

Council Agenda

24 June 2020

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 24 JUNE 2020

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 24 June 2020, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.

MIKE ARCHER

CHIEF EXECUTIVE OFFICER

12 June 2020

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 24 JUNE 2020

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1. <u>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS</u>

2. <u>ATTENDANCE</u>

Apologies

Approved Leave of Absence

Nil

- 3. PRAYER
- 4. APPLICATION FOR LEAVE OF ABSENCE
- 5. DISCLOSURE OF INTERESTS
- 6. ANNOUNCEMENTS WITHOUT DISCUSSION

Announcements by the Presiding Member

7. QUESTION TIME FOR PUBLIC

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. <u>CONFIRMATION AND RECEIPT OF MINUTES</u>

Previous Council Meetings

8.1 Minutes of the Council Meeting held 10 June 2020

RECOMMENDATION

That the Minutes of the Council Meeting held 10 June 2020 be confirmed as a true and correct record.

Committee Meetings

8.2 <u>Minutes of the Finance Committee Meeting held 10 June 2020</u>

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 10 June 2020 be noted.

9. <u>RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS</u>

Petitions

Presentations

Deputations

- 10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)
- 11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE

12.1 Finance Committee - 10/06/2020 - LIST OF PAYMENTS MADE - APRIL 2020

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Financial Operations **BUSINESS UNIT** Financial Services

REPORTING OFFICER Manager Financial Services - Paul Sheridan

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Noting: the item does not require a decision of Council and is simply

for information purposes and noting

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A List of Payments for April 2020 List

This item was considered by the Finance Committee at its meeting on 10 June 2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M117991 - M118049, EF070825 - EF071671, T007509 - T007511, DD004087 - DD004119 together totalling \$7,644,763.88

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of April 2020, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 (the Regulations) requires that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of April 2020 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of April 2020 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

9



LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY FOR THE MONTH OF APRIL 2020

MUNICIPAL ACCOUNT	CHEQUE # 117992 - 118049	\$ 269,772.34
ELECTRONIC TRANSFER PAYMENTS	EF070825 - 71671	\$ 5,684,859.46
TRUST ACCOUNT	TRUST ACCOUNT # 7509 - 7511	\$ 33,808.69
INTERNAL PAYMENT VOUCHERS	DD4087 - DD04119	\$ 1,656,323.39
		\$ 7,644,763.88

CHEQUE PAYMENTS APRIL 2020 DATE REF# NAME AMOUNT DESCRIPTION 30/04/20 118043 A MARTIN & L LANGWORTHY CROSSOVER SUBSIDY PAYMENT 466.60 21/04/20 118022 AILEEN & BRIAN MORRIS REFUND OF RATE OVERPAYMENT 2,045.27 15/04/20 117999 ALEX & JANE COUTTS BJTP REFUND 200.00 22/04/20 118024 ARTGEO PETTY CASH PETTY CASH REIMBURSEMENT 93.30 21/04/20 118009 B & G BIRCHALL CROSSOVER SUBSIDY PAYMENT 303.50 21/04/20 118016 BN DEVEREUX REFUND OF RATE OVERPAYMENT 709.35 118002 BRETT DESMOND HOUSE & KERRY ELLEN HOUSE REFUND OF RATE OVERPAYMENT 15/04/20 1,866.45 9/04/20 117995 BUSSELTON WATER CORPORATION WATER SERVICES 669.37 30/04/20 118040 BUSSELTON WATER CORPORATION WATER SERVICES 341.10 STAFF CLUB - STAFF LOTTO 9/04/20 117993 CALLOWS CORNER NEWS 296.00 23/04/20 118033 CALLOWS CORNER NEWS NEWSAGENCY / STATIONERY SUPPLIES 23/04/20 118035 CANCELLED PAYMENT PAYMENT CANCELLED 5,096.71 PAYROLL DEDUCTIONS REALLOCATION 9/04/20 117992 CITY OF BUSSELTON 5,089.77 23/04/20 118032 CITY OF BUSSELTON PAYROLL DEDUCTIONS REALLOCATION 15/04/20 118001 CITY OF BUSSELTON DEPOT - PETTY CASH PETTY CASH RECOUP 45.85 REFUND OF RATE OVERPAYMENT 21/04/20 118019 DEAN & SARAH TIERNEY 2,296.00 23/04/20 118034 DEPARTMENT OF TRANSPORT VEHICLE OWNERSHIP SEARCHES 1,258.35 21/04/20 118006 DIABETES WA CANCELLED BOOKING FEE REFUND 122.50 21/04/20 118023 DUNSBOROUGH ART SOCIETY REFUND OF HALL & KEY DEPOSITS 200.00 21/04/20 118018 EDMUND & ANGELIKA HOEMBERG REFUND OF RATE OVERPAYMENT 804.02 30/04/20 118046 G & L WOOLLEY CROSSOVER SUBSIDY PAYMENT 236.50 30/04/20 118042 GENA CULLEY CROSSOVER SUBSIDY PAYMENT 167.90 21/04/20 118013 JC & ME SALIGARI REFUND OF RATE OVERPAYMENT 100.00 9/04/20 117997 KENT STREET BAKERY CATERING 48.00 30/04/20 118045 L & M BRAMBILLA CROSSOVER SUBSIDY PAYMENT 323.80 30/04/20 118048 LAI Y C LEONG 323.80 CROSSOVER SUBSIDY PAYMENT 21/04/20 118015 LORNA CHRISTINE MARTYN REFUND OF RATE OVERPAYMENT 123.97 21/04/20 118012 LP ANDERSON REFUND OF RATE OVERPAYMENT 100.00 REFUND OF RATE OVERPAYMENT 22/04/20 118025 LYNETTE MANTELI 717.00 30/04/20 118047 M & V ANDREONE CROSSOVER SUBSIDY PAYMENT 323.80 21/04/20 118020 MERIAN & TIMOTHY MEIKLE REFUND OF RATE OVERPAYMENT 966.83 21/04/20 118008 NINA KING CROSSOVER SUBSIDY PAYMENT 167.90 20/04/20 118004 PAYMENT VOID PAYMENT VOID 30/04/20 118038 PAYMENT VOID PAYMENT VOID 30/04/20 118039 PAYMENT VOID PAYMENT VOID 22/04/20 118026 PG & EC JOHNSON REFUND OF RATE OVERPAYMENT 750.00 30/04/20 118036 POLICYPAK SOFTWARE COMPUTER SOFTWARE 18.164.41 21/04/20 118011 PRIME URBAN UNIT TRUST REFUND OF RATE OVERPAYMENT 1,776.07 21/04/20 118010 REECE & EMILY TYMMS CROSSOVER SUBSIDY PAYMENT 222.00 21/04/20 118014 RF & PL DATODI REFUND OF RATE OVERPAYMENT 121.00 21/04/20 118007 RUTH GOLDSMITH REFUND PAYMENTS - SUNDRY 25.00 REFUND OF ANIMAL TRAP BOND 100.00 30/04/20 118049 SUSAN RICE 9/04/20 117994 SYNERGY ELECTRICITY SUPPLIES 4.430.56 20/04/20 118003 SYNERGY ELECTRICITY SUPPLIES 93,497,49 30/04/20 118037 SYNERGY ELECTRICITY SUPPLIES 40,946.50 9/04/20 117996 TELSTRA CORPORATION COMMUNICATION SERVICES 9,001.87 22/04/20 118030 TELSTRA CORPORATION COMMUNICATION SERVICES 78.99 9/04/20 117998 TERRY WHITE CHEMIST FIRST AID SUPPLIES 579.05 22/04/20 118028 TERRY WHITE CHEMIST FIRST AID SUPPLIES 110.00 21/04/20 118017 TH & MR WALKER REFUND OF RATE OVERPAYMENT 750.00 15/04/20 118000 THOMAS MAZEY ART SALES 52.50 30/04/20 118044 TRI R MADIGAN CROSSOVER SUBSIDY PAYMENT 323.80

12.1 Attachment A

DATE	REF#	NAME	DESCRIPTION		AMOUNT
21/04/20	118021	VIEW TWO PTY LTD	REFUND OF RATE OVERPAYMENT	\$	1,771.99
22/04/20	118027	WA ROVERS OWNERS CLUB INC SW BRANCH	REFUND EVENT APPLICATION FEE	\$	41.00
22/04/20	118029	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$	481.75
20/04/20	118005	WATER CORPORATION	WATER SERVICES	\$	2,482.46
22/04/20	118031	WATER CORPORATION	WATER SERVICES	\$	30,914.36
30/04/20	118041	WATER CORPORATION	WATER SERVICES	\$	37,351.90
				Ś	269.772.34

			TS APRIL 2020		
DATE	REF#	NAME	DESCRIPTION		AMOUNT
16/04/20	71148	A1 BOBCATS BUSSELTON	EARTHWORK SERVICES	\$	2,178.00
3/04/20	70897	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES	\$	792.00
9/04/20	71076	AC FORSTER & SON	PLUMBING SERVICES	\$	1,045.00
16/04/20	71199	AC FORSTER & SON	PLUMBING SERVICES	\$	225.50
30/04/20	71624	AC FORSTER & SON	PLUMBING SERVICES	\$	597.00
22/04/20	71420	ACCENDO AUSTRALIA	ENVIRONMENTAL SERVICES	\$	7,966.75
16/04/20	71220	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$	49,677.11
22/04/20	71457	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$	2,804.18
29/04/20	71509	ADAM & LISA FISHER	BJTP REFUND	\$	100.00
30/04/20	71619	ADAM GLENN	BOND REFUND	\$	100.00
29/04/20	71535	ADRIAN & JULIE TWYFORD	BJTP REFUND	\$	100.00
21/04/20	71376	ADRIAN HULCOME	BJTP REFUND	\$	50.00
16/04/20	71194	ADVANCED PERSONNEL MANAGEMENT	BOND REFUND	\$	184.00
16/04/20	71161	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	\$	3,900.00
30/04/20	71586	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	\$	877.80
22/04/20	71427	AERODROME MANAGEMENT SERVICES PTY LTD	SECURITY SCREENING EQUIPMENT	\$	105,073.11
29/04/20	71511	ALANNAH MEOTTI	BJTP REFUND	\$	201.00
16/04/20	71144	ALASTAIR TAYLOR	ART SALES	\$	8.40
29/04/20	71524	ALEX JEFFERY	BJTP REFUND	\$	375.00
21/04/20	71345	ALEXANDER & NICOLA GIBSON	BJTP REFUND	\$	305.00
21/04/20	71337	ALICE WHITE	BJTP REFUND	\$	305.50
9/04/20	71104	ALISON BROWN	CANCELLED PAYMENT	\$	303.50
16/04/20	71189	ALISON BURTON	ARTGEO REFUND	\$	50.00
21/04/20	71328	ALLAN & KATHRYN MAWDESLEY	BJTP REFUND	\$	100.00
29/04/20	71522	ALLISTER & AMANDA GARDINER	BJTP REFUND	\$	201.00
3/04/20	70869	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	\$	116.24
22/04/20	71442	ALTUS GROUP CONSULTING PTY LTD	PROJECT ARCHITECT FEE	\$	3,272.50
	71300	AMANDA GODDARD	BJTP REFUND	\$	
17/04/20					201.00
9/04/20	71031	AMANDA KELLY	BJTP REFUND	\$	100.00
21/04/20	71326	AMANDA MARGETTS	BJTP REFUND	\$	285.00
21/04/20	71384	AMBER FILDES	BJTP REFUND	\$	375.00
9/04/20	71094	AMITY SIGNS	SIGNAGE SERVICES	\$	53.90
21/04/20	71372	ANDREA WILLSHER	BJTP REFUND	\$	100.00
22/04/20	71419	ANDREW PLEDGER	FRIDGE DE GASSING	\$	783.20
29/04/20	71528	ANN JACKSON	BJTP REFUND	\$	114.00
9/04/20	70999	ANTENNA TECH	ANTENNA REPAIRER	\$	570.00
16/04/20	71246	AQUA SHED BUSSELTON	RETICULATION SERVICES	\$	846.55
3/04/20	70830	ARBOR GUY	TREE MAINTENANCE SERVICES	\$	28,326.28
16/04/20	71117	ARBOR GUY	TREE MAINTENANCE SERVICES	\$	12,351.02
22/04/20	71398	ARBOR GUY	TREE MAINTENANCE SERVICES	\$	1,806.95
30/04/20	71549	ARBOR GUY	TREE MAINTENANCE SERVICES	\$	15,805.15
3/04/20	70909	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	\$	191.67
6/04/20	70957	ASCENT ENGINEERING PTY LTD	CANCELLED PAYMENT	\$	-
9/04/20	71112	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	\$	4,620.00
21/04/20	71367	ASHLEIGH WALKER	BJTP REFUND	\$	444.00
9/04/20	71058	ASHLEY RAWIRI	BJTP REFUND	\$	149.50
3/04/20	70900	ATLAS LINEN SERVICES	RENTAL LINEN	\$	61.21
30/04/20	71560	AUSQ TRAINING	TRAINING SERVICES	\$	2,000.00
3/04/20	70887	AUSSIE BROADBAND PTY LTD	NBN BROADBAND	\$	2,418.54
30/04/20	71604	AUSSIE BROADBAND PTY LTD	NBN BROADBAND	\$	2,345.30
16/04/20	71213	AUSTRALIA POST	POSTAL SERVICE	\$	3,061.00
22/04/20	71467	AUSTRALIAN AIRPORTS ASSOCIATION	ANNUAL MEMBERSHIP 20/21	\$	2,368.30
9/04/20	70966	AUSTRALIAN SERVICES UNION	UNION FEES	\$	25.90
23/04/20	71493	AUSTRALIAN SERVICES UNION	UNION FEES	\$	25.90
9/04/20	70965	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$	239,371.00
23/04/20	71492	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$	236,738.00
16/04/20	71240	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	\$	6,791.62
3/04/20	70891	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	\$	1,096.32
9/04/20	71027	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	\$	987.57
3/04/20	70832	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	\$	9,900.00
					-,
22/04/20	71399	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	\$	3,300.00
9/04/20 22/04/20	71102 71410	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	\$	2,597.49
		AZILITY	IT SOFTWARE	1.8	988.90

REF# NAME DATE DESCRIPTION TAUOMA 70937 B & B STREET SWEEPING STREET SWEEPING SERVICE 3/04/20 339.67 9/04/20 B & B STREET SWEEPING STREET SWEEPING SERVICE 2,173.91 16/04/20 71225 B & B STREET SWEEPING STREET SWEEPING SERVICE 46.958.32 STREET SWEEPING SERVICE 22/04/20 B & B STREET SWEEPING 36,842.73 71462 30/04/20 B & B STREET SWEEPING STREET SWEEPING SERVICE 2,836.78 BARBEOUES GALORE BUSSELTON BARBEOUES AND HOT POT PLATES 3/04/20 70842 417.91 71037 BARDFIELD ENGINEERING ADJUSTABLE NETBALL POSTS 9/04/20 7,535.00 30/04/20 BARK ENVIRONMENTAL ENVIRONMENTAL CONSULTING 7,400.50 29/04/20 71533 BARRY & CAROL O'BRYNE & CHAPMAN BJTP REFUND 201.00 71304 BARRY & JENNETTE MARTIN 17/04/20 BJTP REFUND 253.00 3/04/20 70852 BARRY ALLEN ELECTRICAL SERVICES PTY LTD ELECTRICAL SERVICES 2,923.80 22/04/20 71417 BARRY ALLEN ELECTRICAL SERVICES PTY LTD ELECTRICAL SERVICES 2,587.20 FURNITURE PRODUCT SUPPLIER 22/04/20 71482 BAY CABINETS 462.00 3/04/20 70933 BAY SIGNS SIGNAGE SERVICES 451.62 EXCAVATOR & PLANT HIRE - VARIOUS WORKS 3/04/20 70843 BCP CIVIL & PLANT 1,320.00 16/04/20 71136 BCP CIVIL & PLANT EXCAVATOR & PLANT HIRE - VARIOUS WORKS 4.076.00 30/04/20 BCP CIVIL & PLANT EXCAVATOR & PLANT HIRE - VARIOUS WORKS 4,694.20 30/04/20 71569 BCP CONTRACTORS PTY LTD FARTHWORKS 178,740,00 1/05/20 71669 BCP CONTRACTORS PTY LTD EARTHWORKS 189,466,65 70844 BCP LIQUID WASTE LIQUID WASTE SERVICES 3/04/20 236.00 22/04/20 71412 BCP LIQUID WASTE LIQUID WASTE SERVICES 1,263.50 22/04/20 71487 BEACHLANDS LAWNMOWING SERVICE LAWN MOWING SERVICE 260.00 BEACHSIDE BUILDING & MAINTENANCE MAINTENANCE SERVICES 16/04/20 5,613.00 71254 22/04/20 71485 BEACHSIDE BUILDING & MAINTENANCE MAINTENANCE SERVICES 4,852.00 9/04/20 71012 BELLROCK CLEANING SERVICES PTY LTD CLEANING SERVICES 3,737.25 BJTP REFUND 21/04/20 BEN & JENNIFER HANOWSKI 71352 100.00 MEMBERSHIP CARDS 3/04/20 BENT LOGIC 770.00 3/04/20 70826 BEYOND SAFETY PROTECTIVE CLOTHING SUPPLIER 126.00 71361 BILL & GRACE COULTER 21/04/20 BJTP REFUND 100.00 COFFEE WORKSHOPS AND CATERING 3/04/20 70901 BISTRO BRETON 1,320.00 BLACKWOODS 3/04/20 70931 FLEET CONSUMABLES & MAINTENANCE PARTS 477.05 FLEET CONSUMABLES & MAINTENANCE PARTS 9/04/20 71087 BLACKWOODS 365.00 16/04/20 71218 BLACKWOODS FLEET CONSUMABLES & MAINTENANCE PARTS 124.93 22/04/20 71456 BLACKWOODS FLEET CONSUMABLES & MAINTENANCE PARTS 959.82 30/04/20 71636 BLACKWOODS FLEET CONSUMABLES & MAINTENANCE PARTS 406.38 3/04/20 70912 BOC GASES AUSTRALIA LTD GAS SERVICES 859.43 9/04/20 71074 BOC GASES AUSTRALIA LTD GAS SERVICES 749.17 16/04/20 71197 BOC GASES AUSTRALIA LTD GAS SERVICES 117.43 BAGGAGE HANDLING EQUIPMENT 9/04/20 71033 BOND ELECTRIC 31,882.40 16/04/20 71116 BOYANUP BOTANICAL NURSERY SERVICES 598.40 29/04/20 71534 BREE SPICER BJTP REFUND 201.00 CANCELLED PAYMENT 71270 BRENDON SMITH 24/04/20 30/04/20 71613 BRENDON SMITH BJTP REFUND 132.00 16/04/20 71182 BRIAN EDWARD INGRAM CARPENTRY SERVICES 3.750.00 71610 BRIAN EDWARD INGRAM 3,000.00 30/04/20 CARPENTRY SERVICES BRODY PLOZZA STAFF REIMBURSEMENT 99.30 9/04/20 9/04/20 71064 BRONWYN HUTCHINGS BJTP REFUND 327.00 71127 BROOKS HIRE SERVICE PTY LTD EQUIPMENT HIRE 16/04/20 2,666.40 3/04/20 70941 BSEWA ELECTRICAL SERVICES 5,732.78 9/04/20 71096 BSEWA ELECTRICAL SERVICES 247.89 16/04/20 71228 BSEWA ELECTRICAL SERVICES 7,270.49 30/04/20 71648 BSEWA ELECTRICAL SERVICES 11,448.20 3/04/20 70916 BUCHER MUNICIPAL PTY LTD ENGINEERING - PLANT SPARES & SERVICING 977.38 16/04/20 71205 BUCHER MUNICIPAL PTY LTD ENGINEERING - PLANT SPARES & SERVICING 143.06 22/04/20 BUCHER MUNICIPAL PTY LTD ENGINEERING - PLANT SPARES & SERVICING 254.91 22/04/20 71425 BUNBURY HARVEY REGIONAL COUNCIL WASTE DISPOSAL 846.30 30/04/20 71592 BUNBURY HARVEY REGIONAL COUNCIL WASTE DISPOSAL 3,442.61 VEHICLE PURCHASES / SERVICES / PARTS 71401 BUNBURY SUBARU 459.61 22/04/20 70942 3/04/20 BUNNINGS BUILDING SUPPLIES HARDWARE SUPPLIES 1,060.58 9/04/20 71097 BUNNINGS BUILDING SUPPLIES HARDWARE SUPPLIES 1.868.32 HARDWARE SUPPLIES 16/04/20 71230 BUNNINGS BUILDING SUPPLIES 2,259.86 22/04/20 71464 BUNNINGS BUILDING SUPPLIES HARDWARE SUPPLIES 1,265.59 30/04/20 71649 BUNNINGS BUILDING SUPPLIES HARDWARE SUPPLIES 1.153.49 3/04/20 70948 BURKE AIR AIR CONDITIONING SERVICES 1,403.16 9/04/20 71107 BURKE AIR AIR CONDITIONING SERVICES 286.00 22/04/20 71478 BURKE AIR AIR CONDITIONING SERVICES 460.90 30/04/20 71656 BURKE AIR AIR CONDITIONING SERVICES 452.65 BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD 3/04/20 RURAL SUPPLIES 4,290.00

RURAL SUPPLIES

RURAL SUPPLIES

BEARING SUPPLIES

JETTY SWIM EXHIBITION 2020

AUTO ELECTRICAL SERVICES

990.00

40.00

12.00

2,750.00

4,129.00

9/04/20

30/04/20

3/04/20

16/04/20

3/04/20

71001

71578

71143

BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD

BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD

70831 BUSSELTON ALLSPORTS INC T/A BUSSELTON JETTY SWIM

BUSSELTON AUTO ELECTRICS

70834 BUSSELTON BEARING SERVICES

20,222.17

141.00

100.00

130.55

162.54

DATE REF# NAME DESCRIPTION TAUOMA 71403 BUSSELTON BEARING SERVICES 1,194.96 22/04/20 BEARING SUPPLIES BEARING SUPPLIES 30/04/20 71558 BUSSELTON BEARING SERVICES 455.50 16/04/20 71224 BUSSELTON BUILDING PRODUCTS BUILDING PRODUCT SUPPLIER 7.659.49 BUILDING PRODUCT SUPPLIER 22/04/20 71461 BUSSELTON BUILDING PRODUCTS 292.45 278.80 30/04/20 BUSSELTON BUILDING PRODUCTS BUILDING PRODUCT SUPPLIER 3/04/20 70877 BUSSELTON COLLECTORS CLUB INC BOND REFUND 770.00 BUSSELTON DUNSBOROUGH MAIL ADVERTISING SERVICES 3/04/20 70888 252.02 22/04/20 BUSSELTON DUNSBOROUGH MAIL ADVERTISING SERVICES 928.02 22/04/20 71395 BUSSELTON HYDRAULIC SERVICES INC HYDRAULIC SERVICES 1.905.40 BUSSELTON MOTORS (MITSUBISHI/MAZDA) VEHICLE PURCHASES / SERVICES / PARTS 3/04/20 70925 37,099.31 9/04/20 71085 BUSSELTON MOTORS (MITSUBISHI/MAZDA) VEHICLE PURCHASES / SERVICES / PARTS 910.62 16/04/20 71211 BUSSELTON MOTORS (MITSUBISHI/MAZDA) VEHICLE PURCHASES / SERVICES / PARTS 39,150.59 3/04/20 70934 BUSSELTON PEST & WEED CONTROL PEST CONTROL SERVICES 2,861.65 16/04/20 71221 BUSSELTON PEST & WEED CONTROL PEST CONTROL SERVICES 5,347.76 22/04/20 71458 BUSSELTON PEST & WEED CONTROL PEST CONTROL SERVICES 16,770.60 30/04/20 71637 BUSSELTON PEST & WEED CONTROL PEST CONTROL SERVICES 4,991.25 16/04/20 71157 BUSSELTON PRIDE PROJECT LGBT EVENT GRANT 3,711.20 9/04/20 71086 BUSSELTON SENIOR CITIZENS CENTRE QUARTERLY DONATION PAYMENT 23,868.35 16/04/20 71145 BUSSELTON STOCKFEEDS & PET SUPPLIES ANIMAL SUPPLIES 461.00 30/04/20 71576 BUSSELTON STOCKFEEDS & PET SUPPLIES ANIMAL SUPPLIES 111.50 3/04/20 BUSSELTON TOYOTA VEHICLE PURCHASES / SERVICES / PARTS 1,326.45 70911 16/04/20 71195 BUSSELTON TOYOTA VEHICLE PURCHASES / SERVICES / PARTS 1,125.60 17/04/20 71289 BV & BA HALEY BJTP REFUND 408.00 3/04/20 70849 CALIBRE PROFESSIONAL SERVICES PTY LTD ENGINEERING SERVICES 10,670.00 30/04/20 71571 CALIBRE PROFESSIONAL SERVICES PTY LTD ENGINEERING SERVICES 13,480.50 BOND REFUND CANCER COUNCIL WA 22/04/20 71451 248.00 30/04/20 CAPE CONTAINERS STORAGE AND EQUIPMENT HIRE 616.00 71593 12.60 572.00 16/04/20 71255 CAPE DRYCLEANERS LINEN CLEANING SERVICES GARDENING SERVICES 30/04/20 CAPE LIFE PTY LTD 71557 CAPE RURAL CONTRACTING FIRE CONTROL SERVICES 3/04/20 70955 1,815.00 30/04/20 71661 CAPE RURAL CONTRACTING FIRE CONTROL SERVICES 1,056.00 71237 CAPE TO CAPE EXCAVATIONS EARTHMOVING SERVICES 16/04/20 577.50 CARBONE BROS PTY LTD LIMESTONE SUPPLIES / CARTAGE SERVICES 22/04/20 26,347.47 22/04/20 71472 CARDNO (WA) PTY LTD CONSULTANCY SERVICES 6,325.00 3/04/20 70956 CAROLYN POLLITT ART SALES 255.00 100.00 CASSEY YOUNGS 3/04/20 70881 CB TRAFFIC SOLUTIONS PTY LTD TRAFFIC MANAGEMENT SERVICES 285.87 9/04/20 71022 CB TRAFFIC SOLUTIONS PTY LTD TRAFFIC MANAGEMENT SERVICES 6,242,64 71171 CB TRAFFIC SOLUTIONS PTY LTD TRAFFIC MANAGEMENT SERVICES 16/04/20 11,205.83 22/04/20 71430 CB TRAFFIC SOLUTIONS PTY LTD TRAFFIC MANAGEMENT SERVICES 8,827.26 30/04/20 71600 CB TRAFFIC SOLUTIONS PTY LTD TRAFFIC MANAGEMENT SERVICES 18.535.72 CERI MACLEAN BJTP REFUND 21/04/20 71344 285.00 21/04/20 71333 CHELSEA ATTWOOD BJTP REFUND 156.00 3/04/20 70886 CHLOE ALBA STUDIOS FACILITY HIRE BOND REFUND 200.00 71267 CHLOE JADE COOPER BJTP REFUND 17/04/20 972.00 CHLOE WHITE 100.00 17/04/20 71276 BJTP REFUND 3/04/20 70878 CHOICECHEM HAND SANITIZER 990.00 16/04/20 71169 CHOICECHEM HAND SANITIZER 4,712.40 CHRIS SHEEDY PANEL & PAINT PANEL REPAIRS & REPLACEMENT 16/04/20 71130 500.00 16/04/20 71176 CHRISEA DESIGNS ART SALES 199.50 17/04/20 71311 CHRISTINE BLAKE BJTP REFUND 165.00 FIRE EQUIPMENT SERVICES 9/04/20 71099 CHUBB FIRE & SECURITY PTY LTD 602.34 16/04/20 71234 CHUBB FIRE & SECURITY PTY LTD FIRE EQUIPMENT SERVICES 444.02 30/04/20 71653 CHUBB FIRE & SECURITY PTY LTD FIRE EQUIPMENT SERVICES 963.36 17/04/20 BJTP REFUND 208.00 71262 CIARA DILLON 9/04/20 71109 CITY AND REGIONAL FUELS FUEL SERVICES 3,009.79 9/04/20 70964 CITY OF BUSSELTON CHRISTMAS CLUB PAYROLL DEDUCTIONS 4,002.18 CITY OF BUSSELTON CHRISTMAS CLUB 23/04/20 71491 PAYROLL DEDUCTIONS 4,002.18 222.00 9/04/20 70969 CITY OF BUSSELTON-SOCIAL CLUB SOCIAL CLUB REIMBURSEMENT 23/04/20 71496 CITY OF BUSSELTON-SOCIAL CLUB SOCIAL CLUB REIMBURSEMENT 216.00 CIVIL/STRUCTURAL CONSULTING PTY LTD STRUCTURAL INSPECTIONS 6,917.16 3/04/20 70837 2,962.30 22/04/20 71418 CIVITEST PTY LTD SOIL COMPACTION TEST 3/04/20 70913 CJD EQUIPMENT PTY LTD PLANT PURCHASES / SERVICES / PARTS 39.45 CJD EQUIPMENT PTY LTD 30/04/20 71623 PLANT PURCHASES / SERVICES / PARTS 3,033.22 71239 CLEANAWAY WASTE MANAGEMENT SERVICES 17,613.53 16/04/20 22/04/20 71474 CLEANAWAY WASTE MANAGEMENT SERVICES 75,059.81 3/04/20 70922 CLEANAWAY EQUIPMENT SERVICES MAINTENANCE PARTS WASHER 965.80 WASTE DISPOSAL SERVICES 3/04/20 70860 CLEANAWAY SOLID WASTE PTY LTD 22,055.33

WASTE DISPOSAL SERVICES

COUNCIL & STAFF REFRESHMENTS

COUNCIL & STAFF REFRESHMENTS

CLEANING SERVICES

BJTP REFUND

22/04/20

9/04/20

29/04/20

3/04/20

9/04/20

71421

70983

70944

71100 COLES

CLEANAWAY SOLID WASTE PTY LTD

CLEANING MADE EASY

71526 CLETUS KELLEHER

COLES

12.1 Attachment A List of Payments for April 2020

DATE	REF#	NAME	DESCRIPTION	-	MOUNT
16/04/20	71236	COLES	COUNCIL & STAFF REFRESHMENTS	\$	27.50
22/04/20	71471	COLES	COUNCIL & STAFF REFRESHMENTS	\$	99.78
30/04/20	71654	COLES	COUNCIL & STAFF REFRESHMENTS	\$	122.83
29/04/20	71529	COLIN & JEANETTE DEANS	BJTP REFUND	\$	160.00
9/04/20	70988	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CARPENTRY SERVICES	\$	290.00
3/04/20	70829	COMBINED TEAM SERVICES	TRAINING SERVICES	\$	110.00
3/04/20	70846	CONSILIUM WASTE CONSULTING	AUDIT OF COMPLIANCE REPORT	\$	4,290.00
21/04/20	71362	CORALLEE O'DEA	BJTP REFUND	\$	208.00
3/04/20	70859 71150	CORSIGN WA PTY LTD CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$	3,509.00
16/04/20 30/04/20	71579	CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES SIGNAGE AND TRAFFIC ACCESSORIES	\$	48.40 3,773.00
9/04/20	70972	CR. G HENLEY	COUNCILLOR PAYMENT	\$	10,622.75
9/04/20	71028	CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	\$	3,408.61
9/04/20	71028	CR. K HICK	COUNCILLOR PAYMENT	\$	4,692.75
9/04/20	71011	CR. KATHERINE COX	COUNCILLOR PAYMENTS	\$	2,829.81
9/04/20	71029	CR. L MILES	COUNCILLOR PAYMENTS COUNCILLOR PAYMENT	\$	2,829.81
9/04/20	70994	CR. P CARTER	COUNCILLOR PAYMENT	\$	3,058.76
	71032	CR. P CRONIN			
9/04/20	70993		COUNCILLOR PAYMENTS	\$	2,829.81
9/04/20		CR. R PAINE	COUNCILLOR PAYMENT		2,829.81
9/04/20	71026	CR. SUSAN RICCELLI	BJTP REFUND	\$	2,829.81
30/04/20	71617	CRAIG & CHANTELLE RANDO		_	300.00
3/04/20	70836	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$	6,344.40
9/04/20	70982	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$	4,149.44
16/04/20 22/04/20	71126 71406	CRANEFORD PLUMBING PTY LTD CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$	1,255.10
30/04/20	71562		PLUMBING SERVICES	\$	1,262.50
3/04/20	70943	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$	385.00
		CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES GLC KIOSK PURCHASES	\$	100.86
16/04/20 30/04/20	71231 71650	CRAVEN FOODS BUNBURY CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES GLC KIOSK PURCHASES	\$	46.04 105.24
		CROSS SECURITY SERVICES			
3/04/20	70947		SECURITY SERVICES	\$	3,713.16
16/04/20	71242	CROSS SECURITY SERVICES	SECURITY SERVICES	\$	
3/04/20	70882	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	\$	27.50
16/04/20	71138	CYNTHIA DIX D & P JONAS	ART SALES	\$	9.10
17/04/20	71261		BJTP REFUND	\$	253.00
3/04/20	70845	D MCKENZIE T/A LITORIA ECOSERVICES	WEED CONTROL & CONSULTANCY SERVICES	\$	1,815.00
16/04/20	71137	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES BJTP REFUND		2,282.50 716.50
29/04/20	71520 71365	DAN & MICHELLE WATT DANIELLE FRENCH	BJTP REFUND	\$	
21/04/20	71332	DARREN MITCHELL & SANDRA BOOGAARD	BJTP REFUND	\$	523.00 201.00
	71044				
9/04/20	71044	DARRYL PLUMB	BJTP REFUND	\$	100.00
23/04/20	71356	DAVID & JAYNE SHANKS DAVID & LISA BULLEN	CANCELLED PAYMENT	\$	100.00
21/04/20	71541	DAVID & LISA BOLLEN DAVID & SUZANNE WEADLEY	BJTP REFUND BJTP REFUND	\$	100.00
29/04/20 9/04/20	71075	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	\$	2,014.98
16/04/20	71073	DAVID GRAT & CO DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$	13,941.47
22/04/20	71470	DAVID MILDWATERS ELECTRICAL DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES MAINTENANCE SERVICES	\$	2,984.58
	71652	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES MAINTENANCE SERVICES	\$	187.00
30/04/20	71042	DEAN & SUZIE THOMPSON	BJTP REFUND	\$	155.00
9/04/20 21/04/20	71323	DEANNE PETER	BJTP REFUND	\$	125.00
		DEANNE PETER		\$	
29/04/20 29/04/20	71499 71506	DEBORAH HARDY	BJTP REFUND	\$	125.00 90.00
3/04/20	70958	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	\$	17,933.37
16/04/20	71147	DENADA SURVEYS PTY LTD	SURVEYING SERVICES	\$	6,182.00
16/04/20	71119	DENISE SANBROOK	ART SALES	\$	4.20
3/04/20	70939	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	REFUND FACILITY HIRE BOND	\$	1,250.00
30/04/20	71566	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	\$	133.65
22/04/20	71400	DEPARTMENT OF HOMAIN SERVICES DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	\$	112.20
9/04/20	70968	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$	809.07
23/04/20	71495	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$	809.07
17/04/20	71493	DEREK & DEBBIE CAVERZASIO	BJTP REFUND	\$	678.00
23/04/20	71444	DEVLYN CONSTRUCTIONS PTY LTD	CANCELLED PAYMENT	\$	0/0.00
30/04/20	71616	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES-SENIOR CITIZEN CENTRE	\$	65,766.86
16/04/20	71010	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICES CABLE LOCATION SERVICE	\$	1,504.25
16/04/20	71174	DIVERSECO PTY LTD	RECALIBRATE WEIGH BRIDGE	\$	3,513.18
3/04/20	70954	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	\$	18.04
16/04/20	71250	DOOR HARDWARE SOLUTIONS DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	\$	448.47
	71265	DORINE ARIAANS	BJTP REFUND	\$	450.00
17/04/20 16/04/20	71122	DOROTHY SADDLETON	ART SALES	\$	11.20
3/04/20				\$	
	70868	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS		564.23
3/04/20	70856	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$	1,177.00
9/04/20	70998	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE		627.00 2,660.00
30/04/20	71639	DUNSBOROUGH & DISTRICT COUNTRY CLUB	INSURANCE SETTLEMENT - STROM DAMAGE	\$	
16/04/20	71253	DUNSBOROUGH BAY YACHT CLUB	COMMUNITY BIDS	\$	8,000.00

12.1 Attachment A List of Payments for April 2020

DATE	REF#	NAME	DESCRIPTION	AMOUNT
3/04/20	70926	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$ 7,040.00
16/04/20	71217	DUNSBOROUGH SIGNS & GRAPHICS	SIGNAGE SERVICES	\$ 297.00
3/04/20	70876	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	\$ 2,196.87
3/04/20	70885	ECOEDGE ENVIRONMENTAL SERVICES	FLORA AND VEGETATION ASSESSMENT	\$ 550.00
3/04/20	70945	ECONOMIC DEVELOPMENT AUSTRALIA (EDA)	MEMBERSHIP / TRAINING SERVICES	\$ 440.00
16/04/20	71196	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	\$ 825.00
30/04/20	71622	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	\$ 1,980.00
16/04/20	71163	EIS CONTROL	ELECTRICAL SERVICES	\$ 932.25
9/04/20	71017	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$ 890.78
16/04/20	71153	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$ 18.20
29/04/20	71530	ELIZABETH JOHNSON	BJTP REFUND	\$ 80.00
3/04/20 9/04/20	70825 71092	ELLIOTS IRRIGATION PTY LTD ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	\$ 135,777.40 797.90
30/04/20	71645	ELLIOTTS SMALL ENGINES ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	\$ 109.00
16/04/20	71186	EMMA TONGUE	BARGE SURVEY	\$ 1,244.10
3/04/20	70835	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$ 1,559.73
21/04/20	71382	ERIC & NANETTE EELES	BJTP REFUND	\$ 62.00
21/04/20	71378	ERIC ABRAHAMS & SANTA ROBERTSE	BJTP REFUND	\$ 100.00
20/04/20	71321	ERNEST GEORGE NOMINEES	ROAD MAINTENANCE BOND	\$ 14,850.00
3/04/20	70873	ESPLANADE HOTEL - BUSSELTON	ACCOMMODATION	\$ 400.00
17/04/20	71309	EVAN & NATALIE KOWOL	BJTP REFUND	\$ 142.00
3/04/20	70847	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$ 2,810.00
9/04/20	70990	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$ 1,200.00
30/04/20	71570	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$ 1,040.00
3/04/20	70898	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	\$ 700.00
9/04/20	71077	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$ 227.28
16/04/20	71200	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$ 427.08
21/04/20	71347	FIONA YOUNG	BJTP REFUND	\$ 327.00
16/04/20	71135	FORTUS	EARTHMOVING PARTS	\$ 2,559.48
17/04/20	71297	FRANK & SALLY AMAGLIO	BJTP REFUND	\$ 248.00
3/04/20	70867	FRESH AS	REFRESHMENTS	\$ 83.55
16/04/20	71160	FRESH AS	DAIRY SUPPLIES	\$ 83.55
3/04/20	70914	FTE ENGINEERING	MAINTENANCE SERVICES	\$ 4,334.00
16/04/20	71201 71397	FTE ENGINEERING FULTON HOGAN INDUSTRIES PTY LTD	MAINTENANCE SERVICES MAINTENANCE SERVICES	\$ 29.48 86,344.60
22/04/20 30/04/20	71548	FULTON HOGAN INDUSTRIES PTY LTD	MAINTENANCE SERVICES MAINTENANCE SERVICES	\$ 34,238.60
9/04/20	71015	GALAXY 42 PTY LTD	SOFTWARE CONSULTANCY	\$ 4,950.00
30/04/20	71594	GALAXY 42 PTY LTD	SOFTWARE CONSULTANCY	\$ 3,300.00
30/04/20	71591	GALT GEOTECHNICS PTY LTD	CONSULTING SERVICES	\$ 1,287.00
22/04/20	71454	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	\$ 1,450.42
30/04/20	71633	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	\$ 1,234.24
9/04/20	71056	GARY & GILLIAN COLLINS	BJTP REFUND	\$ 246.00
16/04/20	71238	GAS-IT PIPE CONTRACTING	GAS SERVICES	\$ 220.00
17/04/20	71315	GEMMA HALL	BJTP REFUND	\$ 208.00
16/04/20	71155	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 1,148.40
22/04/20	71423	GEOBOX PTY LTD	VEHICLE CAMERAS	\$ 1,069.20
16/04/20	71124	GEOGRAPHE FORD	VEHICLE PURCHASES / SERVICES / PARTS	\$ 1,017.75
3/04/20	70921	GEOGRAPHE PETROLEUM	FUEL SERVICES	\$ 13,397.97
16/04/20	71209	GEOGRAPHE PETROLEUM	FUEL SERVICES	\$ 17,879.43
16/04/20	71247	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 779.00
22/04/20	71480	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 748.50
30/04/20	71657	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$ 359.00
9/04/20	71078	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES HARDWARE SUPPLIES	\$ 649.00
16/04/20 22/04/20	71202 71445	GEOGRAPHE TIMBER & HARDWARE GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES HARDWARE SUPPLIES	\$ 966.80 358.37
30/04/20	71445	GEOVET BUSSELTON	VETERINARY SERVICES	\$ 106.50
9/04/20	71106	GHD PTY LTD	CONSULTANCY SERVICES	\$ 18,089.89
30/04/20	71655	GHD PTY LTD	CONSULTANCY SERVICES CONSULTANCY SERVICES	\$ 7,075.04
9/04/20	71067	GK & MS MUNROWD	RATE REFUND	\$ 800.00
22/04/20	71441	GLEN GRIFFITHS	STAFF REIMBURSEMENT	\$ 148.40
9/04/20	70961	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$ 1,240.00
23/04/20	71488	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$ 1,240.00
16/04/20	71129	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	\$ 1,334.05
16/04/20	71168	GRAEME PAGES-OLIVER	ART SALES	\$ 13.65
9/04/20	71048	GRAHAM STEPHENS	BJTP REFUND	\$ 135.00
16/04/20	71245	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	\$ 3,900.00
16/04/20	71188	GREG AND PAM VERBURG	BJTP REFUND	\$ 478.00
16/04/20	71154	GSR LASER TOOLS	CONSTRUCTION SURVEY INSTRUMENTS	\$ 495.00
3/04/20	70953	GUMPTION PTY LTD	ADVERTISING SERVICES	\$ 465.00
30/04/20	71551	HALIFAX CRANE HIRE PTY LTD	CRANE HIRE	\$ 3,300.00
9/04/20	71052	HALINA FETTER	BJTP REFUND	\$ 672.00
21/04/20	71327	HANNAH LITTLEWOOD	BJTP REFUND	\$ 80.00
21/04/20	71379	HANS DOPHEIDE	BJTP REFUND	\$ 180.00

List of Payments for April 2020

24 June 2020

DATE	REF#	NAME	DESCRIPTION		AMOUNT
3/04/20	70919	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	366.52
9/04/20	71082	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	3,410.66
16/04/20	71207	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	3,813.04
22/04/20	71448	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	13,915.22
30/04/20	71627	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	25,705.13
29/04/20	71536	HARRY & CELIA HAMALAINEN	BJTP REFUND	\$	100.00
6/04/20	70890	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	CANCELLED PAYMENT	\$	-
9/04/20	71025	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCE SERVICES	\$	496.00
16/04/20	71180	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCE SERVICES	\$	129.95
3/04/20	70892	HEALTH DIRECTION PTY LTD	BOND REFUND	\$	507.50
29/04/20	71543	HEATHER SHIELD	BJTP REFUND	\$	243.00
16/04/20 21/04/20	71162 71358	HELEN READING HENRY NEMORIN	ART SALES BJTP REFUND	\$	8.40 165.00
9/04/20	71108	HERBERT SMITH FREEHILLS	LEGAL SERVICES	\$	1,084.16
3/04/20	70959	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$	2,867.40
16/04/20	71256	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$	1,972.59
30/04/20	71666	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$	42.46
9/04/20	71083	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	\$	3,749.90
22/04/20	71402	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	\$	5,226.93
30/04/20	71629	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	\$	650.10
3/04/20	70854	HTE TRANSPORT PTY LTD	TRANSPORT SERVICES	\$	3,289.28
29/04/20	71513	IAN & SARAH JAMES	BJTP REFUND	\$	201.00
17/04/20	71314	IAN & TERESA HUTCHINGS	BJTP REFUND	\$	276.00
30/04/20	71597	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	\$	211.20
16/04/20	71187	IMMERSE SOUTH WEST	COMMUNITY SERVICES DIRECTORY WEBSITE	\$	1,059.30
22/04/20	71443	INDUSTRIAL ROAD PAVERS (WA) PTY LTD	CIVIL AND LANDSCAPING WORKS	\$	42,659.67
22/04/20	71476	INNOVEST CONSTRUCTION	CONSTRUCTION SERVICES	\$	86,188.13
3/04/20	70870	INTERFIRE AGENCIES PTY LTD	FIRE, SAFETY, EMERGENCY EQUIPMENT	\$	3,728.12
16/04/20	71175	ITR PACIFIC PTY LTD	EARTHMOVING MACHINERY SPARE PARTS	\$	1,911.25
16/04/20	71177	IW PROJECTS PTY LTD	WASTE MANAGEMENT CONSULTANTS	\$	15,950.00
3/04/20	70927	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES	\$	34.50
21/04/20	71364	JACOB GARLAND	BJTP REFUND BJTP REFUND	\$	100.00
17/04/20 3/04/20	71282 70889	JAMES & LINDA DUFF JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	\$	298.00 1,779.62
22/04/20	71434	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	\$	230.04
30/04/20	71606	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	\$	502.97
9/04/20	71055	JAMIE & MICHELLE WINNING	BJTP REFUND	\$	298.00
9/04/20	71053	JANET DUNSTAN	BJTP REFUND	\$	100.00
9/04/20	71039	JASON & JILL PODLICH	BJTP REFUND	\$	90.00
21/04/20	71359	JASON HOLLAND	BJTP REFUND	\$	90.00
21/04/20	71330	JASON HOTCHKIN	BJTP REFUND	\$	253.00
21/04/20	71357	JASON LOWTHER	BJTP REFUND	\$	672.00
3/04/20	70915	JASON SIGNMAKERS	SIGNAGE SUPPLIES	\$	682.55
6/04/20	70866	JAZZ BY THE BAY ASSOCIATION INC	CANCELLED PAYMENT	\$	-
30/04/20	71582	JAZZ BY THE BAY ASSOCIATION INC	JAZZ BY THE BAY FESTIVAL SPONSORSHIP	\$	14,337.50
9/04/20	71016	JCW ELECTRICAL GROUP PTY LTD	ELECTRICAL CONTRACTING	\$	338.98
22/04/20	71426	JCW ELECTRICAL GROUP PTY LTD	ELECTRICAL CONTRACTING	\$	184.80
17/04/20	71310	JEFF & JULIE HANNA	BJTP REFUND	\$	100.00
22/04/20	71360	JEMIMA LOUDON	CANCELLED PAYMENT	\$	-
9/04/20	71002	JENNIFER BROWN	REFUND CANCELLED MARKET FEES	\$	25.00
16/04/20 9/04/20	71152 71066	JENNIFER BROWN JENNIFER GOMME	ART SALES NCC REFUND	\$	29.20 22.50
1/05/20	71500	JENNIFER WILTON	CANCELLED PAYMENT	\$	22.50
17/04/20	71300	JENNY SMART	BJTP REFUND	\$	201.00
9/04/20	71013	JET ADVENTURES	BOND REFUND	\$	689.43
3/04/20	70828	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$	3,419.50
9/04/20	70974	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$	287.00
30/04/20		JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$	855.00
21/04/20	71377	JILLIAN BRASH	BJTP REFUND	\$	40.00
17/04/20	71268	JIM & JANET SOULIS	BJTP REFUND	\$	253.00
9/04/20	70986	JIMS FIRST	HARDWARE SUPPLIES	\$	210.62
9/04/20	71059	JOANNE COTTON	BJTP REFUND	\$	125.00
21/04/20	71386	JOANNE NEWSON	BJTP REFUND	\$	208.00
17/04/20	71308	JOHN & SONYA KOSH	BJTP REFUND	\$	58.00
29/04/20	71523	JOHN MACKENZIE	BJTP REFUND	\$	208.00
17/04/20	71301	JOHN PATERSON	BJTP REFUND	\$	355.00
9/04/20	71069	JOHN PAUL CARROLL	RATE REFUND	\$	718.45
9/04/20	71061	JOHN RANA	BJTP REFUND	\$	208.00
21/04/20	71353	JOHN STURK	BJTP REFUND	\$	100.00
9/04/20	71035	JONATHAN MAXIM	DIGITAL COPYWRITING WORKSHOP	\$	2,200.00
3/04/20	70851	JONES MARINE SERVICES SOUTHWEST	DIVING SERVICES - SWIMMING NETS MAINTENANCE		1,485.00
3/04/20 9/04/20	70908	JOSEPH EVANS	BOND REFUND	\$	100.00
9/04/20	71057	JOSH & MELISSA SCARLETT	BJTP REFUND	Þ	243.00

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DATE	REF#	NAME	DESCRIPTION		AMOUNT
22/04/20	71483	JUICE PRINT	PRINTING SERVICES	\$	1,894.00
16/04/20	71173	JULIE GUTHRIDGE	ART SALES	\$	30.80
29/04/20	71521	JULIE ROBERTSON	BJTP REFUND	\$	246.00
9/04/20	71060	JULIE WERDLER	BJTP REFUND	\$	588.00
29/04/20	71498	JULIE WERDLER	BJTP REFUND	\$	300.00
30/04/20	71598	JUPPS FLOORCOVERING BUNBURY	SUPPLY AND INSTALL FLOORCOVERINGS	\$	400.00
29/04/20	71527	JUSTIN & CARLY RIPLEY KAREN ANDERSSON	BJTP REFUND	\$	148.00
21/04/20 17/04/20	71341 71288	KAREN CONNOR	BJTP REFUND BJTP REFUND	\$	208.00 253.00
21/04/20	71335	KAREN SIMONS	BJTP REFUND	\$	358.00
29/04/20	71512	KARIS REGALI	BJTP REFUND	\$	100.00
21/04/20	71393	KATHY HEYS	BJTP REFUND	\$	100.00
16/04/20	71203	KD POWER & CO	MAINTENANCE SERVICES	\$	110.00
30/04/20	71601	KELLY MCGORLICK	REIMBURSEMENT OF WATER EXPENSES	\$	2,470.15
17/04/20	71269	KEN & PENNY FULLER	BJTP REFUND	\$	100.00
21/04/20	71348	KENNETH & VIRGINIA SPONG	BJTP REFUND	\$	328.00
9/04/20	71041	KERRY FERRARI	BJTP REFUND	\$	100.00
16/04/20	71118	KEVAN COLLETT	ART SALES	\$	14.00
17/04/20	71275	KEVIN & LEIGH CASTRIQUE	BJTP REFUND	\$	253.00
29/04/20	71508	KEVIN HOSFORD	BJTP REFUND	\$	100.00
17/04/20	71312	KEVIN J WEALLEANS	BJTP REFUND	\$	201.00
30/04/20	71584	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	\$	7,436.00
21/04/20	71385	KIRRA GAUCI	BJTP REFUND	\$	156.00
30/04/20	71585	KITCHEN TAKEOVERS	CATERING	\$	79.20
16/04/20	71229	KLEENHEAT GAS	GAS SERVICES	\$	1,645.08
17/04/20	71285	KYLIE O'DONNELL	BJTP REFUND	\$	292.00
17/04/20	71291	KYM SAMMUT	BJTP REFUND	\$	201.00
22/04/20	71452	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$	1,580.76
3/04/20	70833	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$	1,485.00
9/04/20	70976	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$	3,630.00
16/04/20	71121	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$	6,160.00
30/04/20	71554	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$	1,287.00
3/04/20	70875	LANDSCAPE AND MAINTENANCE SOLUTIONS PTY LTD	LANDSCAPING SERVICES	\$	6,581.30
16/04/20	71167	LANDSCAPE AND MAINTENANCE SOLUTIONS PTY LTD	LANDSCAPING SERVICES	\$	5,051.20
22/04/20	71404	LARRY PRICE LAUREN JEFFERY	MECHANICAL SERVICES	\$	206.25 196.00
21/04/20	71373 71525	LAVINIA DONALDSON	BJTP REFUND BJTP REFUND	\$	253.00
29/04/20 9/04/20	71090	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$	5,454.43
30/04/20	71642	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$	3,377.00
3/04/20	70950	LD TOTAL	LANDSCAPING SERVICES	\$	2,997.50
30/04/20	71658	LD TOTAL	LANDSCAPING SERVICES	\$	3,696.00
9/04/20	71063	LEANNE GILL	BOND REFUND	\$	200.00
16/04/20	71156	LEDA SECURITY PRODUCTS PTY LTD	SECURITY PRODUCTS	\$	9,274.54
21/04/20	71343	LEE TAPLIN	BJTP REFUND	\$	100.00
9/04/20	70973	LEEUWIN CIVIL PTY LTD	HIRE PLANT & EQUIPMENT SERVICES	\$	287,236.03
16/04/20	71115	LEEUWIN CIVIL PTY LTD	PLANT & HIRE EQUIPMENT SERVICES	\$	35,458.50
22/04/20	71396	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$	544,405.51
30/04/20	71545	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES	\$	1,999.80
16/04/20	71244	LEEUWIN TRANSPORT	COURIER SERVICES	\$	1,911.25
21/04/20	71322	LEGALWISE SEMINARS PTY LTD	TRAINING SERVICES	\$	490.00
16/04/20	71243	LGA (WA) PTY LTD	MAINTENANCE SERVICES	\$	8,041.00
16/04/20	71149	LGISWA	INSURANCE SERVICES	\$	3,170.20
3/04/20	70906	LIANA ROUNDHILL	BOND REFUND	\$	625.00
17/04/20	71260	LIFE CYCLE BIKES	BICYCLE-GREEN TASK FORCE	\$	500.00
20/04/20	71318	LINDA KUSAL	STAFF REIMBURSEMENT	\$	90.69
9/04/20	71018	LINE-X BUNBURY	PAINTING SERVICES - JETTY	\$	4,262.50
29/04/20	71501	LIONEL & JOAN SAVILL	BJTP REFUND	\$	100.00
17/04/20	71302	LISA CALLAND	BJTP REFUND	\$	250.00
3/04/20	70902	LIVEPRO AUSTRALIA PTY LTD	IMPLEMENTATION TRAINING	\$	11,968.00
17/04/20	71264	LIZA KING	BJTP REFUND	\$	90.00
9/04/20	70967	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$	348.50
23/04/20	71494	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$	348.50
3/04/20	70893	LOCK AROUND THE CLOCK	SECURITY SERVICES	\$	528.00
22/04/20	71438	LOCK AROUND THE CLOCK LOCK AROUND THE CLOCK	SECURITY SERVICES	\$	187.00
30/04/20	71612		PLANT FILTER CLEANING SERVICE	\$	1,081.18
3/04/20	70848 71414	LOTEX FILTER CLEANING SERVICE LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE PLANT FILTER CLEANING SERVICE	\$	616.12 389.98
22/04/20 29/04/20	71414	LOUISE LUPTON	BJTP REFUND	\$	45.00
9/04/20	71047	LYNDAL LAWRIE	BJTP REFUND	\$	271.00
17/04/20	71303	LYNN SQUIBB	BJTP REFUND	\$	100.00
22/04/20	71468	M & B SALES	HARDWARE SERVICES	\$	1,381.16
17/04/20	71408	MAE ANDERSON & KANOKWAN JUANAK	BJTP REFUND	\$	327.00
30/04/20	71663	MAIA FINANCIAL	LEASING PAYMENTS	\$	147,022.06
30,34,20	, 2005			1 4	2-17,022,00

DATE	REF#	NAME	DESCRIPTION	AMOUNT
20/04/20	71317	MAIN ROADS WESTERN AUSTRALIA	BRIDGE MAINTENANCE	\$ 50.0
9/04/20	71080	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$ 37,238.3
16/04/20	71204	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$ 1,170.0
30/04/20	71625	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$ 330.0
17/04/20	71307	MARCUS DUCK & LIZ STACEY	BJTP REFUND	\$ 390.0
16/04/20	71141	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	ADVERTISING	\$ 2,706.
9/04/20	70984	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$ 4,457.
16/04/20	71128	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$ 764.
22/04/20	71407	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$ 10,417.
30/04/20	71596	MARGARET UNSWORTH	REIMBURSEMENT OF WATER EXPENSES	\$ 657.
21/04/20	71325	MARIA WEBBER	BJTP REFUND	\$ 100.
9/04/20	71045	MARIE GRIFFITHS	BJTP REFUND	\$ 155.
9/04/20	71043	MARILYN DREAVER	BJTP REFUND	\$ 80.
21/04/20	71389	MARILYN MALDEN	BJTP REFUND	\$ 100
29/04/20	71507	MARK & LISA SORENSEN	BJTP REFUND	\$ 156.
9/04/20	71050	MARK HILLER	BJTP REFUND	\$ 201
29/04/20	71519	MARK OSBORNE	BJTP REFUND	\$ 160.
9/04/20	70991	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$ 866.
17/04/20	71292	MARTIN & MELISSA TRUPHET	BJTP REFUND	\$ 90.
9/04/20	70981	MARY EVERUSS	STAFF REIMBURSEMENT	\$ 87.
29/04/20		MASON BTEDDINI	BJTP REFUND	\$ 201.
	71503			
29/04/20	71515	MAX & LYN CAMPBELL	BJTP REFUND	\$ 100
21/04/20	71355	MAX & LYNN CAMPBELL	BITP REFUND	\$ 100
30/04/20	71662	MAXINE PALMER	STAFF REIMBURSEMENT	\$ 50
30/04/20	71587	MCINTOSH & SON	PLANT PURCHASES/SERVICES/PARTS	\$ 1,557
9/04/20	70979	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$ 390
16/04/20	71123	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$ 1,939
16/04/20	71178	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	\$ 46
22/04/20	71435	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	\$ 193
30/04/20	71607	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	\$ 551.
30/04/20	71605	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	\$ 254
3/04/20	70827	MEDELECT	DEFIBRILLATOR MAINTENANCE	\$ 77.
21/04/20	71388	MELANIE ANSTY	BJTP REFUND	\$ 240
29/04/20	71504	MELISSA BRADSHAW	BJTP REFUND	\$ 292
29/04/20	71502	MELODY FOXWELL	BJTP REFUND	\$ 90.
9/04/20	71046	MICHAEL & KAREN GLASSBOROW	BJTP REFUND	\$ 410
21/04/20	71349	MICHAEL CUNNINGHAM	BJTP REFUND	\$ 100.
17/04/20	71278	MICHELLE LAMING	BJTP REFUND	\$ 201.
29/04/20	71532	MICHELLE PROCTOR	BJTP REFUND	\$ 615
17/04/20	71294	MIKALA RICHARDSON	BJTP REFUND	\$ 100
21/04/20	71339	MIKE MCGIVERN	BJTP REFUND	\$ 253
22/04/20	71484	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	\$ 8,187.
30/04/20	71664	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	\$ 14,489
9/04/20	71103	MODERN TEACHING AIDS PTY LTD	LIBRARY RESOURCES - TOYS	\$ 340
16/04/20	71198	MP ROGERS & ASSOCIATES PTY LTD	CONSULTANCY SERVICES	\$ 1,862
3/04/20	70951	MTU DETROIT DIESEL AUSTRALIA	PLANT PURCHASES / SERVICES / PARTS	\$ 10,190
30/04/20	71589	MURDOCH UNIVERSITY	RESEARCH SERVICES	\$ 5,283
17/04/20	71274	NAADIRAH ISMAIL	BJTP REFUND	\$ 135
9/04/20	70985	NALDA HOSKINS	ART SALES	\$ 365
16/04/20	71132	NALDA HOSKINS	ART SALES	\$ 49
30/04/20	71553	NAOMI SEARLE	STAFF REIMBURSEMENT	\$ 90
17/04/20	71283	NARELLE RUBERY	BJTP REFUND	\$ 300
16/04/20	71133	NATURAL AREA CONSULTING SERVICES	VEGETATION PROTECTION SUPPLIES	\$ 3,850
16/04/20	71185	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	\$ 26
9/04/20	71008	NATURALISTE FAMILY PLAYGROUP INC	CANCELLED PAYMENT	\$
16/04/20	71159	NATURALISTE FAMILY PLAYGROUP INC	COMMUNITY GRANT	\$ 4,000
9/04/20	70992	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$ 5,751
30/04/20	71572	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$ 669
16/04/20	71165	NATURALISTE TURF	TURF MAINTENANCE SERVICES	\$ 12,320
3/04/20	70884	NETSTAR AUSTRALIA PTY LTD	SD TRAINING CARDS FOR WASTE TRUCK TRAINING	\$ 1,819
3/04/20	70960	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 52
16/04/20	71257	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 39
22/04/20	71486	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 39
30/04/20	71667	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$ 205
3/04/20	70917	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 2,507
9/04/20	71081	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 599
16/04/20	71206	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 322
22/04/20	71447	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$ 457
	71626	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,315
30/04/20				\$
3/04/20	70904	NUDGE PSYCHOLOGICAL ASSESSMENT AND CONSULTANC		\$ 470
3/04/20	70946	NVMS (NOISE & VIBRATION SYSTEMS) P/L	NOISE LEVEL ANALYSER TRAINING	\$ 1,815.
3/04/20	70850	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 49,588.
30/04/20	71573	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 2,244

