	(18,000)	26,200	24,000	0	(2,200)
Health	16,000	17,000	1,000	0	0	0	0	0	0	0	0	0
Education and Welfare	0	0	0	0	0	0	0	0	0	0	0	0
Housing	0	0	0	0	0	0	0	0	0	0	0	0
Community Amenities	316,893	264,000	442	(53,335)	94,216	98,148	4,388	(456)	2,980,642	2,845,080	0	(135,562)
Recreation and Culture	66,059	66,500	1,641	(1,200)	1,651,862	1,376,773	35,358	(310,447)	163,021	202,000	38,979	0
Transport	85,028	55,000	110	(30,138)	1,790,725	1,623,045	30,186	(197,866)	181,260	189,500	8,240	0
Economic Services	0	0	0	0	34,151	31,476	0	(2,675)	33,309	37,000	3,691	0
Other Property and Services	16,000	32,000	16,000	0	18,238	12,359	135	(6,011)	16,036	17,000	964	0
	652,980	581,500	19,193	(90,673)	3,684,259	3,221,002	74,304	(537,558)	3,559,665	3,476,580	54,677	(137,762)

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

(b) Disposal of Assets (Continued)

By Class

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$	Net Book Value \$	Sale Proceeds \$	Profit \$	Loss \$
<u>Property, Plant and Equipment</u>												
Land & Buildings	0	0	0	0	2,676,000	2,474,699	0	(201,301)	2,822,730	2,705,530	0	(117,200)
Plant & Equipment	652,900	581,500	19,193	(90,673)	1,008,259	746,303	74,304	(336,257)	736,935	771,050	54,677	(20,562)
Furniture & Fittings	0	0	0	0	0	0	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0
	652,900	581,500	19,193	(90,673)	3,684,259	3,221,002	74,304	(537,558)	3,559,665	3,476,580	54,677	(137,762)

Significant Accounting Policies

Gains and Losses on Disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period in which they arise.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
5. Asset Depreciation			
<u>By Program</u>			
Governance	2,103,012	1,432,937	1,257,425
General Purpose Funding	2,820	1,409	0
Law, Order, Public Safety	383,040	410,041	448,270
Health	19,500	19,820	21,720
Education and Welfare	19,990	34,767	19,680
Housing	989,180	990,449	989,920
Community Amenities	821,990	881,290	727,970
Recreation and Culture	7,484,178	7,931,671	7,729,127
Transport	12,016,524	11,591,052	11,485,110
Economic Services	92,530	85,557	70,890
Other Property and Services	117,310	117,233	120,110
	24,050,074	23,496,226	22,870,222
<u>By Class</u>			
Buildings – non-specialised	3,047,490	3,184,811	2,951,238
Furniture and Equipment	816,350	322,089	621,127
Plant and Equipment	2,216,020	2,326,311	2,039,400
Infrastructure – Roads	6,411,723	5,968,409	6,078,710
Infrastructure – Footpaths & Cycle ways	2,045,450	1,996,162	1,967,610
Infrastructure – Drainage	857,464	829,168	842,640
Infrastructure – Parks, Gardens & Reserves	6,197,100	6,405,523	6,458,327
Right of Use – Furniture and Equipment	537,350	537,350	0
Bridges	736,280	733,154	736,513
Car Parks	357,947	385,972	344,147
Regional Airport & Industrial Park	826,900	807,277	830,510
	24,050,074	23,496,226	22,870,222

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Significant Accounting Policies

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

Major depreciation periods used for each class of depreciable asset are:

Fixed Assets:

Land	0	Years
Buildings - General	40	Years
Buildings – Geographe Leisure Centre	10 - 20	Years
Furniture and Equipment – Basic Items	10	Years
Furniture and Equipment – EDP Network	3	Years
Heavy Plant and Equipment	3 – 10	Years
Light to Medium Vehicles	3 - 5	Years
Light Mobile Plant	2	Years
Tools	10	Years

Infrastructure:

Roads	15 - 50	Years
Bridges	60 - 90	Years
Car Parks	20 - 40	Years
Footpaths & Cycle ways	20 - 40	Years
Parks, Gardens & Reserves & Community Facilities	5 - 50	Years
Storm water Drainage	25 - 90	Years
Regional Airport & Industrial Park	12 - 40	Years

Amortisation

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation methods are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

6. Information on Borrowings

(a) Borrowing Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2020	2020/21 Budget New Loans	2020/21 Budget Principal Repayments	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments	Actual Principal 1 July 2019	Actual New Loans	2019/20 Actual Principal Repayments	Actual Principal outstanding 30 June 2020	2019/20 Actual Interest Repayments	Budget Principal 1 July 2019	2019/20 Budget New Loans	2019/20 Budget Principal Repayments	Budget Principal outstanding 30 June 2020
			%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration																	
Civic and Administration Centre	207	WATC	4.51	14,110,787	-	(740,881)	13,369,906	(623,983)	14,819,175	-	(708,388)	14,110,787	(654,660)	14,819,175	-	(708,388)	14,110,787
Recreation and Culture																	
Dunsborough Oval	197	WATC	6.05	-	-	-	-	-	154,487	-	(154,487)	-	(4,663)	154,487	-	(154,487)	-
Jetty Construction	198	WATC	6.05	-	-	-	-	-	202,765	-	(202,765)	-	(6,120)	202,765	-	(202,765)	-
Geothermal Heating GLC	202	WATC	3.98	182,970	-	(58,591)	124,379	(6,415)	239,286	-	(56,316)	182,970	(8,664)	239,286	-	(56,316)	182,970
Busselton Foreshore	204	WATC	4.36	746,297	-	(69,282)	677,015	(31,416)	812,639	-	(66,342)	746,297	(34,260)	812,639	-	(66,342)	746,297
GLC Extensions	205	WATC	3.92	538,676	-	(126,894)	411,782	(19,266)	660,716	-	(122,040)	538,676	(24,050)	660,716	-	(122,040)	538,676
Busselton Foreshore	209	WATC	3.45	4,141,640	-	(530,648)	3,610,992	(140,411)	4,653,810	-	(512,170)	4,141,640	(158,438)	4,653,810	-	(512,170)	4,141,640
Busselton Foreshore	211	WATC	2.55	1,762,184	-	(374,365)	1,387,819	(41,375)	2,127,153	-	(364,969)	1,762,184	(41,632)	2,127,153	-	(364,969)	1,762,184
Lot 10 Commonage Road	217	WATC	3.25	1,319,882	-	(146,980)	1,172,902	(41,712)	1,462,198	-	(142,317)	1,319,882	(37,935)	1,462,198	-	(142,316)	1,319,882
Tennis Club Facility	216	WATC	3.25	2,268,547	-	(252,621)	2,015,926	(71,692)	2,513,153	-	(244,607)	2,268,547	(65,201)	2,513,153	-	(244,606)	2,268,547
Busselton Foreshore Jetty Precinct	215	WATC	3.25	2,062,315	-	(229,656)	1,832,659	(65,174)	2,284,685	-	(222,370)	2,062,315	(59,273)	2,284,685	-	(222,370)	2,062,315
Busselton Tennis Club	218	WATC	2.21	1,140,599	-	(115,851)	1,024,748	(24,252)	1,250,000	-	(109,401)	1,140,599	(26,680)	1,250,000	-	(109,401)	1,140,599
Performing Arts / Convention Centre	New	Unknown	2.2	-	7,500,000	(150,184)	7,349,816	(82,088)	-	-	-	-	-	-	-	-	-
Transport																	
Land Acquisition for Parking	203	WATC	4.19	196,591	-	(156,449)	40,142	(5,800)	346,653	-	(150,062)	196,591	(12,148)	346,653	-	(150,062)	196,591
Airport Jet A1 Installation	206	WATC	3.92	157,114	-	(37,011)	120,103	(5,619)	192,709	-	(35,595)	157,114	(7,015)	192,709	-	(35,595)	157,114
Airport Freight Hub Stage 1	219	WATC	2.21	1,350,469	-	(137,168)	1,213,301	(28,714)	1,480,000	-	(129,531)	1,350,469	(31,589)	1,480,000	-	(129,531)	1,350,469
Other Property and Services																	
Lot 40 Vasse Highway	210	WATC	3.61	850,000	-	-	850,000	(30,685)	850,000	-	-	850,000	(30,602)	850,000	-	-	850,000
				30,828,070	7,500,000	(3,126,581)	35,201,489	(1,218,602)	34,049,428	-	(3,221,358)	30,828,070	(1,202,929)	34,049,429	-	(3,221,358)	30,828,071

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

6. Information on Borrowings (Continued)

(a) Borrowing Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2020	2020/21 Budget New Loans	2020/21 Budget Repayments	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Loans	2019/20 Actual Repayments	Actual Principal outstanding 30 June 2020	2019/20 Actual Interest Repayments	Budget Principal 1 July 2019	2019/20 Budget New Loans	2019/20 Budget Repayments	Budget Principal outstanding 30 June 2020
			%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Self-Supporting Loans																	
Recreation and Culture																	
Busselton Tennis Club	192	WATC	5.74	-	-	-	-	-	3,675	-	(3,675)	-	(79)	3,675	-	(3,675)	-
Dunsborough Bay Yacht Club	196	WATC	6.16	-	-	-	-	-	1,642	-	(1,642)	-	(38)	1,642	-	(1,642)	-
Busselton Bowling Club	199	WATC	5.98	10,108	-	(10,108)	0	(227)	29,447	-	(19,339)	10,108	(1,328)	29,447	-	(19,339)	10,108
Dunsborough Bay Yacht Club	200	WATC	6.00	-	-	-	-	-	1,054	-	(1,054)	-	(24)	1,054	-	(1,054)	-
Busselton Football and	208	WATC	2.93	15,718	-	(2,963)	12,755	(428)	18,596	-	(2,878)	15,718	(512)	18,596	-	(2,878)	15,718
Dunsborough and Districts Country	212	WATC	3.04	83,333	-	(10,855)	72,478	(2,451)	93,865	-	(10,532)	83,333	(2,309)	93,865	-	(10,532)	83,333
Geographe Bay Yacht Club	213	WATC	3.04	73,099	-	(9,522)	63,577	(2,150)	82,338	-	(9,239)	73,099	(2,025)	82,338	-	(9,239)	73,099
Dunsborough and Districts Country	214	WATC	3.19	85,673	-	(10,283)	75,390	(2,652)	95,635	-	(9,962)	85,673	(2,184)	95,635	-	(9,961)	85,674
Busselton Tennis Club	220	WATC	1.37	44,816	-	(6,916)	37,900	(579)	-	50,000	(5,184)	44,816	(436)	-	150,000	(6,251)	143,749
Busselton Hockey Club Stadium	221	WATC	1.31	45,000	-	(4,181)	40,819	(634)	-	45,000	-	45,000	-	-	-	-	-
Community Groups 20/21\$200K	New	Unknown	2.20	-	200,000	(9,215)	190,785	(1,680)	-	-	-	-	-	-	-	-	-
Economic Services																	
Geographe Bay Tourism	201	WATC	4.76	15,140	-	(12,039)	3,101	(508)	26,623	-	(11,483)	15,140	(1,061)	26,623	-	(11,483)	15,140
				372,887	200,000	(76,082)	496,806	(11,309)	352,875	95,000	(74,987)	372,887	(9,995)	352,874	150,000	(76,054)	426,821
Total - Council and Self-supporting				31,200,958	7,700,000	(3,202,663)	35,698,296	(1,229,911)	34,402,303	95,000	(3,296,345)	31,200,958	(1,212,925)	34,402,303	150,000	(3,297,412)	31,254,892

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

6. Information on Borrowings (Continued)

(b) New Borrowings

Particulars / Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used \$	Balance Unspent
Loan #New Community Groups SSL	200,000	Unknown	Debenture	10	217,905	2.2%	200,000	0
Loan #New Performing Arts/ Convention Centre	7,500,000	Unknown	Debenture	20	9,290,889	2.2%	7,500,000	0
	7,700,000				9,508,794		7,700,000	0

(c) Unspent Borrowings

Particulars / Purpose	Date Borrowed	Balance 1-July-20 \$	Expended During Year \$	Balance 30-June-21 \$
Loan #206 Airport Jet A1 Installation	27 th May 2014	4,008	0	4,008
Loan #216 Tennis Club Facility	27 th April 2018	88,604	(47,739)	40,865
		92,612	(47,739)	44,873

(d) Overdraft

Council has not utilised an overdraft facility during the financial year 2019/20.

It is anticipated that an overdraft facility will not be required to be utilised during 2020/21.

Significant Accounting Policies

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

7. Lease Liabilities

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2020	2020/21 Budget New Leases	2020/21 Budget Lease principal Repayments	Budget Lease Principal outstanding 30 June 2021	2020/21 Budget Lease Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Leases	2019/20 Actual Lease principal Repayments	Actual Lease Principal outstanding 30 June 2020	2019/20 Actual Lease Interest Repayments
		%		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
E6N0158238	Maia	8.2207	5 years	0	0	0	0	0	19,846	0	19,846	0	1,030
E6N0159276	Maia	8.1472	5 years	4,099	0	4,099	0	211	7,880	0	3,781	4,099	528
E6N0159996	Maia	7.9491	5 years	3,037	0	1,684	1,353	192	4,593	0	1,556	3,037	319
E6N0160249	Maia	5.8375	5 years	144,508	0	61,906	82,602	7,097	202,928	0	58,420	144,508	10,583
E6N0160583	Maia	5.1511	6 years	187,813	0	50,274	137,539	8,714	235,578	0	47,765	187,813	11,222
E6N0160584	Maia	4.7464	3 years	23,825	0	23,825	0	425	69,823	0	45,997	23,825	2,503
E6N0160915	Maia	7.6138	4.75 years	11,100	0	4,191	6,910	727	14,986	0	3,886	11,100	1,032
E6N0160952	Maia	4.9201	3 years	1,537	0	1,537	0	38	3,500	0	1,963	1,537	136
E6N0161070	Maia	6.9693	5 years	31,850	0	10,888	20,962	1,939	42,011	0	10,161	31,850	2,666
E6N0162083	Maia	-0.0007	4 years	198,994	0	88,442	110,552	-1	287,437	0	88,443	198,994	-2
E6N0162208	Maia	0.8970	4 years	130,256	0	51,753	78,504	995	181,547	0	51,291	130,256	1,456
E6N0162334	Maia	5.2189	5 years	280,420	0	69,531	210,889	13,289	346,437	0	66,018	280,420	16,802
E6N0162368	Maia	2.2722	5 years	121,775	0	31,468	90,307	2,500	152,539	0	30,763	121,775	3,205
E6N0162406	Maia	3.4055	3.75 years	39,367	0	15,347	24,019	1,146	54,203	0	14,836	39,367	1,658
66679257	Capital	8.4332	5 years	175,079	0	83,889	91,190	12,158	252,250	0	77,172	175,079	18,875
				1,353,660	0	498,834	854,827	49,430	1,875,558	0	521,898	1,353,660	72,013

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Airport Infrastructure Renewal and Replacement Reserve	1,712,273	20,237	(288,364)	1,444,146	1,821,553	28,583	(137,863)	1,712,273	1,821,553	40,548	(156,250)	1,705,851
Airport Marketing and Incentive Reserve	4,073,791	372,872	(1,180,572)	3,266,091	3,396,151	677,640	0	4,073,791	3,396,151	602,028	(1,360,230)	2,637,949
Airport Noise Mitigation Reserve	904,897	9,864	(866,500)	48,261	890,710	14,187	0	904,897	890,710	19,836	(869,550)	40,996
Airport Development Reserve	1,577	0	(1,577)	0	0	167,459	(165,882)	1,577	0	165,882	(165,882)	0
Airport Existing Terminal Building Reserve	122,795	83,622	0	206,417	39,882	82,913	0	122,795	39,882	888	0	40,770
Airport New Terminal Building Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Building Asset Renewal Reserve – General Building	1,483,242	1,053,312	(1,071,026)	1,465,528	1,725,055	759,851	(1,001,664)	1,483,242	1,725,055	765,548	(751,536)	1,739,067
Barnard Park Sports Pavilion Building Reserve	41,352	30,682	0	72,034	10,666	30,686	0	41,352	10,666	30,466	0	41,132
Railway House Building Reserve	36,854	20,031	0	56,885	16,761	20,093	0	36,854	16,761	20,007	0	36,768
Youth and Community Activities Building Reserve	80,355	43,716	0	124,071	45,712	43,988	(9,345)	80,355	45,712	43,860	(10,000)	79,572
Busselton Library Building Reserve	111,022	46,908	(105,000)	52,930	85,071	47,413	(21,462)	111,022	85,071	47,592	(111,000)	21,663
Busselton Community Resource Centre Reserve	272,694	89,370	(50,000)	312,064	190,876	85,545	(3,727)	272,694	190,876	90,642	(5,160)	276,358
Busselton Jetty Tourist Park Reserve	222,753	255,257	(243,600)	234,410	159,726	172,363	(109,336)	222,753	159,726	262,260	(287,610)	134,376
Geographe Leisure Centre Building (GLC) Reserve	615,084	267,229	(819,657)	62,656	381,186	578,141	(344,243)	615,084	381,186	269,005	(555,900)	94,291

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Joint Venture Aged Housing Reserve (Harris/Winderlup)	1,237,307	145,294	(152,250)	1,230,351	1,085,871	203,199	(51,763)	1,237,307	1,085,871	152,921	(152,000)	1,086,792
Winderlup Aged Housing Reserve (City Controlled)	212,935	50,866	(52,000)	211,801	212,501	5,504	(5,070)	212,935	212,501	4,728	(126,000)	91,229
Naturaliste Community Centre Building Reserve	125,077	61,076	(142,000)	44,153	63,746	61,331	0	125,077	63,746	61,124	(12,000)	112,870
Civic and Administration Building Reserve	429,689	286,680	(48,983)	667,386	187,928	287,513	(45,752)	429,689	187,928	286,188	(105,920)	368,196
Vasse Sports Pavilion Building Reserve	541	536	0	1077	0	541	0	541	0	536	0	536
Jetty Maintenance Reserve	5,239,343	1,382,219	(1,255,708)	5,365,854	4,806,279	1,369,196	(936,132)	5,239,343	4,806,279	1,393,520	(2,982,095)	3,217,704
Jetty Self Insurance Reserve	432,198	64,716	0	496,914	365,698	66,500	0	432,198	365,698	68,136	0	433,834
Road Assets Renewal Reserve	1,597,129	3,519,202	(3,995,499)	1,120,832	1,119,117	3,497,936	(3,019,924)	1,597,129	1,119,117	3,483,040	(4,161,474)	440,683
Footpath/ Cycle Ways Reserve	408,437	1,220,490	(1,382,583)	246,344	3,671	1,193,389	(788,622)	408,438	3,671	1,184,686	(1,147,590)	40,767
Other Infrastructure Reserve	264,389	359,880	(297,041)	327,228	0	350,298	(85,909)	264,389	0	347,000	(316,950)	30,050
Parks, Gardens and Reserves Reserve	833,946	1,294,262	(1,983,645)	144,563	0	1,224,827	(390,881)	833,946	0	1,214,001	(1,134,000)	80,001
Furniture and Equipment Reserve	257,784	436,808	(434,000)	260,592	0	364,900	(107,116)	257,784	0	364,900	(364,900)	0
Plant Replacement Reserve	1,098,442	1,039,638	(492,240)	1,645,840	1,205,527	924,458	(1,031,543)	1,098,442	1,205,527	927,581	(1,418,950)	714,158
Major Traffic Improvements Reserve	638,846	1,095,948	(1,641,750)	93,044	1,495,578	1,154,129	(2,010,861)	638,846	1,495,578	1,162,005	(2,400,000)	257,583

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
CBD Enhancement Reserve	613,762	547,111	(590,000)	570,873	171,316	532,252	(89,806)	613,762	171,316	564,004	(643,000)	92,320
New Infrastructure Development Reserve	1,506,176	202,647	(1,400,645)	308,178	1,803,172	227,652	(524,648)	1,506,176	1,803,172	232,767	(1,259,942)	775,997
Commonage Precinct Infrastructure Road Reserve	234,907	2,556	(235,000)	2,463	231,224	3,683	0	234,907	231,224	5,148	0	236,372
City Car Parking and Access Reserve	1,555,124	69,421	(1,375,579)	248,966	1,281,336	529,987	(256,200)	1,555,123	1,281,336	533,712	(427,549)	1,387,499
Debt Default Reserve	0	500,000	0	500,000	0	0	0	0	0	0	0	0
Corporate IT Systems Reserve	226,750	102,472	(207,900)	121,322	80,399	146,351	0	226,750	80,399	1,788	0	82,187
Election, Valuation and Other Corporate Expenses Reserve	560,995	156,120	(140,900)	576,215	499,906	158,665	(97,576)	560,995	499,906	161,124	(150,000)	511,030
Legal Expenses Reserve	636,940	6,948	0	643,888	577,256	59,684	0	636,940	577,256	12,852	0	590,108
Marketing & Area Promotions Reserve	166,392	1,293,439	(1,347,817)	112,014	0	166,392	0	166,392	0	0	0	0
Performing Arts and Convention Centre Reserve	2,625,599	78,620	(1,446,200)	1,258,019	0	2,625,599	0	2,625,599	0	2,705,530	0	2,705,530
Long Service Leave Reserve	3,482,110	287,956	(438,250)	3,331,816	3,096,583	738,504	(352,977)	3,482,110	3,096,583	318,940	(653,950)	2,761,573
Professional Development Reserve	145,029	95,084	(88,500)	151,613	122,772	72,418	(50,161)	145,029	122,772	72,736	(71,930)	123,578
Sick Pay Incentive Reserve	144,632	1,572	(73,550)	72,654	150,403	2,702	(8,473)	144,632	150,403	73,348	(71,930)	151,821
Workers Compensation, Extended SL and AL Contingency Reserve	309,750	3,372	(147,607)	165,515	305,100	4,650	0	309,750	305,100	6,792	(28,460)	283,432

