



Council Agenda

28 September 2016

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST


CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 28 SEPTEMBER 2016

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Wednesday, 28 September 2016, commencing at 5.30pm.

Your attendance is respectfully requested.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

16 September 2016

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 28 SEPTEMBER 2016

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Cr Terry Best

3. **PRAYER**

The Prayer will be delivered by Pastor Thomas Cooper of Freedom Church.

4. **PUBLIC QUESTION TIME**

Response to Previous Questions Taken on Notice

Public Question Time

5. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

Announcements by other Members at the invitation of the Presiding Member

6. **APPLICATION FOR LEAVE OF ABSENCE**

7. **PETITIONS AND PRESENTATIONS**

8. **DISCLOSURE OF INTERESTS**

9. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

9.1 **Minutes of the Council Meeting held 14 September 2016**

RECOMMENDATION

That the Minutes of the Council Meeting held 14 September 2016 be confirmed as a true and correct record.

Committee Meetings9.2 Minutes of the Finance Committee Meeting held 8 September 2016**RECOMMENDATION**

- 1) That the minutes of the Finance Committee meeting held 8 September 2016 be received.
- 2) That the Council notes the outcomes from the Finance Committee meeting held 8 September 2016 being:
 - a) The Finance Committee Information Bulletin - July 2016 item is noted.
 - b) The List of Payments Made - July 2016 item is presented for Council consideration at item 10.1 of this agenda.
 - c) The Financial Activity Statements - Period Ending 31 July 2016 item is presented for Council consideration at item 10.2 of this agenda.
 - d) The Roads Renewal Update item is presented for Council consideration at item 10.3 of this agenda.
 - e) The Geographe Leisure Centre Lifeguards Budget Report item is presented for Council consideration at item 10.4 of this agenda.
 - f) The Geographe Leisure Centre Spectator Fee Petition item is presented for Council consideration at item 10.5 of this agenda.

9.3 Minutes of the Settlement Art Project Steering Committee Meeting held 8 September 2016**RECOMMENDATION**

- 1) That the minutes of the Settlement Art Project Steering Committee meeting held 8 September 2016 be received.
- 2) That the Council notes the outcomes from the Settlement Art Project Steering Committee meeting held 8 September 2016 being:
 - a) The Busselton Settlement Art Project Steering Committee Officers Report item is presented for Council consideration at item 10.6 of this agenda.

10. REPORTS OF COMMITTEE

10.1 Finance Committee - 8/09/2016 - LIST OF PAYMENTS MADE - JULY 2016

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Finance
REPORTING OFFICER:	Strategic Financial Plan Accountant - Stuart Wells
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments Made - July 2016

This item was considered by the Finance Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of July 2016, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

NA.

FINANCIAL IMPLICATIONS

NA.

Long-term Financial Plan Implications

NA.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT

NA.

CONSULTATION

NA.

OFFICER COMMENT

NA.

CONCLUSION

NA.

OPTIONS

NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M113176 – M113256, EF047257 – EF047720, T007265 – T007267, and DD002814 – DD002832; together totaling \$7,866,702.05.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JULY 2016

<u>MUNICIPAL ACCOUNT - JULY 2016</u>				
<u>Date</u>	<u>Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/07/2016	113176	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	2,899.97
7/07/2016	113177	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
13/07/2016	113178	STEVEN KOOLOOS	CROSSOVER SUBSIDY & VERGE BOND PAYMENT	963.04
13/07/2016	113179	G & J RIPLEY	CROSSOVER SUBSIDY PAYMENT	125.20
13/07/2016	113180	BRADLEY COX	CROSSOVER SUBSIDY PAYMENT	161.10
13/07/2016	113181	P & J HURD	CROSSOVER SUBSIDY PAYMENT	161.10
13/07/2016	113182	T MITCHELL & S MARRIOTT	CROSSOVER SUBSIDY PAYMENT	202.00
13/07/2016	113183	C & S MOTT	CROSSOVER SUBSIDY PAYMENT	292.00
13/07/2016	113184	S & K BEGLEY	CROSSOVER SUBSIDY PAYMENT	292.00
13/07/2016	113185	J & C BAKER	CROSSOVER SUBSIDY PAYMENT	243.80
13/07/2016	113186	C & R BIRD	CROSSOVER SUBSIDY PAYMENT	228.90
13/07/2016	113187	P & V ROWNEY	CROSSOVER SUBSIDY PAYMENT	228.90
13/07/2016	113188	M WILSON & M SELEMARK	CROSSOVER SUBSIDY PAYMENT	207.90
13/07/2016	113189	RM REILLY	CROSSOVER SUBSIDY PAYMENT	296.70
13/07/2016	113190	L & J HORROCKS	CROSSOVER SUBSIDY PAYMENT	249.80
13/07/2016	113191	GLYNN BROWN	CROSSOVER SUBSIDY PAYMENT	393.60
13/07/2016	113192	G & S BINDLEY	CROSSOVER SUBSIDY PAYMENT	323.80
13/07/2016	113193	P & S FLETCHER	CROSSOVER SUBSIDY PAYMENT	471.80
13/07/2016	113194	B & C KEEDWELL	CROSSOVER SUBSIDY PAYMENT	391.60
13/07/2016	113195	E DEARN & L PYKE	CROSSOVER SUBSIDY PAYMENT	371.20
13/07/2016	113196	M & S BRIERTY	CROSSOVER SUBSIDY PAYMENT	317.00
13/07/2016	113197	S & D CORCORAN	CROSSOVER SUBSIDY PAYMENT	556.90
13/07/2016	113198	CR. ROB BENNETT	COUNCILLOR PAYMENT	2,180.00
13/07/2016	113199	OSCAR NEGUS	FIRE OFFICER HONORARIUM	189.80
13/07/2016	113200	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	327.00
13/07/2016	113201	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	569.90
13/07/2016	113202	GEOGRAPHE PRIMARY SCHOOL	REFUND OF HALL DEPOSIT	195.00
13/07/2016	113203	HERBALIFE	REFUND OF HALL DEPOSIT	195.00
13/07/2016	113204	BLACK DOG RIDE PTY LTD	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113205	AUSTRALIAN ELECTORAL COMMISSION	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113206	YALLINGUP STEINER SCHOOL	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113207	TMC AUSTRALIASIA PTY LTD	REFUND SEPTIC APPLICATION FEE	118.00
13/07/2016	113208-113214	BUSSELTON WATER BOARD	WATER SERVICES	124,303.75

13/07/2016	113215	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,879.77
13/07/2016	113216-113217	WATER CORPORATION	WATER SERVICES	16,274.59
13/07/2016	113218-113219	SYNERGY	ELECTRICITY SUPPLIES	81,393.00
13/07/2016	113220	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	654.00
13/07/2016	113221	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	243.50
15/07/2016	113222	DEPARTMENT OF LANDS	AQUISITION OF PORTION OF 24 DUNN BAY ROAD	300.80
15/07/2016	113223	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	117.50
	113224	CANCELLED	PRINTING ERROR	0.00
	113225	CANCELLED	PRINTING ERROR	0.00
21/07/2016	113226	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	2,672.44
21/07/2016	113227	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
21/07/2016	113228	LANDGATE CUSTOMER ACCOUNT	REGISTRATION SUB-LEASE - EQUINOX	331.60
21/07/2016	113229	DEPARTMENT OF TRANSPORT	ANNUAL PLANT REGISTRATION	46,121.95
22/07/2016	113230	TELSTRA CORPORATION	COMMUNICATION SERVICES	7,428.18
22/07/2016	113231	WATER CORPORATION	WATER SERVICES	1,520.04
22/07/2016	113232	SYNERGY	ELECTRICITY SUPPLIES	3,142.90
22/07/2016	113233	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	64.35
22/07/2016	113234	EDITH COWAN UNIVERSITY	STUDY ASSISTANCE - MASTER OF BUSINESS	2,993.50
22/07/2016	113235	CAVES HOUSE HOTEL	REFRESHMENTS - NCC NETBALL AWARDS	116.96
22/07/2016	113236	TESSA GRIMSHAW	CULTURAL AWARENESS TRAINING	300.00
22/07/2016	113237	EXCLAIMER LTD	EXCHANGE SERVER SOFTWARE	3,420.00
22/07/2016	113238	SHAYNE LAWTY	STAFF REIMBURSEMENT - RANGER UNIFORM	118.00
22/07/2016	113239	BIG W - BUNBURY	VACATION CARE SUPPLIES FOR NCC	991.25
22/07/2016	113240	BUSSELTON WATER BOARD	WATER SERVICES	1,409.40
22/07/2016	113241	CANCELLED	PROCESS ERROR	0.00
22/07/2016	113242	SHIRE OF CAPEL	MOSQUITO CONTROL CHEMICALS - CLAG	15,155.91
22/07/2016	113243	CITY OF BUSSELTON	GLC WATER TESTING & PLANT TRADE IN	27,974.00
22/07/2016	113244	ENGINEERS AUSTRALIA	MEMBERSHIP - D ABRAHAMSE	435.00
22/07/2016	113245	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & VASSE OVAL	2,601.50
20/07/2016	113246	FELICITY BALL	REFUND DOG REGISTRATION - NOW STERILISED	30.00
22/07/2016	113247	CANCELLED	PRINTING ERROR	0.00
20/07/2016	113248	SHANNON ALLERT	REFUND DOG REGISTRATION - NOW STERILISED	51.67
28/07/2016	113249	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATION SERVICES - RADIO LICENCE	43.00
28/07/2016	113250	CLEANAWAY	WASTE MANAGEMENT SERVICES - BIN HIRE	386.08
28/07/2016	113251-113252	SYNERGY	ELECTRICITY SUPPLIES	14,557.20
28/07/2016	113253	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	95.57
28/07/2016	113254	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	58.55

28/07/2016	113255	ROSS L WILLIAMSON	DUST CONTROL BOND REFUND	2,800.00
28/07/2016	113256	ACCESS HOUSING AUSTRALIA LTD	OUTSTANDING WORKS BOND REFUND	31,448.06
				<u>416,702.03</u>

ELECTRONIC TRANSFER PAYMENTS - JULY 2016

<u>Date</u>	<u>EFT</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/07/2016	EF047257	HIF	HEALTH INSURANCE	215.55
7/07/2016	EF047258	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
7/07/2016	EF047259	PAY-PLAN PTY LTD	SALARY PACKAGING	14,590.63
7/07/2016	EF047260	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
7/07/2016	EF047261	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	186,070.00
7/07/2016	EF047262	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
7/07/2016	EF047263	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
7/07/2016	EF047264	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	297.26
7/07/2016	EF047265	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	525.39
7/07/2016	EF047266	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	220.00
7/07/2016	EF047267	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,575.00
7/07/2016	EF047268	CLICKSUPER PTY LTD	SUPERANNUATION	147,307.03
15/07/2016	EF047269	RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN SERVICES - LOGO'S	2,035.00
15/07/2016	EF047270	CANCELLED	PRINTING ERROR	0.00
15/07/2016	EF047271	DENNIS HADDON	ART SALES	157.50
15/07/2016	EF047272	LOUISE KOROVESHI	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	349.86
15/07/2016	EF047273	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047274	CR. G HENLEY	COUNCILLOR PAYMENT	7,973.75
15/07/2016	EF047275	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047276	PHIL HOLLETT PHOTOGRAPHY	ART SALES	66.50
15/07/2016	EF047277	PETER STARK	BUSHFIRE OFFICER HONORARIUM	379.60
15/07/2016	EF047278	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANEL PAYMENT	150.00
15/07/2016	EF047279	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	189.80
15/07/2016	EF047280	JANINA GREENWOOD	STAFF REIMBURSEMENT - LEAVING GIFT	100.00
15/07/2016	EF047281	DENISE SANBROOK	ART SALES	33.60
15/07/2016	EF047282	CR. J McCALLUM	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047283	CR. C TARBOTTON	COUNCILLOR PAYMENT	10,402.50
15/07/2016	EF047284	DOROTHY SADDLETON	ART SALES	5.60
15/07/2016	EF047285	CAROL KEMP	ART SALES	25.20
15/07/2016	EF047286	SIMON CLARKE	STAFF REIMBURSEMENT - INTERNET	839.40

List of Payments Made - July 2016

15/07/2016	EF047287	JOSEPHINE ALEXANDER	ART SALES	25.90
15/07/2016	EF047288	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	17,613.97
15/07/2016	EF047289	CDJ ENGINEERING & CONSULTANCY SERVICES	ENGINEERING SERVICES - BUSSELTON JETTY	29,199.22
15/07/2016	EF047290	MARGARET PARKE	ART SALES	42.00
15/07/2016	EF047291	QEST HOLDINGS PTY LTD	BUILDING SERVICES - GLC, NCC & KOOKABURRA C/PARK	129,302.00
15/07/2016	EF047292	NALDA HOSKINS	ART SALES	152.10
15/07/2016	EF047293	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,084.28
15/07/2016	EF047294	SHIRLEY SCOTT	ART SALES	2.80
15/07/2016	EF047295	JACQUELINE PINNOCK	ART SALES	35.00
15/07/2016	EF047296	JACQUELINE PERRY-STRICKLAND	ART SALES	19.96
15/07/2016	EF047297	TANYA DOWNIE	CROSSOVER SUBSIDY PAYMENT	167.90
15/07/2016	EF047298	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	346.75
15/07/2016	EF047299	JANE COOK	STAFF REIMBURSEMENT - FOOD SAMPLES FOR HEALTH	60.50
15/07/2016	EF047300	MARKETFORCE PTY LTD	ADVERTISING SERVICES - TENDERS	966.74
15/07/2016	EF047301	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047302	CR. R PAINE	COUNCILLOR PAYMENT & REIMBURSEMENT	2,212.65
15/07/2016	EF047303	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047304	ALASTAIR TAYLOR	ART SALES	4.20
15/07/2016	EF047305	DUSTEX AUSTRALIA PTY LTD	DUST SUPPRESSION FOR DUNSB WASTE FACILITY	3,153.14
15/07/2016	EF047306	SOUTHERN SHUTTERS	WINDOW FURNISHING - CRC BUILDING	1,917.50
15/07/2016	EF047307	ALINTA ENERGY	ELECTRICITY	40,141.78
15/07/2016	EF047308	TANYA FLYNN-WOOD	ART SALES	52.50
15/07/2016	EF047309	DEPARTMENT OF LANDS	LEASE AGREEMENT - LOT 555 EQUINOX	850.80
15/07/2016	EF047310	KONNECT	MAINTENANCE HARDWARE SUPPLIES	477.18
15/07/2016	EF047311	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,325,537.91
15/07/2016	EF047312	AUSTRALIA POST	POSTAL SERVICE	5,659.05
15/07/2016	EF047313	CHRISTOPHER WILLIAMSON	ART SALES	508.20
15/07/2016	EF047314	W A TREASURY CORPORATION	LOAN REPAYMENTS - GUARANTEE FEE	98,654.33
15/07/2016	EF047315	COATES HIRE	HIRE HEAVY PLANT EQUIPMENT	16,843.20
15/07/2016	EF047316	IPWEA-WA	MEMBERSHIPS - ENGINEERING DEPARTMENT	1,276.00
15/07/2016	EF047317	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	1,482.12
15/07/2016	EF047318	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES - RAILWAY HOUSE & WASTE	8,199.40
15/07/2016	EF047319	JUNE ANDERSON	ART SALES	32.00
15/07/2016	EF047320	D W & S V ROBERTS	CONCRETE SERVICES - VARIOUS FOOTPATHS	50,516.80
15/07/2016	EF047321	ALISON BROWN	ART SALES	73.50
15/07/2016	EF047322	ROBYN TAYLOR	ART SALES	4.00
15/07/2016	EF047323	TILTFORCE TRANSPORT	TILT TRAY SERVICES - GLC TO YOONGARILLUP	242.00

15/07/2016	EF047324	LYNNE BOLADERAS	ART SALES	923.20
15/07/2016	EF047325	OWEN G ISBEL	ART SALES	207.20
15/07/2016	EF047326	ALLEASING PTY LTD	COMPUTER LEASING PAYMENTS	13,141.56
15/07/2016	EF047327	JENNIFER ANNE MAY	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	179.00
15/07/2016	EF047328	JOSH YATES	ART SALES	4.90
15/07/2016	EF047329	CELIA CLARE	ART SALES & ART GEO EXHIBITION EXPENSES	1,088.80
21/07/2016	EF047330	HIF	HEALTH INSURANCE	215.55
21/07/2016	EF047331	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
21/07/2016	EF047332	PAY-PLAN PTY LTD	SALARY PACKAGING	14,588.51
21/07/2016	EF047333	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
21/07/2016	EF047334	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	199,961.00
21/07/2016	EF047335	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
21/07/2016	EF047336	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
21/07/2016	EF047337	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
21/07/2016	EF047338	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	525.39
21/07/2016	EF047339	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	210.00
21/07/2016	EF047340	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,775.00
21/07/2016	EF047341	CLICKSUPER PTY LTD	SUPERANNUATION	149,027.65
22/07/2016	EF047342	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ADDITIONAL LIGHTING TO LANDING PLATFORM	2,189.00
22/07/2016	EF047343	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES & ARCHIVE BOXES	1,617.68
22/07/2016	EF047344	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMINISTRATION BUILDING	4,400.00
22/07/2016	EF047345	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	155.62
22/07/2016	EF047346	MILENA DI LATTE	CATERING FOR BOOKS BY THE BAY SNIPPETS	1,243.00
22/07/2016	EF047347	LG ASSIST AUSTRALIA	12 MONTH ONLINE EMPLOYMENT ADVERTISING	5,500.00
22/07/2016	EF047348	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION - RAILWAY HOUSE	168,174.46
22/07/2016	EF047349	S BARKER & G RODDEWIG	RATES REFUND	500.00
22/07/2016	EF047350	KARL KOONDARN COLLECTION	ABORIGINAL ARTWORKS - SUGITO STUDENT VISIT	459.00
22/07/2016	EF047351	KONNECT	MAINTENANCE SUPPLIES - BUSSELTON JETTY	4,204.21
22/07/2016	EF047352	COLES	COUNCIL & STAFF REFRESHMENTS	276.21
22/07/2016	EF047353	TIM WALL	STAFF REIMBURSEMENT - BUSHFIRE TRAINING	178.50
25/07/2016	EF047354	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
25/07/2016	EF047355	WALGA	WALGA ANNUAL MEMBERSHIP & SUBSCRIPTION	54,162.70
25/07/2016	EF047356	RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN - BOOKS BY THE BAY	300.00
25/07/2016	EF047357	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	47,899.86
25/07/2016	EF047358	UNITING CHURCH PARISH OF BUSSELTON	WORKSHOP RAG SUPPLIER	150.00
25/07/2016	EF047359	JOANNA WILSON	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	243.99
25/07/2016	EF047360	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	3,021.04

25/07/2016 EF047361	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	551.76
25/07/2016 EF047362	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	1,868.30
25/07/2016 EF047363	MULTICLEAN WA PTY LTD	CLEANING SERVICES - CLEANING CONSUMABLES	2,856.55
25/07/2016 EF047364	CLEVERPATCH	NCC VACATION CARE SUPPLIES	559.24
25/07/2016 EF047365	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	503.11
25/07/2016 EF047366	DUNSBOROUGH FOOTBALL CLUB	KIDSPORT VOUCHER	135.00
25/07/2016 EF047367	GEOFF STEWART	STAFF REIMBURSEMENT - TRAINING EXPENSES	86.00
25/07/2016 EF047368	FRANCES GOODMAN	ART GEO DATA ENTRY & UPDATING SYSTEM	600.00
25/07/2016 EF047369	THE ASSOCIATION FOR PAYROLL SPECIALISTS	ANNUAL PAYROLL MEMBERSHIP	895.00
25/07/2016 EF047370	LEEWIN CIVIL PTY LTD	TRUCK HIRE - ROADS & FOOTPATH EARTHWORKS	23,694.00
25/07/2016 EF047371	MEDELECT	DEFIBRILLATOR MAINTENANCE - GLC & NCC	484.00
25/07/2016 EF047372	BUSSELTON NETBALL ASSOCIATION	KIDSPORT VOUCHERS	7,188.00
25/07/2016 EF047373	JIGSAW SIGNS & PRINT	SIGNAGE & PRINTING SERVICES	3,491.00
25/07/2016 EF047374	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	6,363.40
25/07/2016 EF047375	ESPRESSO ESSENTIAL (WA) PTY LTD	LIBRARIES - COFFEE MACHINE PARTS	13.22
25/07/2016 EF047376	TABLE TENNIS WORLD	SPORT EQUIPMENT SUPPLIER - NCC	1,044.70
25/07/2016 EF047377	COMBINED TEAM SERVICES	OSH FOR SUPERVISORS TRAINING SERVICES	2,035.00
25/07/2016 EF047378	CANCELLED	PRINTING ERROR	0.00
25/07/2016 EF047379	ALLMARK & ASSOCIATES PTY LTD	SETTLEMENT ART PLAQUES FOR INTERPRETATION	1,397.00
25/07/2016 EF047380	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	452.10
25/07/2016 EF047381	ARBOR GUY	TREE MAINTENANCE - NORFOLK PINES	220.00
25/07/2016 EF047382	TOLL IPEC PTY LTD	COURIER SERVICES	22.03
25/07/2016 EF047383	SHOREWATER MARINE PTY LTD	BUSSELTON JETTY PILE WRAPPING	31,795.50
25/07/2016 EF047384	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
25/07/2016 EF047385	BROWNES DAIRY	GLC KIOSK SUPPLIES	320.29
25/07/2016 EF047386	BUSSELTON CABINET MAKERS	WOODWORK SERVICES - GLC CAFÉ	737.00
25/07/2016 EF047387	AVIATION PROJECTS PTY LTD	CONSULTANCY - BMRRR MASTER PLAN UPDATE	3,899.50
25/07/2016 EF047388	VASSE JUNIOR SOCCER CLUB INC	KIDSPORT VOUCHERS	1,570.00
25/07/2016 EF047389	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	793.95
25/07/2016 EF047390	INTELLIGENZ PTY LTD	COMPUTER SOFTWARE SUPPLIER - TRAINING	495.00
25/07/2016 EF047391	BIGMATE MONITORING SERVICES PTY LTD	MONTHLY MONITORING SERVICES	530.20
25/07/2016 EF047392	LANDSAVE ORGANICS	LANDSCAPING - COMPOST BLEND & MULCH	1,914.00
25/07/2016 EF047393	LGIS	INSURANCE PUBLIC LIABILITY FIRST INSTALLMENT	158,981.65
25/07/2016 EF047394	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT SUPPLIER	2,349.36
25/07/2016 EF047395	THERMO FISHER SCIENTIFIC	ODOUR LOGGERS SERVICE	1,003.20
25/07/2016 EF047396	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	1,121.65
25/07/2016 EF047397	BRIDGESTONE	TYRE SERVICES	5,194.43

25/07/2016	EF047398	SEAMLESSCMS PTY LTD	SOFTWARE MIGRATION SERVICES	1,548.80
25/07/2016	EF047399	WA EXTERNAL SOLUTIONS	ROOF & GUTTER MAINTENANCE - KOOKABURRA	5,319.00
25/07/2016	EF047400	HEATLEY INDUSTRIAL & SAFETY	SAFETY EQUIPMENT	29.57
25/07/2016	EF047401	VASSE BAR CAFE	GLC NETBALL FINALISTS VOUCHERS	400.00
25/07/2016	EF047402	DATABASE CONSULTANTS AUSTRALIA	DATABASE SERVICES & ANNUAL LICENCE	9,120.10
25/07/2016	EF047403	SETON AUSTRALIA	LABEL PRINTER & VINYL LABELS	1,007.21
25/07/2016	EF047404	GREY GOLD CONSTRUCTIONS	CONCRETE SERVICES - VARIOUS AREAS	32,058.62
25/07/2016	EF047405	TOWNS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	6,060.00
25/07/2016	EF047406	DIMENSION DATA LEARNING SOLUTIONS	COMPUTER EDUCATION TRAINING	2,629.00
25/07/2016	EF047407	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	19,823.95
25/07/2016	EF047408	AUSQ TRAINING	TRAFFIC MANAGEMENT TRAINING SERVICES	1,158.00
25/07/2016	EF047409	ROCCO GUZZOMI	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	542.00
25/07/2016	EF047410	CAVALIERS HOCKEY CLUB INC	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047411	SYDNEY MARINA CONTRACTING PTY LTD T/A	QUINDALUP SEA RESCUE - JETTY DECK WIDENING	102,558.50
25/07/2016	EF047412	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	4,308.98
25/07/2016	EF047413	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	254.24
25/07/2016	EF047414	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	380.59
25/07/2016	EF047415	AUSTRALIAN PLANT WHOLESALERS	NURSERY SUPPLIES - PLANT STOCK	1,815.00
25/07/2016	EF047416	WESTS HOCKEY CLUB	KIDSPORT VOUCHERS	1,800.00
25/07/2016	EF047417	GEOSPREAD & AG CONTRACTING	GREEN WASTE MULCHING - DUNS WASTE FACILITY	21,406.00
25/07/2016	EF047418	THOMAS HIRE PTY LTD	MACHINERY HIRE	99.00
25/07/2016	EF047419	MEN OF THE TREES ROCKINGHAM/KWINANA BRANCH	NATIVE SEEDLINGS	693.50
25/07/2016	EF047420	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - YALLINGUP TOILET BLOCK	1,622.15
25/07/2016	EF047421	LAWRENCE CONSULTING	ECONOMIC PROFILE & ANNUAL SUBSCRIPTION	7,425.00
25/07/2016	EF047422	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	4,391.15
25/07/2016	EF047423	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	8,612.50
25/07/2016	EF047424	SPHERE LEGAL PTY LTD	DEBT COLLECTION LEGAL SERVICES FOR GLC	84.70
25/07/2016	EF047425	MILLER ELECTRICAL PTY LTD	ELECTRICAL SERVICES - AGED HOUSING	744.55
25/07/2016	EF047426	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	1,149.00
25/07/2016	EF047427	BMA-BUSSELTON MARTIAL ARTS	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047428	MARGARET RIVER FENCING	FENCE MAINTENANCE SERVICES - VARIOUS AREAS	10,076.00
25/07/2016	EF047429	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	1,139.60
25/07/2016	EF047430	MODERN WINDOW CLEANING	WINDOW CLEANING - BUSSELTON AIRPORT	550.00
25/07/2016	EF047431	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES - EMPLOYEES	3,366.00
25/07/2016	EF047432	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING SERVICES - NCC VACATION CARE	3,014.00
25/07/2016	EF047433	GEOGRAPHE INDUSTRIAL SUPPLIES	INDUSTRIAL SUPPLIES	50.09
25/07/2016	EF047434	ESPLANADE HOTEL FREMANTLE BY RYDGES	ACCOMMODATION - STAFF CONFERENCE	1,950.00

25/07/2016	EF047435	DEON VILJOEN	STAFF REIMBURSEMENT - INTERNET	419.70
25/07/2016	EF047436	ARTWORKS CONSERVATION	CEMETERY MEMORIAL CONSERVATION SERVICES	3,654.20
25/07/2016	EF047437	PIGGOTT SAND SUPPLIES	EARTHWORKS - WILYABRUP RESERVE	2,750.00
25/07/2016	EF047438	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	380.00
25/07/2016	EF047439	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	288.30
25/07/2016	EF047440	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	499.28
25/07/2016	EF047441	BUSSELTON ADVANCED DRIVER TRAINING	DRIVER TRAINING - OUTSIDE STAFF	560.00
25/07/2016	EF047442	KMART BUNBURY	GENERAL MERCHANDISE - NCC VACATION CARE	995.75
25/07/2016	EF047443	EFAX AUSTRALIA	FAX SERVICE PROVIDER	4.07
25/07/2016	EF047444	TO70 AVIATION AUSTRALIA PTY LTD	UPDATE NOISE FORECAST - INC'S B737 FREIGHTERS	5,280.00
25/07/2016	EF047445	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	2,009.33
25/07/2016	EF047446	SUSSEX TURF CONTROL	TURF SERVICES- BUSSELTON BYPASS SLASHING	330.00
25/07/2016	EF047447	WARREN BLACKWOOD WASTE	BIN CLEANING AND BULK BIN SERVICES	9,593.65
25/07/2016	EF047448	STILTS ON BROADWATER BEACH BAR RESTAURANT	CATERING & FUNCTIONS	1,480.00
25/07/2016	EF047449	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	252.45
25/07/2016	EF047450	LG CONNECT PTY LTD	COMPUTER TECHNICAL CONSULTING	7,800.00
25/07/2016	EF047451	ALPHA PEST ANIMAL SOLUTIONS	FOX TRAPPING PROGRAM - BAUDIN RESERVE	1,012.00
25/07/2016	EF047452	ADVANCED DRIVEWAY SEALING	DUNSBOROUGH SKATEPARK SURFACE RESEAL	9,372.00
25/07/2016	EF047453	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	189.85
25/07/2016	EF047454	CATALYTIC IT	IT EQUIPMENT - EXCHANGE SERVER MIGRATION	8,349.00
25/07/2016	EF047455	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	137.46
25/07/2016	EF047456	MULLOWAY STUDIO PTY LTD	INTERPRETATION DESIGN - WADANDI TRACK	3,982.00
25/07/2016	EF047457	OPUS INTERNATIONAL	CONSULTANCY - BUSSELTON TRANSFER STATION	5,060.00
25/07/2016	EF047458	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	15,992.90
25/07/2016	EF047459	DYMOCKS - BUSSELTON	REWARD & RECOGNITION GIFT VOUCHERS	500.00
25/07/2016	EF047460	FORTUS	EARTHMOVING PARTS	4,282.37
25/07/2016	EF047461	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES - STAFF VACCINATIONS	913.00
25/07/2016	EF047462	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	27,312.37
25/07/2016	EF047463	BCP MATERIALS PTY LTD	SAND SUPPLIES - BEACH SAND NOURISHMENT	22,039.27
25/07/2016	EF047464	BCP LIQUID WASTE	LIQUID WASTE SERVICES - ROTARY PARK	718.60
25/07/2016	EF047465	ERTECH PTY LTD	BUSSELTON WASTE TRANSFER STATION	440,870.33
25/07/2016	EF047466	PWS PREMIER WORKPLACE SOLUTIONS	RUBBER SPEED BUMPS	1,241.90
25/07/2016	EF047467	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	1,381.60
25/07/2016	EF047468	SANDGROPER CONTRACTING	LIQUID WASTE REMOVAL - YALLINGUP TOILET BLOCK	875.00
25/07/2016	EF047469	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CRUISE SHIP MANAGEMENT & PEEL TERRACE RENT	4,525.00
25/07/2016	EF047470	BCP CONTRACTORS PTY LTD	EARTHWORKS - WONNERUP INLET TRAIL	10,802.00
25/07/2016	EF047471	AURORA ENVIRONMENTAL	ENVIRONMENTAL - MEELUP ASBESTOS MANAGEMENT	11,894.85

