

Council Agenda

22 April 2020

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 22 APRIL 2020

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held via electronic means on Wednesday, 22 April 2020, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.

MIKE ARCHER

CHIEF EXECUTIVE OFFICER

9 April 2020

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 22 APRIL 2020

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. ATTENDANCE

Apologies

Approved Leave of Absence

Nil

- 3. PRAYER
- 4. APPLICATION FOR LEAVE OF ABSENCE
- 5. **DISCLOSURE OF INTERESTS**
- 6. ANNOUNCEMENTS WITHOUT DISCUSSION

Announcements by the Presiding Member

7. **QUESTION TIME FOR PUBLIC**

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

8.1 <u>Minutes of the Council Meeting held 25 March 2020</u>

RECOMMENDATION

That the Minutes of the Council Meeting held 25 March 2020 be confirmed as a true and correct record.

8.2 <u>Minutes of the Special Council Meeting held 1 April 2020</u>

RECOMMENDATION

That the Minutes of the Special Council Meeting held 1 April 2020 be confirmed as a true and correct record.

9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

Petitions

Presentations

Deputations

- 10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)
- 11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE

Nil

13. PLANNING AND DEVELOPMENT SERVICES REPORT

13.1 PROPOSED SCHEME AMENDMENT 43 TO LOCAL PLANNING SCHEME 21 - PART OF LOT 22

BUSSELL HIGHWAY, YALYALUP - CONSIDERATION FOR ADOPTION FOR PUBLIC

CONSULTATION

STRATEGIC GOAL 2. PLACE AND SPACES Vibrant, attractive, affordable

STRATEGIC OBJECTIVE 2.1 Planning strategies that foster the development of healthy

neighbourhoods that meet our needs as we grow.

SUBJECT INDEX Town Planning Schemes and Amendments

BUSINESS UNIT Strategic Planning

REPORTING OFFICER Principal Strategic Planner - Louise Koroveshi

AUTHORISING OFFICER Director, Planning and Development Services - Paul Needham

NATURE OF DECISION Legislative: to adopt legislative documents e.g. local laws, local

planning schemes, local planning policies

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Draft Provence Structure Plan !! **

Attachment B Location Plan Location

Attachment C Existing and proposed zoning. Attachment D Local Planning Strategy.

Attachment E Noise modelling technical report.

Attachment F Forecast N-contours 1

OFFICER RECOMMENDATION

That the Council:

- 1. In pursuance of the *Planning and Development (Local Planning Schemes) Regulations*2015, initiates Amendment 43 to Local Planning Scheme 21 for the purposes of:
 - a) Rezoning part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)'.
 - b) Rezoning part of Lot 76 Neville Hyder Drive, Yalyalup from 'Special Use 15 (Road Purposes)' to 'Special Use 27 (Yalyalup Development)'.
 - c) Deleting Special Provision Area 10.
 - d) Amending Schedule 3 'Special Provision Areas' by including, under the 'Particulars of Land' column of 'Special Provision Area 23', the following text: "part of Lot 22 Bussell Highway and part of Lot 76 Neville Hyder Drive, Yalyalup" and deleting 'Special Provision Area 10'.
 - e) Amending the boundary of Special Provision Area 23 to include part of Lot 22 Bussell Highway and part of Lot 76 Neville Hyder Drive, Yalyalup.
 - f) Amending the Scheme Map accordingly.
- 2. Pursuant to Regulation 35(2) of the *Planning and Development (Local Planning Schemes)*Regulations 2015, determine that Amendment 43 is a 'standard' amendment in accordance with Regulation 34(b) as it:
 - a) is consistent with the Local Planning Strategy 2019.
 - b) would have minimal impact on land in the Scheme area that is not the subject of the Amendment.
 - c) would not result in any significant environmental, social, economic or governance

impacts on land in the Scheme area.

3. That, as the draft Amendment is in the opinion of the Council consistent with Part V of the Act and Regulations made pursuant to the Act, that upon the preparation of the necessary documentation, the draft Amendment be referred to the Environmental Protection Authority (EPA) as required by the Act, and on receipt of a response from the EPA indicating that the draft Amendment is to be subject to formal environmental assessment, be advertised for a period of 42 days, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015. In the event that the EPA determines that the draft Amendment is to be subject to formal environmental assessment, this assessment is to be prepared prior to advertising of the draft Amendment.

EXECUTIVE SUMMARY

The Council is requested to consider initiating and adopting proposed Amendment 43 to Local Planning Scheme 21 (LPS21) for public consultation. The Amendment proposes to rezone part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)' and include the land within 'Special Provision Area 23'. The Amendment would facilitate the future subdivision and development of the land for residential purposes as part of the ongoing development of the Provence Estate.

It is recommended that Amendment 43 to LPS21 be initiated and adopted for public consultation.

BACKGROUND

The Amendment 43 land is subject to the draft Provence Structure Plan (adopted for final approval under delegated authority on 29 April 2019) that is pending endorsement by the WAPC (Attachment A). The subject land was included in the structure planning analysis and design process to ensure a seamless and cohesive design with the balance of the landholdings within Provence. The subject land is identified on the draft Structure Plan as requiring rezoning via a separate Scheme amendment to facilitate residential development.

The draft Structure Plan was supported by a suite of technical assessments that addressed the following matters: environment; local water management; bushfire risk management; retail demand; transport and traffic; landscape; noise and servicing. A new Bushfire Management Plan and an updated Environmental Assessment Report have been submitted in support of Amendment 43 and are discussed below.

The Proposal

The subject land is approximately 40 hectares in area and is located 5km south east of the Busselton City Centre (Attachment B). The majority of the subject land is cleared and undeveloped.

Amendment 43 proposes to:

- i. Rezone part of Lot 22 Bussell Highway, Yalyalup from 'Tourism', 'Special Use 15 (Road Purposes)' and 'Reserve for Recreation' to 'Special Use 27 (Yalyalup Development)'.
- ii. Rezone part of Lot 76 Neville Hyder Drive, Yalyalup from 'Special Use 15 (Road Purposes)' to 'Special Use 27 (Yalyalup Development)'.
- iii. Delete Special Provision Area 10.
- iv. Amend Schedule 3 'Special Provision Areas' by including the subject land in Special Provision Area 23.

Existing and proposed zoning maps are provided at Attachment C.

Bushfire Management Plan

Parts of the subject land are designated 'bushfire prone' on the State Map of Bushfire Prone Areas. In response a Bushfire Management Plan (BMP) has been prepared for the proposal by a suitably qualified fire consultant in accordance with the WAPC State Planning Policy 3.7 – Planning in Bushfire Prone Areas 2015/Guidelines for Planning in Bushfire Prone Areas 2017. An assessment of the composition of the vegetation and the slope of the land under that vegetation was conducted for a minimum 150m from the edge of the Amendment area. The assessment determined the effective slope as 'Upslope/Flat' with vegetation classified as 'Class A – Forest', 'Class B – Woodland' and 'Class G – Grassland' and a resultant bushfire attack level (BAL) of 29 or lower for the majority of the site.

The BAL assessment determined that classified vegetation to the west of the subject land (within the current undeveloped Provence landholdings) would result in a minor encroachment of BAL-40/BAL-FZ along the boundary of some of the future residential cells. The BMP states that the progressive development of the adjacent Provence land and implementation of the BMP for that land would result in a reduced and compliant BAL-29 rating or lower for the subject land.

Environmental Assessment Report

The environmental assessment covers the following aspects of the subject land:

Flora and vegetation survey

No Threatened or Priority species/communities were recorded within the Structure Plan area. The condition of remnant vegetation was assessed as 'Completely Degraded', 'Degraded' and 'Degraded-Good'. Areas of remnant vegetation, comprising Blackbutt/Flooded Gum/Peppermint woodland, in the northern portion of the subject land, will be retained in public open space. The subject land does not contain habitat suitable for the Western Ringtail Possum.

Fauna survey

No evidence (dreys, scats) or sightings of Western Ringtail Possum were recorded. No black cockatoo species were seen or heard during the surveys and no signs of feeding or feathers were recorded. Better quality habitat exists in the Tuart Forest National Park (2 km north-east) and other state forests nearby (10 km south). Since the broader area contains a large amount of potential habitat, the assessment concluded it is unlikely that black cockatoos are reliant on remnant vegetation on the subject land.

OFFICER COMMENT

Amendment 43 would facilitate the future subdivision and development of part of Lot 22 Bussell Highway, Yalyalup as part of the ongoing development of the Provence Estate.

A fundamental consideration for the proposal relates to the potential for conflict between the operations of the Busselton Margaret River Airport and residential development. Recent modelling commissioned by the City has updated previous noise assessments to align with changes in forecast usage and aircraft type assumptions set out in the business case for the redevelopment and upgrading of the Airport and as required by the *Busselton Margaret River Airport Noise Management Plan*.

This modelling clearly indicates that development outside of the current Airport Special Control Area under LPS21 should not be affected by noise above the thresholds established by the approved Noise Management Plan for the Airport. As such, there is no need for any special controls or similar for future development within Provence, including the eastern extension that would be enabled by Amendment 43, to safeguard future residents from excessive noise intrusion, as well as protect all airport operations.

Statutory Environment

The key elements of the statutory environment in relation to Amendment 43 are set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015.* Each is discussed under appropriate subheadings.

Planning and Development Act 2005

The *Planning and Development Act 2005* outlines the relevant considerations when preparing and amending local planning schemes. The relevant provisions of the Act have been taken into account in preparing and processing this Amendment.

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015*, which came into operational effect on 19 October 2015, identifies three different levels of amendments – basic, standard and complex. The resolution of the local government is to specify the level of the amendment and provide an explanation justifying this choice. This Amendment is considered to be a 'standard' amendment.

Relevant Plans and Policies

The key policy implications with respect to the proposal are set out in the following documents:

- State Planning Policy 3 Urban Growth and Settlement (2006)
- State Planning Policy 3.7 Planning in Bushfire Prone Areas (2015)/Guidelines for Planning in Bushfire Prone Areas (2017).
- Local Planning Strategy (2019)
- Local Tourism Planning Strategy (2011)
- Draft Provence Structure Plan (2019)
- Busselton Margaret River Airport Noise Management Plan (2019)
- Busselton Margaret River Noise Modelling Technical Report (2019)

Each is discussed below under appropriate subheadings.

State Planning Policy 3 - Urban Growth and Settlement (2006)

SPP 3 sets out the principles and considerations which apply to planning for urban growth and settlement in Western Australia. The overall aim of the policy is to facilitate sustainable patterns of urban growth and settlement and effective protection of the environment. The policy cites five objectives to achieve this outcome. The following objectives of the policy are relevant to the consideration of Amendment 43:

- To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space.
- To promote the development of a sustainable and liveable neighbourhood form which
 reduces energy, water and travel demands whilst ensuring safe and convenient access to
 employment and services by all modes, provides choice and affordability of housing and
 creates an identifiable sense of place for each community.

State Planning Policy 3.7 Planning in Bushfire Prone Areas (2015)/Guidelines for Planning in Bushfire Prone Areas (2017)

SPP 3.7 directs how strategic planning proposals should address bushfire risk management in Western Australia. It applies to all land which has been designated as being bushfire prone on the State Map of Bushfire Prone Areas. The accompanying *Guidelines for Planning in Bushfire Prone Areas* provide supporting information to assist in the interpretation of the objectives and policy measures outlined in SPP 3.7, providing advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a designated bushfire prone area.

The four elements of the Guidelines are:

- Element 1: Location to ensure that the subdivision, development or land use is located in areas with the least possible risk from bushfire, to help minimise risk to people, property and infrastructure.
- Element 2: Siting and Design of Development to ensure that the siting of development minimises the level of bushfire impact.
- Element 3: Vehicle Access to ensure that residents and the community, as well as emergency services, have safe access and egress from both the subdivision and individual houses/development.
- Element 4: Water ensures adequate water is available to defend against a bushfire.

Local Planning Strategy (2019)

The Local Planning Strategy (LPS) sets the long term broad planning direction for the whole of the District of the City of Busselton and provides the strategic rationale for decisions related to the progressive review and amendment of the Scheme. The LPS also sets out four 'frameworks' relating to: settlement; urban growth areas; activity centres; and industrial/service commercial growth areas.

Of relevance to Amendment 43, the LPS identifies 'Yalyalup East' as a 'medium-term urban growth area' under the Urban Growth Area Framework (reference number 10 on the LPS map provided at Attachment D). The reasons for this, as set out in Part B of the LPS, are:

- Currently zoned 'Tourism' but not required for that purpose as per the recommendation of the City's *Local Tourism Planning Strategy*.
- Forms a logical extension to the 'Yalyalup (2) current urban growth area'.

The LPS identifies issues to be considered in rezoning the subject land as: visual management; airport noise; and the design of the future planned Busselton Outer Bypass. Matters relating to visual management and the Busselton Outer Bypass are addressed by the draft Provence Structure Plan. Airport noise is discussed in subsequent sections below.

Local Tourism Planning Strategy (2011)

The Local Tourism Planning Strategy (LTPS) has a specific land use focus to identify locations and sites that are important for tourism industry growth within the City. The strategy also provides guidance for decision-making on tourism proposals, including consideration of change of land use from tourism to an alternative land use.

In relation to the subject land, the strategic direction set by the LTPS provides for consideration of rezoning to accommodate residential development including, potentially, park home park development.

Draft Provence Structure Plan (2019)

The draft Provence Structure Plan demonstrates how the subject land would be developed and provides guidance for matters such as: allocation of land uses; residential densities; road networks; public open space; and provision of community facilities. The Structure Plan identifies the future use of the Amendment area as residential (density coding R25 – R40) and public open space.

Busselton Margaret River Airport Noise Management Plan (2019)

The Busselton Margaret River Airport Noise Management Plan (NMP) provides a comprehensive plan for the effective management of noise generated by aircraft using the airport in order to protect the amenity of community members potentially affected by aircraft and aircraft noise.

The NMP provides for the implementation of a range of strategies for managing noise generated by users of the airport, with the main objective to provide a balance of airport development and amenity protection for potentially affected residents. These strategies include, amongst other things, operational hours restrictions; regulatory measures for flight training; noise assessment and monitoring; and land use planning.

The NMP utilises a combination of Australian Noise Exposure Forecast (ANEF) contours and Noise-Above contours (N contours) for noise modelling. ANEF contours have inherent limitations for use by regional airports because they represent an average of operations over a year, but not peak time operations and resulting effects. N contours are used as supplementary measurements to the ANEF contours to guide land use planning and provide guidance on the number of aircraft noise events that exceed a given decibel level at certain times per day e.g. 65dB(A) is expressed as N65.

The NMP sets out outdoor noise criteria as follows:

- 85dB(A);or
- 80dB(A) for >6 events per day; or
- 75dB(A) for >12 events per day.

The NMP indicates that the noise modelling is based on ANEF and N65, N70 and N75 contours and would provide the direction for future land use planning, especially relating to noise sensitive land uses such as residential development, as the Airport develops.

The NMP states that where any significant proposal is to be considered which may result in a significant increase in traffic or change in the types of aircraft utilising the airport, the noise modelling and resultant contours would require updating.

Busselton Margaret River Airport Noise Modelling Technical Report (2019)

A noise modelling technical assessment has been completed for the Busselton Margaret River Airport by consultants To70 (Attachment E). This modelling updates previous noise assessments to align with changes in forecast usage and aircraft type assumptions set out in the business case for the redevelopment and upgrading of the Airport and as required by the *Busselton Margaret River Airport Noise Management Plan*.

The technical assessment includes the following observations:

- ANEF contours do not impact upon the eastern extension of Provence
- The size (spatial extent) of ANEF contours has reduced by around 40%
- The size of the N-contours has also reduced, highlighted by the loss of the 20 event contour and the shortening of the 5 event contour (due to the reduction in forecast helicopter and single piston aircraft movements)
- N65 and N70 10 event noise contours do not impact on the eastern extension of Provence.

The spatial extent of the forecast N75 10 event contours for 2028/29 and 2038/39 relative to the current Airport Special Control Area and the eastern extension of Provence is provided at Attachment F.

Financial Implications

There are no financial implications associated with the Officer Recommendation.

Stakeholder Consultation

There is no requirement under the *Planning and Development Act 2005* to advertise a proposed Scheme amendment prior to it being initiated by the Council. Accordingly, no advertising has occurred to date

If the Council resolves to initiate the proposed Amendment, the related documentation will be referred to the Environmental Protection Authority (EPA) to consider the need for formal review under Part 4 of the *Environmental Protection Act 1986*. If the EPA determines that formal review is unnecessary, it will be advertised for a period of 42 days in accordance with the Regulations and include referral to relevant state government agencies. In the event that the EPA determines that the proposal is to be formally reviewed, the City shall cause such review to be undertaken in accordance with s.82 of the *Planning and Development Act 2005*.

Risk Assessment

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. The implementation of the Officer Recommendation will involve adopting the Amendment for public consultation. In this regard, there are no significant risks identified.

Options

As an alternative to the proposed recommendation the Council could:

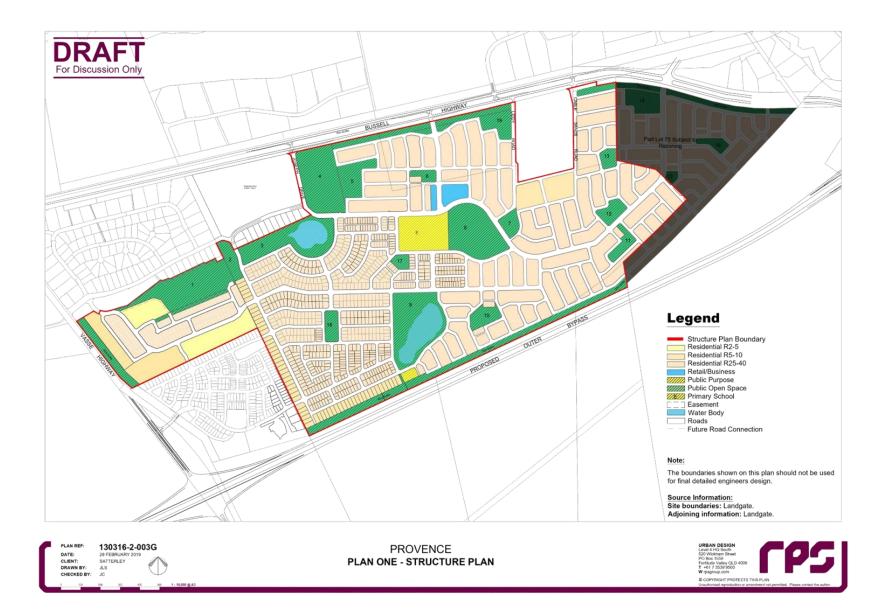
- 1. Resolve not to adopt the Amendment for public consultation (and provide a reason for such a decision); or
- 2. To seek further information before making a decision.

CONCLUSION

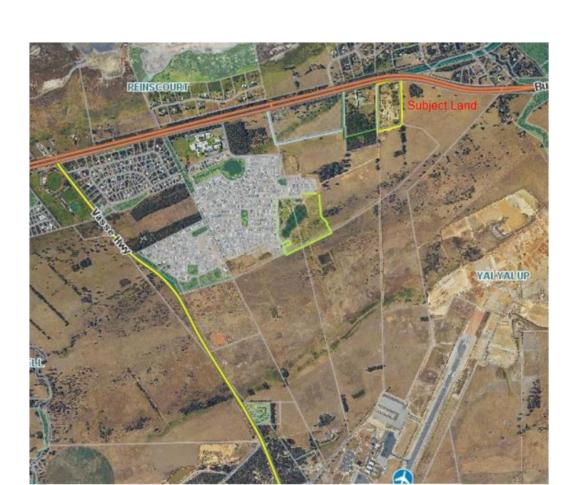
The information contained within this report confirms that the Amendment as proposed would represent an appropriate outcome consistent with the orderly and proper planning of the City of Busselton and as such, it is recommended that the Amendment be initiated and adopted for public consultation.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The implementation of the Officer Recommendation will involve the provision of the Amendment documentation to the Environmental Protection Authority and this will occur within one month of the resolution.



22 April 2020



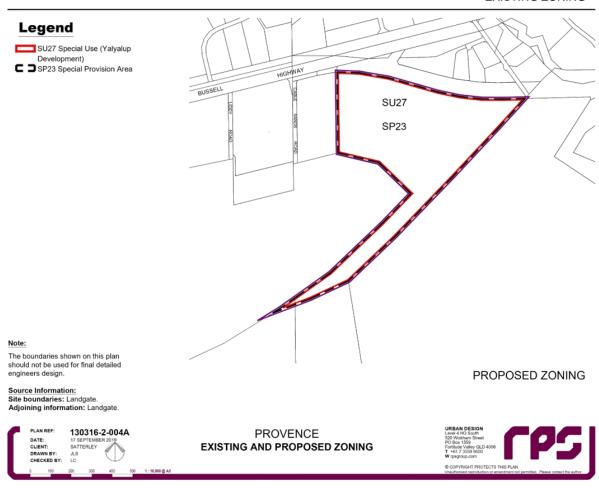
13.1 Attachment C

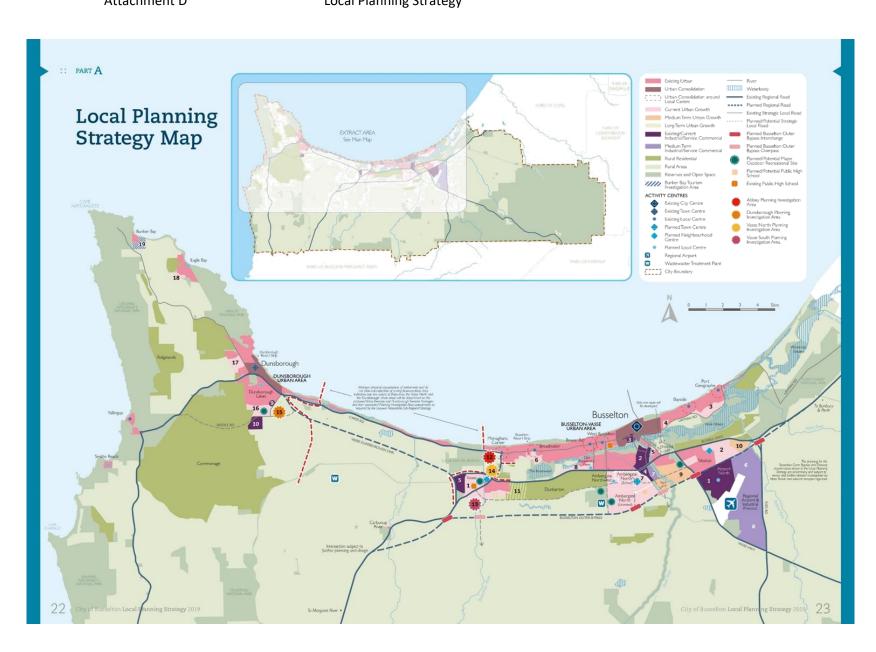
Legend Public Purposes Recreation Rural Rural Residential SU Special Use SP Special Provision Area

Tourism

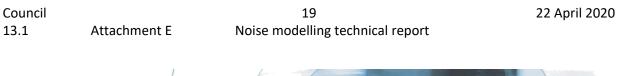


EXISTING ZONING





22 April 2020





Noise Modelling Technical Report

Busselton Margaret River Regional Airport

1Aviation Consultants





Noise Modelling Technical Report

Busselton Margaret River Regional Airport

Prepared for

City of Busselton

2 Southern Drive Busselton Western Australia 6280

Prepared by

To70 Aviation (Australia) Pty Ltd

Suite 19, 70 Racecourse Road North Melbourne VIC 3051

Email: info@to70.com.au

By: Xander Mobertz David Nie Leonard Aguero

North Melbourne, August 2019



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23 Noise modelling technical report

Attachment E



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1 Introduction

The City of Busselton (CoB) have contracted To70 to carry out an updated noise assessment for Busselton Airport following the development of an ANEC in 2016. In particular, (CoB) wish to incorporate flight school training, new flight tracks and an updated forecast into the pre-existing noise model.

1.1 Background

The City has been awarded State and Federal funding totalling \$55.9m for the redevelopment of Busselton Airport and those works are well underway. The redevelopment is aimed at providing the necessary airport infrastructure to allow for interstate, and potentially international, air services.

To 70 has previously prepared noise assessments and contours for the City in 2015 and has also provided updated versions of models to align with changes in forecast and usage characteristics. In 2019, there are several factors that could influence the contours of the existing model:

- Small / moderate increase in flight training school traffic
- · Implementation of new instrument flight procedures for Code 4C aircraft
- · Completion and sign-off of the Busselton Airport Noise Management Plan
- · Inclusion of more night-time traffic movements
- · Potential Code 4E traffic movements



2 Inputs and Assumptions

This section provides detail on the inputs and assumptions used for the noise calculations. These have been discussed and verified by CoB. Forecasts and aircraft type assumptions are based on CoB input, which are based on the State Government business case. This is to maintain consistency between the business case and environment approvals for the project, which is based on the business case. Further modelling may be completed on completion of the project and the commencement of interstate operations.

2.1 General Settings

The Federal Aviation Administration's (FAA) Integrated Noise Model (INM) version 7.0d is used for the calculation of the ANEC and other contours. INM 7.0d is the latest version of this software package.

Weather

INM requires the input of weather conditions observed at the airport. Average weather settings are derived from the Bureau of Meteorology (BoM) for May-18 to Apr-19. The annual average temperature and pressure at BMMRA weather station (station 009603) is used as input for this INM study. The weather input has remained unchanged since the previous model ensure like for like comparison.

The weather settings are as follows:

Temperature 19.0 degrees C
Pressure 763.04 mm-Hg

Relative humidity 59.7 %

Headwind 14.8 km/h (default INM value)

Terrain data has been downloaded from the NASA website. The Shuttle Radar Topography Missions digital topographic data has been converted to an INM compatible format and imported into the INM study in the World Geodetic System 1984 (WGS84) coordinates. The images below show the terrain in original and INM format.

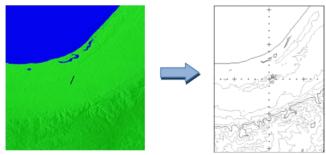


Figure 1 – Terrain



Aerodrome Reference Point

The BMRRA Aerodrome Reference Point (ARP) is shown below.

Table 1: BMRRA ARP

Des	cription	Latitude	Longitude	Elevation (m)
	ARP	-33.692500	115.395278	17

Runway coordinates

To 70 has modelled the revised/masterplan layout (Busselton Margaret River Regional Airport Master Plan General Arrangement - 2A), which will include a 360m extension to runway end 21 and 300m extension to runway end 03 (and not the 480m extension to the south previously modelled). There are no displaced thresholds. Details of the runway are below.

Table 2: Runway end coordinates

Description	Latitude	Longitude	Length × Width (m)	Elevation (m)
Runway 03	-33.697328	115.396362		17
Runway 21	-33.677320	115.407818	2460 × 45	17

Helipad

The study uses the existing helipad location.

Table 3: Helipad coordinates

ĺ	Description	Latitude	Longitude	Elevation (m)
	Helipad	-33.687764	115.399560	17

2.2 Traffic

Forecast

Updated aircraft traffic forecasts for the noise modelling have been provided by CoB to To70 in the form of a spreadsheet containing annual movements by year. The detailed aircraft traffic forecasts (including day/night split) can be found in Appendix A of this document. Note that the day/night split have been determined by CoB based on existing operations.

Table 4: Traffic forecast summary (weekly movements)

Class	Aircraft Type	2018/19	2022/23	2028/29	2038/39
RPT	Narrow Body Jet	6	8	16	24
Closed Charter	Regional Jet	22	26	30	30
Other	Helicopter	10.2	10.6	11.3	12.4
	Narrow-Body Jet	4	6	6	8
	Single Piston	58	62	69.9	85.2
	Single Turboprop	14.2	15.6	15.6	15.6
	Small Turbojet	3.0	3.2	3.3	3.3



Class	Aircraft Type	2018/19	2022/23	2028/29	2038/39
	Twin Piston	12.1	12.7	12.7	12.7
	Twin Turboprop	0.6	0.6	0.6	0.6

Aircraft and substitutes

Aircraft types used in the noise modelling have been specified by CoB and are based on historic traffic and traffic forecasts. To 70 has modelled the forecast aircraft using the following INM equivalents detailed below.

Table 5: RPT/Charter aircraft types

Class	Forecast Aircraft	Similar noise profile	INM ACFT ID
RPT	B737-800	n/a	737800
Closed Charter	"B737-800NG" MAX	n/a	737MAX
	Fokker100	n/a	F10065
	ATR72	Dornier 328	DO328
	A320 series	n/a	A320-211
	A320NEO series	n/a	A320NEO
	Beech 1900	n/a	1900D

Table 6: Other aircraft types

Class	Forecast Aircraft	Similar noise profile	INM ACFT ID
Recreation	Evektor Sportstar - L S A	GASEPF*	GASEPF
Emergency Services	PC12	Cessna 208 Caravan	CNA208
General	Dornier 328	Dornier 328	DO328
Military Flight training	Piper - PA31	n/a	PA31
	Cessna 180,182, 172, 210	n/a	CNA172
	Cessna Citation	n/a	CNA55B
	Learjet 45	n/a	LEAR35
	B737	n/a	737300
	C172	n/a	CNA172
	Restored Aircraft (i.e Douglas C47; De Havilland DH-82A)	Douglas DC-3	DC3
	Airvan GA8	Cessna 206	CNA206
	Bombardier Dash 8	n/a	DHC8
	Pilatus PC9	JPATS**	JPATS

Noise modelling technical report



Table 7: Helicopter types

Class	Forecast Aircraft	INM ACFT ID
Helicopter	Eurocopter AS350	EC130
	Squirrel A350	EC130
	Bell 206 JetRanger	EC130
	Bell 214B	B212
	Sikorsky Seaking S61N	S61

2.3 Operational

Track Usage

This section details the origin and destination of RPT and FIFO aircraft routes that services BMRRA and describes the assumptions for future track allocations. Table 8 details the forecasted future destinations and the respective stage lengths.

Table 8: Stage length assumptions

Stage Lengths	Stage 1	Stage 2	Stage 3	Stage 4
Distance (nm)	<500	501 - 1000	1001-1500	1501-2500
Destination	ALH, PER, GET, KGI	KTA, PHE, ZNE	ADL, ASP	BNE, CGK, DPS, MEL, SYD

Track allocations have remained similar to the previous 2016 model, with the exception of the newly introduced RNP and departure tracks (i.e. RNAV-W, GNSSB and PAGRI). Note that based on observations from the CoB Ops Coordinator, the new RNP tracks RNAV-X for both 03 and 21 direction are currently not utilised.

Table 9: Track allocation (RPT and closed charter)

Traffic	Runway	Operation	Track	Percentage
Closed Charter Traffic: Perth Boolgeeda West Angeles Jandakot	ed Charter Traffic:	Α	WEST	100%
	03	D	STROUT	100%
		Α	GNSSE	100%
	21	D	NORTH	100%
RPT Traffic: Melbourne Sydney		03 A	RNAVW	5%
			RNAVX	5%
	03		GNSSB	5%
			GNSSA	85%
		D	EAST	100%
			GNSSG	95%
	21	Α	RNAVX	5%



Traffic	Runway	Operation	Track	Percentage
		D	EAST	95%
			STROUT	5%

Table 10: Track allocation (other)

Traffic	Runway	Operation	Track	Percentage
	03	А	GNSSB	30%
			WEST	70%
		D	WEST	33%
			EAST	33%
General Aviation / Recreation			STROUT	33%
Aviation / Emergency Services / Flight training		A	GNSSE	33%
riight training			WEST	33%
	21		EAST	33%
	21		EAST	33%
		D	NORTH	33%
			STROUT	33%
	03	А	GNSSB	33%
			GNSSA	33%
			WEST	33%
Military		D	STROUT	100%
	21	A	GNSSE	100%
		D	NORTH	50%
			STROUT	50%
Helicopter	Helipad	А	HIN	100%
Hencopter		D	OUT	100%
	03	A	WEST	100%
		D	STROUT	100%
Freight	21	Α	GNSSG	100%
		_	NORTH	40%
		D	PAGRI	60%

Runway usage

To 70 has assumed the following runway use based on information provided by COB based on current operations: $\frac{1}{2}$

Runway 03 40% **Runway 21** 60%



Tracks

This section shows the arrival, departure and circuit tracks that have been assigned for each runway end. Tracks are based on the existing study produced by To70 in 2014 and 2016, which were developed with a local expert and have been adjusted to ensure they are flyable by the aircraft that are assigned to them. Note that tracks are RNAV track spread are assumed to be 0.1NM as the nature of RNAV approaches are narrow.

Additional new procedures will be added into the model based on the current published procedures in the AIP as of 28th February 2019. The added procedures consist of the 03 RNAV-W arrival track, 21 PAGRI departure track and 03/21 RNAV-X procedures. Note that RNP tracks are assumed to have no dispersion applied due to the precise nature of the RNP procedures.

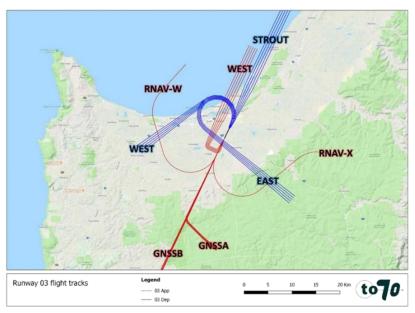


Figure 2 - Runway 03 tracks

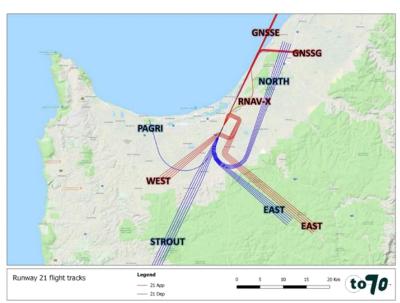


Figure 3 - Runway 21 tracks



Figure 4 - Helicopter tracks

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3 Results

In this section, we present the results of the noise modelling and describe the metrics used to generate the contours. To 70 has generated the following contours:

- ANEC for 2038/39
- N-Contours for 2018/19, 2022/23, 2028/29 and 2038/39

3.1 ANEC Results

ANEC contours are used to quantify the noise impact of airport development scenarios. These maps are based on assumptions about the size, shape and demand of aircraft and airport operations, and can relate to the distant future. Because the concepts and scenarios are hypothetical and may never occur, the maps produced have no official status for land-use planning purposes. The ANEC uses the Effective Perceived Noise Level (EPNL) which applies a weighting to account for the fact that by the human ear is less sensitive to low audio frequencies.

ANEC contours are generated using the Airservices Australia approved Integrated Noise Model (INM). The INM combines factors such as aircraft noise signatures, distance from source of the noise, duration and frequency of events to calculate the average noise levels on the ground at any point around a given airport. These noise levels are expressed as contours overlaid over an aerial map of the airport and surrounding areas where aircraft noise is likely to be relevant for planning. ANEC contours do not refer to normal decibel levels but are the result of "averaged annual day" data inputs. ANEC contours also take into account the cumulative nature of noise exposure, for example, night time operations are weighted higher than day time operations to reflect peoples increased sensitivity to aircraft noise at night.

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ANEC 2038/39

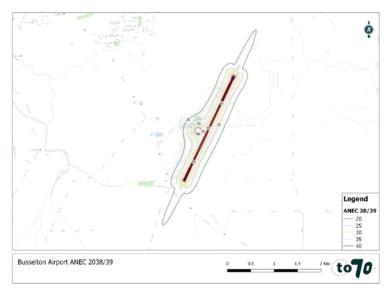


Figure 5: ANEC 2038/39

Observations

The ANEC for the BMRRA is a result of consultation with the Council and expert knowledge and judgement about aircraft noise, operations and modelling. It uses robust, accurate and defensible assumptions which have come about from detailed knowledge of the operations at BMRRA.

The ANEC 20 contour does not extend to any populous areas as shown in Figure 5. As specified in AS2021, buildings (residences) which fall within ANEF 20 are permissible and as such would apply for ANEC 10. In that regard, there is no major impact to dwellings both north and south of the runway that are situated within the ANEC.

The forecast used to generate the ANEC contours has been reduced by around 40% when compared to previous results drawn from the last report in 2017, this has led to a reduction in the size of all contours, this reduction more noticeable in the west.

The addition of the new RNAV tracks has slightly increased the size of the contours to the east and west, but their effect to the contours is minimal.

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3.2 N-Contour results

To complement the ANEF maps, Noise-Above contours (N contours) charts show the number of aircraft noise events per day exceeding specific noise levels. N contours can be used to provide information both on past and planned aircraft operations. This helps communities and individuals to visualise noise impact in specific areas as it takes a person's reaction to noise out of the equation. Further information including a detailed technical explanation of N contours can be found on the DIRD website at;

https://infrastructure.gov.au/aviation/environmental/transparent_noise/expanding/4.aspx.

Observations

The reduction in the forecast has reduced the size of the N-contours, with a reduction in the size of the contours, highlighted by the loss the 20 event contour and the shortening of the 5 event contour.

The reduction in the forecasted amount of helicopters, has led to the 5 event contour which was extended to the north and south of the runway due to the straight-in, straight-out procedure for helicopters being no longer present at both N65 and N75. This reduction in the forecast for helicopters as well as single piston aircraft has also generally decreased the size of all contours and removed the 20-event contour that was located near the runway as there are less movements during the day. The 20-event contour is only present for the N65 Contours using the 2038-39 forecast which has accounted for a 2% increase every 2 years for helicopters and a 1.5% increase for the first three years and then 2% thereafter for single piston aircraft.

This is slightly compensated in the west and east by the addition of the RNAV tracks which has widened the contours slightly, but ultimately these changes have not had a major effect on the overall results.

Consistent for all years and similar to ANEC findings, both the N65 and N75 10 event noise contours do not extend to any populous areas.



N65 Contours: 2018/19

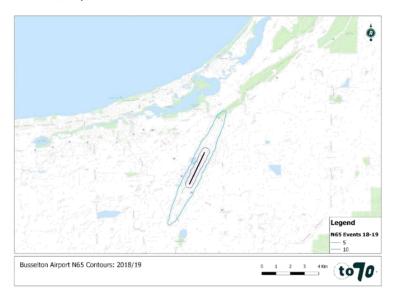


Figure 6: N65 Contours: 2018/19



N75 Contours: 2018/19

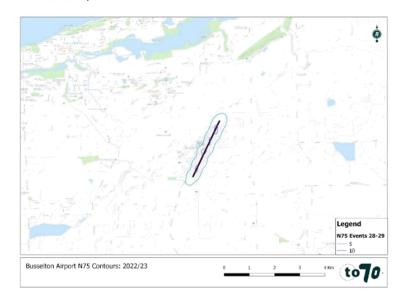


Figure 7: N75 Contours: 2018/19



N65 Contours: 2022/23

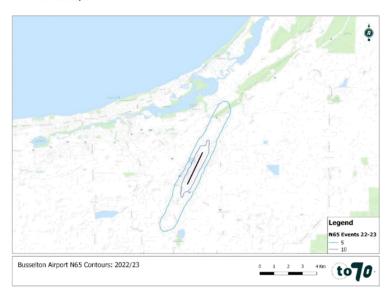


Figure 8: N65 Contours: 2022/23

N75 Contours: 2022/23

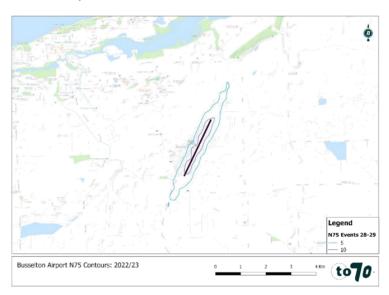


Figure 9: N75 Contours: 2022/23



N65 Contours: 2028/29

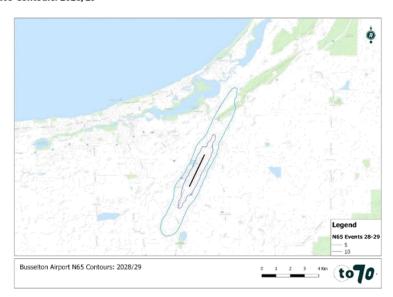


Figure 10: N65 Contours: 2028/29

N75 Contours: 2028/29

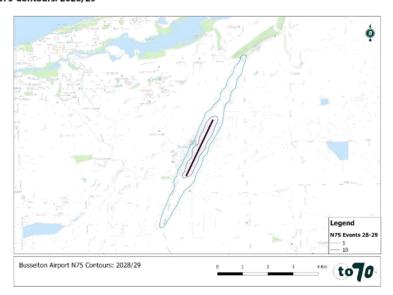


Figure 11: N75 Contours: 2028/29



N65 Contours: 2038/39

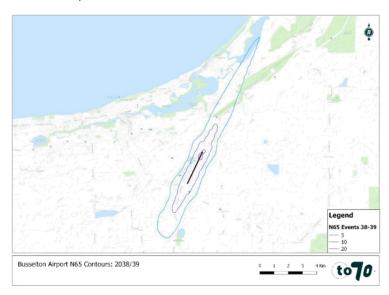


Figure 12: N65 Contours: 2038/39

N75 Contours: 2038/39

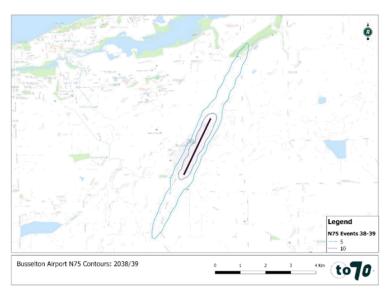
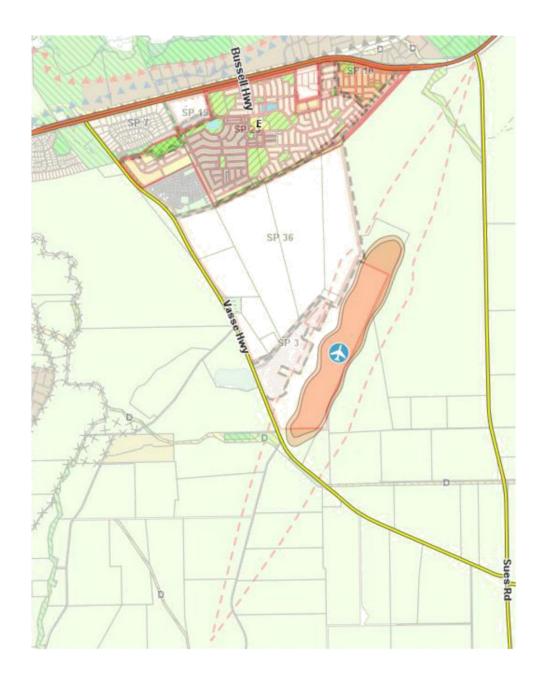


Figure 13: N75 Contours: 2038/39



Appendix A: Forecast

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Forecast N75 10 event contours for 2028/29 (inner orange contour) and 2038/39 (outer orange contour) relative to the Airport SCA (red broken line) and the eastern extension of Provence

13.2 CLIMATE CHANGE POLICY STATEMENT AND DECLARATION

STRATEGIC GOAL 3. ENVIRONMENT Valued, conserved and enjoyed

STRATEGIC OBJECTIVE 3.4 Climate change risks and impacts are understood, acknowledged

and responded to through appropriate planning and community

education.

SUBJECT INDEX Energy Management
BUSINESS UNIT Environmental Services

REPORTING OFFICER Senior Sustainability/Environment Officer - Mathilde Breton **AUTHORISING OFFICER** Director, Planning and Development Services - Paul Needham

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Western Australian Local Government Association

Climate Change Declaration U

Attachment B WALGA Climate Change Policy Statement L

OFFICER RECOMMENDATION

That the Council:

- 1. Signs the Western Australian Local Government Association Climate Change Declaration (Attachment A);
- 2. Continues to support the community in reducing the impacts of climate change and their greenhouse gas emissions; and
- 3. Request the CEO draft a City of Busselton Council Policy, 'Climate Change', which is to be consistent with the Western Australian Local Government Association Policy Statement on Climate Change (Attachment B) and present to Council for endorsement by 30 June 2020.

EXECUTIVE SUMMARY

This report seeks Council support to sign the WALGA Climate Change Declaration (Attachment A) as a way to communicate and strengthen the City's commitment to reducing its greenhouse gas emissions and managing the impact of climate change.

This report also seeks Council support to draft a Council Policy addressing Climate Change which is consistent with the WALGA Policy Statement on Climate Change (Attachment B) and also calls for the continued support of the local community in their efforts in reducing and managing the impacts of climate change.

BACKGROUND

On 26 February 2020, the Council received a petition with 126 signatures asking the City to:

1. Endorse the Western Australian Local Government Association's (WALGA) Climate Change Policy Statement that states, amongst other things "there is a climate emergency which requires urgent action by all levels of government to avoid an unacceptable burden on future generations";

2. Join more than 40 other Local Governments in Western Australia representing more than half of the population in signing the WALGA Climate Change Declaration, and in doing so set an appropriate local government emissions reduction target and work towards its achievement.

It also should set a community target and implement policies aimed at encouraging the community to reach that target. Actions and progress towards meeting these targets should be published annually.

The WALGA Climate Change Policy Statement was endorsed by the WALGA State Council on 4 July 2018 following consultation with member local governments. It represents the consolidated view of the LG sector and forms the basis of WALGA's climate change advocacy.

The Climate Change Policy Statement states:

- Local Government acknowledges:
 - The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.
 - Climate change threatens human societies and the Earth's ecosystems.
 - Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.
 - A failure to adequately address this climate change emergency places an unacceptable burden on future generations.
- Local Government is committed to addressing climate change.
- Local Government is calling for:
 - Strong climate change action, leadership and coordination at all levels of government.
 - Effective and adequately funded Commonwealth and State Government climate change policies and programs.