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Community Facilities - City District	1,120,869	399,266	(1,031,448)	488,687	2,552,707	255,371	(1,687,209)	1,120,869	2,552,707	418,572	(2,203,795)	767,484
Community Facilities – Broadwater	166,414	11,812	0	178,226	158,523	7,891	0	166,414	158,523	16,028	0	174,551
Community Facilities – Busselton	9,177	22,596	0	31,773	44,011	9,166	(44,000)	9,177	44,011	20,984	(44,000)	20,995
Community Facilities – Dunsborough	255,153	30,284	0	285,437	188,063	67,090	0	255,153	188,063	29,188	0	217,251
Community Facilities - Dunsborough Lakes Estate	937,469	10,224	(938,000)	9,693	922,772	14,697	0	937,469	922,772	298,534	0	1,221,306
Community Facilities – Geographe	101,979	8,616	0	110,595	99,176	2,803	0	101,979	99,176	9,708	0	108,884
Community Facilities - Port Geographe	348,981	3,804	0	352,785	343,510	5,471	0	348,981	343,510	7,644	0	351,154
Community Facilities – Vasse	489,904	5,340	(284,270)	210,974	615,585	9,471	(135,152)	489,904	615,585	13,704	(450,000)	179,289
Community Facilities - Airport North	3,017,488	132,892	(150,000)	3,000,380	2,970,180	47,308	0	3,017,488	2,970,180	321,120	0	3,291,300
Locke Estate Reserve	6,269	60,072	0	66,341	1,013	60,420	(55,164)	6,269	1,013	64,024	(64,000)	1,037
Port Geographe Development Reserve (Council)	224,953	54,423	(219,167)	60,209	682,471	60,815	(518,333)	224,953	682,471	67,167	(599,307)	150,331
Port Geographe Waterways Management (SAR) Reserve	3,275,192	255,910	(375,000)	3,156,102	3,349,717	272,758	(347,283)	3,275,192	3,349,717	289,522	(346,800)	3,292,439
Provence Landscape Maintenance (SAR) Reserve	1,308,477	196,087	(252,948)	1,251,616	1,194,760	199,870	(86,153)	1,308,477	1,194,760	202,967	(203,380)	1,194,347
Vasse Newtown Landscape Maintenance (SAR) Reserve	636,364	188,519	(190,539)	634,344	575,151	191,135	(129,922)	636,364	575,151	193,605	(199,220)	569,536

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

	2020/21 Budget				2019/20 Actual				2019/20 Budget			
	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$	Opening Balance \$	Transfers To \$	Transfers From \$	Closing Balance \$
Commonage Precinct Bushfire Facilities Reserve	58,173	636	0	58,809	57,261	912	0	58,173	57,261	1,272	0	58,533
Commonage Community Facilities Dunsborough Lakes South Reserve	73,779	804	0	74,583	72,622	1,157	0	73,779	72,622	1,620	0	74,242
Commonage Community Facilities South Biddle Precinct Reserve	899,694	9,804	0	909,498	886,172	13,522	0	899,694	886,172	19,728	0	905,900
Busselton Area Drainage and Waterways Improvement Reserve	475,583	5,184	(188,000)	292,767	546,471	8,451	(79,340)	475,582	546,471	12,168	(184,399)	374,240
Coastal and Climate Adaptation Reserve	2,157,593	497,564	(2,130,000)	525,157	2,845,579	575,589	(1,263,575)	2,157,593	2,845,579	601,392	(1,259,792)	2,187,179
Emergency Disaster Recovery Reserve	94,137	21,032	0	115,169	72,782	21,355	0	94,137	72,782	21,620	0	94,402
Energy Sustainability Reserve	137,955	104,250	(103,000)	139,205	181,853	132,799	(176,697)	137,955	181,853	134,044	(177,378)	138,519
Cemetery Reserve	35,871	146,346	(120,000)	62,217	157,626	107,045	(228,800)	35,871	157,626	142,504	(254,000)	46,130
Public Art Reserve	87,052	948	(49,060)	38,940	86,199	853	0	87,052	86,199	1,920	(41,060)	47,059
Waste Management Facility and Plant Reserve	7,629,359	1,139,292	(2,540,500)	6,228,151	7,867,211	1,005,696	(1,243,548)	7,629,359	7,867,211	1,227,146	(5,616,140)	3,478,217
Strategic Projects Reserve	295,561	72,086	(96,000)	271,647	257,164	52,193	(13,796)	295,561	257,164	64,192	(78,925)	242,431
Prepaid Grants and Deferred Works & Services Reserve	1,391,422	0	(1,391,422)	0	1,232,906	1,391,422	(1,232,906)	1,391,422	1,232,906	0	(1,232,906)	0
Busselton Foreshore Reserve	100	10	0	110	0	100	0	100	0	0	0	0
LED Street Lighting Replacement Program Reserve	0	50,000	(50,000)	0	0	0	0	0	0	0	0	0
Total	59,897,885	20,025,834	(34,105,297)	45,818,422	55,590,217	23,196,482	(18,888,814)	59,897,885	55,590,217	21,878,042	(34,856,860)	42,611,398

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

8. Cash Backed Reserves (Continued)

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amounts shown as restricted cash in Notes 3 to this budget report (with the exception of an adjustment made for accrued interest).

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

<u>Reserve Name</u>	<u>Anticipated date of use</u>	<u>Purpose of the Reserve</u>
Airport Infrastructure Renewal and Replacement Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and installation of Airport Infrastructure, Plant, Furniture and Equipment.
Airport Marketing and Incentive Reserve	Ongoing	The purpose of promoting and providing incentives for the Busselton Margaret River Airport.
Airport Noise Mitigation Reserve	Ongoing	To be utilised for the purpose of noise mitigation related activities surrounding the Airport precinct.
Airport Development Reserve	2020/21	To provide funds for new capital works and infrastructure projects that contribute to expanding the operations and capacity of the airport including potential revenue generating opportunities (to be closed in 20/21 and added to Airport Infrastructure Renewal and Replacement Reserve).
Airport Existing Terminal Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Airport New Terminal Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Building Asset Renewal Reserve – General Building	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building requirements for SLH2 to SLH6 assets that are not provided for within other reserve accounts.
Barnard Park Sports Pavilion Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Railway House Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Youth and Community Activities Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Busselton Library Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Busselton Community Resource Centre Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Busselton Jetty Tourist Park Reserve	Ongoing	To provide funding for capital, maintenance, renewal and promotional/ marketing requirements for visitor services throughout the district.
Geographe Leisure Centre Building (GLC) Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Joint Venture Aged Housing Reserve (Harris/Winderlup)	Ongoing	To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of community aged housing at Winderlup Villas and Harris Road pursuant to the relevant joint venture agreements with the Department of Housing.
Winderlup Aged Housing Reserve (City Controlled)	Ongoing	To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of council owned community aged housing.
Naturaliste Community Centre Building (NCC) Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Civic and Administration Building Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Vasse Sports Pavilion Building Reserve	Ongoing	To provide funding for the construction, major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.
Jetty Maintenance Reserve	Ongoing	To provide funding for the maintenance, renewal, replacement, upgrading and future Capital works requirements for the asset and associated infrastructure, including plant and equipment to achieve these purposes.
Jetty Self Insurance Reserve	Ongoing	As a contingency fund to rectify damage caused by the demise of the Busselton jetty or part of the jetty or as a result of extraordinary events.
Road Assets Renewal Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Road Infrastructure assets within the District.
Footpath/ Cycle Ways Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Footpath and Cycleway assets within the District.
Other Infrastructure Reserve	Ongoing	To provide funding for the major maintenance and renewal of other infrastructure not specifically provided for in other reserves.
Parks, Gardens and Reserves Reserve	Ongoing	To provide funding for the major maintenance and renewal of Parks, Gardens and Reserves within the District.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Furniture and Equipment Reserve	Ongoing	To provide funds for the major maintenance, renewal, replacement, upgrading and future requirements with respect to furniture and equipment assets within the District.
Plant Replacement Reserve	Ongoing	To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Plant and Equipment assets excluding those in independent commercial operations.
Major Traffic Improvements Reserve	Ongoing	To be utilised for the provision of enabling major capital works programs to be funded for the upgrade of the local road network to reduce congestion, increase traffic flow and ease of access within the District.
CBD Enhancement Reserve	Ongoing	To provide funds for Capital and maintenance works and improvements within the Busselton and Dunsborough Central Business Districts.
New Infrastructure Development Reserve	Ongoing	For the purpose of setting aside funds to facilitate the identification, design and development/construction of new infrastructure and other capital projects as identified in the City's LTFFP.
Commonage Precinct Infrastructure Road Reserve	Ongoing	To be utilised for the purpose of road infrastructure and road safety upgrades within the Commonage Contribution Area in accordance with the Commonage Contributions Area policy provisions.
City Car Parking and Access Reserve	Ongoing	To provide funding for development and upgrade of public car parking or infrastructure to provide for the management of public car parking, improving public transport to and within the City and for end of trip facilities. To provide funding for the purchase of land identified as of strategic importance for future parking requirements.
Debt Default Reserve	Ongoing	To provide for potential default on debts owing to the City, particularly in relation negative economic circumstances caused by a declared state of emergency (such as COVID-19).
Corporate IT Systems Reserve	Ongoing	To provide funding in relation to the ongoing development, enhancement and/or replacement of the City's corporate systems. To be utilised for the renewal and replacement or introduction of new IT platforms / hardware for the City.
Election, Valuation and Other Corporate Expenses Reserve	Ongoing	To provide cyclic funding for Council elections, rating valuations, fair value asset valuations and other legislative and corporate governance requirements.
Legal Expenses Reserve	Ongoing	Funding for any legal expenses or contingency involving the City of Busselton.
Marketing and Area Promotion Reserve	Ongoing	To fund the City's contributions and expenditure on tourism, marketing, area promotion and events activities as a result of MERG funding allocations.
Performing Arts and Convention Centre Reserve	Ongoing	To provide funds for the planning and construction, and holding of grants or other funds for a future Performing Arts and Convention Centre for the District.
Long Service Leave Reserve	Ongoing	To provide funding to meet the City's future long service leave obligations of employees.
Professional Development Reserve	Ongoing	To provide funding to meet the City's ongoing contractual professional development obligations of employees and Councillors.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Sick Pay Incentive Reserve	Ongoing	To provide funding to meet the City's obligations under a former sick leave incentive scheme pertaining to staff employed pre 2003.
Workers Compensation, Extended Sick Leave and Annual Leave Contingency Reserve	Ongoing	A contingency fund to assist the City in meeting its Workers Compensation Contribution obligations when claim costs exceed the "Deposit" amount allocated to claims, to fund any shortfall with respect to insurance premiums in any one year, negotiated settlements of outstanding claims, to enable periods of extended Sick Leave to be funded with a replacement officer, and to assist with meeting annual leave payouts upon termination.
Community Facilities - City District	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the District.
Community Facilities – Broadwater	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Busselton	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Dunsborough	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Dunsborough Lakes Estate	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Geographe	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Port Geographe	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities – Vasse	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Community Facilities - Airport North	Ongoing	To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.
Locke Estate Reserve	Ongoing	To provide funding for the protection of the Locke Estate (Reserve 22674) coastline.
Port Geographe Development Reserve (Council)	Ongoing	To provide funds for capital and maintenance costs for development works associated within the Port Geographe contribution area.
Port Geographe Waterways Management (SAR) Reserve	Ongoing	To provide funds for the City to fulfil its obligations under a Waterways Management Deed with the State Government for the future maintenance of waterways and associated facilities within the Port Geographe contributions area.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Provence Landscape Maintenance (SAR) Reserve	Ongoing	For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.
Vasse Newtown Landscape Maintenance (SAR) Reserve	Ongoing	For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.
Commonage Precinct Bushfire Facilities Reserve	Ongoing	For the purpose of the provision of fire protection facilities in accordance with the Commonage Contributions Area policy provisions.
Commonage Community Facilities Dunsborough Lakes South Reserve	Ongoing	For the purpose of the provision of future recreational facilities at Dunsborough Lakes South in accordance with the Dunsborough Lakes Developer Contributions Plan.
Commonage Community Facilities South Biddle Precinct Reserve	Ongoing	To be utilised for the provision of community facilities within the South Biddle Precinct in accordance with the Commonage Area Implementation Policy provisions.
Busselton Area Drainage and Waterways Improvement Reserve	Ongoing	To hold development contributions for the provision of drainage works and the management and improvement of waterways and adjacent reserves within Busselton including the lower Vasse River.
Coastal and Climate Adaptation Reserve	Ongoing	The purpose of the reserve is to provide funds for coastal protection of assets and to fund initiatives to address the impacts of climate change including water supply sustainability, technology advancements and improvements / upgrades of infrastructure susceptible to climate change.
Emergency Disaster Recovery Reserve	Ongoing	To provide funding for Disaster Recovery activities including natural and man-made events.
Energy Sustainability Reserve	Ongoing	To provide funding for the investigation, implementation and optimisation of Energy Sustainability initiatives within the District.
Cemetery Reserve	Ongoing	To provide funding for the renewal, expansion and establishment of Cemeteries within the district.
Public Art Reserve	Ongoing	To hold development contributions received by the City for the commissioning, purchase and enhancement of public art works within the District.
Waste Management Facility and Plant Reserve	Ongoing	To provide funding for development and rehabilitation of waste disposal sites both within the district and regionally. Acquisition of waste plant and equipment and any other waste management activities that include legacy matters due to contaminated sites within the District.
Strategic Projects Reserve	Ongoing	To provide funds for projects which may create a future revenue stream for the City and reduce reliance on rate revenue.
Prepaid Grants and Deferred Works & Services Reserve	Ongoing	To hold Government and third party grants monies received in advance as well as deferred municipal funded works and services as at the end of financial year.
Busselton Foreshore Reserve	Ongoing	To provide funds for on-going asset maintenance and any future capital works.
LED Street Lighting Replacement Program Reserve	Ongoing	To provide funds for the on-going replacement of street lighting throughout the district with LED capacity.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
9. Fees & Charges Revenue			
Governance	44,250	28,117	43,400
General Purpose Funding	48,450	61,373	47,500
Law, Order & Public Safety	169,700	154,569	166,200
Health	542,700	581,220	507,100
Education and Welfare	250	334	160
Housing	483,850	498,023	474,380
Community Amenities	8,482,000	8,304,768	8,586,127
Recreation and Culture	2,807,590	2,340,335	2,798,303
Transport	1,706,550	1,167,252	1,426,130
Economic Services	1,827,700	1,753,516	2,004,900
Other Property and Services	285,598	184,712	237,890
	16,398,638	15,074,219	16,292,090
10. Grant Revenue			
Operating Grants, Subsidies and Contributions			
Governance	166,100	329,600	288,290
General Purpose Funding	1,469,422	2,317,918	1,799,934
Law, Order & Public Safety	1,192,150	758,303	624,153
Health	77,170	74,216	108,200
Education and Welfare	6,450	8,532	6,280
Housing	4,450	4,108	4,370
Community Amenities	119,800	108,818	224,420
Recreation and Culture	1,118,617	1,581,741	1,493,971
Transport	60,700	155,941	76,250
Economic Services	12,292	14,830	4,340
Other Property and Services	227,650	310,496	296,750
	4,454,801	5,664,503	4,926,958
Non-Operating Grants, Subsidies and Contributions			
Governance	5,591,620	2,069,619	679,956
Law, Order & Public Safety	97,200	501,344	987,890
Health	0	0	6,180
Community Amenities	960,218	381,935	1,032,600
Recreation and Culture	6,640,136	4,053,351	4,604,139
Transport	15,801,680	11,523,554	24,731,947
Economic Services	0	0	0
Other Property and Services	0	0	0
	29,090,854	18,529,803	32,042,712

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

10. Grant Revenue (Continued)

Unspent grants, subsidies and contributions (Future Obligations Liabilities)

	Liability 1 July 2020	Increase in Liability	Liability Reduction (as revenue)	Total Liability 30 June 2021
CPA Bushfire Facilities	58,173	636	0	58,809
CPA Community Facilities Dunsborough lakes South	73,779	804	0	74,583
CPA Com Facilities South Biddle Precinct	899,695	9,804	0	909,499
CPA Infrastructure Road Upgrades	234,907	2,556	(235,000)	2,463
Community Facilities - City District	1,120,870	364,716	(1,031,448)	454,138
Community Facilities - Busselton Precinct	9,177	22,596	0	31,773
Community Facilities - Broadwater Precinct	166,414	11,812	0	178,226
Community Facilities - Dunsborough Precinct	255,152	30,284	0	285,436
Community Facilities - Geographe Precinct	101,979	8,616	0	110,595
Community Facilities - Airport North Precinct	3,017,487	132,892	(150,000)	3,000,379
Community Facilities - Vasse Precinct	489,905	5,340	(284,270)	210,975
Community Facilities - Port Geographe Precinct	348,980	3,804	0	352,784
Community Facilities Dunsborough Lakes Estate	937,470	10,224	(938,000)	9,694
Busselton Drainage & Waterway Improvements	475,583	5,184	(188,000)	292,767
Public Art	87,051	948	(49,060)	38,939
Cash In Lieu - Parking	275,602	0	0	275,602
Contributions To Works	1,367,862	50,000	(364,172)	1,053,690
Government Grants	4,548,290	0	(2,298,073)	2,250,217
Mosquito & Midge Levy	119,680	5,000	0	124,680
Other Sundry Restricted	138,778	0	(37,090)	101,689
	14,726,834	665,216	(5,575,113)	9,816,938

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

10. Grant Revenue (Continued)

(c) Unspent grants, subsidies and contributions were restricted as follows:	Budget Closing Balance	Actual Balance
	30 June 2021	30 June 2020
Future Obligations Liability	9,816,938	14,726,834

11. Other Information	2020/21 Budget \$	2019/20 Actual \$	2019/20 Budget \$
The Net Result Includes as Revenues			
(a) Interest Earnings			
Investments			
- Reserve Funds	562,684	769,664	1,237,620
- Restricted Funds	0	38,545	0
- Other Funds	90,250	158,038	242,380
Other Interest Revenue	393,750	617,875	475,000
	1,046,684	1,584,122	1,955,000
(b) Other Revenue			
Reimbursements and Recoveries			
Other	1,017,359	1,615,837	1,472,714
	1,017,359	1,615,837	1,472,714
The Net Result Includes as Expenses			
(c) Auditors Remuneration			
Audit	42,000	41,000	42,000
Other Services	3,000	4,114	2,000
	45,000	45,114	44,000
(d) Interest Expenses (Finance Costs)			
Overdraft Interest			0
Debentures/ Leases (refer Note 5(a))	1,301,926	1,329,246	1,273,688
	1,301,926	1,329,246	1,273,688

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
11. Other Information (Continued)			
(e) Elected Members Remuneration			
The following fees, expenses and allowances were budgeted/ paid to council members and/or the mayor.			
Mayor & Deputy Allowances	100,150	100,052	100,160
Sitting Fees	281,050	271,180	281,060
Travelling Allowance - Councillors Meetings	12,000	9,078	15,000
Communication Allowance	31,500	30,343	32,100
Other Allowance	4,500	1,653	7,100
	429,200	412,306	435,420
(f) Write Offs			
General Rates	0	0	0
Specified Area Rates	0	0	0
Fees and Charges	0	0	0
	0	0	0
The Net Result Includes as Expenses			
Rental Charges			
Operating Leases	0	0	0
Capital Leases	521,900	521,900	759,300
	521,900	521,900	759,300

Significant Accounting Policies

Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City and classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

12. Major Land Transactions

It is not intended that the Council will participate in any major land transactions during the 2020/21 financial year pursuant to S3.59 of the Local Government Act and Part 3 of the Local Government Functions and General Regulations.

13. Major Trading Undertakings

It is not intended that the Council will participate in any major trading undertakings during the 2020/21 financial year.

14. Interest in Joint Arrangements

Council will not participate in any joint ventures during the 2020/21 financial year.

15. Trust Funds

Estimated movement in funds held over which the Council has no control and which are not included in the financial statements are as follows:

	Balance 1/07/2020 \$	Amounts Received \$	Amounts Paid \$	Balance 30/06/2021 \$
Building Training Levy	16,113	350,000	(350,113)	16,000
Nomination Deposits	0	0	0	0
Community Appeals	0	0	0	0
Cash in Lieu of Public Open Space	1,973,395	40,000	(1,798,735)	214,660
Contiguous Local Authority Group (CLAG)	85,561	76,970	(76,970)	85,561
Sundry Trust Items	0	1,000	(1,000)	0
	2,075,069	467,970	(2,226,818)	316,221

City of Busselton

Budget

For the Year Ended 30th June 2021

Notes to and Forming Part of the Budget

Significant Accounting Policies (other)

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

Critical Accounting Estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current budget year.

Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Revenue Recognition

Rates, grants, donations and other contributions are recognised as revenues when the City obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Deposits and Bonds

Deposits and bonds received by the City of Busselton, and duly refunded where appropriate are processed via the Municipal fund.

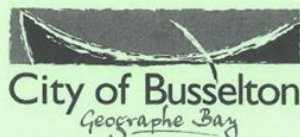
The City's audit committee has considered the requirements of the Accounting Standards and has determined that the concept of control has been met. Council Resolution C1004/115 states that the City continues the accounting treatment for deposits and bonds as part of the Municipal fund. Additionally, the deposits and bonds shall be brought to account as part of the restricted cash in the Municipal fund.



ANNUAL BUDGET

**MEMORANDUM OF IMPOSING RATES &
CHARGES**

2020 - 2021



LOCAL GOVERNMENT ACT 1995

CITY OF BUSSELTON

Memorandum of Imposing Rates and Charges
2020/21

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
 (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Land Zone/Use and/or Held - Gross Rental Valuations**Land Zone/Use and/or Held Groups**

- ❖ **Residential (Improved/Vacant)** **Rate in the Dollar: 9.8490 c**
 Rateable land zoned or used or held for Residential purposes as defined by Council and/or in zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).

- ❖ **Residential Holiday Home** **Rate in the Dollar: 10.8339 c**
 Rateable land zoned or held for Holiday Home purposes as defined by Council and/or in zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).

Permitted Use – Holiday Home

- ❖ **Industrial (Improved/Vacant)** **Rate in the Dollar: 11.3732 c**
 Rateable land zoned or used or held for Industrial purposes as defined by Council and/or in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Industrial, Special Purpose (Industrial)

- ❖ **Commercial (Improved/Vacant)** **Rate in the Dollar: 11.3732 c**
 Rateable land zoned or used or held for Commercial purposes as defined by Council and/or in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Additional Use, Agriculture, Business, Restricted Business, Tourist, Viticulture/Tourism, Special Purpose (Commercial).

