



## **Council Agenda**

***31 January 2018***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

[city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

**CITY OF BUSSELTON**

**MEETING NOTICE AND AGENDA – 31 JANUARY 2018**

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**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 31 January 2018, commencing at 5.30pm.

Your attendance is respectfully requested.

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



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**MIKE ARCHER**

**CHIEF EXECUTIVE OFFICER**

19 January 2018



**CITY OF BUSSELTON**

**AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 31 JANUARY 2018**

**TABLE OF CONTENTS**

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>PAGE NO.</b>
<b>1.</b>	<b>DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS .....</b>	<b>5</b>
<b>2.</b>	<b>ATTENDANCE .....</b>	<b>5</b>
<b>3.</b>	<b>PRAYER .....</b>	<b>5</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>5</b>
<b>5.</b>	<b>ANNOUNCEMENTS WITHOUT DISCUSSION.....</b>	<b>5</b>
<b>6.</b>	<b>APPLICATION FOR LEAVE OF ABSENCE.....</b>	<b>5</b>
<b>7.</b>	<b>PETITIONS AND PRESENTATIONS .....</b>	<b>5</b>
<b>8.</b>	<b>DISCLOSURE OF INTERESTS .....</b>	<b>5</b>
<b>9.</b>	<b>CONFIRMATION AND RECEIPT OF MINUTES .....</b>	<b>5</b>
	Previous Council Meetings .....	5
9.1	Minutes of the Council Meeting held 13 December 2017 .....	5
	Committee Meetings.....	6
9.2	Meelup Regional Park Management Committee held 27 November 2017 .....	6
9.3	Settlement Art Project Steering Committee held 12 December 2017 .....	6
9.4	Finance Committee Meeting Minutes held 18 January 2018.....	6
9.5	Airport Advisory Committee Meeting Minutes held 18 January 2018.....	6
<b>10.</b>	<b>REPORTS OF COMMITTEE .....</b>	<b>7</b>
10.1	Finance Committee - 18/01/2018 - FINANCIAL ACTIVITY STATEMENTS - PERIODS ENDING 30 NOVEMBER & 31 DECEMBER 2017.....	7
10.2	Finance Committee - 18/01/2018 - REVIEW OF POLICY 048 - LOANS.....	47
10.3	Finance Committee - 18/01/2018 - BUDGET AMENDMENT REQUEST .....	53
10.4	Airport Advisory Committee - 18/01/2018 - BUSSELTON-MARGARET RIVER AIRPORT - AIRPORT UPDATE .....	58
<b>11.</b>	<b>PLANNING AND DEVELOPMENT SERVICES REPORT .....</b>	<b>64</b>
<b>12.</b>	<b>ENGINEERING AND WORKS SERVICES REPORT.....</b>	<b>64</b>
<b>13.</b>	<b>COMMUNITY AND COMMERCIAL SERVICES REPORT .....</b>	<b>65</b>
13.1	DESTINATION MARKETING: REGIONAL BRANDING.....	65
<b>14.</b>	<b>FINANCE AND CORPORATE SERVICES REPORT .....</b>	<b>71</b>
14.1	LOCAL GOVERNMENT REPRESENTATIVE NOMINATION FOR APPOINTMENT TO THE BOARD OF THE SOUTH WEST DEVELOPMENT COMMISSION .....	71
14.2	LEASE AND FUNDING AGREEMENT FOR THE JOHN EDWARDS PAVILION, DUNSBOROUGH.....	75
<b>15.</b>	<b>CHIEF EXECUTIVE OFFICER'S REPORT .....</b>	<b>81</b>
15.1	COUNCILLORS' INFORMATION BULLETIN .....	81

<b>16.</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>156</b>
<b>17.</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>157</b>
17.1	Airport Advisory Committee - 18/01/2018 - CHAPMAN LAND EXCHANGE CONTRACT - BUSSELTON-MARGARET RIVER AIRPORT DEVELOPMENT PROJECT This report contains information of a confidential nature in accordance with Section 5.23(2(c) of the Local Government Act 1995, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting	
<b>18.</b>	<b>QUESTIONS FROM MEMBERS .....</b>	<b>157</b>
<b>19.</b>	<b>PUBLIC QUESTION TIME.....</b>	<b>157</b>
<b>20.</b>	<b>NEXT MEETING DATE .....</b>	<b>157</b>
<b>21.</b>	<b>CLOSURE .....</b>	<b>157</b>

1. **DECLARATION OF OPENING/ ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

**Apologies**

**Approved Leave of Absence**

Nil

3. **PRAYER**

The prayer will be delivered by Pastor Tony Peak of Abundant Life Centre (Assemblies of God).

4. **PUBLIC QUESTION TIME**

**Response to Previous Questions Taken on Notice**

Nil

**Public Question Time**

5. **ANNOUNCEMENTS WITHOUT DISCUSSION**

**Announcements by the Presiding Member**

**Announcements by other Members at the invitation of the Presiding Member**

6. **APPLICATION FOR LEAVE OF ABSENCE**

7. **PETITIONS AND PRESENTATIONS**

8. **DISCLOSURE OF INTERESTS**

9. **CONFIRMATION AND RECEIPT OF MINUTES**

**Previous Council Meetings**

9.1 **Minutes of the Council Meeting held 13 December 2017**

**RECOMMENDATION**

That the Minutes of the Council Meeting held 13 December 2017 be confirmed as a true and correct record.

**Committee Meetings**

- 9.2 Minutes of the Meelup Regional Park Management Committee held 27 November 2017

**RECOMMENDATION**

That the Minutes of the Meelup Regional Park Management Committee held 27 November 2017 be confirmed as a true and correct record.

- 9.3 Minutes of the Settlement Art Project Steering Committee held 12 December 2017

**RECOMMENDATION**

That the Minutes of the Settlement Art Project Steering Committee held 12 December 2017 be confirmed as a true and correct record.

- 9.4 Minutes of the Finance Committee Meeting held 18 January 2018

**RECOMMENDATION**

That the Minutes of the Finance Committee Meeting held 18 January 2018 be confirmed as a true and correct record.

- 9.5 Minutes of the Airport Advisory Committee Meeting held 18 January 2018

**RECOMMENDATION**

That the Minutes of the Airport Advisory Committee Meeting held 18 January 2018 be confirmed as a true and correct record.

**10. REPORTS OF COMMITTEE****10.1 Finance Committee - 18/01/2018 - FINANCIAL ACTIVITY STATEMENTS - PERIODS ENDING 30 NOVEMBER & 31 DECEMBER 2017**

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A FINACIAL ACTIVITY STATEMENT PERIOD ENDING 30 NOVEMBER 2017 <a href="#">↓</a>
	Attachment B FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31 DECEMBER 2017 <a href="#">↓</a>
	Attachment C INVESTMENT REPORT PERIOD ENDING 30 NOVEMBER 2017 <a href="#">↓</a>
	Attachment D INVESTMENT REPORT PERIOD ENDING 31 DECEMBER 2017 <a href="#">↓</a>

**This item was considered by the Finance Committee at its meeting on 18 January 2018, the recommendations from which have been included in this report.**

**PRÉCIS**

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 November 2017 and 31 December 2017. This report will focus on results for the period ending 31 December 2017, being the most current information on which to report.

**BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 26 July 2017, the Council adopted (C1707/163) the following material variance reporting threshold for the 2017/18 financial year:

*“That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2017/18 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and*
- *Reporting of variances only applies for amounts greater than \$25,000.”*

## **STATUTORY ENVIRONMENT**

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

## **RELEVANT PLANS AND POLICIES**

Not applicable.

## **FINANCIAL IMPLICATIONS**

Any financial implications are detailed within the context of this report.

### **Long-term Financial Plan Implications**

Any financial implications are detailed within the context of this report.

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

## **RISK ASSESSMENT**

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk

## **CONSULTATION**

Not applicable

## OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City's overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

- Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

## COMMENTS ON FINANCIAL ACTIVITY TO 31 December 2017

The Statement of Financial Activity for the period ending 31 December 2017 shows a better than expect Net Current Position (Surplus) of \$22.97M being \$8.26M more than Year to Date Budget.

The following summarises the major variances in accordance with *Council's adopted material variance reporting threshold* that collectively make up the above difference:

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	\$	%	\$
<b>Revenue from Ordinary Activities</b>						
Other Revenue	286,051	204,383	416,167	403,838	39.96%	81,668
Interest Earnings	1,409,478	1,131,498	2,262,996	2,262,996	24.57%	277,980
	<b>1,695,529</b>	<b>1,335,881</b>	<b>2,679,163</b>	<b>2,666,834</b>	<b>64.53%</b>	<b>359,648</b>
<b>Expenses from Ordinary Activities</b>						
Materials & Contracts	(7,331,237)	(8,680,507)	(16,832,737)	(16,639,971)	15.54%	1,349,270
Utilities (Gas, Electricity, Water etc)	(1,109,066)	(1,292,836)	(2,580,822)	(2,580,822)	14.21%	183,770
Allocations	684,986	998,450	1,996,270	1,996,270	31.40%	(313,464)
	<b>(7,755,317)</b>	<b>(8,974,893)</b>	<b>(17,417,289)</b>	<b>(17,224,523)</b>	<b>61.15%</b>	<b>1,219,576</b>

<b>Non-Operating Grants, Subsidies and Contributions</b>	2,513,475	13,541,835	43,437,175	42,079,630	-81.44%	(11,028,360)
<b>Profit on Asset Disposals</b>	48,793	13,750	22,400	22,400	254.86%	35,043
<b>Loss on Asset Disposals</b>	(435,173)	(5,100)	(6,252)	(6,252)	-8432.80%	(430,073)
	<b>2,127,095</b>	<b>13,550,485</b>	<b>43,453,323</b>	<b>42,095,778</b>	<b>-8259.38%</b>	<b>(11,423,390)</b>

**Capital Revenue & (Expenditure)**

Land & Buildings	(2,992,361)	(8,091,652)	(16,556,693)	(16,531,693)	63.02%	5,099,291
Plant & Equipment	(969,736)	(2,388,652)	(4,279,400)	(4,029,400)	59.40%	1,418,916
Furniture & Equipment	(296,848)	(587,758)	(830,212)	(830,212)	49.49%	290,910
Infrastructure	(15,377,795)	(28,877,810)	(60,472,821)	(59,905,821)	46.75%	13,500,015

Proceeds from New Loans	110,000	9,960,000	10,110,000	11,110,000	-98.90%	(9,850,000)
Transfer to Restricted Assets	(1,705,292)	(309,501)	(625,751)	(625,751)	-450.98%	(1,395,791)
Transfer from Restricted Assets	11,222,234	7,354,556	27,808,739	27,808,739	52.59%	3,867,678
Transfer to Reserves	(7,082,013)	(9,730,166)	(16,285,572)	(16,285,572)	27.22%	2,648,153
Transfer from Reserves	1,560,543	1,146,659	19,921,964	19,486,964	36.09%	413,884

**Operating Revenue:**

Revenue from ordinary activities is \$359K more than expected when compared to Year to Date (YTD) Budget with the following items meeting the material variance reporting threshold set by Council for the 2017/2018 Financial Year.

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$

**Revenue from Ordinary Activities**

Other Revenue	286,051	204,383	416,167	39.96%	81,668
Interest Earnings	1,409,478	1,131,498	2,262,996	24.57%	277,980
	<b>1,695,529</b>	<b>1,335,881</b>	<b>2,679,163</b>	<b>64.53%</b>	<b>359,648</b>

The items predominately impacting the above "Other Revenue" performance is as follows:

- CLAG (Contiguous Local Authority Group) Funding in the amount of \$69K, this item is to be transferred to Trust, and
- Sale of Scrap Metals Busselton and Dunsborough Waste Facilities \$45K.

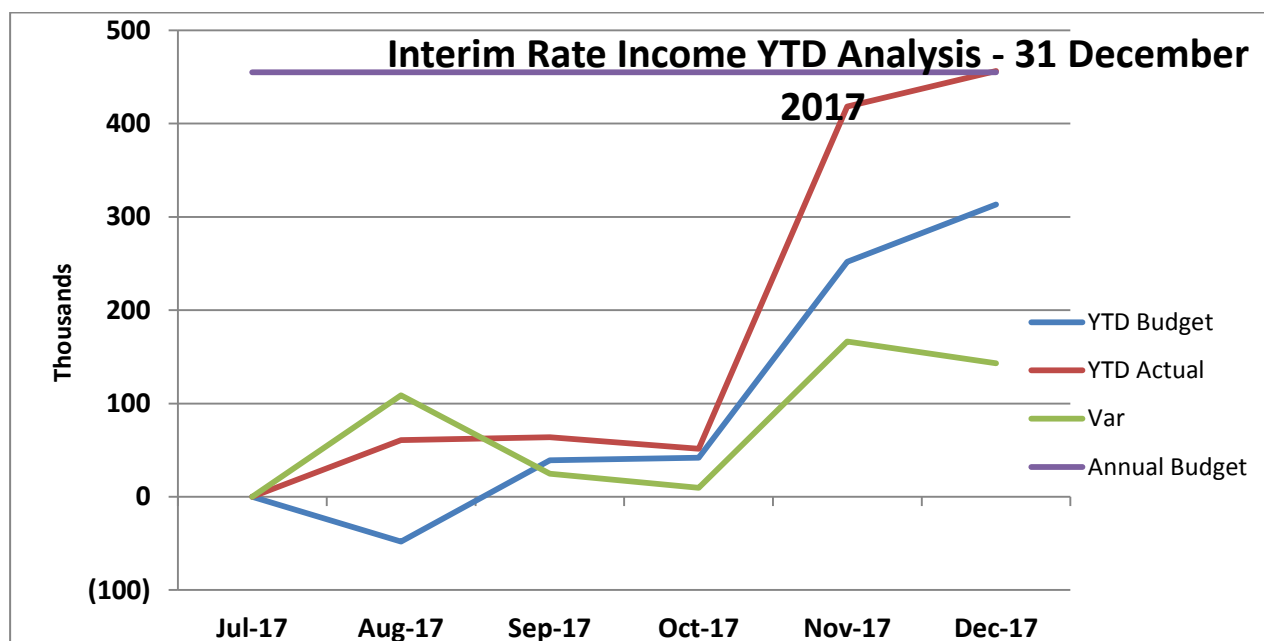
The items predominately impacting the above "Interest Earnings" performance is as follows:

- Rate Instalment Plan Interest \$120K – this is a timing difference only,
- Interest on Restricted Funds \$106K – staff will continue to monitor this variation to establish if this positive trend is to continue.

**Interim Rates:**

Officers continue to monitor Interim Rating Income levels and present the following information noting that the YTD Budget figure has already been met, a Budget amendment will be sought as part of the City's mid-term Budget Review:





### Operating Expenditure:

Expenditure from ordinary activities is \$1.85M less than expected when compared to Year to Date (YTD) Budget with the following items meeting the material variance reporting threshold set by Council for the 2017/2018 Financial Year.

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Expenses from Ordinary Activities</b>					
Materials & Contracts	(7,331,237)	(8,680,507)	(16,832,737)	15.54%	1,349,270
Utilities (Gas, Electricity, Water etc)	(1,109,066)	(1,292,836)	(2,580,822)	14.21%	183,770
Allocations	684,986	998,450	1,996,270	31.40%	(313,464)
	<b>(7,755,317)</b>	<b>(8,974,893)</b>	<b>(17,417,289)</b>	<b>61.15%</b>	<b>1,219,576</b>

### **Materials and Contracts:**

The main items affected are list below, at this stage these variance are considered to be that of a timing nature and/or there are offsets that negate the impact of these items.

Cost Code	Cost Code Description / GL Activity	Variance YTD
<b>Finance and Corporate Services</b>		
10250	Information & Communication Technology Services	(128,878)
10251	Business Systems	151,104
<b>Sub Total</b>		<b>22,226</b>
<b>Community and Commercial Services</b>		
10591	Geographe Leisure Centre	42,171
10600	Kookaburra Caravan Park	49,318
10635	Regional Centres Program	60,000
10980	Other Law, Order & Public Safety	141,433
11151	Airport Operations	(36,721)
<b>Sub Total</b>		<b>256,202</b>

<b><u>Planning and Development Services</u></b>		
10820	Strategic Planning	92,437
10830	Environmental Management Administration	90,165
10925	Preventative Services - CLAG	63,996
11170	Meelup Regional Park	76,874
<b>Sub Total</b>		<b>323,472</b>
<b><u>Engineering and Works Services</u></b>		
11101	Engineering Services Administration	28,581
11106	Street Lighting Installations	69,826
11160	Busselton Jetty	279,114
12600	Street & Drain Cleaning	37,931
A9999	Miscellaneous Bridge Maintenance	67,010
B1000	Administration Building- 2-16 Southern Drive	(47,785)
G0010	Domestic Recycling Collections	104,207
G0030	Busselton Transfer Station	49,291
G0032	Rubbish Sites Development	45,868
G0042	BTS External Restoration Works	115,262
M9999	Road Maintenance Bal Of Budget	168,454
R0004	Bsn Foreshore Precinct (not including Skate Park)	(80,842)
R0700	Dunsborough Oval and Skate Park	(38,779)
R0850	Streetscape Medians & Trees (Kealy)	(44,032)
R1000	Street Furniture - Bsn, Duns, Yallingup	(42,320)
<b>Sub Total</b>		<b>711,788</b>
<b><u>Transport - Fleet Management</u></b>		
5280	Transport - Fleet Management	176,010
<b>Sub Total</b>		<b>176,010</b>
<b>Grand Total</b>		<b>1,489,697</b>

**Utilities:**

With over 364 individual accounts at a better than expected result of \$1.1K, a favourable position of \$184K is considered likely to be a timing difference at this early stage of the reporting year specifically when we are now entering the summer period.

**Allocations:**

Allocations are currently tracking below YTD Budget by \$314K, these items are of a internal non cash nature.

**Non-Operating Grants, Subsidies and Contributions:**

The main item impacting on the above result is the timing of the receipt of "Airport Development - Project Grant" of \$9.27M and 1.35M for the Foreshore East-Youth Precinct Community Youth Building/SLSC project with a current negative result of \$11.03M; this is a timing difference in nature only.

**Capital Expenditure**

As at 31 December 2017, there is a variance of -50.84% or -\$20.3M in total capital expenditure with YTD Actual at -\$19.64M against a YTD Budget of -\$39.94M; with the table below showing those categories exceeding the 10% material variance threshold. The Airport Development makes up for \$7.95M or 39% and Other Infrastructure projects making up \$5.55M or 27.32% of the overall variance which also assists in explaining the above current YTD shortfall in Non-Operating Grants.

Description		2017/18 Budget YTD Variance	
<b>Land</b>			
10610	Property Services Administration	●	(50,000)
Subtotal			(50,000)
<b>Buildings</b>			
<b>Major Project - Administration Building</b>			
B9010	Civic and Administration Centre Construction	●	(193,370)
Subtotal			(193,370)
<b>Buildings (Other)</b>			
B9112	Ambergate Bushfire Brigade Shed	●	(61,656)
B9517	GLC - Pool Relining	●	(76,777)
B9528	GLC - Plant Room	●	(49,136)
B9591	Performing Arts Convention Centre	●	(50,000)
B9594	Vasse Community Recreation Precinct	●	36,903
B9716	Airport Terminal Stage 2	●	(4,500,000)
B9804	Kook Park Home	●	(94,552)
Subtotal			(4,795,218)
<b>Plant &amp; Equipment</b>			
10610	Property Services Administration	●	(35,000)
10810	Statutory Planning	●	30,113
10950	Animal Control	●	(34,872)
11401	Transport - Workshop	●	(43,278)
11402	Plant Purchases (P10) (Waste)	●	(1,313,344)
11403	Plant Purchases (P11) ( Minor Plant)	●	(50,502)
11404	Plant Purchases (P12) (Major Plant)	●	25,240
Subtotal			(1,421,642)
<b>Furniture &amp; Office Equipment</b>			
10250	Information & Communication Technology Services	●	52,417
10251	Business Systems	●	(80,907)
10900	Cultural Planning	●	(32,000)
B1000	Administration Building- 2-16 Southern Drive	●	(91,050)
B1361	YCAB (Youth Precinct Foreshore)	●	(46,827)
Subtotal			(198,367)
<b>Major Project - Busselton Foreshore</b>			
C3094	Busselton Foreshore - Stage 3	●	1,286,229
C3113	Busselton Tennis Club - Infrastructure	●	(1,281,059)
C3150	Busselton Foreshore Stage 3: Toddler's Playground	●	(92,838)
C3168	Busselton Foreshore Jetty Precinct	●	(779,835)
C3173	Barnard Park Pavillion Landscaping	●	60,157
			(807,345)
<b>Major Project - Administration Building</b>			
C0043	Administration Building Carpark	●	(100,995)
Subtotal			(100,995)
<b>Footpaths Construction</b>			
F0035	Dunsborough Lakes Drive to N.C.C.	●	(75,993)
F0066	Bussell Highway Footpath Sections	●	(194,910)

Description		2017/18 Budget YTD Variance	
F0074	Milward Street – Ford Road to Cookworthy Street	●	(27,314)
F0075	Armitage Drive Footpath - Navigation Way to Avocet Boulevard	●	(30,000)
F0076	Vasse Bypass Road Footpath	●	(65,000)
Subtotal			(393,217)
<b><u>Drainage Construction - Street</u></b>			
D0015	Valley Road Drainage Upgrade	●	(129,009)
D0017	Chain Avenue - Drainage Works	●	(26,452)
			(155,461)
<b><u>Bridges Construction</u></b>			
A0010	Queen Street Bridge 0240A	●	(144,000)
Subtotal			(144,000)
<b><u>Cycleways Construction</u></b>			
F1019	Busselton Bypass - Country Road Footpath	●	(111,001)
Subtotal		●	(111,001)
<b><u>Townscape Construction</u></b>			
C1001	Queen Street Upgrade - Duchess to Kent Street	●	(61,314)
C1024	Dunsborough Road Access Improvements Stage 1	●	(293,846)
Subtotal			(355,159)
<b><u>Boat Ramps Construction</u></b>			
C1513	Port Geographe Boat Trailer Parking Layout Redevelopment	●	(98,010)
Subtotal			(98,010)
<b><u>Beach Restoration</u></b>			
C2512	Sand Re-Nourishment	●	59,820
Subtotal			59,820
<b><u>Parks, Gardens &amp; Reserves</u></b>			
C3122	Rails to Trails	●	(79,602)
C3145	Churchill Park	●	50,593
C3146	Dunsborough Town Centre	●	(43,811)
C3154	Administration Building Landscaping Works	●	257,011
C3159	Port Geographe - Burgee Close (Western Side of Bridge)	●	(47,334)
C3160	Port Geographe - Reticulated POS at Layman Rd R/About	●	(124,505)
C3164	Port Geographe - Reticulation Upgrade Scheme to Bore Water	●	(167,496)
C3165	Foreshore - Irrigation Renewal	●	(30,002)
C3166	Vasse River Foreshore - Bridge to Bridge project Stage 1	●	(37,500)
C3167	Advanced Bore Monitoring Equipment	●	(49,998)
C3172	Vasse Newtown - AFL Oval Stage 2	●	119,225
Subtotal			(153,418)
<b><u>Sanitation Infrastructure</u></b>			
C3479	New Cell Development	●	(310,983)
C3481	Transfer Station Development	●	(38,007)
C3485	Site Rehabilitation - Busselton	●	(295,968)
Subtotal			(644,959)

Description		2017/18 Budget YTD Variance	
<b>Airport Development</b>			
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	●	(3,943,006)
C6091	Airport Construction Stage 2, Noise Management Plan	●	(143,961)
C6092	Airport Construction Stage 2, Airfield	●	(2,603,883)
C6095	Airport Construction Stage 2, External Services	●	(1,243,205)
C6097	Airport Construction Stage 1B, Jet Fuel	●	(307,500)
C6099	Airport Development - Project Expenses	●	290,644
<b>Subtotal</b>			<b>(7,950,910)</b>
<b>Main Roads</b>			
S0035	Strelly Street	●	(248,182)
S0049	Layman Road	●	194,745
S0064	Peel Terrace	●	(508,548)
S0066	Queen Street	●	(99,803)
S0067	Layman Road - Reconstruction Between 3250 and 6190	●	(295,282)
S0068	Georgiana Molloy Bus Bay Facilities	●	(149,610)
S0314	Koorabin Drive - Reseal	●	(123,592)
<b>Subtotal</b>			<b>(1,230,273)</b>
<b>Roads to Recovery</b>			
T0004	Chapman Hill Road	●	29,701
T0016	Puzey Road	●	(74,914)
T0078	Taylor Rd Gravel Resheet Slk 0.00 - 1.14	●	25,726
T0079	Patton Terrace - Asphalt Overlay	●	(132,125)
T0080	Craig Street - Asphalt Overlay	●	(72,793)
T0084	Yelverton Road- Rural reconstruction & widening	●	(123,115)
<b>Subtotal</b>			<b>(347,520)</b>
<b>Council Roads Initiative</b>			
W0019	Marine Terrace	●	(244,732)
W0066	Court Street	●	2,599
W0108	Yelverton Road	●	(472,180)
W0136	DAIP Issues District ACROD Bays, ramps, signs etc	●	(8,940)
W0137	Edwards Road	●	(75,997)
W0150	Roe Terrace Busselton	●	(10,002)
W0176	Signage (Alternate CBD Entry)	●	(30,000)
W0177	Strelly Street	●	(29,790)
W0192	Valley Road	●	(23,418)
W0198	Senior Citizens Access Road (Peel Tce)	●	29,207
W0200	Farquhar Rd Gravel Resheet Slk 0.60 - 2.10	●	(16,779)
W0201	McDonald Rd Gravel Resheet Slk 1.40 - 2.49	●	(11,867)
W0202	Costello Road - Asphalt Overlay	●	32,297
W0203	Coates Street - Asphalt Overlay	●	17,946
W0204	Greenfield Road (Loop) - One way layout	●	(26,720)
<b>Subtotal</b>			<b>(894,626)</b>
<b>Sub-Total Infrastructure</b>			<b>(13,500,015)</b>

The attachments to this report include detailed listings of all capital expenditure (project) items, to assist in reviewing specific variances.

**Investment Report**

*Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.*

**30 November 2017**

As at 30 November 2017, the value of the City's invested funds totalled \$94.27M, down \$1M from the balance as at 1st November.

During the month of November \$10.5M in term deposit funds matured. Three deposits were renewed for an average of 130 days at an average rate of 2.44%. One deposit was closed for operational reasons.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased by \$3.5M due to the closure of a term deposit and funds being transferred in from the Foreshore account. The balance of the Airport development ANZ cash account reduced by \$980,000.00, with the funds being transferred back to the City's cheque account to reimburse payments made.

**31 December 2017**

As at 31 December 2017, the value of the City's invested funds totalled \$83.64M, down from \$94.27M as at 30th November.

During the month of December \$22.0M in term deposit funds matured, with \$14.M relating to the Airport Redevelopment Project and \$8.0M being general City funds.

Of the Airport Funds, only one deposit in the amount of \$4.0m was rolled for a further 60 days at a rate of 1.85%. Deposits totalling \$8.0m were closed to meet the expected expenses to be incurred over the coming months.

Of the \$8.0M of general City funds, \$3.5M was rolled for a further 120 days at 2.30% and a deposit totalling \$4.5M was closed for operational reasons.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) reduced by \$2.5M with the funds being used for general operating purposes. The balance of the Airport development ANZ cash account increased by \$6.37M, as funds flowed from closed term deposits.

The RBA left official rates on hold during November and December with projections for Rates to remain steady for some months before beginning to rise possibly at some stage late in 2018.

**Chief Executive Officer – Corporate Credit Card**

Details of monthly (October) transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
29-Oct-17	\$313.72	Rendezvous Hotel, Sydney	Accom. – Airport Meetings (27TH NOV 17)
13-Nov-17	\$156.53	Perth Valet Parking	Airport Meetings
22-Nov-17	\$55.00	Caltex, Halls Gap	* Fuel LGCOG Conference
24-Nov-17	\$68.00	The Lorne Hotel	* Dinner LGCOG Conference
25-Nov-17	\$49.86	BP Leopold	* Fuel For Hire Car
25-Nov-17	\$507.42	Rydges On Swanston Carlton	Accomm: Airport Meetings 26 - 28 Nov
27-Nov-17	\$52.50	Spotto East Sydney	Taxi - Airport Meetings 26-28 Nov
27-Nov-17	\$313.72	Rendezvous Hotel Sydney The Rocks	Accomm: Airport Meetings 26 - 28 Nov
27-Nov-17	\$303.49	Carri On Melbourne Tullamarine	Corporate Bag Business
27-Nov-17	\$10.01	BP Exp The Tulla Melbourne Airport	* Fuel For Hire Car
27-Nov-17	\$25.25	Endeavour Tap Rooms The Rocks	Drinks - Airport Meetings 26 - 28 Nov
27-Nov-17	\$50.54	Rydges On Swanston Carlton	Parking - Airport Meetings 26 - 28 Nov
28-Nov-17	\$47.78	Taxi Combined Alexandria	Taxi - Airport Meetings 26-28 Nov
28-Nov-17	\$17.64	GM Cabs Pty Ltd Mascot	Taxi - Airport Meetings 26-28 Nov
28-Nov-17	\$30.40	Phoenix On Walker North Sydney	Breakfast Airport Meetings 26 - 28 Nov
28-Nov-17	\$19.43	GM Cabs Pty Ltd Mascot	Taxi - Airport Meetings 26-28 Nov
28-Nov-17	\$15.75	GM Cabs Pty Ltd Mascot	Taxi - Airport Meetings 26-28 Nov
01-Dec-17	\$101.88	The Goose	Staff Farewell
08-Dec-17	\$97.60	Mealup Aka Hummingbird	Strategic Breakfast with SWDC
15-Dec-17	\$169.00	The Haus Studio Apartments	Deposit Accom: LGCOG EA Alliance Meeting April '18
15-Dec-17	\$511.50	EB*LG COG EA Meeting	LG COG EA Alliance Meeting Rego
14-Dec-17	\$4,706.50	Rustico At Hayshed Hill	Councillors Christmas Function
20-Dec-17	\$680.60	Trybooking	LG COG Conference 14-16 Feb
20-Dec-17	\$54.61	Paypal - Stereotype	New Font for Graphics
20-Dec-17	\$53.10	Bull & Bush Tavern, Boyanup	SW CEO's Lunch

*\*Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

*+ Allocated against CEO Hospitality Expenses Allowance*

**CONCLUSION**

As at 31 December 2017, the City's financial performance is considered satisfactory.

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the periods ending 30 November 2017 and 31 December 2017, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.



FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 30 NOVEMBER  
2017City of BusseltonStatement of Financial ActivityFor The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2017/18 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	44,869,197	44,648,196	44,589,686	44,919,351	44,860,841	0.49%
Operating Grants, Subsidies and Contributions	1,066,406	1,071,373	1,073,696	3,451,708	3,454,904	-0.46%
Fees & Charges	10,007,577	9,871,661	9,871,661	15,175,277	15,175,277	1.38%
Other Revenue	251,061	163,463	163,463	403,838	403,838	53.59%
Interest Earnings	1,160,560	942,915	942,915	2,262,996	2,262,996	23.08%
	<b>57,354,801</b>	<b>56,697,608</b>	<b>56,641,421</b>	<b>66,213,170</b>	<b>66,157,856</b>	<b>1.16%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(11,768,782)	(12,482,961)	(12,482,961)	(29,186,308)	(29,186,308)	5.72%
Materials & Contracts	(5,298,931)	(7,194,821)	(7,177,233)	(16,676,598)	(16,639,971)	26.35%
Utilities (Gas, Electricity, Water etc)	(911,410)	(1,078,951)	(1,078,951)	(2,580,822)	(2,580,822)	15.53%
Depreciation on non current assets	(7,757,319)	(7,607,030)	(7,607,030)	(18,003,380)	(18,003,380)	-1.98%
Insurance Expenses	(651,960)	(653,550)	(653,550)	(655,677)	(655,677)	0.24%
Other Expenditure	(1,155,814)	(1,028,236)	(1,044,071)	(3,273,767)	(3,464,535)	-12.41%
Allocations	512,767	797,713	797,713	1,996,270	1,996,270	35.72%
	<b>(27,031,449)</b>	<b>(29,247,836)</b>	<b>(29,246,083)</b>	<b>(68,380,282)</b>	<b>(68,534,423)</b>	<b>7.58%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(330,898)	(317,867)	(317,867)	(1,410,971)	(1,410,971)	-4.10%
	<b>(330,898)</b>	<b>(317,867)</b>	<b>(317,867)</b>	<b>(1,410,971)</b>	<b>(1,410,971)</b>	<b>-4.10%</b>
Non-Operating Grants, Subsidies and Contributions	1,915,147	9,982,663	10,124,481	43,437,175	42,079,630	-80.82%
Profit on Asset Disposals	46,964	13,250	13,250	22,400	22,400	254.45%
Loss on Asset Disposals	(32,762)	(5,100)	(5,100)	(6,252)	(6,252)	-542.39%
	<b>1,929,349</b>	<b>9,990,813</b>	<b>10,132,631</b>	<b>43,453,323</b>	<b>42,095,778</b>	<b>-80.69%</b>
<b>Net Result</b>	<b>31,921,803</b>	<b>37,122,718</b>	<b>37,210,102</b>	<b>39,875,240</b>	<b>38,308,240</b>	<b>-14.01%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	7,757,319	7,607,030	7,607,030	18,003,380	18,003,380	
Donated Assets	(241,194)	0	0	(16,000,000)	(16,000,000)	
(Profit)/Loss on Sale of Assets	(14,202)	(8,150)	(8,150)	(16,148)	(16,148)	
Allocations & Other Adjustments	4,666	0	0	0	0	
Deferred Pensioner Movements	(30,649)	0	0	0	0	
Deposit & Bonds Movements (cash backed)	1,441,549	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(2,919,023)	(7,153,293)	(7,140,793)	(16,556,693)	(16,531,693)	59.19%
Plant & Equipment	(849,326)	(2,252,360)	(2,252,360)	(4,029,400)	(4,029,400)	62.29%
Furniture & Equipment	(270,875)	(482,155)	(482,155)	(830,212)	(830,212)	43.82%
Infrastructure	(9,665,650)	(23,964,459)	(23,999,279)	(60,472,821)	(59,905,821)	59.67%
Proceeds from Sale of Assets	264,559	244,650	244,650	635,150	635,150	8.14%
Proceeds from New Loans	110,000	110,000	110,000	10,110,000	11,110,000	0.00%
Self Supporting Loans - Repayment of Principal	19,484	16,446	16,446	73,466	73,466	18.47%
Total Loan Repayments - Principal	(670,411)	(610,421)	(610,421)	(2,780,982)	(2,780,982)	-9.83%
Advances to Community Groups	(110,000)	(110,000)	(110,000)	(260,000)	(260,000)	0.00%
Transfer to Restricted Assets	(1,693,664)	(258,501)	(258,501)	(625,751)	(625,751)	-555.19%
Transfer from Restricted Assets	7,571,025	5,354,556	5,354,556	27,808,739	27,808,739	41.39%
Transfer to Reserves	(6,170,944)	(8,400,415)	(8,400,415)	(16,285,572)	(16,285,572)	26.54%
Transfer from Reserves	1,560,543	1,146,659	1,146,659	19,511,964	19,486,964	36.09%
Opening Funds Surplus/ (Deficit)	1,839,640	1,839,640	1,839,640	1,839,640	1,839,640	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>29,854,651</b>	<b>10,201,945</b>	<b>10,267,009</b>	<b>0.00</b>	<b>0.00</b>	

City of Busselton

Net Current Position

For The Period Ending 30 November 2017

	2017/18 Actual	2017/18 Amended Budget	2017/18 Original Budget	2016/17 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	14,040,932	1,025,543	1,025,543	1,942,078
Cash - Restricted	83,416,826	54,238,018	54,263,018	84,647,398
Sundry Debtors	1,487,850	1,500,000	1,500,000	2,872,111
Rates Outstanding - General	15,935,121	950,000	950,000	950,768
Stock on Hand	16,543	24,457	24,457	24,457
	<u>114,897,272</u>	<u>57,738,018</u>	<u>57,763,018</u>	<u>90,436,812</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,625,795	3,500,000	3,500,000	3,949,774
Performance Bonds	3,655,729	2,214,179	2,214,179	2,214,179
	<u>5,281,524</u>	<u>5,714,179</u>	<u>5,714,179</u>	<u>6,163,953</u>
Current Position (inclusive of Restricted Funds)	109,615,748	52,023,839	52,048,839	84,272,859
Add: Cash Backed Liabilities (Deposits & Bonds)	3,655,729	2,214,179	2,214,179	2,214,179
Less: Cash - Restricted Funds	(83,416,826 )	(54,238,018 )	(54,263,018 )	(84,647,398 )
<b><u>NET CURRENT ASSET POSITION</u></b>	<u>29,854,651</u>	<u>0</u>	<u>0</u>	<u>1,839,640</u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 November 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	0	0	100,000	100,000	0.00%
10970 Parking Control	0	0	0	1,525,000	1,525,000	0.00%
11156 Airport Development	108,790	100,000	100,000	100,000	100,000	8.79%
R0780 Dunsborough Lakes Oval - Commonage Road	0	0	0	1,600,000	1,600,000	0.00%
	108,790	100,000	100,000	3,325,000	3,325,000	8.79%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Busselton Foreshore</b>						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	1,296,316	1,351,078	1,351,078	1,351,078	1,351,078	-4.05%
B9583 Railway House	300	8,335	8,335	20,000	20,000	-96.40%
B9593 Barnard Park Pavilion	344,811	350,969	350,969	350,969	350,969	-1.75%
B9600 Old Busselton Lighthouse	0	0	0	80,000	80,000	0.00%
	1,641,427	1,710,382	1,710,382	1,802,047	1,802,047	-4.03%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre Construction	859,404	1,082,220	1,082,220	1,140,537	1,140,537	-20.59%
	859,404	1,082,220	1,082,220	1,140,537	1,140,537	-20.59%
<b>Buildings (Other)</b>						
B9112 Ambergate Bushfire Brigade Shed	0	51,380	51,380	123,307	123,307	-100.00%
B9300 Aged Housing Capital Improvements - Winderup	0	11,000	11,000	33,000	33,000	-100.00%
B9301 Aged Housing Capital Improvements - Harris Road	42,330	12,500	0	47,000	22,000	238.64%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	16,665	16,665	40,000	40,000	-100.00%
B9517 GLC - Pool Relining	208,209	237,524	237,524	570,000	570,000	-12.34%
B9528 GLC - Plant Room	2,104	54,202	54,202	130,000	130,000	-96.12%
B9591 Performing Arts Convention Centre	0	25,000	25,000	100,000	100,000	-100.00%
B9594 Vasse Community Recreation Precinct	49,020	20,835	20,835	50,000	50,000	135.28%
B9602 Point Piquet Toilet Block	4,390	0	0	0	0	0.00%
B9716 Airport Terminal Stage 2	0	3,750,000	3,750,000	9,000,000	9,000,000	-100.00%
B9804 Kook Park Home	3,350	81,585	81,585	195,802	195,802	-95.89%
	309,402	4,260,691	4,248,191	10,289,109	10,264,109	-92.74%
<b>Total Buildings</b>	<b>2,810,234</b>	<b>7,053,293</b>	<b>7,040,793</b>	<b>13,231,693</b>	<b>13,206,693</b>	<b>-60.16%</b>
<b>Plant &amp; Equipment</b>						
10502 Community & Commercial Services Support	0	0	0	50,000	50,000	0.00%
10600 Kookaburra Caravan Park	7,300	0	0	0	0	0.00%
10610 Property Services Administration	0	0	0	35,000	35,000	0.00%
10630 Property and Business Development	38,724	40,000	40,000	40,000	40,000	-3.19%
10810 Statutory Planning	65,113	35,000	35,000	70,000	70,000	86.04%
10850 Implement Management Plans Other	935	0	0	0	0	0.00%
10920 Environmental Health Services Administration	32,133	35,000	35,000	37,000	37,000	-8.19%
10922 Preventative Services - Mosquitoes	40,188	39,210	39,210	39,500	39,500	2.49%
10950 Animal Control	0	53,600	53,600	79,600	79,600	-100.00%
11107 Engineering Services Design	0	0	0	35,000	35,000	0.00%
11170 Meelup Regional Park	1,981	0	0	0	0	0.00%
11401 Transport - Workshop	4,722	48,000	48,000	53,000	53,000	-90.16%
11402 Plant Purchases (P10)	531,956	1,845,300	1,845,300	1,845,300	1,845,300	-71.17%
11403 Plant Purchases (P11)	14,688	150,000	150,000	328,000	328,000	-90.21%
11404 Plant Purchases (P12)	108,369	0	0	1,402,000	1,402,000	0.00%
B1029 Busselton Branch SES	0	0	0	0	0	0.00%
G0030 Busselton Transfer Station	0	2,085	2,085	5,000	5,000	-100.00%
G0031 Dunsborough Waste Facility	3,218	4,165	4,165	10,000	10,000	-22.74%
	849,326	2,252,360	2,252,360	4,029,400	4,029,400	-62.29%
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	102,992	43,035	43,035	103,276	103,276	139.32%
10251 Business Systems	47,989	111,830	111,830	268,400	268,400	-57.09%
10380 Busselton Library	0	0	0	5,000	5,000	0.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 November 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
10381 Dunsborough Library	0	10,055	10,055	24,130	24,130	-100.00%
10530 Community Services Administration	6,276	0	0	0	0	0.00%
10590 Naturaliste Community Centre	0	15,720	15,720	15,720	15,720	-100.00%
10591 Geographie Leisure Centre	2,576	17,725	17,725	42,540	42,540	-85.47%
10616 Winderup Villas Aged Housing	0	1,500	1,500	6,000	6,000	-100.00%
10617 Harris Road Aged Housing	0	875	875	3,500	3,500	-100.00%
10625 Art Geo Administration	13,676	12,000	12,000	12,000	12,000	13.97%
10900 Cultural Planning	35,000	55,000	55,000	77,030	77,030	-36.36%
10920 Environmental Health Services Administration	0	3,415	3,415	10,000	10,000	-100.00%
10930 Fire Prevention Council	2,332	0	0	0	0	0.00%
11500 Operations Services Administration	3,187	0	0	0	0	0.00%
B1000 Administration Building- 2-16 Southern Drive	16,874	111,000	111,000	111,000	111,000	-84.80%
B1010 Ambergate Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1013 Dunsborough Bushfire Brigade	0	0	0	4,833	4,833	0.00%
B1014 Eagle Bay Bushfire Brigade	0	0	0	4,833	4,833	0.00%
B1015 Hithergreen District Bushfire Brigade	0	0	0	4,833	4,833	0.00%
B1018 Kaloorup Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1019 Metricup Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1022 Sussex Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1023 Vasse Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1024 Wilyabrup Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1025 Yallingup Coastal Bushfire Brigade	0	0	0	4,833	4,833	0.00%
B1026 Yallingup Rural Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1028 Yoongarillup Bushfire Brigade	0	0	0	2,464	2,464	0.00%
B1029 Busselton Branch SES	0	0	0	12,572	12,572	0.00%
B1357 Railway House	3,330	0	0	0	0	0.00%
B1361 YCAB (Youth Precinct Foreshore)	36,643	100,000	100,000	100,000	100,000	-63.36%
	270,875	482,155	482,155	830,212	830,212	-43.82%
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>4,039,224</b>	<b>9,887,808</b>	<b>9,875,308</b>	<b>21,416,305</b>	<b>21,391,305</b>	<b>-59.15%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Major Project - Busselton Foreshore</b>						
C0016 Barnard Park Carpark	40,826	0	0	40,000	40,000	0.00%
C3094 Busselton Foreshore - Stage 3	2,796,613	1,433,490	1,433,490	3,440,383	3,440,383	95.09%
C3113 Busselton Tennis Club - Infrastructure	64,762	1,145,835	1,145,835	2,750,000	2,750,000	-94.35%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	2,664	79,585	79,585	191,000	191,000	-96.65%
C3168 Busselton Foreshore Jetty Precinct	540,724	1,666,665	1,666,665	4,500,000	4,000,000	-67.56%
C3173 Barnard Park Pavillion Landscaping	59,996	0	0	0	0	0.00%
	3,505,587	4,325,575	4,325,575	10,921,383	10,421,383	-18.96%
<b>Major Project - Administration Building</b>						
C0043 Administration Building Carpark	149,005	250,000	250,000	250,000	250,000	-40.40%
	149,005	250,000	250,000	250,000	250,000	-40.40%
<b>Footpaths Construction</b>						
F0035 Dunsborough Lakes Drive to N.C.C.	0	63,768	63,768	152,000	152,000	-100.00%
F0063 Yallingup Footpath	0	13,080	13,080	31,395	31,395	-100.00%
F0066 Bussell Highway Footpath Sections	0	162,425	162,425	389,820	389,820	-100.00%
F0073 Bussell H/way Footpath - Opp Corner Store to Warden Crossing	0	10,494	10,494	25,000	25,000	-100.00%
F0074 Millward Street - Ford Road to Cookworthy Street	0	23,076	23,076	55,000	55,000	-100.00%
F0075 Armitage Drive Footpath - Navigation Way to Avocet Boulevard	0	25,174	25,174	60,000	60,000	-100.00%
F0076 Vasse Bypass Road Footpath	0	65,000	65,000	65,000	65,000	-100.00%
	0	363,017	363,017	778,215	778,215	-100.00%
<b>Drainage Construction - Street</b>						
D0009 Busselton LIA - Geocatch Drain Partnership	0	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busselton Drainage Upgrades	10,740	28,959	28,959	69,000	69,000	-62.91%
D0015 Valley Road Drainage Upgrade	0	108,255	108,255	258,010	258,010	-100.00%
D0016 Vasse Highway Drainage Works	0	22,523	22,523	22,523	22,523	-100.00%
D0017 Chain Avenue - Drainage Works	923	25,000	25,000	60,000	60,000	-96.31%
	11,663	184,737	184,737	439,533	439,533	-93.69%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 November 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
<b>Car Parking Construction</b>						
C0044 Meelup Coastal Nodes - Carpark upgrade	2,178	99,070	99,070	237,764	237,764	-97.80%
	2,178	99,070	99,070	237,764	237,764	-97.80%
<b>Bridges Construction</b>						
A0010 Queen Street Bridge 0240A	0	120,000	120,000	288,000	288,000	-100.00%
A0021 Ambergate Bridge - 3393	0	0	0	90,000	90,000	0.00%
A0022 Yallingup Beach Road Bridge - 3347	0	0	0	222,000	222,000	0.00%
	0	120,000	120,000	600,000	600,000	-100.00%
<b>Cycleways Construction</b>						
F1019 Busselton Bypass - Country Road Footpath	0	92,951	92,951	222,000	222,000	-100.00%
	0	92,951	92,951	222,000	222,000	-100.00%
<b>Townscape Construction</b>						
C1001 Queen Street Upgrade - Duchess to Kent Street	684	51,665	51,665	124,000	124,000	-98.68%
C1024 Dunsborough Road Access Improvements Stage 1	1,711	246,315	246,315	591,155	591,155	-99.31%
	2,395	297,980	297,980	715,155	715,155	-99.20%
<b>Boat Ramps Construction</b>						
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	11,836	0	0	224,819	224,819	0.00%
	11,836	0	0	224,819	224,819	0.00%
<b>Beach Restoration</b>						
C2504 Groyne Construction	0	0	0	40,040	40,040	0.00%
C2512 Sand Re-Nourishment	114,811	45,835	45,835	110,000	110,000	150.49%
C2520 Coastal Protection Works	214	18,750	18,750	45,000	45,000	-98.86%
C2524 Wonnerup Coastal Defence (Groyne)	77,380	73,335	73,335	73,335	73,335	5.52%
	192,405	137,920	137,920	268,375	268,375	39.50%
<b>Parks, Gardens &amp; Reserves</b>						
C3006 Playgrounds General - Replacement of playground equipment	2,862	8,380	8,380	20,000	20,000	-65.84%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	6,250	6,250	15,000	15,000	-100.00%
C3014 Meelup Park - Fire Access Trail	0	8,335	8,335	20,000	20,000	-100.00%
C3122 Rails to Trails	1,053	41,670	41,670	165,310	165,310	-97.47%
C3131 Elijah Circle POS	79	16,681	16,681	40,000	40,000	-99.52%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	1,094	20,835	20,835	50,000	50,000	-94.75%
C3145 Churchill Park	50,152	0	0	150,000	0	0.00%
C3146 Dunsborough Town Centre	0	37,590	37,590	90,000	90,000	-100.00%
C3154 Administration Building Landscaping Works	406,992	133,475	133,475	250,000	250,000	204.92%
C3157 Port Geographe - Layman Road Native Tree Planting	0	14,580	14,580	35,000	35,000	-100.00%
C3158 Port Geographe - Casuarina Replacements on Layman Road	18,900	16,681	16,681	40,000	40,000	13.30%
C3159 Port Geographe - Burgee Close (Western Side of Bridge)	0	39,580	39,580	95,000	95,000	-100.00%
C3160 Port Geographe - Reticulated POS at Layman Rd R/About	423	104,305	104,305	250,000	250,000	-99.59%
C3161 Port Geographe-Layman Road to Lanyard Boulevard (Planting)	0	8,335	8,335	20,000	20,000	-100.00%
C3163 Port Geographe - Outstanding Minor Repairs	0	12,550	12,550	30,000	30,000	-100.00%
C3164 Port Geographe - Reticulation Upgrade Scheme to Bore Water	0	139,725	139,725	335,000	335,000	-100.00%
C3165 Foreshore - Irrigation Renewal	0	25,074	25,074	60,000	60,000	-100.00%
C3166 Vasse River Foreshore - Bridge to Bridge project Stage 1	0	31,250	31,250	75,000	75,000	-100.00%
C3167 Advanced Bore Monitoring Equipment	0	41,665	41,665	100,000	100,000	-100.00%
C3169 Relocatable Bike Racks	9,926	4,585	4,585	11,000	11,000	116.48%
C3170 Yallingup Beach Showers	245	16,665	16,665	40,000	40,000	-98.53%
C3171 Dunsborough Foreshore Beach Showers	0	2,085	2,085	5,000	5,000	-100.00%
C3172 Vasse Newtown - AFL Oval Stage 2	285,365	138,450	138,450	332,275	332,275	106.11%
	777,090	868,746	868,746	2,228,585	2,078,585	-10.55%
<b>Cemetery Capital Works</b>						
C1609 Pioneer Cemetery - Implement Conservation Plan	0	8,346	8,346	20,000	20,000	-100.00%
	0	8,346	8,346	20,000	20,000	-100.00%

