



## **Council Agenda**

***13 March 2019***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

[city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

**CITY OF BUSSELTON**

**MEETING NOTICE AND AGENDA – 13 MARCH 2019**

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**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Council will be held in the the Council Chambers, Administration Building, Southern Drive, Busselton on Wednesday, 13 March 2019, commencing at 5.30pm.

Your attendance is respectfully requested.

**DISCLAIMER**

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



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**MIKE ARCHER**

**CHIEF EXECUTIVE OFFICER**

1 March 2019

**CITY OF BUSSELTON**

**AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 13 MARCH 2019**

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

**Apologies**

**Approved Leave of Absence**

Cr Bennett

3. **PRAYER**

4. **APPLICATION FOR LEAVE OF ABSENCE**

5. **DISCLOSURE OF INTERESTS**

6. **ANNOUNCEMENTS WITHOUT DISCUSSION**

**Announcements by the Presiding Member**

7. **QUESTION TIME FOR PUBLIC**

**Response to Previous Questions Taken on Notice**

**Public Question Time For Public**

8. **CONFIRMATION AND RECEIPT OF MINUTES**

**Previous Council Meetings**

8.1 **Minutes of the Council Meeting held 27 February 2019**

**RECOMMENDATION**

That the Minutes of the Council Meeting held 27 February 2019 be confirmed as a true and correct record.

**Committee Meetings**

8.2 **Minutes of the Finance Committee Meeting held 21 February 2019**

**RECOMMENDATION**

That the minutes of the Finance Committee meeting held on 21 February 2019 are noted.

**9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

**Petitions**

**Presentations**

**Deputations**

**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

**11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

## **12. REPORTS OF COMMITTEE**

### **12.1 Finance Committee - 21/02/2019 - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31 JANUARY 2019**

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	
<b>ATTACHMENTS:</b>	Attachment A Statement of Financial Activity - Period Ending 31 January 2019 <a href="#">↓</a>
	Attachment B Investment Report - Period Ending 31 January 2019 <a href="#">↓</a>

**This item was considered by the Finance Committee at its meeting on 21 February 2019, the recommendations from which have been included in this report.**

### **PRÉCIS**

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 January 2019.

### **BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 25 July 2018, the Council adopted (C1807/138) the following material variance reporting threshold for the 2018/19 financial year:

*“That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2018/19 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and*

*Reporting of variances only applies for amounts greater than \$25,000.”*

## **STATUTORY ENVIRONMENT**

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

## **RELEVANT PLANS AND POLICIES**

There are no plans or policies directly relevant to this matter.

## **FINANCIAL IMPLICATIONS**

Any financial implications are detailed within the context of this report.

## **LONG-TERM FINANCIAL PLAN IMPLICATIONS**

Any long term financial implications are detailed within the context of this report.

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’.

## **RISK ASSESSMENT**

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

## **CONSULTATION**

Consultation is not applicable in relation to this matter.

## **OFFICER COMMENT**

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached here to:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

▪ Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

▪ Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

## COMMENTS ON FINANCIAL ACTIVITY TO 31 January 2019

The Statement of Financial Activity for the period ending 31 January 2019 shows a better than expected Net Current Position "Surplus" of \$18.8M being \$9.8M higher than year to date budget (YTD budget) of \$9M.

The following summarises the major variances in accordance with *Council's adopted material variance reporting threshold* that collectively make up the above difference:

Description	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Amended Budget	2018/19 YTD Bud Variance	2018/19 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Revenue from Ordinary Activities</b>					
Operating Grants and Subsidies	2,469,786	2,103,095	4,166,540	17.44%	366,691
Other Revenue	705,564	216,241	362,981	226.29%	489,323
<b>Expenses from Ordinary Activities</b>					
Materials & Contracts	(9,265,579)	(10,834,439)	(18,952,210)	14.48%	1,568,860
Utilities (Gas, Electricity, Water etc.)	(1,275,713)	(1,498,277)	(2,569,240)	14.85%	222,564
Depreciation on non-current assets	(13,017,739)	(11,277,448)	(19,070,922)	-15.43%	-1,740,291
Insurance Expenses	(713,890)	(583,050)	(698,808)	-22.44%	-130,840
Other Expenditure	(1,795,000)	(2,729,313)	(4,795,009)	34.23%	934,313
<b>Non-Operating Grants, Subsidies and Contributions</b>					
	2,368,043	10,068,122	32,443,772	-76.48%	(7,700,079)
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>					
Depreciation	13,017,739	11,277,448	19,070,922	-15.43%	1,740,291
Donated Assets	(42,000)	(5,000)	(8,365,000)	-740.00%	(37,000)
(Profit)/Loss on Sale of Assets	(72,306)	(18,075)	(47,560)	-300.03%	(54,231)

<b>Capital Revenue &amp; (Expenditure)</b>					
Land & Buildings	(662,907)	(10,984,567)	(17,902,816)	93.97%	10,321,660
Plant & Equipment	(1,394,023)	(3,048,000)	(6,880,100)	54.26%	1,653,977
Furniture & Equipment	(189,613)	(502,094)	(883,640)	62.24%	312,481
Description	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Amended Budget	2018/19 YTD Bud Variance	2018/19 YTD Bud Variance
Infrastructure	(11,460,748)	(21,352,808)	(37,380,261)	46.33%	9,892,060
Proceeds from Sale of Assets	594,785	786,750	1,045,950	-24.40%	(191,965)
Proceeds from New Loans	0	3,150,000	3,150,000	-100.00%	(3,150,000)
Advances to Community Groups	0	(150,000)	(150,000)	100.00%	150,000
Transfer to Restricted Assets	(798,314)	(319,662)	(551,000)	-149.74%	(478,652)
Transfer from Restricted Assets	5,227,880	7,497,540	14,423,922	-30.27%	(2,269,660)
Transfer from Reserves	654,988	3,205,333	26,666,211	-79.57%	(2,550,345)

### **Revenue from Ordinary Activities:**

YTD actual income from ordinary activities is \$1M more than expected when compared to YTD budget with the two items meeting the material variance reporting threshold being;

1. Operating Grants, subsidies and Contributions is \$367k over YTD budget due to timing differences associated with funds being received from DFES for fire prevention and bushfire risk management \$158k, various reimbursements \$33k and funds recovered from the City's insurance the old butter factory \$72k,
2. Other Revenue is \$489k better than YTD budget. This variance is due to better than expected returns on sale of scrap metal \$186k. IT lease buybacks additional income of \$324k which is offset by additional expenses in the IT leasing account 3381.

### **Expenses from Ordinary Activities**

Expenditure from ordinary activities, excluding depreciation, is \$1.436M less than expected when compared to YTD budget with the following items meeting the material variance reporting threshold.

### **Materials and Contracts:**

The main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD \$
<b><u>Finance and Corporate Services</u></b>		
10250	Information & Communication Technology Services	(545,240)
10000	Members of Council	(29,966)
10251	Business Systems	(24,539)
10500	Legal and Compliance Services	57,526
<b><u>Community and Commercial Services</u></b>		
10380	Busselton Library	45,054
10590	Naturaliste Community Centre	49,194
10591	Geographe Leisure Centre	50,502
10600	Busselton Jetty Tourist Park	68,637

<b><u>Planning and Development Services</u></b>		
10980	Other Law, Order & Public Safety	20,918
10820	Strategic Planning	31,822
10931	Protective Burning & Firebreaks-Reserves	34,349
<b>Cost Code</b>	<b>Cost Code Description / GL Activity</b>	<b>Variance YTD \$</b>
11170	Meelup Regional Park	83,455
10830	Environmental Management Administration	90,348
<b><u>Engineering and Works Services</u></b>		
12620	Rural-Tree Pruning	(99,399)
B1401	Old Butter Factory	(78,831)
M9996	Roads Sundry Overhead/Consumables	(57,280)
M9995	Roller & Grader Hire	(45,064)
G0030	Busselton Transfer Station	(42,047)
M0005	Ludlow-Hithergreen Road	(31,938)
G0031	Dunsborough Waste Facility	(30,352)
R0821	Avignon Park (Provence)	23,401
F9999	Footpaths Maintenance	26,004
11300	Sanitation Waste Services Administration	33,453
R2001	Tree Planting - Urban Verges / Policy NOM. No. 05/06: 24	34,269
12600	Street & Drain Cleaning	34,524
R0820	Almond Green Park (Provence)	34,842
A6004	Pedestrian Bridge (Port Geographe)	37,331
G0034	External Waste Disposal	37,767
B1000	Administration Building- 2-16 Southern Drive	42,119
B1514	Asbestos Removal & Replacement	48,745
G0033	Green Waste	49,145
G0032	Rubbish Sites Development	58,331
11101	Engineering Services Administration	68,448
11301	Regional Waste Management Administration	70,000
G0010	Domestic Recycling Collections	74,110
A9999	Miscellaneous Bridge Maintenance	78,726
R0004	BSN. Foreshore Precinct (not including Skate Park)	80,339
M9999	Road Maintenance Bal Of Budget	217,113
11160	Busselton Jetty	452,041

**Utilities:**

There is an overall variance in utility charges of \$222K with the major variances being electricity \$71k and water \$143k. This variance is spread over 358 individual line items with an average variance of only \$620 per item.

**Depreciation:**

There is an overall variance in depreciation of \$1.740M, it should be noted that this is a non-cash item and does not impact on the City's surplus position. The variance can be attributed to the fact that Fair Valuation of infrastructure assets was completed post budget adoption and the increase in valuation was unable to be included in the 2018/2019 budget.

**Insurance:**

There is an YTD variance in insurance costs of \$131K, this is of a timing issue only.

**Other Expenditure:**

There is an YTD variance in other costs of \$934K, considered a timing issue only. The main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD
<b><u>Finance and Corporate Services</u></b>		
10618	Winderlup Court Aged Housing	35,081
10700	Public Relations	40,403
10151	Rates Administration	46,079
10000	Members of Council	62,906
<b><u>Community and Commercial Services</u></b>		
10547	Iron Man	(79,169)
10536	School Chaplaincy Programs	23,317
10548	Half Iron	26,950
10530	Community Services Administration	83,117
11156	Airport Development Operations	875,000
<b><u>Planning and Development Services</u></b>		
10805	Planning Administration	29,219
<b><u>Engineering and Works Services</u></b>		
B1223	Micro Brewery - Public Ablution	70,000
G0042	BTS External Restoration Works	(172,636)

**Non-Operating Grants, Subsidies and Contributions:**

Non-Operating Grants, Subsidies and Contributions are less than YTD budget by \$7.7M with the main items impacting on the above result being the timing of the receipt of funding which is also offset with less than anticipated expenditure at this time:

Cost Code	Cost Code Description	Variance YTD
<b><u>Finance and Corporate Services</u></b>		
10239	Contributions - Public Art (Percent for Art)	(827,641)
10240	Contributions - Contribution to Works	(93,390)
<b><u>Community and Commercial Services</u></b>		
10900	Cultural Planning - Donated Assets	37,000
C6099	Airport Development - Project Expenses	(5,838,126)
-		



<b>Planning and Development Services</b>		
B9109	Hithergreen Building Renovations	(68,886)
B9112	Ambergate Bushfire Brigade Shed	(269,932)

Cost Code	Cost Code Description	Variance YTD
<b>Engineering and Works Services</b>		
C3168	Busselton Foreshore Jetty Precinct	(308,221)
F1018	Dunsborough Cycleway CBD to Our Lady of the Cape School	(105,419)
C0049	Port Geographe Marina Car-parking	(100,191)
S0051	Causeway Road / Rosemary Drive Roundabout	(91,669)
S0064	Peel Terrace (Stanley Pl/Cammilleri St Intersection Upgrade)	(61,113)
S0035	Strelly Street / Barlee Street Roundabout	(55,000)
S0068	Georgiana Molloy Bus Bay Facilities	114,500

### **Capital Expenditure**

As at 31 January 2019, there is a variance of -61.80% or -\$22.18M in total capital expenditure with YTD actual at -\$13.707M against a YTD budget of -\$35.887M.

The airport development makes up for \$10.996M, Busselton Tennis Club – Infrastructure \$1.245M, Plant and Equipment \$1.653M, Council Roads Initiative projects \$1.491M, Eastern Link - Busselton Traffic Study \$1.554M, Dunsborough Land Purchase Parking \$1.3M, Main Roads projects \$1.337M, Parks, Gardens and Reserves \$816K, Sanitation Infrastructure \$619K, Beach Restoration \$435K, Busselton Senior Citizens \$430K, Dunsborough Cycleway CBD to Our Lady of the Cape School \$380K, Furniture and Equipment \$312K, Fire Prevention – Land Purchase Biddle Road \$200K, Busselton Jetty Tourist Park Upgrade \$214K, Beach Front Infrastructure \$72K, GLC - Pool Relining \$50K, Energy Efficiency Initiatives (Various Buildings) \$58K and Major Projects Busselton Foreshore \$890K.

These items of under expenditure also assists in explaining the above current YTD shortfall in Non-Operating Grants.

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances.

### **Investment Report**

*Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.*

As at 31<sup>st</sup> January 2019 the value of the City's invested funds totalled \$76.43M, down from \$79.36M as at 31<sup>st</sup> December. The decrease is due to the withdrawal of funds from the 11am account to meet standard operating costs.

During the month of December four term deposits held with three different institutions totalling \$11.0M matured. All were renewed for a further 115 days at 2.56% (on average).

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) decreased by \$3.0M with the funds being utilised to meet standard operating costs.

The balance of the Airport Development ANZ cash account remained steady. The term deposit held at the WATC for the Airport Development project matured, and was renewed for a further 30 days at 2.02%.

The RBA left official rates on hold during January and February. Future movements remain uncertain at this point.

#### **Chief Executive Officer – Corporate Credit Card**

Details of monthly (January) transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

<b>Date</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
07-Jan-19	\$1,199.02	BJ McDonald & QSA (Quest Perth)	* Accommodation - AICD Course CEO
21-Jan-19	\$77.95	Easyflowers Adelaide	Flowers – staff
24-Jan-19	\$1,215.82	QANTAS Airways LTD	Coastal Council Conference – Cr. McCallum
23-Jan-19	\$715.30	Trybooking – Town of Vic Park	* Conference Booking Fee – LGCOG CEO

*\*Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

*+ Allocated against CEO Hospitality Expenses Allowance*

#### **CONCLUSION**

As at 31 January 2019, the City's financial performance is considered satisfactory.

#### **OPTIONS**

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received. Council may wish to make additional resolutions as a result of having received these reports.

#### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not Applicable.