The current Policy Statement was updated from the 2009 version to take account of significant developments in scientific understanding of climate change, international and national political developments, and the increasing urgency for effective climate change adaptation and mitigation action.

The City, through the WALGA South West Zone, has already supported the climate change policy statement at its meeting on 22 June 2018.

Subsequently to developing the first Climate Change Policy Statement, WALGA developed a 'Climate Change Declaration for Local Governments', which is consistent with the intent of the Policy Statement. The Declaration was endorsed at the August 2011 meeting of WALGA State Council.

The City's Environment Strategy, endorsed by Council in September 2016, recommends the City "develops a climate change declaration for the City".

To date, 40 local governments have signed the Climate Change Declaration, representing 65% of Western Australia's population. That includes the following Councils:

City of Armadale
Town of Bassendean
Shire of Boddington
City of Canning
Town of Cottesloe
Town of East Fremantle
City of Greater Geraldton
City of Mandurah
Town of Mosman Park
City of Nedlands
Shire of Quairading
City of Stirling
Shire of Toodyay

Shire of Ashburton
City of Bayswater
Shire of Brookton
Shire of Carnarvon
Shire of Dandaragan
City of Fremantle
Shire of Irwin
City of Melville
Shire of Mundaring
Shire of Perenjori
City of Rockingham
City of Subiaco
Town of Victoria Park

Shire Augusta-Margaret River
City of Belmont
Town of Cambridge
City of Cockburn
Shire of Denmark
Shire of Goomalling
City of Joondalup
Shire of Merredin
Shire of Murray
City of Perth
City of South Perth
City of Swan
City of Vincent

OFFICER COMMENT

Climate Change Impacts

Listed below is a brief summary of anticipated climate change impacts globally and for the south west of WA for Councillors to review when considering the officer recommendation. It should be noted that City officers are not climate scientists, therefore the information provided below comes from widely accepted and recognised publications and resources, and is information which has formed the basis for policy development at both State and Federal levels, under all recent governments (i.e. it is information which has bi-partisan support across jurisdictions and levels of government).

The Intergovernmental Panel on Climate Change's (IPCC) Fifth Assessment Report (2014), the latest report of the scientific consensus-based, found that:

Warming of the climate system is unequivocal, and since the 1950s, many of the observed changes are unprecedented over decades to millennia. The atmosphere and ocean have warmed, the amounts of snow and ice have diminished, sea level has risen, and the concentrations of greenhouse gases have increased. Most aspects of climate change will persist for many centuries even if emissions of CO_2 are stopped.

Surface temperatures will remain approximately constant at elevated levels for many centuries after a complete cessation of net anthropogenic CO_2 emissions. Due to the long time scales of heat transfer from the ocean surface to depth, ocean warming will continue for centuries. Depending on the scenario, about 15 to 40% of emitted CO_2 will remain in the atmosphere longer than 1,000 years. It is virtually certain that global mean sea level rise will continue beyond 2100, with sea level rise due to thermal expansion to continue for many centuries.

Further, the Fifth Assessment Report found:

It is extremely likely [95–100%] that human influence has been the dominant cause of the observed warming since the mid-20th century.

More specifically for the south-west of Western Australia, the following impacts are forecast by the CSIRO and the Bureau of Meteorology (www.climatechangeinaustralia.gov.au):

- An increase in temperatures in all seasons;
- More hot days and warm spells;
- Decreasing winter rainfall;
- Increased intensity of extreme rainfall events;
- Rising mean sea levels and height of extreme sea-level events; and

Harsher fire weather climate.

Some of the key findings applicable to the City of Busselton from the *Climate Change risks to Australia's coasts: A first pass national assessment* (2009) were:

- Local government areas (LGA) of Busselton, Mandurah, Rockingham and Bunbury have the highest level of risk of inundation from sea-level rise. Between 7,900 and 8,700 residential buildings may be affected by sea-level rise by 2100, representing approximately 60% of all current residential buildings within the Busselton LGA.
- The Busselton and Mandurah LGA have the highest number of residential buildings at risk of coastal erosion from sea-level rise.

Further to the final point above, the hazard assessment and financial model developed for the City's draft Coastal Adaptation Strategy identified over 7,000 properties as being potentially at risk from coastal erosion over the next 100-year timeframe, with an estimated current asset value of nearly \$5 billion.

It is broadly accepted by the scientific community and policy makers that climate change is occurring and greenhouse gas emissions from human activities are the dominant cause. The south west of Western Australian and more specifically the City of Busselton have been found at higher risk from the impacts of climate change.

Climate Change Commitments

When considering the officer recommendation, it is also worth examining the broader context of climate change actions and commitments at all levels of governments, and how that applies at the local level.

As a signatory to the *Paris Agreement* (2016) under the United Nations Framework Convention on Climate Change, Australia has committed to taking action on climate change and committed to reducing Australia's emissions to 26-28% on 2005 levels by 2030. The Paris Agreement expressly recognises the importance of engagement at all levels of government and invites:

Civil society, the private sector, financial institutions, cities and other subnational authorities[...]to scale up their efforts and support actions to reduce emissions and/or to build resilience and decrease vulnerability to the adverse effects of climate change.

In August 2019, the State Government committed to working with all sectors of the economy to achieve net zero emissions for our State by 2050. Acceptance of consensus climate change science is also reflected in State planning policies, in particular *State Planning Policy 2.6: State Coastal Planning Policy* (adopted in current form in 2013, which requires consideration of the potential sea level rise of 0.9 metres over 100 years.

Current climate change related work

Over the last decade the City has implemented a significant number of initiatives to reduce its carbon emissions and adapt to the impacts of climate change. For the purpose of this report, only key strategic documents are outlined. Additional information can be provided upon request.

Climate change mitigation

The City's *Energy Strategy*, endorsed by Council late last year, outlines the City's approach and commitments to reducing energy use and increasing the uptake of renewable energies. The vision calls to "Minimise energy costs and greenhouse gas emissions, through using energy as efficiently as possible and optimising our approach to generation and use of renewable energy, and to maximise return to ratepayers through becoming a net energy generator".

The following targets were also endorsed by Council:

- 1. To generate 100% of the City of Busselton electricity needs from renewable sources by 2030
- 2. To reduce City of Busselton corporate carbon emissions per capita to 50% on 2017/18 levels by 2030.
- 3. Develop efficiency targets for fleet and plant by 2025.

The City is also a member of the Cities Power Partnership (CPP), which is a an Australia-wide program which assists and supports all Local Governments to celebrate and accelerate their carbon emissions reduction and clean energy initiatives. As part of the program, it committed to the following pledges:

- (a) Install renewable energy (solar PV and battery storage) on City buildings.
- (b) Set targets to increase the level of renewable power for City operations over time.
- (c) Pursue development of a mid-scale solar farm.
- (d) Identify opportunities to turn waste into energy.
- (e) Roll out energy efficient lighting for City-owned public lighting.

Climate change adaptation

The City is a member of the Peron Naturaliste Partnership (PNP), which is a network of local governments committed to monitoring, identifying and managing coastal assets in relation to the impacts of climate change. Significant work has been undertaken in climate change adaptation, mainly through the PNP including:

- Coastal Adaptation Pathways project;
- Coastal Community Adaptation Awareness Plan;
- Coastal erosion modelling;
- Historical shoreline movement study;
- Coastal Protection Management Plan; and
- Coastal Climate Change Legal Risk Mitigation project.

A Coastal Adaptation Strategy is currently being developed for the City. The objective of the project is:

To address issues related to coastal erosion and coastal flooding risk, which is reflected in an integrated way in the local planning scheme, as well as the City's infrastructure and financial planning, and which will protect urban areas from coastal flooding and coastal erosion, or provide for managed retreat from vulnerable areas.

Significant work is also underway to secure non-climate vulnerable access to non-potable water in Dunsborough (Sue Coals Aquifer) and Busselton (treated wastewater). The City has also been working with Busselton Water to assess the vulnerability of bores in coastal locations, which may be vulnerable to salinisation caused by sea level rise and the drying of the climate.

The City has also recently agreed to participate in sustainability action planning work being undertaken by the Margaret River Wine Industry Association.

Objectives of WALGA Climate Change Policy Statement and Declaration

Signing the WALGA Climate Change Declaration and developing a Council Policy: Climate Change would:

- Continue to demonstrate the City's acknowledgment of the impacts of climate change and commitment to developing locally appropriate mitigation and adaptation strategies to manage climate change; and
- Further support WALGA to advocate for the appropriate funding and development of legislative mechanisms to support local government climate change mitigation and adaptation work.

As outlined above, the City has been very proactive in the climate change sector, and supporting WALGA's Declaration and developing a Council Policy reflective of WALGA's Policy Statement would not commit the City to doing more or differently to what is currently being done. It would merely be another public declaration and acknowledgement of the importance of climate change and the need for action by all levels of government and more broadly.

Community Targets

A third component of the petition calls for the setting of community targets and the implementation of initiatives to assist the community in reducing its carbon emissions.

In 2010 the City, in line with recommendations from the now defunct Cities for Climate Protection (CCP™) program adopted a community target for reducing emissions. Carbon emissions from the residential, commercial, industrial, transport and waste sectors were estimated, using fairly crude and often broadly estimated data provided by the CCP. While this exercise provided an opportunity to raise awareness in the community and within Council of emissions intensive activities, it was a time consuming exercise, which took resources away from implementing projects.

The City is also limited as to how it can influence community emissions. The main areas of influence are a mixture of encouraging/supporting sustainable transport and waste management, organising education/funding programs and providing new infrastructure that supports the reduction of carbon emissions (i.e. EV charging stations or community batteries).

Over the last decade, despite the absence of community targets or community emissions inventory, the City has substantially invested in working with the community in these areas. Some recent examples are provided below:

- Community education
 - Development of a City of Busselton Building a sustainable house brochure and distribution via the Building Approval process and other communication channels;
 - Holding of a Living Smart Sustainability course every year since 2017;
 - o Support provided to the Busselton and Dunsborough Community Gardens; and
 - Provision of community battery storage (*PowerBank*), in partnership with Western Power.
- Sustainable transport
 - Ongoing construction of new shared paths, maintenance of existing paths and installation of end of trip infrastructure such as bike lockers, repair stations and bike parking;
 - Active transport behaviour change program for students at local primary schools;
 - Installation of two EV charging stations in Busselton and Dunsborough; and
 - Public transport community consultation in partnership with the Public Transport Authority.

 Feasibility study of a proposed safe active street, where speeds are reduced to allow for safer on road bike riding.

- Waste management

- Trial of a 3 bin system with intent to roll-out to the entire community involving collection and processing of food organics and garden organics from households into compost. This service avoids a significant amount of methane which would otherwise be emitted if left to decompose in landfill; and
- School and community presentations and workshops on zero waste and how to reduce ones impact on the environment and consequently reduce greenhouse gas emissions.

Promotion of these initiatives occurs on an ongoing basis through the City's usual communication channels and through the City's annual report.

Work is currently underway to develop free and standardised community emission profiles for all LGs in Australia, through a tool called Snapshot. Staff are monitoring progress of this initiative and if deemed necessary will brief Council on the merit or otherwise of joining this program.

Statutory Environment

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

Relevant Plans and Policies

The officer recommendation aligns to the following adopted plans or policies:

- Environment Policy (2011), sets out that:

Plan, design, operate and conduct operations in a manner that minimises waste and the demand on natural resources and energy.

- City of Busselton Environment Strategy (2016)

Strategic Action 4.6 "Develop a climate change declaration for the City".

- City of Busselton Energy Strategy (2019)

Vision: "Minimise energy costs and greenhouse gas emissions, through using energy as efficiently as possible and optimising our approach to generation and use of renewable energy, and to maximise returns to ratepayers through becoming a net energy generator".

Targets:

- To generate 100% of the City of Busselton electricity needs from renewable sources by 2030.
- To reduce City of Busselton corporate carbon emissions per capita to 50% on 2017/18 levels by 2030.
- Develop efficiency targets for fleet and plant by 2025.

Financial Implications

There are no financial implications associated with the officer recommendation.

Implementation of climate change mitigation and adaptation measures can, however, have financial implications, both positive and negative. For instance, should the Council choose to move to an ongoing and more widespread FOGO bin service, there would be costs associated with doing so. If the City failed to protect infrastructure from coastal processes affected by sea level rise (i.e. coastal erosion and inundation, salinisation of groundwater), there would be associated costs (and also costs associated with protection, if the Council had chosen to do that).

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter. It is worth noting that this report is in response to a petition received by the Council.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could:

- Amend the wording of the Climate Change Policy Statement (when drafted) and/or Declaration. This is not recommended as the documents were carefully worded to represent the views of the local government sector and indicate the severity and urgency of the issue of climate change for local communities
- 2. Endorse community emissions reduction targets. Another report would probably need to be prepared outlining resources required and possible options for targets.
- 3. Prepare an annual community score card, presenting key performance indicators representative of the City of Busselton community's performance in reducing the impacts of climate change. Such score card would be more beneficial at a regional level, in partnership with WALGA. It is highly recommended Council considers existing workload priorities when recommending to endorse community emissions reduction targets and/or prepare a community sustainability score card and the need to allocate sufficient resources towards implementing the recently endorsed Energy Strategy.

CONCLUSION

It is recommended the City signs the WALGA Climate Change Declaration as it further supports and enhances the City's current and existing efforts in reducing its greenhouse gas emissions and managing the impacts of climate change. It is recommended the City focuses its efforts on continuing to support the community by delivering services that will effectively reduce emissions as opposed to setting and reporting on community emissions targets.

At this stage, it is recommended that officers draft a Council Policy on Climate Change, that is consistent with the WALGA Policy Statement, and present to Council at a later point in time for endorsement.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The WALGA Climate Change Declaration will be signed and officers will commence work on drafting a Council Policy on Climate Change within 30 days of the Council resolution. The City will continue to support the community in reducing the impacts of climate change on an ongoing basis.



The Western Australian Local Government Declaration on Climate Change

The City of Busselton acknowledges that:

- Evidence shows that climate change is occurring.
- ➤ Climate change will continue to have significant effects on the Western Australian environment, society and economy, and the Local Government sector.

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Human behaviours, pollution and consumption patterns have both immediate and future impacts on the climate and environment.

The City of Busselton supports the:

- Environmental, social and economic benefits of addressing climate change immediately.
- Opportunity for Local Government to demonstrate leadership in climate change management at a community level.
- Development of equitable and implementable State and Commonwealth strategies for climate change management.

The City of Busselton commits from date of signing to:

- Set an appropriate, individual Local Government emissions reduction target and work toward its achievement.
- Work with State and Federal Government to ensure achievement of greenhouse gas emissions reduction targets as set out in key National and International agreements.
- Work with State and Federal Government to implement key actions and activities for climate change management at a local level.

Attachment A

Western Australian Local Government Association Climate Change Declaration

- Assess the regionally specific risks associated with climate change and implications for Local Government services, and identify areas where appropriate mitigation and/or adaptation strategies should be applied.
- Develop an internal Climate Change Action Plan (CCAP) for climate change actions across all Local Government functions, with a focus on the two, five and ten year future.
- Ensure that, at appropriate review intervals, the strategic plan and policies for the Local Government are reviewed and amended to reflect climate change management priorities and emissions reduction targets.
- ➤ Encourage and empower the local community and local businesses to adapt to the impacts of climate change and to reduce their greenhouse gas emissions.
- Monitor the progress of climate change initiatives and ensure full communication of achievements for Council and Community.

Signed:
Mayor/President - City of Busselton
Date:
Signed:

President - Western Australian Local Government Association

Date:

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Climate Change Policy Statement

July 2018

WALGA Climate Change Policy Statement



Version tracking

Version number	Date	Author	Comments / Modifications
1	February 2018	Laura Simes	Major revision of 2009 Climate Change Policy Statement, taking into account sector responses to the WALGA Climate Change Position Statement Review Discussion Paper (November 2017).
2	May 2018	Laura Simes	Revisions taking into account sector comments on the Draft Climate Change Policy Statement (March 2018). Reviewed by Nicole Matthews and Mark Batty.
3	July 2018	Laura Simes	Addition to include support for communities impacted, as recommended by State Council (July 2018).

ONE70 LV1, 170 Railway Parade West Leederville WA 6007 (08) 9213 2000

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1.0 Policy Statement

Attachment B

Local Government acknowledges:

- The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.
- II. Climate change threatens human societies and the Earth's ecosystems.
- III. Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.
- IV. A failure to adequately address this climate change emergency places an unacceptable burden on future generations.

Local Government is committed to addressing climate change.

Local Government is calling for:

- Strong climate change action, leadership and coordination at all levels of government.
- II. Effective and adequately funded Commonwealth and State Government climate change policies and programs.



2.0 Rationale

2.1 Purpose and intent of this document

Climate change is a key issue for Local Governments that impacts almost all aspects of their operations and responsibilities.

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This Policy Statement represents the consolidated position of Western Australian Local Governments regarding this important issue.

WALGA will promote the Climate Change Policy Statement and act consistently with its content. The Policy Statement will form the basis for WALGA's climate change advocacy on behalf of the WA Local Government sector.

Individual Local Governments are encouraged to support and utilise this Policy Statement in developing and implementing their own climate change strategies and programs, but are not bound by the Policy.

2.2 The science is clear

International scientific consensus is that climate change is occurring, and human activities are the dominant cause.

The Fifth Assessment Report, the latest report of the scientific consensus-based Intergovernmental Panel on Climate Change (IPCC), found:

Warming of the climate system is unequivocal, and since the 1950s, many of the observed changes are unprecedented over decades to millennia. The atmosphere and ocean have warmed, the amounts of snow and ice have diminished, sea level has risen, and the concentrations of greenhouse gases have increased¹.

Most aspects of climate change will persist for many centuries even if emissions of CO₂ are stopped².

Surface temperatures will remain approximately constant at elevated levels for many centuries after a complete cessation of net anthropogenic CO₂ emissions. Due to the long time scales of heat transfer from the ocean surface to depth, ocean warming will continue for centuries. Depending on the scenario, about 15 to 40% of emitted CO₂ will remain in the atmosphere longer than 1,000 years. It is virtually certain that global mean sea level rise will continue beyond 2100, with sea level rise due to thermal expansion to continue for many centuries³.

Further, the IPCC has also found:

It is extremely likely [95–100%] that human influence has been the dominant cause of the observed warming since the mid-20th century.⁴

Attachment B



2.3 Climate change is a global threat, and Australia has committed to being part of the solution

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As a signatory to the Paris Agreement under the United Nations Framework Convention on Climate Change and the United Nations Sustainable Development Goals (SDGs), Australia has committed to taking action on climate change and to ensuring that mitigation and adaptation action is equitable and consistent with the aims of the SDGs.

Local Government is committed to meeting international obligations through Australia's participation in protocols and agreements established under the UNFCCC, including but not limited to the Paris Agreement and successive international treaties.

The Paris Agreement expressly recognises the importance of engagement at all levels of government⁵. Local Government is committed to contributing to national and international emissions reduction targets to achieve the Paris Agreement goal of limiting global temperature rise to well below 2° Celsius and to pursue efforts to limit the temperature increase even further to 1.5° Celsius.

Local Government acknowledges that current worldwide commitments under the Paris Agreement are insufficient to achieve even the 2° Celsius goal⁶. Australia is a developed country with among the highest per capita greenhouse gas (GHG) emissions in the world7. Recognising this, Local Government calls on the Commonwealth Government show international leadership, by committing to a more ambitious Paris target.

Local Government recognises that both the impacts of climate change and the policy responses required to contribute to the avoidance of dangerous climate change have significant equity implications8. These equity considerations have domestic and international dimensions, for both present and future generations and for the survival of other species. Climate change disproportionately affects disadvantaged and marginalised groups including the poor and rural and regional communities.

Local Government supports an equitable transition to a carbon constrained world:

- globally, the right of developing countries to increase their share of global wealthin ways that remain within the ecological capacities of the planet;
- domestically, the need to equitably share the cost of climate change adaptation and mitigation and ensure disadvantaged and marginalised groups receive adequate support. This includes provision of support and incentives for communities impacted by the transition (eg, by fostering innovation, and supporting workforce adjustment packages and new employment opportunities).

Local Government supports the United Nations Sustainable Development Goals, and supports climate change action as part of a broader sustainable development agenda.

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2.4 Local Government is already acting on climate change, but all levels of Government must act

For Australia to meet its international obligations, all levels of government must act. The Western Australian and Commonwealth Governments have an obligation to address climate change in partnership with Local Government, and in consultation with the community.

Local Government calls on the Western Australian and Commonwealth Governments to develop a formalised coordinated approach, such as in the form of a Commonwealth/State/Local Government partnership agreement or Intergovernmental Agreement, establishing consistent and coordinated principles, objectives and actions across Australia that provides for long-term planning to address climate change.

The strategic, long-term planning that Local Government seeks from the Western Australian and Commonwealth Governments includes:

- adequate ongoing funding for essential research, science and innovation to underpin climate change policy initiatives and program design¹⁰
- taking direct responsibility for the delivery of mitigation actions, adaptation and resilience planning in areas that lend themselves to centralised coordination at Western Australian or Commonwealth Government level;
- embedding climate change mitigation and adaptation considerations in Government projects and policies (government procurement, land management, development, investment strategies that move away from fossil fuels etc.);
- partnering with and resourcing Local Government to deliver community emissions reduction programs that are most effectively implemented at the Local Government level:
- removing existing barriers to climate mitigation and adaptation actions byLocal Government; and
- > ensuring all decisions are guided by the precautionary principle.

Local Government calls on the Commonwealth Government to develop and implement a national plan for action to:

- · meet Australia's international obligations;
- ensure Australia is prepared to adapt to the impacts of climate change; and
- navigate the pathway to a low carbon economy, fostering innovation, new employment opportunities and economic growth.

Local Government calls on the Western Australian Government for a major revision and update of the 2012 climate change strategy¹¹.



Attachment B

2.5 Local Government urges effective mitigation action

Local Government recognises that there is a global climate emergency which requires urgent action.

Local Government is committed to reducing operational GHG emissions and supporting the reduction of GHG emissions in the community.

Local Government recognises that Australia has the capacity to contribute to global climate change mitigation, by reducing emissions now, in a way that creates positive opportunities for communities, business and the economy.

Local Government acknowledges a successful response to the challenge of climate change requires cross-sectoral action by government, business and the community.

However, there are insufficient long-term Western Australian and Commonwealth Government plans or resources directed to climate change action. There is a particularly significant policy vacuum within the Western Australian Government, with negligible demonstrated or coordinated leadership or long-term planning. Australia and the world is seeing a shift away from fossil fuels towards energy efficient and renewable technologies that includes widespread uptake of rooftop solar¹², battery storage¹³, energy trading¹⁴, virtual power plants¹⁵,electric vehicles¹⁶, energy efficiency and energy productivity¹⁷. The market, business, insurers, many Local Governments, communities and (other) State Governments are moving in this direction. Local Governments are calling on the Western Australian and Commonwealth Governments to accelerate action and remove barriers to transition to a low carbon, energy efficient economy.

Local Government considers a wide range of policy measures - from regulatory intervention and market-based mechanisms (such as an emissions trading scheme) through to voluntary schemes, education and behaviour change programs - are required to successfully achieve emissions reduction targets.

As part of the required national plan for action, Local Government calls on the Commonwealth Government to put in place efficient, effective and equitable measures to drive national emissions reductions.

Local Government is in a unique position to drive and implement mitigation programs, foster innovation and support sustainability at the community level, and has had successful collaborations and partnerships to implement such programs in the past¹⁸.

Local Government calls on the Commonwealth Government to partner with Local Government in its efforts to further reduce GHG emissions, including through:

- renewable energy projects (small scale and large scale);
- energy efficiency projects (eg, mass LED public lighting retrofits);
- waste management;
- > enabling take-up of new renewable and sustainable technologies; and

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 accelerating the take up of low or zero emissions vehicles (eg, Local Government electric vehicle fleets, installation of electric vehicle charging stations).

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Local Government calls on the Western Australian Government to:

- follow the lead of the other States and Territories and introduce a State-level renewable energy and/or emissions reduction target;
- ensure that statutory planning policies are consistent with climate change mitigation priorities (eg, maintaining and increasing urban forest to reduce heat island effect, best practice building energy efficiency etc.); and
- drive mass LED public lighting retrofits, by addressing the regulatory hurdles and unaligned incentives that act as a disincentive to the uptake of low cost, energy efficient public lighting.

Local Government calls on the Environmental Protection Authority to take a stronger regulatory role in assessing and recommending conditions to mitigate the GHG emissions associated with major projects within the Environment Impact Assessment process¹⁹.

2.6 Local Government urges effective adaptation and resilience planning

Local Government is committed to the common goal of ensuring that Western Australia's human communities and natural ecosystems have the resources and assistance to enable them to build maximum resilience and adapt to climate change impacts that are now understood to be unavoidable.

Local Government asserts that it is the responsibility of all spheres of Australian Government to ensure that their decisions, policies and programs take into consideration the likely impact of climate change on current and future human settlements, natural resources and ecosystems and facilitate adaptation to these. These include but are not limited to disaster relief, national security, environment, energy, infrastructure and land use planning, water, housing, health and transport.

Local Government notes there are some policies, programs and limited funding for *coastal* adaptation in Western Australia, and a body of work completed in relation to bushfire planning and management. While this action is welcome, it is insufficient, and there is currently only *minimal* capacity and resourcing available to adapt to other effects of climate change, such as changes in temperature and rainfall, extreme weather events such as heatwaves and floods, flow-on effects such as the health and social impacts of climate change.

In many cases, Local Governments do not have the financial resources to shoulder the cost of implementing adaptation measures alone. This must be a shared responsibility.

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Effective adaptation and resilience planning by Western Australian and Commonwealth Governments includes:

- a strategic approach to progressing and funding action for climate change adaptation and building resilience;
- adequate assistance, including funding, for Local Governments and Commonwealth and State agencies engaged in adaptation action;
- recognising and planning for the impacts of climate change on biodiversity and agricultural productivity, particularly in relation to biosecurity;
- > sustainable management of water resources;
- providing greater certainty for Local Governments managing their risk and liability flowing from adaptation planning decisions;
- a State-Wide Coastal Hazard Map;
- coastal management legislation in Western Australia to define and establish principles, objects, actions, roles and responsibilities for integrated coastal zone management, with specific reference to planned and managed retreat;
- ensuring the Western Australian planning system adequately incorporates consideration of climate change effects and adaptation issues; and
- hazard identification and planning beyond coastal planning, into current and expected effects of changes on extreme weather events, bushfires, biodiversity, invasive flora and fauna, health, social impacts etc.

Local Government is also calling for national and state emergency management and disaster relief policies that adequately incorporate climate change in their planning and implementation. Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) financial measures need to provide funding to reinstate a damaged or destroyed asset to a more disaster resilient standard, where this is an appropriate and cost effective response based on likely recurrence of the disaster event.

¹ IPCC (2013). "Summary for Policymakers" in Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA at 4. Available at: https://www.ipcc.ch/report/ar5/wg1/.

² As above, at 27

³ As above, at 28.

⁴ As above, at 17. The term "extremely likely" is defined by the IPCC as having an assessed likelihood of 95-100%: See "Chapter 1: Introduction" in *Climate Change 2013: The Physical Science Basis. Contribution of Working Group I to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change.* Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA at 121 (footnote 2).

⁵ United Nations Framework Convention on Climate Change (2015) *Adoption of the Paris Agreement*, 21st Conference of the Parties, Paris: United Nations at 2. Available at: http://unfccc.int/files/home/application/pdf/paris_agreement.pdf.

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⁶ The Climate Action Tracker (Climate Analytics, Ecofys & NewClimate Institute) calculates the gap in current policies, Paris Commitments and the emissions reductions required to keep the world at a 1.5°C and a 2.0 °C increase. Available here: https://climateactiontracker.org/global/cat-emissions-

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⁷Australia has the highest per capita emissions of the OECD countries, and the seventh highest per capita in the world after Kuwait, Brunei, Qatar, Belize, Oman and Bahrain: CAIT Climate Data Explorer (World Resources Institute) (2018). GHG Emissions Totals Excluding Land Use Change and Forestry Per Capita 2014. Available at: http://cait.wri.org/historical

⁸ Althor, G. et al. Global mismatch between greenhouse gas emissions and the burden of climate change. Sci. Rep. 6, 20281; doi: 10.1038/srep20281 (2016). Available at: https://www.nature.com/articles/srep20281

⁹ "People who are socially, economically, culturally, politically, institutionally or otherwise marginalised are especially vulnerable to climate change" IPCC (2014). Summary for Policymakers" in Climate Change 2014: Impacts, Adaptation, and Vulnerability. Part A: Global and Sectoral Aspects. Contribution of Working Group II to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change. Cambridge University Press, Cambridge, United Kingdom and New York, NY, USA, at 6. Available at: http://www.ipcc.ch/report/ar5/wg2/. See also CSIRO (2015). Climate Change Adaptation for Health and Social Services, edited by Rae Walker and Wendy Mason. CSIRO Publishing, and L Rickards et al. (2016). On the Frontline: Climate Change & Rural Communities. Climate Commission. Available at https://www.climatecouncil.org.au/ruralreport.

¹⁰ For example, BOM and CSIRO's Climate Change in Australia:

https://www.climatechangeinaustralia.gov.au/, Western Australian Marine Science Institution: https://www.wamsi.org.au/, National Climate Change Adaptation Research Facility: https://www.nccarf.edu.au/ and CoastAdapt: https://coastadapt.com.au/.

11 Western Australian Government (2012). Adapting to our Changing Climate. Available at:

https://www.der.wa.gov.au/your-environment/climate-change/254-adapting-to-climate-change.

12 See for example: A Bruce & I MacGill. "FactCheck Q&A: is Australia the world leader in household solar power?" The Conversation, 28 March 2016, Available at: https://theconversation.com/factcheckganda-is-australia-the-world-leader-in-household-solar-power-56670.

13 See for example: N Harmsen. "Elon Musk's giant lithium ion battery completed by Tesla in SA's Mid

North". ABC News. 24 November 2017. Available at: <a href="http://www.abc.net.au/news/2017-11-23/worlds-2017-11-23/world most-powerful-lithium-ion-battery-finished-in-sa/9183868; Climate Council. Fully Charged: Renewables and Storage Powering Australia. 2018. Available at: https://www.climatecouncil.org.au/resources/battery-storage-2018/.

¹⁴ See for example: K Diss, "Blockchain technology fuels peer-to-peer solar energy trading in Perth start-up". ABC News. 11 October 2017. Available at: http://www.abc.net.au/news/2017-10-

11/blockchain-technology-fuels-peer-to-peer-energy-trading-start-up/9035616.

15 See for example: C Chang. "South Australian government strikes deal with Tesla to install free batteries to 50,000 homes". News.com.au. 5 February 2018. Available at: http://www.news.com.au/technology/innovation/south-australian-government-strikes-deal-with-teslato-install-free-batteries-to-50000-homes/news-story/fd04731350da176c374383f3fb25e947/

¹⁶A Gray. "Countries are announcing plans to phase out petrol and diesel cars. Is yours on the list?" World Economic Forum, 26 September 2017, Available at: https://www.weforum.org/agenda/2017/09/countries-are-announcing-plans-to-phase-out-petrol-and-

diesel-cars-is-yours-on-the-list/.

Tenergy productivity is an indicator of the amount of economic output that is derived from each unit of energy consumed. See, for example, the Australian Alliance for Energy Productivity project to double productivity by 2030: https://www.2xep.org.au/

18 For example as delivery agents of the Commonwealth Government's Community Energy Efficiency Program (CEEP) and Local Government Energy Efficiency Program (LGEEP) and the Cities for Climate Protection.

¹⁹ See commentary on State climate change in the EPA's Annual Report 2016-2017 at 38-40. Available at: http://www.epa.wa.gov.au/annual-reports/epa-annual-report-2016-2017



Appendix A

Acronyms

BOM	Bureau of Meteorology
CAIT	Climate Access Indicators Tool
CEEP	Community Energy Efficiency Program
CO ₂	Carbon dioxide
CPP	Cities for Climate Protection
CSIRO	Commonwealth Scientific and Industrial Research Organisation
GHG	Greenhouse Gas
ICLEI	International Council for Local Environmental Initiatives – Local Governments for Sustainability
IPCC	Intergovernmental Panel on Climate Change
LED	Light Emitting Diode
LGEEP	Local Government Energy Efficiency Program
NCCARF	National Climate Change Adaptation Research Facility
SDGs	Sustainable Development Goals
UNFCCC	United National Framework Convention on Climate Change
WALGA	Western Australian Local Government Association
WAMSI	Western Australian Marine Science Institution
WANDRRA	Western Australia Natural Disaster Relief and Recovery Arrangements
WRI	World Resources Institute



Appendix B

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Background Information

Climate change in Australia1:

- Australia's climate has warmed in both surface air temperature and surroundingsea surface temperature by around 1°C since 1910.
- By late this century, Australia's average temperature is projected to increase by 3–5°C compared to a 1986–2005 baseline under the current global trajectory of greenhouse gas emissions, 1.5–2.5 °C for a medium emissions scenario or 0.5–1.5 °C for a low emissions scenario.
- There has been, and will continue to be, an increase in the number of days with weather conducive to fire in southern and eastern Australia. The number of days is projected to double by the end of the century under a high emissions scenario.
- May-July rainfall has reduced by around 19 per cent since 1970 in the southwest.
- Winter rainfall is projected to decrease across southern Australia, by a median of 17 per cent with a range of 2–32 per cent under a high emissions scenario by the end of the century, relative to 1986–2005, with more time spent in drought.
- Past and ongoing emissions commit us to further sea-level rise around Australia of around 6–19 cm by 2030, relative to the 1986–2005 baseline. By 2100, sea level rise could exceed two metres².
- The rise in mean sea level will amplify the effects of high tides and storm surges.

Intergovernmental Panel on Climate Change (IPCC): This is the international body for assessing the science related to climate change. IPCC assessments provide a scientific basis for governments at all levels to develop climate related policies, and they underlie negotiations at the UN Climate Conferences. IPCC reports undergo multiple rounds of drafting and review to ensure they are comprehensive and objective and produced in an open and transparent way. Thousands of other experts contribute to the reports by acting as reviewers, ensuring the reports reflect the full range of views in the scientific community.

Paris Agreement: The first-ever universal, legally binding global climate deal, adopted by 195 countries at the UNFCCC Conference of Parties in Paris, December 2015. It aims to respond to the global climate change threat by keeping a global temperature rise this century well below 2°C above pre-industrial levels and to pursue efforts to limit the temperature increase even further to 1.5°C. It aims for global greenhouse gases to peak as soon as possible, and seeks to foster resilience and climate adaptation. Full text of the Paris Agreement is available here. As of November 2017, all 195 countries have signed on to the Paris Agreement. The United States of America has indicated an intention to withdraw (it is unable to withdraw until November 2020). Further information tracking country ratifications and targets is available here.

Sustainable Development Goals (SDGs): In September 2015, 193 countries (including Australia) agreed to the United Nations 17 Sustainable Development Goals (SDGs) and 169 targets. The SDGs are a successor to the Millennium Development Goals, but unlike the Millennium Development Goals, relate to all developed and emerging countries, as well as



developing countries. They aim to end poverty, hunger and inequality, take action on climate change and the environment, improve access to health and education, build strong institutions and partnerships, and more. Aims include climate action (Goal 13), affordable and clean energy (Goal 7), responsible consumption and production (Goal 12) and sustainable cities and communities (Goal 11). For further information on how the SDGs are relevant to Local Governments, see the Global Network of Cities, Local and Regional Government (UCLG) publication "The Sustainable Development Goals: What Local governments need to know", available <a href="https://example.com/here-en/miles-en

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United Nations Framework Convention on Climate Change (UNFCCC): an international environmental treaty adopted on 9 May 1992. The UNFCCC objective is to "stabilise greenhouse gas concentrations in the atmosphere at a level that would prevent dangerous anthropogenic interference with the climate system".

Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA): provides a range of financial relief measures to assist communities to recover from an eligible natural disaster event, jointly funded by the Western Australian and Australian Governments, which reimburses Local Governments for the restoration and replacement of essential public assets owned by a local government to the extent necessary to restore the asset to the equivalent of its pre-disaster standard.

Western Australian Local Government action on climate change: WA Local Governments have, for a number of years, been actively engaged in a range of climate change mitigation and adaptation activity, together with education and encouraging awareness and behaviour change amongst residents. Many Local Governments have made voluntary commitments or pledges in relation to climate change, including the following:

Pledge	Description	Number of Local Government Participants
Local Government Climate Change Declaration	Developed by WALGA. A voluntary opportunity for Local Governments to demonstrate their political commitment to locally appropriate climate change adaptation and mitigation action. ³	40 (representing 65% of the WA population)
Divesting from fossil fuels	Commitment to shift money out of banks that fund fossil fuels. ⁴	(representing 30% of the WA population)
Compact of Mayors	A coalition of city leaders around the world committed to addressing climate change. ⁵	4
Cities Power Partnership	Launched July 2017 by the Climate Council, aims to celebrate and accelerate emission reductions and clean energy in Australian towns and cities. ⁶	10

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In the past, Western Australian Local Governments have been key delivery agents of Commonwealth Government climate change mitigation programs, such as the Community Energy Efficiency Program (CEEP), the Local Government Energy Efficiency Program (LGEEP) and the Cities for Climate Protection (CCP) Program that was delivered by ICLEI with Commonwealth Government support. The LGEEP and CEEP grants assisted Local Governments in undertaking a wide range of building energy efficiency, LED public lighting and geothermal projects.

Program	Program dates	WA Local Government participants
Cities for Climate Protection	1999-2006	30
Local Government Energy Efficiency Program (LGEEP)	2011-2014	50 (includes 1 WALGA grant)
Community Energy Efficiency Program (CEEP)	2011-2016	15 (includes 1 WALGA grant)
Emissions Reduction Fund (ERF)	2014-present	2 (both transitioned from the Carbon Farming Initiative)

Adaptation is a current issue for Local Government, particularly as the effects of climate change are now unequivocally being felt, and Local Governments are in a position where they need to be planning for further effects of climate change in the future.

The Western Australian State Government provides around \$1.3 million funding per year under the CoastWest, Coastal Management Plan Assistance Program and Coastal Adaptation and Protection programs. In contrast, the New South Wales State Government (with a coastline one sixth the length of Western Australia), is providing \$63 million over five years. The Queensland State Government (with a coastline a little over half the length of Western Australia) provides \$12 million dollars over three years.

The Western Australian state planning system has encompassed coastal adaptation planning, but this has not yet been expanded to deal with other current and expected issues such as changes in temperature, rainfall and extreme weather events (including floods), heatwaves and bushfires.

Advocacy/Environment/Climate-Change.aspx.

¹ CS/RO 2016 State of the Climate. https://www.csiro.au/en/Showcase/state-of-the-climate

² B Dennis and C Mooney. 2016. 'Scientists nearly double sea level rise projections for 2100, because of Antarctica'. *The Washington Post*. 30 March 2016. Available at: https://www.washingtonpost.com/news/energy-environment/wp/2016/03/30/antarctic-loss-could-double-expected-sea-level-rise-by-2100-scientists-say/?noredirect=on&utm_term=.574c448f582f.
³ For further information see here: http://walga.asn.au/Policy-Advice-and-

Attachment B



⁴ For a list of Australian Local Governments that have committed to divest see here: http://gofossilfree.org.au/fossil-free-councils/. Not listed are City of Bayswater, City of Subiaco and the Shire of Mundaring, which have also recently committed to divest.
 ⁵ Cities of Joondalup, Perth, Melville and Mandurah. Further information about the Compact of Mayors

available here: https://www.compactofmayors.org/.

⁶ Local Governments participating in the Cities Power Partnership are shown on the map here: http://citiespowerpartnership.org.au/power-partners/.

14. ENGINEERING AND WORK SERVICES REPORT

Nil

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

15.1 BUSSELTON HOCKEY ASSOCIATION INC. SELF-SUPPORTING LOAN AGREEMENT

STRATEGIC GOAL 1. COMMUNITY: Welcoming, friendly, healthy

STRATEGIC OBJECTIVE 1.3 A community with access to a range of cultural and art, social and

recreational facilities and experiences.

SUBJECT INDEX Busselton Hockey Association Inc.

BUSINESS UNIT Community Development

REPORTING OFFICER Club Development Officer - Pam Glossop

AUTHORISING OFFICER Director, Community and Commercial Services - Naomi Searle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Absolute Majority

ATTACHMENTS Nil

OFFICER RECOMMENDATION

That the Council:

- Acknowledges Council Resolution C1908/161 approving a self-supporting loan to the Busselton Hockey Association Inc. for the amount of \$80,000 for a term of up to 10 years;
- 2. Resolves that this will be funded by a loan facility from the Western Australian Treasury Corporation as per the 2019/2020 annual budget;
- 3. Authorises the CEO to enter into a Loan Repayment Agreement with the Busselton Hockey Association Inc. where:
 - a. the Association acknowledges it is responsible for the reimbursement to the City of Busselton of the full costs associated with the loan,
 - the Loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate including Government Guarantee Fee at the time of actual funding of the loan; and
- 4. Authorises the CEO to enter into a Deed of Amendment providing that default in respect of the Loan Repayment Agreement could result in termination of the Lease.

EXECUTIVE SUMMARY

On 27 August 2019, Council endorsed (C1908/161) a self-supporting loan for the Busselton Hockey Association Inc. for an amount of \$80,000 for a term of 10 years, towards the Busselton Hockey Stadium upgrade project.

The resolution incorrectly referred to the loan being funded internally by the City of Busselton, however should have referred to the Western Australian Treasury Corporation as the funding agent. The officer recommendation allows the request for funding to be approved while maintaining the intent of the previous Council resolution.

BACKGROUND

At the Ordinary Meeting of Council held 27 August 2019, Council resolved (C1908/161) the following:

That the Council:

- 1. Subject to the assessment of the Club's Financial Statements, approve for the purposes of upgrading the lighting at the Busselton Hockey Stadium a self-supporting loan, to be internally funded, to the Club, for the amount of \$80,000 for a term of up to 10 years.
- 2. Authorises the CEO to enter into a Loan Repayment Agreement with the Busselton Hockey Stadium Club Inc. where:
 - a. The Club acknowledges it is responsible for reimbursement to the City of Busselton of full costs associated with the loan,
 - b. The Loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate Including Government Guarantee Fee at the time of actual funding of the loan.
- 3. Authorises the CEO to enter into a Deed of Amendment providing that default in respect of the Loan Repayment Agreement could result in termination of the Lease.

CARRIED 8/0

On reflection, the wording included 'to be internally funded' in part 1 above should have referred to the City raising the loan through the Western Australia Treasury Corporation, not by the City of Busselton. This report therefore resolves to enter into a self-supporting loan agreement with the Busselton Hockey Association Inc. through the Western Australian Treasury Corporation.

OFFICER COMMENT

The officer recommendation does not change the intent of the original report presented to Council at the Ordinary Meeting held 27 August 2019.

Statutory Environment

Section 6.20 of the Local Government Act provides the local government with the power to borrow funds. Council is not required to advertise the borrowing of funds (Section 6.20(4)(a)) if it is included within the Annual Budget. The 2019/20 Annual Budget provided for up to \$150,000 available for self-supporting loans for community groups.

Relevant Plans and Policies

'Council Policy 048 – Loans' is applicable in offering the Busselton Hockey Association Inc. a self-supporting Loan.

Financial Implications

The Busselton Hockey Association Inc. has successfully applied for a grant through the City's 2019/20 Community Bids program for \$59,000 and also to the Department of Local Government, Sport and Cultural Industries for a grant of \$84,950 through the Community Sport, Recreation and Facilities Fund (CSRFF).

The project cost breakdown is as follows:

CSRFF: \$84,950
Community Bids: \$59,000
Self-Supporting Loan: \$80,000
Applicant cash: \$30,901
Total project cost: \$254,851

The City's adopted 2019/20 budget includes the provision of funding for self-supporting loans to the community to a maximum of \$150,000. To date, no funds have been drawn upon.

The loan would be granted on the basis of the prevailing Western Australian Treasury Corporation (WATC) lending rate including Government Guarantee Fee at the time of actual Funding of the loan.

The WATC have advised that the current borrowing rate for 5 years is 1.12% and 10 years is 1.58% (both inclusive of a .07% Government Guarantee Fee), noting that this rate is subject to change up until and including the day the loan is drawn down. All interest and principal repayments would be formally agreed to prior to release of any funding.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

The following risks have been identified:

Financial Risk of Busselton	Hockey Association Inc. not	being able to repay the loan.	
Risk Category	Risk Consequence	Likelihood of Consequence	Risk Level
Financial	Minor	Unlikely	Low

The Club has provided its financial statements for 2017/18 and 2018/19 financial years. Whilst the cash contribution will leave little in reserves, Officers are confident the Club can meet its financial obligations. During the 2019/20 financial year the Club raised approximately \$40k through the hosting of the Hockey Masters Tournament, catering for the Masters Tennis Tournament and hosting of a lacrosse tournament.

Options

Council have previously resolved to provide a self supporting loan to Busselton Hockey Association Inc and this recommendation continues support for that decision.

CONCLUSION

Officers recommend that a self-supporting loan agreement should to be entered into with the Busselton Hockey Association Inc. through the Western Australian Treasury Corporation.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Officers will implement the recommendation immediately following Council endorsement.