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 30 NOVEMBER  
2017City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 November 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
<b>Aged Housing - Infrastructure Works</b>						
C3451 Aged Housing Infrastructure (Upgrade)	3,882	0	0	13,000	13,000	0.00%
	3,882	0	0	13,000	13,000	0.00%
<b>Sanitation Infrastructure</b>						
C3479 New Cell Development	30,008	364,580	364,580	875,000	875,000	-91.77%
C3481 Transfer Station Development	15,243	44,375	44,375	106,500	106,500	-65.65%
C3485 Site Rehabilitation - Busselton	224,048	447,915	447,915	1,075,000	1,075,000	-49.98%
	269,300	856,870	856,870	2,056,500	2,056,500	-68.57%
<b>Airport Development</b>						
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	152,436	3,583,330	0	8,600,000	0	-95.75%
C6090 Parks & Gardens Airport Stage 2	0	0	250,000	0	600,000	0.00%
C6091 Airport Construction Stage 2, Noise Management Plan	27,841	208,335	208,335	500,000	500,000	-86.64%
C6092 Airport Construction Stage 2, Airfield	2,724,347	7,291,665	7,291,665	17,500,000	17,500,000	-62.64%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	0	2,500,000	0	6,000,000	0.00%
C6095 Airport Construction Stage 2, External Services	1,475	1,083,335	1,916,665	2,600,000	4,600,000	-99.86%
C6097 Airport Construction Stage 1B, Jet Fuel	0	256,250	256,250	615,000	615,000	-100.00%
C6099 Airport Development - Project Expenses	744,015	712,225	712,225	1,701,890	1,701,890	4.46%
	3,650,115	13,135,140	13,135,140	31,516,890	31,516,890	-72.21%
<b>Main Roads</b>						
S0035 Strelly Street	10,368	230,082	230,082	549,859	549,859	-95.49%
S0049 Layman Road	531,091	280,290	280,290	672,701	672,701	89.48%
S0051 Causeway Road	55,960	57,930	57,930	139,032	139,032	-3.40%
S0064 Peel Terrace	21,945	461,135	461,135	1,102,549	1,102,549	-95.24%
S0066 Queen Street	8,230	106,005	106,005	254,412	254,412	-92.24%
S0067 Layman Road - Reconstruction Between 3250 and 6190	4,103	251,914	251,914	600,000	600,000	-98.37%
S0068 Georgiana Molloy Bus Bay Facilities	390	100,000	100,000	200,000	200,000	-99.61%
S0314 Koorabin Drive - Reseal	1,403	104,561	104,561	250,000	250,000	-98.66%
S0315 Guerin Street - Asphalt Overlay	52,696	35,960	35,960	85,907	85,907	46.54%
	686,185	1,627,877	1,627,877	3,854,460	3,854,460	-57.85%
<b>Roads to Recovery</b>						
T0004 Chapman Hill Road	68,902	38,520	38,520	92,000	92,000	78.87%
T0016 Puzey Road	0	64,612	64,612	155,000	155,000	-100.00%
T0026 Kallorup Road	34,610	18,014	18,014	43,000	43,000	92.13%
T0061 Jindong Treeton Road	0	10,422	10,422	25,000	25,000	-100.00%
T0077 Florence Rd Gravel Resheet Sil 0.30 - 1.00	6,087	14,655	14,655	35,000	35,000	-58.47%
T0078 Taylor Rd Gravel Resheet Sil 0.00 - 1.14	24,591	20,103	20,103	48,000	48,000	22.33%
T0079 Patton Terrace - Asphalt Overlay	2,374	112,552	112,552	269,000	269,000	-97.89%
T0080 Craig Street - Asphalt Overlay	775	63,601	63,601	152,000	152,000	-98.78%
T0082 Hakea Way - Asphalt Overlay	0	4	4	0	0	-100.00%
T0083 Pinnock Place - Asphalt Overlay	10,735	16,703	16,703	40,000	40,000	-35.73%
T0084 Yelverton Road - Rural reconstruction & widening	36,820	245,675	245,675	589,624	589,624	-85.01%
	184,895	604,861	604,861	1,448,624	1,448,624	-69.43%
<b>Black Spot</b>						
V0002 Busselton/Dunsborough Traffic Implementation Works	0	0	0	2,325,000	2,325,000	0.00%
	0	0	0	2,325,000	2,325,000	0.00%
<b>Council Roads Initiative</b>						
W0019 Marine Terrace	4,090	209,196	209,196	500,000	500,000	-98.04%
W0066 Court Street	137	9,375	9,375	22,500	22,500	-98.54%
W0108 Yelverton Road	20,406	453,785	453,785	1,080,376	1,080,376	-95.50%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	6,029	15,330	15,330	36,792	36,792	-60.68%
W0137 Edwards Road	0	63,639	63,639	152,000	152,000	-100.00%
W0150 Roe Terrace Busselton	0	8,335	8,335	20,000	20,000	-100.00%
W0176 Signage (Alternate CBD Entry)	0	25,000	25,000	60,000	60,000	-100.00%
W0177 Strelly Street	205	25,000	25,000	60,000	60,000	-99.18%
W0192 Valley Road	0	19,515	19,515	46,840	46,840	-100.00%
W0198 Senior Citizens Access Road (Peel Tce)	52,365	19,375	19,375	46,500	46,500	170.27%
W0200 Farquhar Rd Gravel Resheet Sil 0.60 - 2.10	9,701	22,195	22,195	53,000	53,000	-56.29%

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 30 NOVEMBER  
2017

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 November 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
W0201 McDonald Rd Gravel Resheet Silk 1.40 - 2.49	13,109	20,935	20,935	50,010	50,010	-37.38%
W0202 Costello Road - Asphalt Overlay	66,413	29,706	29,706	71,000	71,000	123.57%
W0203 Coates Street - Asphalt Overlay	45,381	23,014	23,014	55,000	55,000	97.19%
W0204 Greenfield Road (Loop) - One way layout	1,280	23,429	23,429	56,000	56,000	-94.54%
W0205 Churchill Park New Entry Road to Croquet Club	0	0	31,070	0	74,000	0.00%
W0206 Churchill Park Fire Hydrant Relocation	0	0	3,750	0	9,000	0.00%
W0207 Busselton Highway Pavement Deformation	0	10,000	10,000	10,000	10,000	-100.00%
W0208 Plover Court	0	13,540	13,540	32,500	32,500	-100.00%
	219,115	991,369	1,026,189	2,352,518	2,435,518	-77.90%
Sub-Total Infrastructure	9,665,650	23,964,459	23,999,279	60,472,821	59,905,821	-59.67%
<b>Grand Total - Capital Acquisitions</b>	<b>13,704,873</b>	<b>33,852,267</b>	<b>33,874,587</b>	<b>81,889,126</b>	<b>81,297,126</b>	

City of BusseltonReserves Movement ReportFor The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,428,767.68	1,428,767.68	1,428,767.68	1,428,767.68	1,428,767.68	940,036.19
Interest transfer to Reserves	15,282.40	13,815.00	13,815.00	33,156.00	33,156.00	33,323.88
Transfer from Muni	165,210.00	165,210.00	165,210.00	396,505.00	396,505.00	498,037.73
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
	<u>1,609,260.08</u>	<u>1,607,792.68</u>	<u>1,607,792.68</u>	<u>1,815,798.68</u>	<u>1,815,798.68</u>	<u>1,428,767.68</u>
<b>101 Asset Depreciation Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	2,573,603.88
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(2,573,603.88)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>102 Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	1,900,992.93	1,900,992.93	1,900,992.93	1,900,992.93	1,900,992.93	1,768,390.03
Interest transfer to Reserves	17,671.24	18,380.00	18,380.00	44,112.00	44,112.00	54,921.29
Transfer from Muni	189,050.00	189,050.00	189,050.00	650,703.14	650,703.14	453,720.00
Transfer to Muni	0.00	0.00	0.00	(195,000.00)	(195,000.00)	(376,038.39)
	<u>2,107,714.17</u>	<u>2,108,422.93</u>	<u>2,108,422.93</u>	<u>2,400,808.07</u>	<u>2,400,808.07</u>	<u>1,900,992.93</u>
<b>107 Corporate IT System Programme</b>						
Accumulated Reserves at Start of Year	125,981.19	125,981.19	125,981.19	125,981.19	125,981.19	132,062.14
Interest transfer to Reserves	1,151.04	1,220.00	1,220.00	2,928.00	2,928.00	3,543.05
Transfer to Muni	0.00	0.00	0.00	(53,276.00)	(53,276.00)	(9,624.00)
	<u>127,132.23</u>	<u>127,201.19</u>	<u>127,201.19</u>	<u>75,633.19</u>	<u>75,633.19</u>	<u>125,981.19</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	3,158,774.78	3,158,774.78	3,158,774.78	3,158,774.78	3,158,774.78	2,306,653.49
Interest transfer to Reserves	32,660.87	30,540.00	30,540.00	73,297.00	73,297.00	66,858.67
Transfer from Muni	0.00	0.00	0.00	1,195,004.00	1,195,004.00	1,177,344.00
Transfer to Muni	0.00	0.00	0.00	(989,438.00)	(989,438.00)	(392,081.38)
	<u>3,191,435.65</u>	<u>3,189,314.78</u>	<u>3,189,314.78</u>	<u>3,437,637.78</u>	<u>3,437,637.78</u>	<u>3,158,774.78</u>
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	544,831.88	544,831.88	544,831.88	544,831.88	544,831.88	530,592.71
Interest transfer to Reserves	5,217.67	5,270.00	5,270.00	12,648.00	12,648.00	14,239.17
	<u>550,049.55</u>	<u>550,101.88</u>	<u>550,101.88</u>	<u>557,479.88</u>	<u>557,479.88</u>	<u>544,831.88</u>
<b>112 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	2,604,471.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(2,604,471.00)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	623,501.69	623,501.69	623,501.69	623,501.69	623,501.69	427,856.90
Interest transfer to Reserves	6,209.65	6,030.00	6,030.00	14,472.00	14,472.00	18,342.12
Transfer from Muni	183,355.00	183,355.00	183,355.00	440,050.00	440,050.00	408,020.00
Transfer to Muni	(44,597.00)	0.00	0.00	(887,057.00)	(887,057.00)	(230,717.33)
	<u>768,469.34</u>	<u>812,886.69</u>	<u>812,886.69</u>	<u>190,966.69</u>	<u>190,966.69</u>	<u>623,501.69</u>
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,325,777.71	2,325,777.71	2,325,777.71	2,325,777.71	2,325,777.71	2,810,578.75
Interest transfer to Reserves	18,384.24	22,485.00	22,485.00	53,965.00	53,965.00	84,998.01
Transfer from Muni	307,200.00	307,200.00	307,200.00	772,280.00	772,280.00	550,000.00
Transfer to Muni	(153,217.17)	0.00	0.00	(1,658,950.00)	(1,658,950.00)	(1,119,799.05)
	<u>2,498,144.78</u>	<u>2,655,462.71</u>	<u>2,655,462.71</u>	<u>1,493,072.71</u>	<u>1,493,072.71</u>	<u>2,325,777.71</u>



City of Busselton

Reserves Movement Report

For The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>116 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	77,905.02
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(77,905.02)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>117 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	328,823.05
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(328,823.05)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>119 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	144,552.59
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(144,552.59)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	230,336.88	230,336.88	230,336.88	230,336.88	230,336.88	216,612.01
Interest transfer to Reserves	2,194.71	2,225.00	2,225.00	5,340.00	5,340.00	6,271.87
Transfer from Muni	10,415.00	10,415.00	10,415.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	(25,000.00)	(17,547.00)
	<u>242,946.59</u>	<u>242,976.88</u>	<u>242,976.88</u>	<u>235,676.88</u>	<u>235,676.88</u>	<u>230,336.88</u>
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	7,578,591.65	7,578,591.65	7,578,591.65	7,578,591.65	7,578,591.65	7,613,254.10
Interest transfer to Reserves	76,735.23	73,275.00	73,275.00	175,861.00	175,861.00	215,633.80
Transfer from Muni	794,340.00	794,340.00	794,340.00	1,906,419.00	1,906,419.00	2,487,565.49
Transfer to Muni	0.00	0.00	0.00	(4,002,300.00)	(4,002,300.00)	(2,737,861.74)
	<u>8,449,666.88</u>	<u>8,446,206.65</u>	<u>8,446,206.65</u>	<u>5,658,571.65</u>	<u>5,658,571.65</u>	<u>7,578,591.65</u>
<b>122 Port Geographe Development Reserve</b>						
Accumulated Reserves at Start of Year	1,534,670.81	1,534,670.81	1,534,670.81	1,534,670.81	1,534,670.81	1,654,121.43
Interest transfer to Reserves	13,753.22	14,840.00	14,840.00	35,616.00	35,616.00	44,374.96
Transfer to Muni	0.00	0.00	0.00	(989,718.00)	(989,718.00)	(163,825.58)
	<u>1,548,424.03</u>	<u>1,549,510.81</u>	<u>1,549,510.81</u>	<u>580,568.81</u>	<u>580,568.81</u>	<u>1,534,670.81</u>
<b>123 Port Geographe Waterways Management Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	3,422,821.20	3,422,821.20	3,422,821.20	3,422,821.20	3,422,821.20	3,454,443.12
Interest transfer to Reserves	31,704.29	33,095.00	33,095.00	79,428.00	79,428.00	95,828.22
Transfer from Muni	75,050.00	75,050.00	75,050.00	180,120.00	180,120.00	172,549.86
Transfer to Muni	0.00	0.00	0.00	(310,000.00)	(310,000.00)	(300,000.00)
	<u>3,529,575.49</u>	<u>3,530,966.20</u>	<u>3,530,966.20</u>	<u>3,372,369.20</u>	<u>3,372,369.20</u>	<u>3,422,821.20</u>
<b>124 Workers Compensation Contingency Reserve</b>						
Accumulated Reserves at Start of Year	322,008.37	322,008.37	322,008.37	322,008.37	322,008.37	273,142.25
Interest transfer to Reserves	3,261.55	3,115.00	3,115.00	7,476.00	7,476.00	8,066.12
Transfer from Muni	21,145.00	21,145.00	21,145.00	50,750.00	50,750.00	40,800.00
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	(25,000.00)	0.00
	<u>346,414.92</u>	<u>346,268.37</u>	<u>346,268.37</u>	<u>355,234.37</u>	<u>355,234.37</u>	<u>322,008.37</u>
<b>126 Provenge Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	1,001,808.42	1,001,808.42	1,001,808.42	1,001,808.42	1,001,808.42	835,855.66
Interest transfer to Reserves	10,125.25	9,685.00	9,685.00	23,244.00	23,244.00	25,127.34
Transfer from Muni	65,050.00	65,050.00	65,050.00	156,115.00	156,115.00	149,378.15
Transfer to Muni	0.00	0.00	0.00	(162,369.00)	(162,369.00)	(8,552.73)
	<u>1,076,983.67</u>	<u>1,076,543.42</u>	<u>1,076,543.42</u>	<u>1,018,798.42</u>	<u>1,018,798.42</u>	<u>1,001,808.42</u>

## City of Busselton

## Reserves Movement Report

For The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	2,033,639.44	2,033,639.44	2,033,639.44	2,033,639.44	2,033,639.44	2,007,644.66
Interest transfer to Reserves	19,618.04	19,665.00	19,665.00	47,196.00	47,196.00	58,245.99
Transfer from Muni	272,125.00	272,125.00	272,125.00	653,105.00	653,105.00	548,628.60
Transfer to Muni	0.00	0.00	0.00	(1,195,674.00)	(1,195,674.00)	(580,879.81)
	<u>2,325,382.48</u>	<u>2,325,429.44</u>	<u>2,325,429.44</u>	<u>1,538,266.44</u>	<u>1,538,266.44</u>	<u>2,033,639.44</u>
<b>128 Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	485,466.16	485,466.16	485,466.16	485,466.16	485,466.16	470,759.51
Interest transfer to Reserves	4,321.18	4,695.00	4,695.00	11,268.00	11,268.00	15,192.21
Transfer from Muni	69,810.00	69,810.00	69,810.00	167,547.00	167,547.00	161,862.78
Transfer to Muni	0.00	0.00	0.00	(207,566.00)	(207,566.00)	(162,348.34)
	<u>559,597.34</u>	<u>559,971.16</u>	<u>559,971.16</u>	<u>456,715.16</u>	<u>456,715.16</u>	<u>485,466.16</u>
<b>129 Untied Grants Reserve</b>						
Accumulated Reserves at Start of Year	1,146,659.00	1,146,659.00	1,146,659.00	1,146,659.00	1,146,659.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,146,659.00
Transfer to Muni	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,146,659.00</u>
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	129,971.14	129,971.14	129,971.14	129,971.14	129,971.14	64,000.00
Interest transfer to Reserves	1,613.37	1,255.00	1,255.00	3,012.00	3,012.00	1,971.14
Transfer from Muni	0.00	0.00	0.00	64,000.00	64,000.00	64,000.00
Transfer to Muni	0.00	0.00	0.00	(196,983.14)	(196,983.14)	0.00
	<u>131,584.51</u>	<u>131,226.14</u>	<u>131,226.14</u>	<u>0.00</u>	<u>0.00</u>	<u>129,971.14</u>
<b>131 Busselton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	123,721.93	123,721.93	123,721.93	123,721.93	123,721.93	92,178.36
Interest transfer to Reserves	1,257.70	1,195.00	1,195.00	2,868.00	2,868.00	2,973.75
Transfer from Muni	6,895.00	6,895.00	6,895.00	27,580.00	27,580.00	28,569.82
	<u>131,874.63</u>	<u>131,811.93</u>	<u>131,811.93</u>	<u>154,169.93</u>	<u>154,169.93</u>	<u>123,721.93</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	84,897.67	84,897.67	84,897.67	84,897.67	84,897.67	50,404.28
Interest transfer to Reserves	881.16	820.00	820.00	1,968.00	1,968.00	1,993.39
Transfer from Muni	8,750.00	8,750.00	8,750.00	35,000.00	35,000.00	32,500.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>94,528.83</u>	<u>94,467.67</u>	<u>94,467.67</u>	<u>1,865.67</u>	<u>1,865.67</u>	<u>84,897.67</u>
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	331,552.54	331,552.54	331,552.54	331,552.54	331,552.54	174,169.07
Interest transfer to Reserves	3,669.89	3,205.00	3,205.00	7,692.00	7,692.00	7,896.56
Transfer from Muni	74,125.00	74,125.00	74,125.00	177,904.00	177,904.00	174,420.00
Transfer to Muni	0.00	0.00	0.00	(395,300.00)	(395,300.00)	(24,933.09)
	<u>409,347.43</u>	<u>408,882.54</u>	<u>408,882.54</u>	<u>121,848.54</u>	<u>121,848.54</u>	<u>331,552.54</u>
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	444,863.46	444,863.46	444,863.46	444,863.46	444,863.46	12,782,915.12
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	161,948.34
Transfer to Muni	0.00	0.00	0.00	(444,863.46)	(444,863.46)	(12,500,000.00)
	<u>444,863.46</u>	<u>444,863.46</u>	<u>444,863.46</u>	<u>0.00</u>	<u>0.00</u>	<u>444,863.46</u>
<b>136 Airport Marketing Reserve</b>						
Accumulated Reserves at Start of Year	912,986.35	912,986.35	912,986.35	912,986.35	912,986.35	196,000.00
Interest transfer to Reserves	15,720.45	8,825.00	8,825.00	21,181.00	21,181.00	6,036.59

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 30 NOVEMBER  
2017

City of Busselton

Reserves Movement Report

For The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
Transfer from Muni	371,547.64	125,000.00	125,000.00	300,000.00	300,000.00	710,949.76
	<u>1,300,254.44</u>	<u>1,046,811.35</u>	<u>1,046,811.35</u>	<u>1,234,167.35</u>	<u>1,234,167.35</u>	<u>912,986.35</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>137 Busselton Traffic Study Implementation Reserve</b>						
Interest transfer to Reserves	1,563.32	11,095.00	11,095.00	26,626.00	26,626.00	0.00
Transfer from Muni	209,145.00	2,709,145.00	2,709,145.00	3,001,952.00	3,001,952.00	0.00
Transfer to Muni	0.00	0.00	0.00	(2,660,917.00)	(2,660,917.00)	0.00
	<u>210,708.32</u>	<u>2,720,240.00</u>	<u>2,720,240.00</u>	<u>367,661.00</u>	<u>367,661.00</u>	<u>0.00</u>
<b>138 CPA Bushfire Facilities Reserve</b>						
Interest transfer to Reserves	403.32	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	54,671.80	54,671.80	54,671.80	54,671.80	54,671.80	0.00
	<u>55,075.12</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>0.00</u>
<b>139 CPA Community Facilities Dunsborough Lakes South Reserve</b>						
Interest transfer to Reserves	511.51	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	69,339.20	69,339.20	69,339.20	69,339.20	69,339.20	0.00
	<u>69,850.71</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>0.00</u>
<b>140 CPA Community Facilities South Biddle Precinct Reserve</b>						
Interest transfer to Reserves	12,038.28	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	1,003,824.14	1,012,108.29	1,012,108.29	1,020,273.29	1,020,273.29	0.00
Transfer to Muni	0.00	0.00	0.00	(175,000.00)	(175,000.00)	0.00
	<u>1,015,862.42</u>	<u>1,012,108.29</u>	<u>1,012,108.29</u>	<u>845,273.29</u>	<u>845,273.29</u>	<u>0.00</u>
<b>141 CPA Infrastructure Road Upgrades Reserve</b>						
Interest transfer to Reserves	1,628.65	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	220,770.23	220,770.23	220,770.23	220,770.23	220,770.23	0.00
	<u>222,398.88</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>0.00</u>
<b>Various Building Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,493,038.06
Interest transfer to Reserves	12,830.76	12,910.00	12,910.00	30,984.00	30,984.00	37,832.12
Transfer from Muni	17,885.00	17,885.00	17,885.00	42,943.00	42,943.00	172,270.41
Transfer to Muni	0.00	0.00	0.00	(40,000.00)	(40,000.00)	(368,022.00)
	<u>1,365,834.35</u>	<u>1,365,913.59</u>	<u>1,365,913.59</u>	<u>1,369,045.59</u>	<u>1,369,045.59</u>	<u>1,335,118.59</u>
<b>Various Community Development Contribution Reserve</b>						
Accumulated Reserves at Start of Year	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	0.00
Interest transfer to Reserves	59,428.71	64,295.00	64,295.00	154,310.00	154,310.00	197,085.92
Transfer from Muni	353,929.91	457,830.00	457,830.00	1,098,790.00	1,098,790.00	8,366,380.90
Transfer to Muni	(81,070.00)	0.00	0.00	(844,145.00)	(844,145.00)	(1,913,172.32)
	<u>6,982,583.12</u>	<u>7,172,419.50</u>	<u>7,172,419.50</u>	<u>7,059,249.50</u>	<u>7,059,249.50</u>	<u>6,650,294.50</u>
<b>Various Busselton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	609,789.27	609,789.27	609,789.27	609,789.27	609,789.27	0.00
Interest transfer to Reserves	5,839.74	5,895.00	5,895.00	14,148.00	14,148.00	15,225.22
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	594,564.05
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>615,629.01</u>	<u>615,684.27</u>	<u>615,684.27</u>	<u>503,937.27</u>	<u>503,937.27</u>	<u>609,789.27</u>
<b>Various Employee Entitlement Reserve</b>						
Accumulated Reserves at Start of Year	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	0.00
Interest transfer to Reserves	29,048.79	29,055.00	29,055.00	69,732.00	69,732.00	80,277.69
Transfer from Muni	86,035.00	86,035.00	86,035.00	206,480.00	206,480.00	3,474,974.54
Transfer to Muni	0.00	0.00	0.00	(404,840.00)	(404,840.00)	(550,175.37)
	<u>3,120,160.65</u>	<u>3,120,166.86</u>	<u>3,120,166.86</u>	<u>2,876,448.86</u>	<u>2,876,448.86</u>	<u>3,005,076.86</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 November 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>Various Infrastructure Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	0.00
Interest transfer to Reserves	14,850.64	10,405.00	10,405.00	24,972.00	24,972.00	55,440.66
Transfer from Muni	916,780.00	916,780.00	916,780.00	2,200,270.00	2,200,270.00	4,445,284.93
Transfer to Muni	(135,000.00)	0.00	0.00	(2,142,278.00)	(2,142,278.00)	(3,424,395.11)
	<u>1,872,961.12</u>	<u>2,003,515.48</u>	<u>2,003,515.48</u>	<u>1,159,294.48</u>	<u>1,159,294.48</u>	<u>1,076,330.48</u>
<b>Various Joint Venture Aged Housing Reserve</b>						
Accumulated Reserves at Start of Year	874,987.03	874,987.03	874,987.03	874,987.03	874,987.03	0.00
Interest transfer to Reserves	9,501.69	8,460.00	8,460.00	20,304.00	20,304.00	18,602.71
Transfer from Muni	50,000.00	50,000.00	50,000.00	120,000.00	120,000.00	856,384.32
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	0.00	0.00
	<u>934,488.72</u>	<u>933,447.03</u>	<u>933,447.03</u>	<u>990,291.03</u>	<u>1,015,291.03</u>	<u>874,987.03</u>
<b>Various Public Art Reserve</b>						
Accumulated Reserves at Start of Year	94,836.29	94,836.29	94,836.29	94,836.29	94,836.29	0.00
Interest transfer to Reserves	1,936.19	915.00	915.00	2,196.00	2,196.00	1,776.29
Transfer from Muni	143,481.50	21,665.00	21,665.00	52,000.00	52,000.00	93,060.00
Transfer to Muni	0.00	0.00	0.00	(52,000.00)	(52,000.00)	0.00
	<u>240,253.98</u>	<u>117,416.29</u>	<u>117,416.29</u>	<u>97,032.29</u>	<u>97,032.29</u>	<u>94,836.29</u>
<b>Total Cash Back Reserves</b>	<u><b>48,149,456.90</b></u>	<u><b>50,792,811.42</b></u>	<u><b>50,792,811.42</b></u>	<u><b>40,312,663.96</b></u>	<u><b>40,337,663.96</b></u>	<u><b>43,539,055.90</b></u>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	46,024,063.38
Interest transfer to Reserves	431,014.75	416,665.00	416,665.00	1,000,000.00	1,000,000.00	1,334,027.08
Transfer from Muni	5,739,929.42	7,983,749.52	7,983,749.52	15,285,571.66	15,285,571.66	26,832,924.34
Transfer to Muni	(1,560,543.17)	(1,146,659.00)	(1,146,659.00)	(19,511,963.60)	(19,486,963.60)	(30,651,958.90)
<b>Closing Balance</b>	<u><b>48,149,456.90</b></u>	<u><b>50,792,811.42</b></u>	<u><b>50,792,811.42</b></u>	<u><b>40,312,663.96</b></u>	<u><b>40,337,663.96</b></u>	<u><b>43,539,055.90</b></u>

City of BusseltonStatement of Financial ActivityFor The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2017/18 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	44,909,505	44,719,291	44,660,781	44,919,351	44,860,841	0.43%
Operating Grants, Subsidies and Contributions	1,689,980	1,699,609	1,577,576	3,576,064	3,454,904	-0.57%
Fees & Charges	10,722,859	10,625,388	10,625,388	15,175,277	15,175,277	0.92%
Other Revenue	286,051	204,383	192,054	416,167	403,838	39.96%
Interest Earnings	1,409,478	1,131,498	1,131,498	2,262,996	2,262,996	24.57%
	<b>59,017,873</b>	<b>58,380,169</b>	<b>58,187,297</b>	<b>66,349,855</b>	<b>66,157,856</b>	<b>1.09%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(14,067,566)	(14,829,017)	(14,795,399)	(29,314,525)	(29,186,308)	5.13%
Materials & Contracts	(7,331,237)	(8,680,507)	(8,623,887)	(16,832,737)	(16,639,971)	15.54%
Utilities (Gas, Electricity, Water etc)	(1,109,066)	(1,292,836)	(1,292,836)	(2,580,822)	(2,580,822)	14.21%
Depreciation on non current assets	(9,323,787)	(9,130,180)	(9,130,180)	(18,003,380)	(18,003,380)	-2.12%
Insurance Expenses	(651,960)	(653,831)	(653,831)	(655,677)	(655,677)	0.29%
Other Expenditure	(1,435,755)	(1,531,730)	(1,538,403)	(3,286,096)	(3,464,535)	6.27%
Allocations	684,986	998,450	998,450	1,996,270	1,996,270	31.40%
	<b>(33,234,385)</b>	<b>(35,119,651)</b>	<b>(35,036,086)</b>	<b>(68,676,967)</b>	<b>(68,534,423)</b>	<b>5.37%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(617,457)	(605,458)	(605,458)	(1,410,971)	(1,410,971)	-1.98%
	<b>(617,457)</b>	<b>(605,458)</b>	<b>(605,458)</b>	<b>(1,410,971)</b>	<b>(1,410,971)</b>	<b>-1.98%</b>
Non-Operating Grants, Subsidies and Contributions	2,513,475	13,541,835	13,684,290	43,437,175	42,079,630	-81.44%
Profit on Asset Disposals	48,793	13,750	13,750	22,400	22,400	254.86%
Loss on Asset Disposals	(435,173)	(5,100)	(5,100)	(6,252)	(6,252)	-8432.80%
	<b>2,127,095</b>	<b>13,550,485</b>	<b>13,692,940</b>	<b>43,453,323</b>	<b>42,095,778</b>	<b>-84.30%</b>
<b>Net Result</b>	<b>27,293,126</b>	<b>36,205,545</b>	<b>36,238,693</b>	<b>39,715,240</b>	<b>38,308,240</b>	<b>-24.62%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	9,323,787	9,130,180	9,130,180	18,003,380	18,003,380	
Donated Assets	(777,407)	0	0	(16,000,000)	(16,000,000)	
(Profit)/Loss on Sale of Assets	386,380	(8,650)	(8,650)	(16,148)	(16,148)	
Allocations & Other Adjustments	327	0	0	0	0	
Deferred Pensioner Movements	(30,649)	0	0	0	0	
Deposit & Bonds Movements (cash backed)	1,431,671	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(2,992,361)	(8,091,652)	(8,079,152)	(16,556,693)	(16,531,693)	63.02%
Plant & Equipment	(969,736)	(2,388,652)	(2,388,652)	(4,279,400)	(4,029,400)	59.40%
Furniture & Equipment	(296,848)	(587,758)	(587,758)	(830,212)	(830,212)	49.49%
Infrastructure	(15,377,795)	(28,877,810)	(28,919,311)	(60,472,821)	(59,905,821)	46.75%
Proceeds from Sale of Assets	283,593	261,650	261,650	635,150	635,150	8.39%
Proceeds from New Loans	110,000	9,960,000	10,960,000	10,110,000	11,110,000	-98.90%
Self Supporting Loans - Repayment of Principal	29,872	29,113	29,113	73,466	73,466	2.61%
Total Loan Repayments - Principal	(1,164,803)	(1,107,091)	(1,107,091)	(2,780,982)	(2,780,982)	-5.21%
Advances to Community Groups	(110,000)	(110,000)	(110,000)	(260,000)	(260,000)	0.00%
Transfer to Restricted Assets	(1,705,292)	(309,501)	(309,501)	(625,751)	(625,751)	-450.98%
Transfer from Restricted Assets	11,222,234	7,354,556	7,354,556	27,808,739	27,808,739	52.59%
Transfer to Reserves	(7,082,013)	(9,730,166)	(9,730,166)	(16,285,572)	(16,285,572)	27.22%
Transfer from Reserves	1,560,543	1,146,659	1,146,659	19,921,964	19,486,964	36.09%
Opening Funds Surplus/ (Deficit)	1,839,640	1,839,640	1,839,640	1,839,640	1,839,640	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>22,974,270</b>	<b>14,716,063</b>	<b>15,720,210</b>	<b>0.00</b>	<b>0.00</b>	

City of Busselton

Net Current Position

For The Period Ending 31 December 2017

	2017/18 Actual	2017/18 Amended Budget	2017/18 Original Budget	2016/17 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	8,840,367	1,025,543	1,025,543	1,942,078
Cash - Restricted	80,674,235	53,828,018	54,263,018	84,647,398
Sundry Debtors	2,173,111	1,500,000	1,500,000	2,872,111
Rates Outstanding - General	14,064,917	950,000	950,000	950,768
Stock on Hand	16,543	24,457	24,457	24,457
	<u>105,769,173</u>	<u>57,328,018</u>	<u>57,763,018</u>	<u>90,436,812</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,120,668	3,500,000	3,500,000	3,949,774
Performance Bonds	3,645,851	2,214,179	2,214,179	2,214,179
	<u>5,766,519</u>	<u>5,714,179</u>	<u>5,714,179</u>	<u>6,163,953</u>
Current Position (inclusive of Restricted Funds)	100,002,654	51,613,839	52,048,839	84,272,859
Add: Cash Backed Liabilities (Deposits & Bonds)	3,645,851	2,214,179	2,214,179	2,214,179
Less: Cash - Restricted Funds	(80,674,235 )	(53,828,018 )	(54,263,018 )	(84,647,398 )
<b><u>NET CURRENT ASSET POSITION</u></b>	<u>22,974,270</u>	<u>0</u>	<u>0</u>	<u>1,839,640</u>

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

## City of Busseton

## Capital Acquisition Report

## Property, Plant &amp; Equipment, Infrastructure

## For the Period Ended 31 December 2017

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance	2017/18 Budget YTD Variance
	\$	\$	\$	\$	\$	%	%
>> Property, Plant & Equipment							
Land							
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%	(50,000)
10970 Parking Control	0	0	0	1,525,000	1,525,000	0.00%	0
11156 Airport Development	108,790	100,000	100,000	100,000	100,000	8.79%	8,790
R0780 Dunsborough Lakes Oval - Commonage Road	0	0	0	1,600,000	1,600,000	0.00%	0
	108,790	150,000	150,000	3,325,000	3,325,000	-27.47%	(41,210)
Buildings							
Major Projects							
Major Project - Busseton Foreshore							
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	1,303,596	1,351,078	1,351,078	1,351,078	1,351,078	-3.51%	(47,482)
B9583 Railway House	692	10,002	10,002	20,000	20,000	-93.08%	(9,310)
B9593 Barnard Park Pavilion	344,811	350,969	350,969	350,969	350,969	-1.75%	(6,158)
B9600 Old Busseton Lighthouse	0	0	0	80,000	80,000	0.00%	0
	1,649,099	1,712,049	1,712,049	1,802,047	1,802,047	-3.68%	(62,950)
Major Project - Administration Building							
B9010 Civic and Administration Centre Construction	897,173	1,090,543	1,090,543	1,140,537	1,140,537	-17.73%	(193,370)
	897,173	1,090,543	1,090,543	1,140,537	1,140,537	-17.73%	(193,370)
Buildings (Other)							
B9112 Ambergate Bushfire Brigade Shed	0	61,656	61,656	123,307	123,307	-100.00%	(61,656)
B9300 Aged Housing Capital Improvements - Winderup	0	11,000	11,000	33,000	33,000	-100.00%	(11,000)
B9301 Aged Housing Capital Improvements - Harris Road	43,565	23,500	11,000	47,000	22,000	85.38%	20,000
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	19,998	19,998	40,000	40,000	-100.00%	(19,998)
B9517 GLC - Pool Relining	208,224	285,001	285,001	570,000	570,000	-26.94%	(76,777)
B9528 GLC - Plant Room	15,865	65,001	65,001	130,000	130,000	-75.59%	(49,136)
B9591 Performing Arts Convention Centre	0	50,000	50,000	100,000	100,000	-100.00%	(50,000)
B9594 Vasse Community Recreation Precinct	61,905	25,002	25,002	50,000	50,000	147.60%	36,903
B9602 Point Pique Toilet Block	4,390	0	0	0	0	0.00%	4,390
B9716 Airport Terminal Stage 2	0	4,500,000	4,500,000	9,000,000	9,000,000	-100.00%	(4,500,000)
B9804 Kook Park Home	3,350	97,902	97,902	195,802	195,802	-96.58%	(94,552)
	337,299	5,139,060	5,126,560	10,289,109	10,264,109	-93.44%	(4,801,761)
Total Buildings	2,883,571	7,941,652	7,929,152	13,231,693	13,206,693	-63.69%	(5,038,081)
Plant & Equipment							
10502 Community & Commercial Services Support	0	0	0	50,000	50,000	0.00%	0
10600 Kookaburra Caravan Park	7,300	0	0	0	0	0.00%	7,300
10610 Property Services Administration	0	35,000	35,000	35,000	35,000	-100.00%	(35,000)
10630 Property and Business Development	38,724	40,000	40,000	40,000	40,000	-3.19%	(1,276)
10810 Statutory Planning	65,113	35,000	35,000	70,000	70,000	86.04%	30,113
10850 Implement Management Plans Other	935	0	0	0	0	0.00%	935
10920 Environmental Health Services Administration	32,133	35,000	35,000	37,000	37,000	-8.19%	(2,867)
10922 Preventative Services - Mosquitoes	40,188	39,252	39,252	39,500	39,500	2.38%	312
10950 Animal Control	18,728	53,600	53,600	79,600	79,600	-65.06%	(34,872)
11107 Engineering Services Design	0	0	0	35,000	35,000	0.00%	0
11170 Meelup Regional Park	1,981	0	0	0	0	0.00%	1,981
11401 Transport - Workshop	4,722	48,000	48,000	53,000	53,000	-90.16%	(48,278)
11402 Plant Purchases (P10)	531,956	1,845,300	1,845,300	2,095,300	1,845,300	-71.17%	(1,313,344)
11403 Plant Purchases (P11)	99,498	150,000	150,000	328,000	328,000	-33.67%	(50,502)
11404 Plant Purchases (P12)	125,240	100,000	100,000	1,402,000	1,402,000	25.24%	25,240
G0030 Busseton Transfer Station	0	2,502	2,502	5,000	5,000	-100.00%	(2,502)
G0031 Dunsborough Waste Facility	3,218	4,998	4,998	10,000	10,000	-35.61%	(1,780)
	969,736	2,388,652	2,388,652	4,279,400	4,029,400	-59.40%	(1,418,916)
Furniture & Office Equipment							
10250 Information & Communication Technology Services	104,059	51,642	51,642	103,276	103,276	101.50%	52,417
10251 Business Systems	53,289	134,196	134,196	268,400	268,400	-60.29%	(80,907)
10380 Busseton Library	0	0	0	5,000	5,000	0.00%	0
10381 Dunsborough Library	0	12,066	12,066	24,130	24,130	-100.00%	(12,066)
10530 Community Services Administration	6,276	0	0	0	0	0.00%	6,276
10590 Naturaliste Community Centre	0	15,720	15,720	15,720	15,720	-100.00%	(15,720)
10591 Geographe Leisure Centre	2,576	21,270	21,270	42,540	42,540	-87.89%	(18,064)
10616 Winderup Villas Aged Housing	0	3,000	3,000	6,000	6,000	-100.00%	(3,000)
10617 Harris Road Aged Housing	0	1,750	1,750	3,500	3,500	-100.00%	(1,750)
10625 Art Geo Administration	13,676	12,000	12,000	12,000	12,000	13.97%	1,676
10900 Cultural Planning	35,000	67,000	67,000	77,030	77,030	-47.76%	(32,030)
10920 Environmental Health Services Administration	0	6,498	6,498	10,000	10,000	-100.00%	(6,498)
10930 Fire Prevention Council	2,332	0	0	0	0	0.00%	2,332
11500 Operations Services Administration	3,187	0	0	0	0	0.00%	3,187
B1000 Administration Building- 2-16 Southern Drive	19,950	111,000	111,000	111,000	111,000	-82.03%	(91,050)
B1010 Ambergate Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1013 Dunsborough Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%	(4,833)