25/07/2016	EF047472	NEIL STALLARD FAMILY TRUST	DELIVERY SERVICES - RECYCLING CALENDARS	3,200.00
25/07/2016	EF047473	THE URBAN COFFEE HOUSE	CATERING - STAFF TRAINING	445.50
25/07/2016	EF047474	MANA KAI CAFE	CATERING - COUNCIL & OTHER MEETINGS	1,244.50
25/07/2016	EF047475	MARKETFORCE PTY LTD	ADVERTISING SERVICES	5,893.27
25/07/2016	EF047476	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	987.24
25/07/2016	EF047477	ANL LIGHTING AUSTRALIA P/L	LED LIGHTING PRODUCTS	599.45
25/07/2016	EF047478	TRUE BLUE TURF	TURF SERVICES - ROLL-ON INSTANT TURF	577.50
25/07/2016	EF047479	PLASTERBOARD VASSE	PLASTERBOARD AND ACCESSORIES SUPPLIES	106.56
25/07/2016	EF047480	KLEENIT PTY LTD	GRAFFITI REMOVAL	896.79
25/07/2016	EF047481	OB-FIT	YOUTH WORKSHOP	250.00
25/07/2016	EF047482	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCES - ENGINEERING & NCC	1,396.00
25/07/2016	EF047483	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	189.45
25/07/2016	EF047484	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	3,459.28
25/07/2016	EF047485	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL - KOOKABURRA, CRC & ADMIN DONGAS	47,960.26
25/07/2016	EF047486	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	235.00
25/07/2016	EF047487	CARTEC TRAINING SOLUTIONS	TRAINING SERVICES - EMOTIONAL INTELLIGENCE	2,100.00
25/07/2016	EF047488	IMOGEN MASON	STAFF REIMBURSEMENT - GLC CAFÉ SUPPLIES	60.35
25/07/2016	EF047489	THE PLANT SUPPLY CO	NURSERY SUPPLIES	88.00
25/07/2016	EF047490	PLAYROPE PTY LTD	WATER FEATURE - DUNSBOROUGH LIONS PARK	71,597.90
25/07/2016	EF047491	PC MACHINERY	MACHINERY EQUIPMENT - WACKER CONCRETE SAW	1,644.50
25/07/2016	EF047492	MERCER CONSULTING (AUSTRALIA) PTY LTD	CLASSIFICATION AND REMUNERATION ADVICE	8,635.00
25/07/2016	EF047493	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047494	FOOTBALL FEDERATION SOUTH WEST	KIDSPORT VOUCHER	75.00
25/07/2016	EF047495	PAUL WILKINSON	MAINTENANCE SERVICES - AGED HOUSING	835.10
25/07/2016	EF047496	STEVEN TWEEDIE	CONSULTANCY - STATUTORY COMPLIANCY	550.00
25/07/2016	EF047497	MARGARET RIVER ENGINEERING AND SUPPLIES	STEEL FABRICATION & CONCRETE - WADANDI TRACK	18,084.00
25/07/2016	EF047498	AIREY TAYLOR CONSULTING	CONCRETE ROOF WATERPROOFING - ADMIN BUILDING	6,943.20
25/07/2016	EF047499	BLUEWATER PRINT	PRINTED MATERIALS - COB BUSINESS CARDS	176.00
25/07/2016	EF047500	ABIGAIL COX	ENERGY AND NUTRITION PRODUCTS - GLC	16.00
25/07/2016	EF047501	MDF CONSULTING & PROJECT MANAGEMENT	PROPERTY & RATING ASSISTANCE - PENSIONS	2,932.29
25/07/2016	EF047502	CAPE AUTOMATION	BOOM GATE ACCESS CONTROL - DUNS WASTE FACILITY	6,655.00
25/07/2016	EF047503	HOLLYWOOD TOUCH	SUPPLY & INSTALL BALUSTRADE - AGED HOUSING	21,989.00
25/07/2016	EF047504	SUPERCIVIL PTY LTD	ROAD MAINTENANCE - CRACK SEALING SERVICE	28,050.00
25/07/2016	EF047505	EYERITE SIGNS	GRAPHIC AND SIGNAGE - PIONEER CEMETERY	4,595.80
25/07/2016	EF047506	BOB BRUCE DESIGN	ARCHITECTURAL DESIGN - MILNE STREET PAVILLION	8,124.20
25/07/2016	EF047507	PANDROL AUSTRALIA	JETTY WAY CONSTRUCTION - RAILWAY FIXINGS	8,398.50
25/07/2016	EF047508	KESTRAL COMPUTING PTY LTD	BOOKING SYSTEM - INSTALLATION & ANNUAL LICENCE	26,180.00

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25/07/2016	EF047509	BULLDOG MARINE PTY LTD	MECHANICAL DESIGN - MILNE STREET PAVILLION	5,775.00
25/07/2016	EF047510	SCREEN MOUNTS AUSTRALIA PTY LTD	MOBILE STAND FOR TV & CABINET - NCC	1,243.99
25/07/2016	EF047511	ALINTA ENERGY	ELECTRICITY	1,868.79
25/07/2016	EF047512	DENADA SURVEYS PTY LTD	SURVEYING - SEYMOUR BLVD & CHIEFTAIN CRESCENT	7,487.59
25/07/2016	EF047513	COMMUNITY HOUSING INDUSTRY ASSOC LTD	MEMBERSHIP FOR 2016-2017	781.00
25/07/2016	EF047514	FORIS GARDEN CENTRE	SHADE CLOTH - KOOKABURRA CARAVAN PARK	541.00
25/07/2016	EF047515	STAR RATINGS AUSTRALIA	ANNUAL LICENCE - KOOKABURRA CARAVAN PARK	361.25
25/07/2016	EF047516	ERECTIONS WA	BRIDGE MAINTENANCE - INSTALL GUARDRAIL	31,564.50
25/07/2016	EF047517	GWENDOLENE GRAY	CULTURAL AWARENESS TRAINING	300.00
25/07/2016	EF047518	AUSTRALIAN ARMY CADETS ASSOCIATION WA INC	KIDSPORT VOUCHERS	400.00
25/07/2016	EF047519	LIFE'S MEMORIES PTY LTD	MEMORIAL PLAQUES	1,119.80
25/07/2016	EF047520	CIVITEST PTY LTD	SOIL COMPACTION TEST - HAAG ROAD	869.00
25/07/2016	EF047521	XPRESSWRITE	ARTWORK - GLC CAFÉ WALL	1,000.00
25/07/2016	EF047522	ST JOHN AMBULANCE AUSTRALIA - BUNBURY	FIRST AIDE KIT WITH EXTRAS - NCC	384.32
25/07/2016	EF047523	QUREMED PTY LTD	MEDICAL SERVICES - GLC MULTIFLOW REGULATOR	68.16
25/07/2016	EF047524	SHIRE OF EAST PILBARA	LONG SERVICE LEAVE LIABILITY - ANDREW NORRIS	2,685.95
25/07/2016	EF047525	GRAHAM HAY	PHOTOGRAPHY SERVICES - COB ICONIC LOCATIONS	245.00
25/07/2016	EF047526	INSTITUTE OF ACCESS TRAINING AUSTRALIA	TRAINING	2,000.00
25/07/2016	EF047527	DAVE MCKENNA	STAFF REIMBURSEMENT - TRAINING EXPENSES	73.49
25/07/2016	EF047528	PHOEBE BUNTAIN-BARRIE	STAFF REIMBURSEMENT - TRAINING EXPENSES	67.75
25/07/2016	EF047529	KRISTOPHER DAVIS	STAFF REIMBURSEMENT - TRAINING EXPENSES	1,087.23
25/07/2016	EF047530	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	2,927.96
25/07/2016	EF047531	TAS'S BAKERY	CATERING - BUSHFIRE BRIGADE TRAINING	388.08
25/07/2016	EF047532	BUSSELTON RURAL SUPPLIES	RURAL SUPPLIES - SUNFLOWER SEEDS	187.02
25/07/2016	EF047533	PK COURIERS	COURIER SERVICES	561.00
25/07/2016	EF047534	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - BUSSELTON LIBRARY	99.00
25/07/2016	EF047535	SPOTLIGHT	VACATION CARE SUPPLIES - NCC	391.86
25/07/2016	EF047536	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	489.70
25/07/2016	EF047537	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	4,037.33
25/07/2016	EF047538	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	414.95
25/07/2016	EF047539	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	1,454.30
25/07/2016	EF047540	IKEA (CEBAS PTY LTD)	VACATION CARE SUPPLIES - NCC	497.65
25/07/2016	EF047541	AC FORSTER & SON	PLUMBING SERVICES - MITCHELL PARK	88.00
25/07/2016	EF047542	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	869.44
25/07/2016	EF047543	CHADSON ENGINEERING	SWIMMING POOL LANE ROPES - GLC	5,500.00
25/07/2016	EF047544	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES - VARIOUS AREAS	5,498.65
25/07/2016	EF047545	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	391.65

25/07/2016	EF047546	BUSSELTON AUTOMOTIVE REPAIRS	VEHICLE REPAIRS / SERVICES	44.00
25/07/2016	EF047547	JASON SIGNMAKERS	SIGNAGE SERVICES	6,859.16
25/07/2016	EF047548	KEEP AUSTRALIA BEAUTIFUL	ROADSIDE LITTER BAGS	80.00
25/07/2016	EF047549	BUSSELTON SHARPENING	METAL WORK SERVICES - TOOL SHARPENING	51.20
25/07/2016	EF047550	B & J CATALANO PTY LTD	SUPPLY CRUSHED LIMESTONE - VARIOUS WORKS	74,468.52
25/07/2016	EF047551	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE SERVICES - PIPES & HEADWALLS	5,520.11
25/07/2016	EF047552	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	169,084.87
25/07/2016	EF047553	NORM FLYNN SMASH REPAIRS	PANEL BEATING SERVICES - INSURANCE EXCESS	500.00
25/07/2016	EF047554	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	2,701.94
25/07/2016	EF047555	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	383.34
25/07/2016	EF047556	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES - GLC POOL LIFEGUARDS & CPR	1,572.80
25/07/2016	EF047557	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047558	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	172.20
25/07/2016	EF047559	CHOICES BY KYM NISBET	CARPET TILES TO GLC ENTRANCE	2,128.50
25/07/2016	EF047560	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	1,607.82
25/07/2016	EF047561	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	113.08
25/07/2016	EF047562	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - VARIOUS WORKS	9,219.55
25/07/2016	EF047563	SPORTS POWER	REWARD & RECOGNITION GIFT VOUCHERS	450.00
25/07/2016	EF047564	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	462.00
25/07/2016	EF047565	GEOGRAPHE PETROLEUM	FUEL SERVICES	15,042.54
25/07/2016	EF047566	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES - BUSSELTON AIRPORT	102.50
25/07/2016	EF047567	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
25/07/2016	EF047568	AMD CHARTERED ACCOUNTANTS	ACCOUNTANCY & AUDIT SERVICES	6,765.00
25/07/2016	EF047569	BUSSELTON RETRAVISION	65" TV, DVD PLAYER, CABLES & CONNECTIONS - NCC	4,524.90
25/07/2016	EF047570	LANDGATE (VALUER GENERAL'S OFFICE)	RATING VALUATIONS	2,931.28
25/07/2016	EF047571	STAPLES AUSTRALIA PTY LTD	WIRELESS HEADSETS & STATIONERY SUPPLIER	2,149.56
25/07/2016	EF047572	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	489.69
25/07/2016	EF047573	BUNBURY PLASTICS	PLASTIC TOPS FOR GALLERY PLINTHS - ART GEO	1,870.00
25/07/2016	EF047574	COURIER AUSTRALIA	COURIER SERVICES	853.39
25/07/2016	EF047575	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	3,861.00
25/07/2016	EF047576	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES - NCC VACATION CARE	437.62
25/07/2016	EF047577	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	275.00
25/07/2016	EF047578	PRO-LINE KERBING	KERBING SERVICES - VARIOUS WORKS	19,159.58
25/07/2016	EF047579	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,493.21
25/07/2016	EF047580	SW PRECISION PRINT	STATIONERY, TIP PASSES, RECYCLING CALENDARS	11,895.00
25/07/2016	EF047581	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	1,904.35
25/07/2016	EF047582	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	111,238.10

25/07/2016	EF047583	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	3,759.95
25/07/2016	EF047584	IT VISION AUSTRALIA PTY LTD	ANNUAL LICENCE SOFTWARE SERVICES	9,872.50
25/07/2016	EF047585	BAY SIGNS	SIGNAGE SERVICES - BIN SURROUNDS & POSSUM SIGN	1,563.00
25/07/2016	EF047586	ACTIV FOUNDATION INC	MAINTENANCE SERVICES - RESERVES & SHREDDING	26,610.10
25/07/2016	EF047587	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	26,047.79
25/07/2016	EF047588	WEST OZ LINEMARKING	LINE MARKING SERVICES - VARIOUS WORKS	2,418.90
25/07/2016	EF047589	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	657.75
25/07/2016	EF047590	CARAVAN INDUSTRY ASSOCIATION WA INC	CIAWA MEMBERSHIP 2016-2017 - KOOKABURRA	1,100.00
25/07/2016	EF047591	CCH AUSTRALIA LIMITED	SUBSCRIPTION - AUST MASTER GST GUIDE	901.00
25/07/2016	EF047592	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	1,140.15
25/07/2016	EF047593	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	877.38
25/07/2016	EF047594	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	2,023.77
25/07/2016	EF047595	B & B STREET SWEEPING	STREET SWEEPING SERVICE	50,860.70
25/07/2016	EF047596	UNIQCO INTERNATIONAL	MONTHLY UNIFLEET SERVICES X 2	2,134.36
25/07/2016	EF047597	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	485.00
25/07/2016	EF047598	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES, BORES & PUMPS	158,432.31
25/07/2016	EF047599	BUSSELTON STEEL & METALAND	STEEL PRODUCTS SUPPLIER	302.89
25/07/2016	EF047600	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL SERVICES - VARIOUS WORKS	42,043.60
25/07/2016	EF047601	KLEENHEAT GAS	GAS SERVICES	852.02
25/07/2016	EF047602	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	619.10
25/07/2016	EF047603	BSO DEVELOPMENT CONSULTANTS	CONSULTANCY - SURVEY MILNE STREET PAVILLION	660.00
25/07/2016	EF047604	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047605	WA TRUCK & MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,648.48
25/07/2016	EF047606	LESCHENAULT COMMUNITY NURSERY	NURSERY SUPPLIES - EAST BUSSELTON FORESHORE	3,510.50
25/07/2016	EF047607	AUSTRALIAN AIRPORTS ASSOCIATION	MEMBERSHIP RENEWAL 2016-2017	2,255.00
25/07/2016	EF047608	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047609	NATURALISTE TRAVEL	TRAVEL EXPS - SISTER CITY CELEBRATIONS IN JAPAN	3,246.00
25/07/2016	EF047610	PERTHWASTE PTY LTD	KERBSIDE RECYCLING SERVICES	81,500.57
25/07/2016	EF047611	BENARA NURSERY	NURSERY SUPPLIES - WINTER ORDER	4,800.53
25/07/2016	EF047612	BUSSELTON REFRIGERATION & AIRCONDITIONING	DE-GAS REFRIGERATORS - BUSSELTON WASTE FACILITY	1,452.00
25/07/2016	EF047613	M & B SALES	HARDWARE SERVICES	115.50
25/07/2016	EF047614	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	5,482.00
25/07/2016	EF047615	BRAD GOODE	ABORIGINAL HERITAGE CONSULTANCY SERVICES	4,635.18
25/07/2016	EF047616	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES - VARIOUS AREAS	3,143.50
25/07/2016	EF047617	BULLIVANTS PTY LTD	WORKSHOP EQUIPMENT SUPPLIER	689.05
25/07/2016	EF047618	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	4,861.81
25/07/2016	EF047619	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	2,066.35

25/07/2016	EF047620	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	292.68
25/07/2016	EF047621	TECHNOLOGY ONE LIMITED	SOFTWARE - FLEET IMPLEMENTATION & PAYROLL	7,310.94
25/07/2016	EF047622	DUNSBOROUGH & DISTRICTS WATER CARTAGE	TRUCK & GRADER HIRE - PUZEY ROAD	528.00
25/07/2016	EF047623	CAPERS SOUTHWEST CATERING SERVICES	CATERING - COUNCIL & OTHER MEETINGS	3,300.00
25/07/2016	EF047624	BUSSELTON HOCKEY STADIUM CLUB INC	KIDSPORT VOUCHERS	1,800.00
25/07/2016	EF047625	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	4,503.39
25/07/2016	EF047626	SOILS AINT SOILS	PINE BARK MULCH & STONE PAVERS - ART GEO	2,523.40
25/07/2016	EF047627	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	7,447.76
25/07/2016	EF047628	SPORTS TURF TECHNOLOGY	SOIL SAMPLING TEST - NEW DUNSBOROUGH OVAL	1,980.00
25/07/2016	EF047629	BUSSELTON SWIMMING CLUB	KIDSPORT VOUCHERS	400.00
25/07/2016	EF047630	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	1,222.51
25/07/2016	EF047631	FLOWERS ON PRINCE	FLOWERS - DFES AWARD PRESENTATION	60.00
25/07/2016	EF047632	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	2,430.32
25/07/2016	EF047633	D W & S V ROBERTS	AGGREGATE FOR WATER FEATURE - DUNS LIONS PARK	9,178.00
25/07/2016	EF047634	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	980.00
25/07/2016	EF047635	ROB GRIFFITHS PRINTER	PRINTING SERVICES - GLC LIFESTYLE PROGRAM	950.50
25/07/2016	EF047636	AUTO - ONE	PLANT PURCHASES / SERVICES / PARTS	3,659.59
25/07/2016	EF047637	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	9,055.51
25/07/2016	EF047638	GHD PTY LTD	GROUNDWATER & LANDFILL GAS ASSESSMENT	54,984.60
25/07/2016	EF047639	LGIS WORKCARE	WORKER COMPENSATION ADJUSTMENT 2010-2011	17,528.50
25/07/2016	EF047640	BASE (PIGMEEZ)	EMBROIDERY SERVICES - RANGERS UNIFORMS	223.00
25/07/2016	EF047641	WREN OIL	WASTE OIL SERVICES	16.50
25/07/2016	EF047642	GLOBE SIGN CO.	SIGNAGE - NEW RIVER INTERPRETIVE SIGNS	3,380.00
25/07/2016	EF047643	VM VISIMAX	ANIMALS - BARK & ACTIVITY COLLARS	220.00
25/07/2016	EF047644	CROSS SECURITY SERVICES	SECURITY - SIREN COVER & STROBE FOR CRC BUILDING	550.00
25/07/2016	EF047645	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	EXCAVATOR HIRE - HARDSTAND & DRAINAGE WORKS	13,310.00
25/07/2016	EF047646	BURKE AIR	AIR CONDITIONING SERVICES	8,728.50
25/07/2016	EF047647	ART ON THE MOVE	ART GEO MEMBERSHIP - CATEGORY B	110.00
25/07/2016	EF047648	WML CONSULTANTS PTY LTD	CONSULTANCY - PEEL TERRACE & STRELLY STREET	60,316.30
25/07/2016	EF047649	AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY PTY LTD	ADVERTISING EMPLOYMENT	764.50
25/07/2016	EF047650	LOCK AROUND THE CLOCK	SECURITY SERVICES	900.80
25/07/2016	EF047651	SURVCON PTY LTD	SURVEY SERVICES - VARIOUS WORKS	9,787.25
25/07/2016	EF047652	LEEWIN TRANSPORT	COURIER SERVICES	1,341.90
25/07/2016	EF047653	GEOGRAPHE CAMPING AND OUTDOORS	EQUIPMENT SUPPLIES FOR RANGERS	1,032.00
25/07/2016	EF047654	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIER - NCC	310.50
25/07/2016	EF047655	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
25/07/2016	EF047656	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,356.85

25/07/2016	EF047657	DIGITAL MAPPING SOLUTIONS	INTRAMAPS SUBSCRIPTION PLAN FEES	494.26
25/07/2016	EF047658	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,760.00
25/07/2016	EF047659	CITY AND REGIONAL FUELS	FUEL SERVICES	4,063.61
25/07/2016	EF047660	AUSTSWIM	TRAINING SERVICES - ACCESS & INCLUSION - GLC	275.00
25/07/2016	EF047661	A CUT TREE LOPPING SERVICE	TREE LOPPING SERVICES	385.00
25/07/2016	EF047662	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - VARIOUS WORKS	13,551.09
25/07/2016	EF047663	VINEPOWER MARGARET RIVER PTY LTD	LANDSCAPING SERVICES - VARIOUS WORKS	23,106.42
25/07/2016	EF047664	PLEDGER FAMILY TRUST T/A	ANNUAL LIBRARY SUBSCRIPTION - LINKS PLUS	176.00
25/07/2016	EF047665	DIRECT DEMOLITION	REMOVE ASBESTOS FROM BUSSELTON WASTE FACILITY	1,540.00
25/07/2016	EF047666	DUNSBOROUGH COAST & LANDCARE	MATERIALS FOR COMMUNITY PLANTING DAY	70.00
25/07/2016	EF047667	MAINPEAK PTY LTD	SES SUPPLIES & EQUIPMENT	1,179.75
25/07/2016	EF047668	BDA TREE LOPPING	TREE LOPPING SERVICES - VARIOUS WORKS	40,451.40
25/07/2016	EF047669	WA SKILLS TRAINING	TRAINING SERVICES - CONFINED SPACES	1,500.00
25/07/2016	EF047670	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	15,586.40
25/07/2016	EF047671	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	3,038.81
25/07/2016	EF047672	PRIME EARTHMOVING BUSSELTON	EARTHMOVING SERVICES - POSI TRACK HIRE	2,450.25
25/07/2016	EF047673	TOX FREE WASTE MANAGEMENT SOLUTIONS	CHEMICAL DISPOSAL SERVICES-WASTE FACILITIES	13,537.37
25/07/2016	EF047674	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	5,643.54
25/07/2016	EF047675	LGMA (WA) DIVISION	ASPIRING LEADERS CONFERENCE DONATION	500.00
25/07/2016	EF047676	JUICE PRINT	PRINTING SERVICES - BOUNDARY SIGNAGE	2,617.23
25/07/2016	EF047677	FENCING SOLUTIONS	MAINTENANCE - BUSSELTON WASTE FACILITY FENCE	300.00
25/07/2016	EF047678	BROADWATER BRICK PAVING	LIMESTONE RETAINING WALL - KING STREET CAR PARK	4,040.00
25/07/2016	EF047679	CRAVEN FOODS BUSSELTON	GLC CAFE PURCHASES	39.78
25/07/2016	EF047680	QK TECHNOLOGIES PTY LTD	QIK KIDS SOFTWARE LICENCE 2016 - 2017 - NCC	1,150.00
25/07/2016	EF047681	WANDERERS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	3,060.00
25/07/2016	EF047682	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	14,398.00
25/07/2016	EF047683	ELECTRICAL IRRIGATION SERVICES	ELECTRICAL SERVICES - IRRIGATION PUMP REPAIRS	88.00
25/07/2016	EF047684	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	40,700.00
25/07/2016	EF047685	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	3,696.00
25/07/2016	EF047686	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC & NCC	609.10
25/07/2016	EF047687	AUSTRALIA'S SOUTH WEST	ANNUAL MEMBERSHIP 2016-2017	125.00
25/07/2016	EF047688	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES - VARIOUS WORKS	61,226.00
25/07/2016	EF047689	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	3.00
25/07/2016	EF047690	APRA LIMITED	APRA LICENCE RENEWALS - LIVE PERFORMANCES	130.81
25/07/2016	EF047691	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	29,948.95
25/07/2016	EF047692	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	88.90
25/07/2016	EF047693	T-QUIP	MOWER PARTS & SERVICE	8,783.75

List of Payments Made - July 2016

28/07/2016	EF047694	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
28/07/2016	EF047695	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - LEAVING GIFT	225.00
28/07/2016	EF047696	CANCELLED	PRINTING ERROR	0.00
28/07/2016	EF047697	LOGIWEST EXPRESS PTY LTD	FREIGHT	18.97
28/07/2016	EF047698	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - TFR STATION & DUNS CELL 1	18,558.10
28/07/2016	EF047699	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	16,500.00
28/07/2016	EF047700	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	3,900.00
28/07/2016	EF047701	OPTUS BILLING SERVICES PTY LTD	FIXED NBN INTERNET ACCESS - BUSSELTON AIRPORT	302.51
28/07/2016	EF047702	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VASSE OVAL	1,149.50
28/07/2016	EF047703	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	242.69
28/07/2016	EF047704	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES - ART GEO EXHIBITION	183.00
28/07/2016	EF047705	LEANNE FARRELL	STAFF REIMBURSEMENT - NCC VACATION CARE	523.27
28/07/2016	EF047706	GREGORY MATTHEWS	BOND & FEES REFUNDED - BOOKING CANCELLED	541.00
28/07/2016	EF047707	CANCELLED	PROCESS ERROR	0.00
28/07/2016	EF047708	LITTLE POSSUMS	HEALTH FEE REFUND - NOT REQUIRED	60.00
28/07/2016	EF047709	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,407.21
28/07/2016	EF047710	OUTDOOR WORLD CAPE TO CAPE T/A C 2 C HOLDINGS	BUILDING - WILYABRUP BUSH FIRE BRIGADE 40% PMT	36,300.00
28/07/2016	EF047711	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SUPPLIES	1,289.78
28/07/2016	EF047712	KLEENHEAT GAS	GAS SERVICES - GLC	2,301.48
28/07/2016	EF047713	PERTHWASTE PTY LTD	KERBSIDE RECYCLING SERVICES	79,488.59
28/07/2016	EF047714	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	479.57
28/07/2016	EF047715	BAREFOOT BOOKS	BOOKS BY THE BAY TRANSPORT EXPENSES	120.00
28/07/2016	EF047716	ASPEN DUNSBOROUGH LAKES LTD	LANDSCAPE MAINTENANCE BOND REFUND	37,007.00
28/07/2016	EF047717	SPORTS TURF TECHNOLOGY	TURF WICKET TESTING - BARNARD & BOVELL PARK	825.00
28/07/2016	EF047718	BUSSELTON FOOTBALL & SPORTSMAN CLUB	INSURANCE REIMBURSEMENT - BROKEN WINDOWS	167.27
28/07/2016	EF047719	PLANNING INSTITUTE OF AUSTRALIA INC	TRAINING SERVICES - URBAN DESIGN	1,650.00
28/07/2016	EF047720	CAMMS	INTERPLAN / IRM ANNUAL LICENCE FEE	16,758.50
				<u>5,977,885.48</u>

TRUST ACCOUNT - JULY 2016

<u>Date</u>	<u>TRUST CHQ</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
5/07/2016	007265	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	20,637.97
5/07/2016	007266	CONSTRUCTION TRAINING FUND	BCITF LEVY	11,844.03
5/07/2016	007267	CITY OF BUSSELTON	BSL & CTF LEVY COMMISSION	751.00

			33,233.00
<u>INTERNAL PAYMENT VOUCHERS - JULY 2016</u>			
<u>Date</u>	<u>IP VOUCHER</u>	<u>Name</u>	<u>Description</u>
24/06/2016	DD002814	SPECIAL PAY	SPECIAL PAY 591.72
6/07/2016	DD002815	PAY 1	FORTNIGHTLY PAY 656,286.78
30/06/2016	DD002816	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES 59,250.60
1/07/2016	DD002817	ANZ BANK	BANK FEES 4,026.23
1/07/2016	DD002818	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - MONITORS 5,709.02
1/07/2016	DD002819	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - RENTAL ON SAN 28,965.82
1/07/2016	DD002820	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - RICOH COPIER 1,663.01
4/07/2016	DD002821	CI & MJ BUCKLEY	REFUND OF RATE OVERPAYMENT 50.00
30/06/2016	DD002822	ANZ BANK - VISA CARD	CREDIT CARD REIMBURSEMENT -120.00
6/07/2016	DD002823	ANZ BANK	BANK FEES 281.74
6/07/2016	DD002824	ANZ BANK	BANK FEES 95.77
15/07/2016	DD002825	RPC & JK SALMON	REFUND HOLIDAY HOME REGISTRATION - PAID TWICE 228.00
20/07/2016	DD002826	PAY 2	FORTNIGHTLY PAY 680,249.03
15/07/2016	DD002827	COMMONWEALTH BANK	BANK FEES 77.10
19/07/2016	DD002828	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS 237.80
19/07/2016	DD002829	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS 220.02
20/07/2016	DD002830	G&A ANDERSON & M&C CASEY	REFUND HOLIDAY HOME REGISTRATION - PROP SOLD 228.00
1/07/2016	DD002831	AR HERD	REFUND HOLIDAY HOME REGISTRATION - CANCELLED 228.00
27/07/2016	DD002832	BUSSELTON SHEDS PLUS	REFUND BUILDING APPLICATION - PAID TWICE 612.90
			<u>1,438,881.54</u>

10.2 Finance Committee - 8/09/2016 - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31 JULY 2016

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Strategic Financial Plan Accountant - Stuart Wells Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Financial Activity Statements - July 2016

This item was considered by the Finance Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 July 2016.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 21 July 2016, the Council adopted (C1607/160) the following material variance reporting threshold for the 2016/17 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2016/17 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

NA

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

Long-term Financial Plan Implications

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

CONSULTATION

NA

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a full year basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings

- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 31 JULY 2016

Historically, significant variances are evident in most revenue and expenditure categories during the early part of each financial year. With this in mind, this initial monthly report will not make any specific commentary on individual variances, which are predominantly due to timing differences. However, the report does list, for information purposes, those activities where the 10% reporting threshold has been exceeded (irrespective of timing matters).