List of Payments for April 2020

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DATE	REF#	NAME	DESCRIPTION	AMOUNT
22/04/20	71409	OCEANIC MARINE	MARINE SERVICES	\$ 578.40
30/04/20	71588	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	\$ 636.88
30/04/20	71595	ONSITE RENTAL GROUP PTY LTD	DRY HIRE	\$ 13,972.83
30/04/20	71565	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$ 567.20
3/04/20	70905	ORACLE CORPORATION AUSTRALIA PTY LIMITED	PROJECT ARCHIVES FOR BMRA PROJECT	\$ 825.00
22/04/20	71440	ORNITHOLOGICAL TECHNICAL SERVICES	AVIATION WILDLIFE RISK MANAGEMENT	\$ 11,000.00
16/04/20	71252	OWEN G ISBEL	ART SALES	\$ 96.80
16/04/20	71131	PANCAKE DESIGNS RESIN	ART SALES	\$ 24.50
3/04/20 9/04/20	70865 71005	PASSMORE AUTOMOTIVE PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES VEHICLE MAINTENANCE SERVICES	\$ 544.70 414.70
21/04/20	71338	PAUL & ROBYN LOWTHER	BJTP REFUND	\$ 100.00
9/04/20	70971	PAUL COLLINS	STAFF REIMBURSEMENT	\$ 100.00
9/04/20	71040	PAUL DEAN	BJTP REFUND	\$ 100.00
9/04/20	71071	PAUL FROMONT	STAFF REIMBURSEMENT	\$ 59.90
9/04/20	71009	PC AUSTRALASIA PTY LTD	FIRE FIGHTING FOAM	\$ 5,456.78
3/04/20	70923	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	\$ 589.89
22/04/20	71453	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	\$ 19.03
21/04/20 16/04/20	71392 71164	PETER & BARBIE HINCHCLIFFE PETER & SHARYN BAKER	BJTP REFUND WATER CHARGES REIMBURSEMENT	\$ 2,292.50
17/04/20	71184	PETER AND JANE TAYLOR	BJTP REFUND	\$ 100.00
22/04/20	71429	PETER BRIGHTMAN	CARPENTRY SERVICES	\$ 688.60
9/04/20	71068	PETER CHANDLER	RATE REFUND	\$ 270.42
16/04/20	71114	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$ 147.70
17/04/20	71298	PHILIP & JANELLE D'SOUZA	BJTP REFUND	\$ 208.00
24/04/20	71306	PHILIP & LIGIJA REED	CANCELLED PAYMENT	\$ -
30/04/20	71614	PHILIP & LIGIJA REED	BJTP REFUND	\$ 201.00
30/04/20	71621	PK COURIERS	COURIER SERVICES	\$ 531.30
9/04/20	71019 70930	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$ 159.50
3/04/20 9/04/20	70930	PRESTIGE PRODUCTS PRIMARY LOGISTICS	HOSPITALITY EQUIPMENT SUPPLIER PUBLIC ART & CONSULTING SERVICES	\$ 283.85 1,724.80
30/04/20	71555	PRIME SUPPLIES	SAFETY EQUIPMENT	\$ 822.80
9/04/20	70980	PROCARE LOCKSMITHS	LOCK AND SECURITY SERVICES	\$ 2,639.00
9/04/20	71034	PROFESSIONAL CABLING SERVICES	CABLING SERVICES	\$ 231.00
22/04/20	71439	PROFESSIONAL CABLING SERVICES	CABLING SERVICES	\$ 2,508.00
3/04/20	70928	PRO-LINE KERBING	KERBING SERVICES	\$ 3,678.07
16/04/20	71212	PRO-LINE KERBING	KERBING SERVICES	\$ 1,771.00
30/04/20	71634	PRO-LINE KERBING	KERBING SERVICES	\$ 1,848.00
3/04/20	70855	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	\$ 1,721.50
9/04/20	70996 70903	PVR INDUSTRIAL PTY LTD R & M CHAMBERLAIN	REACTIVE WORKS - SEWERAGE ISSUES BJTP REFUND	\$ 885.50 326.00
17/04/20	71263	RACHEL FAIRHAM	BJTP REFUND	\$ 100.00
9/04/20	71020	RAFELL HERRERA	ARTWORK	\$ 1,499.00
16/04/20	71184	RAPISCAN SYSTEMS PTY LTD	BAGGAGE HANDLING EQUIPMENT	\$ 412,906.11
21/04/20	71351	REBECCA HUGHES	BJTP REFUND	\$ 100.00
21/04/20	71366	REBECCA HUGHES	BJTP REFUND	\$ 100.00
21/04/20	71342	REBECCA SHEPHERDSON	BJTP REFUND	\$ 156.00
22/04/20	71475	REECE PTY LIMITED	PLUMBING SERVICES	\$ 276.06
9/04/20	71038	REGAL SPORTSWEAR PTY LTD	UNIFORMS AND PROMOTIONAL PRODUCTS	\$ 1,419.00
3/04/20 9/04/20	70932 71088	REPCO AUTO PARTS REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$ 362.67
16/04/20	71088	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS PLANT PURCHASES / SERVICES / PARTS	\$ 931.70 283.50
21/04/20	71371	RICHARD HAMMETT	BJTP REFUND	\$ 50.00
21/04/20	71354	RICHARD KING	BJTP REFUND	\$ 382.00
9/04/20	71105	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$ 2,847.31
22/04/20	71428	RILEY CONSULTING	CONSULTANCY SERVICES	\$ 1,540.00
16/04/20	71251	RMS (AUST) PTY LTD	SOFTWARE SERVICES	\$ 85.80
30/04/20	71660	RMS (AUST) PTY LTD	SOFTWARE SERVICES	\$ 77.55
17/04/20	71299	ROB & JODIE CHIELLINI	BJTP REFUND	\$ 100.00
20/04/20	71320 71542	ROB CARR ROB PUGH	ROADWORKS BOND REFUND BJTP REFUND	\$ 20,000.00
17/04/20	71542	ROBERT & DIANNE WATT	BJTP REFUND	\$ 90.00
21/04/20	71381	ROBERT & JOAN STEPHEN	BJTP REFUND	\$ 100.00
16/04/20	71191	ROBERT ANTONY	RATE REFUND	\$ 2,763.70
17/04/20	71305	ROBERT DAVIS	BJTP REFUND	\$ 190.00
17/04/20	71290	ROBERT WILLIAMS	BJTP REFUND	\$ 410.50
17/04/20	71277	ROBERT WITTINGHAM	BJTP REFUND	\$ 100.00
30/04/20	71618	ROCCO CARATOZZOLO	BJTP REFUND	\$ 156.00
29/04/20	71539	ROCHELLE PRATLEY	BJTP REFUND	\$ 200.00
21/04/20	71346	ROD & RENEE COWLEY	BJTP REFUND	\$ 243.00
16/04/20 17/04/20	71214 71287	ROD'S AUTO ELECTRICS ROMEO A & MARGARET A PERSIC	BJTP REFUND	\$ 1,080.97 201.00
29/04/20	71514	RON AND ANN KENNEDY	BJTP REFUND	\$ 100.00
3/04/20	70918	ROYAL LIFE SAVING SOCIETY - WESTERN AUSTRALIA	FIRST AID AND SAFETY MATERIALS	\$ 308.00
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12.1 Attachment A List of Payments for April 2020

DATE	REF#	NAME	DESCRIPTION	_	AMOUNT
17/04/20	71259	RST WELDING & FABRICATIONS	TRAILER MANUFACTURE	\$	2,600.00
30/04/20	71563	RST WELDING & FABRICATIONS	TRAILER MANUFACTURE	\$	1,800.00
22/04/20	71465	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	\$	4,631.00
21/04/20	71370	RUBY DELACEY	BJTP REFUND	\$	297.00
21/04/20	71387	RUSSELL & MERILYN HALL	BJTP REFUND	\$	328.00
16/04/20	71248	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCE	\$	1,001.00
16/04/20	71192	SALLY EVANS	RATE REFUND	\$	549.63
3/04/20	70895	SAMANTHA ELLIS	ARTGEO WORKSHOPS	\$	296.00
20/04/20	71316 71324	SARAH PIERSON SCOTT & RACHEL NEWTON	STAFF REIMBURSEMENT BJTP REFUND	\$	82.43 334.00
21/04/20 3/04/20	70874	SEA CHANGE NEWS	PERIODICALS AND NEWSPAPERS	\$	352.13
16/04/20	71166	SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	\$	100.80
16/04/20	71181	SELECT CIVIL PTY LTD	EQUIPMENT HIRE	\$	19,360.00
30/04/20	71609	SELECT CIVIL PTY LTD	EQUIPMENT HIRE	\$	15,972.00
21/04/20	71363	SHARLEEN RAUH	BJTP REFUND	\$	201.00
9/04/20	71101	SHENTON PUMPS	POOL SERVICES	\$	2,543.46
29/04/20	71518	SHEREE DOUGAN	BJTP REFUND	\$	208.00
21/04/20	71390	SHEREE DUMINSKI	BJTP REFUND	\$	285.00
17/04/20	71266	SHERYLE HARMER	BJTP REFUND	\$	400.00
16/04/20	71190	SHIRLEY TERRY	BJTP REFUND	\$	291.00
30/04/20	71665	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	\$	11,385.00
9/04/20	70975	SHOREWATER MARINE PTY LTD	BSN JETTY REFURBISHMENT	\$	60,162.29
30/04/20	71550	SHOREWATER MARINE PTY LTD	FOOTBRIDGE REFURBISHMENT	\$	6,479.00
21/04/20	71331	SIMON LOWTHER	BJTP REFUND	\$	100.00
20/04/20	71319	SIMON SPARKES	STAFF REIMBURSEMENT	\$	30.90
22/04/20	71437	SKIDATA AUSTRALASIA	CARPARK EQUIPMENT	\$	1,280.35
9/04/20	70963	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$	19,654.48
23/04/20	71490	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$	24,306.35
9/04/20	71023	SMEC AUSTRALIA PTY LTD	ENGINEERING SERVICES	\$	26,599.10
29/04/20	71538	SONIA CARTER	BJTP REFUND	\$	100.00
9/04/20	71111	SOUTH WEST CATCHMENT COUNCIL	BOND REFUND	\$	239.00
16/04/20	71158	SOUTH WEST COMPRESSORS	COMPRESSOR SALES AND SERVICE	\$	511.28
3/04/20	70879	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIONS	IRRIGATION AND PROJECT MANAGEMENT	\$	3,410.00
30/04/20	71615	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIONS	IRRIGATION AND PROJECT MANAGEMENT	\$	363.00
16/04/20	71216	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$	40.20
22/04/20	71455	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$	726.13
16/04/20	71208	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	\$	451.00
30/04/20	71631	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	\$	286.00
3/04/20	70880	SOUTH WEST OFFICE NATIONAL	STATIONERY STATIONERY	\$	545.28
9/04/20	71021 71599	SOUTH WEST OFFICE NATIONAL SOUTH WEST OFFICE NATIONAL	STATIONERY	\$	513.96 142.46
30/04/20 22/04/20	71399	SOUTH WEST OFFICE NATIONAL SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$	515.88
30/04/20	71628	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$	537.35
3/04/20	70839	SOUTH WEST STEEL PRODUCTS SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$	1,635.00
9/04/20	71006	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$	175.20
22/04/20	71424	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$	179.60
30/04/20	71583	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$	1,020.50
22/04/20	71415	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	\$	26.00
9/04/20	71098	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	3,353.50
16/04/20	71232	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	8,828.00
22/04/20	71469	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	709.00
30/04/20	71651	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	2,670.00
30/04/20	71575	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	\$	1,331.00
9/04/20	70987	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$	28,144.45
16/04/20	71139	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$	6,745.64
22/04/20	71413	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$	660.00
30/04/20	71568	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	\$	11,645.38
9/04/20	70977	ST JOHN AMBULANCE	FIRST AID AND SAFETY MATERIALS	\$	78.92
3/04/20	70863	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$	2,329.62
9/04/20	71003	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$	135.00
22/04/20	71422	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$	1,126.40
17/04/20	71313	STEPHEN & MARIE WHITECUNAS	BJTP REFUND	\$	100.00
		CTEDUENI S MANDILVNI CADADNI	BJTP REFUND	\$	100.00
29/04/20	71517	STEPHEN & MARILYN CAPARN			100.00
21/04/20		STEVE & SHEENA NEWTON	BJTP REFUND	\$	100.00
	71517		BJTP REFUND	\$	198.00
21/04/20	71517 71391	STEVE & SHEENA NEWTON		\$	
21/04/20 9/04/20 3/04/20 9/04/20	71517 71391 71051 70910 70962	STEVE & SHEENA NEWTON STEVEN PROCTOR	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE	\$ \$	198.00 201.80 860.00
21/04/20 9/04/20 3/04/20 9/04/20 23/04/20	71517 71391 71051 70910 70962 71489	STEVE & SHEENA NEWTON STEVEN PROCTOR STEWART & HEATON CLOTHING CO PTY LTD	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE RENT - A NOTTLE	\$ \$ \$ \$	198.00 201.80 860.00 860.00
21/04/20 9/04/20 3/04/20 9/04/20 23/04/20 30/04/20	71517 71391 71051 70910 70962 71489 71547	STEVE & SHEENA NEWTON STEVEN PROCTOR STEWART & HEATON CLOTHING CO PTY LTD STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE RENT - A NOTTLE STRATA LEVY FEES & WATER CONSUMPTION	\$ \$ \$ \$	198.00 201.80 860.00 860.00 4,429.70
21/04/20 9/04/20 3/04/20 9/04/20 23/04/20 30/04/20 9/04/20	71517 71391 71051 70910 70962 71489 71547 71110	STEVE & SHEENA NEWTON STEVEN PROCTOR STEWART & HEATON CLOTHING CO PTY LTD STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON STATAGREEN	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE STRATA LEVY FEES & WATER CONSUMPTION NURSERY SUPPLIES	\$ \$ \$ \$ \$	198.00 201.80 860.00 860.00 4,429.70 3,833.25
21/04/20 9/04/20 3/04/20 9/04/20 23/04/20 30/04/20 9/04/20 30/04/20	71517 71391 71051 70910 70962 71489 71547 71110 71603	STEVE & SHEENA NEWTON STEVEN PROCTOR STEWART & HEATON CLOTHING CO PTY LTD STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON STOKER PRESTON STRATAGREEN STRATAGREEN	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE RENT - A NOTTLE STRATA LEVY FEES & WATER CONSUMPTION NURSERY SUPPLIES STRUCTURAL ENGINEERING CONSULTANTS	\$ \$ \$ \$ \$ \$	198.00 201.80 860.00 860.00 4,429.70 3,833.25 247.50
21/04/20 9/04/20 3/04/20 9/04/20 23/04/20 30/04/20 9/04/20	71517 71391 71051 70910 70962 71489 71547 71110	STEVE & SHEENA NEWTON STEVEN PROCTOR STEWART & HEATON CLOTHING CO PTY LTD STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON STOCKER PRESTON STATAGREEN	BJTP REFUND PROTECTIVE CLOTHING SUPPLIER RENT - A NOTTLE STRATA LEVY FEES & WATER CONSUMPTION NURSERY SUPPLIES	\$ \$ \$ \$ \$	198.00 201.80 860.00 860.00 4,429.70 3,833.25

Council 20 24 June 2020 12.1 Attachment A List of Payments for April 2020

DATE	REF#	NAME	DESCRIPTION	AMOUNT
21/04/20	71336	SUE CURR	BJTP REFUND	\$ 100.00
16/04/20	71140	SUE KALAB	ART SALES / WORKSHOP	\$ 28.00
17/04/20	71279	SUE MCCOLL	BJTP REFUND	\$ 142.00
29/04/20	71516	SUE-ANN GREEN & SHAREN ROBINSON	BJTP REFUND	\$ 100.00
16/04/20	71241	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	\$ 4,288.94
9/04/20	70970	SUPERCHOICE	SUPERANNUATION	\$ 164,367.56
23/04/20	71497	SUPERCHOICE	SUPERANNUATION	\$ 164,708.19
9/04/20	71007	SUPPER ROAD	CATERING	\$ 1,860.00
3/04/20 22/04/20	70949 71479	SURVCON PTY LTD SURVCON PTY LTD	SURVEY SERVICES SURVEY SERVICES	\$ 5,280.00 4,625.51
9/04/20	71024	SURVEYING SOUTH	SURVEYING SERVICES	\$ 5,940.00
3/04/20	70899	SURVEYTECH TRAFFIC SURVEYS PTY LTD	TRAFFIC SURVEYS	\$ 6,600.00
21/04/20	71368	SUSAN TURNBULL	BJTP REFUND	\$ 100.00
3/04/20	70861	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	\$ 2,975.50
30/04/20	71580	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	\$ 893.75
1/05/20	71670	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	\$ 1,413.50
3/04/20	70929	SW PRECISION PRINT	PRINTING SERVICES	\$ 3,211.00
16/04/20	71215	SW PRECISION PRINT	PRINTING SERVICES	\$ 565.00
30/04/20	71635	SW PRECISION PRINT	PRINTING SERVICES	\$ 3,516.00
3/04/20 9/04/20	70872 71049	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY T & R MARKLAND	CONFECTIONERY - GLC CAFE BJTP REFUND	\$ 265.38 257.00
23/04/20	71405	TACTILE INDICATORS PTY LTD	CANCELLED PAYMENT	\$ 257.00
30/04/20	71559	TACTILE INDICATORS PTY LTD	TERRACOTTA PATHFINDERS	\$ 1,536.00
3/04/20	70838	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	CONCEPTUAL DESIGNS	\$ 15,398.63
29/04/20	71505	TANYA CARTER	BJTP REFUND	\$ 156.00
29/04/20	71531	TARA KLESZCZ	BJTP REFUND	\$ 100.00
3/04/20	70896	TECH WINDOW GAVIN KENNETH BARNES t/as	IT SUPPORT AND RETAIL SALES	\$ 99.95
30/04/20	71552	TELSTRA DCR&M	MAINTENANCE & REPAIR SERVICES	\$ 4,558.55
17/04/20	71286	TERRANCE & CHRISTINA RICHARDS	BJTP REFUND	\$ 114.00
17/04/20	71281 71540	TERRY & JULIA LINDLEY	BJTP REFUND	\$ 100.00
29/04/20	71340	TERRY & SHARON FUSSELL TERRY & SHAUNA MAGGS	BJTP REFUND BJTP REFUND	\$ 100.00
9/04/20	71073	TESS MCCUBBING	STAFF REIMBURSEMENT	\$ 99.30
3/04/20	70871	THE DRUG DETECTION AGENCY - SOUTH WA	DRUG AND ALCOHOL MANAGEMENT SERVICES	\$ 813.97
9/04/20	70997	THE PLANT SUPPLY CO	NURSERY SERVICES	\$ 565.40
16/04/20	71120	THE TUBE NURSERY - MARGARET RIVER	NURSERY SUPPLIES	\$ 975.00
16/04/20	71179	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$ 34,607.95
22/04/20	71436	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$ 6,565.00
30/04/20	71608	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$ 832.90
16/04/20	71193	TIM ALLINGHAM	STAFF REIMBURSEMENT	\$ 52.00
16/04/20 22/04/20	71172 71432	TOLL TRANSPORT PTY LTD TOLL TRANSPORT PTY LTD	COURIER SERVICES COURIER SERVICES	\$ 139.66 162.80
30/04/20	71602	TOLL TRANSPORT PTY LTD	COURIER SERVICES COURIER SERVICES	\$ 22.66
21/04/20	71350	TONY & EBONY LEGG	BJTP REFUND	\$ 100.00
3/04/20	70940	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$ 784.81
9/04/20	71095	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$ 577.50
16/04/20	71227	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$ 15,837.10
30/04/20	71647	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$ 46,933.59
3/04/20	70952	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 72,337.84
22/04/20	71481	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 532.00
30/04/20	71659	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$ 14,926.87
1/05/20 16/04/20	71671 71170	TOTAL HORTICULTURAL SERVICES TOTAL TOOLS	LANDSCAPING SERVICES VARIOUS TOOLS	\$ 7,178.07 308.00
16/04/20	71170	T-QUIP	MOWER PARTS & SERVICE	\$ 169.35
30/04/20	71668	T-QUIP	MOWER PARTS & SERVICE	\$ 468.60
21/04/20	71374	TRACY COTTIER	BJTP REFUND	\$ 208.00
9/04/20	71054	TRACY LUDLEY	BJTP REFUND	\$ 200.00
16/04/20	71249	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$ 10,894.19
16/04/20	71113	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$ 17,291.54
22/04/20	71394	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$ 18,607.75
30/04/20	71544	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$ 184.80
9/04/20	71079	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	\$ 1,496.00
3/04/20 9/04/20	70864 71004	TRUCK CENTRE (WA) PTY LTD TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE NEW VEHICLE PARTS & SERVICE	\$ 112.72 338.15
30/04/20	71581	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	\$ 544.20
3/04/20	70894	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	\$ 419.99
9/04/20	71036	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	\$ 419.99
30/04/20	71577	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	\$ 484.00
3/04/20	70862	UNDALUP ASSOCIATION INC	CULTURAL AWARENESS TRAINING	\$ 7,700.00
16/04/20	71125	URSULA FAHRER	ART SALES	\$ 18.00
16/04/20	71146	VALSPAR PAINT	PAINTING SUPPLIES	\$ 581.62
9/04/20	71065	VARIETY WA	BOND REFUND	\$ 100.00
3/04/20	70857	VASSE BINS	BULK BIN SERVICES	\$ 395.00

21 List of Payments for April 2020

DATE	REF#	NAME	DESCRIPTION		AMOUNT
17/04/20	71293	VAUGHN DOYLE	BJTP REFUND	\$	160.00
30/04/20	71620	VERVE LIVING PTY LTD	SUNDRY REFUND	\$	30.00
9/04/20	71070	VIDEHYA KLAASSEN	ARTGEO REFUND	\$	50.00
21/04/20	71329	VIVIENNE DAWSON	BJTP REFUND	\$	292.00
3/04/20	70936	W.A. HINO SALES & SERVICE	PLANT PURCHASES / SERVICES / PARTS	\$	1,332.97
9/04/20	70978	WA EXTERNAL SOLUTIONS	ROOF & GUTTER MAINTENANCE	\$	2,970.00
30/04/20	71556	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$	1,514.40
3/04/20	70907	WA RETURN RECYCLE RENEW	BOND REFUND	\$	333.00
22/04/20	71466	WA TREASURY CORPORATION	LOAN REPAYMENTS	\$	116,424.05
22/04/20	71408	WAVESOUND PTY LTD	LIBRARY RESOURCES	\$	4,323.15
9/04/20	71062	WAYNE & GAIL LOWE	BJTP REFUND	\$	343.00
21/04/20	71369	WAYNE BENTLEY	BJTP REFUND	\$	100.00
16/04/20	71134	WELARM PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$	4,800.15
16/04/20	71151	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	\$	2,790.48
21/04/20	71334	WENDY & JEFF EVANS	BJTP REFUND	\$	201.00
16/04/20	71222	WEST OZ LINEMARKING	LINE MARKING SERVICES	\$	1,100.00
22/04/20	71459	WEST OZ LINEMARKING	LINE MARKING SERVICES	\$	8,181.80
30/04/20	71638	WEST OZ LINEMARKING	LINE MARKING SERVICES	\$	21,766.80
3/04/20	70883	WESTBOOKS	LIBRARY RESOURCES	\$	627.09
16/04/20	71142	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$	1,584.00
22/04/20	71416	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$	7,194.00
30/04/20	71574	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$	11,314.88
3/04/20	70920	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$	8,460.00
22/04/20	71450	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$	1,320.00
30/04/20	71630	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$	9,207.00
3/04/20	70935	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	298.78
9/04/20	71089	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	1,222.95
16/04/20	71223	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	147.04
22/04/20	71460	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	1,558.76
30/04/20	71640	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	412.59
3/04/20	70840	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$	165.00
22/04/20	71411	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$	330.00
30/04/20	71564	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$	330.00
9/04/20	71000	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING	\$	3,022.50
22/04/20	71431	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	\$	70.00
21/04/20	71340	WILLIAM & GILLIAN FOOTE	BJTP REFUND	\$	260.00
3/04/20	70924	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$	11.45
9/04/20	71084	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$	232.55
16/04/20	71210	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$	591.42
30/04/20	71632	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$	225.47
30/04/20	71590	WOODHOUSE SERVICES	TRANSPORT SERVICES	\$	616.00
3/04/20	70938	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	98.00
9/04/20	71093	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	775.00
16/04/20	71226	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	2,316.15
22/04/20	71463	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	1,705.00
30/04/20	71646	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	1,100.00
9/04/20	71014	WORKSAFE GUARDIAN AUSTRALIA	WORKSAFE FOR RANGERS WELFARE	\$	891.00
22/04/20	71477	WREN OIL	WASTE OIL SERVICES	\$	1,006.50
3/04/20	70853	YAHAVA KOFFEE WORKS WHOLESALE	COFFEE PRODUCTS GLC	\$	395.00
9/04/20	70995	YAHAVA KOFFEE WORKS WHOLESALE	COFFEE PRODUCTS GLC CAFÉ	\$	218.00
9/04/20	71030	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$	1,173.70
16/04/20	71183	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$	5,787.10
30/04/20	71611	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$	678.70
21/04/20	71375	YVONNE MCDONALD	BJTP REFUND	\$	125.00
				Ś	5,684,859.46

	TRUST ACCOUNT PAYMENTS APRIL 2020				
DATE	REF#	NAME	DESCRIPTION		AMOUNT
9/4/2020	7510	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$	672.75
9/4/2020	7511	CONSTRUCTION TRAINING FUND	BCITF LEVY	\$	1,352.41
9/4/2020	7509	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFET	BUILDING SERVICES LEVY	\$	31,783.53
				Ś	33 808 69

	INTERNAL PAYMENTS APRIL 2020				
DATE	REF#	NAME	DESCRIPTION		AMOUNT
21/04/2020	4107	33 SOUTHBUILDING GROUP PTY	REFUND OF RATE OVERPAYMENT	\$	1,508.00
29/03/2020	4116	A.N.Z. BANK - VISA CARD	CREDIT CARD PAYMENT - DETAILED BELOW	\$	13,015.81
			HEAVY VEHICLE PERMITS	\$	25.00
			HEAVY VEHICLE PERMITS	\$	25.00
			HEAVY VEHICLE PERMITS	\$	25.00
			HEAVY VEHICLE PERMITS	\$	25.00
			WP APPLIC - HOTEL SITE 1	\$	497.92
			HEAVY VEHICLE PERMITS	\$	50.00

DATE	REF#	NAME	DESCRIPTION	Ι Δ	MOUNT
Ditte	112111		HEAVY VEHICLE PERMITS	\$	50.00
			HEAVY VEHICLE PERMITS	\$	50.00
			HEAVY VEHICLE PERMITS	\$	50.00
			VALET PARKING	\$	35.38
			MEALS WHILST ON TRAINING	\$	196.10
			MEALS WHILST ON TRAINING	\$	196.10
			MEALS WHILST ON TRAINING	\$	31.00
			MEALS WHILST ON TRAINING	\$	31.00
			MEALS - IPWEA CONFERENCE	\$	82.00
			MEALS - IPWEA CONFERENCE	\$	107.00
			ICLOUD STORAGE	\$	4.49
			LOAD HEIGHTS LESS THAN 4.6M PERMIT	\$	60.00
			LOAD HEIGHTS LESS THAN 4.6M PERMIT	\$	60.00
			MEDIA CALL - REMOVAL BTC COURTS	\$	60.00
			WHITE CARD TRAINING - PROCESSING FEE	\$	0.76
			WHITE CARD TRAINING	\$	59.00
			WHITE CARD TRAINING	\$	75.00
			WHITE CARD TRAINING - PROCESSING FEE	\$	0.94 49.00
			RSA COURSE TRAINING	\$	0.65
			RSA COURSE TRAINING - PROCESSING FEE FACEBOOK ADVERTISING NCC	\$	33.07
			FACEBOOK ADVERTISING NEC	\$	1.01
			FACEBOOK ADVERTISING GLC	\$	100.83
			FACEBOOK ADVERTISING ARTGEO	\$	0.23
			FACEBOOK ADVERTISING PROCESSING FEE	\$	4.05
			PHOENIX SOFTWARE MONTHLY SUBSCRIPTION	\$	23.67
			HANDI BINS SMALL - AIRPORT	\$	1,526.45
			HACKY SACKS	\$	796.40
			MONTHLY SUBSCRIPTION MUSIC	\$	17.99
			MONTHLY ARTWORK PURCHASES	\$	1.03
			BRAILLE SIGN 'TOILET'	\$	31.45
			BAY TO BAY ELECTRONIC NEWSLETTER	\$	304.94
			FUEL	\$	61.88
			LUNCH FOR SUGITO DELEGATION	\$	1,133.00
			EXEMPTION RENEWAL ADMIN FEE	\$	75.00
			DOMAIN RENEWAL	\$	124.62
			ACCOMMODATION - TECHONE UPGRADE	\$	135.00
			ACCOM. CUSTOMER SVC MEETING & JUICE IT DAY	\$	184.00
			CLOUD STORAGE	\$	4.49
			DOMAIN RENEWAL	\$	45.21
			ZOOM LICENCES	\$	23.78
			DOMAIN RENEWAL	\$	45.21
			PROJECT MANAGEMENT SOFTWARE	\$	2,668.32
			ZOOM LICENCES	\$	23.78
			ZOOM LICENCES	\$	642.11
			ZOOM LICENCES ZOOM LICENCES	\$	165.70 194.58
			DOMAIN RENEWAL	\$	90.41
			VALUES DRIVEN LEADERSHIP PEOPLE & CULTURE	\$	70.00
			ASBESTOS AWARENESS IN THE WORKPLACE	\$	49.00
			AUSTRALIAN STANDARDS	\$	888.96
			ASBESTOS AWARENESS ELEARNING	\$	75.00
			ACCOM. COMM GOV OF GREEN SPACE	\$	180.00
			ACCOM. P SHERIDAN BUDGET WORKSHOP	\$	249.69
			ACCOM. J CORKER BUDGET WORKSHOP	\$	232.44
			ACCOM. E GOWEGATI BUDGET WORKSHOP	\$	230.41
			MEMBERSHIP - INT INST OF BUSINESS ANALYSTS	\$	195.61
			PRE-EMPLOYMENT MEDICAL	\$	159.55
			WEBINAR CANCELLED	-\$	70.00
			STATIONERY FOR WORKSHOP	\$	102.20
			CATERING - INCIDENT #469341	\$	338.00
			CATERING - INCIDENT #469341 CATERING - INCIDENT #469341	\$	10.40
21/04/2020	4105	ABLE PLANNING & PROJECT MANAGEMENT	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND	\$	10.40 3,242.00
21/04/2020	4106	AJ & J D'ESPEISSIS	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT	\$ \$ \$	10.40 3,242.00 9,258.43
21/04/2020 21/04/2020	4106 4114		CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT	\$ \$ \$	10.40 3,242.00 9,258.43 435.00
21/04/2020 21/04/2020 1/04/2020	4106 4114 4095	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES	\$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59
21/04/2020 21/04/2020 1/04/2020 3/04/2020	4106 4114 4095 4097	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES	\$ \$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59 169.82
21/04/2020 21/04/2020 1/04/2020 3/04/2020 3/04/2020	4106 4114 4095 4097 4098	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES BANK FEES	\$ \$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59 169.82 5,829.85
21/04/2020 21/04/2020 1/04/2020 3/04/2020 3/04/2020 3/04/2020	4106 4114 4095 4097 4098 4099	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK ANZ BANK ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES	\$ \$ \$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59 169.82 5,829.85 358.06
21/04/2020 21/04/2020 1/04/2020 3/04/2020 3/04/2020 3/04/2020 3/04/2020	4106 4114 4095 4097 4098 4099 4100	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK ANZ BANK ANZ BANK ANZ BANK ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES	\$ \$ \$ \$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59 169.82 5,829.85 358.06 338.05
21/04/2020 21/04/2020 1/04/2020 3/04/2020 3/04/2020 3/04/2020 3/04/2020 2/04/2020	4106 4114 4095 4097 4098 4099 4100 4089	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK ANZ BANK ANZ BANK ANZ BANK BUSBELTON SHEDS PLUS	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES CANCELLED DA FEE REFUND	\$ \$ \$ \$ \$ \$ \$ \$	338.00 10.40 3,242.00 9,258.43 435.00 6,036.59 169.82 5,829.85 358.06 338.05
21/04/2020 21/04/2020 1/04/2020 3/04/2020 3/04/2020 3/04/2020 3/04/2020	4106 4114 4095 4097 4098 4099 4100	AJ & J D'ESPEISSIS AM BIDEWELL & KS BIDEWELL ANZ BANK ANZ BANK ANZ BANK ANZ BANK ANZ BANK ANZ BANK	CATERING - INCIDENT #469341 CATERING - INCIDENT #469341 WITHDRAWN DA APPLICATION REFUND REFUND OF RATE OVERPAYMENT REFUND OF RATE OVERPAYMENT BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES BANK FEES	\$ \$ \$ \$ \$ \$ \$	10.40 3,242.00 9,258.43 435.00 6,036.59 169.82 5,829.85 358.06 338.05

12.1 Attachment A

DATE	REF#	NAME	DESCRIPTION		AMOUNT
8/4/2020	4088	CITY OF BUSSELTON WAGES AND SALARIES	PAYROLL CITY OF BUSSELTON	\$	767,929.91
22/04/2020	4101	CITY OF BUSSELTON WAGES AND SALARIES	PAYROLL CITY OF BUSSELTON	\$	763,310.74
27/04/2020	4119	CM FORSYTH	REFUND OF RATE OVERPAYMENT	\$	1,759.00
15/04/2020	4093	COMMONWEALTH BANK	BANK FEES	\$	506.65
3/04/2020	4096	COMMONWEALTH BANK	BANK FEES	\$	4,914.11
22/04/2020	4104	DALE ALCOCK HOMES	REFUND OVERPAYMENT OF DA APPLICATION	\$	124.00
24/04/2020	4118	DL VANDERLEER & DK WHITEHEAD	REFUND OF RATE OVERPAYMENT	\$	990.00
8/04/2020	4090	HG PANEK AND CH PANEK	REFUND OF RATE OVERPAYMENT	\$	2,175.94
21/04/2020	4109	J PARRY	REFUND OF RATE OVERPAYMENT	\$	347.00
21/04/2020	4111	JS & AF PTY LTD	REFUND OF RATE OVERPAYMENT	\$	1,547.95
27/04/2020	4117	K JENSEN	REFUND OF RATE OVERPAYMENT	\$	608.38
21/04/2020	4115	L & DJ DOUGLAS	REFUND OF RATE OVERPAYMENT	\$	541.00
9/04/2020	4092	LIFELINE WA	CANCELLED BOOKING FEE REFUND	\$	410.00
17/04/2020	4102	MA YATES	WITHDRAWN DA APPLICATION REFUND	\$	124.00
21/04/2020	4113	OWNERS OF 1/332 GEO BAY ROAD	REFUND OF UNKNOWN PAYMENT	\$	250.00
21/04/2020	4110	P & B HODGE	REFUND OF RATE OVERPAYMENT	\$	2,123.97
21/04/2020	4112	R COUZENS	REFUND OF RATE OVERPAYMENT	\$	1,350.00
21/04/2020	4108	RA BLACK	REFUND OF RATE OVERPAYMENT	\$	3,149.59
14/04/2020	4091	SP AND MM HOTCHIN	REFUND OVERPAYMENT OF DA APPLICATION	\$	271.00
22/04/2020	4103	Z G EDWARD & H S PACKARD-HAIR	REFUND OF RATE OVERPAYMENT	\$	386.00
				Ś	1,656,323.39

12.2 <u>Finance Committee - 10/06/2020 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT</u> 30 APRIL 2020

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Financial Services **BUSINESS UNIT** Financial Services

REPORTING OFFICER Manager Financial Services - Paul Sheridan

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Investment Report April 2020 1 2020

Attachment B Statement of Financial Activity April 2020 \$\frac{1}{2}\$

This item was considered by the Finance Committee at its meeting on 10 June 2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2020, pursuant to Regulation 34(4) of the *Local Government (Financial Management)* Regulations.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the Local Government Act 1995 (the Act) and Regulation 34(4) of the Local Government (Financial Management) Regulations 1996 (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 April 2020.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 31 July 2019, the Council adopted (C1907/131) the following material variance reporting threshold for the 2019/20 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2019/20 financial year as follows:

- Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and
- Reporting of variances only applies for amounts greater than \$25,000.

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis. Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 30 April 2020

The Statement of Financial Activity (FAS), for the year to date as at 30 April 2020 shows an overall Net Current Position of \$8.4M as opposed to the amended budget of (\$14.2M), a positive difference of \$22.6M.

The following summarises the major cash variances that appear on the face of the FAS, which in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference:

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Amended Budget	2019/20 YTD Bud Variance	2019/20 YTD Bud Variance
		\$	\$	\$	%	\$
	venue from Ordinar	y Activities			0.98%	702,075
1.	Operating Grants, Subsidies and Contributions	4,116,107	3,078,887	4,977,647	33.69%	1,037,220
2.	Other Revenue	381,632	431,703	551,510	(11.60%)	(50,071)
Fvi	penses from Ordina	cy Activities			6.70%	4,495,591
3.	Materials & Contracts	(13,301,654)	(15,913,936)	(19,058,249)	16.42%	2,612,282
4.	Other Expenditure	(2,256,506)	(2,876,755)	(4,995,811)	21.56%	620,249
5.	Allocations	1,626,014	1,811,318	2,161,452	10.23%	(185,304)
		T .				
6.	Non-Operating Grants, Subsidies and Contributions	8,132,479	8,697,821	24,388,690	(6.50%)	(565,342)
Ca	pital Revenue & (Ex	penditure)			38.60%	17,834,469
7.	Land & Buildings	(3,870,942)	(7,267,454)	(8,861,113)	46.74%	3,396,512
	Plant & Equipment	(3,241,885)	(4,820,850)	(4,885,350)	32.75%	1,578,965
	Furniture & Equipment	(376,629)	(939,380)	(1,113,069)	59.91%	562,751
	Infrastructure	(13,691,355)	(28,744,185)	(38,328,246)	52.37%	15,052,830
8.	Proceeds from Sale of Assets	3,063,385	703,550	3,409,080	335.42%	2,359,835
9.	Transfer to Restricted Assets	(642,003)	(50,090)	(60,100)	(1181.70%)	(591,913)
10.	Transfer from Restricted Assets	1,675,268	0	6,319,121	100.00%	1,675,268
11.	Transfer from Reserves	8,149,866	12,597,783	35,648,783	(35.31%)	(4,447,917)

Revenue from Ordinary Activities

Year to date (YTD) actual income from ordinary activities is \$702K more than expected when compared to the YTD amended budget, with the following items meeting the material variance reporting thresholds:

- 1. Operating Grants, Subsidies and Contributions are \$1M (net) better than amended budget. This variance is mainly due to the following:
 - Grants Commission Special Grants Bridges (10152), (\$158K) \$124K is still to come
 in relation to Bussell Hwy Bridge 0241. The remaining variance relates to budgeting
 misallocations where the grants were actually supposed to be main roads direct
 funding;
 - Insurance Reimbursements (10200), \$138K mainly due to the LGIS scheme member credit refund of \$127K;
 - Legal Fees Reimbursements (10500), (\$65K) budget item included for a fine that
 was received in the 18/19 financial year. A budget amendment was processed to
 move a portion of the fine from retained earnings to a legal reserve, however no
 amendment to remove this budgeted revenue item in 19/20 will be done;
 - Human Resources Reimbursements (10521), \$50K \$33K due to conference and training reimbursements not budgeted for sufficiently and \$19K received in workers comp reimbursements with all receipts budgeted in June;
 - Contributions to Airport Operations (11151), \$51K received December but budgeted in June;
 - Strategic Planning Operating Grants & Subsidies (10820), (\$31K) This is remaining grant funding for the CAS project which will not be finalized until later in the year.
 The remaining activities for the project will be carried over into the next budget;
 - Environmental Management Administration (10830), \$232K \$170K grant received for the Revitalizing Geographe Waterways Phase 2 project earlier than budgeted, plus unbudgeted amounts of \$40K for Lower Vasse River Collaborative Project from Regional Estuaries Initiatives, and \$20K for Strategic Weed Action for Biodiversity Protection from Department of Primary Industries;
 - Protective burning and firebreaks reserve (10931), \$166K This variance relates to receiving 50% grant awarded to the City under the mitigation activity fund (Emergency Services Levy), which was not budgeted. Details of the cost codes for a budget amendment have not been finalised;
 - Bushfire Risk Management Planning Grants DFES (10942), \$28K This variance relates to the payment of grant in full for the bushfire risk planning coordinator position within the City of Busselton. This represents a timing difference between budget allocations (over 12 months), and actual funds received;
 - Preventative Services CLAG Contribution (10925), (\$29K) Offset by budgeted expenditure that has not occurred, to the same amount;
 - Fire Prevention DFES Contribution & Prior Period Adjustments (10940), \$21K timing difference due to prior period adjustments for late receipted contributions;
 - Wonnerup South Rd Bridge Slk 2.3 (A3440), \$32K emergency funding received from Main Roads for repairs undertaken;
 - Pre-Primary Building & Surrounds (B1503), \$30K Grant was budgeted to be received in June 2020, but was received in November 2019;
 - Busselton Jetty Contributions (11160), \$35K bi-annual contribution more than budgeted:
 - Regional Waste Management Administration (11301), (\$32K) Contributing councils have not been invoiced as much as budgeted;
 - Operations Services Works Reimbursements (11501), \$25K Workers compensation reimbursement for wages paid;

- Reimbursements Old Butter Factory (B1401 & B9610), \$371K Timing difference due to difficulties in predicting when LGIS would process the claims;
- Storm Damage Insurance Renewal (C2527), \$37K insurance claim for damage to King Street steps and ramp received.
- 2. Other Revenue is (\$50K) worse than budget. The main contributing variances are outlined in the table below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
10100	Finance & Corporate Services Support - LSL contribution not received from other LG (Offset by officer not taking LSL this FY)	(26,000)
10510	Governance Support Services (LSL contribution received from other LG. Not related to above)	14,745
10591	Geographe Leisure Centre (LSL contribution not received from other LG)	(13,599)
10970	Parking Control	(44,644)
G0030	Busselton Transfer Station	53,498
G0031	Dunsborough Waste Facility	(29,873)

Expenses from Ordinary Activities

Expenditure from ordinary activities is \$4.5M or 6.7% less than expected when compared to the amended YTD budget. The following items meet the material variance reporting thresholds:

3. Materials and Contracts better than amended budget YTD by \$2.6M

The main contributing items are listed below, most of which being heavily influenced by the slow down in activity caused by the COVID-19 shutdowns and restrictions:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
Finance and C	orporate Services	163,118
10000	Members of Council	(24,512)
10500	Legal and Compliance Services	62,661
10616	Winderlup Villas Aged Housing	26,790
Community ar	nd Commercial Services	450,062
10380	Busselton Library	70,319
10590	Naturaliste Community Centre	28,411
10591	Geographe Leisure Centre	34,258
10600	Busselton Jetty Tourist Park	117,724
10625	Art Geo Administration	30,635
10630	Property and Business Development	29,607
10900	Cultural Planning	55,631
Planning and I	Development Services	705,907
10820	Strategic Planning	185,511
10830	Environmental Management Administration	181,959
10850	Implement Management Plans Other	81,822
10931	Protective Burning & Firebreaks-Reserves	50,246
11170	Meelup Regional Park	99,680

Engineering	Engineering and Works Services	
Various	Busselton Jetty Maintenance	461,891
12620	Rural-Tree Pruning	(23,306)
12621	Urban-Tree Pruning	(64,958)
Various	Bridge Maintenance	84,856
Various	Building Maintenance	55,476
Various	Other Infrastructure Maintenance	564,579
Various	Waste services	239,684
Various	Road Maintenance	(221,641)
Various	Reserve Maintenance	156,021

4. Other Expenditure \$620K under the amended YTD budget:

The main contributing items are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
Finance and Cor	Finance and Corporate Services	
10000	Members of Council	135,822
10151	Rates Administration	51,017
10700	Public Relations	36,581
Community and	Commercial Services	224,377
10530	Community Services Administration	169,945
Engineering and Works Services		128,165
11160	Busselton Jetty	70,830
B1223	Micro Brewery - Public Ablution	60,000

Allocations

In addition to administration based allocations which clear each month, this category also includes plant and overhead related allocations. Due to the nature of these line items, the activity reflects as a net offset against operating expenditure, in recognition of those expenses that are of a capital nature (and need to be recognised accordingly). It should be noted that performance in the category has no direct impact on the closing position.

Non-Operating Grants, Subsidies and Contributions

6. Non-Operating Grants, Subsidies and Contributions are below budget by \$565K with the main items impacting on this being the timing of the receipt of funding. This has been exacerbated by the delays in completing capital projects due to the COVID-19 shutdowns and restrictions. This is largely offset with less than anticipated capital expenditure at the same time, where works have not been completed in connection with the funding. The extent to which the works remain incomplete will represent a positive impact on net position, and the remaining funding will be carried forward in reserves to be spent in future periods in order to complete the projects.

Cost Code	Cost Code Description	Variance YTD
Finance and Cor	porate Services	(383,315)
10239	Contributions (Program 11) - Community Facilities	(641,031)
10239	Contributions (Program 12) – Works	110,897
10250	Information & Communication Technology Services – Capital Grants (Federal)	144,956
Community and	Commercial Services	65,858
C6025	Installation of Bird Netting – Capital Grant (Federal)	(92,620)
C6099	Airport Development – Capital Grant (Federal)	151,478
Planning and De	evelopment Services	(798,110)
B1015	Hithergreen District Bushfire Brigade – Donated Assets	(465,200)
B1024	Wilyabrup Bushfire Brigade – Donated Assets	(178,300)
B1029	Busselton Branch SES – Donated Assets	(97,200)
B9109	Hithergreen Building Renovations – Capital Grant (State)	(57,410)
Engineering and		550,225
B9407	Busselton Senior Citizens – Contributions	111,300
C1512	Port Geographe Boat Ramp Renewal Works — Capital Grant (State)	60,500
C3020	Donated Assets Parks, Gardens & Reserves	329,133
C3113	Busselton Tennis Club – Infrastructure – Contribution	80,000
C3122	Rails to Trails - Continuation of Implementation Plan - Capital Grant (Lotteries Commission)	(300,000)
C3168	Busselton Foreshore Jetty Precinct – Capital Grant	44,554
C3186	Lou Weston Oval – Courts – Contributions	(235,000)
C3210	McBride Park - POS Upgrade – Contributions	(32,538)
C3211	Tulloh St (Geographe Bay Road) - POS Upgrade – Contributions	(90,332)
C3213	Cabarita Road - POS Upgrade – Contributions	(100,000)
C3214	Kingsford Road - POS Upgrade – Contributions	(150,653)
C3215	Monash Way - POS Upgrade – Contributions	(167,174)
F0019	College Avenue – Capital Grant (State)	144,000
S0035	Strelly Street / Barlee Street Roundabout – MR Capital Grant	31,028
S0051	Causeway Road / Rosemary Drive Roundabout – MR Capital Grant	(50,000)
S0064	Peel Terrace (Stanley PI/Cammilleri St Intersection Upgrade) – MR Capital Grant	(166,670)
S0069	Peel Terrace (Brown Street Intersection Upgrades) – MR Capital Grant	(83,330)
S0070	Peel & Queen Street Roundabout Service Relocation — MR Capital Grant	(216,670)
S0071	Ludlow-Hithergreen Road Safety Improvements – Fed Capital grant	461,200
S0072	Kaloorup Road - Reconstruct and Seal Shoulders — MR Capital Grant	100,000
S0324	Georgette Street - Reconstruction & Kerbs – MR Capital Grant	67,000
T0019	Wonnerup South Road - Reconstruct and Widening (narrow seal) – RTR Capital Grant	104,085
T0086	Yoongarillup Road - Reconstruct & Widen (Western Section) – RTR Capital Grant	246,350
V0002	Eastern Link - Busselton Traffic Study – Capital Grant (Federal)	400,000

Capital Expenditure

7. As at 30 April 2020, there is an underspend variance of 49.3% or \$20.6M in total capital expenditure, with YTD actual at \$21.2M against the YTD amended budget of \$41.8M. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of variance are summarised as follows:

Cost Code	Cost Code Description	Variance YTD
Land		(71,308)
10370	Busselton Cemetery	(71,308)
Buildings		3,467,820
B9516	Busselton Library Upgrade	244,860
B9109	Hithergreen Building Renovations	57,410
B9300/1/2	Aged Housing Capital Improvements (Winderlup, Harris Rd)	139,904
B9407	Busselton Senior Citizens	822,910
B9556	NCC Upgrade	41,665
B9591	Performing Arts Convention Centre	313,145
B9596	GLC Building Improvements	349,769
B9605	Energy Efficiency Initiatives (Various Buildings)	(28,882)
B9606	King Street Toilets	89,842
B9610	Old Butter Factory	(63,754)
B9716 & B9717	Airport Terminals	1,366,114
B9808	Busselton Jetty Tourist Park Upgrade	136,902
Plant & Equipme	ent_	1,578,965
10000	Members of Council	40,000
11156	Airport Development Operations	342,129
11402	Plant Purchases (P10)	854,970
11403	Plant Purchases (P11)	150,146
11407	P&E - P&G Smart Technologies	150,000
Furniture & Office	ce Equipment	574,751
10250	Information & Communication Technology Services	360,626
11156	Airport Development Operations	195,974
Infrastructure By	/ Class	15,040,830
	Roads	2,348,429
	Bridges	372,000
	Car Parks	1,323,863
	Footpaths & Cycleways	377,696
	Parks, Gardens & Reserves	8,747,688
	Drainage	114,005
	Regional Airport & Industrial Park Infrastructure	1,757,150

In the main, many of these projects have yet to be completed and represent a timing difference. Due to the COVID-19 crisis, many projects have also been deferred and will be relisted for completion in next year's budget.

Proceeds from Sale of Assets

8. There is a variance for the proceeds from sale of assets of \$2.6M, due to difficulty in predicting timing for the settlement of the sale of the old library building land, creating a timing difference against budget.

Transfer to Restricted Assets

- 9. There is a variance in transfers to restricted assets of \$592K more than amended budget. The reasons for this are as follows:
 - Interest earned on government grants of \$37K transferred to restricted cash, for which there was no budget allocated as it was expected that the grant would have been utilized by this stage;
 - Additional bonds of \$350K were received in relation to the next stage of the Dunsborough Lakes development;
 - Transfer of \$156K representing contribution by developers, including \$125K from the sale of the old library land as agreed with the developers;
 - Net transfers to deposits and bonds of \$49K as opposed to a budget of \$0. These funds do not have a budget allocation as they are not able to be reliably measured.

Transfer from Restricted Assets

- 10. There is a variance in transfers from restricted assets of \$1.7M more than amended budget. The main reason for this is as follows:
 - Transfer from Roadwork Bonds of \$849K as opposed to a budget of \$0;
 - Refunds of \$27K in deposits for venue hire;
 - Refunds of \$12K of Jetty berthing deposits;
 - \$34K of other miscellaneous refunds of bonds & deposits;
 - \$500K reimbursement to muni of remaining loan funds for the tennis club project;
 - \$253K of transfers related to partially completed roadworks projects.

These funds do not have a budget allocation as they dependant of external third parties and are not able to be reliably measured.

Transfer from Reserves

- 11. There is a variance for transfer from reserves of \$4.4M less than amended budget. The reasons for this are as follows:
 - 100 Airport Infrastructure Renewal Reserve (\$169K) Only partial work for installation of bird netting has been done and the car park resealing has not been completed;
 - 136 Airport Marketing & Incentive Reserve (\$1.4M) Being deferred until next financial year;
 - 143 Airport Noise Mitigation Reserve (\$870K) project deferred until 20/21 budget
 - 106 Building Asset Renewal Reserve \$220K early recoup related to partially completed works;
 - 407 Busselton Library Building Reserve \$20K partial recoup for the extension works;
 - 408 Busselton Jetty Tourist Park Reserve (\$172K) upgrade works only partially complete;
 - 409 Geographe Leisure Centre Building Reserve (\$270K) Project B9596 for general building improvements;
 - 331 Joint Venture Aged Housing Reserve \$40K works partially completed earlier than expected;
 - 411 Civic & Administration Building Reserve \$38K works partially completed earlier than expected;

- 110 Jetty Maintenance Reserve (\$495K) only partially recouped, as works only partially undertaken on cost code C3497 (part of the Parks, Gardens & Reserves variance shown above), for the following reasons:
 - i. The previous expenditure figure was based on the 50 year plan.
 - ii. The 5 year structural review undertaken in 2019/2020 discovered that the Jetty was in better condition than forecast in the 50 year plan. Capital works planned for 2020 have been deferred to 2030.
 - iii. Requests for Tenders issued for maintenance works per the 5 year plan are to be awarded at the Council meeting on 29 January 2020.
 - iv. As a result, budget figures have been revised for next the 5 financial years to reflect the 5 year plan;
- 115 Plant Replacement Reserve (\$638K) timing difference associated with recoupment for purchase of new plant;
- 137 Major Traffic Improvements Reserve \$367K Project V0002 for the Eastern Link Project is on-going. Approximately \$1.7M has been spent, of which \$400K grant funding has been received and \$1M transferred to Muni;
- 132 CBD Enhancement Reserve (\$436K) mainly due to incomplete townscape upgrade works;
- 127 New Infrastructure Development Reserve (\$123K) This reserve is funding 10 projects at the moment, some of which are still incomplete;
- 133 Valuation & Corporate Expenses Reserve (\$12K) the transfer to cover the \$97K bill from the Electoral Commission happened in March;
- 123 Port Geographe Waterways Management Reserve (SAR) (\$327K) Annual deed agreement not yet requested to be paid;
- Due to cash flow requirements partially completed works were recouped from the following reserves:
 - i. 223 Road Asset Renewal Reserve \$1.4M;
 - ii. 224 Footpaths & Cycleways Reserve \$317K;
 - iii. 225 Parks & Garden Reserve \$126K;
 - iv. 302 Community Facilities City District \$415K;
 - v. 303 Community Facilities Busselton \$44K;
 - vi. 309 Community Facilities Vasse \$59K;
 - vii. 122 Port Geographe Development Reserve \$364K;
 - viii. 126 Provence Landscape Maintenance Reserve (SAR) \$64K;
 - ix. 128 Vasse Newtown Landscape Maintenance Reserve (SAR) \$101K;
 - x. 321 Busselton Area Drainage and Waterways Improvement Reserve \$35K;
 - xi. 102 Coastal and Climate Adaptation Reserve \$256K;
 - xii. 145 Energy Sustainability Reserve \$177K;
 - xiii. 146 Cemetery Reserve \$185K;
- 121 Waste Management Facility and Plant Reserve (\$3.82M) The works for the Transfer station plus the site rehabilitation jobs that have not progressed, are the biggest cause of this variance. It is forecast that these jobs will be deferred until next financial year.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30 April 2020, the value of the City's invested funds totalled \$76.99M, down from \$78.99M as at 31 March. The decrease is due to a partial closure of a term deposit.

During the month of April, seven term deposits totalling the amount of \$22.0M matured. One deposit was partially closed totalling \$2.0M to provide funds for standard operations. Remaining deposits were renewed for a further 117 days at 0.98% on average.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained steady.

The Airport Development accounts remain steady.

The official cash rate in April remains steady at 0.25%. This will have a strong impact on the City's interest earnings for the foreseeable future. Further drops are unlikely at this stage.

Chief Executive Officer – Corporate Credit Card

There were no transactions made on the Chief Executive Officer's corporate credit card during April 2020.

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No such risks have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

As at 30 April 2020, the City's financial performance, although displaying a positive net current position, is considered at risk of not meeting operational budget expectations by the end of the financial year due to the downturn in operational activity brought on by the COVID-19 global pandemic.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

As at 30 April 2020 Inv

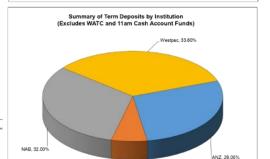
AA, 93.60%

Attachment A

CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of April 2020



INSTITUTION ANZ 11am At Call De	eposit			0.20%	\$	9,500,000
Term Deposits - Misc	cellaneous Funds				As at	30 April 2020
INSTITUTION	RATING	DAYS	MATURITY	RATE		AMOUNT
Westpac	AA	274	06-May-20	2.10%	\$	5,000,000
Westpac	AA	243	24-May-20	1.75%	\$	4,000,000
ANZ	AA	243	24-May-20	1.62%	\$	3,000,000
Westpac	AA	274	27-May-20	1.80%	\$	2,000,000
NAB	AA	182	08-Jun-20	1.54%	\$	2,000,000
Bendigo	BBB	183	09-Jun-20	1.50%	\$	1,000,000
Westpac	AA	152	12-Jun-20	1.74%	\$	2,000,000
NAB	AA	150	22-Jun-20	1.57%	\$	3,000,000
NAB	AA	274	24-Jun-20	1.63%	S	4,000,000
ANZ	AA	92	25-Jun-20	1.16%	\$	4,000,000
NAB	AA	91	01-Jul-20	1.22%	\$	4,000,000
NAB	AA	150	09-Jul-20	1.55%	\$	2,000,000
Westpac	AA	151	22-Jul-20	1.51%	\$	1,500,000
NAB	AA	120	22-Jul-20	1.30%	\$	2,000,000
Westpac	AA	122	24-Jul-20	1.20%	\$	3,000,000
ANZ	AA	122	25-Jul-20	1.14%	\$	4,000,000
NAB	AA	122	10-Aug-20	1.15%	\$	3,000,000
ANZ	AA	122	15-Aug-20	0.89%	\$	3,500,000
Westpac	AA	122	17-Aug-20	0.95%	\$	1,500,000
ANZ	AA	122	24-Aug-20	0.83%	\$	3,000,000
Westpac	AA	122	24-Aug-20	0.95%	\$	2,000,000
Bendigo	BBB	122	28-Aug-20	0.85%	\$	3,000,000



Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)

Total of Term Deposits \$ 62,500,000 Weighted Average Annual Rate of Return

Total of Airport Redevelopment Funds - WATC \$ 1,962,929

Airport Redevelopment Funds			As at	30 April 2020
WA Treasury Corp Overnight Cash Deposit Facility		0.20%	\$	1,962,929
WA Treasury Corp State Bonds	02-Sep-19	Matured		

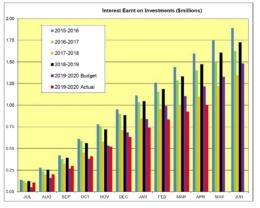
						Nil
	Total of Airpor	t Redevelopr	nent Funds - Bar	k Term Deposits	\$	-
ANZ Cash Account	AA	NA	NA	0.15%	\$	3,027,785
		Total of Airp	ort Redevelopme	ent Funds - Other	\$	3,027,785
		Total	of Airport Redev	elopment Funds	\$	4,990,715
		Interest F	Received 2015/16		s	609,666
		Interest F	Received 2016/17		\$	1,158,623
		Interest F	Received 2017/18		\$	631,835
		Interest F	Received 2018/19		s	121,836
		Interest F	Received 2019/20		\$	41,372
	Interes	at Accrued but	not yet Received		\$	323
Total Interest A	Airport Funds (Non-Reserve) at month's end		\$	2,563,655
Interest Transfe	erred out and he	eld in City Res	erve Account 136		\$	1,085,630
	Interest Tra	nsferred out to	Municipal Funds		s	22,866
Interest Earnt (incl. A	ccrued) on Fund	ds Held in City	Reserve A/c 136		\$	69,584

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD	3	As at 1 year ago	A	s at 30 June 2019	A	s at 30 April 2020
11am Bank Account	\$	5,000,000	\$	11,500,000	\$	9,500,000
Term Deposits - Misc. Funds	\$	64,000,000	\$	54,000,000	\$	62,500,000
Foreshore Development Funds - WATC	\$	-	\$		\$	
Airport Redevelopment - WATC Deposits	\$	4,948,774	\$	4,950,336	\$	1,962,929
Airport Redevelopment - Bank Term Deposit	\$	-	\$		\$	
Airport Redevelopment - ANZ Cash A/c	\$	2,785	\$	2,785	\$	3,027,785
Total of all Investments Held	\$	73,951,559	\$	70,453,122	\$	76,990,715
TOTAL INTEREST RECEIVED AND ACCRUED	\$	1,471,802	\$	1,724,414	\$	1,001,993
INTEREST BUDGET	\$	986,470	\$	1,182,760	\$	1,214,715
(Note: Interest figures relate to City general funds only and		not include inter	est a	illocated to speci	fic an	eas such as the

(Note: Interest figures relate to City general funds only and does not include interest allocate Airport Redevelopment)	ed to specific areas such as the
Statement of Compliance with Council's Investment Policy 218	
All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed	Fully Compliant
a set percentage of the total portfolio value.	
3. The amount invested based upon the Fund's Rating is not to exceed	Fully Compliant
the set percentages of the total portfolio.	
4. The amount invested based upon the Investment Horizon is not	Fully Compliant
to exceed the set percentages of the total portfolio.	