15.2 ECONOMIC DEVELOPMENT BUSINESS SUPPORT PROGRAM

STRATEGIC GOAL 4. ECONOMY Diverse, resilient, prosperous

STRATEGIC OBJECTIVE 4.2 A community where local business is supported and in turn drives

our economy

SUBJECT INDEX ECONOMIC DEVELOPMENT

BUSINESS UNIT Commercial Services

REPORTING OFFICER Manager, Commercial Services - Jennifer May

AUTHORISING OFFICER Director, Community and Commercial Services - Naomi Searle

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Absolute Majority

ATTACHMENTS Attachment A Business Support Program - Guidelines Draft

OFFICER RECOMMENDATION

That the Council:

- 1. Endorses the allocation of \$160,000 from the adopted 2019/20 economic and business development and marketing and events budgets towards economic and community development initiatives in response to the COVID-19 crisis, including:
 - (a) \$75,000 to be allocated to a small business support program; and
 - (b) \$85,000 to be allocated to other economic and/or community development initiatives;
- 2. Delegates authority to the Chief Executive Officer to establish criteria and approve applications for the business support program and economic and community development initiatives; and
- 3. Endorses a budget amendment which gives effect to Part 1 above resulting in a \$0 effect on the City's net current position.

EXECUTIVE SUMMARY

The COVID-19 pandemic has had a significant impact on the international, national and local economies. Already within the City of Busselton, residents, businesses and employers are significantly impacted by the government mandated businesses closures and social distancing measures, as well as the interstate and regional travel restrictions that have been put into place.

This report requests Council consider a business support program as a first response to the COVID-19 crisis that will be followed by a broader economic recovery plan that will be developed through the initiation of the Local Recovery Group. The business support program is designed to be a 'quick response' program that can be initiated immediately at the local level, complementing both State and Federal Government support and stimulus packages.

BACKGROUND

The COVID-19 Pandemic has had a significant impact on the global and national economy as social distancing measures including border and travel restrictions have been put into place to stop the spread of the Corona virus. While the complete local economic effects from the pandemic are yet to be fully understood, feedback from industry stakeholders indicates that businesses in events, tourism, hospitality, retail, food and beverage and many more have been significantly impacted.

The first wave of restrictions on events and public gatherings (less 500 people) were introduced on 15 March 2020, followed by the closure of places of social gathering, licenced clubs and premises, entertainment venues including cinemas and places of worship a week later. Cafes and restaurants were able to remain open but limited to takeaway only. The closing of interstate and regional borders on 24 March and 31 March respectively have all resulted in large number of job losses, and significant financial hardship on individuals and businesses. The unknown timelines associated with the pandemic and lifting of restrictions and social distancing measures has also resulted in uncertainty around the future and has hit the local and regional economies hard.

The State and Federal Governments have responded to the COVID-19 pandemic by releasing a number of stimulus and support packages to assist individuals and businesses. The economic initiatives to date have been aimed at getting cash flow back into businesses to help keep their employees in jobs and provide financial relief through a number of measures such as:

- Income support payments for individuals and households, including JobSeeker payments, early release of superannuation, utility and rental assistance and other family tax benefits;
- Support for businesses through tax-free cash payments, JobKeeper payments, payroll tax one-off grants, tax payment deferments and investment incentives.

Despite this, many businesses within the City of Busselton have, and are continuing to suffer financial hardship, with revenue streams impacted through the travel and social distancing measures put in place.

The City of Busselton has responded to the COVID19 pandemic in a number of ways and on the 1 April 2020, a report was endorsed by Council to implement a range of economic and community measures including, but not limited to;

- Not increasing rates for the 2020/21 financial year;
- Introduction of weekly, fortnightly and monthly payment options for rates payments;
- Reducing interest and payment charges to rates billing and collection;
- Relaxing terms and conditions on payment arrangements on a case by case basis;
- Consideration of revised 2020/21 Community Bids funding package;
- Consideration of a revised 2020/21 marketing and events sponsorship package;
- Consideration of the repurposing of the unallocated and unspent funds from the 2019/20 marketing and events budgets generated through the Industrial and Commercial Differential Rate.

Further to this the City's Economic Development Team has been involved in responding to the pandemic through a range of initiatives, including the development of a business support program.

OFFICER COMMENT

Since the initiation of the COVID19 response by the City of Busselton and with the formation of an internal executive COVID-19 group in mid-March, the Economic Development team have been involved in responding to local businesses and the community as well as liaising with industry, government agencies, not-for-profit organisations and other City departments in collating and providing up to date information about financial assistance and resources.

A summary of activities can be viewed below:

Contact and liaison with industry, government agencies and stakeholders	 Industry Summary Document is being maintained, including updates from: Busselton Chambers of Commerce Dunsborough and Yallingup Chamber of Commerce and Industry Margaret River Wine Industry Association Margaret River Busselton Tourism Association Australia's South West South West Development Commission Business Advisory South West Regional Development Australia Bunbury Geographe Economic Alliance City of Busselton Economic Development Taskforce members Other WA Local Government Economic Development agencies
	Economic Development Australia
Regular email alerts to database of business owners, providing information on State and Federal governments, local and regional resources	 18 /03 – Important information for small business regarding COVID-19 20/03 - Practical information regarding COVID-19 23/03 - DYCCI COVID-19 Online Information Session 24/03 – COVID-19 Useful links and Information to local businesses 26/03 – COVID-19 City of Busselton Economic Development Update 31/03 – Email to Economic Development Taskforce Membership
Liaising with City's Public	FaceBook
Relations team on Facebook/	 2/04 - How is your business #doingitdifferently
Instagram/ Bay-to-Bay updates	 9/04 - Easter Support local message to go out tomorrow
and the same of th	 9/04 - How is the City supporting local business
	Bay to Bay newsletter
	31/03 Supporting Local business during COVID-19, Our
	SouthWest / Community Directory update (\$1000 contribution)
Development of Business	Development of application form and guidelines for quick
Support Program	response small business grants
	 Identification of business support initiatives
	Economic Development initiatives budget (economic and)
	business Development / marketing and events budget reviews)
BCCI Proposal	ED Team have assessed a proposal received from the BCCI and
3.1.2,223.	will liaise further with the BCCI.
Economic Recovery Plan	Preparation of Economic Recovery Plan
City of Busselton Website	Update City of Busselton COVID-19 webpage (14/4 -18/4)
Sity of Basselton Website	- Opacie city of busselton covid-13 webpage (14/4-10/4)

A further initiative proposed by the City's Economic Development Team to assist businesses impacted by COVID-19 crisis is a proposed business support program. This program would involve providing "quick response" grants to small businesses within the City of Busselton to assist them navigate their way through these challenging times. The proposed grants are proposed to focus on business sustainability, as opposed to business growth, and will support projects up to a value of \$5,000 per applicant as a one-off grant. The total pool of grant funds available will be up to \$75,000.

It is proposed that the business support program will fund initiatives such as website design and development, e-commerce platforms for selling and receiving payments, online content development, strategies for increased connection to customers and implementation/expansion for delivery services to customers.

The grants are not intended to fund the following:

- Staff wages
- Rent
- Utilities
- Consumables
- Plant and equipment (including IT equipment).

To be eligible to receive a small business support grant, applicants must:

- Have a valid Australian Business Number (ABN) that was registered prior to 16 March 2020
- Business address located within the City of Busselton
- Have 10 or less employees
- Show how they have been impacted as a result of the COVID-19 Pandemic
- Agree to the terms and conditions of the grant.

Applicants must be able to provide the following:

- The most recent Business Activity Statement (BAS)
- A full budget for expenditure
- Quotations from suppliers
- Any other income sources used to fund the project
- Insurance certificates

Timeframes

Activities commenced after 16 March 2020 when the State of Emergency was declared are eligible to be funded.

It is expected that the proposed activity will be completed within six months after funding approval (if successful) and preference will be given to those that can be completed in a shorter time frame.

Local Suppliers

Applicants that utilise local suppliers where possible for project delivery will be considered favourably.

Assessment Criteria

Applications will be assessed on an ongoing basis and applicants will be notified of the outcome of their application as soon as practicable. Applications will be assessed on the following criteria:

- The degree that the business has been negatively impacted by the COVID-19 pandemic.
- The degree that the business is contributing to the local economy.
- The ability to retain operations and existing staff and/or increase the number of staff as a result of the project.
- Evidence that development of the online and e-commerce capabilities will benefit the business long term and can continue being utilised post the COVID-19 pandemic.

• The use of local suppliers (where possible).

It is proposed that applications will be assessed by City officers and approved by the Chief Executive Officer in order to expedite the assessment process and enable business immediate access to funding support.

In addition to the small business support grants, a pool of grant funding of \$79,000 is proposed for other economic and community development initiatives up to the value of \$25,000 per application that may include the following;

- Identify and deliver relevant training and development activities to assist businesses to adapt to changing work practices and models.
- Marketing of City of Busselton businesses or opportunities.
- Development of online workshops / seminars to support local business through adapting and innovating business models in response to the rapidly changing environment. These online workshops would ideally be delivered through partnerships with industry stakeholders such as the chambers of commerce, business advisory groups, tourism or government agencies.
- Community development initiatives to support the temporary delivery of identified community services.

Statutory Environment

The officer recommendation supports the general function of a local government under the *Local* Government Act 1995 to provide for the good government of persons in its district.

Section 6.8 of the Local Government Act 1995 (the Act) relates to expenditure not included in an annual budget. Expenditure can be approved by the Mayor in emergency situations.

Section 5.42 of the Act allows Council to delegate some of its powers to the CEO provided they are not duties that are limited within the Act that are deemed "not delegable".

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

City Officers have reviewed the adopted 2019/20 Economic and Business Development budget and after offsetting any revenue that will not be received during the 2019/20 financial year and deferring planned expenditure, a total of \$62,000 in savings can be made (some contingency has been left in the budget to allow for any late invoices).

	Approved Budget	Total Actual	Funds Available	Identified funds/savings	Comments
Hire Fees & licence fee revenue	60,000	46,707	13,293	13,293	Reduction in cruise ships marine berthing and DOT boat ramp fee
					revenue

Other General expenses	(900)	0	(900)	(900)	
Consultancy	(75,000.00)	(22,512)	(52,488)	(40,000)*	Earmarked initiatives include \$25k industry sector analysis, \$10k Winter warmer place event, \$5k ED initiatives
Marketing & Promotions	(34,750)	(15,541)	(19,209)	(19,209)	Cruise ship MRBTA visitor servicing
Advertising	(5,000)	(107)	(4,893)	(4,893)	
Valuation Expenses	(8,200)	0	(8,200)	(8,200)	
Donations & contributions	(160,000)	(119,943)	(40,057)	(10,000)	MRBTA visitor servicing last quarter invoice
Total	\$223,850	\$111,396	\$112,454	\$69,909	

^{*}An expenditure amount of \$13k has been planned towards Spendmap subscription which has yet to be finalized, if this subscription does not go ahead then this allocation could also be made available.

Further savings have been identified in the City's marketing and events budget where funds allocated to events that have been cancelled or postponed due to the COVID-19 crisis will not be expended in the 2019/20 financial year. These savings total \$50,000 from the events budget and a further \$48,000 from the marketing budget.

In total, potential savings of up to \$160,000 could be redirected towards COVID-19 economic development initiatives.

At this time, Officers have not investigated redirecting funds from the 2020/21 budget.

Stakeholder Consultation

The City's Events team have consulted with all event organisers for events planned to be held in the 2019/20 financial year to identify where allocated event funding would not be used due to event cancellations or postponements. Where event organisers have incurred costs for events that were cancelled immediately prior to the event, the City will honour expenses incurred linked to the City's funding by those event organisers which are evaluated on a case by case basis.

The City's Economic Development Team have consulted widely with local businesses, industry stakeholders and other Local Government economic development teams across Australia in developing the small business support program.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place.

The following risks have been identified:

Inappropriate use of City funding allocated through the small business support program.				
Risk Category	Risk Consequence	Likelihood of Consequence	Risk Level	
Financial	Insignificant	Unlikely	Low	

Options

As an alternative to the proposed recommendation, the Council could choose to amend the measures proposed by adding or removing initiatives to assist the community throughout the COVID-19 crisis.

CONCLUSION

The City's Economic Development Team have developed a number of economic development initiatives to assist local small to medium sized businesses in managing and navigating the immediate and ongoing impact of the COVID-19 pandemic. The program is proposed to be available to support businesses to develop their online and e-commerce capabilities to become more resilient and are an initial response measure. Council will be able to consider further measures at a later date and as part of the Economic Recovery Plan once developed.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Officers will commence the actions immediately following Councils resolution.

COVID-19



Financial Support for Small Business - Business Support Program

Guideline Information

The impacts of COVID-19 are on the local, national and global scale, the main impacts for the COVID-19 pandemic are being felt by City of Busselton local businesses. As this is a rapidly changing environment the City of Busselton is keen to work with small local businesses to try and keep businesses operating as a minimum in some capacity during this challenging time.

There are a range of Federal and State base stimulus programs available to local business, please visit: https://www.smallbusiness.wa.gov.au/blog/coronavirus-stimulus-package-small-business? to find out more.

In response to this pandemic the City of Busselton has developed the business support program. This program involves providing "quick response" grants to City of Busselton small businesses to help them navigate their way through these challenging times. The grants are focused on business sustainability as opposed to business growth and will support projects up to a value of \$5000 per applicant as a one-off grant. The total pool of grant funds available will be up to \$75,000.

The small business support grants will fund the following;

- Website design and development
- · E-commerce platform (selling online and receiving payment)
- Online content development (web pages, mobile apps, audio and visual media)
- Digital marketing and promotion
- Business strategy creation for taking your business to an online platform, supporting business partnerships for online solutions.

The grants will not fund the following:

- Staff wages
- Rent
- Utilities
- Consumables
- · Plant and equipment (including IT equipment)

To be eligible to receive a grant, applicants must;

- Have a valid Australian Business Number (ABN) that was registered prior to 16 March 2020
- Business address located within the City of Busselton
- · Have 10 or less employees
- Show how they have been impacted as a result of the COVID19 Pandemic
- Agree to the terms and conditions of the grant.

Other conditions

Applicants must be able to provide the following;

- The most recent Business Activity Statement (BAS)
- A full budget for expenditure
- Quotations from suppliers

15.2

Business Support Program - Guidelines Draft

- · Any other income sources used to fund the project
- Insurance certificates

Attachment A

Timeframes

Activities commenced after 16 March 2020 when the State of Emergency was declared are eligible to be funded

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It is expected that the proposed activity will be completed within six months after funding approval (if successful) and preference will be given to those that can be completed in a shorter time frame.

Local Suppliers

Applicants that utilise local suppliers where possible for project delivery will be considered favourably.

Assessment Criteria

Applications will be assessed on an ongoing basis and applicants will be notified of the outcome of their application as soon as practicable.

Applications will be assessed on the following criteria:

- The degree that the business has been negatively impacted by the COVID-19 pandemic.
- The degree that the business is contributing to the local economy.
- The ability to retain operations and existing staff and/or increase the number of staff as a result of the
 project.
- Evidence that development of the online and e-commerce capabilities will benefit the business long term and can continue being utilised post the COVID-19 pandemic.
- The use of local suppliers (where possible);

Applications will be assessed by the City of Busselton staff and approved by the Chief Executive Officer.

As of [] April 2020, the small business support program will be open to applicants, funding is designed to be available quickly, a simple streamlined application process for low cost incentives of up to \$5000.00 per project, please note businesses are only eligible to receive funding once through this funding initiative.

Further Information and Application

To apply for this financial assistance you are required to complete the attached application form and be able to demonstrate the following information about how the funding will be utilised and anticipated timeframes.

If you would like to further discuss your project ideas and how the City may be able to offer support, please contact the City's Economic and Business Development Officer on (08) 9781 1751.

Business Support Program - Guidelines Draft

Please ensure that you have read and understood the above information before proceeding with this application.

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1. Applicant Details
Project Title:
Business Name:
Contact Person:
Position Held:
Postal Address:
Telephone:
Email:
ABN:
Are you registered for GST?
Total Project Budget (ex GST)
Funding Requested (ex GST)
2. Project Description
Please describe your proposed project in detail outlining the following:
The project name:
What are the expected start and finish dates of the project:
Describe the project:
How will this funding allow your business to continue to operate?

What are the outcomes / benefits of your project?
Who is your target market / audience?
who is your target market / addience:
How will your project be promoted and communicated to the public?
What specifically is the funding to be used for?
what specifically is the fulldling to be used for:
Please confirm your business is located in City of Busselton area?
Is this work / service going to be provided by a local City of Busselton Business / Contractor?
Other relevant details –that may assist in assessing this application.

3. Budget Information

Please provide written quotations for projects when submitting your application.

What are the project costs, please provide a breakdown and quotes, all amounts to be <u>exclusive of</u> \underline{GST} :

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BUDGET ITEM	Funding requirement
(what the money will be spent on)	runding requirement
Example	Example ex GST
Creation of online marketing platform	\$2500
Marketing	\$200
Social media	
Radio	
Posters	
Paid advertising in local paper - \$200	
TOTAL Ex Gst	\$2700
Preferred Quote is from	

Please detail how the City's contribution will be recognised in the project, for example:

- Logo on promotional material
- Other relevant details

15.2 Attachment A

4.	Application Checklist
	Contacted the City's Economic Development team to discuss the application
	Written quotations as per budget information guidelines
submit	ation ndersigned, certify that I have read and understood the Guidelines, that I am authorised to this application and that the information contained herein and attached is, to the best of medge, true and correct.
Name:	
Positio	n:
Signed	
Date:	

Please submit this application via one of the following methods:

- email to city@busselton.wa.gov.au
- mail to CITY OF BUSSELTON Locked Bag 1, BUSSELTON WA 6280

Applications are open to 30 June 2020

16. FINANCE AND CORPORATE SERVICES REPORT

16.1 LIST OF PAYMENTS MADE - FEBRUARY 2020

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Financial Operations **BUSINESS UNIT** Financial Services

REPORTING OFFICER Manager Financial Services - Paul Sheridan

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Noting: the item does not require a decision of Council and is simply

for information purposes and noting

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A List of Payments February 2020 🗓 🖺

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M117859 – M117920, EF069711 – EF070202, DD004033 – DD004049 together totalling \$7,246,831.05.

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of February 2020, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 (the Regulations) requires that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of February 2020 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically, Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of February 2020 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY FOR THE MONTH OF FEBRUARY 2020

MUNICIPAL ACCOUNT	CHEQUE # 117859 - 117920	\$ 270,015.77
ELECTRONIC TRANSFER PAYMENTS	EF069711 - EF070202	\$ 5,267,820.90
TRUST ACCOUNT	TRUST ACCOUNT Nil to report	\$
INTERNAL PAYMENT VOUCHERS	DD4033 - DD4049	\$ 1,708,994.38
		\$ 7,246,831.05

			AYMENTS FEBRUARY 2020		
DATE	REF#	NAME	DESCRIPTION		AMOUNT
18/02/2020		DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	-\$	104.80
21/02/2020		TODD BOSWELL	REFUND OF HALL & KEY DEPOSITS	-\$	500.00
21/02/2020		AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	TRAINING SERVICES	\$	300.00
28/02/2020		BRYCE COMMINS	DONATION	\$	300.00
28/02/2020		BUSSELTON DUNSBOROUGH JUNIOR BEETLES	DONATION	\$	1,000.00
11/02/2020		BUSSELTON OLD TIME DANCE INC.	DONATION	\$	250.00
28/02/2020		BUSSELTON PRIMARY SCHOOL	DONATION	\$	298.00
21/02/2020		BUSSELTON WATER CORPORATION	WATER SERVICES	\$	25,055.95
11/02/2020		BW CLIFTON	REFUND OF RATE OVERPAYMENT	\$	15.87
13/02/2020		CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	\$	290.00
27/02/2020		CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	\$	296.00
21/02/2020		CALLOWS CORNER NEWSAGENCY	WEEKLY NEWSPAPERS & PERIODICALS	\$	312.4
28/02/2020		CANCELLED PAYMENT	CANCELLED PAYMENT	\$	
21/02/2020		CAPEL TRANSPORT	COURIER SERVICES	\$	94.6
7/02/2020		CITY OF BUSSELTON	BCT & CTF REIMBURSEMENTS	\$	368.2
11/02/2020		CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS OVERPAYMENT OF FEES	\$	242.4
13/02/2020		CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	\$	5,917.4
21/02/2020		CITY OF BUSSELTON	WATER TESTING	\$	1,620.00
27/02/2020		CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	\$	5,901.9
19/02/2020		CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	\$	200.0
7/02/2020		CONSTRUCTION TRAINING FUND	BCITF LEVY	\$	1,591.7
27/02/2020		DANNY TURNER	REFUND OF ANIMAL TRAP BOND	\$	100.0
19/02/2020		DEPARTMENT OF COMMERCE	TRAINING SERVICES	\$	973.0
28/02/2020		DEPARTMENT OF COMMERCE	TRAINING SERVICES	\$	119.0
12/02/2020		DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	\$	326.0
27/02/2020		DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	\$	327.00
27/02/2020		DIABETES WA	REFUND CANCELLED BOOKING	\$	61.50
28/02/2020		DL MICHAELS	REFUND OF RATE OVERPAYMENT	\$	792.0
7/02/2020		DMIRS	BUILDING SERVICES LEVY	\$	15,287.3
28/02/2020		DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$	54.40
11/02/2020		FE & AA HEAD	REFUND OF RATE OVERPAYMENT	\$	729.50
21/02/2020		FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	\$	17,968.50
28/02/2020		GEOFFREY DUGGAN	REFUND OF HALL & KEY DEPOSITS	\$	200.00
27/02/2020		GLYNIS PURKISS	REFUND OF ANIMAL TRAP BOND	\$	100.0
28/02/2020		GM & WF HARGREAVES	REFUND OF RATE OVERPAYMENT	\$	750.0
27/02/2020		INTERCULTURAL ACTION GROUP INC.	DONATION	\$	800.0
27/02/2020		J & L STEPHENSON	REFUND OF RATE OVERPAYMENT	\$	312.5
28/02/2020		JDR KIRSOP	REFUND OF RATE OVERPAYMENT	\$	100.0
28/02/2020		JODY DIXON	REFUND DOG REGISTRATION	\$	100.0
11/02/2020		KE RUSSELL & AK JOHNSON	REFUND OF RATE OVERPAYMENT	\$	121.0
19/02/2020		LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$	349.4
11/02/2020		LAUREA MACFARLANE	REFUND OF HALL & KEY DEPOSITS	\$	500.0
11/02/2020		LUCIANA BROWNE	REFUND OF DA OVERPAYMENT	\$	150.00
11/02/2020		M MUDIYANSELAGE & D SAMARASINGHE	CROSSOVER SUBSIDY PAYMENT	\$	310.2
11/02/2020		MARCELLE LLEWELLYN HOLDINGS PTY LTD	REFUND OF HOLIDAY HOME REGISTRATION OVERPAYMENT	\$	171.0
28/02/2020		MARIE UREN	REFUND DOG REGISTRATION	\$	75.0
27/02/2020		MARY DONALD NOMINEES PTY LTD	REFUND OF RATE OVERPAYMENT	\$	1,508.0
11/02/2020		OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	\$	1,560.3
27/02/2020		OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	\$	22.6
12/02/2020		PAYMENT CANCELLED	PAYMENT CANCELLED	\$	-
14/02/2020		PAYMENT VOID	PAYMENT VOID	\$	-
21/02/2020		PAYMENT VOID	PAYMENT VOID	\$	424.0
11/02/2020		PM HOWE	REFUND OF RATE OVERPAYMENT	\$	121.0
27/02/2020		SOUTH WEST TAEKWONDO	REFUND OF HALL & KEY DEPOSITS	\$	300.0
6/02/2020		SYNERGY	ELECTRICITY SUPPLIES	\$	7,521.9
14/02/2020		SYNERGY	ELECTRICITY SUPPLIES	\$	98,407.0
21/02/2020		SYNERGY	ELECTRICITY SUPPLIES	\$	42,921.2
14/02/2020		TELSTRA CORPORATION	COMMUNICATION SERVICES	\$	8,738.0
21/02/2020		TELSTRA CORPORATION	COMMUNICATION SERVICES	\$	9,341.7
28/02/2020		TUART HOUSE COMMUNICARE	DONATION	\$	500.0
27/02/2020		WA ROVER OWNERS CLUB SW BRANCH	DONATION CEPTATA LEGAL CEPTATA CONCLUMENTATION	\$	400.0
	11/884	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION REFUND OF HALL & KEY DEPOSITS	\$	475.6
	447004				
27/02/2020 27/02/2020 21/02/2020		WA'S INDIVIDUALISED SERVICES WATER CORPORATION	WATER SERVICES	\$	200.0 13,770.9

	EFT PAYMENTS FEBRUARY 2020					
DATE	DATE REF# NAME DESCRIPTION					
14/02/2020	69758	3E CONSULTING ENGINEERS PTY LTD	CONSULTANCY SERVICES	\$	3,080.00	
14/02/2020	69797	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES	\$	847.00	

DATE	REF#	NAME	DESCRIPTION		AMOUNT
26/02/2020		AC FORSTER & SON	PLUMBING SERVICES	\$	1,317.35
26/02/2020		ACCENDO AUSTRALIA PTY LTD	ENVIRONMENTAL CONSULTANCY SERVICES	\$	8,924.96
21/02/2020		ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$	74,515.12
26/02/2020		ACURIX NETWORKS	INTERNET WIFI ACCESS	\$	3,330.80
26/02/2020		ADAM DAVEY CONSULTING	TURF CONSULTANT	\$	3,186.29
26/02/2020	69978	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	\$	322.96
26/02/2020	69941	ADVANCED SEALING TRUST	MAINTENANCE SERVICES	\$	2,961.65
26/02/2020	69954	ADVISIAN PTY LTD	ENGINEERING SERVICES	\$	24,417.80
26/02/2020		AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	\$	4,303.72
26/02/2020		AIRPORT LIGHTING SPECIALISTS	ELECTRICAL SERVICES	\$	496.10
26/02/2020		AL FORNO	CATERING	\$	1,372.00
14/02/2020		ALASTAIR TAYLOR	ART SALES	\$	37.80
14/02/2020		ALINTA ENERGY	GAS SUPPLY	\$	105.85
26/02/2020		ALL 4X4 SERVICES	VEHICLE MAINTENANCE SERVICES	\$	980.25
14/02/2020		ALL WEST BUILDING APPROVALS PTY LTD	BUILDING APPLICATION ASSESSMENTS	\$	385.00
26/02/2020		ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$	535.02
26/02/2020		AMD AUDIT & ASSURANCE PTY LTD	ACCOUNTANCY SERVICES	\$	3,465.00
26/02/2020		AMITY SIGNS	SIGNAGE SERVICES	\$	35.20
26/02/2020		ANDREW PLEDGER	FRIDGE DE GASSING	\$	2,015.20
26/02/2020 26/02/2020		ANTENNA TECH	ANTENNA REPAIRER	\$	110.00
		AR PLUMBING & GAS SERVICE ARBOR GUY	PLUMBING SERVICES	\$	1,095.60
26/02/2020		ART ON THE MOVE	TREE MAINTENANCE SERVICES SUBSCRIPTIONS	\$	29,785.80 250.00
26/02/2020		ASCENT ENGINEERING PTY LTD		\$	
26/02/2020		AUSQ TRAINING	ENGINEERING SERVICES	\$	10,653.50
26/02/2020		AUSTRALIA POST	POSTAL SERVICES POSTAL SERVICE		1,532.00 3,224.91
26/02/2020 26/02/2020		AUSTRALIAN INSTITUTE OF MANAGEMENT	MEMBERSHIP	\$	224.00
13/02/2020		AUSTRALIAN SERVICES UNION	UNION FEES	\$	25.90
27/02/2020		AUSTRALIAN SERVICES UNION	UNION FEES	\$	25.90
13/02/2020		AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$	247,501.00
27/02/2020		AUSTRALIAN TAXATION OFFICE	PAYG TAXATION PAYG TAXATION	\$	240,895.00
26/02/2020		AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	\$	4,332.66
26/02/2020		AUTOMOTIVE DATA SERVICES P/L	SUBSCRIPTION - RED BOOK	\$	765.00
26/02/2020		AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES	\$	3,300.00
26/02/2020		AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	\$	3,021.59
26/02/2020		AZILITY	IT SOFTWARE	\$	1,977.80
26/02/2020		B & B STREET SWEEPING	STREET SWEEPING SERVICE	\$	32,920.39
26/02/2020	70029	B & R MATTHEWS	BJTP REFUND	\$	62.00
26/02/2020		BAKED BUSSELTON	BAKERY CATERING	\$	1,355.65
26/02/2020	69996	BAREFOOT BOOKS	LIBRARY RESOURCES	\$	491.34
26/02/2020	69900	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$	16,566.01
26/02/2020	70151	BAY CABINETS	FURNITURE PRODUCT SUPPLIER	\$	77.00
26/02/2020	70080	BAYSIGNS	SIGNAGE SERVICES	\$	3,410.35
26/02/2020	69939	BAYTHE LINEN AND LAUNDRY	SUPPLY OF CLEAN LINEN	\$	1,064.98
14/02/2020	69769	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$	1,875.50
26/02/2020		BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$	2,624.82
14/02/2020		BCP CONTRACTORS PTY LTD	EARTHWORKS	\$	136,327.32
26/02/2020		BCP LIQUID WASTE	LIQUID WASTE SERVICES	\$	1,093.12
26/02/2020		BCP MATERIALS PTY LTD	SAND SUPPLIES	\$	593.81
26/02/2020		BCS AIRPORT SYSTEMS PTY LTD	BAGGAGE HANDLING SYSTEMS	\$	183,001.83
26/02/2020		BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	\$	260.00
26/02/2020		BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	\$	819.50
26/02/2020		BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$	31,554.60
14/02/2020		BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	\$	238.89
26/02/2020		BIOMAX PTY LTD BLACKWOODS	WASTE WATER TREATMENT TANK	\$	3,960.00
26/02/2020			FLEET CONSUMABLES & MAINTENANCE PARTS	\$	1,404.47
14/02/2020 26/02/2020		BLUE CHILD COLLECTIVE PTY LTD BLUE HORIZON PLUMBING & GAS	LIVE MUSIC PLUMBING AND GAS SERVICES	\$	2,365.00 391.71
26/02/2020		BOC GASES AUSTRALIA LTD	GAS SERVICES	Ś	299.27
21/02/2020		BRIAN EDWARD INGRAM	CARPENTRY SERVICES	\$	3,750.00
28/02/2020		BRIAN EDWARD INGRAM	CARPENTRY SERVICES	\$	3,750.00
26/02/2020		BRIDGESTONE	TYRE SERVICES	\$	1,323.63
26/02/2020		BROADWATER BRICK PAVING	PAVING SERVICES	s	660.00
14/02/2020		BRUCE WOOD	STAFF REIMBURSEMENT	Ś	53.00
14/02/2020		BSEWA	ELECTRICAL SERVICES	\$	9,024.44
26/02/2020		BSEWA	ELECTRICAL SERVICES	\$	1,910.17
26/02/2020		BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$	1,008.24
26/02/2020		BULLIVANTS PTY LTD	WORKSHOP EQUIPMENT SUPPLIER	\$	1,508.86
26/02/2020		BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/AS)	TILT TRAY SERVICES	\$	748.00
26/02/2020	69840	BUNBURY SUBARU	VEHICLE PURCHASES / SERVICES / PARTS	\$	41,650.00
26/02/2020		BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	\$	36.98
26/02/2020		BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$	4,882.72
26/02/2020		BURKE AIR	AIR CONDITIONING SERVICES	\$	10,346.09
26/02/2020	000 K	BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD	RURAL SUPPLIES	\$	3,685.50
26/02/2020		BUSSELTON ALLSPORTS INC T/A BUSSELTON JETTY SWIM	JETTY SWIM 2016	\$	444.00
6/02/2020		BUSSELTON AND SUGITO SISTER CITIES ASSOCIATION	ANNUAL BASSCA TRANSFER	\$	4,500.00
26/02/2020		BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$	782.02
28/02/2020		BUSSELTON BEARING SERVICES	BEARING SUPPLIES	\$	3,965.70
26/02/2020		BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES	\$	4,033.70
26/02/2020		BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$	2,573.74
		BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	\$	5,641.42
28/02/2020		BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	\$	1,375.70
28/02/2020	70187	BUSSELTON MOTORCYCLES	VEHICLE PARTS	\$	15,020.00
28/02/2020 28/02/2020		BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	\$	1,925.48
28/02/2020 28/02/2020 26/02/2020	70068	DUCCEL TON AND THE CENTRE	ENGRAVING SERVICES	\$	187.00
28/02/2020 28/02/2020 26/02/2020 26/02/2020	70068 70084	BUSSELTON MULTI SERVICE			20 702
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$	
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062	BUSSELTON PEST & WEED CONTROL BUSSELTON RETRAVISION	PEST CONTROL SERVICES ELECTRICAL SERVICES	\$	98.00
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062 69931	BUSSELTON PEST & WEED CONTROL BUSSELTON RETRAVISION BUSSELTON REWINDS	PEST CONTROL SERVICES ELECTRICAL SERVICES PLANT PURCHASES/SERVICES / PARTS	\$	98.00 43.78
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062 69931 69903	BUSSELTON PEST & WEED CONTROL BUSSELTON RETRAVISION BUSSELTON REWINDS BUSSELTON STOCKFEEDS & PET SUPPLIES	PEST CONTROL SERVICES ELECTRICAL SERVICES PLANT PURCHASES/SERVICES / PARTS ANIMAL SUPPLIES	\$ \$	98.00 43.78 62.00
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062 69931 69903	BUSSELTON PEST & WEED CONTROL BUSSELTON RETRAVISION BUSSELTON REWINDS BUSSELTON STOCKFEEDS & PET SUPPLIES BUSSELTON TOWING SERVICE	PEST CONTROL SERVICES ELECTRICAL SERVICES PLANT PURCHASES/SERVICES / PARTS ANIMAL SUPPLIES TOWNIOS SERVICES	\$ \$ \$	29,782.06 98.00 43.78 62.00 1,628.00
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062 69931 69903 69911 70035	BUSSELTON PETS & WEED CONTROL BUSSELTON RETWINDS BUSSELTON REWINDS BUSSELTON STOCKFEEDS & PET SUPPLIES BUSSELTON TOWING SERVICE BUSSELTON TOYOTA	PEST CONTROL SERVICES ELECTRICAL SERVICES PLANT PURCHASES/SERVICES / PARTS ANIMAL SUPPLIES TOWING SERVICES VEHICLE PURCHASES / SERVICES / PARTS	\$ \$ \$ \$	98.00 43.78 62.00 1,628.00 94,901.20
28/02/2020 28/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020 26/02/2020	70068 70084 70082 70062 69931 69903 69911 70035 70117	BUSSELTON PEST & WEED CONTROL BUSSELTON RETRAVISION BUSSELTON REWINDS BUSSELTON STOCKFEEDS & PET SUPPLIES BUSSELTON TOWING SERVICE	PEST CONTROL SERVICES ELECTRICAL SERVICES PLANT PURCHASES/SERVICES / PARTS ANIMAL SUPPLIES TOWNIOS SERVICES	\$ \$ \$	98.0 43.7 62.0 1,628.0

DATE	RFF#	NAME	DESCRIPTION	AMOUNT
26/02/2020		CALIBRE PROFESSIONAL SERVICES PTY LTD	ENGINEERING SERVICES	\$ 6,627.5
26/02/2020		CAMPBELLS	GLC KIOSK PURCHASES	\$ 753.5
20/02/2020		CANCELLED PAYMENT	COUNCIL & STAFF REFRESHMENTS	\$ -
26/02/2020		CANCELLED PAYMENT	BEARING SUPPLIES	\$ -
26/02/2020		CANCELLED PAYMENT	ADVERTISING SERVICES	\$ -
26/02/2020		CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
26/02/2020	70123	CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
26/02/2020	70128	CANCELLED PAYMENT	CANCELLED PAYMENT	\$ -
28/02/2020		CANCELLED PAYMENT	PERFORMING ARTS EXCHANGE	\$ -
26/02/2020		CAPE ABILITIES	DISABILITY EQUIPMENT	\$ 495.0
21/02/2020		CAPE AUTOMATION	BOOM GATE ACCESS CONTROL	\$ 115.0
26/02/2020		CAPE CELLARS BUSSELTON	REFRESHMENTS	\$ 270.0
26/02/2020		CAPE DRYCLEANERS	LINEN CLEANING SERVICES	\$ 148.9
26/02/2020		CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$ 396.0
26/02/2020		CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	\$ 11,219.5
26/02/2020 14/02/2020		CASA STUDIO	LOWER RECEPTION DESK	\$ 2,624.0 \$ 90.3
26/02/2020		CASTLEVIEW HOLDINGS PTY LTD CB TRAFFIC SOLUTIONS PTY LTD	ART SALES TRAFFIC MANAGEMENT SERVICES	\$ 90.3 \$ 18,361.3
26/02/2020		CCH AUSTRALIA LIMITED	SUBSCRIPTION-TAX GUIDE	\$ 185.0
26/02/2020		CHOICECHEM	BITUMEN REMOVER	\$ 675.6
14/02/2020		CHRISEA DESIGNS	ART SALES	\$ 66.5
14/02/2020		CHRISTINE SEATORY	ART SALES	\$ 136.5
26/02/2020		CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	\$ 1,917.3
6/02/2020		CITY AND REGIONAL FUELS	FUEL SERVICES	\$ 3,777.6
13/02/2020		CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 4,102.1
27/02/2020		CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 4,022.1
13/02/2020		CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 228.0
27/02/2020		CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 228.0
26/02/2020		CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$ 2,438.5
26/02/2020		CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 116,871.2
26/02/2020		CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	\$ 4,596.8
26/02/2020		CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	\$ 947.1
26/02/2020		CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	\$ 21,407.0
14/02/2020		CLINTON LONG PROJECT MANAGEMENT PTY LTD	HERITAGE RESTORATION SPECIALIST	\$ 26,538.1
26/02/2020		CLOUTZ EVENT HIRE	ENTERTAINMENT	\$ 205.0
26/02/2020	70135	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	\$ 534.7
6/02/2020	69732	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 77.0
14/02/2020	69801	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 762.5
26/02/2020	70111	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 1,049.2
28/02/2020	70201	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 603.0
26/02/2020	69883	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 1,317.1
14/02/2020		COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	\$ 1,383.9
26/02/2020	70040	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	\$ 159.9
26/02/2020		COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	\$ 871.7
6/02/2020		CONETIX PTY LTD	WEB HOSTING SERVICES	\$ 480.0
26/02/2020		CORA BIKE RACK PTY LTD	BIKE RACK SERVICES & SUPPLY	\$ 2,750.0
14/02/2020		CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 1,456.4
26/02/2020		CORSIGN WA PTY LTD	SIGNAGE AND TRAFFIC ACCESSORIES	\$ 6,284.3
6/02/2020		CR. G HENLEY	COUNCILLOR PAYMENT	\$ 10,622.7
14/02/2020		CR. G HENLEY	COUNCILLOR PAYMENT	\$ 706.7
6/02/2020		CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	\$ 2,829.8
14/02/2020		CR. J BARRETT-LENNARD	COUNCILLOR PAYMENT	\$ 993.7
6/02/2020		CR. K HICK	COUNCILLOR PAYMENT	\$ 4,526.5
14/02/2020		CR. K HICK	COUNCILLOR PAYMENT	\$ 317.1
6/02/2020		CR. KATHERINE COX	COUNCILLOR PAYMENTS	\$ 2,829.8
14/02/2020		CR. KATHERINE COX	COUNCILLOR PAYMENTS	\$ 1,008.9
26/02/2020		CR. KATHERINE COX	COUNCILLOR PAYMENTS	\$ 80.0
6/02/2020		CR. L MILES	COUNCILLOR PAYMENT	\$ 2,829.8
14/02/2020 6/02/2020		CR. L MILES CR. P CARTER	COUNCILLOR PAYMENT	\$ 114.6
6/02/2020			COUNCILLOR PAYMENT COUNCILLOR PAYMENTS	\$ 2,829.8
6/02/2020 26/02/2020		CR. P CRONIN CR. P CRONIN	COUNCILLOR PAYMENTS COUNCILLOR PAYMENTS	\$ 2,829.8 \$ 80.0
6/02/2020		CR. R PAINE	COUNCILLOR PAYMENT	\$ 2,829.8
26/02/2020		CR. R PAINE	COUNCILLOR PAYMENT	\$ 80.0
6/02/2020		CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	\$ 2,829.8
26/02/2020		CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$ 13,102.1
26/02/2020		CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES	\$ 151.8
26/02/2020		CREATIVE EIGHT STUDIO	DESIGN SERVICES	\$ 2,400.0
26/02/2020		CROSS SECURITY SERVICES	SECURITY SERVICES	\$ 6,290.0
26/02/2020		CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	\$ 2,027.5
13/02/2020	69743	CSDA EMPLOYERS EFT	DHS CENTRELINK PROGRAM PAYMENTS	\$ 140.1
27/02/2020		CSDA EMPLOYERS EFT	DHS CENTRELINK PROGRAM PAYMENTS	\$ 166.8
26/02/2020	69876	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$ 5,340.5
26/02/2020		DAVID MILDWATERS ELECTRICAL	ELECTRICAL MAINTENANCE SERVICES	\$ 8,719.8
14/02/2020		DAVID NATHAN	ART SALES	\$ 84.0
14/02/2020		DEB HOLDEN	STAFF REIMBURSEMENT	\$ 48.0
26/02/2020		DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES	\$ 1,840.0
26/02/2020		DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	\$ 131.6
28/02/2020		DEPARTMENT OF JUSTICE	BOND REFUND	\$ 500.0
10/02/2020		DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANEL PAYMENT	\$ 10,486.0
26/02/2020		DEPARTMENT OF PLANNING, LANDS AND HERITAGE	SCOUT HALL RELOCATION	\$ 2,180.4
28/02/2020		DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	\$ 105.7
26/02/2020		DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	\$ 9,621.1
21/02/2020		DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ENVIRONMENTAL SERVICES	\$ 3,245.0
13/02/2020		DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$ 1,265.4
27/02/2020		DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$ 1,265.4
26/02/2020		DES HAYES	BJTP REFUND	\$ 62.0
28/02/2020		DHARMAPALA KADAMPA MEDITATION CENTRE	BOND REFUND	\$ 132.0
26/02/2020		DHI WATER AND ENVIRONMENT PTY LTD	SOFTWARE PACKAGE LICENCE	\$ 6,982.8
26/02/2020		DIVERSECO PTY LTD	EQUIPMENT SUPPLY AND MAINTENANCE	\$ 1,446.4
26/02/2020		DOLPHIN DISCOVERY CENTRE	TOURISM SERVICES	\$ 325.0
26/02/2020		DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	\$ 34.3
28/02/2020	/0182	DOROTHY SADDLETON	ART SALES	\$ 60.2

