



Council Agenda

22 August 2017

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city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 22 AUGUST 2017

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the the Council Chambers, Administration Building, Southern Drive, Busselton on Tuesday, 22 August 2017, commencing at 5.30pm.

Your attendance is respectfully requested.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

11 August 2017

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 22 AUGUST 2017

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

3. **PRAYER**

4. **PUBLIC QUESTION TIME**

Response to Previous Questions Taken on Notice

Public Question Time

5. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

Announcements by other Members at the invitation of the Presiding Member

6. **APPLICATION FOR LEAVE OF ABSENCE**

7. **PETITIONS AND PRESENTATIONS**

8. **DISCLOSURE OF INTERESTS**

9. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

9.1 **Minutes of the Council Meeting held 9 August 2017**

RECOMMENDATION

That the Minutes of the Council Meeting held 9 August 2017 be confirmed as a true and correct record.

Committee Meetings

9.2 **Minutes of the Finance Committee Meeting held 3 August 2017**

RECOMMENDATION

That the minutes of the Finance Committee Meeting held on 3 August 2017 be confirmed as true and correct.

10. REPORTS OF COMMITTEE

10.1 Finance Committee - 3/08/2017 - Items for Discussion - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 30 JUNE 2017

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Finance and Corporate Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Statement of Financial Activity as at 30 June 2017 ↓ Attachment B Investments Report as at 30 June 2017 ↓

This item was considered by the Finance Committee at its meeting on 3 August 2017, the recommendations from which have been included in this report.

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 June 2017.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 21 July 2016, the Council adopted (C1607/160) the following material variance reporting threshold for the 2016/17 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2016/17 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

Long-term Financial Plan Implications

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

CONSULTATION

Not applicable

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- **Statement of Financial Activity**

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- **Net Current Position**

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

▪ Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 30 June 2017

Operating Activity

▪ Operating Revenue

As at 30 June 2017, there is a variance of -23.49% (-\$26M) in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	2016/2017 Amended Budget	2016/2017 Actual	2016/17 YTD Bud (A) Variance \$	2016/17 YTD Bud (A) Variance %
Operating Grants, Subsidies and Contributions	5,171,217	6,364,207	1,192,990	+23.07%
Interest Earnings	3,330,887	2,542,850	(788,037)	-30.99%
Non-Operating Grants, Subsidies and Contributions	45,891,102	17,605,369	(28,285,723)	-61.64%
Profit on Asset Disposals	30,617	47,614	17,447	57.83%

The variances are predominantly attributable to the following activities:

Operating Grants, Subsidies and Contributions +\$1.19M

- Financial Assistance Grants prepayment of \$1.15M

Interest Earnings -\$788k

- Reserves -\$517k
- Restricted Assets -\$239k

Non-Operating Grants, Subsidies and Contributions -\$28.3M

- Donated Assets -\$7.2M
- Airport Development -\$19.6M
- Community Youth Building/SLSC -\$1.3M

Due to the offset nature with Capital Expenditure the Capital Revenue (Non-Operating Grants, Subsidies and Contributions) category had minimal impact on the overall year end surplus position. Furthermore the Financial Assistance Grants prepayment will be restricted and bought into the 2017/2018 Budget.

Operating Expenditure

Against an amended budget of \$65M, total operating expenditure of \$64.1M was achieved as at 30 June 2017, reflecting a favourable variance of -\$0.9M, or -1.4%.

However due to their nature, most variances had limited impact on the closing surplus position. Whilst depreciation expense is fully discounted from the surplus/ deficit calculation, so are employee provisions, which accounted for the majority of the Employee Costs variance at financial year end.

Description	2016/2017 Amended Budget	2016/2017 Actual	2016/17 YTD Bud (A) Variance \$	2016/17 YTD Bud (A) Variance %
Other Expenditure	(3,099,864)	(2,591,693)	508,171	16.39%

Other Expenditure +\$508

The variances are predominantly attributable to the following activities:

- Community Services Administration, namely Marketing & Promotion \$156K, events Sponsorship (Diff Rates) \$15K, Airport Development project expense \$30K
- Office of the CEO, namely CAPEROC - Regional Development \$22k and CEO Discretionary Funding \$39K
- Public Relations, Marketing & Promotions and Catering \$31K
- Members of Council, namely Elected Members Refreshment & Functions \$18k, Training \$5k, Catering \$6k meeting expenses 19k and Elected members attire \$4k
- Rates Administration, namely Rating Valuations \$14k
- Winderlup Court Aged Housing, namely Payout of resident Funded Unit \$58k
- Financial Services, Valuation Expenses (Fair Value) \$49K
- Planning Administration, namely Façade Refurbishment Policy \$20K

Capital Activity

▪ Capital Revenue

As at 30 June 2017, capital revenue fell short of annual budget estimates by approximately -\$30.4M, or -32%. This is primarily the result of the items following items.

- Donated Assets -\$7.2M
- Airport Development -\$19.7M
- Community Youth Building/SLSC -\$1.3M

Performance in this category had limited impact on the closing surplus position, due to the offset nature of the associated expenditure related transactions.

▪ Capital Expenditure

As at 30 June 2017, total capital expenditure was underspent against annual budget estimates by approximately -\$49.7M, or -34%. This is primarily the result of underspend against the following items:

- Airport Development -\$34.5M
- Busselton Foreshore Precinct -\$2.5M
- Youth Precinct Community Youth Building/SLSC -\$1.3M
- Dunsborough Town Centre Carparking -\$1.35M
- Waste Infrastructure -\$1.3M
- MRWA Roads -\$1.49M
- Foreshore Parade and Queen Street upgrades - \$0.76m
- Road Construction -\$0.62M
- Vasse Community Recreation Precinct -\$0.42M
- Port Geographe Boat Trailer Parking Layout Redevelopment -\$0.2M

Due to the offset nature with Capital Revenue the Capital Expenditure category had minimal impact on the overall year end surplus position.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30 June 2017, the value of the City's invested funds totalled \$85.77M, decreasing from \$94.7M as at 1st June. The decrease is due to funds being utilised for operational purposes including the Admin Building and Airport projects.

During the month of June \$25.5M in term deposit funds matured. Deposits totalling \$19.5M were renewed for an average of 126 days at an average rate of 2.37%. Deposits totalling \$6.0M were closed.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) decreased by \$5.0M due to funds being required for operational purposes. The balance of the Airport development ANZ cash account increased by \$2.1M at month's end, with the balance fluctuating as term deposits are closed and then the funds utilised on the project.

The RBA left official rates on hold during June and July with future rate movements are unclear at this stage.

Chief Executive Officer – Corporate Credit Card

Details of monthly (June) transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
31-May-17	\$14.50	Firestation, Busselton	Beverages, meeting with Local Member
15-Jun-17	\$12.42	City of Perth	Parking: WARCA Meeting
15-Jun-17	\$100.00	Pullman Resort, Bunker Bay	Gif Voucher for Staff Reward & Recognition

CONCLUSION

As at 30 June 2017, the City's financial performance is considered satisfactory with a closing surplus position in the order of \$1,839K being achieved. The figure includes approximately \$1,186K in identified carry-over items, to be funded from the surplus and is contained within the 2017/2018 Draft Annual Budget. This has enabled a residual \$653K in surplus funds to be transferred to Reserve funds as savings, as per Council's resolution.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2017, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of Busselton**Statement of Financial Activity****For The Period Ending 30 June 2017**

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2016/17 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	41,988,600	41,899,310	41,899,310	41,899,310	41,899,310	0.21%
Operating Grants, Subsidies and Contributions	6,364,207	5,171,217	4,861,121	5,171,217	4,861,121	23.07%
Fees & Charges	15,562,634	15,598,955	15,598,955	15,598,955	15,598,955	-0.23%
Other Revenue	404,612	356,410	356,410	356,410	356,410	13.52%
Interest Earnings	3,330,887	2,542,850	2,542,850	2,542,850	2,542,850	30.99%
	67,650,940	65,568,742	65,258,646	65,568,742	65,258,646	3.18%
Expenses from Ordinary Activities						
Employee Costs	(27,458,800)	(27,868,335)	(27,838,725)	(27,868,335)	(27,838,725)	1.47%
Materials & Contracts	(14,621,223)	(15,758,429)	(15,575,365)	(15,758,429)	(15,575,365)	7.22%
Utilities (Gas, Electricity, Water etc)	(2,252,433)	(2,358,980)	(2,358,980)	(2,358,980)	(2,358,980)	4.52%
Depreciation on non current assets	(16,767,081)	(15,715,050)	(15,715,050)	(15,715,050)	(15,715,050)	-6.69%
Insurance Expenses	(650,427)	(716,772)	(716,772)	(716,772)	(716,772)	9.26%
Other Expenditure	(2,591,693)	(3,099,864)	(3,095,864)	(3,099,864)	(3,095,864)	16.39%
Allocations	1,977,904	1,942,110	1,942,110	1,942,110	1,942,110	-1.84%
	(62,363,753)	(63,575,320)	(63,358,646)	(63,575,320)	(63,358,646)	1.91%
Borrowings Cost Expense						
Interest Expenses	(1,278,501)	(1,318,330)	(1,318,330)	(1,318,330)	(1,318,330)	3.02%
	(1,278,501)	(1,318,330)	(1,318,330)	(1,318,330)	(1,318,330)	3.02%
Non-Operating Grants, Subsidies and Contributions	17,605,379	45,891,102	35,349,212	45,891,102	35,349,212	-61.64%
Profit on Asset Disposals	47,614	30,167	23,227	30,167	23,227	57.83%
Loss on Asset Disposals	(460,824)	(110,061)	(94,761)	(110,061)	(94,761)	-318.70%
	17,192,169	45,811,208	35,277,678	45,811,208	35,277,678	-62.47%
Net Result	21,200,855	46,486,300	35,859,348	46,486,300	35,859,348	-54.39%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	16,767,081	15,715,050	15,715,050	15,715,050	15,715,050	
Donated Assets	(7,777,560)	(14,388,800)	(13,800,000)	(14,388,800)	(13,800,000)	
(Profit)/Loss on Sale of Assets	413,209	79,894	71,534	79,894	71,534	
Allocations & Other Adjustments	(3,378)	0	0	0	0	
Deferred Pensioner Movements	(46,639)	0	0	0	0	
Recording of Employee Entitlements (Provisions)	103,105	(26,356)	(26,356)	(26,356)	(26,356)	
Deposit & Bonds Movements (cash backed)	(211,568)	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(22,124,632)	(25,576,416)	(24,081,120)	(25,576,416)	(24,081,120)	13.50%
Plant & Equipment	(2,242,911)	(3,171,200)	(2,783,200)	(3,171,200)	(2,783,200)	29.27%
Furniture & Equipment	(1,709,395)	(1,987,322)	(1,910,597)	(1,987,322)	(1,910,597)	13.98%
Infrastructure	(33,049,989)	(75,899,247)	(66,504,042)	(75,899,247)	(66,504,042)	56.46%
Proceeds from Sale of Assets	466,912	792,000	609,000	792,000	609,000	-41.05%
Proceeds from New Loans	3,214,000	3,650,000	3,650,000	3,650,000	3,650,000	-11.95%
Self Supporting Loans - Repayment of Principal	79,168	91,040	91,040	91,040	91,040	-13.04%
Total Loan Repayments - Principal	(2,110,790)	(2,089,302)	(2,089,302)	(2,089,302)	(2,089,302)	-1.03%
Advances to Community Groups	(214,000)	(150,000)	(150,000)	(150,000)	(150,000)	-42.67%
Transfer to Restricted Assets	(6,114,911)	(11,301,200)	(11,301,200)	(11,301,200)	(11,301,200)	45.89%
Transfer from Restricted Assets	31,537,987	55,826,103	55,722,104	55,826,103	55,722,104	-43.51%
Transfer to Reserves	(28,166,951)	(25,302,390)	(25,302,390)	(25,302,390)	(25,302,390)	-11.32%
Transfer from Reserves	30,651,959	36,073,757	35,052,042	36,073,757	35,052,042	-15.03%
	0					
Opening Funds Surplus/ (Deficit)	1,178,089	1,178,089	1,178,089	1,178,089	1,178,089	
Net Current Position - Surplus / (Deficit)	1,839,640	0.00	0.00	0.00	0.00	

City of Busselton

Net Current Position

For The Period Ending 30 June 2017

	2016/17 Actual	2016/17 Amended Budget	2016/17 Original Budget	2015/16 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	1,942,078	1,996,620	1,996,620	3,251,577
Cash - Restricted	84,647,398	57,302,309	58,428,023	112,598,579
Sundry Debtors	2,872,111	1,600,000	1,600,000	2,501,984
Rates Outstanding - General	950,768	1,550,000	1,550,000	787,186
Stock on Hand	24,457	20,000	20,000	20,420
	<u>90,436,812</u>	<u>62,468,929</u>	<u>63,594,643</u>	<u>119,159,746</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft		0	0	0
Sundry Creditors	3,949,774	5,166,620	5,166,620	5,383,078
Performance Bonds	2,214,179	2,425,748	2,425,748	2,425,748
	<u>6,163,953</u>	<u>7,592,368</u>	<u>7,592,368</u>	<u>7,808,826</u>
Current Position (inclusive of Restricted Funds)	84,272,859	54,876,561	56,002,275	111,350,920
Add: Cash Backed Liabilities (Deposits & Bonds)	2,214,179	2,425,748	2,425,748	2,425,748
Less: Cash - Restricted Funds	(84,647,398)	(57,302,309)	(58,428,023)	(112,598,579)
<u>NET CURRENT ASSET POSITION</u>	<u><u>1,839,640</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,178,089</u></u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	(10,458)	100,000	100,000	100,000	100,000	-110.46%
11156 Airport Development	2,369,149	2,400,000	2,400,000	2,400,000	2,400,000	-1.29%
	2,358,692	2,500,000	2,500,000	2,500,000	2,500,000	-5.65%
Buildings						
Major Projects						
Major Project - Busselton Foreshore						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	1,529,922	2,800,000	2,800,000	2,800,000	2,800,000	-45.36%
B9583 Railway House	1,047,045	989,216	989,216	989,216	989,216	5.85%
B9593 Milne Street Pavilion	1,554,767	1,876,736	1,626,940	1,876,736	1,626,940	-17.16%
B9600 Old Busselton Lighthouse	0	80,000	80,000	80,000	80,000	-100.00%
	4,131,735	5,745,952	5,496,156	5,745,952	5,496,156	-28.09%
Major Project - Administration Building						
B9010 Civic and Administration Centre Construction	14,387,525	14,698,715	14,498,715	14,698,715	14,498,715	-2.12%
	14,387,525	14,698,715	14,498,715	14,698,715	14,498,715	-2.12%
Buildings (Other)						
B9104 Wilyabrup Brigade Shed	33,000	33,000	33,000	33,000	33,000	0.00%
B9111 Yallingup Rural Bush Fire Brigade	27,206	30,520	30,520	30,520	30,520	-10.86%
B9112 Ambergate Bushfire Brigade Shed	0	123,307	123,307	123,307	123,307	-100.00%
B9113 Vasse Bushfire Brigade Appliance Bay Facility	43,793	45,500	0	45,500	0	-3.75%
B9300 Aged Housing Capital Improvements - Winderup	20,335	30,000	30,000	30,000	30,000	-32.22%
B9301 Aged Housing Capital Improvements - Harris Road	18,495	20,000	20,000	20,000	20,000	-7.52%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	40,000	40,000	40,000	40,000	-100.00%
B9406 Busselton Cemetery - Chapel	23,458	30,000	30,000	30,000	30,000	-21.81%
B9531 GLC - Sports Hall	99,133	95,000	95,000	95,000	95,000	4.37%
B9539 GLC - Roof Repairs	40,912	42,700	42,700	42,700	42,700	-4.19%
B9556 NCC Internal Refurbishment	36,040	37,000	37,000	37,000	37,000	-2.59%
B9566 GLC Pool Hall	33,970	39,400	39,400	39,400	39,400	-13.78%
B9591 Performing Arts Convention Centre	55,048	100,000	100,000	100,000	100,000	-44.95%
B9594 Vasse Community Recreation Precinct	0	415,100	415,100	415,100	415,100	-100.00%
B9596 GLC Building Improvements	27,233	40,000	40,000	40,000	40,000	-31.92%
B9598 Dunsborough Library	20,646	24,200	24,200	24,200	24,200	-14.68%
B9599 Portable Toilets	28,094	20,000	20,000	20,000	20,000	40.47%
B9601 Meelup Shed	10,949	10,000	10,000	10,000	10,000	9.49%
B9715 Airport Terminal Stage 1B	52,500	60,000	60,000	60,000	60,000	-12.50%
B9716 Airport Terminal Stage 2	405,619	1,000,000	0	1,000,000	0	-59.44%
B9802 Kook Caravan Park Ablutions Refurbishment	98,043	100,000	100,000	100,000	100,000	-1.96%
B9804 Kook Park Home	75,220	171,022	171,022	171,022	171,022	-56.02%
B9805 Kook Park Kitchen	31,457	35,000	35,000	35,000	35,000	-10.12%
B9806 Kook Park Electrical Upgrade	65,508	90,000	90,000	90,000	90,000	-27.21%
	1,246,680	2,631,749	1,586,249	2,631,749	1,586,249	-52.63%
Total Buildings	19,765,940	23,076,416	21,581,120	23,076,416	21,581,120	-14.35%
Plant & Equipment						
10000 Members of Council	33,709	50,000	0	50,000	0	-32.58%
10001 Office of the CEO	94,235	90,000	90,000	90,000	90,000	4.71%
10115 Major Projects Administration	36,687	40,000	40,000	40,000	40,000	-8.28%
10251 Business Systems	32,936	35,000	35,000	35,000	35,000	-5.90%
10521 Human Resources & Payroll	70,218	75,000	0	75,000	0	-6.38%
10591 Geopraphe Leisure Centre	174,137	193,900	158,900	193,900	158,900	-10.19%
10600 Kookaburra Caravan Park	11,800	28,000	28,000	28,000	28,000	-57.86%
10805 Planning Administration	39,155	40,000	40,000	40,000	40,000	-2.11%
10830 Environmental Management Administration	34,769	35,000	0	35,000	0	-0.66%
10910 Building Services	33,205	35,000	35,000	35,000	35,000	-5.13%
10920 Environmental Health Services Administration	1,727	2,000	2,000	2,000	2,000	-13.64%
10922 Preventative Services - Mosquitoes	0	3,300	3,300	3,300	3,300	-100.00%
10950 Animal Control	45,522	50,000	50,000	50,000	50,000	-8.96%
10980 Other Law, Order & Public Safety	45,522	50,000	50,000	50,000	50,000	-8.96%
11101 Engineering Services Administration	36,072	40,000	40,000	40,000	40,000	-9.82%
11107 Engineering Services Design	84,548	84,000	39,000	84,000	39,000	0.65%
11150 Asset Management Administration	32,739	35,000	35,000	35,000	35,000	-6.46%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
11151 Airport Operations	3,133	3,000	3,000	3,000	3,000	4.44%
11160 Busselton Jetty	4,849	0	0	0	0	0.00%
11401 Transport - Workshop	6,985	5,000	5,000	5,000	5,000	39.70%
11402 Plant Purchases (P10)	40,300	434,000	434,000	434,000	434,000	-90.71%
11403 Plant Purchases (P11)	464,358	719,000	571,000	719,000	571,000	-35.42%
11404 Plant Purchases (P12)	845,412	1,089,000	1,089,000	1,089,000	1,089,000	-22.37%
11500 Operations Services Administration	34,438	35,000	35,000	35,000	35,000	-1.61%
B1013 Dunsborough Bushfire Brigade	0	0	0	0	0	0.00%
B1022 Sussex Bushfire Brigade	0	0	0	0	0	0.00%
B1026 Yallingup Rural Bushfire Brigade	0	0	0	0	0	0.00%
G0030 Busselton Transfer Station	5,417	0	0	0	0	0.00%
G0031 Dunsborough Waste Facility	31,040	0	0	0	0	0.00%
	2,242,911	3,171,200	2,783,200	3,171,200	2,783,200	-29.27%
Furniture & Office Equipment						
10115 Major Projects Administration	0	80,000	80,000	80,000	80,000	-100.00%
10250 Information & Communication Technology Services	19,254	62,900	0	62,900	0	-69.39%
10251 Business Systems	326,884	379,000	379,000	379,000	379,000	-13.75%
10380 Busselton Library	8,200	11,670	11,670	11,670	11,670	-29.73%
10381 Dunsborough Library	15,615	16,200	16,200	16,200	16,200	-3.61%
10590 Naturaliste Community Centre	13,900	15,487	15,487	15,487	15,487	-10.25%
10591 Geographie Leisure Centre	23,728	68,840	68,840	68,840	68,840	-65.53%
10616 Winderup Villas Aged Housing	2,670	6,000	6,000	6,000	6,000	-55.50%
10617 Harris Road Aged Housing	2,230	3,500	3,500	3,500	3,500	-36.29%
10625 Art Geo Administration	27,642	12,000	12,000	12,000	12,000	130.35%
10700 Public Relations	2,450	0	0	0	0	0.00%
10850 Implement Management Plans Other	1,735	0	0	0	0	0.00%
10900 Cultural Planning	77,754	116,500	116,500	116,500	116,500	-33.26%
10920 Environmental Health Services Administration	0	1,400	1,400	1,400	1,400	-100.00%
11300 Sanitation Waste Services Administration	4,740	0	0	0	0	0.00%
11400 Transport - Fleet Management	1,888	0	0	0	0	0.00%
B1000 Administration Building- 2-16 Southern Drive	1,159,261	1,100,000	1,100,000	1,100,000	1,100,000	5.39%
B1357 Railway House	20,030	113,825	100,000	113,825	100,000	-82.40%
G0030 Busselton Transfer Station	1,414	0	0	0	0	0.00%
	1,709,395	1,987,322	1,910,597	1,987,322	1,910,597	-13.98%
Sub-Total Property, Plant & Equipment	26,076,938	30,734,938	28,774,917	30,734,938	28,774,917	-15.16%
>> Infrastructure						
Major Project - Busselton Foreshore						
C0045 Busselton Foreshore Stage 3: Goose Car Park	53,763	200,000	200,000	200,000	200,000	-73.12%
C0046 Busselton Foreshore Stage 3: Central Car Park	125,513	150,000	150,000	150,000	150,000	-16.32%
C0048 Busselton Foreshore Site 3 Car Park	224,333	350,000	0	350,000	0	-35.90%
C3064 Foreshore Central - Coastal Defences (Jetty to Geo. Bay Rd)	1,310,324	2,000,000	2,000,000	2,000,000	2,000,000	-34.48%
C3107 Foreshore Central-Foreshore Promenade (Jetty to Geo Bay Rd)	515,799	1,100,000	1,100,000	1,100,000	1,100,000	-53.11%
C3133 Busselton Foreshore Contingency	9,534	90,700	90,700	90,700	90,700	-89.49%
C3140 Foreshore Water Supply and Services (Utilities)	891,644	898,927	898,927	898,927	898,927	-0.81%
C3148 Busselton Foreshore Stage 3: Foreshore Landscaping	250,514	400,000	400,000	400,000	400,000	-37.37%
C3149 Busselton Foreshore Stage 3: Remedial Works	37,107	50,000	50,000	50,000	50,000	-25.79%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	5,044	173,000	173,000	173,000	173,000	-97.08%
C3151 Busselton Foreshore Stage 3: Jetty Way Pedestrian	561,632	555,030	555,030	555,030	555,030	1.19%
C3152 Busselton Foreshore Stage 3: Queen Street Abutment	0	500,000	500,000	500,000	500,000	-100.00%
C3153 Busselton Foreshore Stage 3: Possum Park	136,387	200,000	200,000	200,000	200,000	-31.81%
W0196 Busselton Foreshore Stage 3: Foreshore Parade West	515,092	700,000	700,000	700,000	700,000	-26.42%
W0197 Busselton Foreshore Stage 3: Queen St Upgrade	78,406	650,000	650,000	650,000	650,000	-87.94%
	4,715,091	8,017,657	7,667,657	8,017,657	7,667,657	-41.19%
Major Project - Administration Building						
C0043 Administration Building Carpark	378,006	245,000	245,000	245,000	245,000	54.29%
	378,006	245,000	245,000	245,000	245,000	54.29%
Busselton Jetty						
C3500 Busselton Jetty Refurbishment	9,914	18,660	18,660	18,660	18,660	-46.87%
	9,914	18,660	18,660	18,660	18,660	-46.87%
Footpaths Construction						
F0018 Marine Terrace Footpath	161,050	115,000	115,000	115,000	115,000	40.04%
F0059 Brown Street Footpaths	0	0	58,788	0	58,788	0.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
F0063 Yallingup Footpath	287	31,682	31,682	31,682	31,682	-99.10%
F0066 Bussell Highway Footpath Sections	12,179	202,000	202,000	202,000	202,000	-93.97%
F0068 Freyinet Drive Access	56,114	42,000	42,000	42,000	42,000	33.60%
F0069 Luke Way Guerin Street to David Drive	19,276	22,000	22,000	22,000	22,000	-12.38%
F0070 Strelly Street Community Garden Access	23,455	20,000	20,000	20,000	20,000	17.28%
F0071 Lou Weston Oval Shared Path	59,162	85,000	85,000	85,000	85,000	-30.40%
F0072 Alpha Road	80,927	113,092	0	113,092	0	-28.44%
	412,451	630,774	576,470	630,774	576,470	-34.61%
Drainage Construction - Street						
D0009 Busselton LIA - Geocatch Drain Partnership	23,253	30,000	30,000	30,000	30,000	-22.49%
D0010 Dunsborough / Busselton Drainage Upgrades	264,472	287,000	287,000	287,000	287,000	-7.85%
	287,725	317,000	317,000	317,000	317,000	-9.23%
Car Parking Construction						
C0035 Churchill Park Hardstand Area (Parking)	119,091	127,030	127,030	127,030	127,030	-6.25%
C0036 Lou Weston / King St Foreshore Car Parking	34,502	2,287	2,287	2,287	2,287	1408.60%
C0044 Meelup Coastal Nodes - Carpark upgrade	4,096	108,110	85,670	108,110	85,670	-96.21%
C0047 Dunsborough Town Centre Carparking	0	1,350,000	1,350,000	1,350,000	1,350,000	-100.00%
	157,688	1,587,427	1,564,987	1,587,427	1,564,987	-90.07%
Bridges Construction						
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	69,000	69,000	69,000	69,000	-100.00%
A0008 Layman Road Bridge - 3438	600,000	600,000	600,000	600,000	600,000	0.00%
A0010 Queen Street Bridge 0240A	0	288,000	288,000	288,000	288,000	-100.00%
A0015 Metricup Road Bridge - 3354	912,000	912,000	912,000	912,000	912,000	0.00%
A0020 Ludlow Hithergreen Road Bridge - 3464	111,884	159,000	159,000	159,000	159,000	-29.63%
	1,623,884	2,028,000	2,028,000	2,028,000	2,028,000	-19.93%
Cycleways Construction						
F1008 Busselton Bypass - Strelly Street to Clydebank Avenue	0	0	54,304	0	54,304	0.00%
F1011 Navigation Way Armitage Drive to Lanyard Boulevard	97,982	115,000	115,000	115,000	115,000	-14.80%
F1014 Busselton Bypass - Fairway to Kangaroo Gully	10,057	128,600	128,600	128,600	128,600	-92.18%
F1017 Busselton Bypass Cycleway (Clydebank to Grace Court)	266,986	225,000	225,000	225,000	225,000	18.66%
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	20,990	30,000	30,000	30,000	30,000	-30.03%
	396,025	498,600	552,904	498,600	552,904	-20.57%
Townscape Construction						
C1024 Dunsborough Road Access Improvements Stage 1	631,888	492,000	492,000	492,000	492,000	28.43%
	631,888	492,000	492,000	492,000	492,000	28.43%
Boat Ramps Construction						
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	4,181	229,000	229,000	229,000	229,000	-98.17%
	4,181	229,000	229,000	229,000	229,000	-98.17%
Beach Restoration						
C2504 Groyne Construction	4,960	45,000	45,000	45,000	45,000	-88.98%
C2512 Sand Re-Nourishment	82,887	110,000	110,000	110,000	110,000	-24.65%
C2520 Coastal Protection Works	3,103	25,000	25,000	25,000	25,000	-87.59%
C2522 King Street Seawall	321,992	305,000	305,000	305,000	305,000	5.57%
C2524 Wonnerup Coastal Defence (Groyne)	30,665	104,000	0	104,000	0	-70.51%
	443,607	589,000	485,000	589,000	485,000	-24.68%
Parks, Gardens & Reserves						
C3006 Playgrounds General - Replacement of playground equipment	0	35,000	35,000	35,000	35,000	-100.00%
C3014 Meelup Park - Fire Access Trail	20,854	20,000	20,000	20,000	20,000	4.27%
C3040 Churchill Park - Install Synthetic Wicket	21,057	18,000	18,000	18,000	18,000	16.98%
C3046 Dunsborough - BMX / Skateboard	31,258	26,396	26,396	26,396	26,396	18.42%
C3122 Rails to Trails	34,690	100,000	100,000	100,000	100,000	-65.31%
C3123 Geographe Leisure Centre - Landscaping	0	64,000	32,000	64,000	32,000	-100.00%
C3127 Whale Viewing Platform - Point Picquet	19,526	19,526	19,526	19,526	19,526	0.00%
C3130 Vasse Birchfields Bore	71,241	64,000	64,000	64,000	64,000	11.31%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	167,240	300,000	300,000	300,000	300,000	-44.25%