City of Busselton

Statement of Financial Activity

Year to Date As At 30 April 2020

	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/20
	Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Original Budget	YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities	F1 063 F60	54 530 473	54 530 473	54 647 443	F4 C47 442	0.040/
Rates	51,962,568	51,530,173	51,530,173	51,617,412 4,977,647	51,617,412 4,926,958	0.84% 33.69%
Operating Grants, Subsidies and Contributions Fees & Charges	4,116,107 13,990,689	3,078,887 14,681,049	3,028,198 14,554,719	16,292,090	16,292,090	-4.70%
Other Revenue	381,632	431,703	431,703	551,510	551,510	-11.60%
Interest Earnings	1,623,107	1,650,215	1,650,215	1,955,000	1,955,000	-1.64%
	72,074,102	71,372,027	71,195,008	75,393,659	75,342,970	0.98%
Expenses from Ordinary Activities						
Employee Costs	(26,799,884)	(28,017,501)	(28,017,501)	(33,303,930)	(33,303,930)	4.35%
Materials & Contracts	(13,301,654)	(15,913,936)	(15,084,871)	(19,058,249)	(18,226,504)	16.42%
Utilities (Gas, Electricity, Water etc)	(2,115,293)	(2,312,327)	(2,312,327)	(2,774,257)	(2,774,257)	8.52%
Depreciation on non current assets	(19,024,101)	(19,067,346)	(19,067,346)	(22,870,222)	(22,870,222)	0.23%
Insurance Expenses	(730,852)	(721,320)	(721,320)	(733,960)	(733,960)	-1.32%
Other Expenditure	(2,256,506)	(2,876,755)	(2,826,755)	(4,995,811)	(4,920,811)	21.56%
Allocations	1,626,014	1,811,318	1,811,318	2,161,452	2,161,452	10.23%
	(62,602,276)	(67,097,867)	(66,218,802)	(81,574,977)	(80,668,232)	6.70%
Borrowings Cost Expense						
Interest Expenses	(1,029,717)	(1,026,912)	(1,026,912)	(1,273,688)	(1,273,688)	-0.27%
	(1,029,717)	(1,026,912)	(1,026,912)	(1,273,688)	(1,273,688)	-0.27%
Non-Operating Grants, Subsidies and Contributions	8,132,479	8,697,821	7,239,513	24,388,690	32,042,712	-6.50%
Profit on Asset Disposals	40,159	70,050	78,050	70,050	78,050	-42.67%
Loss on Asset Disposals	(239,017)	(30,069)	(43,935)	(147,269)	(161,135)	-694.90%
	7,933,621	8,737,802	7,273,628	24,311,471	31,959,627	-9.20%
Net Result	16,375,729	11,985,050	11,222,922	16,856,465	25,360,677	36.63%
Net Result Adjustments for Non-cash Revenue & Expenditure	16,375,729	11,985,050	11,222,922	16,856,465	25,360,677	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation	19,024,101	19,067,346	19,067,346	22,870,222	22,870,222	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets	19,024,101 (341,133)	19,067,346 (745,700)	19,067,346 (745,700)	22,870,222 (8,224,000)	22,870,222 (8,224,000)	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets	19,024,101 (341,133) 198,858	19,067,346 (745,700) (39,981)	19,067,346 (745,700) (34,115)	22,870,222 (8,224,000) 77,219	22,870,222 (8,224,000) 83,085	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments	19,024,101 (341,133) 198,858 272,063	19,067,346 (745,700) (39,981) 0	19,067,346 (745,700) (34,115) 0	22,870,222 (8,224,000) 77,219 0	22,870,222 (8,224,000) 83,085 0	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current)	19,024,101 (341,133) 198,858 272,063 (2,576)	19,067,346 (745,700) (39,981) 0	19,067,346 (745,700) (34,115) 0	22,870,222 (8,224,000) 77,219 0	22,870,222 (8,224,000) 83,085 0	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments	19,024,101 (341,133) 198,858 272,063	19,067,346 (745,700) (39,981) 0	19,067,346 (745,700) (34,115) 0	22,870,222 (8,224,000) 77,219 0	22,870,222 (8,224,000) 83,085 0	36.63%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC)	19,024,101 (341,133) 198,858 272,063 (2,576)	19,067,346 (745,700) (39,981) 0 0	19,067,346 (745,700) (34,115) 0 0	22,870,222 (8,224,000) 77,219 0 0	22,870,222 (8,224,000) 83,085 0 0	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454)	19,067,346 (745,700) (34,115) 0 0 0 0 (14,868,039)	22,870,222 (8,224,000) 77,219 0 0 0 0	22,870,222 (8,224,000) 83,085 0 0 0 0	46.74%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850)	19,067,346 (745,700) (34,115) 0 0 0 0 (14,868,039) (4,443,330)	22,870,222 (8,224,000) 77,219 0 0 0 0 0 (8,861,113) (4,885,350)	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000)	46.74% 32.75%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380)	19,067,346 (745,700) (34,115) 0 0 0 0 (14,868,039) (4,443,330) (952,800)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169)	46.74% 32.75% 61.18%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355)	19,067,346 (745,700) (39,981) 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (28,460,672)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246)	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773)	46.74% 32.75% 61.18% 52.33%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380)	19,067,346 (745,700) (34,115) 0 0 0 0 (14,868,039) (4,443,330) (952,800)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169)	46.74% 32.75% 61.18%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580	46.74% 32.75% 61.18% 52.33% 335.42%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% 26.20%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253 (2,791,154)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412)	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% 26.20%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579)	19,067,346 (745,700) (39,981) 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412)	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% 26.20%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579)	19,067,346 (745,700) (39,981) 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 150,000 51,253 (2,791,154) (569,472)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,059) (38,328,246) (3,409,080 3,409,080 150,000 76,055 (3,297,412) 0	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300)	46.74% 32.75% 61.18% 52.33% 335.42% 66.67% 26.20% -0.48% 0.00%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579) 0 (50,000) (642,003)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0 (150,000)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253 (2,791,154) (569,472; (150,000)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (150,000)	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% 0.00% 66.67%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579) 0 (50,000) (642,003) 1,675,268	19,067,346 (745,700) (39,981) 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0 (150,000)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253 (2,791,154) (569,472) (150,000) (50,090)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100) (63,19,121	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) (60,100)	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% -0.48% 0.00% 66.67% -1181.70%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer from Restricted Assets Transfer from Restricted Assets	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579) 0 (50,000) (642,003)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0 (150,000) (50,090)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 150,000 51,253 (2,791,154) (569,472) (150,000) (50,090)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (150,000)	46.74% 32.75% 61.18% 52.33% 335.42% 66.67% -0.48% 0.00% 66.67% -1181.70%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets Transfer for Restricted Assets Transfer for Restricted Assets	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579) 0 (50,000) (642,003) 1,675,268 (16,694,519)	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0 (150,000) (50,090)	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (95,2800) (28,460,672) 771,050 150,000 51,253 (2,791,154) (569,472; (150,000) (50,090) (14,891,965)	22,870,222 (8,224,000) 77,219 0 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100) 6,319,121 (22,238,731)	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) 6,315,599 (21,878,042)	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% -0.48% 0.00% -61.67% -1181.70%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets	19,024,101 (341,133) 198,858 272,063 (2,576) 0 (476,394) (3,870,942) (3,241,885) (364,629) (13,703,355) 3,063,385 50,000 64,681 (2,804,579) (50,000) (642,003) 1,675,268 (16,694,519) 8,149,866	19,067,346 (745,700) (39,981) 0 0 0 0 (7,267,454) (4,820,850) (939,380) (28,744,185) 703,550 150,000 51,253 (2,791,154) 0 (150,000) (50,090) 0 (14,942,654) 12,597,783	19,067,346 (745,700) (34,115) 0 0 0 (14,868,039) (4,443,330) (952,800) (28,460,672) 771,050 (27,91,154) (569,472) (150,000) (50,090) 0 (14,891,965) 12,716,826	22,870,222 (8,224,000) 77,219 0 0 0 0 0 (8,861,113) (4,885,350) (1,113,069) (38,328,246) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100) (60,100) (63,190,121 (22,238,731) 35,648,783	22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) (63,105) (63,155,599) (21,878,042) 34,856,860	46.74% 32.75% 61.18% 52.33% 335.42% -66.67% -0.48% 0.00% -61.67% -1181.70%

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Net Current Position

Year to Date As At 30 April 2020

	2019/20 Actual YTD	2019/20 Amended Budget	2019/20 Original Budget	2018/19 Actual
	\$	\$	\$	\$
NET CURRENT ASSETS				
CURRENT ASSETS				
Cash - Unrestricted	5,259,590	646,604	646,604	3,204,485
Cash - Restricted	74,525,562	47,398,760	47,833,516	67,067,833
Sundry Debtors	1,905,849	1,800,000	1,800,000	1,809,547
Rates Outstanding - General	2,900,480	1,280,000	1,280,000	1,284,090
Stock on Hand	16,543	24,981	24,981	24,980
	84,608,023	51,150,345	51,585,101	73,390,93
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	
Sundry Creditors	1,649,449	3,751,585	3,751,585	4,572,02
Performance Bonds	2,467,116	2,943,510	2,943,510	2,943,51
	4,116,564	6,695,095	6,695,095	7,515,53
Current Position (inclusive of Restricted Funds)	80,491,459	44,455,250	44,890,006	65,875,39
Add: Cash Backed Liabilities (Deposits & Bonds)	2,467,116	2,943,510	2,943,510	2,943,510
Less: Cash - Restricted Funds	(74,525,562)	(47,398,760)	(47,833,516)	(67,067,833
NET CURRENT POSITION SURPLUS / (DEFICIT)	8,433,012	0	0	1,751,07

Statement of Financial Activity April 2020 Attachment B

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
>> Prope	erty, Plant & Equipment	\$	\$	s	\$	\$	%
	Land						
10370	Busselton Cemetery	71,308	0	0	100,000	100,000	0.00%
10610	Property Services Administration	71,308	0	0	100,000	100,000	0.00%
		71,308			200,000	200,000	0.00%
_				-	,	,	
	Buildings						
	Major Projects Major Project - Busselton Foreshore						
B9570	Foreshore East-Youth Precinct Community Youth Building/SLSC	9,345	7,500	7,500	10,000	10,000	24.59%
B9584 B9600	Jetty Depot - Maintenance Compound Old Vasse Lighthouse	19,870 25,755	0 25,755	96,000	0 25,755	0 120,000	0.00%
23000	ola tasse Egittionse						
	Major Project - Library Expansion	54,970	33,255	103,500	35,755	130,000	65.30%
B9516	Busselton Library Upgrade	71,015	315,875	315,875	361,000	361,000	-77.52%
		71,015	315,875	315,875	361,000	361,000	-77.52%
	Major Project - Administration Building						
B9010	Civic and Administration Centre Minor Upgrades	38,470	44,165	44,165	53,000	53,000	-12.90%
	Buildings (Other)	38,470	44,165	44,165	53,000	53,000	-12.90%
B9109 B9300	Hithergreen Building Renovations Aged Housing Capital Improvements - Winderlup	0 18,251	57,410 60,000	57,410 60,000	68,890 80,000	68,890 80,000	-100.00% -69.58%
B9301	Aged Housing Capital Improvements - Harris Road	24,275	40,000	40,000	60,000	60,000	-39.31%
B9302	Aged Housing Capital Improvements - Winderlup Court (City)	5,070	87,500	87,500	151,000	151,000	-94.21%
B9407 B9511	Busselton Senior Citizens ArtGeo Building	146,630 41,413	969,540 27,420	969,540 27,420	1,163,450 32,900	1,163,450 32,900	-84.88% 51.03%
B9511	GLC - Pool Relining	41,413	27,420	41,670	32,900	50,000	0.00%
B9534	Community Resource Centre	3,727	5,156	5,156	5,160	5,160	-27.71%
B9556	NCC Upgrade	0	41,665	41,665	50,000	50,000	-100.00%
B9588 B9591	Old Court House Building Upgrade Performing Arts Convention Centre	55,597 103,518	62,500 416,663	62,500 416,663	75,000 500,000	75,000 500,000	-11.04% -75.16%
B9596	GLC Building Improvements	131,981	481,750	438,250	879,400	525,900	-72.60%
B9604	Womens Change Facility Bovell	90,174	76,240	69,740	90,185	83,685	18.28%
B9605 B9606	Energy Efficiency Initiatives (Various Buildings	176,697	147,815	147,815	177,378	177,378	19.54% -53.91%
B9606 B9607	King Street Toilets General Buildings Asset Renewal Allocation (Various Building	76,823 77,196	166,665 83,335	166,665 83,335	200,000 100,000	200,000 100,000	-53.91%
B9608	Demolition Allocation (Various Buildings)	22,628	20,835	20,835	25,000	25,000	8.60%
B9609	GLC Stadium Expansion	0	22,500	22,500	50,000	30,000	-100.00%
B9610 B9716	Old Butter Factory Airport Terminal Stage 2	605,744 187,717	541,990 191,468	541,990 10,416,670	800,385 191,468	650,385 12,500,000	11.76% -1.96%
B9717	Airport Construction, Existing Terminal Upgrade	1,740,839	3,103,202	416,670	3,186,532	500,000	-43.90%
B9719	Busselton Works Depot - Toilets and Sewer	34,961	41,665	41,665	50,000	50,000	-16.09%
B9808	Busselton Jetty Tourist Park Upgrade	91,938	228,840	228,840	274,610	274,610	-59.82%
		3,635,179	6,874,159	14,404,499	8,211,358	17,353,358	-47.12%
	Total Buildings	3,799,634	7,267,454	14,868,039	8,661,113	17,897,358	-47.72%
	Plant & Equipment						
10000	Members of Council	0	40,000	40,000	40,000	40,000	-100.00%
10001	Office of the CEO	61,283	65,000	65,000	65,000	65,000	-5.72%
10115 10200	Major Projects Administration Financial Services	75,307 38,427	80,000 40,000	80,000 40,000	80,000 40,000	80,000 40,000	-5.87% -3.93%
10250	Information & Communication Technology Services	32,718	35,000	35,000	35,000	35,000	-6.52%
10510	Governance Support Services	38,683	40,000	40,000	40,000	40,000	-3.29%
10521 10530	Human Resources & Payroll	34,146 6.975	35,000	35,000	35,000 0	35,000 0	-2.44% 0.00%
10530	Community Services Administration Geographe Leisure Centre	6,975 33.033	35,000	35.000	35,000	35,000	-5.62%
10600	Busselton Jetty Tourist Park	13,655	16,000	16,000	16,000	16,000	-14.66%
10800	Planning Directorate Support	37,632	40,000	40,000	40,000	40,000	-5.92%
10910 10950	Building Services Animal Control	65,403 25,149	70,000 50.000	70,000 50,000	70,000 50.000	70,000 50.000	-6.57% -49.70%
10980	Other Law, Order & Public Safety	25,149 75,448	55,000	55,000	55,000	55,000	-49.70% 37.18%
11101	Engineering Services Administration	39,355	40,000	40,000	40,000	40,000	-1.61%
11107	Engineering Services Design	0	4,500	4,500	9,000	9,000	-100.00%

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Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/ 20 Actual YTD	2019/20 Amended	2019/20 Original	2019/20 Amended	2019/20 Original	2019/20 Budget YTD
			Budget YTD	Budget YTD	Budget	Budget	Variance
11150	Asset Management Administration	32,369	35,000	35,000	35,000	35,000	-7.52%
11151	Airport Operations	0	0	30,000	0	30,000	0.00%
11156	Airport Development Operations	1,170,221	1,512,350	0	1,512,350	0	-22.62%
11401	Transport - Workshop	0	0	25,830	20,000	31,000	0.00%
11402 11403	Plant Purchases (P10) Plant Purchases (P11)	640,030 477,854	1,495,000 628,000	2,295,000 632,000	1,495,000 628,000	2,295,000 632,000	-57.19% -23.91%
11403	Plant Purchases (P11) Plant Purchases (P12)	477,854 309,529	320.000	595,000	320,000	595,000	-23.91%
11404	Plant Purchases (P12)	560	320,000	393,000	40,000	40,000	0.00%
11407	P&E - P&G Smart Technologies	0	150,000	150,000	150,000	150,000	-100.00%
11500	Operations Services Administration	34,108	35,000	35,000	35,000	35,000	-2.55%
		3,241,885	4,820,850	4,443,330	4,885,350	4,493,000	-32.75%
	Furniture & Office Equipment						
	rammare a onice Equipment						
10250	Information & Communication Technology Services	205,064	565,690	565,690	678,842	678,842	-63.75%
10530	Community Services Administration	0	12,000	12,000	12,000	12,000	-100.00%
10590	Naturaliste Community Centre	7,292	15,020	15,020	19,227	19,227	-51.45%
10591 10616	Geographe Leisure Centre Winderlup Villas Aged Housing	5,000	27,500	27,500 7,085	33,000	33,000 8,500	-81.82% 0.00%
10616	Harris Road Aged Housing	0	0	6,335	0	7,600	0.00%
10625	Art Geo Administration	33,000	10,000	10,000	10,000	10,000	350.00%
10900	Cultural Planning	60,247	55,000	55,000	55,000	55,000	9.54%
11156	Airport Development Operations	54,026	250,000	250,000	300,000	300,000	-73.59%
B1361	YCAB (Youth Precinct Foreshore)	0	4,170	4,170	5,000	5,000	-100.00%
		364,629	939,380	952,800	1,113,069	1,129,169	-58.63%
	Sub-Total Property, Plant & Equipment	7,489,457	13,027,684	20,264,169	14,859,532	23,719,527	-42.42%
>> Infra:	structure	l					
	Major Project - Busselton Foreshore						
C0053	Car Parking - Rear of Hotel Site 1	66,100	804,066	437,500	866,566	500,000	-91.78%
C0054	Barnard East Car Parking	451	72,581	72,581	79,180	79,180	-99.38%
C0055	Barnard Park East Foreshore Car Parking	120	0	0	0	0	0.00%
C3094 C3112	Busselton Foreshore - Stage 3 Busselton Foreshore - Exercise Equipment	172,457 150	197,560 173,075	197,560 102,830	237,082 217,645	237,082 123,400	-12.71% -99.91%
C3112	Busselton Tennis Club - Infrastructure	595,354	636,914	836,914	668,604	868,604	-6.53%
C3113	Busselton Foreshore Jetty Precinct	159,155	151,480	151,480	181,774	181,774	5.07%
C3182	Relocation of Veteran Car Club	109,638	105,071	105,071	109,640	109,640	4.35%
C3189	Fencing Possum Park Barnard East	163	28,750	28,750	30,000	30,000	-99.43%
C3206	Landscaping - Old Busselton Tennis Club Site	12,150	517,500	437,500	580,000	500,000	-97.65%
C3207	Barnard East Underground Power	753	152,394	152,394	166,250	166,250	-99.51%
C3208	Barnard East Landscaping	10,593	220,000	220,000	240,000	240,000	-95.19%
F0089	Barnard East Footpaths	0	83,636	83,636	91,240	91,240	-100.00%
		1,127,083	3,143,027	2,826,216	3,467,981	3,127,170	-64.14%
	Major Project - Administration Building						
	Advisor to British and the		75.000	75.000	100.000		100.000
C0043	Administration Building Carpark	0	75,000	75,000	100,000	100,000	-100.00%
		0	75,000	75,000	100,000	100,000	-100.00%
	Major Project - Lou Weston Oval						
C3186	Lou Weston Oval - Courts	905,519	1,726,450	1,726,450	1,883,400	1,883,400	-47.55%
		905,519	1,726,450	1,726,450	1,883,400	1,883,400	-47.55%

Statement of Financial Activity April 2020

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Footpaths Construction						
F0019	College Avenue	277,570	274,780	300,000	288,000	360,000	1.02%
F0051	Chester Way Dunsborough - New Footpath	70,886	83,330	83,330	100,000	100,000	-14.93%
F0066	Bussell Highway Footpath Sections	177,460	294,200	294,200	353,047	353,047	-39.68%
F0080 F0081	Margaret St DUP Renewal Windlemere Drive Dunsborough - New Path	73,344 35,092	66,670 122,500	66,670 122,500	80,000 147,000	80,000 147,000	10.01% -71.35%
F0082	King Street - New Path	183,572	150,000	150,000	180,000	180,000	22.38%
F0083	Bell Drive - New Path Completing Missing Sections	39,753	43,340	43,340	52,000	52,000	-8.28%
F0084	Thompson Way - New Path	11,285	30,840	30,840	37,000	37,000	-63.41%
F0085 F0086	Paterson Drive - New Footpath & Foot Bridge Holgate Road Path - Renewal as per AMP	193 8,027	63,930 12,800	63,930 12,800	76,720 15,360	76,720 15,360	-99.70% -37.29%
F0087	Sanctuary Grove Path - Renewal as per AMP	28,466	33,330	33,330	40,000	40,000	-14.59%
F0088	Ella Gladstone Drive Path - Renewal as per AMP	20,932	11,440	11,440	13,720	13,720	82.98%
F0090	DAIP - Disability Access	25,018	41,670	41,670	50,000	50,000	-39.96%
F0091	Criterion Track Bovell Oval	17,768	14,810	14,810	17,768	17,768	19.98%
		969,365	1,243,640	1,268,860	1,450,615	1,522,615	-22.05%
	Drainage Construction - Street						
D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements	480	0	0	30,000	30,000	0.00%
D0017	Chain Avenue - Drainage Works	41,619	41,621	0	41,621	0	-0.01%
D0020	Glenmeer Ramble Drainage Upgrade	0	42,250	42,250	50,700	50,700	-100.00%
D0021	Chugg Road Drainage Upgrade	15,620	83,340	83,340	100,000	100,000	-81.26% -43.15%
D0022	West Street Drainage Improvements	5,947	10,460	10,460	12,551	12,551	
		63,666	177,671	136,050	234,872	193,251	-64.17%
	Car Parking Construction						
C0013	Yallingup Beach Car Park	76,128	64,117	55,390	75,199	66,472	18.73%
C0044	Meelup Coastal Nodes - Carpark upgrade	109,889	69,133	69,133	138,270	138,270	58.95%
C0050	Forth Street Groyne Carpark - Formalise and Seal	0	45,500	45,500	54,600	54,600	-100.00%
C0051 C0052	Vasse Oval Gravel Car Parking - Dawson (Eastern Side) Vasse Kaloorup Oval Carpark Development	2,459 18,785	166,670 236,670	166,670 216,670	200,000 280,000	200,000 260,000	-98.52% -92.06%
00032	vasse kalourup ovar carpark bevelopment						
		207,261	582,090	553,363	748,069	719,342	-64.39%
	Bridges Construction						
A0014	Bussell Highway - 0241	0	372,000	372,000	744,000	744,000	-100.00%
A0022	Yallingup Beach Road Bridge - 3347	0	0	0	700,000	700,000	0.00%
A0023	Kaloorup Road Bridge - 3381	0	0	0	138,000	138,000	0.00%
A0024	Boallia Road Bridge - 4854	0	0	0	138,000	138,000	0.00%
		0	372,000	372,000	1,720,000	1,720,000	-100.00%
	Cycleways Construction						
F1005	End of Trip Facilities for Cyclists	18,547	29,170	29,170	35,000	35,000	-36.42%
F1021	Wayfinding for Cyclists	3,430	12,500	12,500	15,000	15,000	-72.56%
		21,977	41,670	41,670	50,000	50,000	-47.26%
	Townscape Construction						
C1001	Queen Street Upgrade - Duchess to Kent Street	76.176	120.000	120.000	120.000	120,000	-36.52%
C1024	Dunsborough Road Access Improvements Stage 1	78,800	161,020	161,020	193,221	193,221	-51.06%
C1026	Townscape Works Dunsborough	12,937	435,840	435,840	523,000	523,000	-97.03%
		167,913	716,860	716,860	836,221	836,221	-76.58%
	Boat Ramps Construction						
01503	Old Duncharough Book Boom Cony - 1-10	4.0	** ***	***	******	40.05-	02.00
C1502 C1503	Old Dunsborough Boat Ramp Finger Jetty Quindalup Sea Rescue Boat Ramp	1,800 258	10,000 10,000	10,000	10,000 10,000	10,000 10,000	-82.00% -97.42%
C1503	Abbey Boat Ramp Upgrade	1,164	10,000	10,000	10,000	10,000	-88.37%
C1512	Port Geographe Boat Ramp Renewal Works	503,448	375,840	392,340	454,310	470,810	33.95%
		506,669	405,840	422,340	484,310	500,810	24.84%
	Depot Construction						
C2006	Depot Washdown Facility Upgrades	0	68,750	68,750	82,500	82,500	-100.00%
			68,750	68,750	82,500	82,500	-100.00%
		0	55,750	50,.50	52,550	52,300	200.0070

Statement of Financial Activity April 2020

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City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/20 Actual YTD	2019/20 Amended	2019/20 Original	2019/20 Amended	2019/20 Original	2019/20 Budget YTD
			Budget YTD	Budget YTD	Budget	Budget	Variance
	Beach Restoration						
C2504	Groyne Construction	0	18,960	18,960	22,754	22,754	-100.00%
C2512	Sand Re-Nourishment	245,028	198,530	198,530	259,240	259,240	23.42%
C2520	Coastal Protection Works	28,963	45,830	45,830	55,000	55,000	-36.80%
C2523	Broadwater Beach Coastal Protection Stage 1 of 4	80,694	296,130	386,130	313,355	403,355	-72.75%
C2524 C2525	Wonnerup Coastal Defence (Groyne) Wonnerup Groynes 3, 5, & 6	3,321 143,823	0 124,697	0 113,330	0 147,367	136,000	0.00% 15.34%
C2525	Baudin/ Wonnerup Groynes	119.088	240,350	240,350	288,419	288,419	-50.45%
C2527	Storm Damage Renewal of Infrastructure	6,288	9,740	9,740	11,692	11,692	-35.44%
C2528	Craig Street Groyne and Sea Wall	167,724	161,155	70,170	175,194	84,209	4.08%
		794,929	1,095,392	1,083,040	1,273,021	1,260,669	-27.43%
	Parks, Gardens & Reserves						
C3007	Park Furniture Replacement - Replace aged & unsafe Equip	8,848	25,000	25,000	30,000	30,000	-64.61%
C3017	Bovell Park - Upgrade Lighting	72,099	60,080	60,080	72,100	72,100	20.01%
C3024	Dunsborough Oval - Lighting Upgrade	55,000	45,830	45,830	55,000	55,000	20.01%
C3046	Dunsborough - BMX / Skatebowl	599	5,000	5,000	5,000	5,000	-88.03%
C3048	BBQ Placement and Replacement	3,617	15,000	15,000	15,000	15,000	-75.89%
C3066 C3096	West Swim Jetty	61 7,768	20,000	20,000	20,000 14,000	20,000 14,000	-99.69% -44.51%
C3103	Yallingup Park - Upgrades Youth Skate Park	0	14,000 15,000	14,000 15,000	15,000	15,000	-100.00%
C3116	Dawson Park (Mcintyre St Pos)	0	110,000	110,000	110,000	110,000	-100.00%
C3122	Rails to Trails - Continuation of Implementation Plan	128,824	521,650	521,650	544,757	544,757	-75.30%
C3136	Vasse Oval Kaloorup - Grassing of Existing Oval	45,516	120,000	120,000	120,000	120,000	-62.07%
C3145	Churchill Park	82,866	519,530	519,530	533,439	533,439	-84.05%
C3146	Dunsborough Town Centre/ Foreshore	1,162	15,000	15,000	15,000	15,000	-92.25%
C3158 C3159	Port Geographe - Casurina Replacements on Layman Road Port Geographe - Burgee Cove (Western Side of Bridge)	17,664 27,705	14,720	14,720	17,664 24.000	17,664 24,000	20.00%
C3160	Port Geographe - Reticulated POS at Layman Road	18,423	17,500	17,500	17,500	17,500	5.28%
C3163	Port Geographe - Outstanding Minor Repairs	14,999	12,500	12,500	15,000	15,000	19.99%
C3166	Vasse River Foreshore - Bridge to Bridge	35,961	91,170	91,170	109,399	109,399	-60.56%
C3176	Geographe Bay Road (Earnshaw) Coastal Fencing Renewal	2,939	10,000	10,000	10,000	10,000	-70.61%
C3177	Shade Sail Program Dawson Park/ Cloisters	47,105	50,000	50,000	50,000	50,000	-5.79%
C3187	Port Geographe Reticulation Upgrades	19,526	55,690	55,690	66,823	66,823	-64.94%
C3192 C3193	Foreshore Renewal HighStreet to CareyStreet Cricket Wicket Renewal	3,082 11,639	26,000 10,830	26,000 10,830	26,000 13,000	26,000 13,000	-88.15% 7.47%
C3193	Meelup Regional Park - Capital Projects	11,039	81,500	81,500	163,000	163,000	-100.00%
C3195	Centennial Park (West of Banks Ave) - Lighting Renewal	4,274	8,330	8,330	10,000	10,000	-48.70%
C3196	Centennial Park (West of Banks Av) - Renewal of Beach Shower	8,495	8,330	8,330	10,000	10,000	1.99%
C3197	Riverbank POS - Renewal of Riverbank Platform	8,780	10,000	10,000	10,000	10,000	-12.20%
C3198	Vasse SAR Area General Improvements to the Area	22,356	25,000	25,000	25,000	25,000	-10.58%
C3199	Vasse SAR Area Installation of Shade Sails	0	25,000	25,000	25,000	25,000	-100.00%
C3200 C3201	Provence SAR Area General Improvements to the Area Port Geographe - Stage 3 Reticulation Upgrade	2,535 148,747	37,500 125,000	37,500 125,000	75,000 150,000	75,000 150,000	-93.24% 19.00%
C3202	Port Geographe - Stage S Reticulation Opgrade Port Geographe Street Light Replacement	140,747	50,000	50,000	50,000	50,000	-100.00%
C3203	Port Geographe General Improvements/ Foreshore	1,406	30,000	30,000	30,000	30,000	-95.31%
C3204	Port Geographe Eastern Side of Footbridge Landscaping Upgrad	1,071	20,000	20,000	20,000	20,000	-94.65%
C3205	Port Geographe Native Planting area in front Sensations cafe	978	15,000	15,000	15,000	15,000	-93.48%
C3209	Busselton Town Centre CBD	0	15,000	15,000	15,000	15,000	-100.00%
C3210	McBride Park - POS Upgrade	55 0	32,538	32,538	32,538	32,538	-99.83% -100.00%
C3211 C3212	Tulloh St (Geographe Bay Road) - POS Upgrade Siesta Park -Beach Acesss - POS Upgrade	0	90,332 13,056	90,332 13,056	90,332 13,056	90,332 13,056	-100.00% -100.00%
C3212 C3213	Siesta Park -Beach Acesss - POS Upgrade Cabarita Road - POS Upgrade	55	100,000	100,000	13,056	100.000	-100.00% -99.94%
C3214	Kingsford Road - POS Upgrade	0	150,653	150,653	150,653	150,653	-100.00%
C3215	Monash Way - POS Upgrade	0	167,174	167,174	167,174	167,174	-100.00%
C3216	Wagon Road - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3217	Limestone Quarry - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3218	Dolphin Road - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3219 C3220	Kingfish/ Costello - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3220	Quindalup Old Tennis Courts Site - POS Upgrade Cape Naturalise - POS Upgrade	0	0	0	149,587 167,392	149,587 167,392	0.00%
C3222	King St Reserve Park - POS Upgrade	12,146	147,348	147,348	147,348	147,348	-91.76%
C3497	Busselton Jetty - Capital Expenditure	140,035	1,275,000	1,275,000	1,700,000	1,700,000	-89.02%
		956,336	4,224,181	4,224,181	5,731,110	5,731,110	-77.36%
	Airport Construction						
C6025	Installation of Bird Netting	107,537	185,240	185,240	185,240	185,240	-41.95%
C6025	Airport Car Park Reseal	12,431	130,000	185,240	130,000	165,240	-90,44%
C6027	Airport Road Upgrade	96,801	150,000	o	150,000	o	-35.47%
		216,769	465,240	185,240	465,240	185.240	-53.41%
		220,700	100,240	200,210	100,210	200,240	33.7470

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Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Cemetery Capital Works						
C1604 C1605 C1608 C1609 C1610	Pioneer Cemetery Infrastructure Upgrades Busselton Cemetery Infrastructure Upgrades Dunsborough Cemetery - Car Park & Internal Upgrades Pioneer Cemetery - Implement Conservation Plan Dunsborough Cemetery	9,300 43,800 52,727 13,500 27,463	42,020 40,000 74,000 15,000 20,000	42,020 40,000 74,000 15,000 20,000	50,425 40,000 74,000 20,000 20,000	50,425 40,000 74,000 20,000 20,000	-77.87% 9.50% -28.75% -10.00% 37.32%
_	- 1	,	,				
	Beach Front Infrastructure Works						
C1758 C1760 C1761	Beach Access Stairs - Bay View Cresent King Street Reserve - Park Upgrade (Coastal Node) Geographe Bay Road (Seagrott Road) Beach Access Renewal	0 0 20,354 20,354	16,590 59,580 25,000	16,590 59,580 25,000	19,910 71,499 25,000	19,910 71,499 25,000	-100.00% -100.00% -18.58%
_		,	,		,	,	
-	Aged Housing - Infrastructure Works						
C3451	Aged Housing Infrastructure (Upgrade)	0	12,000	12,000	12,000	12,000	-100.00%
		0	12,000	12,000	12,000	12,000	-100.00%
	Sanitation Infrastructure						
C3479 C3481 C3485 C3487	Vidler Road Waste Site Capital Improvements Transfer Station Development Site Rehabilitation - Busselton Site Rehabilitation - Dunsborough	90,864 43,561 4,762 290	323,730 378,760 833,340 1,250,000	323,730 378,760 833,340 1,250,000	388,480 454,510 1,000,000 1,500,000	388,480 454,510 1,000,000 1,500,000	-71.93% -88.50% -99.43% -99.98%
		139,477	2,785,830	2,785,830	3,342,990	3,342,990	-94.99%
	Airport Development						
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	8.850	0	0	0	0	0.00%
C6090	Parks & Gardens Airport Stage 2	44,492	56,500	0	56,500	0	-21.25%
C6091	Airport Construction Stage 2, Noise Management Plan	3,091	724,630	724,630	869,550	869,550	-99.57%
C6092 C6099	Airport Construction Stage 2, Airfield Airport Development - Project Expenses	14,169 158,749	90,000 866,900	987,250	90,000 1,066,760	0 1,187,110	-84.26% -81.69%
C0099	Airport Development - Project Expenses	229,351	1,738,030	1,711.880	2,082,810	2,056,660	-86.80%
		229,331	1,730,030	1,711,000	2,002,010	2,036,060	-00.00%
	Main Roads						
S0035	Strelly Street / Barlee Street Roundabout	141,128	110,100	13,550	112,809	16,259	28.18%
S0051 S0064	Causeway Road / Rosemary Drive Roundabout Peel Terrace (Stanley PI/Cammilleri St Intersection Upgrade)	659,080 286,498	547,230 354,930	1,172,230 354,930	656,680 425,912	1,406,680 425,912	20.44% -19.28%
S0068	Georgiana Molloy Bus Bay Facilities	10,848	14,784	0	14,784	0	-26.62%
S0069 S0070	Peel Terrace (Brown Street Intersection Upgrades) Peel & Queen Street Roundabout Service Relocation	690 0	204,870 625,000	204,870 625,000	245,849 750,000	245,849 750,000	-99.66% -100.00%
50070	Ludlow-Hithergreen Road Safety Improvements	549,158	288,252	288,252	576,500	576,500	90.51%
S0072	Kaloorup Road - Reconstruct and Seal Shoulders	6,329	245,000	245,000	420,000	420,000	-97.42%
50074	Causeway Road Duplication	0	0	0	500,000	0	0.00%
S0317 S0321	Naturaliste Terrace Asphalt Overlay Yoongarillup Road - Second Coat Seal	45,291 274	45,291 42,500	0 42,500	45,291 51,000	51,000	0.00% -99.36%
50321	Wonnerup East Road - Prune re-Shoulder an Reseal	72,451	107,510	107,510	129,000	129,000	-32.61%
50323	Piggot Road - Second Coat Seal	0	10,850	10,850	13,000	13,000	-100.00%
50324	Georgette Street - Reconstruction & Kerbs	0	0	55,840	0	67,000	0.00%
50325	Hansen Road - Asphalt Overlay & Kerbing	55,881	55,020	55,020	66,000	66,000	1.57%
S0326 S0327	Pries Road - Gravel Resheet Florence Road - Gravel Resheet	4,949 20,818	11,050 10,660	11,050 10,660	13,250 12,783	13,250 12,783	-55.22% 95.29%
		1,853,395	2,673,047	3,197,262	4,032,858	4,193,233	-30.66%
	Roads to Recovery						
*****				,	4		
T0019 T0085	Wonnerup South Road - Reconstruct and Widening (narrow seal) Yoongarillup Road - Reconstruct Intersection at Vasse H/Way	571,734 87,556	520,450 175,000	520,450 175,000	624,535 210,000	624,535 210,000	9.85%
T0086	Yoongarillup Road - Reconstruct intersection at vasse Hy Way Yoongarillup Road - Reconstruct & Widen (Western Section)	296,037	1,231,760	1,231,760	1,478,100	1,478,100	-75.97%
		955,326	1,927,210	1,927,210	2,312,635	2,312,635	-50.43%

Statement of Financial Activity April 2020

City of Busselton

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Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Black Spot						
V0002	Eastern Link - Busselton Traffic Study	2,352,710	1,500,000	1,500,000	3,290,900	2,500,000	56.85%
V0003	Roundabout to Eastern Link Bridge	0	180,000	180,000	300,000	300,000	-100.00%
V0004	Eastern Link Shared Path & Environmental Offsets	770	120,000	120,000	200,000	200,000	-99.36%
V0005	Eastern Link Ford Road Environmental Approvals	66,685	75,000	75,000	150,000	150,000	-11.09%
	-	2,420,165	1,875,000	1,875,000	3,940,900	3,150,000	29.08%
	Council Roads Initiative						
W0003	Franklin Road - Gravel Resheet	20,015	29,170	29,170	35,000	35,000	-31.38%
W0015	Gale Road - Reconstruction (50% Council)	12,036	25,000	25,000	30,000	30,000	-51.86%
W0055	Lindberg Road	29,983	15,530	15,530	18,641	18,641	93.07%
W0067	Ford Road Reconstruct and Asphalt Overlay	214,411	241,670	241,670	290,000	290,000	-11.28%
W0084	Vasse Yallingup Siding Road	32,251	30,658	16,680	33,991	20,013	5.20%
W0091	Carbunup South Road - Gravel Resheet	13,256	15,670	15,670	18,800	18,800	-15.41%
W0094	Fairway Drive - Intersection Works	229,490	225,000	225,000	270,000	270,000	2.00%
W0114	Wonnerup South Road - Reconstruct and Widening (narrow seal)	177,230	587,880	587,880	705,465	705,465	-69.85%
W0126	Gulberti Road - Gravel Resheet	57,960	50,000	50,000	60,000	60,000	15.92%
W0176	Signage (Alternate CBD Entry)	152	13,330	13,330	16,000	16,000	-98.86%
W0195	Yallingup Beach Road	43,039	43,039	0	43,039	0	0.00%
W0216	Fredrick Street Partial Reconstruction	1,440	33,330	33,330	40,000	40,000	-95.68%
W0224	Jones Way Asphalt Overlay	93,619	80,068	61,820	92,430	74,182	16.92%
W0227	William Drive - Asphalt Overlay, Kerb & Drainage	123,689	143,320	143,320	171,992	171,992	-13.70%
W0230	Short Street - Asphalt Overlay & Kerb	75,142	55,840	55,840	67,000	67,000	34.57%
W0231	Carey Street - Asphalt Overlay & Kerb	931	145,840	145,840	236,000	175,000	-99.36%
W0232	Stanley Street - Asphalt Overlay, Kerbing & Parking	573	122,510	122,510	147,000	147,000	-99.53%
W0233	Centurion Way - Asphalt Overlay & Kerbing	95,385	108,340	108,340	130,000	130,000	-11.96%
W0234	King Street - Reconstruction, Drainage & Asphalt Overlay	191,118	431,670	431,670	518,000	518,000	-55.73%
W0235 W0236	Eagle Place - Asphalt Overlay & Kerbing Achurch Place - Asphalt Overlay & Kerbing	23,465 56,030	26,670 75,020	26,670 75,020	32,000 90,000	32,000 90,000	-12.02% -25.31%
W0236 W0237		323,105	180,000	180,000	216,000	216,000	79.50%
W0237 W0238	Hovea Cresent - Asphalt Overlay, Kerb & Intersection Works Sutton Way - Asphalt Overlay & Kerb	323,105 54,984	59,160	59,160	71,000	71,000	-7.06%
W0239	Silverglen Avenue - Asphalt Overlay, Kerb & Drainage	25,148	33,320	33,320	40,000	40,000	-7.06%
W0239	Metricup Yelverton Road - Gravel Resheet	5,104	47,500	47,500	57,000	57,000	-89.25%
W0240	Hemsley Road - Gravel Resheet	40,369	35,010	35,010	42,000	42,000	15.31%
W0241	Doyle Road - Gravel Resheet	27,473	18,330	18,330	22,000	22,000	49.88%
W0242	Alfred Road - Gravel Resheet	16,205	41,670	41,670	50,000	50,000	-61.11%
W0243	Koorabin Drive - Reconstruction & Intersection	5,290	120,000	120,000	144,000	144,000	-95.59%
W0245	Wilson Avenue Quindalup	12,114	68,522	0	68,522	0	-82.32%
	-	2,001,008	3,103,067	2,959,280	3,755,880	3,551,093	-35.52%
	-						
	Sub-Total Infrastructure	13,703,355	28,744,185	28,460,672	38,328,246	36,851,773	-51.18%
	Grand Total - Capital Acquisitions	21,204,812	41,771,869	48,724,841	53,187,778	60,571,300	

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Reserves Movement Report

		2019/2020 Actual YTD	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$	\$
100	Airport Infrastructure Renewal Reserve						
	Accumulated Reserves at Start of Year	1,821,552.89	1,821,552.89	1,821,552.89	1,821,552.89	1,821,552.89	1,325,501.46
	Interest transfer to Reserves	25,379.12	33,790.00	33,790.00	40,548.00	40,548.00	41,231.55
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	536,450.00
	Transfer to Muni	(53,768.50)	(222,620.00)	(92,620.00)	(265,250.00)	(156,250.00)	(81,630.12)
		1,793,163.51	1,632,722.89	1,762,722.89	1,596,850.89	1,705,850.89	1,821,552.89
136	Airport Marketing and Incentive Reserve						
	Accumulated Reserves at Start of Year	3,396,150.77	3,396,150.77	3,396,150.77	3,396,150.77	3,396,150.77	1,583,014.10
	Interest transfer to Reserves	51,426.82	63,010.00	63,010.00	75,612.00	75,612.00	77,306.67
	Transfer from Muni Transfer to Muni	323,500.00 0.00	323,500.00 (1,360,230.00)	323,500.00 (1,360,230.00)	526,416.00 (1,360,230.00)	526,416.00 (1,360,230.00)	1,735,830.00 0.00
		3,771,077.59	2,422,430.77	2,422,430.77	2,637,948.77	2,637,948.77	3,396,150.77
143	Airport Noise Mitigation Reserve						
	Accumulated Reserves at Start of Year	890,709.89	890,709.89	890,709.89	890,709.89	890,709.89	0.00
	Interest transfer to Reserves Transfer from Muni	12,572.25	16,530.00 0.00	16,530.00	19,836.00 0.00	19,836.00 0.00	21,159.89
	Transfer to Muni	0.00	(869,550.00)	(869,550.00)	(869,550.00)	(869,550.00)	869,550.00 0.00
		903,282.14	37,689.89	37,689.89	40,995.89	40,995.89	890,709.89
147	Airport Development Reserve						
	Interest transfer to Reserves	1,273.61	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni Transfer to Muni	138,240.00 0.00	138,240.00 0.00	138,240.00	165,882.00 (165,882.00)	165,882.00 (165,882.00)	0.00
	The state of the s	139,513.61	138.240.00	138.240.00	0.00	0.00	0.00
		139,513.61	138,240.00	138,240.00	0.00	0.00	0.00
148	Airport Existing Terminal Building Reserve						
	Accumulated Reserves at Start of Year	39,882.21	39,882.21	39,882.21	39,882.21	39,882.21	0.00
	Interest transfer to Reserves Transfer from Muni	562.92 0.00	740.00 0.00	740.00 0.00	0.00	0.00	882.21 39,000.00
		40,445.13	40,622.21	40,622.21	40,770.21	40,770.21	39,882.21
106	Building Asset Renewal Reserve						
200							
	Accumulated Reserves at Start of Year Interest transfer to Reserves	1,725,055.66 29,360.82	1,725,055.66 32,000.00	1,725,055.66 32,000.00	1,725,055.66 38,400.00	1,725,055.66 38,400.00	1,193,933.21 29,072.58
	Transfer from Muni	605,960.00	605,960.00	605,960.00	727,148.00	727,148.00	894,362.38
	Transfer to Muni	(220,458.25)	0.00	0.00	(1,211,536.00)	(751,536.00)	(392,312.51)
		2,139,918.23	2,363,015.66	2,363,015.66	1,279,067.66	1,739,067.66	1,725,055.66
404	Barnard Park Sports Pavilion Building Reserve						
	Accumulated Reserves at Start of Year	10,666.20	10,666.20	10,666.20	10,666.20	10,666.20	0.00
	Interest transfer to Reserves	385.68	200.00	200.00	240.00	240.00	166.20
	Transfer from Muni	25,190.00	25,190.00	25,190.00	30,226.00	30,226.00	10,500.00
		36,241.88	36,056.20	36,056.20	41,132.20	41,132.20	10,666.20

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Reserves Movement Report

		2019/2020 Actual YTD	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
405	Politicas Varias Pullatina Parana	\$	\$	\$	\$	\$	\$
405	Railway House Building Reserve						
	Accumulated Reserves at Start of Year	16,761.18	16,761.18	16,761.18	16,761.18	16,761.18	0.00
	Interest transfer to Reserves Transfer from Muni	392.10	310.00	310.00	372.00	372.00	261.18
	Transfer from Muni	16,360.00	16,360.00	16,360.00	19,635.00	19,635.00	16,500.00
		33,513.28	33,431.18	33,431.18	36,768.18	36,768.18	16,761.18
406	Youth and Community Activities Building Reserve						
	Accumulated Reserves at Start of Year	45,712.30	45,712.30	45,712.30	45,712.30	45,712.30	0.00
	Interest transfer to Reserves	987.23	850.00	850.00	1,020.00	1,020.00	712.30
	Transfer from Muni Transfer to Muni	35,700.00 0.00	35,700.00 0.00	35,700.00 0.00	42,840.00 (10,000.00)	42,840.00 (10,000.00)	45,000.00 0.00
	Hallster to Wulli	82,399.53	82,262.30	82,262.30	79,572.30	79,572.30	45,712.30
				40,000.00	,	72,272.00	.5,. 22.32
407	Busselton Library Building Reserve						
	Accumulated Reserves at Start of Year	85,071.29	85,071.29	85,071.29	85,071.29	85,071.29	0.00
	Interest transfer to Reserves	1,592.09	1,580.00	1,580.00	1,896.00	1,896.00	1,440.29
	Transfer from Muni Transfer to Muni	38,080.00 (20,000.00)	38,080.00 0.00	38,080.00 0.00	45,696.00 (111,000.00)	45,696.00 (111,000.00)	83,631.00 0.00
		104,743.38	124,731.29	124,731.29	21,663.29	21,663.29	85,071.29
131	Busselton Community Resource Centre Reserve						
	Accumulated Reserves at Start of Year	190,875.82	190,875.82	190,875.82	190,875.82	190,875.82	156,653.93
	Interest transfer to Reserves Transfer from Muni	3,328.67 64,797.00	3,540.00 64,797.00	3,540.00 64,797.00	4,248.00 86,394.00	4,248.00 86,394.00	4,352.89 29,869.00
	Transfer to Muni	0.00	0.00	0.00	(5,160.00)	(5,160.00)	0.00
		259,001.49	259,212.82	259,212.82	276,357.82	276,357.82	190,875.82
408							
408	Busselton Jetty Tourist Park Reserve						
	Accumulated Reserves at Start of Year	159,725.80	159,725.80	159,725.80	159,725.80	159,725.80	0.00
	Interest transfer to Reserves	4,088.77	2,960.00	2,960.00	3,552.00	3,552.00	3,454.93
	Transfer from Muni Transfer to Muni	215,590.00 (90,000.00)	215,590.00 (261,830.00)	215,590.00 (261,830.00)	258,708.00 (287,610.00)	258,708.00 (287,610.00)	218,272.00 (62,001.13)
		289,404.57	116,445.80	116,445.80	134,375.80	134,375.80	159,725.80
409	Geographe Leisure Centre Building Reserve						
	Accumulated Reserves at Start of Year	381,186.42	381,186.42	381,186.42	381,186.42	381,186.42	0.00
	Interest transfer to Reserves	6,689.43	7,070.00	7,070.00	8,484.00	8,484.00	7,716.49
	Transfer from Muni Transfer to Muni	217,100.00 (130,000.00)	217,100.00 (400,000.00)	217,100.00 (400,000.00)	570,521.00 (885,900.00)	260,521.00 (555,900.00)	476,928.00 (103,458.07)
	Transfer to Muni						
		474,975.85	205,356.42	205,356.42	74,291.42	94,291.42	381,186.42
331	Joint Venture Aged Housing Reserve						
	Accumulated Reserves at Start of Year	1,085,870.41	1,085,870.41	1,085,870.41	1,085,870.41	1,085,870.41	997,854.77
	Interest transfer to Reserves	15,961.40	20,150.00	20,150.00	24,180.00	24,180.00	27,824.81
	Transfer from Muni Transfer to Muni	107,280.00 (40,000.00)	107,280.00 0.00	107,280.00 0.00	128,741.00 (152,000.00)	128,741.00 (152,000.00)	182,877.12 (122,686.29)
		1,169,111.81	1,213,300.41	1,213,300.41	1,086,791.41	1,086,791.41	1,085,870.41

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Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Original Budget	Actual
		\$	\$	\$	\$	\$	\$
403	Winderlup Aged Housing Resident Funded Reserve						
	Accumulated Reserves at Start of Year	212,501.16	212,501.16	212,501.16	212,501.16	212,501.16	186,717.69
	Interest transfer to Reserves	3,072.72	3,940.00	3,940.00	4,728.00	4,728.00	4,702.72
	Transfer from Muni Transfer to Muni	0.00	0.00	0.00	0.00 (126,000.00)	0.00 (126,000.00)	63,103.70 (42,022.95)
	_						
		215,573.88	216,441.16	216,441.16	91,229.16	91,229.16	212,501.16
410	Naturaliste Community Centre Building Reserve						
	Accumulated Reserves at Start of Year	63,745.73	63,745.73	63,745.73	63,745.73	63,745.73	0.00
	Interest transfer to Reserves	1,398.21	1,180.00	1,180.00	1,416.00	1,416.00	2,078.93
	Transfer from Muni Transfer to Muni	49,760.00 0.00	49,760.00	49,760.00	59,708.00 (12,000.00)	59,708.00 (12,000.00)	159,147.00 (97,480.20)
	-						
		114,903.94	114,685.73	114,685.73	112,869.73	112,869.73	63,745.73
411	Civic and Administration Building Reserve						
	Accumulated Reserves at Start of Year	187,928.40	187,928.40	187,928.40	187,928.40	187,928.40	0.00
	Interest transfer to Reserves	4,871.56	3,490.00	3,490.00	4,188.00	4,188.00	2,928.40
	Transfer from Muni Transfer to Muni	235,000.00 (38,000.00)	235,000.00	235,000.00	282,000.00 (105,920.00)	282,000.00 (105,920.00)	185,000.00
	Transfer to Wumi		0.00				0.00
		389,799.96	426,418.40	426,418.40	368,196.40	368,196.40	187,928.40
412	Vasse Sports Pavilion Building Reserve						
	Interest transfer to Reserves	4.15	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	450.00	450.00	450.00	536.00	536.00	0.00
	-	454.15	450.00	450.00	536.00	536.00	0.00
110	Jetty Maintenance Reserve						
	Accumulated Reserves at Start of Year	4,806,278.94	4,806,278.94	4,806,278.94	4,806,278.94	4,806,278.94	4,193,450.51
	Interest transfer to Reserves	74,858.98	89,170.00	89,170.00	107,004.00	107,004.00	108,240.24
	Transfer from Muni Transfer to Muni	582,375.00 (355,000.00)	582,375.00 (850,000.00)	582,375.00 (850,000.00)	1,286,516.00 (3,057,095.00)	1,286,516.00 (2,982,095.00)	1,249,044.00 (744,455.81)
	Talislet to Multi						
		5,108,512.92	4,627,823.94	4,627,823.94	3,142,703.94	3,217,703.94	4,806,278.94
150	Jetty Self Insurance Reserve						
	Accumulated Reserves at Start of Year	365,698.37	365,698.37	365,698.37	365,698.37	365,698.37	0.00
	Interest transfer to Reserves Transfer from Muni	5,727.23 50,000.00	6,780.00 50,000.00	6,780.00 50,000.00	8,136.00 60,000.00	8,136.00 60,000.00	5,698.37 360,000.00
	rransfer from Muni	421,425.60	422,478.37	422,478.37	433,834.37	433,834.37	365,698.37
		421,423.00	422,470.37	422,476.57	453,654.57	455,054.57	303,036.37
222	Asset Depreciation Reserve						
	Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	563,412.18
	Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	14,029.57
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(577,441.75)
		0.00	0.00	0.00	0.00	0.00	0.00
223	Road Asset Renewal Reserve						
	Accumulated Reserves at Start of Year	1,119,116.75	1,119,116.75	1,119,116.75	1,119,116.75	1,119,116.75	1,299,765.50
	Interest transfer to Reserves	40,949.85	20,760.00	20,760.00	24,912.00	24,912.00	49,255.16
	Transfer from Muni Transfer to Muni	2,881,770.00 (1,678,587.09)	2,881,770.00 (268,260.00)	2,881,770.00	3,458,128.00 (4,521,634.00)	3,458,128.00 (4,161,474.00)	2,550,956.00 (2,780,859.91)
		2,363,249.51	3,753,386.75	4,021,646.75	80,522.75	440,682.75	1,119,116.75

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Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual YTD	Amended Budget	Original Budget	Amended	Original	Actual
		\$	YTD \$	YTD \$	Budget \$	Budget \$	\$
224	Footpath/ Cycle Ways Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	3,670.90 8,408.07	3,670.90 70.00	3,670.90 70.00	3,670.90 84.00	3,670.90 84.00	0.00 3.670.90
	Transfer from Muni Transfer to Muni	987,170.00	987,170.00 0.00	987,170.00 0.00	1,184,602.00	1,184,602.00 (1,147,590.00)	231,906.00 (231,906.00)
	Hallster to Wulli	(316,885.95)			(1,111,590.00)		
		682,363.02	990,910.90	990,910.90	76,766.90	40,766.90	3,670.90
226	Other Infrastructure (Drainage, Signage, Etc.) R	eserve					
	Interest transfer to Reserves	2,664.19	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni Transfer to Muni	289,170.00 0.00	289,170.00 0.00	289,170.00 0.00	347,000.00 (316,950.00)	347,000.00 (316,950.00)	0.00
		291,834.19	289,170.00	289,170.00	30,050.00	30,050.00	0.00
		291,034.19	265,170.00	283,170.00	30,030.00	30,030.00	0.00
225	Parks, Gardens and Reserves Reserve						
	Interest transfer to Reserves	9,320.73	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni Transfer to Muni	1,011,670.00 (126,098.09)	1,011,670.00 0.00	1,011,670.00 0.00	1,214,001.00 (1,214,000.00)	1,214,001.00 (1,134,000.00)	0.00
		894,892.64	1,011,670.00	1,011,670.00	1.00	80,001.00	0.00
151	Furniture and Equipment Reserve						
	Transfer from Muni Transfer to Muni	10,000.00 (10,000.00)	0.00	0.00	364,900.00 (364,900.00)	364,900.00 (364,900.00)	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
115	Plant Replacement Reserve						
	Accumulated Reserves at Start of Year	1,205,526.70	1,205,526.70	1,205,526.70	1,205,526.70	1,205,526.70	2,185,395.64
	Interest transfer to Reserves Transfer from Muni	19,897.88 750,610.00	22,370.00 750,610.00	22,370.00 750,610.00	26,844.00 900,737.00	26,844.00 900,737.00	61,462.25 1,115,712.71
	Transfer to Muni	0.00	(637,500.00)	(633,500.00)	(1,187,450.00)	(1,418,950.00)	(2,157,043.90)
		1,976,034.58	1,341,006.70	1,345,006.70	945,657.70	714,157.70	1,205,526.70
137	Major Traffic Improvements Reserve						
	Accumulated Reserves at Start of Year	1,495,577.97	1,495,577.97	1,495,577.97	1,495,577.97	1,495,577.97	432,138.26
	Interest transfer to Reserves	23,130.66	27,750.00	27,750.00	33,300.00	33,300.00	30,752.10
	Transfer from Muni Transfer to Muni	940,590.00 (1,116,832.70)	940,590.00 (750,000.00)	940,590.00 (750,000.00)	1,128,705.00 (2,400,000.00)	1,128,705.00 (2,400,000.00)	1,211,110.00 (178,422.39)
		1,342,465.93	1,713,917.97	1,713,917.97	257,582.97	257,582.97	1,495,577.97
		-,,	-,,	-,,	,	,	-,,
132	CBD Enhancement Reserve						
	Accumulated Reserves at Start of Year	171,316.34	171,316.34	171,316.34	171,316.34	171,316.34	122,490.23
	Interest transfer to Reserves Transfer from Muni	6,722.97 462,240.00	3,180.00 462,240.00	3,180.00 462,240.00	3,816.00 560,188.00	3,816.00 560,188.00	3,706.11 45,120.00
	Transfer to Muni	(87,000.00)	(523,000.00)	(523,000.00)	(643,000.00)	(643,000.00)	0.00
		553,279.31	113,736.34	113,736.34	92,320.34	92,320.34	171,316.34
127	New Infrastructure Development Reserve						
	Accumulated Reserves at Start of Year	1.803.171.42	1,803,171.42	1,803,171.42	1.803.171.42	1,803,171.42	1.834,714.76
	Interest transfer to Reserves	25,636.31	33,450.00	33,450.00	40,140.00	40,140.00	51,101.03
	Transfer from Muni Transfer to Muni	166,917.80 (490,393.13)	160,520.00 (613,400.00)	160,520.00 (613,400.00)	192,627.00 (1,259,942.00)	192,627.00 (1,259,942.00)	410,941.00 (493,585.37)
	TWO STATES OF THE STATES OF TH						
		1,505,332.40	1,383,741.42	1,383,741.42	775,996.42	775,996.42	1,803,171.42