22 April 2020

26.007/2002 69986 DONSOCRA LIMITED ILE CREAM AND SMALL GOODS GLC CAPÉ \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 DOWNS SOUTH WINDLESALE CONSUMBAILS FOR BITP \$ 26.007/2003 70007 FOR BITP FOR BIT	OUNT 2.882.53 3.608.55 85.80 136.25 15,070.00 230.35 50.00 230.35 50.00 169.79 280.50 59.15 1.198.00 3.333.43 2.123.00 3.256.00 3.256.00 3.256.00 3.256.00 3.256.00 3.256.00 3.256.00 3.256.00 1.580.00 1.580.00 1.580.00 1.790.00
REGIZIZADI SERVICE S	3,608.55 8.5 80 136.25 15,070.00 10,000.00 230.35 50.00 243.35 50.00 24,152.23 50.00 25,152.23 50.00 26,152.23 50.00 26,152.23 26,152.23 27,152.23 28,150 28,150 28,170 28,170 28,170 28,170 28,170 298,15
2600/2009 DOORS DOWN SOUTH WHOCESALE CONSUMABLES FOR BITP \$ \$ 2600/2009 DOWNS DOWNS DUCKS PRECISE \$ \$ \$ \$ \$ \$ \$ \$ \$	85.80 136.25 15,070.00 10,000.00 230,35 50.00 4,360.68 2,200.00 169.79 280.50 59.15 11,198.00 4,397.80 4,397.80 220.00 220.00 36,394.92 1,595.00 25,595.00 26,595.00 27,595.00 28,595.00 2
2600/2002 70005 DUNISORDOUGH SDECAT SERVICE EARTHMONING - BOOLET HIRE \$	136.25 15.070.00 10.000.00 230.35 20.00 23152.23 50.00 4,360.68 2,200.00 169.79 280.50 59.15 1,198.00 838.20 4,397.80 3,333.43 2,123.00 2,20.00 356.00 3,256.00 356.00 298.15 1,580.00 298.15
26.00/2/2002 06990 DUNSDOROUGH FOOTBALL CLUB LOAN ADVANCE \$ 26.00/2/2003 06990 DUNSDOROUGH FOOTBALL CLUB LOAN ADVANCE \$ 26.00/2/2003 06990 DUNSDOROUGH HARDWARE & HOME CENTRE HARDWARE SERVICES \$ 26.00/2/2003 702085 £ M JI ROSHER PYLTO VIEHCLE PARTS \$ 26.00/2/2003 070085 £ M JI ROSHER PYLTO VIEHCLE PARTS \$ 26.00/2/2003 06990 ECOEDGE ENVIRONMENTA SERVICES FLORA AND VEGETATION ASSESSMENT \$ 26.00/2/2003 06990 ECOEDGE ENVIRONMENTA SERVICES FLORA AND VEGETATION ASSESSMENT \$ 26.00/2/2003 06990 ECOEDGE ENVIRONMENTA SERVICES FLORA AND VEGETATION ASSESSMENT \$ 26.00/2/2003 06990 ECOEDGE ENVIRONMENTA SERVICES \$ 26.00/2/2003 06990 ECOEDGE ENVIRONMENTA SERVICES \$ 26.00/2/2003 06990 ESCOEDGE ENVIRONMENTA SERVICES \$ 26.00/2/2003 06990 ELCTRICAL HOME AND PYLYLIMTED ELECTRICAL SERVICES \$ 26.00/2/2003 06990 ELCTRICAL HOME AND PYLYLIMTED ELECTRICAL GOODS \$ 26.00/2/2003 06990 ELCTRICAL HOME AND PYLYLIMTED DIRECTRICAL SERVICES \$ 26.00/2/2003 06990 ELCTRICAL HOME AND PYLYLIMTED DIRECTRICAL SERVICES \$ 26.00/2/2003 06990 ESSIBAUSTRALIAL SERVICES \$ 26.00/2/2003 06990 ESS	15,070.00 10,000.00 230.35 20.00 230.35 25.00 20.00 4,360.68 2,200.00 169,79 280.55 59.15 1,198.00 838.20 4,397.80 3,333.43 2,123.00 220.00 36,394.92 1,950.00 256.00 258.15 1,580.00 298.15 1,580.00 298.15 1,580.00 298.15
26:00/2002 09999 DUNSBOROUGH HARDWARE & HOME CENTRE HARDWARE SERVICES \$ 26:00/2002 70080 £ 8 M J ROSHER PPLYED VEHICLE PARTS \$ 26:00/2002 70080 £ 8 M J ROSHER PPLYED VEHICLE PARTS \$ 26:00/2002 09999 ECOEDGE ENVIRONMENTAL SERVICES \$ 26:00/2002 70021 ECOEDGE ENVIRONMENTAL SERVICES \$ 26:00/2002 09790 ELCTERCAL HOME ALDS FYTUDINE ELECTRICAL SERVICES \$ 26:00/2002 09999 ELCTERCAL HOME ALDS FYTUDINE ELECTRICAL HOME ALDS FYTUDINE ELECTRICAL HOME ALDS FYTUDINE 26:00/2002 09999 ELGER BROSHOR PERTIT CED DECORATED UNIFORMS AND PROMOTIONAL TERMS \$ 26:00/2002 09999 EURIS BROSHOR PERTIT CED DECORATED UNIFORMS AND PROMOTIONAL TERMS \$ 26:00/2002 70081 ELGER SERVICES \$ 26:00/2002 70081 ELGER SERVICES \$ 26:00/2002 09999 EURIS ENTRALIA BROSHOR PERMONAL SERVICES \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS SERVICES \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVERTH HERITAGE AUXISORS HERITAGE AUXISORS HERITAGE AUXISORS \$ 26:00/2002 09999 EVER	230.35 20.00 2152.23 50.00 169.79 280.50 59.15 1.198.00 838.20 4,397.80 3,256.00 220.00 356.00 259.15 1.590.00 259.15 259.
2602/2002 70118 DURSDOROUGH RIMAL SUPRIES \$ \$ 2602/2002 56986 EAGLE BAY COMMUNITY HALL ASSOCIATION INC	20.00 2.152.23 50.00 4.380.68 2.200.00 169.79 280.50 59.15 1.198.00 3.333.43 2.123.00 220.00 35.60 20.00 36.394.92 1.950.00 298.15 12.953.60
2602/2000 70081 E. M. J. ROSHER PYLTD VEHICLE PARTS 5 2602/2000 69991 ECOEDGE ENVIRONMENTAL SERVICES F. IORA AND VEGETATION ASSESSMENT 5 2602/2000 70032 ECOSPTEMS SOLUTIONS CONSULTANCY SERVICES 5 2602/2000 69776 ELECTRICAL HOME AND SERVICES 5 2602/2000 69776 ELECTRICAL HOME AND SERVICES 5 2602/2000 69780 ELECTRICAL HOME AND SERVICES 5 2602/2000 69978 ELECTRICAL HOME AND SERVICES 5 2602/2000 69985 ENVIRONEN PERTH ARD DECORATED MINIORISMS AND PROMOTIONAL ITEMS 5 2602/2000 69985 ENVIRONEN INTERNATIONAL PYLTD POOL CHEMICAL STOR GICL 5 2602/2000 69985 ENVIRONEN INTERNATIONAL PYLTD POOL CHEMICAL STOR GICL 5 2602/2000 69995 EVERT TS HOME AND VARION SERVICES 5 2602/2000 69995 EVERT TS HOME AND VARION SERVICES 5 2602/2000 69995 EVERT TS HOME AND VARION SERVICES 5 2602/2000 69995 EVERT TS HOME AND VARION SERVICES 5 2602/2000 69995 EVERT TS HOME AND VARION SERVICES 5 2602/2000 70040 ELECTRICAL SERVICES 5 2602/2000 70040 ELECTRICAL SERVICES 5 2602/2000 70040 ELECTRICAL SERVICES 5 2602/2000 69995 ELECTRICAL SERVICES 2602/2000 69995 ELECTRICAL	2,152,23 4,360,68 2,200,00 169,79 280,50 59,15 1,198,00 838,20 4,397,80 3,333,43 2,123,00 20,00 3,256,00 20,00 356,00 20,00 356,00 298,15 12,953,60 1750,00
260/2/2002 69998 EAGLE BAY COMMUNITY HALL ASSOCIATION INC VENUE HIBE 5 260/2/2002 70037 ECONSTEMS SQUITIONS 5 260/2/2002 70037 ECONSTEMS SQUITIONS CONSULTANCY SERVICES 5 260/2/2002 70037 ECONSTEMS SQUITIONS ART COUPMENT SUPPLES 5 260/2/2002 69996 ES CONTROL ART SQUIPMENT SUPPLES 5 260/2/2002 69996 ES CONTROL ART SQUIPMENT SUPPLES 5 260/2/2002 69996 ES CONTROL ART SQUIPMENT SUPPLES 5 260/2/2002 69998 ELCCTRICAL HOME AUGUST PLUMITED BRICAL SERVICES 5 260/2/2002 69998 ELCCTRICAL HOME AUGUST PLUMITED BRICAL GOODS 5 260/2/2002 69995 ELCCTRICAL HOME AUGUST PLUMITED BRICAL GOODS 5 260/2/2002 69995 ELCCTRICAL HOME AUGUST PLUMITED BRICAL GOODS 5 260/2/2002 69995 ELCCTRICAL HOME AUGUST PLUMITED BRICAL GOODS 5 260/2/2002 69995 ELCCTRICAL HOME AUGUST PLUMITED BRICAL GOODS 6 260/2/2002 69995 ELECTRICAL HOME AUGUST PLUMITED BRICAL GOODS 6 260/2/2002 69995 ELECTRICAL HOME AUGUST PLUMITED DOUGLORATED UNIF GRAM AND PROMOTIONAL ITEMS 5 260/2/2002 70038 ESRI AUSTRALLA GOODS 6 260/2/2002 70038 ESRI AUSTRALLA GOODS 6 260/2/2002 69995 EURIT HERITAGE AUVISORY SERVICES 5 260/2/2002 69995 EXTRIT HERITAGE AUVISORY SERVICES 5 260/2/2002 69995 EXTRIT HERITAGE AUVISORY SERVICES 5 260/2/2002 69995 EXTRIT HERITAGE AUVISORY SERVICES 5 260/2/2002 70045 FATRER AND SON REMOVALS REMOVALIST SERVICES PARTS 5 260/2/2002 70045 FATRER AND SON REMOVALS REMOVALIST SERVICES 5 260/2/2002 70045 FATRER AND SON REMOVALS REMOVALIST SERVICES 7 PARTS 5 260/2/2002 70045 FATRER AND SON REMOVALS 8 260/2/2002 26085 60085 FOUR PROVISES 260/2/2002 26085 60085 7 EVIL AUVIS PROVISES 260/2/2002 26085 60086 260/2/2002 26085 60085 60085 260/2/2002 26085 2	50.00 4,360.68 2,200.00 169.79 280.50 59.15 1.198.00 838.20 4,397.80 3,333.43 2,123.00 3,256.00 26,394.92 1,950.00 26,394.92 1,550.00 298.15 12,953.60
260/2/2002 69999 ECOEDGE ENVIRONMENTAL SERVICES 5 260/2/2003 70031 ECOSYPERS SOLUTIONS CONSULTANCY SERVICES 5 260/2/2003 70031 ECOSYPERS SOLUTIONS CONSULTANCY SERVICES 5 260/2/2003 70031 ECOSYPERS SOLUTIONS CONSULTANCY SERVICES 5 260/2/2003 69976 EECOROTROIL REFERENCES 5 260/2/2003 69976 EECOROTROIL REFERENCES 5 260/2/2003 69978 ELECTRICAL HOME AID SPY LIMITED ELECTRICAL SORDES 5 260/2/2003 69989 ELECTRICAL HOME AID SPY LIMITED ELECTRICAL SORDES 5 260/2/2003 69989 ELLOTS IRRIGATION PYL TO IRRIGATION SERVICES 5 260/2/2003 69989 ELLOTS IRRIGATION PYL TO IRRIGATION SERVICES 5 260/2/2003 69989 ELLOTS IRRIGATION SERVICES 5 260/2/2003 69989 ELLOTS IRRIGATION SERVICES 5 260/2/2003 69989 ELVERTET SHOME ARO VARD MAINTENANCE SHOWLENGES 5 260/2/2003 69989 EVERTET SHOME ARO VARD MAINTENANCE MAINTENANCE SERVICES 5 260/2/2003 70045 FAILERS AND SON REMOVALS REMOVALS SERVICES 5 260/2/2003 70045 FAILERS AND SON REMOVALS REMOVALS SERVICES 5 260/2/2003 70045 FAILERS AND SON REMOVALS REMOVALS SERVICES 5 260/2/2003 69995 EVERT IRRIGATION SERVICES 5 260/2/2003 69995 EVERT IRRIGATION SERVICES 5 260/2/2003 69995 COURT SERVICES 5 260/2/2003 69995	4,360.68 2,200.00 169.79 280.50 59.15 1.198.00 838.20 4,397.80 3,333.43 2,123.00 5,050.00 36,394.92 1,950.00 1,580.00 298.15 12,953.00 17,560.00 17,560.00
260/2/2020 70321 ECONSTEMS SOLUTIONS	2,200.00 169.79 280.50 59.15 1,198.00 838.20 4,397.80 3,333.43 2,123.00 220.00 36,394.92 1,590.00 298.15 1,580.00 298.15 1,295.60
26/02/2002 69964 ER CONTROL	169.79 280.50 280.50 159.15 1.198.00 838.20 4,397.80 3,333.43 2.123.00 2.00 36.394.92 1.950.00 1,580.00 298.15 12.953.60 176.00
26(0)/2000 69996 ES CONTROL ELECTRICAL SERVICES S	280.50 59.15 1.198.00 838.20 4,397.80 3,333.43 2.123.00 5.050.00 36.394.92 1.950.00 1.580.00 298.15 1.2953.60 1.2953.60 1.2953.60 1.2953.60 1.2953.60
14/02/2020 69778 ELAMOGRE NATURAL SOAPS & COSMETICS PTY LITD ART SALES S 26/02/2020 69788 ELECTRICAL HOME AND SPYT LIMITED RIRIGATION SERVICES S 26/02/2020 69955 EMBROGIME PERTIL CED D D DECORATED UNIFORMS AND PROMOTIONAL ITEMS S 26/02/2020 69955 EMBROGIME PERTIL CED D DECORATED UNIFORMS AND PROMOTIONAL ITEMS S 26/02/2020 70081 ESRI AUSTRALIA S 50/02/2020	59.15 1.198.00 838.20 4,397.80 3,333.43 2,123.00 5,050.00 220.00 36,394.92 1,950.00 1,580.00 298.15 12,953.60 176.00
14/02/2020 69988 LECTRICAL HOME AIDS PTY LIMITED ELECTRICAL GOODS S 26/02/2020 69981 ELIDIS RRIGATION PTY LITD RIRIGATION SERVICES S 26/02/2020 69985 EMBRIOIME PERTH CRD DECORATED UNIFORMS AND PROMOTIONAL ITEMS S 26/02/2020 69985 EMBRIOIME PERTH CRD DECORATED UNIFORMS AND PROMOTIONAL ITEMS S 26/02/2020 69988 EVERTET'S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 26/02/2020 69988 EVERTET'S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 26/02/2020 69988 EVERTET'S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES S 26/02/2020 70/145 FATHER AND SON REMOVALS REMOVALS SERVICES PARTS S 26/02/2020 70/145 FATHER AND SON REMOVALS FATHER AND SON REMOVALS S 26/02/2020 70/145 FATHER AND SON REMOVALS FATHER AND SON REMOVALS S 26/02/2020 70/145 FATHER AND SON REMOVALS FATHER AND SON REMOVALS S 26/02/2020 70/145 FATHER AN	1.198.00 838.20 4,397.80 5,050.00 3,256.00 220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60
26/02/2020 69955 EMBROIME PERTIL GED	838.20 4,397.80 3,333.43 2,123.00 5,050.00 3,256.00 220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60
26/02/2000 69955 EMBROIDME PERTH CBD	4,397.80 3,333.43 2,123.00 5,050.00 220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60
26/02/2020 69855 ENVIRONEX INTERNATIONAL PITY ID POOL CHEMICALS FOR GLC S S 26/02/2020 70081 ESBAIL AUSTRALIA SOFTWARE SERVICES S 26/02/2020 698987 EVERTT S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 14/02/2020 698987 EVERTT S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 14/02/2020 698987 EVERTT S HOME AND VARD MAINTENANCE MAINTENANCE SERVICES S 26/02/2020 701245 FATHER AND SON REMOVALS REMOVALST SERVICES S 26/02/2020 70012 FITNESS SOLUTIONS WA FITNESS COLUMN SERVICES S 26/02/2020 70012 FITNESS SOLUTIONS WA FITNESS COLUMN SERVICES S 26/02/2020 70012 FITNESS SOLUTIONS WA FITNESS COLUMN SERVICES S 26/02/2020 70150 FA AUSTRALIA TRAINING SERVICES S 26/02/2020 70150 FA AUSTRALIA TRAINING SERVICES S 26/02/2020 70150 FA AUSTRALIA TRAINING SERVICES S 26/02/2020 698997 FRONTINE FIRE RESCUE EQUIPMENT EMERGENCY RESPONSE EQUIPMENT S 26/02/2020 698997 FRONTINE FIRE RESCUE EQUIPMENT EMERGENCY RESPONSE EQUIPMENT S 26/02/2020 69980 FRONTINE FIRE RESCUE EQUIPMENT MAINTENANCE SERVICES S 26/02/2020 69980 FRONTINE FIRE RESCUE EQUIPMENT MAINTENANCE SERVICES S 26/02/2020 69993 GALAXY 42 PTY LTD CONTAMINATED LAND AUDITOR SERVICES S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSULTANCY S 26/02/2020 69993 GALAXY 42 PTY LTD SOFTWARE CONSU	3,333.43 2,123.00 5,050.00 3,256.00 220.00 36,394.92 1,950.00 1,580.00 298.15 12,953.60
26/07/2020 70981 ESRI AUSTRALIA SOFTWARE SERVICES S 14/07/2020 69987 SEVERT'S HOME AND YARD MAINTENANCE MAINTENANCE SERVICES S 14/07/2020 69987 EVERT'S HOME AND YARD MAINTENANCE MAINTENANCE SERVICES S 26/07/2020 70145 FATHER AND SON BERMOVALS REMOVALS SERVICES S 26/07/2020 70014 FERNESSY'S VEHICLE PURCHASES / SERVICES / PARTS S 26/07/2020 70012 FITNESS SOLUTIONS WA FITNESS FOLUPMENT SERVICE AND REPAIR S 26/07/2020 89885 FOUR POINTS BY SHERATON ACCOMMADATION S 26/07/2020 59940 FERS SOLUTIONS WA SHERATON ACCOMMADATION S 26/07/2020 59940 FERS HS AUSTRALIA TRAINING SERVICES S 26/07/2020 59940 FERS HS AUSTRALIA TRAINING SERVICES S 26/07/2020 59940 FER RE RESCUE EQUIPMENT EMERGENCY RESPONSE EQUIPMENT S 26/07/2020 59950 FOUR FOUNT SERVICES S 26/07/2020 59950 GALLERIES WEST INC CONTAMINATED LAND AUDITOR SERVICES S 26/07/2020 59950 GALLERIES WEST INC CONSULTANCY S 26/07/2020 59950 GALLERIES WEST INC S 26/07/2020 59950 GALLERI	5,050.00 3,256.00 220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60
26/02/2020	3,256.00 220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60 176.00
26/02/2020 70145 FATHER AND SON REMOVALIS REMOVALIST SERVICES S 26/02/2020 70043 FERNISSYS VEHICLE PURCHASES / SERVICES / PARTS S 26/02/2020 70012 FITNESS GULPTONS WA FITNESS EQUIPMENT SERVICE AND REPAIR S 26/02/2020 6985 FOUR POINTS BY SHERATON ACCOMMODATION S 26/02/2020 6985 FOUR POINTS BY SHERATON ACCOMMODATION S 26/02/2020 6985 FOUR POINTS BY SHERATON ACCOMMODATION S 26/02/2020 6989 FOUR POINTS BY SHERATON ACCOMMODATION S 26/02/2020 6989 FOUR POINTS BY SHERATON MILK AND DAINT SUPPLIES S 26/02/2020 6989 FOUR POINTS BY SHERATON MILK AND DAINT SUPPLIES S 26/02/2020 6989 FOUR POINTS BY SHERATON MILK AND DAINT SUPPLIES S 26/02/2020 6999 FEE PT L'ITD CONTAMINATED LAND AUDITOR SERVICES S 26/02/2020 6999 GEAL REPS EVENT STINC CONTAMINATED LAND AUDITOR SERVICES S 26/02/2020 6999 GEAL REPS EVENT STINC CONSULTANCY S 26/02/2020 6999 GEAL REPS EVENT STINC CONSULTANCY S 26/02/2020 6999 GEAL REPS EVENT STINC CONSULTANCY S 26/02/2020 7018 GEORGARPHE SAVE AND AUDITORS BUS HIRE SERVICE S 26/02/2020 7018 GEOGRAPHE SAVE AND MOVERS BUS HIRE SERVICE S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES / PARTS S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES / PARTS S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES PARTS S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES / PARTS S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES PARTS S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS PLANT PURCHASES / SERVICES S 26/02/2020 69931 GEOGRAPHE SAVE AND MOVERS	220.00 36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60 176.00
26/02/2020 70012 FINNESSY'S VEHICLE PURCHASES / SERVICES / PARTS \$ 26/02/2020 70012 FITNESS COLUMNO \$ 5 26/02/2020 70012 FITNESS COLUMNO \$ 5 26/02/2020 70015 FOR AUSTRALIA TRAINING SERVICES \$ \$ 26/02/2020 69940 FRESH AS \$ 26/02/2020 69940 FRESH AS \$ 26/02/2020 69940 FRESH AS \$ 26/02/2020 70044 FTE KONINERININ \$ 26/02/2020 69940 FRESH AS \$ 26/02/2020 70044 FTE KONINERININ \$ 26/02/2020 69930 FRESH AS \$ 26/02/2020 69930 FRESH PAT \$ 26/02/2020 7 26/02/2020 7 26/02/2020 7 26/02/2020 7 26/02/2020 7 26/02/2020 69931 6 26/02/2020 7 26/02/2020 6 26/02/2020 6 26/02/2020 6 26/02/2020 7 26/02/2020 7 26/02/2020 6 26/02/2020 7 26/02/202	36,394.92 1,950.00 356.00 1,580.00 298.15 12,953.60 176.00
26/02/2020	1,950.00 356.00 1,580.00 298.15 12,953.60 176.00
26/02/2020 70150 FPA AUSTRALIA TRAINING SERVICES \$	356.00 1,580.00 298.15 12,953.60 176.00
26/02/2020 69940 FRESH AS MILK AND DAIRY SUPPLIES \$	1,580.00 298.15 12,953.60 176.00
26/02/2020 69991 FRSH AS MILK AND DAIRY SUPPLIES \$	298.15 12,953.60 176.00
26,002/2020 70044 FTE ENGINEERING	12,953.60 176.00
26/02/2020	176.00
26/02/2020 69930 FYE PTY LTD CONTAMINATED LAND AUDITOR SERVICES \$ 26/02/2020 69937 GALLERIES WEST INC CONSULTANCY \$ 26/02/2020 70138 GALLAWY 42 PTY LTD SOFTWARE CONSULTANCY \$ 26/02/2020 70138 GALLAWY 42 PTY LTD SOFTWARE CONSULTANCY \$ 26/02/2020 70138 GALLAWY 42 PTY LTD SOFTWARE CONSULTANCY \$ 26/02/2020 70138 GALVINS PLUMBING PLUS PLUMBING SUPPLIES \$ 26/02/2020 70138 GEOBOX PTY LTD VEHICLE CAMPERAS \$ 26/02/2020 69933 GEOBOX PTY LTD VEHICLE CAMPERAS \$ 26/02/2020 69913 GEOGRAPHE COMMUNITY LANDCARE NURSERY NURSERY SUPPLIES \$ 26/02/2020 70148 GEOGRAPHE COMMUNITY LANDCARE NURSERY NURSERY SUPPLIES \$ 26/02/2020 70149 GEOGRAPHE SAWS AND MOWERS PLANT PURCHASES / SERVICES / PARTS \$ 26/02/2020 69913 GEOGRAPHE TIMBER & HARDWARE HARDWARE SUPPLIES \$ 26/02/2020 69913 GLOBE SIGN CO. SIGNAGE SERVICES \$ 26/02/2020 69913 GLOBE SIGN CO. SIGNAGE SERVICES \$ 26/02/2020 69913 GOOD GLYS BUSSELTON ELECTRICAL SUPPLIES \$ 26/02/2020 69913 GR & LC CHRISTIAN RENTAL LEASE AGREEMENT \$ 26/02/2020 69923 GRAZE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD STORAGE SERVICES \$ 26/02/2020 70140 GRAZE AGREE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD STORAGE SERVICES \$ 26/02/2020 70140 GRAZESAISS TURE MANAGEMENT CICICKET PITCH MANAGEMENT SERVICES \$ 26/02/2020 70140 GRAZESAISS TURE MANAGEMENT CICICKET PITCH MANAGEMENT SERVICES \$ 26/02/2020 70150 GRAZE RECORDS GRASSIAS TURE MANAGEMENT CICICKET PITCH MANAGEMENT SERVICES \$ 26/02/2020 70160 GRAZE SERVICES \$ 26/02/2020 70160 GRAZ	
26/02/2020	
26/02/2020 700-76 GALLERIES WEST INC CONSULTANCY S	4,467.36
26/02/2020 70136 GALVINS PLUMBING PLUS PLUMBING SUPPLIES \$	250.00
26,002/2020 5933 GANNAWAYS CHARTER AND TOURS	856.48
26/02/2020	2,480.00
26/02/2020 70143 6EOGRAPHE COMMUNITY LANDCARE MURSERY NURSERY SUPPLIES \$ 26/02/2020 70143 6EOGRAPHE CAMS AND MOWERS PLANT PURCHASES / SERVICES / PARTS \$ 26/02/2020 70143 6EOGRAPHE TIMBER & HARDWARE HARDWARE HARDWARE SUPPLIES \$ \$ 60/2/2020 70143 6EOGRAPHE TIMBER & HARDWARE HARDWARE SUPPLIES \$ \$ \$ \$ \$ \$ \$ \$ \$	1,966.80
26/02/2020 69734 GHD PTY LTD CONSUITANCY SERVICES \$	5,395.00
6,02/2020 699734 GHD PTY LTD CONSULTANCY SERVICES \$ 26/02/2020 70132 GLOBE SIGN CO.	6,554.00
26/02/2020 70132 GLOBE SIGN CO. SIGNAGE SERVICES \$ 26/02/2020 6993 GLODE SIGN CO. SIGNAGE SERVICES \$ \$ 26/02/2020 6993 GLODE SIGN SERVICES \$ \$ \$ \$ \$ \$ \$ \$ \$	2,344.35
26/02/2020 6993 GOOD GUYS BUSSELTON ELECTRICAL SUPPLIES \$ \$ \$ \$ \$ \$ \$ \$ \$	21,840.61
13/02/2020 70168 GR & LC CHRISTIAN RENTAL LEASE AGREEMENT \$ \$ \$ \$ \$ \$ \$ \$ \$	242.00
27/02/2020 70168 GR & LC CHRISTIAN RENTAL LEASE AGREEMENT \$ \$ \$ \$ \$ \$ \$ \$ \$	148.00
26/02/2020 70300 GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD STORAGE SERVICES \$ 26/02/2020 70300 GRASHAM HUTTON \$ \$ \$ \$ \$ \$ \$ \$ \$	1,240.00
26/02/2020 70140 GRASHAM HUTTON	1,240.00
26/02/2020 69913 GARASISA TURE MANAGEMENT CRICKET PITCH MANAGEMENT SERVICES \$	2,243.25
26/02/2020 70055 HANSON CONST. MATERIALS PTYLTD CONCRETE SERVICES \$ \$ \$ \$ \$ \$ \$ \$ \$	1,248.17
26/02/2020 70005 HANSON CONST. MATERIALS PTYLTD CONCRETE SERVICES \$ \$ \$ \$ \$ \$ \$ \$ \$	3,900.00
26/02/2020 70004 MARGREAVES DESIGN GROUP DESIGN SERVICES \$ \$ 26/02/2020 69969 MEATHER STARR KIDS YOGA AT NCC \$ \$ \$ \$ \$ \$ \$ \$ \$	12,844.92
26/02/2020 69802 HEATHER STARR KIDS YOGA AT NCC \$	19,464.00
14/02/2020 69902 HERBERT SMITH FREEHILLS LEGAL SERVICES \$ 26/02/2020 70163 HIP POCKET WORK WEAR AND SAFETY UNIFORM & PROTECTIVE CLOTHING \$ 26/02/2020 70022 HOBART INTERNATIONAL AIRPORT PTY LTD BEAM SEATING \$ 26/02/2020 69979 ILLION AUSTRALIA PTY LTD TENDER ADVERTISING AND MANAGEMENT \$ 5 6/02/2020 69733 INNOVEST CONSTRUCTION CONSTRUCTION SERVICES \$ 28/02/2020 70200 IPWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING) TRAINING SERVICES \$ 5 28/02/2020 70107 IPWEA-WA TRAINING SERVICES \$ 5 28/02/2020 70184 RONIMAN AUSTRALIA EVENT SERVICES \$ 5 28/02/2020 70184 RONIMAN AUSTRALIA EVENT SERVICES \$ 5 26/02/2020 70107 IT VISION AUSTRALIA PTY LTD SOFTWARE SERVICES \$ 5	200.00
26/02/2020 70163 NIP POCKET WORK WEAR AND SAFETY UNIFORMS & PROTECTIVE CLOTHING \$ \$ \$ \$ \$ \$ \$ \$ \$	38,836.95
26/02/2020 70022 HOBART INTERNATIONAL AIRPORT PTY LTD BEAM SEATING \$ \$ 26/02/2020 69975 ILLION AUSTRALIA PTY LTD TENDER ADVERTISING AND MANAGEMENT \$ \$ 6/02/2020 69975 ILLION AUSTRALIA PTY LTD TENDER ADVERTISING AND MANAGEMENT \$ \$ 6/02/2020 69975 INDIVEST CONSTRUCTION CONSTRUCTION SERVICES \$ \$ 28/02/2020 70200 IPWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING) TRAINING SERVICES \$ \$ \$ \$ \$ \$ \$ \$ \$	1,290.75
6/02/2020 69733 INNOVEST CONSTRUCTION CONSTRUCTION SERVICES \$ 28/02/2020 72020 PWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING) TRAINING SERVICES \$ 26/02/2020 70107 IPWEA-WA TRAINING SERVICES \$ 28/02/2020 70184 INONMANA AUSTRALIA EVENT SERVICES \$ 26/02/2020 70708 TV SION AUSTRALIA PTY LTD SOFTWARE SERVICES \$ \$	17,500.00
28/02/2020 70200 IPWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING) TRAINING SERVICES \$ 26/02/2020 70107 IPWEA-WA TRAINING SERVICES \$ 28/02/2020 70184 IRONIAMA NUSTRALIA EVENT SERVICES \$ 26/02/2020 70078 IT VISION AUSTRALIA PTY LTD SOFTWARE SERVICES \$	420.30
26/02/2020 70107 PWEA-WA TRAINING SERVICES \$ 28/02/2020 70184 RONMAN AUSTRALIA EVENT SERVICES \$ 26/02/2020 70078 T VISION AUSTRALIA PTY LTD SOFTWARE SERVICES \$	36,442.15
28/02/2020 70184 IRONIMAN AUSTRALIA EVENT SERVICES \$ 26/02/2020 70078 IT VISION AUSTRALIA PTY LTD SOFTWARE SERVICES \$	869.00
26/02/2020 70078 IT VISION AUSTRALIA PTY LTD SOFTWARE SERVICES \$	1,350.00
	500.00
	6,050.00
26/02/2020 69877 IWEIGH SOLUTIONS PTY LTD WASTE MANAGEMENT SOFTWARE \$ 28/02/2020 70189 J. & T. THORNTON BJTP REFUND \$	2,420.00
	1,000,00
26/02/2020 69838 JANE HARDY ARTGEO WORKSHOP \$ 26/02/2020 70014 JASKO AIRPORT SERVICES AIRPORT CONSULTANCY SERVICES \$	1,000.00 5,000.00
20/02/2020 70047 [ASON SIGNMAKERS SIGNAGE SUPPLIES S \$ 5 6/02/2020 70047 [ASON SIGNMAKERS SIGNAGE SUPPLIES S \$	1,740.75
26/02/2020 70031 IEAN MOTT SATE REFUND \$	608.06
14/02/2020 69777 JENNIFER BROWN ART SALES \$	47.20
26/02/2020 69826 JIGSAW SIGNS & PRINT SIGNAGE SERVICES \$	3,524.99
26/02/2020 69872 JIMS FIRST HARDWARE SUPPLIES \$	390.70
28/02/2020 70196 JOHN FOUNTAIN GLC MEMBERSHIP REFUND \$	686.00
14/02/2020 69788 JULIE GUTHRIDGE ART SALES \$	33.55
6/02/2020 69717 KATE WESTERN STAFF REIMBURSEMENT \$	36.75
26/02/2020 70049 KD POWER & CO MAINTENANCE SERVICES 5 14/07/2020 69385 KENTLYON ABRUITECT DESIGN SERVICES 5	2,828.04
27/02/2020 03/03 REIT ETOT MICHTEOT	9,009.00
6/02/2020 69728 KENT RELOCATION GROUP PTY LTD FREIGHT SERVICES 5 14/07/2020 69728 KENT RELOCATION GROUP PTY LTD FREIGHT SERVICES 5	9,845.00
14/02/2020 69779 KITCHEN TAKEOVERS CATERING \$ 26/02/2020 69938 KITCHEN TAKEOVERS CATERING \$	E00.00
26/02/2020 059958 XITCHEN 1AREOVERS	580.80
26/02/2020 7038 KLEENHEAT GAS GAS SERVICES \$	16.00
26/02/2020 69879 KLEENHEAT NATURAL GAS KOOKABURRA NATURAL GAS \$	16.00 1,294.10
25/02/2020 69968 KMART BUSSELTON GAMES AND PRIZES FOR VACATION CARE \$	16.00
14/02/2020 69782 KOMPAN PLAYSCAPE PLAYGROUND EQUIPMENT SUPPLY \$	16.00 1,294.10 366.87
26/02/2020 70059 KONNECT MAINTENANCE SUPPLIES \$	16.00 1,294.10 366.87 1,730.45
14/02/2020 69798 KYM COLLETT BOND REFUND \$	16.00 1,294.10 366.87 1,730.45 136.50
26/02/2020 70063 LANDGATE (VALUER GENERAL'S OFFICE) LAND VALUATIONS \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00
26/02/2020 70054 LANDGATE CUSTOMER ACCOUNT LAND INFORMATION AND TITLE SEARCHES \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00 522.50
26/02/2020 69841 LANDSAVE ORGANICS LANDSCAPING SERVICE \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60
26/02/2020 69974 LANDSCAPE AND MAINTENANCE SOLUTIONS PTY LTD LANDSCAPING SERVICES \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60 6,160.00
26/02/2020 70091 LAWRENCE & HANSON ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60 6,160.00 9,871.40
26/02/2020 70147 LD TOTAL LANDSCAPING SERVICES \$	16.00 1.294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60 9,871.40 4,804.58
26/02/2020 70025 LEEDERVILLE CAMERAS CAMERA EQUIPMENT \$	16.00 1,294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60 6,160.00 9,871.40 4,804.58 9,933.00
14/02/2020 69756 LEEUWIN CIVIL PTY LTD HIRE EQUIPMENT SERVICES \$ 26/02/2020 69824 LEEUWIN CIVIL PTY LTD HIRE EQUIPMENT SERVICES \$	16.00 1.294.10 366.87 1,730.45 136.50 1,298.00 522.50 100.00 464.41 471.60 9,871.40 4,804.58

DATE	REF#	NAME	DESCRIPTION		AMOUNT
26/02/2020		LEEUWIN TRANSPORT	COURIER SERVICES	\$	1,080.6
26/02/2020		LG CONNECT PTY LTD	TECHNICAL CONSULTING	\$	14,475.4
26/02/2020		LGIS RISK MANAGEMENT	INSURANCE SERVICES	\$	3,696.0
26/02/2020		LIAM HEARNE	BITP REFUND	\$	124.0
26/02/2020 28/02/2020		LIFE READY PHYSIO & PILATES BUSSELTON LINDA KUSAL	MUSCULOSKELETAL FUNCTIONAL CAPACITY STAFF REIMBURSEMENT	Ś	148.5 73.5
26/02/2020		LINE-X BUNBURY	PROTECTIVE COATINGS FOR EQUIPMENT	Ś	19,383.1
13/02/2020		LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	Ś	348.5
27/02/2020		LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	Ś	348.5
26/02/2020		LOCK AROUND THE CLOCK	SECURITY SERVICES	Ś	1,548.9
26/02/2020		LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	Ś	723.3
26/02/2020		M & B SALES	HARDWARE SERVICES	Ś	132.7
26/02/2020		MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$	106,246.5
6/02/2020		MARGARET BLIGH	BOND REFUND	\$	100.0
26/02/2020	69884	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CLEANING & CRUISE SHIP ENTERTAINMENT	\$	3,500.1
6/02/2020	69861	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$	8,390.8
26/02/2020		MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$	3,552.1
14/02/2020		MATTHEW SHARP	ART SALES	\$	84.0
4/02/2020		MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	\$	43,559.8
26/02/2020		MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	\$	132.3
6/02/2020		MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	\$	1,014.6
4/02/2020		MEREDITH DIXON	STAFF REIMBURSEMENT	\$	208.0
6/02/2020		MH & JL HIGGINS BUILDING CONTRACTORS	GENERAL BUILDING SERVICES	\$	4,840.0
6/02/2020		MILLMAN TENNIS	TENNIS COACHING	\$	210.0
6/02/2020		MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	\$	22,387.2
6/02/2020		MOORE STEPHENS WA PTY LTD	TEMPLATE SERVICES	\$	2,475.0
6/02/2020		MP ROGERS & ASSOCIATES PTY LTD	CONSULTANCY SERVICES	\$	1,862.7
6/02/2020		MULE CREATIVE MURDOCH LINIVERSITY	VIDEOGRAPHY AND GRAPHIC DESIGN RESEARCH SERVICES	\$	4,950.
6/02/2020 6/02/2020		MURRAY JOHNSON	RESEARCH SERVICES BOND REFUND	\$	15,343.
4/02/2020		NALDA HOSKINS	ART SALES	\$	49.
6/02/2020		NAOMI SEARLE	STAFF REIMBURSEMENT	\$	90.
6/02/2020		NATIONAL PEN	PROMOTIONAL ITEMS	\$	1,935.
6/02/2020		NATURALISTE FABRICATION & CUSTOMS	METAL FABRICATION	\$	2,783.
6/02/2020		NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	Ś	303.
6/02/2020		NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$	220.0
6/02/2020		NETSTAR AUSTRALIA PTY LTD	GPS TELEMATICS	\$	129.8
6/02/2020		NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	\$	104.
6/02/2020		NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$	490.
8/02/2020	70197	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$	115,390.
6/02/2020	69976	NORMAN DISNEY & YOUNG	ENGINEERING CONSULTANCY SERVICES	\$	8,140.
8/02/2020		NYOONGAR WELLBEING & SPORTS ABORIGINAL CORP	BOND REFUND	\$	200.
6/02/2020		OCEAN AIR CARPET CARE	CLEANING SERVICES	\$	48,426.
9/02/2020		OCEAN AIR CARPET CARE	CLEANING SERVICES	\$	23,889.
8/02/2020		OCEAN AIR CARPET CARE	CLEANING SERVICES	\$	61,797.
6/02/2020		OCEANIC RURAL	RURAL SERVICES	\$	104.5
6/02/2020		OFFICEWORKS	OFFICE EQUIPMENT SERVICES	\$	130.4
5/02/2020		ONSITE RENTAL GROUP PTY LTD	DRY HIRE	\$	13,539.9
4/02/2020		OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$	567.
1/02/2020		OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$	2,500.
6/02/2020		ORANA CINEMAS BUSSELTON	ADVERTISING SERVICES	\$	630.
6/02/2020		OTTELIA ECOLOGY OWEN G ISBEL	ENVIRONMENTAL CONSULTANT ART SALES	\$	13,370. 326.
4/02/2020 6/02/2020		P & M AUTOMOTIVE EQUIPMENT	MAINTENANCE SERVICES	Ś	338.
4/02/2020		PACK AND SEND	COURIER SERVICES	\$	143.
6/02/2020		PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES	\$	323.
4/02/2020		PAUL SHERIDAN	STAFF REIMBURSEMENT	Ś	54.
6/02/2020		PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	Ś	6,349.
6/02/2020		PETER BRIGHTMAN	CARPENTRY SERVICES	Ś	1,892.
4/02/2020		PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	LANDSCAPING SERVICES	\$	17,705.
4/02/2020		PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$	176.
4/02/2020		PHILIP BERRY	ART SALES	\$	49.
6/02/2020		PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	\$	569.
6/02/2020		PHYSIO SOUTHWEST	MEDICAL SERVICES	\$	2,304.
6/02/2020	69725	PINDAN CONTRACTING PTY LTD	CONSTRUCTION SERVICES	\$	392,045.
6/02/2020		PINDAN PTY LTD	TERMINATION OF CONTRACT FEES	\$	127,873.
6/02/2020		PK COURIERS	COURIER SERVICES	\$	294.
6/02/2020		POOL ROBOTIC PERTH	POOL CLEANER SALES AND REPAIR	\$	39.
6/02/2020		POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$	419.
26/02/2020		PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$	161.
6/02/2020		PRIMARY LOGISTICS	MEELUP LITTER CONTROL	\$	1,724.
6/02/2020		PRIME MEDIA GROUP LTD	ADVERTISING SERVICES	\$	1,967
26/02/2020		PRIME SUPPLIES	SAFETY EQUIPMENT	\$	1,266.
6/02/2020		PRIME URBAN WA PTY LTD	LANDSCAPE IMPLEMENTATION BOND	\$	17,326.
19/02/2020		PRIME URBAN WA PTY LTD PRIME URBAN WA PTY LTD	LANDSCAPE IMPLEMENTATION BOND	\$	6,879
25/02/2020			LANDSCAPE IMPLEMENTATION BOND	\$	219,718
26/02/2020 26/02/2020		PRINTSYNC BUSINESS SOLUTIONS PROFESSIONAL CABLING SERVICES	OFFICE EQUIPMENT SERVICES CABLING SERVICES	\$	126. 2,464.
26/02/2020					
26/02/2020		PRO-LINE KERBING PUBLIC LIBRARIES WESTERN AUSTRALIA	KERBING SERVICES LIBRARY RESOURCES	\$	12,355. 250.
26/02/2020		QUANTIFIED TREE RISK ASSESSMENT LIMITED	TREE RISK ASSESSMENT TRAINING	\$	1,067
6/02/2020		QUEST SOFTWARE INTERNATIONAL LIMITED	COMPUTER SOFTWARE SUPPLIER	\$	3,942
26/02/2020		RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	\$	689
		RALPH BEATTIE BOSWORTH PTY LTD		\$	2,750
26/02/2020		RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN SERVICES	\$	1,200
		REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$	
26/02/2020			FLUID HANDLING SYSTEMS	\$	789 1 404
26/02/2020		RETRA GROUP PTY LTD	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$	1,404
26/02/2020		RICOH BUSINESS CENTRE RIDER LEVETT BUCKNALL WA PTY LTD		\$	5,419.
26/02/2020		RMS (AUSTRALIAN) PTY LTD	QUANTITY SURVEY SERVICES SOFTWARE SERVICES	\$	935.
		ROCKETMAN DISTRIBUTORS PTY LTD	WILDLIFE CONTROL PRODUCTS	\$	1,146.
	COORE		INVIDUATE CONTROL PRODUCTS	1.5	1.146.
26/02/2020 26/02/2020 26/02/2020		ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$	265.