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
C3136 Newtown Oval - Minor Upgrade of Existing Oval	0	9,745	9,745	9,745	9,745	-100.00%
C3143 NCC Infrastructure	11,032	13,100	13,100	13,100	13,100	-15.79%
C3145 Churchill Park Redevelopment - Irrigation	285,435	305,000	305,000	305,000	305,000	-6.41%
C3146 Dunsborough Town Centre	71,546	50,000	50,000	50,000	50,000	43.09%
C3147 Busseton Foreshore - Extension to Mainline	180,192	150,000	150,000	150,000	150,000	20.13%
C3154 Administration Building Landscaping Works	503,416	450,000	450,000	450,000	450,000	11.87%
C3156 Meelup Capital Works - Unallocated	40,280	40,000	40,000	40,000	40,000	0.70%
C3157 Port Geographe - Layman Road Native Tree Planting	0	10,000	10,000	10,000	10,000	-100.00%
C3158 Port Geographe - Casurina Replacements on Layman Road	0	15,000	15,000	15,000	15,000	-100.00%
C3172 Vasse Newtown - AFL Oval Stage 2	317,725	0	0	0	0	0.00%
	1,775,490	1,689,767	1,657,767	1,689,767	1,657,767	5.07%
Cemetery Capital Works						
C1605 Busseton Cemetery Infrastructure Upgrades	25,522	30,000	30,000	30,000	30,000	-14.93%
	25,522	30,000	30,000	30,000	30,000	-14.93%
Beach Front Infrastructure Works						
C1753 Eagle Bay Viewing Platform	0	23,000	23,000	23,000	23,000	-100.00%
	0	23,000	23,000	23,000	23,000	-100.00%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure (Upgrade)	19,978	20,000	20,000	20,000	20,000	-0.11%
	19,978	20,000	20,000	20,000	20,000	-0.11%
Sanitation Infrastructure						
C3479 New Cell Development	104,219	870,000	870,000	870,000	870,000	-88.02%
C3481 Transfer Station Development	2,430,275	2,278,223	2,278,223	2,278,223	2,278,223	6.67%
C3485 Site Rehabilitation - Busseton	127,655	250,000	250,000	250,000	250,000	-48.94%
C3487 Site Rehabilitation - Dunsborough	16,033	150,000	150,000	150,000	150,000	-89.31%
C3488 Busseton Transfer Station Provision of Scheme Water	0	400,000	400,000	400,000	400,000	-100.00%
	2,678,182	3,948,223	3,948,223	3,948,223	3,948,223	-32.17%
Airport Development						
C6090 Parks & Gardens Airport Stage 2	0	345,000	345,000	345,000	345,000	-100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	11,509	994,000	994,000	994,000	994,000	-98.84%
C6092 Airport Construction Stage 2, Airfield	12,681,376	33,779,765	25,000,000	33,779,765	25,000,000	-62.46%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	5,700,000	5,700,000	5,700,000	5,700,000	-100.00%
C6094 Airport Construction Stage 2, Jet Fuel	0	420,000	420,000	420,000	420,000	-100.00%
C6095 Airport Construction Stage 2, External Services	21,467	4,600,000	4,600,000	4,600,000	4,600,000	-99.53%
C6097 Airport Construction Stage 1B, Jet Fuel	0	614,659	614,659	614,659	614,659	-100.00%
C6099 Airport Development - Project Expenses	1,343,525	1,469,107	1,469,107	1,469,107	1,469,107	-8.55%
	14,057,877	47,922,531	39,142,766	47,922,531	39,142,766	-70.67%
Main Roads						
S0030 Vasse Yallingup Siding Road	10,487	0	0	0	0	0.00%
S0035 Strelly Street	30,269	160,128	160,128	160,128	160,128	-81.10%
S0036 Tuart Drive	140,725	210,000	210,000	210,000	210,000	-32.99%
S0049 Layman Road	109,299	782,000	750,000	782,000	750,000	-86.02%
S0051 Causeway Road	70,968	150,000	150,000	150,000	150,000	-52.69%
S0064 Peel Terrace	81,170	433,719	433,719	433,719	433,719	-81.29%
S0065 Metricup Road	186,065	240,000	240,000	240,000	240,000	-22.47%
S0066 Queen Street	45,588	75,000	0	75,000	0	-39.22%
S0303 Earnshaw Road	11,730	16,000	16,000	16,000	16,000	-26.69%
S0304 Hale Street	45,059	73,000	73,000	73,000	73,000	-38.28%
S0305 Kempston Place	61,863	44,000	44,000	44,000	44,000	40.60%
S0306 Moore Street	40,616	43,000	43,000	43,000	43,000	-5.54%
S0307 Redwood Close	5,587	16,000	16,000	16,000	16,000	-65.08%
S0308 Ringtail Retreat	10,126	36,000	36,000	36,000	36,000	-71.87%
S0309 Rivergum Place	9,606	26,000	26,000	26,000	26,000	-63.05%
S0310 Wallaby Gardens	14,029	30,000	30,000	30,000	30,000	-53.24%
S0311 Waratah Court	7,184	17,000	17,000	17,000	17,000	-57.74%
S0312 Whistler Cove	6,142	14,000	14,000	14,000	14,000	-56.13%
S0313 Cummins Court	5,145	15,223	15,223	15,223	15,223	-66.20%
S0316 Chilvers Place	5,947	0	0	0	0	0.00%
	897,604	2,381,070	2,274,070	2,381,070	2,274,070	-62.30%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Roads to Recovery						
T0016 Puzey Road	1,186,504	1,311,526	1,311,526	1,311,526	1,311,526	-9.53%
T0020 Capel Tutunup Road	121,828	0	0	0	0	0.00%
T0026 Kaloourup Road	154,908	0	0	0	0	0.00%
T0063 Tom Cullity Drive	767,546	1,043,000	1,043,000	1,043,000	1,043,000	-26.41%
T0073 Hammond Road	152,893	117,000	117,000	117,000	117,000	30.68%
T0074 Maxted Street	164,537	161,000	161,000	161,000	161,000	2.20%
T0075 Pelican Place	41,163	43,000	43,000	43,000	43,000	-4.27%
T0076 Roberts Road	137,746	128,000	128,000	128,000	128,000	7.61%
	2,727,125	2,803,526	2,803,526	2,803,526	2,803,526	-2.73%
Council Roads Initiative						
W0005 Kaloourup Road	0	168,000	168,000	168,000	168,000	-100.00%
W0019 Marine Terrace	100,269	103,000	103,000	103,000	103,000	-2.65%
W0028 Bus Bays & Shelters	10,345	3,720	3,720	3,720	3,720	178.09%
W0032 Chamber Road	33,020	34,000	34,000	34,000	34,000	-2.88%
W0044 Brash Road Yallingup	47,400	47,000	47,000	47,000	47,000	0.85%
W0080 Bussell Highway	76,727	26,933	26,933	26,933	26,933	184.88%
W0100 Peel Terrace	22,847	26,000	26,000	26,000	26,000	-12.13%
W0128 Worgan Road	64,516	78,220	78,220	78,220	78,220	-17.52%
W0135 Bussell Highway - Norman Road Broadwater Intersection	26,068	33,359	33,359	33,359	33,359	-21.86%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	38,209	45,000	45,000	45,000	45,000	-15.09%
W0150 Roe Terrace Busselton	57,964	40,000	40,000	40,000	40,000	44.91%
W0159 David Drive Geographe	29,193	29,000	29,000	29,000	29,000	0.67%
W0174 Owen Road	28,250	27,980	27,980	27,980	27,980	0.96%
W0175 Scott Road	41,732	45,000	45,000	45,000	45,000	-7.26%
W0176 Signage (Alternate CBD Entry)	0	60,000	60,000	60,000	60,000	-100.00%
W0177 Strelley Street	0	60,000	60,000	60,000	60,000	-100.00%
W0178 Tompsett Road	17,238	56,800	56,800	56,800	56,800	-69.65%
W0179 Anthony Road	38,214	37,000	37,000	37,000	37,000	3.28%
W0180 Beach Road	62,651	78,000	78,000	78,000	78,000	-19.68%
W0181 Blue Crescent	134,431	168,000	168,000	168,000	168,000	-19.98%
W0182 Capel-Tutunup	0	78,000	78,000	78,000	78,000	-100.00%
W0183 Carter Road	380,823	431,000	431,000	431,000	431,000	-11.64%
W0185 Elsegood Avenue	62,898	66,000	66,000	66,000	66,000	-4.70%
W0186 Grant Street	28,847	44,000	44,000	44,000	44,000	-34.44%
W0187 Luke Way	18,535	35,000	35,000	35,000	35,000	-47.04%
W0188 Macbeth Way	17,459	34,000	34,000	34,000	34,000	-48.65%
W0189 Melville Court	18,883	40,000	40,000	40,000	40,000	-52.79%
W0190 Miamup Road	250,421	220,000	220,000	220,000	220,000	13.83%
W0191 Queen / Albert & West St / Bussell Left Turn Upgrades	39,309	75,000	75,000	75,000	75,000	-47.59%
W0192 Valley Road	3,160	50,000	50,000	50,000	50,000	-93.68%
W0193 Wardenup Crescent	70,103	45,000	45,000	45,000	45,000	55.79%
W0194 William Place	44,652	36,000	36,000	36,000	36,000	24.03%
W0195 Yallingup Beach Road	9,806	29,000	29,000	29,000	29,000	-66.18%
W0198 Senior Citizens Access Road (Peel Tce)	12,748	58,000	58,000	58,000	58,000	-78.02%
W0199 Roe Tce (Bunbury to Frederick) Unconstructed Road Reserve	21,036	20,000	20,000	20,000	20,000	5.18%
	1,807,752	2,428,012	2,428,012	2,428,012	2,428,012	-25.55%
Sub-Total Infrastructure	33,049,989	75,899,247	66,504,042	75,899,247	66,504,042	-56.46%
Grand Total - Capital Acquisitions	59,126,928	106,634,185	95,278,959	106,634,185	95,278,959	

City of BussetonReserves Movement Report

For The Period Ending 30 June 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	940,036.19	940,036.19	940,036.19	940,036.19	940,036.19	459,285.18
Interest transfer to Reserves	33,323.88	24,852.00	24,852.00	24,852.00	24,852.00	21,759.92
Transfer from Muni	498,037.73	428,012.00	428,012.00	428,012.00	428,012.00	501,621.21
Transfer to Muni	(42,630.12)	(42,630.00)	(42,630.00)	(42,630.00)	(42,630.00)	(42,630.12)
	1,428,767.68	1,350,270.19	1,350,270.19	1,350,270.19	1,350,270.19	940,036.19
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,546,023.36
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	72,401.89
Transfer to Muni	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(44,821.37)
	0.00	0.00	0.00	0.00	0.00	2,573,603.88
102 Climate Adaptation Reserve						
Accumulated Reserves at Start of Year	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,494,337.28
Interest transfer to Reserves	54,921.29	49,224.00	49,224.00	49,224.00	49,224.00	51,149.12
Transfer from Muni	453,720.00	453,720.00	453,720.00	453,720.00	453,720.00	444,000.00
Transfer to Muni	(376,038.39)	(447,500.00)	(447,500.00)	(447,500.00)	(447,500.00)	(221,096.37)
	1,900,992.93	1,823,834.03	1,823,834.03	1,823,834.03	1,823,834.03	1,768,390.03
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	132,062.14	132,062.14	132,062.14	132,062.14	132,062.14	128,259.45
Interest transfer to Reserves	3,543.05	3,912.00	3,912.00	3,912.00	3,912.00	3,802.69
Transfer to Muni	(9,624.00)	(62,900.00)	0.00	(62,900.00)	0.00	0.00
	125,981.19	73,074.14	135,974.14	73,074.14	135,974.14	132,062.14
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,094,712.96
Interest transfer to Reserves	66,858.67	58,284.00	58,284.00	58,284.00	58,284.00	76,168.46
Transfer from Muni	1,177,344.00	1,182,454.00	1,182,454.00	1,182,454.00	1,182,454.00	1,154,259.75
Transfer to Muni	(392,081.38)	(622,870.00)	(622,870.00)	(622,870.00)	(622,870.00)	(1,018,487.68)
	3,158,774.78	2,924,521.49	2,924,521.49	2,924,521.49	2,924,521.49	2,306,653.49
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	530,592.71	530,592.71	530,592.71	530,592.71	530,592.71	309,205.83
Interest transfer to Reserves	14,239.17	15,672.00	15,672.00	15,672.00	15,672.00	10,742.38
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	210,644.50
	544,831.88	546,264.71	546,264.71	546,264.71	546,264.71	530,592.71
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,204,037.00
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	67,424.94
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	596,880.21
Transfer to Muni	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(263,871.15)
	0.00	0.00	0.00	0.00	0.00	2,604,471.00
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	427,856.90	427,856.90	427,856.90	427,856.90	427,856.90	198,114.86
Interest transfer to Reserves	18,342.12	12,648.00	12,648.00	12,648.00	12,648.00	12,628.28
Transfer from Muni	408,020.00	408,020.00	408,020.00	408,020.00	408,020.00	379,363.00
Transfer to Muni	(230,717.33)	(903,188.00)	(804,170.00)	(903,188.00)	(804,170.00)	(162,249.24)
	623,501.69	(54,663.10)	44,354.90	(54,663.10)	44,354.90	427,856.90
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,425,054.89
Interest transfer to Reserves	84,998.01	82,764.00	82,764.00	82,764.00	82,764.00	81,917.52
Transfer from Muni	550,000.00	550,000.00	550,000.00	550,000.00	550,000.00	702,330.00
Transfer to Muni	(1,119,799.05)	(1,339,000.00)	(1,134,000.00)	(1,339,000.00)	(1,134,000.00)	(398,723.66)
	2,325,777.71	2,104,342.75	2,309,342.75	2,104,342.75	2,309,342.75	2,810,578.75