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Reserves Movement Report

		2019/2020 Actual YTD	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$ \$	\$
141	Commonage Precinct Infrastructure Road Reserve						
	Accumulated Reserves at Start of Year	231,223.87	231,223.87	231,223.87	231,223.87	231,223.87	225,574.67
	Interest transfer to Reserves	3,263.71	4,290.00	4,290.00	5,148.00	5,148.00	5,649.20
	-	234,487.58	235,513.87	235,513.87	236,371.87	236,371.87	231,223.87
114	City Car Parking and Access Reserve						
	Accumulated Reserves at Start of Year	1,281,336.70	1,281,336.70	1,281,336.70	1,281,336.70	1,281,336.70	875,925.14
	Interest transfer to Reserves Transfer from Muni	21,554.99 420,990.00	23,770.00 420,990.00	23,770.00 420,990.00	28,524.00 505,188.00	28,524.00 505,188.00	30,250.23 538,024.00
	Transfer to Muni	0.00	0.00	0.00	(594,115.00)	(427,549.00)	(162,862.67)
	-	1,723,881.69	1,726,096.70	1,726,096.70	1,220,933.70	1,387,499.70	1,281,336.70
107	Corporate IT Systems Reserve						
	Accumulated Reserves at Start of Year	80,398.99	80,398.99	80,398.99	80,398.99	80,398.99	78,625.03
	Interest transfer to Reserves	1,134.81	1,490.00	1,490.00	1,788.00	1,788.00	1,773.96
		81,533.80	81,888.99	81,888.99	82,186.99	82,186.99	80,398.99
133	Election, Valuation and Corporate Expenses Reserve	•					
	Accumulated Reserves at Start of Year	499,905.97	499,905.97	499,905.97	499,905.97	499,905.97	149,557.64
	Interest transfer to Reserves Transfer from Muni	7,661.93 125,000.00	9,270.00 125,000.00	9,270.00 125,000.00	11,124.00 150,000.00	11,124.00 150,000.00	8,399.33 350,949.00
	Transfer to Muni	(97,576.37)	(110,000.00)	(110,000.00)	(150,000.00)	(150,000.00)	(9,000.00)
	-	534,991.53	524,175.97	524,175.97	511,029.97	511,029.97	499,905.97
111	Legal Expenses Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	577,255.71 7,949.58	577,255.71 10,710.00	577,255.71 10,710.00	577,255.71 12,852.00	577,255.71 12,852.00	557,904.00 15,035.07
	Transfer from Muni	0.00	50,689.00	0.00	50,689.00	0.00	61,364.00
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(57,047.36)
		585,205.29	638,654.71	587,965.71	640,796.71	590,107.71	577,255.71
135	Performing Arts and Convention Centre Reserve						
	Transfer from Muni	2,610,848.08	0.00	0.00	2,705,530.00	2,705,530.00	0.00
	-	2,610,848.08	0.00	0.00	2,705,530.00	2,705,530.00	0.00
202	Long Service Leave Reserve						
	Accumulated Reserves at Start of Year	3,096,583.00	3,096,583.00	3,096,583.00	3,096,583.00	3,096,583.00	3,111,698.09
	Interest transfer to Reserves	44,451.78	57,450.00	57,450.00	68,940.00	68,940.00	93,949.05
	Transfer from Muni Transfer to Muni	208,330.00	208,330.00 0.00	208,330.00 0.00	250,000.00 (653,950.00)	250,000.00 (653,950.00)	384,190.02 (493,254.16)
	-	3,349,364.78	3,362,363.00	3,362,363.00	2,761,573.00	2,761,573.00	3,096,583.00
		-,, 9	_,,	-,,	-,,	-,,	-,,
203	Professional Development Reserve						
	Accumulated Reserves at Start of Year	122,771.88	122,771.88	122,771.88	122,771.88	122,771.88	113,024.66
	Interest transfer to Reserves Transfer from Muni	2,068.12 58,330.00	2,280.00 58,330.00	2,280.00 58,330.00	2,736.00 70,000.00	2,736.00 70,000.00	3,777.31 70,000.00
	Transfer from Muni Transfer to Muni	0.00	0.00	0.00	(71,930.00)	(71,930.00)	(64,030.09)
	-	183,170.00	183,381.88	183,381.88	123,577.88	123,577.88	122,771.88
		200,270.00	200,002.00	200,002.00	220,077130	220,077.00	222,772.00

Statement of Financial Activity April 2020

City of Busselton

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Reserves Movement Report

		2019/2020 Actual YTD	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
204		\$	\$	\$	\$	\$	\$
204	Sick Pay Incentive Reserve						
	Accumulated Reserves at Start of Year	150,403.55	150,403.55	150,403.55	150,403.55	150,403.55	175,935.04
	Interest transfer to Reserves Transfer from Muni	2,091.92 5,833.00	2,790.00 5,833.00	2,790.00 5,833.00	3,348.00 70,000.00	3,348.00 70,000.00	5,088.12
	Transfer to Muni	0.00	0.00	0.00	(71,930.00)	(71,930.00)	(30,619.61)
		158,328.47	159,026.55	159,026.55	151,821.55	151,821.55	150,403.55
124	Workers Compensation and Extended Sick Leave C	oningency Res					
	Accumulated Reserves at Start of Year	305,100.95	305,100.95	305,100.95	305,100.95	305,100.95	356,227.48
	Interest transfer to Reserves Transfer to Muni	4,097.88 0.00	5,660.00 0.00	5,660.00 0.00	6,792.00 (28,460.00)	6,792.00 (28,460.00)	8,873.47 (60,000.00)
	naisie to mun	309,198.83	310,760.95	310,760.95	283,432.95	283,432.95	305,100.95
		309,198.83	310,760.95	310,760.95	283,432.95	283,432.95	305,100.95
302	Community Facilities - City District						
	Accumulated Reserves at Start of Year	2,552,707.62	2,552,707.62	2,552,707.62	2,552,707.62	2,552,707.62	2,303,095.83
	Interest transfer to Reserves	36,774.99	47,360.00	47,360.00	56,832.00	56,832.00	60,897.30
	Transfer from Muni Transfer to Muni	93,542.84 (415,000.00)	272,920.00 0.00	272,920.00 0.00	361,740.00 (2,203,795.00)	361,740.00 (2,203,795.00)	306,049.14 (117,334.65)
		2,268,025.45	2,872,987.62	2,872,987.62	767,484.62	767,484.62	2,552,707.62
304	Community Facilities - Broadwater						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	158,523.04 2,288.12	158,523.04 2,940.00	158,523.04 2,940.00	158,523.04 3,528.00	158,523.04 3,528.00	138,048.48 3,656.26
	Transfer from Muni	4,947.66	10,420.00	10,420.00	12,500.00	12,500.00	16,818.30
		165,758.82	171,883.04	171,883.04	174,551.04	174,551.04	158,523.04
303	Community Facilities - Busselton						
	Accumulated Reserves at Start of Year	44,011.77	44,011.77	44.011.77	44,011.77	44,011.77	34,546.40
	Interest transfer to Reserves	676.64	820.00	820.00	984.00	984.00	971.37
	Transfer from Muni	6,902.93	16,670.00	16,670.00	20,000.00	20,000.00	8,494.00
	Transfer to Muni	(44,000.00)	0.00	0.00	(44,000.00)	(44,000.00)	0.00
		7,591.34	61,501.77	61,501.77	20,995.77	20,995.77	44,011.77
305	Community Facilities - Dunsborough						
	Accumulated Reserves at Start of Year	188,062.67	188,062.67	188,062.67	188,062.67	188,062.67	166,327.12
	Interest transfer to Reserves Transfer from Muni	2,887.21 23,791.64	3,490.00 20.830.00	3,490.00 20,830.00	4,188.00 25,000.00	4,188.00 25.000.00	4,549.89 17,185.66
	transfer from Muni	214,741.52	212,382.67	212,382.67	217,250.67	217,250.67	188,062.67
		214,741.52	212,362.67	212,382.07	217,250.07	217,230.07	188,062.67
311	Community Facilities - Dunsborough Lakes Estate						
	Accumulated Reserves at Start of Year	922,772.84	922,772.84	922,772.84	922,772.84	922,772.84	525,105.39
	Interest transfer to Reserves	13,024.82	17,120.00	17,120.00	20,544.00	20,544.00	19,631.45
	Transfer from Muni	0.00	231,660.00	231,660.00	277,990.00	277,990.00	378,036.00
		935,797.66	1,171,552.84	1,171,552.84	1,221,306.84	1,221,306.84	922,772.84
306	Community Facilities - Geographe						
	Accumulated Reserves at Start of Year	99,175.93	99,175.93	99,175.93	99,175.93	99,175.93	95,061.38
	Interest transfer to Reserves	1,413.26	1,840.00	1,840.00	2,208.00	2,208.00	2,410.78
	Transfer from Muni	1,033.93	6,250.00	6,250.00	7,500.00	7,500.00	1,703.77
		101,623.12	107,265.93	107,265.93	108,883.93	108,883.93	99,175.93

Statement of Financial Activity April 2020

City of Busselton

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Reserves Movement Report

		2019/2020	2019/2020	2019/2020 Original Budget	2019/2020	2019/2020	2018/2019
		Actual YTD	Amended Budget YTD	Original Budget YTD	Amended Budget	Original Budget	Actual
310	Community Facilities - Port Geographe	\$	\$	\$	\$	\$	\$
	Accumulated Reserves at Start of Year Interest transfer to Reserves	343,509.27 4,848.59	343,509.27 6,370.00	343,509.27 6,370.00	343,509.27 7,644.00	343,509.27 7,644.00	335,116.76 8,392.51
		348,357.86	349,879.27	349,879.27	351,153.27	351,153.27	343,509.27
309	Community Facilities - Vasse						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	615,585.54 8,688.92	615,585.54 11.420.00	615,585.54 11,420.00	615,585.54 13,704.00	615,585.54 13,704.00	589,760.45 14,848.67
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	10,976.42
	Transfer to Muni	(59,000.00)	0.00	0.00	(450,000.00)	(450,000.00)	0.00
		565,274.46	627,005.54	627,005.54	179,289.54	179,289.54	615,585.54
308	Community Facilities - Airport North						
	Accumulated Reserves at Start of Year	2,970,179.38	2,970,179.38	2,970,179.38	2,970,179.38	2,970,179.38	2,826,296.71
	Interest transfer to Reserves Transfer from Muni	41,924.90 0.00	55,100.00	55,100.00	66,120.00	66,120.00	71,258.67
	Transfer from Muni		212,500.00	212,500.00	255,000.00	255,000.00	72,624.00
		3,012,104.28	3,237,779.38	3,237,779.38	3,291,299.38	3,291,299.38	2,970,179.38
130	Locke Estate Reserve						
	Accumulated Reserves at Start of Year	1,012.99	1,012.99	1,012.99	1,012.99	1,012.99	0.00
	Interest transfer to Reserves Transfer from Muni	301.78 53.330.00	20.00 53.330.00	20.00 53,330.00	24.00 64.000.00	24.00 64.000.00	1,012.99 64,000.00
	Transfer from Muni Transfer to Muni	0.00	0.00	0.00	(64,000.00)	(64,000.00)	(64,000.00)
		54,644.77	54,362.99	54,362.99	1,036.99	1,036.99	1,012.99
122	Date Committee Development Development						
122	Port Geographe Development Reserve						
	Accumulated Reserves at Start of Year	682,470.41	682,470.41	682,470.41	682,470.41	682,470.41	1,455,440.82
	Interest transfer to Reserves Transfer from Muni	9,568.15 43.310.00	12,660.00 43.310.00	12,660.00 43,310.00	15,192.00 51,975.00	15,192.00 51,975.00	30,840.83 50,000.00
	Transfer to Muni	(364,498.96)	0.00	0.00	(599,307.00)	(599,307.00)	(853,811.24)
		370,849.60	738,440.41	738,440.41	150,330.41	150,330.41	682,470.41
123	Port Geographe Waterways Managment Resen	ve (SAR)					
	Accumulated Reserves at Start of Year	3,349,716.94	3.349.716.94	3,349,716.94	3.349.716.94	3,349,716.94	3.387.485.07
	Interest transfer to Reserves	47,967.30	62,150.00	62,150.00	74,580.00	74,580.00	87,609.18
	Transfer from Muni Transfer to Muni	179,120.00 0.00	179,120.00 (326,800.00)	179,120.00 (326,800.00)	214,942.00 (346,800.00)	214,942.00 (346,800.00)	193,747.69 (319,125.00)
	Halister to Mulli	3,576,804.24	3,264,186.94	3,264,186.94	3,292,438.94	3,292,438.94	3,349,716.94
		3,576,804.24	3,264,186.94	3,264,186.94	3,292,438.94	3,292,438.94	3,349,/16.94
126	Provence Landscape Maintenance Reserve (SAF	R)					
	Accumulated Reserves at Start of Year	1,194,759.54	1,194,759.54	1,194,759.54	1,194,759.54	1,194,759.54	1,101,707.78
	Interest transfer to Reserves Transfer from Muni	17,905.69 146.970.00	22,170.00 146,970.00	22,170.00 146,970.00	26,604.00 176,363.00	26,604.00 176,363.00	30,061.96 168,461.65
	Transfer to Muni	(64,000.00)	0.00	0.00	(203,380.00)	(203,380.00)	(105,471.85)
		1,295,635.23	1,363,899.54	1,363,899.54	1,194,346.54	1,194,346.54	1,194,759.54
128	Vasse Newtown Landscape Maintenance Reser	ve (SAR)					
	Accumulated Reserves at Start of Year	575,151.53	575.151.53	575.151.53	575.151.53	575.151.53	535.722.24
	Interest transfer to Reserves	9,045.86	10,670.00	10,670.00	12,804.00	12,804.00	15,770.06
	Transfer from Muni Transfer to Muni	150,670.00 (101,355.93)	150,670.00 0.00	150,670.00 0.00	180,801.00 (199,220.00)	180,801.00 (199,220.00)	172,922.26 (149,263.03)
	transfer to Muni						
		633,511.46	736,491.53	736,491.53	569,536.53	569,536.53	575,151.53

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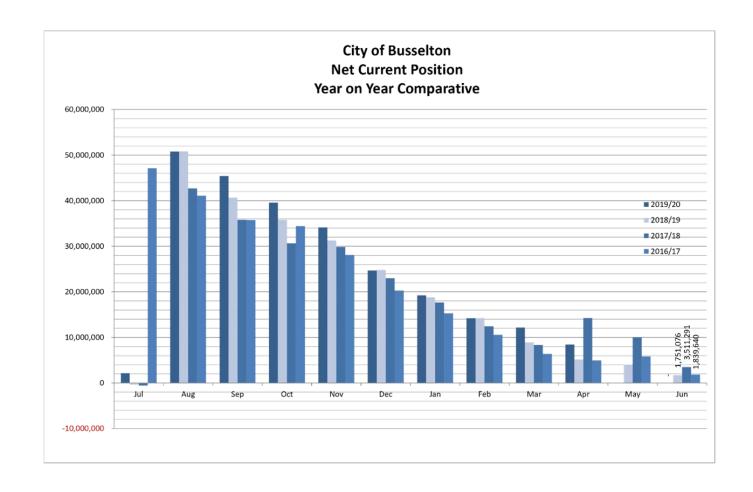
Reserves Movement Report

		2019/2020 Actual YTD	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$	\$
138	Commonage Precinct Bushfire Facilities Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	57,260.53 808.23	57,260.53 1,060.00	57,260.53 1,060.00	57,260.53 1,272.00	57,260.53 1,272.00	55,861.58 1,398.95
		58,068.76	58,320.53	58,320.53	58,532.53	58,532.53	57,260.53
139	Commonage Community Facilities Dunsborough L	akes South Res					
	Accumulated Reserves at Start of Year Interest transfer to Reserves	72,622.42 1,025.05	72,622.42 1,350.00	72,622.42 1,350.00	72,622.42 1,620.00	72,622.42 1,620.00	70,848.15 1,774.27
		73,647.47	73,972.42	73,972.42	74,242.42	74,242.42	72,622.42
140	Commonage Community Facilities South Biddle Pr	recinct Reserve					
	Accumulated Reserves at Start of Year	886,172.58	886,172.58	886,172.58	886,172.58	886,172.58	1,030,368.46
	Interest transfer to Reserves Transfer to Muni	11,917.20 0.00	16,440.00 0.00	16,440.00 0.00	19,728.00 0.00	19,728.00 0.00	25,804.12 (170,000.00)
		898,089.78	902,612.58	902,612.58	905,900.58	905,900.58	886,172.58
321	Busselton Area Drainage and Waterways Improve	ment Reserve					
	Accumulated Reserves at Start of Year	546,471.37	546,471.37	546,471.37	546,471.37	546,471.37	548,820.67
	Interest transfer to Reserves Transfer to Muni	7,658.44 (35,000.00)	10,140.00 0.00	10,140.00 0.00	12,168.00 (184,399.00)	12,168.00 (184,399.00)	13,451.35 (15,800.65)
		519,129.81	556,611.37	556,611.37	374,240.37	374,240.37	546,471.37
102	Coastal and Climate Adaptation Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	2,845,578.60 43,381.45	2,845,578.60 52,790.00	2,845,578.60 52.790.00	2,845,578.60	2,845,578.60 63.348.00	2,472,424.34 69.960.53
	Transfer from Muni	395,040.00	395,040.00	395,040.00	63,348.00 538,044.00	538,044.00	527,732.00
	Transfer to Muni	(535,000.00)	(278,697.00)	0.00	(1,538,489.00)	(1,259,792.00)	(224,538.27)
		2,749,000.05	3,014,711.60	3,293,408.60	1,908,481.60	2,187,178.60	2,845,578.60
144	Emergency Disaster Recovery Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	72,781.94 1,186.71	72,781.94 1,350.00	72,781.94 1,350.00	72,781.94 1,620.00	72,781.94 1,620.00	50,000.00 1,781.54
	Transfer from Muni	16,670.00	16,670.00	16,670.00	20,000.00	20,000.00	21,000.40
		90,638.65	90,801.94	90,801.94	94,401.94	94,401.94	72,781.94
145	Energy Sustainability Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	181,852.87 3,285.03	181,852.87 3,370.00	181,852.87 3.370.00	181,852.87 4,044.00	181,852.87 4,044.00	100,000.00 4,474.87
	Transfer from Muni Transfer to Muni	83,330.00	83,330.00	83,330.00	130,000.00	130,000.00	100,000.00
	Transfer to Muni	91,771.22	268,552.87	268,552.87	138,518.87	138,518.87	181,852.87
117	6				,	,	
146	Cemetery Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	157,626.57 3,235.41	157,626.57 2,920.00	157,626.57 2,920.00	157,626.57 3,504.00	157,626.57 3,504.00	100,000.00 4,098.21
	Transfer from Muni Transfer to Muni	115,830.00 (184,808.68)	115,830.00 0.00	115,830.00 0.00	139,000.00 (254,000.00)	139,000.00 (254,000.00)	77,321.95 (23,793.59)
		91,883.30	276,376.57	276,376.57	46,130.57	46,130.57	157,626.57
		51,005.50	210,310.37	210,310.31	40,230.37	40,130.37	137,020.37

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Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual YTD	Amended Budget	Original Budget	Amended	Original	Actual
			YTD	YTD	Budget	Budget	rictuu
		\$	\$	\$	\$	\$	\$
341	Public Art Reserve						
	Assumption of Passage of Stantas of Year	05 100 07	05 400 07	05 400 07	05 400 07	05 400 07	220 505 24
	Accumulated Reserves at Start of Year Interest transfer to Reserves	86,198.07 698.03	86,198.07 1,600.00	86,198.07 1,600.00	86,198.07 1.920.00	86,198.07 1,920.00	229,685.21 5,697.86
	Transfer to Muni	0.00	0.00	0.00	(41,060.00)	(41,060.00)	(149,185.00)
	Halister to Mulli	0.00	0.00	0.00	(41,000.00)	(41,000.00)	(145,185.00)
		86,896.10	87,798.07	87,798.07	47,058.07	47,058.07	86,198.07
121	Waste Management Facility and Plant Reserve						
	Accumulated Reserves at Start of Year	7,867,210.16	7,867,210.16	7,867,210.16	7,867,210.16	7,867,210.16	7,881,068.17
	Interest transfer to Reserves	108,409.51	145,960.00	145,960.00	175,152.00	175,152.00	200,860.10
	Transfer from Muni	876,660.00	876,660.00	876,660.00	1,051,994.00	1,051,994.00	1,312,610.77
	Transfer to Muni	(77,000.00)	(3,892,990.00)	(4,692,990.00)	(4,816,140.00)	(5,616,140.00)	(1,527,328.88)
		8,775,279.67	4,996,840.16	4,196,840.16	4,278,216.16	3,478,216.16	7,867,210.16
120	Strategic Projects Reserve						
	Accumulated Reserves at Start of Year	257,162.94	257,162.94	257.162.94	257,162.94	257.162.94	226,213.20
	Interest transfer to Reserves	3,829.04	27,660.00	27,660.00	33,192.00	33,192.00	5,949.74
	Transfer from Muni	20,830.00	20,830.00	20,830.00	31,000.00	31,000.00	25,000.00
	Transfer to Muni	0.00	0.00	0.00	(78,925.00)	(78,925.00)	0.00
		281,821.98	305,652.94	305,652.94	242,429.94	242,429.94	257,162.94
129	Untied Grants Reserve						
	Accumulated Reserves at Start of Year	1,232,906.00	1,232,906.00	1,232,906.00	1,232,906.00	1,232,906.00	0.00
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,232,906.00
	Transfer to Muni	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	0.00
		0.00	0.00	0.00	0.00	0.00	1,232,906.00
	Total Cash Back Reserves	64,134,870.68	57,935,088.66	57,765,356.66	42,180,165.66	42,611,399.66	55,590,217.66
	Summary Reserves						
	Accumulated Reserves at Start of Year	55,590,217.66	55,590,217.66	55,590,217.66	55,590,217.66	55,590,217.66	47,978,518.20
	Interest transfer to Reserves	857,689.47	1,031,350.00	1,031,350.00	1,237,620.00	1,237,620.00	1,413,166.97
	Transfer from Muni	15,846,829.88	13,911,304.00	13,860,615.00	21,001,111.00	20,640,422.00	18,882,926.94
	Transfer to Muni	(8,159,866.33)	(12,597,783.00)	(12,716,826.00)	(35,648,783.00)	(34,856,860.00)	(12,684,394.45)
	Closing Balance	64,134,870.68	57,935,088.66	57,765,356.66	42,180,165.66	42,611,399.66	55,590,217.66



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12.3 <u>Finance Committee - 10/06/2020 - APPLICATION FOR RATE EXEMPTION - THE FREE REFORMED CHURCH OF BUSSELTON</u>

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Exemptions & Appeals (Rates)

BUSINESS UNIT Rates

REPORTING OFFICER Rates Coordinator - David Nicholson

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT ATTACHMENTS

Absolute Majority

Attachment A Letter Requesting Rates Exemption - Free Reformed

Church Busselton U

Attachment B Rate Exemption Application Form 1 2

Attachment C Rate Exemption Application - Statutory Declaration !

FOF

Attachment D Constitution - Free Reformed Church L

Attachment E Free Reformed Church Busselton Incorporated

Association Extract !!

Attachment F 2018-2019 Audit Letter Attachment G 108 Hawker - Site Plan

This item was considered by the Finance Committee at its meeting on 10 June 2020, the recommendations from which have been included in this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council:

- 1. Approve the rate exemption application from The Free Reformed Church of Busselton under section 6.26 (2)(d) of the *Local Government Act 1995* on 108 Hawker Approach, Yalyalup effective 1 July 2019; and
- 2. Agree that this rate exemption is to continue where The Free Reformed Church of Busselton confirms in writing by the 30 April annually that they continue to own and use the property for the purposes stated in the application.

EXECUTIVE SUMMARY

An application has been received from The Free Reformed Church of Busselton for rate exemption for the property at 108 Hawker Approach, Yalyalup, which is used as the residence for their minister. On the basis of the application, this report recommends that the application for exemption be granted effective 1 July 2019 in accordance with Section 6.26(2)(d) of the *Local Government Act* 1995.

BACKGROUND

The Free Reformed Church of Busselton is a religious organisation that previously owned a property at 9 Salmon Close, West Busselton. This property was granted a rate exemption in August 2013 as it was being used as the residence for the minister. In August 2019, this property was sold as they had purchased 108 Hawker Approach, Yalyalup, earlier in May 2019 for a new minister's residence.

In September 2019, the Church contacted the City and was provided with the necessary rate exemption application documentation. The City officially received the exemption application in February 2020.

Despite the delay in making the application, the Church is seeking rate exemption effective from 1 July 2019.

OFFICER COMMENT

The Act states that all land is rateable except in certain circumstances. However, Section 6.26(2)(d) of the Act states that:

"land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood" is not rateable.

As the property 108 Hawker Place, Yalyalup, is being used as a residence and office for the Minister of the Church, it is considered to be rate exempt under section 6.26(2)(d) of the Act.

No physical inspection of the property has been carried out as a Statutory Declaration on its use has been provided, which is sufficient.

Statutory Environment

Section 6.26(2)(d) of the Act specifically states that land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood is exempt from rates.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

If rate exemption is approved effective 1 July 2019, there would be a reduction of \$2,173 to the 2019/2020 rating and specified area rate income. There would be similar reductions for future financial periods if the property is continued to be used for the purpose of the Church.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No such risks of a medium or greater level have been identified.

However, if Council choses to not approve the application for rate exemption then staffing and/or legal costs may be incurred if the applicant refers the matter to the State Administrative Tribunal for review of the decision.

Options

As an alternative to the proposed recommendation the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. As stated above, this is not recommended based on the risks associated with declining the application.

CONCLUSION

It is considered, based on the application provided by The Free Reformed Church of Busselton that 108 Hawker Approach, Yalyalup, is eligible for rate exemption due to it being used as a place of residence for the minister of the church.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Given that an initial rate exemption enquiry was made in September 2019, it is considered that rate exemption on 108 Hawker Approach, Yalyalup should be effective from the 1 July 2019. Following Council's resolution, this will be undertaken by 31 May 2020.



12 February 2020

Elder Ray Fokkema Secretary Free Reformed Church of Busselton PO Box 5298, West Busselton WA 6280

Mr David Nicholson Rates Coordinator City of Busselton Locked Bay 1, Busselton WA 6280

Re: Request for rates exemption for 108 Hawker Approach, Yalyallup

Dear David,

We are requesting rate exemption for 108 Hawker Approach, Yalyallup, which was purchased last year as manse for our new minister Rev A Hagg and his family. We have sold our previous manse (9 Salmon Close, Busselton) for which we had been granted rates exemption.

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The main house on the property is used as the residence of our minister and his wife and 6 children. The studio to the rear is used as his home office/study where he can have a private and quiet space to prepare his sermons and do his pastoral work. Pastoral work is done on a needs basis and organised directly with our pastor. No payments are received for any services provided.

Yours sincerely,

Ray Fokkema Secretary

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 - Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

Copyright

I authorise the City of Busselton to reproduce any attachments provided with this form for internal purposes only.

City of Busselton 2 Southern Drive Busselton WA 6280 Locked bag 1 Busselton WA 6280

ABN 87 285 608 991

Phone: (08) 9781 0444 Facsimile: (08) 9432 4634

Email: city@busselton.wa.gov.au Web: www.busselton.wa.gov.au

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Rate Exemption Application Form

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

Street address	108 Hawker Approach
Suburb	YALYALUP
Post code	6280

Property Reference Number (if known)	1000232572
--------------------------------------	------------

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

House is accommodation for our Minister of Religion and his family. The home office is used by the pastor as his home office.

Rate Exemption Application Form

3	PROPERT	Y OWNER	DETAIL	S
J.	PROPERI	I CAAIACI	DLIAIL	

Organisation	Free Reformed Church of Busselton Inc.
Property owner (if different to above)	tigen in a support to a granular to refer to a Balbert en tra d'Armeis a una
Postal address (including post code)	PO Box 5298, West Busselton, 6280, WA.
Telephone	
Facsimile	report of the property of the property of the
Mobile	0421472660
E-mail	treasurer@frcbusselton.org.au

4. APPLICANT DETAILS

Contact Person	Tanya Bosveld	1,
Position Title	Treasurer	
Postal address (including post code)	4 Peaker Court, West Busselton, WA 6280	
Telephone	the play of the second	
Facsimile		
Mobile	0421472660	agrico.
E-mail	treasurer@frcbusselton.org.au	

5. ORGANISATION INFORMATION

Is/does the organisation:

An incorporated body as per the Associations Incorporated Act 1987? (If yes, provide a Certificate of Incorporation)	☑ Yes	□ No
Considered "not for profit"?	☑ Yes	□ No
Have a tax exemption from the Australian Tax Office (ATO)? (If yes, provide a certificate of tax exemption from the ATO)	□ Yes	☑ No
Leasing the property? (If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)	□ Yes	☑ No
Have planning approval for the land use of the property? (A site inspection may be required before the application is processed)	☑ Yes	□ No

6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- ☑ Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - · Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
- ☑ Copy of the organisation's constitution;
- ☑ Copy of the organisation's current certificate of incorporation;
- A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
- oxdot A plan of the property, showing all buildings and outbuildings ${\bf OR}$
- ☐ Floor plan of the leased property area if only part of the property is the subject of this application.
- A copy of the organisations current years audited financial statements and details of its financial and funding support;
- Copies of any other relevant documentation that the organisation considers will support this application;

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name	Tanya Bosveld	
Position Title	Treasurer	
Organisation	FRC Busselton Inc.	
CEO/Trustee Signature	JRB001eld 18/02/2020	

Rate Exemption Application Form

OFFICE USE ONLY

CONSIDERATIONS						
Approval with the City's	Town Planning Scheme?	YES [\square NO \square			
Has the property been in	spected?	YES [\square NO \square			
Recommend for non-rate	eable status?	YES [\square NO \square			
Section 6.26 (2) of the 1995 classification	Local Government Act					
Person/s or Classes of this decision	Persons Affected by					
Reason for non-rateable status:						
New Application	Revie	ew of Exemption				
	empted and date to be c	ommenced from (if an	inlicable):			
Amount of fates to be ex	empled and date to be co	ommenced nom (ii ap				
Amount: \$		Data (from): Click here to enter a date.				
Rubbish bin changes to be levied and dates to be applicable from:						
Amount: \$		Data (from): Click here to enter a date.				
2. DECISION – DELEG	GATED AUTHORITY (3.4 elegated by the CEO to a cal Government Act 1995	(0) pprove the granting of	s change. f rate exemption status in			
Name						
Position						
Signature						
Determination by deleg	ated officer:					
☐ DENIED for non-rateable status	☐ APPROVED) for partial	☐ APPROVED for			

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

APPLICATION FOR RATES EXEMPTION UNDER SECTION 6.26 OF THE LOCAL GOVERNMENT ACT 1995. STATEMENT OF PROPERTY USE

STATEMENT OF PROPERTY USE
(1) Christian name or names and surname of declarant in full (2) Address (3) Tanya Bosveld (4) Tanya Bosveld (5) A Peaker Court West Buselton
(2) Address of 4 Peaker Court west Buselton In the State of Western Australia
3) Occupation (3)
Sincerely declare as follows:-
The property located at 108 Hawker Approach Yalyalup
is used by Free Reformed Church of Busselton
for the purposes of manse for our minister and
his family. + home office for
minister
for the period from 3 May 2019 to until further notice - no end dak know
The applicant agrees to advise the City of Busselton immediately that there is ANY change to the purpose/s as stated above.
This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005
Declared at 8 Maxted St Busselton (4) Signature of person making the declaration
In the presence of (Signature of authorised witness) The presence of (Signature of authorised witness) (4)
(Name of authorised witness and qualification as such a witness)

^{*}Important This Declaration must be made before any of the following persons:-

Constitution - Free Reformed Church

FREE REFORMED CHURCH OF BUSSELTON INC CONSTITUTION

Adopted on incorporation on 18 March 2011 and amended by special resolution on 16 September 2019, approved by the Department of Mines, Industry Regulation and Safety effective from _____ 2019.

1. Name

The name of the Association is "Free Reformed Church of Busselton Inc".

2. Objects

- (1) The objects of the Association (hereinafter referred to as "the Church") are:
 - (a) the preaching and practice of the Christian gospel according to the doctrinal standards and liturgy of the Free Reformed Churches of Australia; and
 - (b) the provision of facilities for the worship of God, including places of worship.
- (2) The property and income of the Church shall be applied solely towards the promotion of the objects of the Church and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in promotion of those objects or purposes.

3. Membership and Voting

- For the purposes of this Constitution only, membership of the Church is open to baptised and communicant members.
 - (a) Baptised members are persons who have as yet not progressed to making public profession of faith and:
 - (i) have been baptised in the Church; or
 - (ii) have been received as baptised members from another church in accordance with the "Church Order of The Free Reformed Churches of Australia".
 - (b) Communicant members are persons who:
 - (i) have made public profession of their faith in the Church; and
 - (ii) have been received as communicant members from another church, in accordance with the "Church Order of The Free Reformed Churches of Australia".
- (2) The baptised and communicant members are referred to collectively as "the Congregation".
- (3) There shall be no entrance fee or subscription payable by members of the Church.
- (4) Each communicant member in good standing is entitled to one vote at any Congregational meeting, subject to the "Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton", or other rules and procedures for the calling or election of office bearers adopted by Consistory from time to time.
- (5) Membership is terminated by:
 - (a) death;
 - (b) departure with or without an attestation;
 - (c) excommunication following Church discipline; or
 - (d) withdrawal.

Constitution - Free Reformed Church

A communicant member is in 'good standing' unless the Consistory has suspended them from the Lord's Supper in accordance with the "Church Order of The Free Reformed Churches of Australia".

- Each member is entitled to receive notice of and attend Congregational meetings.
- Baptised members do not have any voting rights.

Consistory

- The affairs of the Church shall be managed exclusively by a Consistory consisting of the serving Minister of the Word (if any) and:
 - the Elders, if there are more than five Elders; or
 - the Elders and the Deacons if there are five or fewer Elders,

all of whom shall be communicant members of the Church in good standing and elected to the office of Elder or Deacon in accordance with the "Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton".

- The term of office of Elders and Deacons shall be 3 years or as stipulated by the Consistory from time to time.
- The office of Elder and Deacon shall become vacant upon the expiration of the 3 year term of office, or in circumstances where such Elder or Deacon requests to be relieved of his office and such request is granted by the Consistory.
- Casual vacancies in the Consistory may be filled in accordance with the "Regulations for the election of Elders and Deacons in the Free Reformed Church of Busselton".
- Retiring Consistory members shall continue to hold office until their replacement has been ordained.
- The Consistory shall appoint among them a Chairman, Vice-Chairman and Secretary.
- The Chairman shall preside over all Consistory meetings and Congregational meetings. In the absence of the Chairman, the Vice-Chairman shall preside.
- The Secretary shall
 - keep full and correct minutes of the proceedings of Consistory meetings and Congregational meetings:
 - (b) keep and maintain in an up to date condition a register of the members of the Church and their postal, residential or email addresses;
 - have custody of all books, documents, records and registers of the Church.
- The Consistory shall meet together for the dispatch of business not less than once every two months, and the Chairman may at any time convene a Consistory meeting.
- (10) At a Consistory meeting, 50% of members present constitute a quorum.
- (11) The procedure and order of business to be followed at a Consistory meeting must be determined by the Consistory members present at the Consistory meeting.
- (12) The Consistory has the power to do all things necessary or convenient to be done for the proper management of the affairs of the Church.
- (13) The Consistory shall meet regularly with the Deacons to deal with those matters as described for that purpose by the "Church Order of the Free Reformed Churches of Australia", and further with all things which the Consistory considers necessary for general management, including the

Attachment D Constitution - Free Reformed Church

- material affairs of the Church. Decisions made by the Consistory in conjunction with the Deacons have the same effect as decisions made by the Consistory.
- (14) A member of the Consistory may only be paid out of the funds of the Church if the payment is authorised by a resolution of the Church passed at a Congregational meeting, whether or not the payment is authorised separately, or as an item contained within a budget that has been authorised.
- (15) The provisions of paragraph (14) above do not apply to a payment to a member of the Consistory for any out-of-pocket expenses for travel and accommodation in connection with the performance of the member's functions.

5. Congregational meetings

- The financial year will commence on 1 July and end on 30 June.
- The Consistory shall convene an annual general meeting within 6 months after the end of the financial year. Prior to this meeting it shall prepare and distribute to the members:
 - financial statements of the Church showing its receipts and payments for the preceding financial year and any other information that is required under any legislation; and
 - a budget of receipts and payments for the next financial year.
- The Consistory may at any time convene a Congregational meeting. (3)
- At a Congregational meeting, 20% of communicant members present constitute a quorum.
- The Secretary shall give to all members not less than 8 days' notice of a Congregational (5)meeting, and not less than 14 days' notice of a Congregational meeting at which an amendment to the Constitution is proposed.
 - This notice shall specify
 - when and where the meeting concerned is to be held; (i)
 - any motions to be moved at the meeting; and (ii)
 - particulars of the business to be transacted at the meeting concerned and of the order in which that business is to be transacted.
- The Secretary may give a notice under (5) by serving it on a member personally, by placing it in a member's pigeon hole at the rear of the Church premises, or by publication in the congregational bulletin.
- At a Congregational meeting:
 - an ordinary resolution put to the vote will be decided by a majority of votes cast on a show of hands: and
 - (b) a special resolution put to the vote will be decided in accordance with section 51 of the Act.
- The Consistory must convene a special Congregational meeting if at least 20% of the members require a special Congregational meeting to be convened. The members requiring a special Congregational meeting to be convened must:
 - make the request by written notice given the Consistory;
 - (b) state in the notice the business to be considered at the meeting; and
 - (c) each sign the notice.

The Consistory must convene the meeting within 3 months of receiving the written request.

hment D Constitution - Free Reformed Church

6. Treasurer

- (1) The Consistory shall appoint a Treasurer, being a communicant member of the Church.
- (2) The Treasurer shall:
 - (a) be responsible for the receipt of all moneys paid to or received by the Church or the Treasurer on behalf of the Church as directed by the Consistory;
 - pay all moneys referred to in paragraph (a) into such account or accounts as the Consistory may direct from time to time;
 - (c) make payments from the funds of the Church with the authority of the Consistory;
 - (d) comply on behalf of the Church with the relevant provisions of Divisions 2 and 3 of Part 5 of the Act with respect to the financial records, financial statements and financial reports of the Church, including by arranging for those to be prepared and reviewed or audited as required by the Act;
 - (e) whenever directed to do so by the Consistory, submit to the Consistory a report, balance sheet or financial statement in accordance with that direction; and
 - (f) unless the members resolve otherwise at a general meeting, have custody of all securities, books and documents of a financial nature and accounting records of the Church.

7. Inspection

A member may at any time inspect without charge the register of members, register of officeholders and the Constitution of the Church, but may not inspect any other records or documents of the Church without the prior approval of Consistory.

8. Common Seal

- The Church shall have a common seal on which its corporate name shall appear in legible characters. The common seal shall be kept in the custody of the Secretary.
- (2) The common seal of the Church shall not be used without the express authority of the Consistory and every use of that common seal shall be recorded in the minute book.
- (3) The affixing of the common seal of the Church shall be witnessed by any two of the Chairman, Vice-Chairman and Secretary.

9. Review or Audit

- (1) Each year, if required by the Act, the Consistory shall do all things necessary to procure that financial statements of the Church for the financial year are reviewed or audited in accordance with the provisions of Part 5 of the Act and presented to the Congregation at the annual general meeting.
- (2) The accounts of the deacons shall be inspected by a minimum of two Consistory members, usually the Chairman and Vice-Chairman.

10. Amendment

The Church may amend this Constitution only by special resolution and by otherwise complying with Part 3 Division 2 of the Act.

11. Winding-up

 The Church may be wound up voluntarily in accordance with Divisions 1 or 2 of Part 10 of the Act.

Constitution - Free Reformed Church

- (2) On the cancellation of the incorporation or winding up of the Association, its surplus property must be distributed as determined by special resolution by reference to section 24(1) of the Act:
 - to one or more associations incorporated under the Act, formed from within the Free Reformed Churches of Australia, which is charitable at law and has objects similar to those of the Church; or
 - (b) in the absence of such an association, will be donated to charitable organisations or causes, as determined by the Consistory after due consultation with the Congregation.

12. Resolving Disputes

- (1) Subject to 12(2), any disputes under or relating to this Constitution:
 - (a) between members; or
 - (b) between one or more members and the Church,
 - will be determined by the Consistory in accordance with the Holy Scriptures.
- (2) Members must first attempt to resolve any dispute amongst themselves by meeting and discussing the matter in dispute with a view to resolving the dispute promptly and in any event within 14 days after the dispute comes to the attention of all of the members involved in the dispute.
- (3) The Consistory will give each party to the dispute written notice of the Consistory's determination.
- (4) The Consistory's determination is subject to any rights of appeal contained in the "Church Order of The Free Reformed Churches of Australia".

13. Interpretation

- (1) This Constitution shall be construed as being of local application only and ancillary to the "Church Order of the Free Reformed Churches of Australia".
- (2) In situations where this Constitution proves inadequate, the "Church Order of The Free Reformed Churches of Australia" shall be deemed to govern the Church.
- (3) In this Constitution:
 - (a) "Act" means the Associations Incorporation Act 2015 (WA); and
 - (b) the phrases "special resolution" and "surplus property" have the meaning as set out in the Act.

Attachment E

Free Reformed Church Busselton Incorporated Association Extract



Western Australian Incorporated Association Extract

Date/Time: 16/9/2019 16:03:40

This document contains information extracted from the register of incorporated associations database pursuant to sections 161 and 162 of the *Associations Incorporation Act 2015*.

Name:

FREE REFORMED CHURCH OF

BUSSELTON INC

Registration Number:

A1015237G

Status:

Registered

Date of Incorporation:

18/3/2011

Date of Cancellation:

N/A

Tier:*

Date of last AGM:*

Financial Year End:*

Governing Documents:*

WA

Current address for service of notice:*

*Fields may be blank if information is not currently available

Disclaimer:

This is a true and correct extract of information from the register maintained in accordance with the Associations Incorporation Act 2015 (WA). The information reproduced here has been provided to the Commissioner for Consumer Protection by third parties and the Commissioner makes no representation that the information is correct or appropriate for the purpose for which it has been obtained.

This extract is provided in good faith and in the course of performing a function under the Associations Incorporation Act 2015 (WA).

Pursuant to section 159 of the Associations Incorporation Act 2015 (WA), neither any person, nor the State, shall be in any way liable for anything done in good faith in the performance or purported performance of a function under the Associations Incorporation Act 2015 (WA).

Please advise the Commissioner for Consumer Protection of any error or omission which you may identify.



Attachment F

2018-2019 Audit Letter

Free Reformed Church of Busselton 16th September 2019

RE: Audit of Church Accounts

With regard to the above, we confirm that we have reviewed the church accounts/books for the 2018/19 financial year. We are satisfied that the accounts are in order, and to the best of our knowledge are accurate.

We commend the treasurer for his excellent work over the past financial year.

Yours Faithfully,

Jamie Bosveld

Tim DeHaan



13. PLANNING AND DEVELOPMENT SERVICES REPORT

13.1 <u>APPLICATION FOR DEVELOPMENT APPROVAL (DA18/0542) - PROPOSED SINGLE HOUSE AND FIVE CHALETS - LOT 40 (61) CAUDALIE WAY, QUINDALUP</u>

STRATEGIC GOAL 3. ENVIRONMENT Valued, conserved and enjoyed

STRATEGIC OBJECTIVE 3.1 Development is managed sustainably and our environment

valued.

SUBJECT INDEX Development/Planning Applications

BUSINESS UNIT Statutory Planning

REPORTING OFFICER Senior Development Planner – Policy - Stephanie Navarro **AUTHORISING OFFICER** Director, Planning and Development Services - Paul Needham

NATURE OF DECISION

Quasi-Judicial: to determine an application/matter that directly affects a person's right and interests e.g. development applications, applications for other permits/licences, leases and other decisions

that may be appealable to the State Admin Tribunal.

VOTING REQUIREMENT ATTACHMENTS

Simple Majority

Attachment A Location Plan 🗓 🛗

Attachment B Aerial and site photos \(\frac{1}{4} \)
Attachment C Development Plans \(\frac{1}{4} \)
Attachment D Development Guide Plan \(\frac{1}{4} \)

Attachment E South Biddle Structure Plan

Attachment F Commonage Consolidated Structure Plan.
Attachment G Assessment of Vegetation within proposed Asset

Protection Zones U

Attachment H Department of Biodiversity, Conservation and

Attractions submission U

Attachment I Bushfire Management Plan U

Attachment J Peer Review U

Attachment K Officer assessment against bushfire planning

framework U

Attachment L Department of Fire and Emergency Services

submissions 🖟 🕍

Attachment M Summary of submitters and map of submitters !

OFFICER RECOMMENDATION

That the Council determines:

- A. That application DA18/0542 submitted for the development of a Single House and five Chalets at Lot 40 (61) Caudalie Way, Quindalup, is considered by the Council to be generally consistent with the *City of Busselton Local Planning Scheme No. 21* and the objectives of the zone within which it is located.
- B. That Development Approval is granted for the proposal referred to in (A) above subject to the following conditions:

General Conditions

- The development hereby approved shall be substantially commenced within two years of the date of this decision notice, if not substantially commenced within this period, the approval will lapse and be of no further effect.
- 2. The development hereby approved shall be undertaken in accordance with the Approved Development Plans (enclosed), including any notes placed thereon in red

by the City and except as may be modified by the following conditions.

Prior to Commencement of Development Conditions:

- 3. The development hereby approved shall not commence until the following plans or details have been submitted to the City and have been approved in writing:
 - 3.1 Notification in the form of a section 70A notification, pursuant to the *Transfer* of Lands Act 1893 (as amended) is to be placed on the Certificates of Title advising the following:

This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner. The approval of the Single House and Chalets is conditional upon the details contained within the Bushfire Management Plan (BMP) prepared by Ecosystem Solutions (Revision I dated 22 May 2020), and the accompanying Bushfire Emergency Evacuation Plan, including any modifications to this BMP and/or future BMPs that are approved by the City in writing.

The Single House and Chalets shall be constructed, and their associated Asset Protection Zones maintained, such that they provide resistance to a radiant heat flux of 40 kW/m^2 (BAL-40).

No person shall occupy any Chalet for more than a total of three months in any 12 month period.

A copy of the Certificate of Title with the section 70A notification registered against it, or Landgate lodgement receipt, is to be provided to the City.

- 3.2 A schedule of the final materials, finishes and colours of the Chalets, Single House and water tanks. The schedule shall include details of the type of materials proposed to be used, including their colour and texture. The External Surfaces of the approved development shall comprise Prescribed Materials as defined in clause 5.4.4 of the City of Busselton Local Planning Scheme No.21.
- 3.3 A Waste Management Plan. The plan shall include specifications of the methods, facilities and management measures to be put in place for the storage, collection and disposal of waste and rubbish generated by the development.
- 3.4 Details setting out how a minimum number of seven car parking bays, one per Chalet and two for the Single House shall be provided on site. The parking areas, driveways and points of ingress and egress [including crossovers] shall be designed, constructed and drained and shall comply with the Acceptable Solutions of Guidelines for Planning in Bushfire Prone Areas (where applicable).
- 3.5 Details of on-site effluent works.
- 3.6 Details of stormwater and surface water drainage works.
- 3.7 Details of the means and method of providing a potable water supply of

135,000 litres or equivalent alternative water supply, as otherwise approved in writing by the City, for the Single House.

- 3.8 Details of the means and method of providing a potable water supply of 80,000 litres or equivalent alternative water supply, as otherwise approved in writing by the City, for each Chalet.
- 3.9 A Landscape Plan which shall include:
 - a. Screening vegetation between Chalets 1, 2 and 3 and the Caudalie Way road reserve; and
 - b. Screening vegetation between Chalets 4 and 5 and the Single House and the southern lot boundary.

Landscaping shall incorporate species from the City of Busselton Engineering and Works Services Standards and Specifications Section 9 (e) Landscape Plant Species and shall not compromise the development's compliance with the Bushfire Management Plan prepared by Ecosystems Solutions (Revision I dated 22 May 2020).

- 4. The development of any Chalet hereby approved shall not commence until the following contributions have been paid to the City:
 - 4.1 A contribution towards road network upgrading in the Rural Remainder precinct of \$548.61 per Chalet.
 - 4.2 A contribution of towards community facilities in the Rural Remainder precinct of \$813.00 per Chalet.

Prior to Occupation/Use of the Development Conditions:

- 5. The development hereby approved shall not be occupied, or used, until all plans, details or works required by Conditions 3 and 4 have been implemented and the following conditions have been complied with:
 - 5.1 A revised Bushfire Attack Level (BAL) Certificate has been submitted to and approved by the City.
 - 5.2 Information is to be provided to demonstrate that the measures which are required to be met before occupation as contained in the Bushfire Management Plan prepared by Ecosystem Solutions (Revision I dated 22 May 2020) have been implemented, including but not limited to the following:
 - a. The Emergency Access Way between Broyage Retreat and Kinross Loop being upgraded, at the proponent's expense, in accordance with the Bushfire Management Plan prepared by Ecosystem Solutions (Revision I dated 22 May 2020) including the details contained within Appendix 4 Emergency Access Way Upgrade Requirements.

Ongoing Conditions:

6. The works undertaken to satisfy Conditions 3, 4 and 5 shall be subsequently maintained for the life of the development and the following conditions shall be complied with:

- 6.1 The approved Bushfire Management Plan prepared by Ecosystem Solutions (Revision I dated 22 May 2020) shall be implemented and maintained.
- 6.2 Landscaping shall be maintained in accordance with the approved Landscape Plan to the satisfaction of the City. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or are assessed by the City as being seriously damaged, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.
- 6.3 The Chalets hereby approved are to be made available for temporary accommodation purposes only and shall not be occupied by any one person or family or group of persons (two persons or more) for a period exceeding 3 months (consecutively or intermittently) within any 12 month period.
- 6.4 An occupant of the Single House must be responsible for the management of the Chalets including the implementation of the Bushfire Emergency Evacuation Plan in the case of a bushfire emergency.

EXECUTIVE SUMMARY

The City has received a development application for a Single House and five Chalets at Lot 40 (61) Caudalie Way, Quindalup.

Due to the nature of the issues requiring consideration and the level of community interest, the application is being presented to the Council for determination, rather than being determined by City officers acting under delegated authority.

Having considered the application, including submissions received in response to the advertising of the proposal, City officers consider that the application is consistent with the *City of Busselton Local Planning Scheme No. 21* and relevant planning framework, and therefore it is recommended that the application be approved, subject to appropriate conditions.

BACKGROUND

The Council is asked to consider a development application seeking approval for a Single House and five Chalets at Lot 40 (61) Caudalie Way, Quindalup ('Site'). The application was originally submitted in July 2018. The City was unable to support the application at the time due to its non-compliance with the Acceptable Solutions of the *Guidelines for Planning in Bushfire Prone Areas* ('Guidelines'). The application was, however, placed on hold awaiting the expected release of the *Western Australian Planning Commission Position Statement: Tourism Land Uses in Bushfire Prone Areas* ('Position Statement').

The Position Statement, which was released in October 2019, enables local governments to consider tourism land uses, including Short-term Accommodation such as Chalets, where they do not comply with the Acceptable Solutions of the Guidelines, subject to certain criteria being met. The applicant has subsequently submitted a Bushfire Management Plan (BMP), including a Bushfire Emergency Evacuation Plan (BEEP) and risk assessment, in support of the proposal that addresses these areas of non-compliance and includes assessment against the Position Statement.

Key information regarding the application is set out below:

1. **Landowner/s:** Amy Karin Molloy & Shannon Thomas Leslie O'Donohue.

2. **Applicant:** Tim Koroveshi.

3. **Site area:** 5.0115 Ha.

- 4. **General description of site:** The Site is long and narrow and is orientated in an east-west direction with much of the Site being heavily vegetated. The Site is bound by a reserve (Lot 8002) to the north and east, Caudalie Way to the north-west and south west, and a number of rural residential properties to the south. A location plan, site aerial and site photos are provided at Attachments A and B respectively.
- 5. **Current development/use:** The Site is vegetated but currently otherwise vacant with the exception of an existing outbuilding and dam.
- 6. **Brief description of proposed development:** Three of the Chalets are proposed to be located in the north-western portion of the Site adjacent Caudalie Way. The remaining two Chalets and Single House are proposed to be located along the southern lot boundary. The Chalets and Single House are proposed to have their own water tank located along side. A copy of the proposed Development Plans is provided at Attachment C.
- 7. Applicable Zoning and Special Control Area designations: The site is zoned 'Rural Residential' and is within a Landscape Value Special Control Area under the Scheme. In addition, Additional Use 62 (A62) under Schedule 2 Additional Uses of the Scheme is applicable to the Site and is set out below:

No.	PARTICULARS OF	LAND USE	CONDITIONS		
	LAND	PERMITTED/SPECIFIED	33.13.113.113		
A62	Lot 40 Caudalie Way, Quindalup	Chalet	 The additional use specified shall be deemed to be a "D" use for the purpose of Part 4 of the Scheme. Subdivision and development of the land shall be in accordance with a Structure Plan adopted by the local government and endorsed by the Western Australian Planning Commission pursuant to Part 4 of the Deemed Provisions. 		
			3. Not more than seven (7) 'single keyed' two bedroom Chalets, three (3) guest rooms and one (1) manager's residence comprising a maximum of two bedrooms shall be permitted on the land.		

Further information regarding the introduction of these Additional Use rights into the Scheme is provided within the Statutory Environment section of this report below.

8. **Land-use permissibility:** A Single House in the 'Rural Residential' zone is a permitted ("P") land use. In accordance with A62, the Chalets are a discretionary land use. In accordance with clause 3.3 – Zoning Table of the Scheme, discretionary land uses are not permitted unless the local government has exercised its discretion by granting development approval.

The following attachments are provided:

- Attachment A Location Plan;
- Attachment B Site aerial and site photos;
- Attachment C Development Plans;
- Attachment D Development Guide Plan;
- Attachment E Biddle Road Structure Plan;
- Attachment F Commonage Consolidated Structure Plan;
- Attachment G Assessment of Vegetation within proposed Asset Protection Zones;
- Attachment H Department of Biodiversity, Conservation and Attractions submissions;
- Attachment I Bushfire Management Plan , including Bushfire Emergency Evacuation Plan and risk assessment;
- Attachment J Peer review of risk assessment;
- Attachment K Officer assessment against bushfire planning framework;
- Attachment L Department of Fire and Emergency Services submissions; and
- Attachment M Summary of Submissions and Map of Submitters.

OFFICER COMMENT

Following an assessment of the application, including consideration of the submissions received during consultation, the key issues outlined below are considered to be relevant to the determination of this application and are explored in the report further below:

- Amenity;
- Environment; and
- Bushfire.

It is considered that all other aspects of the proposal that are not discussed further below satisfy the relevant planning framework. There are some other issues identified in submissions that are not considered significant issues, which are briefly outlined and discussed in the Schedule of Submissions.

Amenity

A key concern that was raised in submissions received during advertising of the application was the suitability of the development in this location including concerns that the nature of the development, being for short stay accommodation, could potentially detract from the rural residential character of the area. In addition, concerns were raised regarding the impact of the development on the amenity of the area, including visual and noise impacts.

The proposed development, including the density of the Chalets and proximity of the development to surrounding lots, is consistent with the planning framework for the Site. The Site has been designated for tourism development since the initiation of the Biddle Road Structure Plan in 1998. This is also reflected in the Commonage Consolidated Structure Plan which was subsequently endorsed in 2004. It is noted that if the Site had been developed at the time of subdivision to the same lot sizes as the rural residential lots to the south of the Site, around ten lots could have been accommodated. Dwellings on these lots could, then, have conceivably been approved to be used as holiday homes.

In 2007, Amendment 79 to introduce additional land use rights (A62) to the Site was gazetted. A62 allows for the consideration of up to "seven 'single keyed' two bedroom Chalets, three guest rooms and one manager's residence comprising a maximum of two bedrooms" on the Site. Amendment 79 was supported by a Development Guide Plan (DGP) that indicated the seven Chalets were to be located along the southern lot boundary and the guesthouse/manager's residences to be located in the north-western corner of the Site.

The scale of the proposed development now proposed five rather than seven Chalets. The current development proposes three Chalets on the north-western portion of the site where the guesthouse/manager's residence was originally indicated on the DGP. The remaining two Chalets and Single House are proposed to be located along the southern lot boundary. Note that it is arguable that a separate 'manager's residence' could have been proposed, in addition to the Single House. As such, up to three additional 'dwellings' could have been proposed in total. The relocation of the Single House further into the Site is considered desirable as it will improve efficiency in the case of an evacuation in a bushfire emergency and will better enable the manager to implement the BEEP including checking the Chalets as they leave the property.

Further discussion regarding Amendment 79, and associated DGP, is provided within the Statutory Environment section of this report below. A copy of the DGP, Biddle Road Structure Plan and Commonage Consolidated Structure Plan are provided at Attachments D, E and F respectively.

In summary, it is considered that the relevant planning framework very clearly identifies the Site as one where short stay accommodation of the nature and scale proposed can occur. In substantial part for that reason, refusing or requiring modification of the proposal because of amenity concerns is not something which could be supported. Notwithstanding that, there are some particular aspects of the proposal that reduce the potential amenity impact and these are outlined below (but, it should be noted that even if some aspects of the development were not as described below, it would not necessarily mean that the potential amenity impact would be such that refusal or modification could be supported).

In regards to the visual impact of the proposed development from Caudalie Way, the Chalets are proposed to be two storey in form, with a mezzanine upper level, and a skillion roof design. The Chalets are to be oriented so that the lower wall (at 4.8 metres) would face Caudalie Way. The apex of the skillion, orientated away from Caudalie Way, has a maximum height of 5.6 metres. Because the site slopes down from Caudalie Way, there is a level difference between the road and proposed floor levels of Chalets 1 – 3 of approximately 4 metres. This level difference reduces the visibility of the buildings when viewed from Caudalie Way. With the addition of landscaping, the development would be further softened from the street. Furthermore, the original DGP for the Site indicates the guesthouse/manager's residence in this location. It is considered that a guesthouse/manager's residence would have had a greater visual impact as viewed from Caudalie Way than the proposed Chalets, as it would likely have been a larger structure.

In relation to the visual impact of the development on the adjoining Rural Residential zoned properties to the south, it is noted that the proposed floor levels of the Chalets and Single House are approximately 5 to 7 metres lower than the ground level of the houses on the adjoining properties. The southern lot boundary is considered to be a side boundary and therefore a 15 metre setback is prescribed under the Scheme. Chalets 4 and 5 comply with the required setbacks of the Scheme with a proposed setback of 23 metres. The Single House proposes a 12.5 metre setback, however, this setback is considered to be acceptable as it is a relatively minor discretion in the context and facilitates the retention of vegetation to the north of the Single House. The applicant has submitted cross-sections which indicates these level differences (provided as part of the Development Plans at Attachment C). Taking into consideration the setbacks, level differences, future landscaping as well as the relatively small size of the Chalets, it is considered that the development is appropriate in the context of the site and will not have an unacceptable adverse impact on the amenity of the area.

In response to concerns raised in submissions regarding potential noise from patrons of the Chalets, it is noted that noise generated by people talking is not controlled under the *Environmental Protection (Noise) Regulations 1997* ('Noise Regulations'). However, if amplified music is played by patrons of the Chalets or residents of the Single House, it will be required to comply with the Noise Regulations. It is considered that the presence of a manager on site will assist with the supervision and control of guest behaviour.

Environment

The proposed development has been designed to reduce the remnant vegetation that would need to be removed to accommodate the development and associated Asset Protection Zones (APZ). The applicant engaged a consultant to undertake an assessment of the vegetation that is intended to be cleared. That report was referred to the Department of Biodiversity, Conservation and Attractions (DBCA) which has advised that it is satisfied with the proposal. City officers agree that the design and location of the development enables the retention of vegetation while achieving compliance with the bushfire requirements.

A copy of the Assessment of Vegetation within proposed Asset Protection Zones and comments from DBCA are provided at Attachment G and H respectively.

Bushfire

The proposed development has been assessed against the requirements of SPP3.7, the Position Statement and the Guidelines. At the time that the application was originally submitted in 2018, the application did not meet the Acceptable Solutions of the Guidelines, and therefore the application was put on hold awaiting the Position Statement.

The Position Statement, which was released in October 2019, provides an alternative pathway to enable the consideration of tourism land uses, including Short-term Accommodation such as Chalets, where they do not comply with an Acceptable Solution of the Guidelines. Note that the Position Statement is a higher order document than the Guidelines.

The applicant subsequently submitted a revised BMP, including a BEEP and risk assessment, in accordance with the Position Statement. This final version of the BMP, including the BEEP and risk assessment, were referred to Department of Fire and Emergency Services (DFES) for comment in accordance with the requirements of the Guidelines. As part of the referral response, DFES have advised that they do not support the proposal as it is not in accordance with the Acceptable Solutions of the Guidelines. The City has previously received general advice from DFES that they will not support any proposal that does not meet the Guidelines, even if it is supported by the Position Statement. It is understood from discussions with DFES and DPLH that this is an organisational position of DFES, However, as DFES are not the 'decision makers', their advice only requires due regard.

City officers are satisfied that the proposal meets the requirements of the Position Statement as demonstrated within the BMP and supporting risk assessment. City officers, therefore, consider that the proposal can be supported by the City in accordance with the Position Statement. All bushfire documentation submitted in support of the proposal has been prepared by Level 3 bushfire planning practitioners. In addition, the risk assessment prepared in support of the development application has been independently peer reviewed by another Level 3 bushfire planning practitioner. City officers consider that the preparation and review of this documentation by suitably qualified professionals demonstrating compliance with the requirements of the Position Statement is sufficient for the application to be supported despite the lack of support from DFES.

Further discussion regarding the bushfire planning framework is provided at Attachment K and a copy of the BMP, including BEEP risk assessment are provided at Attachment I. A copy of the submission responses from DFES are provided at Attachment L.

Statutory Environment

The key statutory environment is set out in the City of Busselton Local Planning Scheme 21 (Scheme), the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations), Schedule 2 of which is the 'deemed provisions', which also functionally form part of the Scheme. Key aspects of the Scheme and Regulations relevant to consideration of the application are set out below.

Matters to be Considered

Clause 67 of the deemed provisions within the Regulations sets out 'matters to be considered' by a local government in considering an application for development approval. The following matters are considered to be relevant to consideration of this application:

- (c) any approved State planning policy;
- (d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);
- (g) any local planning policy for the Scheme area;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
- (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
- (s) the adequacy of
 - (i) the proposed means of access to and egress from the site; and

- (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) any submissions received on the application;...