***Memorandum of Imposing Rates and Charges
2020/21***

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Specified Area Rates - Gross Rental Valuations

- ❖ **Port Geographe** **Rate in the Dollar: 1.5719 c**
To all properties within the area known as Port Geographe, in order to meet obligations Council has under a "Waterways Management" Deed. The rate is applied to all properties within the area of former Town Planning Scheme No. 19 based upon a properties G.R.V.
- ❖ **Provence GRV** **Rate in the Dollar: 1.4462 c**
To all properties within the area known as the Provence Subdivision (Busselton Airport North), in order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.
- ❖ **Vasse GRV** **Rate in the Dollar: 1.8385 c**
To all properties within the area known as the Vasse (Birchfields) Subdivision, in order to hold funds for the maintenance of the approved higher standard of landscaping within the Vasse (Birchfields) subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

Rating By Land Zone/Use and/or Held – Unimproved Valuations

Land Zone/Use and/or Held Groups

- ❖ **Primary Production** **Rate in the Dollar – 0.44040 c**
Rateable land zoned or used or held for Primary Production purposes as defined by Council categorised for rating purposes as:-

Agistment, Cattle Farm, Dairy Cattle, Dairy Farm, Deer Farm, Donkey Stud, Farming Land, Farming Residence, Goat Farm, Horse Stud, Horticultural Farm, Olive Orchard, Orchard, Pastoral Farm, Pine Plantation, Poultry Farm, Protea Farm, Sheep Farm, Strawberry Farm, Tree Farm, Turf Farm, Vineyard.
- ❖ **UV Rural** **Rate in the Dollar – 0.44550 c**
Rateable land zoned or used or held for Rural purposes as defined by Council. Non income earning with the exception of properties with incidental uses as Cottage Industries (as approved by Council) Guest Houses and Bed & Breakfast establishments, categorised for rating purposes as:-

Bed & Breakfast, Cellar Door Sales, Cottage Industry, Garage, Guest House, Residence, Sales Office UV, Shed, Vacant Land UV, Workshop UV.

***Memorandum of Imposing Rates and Charges
2020/21***

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Land Zone/Use and/or Held – Unimproved Valuations – cont'd

- ❖ **UV Commercial** **Rate in the Dollar – 0.80370 c**
Rateable land zoned or used or held for Commercial purposes as defined by Council. Commercial businesses conducted from anywhere within the property irrespective of physical size in relation to the whole of the property, categorised for rating purposes as:-

Animal Establishment, Art/Gallery Studio, Arts & Crafts, Black Smith, Boarding Kennels, Caravan Park Cellar Door Sales, Cereal Manufacture, Chalet Developments, Communication Site, Earthmoving Depot, Extractive Industry, Factory UV, Fun Park, Golf Course, Holiday Accommodation, Ice Cream Manufacture, Ice Works, Mining Tenements, Nursery, Olive, Production & Sales, Private Recreation, Restaurant, Rural Holiday Resort, Rural Manufacture, Saw Mill, Telephone Exchange, Veterinary Clinic, Wine Production, Wine Sales & Office, Winery, Winery with Additions.

Specified Area Rates - Unimproved Valuations

- ❖ **Provence UV** **Rate in the Dollar – 0.01430 c**
To all properties within the area known as the Provence Subdivision (Busselton Airport North), in order to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

Minimum Payments

- ❖ **Minimum Payment – UV Rural** **\$1,500.00**
A minimum payment in respect of every lot, location or other piece of rateable land with the UV Rural land user group. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy. The minimum payment for UV Rural will be higher than the average general rate increase so as to achieve the reasons for each of these differential rating categories.
- ❖ **Minimum Payment – Residential, Commercial, Industrial & Primary Production** **\$1,375.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land for all zones and land use groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy.
- ❖ **Minimum Payment – Residential Holiday Home** **\$1,430.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land with the Holiday Home land use groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy. The minimum payment for Holiday Homes will be higher than the average general rate increase so as to achieve the reasons for each of these differential rating categories.

**Memorandum of Imposing Rates and Charges
2020/21**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rates and Charges - Payment Dates

❖ **Payment Option One**

By single payment within 35 days from date of issue of the rate notice:-

Payment Date: 4th September 2020

❖ **Payment Option Two**

By four equal or near equal bi-monthly instalments:-.

1st Instalment Payment Date: 4th September 2020

2nd Instalment Payment Date: 4th November 2020

3rd Instalment Payment Date: 4th January 2021

4th Instalment Payment Date: 4th March 2021

❖ **Payment Option Three**

By 40 equal or near equal weekly instalments:-.

1st Payment Date: 4th September 2020

❖ **Payment Option Four**

By 20 equal or near equal fortnightly instalments:-.

1st Payment Date: 4th September 2020

❖ **Payment Option Five**

By 10 equal or near equal monthly instalments:-.

1st Payment Date: 4th September 2020

Waste Collection Charges

❖ **Domestic Rubbish Collection Service**

Fee: \$169.00

Charged per annum for a once weekly collection of one 240 litre mobile bin (or 2 @ 120 litre mobile bin) placed in a position on the road verge, accessible to Council's refuse collection vehicle.

Expected total annual yield: \$3,291,782

❖ **Domestic & Commercial Recycling Collection Service**

Fee: \$82.00

Charged per annum for a fortnightly collection from a Council supplied 240 litre mobile recycling bin, placed in a position on the road verge, accessible to Council's collection contractors.

Expected total annual yield: \$1,637,622

❖ **Commercial/Industrial Collection Service**

Fee: \$169.00

Charged per annum for one standard service collected on a weekly basis.

Expected total annual yield: \$259,415

**Memorandum of Imposing Rates and Charges
2020/21**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Waste Infrastructure Rates and Minimum Rates

In accordance with (Section 66(1) Waste Avoidance and Resource Recovery Act 2007) and, in accordance section 66(3) of the WARR Act, apply the minimum payment provisions of section 6.35 of the Local Government Act 1995, imposes a Waste Infrastructure Rate as follows:

- | | |
|---|--------------------------------------|
| ❖ Gross Rental Valuation – All General Properties | Rate in the Dollar – 0.001 c |
| ❖ Gross Rental Valuation - All General Properties | Minimum Rate - \$49.00 |
| A minimum payment per annum in respect of every lot, location or other piece of rateable land within the Gross Rental Valuation Rate Groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall Waste Infrastructure rate levy. | |
| ❖ Unimproved Valuation - All General Properties | Rate in the Dollar – 0.0004 c |
| ❖ Unimproved Valuation - All General Properties | Minimum Rate - \$49.00 |
| A minimum payment per annum in respect of every lot, location or other piece of rateable land within the Unimproved Valuation Land Use Rate Groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall Waste Infrastructure rate levy. | |

Expected total annual yield: \$1,162,868

Rates and Charges - Associated Charges

Instalment Options

- | | |
|---|---------------------|
| ❖ Bi-Monthly or Monthly or Fortnightly or Weekly Instalment Option Interest | Rate: 5.50% |
| Charged where the one of these instalment options is elected, for the period of the option and because of the additional payment period allowed under this option. Excludes properties that are subject to a State Government rebate and approved COVID-19 Financial Hardship applicants. | |
| Expected total annual yield: \$253,000 | |
| ❖ Bi-Monthly Instalment Option Administration Fee | Fee: \$18.00 |
| Charged where the four bi-monthly instalment option is elected. Excludes properties that are subject to a State Government rebate. | |
| ❖ Weekly Instalment Option Administration Fee | Fee: \$30.00 |
| Charged where the weekly instalment option is elected. Excludes properties that are subject to a State Government rebate. | |
| ❖ Fortnightly Instalment Option Administration Fee | Fee: \$25.00 |
| Charged where the fortnightly instalment option is elected. Excludes properties that are subject to a State Government rebate. | |
| ❖ Monthly Instalment Option Administration Fee | Fee: \$20.00 |
| Charged where the monthly instalment option is elected. Excludes properties that are subject to a State Government rebate. | |

Expected total annual yield: \$116,950

***Memorandum of Imposing Rates and Charges
2020/21***

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rates and Charges - Associated Charges – cont'd

- ❖ **Overdue Interest** **Rate: 8.00%**
Charged per annum on a simple interest calculation basis on all overdue Rates, Emergency Services Levies, Waste Charges, Pool Charges, Other Fees, Debt Recovery Costs and Instalments. Excludes any overdue 2019/20 and 2020/21 Rates, Emergency Services Levies, Waste Charges, Pool Charges, Other Fees and Instalments where a State Government Rebate or COVID-19 Financial Hardship application has been approved.
Expected total annual yield: \$140,000

Rate Concessions

The following concessions are to be provided in accordance with Section 6.47 of the Local Government Act 1995:

- ❖ **Port Geographe Marina Pty Ltd**
Phasing in the rating of the Marina boat pens. This concession represents 33.33% of the 2020/21 Annual Council and Specified Area Rates.
Estimated cost: \$34,095
- ❖ **Local Government Boundary Adjustment**
Properties that are divided by local government boundaries are provided concessional treatment to counteract the effects of any minimum payment being potentially applied twice, or rated where the value would raise more than the minimum.
Estimated cost: \$158

Total Cost of Concessions

Estimated cost not included in the "Rates Estimated Statistical Information".

Estimated cost: \$34,253

Inspection Charge

- ❖ **Swimming Pool Fee** **Fee: \$58.45**
Charged per annum for properties that have on them a swimming pool, for an approved Council officer to inspect the safety requirements.
Expected total annual yield: \$80,544

Memorandum of Imposing Rates and Charges

2020/21

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Objects and Reasons for Differential Rates

The overall object of the City's differential rates is to raise rate revenue in a manner that is simple, efficient and equitable to all ratepayers within the district. The reasons for each differential rate are as follows:

Differential Rates – Gross Rental Valuations (GRV)

❖ **Residential (Improved/Vacant)**

The object of this category is to apply a differential general rate and minimum payment to land zoned or used or held for residential purposes. And to act as the City's benchmark differential rate and minimum payment by which all other GRV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.

❖ **Residential Holiday Home**

The object of this category is to apply a differential rate and minimum payment to land used or held for Holiday Home purposes.

The reasons for this rate is in order to assist with the funding of Tourism and Marketing and related projects throughout the district.

❖ **Commercial/Industrial (Improved/Vacant)**

The object of this category is to apply a differential rate and minimum payment to land zoned or used or held for Industrial and Commercial purposes.

The reason for this rate is in order to raise additional revenue to fund Tourism and Marketing and related projects throughout the district.

Differential Rates – Unimproved Valuations (UV)

❖ **Primary Production**

The object of this category is to apply a base differential general rate and minimum payment to land zoned or used or held typically for bona-fide farming and is to act as the City's benchmark differential rate by which all other UV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City.

❖ **UV Rural**

The object of this category is to apply a base differential general rate and minimum payment to land zoned or used or held typically for non-primary production or non-commercial purposes.

The reason for this rate is to acknowledge that the majority of properties in this category are typically of a rural residential nature and that the level of rating should be more reflective of such use.

Memorandum of Imposing Rates and Charges

2020/21

SCHEDULE OF RATES CHARGES LEVIED**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)****Objects and Reasons for Differential Rates – cont'd****Differential Rates – Unimproved Valuations (UV)**❖ **UV Commercial**

The object of this category is to apply a base differential general rate and minimum payment to land zoned or used or held and used typically for non-agricultural commercial purposes within an agricultural setting. The reason for this rate is to achieve a fair and equitable level of rating between commercial properties within both the UV and GRV differential rating categories.

Rates Estimated Statistical Information❖ **Non-Minimum Payments**

Rate Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	9.8489	14,093	259,870,424	25,594,568
Residential - Vacant Land	GRV	9.8489	256	7,405,040	729,321
Holiday Homes	GRV	10.8339	680	13,421,200	1,454,036
Industrial	GRV	11.3732	446	21,880,356	2,488,494
Industrial - Vacant Land	GRV	11.3732	56	1,232,300	140,152
Commercial	GRV	11.3732	1,366	70,667,953	8,037,200
Commercial - Vacant Land	GRV	11.3732	47	2,163,850	246,099
Primary Production	UV	0.4404	797	609,608,000	2,684,711
UV Rural	UV	0.4455	1,520	740,675,000	3,299,703
UV Commercial	UV	0.8037	154	91,897,000	738,576
Totals					45,412,860

❖ **Minimum Payments**

Rate Groups	UV/GRV	Min Rate \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	1,375	1,262	16,266,776	1,735,250
Residential - Vacant Land	GRV	1,375	925	6,471,244	1,271,875
Holiday Homes	GRV	1,430	28	349,700	40,040
Industrial	GRV	1,375	21	208,031	28,875
Industrial - Vacant Land	GRV	1,375	0	0	0
Commercial	GRV	1,375	631	4,705,844	867,625
Commercial - Vacant Land	GRV	1,375	63	393,190	86,625
Primary Production	UV	1,375	221	51,185,500	303,875
UV Rural	UV	1,500	1,087	251,454,500	1,630,500
UV Commercial	UV	1,375	81	3,654,034	111,375
Totals					6,076,040

Memorandum of Imposing Rates and Charges

2020/21

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE CITY OF BUSSELTON
(VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

❖ Specified Area Rates

Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Port Geographe	GRV	1.5719	747	14,009,386	220,210
Providence GRV	GRV	1.4462	730	12,519,660	181,061
Providence UV	UV	0.0143	2	5,300,000	758
Vasse GRV	GRV	1.8385	566	9,876,590	181,583
Totals					583,612

❖ Totals Levied

Groups	UV/GRV	No of Properties	Valuations \$	Total Levied Amount \$
Valuation Group	GRV	19,874	405,035,908	42,720,160
Specified Area Groups	UV/GRV	2,045	41,705,636	583,612
Valuation Group	UV	3,860	1,748,474,034	8,768,740
Totals				52,072,512



CAPITAL ACQUISITION AND CONSTRUCTION
BUDGET

(INCLUSIVE OF FUNDING SOURCES)

2020 - 2021

City of Busselton - Budget Year Ended 30 June 2021 Capital Acquisition / Construction Report											
		2020-2021	Funding Sources								
Cost Code	Cost Code Name	Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	Municipal Funds	Name of Reserves Impacted
Land											
Miscellaneous Land Purchases											
10610	Resumptions / Minor Land Purchases	100,000	100,000	0	0	0	0	0	0	0	ID Reserve
		100,000	100,000	0	0	0	0	0	0	0	
Major Land Purchase											
10610	Sues Road Land Option	50,000	50,000	0	0	0	0	0	0	0	Strategic Projects Reserve
		50,000	50,000	0	0	0	0	0	0	0	
Plant & Equipment											
Fleet											
10100	Finance & Corporate Services Support	50,000	25,000	0	0	0	0	25,000	0	0	Plant replacement reserve
10810	Statutory Planning	35,000	18,000	0	0	0	0	17,000	0	0	Plant replacement reserve
10920	Environmental Health Services Administration	35,000	18,000	0	0	0	0	17,000	0	0	Plant replacement reserve
10950	Animal Control	50,000	30,000	0	0	0	0	20,000	0	0	Plant replacement reserve
10980	Other Law, Order & Public Safety	50,000	30,000	0	0	0	0	20,000	0	0	Plant replacement reserve
11401	Transport - Workshop	10,000	8,000	0	0	0	0	2,000	0	0	Plant replacement reserve
11401	Transport - Workshop	20,000	20,000	0	0	0	0	0	0	0	Plant replacement reserve
11403	Plant Purchases (P11)	205,000	176,000	0	0	0	0	29,000	0	0	Plant replacement reserve
11404	Plant Purchases (P12)	114,000	73,000	0	0	0	0	41,000	0	0	Plant replacement reserve
11500	Operations Services Administration	40,000	26,000	0	0	0	0	14,000	0	0	Plant replacement reserve
		609,000	424,000	0	0	0	0	185,000	0	0	
Waste											
11402	Plant Purchases (P10)	1,420,000	1,173,000	0	0	0	0	247,000	0	0	Waste management facility and plant reserve
		1,420,000	1,173,000	0	0	0	0	247,000	0	0	
Smart Technologies											
11407	P&E - P&G Smart Technologies	100,000	100,000	0	0	0	0	0	0	0	Coastal & Climate Adaptation Reserve
		100,000	100,000	0	0	0	0	0	0	0	
Busselton Jetty											
11160	Busselton Jetty - Plant & Equipment	15,000	12,500	0	0	0	0	2,500	0	0	Jetty maintenance reserve
C3497	Busselton Jetty - Capital Expenditure	870,000	870,000	0	0	0	0	0	0	0	Jetty maintenance reserve
		885,000	882,500	0	0	0	0	2,500	0	0	
Furniture & Office Equipment											
10250	Information & Communication Technology Services	407,088	392,000	0	15,088	0	0	0	0	0	Furniture and equipment reserves
10590	Naturaliste Community Centre	12,000	12,000	0	0	0	0	0	0	0	Naturaliste community centre building reserve
10591	Geographe Leisure Centre	20,000	20,000	0	0	0	0	0	0	0	Furniture and equipment reserves
10625	Art Geo Administration	10,000	10,000	0	0	0	0	0	0	0	Furniture and equipment reserves
10900	Cultural Planning	12,000	12,000	0	0	0	0	0	0	0	Furniture and equipment reserves
		461,088	446,000	0	15,088	0	0	0	0	0	
Buildings and Facilities											
Buildings and Facilities - Other											
B9606	King Street Toilets	46,026	46,026	0	0	0	0	0	0	0	Building asset renewal reserve
B9607	General Buildings Asset Renewal Allocation (Various Buildings)	150,000	150,000	0	0	0	0	0	0	0	Building asset renewal reserve
B9608	Demolition Allocation (Various Buildings)	25,000	25,000	0	0	0	0	0	0	0	Building asset renewal reserve
B9611	Smiths Beach New Public Toilet	200,000	200,000	0	0	0	0	0	0	0	Building asset renewal reserve
		421,026	421,026	0	0	0	0	0	0	0	
Community Resource Centre											
B9534	Community Resource Centre	50,000	50,000	0	0	0	0	0	0	0	Busselton community resource centre
		50,000	50,000	0	0	0	0	0	0	0	
Energy Efficiency Initiatives											
B9605	Energy Efficiency Initiatives (Various Buildings)	103,000	103,000	0	0	0	0	0	0	0	Energy Sustainability Reserve
		103,000	103,000	0	0	0	0	0	0	0	
Busselton Jetty Tourist Park											
B9809	Busselton Jetty Tourist Park Compliance Works	80,000	80,000	0	0	0	0	0	0	0	Busselton jetty tourist park reserve
		80,000	80,000	0	0	0	0	0	0	0	
Community Recreation Centre - GLC											
B9596	GLC Building Improvements	491,657	491,657	0	0	0	0	0	0	0	Geographe leisure centre building reserve
B9613	GLC CCTV Installation	18,000	18,000	0	0	0	0	0	0	0	Geographe leisure centre building reserve

City of Busseton - Budget Year Ended 30 June 2021 Capital Acquisition / Construction Report											
Cost Code	Cost Code Name	2020-2021	Funding Sources								Name of Reserves Impacted
		Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	Municipal Funds	
		509,657	509,657	0	0	0	0	0	0	0	
Community Recreation Centre - NCC											
B9556	NCC Upgrade	130,000	130,000	0	0	0	0	0	0	0	Naturaliste community centre building reserve
		130,000	130,000	0	0	0	0	0	0	0	
Aged Housing Construction											
B9300	Aged Housing Capital Improvements - Winderlup	80,000	80,000	0	0	0	0	0	0	0	Joint venture aged housing reserve
B9301	Aged Housing Capital Improvements - Harris Road	60,000	60,000	0	0	0	0	0	0	0	Joint venture aged housing reserve
B9302	Aged Housing Capital Improvements - Winderlup Court (City)	52,000	52,000	0	0	0	0	0	0	0	Aged housing resident funded (Council) reserve
C3451	Aged Housing Infrastructure (Upgrade)	12,250	12,250	0	0	0	0	0	0	0	Joint venture aged housing reserve
		204,250	204,250	0	0	0	0	0	0	0	
Churchill Park											
B9558	Churchill Park - Change Room Refurbishment	21,000	0	0	0	0	0	0	0	21,000	Muni Funds as per LTFP
B9612	Churchill Park Renew Sports Lights	140,000	0	0	0	0	0	0	0	140,000	Muni Funds as per LTFP
C3145	Churchill Park	220,000	220,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
		381,000	220,000	0	0	0	0	0	0	161,000	
Major Projects - Buildings											
Performing Arts Centre - BEACH											
B9591	Performing Arts Convention Centre	14,246,200	1,571,200	5,175,000	0	0	0	0	7,500,000	0	Performing Arts/ Convention Centre Reserve, Community facilities city district
		14,246,200	1,571,200	5,175,000	0	0	0	0	7,500,000	0	
Busseton Library											
B9516	Busseton Library Extension	603,000	603,000	0	0	0	0	0	0	0	Busseton library building reserve, New infrastructure development
B9516	Busseton Library Minor Works	5,000	5,000	0	0	0	0	0	0	0	Busseton Library Building Reserve
		608,000	608,000	0	0	0	0	0	0	0	
Busseton Senior Citizens											
B9407	Busseton Senior Citizens	738,128	81,293	606,835	0	50,000	0	0	0	0	
		738,128	81,293	606,835	0	50,000	0	0	0	0	
Major Project - Infrastructure											
Busseton Foreshore											
C3112	Busseton Foreshore - Exercise Equipment	217,650	217,650	0	0	0	0	0	0	0	Community Facilities - City District, Infra Dev Reserve
		217,650	217,650	0	0	0	0	0	0	0	
Busseton Foreshore Rotunda											
C3094	Busseton Foreshore Stage 3 (Rotunda)	55,436	0	0	55,436	0	0	0	0	0	Government Grant Restricted Assets
		55,436	0	0	55,436	0	0	0	0	0	
Barnard Park East Foreshore Redevelopment											
C0053	Car Parking - Rear of Hotel Site 1	522,480	522,480	0	0	0	0	0	0	0	City car parking reserve
C0054	Barnard East Car Parking	78,730	78,730	0	0	0	0	0	0	0	City car parking reserve
C0055	Barnard Park East Foreshore - Car Parking (Stage 2)	310,000	310,000	0	0	0	0	0	0	0	City car parking reserve
C3207	Barnard East Underground Power - Stage 1	165,297	165,297	0	0	0	0	0	0	0	Other Infrastructure Reserve
C3208	Barnard East Landscaping Stage 1	240,000	0	0	0	0	240,000	0	0	0	
C3227	Barnard Park East Foreshore - Landscaping	280,000	280,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3113	Busseton Tennis Club - Infrastructure	47,739	0	0	47,739	0	0	0	0	0	
C3206	Landscaping - Old Busseton Tennis Club Site	369,520	369,520	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3189	Possum Park Barnard East Upgrade	30,000	30,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3228	Busseton Foreshore Renewal of Furniture	30,000	30,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
F0089	Barnard East Footpaths - Stage 1	91,240	91,240	0	0	0	0	0	0	0	Footpath/ cycleway reserve
F0100	Micro Brewery - Footpath and Landscaping	170,000	170,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve \$120k, P&G Reserve \$50k
W0246	Barnard Park East Foreshore Stage 2 Capital Works	203,000	203,000	0	0	0	0	0	0	0	Road asset renewal reserve
		2,538,006	2,250,267	0	47,739	0	240,000	0	0	0	
Dunsborough Precinct											
C3224	Dunsborough Nature Based Playground	40,000	40,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
		40,000	40,000	0	0	0	0	0	0	0	
Major Recreational Facility Development as per S&R Plan											
C3225	Dunsborough Lakes Sporting Precinct (Stage 1)	2,288,000	2,288,000	0	0	0	0	0	0	0	Parks, Gardens & Reserves Res, New Infrast develop Res, Com Facilities
		2,288,000	2,288,000	0	0	0	0	0	0	0	
Mitchell Park Upgrade											
C3226	Mitchell Park Upgrade	820,000	690,000	0	0	130,000	0	0	0	0	Parks, Gardens and Reserves Reserve, CBD enhancement reserve, CWKS
		820,000	690,000	0	0	130,000	0	0	0	0	