City of BusseltonReserves Movement Report

For The Period Ending 30 June 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	77,905.02	77,905.02	77,905.02	77,905.02	77,905.02	74,239.77
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	3,017.55
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	60,000.00
Transfer to Muni	(77,905.02)	(77,905.02)	(77,905.02)	(77,905.02)	(77,905.02)	(59,352.30)
	0.00	0.00	0.00	0.00	0.00	77,905.02
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	328,823.05	328,823.05	328,823.05	328,823.05	328,823.05	118,257.47
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	22,424.25
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,101,785.00
Transfer to Muni	(328,823.05)	(328,823.05)	(328,823.05)	(328,823.05)	(328,823.05)	(913,643.67)
	0.00	0.00	0.00	0.00	0.00	328,823.05
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,552.59	144,552.59	144,552.59	144,552.59	144,552.59	143,876.51
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	3,381.67
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	3,627.42
Transfer to Muni	(144,552.59)	(144,552.59)	(144,552.59)	(144,552.59)	(144,552.59)	(6,333.01)
	0.00	0.00	0.00	0.00	0.00	144,552.59
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	216,612.01	216,612.01	216,612.01	216,612.01	216,612.01	185,993.80
Interest transfer to Reserves	6,271.87	6,408.00	6,408.00	6,408.00	6,408.00	5,618.21
Transfer from Muni	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	(17,547.00)	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	0.00
	230,336.88	188,020.01	188,020.01	188,020.01	188,020.01	216,612.01
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	8,134,428.23
Interest transfer to Reserves	215,633.80	165,684.00	165,684.00	165,684.00	165,684.00	288,437.31
Transfer from Muni	2,487,565.49	3,059,810.00	3,059,810.00	3,059,810.00	3,059,810.00	2,626,835.44
Transfer to Muni	(2,737,861.74)	(4,439,723.00)	(4,439,723.00)	(4,439,723.00)	(4,439,723.00)	(3,436,446.88)
	7,578,591.65	6,399,025.10	6,399,025.10	6,399,025.10	6,399,025.10	7,613,254.10
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	569,370.66
Interest transfer to Reserves	44,374.96	48,756.00	48,756.00	48,756.00	48,756.00	24,679.87
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,066,000.00
Transfer to Muni	(163,825.58)	(245,510.00)	(245,510.00)	(245,510.00)	(245,510.00)	(5,929.10)
	1,534,670.81	1,457,367.43	1,457,367.43	1,457,367.43	1,457,367.43	1,654,121.43
123 Port Geographe Waterways Managment Reserve (SAR)						
Accumulated Reserves at Start of Year	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,265,183.14
Interest transfer to Reserves	95,828.22	102,240.00	102,240.00	102,240.00	102,240.00	98,070.29
Transfer from Muni	172,549.86	170,847.00	170,847.00	170,847.00	170,847.00	391,189.69
Transfer to Muni	(300,000.00)	(305,000.00)	(305,000.00)	(305,000.00)	(305,000.00)	(300,000.00)
	3,422,821.20	3,422,530.12	3,422,530.12	3,422,530.12	3,422,530.12	3,454,443.12
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	273,142.25	273,142.25	273,142.25	273,142.25	273,142.25	265,277.30
Interest transfer to Reserves	8,066.12	8,088.00	8,088.00	8,088.00	8,088.00	7,864.95
Transfer from Muni	40,800.00	40,800.00	40,800.00	40,800.00	40,800.00	0.00
Transfer to Muni	0.00	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)	0.00
	322,008.37	302,030.25	302,030.25	302,030.25	302,030.25	273,142.25

City of BusseltonReserves Movement Report

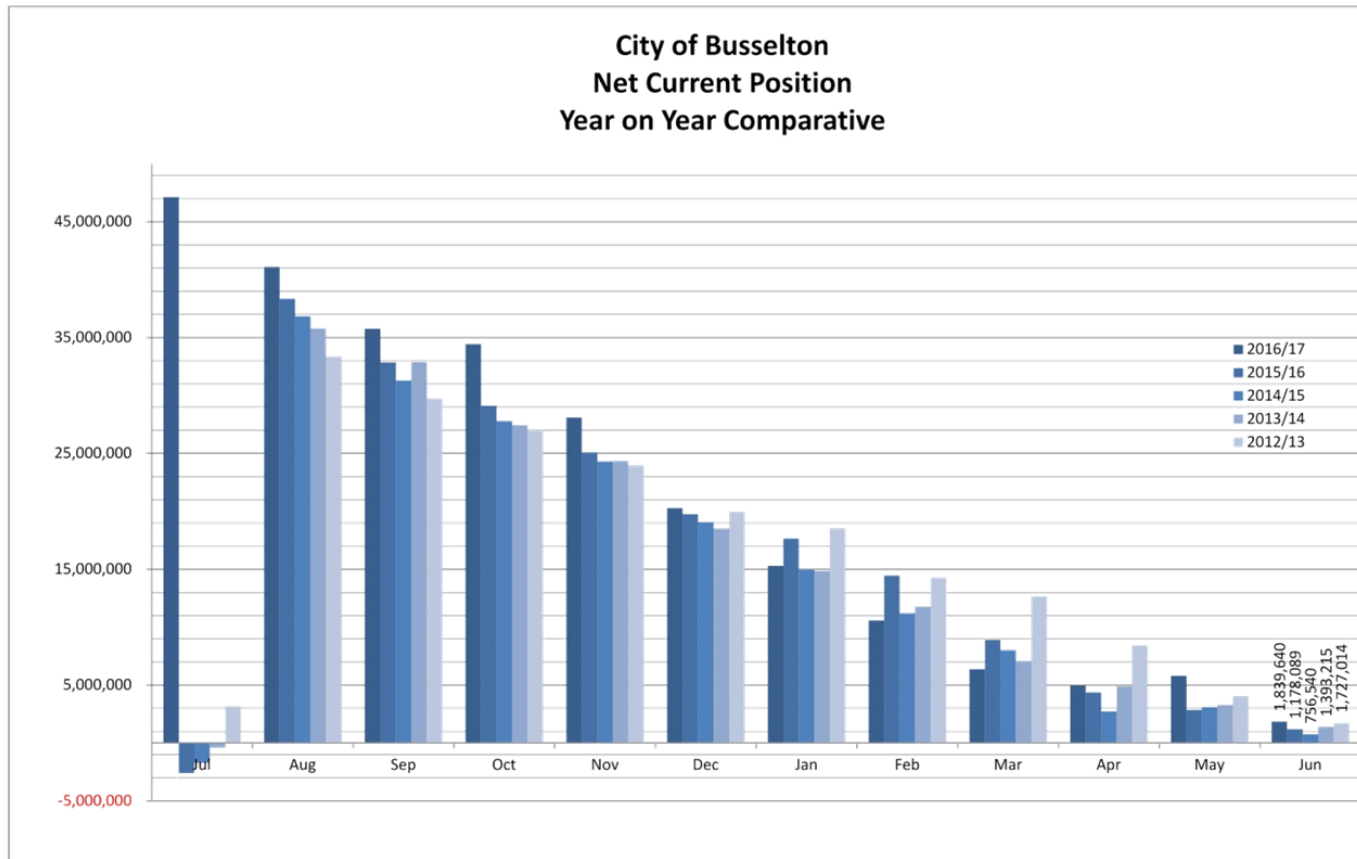
For The Period Ending 30 June 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
126 Province Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	835,855.66	835,855.66	835,855.66	835,855.66	835,855.66	676,765.29
Interest transfer to Reserves	25,127.34	24,492.00	24,492.00	24,492.00	24,492.00	22,654.23
Transfer from Muni	149,378.15	145,190.00	145,190.00	145,190.00	145,190.00	136,436.14
Transfer to Muni	(8,552.73)	(117,120.00)	(117,120.00)	(117,120.00)	(117,120.00)	0.00
	<u>1,001,808.42</u>	<u>888,417.66</u>	<u>888,417.66</u>	<u>888,417.66</u>	<u>888,417.66</u>	<u>835,855.66</u>
127 New Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,311,812.74
Interest transfer to Reserves	58,245.99	73,836.00	73,836.00	73,836.00	73,836.00	74,547.89
Transfer from Muni	548,628.60	538,171.00	538,171.00	538,171.00	538,171.00	633,740.00
Transfer to Muni	(580,879.81)	(1,004,945.00)	(804,945.00)	(1,004,945.00)	(804,945.00)	(1,012,455.97)
	<u>2,033,639.44</u>	<u>1,614,706.66</u>	<u>1,814,706.66</u>	<u>1,614,706.66</u>	<u>1,814,706.66</u>	<u>2,007,644.66</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	470,759.51	470,759.51	470,759.51	470,759.51	470,759.51	406,921.35
Interest transfer to Reserves	15,192.21	13,728.00	13,728.00	13,728.00	13,728.00	14,524.93
Transfer from Muni	161,862.78	160,489.00	160,489.00	160,489.00	160,489.00	152,009.48
Transfer to Muni	(162,348.34)	(273,785.00)	(273,785.00)	(273,785.00)	(273,785.00)	(102,696.25)
	<u>485,466.16</u>	<u>371,191.51</u>	<u>371,191.51</u>	<u>371,191.51</u>	<u>371,191.51</u>	<u>470,759.51</u>
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer from Muni	1,146,659.00	0.00	0.00	0.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,109,692.00)
	<u>1,146,659.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	0.00
Interest transfer to Reserves	1,971.14	1,776.00	1,776.00	1,776.00	1,776.00	0.00
Transfer from Muni	64,000.00	60,000.00	60,000.00	60,000.00	60,000.00	64,000.00
	<u>129,971.14</u>	<u>125,776.00</u>	<u>125,776.00</u>	<u>125,776.00</u>	<u>125,776.00</u>	<u>64,000.00</u>
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	92,178.36	92,178.36	92,178.36	92,178.36	92,178.36	63,513.21
Interest transfer to Reserves	2,973.75	2,700.00	2,700.00	2,700.00	2,700.00	2,384.86
Transfer from Muni	28,569.82	27,020.00	27,020.00	27,020.00	27,020.00	26,280.29
	<u>123,721.93</u>	<u>121,898.36</u>	<u>121,898.36</u>	<u>121,898.36</u>	<u>121,898.36</u>	<u>92,178.36</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	50,404.28	50,404.28	50,404.28	50,404.28	50,404.28	14,489.92
Interest transfer to Reserves	1,993.39	1,488.00	1,488.00	1,488.00	1,488.00	1,114.36
Transfer from Muni	32,500.00	34,800.00	34,800.00	34,800.00	34,800.00	34,800.00
	<u>84,897.67</u>	<u>86,692.28</u>	<u>86,692.28</u>	<u>86,692.28</u>	<u>86,692.28</u>	<u>50,404.28</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	174,169.07	174,169.07	174,169.07	174,169.07	174,169.07	35,798.78
Interest transfer to Reserves	7,896.56	5,148.00	5,148.00	5,148.00	5,148.00	3,475.49
Transfer from Muni	174,420.00	174,420.00	174,420.00	174,420.00	174,420.00	206,000.00
Transfer to Muni	(24,933.09)	(72,000.00)	(72,000.00)	(72,000.00)	(72,000.00)	(71,105.20)
	<u>331,552.54</u>	<u>281,737.07</u>	<u>281,737.07</u>	<u>281,737.07</u>	<u>281,737.07</u>	<u>174,169.07</u>
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	18,501,923.83
Interest transfer to Reserves	161,948.34	194,850.00	194,850.00	194,850.00	194,850.00	466,958.22
Transfer to Muni	(12,500,000.00)	(12,977,765.00)	(12,977,765.00)	(12,977,765.00)	(12,977,765.00)	(6,185,966.93)
	<u>444,863.46</u>	<u>0.12</u>	<u>0.12</u>	<u>0.12</u>	<u>0.12</u>	<u>12,782,915.12</u>

City of BusseltonReserves Movement Report

For The Period Ending 30 June 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
136 Airport Marketing Reserve						
Accumulated Reserves at Start of Year	196,000.00	196,000.00	196,000.00	196,000.00	196,000.00	0.00
Interest transfer to Reserves	6,036.59	4,476.00	4,476.00	4,476.00	4,476.00	0.00
Transfer from Muni	710,949.76	0.00	0.00	0.00	0.00	196,000.00
	<u>912,986.35</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>196,000.00</u>
Various Building Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,409,407.53
Interest transfer to Reserves	37,832.12	46,068.00	46,068.00	46,068.00	46,068.00	48,784.11
Transfer from Muni	172,270.41	119,667.77	119,667.77	119,667.77	119,667.77	500,000.00
Transfer to Muni	(368,022.00)	(408,022.00)	(408,022.00)	(408,022.00)	(408,022.00)	(465,153.58)
	<u>1,335,118.59</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,493,038.06</u>
Various Community Development Contribution Reserve						
Interest transfer to Reserves	197,085.92	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	8,366,380.90	7,964,543.94	7,964,543.94	7,964,543.94	7,964,543.94	0.00
Transfer to Muni	(1,913,172.32)	(2,482,871.00)	(2,053,075.00)	(2,482,871.00)	(2,053,075.00)	0.00
	<u>6,650,294.50</u>	<u>5,481,672.94</u>	<u>5,911,468.94</u>	<u>5,481,672.94</u>	<u>5,911,468.94</u>	<u>0.00</u>
Various Busselton Area Drainage and Waterways Improvement Reserve						
Interest transfer to Reserves	15,225.22	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	594,564.05	383,803.62	383,803.62	383,803.62	383,803.62	0.00
Transfer to Muni	0.00	(85,000.00)	(85,000.00)	(85,000.00)	(85,000.00)	0.00
	<u>609,789.27</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>0.00</u>
Various Employee Entitlement Reserve						
Interest transfer to Reserves	80,277.69	65,940.00	65,940.00	65,940.00	65,940.00	0.00
Transfer from Muni	3,474,974.54	3,004,428.61	3,004,428.61	3,004,428.61	3,004,428.61	0.00
Transfer to Muni	(550,175.37)	(616,104.00)	(616,104.00)	(616,104.00)	(616,104.00)	0.00
	<u>3,005,076.86</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>0.00</u>
Various Infrastructure Asset Renewal Reserve						
Interest transfer to Reserves	55,440.66	81,816.00	81,816.00	81,816.00	81,816.00	0.00
Transfer from Muni	4,445,284.93	4,445,284.93	4,445,284.93	4,445,284.93	4,445,284.93	0.00
Transfer to Muni	(3,424,395.11)	(3,818,467.00)	(3,793,467.00)	(3,818,467.00)	(3,793,467.00)	0.00
	<u>1,076,330.48</u>	<u>708,633.93</u>	<u>733,633.93</u>	<u>708,633.93</u>	<u>733,633.93</u>	<u>0.00</u>
Various Joint Venture Aged Housing Reserve						
Interest transfer to Reserves	18,602.71	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	856,384.32	831,057.38	831,057.38	831,057.38	831,057.38	0.00
	<u>874,987.03</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>0.00</u>
Various Public Art Reserve						
Interest transfer to Reserves	1,776.29	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	93,060.00	0.00	0.00	0.00	0.00	0.00
	<u>94,836.29</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cash Back Reserves	<u>43,539,055.90</u>	<u>35,252,697.09</u>	<u>36,274,411.09</u>	<u>35,252,697.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>
Summary Reserves						
Accumulated Reserves at Start of Year	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	49,145,982.34
Interest transfer to Reserves	1,334,027.08	1,094,850.00	1,094,850.00	1,094,850.00	1,094,850.00	1,485,933.39
Transfer from Muni	26,832,924.34	24,207,539.25	24,207,539.25	24,207,539.25	24,207,539.25	11,212,802.13
Transfer to Muni	(30,651,958.90)	(36,073,755.54)	(35,052,041.54)	(36,073,755.54)	(35,052,041.54)	(15,820,654.48)
Closing Balance	<u>43,539,055.90</u>	<u>35,252,697.09</u>	<u>36,274,411.09</u>	<u>35,252,697.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>





CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of June 2017



11am Bank Account As at 30 June 2017

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 4,000,000

Term Deposits - Miscellaneous Funds As at 30 June 2017

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	91	01-Jul-17	2.35%	\$ 3,000,000
NAB	AA	90	05-Jul-17	2.55%	\$ 3,000,000
Westpac	AA	91	16-Jul-17	2.42%	\$ 1,500,000
NAB	AA	90	19-Jul-17	2.53%	\$ 4,000,000
NAB	AA	90	26-Jul-17	2.53%	\$ 2,500,000
NAB	AA	90	03-Aug-17	2.52%	\$ 3,000,000
Rural Bank	BBB	180	08-Aug-17	2.60%	\$ 1,500,000
NAB	AA	91	18-Aug-17	2.48%	\$ 3,000,000
ANZ	AA	92	25-Aug-17	2.35%	\$ 3,000,000
Bendigo	BBB	365	06-Sep-17	2.75%	\$ 3,000,000
Westpac	AA	365	06-Sep-17	2.90%	\$ 5,000,000
Bendigo	BBB	184	14-Sep-17	2.45%	\$ 1,000,000
Westpac	AA	92	22-Sep-17	2.31%	\$ 1,500,000
Westpac	AA	122	06-Oct-17	2.32%	\$ 5,000,000
Bank of Queensland	BBB	181	06-Nov-17	2.65%	\$ 2,000,000
ANZ	AA	182	15-Dec-17	2.40%	\$ 3,500,000
Westpac	AA	182	29-Dec-17	2.33%	\$ 4,500,000

Total of Term Deposits \$ 50,000,000

Foreshore Development Funds As at 30 June 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 1,526,935
Please note an additional \$1,988,287.09 is being held within the pool of term deposit funds		
		\$ 1,526,935

Airport Redevelopment Funds As at 30 June 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 2,481
WA Treasury Corp. - State Bonds 91 Days 27-Jul-17	1.65%	\$ 6,143,952
Total of Airport Redevelopment Funds - WATC		
		\$ 6,146,434

NAB	AA	90	03-Jul-17	2.55%	\$ 2,500,000
ANZ	AA	91	05-Jul-17	2.45%	\$ 3,500,000
NAB	AA	90	02-Aug-17	2.52%	\$ 2,000,000
NAB	AA	90	05-Sep-17	2.46%	\$ 3,000,000
ANZ	AA	92	05-Sep-17	2.40%	\$ 2,000,000
Westpac	AA	274	05-Sep-17	2.76%	\$ 4,000,000

Total of Airport Redevelopment Funds - Bank Term Deposits \$ 17,000,000

ANZ Cash Account	AA	NA	NA	1.50%	\$ 7,101,339
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Total of Airport Redevelopment Funds - Other \$ 7,101,339

Total of Airport Redevelopment Funds \$ 30,247,773

Interest Received 2015/16 \$ 609,666

Interest Received 2016/17 \$ 1,158,623

Interest Accrued but not yet Received \$ 131,806

Total Interest Airport Funds as at month's end \$ 1,900,096

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2016	As at 30 June 2017
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11am Bank Account	\$ 10,500,000	\$ 10,500,000	\$ 4,000,000
Term Deposits - Misc. Funds	\$ 56,000,000	\$ 56,000,000	\$ 50,000,000
Foreshore Development Funds - WATC	\$ 4,198,927	\$ 4,198,927	\$ 1,526,935
Airport Redevelopment - WATC Deposits	\$ 36,458,479	\$ 36,458,479	\$ 6,146,434
Airport Redevelopment - Bank Term Deposit	\$ 4,000,000	\$ 4,000,000	\$ 17,000,000
Airport Redevelopment - Other Funds	\$ 5,176,467	\$ 5,176,467	\$ 7,101,339
Total of all Investments Held	\$ 116,333,873	\$ 116,333,873	\$ 85,774,708

TOTAL INTEREST RECEIVED AND ACCRUED \$ 1,889,516 \$ 1,889,516 \$ 1,625,936

INTEREST BUDGET \$ 1,737,500 \$ 1,737,500 \$ 1,454,850

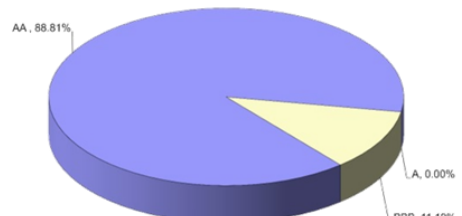
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

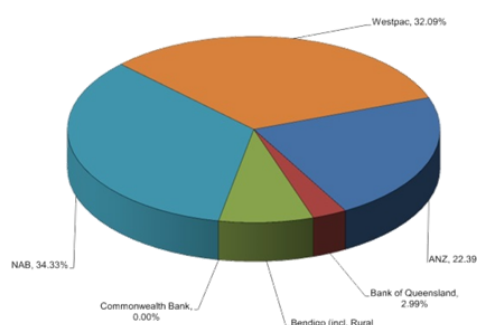
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

Investment Graphs

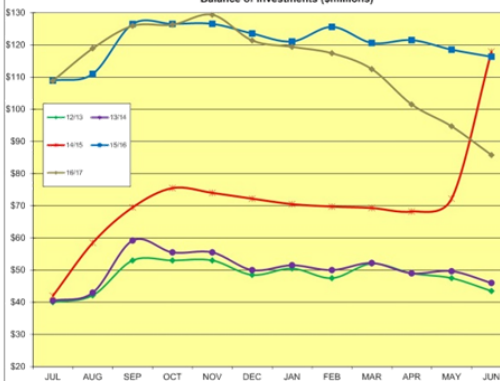
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



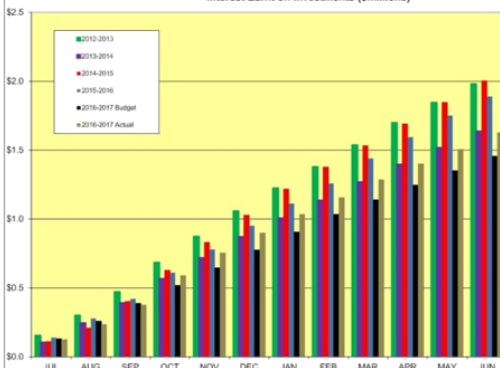
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earnt on Investments (\$millions)



11. PLANNING AND DEVELOPMENT SERVICES REPORT

Nil

12. ENGINEERING AND WORKS SERVICES REPORT

12.1 SUPPLY AND DELIVERY OF PREMIXED CONCRETE - AWARD OF TENDER RFT14/17

SUBJECT INDEX:	RFT14/17 - Supply and Delivery of Premixed Concrete
STRATEGIC OBJECTIVE:	Assets are well maintained and responsibly managed.
BUSINESS UNIT:	Operation and Works Services
ACTIVITY UNIT:	Maintenance and Construction
REPORTING OFFICER:	Maintenance and Construction Coordinator - Matthew Twyman
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Confidential Tender Evaluation & Recommendation Report

Attachment A is confidential under Section 5.23 - 2(c) of the Local Government Act 1995 in that it deals with “a contract entered into or which may be entered into, by the local government”. Copies have been provided to Councillors, the Chief Executive Officer and Directors Only.

PRÉCIS

The Council is requested to consider the tenders received in response to Request for Tender RFT14/17 – Supply and Delivery of Premixed Concrete. The purpose of this report is to obtain the Council’s consent to award Tender – RFT14/17 in accordance with the Tender Evaluation panel recommendation.

BACKGROUND

A suitably qualified supplier is required for the supply and delivery of premixed concrete within the City of Busselton local government boundary.

