



City of Busselton
Geographe Bay

Council Agenda

12 June 2019

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city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 12 JUNE 2019

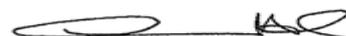
TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 12 June 2019, commencing at 5.30pm.

Your attendance is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

31 May 2019

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 12 JUNE 2019

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Cr Rob Bennett

3. **PRAYER**

4. **APPLICATION FOR LEAVE OF ABSENCE**

5. **DISCLOSURE OF INTERESTS**

6. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

7. **QUESTION TIME FOR PUBLIC**

Response to Previous Questions Taken on Notice

Public Question Time For Public

8. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

8.1 **Minutes of the Council Meeting held 22 May 2019**

RECOMMENDATION

That the Minutes of the Council Meeting held 22 May 2019 be confirmed as a true and correct record.

Committee Meetings

8.2 **Minutes of the Policy and Legislation Committee Meeting held 14 May 2019**

RECOMMENDATION

That the Minutes of the Policy and Legislation Committee Meeting held 14 May 2019 be noted.

8.3 **Minutes of the Finance Committee Meeting held 16 May 2019**

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 16 May 2019 be noted.

9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

Petitions

Presentations

Deputations

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE

12.1 Policy and Legislation Committee - 14/05/2019 - PROPOSED COUNCIL POLICY - HONORARY FREEMAN OF THE CITY OF BUSSELTON

SUBJECT INDEX:	Council Policy
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Governance Services
ACTIVITY UNIT:	Governance Services
REPORTING OFFICER:	Governance Coordinator - Emma Heys
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Proposed Policy  
	Attachment B Current Policy  

This item was considered by the Policy and Legislation Committee at its meeting on 14 May 2019, the recommendations from which have been included in this report.

PRÉCIS

This report presents a proposed Council Policy ‘Honorary Freeman of the City of Busselton’ (the Policy) (Attachment A) for Council approval, and recommends the rescission of Council Policy 003 ‘Community Recognition - Honours And Significant Events’ (the Current Policy) (Attachment B), as part of the City’s overall review of its Council policies, having regard to the recommendations of the Governance System Review (GSR) carried out by Mr John Woodhouse in 2017.

BACKGROUND

In November 2014 the requirements of Council Policy 003 “Well Wishes” were combined with Policy 035 “Community Recognition Honours and Events” to become the Current Policy 003 “Community Recognition – Honours and Significant Events” Policy (C1411/297).

The Current Policy was last reviewed as part of the City’s policy review process and re-adopted in May 2017, with some minor amendments that included adding the ability of the Deputy Mayor and CEO to consider nominations received for various awards.

In August 2017 the CEO commissioned a high level independent review of the City’s governance systems – the Governance Systems Review (GSR). The GSR made the following recommendations with respect to the City’s policy and procedure framework:

1. *There should be a review of the Council Policies with the intent that a Council Policy:*
 - a. *Should deal with higher level objectives and strategies;*
 - b. *Should not deal with operational matters, employee matters, or other matters which are the responsibility of the CEO; and*
 - c. *Should, where appropriate provide sufficient direction to the CEO to develop OPPs which deal with the implementation of the Council Policy or other detailed matters.*
2. *As part of that review, any existing Council Policy should be deleted where it could, more sensibly, be dealt with by an OPP adopted by the CEO.*
3. *Consideration should be given to developing a new Council Policy which sets out the ‘framework’ for Council Policies, OPPs and other procedures. The new Policy would explain the role to be played by each level of document. It could, for example, be called a Policy Framework Policy.*

Prompted by the findings of the GSR and the ongoing requirement to periodically review Council policies, the Current Policy has again been reviewed by officers and it is recommended that the provisions of the High Honours Awards and Recognition Process be further developed into a new Council Policy (the Policy) and the Current Policy be rescinded, due to it being more administrative in nature.

STATUTORY ENVIRONMENT

In accordance with Section 2.7(2)(b) of the Local Government Act 1995 (the Act) it is the role of the Council to determine the local government's policies. The Council does this on the recommendation of a Committee it has established in accordance with Section 5.8 of the Act.

RELEVANT PLANS AND POLICIES

The City has a policy framework which was developed and endorsed by Council in response to the recommendations of the GSR. The framework sets out the intent of Council policies, as opposed to operational documents such as Staff Management Practices and operational procedures.

FINANCIAL IMPLICATIONS

Adoption of the Policy has no financial implications.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

Adoption of the Policy has no long term financial plan implications.

STRATEGIC COMMUNITY OBJECTIVES

The officer recommendation primarily aligns with the following Key Goal Area and Community Objective of the City of Busselton's Strategic Community Plan 2017:

Key Goal Area 6 – LEADERSHIP: Visionary, collaborative, accountable

6.1 Governance Systems, processes and practices are responsible, ethical and transparent.

RISK ASSESSMENT

There are no risks identified of a medium or greater level associated with the officer recommendation, with the proposed Policy maintaining Council's support of an awards system in recognition of outstanding and meritorious service by individuals to the City of Busselton.

CONSULTATION

No external consultation was required or undertaken in relation to this matter.

OFFICER COMMENT

The purpose of the proposed Policy is to provide guidelines for the nomination, selection and awarding of the prestigious title of Honorary Freeman of the City of Busselton to an individual. Officers felt that given the high honour associated with this type of award, it is appropriate to develop an individual Council Policy to manage the eligibility and process provisions of this particular award.

Upon reviewing the Current Policy, it was identified that the General Awards and Recognition Process and Significant Events Recognition provisions are currently managed at an administration level and are proposed to be captured in an operational practice document. Further, it was identified that the

eligibility criteria applicable to awarding the Honorary Freeman award required further clarity and development.

Council have been briefed on the proposal to develop a new Council Policy and were provided with several example policies on the same topic that detailed the types of criteria a policy of this nature may include.

CONCLUSION

The Policy seeks to make clear the eligibility criteria and process of awarding an Honorary Freeman of the City of Busselton and in doing so, ensures the important guidelines of doing so are maintained in a Council Policy.

Further, it is recommended that Council Policy 003 "Community Recognition – Honours and Significant Events", having had the provisions of High Honours Awards and Recognition Process moved to a new Council Policy, be rescinded.

OPTIONS

Council could require amendments to the proposed Policy, choose to not rescind the Current Policy, or require further amendments to be made to the Current Policy.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The officer recommendations will be effective immediately upon adoption.

OFFICER RECOMMENDATION

1. That the Council adopts the Honorary Freeman of the City of Busselton policy as per Attachment A; and
2. Rescinds Council Policy 003 "Community Recognition – Honours and Significant Events" (Attachment B).

COMMITTEE RECOMMENDATION

1. That the Council adopts the Honorary Freeman of the City of Busselton policy as per Attachment A, inclusive of the following Committee changes;

- i. Remove paragraph 5.3.
- ii. Delete "...have made a contribution which can be seen to stand above the contributions made by most other people" from paragraph 5.5 and replace with "...have made a contribution that is considered extraordinary".
- iii. Replace paragraph 5.9 with the following:

"5.9 In bestowing the title of Honorary Freeman of the City of Busselton, the following nomination procedure is to be observed:

- a. Nominations must be made in the strictest confidence without the nominees knowledge;
- b. Any resident or elector of the City of Busselton may make a nomination;
- c. Nominations must clearly outline in chronological order the history of service to the community of the person being nominated;

- d. Nominations must be made in writing to the Chief Executive Officer. A nomination must be supported in writing by at least one third of the total number of Elected Members of Council; and
 - e. On receiving a conforming nomination, the nomination is to be submitted as a confidential report for consideration at an Ordinary Meeting of Council.”
- iv. Delete “...has accepted the nomination...” from paragraph 5.11 and replace with “...has approved the award...”.
2. Rescinds Council Policy 003 “Community Recognition – Honours and Significant Events” (Attachment B).

COUNCIL POLICY



Council Policy Name: Honorary Freeman of the City of Busselton

Responsible Directorate: Finance and Corporate Services Version: Proposed

1. PURPOSE

1.1. The purpose of this policy is to set guidelines for the nomination, selection and awarding of the prestigious title of Honorary Freeman of the City of Busselton to an individual.

2. SCOPE

2.1. This policy is applicable to all nominations, applications and awards of the title Honorary Freeman of the City of Busselton.

3. DEFINITIONS

Term	Meaning
Australian Honours System	A system of honours and awards in recognition of excellence, achievement or meritorious service and contribution to society, free of patronage or political influence.
Policy	this City of Busselton Council policy entitled "Honorary Freeman of the City of Busselton"

4. STRATEGIC CONTEXT

4.1. This policy links to Key Goal Area 1 - Community of the City's Strategic Community Plan 2017 and specifically Community Objective 1.1: A friendly safe and inclusive community with a strong community spirit.

5. POLICY STATEMENT

5.1. Subject to the eligibility and selection criteria of this Policy, Council may bestow the title of Honorary Freeman of the City of Busselton upon an individual in recognition of outstanding and meritorious service to the City of Busselton.

5.2. Council recognises the contribution made by many members of the community through the awarding of the annual Australia Day WA Community Citizen of the Year Awards, and the Volunteer of the Year Awards. The high honour associated with an Honorary Freeman is however reserved for the community's most significant contributors.

Eligibility Criteria

5.3. Nominees will have given distinguished service to the community.

5.4. Nominees will ordinarily be a resident of the City of Busselton and have lived within the City for a significant number of years, usually 15 years or greater, although this may be reduced by the significance of service.

- 5.5. The nominee should have given extensive and distinguished service to the community in either a civic, professional, or voluntary capacity and have made a contribution which can be seen to stand above the contributions made by most other people.
- 5.6. The nominee's endeavours will have demonstrable benefits to the community of the City of Busselton and possibly also the wider region.
- 5.7. The nominee's specific achievement/s must be of a nature which would encourage the City of Busselton to nominate that person for an honour under the Australian Honours System.
- 5.8. A current Elected Member cannot be nominated for the award.

Nomination Procedure

- 5.9. In bestowing the title of Honorary Freeman of the City of Busselton, the following nomination procedure is to be observed:
 - a. Nominations must be made in the strictest confidence without the nominees knowledge;
 - b. Any resident or elector of the City of Busselton may make a nomination;
 - c. A nomination must be supported in writing by at least one third of the total number of Elected Members of Council;
 - d. Nominations must be made in writing to the Chief Executive Officer. On receipt of a nomination, the nomination is to be submitted as a confidential report for consideration at an Ordinary Meeting of Council; and
 - e. Nominations must clearly outline in chronological order the history of service to the community of the person being nominated.

Awarding the Title

- 5.10. An Honorary Freeman will be awarded on an individual basis and by absolute majority of Council.
- 5.11. Once Council has accepted the nomination, the nominee will be contacted by the Chief Executive Officer on a confidential basis to determine whether the award will be accepted. Should a nominee decline to accept the award, all Elected Members will be informed and the matter will lapse.
- 5.12. On confirmation of the acceptance of the award, all Elected Members will be informed and a suitable media statement shall be prepared for release under the Mayors name.

Entitlements and Presentation

- 5.13. Any individual declared an Honorary Freeman of the City of Busselton may designate themselves 'Honorary Freeman of the City of Busselton'.
- 5.14. Conferral of the title is to be carried out at a formal function of Council.
- 5.15. The recipient shall be awarded a certificate to commemorate the receiving of the award.
- 5.16. Any Honorary Freeman of the City of Busselton is to be invited to all subsequent Civic events and functions.
- 5.17. The recipient's name shall be engraved/included on the City of Busselton Honour Roll Board.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. Nil

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE		Resolution #	

Last updated 10/05/2017

003	Community Recognition - Honours and Significant Events	V5 Current
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1. PURPOSE

This policy is to provide a framework for recognising significant achievements by individuals and groups within the City of Busselton and significant events in the personal lives of close associates of the City, with acknowledgement or support offered at that time.

2. SCOPE

The policy is to be applied to proposals for the contribution of community groups or individuals to be formally recognised by the Council of the City of Busselton with an award or presentation. It also may be applied for existing employees, former long-term employees, Councillors, former Councillors or close affiliates of the City when significant events occur in their lives and may include their family members.

3. POLICY CONTENT

It is appropriate that the local government formally acknowledges and rewards outstanding contributions from community members and community groups that enhance the community, environment, economy and social fabric of the City of Busselton.

This may be done by the presentation of an award, which will usually be presented at a Civic Reception for that purpose, and include invited guests appropriate to the occasion.

General Awards and Recognition Process

Any general award nomination or request for a Civic Reception is to be referred to the Mayor, Deputy Mayor and CEO for consideration who may approve or reject the nomination or request, or require further research be undertaken, with approval being cognisant of the existence of a specific or general budget authority for the award and/or reception to proceed. All Councillors are to be informed of all rejections or determinations made under this policy before any award or event proceeds.

As a general guide, and taking into consideration the community's needs, it may be possible to combine such events, including Naturalisation Ceremonies as appropriate, with the aim of reducing costs and the frequency of those events while maintaining their value to participants.

Arrangements for Civic Receptions including the invitation lists are to be made by the Mayor and the Chief Executive Officer without referral to Council.

High Honours Awards and Recognition Process

The Council has in the past made a limited number of individual community members Honorary Freeman of the Local Government, an award of high distinction for community members. In receiving a nomination for an Honorary Freeman award, or should the Mayor or any other Councillor deem a nominee for a general award may be worthy of consideration for this higher honour, the nomination is to be referred to the City.

Last updated 10/05/2017

The Council will consider the nomination in confidential session as the proposal relates to the personal affairs of a person in accordance with the *Local Government Act 1995*. The Council may, by a resolution passed by an absolute majority of members, confer the title 'Honorary Freeman of the Local Government' on a person. Following this a ceremony to recognise the achievements of the person leading to the conferral of this high honour will be arranged, in accordance with Mayor and CEO's responsibilities established under the General Awards and Recognition Process.

While recognising and acknowledging the significant contribution made by many members of the community and groups in the community, the high honour associated with Honorary Freemanship will see the honour reserved for the community's most significant contributors. Therefore, in considering a nomination for Honorary Freemanship, any or all of the following criteria will be considered:

- Distinguished service to the community of the local government;
- Achievement in a sphere which brings the local government area wide recognition;
- Meritorious and significant service rendered to the Council, community, sport, environment or business of the local government.

Significant Events Recognition

It is appropriate that significant events in the lives of close associates of the City of Busselton are recognised by the City. This may include milestone birthdays, bereavements or significant achievements.

Flowers, cards or small gifts, or suitable notices in the local paper are appropriate recognition in accordance with this policy. Due regard shall be given by the CEO to matters such as length of service or affiliation with the organisation and broader community acknowledgement in determining the appropriate recognition.

4. APPLICATION OF THE POLICY

The policy shall be applied by public relations and governance staff.

Policy Background

Policy Reference No. - 003
Owner Unit – Governance
Policy approved by Council on 10 May 2017
Review Frequency – As required

History

Council Resolution	Date	Information
C1705/100	10 May 2017	
C1411/297	12 November, 2014	Version 4 Combination of "Community Recognition Honours and Events" with "Well Wishes" policy

12.2 Policy and Legislation Committee - 14/05/2019 - PREPARATION OF BUSSELTON CITY CENTRE ACTIVITY CENTRE PLAN

SUBJECT INDEX:	Town & City Centres
STRATEGIC OBJECTIVE:	Creative urban design that produces vibrant, mixed-use town centres and public spaces.
BUSINESS UNIT:	Strategic Planning
ACTIVITY UNIT:	Strategic Planning
REPORTING OFFICER:	Principal Strategic Planner - Louise Koroveshi
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Busselton City Centre Conceptual Plan   Attachment B Proposed Extent of Busselton Activity Centre Plan and Urban Design Guidelines  

This item was considered by the Policy and Legislation Committee at its meeting on 14 May 2019, the recommendations from which have been included in this report.

PRÉCIS

The Council is requested to endorse the proposed preparation of an Activity Centre Plan (ACP) and Urban Design Guidelines (UDG) for the Busselton City Centre to guide future land uses, development opportunities and improvements to facilitate greater activation and vibrancy to the District's most important commercial, recreational, employment and administrative centre. This report details the rationale for doing so and proposes a programme, including public consultation, for preparing the ACP and UDG over the next 2 years.

BACKGROUND

The City is working towards establishing a practical and robust planning framework to provide and facilitate incentives for the ongoing rejuvenation and future development of the Busselton City Centre. Over the last five years the City has been actively planning to facilitate improvements to the function, attractiveness and vitality of the Busselton City Centre. This process has included a review of past planning instruments, adoption of the Busselton Traffic Study, the Busselton City Centre façade refurbishment subsidy programme, as well car parking management, control and supply (including land purchased by the City for that purpose). Consultation has also occurred with landowners and the broader community. This work culminated in the adoption of the Busselton City Centre Conceptual Plan (BCCCP) in January 2014 (provided at **Attachment A**).

Subsequently, the City has progressed various projects identified in the BCCCP including Amendment 1 (Omnibus 1) and draft Amendment 29 (Omnibus 4) to Local Planning Scheme 21. Amendment 1 (Gazetted on 4 August 2017) introduced a range of significant changes to planning controls for the Busselton City Centre as well as a number of recommendations of the City's Local Commercial Planning Strategy and Local Cultural Planning Strategy, including the –

- i. Introduction of an RAC-3 coding to support residential diversity and mixed use development;
- ii. Introduction of a range of incentives (including increased plot ratio) to support mixed use development and increased density;
- iii. Introduction of Additional Use areas fringing the City Centre to provide low impact business/commercial opportunities and a transitional area between land uses in the centre and adjoining residential areas; and
- iv. Relaxation of building height controls.

Amendment 29 proposes provisions to be incorporated into the Scheme for the Busselton City and Dunsborough Town Centres, to provide guidance for development within a new 'Regional Centre' zone (for Busselton) and new 'Centre' zone (for Dunsborough) in place of the current 'Business' zone, and including new controls on drive-through facilities within the two centres. The provisions have been derived from existing City and State policies and relate to:

- Setbacks;
- Articulation;
- Cross-overs;
- Openings;
- Glazing;
- Minimum ceiling heights; and
- Signage.

At the time of writing this report, the Gazettal of Amendment 29 was imminent.

STATUTORY ENVIRONMENT

The key elements of the statutory environment relevant to the preparation of the Busselton ACP are set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* and Local Planning Scheme 21. Each is discussed under appropriate subheadings.

Planning and Development (Local Planning Schemes) Regulations 2015

The preparation of an ACP should be consistent with the procedure set out in Schedule 2, Part 5 of the Regulations. The Regulations specify that an ACP may be prepared if required under a State Planning Policy or where the WAPC considers it necessary for the purposes of orderly and proper planning. The City sought the consent of the WAPC to prepare an ACP for the Busselton City Centre and received endorsement on 23 September 2016.

Local Planning Scheme 21

The area to be included within the proposed Busselton ACP is provided at **Attachment B**. The proposed Busselton ACP area is generally bound by Peel Terrace, West Street, Marine Terrace and Brown Street and includes land currently zoned 'Business' (noting that Gazettal of Amendment 29 will change the zoning to 'Regional Centre'), 'Reserve for Public Purposes' and 'Reserve for Recreation'. The 'Business' zoned land has a residential density coding of R-AC3.

The proposed UDG will be prepared as a local planning policy in accordance with Part 2, deemed provisions of the Regulations 2015.

RELEVANT PLANS AND POLICIES

The key policy implications with respect to the proposal are set out in the following and are discussed below under appropriate subheadings –

- i. State Planning Policy 7.0 – Design of the Built Environment (2019)
- ii. Liveable Neighbourhoods 2009 (draft 2015)
- iii. Draft City of Busselton Local Planning Strategy (2016)
- iv. Local Commercial Planning Strategy (2011)
- v. Busselton City Centre Conceptual Plan (2014)

State Planning Policy 7.0 – Design of the Built Environment

SPP 7.0 is the lead policy that establishes the requirement for design quality across the whole built environment to be considered as part of assessing planning proposals and will be applied to the preparation of the Busselton ACP.

SPP 7.0 (and supporting policies) apply to and provide guidance for apartment (multiple dwellings) development and residential components of mixed use development. This type of development is anticipated to become more prevalent within the Busselton City Centre subsequent to the introduction of favourable provisions in the Scheme. SPP 7.0 excludes general commercial development and the City's local planning framework will need to specifically address this element of the City Centre.

Liveable Neighbourhoods 2009 (draft 2015)

Liveable Neighbourhoods (LN) is a policy of the WAPC and sets out extensive planning direction relevant to consideration of proposed urban development. LN currently exists in two relevant forms, the adopted 2009 version (LN 2009) and the draft 2015 version (LN 2015) which has been advertised and should be 'seriously entertained'. Whilst LN generally applies to structure plans (and other subsidiary planning instruments such as activity centre plans and local development plans) and applications for subdivision approval, it does set out the WAPC overall direction for planning of urban areas, including urban design, and therefore provides useful advice when considering urban design requirements for the Scheme.

Draft City of Busselton Local Planning Strategy (2016)

The draft City of Busselton Local Planning Strategy (LPS) was adopted by the Council for final approval in September 2016 and is currently pending endorsement from the WAPC.

Theme 2 of the LPS 'Activity centres and economy' includes the following relevant objective and strategy –

Objective (d) – *“The continued growth of the Busselton City Centre and the Dunsborough Town Centre as the main centres of the economic, social and cultural life of the District.”*

Strategy (c) – *“Support and proactively plan for activity centre development as set out in the established activity centre framework , with activity centres, including new activity centres and significant expansions of existing activity centres, to be developed as centres of the social and cultural life of their communities and not just as shopping centres. All new activity centres and significant expansion of existing activity centres shall be accompanied by an ‘Activity Centre Plan’ and ‘Retail Sustainability Assessment’ and be developed along predominantly ‘main-street’ lines, with activated public streets and high levels of pedestrian amenity, with a mix of public spaces (parks and piazzas), shop, office, café/restaurant/bar/entertainment, tourism and community uses. Opportunities for delivery of medium or high density housing and tourist accommodation within and around all activity centres shall be pro-actively planned for.”*

Strategy (d) – *“Significant office development should be located within or adjacent to the Busselton City Centre, Dunsborough Town Centre of Ambergate North Town Centre.”*

State Planning Policy 4.2 – Activity Centres for Perth and Peel (SPP 4.2)

While not directly applicable, SPP 4.2 serves as a useful reference for the preparation of an ACP for the Busselton City Centre as it identifies the range of planning considerations relevant to activity centres and the general policy position of the WA Planning Commission.

SPP 4.2 provides recommendations on such matters as the desirable hierarchy of centres, the integration of infrastructure and services, the concentration of commercial activities, and the assessment of retail needs and sustainability.

The preparation of an ACP and UDG for the Busselton City Centre will occur in general alignment with the principles of SPP 4.2.

Local Planning Policy 4B – Busselton Town Centre Urban Design Provisions (LPP 4B)

LPP 4B is an existing policy that provides development standards and design guidelines for the Busselton City Centre. The policy contains a range of principles that generally reflect good urban design but there is scope to update and expand the policy as part of the overall Busselton ACP project.

FINANCIAL IMPLICATIONS

The Busselton ACP project will be coordinated and substantially delivered in-house. Some limited specialised consultancy services will be required that is not realistically available in-house, such as retail/commercial analysis, transport and parking studies and potentially valuations and legal advice. Consideration of this has been included as part of the Strategic Planning Business Plan 2019-20/2022-23 and the 2019/20 budget.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

There are no long term financial plan implications associated with the officer recommendation.

STRATEGIC COMMUNITY OBJECTIVES

Officers consider that the recommendation of this report reflects community objective 2.3 of the Strategic Community Plan 2017 –

‘2.3 Creative urban design that produces vibrant, mixed-use town centres and public spaces.

e) Continue to revitalise and activate the Busselton and Dunsborough town centres.’

Proactively planning for the revitalisation and activation of the Busselton City Centre underpins a range of other City priorities such as the development of attractive community places and supporting the development, promotion and success of local businesses.