## City of Busseton

## Capital Acquisition Report

## Property, Plant &amp; Equipment, Infrastructure

## For the Period Ended 31 December 2017

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance	2017/18 Budget YTD Variance
B1014 Eagle Bay Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%	(4,833)
B1015 Hithergreen District Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%	(4,833)
B1018 Kaloorup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1019 Metricup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1022 Sussex Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1023 Vasse Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1024 Wilbyrup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1025 Yallingup Coastal Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%	(4,833)
B1026 Yallingup Rural Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1028 Yoongarillup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%	(2,464)
B1029 Busseton Branch SES	0	12,572	12,572	12,572	12,572	-100.00%	(12,572)
B1357 Railway House	3,330	0	0	0	0	0.00%	3,330
B1361 YCAB (Youth Precinct Foreshore)	53,173	100,000	100,000	100,000	100,000	-46.83%	(46,827)
	296,848	587,758	587,758	830,212	830,212	-49.49%	(290,310)
Sub-Total Property, Plant & Equipment	4,258,944	11,068,062	11,055,562	21,666,305	21,391,305	-61.52%	(6,809,118)
>> Infrastructure							
Major Project - Busseton Foreshore							
C0016 Barnard Park Carpark	40,826	40,000	40,000	40,000	40,000	2.07%	826
C3094 Busseton Foreshore - Stage 3	3,006,417	1,720,188	1,720,188	3,440,383	3,440,383	74.77%	1,286,229
C3113 Busseton Tennis Club - Infrastructure	93,943	1,375,002	1,375,002	2,750,000	2,750,000	-93.17%	(1,281,059)
C3150 Busseton Foreshore Stage 3: Toddler's Playground	2,664	95,502	95,502	191,000	191,000	-97.21%	(92,838)
C3168 Busseton Foreshore Jetty Precinct	1,220,163	1,999,998	1,999,998	4,500,000	4,000,000	-38.99%	(779,835)
C3173 Barnard Park Pavillion Landscaping	60,157	0	0	0	0	0.00%	60,157
	4,424,171	5,230,690	5,230,690	10,921,383	10,421,383	-15.42%	(806,518)
Major Project - Administration Building							
C0043 Administration Building Carpark	149,005	250,000	250,000	250,000	250,000	-40.40%	(100,995)
	149,005	250,000	250,000	250,000	250,000	-40.40%	(100,995)
Footpaths Construction							
F0035 Dunsborough Lakes Drive to N.C.C.	0	75,993	75,993	152,000	152,000	-100.00%	(75,993)
F0063 Yallingup Footpath	0	15,696	15,696	31,395	31,395	-100.00%	(15,696)
F0066 Russell Highway Footpath Sections	0	194,910	194,910	389,820	389,820	-100.00%	(194,910)
F0073 Russell H/way Footpath - Opp Corner Store to Warden Crossing	0	12,506	12,506	25,000	25,000	-100.00%	(12,506)
F0074 Milward Street - Ford Road to Cookworthy Street	186	27,500	27,500	55,000	55,000	-99.32%	(27,314)
F0075 Armitage Drive Footpath - Navigation Way to Avocet Boulevard	0	30,000	30,000	60,000	60,000	-100.00%	(30,000)
F0076 Vasse Bypass Road Footpath	0	65,000	65,000	65,000	65,000	-100.00%	(65,000)
	186	421,605	421,605	778,215	778,215	-99.96%	(421,419)
Drainage Construction - Street							
D0009 Busseton LIA - Geocatch Drain Partnership	415	0	0	30,000	30,000	0.00%	415
D0010 Dunsborough / Busseton Drainage Upgrades	15,826	34,511	34,511	69,000	69,000	-54.14%	(18,685)
D0015 Valley Road Drainage Upgrade	0	129,009	129,009	258,010	258,010	-100.00%	(129,009)
D0016 Vasse Highway Drainage Works	47,133	22,523	22,523	22,523	22,523	109.27%	24,610
D0017 Chain Avenue - Drainage Works	3,548	30,000	30,000	60,000	60,000	-88.17%	(26,452)
	66,923	216,043	216,043	439,533	439,533	-69.02%	(149,120)
Car Parking Construction							
C0044 Meelup Coastal Nodes - Carpark upgrade	109,853	118,884	118,884	237,764	237,764	-7.60%	(9,031)
	109,853	118,884	118,884	237,764	237,764	-7.60%	(9,031)
Bridges Construction							
A0010 Queen Street Bridge 0240A	0	144,000	144,000	288,000	288,000	-100.00%	(144,000)
A0021 Ambergate Bridge - 3393	0	0	0	90,000	90,000	0.00%	0
A0022 Yallingup Beach Road Bridge - 3347	0	0	0	222,000	222,000	0.00%	0
	0	144,000	144,000	600,000	600,000	-100.00%	(144,000)
Cycleways Construction							
F1019 Busseton Bypass - Country Road Footpath	0	111,001	111,001	222,000	222,000	-100.00%	(111,001)
	0	111,001	111,001	222,000	222,000	-100.00%	(111,001)
Townscape Construction							
C1001 Queen Street Upgrade - Duchess to Kent Street	684	61,998	61,998	124,000	124,000	-98.90%	(61,314)
C1024 Dunsborough Road Access Improvements Stage 1	1,732	295,578	295,578	591,155	591,155	-99.41%	(293,846)
	2,417	357,576	357,576	715,155	715,155	-99.32%	(355,158)
Boat Ramps Construction							
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	14,400	112,410	112,410	224,819	224,819	-87.19%	(98,010)

## City of Busseton

## Capital Acquisition Report

## Property, Plant &amp; Equipment, Infrastructure

## For the Period Ended 31 December 2017

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance	2017/18 Budget YTD Variance
	14,400	112,410	112,410	224,819	224,819	-87.19%	(98,010)
							0
<b>Beach Restoration</b>							0
							0
C2504 Groyne Construction	0	20,020	20,020	40,040	40,040	-100.00%	(20,020)
C2512 Sand Re-Nourishment	114,822	55,002	55,002	110,000	110,000	108.76%	96,820
C2520 Coastal Protection Works	214	22,500	22,500	45,000	45,000	-99.05%	(22,286)
C2524 Wonnerup Coastal Defence (Groyne)	77,380	73,335	73,335	73,335	73,335	5.52%	4,045
	192,415	170,857	170,857	268,375	268,375	12.62%	21,558
							0
<b>Parks, Gardens &amp; Reserves</b>							0
							0
C3006 Playgrounds General - Replacement of playground equipment	2,862	10,004	10,004	20,000	20,000	-71.39%	(7,142)
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	7,500	7,500	15,000	15,000	-100.00%	(7,500)
C3014 Meelup Park - Fire Access Trail	0	10,002	10,002	20,000	20,000	-100.00%	(10,002)
C3122 Rails to Trails	3,057	82,659	82,659	165,310	165,310	-96.30%	(79,602)
C3131 Elijah Circle POS	79	20,000	20,000	40,000	40,000	-99.60%	(19,921)
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	1,094	25,002	25,002	50,000	50,000	-95.63%	(23,908)
C3145 Churchill Park	50,593	0	0	150,000	0	0.00%	50,593
C3146 Dunsborough Town Centre	1,193	45,004	45,004	90,000	90,000	-97.35%	(43,811)
C3154 Administration Building Landscaping Works	407,007	149,996	149,996	250,000	250,000	171.34%	257,011
C3157 Port Geographe - Layman Road Native Tree Planting	0	17,496	17,496	35,000	35,000	-100.00%	(17,496)
C3158 Port Geographe - Casuarina Replacements on Layman Road	18,900	20,000	20,000	40,000	40,000	-5.50%	(1,100)
C3159 Port Geographe - Burgee Close (Western Side of Bridge)	163	47,496	47,496	95,000	95,000	-99.66%	(47,334)
C3160 Port Geographe - Retiulated POS at Layman Rd R/About	488	124,992	124,992	250,000	250,000	-99.61%	(124,505)
C3161 Port Geographe-Layman Road to Lanyard Boulevard (Planting)	0	10,002	10,002	20,000	20,000	-100.00%	(10,002)
C3163 Port Geographe - Outstanding Minor Repairs	0	15,008	15,008	30,000	30,000	-100.00%	(15,008)
C3164 Port Geographe - Retiulation Upgrade Scheme to Bore Water	0	167,496	167,496	335,000	335,000	-100.00%	(167,496)
C3165 Foreshore - Irrigation Renewal	0	30,002	30,002	60,000	60,000	-100.00%	(30,002)
C3166 Vasse River Foreshore - Bridge to Bridge project Stage 1	0	37,500	37,500	75,000	75,000	-100.00%	(37,500)
C3167 Advanced Bore Monitoring Equipment	0	49,998	49,998	100,000	100,000	-100.00%	(49,998)
C3169 Relocatable Bike Racks	9,926	5,502	5,502	11,000	11,000	80.40%	4,424
C3170 Yallingup Beach Showers	20,535	19,998	19,998	40,000	40,000	2.68%	537
C3171 Dunsborough Foreshore Beach Showers	0	2,502	2,502	5,000	5,000	-100.00%	(2,502)
C3172 Vasse Newtown - AFL Oval Stage 2	285,365	166,140	166,140	332,275	332,275	71.76%	119,225
	801,261	1,064,299	1,064,299	2,228,585	2,078,585	-24.71%	(263,038)
							0
<b>Cemetery Capital Works</b>							0
							0
C1609 Pioneer Cemetery - Implement Conservation Plan	0	9,998	9,998	20,000	20,000	-100.00%	(9,998)
	0	9,998	9,998	20,000	20,000	-100.00%	(9,998)
							0
<b>Aged Housing - Infrastructure Works</b>							0
							0
C3451 Aged Housing Infrastructure (Upgrade)	3,882	0	0	13,000	13,000	0.00%	3,882
	3,882	0	0	13,000	13,000	0.00%	3,882
							0
<b>Sanitation Infrastructure</b>							0
							0
C3479 New Cell Development	126,513	437,496	437,496	875,000	875,000	-71.08%	(310,983)
C3481 Transfer Station Development	15,243	53,250	53,250	106,500	106,500	-71.37%	(38,007)
C3485 Site Rehabilitation - Busseton	241,530	537,498	537,498	1,075,000	1,075,000	-55.06%	(295,968)
	383,285	1,028,244	1,028,244	2,056,500	2,056,500	-62.72%	(644,959)
							0
<b>Airport Development</b>							0
							0
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	356,990	4,299,996	0	8,600,000	0	-91.70%	(3,943,006)
C6090 Parks & Gardens Airport Stage 2	0	0	300,000	0	600,000	0.00%	0
C6091 Airport Construction Stage 2, Noise Management Plan	106,041	250,002	250,002	500,000	500,000	-57.58%	(143,961)
C6092 Airport Construction Stage 2, Airfield	6,146,115	8,749,998	8,749,998	17,500,000	17,500,000	-29.76%	(2,603,883)
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	0	3,000,000	0	6,000,000	0.00%	0
C6095 Airport Construction Stage 2, External Services	56,797	1,300,002	2,299,998	2,600,000	4,600,000	-95.63%	(1,243,205)
C6097 Airport Construction Stage 1B, Jet Fuel	0	307,500	307,500	615,000	615,000	-100.00%	(307,500)
C6099 Airport Development - Project Expenses	1,142,537	851,893	851,893	1,701,890	1,701,890	34.12%	290,644
	7,808,481	15,759,391	15,759,391	31,516,890	31,516,890	-50.45%	(7,950,910)
							0
<b>Main Roads</b>							0
							0
S0035 Strelly Street	26,748	274,930	274,930	549,859	549,859	-90.27%	(248,182)
S0049 Layman Road	531,093	336,348	336,348	672,701	672,701	57.90%	134,745
S0051 Causeway Road	64,352	69,516	69,516	139,032	139,032	-7.43%	(5,164)
S0064 Peel Terrace	42,728	551,276	551,276	1,102,549	1,102,549	-92.25%	(508,548)
S0066 Queen Street	27,403	127,206	127,206	254,412	254,412	-78.46%	(99,803)
S0067 Layman Road - Reconstruction Between 3250 and 6190	4,720	300,002	300,002	600,000	600,000	-98.43%	(295,282)
S0068 Georgiana Molloy Bus Bay Facilities	390	150,000	150,000	200,000	200,000	-99.74%	(149,610)
S0314 Koorabin Drive - Reseal	1,403	124,995	124,995	250,000	250,000	-98.88%	(123,592)
S0315 Guerin Street - Asphalt Overlay	52,883	42,958	42,958	85,907	85,907	23.10%	9,925
	751,719	1,977,231	1,977,231	3,854,460	3,854,460	-61.98%	(1,225,512)
							0
<b>Roads to Recovery</b>							0
							0

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

## City of Busseton

## Capital Acquisition Report

## Property, Plant &amp; Equipment, Infrastructure

## For the Period Ended 31 December 2017

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance	2017/18 Budget YTD Variance
T0004 Chapman Hill Road	75,701	46,000	46,000	92,000	92,000	64.57%	29,701
T0016 Puzey Road	2,589	77,503	77,503	155,000	155,000	-96.66%	(74,914)
T0026 Kaloorup Road	34,624	21,500	21,500	43,000	43,000	61.04%	13,124
T0061 Jindong Treeton Road	0	12,502	12,502	25,000	25,000	-100.00%	(12,502)
T0077 Florence Rd Gravel Resheet S1k 0.30 - 1.00	6,092	17,501	17,501	35,000	35,000	-65.19%	(11,409)
T0078 Taylor Rd Gravel Resheet S1k 0.00 - 1.14	49,733	24,007	24,007	48,000	48,000	107.16%	25,726
T0079 Patton Terrace - Asphalt Overlay	2,376	134,501	134,501	269,000	269,000	-98.23%	(132,125)
T0080 Craig Street - Asphalt Overlay	3,211	76,004	76,004	152,000	152,000	-95.77%	(72,793)
T0082 Hakea Way - Asphalt Overlay	0	5	5	0	0	-100.00%	(5)
T0083 Pinnock Place - Asphalt Overlay	37,157	20,002	20,002	40,000	40,000	85.77%	17,155
T0084 Yelverton Road- Rural reconstruction & widening	171,695	294,810	294,810	589,624	589,624	-41.76%	(123,115)
	383,178	724,335	724,335	1,448,624	1,448,624	-47.10%	(341,157)
<b>Black Spot</b>							0
V0002 Busseton/Dunsborough Traffic Implementation Works	0	0	0	2,325,000	2,325,000	0.00%	0
	0	0	0	2,325,000	2,325,000	0.00%	0
<b>Council Roads Initiative</b>							0
W0019 Marine Terrace	5,260	249,992	249,992	500,000	500,000	-97.90%	(244,732)
W0066 Court Street	13,849	11,250	11,250	22,500	22,500	23.10%	2,599
W0108 Yelverton Road	68,007	540,187	540,187	1,080,376	1,080,376	-87.41%	(472,180)
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	9,456	18,396	18,396	36,792	36,792	-48.60%	(8,940)
W0137 Edwards Road	0	75,997	75,997	152,000	152,000	-100.00%	(75,997)
W0150 Roe Terrace Busseton	0	10,002	10,002	20,000	20,000	-100.00%	(10,002)
W0176 Signage (Alternate CBD Entry)	0	30,000	30,000	60,000	60,000	-100.00%	(30,000)
W0177 Strelly Street	210	30,000	30,000	60,000	60,000	-99.30%	(29,790)
W0192 Valley Road	0	23,418	23,418	46,840	46,840	-100.00%	(23,418)
W0198 Senior Citizens Access Road (Peel Tce)	52,457	23,250	23,250	46,500	46,500	125.62%	29,207
W0200 Farquhar Rd Gravel Resheet S1k 0.60 - 2.10	9,726	26,505	26,505	53,000	53,000	-63.30%	(16,779)
W0201 McDonald Rd Gravel Resheet S1k 1.40 - 2.49	13,133	25,000	25,000	50,010	50,010	-47.47%	(11,867)
W0202 Costello Road - Asphalt Overlay	67,796	35,499	35,499	71,000	71,000	90.98%	32,297
W0203 Coates Street - Asphalt Overlay	45,448	27,502	27,502	55,000	55,000	65.25%	17,946
W0204 Greenfield Road (Loop) - One way layout	1,280	28,000	28,000	56,000	56,000	-95.43%	(26,720)
W0205 Churchill Park New Entry Road to Croquet Club	0	0	37,001	0	74,000	0.00%	0
W0206 Churchill Park Fire Hydrant Relocation	0	0	4,500	0	9,000	0.00%	0
W0207 Busseton Highway Pavement Deformation	0	10,000	10,000	10,000	10,000	-100.00%	(10,000)
W0208 Plover Court	0	16,248	16,248	32,500	32,500	-100.00%	(16,248)
	286,620	1,181,246	1,222,747	2,352,518	2,435,518	-75.74%	(894,626)
<b>Sub-Total Infrastructure</b>	<b>15,377,795</b>	<b>28,877,810</b>	<b>28,919,311</b>	<b>60,472,821</b>	<b>59,905,821</b>	<b>-46.75%</b>	<b>(13,500,015)</b>
<b>Grand Total - Capital Acquisitions</b>	<b>19,636,738</b>	<b>39,945,872</b>	<b>39,974,873</b>	<b>82,139,126</b>	<b>81,297,126</b>	<b>-50.84%</b>	<b>(20,309,134)</b>

City of BusseltonReserves Movement ReportFor The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,428,767.68	1,428,767.68	1,428,767.68	1,428,767.68	1,428,767.68	940,036.19
Interest transfer to Reserves	18,422.03	16,578.00	16,578.00	33,156.00	33,156.00	33,323.88
Transfer from Muni	198,252.00	198,252.00	198,252.00	396,505.00	396,505.00	498,037.73
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
	<u>1,645,441.71</u>	<u>1,643,597.68</u>	<u>1,643,597.68</u>	<u>1,815,798.68</u>	<u>1,815,798.68</u>	<u>1,428,767.68</u>
<b>101 Asset Depreciation Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	2,573,603.88
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(2,573,603.88)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>102 Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	1,900,992.93	1,900,992.93	1,900,992.93	1,900,992.93	1,900,992.93	1,768,390.03
Interest transfer to Reserves	21,756.09	22,056.00	22,056.00	44,112.00	44,112.00	54,921.29
Transfer from Muni	226,860.00	226,860.00	226,860.00	650,703.14	650,703.14	453,720.00
Transfer to Muni	0.00	0.00	0.00	(195,000.00)	(195,000.00)	(376,038.39)
	<u>2,149,609.02</u>	<u>2,149,908.93</u>	<u>2,149,908.93</u>	<u>2,400,808.07</u>	<u>2,400,808.07</u>	<u>1,900,992.93</u>
<b>107 Corporate IT System Programme</b>						
Accumulated Reserves at Start of Year	125,981.19	125,981.19	125,981.19	125,981.19	125,981.19	132,062.14
Interest transfer to Reserves	1,386.03	1,464.00	1,464.00	2,928.00	2,928.00	3,543.05
Transfer to Muni	0.00	0.00	0.00	(53,276.00)	(53,276.00)	(9,624.00)
	<u>127,367.22</u>	<u>127,445.19</u>	<u>127,445.19</u>	<u>75,633.19</u>	<u>75,633.19</u>	<u>125,981.19</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	3,158,774.78	3,158,774.78	3,158,774.78	3,158,774.78	3,158,774.78	2,306,653.49
Interest transfer to Reserves	38,559.80	36,648.00	36,648.00	73,297.00	73,297.00	66,858.67
Transfer from Muni	0.00	372,363.00	372,363.00	1,195,004.00	1,195,004.00	1,177,344.00
Transfer to Muni	0.00	0.00	0.00	(989,438.00)	(989,438.00)	(392,081.38)
	<u>3,197,334.58</u>	<u>3,567,785.78</u>	<u>3,567,785.78</u>	<u>3,437,637.78</u>	<u>3,437,637.78</u>	<u>3,158,774.78</u>
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	544,831.88	544,831.88	544,831.88	544,831.88	544,831.88	530,592.71
Interest transfer to Reserves	6,234.36	6,324.00	6,324.00	12,648.00	12,648.00	14,239.17
	<u>551,066.24</u>	<u>551,155.88</u>	<u>551,155.88</u>	<u>557,479.88</u>	<u>557,479.88</u>	<u>544,831.88</u>
<b>112 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	2,604,471.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(2,604,471.00)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	623,501.69	623,501.69	623,501.69	623,501.69	623,501.69	427,856.90
Interest transfer to Reserves	7,591.35	7,236.00	7,236.00	14,472.00	14,472.00	18,342.12
Transfer from Muni	220,026.00	220,026.00	220,026.00	440,050.00	440,050.00	408,020.00
Transfer to Muni	(44,597.00)	0.00	0.00	(887,057.00)	(887,057.00)	(230,717.33)
	<u>806,522.04</u>	<u>850,763.69</u>	<u>850,763.69</u>	<u>190,966.69</u>	<u>190,966.69</u>	<u>623,501.69</u>
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,325,777.71	2,325,777.71	2,325,777.71	2,325,777.71	2,325,777.71	2,810,578.75
Interest transfer to Reserves	22,546.01	26,982.00	26,982.00	53,965.00	53,965.00	84,998.01
Transfer from Muni	368,640.00	403,640.00	403,640.00	772,280.00	772,280.00	550,000.00
Transfer to Muni	(153,217.17)	0.00	0.00	(1,658,950.00)	(1,658,950.00)	(1,119,799.05)
	<u>2,563,746.55</u>	<u>2,756,399.71</u>	<u>2,756,399.71</u>	<u>1,493,072.71</u>	<u>1,493,072.71</u>	<u>2,325,777.71</u>
<b>116 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	77,905.02
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(77,905.02)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>117 Road Asset Renewal Reserve</b>						

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

City of Busselton

Reserves Movement Report

For The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	328,823.05
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(328,823.05)
	0.00	0.00	0.00	0.00	0.00	0.00

City of BusseltonReserves Movement ReportFor The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>119 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	144,552.59
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(144,552.59)
	0.00	0.00	0.00	0.00	0.00	0.00
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	230,336.88	230,336.88	230,336.88	230,336.88	230,336.88	216,612.01
Interest transfer to Reserves	2,654.18	2,670.00	2,670.00	5,340.00	5,340.00	6,271.87
Transfer from Muni	12,498.00	12,498.00	12,498.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	(100,000.00)	(25,000.00)	(17,547.00)
	245,489.06	245,504.88	245,504.88	160,676.88	235,676.88	230,336.88
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	7,578,591.65	7,578,591.65	7,578,591.65	7,578,591.65	7,578,591.65	7,613,254.10
Interest transfer to Reserves	93,147.52	87,930.00	87,930.00	175,861.00	175,861.00	215,633.80
Transfer from Muni	953,208.00	953,208.00	953,208.00	1,906,419.00	1,906,419.00	2,487,565.49
Transfer to Muni	0.00	0.00	0.00	(4,252,300.00)	(4,002,300.00)	(2,737,861.74)
	8,624,947.17	8,619,729.65	8,619,729.65	5,408,571.65	5,658,571.65	7,578,591.65
<b>122 Port Geographe Development Reserve</b>						
Accumulated Reserves at Start of Year	1,534,670.81	1,534,670.81	1,534,670.81	1,534,670.81	1,534,670.81	1,654,121.43
Interest transfer to Reserves	16,615.26	17,808.00	17,808.00	35,616.00	35,616.00	44,374.96
Transfer to Muni	0.00	0.00	0.00	(989,718.00)	(989,718.00)	(163,825.58)
	1,551,286.07	1,552,478.81	1,552,478.81	580,568.81	580,568.81	1,534,670.81
<b>123 Port Geographe Waterways Managment Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	3,422,821.20	3,422,821.20	3,422,821.20	3,422,821.20	3,422,821.20	3,454,443.12
Interest transfer to Reserves	38,303.26	39,714.00	39,714.00	79,428.00	79,428.00	95,828.22
Transfer from Muni	90,060.00	90,060.00	90,060.00	180,120.00	180,120.00	172,549.86
Transfer to Muni	0.00	0.00	0.00	(310,000.00)	(310,000.00)	(300,000.00)
	3,551,184.46	3,552,595.20	3,552,595.20	3,372,369.20	3,372,369.20	3,422,821.20
<b>124 Workers Compensation Contingency Reserve</b>						
Accumulated Reserves at Start of Year	322,008.37	322,008.37	322,008.37	322,008.37	322,008.37	273,142.25
Interest transfer to Reserves	3,922.99	3,738.00	3,738.00	7,476.00	7,476.00	8,066.12
Transfer from Muni	25,374.00	25,374.00	25,374.00	50,750.00	50,750.00	40,800.00
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	(25,000.00)	0.00
	351,305.36	351,120.37	351,120.37	355,234.37	355,234.37	322,008.37
<b>126 Provenge Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	1,001,808.42	1,001,808.42	1,001,808.42	1,001,808.42	1,001,808.42	835,855.66
Interest transfer to Reserves	12,180.95	11,622.00	11,622.00	23,244.00	23,244.00	25,127.34
Transfer from Muni	78,060.00	78,060.00	78,060.00	156,115.00	156,115.00	149,378.15
Transfer to Muni	0.00	0.00	0.00	(162,369.00)	(162,369.00)	(8,552.73)
	1,092,049.37	1,091,490.42	1,091,490.42	1,018,798.42	1,018,798.42	1,001,808.42
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	2,033,639.44	2,033,639.44	2,033,639.44	2,033,639.44	2,033,639.44	2,007,644.66
Interest transfer to Reserves	24,188.28	23,598.00	23,598.00	47,196.00	47,196.00	58,245.99
Transfer from Muni	326,550.00	326,550.00	326,550.00	653,105.00	653,105.00	548,628.60
Transfer to Muni	0.00	0.00	0.00	(1,195,674.00)	(1,195,674.00)	(580,879.81)
	2,384,377.72	2,383,787.44	2,383,787.44	1,538,266.44	1,538,266.44	2,033,639.44
<b>128 Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	485,466.16	485,466.16	485,466.16	485,466.16	485,466.16	470,759.51
Interest transfer to Reserves	5,425.32	5,634.00	5,634.00	11,268.00	11,268.00	15,192.21
Transfer from Muni	83,772.00	83,772.00	83,772.00	167,547.00	167,547.00	161,862.78
Transfer to Muni	0.00	0.00	0.00	(207,566.00)	(207,566.00)	(162,348.34)
	574,663.48	574,872.16	574,872.16	456,715.16	456,715.16	485,466.16
<b>129 Untied Grants Reserve</b>						
Accumulated Reserves at Start of Year	1,146,659.00	1,146,659.00	1,146,659.00	1,146,659.00	1,146,659.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,146,659.00

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

City of Busselton

Reserves Movement Report

For The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
Transfer to Muni	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	(1,146,659.00)	0.00
	0.00	0.00	0.00	0.00	0.00	1,146,659.00

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

## City of Busselton

## Reserves Movement Report

For The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	129,971.14	129,971.14	129,971.14	129,971.14	129,971.14	64,000.00
Interest transfer to Reserves	1,856.59	1,506.00	1,506.00	3,012.00	3,012.00	1,971.14
Transfer from Muni	0.00	0.00	0.00	64,000.00	64,000.00	64,000.00
Transfer to Muni	0.00	0.00	0.00	(196,983.14)	(196,983.14)	0.00
	131,827.73	131,477.14	131,477.14	0.00	0.00	129,971.14
<b>131 Busselton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	123,721.93	123,721.93	123,721.93	123,721.93	123,721.93	92,178.36
Interest transfer to Reserves	1,501.45	1,434.00	1,434.00	2,868.00	2,868.00	2,973.75
Transfer from Muni	13,790.00	13,790.00	13,790.00	27,580.00	27,580.00	28,569.82
	139,013.38	138,945.93	138,945.93	154,169.93	154,169.93	123,721.93
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	84,897.67	84,897.67	84,897.67	84,897.67	84,897.67	50,404.28
Interest transfer to Reserves	1,055.88	984.00	984.00	1,968.00	1,968.00	1,993.39
Transfer from Muni	17,500.00	17,500.00	17,500.00	35,000.00	35,000.00	32,500.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	103,453.55	103,381.67	103,381.67	1,865.67	1,865.67	84,897.67
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	331,552.54	331,552.54	331,552.54	331,552.54	331,552.54	174,169.07
Interest transfer to Reserves	4,500.63	3,846.00	3,846.00	7,692.00	7,692.00	7,896.56
Transfer from Muni	88,950.00	88,950.00	88,950.00	177,904.00	177,904.00	174,420.00
Transfer to Muni	0.00	0.00	0.00	(395,300.00)	(395,300.00)	(24,933.09)
	425,003.17	424,348.54	424,348.54	121,848.54	121,848.54	331,552.54
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	444,863.46	444,863.46	444,863.46	444,863.46	444,863.46	12,782,915.12
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	161,948.34
Transfer to Muni	0.00	0.00	0.00	(444,863.46)	(444,863.46)	(12,500,000.00)
	444,863.46	444,863.46	444,863.46	0.00	0.00	444,863.46
<b>136 Airport Marketing Reserve</b>						
Accumulated Reserves at Start of Year	912,986.35	912,986.35	912,986.35	912,986.35	912,986.35	196,000.00
Interest transfer to Reserves	18,333.59	10,590.00	10,590.00	21,181.00	21,181.00	6,036.59
Transfer from Muni	467,905.54	150,000.00	150,000.00	300,000.00	300,000.00	710,949.76
	1,399,225.48	1,073,576.35	1,073,576.35	1,234,167.35	1,234,167.35	912,986.35
<b>137 Busselton Traffic Study Implementation Reserve</b>						
Interest transfer to Reserves	2,161.92	13,314.00	13,314.00	26,626.00	26,626.00	0.00
Transfer from Muni	250,974.00	2,750,974.00	2,750,974.00	3,001,952.00	3,001,952.00	0.00
Transfer to Muni	0.00	0.00	0.00	(2,660,917.00)	(2,660,917.00)	0.00
	253,135.92	2,764,288.00	2,764,288.00	367,661.00	367,661.00	0.00
<b>138 CPA Bushfire Facilities Reserve</b>						
Interest transfer to Reserves	505.11	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	54,671.80	54,671.80	54,671.80	54,671.80	54,671.80	0.00
	55,176.91	54,671.80	54,671.80	54,671.80	54,671.80	0.00
<b>139 CPA Community Facilities Dunsborough Lakes South Reserve</b>						
Interest transfer to Reserves	640.63	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	69,339.20	69,339.20	69,339.20	69,339.20	69,339.20	0.00
	69,979.83	69,339.20	69,339.20	69,339.20	69,339.20	0.00
<b>140 CPA Community Facilities South Biddle Precinct Reserve</b>						
Interest transfer to Reserves	13,915.96	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	1,003,824.14	1,013,275.29	1,013,275.29	1,020,273.29	1,020,273.29	0.00
Transfer to Muni	0.00	0.00	0.00	(175,000.00)	(175,000.00)	0.00
	1,017,740.10	1,013,275.29	1,013,275.29	845,273.29	845,273.29	0.00
<b>141 CPA Infrastructure Road Upgrades Reserve</b>						



FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

City of Busselton

Reserves Movement Report

For The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
Interest transfer to Reserves	2,039.74	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	220,770.23	220,770.23	220,770.23	220,770.23	220,770.23	0.00
	<u>222,809.97</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>0.00</u>

FINANCIAL ACTIVITY STATEMENT PERIOD ENDING 31  
DECEMBER 2017

## City of Busselton

## Reserves Movement Report

For The Period Ending 31 December 2017

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>Various Building Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,493,038.06
Interest transfer to Reserves	15,373.19	15,492.00	15,492.00	30,984.00	30,984.00	37,832.12
Transfer from Muni	21,462.00	21,462.00	21,462.00	42,943.00	42,943.00	172,270.41
Transfer to Muni	0.00	0.00	0.00	(40,000.00)	(40,000.00)	(368,022.00)
	<u>1,371,953.78</u>	<u>1,372,072.59</u>	<u>1,372,072.59</u>	<u>1,369,045.59</u>	<u>1,369,045.59</u>	<u>1,335,118.59</u>
<b>Various Community Development Contribution Reserve</b>						
Accumulated Reserves at Start of Year	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	0.00
Interest transfer to Reserves	73,036.79	77,154.00	77,154.00	154,310.00	154,310.00	197,085.92
Transfer from Muni	360,714.91	549,396.00	549,396.00	1,098,790.00	1,098,790.00	8,366,380.90
Transfer to Muni	(81,070.00)	0.00	0.00	(844,145.00)	(844,145.00)	(1,913,172.32)
	<u>7,002,976.20</u>	<u>7,276,844.50</u>	<u>7,276,844.50</u>	<u>7,059,249.50</u>	<u>7,059,249.50</u>	<u>6,650,294.50</u>
<b>Various Busselton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	609,789.27	609,789.27	609,789.27	609,789.27	609,789.27	0.00
Interest transfer to Reserves	6,977.65	7,074.00	7,074.00	14,148.00	14,148.00	15,225.22
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	594,564.05
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>616,766.92</u>	<u>616,863.27</u>	<u>616,863.27</u>	<u>503,937.27</u>	<u>503,937.27</u>	<u>609,789.27</u>
<b>Various Employee Entitlement Reserve</b>						
Accumulated Reserves at Start of Year	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	0.00
Interest transfer to Reserves	34,902.00	34,866.00	34,866.00	69,732.00	69,732.00	80,277.69
Transfer from Muni	103,242.00	103,242.00	103,242.00	206,480.00	206,480.00	3,474,974.54
Transfer to Muni	0.00	0.00	0.00	(404,840.00)	(404,840.00)	(550,175.37)
	<u>3,143,220.86</u>	<u>3,143,184.86</u>	<u>3,143,184.86</u>	<u>2,876,448.86</u>	<u>2,876,448.86</u>	<u>3,005,076.86</u>
<b>Various Infrastructure Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	0.00
Interest transfer to Reserves	18,557.10	12,486.00	12,486.00	24,972.00	24,972.00	55,440.66
Transfer from Muni	1,100,136.00	1,100,136.00	1,100,136.00	2,200,270.00	2,200,270.00	4,445,284.93
Transfer to Muni	(135,000.00)	0.00	0.00	(2,142,278.00)	(2,142,278.00)	(3,424,395.11)
	<u>2,060,023.58</u>	<u>2,188,952.48</u>	<u>2,188,952.48</u>	<u>1,159,294.48</u>	<u>1,159,294.48</u>	<u>1,076,330.48</u>
<b>Various Joint Venture Aged Housing Reserve</b>						
Accumulated Reserves at Start of Year	874,987.03	874,987.03	874,987.03	874,987.03	874,987.03	0.00
Interest transfer to Reserves	11,278.95	10,152.00	10,152.00	20,304.00	20,304.00	18,602.71
Transfer from Muni	60,000.00	60,000.00	60,000.00	120,000.00	120,000.00	856,384.32
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	0.00	0.00
	<u>946,265.98</u>	<u>945,139.03</u>	<u>945,139.03</u>	<u>990,291.03</u>	<u>1,015,291.03</u>	<u>874,987.03</u>
<b>Various Public Art Reserve</b>						
Accumulated Reserves at Start of Year	94,836.29	94,836.29	94,836.29	94,836.29	94,836.29	0.00
Interest transfer to Reserves	2,380.76	1,098.00	1,098.00	2,196.00	2,196.00	1,776.29
Transfer from Muni	143,481.50	25,998.00	25,998.00	52,000.00	52,000.00	93,060.00
Transfer to Muni	0.00	0.00	0.00	(137,000.00)	(52,000.00)	0.00
	<u>240,698.55</u>	<u>121,932.29</u>	<u>121,932.29</u>	<u>12,032.29</u>	<u>97,032.29</u>	<u>94,836.29</u>
<b>Total Cash Back Reserves</b>	<u><b>49,060,525.42</b></u>	<u><b>52,122,562.42</b></u>	<u><b>52,122,562.42</b></u>	<u><b>39,902,663.96</b></u>	<u><b>40,337,663.96</b></u>	<u><b>43,539,055.90</b></u>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	46,024,063.38
Interest transfer to Reserves	521,951.37	499,998.00	499,998.00	1,000,000.00	1,000,000.00	1,334,027.08
Transfer from Muni	6,560,061.32	9,230,167.52	9,230,167.52	15,285,571.66	15,285,571.66	26,832,924.34
Transfer to Muni	(1,560,543.17)	(1,146,659.00)	(1,146,659.00)	(19,921,963.60)	(19,486,963.60)	(30,651,958.90)
<b>Closing Balance</b>	<u><b>49,060,525.42</b></u>	<u><b>52,122,562.42</b></u>	<u><b>52,122,562.42</b></u>	<u><b>39,902,663.96</b></u>	<u><b>40,337,663.96</b></u>	<u><b>43,539,055.90</b></u>



# CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of November 2017



11am Bank Account As at 30 November 2017

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 8,500,000

Term Deposits - Miscellaneous Funds As at 30 November 2017

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	182	15-Dec-17	2.40%	\$ 3,500,000
Westpac	AA	182	29-Dec-17	2.33%	\$ 4,500,000
Westpac	AA	92	06-Jan-18	2.43%	\$ 5,000,000
NAB	AA	122	12-Jan-18	2.53%	\$ 4,000,000
Westpac	AA	92	17-Jan-18	2.44%	\$ 1,500,000
NAB	AA	92	17-Jan-18	2.50%	\$ 2,000,000
Rural Bank	BBB	181	05-Feb-18	2.50%	\$ 1,500,000
Bankwest	AA	151	12-Feb-18	2.50%	\$ 4,000,000
NAB	AA	153	12-Feb-18	2.54%	\$ 2,000,000
NAB	AA	180	14-Feb-18	2.50%	\$ 3,000,000
ANZ	AA	184	25-Feb-18	2.40%	\$ 3,000,000
Westpac	AA	181	06-Mar-18	2.55%	\$ 5,000,000
Westpac	AA	181	12-Mar-18	2.55%	\$ 4,000,000
NAB	AA	181	12-Mar-18	2.55%	\$ 2,000,000
Westpac	AA	181	22-Mar-18	2.56%	\$ 1,500,000
NAB	AA	148	29-Mar-18	2.47%	\$ 3,000,000
ANZ	AA	182	03-Apr-18	2.35%	\$ 3,000,000
NAB	AA	151	23-Apr-18	2.41%	\$ 2,500,000
Bendigo	BBB	272	05-Jun-18	2.50%	\$ 3,000,000
Bendigo	BBB	271	12-Jun-18	2.50%	\$ 1,000,000

Total of Term Deposits \$ 59,000,000

Foreshore Development Funds As at 30 November 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 36,238
Please note an additional \$660,120.77 is being held within the pool of term deposit funds		
		\$ 36,238

Airport Redevelopment Funds As at 30 November 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 2,497
WA Treasury Corp. - State Bonds 186 Days 29-Jan-18	1.76%	\$ 6,169,227

Total of Airport Redevelopment Funds - WATC \$ 6,171,724

NAB	AA	62	04-Dec-17	2.25%	\$ 2,500,000
ANZ	AA	91	05-Dec-17	2.35%	\$ 2,000,000
ANZ	AA	61	05-Dec-17	2.10%	\$ 3,500,000
Westpac	AA	91	05-Dec-17	2.48%	\$ 4,000,000
NAB	AA	59	29-Dec-17	2.20%	\$ 2,000,000
NAB	AA	92	06-Feb-18	2.45%	\$ 3,000,000

Total of Airport Redevelopment Funds - Bank Term Deposits \$ 17,000,000

ANZ Cash Account	AA	NA	NA	1.50%	\$ 3,560,821
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Total of Airport Redevelopment Funds - Other \$ 3,560,821

Total of Airport Redevelopment Funds \$ 26,732,544

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 271,837
Interest Accrued but not yet Received	\$ 76,146
<b>Total Interest Airport Funds (Non-Reserve) at month's end</b>	<b>\$ 2,116,273</b>
Interest Transferred out and held in City Reserve Account 136	\$ 801,497
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 10,459

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD As at 1 year ago As at 30 June 2017 As at 30 November 2017

11am Bank Account	\$ 8,000,000	\$ 4,000,000	\$ 8,500,000
Term Deposits - Misc. Funds	\$ 73,500,000	\$ 50,000,000	\$ 59,000,000
Foreshore Development Funds - WATC	\$ 1,514,137	\$ 1,526,935	\$ 36,238
Airport Redevelopment - WATC Deposits	\$ 37,086,894	\$ 6,146,434	\$ 6,171,724
Airport Redevelopment - Bank Term Deposit	\$ 4,000,000	\$ 17,000,000	\$ 17,000,000
Airport Redevelopment - ANZ Cash A/c	\$ 5,267,963	\$ 7,101,339	\$ 3,560,821
<b>Total of all Investments Held</b>	<b>\$ 129,368,994</b>	<b>\$ 85,774,708</b>	<b>\$ 94,268,782</b>

<b>TOTAL INTEREST RECEIVED AND ACCRUED</b>	<b>\$ 754,763</b>	<b>\$ 1,625,936</b>	<b>\$ 577,925</b>
<b>INTEREST BUDGET</b>	<b>\$ 646,780</b>	<b>\$ 1,454,850</b>	<b>\$ 570,415</b>

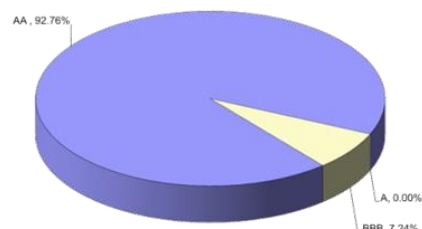
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

## Statement of Compliance with Council's Investment Policy 218

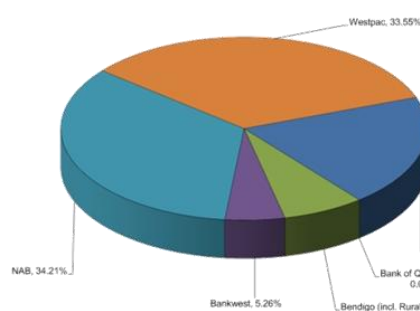
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

