

# **Council Agenda**

22 March 2017

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

# **CITY OF BUSSELTON**

# MEETING NOTICE AND AGENDA – 22 MARCH 2017

# TO: THE MAYOR AND COUNCILLORS

**NOTICE** is given that a meeting of the Council will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Wednesday, 22 March 2017, commencing at 5.30pm.

Your attendance is respectfully requested.

**MIKE ARCHER** 

**CHIEF EXECUTIVE OFFICER** 

# **CITY OF BUSSELTON**

# AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 22 MARCH 2017

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### 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

# 2. <u>ATTENDANCE</u>

**Apologies** 

**Approved Leave of Absence** 

Nil

### 3. PRAYER

The Prayer will be delivered by Pastor Nigel Wittwer of Hope Christian Church.

# 4. **PUBLIC QUESTION TIME**

**Response to Previous Questions Taken on Notice** 

Nil

**Public Question Time** 

# 5. ANNOUNCEMENTS WITHOUT DISCUSSION

**Announcements by the Presiding Member** 

Announcements by other Members at the invitation of the Presiding Member

- 6. APPLICATION FOR LEAVE OF ABSENCE
- 7. <u>PETITIONS AND PRESENTATIONS</u>
- 8. <u>DISCLOSURE OF INTERESTS</u>
- 9. **CONFIRMATION AND RECEIPT OF MINUTES**

**Previous Council Meetings** 

9.1 <u>Minutes of the Council Meeting held 8 March 2017</u>

# **RECOMMENDATION**

That the Minutes of the Council Meeting held 8 March 2017 be confirmed as a true and correct record.

#### **Committee Meetings**

9.2 <u>Minutes of the Capes Region Organisation of Councils (CapeROC) Meeting held 17 February</u> 2017

#### RECOMMENDATION

- 1) That the minutes of the Capes Region Organisation of Councils (CapeROC) Meeting held 17 February 2017 be received.
- 2) That the Council notes the outcomes from the Capes Region Organisation of Councils (CapeROC) Meeting held 17 February 2017 being:
  - a) CapeROC gives in principle support for \$30,000 to be allocated from next year's budget to employ a suitably qualified consultant to prepare a Capes Regional Trails Strategy and \$15,000 from each Council's budget.
  - b) The general discussion items are noted.

# 9.3 Minutes of the Finance Committee Meeting held 2 March 2017

# **RECOMMENDATION**

- 1) That the minutes of the Finance Committee Meeting held 2 March 2017 be received.
- 2) That the Council notes the outcomes from the Finance Committee Meeting held 2 March 2017 being:
  - a) The Finance Committee Information Bulletin January 2017 item is noted.
  - b) The List of Payments Made January 2017 item is presented for Council consideration at item 10.1 of this agenda.
  - c) The Financial Activity Statements Period Ending 31 January 2017 item is presented for Council consideration at item 10.2 of this agenda.
  - d) The Budget Amendment Request item is presented for Council consideration at item 10.3 of this agenda.

# 9.4 Minutes of the Audit Committee Meeting held 2 March 2017

# **RECOMMENDATION**

- 1) That the minutes of the Audit Committee Meeting held 2 March 2017 be received.
- 2) That the Council notes the outcomes from the Audit Committee Meeting held 2 March 2017 being:
  - a) The Compliance Audit Return item is presented for Council consideration at item 10.4 of this agenda.
  - b) The Conduct of Meeting with Auditor item is noted.

### 10. REPORTS OF COMMITTEE

### 10.1 Finance Committee - 2/03/2017 - LIST OF PAYMENTS MADE - JANUARY 2017

**SUBJECT INDEX:** Financial Operations

STRATEGIC OBJECTIVE: An organisation that is managed effectively and achieves positive

outcomes for the community.

**BUSINESS UNIT:** Financial Services

**ACTIVITY UNIT:** Finance

**REPORTING OFFICER:** Strategic Financial Plan Accountant - Stuart Wells **AUTHORISING OFFICER:** Director, Finance and Corporate Services - Cliff Frewing

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Attachment A List of Payments - January 2017

This item was considered by the Finance Committee at its meeting on 2 March 2017, the recommendations from which have been included in this report.

#### **PRÉCIS**

This report provides details of payments made from the City's bank accounts for the month of January 2017, for noting by the Council and recording in the Council Minutes.

#### **BACKGROUND**

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

#### STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

#### **RELEVANT PLANS AND POLICIES**

NA.

#### **FINANCIAL IMPLICATIONS**

NA.

### **Long-term Financial Plan Implications**

NA.

#### STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT
NA.
CONSULTATION
NA.
OFFICER COMMENT
NA.
CONCLUSION
NA.
OPTIONS
NA.
TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION
NA.

# COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M113836 - M113936, EF050224 - EF050645, T007311 - T007315, and DD002982 - DD003008; together totaling \$5,840,590.71.

# List of Payments - January 2017



#### LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY FOR THE MONTH OF JANUARY 2017

#### Summary

MUNICIPAL ACCOUNT		175,258.42
ELECTRONIC TRANSFER PAYMENTS		4,875,093.53
TRUST ACCOUNT		48,191.33
INTERNAL PAYMENT VOUCHERS		742,047.43
	Total Payments	5,840,590.71

#### **MUNICIPAL ACCOUNT - JANUARY 2017**

Date	Chq / Voucher	Name	Description	Amount
5/01/2017	113836	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	3,445.63
5/01/2017	113837	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	290.00
4/01/2017	113838	CITY OF BUSSELTON	CORRECTION OF BPAY PAYMENTS	665.00
5/01/2017	113839	AR & PA TEBBIT	REFUND OF RATE OVERPAYMENT	790.93
5/01/2017	113840	DENISE SANBROOK	ART SALES	37.80
5/01/2017	113841	THOMAS MAZEY	ART SALES	45.50
6/01/2017	113842	SOUTHERN CROSS AUSTERIO	ADVERTISING SERVICES - GLC & NCC	1,980.00
6/01/2017	113843	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,702.74
6/01/2017	113844	WATER CORPORATION	WATER SERVICES	11,261.31

	Chq / Voucher	Name	Description	Amount
6/01/2017	113845 - 113846	SYNERGY	ELECTRICITY SUPPLIES	12,661.30
9/01/2017	113847	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	225.30
9/01/2017	113848	BRAIN AMBULANCE	REFUND OF HALL DEPOSIT	200.00
9/01/2017	113849	CINEFESTOZ	REFUND OF HALL DEPOSIT	200.00
9/01/2017	113850	HORIZON EVENTS PERTH	REFUND OF HALL DEPOSIT	180.00
9/01/2017	113851	SOUTH WEST INSTITUTE OF TECHNOLGY	REFUND OF HALL DEPOSIT	180.00
9/01/2017	113852	S DOWLING	REFUND OF HALL DEPOSIT	180.00
9/01/2017	113853	WJ REID	REFUND OF RATE OVERPAYMENT	1,960.75
9/01/2017	113854	BC SLEE	REFUND OF RATE OVERPAYMENT	645.84
9/01/2017	113855	JE COUPAR	REFUND OF RATE OVERPAYMENT	796.12
9/01/2017	113856	MAJ TAYLOR	REFUND OF RATE OVERPAYMENT	768.85
9/01/2017	113857	RFH MOLLOY	REFUND OF RATE OVERPAYMENT	656.73
9/01/2017	113858	A WILSON	REFUND OF HOLIDAY HOME REGISTR. FEE - OVERPAYMENT	354.00
9/01/2017	113859	KYM NISBET	REFUND OF BUILDING APPLICATION FEE - CANCELLED	96.00
9/01/2017	113860	BUSSELTON & DISTRICTS JUNIOR FOOTBALL	REFUND OF TEMPORARY FOOD BUSINESS FEE - NOT REQ.	33.00
9/01/2017	113861	JANIS HARSE	REFUND OF HOLIDAY HOME REGISTR. FEE - CANCELLED	354.00
9/01/2017	113862	CANCELLED	PROCESSING ERROR - CHEQUE CANCELLED	-
9/01/2017	113863	FRANCIS TUOHEY	REFUND OF DEVELOPMENT APP. FEE - OVERPAYMENT	827.30
9/01/2017	113864	CE & IM JONGENELIS	REFUND OF HOLIDAY HOME REGISTR. FEE- CANCELLED	354.00
9/01/2017	113865	ILUKA RESOURCES LTD	REFUND OF RATE OVERPAYMENT	841.12
10/01/2017	113866	OSCAR NEGUS	FIRE CONTROL OFFICER HONORARIUM	190.70
10/01/2017	113867	DEPARTMENT OF TRANSPORT	PURCHASE OF SPECIAL SERIES PLATES	981.00
10/01/2017	113868	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	572.55
10/01/2017	113869	CITY OF BUSSELTON	CORRECTION OF BPAY PAYMENTS	657.00
10/01/2017	113870	P SHACKLETON	REFUND OF HEALTH INSPECTION FEE - BUSINESS CLOSED	196.50
12/01/2017	113871	R RAMIREZ	REFUND OF LOCALITY LISING APP. FEE - CANCELLED	216.00
13/01/2017	113872	TELSTRA CORPORATION	COMMUNICATION SERVICES	440.00
13/01/2017	113873-113874	WATER CORPORATION	WATER SERVICES	12,869.62
13/01/2017	113875	SYNERGY	ELECTRICITY SUPPLIES	2,608.10
19/01/2017	113876	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	3,886.78
19/01/2017	113877	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	308.00
19/01/2017	113878	CANCELLED	PROCESSING ERROR - CHEQUE CANCELLED	-
19/01/2017		DG SKIDMORE	REFUND OF RATE OVERPAYMENT	288.70
19/01/2017	113880	JB & PA SARA	REFUND OF RATE OVERPAYMENT	208.18

Date Chq / Voucher	Name	Description	Amount
19/01/2017 113881	RJ WILLMOTT	REFUND OF RATE OVERPAYMENT	7,423.83
19/01/2017 113882	DP KISSANE	REFUND OF RATE OVERPAYMENT	288.70
19/01/2017 113883	NORMAN JERVIS	REFUND OF RATE OVERPAYMENT	395.75
19/01/2017 113884	ME COTTRELL	REFUND OF RATE OVERPAYMENT	395.76
19/01/2017 113885	DG MYERS	REFUND OF RATE OVERPAYMENT	615.50
19/01/2017 113886	JM & RA FLETCHER	REFUND OF RATE OVERPAYMENT	678.53
19/01/2017 113887	CD HUTTON	REFUND OF RATE OVERPAYMENT	793.82
19/01/2017 113888	BDJ BROWN	REFUND OF RATE OVERPAYMENT	789.78
19/01/2017 113889	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	413.35
19/01/2017 113890	B WORTHINGTON	REFUND OF ANIMAL TRAP BOND	100.00
19/01/2017 113891	L MCGOWN	REFUND OF ANIMAL TRAP BOND	98.00
19/01/2017 113892	S FIRTH	REFUND OF HALL DEPOSIT	200.00
19/01/2017 113893	L AUTY	REFUND OF ANIMAL TRAP BOND	100.00
19/01/2017 113894	BUSSELTON TENNIS CLUB	SPONSORSHIP - OPEN TENNIS TOURNAMENTS	1,000.00
19/01/2017 113895	BUSSELTON WILDFLOWER EXHIBITION	SPONSORSHIP - WILDFLOWER EXHIBITION	800.00
19/01/2017 113896	CAPE CONSTRUCTIONS	REPLACEMENT CHEQUE - CANCELLED SEPTIC APPROVAL FEE	236.00
19/01/2017 113897	DEBORAH SMITH	REFUND OF HOLIDAY HOME REGISTRATION - REFUSED	354.00
20/01/2017 113898	CANCELLED	PROCESSING ERROR - CHEQUE CANCELLED	-
20/01/2017 113899-113900	SYNERGY	ELECTRICITY SUPPLIES	7,779.10
20/01/2017 113901	CITY OF BUSSELTON	CORRECTION OF BPAY PAYMENTS	16,015.32
23/01/2017 113902	SOUTHERN CROSS AUSTERIO	ADVERTISING SERVICES - GLC & NCC	1,980.00
23/01/2017 113903	BUSSELTON WATER BOARD	WATER SERVICES	742.24
23/01/2017 113904	CALLOWS CORNER NEWSAGENCY	NEWSAGENCY / STATIONERY	363.20
23/01/2017 113905	WATER CORPORATION	WATER SERVICES	45.83
23/01/2017 113906	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - EXCAVATOR HIRE - WASTE FACILITIES	5,445.00
23/01/2017 113907	W DAVIS	REFUND DOG REGISTRATION - NOW STERILISED	150.00
24/01/2017 113908	CITY OF BUSSELTON	BUILDING OCCUPANCY PERMIT - RAILWAY HOUSE	96.00
25/01/2017 113909	REILLY FREEMAN	DJ SERVICES - YOUTH MUSIC EVENT	150.00
25/01/2017 113910	LANDGATE CUSTOMER ACCOUNT	LEASE REGISTRATION	165.80
25/01/2017 113911	TELSTRA CORPORATION	COMMUNICATION SERVICES	8,988.23
25/01/2017 113912-113913	SYNERGY	ELECTRICITY SUPPLIES	12,553.15
25/01/2017 113914	DEPT OF AGRICULTURE AND FOOD	STOCK OWNER RE-REGISTN. FEE - BSN ANIMAL CARE FACILITY	75.00
25/01/2017 113915	CITY OF BUSSELTON	PERCENT FOR ART BOND - GIFTED TO COB	22,060.00
25/01/2017 113916	MARGARET RIVER YOUNG READERS & WRITERS FESTIVAL	SPONSORSHIP - YOUNG READERS AND WRITERS FESTIVAL	750.00

# List of Payments - January 2017

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Date	Chq / Voucher	Name	Description	Amount
25/01/2017	113917	WESTERN EDGE PLAYWRIGHTS GROUP	SPONSORSHIP - SOUTH WEST SHORTS EVENT	750.00
25/01/2017	113918	CANCELLED	PROCESSING ERROR - CHEQUE CANCELLED	-
25/01/2017	113919	CANCELLED	PROCESSING ERROR - CHEQUE CANCELLED	-
25/01/2017	113920	H & L HEKE	CROSSOVER SUBSIDY PAYMENT	570.60
25/01/2017	113921	D & J RITSON	CROSSOVER SUBSIDY PAYMENT	217.20
25/01/2017	113922	J GINNANE & B MARSLAND	CROSSOVER SUBSIDY PAYMENT	285.70
25/01/2017	113923	K McWATERS & D D'ARCY	CROSSOVER SUBSIDY PAYMENT	405.10
25/01/2017	113924	J & H OTWAY	CROSSOVER SUBSIDY PAYMENT	136.20
25/01/2017	113925	J MASON	CROSSOVER SUBSIDY PAYMENT	149.20
25/01/2017	113926	M CARLSSON	CROSSOVER SUBSIDY PAYMENT	269.60
25/01/2017	113927	P & S TURTLE	CROSSOVER SUBSIDY PAYMENT	167.90
25/01/2017	113928	C & K DYSON	CROSSOVER SUBSIDY PAYMENT	363.50
25/01/2017	113929	J & A NICKELL	CROSSOVER SUBSIDY PAYMENT	351.50
25/01/2017	113930	M BLACKMORE	CROSSOVER SUBSIDY PAYMENT	435.80
25/01/2017	113931	J & F PASSFIELD	CROSSOVER SUBSIDY PAYMENT	407.20
25/01/2017	113932	D WALLACE & R WIGGINS	CROSSOVER SUBSIDY PAYMENT	434.40
25/01/2017	113933	L & T MACKIE	CROSSOVER SUBSIDY PAYMENT	411.90
25/01/2017	113934	INTELIFE GROUP	REFUND OF HALL DEPOSIT	200.00
25/01/2017	113935	OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	25.37
25/01/2017	113936	JE CLARKE	REFUND OF RATE OVERPAYMENT	1,479.01
				175,258.42

# **ELECTRONIC TRANSFER PAYMENTS - JANUARY 2017**

Date	EFT	Name	Description	Amount
5/01/2017	EF050224	HIF	HEALTH INSURANCE	215.55
5/01/2017	EF050225	CRAIG & SHEREE WOOD	RENTAL LEASE AGREEMENT	820.00
5/01/2017	EF050226	PAY-PLAN PTY LTD	SALARY PACKAGING	15,660.68
5/01/2017	EF050227	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	860.00
5/01/2017	EF050228	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENTAL LEASE AGREEMENT	800.00
5/01/2017	EF050229	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	200,798.00
5/01/2017	EF050230	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
5/01/2017	EF050231	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
5/01/2017	EF050232	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
5/01/2017	EF050233	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	597.61

# List of Payments - January 2017

Date	Chq / Voucher	Name	Description	Amount
5/01/2017	EF050234	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	198.00
5/01/2017	EF050235	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,775.00
	EF050236	CLICKSUPER	SUPERANNUATION	147,337.02
6/01/2017	EF050237	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
6/01/2017	EF050238	KAREN ALCORN	STAFF REIMBURSEMENT - LIBRARY PROMOTION RESOURCES	372.26
6/01/2017	EF050239	DANIELL ABRAHAMSE	STAFF REIMBURSEMENT - INTERNET	300.00
6/01/2017	EF050240	DENNIS HADDON	ART SALES	133.00
6/01/2017	EF050241	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,382.50
6/01/2017	EF050242	CR. G HENLEY	COUNCILLOR PAYMENT	8,427.25
6/01/2017	EF050243	CR. T BEST	COUNCILLOR PAYMENT	2,382.50
6/01/2017	EF050244	PHIL HOLLETT PHOTOGRAPHY	ART SALES	135.80
6/01/2017	EF050245	ELIZABETH ROYCE	ART SALES	98.00
6/01/2017	EF050246	ELEANOR LORRAINE PARKE	ART SALES	31.50
6/01/2017	EF050247	CR. J McCALLUM	COUNCILLOR PAYMENT	2,849.39
6/01/2017	EF050248	CR. C TARBOTTON	COUNCILLOR PAYMENT	11,067.75
6/01/2017	EF050249	ANDERS HAMMARSTROM	ART SALES	28.00
6/01/2017	EF050250	JOSEPHINE ALEXANDER	ART SALES	6.30
6/01/2017	EF050251	ANTHONY ROWE	STAFF REIMBURSEMENT - PROFESSIONAL DEVELOPMENT	3,015.00
6/01/2017	EF050252	MARGARET PARKE	ART SALES	101.50
6/01/2017	EF050253	DIANA MCGIRR	STAFF REIMBURSEMENT - TRAVEL	30.00
6/01/2017	EF050254	DANIEL CHENEY	ART SALES	44.80
6/01/2017	EF050255	MATTHEW SHARP	ART SALES	136.50
6/01/2017	EF050256	CR. R BENNETT	COUNCILLOR PAYMENT	2,382.50
6/01/2017	EF050257	PANCAKE DESIGNS RESIN	ART SALES	25.55
6/01/2017	EF050258	CASTLEVIEW HOLDINGS PTY LTD	ART SALES	24.50
6/01/2017	EF050259	CANCELLED	PROCESSING ERROR - CANCELLED	-
6/01/2017	EF050260	BUSSELTON RUNNERS CLUB INC	SPONSORSHIP - BUSSELTON HALF MARATHON/FUN RUN	2,000.00
6/01/2017	EF050261	JACQUELINE PINNOCK	ART SALES	83.30
6/01/2017	EF050262	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE, KCP MANAGEMENT CONTRACT	47,409.55
6/01/2017	EF050263	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	148.84
6/01/2017	EF050264	SHEDS DOWN SOUTH	RELOCATION OF TRAIN SHED - MILNE ST PAVILLION	13,100.00
6/01/2017	EF050265	CR. R REEKIE	COUNCILLOR PAYMENT	2,382.50
6/01/2017	EF050266	JULIE JONES	ART SALES	6.30
6/01/2017		CR. R PAINE	COUNCILLOR PAYMENT	2,382.50

Date	Chq / Voucher	Name	Description	Amount
6/01/2017	EF050268	CR. P CARTER	COUNCILLOR PAYMENT	2,382.50
6/01/2017	EF050269	ALASTAIR TAYLOR	ART SALES	8.40
6/01/2017	EF050270	CAVES HOUSE HOTEL	COUNCIL & STAFF REFRESHMENTS	3,000.00
6/01/2017	EF050271	ENSIGN A SPOTLESS COMPANY	LINEN SERVICES	85.10
6/01/2017	EF050272	ALINTA ENERGY	ELECTRICITY SUPPLIES	6,650.07
6/01/2017	EF050273	ST JOHN AMBULANCE AUSTRALIA - BUNBURY	FIRST AID SUPPLIES	139.00
6/01/2017	EF050274	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING - QUEEN ST	2,502.50
6/01/2017	EF050275	JOHN DODD	REFUND ANIMAL TRAP BOND	100.00
6/01/2017	EF050276	AMANDA MORPHETT	REFUND OF HALL DEPOSIT	185.00
6/01/2017	EF050277	MARY-ROSE MORGAN	KOOKABURRA REFUND FEE	150.00
6/01/2017	EF050278	JENNIFER BROWN	ART SALES	36.40
6/01/2017	EF050279	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	33.60
6/01/2017	EF050280	SADIE MARRIOTT	ART SALES	21.00
6/01/2017	EF050281	SUSAN JENNINGS-BLYTHE	ART SALES	1,344.00
6/01/2017	EF050282	CAROL ANDERSON	STAFF REIMBURSEMENT - LIBRARY VOLUNTEER REFRESHMENTS	57.55
6/01/2017	EF050283	LAURA SYKES	ART SALES	42.00
6/01/2017	EF050284	W A TREASURY CORPORATION	LOAN REPAYMENTS	100,481.14
6/01/2017	EF050285	IPWEA-WA	TRAINING SERVICES	375.00
6/01/2017	EF050286	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	793.54
6/01/2017	EF050287	BAREFOOT BOOKS	LIBRARY RESOURCES	291.86
6/01/2017	EF050288	KALOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	121.95
6/01/2017	EF050289	CAPE TO CAPE GLASS SUPPLIES	GLASS WORK SERVICES - YALLINGUP BUSHFIRE BRIGADE	1,152.00
6/01/2017	EF050290	MYLES HAPP	ART SALES	104.30
6/01/2017	EF050291	ROBYN TAYLOR	ART SALES	8.00
6/01/2017	EF050292	OWEN G ISBEL	ART SALES	514.40
6/01/2017	EF050293	RAPID ASCENT PTY LTD	GRANT FUNDING - ANACONDA ADVENTURE RACE	11,000.00
6/01/2017	EF050294	CELIA CLARE	ART SALES	415.20
12/01/2017	EF050295	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	1,200.00
13/01/2017	EF050296	PETER STARK	BUSHFIRE CONTROL OFFICER HONORARIUM	381.40
13/01/2017	EF050297	CHRIS PAYNE	BUSHFIRE CONTROL OFFICER HONORARIUM	190.70
13/01/2017	EF050298	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	78.00
13/01/2017	EF050299	BRIAN MCCARROLL	STAFF REIMBURSEMENT- MEETING & FIRST AID EXPENSES	98.15
13/01/2017	EF050300	DEB TAYLOR	STAFF REIMBURSEMENT - MEDICAL EXPENSES	40.95
13/01/2017	EF050301	SURFING WESTERN AUSTRALIA	GRANT FUNDING - SURING WA	11,000.00

Date	Chq / Voucher	Name	Description	Amount
13/01/2017	EF050302	NALDA HOSKINS	ART SALES	111.60
13/01/2017	EF050303	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	506.72
13/01/2017	EF050304	SUSSEX TURF CONTROL	VERGE SLASHING - VARIOUS LOCATIONS	18,216.00
13/01/2017	EF050305	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMIN BUILDING	4,400.00
13/01/2017	EF050306	BCA CONSULTANTS (WA) PTY LTD	LIGHTING CONSULTANTS - ADMIN BUILDING	4,114.00
13/01/2017	EF050307	GUY LAMBERT	DIRECT DEBIT REFUND - INCORRECT TRANSFER	734.38
13/01/2017	EF050308	DJ RUSSELL & GJ EATON	REFUND OF RATES OVERPAYMENT	550.93
13/01/2017	EF050309	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	346.47
13/01/2017	EF050310	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	FLORA CONSULTANCY SERVICES - BUSSELTON CEMETERY	11,807.57
17/01/2017	EF050311	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	PROFESSIONAL DEVELOPMENT SERVICES	5,170.00
19/01/2017	EF050312	HIF	HEALTH INSURANCE	215.55
19/01/2017	EF050313	PAY-PLAN PTY LTD	SALARY PACKAGING	16,941.21
19/01/2017	EF050314	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	860.00
19/01/2017	EF050315	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENTAL LEASE AGREEMENT	800.00
19/01/2017	EF050316	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	1,200.00
19/01/2017	EF050317	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	221,738.00
19/01/2017	EF050318	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
19/01/2017	EF050319	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
19/01/2017	EF050320	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
19/01/2017	EF050321	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	732.80
19/01/2017	EF050322	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	192.00
19/01/2017	EF050323	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,675.00
	EF050324	CLICKSUPER	SUPERANNUATION	153,249.86
20/01/2017	EF050325	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,263.01
20/01/2017	EF050326	SUSSEX TURF CONTROL	TURF SERVICES - BOVELL PARK	5,175.00
20/01/2017	EF050327	BCP CIVIL & PLANT	WATER TRUCK & EXCAVATOR HIRE - VARIOUS LOCATIONS	18,888.41
20/01/2017	EF050328	CLOUTZ EVENT HIRE	EQUIPMENT HIRE - YOUTH SERVICES EVENT	259.00
20/01/2017	EF050329	TRUE BLUE TURF	TURF SUPPLY - KCP & TURF MAINTENANCE SERVICES	8,622.85
20/01/2017	EF050330	CR. R PAINE	COUNCILLOR REIMBURSEMENT	229.96
20/01/2017	EF050331	ALINTA ENERGY	ELECTRICITY SUPPLIES	33,272.17
20/01/2017	EF050332	WILLIAM WHYTE	DJ SERVICES - YOUTH MUSIC EVENT	150.00
20/01/2017	EF050333	CANCELLED	PROCESSING ERROR - CANCELLED	-
20/01/2017	EF050334	SUSAN JENNINGS-BLYTHE	REDUND OF FACILITY HIRE BOND - ARTGEO	180.00
20/01/2017	EF050335	SHERRIE & ROD MURRAY	KOOKABURRA REFUND FEE	15.00

Date	Chq / Voucher	Name	Description	Amount
20/01/2017	EF050336	JUNE MCENCROE	NCC PARTIAL REFUND OF MEMBERSHIP - RELOCATION	300.00
20/01/2017	EF050337	JASON SIGNMAKERS	SIGNAGE SUPPLIES - VARIOUS	2,566.74
20/01/2017	EF050338	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,382,603.40
20/01/2017	EF050339	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	38.90
20/01/2017	EF050340	TOTAL EDEN PTY LTD	PUMP REPAIRS - BOVELL PARK	7,013.60
20/01/2017	EF050341	BSO DEVELOPMENT CONSULTANTS	CONSULTANCY SERVICES - FORESHORE MICROBREWERY	140.19
20/01/2017	EF050342	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	679.60
20/01/2017	EF050343	ACROMAT	SPORT EQUIPMENT SUPPLIER - GLC	6,367.39
20/01/2017	EF050344	KALOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	144.90
20/01/2017	EF050345	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	866.88
20/01/2017	EF050346	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIV	MEMBERSHIP FEES	513.00
25/01/2017	EF050347	DATA 3	COMPUTER SOFTWARE SUPPLIER	18,373.85
25/01/2017	EF050348	ELLIOTS IRRIGATION PTY LTD	IRON FILTER SERVICE - FORESHORE & CEMETERY	1,808.40
25/01/2017	EF050349	WALGA	TRAINING SERVICES	754.50
25/01/2017	EF050350	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES - VARIOUS LOCATIONS	30,937.50
25/01/2017	EF050351	LANDGATE	LAND INFORMATION & TITLE SEARCHES	273.35
25/01/2017	EF050352	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISH	LEGAL PUBLICATIONS SUPPLIER	1,024.65
25/01/2017	EF050353	UNITING CHURCH PARISH OF BUSSELTON	WORKSHOP RAG SUPPLIER	150.00
25/01/2017	EF050354	HARLEY DYKSTRA	BOUNDARY SURVEYS - AIRPORT	3,018.40
25/01/2017	EF050355	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - MEETING REFRESHMENTS CRC	16.00
25/01/2017	EF050356	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	67.00
25/01/2017	EF050357	ISUBSCRIBE PTY LTD	LIBRARY RESOURCES	76.00
25/01/2017	EF050358	DANTERR AGENCIES	TOOL SUPPLIER - CONCRETE BLADES	1,408.00
25/01/2017	EF050359	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	2,745.61
25/01/2017	EF050360	MULTICLEAN WA PTY LTD	CLEANING SERVICES - VARIOUS BUILDINGS	74,975.86
25/01/2017	EF050361	CLEVERPATCH	VACATION CARE SUPPLIES - BUSSELTON LIBRARY	153.67
25/01/2017	EF050362	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	980.91
25/01/2017	EF050363	WEATHERSAFE WA (DEL-RAY CANVAS)	SHADE SAIL BRACKET SUPPLIER - ADMIN BUILDING	6,270.00
25/01/2017	EF050364	SOUTH WEST PHOENIX FC INC	KIDSPORT WOUCHER	200.00
25/01/2017	EF050365	LEEUWIN CIVIL PTY LTD	GRAVEL FILL & HIRE EQUIPMENT SERVICES - VARIOUS LOCATIONS	87,043.99
25/01/2017	EF050366	BUSSELTON CONTRACTING	VERGE SLASHING	135.00
25/01/2017	EF050367	TARVIA PTY LTD	MAINTENANCE SERVICES - DECK REPAIR, SEYMOUR PARK	1,078.00
25/01/2017	EF050368	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES - YOUTH BUILDING & RAILWAY HOUSE	2,673.00
25/01/2017	EF050369	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	432.14

Date Chq / Voucher	Name	Description	Amount
25/01/2017 EF050370	ESPRESSO ESSENTIAL (WA) PTY LTD	COFFEE MACHINE SERVICES - BUSSELTON LIBRARY	656.46
25/01/2017 EF050371	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	2,555.57
25/01/2017 EF050372	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - DUNSB. BOAT RAMP ABLUTIONS	155.10
25/01/2017 EF050373	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	1,035.10
25/01/2017 EF050374	ARBOR GUY	TREE MAINTENANCE SERVICES - VARIOUS LOCATIONS	4,730.00
25/01/2017 EF050375	TOLL IPEC PTY LTD	COURIER SERVICES	20.12
25/01/2017 EF050376	BROWNES DAIRY	GLC KIOSK SUPPLIES	630.21
25/01/2017 EF050377	BUSSELTON ALLSPORTS INC T/A BUSSELTON JETTY SWIM	GRANT FUNDING - BUSSELTON JETTY SWIM	17,160.00
25/01/2017 EF050378	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES - AIRPORT	19,243.40
25/01/2017 EF050379	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	110.00
25/01/2017 EF050380	LANDSAVE ORGANICS	LANDSCAPING SERVICE - COMPOST BLEND	3,517.25
25/01/2017 EF050381	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT & HARDWARE SUPPLIER	1,480.01
25/01/2017 EF050382	LINDA KUSAL	STAFF REIMBURSEMENT - VEHICLE INSPECTION & LICENCING	329.45
25/01/2017 EF050383	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	880.00
25/01/2017 EF050384	SMITHS BEACH SURF LIFE SAVING CLUB	COMMUNITY BID PAYMENT	3,278.00
25/01/2017 EF050385	ST JOHN AMBULANCE	TRAINING SERVICES & FIRST AID EQUIPMENT	950.30
25/01/2017 EF050386	BRIDGESTONE	TYRE SERVICES	395.52
25/01/2017 EF050387	HEATLEY INDUSTRIAL & SAFETY	SAFETY EQUIPMENT	1,594.12
25/01/2017 EF050388	PERTH MINT	COINS - CITIZENSHIP CEREMONIES	520.30
25/01/2017 EF050389	TRANEN REVEGETATION SYSTEMS	WEED CONTROL SERVICES - VASSE	3,650.00
25/01/2017 EF050390	BUZZ MARKETING	EVENT SPONSORSHIP - SOUTH WEST CRAFT BEER FESTIVAL	5,500.00
25/01/2017 EF050391	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,474.38
25/01/2017 EF050392	GREY GOLD CONSTRUCTIONS	CONCRETE SUPPLIER - PUBLIC TABLE TENNIS TABLE, LIONS PARK	6,050.00
25/01/2017 EF050393	AUSQ TRAINING	TRAINING SERVICES	339.00
25/01/2017 EF050394	GEOGRAPHE FORD - BUSSELTON	VEHICLE PURCHASES / SERVICES / PARTS	412.00
25/01/2017 EF050395	BUSNET COMPUTER CLUB	COMMUNITY BID PAYMENT	2,700.00
25/01/2017 EF050396	PAY-PLAN PTY LTD	SALARY PACKAGING	200.21
25/01/2017 EF050397	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS - GLC	3,541.86
25/01/2017 EF050398	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	1,550.23
25/01/2017 EF050399	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	383.68
25/01/2017 EF050400	CLAW ENVIRONMENTAL	DRUM SHREDDING - DUNSB. WASTE FACILITY	1,923.74
25/01/2017 EF050401	GEOSPREAD	GREEN WASTE MULCHING - BSN. TRANSFER STATION	4,686.00
25/01/2017 EF050402	JOHN STRICKLAND	LIGHTING AND SOUND SERVICES - TRAINING WORKSHOP	220.00
25/01/2017 EF050403	LUV A LOLLY	GLC KIOSK SUPPLIES	342.50