#### **COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 31 January 2019, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations

City of BusseltonStatement of Financial ActivityFor The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2018/19 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	48,386,740	48,300,934	48,300,934	48,575,646	48,575,646	0.18%
Operating Grants, Subsidies and Contributions	2,469,786	2,103,095	1,793,690	4,166,540	3,747,650	17.44%
Fees & Charges	11,876,528	11,935,440	11,935,440	15,828,160	15,828,160	-0.49%
Other Revenue	705,564	216,241	191,000	362,981	337,740	226.29%
Interest Earnings	1,546,473	1,428,867	1,428,867	2,283,760	2,283,760	8.23%
	<b>64,985,091</b>	<b>63,984,577</b>	<b>63,649,931</b>	<b>71,217,087</b>	<b>70,772,956</b>	<b>1.56%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(18,565,310)	(19,138,075)	(19,136,075)	(31,218,454)	(31,215,454)	2.99%
Materials & Contracts	(9,265,579)	(10,834,439)	(10,662,595)	(18,952,210)	(18,621,467)	14.48%
Utilities (Gas, Electricity, Water etc)	(1,275,713)	(1,498,277)	(1,498,277)	(2,569,240)	(2,569,240)	14.85%
Depreciation on non current assets	(13,017,739)	(11,277,448)	(11,277,448)	(19,070,922)	(19,070,922)	-15.43%
Insurance Expenses	(713,890)	(583,050)	(583,050)	(698,808)	(698,808)	-22.44%
Other Expenditure	(1,795,000)	(2,729,313)	(2,742,813)	(4,795,009)	(4,770,041)	34.23%
Allocations	995,640	986,846	986,846	1,723,162	1,723,162	-0.89%
	<b>(43,637,591)</b>	<b>(45,073,756)</b>	<b>(44,913,412)</b>	<b>(75,581,481)</b>	<b>(75,222,770)</b>	<b>3.19%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(639,970)	(680,238)	(680,238)	(1,374,387)	(1,374,387)	5.92%
	<b>(639,970)</b>	<b>(680,238)</b>	<b>(680,238)</b>	<b>(1,374,387)</b>	<b>(1,374,387)</b>	<b>5.92%</b>
Non-Operating Grants, Subsidies and Contributions	2,368,043	10,068,122	9,801,236	32,443,772	30,347,185	-76.48%
Profit on Asset Disposals	94,000	45,037	45,037	82,137	82,137	108.72%
Loss on Asset Disposals	(21,694)	(26,962)	(26,962)	(34,577)	(34,577)	19.54%
	<b>2,440,349</b>	<b>10,086,197</b>	<b>9,819,311</b>	<b>32,491,332</b>	<b>30,394,745</b>	<b>-75.81%</b>
<b>Net Result</b>	<b>23,147,879</b>	<b>28,316,780</b>	<b>27,875,592</b>	<b>26,752,551</b>	<b>24,570,544</b>	<b>-18.25%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	13,017,739	11,277,448	11,277,448	19,070,922	19,070,922	
Donated Assets	(42,000)	(5,000)	(5,000)	(8,365,000)	(8,365,000)	
(Profit)/Loss on Sale of Assets	(72,306)	(18,075)	(18,075)	(47,560)	(47,560)	
Allocations & Other Adjustments	2,262	0	0	(30,000)	0	
Deferred Pensioner Movements (Non-current)	10,233	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	(462,995)	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(662,907)	(10,984,567)	(10,717,681)	(17,902,816)	(17,618,620)	93.97%
Plant & Equipment	(1,394,023)	(3,048,000)	(3,048,000)	(6,880,100)	(5,363,500)	54.26%
Furniture & Equipment	(189,613)	(502,094)	(502,094)	(883,640)	(883,640)	62.24%
Infrastructure	(11,460,748)	(21,352,808)	(21,231,827)	(37,380,261)	(36,804,070)	46.33%
Proceeds from Sale of Assets	594,785	786,750	786,750	1,045,950	1,045,950	-24.40%
Proceeds from New Loans	0	3,150,000	3,150,000	3,150,000	3,150,000	-100.00%
Self Supporting Loans - Repayment of Principal	35,591	36,092	36,092	79,253	79,253	-1.39%
Total Loan Repayments - Principal	(1,601,639)	(1,512,406)	(1,512,406)	(3,155,395)	(3,155,395)	-5.90%
Advances to Community Groups	0	(150,000)	(150,000)	(150,000)	(150,000)	100.00%
Transfer to Restricted Assets	(798,314)	(319,662)	(319,662)	(551,000)	(551,000)	-149.74%
Transfer from Restricted Assets	5,227,880	7,497,540	7,497,540	14,423,922	14,423,922	-30.27%
Transfer to Reserves	(10,716,812)	(10,849,399)	(10,764,194)	(19,354,328)	(19,269,123)	1.22%
Transfer from Reserves	654,988	3,205,333	3,205,333	26,666,211	26,356,026	-79.57%
Opening Funds Surplus/ (Deficit)	3,511,291	3,511,291	3,511,291	3,511,291	3,511,291	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>18,801,292</b>	<b>9,039,223</b>	<b>9,071,107</b>	<b>0</b>	<b>0</b>	

**City of Busselton**

**Net Current Position**

**For The Period Ending 31 January 2019**

	2018/19 Actual	2018/19 Amended Budget	2018/19 Original Budget	2017/18 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	8,713,843	1,577,000	1,577,000	4,885,287
Cash - Restricted	72,955,456	46,343,247	46,568,227	67,528,052
Sundry Debtors	1,140,676	2,800,000	2,800,000	3,078,872
Rates Outstanding - General	10,997,752	1,100,000	1,100,000	1,262,372
Stock on Hand	16,543	23,000	23,000	23,671
	<u>93,824,270</u>	<u>51,843,247</u>	<u>52,068,227</u>	<u>76,778,254</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,067,522	5,500,000	5,500,000	5,738,911
Performance Bonds	3,355,567	3,818,562	3,818,562	3,818,562
	<u>5,423,089</u>	<u>9,318,562</u>	<u>9,318,562</u>	<u>9,557,473</u>
Current Position (inclusive of Restricted Funds)	88,401,181	42,524,685	42,749,665	67,220,781
Add: Cash Backed Liabilities (Deposits & Bonds)	3,355,567	3,818,562	3,818,562	3,818,562
Less: Cash - Restricted Funds	(72,955,456)	(46,343,247)	(46,568,227)	(67,528,052)
<b><u>NET CURRENT ASSET POSITION</u></b>	<u><u>18,801,292</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>3,511,291</u></u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 January 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
10930 Fire Prevention Council	0	200,000	200,000	200,000	200,000	-100.00%
10970 Parking Control	0	1,300,000	1,300,000	1,300,000	1,300,000	-100.00%
11300 Sanitation Waste Services Administration	50,000	0	0	50,000	50,000	0.00%
	50,000	1,550,000	1,550,000	1,650,000	1,650,000	-96.77%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Busselton Foreshore</b>						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	9,190	7,413	7,413	12,710	12,710	23.97%
B9583 Railway House	13,674	10,710	10,710	18,360	18,360	27.68%
B9600 Old Vasse Lighthouse	2,600	0	0	220,000	220,000	0.00%
	25,464	18,123	18,123	251,070	251,070	40.51%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre Construction	16,721	55,412	55,412	95,000	95,000	-69.82%
	16,721	55,412	55,412	95,000	95,000	-69.82%
<b>Buildings (Other)</b>						
B9109 Hithergreen Building Renovations	0	68,886	0	68,886	0	-100.00%
B9112 Ambergate Bushfire Brigade Shed	300,393	293,697	95,697	362,055	164,055	2.28%
B9113 Vasse Bushfire Brigade Appliance Bay Facility	8,655	0	0	8,655	0	0.00%
B9114 Sussex BFB Concrete Apron	8,655	0	0	8,655	0	0.00%
B9300 Aged Housing Capital Improvements - Winderlup	36,466	35,000	35,000	60,000	60,000	4.19%
B9301 Aged Housing Capital Improvements - Harris Road	45,254	28,105	28,105	48,200	48,200	61.02%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	12,266	29,750	29,750	51,000	51,000	-58.77%
B9407 Busselton Senior Citizens	7,400	437,500	437,500	750,000	750,000	-98.31%
B9511 ArtGeo Building	0	42,581	42,581	73,000	73,000	-100.00%
B9512 GLC Aerobic Additions / Sauna Room	13,125	30,000	30,000	30,000	30,000	-56.25%
B9516 Busselton Library Upgrade	0	6,000	6,000	11,000	11,000	-100.00%
B9517 GLC - Pool Relining	0	50,000	50,000	50,000	50,000	-100.00%
B9528 GLC - Plant Room	41,775	44,145	44,145	57,819	57,819	-5.37%
B9538 Weld Theatre	6,235	0	0	15,000	15,000	0.00%
B9556 NCC Upgrade	45,265	74,564	74,564	107,818	107,818	-39.29%
B9588 Old Court House Building Upgrade	0	43,750	43,750	75,000	75,000	-100.00%
B9591 Performing Arts Convention Centre	25,290	29,169	29,169	50,000	50,000	-13.30%
B9596 GLC Building Improvements	5,125	0	0	260,000	260,000	0.00%
B9604 Womens Change Facility Bovell	0	17,500	17,500	35,000	35,000	-100.00%
B9605 Energy Efficiency Initiatives (Various Buildings)	0	58,331	58,331	100,000	100,000	-100.00%
B9716 Airport Terminal Stage 2	(24,308)	7,533,750	7,533,750	12,915,000	12,915,000	-100.32%
B9717 Airport Construction, Existing Terminal Upgrade	0	291,669	291,669	500,000	500,000	-100.00%
B9804 Bun Jetty Tourist Park Home	39,126	32,235	32,235	55,258	55,258	21.38%
B9808 Busselton Jetty Tourist Park Upgrade	0	214,400	214,400	214,400	214,400	-100.00%
	570,722	9,361,032	9,094,146	15,906,746	15,622,550	-93.90%
<b>Total Buildings</b>	<b>612,907</b>	<b>9,434,567</b>	<b>9,167,681</b>	<b>16,252,816</b>	<b>15,968,620</b>	<b>-93.50%</b>
<b>Plant &amp; Equipment</b>						
10250 Information & Communication Technology Services	0	15,000	15,000	15,000	15,000	-100.00%
10251 Business Systems	0	40,000	40,000	40,000	40,000	-100.00%
10360 Customer Services	0	40,000	40,000	40,000	40,000	-100.00%
10502 Community & Commercial Services Support	47,995	50,000	50,000	50,000	50,000	-4.01%
10530 Community Services Administration	37,605	40,000	40,000	40,000	40,000	-5.99%
10630 Property and Business Development	31,292	35,000	35,000	35,000	35,000	-10.59%
10800 Planning Directorate Support	43,578	50,000	50,000	50,000	50,000	-12.84%
10808 Compliance Services	0	40,000	40,000	40,000	40,000	-100.00%
10820 Strategic Planning	37,605	40,000	40,000	40,000	40,000	-5.99%
10920 Environmental Health Services Administration	38,885	40,000	40,000	40,000	40,000	-2.79%
10940 Fire Prevention DFES	53,037	55,000	55,000	55,000	55,000	-3.57%
10980 Other Law, Order & Public Safety	31,877	35,000	35,000	35,000	35,000	-8.92%
11000 Engineering & Works Services Support	55,000	50,000	50,000	50,000	50,000	10.00%
11101 Engineering Services Administration	33,844	35,000	35,000	35,000	35,000	-3.30%
11107 Engineering Services Design	34,071	35,000	35,000	35,000	35,000	-2.65%
11156 Airport Development Operations	0	75,000	75,000	150,000	150,000	-100.00%