Investment Graphs

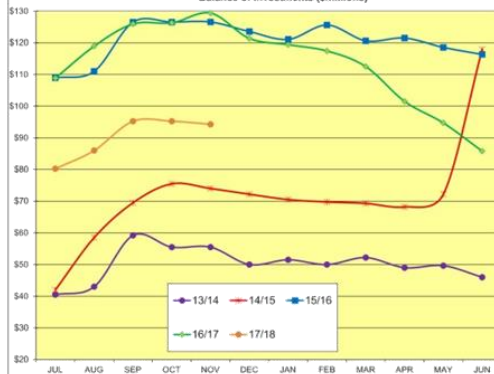
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



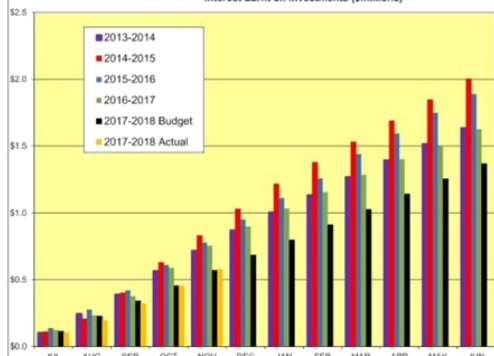
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)





# CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of December 2017



## 11am Bank Account As at 31 December 2017

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 6,000,000

## Term Deposits - Miscellaneous Funds As at 31 December 2017

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
Westpac	AA	92	06-Jan-18	2.43%	\$ 5,000,000
NAB	AA	122	12-Jan-18	2.53%	\$ 4,000,000
Westpac	AA	92	17-Jan-18	2.44%	\$ 1,500,000
NAB	AA	92	17-Jan-18	2.50%	\$ 2,000,000
Rural Bank	BBB	181	05-Feb-18	2.50%	\$ 1,500,000
Bankwest	AA	151	12-Feb-18	2.50%	\$ 4,000,000
NAB	AA	153	12-Feb-18	2.54%	\$ 2,000,000
NAB	AA	180	14-Feb-18	2.50%	\$ 3,000,000
ANZ	AA	184	25-Feb-18	2.40%	\$ 3,000,000
Westpac	AA	181	06-Mar-18	2.55%	\$ 5,000,000
Westpac	AA	181	12-Mar-18	2.55%	\$ 4,000,000
NAB	AA	181	12-Mar-18	2.55%	\$ 2,000,000
Westpac	AA	181	22-Mar-18	2.56%	\$ 1,500,000
NAB	AA	148	29-Mar-18	2.47%	\$ 3,000,000
ANZ	AA	182	03-Apr-18	2.35%	\$ 3,000,000
ANZ	AA	182	15-Apr-18	2.30%	\$ 3,500,000
NAB	AA	151	23-Apr-18	2.41%	\$ 2,500,000
Bendigo	BBB	272	05-Jun-18	2.50%	\$ 3,000,000
Bendigo	BBB	271	12-Jun-18	2.50%	\$ 1,000,000

Total of Term Deposits \$ 54,500,000

## Foreshore Development Funds As at 31 December 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 37,890
Please note an additional 662,336.73 is being held within the pool of term deposit funds		
		\$ 37,890

## Airport Redevelopment Funds As at 31 December 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 2,500
WA Treasury Corp. - State Bonds 186 Days 29-Jan-18	1.76%	\$ 6,169,227
		\$ 6,171,727
Westpac	AA	62 05-Feb-18 1.85% \$ 4,000,000
NAB	AA	92 06-Feb-18 2.45% \$ 3,000,000

Total of Airport Redevelopment Funds - Bank Term Deposits \$ 7,000,000

ANZ Cash Account	AA	NA	NA	1.50%	\$ 9,928,375
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Total of Airport Redevelopment Funds - Other \$ 9,928,375

Total of Airport Redevelopment Funds \$ 23,100,102

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 343,198
Interest Accrued but not yet Received	\$ 54,205
<b>Total Interest Airport Funds (Non-Reserve) at month's end</b>	<b>\$ 2,165,693</b>
Interest Transferred out and held in City Reserve Account 136	\$ 872,855
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 12,044

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

## SUMMARY OF ALL INVESTMENTS HELD As at 1 year ago As at 30 June 2017 As at 31 December 2017

11am Bank Account	\$ 3,500,000	\$ 4,000,000	\$ 6,000,000
Term Deposits - Misc. Funds	\$ 70,000,000	\$ 50,000,000	\$ 54,500,000
Foreshore Development Funds - WATC	\$ 1,515,941	\$ 1,526,935	\$ 37,890
Airport Redevelopment - WATC Deposits	\$ 6,088,126	\$ 6,146,434	\$ 6,171,727
Airport Redevelopment - Bank Term Deposit	\$ 29,000,000	\$ 17,000,000	\$ 7,000,000
Airport Redevelopment - ANZ Cash A/c	\$ 11,274,451	\$ 7,101,339	\$ 9,928,375
<b>Total of all Investments Held</b>	<b>\$ 121,378,518</b>	<b>\$ 85,774,708</b>	<b>\$ 83,637,992</b>

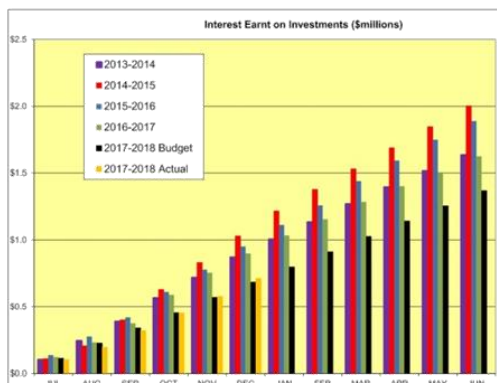
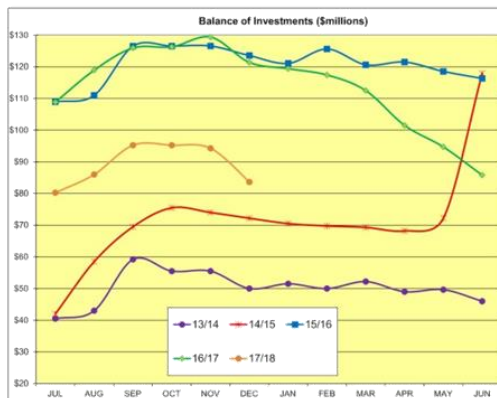
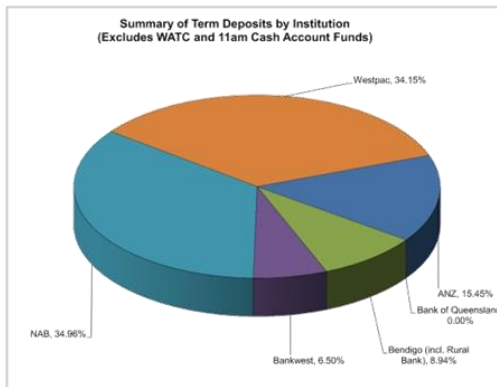
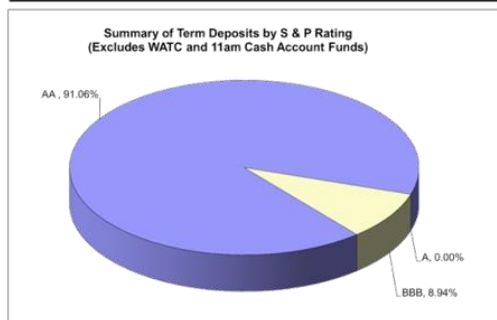
<b>TOTAL INTEREST RECEIVED AND ACCRUED</b>	<b>\$ 898,897</b>	<b>\$ 1,625,936</b>	<b>\$ 712,303</b>
<b>INTEREST BUDGET</b>	<b>\$ 776,136</b>	<b>\$ 1,454,850</b>	<b>\$ 684,498</b>

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

## Statement of Compliance with Council's Investment Policy 218

1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

## Investment Graphs



## 10.2 Finance Committee - 18/01/2018 - REVIEW OF POLICY 048 - LOANS

<b>SUBJECT INDEX:</b>	Policy
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Council Policy 048 - Loans - Tracked Change Version <a href="#">↓</a> Attachment B Council Policy 048 - Loans <a href="#">↓</a>

**This item was considered by the Finance Committee at its meeting on 18 January 2018, the recommendations from which have been included in this report.**

### **PRÉCIS**

A review of Policy 048 – Loans has been undertaken and is presented for consideration of the Finance Committee for recommendation to Council.

### **BACKGROUND**

Council Policy 048 – Loans was last reviewed in May 2015. Officers have completed a review of the Policy with the main changes surrounding the setting of criteria for the requirement of information required for applications for Self Supporting Loans. Other minor changes have also been made to acknowledge the relevance of this Policy in regard to Long Term Financial Planning and also to changes to the Department of Local Government, Sport and Communities changes in respect to Financial Ratios.

### **STATUTORY ENVIRONMENT**

In accordance with Section 2.7(2) (b) of the Local Government Act 1995, it is the role of the Council to determine the local government's policies. The Council does this on the recommendation of a Committee it has established in accordance with Section 5.8 of that Act.

### **RELEVANT PLANS AND POLICIES**

The Policy in question is already in existence, officers have reviewed the current Policy, last reviewed in May 2015.

### **FINANCIAL IMPLICATIONS**

There are no Financial Implications associates with respect to the requested amendments to Policy 048 – Loans.

### **Long-term Financial Plan Implications**

There are no Financial Implications associates with respect to the requested amendments to Policy 048 – Loans.

**STRATEGIC COMMUNITY OBJECTIVES**

This policy is consistent with fostering the following strategic objective:

Key Goal Area 6 - LEADERSHIP Visionary, collaborative, accountable

6.1 Governance systems, processes and practices are responsible, ethical and transparent.

**RISK ASSESSMENT**

The requested amendments to Council Policy 048 – Loans will reduce any possible risk with respect to the application for Self Supporting Loans.

**CONSULTATION**

Relevant officers within the City have been consulted.

**OFFICER COMMENT**

Officers have completed a review of the Policy with the main changes surrounding the setting of criteria for the requirement of information required for applications for Self Supporting Loans. Other minor changes have also been made to acknowledge the relevance of this Policy in regard to Long Term Financial Planning and also to changes to the Department of Local Government, Sport and Communities changes in respect to Financial Ratios.

**CONCLUSION**

The officer commends the amended Policy to the Finance Committee for referral to Council.

**OPTIONS**

Should the Committee not agree with the requested amendments it could recommend to Council:

1. That the Policy remain unchanged,
2. Recommend alternative amendments, or
3. Recommend that the Policy be withdrawn.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Changes to the Policy would be implemented immediately.

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION**

That the Council approve/adopt amended Policy “048 – Loans” shown at attachment B.



Last updated 27 May 2015

048	Loans	V3 Current
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**STATEMENT**

The Council is committed to demonstrating financial responsibility ~~it-in~~ its utilisation of loan facilities to fund specific capital projects. It is also acknowledged that the funding of identified projects via loan facilities can actually assist in addressing intergenerational equity issues.

~~Analogous with the above~~ Additionally any proposal to utilise loan facilities as a funding source should always be considered against a number of predetermined criteria. This policy provides an overview of the associated criteria to be considered as part of any decision making process to utilise loan facilities.

~~This~~ is policy content does not apply to self-supporting loan facilities; as the purpose of such facilities is distinct from the ~~City's~~ Shire's own funding requirements. Each request for a Self-Supporting loan is to be considered on its individual merits and any application is to include a minimum of the following information:

- Request for Self-Supporting Loan in the amount of \$ for a term of xx years.
- Demonstrate capacity to meet loan repayments.
- Project scope.
- Total Cost of Project (project Budget) including all funding sources.
- The Total number of registered Members.
- Benefits the project will bring to members and the community, and
- Acknowledgement that the applicant is responsible for reimbursement to the City of Busselton of full costs associated with the loan and that the club will enter into a "LOAN REPAYMENT AGREEMENT" with the City of Busselton.

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This policy provides guidelines ~~for the Council and employees of the City of Busselton~~ in respect of the utilisation of loan facilities to fund the acquisition, construction or renewal of assets. Recognition of this policy will ensure that a consistent methodology is adopted when considering loans as a potential funding source.

**SCOPE**

As part of its strategic planning and Long Term Financial Planning processes, the Council will consider how significant projects are to be funded. ~~Possible funding sources may include the utilisation of savings (i.e. reserves), specific rating methodologies, or loan facilities.~~

The use of loan facilities may be an appropriate, or even a preferred option, in respect of specific capital projects. However, in order to ensure that financial prudence is demonstrated when deliberating the utilisation of loan facilities in preference to other funding options, consideration of the guidelines as detailed in this policy must form part of any associated decision making process.

**POLICY CONTENT**

The following guidelines are to be considered as part of any proposal to utilise loan facilities:

- Loans are not to be utilised to fund operating expenditure
- Loans are not to be utilised to fund capital expenditure of a recurrent nature (e.g. road resurfacing and associated works ~~or, programmed building refurbishment programs~~, plant

Last updated 27 May 2015

replacement) unless funding becomes available via Federal / State or other additional grants that enables the City to bridge each gaps in Asset Management Plans that could maximise leveraging opportunities.

- A demonstrable economic benefit must be evident to support the use of loan facilities, as opposed to saving for the asset acquisition, construction or renewal.

Last updated 27 May 2015

- Priority for loan funding will be given to projects that will deliver greater community benefit and secondly generate revenue to offset associated loan repayments or can be funded from contributing revenue streams other than General Rates. These revenue streams may include specified area rates, service charges and fees and charges.
- The term of any loan facility is not to exceed the economic life of the asset.
- The repayment method for a loan facility will be via principal and interest repayments. Interest only payments or capitalisation can be considered where a financial benefit can be demonstrated; and the nature of the asset being funded is consistent with this methodology. As an example, a property acquisition / subdivision where the impact on the rate base is lesser during the initial phases and the full debt can be acquitted from the disposal of the land under development.

- ~~All loan facilities will be denominated in Australian Dollars.~~

- In considering the utilisation of loan facilities, the City's capacity to repay must be assessed, with regard given to associated financial (debt) ratios. ~~The resultant debt service coverage ratio which is to result in the City having a ratio above 4.0, not to exceed 10%, and concomitantly, the gross debt to revenue ratio is not to exceed 60%. The calculation of these ratios is to include exposure to self-supporting loan facilities. In addition, the Debt Service Coverage Ratio also need to be considered with a base limit of 4.0 as the threshold of this indicator.~~

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#### Policy Background

Policy Reference No. - 048

Owner Unit – Finance

Originator – Manager, ~~Finan~~Financial Services ~~and-~~

~~Information Services-~~

Policy approved by – Council

Date Approved – 27 May, 2015

Review Frequency – As required

Related Documents –

Background/History -

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#### History

Council Resolution	Date	Information
C1505/125	27 May, 2015	Changes made after Ron Back review Version 3
C1109/280	14 September, 2011	Debt-free status no longer a priority Version 2
		Version 1



Last updated 27 May 2015

048	Loans	V3 Current
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**STATEMENT**

The Council is committed to demonstrating financial responsibility in its utilisation of loan facilities to fund specific capital projects. It is also acknowledged that the funding of identified projects via loan facilities can actually assist in addressing intergenerational equity issues.

Additionally any proposal to utilise loan facilities as a funding source should always be considered against a number of predetermined criteria. This policy provides an overview of the associated criteria to be considered as part of any decision making process to utilise loan facilities.

The policy content does not apply to self-supporting loan facilities; as the purpose of such facilities is distinct from the City's own funding requirements. Each request for a Self-Supporting loan is to be considered on its individual merits and any application is to include a minimum of the following information:

- Request for Self-Supporting Loan in the amount of \$ for a term of xx years.
- Demonstrate capacity to meet loan repayments,
- Project scope,
- Total Cost of Project (project Budget) including all funding sources,
- The Total number of registered Members,
- Benefits the project will bring to members and the community, and
- Acknowledgement that the applicant is responsible for reimbursement to the City of Busselton of full costs associated with the loan and that the club will enter into a "LOAN REPAYMENT AGREEMENT" with the City of Busselton

**PURPOSE**

This policy provides guidelines in respect of the utilisation of loan facilities to fund the acquisition, construction or renewal of assets. Recognition of this policy will ensure that a consistent methodology is adopted when considering loans as a potential funding source.

**SCOPE**

As part of its strategic planning and Long Term Financial Planning processes, the Council will consider how significant projects are to be funded.

The use of loan facilities may be an appropriate, or even a preferred option, in respect of specific capital projects. However, in order to ensure that financial prudence is demonstrated when deliberating the utilisation of loan facilities in preference to other funding options, consideration of the guidelines as detailed in this policy must form part of any associated decision making process.

**POLICY CONTENT**

The following guidelines are to be considered as part of any proposal to utilise loan facilities:

- Loans are not to be utilised to fund operating expenditure
- Loans are not to be utilised to fund capital expenditure of a recurrent nature (e.g. road resurfacing and associated works or plant replacement unless funding becomes available via Federal / State or other additional grants that enables the City to bridge gaps in Asset Management Plans that could maximise leveraging opportunities.

Last updated 27 May 2015

- A demonstrable economic benefit must be evident to support the use of loan facilities, as opposed to saving for the asset acquisition, construction or renewal. Priority for loan funding will be given to projects that will deliver greater community benefit and secondly generate revenue to offset associated loan repayments or can be funded from contributing revenue streams other than General Rates. These revenue streams may include specified area rates, service charges and fees and charges.
- The term of any loan facility is not to exceed the economic life of the asset.
- The repayment method for a loan facility will be via principal and interest repayments. Interest only payments or capitalisation can be considered where a financial benefit can be demonstrated; and the nature of the asset being funded is consistent with this methodology. As an example, a property acquisition / subdivision where the impact on the rate base is lesser during the initial phases and the full debt can be acquitted from the disposal of the land under development.
- In considering the utilisation of loan facilities, the City's capacity to repay must be assessed, with regard given to associated debt service coverage ratio which is to result in the City having a ratio above 4.0.

**Policy Background**

Policy Reference No. - 048  
Owner Unit – Finance  
Originator – Manager, Financial Services  
Policy approved by – Council  
Date Approved – 27 May, 2015  
Review Frequency – As required  
Related Documents –  
Background/History -

**History**

Council Resolution	Date	Information
C1505/125	27 May, 2015	Changes made after Ron Back review Version 3
C1109/280	14 September, 2011	Debt-free status no longer a priority Version 2
		Version 1

### 10.3 Finance Committee - 18/01/2018 - BUDGET AMENDMENT REQUEST

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Finance and Corporate Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Attachment A College Avenue Shared Path Map <a href="#">↓</a>

**This item was considered by the Finance Committee at its meeting on 18 January 2018, the recommendations from which have been included in this report.**

#### **PRÉCIS**

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in this report. Adoption of the Officers recommendation will result in no change to the City's current Amended Budgeted Surplus Position of \$0.

#### **BACKGROUND**

Council adopted its 2017/2018 Municipal Budget on Wednesday, 26 July 2017 with a balanced Budget position.

Since this time Council has been advised of certain funding changes that have impacted the original Budget and Council is now being asked to consider Budget Amendments for the following Key Areas/Projects:

#### **1. "Shared Path/Footpath Projects"**

#### **BACKGROUND**

The City has been presented with a Western Australian Bicycle Network grant offer for the construction of a Shared Path along College Avenue, Busselton. This Shared Path will provide a strategic north-south connection between the Busselton Bypass and the Busselton LIA & CBD. The WABN grant requires matching funding of \$190,000.

The City has pre-committed funding from the WABN grants for 2018/19 therefore this project would not normally be funded until 2019/20 or later. It is proposed to bring forward the construction of the footpath project largely by using funds allocated to the construction of a footpath in Dunsborough Lakes Drive as there are delays in gaining approvals to commence this project as well as other works identified in the table below.

#### **PLANNED EXPENDITURE ITEMS**

The College Avenue Shared Path has been developed internally with consultation with adjacent property owners underway. Notwithstanding the potential outcomes of this consultation this project is ready for issue to the Works division and is construction ready. There are no foreseeable matters that would hinder delivery and grant acquittal by Mid-June 2018.

Officers propose that the 2017/2018 Adopted Budget be amended to reflect the following funding changes, shown in Table 1.

**Table 1:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
F0063	Yallingup Footpaths	(31,195)	31,195	0
F0035	Dunsborough Lakes Drive to NCC	(152,000)	145,000	(7,000)
F0075	Armitage Drive Footpath - Navigation Way to Avocet Boulevard	-(60,000)	13,805	(46,195)
"New"	College Avenue Shared Path	0	(380,000)	(380,000)
WABN Grant "New"	WABN Grant Income	190,000	190,000	190,000
<b>Total</b>		<b>(243,195)</b>	<b>0</b>	<b>(243,195)</b>

**PROPOSED OUTCOME**

The acceptance for the grant for the construction of the College Avenue Shared Path would ensure that the north-south strategic connection is cofounded and delivered in a timely manner.

**2. "Drainage Project Amendments"****BACKGROUND****Johnston Avenue Drainage project**

The construction of the proposed drainage infrastructure in Yallingup will be delayed due to the approvals required from the Department of Aboriginal Affairs associated with working within a listed heritage site. It is proposed to bring forward stage 2 of the Johnston Avenue Drainage project whilst the required consultation is undertaken and approvals gained for the Yallingup works.

**Vasse Highway Drainage upgrade project**

The Vasse Highway Drainage upgrade project is a drainage upgrade for the Vasse Townsite to reduce the ongoing ponding of water adjacent to the roadway through Water Sensitive Urban Design (WSUD) techniques. During the delivery of this project a significant amount of unsuitable material was identified requiring additional excavation and earthworks, this resulted in an increase in the quantity of replacement modified filtration medium. Due to this increase excavation additional pipework was included to reduce the potential risk to surrounding infrastructure hence an increase to Budget is required.

**PLANNED EXPENDITURE ITEMS****Johnston Avenue Drainage project**

Stage 2 of the Johnston Avenue drainage has been designed and document with all consultation being finalised. This project is ready for issue to the Works division and is construction ready. This project can be fully delivered this financial year.

**Vasse Highway Drainage upgrade project**

This project is currently under construction.

The following amendments shown below in Table 2 are being sought for approval.

**Table 2:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
D0015	Valley Road Drainage upgrade	(258,010)	250,000	(8,010)
D0017	Vasse Highway Drainage Works	(25,000)	(30,000)	(55,000)
D0018	Johnston Avenue Drainage upgrade – Stage 2	0	(220,000)	(220,000)
<b>Total</b>		<b>(283,010)</b>	<b>0</b>	<b>(283,010)</b>

**PROPOSED OUTCOME****Johnston Avenue Drainage project**

The proposed amendment for stage 2 of Johnston Avenue Drainage would ensure that this project is finalised and the risk of property flooding and future inundation of Bussell Highway in this area is addressed prior to the 2018 winter.

**Vasse Highway Drainage upgrade project**

Completion of this project to an appropriate standard.

**STATUTORY ENVIRONMENT**

Section 6.8 of the Local Government Act refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

**RELEVANT PLANS AND POLICIES**

There are multiple Plans and Policies that support the proposed Budget Amendments.

**FINANCIAL IMPLICATIONS**

Budget amendments being sought will result in no change to Council's Budget Surplus position of \$0.

**Long-term Financial Plan Implications**

N/A

**STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.1 - 'Governance systems, process and practices are responsible, ethical and transparent'. The achievement of the above is underpinned by the Council strategy to 'ensure the long term financial sustainability of Council through effective financial management'.

**RISK ASSESSMENT**

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

**CONSULTATION**

Consultation has occurred with the appropriate City of Busselton officers.

**OFFICER COMMENT**

The Officer commends the requested Budget Amendment to the Finance Committee for consideration and recommendation to Council.

**CONCLUSION**

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed.

**OPTIONS**

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

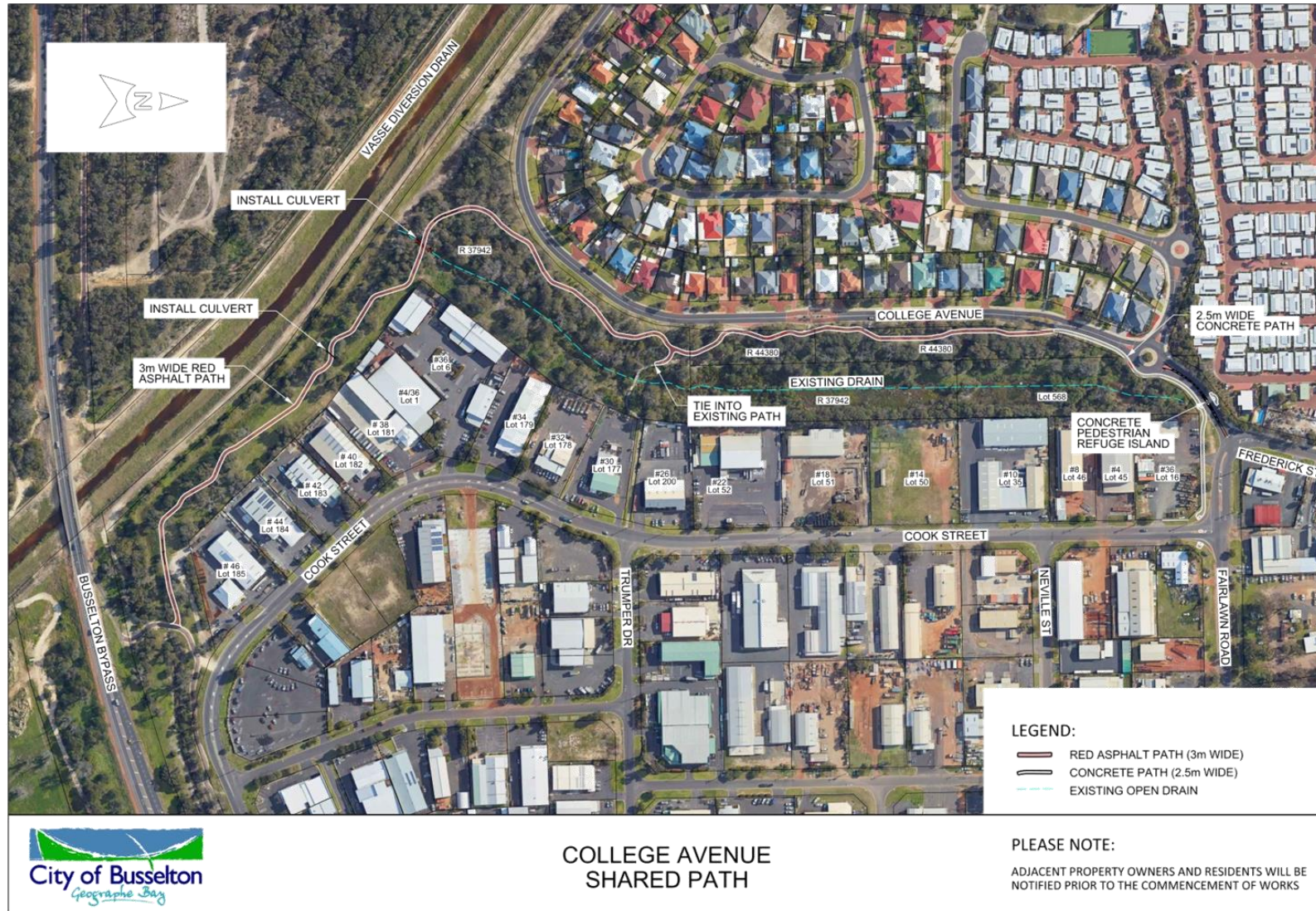
**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION****ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Finance Committee recommends to Council endorsement of the Requested Budget Amendments contained within this report, resulting in no change to an Amended Budgeted Surplus Position of \$0.





10.4 Airport Advisory Committee - 18/01/2018 - BUSSELTON-MARGARET RIVER AIRPORT - AIRPORT UPDATE

<b>SUBJECT INDEX:</b>	Busselton-Margaret River Airport
<b>STRATEGIC OBJECTIVE:</b>	Assets are well maintained and responsibly managed.
<b>BUSINESS UNIT:</b>	Commercial Services
<b>ACTIVITY UNIT:</b>	Commercial Services
<b>REPORTING OFFICER:</b>	Airport Operations Coordinator - David Russell Manager, Commercial Services - Jennifer May
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Nil

**This item was considered by the Airport Advisory Committee at its meeting on 18 January 2018, the recommendations from which have been included in this report.**

### PRÉCIS

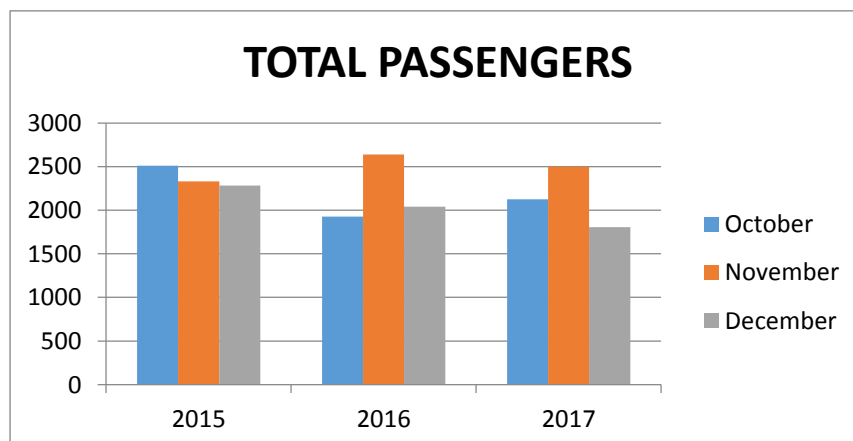
This report provides an overview on the Busselton-Margaret River Airport (BMRA) operations and activities for the reporting period 1 October 2017 to 31 December 2017.

### BACKGROUND

The BMRA has seen a decrease in the overall FIFO / charter passenger numbers compared to the same period for 2015/16, which can be attributed to the withdrawal of the Maroomba / Ad Astral services to the Karrara mine site in December 2015 and a reduction in private charter passengers from 2016 to 2017.

Below is a table indicating the number of total passengers travelling through BMRA for the reporting period of 1 October to 31 December for 2015, 2016 and 2017:

	<b>Total Arriving &amp; Departing Passengers</b>		
	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>October</b>	2512	1925	2125
<b>November</b>	2331	2640	2501
<b>December</b>	2284	2039	1804
<b>TOTAL</b>	<b>7127</b>	<b>6604</b>	<b>6430</b>





The total number of departing FIFO services from BMRA is currently 10 flights per week.

A total of 1091 aircraft landings were recorded for the period October-December 2017, a decrease from the numbers reported for the same period in 2016 (1303) and 2015 (1431). This reduction in aircraft landing is attributed to fewer skydiving operations, the removal of a weekday courier service in April 2017 and the Maroomba / Ad-Astral service as noted above. Busselton Aero Club training flight and emergency services operations have also decreased for the same period, however flight movements have increased for adventure flight operations in 2017.

### **Car Park**

Car park usage has remained steady with regards to car parking numbers and a very slight increase in revenue.

Over the weekend of 6 January 2018, the car park was broken into with damage to 3 vehicles including one (1) vehicle having all wheels removed and sustaining panel damage with others having spot lights removed.

City Officers have reported this to Police and officers are investigating the use of CCTV to monitor all vehicles entering and exiting the car park and terminal roads with preliminary investigations estimating the cost to be in the \$20,000 to \$30,000 range.

### **Runway Closure**

The City approved the airside construction contractors Ertech to close the runway for a four (4) day period (11/01/2018 – 16/01/2018) to conduct 24 hour operations for the preparation to relocate to temporary runway south, enabling works to be completed on the northern section of the runway before final commissioning of the permanent runway on 1 March 2018. The closure did not affect scheduled services and has been the only closure associated with the Airport Development Project.

Comprehensive consultation with all airport users, stakeholders and emergency services has been conducted prior to this operation taking place.

Temporary runway south will see the existing apron and taxiway closed with a temporary code B taxiway extension constructed to allow BMRA hanger owners/tenants to use the runway while the current apron and taxiway are closed.

### **CASA Surveillance**

CASA conducted a Level 1 aerodrome surveillance from 6 - 9 November 2017 during which time six (6) safety observations and 10 safety findings were reported. City officers have responded to CASA on rectifications and will report all findings to the Airport Safety Management Committee when completed.

The below table indicates the areas identified as having safety findings or observations. The surveillance scope is the extent and boundaries of the surveillance activity.

Scope item	Findings Issued
Data and Documents	1
Personnel Rostering	Nil
Personnel Standards	Nil
Maintenance Assurance	4
Maintenance System	1
Works Control	7
Safety Assurance	2
Safety Policy and Objectives	Nil
Safety Promotion	Nil
Safety Risk Management	Nil
Access Control System	Nil
Aerodrome Emergency Response	Nil
Equipment, Personnel and Aircraft Movement Control	1

### **AV8 Charity Event**

The City has received a request from AV8 Charity Flight, the event organiser for the AV8 Charity Flight to raise funds for Variety WA, to waive the landing fees and passenger facilitation fees for an event to be held on 10 March 2018. The event comprises of two (2) F100 aircraft, with expected passenger numbers of 200 to fly down to Busselton and spend the day in the region. The fundraising proceeds go to the Variety Club of WA.

The estimated total waived fees, including landing fees, passenger fees and staff costs, is expected to be \$5,900 (excl GST) and as such requires Council endorsement. The City supported this event last year through the waiving of landing and passenger facilitation charges. Other sponsors for this event include Virgin Australia Regional Airlines (VARA) and Margaret River Busselton Tourism Association (MRBTA)

### **NMP NON-COMPLIANCE REPORTING**

Under the Noise Management Plan (NMP) the City is required to submit its annual compliance report to the Office of Environmental Protection Authority (OEPA) prior to 22 September 2018 for the reporting period of 23 June 2017 to 22 June 2018. For the period of 23 June 2017 to the current date there has been three non-conforming operations (all by the same operator) reported to the OEPA and one (1) out of an available twelve (12) CEO approved non-conforming activities (section 3.3.3 Approval for Non-Conforming Activity of the NMP) used for this reporting period.

### **STATUTORY ENVIRONMENT**

The BMRA operates in accordance with the following: Aviation Transport Security Act 2004, Aviation Transport Security Regulations 2005, CASA MOS 139, Council's Transport Security Plan and City policies and procedures.

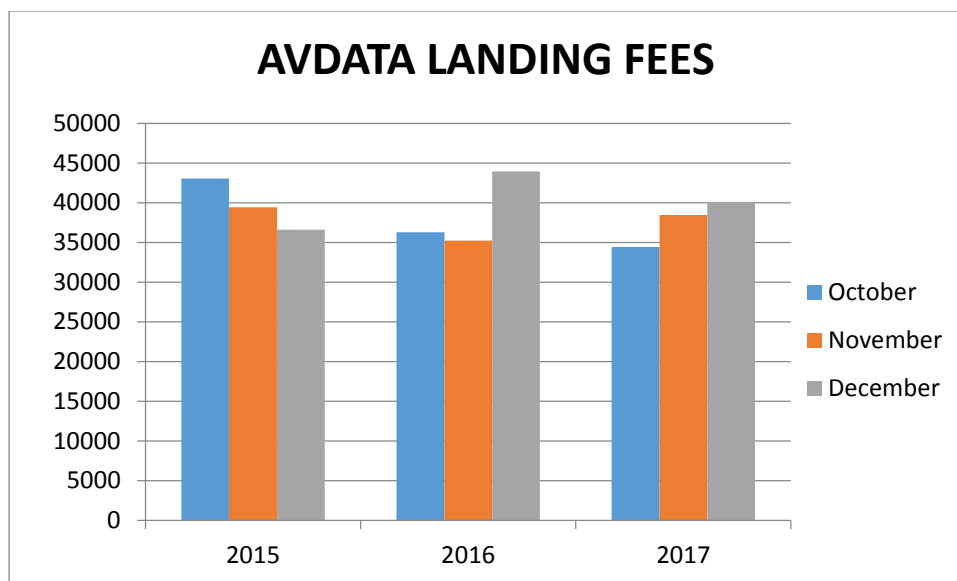
### **RELEVANT PLANS AND POLICIES**

There are no policy implications with this report.

## FINANCIAL IMPLICATIONS

Airport revenue for the 2017/2018 financial year to 31 December is \$441,719 compared to a projected year to date (YTD) budget of \$491,100. The main reasons for revenue being less than expected is due to the City having not received payment of VARA's December 2017 passenger fees estimated at \$20,000 and outstanding Avdata landing fee collection estimated at \$40,000. Car parking revenue is slightly higher than expected with an income of \$119,938 compared to the projected YTD budget of \$112,500.

The graph below shows the landing fees collected by Avdata for the reporting period October - December 2017 in comparison to the same period for 2015 and 2016, noting that AVDATA have invoiced operators for December 2017 landings but the City has not received these fees as noted above.



Airport expenditure for 1 October 2017 to 31 December 2017 is \$373,457 compared to a projected YTD Budget amount of \$345,400. Expenditure at this time is higher than expected due to planned works for the site clearance and water tank relocation for the jet fuel facility having been performed earlier than expected. There are no financial implications as a result of this report.

### Long-term Financial Plan Implications

There are no financial implications as a result of this report.

## STRATEGIC COMMUNITY OBJECTIVES

The BMRA is consistent with following the City of Busselton's strategic Objectives:

Well Planned, Vibrant and Active Places:

- Infrastructure Assets that are well maintained and responsibly managed to provide for future generations;
- Connected City of Busselton Transport options that provide greater links within our district and increase capacity for community participation.

**RISK ASSESSMENT**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk assessment framework. The assessment sought to identify 'downside' risks only rather than 'upside' risks and where the risk, following implementation of controls, has been identified as medium or greater. No such risks were identified.

**CONSULTATION**

Consultation with Department of Transport, South West Development Commission, Aviation Projects, Government agencies, Airport stakeholders, Office of Transport Security (OTS), Civil Aviation Safety Authority (CASA), Virgin Australia Regional Airline, the Busselton Aero Club, Service Agencies, Albany, Esperance, Geraldton Airports and Australian Airports Association has been occurring on a regular basis concerning many topics and issues relating to the Airport.

**OFFICER COMMENT**

FIFO passenger numbers through the BMRA have remained steady with a reduction in Ad-hoc charter passengers compared to the same period last year. Officers expect FIFO passenger numbers to remain in line or above budgeted forecasts for the remainder of the financial year.

The October - December period has seen operational improvements, maintenance, scheduled inspections and staff training taking place including:

- Relocation of the water tanks for filling water bombing aircraft to make way for the Jet A1 fuel facility which will be operational in February 2018;
- Installation and replacement of boundary security signage;
- Arum Lilly eradication program;
- Rectification of CASA surveillance findings; and
- AAA Training webinars on NOTAM awareness and Aerodrome pavement design.

**CONCLUSION**

With airside and landside works well underway, the importance of maintaining a compliant aerodrome has been the utmost priority of the last quarter. The Airport Team continues to work with the Project Team for the upcoming completion of airside works and the challenges ahead this year.

As always officers will continue to provide a high level of customer service ensuring the airport is operating safely during this year and during the Airport Development Project.

**OPTIONS**

The Airport Advisory Committee chooses not to accept the Officers report.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not Applicable

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION**

That the Council receives and notes the Airport operations update report.

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION****ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council endorses the waiving of landing fees, passenger facilitation fees and staff costs for the AV8 Charity Flight to be held on 10 March 2018 to raise funds for Variety Club of WA for 2 x F100 aircraft and estimated 200 passengers to the value of \$5,900 (excl GST).

**11. PLANNING AND DEVELOPMENT SERVICES REPORT**

Nil

**12. ENGINEERING AND WORKS SERVICES REPORT**

Nil

### **13. COMMUNITY AND COMMERCIAL SERVICES REPORT**

#### **13.1 DESTINATION MARKETING: REGIONAL BRANDING**

<b>SUBJECT INDEX:</b>	Tourism Development
<b>STRATEGIC OBJECTIVE:</b>	Events and unique tourism experiences that attract visitors and investment.
<b>BUSINESS UNIT:</b>	Community and Commercial Services
<b>ACTIVITY UNIT:</b>	Economic Development
<b>REPORTING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

#### **PRÉCIS**

In October 2014 a unified branding strategy for the combined Busselton and Margaret River regions proposed by a Regional Marketing Group was considered by Council. As a result, Council resolved (C1410/268) to support the further development of *'The Margaret River Region'* as the future umbrella brand identity for tourism destination marketing purposes. This was on the basis that associated 'location based' sub-brand identities accompany the umbrella brand.

This report provides an overview of the development and implementation of the branding strategy since its adoption and proposes an alternate strategy to better position localities within the Busselton district, ensuring the region capitalises on future marketing opportunities and positions itself as a prominent destination within the South West region.

#### **BACKGROUND**

On 26 March 2014, Council considered the Regional Marketing Group's (a forum of regional stakeholders in tourism, government and industry) recommendation for a unified regional brand identity - *'The Margaret River Region'*. Council resolved (C1403/081) its position to be as follows:

1. Acknowledges the Unified Regional Branding Strategy project undertaken by the Regional Marketing Group and its endorsement 'in-principle' of a proposed new tourism destination marketing brand for the Capes Region as being *'The Margaret River Region'*, noting that further development of sub-regional branding will occur with further input from stakeholder organisations including the City of Busselton;
2. Request that the Regional Marketing Group's consideration of the brands *'The Busselton Margaret River Region'* or *'The Margaret River Busselton Region'* or *'The Capes Region'* and the inclusion of sub-regions that retain the City of Busselton's major population points (Busselton, Dunsborough, Yallingup);
3. Contributes to the review of governance and structural arrangements that support visitor servicing and destination marketing of the Capes Region currently being undertaken by the Geographe Bay Tourism Association Inc (GBTA) and the Augusta-Margaret River Tourism Association Inc (AMRTA); and
4. Awaits the outcomes of the review of governance and structural arrangements of the GBTA and AMRTA before further consideration of its role and responsibilities in supporting visitor servicing and destination marketing including support for any proposed unified brand and associated sub-regional brands.

Point two (2) of the Council resolution, aimed to ensure the merits of including Busselton in a unified regional brand identity was fully explored. Subsequent to the Council resolution, Tourism Western Australia (TWA) commissioned market research company TNS, to undertake an in-depth study and analysis on the brand identity for the area from Busselton to Augusta and to compare this to existing research on Western Australian destinations.

On 20 August 2014, the CEO of TWA accompanied TNS to present the research findings to a closed briefing session of the Council.

The findings of the research supported the Regional Marketing Group's recommendation to adopt the brand identity '*The Margaret River Region*', due to its strong awareness and appeal, particularly in interstate and international markets where Busselton and other brand identities appeared to have lower brand recognition.

The research recommended discontinuance of the originally proposed sub-brands (*Northern Bays; Bountiful Hinterland; Surf Coast and Wild South*) but did recommend that intrastate marketing efforts retain a sharp focus on associated 'location-based' sub-branding, with experiences/activities nested within. Locational sub-brands and associated experience/activities recommended by TNS were:

- Busselton ('Jetty' and 'Beaches');
- Dunsborough ('Family' and 'Beaches');
- Yallingup ('Surf' and 'Wines');
- Margaret River ('Wine' and 'Food', 'Spa'); and,
- Augusta ('Lighthouse', 'Whales').

The branding recommendation presented by TWA and TNS was considered formally by Council on 22 October 2014 resulting in Council resolving to: (C1410/268):

1. Acknowledge the independent tourism destination market research undertaken by TNS, for Tourism Western Australia; and,
2. Support further development of '*The Margaret River Region*' as the future umbrella brand identity for tourism destination marketing purposes, on the basis that associated 'location-based' sub-brand identities within the City of Busselton district ('*Busselton*', '*Dunsborough*' and '*Yallingup*') accompany the umbrella brand identity, as key destination points.
3. Continue to market and promote the City – Busselton, Dunsborough and Yallingup through the Marketing and Events Reference Group and other appropriate means as the destination of choice within '*The Margaret River Region*.'