RISK ASSESSMENT

Officers have undertaken an assessment of the potential implications of carrying out the Officer Recommendation using the City's risk assessment framework. The assessment identifies 'downside' risks only, rather than 'upside' risks as well. The implementation of the Officer Recommendation will involve endorsement of the preparation of an ACP and urban design guidelines for the Busselton City Centre. In this regard, there are no significant risks identified.

CONSULTATION

The requirement to advertise a draft ACP is set out in the *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising is required, along with referral to relevant government agencies and advice to the WAPC. A draft ACP would be advertised for a minimum of 28 days.

The requirement to advertise a proposed local planning policy (the City's preferred format for UDG) is outlined in the Regulations. A proposed local planning policy is to be made available for public comment for a minimum of 21 days.

Two internal workshops have already been held for relevant staff and Councillors.

Officers propose to undertake preliminary consultation during the initial preparation and drafting phases as follows –

- Consult with the Economic Development Working Group sub-committee of the City's Economic Development Taskforce in order to ensure alignment of objectives, identify relevant issues and potentially to provide ongoing project reference;
- Meet with the Busselton Chamber of Commerce and Industry to brief the group on the project and identify common aspirations and issues of importance.

Formal public consultation with our community and stakeholders is proposed to include:

- Consultation with focus groups;
- Public workshops;
- Newspaper advertising;
- Website notification and engagement via 'Your Say'; and
- Notification (via letter) of directly affected land and business owners.

Other avenues of public consultation may also be identified as the project is progressed.

Responses received through the public consultation process will be considered in the finalising of the proposed ACP and UDG, which is expected to be submitted to the Council for consideration and endorsement in late 2020.

OFFICER COMMENT

In support of the recently introduced Scheme provisions in gazetted Amendment 1, and those proposed in Amendment 29, the preparation of an ACP and UDG is to be undertaken in order to provide guidance and direction for the future development of the Busselton City Centre. Officers consider this to be the next step in considering and addressing future land use and development opportunities and improvements to help bring greater activation and vibrancy to our City Centre, along with greater diversity, connectivity, interest, attractiveness and local business success.

The principal purpose of the ACP is to provide guidance and direction for better management and integration of traffic, parking, laneway and pedestrian networks as well as desirable urban forms in the interface between private development and the public realm and the most appropriate planning controls and incentives through which these can be provided.

The proposed ACP will also include consideration and assessment of –

- Better management and integration of traffic, parking, laneway and pedestrian networks and opportunities;
- Strategies to support and encourage the introduction of diverse residential housing opportunities into the City Centre, especially through apartment development above active commercial street frontages;
- Future community infrastructure and servicing requirements and the function and utilisation of publicly managed land;
- Strategies to support economic diversity and robustness in the local commercial sectors; and
- Strategies to support better engagement and communication, energy and interest in the utilisation of streetscapes, public areas (including place-making opportunities) and more diverse built design and structural outcomes.

The ACP will effectively supersede the BCCCP and will be prepared with a finer level of detail, be more orientated towards providing guidance for new development on private land, and will carry a greater level of statutory weight. The ACP will consider significant recent planning documents such as the draft LPS and relevant statutory and policy decisions.

The preparation of the ACP will consider the general matters set out in the Regulations 2015, where relevant to an existing and established centre, including reporting on the attributes and context of the Busselton City Centre and expectations for its population and commercial growth and development.

The Busselton ACP project will also focus on reviewing the scope and content of Local Planning Policy 4B - Busselton Town Centre Urban Design Provisions (LPP 4B) to supplement the provisions and controls to be incorporated in the Scheme.

CONCLUSION

The proposed preparation of an ACP and accompanying UDG for the Busselton City Centre is seen as a logical and necessary step towards providing a local planning framework that gives appropriate guidance and direction for future development. The support of the Council for initiating this process is recommended.

OPTIONS

The Council may consider other options, including:

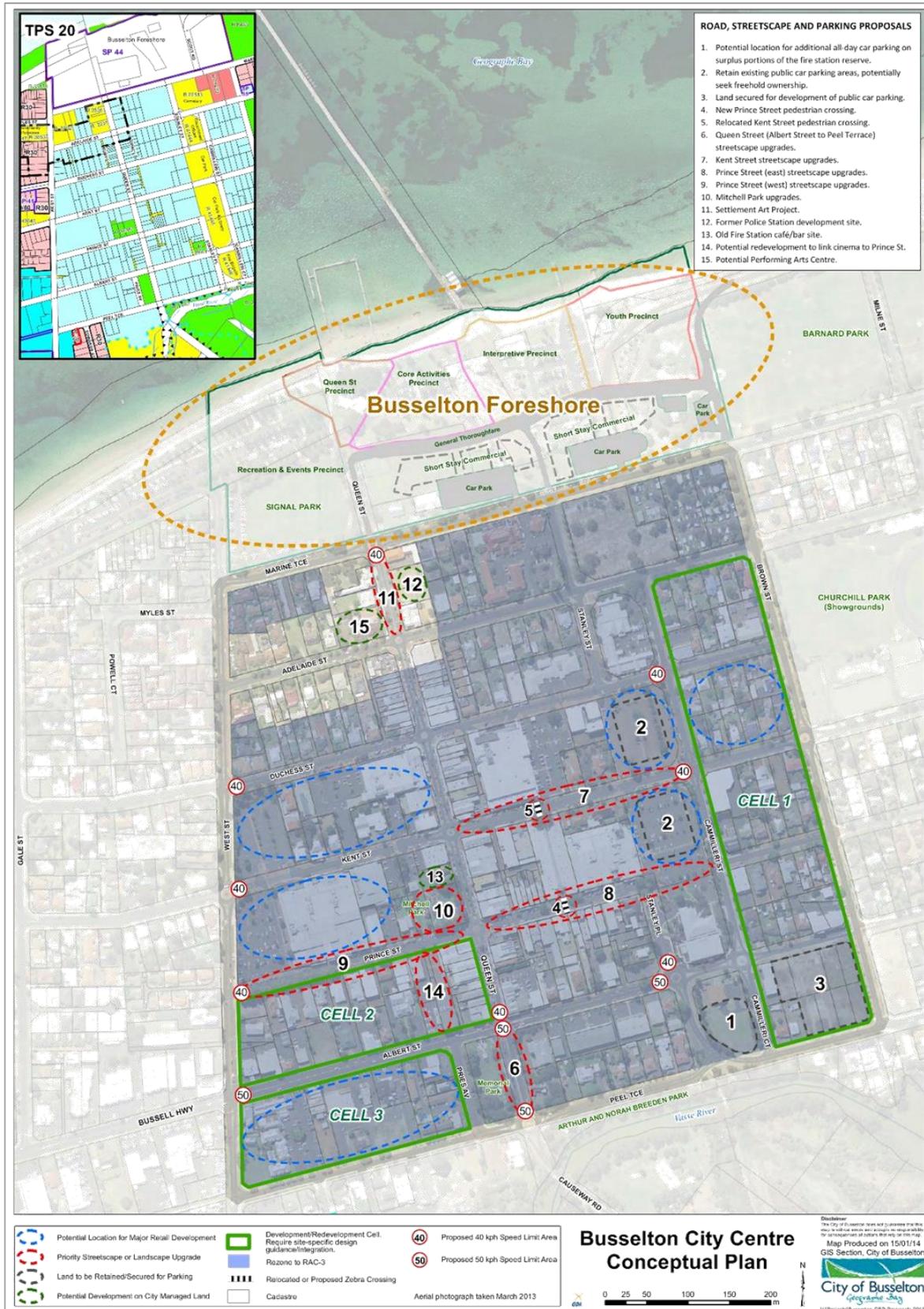
1. Not progressing the preparation of an ACP, UDG, or both at this time for reasons to be identified.
2. Providing specific direction on the matters to be considered within the proposed ACP and/or UDG.

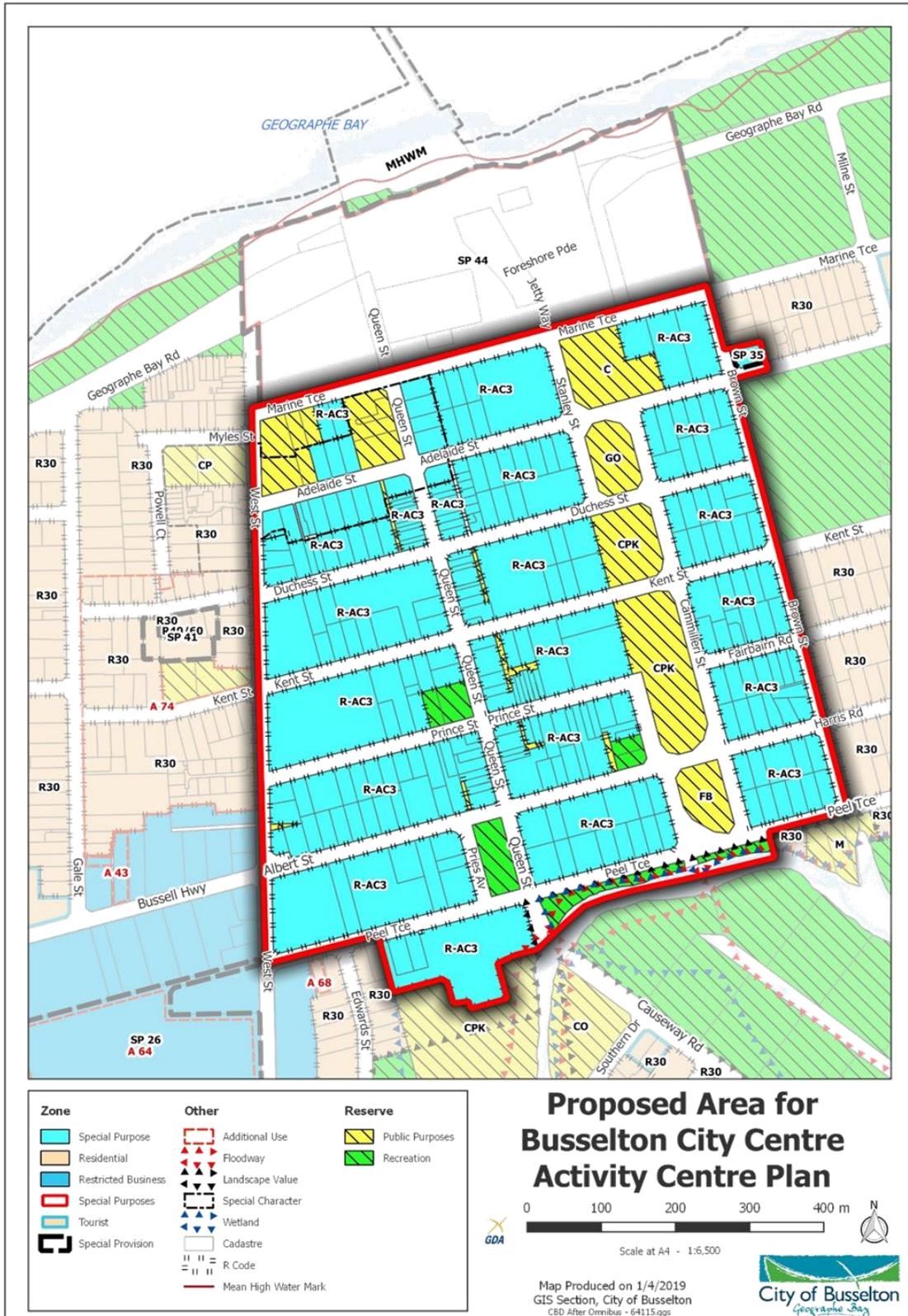
TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be supported, preliminary consultation, scoping of consultancy requirements for technical assessments and initial drafting as outlined in this report will commence within two months of the Council's resolution.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council endorses the preparation of an Activity Centre Plan and Urban Design Guidelines (as a Local Planning Policy) for the Busselton City Centre, as proposed.





12.3 Finance Committee - 16/05/2019 - BUDGET AMENDMENT REQUEST / REVIEW

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Finance and Corporate Services
REPORTING OFFICER:	Acting Manager Financial Services - Jeffrey Corker
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	

This item was considered by the Finance Committee at its meeting on 16 May 2019, the recommendations from which have been included in this report.

PRÉCIS

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in this report. Adoption of the Officers recommendation will result in no change to the City's current amended budgeted surplus position of \$0.

BACKGROUND

Council adopted its 2018/2019 municipal budget on Wednesday, 25 July 2018 with a balanced budget position.

Since this time Council has been advised of certain expense changes that have impacted the original budget and Council is now being asked to consider budget amendments for the following key areas/projects:

1. Port Geographe Capital Works

STATUTORY ENVIRONMENT

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

RELEVANT PLANS AND POLICIES

There are multiple plans and policies that support the proposed budget amendments.

FINANCIAL IMPLICATIONS

Budget amendments being sought will result in no change to Council's budget surplus position of \$0.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

There are no Long Term Financial Plan implications in relation to this item.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’.

RISK ASSESSMENT

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

CONSULTATION

No external consultation was considered necessary in relation to the budget amendments.

OFFICER COMMENT

The Officer recommends the following requested budget amendment to the Finance Committee for consideration and recommendation to Council.

1. Port Geographe Capital Works

Council allocated funds within the 2018/19 budget to undertake a number of significant capital upgrade projects with Port Geographe totalling \$886,241 as follows:

Cost Code	Project	Budget
C3157	Layman Road Native Tree Planting	\$33,158
C3158	Casuarina Replacement	\$21,100
C3159	Burgee Cove POS Upgrade	\$92,543
C3160	Lanyard Boulevard / Layman Road POS Upgrade	\$286,513
C3163	Minor Repairs	\$30,000
C3164/3187	Reticulation Upgrade Scheme to Bore Water	\$397,927
C3188	General Tree Planting and Replacement	\$25,000

It has been identified that there will be an overspend of approximately \$21,822.92 across the 7 projects, with the following contributing to this amount:

- \$34,298.54 in contract variations within the Burgee and Lanyard POS’s upgrades, additional works included the installation of concrete edging to formal garden beds, mulching of revegetation areas, installation of additional bollards and minor modifications to the irrigation system which were not identified in the original scope of works. These works were considered essential as they will reduce the ongoing maintenance requirements and add to the overall success of the projects.
- \$26,000 in additional trenching, under road boring and reinstatement costs associated with the installation of new mainline through Port Geographe as part of the scheme to bore conversion.
- These have been offset by the fact that only half of the maintenance period will be delivered this financial year and the remaining allowance will fund a portion of the overspend.

It is the relevant Officer’s recommendation that to manage the anticipated overspend at Port Geographe that an amount of \$21,822.92 be transferred from the Port Geographe Reserve and that the expense budgets for C3160 and C3187 be amended to allow for the increased cost.

Planned Expenditure Item

Officers propose that the 2018/2019 adopted budget be amended to reflect the following funding changes, shown in Table 1.

Table 1:

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Resulting Proposed Amended Budget</i>
Expenditure				
545-C3160-3280-0000	Lanyard Boulevard / Layman Rd POS Upgrade	65,000	1,823	66,823
545-C3187-3280-0000	Reticulation Upgrade Scheme to Bore Water	286,513	20,000	306,513
Income				
Equity Transfer (Reserve 122)	Port Geographe Development Reserve	-1,125,591	-21,823	-1,147,414
	Net Total	-774,078	0	-774,078

CONCLUSION

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed.

OPTIONS

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That Council endorse the request budget amendment outlined in Table 1 below resulting in no change to an amended budget surplus position of \$0.

Table 1:

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Resulting Proposed Amended Budget</i>
Expenditure				
545-C3160-3280-0000	Lanyard Boulevard / Layman Rd POS Upgrade	65,000	1,823	66,823
545-C3187-3280-0000	Reticulation Upgrade Scheme to Bore Water	286,513	20,000	306,513
Income				
Equity Transfer (Reserve 122)	Port Geographe Development Reserve	-1,125,591	-21,823	-1,147,414
	Net Total	-774,078	0	-774,078

12.4 Finance Committee - 16/05/2019 - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 30 APRIL 2019

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Acting Manager Financial Services - Jeffrey Corker
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Attachment A Statement of Financial Activity - Period Ended 30 April 2019 
	Attachment B Investment Report for Month Ending 30 April 2019 

This item was considered by the Finance Committee at its meeting on 16 May 2019, the recommendations from which have been included in this report.

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 April 2019.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 25 July 2018, the Council adopted (C1807/138) the following material variance reporting threshold for the 2018/19 financial year:

"That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2018/19 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and*
- *Reporting of variances only applies for amounts greater than \$25,000.”*

STATUTORY ENVIRONMENT

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

There are no plans or policies directly relevant to this matter.

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

Any long term financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

CONSULTATION

Consultation is not applicable in relation to this matter.

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached here to:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

▪ Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

▪ Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 30 APRIL 2019

The Statement of Financial Activity for the period ending 30 April 2019 shows a better than expected Net Current Position "Surplus" of \$5.2M being \$9.5M higher than year to date amended budget of -\$4.3M.

The following summarises the major variances in accordance with *Council's adopted material variance reporting threshold* that collectively make up the above difference:

Description	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Amended Budget	2018/19 YTD Bud Variance	2018/19 YTD Bud Variance
	\$	\$	\$	%	\$
Revenue from Ordinary Activities					
Other Revenue	1,046,214	302,916	362,981	245.38%	743,298
Profit on Asset Disposal	100,283	82,137	82,137	22.09%	18,146
Expenses from Ordinary Activities					
Materials & Contracts	(12,833,940)	(16,299,732)	(19,834,500)	21.26%	3,465,792
Depreciation	(18,405,135)	(15,916,080)	(19,070,922)	-15.64%	(2,489,055)
Insurance Expenses	(713,980)	(589,743)	(698,808)	-21.07%	(124,237)
Other Expenditure	(2,402,996)	(3,984,970)	(4,862,439)	39.70%	1,581,974
Allocations	1,616,284	1,426,553	1,723,162	-13.30%	189,731
Non-Operating Grants, Subsidies and Contributions					
	3,556,391	15,867,748	32,471,094	-77.59%	(12,311,357)
Capital Revenue & (Expenditure)					
Land & Buildings	(1,019,174)	(15,065,019)	(17,986,501)	93.23%	14,045,845
Plant & Equipment	(2,199,023)	(5,191,100)	(6,900,100)	57.64%	2,992,077
Furniture & Equipment	(287,164)	(734,967)	(890,640)	60.93%	447,803
Infrastructure	(17,753,366)	(30,754,407)	(37,644,708)	42.27%	13,001,041
Proceeds from Sale of Assets	696,180	915,150	1,045,950	-23.93%	(218,970)
Proceeds from New Loans	0	3,150,000	3,150,000	-100.00%	(3,150,000)
Advances to Com. Groups	0	(150,000)	(150,000)	100.00%	150,000
Transfer to Restricted Assets	(1,010,424)	(459,660)	(551,000)	-119.82%	(550,764)

Transfer from Restricted Assets	7,697,118	10,759,680	14,530,252	-28.46%	(3,062,562)
Transfer from Reserves	3,106,401	11,825,440	27,075,171	-73.73%	(8,719,039)

Revenue from Ordinary Activities:

YTD actual income from ordinary activities is \$1.07M more than expected when compared to YTD budget with the three items meeting the material variance reporting threshold being;

1. Other Revenue is \$743k better than YTD budget. In part this variance is due to better than expected returns on the sale of scrap metal by \$240k. IT lease buybacks reflect additional income of \$544k which is offset by additional expenses in the IT leasing account 3381.
2. Profit on asset disposal is \$18k better than YTD budget. This line item is an accounting book entry to recognise profit on asset disposal and as a consequence will not affect the City's "cash" position.

Expenses from Ordinary Activities

Expenditure from ordinary activities, excluding depreciation, is \$3.7M less than expected when compared to YTD budget with the following items meeting the material variance reporting threshold.

Materials and Contracts:

The main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
<u>Finance and Corporate Services</u>		
10250	Information & Communication Technology Services	(551,483)
10300	Records	29,911
10251	Business Systems	58,504
10500	Legal and Compliance Services	83,995
<u>Community and Commercial Services</u>		
10540	Recreation Administration	29,750
B1361	YCAB (Youth Precinct Foreshore)	34,070
10630	Property and Business Development	36,012
10591	Geographe Leisure Centre	38,971
11151	Airport Operations	39,956
10590	Naturaliste Community Centre	60,925
10380	Busselton Library	81,477
10600	Busselton Jetty Tourist Park	85,319
<u>Planning and Development Services</u>		
10925	Preventative Services - CLAG	27,521
10931	Protective Burning & Firebreaks-Reserves	45,363
10820	Strategic Planning	77,397
10830	Environmental Management Administration	105,104
11170	Meelup Regional Park	113,209

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
<u>Engineering and Works Services</u>		
12620	Rural-Tree Pruning	(80,140)
G0030	Busselton Transfer Station	(39,459)
C8500	Cycle Ways Maintenance Busselton	(32,802)
G0031	Dunsborough Waste Facility	(32,237)
10115	Major Projects Administration	26,478
11162	Busselton Jetty - Underwater Observatory	30,649
G0010	Domestic Recycling Collections	31,391
F9999	Footpaths Maintenance	34,531
G0034	External Waste Disposal	37,768
11108	Rural Intersection (Lighting) Compliance	41,634
G0042	BTS External Restoration Works	43,438
B1000	Administration Building- 2-16 Southern Drive	45,294
G0033	Green Waste	46,131
11106	Street Lighting Installations	47,270
12600	Street & Drain Cleaning	49,765
A6004	Pedestrian Bridge (Port Geographe)	53,330
B1514	Asbestos Removal & Replacement	62,500
G0032	Rubbish Sites Development	83,330
11301	Regional Waste Management Administration	100,000
A9999	Miscellaneous Bridge Maintenance	103,926
11101	Engineering Services Administration	114,394
11160	Busselton Jetty	647,434
B1401	Old Butter Factory	804,081
R0301	Cultural Precinct Queen Street	26,670
R0750	Barnard Park Ovals	27,263
R0822	Lavender Park (Provence)	28,627
R0821	Avignon Park (Provence)	30,421
R0820	Almond Green Park (Provence)	38,131
R2001	Tree Planting - Urban Verges	51,520
R0004	Busselton Foreshore Precinct (not including Skate Park)	83,515
5280	Transport - Fleet Management	211,143

Depreciation:

There is an overall variance in depreciation of \$2.5M, however it should be noted that this is a non-cash item and does not impact on the City's surplus position. The variance can be attributed to Fair Valuation of infrastructure assets being completed post budget adoption and the increase in valuation was unable to be included in the 2018/2019 budget.

Insurance:

There is a year to date variance in insurance costs of \$124K. This is a timing issue only which relates to the fleet management business unit insurance budget being projected to occur in period 12 (i.e. June) whereas the actual expenditure was incurred in period 1 (i.e. July).

Other Expenditure:

There is an YTD variance in other costs of \$1.6M less than year to date budget. The main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD
Executive Services		
10001	Executive Services	29,883
Finance and Corporate Services		
10618	Winderlup Court Aged Housing	47,302
10700	Public Relations	55,726
10151	Rates Administration	63,894
10000	Members of Council	74,220
Community and Commercial Services		
12631	Peel Terrace Building & Surrounds	(33,216)
10547	Iron Man	(31,670)
10540	Recreation Administration	28,675
10548	Half Iron	38,500
10530	Community Services Administration	100,572
11156	Airport Development Operations	1,250,000
Planning and Development Services		
10942	Bushfire Risk Management Planning - DFES	(39,283)
10805	Planning Administration	41,410
Engineering and Works Services		
G0042	BTS External Restoration Works	(191,045)
11160	Busselton Jetty	25,000
B1223	Micro Brewery - Public Ablution	100,000

With regard to the \$1.25M variance associated with the Airport marketing incentive, it is not anticipated that this expense will be incurred this year. However this will not constitute a saving as this cost is reserve backed, hence if expenditure is not incurred then then it follows that the transfer from reserve will also not be processed. All other items above have been classified as timing differences.