## City of Busselton

## Capital Acquisition Report

## Property, Plant &amp; Equipment, Infrastructure

## For the Period Ended 31 January 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
11300 Sanitation Waste Services Administration	36,816	40,000	40,000	40,000	40,000	-7.96%
11401 Transport - Workshop	3,495	105,000	105,000	111,000	111,000	-96.67%
11402 Plant Purchases (P10)	413,417	752,000	752,000	1,927,000	1,927,000	-45.02%
11403 Plant Purchases (P11)	25,599	497,500	497,500	805,500	805,500	-94.85%
11404 Plant Purchases (P12)	422,535	816,000	816,000	1,470,000	1,470,000	-48.22%
11407 P&E - P&G Smart Technologies	7,598	87,500	87,500	150,000	150,000	-91.32%
11500 Operations Services Administration	38,503	75,000	75,000	110,000	110,000	-48.66%
B1013 Dunsborough Bushfire Brigade	0	0	0	178,300	0	0.00%
B1015 Hithergreen District Bushfire Brigade	0	0	0	465,200	0	0.00%
B1024 Willybrup Bushfire Brigade	0	0	0	178,300	0	0.00%
B1026 Yallingup Rural Bushfire Brigade	0	0	0	597,600	0	0.00%
B1029 Busselton Branch SES	1,272	0	0	97,200	0	0.00%
	1,394,023	3,048,000	3,048,000	6,880,100	5,363,500	-54.26%
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	3,232	27,055	27,055	46,400	46,400	-88.05%
10251 Business Systems	129,381	150,766	150,766	258,500	258,500	-14.18%
10530 Community Services Administration	0	2,919	2,919	5,000	5,000	-100.00%
10590 Naturaliste Community Centre	0	8,057	8,057	16,110	16,110	-100.00%
10591 Geographie Leisure Centre	0	45,438	45,438	63,600	63,600	-100.00%
10625 Art Geo Administration	10,000	12,000	12,000	12,000	12,000	-16.67%
10900 Cultural Planning	47,000	88,271	88,271	152,030	152,030	-46.75%
11156 Airport Development Operations	0	150,000	150,000	300,000	300,000	-100.00%
11160 Busselton Jetty	0	2,919	2,919	5,000	5,000	-100.00%
B1361 YCAB (Youth Precinct Foreshore)	0	14,669	14,669	25,000	25,000	-100.00%
	189,613	502,094	502,094	883,640	883,640	-62.24%
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>2,246,543</b>	<b>14,534,661</b>	<b>14,267,775</b>	<b>25,666,556</b>	<b>23,865,760</b>	<b>-84.54%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Major Project - Busselton Foreshore</b>						
C0029 Queen West Foreshore Carpark	166,820	118,419	118,419	203,000	203,000	40.87%
C3065 Signal Park	47,379	42,000	42,000	72,000	72,000	12.81%
C3094 Busselton Foreshore - Stage 3	9,762	100,825	167,790	220,672	287,637	-90.32%
C3112 Busselton Foreshore - Exercise Equipment	0	0	0	225,000	225,000	0.00%
C3113 Busselton Tennis Club - Infrastructure	1,007,366	2,253,356	2,253,356	3,862,894	3,862,894	-55.29%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	137,814	133,510	133,510	174,301	133,510	3.22%
C3168 Busselton Foreshore Jetty Precinct	1,428,533	987,787	920,822	1,645,509	1,578,544	44.62%
C3179 Jetty Precinct Bike Racks/Bin Enclosures	8,374	7,287	7,287	12,500	12,500	14.92%
C3180 Marine Tce Sword Planting	53,450	52,500	52,500	90,000	90,000	1.81%
C3181 Minor Capital Improvements, Fencing, Seating, Lighting etc	9,705	11,956	11,956	20,500	20,500	-18.83%
C3182 Relocation of Veteran Car Club	3,000	0	0	250,000	250,000	0.00%
C3183 Queen Street Look Out Art Work	0	25,000	25,000	25,000	25,000	-100.00%
C3189 Fencing Possum Park Barnard East	0	30,000	30,000	30,000	30,000	-100.00%
	2,872,204	3,762,640	3,762,640	6,831,376	6,790,585	-23.67%
<b>Major Project - Administration Building</b>						
C0043 Administration Building Carpark	0	58,331	58,331	100,000	100,000	-100.00%
	0	58,331	58,331	100,000	100,000	-100.00%
<b>Footpaths Construction</b>						
F0035 Dunsborough Lakes Drive to N.C.C.	10,434	88,669	88,669	152,000	152,000	-88.23%
F0066 Bussell Highway Footpath Sections	389,881	344,064	344,064	589,820	589,820	13.32%
F0075 Armitage Drive Footpath - Navigation Way to Avocet Boulevard	1,388	26,019	26,019	44,608	44,608	-94.67%
F0077 Valley Road Footpath	58,945	36,162	36,162	62,000	62,000	63.00%
F0078 Signal Park Bypass New Path	52,404	40,845	40,845	70,000	70,000	28.30%
F0079 Bovell Street Footpath	44,546	35,000	35,000	60,000	60,000	27.28%
	557,599	570,759	570,759	978,428	978,428	-2.31%
<b>Drainage Construction - Street</b>						
D0009 Busselton LIA - Geocatch Drain Partnership	395	17,500	17,500	30,000	30,000	-97.74%
D0015 Valley Road Drainage Upgrade	226,349	134,169	134,169	230,000	230,000	68.70%
D0017 Chain Avenue - Drainage Works	147	109,662	109,662	187,982	187,982	-99.87%
D0018 Centurion Way - Drainage Works	147	6,993	6,993	11,991	11,991	-97.90%
D0019 Johnston Avenue Drainage Upgrade - Stage 2	25,087	14,581	14,581	25,000	25,000	72.05%
D0020 Glenmeier Ramble Drainage	5,728	35,007	35,007	60,000	60,000	-83.64%
	257,852	317,912	317,912	544,973	544,973	-18.89%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 January 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
<b>Car Parking Construction</b>						
C0013 Yallingup Beach Car Park	263	58,912	58,912	101,000	101,000	-99.55%
C0044 Meelup Coastal Nodes - Carpark upgrade	111,201	130,569	130,569	256,886	256,886	-14.83%
C0049 Port Geographe Marina Carparking	174,422	111,055	111,055	190,380	190,380	57.06%
	285,886	300,536	300,536	548,266	548,266	-4.87%
<b>Bridges Construction</b>						
A0022 Yallingup Beach Road Bridge - 3347	0	0	0	222,000	222,000	0.00%
	0	0	0	222,000	222,000	0.00%
<b>Cycleways Construction</b>						
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	17,190	397,250	397,250	681,000	681,000	-95.67%
	17,190	397,250	397,250	681,000	681,000	-95.67%
<b>Townscape Construction</b>						
C1001 Queen Street Upgrade - Duchess to Kent Street	0	71,428	71,428	122,450	122,450	-100.00%
C1024 Dunsborough Road Access Improvements Stage 1	836,348	756,287	756,287	1,296,501	1,296,501	10.59%
	836,348	827,715	827,715	1,418,951	1,418,951	1.04%
<b>Boat Ramps Construction</b>						
C1502 Old Dunsborough Boat Ramp Finger Jetty	0	12,950	12,950	22,200	22,200	-100.00%
C1512 Port Geographe Boat Ramp Renewal Works	0	128,331	128,331	220,000	220,000	-100.00%
	0	141,281	141,281	242,200	242,200	-100.00%
<b>Depot Construction</b>						
C2006 Depot Washdown Facility Upgrades	867	60,000	60,000	110,000	110,000	-98.55%
	867	60,000	60,000	110,000	110,000	-98.55%
<b>Beach Restoration</b>						
C2504 Groyne Construction	24,618	28,091	28,091	48,150	48,150	-12.37%
C2512 Sand Re-Nourishment	657	69,069	69,069	173,410	118,410	-99.05%
C2520 Coastal Protection Works	3,792	26,250	26,250	45,000	45,000	-85.55%
C2523 Broadwater Beach Coastal Protection Stage 1 of 4	0	0	0	150,000	0	0.00%
C2525 Wonnierup Groynes 3, 5, & 6	0	175,000	175,000	300,000	300,000	-100.00%
C2526 Baudin/Wonnerup Groynes	0	175,000	175,000	300,000	300,000	-100.00%
C2527 Storm Damage Renewal of Infrastructure	64,492	55,419	55,419	95,000	95,000	16.37%
C2528 Craig Street Groyne and Sea Wall	0	0	0	250,000	0	0.00%
	93,559	528,829	528,829	1,361,560	906,560	-82.31%
<b>Parks, Gardens &amp; Reserves</b>						
C3006 Playgrounds General - Replacement of playground equipment	0	7,500	7,500	15,000	15,000	-100.00%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	18,381	20,000	20,000	43,000	43,000	-8.10%
C3017 Bovell Park - Upgrade Lighting	0	0	0	79,000	0	0.00%
C3024 Dunsborough Oval - Lighting Upgrade	0	32,081	32,081	55,000	55,000	-100.00%
C3048 BBQ Placement and Replacement	15,036	7,581	7,581	13,000	13,000	98.34%
C3122 Rails to Trails	4,353	146,489	145,089	250,123	248,723	-97.03%
C3131 Elijah Circle POS	5,068	14,364	14,364	24,620	24,620	-64.72%
C3143 NCC Infrastructure	3,039	1,771	1,771	3,039	3,039	71.50%
C3145 Churchill Park	3,064	110,152	110,152	188,837	188,837	-97.20%
C3146 Dunsborough Town Centre	86,490	51,016	51,016	87,457	87,457	69.54%
C3154 Administration Building Landscaping Works	19,296	11,669	11,669	20,000	20,000	65.36%
C3157 Port Geographe - Layman Road Native Tree Planting	13,819	19,341	19,341	33,158	33,158	-28.55%
C3158 Port Geographe - Casuarina Replacements on Layman Road	0	12,306	12,306	21,100	21,100	-100.00%
C3159 Port Geographe - Burgen Cove (Western Side of Bridge)	55,671	53,984	53,984	92,543	92,543	3.12%
C3160 Port Geographe - Reticulated POS at Layman Rd R/About	183,819	167,132	167,132	286,513	286,513	9.98%
C3163 Port Geographe - Outstanding Minor Repairs	97	17,500	17,500	30,000	30,000	-99.44%
C3164 Port Geographe - Reticulation Upgrade Scheme to Bore Water	180,136	194,208	194,208	332,927	332,927	-7.25%
C3166 Vasse River Foreshore - Bridge to Bridge	2,633	38,682	38,682	94,317	94,317	-93.19%
C3174 Old Broadwater Farm Drink Fountain	2,813	5,000	5,000	5,000	5,000	-43.74%
C3175 Currawong Drive Drink Fountain	2,908	5,000	5,000	5,000	5,000	-41.84%
C3176 Coastal Fencing	481	5,831	5,831	10,000	10,000	-91.75%
C3177 Shade Sail Program	0	58,331	58,331	100,000	100,000	-100.00%
C3178 Ping Pong Facility at Foreshore	8,639	10,000	10,000	10,000	10,000	-13.61%



City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 January 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
C3184 Rotary Park Entry Gateway Landscape Upgrade	0	13,500	13,500	13,500	13,500	-100.00%
C3185 Foreshore Skate Park Seating	16,045	26,000	26,000	26,000	26,000	-38.29%
C3186 Lou Weston Oval - Courts	16,600	408,331	408,331	700,000	700,000	-95.93%
C3187 Port Geographe Reticulation Upgrades	0	37,919	37,919	65,000	65,000	-100.00%
C3188 Port Geographe Capital Replacement and Tree Planting	24,509	14,581	14,581	25,000	25,000	68.09%
C3190 Mobile Grand Stands	27,845	17,500	17,500	30,000	30,000	59.11%
C3191 Armistice Centenary Program	615	0	0	0	0	0.00%
	691,376	1,507,769	1,506,369	2,659,134	2,578,734	-54.15%
<b>Cemetery Capital Works</b>						
C1604 Pioneer Cemetery Infrastructure Upgrades	0	30,331	30,331	52,000	52,000	-100.00%
C1605 Busselton Cemetery Infrastructure Upgrades	0	0	0	100,000	100,000	0.00%
C1609 Pioneer Cemetery - Implement Conservation Plan	2,040	11,669	11,669	20,000	20,000	-82.51%
	2,040	42,000	42,000	172,000	172,000	-95.14%
<b>Beach Front Infrastructure Works</b>						
C1755 Dunsborough Beach Enclosure Net Replacement	95,500	90,000	90,000	90,000	90,000	6.11%
C1758 Beach Access Stairs - Bay View Crescent	909	21,000	21,000	21,000	21,000	-95.67%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	126	57,500	57,500	77,500	77,500	-99.78%
	96,535	168,500	168,500	188,500	188,500	-42.71%
<b>Aged Housing - Infrastructure Works</b>						
C3451 Aged Housing Infrastructure (Upgrade)	0	7,770	7,770	13,300	13,300	-100.00%
	0	7,770	7,770	13,300	13,300	-100.00%
<b>Sanitation Infrastructure</b>						
C3479 Vidler Road Waste Site Capital Improvements	17,565	235,522	235,522	403,750	403,750	-92.54%
C3481 Transfer Station Development	32,239	258,027	258,027	442,340	442,340	-87.51%
C3485 Site Rehabilitation - Busselton	436,721	612,500	612,500	1,050,000	1,050,000	-28.70%
	486,526	1,106,049	1,106,049	1,896,090	1,896,090	-56.01%
<b>Airport Development</b>						
C6086 Airport Construction - Air Freight Hub Stage 1	356,084	1,750,000	1,750,000	3,000,000	3,000,000	-79.65%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	1,178,393	403,179	403,179	691,170	691,170	192.38%
C6091 Airport Construction Stage 2, Noise Management Plan	2,400	507,241	507,241	869,550	869,550	-99.53%
C6092 Airport Construction Stage 2, Airfield	1,011,769	670,831	670,831	1,150,000	1,150,000	50.82%
C6095 Airport Construction Stage 2, External Services	749,187	1,341,669	1,341,669	2,300,000	2,300,000	-44.16%
C6099 Airport Development - Project Expenses	506,460	1,131,050	1,131,050	1,892,760	1,892,760	-47.26%
	3,894,292	5,803,970	5,803,970	9,903,480	9,903,480	-32.90%
<b>Main Roads</b>						
S0022 Floodgate Road	6,027	18,081	18,081	31,000	31,000	-66.67%
S0035 Strelly Street / Barlee Street Roundabout	20,702	262,500	262,500	450,000	450,000	-92.11%
S0051 Causeway Road / Rosemary Drive Roundabout	14,153	437,500	437,500	750,000	750,000	-96.77%
S0064 Peel Terrace (Stanley Pl/Cammilleri St Intersection Upgrade)	154,944	357,602	357,602	613,033	613,033	-56.67%
S0066 Queen Street	2,458	30,828	30,828	52,846	52,846	-92.03%
S0067 Layman Road - Reconstruction Between 3250 and 6190	21,883	88,949	88,949	152,487	152,487	-75.40%
S0068 Georgiana Molloy Bus Bay Facilities	137,059	200,000	200,000	197,286	197,286	-31.47%
S0069 Peel Terrace (Brown Street Intersection Upgrades)	2,982	145,831	145,831	250,000	250,000	-97.96%
S0317 Naturaliste Terrace Asphalt Overlay	5,128	89,299	89,299	153,080	153,080	-94.26%
S0318 Bentley Road Reseal	5,100	15,750	15,750	27,000	27,000	-67.62%
S0319 Webster Road Reseal	172	18,081	18,081	31,000	31,000	-99.05%
S0320 Ballarat Road Reseal	129	43,750	43,750	75,000	75,000	-99.70%
	370,737	1,708,171	1,708,171	2,782,732	2,782,732	-78.30%
<b>Black Spot</b>						
V0002 Eastern Link - Busselton Traffic Study	137,472	1,691,669	1,691,669	2,900,000	2,900,000	-91.87%
	137,472	1,691,669	1,691,669	2,900,000	2,900,000	-91.87%
<b>Council Roads Initiative</b>						
W0005 Kaloorup Road	37,488	22,463	22,463	38,500	38,500	66.89%
W0016 Hairpin Road	26,961	49,581	49,581	85,000	85,000	-45.62%
W0026 Yoongarillup Road	149,525	519,169	519,169	890,000	890,000	-71.20%



City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2019

Description	2018/19 Actual	2018/19 Amended Budget YTD	2018/19 Original Budget YTD	2018/19 Amended Budget	2018/19 Original Budget	2018/19 Budget YTD Variance
W0055 Lindberg Road	56,544	101,206	101,206	173,500	173,500	-44.13%
W0058 Quininup Road	32,545	46,088	46,088	79,000	79,000	-29.39%
W0074 Chapman Hill Road	722	20,657	20,657	35,400	35,400	-96.51%
W0084 Vasse Yallingup Siding Road	187	11,781	11,781	20,200	20,200	-98.41%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	35,648	23,436	23,436	40,173	40,173	52.11%
W0176 Signage (Alternate CBD Entry)	3,273	11,550	11,550	19,796	19,796	-71.66%
W0183 Carter Road	29,570	15,176	15,176	26,000	26,000	94.84%
W0190 Miamup Road	0	9,450	9,450	16,200	16,200	-100.00%
W0192 Valley Road	45,999	27,321	27,321	46,840	46,840	68.36%
W0195 Yallingup Beach Road	5,793	11,669	11,669	20,000	20,000	-50.36%
W0204 Greenfield Road (Loop) - One way layout	613	31,920	31,920	54,720	54,720	-98.08%
W0209 Layman Road Re-Shouldering	26,144	29,169	29,169	50,000	50,000	-10.37%
W0210 Lewis Road Gravel Resheet	27,920	21,000	21,000	36,000	36,000	32.95%
W0211 Koorabin Drive Stage 2	0	29,169	29,169	50,000	50,000	-100.00%
W0212 Hamilton Way Asphalt Overlay	15,450	163,926	163,926	281,000	281,000	-90.58%
W0213 Forsythe Place Asphalt Overlay	1,123	62,062	62,062	106,400	106,400	-98.19%
W0214 McGregor Place Asphalt Overlay	29,603	27,944	27,944	47,900	47,900	5.94%
W0215 Langridge Place Asphalt Overlay	46,645	45,619	45,619	78,200	78,200	2.35%
W0216 Fredrick Street Partial Reconstruction	0	23,345	23,345	40,000	40,000	-100.00%
W0217 Russell Street Asphalt Overlay & Footpath	62,442	46,081	46,081	79,000	79,000	35.50%
W0218 Herring Street Asphalt Overlay & Footpath	63,820	39,088	39,088	67,000	67,000	63.27%
W0219 Wakeford Street Asphalt Overlay	17,814	38,913	38,913	66,700	66,700	-54.22%
W0220 Mann Street Asphalt Overlay	31,517	11,606	11,606	19,900	19,900	171.56%
W0221 Eagle Bay Meelup Road Reseal	1,263	8,764	8,764	15,000	15,000	-85.59%
W0222 Neville Hyder Drive & Vasse Hwy Intersection	107,297	287,000	167,419	287,000	287,000	-62.61%
W0223 Reading Street Reconstruction and Widen	3,969	107,919	107,919	185,000	185,000	-96.32%
W0224 Jones Way Asphalt Overlay	0	207,088	207,088	355,000	355,000	-100.00%
W0225 College Avenue Reconstruction	391	53,669	53,669	92,000	92,000	-99.27%
W0226 Vickery/O'Donnel Asphalt Overlay	0	30,408	30,408	52,132	52,132	-100.00%
W0227 William Drive Asphalt Overlay	0	133,175	133,175	228,310	228,310	-100.00%
W0228 Gaia Close Asphalt Overlay	0	27,650	27,650	47,400	47,400	-100.00%
W0229 Tom Cullity Drive Second Coat Seal	0	56,595	56,595	97,000	97,000	-100.00%
	860,264	2,351,657	2,232,076	3,826,271	3,826,271	-63.42%
Sub-Total Infrastructure	11,460,748	21,352,808	21,231,827	37,380,261	36,804,070	-46.33%
Grand Total - Capital Acquisitions	13,707,290	35,887,469	35,499,602	63,046,817	60,669,830	