Date	Chq / Voucher	Name	Description	Amount
25/01/2017	EF050404	BUKIDO TAIJUTSU	KIDSPORT VOUCHER	200.00
25/01/2017	EF050405	INFOCOUNCIL PTY LTD	SOFTWARE SERVICES	8,415.00
25/01/2017	EF050406	SPHERE LEGAL PTY LTD	DEBT COLLECTION SERVICES	649.00
25/01/2017	EF050407	STATE LIBRARY OF QUEENSLAND	LIBRARY RESOURCES	374.60
25/01/2017	EF050408	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	100.00
25/01/2017	EF050409	MARGARET RIVER FENCING	FENCING SUPPLY & MAINTENANCE - VARIOUS LOCATIONS	6,012.60
25/01/2017	EF050410	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	475.50
25/01/2017	EF050411	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	500.00
25/01/2017	EF050412	MODERN WINDOW CLEANING	WINDOW CLEANING SERVICES - CRC & AIRPORT	3,190.00
25/01/2017	EF050413	VASSE CRICKET CLUB INC (JUNIORS)	COMMUNITY BID - ROUND 2	3,885.00
25/01/2017	EF050414	WAVESOUND PTY LTD	LIBRARY RESOURCES - SOFTWARE SUBSCRIPTION	1,980.00
25/01/2017	EF050415	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EMPLOYEE ASSISTANCE PROGRAM	3,366.00
25/01/2017	EF050416	SUMMERS CONSULTING	ENVIRONMENTAL SERVICES - MOSQUITO MONITORING	1,392.93
25/01/2017	EF050417	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - DUNSB. LIBRARY NEWSPAPERS	141.50
25/01/2017	EF050418	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	495.00
25/01/2017	EF050419	DUNSBOROUGH HARDWARE & HOME CENTRE	GENERAL HARDWARE SERVICES	325.06
25/01/2017	EF050420	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	236.44
25/01/2017	EF050421	BINSPA	RUBBISH BIN CLEANING SERVICES - VARIOUS LOCATIONS	3,485.90
25/01/2017	EF050422	MARK SMITH	SUPPLY & INSTALL WATER TANK AND PUMP - WILYABRUP BFB	3,149.21
25/01/2017	EF050423	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	136.62
25/01/2017	EF050424	PORT GEOGRAPHE AQUATIC SPORTS INC	GRANT FUNDING - GEOGRAPHE BAY RACE WEEK 2017	11,000.00
25/01/2017	EF050425	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES & GRAFFITI REMOVAL - VARIOUS	5,864.10
25/01/2017	EF050426	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	9.00
25/01/2017	EF050427	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	105.07
25/01/2017	EF050428	WAVES ENVIRONMENTAL PTY LTD	CONSULTANCY SERVICES - BUSSELTON GROUNDWATER	24,878.24
25/01/2017	EF050429	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	95.98
25/01/2017	EF050430	FORTUS	PLANT MAINTENANCE SERVICES	1,892.22
25/01/2017	EF050431	BUNBURY LAWN & GARDEN SUPPLIES	SOIL SUPPLY - VARIOUS KERB BACKFILL WORKS	4,400.00
25/01/2017	EF050432	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES - VARIOUS	2,085.30
25/01/2017	EF050433	BCP CIVIL & PLANT	PLANT HIRE - VARIOUS WORKS	52,419.23
25/01/2017	EF050434	BCP LIQUID WASTE	LIQUID WASTE SERVICES	3,511.12
25/01/2017	EF050435	ERTECH PTY LTD	AIRSIDE INFRASTRUCTURE DESIGN & CONSTR. CLAIM 1 -BMRRA	444,474.87
25/01/2017	EF050436	IWEIGH SOLUTIONS PTY LTD	WASTE MANAGEMENT COMPUTER SERVICES	660.00
25/01/2017	EF050437	SPYKER TECHNOLOGIES PTY LTD	NBN, RADIO & CCTV SERVICES - BSN TRANSFER STATION	91,463.74

Date Chq / Voucher	Name	Description	Amount
25/01/2017 EF050438	STATEWIDE DOORS BUSSELTON	ROLLER DOOR MAINTENANCE SERVICES - GLC	286.00
25/01/2017 EF050439	ANGELA GRIFFIN	STAFF REIMBURSEMENT - CATERING EXPENSES	152.60
25/01/2017 EF050440	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	414.59
25/01/2017 EF050441	D & A O'CONNOR FAMILY TRUST	CATERING SERVICES - ARTGEO	43.50
25/01/2017 EF050442	BUSSELTON EQUIPMENT HIRE	EQUIPMENT HIRE SERVICES	230.00
25/01/2017 EF050443	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	PEEL TCE LEASE & CRUISE SHIP VISITATION PROGRAM	6,933.34
25/01/2017 EF050444	PRIME URBAN WA PTY LTD	REFUND OF ROAD MAINT. BOND - DUNSBOROUGH LAKES DRIVE	12,953.00
25/01/2017 EF050445	THE URBAN COFFEE HOUSE	CATERING - VARIOUS EVENTS	518.70
25/01/2017 EF050446	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - VARIOUS LOCATIONS	4,430.00
25/01/2017 EF050447	CREATIVE EIGHT STUDIO	DESIGN SERVICES - FRINGE FESTIVAL	1,056.00
25/01/2017 EF050448	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	310.92
25/01/2017 EF050449	ART INSTALL	ART TRANSPORT AND INSTALLATION - ARTGEO	180.00
25/01/2017 EF050450	KLEENIT PTY LTD	GRAFFITI REMOVAL SERVICE - VARIOUS LOCATIONS	1,159.95
25/01/2017 EF050451	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES - VARIOUS BUILDINGS	3,485.68
25/01/2017 EF050452	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS BUILDINGS	3,615.15
25/01/2017 EF050453	JONES MARINE	INSPECTION & MAINTENANCE OF NETS - BSN & DUNSB.	2,100.00
25/01/2017 EF050454	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	894.65
25/01/2017 EF050455	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - VARIOUS	15,673.89
25/01/2017 EF050456	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	987.00
25/01/2017 EF050457	RUGBY WA	GRANT FUNDING - GAMES & TOURNAMENTS	35,750.00
25/01/2017 EF050458	VASSE WEED & PEST	TERMITE INSPECTIONS - AGED HOUSING	2,940.00
25/01/2017 EF050459	IMAGELAB	ADVERTISING - ARTGEO	308.00
25/01/2017 EF050460	MERCER CONSULTING (AUSTRALIA) PTY LTD	CONSULTANCY SERVICES - LOCAL GOVERNMENT INSIGHTS SURVEY	2,500.00
25/01/2017 EF050461	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	4,463.98
25/01/2017 EF050462	IMAGE ON LINE	MARKETING SERVICES - PHONE MESSAGE GLC	261.25
25/01/2017 EF050463	ENSIGN A SPOTLESS COMPANY	LINEN SERVICES	115.93
25/01/2017 EF050464	ABIGAIL COX	GLC KIOSK SUPPLIES	32.00
25/01/2017 EF050465	MDF CONSULTING & PROJECT MANAGEMENT	TRAINING SERVICES - PROPERTY & RATING	1,683.27
25/01/2017 EF050466	CAPE AUTOMATION	BOOMGATE SUPPLY & INSTALLTION - BSN TRANSFER STATION	3,750.00
25/01/2017 EF050467	PAUL ANDREWS TRUST	GLC CAFE SUPPLIES	1,126.16
25/01/2017 EF050468	CIVITEST PTY LTD	SOIL TESTING - YALLINGUP	1,361.25
25/01/2017 EF050469	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOUSING	2,350.48
25/01/2017 EF050470	DEPARTMENT OF LANDS	PAYMENT OF LEASE AGREEMENT - EQUINOX LAND	550.00
25/01/2017 EF050471	ANDREW PLEDGER	FRIDGE DE GASSING - WASTE FACILITIES	935.00

Date	Chq / Voucher	Name	Description	Amount
25/01/2017	EF050472	BUSSELTON TOWING SERVICE	TOWING SERVICES	143.00
25/01/2017	EF050473	REDFISH TECHNOLOGIES PTY LTD	AUDIO VISUAL CONSULTING - ADMIN BUILDING	6,853.00
25/01/2017	EF050474	ALLIANCE SECURITY PERSONNEL	SECURITY SERVICES	148.50
25/01/2017	EF050475	SHERRI DANIELS	ENTERTAINMENT - BUSSELTON LIBRARY	100.00
25/01/2017	EF050476	AUDIO VAULT EVENTS	AUDIO EQUIPMENT	1,383.25
25/01/2017	EF050477	YALLINGUP CEILINGS	BUILDING WORKS - YALLINGUP RURAL BFB	7,169.80
25/01/2017	EF050478	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	83.76
25/01/2017	EF050479	CREATIVE SPACES	CONSULTANCY & DESIGN SERVICES - RAILWAY HOUSE	1,967.79
25/01/2017	EF050480	ANSTEE EARTHMOVING CO	DEMOLITION SERVICES - KCP CARAVAN	4,426.40
25/01/2017	EF050481	GEOGRAPHE EXCAVATION AND UNDERGROUND POWER	DIRECTIONAL DRILLING SERVICES - BSN FORESHORE	2,376.00
25/01/2017	EF050482	EDUCA LIMITED	SUBSCRIPTION FEES - GLC VACATION CARE	495.00
25/01/2017	EF050483	CAPE ABILITIES	DISABILITY EQUIPMENT - GLC	345.00
25/01/2017	EF050484	RWK ACCOUNTANCY	FINANCIAL SERVICES- HOLGATE RESERVE CAFÉ REVIEW	605.00
25/01/2017	EF050485	STEPHANIE BAILY	DOCUMENT CONSERVATION TREATMENT - RAILWAY HOUSE	440.00
25/01/2017	EF050486	WINDSURFING WESTERN AUSTRALIA INC	COMMUNITY BID - ROUND 2	4,408.00
25/01/2017	EF050487	CANCELLED	PROCESSING ERROR - CANCELLED	
25/01/2017	EF050488	CANCELLED	PROCESSING ERROR - CANCELLED	-
25/01/2017	EF050489	SIMMO'S ICE CREAMERY	ENTERTAINMENT & REFRESHMENTS - NCC VACATION CARE	66.20
25/01/2017	EF050490	PREMIUM PUBLISHERS	ADVERTISING - ARTGEO	495.00
25/01/2017	EF050491	UNDALUP ASSOCIATION INC	SPONSORSHIP - UNDALUP BIRAK FESTIVAL 2017	6,000.00
25/01/2017	EF050492	JOANNE REID	REFUND DOG REGISTRATION - NOW STERILISED	150.00
25/01/2017	EF050493	POWER MUSIC	AUDIO EQUIPMENT - YOUTH MUSIC EVENT	554.90
25/01/2017	EF050494	CAMERON JOHNSON	REFUND DOG REGISTRATION - NOW STERILISED	75.00
25/01/2017	EF050495	CLARK RUBBER	PURCHASE OF MAINTENANCE SUPPLIES	470.70
25/01/2017	EF050496	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	67.04
25/01/2017	EF050497	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	264.16
25/01/2017	EF050498	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - CHAIR FOR BSN TRANSFER STATION	395.00
25/01/2017	EF050499	SPOTLIGHT	YOUTH MUSIC EVENT SUPPLIES	117.91
25/01/2017	EF050500	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	1,161.34
25/01/2017	EF050501	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	637.09
25/01/2017	EF050502	BUSSELTON REWINDS	SERVICE & REPAIR OF GLC POOL AND PLANT ROOM PUMPS	15,007.27
25/01/2017	EF050503	BOC GASES AUSTRALIA LTD	GAS SERVICES	806.18
25/01/2017	EF050504	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	653.34
25/01/2017	EF050505	DAVID GRAY & CO	GARBAGE BINSSUPPLIER - 40 GREEN BIN LIDS	528.00

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25/01/2017 EF050506	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	1,382.69
25/01/2017 EF050507	FTE ENGINEERING	MAINTENANCE SERVICES	282.68
25/01/2017 EF050508	GEOGRAPHE TIMBER & HARDWARE	GENERAL HARDWARE SUPPLIES & DRILL FOR JETTY MAINTENANCE	5,502.86
25/01/2017 EF050509	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	2,079.00
25/01/2017 EF050510	T J DEPIAZZI & SONS	LANDSCAPING SERVICES - WOODCHIPS TO VARIOUS LOCATIONS	21,789.90
25/01/2017 EF050511	B & J CATALANO PTY LTD	CRUSHED GRAVEL SUPPLY - PUZEY RD & TOM CULLITY DR	149,741.45
25/01/2017 EF050512	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - VARIOUS LOCATIONS	100,234.36
25/01/2017 EF050513	BUCHER MUNICIPAL PTY LTD	PLANT SPARE PARTS & SERVICING	1,313.55
25/01/2017 EF050514	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,389.92
25/01/2017 EF050515	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	SWIMMING TRAINING SERVICES - GLC	123.20
25/01/2017 EF050516	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	406.28
25/01/2017 EF050517	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SUPPLIES	999.05
25/01/2017 EF050518	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION & TITLE SEARCHES	3,386.41
25/01/2017 EF050519	CHOICES BY KYM NISBET	FLOORING MAINTENANCE SERVICES - GLC	445.00
25/01/2017 EF050520	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - VARIOUS FOOTPATH & ROAD LOCATIONS	2,653.20
25/01/2017 EF050521	SOUTH WEST MACHINING CENTRE	FABRICATION SERVICE - LIGHTING BOLLARDS FOR JETTY WAY	31,612.90
25/01/2017 EF050522	GEOGRAPHE PETROLEUM	FUEL SERVICES	19,284.85
25/01/2017 EF050523	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES	579.00
25/01/2017 EF050524	AMD CHARTERED ACCOUNTANTS	AUDITING SERVICES	572.00
25/01/2017 EF050525	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	589.60
25/01/2017 EF050526	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	1,365.21
25/01/2017 EF050527	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES	698.50
25/01/2017 EF050528	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	725.00
25/01/2017 EF050529	COURIER AUSTRALIA	COURIER SERVICES	779.64
25/01/2017 EF050530	CANCELLED	PROCESSING ERROR - CANCELLED	-
25/01/2017 EF050531	THINK WATER DUNSBOROUGH	RETICULATION & PUMP SERVICES - VARIOUS	11,130.72
25/01/2017 EF050532	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING/BOBCAT HIRE - VARIOUS LOCATIONS	11,632.50
25/01/2017 EF050533	MERCURE HOTEL PERTH	ACCOMMODATION - TRAINING	1,300.45
25/01/2017 EF050534	PRO-LINE KERBING	KERBING SERVICES - VARIOUS LOCATIONS	34,772.10
25/01/2017 EF050535	AUSTRALIA POST	POSTAL SERVICE	7,078.12
25/01/2017 EF050536	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,458.04
25/01/2017 EF050537	BUSSELTON SENIOR CITIZENS CENTRE	QUARTERLY DONATION PAYMENT	22,481.25
25/01/2017 EF050538	SW PRECISION PRINT	PRINTING SERVICES - DEPOT STICKERS	3,366.00
25/01/2017 EF050539	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	2,910.97

#### Date Chq / Voucher Name Description Amount 25/01/2017 EF050540 SOUTH WEST ISUZU PLANT PURCHASES / SERVICES / PARTS 3,778.00 25/01/2017 EF050541 CUTTING EDGES EQUIPMENT PARTS PTY LTD PLANT MAINTENANCE SERVICES 514.80 25/01/2017 EF050542 BLACKWOODS FLEET CONSUMABLES & MAINTENANCE PARTS 1,039.29 25/01/2017 EF050543 IT VISION AUSTRALIA PTY LTD SOFTWARE SERVICES 6,050.00 458.45 25/01/2017 EF050544 REPCO AUTO PARTS PLANT PURCHASES / SERVICES / PARTS 25/01/2017 EF050545 BAY SIGNS SIGNAGE SERVICES 985.00 25/01/2017 EF050546 **ACTIV FOUNDATION INC.** MAINTENANCE SERVICES - RESERVES 11,330.00 25/01/2017 EF050547 28,211.09 BUSSELTON PEST & WEED CONTROL PEST & WEED CONTROL SERVICES - VARIOUS LOCATIONS 2,733.25 25/01/2017 EF050548 ALL BUSSELTON GAS & PLUMBING SERVICE PLUMBING SERVICES - AGED HOUSING 25/01/2017 EF050549 MILDWATERS ELECTRICAL **ELECTRICAL SERVICES - VARIOUS** 15,221.14 25/01/2017 EF050550 WORKFORCE ROAD SERVICES WORKFORCE SERVICES - LINEMARKING PUZEY RD 6,471.58 25/01/2017 EF050551 **BUSSELTON MULTI SERVICE** 165.00 **ENGRAVING SERVICES** 25/01/2017 EF050552 COTAN PTY LTD ENGINEERING SERVICES - OLD COURTHOUSE, ARTGEO, LEGAL ADVICE 8,789.00 25/01/2017 EF050553 WESTRAC EQUIPMENT P/L PLANT PURCHASES / SERVICES / PARTS 9,272.28 25/01/2017 EF050554 BUSSELTON BUILDING PRODUCTS **BUILDING PRODUCT SUPPLIER** 2,877.71 25/01/2017 EF050555 1,745.78 LAWRENCE & HANSON HARWARE & PROTECTIVE CLOTHING SUPPLIES 25/01/2017 EF050556 VASSE BUSHFIRE BRIGADE PETTY CASH REIMBURSEMENT 209.57 25/01/2017 EF050557 21,958.31 B & B STREET SWEEPING STREET SWEEPING SERVICE - VARIOUS LOCATIONS 25/01/2017 EF050558 1,176.00 WORK CLOBBER PROTECTIVE CLOTHING SUPPLIER 25/01/2017 EF050559 TOTAL EDEN PTY LTD **RETICULATION SUPPLIES - VARIOUS** 5,674.34 25/01/2017 EF050560 BRAD SCOTT ELECTRICS **ELECTRICAL SERVICES - VARIOUS LOCATIONS** 22,478.95 25/01/2017 EF050561 KLEENHEAT GAS GAS SERVICES 1,994.73 25/01/2017 EF050562 SAI GLOBAL LTD AUSTRALIAN STANDARDS PUBLICATIONS 2,288.00 800.00 25/01/2017 EF050563 K W KEALLEY STAFF REIMBURSEMENT - BUILDING MATERIALS 25/01/2017 EF050564 BUNNINGS BUILDING SUPPLIES HARDWARE SUPPLIES 1,777.01 25/01/2017 EF050565 SOS OFFICE EQUIPMENT OFFICE EQUIPMENT SERVICES 306.75 25/01/2017 EF050566 W A TREASURY CORPORATION LOAN REPAYMENTS 103,934.88 25/01/2017 EF050567 CHEM CENTRE LABORATORY SERVICES - WATER TESTING 1,237.50 25/01/2017 EF050568 M & B SALES HARDWARE SERVICES 296.45 25/01/2017 EF050569 SOUTHWEST TYRE SERVICE PLANT TYRE SUPPLIER / REPAIRER 11,945.50 25/01/2017 EF050570 15,422.00 **COATES HIRE** PLANT HIRE SERVICES - ROLLER AND LOADER, VARIOUS LOCATIONS 25/01/2017 EF050571 594.00 IPWEA-WA TRAINING SERVICES - MEMBERSHIPS 25/01/2017 EF050572 FIRE EQUIPMENT SERVICES - VARIOUS BUILDINGS 2,840.67 CHUBB FIRE & SECURITY PTY LTD 25/01/2017 EF050573 DIAL BEFORE YOU DIG CABLE LOCATION SERVICE 1,411.19

Date Chq / Voucher	Name	Description	Amount
25/01/2017 EF050574	ACCUWEIGH PTY LTD	WASTE FACILITY WEIGHBRIDGE SERVICE	368.28
25/01/2017 EF050575	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	40.33
25/01/2017 EF050576	GREG FLEAY'S PLUMBING SERVICE	PLUMBING SERVICES	743.24
25/01/2017 EF050577	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES - WATER MAIN DESIGN RENDEZVOUS RD	2,594.35
25/01/2017 EF050578	ESPLANADE HOTEL - BUSSELTON	VOLUNTEER REFRESHMENTS - YOUTH EVENT	180.30
25/01/2017 EF050579	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	2,146.77
25/01/2017 EF050580	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE SERVICES - RENDEZVOUS RD PROPERTIES	3,564.00
25/01/2017 EF050581	SOILS AINT SOILS	NURSERY & LANDSCAPING SUPPLIES	1,734.80
25/01/2017 EF050582	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES - MEELUP FIRE BREAK	7,590.92
25/01/2017 EF050583	DARDANUP BUTCHERING COMPANY DBC	CATERING - BSN DEPOT FUNCTION	359.08
25/01/2017 EF050584	BUSSELTON FOOTBALL & SPORTSMAN CLUB	ELECTRICITY REIMBURSEMENT BOVELL PARK LIGHTING & BILLBOARD	615.28
25/01/2017 EF050585	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	490.00
25/01/2017 EF050586	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	5,267.73
25/01/2017 EF050587	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	8,635.88
25/01/2017 EF050588	CANCELLED	PROCESSING ERROR - CANCELLED	-
25/01/2017 EF050589	WREN OIL	WASTE OIL SERVICES	1,397.00
25/01/2017 EF050590	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	6,343.21
25/01/2017 EF050591	GLOBE SIGN CO.	SIGNAGE SERVICES- MEELUP & RANGER VEHICLE	3,888.50
25/01/2017 EF050592	CROSS SECURITY SERVICES	SECURITY SERVICES - VARIOUS BUILDINGS	1,010.20
25/01/2017 EF050593	BURKE AIR	AIR CONDITIONING SERVICES - VARIOUS LOCATIONS	2,933.82
25/01/2017 EF050594	WML CONSULTANTS PTY LTD	GUARDRAIL DESIGN & INSPECTIONS - VARIOUS BRIDGES	31,985.25
25/01/2017 EF050595	AAC ID SOLUTIONS PTY LTD	WRIST BAND SUPPLIER - YOUTH MUSIC EVENT	619.00
25/01/2017 EF050596	SURVCON PTY LTD	SURVEY SERVICES - VARIOUS LOCATIONS	7,438.75
25/01/2017 EF050597	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE - GLC VACATION CARE	225.00
25/01/2017 EF050598	WESTERN ALL PEST SERVICES PTY LTD	PEST CONTROL SERVICES	220.00
25/01/2017 EF050599	GEOGRAPHE CAMPING AND OUTDOORS	OUTDOOR EQUIPMENT SUPPLIER	49.95
25/01/2017 EF050600	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	210.00
25/01/2017 EF050601	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
25/01/2017 EF050602	HERBERT SMITH FREEHILLS	LEGAL SERVICES - BMRRA	5,458.40
25/01/2017 EF050603	GEOFF LEESONS RADIATOR CENTRE	PLANT PURCHASES / SERVICES / PARTS	1,584.00
25/01/2017 EF050604	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCES	1,100.00
25/01/2017 EF050605	CITY AND REGIONAL FUELS	FUEL SERVICES	4,983.66
25/01/2017 EF050606	LD TOTAL	LANDSCAPING SERVICES - VASSE	10,448.63
25/01/2017 EF050607	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - VARIOUS	31,296.91

Date Chq / Voucher	Name	Description	Amount
25/01/2017 EF050608	VINEPOWER MARGARET RIVER PTY LTD	LANDSCAPING SERVICES - WEED CONTROL - VARIOUS	30,870.46
25/01/2017 EF050609	DIRECT LIGHTING	LIGHTING SUPPLIER - RAILWAY HOUSE	2,950.20
25/01/2017 EF050610	MAX OWENS & CO	LEGAL SERVICES	2,846.14
25/01/2017 EF050611	REFACE INDUSTRIES PTY LTD	LIBRARY RESOURCES	297.97
25/01/2017 EF050612	DUNSBOROUGH COAST & LANDCARE	COMMUNITY BID	4,207.50
25/01/2017 EF050613	BDA TREE LOPPING	TREE LOPPING & FIRE BREAK SERVICES - VARIOUS	46,217.60
25/01/2017 EF050614	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	8,961.60
25/01/2017 EF050615	DOOR HARDWARE SOLUTIONS	DOOR EQUIPMENT SUPPLIER - KCP	868.18
25/01/2017 EF050616	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES - VARIOUS RESERVES	4,609.00
25/01/2017 EF050617	PRIME EARTHMOVING BUSSELTON	LOADER HIRE - BSN WASTE FACILITY	8,415.00
25/01/2017 EF050618	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS	2,187.58
25/01/2017 EF050619	JUICE PRINT	SIGN PRINTING SERVICES	44.00
25/01/2017 EF050620	SOUTH WEST COUNSELLING	COMMUNITY BID - ROUND 2	3,817.00
25/01/2017 EF050621	FENCING SOLUTIONS	MAINTENANCE SERVICES	300.00
25/01/2017 EF050622	LAMP INC.	REFRESHMENTS - BUSSELTON SKATEPARK ACTIVATION	200.00
25/01/2017 EF050623	PHONOGRAPHIC PERFORMANCE CO. OF AUST. LTD.	MUSIC PUBLIC PERFORMANCE LICENCE - GLC	4,025.60
25/01/2017 EF050624	BUSSELTON TAXIS	TRANSPORTATION SERVICE	1,317.50
25/01/2017 EF050625	BUSSELTON CROQUET CLUB	COMMUNITY BID - ROUND 2	1,709.00
25/01/2017 EF050626	BEACHSIDE BUILDING & MAINTENANCE	PAINTING SERVICES - NCC & GLC	19,895.00
25/01/2017 EF050627	ARUP PTY LTD	CONSULTANCY SERVICES - LANDSIDE DESIGN BMRRA	83,056.60
25/01/2017 EF050628	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	154.00
25/01/2017 EF050629	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	4,224.00
25/01/2017 EF050630	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	1,643.80
25/01/2017 EF050631	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	12.70
25/01/2017 EF050632	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	2,076.29
25/01/2017 EF050633	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	243.35
25/01/2017 EF050634	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	3,795.70
25/01/2017 EF050635	T-QUIP	MOWER PARTS & SERVICE	1,467.60
25/01/2017 EF050636	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	260.00
25/01/2017 EF050637	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	15,290.00
25/01/2017 EF050638	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS BUILDINGS	3,791.15
25/01/2017 EF050639	ALINTA ENERGY	ELECTRICITY SUPPLIES	640.15
25/01/2017 EF050640	CREATIVE SPACES	CONSULTANCY SERVICES - DESIGN WORK RAILWAY HOUSE	6,312.68
25/01/2017 EF050641	LEON THOMASIAN	PAINTING SERVICES - YALLINGUP RURAL BFB	2,200.00

# Attachment A

# List of Payments - January 2017

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Date	Chq / Voucher	Name	Description	Amount
25/01/2017	EF050642	LOCK DOWN FIXINGS	INFLATABLE LOUNGES - YOUTH EVENT	359.80
25/01/2017	EF050643	ALANA CLARE WILLIAMS	ART SERVICES - BUSSELTON PUBLIC PIANO PROJECT	143.26
25/01/2017	EF050644	CANCELLED	PROCESSING ERROR - CANCELLED	-
25/01/2017	EF050645	COLES	COUNCIL & STAFF REFRESHMENTS	91.84
				4.075.003.53

4,875,093.53

### **INTERNAL PAYMENT VOUCHERS - JANUARY 2017**

Date	IP VOUCHER	Name	Description	Amount
4/01/2017	DD002982	PAY 14	FORTNIGHTLY PAY	677,573.88
3/01/2017	DD002983	MACQUARIE EQUIPMENT RENTALS PTY LTD	COMPUTER LEASING PAYMENTS	5,709.02
3/01/2017	DD002984	MACQUARIE EQUIPMENT RENTALS PTY LTD	COMPUTER LEASING PAYMENTS	28,965.82
3/01/2017	DD002985	MACQUARIE EQUIPMENT RENTALS PTY LTD	PHOTOCOPIER LEASING PAYMENTS	1,663.01
6/01/2017	DD002986	G KING	CORRECTION OF BPAY PAYMENT	1,134.40
6/01/2017	DD002987	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC	735.21
6/01/2017	DD002988	ANZ BANK	BANK FEES	3,083.98
6/01/2017	DD002989	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC	551.41
6/01/2017	DD002990	COMMONWEALTH BANK	BANK FEES	1,848.40
6/01/2017	DD002991	BC SLEE	REFUND OF RATE OVERPAYMENT	396.00
11/01/2017	DD002992	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT \$13237.47	
	DD002992	KINGSLEY MOTEL, MANJIMUP	ACCOMMODATION - PROJECT MANAGEMENT COURSE	314.92
	DD002992	HARVEY NORMAN, BUSSELTON	IPHONE COVER	44.00
	DD002992	DEPARTMENT OF ENVIRONMENT	CLEARING PERMIT	200.00
	DD002992	KINGSLEY MOTEL, MANJIMUP	ACCOMMODATION - PROJECT MANAGEMENT COURSE	166.65
	DD002992	ROYAL FLYING DOCTOR	STAFF RETIREMENT GIFT - DONATION	100.00
	DD002992	KOOKABURRA CARAVAN PARK	ACCOMODATION - EXCHANGE ARTIST	1,431.00
	DD002992	KOOKABURRA CARAVAN PARK	ACCOMODATION - EXCHANGE ARTIST	1,689.00
	DD002992	FACEBOOK	ADVERTISING - GLC	81.03
	DD002992	WOOLWORTHS, BUSSELTON	CATERING - ECONOMIC DEVELOPMENT WORKSHOP	44.00
	DD002992	WOOLWORTHS, BUSSELTON	CATERING - ECONOMIC DEVELOPMENT WORKSHOP	35.25
	DD002992	WOOLWORTHS, BUSSELTON (BWS)	CATERING - ECONOMIC DEVELOPMENT WORKSHOP	95.47
	DD002992	THE NEW ESPLANADE HOTEL	PARKING - BMRRA MEETING	40.00
	DD002992	SANITY MUSIC BSN	LIBRARY RESOURCES	1,191.22
	DD002992	APPLE ITUNES	ICLOUD STORAGE D/DEBIT	4.49
	DD002992	YAROOMS/YINTERACTIVE LTD	SOFTWARE PURCHASE - MEETING ROOM BOOKING	480.03

Date	Chq / Voucher	Name	Description	Amount
	DD002992	PAYPAL IRIS CONSULT	TEST TARGET SHEET FOR RECORDS	260.00
	DD002992	OPTUS	FIXED INTERNET ACCESS	390.12
	DD002992	AL FORNO	MEETING EXPENSES - CITY OF BUNBURY & MAYOR	17.50
	DD002992	CREATESEND/JACK IN THE BOX	MARKETING EXPENSES - BAY TO BAY EMAIL NEWSLETTER	280.30
	DD002992	MANTRA GERALDTON	ACCOMMODATION - LGCOG CONFERENCE	620.97
	DD002992	AUSTRALIAN COASTAL COUNCILS	ATTENDANCE FEE - AUSTRALIAN COASTAL COUNCIL CONFERENCE	1,277.45
	DD002992	MAYORS FOR PEACE	MEMBERSHIP FEE	23.89
	DD002992	CAVES HOUSE HOTEL	CATERING - COUNCILLORS' CHRISTMAS FUNCTION	2,893.00
	DD002992	THE FIRE STATION, BUSSELTON	MEETING EXPENSES - GOVERNANCE / MAJOR PROJECTS	167.00
	DD002992	THE FIRE STATION, BUSSELTON	MEETING EXPENSES - GOVERNANCE / MAJOR PROJECTS	46.50
	DD002992	SP*UWA PUBLISHING	PUBLICATIONS - ENVIRONMENAL HEALTH	165.00
	DD002992	WILSON PARKING, PERTH	PARKING - WAPC COASTAL PRESENTATION	10.00
	DD002992	STATE ADMINISTRATIVE PERTH	SAT HEARING TRANSCRIPTS	467.65
	DD002992	CITY OF PERTH	PARKING - DIRECTORS TRAINING COURSE	76.36
	DD002992	BP DUNSBOROUGH	FUEL SERVICES	74.36
	DD002992	KIMBERLEY PHYSIOTHERAPY, BROOME	MEDICAL SERVICES - PRE-EMPLOYMENT	175.00
	DD002992	KIMBERLEY MEDICAL GROUP	MEDICAL SERVICES - PRE-EMPLOYMENT	187.00
	DD002992	ASIC SYDNEY	COMPANY SEARCH FEES	19.00
	DD002992	BANK FEES	DECEMBER 2016 VISA CARD FEES	169.31
12/01/2017	DD002993	CJ & LC HALLORAN	REFUND DEVELOPMENT APPLICATION FEE - OVERPAID	114.00
12/01/2017	DD002994	ANZ BANK	BANK FEES	5,842.26
13/01/2017	DD002995	SJM ACHAM	REFUND OF RATE OVERPAYMENT	456.00
13/01/2017	DD002996	AR & HF FLETCHER	REFUND OF RATE OVERPAYMENT	500.00
16/01/2017	DD002997	COMMONWEALTH BANK	BANK FEES	236.57
18/01/2017	DD002998	PAY 15	FORTNIGHTLY PAY	726,701.14
5/01/2017	DD002999	ANZ BANK	BANK FEES	292.39
5/01/2017	DD003000	ANZ BANK	BANK FEES	142.00
18/01/2017	DD003001	VENTURA HOME GROUP	REFUND OF DEVELOPMENT APPLICATION - CANCELLED	652.77
18/01/2017	DD003002	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS	237.80
18/01/2017	DD003003	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS	220.02
18/01/2017	DD003004	A RYAN	REFUND OF RATE OVERPAYMENT	439.00
18/01/2017	DD003005	RL & PM CAMPBELL-WILSON	REFUND OF RATE OVERPAYMENT	1,234.00
7/01/2017	DD003006	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	59,311.63
13/01/2017	DD003007	FINES ENFORCEMENT REGISTRY	TRAFFIC & ANIMAL INFRINGEMENTS	638.00

# Attachment A

# List of Payments - January 2017

Date Chq / Voucher	Name	Description	Amount
13/01/2017 DD003008	FINES ENFORCEMENT REGISTRY	TRAFFIC, CAMPING, ANIMAL, BUSH FIRE & LITTER INFRINGEMENTS	3,886.00
			742,047.43

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# TRUST ACCOUNT - JANUARY 2017

Date	TRUST CHQ	Name	Description	Amount
9/01/2017	007311	KYM NISBET	BCITF & BRB LEVY REFUNDS - BUILDING APPLICATION CANCELLED	219.05
10/01/2017	007312	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	36,607.13
10/01/2017	007313	CONSTRUCTION TRAINING FUND	BCITF LEVY	10,627.00
10/01/2017	007314	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	676.50
25/01/2017	007315	D SCHMIDT	BCITF & BRB LEVY REFUNDS - BUILDING APPLICATION CANCELLED	61.65
				40 404 33

48,191.33

# 10.2 <u>Finance Committee - 2/03/2017 - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31</u> JANUARY 2017

**SUBJECT INDEX:** Budget Planning and Reporting

STRATEGIC OBJECTIVE: An organisation that is managed effectively and achieves positive

outcomes for the community.