Non-Operating Grants, Subsidies and Contributions:

Non-Operating Grants, Subsidies and Contributions are less than YTD budget by \$12.3M with the main items impacting on the above result being the timing of the receipt of funding which is also offset with less than anticipated expenditure at this time:

Cost Code	Cost Code Description	Variance YTD
Finance and Corporate Services		
10250	IT Capital Grant - CCTV at NCC	140,044
10240	Contributions to Works	(138,330)
10239	Contributions Community Facilities	(1,039,234)
Community and Commercial Services		
10900	Cultural Planning - Donated Assets	37,000
C6099 & 6086	Airport Development - Project Expenses (Net)	(8,271,053)

Cost Code	Cost Code Description	Variance YTD
Planning and Development Services		
B9109	Hithergreen Building Renovations	(68,886)
B1013	Dunsborough Bushfire Brigade	(178,300)
B9112	Ambergate Bushfire Brigade Shed	(300,760)
B1015	Hithergreen District Bushfire Brigade	(465,200)
B1026	Yallingup Rural Bushfire Brigade	(597,600)
Engineering and Works Services		
D0017	Chain Avenue - Drainage Works	(39,000)
C2512	Sand Re-Nourishment	(55,000)
S0069	Peel Terrace (Brown Street Intersection Upgrades)	(72,223)
C2523	Broadwater Beach Coastal Protection Stage 1 of 4	(75,000)
C3150	Busselton Foreshore Stage 3: Toddler's Playground	(91,631)
F1018	Dunsborough Cycleway CBD to Our Lady of the Cape School	(119,170)
C2528	Craig Street Groyne and Sea Wall	(125,000)
S0035	Strelly Street / Barlee Street Roundabout	(130,000)
C0049	Port Geographe Marina Car Parking	(143,130)
S0064	Peel Terrace (Stanley Pl/Cammilleri St Intersection Upgrade)	(144,447)
S0051	Causeway Road / Rosemary Drive Roundabout	(216,670)
C3168	Busselton Foreshore Jetty Precinct	(308,221)

Capital Expenditure

As at 30 April 2019, there is a variance of -59% or -\$30.4M in total capital expenditure with YTD actual at -\$21.3M against YTD budget of -\$51.7M.

The airport development makes up for \$12.9M (main variance relates to the Airport Terminal \$10.8M), Busselton Tennis Club – Infrastructure \$1.4M, Plant and Equipment \$3M, Council Roads Initiative projects \$1.26M, Eastern Link - Busselton Traffic Study \$2.3M, Dunsborough Land Purchase Parking \$1.3M, Main Roads projects \$1.5M, Parks, Gardens and Reserves \$780K, Sanitation Infrastructure \$1.1M, Beach Restoration \$1.1M, Busselton Senior Citizens \$615K, Dunsborough Cycleway CBD to Our Lady of the Cape School \$221K, Furniture and Equipment \$448K, Busselton Jetty Tourist Park Upgrade \$214K, Beach Front Infrastructure \$72K, GLC - Pool Relining \$50K, Energy Efficiency Initiatives (Various Buildings) \$79K, Boat Ramp Construction \$259K, and Major Projects Lou Weston Oval \$567K and Busselton Foreshore \$1.6M.

These items of under expenditure also assists in explaining the above current YTD shortfall in Non-Operating Grants.

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances.

Proceeds from Loans/ Advances to Community Groups

As at 30 April 2019, there is a variance of \$3.15M which relates to the budgeted drawdown of loans that as at this time is yet to occur. The two main loans to be raised are as follow;

- Busselton Tennis Club \$1.5M; and
- Air Freight Hub Stage 1 \$1.5M;

As at this time an application has been submitted to draw down both loans within May 2019 as the related expenditure has/ will be incurred. Hence, this variance is only a timing difference.

With regard to the self-supporting loan for community groups, it is not expected that this will occur, hence the contra entry “advances to community groups” as a consequence will also not be required. The transactions associated with self-supporting loans is ordinarily cost neutral to the City, therefore this transaction will have no effect on the City’s net current position.

Investment Report

As at 30th April 2019 the value of the City’s invested funds totalled \$73.95M, down from \$74.40M as at 31st March. The decrease is due to the withdrawal of funds from the Airport Development ANZ cash account as required to meet expenditure.

During the month of April five term deposits held with four different institutions totalling \$16.0M matured. All were renewed for a further 121 days at 2.37% (on average).

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained steady.

The balance of the Airport Development ANZ cash account reduced by \$465K with funds withdrawn to meet expenditure. The Airport Development fixed term deposit held at the WA Treasury Corp. (as required by the funding agreement) was renewed for a further 61 days at 1.57%

The RBA left official rates on hold during April and May. Future movements remain uncertain at this point, however as an indication of current sentiment financial markets have priced in a rate decrease at some stage in the coming months. This has resulted in the rates on offer for the renewal of maturing term deposits to be lower than previously available.

Chief Executive Officer – Corporate Credit Card

Details of monthly (March to April) transactions made on the Chief Executive Officer’s corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
28-Mar-19	425.50	Trybooking LG	LGCOG EAA Meeting Registration
05-Apr-19	30.00	Sticky Tickets	Budget Breakfast (Mayor)
08-Apr-19	115.12	Perth Airport Pty Ltd	Parking
08-Apr-19	820.00	Lexus of Perth	Tyres CEO Vehicle
08-Apr-19	12.00	Tokyo Station	Parking
08-Apr-19	9.09	CPP His Majesty's	Parking
10-Apr-19	185.00	Compasses Esplanade Hotel	Accommodation Port Hedland CME Meeting
10-Apr-19	196.00	Compasses Esplanade Hotel	Accommodation Port Hedland CME Meeting

**Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement
+ Allocated against CEO Hospitality Expenses Allowance*

CONCLUSION

As at 30 April 2019, the financial performance for the City of Busselton is considered satisfactory based on the information received from directorates and the recent budget review.

OPTIONS

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not Applicable

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2019, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of Busselton

Statement of Financial Activity

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2018/19 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	48,622,762	48,465,911	48,465,911	48,575,646	48,575,646	0.32%
Operating Grants, Subsidies and Contributions	3,844,416	3,697,370	2,450,484	5,032,780	3,747,650	3.98%
Fees & Charges	14,387,106	14,478,896	14,445,896	15,861,160	15,828,160	-0.63%
Other Revenue	1,046,214	302,916	277,675	362,981	337,740	245.38%
Interest Earnings	2,055,316	1,941,810	1,941,810	2,283,760	2,283,760	5.85%
	69,955,814	68,886,903	67,581,776	72,116,327	70,772,956	1.55%
Expenses from Ordinary Activities						
Employee Costs	(25,391,987)	(26,375,055)	(26,330,055)	(31,260,454)	(31,215,454)	3.73%
Materials & Contracts	(12,833,940)	(16,299,732)	(15,112,272)	(19,834,500)	(18,621,467)	21.26%
Utilities (Gas, Electricity, Water etc)	(2,029,321)	(2,140,345)	(2,140,345)	(2,569,240)	(2,569,240)	5.19%
Depreciation on non current assets	(18,405,135)	(15,916,080)	(15,916,080)	(19,070,922)	(19,070,922)	-15.64%
Insurance Expenses	(713,980)	(589,743)	(589,743)	(698,808)	(698,808)	-21.07%
Other Expenditure	(2,402,996)	(3,984,970)	(3,876,809)	(4,862,439)	(4,770,041)	39.70%
Allocations	1,616,284	1,426,553	1,426,553	1,723,162	1,723,162	-13.30%
	(60,161,075)	(63,879,372)	(62,538,751)	(76,573,201)	(75,222,770)	5.82%
Borrowings Cost Expense						
Interest Expenses	(1,022,878)	(1,091,841)	(1,091,841)	(1,374,387)	(1,374,387)	6.32%
	(1,022,878)	(1,091,841)	(1,091,841)	(1,374,387)	(1,374,387)	6.32%
Non-Operating Grants, Subsidies and Contributions	3,556,391	15,867,748	14,019,339	32,471,094	30,347,185	-77.59%
Profit on Asset Disposals	100,283	82,137	82,137	82,137	82,137	22.09%
Loss on Asset Disposals	(26,581)	(26,962)	(26,962)	(34,577)	(34,577)	1.41%
	3,630,093	15,922,923	14,074,514	32,518,654	30,394,745	-77.20%
Net Result	12,401,954	19,838,613	18,025,698	26,687,393	24,570,544	-37.49%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	18,405,135	15,916,080	15,916,080	19,070,922	19,070,922	
Donated Assets	(42,000)	(5,000)	(5,000)	(8,365,000)	(8,365,000)	
(Profit)/Loss on Sale of Assets	(73,702)	(55,175)	(55,175)	(47,560)	(47,560)	
Allocations & Other Adjustments	(1,273)	0	0	(105,000)	0	
Deferred Pensioner Movements (Non-current)	10,233	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	(1,047,313)	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(1,019,174)	(15,065,019)	(14,721,480)	(17,986,501)	(17,618,620)	93.23%
Plant & Equipment	(2,199,023)	(5,191,100)	(3,930,000)	(6,900,100)	(5,363,500)	57.64%
Furniture & Equipment	(287,164)	(734,967)	(727,967)	(890,640)	(883,640)	60.93%
Infrastructure	(17,753,366)	(30,754,407)	(30,033,146)	(37,644,708)	(36,804,070)	42.27%
Proceeds from Sale of Assets	696,180	915,150	915,150	1,045,950	1,045,950	-23.93%
Proceeds from New Loans	0	3,150,000	3,150,000	3,150,000	3,150,000	-100.00%
Self Supporting Loans - Repayment of Principal	61,735	61,735	61,735	79,253	79,253	0.00%
Total Loan Repayments - Principal	(2,526,489)	(2,498,848)	(2,498,848)	(3,155,395)	(3,155,395)	-1.11%
Advances to Community Groups	0	(150,000)	(150,000)	(150,000)	(150,000)	100.00%
Transfer to Restricted Assets	(1,010,424)	(459,660)	(459,660)	(551,000)	(551,000)	-119.82%
Transfer from Restricted Assets	7,697,118	10,759,680	10,759,680	14,530,252	14,423,922	-28.46%
Transfer to Reserves	(14,743,227)	(15,364,319)	(15,279,114)	(19,354,328)	(19,269,123)	4.04%
Transfer from Reserves	3,106,401	11,825,440	11,825,440	27,075,171	26,356,026	-73.73%
Opening Funds Surplus/ (Deficit)	3,511,291	3,511,291	3,511,291	3,511,291	3,511,291	
Net Current Position - Surplus / (Deficit)	5,186,892	(4,300,506)	(3,695,316)	0	0	

City of Busselton

Net Current Position

For The Period Ending 30 April 2019

	2018/19 Actual	2018/19 Amended Budget	2018/19 Original Budget	2017/18 Actual
	\$	\$	\$	\$
NET CURRENT ASSETS				
CURRENT ASSETS				
Cash - Unrestricted	2,591,527	1,577,000	1,577,000	4,885,287
Cash - Restricted	72,336,241	45,827,957	46,568,227	67,528,052
Sundry Debtors	1,171,172	2,800,000	2,800,000	3,078,872
Rates Outstanding - General	2,707,949	1,100,000	1,100,000	1,262,372
Stock on Hand	16,543	23,000	23,000	23,671
	<u>78,823,432</u>	<u>51,327,957</u>	<u>52,068,227</u>	<u>76,778,254</u>
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,300,299	5,500,000	5,500,000	5,738,911
Performance Bonds	2,771,249	3,818,562	3,818,562	3,818,562
	<u>4,071,548</u>	<u>9,318,562</u>	<u>9,318,562</u>	<u>9,557,473</u>
Current Position (inclusive of Restricted Funds)	74,751,884	42,009,395	42,749,665	67,220,781
Add: Cash Backed Liabilities (Deposits & Bonds)	2,771,249	3,818,562	3,818,562	3,818,562
Less: Cash - Restricted Funds	(72,336,241)	(45,827,957)	(46,568,227)	(67,528,052)
NET CURRENT ASSET POSITION	<u><u>5,186,892</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>3,511,291</u></u>

City of Bussetton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 April 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
10930 Fire Prevention Council	170,000	200,000	200,000	200,000	200,000	-15.00%
10970 Parking Control	0	1,300,000	1,300,000	1,300,000	1,300,000	-100.00%
11300 Sanitation Waste Services Administration	50,000	0	0	50,000	50,000	0.00%
	<u>220,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,650,000</u>	<u>1,650,000</u>	<u>-85.81%</u>
Buildings						
Major Projects						
Major Project - Bussetton Foreshore						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	9,190	10,590	10,590	12,710	12,710	-13.22%
B9583 Railway House	18,010	15,300	15,300	18,360	18,360	17.72%
B9600 Old Vasse Lighthouse	2,600	0	0	220,000	220,000	0.00%
	<u>29,800</u>	<u>25,890</u>	<u>25,890</u>	<u>251,070</u>	<u>251,070</u>	<u>15.10%</u>
Major Project - Library Expansion						
B9516 Bussetton Library Upgrade	0	9,000	9,000	11,000	11,000	-100.00%
	<u>0</u>	<u>9,000</u>	<u>9,000</u>	<u>11,000</u>	<u>11,000</u>	<u>-100.00%</u>
Major Project - Administration Building						
B9010 Civic and Administration Centre Construction	18,519	79,160	79,160	95,000	95,000	-76.61%
	<u>18,519</u>	<u>79,160</u>	<u>79,160</u>	<u>95,000</u>	<u>95,000</u>	<u>-76.61%</u>
Buildings (Other)						
B9109 Hithergreen Building Renovations	0	68,886	0	68,886	0	-100.00%
B9112 Ambergate Bushfire Brigade Shed	309,282	334,710	136,710	362,055	164,055	-7.60%
B9113 Vasse Bushfire Brigade Appliance Bay Facility	8,655	8,655	0	8,655	0	0.00%
B9114 Sussex BFB Concrete Apron	8,655	8,655	0	8,655	0	0.00%
B9300 Aged Housing Capital Improvements - Winderlup	69,782	85,000	50,000	95,000	60,000	-17.90%
B9301 Aged Housing Capital Improvements - Harris Road	46,279	40,150	40,150	48,200	48,200	15.26%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	12,266	42,500	42,500	51,000	51,000	-71.14%
B9407 Bussetton Senior Citizens	9,152	625,000	625,000	750,000	750,000	-88.54%
B9511 ArtGeo Building	0	60,830	60,830	73,000	73,000	-100.00%
B9512 GLC Aerobic Additions / Sauna Room	13,125	30,000	30,000	30,000	30,000	-56.25%
B9517 GLC - Pool Relining	0	50,000	50,000	50,000	50,000	-100.00%
B9528 GLC - Plant Room	41,775	52,350	52,350	57,819	57,819	-20.20%
B9538 Weld Theatre	6,235	15,000	15,000	15,000	15,000	-58.44%
B9556 NCC Upgrade	57,357	106,520	106,520	107,818	107,818	-46.15%
B9588 Old Court House Building Upgrade	0	62,500	62,500	75,000	75,000	-100.00%
B9591 Performing Arts Convention Centre	38,327	41,670	41,670	50,000	50,000	-8.02%
B9596 GLC Building Improvements	111,148	195,000	195,000	260,000	260,000	-43.00%
B9604 Womens Change Facility Bovell	0	50,593	26,250	83,685	35,000	-100.00%
B9605 Energy Efficiency Initiatives (Various Buildings)	4,000	83,330	83,330	100,000	100,000	-95.20%
B9716 Airport Terminal Stage 2	(24,308)	10,762,500	10,762,500	12,915,000	12,915,000	-100.23%
B9717 Airport Construction, Existing Terminal Upgrade	0	416,670	416,670	500,000	500,000	-100.00%
B9804 Bin Jetty Tourist Park Home	39,126	46,050	46,050	55,258	55,258	-15.04%
B9808 Bussetton Jetty Tourist Park Upgrade	0	214,400	214,400	214,400	214,400	-100.00%
	<u>750,855</u>	<u>13,400,969</u>	<u>13,057,430</u>	<u>15,979,431</u>	<u>15,611,550</u>	<u>-94.40%</u>
Total Buildings	799,174	13,515,019	13,171,480	16,336,501	15,968,620	-94.09%
Plant & Equipment						
10250 Information & Communication Technology Services	0	15,000	15,000	15,000	15,000	-100.00%
10251 Business Systems	37,709	40,000	40,000	40,000	40,000	-5.73%
10360 Customer Services	36,635	40,000	40,000	40,000	40,000	-8.41%
10502 Community & Commercial Services Support	47,995	50,000	50,000	50,000	50,000	-4.01%
10530 Community Services Administration	37,605	40,000	40,000	40,000	40,000	-5.99%
10630 Property and Business Development	31,292	35,000	35,000	35,000	35,000	-10.59%
10800 Planning Directorate Support	43,578	50,000	50,000	50,000	50,000	-12.84%
10808 Compliance Services	35,627	40,000	40,000	40,000	40,000	-10.93%
10820 Strategic Planning	37,605	40,000	40,000	40,000	40,000	-5.99%
10920 Environmental Health Services Administration	38,885	40,000	40,000	40,000	40,000	-2.79%
10930 Fire Prevention Council	6,000	0	0	0	0	0.00%
10940 Fire Prevention DFES	55,537	55,000	55,000	55,000	55,000	0.98%
10980 Other Law, Order & Public Safety	31,877	35,000	35,000	35,000	35,000	-8.92%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 April 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
11000 Engineering & Works Services Support	55,000	50,000	50,000	50,000	50,000	10.00%
11101 Engineering Services Administration	33,844	35,000	35,000	35,000	35,000	-3.30%
11107 Engineering Services Design	34,071	35,000	35,000	35,000	35,000	-2.55%
11156 Airport Development Operations	84,400	112,500	112,500	150,000	150,000	-24.98%
11300 Sanitation Waste Services Administration	36,816	40,000	40,000	40,000	40,000	-7.96%
11401 Transport - Workshop	3,495	105,000	105,000	111,000	111,000	-96.67%
11402 Plant Purchases (P10)	462,418	1,172,000	1,152,000	1,947,000	1,927,000	-60.54%
11403 Plant Purchases (P11)	259,479	689,500	689,500	805,500	805,500	-62.37%
11404 Plant Purchases (P12)	692,627	996,000	996,000	1,470,000	1,470,000	-30.46%
11407 P&E - P&G Smart Technologies	7,598	125,000	125,000	150,000	150,000	-93.92%
11500 Operations Services Administration	72,658	110,000	110,000	110,000	110,000	-33.95%
B1013 Dunsborough Bushfire Brigade	0	178,300	0	178,300	0	-100.00%
B1015 Hithergreen District Bushfire Brigade	0	465,200	0	465,200	0	-100.00%
B1024 Wilyabrup Bushfire Brigade	0	0	0	178,300	0	0.00%
B1026 Yallingup Rural Bushfire Brigade	0	597,600	0	597,600	0	-100.00%
B1029 Busseton Branch SES	1,272	0	0	97,200	0	0.00%
G0030 Busseton Transfer Station	7,500	0	0	0	0	0.00%
G0031 Dunsborough Waste Facility	7,500	0	0	0	0	0.00%
	2,199,023	5,191,100	3,930,000	6,900,100	5,363,500	-57.64%
Furniture & Office Equipment						
10250 Information & Communication Technology Services	19,594	38,650	38,650	46,400	46,400	-49.30%
10251 Business Systems	147,732	215,380	215,380	258,500	258,500	-31.41%
10530 Community Services Administration	0	4,170	4,170	5,000	5,000	-100.00%
10590 Naturaliste Community Centre	0	8,057	8,057	16,110	16,110	-100.00%
10591 Geopraphe Leisure Centre	12,700	56,340	56,340	63,600	63,600	-77.46%
10625 Art Geo Administration	10,000	12,000	12,000	12,000	12,000	-16.67%
10900 Cultural Planning	67,500	149,530	142,530	159,030	152,030	-54.86%
11156 Airport Development Operations	29,637	225,000	225,000	300,000	300,000	-86.83%
11160 Busseton Jetty	0	4,170	4,170	5,000	5,000	-100.00%
B1361 YCAB (Youth Precinct Foreshore)	0	21,670	21,670	25,000	25,000	-100.00%
	287,164	734,967	727,967	890,640	883,640	-60.93%
Sub-Total Property, Plant & Equipment	3,505,361	20,991,086	19,379,447	25,777,241	23,865,760	-83.30%
>> Infrastructure						
Major Project - Busseton Foreshore						
C0029 Queen West Foreshore Carpark	166,977	169,170	169,170	203,000	203,000	-1.30%
C3065 Signal Park	47,379	60,000	60,000	72,000	72,000	-21.04%
C3094 Busseton Foreshore - Stage 3	23,191	172,735	239,700	220,672	287,637	-86.57%
C3112 Busseton Foreshore - Exercise Equipment	0	0	0	225,000	225,000	0.00%
C3113 Busseton Tennis Club - Infrastructure	1,824,510	3,219,080	3,219,080	3,862,894	3,862,894	-43.32%
C3150 Busseton Foreshore Stage 3: Toddler's Playground	158,058	174,301	133,510	174,301	133,510	-9.32%
C3168 Busseton Foreshore Jetty Precinct	1,435,890	1,382,425	1,315,460	1,645,509	1,578,544	3.87%
C3179 Jetty Precinct Bike Racks/Bin Enclosures	8,756	10,410	10,410	12,500	12,500	-15.89%
C3180 Marine Tee Sword Planting	53,450	75,000	75,000	90,000	90,000	-28.73%
C3181 Minor Capital Improvements, Fencing, Seating, Lighting etc	9,705	17,080	17,080	20,500	20,500	-43.18%
C3182 Relocation of Veteran Car Club	3,000	0	0	250,000	250,000	0.00%
C3183 Queen Street Look Out Art Work	0	25,000	25,000	25,000	25,000	-100.00%
C3189 Fencing Possum Park Barnard East	144	30,000	30,000	30,000	30,000	-99.52%
	3,731,060	5,335,201	5,294,410	6,831,376	6,790,585	-30.07%
Major Project - Administration Building						
C0043 Administration Building Carpark	613	83,330	83,330	100,000	100,000	-99.26%
	613	83,330	83,330	100,000	100,000	-99.26%
Major Project - Lou Weston Oval						
C3186 Lou Weston Oval - Courts	16,600	583,330	583,330	700,000	700,000	-97.15%
	16,600	583,330	583,330	700,000	700,000	-97.15%
Footpaths Construction						
F0035 Dunsborough Lakes Drive to N.C.C.	124,399	126,670	126,670	152,000	152,000	-1.79%
F0066 Bussell Highway Footpath Sections	389,881	491,520	491,520	589,820	589,820	-20.68%
F0075 Armitage Drive Footpath - Navigation Way to Avocet Boulevard	4,771	37,170	37,170	44,608	44,608	-87.16%
F0077 Valley Road Footpath	58,945	51,660	51,660	62,000	62,000	14.10%
F0078 Signal Park Bypass New Path	59,554	58,350	58,350	70,000	70,000	2.06%
F0079 Bovell Street Footpath	45,646	50,000	50,000	60,000	60,000	-8.71%
	683,197	815,370	815,370	978,428	978,428	-16.21%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 April 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
Drainage Construction - Street						
D0009 Busseton LIA - Geocatch Drain Partnership	2,304	25,000	25,000	30,000	30,000	-90.78%
D0015 Valley Road Drainage Upgrade	226,858	191,670	191,670	230,000	230,000	18.36%
D0017 Chain Avenue - Drainage Works	24,402	156,660	156,660	187,982	187,982	-84.42%
D0018 Centurion Way - Drainage Works	27,759	9,990	9,990	11,991	11,991	177.87%
D0019 Johnston Avenue Drainage Upgrade - Stage 2	49,272	20,830	20,830	25,000	25,000	136.54%
D0020 Glenmeer Ramble Drainage	7,806	50,010	50,010	60,000	60,000	-84.39%
	<u>338,400</u>	<u>454,160</u>	<u>454,160</u>	<u>544,973</u>	<u>544,973</u>	<u>-25.49%</u>
Car Parking Construction						
C0013 Yallingup Beach Car Park	263	84,160	84,160	101,000	101,000	-99.69%
C0044 Meelup Coastal Nodes - Carpark upgrade	118,464	136,917	136,917	256,886	256,886	-13.48%
C0049 Port Geographe Marina Carparking	192,995	158,650	158,650	190,380	190,380	21.65%
	<u>311,722</u>	<u>379,727</u>	<u>379,727</u>	<u>548,266</u>	<u>548,266</u>	<u>-17.91%</u>
Bridges Construction						
A0022 Yallingup Beach Road Bridge - 3347	0	0	0	222,000	222,000	0.00%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>222,000</u>	<u>222,000</u>	<u>0.00%</u>
Cycleways Construction						
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	346,502	567,500	567,500	681,000	681,000	-38.94%
	<u>346,502</u>	<u>567,500</u>	<u>567,500</u>	<u>681,000</u>	<u>681,000</u>	<u>-38.94%</u>
Townscape Construction						
C1001 Queen Street Upgrade - Duchess to Kent Street	0	102,040	102,040	122,450	122,450	-100.00%
C1024 Dunsborough Road Access Improvements Stage 1	905,652	1,080,410	1,080,410	1,296,501	1,296,501	-16.18%
	<u>905,652</u>	<u>1,182,450</u>	<u>1,182,450</u>	<u>1,418,951</u>	<u>1,418,951</u>	<u>-23.41%</u>
Boat Ramps Construction						
C1502 Old Dunsborough Boat Ramp Finger Jetty	26,900	18,500	18,500	22,200	22,200	45.41%
C1512 Port Geographe Boat Ramp Renewal Works	0	266,933	183,330	470,810	220,000	-100.00%
	<u>26,900</u>	<u>285,433</u>	<u>201,830</u>	<u>493,010</u>	<u>242,200</u>	<u>-90.58%</u>
Depot Construction						
C2006 Depot Washdown Facility Upgrades	867	90,000	90,000	110,000	110,000	-99.04%
	<u>867</u>	<u>90,000</u>	<u>90,000</u>	<u>110,000</u>	<u>110,000</u>	<u>-99.04%</u>
Beach Restoration						
C2504 Groyne Construction	25,396	40,130	40,130	48,150	48,150	-36.72%
C2512 Sand Re-Nourishment	657	153,670	98,670	173,410	118,410	-99.57%
C2520 Coastal Protection Works	3,792	37,500	37,500	45,000	45,000	-89.89%
C2523 Broadwater Beach Coastal Protection Stage 1 of 4	0	150,000	0	150,000	0	-100.00%
C2525 Wonnerup Groynes 3, 5, & 6	6,248	250,000	250,000	300,000	300,000	-97.50%
C2526 Baudin/ Wonnerup Groynes	0	250,000	250,000	300,000	300,000	-100.00%
C2527 Storm Damage Renewal of Infrastructure	78,312	79,170	79,170	95,000	95,000	-1.08%
C2528 Craig Street Groyne and Sea Wall	21,060	250,000	0	250,000	0	-91.58%
	<u>135,465</u>	<u>1,210,470</u>	<u>755,470</u>	<u>1,361,560</u>	<u>906,560</u>	<u>-88.81%</u>
Parks, Gardens & Reserves						
C3006 Playgrounds General - Replacement of playground equipment	778	7,500	7,500	15,000	15,000	-89.62%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	27,529	43,000	43,000	43,000	43,000	-35.98%
C3017 Bovell Park - Upgrade Lighting	0	79,000	0	79,000	0	-100.00%
C3024 Dunsborough Oval - Lighting Upgrade	0	45,830	45,830	55,000	55,000	-100.00%
C3048 BBQ Placement and Replacement	15,036	10,830	10,830	13,000	13,000	38.84%
C3122 Rails to Trails	19,726	208,670	207,270	250,123	248,723	-90.55%
C3131 Elijah Circle POS	5,134	20,520	20,520	24,620	24,620	-74.98%
C3143 NCC Infrastructure	3,039	2,530	2,530	3,039	3,039	20.12%
C3145 Churchill Park	49,843	157,360	157,360	188,837	188,837	-68.33%
C3146 Dunsborough Town Centre	88,012	72,880	72,880	87,457	87,457	20.76%
C3154 Administration Building Landscaping Works	19,845	16,670	16,670	20,000	20,000	19.04%
C3157 Port Geographe - Layman Road Native Tree Planting	13,819	27,630	27,630	33,158	33,158	-49.99%