Zoning

The site is zoned 'Rural Residential' under the Scheme. The relevant Objectives of the 'Rural Residential' zone are as follows:

- b. To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- c. To set aside areas for the retention of vegetation and landform or other features which distinguish the land.

Clause 4.38 - Special Provisions relating to the Rural Residential zone

As the Site is zoned Rural Residential the provisions of clause 4.38 of the Scheme apply. The development is generally consistent with the requirements of clause 4.38 with the exception of some of the setbacks to the southern lot boundary, road reserve and creek line which is discussed further below.

The required setbacks under the Scheme for any development in the Rural Residential zone are 20 metres to any road and/or a front or rear boundary, 15 metres to a side boundary and 30 metres from the centre line of any creek. In this instance the proposed setbacks of the proposed development are as follows:

- Chalet 1 13 metres to Caudalie Way and 19 metres from the eastern boundary;
- Chalet 2 31.5 metres to Caudalie Way and 19 metres from the eastern boundary;
- Chalet 3 23.5 metres to Caudalie Way and 19 metres from the creek line;
- Chalet 4 23 metres to southern lot boundary and 14 metres from creek line;
- Chalet 5 23 metres to southern lot boundary and 39 metres from the northern lot boundary;
- Single House 12.5 metres to southern lot boundary and 25 from the northern lot boundary.

Further discussion regarding the location of the development, including the visual impact of the development form the Caudalie Way road reserve and southern lot boundaries, is provided in the Officer Comment section of this report above.

In relation to the setbacks of development to the creek line, City officers considered that the proposed setbacks to the creek line are acceptable and are consistent with the original DGP. The vegetation on the Site, including riparian vegetation along the creek line, is already relatively degraded and lacks the composition and integrity of different vegetation layers due to stock grazing on the Site prior to the development of the area. The Chalets have been located to ensure that minimal amount of vegetation is required to be cleared and such that no riparian vegetation will need to be removed to accommodate the development or associated APZs.

It is noted that if any clearing of riparian vegetation is required the applicant will be required to obtain a clearing permit from Department of Water, Environment and Regulations, which is a separate process to the development application. In regards to the required separation distance of effluent disposal systems to the creek line, details of effluent disposal systems, including the type and location, are required to be provided to the City prior to the commencement of development. At this time any potential impacts in relation to contaminants from the septics into the watercourse will be assessed with supplementary treatment required if deemed necessary.

Clause 5.4 – Landscape Value Area

The site is located within the Landscape Value Special Control Area under the Scheme and therefore is subject to the following provisions of the Scheme:

- 5.4.1 The local government shall not grant development approval for the clearing or development of any land identified within a Landscape Value area on the Scheme map, unless it has considered
 - (a) whether the development will be compatible with the maintenance and enhancement, as far as is practicable, of the existing rural and scenic character of the locality;
 - (b) whether the development will materially affect any wildlife refuge, significant wetland, coastal environment or any identified site containing Aboriginal archaeological relics; and
 - (c) disturbance to the natural environment, including -
 - (i) visual effects of clearing for development;
 - (ii) maintenance of rural character; and
 - (iii) habitat disturbance.
- 5.4.2 The local government shall not grant development approval for the carrying out of development on land within the Landscape Value area or on land on or near any ridgelines where, in the opinion of the local government, that development is likely to substantially detract from the visual amenity of the area, having regard to, among other things, the cumulative visual effect of the development related to other development that may be anticipated in the locality and in the area generally.
- 5.4.3 Before granting development approval for the erection of a building on land within the Landscape Value area, the local government shall make an assessment as to whether it should impose conditions relating to
 - (a) the siting of the proposed building;
 - (b) the use of prescribed materials on the external surfaces of the building; and
 - (c) the number, type and location of existing trees and shrubs which are to be retained and the extent of landscaping to be carried out on the site.

5.4.4 In clause 5.4.3 -

"external surfaces" means the external walls and cladding (if any), external doors, external door and window frames, columns, roofs, fences and any surface of a building or work visible from the exterior of a building or work; and

"prescribed materials" means materials with dark tones or dark colouring and of low reflective quality or materials which are painted or similarly treated with dark toned or dark coloured paint or pigment of low reflective quality.

Details of 'external surfaces' will be required to be provided prior to the commencement of development if an approval is granted. These 'external surfaces' will be required to comply with the 'prescribed materials' as outlined in clause 5.4 of the Scheme.

Clause 3.7 Additional Uses of the Scheme and A62

Clause 3.7 Additional Uses of the Scheme states as follows:

Notwithstanding anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which land is situated subject to the conditions set out in Schedule 2 with respect to that land.

In 2004, the City initiated a Scheme Amendment (Amendment 79) to then *Town Planning Scheme No. 20* and an associated Development Guide Plan (DGP). Amendment 79 proposed to introduce additional land use rights to the Site including nine Chalets, a three-bedroom guesthouse and manager's residence. Amendment 79 was revised to a maximum of seven Chalets which were shown on the associated DGP along the southern lot boundary of the site with the guesthouse and manager's residence to be located in the north-western portion of the lot. To support Amendment 79 a number of documents including traffic impact assessment and environmental assessment where submitted by the Applicant. Amendment 79 was gazetted on 16 March 2007.

An excerpt of A62 is provided in the report above and a copy of the approved DGP is provided at Attachment D.

Relevant Plans and Policies

The policies affecting this proposal include:

- State Planning Policy 3.7 : Planning in Bushfire Prone Areas and associated Guidelines (SPP3.7)
- Leeuwin Naturaliste Sub-regional Strategy (LNSRS) and associated State Planning Policy
 6.1: Leeuwin-Naturaliste Ridge (SPP6.1)
- City of Busselton Local Planning Policy: Rural Tourist Accommodation

SPP3.7

SPP3.7 guides how development should address bushfire risk management in Western Australia. It applies to all land that has been designated as 'bushfire prone' by the Fire and Emergency Services Commissioner as highlighted on the Map of Bush Fire Prone Areas. The accompanying Guidelines provide supporting information to assist in the interpretation of the objectives and policy measures outlined in SPP3.7, providing advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a designated bushfire prone area.

Under the SPP3.7 and the Guidelines the Chalets are considered to be 'Vulnerable Land Use' and as such a BMP and BEEP were required to be submitted as part of the development application. In addition, SPP3.7 requires that development applications for 'Vulnerable Land Use' in 'bushfire prone' areas be referred to the DFES for comment.

Discussion regarding the proposals compliance with these requirements are provided in the Officer Comment section of this report.

LNSRS and SPP6.1

The LNSRS is an overarching planning document that guides the future planning and development of all the land within the local government areas of the Shire of Augusta-Margaret River and the City of Busselton. The Leeuwin-Naturaliste Sub-regional Strategy was released on May 2019 with the following vision for the Leeuwin-Naturaliste sub-region:

The Leeuwin-Naturaliste sub-region to continue to develop and be managed in a manner consistent with the character, amenity and value of the natural and built environments, and the efficient use and equitable distribution of resources.

The Site is designated as 'Rural Landscape Significance' under Figure 3 – Landscape Classes Map and Rural Residential under Figure 5 – Land Use Strategy Plan of SPP6.1. The relevant and applicable policy of this landscape class (PS) and policy of this land use strategy (LUS) are as follows:

PS 3.6 In areas of Rural Landscape Significance, as identified in Figure 3, development or change of use should protect the rural character of the land.

LUS 1.25 Subdivision and development design that facilitates better use of land already committed for Rural Residential development will be encouraged. Assessment of proposals will address the following criteria—

- provision for clustered settlement;
- provision of community-based activities and services;
- provision for walking, cycling and possible future public transport;
- opportunities for local enterprise development such as limited small-scale tourism development, including accommodation, attractions and cottage industries; and
- suitability for small-scale intensive agriculture.

It is considered that the proposed development is consistent with and meets the above mentioned policies of SPP6.1.

City of Busselton Local Planning Policy - Rural Tourist Accommodation

Local Planning Policy - Rural Tourist Accommodation (LPP) provides assessment criteria for different types of tourist accommodation in rural areas, including Rural, Viticulture and Tourism, Rural Landscape, Conservation and Rural Residential zones, throughout the City. As 'Chalets' are a prohibited ("X") land use in the Rural Residential zones generally the provisions applicable to Chalets within this LPP are not applied within the Rural Residential zone however have been given consideration, where applicable, in the assessment of this development application.

It is noted that the density and minimum lot size provisions of this LPP have not been considered and are not applicable on the basis of that the site has additional land use rights for seven Chalets under A62. The setback requirements are also not considered applicable on the basis that the DGP indicates the Chalets with a similar setback to that which is proposed as part of this application.

Under the LPP, a potable water supply of 80,000 litres per annum per Chalet to be provided which has been enforced via a condition of development approval.

South Biddle Road Structure Plan

The South Biddle Road Structure Plan was first initiated by the Council on 5 August 1998 (C988/0276 refers). The original structure plan and supporting documentation indicated the Site as a "unique tourist site" and included a café/restaurant, lodge and 16 Chalets on the Site. As part of the report to the Council to initiate the Structure Plan, City officers indicated that while 16 Chalets was considered excessive, little information on the development had been provided and that matters regarding the scale of the development should be addressed in a future scheme amendment to re-zone the property prior to development for these uses.

Modifications to the South Biddle Road Structure Plan were endorsed in 2002. As part of these modifications to the South Biddle Road Structure Plan a notation regarding the Site being suitable for café, restaurant, lodge and Chalets would be subject to a separate future re-zoning was included. In addition, a notation was placed on the Site which states as follows:

Tourist Development of proposed Lot 40 will be of a nature that generates no greater vehicular traffic than that commonly associated with rural residential or low intensity tourist development (i.e. A maximum of 50 vehicle movements per day).

Commonage Consolidated Structure Plan (CCSP)

The CCSP covers the entire Commonage Rural Residential area and was endorsed in 2004 subsequent to the South Biddle Road Structure Plan. The Site is indicated in the CCSP as a "proposed Tourist Development" with a "tree planting area/revegetation buffer/habitat corridor/non-development area" running along the southern and eastern portion of the site. The CCSP also has a number of development requirements which include setbacks to lot boundaries, setbacks to streams, building materials, building heights and retention of vegetation that apply to all development subject to the CCSP.

The provisions of the CCSP are generally consistent with the requirements of the Scheme as discussed further above.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

Clause 64 of the deemed provisions sets out circumstances in which an application for development approval must be advertised, and also sets out the means by which applications may be advertised. As the development proposes a permitted (Single House) and a discretionary (Chalets) land uses the development was not required to be advertised, however, the City chose to advertise the application due to the nature of the development.

The application was referred via letter to four neighbouring landowners from 9 August 2018 to 30 August 2018. A total of 29 submissions, all objecting to the proposed development, were received from surrounding landowners.

The key concerns raised from the submissions are summarised below:

- Suitability of development and potential detrimental impact on the rural residential character of the area; and
- Potential impact of the development on the amenity of the area, including visual, noise and anti-social behaviour; and
- Amount of vegetation required to be removed to accommodate the development; and
- Additional traffic generated by the development; and
- Increase to bushfire risk and places additional people at risk in a bushfire event.

The purpose of public consultation is to provide an opportunity for issues associated with a proposed development to be identified by those who potentially may be affected. A development application should not be approved or refused based on the number of submissions it receives, for or against, rather all applications must be determined on the merits of the particular proposal, including consideration of any relevant planning issues raised through consultation.

A schedule of submissions and a map indicating the location of submitters is provided at Attachment M. The schedule identifies who submissions were received from and summarises the submissions and the map identifies the location of the submitters in relation to the Site.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. The key risks associated with the development are considered to be reputational and potential professional indemnity (financial) risk to the City, principally related to the bushfire planning considerations. Officers are satisfied that a robust assessment of the proposed development has been undertaken and that should an approval be issued, and a bushfire later affect the lot, impacting either built form or life, the decision would be deemed reasonable limiting any reputational and professional indemnity risk to an acceptable level.

Options

As an alternative to the proposed recommendation the Council could:

- 1. Refuse the proposal, setting out reasons relating to traffic, noise, visual amenity, rural-residential amenity, environmental concerns and bushfire risk; or
- 2. Refuse the proposal, setting out reasons relating to the bushfire risk; or
- 3. Apply additional or different conditions.

Officers do not support Option 1 as it is considered unlikely a sound argument could be mounted, should there be a review by the State Administrative Tribunal, for refusing the application on the majority of these grounds.

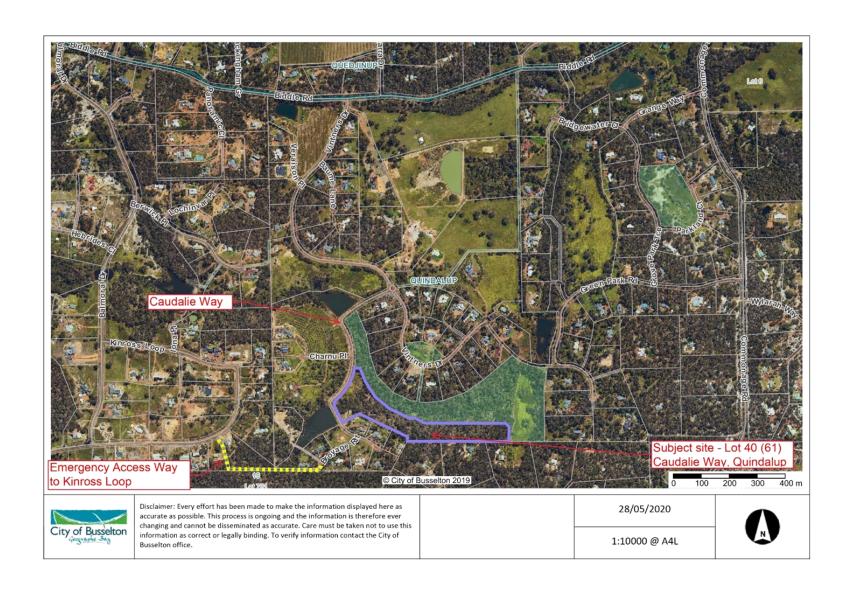
While Option 2 has not been recommended, it is noted that officers seriously considered whether this would be an appropriate recommendation to Council given the complexity of the bushfire considerations for this site and the conflict created in the State bushfire planning framework, being that the co-endorsement of DFES for a BMP & BEEP would generally be required, but DFES have indicated that they will not endorse any development application which uses the Position Statement to justify non-compliance with SPP3.7 or the Guidelines. On balance however, and given that State Planning Policy should not be applied inflexibly, it was considered more appropriate in this instance to support the proposal and recommend approval. It is perhaps worth reiterating that the proposal has been through a very extensive process to assess bushfire risk issues, including review by City officers with a significant background and experience in the area, as well as the input of two Level 3 'BPAD' assessors (the highest level of accreditation available).

CONCLUSION

Subject to the inclusion of relevant conditions, the proposal is considered appropriate to support and it is accordingly recommended for approval.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The applicant and those who made a submission will be advised of the Council decision within two weeks of the Council meeting.



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Attachment B Aerial and site photos



Attachment B Aerial and site photos



View of Cabin 1 from road (Caudalie Way)



View of Cabin 2 from road (Caudalie Way)



View of Cabin 1 from boundary (cabin 13m away and 5.3m below road level)



View of Cabin 2 from boundary (cabin 31.5m away and 6m below road level)



View of Cabin 3 from road (Caudalie Way)



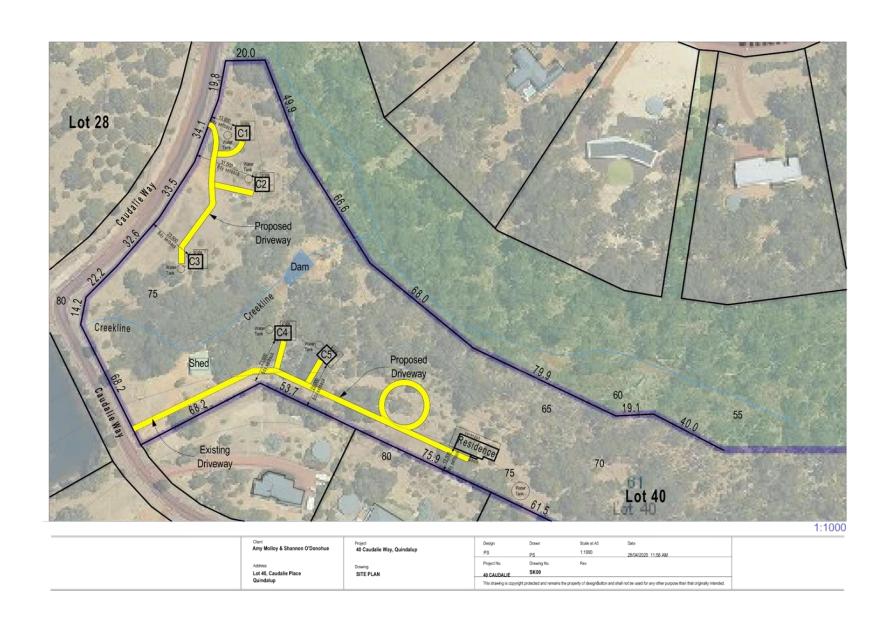
View of Cabin 4 from boundary (cabin 23m away and 4.9m below boundary level)

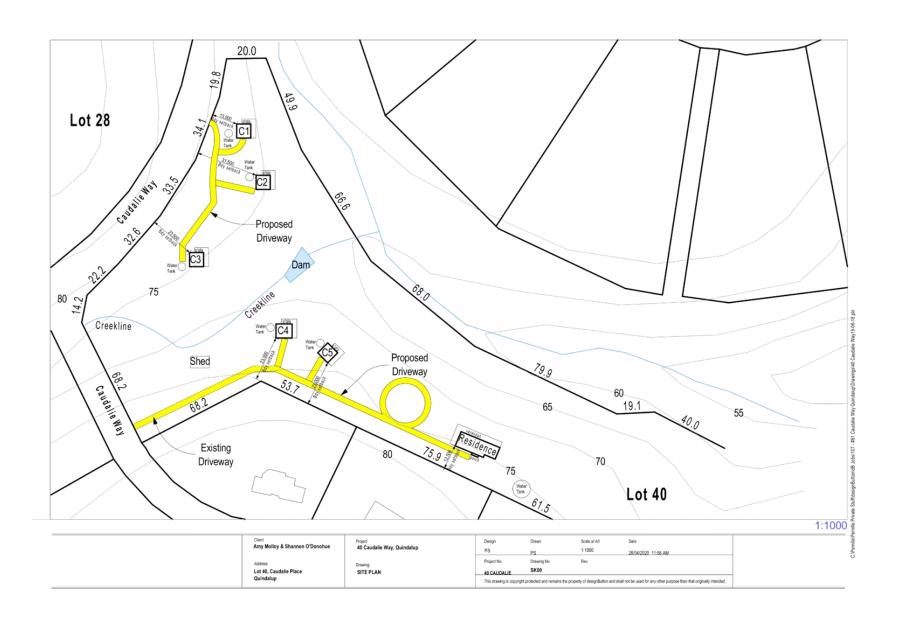


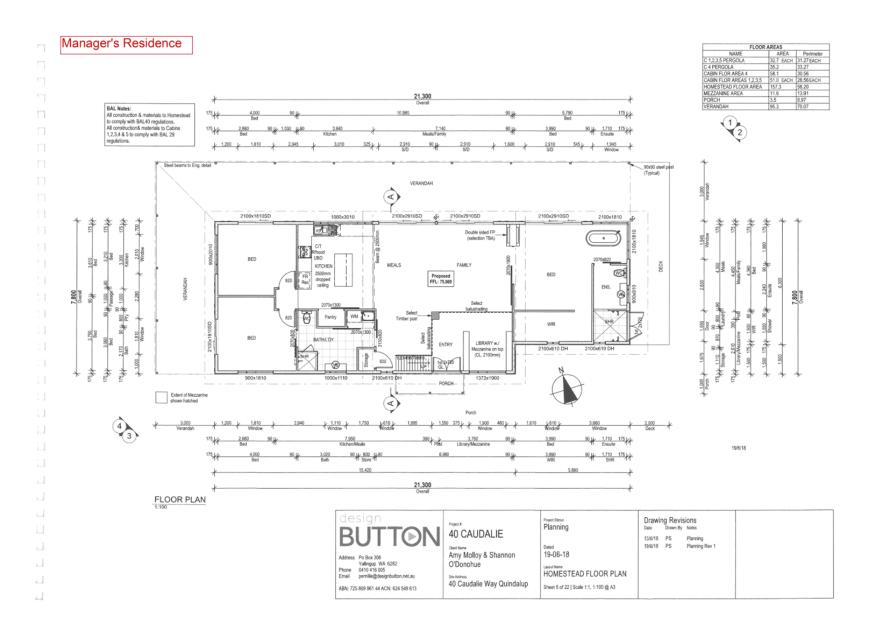
View of Cabin 3 from boundary (cabin 23.5m away and 7.3m below road level)



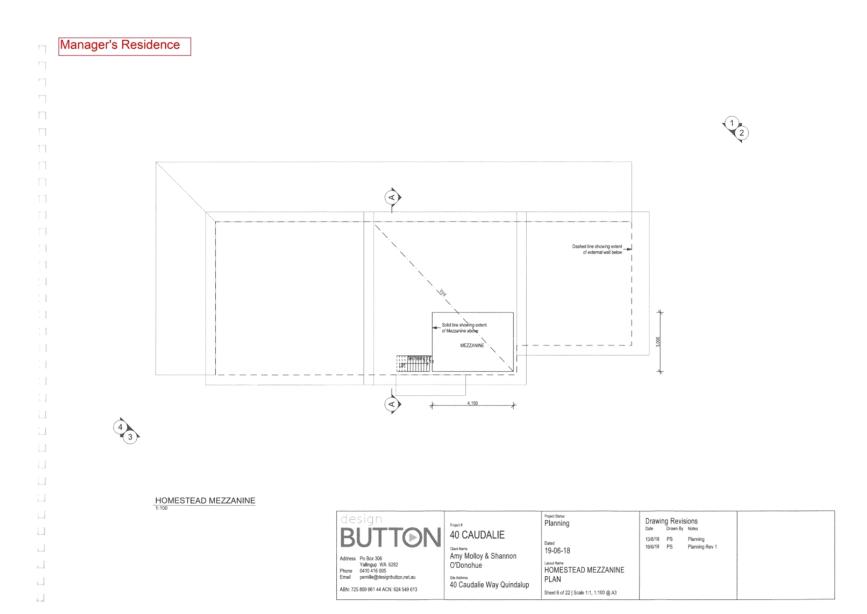
View of Cabin 5 from boundary (cabin 23m away and 3m below boundary level)





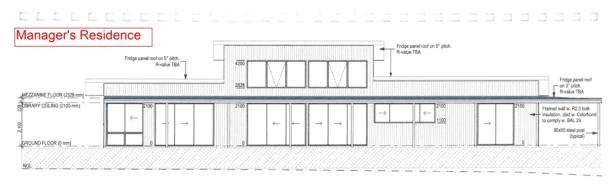


93 24 June 2020



13.1 Attachment C





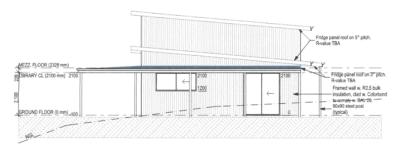
ELEVATION 1



ELEVATION 2



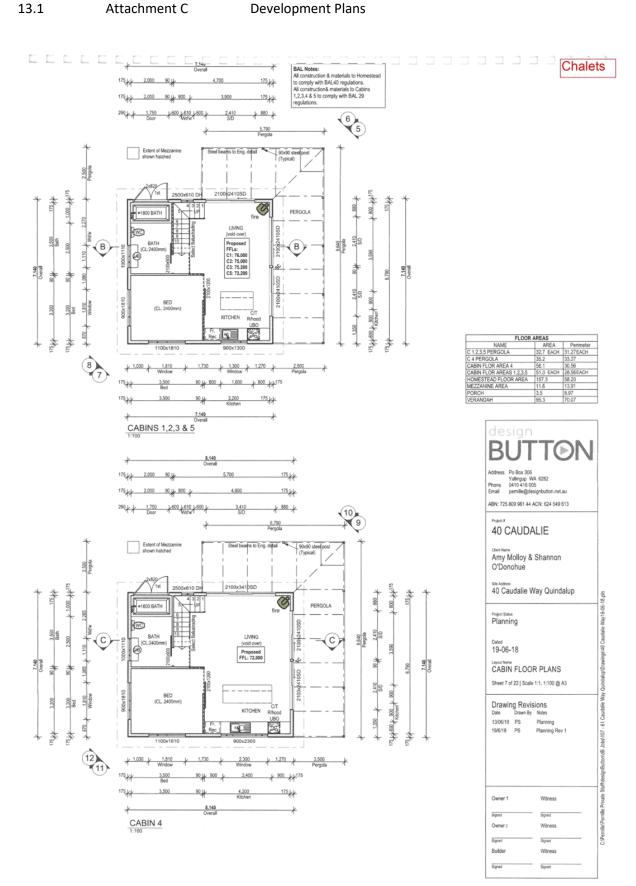
ELEVATION 3



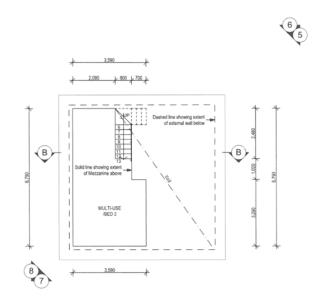
ELEVATION 4

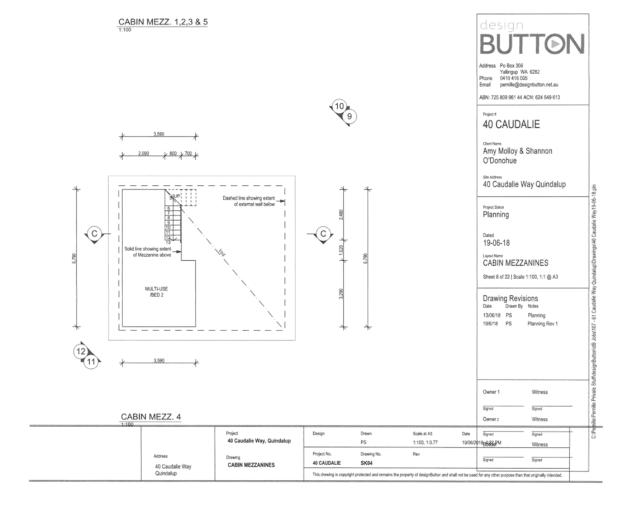






Chalets





Development Plans

13.1 Attachment C



CABIN 1



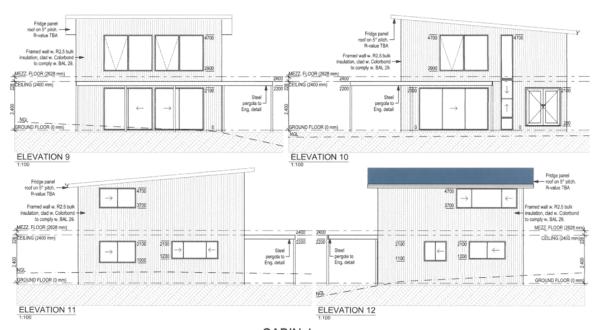
CABIN 2



13.1 Attachment C

MEZZ. FLOOR (2628 mm) 240 MEZZ, FLOOR (2628 mm) CEILING (2400 mm) 2100 GROUND FLOOR (0 mm GROUND FLOOR (0 mm) 100 ELEVATION 5 **ELEVATION 6** Framed wall w. R2.5 bulk insulation, clad w. Colorbo to comply w. BAL 29. Framed wall w. R2.5 bulk insulation, clad w. Colorbond to comply w. BAL 29. MEZZ FLOOR (2628 mm) MEZZ, FLOOR (2628 mm) CEILING (2400 mm) EILING (2400 mm) 2100 Steel pergola to Eng. detail NGL GROUND FLOGR (0 mm) **ELEVATION 8 ELEVATION 7**

CABIN 3



CABIN 4

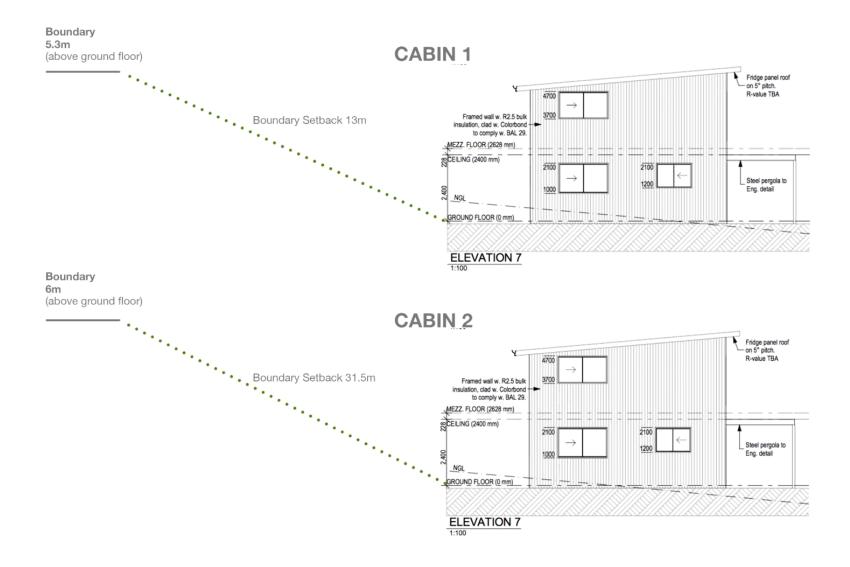


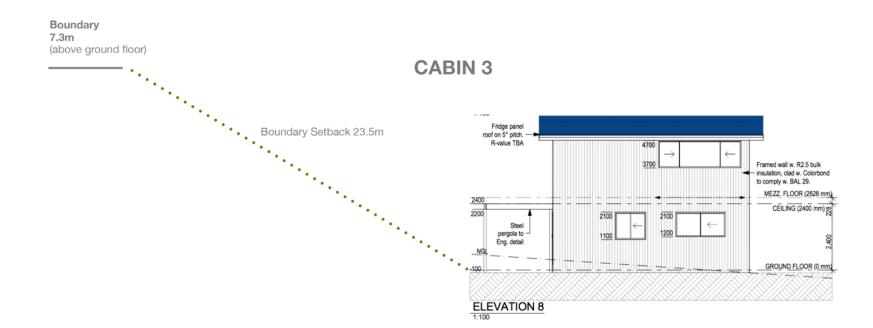
13.1 Attachment C



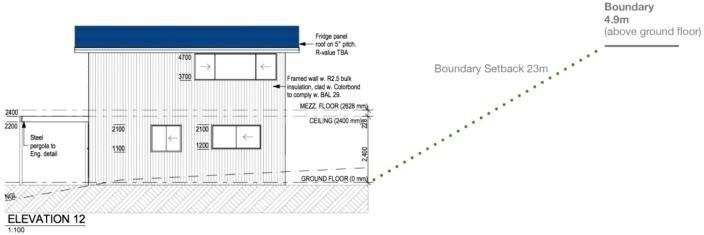
CABIN 5



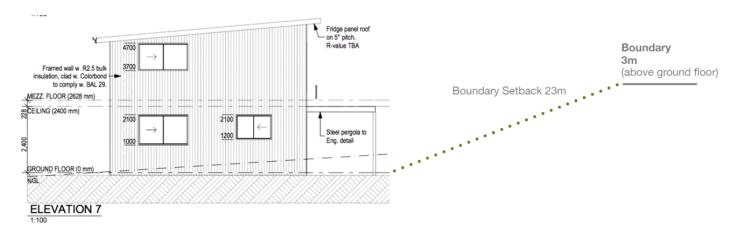


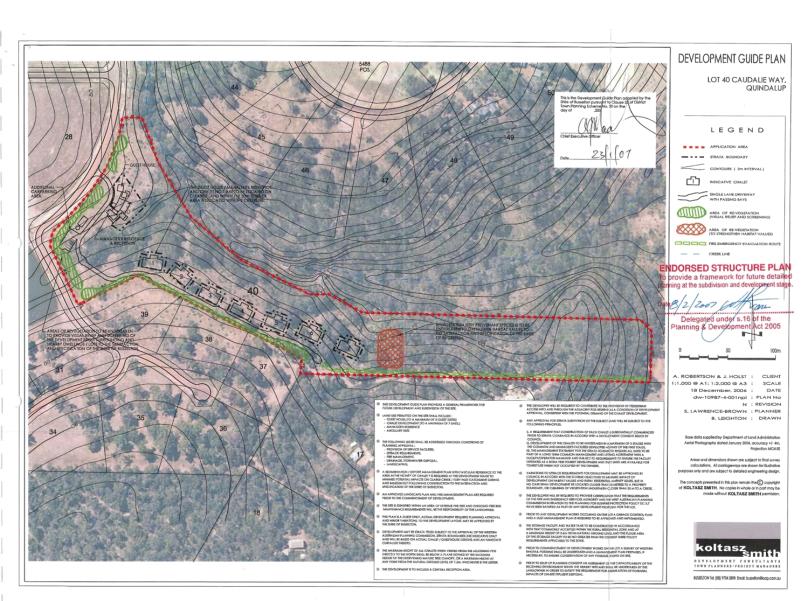


CABIN 4

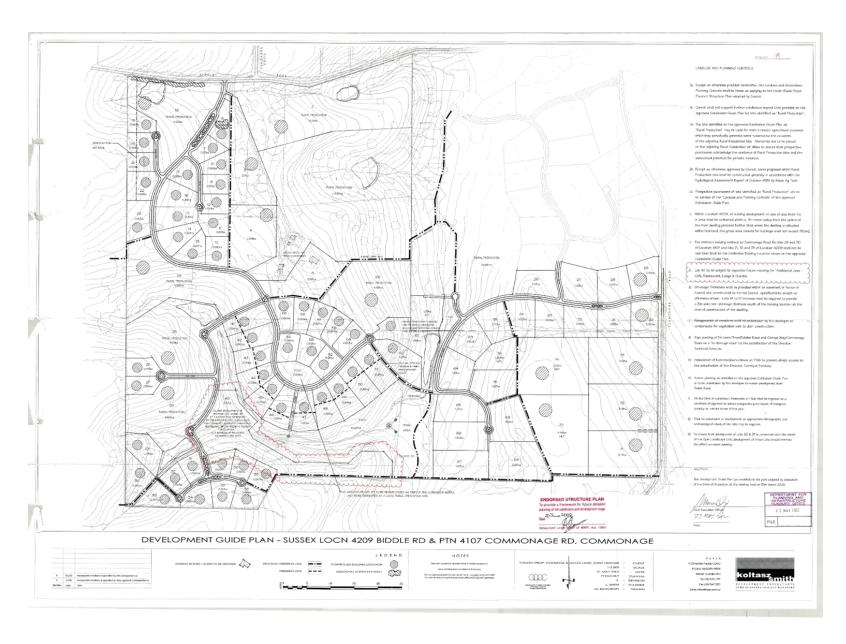


CABIN 5

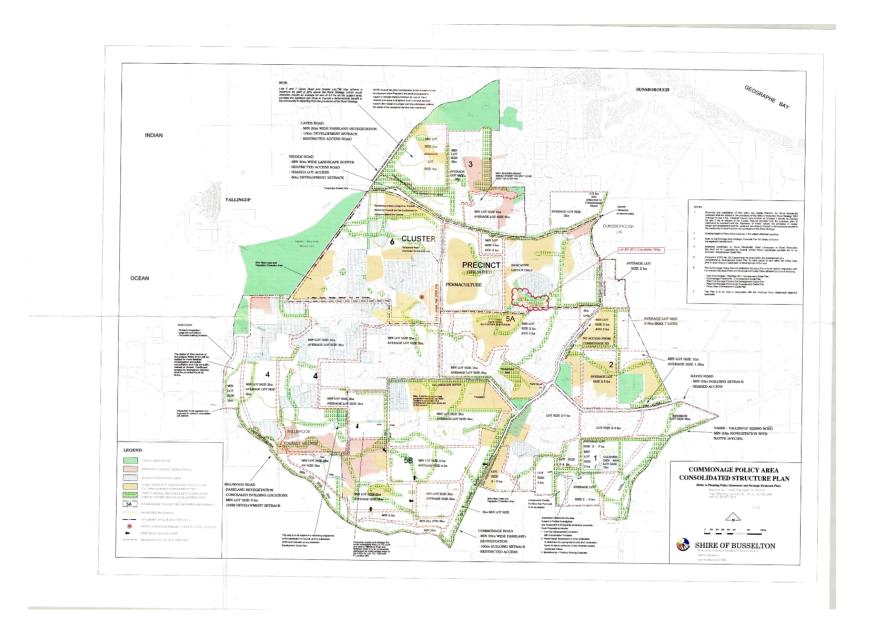




Attachment E South Biddle Structure Plan



105 Commonage Consolidated Structure Plan





DUNSBOROUGH WA 6281 Ph: +61 8 9759 1960 Fax: +61 8 9759 1920 Mobile: 0427 591 960

info@ecosystemsolutions.com.au www.ecosystemsolutions.com.au

Assessment of Vegetation within proposed Asset Protection Zones

Lot 40 Caudalie Way, Quindalup

21 May 2019

Prepared for: Amy Molloy & Shannon O'Donohue



Limitations Statement

This report has been solely prepared for Amy Molloy & Shannon O'Donohue. No express or implied warranties are made by Ecosystem Solutions Pty Ltd regarding the findings and data contained in this report. No new research or field studies were conducted other than those specifically outlined in this report. All of the information details included in this report are based upon the research provided and obtained at the time Ecosystem Solutions Pty Ltd conducted its analysis.

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In undertaking this work the authors have made every effort to ensure the accuracy of the information used. Any conclusions drawn or recommendations made in the report are done in good faith and the consultants take no responsibility for how this information and the report are used subsequently by others.

Please note that the contents in this report may not be directly applicable towards another organisation's needs. Ecosystem Solutions Pty Ltd accepts no liability whatsoever for a third party's use of, or reliance upon, this specific report.

Document Control

Amy Molloy & Shannon O'Donohue

Lot 40 Caudalie Way, Quindalup

Version	Revision	Purpose	Author	Reviewer	Sul	Submitted	
					Form	Date	
Report	Rev A	Initial Report	КР	GM	Electronic (email)	21 May 2019	

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1 Introduction

This report has been prepared for Lot 40 Caudalie Way, Quindalup, to provide additional information to the Department of Biodiversity, Conservation and Attractions (DBCA) regarding the proposed vegetation management to meet the requirements of the Bushfire Management Plan, which has been provided to DBCA electronically. DBCA have provided feedback that there are no objections to the proposed locations of Chalets 1, 2 and 3, however further details have been requested of the proposed disturbance areas for Chalets 4 and 5 and the Manager's Residence.

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2 Proposed impact to vegetation

The DBCA has requested further information to assist with their assessment and to confirm the area of vegetation clearing required. Figures 1 to 12 below show areas of the Asset Protection Zones surrounding Chalets 4 and 5, and the Manager's Residence. The location of each of these photos is depicted in Figure 13, along with the proposed areas of development, including Asset Protection Zones and access ways. Note that no potential significant trees will be removed with these locations and the number of small trees required to be removed for the building footprint is minimised with these selected locations. The management of APZ will require the removal of dead leaves and branch material (under 10mm or so) other vegetation will be minimally impacted.

2.1 Chalet 4



Figure 1 Photo 1 - North of the APZ looking south, with blue flag at the end of the measuring tape showing the location of Chalet 4



Figure 2 Photo 2 - South of the APZ looking north, with closest flag showing chalet location and flag in the background showing extent of APZ





Figure 3 Photo 3 - from south of Chalet 4 looking north east

Figure 4 Photo 4 - from east of APZ looking to the east

2.2 Chalet 5





Figure 5 Photo 5 - with measuring tape and blue flags at each end illustrating extent of APZ

Figure 6 Photo 6 - from edge of APZ looking north west



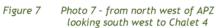




Figure 8 Photo 8 - from north west of APZ looking north west towards Chalet 2

2.3 Manager's Residence

Attachment G





Figure 9 Photo 9 - with end of measuring tape and associated blue flag indicating extent of APZ

Figure 10 Photo 10 - from dwelling location looking north



Figure 11 Photo 11 - with blue flag showing extent of APZ



Figure 12 Photo 12 - with blue flag showing the edge of the APZ

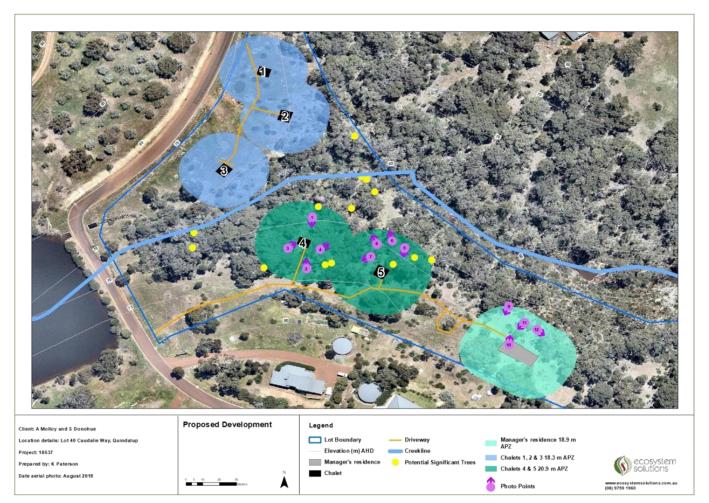


Figure 13 Proposed development at Lot 40 Caudalie Way, including Asset Protection Zones, access ways, creekline, potential significant trees and photo points.

3 Conclusion

The location of Chalet 4 and 5 and the Manager's Residence have been chosen specifically to minimize vegetation disturbance within the Site. The Site has evidence of previous disturbance, including partial clearing and grazing, with the ecological structure being compromised. The most significant value within the Asset Protection Zones are the potential habitat trees, which can be retained.

13.1 Attachment H

Department of Biodiversity, Conservation and Attractions submission

ECOSYSTEM SOLUTIONS PTY LTD From:

To:

Stephanie Navarro
FW: Lot 40 Caudalie Way Quindalup DA18-0542 Subject:

Wednesday, 5 June 2019 9:25:52 AM

Attachments: image001.png image002.jpg

image005.png image006.jpg image007.ipg image008.jpg image009.png image014.jpg image015.jpg

image016.jpg image017.png Lot 40 Caudalie Way - Vegetation Assessment.pdf

For completeness and your information

Ill give you a quick call in a sec.

Cheers

Gary McMahon Director/Principal Consultant

Unit 4/13 Faure Lane Dunsborough

PO Box 685 Dunsborough WA 6281

Ph: +61 8 9759 1960 Fax: +61 8 9759 1920 Mobile: 0427 59 1960



ABN: 19 115 287 593

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From: BUNB-427-SWLanduseplanning <swlanduseplanning@dbca.wa.gov.au>

Sent: Thursday, 30 May 2019 3:58 PM

To: ECOSYSTEM SOLUTIONS PTY LTD <gary@ecosystemsolutions.com.au>

Subject: RE: Lot 40 Caudalie Way Quindalup DA18-0542

Hello Gary

Department of Biodiversity, Conservation and Attractions submission

Thank you for sending the additional information for Lot 40 Caudalie Way Quindalup.

The Department of Biodiversity, Conservation and Attractions (DBCA) is satisfied with the proposed chalet and manager's residence locations as depicted in the attached vegetation assessment (Ecosystem Solutions May 2019).

Your email dated 27 February 2019 advised that the APZ can be marked with pegs or small bollards to delineate the areas for Chalets 4 and 5, and the manager's residence. Can you please advise if this requirement will be included in an amended bushfire management plan (BMP), or if the Shire would be willing to include the APZ's to be marked/pegged as part of development conditions, and forward either an amended BMP or Shire written confirmation.

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Regards Tracy Teede

Planning Officer (Land Use)

South West Region – 9725 4300

Parks and Wildlife Service

Department of Biodiversity, Conservation and Attractions

DBCA_Signatureblock



From: ECOSYSTEM SOLUTIONS PTY LTD [mailto:gary@ecosystemsolutions.com.au]

Sent: Tuesday, 21 May 2019 5:52 PM **To:** BUNB-427-SWLanduseplanning

Subject: RE: Lot 40 Caudalie Way Quindalup DA18-0542

This email message was sent from outside the department.

Hi Tracy

Please find attached a simple report outlining the vegetation on the downslope sections of proposed chalets 4, 5 and managers residence.

I also have some video of the areas in question, they are too big to put into a report or email but if the departments email allows it, I can send a dropbox link for you to look at, it might put the static pictures in a better context.

I'm at a fire seminar tomorrow in Perth, but will be back on Thursday and can send the link then if needed.

Thanks for your patience.

Cheers

Gary McMahon
Director/Principal Consultant

Unit 4/13 Faure Lane Dunsborough

PO Box 685

Attachment H

Department of Biodiversity, Conservation and Attractions submission

Dunsborough WA 6281

Ph: +61 8 9759 1960 Fax: +61 8 9759 1920 Mobile: 0427 59 1960



ABN: 19 115 287 593

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From: BUNB-427-SWLanduseplanning < swlanduseplanning@dbca.wa.gov.au>

Sent: Thursday, 7 March 2019 12:59 PM

To: ECOSYSTEM SOLUTIONS PTY LTD < gary@ecosystemsolutions.com.au>

Subject: RE: Lot 40 Caudalie Way Quindalup DA18-0542

Hello Gary

I refer to your email below dated 27 February 2019, providing some additional information related to the requirement for a targeted flora survey within Lot 40.

You have advised that the Lot 40 APZ areas can be marked with pegs or small bollards to delineate the areas of permitted vegetation disturbance.

DBCA previously advised that provided a copy of the complete Lot 40 Bushfire Management Plan (BMP) was provided to the South West Region, that it had no objections to the proposed locations of Chalets 1, 2 and 3. The Department of Biodiversity, Conservation and Attractions Parks and Wildlife Service South West Region (DBCA) has only been provided with the attached BMP Figure 1 to assist with the assessment of potential fire management measure impacts.

<u>Can you provide a copy of the complete Lot 40 Bushfire Management Plan to assist with our assessment,</u> and to confirm what clearing of native vegetation is required.

In addition, you advised that you would be able to provide more detailed photographs of proposed disturbance areas for Chalets 4 and 5, and the manager's residence. DBCA would appreciate more detailed photos being provided for these sites. The photos should be accompanied by a colour orthophoto-photo plan, overlaid with the proposed development areas, which depicts the location and direction the photos were taken.

The photos should include the watercourse edge to Chalets 3 and 4, the proposed development areas, including the APZ and access ways. It would also be helpful if the photos included markers depicting the APZ locations.

Attachment H

Department of Biodiversity, Conservation and Attractions submission

Regards
Tracy Teede
Planning Officer (Land Use)
South West Region – 9725 4300
Parks and Wildlife Service
Department of Biodiversity, Conservation and Attractions

DBCA_Signatureblock

From: ECOSYSTEM SOLUTIONS PTY LTD [mailto:gary@ecosystemsolutions.com.au]

Sent: Wednesday, 27 February 2019 8:55 AM

To: BUNB-427-SWLanduseplanning

Subject: RE: Lot 40 Caudalie Way Quindalup DA18-0542

HI Tracy

Sorry for the delay on this, I've been crazy trying to work through DFES comments on it.

The updated plan shows that there is only a break on the southern boundary of the site (already in place) that will be maintained. The access to the site is via a driveway though to the managers accommodation and will not require any vegetation removal.

With respect to Chalets 4, 5 and the managers accommodation, these sites were chosen specifically as there was minimal vegetation disturbance needed. We moved them around a bit to find the most inert location. The site has evidence of previous clearing, albeit from years ago, and there are areas were the ecological structure is compromised, i.e. there are only trees and minimal mid shrub or ground covers. Some of these areas have kikuyu through them and were chosen as the best location, especially for chalets 4 and 5. I'd be happy to provide more detailed photos or meet on site and discuss this in more detail if that works for you.

With respect to the owners residence, an area of marri regrown (2-3m high) is the only area that

will need to be impacted for the actual footprint of the building. The area surrounding this is rocky and has minimal vegetation that will need to be impacted for maintaining a low fuel zone.

Will all the APZs on the southern structures, the sites were chosen so potential large/habitat trees can be retained and not need to be removed as part of the building process. These trees can be retained within the APZ as part of the low fuel zone requirements stated in the guidelines. The APZ can be marked with pegs or small bollards to delineate the areas. The owners wish to retain as much vegetation as possible with the allowances for APZ and fire risk mitigation. This would not be an issue.

III call you tomorrow and discuss in more details.

Cheers

Gary McMahon
Director/Principal Consultant

Attachment H

Department of Biodiversity, Conservation and Attractions submission

Unit 4/13 Faure Lane Dunsborough

PO Box 685 Dunsborough WA 6281

Ph: +61 8 9759 1960 Fax: +61 8 9759 1920 Mobile: 0427 59 1960



ABN: 19 115 287 593

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From: BUNB-427-SWLanduseplanning < swlanduseplanning@dbca.wa.gov.au

Sent: Friday, 23 November 2018 4:51 PM

To: Stephanie Navarro (Stephanie Navarro@busselton.wa.gov.au)

<Stephanie.Navarro@busselton.wa.gov.au>

Cc: ECOSYSTEM SOLUTIONS PTY LTD < gary@ecosystemsolutions.com.au >

Subject: Lot 40 Caudalie Way Quindalup DA18-0542

Hello Stephanie

I refer to the above development application for five chalets and a manager's residence at Lot 40 Caudalie Way Quindalup.

The Department of Biodiversity, Conservation and Attractions' (DBCA) response dated 21 September 2018 requested a more comprehensive flora survey be provided to assist with the assessment of the application. Gary McMahon recently sent a copy of the attached *Reconnaissance Flora, Vegetation and Fauna Survey Rev B* (Ecosystem Solutions November 2018) (Flora survey) to DBCA. The Flora survey noted that there were signs that the critically endangered western ringtail possum (WRP) were utilising the site and that the identified potential significant habitat trees would need to be retained to ensure the conservation values were not impacted.

 $\label{eq:decomposition} \mbox{DBCA provides the following additional comments.}$

DBCA acknowledges that the proponent has reduced the proposed development footprint to five chalets and a managers residence with the aim of meeting bushfire planning guidelines.

The Flora survey Maps 1 and 2 depict the proposed locations, Asset Protection Zones (APZ) and

Department of Biodiversity, Conservation and Attractions submission

some drive ways for the five chalets and manager's residence.

DBCA presumes that access to Chalets 1, 2 and 3 will be direct from Caudalie Way within the north western portion of Lot 40 and that no clearing of native vegetation will be required within Hazard Separation Zones (HSZ) for all three buildings.

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There has been no information provided in relation to fire break and fire access way requirements and therefore it is unclear if there will be any additional requirements for clearing of native vegetation with Lot 40, other than for the development of the southern three buildings, associated drive ways and APZ. It is also unclear if the identified Map 4 significant habitat trees will be able to be retained within APZ areas and meet bushfire planning guidelines

DBCA recommends that the remnant vegetation located outside of the Flora survey Map 2 APZ areas, and the potential significant trees identified on Map 4, are suitably protected given the known occurrences of the Declared Rare Flora *Gastrolobium argyrotrichum and* the likelihood that WRP are utilising the site.

DBCA has no objections to the proposed locations of Chalets 1, 2 and 3 as depicted on the Flora survey Map 4, <u>provided a copy of the complete Lot 40 bushfire management plan is provided to DBCA</u>, to confirm that no additional clearing of native vegetation is required.

It is suggested that Chalets 4 and 5, and the managers residence is moved more easterly to cleared areas and to remove the need for clearing of native vegetation within the APZ, given the proximity to potential significant trees and DRF locations.

In addition, it is suggested that all APZ areas are demarcated by fencing or bollards to show the area of permitted vegetation disturbance. If the bushfire management plan requires any additional vegetation removal for fire management measures including access ways and/or firebreaks, then additional flora and fauna habitat surveys would need to be undertaken in those proposed disturbance areas, with a copy of the surveys being provided to DBCA for assessment. Regards

Tracy Teede
Planning Officer (Land Use)
South West Region – 9725 4300
Parks and Wildlife Service
Department of Biodiversity, Conservation and Attractions



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Bushfire Mana	gement P	lan Cove	rsheet		
This Coversheet and accompanying Bushfire Man Fire Protection Association Australia under the Bu	•		, .		ed b
Bushfire Management Plan and Site Details					
Site Address / Plan Reference: Lot 40 Caudalie Way					
Suburb: Quindalup		Sta	ite: WA	P/code:	6281
Local government area: City of Busselton					
Description of the planning proposal: Development of	5 tourist chalets and a C	lass 1a Residence for	Managers		
BMP Plan / Reference Number: 18537	Version: R		Date of Issue	22/05/20	120
		lev i	Date of issue	. 22/03/20	120
Client / Business Name: Amy Molloy & Shannon O'Do	ononue				
Reason for referral to DFES			Ye	s N	No
Has the BAL been calculated by a method other than method 1 has been used to calculate the BAL)?	method 1 as outlined in	AS3959 (tick no if A	S3959 G	1	
Have any of the bushfire protection criteria elements principle (tick no if only acceptable solutions have be				1	
Is the proposal any of the following special develop	ment types (see SPP 3.7	for definitions)?			
Unavoidable development (in BAL-40 or BAL-FZ)		,		3	
Strategic planning proposal (including rezoning appli	cations)		: "	1	◩
	cationsy				
Minor development (in BAL-40 or BAL-FZ)			: .		☑
High risk land-use]	☑
Vulnerable land-use			6	ď	
If the development is a special development type as above listed classifications (E.g. considered vulneral Development of a chalet development (reduced in no	ble land-use as the deve	lopment is for accor			etc.)?
Note: The decision maker (e.g. local government or more) of the above answers are ticked "Yes".	the WAPC) should only	refer the proposal to	DFES for comm	ent if one	(or
BPAD Accredited Practitioner Details and Decla	ration				
Name Gary McMahan	Accreditation Level Level 3	Accreditation No. 35078		tation Expir	У
Gary McMahon Company	Level 5	Contact No.	11/202	U	
Ecosystem Solutions		(08) 9759 1960			
I declare that the information provided within this b	bushfire management pl	an is to the best of I		ue and cor	rect
Signature of Practitioner		Date	22/05/2020		



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www.ecosystemsolutions.com.au

Bushfire Management Plan and Emergency Evacuation Plan

Lot 40 Caudalie Way, Quindalup

22 May 2020

Prepared for:

Amy Molloy & Shannon O'Donohue



Limitations Statement

Attachment I

This report has been solely prepared for Amy Molloy & Shannon O'Donohue. No express or implied warranties are made by Ecosystem Solutions Pty Ltd regarding the findings and data contained in this report. No new research or field studies were conducted other than those specifically outlined in this report. All of the information details included in this report are based upon the research provided and obtained at the time Ecosystem Solutions Pty Ltd conducted its analysis.

In undertaking this work the authors have made every effort to ensure the accuracy of the information used. Any conclusions drawn or recommendations made in the report are done in good faith and the consultants take no responsibility for how this information and the report are used subsequently by others.

Please note that the contents in this report may not be directly applicable towards another organisation's needs. Ecosystem Solutions Pty Ltd accepts no liability whatsoever for a third party's use of, or reliance upon, this specific report.

STATEMENT OF CONFORMITY - PLANNING AND DEVELOPMENT ACT 2005



Gary McMahon

B.Sc. M. Env Mgmt. PG Dip Bushfire Protection. C.EnvP, BPAD Level 3 (35078)

The signatory declares that this Bushfire Management Plan meets the requirements of State Planning Policy 3.7.

Document Control

Client - Amy Molloy & Shannon O'Donohue

Site - Lot 40 Caudalie Way, Quindalup

Version	Revision	Purpose	Author	Reviewer	Submitted	
					Form	Date
Report	Rev A	Initial Report	GM	GM	Electronic (email)	21/06/2018
Report	Rev B	Report Amendments	GM	GM	Electronic (email)	5/07/2018
Report	Rev C	Site Plans Updated	GM	GM	Electronic (email)	19/07/2018
Report	Rev D	Minor Amendments	DP	GM	Electronic (email)	20/07/2018
Report	Rev E	Comments from DFES	KP	GM	Electronic (email)	4/12/2018
Report	Rev F	Remapping/Classification	DP	GM	Electronic (email)	15/02/2019
Report	Rev G	Comments from City of Busselton	KP	DP/GM	Electronic (email)	21/02/2019
Report	Rev H	Comments from City of Busselton	GM	DP/GM	Electronic (email)	14/05/2020
Report	Rev I	Comments from City of Busselton	GM	DP/GM	Electronic (email)	22/05/2020

 $Filename: Z:\PROJECTS\18537\ Lot\ 40\ Caudalie\ Way,\ Dunsborough\ BMP\ BEEP\Reports\Lot\ 40\ Caudalie\ Way\ BMP\ Evac\ Plan\ Rev\ I\ May\ 2020.docx$

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EXECUTIVE SUMMARY

Site Details						
Address			Lot 40 Caudalie Way, Quindalup			
Local Government Area			City of Busselton			
Development	Applicat	tion				
Application		Information Requirements		Location	,	Occupants
Chalets - 5 Residential house - 1 Vulnerable Land Use		Bushfire Managem Emergend Evacuation	:y	Landscape Value Planning Scher Rural Resident (City of Bussel and Fuel Hazan Notice)	ne 21) 20 al Residential house - 6 on Firebreak Total - 26	
Determined B	AL					
AS 3959 Assessment Procedure	Vegeta Classif	ation ication	FDI	Effective Slope	Separation Distance to a building	BAL
Method 2 Class A Forest 80		Downslope 6°, 9° & 13°	Chalets 1 2 & : 19 m* * Chalets 4 & 5 22 m* Residential hou - 25 m*	BAL-40 - Residential house		

^{*} These distances are conditional on establishing and maintaining Asset Protection Zones.

This document presents an assessment of the proposal in accordance with the requirements of State Planning Policy (SPP) 3.7 and Guidelines for Planning in Bushfire Prone Areas (WAPC, V1.3 December 2017). This includes an assessment against each of the Bushfire Protection Criteria and the requirement for an Emergency Evacuation Plan.

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The Site is located on Lot 40 Caudalie Way, Quindalup. The Lot is classified Landscape Value under the Local Planning Scheme 21 and Rural Residential, Category 7, under the City of Busselton Firebreak and Fuel Hazard Reduction Notice.

The proposal is to construct five Class 2 chalets for a maximum of 20 people and a Class 1a residential house for a maximum of six people.

The Site has been categorised as Forest vegetation on a 6°, 9° and 13° slope. The vegetation was initially classified as Woodland under AS 3959 due to the vegetation structure, canopy cover and reduced fuel loads, however discussion with DFES and the City of Busselton have resulted in utilising the Forest classification. It should be noted however, that the default fuel loads for Forest under AS 3959-2018 have been used in this BMP, however this is a significant overstatement of potential risk due to the vegetation structure and rocky substrate reducing potential fuel accumulation. Therefore, this plan is prepared using a highly conservative calculation and the potential radiant heat flux exposures are likely to be less than those calculated. A Declared Rare Flora population has been identified within the Lot, outside the Asset Protection Zones (APZ). Vegetation clearing is required to construct the proposed buildings, access ways and APZs. These have been strategically located in areas of either existing clearing or areas of degraded or poor vegetation condition to minimise the impact on the ecological values of the site. Key habitat trees have been identified in an environmental review of the site (Ecosystem Solutions, 2018) and none of these will be impacted by this development. The DBCA have agreed that the demarcation of the APZ zones in the development should be clearly marked with bollards or posts to ensure that any vegetation modification does not exceed those required to meet RHF and BAL requirements It is possible that the modification of the vegetation will need to be conducted under an approved vegetation clearing obtained under the Environmental Protection Act 1986 from the Department of Water and Environmental Regulations (DWER)

Pursuant to SPP 3.7, all development providing areas for tourism is classed as 'vulnerable' development. A 'vulnerable' development is required to have an endorsed Bushfire Emergency Evacuation Plan (Appendix 3).

The purpose of this report is to assess the suitability of the Site for the intended purpose and further to the primacy placed upon human life, assessing the requirements needed for caring for 'vulnerable' people.

The Site has been assessed as BAL-40 for the chalets and BAL-40 for the residential house using Method 1 and 2 calculations (Appendix 1). While this is not compliant with Element 1 of the *Guidelines* for *Planning in Bushfire Prone Areas* (The Guidelines), discussion with the City of Busselton have

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confirmed that this is an acceptable outcome provided elements outlined in the report are established. This is a consequence of the site being a legacy of previous planning decisions and a compromise to facilitate the development of the site in a safe and effective manner. A safe evacuation route to the nearest township, Dunsborough, is approximately 6.5 km north east of the Site.

Seasonal and regular site management activities will assist the building's resistance to bushfire, such as ensuring there is no build-up of leaf litter or flammable material against the building.