**BUSINESS UNIT:** Financial Services **ACTIVITY UNIT:** Financial Services

**REPORTING OFFICER:** Strategic Financial Plan Accountant - Stuart Wells **AUTHORISING OFFICER:** Director, Finance and Corporate Services - Cliff Frewing

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Attachment A Financial Activity Statements - January 2017 U

Attachment B Investment Report - January 2017 U

This item was considered by the Finance Committee at its meeting on 2 March 2017, the recommendations from which have been included in this report.

### **PRÉCIS**

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 January 2017.

# **BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 21 July 2016, the Council adopted (C1607/160) the following material variance reporting threshold for the 2016/17 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2016/17 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.

#### STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

#### **RELEVANT PLANS AND POLICIES**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

Any financial implications are detailed within the context of this report.

# **Long-term Financial Plan Implications**

As above.

#### STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 - 'An organisation that is managed effectively and achieves positive outcomes for the community'. The achievement of the above is underpinned by the Council strategy to 'ensure the long term financial sustainability of Council through effective financial management'.

#### **RISK ASSESSMENT**

Risk assessments have been previously completed in relation to a number of 'higher level' financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

# **CONSULTATION**

Not applicable

#### **OFFICER COMMENT**

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City's overall financial performance on a full year basis, the following financial reports are attached hereto:

### Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

### Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

#### Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

### Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

# **COMMENTS ON FINANCIAL ACTIVITY TO 31 JANUARY 2017**

### **Operating Activity**

# Operating Revenue

As at 31 January 2017, there is a variance of -1.51% (-\$970K) in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Other Revenue	+31%	+\$62
Interest Earnings	+34%	+\$561
Non-Operating Grants Subsidies and Contributions	-27%	-\$1,697
Profit on Asset Disposals	+72%	+\$8

# Other Revenue (+\$62K)

- Milne Street Pavillion is +\$29k ahead of budget. This is actually a capital grant that will be journaled across in February to Non-Operating Grants, Subsidies and Contributions against where the budget sits. This is timing in nature only.
- Parking Control is ahead of year to date budget by +\$16k. This variance has increased by 1k over December, continues to track ahead of budget and is indicative of a permanent difference.
- Animal Control is unfavourable against budget by -\$10k. This variance has been fluctuating on a month to month basis and is likely timing in nature.
- Busselton Transfer Station and Dunsborough Waste Facility are favourable against budget by +\$14k. This is due to sales of scrap and recyclable materials currently trending ahead of budget.
   Any variance is transferred to waste reserve at the end of the year with no impact to overall municipal surplus/(deficit) position.
- Sale of Artworks +\$2k. These amounts result in a liability and expense being paid at a later date to the artist concerned. Therefore timing difference only
- Receipts of unbudgeted long service leave amounting to +\$16k. The amount will be offset by a corresponding expenditure amount at the time the leave is taken, therefore no impact to the overall surplus/(deficit) position.
- Busselton and Dunsborough Cemeteries currently +\$3k ahead of budget due to sale of memorialisation stock. This is expected to be a timing difference only.
- Public Relations sale of number plates are +\$2k ahead of budget. Based on the current trend it is likely this will exceed budget for the full year.

- NCC Standpipe is -\$7k behind budget due to sale of water because of a timing difference. The budget assumed monthly receipts however they will be received bi-annually.
- Other Law, Order and Public Safety, local government act fines and costs is trending below budget by -\$7k. Likely to not meet full year budget targets based on actuals to date.
- Fire Prevention Bush Fire Act Fines and Costs is currently trending -\$6k below budget. Based on this current trend it's unlikely the full year \$45k budget target will be met.

# Interest Earnings (+\$561K)

- Interest on municipal funds +\$28k.
- Interest on reserve funds +\$101k.
- Interest on restricted funds +\$377k.
- Late payment interest on rates +\$55k.

# Non-Operating Grants, Subsidies and Contributions (-\$1,697K)

- There are a number of items that make up the current year to date variance. All variances are timing related except:
  - Foreshore East Youth Precinct (Skate Park & Adventure Playground). An accrual was raised for a Lotterywest grant in the 2015/16 financial year equal to \$613k. In the 2016/17 financial year only \$480k has been received. This leaves a current budget shortfall of \$133k. The shortfall is subject to ongoing discussions between the City of Busselton and Lotterywest.

### Profit on Asset Disposals (+\$8K)

- Sales of the CEO's Toyota Prado +\$12k. It was budgeted to be sold at its book value but +\$12k more than budget was received.
- Fibreglass Water Leeder Tank +4k. This was an insurance receipt received equal to the replacement value of the tank broken, resulting in a profit on sale of +\$4k.
- Offset against this is the sale of a number of items which are yet to occur or items that were budgeted to be sold at a profit and ended up being sold at a loss amounting to -\$8k.

### Operating Expenditure

As at 31 January 2017, there is a variance of +4% (+\$1,475K) in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance	Variance	
	%	\$000's	
Materials and Contracts	+16%	+\$1,382	
Utilities	+23%	+\$314	
Other Expenditure	+20%	+\$371	
Allocations	-13%	-\$146	
Loss on Asset Disposals	-1,672%	-\$101	

### Materials and Contracts (+\$1,382K)

- By directorate, materials and contracts is showing the following variances at 31 January 2017;
  - Engineering and Works Services +\$677k
  - Community and Commercial Services +\$422k
  - Finance and Corporate Services +\$83K
  - Planning and Development Services +\$24k
  - Executive Services +\$71K
- From a natural account perspective the variances are predominantly attributable to contractors +\$485k, Consultants +\$565k and Fuels, Oils and Grease +\$49k. Of those variances it is only Fuel,
   Oils and Grease that is likely to result in a permanent difference for the full year at this stage if

fuel prices remain stable at current levels. This variance has however continued to reduce over January.

# Utilities (+\$314K)

• The predominant variance for utilities relates to water +\$153k and electricity +\$146k. This variance is a timing variance related to the irregular way in which water and electricity invoices are received.

# Allocations (-\$146K)

This activity incorporates numerous internal accounting allocations. The first component is
Activity Based Costing (ABC) allocations where allocations are based on actual costs. The second
component is the overhead allocations whereby the monthly charges are based on budget. The
-\$146k variance is timing variance that reflects an under allocation at 31 January 2017. It is
expected this will correct by end of the financial year.

# Loss on Asset Disposals (-\$101K)

• The loss on asset disposals relates to numerous items of plant and equipment sold in the first seven months of the financial year. The loss represents the difference between the book value of the assets and the amounts received in cash for those assets sold. The variance of -\$101k is mostly considered permanent as it relates to items that were either budgeted to be sold at a profit or smaller items that were not budgeted to be sold.

#### **Capital Activity**

### Capital Revenue

As at 31 January 2017, there is a variance of -36% (-\$15,381K) in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's	
Transfer from Reserves	-20%	-\$3,650	
Transfer from Restricted Assets	-55%	-\$11,564	
Proceeds from Sale of Assets	-53%	-\$161	
Self-Supporting Loans	-13%	-\$6k	

# Transfer from Reserves (-\$3,650K)

- Timing difference relating to use of the Civic and Administration Centre Construction Reserve (-\$5,400K). Offset by an increase in use of Infrastructure Asset Renewal Reserve (+\$2,000k) for the same period. These are both timing in nature only.
- Community Development contribution reserve (-\$250K). Budget included \$250k spent on Milne Street Pavilion in November which has not yet occurred. This is timing in nature only and will correct by June 2017.

# Transfer from Restricted Assets (-\$11,564K)

- Timing difference relating to use of Airport and Foreshore grants -\$18,000k and -\$3,000k relating to the foreshore works. No impact to net current position.
- Movement of Community and Rec Facilities +\$7,323k, Vasse Diversion Drain +\$383k, Drainage held in Restricted Assets +\$211k, Aged Housing +\$846k from restricted assets into reserves.
   These movements were budgeted to occur in June 2017 but have occurred in October and are timing in nature only. No impact to net current position.
- Bonds and Deposits (+\$671k) not budgeted. Timing in nature only as held on behalf of other entities and individuals.

# Proceeds from Sale of Assets (-\$161K)

 Proceeds from sale of assets, includes timing differences of -\$206k and permanent differences of +\$45k. Of the permanent differences, +\$12k relates to additional funds received for sale of Toyota Prado, +\$12k insurance refund for fibreglass water tank, +\$9k for Kawasaki Mule and the remainder being a number of smaller plant items or differences in budgeted proceeds and actuals proceeds received.

### Capital Expenditure

As at 31 January 2017, there is a variance of 39% (+\$31,311K) in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance	Variance	
	%	\$000's	
Land and Buildings	+40%	+\$7,028	
Plant and Equipment	+48%	+\$662	
Furniture and Equipment	+79%	+\$1,017	
Infrastructure	+72%	+\$27,152	
Transfers to Restricted Assets	-516%	-\$3,737	

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

All capital expenditure variances are considered to be a timing adjustment at this time, with no impact expected against the net current position.

### Transfers to Restricted Assets (-\$3,737K)

The transfers to restricted assets budget comprises an estimation of funds that could potentially be received during the financial year, primarily from developer contributions. Due to the nature of the category, the annual budget allocation is spread evenly throughout the financial year. The performance in this activity does not have any direct impact on the surplus/deficit position, as whilst recognised as operating revenue upon receipt, these funds are subsequently quarantined to restricted assets, essentially offsetting the initial transaction. Furthermore, the transfers to restricted assets category also include the payment of bonds and deposits, where no specific budget allocation is made for these funds.

The unfavourable financial year to date variance of -\$3,737k is primarily attributable to the receipt of Cash in Lieu — Parking -\$80k, Bonds and Deposit -\$173k receipt of interest in excess of budget attributable to the airport grant -\$400k and Unspent Loan funds -\$3,028k.

#### **Investment Report**

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 January 2017, the value of the City's invested funds totalled \$119.3M, decreasing from \$121.4M as at 1st January. The decrease is due to funds being used for operational purposes, including the Admin Building redevelopment and other major projects.

During the month of January \$6.0M in term deposit funds matured with the deposits closed to meet operational cash requirements.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased by \$3.0M with the funds being held to meet future operational cash requirements.

The RBA left official rates on hold during January and February with future rate movements are unclear at this stage.

Please refer to Attachment B for further information.

#### **CONCLUSION**

As at 31 January 2017, the City's financial performance is considered satisfactory. Whilst current variances exist in some operational areas, these are primarily due to timing differences, and if not timing are not material in nature or are transactions that have no direct impact on the Net Current Position. Trends identified that could lead to permanent differences will continue to be monitored in future periods to ensure corrective action is taken in a timely manner if required.

Whilst acknowledging capital is presently tracking below year to date budget estimates, this is also seen to be attributable to timing differences at this time. There continues to be no indication at this time of any material cost overruns on any capital items in this year's budget.

#### **OPTIONS**

The Council may determine not to receive the statutory financial activity statement reports.

#### TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Reports are received as at the date of the relevant Council meeting

# **COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 31 January 2017, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

# Financial Activity Statements - January 2017

# City of Busselton

### **Statement of Financial Activity**

# For The Period Ending 31 January 2017

Revenue from Ordinary Activities   Figure 1		2016/2017	2015/2017	2016/2017	2016/2017	2015/2017	2015/12
Revenue from Ordinary Activities   S		2016/2017	2016/2017	2016/2017	2016/2017	2016/2017	2016/17
Revenue from Ordinary Activities		Actual				Original Budget	
Rates		\$	\$		\$	\$	
Perfect   Carriage							
Fees & Charges							
Dither Revenue   20,2370   20,1339   20,1339   256,410   35,640   35,040   35,050   31,075							
						,,	
Expenses from Ordinary Activities   Employee Costs   (16.679,803)   (16.988,520)   (16.988,520)   (17.988,335)   (27.888,735)   1.82%   Materials & Contracts   (16.679,803)   (16.988,520)   (16.988,520)   (17.968,335)   (27.888,735)   1.82%   Materials & Contracts   (16.679,803)   (16.988,520)   (18.975,607)   (15.760,809)   (15.573,365)   1.52%   (15.978,809)   (15.973,365)   1.52%   (15.978,809)   (15.973,365)   (15.978,809)   (15.97							
Employee Costs	interest Earnings	2,210,551	1,650,012	1,650,012	2,542,850	2,542,850	33.97%
Employee Costs		58,586,124	57,867,355	57,648,423	65,553,742	65,258,646	1.24%
Materials & Contracts	Expenses from Ordinary Activities						
Dillies (Sax, Electricity, Varier etc)   (1,02,195)   (1,376,147)   (1,376,147)   (1,376,147)   (2,358,980)   (2	Employee Costs	(16,679,803)	(16,988,520)	(16,988,520)	(27,868,335)	(27,838,725)	1.82%
Depreciation on non current assets   63,788,322   (9,104,459)   (19,104,459)   (15,715,050)   (15,715,050)   (7,522)   (7,16,772)   (							
Insurance Expenses   (650,056  (696,822)   (696,922)   (716,772)   (716,772)   6.72%   (716,772)   1,942,110   1,942,110   19,84%   Allocations   1,162,7639   1,162,723   1,162,723   1,942,110   1,942,110   1,942,110   12,55%   1,162,733   1,942,110   1,942,110   1,942,110   1,255%   1,162,733   1,942,110   1,942,110   1,942,110   1,255%   1,162,733   1,942,110   1,942,110   1,942,110   1,255%   1,162,733   1,942,110   1							
Dehec Expenditure   (1.497.322)   (1.867.932)   (1.867.932)   (1.967.733)   (1.96.7103)   (1.96.71							
Non-Operating Grants, Subsidies and Contributions   4,156,870   6,214,772   6,153,347   45,891,102   33,349,212   -2,315							
Borrowings Cost Expense   (642,381)							
Reprovings Cost Expense   (642,381)   (626,968)   (626,968)   (1,318,330)   (1,318,330)   (1,318,330)   (2,26%   (626,968)   (626,968)   (626,968)   (626,968)   (1,318,330)   (1,318,	Allocations	1,016,800	1,162,723	1,162,723	1,942,110	1,942,110	12.55%
Interest Expenses   (642,381)   (626,968)   (626,968)   (1,318,330)   (1,318,330)   (2,46%   1,318,330)   (1,318		(36,142,695)	(37,733,727)	(37,628,825)	(63,582,760)	(63,358,646)	4.22%
Interest Expenses   (642,381)   (626,968)   (626,968)   (1,318,330)   (1,318,330)   (2,46%   1,318,330)   (1,318	Borrowings Cost Expense						
Non-Operating Grants, Subsidies and Contributions	Interest Expenses	(642,381)	(626,968)	(626,968)	(1,318,330)	(1,318,330)	-2.46%
Profit on Asset Disposals   19,644   11,438   11,438   23,227   23,227   71,74%		(642,381)	(626,968)	(626,968)	(1,318,330)	(1,318,330)	-2.46%
Profit on Asset Disposals   19,644   11,438   11,438   23,227   23,227   71,74%	Non-Operating Grants, Subsidies and Contributions	4,516,870	6.214.172	6.153.347	45,891,102	35.349.212	-27.31%
Net Result   26,230,899   25,726,249   25,551,394   46,472,220   35,859,348   1.96%							71.74%
Net Result   26,230,899   25,726,249   25,551,394   46,472,220   35,859,348   1.96%	Loss on Asset Disposals	(106,663)	(6,021)	(6,021)	(94,761)	(94,761)	-1671.52%
Adjustments for Non-cash Revenue & Expenditure		4,429,851	6,219,589	6,158,764	45,819,568	35,277,678	-28.78%
Depreciation	Net Result	26,230,899	25,726,249	25,551,394	46,472,220	35,859,348	1.96%
Depreciation	Adjustments for Non-rash Revenue & Evnenditure						
Asset Adjustments as per Changes to Regulations         0         14,388,800         (13,380,0000)         17,534         71,534 <t< td=""><td></td><td>9,789,322</td><td>9,104,459</td><td>9,104,459</td><td>15,715,050</td><td>15,715,050</td><td></td></t<>		9,789,322	9,104,459	9,104,459	15,715,050	15,715,050	
Profit]   Loss on Sale of Assets   87,019   (5,417)   (5,417)   71,534   71,534   Allocations & Other Adjustments   (1,338)   0   0   0   0   0   0   0   0   0							
Allocations & Other Adjustments	Donated Assets	0	0	0	(14,388,800)	(13,800,000)	
Deferred Pensioner Movements   (22,693)   0   0   0   0   0   0   0   0   0	(Profit)/Loss on Sale of Assets	87,019	(5,417)	(5,417)	71,534	71,534	
Recording of Employee Entitlements (Provisions)   (13,176)   (13,176)   (13,176)   (13,176)   (26,356)   (26		(1,338)					
Deposit & Bonds Movements (cash backed)   (497,913)   0   0   0   0   0   0   0   0   0							
Capital Revenue & (Expenditure)         Land & Buildings         (10,570,887)         (17,599,051)         (17,349,255)         (25,376,416)         (24,081,120)         39.93%           Plant & Equipment         (26,717)         (1,388,694)         (1,388,694)         (2,783,200)         (2,783,200)         47.67%           Furniture & Equipment         (269,620)         (1,286,471)         (1,294,422)         (1,910,597)         79.04%           Infrastructure         (10,329,132)         (37,481,447)         (37,458,869)         (75,422,807)         (66,504,042)         72.44%           Proceeds from Sale of Assets         141,071         302,000         302,000         699,000         699,000         -53.29%           Proceeds from New Loans         3,000,000         3,000,000         3,650,000         3,650,000         3,650,000         3,650,000         0.00%         -53.29%           For Self Supporting Loans - Repayment of Principal         38,983         44,846         44,846         91,040         91,040         91,307         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         13.07%         1							
Land & Buildings         (10,570,887)         (17,599,051)         (17,349,255)         (25,376,416)         (24,081,120)         39,93%           Plant & Equipment         (726,717)         (1,388,694)         (1,284,647)         (1,286,647)         (1,286,647)         (1,924,422)         (1,910,997)         79,04%           Infrastructure         (10,329,132)         (37,481,447)         (37,488,699)         (75,422,807)         (66,504,042)         72,44%           Proceeds from Sale of Assets         141,071         302,000         302,000         609,000         609,000         69,000         -53,29%           Proceeds from New Loans         3,000,000         3,000,000         3,000,000         3,650,000         3,650,000         -53,29%           Proceeds from New Loans         38,983         44,846         44,846         91,040         91,040         91,040         13,07%           Total Loan Repayments - Principal         (1,044,067)         (965,120)         (965,120)         (2,083,302)         (2,083,302)         -8,18%           Advances to Community Groups         0         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000	Deposit & Bonds Movements (cash backed)	(497,913)	0	0	0	0	
Plant & Equipment (726,717) (1,388,694) (1,388,694) (2,783,200) (2,783,200) 47.67% Furniture & Equipment (269,620) (1,286,471) (1,286,471) (1,286,471) (1,286,472) (1,910,597) 79.04% (10,329,132) (37,481,447) (37,458,689) (75,422,807) (66,504,042) 72.44% Proceeds from Sale of Assets 141,071 302,000 302,000 609,000 609,000 609,000 -53.29% (10,900,700,700,700,700,700,700,700,700,70		(10 570 007)	(47 500 651)	(47.240.755)	(25.275.555)	(24.004.422)	20.022
Furniture & Equipment (269,620) (1,286,471) (1,286,471) (1,924,422) (1,910,597) 79.04% Infrastructure (10,329,132) (37,481,447) (37,458,869) (75,422,807) (66,504,042) 72.44% Proceeds from Sale of Assets 141,071 302,000 302,000 609,000 609,000 -53.29% Proceeds from New Loans 3,000,000 3,000,000 3,000,000 3,650,000 3,650,000 0.00% Self Supporting Loans - Repayment of Principal 38,983 44,846 44,846 91,040 91,040 91,040 -13.07% Total Loan Repayments - Principal (1,044,067) (965,120) (965,120) (2,089,302) (2,089,302) -8.18% Advances to Community Groups 0 (150,000) (150,000) (150,000) (150,000) (150,000) (100,000) (150,000)			()	1	(//		
Infrastructure         (10,329,132)         (37,481,447)         (37,488,669)         (75,422,807)         (66,504,042)         72,44%           Proceeds from Sale of Assets         141,071         302,000         302,000         669,000         609,000         -53.29%           Proceeds from New Loans         3,000,000         3,000,000         3,650,000         3,650,000         0.00%           Self Supporting Loans - Repayment of Principal         38,983         44,846         44,846         91,040         91,040         91,307           Total Loan Repayments - Principal         (1,044,067)         (965,120)         (965,120)         (2,089,302)         (2,089,302)         -8.18%           Advances to Community Groups         0         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         (11,301,200)         100,000         -516,09%           Transfer from Restricted Assets         9,435,618         21,000,000         21,000,000         55,722,104         55,722,104         -55,07%           Transfer to Reserves         (20,989,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356							
Proceeds from Sale of Assets         141,071         302,000         302,000         609,000         609,000         -53.29%           Proceeds from New Loans         3,000,000         3,000,000         3,000,000         3,650,000         3,650,000         0.00%           Self Supporting Loans - Repayment of Principal         38,983         44,846         44,846         91,040         91,040         -13.07%           Total Loan Repayments - Principal         (1,044,067)         (965,120)         (965,120)         (2,089,302)         (2,089,302)         -8.18%           Advances to Community Groups         0         0         (150,000)         (150,000)         (150,000)         (150,000)         (150,000)         100,000         100,000         100,000         150,000         (150,000)         (150,000)         100,000         100,000         100,000         100,000         110,000         100,000         110,000         100,000         110,000         100,000         110,000         100,000         110,000         100,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         110,000         11,000         11,000         11,001							
Self Supporting Loans - Repayment of Principal         38,983         44,846         44,846         91,040         91,040         -13.07%           Total Loan Repayments - Principal         (1,044,067)         (965,120)         (965,120)         (2,089,302)         (2,089,302)         -8.18%           Advances to Community Groups         0         0         (150,000)         (150,000)         (150,000)         (150,000)         100,000           Transfer to Restricted Assets         (4,460,681)         (724,031)         (724,031)         (11,301,200)         (11,301,200)         -516.09%           Transfer from Restricted Assets         9,435,618         21,000,000         21,000,000         55,722,104         55,722,104         -55.07%           Transfer to Reserves         (20,998,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1							
Self Supporting Loans - Repayment of Principal         38,983         44,846         44,846         91,040         91,040         -13.07%           Total Loan Repayments - Principal         (1,044,067)         (965,120)         (965,120)         (2,089,302)         (2,089,302)         -8.18%           Advances to Community Groups         0         0         (150,000)         (150,000)         (150,000)         (150,000)         100,000           Transfer to Restricted Assets         (4,460,681)         (724,031)         (724,031)         (11,301,200)         (11,301,200)         -516.09%           Transfer from Restricted Assets         9,435,618         21,000,000         21,000,000         55,722,104         55,722,104         -55.07%           Transfer to Reserves         (20,998,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1	Proceeds from New Loans	3,000,000	3,000,000	3,000,000	3,650,000	3,650,000	0.00%
Advances to Community Groups         0         (150,000)         (150,000)         (150,000)         (150,000)         100.00%           Transfer to Restricted Assets         (4,460,681)         (724,031)         (724,031)         (11,301,200)         (11,301,200)         -516.09%           Transfer from Restricted Assets         9,435,618         21,000,000         55,722,104         55,722,104         -55.07%           Transfer for Reserves         (20,998,310)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089							-13.07%
Advances to Community Groups         0         (150,000)         (150,000)         (150,000)         (150,000)         100.00%           Transfer to Restricted Assets         (4,460,681)         (724,031)         (724,031)         (11,301,200)         (11,301,200)         -516.09%           Transfer from Restricted Assets         9,435,618         21,000,000         55,722,104         55,722,104         -55.07%           Transfer for Reserves         (20,998,310)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089	Total Loan Repayments - Principal	(1,044,067)	(965,120)	(965,120)	(2,089,302)	(2,089,302)	
Transfer from Restricted Assets         9,435,618         21,000,000         21,000,000         55,722,104         55,722,104         -55.07%           Transfer to Reserves         (20,998,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089	Advances to Community Groups		(150,000)	(150,000)	(150,000)	(150,000)	100.00%
Transfer to Reserves         (20,998,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089	Transfer to Restricted Assets	(4,460,681)	(724,031)	(724,031)	(11,301,200)	(11,301,200)	-516.09%
Transfer to Reserves         (20,998,310)         (20,115,897)         (20,115,897)         (25,302,389)         (25,302,389)         -4.39%           Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089	Transfer from Restricted Assets	9,435.618	21,000,000	21,000,000	55,722,104	55,722,104	-55.07%
Transfer from Reserves         14,329,356         17,979,151         17,729,356         35,326,837         35,052,041         -20.30%           Opening Funds Surplus/ (Deficit)         1,178,089         1,178,089         1,178,089         1,178,089         1,178,089							-4.39%
	Transfer from Reserves						-20.30%
Net Current Position - Surplus / (Deficit) 15,295,823 (1,394,510) (1,546,786) 70,982 0	Opening Funds Surplus/ (Deficit)	1,178,089	1,178,089	1,178,089	1,178,089	1,178,089	

# **City of Busselton**

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# **Net Current Position**

# For The Period Ending 31 January 2017

	2016/17 Actual	2016/17 Amended Budget	2016/17 Original Budget	2015/16 Actual
NET CURRENT ASSETS	\$	\$	\$	\$
CURRENT ASSETS				
CURRENT ASSETS  Cash - Unrestricted	7 507 674	2.067.602	1 006 620	2 251 577
Cash - Restricted	7,507,674 114,085,721	2,067,602 58,153,227	1,996,620 58,428,023	3,251,577 112,598,579
Sundry Debtors	955,514	1,600,000	1,600,000	2,501,984
Rates Outstanding - General	8,505,871	1,550,000	1,550,000	787,186
Stock on Hand	16,542	20,000	20,000	20,420
Stock off Halid	131,071,322	63,390,829	63,594,643	119,159,746
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,689,778	5,166,620	5,166,620	5,383,078
Performance Bonds	1,927,835	2,425,748	2,425,748	2,425,748
	3,617,613	7,592,368	7,592,368	7,808,826
Current Position (inclusive of Restricted Funds)	127,453,709	55,798,461	56,002,275	111,350,920
Add: Cash Backed Liabilities (Deposits & Bonds)	1,927,835	2,425,748	2,425,748	2,425,748
Less: Cash - Restricted Funds	(114,085,721)	(58,153,227)	(58,428,023)	(112,598,579)
NET CURRENT ASSET POSITION	15,295,823	70,982	0	1,178,089

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#### **Capital Acquisition Report**