Subject to the Principal’s right to early termination the term is for a period of three (3) years from the date of award, with two (2) optional one (1) year extensions to be exercised at the Principal’s discretion.

Two (2) submissions were received in response to this Request for Tender. Submissions were received from Holcim (Australia) Pty Ltd and Hanson Construction Materials Pty Ltd.

The review process of all submissions for RFT14/17 has been completed by the Tender Evaluation Panel that comprised of the following:

- Engineering Technical Officer
- Maintenance & Construction Coordinator
- Contracts & Tendering Officer

It should be noted that the City has requested rates for the supply of specific concrete mixes. Where a specific product is specified for use in a project, the City reserves the right to seek that product outside of this tender.

STATUTORY ENVIRONMENT

Part 4 (Tenders) of the Local Government (Functions and General) Regulations 1996 apply. In particular, Regulation 14 (2a).

"If a local government –

(a) is required to invite a tender; or

(b) not being required to invite a tender, decides to invite a tender.

The local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted."

RELEVANT PLANS AND POLICIES

The following Council policies have relevance to the Tender process.

Policy 239 – Purchasing:

The procurement process complies with this policy.

Policy 049/1 –Regional Price Preference:

The Regional Price Preference was applied to this tender.

Policy 031 – Tender Selection Criteria:

The procurement process complies with this policy.

FINANCIAL IMPLICATIONS

Application of appropriate selection criteria to the tender has contributed to ensuring that tenderers are offering the "best value" with respect to the supply of services.

In order to evaluate the pricing component of the tender a representative annual supply scenario for premixed concrete was applied to the tendered rates. This shows that there has been a two (2) percent decrease in the recommended Tenderer's rates, when compared against the City's existing tender submitted for these services in 2013.

In comparison the Consumer Price Index for Perth (all groups) has increased by six (6) percent between June 2013 and June 2017.

It should also be noted that the index for Automotive Fuel (Perth) has decreased by nine (9) percent between June 2013 and June 2017. Fuel price is one of the major factors in overall cost for this industry.

Based on the previous three years it is estimated that expenditure relating to this tender will be approximately \$1,000,000 over the full term, including all extension options. This equates to approximately \$200,000 per annum. These are estimates only and are subject to annual operational and capital budgets.

The costs of services within this tender are provided for in capital works and operational budgets for each financial year. Purchasing under this contract will be in accordance with these adopted budgets.

STRATEGIC COMMUNITY OBJECTIVES

Key Goal Area 2:

Well Planned, Vibrant and Active Places.

Community Objective 2.3:

Infrastructure assets that are well maintained and responsibly managed to provide for future generations.

RISK ASSESSMENT

The recommended tenderer is a national company with over thirty five (35) years' experience in the required services in Western Australia, is supplying from a batching plant in Busselton and has suitable supply contingency measures in place to fulfil the requirements of the tender. The risk of poor service or the tenderer going out of business is therefore considered low.

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
Poor service	Project quality control	Minor	Unlikely	L5
Insolvency	Financial profile information request	Minor	Unlikely	L5

CONSULTATION

Nil

OFFICER COMMENT

As part of the tender evaluation an initial compliance check was conducted to identify submissions that were non-conforming with the immediate requirements of the Request for Tender (RFT). This included compliance with contractual requirements and provision of requested information. All tender submissions were found to be compliant with the specified requirements.

The assessments of the tenders were based on the following Qualitative Criteria as included in the Request for Tender Document:

- (a) Relevant Experience: 10%;
- (b) Tenderers Resources: 20%; and
- (c) Demonstrated Understanding: 10%

The Tendered price was given the following weighting and has been assessed in conjunction with the Qualitative Criteria.

- Tendered Price: 60%

A representative annual supply scenario for premixed concrete was applied to the tendered rates and scored using the 'Average Based Scoring Method' recommended by WALGA in the 'Local Government Purchasing and Tender Guide'.

Regional Price preference was applicable to both tender submissions.

The panel members individually assessed the compliance and qualitative criteria and then applied an average to provide a final rating. The scores were then added together to indicate the rankings for the tender. The Confidential report attached provides further detail in relation to the relative merits of each of the individual tenderers. Following this evaluation, Hanson Construction Materials Pty Ltd is the preferred tenderer for the reasons outlined in the confidential report.

CONCLUSION

This report seeks the Council's endorsement of the officer's recommendation to award all requirements of the Contract RFT14/17 – Supply and Delivery of Premixed Concrete to Hanson Construction Materials Pty Ltd. The submission received from Hanson Materials Pty Ltd represents the best value for money option for the City of Busselton and demonstrates the company's ability to complete the contract requirements to the standard required and within the time frames required at a competitive price.

OPTIONS

The Council may consider the following options:

1. The Council choose not to accept the officers recommendation and award the Tender to an alternate tenderer. In the view of the officers this could result in a Tender being awarded to a tenderer that has not presented the “best value” for money offer.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The award of the tender to the successful tenderer can be announced immediately after the Council has endorsed the officer’s recommendation. The successful Tenderer will receive formal written notification within seven (7) days of the decision being handed down. The unsuccessful tenderer will also be notified in this time.

OFFICER RECOMMENDATION

That the Council:

1. Endorses the outcomes of the evaluation panel’s assessment in relation to Tender RFT14/17 – Supply and Delivery of Premixed Concrete which has resulted in the tender submitted by Hanson Construction Materials Pty Ltd being ranked as the best value for money.
2. Delegate authority to the CEO to award the contract resulting from RFT14/17 – Supply and Delivery of Premixed Concrete to Hanson Construction Materials Pty Ltd, in accordance with the terms and conditions contained within the tender for a period of three (3) years from the date of award, with two (2) optional one (1) year extensions to be exercised at the Principal’s discretion.

13. COMMUNITY AND COMMERCIAL SERVICES REPORT

13.1 COMMUNITY SPORT AND RECREATION FACILITIES FUND - SMALL GRANT ROUND APPLICATIONS WINTER 2017/2018

SUBJECT INDEX:	CSRFF 2017
STRATEGIC OBJECTIVE:	A community with access to a range of cultural and art, social and recreational facilities and experiences.
BUSINESS UNIT:	Community Development
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Community Development Coordinator - Vicki James
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A CSRFF application SWFDC plus site map ↓

PRÉCIS

Each year Local Government Authorities are required to rate and prioritise the Community Sport and Recreation Facilities Fund (CSRFF) submissions received within their municipality.

Small Grant applications must be submitted by local government authorities to the Department of Local Government, Sport and Cultural Industries (DLGSCI) by 31 August 2017. The purpose of this report is to meet the CSRFF criteria, by outlining the submissions received for projects within the District for this current funding round and request that Council rates and ranks these applications, prior to forwarding to DLGSCI for final consideration.

BACKGROUND

The Department of Local Government, Sports and Cultural Industries (DLGSCI) administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation.

In June 2009 several changes were made to the CSRFF program to improve the level of support the State Government provides to the sporting community. Of particular note, is the introduction of the Small Grant Round, which has a different timeline to standard grant rounds. Small Grant Applications must be submitted to DLGSCI from Local Government Authorities by the end of March and August each year. In 2017/2018 the maximum total project cost for the Small Grant Round is \$5,000 to \$200,000 (excluding GST).

This requires local governments to assess and prioritise applications prior to submission. In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DLGSCI has developed "Key Principles of Facility Provision". Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise local submissions using the following guide;

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Submissions for the current funding round closed for submission to Local Governments on 31 July 2017. Following this date the Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the South West Office of the DSR no later than 31 August 2017.

During September to November 2017, local applications (along with others received throughout the State) will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Local Government, Sport and Cultural Industries. Funds for successful applications will become available around December 2017.

One (1) application was received for the winter small grants round as follows:

1. *South West Regional Football Development Council (Inc.) – Construction of multi-sports club storage facility for Bovell User Groups, (Sir Stewart Bovell Park, Portion of Lot 20, 28 Vasse Highway, Bovell)*

STATUTORY ENVIRONMENT

Nil.

RELEVANT PLANS AND POLICIES

Social Plan 2015-2025. A key goal of this plan is to “create needed, quality, sustainable recreation and leisure facilities and services for our community.”

Strategic Community Plan 2017. Key Goal Area 1.3 - A community with access to a range of cultural and art, social and recreational facilities and experiences.

FINANCIAL IMPLICATIONS

One (1) application has been received for consideration in the current round of funding.

The application from the South West Regional Football Development Council Inc. (SWRFDC) is on behalf of four (4) user groups to provide eligibility for GST exemption. The application is for the construction of a multi-sports club storage facility for four (4) Bovell User Groups that consists of the following clubs – Saints Junior Football Club, Towns Junior Football Club, Busselton Master Football Club, and Bombers Football Club. The multi-user storage facility has a total project cost of \$43,970 (ex GST). The Saints Junior Football Club (SJFC) on behalf of the groups successfully applied for a \$20,000 (ex GST) grant through the City of Busselton Community Bids programme which is the clubs contribution towards the cost of the project.

There are no further financial implications in relation to the grant application.

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2017 and principally with the following strategic goal:

Community – Welcoming, friendly and healthy

- 1.3 A community with access to a range of cultural and art, social and recreational facilities and experiences.

RISK ASSESSMENT

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, no risks were rated as 'medium' or above were identified.

CONSULTATION

Consultation has taken place between City Officers and staff from the South West Office of DLGSCI in regards to the funding submission received. Consultation has also taken place between City Officers assessing the application and key contacts from the SWRFDC and the four (4) user groups (Saints Junior Football Club, Bombers Football Club, Masters Football Club and Towns Junior Football Club.

OFFICER COMMENT

The application for the construction of a multi-sports storage facility has been submitted by the SWRFDC on behalf of the four (4) Bovell User Groups, to provide eligibility for GST exemption.

Construction of a multi-sports club storage facility for four (4) Bovell User Groups consists of the following clubs – Saints Junior Football Club, Towns Junior Football Club, Busselton Masters Football Club, and Bombers Football Club.

The storage facility is essential to provide alternative storage to current arrangements that include, club volunteer's garages, living rooms, sheds, work places etc. It is very difficult to access and maintain club equipment due to the various users within each club and the changes to club volunteers from year to year. With a long term, central and common facility this will significantly reduce the need for volunteers to provide a "home" storage facility for each club. The facility comprises of four (4) storage areas under a common roof.

This project will provide the users of Sir Stewart Bovell Park an external storage area large enough to cater for current and on-going needs. The facility will be located on a site that will give access to each user to adequately store sporting equipment permanently for all seasonal activities

The project on completion will provide the following facility improvements:

- storage of sporting equipment for weekly games and training, along with the majority of larger sports equipment onsite at all times, in an area adjacent to the sports playing fields
- co-location of resources providing the ability for all users to share equipment and aids
- reduce the impact on volunteers having to store and transport equipment from their own homes.

This project will provide a much needed storage facility on site for four (4) of the Bovell User Groups at Bovell Park.

It is recommended that this project be assessed as a 'high' priority and that it is a (B) Well planned and needed by the applicant and number one (1) priority of the only application received for consideration.

CONCLUSION

The one application received for the 2017/18 CSRFF Small Grants funding round shows sound reasoning and justification, as such it is recommended that Council adopts the Officers Recommendation to allow the project to proceed, should funding from DLGSCI be forthcoming.

OPTIONS

The Council could decide not to support the application received for the 2017/18 CSRFF Small Grants funding, alternatively Council may choose to re-prioritise the project.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

DLGSCI, South West Office staff will be advised in writing of the Council's decision immediately following the determination of Council.

OFFICER RECOMMENDATION

That the Council submits the South West Regional Football Development Council's (Inc) Application – One (1) Construction of Multi-Club storage Facility at Bovell Park, Busselton to the Department of Local Government, Sport and Cultural Industries' Community Sport and Recreation Facilities Fund and rates the Application as a priority one (1) project, ranked number 1.

Government of Western Australia
Department of Sport and Recreation

Office Use Only

TRIM: _____

Grant No: _____

Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2018

You **MUST** discuss your project with an officer from your nearest Department of Sport and Recreation office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications **MUST** be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.

DSR Contact: Troy Jones

Date: 9 June 2017

Office: Bunbury

Applicant's Details:

Organisation Name:	South West Regional Football Development Council				
Postal Address:	Po Box 2014				
Suburb:	Bunbury	State:	WA	Postcode:	6231
Street Address:	80A Blair Street				
Suburb:	Bunbury	State:	WA	Postcode:	6230

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Glenn Omodei	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Regional Manager		
Business Phone:	9792 6900	Facsimile:	
Mobile Phone:	0402 258 232	Email:	gomodei@wafc.com.au
Alternative Contact			
Name:	George Pearson	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	President – Busselton Masters Football Club		
Business Phone:	9754 3581	Facsimile:	
Mobile Phone:	0406 65 083	Email:	George.pearson48@rocketmail.com

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 56 615 127 463	
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs Exempt	
Is your organisation not-for-profit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #: A1013684Y	
Bank details:	Bank: ANZ	BSB: 016 560	A/c: 3408 29202

Local Government Authority Details:

LGA:	City of Busselton		
Contact:	Pam Glossop	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input checked="" type="checkbox"/>

Our whole
Community wins

Position Held:	Club Development Officer		
Business Phone:	9781 1756	Facsimile:	
Mobile Phone:	0400208768	Email:	Pam.Glossop@busselton.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Construction of Multi-Club Storage Facility at Bovell Park, Busselton

Project Description:

Construction of a multi-sports club storage facility for the Bovell Users Group that consist of the following clubs – Saints Junior Football Club, Towns Junior Football Club, Busselton Masters Football Club, Bombers Football Club.

This project will provide the users of Sir Stewart Bovell Park an external storage area large enough to cater for current and on-going needs. The facility will be located on a site that will give access to each user to adequately store sporting equipment permanently for all seasonal activities.

How did you establish a need for your project?

The storage facility is essential to provide alternative storage to current arrangements that include club volunteer's garages, living rooms, sheds, work places etc. It is very difficult to access and maintain club equipment due to the various users within each club and the changes to club volunteers from year to year. With a long term, central and common facility this will significantly reduce volunteers anxiety and provide a "home" for each club. The facility comprises of four (4) storage areas under a common roof.

The establishment benefits the user groups, their respective associations and the Busselton Football Club. Access and share use of equipment will be greatly improved by location at Bovell Park as follows:

1. To have majority of larger sports equipment onsite at all times.
2. To have an area adjacent to the sports playing fields to store maintenance and line marking equipment.
3. To have the ability for all users to share equipment.
4. Help maintain each clubs growth and to improve the club for future participants and volunteers.
5. Having co-location of resources to build relationships between the community club groups.
6. Adequate storage of all sporting equipment for weekly games and training.
7. Reduction of impact on volunteers having to store and transport equipment.
8. Increased "life" of equipment due to reduced handling.

Having the equipment on site will lessen the burden on volunteers committees, parents and team members, all of which contribute an enormous amount of time each season to provide sporting opportunities to all ages and genders. Currently all of this equipment is stored off-site in club volunteer's garages, living rooms, sheds, work places etc.

The Project provides substantial community benefits and alignment with the City of Busselton's Strategic Community Plan in the following areas.

- Key Goal 1 – Community - welcoming, friendly, healthy
- Key Goal 2 – Places and Spaces – vibrant, attractive, affordable
- Key Goal 4 – Economy – diverse, robust, prosperous
- Key Goal 6 – Leadership – visionary, collaborative, accessible

What alternatives were considered and why were they rejected?

Each club established a common need for an on-site storage facility due to the issues highlighted above - volunteers anxiety and inconvenience was the mains reason for options failing. In addition alternatives included construction of individual storage sheds for each club, which was not realistic or cost effective, nor was the possibility to hire a dedicated storage shed, in the long term this was not feasible for a club of volunteers that manage on a very low budget. A final option was sea container storage at Bovell Park however this option was not supported by the City of Busselton.

Project location:	Sir Stewart Bovell Park - Busselton		
Land ownership:	Who owns the land on which your facility will be located? City of Busselton Lease Expiry (if applicable): Not Applicable		
Planning approvals	Not Applicable	If no, provide the date it will be applied for:	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	
Department of Aboriginal Affairs?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	
Department of Parks and Wildlife? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	

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Please list any other approvals that are required?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Dec 2017
Building Permit – A development application required		
How will your project increase physical activity? As sporting clubs we have a high level of physical activity. Additionally the following items are applicable. <ol style="list-style-type: none"> 1. With the creation of a "home base" there will be a sense of belonging to enhance long term involvement. 2. With a common facility there will be positive interaction and contact between the junior and senior clubs to demonstrate that football is a sport for life. Please note this facility will support players that range from 5 to 70 years of age!! 3. The facility will attract new participants as they relocate to the City and give them the opportunity to be embraced by our football community. 4. Equipment for activities can be safely stored for convenient access that will provide greater opportunity for activity. 5. Organically there will be greater opportunity for connection between the clubs that will promote volunteer and player commitment. <p>The project aligns with the Dept. of Sport and Recreation Strategic Directions SD6 2016-2020 as follows;</p> <ol style="list-style-type: none"> 1. 09 Life Course And Life Stage Participation - improved participation rates in sport and recreation, and more broadly active lifestyles by providing opportunities at various life course and life stages. 2. 11 Participation, Culture and Affordability - affordable opportunities and equitable access for participation of people from diverse social, cultural, gender and economic backgrounds. 3. 13 Vital Volunteers – greatly assist in the engagement of volunteers in sport and recreation for the industry to thrive and deliver personal and social benefits by providing our organisations opportunities to recruit, support and retain the vital volunteer base. 		
Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If so, who: <p>The Bovell Users Group consists of the following clubs.</p> <ul style="list-style-type: none"> • Saints Junior Football Club • Towns Junior Football Club • Busselton Masters Football Club • Bombers Football Club <p>In addition other groups such as Auskick, Busselton Football Club, Busselton District Junior Football Association and associated participants such as umpires will also benefit indirectly.</p>		

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Saints & Towns Junior Football Clubs	45	6-12 (depends on home games and season)
Busselton Masters & Bombers Football Clubs	45	6-10 (depends on home games and season)
Auskick	10	2 (depends on season)

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2014/15	270*	2015/16	325**	2016/17	340**
• Approximate average across all four clubs ** includes Auskick that was taken on by Saints and Towns					

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
Western Australian Football Commission	
Have you discussed your project with your State Sporting Association?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Contact Name: Glenn Omodei	Date of contact: 25 May 2017

PROJECT DELIVERY

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Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	Dec 2017
Preparation of tender/quotes for the major works contract	Dec 2017
Issuing of tender for major works	Dec 2017
Signing of major works contract	Jan 2018
Site works commence	Jan 2018
Construction of project starts	Jan 2018
Project 50% complete	Feb 2018
Project Completed	March 2018
Project hand over and acquittal	April 2018

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details.

None

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: Glenn Omodei
Position Held: Regional Development Manager
Signature: [Signature]
Date: 21/7/2017

LODGEMENT OF YOUR APPLICATION

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- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

<input checked="" type="checkbox"/>	Application form.
<input checked="" type="checkbox"/>	Incorporation Certificate.
<input checked="" type="checkbox"/>	Two written quotes.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input checked="" type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input checked="" type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input checked="" type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided)
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input checked="" type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Full project scope of works – refer to quotation and inclusions below.	43,970	48,367.00	Fair Dinkum Sheds Busselton
Please note it is preferred to support local supplier.			
Shed Supplied and Installed	Included	Included	
Building Application and Permit	Included	Included	
Colorbond Walls and Roof Cover	Included	Included	
Roller Door and Personal Door Access	Included	Included	
Gable Roof Post and Rail Construction	Included	Included	
100mm Thick 25MPa Concrete Slab	Included	Included	
Siteworks – survey and earthworks	Included	Included	
Electrical – lighting and power outlets	Included	Included	
Donated materials (Please provide cost breakdown)			
Volunteer labour (Please provide cost breakdown)			
Sub Total	43,970	48,367.00	
Cost escalation		Nil	Please explain amount used
a) Total project expenditure	43,970	48,367.00	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	20,000.00	22,000.00	LGA cash and in-kind	TBC	Application has been submitted to the City of Busselton and will be decided at Council Meeting in August.
Applicant cash	11,985.00	13,183.50	Organisation's cash	Y	Confirmed contribution from each of the 4 user groups
Volunteer labour	Nil		Cannot exceed applicant cash and LGA contribution combined		
Donated materials	Nil				
Other State Government funding	Nil				
Other funding – to be listed	Nil		Loans, sponsorship etc		
CSRFF requested	11,985.00	13,183.50	up to 1/3 project cost	N	
Development Bonus	Nil		Up to ½ project cost	N	
b) Total project funding	43,970.00	48367.00			
<p>*Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?</p> <p>The project will not proceed if the funding is not approved. If there are minor cost variances, the difference will be sourced from the clubs.</p>					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	\$43,970.00
b) Total project funding	\$43,970.00
c) Project variance*	\$0.00

***Balance between a) and b) should be \$0**

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: City of Busselton
Name of Applicant: South West Regional Football Development Council

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	
Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If no, what approvals are still outstanding?	Development application to the City of Busselton. The City has been involved in the development of the application and is aware that a DA will be submitted once the funding is secured.

Project Rating (Please tick the most appropriate box to describe the project)

A	Well planned and needed by municipality	<input type="checkbox"/>
B	Well planned and needed by applicant	<input checked="" type="checkbox"/>
C	Needed by municipality, more planning required	<input type="checkbox"/>
D	Needed by applicant, more planning required	<input type="checkbox"/>
E	Idea has merit, more planning work needed	<input type="checkbox"/>
F	Not recommended	<input type="checkbox"/>

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LGA comments (Required):

The storage facility is essential to provide alternative storage to current arrangements that include club volunteer's garages, living rooms, sheds, work places etc. It is very difficult to access and maintain club equipment due to the various users within each club and the changes to club volunteers from year to year. With a long term, central and common facility this will significantly reduce volunteers anxiety and provide a "home" for each club. The facility comprises of four (4) storage areas under a common roof.