Note: In previous years where 'expenditure' has been less than budget, variances have been expressed as a negative number and negative percentage in this report. From July 2016 onwards, expenditure that is less than budget will be expressed as a positive variance and positive percentage.

Operating Activity

▪ Operating Revenue

As at 31 July 2016, there is a variance of 1.3% (\$649K) in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Rates	Below threshold	+\$579
Fees and Charges	Below threshold	-\$146
Operating Grants, Subsidies and Contributions	+92%	+\$42
Other Revenue	+64%	+\$14
Interest Earnings	-30%	-\$58
Non-Operating Grants, Subsidies and Contributions	+26%	+\$219

▪ Operating Expenditure

As at 31 July 2016, there is a variance of +14% (+\$775K) in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	+62%	+\$742
Utilities	+38%	+\$75
Other Expenditure	+87%	+\$236
Allocations	-80%	-\$213

Capital Activity

▪ Capital Revenue

As at 31 July 2016, there is a variance of -95% (-\$1,424K) in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Transfer from Reserves	-100%	-\$1,500
Transfer from Restricted Assets	+100%	+\$76

▪ Capital Expenditure

As at 31 July 2016, there is a variance of 92.5% (+\$7,841K) in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	+89%	+\$2,006
Plant and Equipment	+100%	+\$13
Furniture and Equipment	+99%	+\$59
Infrastructure	+95%	+\$5,039
Transfers to Restricted Assets	+46%	+\$48
Transfers to Reserves	+89%	+\$676

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

CONCLUSION

Significant variances are not unusual in the very early part of each financial year, with this primarily due to budget timing differences, coupled with an increased tendency for higher variances to occur based on 'lesser' year to date budget allocations. In reviewing the financial performance to the end of July, the major variances are all primarily attributable to timing differences.

OPTIONS

The Council may determine not to receive the statutory financial activity statement reports.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 31 July 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of BusseltonStatement of Financial ActivityFor The Period Ending 31 July 2016

	2016/2017 Actual	2015/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2016/17 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	41,474,902	40,896,078	40,896,078	41,899,310	41,899,310	1.42%
Operating Grants, Subsidies and Contributions	87,702	45,773	45,773	4,861,121	4,861,121	91.60%
Fees & Charges	7,026,269	7,172,677	7,172,677	15,598,955	15,598,955	-2.04%
Other Revenue	36,159	22,017	22,017	356,410	356,410	64.23%
Interest Earnings	135,881	194,356	194,356	2,542,850	2,542,850	-30.09%
	48,760,913	48,330,901	48,330,901	65,258,646	65,258,646	0.89%
Expenses from Ordinary Activities						
Employee Costs	(2,295,048)	(2,308,175)	(2,308,175)	(27,838,725)	(27,838,725)	0.57%
Materials & Contracts	(447,452)	(1,189,691)	(1,189,691)	(15,575,365)	(15,575,365)	62.39%
Utilities (Gas, Electricity, Water etc)	(122,461)	(197,021)	(197,021)	(2,358,980)	(2,358,980)	37.84%
Depreciation on non current assets	(1,407,458)	(1,321,147)	(1,321,147)	(15,715,050)	(15,715,050)	-6.53%
Insurance Expenses	(385,399)	(395,202)	(395,202)	(716,772)	(716,772)	2.48%
Other Expenditure	(34,188)	(269,843)	(269,843)	(3,095,864)	(3,095,864)	87.33%
Allocations	53,066	265,924	265,924	1,942,110	1,942,110	-80.04%
	(4,638,940)	(5,415,155)	(5,415,155)	(63,358,646)	(63,358,646)	14.33%
Borrowings Cost Expense						
Interest Expenses	0	0	0	(1,318,330)	(1,318,330)	0.00%
	0	0	0	(1,318,330)	(1,318,330)	0.00%
Non-Operating Grants, Subsidies and Contributions	1,060,371	841,636	841,636	35,349,212	35,349,212	25.99%
Profit on Asset Disposals	0	0	0	23,227	23,227	0.00%
Loss on Asset Disposals	(724)	0	0	(94,761)	(94,761)	0.00%
	1,059,647	841,636	841,636	35,277,678	35,277,678	25.90%
Net Result	45,181,620	43,757,382	43,757,382	35,859,348	35,859,348	3.25%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	1,407,458	1,321,147	1,321,147	15,715,050	15,715,050	
Donated Assets	0	0	0	(13,800,000)	(13,800,000)	
(Profit)/Loss on Sale of Assets	724	0	0	71,534	71,534	
Allocations & Other Adjustments	(3,379)	0	0	0	0	
Deferred Pensioner Movements	0	0	0	0	0	
Recording of Employee Entitlements (Provisions)	0	0	0	(26,356)	(26,356)	
Deposit & Bonds Movements (cash backed)	(73,175)	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(237,905)	(2,243,959)	(2,243,959)	(24,081,120)	(24,081,120)	89.40%
Plant & Equipment	0	(13,242)	(13,242)	(2,783,200)	(2,783,200)	100.00%
Furniture & Equipment	(337)	(58,942)	(58,942)	(1,910,597)	(1,910,597)	99.43%
Infrastructure	(257,191)	(5,296,526)	(5,296,526)	(66,504,042)	(66,504,042)	95.14%
Proceeds from Sale of Assets	0	0	0	609,000	609,000	0.00%
Proceeds from New Loans	0	0	0	3,650,000	3,650,000	0.00%
Self Supporting Loans - Repayment of Principal	0	0	0	91,040	91,040	0.00%
Total Loan Repayments - Principal	0	0	0	(2,089,302)	(2,089,302)	0.00%
Advances to Community Groups	0	0	0	(150,000)	(150,000)	0.00%
Transfer to Restricted Assets	(55,657)	(103,433)	(103,433)	(11,301,200)	(11,301,200)	46.19%
Transfer from Restricted Assets	75,685	0	0	55,722,104	55,722,104	0.00%
Transfer to Reserves	(84,625)	(760,744)	(760,744)	(25,302,389)	(25,302,389)	88.88%
Transfer from Reserves	0	1,500,000	1,500,000	35,052,041	35,052,041	-100.00%
Opening Funds Surplus/ (Deficit)	1,178,089	1,178,089	1,178,089	1,178,089	1,178,089	
Net Current Position - Surplus / (Deficit)	47,131,308	39,279,772	39,279,772	0	0	

City of Busselton

Net Current Position

For The Period Ending 31 July 2016

	2016/17 Actual	2016/17 Amended Budget	2016/17 Original Budget	2015/16 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	0	1,996,620	1,996,620	3,251,577
Cash - Restricted	112,654,249	58,428,023	58,428,023	112,598,579
Sundry Debtors	2,524,665	1,600,000	1,600,000	2,501,984
Rates Outstanding - General	48,684,490	1,550,000	1,550,000	787,186
Stock on Hand	16,543	20,000	20,000	20,420
	<u>163,879,947</u>	<u>63,594,643</u>	<u>63,594,643</u>	<u>119,159,746</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	2,504,420	0	0	0
Sundry Creditors	1,589,970	5,166,620	5,166,620	5,383,078
Performance Bonds	2,352,573	2,425,748	2,425,748	2,425,748
	<u>6,446,963</u>	<u>7,592,368</u>	<u>7,592,368</u>	<u>7,808,826</u>
Current Position (inclusive of Restricted Funds)	157,432,984	56,002,275	56,002,275	111,350,920
Add: Cash Backed Liabilities (Deposits & Bonds)	2,352,573	2,425,748	2,425,748	2,425,748
Less: Cash - Restricted Funds	(112,654,249)	(58,428,023)	(58,428,023)	(112,598,579)
<u>NET CURRENT ASSET POSITION</u>	<u>47,131,308</u>	<u>0</u>	<u>0</u>	<u>1,178,089</u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	0	0	100,000	100,000	0.00%
11156 Airport Development	0	200,000	200,000	2,400,000	2,400,000	100.00%
	0	200,000	200,000	2,500,000	2,500,000	100.00%
Buildings						
Major Projects						
Major Project - Busselton Foreshore						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	798	233,333	233,333	2,800,000	2,800,000	99.66%
B9583 Railway House	152,886	82,435	82,435	989,216	989,216	-85.46%
B9593 Milne Street Pavilion	7,706	135,578	135,578	1,626,940	1,626,940	94.32%
B9600 Old Busselton Lighthouse	0	0	0	80,000	80,000	0.00%
	161,390	451,346	451,346	5,496,156	5,496,156	64.24%
Major Project - Administration Building						
B9010 Civic and Administration Centre	41,806	1,499,999	1,499,999	14,498,715	14,498,715	97.21%
	41,806	1,499,999	1,499,999	14,498,715	14,498,715	97.21%
Buildings (Other)						
B9104 Wilyabrup Brigade Shed	33,000	0	0	33,000	33,000	0.00%
B9111 Yallingup Rural Bush Fire Brigade	0	0	0	30,520	30,520	0.00%
B9112 Ambergate Bushfire Brigade Shed	0	0	0	123,307	123,307	0.00%
B9300 Aged Housing Capital Improvements - Winderup	581	0	0	30,000	30,000	0.00%
B9301 Aged Housing Capital Improvements - Harris Road	0	0	0	20,000	20,000	0.00%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	0	0	40,000	40,000	0.00%
B9406 Busselton Cemetery - Chapel	0	2,500	2,500	30,000	30,000	100.00%
B9502 Dunsborough Hall Building Upgrade	96	0	0	0	0	0.00%
B9514 GLC Changeroom Refurbishment	1,032	0	0	0	0	0.00%
B9531 GLC - Sports Hall	0	7,917	7,917	95,000	95,000	100.00%
B9539 GLC - Roof Repairs	0	3,558	3,558	42,700	42,700	100.00%
B9556 NCC Internal Refurbishment	0	3,083	3,083	37,000	37,000	100.00%
B9566 GLC Pool Hall	0	3,283	3,283	39,400	39,400	100.00%
B9591 Performing Arts Convention Centre	0	0	0	100,000	100,000	0.00%
B9594 Vasse Community Recreation Precinct - Changerooms & Toilet	0	34,591	34,591	415,100	415,100	100.00%
B9596 GLC Building Improvements	0	3,333	3,333	40,000	40,000	100.00%
B9598 Dunsborough Library	0	2,017	2,017	24,200	24,200	100.00%
B9599 Portable Toilets	0	0	0	20,000	20,000	0.00%
B9601 Meelup Shed (Vidler Road Waste Facility)	0	0	0	10,000	10,000	0.00%
B9715 Airport Terminal Stage 1B	0	5,000	5,000	60,000	60,000	100.00%
B9802 Kook Caravan Park Ablutions Refurbishment	0	8,333	8,333	100,000	100,000	100.00%
B9804 Kook Park Home	0	8,583	8,583	171,022	171,022	100.00%
B9805 Kook Park Kitchen	0	2,916	2,916	35,000	35,000	100.00%
B9806 Kook Park Electrical Upgrade	0	7,500	7,500	90,000	90,000	100.00%
	34,709	92,614	92,614	1,586,249	1,586,249	62.52%
Total Buildings	237,905	2,043,959	2,043,959	21,581,120	21,581,120	88.36%

City of Busselton**Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 31 July 2016**

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Plant & Equipment						
10001 Office of the CEO	0	0	0	90,000	90,000	0.00%
10115 Major Projects Administration	0	0	0	40,000	40,000	0.00%
10251 Business Systems	0	0	0	35,000	35,000	0.00%
10591 Geopraphe Leisure Centre	0	13,242	13,242	158,900	158,900	100.00%
10600 Kookaburra Caravan Park	0	0	0	28,000	28,000	0.00%
10805 Planning Administration	0	0	0	40,000	40,000	0.00%
10910 Building Services	0	0	0	35,000	35,000	0.00%
10920 Environmental Health Services Administration	0	0	0	2,000	2,000	0.00%
10922 Preventative Services - Mosquitoes	0	0	0	3,300	3,300	0.00%
10950 Animal Control	0	0	0	50,000	50,000	0.00%
10980 Other Law, Order & Public Safety	0	0	0	50,000	50,000	0.00%
11101 Engineering Services Administration	0	0	0	40,000	40,000	0.00%
11107 Engineering Services Design	0	0	0	39,000	39,000	0.00%
11150 Asset Management Administration	0	0	0	35,000	35,000	0.00%
11151 Airport Operations	0	0	0	3,000	3,000	0.00%
11401 Transport - Workshop	0	0	0	5,000	5,000	0.00%
11402 Plant Purchases (P10)	0	0	0	434,000	434,000	0.00%
11403 Plant Purchases (P11)	0	0	0	571,000	571,000	0.00%
11404 Plant Purchases (P12)	0	0	0	1,089,000	1,089,000	0.00%
11500 Operations Services Administration	0	0	0	35,000	35,000	0.00%
	0	13,242	13,242	2,783,200	2,783,200	100.00%
Furniture & Office Equipment						
10115 Major Projects Administration	0	6,667	6,667	80,000	80,000	100.00%
10250 Information Technology	337	0	0	0	0	0.00%
10251 Business Systems	0	31,583	31,583	379,000	379,000	100.00%
10380 Busselton Library	0	0	0	11,670	11,670	0.00%
10381 Dunsborough Library	0	0	0	16,200	16,200	0.00%
10590 Naturaliste Community Centre	0	10,000	10,000	15,487	15,487	100.00%
10591 Geopraphe Leisure Centre	0	2,192	2,192	68,840	68,840	100.00%
10616 Winderlup Villas Aged Housing	0	0	0	6,000	6,000	0.00%
10617 Harris Road Aged Housing	0	0	0	3,500	3,500	0.00%
10625 Art Geo Administration	0	167	167	12,000	12,000	100.00%
10900 Cultural Planning	0	0	0	116,500	116,500	0.00%
10920 Environmental Health Services Administration	0	0	0	1,400	1,400	0.00%
B1000 Administration Building- 2-16 Southern Drive	0	0	0	1,100,000	1,100,000	0.00%
B1357 Railway House	0	8,333	8,333	100,000	100,000	100.00%
	337	58,942	58,942	1,910,597	1,910,597	99.43%
Sub-Total Property, Plant & Equipment	238,241	2,316,143	2,316,143	28,774,917	28,774,917	89.71%
>> Infrastructure						
Major Project - Busselton Foreshore						
C0045 Busselton Foreshore Stage 3: Goose Car Park	260	16,667	16,667	200,000	200,000	98.44%
C0046 Busselton Foreshore Stage 3: Central Car Park	0	12,500	12,500	150,000	150,000	100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	0	166,667	166,667	2,000,000	2,000,000	100.00%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	0	91,667	91,667	1,100,000	1,100,000	100.00%
C3133 Busselton Foreshore Contingency	0	7,558	7,558	90,700	90,700	100.00%
C3140 Foreshore Water Supply and Services	0	100,000	100,000	898,927	898,927	100.00%
C3148 Busselton Foreshore Stage 3: Foreshore Landscaping	0	33,333	33,333	400,000	400,000	100.00%
C3149 Busselton Foreshore Stage 3: Remedial Works	0	4,167	4,167	50,000	50,000	100.00%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	0	14,417	14,417	173,000	173,000	100.00%
C3151 Busselton Foreshore Stage 3: Jetty Way Pedestrian	1,774	46,252	46,252	555,030	555,030	96.16%
C3152 Busselton Foreshore Stage 3: Queen Street Abutment	0	41,667	41,667	500,000	500,000	100.00%
C3153 Busselton Foreshore Stage 3: Possum Park	1,105	16,667	16,667	200,000	200,000	93.37%
W0196 Busselton Foreshore Stage 3: Foreshore Parade West	0	58,333	58,333	700,000	700,000	100.00%
W0197 Busselton Foreshore Stage 3: Queen St Upgrade	260	54,167	54,167	650,000	650,000	99.52%
	3,399	664,062	664,062	7,667,657	7,667,657	99.49%
Major Project - Administration Building						
C0043 Administration Building Carpark	0	20,417	20,417	245,000	245,000	100.00%
	0	20,417	20,417	245,000	245,000	100.00%
Busselton Jetty						
C3500 Busselton Jetty Refurbishment	0	6,220	6,220	18,660	18,660	100.00%
	0	6,220	6,220	18,660	18,660	100.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Footpaths Construction						
F0018 Marine Terrace	0	9,583	9,583	115,000	115,000	100.00%
F0059 Brown Street Footpaths	0	4,899	4,899	58,788	58,788	100.00%
F0061 Layman Road Footpath Renewal	3,039	0	0	0	0	0.00%
F0063 Yallingup Footpath	0	2,640	2,640	31,682	31,682	100.00%
F0066 Bussell Highway Footpath Sections	0	16,833	16,833	202,000	202,000	100.00%
F0068 Freycinet Drive Access	0	3,500	3,500	42,000	42,000	100.00%
F0069 Luke Way Guerin Street to David Drive	0	1,833	1,833	22,000	22,000	100.00%
F0070 Strelly Street Community Garden Access	0	1,667	1,667	20,000	20,000	100.00%
F0071 Lou Weston Oval Shared Path	0	7,084	7,084	85,000	85,000	100.00%
	3,039	48,039	48,039	576,470	576,470	93.67%
Drainage Construction - Street						
D0009 Busselton LIA - Geocatch Drain Partnership	0	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busselton Drainage Upgrades	0	23,916	23,916	287,000	287,000	100.00%
	0	23,916	23,916	317,000	317,000	100.00%
Car Parking Construction						
C0035 Churchill Park Hardstand Area (Parking)	0	10,586	10,586	127,030	127,030	100.00%
C0036 Lou Weston / King St Foreshore Car Parking	33,987	191	191	2,287	2,287	-17694.42%
C0044 Meelup Coastal Nodes - Carpark upgrade	0	0	0	85,670	85,670	0.00%
C0047 Dunsborough Town Centre Carparking	0	0	0	1,350,000	1,350,000	0.00%
	33,987	10,777	10,777	1,564,987	1,564,987	-215.37%
Bridges Construction						
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	0	0	69,000	69,000	0.00%
A0008 Layman Road Bridge - 3438	0	50,000	50,000	600,000	600,000	100.00%
A0010 Queen Street Bridge 0240A	0	24,000	24,000	288,000	288,000	100.00%
A0015 Metricup Road Bridge - 3354	0	0	0	912,000	912,000	0.00%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	13,250	13,250	159,000	159,000	100.00%
	0	87,250	87,250	2,028,000	2,028,000	100.00%
Cycleways Construction						
F1008 Busselton Bypass - Strelly Street to Clydebank Avenue	0	4,525	4,525	54,304	54,304	100.00%
F1011 Navigation Way Armitage Drive to Lanyard Boulevard	0	9,583	9,583	115,000	115,000	100.00%
F1014 Busselton Bypass - Fairway to Kangaroo Gully	2,484	10,717	10,717	128,600	128,600	76.82%
F1017 Busselton Bypass Cycleway (Clydebank to Grace Court)	0	18,749	18,749	225,000	225,000	100.00%
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	0	0	0	30,000	30,000	0.00%
	2,484	43,574	43,574	552,904	552,904	94.30%
Townscape Construction						
C1024 Dunsborough Road Access Improvements Stage 1	197	41,000	41,000	492,000	492,000	99.52%
	197	41,000	41,000	492,000	492,000	99.52%
Boat Ramps Construction						
C1503 Quindalup Sea Rescue Boat Ramp	37	0	0	0	0	0.00%
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	0	0	0	229,000	229,000	0.00%
	37	0	0	229,000	229,000	0.00%
Beach Restoration						
C2504 Groyne Construction	0	0	0	45,000	45,000	0.00%
C2512 Sand Re-Nourishment	22,674	0	0	110,000	110,000	0.00%
C2520 Coastal Protection Works	0	2,083	2,083	25,000	25,000	100.00%
C2522 King Street Seawall	0	0	0	305,000	305,000	0.00%
	22,674	2,083	2,083	485,000	485,000	-988.51%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Parks, Gardens & Reserves						
C3006 Playgrounds General - Replacement of playground equipment	0	2,917	2,917	35,000	35,000	100.00%
C3014 Meelup Park - Fire Access Trail	0	0	0	20,000	20,000	0.00%
C3040 Churchill Park - Install Synthetic Wicket	0	1,500	1,500	18,000	18,000	100.00%
C3046 Dunsborough - BMX / Skatebowl	0	2,200	2,200	26,396	26,396	100.00%
C3110 Dunsborough Lions Park	11,206	0	0	0	0	0.00%
C3122 Rails to Trails	0	0	0	100,000	100,000	0.00%
C3123 Geographe Leisure Centre - Landscaping	0	0	0	32,000	32,000	0.00%
C3127 Whale Viewing Platform - Point Picquet	0	10,000	10,000	19,526	19,526	100.00%
C3130 Vasse Birchfields Bore	0	5,334	5,334	64,000	64,000	100.00%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	1,333	25,000	25,000	300,000	300,000	94.67%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	0	812	812	9,745	9,745	100.00%
C3143 NCC Infrastructure	0	1,092	1,092	13,100	13,100	100.00%
C3145 Churchill Park Redevelopment	0	25,417	25,417	305,000	305,000	100.00%
C3146 Dunsborough Town Centre	0	4,167	4,167	50,000	50,000	100.00%
C3147 Busselton Foreshore - Extension to Mainline	0	12,500	12,500	150,000	150,000	100.00%
C3154 Administration Building Landscaping Works	0	37,500	37,500	450,000	450,000	100.00%
C3156 Meelup Capital Works - Unallocated	0	0	0	40,000	40,000	0.00%
C3157 Port Geographe - Landscaping Layman Road	0	0	0	10,000	10,000	0.00%
C3158 Port Geographe - Casurina Replacements on Layman Road	0	1,250	1,250	15,000	15,000	100.00%
	12,538	129,689	129,689	1,657,767	1,657,767	90.33%
Cemetery Capital Works						
C1605 Busselton Cemetery Infrastructure Upgrades	0	2,500	2,500	30,000	30,000	100.00%
	0	2,500	2,500	30,000	30,000	100.00%
Beach Front Infrastructure Works						
C1753 Eagle Bay Viewing Platform	0	1,917	1,917	23,000	23,000	100.00%
	0	1,917	1,917	23,000	23,000	100.00%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure (Upgrade)	0	0	0	20,000	20,000	0.00%
	0	0	0	20,000	20,000	0.00%
Sanitation Infrastructure						
C3479 New Cell Development	8,450	72,500	72,500	870,000	870,000	88.34%
C3481 Transfer Station Development	9,321	189,852	189,852	2,278,223	2,278,223	95.09%
C3485 Site Rehabilitation - Busselton	1,519	20,833	20,833	250,000	250,000	92.71%
C3487 Site Rehabilitation - Dunsborough	0	12,500	12,500	150,000	150,000	100.00%
C3488 Busselton Transfer Station Provision of Scheme Water	0	33,333	33,333	400,000	400,000	100.00%
	19,290	329,018	329,018	3,948,223	3,948,223	94.14%
Airport Development						
C6090 Parks & Gardens Airport Stage 2	0	28,750	28,750	345,000	345,000	100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	0	82,834	82,834	994,000	994,000	100.00%
C6092 Airport Construction Stage 2, Airfield	0	2,083,333	2,083,333	25,000,000	25,000,000	100.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	475,000	475,000	5,700,000	5,700,000	100.00%
C6094 Airport Construction Stage 2, Jet Fuel	0	35,000	35,000	420,000	420,000	100.00%
C6095 Airport Construction Stage 2, External Services	0	383,334	383,334	4,600,000	4,600,000	100.00%
C6097 Airport Construction Stage 1B, Jet Fuel	0	51,222	51,222	614,659	614,659	100.00%
C6099 Airport Development - Project Expenses	76,188	121,121	121,121	1,469,107	1,469,107	37.10%
	76,188	3,260,594	3,260,594	39,142,766	39,142,766	97.66%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Main Roads						
S0035 Strelly Street	0	13,344	13,344	160,128	160,128	100.00%
S0036 Tuart Drive - Asphalt reseal to 7.2m (0 to 9.5 slk)	0	17,500	17,500	210,000	210,000	100.00%
S0049 Layman Road	112	62,500	62,500	750,000	750,000	99.82%
S0051 Causeway Road	0	12,500	12,500	150,000	150,000	100.00%
S0064 Peel Terrace	0	36,143	36,143	433,719	433,719	100.00%
S0065 Metricup Road	0	20,000	20,000	240,000	240,000	100.00%
S0303 Earnshaw Road	0	1,333	1,333	16,000	16,000	100.00%
S0304 Hale Street	0	6,083	6,083	73,000	73,000	100.00%
S0305 Kempston Place	0	3,667	3,667	44,000	44,000	100.00%
S0306 Moore Street	0	3,583	3,583	43,000	43,000	100.00%
S0307 Redwood Close	0	1,333	1,333	16,000	16,000	100.00%
S0308 Ringtail Retreat	0	3,000	3,000	36,000	36,000	100.00%
S0309 Rivergum Place	0	2,167	2,167	26,000	26,000	100.00%
S0310 Wallaby Gardens	0	2,500	2,500	30,000	30,000	100.00%
S0311 Waratah Court	0	1,417	1,417	17,000	17,000	100.00%
S0312 Whistler Cove	0	1,167	1,167	14,000	14,000	100.00%
S0313 Cummins Court	0	1,269	1,269	15,223	15,223	100.00%
	112	189,506	189,506	2,274,070	2,274,070	99.94%
Roads to Recovery						
T0016 Puzey Road	9,397	109,294	109,294	1,311,526	1,311,526	91.40%
T0063 Tom Cullity Drive	0	86,917	86,917	1,043,000	1,043,000	100.00%
T0073 Hammond - Asphalt Overlay	0	9,750	9,750	117,000	117,000	100.00%
T0074 Maxted Street	0	13,417	13,417	161,000	161,000	100.00%
T0075 Pelican Place	0	3,583	3,583	43,000	43,000	100.00%
T0076 Roberts Road	0	10,667	10,667	128,000	128,000	100.00%
	9,397	233,628	233,628	2,803,526	2,803,526	95.98%
Council Roads Initiative						
W0005 Kaloorup Road	0	14,000	14,000	168,000	168,000	100.00%
W0019 Marine Terrace	0	8,584	8,584	103,000	103,000	100.00%
W0028 Bus Bays & Shelters	10,345	310	310	3,720	3,720	-3237.10%
W0032 Chamber Road Gravel Resheet	0	2,833	2,833	34,000	34,000	100.00%
W0044 Brash Road Yallingup	0	3,916	3,916	47,000	47,000	100.00%
W0046 Hurford Street	2,506	0	0	0	0	0.00%
W0080 Bussell Highway	39,407	2,244	2,244	26,933	26,933	-1656.11%
W0100 Peel Terrace	0	2,167	2,167	26,000	26,000	100.00%
W0128 Worgan Road	0	6,519	6,519	78,220	78,220	100.00%
W0135 Bussell Highway - Norman Road Broadwater Intersection	17,875	2,780	2,780	33,359	33,359	-542.99%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	2,769	3,750	3,750	45,000	45,000	26.16%
W0150 Roe Terrace Busselton	0	3,334	3,334	40,000	40,000	100.00%
W0159 David Drive Geographe	0	2,417	2,417	29,000	29,000	100.00%
W0172 Woodbridge Vale	946	0	0	0	0	0.00%
W0174 Owen Road	0	2,331	2,331	27,980	27,980	100.00%
W0175 Scott Road	0	3,750	3,750	45,000	45,000	100.00%
W0176 Signage (Alternate CBD Entry)	0	5,000	5,000	60,000	60,000	100.00%
W0177 Strelly Street	0	5,000	5,000	60,000	60,000	100.00%
W0178 Tompsett Road	0	4,733	4,733	56,800	56,800	100.00%
W0179 Anthony Road	0	3,083	3,083	37,000	37,000	100.00%
W0180 Beach Road	0	6,501	6,501	78,000	78,000	100.00%
W0181 Blue Crescent	0	14,000	14,000	168,000	168,000	100.00%
W0182 Capel-Tutunup	0	6,500	6,500	78,000	78,000	100.00%
W0183 Carter Road	0	35,917	35,917	431,000	431,000	100.00%
W0185 Elsgood Avenue	0	5,500	5,500	66,000	66,000	100.00%
W0186 Grant Street	0	3,666	3,666	44,000	44,000	100.00%
W0187 Luke Way	0	2,917	2,917	35,000	35,000	100.00%
W0188 Macbeth WaY	0	2,834	2,834	34,000	34,000	100.00%
W0189 Melville Crescent	0	3,333	3,333	40,000	40,000	100.00%
W0190 Miamup Road	0	18,333	18,333	220,000	220,000	100.00%
W0191 Queen / Albert & West St / Bussell Left Turn Upgrades	0	6,250	6,250	75,000	75,000	100.00%
W0192 Valley Road	0	4,166	4,166	50,000	50,000	100.00%
W0193 Wardenup Crescent	0	3,751	3,751	45,000	45,000	100.00%
W0194 William Place	0	3,000	3,000	36,000	36,000	100.00%
W0195 Yallingup Beach Road	0	2,417	2,417	29,000	29,000	100.00%
W0198 Senior Citizens Access Road (Peel Tce)	0	4,833	4,833	58,000	58,000	100.00%
W0199 Roe Tce (Bunbury to Frederick) Unconstructed Road Reserve	0	1,667	1,667	20,000	20,000	100.00%
	73,848	202,336	202,336	2,428,012	2,428,012	63.50%
Sub-Total Infrastructure	257,191	5,296,526	5,296,526	66,504,042	66,504,042	95.14%
Grand Total - Capital Acquisitions	495,432	7,612,669	7,612,669	95,278,959	95,278,959	93.49%