City of Busselton - Budget Year Ended 30 June 2021 Capital Acquisition / Construction Report											
Cost Code	Cost Code Name	2020-2021	Funding Sources							Name of Reserves Impacted	
		Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan		Municipal Funds
Lou Weston Oval											
C3186	Lou Weston Oval - Courts	507,650	407,650	100,000	0	0	0	0	0	0	City Com Facilities & Infrast Development Res
		507,650	407,650	100,000	0	0	0	0	0	0	Gardens and Reserves
Administration Building											
B9010	Civic and Administration Centre Building	7,248	7,248	0	0	0	0	0	0	0	Civic and Administration Centre Building Res
C0043	Admin Building Carpark	100,000	100,000	0	0	0	0	0	0	0	City car parking reserve
		107,248	107,248	0	0	0	0	0	0	0	
Busselton Margaret River Regional Airport											
Busselton Airport - Plant & Equipment											
I1151	Airport Operations	40,000	26,000	0	0	0	0	14,000	0	0	Airport Infrastructure Reserves
I1156	Airport Operations	283,100	0	0	283,100	0	0	0	0	0	Govt Grant in RA
		323,100	26,000	0	283,100	0	0	14,000	0	0	
Busselton Airport - Buildings											
B9711	Busselton Airport - Staff Demountable Building	15,000	15,000	0	0	0	0	0	0	0	Airport infrastructure renewal & replacement reserve
B9717	Busselton Airport - Existing Terminal Upgrade	42,800	0	0	42,800	0	0	0	0	0	Govt Grant in RA
		42,800	15,000	0	42,800	0	0	0	0	0	
Busselton Airport - Infrastructure											
C6025	Installation of Bird Netting	77,703	38,852	38,851	0	0	0	0	0	0	Airport infrastructure renewal & replacement reserve
C6026	Airport Car Park Reseal	76,700	0	0	76,700	0	0	0	0	0	Govt Grant in RA
		154,403	38,852	38,851	76,700	0	0	0	0	0	
Busselton Airport - Infrastructure Development											
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	100,000	0	0	100,000	0	0	0	0	0	Govt Grant in RA
C6091	Airport Construction Stage 2, Noise Management Plan	866,500	866,500	0	0	0	0	0	0	0	Airport Noise mitigation reserve
C6092	Airport Construction Stage 2, Airfield	19,900	0	0	19,900	0	0	0	0	0	Govt Grant in RA
C6099	Airport Development - Project Expenses	255,850	0	0	255,850	0	0	0	0	0	Govt Grant in RA
		1,242,250	866,500	0	375,750	0	0	0	0	0	
Vasse Newtown Infrastructure											
Vasse Newtown Car Parking											
C0051	Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	200,000	200,000	0	0	0	0	0	0	0	Community Facilities - Vasse
C0052	Vasse Kaloorup Oval Car Park Development	54,270	54,270	0	0	0	0	0	0	0	Community Facilities - Vasse
		254,270	254,270	0	0	0	0	0	0	0	
Vasse Newtown Oval Upgrades											
C3136	Vasse Oval Kaloorup - Grassing of Existing Oval	30,000	30,000	0	0	0	0	0	0	0	Community Facilities - Vasse
		30,000	30,000	0	0	0	0	0	0	0	
Vasse Newtown Infrastructure Upgrades - SAR											
C3198	Vasse SAR Area General Improvements to the Area	50,000	50,000	0	0	0	0	0	0	0	Vasse Newtown Landscape Maintenance Reserve
		50,000	50,000	0	0	0	0	0	0	0	
Cemetery Capital Works											
C1605	Busselton Cemetery Infrastructure Upgrades	80,000	80,000	0	0	0	0	0	0	0	Cemetery Reserve
C1609	Pioneer Cemetery - Implement Conservation Plan	20,000	20,000	0	0	0	0	0	0	0	Cemetery Reserve
C1604	Pioneer Cemetery - Perimeter Planting	41,125	41,125	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
I0372	Dunsborough Cemetery	20,000	20,000	0	0	0	0	0	0	0	Cemetery reserve
		161,125	161,125	0	0	0	0	0	0	0	
Parks & Gardens - Infrastructure Works											
C3006	Playgrounds General - Replacement of playground equipment	25,000	25,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3007	Park Furniture Replacement - Replace aged & unsafe Equip	25,000	25,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3048	BBQ Placement and Replacement	15,000	15,000	0	0	0	0	0	0	0	Port Geographe Development Reserve
C3103	Youth Skate Park	15,000	15,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3232	Irrigation Renewal	40,000	40,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3236	Dunsborough Foreshore Lighting	50,000	50,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
C3237	King Street Landscaping - Stage 2	64,000	30,000	0	0	0	34,000	0	0	0	Parks & Gardens Reserve & POS Trust Monies

City of Busselton - Budget Year Ended 30 June 2021 Capital Acquisition / Construction Report										
Cost Code	Cost Code Name	2020-2021	Funding Sources							Name of Reserves Impacted
		Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	
		234,000	200,000	0	0	0	34,000	0	0	0
Parks & Gardens - POS Contributions - Trust WAPC Developer Contributions (Pending WAPC Approval)										
C1760	King Street Reserve - Park Upgrade (Coastal Node)	47,582		0	0	0	0	0	0	47,582 Municipal Funds
C3116	Dawson Park (McIntyre St Pos)	110,000	28,000	0	0	0	82,000	0	0	0 Parks & Gardens Reserve & POS Trust Monies
C3210	McBride Park POS	32,538	0	0	0	0	32,538	0	0	0 POS Trust Monies
C3211	Tulloh St (Geographe Bay Road) POS	90,332	0	0	0	0	90,332	0	0	0 POS Trust Monies
C3212	Siesta Park - Beach Access	13,379	0	0	0	0	13,379	0	0	0 POS Trust Monies
C3213	Cabarita Road POS	100,000	0	0	0	0	100,000	0	0	0 POS Trust Monies
C3214	Kingsford Rd POS	154,375	0	0	0	0	154,375	0	0	0 POS Trust Monies
C3215	Monash Way POS	167,174	0	0	0	0	167,174	0	0	0 POS Trust Monies
C3216	Wagon rd. POS	167,174	0	0	0	0	167,174	0	0	0 POS Trust Monies
C3217	Limestone Quarry POS	167,174	0	0	0	0	167,174	0	0	0 POS Trust Monies
C3218	Dolphin Road POS	91,000	0	0	0	0	91,000	0	0	0 POS Trust Monies
C3219	Kingfish / Costello POS	91,000	0	0	0	0	91,000	0	0	0 POS Trust Monies
C3220	Quindalup Old Tennis Courts Site	53,283	0	0	0	0	53,283	0	0	0 POS Trust Monies
C3222	King St Reserve Park - POS Upgrade	147,348	0	0	0	0	147,348	0	0	0 POS Trust Monies
	<i>Note all of the above are concept only and subject to consultation and final</i>	1,432,359	28,000	0	0	0	1,356,777	0	0	47,582
Port Geographe										
C3187	Port Geographe Reticulation Upgrades	47,297	47,297	0	0	0	0	0	0	0
C3202	Port Geographe Street Light Replacement	82,994	82,994	0	0	0	0	0	0	0 Port Geographe waterways reserve
C3203	Port Geographe General Improvements/ Foreshore	35,000	35,000	0	0	0	0	0	0	0 Port Geographe waterways reserve
		165,291	165,291	0	0	0	0	0	0	0
Provence										
C3200	Provence SAR Area General Improvements to the Area	125,000	125,000	0	0	0	0	0	0	0 Provence landscaping reserve
		125,000	125,000	0	0	0	0	0	0	0
Vasse River										
C3166	Vasse River Foreshore - Bridge to Bridge	28,000	28,000	0	0	0	0	0	0	0 Busselton Area Drainage and Waterways Improvement Reserve
C3238	Vasse River - General Upgrade	100,000	100,000	0	0	0	0	0	0	0 Busselton Area Drainage and Waterways Improvement Reserve
		28,000	28,000	0	0	0	0	0	0	0
Dunsborough Non-Potable Water										
C3223	Dunsborough Non-Potable Water Network	2,000,000	1,000,000	1,000,000	0	0	0	0	0	0 Coastal & Climate adaptation reserve - Grant to be applied for
		2,000,000	1,000,000	1,000,000	0	0	0	0	0	0
Rails to Trails										
C3122	Rails to Trails - Continuation of Implementation Plan	100,000	50,000	0	0	0	0	0	0	50,000 Footpath/ Cycleways Reserve \$50k and Muni funded \$50K
		100,000	50,000	0	0	0	0	0	0	50,000
Townscape Construction										
C1012	Townscape Street Furniture Replacement - Busselton	10,000	10,000	0	0	0	0	0	0	0 Parks, Gardens and Reserves Reserve
C1026	Townscape Works Dunsborough	150,000	150,000	0	0	0	0	0	0	0 CBD Enhancement Reserve
		160,000	160,000	0	0	0	0	0	0	0
Depot Construction										
C2006	Busselton Depot Wash-down Facilities	82,500	82,500	0	0	0	0	0	0	0 Waste Reserve
11406	Busselton Depot Mobile Crib Rooms	23,240	23,240	0	0	0	0	0	0	0 Plant replacement reserve
		105,740	105,740	0	0	0	0	0	0	0
Beach Restoration										
C2504	Groyne Construction	51,500	51,500	0	0	0	0	0	0	0 Coastal & Climate Adaptation Reserve
C2512	Sand Re-Nourishment	124,500	124,500	0	0	0	0	0	0	0 Coastal & Climate Adaptation Reserve
C2520	Coastal Protection Works	45,000	45,000	0	0	0	0	0	0	0 Coastal & Climate Adaptation Reserve
C2526	Baudin/ Wonnerup Groynes	25,000	25,000	0	0	0	0	0	0	0 Coastal & Climate Adaptation Reserve
C2527	Storm Damage Renewal of Infrastructure	37,090	0	0	37,090	0	0	0	0	0 Coastal & Climate Adaptation Reserve
C2528	Craig Street Groyne and Sea Wall	660,000	660,000	0	0	0	0	0	0	0 Coastal & Climate Adaptation Reserve
		943,090	906,000	0	37,090	0	0	0	0	0
Boat Ramp Construction										
C1511	RBFS Various Boat Ramps	50,000	50,000	0	0	0	0	0	0	0 Other Infrastructure Reserve
		50,000	50,000	0	0	0	0	0	0	0

City of Busselton - Budget Year Ended 30 June 2021											
Capital Acquisition / Construction Report											
Cost Code	Cost Code Name	2020-2021	Funding Sources								Name of Reserves Impacted
		Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	Municipal Funds	
Beach Front Infrastructure Works											
C1753	Eagle Bay Viewing Platform	95,458	27,500	0	0	0	67,958	0	0	0	Community facilities City district/ POS trust
		95,458	27,500	0	0	0	67,958	0	0	0	
Meelup Regional Park											
C0044	C0044 - Meelup Coastal Nodes Carpark Upgrade	20,595	20,595	0	0	0	0	0	0	0	
C0057	Baudin Memorial Carpark Upgrade	84,000	0	0	0	0	0	0	0	84,000	Muni funded as per LTFF
C0058	Eagle Bay Carpark Upgrade	84,000	0	0	0	0	0	0	0	84,000	Muni funded as per LTFF
C3194	Meelup Regional Park - Capital Projects	85,509	85,509	0	0	0	0	0	0	0	
		274,104	106,104	0	0	0	0	0	0	168,000	
Sanitation Infrastructure											
C3479	Vidler Road Waste Site Capital Improvements	50,000	50,000	0	0	0	0	0	0	0	Waste Management Facility and Plant Reserve
C3481	Transfer Station Development	150,000	150,000	0	0	0	0	0	0	0	Waste Management Facility and Plant Reserve
C3485	Site Rehabilitation - Busselton	1,000,000	1,000,000	0	0	0	0	0	0	0	Waste Management Facility and Plant Reserve
C3489	Liquid Waste Pond Renewal Works	50,000	50,000	0	0	0	0	0	0	0	Waste Management Facility and Plant Reserve
		1,250,000	1,250,000	0	0	0	0	0	0	0	
Bridges Construction											
A0014	Bussell Highway - 0241	744,000	0	248,000	496,000	0	0	0	0	0	
A0022	Yallingup Beach Road Bridge - 3347	700,000	0	700,000	0	0	0	0	0	0	
A0023	Kaloorup Road Bridge - 3381	138,000	0	138,000	0	0	0	0	0	0	
A0024	Boallia Road Bridge - 4854	138,000	0	138,000	0	0	0	0	0	0	
A0025	Tuart Drive Bridge 0238	567,000	0	567,000	0	0	0	0	0	0	\$378k in grants commission sch 3
		2,287,000	0	1,791,000	496,000	0	0	0	0	0	
Carpark Construction											
C0050	Forth Street Groyne Carpark - Formalise & Seal	54,600	42,120	0	0	12,480	0	0	0	0	City car parking reserve & Contribution to Works
C0059	Dunsborough Yacht Club Carpark	160,000	0	60,000	0	0	100,000	0	0	0	Water Corp Contribution & POS Monies
C0060	King Street Carpark Reconstruction	140,000	140,000	0	0	0	0	0	0	0	City car parking reserve
		354,600	182,120	60,000	0	12,480	100,000	0	0	0	
Drainage Construction - Street											
D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements	30,000	30,000	0	0	0	0	0	0	0	Busselton Area Drainage and Waterways Improvement Reserve
D0020	Glenmeer Ramble Drainage Upgrade	50,700	50,700	0	0	0	0	0	0	0	Other Infrastructure Reserve
D0021	Chugg Road Drainage Upgrade	15,044	15,044	0	0	0	0	0	0	0	Other Infrastructure Reserve
		95,744	95,744	0	0	0	0	0	0	0	
Footpath & Cycleway Construction											
F0002	Footpath Construction - Novacare	15,000	15,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve, CWKS
F0066	Bussell Highway Footpath Sections	143,000	143,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve, CWKS
F0067	Beach Road Dunsborough Footpath	206,000	205,460	0	0	540	0	0	0	0	Footpath/ cycleway reserve, CWKS
F0084	Thompson Way - New Path	7,848	7,848	0	0	0	0	0	0	0	
F0090	DAIP - Disability Access	24,657	24,657	0	0	0	0	0	0	0	
F0092	Acorn Place	40,000	40,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve
F0093	Webb Street	45,500	45,500	0	0	0	0	0	0	0	Footpath/ cycleway reserve
F0094	Georgette Street	31,500	30,938	0	0	562	0	0	0	0	Footpath/ cycleway reserve, CWKS
F0095	Fern Road	45,000	45,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve
F0096	Stanley Place	10,000	10,000	0	0	0	0	0	0	0	Footpath/ cycleway reserve
F0098	Dunsborough Centennial Park Project	100,000	99,456	0	0	544	0	0	0	0	Footpath/ cycleway reserve, CWKS
F0101	Yalyalup Pump Track & Temporary Toilet	150,000	150,000	0	0	0	0	0	0	0	CF Airport North
F1005	End of Trip Facilities	20,000	20,000	0	0	0	0	0	0	0	Carparking Reserve
F1022	Buayanyup Drain Shared Path	640,000	320,000	320,000	0	0	0	0	0	0	Footpath/ cycleway reserve
		1,478,505	1,156,859	320,000	0	1,646	0	0	0	0	
Main Roads											
MRWA Project Grants - 2/3rds - 1/3rd											
S0005	Ludlow Hithergreen Road - Reconstruction	675,000	225,000	450,000	0	0	0	0	0	0	Road asset renewal reserve
S0048	Bussell Highway	750,000	109,484	500,000	0	140,516	0	0	0	0	Footpath/ cycleway reserve, CWKS

City of Busselton - Budget Year Ended 30 June 2021											
Capital Acquisition / Construction Report											
		2020-2021	Funding Sources								
Cost Code	Cost Code Name	Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	Municipal Funds	Name of Reserves Impacted
MRWA Commodity Routes											
S0072	Kaloorup Road	410,000	160,000	150,000	100,000	0	0	0	0	0	Direct Grant, Road asset renewal reserve & R/Asset from 2019-2020
S0073	Gale Road Rural Reconstruction	1,437,000	64,500	1,372,500	0	0	0	0	0	0	Road asset renewal reserve
MRWA Direct											
S0321	Yoongarillup Road - Second Coat Seal	139,000	51,000	88,000	0	0	0	0	0	0	Road asset renewal reserve
S0323	Piggott Road - Second Coat Seal	13,000	13,000	0	0	0	0	0	0	0	Road asset renewal reserve
S0328	Wonnerup South Road Second Coat Seal	72,000	0	72,000	0	0	0	0	0	0	Direct Grant
S0329	Georgette Street Reconstruction	140,000	40,000	100,000	0	0	0	0	0	0	Road asset renewal reserve
S0330	Hakea Way Asphalt Overlay	85,000	0	85,000	0	0	0	0	0	0	Direct Grant
		3,721,000	3,480,484	2,917,500	240,516	140,516	0	0	0	0	
Eastern Link / Causeway Road Upgrades											
C3235	Eastern Link Landscaping	200,000	200,000	0	0	0	0	0	0	0	Parks, Gardens and Reserves Reserve
V0002	Eastern Link - Busselton Traffic Study	541,750	541,750	0	0	0	0	0	0	0	Busselton Traffic Study Implementation Reserve & Road asset renewal
V0006	Eastern Link - Causeway Road Service Relocations	200,000	200,000	0	0	0	0	0	0	0	Busselton Traffic Study Implementation Reserve & Road asset renewal reserve
S0070	Peel & Queen Street Roundabout Service Relocation	450,000	150,000	300,000	0	0	0	0	0	0	Busselton Traffic Study Implementation Reserve
S0074	Causeway Road Duplication - Stage 2	2,286,000	1,286,000	800,000	200,000	0	0	0	0	0	Busselton Traffic Study Implementation Reserve & Road asset renewal reserve
		3,677,750	2,377,750	1,100,000	200,000	0	0	0	0	0	
Roads to Recovery Programme - Federal											
T0020	Capel Tutunup Road	1,515,000	88,250	1,426,750	0	0	0	0	0	0	Road asset renewal reserve
T0086	Yoongarillup Road - Reconstruct & Widen (Western Section)	425,917	0	0	425,917	0	0	0	0	0	Govt grant in RA
		1,940,917	88,250	1,426,750	425,917	0	0	0	0	0	
Special Fed Grant - Local Road and Community Infrastructure Program											
S0075	Local Road and Community Infrastructure Program	961,870	0	961,870	0	0	0	0	0	0	
		961,870	0	961,870	0	0	0	0	0	0	
Council Roads Initiative											
W0015	Gale Road Rural Reconstruction	30,000	30,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0032	Chamber Road	24,000	24,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0044	Brash Road Yallingup	55,000	55,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0067	Ford Road Reconstruction & Asphalt Overlay	75,600	75,600	0	0	0	0	0	0	0	Road asset renewal reserve
W0108	Yelverton Road	116,000	114,921	0	0	1,079	0	0	0	0	Road asset renewal reserve, CWKS
W0121	Geographe Bay Road - Quindalup	730,000	723,418	0	0	6,582	0	0	0	0	Road asset renewal reserve, CWKS
W0176	Signage (Alternate CBD Entry)	16,000	16,000	0	0	0	0	0	0	0	Other Infrastructure Reserve
W0201	McDonald Rd Gravel Resheet Sil 1.40 - 2.49	58,000	58,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0231	Carey Street - Asphalt Overlay & Kerb	189,179	189,179	0	0	0	0	0	0	0	Road asset renewal reserve
W0232	Stanley Street - Asphalt Overlay, Kerbing & Parking	147,000	147,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0240	Metricup Yelverton Road - Gravel Resheet	50,000	50,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0243	Alfred Road - Gravel Resheet	50,000	50,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0244	Koorabin Drive Reconstruction & Intersection	144,000	144,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0247	Harvest Road Asphalt Overlay Kerb & Footpath	320,000	319,455	0	0	545	0	0	0	0	Road asset renewal reserve, CWKS
W0248	Boyle Street Asphalt Overlay	120,000	120,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0249	Chloe Court Asphalt Overlay	120,000	119,456	0	0	544	0	0	0	0	Road asset renewal reserve, CWKS
W0253	Egret Close Asphalt Overlay	65,000	65,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0254	Bird Crescent Asphalt Overlay	14,000	554	0	0	13,446	0	0	0	0	Road asset renewal reserve, CWKS
W0255	Donnelly Court Reseal	30,000	30,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0258	Jingarie Place Reconstruction	70,000	62,666	0	0	7,334	0	0	0	0	Road asset renewal reserve, CWKS
W0259	Clinker Drive Roundabout Reconstruction	15,000	15,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0260	Sanson Road Resheet	12,000	12,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0261	Treemartin Road Resheet	28,000	28,000	0	0	0	0	0	0	0	Road asset renewal reserve
W0262	Yallingup Siding Road Resheet	53,000	53,000	0	0	0	0	0	0	0	Road asset renewal reserve

City of Busselton - Budget Year Ended 30 June 2021 Capital Acquisition / Construction Report										
Cost Code	Cost Code Name	2020-2021	Funding Sources							Name of Reserves Impacted
		Budget	Reserves	Government Grants - Direct	Government Grants - RA	Contributions	POS Trust Funded	Sales of Assets	Loan	
W0263	Marybrook Road Resheet	24,000	24,000	0	0	0	0	0	0	Road asset renewal reserve
W0264	Caves Rd - Median Crossing between Elmore & Duns Lakes	24,500	24,500	0	0	0	0	0	0	Road asset renewal reserve
W0266	Layman Road Pull Over Bay	30,000	30,000	0	0	0	0	0	0	Road asset renewal reserve
Commonage Special Area Precinct										
W0265	Seascape Rise - Road Safety Upgrade	235,000	235,000	0	0	0	0	0	0	Commonage Policy Area Infrastructure Road Upgrades Reserve
		2,845,279	2,815,749	0	0	29,530	0	0	0	
	Grand Total - Capital Acquisitions	54,368,994	26,277,579	15,397,806	2,155,620	364,172	1,798,735	448,500	7,500,000	426,582



ANNUAL BUDGET

SCHEDULE OF FEES & CHARGES

2020 – 2021

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2020/21 Financial Year

Table of Contents

PLANNING AND DEVELOPMENT SERVICES

Page No.