Since the adoption of the branding strategy, recommendations made through the review of the GBTA and AMRTA governance and structural arrangements have been successfully implemented, resulting in the establishment of the Margaret River Busselton Tourism Association (MRBTA) on 1 July 2015. Through this newly established organisation, significant marketing efforts have been undertaken in line with the adopted branding strategy. Concerns however have been raised through various forums that the sub-brands of '*Busselton*', '*Dunsborough*' and '*Yallingup*', intended to accompany '*The Margaret River Region*', brand have not been prominent in marketing activities, potentially resulting in reduced, or lost awareness of these destinations.

This report recommends that Council reviews its position in relation to the branding strategy with a view to building brand awareness of key destinations '*Busselton*', '*Dunsborough*' and '*Yallingup*'.



## STATUTORY ENVIRONMENT

There are no statutory considerations relating directly to this matter.

## RELEVANT PLANS AND POLICIES

There are no plans or policies of the City of Busselton that relate directly to this matter.

## FINANCIAL IMPLICATIONS

There are no financial implications relating directly to the Officer recommendation contained in this report. More broadly however, the City of Busselton currently applies a 10% Differential Rate to properties zoned industrial or commercial and applies the funds towards events and destination marketing activities, some of which are delivered by the MRBTA. The City also makes a financial assistance grant of \$159,500 (+ annual CPI) per annum to support the visitor serving operations of the MRBTA.

### Long-term Financial Plan Implications

The 10% Industrial and Commercial Differential Rate has been factored into the City's Long Term Financial Plan, as has the annual contribution to the MRBTA for visitor servicing operations, albeit subject to individual multi-year funding agreements.

## STRATEGIC COMMUNITY OBJECTIVES

This report aligns with the following City of Busselton Key Goal Areas identified in the City's 2017 Strategic Community Plan:

### Key Goal Area 4: Economy

- 4.1 An innovative and diversified economy that provides a variety of business and employment opportunities as well as consumer choice.
- 4.2 A community where local business is supported and in turn drives our economy.
- 4.3 Events and unique tourism experiences that attract visitors and investment.

## RISK ASSESSMENT

Risk	Controls	Consequence	Likelihood	Risk Rating
Some residents and businesses may perceive that not capitalising on the internationally renowned <i>Margaret River Region</i> brand will reduce the region's ability to attract visitors to the region	Continue to use and capitalise on the <i>Margaret River</i> brand in interstate and international marketing activities	Minor	Possible	Medium

Event organisers and/or airlines may not support the branding strategy	Ensure conditions in funding agreements/contracts stipulates the use of the revised branding strategy	Minor	Possible	Medium
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## CONSULTATION

The initial recommendation to develop a uniform brand identity for destination marketing was made through a forum of regional stakeholders including Tourism Western Australia (TWA), South West Development Commission, Australia's South West Inc, the then Augusta Margaret River Tourism Association Inc and the then Geopraphe Bay Tourism Association Inc, Shire of Augusta-Margaret River, Margaret River Wine Industry Association Inc, the then Busselton Jetty and Environment Conservation Association Inc, Busselton Chamber of Commerce and Industry Inc, Dunsborough-Yallingup Chamber of Commerce and Industry Inc, Margaret River Chamber of Commerce and Industry Inc, City of Busselton, and Augusta Chamber of Commerce and Industry Inc.

The recommendation was guided by research and consultation undertaken by TWA and marketing firm *'Braincells'*, who also held meetings and workshops with stakeholder organisations in the wider tourism industry.

Subsequent to this, TWA engaged market research firm TNA to further assess the proposed branding strategy, the outcome of which supported the umbrella brand identity *'The Margaret River Region'* supplemented with 'location-based' sub-regional brand identifies for the City of Busselton District (*'Busselton'*, *'Dunsborough'* and *'Yallingup'*).

In June 2017 the City of Busselton engaged market research firm Catalyse to conduct a community survey to assist Council in prioritising where it should be allocating resources. Through this survey concerns were raised about the perceived 'take over' of Busselton's identity through *'The Margaret River Region'* marketing efforts. As a result, the City of Busselton's CEO and Mayor have met with MRBTA regarding these concerns. The initiative to progress a new branding strategy is not viewed as conflicting with MRBTA's *'The Margaret River Region'* brand, rather as an extension of this and as a way of creating awareness of the *'Busselton'*, *'Dunsborough'* and *'Yallingup'* as destinations in their own right.

## OFFICER COMMENT

The amalgamation of the two regional tourism organisations, GBTA and MRBTA, was one of the catalysts for the regional branding strategy review. Whilst significant progress has been made through the implementation of recommendations made through the governance and structural arrangements of the two organisations and branding strategy review, concerns have been raised since this time by members of the community and Councillors that *'Busselton'*, *'Dunsborough'* and *'Yallingup'* have lost their identities to *'The Margaret River Region'* brand.

Council have previously (March and October 2014) supported of *'The Margaret River Region'* as an umbrella brand identify for tourism destination marketing purposes, on the basis that associated 'location-based' sub-brand identities within the City of Busselton District (*'Busselton'*, *'Dunsborough'* and *'Yallingup'*) accompanied the umbrella brand identity as key destination points. The primary concern raised at the time was the potential diminishing loss of identity of these localities to the *'Margaret River Region'* brand.

In mid-2017 a community survey undertaken by market research firm Catalyse identified a major concern of residents as being the use of 'The Margaret River Region' brand, in particular the lack of promotion of Busselton as a destination itself. Whilst the survey identified festivals, events, arts and cultural activities as strengths of the City, residents identified as a priority the need for the City to focus on the 'development and promotion of a strong place brand for "Busselton" to complete more effectively for tourism dollars, and developing the airport to support interstate and international travel.'

Viewed as a key economic development function, the survey found that residents want the City to focus on attracting investors, attracting and retaining businesses, and growing tourism and creating more job opportunities:

"Whilst being a member of Margaret River region Busselton still needs to promote itself as being the City with 75% of wineries and 66% of micro breweries in the region.

"We are Busselton not Margaret River! Take back our tourist bureau. Take back OUR wineries and chocolate factories and cheese factories and all our events."

With the development of the \$69.7m Busselton Margaret River Airport, the City of Busselton is responsible for the attraction and retention of new domestic and international services. Critical to the success of this is raising the region's brand awareness and accompanying marketing activities. As part of the overall project budget, a sum has been allocated towards an airline incentive program, inclusive of marketing funds to ensure new services have essential market exposure through the promotion of the destination itself and regional tourism attractions.

Coupled with this, concerns have also been raised that 'Margaret River' is potentially becoming the main beneficiaries of funds raised through the City's Industrial and Commercial Differential Rate allocated towards marketing and events.

Whilst research commissioned by TWA identifies 'The Margaret River Region' as having strong awareness and appeal, particularly in interstate and international markets, opportunities exist through the marketing of events and new domestic and international air services where Busselton, Dunsborough, and Yallingup can be promoted.

Opportunities exist to review the way in which the City of Busselton is promoted to ensure it creates its own brand identity distinct from Margaret River. A briefing was held with Council to discuss options and upcoming opportunities to re-position Busselton, Dunsborough and Yallingup as part of the overall regional branding strategy. The following recommendations were made, in lieu of supporting 'The Margaret River Region' as the umbrella brand and having accompanying location-based sub-brand identities Busselton', 'Dunsborough' and 'Yallingup':

Promotion of 'Busselton Margaret River' or 'Busselton Margaret River Region' as the regional brand  
For events held in specific locations promotion of sub-regions (Busselton, Dunsborough, Yallingup)  
For events held across the Capes region, promotion of 'Busselton Margaret River' or 'Busselton Margaret River Region'  
For interstate and international marketing purposes, promotion of 'Busselton Margaret River'  
For international marketing purposes, promotion of 'The Margaret River Region' until such time that Busselton has sufficient brand awareness in that segment.

Key opportunities where this revised strategy can be implemented are through the setting of conditions in event funding agreements and through the marketing of the Airport, noting that a considerable amount of funding will be allocated to this area in the upcoming years as part of the airline incentive package.

## CONCLUSION

As a result of concerns raised since the implementation of *'The Margaret River Region'* regional branding strategy and a perceived lack of promotion of the accompanying sub-brand identities of *'Busselton, Dunsborough, and Yallingup'*, opportunities exist to review the way in which the City of Busselton is promoted to ensure it creates its own brand identity distinct from *Margaret River*. With the Busselton Margaret River Airport Development Project coming to fruition, the attraction of new domestic and international services, continued attraction of events, and upcoming regional marketing activities, key opportunities now exist to review the City of Busselton's branding strategy.

## OPTIONS

Should Council not endorse the Officer Recommendation, it may choose to:

1. Retain its current position by supporting the existing *'The Margaret River Region'* brand with accompanying sub-brand identities; or
2. Recommend an alternative branding strategy.

## TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Marketing activities would commence immediately following Council's resolution.

## OFFICER RECOMMENDATION

That the Council adopts the following regional branding strategy as a new initiative to promote the City of Busselton District as a new direction:

- Promotion of *'Busselton Margaret River'* or *'Busselton Margaret River Region'* as the regional brand
- For events or specific marketing activities held in specific locations, promotion of sub-regions (*Busselton, Dunsborough, Yallingup*)
- For events or specific marketing activities held across the Capes region, promotion of *'Busselton Margaret River'* or *'Busselton Margaret River Region'*
- For interstate and international marketing purposes, promotion of *'Busselton Margaret River'*
- For international marketing purposes, promotion of *'The Margaret River Region'* until such time that Busselton has sufficient brand awareness in this segment.

**14. FINANCE AND CORPORATE SERVICES REPORT****14.1 LOCAL GOVERNMENT REPRESENTATIVE NOMINATION FOR APPOINTMENT TO THE BOARD OF THE SOUTH WEST DEVELOPMENT COMMISSION**

<b>SUBJECT INDEX:</b>	Council and Board Appointment Nominations
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Governance Services
<b>REPORTING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

**PRÉCIS**

Council has been requested to nominate a local government representative to the South West Development Commission Board.

**BACKGROUND**

The South West Development Commission is headed by a Board that reports to the Minister for Regional Development and meets on a monthly basis. The main purpose of the Board is to set policy and makes decisions concerning a broad range of economic development projects and initiatives.

One of the Board members is filled by a local government representative and the Chief Executive Officer of the Commission has written to the City advising that there is a vacancy on the Board and requesting nominations to be submitted by Friday, 16 February 2018.

**STATUTORY ENVIRONMENT**

The South West Development Commission Board is established under the Regional Development Commission's Act 1993 and its objects are referred to at *Section 23 of the Act* which are as follows:

***Regional Development Commission's Act 1993******Section 23. Objects and functions of a commission***

*(1) The objects of a commission are to —*

- (a) maximize job creation and improve career opportunities in the region;*
- (b) develop and broaden the economic base of the region;*
- (c) identify infrastructure services to promote economic and social development within the region;*
- (d) provide information and advice to promote business development within the region;*
- (e) seek to ensure that the general standard of government services and access to those services in the region is comparable to that which applies in the metropolitan area; and*
- (f) generally take steps to encourage, promote, facilitate and monitor the economic development in the region.*

In addition the Commission has adopted a Board Charter and clause 3.1 of the Charter states that the role of Board Members is as follows:-

### ***South West Development Commission Board Charter***

#### ***Section 3.1 Role of Board Members***

*A Board member of a Regional Development Commission can be equated to that of a company director.*

*Board Members must represent the interests of the whole of the South West Region and not a specific locality.*

*The primary activities of a Board may be summarised as follows:*

- *to set the overall strategic direction and goals for the Commission;*
- *to provide guidance on specific projects and initiatives;*
- *to formulate Commission policy;*
- *to review progress at regular intervals to ensure established goals are being achieved;*
- *to monitor Commission expenditure;*
- *to promote economic development;*
- *to represent the Commission at relevant meetings and functions;*
- *to provide a conduit between the Commission and the community;*
- *to facilitate cooperation between organisations in the region.*

### **RELEVANT PLANS AND POLICIES**

There are no policies in relation to this subject, however, it is in the best interests of local government and the City of Busselton in particular, that the Board position is filled by a local government representative.

### **FINANCIAL IMPLICATIONS**

There are no financial implications other than possible travel expenses incurred in attending Board meetings if a City owned vehicle is not used.

#### **Long-term Financial Plan Implications**

Nil

## STRATEGIC COMMUNITY OBJECTIVES

This policy aligns with and supports the **Council's Key Goal Area 6** – 'Leadership' and more specifically **Community Objective 6.1** – 'Governance systems, process and practices are responsible, ethical and transparent'.

## RISK ASSESSMENT

None identified.

## CONSULTATION

It is not necessary to consult on this topic.

## OFFICER COMMENT

A vacancy exists for a local government appointment to the South West Development Commission's Board of Management.

The Commission's role is to co-ordinate and promote economic development in the South West Region. Its aims include maximising job creation, broadening local economies, identifying the need for infrastructure services, providing information and advice to business and ensuring access to government services.

Applicants will be assessed on their ability to make a significant contribution to a board of management, together with a demonstrated involvement in either the economic or social development of the region. The terms of appointment are for one, two or three years. It is also important to note Board Members are required to represent the interests of the South West and not a particular locality.

A merit-based process will be used for selecting local government representatives to the Board Nominations, including a Curriculum Vitae which is required to be submitted. Applications are required to be submitted to the Hon Alannah MacTiernan MLC, Minister for Regional Development, C/- South West Development Commission by Friday, 16 February 2018.

Nominations from Councillors have been invited and one nomination has been received from Cr Grant Henley (Mayor).

There does not appear to be any specific condition stating that only one nomination is required to be submitted by a local government, nor does there appear to be any requirement for a Council to endorse any nomination. However, it would make sense for the Council to support a Councillor who has nominated for appointment to the Board of the Commission.

## CONCLUSION

It is in the best interests of the City of Busselton to have a local government representative appointed as Board Member to the Commission.

**OPTIONS**

The Council may choose not to accept the nominations put forward and/or seek for expressions of interest from alternative Councillors for appointment to the Board of the Commission.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Any determinations on the nominations will be effective immediately the Council's decision is made.

**OFFICER RECOMMENDATION**

That the Council endorses the nomination from Cr Grant Henley (Mayor) to the South West Development Commission Board.



**14.2      LEASE AND FUNDING AGREEMENT FOR THE JOHN EDWARDS PAVILION, DUNSBOROUGH****SUBJECT INDEX:**

<b>STRATEGIC OBJECTIVE:</b>	Assets are well maintained and responsibly managed.
<b>BUSINESS UNIT:</b>	Corporate Services
<b>ACTIVITY UNIT:</b>	
<b>REPORTING OFFICER:</b>	Property Management Coordinator - Sharon Woodford-Jones
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Cliff Frewing
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

**PRÉCIS**

The John Edwards Pavilion (the JEP) is located on a portion of Lot 4979 Caves Road, Dunsborough, Reserve 43008. The JEP and other similarly located sporting facilities serve the Dunsborough Playing Fields. The sporting groups that use the JEP currently do so by entering into seasonal hire permits. The Dunsborough Football Club Inc (DFC), a seasonal user with a long association with the building, has put forward a proposal to improve and expand the facility and has requested both funding and a lease from the City for that purpose.

**BACKGROUND**

On 24<sup>th</sup> July 2013 Council considered a report on the subject of a lease of the JEP and other buildings used by sporting groups in this location. The proposal at the time followed a long period of consultation among the users of the buildings and the playing fields, resulting in the formation of one consolidated incorporated body, the Naturaliste Sports Club (the NSC). The NSC then sought security of tenure over all the buildings for the benefit of the numerous clubs and their varied activities.

Council resolved in part (C1307/196):

*“...to enter into a lease with the Naturaliste Sports Club Incorporated for the occupation of a portion of Lot 3003, on Deposited Plan 19111... subject to the following:*

- (a) the lease shall be consistent with the City’s standard community and sporting group lease;*
- (b) the term of the lease to be 5 years, commencing on 30 August 2013 with a further 5 year option; and*
- (c) the annual rent to be \$188 inclusive of GST with annual CPI rent reviews.*

As a result of disparity between the membership, the NSC unfortunately disbanded and the lease was never entered into. The City has therefore been managing the use of both the JEP and other buildings by offering the users seasonal hire permits. The fee charged for these temporary permits is based on cost recovery for services and insurance but does not cover the cost of maintaining the buildings or carrying out any improvement or upgrade to the facilities. It is some time since the facilities were overhauled or improved.

In August 2017 a meeting was held between City representatives and representatives from the DFC concerning a proposal to extend the JEP. The concerns aired by the DFC were around the inadequacy of the existing facility to accommodate increasing numbers of both participants and spectators.

It is planned to build new sporting facilities in Dunsborough Lakes at Lot 10 Commonage Road, it is not anticipated that all facilities (including a new clubhouse) will be available for a number of years. In the meantime, the growth of sports such as netball, basketball, cricket and soccer and the need for interim facilities is ongoing.

The DFC representatives proposed an extension to the JEP that will improve the condition and the amenities of the building and render it suitable for use by the DFC and other local sporting groups. Via a notice of motion issued by the Mayor, Council considered the DFC'S proposals and an associated budget amendment and resolved (in part) as follows:

C1709/226:

*"That the Council:*

- 1. approves a budget amendment for a contribution of \$100,000 from the Infrastructure Development Reserve to co-fund the extension to the John Edwards Pavilion at the Dunsborough Playing Fields (within the 2017/2018 Budget).*
- 2. delegates authority to the CEO to enter into negotiations with the Dunsborough Sharks Football Club for a lease for the John Edwards Pavilion, including provisions that ensure reasonable access for other user groups including but not limited to netball and an orderly transition to future facilities.*
- 3. Delegates authority to the CEO to formalise a Funding Agreement with the Dunsborough Sharks Football Club outlining the necessary terms and conditions to be granted the \$100,000 contribution including the required acquittal process"*

Whilst the resolution above refers to the Dunsborough *Sharks* Football Club, the leading incorporated association is the Dunsborough Football Club Inc. The DFC is in essence now a collective of the Dunsborough Sharks (Juniors), the Dunsborough-Yallingup Mulies (Mens), the Dunsborough Ducks (Masters) and the Dunsborough Dragon Slayers (Womens). The DFC has recently amended the objects of their association to: *"foster and promote Australian Rules Football for both male and female and junior and senior plays and supporters"*. The intent of the change being to have an inclusive set of objectives that meets the needs and demands of the sporting groups with a vested interest in the future use and development of the JEP.

Since the resolution referred to above, City officers have been in discussions with representatives of the DFC concerning the terms of the proposed lease, the funding arrangement and the scope of works proposed in relation to the extension and improvement of the JEP. As the DFC require security of tenure over the building before commencing works it is recommended the appropriate lease and funding arrangements are formalised in order to progress the proposal.

## **STATUTORY ENVIRONMENT**

The City of Busselton Local Planning Scheme 2021 will apply to any development proposal received for the land.

When disposing of property whether by sale, lease or other means, a Local Government is bound by the requirements of section 3.58 of the Local Government Act 1995 (LGA) to advertise the disposition and have regard to any submissions made. Section 3.58 of the LGA provides exemptions to this process. Regulation 30(2)(b) of the Local Government (Functions and General) Regulations exempts disposals of land to incorporated bodies who are not for profit. The constitution of the DFC is such that this exemption applies.

The JEP is located on Lot 4979, Plan 19038, Volume LR3103, Folio 341, Caves Road on Reserve 43008 vested in the City of Busselton. The City has management of the reserve with power to lease for a term not exceeding 21 years, subject to the consent of the Minister for Lands.

### **RELEVANT PLANS AND POLICIES**

The proposals in relation to the recommended terms and provisions of the lease are consistent with Policy 248 – Leases of City land and Buildings.

### **FINANCIAL IMPLICATIONS**

According to estimates provided by the DFC, the total cost of the expansion project is expected to be approximately \$200,000. The DFC is willing to make a cash contribution of \$60,000 plus a contribution in kind from trades within their membership in the region of \$40,000.

The previous resolution of Council, in support of the City's contribution to the project, facilitates the allocation of \$100,000 from the Infrastructure Development Reserve for this purpose. The means by which this funding will be made available to the DFC is expanded on in the Officer Comment section of this report. Any costs overrun above the estimated \$200,000 will be borne by the DFC, with the City's contribution capped at \$100,000.

The standard community lease terms require the tenants to pay outgoings including services and insurance as well as meet the cost of maintenance and repair of the building, including structural repairs.

#### **Long-term Financial Plan Implications**

The DFC has requested that recognition be given to the monetary contribution they are making to the improvements to the JEP in the event of their exclusion from the JEP in favour of a non football related sporting group such as cricket or netball, once new facilities planned for Lot 10 Commonage Road are made available. City officers have agreed to acknowledge in writing the contribution made by the DFC to the JEP and record the circumstances under which this might be offset against any monetary contribution should it be required from clubs in connection with fit out at the new Lot 10 facilities.

For the sake of clarity there is no suggestion that the financial contribution made by the DFC be taken into consideration should the DFC either disband or choose to vacate the JEP of their own accord during the term of the lease. Further, there will be no requirement for DFC's financial contribution to be offset in the future if none of the other sporting groups are required to make a contribution to the fit out of alternative facilities. Equally, should the DFC effectively be operating out of both the JEP **and** the new facilities at Lot 10, no element of the contribution made to the JEP will be offset towards fitout of the new clubhouse.

### **STRATEGIC COMMUNITY OBJECTIVES**

The recommendation in this report reflects Key Goal Areas 1 and 2 and specifically Community Objectives 1.3 and 6.4 of the City's Strategic Community Plan 2017 namely:

"A community with access to a range of social and recreational facilities and experiences"

"Assets are well maintained and responsibly managed"

**RISK ASSESSMENT**

There are no identified risks of a medium or greater level associated with the Officer recommendation so far as the lease is concerned. So far as the financial implications of the recommendation are concerned, see the table below.

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
Building costs exceed \$200,000 or in kind contributions are insufficient to complete the project.	An agreed scope of works forms part of the funding agreement.  The City's funding contribution is made in staged payments on completion of agreed milestones in the Funding Agreement.  The City's funding contribution is subject to signing of the lease.	Minor financial less than \$250k	Possible	Medium 8

**CONSULTATION**

Following the initial meeting in August 2017 there have been a number of communications with the president of the DFC concerning the proposal, both in relation to the scope of works for the project and the terms of the proposed lease.

Whilst the DFC is not the official representative body for other users of the facilities, such as Basketball, Netball, Yallingup Board Riders and the Smiths Beach Surf Lifesaving Club, the DFC has confirmed that these groups will benefit from the improvements to the JEP and that access to the new expanded JEP will be facilitated. At the time of writing the DFC await letters of support from these groups to the proposal. It is also proposed that provisions be included in the lease dealing with use of the JEP by other sporting groups such as those listed above.

**OFFICER COMMENT**

The ultimate objective is to extend the JEP by approximately 120 m<sup>2</sup> and include an upgrade of the kitchen and relocation of the bar. The DFC's initial proposition was for a two stage development involving, firstly, the construction of a freestanding verandah over a concrete hardstand which they would fund, and secondly, the enclosure of this verandah and integration into the remainder of the building.

With the injection of \$100,000 by the City, together with the cash and in-kind contribution of the DFC, the entire project can however be carried out in one stage. All parties agree that this will be much more cost effective.

With respect to funding of the expansion, it is proposed that a funding agreement is entered into which documents the contributions being made by the City and DFC respectively. This agreement will provide for the staging of payments from the City to the DFC, linked to progress of the construction. Council is therefore requested to resolve that the CEO be given authority to enter into an appropriate agreement for that purpose.

The DFC would like to conclude the expansion and improvement works in time for the commencement of the 2018 season in May. Whilst City officers will do everything within their control to facilitate this, there are some formalities that the DFC needs to attend to such as obtaining their sealed constitution from the Department of Commerce. City officers also await details of the scope of works for the JEP expansion and submission of an application for Development Approval before actual works can commence.

It is proposed that a lease be entered into for an initial term of 5 years, with a further 5 year option, and that the City's standard community and sporting group lease provisions apply. It is also proposed that the permitted use of the JEP will be for purposes consistent with the objectives of the DFC's association. The lease will include provisions that require the DFC to make the facility available for hire by other sporting and community groups such as Basketball, Netball, Yallingup Board Riders and the Smiths Beach Surf Lifesaving Club, at a rate that is comparable to the hire fees charged to similar users by the City.

## **CONCLUSION**

The granting of a lease to the DFC is in keeping with the leasehold arrangements the City have with other sporting groups, and formalises and documents responsibility for management and maintenance of the JEP.

The proposed funding arrangements and agreement facilitates the overhaul of the JEP for use by the DFC and other sporting groups and extends the useful life of the building for the immediate future. It is therefore recommended that Council consider entering into a lease and funding agreement on the terms and conditions detailed in the officer recommendation.

## **OPTIONS**

1. Council can resolve not to enter into a lease with the DFC and take responsibility for the maintenance and management of the JEP indefinitely.
2. Council can resolve to enter into a different term of lease.

## **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The format of the standard community lease has been provided to the DFC. As the JEP is on crown land reserve, pre-approval of the document must be obtained from the Minister for Lands before it can be signed. It is anticipated that signing of the lease will be as soon as practicable thereafter and no later than the end of March 2018.

**OFFICER RECOMMENDATION**

That the Council:

1. Subject to the consent of the Minister for Lands, authorises the CEO to enter into a lease with the Dunsborough Football Club Inc for the occupation of the building known as the John Edwards Pavilion which stands on a portion of Lot 4979, Plan 19038, Volume LR3103, Folio 341, Caves Road on Reserve 43008 as shown on Attachment 1 subject to the following:
  - a) The annual rent being \$210 inclusive of GST with annual CPI rent review
  - b) The term of the lease will be 5 years with a further 5 year option; and
  - c) The lease will be consistent with the City' standard community and sporting group lease with the exception of a provision that requires the lessee to obtain the prior approval of the City to their schedule of facility hire charges for the purpose of ensuring the availability of the leased premises for other sporting groups wishing to use the facility.
2. Authorises the CEO to enter into formal funding arrangements with the Dunsborough Football Club Inc detailing the means by which funds are to be secured and administered for the purpose of expansion and improvements to the John Edwards Pavilion.

## **15. CHIEF EXECUTIVE OFFICER'S REPORT**

### **15.1 COUNCILLORS' INFORMATION BULLETIN**

<b>SUBJECT INDEX:</b>	Councillors' Information
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Governance Services
<b>ACTIVITY UNIT:</b>	Governance Services
<b>REPORTING OFFICER:</b>	Administration Officer - Governance - Katie Dudley
<b>AUTHORISING OFFICER:</b>	Chief Executive Officer - Mike Archer
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Planning Applications received by the City between 16 November, 2017 and 31 December 2017 <a href="#">↓</a>
	Attachment B Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017 <a href="#">↓</a>
	Attachment C State Administration Tribunal Report <a href="#">↓</a>
	Attachment D Meelup Regional Park Management Committee Minutes <a href="#">↓</a>
	Attachment E Meelup Regional Park Management Committee Annual Report <a href="#">↓</a>
	Attachment F WALGA Summary <a href="#">↓</a>
	Attachment G WALGA Quarterly Overview <a href="#">↓</a>

### **PRÉCIS**

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

### **INFORMATION BULLETIN**

#### **15.1.1 Planning and Development Statistics**

Attachment A is a report detailing all Planning Applications received by the City between 16 November, 2017 and 31 December 2017.

Attachment B is a report detailing all Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017.

#### **15.1.2 State Administration Tribunal**

Attachment C is a list showing the current status of State Administrative Tribunal Appeals involving the City of Busselton as at 19 January, 2018.

#### **15.1.3 Meelup Regional Park Management Committee**

Attachment D shows the Meelup Regional Park Management Committee Minutes for the meeting held on 23 November 2017.

Attachment E shows the Meelup Regional Park Management Committee Annual Report.

**15.1.4 WALGA**

Attachment F is a copy of the WALGA State Council and Zone Agenda summary for November/December 2017.

Attachment G is a copy of the WALGA Quarterly Review.

**OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

- [15.1.1 Planning and Development Statistics](#)
- [15.1.2 State Administration Tribunal](#)
- [15.1.3 Meelup Regional Park Management Committee](#)
- [15.1.4 WALGA](#)



Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA16/0984	Mixed Use Development (Hotel, Cottage Industry, Market, Restaurant, Winery, Rural Enterprise & Rural Industry)	161 Wildwood Road~CARBUNUP RIVER WA 6280	Lot 2 DIAGRAM 54704	22/12/2017	17/01/2017	4500000	Holly-Anne Locke & Topsouth Holdings Pty Ltd	NO LONGER CURRENT Calibre Consulting (Aust) Pty Ltd	0
DA17/0829	Garage / Store Addition to Single House (Reduced Setback)	7 Jasmine Court~BUSSELTON WA 6280	Lot 56 PLAN 47113	19/11/2017	23/10/2017	45000	Gregory Richard Turner & Stephanie Kaye Turner	Gregory Richard Turner, Stephanie Kaye Turner	0
DA17/0898	Single House (Reduced Primary Street Setback)	10 Frigatebird Way~VASSE WA 6280	Lot 63 PLAN 54896	17/11/2017		290000	Russell Bryan Smith & Jodie Michelle Smith	Mick Bray Building	0
DA17/0900	Patio Addition (Landscape Value Area)	85 Sheoak Drive~YALLINGUP WA 6282	Lot 46 PLAN 33482	17/11/2017	22/11/2017	6930	Lesley Patricia Meaney	WA External Solutions	0
DA17/0902	Carport Addition (Special Character Area)	5 Campion Way~QUINDALUP WA 6281	Lot 45 PLAN 9047	20/11/2017		3000	Kevin Lawrence Riordan	Kevin Lawrence Riordan	1
DA17/0905	Additions and Alterations to Existing Single House (Landscape Value Area)	81 Endicott Loop~DUNSBOROUGH WA 6281	Lot 7 PLAN 19482	16/11/2017	20/11/2017	300000	Cambooya Pty Ltd	West Coast Designs Pty Ltd	23
DA17/0907	Guesthouse (Two Additional Rooms)	191 Blythe Road~YALLINGUP SIDING WA 6282	Lot 2865 PLAN 203048	20/11/2017		1	Praise Holdings Pty LtdAtf The Song Huat Lim Family Trust, James William Goodbourn, Tan Kok Eng, Lincoln Si En Tan	Tan Kok Eng	3
DA17/0908	Single House with Reduced Setback & Conversion of Existing Single House to Manager's Residence	564 North Jindong Road~NORTH JINDONG WA 6280	Lot 11 PLAN 24759	16/11/2017	20/11/2017	1000000	Rivenleigh Pty Ltd	WA Country Builders Pty Ltd - Busselton	8
DA17/0909	Single House (Removal of Vegetation)	116 Geographe Bay Road~DUNSBOROUGH WA 6281	Lot 5 PLAN 49469	16/11/2017	20/11/2017	850000	James Kenneth Williams & Gillian Helen Williams	Blue Water Building Co (SW) Pty Ltd	50

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA17/0910	Recreation Facility (Gymnasium)	3/18 Burler Drive~VASSE WA 6280	Lot 3 STPLN 72951	17/11/2017	24/11/2017	1	Ker-Wality Property Pty Ltd	Horizon Gymnastics (W.A.) Pty Ltd	14
DA17/0911	Rainwater Tank (Landscape Value Area)	28 Lagoon Drive~YALLINGUP WA 6282	Lot 11 PLAN 21893	17/11/2017	5/12/2017	9000	Clive Lester Nicholls, Nola Ann Nicholls, Richard John Nicholls	Clive Lester Nicholls, Nola Ann Nicholls	10
DA17/0912	Dam and Retaining Wall (Landscape Value Area)	75 Johnson Road~WILYABRUP WA 6280	Lot 27 DIAGRAM 72971	21/11/2017	27/11/2017	50000	Yala Properties Pty Ltd	Slade Ag Tech (W and J Slade)	45
DA17/0913	Single House (Open Space Variation)	12 Calamari Street~KEALY WA 6280	Lot 1221 PLAN 407112	20/11/2017	22/11/2017	211540	Antonios Kargas & Daphne Kargas	Content Living Pty Ltd	12
DA17/0914	Patio Additions to Single House (Setback Variation)	17 New River Ramble~WEST BUSSELTON WA 6280	Lot 623 PLAN 46860	19/11/2017	22/11/2017	11750	Bradley John Green & Diane May Green	Allwest Metal Designs	11
DA17/0915	Patio Additions to Single House (Setback Variation)	3 Salamanda Drive~GEOGRAPHE WA 6280	Lot 276 PLAN 21425	20/11/2017	22/11/2017	14180	Graham Peter Donald & Ruth Patricia Leslie Donald	CPR Outdoor Centre	13
DA17/0916	Convert Existing Carport to Games Room (Grouped Dwelling)	2/6 Flute Walk~DUNSBOROUGH WA 6281	Lot 2 SSPLN 46804	21/11/2017	22/11/2017	18500	Justin Michael Barker & Anna Victoria Barker	West Coast Designs Pty Ltd	43
DA17/0917	Tourist Accommodation (Landscape Value Area)	13/700 Caves Road~MARYBROOK WA 6280	Lot 13 SSPLN 46392	21/11/2017	22/11/2017	237534	Marybrook Investments Pty Ltd	Plunkett Homes (1903) Pty Ltd	16
DA17/0918	Change of Use - Holiday Home (Grouped Dwelling) 6 people	2A Marshall Street~QUINDALUP WA 6281	Lot 2 STPLN 24038	21/11/2017	8/01/2018	1	David Keith Whitlock & Julie Anne Whitlock	David Keith Whitlock, Julie Anne Whitlock	4
DA17/0919	Over-height Outbuilding	36 Hay Shed Road~BOVELL WA 6280	Lot 234 PLAN 40402	21/11/2017	22/11/2017	43000	Farren Joy Sutton & Jarrod Andrew Sutton	Sheds Down South	1
DA17/0920	Outbuilding (Storage)	213 Carter Road~WILYABRUP WA 6280	Lot 11 DIAGRAM 89460	21/11/2017	22/11/2017	15105	Dataco Pty LtdTrustee WFS Service Trust	CPR Outdoor Centre	12
DA17/0921	Retaining Wall (Port Geographe Development Area)	48 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 83 PLAN 59251	21/11/2017		9500	Sandra Jane Piggott & Andrew John Piggott	Sandra Jane Piggott, Andrew John Piggott	16

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA17/0922	Oversized and Over-height Outbuilding	616 Geographe Bay Road~BROADWATER WA 6280	Lot 35 PLAN 9639	21/11/2017	22/11/2017	40000	Jo-Anne Ferrero	Jo-Anne Ferrero	43
DA17/0923	Ancillary Accommodation (Retrospective)	19 Fitzroy Link~VASSE WA 6280	Lot 28 PLAN 56807	23/11/2017	29/11/2017	15000	Julie Ann Large & Louise Jean Eichner	Bruce Scott Johnston, Rosemary Johnston	8
DA17/0924	Single House (Special Control Area)	612 Layman Road~WONNERUP WA 6280	Lot 70 PLAN 201556	23/11/2017	4/12/2017	450000	John Maxwell Craig & Darryl Denise King	John Maxwell Craig, Darryl Denise King	47
DA17/0925	Single House (Landscape Value Area) & Modified Building Envelope	40 Blackbutt Close~YALLINGUP SIDING WA 6282	Lot 82 PLAN 20163	23/11/2017	27/11/2017	240347	Annette Rose Leighton & Neil Michael Leighton	Tangent Nominees Pty Ltd	12
DA17/0926	Change of Use - Holiday Home (Single House) 6 People	128 Adelaide Street~BUSSELTON WA 6280	Lot 2 PLAN 3202	21/11/2017	27/11/2017	1	David Harrold Stanley & Julie Elizabeth Stanley	David Harrold Stanley, Julie Elizabeth Stanley	22
DA17/0927	Single House (Reduced Setbacks)	11B Morrison Street~WEST BUSSELTON WA 6280	Lot 71 PLAN 404359	27/11/2017	4/12/2017	445000	Steven John Murray & Jodie Gai Murray	Jodie Gai Murray, Steven John Murray	3
DA17/0928	Carport	3/65 Dorset Street~WEST BUSSELTON WA 6280	Lot 2 STPLN 63410	22/11/2017	30/11/2017	1750	Michael Webley Melvin & Alison Jayne Melvin	Alison Jayne Melvin, Michael Webley Melvin	5
DA17/0929	Grouped Dwelling (Reduced Setback)	11 John Street~ABBAY WA 6280	Lot 1 SSPLN 72666	22/11/2017	27/11/2017	310000	Terence George Moore	Terence George Moore	10
DA17/0930	Carport Addition to a Single House (Reduced Setback)	6 Caprock Crescent~VASSE WA 6280	Lot 521 PLAN 49085	23/11/2017	27/11/2017	11600	Rene Lee Tognetti	Rene Lee Tognetti, CPR Outdoor Centre	32
DA17/0931	Change of Use - Holiday Home (Single House) 8 People	8 Prowse Way~DUNSBOROUGH WA 6281	Lot 42 PLAN 12952	23/11/2017	27/11/2017	1	Lucas Michael Tscheuschler	Lucas Michael Tscheuschler	16
DA17/0932	Additions and Alterations to Existing Single House (Landscape Value/Special Control Area)	22 Ella Gladstone Drive~EAGLE BAY WA 6281	Lot 15 DIAGRAM 44695	23/11/2017	29/11/2017	450000	Richard William Leslie Gallagher & Kristen Bree Gallagher	Mark Webster Design	45
DA17/0934	Change of Use - Holiday Home (Single House) 6 People	13 Hester Street~GEOGRAPHE WA 6280	Lot 27 DIAGRAM 29246	28/11/2017	30/11/2017	1	Peter Norman Vowles	Peter Norman Vowles, Linda Mary Vowles	9

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA17/0935	Bed and Breakfast	8/880 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 8 SSPLN 4367	28/11/2017	1/12/2017	1	Peter David Fleming & Susan Elizabeth Fleming	Peter David Fleming, Susan Elizabeth Fleming	23
DA17/0936	Solid Masonry Wall (Front Boundary)	34 Bower Road~WEST BUSSELTON WA 6280	Lot 56 DIAGRAM 54192	23/11/2017	7/12/2017	2000	Warren Michael Hancock & Tyra Louise Wainwright	Warren Michael Hancock, Tyra Louise Wainwright	12
DA17/0937	Single House (Port Geographe)	17 Hamelin Retreat~GEOGRAPHE WA 6280	Lot 413 PLAN 46859	24/11/2017	29/11/2017	1280000	Robert Frank Michael & Kelli Suzanne Michael	ProLiving Design & Construction	5
DA17/0938	Single House and Overheight Outbuilding (Landscape Value Area)	4 Lomond Court~QUINDALUP WA 6281	Lot 209 PLAN 68461	28/11/2017	28/11/2017	500000	Sten Bradley Campbell & Rita Ann Campbell	Sten Bradley Campbell, Rita Ann Campbell	7
DA17/0939	Retrospective Home Business - Yoga / Meditation Studio	90 Reynolds Street~WEST BUSSELTON WA 6280	Lot 1 SSPLN 68146	27/11/2017		1	Anne Margaret Mackay & Mark Lewis Mackay	Mark Lewis Mackay, Anne Margaret Mackay, Ethereal Yogi Collective	1
DA17/0940	Extractive Industry (Sand) New Cells	157 Haag Road~YELVERTON WA 6280	Lot 75 DIAGRAM 98087	24/11/2017	13/12/2017	1	Stuart-Wayne Threadgold	Threadgold Architecture Pty Ltd	39
DA17/0941	"Change of Use" from Tourist Accommodation to Multiple Dwelling	5/25-27 Dunn Bay Road~DUNSBOROUGH WA 6281	Lot 5 STPLN 50630	24/11/2017	29/11/2017	1	Skycity Investments Pty Ltd	Skycity Investments Pty Ltd	44
DA17/0942	Removal of Non-Native Vegetation	Nukklgup Loop~YALLINGUP WA 6282	Lot 11 PLAN 38059	27/11/2017	29/11/2017	1	Peter Leslie Bradley & Karen Alyssa Bradley	Peter Leslie Bradley, Karen Alyssa Bradley	8
DA17/0943	Holiday Home (Single House) 6 People	5 David Drive~GEOGRAPHE WA 6280	Lot 88 PLAN 13756	29/11/2017	30/11/2017	0	Deborah Louise Bradbury & Anthony John Bradbury	Anthony John Bradbury, Deborah Louise Bradbury	12
DA17/0944	Holiday Home (Single House) - 6 People	2/2 Smith Street~DUNSBOROUGH WA 6281	Lot 1 SSPLN 52044	28/11/2017		1	Maree Annette Brown	Maree Annette Brown	2
DA17/0945	Single House (Setback Variation and Open Space Variation)	16 Lenamont Court~DUNSBOROUGH WA 6281	Lot 56 PLAN 19168	28/11/2017	30/11/2017	528308	Barbara Matzneller & Neil Scott Harris	Tangent Nominees Pty Ltd	21
DA17/0946	Change of Use - Holiday Home (Single House) 10 People	12 Smith Street~MARYBROOK WA 6280	Lot 36 DIAGRAM 28033	1/12/2017	4/12/2017	1	Valerie Eleanor Richardson-Bunbury	Valerie Eleanor Richardson-Bunbury	0

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA17/0947	Two (2) Chalets	4438 Jalbarragup Road~ACTON PARK WA 6280	Lot 386 PLAN 106898	1/12/2017	4/12/2017	200000	Lawrence Newton Price & June Adrienne Price	Andrew Robinson, Frances Robinson	33
DA17/0948	Carport and Street Wall (Codes Variation)	128 Bussell Highway~WEST BUSSELTON WA 6280	Lot 1 SSPLN 54621	28/11/2017	1/12/2017	8000	Ian Ross Gregory	Duet Design	24
DA17/0949	Animal Establishment - Retrospective Grooming Room & Holding Pens	89 Bussell Highway~WEST BUSSELTON WA 6280	Lot 201 PLAN 67579	30/11/2017		1	Paul Sibary Repton	Paul Sibary Repton	1
DA17/0950	Extractive Industry (Gravel)	406 Jamisons Road~BOALLIA WA 6280	Lot 2626 PLAN 203052	28/11/2017	1/12/2017	1	B & J Catalano Pty Ltd	B & J Catalano Pty Ltd	34
DA17/0951	Outbuilding (Heritage Place)	24 Westbrook Glen~VASSE WA 6280	Lots 106 & 1246 & 84	28/11/2017	5/12/2017	18500	Brian John Feutrill	Busselton Sheds Plus	36
DA17/0952	Street Wall	7/13 King Street~WEST BUSSELTON WA 6280	Lot 7 SSPLN 68630	30/11/2017	4/12/2017	20000	Maureen Jean Jackson	Mark Holloway	37
DA17/0953	Single House (Port Geographe Development Area)	48 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 83 PLAN 59251	30/11/2017	4/12/2017	437180	Sandra Jane Piggott & Andrew John Piggott	Plunkett Homes (1903) Pty Ltd	35
DA17/0954	Carport (Landscape Value Area)	8 Summer Brace~YALLINGUP WA 6282	Lot 101 PLAN 24226	30/11/2017	12/12/2017	3800	Paul Timothy Hosking Sherlock	Cape Shades	5
DA17/0955	Patio Addition to Single House (Reduced Setback) and Extension to Existing Outbuilding	4 Medusa Way~GEOGRAPHE WA 6280	Lot 258 PLAN 21425	1/12/2017	4/12/2017	9400	Philip Graham Vincent	Outdoor World Busselton	31
DA17/0956	Outbuilding (Landscape Value Area)	228 Lagoon Drive~YALLINGUP WA 6282	Lot 6 PLAN 24227	1/12/2017	5/12/2017	20000	Megan Anne Kosieradzki & Michael Richard Kosieradzki	Megan Anne Kosieradzki, Michael Richard Kosieradzki	3
DA17/0957	Carport Addition to Tourist Accommodation Unit	9/7 Marrinup Drive~YALLINGUP WA 6282	Lot 9 SSPLN 39092	2/12/2017	11/12/2017	5000	Luke Raymond Johnston & Kirsty Nicole Meyers	Luke Raymond Johnston	17
DA17/0958	Outbuilding Extension	346 Sheoak Drive~YALLINGUP WA 6282	Lot 112 PLAN 39416	4/12/2017	6/12/2017	10000	Georgina Valmadre	Michael John Valmadre	7