City of Bussetton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 April 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
C3158 Port Geographe - Casurina Replacements on Layman Road	3,436	17,580	17,580	21,100	21,100	-80.46%
C3159 Port Geographe - Burgee Cove (Western Side of Bridge)	66,720	77,120	77,120	92,543	92,543	-13.49%
C3160 Port Geographe - Reticulated PDS at Layman Rd R/About	282,397	238,760	238,760	286,513	286,513	18.28%
C3163 Port Geographe - Outstanding Minor Repairs	7,497	25,000	25,000	30,000	30,000	-70.01%
C3164 Port Geographe - Reticulation Upgrade Scheme to Bore Water	180,136	277,440	277,440	332,927	332,927	-35.07%
C3166 Vasse River Foreshore - Bridge to Bridge	4,703	83,260	83,260	94,317	94,317	-94.35%
C3174 Old Broadwater Farm Drink Fountain	2,813	5,000	5,000	5,000	5,000	-43.74%
C3175 Currawong Drive Drink Fountain	2,908	5,000	5,000	5,000	5,000	-41.84%
C3176 Geographe Bay Road (Earnshaw) Coastal Fencing Renewal	481	8,330	8,330	10,000	10,000	-94.22%
C3177 Shade Sail Program	1,251	83,330	83,330	100,000	100,000	-98.50%
C3178 Ping Pong Facility at Foreshore	8,639	10,000	10,000	10,000	10,000	-13.61%
C3184 Rotary Park Entry Gateway Landscape Upgrade	0	13,500	13,500	13,500	13,500	-100.00%
C3185 Foreshore Skate Park Seating	16,045	26,000	26,000	26,000	26,000	-38.29%
C3187 Port Geographe Reticulation Upgrades	0	54,170	54,170	65,000	65,000	-100.00%
C3188 Port Geographe Capital Replacement and Tree Planting	24,509	20,830	20,830	25,000	25,000	17.66%
C3190 Mobile Grand Stands	34,135	25,000	25,000	30,000	30,000	36.54%
C3191 Armistice Centenary Program	14,651	13,637	0	13,637	0	7.44%
	893,081	1,676,377	1,582,340	1,972,771	1,878,734	-46.73%
Cemetery Capital Works						
C1604 Pioneer Cemetery Infrastructure Upgrades	0	43,330	43,330	52,000	52,000	-100.00%
C1605 Bussetton Cemetery Infrastructure Upgrades	860	0	0	100,000	100,000	0.00%
C1609 Pioneer Cemetery - Implement Conservation Plan	11,912	16,670	16,670	20,000	20,000	-28.54%
	12,771	60,000	60,000	172,000	172,000	-78.71%
Beach Front Infrastructure Works						
C1755 Dunsborough Beach Enclosure Net Replacement	95,500	90,000	90,000	90,000	90,000	6.11%
C1758 Beach Access Stairs - Bay View Crescent	909	21,000	21,000	21,000	21,000	-95.67%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	126	57,500	57,500	77,500	77,500	-99.78%
	96,535	168,500	168,500	188,500	188,500	-42.71%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure (Upgrade)	2,444	11,100	11,100	13,300	13,300	-77.98%
	2,444	11,100	11,100	13,300	13,300	-77.98%
Sanitation Infrastructure						
C3479 Vidler Road Waste Site Capital Improvements	21,335	336,460	336,460	403,750	403,750	-93.66%
C3481 Transfer Station Development	41,994	368,610	368,610	442,340	442,340	-88.61%
C3485 Site Rehabilitation - Bussetton	444,339	875,000	875,000	1,050,000	1,050,000	-49.22%
	507,669	1,580,070	1,580,070	1,896,090	1,896,090	-67.87%
Airport Development						
C6086 Airport Construction - Air Freight Hub Stage 1	2,956,870	2,500,000	2,500,000	3,000,000	3,000,000	18.27%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	1,213,175	575,970	575,970	691,170	691,170	110.63%
C6091 Airport Construction Stage 2, Noise Management Plan	2,400	724,630	724,630	869,550	869,550	-99.67%
C6092 Airport Construction Stage 2, Airfield	947,132	958,330	958,330	1,150,000	1,150,000	-1.17%
C6095 Airport Construction Stage 2, External Services	873,388	1,916,670	1,916,670	2,300,000	2,300,000	-54.43%
C6099 Airport Development - Project Expenses	778,350	1,588,079	1,588,079	1,892,760	1,892,760	-50.99%
	6,771,314	8,263,679	8,263,679	9,903,480	9,903,480	-18.06%
Main Roads						
S0022 Floodgate Road	6,027	25,830	25,830	31,000	31,000	-76.67%
S0035 Strelly Street / Barlee Street Roundabout	148,699	375,000	375,000	450,000	450,000	-60.35%
S0051 Causeway Road / Rosemary Drive Roundabout	39,470	625,000	625,000	750,000	750,000	-93.68%
S0064 Peel Terrace (Stanley Pl/Cammilleri St Intersection Upgrade)	184,575	510,860	510,860	613,033	613,033	-63.87%
S0066 Queen Street	2,458	44,040	44,040	52,846	52,846	-94.42%
S0067 Layman Road - Reconstruction	132,136	127,070	127,070	152,487	152,487	3.99%
S0068 Georgiana Molloy Bus Bay Facilities	308,248	200,000	200,000	197,286	197,286	54.12%
S0069 Peel Terrace (Brown Street Intersection Upgrades)	3,090	208,330	208,330	250,000	250,000	-98.52%
S0317 Naturaliste Terrace Asphalt Overlay	20,077	127,570	127,570	153,080	153,080	-84.26%
S0318 Bentley Road Reseal	5,100	22,500	22,500	27,000	27,000	-77.33%
S0319 Webster Road Reseal	172	25,830	25,830	31,000	31,000	-99.33%
S0320 Ballarat Road Reseal	129	62,500	62,500	75,000	75,000	-99.79%
	850,181	2,354,530	2,354,530	2,782,732	2,782,732	-63.89%

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 April 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
Black Spot						
V0002 Eastern Link - Busselton Traffic Study	146,788	2,416,670	2,416,670	2,900,000	2,900,000	-93.93%
	146,788	2,416,670	2,416,670	2,900,000	2,900,000	-93.93%
Council Roads Initiative						
W0005 Kaloorup Road	38,512	32,090	32,090	38,500	38,500	20.01%
W0016 Hairpin Road	48,850	70,830	70,830	85,000	85,000	-31.03%
W0026 Yoongarillup Road	735,288	741,670	741,670	890,000	890,000	-0.86%
W0055 Lindberg Road	60,460	144,580	144,580	173,500	173,500	-58.18%
W0058 Quilnup Road	32,545	65,840	65,840	79,000	79,000	-50.57%
W0074 Chapman Hill Road	21,905	29,510	29,510	35,400	35,400	-25.77%
W0084 Vasse Yallingup Sliding Road	187	16,830	16,830	20,200	20,200	-98.89%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	35,648	33,480	33,480	40,173	40,173	6.48%
W0176 Signage (Alternate CBD Entry)	3,273	16,500	16,500	19,796	19,796	-80.17%
W0183 Carter Road	29,570	21,680	21,680	26,000	26,000	36.39%
W0190 Miamup Road	13,313	13,500	13,500	16,200	16,200	-1.38%
W0192 Valley Road	45,999	39,030	39,030	46,840	46,840	17.86%
W0195 Yallingup Beach Road	5,793	16,670	16,670	20,000	20,000	-65.25%
W0204 Greenfield Road (Loop) - One way layout	25,705	45,600	45,600	54,720	54,720	-43.63%
W0209 Layman Road Re-Shouldering	26,600	41,670	41,670	50,000	50,000	-36.16%
W0210 Lewis Road Gravel Resheet	27,920	30,000	30,000	36,000	36,000	-6.93%
W0211 Koorabin Drive Stage 2	0	41,670	41,670	50,000	50,000	-100.00%
W0212 Hamilton Way Asphalt Overlay	146,874	234,180	234,180	281,000	281,000	-37.28%
W0213 Forsythe Place Asphalt Overlay	55,483	88,660	88,660	106,400	106,400	-37.42%
W0214 McGregor Place Asphalt Overlay	29,603	39,920	39,920	47,900	47,900	-25.84%
W0215 Langridge Place Asphalt Overlay	46,645	65,170	65,170	78,200	78,200	-28.43%
W0216 Fredrick Street Partial Reconstruction	0	33,350	33,350	40,000	40,000	-100.00%
W0217 Russell Street Asphalt Overlay & Footpath	66,442	65,830	65,830	79,000	79,000	0.93%
W0218 Herring Street Asphalt Overlay & Footpath	63,820	55,840	55,840	67,000	67,000	14.29%
W0219 Wakeford Street Asphalt Overlay	52,083	55,590	55,590	66,700	66,700	-6.31%
W0220 Mann Street Asphalt Overlay	31,517	16,580	16,580	19,900	19,900	90.09%
W0221 Eagle Bay Meelup Road Reseal	12,244	12,520	12,520	15,000	15,000	-2.21%
W0222 Neville Hyder Drive & Vasse Hwy Intersection	107,297	287,000	239,170	287,000	287,000	-62.61%
W0223 Reading Street Reconstruction and Widen	145,471	154,170	154,170	185,000	185,000	-5.64%
W0224 Jones Way Asphalt Overlay	2,074	295,840	295,840	355,000	355,000	-99.30%
W0225 College Avenue Reconstruction	2,723	76,670	76,670	92,000	92,000	-96.45%
W0226 Vickery/O'Donnel Asphalt Overlay	1,659	43,440	43,440	52,132	52,132	-96.18%
W0227 William Drive Asphalt Overlay	21,067	190,250	190,250	228,310	228,310	-88.93%
W0228 Gaia Close Asphalt Overlay	32,147	39,500	39,500	47,400	47,400	-18.62%
W0229 Tom Cullity Drive Second Coat Seal	6,884	80,850	80,850	97,000	97,000	-91.49%
	1,975,602	3,236,510	3,188,680	3,826,271	3,826,271	-38.96%
Sub-Total Infrastructure	17,753,366	30,754,407	30,033,146	37,644,708	36,804,070	-42.27%
Grand Total - Capital Acquisitions	21,258,727	51,745,493	49,412,593	63,421,949	60,669,830	

City of Busseton

Reserves Movement Report

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	1,325,501.46	1,325,501.46	1,325,501.46	1,325,501.46	1,325,501.46	1,428,767.68
Interest transfer to Reserves	33,816.27	20,720.00	20,720.00	24,864.00	24,864.00	36,998.87
Transfer from Muni	447,040.00	447,040.00	447,040.00	536,450.00	536,450.00	452,365.03
Transfer to Muni	(39,000.00)	(39,000.00)	(39,000.00)	(231,630.00)	(231,630.00)	(592,630.12)
	<u>1,767,357.73</u>	<u>1,754,261.46</u>	<u>1,754,261.46</u>	<u>1,655,185.46</u>	<u>1,655,185.46</u>	<u>1,325,501.46</u>
136 Airport Marketing Reserve						
Accumulated Reserves at Start of Year	1,583,014.10	1,583,014.10	1,583,014.10	1,583,014.10	1,583,014.10	912,986.35
Interest transfer to Reserves	64,640.52	24,750.00	24,750.00	29,700.00	29,700.00	39,347.10
Transfer from Muni	1,581,030.00	1,581,030.00	1,581,030.00	1,708,245.00	1,708,245.00	630,680.65
Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(1,590,287.00)	(1,590,287.00)	0.00
	<u>3,228,684.62</u>	<u>1,688,794.10</u>	<u>1,688,794.10</u>	<u>1,730,672.10</u>	<u>1,730,672.10</u>	<u>1,583,014.10</u>
143 Airport Noise Mitigation Reserve						
Interest transfer to Reserves	17,705.84	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	869,550.00	869,550.00	869,550.00	869,550.00	869,550.00	0.00
Transfer to Muni	0.00	0.00	0.00	(869,550.00)	(869,550.00)	0.00
	<u>887,255.84</u>	<u>869,550.00</u>	<u>869,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
148 Airport Existing Terminal Building Reserve						
Interest transfer to Reserves	727.55	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	39,000.00	39,000.00	39,000.00	39,000.00	39,000.00	0.00
	<u>39,727.55</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>0.00</u>
106 Building Reserve						
Accumulated Reserves at Start of Year	1,193,933.21	1,193,933.21	1,193,933.21	1,193,933.21	1,193,933.21	1,159,783.82
Interest transfer to Reserves	24,083.40	18,660.00	18,660.00	22,392.00	22,392.00	28,040.78
Transfer from Muni	324,060.63	324,060.63	301,220.00	891,312.81	868,472.18	28,783.76
Transfer to Muni	(293,918.00)	(293,918.00)	(293,918.00)	(690,068.00)	(661,918.00)	(22,675.15)
	<u>1,248,159.24</u>	<u>1,242,735.84</u>	<u>1,219,895.21</u>	<u>1,417,570.02</u>	<u>1,422,879.39</u>	<u>1,193,933.21</u>
404 Barnard Park Sports Pavilion Building Reserve						
Interest transfer to Reserves	121.20	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	8,750.00	8,750.00	8,750.00	10,500.00	10,500.00	0.00
	<u>8,871.20</u>	<u>8,750.00</u>	<u>8,750.00</u>	<u>10,500.00</u>	<u>10,500.00</u>	<u>0.00</u>
405 Railway House Building Reserve						
Interest transfer to Reserves	190.45	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	13,750.00	13,750.00	13,750.00	16,500.00	16,500.00	0.00
	<u>13,940.45</u>	<u>13,750.00</u>	<u>13,750.00</u>	<u>16,500.00</u>	<u>16,500.00</u>	<u>0.00</u>
406 Youth and Community Activities Building Reserve						
Interest transfer to Reserves	519.41	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	37,500.00	37,500.00	37,500.00	45,000.00	45,000.00	0.00
	<u>38,019.41</u>	<u>37,500.00</u>	<u>37,500.00</u>	<u>45,000.00</u>	<u>45,000.00</u>	<u>0.00</u>
407 Busseton Library Building Reserve						
Interest transfer to Reserves	1,129.75	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	68,800.00	68,800.00	68,800.00	83,580.00	83,580.00	0.00
Transfer to Muni	0.00	0.00	0.00	(11,000.00)	(11,000.00)	0.00
	<u>69,929.75</u>	<u>68,800.00</u>	<u>68,800.00</u>	<u>72,580.00</u>	<u>72,580.00</u>	<u>0.00</u>
131 Busseton Community Resource Centre						
Accumulated Reserves at Start of Year	156,653.93	156,653.93	156,653.93	156,653.93	156,653.93	123,721.93
Interest transfer to Reserves	3,642.69	2,450.00	2,450.00	2,940.00	2,940.00	3,331.16
Transfer from Muni	22,074.00	22,074.00	22,074.00	29,433.00	29,433.00	29,600.84
	<u>182,370.62</u>	<u>181,177.93</u>	<u>181,177.93</u>	<u>189,026.93</u>	<u>189,026.93</u>	<u>156,653.93</u>
408 Busseton Jetty Tourist Park Reserve						
Interest transfer to Reserves	2,519.34	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	181,890.00	181,890.00	181,890.00	218,272.00	218,272.00	0.00
Transfer to Muni	0.00	(214,400.00)	(214,400.00)	(214,400.00)	(214,400.00)	0.00
	<u>184,409.34</u>	<u>(32,510.00)</u>	<u>(32,510.00)</u>	<u>3,872.00</u>	<u>3,872.00</u>	<u>0.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
409 Geographe Leisure Centre Building Reserve						
Interest transfer to Reserves	6,438.36	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	392,330.00	392,330.00	392,330.00	476,640.00	476,640.00	0.00
Transfer to Muni	0.00	(225,000.00)	(225,000.00)	(290,000.00)	(290,000.00)	0.00
	<u>398,768.36</u>	<u>167,330.00</u>	<u>167,330.00</u>	<u>186,640.00</u>	<u>186,640.00</u>	<u>0.00</u>
331 Joint Venture Aged Housing Reserve						
Accumulated Reserves at Start of Year	997,854.77	997,854.77	997,854.77	997,854.77	997,854.77	874,987.03
Interest transfer to Reserves	23,100.39	15,600.00	15,600.00	18,720.00	18,720.00	23,462.75
Transfer from Muni	147,330.00	147,330.00	147,330.00	176,800.00	176,800.00	124,404.99
Transfer to Muni	0.00	0.00	0.00	(156,500.00)	(121,500.00)	(25,000.00)
	<u>1,168,285.16</u>	<u>1,160,784.77</u>	<u>1,160,784.77</u>	<u>1,036,874.77</u>	<u>1,071,874.77</u>	<u>997,854.77</u>
403 Aged Housing Resident Funded (Council)						
Accumulated Reserves at Start of Year	186,717.69	186,717.69	186,717.69	186,717.69	186,717.69	175,334.77
Interest transfer to Reserves	3,960.42	2,920.00	2,920.00	3,504.00	3,504.00	4,514.14
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	6,868.78
Transfer to Muni	0.00	0.00	0.00	(66,200.00)	(66,200.00)	0.00
	<u>190,678.11</u>	<u>189,637.69</u>	<u>189,637.69</u>	<u>124,021.69</u>	<u>124,021.69</u>	<u>186,717.69</u>
410 Naturaliste Community Centre Building Reserve						
Interest transfer to Reserves	2,051.89	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	131,448.00	131,448.00	131,448.00	159,078.00	159,078.00	0.00
Transfer to Muni	0.00	(100,000.00)	(100,000.00)	(100,000.00)	(100,000.00)	0.00
	<u>133,499.89</u>	<u>31,448.00</u>	<u>31,448.00</u>	<u>59,078.00</u>	<u>59,078.00</u>	<u>0.00</u>
411 Civic and Administration Building Reserve						
Interest transfer to Reserves	2,135.39	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	154,170.00	154,170.00	154,170.00	185,000.00	185,000.00	0.00
	<u>156,305.39</u>	<u>154,170.00</u>	<u>154,170.00</u>	<u>185,000.00</u>	<u>185,000.00</u>	<u>0.00</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	4,193,450.51	4,193,450.51	4,193,450.51	4,193,450.51	4,193,450.51	3,158,774.78
Interest transfer to Reserves	91,250.61	65,550.00	65,550.00	78,660.00	78,660.00	84,237.74
Transfer from Muni	420,970.75	409,990.00	409,990.00	1,249,044.00	1,249,044.00	1,199,232.64
Transfer to Muni	(300,000.00)	(300,000.00)	(300,000.00)	(1,552,610.00)	(1,552,610.00)	(248,794.65)
	<u>4,405,671.87</u>	<u>4,368,990.51</u>	<u>4,368,990.51</u>	<u>3,968,544.51</u>	<u>3,968,544.51</u>	<u>4,193,450.51</u>
150 Jetty Self Insurance Reserve						
Interest transfer to Reserves	4,155.25	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	300,000.00	300,000.00	300,000.00	360,000.00	360,000.00	0.00
	<u>304,155.25</u>	<u>300,000.00</u>	<u>300,000.00</u>	<u>360,000.00</u>	<u>360,000.00</u>	<u>0.00</u>
222 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	563,412.18	563,412.18	563,412.18	563,412.18	563,412.18	570,623.01
Interest transfer to Reserves	11,790.32	8,810.00	8,810.00	10,572.00	10,572.00	13,499.02
Transfer to Muni	0.00	0.00	0.00	(573,984.18)	(573,984.18)	(20,709.85)
	<u>575,202.50</u>	<u>572,222.18</u>	<u>572,222.18</u>	<u>0.00</u>	<u>0.00</u>	<u>563,412.18</u>
223 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,299,765.50	1,299,765.50	1,299,765.50	1,299,765.50	1,299,765.50	505,707.47
Interest transfer to Reserves	46,257.83	20,320.00	20,320.00	24,384.00	24,384.00	33,919.73
Transfer from Muni	2,125,800.00	2,125,800.00	2,125,800.00	2,550,956.00	2,550,956.00	2,200,270.00
Transfer to Muni	(1,551,086.53)	(194,182.00)	(194,182.00)	(3,875,096.00)	(3,875,096.00)	(1,440,131.70)
	<u>1,920,736.80</u>	<u>3,251,703.50</u>	<u>3,251,703.50</u>	<u>9.50</u>	<u>9.50</u>	<u>1,299,765.50</u>
224 Footpath/ Cycle Ways Reserve						
Interest transfer to Reserves	2,676.82	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	193,260.00	193,260.00	193,260.00	231,906.00	231,906.00	0.00
Transfer to Muni	0.00	0.00	0.00	(231,906.00)	(231,906.00)	0.00
	<u>195,936.82</u>	<u>193,260.00</u>	<u>193,260.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Busseton