It is however essential, if a building is to be used to host vulnerable people, that it can also perform as a place of refuge as a last resort. It is therefore vital that in providing an area for vulnerable people, the building's prospects to survive a Bushfire Attack are maintained at the construction requirements, for the determined BAL rating, described in AS 3959-2009.

Conclusion

The Site at Lot 40 Caudalie Way, Quindalup, is appropriate for the construction of five chalets and a residential house.

This justification is conditioned upon the following recommendations being implemented prior to commencement:

If deemed necessary by the City of Busselton, an approved vegetation clearing permit is to be obtained under the *Environmental Protection Act* to clear the area for the chalets, residential house, access ways and asset protection zones.

- Construct the chalets to comply with sections 3 & 8 of AS3959-2009 for BAL-40.
- Construct the residential house to comply with sections 3 & 8 of AS3959-2009 for BAL-40.
- Establish and maintain Asset Protection Zones according to the Guidelines for Planning in Bushfire Prone Areas (Figure 2):
 - 19 m around the perimeter of Chalets 1, 2 & 3;
 - 22 m around the perimeter of Chalets 4 & 5; and
 - 25 m around the perimeter of the residential house.
- The current Emergency Access Way between Broyage Retreat and Kinross Loop is upgraded, at the proponent's expense, to meet the requirements outlined in the Guidelines as far as practicable. Details of this are documented below and in Appendix 4.
- Maintain compliance with the City of Busselton's 2018-2019 Firebreak and Fuel Reduction
 Notice for Category 7, Rural Residential, by maintaining a 3 m strategic firebreak along the
 southern lot boundary with a 3.5 m wide field gate at the eastern end.
- Install the private driveways that are more than 50 m long according to standards in this BMP,
 including the turn around area between chalet 5 and the residential house.

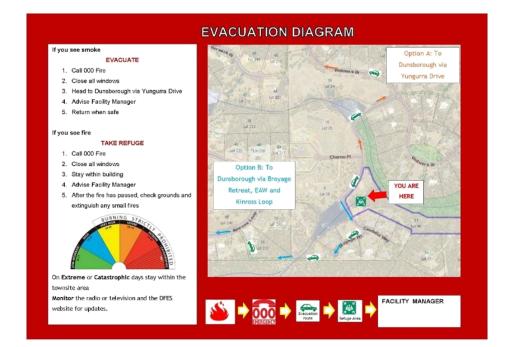
13.1

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- Establish and maintain an additional 10,000 L reserve in the water tank for each building, with the domestic offtake about the reserve ensuring the reserve is available at all times.
 This is in addition to the standard requirement for potable water for each chalet and in addition to the potable requirements for the residence.
- Install hard wired smoke detectors in each building.
- Install a 4kg chemical Fire Extinguisher with instructions for use in each building.
- Install external fire hoses (standard garden hoses), capable of applying water to each part of the buildings.
- Implement and review the Emergency Evacuation Plan annually (Appendix 3).
- Install the Emergency Evacuation diagram on the inside face of all external doors and ensure
 it is clearly visible by visitors.
- Implement seasonal and Daily actions during the fire season preparations.
- A section 70A Notice will be required on title to provide succession for the responsibilities outlined in this report, including the requirements of the Bushfire Emergency Evacuation Plan.

This Notice should read:

"The chalets and house at Lot 40 Caudalie Way, Quindalup, is in a bushfire prone area. The use of the chalets for tourists, is classified as a vulnerable development. The approval of the chalets at Lot 40 Caudalie Way, Quindalup, for tourists is conditional to the details contained within the Bushfire Management Plan (BMP) dated 22 May 2020 and the accompanying Bushfire Emergency Evacuation Plan (BEEP). The chalets, house and the surrounds will be maintained as such that they provide resistance to a radiant heat flux of 40 kW/m^2 (BAL-40).



1 PROPOSAL

1.1 Introduction

Attachment I

This Bushfire Management Plan (BMP) and Bushfire Emergency Evacuation Plan (BEEP) has been prepared for Lot 40 Caudalie Way, Yallingup (Figure 2, hereafter referred to as the 'Site') by Ecosystem Solutions Pty Ltd - Gary McMahon (B.Sc. M. Env Mgmt. PG Dip Bushfire Protection BPAD Level 3 #35078). The proposal is for the construction of five chalets for short term accommodation and a residential dwelling.

1.2 Background

The Site is located on Lot 40 Caudalie Way, Quindalup, within the City of Busselton.

The proposal is for the construction of five chalets with a maximum of twenty people overall and a residential house with a maximum of six people. The layout of the chalets and house is provided in Figure 2.

The Site is classified Landscape Value under the Local Planning Scheme 21 and Category 7, Rural Residential, under the City of Busselton Firebreak and Fuel Hazard Reduction Notice.

Under the Local Planning Scheme 21 and the original structure plan the Site has approval for seven Chalets and a Managers Residence (Figure 1). The Site is declared as bushfire prone and to minimise risk to guests the proposal has been reduced to only five chalets within closer distance to the public road which has a reduced slope and fire hazard. The residential house is located within a BAL-40 area due to environmental constraints but is closer to Caudalie Way than originally proposed to allow for safer egress in evacuation.

The Site (area of development in the western portion) is dominated by Class A Forest vegetation on a 6°, 9° and 13° slope. A Declared Rare Flora population has been identified within the Lot, this is outside the required Asset Protection Zones (APZ). Vegetation clearing is required to construct the proposed buildings, access ways and APZs under an approved vegetation clearing permit. This BMP is therefore based on the assumption that an approved clearing permit will be obtained. Discussion with the Department of Biodiversity, Conservation and Attractions (DBCA) have confirmed that the building sites are located in areas designed to minimise impact to the environment and that the required APZs to reduced the radiant heat exposure of the structures, are delineated with the use of posts, bollards or something similar, to ensure that vegetation modification is only limited to those areas required by the APZ to maintain the required BAL level.

Access to the Site is from Vintners Drive, Biddle Drive, Yungarra Drive and Caves Road with Dunsborough township approximately 6.5 km north east of the Site. Caudalie Way, Vintners Drive,

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Biddle Road, Yungarra Drive and Caves Road are wide, well-constructed public roads with an 8 m bituminous seal.

An Emergency Access Way (EAW) is currently established between Broyage Retreat and Kinross Loop (Figure 7). This currently does not comply with the requirements of the guidelines, however as part of this BMP, the proponent will upgrade this EAW. There are still some elements of non-compliance and these are itemised in Appendix 4, however do not inhibit the access of vehicles or a 3.4 fire appliance.

The Fire Danger Index (FDI) for Western Australia is 80, and the fire season is between December and March each year. Extreme days mostly occur in January and February.

Extreme fire days are typified by strong south westerly winds in the afternoon. A likely fire will arrive from the south west, which is upslope relative to the Site.

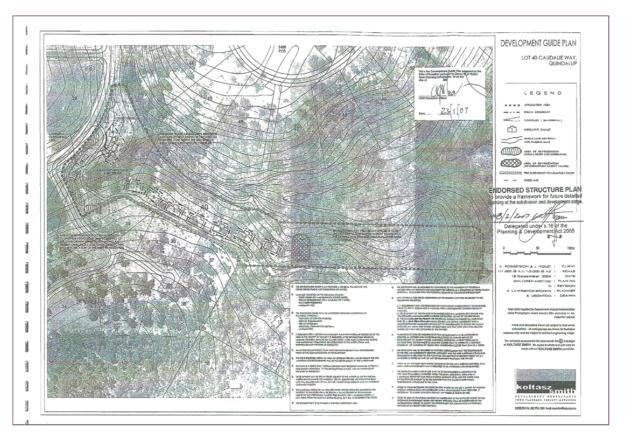


Figure 1 Original Structure Plan of Site

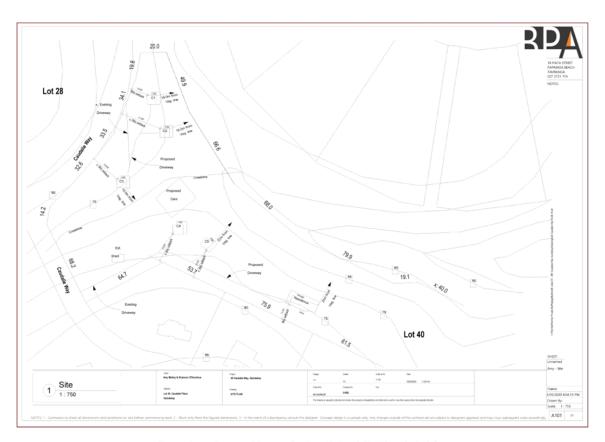


Figure 2 Proposed Layout for Lot 40 Caudalie Way, Quindalup

1.3 Stakeholders

Landowner: Lot 40 Caudalie Way, Quindalup

The Landowner's requirements are:

- To comply with State Planning Policy 3.7.
- To maximise the commercial use of the chalets.
- To ensure the protection of the safety, health and well-being of the residents and visitors.
- To accept superficial damage to buildings and grounds will occur during a bushfire event.
- To acknowledge the support of emergency services for fire suppression cannot be relied upon in a bushfire event.

1.4 Regulatory Compliance Requirements

1.4.1 Planning and Development Act 2005

On 7 December 2015 the State Government introduced by Gazette, a state map of Bushfire Prone Areas by order under the *Fire and Emergency Services Act 1998* and introduced development controls in bushfire prone areas through the *Planning and Development Act 2005*. These controls were in turn guided by Planning in Bushfire Prone Areas and Guidelines for Planning in Bushfire Prone Areas.

The State Planning Policy (SPP) 3.7 and Guidelines now form the foundation for fire risk management planning in WA at a community and land development level.

Vulnerable Land Uses

Vulnerable land uses according to the Guidelines for Planning in Bushfire Prone Areas are those where persons may be less able to respond in a bushfire emergency. These can be categorised as one or more of the following:

 Short stay accommodation or visitation uses that involve people who are unaware of their surroundings and who may require assistance or direction in the event of a bushfire, such as bed and breakfast, caravan park and camping ground, holiday house, holiday accommodation, home business, serviced (short stay) apartment, tourist development and workers' accommodation; and

Consideration should be given to an Emergency Evacuation Plan and included within the statement against the bushfire protection criteria.

In 2019 the Western Australian Planning Commission (WAPC) released Position Statement: Tourism Land Use in Bushfire Prone Areas (October 2019, hereafter referred to as Tourism Position Statement) with the intent to provide bushfire protection for tourism land use relevant to the characteristics of

the occupants and/or surrounding community to preserve life and reduce the impact of bushfire on property and infrastructure. The Tourism Position Statement maintains primacy for the protection of human life, but recognises the importance of tourism and the protection of property or infrastructure may be secondary to the social or economic benefit of tourism development to the region.

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This proposal, being an existing dwelling within a residential built out area, will be assessed against Table 1, Page 12 - Other (vulnerable) short-term accommodation of the Tourism Position Statement.

The proposed development should address the bushfire protection criteria and the Tourism Position Statement, with the aim of achieving BAL-29 or less for the Site. If BAL-29 cannot be achieved, the proposed development should be assessed against clause 6.7.1 of SPP 3.7 and any other planning matters as appropriate.

1.4.2 Building Act 2011

The *Building Act 2011* applies the construction standards of the Building Code of Australia which refers to AS3959-2009 Construction of Buildings in Bushfire Prone Areas. AS 3959 includes the deemed to satisfy solutions which demonstrates compliance with the bushfire performance requirements. AS3959 applies to the construction of Class 1, 2, 3 buildings and associated 10a buildings and decks.

1.4.3 City of Busselton Local Planning Policy No. 4.2- Bushfire

The City of Busselton revision of its Local Planning Policy 4.2 - Bushfire (11 March 2020) applies to developments in Bushfire Prone Areas across the whole of the City.

An application for development in Bushfire Prone Areas satisfies the deemed-to-comply provision if:

- 4.1 All supporting plans and documents relevant to consideration of bushfire risk have been endorsed by an Appropriately Accredited Professional.
- 4.2 The APZ proposed to be provided:
 - a. Is no greater than 25 metres from the Relevant Buildings.

Note: A larger APZ may be considered, but only to the extent necessary to allow the determined BAL requirement to be reduced to BAL-29, and where there are considered to be no unacceptable impacts on biodiversity, landscape values or visual amenity impacts.

In respect of visual amenity, this shall generally require a demonstration that the larger APZ will not increase the visibility of the proposed development, when viewed from locations outside the subject lot (and, in cases where the potential impact is considered significant, a visual/landscape assessment may be required, prepared using the methodology set out in the Visual Landscape Planning Manual).

13.1

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- b. Can be accommodated entirely within the subject lot or, where the APZ cannot be accommodated within the subject lot, the land involved -
 - Is developed as a public road, path or is otherwise public land managed such that there is a reasonable expectation that fuel loads will be managed to the APZ standards on an ongoing basis; or
 - ii. Is part of an APZ or Firebreak already in place and/or required on an adjoining property; or
 - iii. Is otherwise Low-Threat Vegetation or Non-Vegetation Area.
 - Note: Where the APZ cannot be accommodated within the subject lot or in accordance with parts (i)-(iii) above, a Perpetual Agreement is required to be in place with the owner of the neighbouring property to allow and require the maintenance of the portion of the APZ that extends beyond the subject lot.
- c. Can be created and maintained without need to obtain a clearing permit under the (State) Environmental Protection (Clearing of Native Vegetation) Regulations 2004, approval under the (State) Biodiversity Conservation Act 2016, and/or approval under the (Commonwealth) Environmental Protection and Biodiversity Conservation Act 1999.

Note: Where a clearing permit is necessary, consideration of the following is required:

- Whether the necessary permit or approval (including a conditional permit or approval, where the application is consistent with those conditions) has been obtained; or
- Flora and fauna assessments have been prepared by appropriately qualified
 and experienced environmental professionals, and the City considers that the
 clearing is necessary and appropriate, from an environmental perspective, to
 accommodate the proposed development; or
- The applicant commits to seeking the necessary permit or approval prior to commencement of development (including change of use), and the City considers that the environmental approval processes are unlikely to require significant changes to the proposal.

Change of use of existing buildings to a vulnerable land use in a Bushfire Prone Area

 4.3 Where the Bushfire Management Plan prepared by an Appropriately Accredited Professional sets out, and the City agrees, that it is not practicable to upgrade the existing Attachment I

building to the determined BAL a larger APZ may be considered, having considered the application against the other requirements as listed in 4.1 & 4.2 above.

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1.4.4 Synthesis of Regulatory Requirements for Tourism

Chalets are a tourism accommodation within a rural residential area which is classed as a Vulnerable land use. This requires a Bushfire Management Plan assessed against the four elements of the Guidelines for Planning in Bushfire Prone Areas and an Emergency Evacuation Plan.

This Bushfire Management Plan highlights that Acceptable Solutions for Element 1: Location and Element 2: Siting and Design of Development cannot be met due to the shape and layout of the lot, which is a legacy of previous planning decisions and approvals. Element 3 also does not technically comply as the EAW to be upgraded by the proponents, has a number of non-compliant elements as outlined in Appendix 4.

After detailed discussions with DFES and the City of Busselton on vegetation classification, Elements 1 and 2 cannot meet the BAL-29 requirements, however the intent of these Elements- ensure that development is located in areas with the lest possible risk of bushfire to facilitate the protection of people, property and infrastructure, and that the design of the development has been prepared to minimise the level of bushfire impact as best as can be achieved given the limitations of the site can be met with the construction of BAL-40 structures and the other elements contained within this BMP and BEEP. The proposed update of the EAW, while technically having some non-compliances, will still allow the safe access and egress of people and will allow the movement of a 3.4 fire appliance as discussed in Appendix 4.

The Emergency Evacuation Plan (Appendix 3) is preceded by a risk assessment (Appendix 2) to determine the best approach to be followed in the Emergency Evacuation Plan. This includes considering the determined BAL level and the safety of the evacuation route. This informs whether it is safest to evacuate or seek refuge.

2 Environmental Considerations

2.1 Native vegetation - modification and clearing

The proposal is to construct five chalets and a residential house within the Site.

A flora and fauna survey on Lot 40 Caudalie Way, Quindalup, was conducted by Ecosystem Solutions in January 2018. A population of Declared Rare Flora, *Gastrolobium argyrotrichum*, was identified on the Lot (Figure 3 and Table 1).

Clearing is required approximately 35 m from the Declared Rare Flora to construct the residential house. The population of Declared Rare Flora is outside the Asset Protection Zone. It is a requirement to obtain environmental approval with an approved vegetation clearing permit for any clearing within the Site.

The Site also contains a waterway that is located within the Toby Inlet catchment.



Figure 3 Declared Rare Flora, Gastrolobium argyrotrichum, located on Lot 40 Caudalie Way

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Table 1 Significant Environmental Values

Significant Environmental Values	Yes / No	If Yes, describe
Conservation Covenant	No	Nil
Bushforever	No	Nil
Conservation Wetland or Buffer	Yes	The Site contains a waterway that is within the Toby Inlet catchment (Department of Water and Environmental Regulation)
Threatened Ecological Communities	No	Nil
Declared Rare Flora	Yes	A population of <i>Gastrolobium</i> argyrotrichum was identified on the Lot, which is 35 m away from any proposed vegetation modification and within the Asset Protection Zone for the residential house.
Environmentally Sensitive Area	No	Nil
Significant for Conservation on the Local Strategy	No	Nil, however a survey on the potential habitat or roosting trees for Black Cockatoo species has been conducted. While no fauna was found, the proposed modification of vegetation as part of the clearing permit will not impact any of the identified larger trees as these will be retained. The clearing/vegetation modification will focus on the APZ areas which already has significant impact with kikuyu grasses and other weed in high numbers on the ground layer strata. All APZ areas will be delinated and marked to ensure modification does not extend beyond that required by this BMP.

2.2 Re-vegetation / Landscape Plans

Roadside verge planting to screen proposed cabins 1,2 and 3 is proposed, which will be a single shrub every 5m for 100m along Caudalie Way. Appendix 5 outlines this proposed plant and while local native species may be substituted for those non native species listed, a single row of plants along this area will not increase the radiant heat flux or BAL ratings of the structures or the overall bushfire risk for the development.

3 BUSHFIRE ASSESSMENT

3.1 Bushfire Attack Level Assessment

See Appendix 1.

Attachment I

3.2 Determined Bushfire Attack Level

The Conditional Bushfire Attack Level (highest BAL) for the Site has been determined in accordance with clause 2.2.6 of AS 3959-2009 with the condition that an Asset Protection Zone (APZ) will be established and maintained.

Conditional Bushfire Attack Level

BAL-40 for the chalets

- 19 m around the perimeter of chalets 1 2 & 3;
- 22 m around the perimeter of chalets 4 & 5

BAL-40 for the residential house with a 25 m APZ around the perimeter of the residential house.

4 BUSHFIRE RISK CONTROLS

4.1 Appendix 4 Bushfire Protection Criteria

ELEMENT 1: LOCATION

Attachment I

Intent: To ensure that strategic planning proposals, subdivision and development applications are located in areas with the least possible risk of bushfire to facilitate the protection of people, property and infrastructure.

Acceptable Solution

Compliance

A1.1 Development location

The strategic planning proposal, subdivision and development application is located in an area that is or will, on completion, be subject to either a moderate or low bushfire hazard level, or BAL-29 or below.

The BAL assessment has determined to be BAL-40 for the five chalets which will accommodate vulnerable people. This is based on classifying the vegetation as Forest as required by DFES, which overestimates the actual bushfire fuels on the site, hence is an over estimation of the potential RHF that the structures will be exposed to.

The residential house is BAL-40. The house does not meet the definition of vulnerable and it will be used as the primary residence for the landowners to host the chalets.

Due to the legacy of previous planning decisions and approvals, the City of Busselton have indicated they are prepared to accept a BAL-40 rating as a compromise, provided the suite of other mitigation elements, as outlined in the BMP, are followed. Under the WAPC Tourism position statement, where structures are located in BAL-40, can be supported if an approved Risk Assessment is provided and the use of contingencies are outlined to reduce the risk to acceptable levels. A risk assessment will be provided for this proposal.

Under the Local Planning Scheme 21, the Site has approval for seven Chalets and a Managers Residence. The location of the five chalets and residential house has been optimised to reduce the bushfire impacts to the occupants and the impact on the environmental values of the site.

Overall, the intent of the Element is to ensure areas with the least possible risk, within the approved legacy planning constraints, are used as the location of structures. This is the case with this development and BMP.

ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT

Intent: To ensure that the siting and design of development minimises the level of bushfire impact

Acceptable Solution

Compliance

2.1 Asset Protection Zone

Every habitable building is surrounded by, on the chalets and the residence. and every proposed lot can achieve, an APZs must be established and maintained with: APZ depicted on submitted plans, which meets the following requirements:

- Width: Measured from any external wall to ensure the potential radiant heat Figure 8.
- Location: the APZ should be contained solely within the boundaries of the lot $\frac{1}{100}$ the APZs can be accommodated entirely within the lot. on which the building is situated, The establishment of these APZs may require a clearing except in instances where the neighbouring lot or lots will be managed in perpetuity (see explanatory notes).
- 'Standards for Asset Protection Zones'. (see Schedule 1)

APZ distances are calculated below, to enable a BAL-40 rating

- 19 m around the perimeter of chalets 1 2 & 3;
- 22 m around the perimeter of chalets 4 & 5; and
- 25 m around the perimeter of the residential house.

or supporting post or column of the The APZs will be maintained to the standard in the proposed building, and of sufficient size guidelines (Figure 2). The APZs are depicted spatially in

impact of a bushfire does not exceed The APZs for the chalets complies with the deemed-to-29kW/m² (BAL-29) in all circumstances. comply provisions of the City of LPP 4.2 (a) as the APZ is no greater than 25 m, with the exception of the house, however only to the extent required to achieve BAL-40, and (b) as

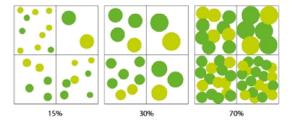
permit issued by DWER.

The APZ will comply with the LPP 4.2 (c) as the applicant in a low-fuel state on an ongoing basis, commits to seeking the necessary permit or approval prior to commencement of development, if required.

Management: the APZ is managed in The APZ of the residential building should extend to the lots accordance with the requirements of southern boundary. The vegetation upslope on this portion means that the RHF on that portion is less and a lesser APZ/separation distance is sufficient and as shown below, will not expose the building to a RHF >40kW/m2 This Lot (Lot 38 Caudalie Way) is Category 8 on the City of Busselton Firebreak and Fuel Hazard Reduction Notice, which requires parkland clearing to be carried out along the boundary of the property. This ensures the area of the APZ that extends into the lot to the south will be maintained in a low fuel state in perpetuity.

- Fences: within the APZ are constructed from non-combustible materials (e.g. iron, brick, limestone, metal post and wire).
 It is recommended that solid or slatted non-combustible perimeter fences are used.
- Objects: within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.
- Fine Fuel load: combustible dead vegetation matter less than 6 millimetres in thickness reduced to and maintained at an
 average of two tonnes per hectare.
- Trees (> 5 metres in height): trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 1.5% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy.

Figure 18: Tree canopy cover - ranging from 15 to 70 per cent at maturity



- Shrubs (0.5 metres to 5 metres in height): should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees.
- Ground covers (<0.5 metres in height): can be planted under trees but must be properly maintained to remove dead
 plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100
 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs.
- · Grass: should be managed to maintain a height of 100 millimetres or less.

Figure 4 Asset Protection Zone Requirements from Guidelines for Planning in Bushfire Prone
Areas (WAPC, Dec 2017)

ELEMENT 3: VEHICULAR ACCESS

Intent: To ensure that the vehicular access serving a subdivision/development is available and safe during a bushfire event.

Acceptable Solution

A3.1 Two access routes

Two different vehicular access routes are provided, both of which connect to the public road network, provide safe access and egress to two different destinations and are available to all residents/the public at all times and under all weather conditions.

Compliance

Caudalie Way is a cul-de-sac with one egress onto Vintners Drive, which connects to Biddle Road. This layout is a legacy of past planning and additional access/egress routes cannot be integrated (see A3.3 below). There is an Emergency Access Way running from the end of Broyage Retreat out to Kinross Loop, providing an additional egress route (see A3.6 below) This EAW will be upgraded as outlined below. Biddle Road provides access to different townships. Dunsborough can be accessed to the north via Yungarra Drive and Caves Road, approximately 6.5 km north east of the Site. Biddle Road can be taken east to access Busselton township via Commonage Road and Caves Road.

A3.2 Public road

Requirements in Table 6, Column 1 of the Guidelines (Figure 5).

All roads listed are public roads, well constructed and meet the standards of clear shoulders and good vision. No new roads are required for this development.

ELEMENT 3: VEHICULAR ACCESS

A3.3 Cul-de-sac

Where no alternative exists (i.e. the lot layout already exists, demonstration required):

- Requirements in Table 6, Column 2 (Figure 5);
- Maximum length: 200 m (if public emergency access is provided between cul-de-sac heads maximum length can be increased to 600 m provided no more than eight lots are serviced and the emergency access way is no more than 600 m); and
- Turn-around area requirements, including a minimum 17.5 metre diameter head.

Caudalie Way and Vintners Drive are existing cul-de-sacs, a legacy of past planning, with 1.7km to travel from the Site to Biddle Road, where a choice of egress route via the public road system becomes available. There is an EAW running from the end of Broyage Retreat out to Kinross Loop (see A3.6 below). The intent of element is achieved where the internal layout, design and construction of public roads in the development allows emergency and other vehicles to move through it easily and safely at all times. Caudalie Way and Vintners Drive are well constructed, wide roads passing mainly through cleared areas with patches of remnant vegetation, allowing safe egress at all times.

A3.4 Battle-axe (summarised below)

- Maximum length 600m
- Minimum width six metres

Requirements in Table 6, Column 3 of the Guidelines (Figure 5).

Not applicable to this Site.

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ELEMENT 3: VEHICULAR ACCESS

A 3.5 Private driveways >50m

- Requirements in Table 6, Column 3 (Figure 5);
- Required where a house site is more than 50 m from a public road;
- Passing bays: every 200 m with a minimum length of 20 m and a minimum width of 2 m;
- Turn-around areas designed to accommodate type 3.4 fire appliances and to enable them to turn around safely every 500 m (i.e. kerb to kerb 17.5 m) and within 50 m of a house;
- Any bridges or culverts are able to support a minimum weight capacity of 15 t; and
- All-weather surface (i.e. compacted gravel, limestone or sealed).

There will be two driveways to access the chalets and residential house (Figure 8). The first drive way is approximately 75 m long, to access three chalets with a turning tee to DFES requirement (Figure 6) to enable turning for a type 3.4 appliance.

The second drive way is approximately 200 m long with a turning circle. Two chalets and a residential house will be accessed from this driveway. The chalets will have a turning tee provided to DFES requirements to enable a 3.4 Fire appliance to turn around. In addition, an 18m Turning Circle (Figure 6) will be provided on the southern driveway from which the driveway to the residential house will come.

A3.6 Emergency access way

Where no alternative exists (demonstration required), an emergency access way is to be provided as an alternative link to a public road during emergencies:

- Requirements in Table 6, Column 4 (Figure 5);
- No further than 600 m from a public road;
- Provided as right of way or public access easement in gross to ensure accessibility to the public and fire services during an emergency; and
- Must be signposted

There is an Emergency Access Way approximately 450m in length, from the end of the Broyage Retreat cul-de-sac to Kinross Loop, shown on the City of Busselton's Intramaps (accessed 25/3/2020), providing an alternate egress route from the Site (Figure 7). This EAW is currently not fully compliant, however the proponents will upgrade it to align as best as feasible with the guideline recommendations. Appendix 4 outlines the area of noncompliance which will still exist. These non-compliances will not inhibit the egress of passenger vehicles and will facilitate the access of a 3.4 fire appliance if required. EAWs within the City of Busselton are inspected annually by the City to ensure compliance with the technical requirements of the Guidelines.

A3.7 Fire service access routes

Not applicable to this Site.

A3.8 Firebreak width

have internal perimeter firebreak of a minimum width of 3 m or to the level as prescribed in the local firebreak notice issued by the local government.

The Lot is classified Category 7, rural Lots greater than 0.5 hectares (5,000 m²) must residential, on the City of Busselton's 2018-2019 Firebreak and Fuel Hazard Reduction Notice, with a strategic firebreak on the southern boundary. This will be maintained as a strategic firebreak with a 3.6 m wide field gate. Due to environmental constraints, it is not recommended to install a firebreak on the northern boundary and it is not required according to the Firebreak and Fuel Hazard Reduction Notice.

TECHNICAL REQUIREMENTS	1 Public road	2 Cul-de-sac	3 Private driveway	4 Emergency access way	5 Fire service access routes
Minimum trafficable surface (m)	6*	6	4	6*	6*
Horizontal clearance (m)	6	6	6	6	6
Vertical clearance (m)	4.5	N/A	4.5	4.5	4.5
Maximum grade <50 metres	1 in 10	1 in 10	1 in 10	1 in 10	1 in 10
Minimum weight capacity (t)	15	1.5	15	15	15
Maximum crossfall	1 in 33	1 in 33	1 in 33	1 in 33	1 in 33
Curves minimum inner radius (m)	8.5	8.5	8.5	8.5	8.5
*Refer to E3.2 Public roads: Trafficable	surface				

Figure 5 Vehicular access technical requirements (Guidelines for Planning in Bushfire Prone Areas, Table 6)

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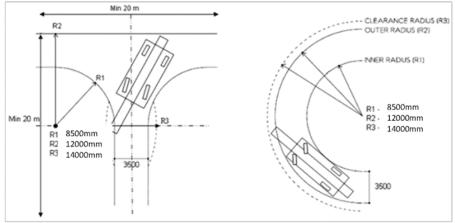


Figure 6 Turning Tee & Circle requirements from DFES which will be incorporated into development

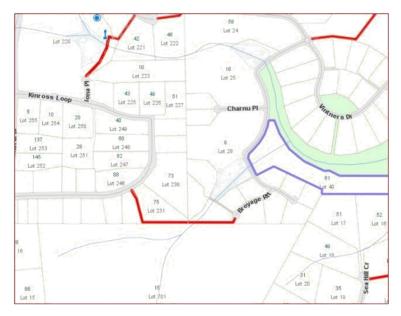


Figure 7 Emergency Access Ways (in red) in proximity to the Site, from the City of Busselton's Intramaps, accessed 25/3/2020.

ELEMENT 4: WATER

Intent: To ensure that water is available to the subdivision, development or land use to enable people, property and infrastructure to be defended from bushfire.

Acceptable Solution

A4.2 Non-reticulated areas

Single lots above $500 \ m^2$ need a dedicated static water supply that has an effective capacity of 10,000 litres.

Compliance

Yes, in addition to the water required for potable water, a dedicated additional 10,000 L will be maintained for each chalet for fire fighting purposes in the event of a bushfire (Figure 8).

In addition to the potable water required for the residential house, 10,000 L of water will be dedicated for fire fighting purposes.

The domestic offtake valve of these tanks will be placed at an appropriate height to guarantee the 10,000L reserves are available at all times, with a 50 mm male camlock coupling.

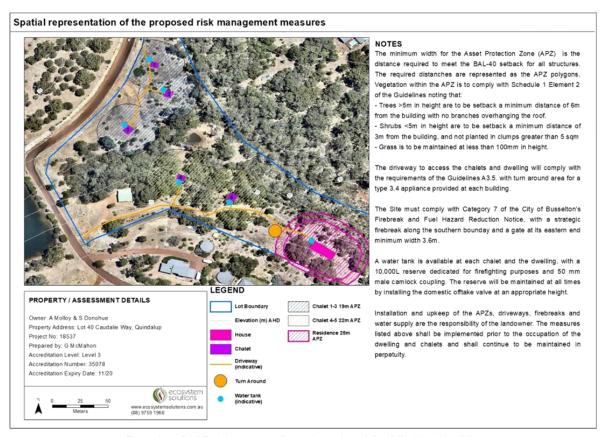


Figure 8 Bushfire Management Strategies at Lot 40 Caudalie Way, Quindalup

4.2 Vulnerable Development Emergency Evacuation (cl6.6)

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Appendix 2 includes an Emergency Evacuation Plan. This plan has followed the State Government of Victoria CFA Guide to Developing a Bushfire Emergency Plan to determine whether evacuation or refuges presented the safest option. It followed the NSW Rural Fire Service - Guide to Developing a Bush Fire Emergency Management Plan, the Bushfire Protection Guidelines WA, and AS 3745-2010 to identify the triggers for Evacuation.

Assumptions

- The Chalets will be hosted.
- The residential house will be the primary residence for the landowners.
- The visitors and residents are able bodied.
- Visitors and residents can see and smell smoke and can see a fire
- Visitors and residents can read and understand the English language.

Given that a bush fire is most likely to spread from the south east with an exit to the north, there is adequate means for evacuation. Any evacuation should be by car because a car will provide a level of protection and minimize the time exposed to extreme conditions compared to travel as a pedestrian.

The choices are either to evacuate early by car or seek shelter.

The chalets and residential house is located within a bushfire prone area. The structures within the development will be built to BAL-40 requirements. Therefore, while evacuation is preferred, the buildings should be able to provide adequate protection during a bushfire if no alternative exits.

Key feature to achieve occupant life safety include:

- Establishing alert triggers;
- · Establishing shelter procedure; and
- A clear display of shelter building location and procedure.

Note: the fire front will be preceded by an ember attack for a period longer than the passage of the fire front itself, with a relatively quick decay after its passage. Secondary fires in structures can pose a longer duration of hazard. The building used as a refuge may be ignited although it is expected that sufficient time is provided after the fire front has passed to safely escape the building. Importantly any refuge taken must monitor conditions and be prepared to evacuate the building when safest to do so - after the fire front has passed.

4.3 Bushfire Management Strategies

Recommended measures required to achieve compliance with the Bushfire Protection Criteria:

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Recommendation 1

If deemed necessary by the City of Busselton, an approved vegetation clearing permit is to be obtained under the *Environmental Protection Act* to clear the area for the chalets, residential house, access ways and asset protection zones with the exclusion of the Declared Rare Flora.

Recommendation 2

Construct the chalets to comply with sections 3 & 8 of AS3959-2009 for BAL-40 and construct the residential house to comply with sections 3 & 8 of AS3959-2009 for BAL-40.

Recommendation 3

Establish and maintain Asset Protection Zones according to the Guidelines for Planning in Bushfire Prone Areas (Figure 2):

- 19 m around the perimeter of Chalets 1, 2 and 3;
- 22 m around the perimeter of Chalet 4 & 5; and
- 25 m around the perimeter of the residential house.

These APZs should be delineated with bollards or stakes or some other form of identification at the required setbacks to ensure vegetation management does not exceed those required to maintain the BAL.

Recommendation 4

Maintain compliance with the City of Busselton's 2018-2019 Firebreak and Fuel Reduction Notice for Category 7, rural residential, by maintaining a 3 m strategic firebreak along the southern lot boundary with a 3.6 m wide field gate.

Recommendation 5

Install the private driveways that are more than 50 m long according to standards in this BMP. This includes the Turn Around area as indicated in Figure 8.

Recommendation 6

Establish and maintain an additional 10,000 L reserve in the potable water tank for each building, with an off take above the reserve.

Recommendation 7

Install the following:

- Hard wired smoke detectors in each building
- A 4kg chemical Fire Extinguisher with instructions for use in each building.

13.1

156 Bushfire Management Plan

 External fire hoses (standard garden hoses), capable of applying water to each part of the buildings.

Recommendation 8

Implement and review the Emergency Evacuation Plan annually (Appendix 3) including:

- Install the Emergency Evacuation diagram on the inside face of all external doors and ensure
 it is clearly visible by visitors.
- Implement seasonal and Daily actions during the fire season preparations.

Recommendation 9

A section 70A Notice will be required on title to provide succession for the responsibilities outlined in this report, including the requirements of the Bushfire Emergency Evacuation Plan.

This Notice should read:

"The chalets and house at Lot 40 Caudalie Way, Quindalup, is in a bushfire prone area. The use of the chalets for tourists, is classified as a vulnerable development. The approval of the chalets at Lot 40 Caudalie Way, Quindalup, for tourists is conditional to the details contained within the Bushfire Management Plan (BMP) dated 14 May 2020 and the accompanying Bushfire Emergency Evacuation Plan (BEEP). The chalets house and the surrounds will be maintained as such that they provide resistance to a radiant heat flux of 40 kW/m² (BAL-40)."

Recommednation 10

The proponents, at their own expense, will upgrade the EAW between Broyage Rtt and Kinross Loop to align as best as possible with the requirements in Table 6 of the Guidelines. Those areas of noncompliance are noted in Appendix 4. This upgrade will be to the satisfaction of the City of Busselon.

4.4 Conclusion

The qualitative assessment comparing the proposal with the bushfire threat with the Bushfire Protection Criteria has identified practical solutions to achieve occupant life safety and minimise the damage to buildings.

This justification is based upon:

- Approved vegetation clearing permit is received, if determined necessary by the City of Busselton.
- The chalets located are built to BAL-40 standards.
- The residential house will host the chalets and are built to BAL-40 standards.
- Turning Tees and a turning circle will be constructed to facilitate access and egress of a 3.4 fire appliance.
- An EAW will be upgraded to a higher standard to allow suitable secondary access and egress from the site, should Caudalie Way become impassible.
- Suitable water supply is provided.
- Public road exit routes exist.
- The chalets can be used to shelter as a last resort, if required.
- Landowners implementing their ongoing management responsibilities as outlined below.

5 RESPONSIBILITIES FOR IMPLEMENTATION AND MANAGEMENT

Table 2 Landowners / Occupiers Responsibilities

Number	Action	Due	Complete
1	Provide a copy and obtain endorsement of this Bushfire Management Plan by those with responsibility under this plan including Builders, Landowners/Occupiers and City of Busselton	Post planning approval and prior to lot sale	
2	Install Asset Protection Zones, driveways, water tanks and building in compliance to the dimensions and standards stated in the Bushfire Management Plan.	Prior to occupancy	
3	Upgrade the EAW between Broyage Rtt and Kinross Loop to the satisfaction of the City of Busselton as outlined in Appendix 4	Prior to occupancy	
4	Maintain the strategic firebreaks along the southern boundary to the level prescribed in the City of Busselton's Firebreak and Fuel Hazard Reduction Notice.	Ongoing	
5	Maintain water tanks and fittings in good working order with a permanent 10,000 L of water retained for firefighting purposes.	Ongoing	
6	Implement all recommendations contained Section 4.3, Bushfire Management Strategies of this Bushfire Management Plan and Emergency Evacuation Plan.	Ongoing	

Table 3 Builder Responsibilities

Number	Action	Due	Complete
1	Be aware of the existence of any Bushfire Management Plan that referred to the Site.	Prior to any building work.	
2	Ensure the buildings or incidental structure to which a building permit applies are compliant on completion with the bushfire provisions of the Building Code of Australia (BCA) as it applies in WA.	Prior to any building work.	

Table 4 City of Busselton Responsibilities

Number	Action	Due
1	Monitor landowner compliance with the annual firebreak notice.	Ongoing
2	Develop and maintain district bushfire fighting services and facilities.	Ongoing
3	Promote education and awareness of bushfire prevention and preparation measures though the community.	Ongoing
4	Administer the requirements of the Bush Fire Act 1954, Planning and Development Act 2005 and the Building Act 2011.	Ongoing
5	Maintaining public roads and Emergency Access Ways in proximity to the Site.	Ongoing

5.1 Acknowledgement

Acknowledgement - Proponent

I hereby understand the purpose of the requirements and accept the responsibilities of the Landowner as listed above.

Appendix 1 BAL Assessment Report

BAL Assessment Report

AS 3959 Bushfire Attack Level (BAL)

Assessment Report

Site Details				
Address:	Lot 40 Caudalie Way			
Suburb:	Quindalup	State:	WA	
Local Government				
Area:	City of Busselton			
Description of Building Works:	Construction of five Chalets and residential house			

Report Details					
Report / Job Number:	18537	Report Version:	н		
	30 April 2018 & 9				
Assessment Date:	March 2020	Report Date:	14 May 2020		

SITE ASSESSMENT

The assessment of the Site was undertaken on 30 April 2018 and 9^{th} March 2020 by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959-2009 Simplified Procedure (Method 1) & Detailed/Normative Procedure (Method 2). The BAL assessment is provided in Figure 1.

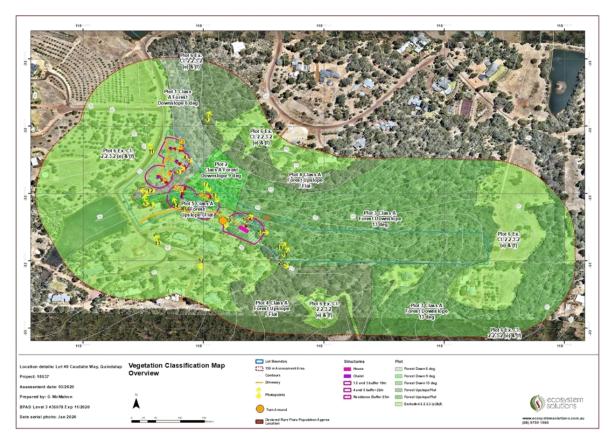


Figure 9: Vegetation Classification Complete Site

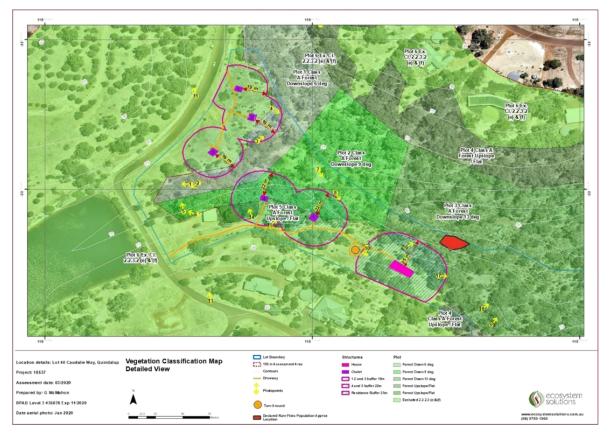


Figure 10: Vegetation Classification - Detailed

VEGETATION CLASSIFICATION

All vegetation within 150m of the Site was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.







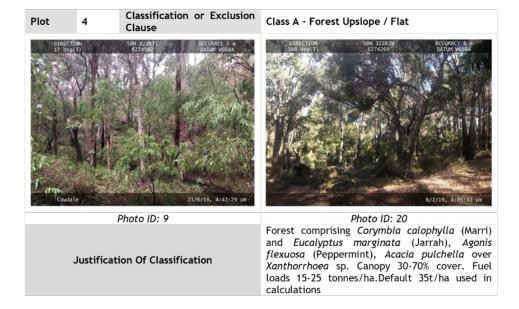






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Photo ID: 13

Justification Of Classification

Non-vegetated areas including roads and buildings are excluded under S 2.2.3.2 (e). Low threat vegetation including reticulated gardens and managed grasses are excluded under S 2.2.3.2 (f) as low threat vegetation, with insufficient fuel to significantly increase the severity of a bushfire attack. The City of Busselton's Firebreak Notice is enforceable under Section 33 of the Bush Fire Act 1954 and the Site as well as neighbouring properties must comply with this notice. The requirements for rural residential lots include management of grasses at under 10 cm in height, Building Protection Zones of 25 metres around dwellings in bushfire prone areas and Fuel Reduction in open paddocks and along the boundaries of properties. Managing areas of the Site in a low fuel state as described in this BMP is a condition of this BMP, which is enforceable, as the City of Busselton's Firebreak and Fuel Hazard Reduction Notice issued under Bush Fires Act 1954 s33, states that "A FMP [BMP] is a comprehensive plan for the prevention and control of bushfires which may apply to individual land holdings. [...] The landowner must comply with the FMP".

BAL ASSESSMENT

The Bal Assessment for Plots 1, 2, and 3 were conducted using the Method 2 Normative Procedure. Method 2 input are summarised below for the Site. Figures 10-15 shows the calculations that results from these inputs.

The vegetation in closest proximity to the proposed structures is within Plots 1, 2, 3, 5 and 6. A Method 2 calculation has been calculated on these plots taking into account the effective slope under each plot, to reduce the area of vegetation modification to achieve a BAL-40 rating¹, due to the high environmental values of the Site. Two separate calculators for these inputs, both based on the view factor formulas outlined by Douglas and Tan, as shown in AS 3959-2018, were used to verify the calculations. These were Flamesol from the FPAA and the Newcastle Bushfire Consulting (NBC) Bushfire Attack Assessor V 4.0)

CLIMATE DATA

- The default Fire Danger Index for Western Australia (Table 2.1 AS 3959-2018) of 80 was used for all three calculations.
- 45 km/h wind speed default was used in all calculations.

FUEL LOADINGS

Default Forest fuel loads were used for all calculations with an overall fuel load of 35 t/ha
despite the site conditions (such as previous grass incursions and rocky substrate) resulting in
measured fuel loads of significantly less density and volume These default inputs result in a
highly conservative over estimation of the likely actual Radiant Heat Flux and consequent BAL
ratings.

ELEVATION OF THE RECIEVER

This refers to the level at which the site will receive incident radiation heat flux and is measured
from the ground level of the site, to the specific level to which a structure may be exposed (as
per AS 3959-2018 Section B9). For single story dwellings this is accepted as 2.4m as the height
of the eaves of a structure. This is the input used in these calculations.

VEGETATION ASSESSMENT

- Class A Forest classification has been used for Plots 1, 2 & 3. This determines which bushfire model is more appropriate to the landscape and vegetation.
- The slope under the classified vegetation was calculated using downslope gradients of 6° for Plot 1, 9° for Plot 3 and 13° for Plot 3.
- The default fuel loads of 35 tonnes per hectare were used in these calculations.

FLAME WIDTH CALCULATION

The default flame width of 100 m was used for all calculations

 $^{^{\}rm 1}$ As agreed to by the City of Busselton due to legacy planning issues and approvals within the site.

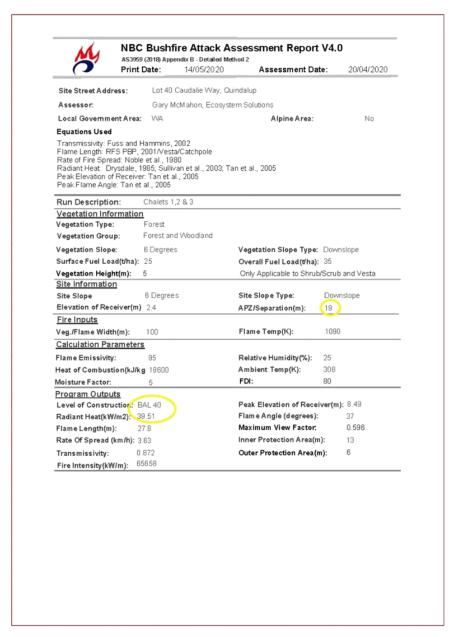


Figure 10: NBC Bushfire Attack Assessor page 1

Run Description: Chalets 4 & 5	
Vegetation Information	
Vegetation Type: Forest	
Vegetation Group: Forest and Woodland	
Vegetation Slope: 9 Degrees	Vegetation Slope Type: Downslope
Surface Fuel Load(t/ha): 25	Overall Fuel Load(t/ha): 35
Vegetation Height(m): 5	Only Applicable to Shrub/Scrub and Vest
Site Information	
Site Slope 9 Degrees	Site Slope Type: Downslope
Elevation of Receiver(m) 2.4	APZ/Separation(m): (22)
Fire Inputs	
Veg./Flame Width(m): 100	Flame Temp(K): 1090
Calculation Parameters	
Flame Emissivity: 95	Relative Humidity(%): 25
Heat of Combustion(kJ/kg 18600	Ambient Temp(K): 308
Moisture Factor: 5	FDI: 80
Program Outputs	
Level of Construction: BAL 40	Peak Elevation of Receiver(m): 9.24
Radiant Heat(kW/m2): 39.7	Flame Angle (degrees): 39
Flame Length(m): 33.23	Maximum View Factor: 0.602
Rate Of Spread (km/h): 4.47	Inner Protection Area(m): 15
Transmissivity: 0.867	Outer Protection Area(m): 7
Fire Intensity(kW/m): 80758	
Run Description: House	
Vegetation Information	
Vegetation Type: Forest	
Vegetation Group: Forest and Woodland	
Vegetation Slope: 11 Degrees	Vegetation Slope Type: Downslope
Surface Fuel Load(t/ha): 25	Overall Fuel Load(t/ha): 35
Vegetation Height(m): 5	Only Applicable to Shrub/Scrub and Vest
Site Information	
Site Slope 13 Degrees	Site Slope Type: Downslope
Elevation of Receiver(m) 2.4	APZ/Separation(m): (25)
Fire Inputs	
Veg./Flame Width(m): 100	Flame Temp(K): 1090
Calculation Parameters	
Flame Emissivity: 95	Relative Humidity(%): 25
Heat of Combustion(kJ/kg 18600	Ambient Temp(K): 308
Moisture Factor: 5	FDI: 80
Program Outputs	
Level of Construction: BAL 40	Peak Elevation of Receiver(m): 9.41
Radiant Heat(kW/m2): 38.58	Flame Angle (degrees): 46
Flame Length(m): 37.52	Maximum View Factor: 0.592
Rate Of Spread (km/h): 5.13	Inner Protection Area(m): 16
Transmissivity: 0.857	Outer Protection Area(m): 9
Fire Intensity(kW/m): 92708	

Figure 11: NBC Bushfire Attack Assessor page 2

Run Description: Res	sidence Upslope			
Vegetation Information				
Vegetation Type: For	est			
Vegetation Group: For	est and Woodland			
Vegetation Slope: 11 !	Degrees	Vegetation Slope Type:	Upslo	ре
Surface Fuel Load(t/ha): 25		Overall Fuel Load(t/ha):	35	
Vegetation Height(m): 2		Only Applicable to Shrub	/Scrub	and Ves
Site Information				
Site Slope 0 D	egrees)	Site Slope Type:	Upslo	pe
Elevation of Receiver(m) 2.4	1	APZ/Separation(m):	12	
Fire Inputs				
Veg./Flame Width(m): 10	0	Flame Temp(K):	1090	
Calculation Parameters				
Flame Emissivity: 95	5	Relative Humidity(%):	25	
Heat of Combustion(kJ/kg 18	3600	Ambient Temp(K):	308	
Moisture Factor: 5		FDI:	80	
Program Outputs				
Level of Construction: BAL 2	29	Peak Elevation of Rece	iver(m)	5.07
Radiant Heat(kW/m2): 29		Flame Angle (degrees):		57
Flame Length(m): 11.48		Maximum View Factor:		0.44
Rate Of Spread (km/h): 1.12		Inner Protection Area(n	n):	8
Transmissivity: 0.868		Outer Protection Area(r	n):	4
Fire Intensity(kW/m): 20317	7			
Run Description: Res	sidence Upslope			
Vegetation Information				
Vegetation Type: For	est			
Vegetation Group: For	est and Woodland			
Vegetation Slope: 11	Degrees	Vegetation Slope Type:	Upslo	pe
Surface Fuel Load(t/ha): 25		Overall Fuel Load(t/ha):	35	
Vegetation Height(m): 2		Only Applicable to Shrub	/Scrub	and Ves
Site Information				
Site Slope 0 D	egrees)	Site Slope Type:	Upslo	pe
Elevation of Receiver(m) 2.4	1	APZ/Separation(m):	9	
Fire Inputs				
Veg./Flame Width(m): 10	0	Flame Temp(K):	1090	
Calculation Parameters				
Flame Emissivity: 95	5	Relative Humidity(%):	25	
Heat of Combustion(kJ/kg 18	3600	Ambient Temp(K):	308	
Moisture Factor: 5		FDI:	80	
Program Outputs				
Level of Construction: BAL	40	Peak Elevation of Recei	iver(m)	4.46
		Flame Angle (degrees):		41
Radiant Heat(kW/m2): 40		Maximum View Factor:		0.595
,				
,		Inner Protection Area(n	n):	6
3 1 7			,	6 3

Figure 12: : NBC Bushfire Attack Assessor page 3

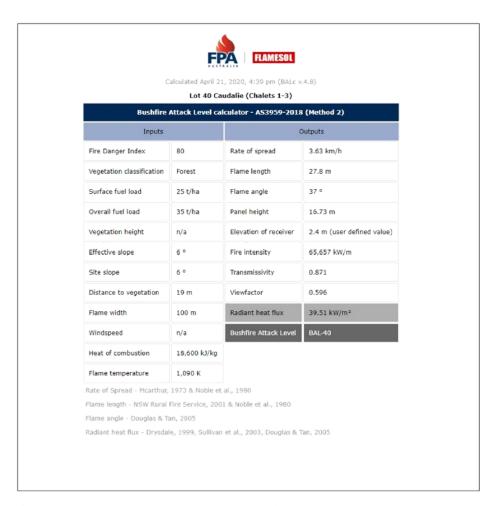


Figure 13: Flamesol Calculation of the Class A Forest RHF for Chalets 1,2 and $\,$ 3.

Attachment I

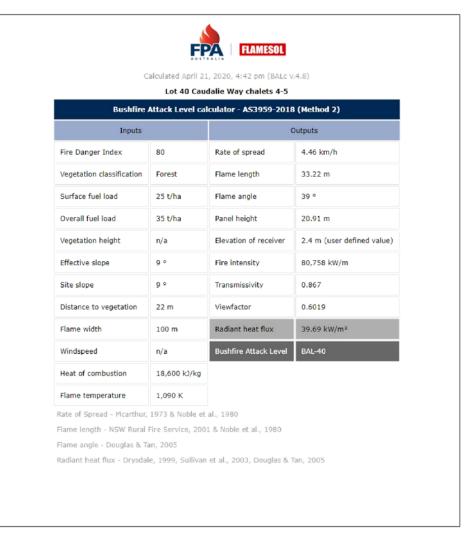


Figure 14: Method 2 Calculation of RHF from Forest vegetation to Chalets 4and 5

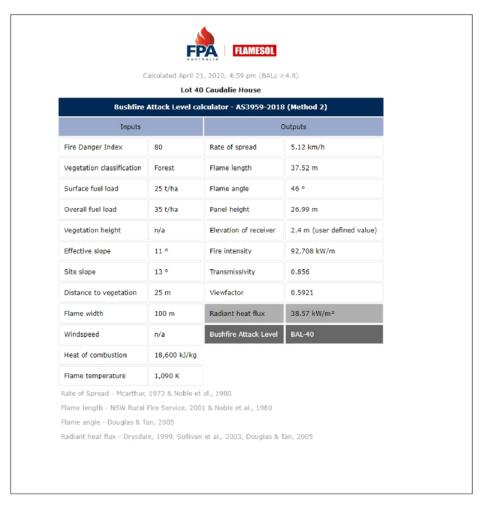


Figure 15: Method 2 Calculation of RHF from Forest vegetation to Residence.

Table 2 . Summary outputs of design bushfire calculations above

Zone	Distance (m)	NBC Calc (kW/m2)	Flamesol Calc (kW/mw)	BAL Rating
Chalets 1-3	19	39.51	39.51	BAL- 40
Chalets 4-5	22	39.7	39.69	BAL- 40
Residence	25	38.58	38.57	BAL- 40

RELEVANT FIRE DANGER INDEX

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger In	dex					
FDI 40		FDI 50	FDI 80		FDI 100	
Table 2.4.5		Table 2.4.4	 Table 2.4.3	Comment.	Table 2.4.2	

POTENTIAL BUSHFIRE IMPACTS

The BAL Ratings for the Site based on the current separation from the classified vegetation is provided in Table 3. (Based on Method 1 approach)

Table 3 BAL Analysis - Structures based on current vegetation

Structure	Vegetation Classification	Effective Slope	Separation	BAL
Chalet 1	Class A Forest	Downslope 6 degrees	20m	BAL-FZ
Chalet 2	Class A Forest	Downslope 6 degrees	13m	BAL-FZ
Chalet 3	Class A Forest	Downslope 6 degrees	16m	BAL-FZ
Chalet 4	Class A Forest	Downslope 9 degrees	0m	BAL-FZ
Chalet 5	Class A Forest	Downslope 13 degrees	0m	BAL-FZ
Residence	Class A Forest	Downslope 13 degrees	8m	BAL-FZ
Maximum BAL				

The Potential BAL Ratings for the Site based on applying the Method 2 calculation and on the subsequent Asset Protection Zones as described above being established and maintained in perpetuity are shown in Table 4 for the chalets and residential dwelling respectively.

Table 4 BAL Analysis - Potential BAL ratings establishment and ongoing management of APZs (Method 2)

Structure	Vegetation Classification	Effective Slope	Separation	BAL	
Chalet 1	Class A Forest	Downslope 6 degrees	19m	BAL-40	
Chalet 2	Class A Forest	Downslope 6 degrees	19m	BAL-40	
Chalet 3	Class A Forest	Downslope 6 degrees	19m	BAL-40	
Chalet 4	Class A Forest	Downslope 9 degrees	22m	BAL-40	
Chalet 5	Class A Forest	Downslope 13 degrees	22m	BAL-40	
Residence	Class A Forest	Downslope 13 degrees	25m	BAL-40	
Maximum BAL					

CONSTRUCTION REQUIREMENTS

AS 3959-2009 has six levels of BAL categories based on the radiant heat flux exposure to the building, and identifies the relevant sections for building construction, as detailed in Table 2. The chalets and the residential house are required to comply with sections 3 & 8 of AS3959 for BAL-40.

Table 5 AS 3959-2009 BAL levels

Bushfire	Classified vegetation within 100m	Description of predicted bushfire	Construction
Attack Level	of the site and heat flux exposure	attack levels of exposure	Section (within
(BAL)	thresholds		AS 3959)
BAL-LOW	See clause 2.2.3.2	There is insufficient risk to warrant specific construction requirements	4
BAL-12.5	≤12.5kW/m²	Ember Attack	3 & 5
BAL-19	>12.5kW/m² to ≤19kW/m²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3 & 6
BAL-29	>19kW/m² to ≤29kW/m²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3 & 7
BAL-40	>29kW/m² to ≤40kW/m²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames	3 & 8
BAL-FZ	>40kW/m²	Direct exposure to flames from the fire front in addition to heat flux and ember attack	3 & 9

Attachment I

13.1

Appendix 2 Risk Analysis

RISK ANALYSIS

CFA Guide to Developing a Bushfire Emergency Plan

Type of premise - Commercial

Occupant - Adult/youth/children

Needs - Unfamiliar with locality and may be unfamiliar with English language.

Special health considerations - Occupants are able bodied, but some may suffer asthma/breathing difficulty in the presence of smoke.

Facility is in a bushfire prone area - Yes

How accessible is the premise - Caudalie Way and Vintners Drive are cul-de-sacs and a legacy of past planning approval. In conjunction with Biddle Road, Yungarra Drive and Caves Road these are public roads in good condition and provide access to the nearest township. Alternate access is available via an Emergency Access Way approximately 450m in length, from the end of the Broyage Retreat cul-de-sac to Kinross Loop, shown on the City of Busselton's Intramaps (accessed 35/3/2020). The internal layout, design and construction of public roads in the area allows emergency and other vehicles to move through it easily and safely at all times. The roads in proximity to the Site are well constructed, wide roads passing mainly through cleared areas with patches of remnant vegetation, allowing safe egress at all times. Most of the hazard is to the south with egress available to the north. A vehicle traveling north will provide a level of protection for its occupants.

Quality of Roads - All roads are in good condition, have good sight lines, 8m bituminous road and leads to Dunsborough township.

Does the transport route go through a bush fire area - Yes, but moving away from the direction of likely fire.

Building conditions - The chalets will be built to BAL-40 standards and the residential house will be built to BAL-40 standards.

Is the premise likely to be affected by significant radiant heat- No -BAL-40 is a very high risk.

Are occupants needs better suited to evacuation - Yes, the chalets are not a primary or essential place of residence. The residential house will host the chalets and provide direction for evacuation. Evacuation early in the development of the fire is the best course of action.

Is a defendable space available - Yes, the buildings will have an APZ maintained and the building has easy access for defensive firefighting actions.

Is there a designated assembly point - No.

Are ground conditions maintained - The buildings will have maintained Asset Protection Zones according to the standards in the Guidelines for Planning in Bushfire Prone Areas. The area to the east of the Lot will not be maintained due to environmental constraints.

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Evacuate or Stay - Evacuate Early a primary focus if possible, if not Prepare to stay

EVACUATION ARRANGEMENTS

Destination - Dunsborough township.

Transport - Private vehicle

Are special needs addressed - Special needs occupants are not a specific target, but individual care must include evacuation, ie the vehicle for arrival must be available. Evacuation should occur the day before Extreme or Catastrophic conditions.

Do you require an Ambulance or other type of special transport - No

Is a community Bus available - No

SHELTER IN PLACE

Is the building fit for purpose - Yes, the chalets and residential house will be built to BAL standards

Is the property maintained free of fuel and litter in gutters and around buildings - Yes - subject to ongoing management.

Is there a building away from a direct threat of bushfire - Yes

Is the building constructed to minimize bushfire attack - Yes

Has the building appropriate defendable space - Yes

Is there access to onsite refuge/amenity - Yes, amenities are within the dwelling/shelter

Is there disabled access to shelter - Yes

Is there sufficient supervision of occupants - Yes, the facilities will be hosted. Occupants will be unfamiliar with bushfire and may become distressed. Clear expectation and instruction is required.