#### Property, Plant & Equipment, Infrastructure

	Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
>> Prope	erty, Plant & Equipment	\$	\$	\$	\$	\$	%
	Land						
10610	Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
11156	Airport Development	12,744	1,400,000	1,400,000	2,400,000	2,400,000	-99.09%
		12,744	1,450,000	1,450,000	2,500,000	2,500,000	-99.12%
	Buildings						-
	Major Projects						
	Major Project - Busselton Foreshore						
B9570	Foreshore East-Youth Precinct Community Youth Building/SLSC	206,178	1,633,331	1,633,331	2,800,000	2,800,000	-87.38%
B9583 B9593	Railway House Milne Street Pavilion	1,032,286 223,064	577,045 1,198,842	577,045 949,046	989,216 1,876,736	989,216 1.626.940	78.89% -81.39%
B9600	Old Busselton Lighthouse	0	0	0	80,000	80,000	0.00%
	Major Project - Administration Building	1,461,529	3,409,218	3,159,422	5,745,952	5,496,156	-57.13%
B9010	Civic and Administration Centre Construction	8,650,185	11,899,993	11,899,993	14,498,715	14,498,715	-27.31%
55010	Civic and Administration Centre Construction	8,650,185	11,899,993	11,899,993	14,498,715	14,498,715	-27.31%
	Buildings (Other)	8,030,183	11,099,995	11,039,393	14,430,713	14,430,713	-27.5176
B9104	Wilyabrup Brigade Shed	33,000	33,000	33,000	33,000	33,000	0.00%
B9111 B9112	Yallingup Rural Bush Fire Brigade Ambergate Bushfire Brigade Shed	17,663 0	30,520 0	30,520	30,520 123,307	30,520 123,307	-42.13% 0.00%
B9113	Vasse Bushfire Brigade Appliance Bay Facility	0	0	0	45,500	0	0.00%
B9300	Aged Housing Capital Improvements - Winderlup	11,347	20,000	20,000	30,000	30,000	-43.27%
B9301	Aged Housing Capital Improvements - Harris Road	0	10,000	10,000	20,000	20,000	-100.00%
B9302 B9406	Aged Housing Capital Improvements - Winderlup Court (City) Busselton Cemetery - Chapel	0 273	20,000 17,500	20,000 17,500	40,000 30,000	40,000 30,000	-100.00% -98.44%
B9531	GLC - Sports Hall	18.348	55,419	55,419	95,000	95,000	-66.89%
B9539	GLC - Roof Repairs	416	24,906	24,906	42,700	42,700	-98.33%
B9556	NCC Internal Refurbishment	29,990	21,581	21,581	37,000	37,000	38.96%
B9566	GLC Pool Hall	12,511	22,981	22,981	39,400	39,400	-45.56%
B9591 B9594	Performing Arts Convention Centre  Vasse Community Recreation Precinct - Changerooms & Toilet	35,481 0	0 242,137	0 242,137	100,000 415,100	100,000 415,100	0.00%
B9596	GLC Building Improvements	27,231	23,331	242,137	40,000	40,000	16.72%
B9598	Dunsborough Library	0	14,119	14,119	24,200	24,200	-100.00%
B9599	Portable Toilets	28,094	0	0	20,000	20,000	0.00%
89601	Meelup Shed	0	10,000	10,000	10,000	10,000	-100.00%
B9715 B9716	Airport Terminal Stage 1B Airport Terminal Stage 2	52,500 75.506	35,000 0	35,000	60,000 1,000,000	60,000	50.00%
B9802	Kook Caravan Park Ablutions Refurbishment	3,511	58,331	58,331	100.000	100,000	-93.98%
B9804	Kook Park Home	75,214	128,103	128,103	171,022	171,022	-41.29%
B9805	Kook Park Kitchen	347	20,412	20,412	35,000	35,000	-98.30%
B9806	Kook Park Electrical Upgrade	25,000	52,500	52,500	90,000	90,000	-52.38%
	T	446,430	839,840	839,840	2,631,749	1,586,249	-46.84%
	Total Buildings	10,558,143	16,149,051	15,899,255	22,876,416	21,581,120	-34.62%
	Plant & Equipment						
10001	Office of the CEO	69,323	55,000	55,000	90,000	90,000	26.04% -8.28%
10115 10251	Major Projects Administration Business Systems	36,687 32,936	40,000 35,000	40,000 35,000	40,000 35,000	40,000 35,000	-8.28% -5.90%
10591	Geographe Leisure Centre	27,908	92,694	92,694	158,900	158,900	-69.89%
10600	Kookaburra Caravan Park	0	28,000	28,000	28,000	28,000	-100.00%
10805	Planning Administration	0	40,000	40,000	40,000	40,000	-100.00%
10910 10920	Building Services	33,205	35,000	35,000	35,000	35,000	-5.13% 0.00%
10920	Environmental Health Services Administration Preventative Services - Mosquitoes	0	0	0	2,000 3,300	2,000 3,300	0.00%
10950	Animal Control	0	0	0	50,000	50,000	0.00%
10980	Other Law, Order & Public Safety	0	0	0	50,000	50,000	0.00%
11101	Engineering Services Administration	36,072	40,000	40,000	40,000	40,000	-9.82%
11107	Engineering Services Design	0	39,000	39,000	39,000	39,000	-100.00%
11150 11151	Asset Management Administration Airport Operations	32,739 0	35,000 0	35,000	35,000 3,000	35,000 3,000	-6.46% 0.00%
11151	Busselton Jetty	4.849	0	0	3,000	3,000	0.00%
11401	Transport - Workshop	6,985	0	0	5,000	5,000	0.00%

## Attachment A

# Financial Activity Statements - January 2017

## City of Busselton

#### **Capital Acquisition Report**

## Property, Plant & Equipment, Infrastructure

	Beaudation	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
	Description	Actual	Amended	Original	Amended	Original	Budget YTD
			Budget YTD	Budget YTD	Budget	Budget	Variance
11402 11403	Plant Purchases (P10) Plant Purchases (P11)	40,300 85,516	39,000 395,000	39,000 395,000	434,000 571,000	434,000 571,000	3.33% -78.35%
11404	Plant Purchases (P12)	272,371	515,000	515,000	1,089,000	1,089,000	-47.11%
11500	Operations Services Administration	0	0	0	35,000	35,000	0.00%
B1026	Yallingup Rural Bushfire Brigade	12,500	0	0	0	0	0.00%
G0030	Busselton Transfer Station	4,288	0	0	0	0	0.00%
G0031	Dunsborough Waste Facility	31,040	0	0	0	0	0.00%
		726,717	1,388,694	1,388,694	2,783,200	2,783,200	-47.67%
	Furniture & Office Equipment						
10115	Major Projects Administration	0	46,669	46,669	80,000	80,000	-100.00%
10251	Business Systems	145,983	221,081	221,081	379,000	379,000	-33.97%
10380	Busselton Library	8,200	11,670	11,670	11,670	11,670	-29.73%
10381	Dunsborough Library	4,100	16,200	16,200	16,200	16,200	-74.69%
10590 10591	Naturaliste Community Centre Geographe Leisure Centre	5,373 1.627	15,487 36,614	15,487 36,614	15,487 68,840	15,487 68,840	-65.31% -95.56%
10591	Winderlup Villas Aged Housing	1,627	36,614	36,614	6,000	6,000	-95.56% -70.15%
10617	Harris Road Aged Housing	0	1,750	1,750	3,500	3,500	-100.00%
10625	Art Geo Administration	12,642	11,169	11,169	12,000	12,000	13.19%
10900	Cultural Planning	20,000	64,500	64,500	116,500	116,500	-68.99%
10920 11300	Environmental Health Services Administration Sanitation Waste Services Administration	0 4.740	0	0	1,400	1,400	0.00%
11400	Transport - Fleet Management	1,888	0	0	0	0	0.00%
B1000	Administration Building- 2-16 Southern Drive	56,422	800.000	800.000	1.100.000	1.100.000	-92.95%
B1357	Railway House	7,750	58,331	58,331	113,825	100,000	-86.71%
		244 444					70.000
		269,620	1,286,471	1,286,471	1,924,422	1,910,597	-79.04%
	Sub-Total Property, Plant & Equipment	11,567,224	20,274,216	20,024,420	30,084,038	28,774,917	-42.95%
>> Infras	structure						
	Major Project - Busselton Foreshore						
C0045	Busselton Foreshore Stage 3: Goose Car Park	13,804	116,669	116,669	200,000	200,000	-88.17%
C0046 C3064	Busselton Foreshore Stage 3: Central Car Park	72,500 578	87,500 1,166,669	87,500 1,166,669	150,000 2,000,000	150,000 2,000,000	-17.14% -99.95%
C3107	Foreshore Central - Coastal Defences (Jetty to Geo. Bay Rd) Foreshore Central-Foreshore Promenade (Jetty to Geo Bay Rd)	16,609	641,669	641,669	1,100,000	1,100,000	-99.95% -97.41%
C3133	Busselton Foreshore Contingency	0,009	52,906	52,906	90,700	90,700	-100.00%
C3140	Foreshore Water Supply and Services (Utilities)	822,275	700,000	700,000	898,927	898,927	17.47%
C3148	Busselton Foreshore Stage 3: Foreshore Landscaping	82,159	233,331	233,331	400,000	400,000	-64.79%
C3149 C3150	Busselton Foreshore Stage 3: Remedial Works Busselton Foreshore Stage 3: Toddler's Playground	10,045 4,500	29,169 100,919	29,169 100,919	50,000 173,000	50,000 173,000	-65.56% -95.54%
C3150	Busselton Foreshore Stage 3: Toddier's Playground Busselton Foreshore Stage 3: Jetty Way Pedestrian	675,306	323,764	323,764	555,030	555,030	108.58%
C3152	Busselton Foreshore Stage 3: Queen Street Abutment	0	291,669	291,669	500,000	500,000	-100.00%
C3153	Busselton Foreshore Stage 3 : Possum Park	57,805	116,669	116,669	200,000	200,000	-50.45%
W0196	Busselton Foreshore Stage 3: Foreshore Parade West	439,579	408,331	408,331	700,000	700,000	7.65%
W0197	Busselton Foreshore Stage 3: Queen St Upgrade	31,297	379,169	379,169	650,000	650,000	-91.75%
		2,226,458	4,648,434	4,648,434	7,667,657	7,667,657	-52.10%
	Major Project - Dunsborough Foreshore						
14/0070	Geographe Bay Road - Gifford Road to Elmore Road	24	0	0	0	0	0.00%
W0070	Geographe вау коаd - Gifford коаd to Elmore коаd	24	U	0	0	0	0.00%
		24	0	0	0	0	0.00%
	Major Project - Administration Building						
C0043	Administration Building Carpark	0	142,919	142,919	245,000	245,000	-100.00%
C0045	Administration building Carpark	0	142,313	142,515	243,000	243,000	-100.00%
	•	0	142,919	142,919	245,000	245,000	-100.00%
	Busselton Jetty						
C3500	Busselton Jetty Refurbishment	4,975	18,660	18,660	18,660	18,660	-73.34%
23300	busicion setty netationsmitten	4,575	10,000	10,000	10,000	10,000	73.3470
	•	4,975	18,660	18,660	18,660	18,660	-73.34%
	Footpaths Construction						
F0018	Marine Terrace Footpath	3.538	67.081	67,081	115.000	115,000	-94.73%
F0059	Brown Street Footpaths	0	0	34,293	0	58,788	0.00%
F0063	Yallingup Footpath	285	18,480	18,480	31,682	31,682	-98.46%
F0066 F0068	Bussell Highway Footpath Sections Freycinet Drive Access	0 12,872	117,831 24,500	117,831 24,500	202,000 42,000	202,000 42,000	-100.00% -47.46%
F0069	Luke Way Guerin Street to David Drive	2,575	24,500 12,831	12,831	42,000 22,000	22,000	-47.46% -79.93%
		2,0.0	22,002	12,001	22,000	22,000	

# Financial Activity Statements - January 2017

## City of Busselton

#### **Capital Acquisition Report**

#### Property, Plant & Equipment, Infrastructure

Series   Series   Communication   12,001   11,669   20,000   20,000   20,000   10,		Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Decisionage Construction - Street	F0071	Lou Weston Oval Shared Path	5,296	49,588	49,588	85,000	85,000	-89.32%
Busselton LIA - Geocatch Drain Partnership   0   15,000   15,000   30,000   30,000   -100,000			37,511	358,526	336,273	630,774	576,470	-89.54%
Corporation   Construction   Const		<u> Drainage Construction - Street</u>						
Car Parking Construction								
CO035   Churchill Park Hardstand Area (Parking)   668   74,102   74,102   127,030   127,030   99,109			4,591	182,412	182,412	317,000	317,000	-97.48%
CO036   Low Weston / Young 2 Foreshore Car Parking   34,111   1,373   1,373   2,287   2,287   2,287   2,281   2,5000   2,00000   2,0000		Car Parking Construction						
CODAT   Dumborough Town Centre Carparkugane   0								
Bridges Construction	C0044	Meelup Coastal Nodes - Carpark upgrade	0	0	0	85,670	85,670	0.00%
Bridges Construction	C0047	Dunsborough Town Centre Carparking						
A0006   Roy Road - Bridge Construction - Bridge 3373A	_		34,839	75,439	75,439	1,564,987	1,564,987	-53.82%
A0010   Lyman Road Bridge - 348   0   350,000   350,000   600,000   600,000   100,000   A0010   Clare Street Bridge (2040A   0   0   0   0   0   0   191,000   191,000   191,000   100,000   A0015   Metricup Road Bridge - 3354   111,884   92,750   92,750   159,000   159,000   206,63%   111,884   610,750   610,750   159,000   20,000   81,600   80,000   159,000   20,000   81,600   100,000   100,								,
A0010   Queen Street Bridge (2040A   0   186,000   288,000   288,000   288,000   280,000   A0015   A		Roy Road - Bridge Construction - Bridge 3373A Layman Road Bridge - 3438						
Ludiow Hithergreen Road Bridge - 3464	A0010	Queen Street Bridge 0240A		168,000	168,000	288,000	288,000	-100.00%
Page								
F1008   Busselton Bypass - Strelly Street to Clydebank Avenue   0   0   0   31,675   0   54,304   0.00%     F1011   Navigation Way Armitage Drive to Lanyard Boulevard   948   67,081   67,081   115,000   115,000   98,59%     F1017   Busselton Bypass - Strelly Street to Clydebank to Grace Court   2,705   131,423   131,243   225,000   225,000   97,94%     F1018   Busselton Bypass Stycleway (Clydebank to Grace Court   2,705   131,431   131,243   225,000   225,000   97,94%     F1018   Dunsborough Cycleway (Clydebank to Grace Court   2,705   131,431   131,243   225,000   225,000   97,94%     F1018   Dunsborough Cycleway (Clydebank to Grace Court   2,705   131,433   305,018   498,600   552,904   93,59%     F1018   Dunsborough Road Access improvements Stage 1   624,034   287,000   287,000   492,000   492,000   117,43%     F1018   Boat Ramps Construction   624,034   287,000   287,000   492,000   492,000   117,43%     F1019   Boat Ramps Construction   0   114,500   114,500   229,000   229,000   -100,00%     F1019   Beach Restoration   0   114,500   114,500   229,000   229,000   -100,00%     F1019   Beach Restoration   0   14,500   14,500   22,500   22,500   22,500   22,500   -7,96%     F1019   Sand Re-Nourishment   0   14,500   14,500   22,500   22,500   22,500   22,500   -7,86%     F1019   Sand Re-Nourishment   0   14,500   14,500   15,500   10,000   -7,96%     F1019   Sand Re-Nourishment   0   15,250   15,200   35,000   -7,86%     F1019   Parks, Gardens & Reserves   -7,8669   244,581   244,581   485,000   485,000   -7,84%     F1019   Parks, Gardens & Reserves   -7,8669   24,581   244,581   485,000   45,000   -7,84%     F1019   Parks, Gardens & Reserves   -7,8669   24,581   24,581   485,000   45,000   -7,84%     F1019   Parks, Gardens & Reserves   -7,8669   24,581   24,581   485,000   45,000   -7,84%     F1019   Parks, Gardens & Reserves   -7,8669   24,581   24,581   485,000   45,000   -7,84%     F1019   Parks, Gardens & Reserves   -7,8669   24,581   24,581   485,000   45,000   -7,84%     F1019   Parks, Gardens & Rese			111,884	610,750	610,750	2,028,000	2,028,000	-81.68%
F1011   Navigation Way Armitage Drive to Lanyard Boulevard		Cycleways Construction						
F1014   Busselton Bypass - Fairway to Kangaroo Gully   9,733   75,019   75,019   128,800   128,600   287,000   297,948   F1018   Dunsborough Cycleway CBD to Our Lady of the Cape School   4,140   0   0   30,000   30,000   20,000   0,00%   17,526   273,343   305,018   498,600   552,904   -93,59%   75,019   27,000   2								
F1017   Busselton Bypass Cycleway (Chydebank to Grace Court)   2,705   131,243   131,243   225,000   225,000   979.94%								
Townscape Construction								
Townscape Construction	F1018	Dunsborough Cycleway CBD to Our Lady of the Cape School						
C1024   Dunsborough Road Access Improvements Stage 1   624,034   287,000   287,000   492,000   492,000   117.43%			17,526	273,343	305,018	498,600	552,904	-93.59%
Boat Ramps Construction		Townscape Construction						
C1513   Port Geographe Boat Trailer Parking Layout Redevelopment   0   114,500   114,500   229,000   229,000   -100.00%	C1024	Dunsborough Road Access Improvements Stage 1	624,034	287,000	287,000	492,000	492,000	117.43%
C1513   Port Geographe Boat Trailer Parking Layout Redevelopment   0   114,500   114,500   229,000   229,000   -100,00%			624,034	287,000	287,000	492,000	492,000	117.43%
Beach Restoration	Ę	Boat Ramps Construction						
C2504   Groyne Construction   4,960   22,500   22,500   45,000   45,000   -77.96%	C1513	Port Geographe Boat Trailer Parking Layout Redevelopment						
C2504 Groyne Construction			0	114,500	114,500	229,000	229,000	-100.00%
C2512   Sand Re-Nourishment   70,619   \$5,000   \$5,000   \$10,000   \$10,000   \$28.40%   \$2520   Coastal Protection Works   3,091   14,581   14,581   25,000   25,000   -78.80%   \$0   152,500   152,500   305,000   -100,00%   \$0   152,500   152,500   305,000   -100,00%   \$0   152,500   152,500   305,000   -100,00%   \$0   152,500   152,500   305,000   -100,00%   \$0   152,500   152,500   305,000   -100,00%   \$0   152,500   152,500   152,500   305,000   -100,00%   \$0   152,500		Beach Restoration						
C2520   Coastal Protection Works   3,091   14,581   14,581   25,000   25,000   -78,80%   26,200   152,500   305,000   305,000   -78,80%   244,581   244,581   485,000   485,000   -67,84%   244,581   244,581   485,000   485,000   -67,84%   244,581   244,581   485,000   485,000   -67,84%   244,581   244,58								
Parks, Gardens & Reserves								
Parks, Gardens & Reserves   C3006   Playgrounds General - Replacement of playground equipment   0   20,419   20,419   35,000   35,000   -100.00%	C2522	King Street Seawall		152,500	152,500		305,000	-100.00%
C3006   Playgrounds General - Replacement of playground equipment   0   20,419   20,419   35,000   35,000   -100.00%			78,669	244,581	244,581	485,000	485,000	-67.84%
C3014         Meelup Park - Fire Access Trail         20,783         0         0         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         20,000         100,001         130,000         100,001         100,001         100,21%           C3122         Ralis to Trails         0         50,000         50,000         100,000         100,000         -100,00%           C3123         Seegraphe Leisure Centre - Landscaping         0         9,500         9,500         64,000         32,000         -100,00%           C3123         Vasse Birchfields Bore         19,526         19,526         19,526         19,526         19,526         19,526         19,526         0,00%           C3130         Vasse Community & Recreation Precinct - AFL Oval Stage 1         165,350         175,000         175,000         300,000         300,000         -5,51%           C3134         Vasse Community & Recreation Precinct - AFL Oval Stage 1         165,350         175,000         175,000         300,000         300,000         -5,51%           C3135         Neutrown Oval - Minor Upgrade of Existing Oval         0         <		Parks, Gardens & Reserves						
C3040         Churchill Park - Install Synthetic Wicket         21,022         10,500         10,500         18,000         18,000         100,21%           C3046         Dissporough - BMX / Skatebowl         31,256         15,400         15,400         26,396         26,396         102,96%           C3122         Ralls to Tralls         0         50,000         50,000         100,000         100,000         -100,00%           C3123         Geographe Lessure Centre - Landscaping         0         9,500         9,500         64,000         32,000         -100,00%           C3127         Whale Viewing Platform - Point Picquet         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         0.00%           C3130         Vasse Birchfields Bore         12,747         37,338         37,338         64,000         64,000         -65,86%           C3134         Vasse Community & Recreation Precinct - AFL Oval Stage 1         165,550         175,000         175,000         300,000         300,000         -55,55%           C3136         Newtown Oval - Minor Upgrade of Existing Oval         0         5,684         5,684         9,745         9,745         -100,00%           C3148         NC Infrastructure								
C3046         Dunsborough - BMX / Skatebowl         31,256         15,400         15,400         26,396         26,396         102,96%           C3122         Rails to Trails         0         50,000         50,000         100,000         100,000         -100,00%           C3123         Geographe Leisure Centre - Landscaping         0         9,500         9,500         64,000         32,000         -100,00%           C3127         Whale Viewing Platform - Point Picquet         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         0.00%           C3130         Vasse Birchfields Bore         12,747         37,338         37,338         46,000         64,000         -65,86%           C3134         Vasse Community & Recreation Precinct - AFL Oval Stage 1         165,350         175,000         175,000         300,000         300,000         -5.51%           C3136         Newtown Oval - Minor Upgrade of Existing Oval         0         5,684         5,684         9,745         9,745         -100,00%           C3143         NC Infrastructure         159         7,644         1,31,00         -31,100         -9.79,22%								
C3123         Geographe Leisure Centre - Landscaping         0         9,500         9,500         64,000         32,000         -100,00%           C3127         Whale Viewing Platform - Point Picquet         19,526         10,000         40,000         46,000         68,000         68,000         68,000         68,000         68,000         68,000         68,000         68,000         69,000         65,80%         19,760         19,760         300,000         300,000         69,000         6								
C3137         Whale Viewing Platform - Point Picquet         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         19,526         10,00								
C3130         Vasse Birchfields Bore         12,747         37,338         37,338         64,000         64,000         -65,86%           C3134         Vasse Community & Recreation Precinct - AFL Oval Stage 1         165,350         175,000         175,000         300,000         300,000         -5.51%           C3136         Newtown Oval - Minor Upgrade of Existing Oval         0         5,684         5,684         9,745         9,745         -00.00%           C3143         NCC Infrastructure         159         7,644         13,100         13,100         -97.92%		Whale Viewing Platform - Point Picquet						
C3136 Newtown Oval - Minor Upgrade of Existing Oval 0 5,684 5,684 9,745 9,745 -100.00% C3143 NCC Infrastructure 159 7,644 7,644 13,100 13,100 -97.92%	C3130	Vasse Birchfields Bore	12,747	37,338	37,338	64,000	64,000	-65.86%
C3143 NCC Infrastructure 159 7,644 7,644 13,100 13,100 -97.92%								
C3146 Dunsborough Town Centre 71,196 29,169 29,169 50,000 50,000 144.08%	C3146	Dunsborough Town Centre	71,196	29,169	29,169	50,000	50,000	144.08%
C3147 Busselton Foreshore - Extension to Mainline 31,263 87,500 87,500 150,000 150,000 -64.27%	C3147	Busselton Foreshore - Extension to Mainline	31,263	87,500	87,500	150,000	150,000	-64.27%

# Attachment A

## City of Busselton

#### **Capital Acquisition Report**

## Property, Plant & Equipment, Infrastructure

	Description	2016/ 17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
C3154	Administration Building Landscaping Works	2,860	262,500	262,500	450,000	450,000	-98.91%
C3156	Meelup Capital Works - Unallocated	5,682	0	0	40,000	40,000	0.00%
C3157	Port Geographe - Landscaping Layman Road	0	0	0	10,000	10,000	0.00%
C3158	Port Geographe - Casurina Replacements on Layman Road	0	8,750	8,750	15,000	15,000	-100.00%
		383,276	916,849	916,849	1,689,767	1,657,767	-58.20%
	Cemetery Capital Works						
C1605	Busselton Cemetery Infrastructure Upgrades	19,749	17,500	17,500	30,000	30,000	12.85%
		19,749	17,500	17,500	30,000	30,000	12.85%
	Beach Front Infrastructure Works						
C1753	Eagle Bay Viewing Platform	0	13,419	13,419	23,000	23,000	-100.00%
			13,419	13,419	23,000	23,000	-100.00%
	Aged Housing - Infrastructure Works						
C3451	Aged Housing Infrastructure (Upgrade)	0	20,000	20,000	20,000	20,000	-100.00%
			20,000	20,000	20,000	20,000	-100.00%
	Sanitation Infrastructure						
C3479 C3481	New Cell Development Transfer Station Development	67,720 2,394,000	507,500 1,328,964	507,500 1,328,964	870,000 2,278,223	870,000 2,278,223	-86.66% 80.14%
C3481	Site Rehabilitation - Busselton	161,994	145,831	145,831	250,000	250,000	11.08%
C3487	Site Rehabilitation - Dunsborough	16,031	87,500	87,500	150,000	150,000	-81.68%
C3488	Busselton Transfer Station Provision of Scheme Water	5,623	233,331	233,331	400,000	400,000	-97.59%
		2,645,367	2,303,126	2,303,126	3,948,223	3,948,223	14.86%
	Airport Development						
C6090	Parks & Gardens Airport Stage 2	0	201,250	201.250	345,000	345,000	-100.00%
C6091	Airport Construction Stage 2, Noise Management Plan	0	579,838	579,838	994,000	994,000	-100.00%
C6092	Airport Construction Stage 2, Airfield	404,068	14,583,331	14,583,331	33,779,765	25,000,000	-97.23%
C6093	Airport Construction Stage 2, Car Park & Access Roads	0	3,325,000	3,325,000	5,700,000	5,700,000	-100.00%
C6094	Airport Construction Stage 2, Jet Fuel	0	245,000	245,000	420,000	420,000	-100.00%
C6095	Airport Construction Stage 2, External Services	6,000	2,683,338	2,683,338	4,600,000	4,600,000	-99.78%
C6097 C6099	Airport Construction Stage 1B, Jet Fuel Airport Development - Project Expenses	765,839	358,554 867,388	358,554 867,388	614,659 1,469,107	614,659 1,469,107	-100.00% -11.71%
00099	Airport Development - Project Expenses	1,175,907	22,843,699	22,843,699	47,922,531	39,142,766	-94.85%
_	Main Roads	1,175,507	22,043,033	22,043,033	47,322,331	33,142,700	-34.03%
	Main Roads						
S0035	Strelly Street	0	93,408	93,408	160,128	160,128	-100.00%
S0036 S0039	Tuart Drive Chapman Hill Road	121,021 764	122,500 0	122,500	210,000	210,000	-1.21% 0.00%
S0039 S0049	Layman Road	1,072	469,500	437,500	782,000	750,000	-99,77%
50051	Causeway Road	25,674	87,500	87,500	150,000	150,000	-70.66%
S0064	Peel Terrace	5,078	253,001	253,001	433,719	433,719	-97.99%
S0065	Metricup Road	0	140,000	140,000	240,000	240,000	-100.00%
S0066	Queen Street	0	0	0	75,000	0	0.00%
S0303 S0304	Earnshaw Road Hale Street	11,707 0	9,331 42,581	9,331 42,581	16,000 73,000	16,000 73,000	25.47% -100.00%
50304	Kempston Place	19,436	42,581 25,669	42,581 25,669	44,000	44,000	-100.00%
S0306	Moore Street	120	25,081	25,081	43,000	43,000	-99.52%
S0307	Redwood Close	430	9,331	9,331	16,000	16,000	-95.40%
S0308	Ringtail Retreat	2,246	21,000	21,000	36,000	36,000	-89.30%
S0309	Rivergum Place	757	15,169	15,169	26,000	26,000	-95.01%
S0310 S0311	Wallaby Gardens	2,214 2,274	17,500	17,500 9,919	30,000	30,000	-87.35% -77.07%
S0311 S0312	Waratah Court Whistler Cove	2,274 531	9,919 8,169	9,919 8,169	17,000 14,000	17,000 14,000	-77.07% -93.50%
50312	Cummins Court	4,863	8,883	8,883	15,223	15,223	-45.26%
		198,186	1,358,542	1,326,542	2,381,070	2,274,070	-85.41%
	Roads to Recovery						
T0016	Puzey Road	1,083,793	765,058	765,058	1,311,526	1,311,526	41.66%
T0063	Tom Cullity Drive	677,220	608,419	608,419	1,043,000	1,043,000	11.31%
T0073	Hammond Road	150,951	68,250	68,250	117,000	117,000	121.17%
T0074	Maxted Street	162,655	93,919	93,919	161,000	161,000	73.19%
T0075	Pelican Place	40,882	25,081	25,081	43,000	43,000	63.00%

# Financial Activity Statements - January 2017

## City of Busselton

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#### **Capital Acquisition Report**

## Property, Plant & Equipment, Infrastructure

	Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
T0076	Roberts Road	131,695	74,669	74,669	128,000	128,000	76.37%
	-	2,247,198	1,635,396	1,635,396	2,803,526	2,803,526	37.41%
	Council Roads Initiative						
W0005	Kaloorup Road	3.807	98.000	98.000	168,000	168,000	-96.12%
W0003	Marine Terrace	343	60,088	60,088	103,000	103,000	-99.43%
W0028	Bus Bays & Shelters	10,345	2,170	2,170	3,720	3,720	376.73%
W0032	Chamber Road	0	19,831	19.831	34,000	34,000	-100.00%
W0044	Brash Road Yallingup	47,211	27,412	27,412	47,000	47,000	72.23%
W0080	Bussell Highway	76,257	15,708	15,708	26,933	26,933	385.47%
W0100	Peel Terrace	87	15,169	15,169	26,000	26,000	-99.43%
W0128	Worgan Road	40,841	45,633	45,633	78,220	78,220	-10.50%
W0135	Bussell Highway - Norman Road Broadwater Intersection	25,946	19,460	19,460	33,359	33,359	33.33%
W0136	DAIP Issues District ACROD Bays, ramps, signs etc	6,758	26,250	26,250	45,000	45,000	-74.25%
W0150	Roe Terrace Busselton	198	23,338	23,338	40,000	40,000	-99.15%
W0159	David Drive Geographe	7,871	16,919	16,919	29,000	29,000	-53.48%
W0174	Owen Road	20,913	16,317	16,317	27,980	27,980	28.17%
W0175	Scott Road	41,521	26,250	26,250	45,000	45,000	58.18%
W0176	Signage (Alternate CBD Entry)	0	35,000	35,000	60,000	60,000	-100.00%
W0177	Strelly Street	0	35,000	35,000	60,000	60,000	-100.00%
W0178	Tompsett Road	8,596	33,131	33,131	56,800	56,800	-74.06%
W0179	Anthony Road	7,949	21,581	21,581	37,000	37,000	-63.17%
W0180	Beach Road	0	45,507	45,507	78,000	78,000	-100.00%
W0181	Blue Crescent	22,232	98,000	98,000	168,000	168,000	-77.31%
W0182	Capel-Tutunup	0	45,500	45,500	78,000	78,000	-100.00%
W0183	Carter Road	18,196	251,419	251,419	431,000	431,000	-92.76%
W0185	Elsegood Avenue	843	38,500	38,500	66,000	66,000	-97.81%
W0186	Grant Street	1,459	25,662	25,662	44,000	44,000	-94.31%
W0187	Luke Way	2,858	20,419	20,419	35,000	35,000	-86.00%
W0188	Macbeth Way	17,114	19,838	19,838	34,000	34,000	-13.73%
W0189	Melville Court	5,010	23,331	23,331	40,000	40,000	-78.53%
W0190	Miamup Road	16,977	128,331	128,331	220,000	220,000	-86.77%
W0191	Queen / Albert & West St / Bussell Left Turn Upgrades	62,442	43,750	43,750	75,000	75,000	42.73%
W0192 W0193	Valley Road Wardanup Crescent	1,182 68,765	29,162	29,162 26,257	50,000 45,000	50,000 45,000	-95.95% 161.89%
W0193	William Place	1.655	26,257 21,000	21,000	45,000 36,000	45,000 36,000	-92.12%
W0194 W0195	Yallingup Beach Road	1,335	16,919	16,919	29,000	29,000	-92.11%
W0193	Senior Citizens Access Road (Peel Tce)	1,333	33,831	33,831	58,000	58,000	-100.00%
W0199	Roe Tce (Bunbury to Frederick) Unconstructed Road Reserve	227	11,669	11,669	20,000	20,000	-98.05%
	-	518,940	1.416.352	1,416,352	2,428,012	2,428,012	-63.36%
		310,340	2,410,532	1,410,332	2,420,012	2,420,012	703.3070
	Sub-Total Infrastructure	10,329,132	37,481,447	37,458,869	75,422,807	66,504,042	-72.44%
	Grand Total - Capital Acquisitions	21,896,356	57,755,663	57,483,289	105,506,845	95,278,959	