This project will provide the users of Sir Stewart Bovell Park an external storage area large enough to cater for current and on-going needs. The facility will be located on a site that will give access to each user to adequately store sporting equipment permanently for all seasonal activities

The project on completion will provide the following facility improvements:

- To have both the storage of sporting equipment for weekly games and training along with the majority of larger sports equipment onsite at all times in an area adjacent to the sports playing fields will increase the "life" of equipment due to reduced handling.
- Having co-location of resources provides the ability for all users to share equipment and aids in building relationships between the community club groups.
- Adequate storage will reduce the impact on volunteers having to store and transport equipment and allow them to utilize their valuable volunteer time in support and grow the sport.

This project will provide a much needed storage facility on site for the four (4) Bovell User Groups at Sir Stewart Bovell Oval.

Signed



Position Community
Development Coordinator

Date 31 July
2017

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

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PERTH OFFICE

246 Vincent Street
Leederville WA 6007
PO Box 329
Leederville WA 6903
Tel: (08) 9492 9700
Fax: (08) 9492 9711

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Facsimile (08) 9166 4999
Mobile 0438 916 185

WHEATBELT - NORTHAM

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
Fax: (08) 9690 2499

WHEATBELT – NARROGIN

Government Offices
Level 2, 11-13 Park Street Narrogin
WA 6312
Telephone 0429 881 369
Facsimile (08) 9881 3363

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6530
Tel: (08) 9956 2100
Fax: (08) 9956 2199



13.2 ARTGEO RESIDENT ARTIST LEASE - STUDIO 1 AND STUDIO 2

SUBJECT INDEX:	Art Gallery Operations
STRATEGIC OBJECTIVE:	A community with access to a range of cultural and art, social and recreational facilities and experiences.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Manager, Community Services - Maxine Palmer
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A ArtGeo Studio 1 and Studio 2 ↓ Attachment B Market Valuation - 11 September 2015 ↓

PRÉCIS

The two stables located at the rear of the Old Courthouse Courtyard at ArtGeo Cultural Complex ('the Complex') have been used as artists' studios since the 1980s. The existing leases for both studios expire on 30 September 2017. The current tenant of Studio 1 does not wish to renew their lease.

This report outlines the outcomes of the EOI process and makes recommendations to Council to advertise its intention to enter into a lease under section 3.58 of the Local Government Act 1995 (LGA)

Officers also recommend that there is a sufficient basis for using an existing market valuation that is more than 6 months old for the purpose of carrying out the statutory process under section 3.58 of the LGA for the reasons outlined in this report.

BACKGROUND

ArtGeo Complex comprises ArtGeo Gallery, the Old Courthouse and Gaol Cells, the Stables Studios, Fodder Room, Police Sergeants' Cottages, and the Woodturners' shed. These buildings are located on three different parcels of land that make up the Complex.

Studio 1 (Stable 1) and Studio 2 (Stable 2) are located at the rear of the courtyard and form part of the Old Courthouse buildings, as shown marked on Attachment A. The Old Courthouse is located at Lot 361, and the Stables and Courtyard on Lot 453, Queen Street Busselton, which is crown land vested with the City for the purpose of "Community and Cultural Purposes".

Various arrangements have been in place since the 1980s for hire or lease of the studio spaces. Current rents are \$64 per week for Studio 1 and \$107 per week for Studio 2. The current rents for both studios align with a market valuation (attachment B), dated 11 September 2015.

On April 3, 2017, the City called for Expressions of Interest (EOI) from artists seeking studio space for a period of up to two years. The call for EOIs ran for a period of 13 weeks closing on the 29 June 2017.

Four proposals were received in total. Each application was assessed by Officers using a selection criteria matrix developed over a number of years for the Resident Artist leases. The assessment of each applicant is detailed in this report.

STATUTORY ENVIRONMENT

Section 3.58 of the Local Government Act 1995 (LGA) relates to the disposal of property by a local government and disposal is defined to include leasing.

This requires the publishing of the proposed disposition which describes the property concerned, gives details of the proposal and invites submissions to be made before a specified date.

Section 3.58(4) of the LGA requires that the disposition includes either a valuation not more than six months old or a declaration by resolution that a valuation older than 6 months is considered a true indication of the value at the time of the disposition.

Studios 1 and 2 are located on a portion of Reserve 35361, being Lot 453, Plan 182761, Volume LR3013 Folio 834, 4 Queen Street, Busselton. The land is vested with the City with the power to lease for any term not exceeding 21 years, subject to the consent of the Minister for Lands, for the designated purpose of 'Community and Cultural Purposes'.

RELEVANT PLANS AND POLICIES

The provision of resident artist opportunities at the Complex is in line with the ArtGeo Cultural Complex Business Plan 2017/18 – 2020/21 and the designated purpose of the land for community and cultural purposes.

FINANCIAL IMPLICATIONS

Current rents are \$64 per week for Studio 1 and \$107 per week for Studio 2, inclusive of GST and outgoings.

A market valuation provided by an independent valuer on 11 September 2015 indicated a rental value of between \$57.69 to \$62.46 per week for Studio 1, and \$75 to \$82.69 per week for Studio 2, inclusive of GST and outgoings (Attachment B). Rents offered under the proposed new leases are \$64.00 per week for Studio 1 and \$85.00 per week for Studio 2, which considering the low CPI growth over the past two years are in line with the 2015 valuation.

Long-term Financial Plan Implications

The recommended rental income supports the achievement of revenues forecast in the Long Term Financial Plan.

STRATEGIC COMMUNITY OBJECTIVES

The request to enter into a lease with the proposed proponents is consistent with the following City of Busselton Strategic Priorities:

- 1.3 A community with access to a range of cultural and art, social and recreational facilities and experiences.
- 1.4 Community services and programs that support people of all ages and backgrounds
- 6.4 Assets are well maintained and responsibly managed

RISK ASSESSMENT

There are no identified risks of medium or greater associated with the officer recommendation, with the recommendation serving to mitigate the risks associated with there not being a lease in place.

CONSULTATION

City Staff have kept the applicants informed about the process and consulted with them on their submissions.

OFFICER COMMENT

Four expressions of interest were received in total, including one from the current tenant of Studio 2, Ms. Nalda Hoskin. Each applicant was assessed by Officers using a selection criteria matrix developed over a number of years for the Resident Artist leases. Two of the applicants expressed a preference to lease Studio 1, Tracy Anderson and Pam Brittain.

Submission 1 – Studio 1

Tracy Anderson has practiced as a ceramic and mixed media artist for many years. She has a Diploma in Visual and Fine Art. She has exhibited at ArtGeo, Bunbury Regional Art Galleries, in Mandurah, Fremantle and Margaret River. In addition to developing her practice and selling her ceramic objects, Ms Anderson proposes to increase her audience by showcasing her work and conducting workshops. Her initial aim is to complete a body of work for her forthcoming exhibition in the Courthouse in October 2017. She is keen to contribute to Busselton's tourist industry, network with other artists, and use the studio as a space to stimulate discussion. Ms Anderson is interested in leasing Studio 1 for twelve months with an option to extend for a further twelve months.

Submission 2 – Studio 1

Pam Brittain is a visual artist and educator with a Diploma in Education. Ms. Brittain has since stated her intention to rent alternative studio space in Dunsborough nearer to where she lives.

Tracy Anderson ranked highest in the selection criteria due to the artistic merit of her artwork, the extent of her existing commitment to the Complex as a volunteer, supplier of retail craft products, past exhibitor and forthcoming plans to exhibit in the Courthouse in October 2017. She also scored well due to her intent to engage with proactively with other artists and community members. Ms Anderson is a well-known and respected member of the South West arts community. Her ideas support ArtGeo Business Plan goals to:

- Identify innovative and engaging ways to implement new initiatives and vibrant arts, entertainment, audience development and event opportunities and;
- Engage with the local community and visitors to the complex to find ways to encourage repeat visitation and a strong attachment to the place.

Ms. Anderson has offered a weekly rent of \$64 per week inclusive of GST and outgoings.

Submission 3 – Studio 2

Nalda Hoskins is a lampwork glass artist specialising in jewellery design. Ms Hoskins has occupied Studio 2 since May 2015. Until July 2017, she occupied Studio 2 in a joint lease arrangement with Namaya Fox. Ms Hoskins retails her jewellery designs through the Courthouse, and actively engages with school students and visitors during cruise ship visits and school excursions, as well as on a day-to-day basis. The Margaret River Region Open Studios 2017 was a highlight of her tenancy, when a large number of people visited the studio and broader Complex. To grow her practice, Ms. Hoskins plans to offer small workshops and classes in jewellery making. Ms. Hoskins has applied to lease Studio 2 as a sole occupant for this purpose.

Submission 4 – Studio 2

Gerogia Zoric is a mixed media artist and puppet-maker with a Diploma in Graphic Design. Her aim is to work towards an exhibition using puppets to tell stories of migration.

Ms Hoskins ranked the highest in the selection criteria. She has demonstrated her commitment to ArtGeo as an existing supplier, her consistent opening hours and willingness to engage with visitors. New plans to grow her practice by running small group classes make her the preferred applicant for Studio 2. Her ideas support ArtGeo Business Plan goals to:

- Identify innovative and engaging ways to implement new initiatives and vibrant arts, entertainment, audience development and event opportunities and
- Engage with the local community and visitors to the complex to find ways to encourage repeat visitation and a strong attachment to the place.

Ms Hoskins and Namaya Fox leased Studio 2 for \$104 per week inclusive of GST and outgoings. As a sole tenant Ms Hoskins has proposed a reduction in rent to \$85 per week inclusive of GST and outgoings.

Market Valuation

The market valuation provided by an independent valuer on 11 September 2015 indicated a rental value of between \$57.69 to \$62.46 per week for Studio 1, and \$75 to \$82.69 per week for Studio 2, inclusive of GST and outgoings (attachment B). An offer of within 10% of the assessed rental range would be considered fair and reasonable. When low CPI growth is considered the proposed rents offered by Ms. Nalda Hoskin of \$85 per week inclusive of GST and outgoings and Ms. Tracey Anderson of \$64 per week inclusive of GST and outgoings are in line with the 2015 valuation.

The stagnation of the commercial rental market, the size of the Studios and their locations at the rear of the courtyard and heritage constraints and the use to which they can be put, places many limitations on the type of tenant that could be attracted and the level of rent they might generate. A new market valuation would cost approximately \$1300. It is unlikely that such low annual rent yields would increase sufficiently to offset this expenditure and therefore the risk is missing out on higher rents is low.

CONCLUSION

For the reasons detailed above, it is recommended that Ms Tracey Anderson is the preferred applicant to lease Studio 1. Attachment A identifies the lease area. The proposed terms and conditions of the lease are to include the following:

- a. An initial leasehold term of 12 months; with an option for a further year.
- b. Rent to commence at \$64 per week in the first year then indexed by CPI annually, all amounts inclusive of GST and outgoings;
- c. The tenant to be responsible for telephone and, internet connections and charges applied to the leased premises; and
- d. Other terms and conditions consistent with the City's existing studio leases.

It is recommended that Ms Nalda Hoskins is the preferred applicant to lease Studio 2. The proposed terms and conditions of the lease are to include the following:

- a. An initial leasehold term of 12 months; with an option for a further year.
- b. Rent to commence at \$85 per week in the first year then indexed by CPI annually, all amounts inclusive of GST and outgoings;
- c. The tenant to be responsible for telephone and, internet connections and charges applied to the leased premises; and
- d. Other terms and conditions consistent with the City's existing studio leases.

Taking into account factors such as the limitations of the studios and the general conditions of the market it is considered that the rents offered from Ms. Hoskins and Ms. Anderson should be accepted and statutory advertising undertaken without the requirement for an up to date valuation.

OPTIONS

1. Due to Ms. Hoskins existing tenancy Council could choose to select Georgia Zoric as the preferred applicant of Studio 2; or
2. Council can resolve to select none of the proposed applicants and continue to advertise for expressions of interest or consider other forms of temporary hire arrangements.
3. Council could come to the view that the valuation dated September 2015 does not provide a true indication of the current market valuation and seek an up to date valuation. This will cost approximately \$1,300 inclusive of GST.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Advertising of the proposed disposition will take place as soon as possible for a 14 day period. A further report will be presented to Council detailing any submissions that are received and any subsequent changes to the proposed lease arrangements detailed in this report. If no submissions are received it is anticipated that leases will be entered with both parties no later than 30 September 2017.

OFFICER RECOMMENDATION

That the Council:

- a) In accordance with Section 3.58(4) (c) (ii) of the Local Government Act 1995, declare that the valuation carried out by Opteon Property Group dated 11 September 2015 indicating the market rent for Studio 1 and 2 of Reserve 35361, Lot 453, Queen Street, Busselton of \$57.69 to \$62.46 per week for Studio 1, and \$75.00 to \$82.69 per week for Studio 2,(inclusive of GST and outgoings), to be a true value of the current market rental value of the studios.
- b) Advertises the proposed disposition of land to Tracey Anderson and Nalda Hoskins in accordance with Section 3.58 of the Local Government Act 1995 for the term and conditions outlined in this report and if there are no adverse objections authorise the CEO to enter into a lease agreement with Tracey Anderson for Studio 1 and Nalda Hoskins for Studio 2, subject to the Minister for Lands approval.



ArtGeo



'The Stables', ArtGeo Cultural Complex, 4 – 6 Queen Street
Busselton, WA 6280
Our Reference: 6352579



11 September 2015

City of Busselton
Locked Bag 1, 2 Southern Drive
Busselton, WA 6280

Attention: Ms Emma O'Brien

Dear Madam,

**Re: Rental Advice - The Stables, ArtGeo Cultural Complex, 4-6 Queen Street, Busselton, Western Australia 6281
Purchase Order No. PO32705**

Thank you for your instructions to provide 'commercial market lease valuation' advice in respect of the above property.

'Market rent' is defined within the International Valuation Standards as:

'the estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.'

The properties we have been requested to provide rental guidance for are 'Stable 1' and 'Stable 2' which comprise two separate portions of the 'ArtGeo Cultural Complex', being the former Courthouse complex, which is situated to the south west of the intersection of Queen Street and Marine Terrace on the northern periphery of the City of Busselton Central Business District. Other buildings within the complex are utilised as tearooms, actor's playhouse, studio/workshop and museum/gallery with some of these buildings occupied on commercial leases and others, used for community uses, let on a per half or full day basis, or on a peppercorn rent. The front of the complex fronts Queen Street, with this being a highly visible location in close proximity to the shores of Geographe Bay and the iconic Busselton Jetty. 'Stable 1' and 'Stable 2' are, however, somewhat tucked away to the rear of this complex and are accessed from Queen Street via a courtyard, or from Marine Terrace through a doorway.

The subject property is within an area of 'Special Character', and a Local Scheme Reserve, designated 'Public Purposes'.

The subject buildings were constructed circa 1861 of stone, and formerly provided stabling and ancillary facilities for the Courthouse Complex. These buildings are heritage listed both on the State Heritage list, and also being recorded as Category 1 on the Municipal Register. The buildings are constructed of stone under a tile roof and were restored between 1982 and 1985. A brief description of the buildings is as follows.

'The Stables', ArtGeo Cultural Complex, 4 – 6 Queen Street
Busselton, WA 6280
Our Reference: 6352579



'Stable 1':

'Stable 1' comprises the north eastern corner room of the Courthouse complex, with the room extending to approximately 30 square metres, being slightly irregular in shape with access being via a glazed entry in the south west corner of this room. The building is constructed of stone which has been rendered and painted internally, with an exposed timber framed roof with skylights which provides basic open plan accommodation with tiled floor, a stainless steel laundry tub with hot and cold running water, fluorescent lighting and a reverse cycle split system air-conditioning unit. The building benefits from its own alarm system. This building is maintained to a high standard.

'Stable 2':

This building is located in the north west moiety of the Courthouse complex, with stone rear and side elevations, with a glazed front (southern) elevation and currently provides studio accommodation. This slightly irregular shaped building extends to a total of 42 square metres, and whilst it currently provides a single studio, can be partitioned centrally, with duplicated glazed entry doors, alarm, reverse cycle split system air conditioning, laundry tub with hot and cold water, fluorescent lighting and skylights to the roof. This enables this room to be divided into two mirror image rooms, each of 21 square metres. For the avoidance of doubt we have carried out this assessment on the basis that 'Stable 2' is 'As Is' i.e. a single studio. This building is maintained to a high standard.

We have not been provided with copies of any leases, however we are advised that the studios are leased on short term basis, for periods of up to a year, and that the buildings can only be occupied by artists as studios, purely for creative purposes, with a restriction on any sales from the studios. Artists are however allowed to sell artwork through the Courthouse Gallery, subject to a commission of 10% plus GST. The studios have glazed front/entry and this results in the studios being in full view of visitors to the complex. Furthermore the studios are open to visitors to interact with the artists and whilst this can create interest in the artists work, it also results in inevitable disruption.

Due to the location, limitations and impositions on occupiers, combined with limited comparable evidence this is considered to make this assessment far more subjective than normal.

We note from the City of Busselton website, that on page 27 of its 'Adopted Schedule of fees and charges 2015/16 financial year' document, charges for Stable 1 are listed as \$60 per week (\$104 per square metre per annum), and \$100 per week (\$123.81 per square metre per annum) for Stable 2, both inclusive of GST and assumed to be inclusive of outgoings.

ArtGeo Courthouse Complex Comparable Evidence

We have analysed a wide range of evidence, with evidence detailed below ranging from studio space provided free of charge to selected artists, to rents agreed on commercial lettings of up to \$179 per square metre, net of outgoings, plus GST.

Fremantle Arts Centre

The Fremantle Arts Centre is a high quality art centre, within the City of Fremantle and which provides 11 studios of accommodation for periods of between three weeks and three months. The centre is operated to promote the arts, provide a local attraction and studio accommodation is provided to selected artists free of charge. The artists are not allowed to utilise the studio space for selling of their artwork.

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Artsource / Fremantle Studios: 8 Phillmore Street, Freemantle

Artsource is a company set up to provide studio accommodation for artists. The company leases buildings and then grants sub-leases to individual artists for periods of up to 5 years at the discretion of the artist. The company occupies a number of buildings within Perth and the surrounds with accommodation predominantly being either office or industrial style space, with very limited retail style premises. Artists are free to utilise studios for both creating and selling artwork with the only restriction being that artists must spend at least 20 hours per week within their studio.

The rents (inclusive of outgoings and GST) charged by Artsource vary, but we are advised a 20 square metre studio would typically be sub-leased at a rate of approximately \$40 - \$45 per week (\$104 to \$117 per square metre per annum), a 30 square metre studio at \$60 - \$65 per week (\$104 to \$112.66 per square metre per annum) and a 40 square metre studio approximately \$75 per week (\$97.50 per square metre per annum).

Ngilgi Cave: Caves Road, Yallingup

The cave has an informal agreement with its artist in-residence where no rent is charged, however the caves receive commission of between 10% to 25% on the sales of the artists works. This is a casual agreement and was considered to be of benefit to Ngilgi Caves by occupying unused space and providing a further source of interest to visitors.

Yallingup Maze: 3057 Caves Road, Yallingup

We understand that two studios /galleries fronting Caves Road are leased commercially, with 271 square metres let at a rent of \$166 per square metre plus GST, plus outgoings, with a further 63 square metres let to a separate occupier at \$179 per square metre, plus GST, plus outgoings (rental evidence 2013/2014 year).

The above evidence shows a significant variation in rates per square metre, however this is due to the significant variance in the restrictions and reasoning behind the occupations, with The Fremantle Art Centre providing studio accommodation free of charge to selected resident artists, with the underlying reasoning being to stimulate the arts scene, and provide a point of interest for visitors to the locality, and at the other end of the spectrum are commercial lettings such as the lettings at Yallingup Maze where established commercial artists are looking for accommodation to work from, but principally to provide a retail outlet, in a highly visible location with high levels of passing traffic, and large numbers of visitors to other attractions on site.

We consider that the best comparable evidence are the lettings by Artsource, which provide more secure and flexible tenure for the artist, in a superior location and are considered to be on balance superior to 'The Stables'. However, we note that Artsource is not a commercial venture, but a not-for-profit organisation to in effect provide patronage for the arts. On balance, we therefore consider that the Artsource lettings are overall comparable.

Taking account of the particular attributes of Stable 1 and Stable 2, the restrictions and limitations upon occupiers, the ability to sell through the Courtroom shop, and the limited evidence available, we consider that 'Stable 1' has a rental value of between \$3,000 and \$3,300 per annum (which equates to \$100 to \$110 per square metre per annum or \$57.69 to \$62.46 per week, inclusive of GST and outgoings) and that Stable 2 has a rental value of between \$3,900 and \$4,300 per annum (which equates to \$92.86 to \$102.38 per square metre per annum or \$75 to \$82.69 per week), inclusive of GST and outgoings. However we highlight that should 'Stable 2' be partitioned into two studios, or even let to two Artists in its current format, a higher rental income may be achievable.

'The Stables', ArtGeo Cultural Complex, 4 – 6 Queen Street
Busselton, WA 6280
Our Reference: 6352579



Thank you for engaging Opteon Property Group (OPG) to provide you with professional, independent property advice. OPG is Australia's largest national provider of market-leading valuation and property advice. We work closely with our clients to deliver innovative property solutions.

OPG Provides expert property advice for all property sectors including residential, commercial, industrial, retail, hospitality, or rural property. We also offer plant and equipment valuations, quantity surveying or tax depreciation services. OPG will help to make value visible anywhere in Australia.

We appreciate your instructions and please do not hesitate to contact us if we can be of further service to you.

Kind regards,

A handwritten signature in blue ink, appearing to read "M. Foster", written over a light blue horizontal line.