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
Infrastructure by class						
Roads	83,617	737,970	737,970	13,355,608	13,355,608	88.67%
Bridges	0	87,250	87,250	2,028,000	2,028,000	100.00%
Car Parks	34,247	60,361	60,361	2,159,987	2,159,987	43.26%
Footpaths & Cycleways	5,523	91,613	91,613	2,379,374	2,379,374	93.97%
Parks, Gardens & Reserves	57,615	1,034,822	1,034,822	16,671,307	16,671,307	94.43%
Drainage	0	23,916	23,916	4,567,000	4,567,000	100.00%
Regional Airport & Industrial Park Infrastructure	76,188	3,260,594	3,260,594	39,142,766	39,142,766	97.66%
Less : Donated Assets				0	0	0.00%
Total Infrastructure Actual by class	257,191	5,296,526	5,296,526	80,304,042	80,304,042	95.14%

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	940,036.19	940,036.19	940,036.19	940,036.19	940,036.19	459,285.18
Interest transfer to Reserves	2,703.77	2,071.00	2,071.00	24,852.00	24,852.00	21,759.92
Transfer from Muni	0.00	35,668.00	35,668.00	428,012.00	428,012.00	501,621.21
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
	<u>942,739.96</u>	<u>977,775.19</u>	<u>977,775.19</u>	<u>1,350,270.19</u>	<u>1,350,270.19</u>	<u>940,036.19</u>
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,546,023.36
Interest transfer to Reserves	6,269.36	6,401.00	6,401.00	0.00	0.00	72,401.89
Transfer to Muni	0.00	0.00	0.00	(2,573,603.88)	(2,573,603.88)	(44,821.37)
	<u>2,579,873.24</u>	<u>2,580,004.88</u>	<u>2,580,004.88</u>	<u>0.00</u>	<u>0.00</u>	<u>2,573,603.88</u>
102 Beach Protection Reserve						
Accumulated Reserves at Start of Year	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,494,337.28
Interest transfer to Reserves	3,717.20	4,102.00	4,102.00	49,224.00	49,224.00	51,149.12
Transfer from Muni	0.00	37,810.00	37,810.00	453,720.00	453,720.00	444,000.00
Transfer to Muni	0.00	0.00	0.00	(447,500.00)	(447,500.00)	(221,096.37)
	<u>1,772,107.23</u>	<u>1,810,302.03</u>	<u>1,810,302.03</u>	<u>1,823,834.03</u>	<u>1,823,834.03</u>	<u>1,768,390.03</u>
106 Building Reserve						
Accumulated Reserves at Start of Year	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,409,407.53
Interest transfer to Reserves	2,104.58	3,839.00	3,839.00	46,068.00	46,068.00	48,784.11
Transfer from Muni	0.00	0.00	0.00	119,667.77	119,667.77	500,000.00
Transfer to Muni	0.00	0.00	0.00	(408,022.00)	(408,022.00)	(465,153.58)
	<u>1,495,142.64</u>	<u>1,496,877.06</u>	<u>1,496,877.06</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,493,038.06</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	132,062.14	132,062.14	132,062.14	132,062.14	132,062.14	128,259.45
Interest transfer to Reserves	330.58	326.00	326.00	3,912.00	3,912.00	3,802.69
	<u>132,392.72</u>	<u>132,388.14</u>	<u>132,388.14</u>	<u>135,974.14</u>	<u>135,974.14</u>	<u>132,062.14</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,094,712.96
Interest transfer to Reserves	3,556.64	4,857.00	4,857.00	58,284.00	58,284.00	76,168.46
Transfer from Muni	0.00	0.00	0.00	1,182,454.00	1,182,454.00	1,154,259.75
Transfer to Muni	0.00	0.00	0.00	(622,870.00)	(622,870.00)	(1,018,487.68)
	<u>2,310,210.13</u>	<u>2,311,510.49</u>	<u>2,311,510.49</u>	<u>2,924,521.49</u>	<u>2,924,521.49</u>	<u>2,306,653.49</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	530,592.71	530,592.71	530,592.71	530,592.71	530,592.71	309,205.83
Interest transfer to Reserves	1,332.16	1,306.00	1,306.00	15,672.00	15,672.00	10,742.38
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	210,644.50
	<u>531,924.87</u>	<u>531,898.71</u>	<u>531,898.71</u>	<u>546,264.71</u>	<u>546,264.71</u>	<u>530,592.71</u>
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,204,037.00
Interest transfer to Reserves	7,360.92	4,926.00	4,926.00	0.00	0.00	67,424.94
Transfer from Muni	0.00	8,333.00	8,333.00	0.00	0.00	596,880.21
Transfer to Muni	0.00	0.00	0.00	(2,604,471.00)	(2,604,471.00)	(263,871.15)
	<u>2,611,831.92</u>	<u>2,617,730.00</u>	<u>2,617,730.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,604,471.00</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	427,856.90	427,856.90	427,856.90	427,856.90	427,856.90	198,114.86
Interest transfer to Reserves	567.67	1,054.00	1,054.00	12,648.00	12,648.00	12,628.28
Transfer from Muni	0.00	34,002.00	34,002.00	408,020.00	408,020.00	379,363.00
Transfer to Muni	0.00	0.00	0.00	(804,170.00)	(804,170.00)	(162,249.24)
	<u>428,424.57</u>	<u>462,912.90</u>	<u>462,912.90</u>	<u>44,354.90</u>	<u>44,354.90</u>	<u>427,856.90</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,425,054.89
Interest transfer to Reserves	6,689.88	6,897.00	6,897.00	82,764.00	82,764.00	81,917.52
Transfer from Muni	0.00	45,833.00	45,833.00	550,000.00	550,000.00	702,330.00
Transfer to Muni	0.00	0.00	0.00	(1,134,000.00)	(1,134,000.00)	(398,723.66)
	<u>2,817,268.63</u>	<u>2,863,308.75</u>	<u>2,863,308.75</u>	<u>2,309,342.75</u>	<u>2,309,342.75</u>	<u>2,810,578.75</u>
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	77,905.02	77,905.02	77,905.02	77,905.02	77,905.02	74,239.77
Interest transfer to Reserves	(14.56)	203.00	203.00	0.00	0.00	3,017.55
Transfer from Muni	0.00	6,458.00	6,458.00	0.00	0.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	(77,905.02)	(77,905.02)	(59,352.30)
	<u>77,890.46</u>	<u>84,566.02</u>	<u>84,566.02</u>	<u>0.00</u>	<u>0.00</u>	<u>77,905.02</u>
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	328,823.05	328,823.05	328,823.05	328,823.05	328,823.05	118,257.47
Interest transfer to Reserves	(2,345.34)	417.00	417.00	0.00	0.00	22,424.25
Transfer from Muni	0.00	128,572.00	128,572.00	0.00	0.00	1,101,785.00
Transfer to Muni	0.00	0.00	0.00	(328,823.05)	(328,823.05)	(913,643.67)
	<u>326,477.71</u>	<u>457,812.05</u>	<u>457,812.05</u>	<u>0.00</u>	<u>0.00</u>	<u>328,823.05</u>
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,552.59	144,552.59	144,552.59	144,552.59	144,552.59	143,876.51
Interest transfer to Reserves	919.44	366.00	366.00	0.00	0.00	3,381.67
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	3,627.42
Transfer to Muni	0.00	0.00	0.00	(144,552.59)	(144,552.59)	(6,333.01)
	<u>145,472.03</u>	<u>144,918.59</u>	<u>144,918.59</u>	<u>0.00</u>	<u>0.00</u>	<u>144,552.59</u>
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	216,612.01	216,612.01	216,612.01	216,612.01	216,612.01	185,993.80
Interest transfer to Reserves	550.31	534.00	534.00	6,408.00	6,408.00	5,618.21
Transfer from Muni	0.00	2,083.00	2,083.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	(60,000.00)	(60,000.00)	0.00
	<u>217,162.32</u>	<u>219,229.01</u>	<u>219,229.01</u>	<u>188,020.01</u>	<u>188,020.01</u>	<u>216,612.01</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	8,134,428.23
Interest transfer to Reserves	8,402.73	13,807.00	13,807.00	165,684.00	165,684.00	288,437.31
Transfer from Muni	0.00	254,985.00	254,985.00	3,059,810.00	3,059,810.00	2,626,835.44
Transfer to Muni	0.00	0.00	0.00	(4,439,723.00)	(4,439,723.00)	(3,436,446.88)
	<u>7,621,656.83</u>	<u>7,882,046.10</u>	<u>7,882,046.10</u>	<u>6,399,025.10</u>	<u>6,399,025.10</u>	<u>7,613,254.10</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	569,370.66
Interest transfer to Reserves	4,137.86	4,063.00	4,063.00	48,756.00	48,756.00	24,679.87
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,066,000.00
Transfer to Muni	0.00	0.00	0.00	(245,510.00)	(245,510.00)	(5,929.10)
	<u>1,658,259.29</u>	<u>1,658,184.43</u>	<u>1,658,184.43</u>	<u>1,457,367.43</u>	<u>1,457,367.43</u>	<u>1,654,121.43</u>
123 Port Geographe Waterways Management Reserve (SAR)						
Accumulated Reserves at Start of Year	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,265,183.14
Interest transfer to Reserves	8,705.15	8,520.00	8,520.00	102,240.00	102,240.00	98,070.29
Transfer from Muni	0.00	14,237.00	14,237.00	170,847.00	170,847.00	391,189.69
Transfer to Muni	0.00	0.00	0.00	(305,000.00)	(305,000.00)	(300,000.00)
	<u>3,463,148.27</u>	<u>3,477,200.12</u>	<u>3,477,200.12</u>	<u>3,422,530.12</u>	<u>3,422,530.12</u>	<u>3,454,443.12</u>
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	273,142.25	273,142.25	273,142.25	273,142.25	273,142.25	265,277.30
Interest transfer to Reserves	683.73	674.00	674.00	8,088.00	8,088.00	7,864.95
Transfer from Muni	0.00	3,400.00	3,400.00	40,800.00	40,800.00	0.00
Transfer to Muni	0.00	0.00	0.00	(20,000.00)	(20,000.00)	0.00
	<u>273,825.98</u>	<u>277,216.25</u>	<u>277,216.25</u>	<u>302,030.25</u>	<u>302,030.25</u>	<u>273,142.25</u>
126 Provenge Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	835,855.66	835,855.66	835,855.66	835,855.66	835,855.66	676,765.29
Interest transfer to Reserves	2,166.11	2,041.00	2,041.00	24,492.00	24,492.00	22,654.23
Transfer from Muni	0.00	12,099.00	12,099.00	145,190.00	145,190.00	136,436.14
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	<u>838,021.77</u>	<u>849,995.66</u>	<u>849,995.66</u>	<u>888,417.66</u>	<u>888,417.66</u>	<u>835,855.66</u>
127 Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,311,812.74
Interest transfer to Reserves	1,514.87	6,153.00	6,153.00	73,836.00	73,836.00	74,547.89
Transfer from Muni	0.00	44,847.00	44,847.00	538,171.00	538,171.00	633,740.00
Transfer to Muni	0.00	0.00	0.00	(804,945.00)	(804,945.00)	(1,012,455.97)
	<u>2,009,159.53</u>	<u>2,058,644.66</u>	<u>2,058,644.66</u>	<u>1,814,706.66</u>	<u>1,814,706.66</u>	<u>2,007,644.66</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	470,759.51	470,759.51	470,759.51	470,759.51	470,759.51	406,921.35
Interest transfer to Reserves	847.16	1,144.00	1,144.00	13,728.00	13,728.00	14,524.93
Transfer from Muni	0.00	13,374.00	13,374.00	160,489.00	160,489.00	152,009.48
Transfer to Muni	0.00	0.00	0.00	(273,785.00)	(273,785.00)	(102,696.25)
	<u>471,606.67</u>	<u>485,277.51</u>	<u>485,277.51</u>	<u>371,191.51</u>	<u>371,191.51</u>	<u>470,759.51</u>
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,109,692.00)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	0.00
Interest transfer to Reserves	407.08	148.00	148.00	1,776.00	1,776.00	0.00
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	64,000.00
	<u>64,407.08</u>	<u>64,148.00</u>	<u>64,148.00</u>	<u>125,776.00</u>	<u>125,776.00</u>	<u>64,000.00</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

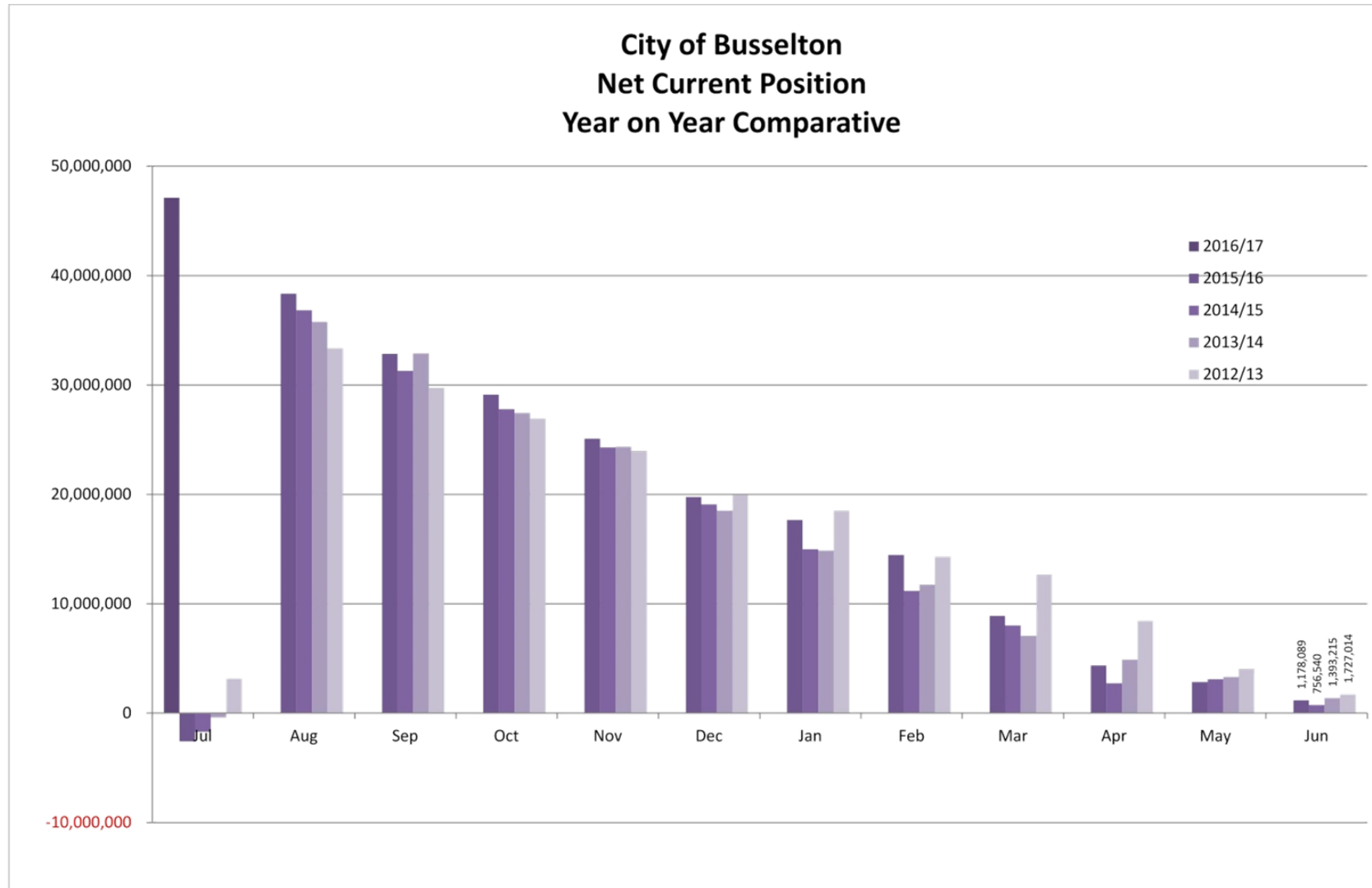
	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	92,178.36	92,178.36	92,178.36	92,178.36	92,178.36	63,513.21
Interest transfer to Reserves	242.29	225.00	225.00	2,700.00	2,700.00	2,384.86
Transfer from Muni	0.00	2,252.00	2,252.00	27,020.00	27,020.00	26,280.29
	<u>92,420.65</u>	<u>94,655.36</u>	<u>94,655.36</u>	<u>121,898.36</u>	<u>121,898.36</u>	<u>92,178.36</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	50,404.28	50,404.28	50,404.28	50,404.28	50,404.28	14,489.92
Interest transfer to Reserves	137.42	124.00	124.00	1,488.00	1,488.00	1,114.36
Transfer from Muni	0.00	2,900.00	2,900.00	34,800.00	34,800.00	34,800.00
	<u>50,541.70</u>	<u>53,428.28</u>	<u>53,428.28</u>	<u>86,692.28</u>	<u>86,692.28</u>	<u>50,404.28</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	174,169.07	174,169.07	174,169.07	174,169.07	174,169.07	35,798.78
Interest transfer to Reserves	502.51	429.00	429.00	5,148.00	5,148.00	3,475.49
Transfer from Muni	0.00	14,535.00	14,535.00	174,420.00	174,420.00	206,000.00
Transfer to Muni	0.00	0.00	0.00	(72,000.00)	(72,000.00)	(71,105.20)
	<u>174,671.58</u>	<u>189,133.07</u>	<u>189,133.07</u>	<u>281,737.07</u>	<u>281,737.07</u>	<u>174,169.07</u>
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	18,501,923.83
Interest transfer to Reserves	21,888.49	24,356.00	24,356.00	194,850.00	194,850.00	466,958.22
Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(12,977,765.00)	(12,977,765.00)	(6,185,966.93)
	<u>12,804,803.61</u>	<u>11,307,271.12</u>	<u>11,307,271.12</u>	<u>0.12</u>	<u>0.12</u>	<u>12,782,915.12</u>
136 Airport Marketing Reserve						
Accumulated Reserves at Start of Year	196,000.00	196,000.00	196,000.00	196,000.00	196,000.00	0.00
Interest transfer to Reserves	1,246.69	373.00	373.00	4,476.00	4,476.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	196,000.00
	<u>197,246.69</u>	<u>196,373.00</u>	<u>196,373.00</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>196,000.00</u>
201 Employee Entitlement Reserve						
Interest transfer to Reserves	0.00	0.00	0.00	65,940.00	65,940.00	0.00
Transfer from Muni	0.00	0.00	0.00	3,004,428.61	3,004,428.61	0.00
Transfer to Muni	0.00	0.00	0.00	(616,104.00)	(616,104.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>0.00</u>
221 Infrastructure Asset Renewal Reserve						
Interest transfer to Reserves	0.00	0.00	0.00	81,816.00	81,816.00	0.00
Transfer from Muni	0.00	0.00	0.00	4,445,284.93	4,445,284.93	0.00
Transfer to Muni	0.00	0.00	0.00	(3,793,467.00)	(3,793,467.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>733,633.93</u>	<u>733,633.93</u>	<u>0.00</u>
301 Community Development Contribution reserve						
Transfer from Muni	0.00	0.00	0.00	7,964,543.94	7,964,543.94	0.00
Transfer to Muni	0.00	0.00	0.00	(2,053,075.00)	(2,053,075.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,911,468.94</u>	<u>5,911,468.94</u>	<u>0.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
321 Busselton Area Drainage and Waterways Improvement Reserve						
Transfer from Muni	0.00	0.00	0.00	383,803.62	383,803.62	0.00
Transfer to Muni	0.00	0.00	0.00	(85,000.00)	(85,000.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>0.00</u>
331 Joint Venture Aged Housing Reserve						
Transfer from Muni	0.00	0.00	0.00	831,057.38	831,057.38	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>0.00</u>
Total Cash Back Reserves	<u>46,108,688.08</u>	<u>45,284,807.38</u>	<u>45,284,807.38</u>	<u>36,274,411.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>
Summary Reserves						
9101 Accumulated Reserves at Start of Year	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	49,145,982.34
9104 Interest transfer to Reserves	84,624.70	99,356.00	99,356.00	1,094,850.00	1,094,850.00	1,485,933.39
9102 Transfer from Muni	0.00	661,388.00	661,388.00	24,207,539.25	24,207,539.25	11,212,802.13
9103 Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(35,052,041.54)	(35,052,041.54)	(15,820,654.48)
Closing Balance	<u>46,108,688.08</u>	<u>45,284,807.38</u>	<u>45,284,807.38</u>	<u>36,274,411.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>



10.3 Finance Committee - 8/09/2016 - ROADS RENEWAL UPDATE

SUBJECT INDEX:	Asset Management
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Engineering and Facilities Services
REPORTING OFFICER:	Asset Coordinator - Daniel Hall
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Road Asset Renewal Policy

This item was considered by the Finance Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

The Purpose of this report is to provide the Council with a progress update of the Roads Asset Management Plan. This will detail the progress of the elimination of the worst condition roads since the inception of the roads asset management plan in 2013.

The report will also outline additional funding received to date. This additional funding is Roads to Recovery funding received in 2015/16 financial year and anticipated to be received in 2016/17. The report details how this funding benefits the ongoing elimination of worst condition roads; and also allows for a possible split of renewal and new / major upgrade expenditure into the future.

This report recommends that the Council receive the roads renewal update as a means of assessing the current progress of the Roads Asset Management Plan.

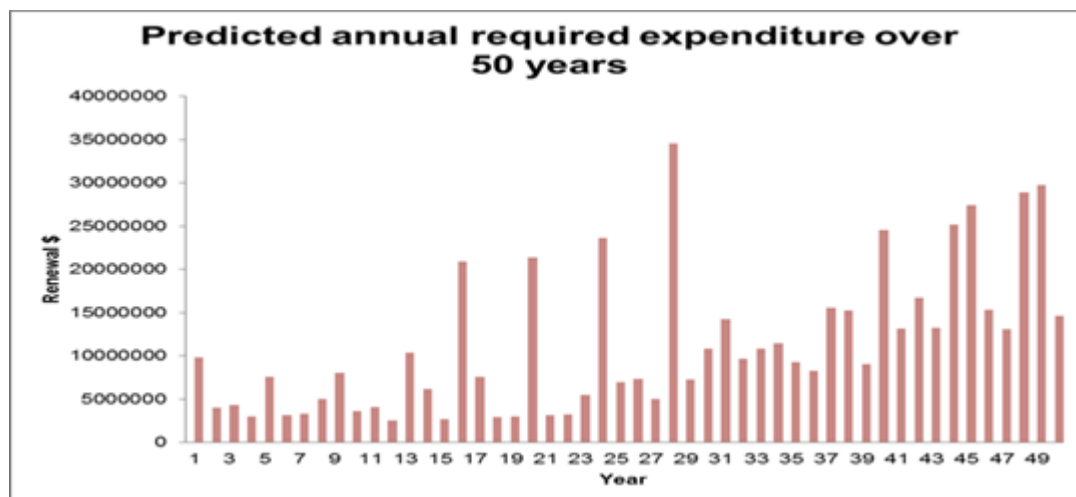
BACKGROUND

The Roads Asset Management Plan was adopted by the Council in June 2013. It was modelled over a period of fifty years and based on maintaining existing levels of service (useful lives) for roads. It presented a fifty year funding gap of \$2.7Million (M) p.a. This was based on predicted expenditure over fifty years measured against historical road renewal expenditure which was \$3.2M in 2013/14.

This amount was subject to a stringent modelling process which included cost reductions identified in the following areas: -

- * Removal of a large portion of widening works for rural single lane seal roads, which was originally costed for all eighty two kilometres of these roads. This was a saving of \$1.6M p.a.
- * Allocation of useful lives greater than minimum industry standards to reflect the actual lives of the seals observed through detailed site inspections. – saving \$1.7M p.a. over the full fifty years of the Asset Management Plan. Spray seals were extended to twenty five years and asphalt seals were extended to thirty five years.

Chart 1 Predicted Annual required Expenditure over 50 Years as Presented in 2013



The first ten years of the asset management plan required a total accrued figure of \$52 M. This equated to an average annual figure of \$5.2M.

Although the modelling showed large spikes in expenditure over time (as demonstrated in Chart 1 above), it was felt that at a practical level the required renewal should be broken into ten year cycles. This allowed the asset management planning to be brought into line with the LTFP and allow the City to plan effectively over a shorter period of time.

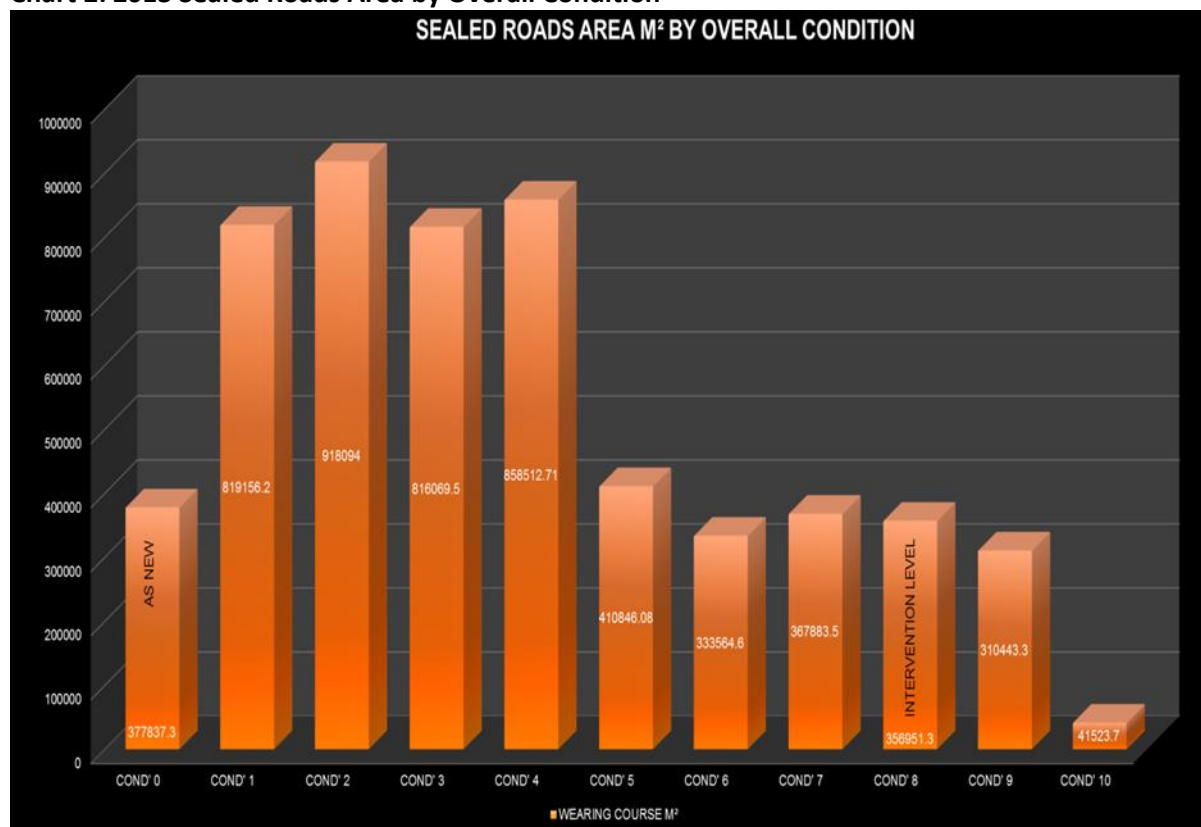
This initial ten years would essentially be used to clear the backlog of worst condition roads and create an improved overall condition for the road network.

Worst condition roads are considered to be those in a condition eight, nine or ten (if one is as new and ten is end of life). The ultimate aim of the roads asset management plan is to maintain the network at a condition seven or less (six, five etc.) so that any renewal works undertaken can be done at less cost than if the road was at condition eight or higher.

The poorer the condition of an asset the more structural issues it is likely to have (i.e. the underlying pavement of a road). The more structural issues that need to be fixed; the higher the cost to fix them. A full road reconstruction can cost in the order of \$45-\$150 / m²; whereas the earlier intervention actions such as asphalt overlays, spray seal, crack sealing etc. cost less than \$18 / m².

The chart below shows the condition profile of the City's road network in 2013. This highlights where the roads sat in terms of condition and the square metres of road in each condition. The condition eight, nine and ten roads is the focus of the renewal program for the first ten years of the asset management plan.

How this has progressed over time is discussed in the officer comment section of this report.

Chart 2: 2013 Sealed Roads Area by Overall Condition

With the modelling completed and the required funding set, staff and the Council set about implementing a funding framework. This would achieve the required renewal expenditure in the first ten years of the plan (2013/14 - 2022/23). This framework included a specific rate increase as well as a priority of allocating road expenditure towards renewal based works.

The specific rate increase consisted of a one per cent rate increase per year over a period of six years (2013/14 – 2018/19). Currently, at the conclusion of year six (2018/19), the rate increase will cease. However the funds generated will remain quarantined and indexed for the express use initially of funding the renewal requirements for roads. The mechanics of the specific rate increase are further outlined within the Road Renewal Funding Policy (P026) Attachment A.

At the time that the increase was implemented, it was anticipated that over time, funds may be available to assist with major upgrades and new road infrastructure. This would only be undertaken when sufficient progress has been made with the road renewal as outlined within the asset management plan.