Reserves Movement Report

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,185,395.64	2,185,395.64	2,185,395.64	2,185,395.64	2,185,395.64	2,325,777.71
Interest transfer to Reserves	53,497.13	34,160.00	34,160.00	40,992.00	40,992.00	57,071.07
Transfer from Muni	704,660.00	704,660.00	704,660.00	845,588.00	845,588.00	751,597.95
Transfer to Muni	0.00	(1,783,350.00)	(1,783,350.00)	(2,179,650.00)	(2,179,650.00)	(949,051.09)
	<u>2,943,552.77</u>	<u>1,140,865.64</u>	<u>1,140,865.64</u>	<u>892,325.64</u>	<u>892,325.64</u>	<u>2,185,395.64</u>
137 Busseton Traffic Study Implementation Reserve						
Accumulated Reserves at Start of Year	432,138.26	432,138.26	432,138.26	432,138.26	432,138.26	0.00
Interest transfer to Reserves	23,847.72	6,760.00	6,760.00	8,112.00	8,112.00	7,153.02
Transfer from Muni	1,041,622.00	1,041,622.00	1,041,622.00	1,211,110.00	1,211,110.00	501,952.00
Transfer to Muni	0.00	(1,000,000.00)	(1,000,000.00)	(1,650,000.00)	(1,650,000.00)	(76,966.76)
	<u>1,497,607.98</u>	<u>480,520.26</u>	<u>480,520.26</u>	<u>1,360.26</u>	<u>1,360.26</u>	<u>432,138.26</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	122,490.23	122,490.23	122,490.23	122,490.23	122,490.23	84,897.67
Interest transfer to Reserves	3,085.48	1,910.00	1,910.00	2,292.00	2,292.00	2,472.56
Transfer from Muni	33,750.00	33,750.00	33,750.00	45,000.00	45,000.00	35,120.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>159,325.71</u>	<u>158,150.23</u>	<u>158,150.23</u>	<u>49,782.23</u>	<u>49,782.23</u>	<u>122,490.23</u>
127 New Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	1,834,714.76	1,834,714.76	1,834,714.76	1,834,714.76	1,834,714.76	2,033,639.44
Interest transfer to Reserves	42,510.81	28,680.00	28,680.00	34,416.00	34,416.00	51,007.57
Transfer from Muni	342,450.00	342,450.00	342,450.00	410,941.00	410,941.00	653,105.00
Transfer to Muni	0.00	(1,295,000.00)	(1,295,000.00)	(1,670,740.00)	(1,470,740.00)	(903,037.25)
	<u>2,219,675.57</u>	<u>910,844.76</u>	<u>910,844.76</u>	<u>609,331.76</u>	<u>809,331.76</u>	<u>1,834,714.76</u>
141 CPA Infrastructure Road Upgrades Reserve						
Accumulated Reserves at Start of Year	225,574.67	225,574.67	225,574.67	225,574.67	225,574.67	0.00
Interest transfer to Reserves	4,752.55	3,530.00	3,530.00	4,236.00	4,236.00	4,804.44
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	220,770.23
	<u>230,327.22</u>	<u>229,104.67</u>	<u>229,104.67</u>	<u>229,810.67</u>	<u>229,810.67</u>	<u>225,574.67</u>
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	875,925.14	875,925.14	875,925.14	875,925.14	875,925.14	623,501.69
Interest transfer to Reserves	24,462.99	13,690.00	13,690.00	16,428.00	16,428.00	19,219.69
Transfer from Muni	448,360.00	448,360.00	448,360.00	538,024.00	538,024.00	440,050.00
Transfer to Muni	0.00	(1,050,000.00)	(1,050,000.00)	(1,312,249.00)	(1,312,249.00)	(206,846.24)
	<u>1,348,748.13</u>	<u>287,975.14</u>	<u>287,975.14</u>	<u>118,128.14</u>	<u>118,128.14</u>	<u>875,925.14</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	78,625.03	78,625.03	78,625.03	78,625.03	78,625.03	125,981.19
Interest transfer to Reserves	1,462.17	1,230.00	1,230.00	1,476.00	1,476.00	2,966.44
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	(50,322.60)
	<u>80,087.20</u>	<u>79,855.03</u>	<u>79,855.03</u>	<u>80,101.03</u>	<u>80,101.03</u>	<u>78,625.03</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	149,557.64	149,557.64	149,557.64	149,557.64	149,557.64	331,552.54
Interest transfer to Reserves	6,304.05	2,340.00	2,340.00	2,808.00	2,808.00	9,521.18
Transfer from Muni	292,450.00	292,450.00	292,450.00	350,949.00	350,949.00	177,904.00
Transfer to Muni	0.00	0.00	0.00	(10,300.00)	(10,300.00)	(369,420.08)
	<u>448,311.69</u>	<u>444,347.64</u>	<u>444,347.64</u>	<u>493,014.64</u>	<u>493,014.64</u>	<u>149,557.64</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	557,904.00	557,904.00	557,904.00	557,904.00	557,904.00	544,831.88
Interest transfer to Reserves	12,575.33	8,720.00	8,720.00	10,464.00	10,464.00	13,072.12
Transfer from Muni	61,364.00	61,364.00	0.00	61,364.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(30,000.00)	(30,000.00)	0.00
	<u>631,843.33</u>	<u>627,988.00</u>	<u>566,624.00</u>	<u>599,732.00</u>	<u>538,368.00</u>	<u>557,904.00</u>

City of Busseton

Reserves Movement Report

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
202 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	3,111,698.09	3,111,698.09	3,111,698.09	3,111,698.09	3,111,698.09	2,763,368.00
Interest transfer to Reserves	80,461.72	48,640.00	48,640.00	58,368.00	58,368.00	56,523.18
Transfer from Muni	208,330.00	208,330.00	208,330.00	250,000.00	250,000.00	676,352.91
Transfer to Muni	0.00	0.00	0.00	(606,308.00)	(606,308.00)	(384,546.00)
	<u>3,400,489.81</u>	<u>3,368,668.09</u>	<u>3,368,668.09</u>	<u>2,813,758.09</u>	<u>2,813,758.09</u>	<u>3,111,698.09</u>
203 Professional Development Reserve						
Accumulated Reserves at Start of Year	113,024.66	113,024.66	113,024.66	113,024.66	113,024.66	95,329.27
Interest transfer to Reserves	3,028.62	1,770.00	1,770.00	2,124.00	2,124.00	3,023.86
Transfer from Muni	58,330.00	58,330.00	58,330.00	70,000.00	70,000.00	75,000.00
Transfer to Muni	0.00	0.00	0.00	(70,000.00)	(70,000.00)	(60,328.47)
	<u>174,383.28</u>	<u>173,124.66</u>	<u>173,124.66</u>	<u>115,148.66</u>	<u>115,148.66</u>	<u>113,024.66</u>
204 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	175,935.04	175,935.04	175,935.04	175,935.04	175,935.04	146,379.59
Interest transfer to Reserves	4,386.14	2,750.00	2,750.00	3,300.00	3,300.00	2,902.35
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	80,588.53
Transfer to Muni	0.00	0.00	0.00	(70,000.00)	(70,000.00)	(53,935.43)
	<u>180,321.18</u>	<u>178,685.04</u>	<u>178,685.04</u>	<u>109,235.04</u>	<u>109,235.04</u>	<u>175,935.04</u>
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	356,227.48	356,227.48	356,227.48	356,227.48	356,227.48	322,008.37
Interest transfer to Reserves	7,457.66	5,570.00	5,570.00	6,684.00	6,684.00	8,469.11
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,750.00
Transfer to Muni	0.00	0.00	0.00	(60,000.00)	(60,000.00)	(25,000.00)
	<u>363,685.14</u>	<u>361,797.48</u>	<u>361,797.48</u>	<u>302,911.48</u>	<u>302,911.48</u>	<u>356,227.48</u>
302 Community Facilities - City District						
Accumulated Reserves at Start of Year	2,303,095.83	2,303,095.83	2,303,095.83	2,303,095.83	2,303,095.83	2,103,562.86
Interest transfer to Reserves	50,613.88	36,000.00	36,000.00	43,200.00	43,200.00	49,430.64
Transfer from Muni	178,172.37	494,900.00	494,900.00	593,880.00	593,880.00	381,473.53
Transfer to Muni	0.00	0.00	0.00	(643,415.00)	(643,415.00)	(231,371.20)
	<u>2,531,882.08</u>	<u>2,833,995.83</u>	<u>2,833,995.83</u>	<u>2,296,760.83</u>	<u>2,296,760.83</u>	<u>2,303,095.83</u>
304 Community Facilities - Broadwater						
Accumulated Reserves at Start of Year	138,048.48	138,048.48	138,048.48	138,048.48	138,048.48	108,039.51
Interest transfer to Reserves	2,970.36	2,160.00	2,160.00	2,592.00	2,592.00	2,907.17
Transfer from Muni	16,818.30	24,180.00	24,180.00	29,020.00	29,020.00	27,101.80
	<u>157,837.14</u>	<u>164,388.48</u>	<u>164,388.48</u>	<u>169,660.48</u>	<u>169,660.48</u>	<u>138,048.48</u>
303 Community Facilities - Busseton						
Accumulated Reserves at Start of Year	34,546.40	34,546.40	34,546.40	34,546.40	34,546.40	93,422.75
Interest transfer to Reserves	790.34	540.00	540.00	648.00	648.00	461.74
Transfer from Muni	4,227.50	42,140.00	42,140.00	50,560.00	50,560.00	21,731.91
Transfer to Muni	0.00	0.00	0.00	(80,000.00)	(20,000.00)	(81,070.00)
	<u>39,564.24</u>	<u>77,226.40</u>	<u>77,226.40</u>	<u>5,754.40</u>	<u>65,754.40</u>	<u>34,546.40</u>
305 Community Facilities - Dunsborough						
Accumulated Reserves at Start of Year	166,327.12	166,327.12	166,327.12	166,327.12	166,327.12	147,095.42
Interest transfer to Reserves	3,820.55	2,600.00	2,600.00	3,120.00	3,120.00	3,714.84
Transfer from Muni	17,185.66	65,500.00	65,500.00	78,600.00	78,600.00	15,516.86
	<u>187,333.33</u>	<u>234,427.12</u>	<u>234,427.12</u>	<u>248,047.12</u>	<u>248,047.12</u>	<u>166,327.12</u>
311 Community Facilities - Dunsborough Lakes Estate						
Accumulated Reserves at Start of Year	525,105.39	525,105.39	525,105.39	525,105.39	525,105.39	153,792.54
Interest transfer to Reserves	16,046.94	8,210.00	8,210.00	9,852.00	9,852.00	9,041.85
Transfer from Muni	378,036.00	406,480.00	406,480.00	487,780.00	487,780.00	362,271.00
	<u>919,188.33</u>	<u>939,795.39</u>	<u>939,795.39</u>	<u>1,022,737.39</u>	<u>1,022,737.39</u>	<u>525,105.39</u>
306 Community Facilities - Geographe						
Accumulated Reserves at Start of Year	95,061.38	95,061.38	95,061.38	95,061.38	95,061.38	55,970.01
Interest transfer to Reserves	2,027.52	1,490.00	1,490.00	1,788.00	1,788.00	1,777.79
Transfer from Muni	1,360.20	5,140.00	5,140.00	6,170.00	6,170.00	37,313.58
	<u>98,449.10</u>	<u>101,691.38</u>	<u>101,691.38</u>	<u>103,019.38</u>	<u>103,019.38</u>	<u>95,061.38</u>

City of Busseton

Reserves Movement Report

For The Period Ending 30 April 2019

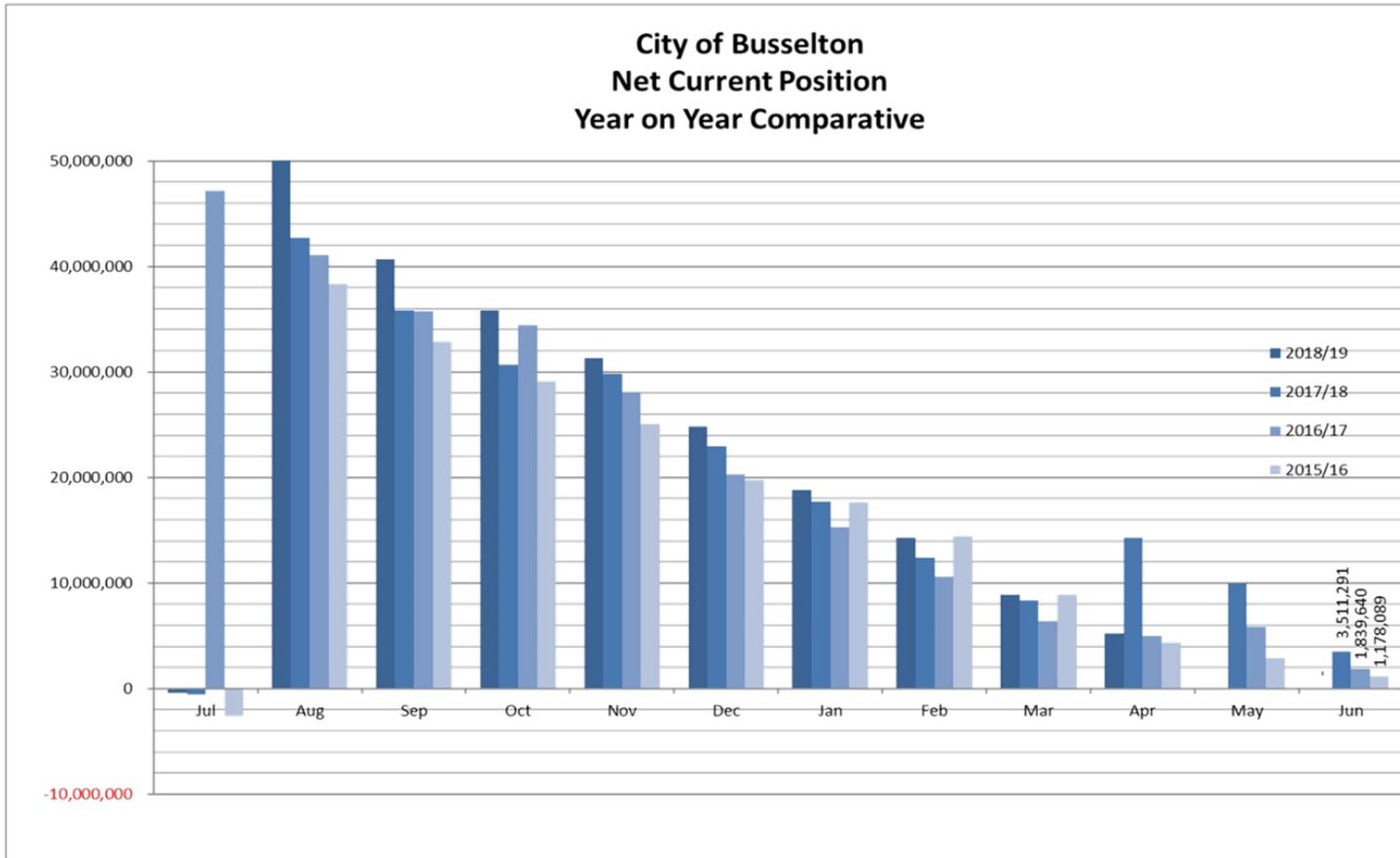
	2018/2019 Actual	2018/2019 Amended YTD Budget	2018/2019 Original YTD Budget	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
310 Community Facilities - Port Geographe						
Accumulated Reserves at Start of Year	335,116.76	335,116.76	335,116.76	335,116.76	335,116.76	327,264.72
Interest transfer to Reserves	7,060.44	5,240.00	5,240.00	6,288.00	6,288.00	7,852.04
	<u>342,177.20</u>	<u>340,356.76</u>	<u>340,356.76</u>	<u>341,404.76</u>	<u>341,404.76</u>	<u>335,116.76</u>
309 Community Facilities - Vasse						
Accumulated Reserves at Start of Year	589,760.45	589,760.45	589,760.45	589,760.45	589,760.45	901,072.26
Interest transfer to Reserves	12,461.48	9,220.00	9,220.00	11,064.00	11,064.00	17,542.06
Transfer from Muni	10,976.42	379,550.00	379,550.00	455,460.00	455,460.00	6,666.62
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(335,520.49)
	<u>613,198.35</u>	<u>978,530.45</u>	<u>978,530.45</u>	<u>1,056,284.45</u>	<u>1,056,284.45</u>	<u>589,760.45</u>
308 Community Facilities - Airport North						
Accumulated Reserves at Start of Year	2,826,296.71	2,826,296.71	2,826,296.71	2,826,296.71	2,826,296.71	2,760,074.43
Interest transfer to Reserves	59,546.14	44,180.00	44,180.00	53,016.00	53,016.00	66,222.28
Transfer from Muni	0.00	176,740.00	176,740.00	212,080.00	212,080.00	0.00
	<u>2,885,842.85</u>	<u>3,047,216.71</u>	<u>3,047,216.71</u>	<u>3,091,392.71</u>	<u>3,091,392.71</u>	<u>2,826,296.71</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	129,971.14
Interest transfer to Reserves	738.68	0.00	0.00	0.00	0.00	2,963.03
Transfer from Muni	53,330.00	53,330.00	53,330.00	64,000.00	64,000.00	64,000.00
Transfer to Muni	0.00	0.00	0.00	(64,000.00)	(64,000.00)	(196,934.17)
	<u>54,068.68</u>	<u>53,330.00</u>	<u>53,330.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	1,455,440.82	1,455,440.82	1,455,440.82	1,455,440.82	1,455,440.82	1,534,670.81
Interest transfer to Reserves	30,796.78	22,750.00	22,750.00	27,300.00	27,300.00	35,863.99
Transfer from Muni	41,670.00	41,670.00	41,670.00	50,000.00	50,000.00	0.00
Transfer to Muni	(462,396.64)	0.00	0.00	(1,125,591.00)	(999,781.00)	(115,093.98)
	<u>1,065,510.96</u>	<u>1,519,860.82</u>	<u>1,519,860.82</u>	<u>407,149.82</u>	<u>532,959.82</u>	<u>1,455,440.82</u>
123 Port Geographe Waterways Managment Reserve (SAR)						
Accumulated Reserves at Start of Year	3,387,485.07	3,387,485.07	3,387,485.07	3,387,485.07	3,387,485.07	3,422,821.20
Interest transfer to Reserves	73,418.29	52,950.00	52,950.00	63,540.00	63,540.00	81,230.24
Transfer from Muni	156,310.00	156,310.00	156,310.00	187,573.00	187,573.00	183,433.63
Transfer to Muni	(20,000.00)	(20,000.00)	(20,000.00)	(337,800.00)	(337,800.00)	(300,000.00)
	<u>3,597,213.36</u>	<u>3,576,745.07</u>	<u>3,576,745.07</u>	<u>3,300,798.07</u>	<u>3,300,798.07</u>	<u>3,387,485.07</u>
126 Provence Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	1,101,707.78	1,101,707.78	1,101,707.78	1,101,707.78	1,101,707.78	1,001,808.42
Interest transfer to Reserves	24,968.46	17,220.00	17,220.00	20,664.00	20,664.00	26,306.82
Transfer from Muni	138,980.00	138,980.00	138,980.00	166,778.00	166,778.00	163,821.22
Transfer to Muni	0.00	0.00	0.00	(162,645.00)	(162,645.00)	(90,228.68)
	<u>1,265,656.24</u>	<u>1,257,907.78</u>	<u>1,257,907.78</u>	<u>1,126,504.78</u>	<u>1,126,504.78</u>	<u>1,101,707.78</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	535,722.24	535,722.24	535,722.24	535,722.24	535,722.24	485,466.16
Interest transfer to Reserves	12,911.54	8,370.00	8,370.00	10,044.00	10,044.00	13,173.43
Transfer from Muni	141,990.00	141,990.00	141,990.00	170,390.00	170,390.00	168,932.54
Transfer to Muni	0.00	0.00	0.00	(174,860.00)	(174,860.00)	(131,849.89)
	<u>690,623.78</u>	<u>686,082.24</u>	<u>686,082.24</u>	<u>541,296.24</u>	<u>541,296.24</u>	<u>535,722.24</u>
138 CPA Bushfire Facilities Reserve						
Accumulated Reserves at Start of Year	55,861.58	55,861.58	55,861.58	55,861.58	55,861.58	0.00
Interest transfer to Reserves	1,176.91	870.00	870.00	1,044.00	1,044.00	1,189.78
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	54,671.80
	<u>57,038.49</u>	<u>56,731.58</u>	<u>56,731.58</u>	<u>56,905.58</u>	<u>56,905.58</u>	<u>55,861.58</u>
139 CPA Community Facilities Dunsborough Lakes South Reserve						
Accumulated Reserves at Start of Year	70,848.15	70,848.15	70,848.15	70,848.15	70,848.15	0.00
Interest transfer to Reserves	1,492.65	1,110.00	1,110.00	1,332.00	1,332.00	1,508.95
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	69,339.20
	<u>72,340.80</u>	<u>71,958.15</u>	<u>71,958.15</u>	<u>72,180.15</u>	<u>72,180.15</u>	<u>70,848.15</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 April 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	444,863.46
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(444,863.46)
	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash Back Reserves	59,615,344.50	51,517,397.23	51,432,192.20	40,257,675.23	40,891,615.20	47,978,518.20
Summary Reserves						
Accumulated Reserves at Start of Year	47,978,518.20	47,978,518.20	47,978,518.20	47,978,518.20	47,978,518.20	43,539,055.90
Interest transfer to Reserves	1,189,111.24	750,000.00	750,000.00	900,000.00	900,000.00	1,130,739.25
Transfer from Muni	13,554,116.23	14,614,319.03	14,529,114.00	18,454,328.21	18,369,123.18	13,971,934.16
Transfer to Muni	(3,106,401.17)	(11,825,440.00)	(11,825,440.00)	(27,075,171.18)	(26,356,026.18)	(10,663,211.11)
Closing Balance	59,615,344.50	51,517,397.23	51,432,192.20	40,257,675.23	40,891,615.20	47,978,518.20



12.5 Finance Committee - 16/05/2019 - LIST OF PAYMENTS MADE APRIL 2019

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Acting Manager Financial Services - Jeffrey Corker
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments Made - April 2019  

This item was considered by the Finance Committee at its meeting on 16 May 2019, the recommendations from which have been included in this report.

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of March 2019, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 (Regulations) require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

Not Applicable.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Leadership' and more specifically Community Objective 6.1 - 'Governance systems, process and practices are responsible, ethical and transparent'.

RISK ASSESSMENT

Not Applicable.

CONSULTATION

Not Applicable.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of March 2019 is presented for information.

CONCLUSION

The list of payments made for the month of March 2019 is presented for information.