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## Reserves Movement Report

		2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
		\$	\$	\$	\$	\$	\$
100	Airport Infrastructure Renewal and Replacement	ent Reserve					
	Accumulated Reserves at Start of Year	940,036.19	940,036.19	940,036.19	940,036.19	940,036.19	459,285.18
	Interest transfer to Reserves	17,435.51	14,497.00	14,497.00	24,852.00	24,852.00	21,759.92
	Transfer from Muni	249,676.00	249,676.00	249,676.00	428,012.00	428,012.00	501,621.21
	Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
		1,207,147.70	1,204,209.19	1,204,209.19	1,350,270.19	1,350,270.19	940,036.19
101	Asset Depreciation Reserve						
	Accumulated Reserves at Start of Year	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,546,023.36
	Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	72,401.89
	Transfer to Muni	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(44,821.37)
		0.00	0.00	0.00	0.00	0.00	2,573,603.88
102	Beach Protection Reserve						
	Accumulated Reserves at Start of Year	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,494,337.28
	Interest transfer to Reserves	29,214.02	28,714.00	28,714.00	49,224.00	49,224.00	51,149.12
	Transfer from Muni	264,670.00	264,670.00	264,670.00	453,720.00	453,720.00	444,000.00
	Transfer to Muni	0.00	0.00	0.00	(447,500.00)	(447,500.00)	(221,096.37)
		2,062,274.05	2,061,774.03	2,061,774.03	1,823,834.03	1,823,834.03	1,768,390.03
107	Corporate IT System Programme						
	Accumulated Reserves at Start of Year	132,062.14	132,062.14	132,062.14	132,062.14	132,062.14	128,259.45
	Interest transfer to Reserves	2,024.26	2,282.00	2,282.00	3,912.00	3,912.00	3,802.69
		134,086.40	134,344.14	134,344.14	135,974.14	135,974.14	132,062.14
110	Jetty Maintenance Reserve						
	Accumulated Reserves at Start of Year	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,094,712.96
	Interest transfer to Reserves	36,150.75	33,999.00	33,999.00	58,284.00	58,284.00	76,168.46
	Transfer from Muni Transfer to Muni	366,859.22 0.00	366,860.00 0.00	366,860.00 0.00	1,182,454.00	1,182,454.00 (622,870.00)	1,154,259.75
	Transfer to Muni	2,709,663.46	2.707.512.49	2.707.512.49	(622,870.00)	2.924.521.49	2,306,653.49
		2,709,663.46	2,707,512.49	2,707,512.49	2,924,521.49	2,924,521.49	2,300,053.49
111	Legal Expenses Reserve						
	Accumulated Reserves at Start of Year	530,592.71	530,592.71	530,592.71	530,592.71	530,592.71	309,205.83
	Interest transfer to Reserves	8,137.03	9,142.00	9,142.00	15,672.00	15,672.00	10,742.38
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	210,644.50
		538,729.74	539,734,71	539,734,71	546,264.71	546,264.71	530,592,71
		550,725.74	333,734.71	333,734.71	5-10,20-172	5-10,20-1.71	550,552.71

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#### Reserves Movement Report

		2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
112	Long Service Leave Reserve	\$	\$	\$	\$	\$	\$
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	2,604,471.00 0.00 0.00 (2,604,471.00)	2,604,471.00 0.00 0.00 (2,604,471.00)	2,604,471.00 0.00 0.00 (2,604,471.00)	2,604,471.00 0.00 0.00 (2,604,471.00)	2,604,471.00 0.00 0.00 (2,604,471.00)	2,204,037.00 67,424.94 596,880.21 (263,871.15)
		0.00	0.00	0.00	0.00	0.00	2,604,471.00
114	City Car Parking and Access Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	427,856.90 8,590.98 238,014.00	427,856.90 7,378.00 238,014.00 0.00	427,856.90 7,378.00 238,014.00 0.00	427,856.90 12,648.00 408,020.00 (804,170.00)	427,856.90 12,648.00 408,020.00 (804,170.00)	198,114.86 12,628.28 379,363.00 (162,249.24)
		674,461.88	673,248.90	673,248.90	44,354.90	44,354.90	427,856.90
115	Plant Replacement Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	2,810,578.75 46,159.60 320,831.00 0.00 3,177,569.35	2,810,578.75 48,279.00 320,831.00 0.00 3,179,688.75	2,810,578.75 48,279.00 320,831.00 0.00 3,179,688.75	2,810,578.75 82,764.00 550,000.00 (1,134,000.00) 2,309,342.75	2,810,578.75 82,764.00 550,000.00 (1,134,000.00) 2,309,342.75	2,425,054.89 81,917.52 702,330.00 (398,723.66) 2,810,578.75
116	Professional Development Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	77,905.02 0.00 0.00 (77,905.02)	77,905.02 0.00 0.00 (77,905.02)	77,905.02 0.00 0.00 (77,905.02)	77,905.02 0.00 0.00 (77,905.02)	77,905.02 0.00 0.00 (77,905.02)	74,239.77 3,017.55 60,000.00 (59,352.30) 77,905.02
117	Road Asset Renewal Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	328,823.05 0.00 0.00 (328,823.05)	328,823.05 0.00 0.00 (328,823.05)	328,823.05 0.00 0.00 (328,823.05)	328,823.05 0.00 0.00 (328,823.05)	328,823.05 0.00 0.00 (328,823.05)	118,257.47 22,424.25 1,101,785.00 (913,643.67)
119	Sick Pay Incentive Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	144,552.59 0.00 0.00 (144,552.59)	144,552.59 0.00 0.00 (144,552.59)	144,552.59 0.00 0.00 (144,552.59)	144,552.59 0.00 0.00 (144,552.59)	144,552.59 0.00 0.00 (144,552.59)	143,876.51 3,381.67 3,627.42 (6,333.01)
120	Strategic Projects Reserve						
	Accumulated Reserves at Start of Year Interest transfer to Reserves Transfer from Muni Transfer to Muni	216,612.01 3,484.37 14,581.00 0.00	216,612.01 3,738.00 14,581.00 0.00	216,612.01 3,738.00 14,581.00 0.00	216,612.01 6,408.00 25,000.00 (60,000.00)	216,612.01 6,408.00 25,000.00 (60,000.00)	185,993.80 5,618.21 25,000.00 0.00
		234,677.38	234,931.01	234,931.01	188,020.01	188,020.01	216,612.01

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## Reserves Movement Report

		2016/2017	2016/2017	2016/2017	2016/2017	2016/2017	2015/2016
		Actual	Amended Budget	Original	Amended	Original	Actual
			YTD	Budget YTD	Budget	Budget	
		\$	\$	\$	\$	\$	\$
121	Waste Management Facility and Plant Reserve						
	Accumulated Reserves at Start of Year	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	8,134,428.23
	Interest transfer to Reserves	124,938.28	96,649.00	96,649.00	165,684.00	165,684.00	288,437.31
	Transfer from Muni	1,784,895.00	1,784,895.00	1,784,895.00	3,059,810.00	3,059,810.00	2,626,835.44
	Transfer to Muni	0.00	0.00	0.00	(4,439,723.00)	(4,439,723.00)	(3,436,446.88)
		9,523,087.38	9,494,798.10	9,494,798.10	6,399,025.10	6,399,025.10	7,613,254.10
		5,323,007.30	5,454,730.10	3,434,736.10	0,333,023.10	0,333,023.10	7,013,234.10
122	Port Geographe Development Reserve						
	Accumulated Reserves at Start of Year	1.654.121.43	1.654.121.43	1.654.121.43	1.654.121.43	1.654.121.43	569,370,66
	Interest transfer to Reserves	25,351.71	28,441.00	28,441.00	48,756.00	48,756.00	24,679.87
	Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,066,000.00
	Transfer from Muni	0.00	0.00	0.00	(245,510.00)	(245,510.00)	(5,929.10)
		1,679,473.14	1,682,562.43	1,682,562.43	1,457,367.43	1,457,367.43	1,654,121.43
123	Port Geographe Waterways Managment Reserve	(SAR)					
	Accumulated Reserves at Start of Year	3,454,443.12	3,454,443.12	3.454.443.12	3,454,443.12	3,454,443.12	3.265.183.14
	Interest transfer to Reserves	54,074.56	59,640.00	59,640.00			98,070.29
	Transfer from Muni	99,659.00	99,659.00	99.659.00	102,240.00 170,847.00	102,240.00 170,847.00	391,189.69
	Transfer to Muni	0.00	0.00	0.00	(305,000.00)	(305,000.00)	(300,000.00)
	transfer to muni	0.00	0.00	0.00	(303,000.00)	(303,000.00)	(300,000.00)
		3,608,176.68	3,613,742.12	3,613,742.12	3,422,530.12	3,422,530.12	3,454,443.12
124	Workers Compensation Contingency Reserve						
	Accumulated Reserves at Start of Year	273,142.25	273,142.25	273.142.25	273,142.25	273,142.25	265,277.30
	Interest transfer to Reserves	4,441.23	4,718.00	4,718.00	8,088.00	8,088.00	7,864.95
	Transfer from Muni	23,800.00	23,800.00	23,800.00	40,800.00	40,800.00	0.00
	Transfer to Muni	0.00	0.00	0.00	(20,000.00)	(20,000.00)	0.00
		301,383.48	301,660.25	301,660.25	302,030.25	302,030.25	273,142.25
126	Provence Landscape Maintenance Reserve (SAR)						
	Accumulated Reserves at Start of Year	835,855.66	835,855.66	835.855.66	835,855.66	835,855.66	676,765.29
	Interest transfer to Reserves	13,792.75	14,287.00	14,287.00	24,492.00	24,492.00	22,654.23
	Transfer from Muni	84,693.00	84,693.00	84,693.00	145,190.00	145,190.00	136,436.14
	Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
		934,341.41	934,835.66	934,835.66	888,417.66	888,417.66	835,855.66
127	Infrastructure Development Reserve						
	Accumulated Reserves at Start of Year	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,311,812.74
	Interest transfer to Reserves	30,557.21	43,071.00	43,071.00	73,836.00	73,836.00	74,547.89
	Transfer from Muni	313,929.00	313,929.00	313,929.00	538,171.00	538,171.00	633,740.00
	Transfer to Muni	0.00	0.00	0.00	(804,945.00)	(804,945.00)	(1,012,455.97)
		2,352,130.87	2,364,644.66	2,364,644.66	1,814,706.66	1,814,706.66	2,007,644.66
130	Versa Northern Landson Malatan	(CAD)					
128	Vasse Newtown Landscape Maintenance Reserve	(SAR)					
	Accumulated Reserves at Start of Year	470,759.51	470,759.51	470,759.51	470,759.51	470,759.51	406,921.35
	Interest transfer to Reserves	7,879.75	8,008.00	8,008.00	13,728.00	13,728.00	14,524.93
	Transfer from Muni	93,618.00	93,618.00	93,618.00	160,489.00	160,489.00	152,009.48
	Transfer to Muni	0.00	0.00	0.00	(273,785.00)	(273,785.00)	(102,696.25)
					227	22/	470.000.00
		572,257.26	572,385.51	572,385.51	371,191.51	371,191.51	470,759.51

45

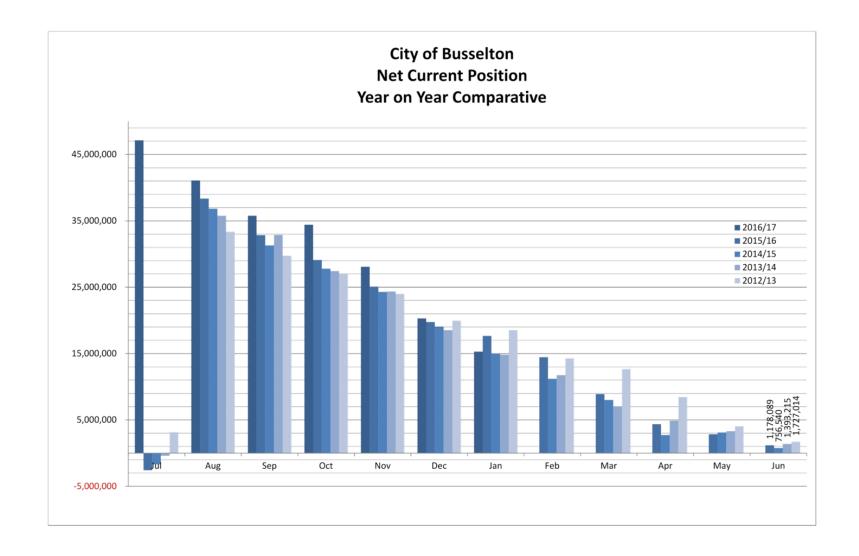
## Reserves Movement Report

		2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
129	Untied Grants Reserve	\$	\$	\$	\$	\$	\$
	Accumulated Reserves at Start of Year Transfer to Muni	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	1,109,692.00 (1,109,692.00)
		0.00	0.00	0.00	0.00	0.00	0.00
130	Locke Estate Reserve						
	Accumulated Reserves at Start of Year	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	0.00
	Interest transfer to Reserves Transfer from Muni	1,232.25 0.00	1,036.00 0.00	1,036.00 0.00	1,776.00 60,000.00	1,776.00 60,000.00	0.00 64,000.00
		65,232.25	65,036.00	65,036.00	125,776.00	125,776.00	64,000.00
131	Busselton Community Resource Centre						
	Accumulated Reserves at Start of Year	92.178.36	92,178.36	92,178.36	92,178.36	92.178.36	63.513.21
	Interest transfer to Reserves	1,593.21	1,575.00	1,575.00	2,700.00	2,700.00	2,384.86
	Transfer from Muni	15,764.00	15,764.00	15,764.00	27,020.00	27,020.00	26,280.29
		109,535.57	109,517.36	109,517.36	121,898.36	121,898.36	92,178.36
132	CBD Enhancement Reserve						
	Accumulated Reserves at Start of Year	50,404.28	50,404.28	50,404.28	50,404.28	50,404.28	14,489.92
	Interest transfer to Reserves Transfer from Muni	1,001.12 20,300.00	868.00 20,300.00	868.00 20,300.00	1,488.00 34,800.00	1,488.00 34,800.00	1,114.36 34,800.00
		71,705.40	71,572.28	71,572.28	86,692.28	86,692.28	50,404.28
133	Election, Valuation and Corporate Expenses Re	serve					
	Accumulated Reserves at Start of Year	174,169.07	174,169.07	174,169.07	174,169.07	174,169.07	35,798.78
	Interest transfer to Reserves	3,825.31	3,003.00	3,003.00	5,148.00	5,148.00	3,475.49
	Transfer from Muni Transfer to Muni	101,745.00 0.00	101,745.00 0.00	101,745.00 0.00	174,420.00 (72,000.00)	174,420.00 (72,000.00)	206,000.00 (71,105.20)
		279,739.38	278,917.07	278,917.07	281,737.07	281,737.07	174,169.07
134	Civic and Administration Centre Construction R	eserve					
	Accumulated Reserves at Start of Year	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	18,501,923.83
	Interest transfer to Reserves Transfer to Muni	135,499.73 (6,600,000.00)	170,492.00 (12,000,000.00)	170,492.00 (12,000,000.00)	194,850.00 (12,977,765.00)	194,850.00 (12,977,765.00)	466,958.22 (6,185,966.93)
		6,318,414.85	953,407.12	953,407.12	0.12	0.12	12,782,915.12
136	Airport Marketing Reserve						
	Accumulated Reserves at Start of Year	196,000.00	196,000.00	196,000.00	196,000.00	196,000.00	0.00
	Interest transfer to Reserves	3,773.75	2,611.00	2,611.00	4,476.00	4,476.00	0.00
	Transfer from Muni	199,773.75	198,611.00	198,611.00	200,476.00	200,476.00	196,000.00
		200,110.10	assysta.W	230,022.00	200,470.00	200,470.00	250,000,00
Variou	us Building Asset Renewal Reserve						
	Accumulated Reserves at Start of Year	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,409,407.53
	Interest transfer to Reserves Transfer from Muni	22,913.45 119,667.77	26,873.00 119,667.77	26,873.00 119,667.77	46,068.00 119,667.77	46,068.00 119,667.77	48,784.11 500,000.00
	Transfer to Muni	0.00	0.00	0.00	(408,022.00)	(408,022.00)	(465,153.58)
		1,635,619.28	1,639,578.83	1,639,578.83	1,250,751.83	1,250,751.83	1,493,038.06

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#### Reserves Movement Report

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
Various Community Development Contribution Reserve						
Interest transfer to Reserves	109,233.52	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	7,942,290.90	7,464,543.94	7,464,543.94	7,964,543.94	7,964,543.94	0.00
Transfer to Muni	0.00	(249,796.00)	0.00	(2,302,871.00)	(2,053,075.00)	0.00
	8,051,524.42	7,214,747.94	7,464,543.94	5,661,672.94	5,911,468.94	0.00
Various Busselton Area Drainage and Waterways Improve	ment Reserve					
Interest transfer to Reserves	8,395.56	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	594,564.05	383,803.62	383,803.62	383,803.62	383,803.62	0.00
Transfer to Muni	0.00	0.00	0.00	(85,000.00)	(85,000.00)	0.00
	602,959.61	383,803.62	383,803.62	298,803.62	298,803.62	0.00
Various Employee Entitlement Reserve						
Interest transfer to Reserves	45,648.93	38,465.00	38.465.00	65,940.00	65,940.00	0.00
Transfer from Muni	2,930,465.61	2,930,465.61	2,930,465.61	3,004,428.61	3,004,428.61	0.00
Transfer to Muni	0.00	0.00	0.00	(616,104.00)	(616,104.00)	0.00
	2,976,114.54	2,968,930.61	2,968,930.61	2,454,264.61	2,454,264.61	0.00
Various Infrastructure Asset Renewal Reserve						
Interest transfer to Reserves	40,732.15	47,726.00	47,726.00	81,816.00	81,816.00	0.00
Transfer from Muni	3,802,430.93	3,802,430.93	3,802,430.93	4,445,284.93	4,445,284.93	0.00
Transfer to Muni	(2,000,000.00)	0.00	0.00	(3,818,467.00)	(3,793,467.00)	0.00
	1,843,163.08	3,850,156.93	3,850,156.93	708,633.93	733,633.93	0.00
Various Joint Venture Aged Housing Reserve						
Interest transfer to Reserves	10,257.98	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	726,457.38	726,457.38	726,457.38	831,057.38	831,057.38	0.00
	736,715.36	726,457.38	726,457.38	831,057.38	831,057.38	0.00
Various Public Art Reserve						
Transfer from Muni	93,060.00	0.00	0.00	0.00	0.00	0.00
	93,060.00	0.00	0.00	0.00	0.00	0.00
Total Cash Back Reserves	52,693,017.67	48,160,808.09	48,410,604.09	35,999,615.09	36,274,411.09	46,024,063.38
Summary Reserves						
Accumulated Reserves at Start of Year	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	49,145,982.34
Interest transfer to Reserves	796,338.97	695,492.00	695,492.00	1,094,850.00	1,094,850.00	1,485,933.39
Transfer from Muni Transfer to Muni	20,201,970.86 (14,329,355.54)	19,420,404.25 (17,979,151.54)	19,420,404.25 (17,729,355.54)	24,207,539.25 (35,326,837.54)	24,207,539.25 (35,052,041.54)	11,212,802.13 (15,820,654.48)
Closing Balance	52,693,017.67	48,160,808.09	48,410,604.09	35,999,615.09	36,274,411.09	46,024,063.38



Investment Report - January 2017

NAB, 34.41%

## Attachment B

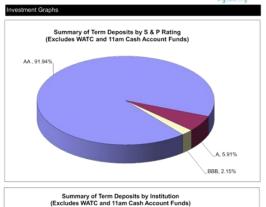
City of Busselton

# CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of January 2017



Westpac, 29.57%

11am Bank Account				A	s at 31	January 2017
INSTITUTION ANZ 11am At Call Depo	osit			RATE 1.45%	\$	<b>AMOUNT</b> 7,500,000
Term Deposits - Miscell	aneous Funds			A	s at 31	January 2017
INSTITUTION	RATING	DAYS	MATURITY	RATE		AMOUNT
ANZ.	AA	92	05-Feb-17	2.52%	\$	4,500,000
Rural Bank	A	120	09-Feb-17	2.60%	\$	1,500,000
ANZ	AA	153	16-Feb-17	2.59%	\$	3,500,000
ANZ	AA	125	27-Feb-17	2.57%	\$	3,000,000
NAB	AA	120	01-Mar-17	2.70%	\$	3,000,000
ANZ	AA	90	09-Mar-17	2.55%	\$	2,500,000
Bendigo	A	181	14-Mar-17	2.50%	\$	1,000,000
Westpac	AA	213	22-Mar-17	2.67%	\$	1,500,000
Westpac	AA	151	30-Mar-17	2.70%	\$	4,500,000
ANZ	AA	212	01-Apr-17	2.56%	\$	3,000,000
NAB	AA	212	06-Apr-17	2.65%	\$	5,000,000
Westpac	AA	151	16-Apr-17	2.65%	\$	1,500,000
NAB	AA	150	20-Apr-17	2.72%	\$	4,000,000
NAB	AA	150	27-Apr-17	2.72%	\$	4,500,000
NAB	AA	270	05-May-17	2.78%	\$	3,000,000
Bank of Queensland	BBB	151	09-May-17	2.75%	\$	2,000,000
NAB	AA	270	19-May-17	2.63%	\$	3,000,000
Westpac	AA	273	06-Jun-17	2.70%	\$	5,000,000
Bendigo	A	365	06-Sep-17	2.75%	\$	3,000,000
Westpac	AA	365	06-Sep-17	2.90%	\$	5,000,000



Balance of Investments (\$millions)

	Total of Term Deposits	64,000	0,000
Foreshore Development Funds	As at	31 January	2017
WA Treasury Corp Overnight Cash Deposit Facility	1.45%	1,417	7,748
Please note an additional \$2,740,461.35 is being held within	the pool of term deposit funds		
	3	1,417	7,748
Airport Pedayolonmont Funds	As at	24 Januari	2017

					\$	1,417,748
Airport Redevelopme	nt Funds			As a	t 31	January 2017
WA Treasury Corp	Overnight Cash	Deposit Facility	y	1.45%	\$	2,466
WA Treasury Corp	State Bonds	182 Days	27-Apr-17	1.88%	S	6,086,892
		Total of Airpo	ort Redevelopmen	t Funds - WATC	\$	6,089,359
ANZ	AA	90	05-Mar-17	2.65%	\$	4,000,000
NAB	AA	92	07-Mar-17	2.70%	\$	5,000,000
NAB	AA	120	04-Apr-17	2.70%	\$	2,500,000
ANZ	AA	121	05-Apr-17	2.70%	\$	3,500,000



AA.	NA	NA	1.50%	2	11,289,741	-1.
	Total of Airport R	edevelopme	nt Funds - Other	\$	11,289,741	1
	Total of A	irport Redeve	elopment Funds	\$	46,379,100	
	Interest Recei	ved 2015/16		s	609,666	
	Interest Recei	ved 2016/17		\$	744,154	
Inte	rest Accrued but not y	et Received		\$	175,279	1
rest A	Airport Funds as at n	nonth's end		\$	1,529,100	١,

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD		As at 1 year ago	1	As at 30 June 2016	As	at 31 January 2017
11am Bank Account	\$	2,500,000	\$	10,500,000	\$	7,500,000
Term Deposits - Misc. Funds	\$	72,500,000	\$	56,000,000	\$	64,000,000
Foreshore Development Funds - WATC	\$	-	\$	4,198,927	\$	1,417,748
Airport Redevelopment - WATC Deposits	\$	40,072,836	\$	36,458,479	\$	6,089,359
Airport Redevelopment - Bank Term Deposit	\$	5,000,000	\$	4,000,000	\$	29,000,000
Airport Redevelopment - Other Funds	\$	1,003,000	\$	5,176,467	\$	11,289,741
Total of all Investments Held	\$	121,075,836	\$	116,333,873	\$	119,296,848
TOTAL INTEREST RECEIVED AND ACCRUED	\$	1,111,928	\$	1,889,516	\$	1,033,753
INTEREST BUDGET	\$	1,013,544	\$	1,737,500	\$	905,492
(Note: Interest figures relate to City general funds only and Airport R		not include inter elopment)	est	allocated to speci	fic a	reas such as the
Statement of Compliance with Council's Investment	Pol	cy 218				
1. All funds are to be invested within legislative limi	ts.				F	ully Complian
<ol><li>All individual funds held within the portfolio are n</li></ol>	ot to	exceed			F	ully Complian
a set percentage of the total portfolio v	alue					
<ol><li>The amount invested based upon the Fund's Rat</li></ol>		s not to exceed	i		F	ully Complian
the set percentages of the total portfoli						
The amount invested based upon the Investment					F	ully Complian
to exceed the set percentages of the to	tal p	ortfolio.				

\$2.5					Inte	rest Ean	nt on Inv	estment	ts (\$milli	ons)		
\$2.5												
	T	2012-201	3									
		<b>8</b> 2013-201	4									
2.0 -		<b>■2</b> 014-201	5									
2.0		×2015-201	6									
		<b>■</b> 2016-201	7 Budget								11	ш
		#2016-201	7 Actori								ш	ш
1.5	-										ш	
\$1.0 -					le.	la i	h	ŀ	ŀ	l		ı
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## 10.3 <u>Finance Committee - 2/03/2017 - BUDGET AMENDMENT REQUEST</u>

**SUBJECT INDEX:** Budget Planning and Reporting

STRATEGIC OBJECTIVE: An organisation that is managed effectively and achieves positive

outcomes for the community.

**BUSINESS UNIT:** Finance and Corporate Services ACTIVITY UNIT: Corporate and Financial Services

**REPORTING OFFICER:** Manager Financial Services - Kim Dolzadelli

**AUTHORISING OFFICER:** Director, Finance and Corporate Services - Cliff Frewing

**VOTING REQUIREMENT:** Absolute Majority

ATTACHMENTS: Attachment A Schedule of Requested Budget Amendments March

**2017**<u>↓</u>

This item was considered by the Finance Committee at its meeting on 2 March 2017, the recommendations from which have been included in this report.

#### **PRÉCIS**

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in the attached "Appendix A Schedule of Requested Budget Amendments". Adoption of the Officers recommendation will result in an Amended Budgeted Surplus Position of \$0.

#### **BACKGROUND**

Council adopted its 2016/2017 Municipal Budget on Thursday 21 July 2016 with a balanced Budget position. On 14 December 2016 Council considered amendments to the Adopted Budget and by Absolute Majority resolved to accept numerous amendments which resulted in an Adopted Surplus position of \$70,982.

Council is now being asked to consider Budget Amendments for the following Key Areas/Projects:

#### 1. "Busselton Foreshore Site 3 Carpark" project

## **Background**

Council received a briefing on 8 February 2017 with respect to the "Busselton Foreshore Site 3 Carpark" project with a proposal to bring forward through central works items due to the pending jetty precinct works removing the carpark from this area and the need to replace this carpark space at foreshore. Council was provided two options for consideration, the first being a traditional kerbed and asphalted carpark and the second being an unreinforced grassed surface.

#### **Planned Expenditure Items**

Preliminary costings have been undertaken on the various options available and the amount of \$350,000 is sought to undertake the "Busselton Foreshore Site 3 Carpark" project. It is proposed that this expenditure be funded by:

Use of current Surplus Funds \$70,982

Transfer from the "Community Facilities – Busselton Reserve" \$180,000

Transfer from the "Infrastructure Development Reserve" \$99,018

Total \$350,000

This amount will allow for all options to be finalised with detailed designs, should the full amount not be required than a reduction of the Transfer from the "Infrastructure Development Reserve" would

occur. Please note costings of the 8 February 2017 briefing did not include funds for carpark lighting or landscaping surrounding the carpark.

## **Proposed Outcome**

Provision of additional car parking to facilitate completion of the Busselton foreshore project, by bringing forward this component of works which has previously been identified for construction in the 2017/18 Budget LTFP.

## 2. "Closed Circuit Television" project

## **Background**

With the completion of the Skate Park at the Busselton Foreshore Youth area, it has been noted there is an increase in antisocial behavior. As part of the management strategy officers have investigated the use of a Closed Circuit Television (CCTV/Web Cams) implementation to assist as a deterrent and capturing visual record of behaviors/crimes. On Wednesday 22 February Council received a briefing on the potential implementation of a CCTV/Web Cams across the East side of the Foreshore, detailing the type of systems and cost of each section.

During the briefing Councilors indicated they are supportive of a staged approach with the first stage including the Skate Park and Busselton Police Station components, totaling \$62,900.

#### **Planned Expenditure Items**

To enable the first phase of CCTV deployment capable of integrated expansion into the future where the City sees fit, officers have determined the following items will need to be implemented:

Item		Description	Account	Amount
Skate Parl	CCTV	Purchase, installation and configuration of	220-10250-7743-0000	\$53,000
		Skate Park CCTV/Web Cams system		
BSN	Police	Purchase, installation and configuration of	220-10250-7743-0000	\$9,900
Station		Busselton Police Station CCTV monitoring		
		system.		

It is proposed that this expenditure be funded by:

Transfer from the "Corporate IT System Program Reserve" \$62,900 **Total** \$62,900

#### **Proposed Outcome**

The implementation of a CCTV/Web Cams system at the Skate Park and installing a monitoring station at the Busselton Police Station can assist with the management of opportunistic crimes and general antisocial behavior.

## 3. "Contribution Busselton Rotary Club heritage trail" project

## **Background**

In February 2017, The Rotary Club presented to Council a proposal for heritage trail project, commencing at the Busselton foreshore and encompassing twenty (20) significant heritage listed places / buildings of significance in Busselton.

The Rotary Club would like to commence this project in April 2017, which includes the collection and collation of historical stories and photographs and the design, development and installation of interpretative signage and large plaques.

Due to its historical significance, the City would like to contribute towards the project and as such it is proposed that a budget amendment be created within the 2016/17 budget to meet the tight timeframes of project development.

This item simply is requesting that \$7,000 be reallocated from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project; this will have no impact on the Municipal Budget.

#### **Planned Expenditure Items**

Cash contribution to the Busselton Rotary Club to undertake the "heritage trail" project as described above.

It is proposed that this expenditure be funded by:

A \$7,000 funding allocation has been identified in the 2016/17 budget that will not be spent this financial year. These monies were originally allocated as part of the City's 2016/17 Community bids scheme to the City's Youth Services as a means to provide some fit out for the Busselton Youth and Communities Activities building. As the building will not be completed until late in 2017, these funds can be reallocated as part of the 2017/18 budget development process.

#### **Proposed Outcome**

The Heritage Trail project consists of the collection and collation of historical stories and photographs and the design, development and installation of interpretative signage and large plaques.

## 4. "Time to Play" project

## **Background**

The purpose of the grant is for the City of Busselton to facilitate the 'Time to Play" is an Early Years program specifically targeted to the 5 key development domains of the Australian Early Development Census (AEDC). Funding of \$15,000 has been secured through the Department of Local Government and Communities for Program resources/materials, equipment hire, advertising and marketing and facilitation

## **Planned Expenditure Items**

Time to Play program will be implemented via a series of events specifically targeting the Early Years sector (0-6yrs olds) in the Capes region. The program incorporates events and new initiatives to support parents and care givers of children aged 0-6yrs whilst bringing together service providers, agencies and support groups.

#### **Proposed Outcome**

The objective of the program is to collaborate in the development and implementation of a community plan that strategically provides a vision and direction for early years' service delivery within our community for 12 months and into the future. It is hoped that the initiative and networks established will remain beyond the tenure of the project, supported by the Capes Early Years Network and local governments.

#### STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

#### **RELEVANT PLANS AND POLICIES**

There are multiple Plans and Policies that support the proposed Budget Amendments.

#### **FINANCIAL IMPLICATIONS**

Budget amendments being sought will result in a decrease of Budget Surplus from \$70,982 to \$0.

#### **Long-term Financial Plan Implications**

The Foreshore Car Park project that is the subject of the requested Budget Amendment is currently included in Councils Draft Long Term Financial Plan which was the subject of a workshop with Council held 14 February 2017. Acceptance to bring forward this project will result in amendment to this plan.

#### STRATEGIC COMMUNITY OBJECTIVES

#### Well Planned, Vibrant and Active Places

2.1 A City where the community has access to quality cultural, recreation, and leisure facilities and services.

## **Open and Collaborative Leadership**

- 6.2 Governance systems that deliver responsible, ethical and accountable decision making.
- 6.3 An organisation that is managed effectively and achieves positive outcomes for the community.

#### RISK ASSESSMENT

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

#### **CONSULTATION**

Council received a briefing on 8 February 2017 with respect to the" Busselton Foreshore Site 3 Carpark" project. Council was provided two options for consideration, the first being a traditional kerbed and asphalted carpark and the second being an unreinforced grassed surface.

The following guidance was given to Officers with respect to this project:

The site 3 carpark to be predominately constructed in a traditional method, being kerbed and asphalted with the southern section to be trialled as a grassed carpark subject to cost benefits being determined. Design to be finalised and signed off by the CEO.

On Wednesday 22 February Council received a briefing on the potential implementation of a CCTV across the East side of the Foreshore, detailing the type of systems and cost of each section.