Subsequent to the adoption of the Asset Management Plan and the Roads Renewal Policy in 2013; the Council implement a program (August 2015) for the targeted renewal of roads classified as rural single lane country roads in high-use rural areas.

The program instigated a funding split of sixty percent rural (single lane seal roads) and forty percent towards other minimum renewal requirements. These minimal renewal requirements being worst condition urban roads, second coat seals and gravel re-sheets. This program was brought about by the increasing risk posed by the high traffic, higher speed sections of these rural roads.

The program also brought about a slight change in philosophy from a very high weighting on condition when prioritising renewal works. Other factors such as safety, use and strategic linkages were given a higher weighting along with condition.

This was considered as a prudent and appropriate measure based on all the factors considered. However it does create situations where condition seven roads may be renewed before condition eights, nines and tens. These instances may overtime, slow the progress of the reduction in square metres of higher condition roads. However this is significantly offset by the many benefits of renewing these particular rural roads in a targeted manner. Further discussion on this is contained within the Officer Comment section of this report.

In addition to these renewal based strategies, at its 8 June 2016 Ordinary Meeting; the Council adopted a strategic direction with respect to the Busselton Traffic Study. The traffic study assessed and provided recommendations for the progressive major upgrades of the local road network in the Busselton-Vasse urban area. The strategic direction adopted will guide more detailed planning and implementation.

The implementation of these progressive major upgrades of the local road network will require large amounts of funding from various sources over time; some of which will more than likely be required from the Council roads asset expenditure budget. This currently funds the asset management plan works.

All of the above factors noted, play a role in the determination of when a funding split within the existing LTFP can be implemented. Re-direction of renewal expenditure towards new and major upgrade should only be implemented if it does not adversely affect the renewal requirements of the road network.

As the asset management plan progresses, it may become possible to implement a funding split to allow for new and major upgrade expenditure. This could take the form of an annual percentage funding split of available funds to allow for both renewal and new / major upgrade expenditure.

The timing of this funding split would be subject to a determination of when sufficient progress has been made with the renewal of the worst condition roads.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* S5.56 (1) requires the Local Government to develop a “plan for the future” and further detail in relation to this requirement is provided in regulation 19 of the *Local Government (Administration) Regulations*. The Local Government is required to have a corporate business plan linking to long term financial planning that integrates asset management, workforce planning and specific council plans (informing strategies) with a strategic plan.

RELEVANT PLANS AND POLICIES

This report has been compiled with reference to the 2013 Asset Management Plan for Roads. This plan details the overall condition of the road network. Based on this condition information it also outlines funding required to maintain the road network into the future.

The funding outlined by the Asset Management Plan for Roads is backed by the Road Asset Renewal Policy. The intention of the policy being to ensure that all funds generated by the asset renewal rate increase as per the Council’s Long Term financial Plan, plus any surplus of Council’s existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This provides a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

FINANCIAL IMPLICATIONS

The Road renewal program (including funding) as detailed in the Asset Management Plan is used to inform the LTFP. Table 1 below shows the actual and predicted LTFP figures for road renewal. These are the figures that need to be met in order to achieve the required levels of renewal expenditure.

Table 1 Long Term Financial Plan – Road Renewal

	1	2	3	4	5	6	7	8	9	10	
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	Total
LTFP Figures (original 13/14 - 15/16 plus updated 16/17 - 22/23)	3,544,411	4,265,139	4,439,590	6,396,000	5,308,800	5,791,000	5,942,000	6,068,800	6,201,000	6,118,000	54,074,740

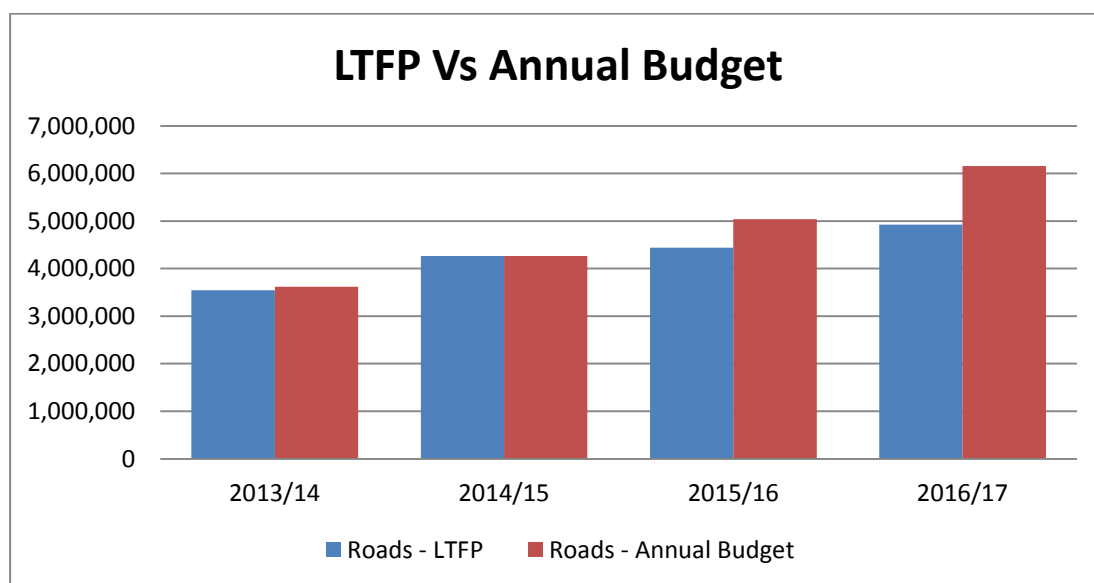
The table shows LTFP figures for the Period 2013/14 – 2022/23. This was the initial timeframe set for the renewal of all condition eight, nine and ten roads. The expenditure figures shown in the table are a combination of figures from the original LTFP (2013/14 – 2015/16) as well as those from the current LTFP (2016/17 – 2022/23).

Once the LTFP figures are set, they form the starting point for budget deliberations for the relevant year. The aim being for the adopted budget to be at least equal to the LTFP figure to ensure that the estimated required renewal levels are being met.

Chart 3 below provides an overview of the progress of the asset plan based on actual budget raised measured against that outlined within the LTFP. The Blue columns in the chart represent the LTFP figures for road renewal and show the planning side of road renewal. The red columns represent the actual budget raised in the relevant years and provide a visual representation of the relationship between LTFP and actual budget raised.

The key with this chart is to ensure that the red column matches (or exceeds) the blue column in any given year. The columns representing 2015/16 and 2016/17 show how the red columns exceed the blue columns in these years (budget raised is higher than predicted LTFP amount).

Chart 3: LTFP measured Against Annual Budget



The additional funding can be attributed to Roads to Recovery funding received for 2015/16 and predicted for 2016/17. This includes supplementary funding brought about by agreement at a

Federal Government level. The agreement will see the fuel excise (the main fuel tax in Australia) increase in February and August in line with the consumer price index (CPI). These additional funds are distributed out through the Roads to Recovery program. This has previously not been the case.

Continued Roads to Recovery increases from 2016/17 onwards have not been considered as part of the modelling undertaken within this report. This is on the basis that although further increases past 2016/17 are theoretically possible, they are not confirmed and therefore it would be difficult to predict any timing and amounts beyond what is known with some certainty. However if this additional funding was to continue past 2016/17, it would create ongoing capacity for new and major upgrade works.

Table 2 provides more detail of the additional roads to recovery funding as outlined within Chart 3.

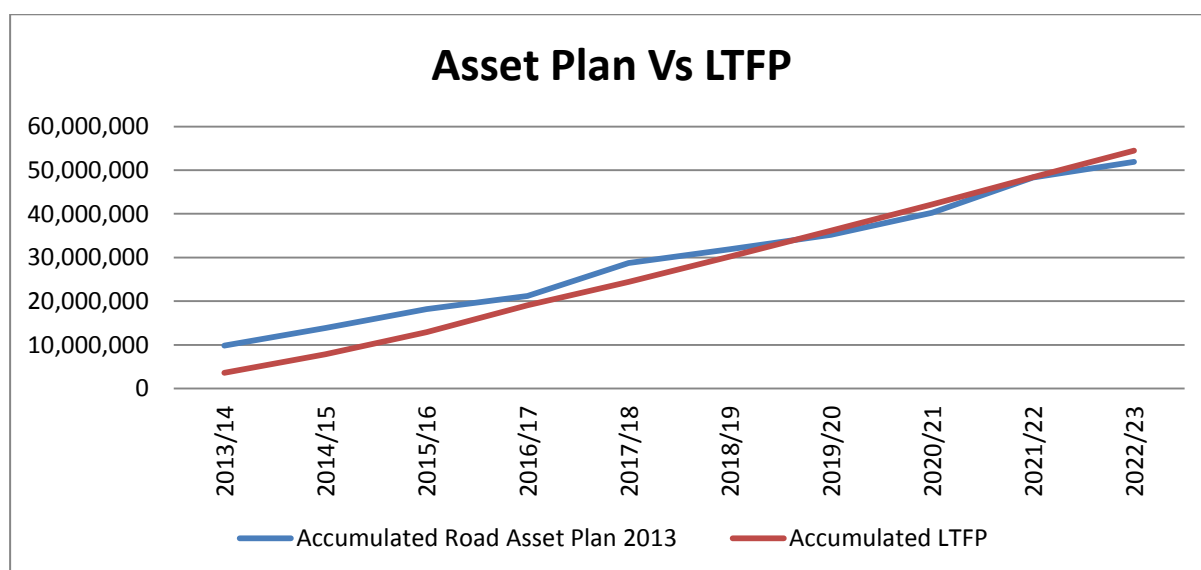
Table 2: Roads to Recovery Funding

	2015/16	2016/17	Total
Original "Planned" Funding	658,000	678,000	1,336,000
Actual funding received	2,036,150	1,898,000	3,934,150
Total Additional	1,378,150	1,220,000	2,598,150

The original "planned" funding figures for the Roads to Recovery were included in the original LTFP of 2014/15, and were the basis of the Roads Asset Management Plan.

Chart 4 below shows the effect of this additional funding as the initial ten year plan moves to the latter years. The LTFP expenditure (red line) catches the predicted Asset Plan expenditure (blue line) at the conclusion of year nine (2021/22). This demonstrates that the required renewal amount as set in 2013 (by the Asset Plan) will be surpassed sometime in the tenth year, rather than at the conclusion of the year ten as originally planned.

Chart 4: Asset Plan Measured Against LTFP



Long-term Financial Plan Implications

There are no LTFP implications as a result of the adoption of the recommendations within this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 2 – ‘Well Planned, Vibrant and Active Place’ and more specifically Community Objective 2.3 - ‘Infrastructure assets that are well maintained and responsibly managed to provide for future generations’.

RISK ASSESSMENT

An assessment of the potential implications of not implementing the officer recommendation and adopting the asset management plans has been undertaken using the City’s risk assessment framework.

The table below shows identified risks where the residual risk, once controls have been identified, as ‘medium’ or greater;

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
Anticipated external funding does not eventuate as planned.	Priority for budgetary allocation given to road renewal.	Major	Rare	M10

CONSULTATION

Nil

OFFICER COMMENT

There are a number of factors to consider when assessing the current progress of the roads asset management plan. At a broad level the condition profile charts provide an effective overview of this progress based on condition. However, there are some instances where condition is not the major trigger for renewal works to occur.

Whilst the justification for prioritising renewal of the rural single lane seal roads was based on the condition. It also placed a very high importance on other factors such as traffic volumes, (local and tourist) safety, risk factors of narrow 3.7m wide seals and strategic priorities of anticipated future increases in traffic flows. Some of these roads identified as priority roads within the program may not necessarily be the worst condition roads in terms of pure condition rating; but are obvious priorities based on all the other factors considered.

When assessing the progress of the ten year plan for elimination of all condition eight nine and ten roads. Simply measuring this is only one part of the measure of the overall success (or otherwise) of the asset management plan.

The progress and success can also be measured in terms of improved safety of higher speed linkage roads, improved amenity for tourist and visitor traffic and works to compliment other major projects.

The current progress of the reduction of worst condition roads can be seen by comparing charts 5, 6 and 7 below. The Charts show how the condition profile has changed over time and demonstrates the improving condition of the overall network. The distribution of condition ratings has changed over time as the roads are renewed. In particular, the reduction of the total square meters of roads in the eight, nine and ten condition ratings, and the increase in rating zero (As New).

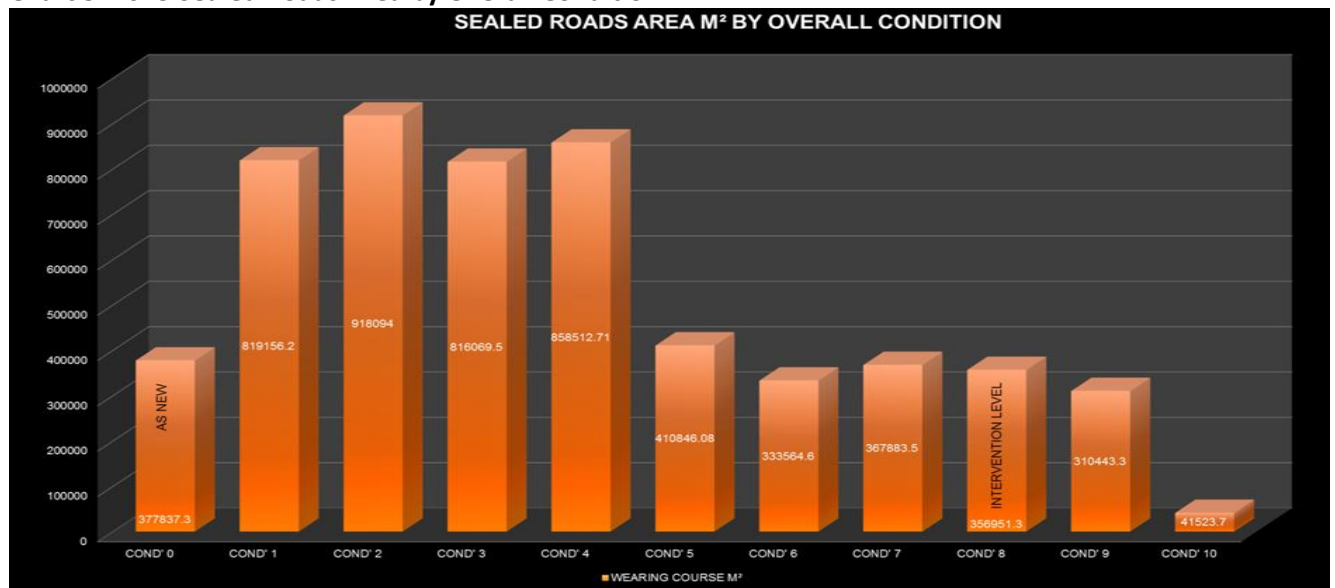
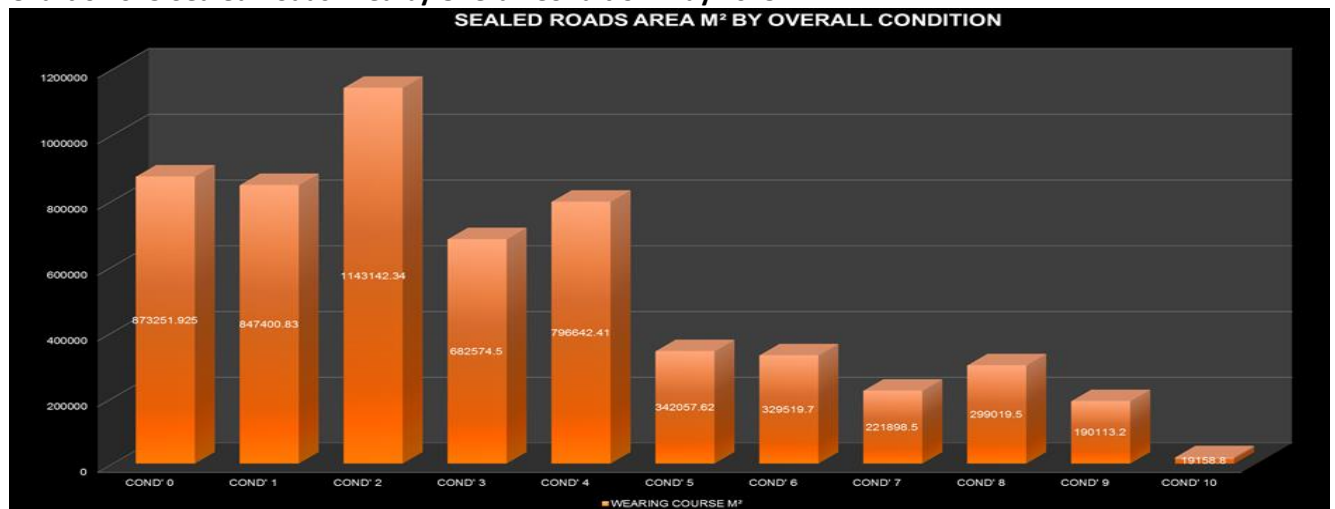
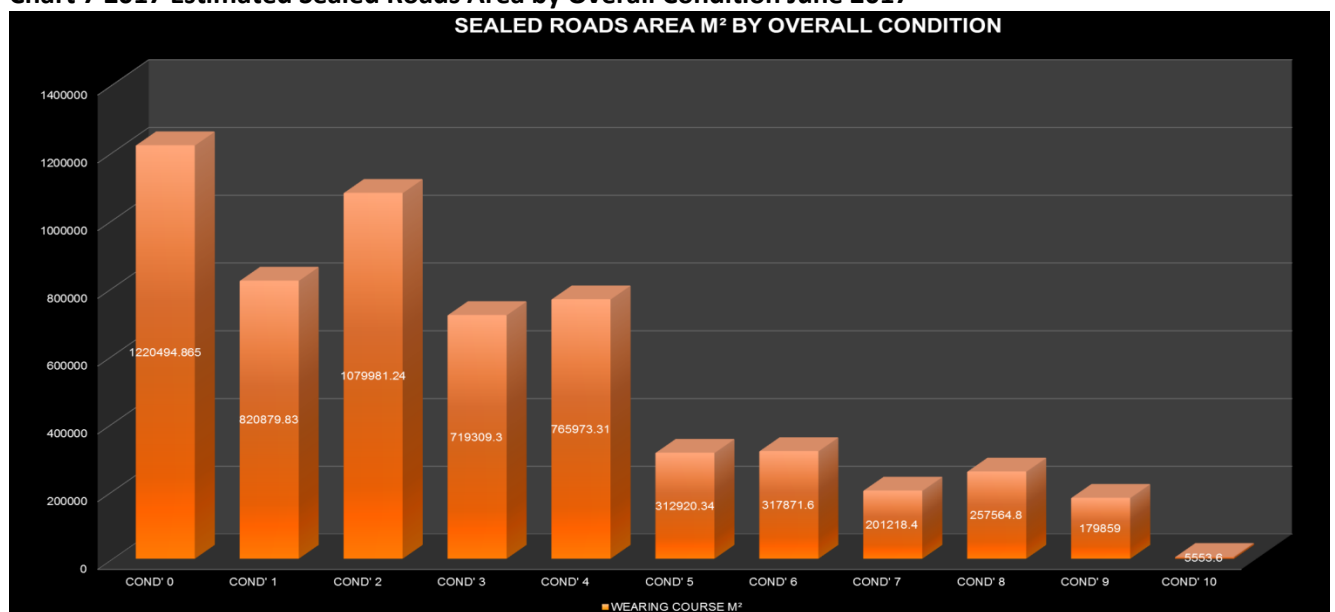
Chart 5: 2013 Sealed Roads Area by Overall Condition**Chart 6 2015 Sealed Roads Area by Overall Condition May 2015****Chart 7 2017 Estimated Sealed Roads Area by Overall Condition June 2017**

Table 6 below shows the data contained within the charts and also includes estimated figures for the completion of 2016/17. These figures are estimated based on the 2016/17 road renewal program being carried out as per the current budget.

Table 6 Allocated Road Condition Over Time

	JUNE 2013 M2 of roads	MAY 2015 M2 of roads	JUNE 2016 M2 of roads	JUNE 2016/17 PREDICTED M2 of roads
CONDITION 0	377,837	873,251	1,220,494	1,334,523
CONDITION 7	367,883	221,898	201,218	186,017
CONDITION 8	356,951	299,019	257,565	229,192
CONDITION 9	310,443	190,113	179,859	165,129
CONDITION 10	41,524	19,159	5,554	3,285

Based on the current rate of completion, the full elimination of all worst condition roads is estimated to be achieved in 2024/25. This is two years later than year ten of the original plan which is 2022/23. This however is still subject to further review and scrutiny of the lower priority of these roads. A review would consider factors such as strategic importance of the roads, current traffic flows and risk posed. A review may highlight other, more minor forms of remediation which would still provide the required levels of service. This may allow these roads to be renewed sooner than 2024/25.

A continued high weighting on factors other than condition will reduce the rate of worst condition roads renewed on an annual basis, and is a slight change in philosophy from the original asset management plan. However this is still prioritising renewal first and foremost and contributing to the continuous improvement of the overall road network.

CONCLUSION

Since 2013, significant progress has been made on the renewal of the City's worst condition urban and rural roads. Planning over a period of ten years and beyond is subject to many variables over time; and the current progress is a testament to the Council's commitment to the ongoing renewal of the road network.

The next challenge for the City will be to strike a balance between renewal, major upgrade and new expenditure. This balance refers to a possible split of funds catering for; the ongoing renewal of worst condition roads, upgrade of unsafe, high traffic rural single lane seal roads and commencement of traffic study implementation.

How this balance will be achieved will be subject to further discussion and review as the asset management plan progresses.

OPTIONS

The Council could choose not to receive the road renewal update.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

There is no specific time line tied to the adoption of this report.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council: Receive the roads renewal update as a means of assessing the current progress of the Roads Asset Management Plan.

Implemented 24/07/13

026	Road Asset Renewal	V1 Current
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1. PURPOSE

The intention of this policy is to ensure that all funds generated by the asset renewal rate increase as per the Council's Long Term financial Plan, plus any surplus of Council's existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This will provide a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

2. STATEMENT

The Council is committed to the long term sustainability of its infrastructure assets and recognises the need to undertake asset management planning to ensure that adequate levels of renewal are undertaken. Initial Asset Management Planning has identified a funding gap for roads based on historical levels of expenditure measured against required expenditure going forward.

To address the roads funding gap, the Council has committed to an additional one per cent (1%) asset renewal rate increase to be generated annually over six (6) years commencing 2013/14.

From year seven (7) (2019/20) and beyond the funds generated in 2018/19 will continue in perpetuity and will be allocated, on an annual basis; to the Roads Asset Renewal Reserve for the use of funding the renewal requirements for roads.

The funds allocated from year seven (7) (2019/20) onwards will continue to compound on a yearly basis, based on the nominated rate increase for the given year as a percentage increase to the previous year's additional funding amount.

3. POLICY CONTENT

Rate Increase Defined

The "1% asset renewal rate increase" referred to in this policy relates to an increase on the 'base rate' from the previous financial year. This one per cent (1%) rate increase is to be utilized specifically for asset management, which is therefore over and above any other Council imposed increases between 2013/14 and 2018/19.

It is also in addition to any external State or Federal Government Funding as well as the Council's own source funding. Once added, the 1% asset renewal rate increase becomes part of Council's own source funding.

Council Own Source Funding

Council has allocated funds as part of the Long Term Financial Plan as 'own source funds' for road renewal. These are funds allocated to capital road projects which are funded through the Council's own financial resources i.e. net of external funding and in addition to the rate increase outlined within this policy.

It is the intention of the policy that in any given year, if the budget allocation of Council's own source funds is less than that shown within the Long Term Financial Plan; then the variance will be transferred to the road asset renewal reserve.

Implemented 24/07/13

Road Asset Renewal Reserve

The annual transfer to the Roads Asset Renewal Reserve is to be reconciled against the asset renewal rate increase for that year and also any surplus in the budgeted Council own source funds.

Transfers from the Roads Asset Renewal Reserve are to be reconciled against specific project cost codes to allow an audit trail of where the money is being spent.

Where additional planning and preparation time are required for large projects or surplus funds following completion of works and suitable justification can be provided; renewal funds may be held over into subsequent financial years awaiting a suitable project.

Eligibility for Funding

All works funded through this reserve must have been identified as required works through a formally adopted asset management plan of the City of Busselton and be included within the City's Long Term Financial Plan, Corporate Business Plan and Annual Budget.

Priority should be given to renewal based projects over and above new and upgrade. These projects will be primarily focussed on maintaining the existing capacity and capability of the asset; although it should be acknowledged renewal based projects may from time to time include some portion of new and upgrade works.

The immediate intention of the Reserve is to fund the roads backlog over the ten (10) year period (2013/14 – 2022/23), any additional funding over and above that required for roads in any given year is to remain in the reserve until a suitable project is identified.

Definitions

- The expenditure types referred to in this policy are defined as follows;
- **Renewal Work** is defined as works to replace existing assets or facilities with assets or facilities of equivalent capacity or performance capability;
- **New works** are assets acquired for a new (never before provided) service to the community; and
- **Upgrade works** result in a higher (improved) level of service than previously offered. As distinct from new assets, the service currently exists.

4. APPLICATION OF THE POLICY

Engineering and Works Services Directorate will ensure application of the policy.

Policy Background - History

At the Special Council Meeting held on 26th June 2013 the council endorsed the following recommendation (resolution number C1306/146)

- "1. adopts the Overall Asset Management Plan as the informing document for the Long Term Financial Plan;*
- 2. adopts the individual asset management plans for Roads, Buildings and Parks and Gardens as the technical documents informing the Overall Asset Management Plan;*
- 3. endorses the development of a Policy detailing the mechanics of administering and accounting for the funding for Roads, Parks and Gardens and Buildings and subsequent expenditure."*

Implemented 24/07/13

Council Resolution	Date	Information
C1306/193	24 July, 2013	Date of Implementation Version 1

10.4 Finance Committee - 8/09/2016 - GEOGRAPHE LEISURE CENTRE LIFEGUARDS BUDGET REPORT

SUBJECT INDEX:	GLC Lifeguards Budget Rport
STRATEGIC OBJECTIVE:	A City where the community has access to quality cultural, recreation, leisure facilities and services.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Recreation Facilities Coordinator - David Goodwin
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

This item was considered by the Finance Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

This report is further to recent presentations to Council's Finance and Policy and Legislation Committees to inform Councillors of current operating conditions regarding lifeguarding at the Geographe Leisure Centre (GLC). The risks to Council arising from operating the swimming pools within current budgetary restraints have been assessed as high. Officers have evaluated a number of options to mitigate and lower the current risks and this report presents those options for Council's consideration.

BACKGROUND

Due to budget constraints and the focus on reducing the net operating cost of the centre to Council the GLC has over the past few years been budgeting according to historical pool supervision standards of one (1) lifeguard to one hundred (100) patrons.

The recent presentations informed Council how it is becoming increasingly difficult to achieve significant reductions in the net operating cost for the GLC for a number of reasons including but not limited to increased utilisation which incurs increased cost, increased service by keeping the outdoor pool open all year round and changes to pool supervision operating requirements. The GLC is unlikely to ever fully recover costs and is subsidised heavily by Council in order to keep the facilities and services affordable. A recent benchmarking exercise has found that the subsidy at GLC is significantly lower than that provided by other Councils with similar recreation centres.

Staffing costs are inevitably the main driver dictating expenditure within any leisure centre and one of the contributory factors to the low subsidy per visit at the GLC is that staffing is lower than industry benchmarks. As the GLC has an outdoor pool one would expect staffing costs to be significantly higher than those Centre's that don't have an outdoor pool. This is not the case.

However, the particularly low subsidy per visit does provide opportunity for potential increases in the subsidy in order to adequately address inherent risks and raise the level of customer service and public safety at the facility. Other options are to manage significant reductions in service levels to reduce current risk levels.

STATUTORY ENVIRONMENT

Premises classified as aquatic facilities by the WA Health (Aquatic Facilities) Regulations 2007 are required to comply with the provisions of the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities. GLC is classified as a Class 1 facility.

This code states that management is responsible for ensuring the facility implements adequate measures to supervise all patrons. Lifeguards must be able to provide supervision at all times, and not be allocated duties that could interfere with their ability to respond immediately to an emergency.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

The current GLC net operating budget forecast for 2016/17 is \$645,406. (This includes an additional \$96,000 in contractors this year to undertake structural assessments of the pools and feasibility studies to recommend future expansion options for the centre). Benchmarking as presented to Council committees' shows that this is significantly lower than other comparative centres who, in 2015/16 had budgeted net operating positions of between \$872,000 and \$2.3 million respectively. Regional Centre's with the most similar operating environments typically are operating at average net operating positions of approximately \$1.1 million per annum which is more than \$400,000 above the current GLC net operating position.

The table below shows four (4) options to reduce the current high risk of lifeguard operations. Each option shows the impact on revenue, any savings from any service reductions, additional lifeguard costs and the forecast variance to the 2016/17 budgeted net operating position of \$645,406. In considering these options it should be noted each scenario is based on a full financial year of operations and therefore option 2 could not now be implemented in the current year. The Officer comment provides more detail about each option and other options considered but discounted as they do not address the level of risk sufficiently.

Option	Approx.Variation in income	Approx.Variation in operating expenses (eg chemicals and utilities)	Approx.Variation in lifeguard costs	Approx total variation to net operating position
Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours.	\$0	\$0	\$168,000	\$168,000
Option 2- Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.	-\$96,600	-\$30,198	\$98,000	\$164,402
Option 3- Close the outdoor pool indefinitely	-\$246,000	-\$71,476	\$0	\$174,524
Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during periods of high risk.	\$0	\$0	\$87,763	\$87,763

Long Term Financial Plan Implications

In order to sufficiently meet Statutory obligations, industry standards, cope with user growth and reduce risks associated with the operation of the GLC, further increases to the GLC resourcing budget will need to be considered by Officers and Council as part of the 2017/18 budget development process and next review of the Long Term Financial Plan.