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
<b>Development Applications</b>									
DA17/0959	Alfresco and Store Room Addition (Quindalup Special Character Area)	7 Stone Street~QUINDALUP WA 6281	Lot 105 DIAGRAM 96138	5/12/2017	6/12/2017	40000	Marjory Joan Gooding	Marjory Joan Gooding	0
DA17/0960	Patio (Reduced Setback)	19 Pinehurst Crescent~DUNSBOROUGH WA 6281	Lot 1284 PLAN 404176	5/12/2017	6/12/2017	5820	Michael George Landers	CPR Outdoor Centre	21
DA17/0961	Change of Use - Holiday Home (Single House) 8 People	283 Marine Terrace~GEOGRAPHE WA 6280	Lot 2 SSPLN 41853	7/12/2017	8/12/2017	1	Berrell McLellan Pty Ltd	Berrell McLellan Pty Ltd	6
DA17/0962	Change of Use - Holiday Home (Grouped Dwelling) 6 People	3A Diedre Street~BROADWATER WA 6280	Lot 2 SSPLN 64238	8/12/2017	11/12/2017	1	Margaret Leslie Brennan	Margaret Leslie Brennan	26
DA17/0963	Grouped Dwelling	10/5 Quokka Street~ABBEE WA 6280	Lot 2 SSPLN 72513	6/12/2017	8/12/2017	171773	James Bertram Little & Leyna Frances Harrison	Tangent Nominees Pty Ltd	17
DA17/0964	Change of Use - Holiday Home (Single House) 8 People	267 Quedjinup Drive~QUEDJINUP WA 6281	Lot 30 PLAN 58391	6/12/2017	8/12/2017	1	Caroline Marissen	Caroline Marissen	2
DA17/0965	Grouped Dwelling (Reduced Rear Setback)	62B Gale Street~WEST BUSSELTON WA 6280	Lot 2 SSPLN 61055	8/12/2017	8/12/2017	269000	Brenda Joanne Lindberg	Ustyle Homes	26
DA17/0966	Change of Use - Holiday Home (Single House) 6 People	81 Reynolds Street~WEST BUSSELTON WA 6280	Lot 43 DIAGRAM 19745	8/12/2017	11/12/2017	1	Nicola Louise Hall & Peter David Hall	Nicola Louise Hall, Peter David Hall	29
DA17/0967	Change of Use - Holiday Home (Single House) 6 People	11 Waterline View~GEOGRAPHE WA 6280	Lot 56 PLAN 57392	8/12/2017	11/12/2017	1	James Tasman Walker	James Tasman Walker	22
DA17/0968	Grouped Dwelling	5/13 King Street~WEST BUSSELTON WA 6280	Lot 5 SSPLN 68630	11/12/2017	21/12/2017	400000	Andrew Percy & Sandra Michelle Percy	Ustyle Homes	26
DA17/0969	Over-height Outbuilding	24 Caprock Crescent~VASSE WA 6280	Lot 541 PLAN 49085	7/12/2017	11/12/2017	19590	Leon Milton Williams	Leon Milton Williams	4
DA17/0970	'Use Not Listed - Small Bar & Offices'	15 Napoleon Promenade~VASSE WA 6280	Lot 109 PLAN 405345	7/12/2017	14/12/2017	945000	Perron Developments Pty Ltd & Stawell Pty Ltd	D'Agostino & Luff Architects Pty Ltd	5

Applications Received (Deemed Complete) Report									
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<b>Development Applications</b>									
DA17/0971	Recreation Facility and Professional Consulting Room	53 Prince Regent Drive~WEST BUSSELTON WA 6280	Lot 175 PLAN 408348	12/12/2017	14/12/2017	680000	Realview Holdings Pty Ltd	Joe Prestipino	0
DA17/0972	Single House (Reduced Rear Setback and Vehicular Access Variation)	30 Cockatoo Loop~VASSE WA 6280	Lot 18 PLAN 410800	13/12/2017	13/12/2017	213100	Zara Tenille Newman & Kane Andrew McMorran	Zara Tenille Newman, Kane Andrew McMorran	6
DA17/0973	Factory Unit Building	24 Commerce Road~VASSE WA 6280	Lot 12 PLAN 52479	13/12/2017	13/12/2017	500000	Graham Stuart MacGregor	Busseton Sheds Plus	4
DA17/0974	Single House (Special Character Area)	15 Finlayson Street~DUNSBOROUGH WA 6281	Lot 55 PLAN 8951	13/12/2017	13/12/2017	396611	Faye Maree Mcillree & Graham Lyle Mcillree	Tangent Nominees Pty Ltd	14
DA17/0975	Change of Use - Convert Outbuilding to Single House	75 Ballarat Road~WONNERUP WA 6280	Lot 4 DIAGRAM 62184	13/12/2017	14/12/2017	20000	Kellee Joy Brown & Peter Charles Brown	Peter Charles Brown, Kellee Joy Brown	20
DA17/0976	Single House (Additions and Alterations)	1 Andrews Street~GEOGRAPHE WA 6280	Lot 17 DIAGRAM 27382	15/12/2017	18/12/2017	70000	James Hugh Byrne & Ermelinda Fernanda Lire	James Hugh Byrne, Ermelinda Fernanda Lire	25
DA17/0977	Telecommunications Infrastructure (Mobile Phone Base Station)	113 Abba Road~YOGANUP WA 6275	Lot 973 PLAN 137482	14/12/2017	14/12/2017	240000	Kim Ashley Mezger	Planning Solutions	26
DA17/0978	Change of Use - Holiday Home (Single House) 8 People	22 Troon Loop~DUNSBOROUGH WA 6281	Lot 845 PLAN 25947	14/12/2017	15/12/2017	1	Graeme Andrew Truscott	Graeme Andrew Truscott	2
DA17/0979	Single House (Reduced Setback)	76 Harris Road~BUSSELTON WA 6280	Lot 1 SSPLN 48236	14/12/2017	18/12/2017	215764	Frances Mary Jolliffe	WA Country Builders Pty Ltd - Busselton	22
DA17/0980	"Use Not Listed - Serviced Carwash"	38C Bussell Highway~WEST BUSSELTON WA 6280	Lot 173 PLAN 408348	15/12/2017	18/12/2017	330000	Realview Holdings Pty Ltd	Leandro Ygonia J. Prestipino Building Designs Pty Ltd.	21
DA17/0981	Patio Addition to Single House and Outbuilding (Reduced Setback)	15 Stanford Drive~ABBEY WA 6280	Lot 148 PLAN 45229	18/12/2017	19/12/2017	19189	Melanie Jane Ferguson & Sam Thomas Ferguson	Outdoor World Cape to Cape	19
DA17/0982	Relocated Building Envelope (Landscape Value Area) Oversized Outbuilding and Rainwater Tank	99 Glover Road~YALLINGUP SIDING WA 6282	Lot 92 PLAN 62385	19/12/2017	20/12/2017	40000	Robert Brian Yorke & Kasey Amanda Nash	Robert Brian Yorke, Kasey Amanda Nash	0

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<b>Development Applications</b>									
DA17/0983	Single House (Reduced Setbacks)	58 Geographe Bay Road~DUNSBOROUGH WA 6281	Lot 6 SSPLN 57516	15/12/2017	20/12/2017	500000	Park Mist Pty Ltd	D4 Designs	22
DA17/0984	Street Wall	3 Cascade Close~YALYALUP WA 6280	Lot 817 PLAN 407789	18/12/2017	19/12/2017	31185	John Kent Richards & Rhian Elaine Richards	Yallingup Landscapes	1
DA17/0985	Change of Use - Holiday Home (Single House) 10 People	22A Bay View Crescent~DUNSBOROUGH WA 6281	Lot 2 SSPLN 57477	18/12/2017	19/12/2017	1	David Geoffrey Berglund & Lynette Merle Berglund	David Geoffrey Berglund, Lynette Merle Berglund	6
DA17/0986	Oversized Outbuilding In Aggregate (Landscape Value Area)	30 Estuary Waters Drive~REINSCOURT WA 6280	Lot 150 PLAN 22208	19/12/2017	19/12/2017	13790	Aubrey Edward House & Janice Gay House	CPR Outdoor Centre	0
DA17/0987	Masonry Fence (Port Geographe)	4 Windward Green~GEOGRAPHE WA 6280	Lot 95 PLAN 59251	18/12/2017	20/12/2017	18000	Chandan Hassan Visweswar	Chandan Hassan Visweswar	12
DA17/0988	Single House and Outbuilding	18 Lupin Green~BOVELL WA 6280	Lot 198 PLAN 52786	19/12/2017		367562	Peter Gerard Sullivan & Taryn Amanda Sullivan	Peter Gerard Sullivan, Taryn Amanda Sullivan	2
DA17/0989	Over-height Outbuilding	137 Norwood Pass~VASSE WA 6280	Lot 57 PLAN 54896	19/12/2017	20/12/2017	36000	Yvonne Holgate & Trevor Holgate	Sheds Down South	7
DA17/0990	Retaining Wall, Store Room and Tree Removal	13 Gypsy Street~EAGLE BAY WA 6281	Lot 55 DIAGRAM 59454	19/12/2017	29/12/2017	116700	Woodcross Holdings Number 2 Pty Ltd	Woodcross Holdings Number 2 Pty Ltd	14
DA17/0991	Medical Centre (Dental)	2/38 Faure Lane~DUNSBOROUGH WA 6281	Lot 2 STPLN 55462	20/12/2017		400000	Innovest Construction Pty Ltd	Dental 88 Pty Ltd ATF The LCP Trust	5
DA17/0993	Over-sized Outbuilding with Reduced Setback (Landscape Value Area)	36 Howson Rise~YALLINGUP WA 6282	Lot 221 PLAN 33315	14/12/2017	21/12/2017	40000	Robert Hugh Poynton	Sheds Down South	18
DA17/0994	Single House (Reduced Setback)	1 Gull Court~DUNSBOROUGH WA 6281	Lot 137 DIAGRAM 75068	20/12/2017	21/12/2017	450000	Gerald John Hutton & Penelope Hutton	Gerald John Hutton, Penelope Hutton	5
DA17/0995	Single House (Reduced Setbacks, Open Space & Sightlines)	128A Marine Terrace~BUSSELTON WA 6280	Lot 1 SSPLN 61633	20/12/2017	21/12/2017	350000	Simon John Pullen	Addstyle Constructions Pty Ltd	12
DA17/0996	Additions and Alterations to an Existing Single House	4 Harvest Road~BROADWATER WA 6280	Lot 65 PLAN 12586	12/12/2017	2/01/2018	350000	Amanda Cluver Ferreira & Andrew Martin Ferreira	Theo Mathews Architect	15



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<b>Development Applications</b>									
DA17/0997	Winery - Cellar Door and Barrel Hall	299 Tom Cullity Drive~WILYABRUP WA 6280	Lot 31 PLAN 46641	21/12/2017		550000	Peter Lindsay Thompson & Andrea Jane Thompson	Innovest Construction Pty Ltd	11
DA17/0998	Over-height Outbuilding (reduced setbacks)	514 Geographe Bay Road~ABBEY WA 6280	Lot 110 DIAGRAM 67292	20/12/2017	22/12/2017	40000	Ian Graeme Marchant	Simon Paul Hancock	13
DA17/0999	Holiday Home (Grouped Dwelling) 6 People	49 Peppermint Drive~DUNSBOROUGH WA 6281	Lot 184 PLAN 8543	22/12/2017	22/12/2017	1	Kevina Jane Stewart & Phillip Brent Stewart	Kevina Jane Stewart, Phillip Brent Stewart	0
DA17/1000	Grouped Dwelling	8/5 Quokka Street~ABBEY WA 6280	Lot 3 SSPLN 72513	22/12/2017	22/12/2017	173334	Tangent Nominees Pty Ltd	Tangent Nominees Pty Ltd	4
DA17/1001	Signage (Hobsons + Poco)	51 Prince Street~BUSSELTON WA 6280	Lots: 16 & 19 & 20	21/12/2017	22/12/2017	10000	PG Mitchell Superannuation Pty Ltd	Paramount Shopfitters	1
DA17/1002	'Private Recreation Wakeboard and Aqua Park'	342 Wildwood Road~ANNIEBROOK WA 6280	Lot 40 DIAGRAM 98520	27/12/2017	28/12/2017	4300000	Cameron James Akers & Tamara Lee Akers	Cameron James Akers, Tamara Lee Akers	6
DA17/1003	Outbuilding (reduced rear setback)	25 Frigatebird Way~VASSE WA 6280	Lot 56 PLAN 54896	28/12/2017	28/12/2017	18000	Antony Hemmings	Antony Hemmings	12
DA17/1004	Grouped Dwelling	6/5 Quokka Street~ABBEY WA 6280	Lot 4 SSPLN 72513	21/12/2017	28/12/2017	173334	Tangent Nominees Pty Ltd	Tangent Nominees Pty Ltd	11
WAPC17/0047	Subdivision - 67 x Residential Lots (320m2 - 1499m2) plus 1 x Public Access Way (Peppermint Park Stage 6)	Rangatira Crescent~WEST BUSSELTON WA 6280	Lot 9502 PLAN 402935	21/11/2017	21/11/2017	0	Boyanup Grazing Co Pty Ltd	BSO Development Consultants Pty Ltd	49
WAPC17/0048	Two Lot Survey Strata (1030m2 - 1229m2)	182 Geographe Bay Road~QUINDALUP WA 6281	Lot 41 DIAGRAM 23175	21/11/2017	21/11/2017	0	Chivelle Investments Pty Ltd	Able Planning & Project Management	45
WAPC17/0049	2 Lot Survey Strata	572 Geographe Bay Road~ABBEY WA 6280	Lot 58 DIAGRAM 35654	24/11/2017	24/11/2017	0	Ruth Rae Monica Vakulczyk	BSO Development Consultants Pty Ltd	46
WAPC17/0050	Two Lot Survey-Strata	78 Dorset Street~WEST BUSSELTON WA 6280	Lot 58 DIAGRAM 20091	1/12/2017	1/12/2017	0	Stuart William Cowperthwaite & Julie Cowperthwaite	Able Planning & Project Management	39
WAPC17/0051	Four (4) Freehold Lots	14 Balmoral Drive~QUINDALUP WA 6281	Lot 201 PLAN 68461	19/12/2017	19/12/2017	0	Moondust Corporation Pty Ltd	Rowe Group	21

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Development Applications									
WAPC17/0052	Four Freehold Lots	14 Balmoral Drive~QUINDALUP WA 6281	Lot 201 PLAN 68461	19/12/2017	19/12/2017	0	Moondust Corporation Pty Ltd	Rowe Group	1

Applications Determined Report										
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<b>Development Applications</b>										
DA16/0244	Reception Centre	41 Burton Road~NATURALISTE WA 6281	Lot 7 DIAGRAM 78431	12/12/2017	Approved	Approved	35	30000	Darien Charles Jagger	Able Planning & Project Management
DA17/0253	Single House (Special Character Area)	19 Annmaria Rise~EAGLE BAY WA 6281	Lot 325 PLAN 55023	28/11/2017	Approved	Approved	40	700000	Edward Minchin Callow & Catherine Ann Callow	Valmadre Homes
DA17/0399	Single House with Bed & Breakfast (Special Control Areas)	60 Carnarvon Castle Drive~EAGLE BAY WA 6281	Lot 331 PLAN 55023	17/11/2017	Approved	Approved	30	581854	M & O Devlin Pty Ltd	WA Country Builders Pty Ltd - Busselton
DA17/0506	Temporary Inflatable Sign	6 Birak Lane~VASSE WA 6280	Lot 104 PLAN 408157	17/11/2017	Refused	Refused	13	5000	McDonald's Australia Limited	Planning Solutions
DA17/0589	Two Sea Containers - Lot 45 (No. 13) Neville Street, Busselton	13 Neville Street~BUSSELTON WA 6280	Lot 45 PLAN 12594	30/11/2017	Approved	Approved	119	1	K Daff Super Pty Ltd	K Daff Super Pty Ltd
DA17/0608	Sea Container	37 Frederick Street~BUSSELTON WA 6280	Lot 18 PLAN 10018	29/12/2017	Approved	Approved	134	3000	Estelle Edgell Rynvis	Yahava Kwik Koffee Busselton
DA17/0612	Storage Shed (Reduced setbacks)	23 Jolliffe Street~WEST BUSSELTON WA 6280	Lot 75 PLAN 10211	27/12/2017	Approved	Approved	18	11000	Leslie Catherine Healy & Trenton William Healy	Busselton Sheds Plus
DA17/0637	Terrace Extension to Existing Tavern	422 Harmans Mill Road~WILYABRUP WA 6280	Lot 3923 PLAN 206457	23/11/2017	Approved	Approved	52	55000	Orange Shed Pty Ltd	Tectonics Building Design
DA17/0651	Reception Centre	70 Millbrook Road~YALLINGUP WA 6282	Lot 30 PLAN 41565	30/11/2017	Refused	Refused	0	1	Kevin Dale Merifield	Able Planning & Project Management
DA17/0658	Shop (Post Office) Modification of Existing Building	214 Naturaliste Terrace~DUNSBORO UGH WA 6281	Lot 13 DIAGRAM 58634	30/11/2017	Approved	Approved	32	750000	Stoneway Enterprises Pty Ltd	Stoneway Enterprises Pty Ltd
DA17/0662	Modified Building Envelope with Single House and Associated Structures (Special Character Area)	29 Ella Gladstone Drive~EAGLE BAY WA 6281	Lot 631 PLAN 58323	15/12/2017	Approved	Approved	27	600000	Nigel Warren Shaw & Carol Suzanne Shaw	Nigel Warren Shaw, Carol Suzanne Shaw

Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
<b>Development Applications</b>										
DA17/0665	Relocated Building Envelope (accommodate swimming pool and water tank)	26 Cornerstone Way~QUEDJINUP WA 6281	Lot 16 PLAN 74289	28/11/2017	Approved	Approved	47	18000	Kane Davies & Chelsea Narelle Davies	Kane Davies, Chelsea Narelle Davies
DA17/0685	Extension to Existing Single House (Landscape Value)	532 Caves Road~MARYBROOK WA 6280	Lot 34 PLAN 8009	13/12/2017	Approved	Approved	101	600000	David Arthur Couch & Jennifer Lee Couch	David Arthur Couch, Jennifer Lee Couch
DA17/0688	Showroom (Extension to Existing Building)	62 West Street~WEST BUSSELTON WA 6280	Lot 37 DIAGRAM 59650	30/11/2017	Approved	Approved	72	1100000	Dorsett Investments Pty Ltd	Cotan Pty Ltd
DA17/0694	Public Amenities Building and Canopy (Vasse Piazza)	Napoleon Promenade~VASSE WA 6280	Lot 120 PLAN 405345	5/12/2017	Approved	Approved	42	650000	State of WA	Roxby Architects
DA17/0718	Over-height Outbuilding (reduced setback)	616 Caves Road~MARYBROOK WA 6280	Lot 21 DIAGRAM 20736	28/11/2017	Approved	Approved	35	15450	Francis John Tuohey & Marlene Dawn Tuohey	CR Design Solutions
DA17/0721	Offices (Modification and Refurbishment)	93 Duchess Street~BUSSELTON WA 6280	Lot 8 DIAGRAM 14563	20/11/2017	Approved	Approved	59	110000	Hefra Pty Ltd	Cotan Pty Ltd
DA17/0724	Single House (Special Character Area)	10 Stone Street~QUINDALUP WA 6281	Lot 26 DIAGRAM 36962	20/11/2017	Approved	Approved	0	395849	Ross Keith Sarson & Kathryn Ann Sarson	WA Country Builders Pty Ltd - Busselton
DA17/0732	Nine (9) Sea Containers (Storage)	12 Isaacs Street~BUSSELTON WA 6280	Lot 34 PLAN 16782	29/12/2017	Approved	Approved	44	36000	James Robert Bell & Valerie Irene Bell	James Robert Bell, Valerie Irene Bell
DA17/0734	Single House (Landscape Value Area) with Modified Building Envelope	Sheoak Drive~YALLINGUP WA 6282	Lot 79 PLAN 37901	14/12/2017	Approved	Approved	1	2000000	Kimberley Craig Robinson	Kimberley Craig Robinson
DA17/0741	Additional Dwelling to Form 2 Grouped Dwelling	25 Turner Street~DUNSBOROUGH WA 6281	Lot 84 PLAN 206061	27/11/2017	Approved	Approved	26	290000	Peter Alan Wright & Rosa Pellegrina Wright	AK Homes Construction

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Development Applications										
DA17/0753	Garage, Studio and Gym	408 Caves Road~SIESTA PARK WA 6280	Lot 7 PLAN 26508	14/12/2017	Approved	Approved	75	550000	Ross Francis Stanley	D4 Designs
DA17/0765	Harvesting of Blue Gums	Vasse-Yallingup Siding Road~YALLINGUP SIDING WA 6282	Lot 329 PLAN 103186	6/12/2017	Approved	Approved	61	1	Alverdean Holdings Pty Ltd	Alverdean Holdings Pty Ltd
DA17/0768	Outbuilding (Oversized, Over-height and Site Coverage)	76 Switchback Parade~WEST BUSSELTON WA 6280	Lot 861 PLAN 408159	14/12/2017	Approved	Approved	67	19000	Kenneth Davis & Coral Anne Davis	Busselton Sheds Plus
DA17/0773	Single House (Reduced Setback)	54 Gurnard Loop~KEALY WA 6280	Lot 1482 PLAN 409125	27/11/2017	Approved	Approved	7	172229	Simone Patricia Kent	Ventura Home Group Pty Ltd
DA17/0778	1x Grouped Dwelling (Port Geographe Development Area)	39 Capstan Place~GEOGRAPHE WA 6280	Lot 15 SSPLN 74194	23/11/2017	Approved	Approved	35	153636	Tangent Nominees Pty Ltd	Tangent Nominees Pty Ltd
DA17/0779	1x Grouped Dwelling (Port Geographe Development Area)	37 Capstan Place~GEOGRAPHE WA 6280	Lot 14 SSPLN 74194	28/11/2017	Approved	Approved	39	153636	Tangent Nominees Pty Ltd	Tangent Nominees Pty Ltd
DA17/0780	1x Grouped Dwelling (Port Geographe Development Area)	35 Capstan Place~GEOGRAPHE WA 6280	Lot 13 SSPLN 74194	28/11/2017	Approved	Approved	39	154545	Tangent Nominees Pty Ltd	Tangent Nominees Pty Ltd
DA17/0782	Mezzanine Floor (for storage use only)	1/34 Faure Lane~DUNSBOROUGH WA 6281	Lot 1 STPLN 59673	24/11/2017	Approved	Approved	43	17000	Kenneth Michael Hooper & Joan Patricia Hooper	Michael Brian Annert
DA17/0785	Extension of Existing Carport Roof	17 Thurstun Lane~DUNSBOROUGH WA 6281	Lot 2 SSPLN 54572	22/12/2017	Approved	Approved	16	3000	Elizabeth Marjory Sheppard	Elizabeth Marjory Sheppard
DA17/0786	Single House (Port Geographe Development Area)	10 Windward Green~GEOGRAPHE WA 6280	Lot 97 PLAN 59251	4/12/2017	Approved	Approved	47	250560	Gary Deere & Christine Ann Deere	BGC Residential Pty Ltd
DA17/0788	Patio (Reduced Setbacks)	26 Murdoch Way~ABBEEY WA 6280	Lot 95 PLAN 45229	22/11/2017	Approved	Approved	42	7160	Shelley Anne Conner	CPR Outdoor Centre

Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

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<b>Development Applications</b>										
DA17/0792	Relocated Building Envelope (Single House)	15 Summit Court~AMBERGATE WA 6280	Lot 85 PLAN 57390	11/12/2017	Approved	Approved	56	330909	Trent David Culver & Monique Louise Culver	Plunkett Homes
DA17/0793	Extension to Existing Outbuilding (Oversized)	174 Quedjinup Drive~QUEDJINUP WA 6281	Lot 8 PLAN 21470	22/11/2017	Approved	Approved	39	25000	Christine Anne Cooper	Busselton Sheds Plus
DA17/0795	Single House (Landscape Value Area and Building Envelope Modification)	93 Sainsbury Loop~YALLINGUP WA 6282	Lot 71 PLAN 36375	27/12/2017	Approved	Approved	75	450000	Mathew Norman Mulhall	Lurie Concepts
DA17/0796	Eight (8) Sea Containers and Roof Cover	13 Wright Street~BUSSELTON WA 6280	Lot 87 DIAGRAM 70300	12/12/2017	Approved	Approved	39	8000	Kevin John Davis	Paul Edward Finucane
DA17/0804	Over-height & Oversized Outbuilding (reduced rear setback)	77 Switchback Parade~WEST BUSSELTON WA 6280	Lot 896 PLAN 407130	29/11/2017	Approved	Approved	47	26996	Gavin George Thumwood & Maryanne Thumwood	Sheds Down South
DA17/0807	Caravan and Camping Grounds (Demountable Office Building)	162 Caves Road~SIESTA PARK WA 6280	Lot 5303 PLAN 220583	27/11/2017	Approved	Approved	41	30000	Scripture Union of Western Australia	Scripture Union of Western Australia
DA17/0808	One Sea Container	4 Clark Street~DUNSBOROU GH WA 6281	Lot 26 PLAN 13907	4/12/2017	Approved	Approved	44	1500	John Robert Reardon Morrow & Doreen Jennifer Richardson-Bunbury	Dunsborough Automotive
DA17/0809	Modified Building Envelope (reduced setback); and Over-height Outbuilding (Landscape Value Area)	3 Samphire Place~DUNSBOROU GH WA 6281	Lot 96 PLAN 49891	19/12/2017	Approved	Approved	52	18800	Jonathan Rex Phipps & Danielle Alexandra Phipps	Busselton Sheds Plus
DA17/0811	Single House Additions/Alterations (Zincalume Roof to Match Existing); and Outbuilding (Zincalume)	6 Kent Street~WEST BUSSELTON WA 6280	Lot 129 PLAN 31822	8/12/2017	Approved	Approved	47	45000	Kathleen Jennifer Green	D'Agostino and Luff Architects Pty Ltd

Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

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<b>Development Applications</b>										
DA17/0812	Change of Use - Holiday Home (Grouped Dwelling) 6 People	1/4 Everingham Place~DUNSBOROUGH WA 6281	Lot 1 STPLN 33843	14/12/2017	Approved	Approved	33	1	Colin Andrew Johnson	Colin Andrew Johnson
DA17/0813	Outbuilding (Oversized Total Area)	32 Avocet Boulevard~GEOGRAPH HE WA 6280	Lot 264 DIAGRAM 82585	13/12/2017	Approved	Approved	52	3000	Bradley James Gilson & Leanne Patricia Gilson	Leanne Patricia Gilson
DA17/0814	Single House (Reduced Setback)	36 Martingale Drive~DUNSBOROUGH WA 6281	Lot 553 PLAN 410405	21/11/2017	Commenced	Approved	25	369598	Scott Brian Watson	Dale Alcock Homes South West Pty Ltd
DA17/0815	Modified Building Envelope, Car port/Store and Swimming Pool (Landscape Value Area)	110 Nukklgup Loop~YALLINGUP WA 6282	Lot 10 PLAN 38059	22/11/2017	Approved	Approved	27	25000	Brett Anthony Moyle & Alesha Marie Moyle	Brett Anthony Moyle, Alesha Marie Moyle
DA17/0819	Garage (reduced setbacks)	5 Harnett Street~BROADWATER WA 6280	Lot 73 DIAGRAM 32496	11/12/2017	Approved	Approved	42	13000	Peter Wayne Buswell & Ellen Buswell	Peter Wayne Buswell, Ellen Buswell
DA17/0820	Alterations and Additions to Existing Residence, New Garage and Outbuilding (Reduced Front, Side and Rear Setbacks) (Quindalup Special Character Area)	4 Pine Court~QUINDALUP WA 6281	Lot 31 PLAN 11902	29/11/2017	Approved	Approved	35	300000	Debra Lee Renn & Richard Frank Renn	Mark Webster
DA17/0822	Over-height Outbuilding	81 Switchback Parade~WEST BUSSELTON WA 6280	Lot 898 PLAN 407130	28/11/2017	Approved	Approved	36	12000	Anthony Thomas Chitty & Elena Frances Chitty	Anthony Thomas Chitty, Elena Frances Chitty
DA17/0823	Single House (Reduced Setback)	27 Serpentine Bend~YALVALUP WA 6280	Lot 44 PLAN 404829	8/12/2017	Approved	Approved	38	193683	Mary Donald Nominees Pty Ltd/a DJ McCormick Property Group	BGC Residential Pty Ltd
DA17/0827	Patio Addition to Single House (Reduced Setback)	31 Castleroy Terrace~DUNSBOROUGH WA 6281	Lot 659 PLAN 44229	30/11/2017	Approved	Approved	39	4990	Murray Charles Green & Leonie Maree Herdman	CPR Outdoor Centre

Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
<b>Development Applications</b>										
DA17/0834	Single House, Outbuildings and Modified Building Envelope (Landscape Value Area)	Nukklgup Loop~YALLINGUP WA 6282	Lot 11 PLAN 38059	21/12/2017	Approved	Approved	27	400000	Peter Leslie Bradley & Karen Alyssa Bradley	Peter Leslie Bradley, Karen Alyssa Bradley
DA17/0836	Single House (Reduced Balcony Setback)	9 Hennessey Loop~DUNSBOROUGH WA 6281	Lot 27 PLAN 50804	18/12/2017	Approved	Approved	52	480000	Jeffrey Samuel Dick & Linda Christine Casey Dick	Space Light Order
DA17/0837	Change of Use - Use Not Listed (Small Bar)	16 Cyrilleean Way~DUNSBOROUGH WA 6281	Lot 106 PLAN 36824	5/12/2017	Approved	Approved	35	1	Barka Pty Ltd	The Ripe Bunch Pty Ltd
DA17/0839	Single House (Reduced Setback)	12 Julianne Street~BROADWATER WA 6280	Lot 64 PLAN 7895	20/11/2017	Approved	Approved	25	300000	Michelle Lee Tilbrook & Zachary Jonathan Reiger	Michelle Lee Tilbrook, Zachary Jonathan Reiger
DA17/0842	Change of Use - Holiday Home (Single House) 12 People	792 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 42 PLAN 8541	17/11/2017	Approved	Approved	18	1	Graham Bosveld & Marion Abigail Bosveld	Graham Bosveld, Marion Abigail Bosveld
DA17/0843	Signage (Pylon Display Sign)	80 Gurnard Loop~KEALY WA 6280	Lot 1480 PLAN 409125	20/11/2017	Approved	Approved	12	5500	BGC Residential Pty Ltd	BGC Residential Pty Ltd
DA17/0845	Additions / Alterations to Existing Single House (Special Control Area)	402 Caves Road~SIESTA PARK WA 6280	Lot 7 PLAN 26508	13/12/2017	Approved	Approved	24	86000	Helen Anne Hanson & Geoffrey Edward Hanson	Clark Coastal Build Pty Ltd
DA17/0847	Illuminated Signage	22-38 Peel Terrace~BUSSELTON WA 6280	Lot 73 PLAN 49894	21/11/2017	Approved	Approved	18	250	City of Busselton	Innovest Construction Pty Ltd
DA17/0848	Outbuilding	1 Grace Court~WEST BUSSELTON WA 6280	Lot 500 PLAN 34157	28/11/2017	Approved	Approved	24	30000	Cornerstone Church of Christ Incorporated	Sheds Down South
DA17/0849	Outbuilding (Reduced Setback)	21 Shovelboard Way~VASSE WA 6280	Lot 334 PLAN 23479	28/11/2017	Approved	Approved	27	25000	Kimberley Charles Yates & Kerry-Anne Yates	Busselton Sheds Plus



Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA17/0851	Single House (reduced setback) Port Geographe Development Area	14 Burgee Cove~GEOGRAPHE WA 6280	Lot 11 PLAN 57392	14/12/2017	Approved	Approved	42	250000	Southern Built Homes Pty Ltd	Southern Built Homes Pty Ltd
DA17/0852	Single House, Rainwater Tank and Modified Building Envelope (Landscape Value Area)	151A Vintners Drive~QUINDALUP WA 6281	Lot 58 PLAN 33465	20/12/2017	Approved	Approved	48	480000	David Philip Wood & Amanda Louise Wood	Mark Webster Design
DA17/0853	Outbuilding (Reduced Setbacks)	13 Fitzroy Link~VASSE WA 6280	Lot 26 PLAN 56807	27/12/2017	Approved	Approved	19	30000	Michael John McNamara	Michael John McNamara
DA17/0857	Grouped Dwelling	4/9 Yale Close~ABBEEY WA 6280	Lot 4 SSPLN 61627	30/11/2017	Approved	Approved	20	120000	Keaton Angelo Baxter White	Keaton Angelo Baxter White
DA17/0859	Lunchroom and office	85 Chain Avenue~MARYBROOK WA 6280	Lot 60 PLAN 55415	30/11/2017	Approved	Approved	22	30000	Roesner Pty Ltd	Roesner Pty Ltd
DA17/0860	Motor vehicle storage/display area and staff car park	82 West Street~WEST BUSSELTON WA 6280	Lot 180 PLAN 408348	29/11/2017	Approved	Approved	21	350000	Ambulant Pty Ltd & Buverie Pty Ltd	Robert Jeffrey Kusal
DA17/0863	Industrial Units	18 Commerce Road~VASSE WA 6280	Lot 9 PLAN 52479	28/11/2017	Approved	Approved	23	300000	Adam Geoffrey Blight	Busselton Sheds Plus
DA17/0864	Single House (Special Character Area)	10 Kinross Loop~QUINDALUP WA 6281	Lot 254 PLAN 68461	30/11/2017	Approved	Approved	25	257382	Kevin Brian Smith & Kendall Jane Smith	BGC Residential Pty Ltd
DA17/0865	Extension of Motor Vehicle Showroom and Service Area	20 Bussell Highway~WEST BUSSELTON WA 6280	Lot 300 DIAGRAM 92524	29/12/2017	Approved	Approved	44	620000	Not Sure Pty Ltd & Gold Coast Mortgage Services Pty Ltd	Not Sure Pty Ltd

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA17/0868	Building Envelope Modification - Extension to Single House (Landscape Value Area)	15 House Glen~YALLINGUP WA 6282	Lot 58 PLAN 36375	18/12/2017	Approved	Approved	39	350000	Robert James Rose & Betty Anne Rose	Harris Architects
DA17/0869	Patio (Reduced Setback)	7B Glassby Place~WEST BUSSELTON WA 6280	Lot 1 STPLN 17594	16/11/2017	Approved	Approved	7	10683	David Alwyn Jones & June Kathleen Jones	Outdoor World Busselton
DA17/0870	Retaining Wall in a Landscape and Special Character Area	23 Yallingup Beach Road~YALLINGUP WA 6282	Lot 5037 PLAN 192410	20/12/2017	Approved	Approved	41	3000	State of WA	Marmax Pty Ltd
DA17/0871	Relocated Building Envelope (Reduced Rear Setback) & Above Ground Swimming Pool	18 Summer Brace~YALLINGUP WA 6282	Lot 102 PLAN 24226	22/11/2017	Approved	Approved	12	0	Jane Emory	Jane Emory
DA17/0873	Single House (Coastal Management Area & Quindalup Special Character Area)	250 Geographe Bay Road~QUINDALUP WA 6281	Lot 40 PLAN 7535	17/11/2017	Approved	Approved	3	323027	Stephen Laurence Graham & Elaine Mavis Graham	Dale Alcock Homes South West Pty Ltd
DA17/0874	Change of Use - Holiday Home (Grouped Dwelling) 6 people	1/73 Adelaide Street~BUSSELTON WA 6280	Lot 1 SSPLN 42785	21/12/2017	Refused	Refused	89	1	Richard Keay & Toni Clare Keay	Richard Keay, Toni Clare Keay
DA17/0876	Single House (Landscape Value Area)	60 Kinross Loop~QUINDALUP WA 6281	Lot 248 PLAN 68461	6/12/2017	Approved	Approved	13	345482	Aln Schmidt	Ventura Home Group Pty Ltd
DA17/0877	Grouped Dwelling	7A Roberts Road~ABBEY WA 6280	Lot 2 SSPLN 74442	19/12/2017	Approved	Approved	25	200355	Divvy Developments Pty Ltd	Redink Homes Southwest Pty Ltd
DA17/0879	Jetty (Port Geographe Development Area)	14 Burgee Cove~GEOGRAPHE WA 6280	Lot 11 PLAN 57392	30/11/2017	Approved	Approved	21	17000	Southern Built Homes Pty Ltd	West Coast Jetties
DA17/0881	Additions to Single House (Balcony)	11 High View Road~DUNSBOROUGH WA 6281	Lot 1 SSPLN 43654	24/11/2017	Approved	Approved	16	53294	Robert Clifford Monkman & Jennifer Jane Monkman	Stephen Graeme Howard

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA17/0882	Single House (Vehicular Access Variation)	13 Durban Way~DUNSBOROUGH WA 6281	Lot 1271 PLAN 407774	11/12/2017	Approved	Approved	9	193902	Liam Fitzgerald McLaren & Ashleigh Bree McLaren	Tangent Nominees Pty Ltd
DA17/0884	Over-height front boundary wall	71 Stanford Drive~ABBEEY WA 6280	Lot 102 PLAN 45229	14/12/2017	Approved	Approved	34	4000	Lindi Lu Van Niekerk & Dirk Johannes Van Niekerk	Lindi Lu Van Niekerk, Dirk Johannes Van Niekerk
DA17/0885	Single House (Special Character Area)	11 Bay View Crescent~DUNSBOROUGH WA 6281	Lot 45 PLAN 6155	14/12/2017	Approved	Approved	21	800000	Ian Colin Robert MacKenzie & Marjorie Lyn MacKenzie	Ian Colin Robert MacKenzie, Marjorie Lyn MacKenzie
DA17/0888	Change of Use - Holiday Home (Grouped Dwelling) 6 People	30 King Street~WEST BUSSELTON WA 6280	Lot 2 STPLN 58490	21/12/2017	Approved	Approved	22	0	Heather Jean York	Heather Jean York
DA17/0891	Single House (Reduced Setback)	16 Somerset Road~DUNSBOROUGH WA 6281	Lot 1229 PLAN 406062	22/12/2017	Approved	Approved	35	350000	David Michael Limpert & Rachel Emma Jones	ZengCad
DA17/0894	Single House (reduced setbacks)	56 Cockatoo Loop~VASSE WA 6280	Lot 31 PLAN 410800	22/11/2017	Approved	Approved	1	319328	Justin Edward Grasso & Elaine Mareele Grasso	Ventura Home Group Pty Ltd
DA17/0895	Agriculture - Intensive (Vineyard)	3219 Caves Road~YALLINGUP WA 6282	Lot 108 PLAN 33922	27/11/2017	Approved	Approved	6	25000	Goldleaf Developments Pty Ltd	Goldleaf Developments Pty Ltd
DA17/0896	Rainwater Tank (Landscape Value Area)	Caudalie Way~QUINDALUP WA 6281	Lot 40 PLAN 41369	17/11/2017	Approved	Approved	7	2500	Amy Karin Molloy & Shannon Thomas Leslie O'Donohue	Amy Karin Molloy, Shannon Thomas Leslie O'Donohue
DA17/0900	Patio Addition (Landscape Value Area)	85 Sheoak Drive~YALLINGUP WA 6282	Lot 46 PLAN 33482	22/11/2017	Approved	Approved	0	6930	Lesley Patricia Meaney	WA External Solutions
DA17/0901	Single House (Vehicular Access Variation)	30 Harbeck Drive~KEALY WA 6280	Lot 1297 PLAN 407112	24/11/2017	Approved	Approved	4	204274	Perron Developments Pty Ltd & Stawell Pty Ltd	BGC Residential Pty Ltd
DA17/0904	Floating Jetty (Port Geographe Development Area)	15 Keel Retreat~GEOGRAPHE WA 6280	Lot 507 PLAN 22448	20/12/2017	Approved	Approved	5	11500	Ian David Robbins & Pamela Jean Robbins	Boat Lifts Jetties & Marinas of WA

Planning Applications determined by the City between 16 November, 2017 and 31 December, 2017

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
<b>Development Applications</b>										
DA17/0905	Additions and Alterations to Existing Single House (Landscape Value Area)	81 Endicott Loop~DUNSBOROUGH WA 6281	Lot 7 PLAN 19482	12/12/2017	Approved	Approved	23	300000	Cambooya Pty Ltd	West Coast Designs Pty Ltd
DA17/0906	Holiday Home (Single House) 8 People	11 Salamanda Drive~GEOGRAPHE WA 6280	Lot 2 SSPLN 40514	30/11/2017	Approved	Approved	12	1	Estate Of Jennifer Kaye Pratt	Liam Geoffrey Pratt
DA17/0908	Single House with Reduced Setback & Conversion of Existing Single House to Manager's Residence	564 North Jindong Road~NORTH JINDONG WA 6280	Lot 11 PLAN 24759	28/11/2017	Approved	Approved	8	1000000	Rivenleigh Pty Ltd	WA Country Builders Pty Ltd - Busselton
DA17/0910	Recreation Facility (Gymnasium)	3/18 Burler Drive~VASSE WA 6280	Lot 3 STPLN 72951	7/12/2017	Approved	Approved	14	1	Ker-Wality Property Pty Ltd	Horizon Gymnastics (W.A.) Pty Ltd
DA17/0911	Rainwater Tank (Landscape Value Area)	28 Lagoon Drive~YALLINGUP WA 6282	Lot 11 PLAN 21893	7/12/2017	Approved	Approved	10	9000	Clive Lester Nicholls, Nola Ann Nicholls, Richard John Nicholls	Clive Lester Nicholls, Nola Ann Nicholls
DA17/0913	Single House (Open Space Variation)	12 Calamari Street~KEALY WA 6280	Lot 1221 PLAN 407112	1/12/2017	Approved	Approved	12	211540	Antonios Kargas & Daphne Kargas	Content Living Pty Ltd
DA17/0914	Patio Additions to Single House (Setback Variation)	17 New River Ramble~WEST BUSSELTON WA 6280	Lot 623 PLAN 46860	8/12/2017	Approved	Approved	11	11750	Bradley John Green & Diane May Green	Allwest Metal Designs
DA17/0915	Patio Additions to Single House (Setback Variation)	3 Salamanda Drive~GEOGRAPHE WA 6280	Lot 276 PLAN 21425	8/12/2017	Approved	Approved	13	14180	Graham Peter Donald & Ruth Patricia Leslie Donald	CPR Outdoor Centre
DA17/0917	Tourist Accommodation (Landscape Value Area)	13/700 Caves Road~MARYBROOK WA 6280	Lot 13 SSPLN 46392	12/12/2017	Approved	Approved	16	237534	Marybrook Investments Pty Ltd	Plunkett Homes (1903) Pty Ltd
DA17/0920	Outbuilding (Storage)	213 Carter Road~WILYABRUP WA 6280	Lot 11 DIAGRAM 89460	8/12/2017	Approved	Approved	12	15105	Dataco Pty LtdTrustee WFS Service Trust	CPR Outdoor Centre