During the briefing Councilors indicated they are supportive of a staged approach with the first stage including the Skate Park and Busselton Police Station components, totaling \$62,900.

#### **OFFICER COMMENT**

The Officer commends these requested Budget Amendments to the Finance Committee for consideration and recommendation to Council.

#### **CONCLUSION**

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed, where works are unable to be completed in the current financial year appropriate carryovers will be included in the Draft 2017/2018 Municipal Budget.

#### **OPTIONS**

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

#### TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

## **OFFICER RECOMMENDATION**

#### **ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Finance Committee recommends to Council endorsement of the Appendix A Schedule of Requested Budget Amendments, resulting in an Amended Budgeted Surplus Position of \$0.

City of Busselton - Appendix A Schedule of Requested Budget Amendments - Finance Committee Meeting 2 March 2017

					Proposed				Amended Budget	
Item #	Account	Description	Classification	Current Budget	Amended Budget	Increase Decrease	Increase in Available Cash	Decrease in Available Cash	Running Balance	Comment
1	Account	Original Budgeted Closing Surplus	Ciassincation	ourrent budget	Duaget	0	n	n n		Actual
2		Amended Budget Closing Surplus				0	0	0	0	Actual
54							(a)	(b)	-	
55	Total Amendments Ado	pted by Council 14 December 2016		1	Total Change	(70,982)	(10,742,986)	10,672,004		
56	Previous Surplus Position	1		Origina	I Surplus Position	0	1 / / /			•
57	Adopted Amended Surpli	us Position		Amende	ed Budget Surplus	(70,982)	İ			
				•			•			
	Proposed Amendm	ents for Consideration March 2017								
58	New	Busselton Foreshore Site 3 Carpark	Capital Expenditure	0	350,000	350,000	0	350,000	279,018	Project bought forward from 2017/2018
	_	Transfer from the "Community Facilities – Busselton								
59	Reserve	Reserve"	Transfer from Reserve	0	(180,000)	(180,000)	(180,000)	0	99,018	funding requirement
60	Reserve	Transfer from the "Infrastructure Development Reserve"	Transfer from Reserve		(99,018)	(99,018)	(99,018)	0	0	funding requirement
61	220.10250.7743.0000	"Closed Circuit Television" project	Capital Expenditure	0	62,900	62,900	0	62,900	62,900	New Project
62	Reserve	Transfer from the "Corporate IT System Program Reserve"	Transfer from Reserve	0	(62,900)	(62,900)	(62,900)	0	0	funding requirement
63	330.10530.3640.000	Donations, Contributions & Subsidies - Reallocation of funds from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project	Reallocation - Existing Budget	225,000	225,000	0	0	0	0	Reallocation of funds from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project
64	330.1530.3280.9816	Community Services - Contractors	Operating Expenditure		15,000	15,000	0	15,000	15,000	"Time to Play" Early Years program
65	330.1530.1239.9816	Community Services Operating Grants & Subsidies	Operating Income		(15,000)	(15,000)	(15,000)	0	0	Successful Grant secured through the Department of Local Government and Communities
66		•								
67	1						(a)	(b)	(a) - (b)	<u> </u>
68					Total Change		(356,918)	427,900	70,982	
69	]			Curren	t Surplus Position		(70,982)			-
70	]		F	Proposed Amende	ed Budget Surplus		0	]		

Note:

Councillor Bleechmore proposed an Alternative Recommendation for Committee consideration that would fund the \$99,018 from the "City Car Parking and Access Reserve" as opposed to the "Infrastructure Development Reserve" as recommended by the Officer.

## **COMMITTEE RECOMMENDATION**

## ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Finance Committee recommends to Council endorsement of the Schedule of Requested Budget Amendments, resulting in an Amended Budgeted Surplus Position of \$0.

#### COMMITTEE RECOMMENDATION

City of Busselton - Schedule of Requested Budget Amendments - Finance Committee Meeting 2 March 2017

					Amended	Increase	Increase in Available	Available	Running	
Item#	Account	Description	Classification	Current Budget	Budget	Decrease	Cash	Cash	Balance	Comment
1		Original Budget Closing Surplus				0	0	0	0	Actual
2		Amended Budget Closing Surplus				0	0	0	0	Actual
54							(a)	(b)	(a)-(b)	
55	Total Amendments Ad	opted by Council 14 December 2016		Total Change		(70,982)	(10,742,986)	10,672,004	(70,982)	
56	Previous Surplus Positi	ion		Original Surplus P	osition	0				
57	Adopted Amended Sur	plus Position		Amended Budget	Surplus	(70,982)				
Propo	sed Amendments	for Consideration March 2017								
58	New	Busselton Foreshore Site 3 Carpark	Capital Expenditure	0	350,000	350,000	0	350,000	279,018	Project bought forward from 2017/2018
59	Reserve	Transfer from the "Community Facilities – Busselton Reserve"	Transfer from Reserve	0	(180,000)	(180,000)	(180,000)	0	99,018	Funding requirement
60	Reserve	Transfer from the "City Car Parking and Access Reserve"	Transfer from Reserve		(99,018)	(99,018)	(99,018)	0	0	Funding requirement
61	220.10250.7743.000	"Closed Circuit Television" project	Capital Expenditure	0	62,900	62,900	0	62,900	62,900	New Project
62	Reserve	Transfer from the "Corporate IT System Program Reserve"	Transfer from Reserve	0	(62,900)	(62,900)	(62,900)	0	0	Funding requirement
63	330.10530.3640.000	Donations, Contributions & Subsidies - Reallocation of funds from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project	Reallocation - Existing Budget	225,000	225,000	0	0	0	0	Reallocation of funds from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project
64	330.1530.3280.9816	Community Services - Contractors	Operating Expenditure		15,000	15,000	0	15,000	15,000	"Time to Play" Early Years Program
65	330.1530.1239.9816	Community Services Operating Grants & Subsidies	Operating Income		(15,000)	(15,000)	(15,000)	0	0	Successful Grant secured through the Department of Local Government and Communities
66		·								
67					Total Change		(a)	(b)	(a)-(b)	
68				Currer	nt Surplus Position		(356,918)	427,900	70,982	
69				Proposed Amend	ed Budget Surplus		(70,982)			-
70	1				•		0	1		

## Attachment A

# Schedule of Requested Budget Amendments March 2017

#### City of Busselton - Appendix A Schedule of Requested Budget Amendments - Finance Committee Meeting 2 March 2017

55

	_				Proposed Amended	Increase	Increase in	Decrease in	Amended Budget Running	
Item #		Description Control of Charles Control	Classification	Current Budget	Budget	Decrease	Available Cash	Available Cash		Comment
1		Original Budgeted Closing Surplus				0	0	0	-	Actual
2		Amended Budget Closing Surplus				0	0	0		Actual
54							(a)	(-/	(, (,	
55		pted by Council 14 December 2016		]	Total Change		(10,742,986)	10,672,004	(70,982)	
56	Previous Surplus Position	1		Origina	I Surplus Position	0				
57	Adopted Amended Surplu	us Position		Amende	ed Budget Surplus	(70,982)				
		ents for Consideration March 2017								
58	New	Busselton Foreshore Site 3 Carpark	Capital Expenditure	0	350,000	350,000	0	350,000	279,018	Project bought forward from 2017/2018
59	Reserve	Transfer from the "Community Facilities – Busselton Reserve"	Transfer from Reserve	0	(180,000)	(180,000)	(180,000)	0	99,018	funding requirement
60		Transfer from the "Infrastructure Development Reserve"	Transfer from Reserve		(99,018)	(99,018)	(99,018)	0		funding requirement
61	220.10250.7743.0000	"Closed Circuit Television" project	Capital Expenditure	0	62,900	62,900	0	62,900	62,900	New Project
62	Reserve	Transfer from the "Corporate IT System Program Reserve"	Transfer from Reserve	0	(62,900)	(62,900)	(62,900)	0	0	funding requirement
63		Donations, Contributions & Subsidies - Reallocation of funds from "City's Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project	Reallocation - Existing Budget	225,000	225,000	0	C	0		Reallocation of funds from "Citys Youth Services - fit out for the Busselton Youth and Communities Activities building" to "Contribution Busselton Rotary Club heritage trail" project
64	330.1530.3280.9816	Community Services - Contractors	Operating Expenditure		15,000	15,000	0	15,000		"Time to Play" Early Years program
65	330.1530.1239.9816	Community Services Operating Grants & Subsidies	Operating Income		(15,000)	(15,000)	(15,000)	0		Successful Grant secured through the Department of Local Government and Communities
66										
67	1						(a)	(b)	(a) - (b)	
68	1						(356,918)	427,900		
69	1			Curren	Total Change at Surplus Position		(70,982)			1
70	1		F		ed Budget Surplus		C	1		

## 10.4 <u>Audit Committee - 2/03/2017 - COMPLIANCE AUDIT RETURN</u>

**SUBJECT INDEX:** Reporting and Compliance

**STRATEGIC OBJECTIVE:** Governance systems that deliver responsible, ethical and accountable

decision-making.

**BUSINESS UNIT:** Finance and Corporate Services

**ACTIVITY UNIT:** Governance Services

**REPORTING OFFICER:** Manager Financial Services - Kim Dolzadelli

**AUTHORISING OFFICER:** Director, Finance and Corporate Services - Cliff Frewing

**VOTING REQUIREMENT:** Absolute Majority

ATTACHMENTS: Attachment A Compliance Audit Return 2016

This item was considered by the Audit Committee at its meeting on 2 March 2017, the recommendations from which have been included in this report.

## **PRÉCIS**

The Compliance Audit Return (CAR) relating to the activities of the City of Busselton during 2016 has been completed. The return is a statutory obligation and covers a range of requirements under the *Local Government Act 1995* and various Regulations.

The completed Compliance Audit Return is attached to this report for the consideration of the Council. The return is recommended for adoption, after which it will be forwarded to the Department of Local Government and Communities as required by the 31 March 2017.

#### **BACKGROUND**

The Department of Local Government and Communities (DLGC) has made available the 2016 Compliance Audit Return (CAR) for completion.

The Local Government Act 1995 Section 7.13 requires a Local Government to complete the Compliance Audit Return in the form specified by the DLGC and return by 31 March.

## STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Audit) Regulations 1996 Regulations 13, 14 and 15.

- 14. Compliance audits by local governments
  - (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
  - (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
  - (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
  - (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be
    - (a) presented to the council at a meeting of the council; and

- (b) adopted by the council; and
- (c) recorded in the minutes of the meeting at which it is adopted.
- 15. Compliance audit return, certified copy of etc. to be given to Executive Director
  - (1) After the compliance audit return has been presented to the council in with regulation 14(3) a certified copy of the return together with
    - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
    - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
  - (2) In this regulation certified in relation to a compliance audit return means signed by
    - (a) the mayor or president; and
    - (b) the CEO.

## **RELEVANT PLANS AND POLICIES**

N/A

## **FINANCIAL IMPLICATIONS**

Nil

## **Long-term Financial Plan Implications**

Nil

## STRATEGIC COMMUNITY OBJECTIVES

The compliance assessment is one of the mechanisms that enables the organisation to ensure that it has governance systems that deliver responsible, ethical and accountable decision-making.

#### **RISK ASSESSMENT**

The whole process of the compliance assessment is about identifying risks to the organisation where non-compliant activities have potentially occurred.

## **CONSULTATION**

The questions listed in the compliance return provided by the Department of Local Government and Communities have been responded to by designated council staff responsible for the actions required to comply with the appropriate legislation.

## **OFFICER COMMENT**

The attached Compliance Audit Return demonstrates that the organisation has a good understanding of statutory requirements and has applied the correct interpretation to these requirements. The return covered the organisation's processes and records relating to:

Area of Compliance	# Questions
Commercial Enterprises by Local Governments	5
Delegation of Power / Duty	13
Disclosure of Interest	16
Disposal of Property	2
Elections	1
Finance	14
Local Government Employees	5
Official Conduct	6
Tenders for Providing Goods and Services	25
Total	87

The Authorising Officer notes 100% compliance with respect to the Compliance Audit Return 2016 which is similar to previous years where compliance returns have had a high degree of compliance.

#### **CONCLUSION**

It is recommended that the Council adopt the return for submission to the Department of Local Government and Communities.

#### **OPTIONS**

The option that would be available to the Council in order to comply with the requirement to lodge the return with the Department of Local Government and Communities by the end of March would be to query any of the responses provided and recommend a different response to the Department prior to adopting the return for submission.

#### TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The certified return must be lodged with the Department of Local Government and Communities by 31 March 2017.

# COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Audit Committee, having reviewed the 2016 Compliance Audit Return, noting 100% compliance, recommends to Council that it adopts the Compliance Audit Return 2016 and authorises the Mayor and Chief Executive Officer to sign the joint certificate.

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Department of Local Government and Communities - Compliance Audit Return



## **Busselton - Compliance Audit Return 2016**

#### **Certified Copy of Return**

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Lisa Haste
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Lisa Haste
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Lisa Haste
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Lisa Haste
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Lisa Haste

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Lisa Haste
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Lisa Haste
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Lisa Haste
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Lisa Haste
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	Yes	Delegations were reviewed in June 2016	Lisa Haste
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Lisa Haste
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Lisa Haste
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Lisa Haste
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Lisa Haste
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Lisa Haste
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Lisa Haste
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Lisa Haste
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Lisa Haste

Disclosure of Interest								
No	Reference	Question	Response	Comments	Respondent			
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Lisa Haste			
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Lisa Haste			

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Lisa Haste
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes	Last Primary return from the October 2015 elections was received before the 3 month expiry	Lisa Haste
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Lisa Haste
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Lisa Haste
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Lisa Haste
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Lisa Haste
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Lisa Haste
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Lisa Haste
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Lisa Haste
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Lisa Haste
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Lisa Haste
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Lisa Haste

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10.4 Attachment A

Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Lisa Haste
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Lisa Haste

Disposal of Property					
No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Lisa Haste
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Lisa Haste

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A		Lisa Haste

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Kim Dolzadelli
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	Power not delegated	Kim Dolzadelli
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes	AMD Chartered Accountants, Company Auditors Reg. No. 13485	Kim Dolzadelli
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Kim Dolzadelli

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Kim Dolzadelli
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	Yes	11 October 2016	Kim Dolzadelli
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No action required	Kim Dolzadelli
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A	No action required	Kim Dolzadelli
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	No action required	Kim Dolzadelli
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Kim Dolzadelli
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Agreement signed 4 November 2013 for period of 5 years commencing 1 July 2013 and ending 30 June 2018.	Kim Dolzadelli
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Agreement signed 4 November 2013 for period of 5 years commencing 1 July 2013 and ending 30 June 2018.	Kim Dolzadelli
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Agreement signed 4 November 2013 for period of 5 years commencing 1 July 2013 and ending 30 June 2018.	Kim Dolzadelli
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Agreement signed 4 November 2013 for period of 5 years commencing 1 July 2013 and ending 30 June 2018.	Kim Dolzadelli

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Lisa Haste
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Lisa Haste
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Lisa Haste
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Lisa Haste
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Lisa Haste

	ial Conduct						
No	Reference	Question	Response	Comments	Respondent		
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Lisa Haste		
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Lisa Haste		
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Lisa Haste		
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Lisa Haste		
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occured.	N/A		Lisa Haste		
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	N/A		Lisa Haste		

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11 (1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11 (2)).	Yes		Lisa Haste
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Lisa Haste
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Lisa Haste
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Lisa Haste
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Lisa Haste
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Lisa Haste
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Lisa Haste
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Lisa Haste
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Lisa Haste
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Lisa Haste
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Lisa Haste
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	Yes		Lisa Haste

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Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	Yes		Lisa Haste
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Lisa Haste
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	No		Lisa Haste
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Lisa Haste
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Lisa Haste
18	F&G Reg 24AD(6)	If the local government to sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Lisa Haste
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre- qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Lisa Haste
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Lisa Haste
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Lisa Haste
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Lisa Haste

## Attachment A

## 67 Compliance Audit Return 2016

Department of Local Government and Communities - Compliance Audit Return



No	Reference	Question	Response	Comments	Respondent
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Lisa Haste
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Lisa Haste
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Lisa Haste

I certify this Compliance Audit return has been adopted b	y Council at its meeting on
Signed Mayor / President, Busselton	Signed CEO, Busselton

#### 11. PLANNING AND DEVELOPMENT SERVICES REPORT

## 11.1 PUBLIC HEALTH ACT 2016 AUTHORISATIONS

**SUBJECT INDEX:** Authorised Delegation of Power/Authority

**STRATEGIC OBJECTIVE:** A community where people feel safe, empowered, included and enjoy

a sense of good health and wellbeing.

BUSINESS UNIT: Environmental Services
ACTIVITY UNIT: Environmental Health

**REPORTING OFFICER:** Environmental Health Coordinator - Dimity Hargrave

**AUTHORISING OFFICER:** Director, Planning and Development Services - Paul Needham

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Nil

This report will be published on Monday, 13 March 2017.

## 12. ENGINEERING AND WORKS SERVICES REPORT

Nil

## 13. COMMUNITY AND COMMERCIAL SERVICES REPORT

13.1 BUSSELTON FORESHORE REDEVELOPMENT: LEASE OF LOT 561 ON DEPOSITED PLAN

409945, CROWN LAND TITLE VOLUME 3167 FOLIO 934 (FAMILY RESTAURANT;

MICROBREWERY, AND FUNCTION CENTRE)

**SUBJECT INDEX:** Busselton Foreshore Redevelopment

**STRATEGIC OBJECTIVE:** A strong, innovative and diversified economy that attracts people to

live, work, invest and visit.

**BUSINESS UNIT:** Commercial Services

**ACTIVITY UNIT:** Economic and Business Development

**REPORTING OFFICER:** Economic and Business Development Coordinator - Jon Berry **AUTHORISING OFFICER:** Director, Community and Commercial Services - Naomi Searle

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Nil

#### **PRÉCIS**

This report recommends Council delegates authority to the CEO to finalise terms and conditions and execute a sub-lease between the City of Busselton and Geographe Bay Brewing Company Pty Ltd, for Lot 561 on Deposited Plan 409945 (Crown Land Title Volume 3167 Folio 934). The purpose of the proposed sub-lease is to facilitate a privately funded commercial hospitality development on Crown land, in accordance with the Busselton Foreshore Master Plan and Development Guide Plan adopted by Council (C1602/031) on 24 February 2016.

#### **BACKGROUND**

Following a publicly advertised Expressions of Interest (EoI) process seeking interest in ground leases of proposed commercial sites on the Busselton foreshore, Officers have progressed negotiations with Council-nominated 'preferred proponents' Credaro Holdings Pty Ltd (ACN 154 831 302) to develop a family restaurant/microbrewery/function centre and cellar door/tourist orientated retail service.

Credaro Holdings Pty Ltd has also established a separate legal entity (Geographe Bay Brewing Company Pty Ltd: ABN 69 169 450 088) to enter contracts with the City of Busselton and to manage the proposed enterprise.

Since early 2015, Officers have worked with the proponents on a draft Development Agreement, which has had several design iterations that have been modified contiguously with amendments to the Busselton Foreshore Master Plan adopted on 24 February 2016. On 10 August 2016, Council considered proposed commercial arrangements to facilitate the development along with a revised architectural design concept and resolved (C1608/207) the following:

- Extends Credaro Holdings Pty Ltd (ACN 154 831 302), as 'preferred proponent' up to 10
  August 2017, to progress commercial development of the site notated 'Family Restaurant' in
  Attachment A to the report;
- 2) Endorses the draft architectural design concept (as shown in Attachment B to the report) as the guide for further design development of the proposed family restaurant/microbrewery/function centre;
- 3) Delegates authority for the CEO to enter into a Development Agreement with Geographe Bay Brewing Company Pty Ltd (ABN: 69 169 450 088) on the terms and conditions outlined in the report;
- 4) Authorises the CEO to advertise an intended disposition of property transaction, being a 1,881m2 portion of Reserve 38588 (proposed Lot 561), by leasehold in accordance with Section 3.58 (and, if applicable, Section 3.59) of the Local Government Act 1995 and presents a further report to Council following the closure for public submissions;
- 5) Delegates to the CEO the power to negotiate and authorises the CEO to enter into a new head lease with the Minister for Lands in relation to a portion of Reserve 38558 (proposed Lot 561 approximately 1,881m2) to accommodate the proposed restaurant/microbrewery/function centre/cellar door development, on the terms and conditions outlined in this report.

This report documents the negotiations between the CEO and the proponents and seeks a Council resolution to dispose of Crown land property by means of a 50 year lease in accordance with statutory requirements of s3.58 of the Local Government Act 1995.

## STATUTORY ENVIRONMENT

#### Local Government Act 1995

- In accordance with s9.49B of the Local Government Act 1995, 'Contract Formalities', the Council is required to give authority to make, vary or discharge a contract, effectively binding the local government and other parties to the contract. This report identifies the proposed parties to a future contract and recommends the CEO be authorised to negotiate and enter a Development Agreement and Sub-Lease with Geographe Bay Brewing Company (ABN: 69 169 450 088).
- Subsection 3 of s3.58 of the Local Government Act 1995, states that before agreeing to dispose of property, the local government is required to:
  - (a) give local public notice of the proposed disposition by:
    - describing the property concerned;
    - giving details of the proposed disposition (including names of the parties concerned; the consideration to be received by the local government and the market value of the disposition); and,
    - inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given

(b) consider any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

The following proposal was advertised on 18 January 2017 in a local newspaper circulating throughout the district inviting submissions to be made, of which none where received:

## 1. Description of Property

- (a) Property: A 1,842m2 portion of Lot 561 (a 1,881m2 parcel of land on Deposited Plan 409945 (currently in Order for Dealings with Landgate) and located on Foreshore Parade, Busselton Western Australia 6280.
- **(b) Permitted Use:** Family restaurant; Microbrewery; Function centre and Cellar door/regional merchandise outlet.
- (c) Background: The proposed sub-lease is consistent with the land uses identified in the Busselton Foreshore Master Plan adopted by Council on 24 February 2016 and the Development Guide Plan approved by the Western Australian Planning Commission on 14 April 2016.

## 2. Details of Disposition

- (a) Names of Parties: Sub-Lessor (City of Busselton). Sub-Lessee (Geographe Bay Brewing Company Pty Ltd)
- **(b) Consideration:** The proposed rent to be paid by the Sub-Lessee:

 Year 1
 \$1 (one dollar) + GST

 Year 2
 \$41,310 + GST

 Year 3
 \$63,204 + GST

 Year 4
 \$85,957 + GST

Year 5 (and onwards) Previous year's rent adjusted by CPI with market rent reviews to be undertaken on the 6<sup>th</sup> anniversary of the Sublease Commencement Date and every five years thereafter.

- (c) Lease Term: 50 years (an initial period of 25 years with an option to renew for a further 25 years)
- (d) Market Rent Value: \$81,000 per annum (exclusive of GST and outgoings) as determined by a valuation dated 30 November 2016.

## City of Busselton Town Planning Scheme

An application for development approval has been lodged by the proponent and has been assessed by the City's planning department. A conditional Development Approval has been granted to the proponent under delegated authority to the Chief Executive Officer.

#### Land Administration Act 1997

The location of the proposed restaurant/microbrewery/function centre and cellar door is Lot 561 on Deposited Plan 409945, Crown Land Title Volume 3167 Folio 934 requiring compliance with the Land Administration Act 1997, including a Head Lease and approval of sub-lease terms and conditions by the Minister for Lands. The Minister for Lands has offered the City of Busselton an Option to Head Lease the Crown land for a term of up to 50 years with powers to sub-lease. The Option is valid for a 2-year period and is proposed to be exercised at the time of execution of the

sub-lease once all conditions precedent are met (including a building permit and liquor licence), so that the lease terms (50 years) commence contiguously.

## Liquor Control Act 1988.

A liquor licensing application will need to be approved by the Department of Racing, Gaming and Liquor in accordance with Liquor Control Act 1988. The proponent is well advanced in seeking a licence likely to be submitted in early March and its approval is a condition precedent before the proposed sub-lease can commence.

#### **RELEVANT PLANS AND POLICIES**

#### Busselton Foreshore Master Plan (BFMP)

The BFMP is a strategic document that provides detailed guidance for the planning and development of the Busselton Foreshore extending between King Street and Ford Road. The proposal for a restaurant/microbrewery/cellar door and function centre is consistent with the land uses identified in the BFMP. Council adopted a revised BFMP at its 24 February 2016 meeting (C1602/031).

## **Development Guide Plan (DGP)**

The DGP incorporates statutory controls relating to land use, building heights and floor areas that reflect the BFMP. The DGP is not proposed to incorporate controls relating to more detailed design elements, relying on the BFMP and subsequent documents providing guidance on these matters. The DGP states the following for the subject site:

Development Location: Tavern/Restaurant/Shop

Storeys: TwoMax. height from natural ground level: 10.2m

• Max. building Ground Floor area: 1700m2 (the proposed building area is 1,235m2 including public toilets integrated into the structure but excluded from the leased area)

The City's planning department has assessed an Application for Development Approval (DA16/0970) and issued a decision for conditional approval to the proponent.

## Leases of City Land and Buildings (Policy 248)

The purpose of this policy is to provide a framework and methodology to facilitate responsible and effective utilisation of City owned and controlled land and buildings in a consistent manner that achieves maximum community benefit. The policy states that when assessing a report to lease public land for commercial use, Council should give regard to the following factors including, but not limited to:

- Attracting investment and enhancement of an amenity (e.g. Busselton and Dunsborough foreshores);
- Creation of employment;
- Promotion of tourism;
- Economic return; and
- Impacts on social, economic and environmental outcomes

The policy also states that the term and rent (and other payments) will be negotiated on a case by case basis for commercial leases.

## **FINANCIAL IMPLICATIONS**

Should Council resolve to enter into the Option to Lease Crown land with the Minister for Lands, there will be an option fee of \$500 payable by the City to the Department of Lands. There will also be

annual fee of \$1,000pa to the Department of Lands, which will be budgeted in the Finance and Corporate Services (Property management) budget from 2017/18 onward.

Should Council resolve to enter into a sub-lease with Geographe Bay Brewing Company, as per the terms of a Development Agreement to sub-lease, annual revenue of ~\$81,000 plus CPI will be achieved per annum plus market rent review adjustments (in full by year four due to a stepped up approach to rent). This is calculated on a ground lease area of ~1,840m2 (excludes 40.52m2 of public toilets excised from the Head lease area of 1,881m2) multiplied by an independent valuation amount of \$44 per sqm which was provided to the City on 30 November 2016.

Lease revenues will be directed to the foreshore preservation/maintenance, resulting in a reduced reliance on municipal revenue to fund the Council's commitment to the foreshore maintenance.

Officers have also negotiated a City contribution of \$120,000 (50% payment on commencement of construction and 50% on completion) for the provision of public toilets within the main building with external access. These funds will be sourced from the Major Projects budget in 2017/18 and 2017/19. It is estimated annual cleaning of the public toilets will be approximately \$24k per annum to be budgeted in the Facilities Management budget from 2018/19 onward.

#### **Long-term Financial Plan Implications**

The proposed annual expenditure on the Head Lease and revenue streams from the sub-lease are captured in the Long Term Financial plan.

#### STRATEGIC COMMUNITY OBJECTIVES

#### **Key Goal Area 2:**

Well-planned vibrant and active places: An attractive city offering great places and facilities promoting an enjoyable and enriched lifestyle.

- 2.1 A City where the community has access to quality cultural, recreation, leisure facilities and Services
- 2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections

## **Key Goal Area 3:**

Robust local economy: A strong local economy that sustains existing and attracts new business, industry and employment opportunities.

- 3.1 A strong innovative and diversified economy that attracts people to live, work, invest and visit
- 3.2 A City recognised for its high quality events and year round tourist offerings
- 3.3 A community where local business is supported

#### **RISK ASSESSMENT**

Should Council adopt the Officer Recommendation, there are no residual risks rated as medium or high as these risks have been mitigated through provisions within the Agreement to sub-lease effectively transferring these risks to the proponent. These include, for example:

- Not completing the building: A performance bond of \$250,000 is payable to the City upon commencement of the lease, which will enable site remediation should the building be only partially completed;
- A Bank Guarantee is payable to the City for any breaches of lease conditions and to cover any outstanding amounts payable;

- Public Liability Insurance of \$20m is required to protect against claims of personal injury or property damage as a result of business activities;
- Building maintenance: Clauses have been added to the sub-lease requiring internal and external conditions of the building to be well maintained; and,
- Opening hours: Given the strategic location of the site on the foreshore within a highly visited tourist precinct, minimum trading hours (10 hours per day, 7 days per week) have been specified in the sub-lease.

In addition, a Development Approval (DA16/0970) issued under delegated authority to the CEO has included conditions to ensure that prior to construction works commencing, the building meets the requirements of the City's planning policies and a range of other planning matters including, but not limited to, (landscaping, signage, materials, bin storage, servicing areas, fire tanks, public art, floor levels, stormwater management etc) and that the building shall be substantially commenced within two years.

### **CONSULTATION**

Council has previously sought public submissions on the proposed restaurant/microbrewery/function centre/cellar door documented in previous Council Agenda reports (23/07/14 Council meeting). The dominant issues raised have been addressed as follows;

- Liquor Licensed premises: the venue has been designed as family orientated restaurant, with alfresco space and reflects functionality of similar venues popular with families throughout the Capes region;
- Parking: the revised BFMP has created additional car-parking bays to the south of the venue and the City is negotiating a contribution of \$200,000 to foreshore parking as part of the sublease conditions. Additional parking using Hotel Site 3 on the master plan is being considered by Council,
- Size of the building footprint: The revised concept has progressively reduced in size as follows:
  - Prior to consultation: Lease area 2,100m2 (1,700m2 building plus 400m2 alfresco)
  - Following consultation: Lease are reduced to 1,881m2 (1,509m2 building; 333m2 alfresco, 39m2 public toilets)
  - Development application dimensions: [Ground floor (1,021m2); ground floor public ablutions (40.52m2); covered ground floor alfresco (135.79m2); ground floor entry (38m2) reducing ground floor covered areas to 1,235m2. The remaining areas of the proposed 1,881m2 leased area are landscaped alfresco (468m2) and hard areas.

As described above in the section 'Statutory Environment', Council has most recently (January 2017) invited public submissions in accordance with disposition of property requirements and received no submissions.

Regular briefings and liaison has been undertaken with the Regional Manager (South West) of the Department of Lands with regard to head lease and sub leasing arrangements of the Crown land with a new Lot 561 created in late February 2017.

### **OFFICER COMMENT**

The Busselton foreshore redevelopment project seeks to activate the foreshore with community and recreation facilities, cafes, restaurants, tourism accommodation and entertainment to transform the Jetty precinct onto a major tourism hub for the South West.

The Busselton Foreshore Master Plan and Development Guide Plan have been progressively conceptualized and amended by Council over several years in response to community feedback and a publicly advertised invitation for expressions of interest in commercial development.

Officers have been negotiating with a 'preferred proponent' Credaro Holdings Pty Ltd to develop a two-storey family restaurant, microbrewery, function centre and cellar door facility on a recently excised parcel of land Crown land, which is proposed to be leased to the Council by the Minister for Lands. Council has previously resolved (C1608/207) to authorise the CEO to finalise a Head Lease with the Minister and an 'Option to Head Lease' is anticipated to be executed in mid-March 2017.

Officers are concluding negotiations with the proponent on a draft Agreement to sub-lease, which will include (but not limited to) clauses relating to the following matters:

- Rights of First Refusal at the expiry of the lease term;
- A mutually acceptable Bank Guarantee for breaches and amounts payable;
- Performance Bond for security to complete the works (proposed \$250k);
- Developer contribution to car-parking (proposed \$200k ex-gst) to be paid over a negotiated period and directed to improvements to foreshore public car-parking;
- A Council contribution of \$120k (payable over two financial years) to public toilets built
  within the structure and to the City's specifications and ongoing maintenance by the City of
  Busselton;
- A protection of line of sight from the premises, limiting future permanent obstructive vegetation and buildings/structures with an agreed zone;
- Public Liability Insurance (\$20m);
- · Repainting every seven years; and,
- Minimum Trading Hours 10 per day,7 days per week, year round (except Christmas Day, ANZAC Day, Good Friday)

# **CONCLUSION**

The Officer recommendation seeks a Council decision to authorise the CEO to finalise negotiations with Credaro Holdings Pty Ltd and to execute an Agreement to Sub-lease with Geographe Bay Brewing Company Pty Ltd. It also recommends Council dispose of property in accordance with s3.58 of the Local Government Act 1995, by entering a sub-lease of Lot 561 on Deposited Plan 409945, (Crown Land Title Volume 3167 Folio 934) to facilitate a proposed commercial hospitality enterprise identified in the Busselton foreshore master plan.