City of BusseltonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,325,501.46	1,325,501.46	1,325,501.46	1,325,501.46	1,325,501.46	1,428,767.68
Interest transfer to Reserves	21,867.60	14,504.00	14,504.00	24,864.00	24,864.00	36,998.87
Transfer from Muni	312,928.00	312,928.00	312,928.00	536,450.00	536,450.00	452,365.03
Transfer to Muni	(39,000.00)	(39,000.00)	(39,000.00)	(231,630.00)	(231,630.00)	(592,630.12)
	1,621,297.06	1,613,933.46	1,613,933.46	1,655,185.46	1,655,185.46	1,325,501.46
<b>136 Airport Marketing Reserve</b>						
Accumulated Reserves at Start of Year	1,583,014.10	1,583,014.10	1,583,014.10	1,583,014.10	1,583,014.10	912,986.35
Interest transfer to Reserves	43,285.03	17,325.00	17,325.00	29,700.00	29,700.00	39,347.10
Transfer from Muni	1,556,721.00	1,556,721.00	1,556,721.00	1,708,245.00	1,708,245.00	630,680.65
Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(1,590,287.00)	(1,590,287.00)	0.00
	3,183,020.13	1,657,060.10	1,657,060.10	1,730,672.10	1,730,672.10	1,583,014.10
<b>143 Airport Noise Mitigation Reserve</b>						
Interest transfer to Reserves	11,851.57	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	869,550.00	0.00	0.00	869,550.00	869,550.00	0.00
Transfer to Muni	0.00	0.00	0.00	(869,550.00)	(869,550.00)	0.00
	881,401.57	0.00	0.00	0.00	0.00	0.00
<b>148 Airport Existing Terminal Building Reserve</b>						
Interest transfer to Reserves	465.43	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	39,000.00	39,000.00	39,000.00	39,000.00	39,000.00	0.00
	39,465.43	39,000.00	39,000.00	39,000.00	39,000.00	0.00
<b>106 Building Reserve</b>						
Accumulated Reserves at Start of Year	1,193,933.21	1,193,933.21	1,193,933.21	1,193,933.21	1,193,933.21	1,159,783.82
Interest transfer to Reserves	15,653.40	13,062.00	13,062.00	22,392.00	22,392.00	28,040.78
Transfer from Muni	233,694.63	233,694.63	210,854.00	891,312.81	868,472.18	28,783.76
Transfer to Muni	(293,918.00)	(293,918.00)	(293,918.00)	(661,918.00)	(661,918.00)	(22,675.15)
	1,149,363.24	1,146,771.84	1,123,931.21	1,445,720.02	1,422,879.39	1,193,933.21
<b>404 Barnard Park Sports Pavilion Building Reserve</b>						
Interest transfer to Reserves	57.04	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	6,125.00	6,125.00	6,125.00	10,500.00	10,500.00	0.00
	6,182.04	6,125.00	6,125.00	10,500.00	10,500.00	0.00
<b>405 Railway House Building Reserve</b>						
Interest transfer to Reserves	89.64	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	9,625.00	9,625.00	9,625.00	16,500.00	16,500.00	0.00
	9,714.64	9,625.00	9,625.00	16,500.00	16,500.00	0.00
<b>406 Youth and Community Activities Building Reserve</b>						
Interest transfer to Reserves	244.46	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	26,250.00	26,250.00	26,250.00	45,000.00	45,000.00	0.00
	26,494.46	26,250.00	26,250.00	45,000.00	45,000.00	0.00
<b>407 Busselton Library Building Reserve</b>						
Interest transfer to Reserves	647.79	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	59,200.00	59,200.00	59,200.00	83,580.00	83,580.00	0.00
Transfer to Muni	0.00	0.00	0.00	(11,000.00)	(11,000.00)	0.00
	59,847.79	59,200.00	59,200.00	72,580.00	72,580.00	0.00
<b>131 Busselton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	156,653.93	156,653.93	156,653.93	156,653.93	156,653.93	123,721.93
Interest transfer to Reserves	2,427.31	1,715.00	1,715.00	2,940.00	2,940.00	3,331.16
Transfer from Muni	14,716.00	14,716.00	14,716.00	29,433.00	29,433.00	29,600.84
	173,797.24	173,084.93	173,084.93	189,026.93	189,026.93	156,653.93
<b>408 Busselton Jetty Tourist Park Reserve</b>						
Interest transfer to Reserves	1,185.72	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	127,323.00	127,323.00	127,323.00	218,272.00	218,272.00	0.00
Transfer to Muni	0.00	0.00	0.00	(214,400.00)	(214,400.00)	0.00
	128,508.72	127,323.00	127,323.00	3,872.00	3,872.00	0.00

City of BusseltonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>409 Geopraphe Leisure Centre Building Reserve</b>						
Interest transfer to Reserves	3,689.43	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	337,331.00	337,331.00	337,331.00	476,640.00	476,640.00	0.00
Transfer to Muni	0.00	0.00	0.00	(290,000.00)	(290,000.00)	0.00
	<u>341,020.43</u>	<u>337,331.00</u>	<u>337,331.00</u>	<u>186,640.00</u>	<u>186,640.00</u>	<u>0.00</u>
<b>331 Joint Venture Aged Housing Reserve</b>						
Accumulated Reserves at Start of Year	997,854.77	997,854.77	997,854.77	997,854.77	997,854.77	874,987.03
Interest transfer to Reserves	15,297.17	10,920.00	10,920.00	18,720.00	18,720.00	23,462.75
Transfer from Muni	103,131.00	103,131.00	103,131.00	176,800.00	176,800.00	124,404.99
Transfer to Muni	0.00	0.00	0.00	(121,500.00)	(121,500.00)	(25,000.00)
	<u>1,116,282.94</u>	<u>1,111,905.77</u>	<u>1,111,905.77</u>	<u>1,071,874.77</u>	<u>1,071,874.77</u>	<u>997,854.77</u>
<b>403 Aged Housing Resident Funded (Council)</b>						
Accumulated Reserves at Start of Year	186,717.69	186,717.69	186,717.69	186,717.69	186,717.69	175,334.77
Interest transfer to Reserves	2,702.29	2,044.00	2,044.00	3,504.00	3,504.00	4,514.14
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	6,868.78
Transfer to Muni	0.00	0.00	0.00	(66,200.00)	(66,200.00)	0.00
	<u>189,419.98</u>	<u>188,761.69</u>	<u>188,761.69</u>	<u>124,021.69</u>	<u>124,021.69</u>	<u>186,717.69</u>
<b>410 Naturaliste Community Centre Building Reserve</b>						
Interest transfer to Reserves	1,117.49	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	106,449.00	106,449.00	106,449.00	159,078.00	159,078.00	0.00
Transfer to Muni	0.00	0.00	0.00	(100,000.00)	(100,000.00)	0.00
	<u>107,566.49</u>	<u>106,449.00</u>	<u>106,449.00</u>	<u>59,078.00</u>	<u>59,078.00</u>	<u>0.00</u>
<b>411 Civic and Administration Building Reserve</b>						
Interest transfer to Reserves	1,005.01	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	107,919.00	107,919.00	107,919.00	185,000.00	185,000.00	0.00
	<u>108,924.01</u>	<u>107,919.00</u>	<u>107,919.00</u>	<u>185,000.00</u>	<u>185,000.00</u>	<u>0.00</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	4,193,450.51	4,193,450.51	4,193,450.51	4,193,450.51	4,193,450.51	3,158,774.78
Interest transfer to Reserves	60,339.70	45,885.00	45,885.00	78,660.00	78,660.00	84,237.74
Transfer from Muni	0.00	409,990.00	409,990.00	1,249,044.00	1,249,044.00	1,199,232.64
Transfer to Muni	(180,000.00)	(210,000.00)	(210,000.00)	(1,552,610.00)	(1,552,610.00)	(248,794.65)
	<u>4,073,790.21</u>	<u>4,439,325.51</u>	<u>4,439,325.51</u>	<u>3,968,544.51</u>	<u>3,968,544.51</u>	<u>4,193,450.51</u>
<b>150 Jetty Self Insurance Reserve</b>						
Interest transfer to Reserves	1,955.65	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	210,000.00	210,000.00	210,000.00	360,000.00	360,000.00	0.00
	<u>211,955.65</u>	<u>210,000.00</u>	<u>210,000.00</u>	<u>360,000.00</u>	<u>360,000.00</u>	<u>0.00</u>
<b>222 Asset Depreciation Reserve</b>						
Accumulated Reserves at Start of Year	563,412.18	563,412.18	563,412.18	563,412.18	563,412.18	570,623.01
Interest transfer to Reserves	7,995.03	6,167.00	6,167.00	10,572.00	10,572.00	13,499.02
Transfer to Muni	0.00	0.00	0.00	(573,984.18)	(573,984.18)	(20,709.85)
	<u>571,407.21</u>	<u>569,579.18</u>	<u>569,579.18</u>	<u>0.00</u>	<u>0.00</u>	<u>563,412.18</u>
<b>223 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,299,765.50	1,299,765.50	1,299,765.50	1,299,765.50	1,299,765.50	505,707.47
Interest transfer to Reserves	30,139.29	14,224.00	14,224.00	24,384.00	24,384.00	33,919.73
Transfer from Muni	1,488,060.00	1,488,060.00	1,488,060.00	2,550,956.00	2,550,956.00	2,200,270.00
Transfer to Muni	(122,070.00)	(142,415.00)	(142,415.00)	(3,875,096.00)	(3,875,096.00)	(1,440,131.70)
	<u>2,695,894.79</u>	<u>2,659,634.50</u>	<u>2,659,634.50</u>	<u>9.50</u>	<u>9.50</u>	<u>1,299,765.50</u>
<b>224 Footpath/ Cycle Ways Reserve</b>						
Interest transfer to Reserves	1,259.84	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	135,282.00	135,282.00	135,282.00	231,906.00	231,906.00	0.00
Transfer to Muni	0.00	0.00	0.00	(231,906.00)	(231,906.00)	0.00
	<u>136,541.84</u>	<u>135,282.00</u>	<u>135,282.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of BusseltonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,185,395.64	2,185,395.64	2,185,395.64	2,185,395.64	2,185,395.64	2,325,777.71
Interest transfer to Reserves	33,622.32	23,912.00	23,912.00	40,992.00	40,992.00	57,071.07
Transfer from Muni	493,262.00	493,262.00	493,262.00	845,588.00	845,588.00	751,597.95
Transfer to Muni	0.00	0.00	0.00	(2,179,650.00)	(2,179,650.00)	(949,051.09)
	2,712,279.96	2,702,569.64	2,702,569.64	892,325.64	892,325.64	2,185,395.64
<b>137 Busselton Traffic Study Implementation Reserve</b>						
Accumulated Reserves at Start of Year	432,138.26	432,138.26	432,138.26	432,138.26	432,138.26	0.00
Interest transfer to Reserves	13,229.94	4,732.00	4,732.00	8,112.00	8,112.00	7,153.02
Transfer from Muni	735,623.00	735,623.00	735,623.00	1,211,110.00	1,211,110.00	501,952.00
Transfer to Muni	0.00	(1,000,000.00)	(1,000,000.00)	(1,650,000.00)	(1,650,000.00)	(76,966.76)
	1,180,991.20	172,493.26	172,493.26	1,360.26	1,360.26	432,138.26
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	122,490.23	122,490.23	122,490.23	122,490.23	122,490.23	84,897.67
Interest transfer to Reserves	2,015.78	1,337.00	1,337.00	2,292.00	2,292.00	2,472.56
Transfer from Muni	22,500.00	22,500.00	22,500.00	45,000.00	45,000.00	35,120.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	147,006.01	146,327.23	146,327.23	49,782.23	49,782.23	122,490.23
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	1,834,714.76	1,834,714.76	1,834,714.76	1,834,714.76	1,834,714.76	2,033,639.44
Interest transfer to Reserves	27,644.99	20,076.00	20,076.00	34,416.00	34,416.00	51,007.57
Transfer from Muni	239,715.00	239,715.00	239,715.00	410,941.00	410,941.00	653,105.00
Transfer to Muni	0.00	0.00	0.00	(1,470,740.00)	(1,470,740.00)	(903,037.25)
	2,102,074.75	2,094,505.76	2,094,505.76	809,331.76	809,331.76	1,834,714.76
<b>141 CPA Infrastructure Road Upgrades Reserve</b>						
Accumulated Reserves at Start of Year	225,574.67	225,574.67	225,574.67	225,574.67	225,574.67	0.00
Interest transfer to Reserves	3,232.81	2,471.00	2,471.00	4,236.00	4,236.00	4,804.44
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	220,770.23
	228,807.48	228,045.67	228,045.67	229,810.67	229,810.67	225,574.67
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	875,925.14	875,925.14	875,925.14	875,925.14	875,925.14	623,501.69
Interest transfer to Reserves	15,275.65	9,583.00	9,583.00	16,428.00	16,428.00	19,219.69
Transfer from Muni	313,852.00	313,852.00	313,852.00	538,024.00	538,024.00	440,050.00
Transfer to Muni	0.00	0.00	0.00	(1,312,249.00)	(1,312,249.00)	(206,846.24)
	1,205,052.79	1,199,360.14	1,199,360.14	118,128.14	118,128.14	875,925.14
<b>107 Corporate IT System Programme</b>						
Accumulated Reserves at Start of Year	78,625.03	78,625.03	78,625.03	78,625.03	78,625.03	125,981.19
Interest transfer to Reserves	933.75	861.00	861.00	1,476.00	1,476.00	2,966.44
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(50,322.60)
	79,558.78	79,486.03	79,486.03	80,101.03	80,101.03	78,625.03
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	149,557.64	149,557.64	149,557.64	149,557.64	149,557.64	331,552.54
Interest transfer to Reserves	3,158.13	1,638.00	1,638.00	2,808.00	2,808.00	9,521.18
Transfer from Muni	204,715.00	204,715.00	204,715.00	350,949.00	350,949.00	177,904.00
Transfer to Muni	0.00	0.00	0.00	(10,300.00)	(10,300.00)	(369,420.08)
	357,430.77	355,910.64	355,910.64	493,014.64	493,014.64	149,557.64
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	557,904.00	557,904.00	557,904.00	557,904.00	557,904.00	544,831.88
Interest transfer to Reserves	7,995.55	6,104.00	6,104.00	10,464.00	10,464.00	13,072.12
Transfer from Muni	61,364.00	61,364.00	61,364.00	61,364.00	61,364.00	0.00
Transfer to Muni	0.00	0.00	0.00	(30,000.00)	(30,000.00)	0.00
	627,263.55	625,372.00	564,008.00	599,732.00	538,368.00	557,904.00