Building Related Fees

-Building Plan Searches and Research Fee	1
-Building Inspections and Reports	1
-Building Certificates and Written Advice (Building Act 2011)	1

Health Related Fees

-Food Premises Fees	2
-Stall Holders	2
-Traders	2
-Outdoor Eating Facility	2
-Public Building Fees	3
-Water Sampling Fees	3
-Park Home, Annexe & Miscellaneous Caravan Park Fees	3
-Animal Registration Fees	3
-Lodging House Registration Fees	3
-Temporary Accommodation Approval Fees	3
-Holiday Homes	3
-Effluent Disposal Fee	3
-Noise Monitoring Fees	3
-General Fees	4

Town Planning Related Fees

-Miscellaneous Planning Consent Applications	4
-Legal Agreements	5

Ranger & Fire Service Related Fees

-Animal Control	5
-Cat/ Dog Traps	5
-Impounding & Sustenance Fees - Animals	6
-Impounding Fees - Other	7
-Ranger & Fire Services - Administration Costs	7
-Ranger & Fire Services - Miscellaneous	7

Meelup Regional Park

-Competitor Charges	7
-Event Bonds	8
-Brochures	8

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2020/21 Financial Year

Table of Contents

<u>ENGINEERING AND WORKS SERVICES</u>	Page No.
<u>Major Projects</u>	9
<u>Miscellaneous</u>	
-Reinstatements/ Private Works	9
-Other Crossing Place Related Services	9
<u>Road/ Traffic Related Fees</u>	
-Closure of Roads	9
-Road Openings	9
-Exploration Drilling Licences	9
-Traffic Management	10
-Heavy Haulage Condition Requests	10
-Directional Signs for Tourist Attractions and Services	10
<u>Subdivision Related Fees</u>	
-Subdivision Supervision Fees	10
-Early Subdivision Clearance	10
<u>Miscellaneous Fees</u>	
-Gate Permits	10
-Road Traffic Warning Signs	10
-General Sign Works	10
-Fireworks Application Fee	10
<u>Waste Disposal and Sanitation Fees</u>	
<u>Domestic Waste - Busselton & Dunsborough</u>	10
-Domestic - General Domestic Waste (Sorted and Separated)	10
-Domestic - Bricks and Concrete	11
-Domestic - Clean Green Domestic Waste	11
-Domestic - Unsorted Mixed Waste	11
-Domestic - Other Miscellaneous Charges	11
<u>Non-Residential Waste - Busselton</u>	12
-Non-Residential - Clean Green Waste	12
-Non-Residential - Miscellaneous Commercial Charges	12
<u>Dunsborough - Weighbridge Charges</u>	12
-Commercial (non Weighbridge) - General Waste	13
-Commercial (non Weighbridge) - Green Waste (Clean)	13
-Commercial (non Weighbridge) - Bricks & Concrete (uncontaminated)	13
-Commercial (non Weighbridge) - Other Commercial Waste	13
-Bin Hire Charges	13

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2020/21 Financial Year

Table of Contents

<u>FINANCE AND CORPORATE SERVICES</u>	Page No.
<u>Administration/ Miscellaneous Fees</u>	
<u>Sale of Documents</u>	
- Council Minutes	14
- Electoral Rolls	14
- Publications	14
<u>Photocopying Charges</u>	14
<u>City of Busselton Licence Plates</u>	14
<u>Rates and Finance Charges</u>	
-Rates/ Property Related Matters	14
-Financial Transactions	14
-Loan Raising Fees	15
<u>Mapping & Property Information</u>	
-GIS Mapping and Property Information	15
-Town Planning Scheme No. 21	15
<u>Cemetery Fees</u>	
-Land Grant For Right of Burial	16
-Burial Charge	16
-Exhumation	16
-Interment of Ashes	16
-Miscellaneous Charges	17
<u>Hire Facilities - All</u>	
-Facility Hire Bonds	17
-Miscellaneous Facility fees	18
<u>Churchill Park Hall</u>	18
<u>High Street Hall</u>	18
<u>Rural Halls (Yallingup, Yoongarillup)</u>	18
<u>Undalup Room</u>	18
<u>Busselton Community Resource Centre</u>	19
<u>Busselton Youth and Community Activity Building</u>	19
<u>Ground Hire Charges</u>	
-Association of Senior Players	19
-Association of Junior Players	19
-Exceptions to Senior and Junior Players	19
-Court Hire Levies	20
-Outdoor Exercise Sites	20

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2020/21 Financial Year

Table of Contents

COMMUNITY & COMMERCIAL SERVICES

Page No.

Staging Of Concerts

-Application Fee	21
-Licence Fee/ Service Charge	21
-Ground Hire Fee	21
-Community Amenity Bond	21
-Ground Hire Bond	21
-Loadings and Allowances	21

Events & Casual Ground Hire Charges

-Events and Casual Ground Hire	21
-Commercial Event - City Infrastructure Bond	22
-Event Works Fees	22
-Community Use of Sports Grounds	22
-Commercial Use of Reserves (Sports Grounds)	22
-Commercial Use of Reserves (Other Reserves)	22
-Use of Busselton Foreshore Stage	22
-Ground Hire Bonds	22
-Jetty Closure Fee	22
-Use of Public Grounds for Markets	22

Events - Equipment Hire & Signage

-Hire of Stage/ Track Mat	23
-Hire of Grandstands	23
-Event Signage	23
-Commercial Hire Site Traders (Non Food)	23
-Commercial Activity Permit (Non Food)	23
-Foreshore Kiosk Permit - Busselton Foreshore	23
-Commercial use of Marine Berthing Platforms - Whale Watching / Tour Vessels	23
-Commercial use of Marine Berthing Platforms - Cruise Ship Vessels	24

Busselton Jetty

-Busselton Jetty Entry Fees	24
-Busselton Jetty Misc. Fees	24

Busselton Regional Airport

-Passenger Fees	25
-Landing Fees and General Aviation Charge	25
-Car Park	25
-Other Fees	26

Busselton Jetty Tourist Park

-Powered Sites	26
-Onsite Park Homes	27
-Semi Permanent Sites	28
-Miscellaneous	28

Geographe Leisure Centre

-Swimming Pool	29
-Group Fitness	29
-Personal/ Group Training	29
-Aerobics/aquarobics	29
-Sports Stadium	30
-Crèche/ Activity Room	30
-Membership Packages	30
-Corporate Packages	31
-Health Suites	31
-Room Hire	31

Naturaliste Community Centre

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2020/21 Financial Year

Table of Contents

-Stadium	32
-Multi Purpose Activity Room (full)	32
-Multi Purpose Activity Room (half)	32
-Family Activity Area	32
-Community Office Space	32
-Kitchen Servery Area (in addition to other bookings)	32
-Group Fitness	32
-Seniors Programs	33
-Crèche/ Activity Room	33
-Vacation care program	33
-Shower	33
-Stage Hire	33
-NCC Grounds Hire	33
 <u>ArtGeo Cultural Complex</u>	
-Courthouse Complex Hire	33
-Exhibition Hire	34
-Commission Rates on Exhibition Sales	34
-Commission Rates on Art Sales	34
 <u>Ballaarat Room Exhibition Hire</u>	34
 <u>Library Charges</u>	
-Miscellaneous	34

CITY OF BUSSELTON**Schedule of Fees & Charges****2020/21 Financial Year**

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity.			
<u>PLANNING & DEVELOPMENT SERVICES</u>			
<u>BUILDING RELATED FEES</u>			
Fees for building services listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012
<u>Building Plan Searches and Research Fee</u>			
Building under construction	81.00	81.00	81.00
Old Archive (Stored at Depot) - under 15 years	121.00	121.00	121.00
Old Archive (Stored at Depot) - over 15 years	159.00	159.00	159.00
Provide copy of Housing Indemnity Insurance Policy	81.00	81.00	81.00
Site Plans	64.00	64.00	64.00
<i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i>			
<u>Building Inspection and Reports</u>			
Strata inspection fee - First inspection free. Fee applies to subsequent inspections.	160.91	160.91	177.00
Property Inspection and Report Preparation	513.64	513.64	565.00
Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection.	160.91	160.91	177.00
Pool inspection fee on sale of property (if more than 1 year from scheduled inspection)	160.91	160.91	177.00
Building and Pool re-inspection fee for non compliance. First compliance inspection free, fee required thereafter.	160.91	160.91	177.00
<u>Building certificates and written advice (Building Act 2011)</u>			
Certificate of design compliance for class 2-9 buildings construction value up to \$2M	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$385 inc GST.

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Certificate of design compliance for class 2-9 buildings construction value more than \$2M	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.	\$1,980 inc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M.
Certificate of Construction/ Building Compliance	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$165, minimum of \$350 exc GST	Hourly fee of \$181.50, minimum of \$385 inc GST
HEALTH RELATED FEES			
* Food Premises Fees			
Notification Fee	68.00	68.00	68.00
Application for Registration Food Business - Low Risk	128.00	128.00	128.00
Application for Registration Food Business - Medium / High Risk	235.00	235.00	235.00
Service fee - Low Risk - Pro rata applies	100.00	100.00	100.00
Service fee - Medium Risk - Pro rata applies	215.00	215.00	215.00
Service fee - High Risk - Pro rata applies	430.00	430.00	430.00
Inspection of premises (Additional or on request)	188.00	188.00	188.00
Overdue service fee - correspondence	35.00	35.00	35.00
Stallholders			
Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit			
per occasion	40.00	40.00	40.00
Up to 3 months	60.00	60.00	60.00
6 months	90.00	90.00	90.00
12 months	150.00	150.00	150.00
Application for Transfer of Stallholder's Permit	35.00	35.00	35.00
Traders			
Application for Trader's Permit	154.00	154.00	154.00
Application for Transfer of Trader's Permit	154.00	154.00	154.00
Itinerant Trader Permit Fee	1,540.00	1,540.00	1,540.00
Trader's Permit – Bond Fees	1,155.00	1,155.00	1,155.00
Trader's Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes)			
12 months - Pro rata applies	3,090.00	3,090.00	3,090.00
Trader's Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months - Pro rata applies	2,060.00	2,060.00	2,060.00
Outdoor Eating Facility			
Application for Outdoor Eating Facility Permit	150.00	150.00	150.00
Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee	0.00	0.00	0.00
Application for Transfer of Outdoor Eating Facility Permit	65.00	65.00	65.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
* Public Building Fees			
The maximum "Statutory" fee for consideration of an application for approval is \$871 (inc GST)			
< 500 persons	165.00	165.00	165.00
500 - 999 persons	222.00	222.00	222.00
1,000 - 2,999 persons	445.00	445.00	445.00
3,000 - 4,999 persons	738.00	738.00	738.00
> 5,000 persons	850.00	850.00	850.00
Public Building Inspection Fee (including events)	115.00	115.00	115.00
Water Sampling Fee			
Chemical Swimming Pool sample	16.00	16.00	16.00
Micro/ Amoeba Swimming Pool Sample	37.00	37.00	37.00
Private Water Supply Sampling Fee	77.00	77.00	77.00
Overdue service fee - correspondence	New 2020/21	36.00	36.00
Park Home, Annexe & Miscellaneous Caravan Park Fees			
Application for Approval of Park Home	245.00	245.00	245.00
Application for Approval of Annexe	245.00	245.00	245.00
Application for approval of other Buildings, Carports, Pergolas and Storage Sheds	245.00	245.00	245.00
Animal Registration Fees			
Application for Registration of Stable	90.00	90.00	90.00
Application to Renew Registration of Stable	53.00	53.00	53.00
Application to Transfer Registration of Stable	26.00	26.00	26.00
Application for Registration of premises to keep pigeons	90.00	90.00	90.00
Application for renewal of Registration to Keep Pigeons	53.00	53.00	53.00
Lodging House Registration Fees			
Application for Registration of Lodging House - less than 15 lodgers	385.00	385.00	385.00
Renewal of Registration of Lodging House - less than 15 lodgers	255.00	255.00	255.00
Application for Registration of Lodging House - 15 or more lodgers	550.00	550.00	550.00
Renewal of Registration of Lodging House - 15 or more lodgers	368.00	368.00	368.00
Overdue registration - correspondence fee	35.00	35.00	35.00
Temporary Accommodation Approval Fees			
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	245.00	245.00	245.00
Holiday Homes			
Application for Registration of Holiday Homes	150.00	150.00	150.00
Registration Fee - Pro rata applies	235.00	235.00	235.00
Renewal of Holiday Homes Registration	257.00	257.00	257.00
Application to replace Manager	35.00	35.00	35.00
Overdue Holiday Home Correspondence Fee	35.00	35.00	35.00
Effluent Disposal Fee			
Request for re-inspection	134.00	134.00	134.00
Local Government Report	125.00	125.00	125.00
Copy of Approval - Apparatus for Treatment of Sewage	50.00	50.00	50.00
* Noise Monitoring Fees			
The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST)			
<500 persons	220.00	220.00	220.00
500 - 1,000 persons and 1 performing area only	545.00	545.00	545.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
500 - 1,000 persons and 2 or more performing areas	875.00	875.00	875.00
>1,000 persons and 1 performing area only	875.00	875.00	875.00
>1,000 persons and 2 or more performing areas	1,025.00	1,025.00	1,025.00
Noise monitoring fee - per hour	135.00	135.00	135.00
Noise Monitoring Report	285.00	285.00	285.00
Regulation 14 Fees	500.00	500.00	500.00
Regulation 16 Fees	500.00	500.00	500.00
General Fees			
Request for a Section 39 Liquor Licence Certificate	205.00	205.00	205.00
Premises Plan Assessment Fee - miscellaneous	165.00	165.00	165.00
Request for Inspection of Premises - miscellaneous	188.00	188.00	188.00
Request for Premises Inspection Report	165.00	165.00	165.00
Reports to Settlement agents	165.00	165.00	165.00
Copy of Certificate of analysis	30.00	30.00	30.00
TOWN PLANNING RELATED FEES			
Fees for planning services listed in the Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Miscellaneous Planning Consent Applications			
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge).	73.00	73.00	73.00
Research Fee for Planning Information (per hour charge)	110.00	110.00	110.00
Certificate of Local Planning Authority (or Local Government Authority where appropriate)	154.00	154.00	154.00
Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.
Landgate Search	Cost plus 30%	Cost plus 30%	Cost plus 30%
Agency referral fee (in addition to application fee)	124.00	124.00	124.00
Planning application consultation - neighbour and agency only (in addition to application fee)	124.00	124.00	124.00
Development Application Consultation - requiring newspaper advertising	393.00	393.00	393.00
Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)
Portable Sign Licence Fee - Introductory	Nil	Nil	Nil
Portable Sign Licence Fee - Non Introductory	219.00	219.00	219.00
Legal Agreements			
Planning & Building Agreement Preparation Fees	At cost	At cost	At cost plus GST
Planning & Building Agreement Preparation Fees - External	At cost	At cost	At cost plus GST
RANGER & FIRE SERVICE RELATED FEES			
ANIMAL CONTROL			
Registration tag re-issue	Nil	Nil	Nil
Other LGA Registration transfer - Dogs & Cats	Nil	Nil	Nil
Cat Traps			
Cat Trap refundable deposit when requesting trap	100.00	100.00	100.00
Application Fees			
Application for permission to keep more than two cats	79.00	79.00	79.00
Application for permission to keep more than two dogs	79.00	79.00	79.00
Application for licence/renewal of licence to keep an approved cattery establishment	217.00	217.00	217.00
Application for licence/renewal of licence to keep an approved kennel establishment	217.00	217.00	217.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
<u>Dangerous Dogs</u>			
Dangerous Dog (Declared) compliance and annual inspection fee	100.00	100.00	100.00
<u>IMPOUNDING FEES - ANIMALS</u>			
<u>Impounding Fees - Dogs</u>			
Dog - Animal Facility Administration Fee	185.00	185.00	185.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	31.00	31.00
<u>Impounding Fees - Cats</u>			
Cat Impoundment Fee	185.00	185.00	185.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	31.00	31.00	31.00
<u>Ranger Fees to impound stock</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head			
- if impounded after 6am & before 6pm	118.00	118.00	118.00
- if impounded after 6pm and before 6am	143.50	143.50	143.50
Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- if impounded after 6am & before 6pm	118.00	118.00	118.00
- if impounded after 6pm and before 6am	143.50	143.50	143.50
Stock (3) to include wethers, ewes, lambs, goats - per head			
- if impounded after 6am & before 6pm	86.00	86.00	86.00
- if impounded after 6pm and before 6am	111.00	111.00	111.00
<u>Stock Poundage Fee</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- First 24 hours or part	29.00	29.00	29.00
- Subsequently each 24 hours or part	17.00	17.00	17.00
Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head			
- First 24 hours or part	29.00	29.00	29.00
- Subsequently each 24 hours or part	17.00	17.00	17.00
Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- First 24 hours or part	29.00	29.00	29.00
- Subsequently each 24 hours or part	17.00	17.00	17.00
Stock (4) to include wethers, ewes, lambs, goats - per head			
- First 24 hours or part	29.00	29.00	29.00
- Subsequently each 24 hours or part	17.00	17.00	17.00
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<u>Sustenance of Impounded Stock</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
- For each 24 hours or part	15.00	15.00	15.00
Stock (2) pigs of any description - per head			
- For each 24 hours or part	15.00	15.00	15.00
Stock (3) rams, wethers, ewes, lambs or goats per head			
- For each 24 hours or part	15.00	15.00	15.00
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<u>IMPOUNDING FEES - OTHER</u>			
<u>Signs</u>			
Portable Signs	78.00	78.00	78.00
Fixed Sign	148.00	148.00	148.00
<u>Beach Shelters and Other Impounded Goods</u>			
Impounded Beach Shelter or Other Structure	126.00	126.00	126.00
Other impounded goods (e.g. camping equipment, pushbikes, or other personal effects)	New 2020/21	126.00	126.00
<u>Motor Vehicles</u>			
Impounded Motor Vehicle - per vehicle	135.00	135.00	135.00
Daily Impoundment Fee	29.00	29.00	29.00
Impounded Motor Vehicle Towing Fee - at cost	At Cost	At Cost	At Cost
<u>Shopping Trolleys</u>			
Impounded Shopping Trolley - per trolley	74.00	74.00	74.00
<u>RANGER & FIRE SERVICES - ADMIN COSTS</u>			
Ranger time per hour	132.73	132.73	146.00
Ranger travelling costs (mileage): per kilometre	1.82	1.82	2.00
<u>RANGER & FIRE SERVICES - MISCELLANEOUS</u>			
Application for permit pursuant to Thoroughfares Local Law where no fee otherwise identified	150.00	150.00	150.00
Application for Temporary Parking Permit - (one day)	36.00	36.00	36.00
Daily Charge Temporary Parking Permit - (per day or part thereof following first day)	New 2020/21	12.00	12.00
Application for beach/reserve vehicle access permit - per day	13.00	13.00	13.00
Application for beach/reserve/commercial fisher vehicle access permit - 3 year permit	166.00	166.00	166.00
Application for beach/reserve/commercial fisher vehicle access permit - renewal of permit	113.00	113.00	113.00
Dog/cat disposal / rehousing fee: voluntary surrender by owner: fee per dog/cat	140.00	140.00	140.00
Fire Hazard Clearing			
- Administration Fee	138.00	138.00	138.00
- Contractors Fee: actual cost	At cost	At cost	At Cost Plus GST
<u>MEELUP REGIONAL PARK</u>			
<u>Competitor Charges</u>			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Trail events - per competitor			
For events and activities including mountain biking, off road running, off road triathlon, adventure race.	3.09	3.09	3.40
Site based events - per patron/competitor			
Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities	4.09	4.09	4.50
Event Bonds			
Category 1 (< 500 patrons)	2,640.00	2,640.00	2,640.00
Category 2 (500 - 2,500 patrons)	5,270.00	5,270.00	5,270.00
Category 3 (> 2,500 patrons)	10,550.00	10,550.00	10,550.00
Brochure			
Wildflowers Brochure	2.73	2.73	3.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
<u>ENGINEERING & WORKS SERVICES</u>			
<u>Major Projects</u>			
Consultancy charge out rates subject to Contract negotiation where applicable			
Project Manager Advisor	158.18	158.18	174.00
Chief Executive Officer	232.73	232.73	256.00
Cultural Planner	79.09	79.09	87.00
Strategic Planner	79.09	79.09	87.00
Finance Officer	69.09	69.09	76.00
Administration Officer	69.09	69.09	76.00
Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities			
- Manager Level	162.73	162.73	179.00
- Co-ordinator Level	125.45	125.45	138.00
- Technical Officer Level	111.82	111.82	123.00
<u>MISCELLANEOUS</u>			
<u>Reinstatements/ Private Works</u>			
Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
<u>Other crossing place related services</u>			
Saw cutting & removal of kerbing/ m (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Concrete apron for brick paved crossovers/ m	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Spray seal pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Asphalt pothole repairs/m2 (minimum charge \$100)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
<u>ROAD / TRAFFIC RELATED FEES</u>			
<u>Closure of Roads / Rights of Way / Public Access Ways</u>			
Road closure Fees (includes administration and advertising)	810.00	810.00	810.00
*Road Closure Application Approval - one off events	81.00	81.00	81.00
Advertising Fee for road issue or works	483.00	483.00	483.00
Road dedication (including advertising and administration)	735.00	735.00	735.00
Legal Fees for road indemnification (document preparation & execution)	800.00	800.00	800.00
<u>Road openings - Works by Contractors</u>			
Application Fee - Trenching and/ or boring on roads and reserves	345.00	345.00	345.00
Administration/Inspection Fee - Road Opening or Underground Boring	83.00	83.00	83.00
<u>Refundable Security Deposit</u>			
Road opening/ m2 (minimum \$250)	118.00	118.00	118.00
- Under road boring	322.00	322.00	322.00
Performance Bond relating to Road Opening & reinstatement by Contractor / m2 (minimum fee \$250)	148.00	148.00	148.00
<u>Exploration Drilling Licence - District Roads/ Reserves</u>			
1-5 holes	314.00	314.00	314.00
6-10 holes	470.00	470.00	470.00
11-30 holes	953.00	953.00	953.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
31-100 holes	1,690.00	1,690.00	1,690.00
more than 100 holes	2,410.00	2,410.00	2,410.00
<i>Bond payable is determined to be equal to the Licence Fee payable</i>			
Traffic Management			
Traffic Count Data - fee per site recording (existing data)	72.00	72.00	72.00
*Traffic Management Plan - Applications	160.00	160.00	160.00
Heavy Haulage Condition Requests			
Undertake detailed assessment of roadway for inclusion on Restricted Access Vehicle Network. Fee per roadway.	525.00	525.00	525.00
Directional Signs for Tourist Attractions and Services			
Application Fee - per application	117.00	117.00	117.00
Annual Licence Fee - per blade	36.00	36.00	36.00
CAT1 and CAT1A - installation per blade	230.91	230.91	254.00
CAT2 and CAT 3 signs - installation per blade	638.18	638.18	702.00
Entrance sign per blade	674.55	674.55	742.00
SUBDIVISION RELATED FEES			
Subdivision Supervision Fees			
<i>Supervision Fee - % of total value of all road & drainage works, other than future lots.</i>			
Consulting Engineer and Clerk of Works fully supervises	1.50%	1.50%	1.50%
Consulting Engineer with no Clerk of Works	3.00%	3.00%	3.00%
Outstanding Works Supervision fees	1,239.00	1,239.00	1,239.00
Early Subdivision Clearance			
Application Fee	690.00	690.00	690.00
Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST	2.5% or min \$5,016	2.5% or min \$5,016	2.5% or min \$5,016
MISCELLANEOUS FEES			
Gate Permits (per 5 years)	160.00	160.00	160.00
LGA Gate Permits - Application Fee	63.50	63.50	63.50
Road Traffic Warning Signs			
Set of 2 signs, posts and installation	587.27	587.27	646.00
Application Approval Fee	134.50	134.50	134.50
General Sign Works (repair and/or replacement)	Cost plus 30%	Cost plus 30%	Cost plus 30% plus GST
Fireworks Application Approval Fee (per application)	136.00	136.00	136.00
WASTE DISPOSAL AND SANITATION FEES			
DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH)			
General Domestic Waste (Sorted and Separated)			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer	3.64	3.64	4.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	7.27	7.27	8.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	13.64	13.64	15.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<i>Loads containing unseparated waste for all categories will be charged accordingly</i>			
<u>Domestic Bricks and Concrete</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	2.73	2.73	3.00
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	5.45	5.45	6.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	10.91	10.91	12.00
Cost per m3 (additional) or Up to 200kg increments of material	3.64	3.64	4.00
<u>Clean Green Domestic Waste</u>			
Domestic grass clippings and sawdust	1.82	1.82	2.00
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height less than 1m or Other Trailers.	6.36	6.36	7.00
Other Trailers or 6 x 4 (with a cage) and loaded a height greater than 1m	11.82	11.82	13.00
<u>Unsorted Mixed Waste (not containing Asbestos)</u>			
Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg	18.18	18.18	20.00
Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers.	36.36	36.36	40.00
<u>Other Miscellaneous Charges</u>			
Electronic Waste (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Cardboard and Paper (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Glass bottles and jars (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Kerbside Recyclables (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Scrap Metal (e.g. Vehicle bodies, Trailers, Boats - must have their wheels taken off)	Nil	Nil	Nil
Gas bottle (Only domestic loads up to 20kg accepted)	Nil	Nil	Nil
Used Oil including Oily Water (Only domestic loads up to 20L accepted)	Nil	Nil	Nil
Oily water (per litre) - must be marked on drum	Nil	Nil	Nil
White Goods (e.g. Fridges and Freezers)	Nil	Nil	Nil
Bicycle/Motorcycle Tyre - each	1.82	1.82	2.00
Car/ 4WD / Light Truck tyres - each (without rim)	7.27	7.27	8.00
Car/ 4WD / Light Truck tyres - each (with rim)	New 2020/21	13.64	15.00
Truck tyres - each (without rim)	14.55	14.55	16.00
Truck tyres - each (with rim)	New 2020/21	27.27	30.00
Super Singles - each (without rim)	New 2020/21	22.73	25.00
Tractor (Lrg - 1 to 2m Tall) - each (without rim)	New 2020/21	31.82	35.00
Tractor (small - Up to 1m Tall) - each (without rim)	New 2020/21	22.73	25.00
Hot Rod (without rim)	New 2020/21	22.73	25.00
Disposal of other tyre sizes available - Priced on Application	New 2020/21	POA	POA
Native Animals <50kg (Eg. Kangaroo / Possums)	Nil	Nil	Nil
Small Animals (less than 50kg)	38.64	18.18	20.00
Medium Animals (Up - 100kg)	121.82	40.91	45.00
Large Animals (100 - 300kg)	252.73	90.91	100.00
Animals in excess of 300kg - Price per tonne (is in addition to the \$100 Large Animal Charge)	New 2020/21	54.55	60.00
Sale of grass clippings (per m3)	0.91	0.91	1.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Rental space for skip bins at waste facilities (per bin per week)	6.36	5.45	6.00
Mattresses (each)	4.55	4.55	5.00
<u>BUSSELTON non-residential or Weighbridge unavailable</u>			
<u>Items brought in that are not listed in the Fees are Priced on</u>			
<u>Application (POA)</u>			
<u>Clean Green Waste</u>			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	6.36	7.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	11.82	13.00
Each truck up to 2 tonnes / Each Bulk Bin under 3m3 - per entry	32.73	32.73	36.00
Each Truck up to 4 tonnes / Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	47.27	52.00
Each Truck up to 8 tonnes / Each Bulk Bin from 6m3 to under 10m3 - per entry	70.00	70.00	77.00
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	93.64	103.00
<u>Miscellaneous Commercial Charges</u>			
Sale of Mulch - per m3 (self load)	10.00	10.00	11.00
Commercial electronic waste (per item)	8.18	8.18	9.00
Commercial fridges	5.45	5.45	6.00
Commercial cardboard and paper (Utes, vans, station wagons, 4WD, crew cab, trailer)	8.18	8.18	9.00
Commercial cardboard (truck)	16.36	16.36	18.00
Native Animals <50kg (Eg. Birds/Possums)	Nil	Nil	Nil
Native Animals 50 - 300kg (Eg. Kangaroo/Seals)	New 2020/21	90.91	100.00
Small Animals (less than 50kg)	New 2020/21	50.00	55.00
Medium Animals (Up - 100kg)	New 2020/21	109.09	120.00
Large Animals (100 - 300kg)	New 2020/21	227.27	250.00
Animals in excess of 300kg - Price per tonne (is in addition to the \$250 Large Animal Charge)	New 2020/21	54.55	60.00
<u>DUNSBOROUGH - Weighbridge Charges</u>			
General waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.45	6.00
Construction and Demolition Waste (Amount exceeding 100 kg)- Price per 100kg	5.45	5.45	6.00
*Clean Fill Material - per 100kg	10.91	Nil	Nil
*Clean Green waste (Amount exceeding 100 kg)- Price per 100kg	3.18	3.18	3.50
Liquid Waste - Price per 100kg	5.09	5.09	5.60
*Bricks, Concrete and Rubble (Rocks <1m diameter) (Amount exceeding 100 kg)- Price per 100kg	2.82	2.82	3.10
Special Burial (e.g. Asbestos, Large Animal Carcasses) - (Amount exceeding 100 kg) - Price per 100kg	12.27	12.27	13.50
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.	Nil	Nil	Nil
** Minimum weighbridge charge for all material - Up to 100kg	24.55	24.55	27.00
*Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building.			
<u>Same rates as Busselton apply if Weighbridge is unavailable</u>			
<u>Items brought in that are not listed in the Fees are Priced on</u>			
<u>Application (POA)</u>			
<i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i>			
<u>General Waste</u>			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Commercial General Waste (Sorted and Separated, 6x4 trailer)	7.27	7.27	8.00
Commercial General Waste (Sorted and Separated, Over 6x4 trailer)	13.64	13.64	15.00
Commercial General Waste (Unsorted, Containing Recyclables, 6x4 trailer)	23.64	23.64	26.00
Commercial General Waste (Unsorted, Containing Recyclables, Over 6x4 trailer)	47.27	47.27	52.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	58.18	58.18	64.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	77.27	77.27	85.00
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	106.36	106.36	117.00
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	144.55	144.55	159.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	261.82	261.82	288.00
Compactor vehicles - load capacity not exceeding 3m3	115.45	115.45	127.00
Compactor vehicles - load capacity over 3m3	135.45	135.45	149.00
Each additional m3 over 3m3	7.27	7.27	8.00
Green Waste (clean)			
Loads up to 100kg or each Wheelie Bin (Up to 240L)	1.82	1.82	2.00
Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg	6.36	6.36	7.00
Other Trailers or 6 x 4 (with a cage) and loaded a height >1m	11.82	11.82	13.00
Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry	31.82	31.82	35.00
Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry	47.27	47.27	52.00
Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry	69.09	69.09	76.00
Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry	93.64	93.64	103.00
Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry	157.27	157.27	173.00
Bricks and Concrete (uncontaminated) - Dunsborough only			
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	11.82	11.82	13.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	42.73	42.73	47.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	57.27	57.27	63.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	78.18	78.18	86.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	125.45	125.45	138.00
Articulated vehicles/ Bulk bins 20m3 and over	205.45	205.45	226.00
Other Commercial Waste - Dunsborough Only			
Liquid Waste/ Sewage - per kl	50.45	50.45	55.50
Asbestos (per m3)	106.36	106.36	117.00
Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted)	106.36	106.36	117.00
Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber.	Nil	Nil	Nil
Bin Hire Charges			
Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer	10.00	10.00	11.00
Charge per 240L lost or damaged bin	121.82	121.82	134.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
FINANCE & CORPORATE SERVICES			
ADMINISTRATION / MISCELLANEOUS FEES			
SALE OF DOCUMENTS			
Council Minutes			
Subscription on a per annum basis	470.00	470.00	470.00
Single Copy - Agenda	35.00	35.00	35.00
Single Copy - Minutes	22.00	22.00	22.00
Purchase of an Audio Recording of a Council meeting	15.00	15.00	15.00
Electoral Rolls			
Per copy	72.00	72.00	72.00
Publications			
Cape of Contrasts Book - Retail	20.00	20.00	22.00
Cape of Contrasts Book - Wholesale	13.64	13.64	15.00
Busselton: a Place to Remember - Retail	16.36	16.36	18.00
Busselton: a Place to Remember - Wholesale	13.64	13.64	15.00
Photocopying Charges			
A4 Sheet	0.27	0.27	0.30
A3 Sheet	2.23	2.23	2.45
CITY OF BUSSELTON LICENCE PLATES (Not applicable to plates sold at Auction)			
City of Busselton plates (aluminium)	409.09	409.09	450.00
Dunsborough plates (polycarbonate)	409.09	409.09	450.00
Yallingup plates (polycarbonate)	409.09	409.09	450.00
RATES & FINANCE CHARGES			
Rates/ Property Related Matters			
Ownership Listings - per search	13.00	13.00	13.00
Ownership Listings - per locality	21.00	21.00	21.00
General Enquiry requiring archival research including written rating transaction history (Minimum 1 Hour)	\$45.00 per hour	\$45.00 per hour	\$45.00 per hour
Provision of Rates Notice Copies	12.00	12.00	12.00
Written Rates and Ownership statement – Settlement Agent/Public	30.00	30.00	30.00
Bi-Monthly Instalment Option Administration Fee	18.00	18.00	18.00
Weekly Instalment Option Administration Fee	New 2020/21	30.00	30.00
Fortnightly Instalment Option Administration Fee	New 2020/21	25.00	25.00
Monthly Instalment Option Administration Fee	New 2020/21	20.00	20.00
Payment Arrangement Administration Fee	30.00	30.00	30.00
Recovery of External Legal Costs (NOTE: All costs, including Solicitors, incurred in recovery of rating debts.)	Actual Cost	Actual Cost	Actual Cost
Application to Court to Set Aside Judgement Orders (NOTE Non-refundable if Magistrate Court declines application.)	65.00	65.00	65.00
Financial Transactions			
Fee on Rejected Payments (NOTE: Dishonoured cheques, reversed credit card and other electronic payments, etc)	25.00	25.00	25.00
Fee to reissue a Payment - 1st reissue where it can be shown that the customer is at fault	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred	\$10 plus Any / All Financial Institution Fees Incurred