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goal:

- Be a responsible, accountable local government and
- To manage the City's resources to provide optimum benefit to the community

RISK ASSESSMENT

The risk of death, drowning or serious injury at the Geographe Leisure Centre swimming pools is rated as high because the consequence is major (death or serious injury) and the likelihood due to lack of supervision is possible.

The following table shows a risk assessment of each option presented for consideration in this report.

Risk	Rating	Mitigation	Rating after mitigation
Death, drowning or serious injury at Geographe Leisure Centre swimming pools	Consequence: Major Likelihood: Possible Rating: High 18	<p>Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours.</p> <p>Option 2-Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.</p> <p>Option 3- Close the outdoor pool indefinitely</p> <p>Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the Pool Supervision Guidelines during pre-determined periods of high patronage and /or increased risk.</p>	<p>Consequence: Major Likelihood: Rare Rating: Medium 10</p> <p>Consequence: Major Likelihood: Rare Rating: Medium 10</p> <p>Consequence: Major Likelihood: Rare Rating: Medium 10</p> <p>Consequence: Major Likelihood: Rare Rating: Medium 10*</p>

*Periods of high risk still remain, but are limited. See Officer Comment section for further details.

CONSULTATION

Not applicable.

OFFICER COMMENT

The GLC is classified as a Class 1 facility under the WA Health (Aquatic Facilities) Regulations 2007. There are additional risks associated with Class 1 pools because the public are admitted without any health or swimming ability screening taking place. Where there is an absence of constant supervision risks are heightened due to the potential for patrons to remain unnoticed when in difficulty. There is an inherent risk in water environments that injuries may occur to patrons, no matter what sort of swimming ability, fitness or otherwise, however under resourcing of swimming pools is high risk as the consequence could be death, the last thing any Council would want in its history.

The WA Health Act Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities states management is responsible for ensuring the facility implements adequate measures to supervise all patrons. A lifeguard service providing effective supervision of patrons, can prevent drowning, and is essential in higher-risk facilities such as the GLC. Industry guidelines and best practice (The Pool Supervision Program) develops and expands on the intent of the WA Health Act. Industry best practice is that facilities should have a minimum of one (1) lifeguard facing the water at all times regardless of how many people are in it. The Pool Supervision Program states that when allocating human resources facility operators should consider a range of factors such as: weather, holidays, size, number, and layout of pools, surface reflection, average

attendance, anticipated attendance, swimming capabilities, special needs individuals and groups, the number and distribution of users, recreational activities, either programmed or spontaneous.

Currently in order to maintain operating costs within the 2016/17 budget, whilst also attempting to reduce the risk of drowning and comply as far as possible with the Pool Supervision Program the Centre has been forced to reallocate staff from other roles such as the Pool Operators, Centre Supervisor Aquatics and Fitness and at times the Recreation Facilities Coordinator into lifeguarding roles. This is not an efficient use of senior staff resourcing junior lifeguard roles. However, this is necessary to provide adequate supervision throughout the pools opening hours and in order that some of the necessary ancillary duties can be completed and so that lifeguards can have rostered breaks. In the current operating environment officers are continually compromising ancillary and administrative duties associated with the operating of the pool and other areas of the centre in favor of reducing risk in the pools. The result is a reduction of customer service and other tasks being delayed or not completed at all.

A number of options have been investigated in order to mitigate the risks associated with a drowning death or serious injury at the GLC. Consideration was given to utilising other staff on duty at the Centre such as customer service staff during busy periods in the pools to supplement existing lifeguard staffing however this was found to be unviable and problematic.

The use of available technological solutions has also been investigated as a possible risk mitigation strategy. There would appear to be two systems on the market.

The Sentag wristband system is a personal safety device. It keeps track of guests while swimming or playing in the pool and if a user stays too deep for too long the Sentag Drowning Detection system will immediately alert lifeguards. The system acts as an extra level of safety if lifeguards and regular safety procedures fails. This system is used extensively in Europe with no current installation in Australia

The Poseidon pool surveillance system makes use of overhead and underwater cameras that can send an alert via a computer or LED alert panel to lifeguards if swimmers are in difficulty. This system is in use in the Eastern States of Australia and in Europe. There are currently no installations in Western Australia.

It is clear that from research conducted and advice received that technology is intended to complement lifeguards, not replace them or reduce their responsibilities or vigilance. Technology does not save people from drowning, lifeguards do and under no circumstances should the presence or use of technology result in the reduction or modification of lifeguard staffing or duties as required by regulation or normal practices. The use of technology is not recommended as an option at present for the above reasons.

The following four options are presented for Council's consideration as a strategy to mitigate the risk associated with a drowning or serious injury at the GLC swimming pools.

Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines **during all opening hours.**

This option fully meets requirements and reduces the risk rating from high 18 to medium 10. In addition there is no loss of revenue and no reduction in service. This option provides a minimum of 2 lifeguards on pool deck at all times the GLC pools are open. This option enables a minimum one lifeguard to be stationed on the outdoor pool and on the inside pools.

The effect to the net operating position at the GLC would be an extra cost to Council of up to \$168,000 per annum.

Option 2- Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.

Council should note that this is not a viable option for the 2016/17 financial year due to the timing of this report however in forthcoming years this option could be considered. This option is likely to result in a loss of revenue of approximately \$94,600. There would likely be a saving in utilities, chemicals etc. of approximately \$30,198 but an extra cost to provide a minimum of 2 lifeguards on pool deck at all times the GLC pools are open of approximately \$98,000.

There may also be an unquantifiable loss of revenue resulting from a loss of membership options to use the outdoor pool during the winter months.

If this option was preferred then it would reduce the risk rating from high 18 to medium 10 with the consequences remaining major and the likelihood reducing to rare.

The effect on the net operating position at GLC would be an extra cost to Council of up to \$164,402 per annum.

Option 3- Close the outdoor pool indefinitely

This option results in a complete loss of annual revenue from the outdoor pool of approximately \$246,000. There would be a saving in utilities, chemicals etc. of approximately \$71,476.

There may also be an unquantifiable loss of revenue resulting from a loss of membership options to use the outdoor pool as well as a loss of customer satisfaction due to significantly more overcrowding of the indoor pools.

If this option was preferred the it would reduce the risk rating from high 18 to medium 10 consequences remaining major and the likelihood reducing to rare.

The effect on the net operating position of the GLC would be an extra cost to Council of up to \$174,524 per annum.

Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during pre-determined periods of high patronage and /or increased risk.

This option results in no loss of revenue and fewer but some service reductions. This option provides a minimum of two lifeguards on pool deck at all times the GLC pools are open during predetermined high patronage and/or predetermined high risk conditions and or usage.

This option is based on additional resourcing above current budget at predetermined times only which can be due to weather, holidays, average attendance, anticipated attendance, swimming capabilities, special needs individuals and groups, the number and distribution of users, recreational activities, either programmed or spontaneous.

In considering this option Council should note that there will still be some periods where the pools are not sufficiently supervised and therefore the risk at these times is still high. To reduce the risk further would require closer of the outdoor pool during periods of low usage. It is not considered practical or feasible at this time to close the outdoor pool at short notice and dependant on

fluctuations of demand due to staff rostering requirements, employment conditions and customer satisfaction however a full investigation of outdoor pool usage can be completed with a view to providing a recommendation for the 2017/18 financial year's budget in relation to advertised opening times.

In order that some of the necessary ancillary duties can be completed other GLC officers such as the Pool operators, Centre Supervisor Aquatics and Fitness and at times the Recreation Facilities Coordinator will still require redeployment, albeit on a less regular basis, to reduce risks to a medium level. This option may still result in a reduction of customer service and some ancillary tasks being delayed or not completed throughout the rest of the 2016/17 financial year.

If this option was preferred the it would reduce the risk rating from high 18 to medium 10 with the consequences remaining major and the likelihood reducing to rare during the majority of times the pools are open. During reduced periods of inadequate supervision the risk rating will remain high.

The effect on the net operating position of GLC would be an extra cost to Council of up to \$87,783 per annum.

CONCLUSION

Officers recommend that Council approves an overspend of up to \$87,783 of the GLC's budgeted net operated position for the 2016/17 financial year to increase lifeguard resourcing of the GLC pools during pre-determined periods of high patronage and /or increased risk. This option is recommended in order to provide a short term solution within the acknowledged existing budgetary constraints of Council.

In order to sufficiently meet Statutory obligations, industry standards, cope with the growth forecast and reduce risks associated with the operation of the GLC further increases to the GLC resourcing budget will need to be considered by Officers and Council as part of the 2017/18 budget development process and next review of the Long Term Financial Plan. It is to be noted that through ongoing discussions with the CEO, best endeavors will be made throughout the year to recoup the costs associated with this recommendation throughout the organisation's salaries and wages budget.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed additional lifeguard resourcing will be implemented in the next pool staffing roster.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council:

1. Notes an overspend of up to \$87,783 of the Geographe Leisure Centre's budgeted net operating position for the 2016/17 financial year to increase lifeguard resourcing of the GLC pools during pre-determined periods of high patronage and /or increased risk.

10.5 Finance Committee - 8/09/2016 - GEOGRAPHE LEISURE CENTRE SPECTATOR FEE PETITION

SUBJECT INDEX:	GLC Spectator Fee Petition
STRATEGIC OBJECTIVE:	A City where the community has access to quality cultural, recreation, leisure facilities and services.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Manager, Community Services - Maxine Palmer
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Petition - GLC Spectator Fee

This item was considered by the Finance Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

This report is in response to a petition received by the Council at its ordinary meeting held on 24 August 2016 requesting the removal of the \$1 spectator fee from the Fees and Charges of the Geographe Leisure Centre (GLC). The Council resolved that the petition be received and referred to the CEO to prepare a report.

This report recommends the \$1 GLC spectator fee is removed from the GLC Fees and Charges Schedule with immediate effect. Further details and the reasons for this recommendation are set out in the 'Officer Comment' section of this report.

BACKGROUND

A petition was received on the 17 August 2016, requesting the removal of the \$1 spectator fee from the Fees and Charges of the Geographe Leisure Centre (GLC). The petition stated the fee is unjust and unfair for the following reasons:

- No reason or explanation for said dollar charged
- Inconsistency of dollar charged
- No dollar/spectator fee to watch basketball
- Other leisure centres in surrounding areas do not charge fee
- Receipt for dollar?
- What service is provided?

The petition was electronic and contained 203 names, a country and/or State of location, date, time and comment. The petition was presented to the Council at the 26 August 2016 meeting. The Council resolved (C1608/210) that the petition be received and referred to the CEO to prepare a report to the Council or a Committee. A copy of the petition is provided, in full, as **Attachment A** to this report. This report is in response to this petition received by the Council.

STATUTORY ENVIRONMENT

Section 6.16(3) of the Act states that a schedule of fees and charges is to be adopted by the Council when adopting the annual budget, however fees and charges may also be imposed during a financial year.

Section 6.16 of the Local Government Act (the "Act") states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider

Pursuant to Section 6.19 of the Act, local public notice must be given should fees and charges be adopted outside of the annual budget adoption process.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

In 2015/16, the GLC receipted \$6,289 in spectator fees through its point of sale system. All revenues generated by the GLC help to offset the operating expenses of the centre which last year totaled \$2,745,454.

The 2016/17 budget forecasts revenue of \$7,000 from spectator fees. In considering the Officer recommendation, to immediately remove the spectator fee, the Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year.

Long-term Financial Plan Implications

Nil

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goals:

- A City where the community has access to quality cultural, recreation, leisure facilities and services
- Infrastructure assets are well maintained and responsibility managed to provide for future generations

RISK ASSESSMENT

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, no risks were rated as 'medium' or above were identified.

CONSULTATION

The removal of the spectator fee will require public notice to be given of the date from which the change will be imposed.

OFFICER COMMENT

The \$1 spectator fee has been in place since the GLC opened nineteen years ago. Over time it increased to a \$1.30 but was reduced back to a \$1 a few years ago.

It is understood the petition is a result of a community member querying the spectator fee when visiting the GLC, in August, to watch their child swim during the Department of Education In Term Swimming Program.

The fee only applies to spectators entering the pool hall to watch another person swim for the Department of Education's (DoE) swimming lessons, general pool usage and school carnivals. The fee does not apply when a parent or carer brings their child to the GLC's Learn to Swim program, GLC private swim lessons, hires the pool hall for a party or for aquatic club member usage.

A spectator fee does not apply to the stadium and this is in line with general practice across the recreation centre industry. Spectator fees are considered in club and user hire fees and any program the GLC may run from the stadium courts. This may generate some confusion regarding why and when a spectator fee should or shouldn't apply.

It is acknowledged the application of the fee has been inconsistent, perhaps contributing some confusion with spectators. This is primarily due to the multiple and varied fee structure of the GLC which has caused some confusion for new or casual staff who may not work on the reception desk on a regular basis. Prior to the installation of the pool entry doors and the separation of the kiosk from the reception desk, the entry foyer allowed anyone to walk through into the pool hall. This was, and to a certain extent still is, a problem when a large group arrives at once because non-paying customers may enter the aquatics hall through the door that opens to allow fee paying customers through. Often the reception has one staff member who cannot leave the desk to follow customers who have not paid for entry.

Other centres and the industry generally have battled with this issue for many years. As a result some other centres have chosen not to have a separate spectator fee for their aquatics areas. Whilst the spectator fee could be clearly defined or clarified it is likely that it will be the subject of further dispute in the future. Whilst never the subject of a petition before, GLC reception staff regularly handle queries about it.

In 2015/16, the GLC receipted \$6,289 in spectator fees through its point of sale system. All revenues generated by the GLC help to offset the operating expenses of the centre which last year totaled \$2,745,454. The largest proportion of this operating cost is to operate the aquatics area. Pools, pool halls, spas and associated change rooms, toilets and shower facilities are expensive operational items due to their heating, water and chemical usage and higher staff resourcing and cleaning costs. The GLC runs on a tight operating budget, and has a user pays principal in an attempt to generate as much revenue as possible to reduce the operating burden on all the community's rate payers.

Officers recommend that Council remove the spectator fee from the GLC Fees and Charges Schedule with immediate effect on the basis that it is not easily clarified and is likely to continue to cause confusion into the future. In considering this recommendation Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year.

Options to recover the revenue by incorporating it into other aquatic fees that attract spectators were considered. These options and why they are not recommended at this point are detailed below:

Option 1 - Recover spectator fee revenue from the Department for Education Swimming Lessons

The GLC has forecast it will receive approximately \$7,000 in spectator fee revenue this financial year. As the issue has primarily been raised by parents watching their children during the Department of Education's (DoE) swim program, the Council could consider adding the spectator fee to the DoE fees. DoE do not pay lane hire for in term school swimming lessons and are charged a reduced rate of \$3.60 per child per visit. (The usual pool entry price for under 16 is \$5 a saving of \$1.40 per child or 28%).

DoE provide their own swim teachers. Each school provides the class teacher and assistant and transport for the students to the pool. Some schools also provide one or two parent helpers. The GLC is informed in advance of their attendance and helpers and teaching staff are not charged the spectator fee.

In 2016/17, the GLC has forecast \$91,500 in revenue from the Department of Education. \$7,000 could be recovered by adding 30 cents per child visit charged to the DOE child entry cost. Private schools may pass this cost on to all parents, whilst public schools will have to find the extra budget. In considering this option it should be noted that only a small number of parents attend to spectate during the school swimming program and therefore, in the case of private schools, all parents will pay extra regardless of if they spectate or not.

A 30 cent rise is an 8% fee increase for the DoE to fund. DoE and each school budget annually in advance to resource their swimming lesson programs. DoE rely on the public notice of the GLC's imposition of Fees and Charges to inform their budget development and would have budgeted according to the current Fees endorsed by Council. Officer's are of the opinion that it would be unfair to expect DoE to somehow find an extra \$7,000 in the current budget year to absorb the increase imposed. In percentage terms this would be an 8% fee rise, over double the usual annual increase applied to Fees and Charges. It is also considered unfair because some schools have already completed their swimming programs and paid the current rate. For this reason Officers do not recommend this as a viable option.

Option 2 – Recover spectator fee revenue from the GLC's own swimming lessons

A spectator fee is already considered in the GLC's own swimming lesson fees. In the 2016/17 budget the GLC has forecast revenue of \$294,500 from its swim programs. The current Learn to Swim fee is \$13.50 and private one on one lessons are \$35 for 30 minutes and \$18 for 15 minutes. The GLC has forecast to provide 24,860 lessons this year. An extra 30 cents per lesson would recover the \$7,000 spectator fee revenue.

This is a smaller fee increase in percentage terms 1% for Learn to Swim, 0.85% for private 30 minute lessons and 1.6% for private 15 minute lessons. However, these parents are already paying full price for their children's swimming lessons (unlike the subsidised DoE fee) and this price already includes a \$1 spectator cost per lesson, therefore Officer's do not recommend this option.

Option 3 - Recover spectator fee revenue from DoE and the GLC's own aquatic program

An alternate option is to spread the recovery of the \$7,000 in spectator fees across the largest user base possible to make it as small as possible. This can be achieved by adding 15 cents to the DoE child entry cost raising it from \$3.60 to \$3.75 (a 4% increase), adding 15 cents to GLC's Learn To Swim program from \$13.50 to \$13.65 (a 1% increase), and raising private lessons from \$35 to \$35.15 for 30 minutes (0.4% increase) and from \$18 to \$18.15 (a 0.8% increase) for 15 minutes. This option has the lowest impact on the paying parent, DoE and schools and provides DoE and schools with sufficient notice to inform their budget preparations. Officers can consider this along with other fee increases when all GLC Fees and Charges are reviewed during the formulation of fees and charges for the 2017/18 budget process.

CONCLUSION

Officers recommend that Council remove the \$1 spectator fee from the GLC Fees and Charges Schedule with immediate effect on the basis that it is not easily clarified and is likely to continue to cause confusion into the future. In considering this recommendation Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year which cannot be recouped due to the

impacts explained on DoE and school budgets in the current financial year. All attempts will be made however to recoup costs where possible.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed the \$1 spectator fee will be removed with immediate effect.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council:

1. Endorses the removal the \$1 spectator fee from the 2016/17 Geographe Leisure Centre Fees and Charges Schedule with immediate effect, noting this may result in lost revenue of \$7k in 2016/17.
2. As part of the 2017/18 budget development process, considers the recovery of spectator fee revenue across the aquatics Fees and Charges.

Geographe Leisure Centre swimming lessons spectator fee unfair Petition

Recently I've had an altercation with the GLC about the payment of spectator fees at my child's school swimming lessons. By corresponding with the City of Busselton they have noted that the "council will monitor to see if our charging regime meets with community expectations". After speaking to a number of people it is in my opinion that it does not meet with community expectations.

Why should we have to pay to show the children our support by being there. We have paid for the swimming lessons, we are there for 45 minutes at the most and don't even use the facilities. What are we paying \$1 for then? This is a public pool for anyone of the public to use, there is no reasoning at all for a \$1 spectator fee to be charged.

This petition will be delivered to:

Busselton Shire
Mayor Cr Grant Henley

[Read the letter](#)

swimming poolschool swim

Updates

Keep your supporters engaged with a news update. Every update you post will be sent as a separate email to signers of your petition.

Post an update

7 days ago

Edit

Delete

Petition update **Presenting the petition** next Wednesday the 17th of August we will be attending a city meeting to present the petition formally and have the opportunity to speak. It would be great if as many of us could attend for support and show the City how... 0 comments

1 week ago 200 supporters

3 weeks ago

Edit

Delete

Petition update **Community speaks for itself** Many thanks for your

support. It's obviously an issue for a lot of people and has he
community talking. Also to let you know leschenault leisure
centre, Margaret river centre and Albany centre all do not
charge spectator fees.0 comments

3 weeks ago50 supporters

3 weeks agoDeb Hallyburton started this petition

change.org

Recipient: Mayor Cr Grant henley

Letter: Greetings,

We have created a petition regarding the \$1 spectator fee which is currently being charged for any spectator that enters the pool area at the GLC.

We think the fee is unjust and unfair given the following reasons:

- No reason or explanation for said dollar charged
- Inconstancy of dollar charged
- No dollar/spectator fee to watch basketball
- Other leisure centres in surrounding areas do not charge fee
- Receipt for dollar?
- What service is provided?

Please consider the petition signed by concerned members of the community.

Comments

Name	Location	Date	Comment
Amy Ovans	Australia	2016-07-28	I think the fee is ridiculous. I have been going to school swimming lessons for 10 years now and not once have been asked to pay a spectating fee until last week. I feel a service needs to be provided should I be paying someone money, however there is nothing provided for my \$1.
Josh Ryan	Australia	2016-07-28	I think fee is unacceptable and unjust when you're there to help and support children learning to swim
Jacob Seale	Australia	2016-07-28	I feel it is wrong to have to pay to watch your child learn to swim.
jenny baker	Australia	2016-07-28	Its unfair to pay to just watch your child swim
Ian Faed	Australia	2016-07-28	This is down right disgusting. It will make people avoid using this facility. I will never go there again or offer 1 bit of support to them. Pure rip off and is just money grabbing
Lisa Laming	Australia	2016-07-28	Why should we pay the spectator fee when we have already paid for the lessons and to be there to support our children while they learn to swim??
cassandra Atkinson	Australia	2016-07-28	Because it may only be a dollar but for 2 people to support and encourage their children is \$28 for the 2 weeks
Jess Young	Australia	2016-07-28	Its ridiculous and shouldn't be happening
Deanne Uros	Australia	2016-07-28	Basically parents attend these lessons to help children dry off etc ensuring that they are on time & don't hold up the next lesson! We are there to help.....Yes we do get to watch our children swim but surely we shouldn't be charged for this? I don't know of any other leisure centre that charge a fee to watch your child learn to swim which is the way it should be! I find it hard to believe that anyone would agree with paying a spectators fee.....especially when it comes to swimming lessons!!!
Naomi Kerr	Australia	2016-07-28	Since when do swimming coaches hold the duty of care? I went to uni for four years to earn a bachelor's degree before I was awarded it! If my children are in the pool, it is my legal obligation and right as a parent to be there. Seriously?!
Donelle Lee	Australia	2016-07-28	I pay phenomenal rates every year, I also pay for 3 children to swim interm and vacation classes at different times. That \$1 adds up pretty quick. I don't swim, I attend to my children and take them to the toilet as requested by the instructors. It's my understanding that it's compulsory that I be there to supervise them as 2 of them are under 10 years old.
dale mckeagg	Australia	2016-07-28	It should be free as you have to pay for your child
Haidee kenyon	Australia	2016-07-28	I believe the teachers should be able to get as much assistance as possible with getting kids organized. Children should also be able to have parents watch the progress of the lessons we have paid for.
josh durham	Australia	2016-07-28	a fee to sit and watch your kids have swimming lessons, what next a parking fee for school pick up?
Jenna Italiano	Australia	2016-07-28	I find the spectator fee discouraging and absurd.
Dale James	Australia	2016-07-28	It's crap. We pay through our child's fees plus we pay enough rates.
Carolyn Martin	Australia	2016-07-28	Totally Unfair Charge. Greedy local government
Keeannah Thompson	Australia	2016-07-28	I used to live in Busselton and I visit regularly and have family with young children that would like to watch their kids progress at swimming lessons. It's very unfair and greedy to make them pay

Name	Location	Date	Comment
Leah Colman	Australia	2016-07-28	Because it's UNFAIR
BRETT WOOD	Australia	2016-07-28	Fuck the Shire, we already pay them enough in our rates!
BRETT WOOD	Australia	2016-07-28	Do we have to pay to spectate at any of our children's other sports? Will we soon be charged to sit there and watch our children play cricket, netball, soccer, football because we may need to use a toilet there to? I am sure our over priced rates that we get jack shit for might cover the cost they are charging.
Emma Moon	Greenfields, Australia	2016-07-28	For many parents it is a struggle just to pay for swimming lessons. Many of them have more than 1 child doing lessons. To ask for a spectator fee, even \$1 , could cause the parents to not send them. A public pool gets a huge amount of \$ from all schools doing their lessons there. It was only once the pool was opened that lessons started there, before that it was done at the jetty where you only paid for the instructor and could sit and watch for free. To charge a spectator fee could see a dramatic drop in students doing lessons and therefore in danger of not being water wise. Come on GLC pull your head in Give these parents the right to watch their kids learn for free. Absolutely disgraceful :(
Nicole McCarthy	Australia	2016-07-29	We don't have to pay to watch basketball, netball etc why should we have to pay to sit and watch our children learn to swim??? Especially when we are told they must be supervised when swimming in their pool? Sounds like a Big money maker to me.
Sally Savage	Australia	2016-07-29	Parent participation in supporting children's education (swimming lessons) should be encouraged by making it a free spectator activity.
Brenton Rouse	Australia	2016-07-29	I genuinely don't see the reasoning behind the spectator fee besides from making revenue
Renae Trigwell	Australia	2016-07-29	I'm signing this because charging parents, grandparents etc encourages them not to watch and support their children!! Absolutely ridiculous
Alec Ovans	Australia	2016-07-29	With our 2 kids doing both school and after school swimming lessons the one dollar works out to be \$100 for the year just to sit and support our children. The inconsistency in this fee also gets you thinking what is this for? Some staff seem embarrassed to ask and those that do aren't very clear on why. Makes you think what the money goes towards. Maybe Christmas drinks at the end of the year! A solution I suggest is keep the cafe open and generate your income fairly from selling something. Not just by charging a lazy money grabbing spectator fee!
Frances Passfield	Australia	2016-07-29	I've watched my kids over the years swim and play basketball. No fee for either. I object to paying at a carnival as I'm sure the school has already been slugged for the hire of the pool. As we are shire rate payers we already contribute to the running of this service. If it wasn't for the children attending classes and the parents paying for this there would be little income for the facility.
Michelle Kalka	Australia	2016-07-29	Michelle Kalka
Paul Scott	Australia	2016-07-29	All the prices are far to high this is why we all pay rates what a joke
Lauren McKenzie	Australia	2016-07-29	I have always loved watching my kids at their swimming lessons but having 3 kids at times ive had 2 sessions per day(different times) and been made to pay twice. Makes it worse that i have seen them let other parents in and not worry about the spectator fee just because they are friends of the staff.

Name	Location	Date	Comment
Sharon Seia	Australia	2016-07-29	More parents should be encouraged to support their children not pushed away with spectators fees. This is outrageous!!
Jacob Hills	Australia	2016-07-29	Because I live in Busselton and Willem suffer from these (spectator fees) asswell
Meagan Spowart	Australia	2016-07-29	It makes zero sense, I don't pay to watch basketball, why is there a difference?
Erin Grubb	Hannans, Australia	2016-07-29	Isn't this a part of the school curriculum? You would think your fees would cover this? I'm okay paying a fee if I'm there for leisure but swimming lessons?? Geez, while they're there, charge the teachers for being present and dock the swimming instructors pays 'for using the facilities'. Lol
Brad Baggetta	Australia	2016-07-29	I am signing because I pay over \$300 for a membership + swimming fees and am their to supervise my child as they are not allowed to swim without a parent present. We go 3 times a week before school for swim club
Anton Mann	Australia	2016-07-29	I don't agree with a charge for spectating or supervising children if your not using the facilities. Parents aren't charged entry to watch/supervise their kids when using the indoor basketball courts?
Sue Francis	Australia	2016-07-29	I think parents should be encouraged to be there supporting their children to be participating in swim lessons....not put off by having to pay for it.
Sasha Boundy	Australia	2016-07-29	This is really poor. What do you get for your \$\$\$? You pay for your child to receive lessons as it is. Then you have to pay to support and watch your child? Surely we should be encouraged to watch and support our children?
Orla Malone	Australia	2016-07-29	GLC is a facility for the Shire of Busselton. The charging of this fee (although not a recent concept, it has been going on for the last number of years) is simply revenue raising for the Shire. Inconsistently, I might add, depending on who you get on the front desk! Come on Busselton Shire! I know someone has to pay for the pool refurb and your flash new council buildings but don't flog the poor parents supporting their kids learning such an essential life skill!
annette martin	Australia	2016-07-29	I fee, that as parents 1 we shouldnt have to pay to watch our children do sport but if all parents were to drop their children and leave you would have to employ more people to supervise and to deal with upset or hard to handle kids and in doing so fees would have to go up
Sue Strahan	Australia	2016-07-29	This crazy idea should've never got through. The \$1 says so much about the lack of thought that went into this decision, its' laughable. You are biting the hand that feeds you - the community, who the facility was built & upgraded for in the first place. Very disappointing GLC.
Nicky Dunkerton	Australia	2016-07-29	When the kids were in preprimary the teachers appreciated parent help to get kids changed afterwards, I used to go and help with this but it did annoy me that I had to pay to do it!
Paul Coshott	Australia	2016-07-29	I disagree with charging for someone to sit and keep an eye on their children, or in the case of swimming lessons, to just wait for their kids to finish.
Amanda Leach	Australia	2016-07-29	This is insulting to parents that need to supervise! And a reflection of council spending!
Helen Foulds	Australia	2016-07-29	Because I'm not renting a chair to watch and encourage my child to learn the o an essential fundamental skill that already has fees associated with it. Add to this that there is not a justified reason behind it that has been publicly expressed.
Lindy Wilkie	Australia	2016-07-29	For 6 years I've paid a spectator fee for my children swimming when I wasn't & think it's unfair. Just another way for them to make money.