OPTIONS

Not Applicable.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not Applicable.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M116780 – M116843, EF064339 – EF064794, T007441 – T007443, and DD003748 – DD003776 together totalling \$7,009,730.78.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2019

MUNICIPAL ACCOUNT	CHEQUE # 116780 -116843	\$	420,315.21
ELECTRONIC TRANSFER PAYMENTS	EF064339 - EF064794	\$	4,902,940.36
TRUST ACCOUNT	7441 - 7443	\$	51,220.48
INTERNAL PAYMENT VOUCHERS	DD3748 - 3776	\$	1,635,254.73
		\$	7,009,730.78

DATE	PAYMENT #	NAME	DESCRIPTION	AMOUNT
2/04/2019	116780	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$ 3,804.00
2/04/2019	116781	DEPARTMENT OF TRANSPORT	PURCHASE SPECIAL SERIES NUMBER PLATES	\$ 654.00
2/04/2019	116782	CITY OF BUSSELTON - PETTY CASH	HEALTH FOOD SAMPLING PETTY CASH	\$ 200.00
4/04/2019	116783	D.ODELL	CROSSOVER SUBSIDY PAYMENT	\$ 131.40
4/04/2019	116784	L.ODELL	CROSSOVER SUBSIDY PAYMENT	\$ 131.40
4/04/2019	116785	SOUTHERN BUILT HOMES	REFUND COPY OF RATES NOTICE FEE	\$ 19.00
4/04/2019	116786	OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	\$ 24.72
4/04/2019	116787	CHEQUE CANCELLED	CHEQUE CANCELLED	\$ -
4/04/2019	116788	CHEQUE CANCELLED	CHEQUE CANCELLED	\$ -
4/04/2019	116789	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 482.85
4/04/2019	116790	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 80.30
4/04/2019	116791	BUSSELTON HOSPICE	DONATION MEMORIAL CHARITY DAY	\$ 250.00
4/04/2019	116792	NATIONAL DISABILITY INSURANCE	REFUND BOOKING CANCELLATION	\$ 7,275.00
4/04/2019	116793	P.ANSTEE	REFUND OF RATE OVERPAYMENT	\$ 750.00
4/04/2019	116794	MESSY MONKEYS	REFUND OF HALL & KEY DEPOSITS	\$ 200.00
4/04/2019	116795	CINEFEST OZ	REFUND OF HALL & KEY DEPOSITS	\$ 200.00
4/04/2019	116796	SOUTH WEST WOMERNS HEALTH	REFUND OF HALL & KEY DEPOSITS	\$ 500.00
4/04/2019	116797	NADIA JONGEN	REFUND DUPLICATED PAYMENT OF HOL/HOME REGISTRATION	\$ 374.00
4/04/2019	116798	RICHARD ROWELL	REFUND CANCELLED HOL/HOME APPLICATION FEE	\$ 364.00
4/04/2019	116799	G. EGERTON-WARBURTON	REFUND OF ANIMAL TRAP BOND	\$ 100.00
4/04/2019	116800	S.HOUSE	REFUND OF ANIMAL TRAP BOND	\$ 100.00
4/04/2019	116801	KRISTY PITT	DONATION U15'S GIRLS GOLD STATE HOCKEY ASSISTANCE	\$ 300.00
5/04/2019	116802	SYNERGY	ELECTRICITY SUPPLIES	\$ 223.55
5/04/2019	116803	BUSSELTON WATER CORPORATION	WATER SERVICES	\$ 2,947.13
5/04/2019	116804	SYNERGY	ELECTRICITY SUPPLIES	\$ 60,875.75
5/04/2019	116805	CHEQUE VOID	CHEQUE VOID	\$ -
5/04/2019	116806	CHEQUE VOID	CHEQUE VOID	\$ -
11/04/2019	116807	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$ 5,286.93
11/04/2019	116808	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$ 278.00
12/04/2019	116809	DEPARTMENT OF TRANSPORT	TRANSFER FEES	\$ 76.30
12/04/2019	116810	WATER CORPORATION	WATER SERVICES	\$ 39,854.57
12/04/2019	116811	DUNSBOROUGH POST OFFICE	POSTAL SERVICE	\$ 473.00
12/04/2019	116812	DEPT PRIMARY INDUSTRIES & REGIONAL DEV.	GRANT ACQUITTAL BUSSELTON FORESHORE PROJECT	\$ 60,944.11
17/04/2019	116813	WA STRATA MANAGEMENT	STRATA LEVY FEES	\$ 4,051.74
17/04/2019	116814	BEN RYAN BUILDING	BUILDING/INSPECTION SERVICES	\$ 1,927.20
17/04/2019	116815	SYNERGY	ELECTRICITY SUPPLIES	\$ 88,583.25
17/04/2019	116816	CHEQUE VOID	CHEQUE VOID	\$ -
17/04/2019	116817	SHIRE OF AUGUSTA MARGARET RIVER	NCC VACATION CARE SERVICES	\$ 136.50
17/04/2019	116818	CALLOWS CORNER NEWSAGENCY	NEWSPAPERS AND STATIONERY	\$ 321.20
17/04/2019	116819	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$ 8,039.23
17/04/2019	116820	WATER CORPORATION	WATER SERVICES	\$ 6,786.05
17/04/2019	116821	BUSSELTON DISCOUNT DRUG STORE	MEDICAL SERVICES	\$ 134.57
17/04/2019	116822	PARMELIA HILTON HOTEL	ACCOMMODATION	\$ 1,364.00
17/04/2019	116823	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	\$ 23,171.50
16/04/2019	116824	BUSSELTON ART SOCIETY	REFUND OF HALL & KEY DEPOSITS	\$ 200.00
16/04/2019	116825	GEOCATCH	DONATION TO ASSIST WA- PETS AWAY POSSUMS PLAY PROJ.	\$ 500.00
17/04/2019	116826	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 66.10
17/04/2019	116827	SIESTA PARK PTY LTD	REFUND OF ANIMAL TRAP BOND	\$ 100.00
17/04/2019	116828	M.FUSSELL	REFUND OF ANIMAL TRAP BOND	\$ 100.00
17/04/2019	116829	D. DICKSON	REFUND OF ANIMAL TRAP BOND	\$ 100.00
17/04/2019	116830	C.WALKER	PARTIAL REFUND SEPTIC APPLICATION FEE	\$ 118.00
17/04/2019	116831	CITY OF BUSSELTON	REFUND PRE-PAID BUILDING APP FEE	\$ 159.35
17/04/2019	116832	DEPARTMENT OF TRANSPORT	JETTY LICENCE RENEWAL FEES	\$ 569.80
17/04/2019	116833	CHEQUE VOID	CHEQUE VOID	\$ -
18/04/2019	116834	M.ANSON	REFUND DOG REGISTRATION	\$ 150.00
24/04/2019	116835	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$ 5,134.12
24/04/2019	116836	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$ 278.00
29/04/2019	116837	BAMBIL PTY LTD	TOWN PLAN & ROAD BOND REFUND	\$ 792.57
29/04/2019	116838	BOYANUP GRAZING CO PTY LTD	TOWN PLAN & ROAD BOND REFUND	\$ 3,378.87
30/04/2019	116839	SYNERGY	ELECTRICITY SUPPLIES	\$ 52,963.50
30/04/2019	116840	CHEQUE VOID	CHEQUE VOID	\$ -

30/04/2019	116841	CHEQUE VOID	CHEQUE VOID	\$	-
30/04/2019	116842	WATER CORPORATION	WATER SERVICES	\$	9,289.65
30/04/2019	116843	CHAPMAN PTY LTD	CONTRIBUTION TO MOWER REPAIRS	\$	25,000.00
				\$	420,315.21

ELECTRONIC TRANSFER PAYMENTS - APRIL 2019

DATE	PAYMENT #	NAME	DESCRIPTION	AMOUNT
5/04/2019	EF064339	OLIVER DARBY	STAFF REIMBURSEMENT	\$ 79.99
5/04/2019	EF064340	ARBOR CARBON	TREE DIAGNOSIS AND TREATMENT	\$ 4,950.00
5/04/2019	EF064341	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$ 935.00
5/04/2019	EF064342	PENNY CROWLEY	CANCELLED FUNDS TRANSFER	\$ -
5/04/2019	EF064343	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$ 1,485.00
5/04/2019	EF064344	COBUS BOTHA	STAFF REIMBURSEMENT	\$ 150.70
5/04/2019	EF064345	MARY EVERUSS	STAFF REIMBURSEMENT	\$ 54.83
5/04/2019	EF064346	ALICE ALDER	ART SALES & WORKSHOPS	\$ 150.00
5/04/2019	EF064347	SHANNON PETTENGELL	STAFF REIMBURSEMENT	\$ 280.00
5/04/2019	EF064348	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES	\$ 1,870.00
5/04/2019	EF064349	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$ 35,710.65
5/04/2019	EF064350	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CARPENTRY SERVICES	\$ 1,056.00
5/04/2019	EF064351	ANN STRANG	STAFF REIMBURSEMENT	\$ 94.83
5/04/2019	EF064352	PRIME URBAN WA PTY LTD	LANDSCAPE IMPLEMENTATION BOND	\$ 21,471.00
5/04/2019	EF064353	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$ 9,441.30
5/04/2019	EF064354	ALINTA ENERGY	GAS SUPPLY CHARGE	\$ 260.65
5/04/2019	EF064355	SUPPER ROAD	CATERING	\$ 2,332.50
5/04/2019	EF064356	KITCHEN TAKEOVERS	CATERING	\$ 993.00
5/04/2019	EF064357	WIDEBAND NETWORKS PTY LTD	NBN BROADBAND	\$ 2,676.70
5/04/2019	EF064358	KEVIN NEWELL	WATER CHARGES REIMBURSEMENT	\$ 820.90
5/04/2019	EF064359	FRANK SUTTON	WATER CHARGES REIMBURSEMENT	\$ 102.70
5/04/2019	EF064360	BUSSELTON FRESH IGA	VARIOUS SUPPLIES	\$ 129.96
5/04/2019	EF064361	MAX BALL	DONATED ARTWORK DELIVERY	\$ 265.07
5/04/2019	EF064362	ARUP AUSTRALIA PTY LTD	BEACH STRUCTURE AND SERVICES CONSULTANCY	\$ 16,720.00
5/04/2019	EF064363	MERRILLIES MARRIOTT	RATES REFUND	\$ 1,000.00
5/04/2019	EF064364	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	\$ 2,018.71
5/04/2019	EF064365	FTE ENGINEERING	FABRICATION REPAIR WORK	\$ 1,320.00
5/04/2019	EF064366	COLES	COUNCIL & STAFF REFRESHMENTS	\$ 833.51
5/04/2019	EF064367	BAREFOOT BOOKS	LIBRARY RESOURCES	\$ 793.28
5/04/2019	EF064368	BUSSELTON WELDING SERVICES	WELDING SERVICES	\$ 2,431.00
5/04/2019	EF064369	D W & S V ROBERTS	CONCRETE & EARTH WORKS SERVICES	\$ 2,584.00
5/04/2019	EF064370	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$ 315.15
5/04/2019	EF064371	INNOVEST CONSTRUCTION	CONSTRUCTION SERVICES-BUSSELTON TENNIS LCUB	\$ 205,183.67
5/04/2019	EF064372	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	PLUMBING & DRAINAGE SERVICES	\$ 21,820.00
5/04/2019	EF064373	BROADWATER BRICK PAVING	PAVING SERVICES	\$ 3,286.00
8/04/2019	EF064374	SPOILT PHOTO BOOTHS	PHOTO BOOTHS AND PHOTOGRAPHY	\$ 200.00
8/04/2019	EF064375	TEAGAN FYNN	MUSIC WORKSHOP	\$ 600.00
8/04/2019	EF064376	BUSSELTON WELDING SERVICES	WELDING SERVICES	\$ 7,716.50
11/04/2019	EF064377	HIF	HEALTH INSURANCE	\$ 239.35
11/04/2019	EF064378	PAY-PLAN PTY LTD	SALARY PACKAGING	\$ 24,066.11
11/04/2019	EF064379	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$ 1,200.00
11/04/2019	EF064380	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$ 1,100.00
11/04/2019	EF064381	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$ 230,899.00
11/04/2019	EF064382	AUSTRALIAN SERVICES UNION	UNION FEES	\$ 49.80
11/04/2019	EF064383	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$ 447.50
11/04/2019	EF064384	LOCAL GOVT RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$ 399.76
11/04/2019	EF064385	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$ 557.55
11/04/2019	EF064386	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$ 219.00
11/04/2019	EF064387	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$ 3,967.18
11/04/2019	EF064388	SUPERCHOICE	SUPERANNUATION	\$ 159,930.28
12/04/2019	EF064389	DENNIS HADDON	ART SALES	\$ 38.50
12/04/2019	EF064390	CR. G HENLEY	COUNCILLOR PAYMENT	\$ 421.00
12/04/2019	EF064391	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$ 21.70
12/04/2019	EF064392	MICHELLE SHERWOOD	STAFF REIMBURSEMENT	\$ 85.00
12/04/2019	EF064393	TRACIE ANDERSON	ART SALES	\$ 85.50
12/04/2019	EF064394	PENNY CROWLEY	STAFF REIMBURSEMENT	\$ 80.12
12/04/2019	EF064395	MICHAEL CLARK	ART SALES	\$ 100.00
12/04/2019	EF064396	ELIZABETH ROYCE	ART SALES	\$ 147.00
12/04/2019	EF064397	PROFESSIONAL CABLING	CABLING SERVICES	\$ 63,544.80
12/04/2019	EF064398	CR. J McCALLUM	COUNCILLOR PAYMENT	\$ 492.81
12/04/2019	EF064399	DOROTHY SADDLETON	ART SALES	\$ 81.20
12/04/2019	EF064400	MARGARET PARKE	ART SALES	\$ 44.80
12/04/2019	EF064401	SOUTH WEST SHADE CO	SHADE SAILS	\$ 2,648.25
12/04/2019	EF064402	JOHN GOSPER	STAFF CONFERENCE EXPENSES REIMBURSEMENT	\$ 197.63
12/04/2019	EF064403	MATTHEW SHARP	ART SALES	\$ 28.00
12/04/2019	EF064404	PANCAKE DESIGNS RESIN	ART SALES	\$ 127.40
12/04/2019	EF064405	NALDA HOSKINS	ART SALES	\$ 58.50
12/04/2019	EF064406	ERTECH PTY LTD	AIRPORT DESIGN AND CONSTRUCTION	\$ 716,354.40
12/04/2019	EF064407	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$ 70.00
12/04/2019	EF064408	CR. R REEKIE	COUNCILLOR PAYMENT	\$ 104.36
12/04/2019	EF064409	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	\$ 1,347.50
12/04/2019	EF064410	DEPARTMENT OF THE ENVIRONMENT AND ENERGY	ENVIRONMENTAL REFERRAL	\$ 6,098.00
12/04/2019	EF064411	LGISWA	WORKER COMPENSATION SERVICES	\$ 16,969.80
12/04/2019	EF064412	RUTH BROOKS	ART SALES	\$ 120.00
12/04/2019	EF064413	JENNIFER BROWN	ART SALES	\$ 68.80
12/04/2019	EF064414	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$ 91.00
12/04/2019	EF064415	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$ 8,960.39

12/04/2019	EF064416	ABEL CONCEPTS (AUST)PTY LTD	FLAG POLES	\$	433.40
12/04/2019	EF064417	VANESA PELLE	RATES REFUND	\$	822.46
12/04/2019	EF064418	DEBBIE MORGAN	ART SALES	\$	51.80
12/04/2019	EF064419	CR. K HICK	COUNCILLOR PAYMENT	\$	471.01
12/04/2019	EF064420	CAMPBELLS	GLC KIOSK PURCHASES	\$	1,176.48
12/04/2019	EF064421	MOSS WOOD WINERY	BOND REFUND	\$	100.00
12/04/2019	EF064422	JUPPS FLOORCOVERING BUNBURY	SUPPLY AND INSTALL FLOORCOVERINGS	\$	79,450.00
12/04/2019	EF064423	JACINTA CANTATORE	GLC MEMBERSHIP REFUND	\$	380.00
12/04/2019	EF064424	CAMERON HOBSON	BOND REFUND	\$	100.00
12/04/2019	EF064425	NICHOLAS FROOD	BOND REFUND	\$	100.00
12/04/2019	EF064426	KATIE TAYLOR	BITP REFUND	\$	62.00
12/04/2019	EF064427	INCLUSIVE EDUCATION WA	BOND REFUND	\$	200.00
12/04/2019	EF064428	WHISPERS FROM BEYOND	BOND REFUND	\$	200.00
12/04/2019	EF064429	PEEL LANGUAGE DEVELOPMENT SCHOOL	BOND REFUND	\$	585.00
12/04/2019	EF064430	I & N CLARE	BITP REFUND	\$	62.00
12/04/2019	EF064431	NOREEN REEVES	ARTGEO REFUND	\$	25.00
12/04/2019	EF064432	R & P DOHNT	BITP REFUND	\$	62.00
12/04/2019	EF064433	VICKI MACPHERSON	DOG FEE REFUND	\$	77.00
12/04/2019	EF064434	MAX EMPLOYMENT	BOND REFUND	\$	200.00
12/04/2019	EF064435	DAVID NICHOLSON	STAFF REIMBURSEMENT	\$	961.33
12/04/2019	EF064436	THOMAS LOCOCK	STAFF REIMBURSEMENT	\$	230.00
12/04/2019	EF064437	AM & KG HENFRY	RATES REFUND	\$	1,220.85
12/04/2019	EF064438	NINALLO PTY LTD	RATES REFUND	\$	454.00
12/04/2019	EF064439	NIKKI BRIGHTMAN	STAFF REIMBURSEMENT	\$	76.66
12/04/2019	EF064440	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$	44,814.00
12/04/2019	EF064441	BUSSELTON TENNIS CLUB	KIDSPORT VOUCHERS	\$	216,802.50
12/04/2019	EF064442	COLES	COUNCIL & STAFF REFRESHMENTS	\$	271.05
12/04/2019	EF064443	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$	3,520.00
12/04/2019	EF064444	TRINITY COLLEGE AND CONFERENCE CENTRE	TRAINING SERVICES	\$	363.00
12/04/2019	EF064445	OWEN G ISBEL	ART SALES	\$	364.80
12/04/2019	EF064446	MAIA FINANCIAL	LEASING PAYMENTS IT AND PHOTOCOPY EQUIPMENT	\$	194,907.07
12/04/2019	EF064447	ANDREW HUNT	STAFF REIMBURSEMENT	\$	140.15
12/04/2019	EF064448	BUSSELTON CROQUET CLUB INC	CAR PARK RETAINING WALL 50%	\$	1,485.00
12/04/2019	EF064449	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES	\$	8,296.86
12/04/2019	EF064450	CELIA CLARE	ART SALES	\$	68.00
18/04/2019	EF064451	TRAFFIC LOGISTICS AUSTRALIA	TRAFFIC COUNTERS	\$	2,125.00
18/04/2019	EF064452	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES	\$	838.20
18/04/2019	EF064453	WALGA	WALGA TRAINING SERVICES	\$	1,721.50
18/04/2019	EF064454	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$	19,787.35
18/04/2019	EF064455	QUEST SOFTWARE INTERNATIONAL LIMITED	COMPUTER SOFTWARE SUPPLIER	\$	3,755.10
18/04/2019	EF064456	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	\$	147.15
18/04/2019	EF064457	CLEVERPATCH	VACATION CARE SUPPLIES	\$	793.75
18/04/2019	EF064458	BUSSELTON HYDRAULIC SERVICES INC	CANCELLED FUNDS TRANSFER	\$	-
18/04/2019	EF064459	XPANSE	COMPUTER SOFTWARE SUPPLIER	\$	1,573.00
18/04/2019	EF064460	ADELPHI TAILORING COMPANY	PROTECTIVE CLOTHING SUPPLIER	\$	310.20
18/04/2019	EF064461	METTLER TOLEDO LIMITED	WASTE FACILITY WEIGHBRIDGE SERVICE	\$	2,673.00
18/04/2019	EF064462	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$	2,185.00
18/04/2019	EF064463	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	\$	4,966.18
18/04/2019	EF064464	COMBINED TEAM SERVICES	TRAINING SERVICES	\$	3,960.00
18/04/2019	EF064465	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES	\$	5,517.60
18/04/2019	EF064466	ALLMARK & ASSOCIATES PTY LTD	ENGRAVING PLAQUE	\$	352.00
18/04/2019	EF064467	ARBOR GUY	TREE MAINTENANCE SERVICES	\$	1,914.00
18/04/2019	EF064468	NAOMI SEARLE	STAFF REIMBURSEMENT	\$	90.00
18/04/2019	EF064469	BUNBURY SUBARU	VEHICLE PURCHASES / SERVICES / PARTS	\$	275.19
18/04/2019	EF064470	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$	6,336.00
18/04/2019	EF064471	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	\$	6,476.18
18/04/2019	EF064472	PRIME SUPPLIES	SAFETY EQUIPMENT	\$	2,303.73
18/04/2019	EF064473	ST JOHN AMBULANCE	TRAINING SERVICES	\$	28.00
18/04/2019	EF064474	HEATLEYS SAFETY & INDUSTRIAL	SAFETY EQUIPMENT	\$	622.04
18/04/2019	EF064475	DATABASE CONSULTANTS AUSTRALIA	DATABASE SERVICES	\$	4,232.80
18/04/2019	EF064476	ARTISAN PAVING	PAVING SERVICES	\$	3,000.00
18/04/2019	EF064477	VORGEE PTY LTD	GYM GOODS	\$	1,191.30
18/04/2019	EF064478	PAY-PLAN PTY LTD	SALARY PACKAGING	\$	540.45
18/04/2019	EF064479	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$	2,709.75
18/04/2019	EF064480	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	\$	577.50
18/04/2019	EF064481	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	LANDSCAPING SERVICES	\$	3,501.64
18/04/2019	EF064482	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$	3,899.14
18/04/2019	EF064483	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	\$	1,420.65
18/04/2019	EF064484	JS ROADSIDE PRODUCTS	ROADSIDE PRODUCTS	\$	6,633.00
18/04/2019	EF064485	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$	495.00
18/04/2019	EF064486	WEST AUSTRALIAN MECHANICAL SERVICES	AIR CONDITIONING SERVICES	\$	662.71
18/04/2019	EF064487	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	\$	394.04
18/04/2019	EF064488	CAREERSPOT PTY LTD	ADVERTISING SERVICES	\$	376.20
18/04/2019	EF064489	OCEANIC MARINE	MARINE SERVICES	\$	202.50
18/04/2019	EF064490	ESPLANADE HOTEL FREMANTLE BY RYDGES	ACCOMMODATION	\$	2,176.50
18/04/2019	EF064491	ZAP CIRCUS	ENTERTAINMENT SERVICES	\$	3,568.40
18/04/2019	EF064492	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$	375.00
18/04/2019	EF064493	PROTECTOR FIRE SERVICES	TRAINING SERVICES	\$	7,962.90
18/04/2019	EF064494	RST WELDING & FABRICATIONS	TRAILER MANUFACTURE	\$	4,000.00
18/04/2019	EF064495	PLANET FOOTPRINT PTY LTD	IT SOFTWARE	\$	988.90
18/04/2019	EF064496	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$	165.00
18/04/2019	EF064497	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$	3,067.20
18/04/2019	EF064498	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	\$	298.40