Michael Foster BSc (Hons) AAPI, MRICS
Certified Practising Valuer
Licensed Valuer
API No: 80360 WA Licence No: 4471

'The Stables', Artgeo Cultural Complex, 4-6 Queen Street
Busselton, WA 6280
Our Reference: 6352579



Photography



Entry from Queen Street



Rear of Complex - Exit to Marine Terrace



Stable 2



'Stable 2



Stable 2



Stable 2

'The Stables', Artgeo Cultural Complex, 4-6 Queen Street
Busselton, WA 6280
Our Reference: 6352579



Stable 2



Stable 1



Stable 1



Stable 1

13.3 PROPOSED DUNSBOROUGH FORESHORE CAFE/KIOSK (A CLASS RESERVE R22965):
REVISION OF CONCEPT DESIGN AND FUNCTION

SUBJECT INDEX:	Tourism Development
STRATEGIC OBJECTIVE:	Attractive parks and open spaces that create opportunities for people to come together, socialise and enjoy a range of activities.
BUSINESS UNIT:	Commercial Services
ACTIVITY UNIT:	Property and Business Development
REPORTING OFFICER:	Economic and Business Development Coordinator - Jon Berry
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Proposed revised site plan ↓
	Attachment B Proposed areas of built form (community and commercial space) ↓
	Attachment C Environmental design and construction concept ↓
	Attachment D View from Geographe Bay ↓
	Attachment E View from existing car-park ↓
	Attachment F View from south-east ↓
	Attachment G View from Geographe Bay Road ↓
	Attachment H Acknowledgement of revised development concept: Department of Planning, Lands and Heritage ↓
	Attachment I Original Concept Design (cafe/kiosk only) ↓

PRÉCIS

This report provides an overview of a revised concept and building plan for a commercial café/kiosk proposed to be located on the Dunsborough foreshore on Crown land (a portion of 'A Class' Reserve Number R22965 known as 'Centennial Park').

Council previously resolved to nominate the Margaret River Hospitality Group (MRHG) as 'preferred proponents' for a café/kiosk with a maximum commercial building area of 200m². MRHG has recently reviewed the project scope, functionality and location in an effort to improve social, economic and environmental outcomes. The revised draft concept incorporates improved community amenity/facilities and greater environmental sustainability in both construction methods and ongoing operations. It retains a café/kiosk commercial area for potential leasehold from the City of 200m², with an additional adjoining area of 200m², which includes community seating, outdoor showers, new public ablutions and a public deck area.

This report recommends Council invites public comment on the revised concept (as shown in Attachments A- G). It also recommends Council extends 'preferred proponent' status to the MRHG until 22 August 2018, during which time the design concepts may be further reviewed and terms and conditions for lease of the land negotiated.

BACKGROUND

At its 12 March 2014 meeting, Council resolved (C1403/055) to support, for the purposes of community consultation, a proposed containment zone on the Dunsborough foreshore ('A Class' Reserve Number R22965), for potential future commercial development of a café and/or kiosk up to 150m² plus 50m² alfresco area. The resolution resulted from a strategic review of alternative sites for a café and/or kiosk conducted by the City of Busselton in consultation with the Dunsborough/Yallingup Chamber of Commerce (DYCCI Inc) and the Dunsborough and Districts Progress Association (DDPA Inc).

The strategic review of sites was initiated following community concerns a café and/or kiosk was not appropriate within the redeveloped foreshore land at the juncture of Dunn Bay Road and Geographe Bay Road, the location previously endorsed by Council in January 2010 (C1001/018) and in June 2012 (C1206/144).

On 25 June 2014, Council resolved (C1406/154) to acknowledge public submissions received on the proposed containment zone for the café/kiosk and write to the Minister for Lands requesting an amendment to the management order to provide the City with the power to lease an area of approximately 200m². Council also resolved to seek preliminary Registrations of Interest (RoI) from the private sector to lease a portion of the Reserve, within the containment zone for a café/kiosk development, whilst at the same time seeking power to lease the Reserve from the Department of Lands.

Following the Council decision of 25 June 2014, City officers publicly sought registrations of interest and received three submissions by the closing date of 29 September 2014. All proponents were then invited to submit a more detailed proposal by 20 February 2015.

On 22 April 2015, Council resolved (C1504/106) to nominate the Margaret River Hospitality Group PL (formerly, White Elephant Gnarabup Beach Pty Ltd) as potential future lessee of a portion of Reserve R22965 (Centennial Park, Dunsborough) for the development of a café and kiosk up to 150m² plus 50m² alfresco area and for staff to negotiate a non-binding Heads of Agreement.

The main components of the café proposal were:

- Seating: Café internal area (90 sqm) – 90 people and alfresco area (50 sqm – 50 people);
- Internal Toilets provided (25m²);
- Kitchen, cool room and dry store (35m²);
- Basic post and beam structure with a single pitch raked roof over the café area and another smaller single pitched roof over the alfresco area. Infill walls to be operable glass walls opening onto the alfresco area. External cladding using natural oiled weather boards which will weather and blend into the environment. The building will be elevated on concrete piles to protect against storm surge. Proposed to sit about 1.0m above surrounding contours;
- Environmentally sustainable building design;
- Any vegetation loss will be replanted. No removal of peppermint trees;
- No external walls or fences (other than a roofed bin store) which will be screened with wall cladding;
- Roof is 5.0m above natural ground level at highest point;
- Proposed Lease Term proposed: 20 Years with an option for a further 10 years;
- Landscaping maintenance requirements in licenced area around the curtilage of the building area to be by Lessee;
- Hospitality offering: Quality breakfast and lunch with a takeaway option;
- Liquor licencing: Preference for local beer and wine, and;
- Additional car-parking to be negotiated through the lease

Officers wrote to the Department of Lands (DoL) on 16 October 2015 advising of the Margaret River Hospitality Group as preferred proponent and enclosing the full proposal, reaffirming its previous request for the management order over Reserve R22965 to be amended to reflect a change in purpose from 'Camping and Recreation' to 'Recreation and Foreshore Management' and seeking power to lease/licence a portion of the Reserve for a period of up to 30 years to facilitate the preferred proponent's proposal. This request was not progressed, rather DoL advised that due to policy changes, the land would be required to be excised from the Reserve for a head lease between the State of WA and the City, and a sub-lease agreement prepared between the City and the proponent.

On 8 June 2016, DoL advertised its intention to amend the purpose of the Reserve and excise out the land for the café/kiosk and invited public comment. DoL received objections from several of the landowners on Geographe Bay Road and in the vicinity of the proposed site. DoL subsequently advised the City the advertising process it had conducted did not adequately address the statutory requirements of the Land Administration Act 1997, in that Ministerial approval to advertise had not been sought. Accordingly, DoL would need to readvertise, however there were concerns with the timing of this leading into a State election, because of the high number of opposing submissions.

The Council has previously considered issues raised in objection as part of its own consultation processes, however has previously resolved that these were of a nature that could be managed. Both the DYCCI Inc and the DDPA Inc have previously expressed strong support for the café/kiosk proposal. Conversely, the Dunsborough Conservation and Land Care Association has expressed it does not support a café/kiosk in an 'A' Class reserve.

In early 2017, the MRHG advised the City it would be interested in reviewing the concept and functionality design to try and resolve some of the community concerns previously expressed, particularly visibility of the building from Geographe Bay Road, parking issues and environmentally sustainability of the building located on a coastal Reserve.

The revised concepts submitted by the MRHG are shown in Attachments A-G of this report.

STATUTORY ENVIRONMENT

The following statutory requirements are relevant in considering this matter.

Land Administration Act 1997 ("LAA")

The café and kiosk concept proposed by the MRHG is located on Crown land being an 'A' Class reserve (Reserve 22965) which is vested with the City for the purposes of 'Camping and Recreation', without the power to lease. DoL has previously advised that the land requires excision from the Reserve to facilitate a café development and approvals are required by both houses of the WA Parliament.

The Department of Planning, Lands and Heritage (DPLH) has reviewed the revised draft concepts shown in Attachments A-G and supports community consultation to occur prior to any further statutory processes progressing in accordance with the LAA. Attachment H of this report is a written response from the DPLH acknowledging the revised concepts and providing further comments on statutory processes.

Local Government Act 1995 ("LG Act")

A future café/kiosk development would require the City to sub-lease Crown land, which constitutes a 'disposal of property' under the LG Act.

Section 3.58 (2) states that a local government can dispose of property to the highest bidder at public auction, or to the person at public tender. Section 3.58 (3, 4) allows for the disposal of property other than by public auction or by tender. It requires Council to give local public notice of its intention to dispose of the property, and consider any submissions which are received within the specified period. Should Council resolve in the future to proceed with a café/kiosk, commercial areas would be excised from the Reserve by the Minister for Lands and leased to the City of Busselton who would then sub-lease the land to the MRHG. The sub-lease will require LG Act actions described above s3.58 (3, 4). The community areas would be licensed to the MRHG, affording non-exclusive use of the land and buildings.

City of Busselton Town Planning Scheme (TPS No 21)

Rezoning of the land identified for a café/kiosk as described in this report is not necessary for compliance with TPS No 21. Should Council support the future development of a café/kiosk, the site would be leased and used for the purpose of 'cafe' or 'kiosk' and/or community facilities. Development requirements including any additional parking requirements would be dealt with at a later stage of the development process approval and/or conditions on the lease.

RELEVANT PLANS AND POLICIES

The following plans and policies are relevant in considering this matter.

State Planning Policy 2.6, State Coastal Planning (SPP2.6) (Western Australian Planning Commission)

The Western Australian Planning Commission (WAPC) State Planning Policy 2.6, State Coastal Planning (SPP2.6) provides guidance on determining setbacks. The City of Busselton has previously engaged consultants to prepare a City of Busselton Coastal Erosion and Inundation Analysis. The Consultants have modelled the coastal erosion and inundation impacts to the year 2100 based on a low, medium and high climate change scenario. This identifies those areas that may be unsuitable for increases in density or further development due to coastal erosion in combination with elevated sea levels. Areas where upgrade/modification of existing coastal protection structures/systems or new coastal protection structures/systems will be required to protect existing public infrastructure, other than boat ramps, jetties and other marine infrastructure are also identified. Based on the information supplied from the above study, the City subsequently commissioned a Coastal Engineering Assessment of the Dunsborough foreshore. The assessment report considered the location proposed for the cafe/kiosk is unlikely to be affected by erosion over the 30 year lease term, however may be subject to inundation in a severe weather event. Risk from such an event is proposed to be mitigated by the proponent by elevating the building above ground level using dry screw piles.

From a land use planning point of view, the Department of Planning (DoP: now the Department of Planning, Lands and Heritage) has previously advised if the development is within the intent of the Reserve and within scale to the surroundings there would be no objection. In relation to SPP 2.6, the Regional Manager of DoP previously advised that the main aspect to address is erosion risk from any storm surge or sea level rise on the proposed development. Public access to the foreshore is also important to retain. DoP also advised there are potentially a number of local issues that require appropriate attention and may be conditioned within a development approval (for example building height and landscaping).

The proposed revised development concepts (as outlined in Attachment A-G of this report) have attempted to address many of the points raised in feedback from DoP, including risks from coastal inundation. Attachment C illustrates the proposed dry screw pile foundations which mitigate risk of inundation.

Should Council support the Officer recommendation, further comments will be sought from the newly integrated Department of Planning, Lands and Heritage as part of a proposed engagement program.

Dunsborough Foreshore Management Plan (2009)

The Dunsborough Foreshore Management Plan (DFMP) documents both the current state and values for the Reserve and provides generic principles and specific actions and recommendations in order to guide future management of the Dunsborough Foreshore Reserves. Should Council resolve to proceed with a future lease of land for a café development, the management plan should be updated to reflect both the new foreshore improvements at the foot of Dunn Bay Road and proposed commercial development zone.

FINANCIAL IMPLICATIONS

The Officer recommendation includes a proposal to invite public comments on the revised concept plans and location for the café/kiosk. The cost of public engagement including advertising will be sourced from the adopted 2017/18 'Property and Business Development' budget.

Long-term Financial Plan Implications

Should Council resolve in the future to progress the development in its revised form, a Heads of Agreement will be negotiated to inform a future lease and will include matters that may have an impact on the Long Term Financial Plan (LTFP). These will relate to provision of public infrastructure improvements such as parking, public toilets and potential contributions to areas that have non-exclusive use by a potential future lessee.

There is currently a major refurbishment of the public ablutions tentatively scheduled for 2022/23 at a value of \$300k.

STRATEGIC COMMUNITY OBJECTIVES

This report aligns with the following City of Busselton Key Goal Areas identified in the City's 2017 Strategic Community Plan:

Key Goal Area 2: Places and Spaces

- 2.2 Attractive parks and open spaces that create opportunities for people to come together, socialise and enjoy a range of activities.

Key Goal Area 4: Economy

- 4.1 An innovative and diversified economy that provides a variety of business and employment opportunities as well as consumer choice.
- 4.2 A community where local business is supported and in turn drives our economy.
- 4.3 Events and unique tourism experiences that attract visitors and investment.

RISK ASSESSMENT

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, risks rated as medium or above have been identified.

Risk	Controls	Consequence	Likelihood	Risk Level
<u>Reputational Risk</u> Adverse community response to the proposed revised concept with a larger building footprint.	Well planned and executed engagement with residents and peak community groups including the Dunsborough/Yallingup Chamber of Commerce and Industry Inc, and the Dunsborough and Districts Progress Association Inc.	Moderate	Unlikely	Medium
<u>Reputational Risk</u> The Department of Planning, Lands and Heritage refuses the City's request to amend the management order with power to lease and/or State Parliament refuses the request to change the purpose of the Reserve	Regular engagement with the Regional Manager(s) of the Department of Planning, Lands and Heritage	Moderate	Possible	Medium

CONSULTATION

In preparing this report consultation has occurred with the Regional Manager of the Lands Division within the Department of Planning, Lands and Heritage (refer Attachment H).

OFFICER COMMENT

Council has previously nominated the Margaret River Hospitality Group PL as preferred proponents to develop a café and kiosk up to 150m² plus 50m² alfresco area on the Dunsborough foreshore. The original proposal supported by Council was a basic post and beam structure, with a single pitch raked roof over the café area and another smaller single pitched roof over the alfresco area. The building was proposed to be elevated on concrete piles to protect against storm surge and sit approximately 1.0m above surrounding contours. The original design concept is shown at Attachment I.

As part of a proposed land excision process, public advertising was undertaken by the Department of Lands in mid-2016 and raised several issues that MRHG have subsequently considered further and addressed in an alternative concept. The revised concept addresses matters relating to parking, dual-use pathway realignment, visibility, and improved community facilities such as public toilets. The revised design concept integrates a commercial development area with new public/community facilities and results in a larger total building area of 400m². Notwithstanding this larger building footprint, a commercial area of 200m², (as originally supported by Council) has been retained. The revised covered areas proposed are:

Commercial space (200m²) consisting:

- kitchen (30m²)
- dining space (105m²)
- kiosk (15m²)
- al-fresco (50m²)

Public (community) space (200m²) consisting:

- community circle area (50m²)
- outdoor showers (40m²)
- ablutions (50m²)
- public deck (60m²)

The revised concept potentially provides the following benefits to the local area:

- Community: improved facilities and amenity; upgraded public ablutions; strengthens the sense of place; enjoyment of the beach year round; positive local economic/tourism benefits and the development of community pride in sustainability;
- Environment: Touches the earth lightly (uses screw piles with no concrete pads) and is elevated off the ground to protect vegetation and prevent inundation in a major storm event; 100% sustainable energy production is proposed with a 200 panel solar array on the roof; renewable construction materials; pre-fabricated modular construction to reduce on-site impact; simple decommissioning of structure at the end of the life; all existing trees to remain with reintroduction of native vegetation;
- Public facility upgrades: Relocation of public ablutions within the proposed development; re-direction of existing bicycle path to improve cyclists, car and pedestrian flow;
- Eliminates car/pedestrian clash points on-site; car-park redesign to improve traffic flow onto Geographe Bay Road, and;
- Introduction of bike parking/repair stations and more bins for cleaner beaches

Funding of the public (community) spaces and facilities has not yet been quantified. Should Council support the Officer recommendation and there is demonstrated community support for the revised concept as a result of public engagement, then Officers would negotiate a draft heads of agreement that is mutually acceptable to both Council and the proponent and recognises public and private benefits accruing to both parties.

The location of the revised concept remains within a 'containment zone' previously supported by Council and key community groups and was advertised as part of a 'Registration of Interest' process used to recruit private sector interest in the development opportunity. The revised location is south east of the previously proposed site and is behind a row of peppermint trees and thus will have very low visibility from Geographe Bay Road.

The Officer recommendation also supports extending 'preferred proponent' status to the MRHG for a further 12 months (to 22 August 2018). Officers believe this is fair and reasonable due to:

- the considerable time elapsed and the associated uncertainty surrounding the gaining of powers to lease the land from the Crown;
- the revised concept continuing to embody the principles within MRHG's original proposal submitted to the City through an open and transparent expression of interest process conducted in 2015. The revised concept results in increased sustainability and improved community amenity; and,
- considerable financial outlay by MRHG on reviewing the design and functionality in the absence of any legal property rights
- MRHG demonstrating a high level of responsiveness to concerns expressed in previous community consultations.

CONCLUSION

Council is being requested to consider inviting public comments on a revised concept and building plan for a commercial café/kiosk combined with community facilities (community seating; outdoor showers; new public ablutions; public viewing deck) on the Dunsborough foreshore.

The MRHG has recently reviewed the functionality, design and location of the café/kiosk in an effort to improve social, economic and environmental outcomes.

Officers are also recommending Council extend 'preferred proponent' status to the MRHG until 22 August 2018, during which time (subject to demonstrated community and Council support), the design concepts may be further reviewed and terms and conditions for a future sub-lease of the land and buildings negotiated.

OPTIONS

Council may elect to:

- Not support the revised design concept for public comment
- Support the previously endorsed design concept (Attachment I)
- Discontinue facilitating a café/kiosk on the Dunsborough foreshore.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should Council support the Officer Recommendation to invite public comment on the revised concept and extend 'preferred proponent' status to the MRHG, Officers will prepare and conduct a public comment program in late August/early September 2017 and further report to Council in the fourth quarter 2017.

Officers will also commence preliminary negotiations with MRHG for a mutually acceptable draft Heads of Agreement (HoA), which may inform the development of a future sub-lease (including funding of community facilities), should Council resolve to progress the development after receiving public comments. The HoA will address matters relating to lease term, ground rent and private/public contributions to infrastructure improvements such as parking, public toilets and other public facilities.

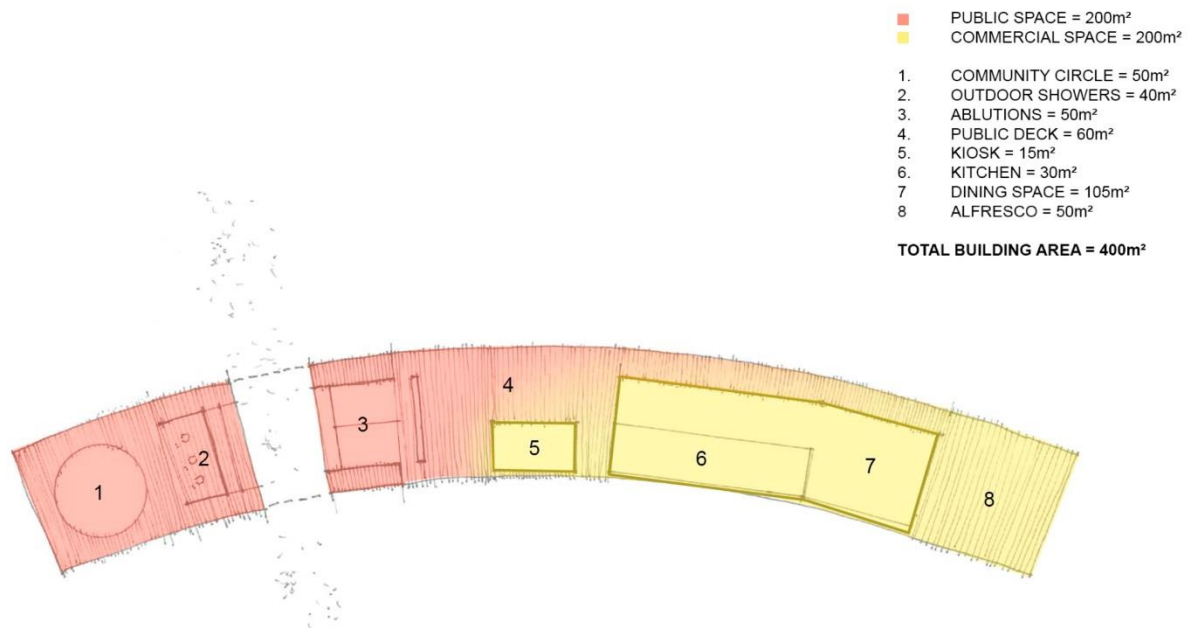
OFFICER RECOMMENDATION

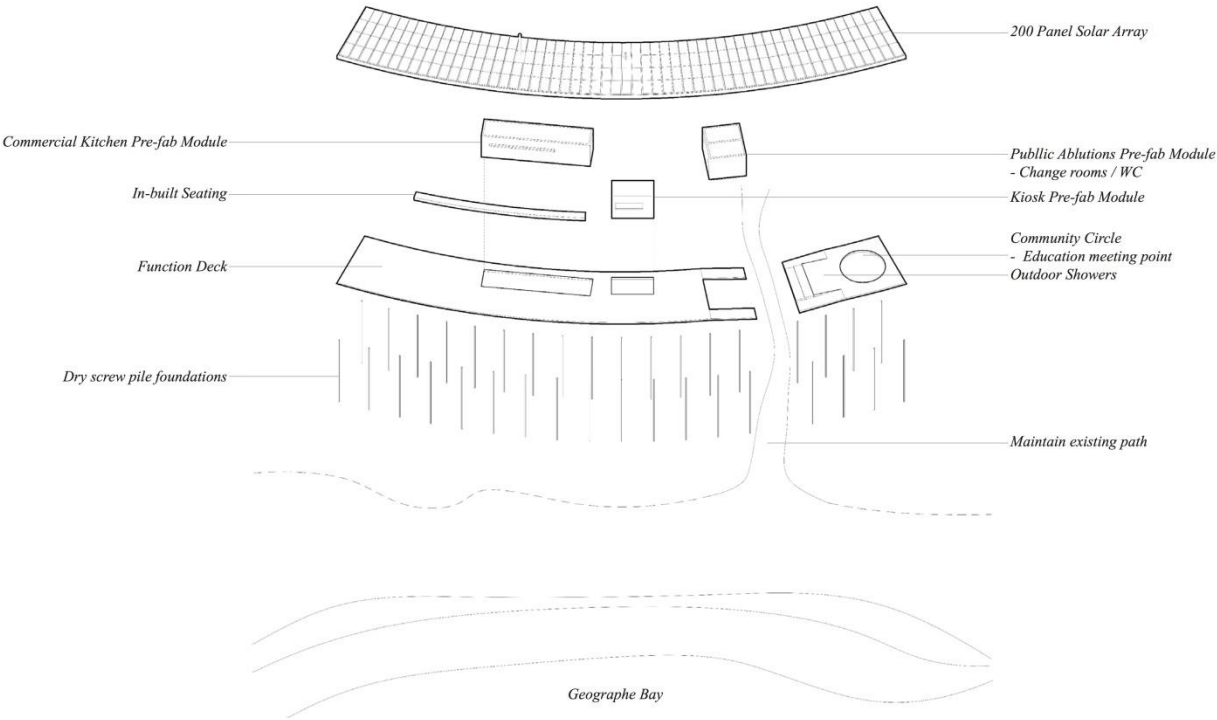
That the Council:

1. Invites public comment on the revised concept for the Dunsborough foreshore café/kiosk (as shown in Attachment A- G of this report), prior to the consideration of progressing State and Local Government statutory processes relating to property disposition;
2. Extends 'preferred proponent' status for the Dunsborough foreshore café/kiosk development to the Margaret River Hospitality Group Pty Ltd until 22 August 2018.