Name	Location	Date	Comment
Linda Batrick	Australia	2016-07-29	why should people pay to watch their children play and swim its an unnecessary charge
Michelle Ward	Australia	2016-07-29	I have to be there to supervise, and pay a substantial amount for 3 children to swim. Sorry but I think this charge is unnecessary.
Susan Carson	Australia	2016-07-29	I don't believe this fee is anything more than a money grab. You should be able to watch your child swim free of charge if you have paid the appropriate swimming lesson fee.
Pedro Garof	Butler, Australia	2016-07-29	I have to pay to take kids in and watch Maybe they should pay for more people to watch all our kids And have to take More responsibility then See how they like that
karen thompson	Australia	2016-07-29	how ridiculous that you have to pay a fee to watch and support your child . shame on you.
Fiona Clarke	Australia	2016-07-29	Unfair fee. The kids want to show their visiting nan and pop how they go at swimming, sure can, but it will cost you \$1 each for the viewing.
Colleen Neville	Australia	2016-07-29	It's ridiculous to charge people to watch others especially if they are supervising. Get real!
Tania Hardman	Australia	2016-07-29	You shouldn't have to pay extra.
Heather Starr	Australia	2016-07-29	The reasoning behind this fee makes no sense - a 1\$ fee isn't going to stop people from going for a swim after a lesson, or stop paedophiles from coming in or criminals stealing stuff. The fact that I have to pay 1\$ to watch my 3 and 4 year old swim during their swim lesson on top of the 130\$ per child I already pay per term is ridiculous.
Sam Findlay	Australia	2016-07-29	Im not spectating im supervising. They gave signs to back this up
Kellie Delbridge	Australia	2016-07-29	Parents should not pay to support their children in swimming lessons which they have already paid for its 45 mins give us a parents pass I have three children work that out if I want to attend each day ?
Rebecca Fox	Wanneroo, Australia	2016-07-29	Why should parents pay twice??? What a joke! Shame on u. Obviously it's a greedy scheme.
Narelle Freeman	Australia	2016-07-30	I think parents should be encouraged to watch and then help with the dressing after a lesson. Especially for small children as it makes it easier for the teachers and helps clear the area for the next lesson. The parents aren't in the water. The fee for pool entry is already paid for by the actual swimmers.
David Tweddle	Busselton, Australia	2016-07-30	Charging spectators is penny pinching at best and unjustifiable.
Tanya Dixon	Dunsborough, Australia	2016-07-30	This is a ridiculous, unwarranted and unfair cost. I would like to know what service exactly the GLC believe they are providing for this fee??? And if they are charging a fee what Practices have been implemented so that parents don't have to pay this fee - is an instructor or certified lifeguard meeting all the children at the front desk and then supervising 100% then also walking them back to the front desk for parents to collect?
Brittany McDowall	Australia	2016-07-30	I'm signing because this fee is ridiculous! What next? Being charged to enter a shopping centre but not actually buying anything? How absurd!
Rob Zahtila	Australia	2016-07-31	Parents should be able to watch their child participate in sport without paying fees.
andrew hembroff	London, Australia	2016-07-31	allow parents free entry to supervise children during lessons.

Name	Location	Date	Comment
jenny quinlan	Australia	2016-07-31	Absolutely disgusting. Soon they will be charging for all sports held at the centre if we dont stop this
Katie Greenfield	Australia	2016-07-31	Unnecessary cost- we should be encouraging parents to spectate not charging them.
kylee wardle	Australia	2016-07-31	I don't believe my pensioner mother should have to pay to take my children to swimming lessons at the pool. If you are there delivering children to a paid for event you are not a 'spectator'.
Nina Concannon	Busselton, Australia	2016-07-31	It's not fair, and it's too inconsistent to ever work ???
Emma Pollard	Busselton, Australia	2016-07-31	Unfair and unreasonable charge
Glenn Callegari	Busselton, Australia	2016-08-04	We need to encourage parental support guidance and supervision. Not charge for it.
Jane Bennett	Busselton, Australia	2016-08-14	Totally agree.

Name	City	State	Postal Code	Country	Signed On
Deb Hallyburton				Australia	28/07/16
Amy Ovans			6290	Australia	28/07/16
Josh Ryan			6280	Australia	28/07/16
Deanne Uros			6280	Australia	28/07/16
Jacob Seale			6280	Australia	28/07/16
Nicole Carter			6280	Australia	28/07/16
Nicole Avery			6280	Australia	28/07/16
Melissa Armstrong			6280	Australia	28/07/16
Anne Ryan			6280	Australia	28/07/16
alison frost			6280	Australia	28/07/16
Nicole Wilson			6169	Australia	28/07/16
Patricia Robinson			6280	Australia	28/07/16
Sharon Boyle			6280	Australia	28/07/16
Georgia Watson			6280	Australia	28/07/16
Jenny Baker			6280	Australia	28/07/16
Ian Faed			6280	Australia	28/07/16
Sarah Ashman			6280	Australia	28/07/16
Lisa Laming			6280	Australia	28/07/16
cassandra Atkinson			6280	Australia	28/07/16
Sara Urban			6280	Australia	28/07/16
Jess Young			6280	Australia	28/07/16
Brett Newling			6280	Australia	28/07/16
Denise Sanders			6280	Australia	28/07/16
Kris French			6280	Australia	28/07/16
Naomi Kerr			6280	Australia	28/07/16
Donelle Lee			6280	Australia	28/07/16
Georgia Hallyburton			6280	Australia	28/07/16
Connie Brooks			6280	Australia	28/07/16
Sonja Poole			6280	Australia	28/07/16
dale mckeagg			6280	Australia	28/07/16
Melanie Thompson			6280	Australia	28/07/16
Sarah Phillips			6232	Australia	28/07/16
Emily Hales			6280	Australia	28/07/16
Grace Smith			6230	Australia	28/07/16
Haidee kenyon			6280	Australia	28/07/16
brooke Harris			6280	Australia	28/07/16
Cain Rodgers			6282	Australia	28/07/16
josh durham			6280	Australia	28/07/16
Jeni Baird			6280	Australia	28/07/16
Marianne Lucas			7300	Australia	28/07/16
Emily Wilks			6280	Australia	28/07/16
Jenna Italiano			6280	Australia	28/07/16
Tammy Lee			6280	Australia	28/07/16
Jo Milner			6280	Australia	28/07/16
Dale James			6280	Australia	28/07/16

Jacqueline H	Geraldton	Western Aus	6530 Australia	28/07/16
Carolyn Hess			6280 Australia	28/07/16
Kristiana Italiano			6271 Australia	28/07/16
Kearnah Thompson			6169 Australia	28/07/16
Jo Comfort			6280 Australia	28/07/16
Leah Colman			6280 Australia	28/07/16
Joanne Pell	Busseton		6280 Australia	28/07/16
BRETT WOOD			6280 Australia	28/07/16
Michelle Mckenzie			6280 Australia	28/07/16
Jayne Hills			6280 Australia	28/07/16
Felicity Adams			6280 Australia	28/07/16
Emma Sullivan			6280 Australia	28/07/16
Anna Barr			6281 Australia	28/07/16
Michael Niemira			4053 Australia	28/07/16
Natasha McCamish			6280 Australia	28/07/16
Sarah Francis			6280 Australia	28/07/16
Lisa Kiddell	Brisbane	Western Aus	4011 Australia	28/07/16
Nicole McCarthy			6280 Australia	29/07/16
Peta Whyte			6280 Australia	29/07/16
Sally Savage			6280 Australia	29/07/16
Brenton Rouse			6280 Australia	29/07/16
Renae Trigwell			6230 Australia	29/07/16
Kathleen Birt			6280 Australia	29/07/16
Anne Kooloos			6280 Australia	29/07/16
Alec Ovans			6280 Australia	29/07/16
Kelly Bailey	Vasse		6280 Australia	29/07/16
Kieran Matthees			6280 Australia	29/07/16
Jessie Lewis			6233 Australia	29/07/16
Tanya Doust	Vasse	Western Aus	6280 Australia	29/07/16
Ruth Green			5173 Australia	29/07/16
Geri Hassall			6280 Australia	29/07/16
Frances Passfield			6280 Australia	29/07/16
Greg Loud			6230 Australia	29/07/16
Michelle Kalka			6280 Australia	29/07/16
Amy Gornall			6280 Australia	29/07/16
Paul Scott			6230 Australia	29/07/16
Ken Delbridge			6280 Australia	29/07/16
Lauren McKenzie			6280 Australia	29/07/16
Kelly Wilks - Carter			6280 Australia	29/07/16
Sharon Seia			6280 Australia	29/07/16
Jacob Hills			6280 Australia	29/07/16
Meagan Spowart			6280 Australia	29/07/16
Erin Grubb			6280 Australia	29/07/16
Brad Baggetta			6280 Australia	29/07/16
Anton Mann			6280 Australia	29/07/16
Jeff Mead			6280 Australia	29/07/16

Elouise Triglia	6280 Australia	29/07/16
Sue Francis	6280 Australia	29/07/16
Tom Principe	6280 Australia	29/07/16
Daniel Mendes	2076 Australia	29/07/16
Glennis Whit Rockhampton	4701 Australia	29/07/16
Sasha Boundy	6280 Australia	29/07/16
Donna McKinnel	6289 Australia	29/07/16
Iarissa harris	6280 Australia	29/07/16
Jodi BATE	6281 Australia	29/07/16
renae davis	6280 Australia	29/07/16
Emma Brewer	6280 Australia	29/07/16
tennille bright	6280 Australia	29/07/16
Maxine Hans Auckland	New Zealand	29/07/16
Orla Malone	6280 Australia	29/07/16
Annette Martin	6280 Australia	29/07/16
Sue Strahan	6280 Australia	29/07/16
Nicky Dunkerton	6280 Australia	29/07/16
Kat Gibbs	6281 Australia	29/07/16
John Clegg	6280 Australia	29/07/16
Rebecca Wisewould	6280 Australia	29/07/16
Vivienne Trigwell	6280 Australia	29/07/16
Maggie McIlwrick	6280 Australia	29/07/16
Paul Coshott	6280 Australia	29/07/16
Amanda Leach	6280 Australia	29/07/16
Lauren Dillon	6280 Australia	29/07/16
Antje Patterson	6280 Australia	29/07/16
Samantha Burge	6280 Australia	29/07/16
Jessie Jury	6280 Australia	29/07/16
Lauren Taylor	6281 Australia	29/07/16
davina hately	6281 Australia	29/07/16
cassandra matthees	6280 Australia	29/07/16
Sylvia Rixon	6239 Australia	29/07/16
Ben Foulds	6280 Australia	29/07/16
Lee Baggetta	6280 Australia	29/07/16
chantal Finla Chapman Hill	6280 Australia	29/07/16
Lindy Wilkie	6280 Australia	29/07/16
Racquel Price	6230 Australia	29/07/16
Linda Batrick	6280 Australia	29/07/16
Chelsea Trigwell	6280 Australia	29/07/16
Brenda Nelson	6280 Australia	29/07/16
Michelle Ward	6281 Australia	29/07/16
Kerry Smith	6280 Australia	29/07/16
Rebecca Watts	6280 Australia	29/07/16
Raymond Hardy	6280 Australia	29/07/16
Susan Carson	6281 Australia	29/07/16
Rowena Blac Busselton	6280 Australia	29/07/16

Vanessa Philp	6280 Australia	29/07/16
Renee Homewood	6280 Australia	29/07/16
Pedro Garof Butler	6036 Australia	29/07/16
karen thompson	6169 Australia	29/07/16
Sally Batley	6280 Australia	29/07/16
Joshua Lee	6280 Australia	29/07/16
Richard Ryan	6280 Australia	29/07/16
Teishan Smith	6280 Australia	29/07/16
Kristy Deeks	6280 Australia	29/07/16
Martine Martinson	6232 Australia	29/07/16
Fiona Clarke	6280 Australia	29/07/16
Mark Hennessy	6280 Australia	29/07/16
Colleen Neville	6280 Australia	29/07/16
Tania Hardman	6280 Australia	29/07/16
Naomi Rushforth	6280 Australia	29/07/16
Gavin Mccarthy	6280 Australia	29/07/16
Lara Crow	6280 Australia	29/07/16
Hayley Piggott	6280 Australia	29/07/16
Bronwen Worthington	6280 Australia	29/07/16
Heather Starr	6281 Australia	29/07/16
Sam Findlay	6280 Australia	29/07/16
Kellie Delbridge	6280 Australia	29/07/16
Suzie Gardiner	6239 Australia	29/07/16
Rebecca Fox Wanneroo	6065 Australia	29/07/16
Denise Krispyn	6258 Australia	30/07/16
Narelle Freeman	6280 Australia	30/07/16
David Twedd Busselton	6280 Australia	30/07/16
Lesley Longfield	6280 Australia	30/07/16
Tanya Dixon Dunsborough	6281 Australia	30/07/16
Craig Hindle	6281 Australia	30/07/16
Nicki Hammond	6281 Australia	30/07/16
Brenton Lynam	6280 Australia	30/07/16
Amber Cameron	6280 Australia	30/07/16
sara brown	6281 Australia	30/07/16
sarah smith	6281 Australia	30/07/16
Christine Berrill	6285 Australia	30/07/16
Brittany McDowall	6280 Australia	30/07/16
Karinda Ashley	6281 Australia	30/07/16
Belinda Stronach	6280 Australia	31/07/16
Rob Zahtila	6280 Australia	31/07/16
Kelly McGorlick	6280 Australia	31/07/16
andrew hembroff	6280 Australia	31/07/16
jenny quinlan	6280 Australia	31/07/16
Katie Greenfield	6280 Australia	31/07/16
Natalie Carter	6280 Australia	31/07/16
Kylee Wardle	6280 Australia	31/07/16

Heidi Demps Busselton	Western Aus	6284 Australia	31/07/16
Ash Yates		6285 Australia	31/07/16
Ahkaysha Thomson		6280 Australia	31/07/16
Nina Concan Busselton	Western Aus	6280 Australia	31/07/16
Wendy Gillam		6280 Australia	31/07/16
Emma Pollar Busselton		6280 Australia	31/07/16
Elizabeth McGovern		6280 Australia	1/08/16
Tanya Cruden		6280 Australia	1/08/16
Mel Nelson		6280 Australia	1/08/16
Jocelyn Bird		6280 Australia	1/08/16
Jude Hood		6280 Australia	2/08/16
Robyn Odonoghue		6280 Australia	3/08/16
Glenn Callegari		6280 Australia	4/08/16
Mary Anne G Parramatta		2150 Australia	5/08/16
Amy Rorke Perth		6014 Australia	5/08/16
Carmen Brown		6280 Australia	8/08/16
Marcus Lee		6280 Australia	8/08/16
Samantha Rogers		6280 Australia	12/08/16
Jane Bennett Busselton		6280 Australia	14/08/16

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10.6 Settlement Art Project Steering Committee - 8/09/2016 - BUSSELTON SETTLEMENT ART PROJECT STEERING COMMITTEE OFFICERS REPORT

SUBJECT INDEX:	Busselton Settlement Art Project
STRATEGIC OBJECTIVE:	A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Cultural Services
REPORTING OFFICER:	Cultural Development Officer - Jacquie Happ
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A SAP Officer Report Spanish Settler Sculpture Location

This item was considered by the Settlement Art Project Steering Committee at its meeting on 8 September 2016, the recommendations from which have been included in this report.

PRÉCIS

The Busselton Settlement Art Project (BSAP) is a public art initiative commemorating the successful establishment of Busselton as one of the first settlements outside Perth. The project involves the commissioning of six (6) life-sized bronze sculptures (one per year) at a total cost of approximately \$770,000 (inc GST).

The purpose of this report is to advise Council of the commissioning and location of the 'Spanish Settler' as the fourth sculpture of the BSAP series.

BACKGROUND

In November 2011 Council awarded Tender 1/11 to Greg James (C1111/342) for the commissioning of BSAP sculptures. In June 2013, a formal committee of Council, Busselton Settlement Art Project Steering Committee (BSAPSC), was established (C1306/139) to provide a vehicle by which the commissioning of the sculptures could be overseen; and to initiate and coordinate fundraising activities.

At a formal meeting of the BSAPSC on 9 January 2014 (BSA1401/010) the Committee recommended that the order of commissioning for the first three sculptures be changed to:

1. Whaler's Wife
2. Timber Worker
3. John Garrett (JG) Bussell

These three sculptures have been completed, installed and officially unveiled. There is now sufficient funds within the City's Municipal funds and the Busselton Settlement Appeal Account (managed and held by the National Trust) to commission the fourth sculpture being the Spanish Settler.

The fourth sculpture to be commissioned in the series was identified by the BSAPSC as the Spanish Settler and endorsed by the Council at its Ordinary meeting of 14 September 2016.

The planned location is adjacent to Lots 43 and 44 Queen Street, Busselton. See Attachment A.

STATUTORY ENVIRONMENT

Under Section 5.8 of the *Local Government Act 1995* (the Act), a local government, by absolute majority, may establish Committees of three or more persons to assist the Council, and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Authority can be delegated to formally constituted Committees of Council in accordance with Sections 5.16 and 5.17 of the Act.

RELEVANT PLANS AND POLICIES

Social Plan 2015-2025

It is a goal of the City's Social Plan (2015-2025) that our culture is celebrated, valued and retained. The installation of the BSAP is in line with this goal.

City of Busselton's Ten Year Financial and Corporate Business Plans

The BSAP has been identified in the City's four year Corporate Business Plan. It has also been included as an allocation of \$85,000 in the City's Long Term Financial Plan for the 2016/2017 Financial Year.

FINANCIAL IMPLICATIONS

The cost of the Spanish Settler Sculpture is \$120,000 (ex GST). The City's financial contribution to the Spanish Settler sculpture is \$87,754. The balance of \$32,246 will be paid from the National Trust Account.

Spanish Settler Sculpture	Revenue		Expenses
Municipal Funds 16/17	\$85,000	Sculpture	\$120,000
Funds raised from events in City Reserve	\$2,754		
National Trust	\$32,246		
Total Amount	\$120,000		\$120,000

Long-term Financial Plan Implications

Nil

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goal:

A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.

RISK ASSESSMENT

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, no risks were rated as 'medium' or above were identified.

CONSULTATION

The members of the BSAPSC have been included in the process of discussing and forming the recommendations in this report.

The location of the Spanish Settler sculpture has been discussed with the BSAPSC and other key stakeholders of the Cultural Precinct including ArtGeo, Busselton Woodturners Club, Acting Up and the Busselton Art Society

OFFICER COMMENT

All items within this report were discussed at an informal meeting of the BSAPSC held on 7 July 2016. The commission of the Spanish Settler sculpture is the next step in progressing the BSAP. The other sculptures will be progressed as and when funds become available. The sculpture is proposed to be installed on pavement adjacent to Lots 43 and 44 Queen Street Busselton. The position was identified as complimenting the positions of sculptures already installed.

CONCLUSION

The commissioning of the Spanish Settler sculpture is the next logical stage in the progress of the BSAP and there is adequate funding to proceed in the 2016/17 financial year. The artist, Greg James, is ready to proceed subject to the contract being awarded as per Tender 1/11 (C1111/342).

OPTIONS

The Council may choose to delay the commissioning of the fourth sculpture at this point in time or request the RSAPSC review the location of the sculpture, noting this will delay the project implementation.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The Spanish Settler sculpture will be commissioned and completed as soon as practicable. The Spanish Settler will be promoted to the community as the fourth sculpture in the series.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council authorizes the commissioning of the fourth sculpture (Spanish Settler) as per TEN01/11 Settlement of Busselton Art Project (C1111/342) with funds set aside in the 2016/17 financial year.

Attachment A

Location of Spanish Settler



11. PLANNING AND DEVELOPMENT SERVICES REPORT

11.1 STRATEGIC LAND REVIEW

SUBJECT INDEX:	Strategic Land Review
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Strategic Planning and Development Services
ACTIVITY UNIT:	Strategic Planning and Development
REPORTING OFFICER:	Senior Strategic Planner - Helen Foulds
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Yallingup Townsite land tenure rationalisation Attachment B Busselton City Centre Attachment C Dunsborough Town Centre Attachment D Wadandi Track Attachment E City Freehold land Attachment F City/DPaW land tenure rationalisation Attachment G Lot 10 Commonage Road, Dunsborough Attachment H Road Reserves Rationalisation Attachment I Unmanaged Reserves Rationalisation Attachment J Unallocated Crown Land Rationalisation Attachment K Reserve 20554 Location Plan Attachment L Reserves 28696 and 32173 Location Plan

PRÉCIS

As a consequence of a strategic review of the City's current and future land assets and needs, the Council is asked to consider supporting a range of changes to land tenure throughout the District. The aim of the proposed changes is to allow the City to better meet community needs in the short, medium and long terms.

In some cases, the recommendations, if endorsed by the Council, may enable full implementation of proposed changes. In most cases, though, further and more detailed Council consideration will be required before the changes can be fully implemented – and so in those cases the Council is asked to support the broad direction proposed, but not actually make any final decisions.

It should be noted that whilst the report sets out quite a number of specific proposals, the report does not provide a complete description of all potential land tenure changes being considered by the City at the present time. This report and its recommendations, however, provide a starting point for the further considerations that may follow and will ensure consideration of land matters more generally can occur with a sound understanding of the overall strategic context.

This report follows an earlier report, considered by the Council at its 12 February 2014 meeting, which related only to City freehold land. The Council decision made at that time has been both progressively implemented subsequently and considered in the drafting of this report.

The recommendations of this report may be summarized as follows –

- Furthering negotiations with other government agencies in relation to land tenure changes, whereby some land currently managed by the City will in future be managed by another agency, and whereby some land currently managed by other agencies will in future be managed by the City – the majority of these proposals relate to environmentally valuable land currently managed by the City instead being managed by the Department of Parks & Wildlife

(DPaW) in the future, and some less environmentally valuable land currently managed by DPaW instead being managed by the City in the future;

- Advising the Department of Lands (DoL) that the City wishes to seek formal management orders over a number of parcels that are currently either unmanaged reserves or Unallocated Crown Land, but where the City already has effective management responsibilities and/or is responsible for infrastructure on the land;
- Furthering investigations on the potential transfer of City owned land to City (or other agency) managed reserves, or vice versa, or the potential disposal or acquisition of City owned land;
- Progressing the permanent closure of a number of redundant road reserves;
- Seeking the automatic vesting of some reserves created through the subdivision process for some specific purposes; and
- Seeking changes to some reserve purposes.

BACKGROUND

Several years ago, the City identified both a need and an opportunity to undertake a review of the many land assets managed by the City. The broad aim was identifying whether the current land tenure and management arrangements pertaining to those land assets were in the best, long-term interests of the City, and its residents and ratepayers. That resulted in the commencement of a project that has variously been referred to as the 'Strategic Land Audit' or 'Strategic Land Review' (SLR). It is the latter term that is more appropriate and is now being used.

The project has been a very complex one to manage, and its scope and purposes have evolved to some degree over time, as new issues and considerations have emerged. One of the key things that has resulted in the expansion of the project scope has been the emergence of a greater realization that the City's land assets cannot be viewed in isolation from many of the land assets managed by other government agencies and even, in some limited cases, land managed by private entities.

That has arisen because, through the project, it has been found that some land currently managed by the City might be better managed by other bodies or, alternatively, that the strategic objectives of the City and its residents and ratepayers might be better served by the City managing land that is currently managed by another entity. There are many examples of each kind of situation, but an example of the former is a number of redundant road reserves (i.e. City managed land) that are effectively located within the Broadwater Nature Reserve (managed by 'DPaW'), and an example of the latter are some portions of State Forest (managed by DPaW) that may be suitable sites for future use by the City for a range of purposes, but which do not have significant conservation value.

Once that necessary expansion in scope was made, however, the project complexity necessarily grew; especially noting that there are, in fact, in excess of 1,000 reserves in the District, of which around 400 are managed by the City. There are also a significant number of freehold land parcels owned (and therefore managed) by the City and other government agencies, as well as a significant number of land parcels that are currently Unallocated Crown Land ('UCL'), over which various government agencies, including the City, often have some element of management responsibility. Given the number of land parcels involved, one of the most significant challenges has been the management of a very large amount of data and information.

The project has now evolved to a point where its scope and purposes can best be described as follows –

1. *Develop a comprehensive understanding of government land assets (including City land) and the fundamental pattern of management of that land within the whole of the District;*
2. *Identify current and potential/future land requirements for the City and other agencies (note that this involved a review of a wide range of existing documents, but it also included further research and consultation within our own organization, seeking to identify potential/future requirements);*
3. *Identify land that may be secured (by the City or other agencies) to meet those requirements;*
4. *Identify what form of tenure (i.e. reserve tenure of various kinds, or freehold tenure) might be most appropriate for each parcel of land;*
5. *Recognising the complex and dynamic nature of the issues at the detailed (i.e. parcel-specific) level, establish broad principles to guide the City in future in facilitating an overall pattern of land management and tenure that will best serve the strategic interests of the City, its residents and ratepayers; and*
6. *Identify implementable sub-projects that can be practically managed by the City and the other bodies that need to be involved (noting that the scale, scope and complexity of implementation would otherwise be such that it would be unmanageable).*

Before discussing any of the specifics of what is proposed, it is first worthwhile clarifying the different categories of land tenure and management that relate to land in the District; it is necessary to have a basic understanding of those categories to understand much of the content of this report. The key, relevant categories are –

1. **Freehold land**, which is divided into two principal sub-categories –
 - a. **Privately owned freehold land** (which could be either ‘green title’, or in some very limited cases ‘purple title’, or one of various forms of ‘strata title’, but understanding of those distinctions is not necessary for the purposes of this report) – the majority of the land area of the City falls into this category; and
 - b. **Government owned freehold land** (which, again, could be held in a number of different forms of title) – there are relatively few examples of land in this category, but one example is the land where the City’s main, temporary office facilities are currently located, the site colloquially referred to as ‘Donga City’, which is freehold land owned by the City, and is an example of a further sub-category, being **City owned land**; and
2. **Crown land**, which is divided into six principal sub-categories –
 - a. **Unallocated Crown Land** (‘UCL’), which is Crown Land which has neither a designated purpose nor a designated management body, meaning that DoL is the effective land manager on behalf of the State Government - although it should be noted that their capacity to actively manage the land is usually very limited, and some other agencies have some specified management responsibilities in some instances, including the City in relation to some infrastructure that may have been developed on UCL. In comparison with many other non-Metropolitan areas, there is not much UCL in the City, but an example is portion of the bushland area to the south and west of the Carburnup River townsite, with the portions closest to the townsite being UCL;
 - b. **Unmanaged Reserve**, which is Crown Land which has a designated purpose (such as ‘Recreation’ or ‘Community Centre’), but no designated management body, and there are two key reasons why a land parcel might be an unmanaged reserve - (1) the land has historically been Crown Land and given a purpose, but no

decision made to designate a management body, or (2) the land has been ceded to the Crown for a specific purpose as part of a subdivision process, but the likely management body has not yet accepted a management order – there are a large number of unmanaged reserves in the City, although they are mostly small parcels and the total area of land involved is not that great - an example of an unmanaged reserve is Reserve 50505, which is a park in Yalyalup (in Provence estate), which the City is managing in a practical sense.

- c. **UCL or Unmanaged Reserve, managed under other legislation**, which is Crown Land without a designated management body under the *Land Administration Act 1997*, but which has an effective, designated management body under other legislation – an example of such land is the portion of the former Boyanup-Busselton Railway reserve, which is located on the north-eastern side of Causeway Road, from opposite the permanent City administration office site, extending east to Molloy Street, which is managed by the Public Transport Authority pursuant to the relevant railway enabling act;
- d. **Conservation Reserve**, which is Crown Land managed by DPaW on behalf of the Conservation Commission of Western Australia, and which can be included in a number of further sub-categories, principally **National Park, Marine Park, Conservation Reserve or State Forest**;
- e. **Other managed reserve**, which is Crown Land managed by other bodies pursuant to a formal management order under the *Land Administration Act 1997*, including the City, which is an important further sub-category, namely **City managed land** – there are many hundreds of such reserves, with examples being Signal Park, which is Reserve 38872, managed by the City for the purpose of ‘Recreation’, or Reserve 26511, which is managed by Busselton Water for the purpose of ‘Water Supply Purposes’, and is the water storage and treatment facility located on Kent Street, adjacent to Churchill Park, just to the east of the Busselton Bowling Club site;
- f. **Road Reserves**, which are Crown Land managed mostly by the City (somewhat different arrangements apply to roads managed by Main Roads WA) for roads, transport, drainage and other infrastructure purposes, and over which a range of other bodies have certain rights, in particular infrastructure agencies responsible for water, sewer, power and telecommunications services; and
- g. **Crown Grants**, usually ‘**Crown Grant in Trust**’, which can only be used by the ‘owner’ in a manner consistent with the purpose of the grant – there are relatively few Crown Grant sites in the City, with an example being Churchill Park, which is a Crown Grant in Trust to the City, for the purpose of ‘Recreation’.

Note that reserved Crown Land will usually be a ‘**C-Class**’ reserve or an ‘**A-Class**’ reserve, with the vast majority of reserves being ‘C-Class’; whilst the classification will sometimes reflect the ‘community value’ of the reserve, that is not always the case. The key difference between ‘C-Class’ and ‘A-Class’ reserves is that changes to the management order of an ‘A-Class’ reserve require Parliamentary consent, whereas changes to the management order of a ‘C-Class’ reserve only require the approval of the Minister for Lands (although in both cases there is a much more complex overall governance framework, requiring consultation with a much broader range of stakeholders). An example of an ‘A-Class’ reserve managed by the City is Meelup Regional Park. An example of a ‘C-Class’ reserve managed by the City is Lou Weston Oval, and the adjoining Geographe Bay Yacht Club and Busselton Fitness Club sites.

It should be noted that this report follows an earlier report, considered by the Council at its 12 February 2014 meeting, which related only to City freehold land. The Council decision made at that

time has been both progressively implemented subsequently and considered in the drafting of this report.

STATUTORY ENVIRONMENT

The key, relevant Statutory Environment is set out in the *Local Government Act 1995*, *Land Administration Act 1997*, *Planning and Development Act 2005*, *Native Title Act 1993* and *Conservation and Land Management Act 1984*.