City of BusseltonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>202 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	3,111,698.09	3,111,698.09	3,111,698.09	3,111,698.09	3,111,698.09	2,763,368.00
Interest transfer to Reserves	57,890.82	34,048.00	34,048.00	58,368.00	58,368.00	56,523.18
Transfer from Muni	145,831.00	145,831.00	145,831.00	250,000.00	250,000.00	676,352.91
Transfer to Muni	0.00	0.00	0.00	(606,308.00)	(606,308.00)	(384,546.00)
	3,315,419.91	3,291,577.09	3,291,577.09	2,813,758.09	2,813,758.09	3,111,698.09
<b>203 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	113,024.66	113,024.66	113,024.66	113,024.66	113,024.66	95,329.27
Interest transfer to Reserves	1,840.54	1,239.00	1,239.00	2,124.00	2,124.00	3,023.86
Transfer from Muni	40,831.00	40,831.00	40,831.00	70,000.00	70,000.00	75,000.00
Transfer to Muni	0.00	0.00	0.00	(70,000.00)	(70,000.00)	(60,328.47)
	155,696.20	155,094.66	155,094.66	115,148.66	115,148.66	113,024.66
<b>204 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	175,935.04	175,935.04	175,935.04	175,935.04	175,935.04	146,379.59
Interest transfer to Reserves	3,196.36	1,925.00	1,925.00	3,300.00	3,300.00	2,902.35
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	80,588.53
Transfer to Muni	0.00	0.00	0.00	(70,000.00)	(70,000.00)	(53,935.43)
	179,131.40	177,860.04	177,860.04	109,235.04	109,235.04	175,935.04
<b>124 Workers Compensation Contingency Reserve</b>						
Accumulated Reserves at Start of Year	356,227.48	356,227.48	356,227.48	356,227.48	356,227.48	322,008.37
Interest transfer to Reserves	5,058.00	3,899.00	3,899.00	6,684.00	6,684.00	8,469.11
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,750.00
Transfer to Muni	0.00	0.00	0.00	(60,000.00)	(60,000.00)	(25,000.00)
	361,285.48	360,126.48	360,126.48	302,911.48	302,911.48	356,227.48
<b>302 Community Facilities - City District</b>						
Accumulated Reserves at Start of Year	2,303,095.83	2,303,095.83	2,303,095.83	2,303,095.83	2,303,095.83	2,103,562.86
Interest transfer to Reserves	34,237.41	25,200.00	25,200.00	43,200.00	43,200.00	49,430.64
Transfer from Muni	101,627.57	346,430.00	346,430.00	593,880.00	593,880.00	381,473.53
Transfer to Muni	0.00	0.00	0.00	(643,415.00)	(643,415.00)	(231,371.20)
	2,438,960.81	2,674,725.83	2,674,725.83	2,296,760.83	2,296,760.83	2,303,095.83
<b>304 Community Facilities - Broadwater</b>						
Accumulated Reserves at Start of Year	138,048.48	138,048.48	138,048.48	138,048.48	138,048.48	108,039.51
Interest transfer to Reserves	2,015.71	1,512.00	1,512.00	2,592.00	2,592.00	2,907.17
Transfer from Muni	3,473.46	16,926.00	16,926.00	29,020.00	29,020.00	27,101.80
	143,537.65	156,486.48	156,486.48	169,660.48	169,660.48	138,048.48
<b>303 Community Facilities - Busselton</b>						
Accumulated Reserves at Start of Year	34,546.40	34,546.40	34,546.40	34,546.40	34,546.40	93,422.75
Interest transfer to Reserves	534.89	378.00	378.00	648.00	648.00	461.74
Transfer from Muni	3,376.99	29,498.00	29,498.00	50,560.00	50,560.00	21,731.91
Transfer to Muni	0.00	0.00	0.00	(80,000.00)	(20,000.00)	(81,070.00)
	38,458.28	64,422.40	64,422.40	5,754.40	65,754.40	34,546.40
<b>305 Community Facilities - Dunsborough</b>						
Accumulated Reserves at Start of Year	166,327.12	166,327.12	166,327.12	166,327.12	166,327.12	147,095.42
Interest transfer to Reserves	2,565.96	1,820.00	1,820.00	3,120.00	3,120.00	3,714.84
Transfer from Muni	15,135.69	45,850.00	45,850.00	78,600.00	78,600.00	15,516.86
	184,028.77	213,997.12	213,997.12	248,047.12	248,047.12	166,327.12
<b>311 Community Facilities - Dunsborough Lakes Estate</b>						
Accumulated Reserves at Start of Year	525,105.39	525,105.39	525,105.39	525,105.39	525,105.39	153,792.54
Interest transfer to Reserves	9,681.87	5,747.00	5,747.00	9,852.00	9,852.00	9,041.85
Transfer from Muni	190,476.00	284,536.00	284,536.00	487,780.00	487,780.00	362,271.00
	725,263.26	815,388.39	815,388.39	1,022,737.39	1,022,737.39	525,105.39
<b>306 Community Facilities - Geographe</b>						
Accumulated Reserves at Start of Year	95,061.38	95,061.38	95,061.38	95,061.38	95,061.38	55,970.01
Interest transfer to Reserves	1,377.13	1,043.00	1,043.00	1,788.00	1,788.00	1,777.79
Transfer from Muni	1,189.00	3,598.00	3,598.00	6,170.00	6,170.00	37,313.58
	97,627.51	99,702.38	99,702.38	103,019.38	103,019.38	95,061.38

City of BusseltonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended YTD Budget	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>310 Community Facilities - Port Geographe</b>						
Accumulated Reserves at Start of Year	335,116.76	335,116.76	335,116.76	335,116.76	335,116.76	327,264.72
Interest transfer to Reserves	4,802.70	3,668.00	3,668.00	6,288.00	6,288.00	7,852.04
	339,919.46	338,784.76	338,784.76	341,404.76	341,404.76	335,116.76
<b>309 Community Facilities - Vasse</b>						
Accumulated Reserves at Start of Year	589,760.45	589,760.45	589,760.45	589,760.45	589,760.45	901,072.26
Interest transfer to Reserves	8,410.15	6,454.00	6,454.00	11,064.00	11,064.00	17,542.06
Transfer from Muni	9,287.74	265,685.00	265,685.00	455,460.00	455,460.00	6,666.62
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(335,520.49)
	607,458.34	861,899.45	861,899.45	1,056,284.45	1,056,284.45	589,760.45
<b>308 Community Facilities - Airport North</b>						
Accumulated Reserves at Start of Year	2,826,296.71	2,826,296.71	2,826,296.71	2,826,296.71	2,826,296.71	2,760,074.43
Interest transfer to Reserves	40,504.81	30,926.00	30,926.00	53,016.00	53,016.00	66,222.28
Transfer from Muni	0.00	123,718.00	123,718.00	212,080.00	212,080.00	0.00
	2,866,801.52	2,980,940.71	2,980,940.71	3,091,392.71	3,091,392.71	2,826,296.71
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	129,971.14
Interest transfer to Reserves	347.66	0.00	0.00	0.00	0.00	2,963.03
Transfer from Muni	37,331.00	37,331.00	37,331.00	64,000.00	64,000.00	64,000.00
Transfer to Muni	0.00	0.00	0.00	(64,000.00)	(64,000.00)	(196,934.17)
	37,678.66	37,331.00	37,331.00	0.00	0.00	0.00
<b>122 Port Geographe Development Reserve</b>						
Accumulated Reserves at Start of Year	1,455,440.82	1,455,440.82	1,455,440.82	1,455,440.82	1,455,440.82	1,534,670.81
Interest transfer to Reserves	20,688.61	15,925.00	15,925.00	27,300.00	27,300.00	35,863.99
Transfer from Muni	29,169.00	29,169.00	29,169.00	50,000.00	50,000.00	0.00
Transfer to Muni	0.00	0.00	0.00	(999,781.00)	(999,781.00)	(115,093.98)
	1,505,298.43	1,500,534.82	1,500,534.82	532,959.82	532,959.82	1,455,440.82
<b>123 Port Geographe Waterways Managment Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	3,387,485.07	3,387,485.07	3,387,485.07	3,387,485.07	3,387,485.07	3,422,821.20
Interest transfer to Reserves	49,583.59	37,065.00	37,065.00	63,540.00	63,540.00	81,230.24
Transfer from Muni	109,417.00	109,417.00	109,417.00	187,573.00	187,573.00	183,433.63
Transfer to Muni	(20,000.00)	(20,000.00)	(20,000.00)	(337,800.00)	(337,800.00)	(300,000.00)
	3,526,485.66	3,513,967.07	3,513,967.07	3,300,798.07	3,300,798.07	3,387,485.07
<b>126 Provence Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	1,101,707.78	1,101,707.78	1,101,707.78	1,101,707.78	1,101,707.78	1,001,808.42
Interest transfer to Reserves	16,528.15	12,054.00	12,054.00	20,664.00	20,664.00	26,306.82
Transfer from Muni	97,286.00	97,286.00	97,286.00	166,778.00	166,778.00	163,821.22
Transfer to Muni	0.00	0.00	0.00	(162,645.00)	(162,645.00)	(90,228.68)
	1,215,521.93	1,211,047.78	1,211,047.78	1,126,504.78	1,126,504.78	1,101,707.78
<b>128 Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	535,722.24	535,722.24	535,722.24	535,722.24	535,722.24	485,466.16
Interest transfer to Reserves	8,263.46	5,859.00	5,859.00	10,044.00	10,044.00	13,173.43
Transfer from Muni	99,393.00	99,393.00	99,393.00	170,390.00	170,390.00	168,932.54
Transfer to Muni	0.00	0.00	0.00	(174,860.00)	(174,860.00)	(131,849.89)
	643,378.70	640,974.24	640,974.24	541,296.24	541,296.24	535,722.24
<b>138 CPA Bushfire Facilities Reserve</b>						
Accumulated Reserves at Start of Year	55,861.58	55,861.58	55,861.58	55,861.58	55,861.58	0.00
Interest transfer to Reserves	800.56	609.00	609.00	1,044.00	1,044.00	1,189.78
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	54,671.80
	56,662.14	56,470.58	56,470.58	56,905.58	56,905.58	55,861.58
<b>139 CPA Community Facilities Dunsborough Lakes South Reserve</b>						
Accumulated Reserves at Start of Year	70,848.15	70,848.15	70,848.15	70,848.15	70,848.15	0.00
Interest transfer to Reserves	1,015.33	777.00	777.00	1,332.00	1,332.00	1,508.95
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	69,339.20
	71,863.48	71,625.15	71,625.15	72,180.15	72,180.15	70,848.15

City of BussetonReserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>140 CPA Community Facilities South Biddle Precinct Reserve</b>						
Accumulated Reserves at Start of Year	1,030,368.46	1,030,368.46	1,030,368.46	1,030,368.46	1,030,368.46	0.00
Interest transfer to Reserves	14,766.63	11,277.00	11,277.00	19,332.00	19,332.00	26,544.32
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,003,824.14
Transfer to Muni	0.00	0.00	0.00	(200,000.00)	(200,000.00)	0.00
	1,045,135.09	1,041,645.46	1,041,645.46	849,700.46	849,700.46	1,030,368.46
<b>321 Busseton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	548,820.67	548,820.67	548,820.67	548,820.67	548,820.67	609,789.27
Interest transfer to Reserves	7,575.35	6,006.00	6,006.00	10,296.00	10,296.00	14,630.64
Transfer to Muni	0.00	0.00	0.00	(169,317.00)	(169,317.00)	(75,599.24)
	556,396.02	554,826.67	554,826.67	389,799.67	389,799.67	548,820.67
<b>102 Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	2,472,424.34	2,472,424.34	2,472,424.34	2,472,424.34	2,472,424.34	1,900,992.93
Interest transfer to Reserves	38,647.01	27,055.00	27,055.00	46,380.00	46,380.00	50,101.34
Transfer from Muni	270,508.00	270,508.00	270,508.00	527,732.00	527,732.00	650,654.17
Transfer to Muni	0.00	0.00	0.00	(1,317,290.00)	(1,091,290.00)	(129,324.10)
	2,781,579.35	2,769,987.34	2,769,987.34	1,729,246.34	1,955,246.34	2,472,424.34
<b>144 Emergency Disaster Recovery Reserve</b>						
Accumulated Reserves at Start of Year	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
Interest transfer to Reserves	1,025.23	546.00	546.00	936.00	936.00	0.00
Transfer from Muni	12,669.40	12,669.40	11,669.00	21,000.40	20,000.00	50,000.00
	63,694.63	63,215.40	62,215.00	71,936.40	70,936.00	50,000.00
<b>145 Energy Sustainability Reserve</b>						
Accumulated Reserves at Start of Year	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00
Interest transfer to Reserves	2,360.00	1,092.00	1,092.00	1,872.00	1,872.00	0.00
Transfer from Muni	58,331.00	58,331.00	58,331.00	100,000.00	100,000.00	100,000.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	160,691.00	159,423.00	159,423.00	81,872.00	81,872.00	100,000.00
<b>146 Cemetery Reserve</b>						
Accumulated Reserves at Start of Year	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00
Interest transfer to Reserves	2,230.73	1,092.00	1,092.00	1,872.00	1,872.00	0.00
Transfer from Muni	44,450.00	44,450.00	44,450.00	76,200.00	76,200.00	100,000.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	146,680.73	145,542.00	145,542.00	58,072.00	58,072.00	100,000.00
<b>341 Public Art Reserve</b>						
Accumulated Reserves at Start of Year	229,685.21	229,685.21	229,685.21	229,685.21	229,685.21	94,836.29
Interest transfer to Reserves	3,238.00	2,513.00	2,513.00	4,308.00	4,308.00	5,367.42
Transfer from Muni	0.00	58,331.00	58,331.00	100,000.00	100,000.00	143,481.50
Transfer to Muni	0.00	0.00	0.00	(167,185.00)	(143,000.00)	(14,000.00)
	232,923.21	290,529.21	290,529.21	166,808.21	190,993.21	229,685.21
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	7,881,068.17	7,881,068.17	7,881,068.17	7,881,068.17	7,881,068.17	7,578,591.65
Interest transfer to Reserves	110,018.84	86,240.00	86,240.00	147,840.00	147,840.00	201,558.61
Transfer from Muni	835,254.00	835,254.00	835,254.00	1,431,862.00	1,431,862.00	2,007,303.35
Transfer to Muni	0.00	0.00	0.00	(4,140,590.00)	(4,140,590.00)	(1,906,385.44)
	8,826,341.01	8,802,562.17	8,802,562.17	5,320,180.17	5,320,180.17	7,881,068.17
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	226,213.20	226,213.20	226,213.20	226,213.20	226,213.20	230,336.88
Interest transfer to Reserves	3,267.80	2,471.00	2,471.00	4,236.00	4,236.00	5,792.39
Transfer from Muni	14,581.00	14,581.00	14,581.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(34,916.07)
	244,062.00	243,265.20	243,265.20	255,449.20	255,449.20	226,213.20
<b>129 Untied Grants Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,146,659.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,146,659.00)
	0.00	0.00	0.00	0.00	0.00	0.00

City of Busselton

Reserves Movement Report

For The Period Ending 31 January 2019

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2017/2018 Actual
	\$	\$	\$	\$	\$	\$
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	444,863.46
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(444,863.46)
	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Cash Back Reserves</b>	<b>58,040,341.79</b>	<b>55,622,584.23</b>	<b>55,537,379.20</b>	<b>40,666,635.23</b>	<b>40,891,615.20</b>	<b>47,978,518.20</b>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	47,978,518.20	47,978,518.20	47,978,518.20	47,978,518.20	47,978,518.20	43,539,055.90
Interest transfer to Reserves	782,858.11	525,000.00	525,000.00	900,000.00	900,000.00	1,130,739.25
Transfer from Muni	9,933,953.48	10,324,399.03	10,239,194.00	18,454,328.21	18,369,123.18	13,971,934.16
Transfer to Muni	(654,988.00)	(3,205,333.00)	(3,205,333.00)	(26,666,211.18)	(26,356,026.18)	(10,663,211.11)
<b>Closing Balance</b>	<b>58,040,341.79</b>	<b>55,622,584.23</b>	<b>55,537,379.20</b>	<b>40,666,635.23</b>	<b>40,891,615.20</b>	<b>47,978,518.20</b>





### CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of January 2019



#### 11am Bank Account As at 31 January 2019

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 1,500,000

#### Term Deposits - Miscellaneous Funds As at 31 January 2019

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
Westpac	AA	123	05-Feb-19	2.67%	\$ 2,500,000
NAB	AA	180	06-Feb-19	2.66%	\$ 4,000,000
Westpac	AA	184	17-Feb-19	2.72%	\$ 1,500,000
ANZ	AA	184	25-Feb-19	2.64%	\$ 3,000,000
Bankwest	AA	181	11-Mar-19	2.70%	\$ 4,000,000
Westpac	AA	90	12-Mar-19	2.45%	\$ 4,000,000
NAB	AA	181	14-Mar-19	2.66%	\$ 3,000,000
NAB	AA	181	14-Mar-19	2.66%	\$ 2,000,000
NAB	AA	120	20-Mar-19	2.66%	\$ 2,500,000
NAB	AA	60	26-Mar-19	2.40%	\$ 3,000,000
Bendigo	BBB	121	03-Apr-19	2.65%	\$ 3,000,000
Westpac	AA	151	06-Apr-19	2.40%	\$ 5,000,000
NAB	AA	182	08-Apr-19	2.68%	\$ 2,000,000
Bankwest	AA	211	26-Apr-19	2.72%	\$ 4,000,000
Westpac	AA	212	27-Apr-19	2.70%	\$ 2,000,000
ANZ	AA	120	03-May-19	2.73%	\$ 3,000,000
Westpac	AA	120	06-May-19	2.48%	\$ 3,000,000
ANZ	AA	181	15-May-19	2.64%	\$ 3,500,000
Westpac	AA	151	22-May-19	2.48%	\$ 1,500,000
NAB	AA	242	27-May-19	2.71%	\$ 2,000,000
Bankwest	AA	242	27-May-19	2.72%	\$ 4,000,000
NAB	AA	150	10-Jun-19	2.71%	\$ 2,000,000
Bendigo	BBB	182	12-Jun-19	2.70%	\$ 1,000,000
Bankwest	AA	270	24-Jun-19	2.76%	\$ 4,000,000