Proposed areas of built form (community and commercial space)













Acknowledgement of revised development concept:
Department of Planning, Lands and Heritage

Jon Berry

From: Pumphrey, Ron <Ron.Pumphrey@lands.wa.gov.au>
Sent: Tuesday, 1 August 2017 9:58 AM
To: Jon Berry
Subject: RE: Reserve 22965 - Excision for Cafe/Restaurant - DoL File: 12578-1902

Jon Berry
Economic and Business Development Coordinator
City of Busselton

Good morning Jon

This email confirms the receipt of the current design proposal for Reserve 22965 which was attached to your email dated 26 July 2017.

Details of the amended proposal are noted. The Department of Planning, Lands and Heritage (DPLAH) will support the progress of the proposal to fruition subject to meeting necessary statutory and policy requirements. On that basis the proposal is consistent with the intended amended reserve purpose of "Recreation and Foreshore Management". Under current policy the proposed commercial aspect of the proposal will need to be excised from the 'A' Class reserve and be subject to separate leasing arrangements as proposed for the earlier version of the proposal.

In that case, prior to seeking any approval of the Minister for Lands in relation to amending the 'A' Class reserve, an appropriate level of public consultation on the proposal will be expected to have been undertaken. It is noted that the current proposal probably addresses some of the issues raised in comments this Department received last year when seeking to progress the then proposed advertising of the reserve amendments.

Given the integrated nature of the current proposal providing commercial, exclusive and non exclusive areas I have commenced preliminary discussion with our policy section and others within DPLAH on whether the proposed development could be accommodated without excision from the 'A' Class reserve while meeting the expectations of the State and City. I will discuss further with you on 4 August 2017.

Regards

Ron Pumphrey | Manager | Case Management - South West and Great Southern
Level 2, 140 William Street, Perth WA 6000
(08) 6552 4647 | 0438 851 230
ron.pumphrey@lands.wa.gov.au | www.dplh.wa.gov.au



**Department of Planning,
Lands and Heritage**

*The departments of Planning, Lands, State Heritage Office
and the Aboriginal heritage and land functions of the
Department of Aboriginal Affairs have been amalgamated
to form the Department of Planning, Lands and Heritage.*

The department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

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13.4 RFT11/17 - DESIGN AND CONSTRUCTION OF LANDSIDE CIVIL AND SERVICES
INFRASTRUCTURE AT BUSSELTON-MARGARET RIVER AIRPORT

SUBJECT INDEX:	Busselton-Margaret River Airport
STRATEGIC OBJECTIVE:	Assets are well maintained and responsibly managed.
BUSINESS UNIT:	Commercial Services
ACTIVITY UNIT:	Community and Commercial Services
REPORTING OFFICER:	Project Officer Contracts and Tendering - Ben Whitehill
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

A report will be provided as a late item

14. FINANCE AND CORPORATE SERVICES REPORT

14.1 COMMUNITY SURVEY CONDUCTED BY CATALYSE

SUBJECT INDEX:	Community Surveys
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Governance Services
REPORTING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

The purpose of this report is to formally convey to Council and place on the public record the results of the recently completed Community Survey conducted by Catalyse. The survey results report is contained on the agenda as a separate document due to its size. During May and June, the survey was conducted to evaluate community priorities and measure Council's performance against key operational areas. The results were then also benchmarked and compared with other Local Governments who use the same firm for this purpose.

BACKGROUND

The City has historically conducted community surveys in house. On this occasion, to ensure complete independence and objectivity it was decided to contract out this function to 'Catalyse' a Perth based firm that conducts surveys for and on behalf of almost 50 local Governments across WA. Whilst many of these Local Governments are located in the Metropolitan area many are also located in Regional WA providing even better opportunities for meaningful benchmarking.

The survey results are measured against all of those Local Governments who have had surveys completed within the last two years and in addition, as a subset for further comparison, against a number of metropolitan local Governments of similar size and other Regional Local Governments.

The specific Local Governments the City of Busselton is benchmarked against in the 'subset' comparison are as follows:

Metropolitan: Cities of Kalamunda, Kwinana, Mandurah and South Perth; and

Regional: Cities of Albany, Bunbury and Kalgoorlie-Boulder and the Shire of Esperance.

STATUTORY ENVIRONMENT

There is no specific statutory requirement to conduct community surveys. However the key requirements of the Local Government are detailed in S 1.3 (2) of the local Government Act:

(2) This Act is intended to result in —

- (a) better decision-making by local governments; and
- (b) greater community participation in the decisions and affairs of local governments; and
- (c) greater accountability of local governments to their communities; and
- (d) more efficient and effective local government.

This provision therefore requires Local Governments to involve the community in its decision making particularly when planning for the future.

RELEVANT PLANS AND POLICIES

The results of the survey are very consistent with previous surveys conducted – particularly in relation to the finalisation of the City's Strategic and Corporate Plans which have recently been adopted by Council.

FINANCIAL IMPLICATIONS

There are no specific financial implications arising from the conduct of the community survey. The content and findings of the survey if adopted and followed would normally influence future decision making and as a result it would be usual to expect that future budgets and plans would contain reference to this study.

STRATEGIC COMMUNITY OBJECTIVES

This policy aligns with and supports the **Council's Key Goal Area 6** – 'Leadership' and more specifically **Community Objective 6.1** – 'Governance systems, process and practices are responsible, ethical and transparent'.

RISK ASSESSMENT

As the recommendation is to simply acknowledge the process and results of the survey and to propose that the complete survey be made available on the City's webpage, there are not considered to be any risks.

CONSULTATION

During May and June 2017, the City of Busselton administered a community survey to evaluate community priorities and measure Council's performance against key indicators in the Strategic Community Plan. The study was conducted by Catalyse, a firm that is experienced in conducting community surveys on behalf of many Local Governments throughout Western Australia.

Invitations were issued to 4,000 randomly selected residents of the City (2,000 by mail and 2,000 by email). To ensure everyone in the community had an opportunity to comment, the City ran supporting promotions through various communication channels.

A total of 495 randomly selected residents submitted a response reducing the sampling error to $\pm 4.4\%$ at the 95% confidence interval. The final dataset was weighted by age and gender to match the ABS Census population profile. A further 402 residents opted in to complete a scorecard.

OFFICER COMMENT

Each year the City conducts an in house community survey for the purpose of ascertaining resident's views on priorities. These surveys are independent of others surveys conducted for specific purposes.

This year it was decided to engage a reputable, experienced and independent provider to conduct the survey on behalf of the City. This ensures that there is no perception of bias. City staff have had no involvement in resident contact, dealing with responses or compilation of the assessment report.

Responses were sought on 49 individual service areas across the whole range of City operations. For each question asked the responses are collated and the result is ranked with other local Governments as follows:

- Council Score is the Council's performance index score.
- WA High is the highest score achieved by councils in WA that have completed a comparable study with CATALYSE over the past two years.
- WA Standard is the average score among WA councils that have completed a comparable study with CATALYSE over the past two years.
- Subset High is the highest score achieved by a selected group of councils that are of interest for the City of Busselton – including the cities of Albany, Bunbury, Esperance, Kalamunda, Kalgoorlie-Boulder, Kwinana, Mandurah and South Perth.
- Subset Standard is the average score of selected councils (see list above).

The 'Overall Performance Index Score' is a combined measure of the City of Busselton as a 'place to live' and as a 'governing organisation'. The City of Busselton's overall performance index score is 74 out of 100, in equal 5th place and 8 index points above the industry standard for Western Australia. The City of Busselton is the leading regional council, ahead of the next best by 5 index points.

The City of Busselton was found to be leading WA councils in six areas:

- Access to Mayor and Councillors
- Economic development
- Access to goods and services in the local area
- Sense of community in the local area
- Lighting of streets and public places
- Tree management

Compared to the subset of councils (referred to earlier), the City is leading in 17 areas:

- Areas listed above plus.
- Setting a clear vision
- Advocacy and lobbying
- Access to education and training
- Festivals, events and cultural activities
- Art Centre
- Street artwork and public art
- Footpaths, trails and cycleways
- Streetscapes
- Lighting of streets and public places
- Weekly rubbish collections
- Fortnightly recycling collections

The survey found that the City should 'celebrate' the following areas that were considered very favourably by the survey participants:

- As an overall area as place to live
- Economic development
- Access to goods and services
- Festivals & events
- Culture and
- Public libraries.

Conversely, the areas found by the survey participants to require the most attention were as follows:

- Vasse River
- Roads, Traffic and Parking Management
- Community buildings,
- Halls and toilets

A comparison of responses by location showing variances under the general heading of “Leadership, communication and economic development” shows a reasonably satisfied Busselton community and a generally dissatisfied Busselton community.

In terms of the main locations within the City, ie Busselton townsite, Rural areas surrounding Busselton townsite, Dunsborough, Yallingup and Other rural areas, residents of the townsite of Busselton were most satisfied with the services and facilities provided by the City and the residents of Dunsborough the least satisfied. The following shows average scores from possible score of 100:

- Busselton townsite – 60.3
- Rural areas surrounding Busselton townsite – 58.1
- Dunsborough - 50.7
- Yallingup – 58.7
- Other rural areas – 57.0

All residents gave their location the highest score as a “place to live” and this ranged from 82 (Other Rural areas) to 91 (Yallingup). The next highest score for Busselton, Busselton rural and Other rural areas was the City’s “e-newsletter” with scores between 67-70. Yallingup residents preferred “Economic development” as their next highest score (68) whilst Dunsborough residents gave “Busselton City Centre” as their next highest score (58).

In terms of lowest score, Busselton and Busselton rural residents were least satisfied with “Value for money from Rates” and “major transport networks” with scores of 50. Dunsborough residents were least satisfied with “Dunsborough Town Centre” (39) and “Consultation about local issues” with a score of 40.

Yallingup residents were least satisfied with “Access to education and Training” (42) and value for money from Rates (50).

CONCLUSION

The survey’s results are consistent with the surveys conducted during the strategic Planning process and on that basis Council can now be assured that the priorities of the community are road issues, parking and the Vasse river. Clearly the Council has recognised the transport issue is a main concern and is currently embarking on a high profile campaign to promote planning for the “Eastern link” by construction over a period of time a series of new and modified road treatments improving access to the Busselton Townsite.

It is also clear that the residents of Dunsborough are most dissatisfied with a range of matters. It is noted however that the survey took place during the time that the “Puma” site and “market” issues received much media attention and that neither of these issues are resolved.

OPTIONS

As the purpose of this report is to simply receive a report by providing a summary of the results of the survey, options are limited.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The results of the survey will be placed on the City Website immediately after the Council has made a decision.

OFFICER RECOMMENDATION

That the Council:

1. notes the contents of the officers report and that the Cataylse report will be placed on the City website for public access; and
2. notes that progress in addressing the main findings of the survey will be monitored and periodic updates be presented to Councillors at briefing sessions highlighting what has been done to address the outcomes identified in the survey.

15. CHIEF EXECUTIVE OFFICER'S REPORT

15.1 COUNCILLORS' INFORMATION BULLETIN

SUBJECT INDEX:	Councillors Information
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Executive Services
ACTIVITY UNIT:	Governance Services
REPORTING OFFICER:	Reporting Officers - Various
AUTHORISING OFFICER:	Chief Executive Officer - Mike Archer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Planning Applications Received 16 July - 31 July ↓ Attachment B Planning Applications Determined 16 July - 31 July ↓

PRÉCIS

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

15.1.1 Planning & Development Services Statistics

Attachment A is a report detailing all Planning Applications received by the City between 16 July, 2017 and 31 July, 2017. 63 formal applications were received during this period.

Attachment B is a report detailing all Planning Applications determined by the City between 16 July, 2017 and 31 July, 2017. A total of 36 applications (including subdivision referrals) were determined by the City during this period with 36 approved /supported and 0 refused / not supported.

15.1.2 Current Active Tenders

2017 TENDERS

RFT10/17 GEOGRAPHE LEISURE CENTRE - POOL LINER REPLACEMENT CAMPAIGN/S

The City of Busselton invited tenders for the replacement of the pool liners of the swimming pools at the Geographe Leisure Centre. The tender was advertised on 3 June 2017, with a closing date of 22 June 2017. A total of 5 tenders were received. The evaluation has been completed and the contract awarded by the CEO under delegated authority to Prestige Projects Group Pty Ltd ATF Prestige Projects trading as Tropical Pools.

RFT11/17 DESIGN AND CONSTRUCTION OF LANDSIDE CIVIL AND SERVICES INFRASTRUCTURE – BUSSELTON-MARGARET RIVER REGIONAL AIRPORT

The City of Busselton invited tenders for the design and construction of the landside civil and services infrastructure at the Busselton-Margaret River Airport. The tender was advertised on 10 June 2017, with a closing date of 29 June 2017, which was later extended to 6 July 2017. The value of the contract is expected to exceed the CEO's delegated authority. It is anticipated that the evaluation will be completed and a recommendation report presented to Council in September 2017.

RFT12/17 DESIGN AND CONSTRUCTION OF BUSSELTON JETTY PRECINCT HIGH AMENITY AREA

The City of Busselton invited tenders for the design and construction of the Busselton Jetty precinct high amenity area. The tender was advertised on 1 July 2017, with a closing date of 27 July 2017. The value of the contract is expected to exceed the CEO's delegated authority. It is anticipated that the evaluation will be completed and a recommendation report presented to Council in September 2017.

PQS01/17 ELECTRICAL SERVICES PANEL OF PRE-QUALIFIED SUPPLIERS

The City of Busselton requested applications to join a panel of pre-qualified suppliers (PQS) for the provision of electrical services to the City. The request was advertised on 3 June 2017, with a closing date of 20 June 2017. A total of 12 applications were received. In accordance with delegation LG3M the CEO has authority to appoint applicants to be part of a panel of pre-qualified suppliers for provision of goods and services to the City. It is anticipated that the evaluation will be completed and a recommendation report made to the CEO in August 2017.

RFT13/17 DESIGN AND CONSTRUCTION OF LEACHATE MANAGEMENT CONTROL SYSTEM FOR LANDFILL CELL 1 AND 2, DUNSBOROUGH WASTE FACILITY

The City of Busselton invited tenders for the design and construction of a Leachate Management Control System for Cell 1 and 2 located at the Dunsborough Waste Facility. The tender was advertised on 17 June 2017, with a closing date of 31 July 2017. A total number of 41 prospective tenderers downloaded the tender document, but no conforming tender has been received. Upon enquiry some of the prospective tenderers indicated they may be prepared to reconsider their position and submit a bid. In accordance with section 11(2)(c) of the *Local Government (Functions and General) Regulations 1996* and the City of Busselton's Purchasing Policy the City will now follow a request for quotation process for procurement of the goods and services required for this project. The value of the contract is expected not to exceed the CEO's delegated authority.

RFT14/17 SUPPLY AND DELIVERY OF PRE-MIXED CONCRETE

The City of Busselton invited tenders for the supply and delivery of pre-mixed concrete. The tender was advertised on 1 July 2017, with a closing date of 18 July 2017. The value of the contract is expected to exceed the CEO's delegated authority. The evaluation has been completed and a recommendation report presented Council for awarding the contract included under the agenda for this meeting.

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

- [15.1.1 Planning & Development Services Statistics](#)
- [15.1.2 Current Active Tenders](#)

Applications Received (Deemed Complete) Report									
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Application Received Date	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
Development Applications									
DA17/0492	Holiday Home (Single House) 8 People	37 Marshall Street~QUINDALUP WA 6281	Lot 127 PLAN 14903	19/07/2017	26/07/2017	0	Laila Elizabeth Kelly & Colin Arthur Kelly	Colin Arthur Kelly, Laila Elizabeth Kelly	21
DA17/0497	Animal Establishment (Clearing and Extension of Dressage Arena)	Queen Elizabeth Avenue~AMBERGATE WA 6280	Lot 4133 PLAN 91569	18/07/2017	19/07/2017	1	State of WA	Busseilton Horse and Pony Club Inc	16
DA17/0512	Single House (Landscape Value Area)	20 Kinross Loop~QUINDALUP WA 6281	Lot 250 PLAN 68461	17/07/2017	20/07/2017	236000	Anne Elizabeth Jackson	Custom Residential Design	3
DA17/0519	Two Sea Containers - Lot 20 (No. 12) Burler Drive, Vasse	12 Burler Drive~VASSE WA 6280	Lot 20 PLAN 52479	19/07/2017	31/07/2017	1	Graham Michael Skender & Lorraine Skender	Graham Michael Skender, Lorraine Skender	21
DA17/0528	Modified Building Envelope to Accommodate an Water Tank (Landscape Value Area)	75 Seascape Rise~YALLINGUP WA 6282	Lot 213 PLAN 75059	18/07/2017	7/08/2017	11000	Lester James McGown & Linda Jean McGown	Lester James McGown, Linda Jean McGown	18
DA17/0531	Single House (Vehicular Access)	22 Gurnard Loop~KEALY WA 6280	Lot 1438 PLAN 409125	19/07/2017	26/07/2017	190844	Perron Developments Pty Ltd & Stawell Pty Ltd	Ventura Home Group Pty Ltd	21
DA17/0533	Sea Container - Lot 7 (No. 14) Commerce Road, Vasse	14 Commerce Road~VASSE WA 6280	Lot 7 PLAN 52479	18/07/2017		4000	Extract Holdings Pty Ltd	Christopher Leslie Horridge, Lea-Anne Stella Horridge	0
DA17/0534	Restaurant	3739 Caves Road~WILYABRUP WA 6280	Lot 124 PLAN 21582	19/07/2017	26/07/2017	200000	C P Kailis Pty Ltd	Wing Hing Chong	21
DA17/0535	Holiday Home (Single House) 8 People	25 Turner Street~DUNSBOROUGH WA 6281	Lot 84 PLAN 206061	21/07/2017	21/07/2017	0	Peter Alan Wright & Rosa Pellegrina Wright	Peter Alan Wright, Rosa Pellegrina Wright	19
DA17/0536	Single House (Reduced Setback)	13 Newtown Beach Road~ABBIEY WA 6280	Lot 73 DIAGRAM 35653	18/07/2017	19/07/2017	350091	Peter James Arnold & Tegan Jay Arnold	Plunkett Homes (1903) Pty Ltd	19
DA17/0537	Tourist Accommodation	14/700 Caves Road~MARYBROOK WA 6280	Lot 14 SSPLN 46392	18/07/2017	19/07/2017	229084	John Harold Sisley & Sally Angela Sisley	Plunkett Homes (1903) Pty Ltd	14
DA17/0538	Single House & Ancillary Dwelling Landscape Value Area	160 Yungarra Drive~QUEDJINUP WA 6281	Lot 5 PLAN 15570	19/07/2017	19/07/2017	480000	John Augustine McManus	Mark Webster Design	18

DA17/0539	Outbuilding (Landscape Value Area)	38 Sea Hill Crescent~QUINDALUP WA 6281	Lot 14 PLAN 13623	20/07/2017		19600	Jeffrey James Green & Jan Maree Green	Stephen Charles Orr	0
DA17/0540	Rural Workers Dwelling	1215 Wildwood Road~YALLINGUP WA 6282	Lot 5 PLAN 21145 & Lot 31 PLAN 47316	20/07/2017	20/07/2017	220000	Pentek Holdings Pty Ltd	BuildingLines Approvals Pty Ltd	0
DA17/0541	Restaurant (Verandah Addition)	2/6 Dawson Drive~YALLINGUP WA 6282	Lot 2 SSPLN 48492	17/07/2017	20/07/2017	19500	Silverland Enterprises Pty Ltd	West Coast Designs Pty Ltd	3
DA17/0542	Single House (Special Control Areas)	58 Fern Road~EAGLE BAY WA 6281	Lot 207 PLAN 28889	18/07/2017		1500000	Sheral Gladys Wright & Natalie Jane Maynard Wright	Holst Design	20
DA17/0543	Masonry Fence (Port Geographe Development Area)	64 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 91 PLAN 59251	20/07/2017	1/08/2017	30000	Lisa Anne Stott & Bradley Alexander Stott	Bradley Alexander Stott, Lisa Anne Stott	14
DA17/0544	Holiday Home (Single House) 6 People	5 Geographe Close~QUINDALUP WA 6281	Lot 11 PLAN 12649	19/07/2017		1	Julie Kathleen Waddingham & Stephen Richard Waddingham	Julie Kathleen Waddingham, Stephen Richard Waddingham	12
DA17/0545	Grouped Dwelling (Special Control Area, Reduced Setbacks)	6A Wilson Avenue~QUINDALUP WA 6281	Lot 2 SSPLN 75314	19/07/2017		228825	Shane Bruce Langsford, Derek Harold Langsford, Ilka Welander	BGC Residential Pty Ltd	13
DA17/0546	Street Wall (Sight Lines)	1 Halcyon Way~DUNSBOROUGH WA 6281	Lot 70 PLAN 14244	20/07/2017	21/07/2017	7500	Trevor Ian Lawrence-Brown	Space Light Order	14
DA17/0547	Two Sea Containers - Lot 23 (No. 10) Clark Street, Dunsborough	10 Clark Street~DUNSBOROUGH WA 6281	Lot 23 PLAN 13907	25/07/2017	28/07/2017	1	Dennis Harry Fenn	LSGC Enterprises	15
DA17/0548	Holiday Home (Grouped Dwelling) 6 People	16B Gull Court~DUNSBOROUGH WA 6281	Lot 1 STPLN 20275	24/07/2017		0	Phillip James Cyril Brockman & Julie Elizabeth Brockman	Phillip James Cyril Brockman, Julie Elizabeth Brockman	16
DA17/0549	Grouped Dwelling - 1/264 Bussell Highway West Busselton	1/264 Bussell Highway~WEST BUSSELTON WA 6280	Lot 1 SSPLN 58494	24/07/2017	24/07/2017	154171	G & T Investments WA Pty Ltd	BGC Residential Pty Ltd	9
DA17/0550	Single Dwelling (Landscape Value Area)	932 Cape Naturaliste Road~NATURALISTE WA 6281	Lot 64 PLAN 400662	20/07/2017	27/07/2017	285305	Michael Sydney Simm	WA Country Builders Pty Ltd - Busselton	15
DA17/0551	Modified Building Envelope (to accommodate an outbuilding within a Landscape Value Area)	211 Biddle Road~QUEDJINUP WA 6281	Lot 121 PLAN 21712	19/07/2017		38000	Susan Mary Warren	Mark Warren	17
DA17/0552	Ancillary dwelling (reduced rear setback)	48 Geographe Bay Road~DUNSBOROUGH WA 6281	Lot 126 PLAN 7393	20/07/2017		251524	Danielle Alexandra Ricercato	Tangent Nominees Pty Ltd	16
DA17/0553	Grouped Dwelling	2/10 Martingale Drive~DUNSBOROUGH WA 6281	Lot 2 SSPLN 55868	20/07/2017	28/07/2017	305858	Robert Gordon McKay & Rachana McKay	Tangent Nominees Pty Ltd	9