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Fee to reissue a Payment - 2nd reissue and thereafter (Where it can be shown that the City is not at fault)	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred	\$25 plus Any / All Financial Institution Fees Incurred
Loan Raising Fees			
Loan Establishment Fee	636.36	636.36	700.00
MAPPING & PROPERTY INFORMATION			
GIS Mapping and Property Information			
Computer Plotting (Full Colour) - City of Busselton Data Only			
A4 Sheet	31.00	31.00	31.00
A3 Sheet	36.00	36.00	36.00
A2 Sheet	45.00	45.00	45.00
A1 Sheet	74.00	74.00	74.00
A0 Sheet	86.00	86.00	86.00
Special Mapping - City of Busselton Data Only			
Provision of printed maps			
Per hour charge	85.00	85.00	85.00
*Printing costs (as per Computer Plotting fees above)			
*Minimum charge of \$70 (inc GST)			
Provision of maps in PDF/ Image form - City of Busselton Data Only			
Per hour charge	85.50	85.50	85.50
Per PDF or image	27.50	27.50	27.50
*Minimum charge of \$70 (inc GST)			
Local Planning Scheme - Digital Format	425.00	425.00	425.00
Electronic Extraction Fee	98.50	98.50	98.50
Local Planning Scheme No.21			
Scheme Text	115.00	115.00	115.00
A1 Size -			
Per Sheet	73.50	73.50	73.50
Per Full Set (includes full set maps & text)	1,380.00	1,380.00	1,380.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,875.00	1,875.00	1,875.00
Annual Renewal charge for Scheme Package	1,380.00	1,380.00	1,380.00
A2 Size -			
Per Sheet	44.00	44.00	44.00
Per Full Set (includes full set maps & text)	880.00	880.00	880.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,190.00	1,190.00	1,190.00
Annual Renewal charge for Scheme Package	895.00	895.00	895.00
A3 Size -			
Per Sheet	36.00	36.00	36.00
Per Full Set (includes full set maps & text)	725.00	725.00	725.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	980.00	980.00	980.00
Annual Renewal charge for Scheme Package	725.00	725.00	725.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
<u>CEMETERY FEES</u>			
<u>Land Grant for Right of Burial</u>			
Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,110.00	2,110.00	2,110.00
Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights	2,110.00	2,110.00	2,110.00
Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,330.00	2,330.00	2,330.00
Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial	410.00	410.00	451.00
<u>Burial Charge</u>			
Burial in standard grave to any depth to 2.1m (includes registration and number plate)	1,118.18	1,118.18	1,230.00
Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights	1,118.18	1,118.18	1,230.00
Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	106.82	106.82	117.50
Construction of Vault (Does not include building application fees)	At cost	At cost	At cost plus GST
Vault Grant of Right of Burial	1,280.00	1,280.00	1,280.00
Vault Interment Fee (each)	1,071.36	1,071.36	1,178.50
Vault maintenance fee (annual)	144.09	144.09	158.50
Burial per crypt in mausoleum	978.18	978.18	1,076.00
Interment of a stillborn child (not to be re-opened for joint burial)	281.82	281.82	310.00
Interment of a child up to 12 years old (not to be reopened for joint burial)	536.36	536.36	590.00
Removal of Headstone (Restrictions apply)	433.18	433.18	476.50
<u>Exhumation</u>			
Re-opening grave for exhumation	2,189.55	2,189.55	2,408.50
Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply	1,118.18	1,118.18	1,230.00
<u>Interment of Ashes</u>			
Grant of Right of Burial: Interment of ashes in designate place (perpetual)	260.00	260.00	260.00
Interment of ashes in NICHE WALL - SINGLE placement	437.73	437.73	481.50
interment of ashes in NICHE WALL - DOUBLE (includes first placement)	559.09	559.09	615.00
Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement)	559.09	559.09	615.00
Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply)	363.18	363.18	399.50
Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements	624.09	624.09	686.50
Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements	680.00	680.00	748.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement)	624.09	624.09	686.50
Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement)	824.55	824.55	907.00
Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot)	93.18	93.18	102.50
Pre-need purchase of Grant of Right of Burial for Ashes	290.00	290.00	290.00
Reservation of a designated place for ashes interment (includes first placement)	Plot(s) cost plus 10%	Plot(s) cost plus 10%	Plot(s) cost plus 10% plus GST
Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights)	344.55	344.55	379.00
Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required)	281.82	281.82	310.00
Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight)	At cost	At cost	At cost plus GST
Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate	48.18	48.18	53.00
Interment of Ashes BENCH SEATING (includes first placement)	344.55	344.55	379.00
Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT	624.09	624.09	686.50
Plaques, vases and other monumental works.	At cost	At cost	At cost plus GST
Plinth (Small - concrete)	48.18	48.18	53.00
Plinth (Large - concrete)	66.82	66.82	73.50
Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only)	10% of cost	10% of cost	10% of cost plus GST
Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights)	298.18	298.18	328.00
Storage of cremated remains per month for remains held longer than 6 months	27.27	27.27	30.00
Positioning & affixing brass vase (if not a part of original placement)	74.55	74.55	82.00
Miscellaneous Charges			
Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply	969.09	969.09	1,066.00
Funeral Directors licence fee per annum	430.50	430.50	430.50
Single funeral permit (funeral directors only)	199.50	199.50	199.50
Single funeral permit (other than funeral directors)	502.00	502.00	502.00
Monumental Masons licence fee per annum	358.50	358.50	358.50
Single permit to erect a headstone or kerbing	153.50	153.50	153.50
Single permit to erect a monument	174.00	174.00	174.00
Copy of grant of burial	80.00	80.00	80.00
Refund Administration Fee	15% of original purchase price	15% of original purchase price	15% of original purchase price
HIRE FACILITIES - ALL			
Note: Charge for Full Day bookings capped at 8 Hours			
Facility Hire Bonds			
Undalup Function Room Hire Bond - Low Risk Function	500.00	500.00	500.00
Undalup Function Room Hire Bond - Medium Risk Function	1000.00	1000.00	1,000.00
Undalup Function Room Hire Bond - High Risk Function	2000.00	2000.00	2,000.00
General Facility Hire Bond - Low Risk Function (Community Grp/Commercial/Private no Alcohol)	200.00	200.00	200.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
General Facility Hire Bond - Medium Risk Function (Community Grp/Commercial with Alcohol)	500.00	500.00	500.00
General Facility Hire Bond - High Risk Function (Private with Alcohol)	1000.00	1000.00	1,000.00
Key / Access Card Deposit Bond (as required)	100.00	100.00	100.00
Additional and/or Replacement Key / Access Card (May be deducted from Bond repayment where applicable)	54.55	54.55	60.00
Miscellaneous Facility Fees			
Weddings / Private Functions - Beaches and Reserves - Applied to a Council venue not attracting a facility hire fee.	76.36	76.36	84.00
Note - Prorata Hire may be authorised at the discretion of the CEO			
Booking Deposit - Applicable for applications values exceeding \$100.00	10% of hire value	10% of hire value	10% of hire value
Facility Hire Cancellation Fee (less than 1 weeks notice given)	10% of hire value	30% of hire value	30% of hire value
Extraordinary Clean as required or by arrangement	At cost plus 10% administration fee	At cost plus 10% administration fee	At cost plus 10% administration fee
Video Conferencing Facility (Administration Building) - Hourly	22.73	22.73	25.00
Churchill Park Hall			
Community Groups - Hourly	27.27	27.27	30.00
Commercial / Private - Hourly	36.36	36.36	40.00
Registered Charities - Hourly	9.09	9.09	10.00
High Street Hall			
Main Hall Only			
Community Group - Hourly	18.18	18.18	20.00
Commercial / Private - Hourly	27.27	27.27	30.00
Registered Charity	9.09	9.09	10.00
Blue Room Only			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	7.27	7.27	8.00
Rural Halls (Yallingup, Yoongarillup)			
Community Group - Hourly	13.64	13.64	15.00
Commercial / Private - Hourly	18.18	18.18	20.00
Registered Charity - Hourly	9.09	9.09	10.00
Undalup Function Room			
Minimum booking 4 hours			
Function Centre Weekdays			
Community Group - Hourly - Business Hours	New 2020/21	54.55	60.00
Commercial/Private - Hourly Business Hours	New 2020/21	81.82	90.00
Registered Charity - Hourly - Business Hours	New 2020/21	27.27	30.00
Function Centre After Hours / Weekends			
Community Group - Hourly - After Hours / Weekends	New 2020/21	113.64	125.00
Commercial/Private - Hourly - After Hours / Weekends	New 2020/21	168.18	185.00
Registered Charity - Hourly - After Hours / Weekends	New 2020/21	54.55	60.00
Additional Charges			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Dance Floor Rental (Each Event)	40.91	59.09	65.00
BUSSELTON COMMUNITY RESOURCE CENTRE			
Minimum booking 2 hours			
Ground Floor Meeting Room (including courtyard)			
Community Group - Hourly	32.73	22.73	25.00
Commercial / Private - Hourly	83.64	40.91	45.00
Registered Charity - Hourly	18.64	11.82	13.00
First Floor Meeting Room 2 or 3			
Community Group - Hourly	27.73	11.82	13.00
Commercial / Private - Hourly	41.82	20.91	23.00
Registered Charity - Hourly	16.82	5.45	6.00
BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING			
Minimum booking 2 hours			
Events Multi-Function Room			
Community Group - Hourly	60.45	40.91	45.00
Commercial / Private - Hourly	93.18	63.64	70.00
Registered Charity - Hourly	32.27	20.00	22.00
Meeting Room			
Community Group - Hourly	12.73	12.73	25.50
Commercial / Private - Hourly	22.73	22.73	43.00
Registered Charity - Hourly	23.73	23.73	13.00
Office Space			
Community Group - per hour	9.09	9.09	10.00
Commercial / Private - Hourly	16.36	16.36	18.50
Registered Charity - Hourly	17.36	17.36	5.00
GROUND HIRE LEVIES:			
SUMMER/ WINTER SPORTS			
(A) Association of Senior Players			
Charged per team per season plus power etc. where applicable.	254.55	254.55	280.00
A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket.	61.82	61.82	68.00
(B) Association of Junior Players			
50% of Senior rates plus full power costs where applicable.	127.27	127.27	140.00
Exceptions to Categories (A) & (B) above			
1. Busselton Trotting Club			
Per meeting plus power	330.00	330.00	363.00
Track maintenance charged at Private Works rates			
2. Southern Districts Agricultural Society			
Per day plus power costs for actual show days.	340.91	340.91	375.00
Per day during the set up of the show.	105.45	105.45	116.00
3. South West National Football League			
Per home game plus power costs	218.18	218.18	240.00
4. School Groups			
Sports Carnivals etc. - no charge.	Nil	Nil	Nil