18/04/2019	EF064499	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	\$	713.87
18/04/2019	EF064500	CAPE CRANE HIRE	CRANE HIRE	\$	643.50
18/04/2019	EF064501	ELECTRONIC SCOREBOARDS AUSTRALIA	ELECTRONIC SCOREBOARDS	\$	748.00
18/04/2019	EF064502	GERARD PROFESSIONAL SOLUTIONS	LIGHTING SUPPLIES	\$	2,618.00
18/04/2019	EF064503	VISAGE PRODUCTIONS	ADVERTISING	\$	11,000.00
18/04/2019	EF064504	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	\$	197.54
18/04/2019	EF064505	FORTUS	EARTHMOVING PARTS	\$	586.80
18/04/2019	EF064506	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$	18,282.00
18/04/2019	EF064507	BCP LIQUID WASTE	LIQUID WASTE SERVICES	\$	3,208.90
18/04/2019	EF064508	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$	17,465.25
18/04/2019	EF064509	SPYKER TECHNOLOGIES PTY LTD	CTV PRODUCTS AND SERVICES	\$	25,241.62
18/04/2019	EF064510	CONSILIUM WASTE CONSULTING	AUDIT OF COMPLIANCE REPORT	\$	4,400.00
18/04/2019	EF064511	BUILDING SUPPLIES SOUTH WEST	BUILDING PRODUCT SUPPLIER	\$	760.00
18/04/2019	EF064512	WORK METRICS	HEALTH AND SAFETY SOFTWARE	\$	110.00
18/04/2019	EF064513	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$	1,091.76
18/04/2019	EF064514	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	GRANT INCOME 4TH INSTALLMENT & CRUISE SHIP AGREEMENT	\$	47,314.67
18/04/2019	EF064515	POLYLINK	RETICULATION SUPPLIES	\$	2,367.20
18/04/2019	EF064516	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$	5,401.00
18/04/2019	EF064517	DS AGENCIES PTY LTD	PUBLIC FURNITURE	\$	9,647.00
18/04/2019	EF064518	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$	3,961.91
18/04/2019	EF064519	KELLY'S AUDIO VISUAL SERVICES	ELECTRONIC SERVICES	\$	355.00
18/04/2019	EF064520	CALIBRE PROFESSIONAL SERVICES PTY LTD	ENGINEERING CONSULTANCY AND DESIGN SERVICES	\$	22,957.00
18/04/2019	EF064521	APP CORPORATION PTY LTD	PROJECT MANAGEMENT SERVICES	\$	7,739.60
18/04/2019	EF064522	COMBINED METAL INDUSTRIES	STEEL PRODUCTS SUPPLIER	\$	1,036.35
18/04/2019	EF064523	TYRECYCLE PTY LTD	TYRE RECYCLING	\$	743.06
18/04/2019	EF064524	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$	6,091.08
18/04/2019	EF064525	JONES MARINE	DIVING MAINTENANCE	\$	1,350.00
18/04/2019	EF064526	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	\$	260.70
18/04/2019	EF064527	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	\$	759.85
18/04/2019	EF064528	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	\$	4,290.00
18/04/2019	EF064529	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$	7,498.54
18/04/2019	EF064530	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$	1,349.95
18/04/2019	EF064531	SHREDABILITY	EVENT SPONSORSHIP GRANT-KING OF CONCRETE	\$	13,200.00
18/04/2019	EF064532	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	\$	3,781.00
18/04/2019	EF064533	CAPE ECO CLEAN	CLEANING SERVICES	\$	230.00
18/04/2019	EF064534	IMAGELAB	ADVERTISING	\$	660.00
18/04/2019	EF064535	BATTERY WORLD BUNBURY	BATTERIES	\$	431.20
18/04/2019	EF064536	VALSPAR PAINT	PAINTING SUPPLIES	\$	304.74
18/04/2019	EF064537	ACTING UP ACADEMY OF PERFORMING ARTS	FRINGE FESTIVAL 2019	\$	5,605.00
18/04/2019	EF064538	BLUEWATER PRINT	PRINTED MATERIALS	\$	1,056.00
18/04/2019	EF064539	ALINTA ENERGY	ELECTRICITY	\$	45.95
18/04/2019	EF064540	DENADA SURVEYS PTY LTD	SURVEYING SERVICES	\$	1,171.50
18/04/2019	EF064541	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$	4,266.35
18/04/2019	EF064542	BUSSELTON TOWING SERVICE	TOWING SERVICES	\$	143.00
18/04/2019	EF064543	BUSSELTON AGRICULTURAL SERVICES (WA) PTY LTD	RURAL SUPPLIES	\$	1,386.00
18/04/2019	EF064544	TOX FREE AUSTRALIA	CHEMICAL DISPOSAL SERVICES	\$	4,805.57
18/04/2019	EF064545	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	\$	1,193.50
18/04/2019	EF064546	EZY2C	GPS TRACKING SOLUTIONS	\$	316.58
18/04/2019	EF064547	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	\$	6,759.00
18/04/2019	EF064548	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	\$	678.14
18/04/2019	EF064549	DIVERSE PLUMBING AND GAS	PLUMBING AND GASFITTING	\$	332.65
18/04/2019	EF064550	SOUTHERN CROSS AUSTRERO	ADVERTISING	\$	1,075.80
18/04/2019	EF064551	SW ENVIRONMENTAL	ENVIRONMENTAL SERVICES	\$	4,881.25
18/04/2019	EF064552	ARM SECURITY SYSTEMS	SECURITY SYSTEMS SUPPLY AND MONITORING	\$	1,415.70
18/04/2019	EF064553	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	\$	4,930.20
18/04/2019	EF064554	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$	8,782.72
18/04/2019	EF064555	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	\$	9,850.50
18/04/2019	EF064556	ESPRESSO ESSENTIAL (WA) PTY LTD	LIBRARY RESOURCES	\$	171.75
18/04/2019	EF064557	JAZZ BY THE BAY ASSOCIATION INC	JAZZ BY THE BAY FESTIVAL SPONSORSHIP	\$	47,750.00
18/04/2019	EF064558	CHEM-SAFE AUSTRALIA PTY LTD	DANGEROUS GOODS TRAINING	\$	495.00
18/04/2019	EF064559	TENDERLINK.COM	TENDER ADVERTISING	\$	220.00
18/04/2019	EF064560	DIANELLA ELECTRICS	ELECTRICAL SERVICES	\$	869.00
18/04/2019	EF064561	MERCURE HOTEL PERTH	ACCOMMODATION	\$	257.00
18/04/2019	EF064562	SOUTH WEST COMPRESSORS	COMPRESSOR SALES AND SERVICE	\$	634.70
18/04/2019	EF064563	FIRESTATION	FOOD AND BEVERAGES	\$	400.00
18/04/2019	EF064564	WIDEBAND NETWORKS PTY LTD	NBN BROADBAND	\$	2,676.70
18/04/2019	EF064565	BAYTHE LINEN AND LAUNDRY	SUPPLY OF CLEAN LINEN	\$	126.02
18/04/2019	EF064566	FRESH AS	REFRESHMENTS	\$	225.90
18/04/2019	EF064567	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	\$	220.00
18/04/2019	EF064568	MCINTOSH & SON	PLANT PURCHASES/SERVICES/PARTS	\$	1,591.90
18/04/2019	EF064569	PRIME MEDIA GROUP LTD	ADVERTISING SERVICES	\$	570.90
18/04/2019	EF064570	PC AUSTRALASIA PTY LTD	FIRE FIGHTING FOAM	\$	5,456.78
18/04/2019	EF064571	TAGS173 PTY LTD	INSTRUMENT FLIGHT PROCEDURE DESIGN	\$	1,925.00
18/04/2019	EF064572	WATERMAN PLUMBING & GAS	PLUMBING SERVICES	\$	593.00
18/04/2019	EF064573	WASTECH ENGINEERING PTY LTD	WASTE COMPACTION SYSTEM	\$	928.96
18/04/2019	EF064574	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	\$	1,716.29
18/04/2019	EF064575	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$	51,289.01
18/04/2019	EF064576	E-STATION	MAINTENANCE ON DC CHARGING STATION	\$	4,323.00
18/04/2019	EF064577	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	\$	365.00
18/04/2019	EF064578	COMMON GROUND TRAILS	TRAIL BUILDERS	\$	13,390.00
18/04/2019	EF064579	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	\$	443.38
18/04/2019	EF064580	ABBIEY ASSET AND ENVIRONMENTAL MANAGEMENT (AA	ASSET MANAGEMENT DATA MIGRATION SUPPORT	\$	5,593.50
18/04/2019	EF064581	WORKSAFE GUARDIAN AUSTRALIA	WORKSAFE FOR RANGERS WELFARE	\$	891.00

18/04/2019	EF064582	BARLEE FOOD SPOT	CATERING	\$	185.20
18/04/2019	EF064583	BIOGASS RENEWABLES PTY LTD	WORKSHOP SCOPING OF LEACHATE EVAPORATION	\$	9,460.00
18/04/2019	EF064584	PAINT INDUSTRIES PTY LTD	PAINT REQUIREMENTS	\$	260.18
18/04/2019	EF064585	BP AUSTRALIA PTY LTD	AIRPORT FUEL SALES	\$	288.53
18/04/2019	EF064586	POS PLAZA	CASH DRAWER	\$	355.00
18/04/2019	EF064587	GALAXY 42 PTY LTD	SOFTWARE CONSULTANCY	\$	7,975.00
18/04/2019	EF064588	THE DRUG DETECTION AGENCY - SOUTH WA	DRUG AND ALCOHOL MANAGEMENT SERVICES	\$	3,451.80
18/04/2019	EF064589	BLUE HORIZON PLUMBING & GAS	PLUMBING AND GAS SERVICES	\$	203.36
18/04/2019	EF064590	BUSSELTON MELAMINE PRODUCTS	CABINETS SUPPLIER	\$	44.00
18/04/2019	EF064591	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	\$	140.25
18/04/2019	EF064592	SOUTH WEST GRAFFITI REMOVAL	MAINTENANCE SERVICES	\$	5,821.75
18/04/2019	EF064593	PLE COMPUTERS PTY LTD	IT GOODS	\$	236.42
18/04/2019	EF064594	KMART BUSSELTON	ARRT SMOCKS AND BASKETBALLS S.W. YOUTH FESTIVAL	\$	398.00
18/04/2019	EF064595	NATURALISTE TURF	TURF MAINTENANCE SERVICES	\$	21,263.92
18/04/2019	EF064596	CONTRAFLOW PTY LTD	TRAFFIC MANAGEMENT	\$	9,922.33
18/04/2019	EF064597	AMD AUDIT & ASSURANCE PTY LTD	ACCOUNTANCY SERVICES	\$	440.00
18/04/2019	EF064598	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	\$	407.00
18/04/2019	EF064599	LANDSCAPE AND MAINTENANCE SOLUTIONS PTY LTD	LANDSCAPING SERVICES	\$	6,903.60
18/04/2019	EF064600	CAMPBELLS	GLC KIOSK PURCHASES	\$	511.10
18/04/2019	EF064601	ADAM DAVEY CONSULTING	TURF CONSULTANT	\$	1,397.00
18/04/2019	EF064602	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	\$	228.80
18/04/2019	EF064603	JPS RIGGING SERVICES	RIGGING & MAINTENANCE SERVICES	\$	2,563.00
18/04/2019	EF064604	NEW AUTHORS COLLECTIVE	LITERARY AGENCY	\$	110.00
18/04/2019	EF064605	INNOVIV PTY LTD	CARAVAN PARK CONSULTANT	\$	10,898.80
18/04/2019	EF064606	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	\$	354.20
18/04/2019	EF064607	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	\$	1,007.60
18/04/2019	EF064608	LIFE READY PHYSIO & PILATES BUSSELTON	MUSCULOSKELETAL FUNCTIONAL CAPACITY	\$	792.00
18/04/2019	EF064609	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	\$	797.50
18/04/2019	EF064610	HAULMORE TRAILER RENTALS PTY LTD	TRAILER RENTAL	\$	2,323.20
18/04/2019	EF064611	ANTHEM PTY LTD	LIBRARY TALKS	\$	485.00
18/04/2019	EF064612	CONSUME CATERING	CATERING SERVICES	\$	1,000.00
18/04/2019	EF064613	DHI WATER AND ENVIRONMENT PTY LTD	MIKE FLOOD SOFTWARE PACKAGE	\$	19,580.00
18/04/2019	EF064614	VERAISON	LEADERSHIP COACHING	\$	12,507.00
18/04/2019	EF064615	SOUTH WEST OFFICE NATIONAL	STATIONERY	\$	89.25
18/04/2019	EF064616	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	\$	1,671.30
18/04/2019	EF064617	MAGIQ SOFTWARE LTD	SOFTWARE	\$	17,600.00
18/04/2019	EF064618	KERFAB INDUSTRIES	MATERIALS HANDLING EQUIPMENT	\$	21,367.50
18/04/2019	EF064619	QMW (WA) PTY LTD	MANUFACTURING EARTHMOVING EQUIPMENT	\$	2,002.00
18/04/2019	EF064620	STINSON AIR SOUTH WEST	AIRCONDITIONING WORK	\$	715.00
18/04/2019	EF064621	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	\$	3,680.96
18/04/2019	EF064622	ALLEN HADLEY	WATER CARTAGE	\$	833.00
18/04/2019	EF064623	DAVISON ADVISORY SERVICES	PROFESSIONAL SERVICES ADVICE	\$	1,573.00
18/04/2019	EF064624	DARRELL FORREST ADVISORY SERVICES	PROFESSIONAL ADVISORY SERVICES	\$	95.00
18/04/2019	EF064625	REBECCA KING	STAFF REIMBURSEMENT	\$	23.00
18/04/2019	EF064626	J D'AGOSTINO & S LUFF ARCHITECTS	ARCHITECTURAL SERVICES	\$	508.20
18/04/2019	EF064627	PK COURIERS	COURIER SERVICES	\$	300.30
18/04/2019	EF064628	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER	\$	944.00
18/04/2019	EF064629	SPOTLIGHT	VACATION CARE SUPPLIES	\$	98.50
18/04/2019	EF064630	BUSSELTON TOYOTA	VEHICLE SERVICES & PARTS	\$	734.10
18/04/2019	EF064631	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	\$	3,506.25
18/04/2019	EF064632	BOC GASES AUSTRALIA LTD	GAS SERVICES	\$	2,353.11
18/04/2019	EF064633	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$	5,514.85
18/04/2019	EF064634	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	\$	3,203.20
18/04/2019	EF064635	AC FORSTER & SON	PLUMBING SERVICES	\$	3,683.95
18/04/2019	EF064636	FENNESSY'S	VEHICLE SERVICES & PARTS	\$	508.57
18/04/2019	EF064637	FTE ENGINEERING	STEEL MANUFACTURE & MAINTENANCE SERVICES	\$	6,809.00
18/04/2019	EF064638	CHADSON ENGINEERING	ENGINEERING SERVICES	\$	1,238.05
18/04/2019	EF064639	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$	273.76
18/04/2019	EF064640	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	\$	613.22
18/04/2019	EF064641	JASON SIGNMAKERS	SIGNAGE SUPPLIES	\$	211.20
18/04/2019	EF064642	T J DEPIAZZI & SONS	LAWN SUPPLIES	\$	3,311.88
18/04/2019	EF064643	B & J CATALANO PTY LTD	GRAVEL CRUSHING	\$	4,243.95
18/04/2019	EF064644	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	\$	65,685.55
18/04/2019	EF064645	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$	8,761.83
18/04/2019	EF064646	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$	75.70
18/04/2019	EF064647	ROYAL LIFE SAVING SOCIETY - WESTERN AUSTRALIA	TRAINING SERVICES	\$	396.00
18/04/2019	EF064648	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$	5,590.30
18/04/2019	EF064649	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$	10,681.26
18/04/2019	EF064650	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	\$	1,154.84
18/04/2019	EF064651	ADVANCED CLEANING SOUTHWEST	BBQ CLEANING	\$	816.32
18/04/2019	EF064652	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$	191.96
18/04/2019	EF064653	WESTERN POWER CORPORATION	ELECTRICAL SERVICES	\$	4,681.00
18/04/2019	EF064654	GEOGRAPHE PETROLEUM	FUEL SERVICES	\$	10,180.36
18/04/2019	EF064655	CLEANAWAY EQUIPMENT SERVICES	MAINTENANCE PARTS WASHER	\$	947.10
18/04/2019	EF064656	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$	2,575.61
18/04/2019	EF064657	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES	\$	3,691.05
18/04/2019	EF064658	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	\$	2,946.37
18/04/2019	EF064659	KALAMAZOO	CHEQUE PRINTING SERVICES	\$	864.00
18/04/2019	EF064660	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$	280.30
18/04/2019	EF064661	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	\$	393.44
18/04/2019	EF064662	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	\$	41,853.95
18/04/2019	EF064663	COURIER AUSTRALIA	COURIER SERVICES	\$	267.37
18/04/2019	EF064664	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$	1,092.65

18/04/2019	EF064665	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$	4,653.00
18/04/2019	EF064666	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	\$	7,260.38
18/04/2019	EF064667	BUSSELTON SENIOR CITIZENS CENTRE	QUARTERLY DONATION PAYMENT #4	\$	23,562.00
18/04/2019	EF064668	SW PRECISION PRINT	PRINTING SERVICES	\$	2,937.80
18/04/2019	EF064669	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$	531.52
18/04/2019	EF064670	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$	168,011.14
18/04/2019	EF064671	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	\$	61.60
18/04/2019	EF064672	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$	607.34
18/04/2019	EF064673	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES	\$	2,505.00
18/04/2019	EF064674	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$	36.89
18/04/2019	EF064675	BAY SIGNS	SIGNAGE SERVICES	\$	361.00
18/04/2019	EF064676	ACTIV FOUNDATION INC	HORTICULTURAL MAINTENANCE SERVICES	\$	42,559.64
18/04/2019	EF064677	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$	11,868.56
18/04/2019	EF064678	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$	1,051.81
18/04/2019	EF064679	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$	2,774.65
18/04/2019	EF064680	B & B STREET SWEEPING	STREET SWEEPING SERVICE	\$	46,064.72
18/04/2019	EF064681	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$	2,000.00
18/04/2019	EF064682	AMITY SIGNS	SIGNAGE SERVICES	\$	91.30
18/04/2019	EF064683	DEPT. FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES	\$	920.00
18/04/2019	EF064684	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$	4.13
18/04/2019	EF064685	BSEWA	ELECTRICAL SERVICES	\$	2,141.58
18/04/2019	EF064686	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES	\$	3,498.00
18/04/2019	EF064687	KLEENHEAT GAS	GAS SERVICES	\$	1,098.22
18/04/2019	EF064688	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$	3,607.24
18/04/2019	EF064689	EQUINOX CAFE	CATERING	\$	34.50
18/04/2019	EF064690	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	\$	346.50
18/04/2019	EF064691	WESTCARE INDUSTRIES	LIBRARY RESOURCES	\$	217.80
18/04/2019	EF064692	W A TREASURY CORPORATION	LOAN REPAYMENTS	\$	520,340.95
18/04/2019	EF064693	CHEM CENTRE	LABORATORY SERVICES	\$	3,784.00
18/04/2019	EF064694	GEOFABRICS AUSTRALASIA PTY LTD	BIDDAM & SAND BAG SUPPLIER	\$	3,762.00
18/04/2019	EF064695	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$	9,764.00
18/04/2019	EF064696	COATES HIRE	HIRE EQUIPMENT SERVICES	\$	860.75
18/04/2019	EF064697	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	\$	3,121.58
18/04/2019	EF064698	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	\$	2,069.64
18/04/2019	EF064699	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER	\$	217.80
18/04/2019	EF064700	COLES	COUNCIL & STAFF REFRESHMENTS	\$	530.58
18/04/2019	EF064701	ACROMAT	SPORT EQUIPMENT SUPPLIER	\$	176.00
18/04/2019	EF064702	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$	1,804.00
18/04/2019	EF064703	SOILS AINT SOILS	NURSERY SUPPLIES	\$	422.85
18/04/2019	EF064704	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	\$	47,668.06
18/04/2019	EF064705	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	\$	285.52
18/04/2019	EF064706	VMS CONTRACTORS & MANAGEMENT	MAINTENANCE SERVICES	\$	3,201.00
18/04/2019	EF064707	HITACHI CONSTRUCTION MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$	342.98
18/04/2019	EF064708	CAPE TO CAPE EXCAVATIONS	EARTHMOVING SERVICES	\$	3,638.26
18/04/2019	EF064709	EDUCATIONAL ART SUPPLIES	ART EQUIPMENT SUPPLIES	\$	483.78
18/04/2019	EF064710	GAS-IT PIPE CONTRACTING	DRAINAGE WORKS LOCATION SERVICE	\$	13,914.45
18/04/2019	EF064711	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$	88,465.04
18/04/2019	EF064712	SOUTH WEST CYCLES	CYCLE SUPPLIER	\$	120.00
18/04/2019	EF064713	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	\$	3,096.05
18/04/2019	EF064714	DUXTON HOTEL	ACCOMMODATION	\$	608.00
18/04/2019	EF064715	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPIING	\$	413.50
18/04/2019	EF064716	CAPE CELLARS BUSSELTON	REFRESHMENTS	\$	764.39
18/04/2019	EF064717	CROSS SECURITY SERVICES	SECURITY SERVICES	\$	3,788.95
18/04/2019	EF064718	BURKE AIR	AIR CONDITIONING SERVICES	\$	3,796.93
18/04/2019	EF064719	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	\$	1,418.01
18/04/2019	EF064720	LOCK AROUND THE CLOCK	SECURITY SERVICES	\$	804.10
18/04/2019	EF064721	SURVCON PTY LTD	SURVEY SERVICES	\$	1,155.00
18/04/2019	EF064722	HERBERT SMITH FREEHILLS	LEGAL SERVICES	\$	15,115.98
18/04/2019	EF064723	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	\$	3,202.25
18/04/2019	EF064724	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	\$	2,431.00
18/04/2019	EF064725	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	\$	242.00
18/04/2019	EF064726	LD TOTAL	LANDSCAPING SERVICES	\$	6,319.50
18/04/2019	EF064727	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$	3,967.51
18/04/2019	EF064728	REFACE INDUSTRIES PTY LTD	LIBRARY RESOURCES	\$	322.10
18/04/2019	EF064729	BDA TREE LOPPING	TREE LOPPING SERVICES	\$	57,871.00
18/04/2019	EF064730	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$	8,968.80
18/04/2019	EF064731	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	\$	152.19
18/04/2019	EF064732	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$	1,980.00
18/04/2019	EF064733	JUICE PRINT	PRINTING SERVICES	\$	285.00
18/04/2019	EF064734	SOUTH WEST COUNSELLING	EAP SERVICES	\$	2,216.50
18/04/2019	EF064735	KATANDRA INTERIORS	CURTAINS AND BLINDS	\$	580.00
18/04/2019	EF064736	ST JOHN AMBULANCE SUB CENTRE DUNSBOROUGH	FIRST AID TRAINING	\$	637.00
18/04/2019	EF064737	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES	\$	10,970.85
18/04/2019	EF064738	TRIATHLON WESTERN AUSTRALIA	IRONMAN TRIATHLON VOLUNTEER PROGRAM FUNDING	\$	10,450.00
18/04/2019	EF064739	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES	\$	2,871.00
18/04/2019	EF064740	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	\$	16,434.00
18/04/2019	EF064741	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES	\$	14,107.50
18/04/2019	EF064742	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	\$	111.40
18/04/2019	EF064743	APRA LIMITED	LICENCE RENEWALS	\$	130.81
18/04/2019	EF064744	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$	3,307.89
18/04/2019	EF064745	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	\$	26.65
18/04/2019	EF064746	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	\$	50.75
18/04/2019	EF064747	T-QUIP	MOWER PARTS & SERVICE	\$	36,297.41