Total of Term Deposits \$ 69,500,000

#### Foreshore Development Funds As at 31 January 2019

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 38,491
		<b>\$ 38,491</b>

#### Airport Redevelopment Funds As at 31 January 2019

WA Treasury Corp. - Overnight Cash Deposit Facility			1.45%	\$	642,160
WA Treasury Corp. - State Bonds	30	28-Feb-19	2.02%	\$	4,283,936

Total of Airport Redevelopment Funds - WATC \$ 4,926,096

#### Total of Airport Redevelopment Funds - Bank Term Deposits \$ Nil

ANZ Cash Account	AA	NA	NA	1.50%	\$ 467,785
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Total of Airport Redevelopment Funds - Other \$ 467,785

Total of Airport Redevelopment Funds \$ 5,393,881

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 95,417
Interest Accrued but not yet Received	\$ 1,502

Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,497,044

Interest Transferred out and held in City Reserve Account 136	\$ 1,085,630
Interest Transferred out to Municipal Funds	\$ 16,909
Interest Earn (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 41,600

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

#### SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2018	As at 31 January 2019
11am Bank Account	\$ 8,000,000	\$ 7,000,000	\$ 1,500,000
Term Deposits - Misc. Funds	\$ 52,500,000	\$ 53,500,000	\$ 69,500,000
Foreshore Development Funds - WATC	\$ 37,937	\$ 38,165	\$ 38,491
Airport Redevelopment - WATC Deposits	\$ 6,227,060	\$ 4,847,588	\$ 4,926,096
Airport Redevelopment - Bank Term Deposit	\$ 7,000,000	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 9,928,375	\$ 4,546,285	\$ 467,785
Total of all Investments Held	\$ 83,693,372	\$ 69,932,038	\$ 76,432,372

TOTAL INTEREST RECEIVED AND ACCRUED \$ 847,568 \$ 1,344,027 \$ 1,044,902

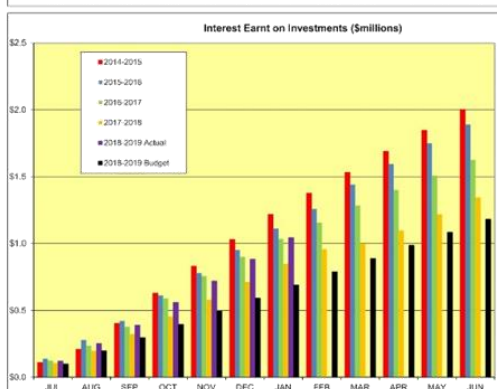
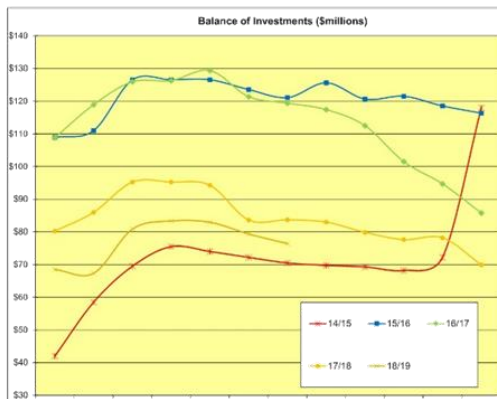
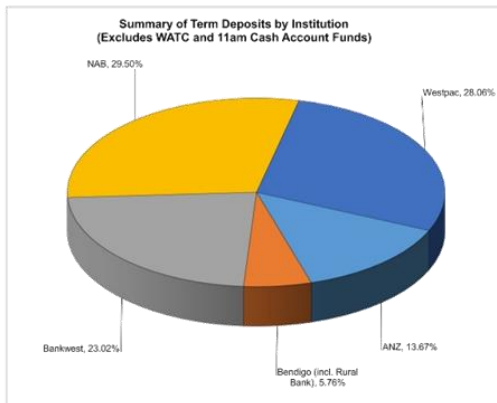
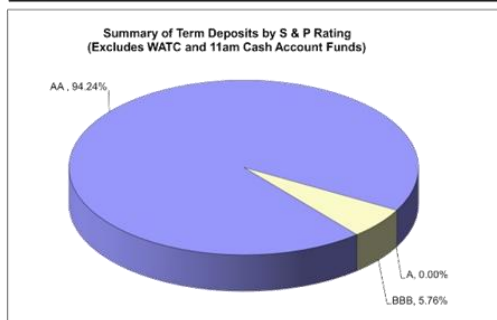
INTEREST BUDGET \$ 798,581 \$ 1,369,000 \$ 690,529

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

#### Statement of Compliance with Council's Investment Policy 218

1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

#### Investment Graphs



## 12.2 Finance Committee - 21/02/2019 - BUDGET AMENDMENT REQUEST / REVIEW

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Finance and Corporate Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Nil

**This item was considered by the Finance Committee at its meeting on 21 February 2019, the recommendations from which have been included in this report.**

### **PRÉCIS**

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in this report. Adoption of the Officers recommendation will result in no change to the City's current amended budgeted surplus position of \$0.

### **BACKGROUND**

Council adopted its 2018/2019 municipal budget on Wednesday, 25 July 2018 with a balanced budget position.

Since this time Council has been advised of certain funding changes that have positively impacted the original budget and Council is now being asked to consider budget amendments for the following key areas/projects:

1. Waste Fleet – Bin Cleaning
2. Busselton Foreshore Redevelopment and Tourism Accommodation Precinct
3. Recognition of Income – Stronger Communities Program
4. Aged Housing Refurbishments
5. Port Geographe Finger Jetty Replacement

### **STATUTORY ENVIRONMENT**

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

### **RELEVANT PLANS AND POLICIES**

There are multiple plans and policies that support the proposed budget amendments.

### **FINANCIAL IMPLICATIONS**

Budget amendments being sought will result in no change to Council's budget surplus position of \$0.

### **LONG TERM FINANCIAL PLAN IMPLICATIONS**

There are no Long Term Financial Plan implications in relation to this item.

## STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’.

## RISK ASSESSMENT

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

## CONSULTATION

No external consultation was considered necessary in relation to the budget amendments.

## OFFICER COMMENT

The Officer recommends the following requested budget amendments to the Finance Committee for consideration and recommendation to Council.

### 1. “Waste Fleet – Bin Cleaning”

The City has procured public bin cleaning services and engaged various contractors over the past 5 years.

Despite the contract being awarded to three separate bin cleaning business over that time, none of them has delivered the services to an acceptable standard. Issues included low reliability of the service provided by contractors, poor quality in terms of bin cleanliness and difficult coordination with the City’s rubbish collection services (e.g. bins left out of enclosures for longer times than necessary).

When investigating the options for bin cleaning in this current 2018-19 year, and as part of the ongoing review of waste management and resource recovery services, the City has looked at the possibility of buying a bin cleaning system (comprised of a ute-mounted bin cleaning machine) and engaging its own existing staff to do the cleaning, as a possible alternative to contracting the services out.

*Cape to Cape Bin Cleaning*, one of the contractors previously engaged for the job, are now going out of business and have proposed to sell their second hand bin ute-mounted cleaning machine at a \$18,000 (Ex GST) price, which compares to a \$32,000 (Ex GST) for a new machine.

City officers have trialled the machine in question over a one month period and are satisfied that it meets the requirements for the job and allows to achieve a high standard of cleanliness with good labour productivity.

As a result of that trial we forecast an annual net saving of approximately \$12,000 per annum, comparing the observed contractor performance over the last few years with the achieved performance of our own staff during the trial.

Also as importantly, bringing the service in-house is expected to allow full coordination between the bin cleaning and the rubbish collection operations, and for a consistent bin program to be developed and effectively implemented.

In addition to purchasing the bin cleaning machine for \$18,000, in house bin cleaning services will require a utility to be setup with the ute-mounted bin cleaning machine.

The Finance Committee meeting held on 17/1/2019 expressed support for this proposal.

A budget amendment is now necessary to allow for the City to purchase the bin cleaning machine and to retain one of the operations services utilities (that would otherwise be traded in as part of the regular fleet replacement program).

### **Planned Expenditure Item**

Officers propose that the 2018/2019 adopted budget be amended to reflect the following funding changes, shown in Table 1.

**Table 1:**

<i><b>Cost Code</b></i>	<i><b>Description</b></i>	<i><b>Current Budget</b></i>	<i><b>Change</b></i>	<i><b>Proposed Amended Budget</b></i>
<b>Expenditure</b>				
528-11402-7723-0000	Community Amenities (Waste disposal)	1,927,000	20,000	1,947,000
<b>Income</b>				
528-11402-1770-0000	Proceeds from Sale of Asset	-55,000	20,000	-35,000
528-11402-1771-000	Profit on Sale of Assets	55,000	-20,000	35,000
<b>Equity Transfer</b>				
Reserve	Reduction in Transfer to Waste Management Facility and Plant Reserve	1,579,702	-20,000	1,559,702
<b>Net Total</b>		<b>3,506,702</b>	<b>0</b>	<b>3,506,702</b>

## **2. "Busselton Foreshore Redevelopment and Tourism Accommodation Precinct "**

The City was previously successful in securing \$4,500,000 in funding for the Busselton Foreshore Redevelopment Tourism Accommodation Precinct Project, with the Financial Assistance Agreement signed 13 June 2016.

The City wrote to the Department of Primary Industries and Regional Development on 8 January 2018, (copy attached), requesting that the accumulated interest on the grant funds be attributed to further works within the project area. The request was for the City of Busselton to be allowed to utilise the accumulated interest towards a Toddler Play Space which is located centrally within the project area.

On the 21 March 2018 the Department of Primary Industries and Regional Development responded to the City of Busselton's request stating in part the following (copy attached):

*"In light of significant pressures on the State Budget, the Department is unable to support the requested expenditure of interest on the playground facility.*

*Rather, as discussed when you met with the Minister for Regional Development on 3 February 2018, an alternate use for the interest is supported which would see funding provided to Busselton Jetty Incorporated's (BJI) proposal to construct a safe swimming area at Busselton Jetty.*

*The Minister for Regional Development has advised of her support for the provision of financial assistance subject to BJI being successful in their application for Building Better Regions funding. As such, and in order to help facilitate delivery, it is requested that the City of Busselton grant \$50,000 of the interest accrued on the Busselton Foreshore Redevelopment project to BJI."*

The response from the Department further stated:

*"The remaining interest earned on the Busselton Foreshore Redevelopment project will need to be returned to the State to assist with budget repair"*

Further to the above, City officers have spoken with the Department and it is evident that should the City of Busselton not agree to facilitating granting \$50,000 of the interest accrued on the Busselton Foreshore Redevelopment project to BJI, all interest will be required to be returned to the State Government.

The Finance Committee and Council previously considered the above request with the following Council Resolution being the outcome:

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**C1806/119** Moved Councillor J McCallum, seconded Councillor P Carter

**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That Council endorse the requested Budget amendments as per the following table, resulting in no change to an amended budgeted surplus position of \$0.

**Table 1:**

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Proposed Amended Budget</i>
<b>Revenue</b>				
Equity Transfer	Restricted Asset – Interest On Government Grants	(80,000)	(22,888)	(102,888)
<b>Expenditure</b>				
B9600	Old Busselton Lighthouse	80,000	(80,000)	0
Grant/Donations	Busselton Jetty Incorporated	0	50,000	50,000
Reimbursement	State of Western Australia – Balance of accumulated Interest Busselton Foreshore Redevelopment Tourism Accommodation Precinct Project	0	52,888	52,888
<b>Net Total</b>		0	0	0

**CARRIED 9/0**

**EN BLOC**

**Planned Expenditure Items**

As the Final Financial Assistance Agreement Variation has now been completed and a formal Agreement has been signed with Busselton Jetty Incorporated Officers seek to amend the 2018/2019 Budget to give effect to the above previous Council Resolution with the amendments shown in Table 2.

**Table 2:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
<b>Income</b>				
Equity Transfer	Restricted Assets – Interest on Government Grants	-80,000	-22,888	-102,888
<b>Expenditure</b>				
B9600	Old Lighthouse	80,000	-80,000	0
Grant/Donation	Busselton Jetty Incorporated	0	50,000	50,000
Reimbursement	State of Western Australia Balance of accumulated Interest on Busselton Foreshore Redevelopment Tourism Accommodation Precinct Project	0	52,888	52,888
<b>Net Total</b>		0	0	0

### 3. “Recognition of Income – Stronger Communities Program”

The City has been successful in securing a grant for \$13,685 from the Department of Infrastructure, Regional Development and Cities to install a female demountable change room at Bovell Oval.

This project has been developed in partnership with the Busselton and Districts Football Club to provide females with a change room for training and games.

The City has allocated \$35k in this year’s budget and the club was successful in obtaining \$35k from Community Bids. This takes the total budget to \$83,685. The community bids funding will need to be transferred internally to the appropriate budget.

#### **Planned Expenditure Items**

The 2018/19 budget has an allocation of \$35,000 for a women’s demountable change room at Bovell. To increase the size of the demountable the City secured an additional \$13,685 in federal grant funding and a community bid of \$35,000.

The amendments shown in Table 3 are being sought.

**Table 3:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
<b>Revenue</b>				
332 B9604 1221 0000	Federal Grants Other	0	(13,685)	(13,685)
<b>Expenditure</b>				
330 10530 3640 0000	Community Bids	237,930	(35,000)	202,930
332 B9604 3280 0000	Demountable Bovell	35,000	48,685	83,685
<b>Net Total</b>		272,930	0	272,930

#### **4. "Aged Housing Refurbishments"**

The City maintain a community housing portfolio for low income tenants over the age of 55 comprising of two complexes. One of the unit complexes is located in West Street and Adelaide Terrace (Winderlup Villas) and the other is Harris Road. Both unit complexes are in Busselton. The units were built in the late 80s and 90s and each time a unit is vacated it requires a varying degree of refurbishment. Depending on when last tenant vacated and the type of works carried out historically, the cost can only be estimated, as can the number of units vacating during a single financial year.

As a result of a higher than expected number of vacated units at Winderlup Villas this financial year to date, the budget for capital expenditure has either been spent or is committed (or about to be) for the one of the two refurbishments at Winderlup and will suffer a deficit to fully refurbish the second unit.

In addition, as it is quite likely that before the end of the financial year another unit, either in Winderlup or Harris Road will vacate, the budget amendment request includes a contingency to cover the likely future refurbishment costs.

The income currently derived for units in this location is in the region of \$450-\$500 per fortnight. The refurbishments are carried out to a high standard to ensure compliance, longevity and best value for money.

The additional expenditure can be replenished from the Joint Venture Aged Housing Reserve which currently has a Budget closing position of \$1,071,875 as at 30 June 2019. This reserve is set aside for this purpose.

The following is a list of the refurbishments carried out over the last three years. This gives an indication of the fluctuating nature of the works and an indication of the frequency.