# **OPTIONS**

Council may elect to not proceed with the proposed new sub-lease and/or amend the draft terms and conditions negotiated by Officers.

# TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

It is anticipated an Option to Head Lease Lot 561 will be executed with the Minister for Lands in mid - March 2017. Should Council support the Officer recommendation, the Agreement to sub-lease will be finalised in late March with the Head Lease and Sub-lease executed once all conditions precedent are finalised (including a liquor licence and building approval).

# **OFFICER RECOMMENDATION**

# That the Council:

- 1) Resolves to sublease, subject to the Minister for Lands' consent, a portion of Lot 561 on Deposited Plan 409945 (Crown Land Title Volume 3167 Folio 934) to Geographe Bay Brewing Company Pty Ltd (ABN: 69 169 450 088) on the following terms and conditions:
  - a) Term

50 years (an initial term of 25 years with an option to renew for a further term of 25 years.

b) Rent:

 Year 1
 \$1 (one dollar) + GST

 Year 2
 \$41,310 + GST

 Year 3
 \$63,204 + GST

 Year 4
 \$85,957 + GST

Year 5 (and onwards) Previous year's rent adjusted by CPI with market rent reviews to be undertaken on the  $6^{th}$  anniversary of the Sublease Commencement Date and every five years thereafter.

2) Delegates to the Chief Executive Officer the power to negotiate and authorises the Chief Executive Officer to enter into the sublease on the further terms and conditions as outlined in this report.

# 13.2 <u>CSRFF SMALL GRANTS ROUND APPLICATION SUMMER</u>

**SUBJECT INDEX:** Leisure Services

**STRATEGIC OBJECTIVE:** A City where the community has access to quality cultural, recreation,

leisure facilities and services.

BUSINESS UNIT: Community Services
ACTIVITY UNIT: Community Development

**REPORTING OFFICER:** Community Development Coordinator - Jeremy O'Neill **AUTHORISING OFFICER:** Director, Community and Commercial Services - Naomi Searle

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Attachment A Dunsborough Cricket Club CSRFF Small Grants

Application 4

Attachment B Location of Proposed Cricket Nets Dunsborough

# **PRÉCIS**

Each year Local Government Authorities are required to rate and prioritise the Community Sport and Recreation Facilities Fund (CSRFF) submissions received within their municipality.

In June 2009 several changes were made to the CSRFF program including the introduction of the small grant round, which has a different timeline to the standard grant round. Applications to the small grant round must be submitted by local government authorities to the Department of Sport and Recreation (DSR) by 31 March 2017. The purpose of this report is to meet the CSRFF criteria by outlining the submission received for a project within the City for this current funding round and request that Council rate the application prior to forwarding to DSR for final consideration.

# **BACKGROUND**

DSR administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation.

In June 2009 several changes were made to the CSRFF program to improve the level of support the Western Australian Government provides to the sporting community. Of particular note is the introduction of the Small Grant Round, which has a different timeline to standard grant rounds. Small Grant Applications must be submitted to DSR from Local Government Authorities by the end of March and August each year. This requires local governments to assess and prioritise applications prior to submission. Successful Small Grants are required to be acquitted prior to 15 June each year.

In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DSR has developed "Key Principles of Facility Provision". Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise local submissions using the following guide;

# RATE DESCRIPTION

- A Well planned and needed by the municipality
- B Well planned and needed by the applicant
- C Needed by the municipality, more planning required
- D Needed by the applicant, more planning required
- E Idea has merit, more preliminary work needed F Not recommended

Submissions for the current funding round closed on Tuesday, 28 February 2017. Following this date, each Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the South West Office of the DSR no later than 31 March 2017.

During April and May 2017 local applications (along with others received throughout the State) will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Sport and Recreation. Funds for successful applications will become available around August 2017.

One (1) application was received for the current small grants round as follows:

1. Dunsborough Cricket Club (Inc.) – New Practice Cricket Wickets (Nets)

# STATUTORY ENVIRONMENT

Nil

### **RELEVANT PLANS AND POLICIES**

Social Plan 2015-2025. A key goal of this plan is to "create needed, quality, sustainable recreation and leisure facilities and services for our community."

The development of new nets at the Dunsborough Playing Fields is consistent with the Council endorsed Active Open Space Planning Recommendations.

# **FINANCIAL IMPLICATIONS**

The application from the Dunsborough Cricket Club (DCC) is for the development of new practice cricket wickets (nets) at the Dunsborough Playing Fields (lot 3003, Dunsborough), and has a total project cost of \$51,570 (ex GST). Due to the timing of the Summer CSRFF Small Grant round, the DCC is proposing to fund up to 2/3 of the total project cost, as a means to expedite the construction of the nets for the 2017/18 summer cricket season. The DCC may look to seek additional funding for this project (up to 1/3 of the total project cost) from the City of Busselton as part of the 2017/18 Community Bids program.

# **Long-term Financial Plan Implications**

Nil

# STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goal:

Caring and Inclusive Community

1.3 A community that supports healthy, active ageing and services to enhance quality of life as we age.

Well Planned, Vibrant and Active Places

- 2.1 A City where the community has access to quality cultural, recreation and leisure facilities and services.
- 2.2 Infrastructure assets that are well maintained and responsibly managed to provide for future generations.

### **RISK ASSESSMENT**

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, no risks were rated as 'medium' or above were identified.

### **CONSULTATION**

Consultation has taken place between representatives from the DCC, the Officers of the City and staff from the South West Office of DSR in regards to the funding submission received.

Officers from Community Services met onsite several times with the club. Officers from Engineering, Works and Services were notified of the project at the outset (including the location and project parameters) and their input was requested / provided.

### **OFFICER COMMENT**

<u>Dunsborough Cricket Club (Inc.) –Development of new practice cricket wickets (nets) at the Dunsborough Playing Field -Total Project Cost \$51,570</u>

An application for the development of new practice cricket wickets (nets) at the Dunsborough Playing Fields has been submitted by the DCC.

The DCC proposes to construct a new three bay net facility due to a growth in playing numbers, especially in the junior club, and safety concerns at certain times of the day when using their current facility.

The site selected (see Attachment B) is the best location for a much needed facility in Dunsborough for the following reasons:

- With active playing space at a premium, it will not impact on the use of the oval by soccer, rugby in winter and cricket in summer
- It will not impact on the limestone pedestrian path linking the Dunsborough Playing Fields to Dunsborough Central Business District
- The proposed clearing includes a small cluster of trees that were planted when the oval was reconstructed in 2011, as an effort to increase hydro zoning of non-playing space areas at the reserve, and will not have an environmental impact.

The orientation of the current structures subjects bowlers to the setting sun when practicing. Due to the angle, and brightness and glare of the sun directly behind the batsman, player vision is impaired when a ball is either hit by a batsman or returned by a batsman, posing a safety concern danger players.

Further, due to the number of junior teams that require training time during the week, there is insufficient capacity with the current two net provision, with teams having to train at Dunsborough Primary school where the state of the nets is not fit for purpose. In collaboration with the City of Busselton and DSR, DCC has identified a new area on the Dunsborough Playing Fields that will allow them to build a net facility that meets the safety requirements and playing standards of the growing club. The current nets can also continue to be utilized, particularly in the early evening (with the assistance of sports lighting), when the sun-related glare issues are not as prevalent.

After consultation with all stakeholders involved in cricket in Dunsborough, (coaches, players and parents) there was a general agreement that the current provision of cricket nets in Dunsborough is insufficient and of an inadequate standard to meet the needs of a growing club. The proposal for building new nets was discussed and agreed by both the junior and senior club committees. Other users of the northern oval (soccer club) were informed of the proposal, who were in agreement as

there is no impact on the soccer pitches. Liaison with the City of Busselton at an early stage established the most effective location for the new nets, and an environmental impact assessment was carried out to confirm this.

This project will provide a much needed facility upgrade to cater for the DCC's current and future training needs for both junior and senior clubs, as well as provide some potential of an expansion of membership in the future. It is recommended that this project be assessed as a 'high' priority and that it is (A) Well planned and needed by the municipality.

# **CONCLUSION**

The application received for the 2017/18 CSRFF Small Grants summer funding round shows sound reasoning and justification, as such it is recommended that Council adopts the Officers Recommendation to allow the projects to proceed should funding from DSR be forthcoming.

### **OPTIONS**

The Council could decide not to support the application received for the 2017/18 CSRFF Small Grants summer funding round.

# TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

DSR, South West Office staff will be advised in writing of the Council's decision prior to the end of March 2017 when the full contents of the application are forwarded to their regional office in Bunbury.

# **OFFICER RECOMMENDATION**

That the Council as part of the 2017/18 CSRFF Small Grants Program supports in principle the development of new practice cricket wickets (nets) at the Dunsborough Playing Fields by Dunsborough Cricket Club as proposed in their application, rating it as 'A' and number one priority for consideration.

Government of Western Australia Department of Sport and Recreation					TRIM	Office Use Only TRIM: Grant No: Project Coordinator.				
CSRFF S	Small Gra	nts	Αp	pli	icat	ior	ı Fo	rm		
	s up to \$200,0								2018	
	s your project with a									
All applications N	MUST be submitted to the cut-of								ernmen	t to determine
DSR Contact: MR	TROY JONES		0	Date:			0	ffice: B	UNBL	IRY
Analisantis Data	_:		·							
Applicant's Detail Organisation		JGH CI	RICK	ET	CLUB	(JUN	IIOR A	AND S	ENIO	R)
Name: Postal Address:	DUNSBOROUGH CRICKET CLUB (JUNIOR A PO BOX 255 DUNSBOROUGH WA 6281								7	
Suburb;	DUNSBOROL		State:		W		·T	Postco	de:	6281
Street Address:										
Suburb:	State:						T	Postco	de:	
Preferred Contact										
Name:	RICHARD SPI	nation and an incident control of the	nis per	son		Tit	le:	Dr 🗆	Mr 🗆 Mr	s Ms
Position Held:	SECRETARY									
Business Phone:				Fa	csimile:	T				
Mobile Phone:	0413 867031			En	Email: Richard.		spence	@educa	ation.wa.edu.au	
Organisation Busi	inace Dataile:									
Does your organisa		Yes		No		ABN	: 163	18928	703	
er er e regis d'anna con o a a d'anna con o	registered for GST?	Yes		No		* No	te, in orde	to be elig	ible for fur	ding you must
Is your organisation not-for-profit?		Yes		No		Note, in order to be eligible for funding you must attach a copy of the incorporation Certificate. LGA's exempt		ertificate. LGA's		
Is your organisation incorporated?			Yes No Incorporation		#: A10	10G2580	*			
Bank details: Bank: Bank			BAN	IKW	EST	BSB	3061	38	A/c: 0	007168
ocal Governmen	t Authority Details:		-							
LGA:	CITY OF BUSSELTON									
Contact:	PAM GLOSS	OP				-	Title:	Dr [	Mr 🗆	frs Ms
Position Held:	CLUB DEVEL	OPME	NT (	OFFI	CER					
Business Phone:	08 9781 1756	08 9781 1756 Facsimi			csimile:					

Email:

PROJECT DETAILS
Our whole
Community wins

Mobile Phone:

Pam.Glossop@busselton.wa.gov.au

Dunsborough Cricket Club propose to construct a new 3 bay net facility due to a growth in playing numbers, especially in the junior club, and serious safety concerns when using their current facility.

The current structure's orientation subjects bowlers to the setting sun when practicing. Due to the angle, brightness and glare of the sun directly behind the batsman, player vision is impaired when a ball is either hit by a batsman or returned by a batsman. This obviously is a danger to the health and safety of the players.

Further, due to the number of junior teams that require training time in the week, there is insufficient capacity with the current 2 net provision, and currently teams have to train at Dunsborough Primary school where the state of the nets is an even greater concern.

In collaboration with the City of Busselton and DSR, DCC have identified a new area on the Dunsborough Playing Fields that will allow them to build a net facility that meets the safety requirements and playing standards of the growing club.

How did you establish a need for your project?

After consultation with all stakeholders involved in cricket in Dunsborough, (coaches, players and parents) there was a general agreement that the current provision of cricket nets in Dunsborough is insufficient and of an inadequate standard to meet the needs of a growing club. The proposal for building new nets was discussed and agreed by both the junior and senior club committees. Other users of the northern oval (soccer club) were informed and approved of the proposal as there is no impact on the soccer pitches. Liaison with the City of Busselton at an early stage established the most effective location for the new nets, and an environmental impact assessment was carried out to confirm this.

Project location:	Northern Oval at Dunsborough Playing fields (see Appendix 1)							
Land ownership:	Who owns the land on which your facility will be located? City of Busselton Lease Expiry (if applicable): N/A							
Planning approvals	If no, provide the date it will be applied for							
Where applicable, ha	s planning permission been granted? (LGA)	Yes	□No					
Department of Aborig	Yes	☐ No						
Department of Parks	Yes	☐ No						
Native Vegetation Cle	Yes	☐ No						
Please list any other approvals that are required?			□ No					

How will your project increase physical activity?

The new net facility will accommodate the growth of both the senior and in particular the junior cricket club, and will therefore enable more people to play sport in Dunsborough on a regular basis

Our whole Community wins

# Dunsborough Cricket Club CSRFF Small Grants Application

Do you share yo	our facility with other group	os? Yes 🔲 No	☐ If so, who: L	Junsborough S	occer Club	
	ort and recreation activitie usage of the facility (or pa				osal. Plea	se indicate the
Sport/community	y organisation	% use of the	facility	Hours per w	reek	
Dunsborough S	Senior Cricket Club	40		6-8		
Dunsborough .	Junior Cricket Club	60		10-12		
BMRJCA Repr	esentative Teams	TBA				
	rship is not applicable, ie	2015/16	214	2016/17	19	
2014/15 State Sporting A information when		2015/16  In the assessment rticularly in relatio	of applications and to technical design	2016/17 d may be able gn issues. The	to provide y should be	6 valuable consulted as
	website: http://www.dsr.					
What is the nan	ne of the State Sporting	Association for	our activity/spor	t?		
WACA						
Have you discu	ssed your project with y	04-4- 0		Yes [	l No	
ilave you discu	ssed your project with y	our State Sporti	ng Association?	165	140	

# Dunsborough Cricket Club CSRFF Small Grants Application

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### PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	JAN 2017
Preparation of tender/quotes for the major works contract	FEB 2017 .
Issuing of tender for major works	N/A
Signing of major works contract	N/A
Site works commence	AUG 2017
Construction of project starts	AUG 2017
Project 50% complete	SEP 2017
Project Completed	SEP 2017
Project hand over and acquittal	OCT 2017

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. N/A

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

### PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the Freedom of Information Act 1992 and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

### APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name:	Richard Spence
Position Held:	Secretary – Dunsborough Cricket Club
Signature:	greeny O'deill
Date:	03.03.17
Our whole Community	vins

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### LODGEMENT OF YOUR APPLICATION

- Applications are to be received in hard copy and should be clipped at the top left-hand corner, please
  do not bind. In addition to the hard copy an electronic copy is encouraged to be provided.
- It is recommended that you photocopy your completed application form, including attachments for your own records and future audit purposes.
- All attachments and supporting documentation (see next section) should be clearly identified and securely attached to the application form.
- Applications must be submitted to your Local Government Authority by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

### Grants up to \$66,666:

$\boxtimes$	Application form.
$\boxtimes$	Incorporation Certificate.
$\boxtimes$	Two written quotes.
$\boxtimes$	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
$\boxtimes$	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
	Income and expenditure statements for the current and next financial years. (LGAs exempted).
$\boxtimes$	Written confirmation of financial commitments from other sources including copies of council minutes. (If a club is contributing financially then evidence of their cash at hand must be provided).
	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
$\boxtimes$	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
	For floodlighting projects, a <b>lighting plan</b> must be supplied showing lux, configuration and

### Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is
  no onus on Department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted
  that grant. In some cases this may apply to localities where other significant projects have not been
  progressed or have not completed a previous project in accordance with the conditions of the grant
  provided. An assessment will be made in November and if no physical progress has occurred, new
  applications may not be recommended.
- · It is not on the correct application form.
- . The project for which application is made is specifically excluded from receiving CSRFF support.

# Dunsborough Cricket Club CSRFF Small Grants Application

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### **DEVELOPMENT BONUS APPLICANTS ONLY**

Attachment A

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category		Details
Geographical location	Regional/remote location Growth local government	PROJECT BASED IN DUNSBOROUGH WA 6281
Co-location	New Existing	
Sustainability initiative	Water saving Energy reduction Other	
Increased participation	New participants Existing participants – higher level Special interest Other	ENABLES CONTINUED GROWTH IN PARTICIPATION RATES IN CRICKET IN OUR REGIONAL TOWN

### PROJECT BUDGET

Project Description (detailed breakdown of project to be supplied	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
ie Electrical Works	25,000	27,500	B & S Electrical
Earth works	3550	3905	Coastal Earth Moving
Concrete Slab .	12720	14025	
Playing surface (ortificial turf)	12300	13500	Naturaliste Carpet laying
Installation of netting	23000	25300	Oakland Contracting
Donated materials (Please provide cost breakdown)	nfa		
Volunteer labour (Please provide cost breakdown)	n/a		
Sub Total			
Cost escalation			Please explain amount used
a) Total project expenditure	51,570	56,730	
Cost escalation	n/a	56,730	Plesse explain amount used

- At least two written quotes are required for each component.
   If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required and not budgeted for the grant will immediately be withdrawn. A lighting plan must be supplied showing fax and configuration.

22 March 2017

# Attachment A

# nt A Dunsborough Cricket Club CSRFF Small Grants Application

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### PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y/N	Comments to support claim (please attach relevant support)
Local government			LGA cash and in-kind	N	Application to proceed once CSRFF grant approved
Applicant cash	34,380	37,820	Organisation's cash		
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials			Cannot exceed applicant cash and LGA contribution		
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF requested	17,190	18,910	up to 1/3 project cost		
Development Bonus			Up to 1/2 project cost		
b) Total project funding	51,570	56,730			
*Note: If the funding approved is less than funds be sourced from?				Contract to the second	this budget, where would the extra
The club will cover additional funds needed if	he orniect is m	nco evnensive	than indicated or funding amounts as	e less than requested.	

### GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATC). Please note depending upon the value of the project and

### FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	51,570
b) Total project funding	51,570
c) Project variance*	0

### \*Balance between a) and b) should be \$0

Our whole Community wins

Page | 8

Council
13.2

# 22 March 2017

# **Dunsborough Cricket Club CSRFF Small Grants Application**

88

DDO IECT	ACCECCAMEN	T CHEET

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please attach copies of council minutes relevant to the project approval.

Name of Local Gove	rnment Authority: City of Busselton	_
Name of Applicant:	Dunsborough Cricket Club (Inc)	

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A
The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification			
Planned approach			
Community input			
Management planning			
Access and opportunity	⊠ .		
Design			
Financial viability			
Co-ordination			
Potential to increase Physical activity			
Sustainability			

TO BE SEED OF THE PARTY OF THE	Satisfactory	Unsatisfactory	Not relevant	
Location				
Sustainability				
Co-Location				
Special Interest Group				

Section D	
LGA - priority ranking of this project	High, Well needed by Municipality
Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	
Have all planning and building approvals been given for this project?	⊠ Yes □ No
If no, what approvals are still outstanding?	

### Project Rating (Please tick the most appropriate box to describe the project)

A	Well planned and needed by municipality	$\boxtimes$
В	Well planned and needed by applicant	
C ·	Needed by municipality, more planning required	
D	Needed by applicant, more planning required	
E	Idea has merit, more planning work needed	
F	Not recommended	

An application for the development of new practice cricket wickets (nets) at the Dunsborough Playing Fields has been submitted by the DCC.

Dunsborough Cricket Club propose to construct a new 3 bay net facility due to a growth in playing numbers especially in the junior club, and serious safety concerns when using their current facility.

The current structure's orientation subjects bowlers to the setting sun when practicing. Due to the angle, brightness and glare of the sun directly behind the batsman, player vision is impaired when a ball is either hit by a batsman or returned by a batsman. This obviously is a danger to the health and safety of the

Further, due to the number of junior teams that require training time in the week, there is insufficient capacity with the current 2 net provision, and currently teams have to train at Dunsborough Primary school where the state of the nets is not fit for purpose. In collaboration with the City of Busselton and DSR, DCC have identified a new area on the Dunsborough Playing Fields that will allow them to build a net facility that meets the safety requirements and playing standards of the growing club. The current nets can also continue to be utilized, particularly in the early evening (with the assistance of sports lighting), when the sun-related glare issues previously identified are not as prevalent.

After consultation with all stakeholders involved in cricket in Dunsborough, (coaches, players and parents) there was a general agreement that the current provision of cricket nets in Dunsborough is insufficient and of an inadequate standard to meet the needs of a growing club. The proposal for building new nets was discussed and agreed by both the junior and senior club committees. Other users of the northern oval (soccer club) were informed and approved of the proposal as there is no impact on the soccer pitches. Liaison with the City of Busselton at an early stage established the most effective location for the new nets, and an environmental impact assessment was carried out to confirm this.

This project will provide a much needed facility upgrade to cater for the DCC's current and future training needs for both junior and senior clubs, as well as provide some potential of an expansion of membership in the future. It is recommended that this project be assessed as a 'high' priority and that it is (A) Well planned and needed by the municipality.

Position Community Developmen Date 03/03/17

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by 4pm on the last working day in March. Late applications cannot be accepted in any circumstances.

### **DSR OFFICES**

PERTH OFFICE 246 Vincent Street Leederville WA 6007 PO Box 329 Leederville WA 6903 Tel: (08) 9492 9700 Fax: (08) 9492 9711

PEEL

Suite 94 16 Dolphin Drive PO Box 1445 Mandurah WA 6210 Tel: (08) 9550 3100 Fax: (08) 9550 3199 **GREAT SOUTHERN** 22 Collie Street

Albany WA 6330 Tel: (08) 9892 0100 Fax: (08) 9892 0199 GASCOYNE

4 Francis Street PO Box 140 Carnarvon WA 6701 Tel: (08) 9941 0900 Fax: (08) 9941 0999

**GOLDFIELDS** 106 Hannan Street PO Box 1036

WHEATBELT - NORTHAM 298 Fitzgerald Street

PO Box 55 Northam WA 6401 Tel: (08) 9690 2400 Fax: (08) 9690 2499

WHEATBELT - NARROGIN Government Offices Level 2, 11-13 Park Street Narrogin WA 6312 Telephone 0429 881 369 Facsimile (08) 9881 3363

MID-WEST Level 1, 268-270

Our whole Community wins

# Dunsborough Cricket Club CSRFF Small Grants Application

90

PILBARA Karratha Leisureplex Dampier Hwy PO Box 941 Karratha WA 6714 Tel: (08) 9182 2100 Fax: (08) 9182 2199

SOUTH WEST 80A Blair Street PO Box 2662 Bunbury WA 6230 Tel: (08) 9792 6900 Fax: (08) 9792 6999 Kalgoorlie WA 6430 Tel: (08) 9022 5800 Fax: (08) 9022 5899

KIMBERLEY – Broome Unit 2, 23 Coghlan Street PO Box 1476 Broome WA 6725 Telephone (08) 9195 5750 Facsimile (08) 9166 4999 Mobile 0427 357 774 Foreshore Drive PO Box 135 Geraldton WA 6531 Tel: (08) 9956 2100 Fax: (08) 9956 2199



NEW CRICKET NETS

DUNSBOROUGH PLAYING FIELDS

16TH FEB 2017



### Quote for new works

Job No: DC184

Thank you for the opportunity to provide you with a quote for the following works.

Job Address: Dunsborough Playing Fields

Designed by: Dunsborough Cricket Club

Drawn by:

Revision:

Plans dated:

Construction type: 3 x new cricket nets

Quoted Price: \$65,274 including G.S.T.

Bruce Siney

Manager



DOWN SOUTH 🌑 SPECIALISTS

### Included in quoted amount

### Preliminaries/siteworks

Setting out new cricket net location and ensuring no effect on existing services Clearing vegetation to new cricket net footprint and surrounds Removal from site of all green waste and topsoil/woodchips Install and compaction of clean fill to correct levels

### Concrete

Supply and install 3/30m x 3.6m x 100mm thick concrete slabs Mesh and concrete strength to cricket Australia specifications Recess for stumps in each net Broom finished surface Standard grey concrete throughout

### Fencing

32mm and 50mm HDG tubing to net posts and rails 2 x 12m long outside fences 2 x 18m long internal dividing fences 3 x 12m long overhead roof fences rising to 4m All fencing minimum 3m high Chained wire fencing throughout 1.2m high rubber backing to rear fence Adequate footings to all vertical structural posts

### Floor coverings

3 x syntheic turf strips 26m x 3.65m

# **Dunsborough Cricket Club CSRFF Small Grants Application**

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# **Quote Only**



Dunsborough Cricket Club

hone: 04

043 999 2494

rjdallimore1@bigpond.com 41 428 483 691

01/02/2017

Option	Description	Price	GST	Amount
	Supply and install Synthetic Turf to proposed cricket nets.  Quotation to cover area 10.95m x 26m		\$1230.00	\$13530.00
			GST	\$1230.00
			Total	\$13530.00

This quote remains valid for a period of 45 days. A deposit of 50% will be required to be paid upon acceptance for ordering/work to commence. Balance to be paid on delivery or completion of installation.

Payment may be made by cash, cheque or direct deposit to BSB:086565 Account: 557606894

We thank you for the opportunity to quote. Any queries, please  $\mbox{don't}$  he sitate to contact  $\mbox{me}.$ 

From: "Dean Mistilis" <greygold@westnet.com.au>
Date: 4 February 2017 at 11:05:55 am AWST
To: "mathew lepidi" <mathew.lepidi@bigpond.com>
Cc: "Dean Mistilis" <greygold@westnet.com.au>
Subject: FW: Dunsborough Cricket Club - Proposed New Nets

### Hi Matt

Revised Quote for cricket net slab 30 metres x 11.1 metres will be \$12.750.00 plus gst

Thankyou Regards Dean

From: Dean Mistilis [mailto:greygold@westnet.com.au] Sent: Friday, 7 October 2016 12:37 AM To: 'mathew lepidi'

Cc: greygold@westnet.com.au Subject: RE: Dunsborough Cricket Club - Proposed New Nets

### Hi matt,

Price for concrete to cricket nets will be \$8500.00 plus gst and includes -Supply concrete 100 mm thick -Supply reinforcing mesh and accessories as per cricket Australia concrete pitch specifications

-Labour to form and pour concrete

-Voids for stump placement

Quote based on site access for concrete truck to at least one of the long sides, of a concrete pump may be required at an additional cost. Alternately D.C.C to supply a couple of barrow hands.

Thankyou Regards Dean Grey Gold Constructions Busselton, W.A WEB: www.greygold.net.au EMAIL: greygold@westnet.com.au 0429 886 280

### QUOTE FOR 3X BAY NET FACILITY

### OAKLAND CONTRACTING

### Outline of project

Dunsborough Cricket Club propose to construct a new 3 bay net facility due to serious safety concerns when using their current facility.

The current structure's orientation subjects bowlers to the setting sun when practicing. Due to the angle, brightness and glare of the sun directly behind the batsman, player vision is impaired when a ball is either hit by a batsman or returned by a batsman. This obviously is a danger to the health and safety of the players.

DCC have identified a new area on the Dunsborough Playing Fields that will allow them to build a net facility that meets the safety requirements and playing standards of the growing club.

This quote has been prepared for construction of this new net facility.

If there are any questions regarding this quote or changes required please do not hesitate to contact me on:

Mike Hibberd 0415 417 086

mike@oaklandcontracting.com.au

### Design and specifications

3 x bay net facility consisting of:

32mm NB and 50mm NB galvanised pipe and fittings

Each bay 3.6m wide 12m outer fence

18m inner dividing fence

12m of roof over each net - 3m high at back of net rising to 4m to allow for spin bowlers

1.2m black belting in each net

Chain wire sides and roof - laced to pipes

Overall length: 18m (structure only) Overall width: 10.8m (structure only)

Options to consider (not included in this quote) Using powder coated posts and mesh Installing gates on the end of the nets

Please see attached pictures as example of structure. Please note: the attached pictures are not the same specification as the ones quoted here but are a good example of typical construction.

### Terms and conditions

This quote does not include supply of concrete slab or playing surface.

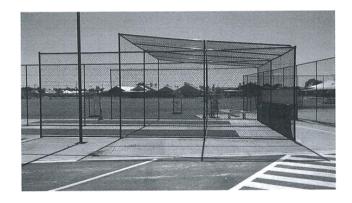
Temporary fencing around the construction site can be supplied at an additional cost.

A materials deposit may be required.

Your site will be left clean with all left over materials and packaging removed.

Thank you for the opportunity to quote.





# **Dunsborough Cricket Club CSRFF Small Grants Application**

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Coastal Earthmoving Contractors 21 Wrigglesworth Drive (PO Box 373) Cowaramup WA 6284 info@coastalearthmoving.com

> Office Ph: 9755 5570 Mob: Leigh – 0418 957 923 Mark – 0417 984 749

Matt Lepidi

Email: matthew.lepidi@bigpond.com

10 February 2017

### QUOTATION FOR EARTH WORKS - DUNSBOROUGH PLAYING FIELDS

PRACTISE NETS - Including:

- > Hire of possi track & grab bucket to remove trees & stumps from proposed site.
- > Cart all green waste off site
- > Tip fees included
- > Hire of possi track to remove woodchip off slab area
- > Cart woodchip & topsoil off site (approx 50m3)
- > Cart in approx 70m3 of clean fill in to bring sand pad back up to exhisting grass height
- > Spread, level & compact fill to requirements
- \$ 3,550.00 + GST

Quote is valid for 30 days from above date.

Should the job vary from the information indicated above, invoice price will also change – if you require an additional, updated quote – please let us know.

We ask that invoices over \$10,000 be paid within 21 days of invoice date.

Any queries, please call.