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
<u>COURT HIRE LEVIES</u>			
For training and competition purposes			
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Senior Players</u>			
Charged per team per season plus power etc. where applicable.	20.91	20.91	23.00
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Junior Players</u>			
Charged per team per season plus power etc. where applicable.	10.91	10.91	12.00
<u>OUTDOOR EXERCISE SITES</u>			
Zone 1 - Twelve (12) month fee	763.64	763.64	840.00
Zone 1 - Six (6) month fee	381.82	381.82	420.00
Zone 2 - Twelve (12) month fee	577.27	577.27	635.00
Zone 2 - Six (6) month fee	289.09	289.09	318.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
COMMUNITY & COMMERCIAL SERVICES			
STAGING OF CONCERTS			
<u>Concert Application Fee</u>	154.00	154.00	154.00
<u>Concert Licence Fee/Service Charge</u>			
Category 1 (< 500 patrons)	0.00	0.00	0.00
Category 2 (500 - 2500 patrons)	1,510.00	1,510.00	1,510.00
Category 3 (2500 - 5000 patrons)	2,995.00	2,995.00	2,995.00
Category 4 (5000 - 8000 patrons)	4,270.00	4,270.00	4,270.00
Category 5 (8000 -12000 patrons)	7,155.00	7,155.00	7,155.00
Category 6 (12000 -17000 patrons)	11,445.00	11,445.00	11,445.00
Category 7 (17000 - 23000 patrons)	17,210.00	17,210.00	17,210.00
Category 8 (23000 -30000 patrons)	24,380.00	24,380.00	24,380.00
<u>Concert Ground Hire Fee</u>			
Category 1 (< 500 patrons)	722.73	722.73	795.00
Category 2 (500 - 2500 patrons)	3,650.00	3,650.00	4,015.00
Category 3 (2500 - 5000 patrons)	7,163.64	7,163.64	7,880.00
Category 4 (5000 - 8000 patrons)	10,804.55	10,804.55	11,885.00
Category 5 (8000 -12000 patrons)	14,331.82	14,331.82	15,765.00
Category 6 (12000 -17000 patrons)	17,968.18	17,968.18	19,765.00
Category 7 (17000 - 23000 patrons)	21,490.91	21,490.91	23,640.00
Category 8 (23000 -30000 patrons)	24,881.82	24,881.82	27,370.00
<u>Concert Community Amenity Bond</u>			
Category 1 (< 500 patrons)	670.00	670.00	670.00
Category 2 (500 - 2500 patrons)	1,325.00	1,325.00	1,325.00
Category 3 (2500 - 5000 patrons)	2,785.00	2,785.00	2,785.00
Category 4 (5000 - 8000 patrons)	8,240.00	8,240.00	8,240.00
Category 5 (8000 -12000 patrons)	13,815.00	13,815.00	13,815.00
Category 6 (12000 -17000 patrons)	20,575.00	20,575.00	20,575.00
Category 7 (17000 - 23000 patrons)	27,470.00	27,470.00	27,470.00
Category 8 (23000 -30000 patrons)	41,170.00	41,170.00	41,170.00
<u>Concert Ground Hire Bond</u>			
Category 1 (< 500 patrons)	2,665.00	2,665.00	2,665.00
Category 2 (500 - 2500 patrons)	8,255.00	8,255.00	8,255.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,505.00	16,505.00
Category 4 (5000 - 8000 patrons)	24,705.00	24,705.00	24,705.00
Category 5 (8000 -12000 patrons)	27,495.00	27,495.00	27,495.00
Category 6 (12000 -17000 patrons)	32,935.00	32,935.00	32,935.00
Category 7 (17000 - 23000 patrons)	43,950.00	43,950.00	43,950.00
Category 8 (23000 -30000 patrons)	49,525.00	49,525.00	49,525.00
<u>Loadings & Allowances</u>			
commercial - 5%			
community - 0%			
charitable - 50% (discount)			
liquor - 5%			
night (per hour after 10pm) - 10%			
EVENTS & CASUAL GROUND HIRE			
*Event Application Fee	82.00	82.00	82.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
*Event Application Fee - Requiring Multiple Approvals	154.00	154.00	154.00
Commercial Event - City Infrastructure Bond			
Category 1 (< 500 patrons)	2,665.00	2,665.00	2,665.00
Category 2 (500 - 2500 patrons)	8,255.00	8,255.00	8,255.00
Category 3 (2500 - 5000 patrons)	16,505.00	16,505.00	16,505.00
Category 4 (5000 - 8000 patrons)	24,705.00	24,705.00	24,705.00
Category 5 (8000 - 12000 patrons)	27,495.00	27,495.00	27,495.00
Category 6 (12000 - 17000 patrons)	32,935.00	32,935.00	32,935.00
Category 7 (17000 - 23000 patrons)	43,950.00	43,950.00	43,950.00
Category 8 (23000 - 30000 patrons)	49,525.00	49,525.00	49,525.00
Event Works Fees			
Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061)	149.09	149.09	164.00
Beach Volleyball - set up and dismantle	1,222.73	1,222.73	1,345.00
*Litter Clean-up - per hour	745.45	745.45	820.00
*Marking of reticulation and electricity - per hour	281.82	281.82	310.00
Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)			
Community Usage - per full day (excluding schools)	268.18	268.18	295.00
Community Usage - per half day (excluding schools)	134.55	134.55	148.00
Commercial Use of Reserves (Sports Grounds)			
Per day - plus power for use of site	424.55	424.55	467.00
Per half day - plus power for use of site	215.00	215.00	236.50
Commercial Use of Reserves (Other Reserves)			
Per day - plus power	220.00	220.00	242.00
Per half day - plus power	113.18	113.18	124.50
Use of Busselton Foreshore Stage			
Community use of Busselton Foreshore Stage	Nil	Nil	Nil
Commercial use of Busselton Foreshore Stage (per Day)	227.27	227.27	250.00
Stage Curtain Bond	205.00	205.00	205.00
Ground Hire Bonds (to be applied to Community Events)			
Mandatory Bond against rent default, damage etc.:			
Ground Hire Bond (Other Reserves)	545.00	545.00	545.00
Premium Ground Hire Bond (Sporting Grounds, Foreshore)	1,090.00	1,090.00	1,090.00
Busselton Foreshore Stage Bond for community and commercial events	545.00	545.00	545.00
Jetty Closure Fee			
Fee to close the Jetty for fireworks, events, functions (>6 hrs)	277.27	277.27	305.00
Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs	36.36		40.00
Use of Public Grounds for Markets			
* Per market (plus Power)	125.91	125.91	138.50
Power usage for markets/events on public grounds (excluding sporting grounds) per half day	24.55	24.55	27.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
EVENTS - EQUIPMENT HIRE & SIGNAGE			
Hire of Stage/ Track Mat			
* Stage - per module (3m2) per day	107.27	107.27	118.00
Stage hire bond	446.00	446.00	446.00
* Track mat - per unit (2.4m x 1.2m) per day	11.18	11.18	12.30
Track Mat Bond per unit	5.15	5.15	5.15
Hire of Grandstands			
Hire per grandstand with roof (inc. delivery & installation)	New 2020/21	300.00	330.00
Hire per grandstand without roof (inc. delivery & installation)	New 2020/21	120.00	132.00
Event Signage			
Large Event Sign	128.50	128.50	128.50
Small Event Sign	123.00	123.00	123.00
<i>(includes sign approval and booking fee for minimum 2 weeks)</i>			
Event Sign Extension	67.00	67.00	67.00
<i>(continued use for an additional minimum of 2 weeks)</i>			
Commercial Hire Site Traders (Non Food)			
Application for Commercial Hire Site	155.00	155.00	155.00
Application for Transfer of Commercial Hire Site Permit	155.00	155.00	155.00
Commercial Hire Site Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Commercial Use of City Land and Facilities Policy			
12 months	3,165.00	3,165.00	3,165.00
Commercial Hire Site Permit Fee – Zone 2			
Other sites as depicted within Commercial Use of City Land and Facilities Policy			
12 months	2,060.00	2,060.00	2,060.00
Commercial Activity Permit (Non Food)			
Application for Commercial Activity Permit	155.00	155.00	155.00
Application for Transfer of Commercial Activity Trader's Permit	155.00	155.00	155.00
Commercial Activity Permit – Class 1*	1,500.00	1,500.00	1,500.00
Commercial Activity Permit – Class 2*	1,350.00	1,350.00	1,350.00
Commercial Activity Permit – Class 3*	1,200.00	1,200.00	1,200.00
* fees can be charged on a pro rata basis (minimum 1 month period)			
Foreshore Kiosk Permit - Busselton Foreshore			
Application for Foreshore Kiosk Permit	155.00	155.00	155.00
Application for Transfer of Foreshore Kiosk Permit	155.00	155.00	155.00
Foreshore Kiosk Permit - Busselton Foreshore 12 months*	3,000.00	3,000.00	3,000.00
* fees can be charged on a pro rata basis			
Kiosk Bond	1,125.00	1,125.00	1,125.00
Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels - Per Vessel			
Daily Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	65.00	65.00	65.00
Registered Length of Vessel: 10m to less than 15m	72.00	72.00	72.00
Registered Length of Vessel: 15m to less than 25m	78.00	78.00	78.00
Registered Length of Vessel: over 25m	91.00	91.00	91.00
Monthly Fees (Maximum duration of use permitted) -			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Registered Length of Vessel: 0m to less than 10m	515.00	515.00	515.00
Registered Length of Vessel: 10m to less than 15m	570.00	570.00	570.00
Registered Length of Vessel: 15m to less than 25m	620.00	620.00	620.00
Registered Length of Vessel: over 25m	720.00	720.00	720.00
Three Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	1,235.00	1,235.00	1,235.00
Registered Length of Vessel: 10m to less than 15m	1,390.00	1,390.00	1,390.00
Registered Length of Vessel: 15m to less than 25m	1,545.00	1,545.00	1,545.00
Registered Length of Vessel: over 25m	1,855.00	1,855.00	1,855.00
Annual Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	3,600.00	3,600.00	3,600.00
Registered Length of Vessel: 10m to less than 15m	4,120.00	4,120.00	4,120.00
Registered Length of Vessel: 15m to less than 25m	4,630.00	4,630.00	4,630.00
Registered Length of Vessel: over 25m	5,145.00	5,145.00	5,145.00
Refundable Bonds -			
Registered Length of Vessel: 0m to less than 10m	2,500.00	2,500.00	2,500.00
Registered Length of Vessel: 10m to less than 15m	3,500.00	3,500.00	3,500.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,500.00	4,500.00
Registered Length of Vessel: over 25m	6,000.00	6,000.00	6,000.00
Application for new Marine Berthing Permit	150.00	150.00	150.00
Application for Marine Berthing Permit renewal	80.00	80.00	80.00
<i>* Bond charge per vessel payable in advance (in addition to insurance requirements)</i>			
<i>* Permit fee payable in advance at issue of notice approval</i>			
Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels			
Tender berthing permit fee at Busselton Jetty (per ship visit)			
Less than 1,000 pax (registered ship capacity)	2,115.00	2,115.00	2,115.00
Between 1,000 and 2,000 pax (registered ship capacity)	4,230.00	4,230.00	4,230.00
Greater than 2,000 pax (registered ship capacity)	5,280.00	5,280.00	5,280.00
BUSSELTON JETTY			
<u>Busselton Jetty Entry Fees</u>			
Single Day Jetty Pass - Single Child (0-16 years)	0.00	0.00	0.00
Single Day Jetty Pass - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Resident & Ratepayers - Single Adult (17 years +)	3.64	3.64	4.00
Annual Jetty Pass - Non Resident & Ratepayers - Single Adult (17 years +)	45.45	45.45	50.00
Annual Jetty Pass - Non Resident & Ratepayers - Pensioners	22.73	22.73	25.00
<i>* Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived;</i>			
<u>Busselton Jetty Misc Fees</u>			
Placement of Memorial Plaque	120.00	120.00	120.00
Installation of Stinger Net	700.00	700.00	770.00
Removal of Stinger Net	700.00	700.00	770.00
Installation of Beach Matting	1,400.00	1,400.00	1,540.00
Removal of Beach Matting	1,400.00	1,400.00	1,540.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
BUSSELTON-MARGARET RIVER REGIONAL AIRPORT			
The City of Busselton reserves the right to establish Pricing Arrangements, incorporating elements of the standard fees and charges listed below with partners (including RPT and Open & Closed Charters) based on commercial arrangements.			
Passenger Fees			
Passenger facilitation fee for RPT flights (arriving & departing passengers)	POA *	POA *	POA *
Passenger Screening charge (departing passengers only) for RPT and passengers requiring screening during the RPT operational period applies.	POA *	POA *	POA *
Passenger Facilitation Fee for Open & Closed Charter Flights (per departing passenger) utilising the terminal building	20.00	20.00	22.00
POA* - Price on Application. Contact City of Busselton for further information.			
Landing Fees & General Aviation Charges			
Fixed and Rotary wing Aircraft 0 -999 kg MTOW (Flat fee per landing)	4.55	4.55	5.00
Fixed and Rotary wing Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing)	8.18	8.18	9.00
Fixed and Rotary wing Aircraft 2000 - 5699 kg MTOW per part 1000kg	15.45	15.45	17.00
Fixed and Rotary wing Aircraft 5700 - 19,999 kg MTOW per part 1000kg	17.27	17.27	19.00
Fixed and Rotary wing Aircraft greater than 20,000 kg MTOW per part 1000kg	19.09	19.09	21.00
An annual landing fee (optional to per landing fee) for private operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	200.00	200.00	220.00
An annual landing fee (optional to per landing fee) for commercial operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW	840.91	840.91	925.00
Apron parking bays 1-11 only, per day - First 3 hrs free	29.09	29.09	32.00
General Aviation hardstand parking only, per day - First 24 hours free	9.09	9.09	10.00
Emergency Services consisting of Royal Flying Doctor Service, SLSWA Rescue Helicopter, DFES Water Bombers and helicopters, Fire Spotters and Police Air Wing	Nil	Nil	Nil
Car Park			
FIFO Pre paid per day fee (based on annual use)	4.55	5.45	6.00
Lost parking validation ticket	77.27	77.27	85.00
Public Car Park			
First Hour	0.00	0.00	0.00
Hours 1 to 4	4.55	5.45	5.00
Hours 4 to 6	5.45	5.45	6.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Hours 6 to 8	6.36	6.36	7.00
Hours 8 to 10	7.27	7.27	8.00
Hours 10 to 12	8.18	8.18	9.00
Hours 12 to 24	9.09	9.09	10.00
Days 1 to 7 (per day)	9.09	9.09	10.00
Days 8 to 13 (per day)	7.27	7.27	8.00
Days 14 to 30 (per day)	6.36	6.36	7.00
Days 31+ (per day)	5.45	5.45	6.00
Other Fees			
ARO afterhours Call out including- Fuel, CEO Non-conforming activity, carpark, airside escorts - Rate per hour (Minimum 3 hours). No charge for Local Stand-By, Full emergency, crash on airport	70.00	70.00	77.00
Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only)	205.00	205.00	205.00
Fee for any commercial or private activity that requires a City approved permit or licence	186.36	186.36	205.00
Airport Reporting Officer airside escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance)	39.09	39.09	43.00
Hanger Hire Parking Fee (min 200sqm) per sqm per week	1.10	1.10	1.10
Aircraft Ground Servicing Equipment hire per hour	By Agreement	By Agreement	By Agreement
Airside Environmental Clean up charges + materials and disposal of waste	Cost Recovery	Cost Recovery	Cost Recovery
BUSSELTON JETTY TOURIST PARK			
Promotions at the discretion of the Chief Executive Officer			
POWERED SITES			
Overnight Rates			
Low Season - (2 Adults per night)	36.36	36.36	40.00
Mid Season - (2 Adults per night)	40.91	40.91	45.00
High Season - (2 Adults per night)	47.27	47.27	52.00
Low Season Pensioner Rate - (2 Adults per night)	31.82	31.82	35.00
Mid Season Pensioner Rate - (2 Adults per night)	36.36	36.36	40.00
Low Season - Single Person Rate (per night)	29.09	29.09	32.00
Mid Season - Single Person Rate (per night)	30.91	30.91	34.00
High Season - Single Person Rate (per night)	38.18	38.18	42.00
Extra Child per night	9.55	9.55	10.50
Extra Adults per night	12.73	12.73	14.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	30.00	30.00	33.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	34.55	34.55	38.00
Weekly Rates			
Up to 27 Days:			
Low Season - (2 Adults per week)	236.36	236.36	260.00
Mid Season - (2 Adults per week)	265.45	265.45	292.00
High Season - (2 Adults per week)	330.91	330.91	364.00
Low Season Pensioner Rate - (2 Adults per week)	204.55	204.55	225.00
Mid Season Pensioner Rate - (2 Adults per week)	236.36	236.36	260.00
Low Season - Single Person (per week)	186.36	186.36	205.00
Mid Season - Single Person (per week)	216.36	216.36	238.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
High Season - Single Person (per week)	267.27	267.27	294.00
Extra Child per week	61.82	61.82	68.00
Extra Adults per week	81.82	81.82	90.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	190.91	190.91	210.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	207.27	207.27	228.00
After 27 Days: (less than 90 days)			
Low Season - (2 Adults per week)	238.86	238.86	252.00
Mid Season - (2 Adults per week)	238.86	238.86	252.00
High Season - (2 Adults per week)	322.27	322.27	340.00
Low Season Pensioner Rate - (2 Adults per week)	199.05	199.05	210.00
Mid Season Pensioner Rate - (2 Adults per week)	199.05	199.05	210.00
Low Season - Single Person (per week)	184.83	184.83	195.00
Mid Season - Single Person (per week)	184.83	184.83	195.00
High Season - Single Person (per week)	255.92	255.92	270.00
ONSITE PARK HOMES			
Overnight Rates			
Overnight Rates (based on 2 people)			
Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	83.41	83.41	88.00
Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	92.89	92.89	98.00
High Season Basic Cabin - up to maximum 4 (without ensuite)	125.12	125.12	132.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	108.06	108.06	114.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	118.48	118.48	125.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	140.28	140.28	148.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	125.12	125.12	132.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people(ensuite;linen to main bed)	134.60	134.60	142.00
High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite;linen to main bed)	156.40	156.40	165.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	134.60	134.60	142.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	146.92	155.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	164.93	164.93	174.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	146.92	155.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	159.24	159.24	168.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	180.09	180.09	190.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	146.92	146.92	155.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	159.24	159.24	168.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	180.09	180.09	190.00
Extra (Age 4 and over)	11.37	11.37	12.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Weekly Rates			
Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	538.39	538.39	568.00
Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	603.79	603.79	637.00
High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	875.83	875.83	924.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	702.37	702.37	741.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	769.67	769.67	812.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	981.99	981.99	1,036.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	813.27	813.27	858.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	874.88	874.88	923.00
High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	1,094.79	1,094.79	1,155.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	874.88	874.88	923.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people(ensuite;linen to main bed)	954.50	954.50	1,007.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,154.50	1,154.50	1,218.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	955.45	1,008.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,035.07	1,092.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,260.66	1,330.00
Low Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	955.45	955.45	1,008.00
Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,035.07	1,035.07	1,092.00
High Season Fig Shell Cabin - up to maximum 5 people (ensuite;linen to main bed)	1,260.66	1,260.66	1,330.00
SEMI PERMANENTS			
<i>Resident Leaves Van Onsite</i>			
Annual charge entitles 90 days use for 2 people (includes one parking space only)	5,118.48	5,118.48	5,400.00
Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only)	4928.91	4,928.91	5,200.00
Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days	18.96	18.96	20.00
<i>**Patrons selling their caravans or park homes must remove them from the Busselton Jetty Tourist Park</i>			
MISCELLANEOUS			
Booking Cancellation Fee	34.55	34.55	38.00
Washing Machines/ Dryers	3.64	3.64	4.00
Refill of 9kg gas bottle	38.18	38.18	42.00
Shower charge	7.27	7.27	8.00
Linen hire per single bed	7.27	7.27	8.00
Linen hire per queen / double bed	10.91	10.91	12.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Additional charge for electricity use for caravan air conditioners - per day	10.91	10.91	12.00
GEOGRAPHE LEISURE CENTRE			
Promotions at the discretion of the Chief Executive Officer			
Swimming Pool			
Adult Swim	6.27	6.27	6.90
Concession Swim (Health Care card, or child 5-16 years)	4.73	4.73	5.20
Child under 5 y/o (must be accompanied by an adult)	Nil	Nil	Nil
Spectator	Nil	Nil	Nil
In term Swimming - Education Department	3.45	3.45	3.80
Vacation Swimming - Education Department	3.73	3.64	4.00
Sauna/spa/swim (16 years & over only)	10.91	10.91	12.00
Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry	10.27	10.27	11.30
Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry	22.73	22.73	25.00
Local regular not for profit aquatic user groups	4.55	4.55	5.00
Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours)	106.36	106.36	117.00
Group Pass (2 Adults and 2 children)	17.27	17.27	19.00
Swim aid / equipment hire	1.82	1.82	2.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Learn To Swim - per lesson	15.50	15.50	15.50
Private one on one lesson per 30 mins	41.00	41.00	41.00
Private one on one lesson per 15 mins	20.50	20.50	20.50
Large Inflatable Hire - per hour	154.55	154.55	170.00
Small Inflatable Hire - per hour	105.45	105.45	116.00
Dry side inflatable Hire (unsupervised)- maximum 3hrs hire	122.73	122.73	135.00
Group Fitness			
Fitness Centre - Casual	17.27	17.27	19.00
Per person per class (f/t student, health care card, senior's card concession)	11.82	11.82	13.00
Appraisal and programme	68.18	68.18	75.00
Lifestyle Seniors programme	6.82	6.82	7.50
Personal/ Group Training			
Assessment Fee	68.18	68.18	75.00
Small group Personal training once per week for 6 weeks. Cost is per 6 week block	60.91	60.91	67.00
Small group Personal training twice per week for 6 weeks cost is per 6 week	116.36	116.36	128.00
Aerobics/aquarobics			
Per person per class	17.27	17.27	19.00
Per person per class (f/t student, health care card, senior's card concession)	11.82	11.82	13.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
<u>Sports Stadium</u>			
Sports courts (each per hour) - Community peak	50.45	50.45	55.50
Sports courts (each per hour) - Community Off-peak (9am-3pm, Mon-Fri)	38.18	38.18	42.00
# Volleyball Courts 5 & 6 (i.e. smaller courts)	27.27	27.27	30.00
Sports courts (each per hour) commercial	70.45	70.45	77.50
Community half court - per hour	25.45	25.45	28.00
Badminton Court - per hour	17.27	17.27	19.00
Casual Basketball (Individual fee*) conditions apply	6.36	6.36	7.00
Casual Basketball (Individual fee*) school student rate conditions apply	2.73	2.73	3.00
Whole of stadium hire per day	590.91	590.91	650.00
Whole of stadium hire bond	500.00	500.00	500.00
<u>Crèche/Activity Room</u>			
Crèche / activity room per hour (Commercial)	40.45	40.45	44.50
Crèche / activity room per hour (Community)	30.91	30.91	34.00
Crèche / per child per session	5.64	5.64	6.20
Per Child per session (Book of 5)	23.64	23.64	26.00
Per Child per session (Book of 10)	36.36	36.36	40.00
Vacation Care Program	70.00	77.00	77.00
<u>MEMBERSHIP PACKAGES</u>			
Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna)	22.73	22.73	25.00
<u>Swim membership: [per person per annum]</u>			
Individual (Adult)	542.73	542.73	597.00
6 months membership	350.91	350.91	386.00
3 months membership	251.82	251.82	277.00
1 months membership	88.18	88.18	97.00
Concession (Child, Health care card, seniors card, f/t student)	436.36	436.36	480.00
6 months membership	309.09	309.09	340.00
3 months membership	224.55	224.55	247.00
1 months membership	78.18	78.18	86.00
Double (each)	488.18	488.18	537.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	389.09	389.09	428.00
Direct Debit - fortnightly deduction	21.82	21.82	24.00
Direct Debit - fortnightly concession	18.18	18.18	20.00
Direct Debit - fortnightly double	20.00	20.00	22.00
<u>Gym: [per person per annum]</u>			
Individual	666.36	666.36	733.00
6 months membership	431.82	431.82	475.00
3 months membership	307.27	307.27	338.00
1 months membership	109.09	109.09	120.00
Concession [Child, Health care card, seniors card, f/t student]	562.73	562.73	619.00
6 months membership	376.36	376.36	414.00
3 months membership	270.00	270.00	297.00
1 months membership	92.73	92.73	102.00
Double (each)	613.64	613.64	675.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	460.00	460.00	506.00
Direct Debit - fortnightly deduction	24.55	24.55	27.00
Direct Debit - fortnightly concession	20.45	20.45	22.50
Direct Debit - fortnightly double	22.73	22.73	25.00
<u>Group Fitness Classes only: [per person per annum]</u>			