CONCLUSION

If early evacuation is possible then that is highly recommended. However, as the buildings will be built to BAL standards, sheltering within the chalets is the best option if unable to readily evacuate. This is because the chalets should be able to withstand and provide a better level of protection than a car in a fire event.

Appendix 3 Emergency Evacuation Plan AS.3745 - 2010 (Amd2)

BUSHFIRE EMERGENCY EVACUATION PLAN

To be reviewed by the Landowner on an annual basis.

FACILITY DETAILS

LocationLot 40 Caudalie Way, QuindalupContact PersonAmy Molloy & Shannon O'Donohue

Position Landowner
Phone 0420 695933
Occupants Max 26
Refuge capacity Max 26

Table 1 Emergency Contact Details

Name of Organization	Service Provided	Phone Number/Website
Fire Brigade	Report a fire/receive assistance	000
Department of Fire 8	: Alerts and Warnings	13 3337
Emergency Services (DFES)	Fire Danger Ratings	www.dfes.wa.gov.au
	Total Fire Bans	twitter.com/dfes.wa
Bureau of Meteorology	Fire Danger Ratings Weather	bom.gov.au/weather/wa
ABC Local Radio	News and Updates	Radio frequency 684 AM
South West WA		http://www.abc.net.au/southwestwa/

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PREPARATION

2.1 Firefighting equipment

Install the following equipment (Landowner):

- 1. A 4kg dry chemical Fire Extinguisher with instructions of use displayed.
- 2. Hard wired smoke detectors.
- 3. External water (standard garden hoses), capable of applying water to each part of the building.
- 4. Emergency Evacuation Diagram on the internal face of all external doors.

2.2 Seasonal preparation

Prior to each bushfire season, approximately December to March each year, it is important to become ready for an evacuation in the event of a bushfire and understand the potential bushfire climate. The Bureau of Meteorology produces a quarterly climate outlook video which includes an assessment on the potential for a bushfire. It is recommended to watch this video prior to each bushfire season: http://www.bom.gov.au/climate/outlooks/#/overview/video

Conduct seasonal works, to be undertaken at the commencement of the Bushfire Season (Landowner):

- Ensure all access ways have the appropriate vertical and horizontal clearances in good traversable condition.
- 2. Ensure all roof and building junctions are clear of litter and all gaps less than 2 mm are sealed with non-combustible material.
- 3. Ensure all buildings are free of flammable materials, none located within 5m.
- 4. Ensure all objects attached to the buildings are non-combustible or easily removable, and the removing mechanism is in working order.
- 5. Ensure all gas cylinders are positioned with pressure relief valve facing away from the building and not within 6m of a flammable material.
- Ensure fire hoses and firefighting equipment is in working order. Check the charge level on all fire extinguishers is adequate.
- Ensure the plan and evacuation details are clearly displayed and conveniently located in all buildings.
- 8. Verify contacts

2.3 Daily preparation during the fire season

Conduct daily preparation during the fire season, in the morning (Landowner):

- 1. Check the DFES website for any alerts.
- Ensure visitors upon arrival are bushfire aware and familiar with the evacuation and refuge procedures.

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- 3. Inspect grounds to:
 - · Ensure flammable materials are not stored adjacent to buildings.
 - Ensure firefighting equipment and access-ways are clear of any obstructions.

CARING FOR VULNERABLE PEOPLE

The Bushfire Attack Level that will be experienced at the peak of the fire is ver high ((BAL-40). This is well above the level of human tolerance (BAL-3).

Fire typically has a progressive build up to a peak followed by a progressive decay; the peak (fire front) lasting between two to five minutes. People at the Site will need to take shelter in a bushfire event if early evacuation is not achieved.

Conditions during a fire can be hazardous and frightening. Ignited embers and heavy smoke can be expected, visibility can be significantly reduced, and it can be extremely windy and noisy. Unless prepared, and as may be expected of vulnerable visitors - people can become frightened and make dangerous choices. For this reason, evacuation is the preferred option, but sometimes, and if the warning time is short, sheltering within the building is the only option.

Sheltering within the chalets can provide an important delay between the fire front passing and internal conditions becoming untenable, that can enable a safe evacuation. Assembly at a quick exit point whilst the fire front passes is essential.

Many buildings are lost after the fire front has passed, due to a small fire starting in poorly prepared grounds and material accumulated against the building. After the fire front has passed the grounds and observable areas (this excludes the roof in all practicality) should be inspected and small fires, and smouldering material extinguished. The building should be inspected after the fire has passed and continue to be monitored for up to 24 hours for any delayed fire from smouldering materials not initially seen.

It is important to note that there is no obligation upon any visitor to take action to defend the building from bushfire attack.

Attachment I

Bushfire Management Plan

METHOD OF WARNING

The Department of Fire and Emergency Services provides community and emergency advice about predicted and current conditions that advise about the level of bushfire threat.

The Fire Danger Rating (FDR) is based on the forecast weather conditions, the higher the rating the higher the threat.

'Very High', 'Extreme' or 'Catastrophic' ratings are the highest level and represent unsafe conditions. On days where these FDR levels are achieved (or if known the day prior) guests will be advised by the Manager of the heightened risk of a bushfire event that could occur at any time and that as a minimum they should vacate the chalets, where possible, and stay within a lower bushfire risk area (for example within Dunsborough or another coastal town centre) during the hottest part of the day (for example 10 am to 4pm). Due to the heightened risk of a bushfire event on these Very High, Extreme and Catastrophic days with the possibility of a bushfire event occurring at any time, including at night, guests will be informed by the Manager of the evacuation and refuge procedures and be prepared to evacuate should a bushfire event arise.

A 'Catastrophic' rating is the highest level and on days where this FDR level is achieved (or if known the day before) guests will be advised that the safest option is for them to leave the facility and find alternative accommodation within an area of lower bushfire risk. It is however acknowledged that this may not be a viable option for all guests, it is likely a Catastrophic day would occur in peak tourist season and other accommodation options may be booked out. Rather than forcing guests to leave with no where else to go, they will be asked to leave the park during the hours of 10 am to 4 pm as advised above if they are unable to find alternative accommodation in a lower bushfire risk area.

It is assumed visitors are able bodied, can smell smoke and see fire and understand the English language.

It is recommended that people use a range of sources to stay up to date about a bushfire. This includes using the sources listed in Table 1, being alert and aware of your surroundings and talking with neighbours and visitors about your actions.

13.1

CONTROLLED EVACUATION TO DUNSBOROUGH TOWN CENTRE

Action Triggers

A controlled evacuation is defined as an evacuation of all personnel and guests where there is adequate time to allow guests to pack up and leave with their belongings. An evacuation can trigger an emotive response and allowing enough time for guests to gather their belongings and evacuate to a secure location, away from the risk of fire is the preferred course of action. It should be noted that a bushfire situation can change rapidly and an emergency evacuation may need to be triggered during a controlled evacuation. Regular communication to guests should be maintained at all times to ensure the evacuation type is adequately communicated. The triggers for a controlled evacuation are:

- Direct advice or Watch and Act warning from Emergency services (DFES, Police);
- Signs of smoke arising from nearby areas; or
- Fire within 5 kms or 5 hrs of the Site.

Actions

Upon a direct instruction from Emergency Personnel aware of your circumstance, follow their evacuation instructions.

Evacuate to Dunsborough town centre:

- 1. Notify all personnel and visitors.
- 2. Account for all persons.
- 3. Allow guests to collect their belongings.
- 4. In a life threatening emergency call triple zero (000).
- Drive to the north east via Vintners Drive and Caves Road, or away from the fire according to advice

EMERGENCY EVACUATION TO DUNSBOROUGH TOWN CENTRE

Action Triggers

The triggers for and emergency evacuation are:

- Direct advice from Emergency services (DFES, Police);
- Signs of smoke arising from the immediate surrounds; or
- Fire within 2 kms or 2 hrs of the Site.

In this situation, a bushfire is imminent and urgent evacuation is required. There may not be enough time to gather belongings. People should be guided to leave the site immediately.

Actions

Upon a direct instruction from Emergency Personnel aware of your circumstance, follow their evacuation instructions.

Evacuate to Dunsborough town centre:

- 1. Notify all personnel and visitors.
- 2. Account for all persons.
- 3. Encourage guests to leave immediately.
- 4. In a life threatening emergency call triple zero (000).

Drive to the north east via Vintners Drive and Caves Road or away from the fire according to advice

Alert triggers

The triggers for emergency evacuation are:

- Direct advice or Watch and Act warning from Emergency services (DFES, Police);
- Signs of smoke arising from the east;
- Fire within 5 km or 5 hrs of the Site; or
- FDR of Extreme or Catastrophic, evacuate the day before.

Actions

Upon a direct instruction from Emergency Personnel aware of your circumstance, follow their evacuation instructions.

Evacuate to Dunsborough:

- Notify all personnel and visitors;
- Account for all persons;
- Close all windows and doors;
- Drive to the north east via Vintners Drive and Caves Road and away from the fire according to advice.

SHELTER WITHIN THE CHALETS (LAST RESORT)

Alert Triggers

Uncontrolled fire observed, in or adjacent to the Site, or a DFES Emergency Warning to stay in place has been issued.

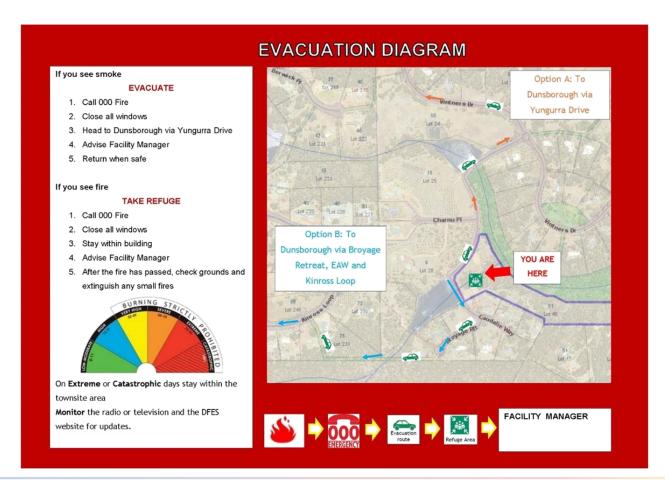
Actions

- Call 000 DFES;
- · Notify all personnel and visitors;
- · Account for all persons;
- Close all windows and doors;
- Take shelter within the chalet, next to an exit;
- · Wet towels and place at foot of doors to stop smoke ingress;
- · Monitor the condition of the building;
- · When safe to do so inspect around the building for spot fires and put them out; and
- Be alert to fire for up to 24 hours after the fire event.

If shelter catches fire

- · Keep out of smoke and stay low.
- Evacuate north toward Dunsborough after the fire front has passed.

Note: the bushfire conditions decay quickly after the fire front has passed, should the shelter catch fire there should be sufficient time after the fire front has passed to be able to evacuate the building.



Appendix 4 Emergency Access Way Upgrade Requirements

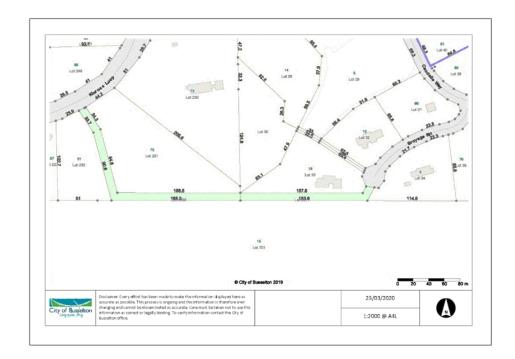
193 **Bushfire Management Plan**

The EAW from Broyage Retreat to Kinross loop, is currently hard compacted gravel. The proponent will, at their expense, upgrade this EAW to comply as best as possible with the requirements of SPP 3.7 and the Guidelines. The main surface will be increased to a trafficable surface of 6m, consisting of a 4 m surface and a 1 m shoulder on each side (as stated in E 3.2 of the Guidelines). The entry to the EAW needs to also be levelled and made suitable for vehicular access. There are some areas however, where compliance with the guidelines cannot be achieved. These are summarised in the image below. Most related to narrowing of the road pavement due to culverts, drainage areas or significant trees worth of environmental protection. There is also a small section where the gradient exceeds the 1 in 10 recommended in Table 6 of the guidelines.

However, with the additional upgrade of the EAW, these few noncompliance areas will not prevent the movement of a 3.4 fire appliance through the site if required or inhibit the safe movement of a passenger vehicle should that be the only method of egress.

In most situations, it is highly unlikely that this EAW will be relied upon for evacuation and egress as Caudalie way is a well-constructed and wide pavement road, with minimal possible hinderances from falling trees or vehicle obstructions.





Appendix 5 Road Verge Landscape Plan

61 Caudalie Way

29 April 2020

SCREENING / ROAD SIDE PLANTING

Species:

- Agonis flexuosa (Willow Myrtle / Peppy Tree)
 Chamelaucium uncinatum (Geralton Wax)
 Leptospermum petersonii (Lemon-scented Tea Tree)

A roadside verge planting permit to be acquired in co-ordination with the shire. Staggered planting of the above species every 5m along the 100m stretch of the road verge in front of proposed cabins 1, 2 and 3 on the north west roadside boundary.



Cabins 4 and 5 will not be visible from the the road on the south west boundary, as they are too far into the property. Fruit trees already planted staggered along this boundary and the lower hillside to eventually screen the shed from the road. Screening planting is also already in place on the boundary of both 61 Caudalie Way property and neighbours boundary for screening of the shed.

Cabins 4 and 5 will not be visible from the neighbours boundary (65 Caudalie Way) on the southern side. Cabin 4 is too far into the property to be visible. There are currently well established trees screening this part of the boundary, plus new screening planting in place on the neighbours boundary to screen Cabin 5. The neighbour also engaged demolition workers to dump all the limestone rubble from 66 Caudalie Way two storey limestone house demolition onto both connecting boundaries of their property, then covered this with fill to create a 3-4 high wall between the properties.

Peer Review

Tourist Facility
Lot 40 Caudalie Way QUINDALUP

Client – Amy Molloy for the City of Busselton May 2020



Expert Witness Details

Name and Address

Name: Anthony Rowe

Title: Principal Bushfire Consultant

Company: Envision Bushfire Protection

Address: 124 Derby Road Shenton Park

Email: admin@envisionbp.com.au

Telephone: 0428 066 147

Qualifications

Tertiary qualifications:

- · Bachelor degree in Planning (1984) from the University of South Australia
- Post Graduate qualification in Urban and Regional Planning (1988) from the University of South Australia
- Masters in Business Administration (1995)
- Post Graduate qualification in Bushfire Protection (2017) from the University of Western Sydney.

Professional recognitions:

- · Registered Practicing Planner from the Planning Institute of Australia
- Minister's Bushfire Protection Accreditation Scheme Level 3, administered by the Fire Protection Association Australia, valid December 2019 (renewed annually)

Skills and Expertise

Bushfire planning and design

- I have 30 year's experience in the administration of planning legislation including the administration of the Planning and Development Act 2005, and Building Act 2011, and their equivalents in South Australia.
- I am a member of the Fire Protection Association Australia (FPA) Working Party (WA) contributing advice on the operation of the Western Australia Bushfire Risk Management Framework.
- I have provided training to local government and local government planners, at the invitation of the West
 Australian Local Government Association, the Fire Protection Association Australia and the National Bushfire
 Hazards Cooperative Research Centre (CRC).

Engagement

I have been engaged by the Amy Malloy and Shannon O' Donohue to provide an independent review of the proposed tourist facility at Lot 40 Caudalie Way, Quindalup.



In this regard I have been provided a copy of the Bushfire Management Plan and Emergency Evacuation Plan Lot 40 Caudalie Way, Quindalup, 22 May 2020 Rev I by Ecosystem Solutions Pty Ltd.

In particular, I have been asked to:

- Compare the Bushfire Management Plan and development proposal for compliance with State Planning Policy 3.7 (SPP 3.7) and its Guidelines:
- Compare the Bushfire Management Plan with the Department of Planning, Lands and Heritage (DPLH) Position Statement: Tourism land uses within bushfire prone areas.

Preparation

In preparing this advice I have considered State Bushfire Risk Management Framework and relevant documents comprising:

- Australian Building and Codes Board Design and Construction of Community Bushfire Refuges Handbook (2014);
- Government of Western Australia, Planning and Development Act 2005;
- Government of Western Australia, Environment Protection Act 1986;
- Government of Western Australia, A guide to the exemptions and regulations for clearing native vegetation August 2019
- Government of Western Australia, Planning and Development Regulations (Local Planning Schemes) 2015, Schedule 2 Part 10A;
- Office of Bushfire Risk Management (OBRM) 28 September 2019, Map of Bush Fire Prone Areas;
- Standards Australia, AS 3959:2018 Construction of buildings in bushfire-prone area;
- Standards Australia, AS 3745:2010 Planning for Emergencies in Facilities;
- Standards Australia, AS/NZS/ISO 31000: 2009 Risk management principles and guidelines;
- Western Australian Planning Commission (WAPC) 2015, State Planning Policy 3.7 Planning in Bushfire Prone Areas;
- Western Australian Planning Commission and Department of Fire and Emergency Services (WAPC and DFES)
 2017, Guidelines for Planning in Bushfire Prone Areas Version 1.3, Western Australia;
- Western Australian Planning Commission A Guide to developing a Bushfire Emergency Evacuation Plan
 October 2019;
- Western Australian Planning Commission Position Statement: Tourism land uses in bushfire prone area November 2019;
- Western Australian Planning Commission Department of Planning Lands and Heritage Position Statement: Planning in bushfire prone areas – Demonstrating Element 1: Location and Element 2: Siting and design November 2019
- Department of Planning Lands and Heritage: BMP template for a complex development application.
- Department of Planning Lands and Heritage: Emergency Evacuation Plan(template).
- City of Busselton Local Planning Policy No. 4.2- Bushfire March 2020.
- BUNNINGS GROUP LIMITED and PRESIDING MEMBER OF THE METRO NORTH WEST JOINT DEVELOPMENT ASSESSMENT PANEL [2019] WASAT 121 (26 November 2019).

Site inspection

In preparing this review I inspected the site on 31 May 2019.



13.1 Attachment J

Client Relationship

In my previous employ with the City of Busselton as Manager Development Services I was aware of the proposal to develop a dam and a concept for development of a tourist facility at Lot 40 Caudalie Way Quindalup. I finished my employ with the City of Busselton 18 June 2018 and have had no association with the development proposal until the recent engagement to rovide independent expert bushfire planning advice (Peer Review)

I was engaged by Amy Malloy and Shannon O' Donohue to provide independent expert bushfire planning advice (Peer Review).

I have no private, personal or other interest in this matter that has influenced the content of this advice.



Peer Review

1 Introduction

The proposal is to construct five chalets providing accommodation for a maximum of 20 guests and a single house as the primary residence for Amy Molloy & Shannon O'Donohue.

The site is located in a bushfire prone area (Map of Bush Fire Prone Areas OBRM 2019). All new development within an area identified as bushfire prone is subject to consideration under the Planning and Development Act 2005 and State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) and the Guidelines for Planning in Bushfire Prone Areas Version 1.3 (the Guidelines) (WAPC and DFES 2017).

SPP 3.7, does not require that there be no increase at all in the threat of bushfire to people property or infrastructure, but instead, the intention is to 'implement effective, riskbased land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure'.

The proposal because it provides short term accommodation is a land use classified as a 'vulnerable' land use (Guidelines cl.5.3.1) as it may involve visitation by persons unaware of their surroundings who may require direction in the event of a bushfire.

In November 2010 the Western Australian Planning Commission released the Position Statement: Tourism land uses in bushfire prone areas November 2019 (Position Statement).

The position statement was introduced in response to the recognition that many tourism land uses are intrinsically linked to the natural landscape values of an area which makes it difficult to meet the current provisions of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7). The position statement instead provides Acceptable Solutions for 'tourism' development and a framework for the guiding Performance Principle-solutions based solutions supported by a risk assessment approach.



13.1 Attachment J

Peer Review

2 Assessment

The purpose of this assessment is to review the proposal, as now described through the BMP (VI), for compliance with the the Policy Intent (SPP 3.7) - to preserve life and reduce the impact of bushfire on property and infrastructure guided by the Position Statement: Tourism land uses in bushfire prone areas November 2019.

The site is characterised as an elongated lot (east to west) comprising a valley watercourse floor with steep forested sides.

The site had been identified in a Structure Plan, predating the introduction of SPP 3.7 illustrating the ability to accommodate 7 chalets along the southern boundary of the site, and a Guesthouse on the other side of the watercourse, at the eastern boundary of the site.

The proposal has been assessed by the Bushfire Protection Criteria Appendix 4 of the Guidelines 1.3.

The Bushfire Protection Criteria is divided into four elements - location, siting and design, vehicular access and water. Each element has an intent outlining the overall aim.

ELEMENT 1: LOCATION

Intent: To ensure that strategic planning proposals, subdivision and development applications are located in areas with the least possible risk of bushfire to facilitate the protection of people, property and infrastructure

ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT

Intent: To ensure that the siting and design of development minimises the level of bushfire impact

ELEMENT 3: VEHICULAR ACCESS

Intent: To ensure that the vehicular access serving a subdivision/development is available and safe during a bushfire event

ELEMENT 4: WATER

Intent: To ensure that water is available to the subdivision, development or land use to enable people, property and infrastructure to be defended from bushfire

Bushfire Protection Criteria under each element provides acceptable solutions as one predetermined way the Intent may be met. Each Element also enables 'alternative solutions' guided by a 'performance principle' that can demonstrate the Intent will be achieved.

2.1 Element 1 and 2

Where a proposal is a development application, Element 1 and 2 are satisfied if, upon completion, the BAL at the portion of the site upon which the building is located does not exceed BAL 29 at the building.

The proposal is unable to satisfy Elements 1 and 2, which are related aspects, due to site constraints and restriction on the ability to clear vegetation to achive a BAL measure at the proposed building location not exceeding BAL-29.

It is noted from the ecological assessment undertaken at the site and identified in the BMP



A Declared Rare Flora population has been identified within the Lot, outside the Asset Protection Zones (APZ). Vegetation clearing is required to construct the proposed buildings, access ways and APZs. These have been strategically located in areas of either existing clearing or areas of degraded or poor vegetation condition to minimise the impact on the ecological values of the site. Key habitat trees have been identified in an environmental review of the site (Ecosystem Solutions, 2018) and none of these will be impacted by this development. The DBCA have agreed that the demarcation of the APZ zones in the development should be clearly marked with bollards or posts to ensure that any vegetation modification does not exceed those required to meet RHF and BAL requirements It is possible that the modification of the vegetation will need to be conducted under an approved vegetation clearing obtained under the Environmental Protection Act 1986 from the Department of Water and Environmental Regulations (DWER)

Notwithstanding the proposal is to minimise the removal of native vegetation it is subject to approval of a clearing Permit. The BMP proceeds on the assumption that an approved clearing permit will be obtained.

It is accepted that Primacy should be given to ecological values in determining an appropriate bushfire protection measure, and alternative locations and methods should be considered. This is explained in section 2.3 Bushfire Risk Management and Environmental Conservation. In turn it is acknowledged that the proposed chalets have been sited to minimise ecological disturbance and as such the only alternative is a construction response that meets the BAL available.

The proposal in oder to respond to the restriction upon clearing proposes to:

- Construct the chalets to comply with sections 3 & 8 of AS3959-2009 for BAL-40.
- Construct the residential house to comply with sections 3 & 8 of AS3959-2009 for BAL-40.

Addressing the non compliance

The site was inspected on 31 May 2020. The vegetation classification and slope under vegetation at the affecting Plots 1, 2, and 3 in the BMP have been verified as correct. The vegetation was observed to be consistent with Class A Forest (Open Forest A-03) as illustrated in Figure 2.4(B) AS 3959:2018. A Nickon Forestry Pro was used to measure the slope under variation and the recorded slopes at each chalet and dwelling location and were within 1.0° degree of variance (acceptable) to that shown in Figure 10 (BMP VI).

It is noted that the BMP V1, has provided Method 2 calculations, using the FPA Bushfire Attack Level Calculator, with variations made to the default values. The variations made to the default values normally used in Method 1 were to limit the height of the receiver at 2.4m which can be applied for a single story building. There is no benefit in measuring the air above the building, and the recorded slope was used rather than the maximum in the range as provided in Table 2.5 AS 3959:2018.

The use of Method 2 and the retention of the default inputs is accepted only for precise slope and outcomes not affecting the model (Method 1 uses a range for simplicity) or to ask a specific output from the calculation such as the Radiant Heat Flux produced by the inputs at a certain height. A Method 2 calculation used this way is a recognised Deemed to Satisfy solution and similarly applicable as a Method 1 derived BAL.

The observations confirmed from the site inspection (accepting the slopes used in the BMP) and setting the elevation of the receiver at 2.4 m was applied to the calculator used in BMP(VI) and the same result Radiant Heat Flux (BAL) was achieved at the distances identified.



The application of Method 2 in the way used does not require an examination of all inputs and their relation to one another, and is considered acceptable.

The proposal is therefore an assessment against cl. 6.7 SPP3.7, which is in turn reflected in Elements 1 and 2 of the Guidelines V1.3. It is effectively proposing a BAL- 40 construction response within a BAL-40 contour.

There are parallels to the recent SAT case BUNNINGS GROUP LIMITED and PRESIDING MEMBER OF THE METRO NORTH WEST JOINT DEVELOPMENT ASSESSMENT PANEL [2019] WASAT 121 (26 November 2019). In that case, the matter involved a building located within a BAL-40 contour and constructed to standards exceeding the construction performance requirement at BAL-40. The solution was based upon a performance principle.

Performance Principle Based solutions.

CI. 4.5.2.2 requires that where a solution is provided to demonstrate compliance with the Performance Principle it should be labelled as a performance based solution (A formatting issue not followed in the BMP V1).

To demonstrate compliance, the performance principle based solution(s) must provide substantiated evidence and clearly demonstrate/document how the proposal, product, design or material can meet or exceed the intent and performance principle of the element, and more broadly, the objectives of the State Planning Policy

The Element 2 performance principl is ambiguous¹ with regard to whether increasing a construction standard (above BAL 29) can be used to comply with the performance principle (Figure 16 Element 2), because the performance principle refers to significantly reduces the intensities at the building surface.

This matter was addressed in the SAT Bunnings, although not expressly identified in the determination. The applicant offered a dousing system to resolve the temperature of the wall, but this was not pursued by the court as it offered no structural benefit to utilising a non-combustible material with sufficient insulation property. The SAT also heard that the reduced distance did not practically affect the defendable space because both BAL-29 and BAL-40 exceed the operational conditions for fire fighting (4kWm²). Significantly the SAT determined that there were three pathways to consider and approve a development exceeding BAL-29. In the case of Bunnings it did not accept in consideration of cl.6.7 that only proposals that met the criteria of a 'minor development' or 'unavoidable development' could be approved. The SAT determined the Bunnings proposal as a non compliant development to be determined on its merits in broader consideration of SPP 3.7 and the objectives of the State Planning Policy.

To resolve this matter therefore, neither minor or unavoidable development, consideration can be given to the objectives of the State Planning Policy refined for tourism and described in the Western Australian Planning Commission Position Statement: *Tourism land uses in bushfire prone area* November 2019.

The position statement provides the following objectives of the State planning policy shown in bold with a comparison of the proposal

Maintain primacy for the protection of life, but also recognise preservation of property or infrastructure may be secondary to the social and economic development of a region

Subject to resolution of the emergency accessway at Broyage Retreat the proposal will have opportunity to provide evacuation to destinations in opposite directions. The primary access by Caudalie Way is in the opposite direction to the prevailing wind direction in extreme conditions (afternoons between mid December and mid March FFDI 60+, and

 $^{^{1}}$ BUNNINGS GROUP LIMITED and PRESIDING MEMBER OF THE METRO NORTH WEST JOINT DEVELOPMENT ASSESSMENT PANEL [2019] WASAT 121 (26 November 2019).



predominant strong south south west winds). The proposal (Bushfire Emergency Evacuation Plan) places an emphasis

Provide bushfire protection relevant to the characteristics of the tourism land use

An intrinsic attraction of the site is the intimacy with the native vegetation, which is identified by the position statement, an inherent risk to be accepted with nature based tourism. A relevant bushfire protection response, where such would otherwise contradict the attarction in the first instance, is to increase the performance of the building to survive the bushfire attack for the distance that is avialiable. The proposal has sought to increase the construction standard to minimise the disturbance to the ecological value of the site. The response is consistent with the Position Statement in regard to facilitating nature based tourism.

Provide bushfire risk management measures that mitigate the identified risks

The Position Statement: Tourism land uses in bushfire prone area at cl. 5.2 Bushfire risk assessment described the following components following (NERAG 2020) to be included.

Determines the liklihood.

upon early evacuation.

The site is located within a broader landscape comprising pockets of forest and rural living lifestyle forest lots. Whilst rural living land uses are immediate to the site, an area of forest extends 1.5 Km south and south west of the site. The site is potentially downwind to forest extent from the prevailing extreme wind conditions in summer.

City of Busselton Bushfire Risk Management Plan 2019-2024 has identified an occurrence of a landscape fire within its area. The likelihood a bushfire may affect the site, either directly or through ember attack, within 5 km, is likely, i.e. once every five years.

Determines the consequence

The site is characterised as Forest, which is classified as an extreme bushfire hazard level (Guidelines Appendix 2). Forest fires are potentially the most intense fires. Direct exposure to bushfire (heat and smoke) can be fatal.

Studies by the CSIRO2 in a review of 260 bushfires between 1901 -2011, found that 78% of all fatalities (773 civilian fatalities) occur within 30 m of a forest, and 88% of fatalities 'within a structure' occur within 30 m of a forest. Building loss and fatalities increase sharply with an increase in FFDI above 50.

The potential consequence to human life (fatalities) is classified as Catastrophic.

Evaluates the risk

The studies of building loss have shown that FFDI history suggests a high individual variability in FFDI 50+ in the second half of December and the second half of March. Severe conditions (FFDI 50-74) are generally between mid-December to mid-March, although a consistently higher FFDI (60+) is generally between mid-January through to March and includes the occurrence of Extreme and Catastrophic days.

The combination of likely and catastrophic is an Extreme Risk (NERAG)

Proposes the risk treatment measures

² Blanchi. R, Leonard. J, Haynes. K, Opie. K, James. M, Kilinc. M, Dimer de Oliveira. F, van den Honert.R, 2012, 'Life and House Loss Database Description and Analysis – Final Report', CSIRO and Bushfire CRC



Measures identified by the Australian Building Construction Board Bushfire Verification Method as risk management measures include minimising the risk of ignition (locality fuel management and policing of human behaviour, beyond the applicant's control), minimising the exposure of humans to the affect of bushfire (by awareness, effective warning. Evacuation and safe egress - BEEP), managing the fire by constructing buildings to a performance level equivalent to the anticipated Bushfire Attack Level (construction to BAL-40) and the liklihood of attendance and active suppression (the nearest Brigade is in Marri Drive, Dunsborough (7 km)).

Monitoring and review - ongoing compliance

The BEEP requires annual review and seasonal preparations of buildings and grounds. The condition of an Asset Protection Zone enforceable through the City of Busselton firebreak notice and identified by inspection, undertaken at a higher frequency in high bushfire prone areas. Given the nature of the proposal, not maintaining the conditions which may impact upon the effective resistance of the buildings, is most likely to be a breach of the APZ standard because vegetation is dynamic.

The details of the BMP and BEEP form part of the planning authorisation and are enforceable pursuant to s.214 Planning and Development Act 2005. If a development is undertaken in contravention of a planning scheme (development approval) the responsible authority may give a written direction to the owner (Notice) or any other person undertaking that development to stop, and not recommence.

A person to whom a Notice is given may apply to the State Administrative Tribunal for a review but cannot continue or recommence without a SAT direction to withdraw the Notice.

2.2 Element 3: Vehicular Access

A public Emergency Access Way (EAW) is identified between Broyage Retreat and Kinross Loop. The EAW has been provided to serve 15 lots from the locality of Caudalie Way.

As part of this BMP, the proponent has offered to upgrade the EAW.

It would appear however that as the EAW is public land for a broader community benefit responsibility is the City's and it would be unfair to burden the applicant. Whether this proposal proceeds or not does not change the responsibility the City already has to the community, and the proposal imposes no exclusive benefit to the applicant.

One of the features that the Position Statement responded to was that tourism proponents are not required to remedy broader failures. In the example of a tourist facility comprising chalets and restaurant at 42 Union Road Carmel in the City of Kalamunda (did not proceed beyond Orders for reconsideration and subsequently approved on consideration of the Position Statement) DFES support was withheld unless the applicant provided an evacuation shelter for the broader community, to address the shortcomings of the existing road network. The Position Statement Tourism has subsequently clarified the applicant need only address the burden the proposal itself creates on site. The onsite shelter should be provided with sufficient space for the maximnum number of employees and visitors that could be onsite at a given time. It follows a general principle that private developers are not responsible for the responsibilities of public authorities, in this case the EAW is the responsibility of the City of Busselton for the broader community, it is therefore a comparable situation.

This is not a straightforward issue, and the City may wish to investigate this matter further, but it would appear to be unfair to burden the applicant, or deny the applicant on the basis of the City not fulfilling a responsibility for maintaining the EAW fit for purpose. In this case, there is no distinction between maintaining it to contemporary standard for use by emergency servces or for the public.



13.1 Attachment J

Peer Review

2.3 Element 4: Water

The proposal includes a water reserve of 10,000 L to be provided at each chalet that is dedicated for access by emergency services. It is to be provided separate to the domenstic water supply and the any supply otherwise provided for firefighting services.

A 10,000 L water reserve dedicated for access by emergency services is to be provided at the dwelling, and separate to the domestic water supply.

A separate tank is required for clarity. Pursuant to s.39 (1) (e) of the Bushfire Act 1954, it is not permitted to take water used for domestic supply of an occupier contained in a tank at his dwelling-house for fire fighting purposes.

2.4 Bushfire Emergency Evacuation Plan (BEEP).

Pursuant to policy measure 6.6 of SPP 3.7, the proposed development is accompanied by a Bushfire Emergency Evacuation Plan that has incorporated the considerations for a bushfire event response, namely when to evacuate, and has a preference for early evacuation.

The BEEP has included a Risk Assessment as used by the Victorian CFA for the development of a Bushfire Emergency Plan. It approximates the requirement of cl.5.5.2 in the Guidelines, but for future reference the Western Australian Planning Commission A Guide to developing a Bushfire Emergency Evacuation Plan October 2019, should be used.

The BEEP has been prepared in accordance with Australian Standard 3745-2010 Planning for emergencies in facilities (AS 3745). The BEEP however relies on the facility being hosted rather than following the process of identifying the Control Organisation, the assigning of responsibilities for the preparation of the refuge facility, including grounds and firefighting facilities, responsibilities for conducting the emergency response, and the training of personnel.

The Bushfire Emergency Evacuation Plan (BEEP) identifies the preparation and response requirements in a bushfire event. Importantly it identifies that early evacuation from the facility is the preferred approach but also establishes triggers for evacuation. The BEEP identifies Shelter as a last resort. There would be few opportunities where this should be taken, but the exception may be a fire that starts in the gully immediate to the chalets, and whilst it may not be fully developed, which would assist the building performance, it could nonetheless be fatal to anyone exposed to it. A clear survival plan should be provided.

One issue that should be addressed is the the chalets are separated from the dwelling by the watercourse and the development is dispersed across the site. The means of alert provided at each Chalet should be clarified in the BEEP.

In order to reduce the likelihood of ignition at the site and in recognition 'owners should accept responsibility for tourists and visitors using their facilities' the BEEP include the induction of visitors during the bushfire season upon emergency procedures and practices to avoid ignition. It is noted that burning is strictly prohibited is identified on the evacuation diagram, but it is associated with nominated days.



13.1 Attachment J

Conclusion

The proposal reasonably complies with the requirements of SPP 3.7, its Guidelines, the Department of Planning Lands and Heritage Position Statement: Tourism land uses in bushfire prone areas November 2019 published and draft access standards.

The site inspection conducted by Anthony Rowe on 31 May 2020, has verified the slope, and the class of vegetation, and utilising an FDI of 80 (appropriate when refuge/shelter is not proposed) used in the BMP and the required Asset Protection Zones and ratings at the building (applying Method 1 AS 3959:2018) is correct.

Given the nature of development, the increase in construction standard as a solution to an ecological objective to reduce the removal of vegetation whilst reducing the impact of bushfire on the property, by increasing the construction pefomance has merit, that equates to the performance otherwise offered by the acceptable solution. In addition the proposal satisfies the safety of the equation through the opportunity to evacuate by a route which is most likely in the opposite direction to an approaching fire by the primary access to the site; north along Caudalie Way. The Emergency Access Way provides a contingency should an evacuation to the north not be available.

The facility is to be hosted whilst it is in operation, which is acknowledged as an additional benefit in the Position Statement Tourism, to provide guidance of patrons to safety in a bushfire event.

The use of the land itself is unlikely to increase the risk of ignition of a bushfire, the Asset Protection Zones will assist to break the continuity of fuels and intensity of a fire that may otherwise approach the residents south of the tourist facility. Instruction however, is recommended to patrons in terms of open fires and disposal of cigarettes.

Internal driveways have been specified to comply with Table 6 column 3, including the provision of a turning area compliant with the requirement identified in E3.5 (Guidelines V1.3)

There is ambiguity regarding access to water supplies for emergency services. On this basis it is recommended that the 10 000L reserve, provided at each chalet and the house, should be a stand alone tank . To be addressed by condition of approval.

Should the City be inclined to support the proposed development it is recommended that the following conditions be

The design solution provides an acceptably safe solution when the risks associated with this development are assessed.

Suggested conditions of approval

Whilst not suggested as a condition, further consideration is recommended regarding the responsibility for the upgrade of the public Emergency Access Way between Broyage Retreat and Kinross Loop, and whether this should fall entirely upon the applicant.

The development shall be undertaken in accordance with the application of the BMP VI.1 except as varied by the following conditions

- 1. The dedicated additional 10,000 L will be provided in a stand alone tank for each chalet and and maintained at each chalet for fire fighting purposes in the event of a bushfire.
- 2. The BEEP VI be amended to include:
 - a) Clarifying the responsibilities of the host.



- 13.1 Attachment J
 - b) Identifying the means of the raising of alarm to the dispersed Chalets, how will guests be notified, particularly if the survival plan is to be implemented.
 - c) Induction procedures for guests, to be bushfire aware, and the management of potential sources of ignition during the bushfire season.
 - d) Further discourage sheltering, given the BAL 40 exposure, to clarify refuge of last resort survival plan.



210 24 June 2020

2.5 2.5 Declaration

I declare that the information provided is true and correct to the best of my knowledge.

Signature:

Name: Anthony Rowe

Envision Bushfire Protection

Date: 1 June 2020

BPAD Accreditation: BPAD no. 36690



Peer Review

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Officer assessment against bushfire planning framework

Officer assessment against bushfire planning framework

The following officer assessment provides a summary of the bushfire planning framework, as well as an assessment of the proposal, being the development of a Single House and five Chalets at Lot 40 (61) Caudalie Way, Quindalup (City Ref: DA18/0542) against this framework.

Bushfire planning framework

The bushfire planning framework in Western Australia comprises the following

- State Planning Policy 3.7: Planning in Bushfire Prone Areas ('SPP3.7');
- Department of Planning, Lands and Heritage Position Statement: Tourism Land Uses in Bushfire Prone Areas ('Position Statement'); and
- Guidelines for Planning in Bushfire Prone Areas ('Guidelines').

SPP 3.7 provides the foundation for land use planning to address bushfire risk management in Western Australia. It is used to inform and guide decision-makers, referral agencies and landowners/proponents to help achieve acceptable bushfire protection outcomes. SPP 3.7 contains objectives and policy measures, as well as reference to the bushfire protection criteria contained within the Guidelines.

The Guidelines provide supporting information to assist in the interpretation of the objectives and policy measures outlined in SPP 3.7. They provide advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a designated bushfire prone area. Within the Guidelines are the Bushfire Protection criteria which assist in the assessment of proposed bushfire risk management measures required for strategic planning proposals, subdivision or development applications in bushfire prone areas. The Bushfire Protection criteria is divided into the following four elements:

• Element 1 - Location

To meet Element 1: 'Location' of the Guidelines development must be able to achieve a BAL of no greater than BAL-29.

• Element 2 - Siting and design of development

To meet Element 2: 'Siting and Design of Development' of the Guidelines every habitable building is require to be surrounded by an Asset Protection Zone to achieve a BAL of no greater than BAL-29.

Element 3 - Vehicular access

To meet Element 3: 'Vehicle Access' of the Guidelines there are various provisions that are required to be met including the provision of two access routes to provide safe access and egress from the site as well as minimum standards for public roads, private driveways greater than 50 metres and Emergency Access ways.

Element 4 – Water

To meet Element 4: 'Water' of the Guidelines the development is either required to be connected to reticulated water or provision for a water tank with a minimum 10,000 litres of dedicated static water supply is to be provided.

Each element has an intent, which outlines the overall aim, and acceptable solutions, which demonstrate how that intent may be met. Where an acceptable solution is not met, the performance principle allows for 'alternative solutions' to be developed.

In the planning framework, the Position Statement sits above the Guidelines but below SPP 3.7. The Position Statement, which was released in October 2019, provides an alternative pathway to enable the consideration of tourism land uses, including Short-term Accommodation such as chalets, where they do not comply with an Acceptable Solution of the Guidelines. Where an Acceptable Solution of the Guidelines is not met, the Position Statement proposes alternative Acceptable Solutions. Where a development does not meet these alternative Acceptable Solutions consideration may be given to a development provided it is supported by a risk assessment. The risk assessment is required to be prepared by a Level 3 accredited bushfire planning practitioner and is required to be peer reviewed. The risk assessment allows for consideration of the broader landscape and risk of a landscape scale fire. It is required to demonstrate that the risk associated with the development is of an acceptable level and is 'sufficiently low that society is comfortable with it.'

A diagrammatic representation of how these three documents fit into the Western Australian Planning Framework is provided at the end of this assessment.

Proposed development

As the proposal includes "Vulnerable" land uses within a designated bushfire prone area the applicant was required to submit a Bushfire Management Plan (BMP), as well as a Bushfire Emergency Evacuation Plan (BEEP). Upon lodgement of the development application in July 2018, two versions of the BMP, including BEEP, were referred to Department of Fire and Emergency Services (DFES) in August 2018 and again in February 2019 in accordance with the requirements of SPP3.7.

Below is a summary of the initial concerns raised by DFES in relation to the proposed development:

Element 1: 'Location' and Element 2: 'Siting and Design of Development'

DFES did not agree with the classification of the vegetation on the site as 'Woodland' within the BMP and advised that it was required to be classified as 'Forest'. As 'Forest' has a higher fuel load the development was not able to achieve Element 1: 'Location' and Element 2: 'Siting and Design of Development' of the Guidelines as adequate APZs to achieve a BAL rating of BAL-29, in accordance with the Guidelines, could not be accommodated within the lot boundaries.

Element 3: 'Vehicle Access'

In addition, the proposal did not comply with Element 3: 'Vehicle Access' as the site was located more than 200 metres along a cul-de-sac and therefore the development did not met A3.1 Two Access Routes of Element 3 of the Guidelines.

Upon receipt of this advice, the application was put on hold awaiting the Position Statement. Upon release of the Position Statement, the applicant subsequently submitted a revised BMP, including a BEEP and risk assessment.

Provided below is an outline regarding how the revised BMP address the relevant planning framework:

Element 1: 'Location' and Element 2: 'Siting and Design of Development'

The Position Statement, however, allows for the consideration of tourism land uses at BAL-40 or BAL-FZ where they are supported by a risk assessment. The development is unable to achieve a BAL-29 Officer assessment against bushfire planning framework

rating due to the classification of the vegetation on the Site and the narrow lot shape which does not allow for adequate area to accommodate sufficient APZ within the lot boundaries.

Therefore, the development proposes a higher BAL rating of BAL-40 supported by a risk assessment. Further discussion regarding the risk assessment is provided below.

Element 3: 'Vehicle Access'

Within the applicable explanatory notes of the Guidelines it states that where a public road cannot be provided an emergency access way (EAW) may be considered. There is an EAW in the form of a strategic firebreak, which is maintained by the City, located at the end of Broyage Retreat which is accessed off Caudalie Way. The Applicant has agreed to upgrade the EAW to comply, as close as practical, with the requirements of the Guidelines should an approval be issued. The Applicant has provided details regarding the proposed upgrades within the BMP. City officers are satisfied that the upgrades will be sufficient to bring the development into compliance with the Acceptable Solutions of Element 3.

Element 4 : 'Water'

As the Site is not connected to reticulated water each habitable building is required to be provided with a water tank for fighting purposes. A water tank for each individual chalet and the Single House are marked on the development plans and will be enforced via a condition of development approval, should an approval be issued.

Risk Assessment

The Applicant has submitted a BMP, prepared by a Level 3 accredited bushfire planning practitioner, that includes a risk assessment as required under the Position Statement where development does not meet the Acceptable Solutions of the Guidelines or alternative Acceptable Solutions of the Position Statement.

The applicant has had the risk assessment peer reviewed by another, independent Level 3 bushfire planning practitioner. The peer review of the risk assessment has confirmed that the risk associated with the development is acceptable and will be mitigated/managed in the following manner:

- The presence of an on-site manager will facilitate the early evacuation of patrons where
- Two means of escape are now to be provided via Caudalie Way then Vitners Drive to the north or Caudalie Way to Broyage Retreat to the EAW to the south; and
- Where early evacuation is not possible, as the chalets will be required to be constructed to a BAL-40 rating, they should provide a suitable level of protection for patrons to shelter within the chalets while a fire front passes and provide sufficient shelter until it is safe to exit the buildings.

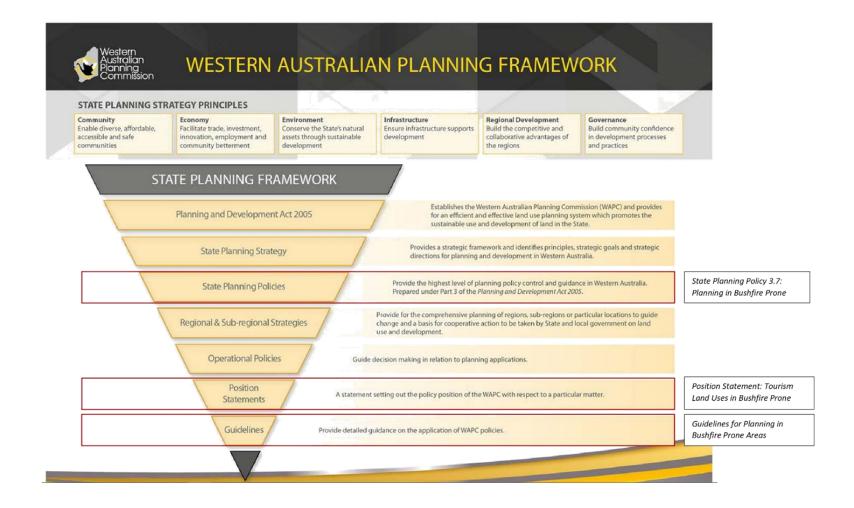
A copy of the BMP, including the BEEP and risk assessment, as well as the peer preview of the risk assessment, are provided at Attachments I and J respectively.

Conclusion

City officers are satisfied that the proposal meets the requirements of the Position Statement as demonstrated within the BMP and supporting risk assessment. City officers, therefore, consider that the proposal can be supported by the City in accordance with the Position Statement.

Officer assessment against bushfire planning framework

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Council 216 24 June 2020 13.1 Attachment L Department of Fire and Emergency Services submissions

Referral Response dated 4 June 2020 - Final comments





Our Ref: D06489 Your Ref: DA18/0542

Stephanie Navarro City of Busselton city@busselton.wa.gov.au

Dear Stephanie

RE: VULNERABLE LAND USE - LOT 40 (61) CAUDALIE WAY QUINDALUP - DEVELOPMENT APPLICATION - 5 CHALET DEVELOPMENT & MANAGER'S RESIDENCE

I refer to your email dated 22 May 2020 regarding the submission of a revised Bushfire Management Plan (BMP) (Revision I), prepared by Ecosystem Solutions and dated 22 May 2020, for the above development application.

It should be noted that this advice relates only to *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.

Assessment - Tourism Land Uses

- DFES has not assessed the proposal based on the Department of Planning, Lands and Heritage Tourism Position Statement. DFES considers that the position statement provides for a lower level of protection from bushfire risk compared to SPP 3.7 and the Guidelines.
- The current provisions of SPP 3.7 and the Guidelines do not provide for tourism land uses to be considered differently to any other vulnerable land use and, as such, DFES have assessed the proposal against SPP 3.7 and the Guidelines.
- Tourism land uses, such as short stay accommodation, is considered a vulnerable land use as prescribed by section 5.5.1 'Vulnerable Land Uses' of the Guidelines.
- Vulnerable land uses located in designated bushfire prone areas require special consideration, especially as visitors may be unfamiliar with their surroundings and bushfire impacts.
- Consequently, and in accordance with our advisory role, DFES have highlighted in the
 assessment below the residual bushfire risks associated with the tourism development
 and compliance with the bushfire protection criteria to aid decision making.

1. Policy Measure 6.5 a) (i) Preparation of a BAL assessment

Issue	Assessment	Action
Vegetation Classification	Class A Forest – comment DFES notes improvements to the BMP regarding classification of Class A Forest for Vegetation Plots 2, 3, 4 and 5. However, DFES notes commentary within the BMP that Class A Forest classification represents an overstatement of the potential risk. AS3959:2018 requires that the "potential for re-vegetation be considered" to accurately determine BAL ratings.	Comment
Method 2	The Method 2 cannot be validated for the following reasons: BAL Calculations - All calculations use a user-defined elevation of receiver of 2.4m. This is not supported for planning purposes. With an elevation of receiver used to express the maximum view as per AS3959:2018 clause B9 (a) page 98, BAL values are higher than stated in the BMP. Separation Distances - If the maximum view elevations of receiver are used, the distances required for BAL ratings would have to be increased. Vegetation Classification - There are large areas that have been excluded under the City of Busselton's fire break notice. - It is unclear if the lot owner would understand the extent of vegetation modification and maintenance to achieve low threat, as per AS3959:2018. A Landscape Management Plan would be required to support the proposed vegetation modification within the site, including areas outside of APZ's as depicted in Figure 10 of the BAL assessment. - Large vegetated areas outside of the lot boundary have been excluded by quoting the City's firebreak notice. Fire break notices may only apply for part of the year and may be varied from year to year by the responsible local government. Unless these vegetated areas are supported by an enforceable mechanism in perpetuity, the vegetation should be classified in accordance with AS3959:2018 and the APZ Schedule.	Modification Required.

2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Location & Siting and Design	P1and P2 – does not comply The DPLH Position Statement (November 2019) - Planning in bushfire prone areas - Demonstrating Element 1: Location and Element 2: Siting and Design states that to demonstrate compliance with acceptable solution A1.1 consideration should be given to the site context, where 'area' is the land within and adjoining the subject site. The hazards remaining within the site should not be considered in isolation of the hazards adjoining the site, as the potential impact of a bushfire will be dependent on the wider risk context, including how a bushfire could affect the site and the conditions for a bushfire to occur within the site. The development has not been designed appropriately to ensure bushfire protection measures can be achieved and to minimise the level of bushfire impact to people that are considered vulnerable. The likelihood of a bushfire, its severity and intensity, and the potential impact on life and	Decision maker to consider non- compliance.
	property posed by the bushfire hazard at this location represents an extreme bushfire risk that should be adequately reduced. The DFES advice considers the intent of Element 1, which is to ensure development is "located in areas with the least possible risk of bushfire to facilitate the protection of people, property and infrastructure". To reduce the bushfire risk, consideration should be given to relocation of the chalets to areas with a BAL of 29 or less, but would remain non-compliant as the site contains significant portions of extreme bushfire hazard. In addition, the proposed BAL ratings cannot be validated, as the vegetation classification inputs require clarification/modification as per the above table.	
Vehicular Access	A3.6 – does not comply DFES notes changes made to the updated BMP reflecting non-compliance against this acceptable solution. The BMP provides commentary in section 4.1 (page 24) and Appendix 4 describing how the non-complaint EAW will not inhibit vehicle or fire appliance access. DFES do not support these statements and recommends their removal from the BMP. DFES notes commitments within the BMP regarding the upgrade of the EAW to comply 'as best as possible with the requirements of the SPP3.7 and the Guidelines'. DFES recommends the BMP be amended to ensure the EAW will achieve full compliance with Table 6, Column 4 of the Guidelines.	Modifications required.

13.1 Attachment L

Water A4.3 – Not demonstrated DFES notes no changes have been made in the revised BMP regarding issues previously communicated by DFES. Decision maker to satisfied compliar can be achieved

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 Policy Measure 6.7 Strategic planning proposals, subdivisions or development applications in areas where an extreme BHL and/or BAL-40 or BAL-FZ applies

Assessment		Action
APZ and	Does not comply	Decision
BAL-40 &	The revised documentation continues to confirm	maker to
BAL-FZ	development will be impacted by BAL-40/BAL-FZ on a lot	consider non-
	with an extreme hazard level. This is contrary to Policy	compliance.
	Measure 6.7 of SPP 3.7.	

Recommendation - not supported due to non-compliance

DFES assessment has identified areas of non-compliance with the bushfire protection criteria.

Modification to the BMP should respond to the non-compliance to influence the appropriate bushfire management measures to reduce vulnerability and to minimise the threat of bushfire to visitors and the site itself.

If the decision maker is of a mind to approve the proposal the above assessment of compliance with SPP3.7 is provided to aid in decision making.

If you require further information, please contact Craig Scott, Senior Land Use Planning Officer on telephone number 6551 4032.

Yours sincerely

Ron de Blank

DIRECTOR LAND USE PLANNING

4 June 2019

cc: Stephanie.Navarro@busselton.wa.gov.au

Referral response dated 30 April 2019





Our Ref: D06489 Your Ref: DA18/0542

Stephanie Navarro City of Busselton city@busselton.wa.gov.au

Dear Ms Navarro

RE: VULNERABLE LAND USE - LOT 40 CAUDALIE WAY, QUINDALUP - DEVELOPMENT APPLICATION - 5 CHALET DEVELOPMENT & MANAGERS RESIDENCE

I refer to your email dated 26 February 2019 regarding the submission of a revised Bushfire Management Plan (BMP) (Revision G), prepared by Ecosystem Solutions and dated 21 February 2019, for the above development application.

It should be noted that this advice relates only to State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP3.7) and the Guidelines for Planning in Bushfire Prone Areas (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.

Assessment

1. Policy Measure 6.5 a) (i) Preparation of a BAL assessment

Issue	Assessment	Action
Vegetation classification	Plot 2, 4 & 8 – not supported DFES have reviewed the canopy cover assessment and consider this assessment is secondary to the potential or mature state of vegetation as prescribed in AS 3959.	Modification to BMP required.
	DFES does not support the vegetation classification of plots 2, 4 and 8 as Class B Woodland, as the vegetation descriptions and photos provided on pages 37-42 indicate the plots have been disturbed. Where there is evidence of disturbance the potential or mature state of the vegetation should be taken into account unless the vegetation is to be formally managed in perpetuity.	
	In this case plots 1-5, 8 and 9 all have similar species compositions and therefore could be assumed to have the same mature state as the less disturbed vegetation across the site. On this basis, the vegetation should all be classified as Class A Forest.	

Department of Fire and Emergency Services submissions

13.1 Attachment L

2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Location	A1.1 – not demonstrated The proposed BAL ratings cannot be validated, as the vegetation classification inputs require clarification/modification as per the above table.	Resolve issues with BAL Assessment to demonstrate compliance.
Siting and Design	A2.1 – not demonstrated The proposed BAL ratings cannot be validated, as the vegetation classification inputs require clarification/modification as per the above table.	Resolve issues with BAL Assessment to demonstrate compliance.
Water	A4.3 – not demonstrated DFES have communicated the issues involved with dual-purpose tanks.	Decision maker to be satisfied that compliance can be achieved.

3. Policy Measure 6.7 Development in Areas of BAL-40 and BAL-FZ

Element	Assessment	Action
APZ and BAL-40 & BAL-FZ	Does not comply The revised documentation confirms development will be impacted by BAL-40/BAL-FZ. This is contrary to Policy Measure 6.7 of SPP 3.7. Furthermore, the current assessed BAL impact is dependent on adjoining properties maintaining areas adjacent to the subject site in a 'low threat' state which increases the responsibility for bushfire management on adjoining landowners.	Decision maker to consider non-compliance.

<u>Advice</u>

DFES have reviewed and provided advice on two versions of the BMP. DFES considers sufficient advice regarding the bushfire risk has been provided to aid decision-making. No subsequent referrals for this application are necessary. If the City of Busselton is of a mind to approve the proposal, as it aligns to the City's broader policies, the above assessment of compliance with SPP 3.7 and the supporting Guidelines is provided to aid decision-making.

Should you require further information, please contact Senior Land Use Planning Officer Sandeep Shankar on telephone number 6551 4080.

Yours sincerely

Ron de Blank

DIRECTOR LAND USE PLANNING

30 April 2019





Our Ref: D06489 Your Ref: DA18/0542

Stephanie Navarro City of Busselton city@busselton.wa.gov.au

Dear Ms Navarro

RE: VULNERABLE LAND USE - LOT 40 CAUDALIE WAY, QUINDALUP - DEVELOPMENT APPLICATION - 5 CHALET DEVELOPMENT & MANAGERS RESIDENCE

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I refer to your email dated 9 August 2018 regarding the submission of a Bushfire Management Plan (BMP) (Revision D), prepared by Ecosystem Solutions and dated 20 July 2018, for the above development application.

It should be noted that this advice relates only to *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.

Tourism Land Uses

- Tourism land uses, such as short stay accommodation, are considered a vulnerable land use as prescribed by section 5.5.1 'Vulnerable Land Uses' of the Guidelines.
- Vulnerable land uses located in designated bushfire prone areas require special consideration, especially as this accommodation type generally cannot achieve any level of construction under AS3959, and visitors may be unfamiliar with bushfire impacts and their surroundings.
- The current provisions of SPP3.7 and the Guidelines do not provide for tourism land uses to be considered differently to any other vulnerable land use and as such, there is no further guidance or policy for DFES to refer when assessing this type of development.
- The Department of Planning, Lands and Heritage' (DPLH) are working, in consultation
 with DFES, to better facilitate tourism land uses within the scope of SPP3.7 and the
 Guidelines, where the tourism land use has been recognised in a local planning
 strategy or scheme. Consequently, the DFES advice provided relates to the Guidelines
 and compliance with the bushfire protection criteria (BPC) to aid decision making.
- It is recognised that compliance cannot always be met for tourism proposals as many
 are intrinsically linked to the natural landscape values of an area and/or the remoteness
 of the location, resulting in insufficient separation distances from bushfire hazards or
 the omission of safe secondary access and egress.
- Where it has been demonstrated full compliance with SPP3.7 and the BPC cannot be
 achieved for a tourism development, DFES and DPLH have agreed that the use of
 contingencies should be detailed within the Emergency Evacuation Plan (EEP) to
 address identified risks.

Department of Fire and Emergency Services submissions

<u>Assessment</u>

1. Policy Measure 6.5 a) (i) Preparation of a BAL assessment

Issue	Assessment	Action
Vegetation classification	Plot 3 & 4 – editing error The vegetation classification of Plot 3 and 4 at page 29 of the BMP differs from the vegetation classification map at Figure 1 of the BMP.	Modification required.
	Excluded vegetation – insufficient information It is unclear what lawful mechanism exists to 'manage' the areas outside of an APZ to achieve a 'low threat' exclusion. An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable. Substantiated evidence and verification should be included in the BMP to qualify the vegetation exclusion can be achieved and under what legislative instrument it is enforceable in perpetuity. Alternatively, the vegetation classification should be revised to apply the worst-case scenario as per AS 3959.	Clarification/ modification required.
	Plot 5 – delineation unclear Plot 5 (photo 8 and 9) is classified as Class B Woodland. The delineation of this plot is unclear as Figure 1 depicts the locations of these photo points adjacent to Plot 2 (Class A Forest) which appears contiguous with Plot 5. It is not clear where each of the two vegetation classes start or finish, the resultant BAL ratings may be inaccurate.	Clarification/ modification required.
BAL Assessment	BAL Assessment – insufficient information From the information provided, it appears that the residential dwelling will be impacted by BAL-40/BAL-FZ.	Modification required Please produce a
	Additionally, the indicative APZ is not contained wholly with the lot boundaries. Figure 1 of the BMP depicts an APZ of 18.9 metres contrary to the text at page 32 which details 19 metres. The APZ of 18.9 metres is required because of the Method 2 calculation submitted.	BAL Contour Map in accordance with Appendix 3 of the
	The BMP has provided Method 2 calculations to determine BAL's specifically for areas of vegetation with modified fuels levels. The Methods 2 calculations have not been accepted by DFES as per the table below.	Guidelines subject to the above.