DATE	REF#	NAME	DESCRIPTION		AMOUNT
26/02/2020		SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCE	\$	2,860.
14/02/2020		SAFEROADS PTY LTD	TRAFFIC CALMING DEVICES	\$	33,269.
19/02/2020		SAI GLOBAL LTD	AUSTRALIAN STANDARDS PUBLICATIONS	\$	2,731.
26/02/2020 14/02/2020		SANDGROPER CONTRACTING SARA URBAN	LIQUID WASTE REMOVAL SERVICE FACE PAINTING	Ś	220. 170.
26/02/2020		SCANIA AUSTRALIA PTY LTD	NEW VEHICLES, PARTS AND LABOUR	Ś	132.
6/02/2020		SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	Ś	192.
6/02/2020		SEA CHANGE NEWS	STATIONERY AND OFFICE SUPPLIES	Ś	34.
6/02/2020		SELECT CIVIL PTY LTD	EQUIPMENT HIRE	\$	19,360.
1/02/2020		SHARON WOODFORD-JONES	STAFF REIMBURSEMENT	\$	234.
6/02/2020		SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	\$	4,521.
6/02/2020	70110	SIGMA COMPANIES GROUP PTY LTD	POOL CHEMICAL SUPPLIER	\$	172.
26/02/2020	69925	SIMMO'S ICE CREAMERY	CATERING	\$	286.
14/02/2020		SIMON SPARKES	STAFF REIMBURSEMENT	\$	47.
28/02/2020	70185	SIMON SPARKES	STAFF REIMBURSEMENT	\$	67.
26/02/2020		SJ TRAFFIC MANAGEMENT PTY LTD	TRAFFIC MANAGEMENT SERVICES	\$	14,029
13/02/2020		SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$	18,964
27/02/2020		SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	\$	22,053
26/02/2020		SOILS AIN'T SOILS	NURSERY SUPPLIES	\$	115
26/02/2020		SONIC HEALTH PLUS PTY LTD	OCCUPATIONAL HEALTH SERVICES	\$	
6/02/2020		SOUTH WEST BOUNCY CASTLES SOUTH WEST CONCRETE CUTTING & DRILLING	MAINTENANCE SERVICES	\$	910 330
26/02/2020		SOUTH WEST CONCRETE COTTING & DRILLING	RATE REFUND	\$	3,289
6/02/2020		SOUTH WEST CYCLES	CYCLE SERVICES AND SUPPLIER	\$	115
26/02/2020		SOUTH WEST CICLES	PLANT PURCHASES / SERVICES / PARTS	\$	254
26/02/2020		SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	\$	22
26/02/2020		SOUTH WEST OFFICE NATIONAL	STATIONERY	\$	2,781
6/02/2020		SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	\$	594
6/02/2020		SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$	778
6/02/2020		SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$	1,045
6/02/2020		SOUTH WEST YOGA FEST	YOGA FESTIVAL	\$	2,000
6/02/2020		SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	\$	897
6/02/2020	69971	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	\$	3,300
26/02/2020		SOUTHERN LOCK & SECURITY	SECURITY SERVICES	\$	416
26/02/2020	70105	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	2,214
26/02/2020		SPORTFIRST BUSSELTON	SPORTING PRODUCTS	\$	847
26/02/2020		SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER - PRO-SHOP GLC	\$	2,913
14/02/2020		SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	\$	880
26/02/2020		ST JOHN AMBULANCE	TRAINING SERVICES	\$	591
26/02/2020		STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$	22,239
26/02/2020		STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	\$	2,429
13/02/2020		STOCKER PRESTON	T. NOTTLE RENT	\$	860
27/02/2020		STOCKER PRESTON	RENT - A NOTTLE	\$	860
26/02/2020		STRATAGREEN SUBSURFACE WATER MANAGEMENT	NURSERY SUPPLIES SUBSURFACE WATER MANAGEMENT	\$	263 39.314
14/02/2020 26/02/2020		SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES - FOGO	\$,
13/02/2020		SUPERCHOICE	SUPERANNUATION	\$	5,361 171,683
27/02/2020		SUPERCHOICE	SUPERANNUATION	\$	172,856
28/02/2020		SURF LIFE SAVING W.A.	LIFE GUARD CONTRACT	\$	162,015
19/02/2020		SW AND J COWPERTHWAITE	REFUND WORKS BOND	Ś	23,600
26/02/2020		SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	Ś	605
26/02/2020	70074	SW PRECISION PRINT	PRINTING SERVICES	Ś	2,056
14/02/2020		SWEET & UNIQUE (WA) PTY LTD T/AS LUV A LOLLY	CONFECTIONERY	\$	265
26/02/2020		T J DEPIAZZI & SONS	LAWN SUPPLIES	\$	3,139
26/02/2020	69946	TAGS173 PTY LTD	RUNWAY CONSULTANCY	\$	866
26/02/2020	69825	TARVIA PTY LTD	ENGINEERING SERVICES	\$	23,113
26/02/2020	70112	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$	1,229
26/02/2020		TENDERLINK.COM	TENDER ADVERTISING	\$	330
26/02/2020		THE DRUG DETECTION AGENCY - SOUTH WA	DRUG AND ALCOHOL MANAGEMENT SERVICES	\$	1,868
26/02/2020		THE GOOD EGG CAFE	VENUE HIRE AND CATERING	\$	1,749
26/02/2020		THE PLANT SUPPLY CO	NURSERY SERVICES	\$	3,982
6/02/2020	69713		CATERING	\$	844
26/02/2020		THE URBAN COFFEE HOUSE	CATERING PETICINATION CERTIFICES	\$	200
26/02/2020		THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$	848
26/02/2020 26/02/2020		TINT A CAR BUSSELTON TOLL TRANSPORT PTY LTD	MAINTENANCE SERVICES COURIER SERVICES	\$	690 435
26/02/2020		TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	Ś	8,019
26/02/2020		TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	Ś	3,429
26/02/2020		TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$	14,178
26/02/2020		TOTAL TOOLS	VARIOUS TOOLS	\$	89
26/02/2020		TOWN TEAM MOVEMENT	CONSULTANCY SERVICES	\$	1,81
14/02/2020		TRACIE ANDERSON	ART SALES	\$	10
26/02/2020		TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$	8,66
26/02/2020		TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$	29,95
26/02/2020	69963	TRIBE PERTH	ACCOMMODATION	\$	55
26/02/2020		TROPHIES ON TIME	NAME BADGE SUPPLIER	\$	16
26/02/2020		TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	\$	1,06
26/02/2020		TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	\$	1,94
26/02/2020		TRUE BLUE TURF	TURF SERVICES	\$	10
26/02/2020		TYRECYCLE PTY LTD	TYRE RECYCLING	\$	6,10
26/02/2020		TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	\$	3,90
26/02/2020		TYRES & MORE DUNSBOROUGH	TYRE SALES AND SERVICE	\$	40
26/02/2020		UNDALUP ASSOCIATION INC	CULTURAL PRESENTATION	\$	45:
28/02/2020		VASSE BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	\$	31
26/02/2020		VENDORPANEL PTY LTD	MULTI PARTY EVALUATIONS	\$	3,30
26/02/2020		VERAISON	LEADERSHIP COACHING	\$	28,666
6/02/2020		VOGUE FURNITURE	OFFICE EQUIPMENT SUPPLIES	\$	95
26/02/2020		VOGUE FURNITURE	OFFICE EQUIPMENT SUPPLIER	\$	8,15
26/02/2020		VORGEE PTY LTD	GYM GOODS PLANT PURCHASES / SERVICES / PARTS	\$	2,82
		W.A. HINO SALES & SERVICE WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	\$	3,24 16,07
26/02/2020 26/02/2020 26/02/2020		WALGA	WALGA TRAINING SERVICES	\$	2,39

DATE	REF#	NAME	DESCRIPTION	AMOUNT
26/02/2020	69947	WATERMAN PLUMBING & GAS	PLUMBING SERVICES	\$ 100.00
6/02/2020	69737	WELARM PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$ 2,305.74
26/02/2020	69924	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	\$ 4,095.52
26/02/2020	70083	WEST OZ LINEMARKING	LINE MARKING SERVICES	\$ 8,356.70
26/02/2020	69991	WESTBOOKS	LIBRARY RESOURCES	\$ 3,326.43
26/02/2020	69828	WESTERN HERITAGE STONEMASONS	MAINTENANCE SERVICES	\$ 1,045.00
26/02/2020	69899	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$ 3,168.00
26/02/2020	70058	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$ 495.00
26/02/2020	70088	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$ 16,486.26
26/02/2020	69868	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$ 165.00
26/02/2020	69988	WHO'S ON LOCATION LIMITED	ELECTRONIC VISITOR MANAGEMENT SYSTEM	\$ 70.00
26/02/2020	70066	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$ 4,806.95
14/02/2020	69760	WIZID PTY LTD	POOL ENTRY WRISTBANDS	\$ 381.15
26/02/2020	70137	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	\$ 10,811.63
26/02/2020	69850	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	STREETSCAPE FURNITURE	\$ 7,423.90
26/02/2020	70093	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$ 2,878.00
26/02/2020	69882	WORK METRICS	HEALTH AND SAFETY SOFTWARE	\$ 110.00
26/02/2020	70129	WREN OIL	WASTE OIL SERVICES	\$ 33.00
26/02/2020	70016	XCAPE AT THE CAPE	LEISURE PARK ACTIVITIES	\$ 1,069.20
26/02/2020	69902	YAHAVA KOFFEE WORKS WHOLESALE	TRAINING SERVICES	\$ 550.80
28/02/2020	70198	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	\$ 230.05
26/02/2020	70010	YELVERTON LIQUID WASTE	LIQUID WASTE REMOVAL	\$ 14,451.80
26/02/2020	70069	ZIPFORM	PRINTING SERVICES	\$ 360.36
6/02/2020	69736	ZONTA CLUB OF DUNSBOROUGH	BOND REFUND	\$ 200.00
26/02/2020	70103	ZURICH AUSTRALIAN INSURANCE LTD	INSURANCE SERVICES	\$ 909.09
				\$ 5,267,820.90

		INTE	RNAL PAYMENTS FEBRUARY 2020		
DATE	REF#	NAME	DESCRIPTION		AMOUNT
31/01/2020	4035	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT AS BELOW	\$	19,647
		APPLE I-TUNES	I-CLOUD STORAGE	\$	1
		APPLE I-TUNES	I-CLOUD STORAGE	\$	
		EHB HOLDINGS PTY LTD BUSSELTON	SENIOR STAFF LUNCH ESPLANADE HOTEL	\$	17.
		AUSTRALIAN COASTAL COUNCIL	NATIONAL FORUM PERTH REGISTRATION	\$	89
		REPCO	MATS FOR CAR	\$	2
		THE SALVATION ARMY	BUSHFIRE DISASTER RECOVERY DONATION	ŝ	1,00
		SHOUT FOR GOOD PTY LTD	BUSHFIRE DISASTER RECOVERY DONATION	\$	1,00
		COMMUNITY ENTERPRISE FOUNDATION	BUSHFIRE DISASTER RECOVERY DONATION	\$	1,00
				\$	
		ST VINCENT DE PAUL SOCIETY VASSE FLOWERS	BUSHFIRE DISASTER RECOVERY DONATION FLOWER ARRANGEMENT - P. VUKELIC	Ś	1,00
		EVENTBRITE	LGCOG CONFERENCE TICKETS HOBART	\$	1,21
		BOOKING.COM AUSTRALIA	LGCOG CONFERENCE HOBART ACCOMMODATION	\$	1,2
		QANTAS AIRWAYS	LGCOG CONFERENCE FLIGHTS	\$	89
		JETSTAR AIR	LGCOG CONFERENCE FLIGHTS	\$	44
		REDCROSS.ORG.AU	BUSHFIRE DISASTER RECOVERY DONATION	\$	1,00
		QANTAS AIRWAYS	LGCOG CONFERENCE FLIGHTS	\$	6
		CANVA	MONTHLY ARTWORK PURCHASES	\$	
		FACEBOOK FB.ME/ADS	ADVERTISING NCC	Ś	
		FACEBOOK FB.ME/ADS	ADVERTISING ARTGEO	\$	
		FACEBOOK FB.ME/ADS	ADVERTISING GLC	Š	3
		SENDGRID	PHOENIX SOFTWARE SUBSCRIPTION	Ś	
		CPP CULTURAL CENTRE	MEETING PARKING	\$	
		ZHANG ASSETS PTY LTD	MEERING MEAL	\$	
		KEEN BOYS TRANSPORT	TRUCK DRIVER TRAINING	\$	3
		KEEN BOYS TRANSPORT	TRUCK DRIVER TRAINING	\$	3
		NATIONWIDE TRAINING	DANGEROUS GOODS DRIVER TRAINING	\$	1,0
		THE REJECT SHOP	KITCHEN EQUIPMENT FOR CABINS	\$	
		SPOTIFY	MONTHLY SUBSCRIPTION GLC GYM MUSIC	\$	
		KEEN BOYS TRANSPORT	TRUCK DRIVER TRAINING	\$	3
		ENVIRONMENTAL HEALTH SHENTON PARK	RADIATION SAFETY RX LICENSE	\$	4
		ENVIRONMENTAL HEALTH SHENTON PARK	RADIATION SAFETY LX LICENSE	\$	1
		BP WILLIAMS	FUEL	\$	1
		COLES EXPRESS VASSE	FUEL	Š	
		BP DUNSBOROUGH	FUEL	Š	1
		MAILCHIMP	BAY TO BAY ELECTRONIC NEWSLETTER	Ś	2
		BP DUNSBOROUGH	FUEL	\$	1
		CPA AUSTRALIA	2020 CPA MEMBERSHIP	\$	
		AVIASSIST	REMOTE PILOT LICENCE LINE OF SIGHT	\$	2,9
		AUSTRALIA WIDE TAXATION	MANUAL AND SUPPORT	\$	2
		INSTITUTE OF PUBLIC ADMINISTRATION	GRAMMAR & PUNCTUATION TRAINING	\$	4
		EVENTBRITE	WA WETLAND MANAGEMENT CONFERENCE	\$	
		MARGARET RIVER MEDICAL	PRE-EMPLOYMENT MEDICAL	\$	1
		BP MANJIMUP	FUEL FOR P167033	\$	
		ZASTAM PTY LTD	AFTERHOURS BRIGADE CATERING	Ś	
		NEWTOWN CHINESE RESTAURANT	AFTERHOURS BRIGADE CATERING	Ś	3
5/02/2020		ANZ BANK	BANK FEES	Š	3
		ANZ BANK		\$	
5/02/2020			BANK FEES		- 2
5/02/2020		ANZ BANK	BANK FEES	\$	6,3
3/02/2020		ANZ BANK	BANK FEES	\$	7,7
5/02/2020		ANZ BANK	BANK FEES	\$	3
31/01/2020		CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	\$	82,1
12/02/2020		CITY OF BUSSELTON	PAYROLL AND SALARIES	\$	797,3
13/02/2020	4043	CITY OF BUSSELTON	PAYROLL AND SALARIES	\$	4
26/02/2020	4047	CITY OF BUSSELTON	PAYROLL AND SALARIES	\$	780,6
3/02/2020	4038	COMMONWEALTH BANK	BANK FEES	\$	4,8
19/02/2020	4046	COMMONWEALTH BANK	BANK FEES	\$	5
27/02/2020		FINES ENFORCEMENT REGISTRY	TRAFFIC INFRINGEMENTS	Ś	6,0
3/02/2020		LES MILLS ASIA PACIFIC	CONTRACT FEES	\$	5
3/02/2020		LES MILLS ASIA PACIFIC	CONTRACT FEES	Ś	4
					4
26/02/2020		MARGARET RIVER ELOPEMENTS MJ DILLON	BPAY REFUND OVERPAYMENT BPAY REFUND OVERPAYMENT	\$	1.1

16.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 29 FEBRUARY 2020

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Budget Planning and Reporting

BUSINESS UNIT Financial Services

REPORTING OFFICER Manager Financial Services - Paul Sheridan

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Investment Report February 2020 1

Attachment B Financial Activity Statement February 2020 1

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 29 February 2020, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations*.

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the Local Government Act 1995 (the Act) and Regulation 34(4) of the Local Government (Financial Management) Regulations 1996 (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 29 February 2020.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 31 July 2019, the Council adopted (C1907/131) the following material variance reporting threshold for the 2019/20 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2019/20 financial year as follows:

- Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and
- Reporting of variances only applies for amounts greater than \$25,000.

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 29 February 2020

The Statement of Financial Activity (FAS), for the year to date as at 29 February 2020 shows an overall Net Current Position of \$14.2M as opposed to the amended budget of (\$3.4M), a positive difference of \$17.6M. The following summarises the major cash variances that appear on the face of the FAS, which in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference:

	Description	2019/20 Actual YTD	2019/20 Amended Budget YTD	2019/20 Amended Budget	2019/20 YTD Bud Variance	2019/20 YTD Bud Variance
		\$	\$	\$	%	\$
Rev	enue from Ordinary Acti	vities			1.80%	1,243,284
1.	Operating Grants, Subsidies and Contributions	3,662,072	2,821,879	4,977,647	29.77%	840,193
2.	Other Revenue	304,547	353,462	551,510	(13.84%)	(48,915)
Exp	enses from Ordinary Act	ivities			5.89%	3,186,192
3.	Materials & Contracts	(10,407,176)	(12,405,990)	(19,058,249)	16.11%	1,998,814
4.	Other Expenditure	(2,043,871)	(2,484,590)	(4,995,811)	17.74%	440,719
5.	Allocations	1,244,049	1,441,425	2,161,452	13.69%	(197,376)
			l			
6.	Non-Operating Grants, Subsidies and Contributions	3,788,295	5,600,680	23,764,690	(32.36%)	(1,812,385)
Cap	oital Revenue & (Expendit	ture)			37.46%	14,797,529
7.	Land & Buildings	(2,291,272)	(6,294,920)	(8,381,113)	63.60%	4,003,648
	Plant & Equipment	(1,643,994)	(3,957,850)	(4,855,350)	58.46%	2,313,856
	Furniture & Equipment	(192,138)	(758,704)	(1,113,069)	74.68%	566,566
	Infrastructure	(9,468,913)	(21,560,980)	(37,545,346)	56.08%	12,092,067
8.	Proceeds from Sale of Assets	331,063	632,550	3,409,080	(47.66%)	(301,487)
9.	Transfer to Restricted Assets	(459,307)	(40,072)	(60,100)	(1046.2%)	(419,235)
10.	Transfer from Restricted Assets	878,339	0	6,319,121	100.00%	878,339
11.	Transfer from Reserves	1,232,906	6,253,436	34,669,883	(80.28%)	(5,020,530)

Revenue from Ordinary Activities

Year to date (YTD) actual income from ordinary activities is \$1.2M more than expected when compared to the YTD amended budget, with the following items meeting the material variance reporting thresholds:

- 1. Operating Grants, Subsidies and Contributions are \$840K (net) better than amended budget. This variance is mainly due to the following:
 - Grants Commission Special Grants Bridges (10152), (\$158K) \$124K is still to come
 in relation to Bussell Hwy Bridge 0241. The remaining variance relates to budgeting
 misallocations where the grants were actually supposed to be main roads direct
 funding;

- Legal Fees Reimbursements (10500), (\$51K) budget item included for a fine that
 was received in the 18/19 financial year. A budget amendment was processed to
 move a portion of the fine from retained earnings to a legal reserve, however a
 further budget amendment to remove this revenue item is still being investigated;
- Human Resources Reimbursements (10521), \$51K \$33K due to conference and training reimbursements not budgeted for sufficiently and \$19K received in workers comp reimbursements with all receipts budgeted in June;
- Contributions to Airport Operations (11151), \$51K received December but budgeted in June;
- Contributions YCAB (B1361), \$27K \$4K from City of Kwinana for the youth conference received November, \$20K from Rio Tinto received December as part of annual youth trainee sponsorship, and \$3K from Lions Club received January. Budget of \$20K in March only;
- Strategic Planning Operating Grants & Subsidies (10820), (\$25K) This is remaining grant funding for the CAS project which will not be finalise until later in the year.
 The remaining activities for the project will be carried over into the next budget;
- Environmental Management Administration (10830), \$192K Grant received for the Revitalizing Geographe Waterways Phase 2 project earlier than forecast;
- Protective burning and firebreaks reserve (10931), \$166K This variance relates to receiving 50% grant awarded to the City under the mitigation activity fund (Emergency Services Levy) and will be subject to a Council report requesting that the 2019/20 budget be amended to reflect this additional income. Details of the cost codes for this amendment are being finalised;
- Bushfire Risk Management Planning Grants DFES (10942), \$57K This variance relates to the payment of grant in full for the bushfire risk planning coordinator position within the City of Busselton. This represents a timing difference between budget allocations (over 12 months), and actual funds received;
- Preventative Services CLAG (10925), (\$29K) Offset by budgeted expenditure that has not occurred, to the same amount;
- Pre-Primary Building & Surrounds (B1503), \$30K Grant was budgeted to be received in June 2020, but was received in November 2019;
- Reimbursements Old Butter Factory (B1401 & B9610), \$371K Timing difference due to difficulties in predicting when LGIS would process the claims. Advice received in January that claims have been processed;
- Storm Damage Insurance Renewal (C2527), \$37K insurance claim for damage to King Street steps and ramp received.

2. Other Revenue is (\$49K) worse than budget. The main contributing variances are outlined in the table below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
10970	Parking Control	(36,754)
G0031	Dunsborough Waste Facility	(27,587)
	Finance & Corporate Services Support (LSL contribution not	
10100	received from other LG)	(26,000)
	Governance Support Services (LSL contribution received from	
10510	other LG. Not related to above)	14,745
G0030	Busselton Transfer Station	31,322

Expenses from Ordinary Activities

Expenditure from ordinary activities is \$3.2M or 5.9% less than expected when compared to the amended YTD budget. The following items meet the material variance reporting thresholds:

3. Materials and Contracts better than amended budget YTD by \$2M

The main contributing items are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
Finance and Co	(24,480)	
10000	Members of Council	(44,694)
10250	Information & Communication Technology Services	(109,441)
10500	Legal and Compliance Services	47,035
Community an	d Commercial Services	327,526
10380	Busselton Library	65,811
10600	Busselton Jetty Tourist Park	74,746
10900	Cultural Planning	55,997
Planning and D	Development Services	522,617
10820	Strategic Planning	150,397
10830	Environmental Management Administration	133,525
10850	Implement Management Plans Other	60,364
10931	Protective Burning & Firebreaks-Reserves	33,535
11170	Meelup Regional Park	76,541
Engineering an	nd Works Services	1,046,773
Various	Busselton Jetty Maintenance	540,333
12620	Rural-Tree Pruning	(55,806)
12621	Urban-Tree Pruning	(70,611)
Various	Bridge Maintenance	127,201
Various	Building Maintenance	53,594
Various	Other Infrastructure Maintenance	300,116
Various	Waste services	246,784
Various	Road Maintenance	(181,093)
Various	Reserve Maintenance	86,256

4. Other Expenditure \$441K under the amended YTD budget:

The main contributing items are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
Finance and Corporate Services		180,069
10000	Members of Council	109,453
10151	Rates Administration	41,913
10700	Public Relations	34,443

Community and Commercial Services		157,907
10530	Community Services Administration	148,176
12631	Peel Tce Building & Surrounds	(39,943)
Engineering and Works Services		118,158
11160	Busselton Jetty	41,664
B1223	Micro Brewery - Public Ablution	60,000
G0042	BTS External Restoration Works	33,483

5. Allocations

In addition to administration based allocations which clear each month, this category also includes plant and overhead related allocations. Due to the nature of these line items, the activity reflects as a net offset against operating expenditure, in recognition of those expenses that are of a capital nature (and need to be recognised accordingly). It should be noted that performance in the category has no direct impact on the closing position.

Non-Operating Grants, Subsidies and Contributions

6. Non-Operating Grants, Subsidies and Contributions are less than budget by \$1.8M with the main items impacting on the above result being the timing of the receipt of funding which is also offset with less than anticipated capital expenditure at this time.

Cost Code	Cost Code Description	Variance YTD	
Finance and Corp	porate Services	(380,380)	
10239	Contributions - Community Facilities	(516,455)	
10250	Information & Communication Technology Services – Capital Grants (Federal)	144,956	
Community and	Commercial Services	489,978	
C6099	Airport Development – Capital Grant (Federal)	477,978	
Planning and De	velopment Services	(786,628)	
B1015	Hithergreen District Bushfire Brigade – Donated Assets	(465,200)	
B1024	Wilyabrup Bushfire Brigade – Donated Assets	(178,300)	
B1029	Busselton Branch SES – Donated Assets	(97,200)	
B9109	Hithergreen Building Renovations – Capital Grant (State)	(45,928)	
Engineering and	Engineering and Works Services		
B9407	Busselton Senior Citizens – Contributions	111,300	
C1512	Port Geographe Boat Ramp Renewal Works – Capital Grant (State)	(110,000)	
C2523	Broadwater Beach Coastal Protection Stage 1 of 4 – Capital Grant (State)	(30,000)	
C3020	Donated Assets Parks, Gardens & Reserves	329,133	
C3113	Busselton Tennis Club – Infrastructure – Contribution	80,000	
C3122	Rails to Trails - Continuation of Implementation Plan - Capital Grant (Lotteries Commission)	(300,000)	
C3168	Busselton Foreshore Jetty Precinct – Capital Grant	95,924	
C3186	Lou Weston Oval – Courts – Contributions	(235,000)	
F0019	College Avenue – MR Capital Grant	144,000	
S0035	Strelly Street / Barlee Street Roundabout – MR Capital Grant	33,738	
S0051	Causeway Road / Rosemary Drive Roundabout — MR Capital Grant	(333,336)	

50054	Peel Terrace (Stanley PI/Cammilleri St Intersection Upgrade) –	
S0064	MR Capital Grant	(133,336)
S0069	Peel Terrace (Brown Street Intersection Upgrades) – MR	
30009	Capital Grant	(66,664)
S0070	Peel & Queen Street Roundabout Service Relocation – MR	
30070	Capital Grant	(133,336)
S0071	Ludlow-Hithergreen Road Safety Improvements – Fed Capital	
30071	grant	461,200
S0072	Kaloorup Road - Reconstruct and Seal Shoulders – MR Capital	
30072	Grant	100,000
T0019	Wonnerup South Road - Reconstruct and Widening (narrow	
10019	seal) – RTR Capital Grant	(416,360)
T0085	Yoongarillup Road - Reconstruct Intersection at Vasse H/Way –	
10065	RTR Capital Grant	(140,000)
T0086	Yoongarillup Road - Reconstruct & Widen (Western Section) -	_
10000	RTR Capital Grant	(985,400)
V0002	Eastern Link - Busselton Traffic Study – Capital Grant (Federal)	400,000

Capital Expenditure

7. As at 29 February 2020, there is an underspend variance of 37.5% or \$14.8M in total capital expenditure with YTD actual at \$24.7M against the YTD amended budget of \$39.5M. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of variance are summarised as follows:

Cost Code	Cost Code Description	Variance YTD
Land		(71,308)
10370	Busselton Cemetery	(71,308)
Buildings		4,074,956
B9516	Busselton Library Upgrade	297,125
B9109	Hithergreen Building Renovations	45,928
B9300/1/2	Aged Housing Capital Improvements (Winderlup, Harris Rd)	94,179
B9407	Busselton Senior Citizens	695,270
B9556	NCC Upgrade	41,665
B9591	Performing Arts Convention Centre	164,649
B9596	GLC Building Improvements	262,119
B9604	Womens Change Facility Bovell	(27,882)
B9606	King Street Toilets	99,849
B9610	Old Butter Factory	(123,732)
B9716 & B9717	Airport Terminals	2,475,636
B9808	Busselton Jetty Tourist Park Upgrade	93,792
Plant & Equipme	<u>ent</u>	2,313,856
10000	Members of Council	40,000
10250	Information & Communication Technology Services	35,000
11156	Airport Development Operations	1,173,897
11402	Plant Purchases (P10)	495,000
11403	Plant Purchases (P11)	115,555
11404	Plant Purchases (P12)	320,000
11407	P&E - P&G Smart Technologies	75,000
11500	Operations Services Administration	35,000

Furniture & Off	ice Equipment	566,566
10250	Information & Communication Technology Services	416,644
10625	Art Geo Administration	(35,000)
11156	Airport Development Operations	149,309
Infrastructure B	sy Class	12,092,067
	Roads	2,530,195
	Bridges	248,000
	Car Parks	844,249
	Footpaths & Cycleways	511,339
	Parks, Gardens & Reserves	6,610,333
	Drainage	99,840
	Regional Airport & Industrial Park Infrastructure	1,248,110

Many of these items of under expenditure e.g. Main Roads construction works, also assists in explaining the above current YTD shortfall in Non-Operating Grants. In the main, many of these projects have yet to be completed and represent a timing difference.

Proceeds from Sale of Assets

8. There is a variance for the proceeds from sale of assets of (\$301K), due to timing in the changeover of vehicles and plant.

Transfer to Restricted Assets

- 9. There is a variance in transfers to restricted assets of \$419K more than amended budget. The reasons for this are as follows:
 - Transfer to deposits and bonds of \$62K as opposed to a budget of \$0. These funds do not have a budget allocation as they are not able to be reliably measured;
 - Interest earned on government grants of \$33K transferred to restricted cash, for which there was no budget allocated as it was expected that the grant would have been utilized by this stage;
 - Additional bonds of \$321K were received in relation to the next stage of the Dunsborough Lakes development.

Transfer from Restricted Assets

- 10. There is a variance in transfers from restricted assets of \$878K more than amended budget. The main reason for this is as follows:
 - Transfer from Roadwork Bonds of \$814K as opposed to a budget of \$0. These funds do not have a budget allocation as they are not able to be reliably measured.

Transfer from Reserves

- 11. There is a variance for transfer from reserves of \$5MK less than amended budget. The reasons for this are as follows:
 - 100 Airport Infrastructure Renewal Reserve (\$93K) Work for installation of bird netting is still being finalized, however we are able to transfer half per the agreement. This will be done for March accounts;
 - 409 Geographe Leisure Centre Building Reserve (\$400K) Project B9596 for general building improvements. Approximately \$130K worth of work has been spent to date and will be transferred in March;

- 110 Jetty Maintenance Reserve (\$850K) has not occurred due to works not being undertaken on cost code C3497 (part of the Parks, Gardens & Reserves variance shown above), for the following reasons:
 - i. The previous expenditure figure was based on the 50 year plan.
 - ii. The 5 year structural review undertaken in 2019/2020 discovered that the Jetty was in better condition than forecast in the 50 year plan. Capital works planned for 2020 have been deferred to 2030.
 - iii. Requests for Tenders issued for maintenance works per the 5 year plan are to be awarded at the Council meeting on 29 January 2020.
 - iv. As a result budget figures have been revised for next the 5 financial years to reflect the 5 year plan.
- 137 Major Traffic Improvements Reserve (\$250K) Project B0002 for the Eastern Link Project is on-going. Approximately \$1.7M has been spent, of which \$400K grant funding has been received. In March approximately \$1M will be transferred;
- 127 New Infrastructure Development Reserve (\$363K) This reserve is funding 10 projects at the moment, none of which are at a state of completion to activate a transfer;
- 133 Valuation & Corporate Expenses Reserve (\$110K) the transfer to cover the \$97K bill from the Electoral Commission and approximately \$4K in internal staff costs has not yet occurred. This will appear in the March accounts;
- 121 Waste Management Facility and Plant Reserve (\$2.95M) The works for the Transfer station plus the site rehabilitation jobs that have not progressed, are the biggest cause of this variance. It is forecast that these jobs will be deferred until next financial year.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 29th February 2020 the value of the City's invested funds totalled \$78.98M, up from \$77.48M as at 31st January. The increase is due to funds being transferred to the 11am account on a temporary basis until required for operational purposes.

During the month of February four term deposits totalling the amount of \$9.5M matured. Two deposits were closed totalling \$6.0M, one for operational purposes and the other as the Commonwealth Bank that owns Bankwest will now not allow Bankwest to hold corporate deposits such as ours. Those rolled were renewed for a further 151 days at 1.53% on average.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased by \$7.5M with funds being transferred in mainly being from closed term deposits to be held until required in the coming month.

The balance of the Airport Development ANZ and WATC cash accounts remained steady.

The RBA announced no rate change in February but they did lower rates by 0.25% in March, and further reductions are very probable.

Chief Executive Officer - Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during February 2020 are provided below to ensure there is appropriate oversight and awareness.

Date	\$ Amount	Payee	Description
04-Feb-20	192.41	Airport Security Parking	Parking - PD funded LGCOG & Study Tour*
05-Feb-20	550.00	Sticky Tickets/Busselton Chamber of Commerce	Business Council of Aust Luncheon (Archer, Hicks, Carter, Barret-Lennard, Cronin)
05-Feb-20	68.68	Airport Security Parking	Parking - PD funded LGCOG & Study Tour*
06-Feb-20	947.51	Hertx Australia	Car Hire for LGCOG - PD funded*
17-Feb-20	50.00	Grape Bar	Meals LGCOG & Melbourne Study Tour*
17-Feb-20	39.00	Salamanca Food Fair	Meals LGCOG & Melbourne Study Tour*
18-Feb-20	148.00	La Spaghetteria	Meals Melbourne Study Tour
18-Feb-20	76.70	Salamanca Wharf Hotel	Accom LGCOG*
18-Feb-20	68.28	BP Hobart Airport	Fuel LGCOG*
19-Feb-20	61.64	GM Cabs Pty Ltd	Taxi Fares
18-Feb-20	21.00	Spotto	Taxi Fares
19-Feb-20	663.00	Travel Insurance Direct	CEO's Travel Insurance - PD funded*
19-Feb-20	77.49	Black Cab	Taxi Fares
19-Feb-20	23.80	Café Excello	Meals Melbourne Study Tour
19-Feb-20	605.00	Company Director Sydney	Membership Renewal - PD funded*
20-Feb-20	144.83	Hotel Windsor	Accom - Study Tour to Melbourne
20-Feb-20	48.00	MYKI Discount Centre	Public Transport Study Tour Melbourne
24-Feb-20	16.50	Sticky Tickets/Busselton Chamber of Commerce	Jetstar Marketing Presentation
25-Feb-20	16.50	Sticky Tickets/Busselton Chamber of Commerce	Jetstar Marketing Presentation
	3,818.34		

^{*}Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

⁺ Allocated against CEO Hospitality Expenses Allowance

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

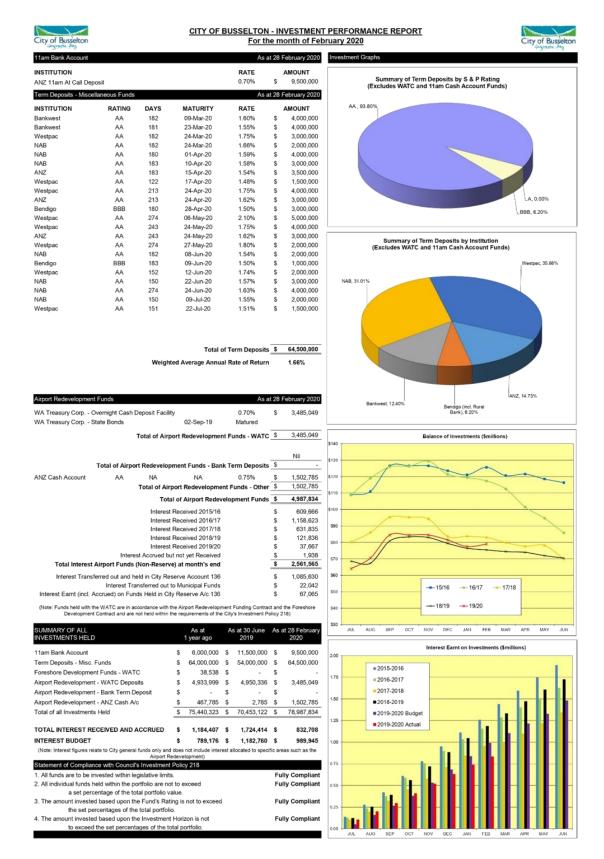
CONCLUSION

As at 29 February 2020, the City's financial performance is considered satisfactory.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

Attachment A **Investment Report February 2020**



22 April 2020

City of Busselton

Statement of Financial Activity

Year to Date As At 29 February 2020

	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/20
	Actual	Amended	Original	Amended	Original	YTD Bud (A)
		Budget YTD	Budget YTD	Budget	Budget	Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	51,927,910	51,442,933	51,442,933	51,617,412	51,617,412	0.94%
Operating Grants, Subsidies and Contributions	3,662,072	2,821,879	2,771,190	4,977,647	4,926,958	29.77%
Fees & Charges	12,978,177	13,025,358	12,951,694	16,292,090	16,292,090	-0.36%
Other Revenue	304,547	353,462	353,462	551,510	551,510	-13.84% 1.03%
Interest Earnings	1,400,155	1,385,945	1,385,945	1,955,000	1,955,000	1.03%
	70,272,861	69,029,577	68,905,224	75,393,659	75,342,970	1.80%
	70,212,002			,,	10,012,010	
Expenses from Ordinary Activities						
Employee Costs	(22,088,644)	(22,877,556)	(22,877,556)	(33,303,930)	(33,303,930)	3.45%
Materials & Contracts	(10,407,176)	(12,405,990)	(11,797,610)	(19,058,249)	(18,226,504)	16.11%
Utilities (Gas, Electricity, Water etc)	(1,648,769)	(1,816,896)	(1,816,896)	(2,774,257)	(2,774,257)	9.25%
Depreciation on non current assets	(15,248,576)	(15,257,722)	(15,257,722)	(22,870,222)	(22,870,222)	0.06%
Insurance Expenses	(730,852)	(708,702)	(708,702)	(733,960)	(733,960)	-3.13%
Other Expenditure	(2,043,871)	(2,484,590)	(2,459,590)	(4,995,811)	(4,920,811)	17.74%
Allocations	1,244,049	1,441,425	1,441,425	2,161,452	2,161,452	13.69%
	(50,923,839)	(54,110,031)	(53,476,651)	(81,574,977)	(80,668,232)	5.89%
	(,,,		(,,	,,,,		
Borrowings Cost Expense	1000 000	1660.07.	1000 07.	4 272 657	4 272 677	
Interest Expenses	(668,984)	(668,874)	(668,874)	(1,273,688)	(1,273,688)	-0.02%
	(668,984)	(668,874)	(668,874)	(1,273,688)	(1,273,688)	-0.02%
Non-Operating Grants, Subsidies and Contributions	3,788,295	5,600,680	5,558,702	23,764,690	32,042,712	-32.36%
Profit on Asset Disposals	27,328	69,808	77,808	70,050	78,050	-32.36% -60.85%
Loss on Asset Disposals	(51,489)	(28,468)	(33,068)	(147,269)	(161,135)	-80.87%
Loss on Asset Disposais	(51,405)	(20,400)	(33,000)	(147,203)	(101,133)	-00.0770
	3,764,134	5,642,020	5,603,442	23,687,471	31,959,627	-33.28%
Net Result	3,764,134	19,892,692	20,363,141	16,232,465	25,360,677	-33.28%
Adjustments for Non-cash Revenue & Expenditure	22,444,172	19,892,692	20,363,141	16,232,465	25,360,677	
Adjustments for Non-cash Revenue & Expenditure Depreciation	22,444,172 15,248,576	19,892,692 15,257,722	20,363,141 15,257,722	16,232,465 22,870,222	25,360,677	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets	22,444,172 15,248,576 (341,133)	19,892,692 15,257,722 (740,700)	20,363,141 15,257,722 (740,700)	22,870,222 (8,224,000)	25,360,677 22,870,222 (8,224,000)	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets	15,248,576 (341,133) 24,025	19,892,692 15,257,722 (740,700) (41,340)	20,363,141 15,257,722 (740,700) (44,740)	22,870,222 (8,224,000) 77,219	25,360,677 22,870,222 (8,224,000) 83,085	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments	22,444,172 15,248,576 (341,133) 24,025 271,026	19,892,692 15,257,722 (740,700) (41,340) 0	20,363,141 15,257,722 (740,700) (44,740) 0	16,232,465 22,870,222 (8,224,000) 77,219 0	25,360,677 22,870,222 (8,224,000) 83,085 0	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current)	15,248,576 (341,133) 24,025 271,026 18,167	19,892,692 15,257,722 (740,700) (41,340) 0	20,363,141 15,257,722 (740,700) (44,740) 0	22,870,222 (8,224,000) 77,219 0	25,360,677 22,870,222 (8,224,000) 83,085 0	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC)	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0	19,892,692 15,257,722 (740,700) (41,340) 0	20,363,141 15,257,722 (740,700) (44,740) 0	16,232,465 22,870,222 (8,224,000) 77,219 0	25,360,677 22,870,222 (8,224,000) 83,085 0 0	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC)	15,248,576 (341,133) 24,025 271,026 18,167	19,892,692 15,257,722 (740,700) (41,340) 0 0	20,363,141 15,257,722 (740,700) (44,740) 0 0	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0	25,360,677 22,870,222 (8,224,000) 83,085 0	
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure)	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895)	19,892,692 15,257,722 (740,700) (41,340) 0 0	20,363,141 15,257,722 (740,700) (44,740) 0 0	22,870,222 (8,224,000) 77,219 0 0	22,870,222 (8,224,000) 83,085 0 0	12.83%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings	15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 0 (6,294,920)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837)	22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358)	12.83%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 0 (6,294,920) (3,957,850)	15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 0 (8,381,113) (4,855,350)	25,360,677 22,870,222 (8,224,000) 0 0 0 0 (18,097,358) (4,493,000)	12.83% 63.60% 58.46%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169)	12.83% 63.60% 58.46% 74.68%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980)	15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773)	12.83% 63.60% 58.46% 74.68% 56.08%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169)	12.83% 63.60% 58.46% 74.68%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550	15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580	12.83% 63.60% 58.46% 74.68% -47.66% -66.67%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055	63.60% 58.46% 74.68% 56.08% -47.66% -66.67%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412)	12.83% 63.60% 58.46% 74.68% -47.66% -66.67% 5.41% -0.10%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460)	15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,581,773) 3,476,580 150,000 76,055 (3,297,412)	12.83% 63.60% 58.46% 74.68% 56.08% -47.66% -66.67% 5.41% -0.10%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) 0 (150,000)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0 (1,50,000)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000)	12.83% 63.60% 58.46% 74.68% 56.08% -47.66% -66.67% 0.00% 66.67%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460)	15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,581,773) 3,476,580 150,000 76,055 (3,297,412)	12.83% 63.60% 58.46% 74.68% 56.08% -47.66% -66.67% 5.41% -0.10%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) 0 (150,000)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0 (1,50,000)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000)	12.83% 63.60% 58.46% 74.68% 56.08% -47.66% -66.67% 0.00% 66.67%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets Transfer for Restricted Assets Transfer to Reserves	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000) (459,307)	15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) 0 (150,000) (40,072)	15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000) (40,072)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 (18,097,358) (4,493,000) (11,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (150,000) (60,100)	63.60% 58.46% 74.68% 56.08% -47.66% -0.10% 0.00% 66.67% -1046.20% 0.00% 5.68%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000) (459,307) 878,339	15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) 0 (150,000) (40,072)	15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000) (40,072)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100) (6,119,121)	22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) (60,100)	12.83% 63.60% 58.46% 74.68% -47.66% -66.67% 5.41% -0.10% 66.67% -1046.20%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lease Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets Transfer for Restricted Assets	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000) (459,307) 878,339 (11,351,525)	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) 0 (150,000) (40,072) 0 (12,035,543)	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000) (40,072) 0 (11,984,854)	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 76,055 (3,297,412) 0 (150,000) (60,100) (63,19,121 (21,928,731)	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) (63,15,599) (21,878,042)	63.60% 58.46% 74.68% 56.08% -47.66% -66.67% -0.10% 0.00% -66.67% -1046.20% 0.00%
Adjustments for Non-cash Revenue & Expenditure Depreciation Donated Assets (Profit)/Loss on Sale of Assets Allocations & Other Adjustments Deferred Pensioner Movements (Non-current) Recording of Employee Benefit Provisions (NC) Deposit & Bonds Movements (cash backed NC) Capital Revenue & (Expenditure) Land & Buildings Plant & Equipment Furniture & Equipment Infrastructure Proceeds from Sale of Assets Proceeds from New Loans Self Supporting Loans - Repayment of Principal Total Loan Repayments - Principal Repayment Capital Lesse Advances to Community Groups Transfer to Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets Transfer from Restricted Assets	22,444,172 15,248,576 (341,133) 24,025 271,026 18,167 0 (484,895) (2,291,272) (1,643,994) (192,138) (9,468,913) 331,063 50,000 39,796 (1,782,460) 0 (50,000) (459,307) 878,339 (11,351,525) 1,232,906	19,892,692 15,257,722 (740,700) (41,340) 0 0 0 (6,294,920) (3,957,850) (758,704) (21,560,980) 632,550 150,000 37,753 (1,780,704) (150,000) (40,072) 0 (12,035,543) 6,253,436	20,363,141 15,257,722 (740,700) (44,740) 0 0 0 0 (11,803,837) (3,548,164) (769,440) (21,297,623) 674,550 150,000 37,753 (1,780,704) (379,648) (150,000) (40,072) 0 (11,984,854) 7,053,436	16,232,465 22,870,222 (8,224,000) 77,219 0 0 0 0 (8,381,113) (4,855,350) (1,113,069) (37,545,346) 3,409,080 150,000 (60,100) (60,100) (63,191,121 (21,928,731) 34,669,883	25,360,677 22,870,222 (8,224,000) 83,085 0 0 0 (18,097,358) (4,493,000) (1,129,169) (36,851,773) 3,476,580 150,000 76,055 (3,297,412) (759,300) (150,000) (60,100) (60,100) (63,155,599) (21,878,042) 34,856,860	63.60% 58.46% 74.68% 56.08% -47.66% 0.00% 66.67% -1046.20% 0.00% 5.68%

22 April 2020

Financial Activity Statement February 2020

City of Busselton

Net Current Position

Year to Date As At 29 February 2020

	2019/20 Actual	2019/20 Amended Budget	2019/20 Original Budget	2018/19 Actual
NET CURRENT ASSETS	\$	\$	\$	\$
CURRENT ASSETS				
Cash - Unrestricted	5.339,797	646,604	646,604	3,204,48
Cash - Restricted	76,606,593	48,067,660	47,833,516	67,067,8
Sundry Debtors	1,693,926	1,800,000	1,800,000	1,809,5
Rates Outstanding - General	9,489,927	1,280,000	1,280,000	1,284,0
Stock on Hand	16,543	24,981	24,981	24,9
	93,146,786	51,819,245	51,585,101	73,390,9
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	
Sundry Creditors	2,316,685	3,751,585	3,751,585	4,572,0
Performance Bonds	2,458,615	2,943,510	2,943,510	2,943,5
	4,775,300	6,695,095	6,695,095	7,515,5
Current Position (inclusive of Restricted Funds)	88,371,486	45,124,150	44,890,006	65,875,3
Add: Cash Backed Liabilities (Deposits & Bonds)	2,458,615	2,943,510	2,943,510	2,943,5
Less: Cash - Restricted Funds	(76,606,593)	(48,067,660)	(47,833,516)	(67,067,8
NET CURRENT ASSET POSITION	14,223,508			1,751,0

Attachment B

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 29 February 2020

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
>> Prope	erty, Plant & Equipment	\$	\$	\$	\$	\$	%
	Land						
10370	Busselton Cemetery	71,308	0	0	100,000	100,000	0.00%
10610	Property Services Administration	0	0	0	100,000	100,000	0.00%
		71,308	0	0	200,000	200,000	0.00%
	Buildings						
	Major Projects <u>Major Project - Busselton Foreshore</u>						
B9570	Foreshore East-Youth Precinct Community Youth Building/SLSC	0	5,000	5,000	10,000	10,000	-100.00%
B9584	Jetty Depot - Maintenance Compound	19,870	0	0	0	0	0.00%
B9600	Old Vasse Lighthouse	25,755	25,755	96,000	25,755	120,000	0.00%
		45,625	30,755	101,000	35,755	130,000	48.35%
	Major Project - Library Expansion						
B9516	Busselton Library Upgrade	18,750	315,875	315,875	361,000	361,000	-94.06%
		18,750	315,875	315,875	361,000	361,000	-94.06%
	Major Project - Administration Building					,	
B9010	Civic and Administration Centre Minor Upgrades	38,239	35,332	35,332	53,000	53,000	8.23%
		38,239	35,332	35,332	53,000	53,000	8.23%
	Buildings (Other)						
B9109	Hithergreen Building Renovations	0	45,928	45,928	68,890	68,890	-100.00%
B9300	Aged Housing Capital Improvements - Winderlup	18,251	40,000	40,000	80,000	80,000	-54.37%
B9301	Aged Housing Capital Improvements - Harris Road	0	40,000	40,000	60,000	60,000	-100.00%
B9302 B9407	Aged Housing Capital Improvements - Winderlup Court (City) Busselton Senior Citizens	5,070 80,362	37,500 775,632	37,500 775,632	151,000 1,163,450	151,000 1,163,450	-86.48% -89.64%
B9511	ArtGeo Building	41,413	21,936	21,936	32,900	32,900	88,79%
B9517	GLC - Pool Relining	0	0	33,336	0	50,000	0.00%
B9534	Community Resource Centre	3,727	5,156	5,156	5,160	5,160	-27.71%
B9556	NCC Upgrade	0	41,665	41,665	50,000	50,000	-100.00%
B9588	Old Court House Building Upgrade	55,597	50,000	50,000	75,000	75,000	11.19%
B9591	Performing Arts Convention Centre	85,348	249,997	249,997	500,000	500,000	-65.86%
B9596 B9604	GLC Building Improvements	131,981	394,100	350,600	569,400	525,900	-66.51% 44.76%
B9604 B9605	Womens Change Facility Bovell Energy Efficiency Initiatives (Various Buildings	90,174 126,324	62,292 118,252	55,792 118,252	90,185 177,378	83,685 177,378	6.83%
B9606	King Street Toilets	150	99,999	99,999	200,000	200,000	-99.85%
B9607	General Buildings Asset Renewal Allocation (Various Building	47,608	50,001	50,001	100,000	100,000	-4.79%
B9608	Demolition Allocation (Various Buildings)	14,079	12,501	12,501	25,000	25,000	12.62%
B9609	GLC Stadium Expansion	0	15,000	15,000	30,000	30,000	-100.00%
B9610	Old Butter Factory	557,324	433,592	433,592	650,385	650,385	28.54%
B9716	Airport Terminal Stage 2	187,717	191,468	8,333,336	191,468	12,500,000	-1.96%
B9717	Airport Construction, Existing Terminal Upgrade	547,983	3,019,868	333,336	3,186,532	500,000	-81.85%
B9719 B9808	Busselton Works Depot - Toilets and Sewer Busselton Jetty Tourist Park Upgrade	34,961 89,280	24,999 183,072	24,999 183,072	50,000 274,610	50,000 274,610	39.85% -51.23%
		2,117,350	5,912,958	11,351,630	7,731,358	17,353,358	-64.19%
	w	2 212 25	6 004 00-	11 000 000	0.101.117	17 007 07-	e4 9cc
	Total Buildings	2,219,964	6,294,920	11,803,837	8,181,113	17,897,358	-64.73%