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Individual	666.36	666.36	733.00
6 months membership	428.18	428.18	471.00
3 months membership	307.27	307.27	338.00
1 months membership	109.09	109.09	120.00
Concession [Child, Health care card, seniors card, f/t student]	562.73	562.73	619.00
6 months membership	376.36	376.36	414.00
3 months membership	270.00	270.00	297.00
1 months membership	92.73	92.73	102.00
Double (each)	613.64	613.64	675.00
Direct Debit - fortnightly deduction	24.55	24.55	27.00
Direct Debit - fortnightly concession	20.45	20.45	22.50
Direct Debit - fortnightly double	22.27	22.27	24.50
Full membership (includes Gym,Swim and Group Fitness) per annum			
Individual	861.82	861.82	948.00
6 months membership	565.45	565.45	622.00
3 months membership	404.55	404.55	445.00
1 months membership	145.45	145.45	160.00
Concession [Child, Health care card, seniors card, f/t student]	767.27	767.27	844.00
6 months membership	493.64	493.64	543.00
3 months membership	354.55	354.55	390.00
1 months membership	125.45	125.45	138.00
Double (each)	817.27	817.27	899.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	664.55	664.55	731.00
Direct Debit - fortnightly deduction	31.82	31.82	35.00
Direct Debit - fortnightly concession	28.18	28.18	31.00
Direct Debit - fortnightly double	30.91	30.91	34.00
Remote shift worker membership	454.55	454.55	500.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Pay as you go cancellation fee	47.27	47.27	52.00
Replacement Membership Card	11.82	11.82	13.00
Corporate Packages			
Swim Club - (Club Access Only) per person per annum. A 25% discount applies on renewal.	25% Discount	25% Discount	25% Discount
# Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 20% discount applies on renewal.	20% Discount	20% Discount	20% Discount
# City of Busselton staff full membership. A 30% discount applies on renewal.	30% Discount	30% Discount	30% Discount
Rehabilitation membership (insurance) 3 month Full only	472.73	472.73	520.00
Health Suites			
Hire - Per day	54.55	54.55	60.00
Storage - per month	78.18	78.18	86.00
Meeting Room Hire			
Community - per hour	20.45	20.45	22.50
Commercial - per hour	34.55	34.55	38.00
Fitness Room Hires			
Community - per hour	35.45	35.45	39.00
Commercial - per hour	67.27	67.27	74.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
NATURALISTE COMMUNITY CENTRE			
Promotions at the discretion of the Chief Executive Officer			
Key / Hire Bond			
Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence.	200.00	200.00	200.00
Additional cleaning fee	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$28.60 per occurrence
Stadium			
Association - per hour	50.45	50.45	55.50
Casual indoor tennis : Adults - per person per hour.	7.27	7.27	8.00
Casual indoor tennis : Students - per person per hour.	4.55	4.55	5.00
Sports Court (per hour) Community peak	50.45	50.45	55.50
Sports Court (per hour) Community-Off Peak(9am-3pm Mon-Fri; 2pm-5pm Sat)	38.18	38.18	42.00
Sports Court (per hour) commercial	70.45	70.45	77.50
Community half court - per hour	25.45	25.45	28.00
Badminton Court - per hour (includes net, racquets and shuttle)	17.27	17.27	19.00
Casual Shots per hour per person student rate* conditions apply	2.73	2.73	3.00
Casual Shots per hour per person* conditions apply	6.36	6.36	7.00
Multi-Purpose Activity Room (Full)			
Community - per hour	35.45	35.45	39.00
Commercial - per hour	67.27	67.27	74.00
Multi-Purpose Activity Room (Half)			
Community - per hour	21.36	21.36	23.50
Commercial - per hour	34.55	34.55	38.00
Storage Community - per shelf per month or 1m2 floor area	22.27	22.27	24.50
Storage Commercial - per shelf per month or 1m2 floor area	32.73	32.73	36.00
Hire of Ceiling projector and screen per day - commercial	36.36	0.00	0.00
Hire of Ceiling projector and screen per day - community	18.18	0.00	0.00
Casual Usage per hour per person student rate* conditions apply	2.73	2.73	3.00
Casual Usage per hour per person* conditions apply	6.36	6.36	7.00
Family Activity Area			
Community - per hour	14.55	18.18	20.00
Commercial - per hour	25.45	25.45	28.00
Community Office Space			
Community - per hour	9.09	9.09	10.00
Commercial - per hour	11.36	11.36	12.50
Kitchen/Servery Area (in addition to other bookings)			
Community - per hour	12.73	12.73	14.00
Commercial - per hour	15.45	15.45	17.00
Community - per day	25.00	25.00	27.50
Commercial - per day	30.91	45.45	50.00
Group Fitness			
Per person per class	17.27	17.27	19.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Concession per person per class (Health care card, seniors card, f/t student)	11.82	11.82	13.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
12 month Membership (Individual)	666.36	666.36	733.00
12 Month membership Concession (Health care card, seniors card, f/t student)	562.73	562.73	619.00
6 months membership	428.18	428.18	471.00
6 months membership(concession) (Health care card, seniors card, f/t student)	376.36	376.36	414.00
3 months membership	307.27	307.27	338.00
3 months membership(concession) (Health care card, seniors card, f/t student)	270.00	270.00	297.00
1 month Membership	109.09	109.09	120.00
Pay as you go fortnightly direct debit	24.55	24.55	27.00
Pay as you go fortnightly direct debit concession	20.45	20.45	22.50
Pay as you go cancellation fee	47.27	47.27	52.00
Membership cancellation Administration Fee	22.73	22.73	25.00
Double membership - each	613.64	613.64	675.00
City of Busselton staff Group Fitness membership. A 30% discount applies on renewal.	466.36	466.36	513.00
Remote shift worker membership	454.55	454.55	500.00
Seniors Programs			
<i>Strong Active Seniors; Stretch and Revitalise</i>			
Per person per class	7.27	7.27	8.00
Discount tickets - book of 10 - 10% discount	10% Discount	10% Discount	10% Discount
Crèche/ Activity Room			
Casual use. Per Child per session (paid on day)	5.64	5.64	6.20
Crèche Pass (Book of 5)	23.64	23.64	26.00
Crèche Pass (Book of 10)	36.36	36.36	40.00
Vacation care program, per child per day	70.00	77.00	77.00
Shower			
Per person not participating in centre activities, per use of shower facilities	4.55	4.55	5.00
Stage Hire			
Commercial hire per day, or part of.	100.00	100.00	110.00
Community hire per day, or part of.	50.00	50.00	55.00
Stage hire bond, per use	430.00	430.00	430.00
NCC Grounds Hire			
Community class (20people or less) per hour	18.18	18.18	20.00
Commercial class (20people or less) per hour	31.82	31.82	35.00
Community casual use per hour	27.27	27.27	30.00
Commercial casual use per hour	45.45	45.45	50.00
Community half day	63.64	63.64	70.00
Commercial half day	109.09	109.09	120.00
ARTGEO CULTURAL COMPLEX			
Courthouse Complex hire			
Studio, Fodder Room and Bond store hire per hour each (Minimum 2 hours)	New 2020/21	13.64	15.00
New Courtroom per one-off event (excluding exhibitions)	New 2020/21	200.00	220.00

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Bond Store including Terrace Garden per one-off event (excluding exhibitions)	New 2020/21	145.45	160.00
Courtyard and Marine Terrace Garden per hour each (Minimum 2 hours)	45.45	45.45	50.00
Storage Fee per week	50.91	51.82	57.00
City of Busselton Art Award Entry Fee	New 2020/21	31.82	35.00
Market Stall Fee	New 2020/21	22.73	25.00
Heritage Tour Fee Adult	New 2020/21	9.09	10.00
Heritage Tour Fee Child	New 2020/21	4.55	5.00
Heritage Tour Family Pass (2 x Adults , 2 x Children	New 2020/21	18.18	20.00
<u>Exhibition hire</u>			
ArtGeo gallery per one-off event -includes kitchen access (excluding exhibitions)	340.91	350.00	385.00
ArtGeo Gallery per week	213.64	218.18	240.00
New Courtroom per week	198.18	200.00	220.00
Dayroom per week	89.09	90.91	100.00
Bond Store per week	New 2020/21	109.09	120.00
Railway House per week	New 2020/21	145.45	160.00
Additional Installation and dismantle fee (per hour)	46.36	47.27	52.00
<i>Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis</i>			
<u>Commission Rates on exhibition sales</u>			
Community Groups	20% of retail sale	20% of retail sale	20% of retail sale plus GST
ArtGeo Gallery	34% of retail sale	34% of retail sale	34% of retail sale plus GST
<i>ArtGeo Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
<u>Commission Rates on art sales</u>			
Rostered Artists	20% of retail sale	20% of retail sale	20% of retail sale plus GST
Non-rostered Artists	30% of retail sale	30% of retail sale	30% of retail sale plus GST
Resident Artists	10% of retail sale	10% of retail sale	10% of retail sale plus GST
<i>Courthouse Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent.</i>			
<u>BALLAARAT ROOM EXHIBITION HIRE</u>			
Ballaarat Room Exhibition Hire (per week)	142.73	142.73	157.00
Installation and dismantle fee (per hour)	46.36	46.36	51.00
<i>Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis.</i>			
<u>LIBRARY CHARGES</u>			
Replacement Library Membership Cards	5.00	5.00	5.00
Library Bags - Red	1.36	1.36	1.50

DESCRIPTION	ADOPTED FEE 2019/20 (Exc GST)	ADOPTED FEE 2020/21 (Exc GST)	ADOPTED FEE 2020/21 (Inc GST)
Photocopy Charges (per copy) - black & white	0.18	0.18	0.20
Photocopy Charges (per copy) - colour	1.82	1.82	2.00
Image Reproduction - Personal Use - First Image	6.36	6.36	7.00
Image Reproduction - Personal Use - All Subsequent Images	1.36	1.36	1.50
Image Reproduction - Commercial Use - First Image	27.27	27.27	30.00
Image Reproduction - Commercial Use - All Subsequent Images	6.36	6.36	7.00
Printing from the Internet - per A4 copy	0.18	0.18	0.20
USB Sticks	10.91	10.91	12.00
Public Internet - Guest Pass	1.82	1.82	2.00
External Loan Fee	15.00	15.00	16.50
External Loan - Administration Fee	43.27	43.27	47.60
Sale of discarded local stock - Adult Non fiction	2.73	2.73	3.00
Sale of discarded local stock - Adult fiction	1.82	1.82	2.00
Sale of discarded local stock - Junior	0.91	0.91	1.00
Sale of discarded local stock - Special Items	Market Rate	Market Rate	Market Rate

*Where environment, lifestyle
and opportunity meet!*



City of Busselton
Geographe Bay

Join Our Community



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7. Cash Backed Reserves (Continued)

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amounts shown as restricted cash in Notes 3 to this budget report (with the exception of an adjustment made for accrued interest).

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Airport Infrastructure Renewal and Replacement Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and installation of Airport Infrastructure, Plant, Furniture and Equipment.

Airport Marketing and Incentive Reserve

The purpose of promoting and providing incentives for the Busselton Margaret River Airport.

Airport Noise Mitigation Reserve

To be utilised for the purpose of noise mitigation related activities surrounding the Airport precinct.

Airport Development Reserve

To provide funds for new capital works and infrastructure projects that contribute to expanding the operations and capacity of the airport including potential revenue generating opportunities [\(to be closed in 20/21 and added to Airport Infrastructure Renewal and Replacement Reserve\).](#)

Airport Existing Terminal Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Airport New Terminal Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Building Asset Renewal Reserve - General Building

To provide funding for the major maintenance, renewal, replacement, upgrading and future building requirements for SLH2 to SLH6 assets that [are not provided for within other reserve accounts, do not have their own reserve account and for other major building assets where insufficient funds are held for those assets.](#)

Barnard Park Sports Pavilion Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Railway House Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Youth and Community Activities Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Busselton Library Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Busselton Community Resource Centre Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

7. Cash-Backed Reserves (Continued)

Busseton Jetty Tourist Park Reserve

To provide funding for capital, maintenance, renewal and promotional/- marketing requirements for visitor services throughout the district.

Geographe Leisure Centre (GLC) Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Joint Venture Aged Housing Reserve (Harris/Winderlup)

To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of community aged housing at Winderlup Villas and Harris Road pursuant to the relevant joint venture agreements with the Department of Housing.

Winderlup Aged Housing Resident-Funded Reserve (City Controlled)

To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of council owned community aged housing.

Naturaliste Community Centre (NCC) Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Civic and Administration Building Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Vasse Sports Pavilion Building Reserve

To provide funding for the construction, major maintenance, renewal, replacement, upgrading and future building and fit out requirements for the asset.

Jetty Maintenance Reserve

To provide funding for the maintenance, renewal, replacement, upgrading and future Capital works requirements for the asset and associated infrastructure, including plant and equipment to achieve these purposes.

Jetty Self Insurance Reserve

As a contingency fund to rectify damage caused by the demise of the Busseton jetty or part of the jetty or for large unbudgeted extraordinary jetty repairs or as a result of extraordinary events.

Infrastructure Asset Renewal Reserve Road Assets Renewal Reserve

To be closed – Reserve not in LTFR. Individual reserves fund accounts for different asset classes are established as per Council Resolution. To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Road Infrastructure assets within the District.

Asset Depreciation Reserve

This Reserve is being distributed to Building Reserves and therefore will be closed as per 2018/19 Financial Years Budget.

Road Asset Renewal Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Road Infrastructure assets within the District.

Footpath/ Cycle Ways Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Footpath and Cycleway assets within the District.

7. Cash Backed Reserves (Continued)

Other Infrastructure (Drainage, Signage etc.) Reserve

To provide funding for the major maintenance and renewal of other infrastructure not specifically provided for in other reserves.
e related to drainage signage and other associated road works.

Parks, Gardens and Reserves Reserve

To provide funding for the major maintenance and renewal of Parks, Gardens and Reserves within the District.

Furniture and Equipment Reserve

To provide funds for the major maintenance, renewal, replacement, upgrading and future requirements with respect to furniture and equipment assets within the District.

Plant Replacement Reserve

To provide funding for the major maintenance, renewal, replacement, upgrading and future requirements with respect to Plant and Equipment assets excluding those in independent commercial operations.

Major Traffic Improvements Reserve

To be utilised for the provision of enabling major capital works programs to be funded for the upgrade of the local road network to reduce congestion, increase traffic flow and ease of access within the District.

CBD Enhancement Reserve

To provide funds for Capital and maintenance works and improvements within the Busselton and Dunsborough Central Business Districts.

New Infrastructure Development Reserve

For the purpose of setting aside funds to facilitate the identification, design and development/construction of new infrastructure and other capital projects as identified in the City's LTFP.

Commonage Precinct Infrastructure Road Reserve

To be utilised for the purpose of road infrastructure and road safety upgrades within the Commonage Contribution Area in accordance with the Commonage Contributions Area policy provisions.

City Car Parking and Access Reserve

To provide funding for development and upgrade of public car parking the development of or infrastructure to provide for the management of public car parking, and improving public transport to and within the City and or for end of trip facilities. To provide funding for the purchase of land identified as of strategic importance for future parking requirements.

Debt Default Reserve

To provide for potential default on debts owing to the City, particularly in relation to negative economic circumstances caused by a declared state of emergency (such as COVID-19).

Corporate IT Systems Reserve

To provide funding in relation to the ongoing development, enhancement and/or replacement of the City's corporate systems. To be utilised for the renewal and replacement or introduction of new IT platforms-/ hardware for the City.

Election, Valuation and Other Corporate Expenses Reserve

To provide cyclic funding for Council elections, rating valuations, fair value asset valuations and other legislative and corporate governance requirements.

Legal Expenses Reserve

Funding for any legal expenses or contingency involving the City of Busselton.

Performing Arts and Convention Centre Reserve

To provide funds for the planning and construction, and holding of grants or other funds for a future Performing Arts and Convention Centre for the District.

7. Cash-Backed Reserves (Continued)

Long Service Leave Reserve

To provide funding to meet the City's future long service leave obligations of employees.

Professional Development Reserve

To provide funding to meet the City's ongoing contractual professional development obligations of employees and Councillors.

Sick Pay Incentive Reserve

To provide funding to meet the City's obligations under a former sick leave incentive scheme pertaining to staff employed pre 2003.

Workers Compensation, ~~and~~ Extended Sick Leave, and Annual Leave Contingency Reserve

A contingency fund to assist the City in meeting its Workers Compensation Contribution obligations when claim costs exceed the "Deposit" amount allocated to claims, to fund any shortfall with respect to insurance premiums in any one year, negotiated settlements of outstanding claims, and to enable periods of extended Sick Leave to be funded with a replacement officer, and to assist with meeting annual leave payouts upon termination.

Community Facilities - City District

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the District.

Community Facilities – Broadwater

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities – Busselton

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities – Dunsborough

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities - Dunsborough Lakes Estate

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities – Geographe

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities - Port Geographe

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Community Facilities – Vasse

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

7. Cash Backed Reserves (Continued)**Community Facilities - Airport North**

To hold development contributions received by the City for the provision of new or upgraded community infrastructure within the Precinct as per the adopted contributions plan.

Locke Estate Reserve

To provide funding for the protection of the Locke Estate (Reserve 22674) coastline.

Port Geographe Development Reserve (Council)

To provide funds for capital and maintenance costs for development works associated within the Port Geographe contribution area.

Port Geographe Waterways Management (SAR) Reserve

~~To provide funds for the City to fulfil its obligations under a Waterways Management Deed with the State Government for the future maintenance of waterways and associated facilities within the Port Geographe contributions area.~~ To provide funds for the City to fulfil its obligations under a Waterways Management Deed with the State Government for the future maintenance of waterways and associated facilities within the Port Geographe contributions area.

Provence Landscape Maintenance (SAR) Reserve

For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.

Vasse Newtown Landscape Maintenance (SAR) Reserve

For the purpose of holding funds for the maintenance of the approved higher standard of landscaping with the contributions area including future Capital replacement of landscaping structures as may be required.

Commonage Precinct Bushfire Facilities Reserve

For the purpose of the provision of fire protection facilities in accordance with the Commonage Contributions Area policy provisions.

Commonage Community Facilities Dunsborough Lakes South Reserve

For the purpose of the provision of future recreational facilities at Dunsborough Lakes South in accordance with the Dunsborough Lakes Developer Contributions Plan.

Commonage Community Facilities South Biddle Precinct Reserve

To be utilised for the provision of community facilities within the South Biddle Precinct in accordance with the Commonage Area Implementation Policy provisions.

Busselton Area Drainage and Waterways Improvement Reserve

To hold development contributions for the provision of drainage works and the management and improvement of waterways and adjacent reserves within Busselton including the lower Vasse River.

Coastal and Climate Adaptation Reserve

The purpose of the reserve is to provide funds for coastal protection of assets and to fund initiatives to address the impacts of climate change including water supply sustainability, [technology advancements](#) and improvements / upgrades of infrastructure susceptible to climate change.

Emergency Disaster Recovery Reserve

To provide funding for Disaster Recovery activities including natural and man-made events.

Energy Sustainability Reserve

To provide funding for the investigation, implementation and optimisation of Energy Sustainability initiatives within the District.

Cemetery Reserve

To provide funding for the renewal, expansion and establishment of Cemeteries within the district.

7. Cash-Backed Reserves (Continued)

Public Art Reserve

To hold development contributions received by the City for the commissioning, purchase and enhancement of public art works within the District.

Waste Management Facility and Plant Reserve

To provide funding for development and rehabilitation of waste disposal sites both within the district and regionally. Acquisition of waste plant and equipment and any other waste management activities that [may include legacy matters due to](#) contaminated sites within the District.

Strategic Projects Reserve

To provide funds for projects which may create a future revenue stream for the City and reduce reliance on rate revenue.

Untied Grants Reserve

To hold untied Government and third party grants monies received in advance.

Prepaid Grants and Deferred Works and Services Reserve

To hold Government and third party grants monies received in advance as well as deferred municipal funded works and services as at the end of the financial year.

Busselton Foreshore Reserve

To provide funds for ongoing asset maintenance and any future capital works.

LED Street Lighting Replacement Program Reserve

To provide funds for the ongoing replacement of street lighting throughout the District with LED capacity.

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7. CLOSURE