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA17/0921	Retaining Wall (Port Geographe Development Area)	48 Lanyard Boulevard~GEOGRAP HE WA 6280	Lot 83 PLAN 59251	12/12/2017	Approved	Approved	16	9500	Sandra Jane Piggott & Andrew John Piggott	Sandra Jane Piggott, Andrew John Piggott
DA17/0923	Ancillary Accommodation (Retrospective)	19 Fitzroy Link~VASSE WA 6280	Lot 28 PLAN 56807	30/11/2017	Approved	Approved	8	15000	Julie Ann Large & Louise Jean Eichner	Bruce Scott Johnston, Rosemary Johnston
DA17/0925	Single House (Landscape Value Area) & Modified Building Envelope	40 Blackbutt Close~YALLINGUP SIDING WA 6282	Lot 82 PLAN 20163	8/12/2017	Approved	Approved	12	240347	Annette Rose Leighton & Neil Michael Leighton	Tangent Nominees Pty Ltd
DA17/0928	Carport	3/65 Dorset Street~WEST BUSSELTON WA 6280	Lot 2 STPLN 63410	19/12/2017	Approved	Approved	5	1750	Michael Webley Melvin & Alison Jayne Melvin	Alison Jayne Melvin, Michael Webley Melvin
DA17/0930	Carport Addition to a Single House (Reduced Setback)	6 Caprock Crescent~VASSE WA 6280	Lot 521 PLAN 49085	28/12/2017	Approved	Approved	32	11600	Rene Lee Tognetti	Rene Lee Tognetti, CPR Outdoor Centre
DA17/0931	Change of Use - Holiday Home (Single House) 8 People	8 Prowse Way~DUNSBOROUGH WA 6281	Lot 42 PLAN 12952	12/12/2017	Approved	Approved	16	1	Lucas Michael Tscheuschler	Lucas Michael Tscheuschler
DA17/0933	Outbuilding	99 Causeway Road~BUSSELTON WA 6280	Lot 1 DIAGRAM 27712	1/12/2017	Approved	Approved	15	41583	Mountney Family Nominees Pty Ltd	Perkins (WA) Pty Ltd
DA17/0934	Change of Use - Holiday Home (Single House) 6 People	13 Hester Street~GEOGRAPHE WA 6280	Lot 27 DIAGRAM 29246	8/12/2017	Approved	Approved	9	1	Peter Norman Vowles	Peter Norman Vowles, Linda Mary Vowles
DA17/0935	Bed and Breakfast	8/880 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 8 SSPLN 4367	22/12/2017	Approved	Approved	23	1	Peter David Fleming & Susan Elizabeth Fleming	Peter David Fleming, Susan Elizabeth Fleming
DA17/0936	Solid Masonry Wall (Front Boundary)	34 Bower Road~WEST BUSSELTON WA 6280	Lot 56 DIAGRAM 54192	8/12/2017	Approved	Approved	12	2000	Warren Michael Hancock & Tyra Louise Wainwright	Warren Michael Hancock, Tyra Louise Wainwright

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
<b>Development Applications</b>										
DA17/0937	Single House (Port Geographe)	17 Hamelin Retreat~GEOGRAPHE WA 6280	Lot 413 PLAN 46859	1/12/2017	Approved	Approved	5	1280000	Robert Frank Michael & Kelli Suzanne Michael	ProLiving Design & Construction
DA17/0942	Removal of Non-Native Vegetation	Nukklgup Loop~YALLINGUP WA 6282	Lot 11 PLAN 38059	7/12/2017	Approved	Approved	8	1	Peter Leslie Bradley & Karen Alyssa Bradley	Peter Leslie Bradley, Karen Alyssa Bradley
DA17/0943	Holiday Home (Single House) 6 People	5 David Drive~GEOGRAPHE WA 6280	Lot 88 PLAN 13756	12/12/2017	Approved	Approved	12	0	Deborah Louise Bradbury & Anthony John Bradbury	Anthony John Bradbury, Deborah Louise Bradbury
DA17/0948	Carport and Street Wall (Codes Variation)	128 Bussell Highway~WEST BUSSELTON WA 6280	Lot 1 SSPLN 54621	27/12/2017	Approved	Approved	24	8000	Ian Ross Gregory	Duet Design
DA17/0957	Carport Addition to Tourist Accommodation Unit	9/7 Marrinup Drive~YALLINGUP WA 6282	Lot 9 SSPLN 39092	27/12/2017	Approved	Approved	17	5000	Luke Raymond Johnston & Kirsty Nicole Meyers	Luke Raymond Johnston
DA17/0958	Outbuilding Extension	346 Sheoak Drive~YALLINGUP WA 6282	Lot 112 PLAN 39416	12/12/2017	Approved	Approved	7	10000	Georgina Valmadre	Michael John Valmadre
DA17/0959	Alfresco and Store Room Addition (Quindalup Special Character Area)	7 Stone Street~QUINDALUP WA 6281	Lot 105 DIAGRAM 96138	8/12/2017	Approved	Approved	0	40000	Marjory Joan Gooding	Marjory Joan Gooding
DA17/0960	Patio (Reduced Setback)	19 Pinehurst Crescent~DUNSBOROUGH WA 6281	Lot 1284 PLAN 404176	28/12/2017	Approved	Approved	21	5820	Michael George Landers	CPR Outdoor Centre
DA17/0961	Change of Use - Holiday Home (Single House) 8 People	283 Marine Terrace~GEOGRAPHE WA 6280	Lot 2 SSPLN 41853	14/12/2017	Approved	Approved	6	1	Berrell McLellan Pty Ltd	Berrell McLellan Pty Ltd
DA17/0963	Grouped Dwelling	10/5 Quokka Street~ABBEY WA 6280	Lot 2 SSPLN 72513	27/12/2017	Approved	Approved	17	171773	James Bertram Little & Leyna Frances Harrison	Tangent Nominees Pty Ltd
DA17/0972	Single House (Reduced Rear Setback and Vehicular Access Variation)	30 Cockatoo Loop~VASSE WA 6280	Lot 18 PLAN 410800	21/12/2017	Approved	Approved	6	213100	Zara Tenille Newman & Kane Andrew McMorran	Zara Tenille Newman, Kane Andrew McMorran

Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
<b>Development Applications</b>										
DA17/0978	Change of Use - Holiday Home (Single House) 8 People	22 Troon Loop~DUNSBOROUGH WA 6281	Lot 845 PLAN 25947	21/12/2017	Approved	Approved	2	1	Graeme Andrew Truscott	Graeme Andrew Truscott
WAPC17/0026	Form 24 (Strata Plan 76582) 7 Lots	16 Cyrilleean Way~DUNSBOROUGH WA 6281	Lot 106 PLAN 36824	22/12/2017		Approved	108	0	Barka Pty Ltd	SurvCon Pty Ltd
WAPC17/0028	Form 24 (Strata Plan 77338) 5 Lots	7 Congressional Drive~DUNSBOROUGH WA 6281	Lot 895 PLAN 54282	21/12/2017		Approved	150	0	Gibian Nominees Pty Ltd & MC Developments WA Pty Ltd	SurvCon Pty Ltd
WAPC17/0032	2 Lot Survey Strata	50 Hammond Road~YALLINGUP WA 6282	Lot 25 PLAN 8037	1/12/2017	Approve	Approved	69	0	Kristian Neil Moore	Kristian Neil Moore
WAPC17/0037	3 Lot Survey Strata	69 Carey Street~BUSSELTON WA 6280	Lot 57 DIAGRAM 28283	19/12/2017	Approve	Approved	57	0	Christopher Sean Brook	BSO Development Consultants Pty Ltd
WAPC17/0039	Subdivision - 43 x Industrial Lots (1000m2 - 9999m2) plus 1 x Recreation Reserve	227 Vasse Highway~YALYALUP WA 6280	Lot 9501 PLAN 62124	14/12/2017	Support	WaitWAPC	64	0	Mary Donald Nominees Pty Ltd/a DJ MacCormick Property Group	Peter Webb & Associates
WAPC17/0040	Subdivision - 67 x Residential Lots (320m2 - 1499m2) plus 1 x Recreation Reserve	Joseph Drive~YALYALUP WA 6280	Lot 9033 PLAN 409180	12/12/2017	Support	WaitWAPC	61	0	East Busselton Estate Pty Ltd	Satterley Property Group C/- RPS
WAPC17/0042	2 Lot Subdivision (9386m2 + 2000m2)	5 Picquet Close~EAGLE BAY WA 6281	Lot 214 PLAN 28889	29/11/2017	Support	Cancelled	35	0	Christopher Brian Heyring & Ann Elizabeth Heyring	SurvCon Pty Ltd
WAPC17/0043	29 Lot Subdivision	1442 Wildwood Road~YALLINGUP WA 6282	Lot 115 PLAN 30086	14/12/2017	Support	WaitWAPC	46	0	William Michael Butterly, Stephen Joseph Butterly, Dawn Beverly Butterly	Able Planning & Project Management
WAPC17/0045	3 Lot Subdivision (Reconfiguration of Lots 2, 3 & 112 Brash Road)	332 Brash Road~YALLINGUP WA 6282	Lot No:112 & 2	27/12/2017	Support	WaitWAPC	49	0	Remjay Investments Pty Ltd	SurvCon Pty Ltd

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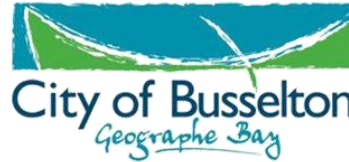


(Note: All applications (excluding WAPC matters) are managed by the legal services section of Finance and Corporate Services in conjunction with the responsible officer below.)

*As at 5 January 2018*

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APPEAL (Name, No. and Shire File Reference)	PROPERTY	DATE COMMENCED	DECISION APPEAL IS AGAINST	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
<b>Rapsey v Western Australian Planning Commission</b>	Lot 7 Caves Road, Quedjinup		Appeal against conditions of subdivision	State Solicitors Office / Justin Biggar	<ul style="list-style-type: none"> <li>• Notice of Directions Hearing on 31 March, 2017 against conditions of a subdivision.</li> <li>• Mediation hearing 20 April 2017.</li> <li>• Directions hearing on 2 June 2017 where it was decided to vacate the appeal for 6 months to provide both parties time to carry out investigations.</li> </ul>	Direction hearing to be set.	



**Meelup Regional Park Management Committee**  
CO Locked Bag 1 · Busselton · Western Australia · 6280  
Email: [kay.lehman@busselton.wa.gov.au](mailto:kay.lehman@busselton.wa.gov.au)  
Web: [www.meeluppark.com](http://www.meeluppark.com)

### Informal Meeting- Notes

**DATE:** Monday 27 November 2017, 10.00 am  
**VENUE:** Dunsborough District Country Club

#### 1. ATTENDANCE AND APOLOGIES

##### Attendance

**Members:** Dr Bob Jarvis (Presiding Member), Councillor Kelly Hick, Mr Damien Jones, Mr Tony Smurthwaite, Mrs Shirley Fisher

**Community members:** Alison and Ian Anderson

**Officers:** Mr Greg Simpson (Environmental Planning Coordinator), Ms Kay Lehman (Meelup Environment Officer- EO)

**Apologies:** Councillor John McCallum, Mr Peter Randerson (Deputy Presiding Member), Mr Albert Haak, Mr Bob Ginbey

#### 2. FINANCIAL SUMMARY - Attachment A

##### Proposed Direction:

1. The Committee noted the November 2017 Financial Statement (**Attachment A**).

#### 3. MEELUP VOLUNTEER UPDATE

This report covers the period 7<sup>th</sup> to 21<sup>st</sup> November 2017. For the period, there were a total of 36 man-hours of volunteer involvement. With the advent of warmer weather, volunteer activities will commence at 8.30am.

Achievements for the period included:

- Removal of household rubbish at the end of Burton Road
- Removal of *Polygala* weed at Burton Road
- Installation of shelving in equipment shed
- Installation of die-back tags along Meelup Beach Road
- Removal of *Acacia iteaphylla* (Flinders Ranges Wattle) weed opposite Meeka Carpark on Eagle Bay – Meelup Road

Upcoming events:

- Dunsborough Coast and Landcare (DCALC) Possum Talk Sunday November 26<sup>th</sup> – 10am Centennial Park, Dunsborough.
- Meelup Regional Park Bird Walk Tuesday 28<sup>th</sup> November – 8am Meelup Beach carpark.

**Proposed Direction:**

1. The Committee noted the update.
2. EO to coordinate with Committee member Peter Randerson on the tagging of the dieback boundary.
3. EO to check with Richard Clark, locations where Flinders Ranges Wattle has been recorded.

**4. ACTION SUMMARY PROGRESS UPDATE**

The action summary is appended as **Attachment B**.

**Proposed Direction:**

This matter is submitted for discussion.

**5. REPORTS**

**5.1 Point Piquet Whale Sign**

The revised Whale interpretive sign to be installed at Point Picquet was provided for the Committee members to discuss prior to finalisation of the sign.

Refer to Draft Whale Sign - **Attachment C**

**Proposed Direction:**

1. The Committee supported the revised Whale interpretive sign.

**5.2 Annual Report**

A draft Annual Report for the period July 2016 to June 2017 was provided to Committee members for discussion prior to finalising the report.

Refer to Annual Report - **Attachment D**

**Proposed Direction:**

1. The Committee supported the Annual Report.
2. Request the Chief Executive Officer include the Annual Report in the Council Information Bulletin and that copies of the Annual Report be made available to the public at the City customer service points and at the Margaret River Busselton Visitor Centre.

**5.3 Trail Maintenance Schedule**

Trail work including limestone sheeting is planned for April/May 2018. Track/trail work already identified include:

- Western firebreak- Meelup Brook section and north of the Wildlife Corridor to Eagle Bay
- Coastal trail- section between Point Piquet and Eagle Bay
- Culvert to be installed in the wildlife corridor.

- Upgrade of car rally trail including improved drainage control at the old gravel pit.

**Proposed Direction:**

1. Information noted by Committee.
2. Assess the condition and suitability of the Meelup Brook trail as a dual use trail and report back to the Committee.
3. EO to investigate using the Find to Fun App to promote the Park and trails.

**5.4 Pyp grass control- Eagle Bay**

Pyp grass control will be undertaken again in late November in liaison with the Residents of Eagle Bay Association. The Meelup volunteers will be undertaking temporary fencing of the northern section of the dunes. The area will be included in the revegetation schedule for June 2018.

**Proposed Direction:**

1. Information noted by Committee.

**5.5 Soil Erosion and Track Maintenance Project**

Committee member, Tony Smurthwaite, presented a summary of his work on the soil erosion and track maintenance project.

A report is being prepared to detail the geological investigations into the occurrence of soil erosion in the Park and an assessment of the Park's track and firebreak maintenance program. An environmental geological approach is being used to examine the relationships between geology, topography, drainage and erosion. Site-specific mapping will be utilised to assess the effectiveness of drainage measures to control the erosion of tracks and firebreaks. The report will be supported by maps of the distribution of soil and rock types, landforms and identify sites where erosion exists and where remedial action is required.

**Proposed Direction:**

1. Information noted by Committee.
2. Consult with Department of Biodiversity, Conservation and Attractions (DBCA) dieback staff on management options to control the spread of dieback from the gravel pit on the car rally trail.

**5.6 December 2017 Committee meeting**

The December 2017 Committee meeting date falls on Monday 25 December-Christmas Day. The Committee discussed whether to postpone or select an alternative date for this meeting.

**Proposed Direction:**

1. The Committee decided to not hold an Informal Meeting of the Committee in December 2017.

**6.0 Late Item**

**Seafood Safari Business**

A Seafood Safari business is proposing to take guests on a seafood safari tour in Meelup Regional Park including a guided walk from the Eagle Bay Hall carpark to Rocky Point beach for a seafood lunch.

The access trail from Eagle Bay to Rocky Point currently passes through sections of private property. The operator would have to negotiate with private landholders to use the trail/area.

The Committee required further detail on a number of issues including the footprint on the beach, whether they are erecting shade structures, lack of toilet facilities, frequency of the tours, the viability of using a boat to transport supplies during rough seas and washing facilities.

**Proposed Direction:**

1. EO to liaise with relevant City staff on the management and operation of the proposed Seafood Safari.

**7.0 NEXT MEETING-** 29 January 2018, 10.00am, Dunsborough District Country Club.

**ATTACHMENT B - ACTION TABLE (Post 27 November 2017 Meeting )**

Subject	Action	Date of Committee Decision	Progress	Completed
Seafood Safari Business	EO to liaise with relevant City staff on the management and operation of the proposed Seafood Safari.	27/11/2017		
Soil Erosion and Track Maintenance Project	Consult with Department of Biodiversity, Conservation and Attractions (DBCA) dieback staff on management options to control the spread of dieback from the gravel pit on the car rally trail.	27/11/2017		
Trail Maintenance Schedule	1. Assess the condition and suitability of the Meelup Brook trail as a dual use trail and report back to the Committee. 2. EO to investigate using the Find to Fun App to promote the Park and trails.			
Annual Report	Request the Chief Executive Officer include the Annual Report in the Council Information Bulletin and that copies of the Annual Report be made available to the public at the City customer service points and at the Margaret River Busselton Visitor Centre.	27/11/2017		
Volunteer Update	1. EO to coordinate with Committee member Peter Randerson on the tagging of the dieback boundary. 2. EO to check with Richard Clark, locations where Flinders Ranges Wattle has been recorded.	27/11/2017		
Point Piquet carpark upgrade	1. The City to install pedestrian crossing signage along Meelup Eagle Bay Road. 2. EO to arrange standard trailer markers through the completed carpark with direction and distance information for walkers. 3. Point Piquet carpark design to include appropriate signage: a) To exclude caravans and boat trailer entry to the parking area. b) To identify the alignment of the coastal trail through the carpark.	30/10/2017	Waiting on carpark upgrade to be completed before signage and trail markers are installed.	
Maintenance Works	1 Investigate the possibility of cutting in nesting hollows as part of the works for pruning and felling of potentially dangerous trees in the Meelup carpark. 2. Include the section of the Western firebreak from the wildlife corridor to Reidle Park in the firebreak re-sheeting program. 3. Install extra culvert in the wildlife corridor access trail.	30/10/2017	Cutting for nesting hollow is already included in works for Meelup beach. The re-sheeting of this section of the western firebreak and a culvert across the wildlife access trail are included in the proposed maintenance works scheduled for next year.	DONE
Ngari Capes Marine Park Signs	Arrange directional sign for Gannet Rock carpark and other carpark along Eagle Bay to be installed at Meelup Eagle Bay Road.	30/10/2017	Directional sign required for Gannet Rock carpark (and other carparks) noted and will be arranged.	
Proposed Projects- Castle Rock Improvements	28/11/16-Scope of works to be arranged and contractor to undertake the work. Works to include piping gas under the road, fill in the drain and installation of table setting.	27/09/2016,	2Signs have been installed. Waiting on gas piping quote.	
<b>Training and Events</b>				
Training/Events	Environmental training opportunities, workshop, events. EO to arrange speakers on relevant topics.	22/12/2015	Training/ Community Engagement opportunities: The following events may be of interest: City of Busselton' Environmental Reference Group meeting- Thursday 30th November 2017 at 5pm- Kaloorup Room. Possum Box Installation Workshop (DCALC)- Sunday 26th November-10am Centennial Park, Goegrapphe	Ongoing training as available

## MEELUP REGIONAL PARK ANNUAL REPORT 2016 -2017





## Contents

<b>1. Introduction .....</b>	<b>3</b>
<b>2. Meelup Regional Park Management Committee .....</b>	<b>3</b>
<b>3. Staffing.....</b>	<b>4</b>
<b>4. Presiding Member's report.....</b>	<b>4</b>
<b>5. Key Achievements 2016/17 .....</b>	<b>6</b>
<b>5.1. Conservation and Rehabilitation .....</b>	<b>6</b>
5.1.1. Weed Management .....	6
5.1.2. Feral Animal Management.....	8
5.1.3. Fire Management.....	8
5.1.4. Dieback Management .....	8
5.1.5. Implementation of Grant Projects .....	9
5.1.6. Revegetation Works.....	10
5.1.7. Meelup Beach Tree Audit .....	11
<b>5.2. Recreation Facilities and Services .....</b>	<b>12</b>
5.2.1. Trails and Facilities .....	12
5.2.2. Litter Control .....	13
5.2.3. Development of Mountain Bike Trails .....	13
5.2.4. Remediation Works- Zone 6 .....	15
5.2.5. Event Management.....	15
<b>5.3. Community and Stakeholder Engagement .....</b>	<b>16</b>
5.3.1 Stakeholder Engagement.....	16
5.3.2 Education and Community Engagement Program.....	17
5.3.3 Volunteer Program.....	18
<b>6. Finances .....</b>	<b>21</b>
<b>6.1. Ten Year Plan, Business Plan .....</b>	<b>21</b>
<b>6.2. Budget.....</b>	<b>21</b>

## 1. Introduction

Meelup Regional Park (park) is a Class A reserve over which the City of Busselton (City) has a management order for the purpose is 'Conservation and Recreation'. The park is 577 hectares in area and extends from Dunsborough to Bunker Bay.

Meelup Regional Park is highly valued for its:

- unique natural environment and conservation significance, with significant flora and fauna, a myriad of vegetation types and varied habitats;
- stunning landscapes, including granite outcrops, calm turquoise waters and natural bushland;
- diverse range of recreational opportunities, including bushwalking, wildflower spotting, swimming, surfing and fishing;
- tourism importance; and
- educational and research opportunities.

The vision for the future of the park is to:

*Manage the park for conservation and environmental enhancement and allow recreation and other uses of the park to occur to the extent that they do not impair the conservation values of the park.*

This Annual Report summarises the activities of the Meelup Regional Park Management Committee (Committee) from July 2016 to June 2017.

## 2. Meelup Regional Park Management Committee

The Meelup Regional Park Management Committee has been established under the *Local Government Act 1995* by the City Council and the Committee is delegated to adopt plans, policies or documents that relate to management of the Park, other than where those plans, policies or documents require adoption pursuant to a particular statutory power. Committee members are appointed by the City Council.

Meelup Regional Park Management Committee membership for the period July 2016 to June 2017:

Members	Deputy Members
Dr Bob Jarvis (Presiding Member)	Cr Ross Paine
Mr Peter Randerson (Deputy Presiding Member)	Mr Robert Ginbey
Cr John McCallum	Ms Lisa Archer
Cr Terry Best	Ms Arlene Maidment
Mr Albert Haak	
Mrs Shirley Fisher	
Mr Damien Jones	
Mr Tony Smurthwaite	

Note:

- Ms Lisa Archer and Ms Arlene Maidment have vacated the Deputy Member positions during the year.
- Following the Council elections in October 2017, Cr Kelly Hicks and Cr Lyndon Miles have replaced Cr Terry Best and Cr Ross Paine in the member and deputy member roles, respectively.

### 3. Staffing

The City of Busselton currently employs a Meelup Environment Officer (Ms. Kay Lehman) three days a week (0.6 FTE).

### 4. Presiding Member's report

It is a real pleasure to be writing this Annual Report, so much progress has been made.

My thanks to my fellow Committee Members and to our City staff: Paul Needham, Greg Simpson and Kay Lehman whose passion for the Park is so evident in their work and support. My thanks also to the Mayor and Councillors, especially John McCallum and Terry Best, who sat on our Committee, for their passion and involvement.

It is heartwarming to see so much improvement happening in the Meelup Regional Park, it is ever more popular with locals and visitors alike.

You will read later in this report of the many and varied projects that have occupied our year and I will mention only a few important ones.

Kay Lehman, our (the City's) Environment Officer, has initiated programs to enhance and preserve the Meelup Beach area with young trees planted and measures to protect the very older ones, including mulching and planting of appropriate natives about them.

Dieback (*Phytophthora cinnamomi*) infection of our native flora in Meelup Regional Park remains the major threat to this unique and precious Park and the Committee with our EO's lead was able to obtain a significant Grant from Coast West to implement a management plan this year.

Hygiene Stations have now been installed on all significant trails that cross into dieback free areas, and trails in these areas are progressively being sheathed with crushed limestone which inhibits the spread of the fungus. Larger areas were able to be treated with Phosphite in an attempt to slow the progress of the disease.

Fire breaks are also being sheathed with limestone and the Water Corporation were helpful in contributing significantly to this along the western firebreak and wildlife corridor.

On the advice of the Dieback Consultant the Lookout Trail has been closed from Events (some involving hundreds of participants) to protect this beautiful area, and the alternative trail was sheathed in limestone prior to this year's X Adventure Race.

Our Volunteer list has lengthened and Tuesday morning work parties are well attended with up to 15 volunteers regularly enjoying the work and camaraderie. The City has recognised the significant contribution made by Volunteers with a move to set up an incorporated "Friends of Meelup" group well underway as well as providing new equipment and training (motorised hedge trimmers and an auger) for the volunteers. They have built a Shed for storage of the trailer and gear adjacent to the Lions Shed and Men's Shed in Dunsborough. We will be sharing the Shed with other groups and it will provide security for the valuable gear we now have.

My thanks to Peter Randerson who has been standing in for Bob Ginbey as Volunteer Co-Ordinator while Bob is patronising the medicos of the State. The "Vollies" have contributed significantly with weeding being a priority over spring and revegetation over winter with trail pruning whenever needed. The need for rubbish collection has significantly fallen since the city has employed a part time Litter Control Officer, Jenny Clark, from October to May to patrol the Park, advising and collecting.

Thanks to Tony Smurthwaite who has contributed significantly, donating his talents to a very comprehensive analysis of the geology and geomorphology of the Park to assess the occurrence of soil erosion. This will assist in planning drainage measures to control the erosion of tracks and firebreaks.

It is a relief to see the Mountain Bike Trails under construction after so many years in planning, Andrew Spencer-Wright and the Cape Mountain Bikers are to be congratulated for the challenging trails.

It was disappointing to be unable to spend our budgeted Capital Funds on the Pt Picquet Carpark but fortunately the work will be done this year. The new toilet contrasts to the subtlety of the Whale-watching Platform but will be functional well into the future.

This year I hope that our Website revamp will be completed and that you will be able to enjoy and be informed by it.

Dr Bob Jarvis  
Presiding Member  
Meelup Regional Park Management Committee

## 5. Key Achievements 2016/17

### Meelup Regional Park Programs

- Feral animal control
- Weed control
- Firebreak maintenance and control burns
- Dieback management
- Revegetation/Rehabilitation works
- Facilities e.g. Whale platform, carparks
- Trail repairs and maintenance
- Signage and trail markers
- Community education program
- Meelup Volunteer program
- Litter management
- Community and Aboriginal consultation
- Event Management
- Grant programs

### 5.1. Conservation and Rehabilitation

#### 5.1.1. Weed Management

An annual weed control program is undertaken in the park, with contractors engaged to undertake the work. Areas targeted in 2016/17 included:

- revegetation sites
- boundaries with private property
- coastal nodes
- zone 6
- firebreaks and trails
- Meelup, Dolugup and Jingarmup Brooks.

Two components of the weed control work include the following:

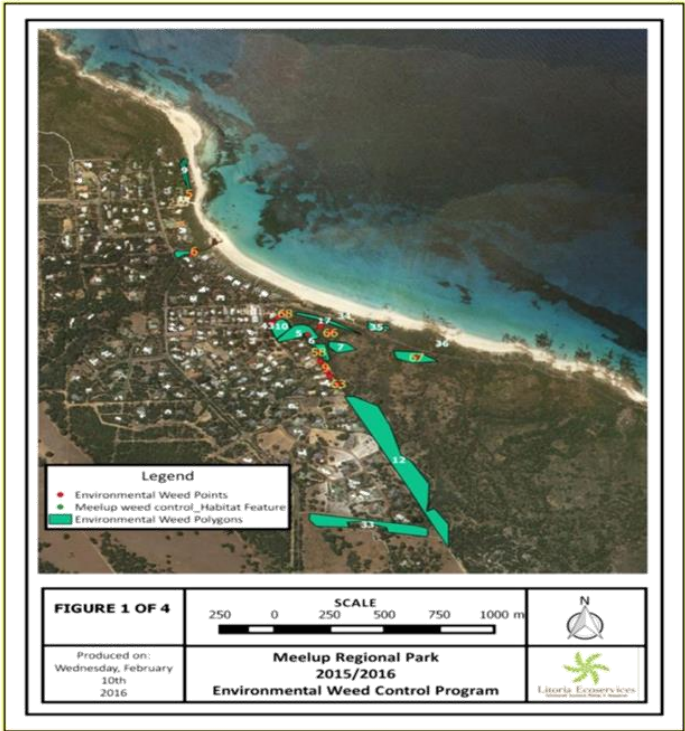
1. Control of aggressive priority environmental weeds capable of invading good quality bushland.  
Work focused on a range of high priority environmental weeds with the potential to invade good condition bushland. The majority of the work targeted the edges of park neighbouring urban or rural properties which often represented sources of priority environmental weeds. Elements of the control program followed infestations deep within the park itself.  
  
High priority weeds include: Arum Lily, Sydney Golden Wattle, Finders Ranges Wattle, Pittosporum, Dolichos Pea, Polygala, Cape Tulip, Gladiolus, Fressias and Watsonia.
2. Maintenance and support of existing revegetation sites  
This component targeted a broad range of weed species including both priority environmental weeds and opportunistic disturbance colonisers at sites previously subject to revegetation planting and bush regeneration works.

The City and the Committee are working with the Residents of Eagle Bay Association (REBA) to control the infestation of Pyp grass (*Ehrharta villosa*) along the beach at Eagle Bay. Areas will be systematically sprayed with other patches manually removed by volunteers in areas of native spinifex grass. Post weed control areas will be revegetated with local native species.



Members of REBA undertaking revegetation works post weed control works

Weed species and weed locations are mapped each year to enable priority weed control work and to gauge the long-term success of the program. Refer to the example map below.



Weed mapping of Meelup Regional Park

#### 5.1.2. Feral Animal Management

An annual feral animal control program is conducted in the Park which comprises:

- three rounds of fox baiting, one in spring and the other in autumn
- one round of rabbit baiting in autumn and use of the Calici virus
- feral cat trapping
- monitoring of each of the above treatments pre-control, during control and post-control, consisting of regularly monitored sand plots and the use of infra-red cameras.

All land holders adjoining the park are notified of the baiting program and all feral animal control is undertaken by licensed feral animal control operators.



Use of cameras for feral animal control

#### 5.1.3. Fire Management

The Park's fire management is guided by the Fire Management Plan (2013). A fire planning meeting is undertaken on an annual basis to identify planned burns, and a firebreak inspection is also undertaken annually to identify any firebreak improvements required to maintain the firebreaks in a safe, trafficable condition. This may include vegetation pruning, grading, and other works as required.

No fuel reduction burns were undertaken within the Park during 2017.

#### 5.1.4. Dieback Management

Dieback (*Phytophthora cinnamomi*) management and preventing its spread is a priority of the committee, with the most recent survey identifying that approximately 25% of the park is infested with this devastating disease. As per best practice, a dieback boundary survey is undertaken to monitor its spread every five years and treatment of susceptible vegetation in priority un-infested areas is carried out every three years. Dieback boundary mapping was undertaken in 2017 and included phosphite spraying of buffer areas.





#### 5.1.5. Implementation of Grant Projects

##### Dieback Management Measures along the Meelup Coastline- CoastWest Grant

The Dieback management measures along the Meelup Coastline project was funded by a Coastwest grant and the outputs of this project included:

- Installation of 7 dieback hygiene stations- boot cleaning
- Green Card training of 15 community environmental volunteers by The Dieback Working Group
- Limestone sheeting of the western firebreak, limestone pad on Sheen Road at fire hydrant, Wildlife corridor trail, Car Rally trail and coastal trail.
- Phosphite treatment of dieback buffer areas
- Media release of the Meelup dieback project.





Meelup Links Project- South West Catchments Council

The Meelup links project was funded by a Southwest Catchment Council grant and the outputs of this project included:

- Weed and pest control
- Revegetation of 1,000 seedlings, mulching
- Native Seed collection
- Direct seeding and fencing
- Set up of Photo- monitoring points to measure revegetation success



Mixing of native seeds to prepare for direct seeding in the Wildlife Corridor



Revegetation Areas- Wildlife corridor

5.1.6. Revegetation Works

Revegetation works within the Park included the planting of 6,200 seedlings in June/July 2017. Seedlings were sourced from the Geographe Community Landcare Nursery using local native seedlings including some seeds collected from within the Park.



Planting areas included the Coastal nodes, Wildlife corridor, Car Rally gravel pit, Meelup Beach and creekline, Zone 6, Bunker Bay beach and Eagle Bay beach. Works were undertaken by contractors and the Meelup volunteers.

#### 5.1.7. Meelup Beach Tree Audit

During the year a tree health and safety assessment was carried out at Meelup Beach to guide long term planning for the retention of tree cover at Meelup Beach. The majority of trees at Meelup consist of mature Marri (*Corymbia calophylla*) and Peppermint (*Agonis flexuosa*).

Since the tree health and safety assessment the following actions have been implemented:

- Removal of dead trees and branches in public areas
- Retention of dead trees away from public areas for fauna habitat;
- Mulching areas under trees
- Application of non-leaching slow release fertilisers.

In addition, the City has undertaken a revegetation project at Meelup Beach including the planting of local native seedlings under mature trees, coastal planting and the installation of mature Peppermint trees.



## 5.2. Recreation Facilities and Services

### 5.2.1. Trails and Facilities

Ongoing trail and facilities maintenance has included the following:

- Limestone sheeting of areas including:
  - Rocky Point (40m)
  - Coastal trail- Eagle Bay to Point Piquet (600m) and Hurford Street (150m), Point Piquet (50m)
  - Sheen Road- limestone pad (fire hydrant)
  - Car Rally Trail (1500m)
- New Trail Markers
- Maintenance of bollards, signage, fencing and removal of graffiti
- Construction of Ablution block at Point Piquet carpark
- Planning for the upgrade of the Point Piquet carpark





#### 5.2.2. Litter Control

A litter collection contractor commenced in December 2016 and works over the high peak visitor times focusing efforts in the coastal nodes areas. The contract has just been renewed from October 2017 to May 2018. The contractor averages collecting 6 bags of litter a day. The extra presence in the Park is also an advantage with the contractor reporting on camp fires, dogs, camping and graffiti.



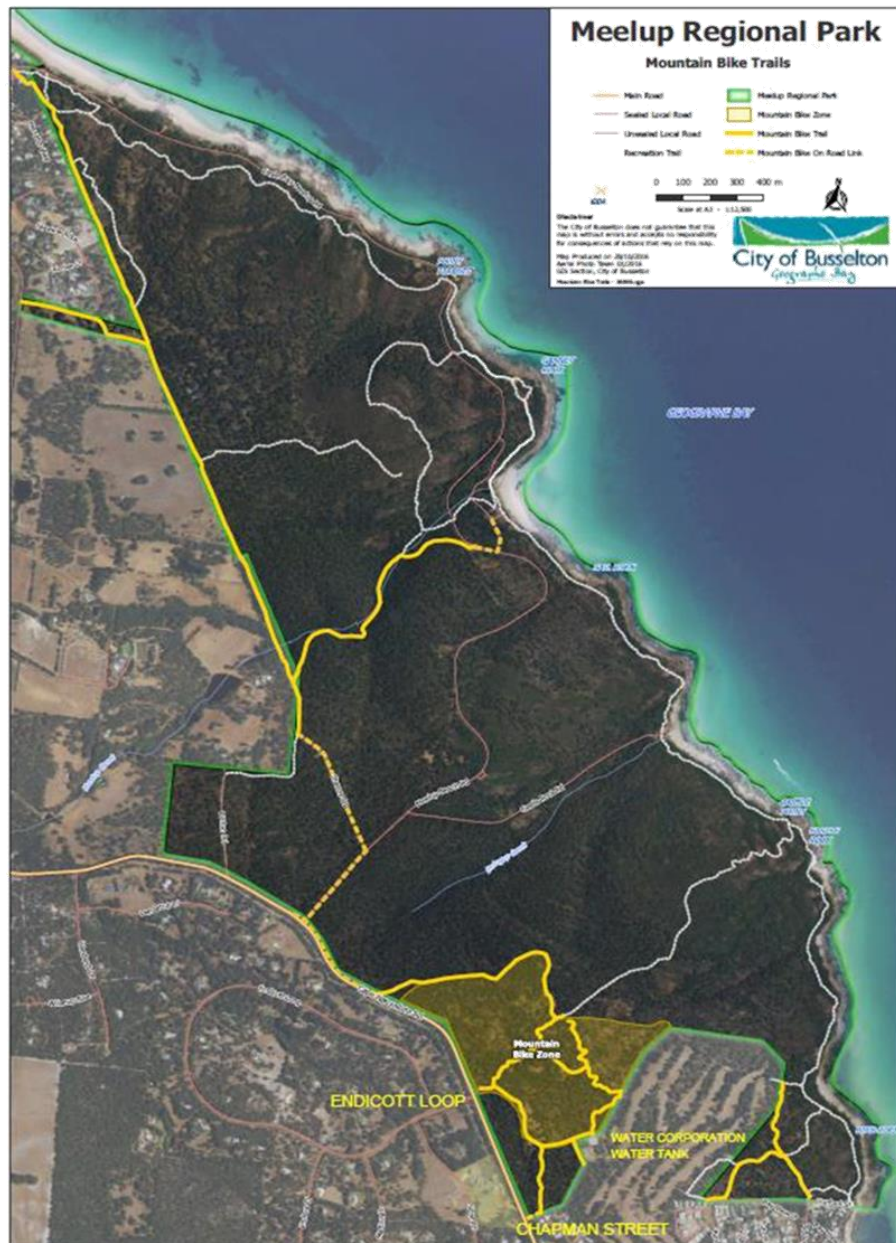
#### 5.2.3. Development of Mountain Bike Trails

During the year the Mountain Bike Trail Working Group continued to progress the development of the mountain bike trails within Meelup Regional Park management zone 6.

Outcomes have included the following:

- Council determination to allow Mountain Bike use within Meelup Regional Park management zone 6 and some designated trails within Meelup Regional Park.
- License Agreement between the City and Cape Mountain Bikers to formalize arrangement for the construction and use of mountain bike trails within zone 6
- Alignment of mountain bike trail development and former waste site remediation works being undertaken within Zone 6
- Cape Mountain Bikers engaging a professional trail builder to construct stage 1 of the mountain bike trail network.
- Construction of stage 1 comprising the Brown Street trail network.
- Closure and rehabilitation of some former trails in high conservation areas.





#### 5.2.4. Remediation Works- Zone 6

The planning and onsite works for the remediation of the former waste disposal site within Zone 6 was undertaken through 2017. Planning has involved site investigations and approvals including:

- Detailed Site Investigation report
- Sampling Analysis Quality Plan
- Asbestos Management Plan
- Site specific Safety and Health plan for the remediation of Zone 6

Site works have involved upgrading the crossover access/entry to the small carpark area opposite the Cape Naturaliste Road and Endicott Loop intersection to enable the importation of soil to the site for the remediation works. The former waste disposal site is being prepared for revegetation in 2018.



#### 5.2.5. Event Management

Meelup Regional Park is increasingly utilised as an events destination in the City of Busselton, and it is important for this to be balanced appropriately with the conservation purpose of the park. All event organisers are required to submit an event management plan and post event report to ensure suitable management of the event to minimise environmental impacts and conflicts with other park users.

Events held in the park in 2017 included the Meelup Beach Leavers Day, Cape to Cape Mountain Bike event, Margaret River Gourmet Escape Gourmet Beach Barbeque at Castle Bay and the X-Adventure Race.





Leavers at Meelup Beach



Gourmet Escape at Castle Rock beach 2017

### 5.3. Community and Stakeholder Engagement

#### 5.3.1 Stakeholder Engagement

The City and Committee regularly engages with a range of stakeholders on projects, including:

- Government agencies, particularly DBCA and DFES, who are frequently involved with park management, mainly pertaining to conservation significant flora/fauna and fire.
- Consultation with DBCA on the Ngari Marine Park and signage in the Park.
- The South West Aboriginal Land and Sea Council.
- Consultation with Dunsborough Police, Department of Transport, DBCA and City ranger staff on events including Australia Day and Meelup Leavers.

Partnership Project with Water Corporation

Through consultation with Water Corporation, to incorporate best practice dieback management measures in accessing their infrastructure in the Park, a partnership project developed. This included providing Western Power staff with information on dieback mapping in the Park and measures their staff should use when accessing the Park. Water Corporation funded and managed the installation of 1.1 kilometres of limestone sheeting through the wildlife corridor and along the western boundary of the Park to the tank site.



Media photo of completed limestone sheeting works by Water Corporation



Limestone sheeting works at the corner of the Wildlife Corridor and Western firebreak

5.3.2 Education and Community Engagement Program

The 2017 Education and Community Engagement Program have included:

- Communication and networking with the Meelup volunteers on environmental events and training opportunities.
- Volunteer training events including, GreenCard Dieback training, Chemical Handling Course, Weed Workshop and Weed Identification Workshop.
- Bay Ok Day- Dunsborough Primary School- Black Cockatoo and Dieback Education
- Bird Survey Walks with Christine Wilder- BirdLife Australia
- Wildflower Walks- Wildflower Society and local botanists
- Busselton High School- Bunker Bay planting, Beach Cleanup.
- Media- local paper and City Facebook



#### 5.3.3 Volunteer Program

The Meelup volunteers are an active and very capable team lead by Committee deputy member Mr. Peter Randerson. Currently there are 107 Meelup volunteers involved in projects in the Park.

The Meelup volunteers meet each week for 1.5- 2hour sessions to undertake wide range of work in the Park including weeding, pruning, beach and trail clean-ups, planting, removing tree guards, building rock gabions and rubbish collection as well environmental education programmes and working with school groups.

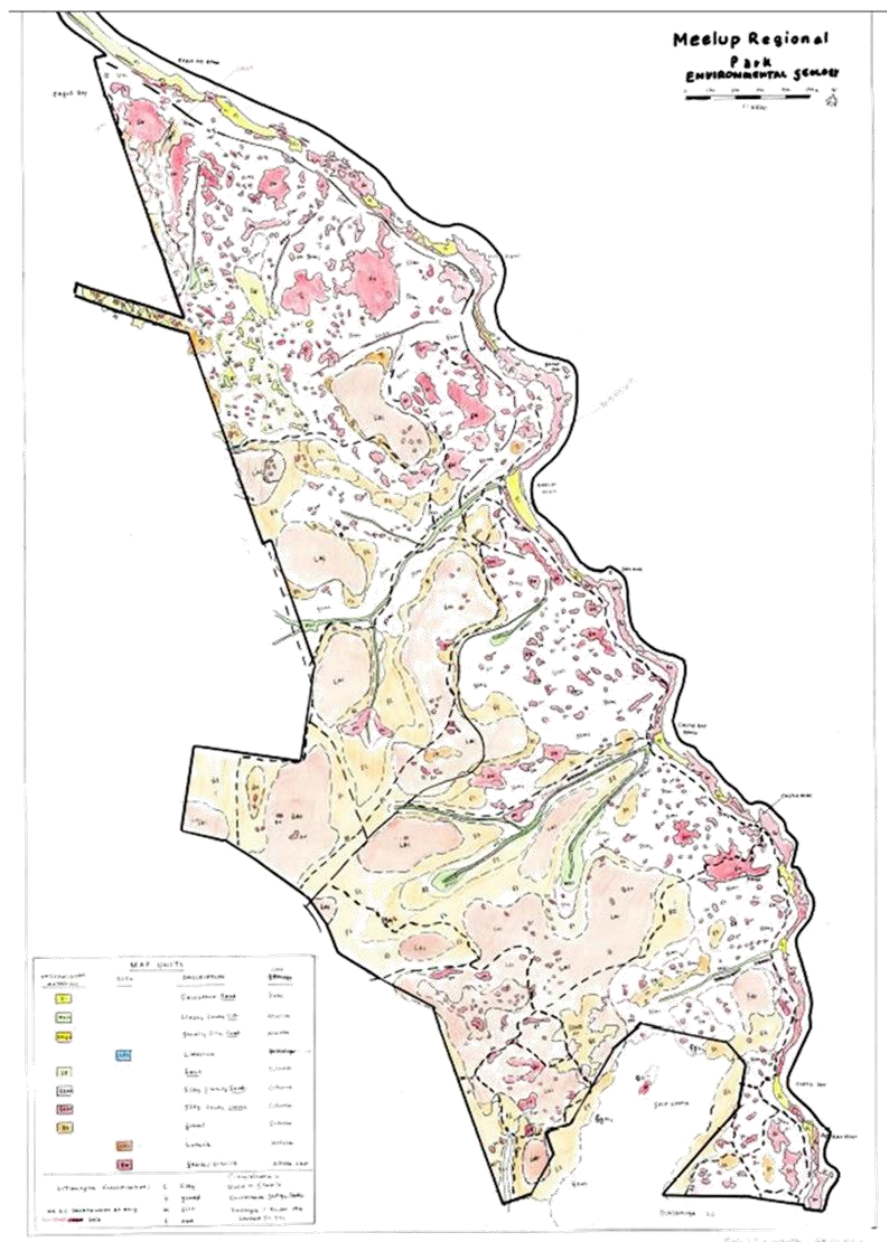
In addition to this work, volunteers also undertake work on the Meelup Regional Park Management Committee, sub-committees, Citizen Science projects, education of volunteers and working with school groups.