22 April 2020

Financial Activity Statement February 2020

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 29 February 2020

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Plant & Equipment						
10000	Members of Council	0	40,000	40,000	40,000	40,000	-100.00%
10001	Office of the CEO	61,283	65,000	65,000	65,000	65,000	-5.72%
10115	Major Projects Administration	75,307	80,000	80,000	80,000	80,000	-5.87%
10200	Financial Services	38,427	40,000	40,000	40,000	40,000	-3.93%
10250	Information & Communication Technology Services	0	35,000 0	35,000 0	35,000	35,000	-100.00%
10510 10521	Governance Support Services Human Resources & Payroll	0	0	0	40,000 35,000	40,000 35,000	0.00%
10530	Community Services Administration	6,975	0	0	33,000	33,000	0.00%
10591	Geographe Leisure Centre	0,575	0	0	35,000	35,000	0.009
10600	Busselton Jetty Tourist Park	13,655	16,000	16,000	16,000	16,000	-14.66%
10800	Planning Directorate Support	37,632	40,000	40,000	40,000	40,000	-5.92%
10910	Building Services	65,403	70,000	70,000	70,000	70,000	-6.57%
10950	Animal Control	25,149	50,000	50,000	50,000	50,000	-49.70%
10980	Other Law, Order & Public Safety	75,448	55,000	55,000	55,000	55,000	37.18%
11101	Engineering Services Administration	39,355	40,000	40,000	40,000	40,000	-1.61%
11107	Engineering Services Design	92	4,500	4,500	9,000	9,000	-97.96%
11150	Asset Management Administration	32,369	35,000	35,000	35,000	35,000	-7.52%
11151	Airport Operations	0	0	30,000	0	30,000	0.009
11156 11401	Airport Development Operations	308,453	1,482,350	0	1,482,350	0	-79.19% 0.00%
11401	Transport - Workshop Plant Purchases (P10)	450,000	945,000	20,664 1,745,000	20,000 1,495,000	31,000 2,295,000	-52.38%
11402	Plant Purchases (P10)	414,445	530,000	562,000	628,000	632,000	-32.36%
11404	Plant Purchases (P12)	0	320,000	510,000	320,000	595,000	-100.009
11406	Plant Purchases (P14)	0	0	0	40,000	40,000	0.009
11407	P&E - P&G Smart Technologies	0	75,000	75,000	150,000	150,000	-100.009
11500	Operations Services Administration	0	35,000	35,000	35,000	35,000	-100.009
	-	1,643,994	3,957,850	3,548,164	4,855,350	4,493,000	-58.46%
	Furniture & Office Equipment						
10250	Information & Communication Technology Services	35,908	452,552	452,552	678,842	678,842	-92.07%
10530	Community Services Administration	0	12,000	12,000	12,000	12,000	-100.00%
10590	Naturaliste Community Centre	7,292	10,816	10,816	19,227	19,227	-32.58%
10591	Geographe Leisure Centre	5,000	22,000	22,000	33,000	33,000	-77.27%
10616	Winderlup Villas Aged Housing	0	0	5,668	0	8,500	0.00%
10617	Harris Road Aged Housing	0	0	5,068	0	7,600	0.009
10625	Art Geo Administration	45,000	10,000	10,000	10,000	10,000	350.00%
10900	Cultural Planning	48,247	48,000	48,000	55,000	55,000	0.51%
11156 B1361	Airport Development Operations YCAB (Youth Precinct Foreshore)	50,691 0	200,000 3,336	200,000 3,336	300,000 5,000	300,000 5,000	-74.65% -100.00%
	-	192,138	758,704	769,440	1,113,069	1,129,169	-74.68%
			11,011,474	16,121,441	14,349,532	23,719,527	-62.52%
	Sub-Total Property, Plant & Equipment	4,127,404					
> Infras	Sub-Total Property, Plant & Equipment	4,127,404		10,121,441			ou.ou
>> Infras	structure	4,127,404		10,121,441			02.02.7
>> Infras		4,127,404		10,121,441			
C0053	structure Major Project - Busselton Foreshore Car Parking - Rear of Hotel Site 1	1,797	437,500	437,500	866,566	500,000	-99.59%
C0053 C0054	Major Project - Busselton Foreshore Car Parking - Rear of Hotel Site 1 Barnard East Car Parking	1,797 0	437,500 65,982	437,500 65,982	866,566 79,180	500,000 79,180	-99.599 -100.009
C0053 C0054 C3094	Major Project - Busselton Foreshore Car Parking - Rear of Hotel Site 1 Bannard East Car Parking Busselton Foreshore - Stage 3	1,797 0 119,219	437,500 65,982 158,048	437,500 65,982 158,048	866,566 79,180 237,082	500,000 79,180 237,082	-99.599 -100.009 -24.579
C0053 C0054	Major Project - Busselton Foreshore Car Parking - Rear of Hotel Site 1 Barnard East Car Parking	1,797 0	437,500 65,982	437,500 65,982	866,566 79,180	500,000 79,180	

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
C3182	Relocation of Veteran Car Club	109,638	105,071	105,071	109,640	109,640	4.35%
C3189	Fencing Possum Park Barnard East	163	18,750	18,750	30,000	30,000	-99.13%
C3206	Landscaping - Old Busselton Tennis Club Site	1,695	437,500	437,500	580,000	500,000	-99.61%
C3207	Barnard East Underground Power	0	138,540	138,540	166,250	166,250	-100.00%
C3208	Barnard East Landscaping	4,158	200,000	200,000	240,000	240,000	-97.92%
F0089	Barnard East Footpaths	0	76,033	76,033	91,240	91,240	-100.00%
		982,746	2,548,031	2,677,786	3,467,981	3,127,170	-61.43%
	Major Project - Administration Building						
C0043	Administration Building Carpark	0	50,000	50,000	100,000	100,000	-100.00%
		0	50,000	50,000	100,000	100,000	-100.00%
	Major Project - Lou Weston Oval						
C3186	Lou Weston Oval - Courts	330,862	1,569,500	1,569,500	1,883,400	1,883,400	-78.92%
		330,862	1,569,500	1,569,500	1,883,400	1,883,400	-78.92%
	Footpaths Construction						
F0019	College Avenue	238,910	240,000	240,000	360,000	360,000	-0.45%
F0051	Chester Way Dunsborough - New Footpath	70,886	66,664	66,664	100,000	100,000	6.33% -24.60%
F0066 F0080	Bussell Highway Footpath Sections Margaret St DUP Renewal	177,460	235,360 53,336	235,360 53,336	353,047 80,000	353,047 80,000	-24.60% -98.76%
F0081	Windlemere Drive Dunsborough - New Path	661 292	98,000	98,000	147,000	147,000	-99.70%
F0082	King Street - New Path	3,572	120,000	120,000	180,000	180,000	-97.02%
F0083	Bell Drive - New Path Completing Missing Sections	39,353	34,672	34,672	52,000	52,000	13.50%
F0084	Thompson Way - New Path	5,745	24,672	24,672	37,000	37,000	-76.72%
F0085	Paterson Drive - New Footpath & Foot Bridge	193	51,144	51,144	76,720	76,720	-99.62%
F0086	Holgate Road Path - Renewal as per AMP	5,671	10,240	10,240	15,360	15,360	-44.62%
F0087	Sanctuary Grove Path - Renewal as per AMP	198	26,664	26,664	40,000	40,000	-99.26%
F0088	Ella Gladstone Drive Path - Renewal as per AMP	20,857	9,152	9,152	13,720	13,720	127.89%
F0090	DAIP - Disability Access	21,983	33,336	33,336	50,000	50,000	-34.06%
F0091	Criterion Track Bovell Oval	17,768	11,848	11,848	17,768	17,768	49.97%
		603,547	1,015,088	1,015,088	1,522,615	1,522,615	-40.54%
	<u>Drainage Construction - Street</u>						
D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements	480	0	0	30,000	30,000	0.00%
D0003	Chain Avenue - Drainage Works	41,619	41,621	0	41,621	30,000	-0.01%
D0020	Glenmeer Ramble Drainage Upgrade	0	33,800	33,800	50,700	50,700	-100.00%
D0021	Chugg Road Drainage Upgrade	2,575	66,672	66,672	100,000	100,000	-96.14%
D0022	West Street Drainage Improvements	5,947	8,368	8,368	12,551	12,551	-28.93%
		50,621	150,461	108,840	234,872	193,251	-66.36%
	Car Parking Construction						
C0013	Yallingup Beach Car Park	76,128	53,039	44,312	75,199	66,472	43.53%
C0013	Meelup Coastal Nodes - Carpark upgrade	106,843	69,133	69,133	138,270	138,270	54.55%
C0050	Forth Street Groyne Carpark - Formalise and Seal	0	36,400	36,400	54,600	54,600	-100.00%
C0051	Vasse Oval Gravel Car Parking - Dawson (Eastern Side)	1,419	133,336	133,336	200,000	200,000	-98.94%

Financial Activity Statement February 2020

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

Cooperation		Description	2019/ 20 Actual	2019/20 Amended	2019/20 Original	2019/20 Amended	2019/20 Original	2019/20 Budget YTD
			Actour					
March Marc	C0052	Vasse Kaloorup Oval Carpark Development	8,290	193,336	173,336	280,000	260,000	-95.71%
Montable Bussell Highway - O221			192,680	485,244	456,517	748,069	719,342	-60.29%
A0022 Allongus Beach Road Bridge - 3497 0 0 0 0 1318,000 1318,000 100,000 00,000		Bridges Construction						
Account Acco	A0014	Bussell Highway - 0241	0	248,000	248,000	744,000	744,000	-100.00%
ADDIEST ADDI	A0022	Yallingup Beach Road Bridge - 3347	0	0	0	700,000	700,000	0.00%
Cycleways Construction		Kaloorup Road Bridge - 3381				138,000	138,000	0.00%
F1005	A0024	Boallia Road Bridge - 4854	0	0	0	138,000	138,000	0.009
Flod			0	248,000	248,000	1,720,000	1,720,000	-100.009
Fi021 Wayfinding for Cyclists 0 10,000 10,000 15,000 15,000 100,000 -100,000 -71.28		Cycleways Construction						
Townscape Construction	F1005	End of Trip Facilities for Cyclists	9,571	23,336	23,336	35,000	35,000	-58.99%
Townscape Construction	F1021	Wayfinding for Cyclists	0	10,000	10,000	15,000	15,000	-100.00%
Clinical Content Conte			9,571	33,336	33,336	50,000	50,000	-71.29%
C1024 Dursborough Road Access Improvements Stage 1 59,492 128,816 128,816 138,221 193,221 5-38,825 128,816 170,8221 128,816 138,821 193,221 193,221 5-38,825 128,816 138,872 138,672		Townscape Construction						
C1024 Dursborough Road Access Improvements Stage 1 59,492 128,816 128,816 138,221 193,221 5-38,825 128,816 170,8221 128,816 138,821 193,221 193,221 5-38,825 128,816 138,872 138,672	C1001	Queen Street Upgrade - Duchess to Kent Street	64.992	120.000	120.000	120.000	120.000	-45.84%
128,891 597,488 597,488 836,221 836,221 -78,438 -78,438 -78,								-53.82%
C1502 Old Dunsborough Boat Ramp Finger Jetty 1,800 10,000								-98.74%
C1502 Old Dunsborough Boat Ramp Finger Jetty 1,800 10,000 10,000 10,000 10,000 10,000 -82.00			128,891	597,488	597,488	836,221	836,221	-78.43%
C1503 Quindalup Sea Rescue Boat Ramp Q		Boat Ramps Construction						
C1503 Quindalup Sea Rescue Boat Ramp Q	C1502	Old Dunsborough Boat Ramp Finger Jetty	1.800	10.000	10.000	10.000	10.000	-82.00%
C1504 Abbey Boat Ramp Upgrade								-100.00%
Depot Construction	C1504		1,164					-88.37%
Depot Construction C2006 Depot Washdown Facility Upgrades Depot Washdown Facil	C1512	Port Geographe Boat Ramp Renewal Works	486,562	313,872	313,872	470,810	470,810	55.02%
C2006 Depot Washdown Facility Upgrades 0 55,000 55,000 82,500 82,500 -100.00			489,526	343,872	343,872	500,810	500,810	42.36%
Beach Restoration		Depot Construction						
C2504 Groyne Construction 0 15,168 15,168 22,754 22,754 -100.00	C2006	Depot Washdown Facility Upgrades	0	55,000	55,000	82,500	82,500	-100.00%
C2504 Groyne Construction 0 15,168 15,168 22,754 22,754 -10,000			0	55,000	55,000	82,500	82,500	-100.00%
C2512 Sand Re-Nourishment 241,279 174,074 174,074 259,240 259,240 38,61 C2520 Coastal Protection Works 34,098 36,664 36,664 55,000 55,000 -7.00 C2523 Broadwater Beach Coastal Protection Stage 1 of 4 72,105 98,904 98,904 403,355 403,355 -72,105 C2524 Wonnerup Coastal Defence (Groyne) 3,321 0		Beach Restoration						
C2512 Sand Re-Nourishment 241,279 174,074 174,074 259,240 259,240 38,61 C2520 Coastal Protection Works 34,098 36,664 36,664 55,000 55,000 -7.00 C2523 Broadwater Beach Coastal Protection Stage 1 of 4 72,105 98,904 98,904 403,355 403,355 -72,105 C2524 Wonnerup Coastal Defence (Groyne) 3,321 0	C2504	Groups Construction		15 160	15 160	22.754	22.754	-100.00%
C2520 Coastal Protection Works 34,098 36,664 36,664 55,000 55,000 7-7,00 C2523 Broadwater Beach Coastal Protection Stage 1 of 4 72,105 98,904 98,904 403,355 403,355 -27.10 C2524 Wonnerup Coastal Defence (Groyne) 3,321 0								38.61%
C2523 Broadwater Beach Coastal Protection Stage 1 of 4 72,105 98,904 98,904 403,355 403,355 -27,105 C2524 Wonnerup Coastal Defence (Groyne) 3,321 0 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-7.00%</td></td<>								-7.00%
C2524 Wonnerup Coastal Defence (Groyne) 3,321 0 0 0 0 0.00 C2525 Wonnerup Groynes 3, 5, & 6 143,696 102,031 90,664 147,367 136,000 40,84 C2526 Baudin/ Wonnerup Groynes 9,660 192,280 192,280 288,419 288,419 9-94,98 C2527 Storm Damage Renewal of Infrastructure 0 7,792 7,792 11,692 11,692 -100.00 C2528 Craig Street Groyne and Sea Wall 167,224 147,121 56,136 175,194 84,209 14.00 C2528 T3,002 1,363,021 1,260,669 -13.20								-27.10%
C2525 Wonnerup Groynes 3, 5, & 6 143,696 102,031 90,664 147,367 136,000 40,84 C2526 Baudin/ Wonnerup Groynes 9,660 192,280 192,280 288,419 288,419 -94,98 C2527 Storm Damage Renewal of Infrastructure 0 7,792 7,792 11,692 -100,00 C2528 Craig Street Groyne and Sea Wall 167,224 147,121 56,136 175,194 84,209 14,00 C671,882 774,034 671,682 1,363,021 1,260,669 -13.20		_						0.00%
C2527 Storm Damage Renewal of Infrastructure 0 7,792 7,792 11,692 11,692 -10,000 C2528 Craig Street Groyne and Sea Wall 167,724 147,121 56,136 175,194 84,209 14,00 671,882 774,034 671,682 1,363,021 1,260,669 -13.20	C2525		143,696	102,031	90,664	147,367	136,000	40.84%
C2528 Craig Street Groyne and Sea Wall 167,724 147,121 56,136 175,194 84,209 14.00 671,882 774,034 671,682 1,363,021 1,260,669 -13.20			9,660					-94.98%
671,882 774,034 671,682 1,363,021 1,260,669 -13.20		-						-100.00%
	C2528	Craig Street Groyne and Sea Wall	167,724	147,121	56,136	175,194	84,209	14.00%
Parks, Gardens & Reserves			671,882	774,034	671,682	1,363,021	1,260,669	-13.20%
		Parks, Gardens & Reserves						

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City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
C3007	Park Furniture Replacement - Replace aged & unsafe Equip	4,937	20,000	20,000	30,000	30,000	-75.32%
C3017	Bovell Park - Upgrade Lighting	62,442	48,064	48,064	72,100	72,100	29.91%
C3024	Dunsborough Oval - Lighting Upgrade	52,931	36,664	36,664	55,000	55,000	44.37%
C3046	Dunsborough - BMX / Skatebowl	599	5,000	5,000	5,000	5,000	-88.03%
C3048	BBQ Placement and Replacement	3,617	15,000	15,000	15,000	15,000	-75.89%
C3066	West Swim Jetty	0	20,000	20,000	20,000	20,000	-100.00%
C3096	Yallingup Park - Upgrades	7,768	14,000	14,000	14,000	14,000	-44.51%
C3103	Youth Skate Park	0	15,000	15,000	15,000	15,000	-100.00%
C3116	Dawson Park (Mcintyre St Pos)	0	0	0	110,000	110,000	0.00%
C3122	Rails to Trails - Continuation of Implementation Plan	128,824	498,538	498,538	544,757	544,757	-74.16%
C3136	Vasse Oval Kaloorup - Grassing of Existing Oval	42,061	120,000	120,000	120,000	120,000	-64.95%
C3145	Churchill Park	27,630	273,244	273,244	533,439	533,439	-89.89%
C3146	Dunsborough Town Centre/ Foreshore	1,162	15,000	15,000	15,000	15,000	-92.25%
C3158	Port Geographe - Casurina Replacements on Layman Road	17,664	11,776	11,776	17,664	17,664	50.00%
C3159	Port Geographe - Burgee Cove (Western Side of Bridge)	27,656	21,836	21,836	24,000	24,000	26.65%
C3160	Port Geographe - Reticulated POS at Layman Road	18,374	17,500	17,500	17,500	17,500	4.99%
C3163	Port Geographe - Outstanding Minor Repairs	14,999	10,000	10,000	15,000	15,000	49.99%
C3166	Vasse River Foreshore - Bridge to Bridge	33,721	72,936	72,936	109,399	109,399	-53.77%
C3176	Geographe Bay Road (Earnshaw) Coastal Fencing Renewal	1,511	0	0	10,000	10,000	0.00%
C3177	Shade Sail Program Dawson Park/ Cloisters	47,105	50,000	50,000	50,000	50,000	-5.79%
C3187	Port Geographe Reticulation Upgrades	18,405	44,552	44,552	66,823	66,823	-58.69%
C3192	Foreshore Renewal HighStreet to CareyStreet	0	26,000	26,000	26,000	26,000	-100.00%
C3193	Cricket Wicket Renewal	11,639	8,664	8,664	13,000	13,000	34.33%
C3194	Meelup Regional Park - Capital Projects	0	0	0	163,000	163,000	0.00%
C3195	Centennial Park (West of Banks Ave) - Lighting Renewal	4,274	6,664	6,664	10,000	10,000	-35.87%
C3196	Centennial Park (West of Banks Av) - Renewal of Beach Shower	8,495	6,664	6,664	10,000	10,000	27.48%
C3197	Riverbank POS - Renewal of Riverbank Platform	8,780	10,000	10,000	10,000	10,000	-12.20%
C3198	Vasse SAR Area General Improvements to the Area	20,633	0	0	25,000	25,000	0.00%
C3199	Vasse SAR Area Installation of Shade Sails	0	25,000	25,000	25,000	25,000	-100.00%
C3200	Provence SAR Area General Improvements to the Area	1,497	0	0	75,000	75,000	0.00%
C3201	Port Geographe - Stage 3 Reticulation Upgrade	25,313	100,000	100,000	150,000	150,000	-74.69%
C3202	Port Geographe Street Light Replacement	0	25,000	25,000	50,000	50,000	-100.00%
C3203	Port Geographe General Improvements/ Foreshore	1,406	0	0	30,000	30,000	0.00%
C3204	Port Geographe Eastern Side of Footbridge Landscaping Upgrad	379	0	0	20,000	20,000	0.00%
C3205	Port Geographe Native Planting area in front Sensations cafe	286	0	0	15,000	15,000	0.00%
C3209	Busselton Town Centre CBD	0	15,000	15,000	15,000	15,000	-100.00%

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
C3210	McBride Park - POS Upgrade	55	0	0	32,538	32,538	0.00%
C3211	Tulloh St (Geographe Bay Road) - POS Upgrade	0	0	0	90,332	90,332	0.00%
C3212	Siesta Park -Beach Acesss - POS Upgrade	0	0	0	13,056	13,056	0.00%
C3213	Cabarita Road - POS Upgrade	55	0	0	100,000	100,000	0.00%
C3214 C3215	Kingsford Road - POS Upgrade Monash Way - POS Upgrade	0	0	0	150,653 167,174	150,653	0.00%
C3215	Wagon Road - POS Upgrade	0	0	0	167,174	167,174 167,174	0.00%
C3210	Limestone Quarry - POS Upgrade	0	0	0	167,174	167,174	0.00%
C3218	Dolphin Road - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3219	Kingfish/ Costello - POS Upgrade	0	0	0	91,000	91,000	0.00%
C3220	Quindalup Old Tennis Courts Site - POS Upgrade	0	0	0	149,587	149,587	0.00%
C3221	Cape Naturalise - POS Upgrade	0	0	0	167,392	167,392	0.00%
C3222	King St Reserve Park - POS Upgrade	0	0	0	147,348	147,348	0.00%
C3497	Busselton Jetty - Capital Expenditure	222,531	850,000	850,000	1,700,000	1,700,000	-73.82%
		816,747	2,382,102	2,382,102	5,731,110	5,731,110	-65.71%
	Airport Construction						
C6025	Installation of Bird Netting	74,823	185,240	185,240	185,240	185,240	-59.61%
		74,823	185,240	185,240	185,240	185,240	-59.61%
	Cemetery Capital Works						
C1604	Pioneer Cemetery Infrastructure Upgrades	8,189	33,616	33,616	50,425	50,425	-75.64%
C1605	Busselton Cemetery Infrastructure Upgrades	17,313	40,000	40,000	40,000	40,000	-56.72%
C1608	Dunsborough Cemetery - Car Park & Internal Upgrades	46,560	74,000	74,000	74,000	74,000	-37.08%
C1609	Pioneer Cemetery - Implement Conservation Plan	13,500	5,000	5,000	20,000	20,000	170.01%
C1610	Dunsborough Cemetery	7,602	20,000	20,000	20,000	20,000	-61.99%
		93,165	172,616	172,616	204,425	204,425	-46.03%
	Beach Front Infrastructure Works						
C1758	Beach Access Stairs - Bay View Cresent	0	13,272	13,272	19,910	19,910	-100.00%
C1760	King Street Reserve - Park Upgrade (Coastal Node)	0	47,664	47,664	71,499	71,499	-100.00%
C1761	Geographe Bay Road (Seagrott Road) Beach Access Renewal	18,926	25,000	25,000	25,000	25,000	-24.30%
		18,926	85,936	85,936	116,409	116,409	-77.98%
	Aged Housing - Infrastructure Works						
C3451	Aged Housing Infrastructure (Upgrade)	0	12,000	12,000	12,000	12,000	-100.00%
		0	12,000	12,000	12,000	12,000	-100.00%
	Sanitation Infrastructure						
C3479	Vidler Road Waste Site Capital Improvements	34,847	258,984	258,984	388,480	388,480	-86.54%
C3473	Transfer Station Development	8,874	303,008	303,008	454,510	454,510	-97.07%
C3485	Site Rehabilitation - Busselton	4,436	666,672	666,672	1,000,000	1,000,000	-99.33%
C3487	Site Rehabilitation - Dunsborough	290	1,000,000	1,000,000	1,500,000	1,500,000	-99.97%
		48,447	2,228,664	2,228,664	3,342,990	3,342,990	-97.83%

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	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Airport Development						
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	8,850	0	0	0	0	0.00%
C6091	Airport Construction Stage 2, Noise Management Plan	0	579,704	579,704	869,550	869,550	-100.00%
C6092	Airport Construction Stage 2, Airfield	6,200	0	0	0	0	0.00%
C6099	Airport Development - Project Expenses	138,645	711,684	791,684	1,066,760	1,187,110	-80.52%
		153,695	1,291,388	1,371,388	1,936,310	2,056,660	-88.10%
	Main Roads						
50035	Strelly Street / Barlee Street Roundabout	141,128	107,390	10,840	112,809	16,259	31.42%
50051	Causeway Road / Rosemary Drive Roundabout	63,981	937,784	937,784	1,406,680	1,406,680	-93.18%
50064	Peel Terrace (Stanley PI/Cammilleri St Intersection Upgrade)	6,695	283,944	283,944	425,912	425,912	-97.64%
50068	Georgiana Molloy Bus Bay Facilities	10,848	14,784	0	14,784	0	-26.62%
S0069	Peel Terrace (Brown Street Intersection Upgrades)	205	163,896	163,896	245,849	245,849	-99.87%
50070	Peel & Queen Street Roundabout Service Relocation	0	500,000	500,000	750,000	750,000	-100.00%
S0071	Ludlow-Hithergreen Road Safety Improvements	546,270	192,168	192,168	576,500	576,500	184.27%
S0072	Kaloorup Road - Reconstruct and Seal Shoulders	4,784	175,000	175,000	420,000	420,000	-97.27%
S0317	Naturaliste Terrace Asphalt Overlay	45,291	45,291	0	45,291	0	0.00%
S0321	Yoongarillup Road - Second Coat Seal	274	34,000	34,000	51,000	51,000	-99.19%
S0322	Wonnerup East Road - Prune re-Shoulder an Reseal	53,772	86,008	86,008	129,000	129,000	-37.48%
S0323	Piggot Road - Second Coat Seal	0	8,680	8,680	13,000	13,000	-100.00%
S0324	Georgette Street - Reconstruction & Kerbs	0	44,672	44,672	67,000	67,000	-100.00%
S0325	Hansen Road - Asphalt Overlay & Kerbing	53,396	44,016	44,016	66,000	66,000	21.31%
S0326	Pries Road - Gravel Resheet	4,949	8,840	8,840	13,250	13,250	-44.02%
S0327	Florence Road - Gravel Resheet	20,818	8,528	8,528	12,783	12,783	144.11%
		952,410	2,655,001	2,498,376	4,349,858	4,193,233	-64.13%
	Roads to Recovery						
T0019	Wonnerup South Road - Reconstruct and Widening (narrow seal)	226,058	416,360	416,360	624,535	624,535	-45.71%
T0085	Yoongarillup Road - Reconstruct Intersection at Vasse H/Way	4,858	140,000	140,000	210,000	210,000	-96.53%
T0086	Yoongarillup Road - Reconstruct & Widen (Western Section)	46,111	985,408	985,408	1,478,100	1,478,100	-95.32%
		277,028	1,541,768	1,541,768	2,312,635	2,312,635	-82.03%
	Black Spot						
V0002	Eastern Link - Busselton Traffic Study	1,752,060	500,000	500,000	2,500,000	2,500,000	250.41%
V0003	Roundabout to Eastern Link Bridge	0	60,000	60,000	300,000	300,000	-100.00%
V0004	Eastern Link Shared Path & Environmental Offsets	770	40,000	40,000	200,000	200,000	-98.08%
V0005	Eastern Link Ford Road Environmental Approvals	116,833	25,000	25,000	150,000	150,000	367.33%
		1,869,663	625,000	625,000	3,150,000	3,150,000	199.15%

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Property, Plant & Equipment, Infrastructure

	Description	2019/ 20 Actual	2019/20 Amended Budget YTD	2019/20 Original Budget YTD	2019/20 Amended Budget	2019/20 Original Budget	2019/20 Budget YTD Variance
	Council Roads Initiative						
W0003	Franklin Road - Gravel Resheet	20,015	23,336	23,336	35,000	35,000	-14.23%
W0015	Gale Road - Reconstruction (50% Council)	5,816	20,000	20,000	30,000	30,000	-70.92%
W0055	Lindberg Road	29,983	12,424	12,424	18,641	18,641	141.33%
W0067	Ford Road Reconstruct and Asphalt Overlay	152,135	193,336	193,336	290,000	290,000	-21.31%
W0084	Vasse Yallingup Siding Road	32,063	27,322	13,344	33,991	20,013	17.35%
W0091	Carbunup South Road - Gravel Resheet	13,256	12,536	12,536	18,800	18,800	5.74%
W0094	Fairway Drive - Intersection Works	220,847	180,000	180,000	270,000	270,000	22.69%
W0114	Wonnerup South Road - Reconstruct and Widening (narrow seal)	123,616	470,304	470,304	705,465	705,465	-73.72%
W0126	Gulberti Road - Gravel Resheet	57,960	40,000	40,000	60,000	60,000	44.90%
W0176	Signage (Alternate CBD Entry)	152	10,664	10,664	16,000	16,000	-98.57%
W0195	Yallingup Beach Road	43,039	43,039	0	43,039	0	0.00%
W0216	Fredrick Street Partial Reconstruction	1,440	26,664	26,664	40,000	40,000	-94.60%
W0224	Jones Way Asphalt Overlay	93,619	67,704	49,456	92,430	74,182	38.28%
W0227	William Drive - Asphalt Overlay, Kerb & Drainage	114,865	114,656	114,656	171,992	171,992	0.18%
W0230	Short Street - Asphalt Overlay & Kerb	18,877	44,672	44,672	67,000	67,000	-57.74%
W0231	Carey Street - Asphalt Overlay & Kerb	931	116,672	116,672	175,000	175,000	-99.20%
W0232	Stanley Street - Asphalt Overlay, Kerbing & Parking	573	98,008	98,008	147,000	147,000	-99.42%
W0233	Centurion Way - Asphalt Overlay & Kerbing	94,965	86,672	86,672	130,000	130,000	9.57%
W0234	King Street - Reconstruction, Drainage & Asphalt Overlay	110,990	345,336	345,336	518,000	518,000	-67.86%
W0235	Eagle Place - Asphalt Overlay & Kerbing	23,366	21,336	21,336	32,000	32,000	9.51%
W0236	Achurch Place - Asphalt Overlay & Kerbing	55,931	60,016	60,016	90,000	90,000	-6.81%
W0237	Hovea Cresent - Asphalt Overlay, Kerb & Intersection Works	323,105	144,000	144,000	216,000	216,000	124.38%
W0238	Sutton Way - Asphalt Overlay & Kerb	54,984	47,328	47,328	71,000	71,000	16.18%
W0239	Silverglen Avenue - Asphalt Overlay, Kerb & Drainage	25,148	26,656	26,656	40,000	40,000	-5.66%
W0240	Metricup Yelverton Road - Gravel Resheet	5,104	38,000	38,000	57,000	57,000	-86.57%
W0241	Hemsley Road - Gravel Resheet	40,369	28,008	28,008	42,000	42,000	44.13%
W0242	Doyle Road - Gravel Resheet	27,473	14,664	14,664	22,000	22,000	87.35%
W0243	Alfred Road - Gravel Resheet	5,525	33,336	33,336	50,000	50,000	-83.43%
W0244	Koorabin Drive - Reconstruction & Intersection	1,059	96,000	96,000	144,000	144,000	-98.90%
W0245	Wilson Avenue Quindalup	6,478	68,522	0	68,522	0	-90.55%
		1,703,684	2,511,211	2,367,424	3,694,880	3,551,093	-32.16%
	Sub-Total Infrastructure	9,468,913	21,560,980	21,297,623	37,545,346	36,851,773	-56.08%
	Grand Total - Capital Acquisitions	13,596,317	32,572,454	37,419,064	51,894,878	60,571,300	

Reserves Movement Report

		2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$	\$
100	Airport Infrastructure Renewal Reserve						
	Accumulated Reserves at Start of Year	1,821,552.89	1,821,552.89	1,821,552.89	1,821,552.89	1,821,552.89	1,325,501.46
	Interest transfer to Reserves Transfer from Muni	21,690.89 0.00	27,032.00 0.00	27,032.00 0.00	40,548.00 0.00	40,548.00 0.00	41,231.55 536,450.00
	Transfer to Muni	0.00	(92,620.00)	(92,620.00)	(135,250.00)	(156,250.00)	(81,630.12)
		1,843,243.78	1,755,964.89	1,755,964.89	1,726,850.89	1,705,850.89	1,821,552.89
136	Airport Marketing and Incentive Reserve						
	Accumulated Reserves at Start of Year	3,396,150.77	3,396,150.77	3,396,150.77	3,396,150.77	3,396,150.77	1,583,014.10
	Interest transfer to Reserves	42,958.22	50,408.00	50,408.00	75,612.00	75,612.00	77,306.67
	Transfer from Muni Transfer to Muni	258,800.00 0.00	258,800.00 0.00	258,800.00 0.00	526,416.00 (1,360,230.00)	526,416.00 (1,360,230.00)	1,735,830.00
		3,697,908.99	3,705,358.77	3,705,358.77	2,637,948.77	2,637,948.77	3,396,150.77
143	Airport Noise Mitigation Reserve						
	Accumulated Reserves at Start of Year	890,709.89	890,709.89	890,709.89	890,709.89	890,709.89	0.00
	Interest transfer to Reserves	10,602.64	13,224.00	13,224.00	19,836.00	19,836.00	21,159.89
	Transfer from Muni Transfer to Muni	0.00	0.00	0.00	0.00 (869,550.00)	0.00 (869,550.00)	869,550.00 0.00
	Transfer to Muni						
		901,312.53	903,933.89	903,933.89	40,995.89	40,995.89	890,709.89
147	Airport Development Reserve						
	Interest transfer to Reserves	864.39	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	110,592.00	110,592.00	110,592.00	165,882.00	165,882.00	0.00
	Transfer to Muni	0.00	0.00	0.00	(165,882.00)	(165,882.00)	0.00
		111,456.39	110,592.00	110,592.00	0.00	0.00	0.00
148	Airport Existing Terminal Building Reserve						
	Accumulated Reserves at Start of Year	39,882.21	39,882.21	39,882.21	39,882.21	39,882.21	0.00
	Interest transfer to Reserves Transfer from Muni	474.73 0.00	592.00 0.00	592.00 0.00	0.00 0.00	888.00 0.00	882.21 39,000.00
		40,356.94	40,474.21	40,474.21	40,770.21	40,770.21	39,882.21
106	Building Asset Renewal Reserve						
	Accumulated Reserves at Start of Year	1,725,055.66	1,725,055.66	1,725,055.66	1,725,055.66	1,725,055.66	1,193,933.21
	Interest transfer to Reserves	23,974.15	25,600.00	25,600.00	38,400.00	38,400.00	29,072.58
	Transfer from Muni	484,768.00	484,768.00	484,768.00	727,148.00	727,148.00	894,362.38
	Transfer to Muni	0.00	0.00	0.00	(751,536.00)	(751,536.00)	(392,312.51)
		2,233,797.81	2,235,423.66	2,235,423.66	1,739,067.66	1,739,067.66	1,725,055.66
404	Barnard Park Sports Pavilion Building Reserve						
	Accumulated Reserves at Start of Year	10,666.20	10,666.20	10,666.20	10,666.20	10,666.20	0.00
	Interest transfer to Reserves	287.52	160.00	160.00	240.00	240.00	166.20
	Transfer from Muni	20,152.00	20,152.00	20,152.00	30,226.00	30,226.00	10,500.00
		31,105.72	30,978.20	30,978.20	41,132.20	41,132.20	10,666.20

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
Actual	Amended Budget	Original Budget	Amended	Original	Actual
	YTD	YTD	Budget	Budget	
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Reserves Movement Report

		2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
405	Railway House Building Reserve	\$	\$	\$	\$	\$	\$
	Accumulated Reserves at Start of Year	16,761.18	16,761.18	16,761.18	16,761.18	16,761.18	0.00
	Interest transfer to Reserves Transfer from Muni	306.60	248.00	248.00	372.00	372.00	261.18
	Transfer from Muni	13,088.00	13,088.00	13,088.00	19,635.00	19,635.00	16,500.00
		30,155.78	30,097.18	30,097.18	36,768.18	36,768.18	16,761.18
406	Youth and Community Activities Building Reserve						
	Accumulated Reserves at Start of Year	45,712.30	45,712.30	45,712.30	45,712.30	45,712.30	0.00
	Interest transfer to Reserves Transfer from Muni	780.45 28,560.00	680.00 28,560.00	680.00 28,560.00	1,020.00 42,840.00	1,020.00 42,840.00	712.30 45,000.00
	Transfer to Muni	0.00	0.00	0.00	(10,000.00)	(10,000.00)	0.00
		75,052.75	74,952.30	74,952.30	79,572.30	79,572.30	45,712.30
407	Busselton Library Building Reserve						
	Accumulated Reserves at Start of Year	85,071.29	85.071.29	85,071.29	85,071.29	85,071.29	0.00
	Interest transfer to Reserves	1,291.16	1,264.00	1,264.00	1,896.00	1,896.00	1,440.29
	Transfer from Muni	30,464.00	30,464.00	30,464.00	45,696.00	45,696.00	83,631.00
	Transfer to Muni	0.00	0.00	0.00	(111,000.00)	(111,000.00)	0.00
		116,826.45	116,799.29	116,799.29	21,663.29	21,663.29	85,071.29
131	Busselton Community Resource Centre Reserve						
	Accumulated Reserves at Start of Year	190,875.82	190,875.82	190,875.82	190,875.82	190,875.82	156,653.93
	Interest transfer to Reserves Transfer from Muni	2,674.79 43,198.00	2,832.00 43,198.00	2,832.00 43,198.00	4,248.00 86,394.00	4,248.00 86,394.00	4,352.89 29,869.00
	Transfer from Muni Transfer to Muni	0.00	0.00	0.00	(5,160.00)	(5,160.00)	0.00
		236,748.61	236,905.82	236,905.82	276,357.82	276,357.82	190,875.82
408	Busselton Jetty Tourist Park Reserve						
	Accumulated Reserves at Start of Year	159,725.80	159,725.80	159,725.80	159,725.80	159,725.80	0.00
	Interest transfer to Reserves	3,097.70	2,368.00	2,368.00	3,552.00	3,552.00	3,454.93
	Transfer from Muni Transfer to Muni	172,472.00 0.00	172,472.00 0.00	172,472.00 0.00	258,708.00 (287,610.00)	258,708.00 (287,610.00)	218,272.00 (62,001.13)
		335,295.50	334,565.80	334,565.80	134,375.80	134,375.80	159,725.80
409	Geographe Leisure Centre Building Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves	381,186.42 6,025.26	381,186.42 5,656.00	381,186.42 5,656.00	381,186.42 8,484.00	381,186.42 8,484.00	0.00 7,716.49
	Transfer from Muni	173,680.00	173,680.00	173,680.00	260,521.00	260,521.00	476,928.00
	Transfer to Muni	0.00	(400,000.00)	(400,000.00)	(555,900.00)	(555,900.00)	(103,458.07)
		560,891.68	160,522.42	160,522.42	94,291.42	94,291.42	381,186.42
331	Joint Venture Aged Housing Reserve						
	Accumulated Reserves at Start of Year	1,085,870.41	1,085,870.41	1,085,870.41	1,085,870.41	1,085,870.41	997,854.77
	Interest transfer to Reserves	13,243.43	16,120.00	16,120.00	24,180.00	24,180.00	27,824.81
	Transfer from Muni Transfer to Muni	85,824.00 0.00	85,824.00 0.00	85,824.00 0.00	128,741.00 (152,000.00)	128,741.00 (152,000.00)	182,877.12 (122,686.29)
	Interest transfer to Reserves	2,602.66	3,152.00	3,152.00	4,728.00	4,728.00	4,702.72
	unterest rigitales to peseives	2,002.00	3,152.00	3,132.00	4,720.00	4,720.00	4,702.72

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

	2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
	\$	\$	\$	\$	\$	\$
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	63,103.70
Transfer to Muni	0.00	0.00	0.00	(126,000.00)	(126,000.00)	(42,022.95)
	215,103.82	215,653.16	215,653.16	91,229.16	91,229.16	212,501.16

Footpath/ Cycle Ways Reserve

Financial Activity Statement February 2020

City of Busselton

Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual	Amended Budget	Original Budget	Amended	Original	Actual
		\$	YTD \$	YTD \$	Budget \$	Budget \$	ŝ
410	Naturaliste Community Centre Building Reserve	•	•	•	,	•	•
	Accumulated Reserves at Start of Year	63,745.73	63,745.73	63,745.73	63,745.73	63,745.73	0.00
	Interest transfer to Reserves	1,109.87	944.00	944.00	1,416.00	1,416.00	2,078.93
	Transfer from Muni	39,808.00	39,808.00	39,808.00	59,708.00	59,708.00	159,147.00
	Transfer to Muni	0.00	0.00	0.00	(12,000.00)	(12,000.00)	(97,480.20)
	,	104,663.60	104,497.73	104,497.73	112,869.73	112,869.73	63,745.73
411	Civic and Administration Building Reserve						
	Accumulated Reserves at Start of Year	187,928.40	187,928.40	187,928.40	187,928.40	187,928.40	0.00
	Interest transfer to Reserves	3,760.19	2,792.00	2,792.00	4,188.00	4,188.00	2,928.40
	Transfer from Muni	188,000.00	188,000.00	188,000.00	282,000.00	282,000.00	185,000.00
	Transfer to Muni	0.00	0.00	0.00	(105,920.00)	(105,920.00)	0.00
	,	379,688.59	378,720.40	378,720.40	368,196.40	368,196.40	187,928.40
412	Vasse Sports Pavilion Building Reserve						
	Interest transfer to Reserves	2.83	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni	360.00	360.00	360.00	536.00	536.00	0.00
	•	362.83	360.00	360.00	536.00	536.00	0.00
110	Jetty Maintenance Reserve						
	Accumulated Reserves at Start of Year	4,806,278.94	4,806,278.94	4,806,278.94	4,806,278.94	4,806,278.94	4,193,450.51
	Interest transfer to Reserves	62,823.33	71,336.00	71,336.00	107,004.00	107,004.00	108,240.24
	Transfer from Muni	550,155.00	550,155.00	550,155.00	1,286,516.00	1,286,516.00	1,249,044.00
	Transfer to Muni	0.00	(850,000.00)	(850,000.00)	(3,057,095.00)	(2,982,095.00)	(744,455.81)
	,	5,419,257.27	4,577,769.94	4,577,769.94	3,142,703.94	3,217,703.94	4,806,278.94
150	Jetty Self Insurance Reserve						
	Accumulated Reserves at Start of Year	365,698.37	365,698.37	365,698.37	365,698.37	365,698.37	0.00
	Interest transfer to Reserves	4,770.32	5,424.00	5,424.00	8,136.00	8,136.00	5,698.37
	Transfer from Muni	40,000.00	40,000.00	40,000.00	60,000.00	60,000.00	360,000.00
		410,468.69	411,122.37	411,122.37	433,834.37	433,834.37	365,698.37
222	Asset Depreciation Reserve						
	Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	563,412.18
	Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	14,029.57
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(577,441.75)
	,	0.00	0.00	0.00	0.00	0.00	0.00
223	Road Asset Renewal Reserve						
	Accumulated Reserves at Start of Year	1,119,116.75	1,119,116.75	1,119,116.75	1,119,116.75	1,119,116.75	1,299,765.50
	Interest transfer to Reserves	29,947.25	16,608.00	16,608.00	24,912.00	24,912.00	49,255.16
	Transfer from Muni	2,305,416.00	2,305,416.00	2,305,416.00	3,458,128.00	3,458,128.00	2,550,956.00
	Transfer to Muni	0.00	0.00	0.00	(4,486,734.00)	(4,161,474.00)	(2,780,859.91)
		3,454,480.00	3,441,140.75	3,441,140.75	115,422.75	440,682.75	1,119,116.75

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

	2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
	\$	\$	\$	\$	\$	\$
Accumulated Reserves at Start of Year	3,670.90	3,670.90	3,670.90	3,670.90	3,670.90	0.0
Interest transfer to Reserves	5,479.23	56.00	56.00	84.00	84.00	3,670.9
Transfer from Muni	789,736.00	789,736.00	789,736.00	1,184,602.00	1,184,602.00	231,906.0
Transfer to Muni	0.00	0.00	0.00	(1,147,590.00)	(1,147,590.00)	(231,906.00
	700 005 12	702 462 00	702 462 00	40.755.00	40.766.00	2.670.0