Issue	Assessment
Method 2	The Method 2 calculation is not accepted on the following grounds:
	 Non-default fuel loads used in method 2 calculations (Appendix 1,
	page 32, Figure 3 and 4).
	 The vegetation classifications have not been verified.

2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Location	A1.1 – not demonstrated The proposed BAL ratings cannot be validated, as the vegetation classification inputs require clarification/modification as per the above table.	Resolve issues with BAL Assessment to demonstrate compliance.
Siting and Design	A2.1 – not demonstrated The proposed BAL ratings cannot be validated, as the vegetation classification inputs require clarification/modification as per the above table.	Resolve issues with BAL Assessment to demonstrate compliance.
Vehicular Access	P3 – does not comply There is limited access to/from and within the development site as all the internal access routes return to the same destination which is the private driveway. Access in two different directions to two different destinations from the site, in accordance with the acceptable solution, is not available until Biddle Road approximately 6 kilometres from the development site. This exceeds the acceptable maximum length of 200 metres for a dead end road. The BMP/EEP require further refinement to consider contingencies as it does not appear the development can meet the intent of Element 3: Vehicular Access. The significant increase of vulnerable occupants associated with the development application, presents an increased risk to people that needs to be mitigated, particularly with consideration of the location and singular access legacy road design. The intent of the performance principle for access – to ensure vehicular access is available and safe during a bushfire event - cannot be met through the development of a BEEP. The BMP should detail the proposed development does not comply with this element and that contingencies are proposed in response.	Assessment to demonstrate
	A3.4 – insufficient information The BMP has not recognised the current access arrangement for the property.	Clarification/mo dification required.

	A3.5 – insufficient information If the primary access ways are private driveway, then relevant construction requirements will apply and this must be detailed in the BMP. There is no detail of how compliance has/will be achieved. Additionally these access routes are not delineated on any figures to qualify compliance can be achieved.	Clarification/mo dification required.
Water	A4.3 – not demonstrated The BMP at page 19 details that potable water tanks will have "a dedicated additional 10,000 L", for each of the chalets and the residential house. Whilst it is acknowledged that these will be new tanks, it appears they will be dual purpose and not dedicated. The acceptable solution is for a dedicated static water supply. A dedicated tank should be installed for firefighting purposes for the following reasons: In the event of an emergency incident firefighters may drain the entire domestic tank in suppression efforts. Until the tank is refilled residents cannot return to their homes. When a tank, used mainly for domestic purposes, is entirely emptied the sediment at the bottom of the tank may be disturbed when re-filling which can make the water un-potable. There is no guarantee that the tank will have the reserve of 10,000L as this is at the discretion of the land owner.	Modification required
	The water tanks need to meet the technical requirements, including a hardstand and turn-around area, and the locations demonstrated spatially.	
Implementation	Responsibilities – not demonstrated The implementation section (page 24 of the BMP) should include all responsibilities of the developer and landowner. This should include all applicable construction works and maintenance requirements associated with the elements of the Guidelines including but not limited to the APZ, access ways and static water supply tanks.	Modification required

3. Policy Measure 6.6.1 Vulnerable land uses

Issue	Assessment	Action
Bushfire	The referral has included a 'Bushfire Emergency Evacuation	Comment
Emergency	Plan' (BEEP) for the purposes of addressing the policy	
Evacuation	requirements.	
Plan (EEP)	It is recommended that further consideration be given to the	
	Guidelines Section 5.5.2 'Developing a Bushfire Emergency	
	Evacuation Plan'. This contains further detail in regard to what	
	an EEP should include and will ensure the appropriate content	
	is detailed when finalising the EEP for submission to the Shire.	
	DPLH and DFES have an agreed position where full	
	compliance with the BPC cannot be achieved for tourism	
	development, in these circumstances it is suggested that	

contingencies are developed and strengthened within the Emergency Evacuation Plan (EEP) to consider the following:

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- Closure of a Tourism Facility temporary closure of a tourism facility during months of the year where the bushfire risk is elevated, such as the Local Government restricted and/or prohibited burning seasons.
- Early Relocation of Occupants in the Event of a Fire

 where it is not an option to close during months of the
 year where the bushfire risk is elevated, consideration
 should be given to closure of a tourism facility and/or
 early evacuation in response to a fire danger rating on
 any day.
- Community Refuge Buildings and Refuge Open Space Areas - this is a last resort option when it is no longer safe to move to an area not prone to bushfire risk, but sufficiently safe to reach a refuge. Where an 'open space refuge' area is proposed, it should demonstrate a BAL of 2kW/m2 or less, be able to accommodate all visitors, enable easy access for emergency services and be in close proximity to a dedicated water tank for firefighting purposes.

The following issues were noted in our assessment:

 The plan has identified a procedure for 'Refuge within the Chalets (Last Resort)'. Please note that this is not considered a contingency measure and differs vastly from a Community Refuge or Refuge Open space.

Advice - modification required

It is critical that the bushfire management measures within the BMP are refined, to ensure that all opportunity to reduce the vulnerability of the development to bushfire can be implemented. The BMP can then influence the appropriate bushfire management measures to reduce vulnerability and minimise the threat of bushfire to visitors, the site itself and surrounding locality. Modification to the BMP and EEP should respond to the non-compliance identified, to influence appropriate bushfire management measures to reduce vulnerability and to minimise the threat of bushfire to visitors and the site itself.

DFES' assessment has identified areas of non-compliance with the bushfire protection criteria and the decision maker should consider if there are options for contingencies that will address the bushfire risk.

Should you require further information, please contact me on telephone number 6551 4075.

Yours sincerely

Sandeep Shankar

SENIOR LAND USE PLANNING OFFICER

25 September 2018

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

3	Steve and Karen Masters 21 Charnu Place QUINDALUP	Objection. Concerns regarding: Increased traffic a safety concern; Increased noise will affect the amenity of nearby residents; Development will detract from the residential amenity of the area; More suitably located in Dunsborough; Increased bushfire risk as a result of people who are unfamiliar with the locality; Design of chalets appears to be low end architecturally; Potential to reduce property values.	and the development will not have a negative impact on the road network. Refer to Council report in relation to concerns regarding: Noise; Amenity; and Bushfire. The City is unable to specify another location which would be more suitable for a certain proposal and must assess the application as proposed by the applicant. The City is unable to specify the architectural design and materials of a proposed development. The impact of development on property values of surrounding properties is not a valid planning consideration.
4	Mason Townsend and	Objection. Concerns regarding:	Refer to officer comments against submission 1 for response regarding concerns regarding traffic. The history of the site, including the opposition to Amendment 79 and
	Jennifer Harris 79 Caudalie Way, QUINDALUP	Local residents opposed the chalet development in 2005; Increased bushfire risk as a result of people who are unfamiliar with the locality. Concerns regarding Caudalie Way being a cul-desac and the only one sealed road exit; Children's wellbeing and safety is compromised as they lose their neighbourhood freedom due to constant strangers in the area; Loss of social well-being; Increased traffic will result in increased risk to wildlife and potential for increase in accidents with no safety barriers around the 90 degree bends; Loss of amenity and considered to be a high density urban style development; Increased noise; Impact on environment including Forest Red-tailed Black Cockatoo, Baudin's White-tailed Cockatoo and Carnaby's Black	associated DGP which proposed to introduce Chalets as a discretionary land use to the site is discussed further within the Council Report. Refer to Council report in relation to concerns regarding;
5	David & Natalie Polt	Cockatoo; Displacement of kangaroos; Concerns regarding dam. Objection. Concerns regarding:	Refer to Council report in relation to concerns regarding;

Attachment M

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

	65 Caudalie Way QUINDALUP	 Highly vulnerable fire risk area. Bushfire Management Plan that has been submitted is inadequate. Concerns regarding having tourists in the area will put surrounding residences in danger; Lack of information provided regarding the amount of vegetation that is required to be removed; Septic systems leaching into the creek; Dam is a potential breeding ground for mosquitos; Tourist may mistake driveway for chalets 4 & 5 for adjoining residences driveway; Noise from vehicles travelling to and from chalets 4 & 5; Light from headlights shining into adjoining residences; Dust from driveway; Loss of amenity as a result of two storey chalets, water tanks and driveway; Low cost unattractive construction materials; Time schedule for build indicated as being over several years will result in ongoing noise, dust and tradesmen; Flood Prone valley with the potential for the creek flooding; Development should be limited to northern side of creek. 	Bushfire; Environmental; Amenity; and Noise. Information regarding septics is not required at the development application state and will form a condition when and if the application is approved. The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. The City is unable to specify the architectural design and materials of a proposed development.
6	Matthew & Elise Yates 150 Vintners Drive QUINDALUP	Objection. Concerns regarding: Introducing chalets will change the dynamic of the area and introduce unnecessary pressures on services and lifestyle alike. Increased fire risk; Increased traffic; Potential environmental issues; Unwanted social issues; Denude the overall ambience of the area.	Refer to Council report in relation to concerns regarding; Bushfire; Environmental; and Amenity. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
7	Rosalind and David Smith 111 Vintners Drive QUINDALUP	Objection. Concerns regarding: The walking track along the creek remains intact. It is a very popular walking track for locals, and would not like to see it closed off, or obstructed in any way.	The proposed development will not limit access to the existing walk trails along the creek line which are located within the adjoining reserve (Reserve 49378). Any access to the reserve which is currently through private property is not lawful and the public do not have a right to be accessing the property. If community members have concerns in relation to the network of walk trails within the broader area, including the reserve to the north of the Site, this should be addressed separate to the consideration of this development application.
8	David and Rainee Jones	Objection. Concerns regarding:	Refer to Council report in relation to concerns regarding;

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

	10 Broyage Retreat QUINDALUP	 Impact on quietness of the area; Appearance of buildings; Increased traffic; Impact on environment; Increase fire hazard. 	Amenity; Environmental; and Bushfire. The City is unable to specify the architectural design of a proposed development however, if the development is approved, the applicant will be required to use Prescribed Materials (i.e. dark tones) with low reflective values. Details of materials are to be provided per a condition of development approval.
			Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
9	Bret Hutchinson 161 Vintners Drive QUINDALUP	Objection. Concerns regarding: Increased fire risk in this high fire danger area effecting the safety of the area; Dam to potentially impact water flow further down-stream; Environmental impact - Habitat risk for vulnerable Red Tail Cockatoos and possibly Western ring tail possums; Intern impact flora and fauna; This will affect the amenity of the local nature walk trail in the reserve; Increased traffic to Vintners Dr and Caudalie Way will affect the amenity of local walkers in area and children playing in street as well as become unsafe; Increased traffic to Caudalie Way will make road unsafe for those residents living there as well as Broyage Retreat and Charnu PI due to two narrow 90 degree bends in road next to dams; Noise amenity effected in valley including residents on Caudalie Way, Vintners Dr, Charnu PL and Broyage Retreat	Refer to Council report in relation to concerns regarding; Bushfire; Environmental; and Amenity. The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. Refer to officer comments against submission 7 regarding "walk trails." Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
10	LA & EP Higgins 109 Vintners Drive, QUINDALUP	Objection. Concerns regarding: • The proposal is incompatible with the majority of the area, being rural and residential, that has attracted numerous young families and retirees to invest in a healthy and active life style. This amenity is threatened by this proposal, attracting a transient "tourist" population, increased vehicular activity, to a single access road system, in fact a "No Through Road"	Refer to Council report in relation to concerns regarding; • Amenity; and • Bushfire. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

		Increased traffic to the area. It is estimated that between 50 to 70 increase vehicle assess per day, will endanger the serenity and safety of walkers and family activities undertaken, Bushfire. There is an active Bushfire Action Group, surveillance, notification and escape planning in place, transient tourist populations could cause disruption and confusion, to alternative escape routes.	
11	Patrick & Karyn Emory 78 Caudalie Way QUINDALUP	Objection. Concerns regarding: Reduced setbacks not being in keeping with the amenity of the area; Not in keeping with the Vintner's Ridge development which does not permit further subdivision of the lots and concerns regarding chalets being survey strata; Property values; Increase traffic to the area and potential impacts on the safety of walkers and children within the area; Impact on creek and sewerage leaking into the creek; Loss of habitat including Black Cockatoo and Western Ring Tail Possum	Refer to Council report in relation to concerns regarding; • Amenity, including setback; • Assessment against relevant Structure Plans and DGP; and • Environmental. Information regarding septics is not required at the development application state and will form a condition when and if the application is approved. The impact of development on property values of surrounding properties is not a valid planning consideration. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
12	Michael & Gaye Egan 5 Baume Lane QUINDALUP	Objection. Concerns regarding: Impact on the amenity of the area; Not suitable location for tourist accommodation in amongst residential properties.	Refer to Council report in relation to concerns regarding amenity. The site has additional use (A62) and associated DGP which allows for the consideration of Chalets as a discretionary land use on the site. Issues regarding the suitability of the site for these land uses were assessed, and considered to be addressed, as part of the Amendment process.

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

13	Jan O'Neill 104 Vintners Drive QUINDALUP	Objection. Concerns regarding: Removal of vegetation; Proposal will detract for the rural residential amenity of the area; Potential to result in antisocial behaviour; Increased bushfire risk to tourists; Increase traffic; Concerns regarding road alignment; Potential pollution of the creek.	Refer to Council report in relation to concerns regarding; • Environmental; • Amenity; and • Bushfire. Information regarding septics is not required at the development application state and will form a condition when and if the application is approved. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
17	Angela Syms 51 Sea Hill Crescent QUINDALUP	Objection. Concerns regarding: Detract from the amenity of the area; Increased noise; Increased traffic; Increased fire risk with tourist not familiar with the area; Amount of land required to be cleared; Dam which could potentially overflow.	Refer to Council report in relation to concerns regarding; • Amenity; • Bushfire; and • Environmental. The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
18	Leigh & Lorraine Garrett 3 Vintners Drive QUINDALUP	Objection. Concerns regarding: Detract from the amenity of the area; Increased noise; Increased traffic; Impact on flora and fauna within the area; Little/no demand for short stay within the area.	Refer to Council report in relation to concerns regarding; • Amenity; and • Environmental. Demand for a particular type of development is not considered to be a valid planning consideration and is left up to the market to determine. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
19	Sarah Williams & Glen Clark 75 Caudalie Way QUINDALUP	Objection. Concerns regarding: DGP to permit the 7 chalets was opposed in 2005; Impact on amenity of the area Increased risk to tourist as a result of bushfire Setbacks to common boundary at 12.5m is less than the Scheme requirement.	The history of the site, including the opposition to Amendment 79 and associated DGP which proposed to introduce Chalets as a discretionary land use to the site is discussed further within the Council Report. Refer to Council report in relation to concerns regarding; • Amenity, including setbacks; and

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

		APZ cross over common boundary	Bushfire.
		Visual impact of the development being landscape value area Increase traffic and 90 degree bends within Caudalie Way. No safety barriers Visual appearance of Manager's Residences and materials to be constructed from.	Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
20	Greg & Dorothy Thomas 153 Vintners Drive QUINDALUP	Objection. Concerns regarding: Impact on quiet, peaceful, rural character of the area; Increase noise and parties; Increased traffic; Trail bikes along bush walks and fire trails; More bushfire risk with their lack of awareness of current fire protocols and risks e.g. the need to keep vehicles off fire trails	Refer to Council report in relation to concerns regarding; • Amenity; and • Bushfire. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
21	Robin Adair 14 Veraison Place QUINDALUP	Objection. Concerns regarding: Out of character with the neighbouring homes that are all quite substantial standalone properties on medium size acreage; Increases to traffic; Dam on site.	Refer to Council report in relation to concerns regarding; • Amenity. The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.
22	Todd Huxley 13 Verasion Place QUINDALUP	Objection. Concerns regarding: Excessive Traffic – not local traffic that know the road, the people and the roo's, but tourists that speed, lack concern for the area and do know the dangers of roos lining up along the road at night and early morning; Excessive Noise – As the development is in a valley, the added noise of parties, cars, even talking loud will be heard far and wide. We moved out of town to get away from all the holiday homes as there seems to be very little policing of the policy; Excessive waste & damage to the environment – A pristine creek reserve is no more than 30m away. Imagine the impact on the bush and the waterway if every other visiting family is trampling around through the bush. Not to mention the impact on wild life. Excessive Risk – More Un-educated tourists wanting to light fires	Refer to Council report in relation to concerns regarding; • Amenity, including noise; • Setbacks to creek line; and • Bushfire. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.

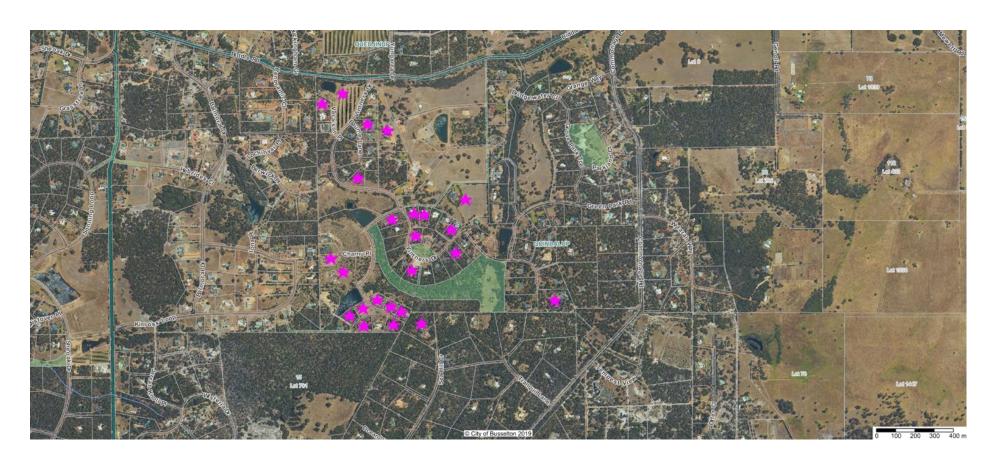
Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

23	Les Auty 115 Vintners Drive QUINDALUP	Proximity of proposed buildings to the creek line could introduce the possibly of septic sewage flow into the creek; Impact on native fauna, Carnaby's and Baudin's Black-Cockatoos as well as the Red-Tailed Black-Cockatoos, brush-tailed phascogales as they appear to be establishing a colony in the bushland; Dam previously approved as part of this development. I trust as part of this approval process strict conditions have been set regarding fencing the water hazard to protect inquisitive local children; Increased risk to tourist as a result of bushfire; Traffic movements are a concern as there are two blind 90 degree corners on Caudalie Way plus twice a day this road is used by the local school bus. Increased traffic, by those unfamiliar with the road, only heightens the crash risk.	Information regarding septics is not required at the development application stage, however, it will be required to be provided to the City prior to the commencement of development via a condition of development approval. Refer to Council report in relation to concerns regarding; Environmental; and Bushfire. Refer to officer comments against submission 1 for response regarding concerns regarding traffic.	
24	Marin & Katherine Shegedin 111 Green Park Rd QUINDALUP	Objection. Concerns regarding: Impact on the tranquillity and abundance of nature and especially the quiet of the area.	Refer to Council report in relation to concerns amenity.	
25	Pam Doney Address not provided.	Objection. Concerns regarding:	The site has additional use (A62) and associated DGP which allows for the consideration of Chalets as a discretionary land use on the site. Issues regarding the suitability of the site for these land uses were assessed, and considered to be addressed, as part of the Amendment process and it is noted that the scale of the development has been decreased from A62 and associated DGP.	
26	Peter & Penny De Cuyper 5 Broyage Retreat QUINDALUP	Objection. Concerns regarding: The relaxation of bushfire requirements resulting in increased risk to adjoining properties; Reduction to setback requirements not being applied consistently; 30m creek line should be adhered too.	Refer to Council report in relation to concerns amenity and setback assessment.	
27	Doug and Margaret Jones 69 Vintners Drive QUINDALUP	Objection. Concerns regarding: Loss of native forest which provides habitat to endangered Forest Red-tail cockatoos, as well as the western ring tail possum and many native animals; Dam footprint and will reduce winter water flows, thereby affecting downstream vegetation;	Refer to Council report in relation to concerns regarding: Environmental; Bushfire; and Amenity, including noise.	

Summary of Submissions Consultation period : 9 August 2018 to 30 August 2018

		 Impact on scenic value or walking trails along river; Chalet being in an area with a high bushfire risk; Chalets and grounds not being maintained to a bushfire standards; Increase noise and light pollution; Increased traffic resulting in damage to roads and safety concerns; Run-off from access roads into stream; Quality of construction and proposed finishes; Will set an undesirable precedent for other tourist development. 	The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. Refer to officer comments against submission 1 for response regarding concerns regarding traffic. Refer to officer comments against submission 7 regarding "walk trails."
28	Paul Finch 128 Vintners Drive QUINDALUP	Visual impact of proposed residence from nearby homes and reserve. The residence will be in clear view from the creek. Reduced privacy as result of the proposed location of the residence. Increased bushfire risk as a result of a high number of people in a concentrated area who are unfamiliar with the locality. Amount of clearing in western part of the block to comply with bushfire requirements. Increase to noise levels.	Refer to Council report in relation to concerns regarding:
29	Graeme & Jane Robson 66 Claudalie Way QUINDALUP	Objection. Concerns regarding: Environmental impact and the habitat of red tail cockatoos and western ring tail possums; Dam has potential impact on water flow further down stream; Impact on flora and fauna; Effect of the development on the local nature trail; Increase traffic will affect the amenity of local walkers within the area Increase traffic a safety concern; Increase noise will affect the enjoyment of local residents Use of non-fire retardant building materials; Setbacks not compliant. Concerns regarding low cost building materials and second hand materials which will target lower end of the market;	Refer to Council report in relation to concerns regarding: Environmental; Bushfire; and Amenity, including noise and setbacks. The "proposed" dam marked on the plans does not form part of this approval and has previously been granted development approval from the City. Refer to officer comments against submission 7 regarding "walk trails." Refer to officer comments against submission 1 for response regarding concerns regarding traffic.

13.1 Attachment M



14. <u>ENGINEERING AND WORK SERVICES REPORT</u>

Nil

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

Nil

16. FINANCE AND CORPORATE SERVICES REPORT

16.1 <u>HOTEL DEVELOPMENT AND LEASING ARRANGEMENTS - HOTEL SITE 2, BUSSELTON FORESHORE</u>

STRATEGIC GOAL 4. ECONOMY Diverse, resilient, prosperous

STRATEGIC OBJECTIVE 4.1 An innovative and diversified economy that provides a variety of

business and employment opportunities as well as consumer choice.

SUBJECT INDEX Busselton foreshore redevelopment

BUSINESS UNIT Corporate Services

REPORTING OFFICER Legal Services Coordinator - Cobus Botha

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Quasi-Judicial: to determine an application/matter that directly

affects a person's right and interests e.g. development applications, applications for other permits/licences, leases and other decisions

that may be appealable to the State Admin Tribunal.

VOTING REQUIREMENT Absolute Majority

ATTACHMENTS Attachment A Plan Hotel Site 2.

Attachment B Busselton Foreshore Structure Plan !

OFFICER RECOMMENDATION

That the Council:

- 1. Notes that, in accordance with Section 3.59 of the Local Government Act 1995 (WA):
 - a. The City of Busselton prepared a business plan in relation to a proposed sublease of a portion of Lot 503 Foreshore Parade, located within Reserve 38558 (Hotel Site 2) on the terms and conditions outlined in this report;
 - b. Statewide notice, stating that the City proposes to enter into the Sublease, was given;
 - c. A copy of the business plan was made available for public comment and submissions about the Sublease were invited; and
 - d. No submissions have been received.
- 2. Resolves to enter into a lease with the State of WA in relation to Hotel Site 2 (Head Lease) on the following terms and conditions:
 - a. Term: Up to 65 years
 - b. Rent: \$1,000 + GST per year
 - c. Permitted purpose: Hotel/Short stay accommodation
 - d. Such further terms and conditions as agreed upon pursuant to resolution 4.
- 3. Resolves to sublease, subject to the Minister for Planning, Lands and Heritage's consent, Hotel Site 2 to Pacifica Ausglobal Busselton Pty Ltd ACN 637 353 710 (Sublessee) on the following terms and conditions (Sublease):
 - a. Term: 35 Years with an option to extend for a further term of 30 years (at the Sublessee's option)
 - b. Rent: Year 1 \$100 + GST

Year 2 - \$25,000 + GST

Year 3 - \$50,000 + GST

Year 4 - \$75,000 + GST

Year 5 - \$105,000 + GST

Year 6 and onwards - Previous year's rent annually reviewed and adjusted in accordance with CPI, with market rent reviews to be undertaken every 5 years

- c. Permitted purpose: Hotel/Short stay accommodation
- d. Such further terms and conditions as agreed upon pursuant to resolution 4.

- 4. In respect to resolutions 2 and 3 delegate power and authority to the Chief Executive Officer to:
 - a. Negotiate and agree with the State of WA the further terms and conditions of the Head Lease as outlined in this report;
 - b. Negotiate and agree with the Sublessee the further terms and conditions of the Sublease as outlined in this report;
 - c. Enter into the Head Lease and Sublease on behalf of the City; and
 - d. Make from time to time such minor variations to the Head Lease and Sublease as may be necessary or appropriate for successfully delivering the proposed hotel project in accordance with this report.

EXECUTIVE SUMMARY

The purpose of this report is to seek formal Council approval to enter into the necessary agreements to facilitate development of a proposed 110-room 4 star Hilton Garden Inn branded hotel on Hotel Site 2 on the Busselton foreshore; and ratify the terms and conditions of a proposed head lease between the City and the State of WA and a sublease between the City and Pacifica Ausglobal Busselton Pty Ltd (Pacifica).

BACKGROUND

The Busselton foreshore is ideally located to take advantage of Busselton's temperate climate and opportunities offered by the iconic Busselton Jetty and the exceptional scenery that overlooks Geographe Bay. Since 2009, Council has initiated public interest in and support for revitalising the Busselton foreshore.

Following an extensive public consultation process, the Busselton Foreshore Master Plan (BFMP) was adopted by Council on 28 March 2012 (C1203/073).

The BFMP covers an area of approximately 38 hectares of combined commercial, cultural and public space on the Busselton foreshore, and aims at providing, among other things, a unique water's edge visitor/tourist experience. The BFMP initially identified five potential sites for hotel/short stay accommodation, but following a commercial analysis (conducted by the City) and due to environmental requirements in relation to providing a "possum corridor" in this area, the number of hotel/short stay accommodation sites were reduced to three.

In 2013, following further extensive public consultation and engagement with key government agencies and existing commercial lessees in this area, Council and the Western Australian Planning Commission adopted the then Busselton Foreshore Development Guide Plan. There have been several minor revisions made to that plan subsequently, including re-adopting it as the Busselton Foreshore Structure Plan (Structure Plan) in 2016 (including the change in nomenclature which reflected the *Planning and Development (Local Planning Schemes) Regulations 2015* introduced in 2015). The Structure Plan references town planning controls such as land use, building heights and floor areas and incorporates the 3 short stay accommodation sites referenced in the BFMP, one of these being "Hotel Site number 2" as shown stippled black on the plan at Attachment A (Hotel Site 2).

Hotel Site 2

Hotel Site 2 currently forms part of Lot 503, located within Reserve 38558 on the Busselton foreshore. Reserve 38558 is Crown land vested in the City for recreation and tourism. In line with the current policy of the Department of Planning Lands and Heritage, commercial leasing within Reserve 38558 requires excision of the area to be leased to create a separate lot. In accordance with these requirements, the City engaged a licensed surveyor to prepare a draft deposited plan for the purposes of excising Hotel Site 2 and creating a separate lot (proposed Lot 600, Foreshore Parade).

This process will be finalised through Landgate once the formalities mentioned in this report have been addressed.

Similar to the tenure arrangements for the adjacent family restaurant/microbrewery development, Hotel Site 2 is intended to be the subject of a head lease granted by the State of WA to the City of Busselton, enabling the City to offer a sublease to the developer for the purposes of its proposed hotel project. Further detail about the proposed head lease is discussed in the Officer Comment section of this report.

Agreement to Sublease

Pacifica is implementing a strategy of developing upscale hotels in regional locations across Australia. The locations for development are selected on the basis of their existing economic activity base, potential for growth, distinct tourism potential, idiosyncratic locations and the existing accommodation stock. Pacifica have recently commenced construction of Hilton operated hotels in Karratha and Kalgoorlie (in partnership with the respective local governments).

Following an expression of interest process to recruit potential hotel developers and/or operators of short stay accommodation for the Busselton foreshore, Council resolved on 22 November 2017 (C1711/287) to:

- Nominate Pacifica as preferred proponent for the development of Hotel Site 2; and
- Authorise the CEO to negotiate and enter into a non-binding heads of agreement with Pacifica.

In December 2017, the City and Pacifica entered into a non-binding heads of agreement which, among other things:

- Allowed Pacifica to conduct a detailed due diligence investigation into developing a luxury hotel at Hotel Site 2; and
- Committed the City and Pacifica to negotiate exclusively and in good faith a mutually acceptable commercial and legal structure for securing tenure and development terms for this project.

Pursuant to the heads of agreement Pacifica submitted in November 2018, a concept design was developed for a proposed 110-room 4 star Hilton Garden Inn branded hotel to be developed on Hotel Site 2 (Hotel Project). The Hotel Project was generally acceptable to the City and consequently the City and Pacifica negotiated and agreed to progress the Hotel Project on the following terms and conditions:

- Granting of a long term sublease of Hotel Site 2 to provide Pacifica, providing security of tenure for delivering the Hotel Project;
- Pacifica agreeing to develop the Hotel Project in accordance with a design and within a timeframe approved by Council; and
- The proposed sublease and development of the Hotel Project being conditional upon:
 - The City procuring a head lease of Hotel Site 2 from the State of Western Australia;
 - The City procuring the Minister for Lands' consent to the proposed sublease;
 - The City complying with the requirements under Sections 3.58 and 3.59 of the *Local Government Act 1995*;
 - o Council formally approving the head lease, sublease and Hotel Project; and
 - Pacifica obtaining development approval for the Hotel Project and a "senior debt facility" to finance the Hotel Project.
- The developers nominated Pacifica Ausglobal Busselton Pty Ltd as the contracting party.

The City and Pacifica formalised the abovementioned arrangements by way of a development deed entered into on 6 December 2019 (Agreement to Sublease). The Agreement to Sublease, head lease, proposed sublease and the public consultation process under Section 3.59 are discussed in more detail in the Officer Comment and Statutory Environment sections of this report.

City officers and Pacifica representatives have briefed Councillors at various stages about the nature and extent of the Hotel Project and the terms and conditions of the proposed sublease of Hotel Site 2, with Councillors consistently indicating their support for the development concept and the broader course of action. This report records the City's compliance with the requirements under Section 3.59 of the *Local Government Act 1995* (to the extent that it applies to the project) and recommends that Council formally approve the key terms and conditions of the proposed head lease and sublease.

OFFICER COMMENT

Since inception of the Busselton Foreshore Masterplan, development of one or more hotels within the Busselton foreshore precinct has been planned for.

The Hotel Project concept is for a 4 storey hotel complex comprising:

- 110 Luxury hotel rooms (4-star rating)
- 30 bay on-site carpark
- Amenity and services located at ground level
- Meeting and board room facilities
- North facing rooftop function room with a viewing deck
- Food and beverage facility aligned with the brand offering (and cognisant of the food and beverage offerings within walking distance of the premises)
- Hotel operating agreement with the Hilton Group for branding and managing the hotel as a Hilton "Garden Inn"

The Hotel Project will require Pacifica to invest a significant amount of money in construction and fit out of the hotel building, estimated to be in excess of \$20 million.

There are currently no 4-star hotels within the Busselton foreshore precinct or the Busselton inner city centre. The Hotel Project is expected to cater for existing broad demand for group, business and leisure accommodation in this location, as well as for additional room nights that can be expected following introduction of interstate and international flights from the upgraded Busselton-Margaret River Airport and completion of the City's performing arts centre (BEACH project).

The provision of the proposed quality accommodation in such a central and desirable location will be a significant asset for tourism in the region. It further validates the potential created by several tens of millions of dollars of public investment in the Busselton foreshore over the last decade. In addition, the proposed development is expected to create a significant number of jobs over both the short and long term, which should have a positive impact on local business and benefit the local community. The Hotel Project is also expected to reduce, over the term of the sub-lease, the City's liability to contribute municipal funds towards the ongoing maintenance and enhancement of the Busselton foreshore precinct and in the process relieve, to a certain extent, the onus on the City's ratepayers.

Land tenure in respect to Hotel Site 2 will be structured as follows:

- A head-lease from the State of Western Australia to the City for a period of 65 years, with the power to sublease; and
- A sub-lease from the City to Pacifica (Pacifica Ausglobal Busselton Pty Ltd) for a period of up to 65 years for the purpose of developing and operating the Hotel Project.

Head Lease

Subject to Council approval, City Officers are at the point of finalising the head lease for Hotel Site 2 with the Department of Planning Lands & Heritage (acting on behalf of the State of WA). The key terms and conditions of the head lease are:

•	Lease area		The total extent if Hotel Site 2 is 3,685m ² comprising of an area of 2,265m ² for the hotel building footprint and 1,420m ² for the hotel carpark. The lease area is to be excised from Reserve 38558 and a separate title created (proposed Lot 600).
•	Term	_	Up to 65 years.
•	Permitted use		Hotel/short stay accommodation and associated car parking.
•	Rent	—	\$1,000 per year + GST.
		—	Rent review every 5 years (but will remain a nominal value).
•	Reserve account	_	Rent income from sublease is to be deposited in the City's Jetty Maintenance Reserve and applied to the maintenance and repair of the Busselton Jetty and, with the head lessor's permission, capital improvements of the Busselton Jetty and the maintenance, capital improvement and care of the Busselton foreshore area.
•	Ministerial approval	_	Dealings with any interest in the head lease or Hotel Site 2 must be approved by the relevant Minister.
•	Indicative		1 January 2021.

Agreement to Sublease and Sublease

commencement date

The Agreement to Sublease established the legal framework for the City and Pacifica to negotiate and, subject to Council and Ministerial approval, enter into a sublease of Hotel Site 2.

In terms of the Agreement to Sublease, Pacifica had to obtain development approval for the Hotel Project and a "senior debt facility" to finance the Hotel Project. Development approval for the Hotel Project was granted by the Southern Joint Development Assessment Panel pursuant to their meeting on 14 April 2020. Pacifica has also indicated that its financial arrangements for the Hotel Project are in place.

The Agreement to Sublease requires the City to:

- Secure a head lease of Hotel Site 2 (see discussion under Head Lease above).
- Obtain Ministerial consent for the sublease (the Department of Planning, Lands and Heritage indicated "in-principle" approval of the sublease. The Minister's consent will be obtained once the sublease is ready for execution).
- Comply with the requirements under Sections 3.58 and 3.59 of the *Local Government Act 1995* (see the Statutory Environment section of this report).

- Undertake and complete the following works:
 - o Provide water, electricity, gas and sewerage connections to Hotel Site 2.
 - Construct the hotel and adjacent public carpark.
 - o Landscaping of all road verges and footpaths adjacent to Hotel Site 2 and the adjacent public carpark.

These works, with an estimated cost of \$350,000, must be completed within 3 months after the sublease commencement date.

Council's approval of the sublease is required. The key terms and conditions of the sublease are:

— Hotel Site 2. Lease area

 Construction conditions Pacifica to construct the proposed hotel complex at their cost and risk, in accordance with concept design

approved by the City.

— There is no obligation on the City to contribute towards the construction costs of the hotel complex, other the

City works mentioned above.

Term — 35 Years with an option to extend for a further term of 30 years (at the sub-lessee's option).

Hotel/short stay accommodation and associated car

parking.

— \$105,000 per year + GST based on: Rent

> Market rent value of "ground lease" of the portion of land to be used for the hotel building - \$100,000/year +

GST; and

\$5,000/year + GST for the hotel carpark, calculated with reference to the requirements under the City's policy in relation to "cash-in-lieu" carpark contribution.

The full rent amount will be phased in as follows:

Year 1 - \$100 + GST

Year 2 - \$25,000 + GST

Year 3 - \$50,000 + GST

Year 4 - \$75,000 + GST

Year 5 - \$105,000 + GST

Year 6 and onwards - Previous year's rent annually reviewed and adjusted in accordance with CPI, with market rent reviews to be undertaken every 5 years.

— The sub-lessee to provide: Security

> Rent bond equal to one year's rent (\$105,000); and Performance bond of \$500,000 for the duration of the construction phase.

— Due to the significant upfront investment by the sublessee personal (directors') guarantees are not required.

Sublease execution: August 2020.

— Sublease commencement date: 1 January 2021.

Substantial commencement construction: March 2021.

Practical completion construction: July 2022.

— Hotel opening: July/August 2022.

— Payable by sub-lessee.

Insurance Effected and maintained by sub-lessee.

Building maintenance Undertaken by sub-lessee at sub-lessee's cost.

Permitted use

Indicative timeline

Rates and outgoings

- Contamination and pollution
- Sub-lessee responsible for any contamination and pollution caused by its business operations and use of Hotel Site 2.
- Right of first refusal
- The sub-lessee has a right of first refusal to either lease or purchase the Hotel Site 2 should:
- The State of WA and the City wishes to lease Hotel Site 2 after expiry of the sublease; or
- The City acquire freehold title to Hotel Site 2 during the sublease term and wishes to sell.

Restrictions

- The City undertakes not to allow for a period of 4 years from the sublease commencement date another hotel development within the Busselton foreshore precinct.
- The City commits (for a 10 year period) to notify Pacifica in the event of receiving a proposal from a third party for development of hotel site 1.

Abovementioned legal structure (the Agreement to Sublease and proposed head lease and sublease) is the result of years of planning by and negotiations between the City and Pacifica. It is considered a transparent, secure and effective structure for procuring successful delivery of the Hotel Project, striking a balance between the expectations and interests of all stakeholders (State of WA, the City and Pacifica).

Statutory Environment

Land Administration Act 1997

Hotel Site 2 is located within Crown Reserve 38558. The Hotel Project will require compliance with the Land Administration Act 1997 (WA) (LA Act), including a head lease (between the City and the State of WA) and approval of the sublease terms and conditions by the Minister for Lands. The City has on an ongoing basis consulted with the Department of Planning, Lands and Heritage about the project and obtained (at officer level) "in-principle approval" of the proposed head lease and sublease. The formalities under the LA Act will be finalised once the City and Pacifica is ready to enter into the sublease.

Local Government Act - disposal of property

Hotel Site 2 is, for purposes of the *Local Government Act 1995* (WA) (LG Act), "local government property".

Under Section 3.58 of the Act, a local government can only dispose of property (which includes granting a lease or sublease):

- To the highest bidder at public auction;
- By way of a public tender process; or
- By giving local public notice of the proposed disposition and following the public consultation process as prescribed in sub-section 3.58(3) of the Act.

However, pursuant to Regulation 30(2a) of the *Local Government (Functions and General)* Regulations 1996 (WA) (Regulations), a disposition of land is exempt from the requirements under Section 3.58 if the local government complies with Section 3.59 of the Act.

Granting Pacifica a sublease of Hotel Site 2 could potentially constitute a "major land transaction" as contemplated under Section 3.59 of the Act. Under section 3.59, read with Regulation 8A(1) of the Regulations, a major land transaction is defined as a land transaction of which the total value of the consideration under the transaction (and anything done by the local government for achieving the purpose of that transaction), is more than the lesser of:

- \$10 million; or
- 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year.

The City's operating expenditure for the 2018/19 financial year was \$76.8m, with 10% thereof equating to \$7.68m. With regard to the proposed sublease of Hotel Site 2 the estimated value for purposes of Section 3.59 is \$7.175m (approximately \$6.825m for the rent payable under the sublease at \$105,0000/year over 65 years plus approximately \$350,000 in respect to the City's car park construction and landscaping works). However, these projections exclude any increases due to rent reviews.

Although the value of the proposed sublease may (potentially) not exceed above-mentioned threshold of \$7.68m, given the significant nature of the Hotel project the City considered it prudent to comply with Section 3.59 of the Act. Accordingly:

- The City prepared a business plan which included an overall assessment of the proposed sublease and Hotel Project ("major land transaction");
- Gave Statewide and local notice, stating that the City proposes to enter into the proposed "major land transaction"; and
- Made a copy of the business plan available for public comment and invited submissions about the proposed "major land transaction".

The business plan assessed the proposed "major land transaction" against a number of considerations, including the:

- expected effect on the provision of facilities and services by the City;
- expected effect on other persons providing facilities and services in the district;
- expected financial effect on the City;
- expected effect on matters referred to in the City's current plan; and
- ability of the City to manage the undertaking or the performance of a major land transaction.

The submission period closed in January 2020 and no submissions were received. In accordance with Section 3.59(5), Council is now required to decide (by absolute majority) whether to proceed with the "major land transaction" as proposed (or in a manner that is not significantly different from what was proposed).

Relevant Plans and Policies

The Officer Recommendation aligns to the following adopted City plans or policies:

Busselton Foreshore Statement of Intent

On 8 June 2011 (C1106/180), the former Busselton Shire Council adopted a 'Statement of Intent' for the development of the Busselton Foreshore, recognising a balanced approach is required to ensure sustainable outcomes from public and private investment.

The statement concluded:

"the foreshore will be developed in a manner that respects Busselton's identity and heritage whilst providing economic, social, environmental and cultural benefits to the Shire (sic) and the South West region".

This statement was updated and reaffirmed by Council on 25 February 2015 (C1502/037).

Busselton Foreshore Master Plan (BFMP)

The most recent amendment to the BFMP was adopted by Council (C1602/031) on 24 February 2016 and identified three sites for hotels/short-stay accommodation.

Busselton Foreshore Structure Plan

The Structure Plan includes Hotel Site 2 in the 'Short Stay Accommodation' Precinct and sets the following precinct objective:

"This precinct will provide for high quality development sites for tourist accommodation and supporting land uses, aiming to provide active frontage to the east-west spine road, landscaped setting and retain wide view corridors between buildings. The predominant land use in this precinct will be short stay accommodation such as hotels and serviced apartments. Restaurants, shops and bars will be provided at ground level to address surrounding streets and the public realm".

The Structure Plan also sets out the following more detailed town planning controls relating to land use, building heights and floor areas in respect to Hotel Site 2:

Precinct objective: Short stay accommodation.

Use Classes: Hotel, Tourist Accommodation, Shop, Tavern; all with 'D'

permissibility, meaning that the use is permitted when the local government has exercised its discretion by

granting development approval.

Storeys: Four plus loft.

Maximum height: 16m Top of external wall

18m Top of external wall (concealed roof)

20m Top of pitched roof

Maximum building ground floor area: 2,265m²

The Southern Joint Development Assessment Panel (SJDAP) considered the Structure Plan and broader planning framework, and granted development approval for Hotel Site 2 on 14 April 2020.

Leasing of City Premises

The purpose of the City's Leasing policy is to provide a framework and methodology to facilitate responsible utilisation of City owned and controlled land and buildings in a consistent manner that achieves maximum community benefit. The policy states that when assessing a report to lease public land for commercial use, Council should give regard to the following factors including, but not limited to:

- Attracting investment and enhancement of an amenity (e.g. Busselton and Dunsborough foreshores);
- Creation of employment;
- Promotion of tourism;
- Economic return; and
- Impacts on social, economic and environmental outcomes.

The policy also states that the term and rent (and other payments) will be negotiated on a case by case basis for commercial leases.

Financial Implications

The initial annual rent payable by the City to the State of WA pursuant to the proposed head lease is a nominal amount of \$1,000 + GST per year. Although the proposed head lease provides for a rent review every 5 years, it also stipulates that the rent will "remain an agreed nominal rental".

The rent payable by Pacifica to the City under the proposed sublease is \$105,000 + GST per year. To allow Pacifica leniency during the construction phase of the Hotel Project and to establish its business, the rent will be staged (as outlined under Officer Comment above). Rent income will be directed towards maintenance costs associated with the Busselton Jetty (and, to the extent that the Minister for Lands agrees to it, towards foreshore maintenance, preservation and improvement. Rent income from the sublease should reduce the City's reliance on other municipal income for maintaining the Busselton Jetty and Busselton foreshore.

The City's obligations with regard to constructing the hotel and adjacent public carpark and undertaking landscaping works adjacent to Hotel Site 2 is estimated to be \$350,000. Provision for this expenditure has been made in the City's 2019/20 and 2020/21 budgets.

Long-term Financial Plan Implications

The proposed annual expenditure on the head lease and revenue from the sub-lease have been factored into the Long Term Financial plan.

Stakeholder Consultation

Since redevelopment of the Busselton foreshore was conceptualised in 2009, the City has undertaken ongoing, extensive public consultation. This included consulting with the public on the Busselton Foreshore Master Plan and various iterations of the Busselton Foreshore Development Guide Plan, and inviting public submissions about the proposed sublease and Hotel Project. The public generally indicated strong support for redevelopment of the Busselton foreshore, including the Hotel Project.

The City has also worked closely with and had strong support from the Department Planning, Lands and Heritage since inception of Pacifica's proposal to develop the Hotel Project.

Risk Assessment

Should Council adopt the Officer Recommendation, it is considered that are no residual risks rated as medium or high, as these risks, to the extent that it is reasonably and practically achievable, have been mitigated through the terms and conditions of the proposed sublease.

These mitigating measures include:

Risk	Mitigating Measures
Site Conditions	Under the sublease Pacifica assumes all risk in relation to
	site conditions.
Construction obligations	Under the sublease Pacifica is required to construct the
	hotel building in accordance with a design pre-approved by
	the City and within specific timeframes. A number of
	"construction" clauses in the sublease will regulate matters
	such as building variations, submitting and complying with a
	works program, health and safety requirements, working
	hours and defects liability.

Pacifica not completing the building	A performance bond of \$500,000 is payable to the City upon commencement of the sublease, which will fund demolition site remediation costs should the Hotel Project for whatever reason fail prior to completion of the building.
Rent bond	Pacifica must provide an unconditional bank guarantee equal to one year's rent to cover any breaches of lease conditions.
Insurance	Pacifica will be required to insure all improvements for replacement value and effect and maintain public liability insurance of \$20 million in respect of any one claim.
Building maintenance	Clauses have been added to the sub-lease requiring internal and external conditions of the building to be well maintained, acknowledging that the hotel building will be strategically located within the Busselton Foreshore Precinct and in the vicinity of the iconic Busselton Jetty.

In general, the risk associated with the Hotel Project and proposed head and sublease is considered to be acceptable.

Options

As an alternative to the Officer Recommendation, the Council may elect to not proceed with the proposed head lease and sub-lease or resolve to amend the terms and conditions negotiated by Officers. If any Councillor is minded to any of the above options officers can assist with the drafting of a suitable alternative motion.

CONCLUSION

The Hotel Project and the proposed legal structure for the project should unlock a highly valuable and well-located land asset on the Busselton foreshore (that is Hotel Site 2) and balance complex land administration processes and local economic conditions. It is also expected that this project will secure, over the long term, sound economic development outcomes for the City and the region.

This Business Plan indicates that:

- The Hotel Project is not expected to have any adverse impacts on the provision of facilities and services by the City;
- The benefit of the Hotel Project to the community and the broader region outweighs any expected adverse effect on other persons providing facilities and services in the district;
- The City is expected to benefit financially from the Project; and
- The City has sufficient capacity and capability to manage the undertaking and ongoing performance of the Project.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should Council support the Officer Recommendation, officers should be able to finalise and arrange for execution of the head lease and sublease during August 2020. The head lease and sublease will commence on 1 January 2021, with July/August 2022 as indicative completion date of the hotel building.

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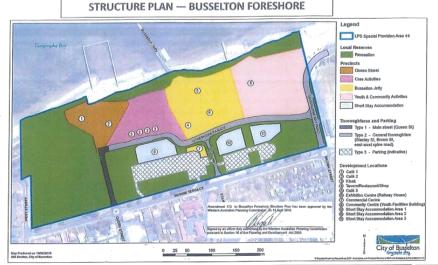


Car Park Hotel Site 2 - 68469.qgz

Busselton Foreshore Structure Plan

ATTACHMENT B

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PROVISIONS:

- . This Structure Plan shall be read in conjunction with the City of Busselton Local Planning Scheme 21 (the Scheme ").

 Land use permissibility within the Foreshore Precincts will be in accordance with Table 1.
- Where a use that is listed in the Scheme or Table 1 does not appear against a specific precinct in Table 1 then this land use will generally not be permitted within that precinct.

 Land uses are defined in accordance with the Scheme except as follows:
- 'Exhibition Centre' means a premises used for the display, or display and sale, of materials of an artistic, cultural or historic nature, and includes a museum or art gallery.
- 'Kiosk' means a small structure of no more than one storey and up to approximately 90m2 floor area wherein predominantly food and drinks are offered for sale and consumption
- Development shall be generally located as indicated on the Structure Plan and to the satisfaction of the Local Gov-
- Maximum building heights, maximum storeys and maximum building ground floor areas pertaining to each
- 'Development Location', shall be in accordance with Tables 2 or 3 as applicable.
- Car parking requirements for development within the Short Stay Accommodation Precinct shall be assessed in accordance with the Scheme. On-site car parking is generally not required for development in the other precincts. However, where parking is determined to be required, the amount and location will be to the satisfaction of the Local Government.
- Development design, including all landscaping, servicing, public open space areas, drainage, exterior finish of structures and appearance of the overall developments shall be consistent with the objectives for the relevant Fore-shore Precinct as set out in Table 1 and generally in accordance with the guidance provided by the Busselton Fore-
- All subdivision and development is to be connected to reticulated sewer.
- Preparation of an Irrigation and Fertiliser Management Plan is to be developed and implemented for the DGP area to the satisfaction of the Department of Water.
- Prior to the approval of any subdivision and/or development in the Structure Plan, preparation and endorse
- a Stormwater and Groundwater Management Plan to the satisfaction of the Department of Water.

 10. At the planning application stage, the City will give detailed consideration to any proposed liquor licensed premises in regard to their design, scale, licensed floor area, hours of operation, management and interface with the public realm to minimise the potential for adverse impacts on the public realm, anti-social behaviour and/or land use conflict. As such, the City will require the proponent to comprehensively address these impacts as part of the planning

Precinct	Precinct Objective	Use Class	Permissibility
Queen Street	This precinct will reflect a pedestrian friendly space, which provides a point of entry to connect the foreshore with the Busselton City Centre, and points of attraction including the existing Equinox Café and a new Café lease site.	Restaurant	D
	substitution and a second a second and a second a second and a second	Recreation Area	D
Core Activities	This central activity space connects the Queen Street and Busselton Jetty precincts. It will focus on the provision of	Klosk	D
	high quality amenities including a salt water play park as a local element and new single storey pavilion style klosks. This precinct will focus on enhancing views of the foreshore and jetty, improving the pedestrian experience, and development will provide for maximum activation of surrounding spaces.	Recreation Area*	D
Busselton Jetty	This precinct is a key movement corridor to Marine Terrace and an extension of the original railway line along Stanley	Restaurant	D
	tive centre for the Busselton Jetty, the local historic rall network and the south west timber industry. This precinct will provide a pedestrian focused environment, maximum activation of spaces, and retain views of the foreshore and	Exhibition Centre	D
		Shop	D
		Tavern	D
		Recreation Area*	D
Youth and Community Activi-	This precinct is to provide a pedestrian oriented activity space to cater for events and to complement the family ori-	Community Centre	D
ties	ented beach and parkland. This prednct will include a new comercuity building that will accommodate the Busselton Surf Life Saving Club and other youth groups, a skate/BMX park, adventure playground and occasional klosk, while retaining a sense of open space and views of the foreshore and jetty.	Recreation Area*	D
Short Stay Accommodation	ing to provide active frontage to the east-west spine road, landscaped setting and retain wide view contidors between Buildings. The predominant land use in this precinct will be about stay accommodation such as hotels and serviced apartments Restaurants, shops and lase will be provided at profiled level to address surrounding streets and the pub-	Hotel	D
		Tourist Accommoda- tion	D
		Shop	D
	lic realm*	Tavern	D

'D' means that the use is permitted when the local government has exercised its discretion by granting planning approval.

*Indicates that the use class is permissible throughout the precinct.

Notation	Development Location	Storeys	Maximum Building Height from natural (existing) ground level	Maximum Building Ground Floor Area (m²)
1	Café 1 (opposite Equinox)	1	7.5m	240
2 .	Café 2 (currently the Equinox Cafe)	1 plus loft	7.5m	1000
3	Kiosk 1	1	7.5m	90
3	Klosk 2	1	7.5m	90
3	Klosk 3	1	7.5m	90
3	Klosk 4	1	7.5m	90
1	Tavern/Restaurant/Shop	2	10.2m	1700
5	Café 4 (currently The Goose)	1	7.5m	1000
5	Exhibition Centre (Railway House)	2	10.3m	650
7	Commercial Centre	2 plus loft	12m	600
3	Community Centre (Youth Facilities Building)	2	10.2m	900

Table 3: Building Height and Floor Area for Short Stay Accommodation Areas

Table 2: Building Height and Floor Area for Development Locations

Notation	Development Location	relopment Location Storeys Buildi		eight from Natura	Maximum Building Ground Floor Area (m²)	
			Top of ex- ternal wall	Top of external wall (concealed roof)	Top of pitched roof	
9	Short Stay Accommodation Area 1	4 plus loft	16m	18m	20m	2,920
10	Short Stay Accommodation Area 2	4 plus loft	16m	18m	20m	2,265
11	Short Stay Accommodation Area 3	4 plus loft	16m	18m	20m	2,010

17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS INFORMATION BULLETIN

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Councillors' Information Bulletin

BUSINESS UNIT Executive Services

REPORTING OFFICER Reporting Officers - Various

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Noting: the item does not require a decision of Council and is simply

for information purposes and noting

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Nil

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

17.1.1 Current Active Tenders

EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is again provided for completeness.

RFT02/20 BUSSELTON LIBRARY UPGRADE

- Requirement upgrade of the Busselton Library (the tender sought prices for 2 stages of the project).
- A Request for Tender was advertised on 29 February 2020 with a closing date of 24 March 2020
- Three submissions were received, all of which exceeded the City's budget for this project.
- The power to decline to accept any tender has been delegated to the CEO pursuant to Delegation DA 1-07.
- To ensure the most advantageous outcome for the City pre-qualified suppliers on the City's newly established Construction Services Panel were invited to submit quotations for this project (RFQ 22/20).
- Only three of the five pre-qualified suppliers on Sub Panel B submitted quotations pursuant to RFQ 22/20.

- In relation to RFT 02/20, a recommendation will be made to the CEO to decline to accept any tender pursuant to Regulation 18(5) of the *Local Government (Functions and General)*Regulations 1996 and Delegation DA 1-07.
- At its meeting on 10 June 2020, Council accepted the quotation (RFQ 22/20) from Devlyn Australia Pty Ltd as the most advantageous quotation and delegated power and authority to the CEO to negotiate and agree with the Successful Contractor minor variations to the contract subject to such variations and the final terms not exceeding the overall project budget.

RFT04/20 LIVING STREAMS DESIGNS FOR THE LOWER VASSE RIVER

- Requirement the preparation of detailed environmental designs for the restoration and redesign of an 800m section of the Lower Vasse River.
- A Request for Tender was advertised on 28 March 2020 with a closing date of 16 April 2020.
- The value of the contract is not expected to exceed the CEO's current delegated authority under Delegation DA 1-07.
- Eight submissions were received and have been evaluated.
- A contract was awarded by the CEO under delegation to Alluvium Consulting Australia Pty Ltd in May 2020.

RFT05/20 UPGRADE OF MECHANICAL SERVICES TO THE GEOGRAPHE LEISURE CENTRE

- Requirement to supply and install a modification to the existing mechanical system at the Geographe Leisure Centre.
- A Request for Tender was advertised on 9 May 2020 with a closing date of 26 May 2020.
- The value of the contract is not expected to exceed the CEO's current delegated authority under Delegation DA 1-07 and it is expected that the evaluation will be completed and a contract will be entered into during June 2020.
- Two submissions were received and are currently under evaluation.

RFT06/20 BUSSELTON FORESHORE EXERCISE EQUIPMENT – DESIGN, FABRICATION AND INSTALLATION

- Requirement the design, fabrication and installation of six (6) exercise equipment stations at the Busselton Foreshore.
- A Request for Tender was advertised on 9 May 2020 with a closing date of 26 May 2020.
- The value of the contract is not expected to exceed the CEO's current delegated authority under Delegation DA 1-07 and it is expected that the evaluation will be completed and a contract will be entered into during June 2020.
- One submission was received and is currently under evaluation.

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18.1 MOTION TO REDUCE PROJECTED COST OF THE BEACH

Councillor Sue Riccelli has given notice that at the Council meeting on 24 June 2020, she will move the below motion:

MOTION

That the Council requests the Chief Executive Officer and project staff to reduce the cost of the BEACH to the original forecast budget should additional funding from the State Government not be forthcoming.

REASONS

The City's original business case for the BEACH was \$20.7 million. With this original forecast in mind alongside Federal Government funding, the City was still required to borrow approximately \$7.5 million creating a possible 0.5% rate increase to ratepayers.

The BEACH project has now increased to approximately \$30.3 million with a lack of community consultation and awareness. If the requested repurposing of the \$9.5 million Regional Airport Development terminal funding from the State Government is not redirected towards the BEACH as proposed, this will require the City to borrow approximately \$17 million which will come at a significant cost to ratepayers.

The majority of large performing arts centres run at a significant loss. An example being the BREC in Bunbury, which runs at a loss of approximately \$1.5 million p/a and has a far greater catchment area than Busselton. Whilst the estimated attendance figures and costings provided indicated this may not be the case, I am concerned these figures are overinflated, particularly given the uncertainty of our current and future economic climate. To offset this with a \$17 million loan creates a 20-year debt and significant risk to our budget and ratepayers.

OFFICER COMMENT

The Chief Executive Officer will provide a full and considered response to the motion once he has had further time to review the motion in greater detail, noting the final motion was only received within 24 hours of publication of the final agenda.

18.2 MOTION FOR REPURPOSING OF REGIONAL AIRPORT DEVELOPMENT FUNDING

Councillor Sue Riccelli has given notice that at the Council meeting on 24 June 2020, she will move the below motion:

MOTION

That the Council contact the Minister for Regional Development and the Minister for Transport to support the repurposing of the \$9.5 million Regional Airport Development terminal funding for economic stimulus projects within the City of Busselton, with primary allocation to the Australian Underwater Discovery Centre and secondary funding to the BEACH project.

REASONS

Whilst both the BEACH and Australian Underwater Discovery Centre (AUDC) will create jobs and stimulate the economy, the AUDC deserves primary funding for the following reasons:

- The Busselton Jetty / AUDC was recently awarded Top Tourist Attraction in West Australia (and third best attraction in Australia). The Busselton Jetty is the longest timber-piled tourist jetty in the southern hemisphere. Busselton Jetty attracts over 500,000 visitors annually, making it the second most visited tourist attraction in the State. It was determined that a new underwater observatory would overcome the significant limitations of the existing underwater observatory and meet increasing visitor demand.
- The AUDC project aligns with the "State Government Strategy for Tourism in WA 2020" (and has already been supported by Minister Paul Papalia) including:
 - Grow tourism value by increasing desirability of the South West / West Australia as a travel destination, so people visit, stay longer and spend more;
 - Develop economic infrastructure that stimulates regional visitation and Australian global tourism competitiveness;
 - Create a product that will extend the tourism season;
 - o Create a unique marine-based experience that will be known worldwide;
 - Develop a tourism experience that resonates with the State's key target markets – China, Malaysia, Singapore and the UK;
 - Leverage opportunities from potential visitor streams from Busselton Airport redevelopment and other tourism markets;
 - Support new job creation in regional communities in Western Australia;
 and
 - Promote natural environment conservation and education through immersive/sensory interpretation and curriculum based programs.

Employment opportunities will be generated by both the AUDC and BEACH, however and economic assessment of employment for the City of Busselton is as follows:

BEACH:

- City of Busselton 17.2 FTE
- South West 17.5 FTE
- Western Australia 19.2 FTE

AUDC:

- City of Busselton 48 FTE
- South West 46 FTE
- Western Australia 24 FTW

Contributions to GRP (operating phase – first full year, direct and indirect) as follows:

- BEACH City of Busselton \$0.7 million
- AUDC City of Busselton \$4.72 million

Competition impact (on other private businesses):

BEACH will compete directly with the Geographe Bayview Resort (350 seats), new Hilton Hotel (150 seats), Abbey Beach and Pullman Resorts. AUDC will be unique and renowned as a worldwide attraction. The AUDC is an economic enabling infrastructure bringing new wealth into the economy. The BEACH, from an economic perspective, is a redistribution of wealth (new money does not enter the economy). Interstate and international visitors may utilise the BEACH, but it is not what actually enticed them to the region.

OFFICER COMMENT

The Chief Executive Officer will provide a full and considered response to the motion once he has had further time to review the motion in greater detail, noting the final motion was only received within 24 hours of publication of the final agenda.

- 19. <u>URGENT BUSINESS</u>
- 20. <u>CONFIDENTIAL MATTERS</u>

Nil

21. <u>CLOSURE</u>