DA17/0554	Single House & Jetty (Port Geographe Development Area)	34 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 76 PLAN 59251	26/07/2017		336940	Linton Jarman & Julie Marie Jarman	Linton Jarman	14
DA17/0555	Bed and Breakfast	93 Carnarvon Castle Drive~EAGLE BAY WA 6281	Lot 315 PLAN 55023	19/07/2017	26/07/2017	0	Mark Raymond Lister & Joanne Beverley Lister	Mark Raymond Lister, Joanne Beverley Lister	10
DA17/0556	Single House (Balcony Addition)	8 Toddy Place~DUNSBOROUGH WA 6281	Lot 294 PLAN 219011	21/07/2017	28/07/2017	56940	Richard Jon Lester & Kathleen Robin Lester	Maley Developments Pty Ltd TA Madison Builders	12
DA17/0557	Reception Centre	39 Chapman Hill Road~BOVELL WA 6280	Lot No:801 & 803 & 802 & 11	20/07/2017		120000	A R W Nominees Pty Ltd	A R W Nominees Pty Ltd	13
DA17/0558	Grouped Dwelling	2/264 Bussell Highway~WEST BUSSELTON WA 6280	Lot 2 SSPLN 58494	20/07/2017		154171	G & T Investments WA Pty Ltd	BGC Residential Pty Ltd	18
DA17/0559	Ancillary Accommodation (reduced side setback)	35 William Drive~BROADWATER WA 6280	Lot 93 PLAN 11867	21/07/2017	31/07/2017	113406	Graham Evan Loud & Lorrae Olive Loud	Tangent Nominees Pty Ltd	14
DA17/0560	Holiday Home (single house) 8 people	148 Marine Terrace~BUSSELTON WA 6280	Lot 286 PLAN 222229	21/07/2017	8/08/2017	1	Barry John Edwardson	Barry John Edwardson	11
DA17/0561	Three Sea Containers (reduced setback) - Lot 56 (No. 10) Kershaw Street, Busselton	10 Kershaw Street~BUSSELTON WA 6280	Lot 56 PLAN 13808	21/07/2017	1/08/2017	1	Jensen Pty Ltd	Geographe Underground Services	13
DA17/0562	Single House (reduced setbacks) Port Geographe Development Area	66 Spinnaker Boulevard~GEOGRAPHE WA 6280	Lot 704 PLAN 23692	21/07/2017	1/08/2017	725000	Kylie Anne Willison-Milne & James Henry Milne	ProLiving Design & Construction	19
DA17/0563	Single Dwelling (vehicle access variation)	41 Gribble Circuit~KEALY WA 6280	Lot 1215 PLAN 407112	24/07/2017		230957	Dwaine Matthew Furniss & Diana Toseska	BGC Residential Pty Ltd	11
DA17/0564	Addition to Existing Outbuilding (over-sized carport)	6 Woolgar Retreat~YALYALUP WA 6280	Lot 210 PLAN 47535	28/07/2017		147	Tony Martin Allwork & Elizabeth Maria Allwork	Tony Martin Allwork	12
DA17/0565	Rural Workers Dwelling (Landscape Value Area)	2885 Caves Road~YALLINGUP WA 6282	Lot No:463 & 426 & 332 & 425 & 434 & 580	21/07/2017	2/08/2017	150000	Ross Thomas George Scott	Darrell Ross Scott	7
DA17/0566	Alteration to Single House (convert existing carport to family room)	76 Caudalie Way~QUINDALUP WA 6281	Lot 35 PLAN 41369	21/07/2017	2/08/2017	19800	Antony Waterson & Jodie Pauline Jeanes-Waterson	Matt Harvey Design	14
DA17/0567	Professional Consulting Rooms	258 Bussell Highway~WEST BUSSELTON WA 6280	Lot 70 PLAN 6014	23/07/2017		100000	Cherry Booth & Hugh Alfred Ralph Booth	Mallow Properties Pty Ltd	11

DA17/0568	Single House - Use of Reflective Building Materials (Landscape Value Area)	Summerville Crescent~YALLINGUP SIDING WA 6282	Lot 19 PLAN 18682	17/07/2017	2/08/2017	388696	Marcelle Illewellyn Holdings Pty Ltd	Ventura Home Group Pty Ltd	17
DA17/0569	Single House (reduced setbacks)	13 Dolphin Road~WEST BUSSELTON WA 6280	Lot 112 DIAGRAM 35737	31/07/2017		600000	Peter Mark Lim & Denise Lim	Peter Mark Lim, Denise Lim	9
DA17/0570	Outbuilding (reduced setback)	Chapman Hill East Road~CHAPMAN HILL WA 6280	Lot 3033 PLAN 203082	31/07/2017	2/08/2017	19350	Patricia Estella Hopkins & Derrett Ian Hopkins	Derrett Ian Hopkins	9
DA17/0571	Single House (Store Room Addition and Extension with Reduced Setback) - Lot 1 No 2 James Street, Dunsborough	2 James Street~DUNSBOROUGH WA 6281	Lot 1 STPLN 33036	25/07/2017	1/08/2017	18500	Cassandra Jo Dyson	Cassandra Jo Dyson, Shane Paul Haneveld	6
DA17/0572	Single House (Port Geographe Development Area)	13 Freycinet Drive~GEOGRAPHE WA 6280	Lot 401 PLAN 21949	26/07/2017	1/08/2017	720000	Deborah Isla Daly & Sean David Daly	ProLiving Design & Construction	12
DA17/0573	Rural Holiday Resort (Convert Managers Residence to Tourist Accommodation)	1958 Caves Road~NATURALISTE WA 6281	Lot 61 PLAN 23969	25/07/2017		15000	Perry Joseph Coleman & Jill Annette Coleman	Perry Joseph Coleman, Jill Annette Coleman	7
DA17/0574	Single House (Additions) : Landscape Value Area - Lot 203 No 25 Balmoral Drive, Quindalup	25 Balmoral Drive~QUINDALUP WA 6281	Lot 203 PLAN 68461	27/07/2017	2/08/2017	200000	Benjamin Paul Overton	Benjamin Paul Overton	5
DA17/0575	Single House (Reduced Setbacks) : Special Character Area - Lot 1 No 1/332 Geographe Bay Road, Quindalup.	1/332 Geographe Bay Road~QUINDALUP WA 6281	Lot 1 SSPLN 44857	28/07/2017		383595	Keychime Investments Pty Ltd & Dalecross Holdings Pty Ltd	AK Homes Construction Pty Ltd	4
DA17/0576	Retaining Wall (Port Geographe Development Area)	62 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 90 PLAN 59251	26/07/2017	2/08/2017	5000	Vincenzo Ronald Serafino & Brooke Ashlee Chatfield	Vincenzo Ronald Serafino, Brooke Ashlee Chatfield	11
DA17/0578	Holiday Home (Single House) 6 People	5 Grove Street~DUNSBOROUGH WA 6281	Lot 211 PLAN 8543	31/07/2017	3/08/2017	1	High Pressure Holdings Pty Ltd	High Pressure Holdings Pty Ltd	1
DA17/0579	Single House Extension (reduced setback)	10 Hibernia Close~DUNSBOROUGH WA 6281	Lot 75 PLAN 14244	31/07/2017		60000	Michael John Paull, Marita Anne Paull, Daniel Fitzgerald Paull, Katherine Lydia Paull, Simon Michael Paull	Michael John Paull, Marita Anne Paull, Simon Michael Paull, Katherine Lydia Paull	6

DA17/0580	Single House (Over Height, Special Control Area) - DUPLICATE APPLICATION CREATED	Carnarvon Castle Drive~EAGLE BAY WA 6281	Lot 321 PLAN 55023	31/07/2017		1000000	Frank Paul Eckler & Andrea Ortrud Eckler	Dane Design Australia Pty Ltd	1
DA17/0581	Over-height Single House : Special Character Area - Lot 321 Carnarvon Castle Drive, Eagle Bay	Carnarvon Castle Drive~EAGLE BAY WA 6281	Lot 321 PLAN 55023	31/07/2017	3/08/2017	1000000	Frank Paul Eckler & Andrea Ortrud Eckler	Dane Marshall Richardson	1
DA17/0586	Single House : Carport and patio extension (reduced setback) - Lot 283 No 6 Provincia Parade, Yalyalup	6 Provincia Parade~YALYALUP WA 6280	Lot 283 PLAN 57674	28/07/2017		4967	Frederick Owen Simmonds & Julia May Simmonds	Outdoor World Busselton	6
DACP17/0049	Unauthorised Holiday Home - Lot 3 (UNIT 3 HSE 81) Norfolk Street Dunsborough	3/81 Norfolk Street~DUNSBOROUGH WA 6281	Lot 3 STPLN 41337	19/07/2017		0	Margaret Denise Nielsen		13
DACP17/0050	Unauthorised Development - Sea Container Audit - LIA Vasse LIA Dunsborough LIA Busselton	2 Southern Drive~BUSSELTON WA 6280	Lot 68 DIAGRAM 18091	21/07/2017		0	City of Busselton		11
DACP17/0051	Unauthorised Development - Signage -	2 Southern Drive~BUSSELTON WA 6280	Lot 68 DIAGRAM 18091	20/07/2017		0	City of Busselton		13
DACP17/0052	Unauthorised Development - (Inhabiting a shed) Lot 19 (HSE109) Lagoon Drive Yallingup	109 Lagoon Drive~YALLINGUP WA 6282	Lot 19 PLAN 21893	24/07/2017		0	Robyn Barbara Oliver		10
DACP17/0053	Unauthorised Development - Holiday Home (Exceeding number of Occupants Approved) - Lot 42 (HSE792) Geographe Bay Road, West Busselton	792 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 42 PLAN 8541	24/07/2017		0	Graham Bosveld & Marion Abigail Bosveld		11
WAPC17/0025	54 Lot Subdivision (52 Residential + 2 Balance Lots)	578 Bussell Highway~BROADWATER WA 6280	Lot 1 DIAGRAM 15608	20/07/2017	20/07/2017	0	Eileen Joan Gregory & Mary Bridget Craigie	LB Planning	20
WAPC17/0026	Form 24 (Strata Plan 76582) 7 Lots	16 Cyrilleean Way~DUNSBOROUGH WA 6281	Lot 106 PLAN 36824	25/07/2017		0	Barka Pty Ltd	SurvCon Pty Ltd	0

WAPC17/0028	Form 24 (Strata Plan 77338) 5 Lots	7 Congressional Drive~DUNSBOROUGH WA 6281	Lot 895 PLAN 54282	24/07/2017		0	Gibian Nominees Pty Ltd & MC Developments WA Pty Ltd	SurvCon Pty Ltd	0
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Applications Determined Report										
Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA16/1000	Grouped Dwelling (reduced setback)	671 Bussell Highway~BROADWAY WA 6280	Lot 52 PLAN 7895	20/07/2017	Approved	Approved	202	223636	Rhonda Gail Davies & David Arthur Davies	Dale Alcock Homes South West Pty Ltd
DA17/0158	Professional Consulting Rooms	1210 Caves Road~QUINDALUP WA 6281	Lot 3 DIAGRAM 17217	25/07/2017	Approved	Approved	42	1	Joanne Michelle Edmond	Joanne Michelle Edmond
DA17/0206	Dam (75,000 megalitres)	995 Gale Road~KALLOORUP WA 6280	Lot 2653 PLAN 203049	28/07/2017	Approved	Approved	124	100000	Naszko Trading Pty Ltd	Naszko Trading Pty Ltd
DA17/0209	Extractive Industry (Gravel)	164 Price Road~CHAPMAN HILL WA 6280	Lot 2988 PLAN 203062	26/07/2017	Approved	Approved	119	1	William James Layng	Carbone Bros. Pty Ltd
DA17/0229	Rural Enterprise (Transport Depot - Retrospective)	995 Gale Road~KALLOORUP WA 6280	Lot 2653 PLAN 203049	27/07/2017	Approved	Approved	109	145000	Naszko Trading Pty Ltd	Leeuwin Civil Pty Ltd
DA17/0321	Rainwater Tank (Reduced Setback in a Landscape Value Area)	26 Berwick Place~QUINDALUP WA 6281	Lot 219 PLAN 68461	17/07/2017	Approved	Approved	66	8500	Craig Martyn Lawrence & Joanne Maree Lawrence	Craig Martyn Lawrence, Joanne Maree Lawrence
DA17/0348	Use Not Listed (Telecommunications Facility)	1273 Wildwood Road~YALLINGUP WA 6282	Lot 6 DIAGRAM 90281	26/07/2017	Approved	Approved	40	130000	Christine Judith Byatt	Deighton Pty Ltd
DA17/0350	Change of Use (Takeaway Food Outlet)	328 Marine Terrace~GEOGRAPHE WA 6280	Lot 114 DIAGRAM 60573	20/07/2017	Approved	Approved	4	50000	Emerald Heights Pty Ltd	George Grey Egerton-Warburton
DA17/0351	Short Stay Tourist Unit	2/26 Yallingup Beach Road~YALLINGUP WA 6282	Lot 2 SSPLN 44466	19/07/2017	Approved	Approved	42	750000	Benjamin Ryan Rattigan	Dane Design Australia Pty Ltd
DA17/0365	Relocated Building Envelope to Accommodate Unauthorised Studio and Pergola	42 Blue Orchid Court~YALLINGUP WA 6282	Lot 9 PLAN 24327	20/07/2017	Approved	Approved	55	50000	David Mark Ian Scott	Duet Design

DA17/0385	Holiday Home (Single House) 10 People	7 Kempston Place~BROADWATER WA 6280	Lot 136 PLAN 12770	26/07/2017	Approved	Approved	49	1	Aidan Bradley Fraser	Aidan Bradley Fraser
DA17/0387	Single House (Parapet Wall & Reduced Rear Setback)	16 Armstrong Place~DUNSBOROUGH WA 6281	Lot 70 DIAGRAM 69969	26/07/2017	Approved	Approved	17	240000	Nathan Troy Lickfold, Melisa Marie Lickfold, Stacey Lee Lickfold, Samuel Robert Verdon Amphlett	Nathan Troy Lickfold
DA17/0402	Single House & Outbuilding (Landscape Value Area)	Gunyulgup Valley Drive~YALLINGUP WA 6282	Lot 103 PLAN 20503	20/07/2017	Approved	Approved	11	500000	Glen Bainbridge-Fuller	Glen Bainbridge-Fuller
DA17/0405	Single House & Outbuilding (Relocated Building Envelope)	Forrest Beach Road~WONNERUP WA 6280	Lot 35 PLAN 401181	17/07/2017	Approved	Approved	42	1	Fiona Jane Kerrell-Vaughan & Guy William Kerrell-Vaughan	Guy William Kerrell-Vaughan, Fiona Jane Kerrell-Vaughan
DA17/0415	Overheight Outbuilding (Landscape Value Area)	584 Caves Road~MARYBROOK WA 6280	Lot 800 PLAN 62564	19/07/2017	Approved	Approved	44	46500	Ian Russell Hill	Busselton Sheds Plus
DA17/0416	Single House (Reduced Setbacks)	5 Banks Avenue~DUNSBOROUGH WA 6281	Lot 2 SSPLN 53789	20/07/2017	Approved	Approved	43	416113	Phillip Geoffrey Watson & Stephanie Jane Watson	WA Country Builders Pty Ltd - Busselton
DA17/0417	Single House (Reduced Front Setback & Parapet Wall)	4 Dawson Avenue~ABBEEY WA 6280	Lot 2 SSPLN 74438	21/07/2017	Approved	Approved	44	250691	Tom Ellis Bowering	WA Country Builders Pty Ltd - Busselton
DA17/0424	Single House (Reduced Setbacks)	22 Cockatoo Loop~VASSE WA 6280	Lot 44 PLAN 407511	28/07/2017	Approved	Approved	42	293432	Norman Francis McFadden & Judith Alma McFadden	Home Group WA South West Pty Ltd
DA17/0425	Chalet	22/1652 Caves Road~DUNSBOROUGH WA 6281	Lot 22 SSPLN 46428	28/07/2017	Approved	Approved	18	200000	Chenoa Lee Wright	Chenoa Lee Wright
DA17/0433	Extension of Masonry Boundary Fence (Port Geographe Development Area)	27 Windward Green~GEOGRAPHE WA 6280	Lot 104 PLAN 59251	24/07/2017	Approved	Approved	35	1500	Michelle Koman & Joshua James Renner	Joshua James Renner, Michelle Koman
DA17/0450	Holiday Home (Single House) 10 People	22 Armstrong Road~BROADWATER WA 6280	Lot 15 PLAN 7178	26/07/2017	Approved	Approved	34	0	Gary Reitsema & Judith Reitsema	Gary Reitsema, Judith Reitsema
DA17/0453	Single House (Reduced Setback)	301 Marine Terrace~GEOGRAPHE WA 6280	Lot 301 PLAN 44014	28/07/2017	Approved	Approved	40	266388	Alisder Yalis McSwain & Debra Helen Harbeck	Tangent Nominees Pty Ltd

DA17/0457	Extension to Single House (Detached Rumpus Room)	1210 Caves Road~QUINDALUP WA 6281	Lot 3 DIAGRAM 17217	26/07/2017	Approved	Approved	7	20000	Joanne Michelle Edmond	Cabins WA
DA17/0466	Outbuilding (Port Geographe Development Area)	4 Medusa Way~GEOGRAPHE WA 6280	Lot 258 PLAN 21425	19/07/2017	Approved	Approved	10	9000	Philip Graham Vincent	Outdoor World Busselton
DA17/0479	Aldi & Kmart Signage	80 West Street~WEST BUSSELTON WA 6280	Lot 17 PLAN 1717	18/07/2017	Approved	Approved	11	100000	Realview Holdings Pty Ltd	Realview Holdings Pty Ltd
DA17/0484	Single House (Patio Addition in Port Geographe Development Area)	15 Keel Retreat~GEOGRAPHE WA 6280	Lot 507 PLAN 22448	24/07/2017	Approved	Approved	23	18000	Ian David Robbins & Pamela Jean Robbins	Green Start Consulting Pty Ltd
DA17/0488	Holiday Home (Grouped Dwelling) 6 People	4/4 Armstrong Place~DUNSBOROUGH WA 6281	Lot 4 STPLN 18243	25/07/2017	Approved	Approved	23	0	Barrie Neil McKinnon	Barrie Neil McKinnon
DA17/0495	Second-Hand Dwelling	327 Sues Road~YALYALUP WA 6280	Lot 101 PLAN 408671	26/07/2017	Approved	Approved	1	150000	Gregory Charles Carr & Colleen Maree Carr	Roger Menezes
DA17/0503	Single House (Modified Building Envelope to Accommodate Ensuite Addition in Special Control Area)	6 Day Dawn Rise~EAGLE BAY WA 6281	Lot 109 PLAN 18346	19/07/2017	Approved	Approved	10	40000	Jason William Dawkins & Luciana Francesca Dawkins	Jason William Dawkins
DA17/0505	Pylon Display Sign	78 Gurnard Loop~KEALY WA 6280	Lot 1479 PLAN 409125	17/07/2017	Approved	Approved	4	5500	BGC Residential Pty Ltd	BGC Residential Pty Ltd
DA17/0510	R-Codes Variation (Vehicle Access)	6 Seal Way~KEALY WA 6280	Lot 1257 PLAN 407112	26/07/2017	Approved	Approved	13	174990	Tracey Lorraine Lear	BGC Residential Pty Ltd
DA17/0516	Single House (Special Character Area)	472 Geographe Bay Road~QUINDALUP WA 6281	Lot 89 PLAN 9068	21/07/2017	Approved	Approved	4	636363.64	Michael Lawley Edwardes	Rusty Nail WA Pty Ltd
DA17/0518	Outbuilding (Reduced Setback)	387 Ludlow-Hithergreen Road~LUDLOW WA 6280	Lot 11 PLAN 38074	18/07/2017	Approved	Approved	2	15000	Peter Kenneth Bantock & Rebecca Linda Bantock	Peter Kenneth Bantock, Rebecca Linda Bantock
DA17/0520	Extension to Single House (Convert Existing Outbuilding)	327 Yungarra Drive~QUEDJINUP WA 6281	Lot 16 PLAN 13140	19/07/2017	Approved	Approved	3	19000	Jane Susan Borrill	West Coast Designs Pty Ltd

[illegible]

16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17. CONFIDENTIAL REPORTS

Nil

18. QUESTIONS FROM MEMBERS

19. PUBLIC QUESTION TIME

20. NEXT MEETING DATE

Wednesday, 13 September 2017

21. CLOSURE