Reserves Movement Report

		2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$	\$
226	Other Infrastructure (Drainage, Signage, Etc.) Res	erve					
	Interest transfer to Reserves Transfer from Muni Transfer to Muni	1,808.16 231,336.00 0.00	0.00 231,336.00 0.00	0.00 231,336.00 0.00	0.00 347,000.00 (316,950.00)	0.00 347,000.00 (316,950.00)	0.00 0.00 0.00
		233,144.16	231,336.00	231,336.00	30,050.00	30,050.00	0.00
225	Parks, Gardens and Reserves Reserve						
	Interest transfer to Reserves	6,325.86	0.00	0.00	0.00	0.00	0.00
	Transfer from Muni Transfer to Muni	809,336.00 0.00	809,336.00 0.00	809,336.00 0.00	1,214,001.00 (1,214,000.00)	1,214,001.00 (1,134,000.00)	0.00
		815,661.86	809,336.00	809,336.00	1.00	80,001.00	0.00
151	Furniture and Equipment Reserve						
	Transfer from Muni Transfer to Muni	0.00	0.00 0.00	0.00	364,900.00 (364,900.00)	364,900.00 (364,900.00)	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
115	Plant Replacement Reserve						
	Accumulated Reserves at Start of Year	1,205,526.70	1,205,526.70	1,205,526.70	1,205,526.70	1,205,526.70	2,185,395.64
	Interest transfer to Reserves	15,018.86	17,896.00	17,896.00	26,844.00	26,844.00	61,462.25
	Transfer from Muni Transfer to Muni	600,488.00 0.00	600,488.00 0.00	600,488.00 0.00	900,737.00 (1,187,450.00)	900,737.00 (1,418,950.00)	1,115,712.71 (2,157,043.90)
	Translet to than	1,821,033.56	1,823,910.70	1,823,910.70	945,657.70	714,157.70	1,205,526.70
137	Major Traffic Improvements Reserve						
	Accumulated Reserves at Start of Year	1,495,577.97	1,495,577.97	1,495,577.97	1,495,577.97	1,495,577.97	432,138.26
	Interest transfer to Reserves Transfer from Muni	23,360.57 752,472.00	22,200.00 752,472.00	22,200.00 752,472.00	33,300.00 1,128,705.00	33,300.00 1,128,705.00	30,752.10 1,211,110.00
	Transfer to Muni	0.00	(250,000.00)	(250,000.00)	(2,400,000.00)	(2,400,000.00)	(178,422.39)
		2,271,410.54	2,020,249.97	2,020,249.97	257,582.97	257,582.97	1,495,577.97
132	CBD Enhancement Reserve						
	Accumulated Reserves at Start of Year	171,316.34	171,316.34	171,316.34	171,316.34	171,316.34	122,490.23
	Interest transfer to Reserves	4,950.26	2,544.00	2,544.00	3,816.00	3,816.00	3,706.11
	Transfer from Muni Transfer to Muni	364,292.00 0.00	364,292.00 0.00	364,292.00 0.00	560,188.00 (643,000.00)	560,188.00 (643,000.00)	45,120.00 0.00
		540,558.60	538,152.34	538,152.34	92,320.34	92,320.34	171,316.34
127	New Infrastructure Development Reserve						
	Accumulated Reserves at Start of Year	1,803,171.42	1,803,171.42	1,803,171.42	1,803,171.42	1,803,171.42	1,834,714.76
	Interest transfer to Reserves	21,153.88	26,760.00	26,760.00	40,140.00	40,140.00	51,101.03
	Transfer from Muni Transfer to Muni	132,681.20 0.00	128,416.00 (363,400.00)	128,416.00 (363,400.00)	192,627.00 (1,259,942.00)	192,627.00 (1,259,942.00)	410,941.00 (493,585.37)
		1,957,006.50	1,594,947.42	1,594,947.42	775,996.42	775,996.42	1,803,171.42

Reserves Movement Report

		2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
		\$	\$	\$	\$	\$	\$
141	Commonage Precinct Infrastructure Road Reserve						
	Accumulated Reserves at Start of Year	231,223.87	231,223.87	231,223.87	231,223.87	231,223.87	225,574.67
	Interest transfer to Reserves	2,752.41	3,432.00	3,432.00	5,148.00	5,148.00	5,649.20
	-	233 976 28	234 655 87	234 655 87	236 371 87	236 371 87	231 223 87

Sick Pay Incentive Reserve

Financial Activity Statement February 2020

City of Busselton

Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual	Amended Budget	Original Budget	Amended	Original	Actual
		_	YTD	YTD	Budget	Budget	
114	City Car Parking and Access Reserve	\$	\$	\$	\$	\$	\$
	, and and recess mass as						
	Accumulated Reserves at Start of Year	1,281,336.70	1,281,336.70	1,281,336.70	1,281,336.70	1,281,336.70	875,925.14
	Interest transfer to Reserves	17,476.22	19,016.00	19,016.00	28,524.00	28,524.00	30,250.23
	Transfer from Muni Transfer to Muni	336,792.00 0.00	336,792.00 0.00	336,792.00 0.00	505,188.00	505,188.00	538,024.00
	Transfer to Muni	0.00	0.00	0.00	(594,115.00)	(427,549.00)	(162,862.67)
		1,635,604.92	1,637,144.70	1,637,144.70	1,220,933.70	1,387,499.70	1,281,336.70
107	Corporate IT Systems Reserve						
	Accumulated Reserves at Start of Year	80,398.99	80,398.99	80.398.99	80,398.99	80,398.99	78.625.03
	Interest transfer to Reserves	957.03	1,192.00	1,192.00	1,788.00	1,788.00	1,773.96
		81,356.02	81,590.99	81,590.99	82,186.99	82,186.99	80,398.99
133	Election, Valuation and Corporate Expenses R	eserve					
	Accumulated Reserves at Start of Year	499,905.97	499,905.97	499,905.97	499,905.97	499,905.97	149,557.64
	Interest transfer to Reserves	6,803.05	7,416.00	7,416.00	11,124.00	11,124.00	8,399.33
	Transfer from Muni Transfer to Muni	100,000.00	100,000.00 (110,000.00)	100,000.00 {110,000.00}	150,000.00 (150,000.00)	150,000.00 (150,000.00)	350,949.00 (9,000.00)
				107.221.07			
		606,709.02	497,321.97	497,321.97	511,029.97	511,029.97	499,905.97
111	Legal Expenses Reserve						
	Accumulated Reserves at Start of Year	577,255.71	577,255.71	577,255.71	577,255.71	577,255.71	557,904.00
	Interest transfer to Reserves	6,673.54	8,568.00	8,568.00	12,852.00	12,852.00	15,035.07
	Transfer from Muni	0.00	50,689.00	0.00	50,689.00	0.00	61,364.00
	Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(57,047.36)
		583,929.25	636,512.71	585,823.71	640,796.71	590,107.71	577,255.71
135	Performing Arts and Convention Centre Reser	ve					
	Transfer from Muni	0.00	0.00	0.00	2,705,530.00	2,705,530.00	0.00
		0.00	0.00	0.00	2,705,530.00	2,703,330.00	0.00
		0.00	0.00	0.00	2,705,530.00	2,705,530.00	
202	Long Service Leave Reserve						
202	Long Service Leave Reserve Accumulated Reserves at Start of Year	3,096,583.00	3,096,583.00	3,096,583.00	2,705,530.00 3,096,583.00	2,705,530.00	3,111,698.09
202	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves	3,096,583.00 36,990.22	3,096,583.00 45,960.00	3,096,583.00 45,960.00	2,705,530.00 3,096,583.00 68,940.00	2,705,530.00 3,096,583.00 68,940.00	3,111,698.09 93,949.05
202	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni	3,096,583.00 36,990.22 166,664.00	3,096,583.00 45,960.00 166,664.00	3,096,583.00 45,960.00 166,664.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00	3,111,698.09 93,949.05 384,190.02
202	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves	3,096,583.00 36,990.22	3,096,583.00 45,960.00	3,096,583.00 45,960.00	2,705,530.00 3,096,583.00 68,940.00	2,705,530.00 3,096,583.00 68,940.00	3,111,698.09 93,949.05
202	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni	3,096,583.00 36,990.22 166,664.00	3,096,583.00 45,960.00 166,664.00	3,096,583.00 45,960.00 166,664.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00	3,111,698.09 93,949.05 384,190.02 (493,254.16)
202	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni	3,096,583.00 36,990.22 166,664.00 0.00	3,096,583.00 45,960.00 166,664.00 0.00	3,096,583.00 45,960.00 166,664.00 0.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00)	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00)	3,111,698.09 93,949.05 384,190.02 (493,254.16)
	Long Service Leave Reserve Accumulated Reserves at Start of Year interest transfer to Reserves Transfer from Muni Transfer to Muni	3,096,583.00 36,990.22 166,664.00 0.00	3,096,583.00 45,960.00 166,664.00 0.00	3,096,583.00 45,960.00 166,664.00 0.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00)	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00)	3,111,698.09 93,949.05 384,190.02 (493,254.16) 3,096,583.00
	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni Professional Development Reserve	3,096,583.00 36,990.22 166,664.00 0.00 3,300,237.22	3,096,583.00 45,960.00 166,664.00 0.00	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00	3,111,698.09 93,949.05 384,190.02 (493,254.16) 3,096,583.00
	Long Service Leave Reserve Accumulated Reserves at Start of Year interest transfer to Reserves Transfer from Muni Transfer to Muni Professional Development Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni	3,096,583.00 36,990.22 166,664.00 0.00 3,300,237.22	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00 122,771.88 2,736.00 70,000.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00 122,771.88 2,736.00 70,000.00	3,111,698.09 93,949.05 384,190.02 (493,254.16) 3,096,583.00 113,024.66 3,777.31
	Long Service Leave Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni Professional Development Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves	3,096,583.00 36,990.22 166,664.00 0.00 3,300,237.22	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00	3,111,698.09 93,949.05 384,190.02 (493,254.16) 3,096,583.00
	Long Service Leave Reserve Accumulated Reserves at Start of Year interest transfer to Reserves Transfer from Muni Transfer to Muni Professional Development Reserve Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni	3,096,583.00 36,990.22 166,664.00 0.00 3,300,237.22	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	3,096,583.00 45,960.00 166,664.00 0.00 3,309,207.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00 122,771.88 2,736.00 70,000.00	2,705,530.00 3,096,583.00 68,940.00 250,000.00 (653,950.00) 2,761,573.00 122,771.88 2,736.00 70,000.00	3,111,698.09 93,949.05 384,190.02 (493,254.16) 3,096,583.00 113,024.66 3,777.31 70,000.00

Attachment B

City of Busselton

Reserves Movement Report

	2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
	\$	\$	\$	\$	\$	\$
Accumulated Reserves at Start of Year	150,403.55	150,403.55	150,403.55	150,403.55	150,403.55	175,935.04
Interest transfer to Reserves	1,746.68	2,232.00	2,232.00	3,348.00	3,348.00	5,088.12
Transfer from Muni	5,833.00	5,833.00	5,833.00	70,000.00	70,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(71,930.00)	(71,930.00)	(30,619.61

Reserves Movement Report

For The Period Ending 29 February 2020

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual	Amended Budget	Original Budget	Amended	Original	Actual
			YTD	YTD	Budget	Budget	
		\$	\$	\$	\$	\$	\$
124	Workers Compensation and Extended Sick Leave C	Coningency Res					
	Accumulated Reserves at Start of Year	305,100.95	305,100.95	305,100.95	305,100.95	305,100.95	356,227.48
	Interest transfer to Reserves	3,423.66	4,528.00	4,528.00	6,792.00	6,792.00	8,873.47
	Transfer to Muni	0.00	0.00	0.00	(28,460.00)	(28,460.00)	(60,000.00)
		308,524.61	309,628.95	309,628.95	283,432.95	283,432.95	305,100.95
302	Community Facilities - City District						
	Accumulated Reserves at Start of Year	2,552,707.62	2,552,707.62	2,552,707.62	2,552,707.62	2,552,707.62	2,303,095.83
	Interest transfer to Reserves	30,970.82	37,888.00	37,888.00	56,832.00	56,832.00	60,897.30
	Transfer from Muni	67,557.82	218,336.00	218,336.00	361,740.00	361,740.00	306,049.14
	Transfer to Muni	0.00	0.00	0.00	(2,203,795.00)	(2,203,795.00)	(117,334.65)
		2,651,236.26	2,808,931.62	2,808,931.62	767,484.62	767,484.62	2,552,707.62
304	Community Facilities - Broadwater						
	Accumulated Reserves at Start of Year	158,523.04	158,523.04	158,523.04	158,523.04	158,523.04	138,048.48
	Interest transfer to Reserves	1,927.45	2,352.00	2,352.00	3,528.00	3,528.00	3,656.26
	Transfer from Muni	4,590.54	8,336.00	8,336.00	12,500.00	12,500.00	16,818.30
		165,041.03	169,211.04	169,211.04	174,551.04	174,551.04	158,523.04
303	Community Facilities - Busselton						
	Accumulated Reserves at Start of Year	44,011.77	44,011.77	44,011.77	44,011.77	44,011.77	34,546.40
	Interest transfer to Reserves	567.85	656.00	656.00	984.00	984.00	971.37
	Transfer from Muni	5,167.11	13,336.00	13,336.00	20,000.00	20,000.00	8,494.00
	Transfer to Muni	0.00	0.00	0.00	(44,000.00)	(44,000.00)	0.00
		49,746.73	58,003.77	58,003.77	20,995.77	20,995.77	44,011.77
305	Community Facilities - Dunsborough						
	Accumulated Reserves at Start of Year	188,062.67	188,062.67	188,062.67	188,062.67	188,062.67	166,327.12
	Interest transfer to Reserves	2,419.44	2,792.00	2,792.00	4,188.00	4,188.00	4,549.89
	Transfer from Muni	19,022.60	16,664.00	16,664.00	25,000.00	25,000.00	17,185.66
		209,504.71	207,518.67	207,518.67	217,250.67	217,250.67	188,062.67
311	Community Facilities - Dunsborough Lakes Estate						
	Accumulated Reserves at Start of Year	922,772.84	922,772.84	922,772.84	922,772.84	922,772.84	525,105.39
	Interest transfer to Reserves	10,984.32	13,696.00	13,696.00	20,544.00	20,544.00	19,631.45
	Transfer from Muni	0.00	185,328.00	185,328.00	277,990.00	277,990.00	378,036.00
		933,757.16	1,121,796.84	1,121,796.84	1,221,306.84	1,221,306.84	922,772.84
306	Community Facilities - Geographe						
	Accumulated Reserves at Start of Year	99,175.93	99,175.93	99,175.93	99,175.93	99,175.93	95,061.38
		1,191.67	1,472.00	1,472.00	2,208.00	2,208.00	2,410.78
	Interest transfer to Reserves	1,191.67	1,472.00	2, 17 2.00			
	Interest transfer to Reserves Transfer from Muni	1,033.93	5,000.00	5,000.00	7,500.00	7,500.00	1,703.77

310 Community Facilities - Port Geographe

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

	2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
	\$	\$	\$	\$	\$	\$
Accumulated Reserves at Start of Year	343,509.27	343,509.27	343,509.27	343,509.27	343,509.27	335,116.76
Interest transfer to Reserves	4,088.98	5,096.00	5,096.00	7,644.00	7,644.00	8,392.51
	347 598 25	348 605 27	348 605 27	351 153 27	351 153 27	343 509 27

Reserves Movement Report

		2019/2020 Actual	2019/2020 Amended Budget	2019/2020 Original Budget	2019/2020 Amended	2019/2020 Original	2018/2019 Actual
		\$	YTD \$	YTD \$	Budget \$	Budget \$	\$
309	Community Facilities - Vasse	,	•	,	•	•	•
	Accumulated Reserves at Start of Year	615,585.54	615,585.54	615,585.54	615,585.54	615,585.54	589,760.45
	Interest transfer to Reserves	7,327.70	9,136.00	9,136.00	13,704.00	13,704.00	14,848.67
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	10,976.42
	Transfer to Muni	0.00	0.00	0.00	(450,000.00)	(450,000.00)	0.00
		622,913.24	624,721.54	624,721.54	179,289.54	179,289.54	615,585.54
308	Community Facilities - Airport North						
	Accumulated Reserves at Start of Year	2,970,179.38	2,970,179.38	2,970,179.38	2,970,179.38	2,970,179.38	2,826,296.71
	Interest transfer to Reserves Transfer from Muni	35,357.01 0.00	44,080.00 170,000.00	44,080.00 170,000.00	66,120.00 255,000.00	66,120.00 255,000.00	71,258.67 72,624.00
		3,005,536.39	3,184,259.38	3,184,259.38	3,291,299.38	3,291,299.38	2,970,179.38
130	Locke Estate Reserve						
	Accumulated Reserves at Start of Year	1,012.99	1,012.99	1,012.99	1,012.99	1 013 00	0.00
	Interest transfer to Reserves	1,012.99	1,012.99	1,012.99	1,012.99 24.00	1,012.99 24.00	1,012.99
	Transfer from Muni	42,664.00	42,664.00	42,664.00	64,000.00	64,000.00	64,000.00
	Transfer to Muni	0.00	0.00	0.00	(64,000.00)	(64,000.00)	(64,000.00)
		43,819.11	43,692.99	43,692.99	1,036.99	1,036.99	1,012.99
122	Port Geographe Development Reserve						
	Accumulated Reserves at Start of Year	682,470.41	682,470.41	682,470.41	682,470.41	682,470.41	1,455,440.82
	Interest transfer to Reserves	7,931.83	10,128.00	10,128.00	15,192.00	15,192.00	30,840.83
	Transfer from Muni Transfer to Muni	34,648.00	34,648.00	34,648.00 0.00	51,975.00 (599,307.00)	51,975.00 (599,307.00)	50,000.00 (853,811.24)
	Transfer to Walli						
		725,050.24	727,246.41	727,246.41	150,330.41	150,330.41	682,470.41
123	Port Geographe Waterways Managment Reser	ve (SAR)					
	Accumulated Reserves at Start of Year	3,349,716.94	3,349,716.94	3,349,716.94	3,349,716.94	3,349,716.94	3,387,485.07
	Interest transfer to Reserves Transfer from Muni	40,031.98 143,296.00	49,720.00 143,296.00	49,720.00	74,580.00	74,580.00	87,609.18
	Transfer from Muni Transfer to Muni	0.00	0.00	143,296.00 0.00	214,942.00 (346,800.00)	214,942.00 (346,800.00)	193,747.69 (319,125.00)
		3,533,044.92	3,542,732.94	3,542,732.94	3,292,438.94	3,292,438.94	3,349,716.94
126	Provence Landscape Maintenance Reserve (SA	R)					
	Accumulated Reserves at Start of Year	1,194,759.54	1,194,759.54	1,194,759.54	1,194,759.54	1,194,759.54	1,101,707.78
	Interest transfer to Reserves	1,194,759.54	1,194,759.54	1,194,759.54	26,604.00	26,604.00	30,061.96
	Transfer from Muni	117,576.00	117,576.00	117,576.00	176,363.00	176,363.00	168,461.65
	Transfer to Muni	0.00	0.00	0.00	(203,380.00)	(203,380.00)	(105,471.85)
		1,327,164.90	1,330,071.54	1,330,071.54	1,194,346.54	1,194,346.54	1,194,759.54
128	Vasse Newtown Landscape Maintenance Rese	rve (SAR)					
	Accumulated Reserves at Start of Year	575,151.53	575,151.53	575,151.53	575,151.53	575,151.53	535,722.24
	Interest transfer to Reserves	7,329.02	8,536.00	8,536.00	12,804.00	12,804.00	15,770.06
	Transfer from Muni Transfer to Muni	120,536.00 0.00	120,536.00 0.00	120,536.00 0.00	180,801.00 (199,220.00)	180,801.00 (199,220.00)	172,922.26 (149,263.03)
	Transfer to Mulii						
		703,016.55	704,223.53	704,223.53	569,536.53	569,536.53	575,151.53

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
Actual	Amended Budget	Original Budget	Amended	Original	Actual
	YTD	YTD	Budget	Budget	
é	é	è		ė	ė

Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual	Amended Budget	Original Budget	Amended	Original	Actual
		\$	YTD \$	YTD \$	Budget \$	Budget \$	\$
138	Commonage Precinct Bushfire Facilities Reserve	•	•	•	*	•	•
	Accumulated Reserves at Start of Year Interest transfer to Reserves	57,260.53	57,260.53 848.00	57,260.53 848.00	57,260.53 1,272.00	57,260.53 1,272.00	55,861.58 1,398.95
	interest transfer to Reserves	681.60	848.00	848.00	1,272.00	1,272.00	1,398.95
		57,942.13	58,108.53	58,108.53	58,532.53	58,532.53	57,260.53
139	Commonage Community Facilities Dunsborough Lal	kes South Res					
	Accumulated Reserves at Start of Year	72,622.42	72,622.42	72,622.42	72,622.42	72,622.42	70.848.15
	Interest transfer to Reserves	864.46	1,080.00	1,080.00	1,620.00	1,620.00	1,774.27
		73,486.88	73,702.42	73,702.42	74,242.42	74,242.42	72,622.42
140	Commonage Community Facilities South Biddle Pre	cinct Reserve					
	Accumulated Reserves at Start of Year	886,172.58	886,172.58	886,172.58	886,172.58	886,172.58	1,030,368.46
	Interest transfer to Reserves Transfer to Muni	9,958.92 0.00	13,152.00 0.00	13,152.00 0.00	19,728.00 0.00	19,728.00 0.00	25,804.12 (170,000.00)
		896,131.50	899,324.58	899,324.58	905,900.58	905,900.58	886,172.58
321	Busselton Area Drainage and Waterways Improven	nent Reserve					
	Accumulated Reserves at Start of Year Interest transfer to Reserves	546,471.37 6,450.16	546,471.37 8,112.00	546,471.37 8.112.00	546,471.37 12,168.00	546,471.37 12,168.00	548,820.67 13,451.35
	Transfer to Muni	0.00	0.00	0.00	(184,399.00)	(184,399.00)	(15,800.65)
		552,921.53	554,583.37	554,583.37	374,240.37	374,240.37	546,471.37
102	Coastal and Climate Adaptation Reserve						
	Accumulated Reserves at Start of Year	2,845,578.60	2,845,578.60	2,845,578.60	2,845,578.60	2,845,578.60	2,472,424.34
	Interest transfer to Reserves	35,920.57	42,232.00	42,232.00	63,348.00	63,348.00	69,960.53
	Transfer from Muni Transfer to Muni	316,032.00	316,032.00	316,032.00	538,044.00	538,044.00	527,732.00
	Transfer to Wurii	0.00	0.00	0.00	(1,478,489.00)	(1,259,792.00)	(224,538.27)
		3,197,531.17	3,203,842.60	3,203,842.60	1,968,481.60	2,187,178.60	2,845,578.60
144	Emergency Disaster Recovery Reserve						
	Accumulated Reserves at Start of Year	72,781.94	72,781.94	72,781.94	72,781.94	72,781.94	50,000.00
	Interest transfer to Reserves	976.41	1,080.00	1,080.00	1,620.00	1,620.00	1,781.54
	Transfer from Muni	13,336.00	13,336.00	13,336.00	20,000.00	20,000.00	21,000.40
		87,094.35	87,197.94	87,197.94	94,401.94	94,401.94	72,781.94
145	Energy Sustainability Reserve						
	Accumulated Reserves at Start of Year	181,852.87	181,852.87	181,852.87	181,852.87	181,852.87	100,000.00
	Interest transfer to Reserves	2,636.32	2,696.00	2,696.00	4,044.00	4,044.00	4,474.87
	Transfer from Muni	66,664.00	66,664.00	66,664.00	130,000.00	130,000.00	100,000.00
	Transfer to Muni	0.00	0.00	0.00	(177,378.00)	(177,378.00)	(22,622.00)
		251,153.19	251,212.87	251,212.87	138,518.87	138,518.87	181,852.87
146	Cemetery Reserve						
140	seminary describe						
	Accumulated Reserves at Start of Year	157,626.57	157,626.57	157,626.57	157,626.57	157,626.57	100,000.00

Financial Activity Statement February 2020 Attachment B

City of Busselton

Reserves Movement Report

	2019/2020 Actual	2019/2020 Amended Budget YTD	2019/2020 Original Budget YTD	2019/2020 Amended Budget	2019/2020 Original Budget	2018/2019 Actual
	\$	\$	\$	\$	\$	\$
Interest transfer to Reserves	2,544.08	2,336.00	2,336.00	3,504.00	3,504.00	4,098.21
Transfer from Muni	92,664.00	92,664.00	92,664.00	139,000.00	139,000.00	77,321.95
Transfer to Muni	0.00	0.00	0.00	(254,000.00)	(254,000.00)	(23,793.59)
	252 834 65	252 626 57	252 626 57	46 130 57	46 130 57	157 626 57

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City of Busselton

Reserves Movement Report

		2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2018/2019
		Actual	Amended Budget YTD	Original Budget YTD	Amended Budget	Original	Actual
		\$	\$	\$	Sudget \$	Budget \$	\$
341	Public Art Reserve	•	•	*	•	•	-
	Accumulated Reserves at Start of Year	86,198.07	86,198.07	86,198.07	86,198.07	86,198.07	229,685.21
	Interest transfer to Reserves Transfer to Muni	508.56	1,280.00	1,280.00	1,920.00	1,920.00	5,697.86
	Transfer to Muni	0.00	0.00	0.00	(41,060.00)	(41,060.00)	(149,185.00)
		86,706.63	87,478.07	87,478.07	47,058.07	47,058.07	86,198.07
121	Waste Management Facility and Plant Reserve						
	Accumulated Reserves at Start of Year	7,867,210.16	7,867,210.16	7,867,210.16	7,867,210.16	7,867,210.16	7,881,068.17
	Interest transfer to Reserves	88,441.08	116,768.00	116,768.00	175,152.00	175,152.00	200,860.10
	Transfer from Muni	701,328.00	701,328.00	701,328.00	1,051,994.00	1,051,994.00	1,312,610.77
	Transfer to Muni	0.00	(2,954,510.00)	(3,754,510.00)	(4,816,140.00)	(5,616,140.00)	(1,527,328.88)
		8,656,979.24	5,730,796.16	4,930,796.16	4,278,216.16	3,478,216.16	7,867,210.16
		-,,	2,722,723,22	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,	2, 11 2, 22 22 22	.,,
120	Strategic Projects Reserve						
	Accumulated Reserves at Start of Year	257,162.94	257,162.94	257,162.94	257,162.94	257,162.94	226,213.20
	Interest transfer to Reserves	3,198.69	22,128.00	22,128.00	33,192.00	33,192.00	5,949.74
	Transfer from Muni	16,664.00	16,664.00	16.664.00	31.000.00	31,000.00	25.000.00
	Transfer to Muni	0.00	0.00	0.00	(78,925.00)	(78,925.00)	0.00
		277,025.63	295,954,94	295,954,94	242.429.94	242,429,94	257,162.94
		,	,			,	
129	Untied Grants Reserve						
	Accumulated Reserves at Start of Year	1,232,906.00	1,232,906.00	1,232,906.00	1,232,906.00	1,232,906.00	0.00
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,232,906.00
	Transfer to Muni	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	(1,232,906.00)	0.00
		0.00	0.00	0.00	0.00	0.00	1,232,906.00
		0.00	0.00	0.00	0.00	0.00	1,232,908.00
	Total Cash Back Reserves	65,708,835.67	61,372,324.66	60,521,635.66	42,849,065.66	42,611,399.66	55,590,217.66
	Summary Reserves						
	Accumulated Reserves at Start of Year	55,590,217.66	55,590,217.66	55,590,217.66	55,590,217.66	55,590,217.66	47,978,518.20
	Interest transfer to Reserves	707,112.81	825,080.00	825,080.00	1,237,620.00	1,237,620.00	1,413,166.97
	Transfer from Muni	10,644,411.20	11,210,463.00	11,159,774.00	20,691,111.00	20,640,422.00	18,882,926.94
	Transfer to Muni	(1,232,906.00)	(6,253,436.00)	(7,053,436.00)	(34,669,883.00)	(34,856,860.00)	(12,684,394.45)
	Closing Balance	65,708,835.67	61,372,324.66	60,521,635.66	42,849,065.66	42,611,399.66	55,590,217.66

16.3 <u>LOCAL GOVERNMENT HOUSE TRUST - DEED OF VARIATION</u>

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Deeds

BUSINESS UNIT Finance and Corporate Services

REPORTING OFFICER Director Finance and Corporate Services - Tony Nottle **AUTHORISING OFFICER** Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Deed of Variation - Local Government House Trust

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Attachment B Excerpt - Clause 12 of Trust Deed 1994 🗓

OFFICER RECOMMENDATION

That Council:

- 1. consent to the attached Deed of Variation for the Local Government House Trust; and
- 2. advise the Board of Management Local Government House Trust of the Council's consent to vary the Trust Deed.

EXECUTIVE SUMMARY

The CEO of the Western Australian Local Government Association (WALGA) has written to the City's CEO, seeking the Council's consent by formal resolution to a variation to the Trust Deed for the Local Government House Trust (The Trust).

The City of Busselton is a unit holder and beneficiary to The Trust, holding 7 units as advised in WALGA's recent Quarterly Report Q4 2019.

As a beneficiary, the City is requested to consent to the attached Deed of Variation supported by a resolution of Council and to communicate this consent to WALGA in writing.

BACKGROUND

The Trust was created by Deed in 1980 for the purpose of providing accommodation for WALGA and its predecessors. 93% of Councils contributed to create a Trust comprising of 620 units.

WALGA are requesting consent for the Trustee to formally execute the attached Deed of Variation supported by a resolution of Council and to communicate this consent in writing.

Under the Deed, as amended, WALGA is the Trustee and the unit holders are the beneficiaries. The Trustee holds the property and associated monies "upon Trust" and in proportion to the units provided. The commencement date of the current Deed is 17 February 1993, with the completion (vesting) date being 79 years from commencement.

Key points include:

- Ownership of the building has always been within the Trust which is a separate legal entity to WALGA.
- The Trust is a unit trust where the 132 unit holders are the beneficiaries and WALGA is the trustee. The Trust owns the building (170 Railway Parade, West Leederville) on behalf of the beneficiaries. A total of 620 units fully paid were issued.
- The current Deed commenced in 1993 and was amended in 2002 to reflect the merger of the metropolitan and country associations into WALGA.
- Upon liquidation, the unit holders are entitled to a pro rata share of the trust's net assets.
 The end distribution per unit will equal the liquidated value of net assets divided by the total number of units.

OFFICER COMMENT

Officers are proposing that Council consent by formal resolution to a variation to the Trust Deed for the Trust.

The Trust exists primarily to provide building accommodation for WALGA. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville.

The building fulfils an essential requirement to provide suitable accommodation for WALGA and its staff, while representing a long-term investment opportunity through rental income and long term capital growth.

The Trust is exempt from income tax on the basis of being a State/Territory Body (STB) pursuant to Division 1AB of the *Income Tax Assessment Act 1936*.

Trust Deed amendments set out in the Deed of Variation are based on legal advice and are intended to assist the Trust's income tax exempt status by strengthening the position that the Trust is a STB.

Legal advice identified that the Trustee's ability to retire and appoint a new Trustee might affect the Trust's classification as a STB. This view, while based upon highly technical grounds, is a risk nonetheless.

Subsequently the Deed of Variation aims to strengthen the position that the Trust is a STB for tax purposes through the following amendments:

- 1. removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation);
- 2. enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation); and
- 3. ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation).

The three proposed amendments when applied to the relevant clauses inserted by the Deed of Variation dated 5 June 2002 will subsequently read as follows (proposed amendments shown in bold text):

1. Variation 2.1 amends clause 22.1 to point to additional clause:

22.1 Any Trustee of the Trust may retire as Trustee of the Trust. **The Subject to clause 22.3, the** right to appoint any new or additional trustee or trustees of the Trust is hereby vested in the retiring or continuing trustee. A corporation or incorporated association may be appointed as Trustee of the Trust.

2. Variation 2.2 inserts two new clauses:

22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as Trustee of the Trust; and
- (b) appoint such new or additional Trustee.

3. Variation 2.3 insert a new clause 13A

13A Delegation to the Board of Management

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.

The first two amendments outlined above remove powers granted to the Trustee in the 2002 Deed Variation resulting from the merger to a single Association representing WA Local Governments. These amendments which previously facilitated the transfer of trusteeship to the then new Western Australian Local Government Association are removed, but with the clarification that any appointment must be with the consent of the beneficiaries.

The final amendment intends to confirm that power rests with the Board of Management. As the Board of Management comprises Local Governments, this satisfies the requirements of a STB for tax purposes. This amendment reflects the actual operation of the Trustee in implementing the decisions of the Board of Management whilst retaining sufficient operational discretion to place and renew investments and pay suppliers.

These amendments provide greater power to beneficiaries through the Board of Management, and as such it is anticipated they will be considered acceptable.

Statutory Environment

The Trust is established under the Trustees Act 1962.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are 620 units issued to Local Governments in WA of which the City of Busselton has been issued with 7 units in the Trust. The value of the 7 units as at 30 June 2019 is \$124,636.87.

Stakeholder Consultation

As this matter has to be addressed by the majority of Local Governments, this request from WALGA was placed on the Agenda to be discussed at the South West Zone of WALGA at its meeting held in Nannup on 28 February 2020. No concerns were raised by participating local governments.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation the Council could choose not to consent to the proposed variation to the Deed of Variation for the Local Government House Trust.

This option however is not recommended. It is in the City's best interest to support the Trust Deed Amendment to provide surety to the STB status of the Trust.

CONCLUSION

Due to the fact that the recommendation indicates support to amend the Trust Deed to provide clarity around the STB status of the Trust it is recommended that this be supported.

As a beneficiary, the City of Busselton is a unit holder of value as discussed within the Financial Implications and this essentially, protects the City's interests.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The Board of Management – Local Government House Trust will be advised of Council's consent to vary the Trust Deed upon endorsement by Council.

Attachment 1

DEED OF VARIATION

LOCAL GOVERNMENT HOUSE TRUST



LAW PERTH

11 Mounts Bay Road, Perth WA 6000

Telephone (08) 9429 2222 Facsimile: (08) 9429 2434 <u>eylawperth@au.ey.com www.ey.com</u> Our Ref: 4WAL / 2004 7043

Attachment A

Attachment 1

EY

THIS DEED dated the day of 2019

BY

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

RECITALS

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.

Deed of Variation - Local Government House Trust

Attachment 1

EY

NOW THIS DEED WITNESSES

1. DEFINITIONS AND INTERPRETATION

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed: and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

2. OPERATIVE PART

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

Attachment A

Attachment 1

EY

2.2 insert after clause 22.2 the following:

- "22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.
- 22.4 The Beneficiaries may at any time by Special Resolution:
 - (a) remove a Trustee from the office as trustee of the Trust; and
 - (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, "Special Resolution" means a resolution passed or decision made by not less than 75% of the Beneficiaries."

2.3 insert a new clause 13A as follows:

"13A DELEGATION TO THE BOARD OF MANAGEMENT

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management."

3. SEVERABILITY

- 3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.
- 3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. FURTHER ASSURANCES

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. COSTS

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. RATIFICATION AND CONFIRMATION

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

	Attachr	nent 1 EY
7.	PROPER LAW	
	This Deed shall be governed by the laws submit to the jurisdiction of the Courts of the	of the State of Western Australia and the parties state of Western Australia.
EXEC	UTED as a Deed	
	COMMON SEAL of WESTERN) RALIAN LOCAL GOVERNMENT) CIATION is hereunto affixed in the) ince of:	
Signat	ure of President	Signature of Chief Executive Officer
Name	of President	Name of Chief Executive Officer

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Attachment B

Attachment 2 Clause 12 of Trust Deed (Excerpt)

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demands outgoings debts and liabilities incurred in respect of the Trust Fund.

- 10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.
- 10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 ADVANCEMENT OF CAPITAL

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 POWERS OF INVESTMENT AND MANAGEMENT

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the

Attachment B

Attachment 2 Clause 12 of Trust Deed (Excerpt)

absolute and uncontrolled discretion of the Trustees in carrying out the trusts hereof:

- (a) to invest the Trust Fund and deal with manage transpose and realise the Trust Fund or any part thereof whether real or personal property with such powers in all respects as if the Trustees were the absolute owner thereof;
- (b) to purchase or otherwise acquire any investments for cash or otherwise and upon any terms and conditions and to make any such purchase or acquisition for a sum greater than the amount of the Trust Fund for the time being and to agree to pay for any such investments wholly or in part from any future moneys which may come into the Trustees' hands including dividends profits interest or other income payable in respect of any such investments;
- property or interest therein for the time being forming the whole or part of the Trust Fund by public auction tender or private treaty at such price or prices and whether for cash or on terms and generally upon any terms and conditions and to grant options for such sale or disposition as aforesaid;
 - (d) (i) to borrow and raise moneys from; or
 - (ii) to secure by mortgage or otherwise howsoever the payment of or obligation to pay money to,

any person (including a beneficiary) upon any terms with or without security or interest;

- (e) to vary or transpose any investments and to vary the terms of or property comprised in any security;
- (f) to hold use purchase construct demolish maintain repair renovate reconstruct develop improve sell transfer convey surrender let lease exchange take and grant options or rights in alienate mortgage charge pledge reconvey release or discharge or otherwise deal with any real or personal

Attachment 2 Clause 12 of Trust Deed (Excerpt)

property PROVIDED THAT in the improvement or development of any part of the Trust Fund the Trustees shall not be bound by the limitation contained in Section 30(1)(c) of the Trustees Act and the Trustees shall not be bound to apply to any Court to exceed such limitation;

- (g) to pay out of the Trust Fund or the income thereof all costs charges and expenses of and incidental to the management of the Trust Fund or to the exercise of any power authority or discretion hereby or by law conferred on the Trustees or in carrying out or performing the trusts hereof which the Trustees may at any time incur including all taxes of whatever kind payable in respect of the Trust Fund and costs in any way connected with the preparation) and execution of these presents;
- (h) to act as manager or to employ any persons (including a Trustee hereof or a unit holder) contractors managers solicitors accountants clerks workmen employees servants or agents to transact all or any business of whatever nature including the receipt and payment of money and to decide the remuneration to be allowed and paid and to pay all charges and expenses so incurred and to create or arrange any scheme or superannuation retirement benefit or pension for the benefit of any person so employed;
- to partition or agree to the partition of or to $\mathsf{subdivid}\varepsilon$ (i) or agree to the subdivision or strata title or agree to the strata-titling of any land or other property which or any interest in which may for the time being be subject to the trusts hereof and to pay any moneys by way of equality of partition;
- (j) to determine whether any real or personal property or any increase or decrease in amount number or value of any property or holdings of property or any profit loss receipt or payments from for or in connection with any real or personal property shall be treated as and credited or debited to capital or to income and generally to determine all matters as to which any doubt difficulty or question

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may arise under or in relation to the execution of the trusts and powers of this Deed and every determination of the Trustees in relation to any of the matters aforesaid whether made upon a question formally or actually raised or implied in any of the acts or proceedings of the Trustees in relation to the Trust Fund shall bind all parties interested therein and shall not be objected to or questioned on any ground whatsoever;

- (k) to open accounts with any bank or building society and to operate by and in all usual ways any such accounts;
- (1) to give effectual receipts and discharges for any moneys received by or on behalf of the Trustees or otherwise relating to any of the acts matters and things provided for in these presents;
- (m) to provide and set aside out of the Trust Fund or the income thereof such sum of money as the Trustees shall consider is available or necessary for and to pay or apply the same in or towards the discharge or reduction of any encumbrance debt or other liability for the time being affecting the Trust Fund or any part thereof;
- (n) to let sub-let lease or sub-lease for any period (and including to any beneficiary) and at any rental any real or personal property comprised in the Trust Fund upon any terms conditions or covenants;
- (o) to purchase take on lease sub-lease assignment hire or otherwise acquire any estate or interest in any real or personal property for any price premium rental charge payment fee or other consideration and subject to any terms conditions and covenants;
- (p) to take such action as the Trustees shall think fit for the adequate protection of any part of the Trust Fund and to do all such other things as may be incidental to the exercise of any of the powers authorities and discretions hereby or by law conferred on the Trustees;

Attachment 2 Clause 12 of Trust Deed (Excerpt)

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- (q) to take and act upon the opinion (given in writing) of a solicitor an attorney at law or counsel practising in any country where the Trust Fund or any part thereof may for the time being be or be proposed to be invested in relation to the interpretation or effect of these presents or any other document or statute or as to the administration of the trusts hereof without being liable to any of the beneficiaries in respect of any act done by the Trustees in accordance with such opinion PROVIDED THAT nothing in this provision shall prohibit or impede the Trustees from applying to any Court if it shall think fit or prohibit any unit holder from so doing;
- (r) to allow any beneficiary to occupy have custody of or use any part of the Trust Fund on any terms or conditions as to inventories repair replacement insurance outgoings or otherwise but the Trustees shall not be liable for any loss or damage which may occur to any such part of the Trust Fund during or by reason of any such occupation custody or use except insofar as such loss or damage shall be occasioned by the conscious and wilful default or neglect of the Trustees;
- (s) to permit any part of the Trust Fund to be held or registered in the name of any nominee of the Trustees and to deposit securities deeds and other documents belonging or related to the Trust Fund with any bank or solicitor;
- (t) in the event of any gift stamp or other duties fees or taxes becoming payable in any part of the world in respect of these presents or the Trust Fund or any part thereof in any circumstances to pay all or any part of such duties fees and taxes out of the Trust Fund notwithstanding that such duties fees or taxes or some part thereof are not or may not be recoverable from the Trust Fund by legal process;
- (u) to receive and accept any real or personal property by gift inter vivos or by Will or under the provisions of any other trust or otherwise from any other person as additions to the Trust Fund and to hold the same upon the trusts herein

Attachment 2 Clause 12 of Trust Deed (Excerpt)

set forth and to administer such additions under the provisions hereof;

- (v) at any time and from time to time to ascertain and fix the value of the Trust Fund in accordance with the provisions herein contained and for that purpose to engage such competent valuers or experts as the Trustees may select and the Trustees may cause the value so ascertained and fixed to be entered from time to time in a book kept for that purpose;
- (w) to appoint any date earlier than the Vesting Date to be the Vesting Date;
- (x) during an accounting period to nominate any date not more than 18 months after the date of commencement of the then current accounting period as the last day of that accounting period and thereafter the accounting period shall mean each succeeding 12 month period commencing on the day following such nominated date until the anniversary of such nominated date immediately preceding the Vesting Date and the period thereafter until the Vesting Date.

13.0 DELEGATION OF TRUSTEE POWERS

The Trustees if at any time they are more than one shall act jointly and may delegate the exercise of all or any of the powers authorities or discretions hereby or by law conferred on the Trustees:-

- (a) to the Board of Management constituted by clause 14.0 of this Deed, or
- (b) to any other person or persons,

and execute any power of attorney or other instrument necessary to effectuate such purpose.

16.4 <u>2019/20 BUDGET REVIEW</u>

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Budget Planning and Reporting

BUSINESS UNIT Financial Services

REPORTING OFFICER Manager Financial Services - Paul Sheridan

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Executive: substantial direction setting, including adopting strategies,

plans and policies (excluding local planning policies), tenders, setting and amending budgets, funding, donations and sponsorships,

reviewing committee recommendations

VOTING REQUIREMENT Absolute Majority

ATTACHMENTS Attachment A 19-20 Budget Review Summary

OFFICER RECOMMENDATION

That the Council, pursuant to Regulation 33A of the Local *Government (Financial Management)*Regulations, adopts the 2019/20 Annual Budget Review as presented within this report.

EXECUTIVE SUMMARY

Between January and March in each financial year, a local government is to carry out a review of its annual budget for that year. The Council is required to consider the review submitted to it and determine (by absolute majority) whether or not to adopt the review, any parts of the review or any recommendations made in the review within 30 days of the review being undertaken.

BACKGROUND

The requirement for a local government to carry out an annual budget review is prescribed via Regulation 33A of the *Local Government (Financial Management) Regulations*.

The purpose of an annual budget review is to ensure that a local government conducts a review of its financial performance at an appropriate time in the financial year. This is to identify significant budget variances and recommend remedial action as necessary, prior to the end of the financial year.

This report, based on the City's financial performance for the financial year to date as at 29 February 2020, has been compiled to fulfil the statutory reporting requirements of the *Local Government Act* and associated Regulations in respect of the annual budget review process.

OFFICER COMMENT

The budget review process was conducted over the last three weeks of March, via a series of workshop meetings with each of the manager/co-ordinator groups across the entire organisation (14 in total). During the first half of the process, although there was awareness of the COVID-19 crisis escalating in some parts of the world, the prevailing view of staff at the time had not yet been significantly altered such that their financial forecasting to 30th June was negatively influenced. In fact, many predictions were still confidently positive in terms of activities and projects that were still predicted to go ahead.

During the latter part of the process, in the 3rd week and part of the last week of March, the COVID-19 crisis changed dramatically and practically on a daily basis. As result of the rapidly deteriorating global and local situation, the financial outlook in the remaining workshops changed to one of drastically reduced activity, cancellation or deferment of projects, and closure of outstations such as libraries and recreation centres.