#### Citizen Science Program

Citizen science programs provide a diverse experience for participants and encourage environmental volunteers to undertake specific work using their individual experience and skills. Projects have included:

- Soil Erosion and Trail Maintenance Project
- Meelup Mallee monitoring with DBCA staff
- Annual Black Cockatoo Count
- Cockatoo Hollow Monitoring
- Weed mapping
- Tangorua Blue beach clean-up days
- Rare Orchid Surveys

The Soil Erosion and Trail Maintenance Project led by Committee member Tony Smuthwaite who has mapped the environmental geology and geomorphology of the Park to assess the occurrence of soil erosion in the Park. By examining the relationships between geology, topography, drainage and erosion, and using site-specific mapping an assessment can be made of the effectiveness of drainage measures to control the erosion of tracks and firebreaks. The outcomes of this project will provide the City and the MRPMC detailed information to use for trail maintenance in the park for years to come.



The volunteer work undertaken in the Meelup Regional Park is a huge effort from the local community who generously donate their time to contribution to environmental projects.

#### Volunteer Shed

A shed for the storage of a trailer, equipment and tools to assist environmental volunteers has been constructed adjacent to the Lions Shed and Men's Shed, Dunsborough Lakes Drive. The location of the shed provides opportunities for environmental volunteers to work collaboratively with the Dunsborough Lions Club and Men's Shed volunteers. A recent project involved Men's Shed members building Western Ringtail Possums boxes for installation within Meelup Regional Park.



Friends of Meelup

The City is currently consulting with the Meelup volunteers on formalising a 'Friends of Meelup Regional Park' with the objectives:

- To provide an effective body through which community members can be engaged to participate in projects to protect the environment and biodiversity values within the Meelup Regional Park.
- Projects undertaken will be in line with the Meelup Regional Park Management Plan and the City of Busselton's strategic planning.
- Actively promote the Parks conservation and recreational values and as an iconic destination.
- Accessing grant programs and other funding sources.
- Establishing a charitable trust to enable tax deductible donations

## **6. Finances**

### **6.1. Ten Year Plan, Business Plan**

The committee implements wide range of projects in any given financial year and in addition to large one-off and capital projects, the park requires ongoing operational maintenance.

The City's Ten Year Financial Plan incorporates provision for those activities within Meelup Regional Park that require ongoing funding, as well as short, medium and longer-term projects that will require funds for coordination and implementation in the future. Meelup Regional Park also has a Business Plan which details the committee's activities and management of the park in line with the city's Corporate Business Plan.

### **6.2. Budget**

A 2016/17 financial summary for Meelup Regional Park is provided in Table 1.

The financial summary indicates an operating grant revenue variance of \$9,223 to the 2016/17 annual budget. This increased revenue was mostly due to the receipt of additional grant funds for a Biodiversity and Linkages project to improve habitat connectivity within Meelup Regional Park.

The financial summary also indicates an operating expenditure variance to the 2016/17 annual budget of \$105,228. This variance is mainly attributed to account 3186 Recreation Reserves Maintenance, account 3260 Consultancy, deferred remediation works associated within the former waste disposal site Contactors account 3280, and account 3640 – Donations for the purpose of establishing a 'Friends of Meelup' group, which is being undertaken in-house.

The capital expenditure variance to the 2016/17 annual budget is mostly due to deferred works with account C0044 Meelup Coastal Nodes – Point Picquet carpark upgrade.

Table 1: 2016/2017 Financial Summary

Natural Account	Annual Budget	Total Actual	Variance
<b>Revenue</b>			
1239 - Operating Grants & Subsidies-Other	(47,590)	(56,813)	9,223
1509 - Reimbursement - Insurance Recovered	0	(694)	694
1520 - Reimbursement - Sundry	(1,070)	(1,540)	470
1629 - Other Income	(6,500)	(6,023)	(477)
<b>Revenue subtotal</b>	<b>(55,160)</b>	<b>(65,070)</b>	
<b>Operating Expenditure</b>			
3123 - Room Hire Costs	480	273	207
3186 - Recreation Reserves Maintenance	186,770	177,933	8,837
3212 - Printing	2,110	2,466	(356)
3219 - Courier & Freight Services	0	85	(85)
3260 - Consultancy	5,000	0	5,000
3280 - Contractors (Inc Contract Staff)	100,000	15,092	84,908
3386 - Pest & Weed Control	25,340	21,636	3,704
3401 - Seminars & Staff Training (not Council)	200	4	196
3498 - Purchase of Materials	0	100	(100)
3520 - Office Telephones & Faxes	0	126	(126)
3522 - Mobile Phones	240	301	(61)
3575 - Public Liability Insurance	510	466	44
3640 - Donations, Contributions & Subsidies	4,500	40	4,460
3661 - Website Hosting	570	375	195
3664 - Catering	290	759	(469)
6100 - Plant Charge Allocation	110	1,236	(1,126)
<b>Operating Expenditure subtotal</b>	<b>326,120</b>	<b>220,892</b>	
<b>Capital Expenditure</b>			
B9601 - Meelup Shed	10,000	10,949	(949)
C0044 - Meelup Coastal Nodes - Carpark upgrade	108,110	3,793	104,317
C3014 - Meelup Park - Fire Access Trail	20,000	20,840	(840)
C3127 - Whale Viewing Platform - Point Picquet	19,526	19,526	0
C3156 - Meelup Capital Works - Unallocated	40,000	38,924	1,076
<b>Capital expenditure subtotal</b>	<b>197,636</b>	<b>94,032</b>	

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

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**South West Zone WALGA: 24 November 2017  
State Council WALGA: 6 December 2017**

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**Agenda Summary and Recommendations**

The City of Busselton is a member of the WALGA South West Zone which meets approximately five times each year. The SW Zone comprises of 12 local governments being the Shire of Augusta - Margaret River, Shire of Boyup Brook, Shire of Bridgetown-Greenbushes, City of Bunbury, City of Busselton, Shire of Capel, Shire of Collie, Shire of Dardanup; Shire of Donnybrook-Balingup, Shire of Harvey, Shire of Manjimup and the Shire of Nannup.

The Zone meeting was held at the Shire of Donnybrook- Balingup on 24 November 2017. The City was represented on the Zone Committee by Councillor Grant Henley (Mayor) with administrative support provided by Cliff Frewing, Director Finance & Corporate Services and Kate Dudley, Governance Administration Officer.

The Zone employs a secretariat to prepare the Zone agenda, take minutes and action Zone adopted resolutions.

Each Agenda is in two parts:

1. Items raised by Zone Members for consideration; and
2. The WALGA State Council Agenda

The reports raised by the Zone Members and those contained in the WALGA State Council Agenda "for decision" are reviewed by City officers and are reported in the following manner for Councillor information:

- A summary of the report is provided;
- The WALGA recommendation is repeated;
- The relevant City officer comments on the report;
- The City Officer comments on the recommendation;
- The Zone decision is recorded; and
- The WALGA State Council decision is recorded.

In this way, Council can track the progress of the report and recommendation as it flows through the system.

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**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

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**South West Zone: 24 November 2017**

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**3.1 Election of State Councillor and Zone Chair / Deputy**

As this is the first meeting following the Council elections, the election of a Zone Chair and Deputy Chair is necessary, recognising that the Zone Chair represents the SW Zone at State Council Meetings.

Following the counting of votes by the Returning Officer, Cr. T Dean as declared elected as Zone President for a period of 2 years to November 2019

Following the counting of votes by the Returning Officer Cr. M Scott was declared elected as Deputy Zone President for a period of 2 years to November 2019.

**4.1 Host Council Presentation**

Host Local Governments are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members. In accordance with normal practice the Shire of Donnybrook- Balingup provided a presentation on issues and features faced by the Shire.

**4.2 WA Planning Commission Visit**

Mr. Eric Lumsden (Chairman) and WAPC members attended and addressed the delegates on relevant planning issues facing the South West Zone members including the following matters as discussion issues.

Bushfire planning;  
Coastal planning;  
Infrastructure planning;  
Rural residential proposals;  
Employment; and  
Local Planning Schemes

Notes on the presentation have been recorded and will be distributed to those interested following review by Mr Lumsden to ensure correctness

**4.3 Incorporation of Waste Management into Emergency Event Planning and Recovery**

Ms. Rebecca Brown (Manager, Waste and Recycling) of WALGA gave a presentation on this topic. There was also a presentation by Ms. H Squire of WALGA - this will be distributed when it is received.

**7.4 State President's Report – Attachment A**

The WALGA State President report was tabled at the meeting.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

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**WALGA State Council: 6 December 2017**

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**5.1 Local Government Act 1995 Review**

**Summary of report:**

WALGA released the Local Government Act Review Discussion Paper to member Local Governments on 20th July 2017, seeking comment on a range of policy and advocacy positions and any further proposals for amendments to the Act and associated Regulations by close of submissions on 20th October 2017. At close of submissions, 24 individual Local Governments and 5 Zones comprising 61 Local Governments had submitted a response. This report provides a summary of the feedback and provides State Council the opportunity to consider retaining, amending and adding to its suite of policy and advocacy positions.

**WALGA Recommendation:**

Please see Attachment B.

**City Officer Comment:**

The Department of Local Government has released its consultation paper in relation to the Local Government Act review. Some of the contents of the WALGA paper and Department of Local Government paper cover the same subjects. In addition the WALGA paper includes other suggestions in relation to review of the Local Government Act.

The WALGA proposals are general reflect industry concerns and suggestions made over a long period of time and are supported.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

That recommendation 1(d) be removed so that recommendation 1 now reads:

1. That State Council endorse the following general principles as being fundamental to its response to the review of the Local Government Act:
  - (a) Uphold the General Competence Principle currently embodied in the Local Government Act;
  - (b) Provide for a flexible, principles-based legislative framework; and
  - (c) Promote a size and scale compliance regime



**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

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**5.2 Submission to ERA – Western Power Access Arrangement**

**Summary of report:**

The Economic Regulation Authority (ERA) is seeking feedback on Western Power's proposed Access Arrangement for the period 2017 to 2022. The Proposal will impact on the charges levied to Local Governments for electricity use, as well as the service standards for key activities such as street lighting. WALGA has prepared a submission to the ERA which sets out the key issues for Local Government in the coming regulatory period. In developing the submission, WALGA provided the opportunity for the Infrastructure Policy Team and broader membership to provide feedback.

**WALGA Recommendation:**

That WALGA's submission to the Economic Regulation Authority on Western Power's Proposed Access Arrangement for the period 2017 to 2022 be endorsed.

**City Officer Comment:**

WALGA appear to be raising everything that the City has identified at officer and above level on behalf of Local Governments as a whole. The key items are:

- Introduction of a Public Lighting Code to address lighting levels, spillage and repair time frames;
- The 13.9% Gifted Assets Tax as this essentially penalises the authority that seeks to improve lighting and may result in road safety projects being unachievable from a cost perspective. Some grants do not allow you to include this tax in the funding agreement;
- A stronger push to introduce LED lighting by making them more cost efficient;
- Greater transparency for street lighting quotations;
- Increased accuracy on street lighting inventory.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

That WALGA's submission to the Economic Regulation Authority on Western Power's Proposed Access Arrangement for the period 2017 to 2022 be endorsed with the following amendments:

- a) Western Power's Proposed Access Arrangement for the period 2017 to 2022 includes and develops an ability for peer-to-peer trading of electrical power; and,
- b) A recommendation that Western Power discount the cost of streetlight removal and streetlight upgrades by the recognised depreciation of the asset.
- c) WALGA advocate to the WA Government for a new policy requiring that all new street lighting installations, including replacement luminaires on existing installations, and all new street lighting in subdivisions, connected to the Western Power network, utilise LED technology.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

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**5.3 Public Health Act 2016**

**Summary of report:**

In July 2017 the Department of Health released the First Interim State Public Health Plan (the Interim Plan) for Local Government consultation. Local Governments are required under the Public Health Act 2016 to consider the priorities in the State Public Health Plan when preparing their Local Public Health Plans. WALGA engaged with Local Governments to develop a submission in response to the Interim Plan. WALGA has prepared a submission to the First Interim State Public Health Plan that provides support to recommendations made by Local Governments throughout the engagement process.

**WALGA Recommendation:**

That State Council endorse WALGA's submission to the Department of Health's First Interim State Public Health Plan be endorsed.

**City Officer Comment:**

The direction contained in the State Public Health Plan is sound and consistent with the City's expectations.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

State Council adopted the recommendation.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**5.4 Outcome of Consultation - Short-Term Rental Accommodation and the Sharing Economy Discussion Paper**

**Summary of report:**

WALGA recognises that Local Government is best placed to determine specific controls on short-term rental accommodation. Additional guidance is, however, required from the State Government to ensure a robust planning framework exists to support the establishment of local controls. Within some Local Government areas, there has been growing community concern about the introduction of short-term rental accommodation, facilitated by online 'sharing economy' platforms, into areas that have not traditionally been associated with tourist development. Despite the emergence and rapid growth in the use of such peer to peer platforms, legislation governing short-term rental accommodation in Western Australia has not been revised since 2009. This has created a variety of challenges for several Local Governments. At the request of members and to assist the Association's advocacy, the Association prepared a discussion paper examining short-term rental accommodation and the sharing economy. In July 2017, the discussion paper was presented to WALGA State Council for noting prior to requesting feedback from members. Thirteen (13) submissions were received, of which three were formal Council resolutions.

**WALGA Recommendation:**

1. That WALGA request the Minister for Planning to establish, through the Department of Planning, Lands and Heritage, a Technical Working Group, with a goal to reviewing the planning framework in relation to short-term rental accommodation, that gives consideration to;
  - a. A review of Planning Bulletin 99 – Holiday Home Guidelines, with a particular emphasis on expanding the scope of Planning Bulletin 99 beyond 'Holiday Homes', to reflect changes in the accommodation market;
  - b. A review of 'Land Use' definitions within the Planning framework that relate to short-term accommodation; and
  - c. Establishing a 'preferred' approach for the management of 'home-sharing' within the planning framework.
2. That WALGA, in collaboration with member Local Governments, develop a model Short-Term Accommodation Local Law for those Local Governments who wish to regulate short-term accommodation providers.

**City Officer Comment:**

The direction contained in the Short-Term Rental Accommodation and the Sharing Economy Discussion Paper is sound and consistent with the City's expectations.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

State Council adopted the recommendation.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**5.5 Policy for Assessing Applications to Operate Restricted Access  
Vehicles on Local Government Roads**

**Summary of report:**

A Restricted Access Vehicle (RAV) is a vehicle that exceeds a statutory mass or dimension limit as prescribed in the Road Traffic (Vehicles) Regulations 2014. RAVs can only operate on roads approved by Main Roads WA. Operators may apply to Main Roads WA to add or amend a RAV route. It is Main Roads WA policy to refer applications to Local Governments for preliminary assessment. Some Local Governments have voiced concern that they are unsure how to assess an application. The objective of this policy is to provide a consistent and rational process for Local Governments when assessing an application to add or amend a road on the RAV network. The policy will assist in the development of a sustainable road network that balances the needs of the community and the provision of an efficient freight network to support economic activity and development. The policy has been endorsed by the Freight Policy Forum.

**WALGA Recommendation:**

That the 'Policy for Assessing Applications to Operate Restricted Access Vehicles on Local Government Roads' be endorsed as a model policy for Local Government adoption.

**City Officer Comment:**

Local Governments are required to approve RAV vehicles (restricted access vehicles) to use Local Government roads subject to conditions. Local Governments frequently approach WALGA for assistance for assessing the licence application. On this basis WALGA has provided a model policy for consideration by Local Governments for when they receive RAV licence application. The information provided is consistent with the city's current approach.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

State Council adopted the recommendation.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**5.6 Review of the Western Australian Rail Access Regime**

**Summary of report:**

The Department of Treasury is undertaking a review of the Western Australian Rail Access Regime. The Rail Access Regime is intended to encourage efficient use of, and investment in railway facilities by facilitating a contestable market for rail operations. An efficient freight rail regime is vital to the competitiveness of many export oriented industries in regional Western Australia and in minimizing the negative impacts of heavy freight vehicles on Local Government roads

The submission addresses the need:

1. for a formal mechanism to enable State Government involvement in negotiations between an access seeker and the railway manager;
2. to align the obligations of the railway lease agreement with the intent of the access regime;
3. for the regime to facilitate efficient investment in maintaining the existing network; and
4. for information flow from the rail manager concerning the state of the network and planned investment in maintenance and renewal.

**WALGA Recommendation:**

That the interim submission to the West Australian Department of Treasury on the Review of the Western Australian Rail Access Regime be endorsed.

**City Officer Comment:**

This item does not relate to functions within this district as we are not currently serviced by rail. It largely discusses the rail operations by Cooperative Bulk Handling (CBH) and grain cartage.

In these circumstances the Local Governments that have access to railways providing Cooperative Bulk Handling (CBH) and grain cartage would have been consulted and involved in the development of the rail access regime

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

State Council adopted the recommendation.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**5.7 Interim Submission on the Climate Change Authority's Review of the  
Carbon Farming Initiative Legislation and the Emissions Reduction  
Fund**

**Summary of report:**

The Climate Change Authority released a Review of the Carbon Farming Initiative (CFI) Legislation and the Emissions Reduction Fund (ERF) on 31 August 2017, seeking comments by 29 September 2017. WALGA's interim submission comprises recommendations consistent with WALGA's State Council endorsed Policy Statement on Climate Change 2009. In addition, the submission notes the historic high participation rates of WA Local Governments in Federal Government mitigation programs, but the very low participation rate of WA Local Governments in the CFI and the ERF. This is because of the relatively high emissions reduction threshold and the costs involved for a Local Government seeking to participate. The submission recommends that Australian Government climate change mitigation policy settings should include measures which take advantage of the substantial emissions reductions that can be achieved by Local Governments.

**WALGA Recommendation:**

That the interim submission in response to the Climate Change Authority's Review of the Carbon Farming Initiative Legislation and the Emissions Reduction Fund be endorsed.

**City Officer Comment:**

The direction contained in the Climate Change Authority's Review of the Carbon Farming Initiative Legislation and the Emissions Reduction Fund is sound and consistent with the City's expectations.

**City Officer Recommendation:**

The Zone recommendation is supported.

**Zone Recommendation to State Council:**

That the recommendations in the State Council Agenda be endorsed.

**State Council Decision:**

That the interim submission in response to the Climate Change Authority's Review of the Carbon Farming Initiative Legislation and the Emissions Reduction Fund be endorsed with the Submission's recommendation being amended to read:

That the Australian Government climate change mitigation policy settings should include measures which take advantage of the substantial emissions reductions that can be achieved by Local Governments, facilitated through funding provided by the Federal Government.

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**State President's Report - Attachment A**

**Elections Over – Work Begins**

*Welcome to both new & returning elected members.*

*Now that the 2017 Local Government elections are behind us it is time to reset and get on with the job that our communities want us to do. An important part of that process for new elected members is getting a good induction, both to your individual Local Government and to the sector more broadly.*

*I also find that many returning elected members benefit from participating in new councillor inductions, because there are often unasked or unanswered questions that reveal themselves in these sessions and everyone gains an equal understanding from hearing them explained.*

*After induction, there is the very important issue of training and development. In this day and age you can't just fly by the seat of your pants. Governing your community is a legal, financial, strategic and relational challenge. You need real skills and expertise to manage what's expected of you. Whilst experience helps, it's not enough and often experience is out of date and may not be based on best practice.*

*So I encourage all of you, both novice and experienced elected members, to get a handle on your training needs and make sure you become the best elected member that you can be.*

**Domestic Violence – It's Not Okay**

*WA's first Minister for the Prevention of Family and Domestic Violence, Simone McGurk MLA, is inviting all WA Local Governments to promote the message that violence against women is not okay. The Western Australian Police attend over 50,000 incidents of family and domestic violence each year of which women and children are the significant majority of victims. November 25 is the International Day for the Elimination of Violence against Women and marks the beginning of 16 days of activism to end to domestic violence.*

*Local Governments can demonstrate their commitment to stopping violence against women by emailing details of any local events, activities or public statements to Ms Selina Getley, Principal Policy Adviser, at [selina.getley@dpc.wa.qov.au](mailto:selina.getley@dpc.wa.qov.au)*

**Commonwealth Treasury Roundtable**

*On 10 November, WALGA was invited to participate in a roundtable discussion about the WA economy hosted by Commonwealth Treasury. The event was held to mark the opening of Commonwealth Treasury's Perth office, and was attended by the State's leading economists from across industry and Government.*

*The roundtable provided an important opportunity for WALGA to engage directly with senior officials from Commonwealth Treasury on key issues for the sector, and to establish a basis for ongoing dialogue. The opening of the new Perth office will enable WALGA to have more regular engagement with Commonwealth Treasury and ensure that the issues important to the sector, such as Financial Assistance Grants and infrastructure, remain on the agenda.*

**WALGA State Council and Zone Agenda**  
**Agenda Summary and Recommendations**

---

**Development Sector Issues**

WALGA recently hosted a meeting for the Minister for Local Government, the Hon David Templeman MLA, to discuss a variety of issues that have been raised regarding Local Government performance. Numerous representatives from the five Development Industry Associations - the Master Builders Association (MBA), Urban Development Institute of Australia (UDIA), Housing Industry of Australia (HIA), Swimming Pool and Spa Association (SPASA) and the Property Council (PC) - attended the meeting on the 10 November 2017.

We were able to discuss and debate the concerns raised by these organisations in regard to the planning and building portfolio, in particular: -  
Reporting on Planning Matters and Performance Monitoring  
Planning reforms and local planning policies  
Developer Contributions  
Fees and charges  
Certification (both Planning and Building)

The Association was able to dispel a number of assumptions about Local Government performance and positively highlight the role of Local Government in the Planning and Building assessment process. We emphasised that any improvements to the system must be based on sound evidence and clearly outlined that the State Planning framework supports and encourages the LOCAL in the Local Planning Scheme. A meeting will be held next year to continue these conversations with the Minister and Industry Associations.

**Local Government Act Review Process**

The WALGA discussion paper on the review of the Local Government Act was circulated to the sector on July 20th for comment by October 20th. At the close of submissions 5 zones, (representing 61 Local Governments) had made collective submissions and 24 Local Governments had made individual submissions.

The collective feedback is presented in an agenda item for consideration at the December State Council meeting. The recommendation contained in the report is extensive, as it deals with all policy positions associated with refining the Act. Notwithstanding, I encourage you to give your close attention to the positions that the report will establish, to ensure that our advocacy reflects the needs of the sector.

**Merry Christmas!**

The end of the year is fast approaching and this is the final meeting cycle for 2017.

The year ahead will be both challenging and full of opportunity as we seek to;  
negotiate revisions to the various Acts, Regulations and Policies which guide and govern the sector;  
maintain sector funding levels;  
exercise the State Local Government Partnership Agreement to ensure reliable Local Government input to State decision making;  
continue to build a positive profile for the sector;  
expand the availability of value for money, cost effective, member services, and;  
ensure that WA's voice is heard at the national level.

I'd like to thank all elected members and staff for your support during the year and I wish you all the very best for the festive season and new year ahead.



**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

**Local Government Act Review (Item 5.1) - Attachment B**

**WALGA Officers Recommendation**

1. That State Council endorse the following general principles as being fundamental to its response to the review of the Local Government Act:
  - (a) Uphold the General Competence Principle currently embodied in the Local Government Act;
  - (b) Provide for a flexible, principles-based legislative framework;
  - (c) Promote a size and scale compliance regime; and
  - (d) Support a Department of Local Government role as an enabler for the Local Government sector.
2. That State Council endorse the retention of current WALGA Policy positions as listed:
  - (a) Method of Election of Mayor/President: Section 2.11 Position Statement Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.
  - (b) Notification of Affected Owners: Section 3.51 Position Statement Section 3.51 of the Local Government Act 1995 concerning "Affected owners to be notified of certain proposals" should be amended to achieve the following effects:
    1. to limit definition of "person having an interest" to those persons immediately adjoining the proposed road works (i.e. similar principle to town planning consultation); and
    2. to specify that only significant, defined categories of proposed road works require local public notice under Section 3.51 (3) (a).
  - (c) Regional Local Governments: Part 3, Division 4 Position Statement The compliance obligations of Regional Local Governments should be reviewed.
  - (d) Council Controlled Organisations: Part 3, Division 4 Position Statement The Local Government Act 1995 should be amended to enable Local Governments to establish Council Controlled Organisations (CCO).
  - (e) Tender Threshold: Local Government (Functions and General) Regulation 11(1) Position Statement WALGA supports an increase in the tender threshold to align with the State Government tender threshold (\$250 000).
  - (f) Regional Subsidiaries Position Statement That WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:
    - Borrow in their own right;
    - Enter into land transactions; and
    - Undertake commercial activities
  - (g) Conduct of Postal Elections: Sections 4.20 and 4.61 Position Statement The Local Government Act 1995 should be amended to allow the Australian Electoral Commission (AEC) and Local Governments to conduct postal elections.
  - (h) Voluntary Voting: Section 4.65 Position Statement Voting in Local Government elections should remain voluntary.
  - (i) Electors' General Meeting: Section 5.27 Position Statement Section 5.27 of the Local Government Act 1995

**WALGA State Council and Zone Agenda  
Agenda Summary and Recommendations**

---

- should be amended so that Electors' General Meetings are not compulsory.
- (j) Local Government (Rules of Conduct) Regulations 2007 Position Statement WALGA supports:
1. Official Conduct legislation to govern the behaviour of Elected Members;
  2. An efficient and effective independent Standards Panel process;
  3. An ability for the Standards Panel to dismiss vexatious and frivolous complaints; and,
  4. Confidentiality for all parties being a key component of the entire process.
- (k) Imposition of Fees and Charges: Section 6.16 Position Statement That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.
- (l) Rating Exemptions – Rate Equivalency Payments Position Statement Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.
- (m) Rating Restrictions – State Agreement Acts Position Statement Resource projects covered by State Agreement Acts should be liable for Local Government rates.
- (n) Poll Provisions Position Statement Schedule 2.1 of the Local Government Act 1995 should be amended so that the electors of a Local Government affected by any boundary change or amalgamation proposal are entitled to petition the Minister for a binding poll.
- (o) Stand Down Provision Position Statement WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their role when they are under investigation; have been charged; or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve specific consideration of the following issues of concern to the Sector:
1. That the established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and
  2. That activities associated with the term 'disruptive behaviour', presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance. (p) Method of Voting - Schedule 4.1 Position Statement Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.
  3. That State Council:
    - (a) Amend current WALGA Policy position 'Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)' by adding Item 3:
      1. Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;
      2. Either:
        - a. amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or

**WALGA State Council and Zone Agenda**  
**Agenda Summary and Recommendations**

---

b. establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates; and

3. Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

(b) Amend current WALGA Policy position 'Elected Member Training' to read:  
That WALGA:

1. Supports and encourages all Elected Members to carry out the Elected Member Skillset, as a minimum, that comprises;
  - i. Understanding Local Government;
  - ii. Serving on Council;
  - iii. Understanding Financial Reports and Budgets;
  - iv. Conflicts of Interest; and,
  - v. Meeting Procedures and Debating.
2. Requests the State Government through the Minister for Local Government to provide funding assistance to Local Governments to enable all Elected Members to receive training;
3. Supports Local Governments being required to establish an Elected Member Training Policy to encourage training and include budgetary provision of funding for Elected Members; and,
4. Supports Local Government election candidates being required to attend a Candidates information session, either in person or on-line, as an eligibility criteria for nomination as an Elected Member.

That State Council adopt as WALGA Policy positions the following items as listed:

- (a) Local and Statewide Public Notice: Sections 1.7 and 1.8  
That Sections 1.7 and 1.8 of the Local Government Act be amended to remove the statutory requirements for statewide and local public notice to be placed in a newspaper circulating statewide or locally, to be replaced with the requirement for a Local Government to place public notices on their website.
- (b) Leave of Absence when Contesting State or Federal Election Amend the Act to require an Elected Member to take leave of absence when contesting a State or Federal election, applying from the issue of Writs. The options to consider include:
  - (a) that an Elected Member remove themselves from any decision making role and not attend Council and Committee meetings; or
  - (b) that an Elected Member take leave of absence from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act.
- (c) Control of Certain Unvested Facilities: Section 3.53 That Section 3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.
- (d) Dispositions of Property: Local Government (Functions and General) Regulation 30(3) That Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used

**WALGA State Council and Zone Agenda**  
**Agenda Summary and Recommendations**

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- exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade in activity.
- (e) On-Line Voting That WALGA continue to investigate online voting and other opportunities to increase voter turnout.
- (f) Senior Employees: Section 5.37(2) That Section 5.37(2) of the Local Government Act be deleted.
- (g) Annual Review of Certain Employees Performance: Section 5.38 That Section 5.38 either be deleted, or amended so that there is only a specific statutory requirement for Council to conduct the Chief Executive Officer's annual performance review.
- (h) Gifts and Contributions to Travel: Sections 5.82 and 5.83 That the Local Government Act 1995 and Regulations be amended so that:
- There be one section for declaring gifts. Delete declarations for Travel.
  - No requirement to declare gifts received in a genuinely personal capacity, as gifts only to be declared in respect to an Elected Member or CEO carrying out their role.
  - Gift provisions only for Elected Members and CEO's.
  - Other staff fall under Codes of Conduct from the CEO to the staff.
  - Gifts only to be declared if above \$500.00.
  - There will not be any category of notifiable gifts or prohibited gifts.
  - Exemptions for ALGA, WALGA and LG Professionals (already achieved).
  - Exemption for electoral gifts received that relate to the State and Commonwealth Electoral Acts, so Elected Members who are standing for State or Federal Parliament will only need to comply with the State or Federal electoral act and not declare it as a Local Government gift.
- (i) Vexatious and Frivolous Complainants: New Provision That a statutory provision be developed, permitting a Local Government to declare a member of the public a vexatious or frivolous complainant.
- (j) Minutes, contents of: Regulation 11 That Regulation 11 be amended to require that information presented in a Council or Committee Agenda also be included in the Minutes to that meeting.
- (k) Repayment of Advance Annual Payments: New Regulation That regulations be drafted as matter of priority in relation to Section 5.102AB of the Local Government Act.
- (l) Power to Borrow: Section 6.20 That Section 6.20(2) of the Local Government Act, requiring one month's public notice of the intent to borrow, be deleted.
- (m) Basis of Rates: Section 6.28 That Section 6.28 be reviewed to examine the limitations of the current methods of valuation of land, Gross Rental Value or Unimproved Value, and explore other alternatives.
- (n) Differential General Rates: Section 6.33 That Section 6.33 of the Local Government Act be reviewed in contemplation of timebased differential rating, to encourage develop of vacant land.
- (o) Service of Rates Notice: Section 6.41 That Section 6.41 be amended to:
- (a) permit the rates notice to be issued electronically; and
  - (b) introduce flexibility to offer regular rate payments (i.e. fortnightly, monthly etc) without requirement to issue individual instalment notices.
- (p) Rates or Service Charges Recoverable in Court: Section 6.56 That Section 6.56 be amended to clarify that all debt recovery action costs incurred by a Local Government in pursuing recovery of unpaid rates and services charges be recoverable and not be limited by reference to the 'cost of proceedings'.

**WALGA State Council and Zone Agenda**  
**Agenda Summary and Recommendations**

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- (q) Exemption from AASB 124: Regulation 4 That Regulation 4 of the Local Government (Financial Management) Regulations be amended to provide an exemption from the application of AASB 124 'Related Party Transactions' of the Australian Accounting Standards (AAS).
- (r) Onus of Proof in Vehicle Offences may be Shifted: Section 9.13(6)  
That Section 9.13 of the Local Government Act be amended by introducing the definition of 'responsible person' to enable Local Governments to administer and apply effective provisions associated with vehicle related offences
- (s) Schedule 2.1 – Proposal to the Advisory Board, Number of Electors clause 2(1)(d). That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.
- (t) Schedule 2.2 – Proposal to amend names, wards and representation, Number of Electors clause 3(1) That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.

5. That State Council note additional proposals as listed for future consideration following Sector consultation:

**New Proposal - Differentiating between Local Governments/Tiered Compliance**

- Insert a new provision to differentiate between Local Governments based on capacity. This will reduce the compliance burden on smaller Local Governments with limited capacity and provide additional opportunities for local governments with capacity.

- Tiered application of legal framework and support a review of this approach. New Proposal – Regional Capitals Recognition The Regional Capitals Alliance would welcome legislative change to enable regional capitals to be designated within the Act under Section 2.4 (District to be designated city, town or shire) and also that the Regional Capitals Alliance WA (RCAWA) be established as a recognised statutory body not dissimilar to the establishment of a regional local government currently provided for in the Act under Division 4 Section 3.61. New Proposal Section 2.21 – Disqualification because of Convictions Add a disqualification criteria which disqualifies a person from being an Elected Member if they have been convicted of an offence against the Planning and Development Act, or the Building Act, in the preceding five years. A planning or building system conviction is potentially more serious than a Local Government Act conviction because of Local Government's prominent role in planning and building control and the significant personal benefits which can be illegally gained through these systems.

**New Proposal – Local Laws**

- Procedure for making local laws – Local Governments' local laws generally affect those persons within its district. The requirement to give statewide notice under subsection (3) should be reviewed and consideration being given to Local Governments only being required to advertise the proposed local law by way of local public notice;

- Eliminate the requirement to consult on Local Laws when a model is used;

**WALGA State Council and Zone Agenda**  
**Agenda Summary and Recommendations**

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- Periodic review of local laws – consideration might be given to review of this section and whether it could be deleted. Local Governments through administering local laws will determine when it is necessary to amend or revoke a local law in terms of meeting its needs for its inhabitants of its district. Other State legislation is not bound by such periodic reviews, albeit recognising such matters in subsidiary legislation are not as complex as matters prescribed in statute.

New Proposal – Closure of Bridges for Repairs Allow a bridge to be closed for urgent repairs and maintenance without notice, even if it will have significant adverse effects on users. The closure of a bridge will often have significant adverse effects on users. However, bridges may need to be closed for urgent repairs if there is a sign of weakness and, currently, the Act does not provide capacity to take this action without giving local public notice if the closure will be greater than four weeks. New Proposal Section 6.14 – Power to Invest Allow Local Governments with capacity to invest in accordance with the Trustees Act in the manner that existed prior to the Global Financial Crisis. The Global Financial Crisis was a once in a generation experience (1987 and 1929 were the two previous financial crashes of extreme magnitude). Legislation should not be based on a worst case scenario but on a routine and general operating environment. Prior to the Global Financial Crisis, the previous legislation was adequately controlling Local Government investments. Composite Proposals

- Conduct a complete review of the Financial Management provisions under Part 6 of the Local Government Act and associated Regulations;
- Review of Standards Panel Legislative content and practices;
- Review of Local Government election provisions under Part 4 of the Local Government Act and associated Regulations with a focus on lessons learnt in the conduct of the 2017 elections including currently non-legislated matters such as candidate conduct and campaigning behaviours.

## WALGA Quarterly Overview Report Q4 October – December 2017

### City of Busselton


This is your Council's WALGA Quarterly Report for the December 2017 quarter.


2017 saw WALGA embark upon a Members First initiative, seeking to revitalise how we engage with our Members through partnership, collaboration and conversation.


One part of that strategy are the individualised quarterly reports, outlining the interactions and activities of the Association relevant to your specific Council. These reports are intended to share with Councils what the Association is doing in areas of advocacy, policy development and service delivery.


We are continually looking for ways to improve the reporting metrics and we welcome any feedback you may have.

#### MEMBER SERVICES

 7  
Number of times Governance advice was provided to the City of Busselton.

 11  
Number of times Employee Relations advice was provided to the City of Busselton.

 1  
Number of times Preferred Supplier Arrangement (PSA) advice was provided to the City of Busselton.

 2  
Number of times Procurement advice was provided to the City of Busselton.

#### ENVIRONMENTAL PLANNING TOOL (EPT)

The EPT is WALGA's online mapping and reporting tool available under a subscription service. The City of Busselton is subscribing to the EPT. An in-house EPT information and training session was provided to the City of Busselton on Monday, 30 October.

#### SECTOR ADVOCACY

##### DRIVER FATIGUE CAMPAIGN

Aiming to raise awareness about driver fatigue in WA, WALGA commissioned a special mobile facility to visit hot spots and assist in keeping motorists moving over the holiday period. The campaign is supporting the Driver Reviver program, which is coordinated by WALGA's RoadWise program. The Driver Reviver program sees up to 70

volunteers at locations across the State during the festive season, offering free tea and coffee to drivers who need a break, and raising awareness about driver fatigue and the positive impact exercise has when tired.

#### LOCAL GOVERNMENT ROAD ASSET AND EXPENDITURE REPORT 2016-17

WALGA's annual Local Government Road Asset and Expenditure Report provides a comprehensive analysis of the investment in WA roads and acts as a supporting document, useful in inter-governmental negotiations on the allocation of road funds. WALGA sought information from all Local Governments on their road expenditure information for the financial year. The City of Busselton contributed road data to the report.

#### WESTERN AUSTRALIA NATIONAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (WANDRRA)

On behalf of Local Government, WALGA continues to conduct ongoing advocacy to the Office of Emergency Management and other stakeholders regarding opportunities to improve natural disaster recovery and relief funding arrangements. New arrangements are

expected to apply from mid 2018 and will impact the financial support available to the City of Busselton.

#### ROAD SAFETY FUNDING

WALGA developed and submitted an application to the Road Safety Council for Road Trauma Trust Account (RTTA) funding from 2019/20 to enable regional Local Governments to address run-off road crashes, which are the most common type of serious road crashes in regional WA. An outcome from the application is anticipated in May 2018.

#### CLIMATE CHANGE POLICY STATEMENT REVIEW

WALGA is reviewing the existing policy statement on climate change to ensure it reflects the contemporary views of the sector and takes into account the significant scientific, technological and political developments that have occurred. WALGA released a discussion paper and has sought input from Local Government on key advocacy priorities for Local Government and the preferred content of the policy statement. The City of Busselton has not yet provided feedback on the discussion paper. Submissions are open until Tuesday, 16 January 2018.





## WALGA Quarterly Overview Report

### Q4 October – December 2017



#### ROADWISE ACTIVITIES



13

Number of RoadWise activities conducted in the City of Busselton this quarter.

#### MEETINGS AND EVENTS

##### LOCAL GOVERNMENT PEOPLE AND CULTURE SEMINAR 2017

Held on Friday, 13 October, the Local Government People and Culture Seminar provided delegates with a platform to engage with Local Government Officers from a range of disciplines and organisational levels, with speakers offering expertise to help attendees influence their organisation's culture and build capacity to innovate. Topics included workplace investigations, traineeships and their benefits, building great organisational culture, best practice recruitment and good governance.



1 Local Government Officer from the City of Busselton attended.

##### NEW COUNCILLOR SEMINAR 2017

Following the October Local Government Elections, WALGA held a New Councillor Seminar which saw new and existing Elected Members attend.

The Seminar focused on the essential elements of good governance and professional development, the role of the Department of Local Government, Sport & Cultural Industries, the relationship between Mayor and CEO, legal responsibilities, town planning (including DAPs) and leadership.

1 Elected Member from the City of Busselton attended.

##### CYBER CHALLENGES IN LOCAL GOVERNMENT FORUM

This Forum saw Colin Murphy, Auditor General and local experts brought together to provide insights into the local impacts of cyber security. The Forum focused on how attacks can occur and how to limit any damage that may result, and aimed at improving Councillors and Local Government Officers knowledge of the issues surrounding their IT systems and security.



1 Local Government Officer from the City of Busselton attended.

##### MINISTERIAL REVIEW OF THE STATE INDUSTRIAL RELATIONS SYSTEM

WALGA hosted a Sector Reference Group meeting on Monday, 6 November, to discuss the written feedback from the sector and further inform the submissions

for the Ministerial review of the State Industrial Relations System. The City of Busselton participated in the Sector Reference Group.

##### WEBINAR: LONG SERVICE LEAVE

WALGA conducted a Long Service Leave Webinar to provide an overview of long service leave entitlements for Local Government employees and advice as to how to interpret Local Government (Long Service Leave) Regulations. Held on Thursday, 7 December, 61 attendees participated in the webinar.



This recorded webinar is now available for download on WALGA's training website.

##### SWIMMING POOL INSPECTIONS: POWERS OF ENTRY

On Wednesday, 18 October, WALGA's Governance and Planning teams held a workshop with Local Government Building Surveyors, Compliance Officers and Swimming Pool Inspectors, on the Powers of Entry for swimming pool inspections. Outcomes of the workshop are to be discussed with the Building Commission prior to final endorsement of the best practice guidance. The City of Busselton attended.

##### STATE PUBLIC HEALTH PLAN: IDEAS IGNITION

As part of the Association's ongoing advocacy of the *Public Health Act 2016*, WALGA hosted a facilitated feedback session, which aimed to capture the sector's perspective on the Interim State Public Health Plan. The three priority areas included targeted objectives and policy priorities, what is missing from the Plan, and any other issues related to Local Government and State and Local Public Health Planning. Feedback gathered will assist WALGA in the preparation of a submission to the Department of Health on behalf of the sector.



1 Local Government Officer from the City of Busselton attended.

##### LOCAL WASTE MANAGEMENT FOR EMERGENCY EVENTS

WALGA staff presented at the South West Country Zone meeting on Waste Management and Emergency Events, as well as a general update on waste management issues.

1 Elected Member, and  
1 Local Government Officer from the City of Busselton attended.



## WALGA Quarterly Overview Report

### Q4 October – December 2017



#### NAMN FORUM: IMPROVING THE WATER QUALITY OF WATERWAYS AND WETLANDS

This Forum discussed initiatives that aim to improve the water quality of riverine, estuarine and wetland environments at the local and catchment scale.



1 Local Government Officer from the City of Busselton attended.

#### REGIONAL ROAD GROUP (RRG) MEETINGS

The RRGs make recommendations to the State Advisory Committee (SAC) in relation to the Annual Local Government Roads Program for their Region and any other relevant issues.

The City of Busselton participated in the following RRG meetings this quarter:

- South West Technical RRG Meeting
- South West Elected Members RRG Meeting

WALGA staff attend RRG meetings to provide executive support and advice.

#### RESOURCES

- Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads - in conjunction with Main Roads Heavy Vehicle Services, WALGA developed a guideline to provide additional clarification for implementing heavy vehicle cost recovery policies.

#### AD HOC ADVICE

Ad hoc advice was provided by WALGA staff to City of Busselton representatives on the following topics:

- Bush Fire Planning for Local Government session (Manager, Planning)
- Operational responsibilities in the road reserve

#### CONTACTS

##### Chief Executive Officer

Ricky Burges  
9213 2025

##### Deputy Chief Executive Officer

Wayne Scheggia  
9213 2024

##### Executive Manager Business Solutions

John Filippone  
9213 2020

##### Executive Manager Environment and Waste

Mark Batty  
9213 2078

##### Executive Manager Finance and Marketing

Zac Donovan  
9213 2038

##### Executive Manager Governance and Organisational Services

Tony Brown  
9213 2051

##### Executive Manager Infrastructure

Ian Duncan  
9213 2031

##### Executive Manager People and Place

Joanne Burges  
9213 2018

**16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**17. CONFIDENTIAL REPORTS**

The reports listed below are of a confidential nature, in accordance with section 5.23(2) of the Local Government Act 1995. These reports have been provided to Councillors, the Chief Executive Officer and Directors only.

**RECOMMENDATION**

That the meeting is closed to members of the public to discuss the following items which are confidential for the reasons as shown.

**17.1      Airport Advisory Committee - 18/01/2018 - CHAPMAN LAND EXCHANGE  
CONTRACT - BUSSELTON-MARGARET RIVER AIRPORT DEVELOPMENT PROJECT**

This report contains information of a confidential nature in accordance with Section 5.23(2)(c) of the Local Government Act 1995, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

**18. QUESTIONS FROM MEMBERS****19. PUBLIC QUESTION TIME****20. NEXT MEETING DATE**

Wednesday, 14 February 2018

**21. CLOSURE**