18/04/2019	EF064748	LOCAL GOV. PROFESSIONALS AUSTRALIA (WA DIV)	TRAINING SERVICES	\$	80.00
18/04/2019	EF064749	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	\$	260.00
18/04/2019	EF064750	OLIVER DARBY	STAFF REIMBURSEMENT	\$	41.10
18/04/2019	EF064751	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	\$	437.82
18/04/2019	EF064752	LINDA KUSAL	STAFF REIMBURSEMENT	\$	63.15
18/04/2019	EF064753	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	\$	99.20
18/04/2019	EF064754	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	\$	17,273.19
18/04/2019	EF064755	SOUTH WEST GRAFFITI REMOVAL	MAINTENANCE SERVICES	\$	2,200.00
18/04/2019	EF064756	HEATHER STARR	KIDS YOGA AT NCC	\$	87.36
29/04/2019	EF064757	KAREN CAMPBELL	CANCELLED FUNDS TRANSFER	\$	-
18/04/2019	EF064758	BARBARA TIMMINS	NCC REFUND-VACATION CARE	\$	150.62
18/04/2019	EF064759	JOEL CUCEL	ANIMAL TRAP BOND REFUND	\$	100.00
18/04/2019	EF064760	KELLY MCGORLUCK	WATER CHARGES REIMBURSEMENT	\$	203.45
18/04/2019	EF064761	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$	1,684.39
18/04/2019	EF064762	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$	35,785.22
18/04/2019	EF064763	SUPERCHOICE	SUPERANNUATION	\$	160,939.87
24/04/2019	EF064764	HIF	HEALTH INSURANCE	\$	247.85
24/04/2019	EF064765	PAY-PLAN PTY LTD	SALARY PACKAGING	\$	21,399.72
24/04/2019	EF064766	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$	1,200.00
24/04/2019	EF064767	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$	1,100.00
24/04/2019	EF064768	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$	228,355.00
24/04/2019	EF064769	AUSTRALIAN SERVICES UNION	UNION FEES	\$	49.80
24/04/2019	EF064770	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$	458.70
24/04/2019	EF064771	LOCAL GOVT RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$	399.76
24/04/2019	EF064772	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$	570.08
24/04/2019	EF064773	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$	218.00
24/04/2019	EF064774	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$	3,517.18
30/04/2019	EF064775	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	\$	144.90
30/04/2019	EF064776	ANDIMAPS	ADVERTISING SERVICES	\$	657.00
30/04/2019	EF064777	SOUTH WEST SHADE CO	SHADE SAILS	\$	866.50
30/04/2019	EF064778	NATURALISTE TRAVEL	TRAVEL SERVICES	\$	759.00
30/04/2019	EF064779	MAYA SPILSBURY-SLEE	ENTERTAINER	\$	100.00
30/04/2019	EF064780	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	\$	1,660.00
30/04/2019	EF064781	KURTS CREATIVE DESIGN AND LANDSCAPING	DESIGN AND PAINT MURAL	\$	350.00
30/04/2019	EF064782	SPOILT PHOTO BOOTHS	PHOTO BOOTHS AND PHOTOGRAPHY	\$	460.00
30/04/2019	EF064783	MUSEUMS AND GALLERIES OF NSW LIMITED	LOAN OF EXHIBITION FEE	\$	3,850.00
30/04/2019	EF064784	DAVISON ADVISORY SERVICES	PROFESSIONAL SERVICES ADVICE	\$	1,573.00
30/04/2019	EF064785	KAREN CAMPBELL	BJTP REFUND	\$	110.00
30/04/2019	EF064786	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER	\$	1,646.00
30/04/2019	EF064787	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$	40,466.55
30/04/2019	EF064788	ADVANCED CLEANING SOUTHWEST	BQO CLEANING	\$	31,300.72
30/04/2019	EF064789	AUSTRALIA POST	POSTAL SERVICE	\$	3,395.19
30/04/2019	EF064790	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$	863.56
30/04/2019	EF064791	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$	4,677.20
30/04/2019	EF064792	COLES	COUNCIL & STAFF REFRESHMENTS	\$	965.38
30/04/2019	EF064793	BAREFOOT BOOKS	LIBRARY RESOURCES	\$	1,448.27
30/04/2019	EF064794	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES	\$	4,974.00
				\$	4,902,940.36

TRUST ACCOUNT -APRIL 2019

DATE	PAYMENT #	NAME	DESCRIPTION	AMOUNT
43564	007441	BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	\$ 35,503.38
43564	007442	CONSTRUCTION TRAINING FUND	BCITF CONSTRUCTION TRAINING LEVY	\$ 15,018.35
43564	007443	CITY OF BUSSELTON	BCITF LEVY VARIOUS REIMBURSEMENTS	\$ 698.75
				\$ 51,220.48

INTERNAL PAYMENT VOUCHERS APRIL 2019

DATE	PAYMENT #	NAME	DESCRIPTION	AMOUNT
29/03/2019	DD003748	FINES ENFORCEMENT REGISTRY	TRAFFIC INFRINGEMENTS	\$ 5,524.50
18/04/2019	DD003749	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	\$ 18,313.41
9/04/2019	DD003750	CITY OF BUSSELTON	PAYROLL	\$ 752,205.91
15/04/2019	DD003751	CITY OF BUSSELTON	OUTSIDE EMPLOYEES PAYROLL	\$ 421.76
1/04/2019	DD003752	ANZ BANK	BPAY TRANSACTION BANK FEES	\$ 5,935.90
1/04/2019	DD003753	ANZ BANK	BPAY TRANSACTION BANK FEES	\$ 166.75
1/04/2019	DD003754	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC PROGRAM EXPENSES	\$ 573.71
1/04/2019	DD003755	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC PROGRAM EXPENSES	\$ 764.95
1/04/2019	DD003756	ANZ BANK	MERCHANT FEES -BANK FEES	\$ 6,678.82
1/04/2019	DD003757	V. BARRETT	REFUND OF RATE OVERPAYMENT	\$ 444.13
1/04/2019	DD003758	COMMONWEALTH BANK	BANK FEES	\$ 4,492.73
1/04/2019	DD003759	DUNCOMBE SUPERANNUATION FUND	REFUND OF RATE OVERPAYMENT	\$ 491.00
1/04/2019	DD003760	C.J. DUNCOMBE	REFUND OF RATE OVERPAYMENT	\$ 391.00
1/04/2019	DD003761	F.H. & G.W. BLAKE	REFUND OF RATE OVERPAYMENT	\$ 131.50
5/04/2019	DD003762	FLETCHCORP PTY LTD	REFUND OF RATE OVERPAYMENT	\$ 2,037.00
5/04/2019	DD003763	P.A. MILLER	REFUND OF RATE OVERPAYMENT	\$ 246.00
5/04/2019	DD003764	M.T. DOHENY	REFUND OF RATE OVERPAYMENT	\$ 855.86
8/04/2019	DD003765	A.M. GUARD & D.C. O'CONNOR	REFUND OF RATE OVERPAYMENT	\$ 465.00
9/04/2019	DD003766	CAMERON MAHER	CANCELLED BOOKING REFUND	\$ 82.00
11/04/2019	DD003767	OWNER OF 42 DUNN BAY ROAD	REFUND INCORRECT BUILDING FEE CHARGE	\$ 272.40
12/04/2019	DD003768	JAMES & ANNETTE LAWTY	DEVELOPMENT APPLICATION CANCELLED REFUND	\$ 147.00
12/04/2019	DD003769	SCOUT ASSC AUSTRALIA	REFUND OVERPAYMENT OF INVOICE	\$ 978.93
8/04/2019	DD003770	OWNER OF 124 SONNING LOOP	REFUND CANCELLED BUILDING APPLICATION FEE	\$ 548.40
15/04/2019	DD003771	OWNER OF 42 DUNN BAY ROAD	REFUND INCORRECT BUILDING FEE CHARGE	\$ 272.40
4/04/2019	DD003772	ANZ BANK	B-PAY FILE FEE BANK FEES	\$ 297.41
15/04/2019	DD003773	COMMONWEALTH BANK	TRANSACTION BANK FEES	\$ 508.83

4/04/2019	DD003774	ANZ BANK	TRANSACTION BANK FEES	\$	371.72
23/04/2019	DD003775	CITY OF BUSSELTON	PAYROLL	\$	758,625.20
7/04/2019	DD003776	CALTEX	FUEL SUPPLIES	\$	73,010.51
				\$	1,635,254.73

13. PLANNING AND DEVELOPMENT SERVICES REPORT

Nil

14. ENGINEERING AND WORK SERVICES REPORT

Nil

15. COMMUNITY AND COMMERCIAL SERVICES REPORT

15.1 MARKETING AND EVENTS REFERENCE GROUP MEETING OUTCOMES

SUBJECT INDEX:	Events Regional Economic Development Tourism Development Sponsorship & Grant Applications
STRATEGIC OBJECTIVE:	Events and unique tourism experiences that attract visitors and investment.
BUSINESS UNIT:	Commercial Services
ACTIVITY UNIT:	Events
REPORTING OFFICER:	Events Coordinator - Peta Tuck
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	

PRÉCIS

A meeting of the Marketing and Events Reference Group (MERG) was held on Monday 20 May 2019. This report presents the recommendations from this meeting.

BACKGROUND

At the ordinary meeting of 13 April 2011, Council resolved (C1104/114) to endorse the implementation of a differential rating system whereby properties rated industrial and commercial across the City would directly contribute toward the City's continued support of tourism, marketing and event activities. The City also established a key stakeholders reference group, now known as the 'Marketing and Events Reference Group' (MERG), to make recommendations to Council with respect to the marketing and events budget allocations.

At its meeting of 22 June 2011, Council resolved (C1106/201) to introduce a 3% Differential Rate on industrial and commercial rated properties which increased over time to 10% in 2016/2017. The proceeds from the differential rate are allocated towards events and marketing.

The proposed 2019/20 budget for marketing and events totals \$993,270. This excludes budget allocations for Leavers Week, administration, and events staffing.

A MERG meeting was held on Monday 20 May 2019, with the following key matters presented;

- update on events held since the last meeting on 21 February 2019 and upcoming major events;
- single year and multi-year event funding applications for consideration for 2019/20;
- proposals for funding through the 2018/19 marketing budget;
- allocations from the 2018/19 and proposed 2019/20 marketing budgets towards the Airport marketing reserve.

This report provides recommendations on the proposed funding allocations.

STATUTORY ENVIRONMENT

There are no statutory considerations associated with the officer recommendation.

RELEVANT PLANS AND POLICIES

The officer recommendation is in line with the City's Events Policy which provides event organisers with information on the event application and approval process and event sponsorship guidelines.

FINANCIAL IMPLICATIONS

At the 25 July 2018 Council meeting, Council resolved (C1807/138) to include an allocation of \$964,221 in the 2018/19 marketing and events budgets, with a split of \$664,221 for events and \$300,000 for marketing. At the end of 2017/18 an allocation of \$13,461 was unspent from the events budget, and Council resolved to allocate the funds to the 2018/19 events budget, bringing the total to \$677,682. Funds committed from the 2018/19 Events Sponsorship Program Rounds 1 and 2 totalled \$677,675.

Of the \$300,000 allocated to the marketing budget, \$97,245 was allocated to the airport marketing reserve as part of the City's commitment towards the airline incentive program as part the Airport Development Project, leaving a balance of \$202,755 to be applied to marketing initiatives in the 2018/19 financial year. After previous allocations (Busselton Jetty video project \$25k, MRBTA video/photo project \$13k, Our Towns production \$20k), \$144,755 remains in the 2018/19 marketing budget.

The 2019/20 draft budget includes an allocation of \$993,270 in the marketing and events budgets, with a proposed split of \$744,952 for events (75%) and \$248,318 for marketing (25%). Of the marketing budget, \$180,000 is proposed to be allocated to the airport marketing reserve, leaving a balance of \$68,318 to be made available for marketing initiatives in the 2019/20 financial year. Funds already committed in the draft 2019/20 events budget through multi-year agreements totals \$554,875, leaving \$190,077 to be allocated to rounds 1 and 2 of the 2019/20 events sponsorship program. These amounts are indicative, subject to final confirmation of the 2019/20 budget.

As in previous years, this amount excludes budgetary allocations for 'local' events such as Leavers Week, administration, and events staffing. The revenue raised from the additional rates collected from holiday home compliance will assist with offsetting these expenses.

LONG-TERM FINANCIAL PLAN IMPLICATIONS

The marketing and events budget utilises funds generated through the industrial and commercial differential rate, in line with the City's Long Term Financial Plan.

STRATEGIC COMMUNITY OBJECTIVES

The officer recommendation primarily aligns with the following Key Goal Area/s and Community Objective/s of the City of Busselton's Strategic Community Plan 2017:

Key Goal Area 4 – Economy: Diverse, Robust, Prosperous

Community Objective: 4.3 Events and unique tourism experiences that aid in attracting visitors and investment

It specifically aligns to the following Council strategy: Continue to promote the City as the destination of choice for regional events.

RISK ASSESSMENT

The officer recommendation does not introduce any risks identified as being of a high or medium level.

CONSULTATION

Consultation has been undertaken with MERG members with representatives comprising the Busselton and Dunsborough Yallingup Chambers of Commerce and Industry, Margaret River Busselton Tourism Association (MRBTA), Busselton Jetty Inc. and the City of Busselton.

OFFICER COMMENT

Supporting the development and attraction of new events throughout the year, the City's events sponsorship program promotes the City of Busselton as an attractive event tourism destination for a range of events.

Round 1 of the 2019/20 events sponsorship program opened on 1 March 2019 and closed 28 March 2019. Thirteen (13) requests for funding from the 2019/20 events budget were received, for a total of \$180,600. At a MERG meeting held 20 May 2019 a range of applications for events and marketing funding were considered as outlined below:

Requests for Funding – Events Budget

In line with the City's Events Policy, the City's events team evaluated applications applying the strategic funding guidelines of economic impact, strategic alliance to off-peak and cultural events, destination tourism, social benefits and environmental impact. Funding recommendations were made based on this.

MERG members discussed each application and recommend a total of \$80,500 be allocated from the draft 2019/20 events budget for single year events:

Applications for funding through 2019/20 Events Budget

Event	Event Dates	Proposed Use of Funding	Requested	MERG Recommendation
Tour of Margaret River 'Gran Fondo'	7 Nov 2019	Secure pro riders, promotion, accommodation, photographer, videographer, printing, course signage, support crew costs	\$10,000	\$2,500
Geographe Bay Race Week	15-21 Feb 2020	Event marketing and promotion	\$15,000	\$10,000
Busselton Fringe Festival	15-23 Feb 2020	Venue hire, marketing, promotion, provision of audio visual infrastructure, free family activities	\$20,000	*\$20,000

South West Yoga Fest	20-22 Mar 2020	Hire/purchase event infrastructure (shade, lighting etc)	\$5,000	\$2,000
Aerofest 2020	1 Mar 2020	Advertising, sponsorship special interest air show participants, mobilization aircraft, infrastructure (barriers, signage, ablution, waste control), event coordination	\$20,000	**\$16,000
WSL Cape Naturaliste Pro	24-27 Oct 2020	Event marketing, advertising, promotion and event infrastructure	\$25,000	\$15,000
BCCI Business Excellence Awards	26 Oct 2019	Marketing, media and sound	\$8,000	\$5,000
BCCI CBD Activation – Calendar of Events	Jul 2019 – Jun 2020	Ongoing marketing, street closures, materials	\$12,000	\$10,000
TOTALS				\$80,500

*Includes in-kind support through waiver of ground hire/event application fees and traffic management up to the value of \$500.

**Includes in-kind support through ground preparation, use of City equipment, staff hours up to the value of \$6k.

MERG recommend a total of \$37,500 be allocated from the draft events budget for multi-year funding agreements commencing 2019/20:

Applications for funding for multi-year events commencing in 2019/20 Events Budget

Event	Event Dates	Proposed Use of Funding	Requested	Officer Recommendation
King of Concrete	13-15 Mar 2020	Graphic design, printing, insurance, travel costs, event staff, trophies, accommodation, PR, advertising	\$16,500 2019/20 \$16,500 2020/21 \$16,500 2021/22	\$10,000 2019/20 \$9,500 2020/21 \$9,000 2021/22
South West Mud Fest	29 Sept 2019	Event marketing and media	\$15,000 2019/20 \$15,000 2020/21 \$15,000 2021/22	\$5,000 2019/20 \$4,500 2020/21 \$4,000 2021/22
South West Craft Beer Festival	15 Feb 2020	Destination promotion, brewers rebate	\$15,000 2019/20 \$15,000 2020/21 \$15,000 2021/22	**\$5,000 2019/20 **\$4,500 2020/21 **\$4,000 2021/22

Dunsborough Arts Festival	27 Feb – 2 Mar 2020	Infrastructure incl. sound, light, stage, security, ablutions; entertainment and fireworks (Sun night)	\$21,000 2019/20 \$21,000 2020/21 \$21,000 2021/22	\$15,000 2019/20 \$14,500 2020/21 \$14,000 2021/22
Hannay Lane Street Party	1 Nov 2019	Lighting, security, toilets	\$3,100 2019/20 \$3,250 2020/21 \$3,400 2021/22	\$2,500 2019/20 \$2,250 2020/21 \$2,000 2021/22
TOTAL (2019/20)			\$70,600 2019/20	\$37,500 2019/20

**Includes in-kind support through waiver of ground hire/event application fees up to the value of \$500.

Proposals for the 2018/19 Marketing Budget

There was one (1) marketing proposal received for funding from the 2018/19 marketing budget: update of Busselton entry billboard backing.

Update of Busselton entry billboard backing

The backing board of the large billboard situated on Bussell Highway adjacent to the Bovell Sporting Complex is visible between event billboard bookings and has not been updated since it was first erected in 2013. A new backing board provides an opportunity to promote the City to passing motorists, using updated and inviting images of the district. Quotations have been received for the replacement of the backing panels totalling \$6,170. Artwork is an additional cost of \$1,500 which MRBTA will fund.

MERG recommends the allocation of \$6,170 towards the update of the events billboard, to be funded from the 2018/19 marketing budget. If approved, a balance of \$138,585 will remain in the budget.

Airport Marketing

Following the consideration of proposals for the marketing budget, it is recommended that the balance of funds be transferred to the City's Airport Marketing Reserve as part of the City's allocation towards the airline incentive program as part of the Busselton Margaret River Airport Development Project. It is also recommended that \$180,000 be allocated from the draft 2019/20 marketing budget.

CONCLUSION

MERG has been assigned by Council to make recommendations on the way in which funds raised through the industrial and commercial differential rate for the purposes of events and marketing are allocated. This report contains the recommendations made at the 20 May 2019 MERG meeting, which if endorsed by Council, will result in the continuation of high quality events being held within the region, supported by successful marketing promotions. All recommendations support Council's vision of being recognised as the 'Events Capital WA.'

OPTIONS

Council may choose not to support the recommendations and resolve not to endorse part or all of the recommendations.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Following Council's decision, the outcomes will be communicated to MERG members and relevant event/marketing bodies for their information and implemented where required.

OFFICER RECOMMENDATION

That Council;

1. As part of the 2019/20 events sponsorship program endorses the funding allocation towards the following events, to be funded from the draft 2019/20 events budget:

Event	Funding
Tour of Margaret River 'Gran Fondo'	\$2,500
Geographe Bay Race Week	\$10,000
Busselton Fringe Festival	\$20,000
South West Yoga Fest	\$2,000
Aerofest 2020	\$16,000
WSL Cape Naturaliste Pro	\$15,000
BCCI Business Excellence Awards	\$5,000
BCCI CBD Activation – Calendar of events	\$10,000
TOTALS	\$80,500

2. As part of the City of Busselton's Events Sponsorship Program, endorses multi-year funding allocations towards the following events, to be funded from the events budget commencing 2019/20:

Event	Funding
King of Concrete	\$10,000 2019/20
	\$9,500 2020/21
	\$9,000 2021/22
South West Mud Fest	\$5,000 2019/20
	\$4,500 2020/21
	\$4,000 2021/22
South West Craft Beer Festival	\$5,000 2019/20
	\$4,500 2020/21
	\$4,000 2021/22
Dunsborough Arts Festival	\$15,000 2019/20
	\$14,500 2020/21
	\$14,000 2021/22
Hannay Lane Street Party	\$2,500 2019/20
	\$2,250 2020/21
	\$2,000 2021/22
TOTAL (2019/20)	\$37,500 2019/20

3. Endorses the allocation of \$6,170 towards the update of the events billboard backing to be funded from the 2018/19 marketing budget.
4. Endorses that the balance of the 2018/19 marketing budget be transferred to the Airport Marketing Reserve and \$180,000 be allocated from the draft 2019/20 marketing budget.

16. FINANCE AND CORPORATE SERVICES REPORT

Nil

17. CHIEF EXECUTIVE OFFICERS REPORT

17.1 COUNCILLORS' INFORMATION BULLETIN

SUBJECT INDEX:	Councillors' Information Bulletin
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Governance Services
ACTIVITY UNIT:	Governance Services
REPORTING OFFICER:	Executive Assistant to Council - Katie Banks
AUTHORISING OFFICER:	Chief Executive Officer - Mike Archer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A State Administrative Tribunal Reviews 

PRÉCIS

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

17.1.1 State Administrative Tribunal Reviews

Attachment A is a list showing the current status of State Administrative Tribunal Reviews involving the City of Busselton.

17.1.2 Recent Correspondence

16 April 2019 – Public Sector Commission

The Public Sector Commissioner is keen to build and consolidate the Commission's relationship and engagement with the local government sector. A range of online resources are available from the Commission in relation to meeting requirements of the *Corruption, Crime and Misconduct Act 2003*, *Part IX of the Equal Opportunity Act 1984* and the *Public Interest Disclosure Act 2003*.

16 April 2019 – WALGA Employee Relations Alert: State Industrial Relations System

The final report of the Ministerial Review of the State Industrial Relations System has been released. The State Government's view is that Local Government should be regulated by the State industrial relations system and not the industrial relations system. The WALGA Employee Relations alert details the proposed reforms.

26 April 2019 – Local Government Professionals Australia

In the lead up to the Federal election, LG Professionals Australia were advocating for an increase in funding for the local government sector with a focus on disappointment in the allocation of Financial Assistance Grants.

06 May 2019 - Department of Communities

Has provided confirmation that the City's Disability Access and Inclusion Plan for 2018-2022 meets the requirements of the Disability Services Act 1993.

07 May 2019 – Department of the Premier and Cabinet - South West Native Title Settlement: Creation of the Noongar Land Estate

The Western Australian Government has reached an agreement with the Noongar People to settle native claims across the South West of the State.

13 May 2019 – Capecare Dunsborough Aged Care Project

Capecare has been successful in securing \$9.6m of State and Federal grant funding to support the development of the Dunsborough Capecare Project.

22 May 2019 – Approval of Leave of Absence

Hon David Templeman MLA Minister for Local Government; Heritage; Culture & the Arts has approved the leave of absence request for Cr Rob Bennett from 22 May 2019 until 26 June 2019 inclusive.

Hard copies of the abovementioned correspondence are available to view upon request.

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

- 17.1.1 State Administrative Tribunal Reviews
- 17.1.2 Recent Correspondence

As at 24 May 2019

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
CITY OF BUSSELTON							
Busselton Clay Target Club and Bunbury Clay Target Club Inc v City of Busselton	Lots 500 and 501 Plantation Road	April 2019	Appeal against refusal of Development Application for Club Premises (Clay Target Shooting)	Paul Needham	<ul style="list-style-type: none"> • Directions hearing on 26 April 2019 against the decision of Council to refuse the application; • Relevant officers of the Department of Water, Environmental Regulation have been invited to attend and the City is to convey the invitation by 3 May 2019; • Mediation scheduled for 28 May 2019. 	Mediation on 28 May 2019	
Westcrest Pty Ltd v City of Busselton	50 Treemartin Road	April 2019	Appeal against a S.214 Notice to stop using the site for a Reception Centre	Lee Reddell	<ul style="list-style-type: none"> • Directions hearing on 5 April 2019 against the decision of the City to issue a S.214 Notice to stop the using the property for a Reception Centre without development approval; • A stay was issued until the 28 April 2019 and the matter adjourned to a further directions hearing on 3 May 2019. • Directions hearing listed for 3 May 2019 was vacated and the applicant has withdrawn the proceeding. 	Withdrawn 1 May 2019	
JOINT DEVELOPMENT ASSESSMENT PANEL							
Realview Holdings v Presiding Member of the SJDA	86 West Street, Busselton	February 2019	Appeal against refusal of Development application for Markets	State Solicitors Office / Lee Reddell	<ul style="list-style-type: none"> • Directions hearing on the 8 March 2019 against the decision of the Southern Joint Development Assessment Panel to refuse the application. • Mediation scheduled for 3 April 2019. • Further mediation listed for 28 May 2019. 	Mediation on 28 May 2019	
WESTERN AUSTRALIAN PLANNING COMMISSION							
Harmanis v Western Australian Planning Commission	Lot 2 Woodlands Road		Appeal against refusal of subdivision application for 3 lots.	State Solicitors Office / Joanna Wilson	<ul style="list-style-type: none"> • Hearings scheduled on 22 – 27 March 2019 against the decision of the WAPC to refuse the application – awaiting outcome 	Hearings on 22-27 March 2019 – Awaiting Outcome	

18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

19. URGENT BUSINESS

20. CONFIDENTIAL MATTERS

21. CLOSURE