As such, compiling a consolidated financial forecast to the end of June from the results of the workshop meetings has been rendered somewhat academic and irrelevant. However, this assessment gives the Council a clearer picture of the City's current position prior to the COVID-19 crisis.

The attached report outlines the variations from the existing amended budget position on a line by line basis, showing a total positive net change to the budgeted net current position of approximately \$402K.

Statutory Environment

Regulation 33A. Review of budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) the review of an annual budget for a financial year must
 - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) Consider the local government's financial position as at the date of the review; and
 - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
 - (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
 - (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.
 - *Absolute majority required.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

Risk assessments have been previously completed in relation to a number of 'higher level' financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

Options

As an alternative to the proposed recommendation, the Council could not adopt the budget review report. If Council is minded to this option, officers can assist on the drafting of a suitable alternative motion for adoption before the statutory due date of 30 April 2020.

CONCLUSION

As at YTD February, 2020 the City's overall financial performance was considered satisfactory. Projections resulting from budget review process during March in consultation with all manager/coordinator groups across all parts of the City, indicated a potential positive impact on closing net current position as at 30 June 2020, in the order of approximately \$402K.

In the latter parts of the review process and subsequent to it, but before finalisation of this report, the COVID-19 global pandemic crisis escalated sharply and began to have immediate significant negative impacts across all operations of the City.

This has rendered the review and projections somewhat irrelevant.

In the lead up to finalisation of this report, due to the worsening crisis, it has been impossible to make any further realistic projections to 30/6/2020 due to unavailability of key staff to assist with financial predictions. However, what has been presented gives Council an idea of the current position prior to the uncertainty occurring with the COVID-19 crisis. What can be said with relative confidence is that the City will undoubtedly be in an operational deficit position, with many of the capital projects either being scaled back or deferred.

Components of the unspent capital and operating expenditure budgets are currently being assessed for re-listing in the Council's 2020/21 draft budget.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The officer recommendation will be implemented by 30 April 2020.

150 19-20 Budget Review Summary

			Annual				ks at 29 Feb 2	020		Cash Impact on	ositive / (Negative	e)
		2019/20 Budget (a) \$	2019/20 YTD Actual (b) \$	Variance (b)-(a) \$	2019/20 YTD Budget (c) \$	2019/20 YTD Actual (b) \$	Variance (b)-(c) \$	Var. % (b)-(c)/(b)	Review Meeting Commentary	19/20 Amended Budget (as at 29/2/20)	Corresponding Cash Backed Reserve/RA Impact	Non-t
VENUE Business Unit - Governance	and Corporate Services	_										
Human Resources &		5,140	36,125	30,985	3,424	36,125	32,701	90.52%	Amend \$30K up	30,000		
10521 1525 Reimbursemer Business Unit - Legal and Pro	nt - Workers Compensation	100,590	19,292	(81,298)	-	19,292	19,292	100.00%	Amend down \$81K	(81,000)		
Legal and Compliano 10500 1529 Reimbursemen	e Services	76,820	1,750	(75,070)	51,216	1,750	(49,466)	(2826.63%)	BCP penalty budgeted but received last year - amend	(75,070)		
Community Resource 8 81113 1637 Hire of Building	e Centre	23,700	33,664	9,964	15,800	33,664	17,864		Add S10k	10,000		
B1113 1705 Lease Payment Business Unit - Financial Sen	ts - Commercial	90,330	49,013		54,593		(5,580)	(11.39%)	Minus \$10K	(10,000)	(10,000)	
Rates 0 10150 1001 Residential Rat		28,068,598	28,140,678	72.080	28.068.598	28,140,678	72.080	0.26%				
0 10150 1003 Interim Rates - 0 10150 1007 General Rates	- Residential	281,183 2,327,935	305,200	24,017		305,200	136,492	44.72%				
0 10150 1009 Interim Rates 0 10150 1013 General Rates	Industrial	10,000 8,853,526	200,203	190,203	6,000 8,853,526	200,203	194,203	97.00%				
0 10150 1015 Interim Rates - 0 10150 1019 General Rates	- Commercial	10,000 2,051,074	59,636 2,105,520	49,636 54,446	6,000 2,051,074	59,636 2,105,520	53,636 54,446	89.94% 2.59%				
0 10150 1021 Interim Rates - 0 10150 1025 General Rates	- Vacant Land Residential	10,000	(14,656)	(24,656)	6,000	(14,656)	(20,656)	140.94%				
10150 1027 Interim Rates 10150 1031 General Rates	Vacant Land Industrial	10,000 356,612	(19,680)	(29,680) (9,895)	6,000	(19,680) 346,717	(25,680) (9,895)	130.49%				
10150 1033 Interim Rates - 0 10150 1037 General Rates	- Vacant Land Commercial	3,045,907	(7,896) 3,022,321	(17,896) (23,586)	6,000 3,045,907	(7,896) 3,022,321	(13,896)	175.99%				
10150 1039 Interim Rates - 10150 1043 General Rates	- Primary Produce	10,000	(21,931) 4,873,701	(31,931)	6,000 4,874,182	(21,931) 4,873,701		127.36%				
10150 1045 Interim Rates - 10150 1049 General Rates	- Rural	30,000 828,232	113,478 853,388	83,478 25,156	18,000 828,232	113,478 853,388	95,478 25,156	84.14% 2.95%	Amend budgets up \$368k in total Amend interims up a further \$30K	362,000 30,000		
10150 1051 Interim Rates - 10150 1110 Specified Area	- UV Commercial	50,000 214,942	(23,228)	(73,228) 1.203	30,000	(23,228)	(53,228) 1,203	229.15% 0.56%		6,200	6,200	
10150 1112 Interim Specifi	ed Area Rates - Port Geographe Rates - Provence Landscape Maintenance	176,363	1,568 176,613	1,568 250	176,363	1,568	1,568	100.00%				
10150 1123 Interim Specific 10150 1126 Specified Area	ed Area Rates - Provence Landscape Maintenance	180,801	2,806 180,801	2,806	180,801	2,806	2,806	100.00%				
10150 1128 Interim Specifi- 10150 1201 Rates Written	ed Area Rates - Vasse		419 (1,546)	419 (1,546)	-	419 (1,546)	419 (1,546)	100.00%				
10150 1202 Administration 10150 1203 Overdue Paym	r Fees (Rates)	121,140 225,000	149,197 234,072	28,057 9,072	117,140 150,000	149,197 234,072	32,057 84,072	21.49% 35.92%				
10150 1204 Instalment Plan 10150 1205 ESL Overdue P	n Interest layment interest	250,000 6,020	298,663 7,990	48,663 1,970	246,000 4,016	298,663 7,990	52,663 3,974	17.63%				
10150 1206 Rates Concessi 10150 1260 Pensioners Del	ions ferred Subsidy - Council	(67,500) 5,290	(68,171) 6,863	(671) 1,573	(67,500) 3,528			0.98%				
10150 1261 Pensioners Det 10150 1754 ESL Commissio	ferred Subsidy - ESL	7,900	253 6,511	(1,389)	144 5,272	258 6,511	109 1,239	43.12% 19.03%				
Rates Administration 10151 1511 Reimbursemen	n	30,800	12,432	(18,368)	20,536	12,432	(8,104)		Amend down S10K	(10,000)		
Other General Purpo 10152 1760 Interest on Mu	ose Funding	242,380		(116,785)	218,000				Amend down \$53K	(53,000)		
10152 1761 Interest on Res 10152 1762 Interest on Res	serve Funds	1,237,620		(530,507)	771,945		(64,832)		Amend down S176K Amend up S52K	(176,000) 52,000	(176,000) 52,000	
Business Unit - Community S Geographe Leisure C	Services						5.,72		The state of the s	14,000	34,000	
10591 1622 Vacation Care 10591 1623 Wet Areas - Gst		203,000	126,558 286,056	(76,442) (93,944)	171,000		(44,442) 14,056	(35.12%)	\$76k amend down \$93k amend down	(76,000) (93,000)		
10591 1624 Swimming Less 10591 1625 Gym Casual En	sons - Gst Free	311,500 41,000	245,543	(65,957)	240,500 27,500	245,543 28,283	5,043 783	2.05%	S66k emend down S12k emend down	(66,000) (12,000)		
10591 1627 Klosk Income - 10591 1628 Klosk Income -	GST Free	10,000	8,010 88,926	(1,990)	6,800 84,000	8,010 88,926	1,210	15.11%	\$2k amend down \$33k amend down	(2,000)		
10591 1630 Stadium Hire 10591 1631 Stadium Team		83,000 81,000	75,200 36,939	(7,800) (44,061)	72,000	75,200 36,939	3,200	4.26%	\$7k amend down \$4k amend down	(7,000)		
10591 1641 Memberships 10591 1642 Personal Traini		785,000 24,000	633,573 13,581	(151,427)	590,000 16,000	633,573 13,581	43,573	6.88%	\$151k amend down \$10k amend down	(151,000)		
10591 1644 Professional St 10591 1648 Pro-Shap Incor	uites Rent	31,700	21,923	(9,777)	21,136	21,923	787	3.59%	59k amend down S4k amend down	(9,000)		
10591 1753 Long Service Le Cultural Planning	eave Contribution from Other LGA's	18,130		(18,130)	9,066		(9,066)		\$18K amend down	(18,000)		
10900 1270 Donated Asset Business Unit - Commercial	is Services	5,000	12,000	7,000	-	12,000	12,000	100.00%	\$7K amend up			
Airport Operations 11151 1670 Airport-Hange		25,000	35,823	10,823	16,664	35,823	19,159	53.48%	Amend up by \$10K	10,000	10.000	
11151 1673 Airport - FIFO 6 11151 1676 Airport Fuel Ag	Car Parking Income	249,000	164,745	(84,255) 10,000	150,000		20,000	8.95%	Add \$45K to budget Add \$30K to budget	45,000 30,000	45,000 30,000	
Business Unit - Environment Environmental Mana	tal Services agement Administration											
10830 1239 Operating Gran Implement Manager	nts & Subsidies-Other	170,000	191,602	21,602	-	191,602	191,602	100.00%	Add \$20K	20,000		
10850 1239 Operating Gran	nts & Subsidies-Other th Services Administration	11,090	23,680	12,590	7,392	23,680	16,288	68.78%	Amend up \$32K	12,000		
10920 1551 License for Stre Analytical Services	eet Traders	40,000	54,095	14,095	40,000	54,095	14,095	26.06%	\$14K amend up	14,000		
10921 1553 Water Samplin	ng Foos L Firebreaks-Reserves	80,000	89,315	9,315	69,000	89,315	20,315	22.75%	\$10K amend up	10,000		
10931 1239 Operating Gran Animal Control	nts & Subsidies-Other	-	165,750	165,750		165,750	165,750		Amendment to be included - only spent SSX	165,750	160,000	
10950 1590 Dog Registration	on Fees	120,000	88,086	(31,914)	102,000	88,086	(13,914)	(15.80%)	\$20K amend down	(20,000)		
10970 1724 Parking Fines 8 Business Unit - Development	B Costs et Services	92,250	24,750	(67,500)	61,504	24,750	(36,754)	(148.50%)	\$20K amend down	(20,000)		
Statutory Planning 10810 1570 Development A		600,000	363,865	(286,135)	400,000	363,865	(36,135)	(9.93%)	\$60K amend down	(60,000)		
Building Services 10910 1540 Building Permi	its	500,000	305,628		333,328	305,628			\$80k amend down	(80,000)		
Business Unit - Strategic Plan Strategic Planning	nning											
10820 1239 Operating Grad Dunsborough Waste	Facility	37,500	-	(37,500)	25,000	-	(25,000)	(100.00%)	Remove from budget	(37,500)		
G0031 1608 Tipping Fees - G0031 1609 Tipping Fees	Liquid Waste	335,000 765,000	113,752 540,483	(221,248) (224,517)	223,336 510,000	113,752 540,483			\$150K amend down \$45K amend down	(150,000) (45,000)	(150,000) (45,000)	
G0031 1737 Sale of Scrap N Rubbish Sites Develo	ppment	98,460	36,114	(62,346)	65,640	36,114	(29,526)	(81.76%)	\$40K amend down	(40,000)	(40,000)	
G0032 1612 Waste Disposa Busselton Senior Citi	I Fee (WARR Act 2007)	1,141,637	1,159,189	17,552	1,141,637	1,159,189	17,552	1.51%	\$20K amend up	20,000	20,000	
89407 1214 Capital Grant-L 89407 1280 Contributions	Lotteries Commission	600,000 222,600	111,300	(600,000)	-	111,300	111,300		Amend down \$600K Haive the budget	(600,000)	(600,000) (111,300)	
Lou Weston Oval - Co C3186 1213 Capital Grant-C	ourts	400,000	100,000		350,000	100,000			\$300k amend down	(300,000)	(300,000)	
Barnard East Landsco C3208 1280 Contributions	aping	240,000		(240,000)	-	-	-		Amend S240K down	(240,000)	(240,000)	
Business Unit - Engineering in Engineering Services	& Facility Services									_ 10,000)		
11101 1708 Supervision Fe	oastal Protection Stage 1 of 4	113,030	15,617	(97,413)	75,352	15,617	(59,735)	(382.50%)	\$50K amend down	(50,000)		
C2523 1215 Capital Grants	-Other (State)	150,000	Forecast	(150,000)	30,000	-	(30,000)	(100.00%)	Remove budget	(150,000)	(150,000)	
Parks & Gardens (per SW su Operating Gran	immary sheet) ints, Subsidies & Contributions	2020 Budget 32,990	June 30 43,106	10,116					Some extra ordinary revenue items received	10,116	10,116	
Fees & Charger		25,000	39,740	14,740					Should get extra revenue May June approx. \$25k	14,740	10,110	
ENDITURE												
Business Unit - Governance		_										
	Charles & Ball Conserver	(110,000)			(110,000)	(97,576)		12.73%	\$12k amend down Amend down \$13k	12,000	12,000	
Members of Council 10000 3589 Elected Memb	ed Consumables											
10000 3589 Elected Members of Council 10000 3589 Elected Memb 10000 3673 Catering Relate Governance Support 10510 3001 Salaries - Norm	ed Consumables Services	(15,500)	(311)	16,189	(11,000)	(311)	10,689		Amend \$40K down	13,000		

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		_	Annual				ks at 29 Feb 2				ositive / (Negative	e)
		2019/20 Budget (a) \$	2019/20 YTD Actual (b) \$	Variance (b)-(a) \$	2019/20 YTD Budget (c) \$	2019/20 YTD Actual (b) \$	Variance (b)-(c) \$	Var. % (b)-(c)/(b)	Review Meeting Commentary	Cash impact on 19/20 Amended Budget (as at 29/2/20)	Corresponding Cash Backed Reserve/RA Impact	Non-Ca Impai
10521	3084 Professional Development (contractual obligation) 3090 Employee Assistance Programs	(71,930) (40,210)	(35,601) (16,700)	36,329 23,510	(47,952) (26,808)	(35,601)	12,351 10,108	34.69% 60.53%	Amend \$25K down Amend \$10k down	25,000		
	Public Relations 3664 Catering	[40,000]	(15,315)	24,685	(26,664)		11,349		\$15k amend down	15,000		
	Information Services Information & Communication Technology Services	(10)000	(15,515)	2,000	(10,00-1)	120,020	11,515	14.20%	yazın erretre severi	25,630		
10250	3001 Salaries - Normal	(919,206)	(517,154)	402,052	(638,930)	(517,154)	121,776	23.55%	\$115 amend down	115,000		
10250	3260 Consultancy 7743 Exp Offset Acc-Furn & Equip	(168,750) (678,842)	(58,381) (35,908)	110,369 642,934	(112,504) (452,552)	(58,381) (35,908)	54,123 416,644		\$80K to Corp IT Res Approx \$150 will go back into F&E Res	80,000 150,000	80,000 150,000	
	ss Unit - Legal and Property Services Aged Housing Capital Improvements - Winderlup											
B9300	3280 Contractors (Inc Contract Staff) Aged Housing Capital Improvements - Harris Road	(80,000)	(18,251)	61,749	(40,000)	(18,251)	21,749		Amend \$60K down	60,000	60,000	
89301	3280 Contractors (Inc Contract Staff) Aged Housing Capital Improvements - Winderlup Court (City)	(60,000)	-	60,000	(40,000)	-	40,000	100.00%	\$20K amend - should be expenditure from this string	20,000	20,000	
89302	3280 Contractors (Inc Contract Staff)	(51,000)	(5,070)	45,930		(5,070)	(5,070)	(100.00%)	Actual belongs above, please journal, remove budget	51,000	51,000	
C3451	Aged Housing Infrastructure (Upgrade) 3280 Contractors (Inc Contract Staff)	(12,000)	-	12,000	(12,000)	-	12,000	100.00%	Remove budget	12,000	12,000	
R0305	Creekview Road Reserve 12492 (Lot 501) 3280 Contractors (Inc Contract Staff)	(14,900)		14,900	(11,900)	-	11,900	100.00%	\$10K amend	10,000	10,000	
	ss Unit - Financial Services Rates Administration	_										
10151	3658 Rating Valuations Financial Services	(106,900)	(29,851)	77,549	(71,264)	(29,351)	41,913	142.80%	Amend down \$50K	50,000	50,000	
10200	3660 Valuation Expenses - Other	(40,000)	(150)	39,850		(150)	(150)	(100.00%)	Amend down \$40k	40,000	40,000	
Busine	ss Unit - Community Services Busselton Library	+			-							
	3001 Selaries - Normal	(726,602) (51,840)	(456,107) (164)	270,495 51,676	(503,245)	(456,107) (164)	47,138 34,396		\$19K amend down \$51K amend down	19,000 51,000		
	3295 Other Computing Costs Dumborough Ubra ry											
	3001 Selaries - Normal Recreation Planning	(166,103)				(123,919)			\$13k amend up	(13,000)		
10541	3260 Consultancy Geographe Leisure Centre	(50,000)	(3,818)	46,182	(25,000)	(3,818)	21,182	554.76%	\$45K amend down	45,000		
10591	3001 Salaries - Normal 3500 Electricity	(696,109) (184,690)	(458,461)	237,648			41,221 21,515		\$100k amend down	100,000		
	Art Geo Administration											
10625	3001 Selaries - Normal 3280 Contractors (Inc Contract Staff)	(160,310) (14,000)	(132,873) (2,968)	27,437	(110,752) (9,336)	(2,968)	(22,121) 6,368	214.54%	\$17k emend up \$10k amend down	(17,000) 10,000		
10625	3623 Marketing & Promotions Cultural Planning	(12,000)	(1,250)	10,750	(8,000)	(1,250)	6,750	540.09%	\$10k amend down	10,000		
10900	3280 Contractors (Inc Contract Staff) as Unit - Commercial Services	(51,160)	35,000	86,160	(15,000)	35,000	50,000	(142.86%)	\$41k amend down	41,000		
	Busselton Jetty Tourist Park											
10600	3280 Contractors (Inc Contract Staff) Airport Operations	[433,600]		184,944	(289,064)		40,408		\$20K amend down	20,000	20,000	
	3280 Contractors (Inc Contract Staff) 3300 Electricity	(40,000)		2,490	(25,664)		(10,846) (10,194)		Add S20K to budget Add S20K to budget	(20,000)	(20,000) (20,000)	
	Airport Construction Stage 2, Noise Management Plan		(13,030)			(25,050)						
Busine	3280 Contractors (Inc Contract Staff) ss Unit - Environmental Services	(869,550)	-	869,550	(579,704)	-	579,704	100.00%	Amend - put back in RA	869,550	869,550	
	Environmental Management Administration 3260 Consultancy	(235,090)	(66,016)	169,074	(128,392)	(66,016)	62,376	94.49%	Amend down \$73K	73,000		
10830	3280 Contractors (Inc Contract Staff)	(99,710)	(3,028)		(66,472)	(3,028)	63,444		Amend up \$20K	(20,000)		
10931	Protective Burning & Firebreaks-Reserves 3280 Contractors (Inc Contract Staff)	(53,900)	(5,656)	48,244	(35,936)	(5,656)	30,280	535.40%	Amendment to be included	48,000		
10950	Animal Control 3498 Purchase of Materials	(20,700)	(20,297)	403	(13,800)	(20,297)	(6,497)	(32.01%)	Amend up \$30K	(10,000)		
10980	Other Law, Order & Public Safety 3001 Salaries - Normal	(856,594)	(570,252)	286.342	(595,011)	(570,252)	24,759	4.34%	Short staffed until January, amend down \$20K	20,000		
	ss Unit - Development Services	(engine)	(3.3)232)	200,000	(113)211)	(0.04000)			The state of the s	1.,		
	Planning Administration 3647 Façade Refurbishment Subsidy	(30,000)	(1,665)	28,335	(20,000)	(1,665)	18,335	1101.27%	528 amend	28,000		
	ss Unit - Strategic Planning Strategic Planning											
10820	3260 Consultancy 3280 Contractors (Inc Contract Staff)	(251,528)	(57,682)	193,846 75,000	(158,300)	(57,682)	100,618 50,000	174.44%	\$37.5K amend, will spend the rest \$75K amend	37,500 75,000		
Busine	ss Unit - Operations Services Sanitation Waste Services Administration	1										
11300	3001 Salaries · Normal	(355,057)	(190,307)	164,750	(247,626)	(190,307)	57,319	30.12%	Vacant waste co-ord amend down \$36K	36,000	36,000	
	Transport - Fleet Management 3035 Wages - Normal		(247,572)		(276,482)		28,910		Nando - \$40K surplus	40,000		
11400	3141 Fuel, Oils & Grease 3142 Tyres & Tubes	(1,000,000)	(88,654)	390,230 91,346	(555,664)		56,894 31,346	9.33%	\$50K surplus \$10K surplus	50,000 10,000		
	Vidler Road Waste Site Capital Improvements 3260 Consultancy	(25,000)	100100-1	25,000	(16,664)	,,	16.664		S1SK relisted	25,000	25,000	
C3479	3280 Contractors (Inc Contract Staff)	(363,480)	(33,339)	330,141	(242,320)	(33,339)	208,981		\$255K relisted	255,000	255,000	
C3481	Transfer Station Development 3280 Consultancy	(20,390)	-	20,390	(13,592)	-	13,592	100.00%	\$15k relisted	15,000	15,000	
C3481	3280 Contractors (Inc Contract Staff) Site Rehabilitation - Busselton	(434,120)	(8,874)	425,246	(289,416)	(8,874)	280,542	3161.22%	\$217K relisted	217,000	217,000	
C3485	3280 Consultancy 3280 Contractors (Inc Contract Staff)	(50,000)	(722)	50,000 949,278	(53,336)	(722)	33,336 632,614	100.00% 87668.29%	Amend	50,000 950,000	50,000 950,000	
	Site Rehabilitation - Dunsborough	(950,000)	(142)			1/22)						
C3487	3260 Consultancy 3280 Contractors (Inc Contract Staff)	(50,000)	- 1	1,450,000	(33,336) (966,664)		33,336 966,664	100.00%		50,000 1,450,000	50,000 1,450,000	
	Domestic Organics Collections (FOGO) 3498 Purchase of Materials	(72,600)	(6,179)	66,421	(48,400)	(6,179)	42,221		Wes to come back with reconciliation - amend	66,000	66,000	
	Dunsborough Waste Facility	(170,050)		6,375					\$75K amend	75,000	75,000	
G0031	3280 Contractors (Inc Contract Staff) 3305 Hire of Plant	(10,280)	(163,675)	6,375 (29,320)	(113,368)				\$75K amend \$50K amend	75,000 50,000	75,000 50,000	
G0032	Rubbish Sites Development 3260 Consultancy	(50,000)		50,000	(33,336)		33,336	100.00%	\$50K amend	50,000	50,000	
GODES	Green Waste 3280 Contractors (Inc Contract Staff)	(190,210)	(67,729)	122,481	(125,808)	(67,729)	59,079	87 31k	\$50K amend	50,000	50,000	
	External Waste Disposal											
	3280 Contractors (Inc Contract Staff) BTS External Restoration Works	(370,000)	(156,003)	213,997	(246,664)	(156,003)	90,661		\$150K amend	150,000	150,000	
G0042	3280 Contractors (Inc Contract Staff) 3681 Reimbursement - External Works	(100,000)	(65,863) (32,488)	134,957 67,512	(133,880) (66,664)	(65,863)	68,017 34,176	103.27%	SS0k amend SS0k amend	50,000 50,000	50,000 50,000	
Busine	as Unit - Major Projects Administration Building- 2-16 Southern Drive											
B1000	3280 Contractors (Inc Contract Staff)	[69,822]	(13,454)	56,368	(46,552)	(13,454)	33,098	246.01%	Amend \$30K	30,000	30,000	
81223	Micro Brewery - Public Ablution 3640 Donations, Contributions & Subsidies	(120,000)		120,000	(60,000)		60,000	100.00%	Amend \$60K	60,000	60,000	
89302	Aged Housing Capital Improvements - Winderlup Court (City) 3280 Contractors (Inc Contract Staff)	(100,000)		100,000	(37,500)		37,500		Amend \$100K	100,000	100,000	
	Busselton Senior Citizens	(200,000)			(37)3300)							
89407 89407	3280 Consultancy 3280 Contractors (Inc Contract Staff)	(1,163,450)	(78,740) (1,075)	(78,740) 1,162,375	(775,632)	(78,740) (1,075)	(78,740) 774,557	(100.00%) 72051.81%	Amend up \$78K Amend down \$600K	(78,740) 600,000	(78,740) 600,000	
89516	Busselton Library Upgrade 3280 Contractors (Inc Contract Staff)	(361,000)	(18,750)		(315,875)	(18,750)	297,125	1584.67%	Amend up \$300K - will need more	(300,000)	(300,000)	
	Administration Building Carpark		,,			,,,,,,,,,,,,						
c0043	3280 Contractors (Inc Contract Staff) Car Parking - Rear of Hotel Site 1	(100,000)		100,000	(50,000)		50,000		Amend \$100k down	100,000	100,000	
	3280 Contractors (Inc Contract Staff)	(866,566)	(300)	866,266	(437,500)	(300)	437,200	145733.33%	S80k amend down	80,000	80,000	
C0053	Pioneer Cemetery Infrastructure Upgrades											
C1604	Pioneer Cemetery Infrastructure Upgrades 3280 Contractors (Inc Contract Staff)	(50,425)	-	50,425	(33,616)	-	33,616		Amend down \$50K	50,000	50,000	
C1604 C3112	Pioneer Cemetery Infrastructure Upgrades	(50,425) (217,645) (1,883,400)	(315,003)	217,645	(33,616) (152,509) (1,569,500)	(315,003)	152,509	100.00%	Amend down \$50K \$217k amend down \$300K amend down	50,000 217,000 300,000	50,000 217,000 300,000	

152 19-20 Budget Review Summary

City of	Busselt	on				
19/20	Budget	Rev	iew	Sumn	nan	ē
Cond.			n mak		4.5	030

Conducted 9th to 25th March 2020		Annual		Y	ear to Date A	s at 29 Feb 2	020	1	Positive / (Negative)		e)
	2019/20 Budget (a) \$	2019/20 YTD Actual (b) \$	Variance (b)-(a) \$	2019/20 YTD Budget (c) \$	2019/20 YTD Actual (b) \$	Variance (b)-(c) \$	Var. % (b)-(c)/(b)	Review Meeting Commentary	Cash Impact on 19/20 Amended Budget (as at 29/2/20)	Corresponding Cash Backed Reserve/RA Impact	Non-Cash Impact
Naturaliste Community Centre											
522 10590 3280 Contractors (Inc Contract Staff)	(25,380)	(5,951)	19,430	(16,916)	(5,951)	10,966	184.28%	\$20K amend down	20,000		
Geographe Leisure Centre											
S22 10591 3280 Contractors (Inc Contract Staff)	(71,050)	(4,992)	66,058	(47,368)	(4,992)	42,376	848.85%	\$66K amend down	66,000		
Street Lighting Installations											
510 11106 3280 Contractors (Inc Contract Staff)	(212,273)	(73,845)	138,428	(141,520)	(73,845)	67,675	91.64%	\$100K amend	100,000		
Port Geographe Boat Ramp Renewal Works											
510 C1512 3280 Contractors (Inc Contract Staff)	(470,810)	(485,733)	(14,923)	(313,872)	(485,733)	(171,861)	(35.38%)	\$15k amend	(15,000)	(15,000)	
Groyne Construction											
510 C2504 3280 Contractors (Inc Contract Staff)	(22,754)	-	22,754	(15,168)	-	15,168	100.00%	\$22k amend	22,000	22,000	
Sand Re-Nourishment											
510 C2512 3280 Contractors (Inc Contract Staff)	(254,240)	-	254,240	(172,824)	-	172,824	100.00%	Spent under 541 - amend	254,000	254,000	
Craig Street Groyne and Sea Wall											
510 C2528 3280 Contractors (Inc Contract Staff)	(175,194)	(163,562)	11,632	(147,121)	(163,562)	(16,441)	(10.05%)	\$11K amend	11,000	11,000	
Parks & Gardens (per SW summary sheet)	2020 Budget	Forecast June 30									
Employee Costs	(2,404,838)	(2,330,008)	74,830					see worksheet	74,830		
Materials & Contracts	(2,356,000)	(2,525,257)	(169, 257)					will go over, this is minimum forecast amount	(169,257)		
				•					5,755,819	5,353,826	

16.5 PROPOSED NEW RATES PAYMENT OPTIONS

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Rates
BUSINESS UNIT Rates

REPORTING OFFICERRates Coordinator - David Nicholson

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Noting: the item does not require a decision of Council and is simply

for information purposes and noting

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Nil

OFFICER RECOMMENDATION

That the Council acknowledge and note the City of Busselton will now provide an option of weekly, fortnightly and monthly payment options for ratepayers to assist households and business budgets for the payment of rates.

EXECUTIVE SUMMARY

In addition to the existing annual rates full and 4 bi-monthly instalment options, it is proposed to implement new weekly, fortnightly and monthly payment options. This is to assist ratepayers with their finances, reduce the amount of unpaid rates and to meet what is an ever-growing demand by the community.

BACKGROUND

Ratepayers have previously only had the ability to pay their rates in full by the due date in any given year, or 4 bi-monthly instalment option. The City has received numerous requests from ratepayers seeking to pay their rates on a weekly, fortnightly or monthly basis so that they could better budget their finances by making payments in line with their salaries and wages.

Public utilities such as the Water Corporation and Synergy also provide this option to their customers.

There are a number of other Councils, such as the City of Cockburn and the City of Fremantle, who also offer these types of payment options. The City of Cockburn has experienced a 17% take up of these new options since its introduction. As part of assisting the ratepayers of the City of Busselton, it is considered that this option should also be made available to them.

Council resolved at its special meeting on 1 April 2020 (C2004/001), to consider a range of measures to assist the community with the effects of the COVID-19 pandemic. One of these measures was to introduce weekly, fortnightly and monthly payment options. Council also resolved to delegate the power to the CEO to develop and implement a COVID-19 Financial Hardship Policy as part of these measures.

OFFICER COMMENT

It is intended to offer ratepayers the ability to pay their annual rates via new options of 40 weekly, 20 fortnightly or 10 monthly payments. These payments are to be made via direct debit from a ratepayer's nominated account.

Allowing payment of annual rates on a weekly, fortnightly or monthly basis will be of substantial financial assistance to a number of ratepayers as they would not need to find large sums of money to meet the full payment when it falls due or the 4 instalment payment amounts.

The benefit to the City in introducing these options for the payment of rates is that this will reduce the risk of experiencing a large amount of unpaid rates, which in turn will reduce the number of follow-up reminder and final notices needing to be issued and possible instigation of legal debt recovery proceedings. It is clear from feedback of residents and ratepayers that these types of options will be well received. This is even more significant since the outbreak of COVID-19.

Council has already endorsed the introduction of these options at its special meeting held on 1 April 2020. Council endorsed the introduction of these options until 30 June 2020 with no fees and charges to be implemented for ratepayers taking up the option for the 2019/20 financial year.

Statutory Environment

Section 6.45 of the Act provides option for payment of rates or service charges. Moreover, section 6.45(1)(b) allows a rate or service charge to be paid by such other method of payment by instalments as is set forth in the local government annual budget.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Prior to the COVID-19 crisis, modelling was carried out to determine the fees and charges associated with the introduction of the new payment options. The method was to only charge the equivalent of the 4 instalment option that is currently available. It was proposed to raise the following interest and administration fees for these options to ensure that there would not result in any loss of income for Council:

PAYMENT OPTION	INTEREST RATE	ADMINISTRATION FEE
Weekly	3.51%	\$0.40 per payment
Fortnightly	3.51%	\$0.78 per payment
Monthly	4.44%	\$3.66 per payment

However, since the development of COVID-19 and the adoption of Council's Financial Hardship Policy, it is proposed that these charges will be introduced without charge for the remainder of the financial year.

Council will then be able to consider if any fees and charges would need to be imposed for the 2020/21 financial year when considering its budget.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No such risks have been identified.

Options

As this item is for Council information and previously discussed during its Special Meeting held on 1 April 2020, no other options are necessary.

CONCLUSION

That Council acknowledges that the City will now provide a weekly, fortnightly and monthly payment option for rates payments for the remainder of the 2019/20 financial year.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

It is estimated that these options will be able to be implemented within the month of April.

17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS' INFORMATION BULLETIN

STRATEGIC GOAL 6. LEADERSHIP Visionary, collaborative, accountable

STRATEGIC OBJECTIVE 6.1 Governance systems, process and practices are responsible,

ethical and transparent.

SUBJECT INDEX Councillors' Information Bulletin

BUSINESS UNIT Executive Services

REPORTING OFFICER Reporting Officers - Various

AUTHORISING OFFICER Director Finance and Corporate Services - Tony Nottle

NATURE OF DECISION Noting: the item does not require a decision of Council and is simply

for information purposes and noting

VOTING REQUIREMENT Simple Majority

ATTACHMENTS Attachment A Current Running SAT Reviews U

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

- 17.1.1 State Administrative Tribunal Reviews
- 17.1.2 Current Active Tenders
- 17.1.3 Donations, Contributions and Subsidies Fund March 2020

EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 State Administrative Tribunal Reviews

A summary of the current State Administrative tribunal reviews is attached (Attachment A).

17.1.2 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is provided for completeness.

RFT14/19 DESIGN AND TECHINICAL SERVICES – BUSSELTON ENTERTAINMENT ARTS AND CULTURAL HUB

- Requirement to provide design and technical services for the Busselton Entertainment Arts and Creative Hub.
- Following the Expression of Interest (EOI01/19) process for making a preliminary selection among prospective tenderers, the City of Busselton invited tenders from Box Architects, Kerry Hill Architects, Peter Hunt Architects, Willow and With Architecture.
- The Request for Tender closed on 29 November 2019.

- The value of the contract is expected to exceed the CEO's delegated authority under Delegation DA 1-07 (previous delegation reference LG3J) and will require Council approval.
- At the Council meeting on 29 January 2020 Council accepted the tender from Kerry Hill Architects Pty Ltd as the most advantageous tenderer (Successful Tenderer), subject to minor variations to be negotiated in accordance with Regulation 20 of the Local Government (Functions and General) Regulations 1996 (FG Regs) (C2001/016). Council delegated power and authority to the CEO to:
 - negotiate and agree with the Successful Tenderer minor variations in accordance with Regulations 20 of the FG Regs subject to such variations and the final terms not exceeding a lump sum contract price of \$1,979,440;
 - subject to the above, enter into contracts with the Successful Tenderer for supply of the relevant goods and services.
- Contract negotiations are ongoing and contract documents currently being finalised. It is expected that the contract will be entered into in April 2020.

RFT21/19 SUPPLY OF CLEANING CHEMICALS AND PAPER CONSUMABLES

- Requirement the supply of cleaning chemicals and paper consumables to City of Busselton owned and managed facilities.
- A Request for Tender was advertised on 26 October 2019 with a closing date of 21 November 2019.
- Five submissions were received.
- The value of the contract is not expected to exceed the CEO's current delegated authority under Delegation DA 1-07.
- The evaluation has been completed and it is expected that a final decision will be made by the CEO in April 2020.

PQS02/20 SUPPLY AND MAINTENANCE OF PRINTERS AND SCANNERS – REQUEST FOR APPLICATIONS TO JOIN A PANEL OF PRE-QUALIFIED SUPPLIERS

- Requirement supply and maintenance of printers and scanners.
- The PQS was advertised on 1 February 2020 with a closing date of 20 February 2020.
- Four applications were received.
- In accordance with delegation DA 1-10 the CEO has authority to establish the panel and to accept applications to join the panel.
- The Evaluation Panel is currently evaluating applications and it is expected that a panel will be established by the CEO under delegation in April 2020.

RFT02/20 BUSSELTON LIBRARY UPGRADE

- Requirement upgrade of the Busselton Library (the tender sought prices for 2 stages of the project).
- A Request for Tender was advertised on 29 February 2020 with a closing date of 24 March 2020.
- Three submissions were received, all of which exceeded the City's budget for this project.
- Under Regulation 18(5) of the *Local Government (Functions and General) Regulations 1996* a local government may decline to accept any tender.
- The power to decline to accept any tender has been delegated to the CEO pursuant to Delegation DA 1-07.
- The evaluation has been placed on hold, allowing the opportunity for pre-qualified suppliers on the PQS 03/20 SUPPLY OF CONSTRUCTION SERVICES panel to also provide quotations.

PQS03/20 SUPPLY OF CONSTRUCTION SERVICES - REQUEST FOR APPLICATIONS TO JOIN A PANEL OF PRE-QUALIFIED SUPPLIERS

- Requirement construction works.
- The City's intent is to establish 3 categories or sub-panels for supply of building/construction works with a value of up to \$1,250,000. These categories or sub-panels are:

Sub-Panel A

Contract value \$1 - \$250,000;

Sub-Panel B

Contract Value \$251,000 - \$750,000;

Sub-Panel C

Contract value \$750,001 - \$1,250,000;

(Sub-Panels).

- Only Pre-Qualified Suppliers appointed to a Sub-Panel will be invited to quote for building/construction work within that Sub-Panel range. In other words, if 5 Pre-Qualified Suppliers are accepted onto Sub-Panel A, the City intends to invite quotations for a specific building/construction project within that category (i.e. contract value \$1 - \$250,000) from only those 5 Pre-Qualified Suppliers.
- Applicants may apply to be accepted onto any one or more of the Sub-panels.
- The PQS was advertised on 26 February 2020 with a closing date of 12 March 2020.
- Ten submissions were received.
- In accordance with delegation DA 1-10 the CEO has authority to establish the panel and to accept applications to join the panel.
- The Evaluation has been completed and a panel of pre-qualified suppliers established by the CEO under delegation.
- The CEO has disclosed a financial interest in respect to this item and will sub-delegate the approval of the tender to the Director of Finance and Corporate Services.

RFT04/20 LIVING STREAMS DESIGNS FOR THE LOWER VASSE RIVER

- Requirement the preparation of detailed environmental designs for the restoration and redesign of an 800m section of the Lower Vasse River.
- A Request for Tender was advertised on 28 March 2020 with a closing date of 16 April 2020.
- The value of the contract is not expected to exceed the CEO's current delegated authority under Delegation DA 1-07.

17.1.3 Donations, Contributions and Subsidies Fund – March 2020

The Council allocates an annual budget allowance to the Donations, Contributions and Subsidies (Sponsorship Fund). This is provided such that eligible groups and individuals can apply for and receive sponsorship to assist them in the pursuit of endeavors that bring direct benefit to the broader community. Allocation of the funds is delegated to the Chief Executive Officer, in accordance with published guidelines and funding availability.

Three applications were supported in March 2020 totaling \$500.00 as outlined in the table below:

Recipient	Purpose	Amount	
Gail Kearney Busselton Hospice Memorial Golf Day	The Gail Kearney Memorial Busselton Hospice Charity Golf Day is a very successful fundraising event for the Busselton Hospice. Organisers are seeking a donation to assist with covering the cost of catering for participants. Despite the golf day being a ticketed event (\$500 per team of 4), all funds raised are donated to Busselton Hospice Care & therefore demonstrating benefit to the local community. Note: due to COVID-19, event has been rescheduled to September 2020.	\$250.00	
Blake Murdoch	Special circumstances: Selected to represent WA in the Under 15's state Hockey team at the national championships to be held in Bathurst	\$300.00	
Blake Murdoch	Event cancelled due to COVID-19 - cheque not issued	-\$300.00	
SW Affiliated Group Agricultural Associations	Seeking funds for the 'Discover WA' display at the Perth Royal Show in October 2020. The display will showcase the South West region.	\$250.00	
	March Total	\$500.00	

Attachment A

As at 7 April 2020

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
CITY OF BUSSELT	ON						
Lindberg v City of Busselton	4822 Bussell Highway, Busselton	October 2019	Review of a decision to give a direction under s.214.	Martyn Cavanagh / Lee Reddell	Directions hearing on the 8 November 2019 against the decision of the City to give a direction under s.214. The matter was adjourned to a further directions hearing on 29 November 2019 in order to determine whether the application is misconceived or lacking in substance pursuant to s.47 of the State Administrative Tribunal Act 2004 Directions hearing on the 29 November 2019 where it was resolved: The application is amended by substituting Mr Doug Hugh Lindberg as applicant in place of Mr Johnson. The matter is listed for an on-site mediation on 6 January 2020. Mr Michael Johnson is invited to attend and participate in the mediation. Mediation on 6 January 2020 where it was resolved that: the applicant is to provide additional information to the respondent by 3 February 2020; The matter is listed for mediation on 13 February 2020. Mediation on 13 February where, following further discussion with the landowners and Mr Johnson, it was resolved to adjourn the proceeding back to a further directions hearing on 17 April 2020.	Directions Hearing on 17 April 2020	
Bishop v City of Busselton	545 Gale Road, Kaloorup	November 2019	Review of a decision to give a direction under s.214 (concrete batching and dumping rubbish)	Martyn Cavanagh / Joanna Wilson	Directions hearing on the 29 November 2019 against the decision of the City to give a direction under s.214 The matter was adjourned to a further directions hearing on 13 December 2019 in order for the applicant to seek legal advice Directions hearing listed for 13 December 2019 was vacated \$ 214 direction issued by the City is stayed until further orders are made. The matter is listed for a directions hearing on 7 February 2020. Directions hearing on 7 February 2020 where it was resolved that: adjourned to a further direction hearing on 4 March 2020; By 6 March 2020, the respondent must file a statement of issues, facts and contentions and bundle of documents required under s 24 of the State Administrative Tribunal Act 2004.	Directions Hearing 17 April 2020	

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
					Directions on 4 March 2020, where it was discussed that City likely to refuse Application for DA for Research Establishment, that the order for City to file documents be revoked, and adjourned to 3 April 2020 City refused Application for DA for Research Establishment on 12 March 2020 Mr Bishop has applied to the SAT to have refusal reviewed Directions hearing on the 3 April 2020 adjourned to 17 April 2020 due to non-appearance of Mr Bishop.		
Hotait v City of Busselton	9 Prospect Close, Quindalup	November 2019 and January 2020	Review of a decision to give directions under s.214.	Martyn Cavanagh / Lee Reddell	City issued 3 s 214 directions (Planning and Development Act 2005) October 2019; review applications lodged with SAT Due to administrative issues, review applications were dismissed. Re-commenced in January 2020 (DR 16/2020). Directions hearing held on 31 January 2020, adjourned to 28 February 2020 to enable the parties to confer, with a view to then being directed to mediation. Directions hearing on 28 February 2020 where the matter was referred to mediation on 16 March 2020. Mediation on 16 March 2020 where it was resolved that: The parties are to liaise in respect of the additional information required for the determination of the current development applications; Preparation of a "livestock management plan' that might form the basis of a development application. Adjourned to a further mediation on 21 May 2020.	Mediation on 21 May 2020	
Fittock v City of Busselton	Lots 50 & 52/12 Dunn Bay Road, Dunsborough	February 2020	Review of conditions on development application	Lee Reddell	Directions hearing on 21 February 2020 against the conditions imposed by the City of a development application. Directions hearing on 21 February 2020 vacated with adjournment of 4 weeks to allow the City and applicant time to meet prior to directions. Matter re-listed for directions hearing on 27 March 2020. Directions hearing held 27 March 2020 where a number of matters were discussed, including the need for the applicant to separate the review proceedings (only one decision can be considered per review application, whereas review lodged against two DA's) and the applicant sought a further adjournment to seek further advice on their options and attempt to resolve the issues with the City. Matter re-listed for directions hearing on 28 May 2020.	Directions hearing on 28 May 2020	

162 Current Running SAT Reviews

APPLICATION	PROPERTY	DATE	DECISION BEING	RESPONSIBLE	STAGE COMPLETED	NEXT ACTION	DATE
(Name, No. and		COMMENCED	REVIEWED	OFFICER		AND DATE OF	COMPLETED /
City File						ACTION AS PER	CLOSED
Reference)						SAT ORDERS	
JOINT DEVELOPM	IENT ASSESSMENT	PANEL					
NIL							
WESTERN AUSTR	ALIAN PLANNING	COMMISSION					
NIL							

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

19. **URGENT BUSINESS**

20. CONFIDENTIAL MATTERS

The reports listed below are of a confidential nature, in accordance with section 5/23(2) of the Local Government Act 1995. These reports have been provided to Councillors, the Chief Executive Officer and Directors only.

OFFICER RECOMMENDATION

That the meeting is closed to members of the public to discuss the following items which are confidential for the reasons as shown.

20.1 RFQ 01-20 PROVISION OF ELECTRICAL SUPPLY FOR CITY OF BUSSELTON CONTESTABLE SITES

This report contains information of a confidential nature in accordance with Section 5.23(2(c) of the Local Government Act 1995, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

21. <u>CLOSURE</u>