Kind regards Leigh

Leigh Pettersson Mob: 0418 957 923

Email: leigh.pettersson@live.com.au



# DUNSBOROUGH SENIOR CRICKET CLUB INCOME AND EXPENDITURE 2015/16

INCOME		EXPENDITURE				
Membership fees	6,525.00	Equipment	4,154.45			
Food & Drink Sales	14,942.00	Food and Drink	11,542.44			
Sponsorship	4,388.90	Association Fees	3,900.00			
Turf Maintenance grant	1,000.00	Overseas Player	3,712.20			
Merchandise Sales	2,268.00	Merchandise costs	4,875.20			
Player Auction	3,830.00	Player auction prizes	1,415.00			
NSC reimbursements	5,743.61	Sundry items	3,414.30			
DCC T20	4,960.00					
Print sales	340.00					
Number plate sales	2,750.00					
Total Revenue	46,747.51	Total Expenditure	36,876.82			

# Dunsborough Cricket Club CSRFF Small Grants Application

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# DUNSBOROUGH SENIOR CRICKET CLUB **INCOME AND EXPENDITURE 2016/17**

Correct as of 27/2/16

INCOME		EXPENDITURE				
Membership fees	7,000.00	Equipment	2,614.85			
Food & Drink Sales	13,212.00	Food and Drink	9,886.48			
Sponsorship	5,500.00	Association Fees	4,050.00			
Turf Maintenance grant	1,000.00	Overseas Player	2,100.00			
Merchandise Sales	1,935.00	Merchandise costs	7,115.15			
Player Auction	4,540.00	Player auction prizes	2,720.00			
DCC T20	4,960.00	Sundry items	3,830.78			
Total Revenue	38,147.00	Total Expenditure	33,812.79			

# Dunsborough Cricket Club CSRFF Small Grants Application

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31/01/2017 CLOSING BALANCE

Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945

### SOCIETY CHEQUE ACCOUNT STATEMENT

Account of DUNSBOROUGH CRICKET CLUB INC		BSB: (Bank, S Accour From To Statem	306-138 000716-8 31/12/2016 31/01/2017 274	
DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
31/12/2016	OPENING BALANCE			\$36,170.45
03/01/2017	DCC17 plus 100 tic NORRISH,RICHARD DAVID		\$350.00	\$36,520.45
03/01/2017	Rent motty	\$400.00		\$36,120.45
03/01/2017	KLEENHEAT GAS 176723		\$2,000.00	\$38,120.45
06/01/2017	SQUARE AU PTY LT		\$107.91	\$38,228.36
09/01/2017	SQUARE AU PTY LT		\$137.33	\$38,365.69
10/01/2017	ALH GP LTD ALH GROUP		\$389.35	\$38,755.04
11/01/2017	Duns Cellars	\$2,801.57		\$35,953.47
11/01/2017	Cal loud cw	\$450.00		\$35,503.47
12/01/2017	NAB Transfer Jesse Pes Fees		\$150.00	\$35,653.47
13/01/2017	DCC TAKINGS		\$2,330.00	\$37,983.47
13/01/2017	SQUARE AU PTY LT		\$235.44	\$38,218.91
24/01/2017	RAFFLE TICKETS		\$570.00	\$38,788.91
30/01/2017	DCC TAKINGS		\$2,380.00	\$41,168.91
30/01/2017	Duns cricket invoice jims	\$87.68		\$41,081.23
30/01/2017	DCC raffle tix cw	\$570.00		\$40,511.23
30/01/2017	SQUARE AU PTY LT		\$107.91	\$40,619.14

Total Debits: -\$4,309.25 Total Credits: \$8,757.94

Page 1

\$40,619.14



DUPLICATE

# WESTERN AUSTRALIA

Associations Incorporation Act 1987 Section (1)

Registered No: A1010258C

# Certificate of Incorporation

This is to certify tha

DUNSBOROUGH CRICKET CLUB (INC)

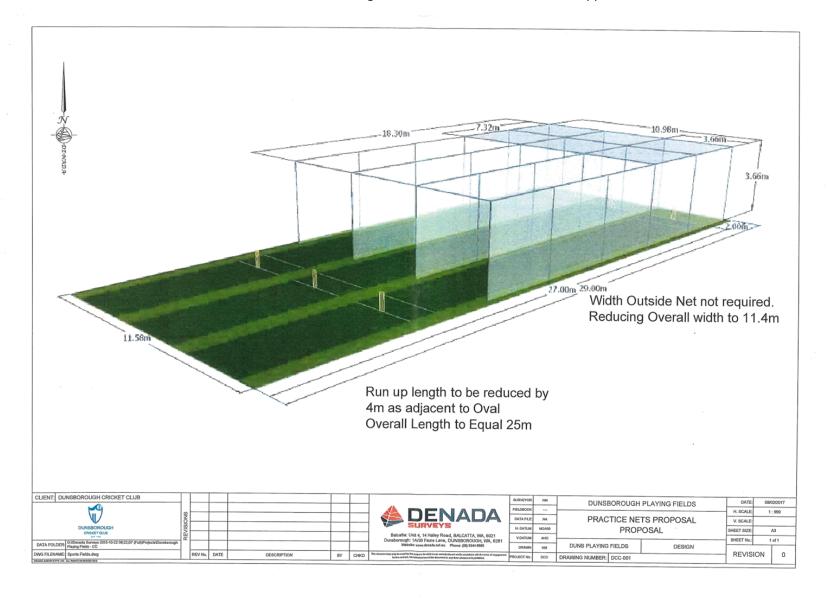
has this day third day of April 2002 been incorporated under the Associations Incorporation Act 1987.

Dated this third day of April 2002

Commissioner for Fair Trading



# 105 Dunsborough Cricket Club CSRFF Small Grants Application



Attachment B – Aerial Dunsborough Playing Fields (North)



LEGEND

**Location proposed Cricket Net** 

# 14. FINANCE AND CORPORATE SERVICES REPORT

Nil

# 15. CHIEF EXECUTIVE OFFICER'S REPORT

# 15.1 <u>COUNCILLORS' INFORMATION BULLETIN</u>

**SUBJECT INDEX:** Councillors' Information

**STRATEGIC OBJECTIVE:** Governance systems that deliver responsible, ethical and accountable

decision-making.

BUSINESS UNIT: Executive Services
ACTIVITY UNIT: Governance Services
REPORTING OFFICER: Reporting Officers - Various

**AUTHORISING OFFICER:** Chief Executive Officer - Mike Archer

**VOTING REQUIREMENT:** Simple Majority

ATTACHMENTS: Attachment A Planning Applications Received 16 February - 28

February !!

Attachment B Planning Applications Determined 16 February - 28

February U

Attachment C State Administrative Tribunal Appeals as at 28

February 2017

Attachment D Busselton Primary School - Certificate of

Appreciation !

Attachment E SW Junior Windsurf School - Certificate of

Appreciation !

# **PRÉCIS**

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

# **INFORMATION BULLETIN**

# 15.11. Planning and Development Statistics

Attachment A is a report detailing all Planning Applications received by the City between 16 February, 2017 and 28 February, 2017. 22 formal applications were received during this period.

Attachment B is a report detailing all Planning Applications determined by the City between 16 February, 2017 and 28 February, 2017. A total of 29 applications (including subdivision referrals) were determined by the City during this period with 28 approved / supported and 1 refused / not supported.

# 15.12. State Administrative Tribunal (SAT) Appeals

Attachment C is a list showing the current status of State Administrative Tribunal Appeals involving the City of Busselton as at 28 February, 2017.

# 15.13. Busselton Primary School – Certificate of Appreciation

Correspondence has been received from Busselton Primary School and is available to view at Attachment D.

# 15.14. SW Junior Windsurf School – Certificate of Appreciation

Correspondence has been received from the SW Junior Windsurf School and is available to view at Attachment E.

# **OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

- <u>15.11. Planning and Development Statistics</u>
- 15.12. State Administrative Tribunal (SAT) Appeals
- <u>15.13.</u> <u>Busselton Primary School Certificate of Appreciation</u>
- <u>15.14.</u> <u>SW Junior Windsurf School Certificate of Appreciation</u>

Applications Received Report

# 109 Attachment A Planning Applications Received 16 February - 28 February

Applications Re	- Contract of the contract of								
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Date Application	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days	
Development A	pplications								
DA16/0772	Retrospective Banner Signage x 2 (For Sale signs)	Busselton Bypass~BOVELL WA 6280	Lot No:301 & 804 & 2	27/02/2017	1	A R W Nominees Pty Ltd & Jennifer Lilian Walker	A R W Nominees Pty Ltd, Alexander Russell Walker	134	
DA16/0898	Gully Wall Dam	Harmans Mill Road~WILYABRUP WA 6280	Lot 110 PLAN 72100	27/02/2017	75000	Indian Ocean Wine Co Pty Ltd	Slade Ag Tech (W and J Slade)	4	
DA17/0024	Takeaway Food Outlet Advertising Signage	3 Albert Street~BUSSELTON WA 6280	Lot 15 DIAGRAM 27782	16/02/2017		Conray Michael Passaris	Peter Cottrell	15	
DA17/0044	Single House (reduced front setback and reflective building materials in Landscape Value Area)	11 Moondah Close~DUNSBOROUGH WA 6281	Lot 7 PLAN 19719	16/02/2017	295173	Andrew John Thompson & Shirley Faye Thompson	Plunkett Homes	8	
DA17/0061	Holiday Home (Single House) 8 People	72 Gifford Road~DUNSBOROUGH WA 6281	Lot 37 DIAGRAM 43843	23/02/2017	1	Jeremy Peter Waters	Jeremy Peter Waters	6	
DA17/0078	Relative Ancillary Accommodation (Extension to Existing Outbuilding & Rainwater Tank)	21 Peaceful Way~AMBERGATE WA 6280	Lot 113 PLAN 45238	16/02/2017	18500	Julie Patricia Plant & Peter Donald Plant	Julie Patricia Plant, Peter Donald Plant	14	
DA17/0088	Outbuilding (Reduced Setbacks)	110 Napoleon Promenade~KEALY WA 6280	Lot 1244 PLAN 400047	20/02/2017	6000	Shane Leigh Reynolds & Amanda Jane Dove	Amanda Jane Dove, Shane Leigh Reynolds	3	
DA17/0090	Outbuilding (Landscape Value Area)	143 Sonning Loop~YALLINGUP WA 6282	Lot 65 PLAN 23569	16/02/2017	20000	Paul Raymond Sims & Erica Jane Sims	Busselton Sheds Plus	13	
DA17/0092	Single House (Vehicular Access from Primary Street and Reduced Rear Setback)	32 Averil Street~ABBEY WA 6280	Lot 72 DIAGRAM 35653	16/02/2017	172241.81	Teresita Sia Cobby	Tangent Nominees Pty Ltd	7	
DA17/0099	Entry Statement	44 Cherry Hills Circle~DUNSBOROUGH WA 6281	Lot 1 PLAN 404357	21/02/2017	5000	Adam Stephen Nicolas Levay & Judith Lillian Mitchell Levay	Adam Stephen Nicolas Levay, Judith Lillian Mitchell Levay	10	
DA17/0100	Winery (Cellar Door Fitout)	3059 Caves Road~YALLINGUP WA 6282	Lot 1 PLAN 405011	21/02/2017	50000	Andrew Brian Teasdale	Space Light Order	7	
DA17/0101	Chalet (Landscape Value Area)	11/1172 Wildwood Road~YALLINGUP SIDING WA 6282	Lot 11 SSPLN 46398	27/02/2017	230000	David Grant Cornwall & Carmen Elizabeth Cornwall	WA Country Builders Pty Ltd - Busselton	9	
DA17/0102	Rainwater Tank (Landscape Value Area)	19 Dalmore Close~QUEDJINUP WA 6281	Lot 25 DIAGRAM 71070	27/02/2017	15000	Stephen Bevis Smith & Pauline Smith	Down South Building Company	10	
DA17/0104	Holiday Home (Single House) 8 People	19 Manson Street~WEST BUSSELTON WA 6280	Lot 40 PLAN 7937	21/02/2017	0	Genine Mary Unsworth	Genine Mary Unsworth	6	
DA17/0105	Holiday Home (Single House) 12 People	88 Vidler Road~NATURALISTE WA 6281	Lot 1164 PLAN 81984	21/02/2017	0	Kelly Elizabeth Francis	Kelly Elizabeth Francis	7	
DA17/0107	Holiday Home (Single House) 10 People	112 Hayes Road~QUINDALUP WA 6281	Lot 36 DIAGRAM 100227	22/02/2017	1	Graeme Matthew Dunn	Graeme Matthew Dunn	14	
DA17/0109	Single House (Landscape Value Area)	51 Gibson Drive~DUNSBOROUGH WA 6281	Lot 103 PLAN 67874	22/02/2017	250000	Daniel Stephen Kirby & Loren Sonja Kirby	Daniel Stephen Kirby, Loren Sonja Kirby	8	

# Planning Applications Received 16 February - 28 February

Applications Re	eceived Report							
Application			Primary Property Legal	Date	Estimated			Clock
Number	Description	Primary Property Address	Desc	Application	Cost	Primary Property Owners	Applicant Name	Days
Development A	Applications							
						Graham Stewart Cleal & Yvonne Ruth		
DA17/0110	Single House (Carport Addition with Reduced Setback)	4 Merino Cove~BOVELL WA 6280	Lot 239 PLAN 38754	22/02/2017	7050	Cleal	CPR Outdoor Centre	1
	Relocated Building Envelope to Accommodate an	19 Robert Donald Heights~YALLINGUP				Rodney Francis West & Marilyn Lesley	Rodney Francis West, Marilyn Lesley	
DA17/0111	Outbuilding (Landscape Value Area)	WA 6282	Lot 22 PLAN 41565	22/02/2017	7000	West	West	1
	o a constant of the constant o				7.000			_
	Relocated Building Envelope to Accommodate a Single							
	House (Use of Reflective Building Materials in a Landscape					Cania Charles Brown & Amanda Jana	WA Country Builders Pty Ltd -	
D447/0445				24/02/2047	240570	Craig Charles Brown & Amanda Jane		
DA17/0115	Value Area)	Serene Place~QUINDALUP WA 6281	Lot 5 PLAN 76913	24/02/2017	318578	Touhill	Busselton	+
		13 Lawrend Barrier and CEOCRAPHE WA					MA Country Builders Dt. 14d	
		12 Lanyard Boulevard~GEOGRAPHE WA					WA Country Builders Pty Ltd -	
DA17/0117	Display Home	6280	Lot 3 PLAN 410556	27/02/2017	750000	Aigle Geographe No 2 Pty Ltd	Busselton	<del></del>
		1/9 Bernier Retreat~GEOGRAPHE WA						
DA17/0118	Holiday Home (Grouped Dwelling) 6 People	6280	Lot 1 SSPLN 61740	27/02/2017	0	David Mark Vigors	David Mark Vigors	

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# Attachment B Planning Applications Determined 16 February - 28 February

Application			Primary Property Legal	Applic	Application		Clock	Estimated		
Number	Description	Primary Property Address	Desc	Determined	Determined	Decision	Days	Cost	Primary Property Owners	Applicant Name
Development A	Applications									
Development /	Applications	24 Dunn Bay								
		Road~DUNSBOROUGH WA								
DA16/0503	MARKET	6281	Lot 202 DIAGRAM 92952	23/02/2017	Refused	Refused	79	170000	24 DB Pty Ltd	24 DB Pty Ltd
		545 Gale Road~KALOORUP WA								
DA16/0579	EXTRACTIVE INDUSTRY (SAND)	6280	Lot 1 DIAGRAM 54810	20/02/2017	Approved	Approved	50	1	Jamie Douglas Bishop	Srevart Pty Ltd
	Retrospective Banner Signage x 2 (For Sale	Busselton Bypass~BOVELL WA							A R W Nominees Pty Ltd & Jennifer	A R W Nominees Pty Ltd, Alexander
DA16/0772	signs)	6280	Lot No:301 & 804 & 2	27/02/2017	Approved	Approved	134	1	Lilian Walker	Russell Walker
	5.8.57			1.,02,202.		7.55				The state of the s
		Napoleon Promenade~KEALY							Perron Developments Pty Ltd &	
DA16/0869	Display Home Centre	WA 6280	Lot 9546 PLAN 408151	16/02/2017	Approved	Approved	6	60000	Stawell Pty Ltd	Sam Hanson
		4 Burgee Cove~GEOGRAPHE								
DA16/0884	Holiday Home (Single House) 10 people	WA 6280	Lot 16 PLAN 57392	20/02/2017	Approved	Approved	94	0	Anna Tan Wei Lin	Anna Tan Wei Lin
27120,0001	rionady rionic (on Bie riodse) zo people	1177 0200		20,02,201	7.667.0100	прристеа			74110 7011 7701 2111	Tana tan weren
		11 Foreshore								Geographe Bay Brewing Company Pt
DA16/0970	Tavern & Shop	Parade~BUSSELTON WA 6280	Lot 500 PLAN 402933	27/02/2017	Approved	Approved	16	3500000	State of WA	Ltd
		31 Campion Way~QUINDALUP							Keith Barry Newby & Ann Lynette	Keith Barry Nousby, Ann Lynette
DA16/1008	Holiday Home (Single House) 8 People	WA 6281	Lot 32 PLAN 9047	22/02/2017	Approved	Approved	60	0	Newby	Keith Barry Newby, Ann Lynette Newby
DA10/1000	Troiledy Frome (Single Frodse) o Feople	VVA 0201	LOC 32 F DAIY 3047	22/02/2017	Approved	Approved	- 00	-	Newby	IVEWDY
DA16/1012	Single House (Second storey additions to existing Single House)	792 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 42 PLAN 8541	20/02/2017	Approved	Approved	47	300000	Graham Bosveld & Marion Abigail Bosveld	Mulder Kampman Design
DA16/1012	existing single nouse)	BOSSELTON WA 6280	LOT 42 FLAIN 6341	20/02/2017	Approved	Approved	4/	300000	bosveid	Mulder Kampman Design
	Overheight Outbuilding (Reduced Setback in a	231 Geographe Bay								
DA16/1015	Special Character Area)	Road~QUINDALUP WA 6281	Lot 27 DIAGRAM 30387	27/02/2017	Approved	Approved	40	25000	Boston Way Pty Ltd	Space Light Order
DA17/0008	Single House (Additions and Alterations in a	528 Caves Road~MARYBROOK WA 6280	Lot 35 PLAN 8009	27/02/2017		Annead	47	200000	Robertson McLennan Mitchell &	Mark Wahatas Dasian
DA17/0008	Landscape Value Area)	WA 6280	LOT 35 PLAN 8009	27/02/2017	Approved	Approved	47	300000	Karen Joy Mitchell	Mark Webster Design
	Non Conforming Use - Guest House (8 Guest	28 West Street~WEST							Richard Arthur Pennington & Helen	
DA17/0013	Suites)	BUSSELTON WA 6280	Lot 1 DIAGRAM 7038	27/02/2017	Approved	Approved	45	1	Marie Pennington	Eversley Consulting
D.47/0045	11-11-11-11-11-11-11-11-11-11-11-11-11-	699 Bussell Highway~ABBEY		45 (02 (2047					Karen Ann Roberts & Adam James	Adam James Brotchie, Karen Ann
DA17/0016	Holiday Home (Single House) 8 people	WA 6280	Lot 43 DIAGRAM 49295	16/02/2017	Approved	Approved	22	0	Brotchie	Roberts
		1/4 Freebridge								
	Grouped Dwelling (Demolition of Existing	Place~DUNSBOROUGH WA							James Stanley King & Kathleen Anne	
DA17/0017	Verandah and Construction of a Carport)	6281	Lot 1 STPLN 31706	20/02/2017	Approved	Approved	35	19000	King	West Coast Designs Pty Ltd
		94A Reynolds Street~WEST								
DA17/0021	Holiday Home (Grouped Dwelling) 6 people	BUSSELTON WA 6280	Lot 2 STPLN 74361	16/02/2017	Approved	Approved	26	0	2B4 Property Pty Ltd	2B4 Property Pty Ltd
0.127/0021	nonety nome (Grouped owening) a people	DOGGETON WA GEO	2012 311 111 7 7 302	20/02/2017	Approved	- ipproved	20		zo openy r ty ttu	Los troperty rty Ltu
	Ancillary Dwelling (Convert Existing									
	Outbuilding to Ancillary Dwelling with Reduced								Paul Leonard Wilson & Simone	
DA17/0025	Setback)	WA 6281	Lot 226 PLAN 20533	22/02/2017	Approved	Approved	37	111891	Frances Wilson	Holst Design

### Planning Applications Determined 16 February - 28 February Attachment B

### Applications Determined Report Clock Estimated Primary Property Legal Applic Application Primary Property Address Applicant Name Days Cost Primary Property Owners Determined Determined Road~DUNSBOROUGH WA Alison Mary Meighan & Thomas DA17/0034 Single House (Reduced Setback) 6281 Lot 1220 PLAN 406062 17/02/2017 22 230069 Meighan Ventura Home Group Ptv Ltd Approved Approved 6/3 Spindrift Cove~QUINDALUP Holiday Home (Grouped Dwelling) 4 People Lot 6 SSPLN 57301 16/02/2017 Nerida Clark & Rowan Kable Clark Approved Approved 25 Cherry Hills Circle~DUNSBOROUGH WA Dale Alcock Homes South West Pty Single House (R-Code Variation - Vehicular DA17/0039 Lot 734 PLAN 50052 21/02/2017 Approved Approved 34 453797 Christian David Milburn 7 Eagle Bay-Meelup DA17/0060 Holiday Home (Single House) - 5 People Road~EAGLE BAY WA 6281 Lot 27 DIAGRAM 85874 21/02/2017 18 Grant Jonathan Mooney Samantha Jane Mooney 72 Gifford Road~DUNSBOROUGH WA DA17/0061 Holiday Home (Single House) 8 People 6281 Lot 37 DIAGRAM 43843 24/02/2017 Approved Jeremy Peter Waters Jeremy Peter Waters Road~WILYABRUP WA 6280 Lot 1 DIAGRAM 87103 DA17/0064 Animal Establishment (Indoor Riding Arena) 22/02/2017 15 600000 Susan Margaret Hovell Osler Holdings Pty Ltd Approved 19 Reynolds Street~WEST BUSSELTON WA 6280 Lot 17 DIAGRAM 19306 21/02/2017 Outbuilding (Carport with Reduced Setback) 16420 Valma Josephine Collett CPR Outdoor Centre 18 Harvest Road~BROADWATER Mark James Anderson & Kerrie Lee Mark James Anderson, Kerrie Lee Lot 57 PLAN 12586 DA17/0068 Holiday Home (Single House) 10 People WA 6280 24/02/2017 13 Approved Approved Anderson 115 Wisteria Drive~QUINDALUP WA 6281 Lot 30 PLAN 21721 16/02/2017 Busselton Sheds Plus DA17/0072 Outbuilding (Landscape Value Area) Approved 14000 Richard Hendrik Berghuis 524 Puzev Road~WILYABRUP WA 6280 Lot 11 DIAGRAM 94772 20/02/2017 110 Napoleon Shane Leigh Reynolds & Amanda Amanda Jane Dove, Shane Leigh DA17/0088 Promenade~KEALY WA 6280 Lot 1244 PLAN 400047 21/02/2017 6000 Outbuilding (Reduced Setbacks) Jane Dove Approved Approved Reynolds DA17/0102 Rainwater Tank (Landscape Value Area) WA 6281 Lot 25 DIAGRAM 71070 27/02/2017 10 15000 Stephen Bevis Smith & Pauline Smith | Down South Building Company Approved Approved 10 Averil Street~ABBEY WA Unauthorised Development (sea container) -Kellie Ann Curnuck & Damien Shaun DACP15/0032 Lot 41 (No. 10) Averil Street, Abbey Lot 41 PLAN 7643 21/02/2017 455 Unauthorised Development (Holiday Home) -12 Geographe InfoNotR DACP17/0001 Lot 7 (No. 12) Geographe Close, Quindalup Close~QUINDALUP WA 6281 Lot 7 PLAN 12649 21/02/2017

Raymond Ernest Crake

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(Note: All applications (excluding WAPC matters) are managed by the legal services section of Finance and Corporate Services in conjunction with the responsible officer below.)

# As at 2 March 2017

APPEAL (Name, No. and Shire File Reference)	PROPERTY	DATE COMMENCED	DECISION APPEAL IS AGAINST	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
CITY OF BUSSELT	ON APPEALS						
Caves Caravan Park vs City of Busselton	Lot 5037 No 23 Yallingup Beach Road, Yallingup	March 2016	Appeal against Section 34(4) of the Caravan Parks and Camping Grounds Act 1995 and Section 214(2) notice for illegal structures and camping	Tanya Gillett / Paul	<ul> <li>Directions hearing to commence proceedings and discuss way forward.</li> <li>Mediation hearing on 29 April 2016. The City prepared a report to Council in line with the Orders from SAT for the reconsideration of S.34 of the Caravan and Camping Grounds Act 1995.</li> <li>Directions hearing 10 August 2016 where the applicant under Section 34(4) was withdrawn;</li> <li>7 September the City filed a Statement of Issues, Facts and Contentions and Section 24 Bundle and on 3 October the City filed a response to the Issues, Facts and Contentions as submitted by the applicant;</li> <li>Mediation took place on 2 November 2016, where the appeal was stayed in order to give the applicant time to progress with a development application</li> <li>Development application lodged 6 February 2017;</li> <li>Directions Hearing on 17 February 2017 was vacated in order for the City to determine the development application;</li> <li>Directions Hearing on 31 March 2017.</li> </ul>	Directions hearing on 31 March 2017.	
Realview Holdings v City of Busselton	Lot 17 No 80 West Street, West Busselton	August 2016	Appeal against the refusal of a development application for a medical centre and shop.		Directions Hearing on 30 September 2016 where it was decided that a Compulsory conference will take place on 31 October 2016; Hearing took place on 7 December 2016; The member has three months to reach a decision.	Awaiting Final outcome.	
Safe Haven Health Pty Ltd v City of Busselton	48 Roy Road, Metricup	September 2016	Appeal against the refusal of a development application for private hospital.		Directions Hearing on 11 November 2016 where it was agreed to adjourn until the land tenure issues have been resolved; Directions Hearing deferred at the request of the applicant. New Hearing set for 27 January, 2017.	Directions     Hearing on 31     March, 2017.	

PROPERTY	DATE COMMENCED	DECISION APPEAL IS AGAINST	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
				<ul> <li>27 January hearing also deferred at request of applicant, and new hearing set for 24 February 2017.</li> <li>24 February 2017 Hearing vacated.</li> <li>Directions Hearing on 31 March 2017 to allow the auction to take place.</li> </ul>		
24 Dunn Bay Road, Dunsborough	March, 2017	Market	Paul Needham	Notice of Directions Hearing on 17 March, 2017 against City of Busselton decision to refuse application.	Directions     Hearing 17     March 2017	
MENT ASSESSMENT	PANEL APPEALS					
Lot 108 No 57 Dunn Bay Road, Dunsborough	January 2016	Appeal against refusal of Development application for Service Station	State Solicitors Office / Anthony Rowe / Paul Needham	Parties circulated documents categorising the land use within 14 days.  Land use has been determined by SAT to be a convenience store;  Mediation took place on 5 October 2016, where JDAP requested amended plans to be submitted for a revised elevation to Dunn Bay Road and a revised traffic assessment.  Decision reconsidered by JDAP on 14 November 2016, where the application was refused.  Final hearings held on 1 and 2 February, 2017.	Awaiting SAT decision.	
ALIAN PLANNING	COMMISSION APP	EALS				
Lot 200 No 1676 Caves Road, Dunsborough	April 2016	Appeal against the refusal of a survey-strata subdivision	State Solicitors Office / Joanna Wilson / Moshe Philips	Mediation Hearing on 27 April 2016 the issue of whether the development approval which has expired had substantially commenced was discussed. The applicant submitted evidence that the works have substantially commenced and the City and SSO is to form a view if they agree.      Mediation on 7 June 2016, an agreement on substantial commencement could not be reached; the SSO and Tribunal have suggested that the City submit an intervention application to become a party to the proceedings.	Directions Hearing on 17 March, 2017.	
	24 Dunn Bay Road, Dunsborough  MENT ASSESSMENT  Lot 108 No 57 Dunn Bay Road, Dunsborough  ALIAN PLANNING  Lot 200 No 1676 Caves Road,	COMMENCED  24 Dunn Bay Road, Dunsborough  MENT ASSESSMENT PANEL APPEALS  Lot 108 No 57 Dunn Bay Road, Dunsborough  January 2016  ALIAN PLANNING COMMISSION APP  Lot 200 No 1676 Caves Road, April 2016	COMMENCED AGAINST  24 Dunn Bay Road, Dunsborough  March, 2017 Market  Market  MENT ASSESSMENT PANEL APPEALS  Lot 108 No 57 Dunn Bay Road, Dunsborough  ALIAN PLANNING COMMISSION APPEALS  Lot 200 No 1676 Caves Road,  April 2016 Appeal against the refusal of a survey-strata subdivision	COMMENCED  AGAINST  OFFICER  24 Dunn Bay Road, Dunsborough  Dunsborough  Dunn Bay Road, Dunsborough  Appeal against refusal of Development application for Service Station  Appeal against refusal of Development application for Service Station  ALIAN PLANNING COMMISSION APPEALS  Lot 200 No 1676 Caves Road, Dunsborough  April 2016  Appeal against the refusal of a survey-strata subdivision  Appeal against the refusal of a survey-strata subdivision  Office / Joanna Wilson / Moshe	COMMENCED AGAINST OFFICER   **27 January hearing also deferred at request of applicant, and new hearing set for 24 February 2017.  **24 February 2017 Hearing waated.  **Directions Hearing on 31 March 2017 to allow the auction to take place.  **Part ASSESSMENT PANEL APPEALS**  Lot 108 No 57 Dunn Bay Road, Dunsborough  **Development application for Service Station**  Appeal against refusal of Development application for Service Station**  Appeal against refusal of Development application for Service Station**  Appeal against refusal of Development application for Service Station**  **Parties circulated documents categorising the land use within 14 days.  **Inam Lappeal Been determined by SAT to be a convenience store;  **Mediation took place on 5 October 2016, where JDAP requested amended plans to be submitted for a revised elevation to Dunn Bay Road and a revised traffic assessment.  **Decision reconsidered by JDAP on 14 November 2016, where the application was refused.  **Final hearings held on 1 and 2 February, 2017.  **ALIAN PLANNING COMMISSION APPEALS**  Appeal against the refusal of a survey-strata subdivision of a survey-str	COMMENCED AGAINST OFFICER  27 January hearing also deferred at request of applicant, and new hearing set for 24 February 2017. 24 February 2017 Hearing vacated. Directions Hearing on 31 March 2017 to allow the auction to take place.  24 Dunn Bay Road, Dunsborough  March, 2017  Market  Paul Needham  **Notice of Directions Hearing on 17 March, 2017 against City of Busselton decision to refuse application.  **Directions Hearing 17 March 2017  Bay Road, Dunsborough  Appeal against refusal of Development application for Office / Anthony Rowe / Paul Needham  **Parties circulated documents categorising the land use within 14 days. Land use has been determined by SAT to be a convenience store; Mediation took place on 5 October 2016, where JDAP requested amended plans to be submitted for a revised elevation to Dunn Bay Road and ar evised traffic assessment. Decision reconsidered by JDAP on 14 November 2016, where Happlication was refused. Final hearings held on 1 and 2 February, 2017.  **ALIAN PLANNING COMMISSION AFPEALS**  Lot 200 No 1676 Caves Road, Dunsborough  Appeal against the refusal of a survey-strata subdivision  Appeal against the refusal of State Solicitors Office / Joanna Wilson / Moshe Phillips  **Mediation Hearing on 27 April 2016 the issue of whether the development approval which has expired had submitted evidence that the works have substantially commenced and the City and SSO is to form a view through the agree.  **Mediation on 7 June 2016, an agreement on substantial commenced and the City and SSO is to form a view through the agree.  **Mediation to become a party to the submitted on the reached; the SSO and Tribunal have suggested that the City submit an intervention application to become a party to the submitted and the City submit an intervention application to become a party to the submitted evidence that the works have substantially commenced and the City submit an intervention application to become a party to the submitted evidence that the works have substantially commenced and the City submit

# State Administrative Tribunal Appeals as at 28 February 2017

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# Attachment C

APPEAL (Name, No. and Shire File Reference)	PROPERTY	DATE COMMENCED	DECISION APPEAL IS AGAINST	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
					Directions hearing on 29 July 2016 it was decided that by 23 September 2016 parties must file agreed statement of facts; 7 October 2016 the parties exchange written submissions and 21 October 2016 exchange written submission in response to the other parties' submission. Hearing was set for 30 November, 2016 but is deferred at the request of the applicant to a date after 16 February, 2017. At the time of writing, SAT is expected to agree and set a new date; Directions Hearing on 20 February, SAT resolved not to deal with issue and reverted it back to directions hearing to determine how best to deal with the appeal; Directions hearing on 17 March 2017		



# **CERTIFICATE OF APPRECIATION**

Presented to City of Busselton

in recognition of

Supporting Busselton Primary School Year 6 Presentation Assembly

Thank you for your support

20 January 2017 Jeremy Shepherd Principal

**Date** 

# SW Junior Windsurf School - Certificate of Appreciation



Windsurfing Western Australia PO Box 463 Claremont WA 6910 ABN 55 669 578 861 http://www.windsurfingwa.org.au

info@windsurfingwa.org.au

City of Busselton	Applica	ation No	Receipt No			
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21 February 17

Dear Chief Executive officer,

# RE: Community Bid - Round 2 2016/17 - Windsurfing WA

On behalf of the 'SW Junior Windsurf School', I would like to thank the City of Busselton for their support by approving the Community Bid grand application and allowing the school to purchase a safety/rescue boat and 4 new progressive boards which will bring the project to another level in terms of structure and safety.

We are grateful that the City of Busselton provides opportunities for new projects to take place and help the community to grow with initiatives.

I have attached a certificate of appreciation for your records.

Kind regards,

Serge Pillonel - Head of 'SW Junior Windsurf School'



THIS CERTIFICATE IS PRESENTED TO

# THE CITY OF BUSSELTON

IN APPRECIATION FOR THE GENEROUS DONATION GIVEN TO THE

SW JUNIOR WINDSURF SCHOOL

SEASON 2016/17

Attachment E

SERGE PILLONEL -

Head of SW Junior Windsurf School.



# 16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

# 17. CONFIDENTIAL REPORTS

Nil

# 18. **QUESTIONS FROM MEMBERS**

# 19. PUBLIC QUESTION TIME

# 20. <u>NEXT MEETING DATE</u>

Wednesday, 12 April 2017

# 21. CLOSURE