- Unit 16/6 Marine Tce, Busselton – Kitchen May 2016 - \$5,697
- Unit 18/6 Marine Tce, Busselton – July 2016 \$11,346.70
- Unit 1/5 Adelaide St, Busselton – Bathroom May 2017 \$8,987.94
- Unit 26/6 Marine Tce, Busselton – Mar 2018 - \$25,036.12
- Unit 2/21 West St, Busselton – Bathroom June 2018 - \$7,877.50
- Unit 17/6 Marine Tce, Busselton – Sept 2018 - \$19,553.98
- Unit 10/21 West St, Busselton – Dec 2018 - \$16,911.97

Units 3 and 7/21 West St, Busselton are the recently vacated units for which refurbishments are in progress. This budget amendment request includes a contingency for the refurbishment of at least one more unit before the end of the financial year.

#### **Planned Expenditure Items**

Officers propose that the 2018/2019 adopted budget be amended to reflect the changes shown in Table 4.

**Table 4:**

Cost Code	Description	Current Budget	Change	Proposed Amended Budget
<b>Equity Transfer</b>				
Reserve	Transfer From Joint Venture Aged Housing Reserve	-121,500	-35,000	-156,500
<b>Expenditure</b>				
339-B9300-3280-0000	Capital – Winderlup Villas	60,000	35,000	95,000
	Net Total	-61,500	0	-61,500

## 5. “Port Geographe Finger Jetty Replacement”

Port Geographe is a level six (6) boat harbour and launching facility; the only regional boat-launching facility between Augusta and Bunbury. The facility currently includes a six (6) lane boat ramp and three (3) finger jetties. These finger jetties are in need of renewal.

The existing finger jetties are 0.62m wide, barely half the minimum width for finger jetties of 1.2m specified in the Department of Transport’s Guidelines for the design of boat launching facilities. An inspection of the jetties undertaken in 2010 found ‘rapid onset of rust’ in the intertidal zone. It was also reported that a number of existing chafers are damaged badly, wooden kerbs have rot and the steel ladders require replacement.

The proposed renewal will not alter the existing ramp dimensions and layout. Allowance to increase jetty widths is made by removing the gap between the inner kerb edge and jetty chafer, as is commonly done with floating jetties. This is done with the knowledge that launching ramps are 4.2m wide, above the minimum of 4m stipulated by Australian Standard - AS3962, with double kerbs between adjacent ramps.

The recommended project scope includes demolition of all three (3) existing jetty including cutting of six (18) existing piles, installation of nine (9) new piles and floating jetty and widening of the jetty approach. Six (6) new piles will be installed, and positioned along the edges such that the minimum width reduces to 1.4m, and three (3) piles at the ends. The potential exists to refurbish and reuse the last pile of each jetties, this will however only be determined once the existing piles are being removed, to establish overall conditions and remaining useful life of these piles.

The City received grant funding from the Department of Transport, Recreational Boating Facility Scheme program to the value of \$165,000 to fund the renewal of one of the jetties. This amount was further augmented by the City to the value of \$55,000 for a total budget allocation for the project of \$220,000 as reflected in the 2018/2019 FY Budget.

Tenders were called for the replacement of these jetties as per RFT17/18 - PORT GEOGRAPHE FINGER JETTY REPLACEMENT. The tender was drawn up in a manner that the City can opt to award separable portions 1-3. For the purposes of this award, City Officers will opt to award separable portion 1 -3, subject to the Council endorsing this budget amendment.

The City received very competitive tender rates with the lowest tendered price for the contract being for the Contract is a lump sum value of \$179, 356.07 to replace one (1) finger jetty. The price to replace two (2) finger jetties will be \$325,351.91 after a \$33,651.21 discount, and the price to replace all three (3) finger jetties will be \$470,809.68 after a \$67, 302.42 discount.

The second lowest submission received for Separable Portion 1 was \$112,820.03 more expensive than the lowest price received. The price submitted to replace one (1) finger jetty was \$292,176.10. The price to replace two (2) finger jetties was \$460,445.16 after a 16% (\$87,703.85) discount.



The price to replace all three (3) finger jetties was \$578, 967.91 after a 28% (\$225,154.18) discount. Therefore, a difference of \$108,158.23 or 23% more than the lowest tender price received.

City officers have briefed the Finance Committee at its meeting held on Thursday 17 January 2019, to suggest that consideration be given to a budget amendment that will allow for the replacement of all three (3) the finger jetties based on capital funding being reallocated within the existing 2018/19 Capital Budget.

#### **Planned Expenditure Items**

The 2018/19 budget has an allocation of \$220,000 for the replacement of one (1) finger jetty at the Port Geographe Boat Ramp. To increase the number of finger jetties to be replaced an additional \$250,810 will be required.

Officers propose that the 2018/2019 adopted budget be amended to reflect the changes shown in Table 5.

**Table 5:**

<i><b>Cost Code</b></i>	<i><b>Description</b></i>	<i><b>Current Budget</b></i>	<i><b>Change</b></i>	<i><b>Proposed Amended Budget</b></i>
<b>Equity Transfer</b>				
Reserves	Transfer From New Infrastructure Development Reserve	-1,470,740	-250,810	-1,721,550
<b>Expenditure</b>				
510.C1512.3280.0000		220,000	250,810	470,810
<b>Net Total</b>		<b>-1,250,740</b>	<b>0</b>	<b>-1,250,740</b>

#### **CONCLUSION**

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed.

#### **OPTIONS**

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

#### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

**COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION****ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That Council endorse the requested budget amendments outlined in tables 1 to 5 below, resulting in no change to an amended budgeted surplus position of \$0.

**Table 1:**

<i><b>Cost Code</b></i>	<i><b>Description</b></i>	<i><b>Current Budget</b></i>	<i><b>Change</b></i>	<i><b>Proposed Amended Budget</b></i>
<b>Expenditure</b>				
528-11402-7723-0000	Community Amenities (Waste disposal)	1,927,000	20,000	1,947,000
<b>Income</b>				
528-11402-1770-0000	Proceeds from Sale of Asset	-55,000	20,000	-35,000
528-11402-1771-000	Profit on Sale of Assets	55,000	-20,000	35,000
<b>Equity Transfer</b>				
Reserve	Reduction in Transfer to Waste Management Facility and Plant Reserve	1,579,702	-20,000	1,559,702
<b>Net Total</b>		<b>3,506,702</b>	<b>0</b>	<b>3,506,702</b>

**Table 2:**

<i><b>Cost Code</b></i>	<i><b>Description</b></i>	<i><b>Current Budget</b></i>	<i><b>Change</b></i>	<i><b>Proposed Amended Budget</b></i>
<b>Income</b>				
Equity Transfer	Restricted Assets – Interest on Government Grants	-80,000	-22,888	-102,888
<b>Expenditure</b>				
B9600	Old Lighthouse	80,000	-80,000	0
Grant/Donation	Busselton Jetty Incorporated	0	50,000	50,000
Reimbursement	State of Western Australia Balance of accumulated Interest on Busselton Foreshore Redevelopment Tourism Accommodation Precinct Project	0	52,888	52,888
<b>Net Total</b>		<b>0</b>	<b>0</b>	<b>0</b>

**Table 3:**

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Proposed Amended Budget</i>
<b>Revenue</b>				
332 B9604 1221 0000	Federal Grants Other	0	(13,685)	(13,685)
<b>Expenditure</b>				
330 10530 3640 0000	Community Bids	237,930	(35,000)	202,930
332 B9604 3280 0000	Demountable Bovell	35,000	48,685	83,685
<b>Net Total</b>		<b>272,930</b>	<b>0</b>	<b>272,930</b>

**Table 4:**

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Proposed Amended Budget</i>
<b>Equity Transfer</b>				
Reserve	Transfer From Joint Venture Aged Housing Reserve	-121,500	-35,000	-156,500
<b>Expenditure</b>				
339-B9300-3280-0000	Capital – Winderlup Villas	60,000	35,000	95,000
<b>Net Total</b>		<b>-61,500</b>	<b>0</b>	<b>-61,500</b>

**Table 5:**

<i>Cost Code</i>	<i>Description</i>	<i>Current Budget</i>	<i>Change</i>	<i>Proposed Amended Budget</i>
<b>Equity Transfer</b>				
Reserves	Transfer From New Infrastructure Development Reserve	-1,470,740	-250,810	-1,721,550
<b>Expenditure</b>				
510.C1512.3280.0000		220,000	250,810	470,810
<b>Net Total</b>		<b>-1,250,740</b>	<b>0</b>	<b>-1,250,740</b>

**13. PLANNING AND DEVELOPMENT SERVICES REPORT**

Nil

## **14. ENGINEERING AND WORK SERVICES REPORT**

### **14.1 PROPOSED PERMANENT ROAD CLOSURE - PORTION OF DUNN BAY ROAD, DUNSBOROUGH**

<b>SUBJECT INDEX:</b>	Thoroughfares
<b>STRATEGIC OBJECTIVE:</b>	Road networks that provide for a growing population and the safe movement of all users through the District.
<b>BUSINESS UNIT:</b>	Engineering and Facilities Services
<b>ACTIVITY UNIT:</b>	Land matters
<b>REPORTING OFFICER:</b>	Land and Infrastructure Officer - Andrew Scott
<b>AUTHORISING OFFICER:</b>	Director, Engineering and Works Services - Oliver Darby
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Road subdivision and amalgamation plan <a href="#">↓</a>

#### **PRÉCIS**

This report recommends that a 205 square metre portion of Dunn Bay Road, Dunsborough, adjacent to Lot 3 on Diagram 27650 (238 Naturaliste Terrace, Dunsborough) is closed permanently as a public road.

The reason for closing a portion of Dunn Bay Road, is so that the land is available to use in a land exchange agreement with the owner of Lot 3, resulting in the widening of Naturaliste Terrace.

#### **BACKGROUND**

Lot 3 on Diagram 27650 (238 Naturaliste Terrace, Dunsborough) is a corner lot located at the intersection of Naturaliste Terrace and Dunn Bay Road, as shown at Attachment A.

As part of the Dunsborough Townscape Improvements Stage 4, City officers identified the need to widen a section of Naturaliste Terrace adjacent to Lot 3 by 205sqm, and found that an equivalent portion of Dunn Bay Road was not required for public road purpose (Attachment A). After discussions with the owner of Lot 3, the City entered into an agreement to exchange the two areas of land. The agreement is subject to the *Land Administration Act 1997*, particularly section 58 as it relates to the closure of roads.

#### **STATUTORY ENVIRONMENT**

Roads may be closed permanently under section 58 of the [Land Administration Act 1997](#). Section 169(2) of the same Act allows for available Crown land to be granted as consideration when land is being acquired for public works purpose (such as road widening).

#### **RELEVANT PLANS AND POLICIES**

The land exchange agreement plan is consistent with the Dunsborough Townscape Improvements Stage 4.

## **FINANCIAL IMPLICATIONS**

A recent property valuation shows that the two portions of land are of the same value, so the net value of the exchange is zero.

Under the agreement with the owner of Lot 3, the City is responsible for costs associated with surveying and land transfers. These costs fall within budget for the Dunsborough Townscape Improvement project.

Should the road closure *not* proceed, consideration for portion of Lot 3 required for road widening would be at an agreed and presently unbudgeted cash amount.

## **LONG-TERM FINANCIAL PLAN IMPLICATIONS**

There are no Long Term Financial Implications associated with the officer recommendation.

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter aligns with and supports the Key Goal Area 5 – ‘Transport’ of the City’s Strategic Community Plan 2017 and more specifically Community Objective 5.2 – ‘Road networks that provide for a growing population and the safe movement of all users through the District’.

## **RISK ASSESSMENT**

The risks associated with the proposal are considered negligible given the proposed closure does not affect vehicle traffic, pedestrian traffic or public utility services.

However, the risks of *not* proceeding with the proposal are greater as Naturaliste Terrace should be widened (near the intersection with Dunn Bay Road), and the amount of compensation payable for portion of Lot 3 would be subject to a new agreement with the owner of Lot 3 and is unbudgeted.

## **CONSULTATION**

A notice of the proposal to close permanently a 205sqm portion of Dunn Bay Road, Dunsborough, was advertised in the Busselton-Dunsborough Mail on 17 October 2018. Letters of the notice were distributed to owners and tenants of over 80 properties within the Dunsborough central business district located near the proposed road closure.

No submissions were received to the notice of the proposal.

Public utility providers were consulted as part of the Dunsborough Townscape Improvements Stage 4 planning, and officers found the infrastructure of the public utilities are and will be unaffected by the improvement plans.

## **OFFICER COMMENT**

The City has entered into a land exchange agreement with the owner of Lot 3 (238 Naturaliste Terrace, Dunsborough). Under the agreement, a 205sqm portion of Lot 3 required for road widening is to be exchanged for a 205sqm portion of Dunn Bay Road; the net value of the land exchange being zero.

The agreement gives the City an opportunity to acquire a 205sqm portion of the Dunsborough central business district at zero cost (apart from surveying and land transfer costs). To proceed with the agreement, the 205sqm portion of Dunn Bay Road must first be formally closed as a public road, pursuant to the *Land Administration Act 1997*. The Act requires that after a public consultation period, the Council resolves to make a formal request to the Department of Planning, Lands and Heritage (for the Minister for Lands) to close the road.

The portion of Dunn Bay Road proposed to be closed permanently (as public road) does not affect the constructed road or a shared path, so the flow of vehicle and pedestrian traffic will not be impacted.

## **CONCLUSION**

To allow a land exchange agreement with the owner of Lot 3 to proceed (resulting in the widening of Naturaliste Terrace), the Council should endorse closure of a 205sqm portion of Dunn Bay Road adjacent to Lot 3.

## **OPTIONS**

The Council might consider not closing the portion of Dunn Bay Road, Dunsborough, as proposed. This option is not recommended as the City would need to find other ways of providing consideration for a portion of private land required for road widening purpose.

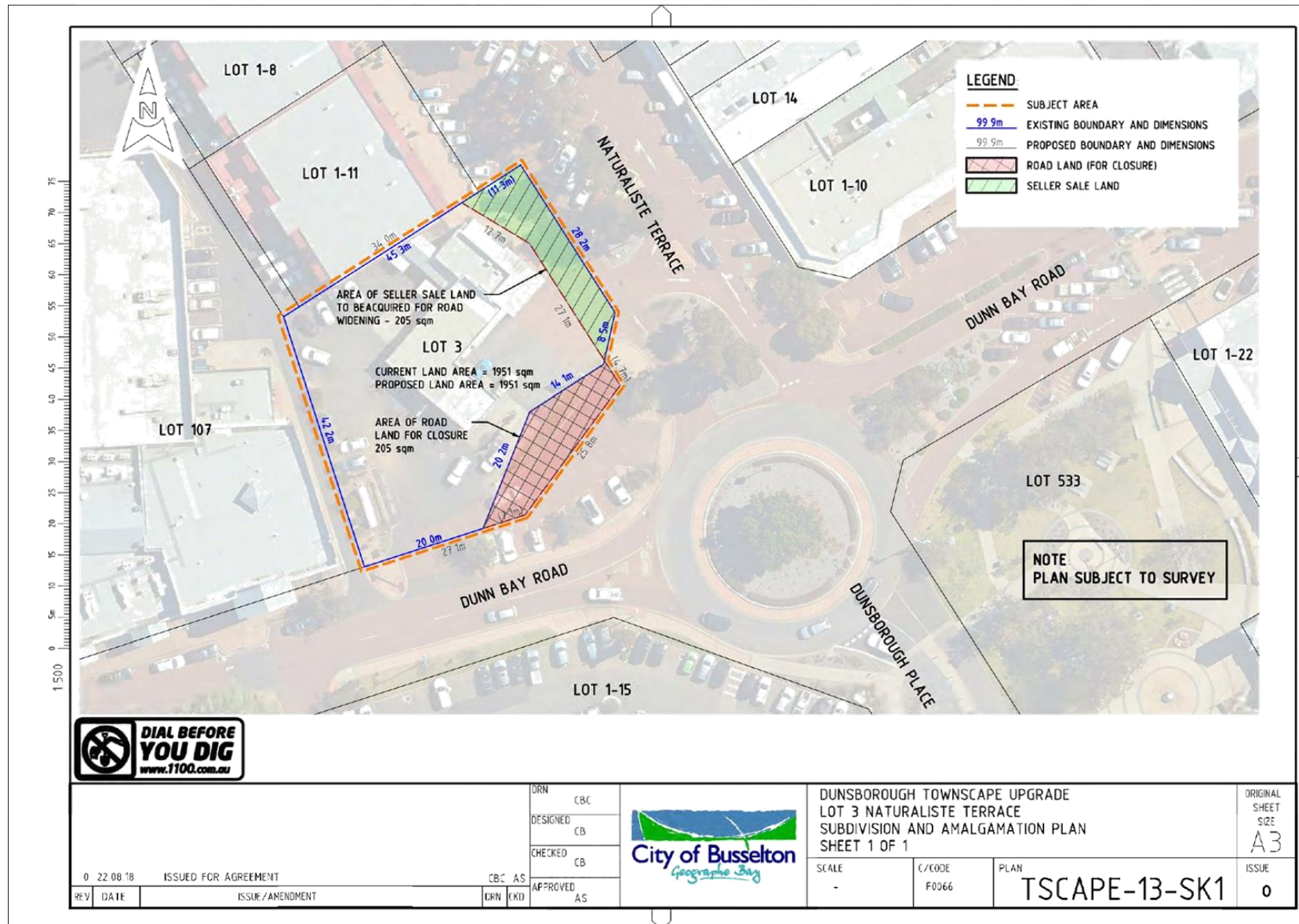
## **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

A request for road closure may be made to the Department of Planning, Lands and Heritage within two weeks after the Council meeting minutes being confirmed.

## **OFFICER RECOMMENDATION**

That the Council endorses:

1. the permanent closure of a 205 square metre portion of Dunn Bay Road, Dunsborough, shown in Attachment A as “area of road land for closure” and shaded red; and
2. a request being made to the Department of Planning, Lands and Heritage to close the portion of Dunn Bay Road described above, so that the land is made available as part of a land exchange agreement with the owner of Lot 3 on Diagram 27650.





**15. COMMUNITY AND COMMERCIAL SERVICES REPORT****15.1 MARKETING AND EVENTS REFERENCE GROUP MEETING OUTCOMES**

<b>SUBJECT INDEX:</b>	Events Regional Economic Development Tourism Development Sponsorship & Grant Applications
<b>STRATEGIC OBJECTIVE:</b>	Events and unique tourism experiences that attract visitors and investment.
<b>BUSINESS UNIT:</b>	Commercial Services
<b>ACTIVITY UNIT:</b>	Events
<b>REPORTING OFFICER:</b>	Events Coordinator - Peta Tuck
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

**PRÉCIS**

A meeting of the Marketing and Events Reference Group (MERG) was held on Thursday 21 February 2019. This report presents the recommendations from this meeting.

**BACKGROUND**

At the ordinary meeting of 13 April 2011, Council resolved (C1104/114) to endorse the implementation of a differential rating system whereby properties rated industrial and commercial across the City would directly contribute toward the City's continued support of tourism, marketing and event activities. The City also established a key stakeholders reference group, now known as the 'Marketing and Events Reference Group' (MERG), to make recommendations to Council with respect to the marketing and events budget allocations.

At its meeting of 22 June 2011, Council resolved (C1106/201) to introduce a 3% Differential Rate on industrial and commercial rated properties which increased overtime to 10% in 2016/2017. The proceeds from the differential rate are allocated towards events and marketing.

The 2018/2019 adopted budget for marketing and events totals \$977,682. This excludes budget allocations for Leavers Week, administration, and events staffing.

A MERG meeting was held on Thursday 21 February 2019, with the following key matters presented;

- update on events held since the last meeting on 15 October 2018 and upcoming major events;
- single year and multi-year event funding applications for consideration for 2018/2019 and beyond;
- consideration for the waiving of event and ground hire fees, and allocation of ground maintenance funds for new event 'The Drop Festival';
- marketing funding applications for 2018/19.

This report provides recommendations on the proposed funding allocations.

**STATUTORY ENVIRONMENT**

There are no statutory considerations associated with the officer recommendation.

**RELEVANT PLANS AND POLICIES**

The officer recommendation is in line with the City's Events Policy which provides event organisers with information on the event application and approval process and event sponsorship guidelines.

**FINANCIAL IMPLICATIONS**

The 2018/19 adopted budget has an allocation of \$977,682 for marketing and events, with a split of \$677,682 for events, including \$13,461 of unspent funds carried over from 2017/18, and \$300,000 for marketing.

Of the \$300,000 marketing budget, \$97,245 has been allocated to the City's airport marketing reserve, leaving a balance of \$202,755. At the ordinary meeting of 24 October 2018 Council endorsed (C1810/216) the allocation of \$55k towards various marketing initiatives, however due to the cancellation of the West Tech Fest Conference \$149,755 remains in the 2018/19 marketing budget.

Funds already committed from the 2018/19 events budget for multi-year event agreements and the 2018/19 Events Sponsorship Program totals \$677,682. However, due to the cancellation of two (2) sponsored events (Australian Big Wave Awards, Between The Lines Youth Literary Festival) and the foreshore sundowner events coming under budget, a total balance of \$15,407 remains in the 2018/19 events budget.

**LONG-TERM FINANCIAL PLAN IMPLICATIONS**

The marketing and events budget utilises funds generated through the industrial and commercial differential rate, in line with the City's Long Term Financial Plan.

**STRATEGIC COMMUNITY OBJECTIVES**

The officer recommendation primarily aligns with the following Key Goal Area/s and Community Objective/s of the City of Busselton's Strategic Community Plan 2017:

Key Goal Area 4 – Economy: Diverse, Robust, Prosperous

Community Objective: 4.3 Events and unique tourism experiences that aid in attracting visitors and investment

It specifically aligns to the following Council strategy: Continue to promote the City as the destination of choice for regional events.

**RISK ASSESSMENT**

The officer recommendation does not introduce any risks identified as being of a high or medium level.

**CONSULTATION**

Consultation has been undertaken with MERG members with representatives comprising the Busselton and Dunsborough Yallingup Chambers of Commerce and Industry, Margaret River Busselton Tourism Association (MRBTA), Busselton Jetty Inc. and the City of Busselton.

## OFFICER COMMENT

Supporting the development and attraction of new events throughout the year, the City's Events Sponsorship Programme promotes the City of Busselton as an attractive event tourism destination for a range of events. At a MERG meeting held 21 February 2018 a range of requests for events and marketing funding were considered as outlined below:

### Requests for Funding – Events Budget

Five (5) requests for events funding have been received with three (3) single year requests totalling \$25,300 for 2018/19 and two (2) multi-year requests totalling \$170k commencing in 2019/20.

In line with the City's Events Policy, the City's events team evaluated applications applying the strategic funding guidelines of economic impact, strategic alliance to off-peak and cultural events, destination tourism, social benefits and environmental impact. Funding recommendations were made based on this.

MERG members discussed each application and recommend a total of \$5,400 be allocated from the 2018/19 events budget for single year events:

### **Applications for funding through 2018/19 Events Budget**

<b>Event</b>	<b>Event Dates</b>	<b>Proposed Use of Funding</b>	<b>Requested</b>	<b>MERG Recommendation</b>
WA State Country Water Polo Championships 2019	1-3 March 2019	Promotion, venue fees, referee fees, lifeguard fees	\$3,300	\$1,400
South West Festival of Football	22-27 April 2019	Event costs - venue hire, security, first aid, fencing	\$10,000	\$2,000
Down South MTB Festival	1-2 June 2019	Marketing, course signage upgrade, PA hire, coaching costs	\$12,000	\$2,000
<b>TOTALS</b>			<b>\$25,300</b>	<b>\$5,400</b>

MERG recommends a total of \$135,000 be allocated from the events budget for multi-year funding agreements commencing 2019/20:

**Applications for funding for multi-year events**

<b>Event</b>	<b>Event Dates</b>	<b>Proposed Use of Funding</b>	<b>Requested</b>	<b>Officer Recommendation</b>
Cabin Fever	19-28 July 2019	Marketing & PR, signage, increased marketing into Perth, media & famils, activation of Queen Street.	\$20,000 2019/20 \$20,000 2020/21 \$20,000 2021/22	\$15,000 2019/20 \$14,000 2020/21 \$13,000 2021/22
CinefestOZ	28 August - 1 September 2019	Continued development as premiere Australian destination film festival. Funding utilised for the Festival hub, catering and volunteers program, marketing & publicity, and event expenses.	\$150,000 2019/20 \$150,000 2020/21 \$150,000 2021/22	\$120,000 2019/20 \$120,000 2020/21 \$120,000 2021/22
<b>TOTAL (2019/20)</b>			<b>\$170,000 2019/20</b>	<b>\$135,000 2019/20</b>

**Request for fee waiver – The Drop festival**

The City was approached by Macro Music as Western Australian promoters for The Drop Festival, a nation-wide touring music festival appearing in Newcastle, Manly, Coolangatta and Torquay. Promoters expressed interest in bringing the festival to Busselton on Saturday 1 June 2019, as the 'official concert' for the Margaret River Pro surfing event. Promoters sought financial assistance from the City through the waiving of standard ground hire and event fees, the request of which was circulated to MERG members and Councillors in January 2019 with no objections received. Based on the projected attendance of 8,000 – 10,000, the total of requested waived fees is \$18,004. Should Council endorse the officer recommendation the event will be contracted and deliverables will be determined.

MERG recommended that \$10k be transferred from the 2018/19 events budget to the parks and gardens events maintenance budget to ensure there is sufficient funds for ground maintenance post event. This estimate is based on information provided by the City's parks and gardens team. Any further maintenance costs will be retained from the applicant's bond.

**Proposals for the 2018/19 Marketing Fund**

There were two (2) marketing proposals received for funding from the 2018/19 marketing budget:

- update of Busselton entry billboard backing
- Our Town proposal.

**Update of Busselton entry billboard backing**

The backing board of the large billboard situated on Bussell Highway adjacent to the Bovell Sporting Complex is visible between event billboard bookings and has not been updated since the billboard was first erected in 2013. A new backing board provides an opportunity to promote the City to passing motorists, using updated and inviting images of the district. Quotations have been received for the replacement of the backing panels totalling \$6,170. Artwork is an additional cost of \$1,500 which MRBTA will fund.

MERG members discussed the merits of the proposal and requested City officers research alternate options for the billboard including costs associated with a rotating board or its replacement of an electronic billboard.

### **Our Town proposal**

The City has been approached by Visage Productions to be involved in an episode of the *Our Town* television series. *Our Town* is a 10 episode series broadcast throughout Western Australia on Channel 7 in a weekend afternoon timeslot. The aim of the series is to promote why people should visit, live, work, play and invest in regional and metropolitan locations. Each episode is allocated to a particular town or region, with possibilities for multiple-town collaborations. Episodes run for 30 minutes and feature the organisations, companies, projects and people that are involved in the development of the region and can be used for marketing purposes. The City previously participated in the series as a stand-alone location in 2014.

Following discussions with Visage Production they have advised that they require a contribution of \$20k from the City for the production, which would be combined with a contribution of \$20k from developers and tourism operators. An option to partner with the Shire of Augusta Margaret River was discussed with Visage Productions which would reduce the City contribution, however would also significantly dilute the City's coverage.

Given the number of projects and developments undertaken in recent years, and the opportunities the region presents MERG recommends the allocation of \$20k towards the proposal.

### **CONCLUSION**

MERG has been assigned by Council to make recommendations on the way in which funds raised through the industrial and commercial differential rate for the purposes of events and marketing are allocated. This report contains the recommendations made at the 21 February 2019 MERG meeting, which if endorsed by Council, will result in the continuation of high quality events being held within the region, supported by successful marketing promotions. All recommendations support Council's vision of being recognised as the 'Events Capital WA.'

### **OPTIONS**

Council may choose not to support the recommendations made by MERG and resolve not to endorse part or all of the recommendations.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Following Council's decision, the outcomes will be communicated to MERG members and relevant event/marketing bodies for their information and implemented where required.

**OFFICER RECOMMENDATION**

That Council;

1. As part of the 2018/19 Events Sponsorship Program endorses the funding allocation towards the following events, to be funded from the 2018/19 events budget:

<b>Event</b>	<b>Funding</b>
WA State Country Water Polo Championships 2019	\$1,400
South West Festival of Football	\$2,000
Down South MTB Festival	\$2,000
<b>TOTALS</b>	<b>\$5,400</b>

2. As part of the Events Sponsorship Program endorses multi-year funding allocations towards the following events, to be funded from the events budget commencing 2019/20:

<b>Event</b>	<b>Funding</b>
Cabin Fever	\$15,000 2019/20 \$14,000 2020/21 \$13,000 2021/22
CinefestOZ	\$120,000 2019/20 \$120,000 2020/21 \$120,000 2021/22
<b>TOTAL (2019/20)</b>	<b>\$135,000 2019/20</b>

3. As part of the 2018/19 events budget endorses the fee waiver for The Drop Festival and the transfer of \$10k from the City's 2018/19 Events Budget to the Parks and Gardens events maintenance budget.
4. Endorses the allocation of \$20k towards the Our Town proposal, to be funded from the 2018/19 Events Marketing Budget.

**16. FINANCE AND CORPORATE SERVICES REPORT****16.1 COUNCILLORS' INFORMATION BULLETIN**

<b>SUBJECT INDEX:</b>	Councillors' Information Bulletin
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Governance Services
<b>ACTIVITY UNIT:</b>	Governance Services
<b>REPORTING OFFICER:</b>	Administration Officer - Governance - Kate Dudley
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A State Administrative Tribunal Reviews <a href="#">↓</a>

**PRÉCIS**

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

**INFORMATION BULLETIN****16.1.1 State Administrative Tribunal Reviews**

Attachment A is a list showing the current status of State Administrative Tribunal Reviews involving the City of Busselton.

**OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

- [16.1.1 State Administrative Tribunal Reviews](#)

***As at 27 February 2019***

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
<b>CITY OF BUSSELTON</b>							
<b>JOINT DEVELOPMENT ASSESSMENT PANEL</b>							
Realview Holdings v Presiding Member of the SJDAP	86 West Street, Busselton	February 2019	Appeal against refusal of Development application for Markets	State Solicitors Office / Joanna Wilson	<ul style="list-style-type: none"> <li>Directions hearing on the 8 March 2019 against the decision of the Southern Joint Development Assessment Panel to refuse the application.</li> </ul>	Directions Hearing - 8 March, 2019	
<b>WESTERN AUSTRALIAN PLANNING COMMISSION</b>							
Harmanis v Western Australian Planning Commission	Lot 2 Woodlands Road		Appeal against refusal of subdivision application for 3 lots.	State Solicitors Office / Joanna Wilson	<ul style="list-style-type: none"> <li>Hearings scheduled on 22 – 27 March 2019 against the decision of the WAPC to refuse the application</li> </ul>	Hearings - 22-27 March, 2019	



**17. CHIEF EXECUTIVE OFFICERS REPORT**

Nil

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19. URGENT BUSINESS****20. CONFIDENTIAL MATTERS**

The reports listed below are of a confidential nature, in accordance with section 5/23(2) of the Local Government Act 1995. These reports have been provided to Councillors, the Chief Executive Officer and Directors only.

**RECOMMENDATION**

That the meeting is closed to members of the public to discuss the following items which are confidential for the reasons as shown.

**20.1 Amendments to kerbside recycling contract**

This report contains information of a confidential nature in accordance with Section 5.23(2)(c) and Section 5.23(2)(e)(iii) of the Local Government Act 1995, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government

**21. CLOSURE**