RELEVANT PLANS AND POLICIES

There is a wide array of plans that have been identified and considered in formulating the recommendations of this report, including –

- *Strategic Community Plan 2013 (Review 2015)*
- *Corporate Business Plan 2015/16-2018-19*
- *Long Term Financial Plan 2013/14-2022/23*
- *Draft Local Planning Strategy*
- *Local Planning Scheme 21*
- *Various planning strategies and structure plans*
- *Busselton Foreshore Master Plan*
- *Active Open Space Strategy*
- *Busselton Traffic Study*
- Structure Plans relating to Vasse, Yalyalup, Ambergate North, Dunsborough Lakes (which provide for ceding of land for recreation and community purposes)

FINANCIAL IMPLICATIONS

As already noted above, in some cases, the recommendations of this report, if endorsed by the Council, may enable full implementation of proposed changes. In other cases, though, again as already noted, further and more detailed Council consideration will be required before the changes can be fully implemented – and so in those cases the Council is only being asked to support the broad direction proposed, but not actually make any final decisions. In those other cases, the financial implications will be outlined and assessed when the Council is asked to make those further and/or final decisions, and so the financial implications of those potential changes are not outlined here (and, because of the complexity and diversity of the proposed changes it would, in any case, not be practicable to do so in a useful manner at this time anyway). The focus here is therefore on the potential financial implications of the proposed changes that, if endorsed by the Council, can be implemented without further referral to the Council.

The aspects of the recommendation that will be able to be fully implemented without further Council consideration are points 4, 5, 6, 7, 10 and 13, which are as follows –

4. *Request management orders over unmanaged reserves, as detailed in Attachment I to the agenda report.*
5. *Delegate to the Department of Lands the automatic vesting of reserves created through Section 152 of the Planning & Development Act 2005, for reserves that have one or more of the following purposes (but no other purpose)-*
 - *Recreation;*

- *Drainage;*
 - *Pedestrian Access Way (PAW); and*
 - *Emergency Service Access.*
6. *Request management orders over all Unallocated Crown Land along the coast, other than where that land adjoins National Park or other Department of Parks and Wildlife managed land.*
 7. *Request management orders over other Unallocated Crown Land, as set out in Attachment J in the agenda report.*
 10. *Request management orders for parcels associated with the Wadandi Track, as listed in Attachment D in the agenda report.*
 13. *Request changes to reserve purposes as follows –*

<i>Reserve Number</i>	<i>Address</i>	<i>Current Purpose</i>	<i>Proposed Purpose</i>
20554	Lot 1575 Wildwood Rd, Carburnup River	Quarry Gravel	Recreation
28696	Lot 4328 Bussell Hwy, North Jindong	Sand	Landscape Protection and Recreation
32173	Lot 4582 Bussell Hwy, North Jindong	Rubbish Disposal Site	Landscape Protection and Recreation

There are no financial implications associated with point 13 of the recommendation. The other points outlined above will, however, result in the City obtaining management orders over additional land and, in a legal/statutory sense, the City's responsibilities in relation to that land would increase. In a practical sense, however, the City's responsibilities will not increase in any significant way, as the land identified is either already being practically managed by the City and/or accommodates infrastructure which the City is already responsible for. Having a management order over the land in question will also better enable the City to meet community expectations in relation to the management of the land. For example, some or all of the powers that the City is able to exercise under the *Property Local Law* and *Dog Act* only apply where the land is City managed or City owned land.

It is conceivable that, in the future, changes imposed by the State (such as changes to increase land managers' obligations to manage bush fire risk) may have financial implications for the City. Overall, though, it is considered that the financial implications of the recommendation will be minimal, and are more than outweighed by the benefits arising from the obtaining of management orders over the land in question.

Long-term Financial Plan Implications

The recommendations of this report are consistent with the Long Term Financial Plan, noting the more generic discussion of financial implications above.

STRATEGIC COMMUNITY OBJECTIVES

The recommendations of this report are considered to be consistent with the following community objectives of the City's *Strategic Community Plan 2013* –

- 2.1 *A City where the community has access to quality cultural, recreation, and leisure facilities and services;*
- 2.2 *A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections;*

- 2.3 *Infrastructure assets that are well maintained and responsibly managed to provide for future generations;*
- 5.1 *Our natural environment is cared for and enhanced for the enjoyment of the community and visitors;*
- 5.2 *Growth is managed sustainably and our environment is protected and enhanced as we develop; and*
- 6.3 *An organisation that is managed effectively and achieves positive outcomes for the community.*

RISK ASSESSMENT

As already noted above, in some cases, the recommendations of this report, if endorsed by the Council, may enable full implementation of proposed changes. In other cases, though, again as already noted, further and more detailed Council consideration will be required before the changes can be fully implemented – and so in those cases the Council is only being asked to support the broad direction proposed, but not actually make any final decisions. In those other cases, risks will be outlined and assessed when the Council is asked to make those further and/or final decisions, and so risks associated with those potential changes are not outlined here (and, again, because of the complexity and diversity of the proposed changes it would, in any case, not be practicable to do so in a useful manner at this time anyway). The focus here is therefore on the risks associated with the proposed changes that, if endorsed by the Council, can be implemented without further referral to the Council.

An assessment of those risks has been undertaken using the City's risk management framework, and risks are only identified below where the residual risk, once controls are considered, is 'medium' or greater. The only risks that have been identified are the financial risk that has already been described above, or the increased additional public liability risk that may arise should the land not be managed adequately and that resulted in an injury or loss that the City could reasonably be determined in having some responsibility for. Within the broader context of the City's operations, those risks are not considered to be significant.

CONSULTATION

The SLR has required close consultation with DoL, which has helped guide officers on land management issues outside of the City's control.

DoL have confirmed that they will grant *enbloc* management orders for the identified unmanaged reserves giving the City appropriate management over these currently 'unmanaged' reserves. DoL also welcome the proposal of automatic vesting (explained further in this report) of new reserves created through subdivision. This will improve procedures both for the DoL and the City, and enhance the City's working relationship with the DoL, which also plays a pivotal role in existing and future proposed land management changes that will benefit the City.

In undertaking the SLR, officers have also met with DPaW and the Water Corporation to understand how land management may be revised and how land tenure changes or acquisitions may take place.

Internal consultation within the City has enabled officers to identify the nature of purposes that land would be needed for in future; briefly summarised as follows -

- Basic raw materials (sand and gravel);
- Depot sites;
- Waste management;

- Land extensive recreational uses (such as motorsport, firearms related sports, bicycles or large-scale outdoor events);
- Community purpose sites;
- Ovals and other recreational facilities;
- Environmental offset sites;
- Sites for major development; and
- Transport corridors.

Consultation with the public has not been proposed overall, but will be required for some of the proposed changes, and this will occur on a case-by-case basis, as necessary and appropriate.

OFFICER COMMENT

Having identified the appropriate project scope and the issues that need to be considered, City officers have identified twelve potentially implementable sub-projects (which will often themselves be further broken down into sub-projects), identification and discussion of which is a useful framework through which to explain, understand and consider the direction proposed by City officers. The identified sub-projects are as follows (noting that there is some overlap between the identified projects and also note that, to provide a complete picture, some projects/initiatives that have been underway for quite some time, and which have not been seen as being, and have not practically been, part of the Strategic Land Review, are identified below) –

1. Precinct-specific projects –

- a. **Busselton Foreshore** (which is part of the overall Busselton Foreshore Redevelopment project);
- b. **Yallingup townsite** (which reflects a range of long-standing objectives, brought together in consolidated form several years ago, and which is progressing through the relevant State regulatory processes at present);
- c. **Busselton City Centre** (which reflects, in substantial part, recommendations of the *Busselton City Centre Conceptual Plan*, adopted by the Council in early 2014);
- d. **Dunsborough Town Centre** (which, similar to the above, reflects in substantial part recommendations of the *Dunsborough Town Centre Conceptual Plan*, also adopted by the Council in early 2014, but also includes consideration of the Dunsborough Playing Fields/Naturaliste Community Centre Precinct, adjacent to the Town Centre); and
- e. **Wadandi Track** (which reflects ongoing work to complete development of the Wadandi Track, principally along the alignment of the former Busselton-Augusta Railway).

2. Issue/tenure-focused projects –

- a. **City freehold land** (which includes land where disposal or acquisition is contemplated or recommended, as well as land where a change from freehold to reserve tenure or vice versa is proposed, and is an area which has been subject of a previous report to and decision of the Council, in February 2014, the outcomes of which officers have been progressively implementing, although officers are recommending some further and/or changed direction in this report as well);
- b. **City/DPaW land tenure rationalisation** (which relates mostly to City land in and around the Vasse-Wonnerup, New River and Broadwater wetlands managed by the

City, and land on or near the Whicher Scarp managed by DPaW, as well as to some land currently included in the Ngari Capes Marine Park);

- c. **City/other agency land tenure rationalisation** (which at this stage is limited to the proposed acquisition by the City of a parcel of land from the Water Corporation);
- d. **Road reserves rationalisation** (which relates to the identification of redundant road reserves and recommendations for their future management);
- e. **Unmanaged reserves rationalisation** (this includes a large number of parcels that have been ceded to the Crown via subdivision and which are being practically managed by the City, but without a formal management order, as well as land identified as requiring a City management order via a foreshore management plan process, and also involves establishing a limited ability for DoL to 'automatically' grant a management order to the City for some land ceded to the Crown through subdivision in future);
- f. **UCL rationalisation** (this includes only a small number of parcels, which relate predominantly to coastal foreshore reserves and potential Native Title Settlement land holdings); and
- g. **Reserve purpose rationalization**; (which relates to the alteration of the Reserve purpose of a small number of parcels that are currently managed by the City).

Each of the identified sub-projects is described in more detail under relevant sub-headings below.

One particular thing to note in relation to any Crown Land the City may wish, for whatever reason, to relinquish a management order over; that will generally only be able to occur where another body or agency, acceptable to the State Government, is prepared to accept a management order, or the State considers it would be appropriate to sell the land. The State Government will generally not, however, allow City managed land to become either unmanaged reserve or UCL. The City should always consult informally with DoL and any other relevant agencies before formally considering any tenure change in relation to Crown Land.

1a Busselton Foreshore

There are a series of changes to land tenure at the Busselton Foreshore that have been identified as necessary and progressed as part of the Foreshore project. It is not seen as necessary to further outline the proposed changes in this report.

1b Yallingup townsite

On 26 February 2014, the Council resolved to formally support a range of changes to land tenure in and around the Yallingup townsite. A plan illustrating the proposed changes is provided as **Attachment A**. The changes required the support of the Minister for Mines and the Conservation Commission of Western Australia, as well as the resolution of Native Title issues (in relation to some of the proposed changes only), prior to requiring decisions from the Minister for Lands. Both the Minister for Mines' and Conservation Commission's support has now been secured, and the Department of Lands requested, by the City and DPaW, to arrange the preparation of formal survey diagrams. Surveyors have now been appointed by DoL.

1c Busselton City Centre

Key strategic issues and objectives identified in relation to the Busselton City Centre are as follows –

1. Identification/securing of a site for the proposed Performing Arts and Convention Centre;
2. Securing of land to meet long-term public car parking requirements;

3. Providing for the expansion of existing community services buildings (e.g. Public Library, Senior Citizens' Centre);
4. Accommodating strategic road upgrades (as required by the Busselton Traffic Study);
5. Activating and making more effective use of Mitchell Park; and
6. Supporting new major retail development necessary to ensure the City Centre remains the commercial and social heart of our community.

The City currently manages significant land assets in the Busselton City Centre, specifically –

1. The **'Peel Terrace land'** – which is City owned land, and includes the sites of the Busselton Senior Citizens' Centre, Busselton Child Care Centre and current, temporary City Customer Information Centre;
2. The **'Harris Road land'** – which is City owned land, currently occupied by temporary City office facilities (i.e. 'Donga City'), but which was relatively recently purchased utilizing funds from the Car Parking Reserve and from Car Parking Cash-in-Lieu restricted assets, as a strategic car parking development site;
3. **Mitchell Park, the Old Library site, the Old Fire Station** and adjoining public car park/public ablutions site – other than the Old Fire Station, which is City managed land, this is City owned land;
4. **Victoria Square** – which is City owned land;
5. **Reserve 18661** – which is City managed land on the corner of Albert and Stanley Streets, next to the 'Cellarbrations' liquor store, currently used as public car parking;
6. **Reserve 41445** – which is City managed land that accommodates the **Busselton Community Resource Centre, Busselton Public Library**, as well as the large public car parks either side of Kent Street, sometimes colloquially referred to as the **'Coles Car Park'** and **'Nannup Car Park'**;
7. The **Winderlup Court/Winderlup Villas** site – which is City managed land, but subject of co-management arrangements with the Department of Housing and a range of other management constraints;
8. The **'Cultural Precinct'** land – which includes all of the land fronting Queen Street between Adelaide Street and Marine Terrace, other than the DPaW site on the corner of Queen and Adelaide Streets – the land on the eastern side of Queen Street, which includes the ArtGeo gallery, vacant, former Busselton Police Station site and Weld Hall Theatre, is City owned land, and the land on the western side of Queen Street, containing the Old Court House and Old Police Quarters, is City managed land; and
9. **Lower Vasse River foreshore land**, on both sides of the Vasse River, including **Rotary Park** and the **Old Butter Factory** site – some of which is City owned land and some of which is City managed land.

A number of land tenure changes are already in progress in and around the City Centre, as follows –

1. Transfer of the **'Winderlup Court'** site from City managed to City owned land, in exchange for the City's surrender of freehold title (and transfer from City owned to City managed land) of the recently acquired Lot 480, Geographe Bay Road, Quindalup;
2. The City has entered into a conditional contract of sale to sell the **Old Library site** and most of the adjoining public car park/public ablutions site to Australian Unity Investments, the owners of the adjoining Busselton Central Shopping Centre, as part of a planned redevelopment and expansion of that complex, and as a means of activating Mitchell Park in the heart of the City Centre;

3. A land exchange with the Department of Fire and Emergency Services (DFES) that would, in exchange for the transfer to DFES of a parcel of currently City managed land between Vasse and Abbey intended to accommodate a future 'Capes Region' career fire station, see the unused, **southern portion of the Busselton Volunteer Fire and Rescue** site transferred to the City, as City managed land, to be used as public car parking and/or road upgrade works associated with implementation of Busselton Traffic Study recommendations;
4. The City is seeking management of **disused railway reserve** land along the northern side of Causeway Road to allow for implementation of a range of **Busselton Traffic Study** recommendations, including the duplication of Causeway Road and development of the Eastern Link, as well as allowing the consolidation of the Rotary Park precinct;
5. The City has indicated to DoL that it would be supportive of making portions of Reserve 41445 (specifically the '**Coles Car Park**' and '**Nannup Car Park**') available as sites for future major development/redevelopment to allow for further expansion of the economic, employment and social opportunities available in the Busselton City Centre (although it should be noted that the commercial impetus for such development is some years away from being likely to eventuate and, as such, pursuing this opportunity is not a priority for either the City or DoL at present, and this would likely only involve leasehold tenure, require preservation or replacement of parking capacity and involve re-investment of at least some of the returns in community infrastructure); and
6. The expansion of the **Busselton Senior Citizens' Centre** (BSCC) leasehold area at Lot 73 Peel Terrace (the **Peel Terrace land**) to incorporate future building extensions was considered at the Council meeting of 27 July 2016, where the Council resolved to give in-principle support to increase the area of land leased to BSCC to allow for expansion, subject to further planning and design for the whole of Lot 73 Peel Terrace being undertaken.

In addition to the above, the Council has recently identified the former Busselton Police Station site, as well as some portions of the adjoining ArtGeo gallery and Weld Hall Theatre sites, as the preferred location for the planned Busselton **Performing Arts and Convention Centre** (PACC). As that land is City owned land and that form of tenure is, overall and in most respects, the best tenure for such a facility, that decision does not result in any proposed change to land tenure. The current DPaW site on the corner of Adelaide and Queen Streets had, though, previously been the preferred location for the PAC, which would have necessitated a change to the tenure of that land. Whilst at some point in the future the City may wish to secure the DPaW site for another use consistent with the strategic direction for the Cultural Precinct and/or want to see the site redeveloped for some other purpose, as there is no clear direction or impetus at this time, no specific recommendation is made in this report in relation to the DPaW site.

A series of other land tenure changes are, however, now proposed –

1. The transfer of **Mitchell Park** from City owned land to City managed land, provided that an equivalent value parcel could be transferred from City managed (or other Crown Land tenure) and that the park can be identified as an 'A-Class' reserve – that is because there is not seen to be any reasonable future scenario in which disposal or development of this land would be contemplated, so there is no need to hold the land in freehold tenure, and 'A-Class' reserve designation would provide the highest level of protection possible for this land;
2. The transfer of the **Old Fire Station** site from City managed land to City owned land, as that would better ensure that the City and its ratepayers benefit from the investment in improvements to the site and income associated with the commercial use of the site;

3. The transfer of **Victoria Square** from City owned land to City managed land, as with Mitchell Park, though, provided that an equivalent value parcel could be transferred from City managed (or other Crown Land tenure) and the land can be identified as an 'A-Class' reserve – that is because there is not seen to be any reasonable future scenario in which disposal or development of this land would be contemplated, so there is no need to hold the land in freehold tenure, and 'A-Class' reserve designation would provide the highest level of protection possible for this land;
4. Investigate options for the development or sale, in a manner that generates returns for the Busselton community, of **Reserve 18661**, possibly in association with the adjoining Country Womens' Association site (which is a Crown Grant issued to that organization) – there are a number of means by which that may occur, but the site is not a very efficient one for car parking use, parking supply can be added nearby and a building on this site (as well as on the two adjoining sites to the north) would assist in integrating Stanley Place with the core areas of the City Centre; and
5. A number of **road widenings/future connections** associated with the Busselton Traffic Study (BTS), which was considered by the Council at the 12 August 2015 meeting, have been identified and incorporated into the Strategic Land Review such as the need to secure additional land for the widening of West Street and intersection of Strelly Street and Barlee Street.

A plan of the Busselton City Centre indicating locations of the above parcels, is provided at **Attachment B**.

It should be noted that the City is also looking more broadly at the options for the **Peel Terrace land** in the future, which is strategically significant land in the City Centre and, importantly, forms an important part of the 'entry experience' for those travelling into the City Centre from locations to the north, south-east and east, including those travelling from Perth or from the Margaret River-Busselton Regional Airport.

1d Dunsborough Town Centre

Key strategic issues and objectives identified in relation to the Dunsborough Town Centre are as follows –

1. Securing of land to meet long-term public car parking requirements;
2. Providing for the expansion of existing community services (e.g. Naturaliste Community Centre);
3. Providing for the extension of Clark Street through to Cape Naturaliste Road; and
4. Supporting new major retail development necessary to ensure the Town Centre remains the commercial and social heart of the western part of the District.

The City currently manages the following land in the Dunsborough Town Centre –

1. **Lions Park**, which is City managed land;
2. **Seymour Park**, which is City managed land;
3. The **Dunsborough Foreshore**, which is City managed land;
4. The **Dugalup Brook Reserves**, which are City managed land, containing the Brook itself, dual-use paths and a small car park accessed off Prowse Way;
5. **Reserve 39264**, which is City managed land on the north-eastern side of the Caves Road/Seymour Boulevard/Dunsborough Lakes Drive intersection, where a small car park has recently been constructed; and

6. The land containing the **Dunsborough Playing Fields** (other than a small portion of the southern oval) and Dunsborough Community Purposes Site, containing **Community Garden, Men's Shed and Lion's Shed site** is City owned land, with the **Naturaliste Community Centre (NCC)**, a small portion of the southern oval and **Windlemere Reserve** to the west and north being City managed land.

Land tenure changes already in progress in and around the Town Centre all involve the potential acquisition of private land and are as follows (refer to **Attachment C**) –

1. **Lot 9017** at the roundabout of Cape Naturaliste Road and Caves Road, also indicated on the Dunsborough Town Centre Conceptual Plan – the City is currently in preliminary negotiations to acquire this land, which could potentially provide an additional 250-300 long term parking bays for the Dunsborough Town Centre; and
2. The extension of **Clark Street** through to Cape Naturaliste Road was identified on the Dunsborough Town Centre Conceptual Plan, adopted by Council in January 2014, the aim of which is to allow traffic to circulate more effectively and efficiently, whilst also assisting in the expansion of the Town Centre into Clark Street – negotiations have been taking place with the affected landowners and remain ongoing, given the likely timeframe for the road extension being five to ten years into the future.

One further land tenure changes is, however, now proposed –

1. Consolidate the **Dunsborough Playing Fields, Naturaliste Community Centre (NCC) and Windlemere Reserve and Dunsborough Community Garden, Men's Shed and Lion's Shed site** so that the NCC and Playing Fields, as well as land around the NCC that may be needed for expansion, is wholly located on City owned land, rather than partly on City owned land and partly on City managed land, and potentially transfer the **Community Garden, Men's Shed and Lion's Shed site** from City owned land to City managed land.

Whilst it would be desirable to secure some additional public land more centrally within the Dunsborough Town Centre, the high value of the land and the pattern of land ownership is such that it is not considered economic to do so and, as such, it is seen that the further provision of community facilities in the Dunsborough Town Centre will need to be in the NCC/Playing Fields area, with the potential to progressively relocate some of the more extensive uses (notably, some of the oval space) to other locations further from the Town Centre, and with the long-term potential to better integrate the NCC with the existing Town Centre – and that is already supported to some degree in longer-term, strategic planning.

1e Wadandi Track

The Wadandi Track, previously referred to as the Busselton-Augusta Rails to Trails project, is planned to become a continuous, multi-use trail from the Busselton Jetty to Flinders Bay (Augusta), showcasing the Cape-to-Cape region to visitors. A draft land report for the Wadandi Track generally recommends that the relevant local government advises DoL that it is willing to accept care, control and management responsibility of unmanaged reserves and UCL over which the trail alignment crosses. The key issue/objective with the Wadandi Track is clearly securing a form of tenure that will allow for the development and ongoing management/maintenance of the Track.

The City currently manages significant portions of the Wadandi Track alignment, specifically –

1. A large portion of the Wadandi Track is located within **Reserve 48251**, from Vasse to the Anniebrook drain, Hayes Road to Blythe Road and two smaller sections north of Metricup Road and south of Harmans Mill Road to the City boundary;
2. **Reserve 36716** incorporates sections from around Metricup Road to Harmans Mill Road; and

3. A number of parcels between Vasse and the Busselton Jetty.

A series of land tenure changes, identified at **Attachment D**, are proposed for the effective management of the Wadandi Track –

1. Unmanaged **Reserve 36717** between the Anniebrook drain and Hayes Road, and a large section, being unmanaged **Reserve 36715** between Blythe Road and Yelverton Road are identified to be amalgamated into **Reserve 48251**;
2. **UCL** parcels south of Yelverton Road and in the vicinity of Metricup Road are recommended to be brought into Reserve **48251** as City managed land, as well as two parcels on Falkingham Road in West Busselton that are already being effectively managed by the City; and
3. **Lot 5147** is a four hectare parcel of **Crown land** subject to a grazing lease - the City intends to request management responsibility of Lot 5147 at some stage in the future for the continuation of the Wadandi Track over the land (the City has so far not been in a position to assume management responsibility for the land and so the lease over Lot 5147 has been subject to periodic renewal, this parcel is not included within the recommendation).

2a City freehold land

The key issues/objectives with respect to City freehold land (i.e. 'City owned land') are essentially to ensure that land where maximum management flexibility is required is, where possible, held in freehold form. Alternatively, for land where maximum management flexibility is not required, freehold tenure is often not necessary, and so consideration can be given to other, lesser forms of tenure. A number of tenure changes that reflect this general principle are set out in other parts of this report, as well as a number in this section of the report.

Significant land assets are currently held by the City as freehold (and not identified elsewhere in this report), including the following –

1. The **Margaret River-Busselton Regional Airport** site, which is all City owned land;
2. The **Rendezvous Road site**, portion of which is City managed land (i.e. Lot 500, which contains the City's Animal Care Facility and Transfer Station, and which is Reserve 22884) and portion of which is City owned land (i.e. Lots 26 and 27, Rendezvous Road, Vasse), and which forms part of a larger area of land in public ownership, including other City managed land as well as the parcels already mentioned, as well as other reserves managed by the Department of Fire & Emergency Services (i.e. the Busselton SES premises) and the Water Corporation (i.e. the Busselton Waste Water Treatment Facility and Depot);
3. Three adjoining vacant land parcels that constitute the City's **Ambergate land**, currently leased for grazing until July 2017, which have a combined area of approximately 136 hectares;
4. **Bovell Park**, which has an area of approximately 20 hectares, plus the recently acquired and adjacent **Lot 40**, a four hectare site to be incorporated into future expansion of sporting facilities at Bovell Park;
5. Lot 97 **Kookaburra Way**, Vasse – just under 10 hectares currently leased to the Dunbarton Race Track Incorporated, until November 2018;
6. **Dunsborough Waste Facility**, also known as the Vidler Road tip site, which is an approximately 38 hectare parcel;

7. **Lot 11, Vasse Highway**, which is adjacent to the Busselton Cemetery, which is largely vegetated and does not have any significant development potential, but low-intensity use associated with the cemetery is being considered;
8. Several **car parks at Port Geographe**; and
9. Several parcels, with high conservation values, adjoining the **New River** wetlands (which are largely managed by DPaW).

A number of land tenure changes are already in progress relating to City freehold land, as follows –

1. Proposed securing of freehold tenure over **Lot 500, Rendezvous Road** – the City is awaiting further advice from DoL regarding this proposed acquisition that would become a significant capital investment for the City on freehold land and assist in accommodating a range of activities, including the potential relocation of the DPaW Depot; and
2. Acquisition of several parcels adjoining the **Margaret River-Busselton Regional Airport** to facilitate airport expansion.

As noted earlier in this report, there are a number of other smaller-scale changes already in progress, as set out in a report considered by the Council in February 2014.

A series of further changes are, however, now proposed –

1. The potential transfer of **car parks at Port Geographe** from City owned land to City managed land, provided that equivalent value parcel(s) could be transferred from City managed to City owned categories – note that no change is proposed in relation to the land which contains the Port Geographe Boat Ramp and associated car parks, which is also currently City owned land (it should be noted that the City has a lease to NBN Co. over portion of one of these car parks, and the City would want to retain freehold tenure over that portion of the land);
2. The potential transfer of several parcels adjoining the **New River** wetlands from City owned to City managed, or potentially to DPaW managed, again provided that equivalent value parcel(s) could be transferred from City managed to City owned categories, or from DPaW managed to some form of City tenure, and also retaining sufficient land adjacent to West Street to allow for the planned West Street Duplication;
3. The potential transfer of **Lot 11, Vasse Highway** from City owned to City managed, again provided that equivalent value parcel(s) could be transferred from City managed to City owned categories;
4. The potential sale of the **Ambergate land**, and the re-investing of the returns in land that better meets the strategic needs of the community into the future – note that the development potential of this land is highly constrained by its relatively isolated location, low-lying and therefore inundation prone nature and very significant costs of fill associated with any development, and the fact that the land is no longer identified at a strategic level for future urban development;
5. The potential acquisition of **Lot 100, Sues Road/Bussell Highway/Wonnerup South Road**, which is currently owned by and subject of mineral sands mining activity by Cristal Mining, but which is very well-located with respect to the regional transport network, is partly within the noise footprint of the Margaret River-Busselton Regional Airport, is relatively unconstrained environmentally and has an area of just over 460 hectares – there have been preliminary, informal discussions with Cristal around the potential acquisition of this land post-mining, principally with a view that it could accommodate a range of land extensive recreational uses, including those associated with motorsport, firearms, bicycles or large-scale outdoor events; and

6. A potential development site at **Lot 4596**, which is City managed land (public open space) on the corner of Hester Street and Webb Street, Geographe which has been found to be surplus to the City's needs, however a specific report on this site is anticipated in the future – any return from sale or development of this land would need to be applied to development or purchase of public open space in the vicinity.

Maps showing each of these sites are provided as **Attachment E**.

It is also considered that the City may wish to consider opportunities in future to acquire other land within the vicinity of the Margaret River-Busselton Regional Airport to better provide for potential development opportunities related to the Airport. The City may also wish to consider acquisition of freehold title to the Kookaburra Caravan Park and the commercial development sites at the Busselton and Dunsborough Foreshores at some stage in the future. No specific recommendations, however, are made at this stage in those regards.

2b City/DPaW land tenure rationalisation

DPaW is the manager of a large majority of the Crown Land in the District, with the City being responsible for managing a large majority of the rest, with most of the rest actually being UCL with at least some environmental value. As such, most of the Crown Land in the District is of interest to the City or DPaW. Key issues and objectives with relation to City/DPaW land tenure rationalisation are the consolidation, where possible and practical, of high conservation value land in DPaW tenure, with the potential transfer of lower conservation value land which could potentially accommodate community/City use to City tenure. In terms of potential community/City uses that might be accommodated on land currently managed by DPaW, there are a number of key potential uses, being land-extensive recreational uses, waste management and basic raw materials.

A number of land parcels have been identified by officers as more appropriately going to DPaW for management. These include areas of good quality vegetated land adjoining other reserves being managed by DPaW and areas of wetland, such as the Broadwater Wetlands, in and around the New River and large portions of the Vasse-Wonnerup Wetlands. It is proposed that these sites identified as going to DPaW for management form part of wider negotiations with DPaW as part of the SLR process. A map is provided at **Attachment F** identifying the key locations subject of the proposed land tenure rationalisation between the City and DPaW.

Noting that there are some duplications with other categories mentioned elsewhere in this report, sites that are recommended to be **transferred to DPaW managed reserves** include (64 sites in total) -

1. City managed land to DPaW management (15), including one partial lot;
2. City owned land to DPaW management (2) – this refers to land parcels in the New River wetlands mentioned under section 2a, relating to City freehold land tenure changes proposed, located near South Street and adjacent to West Street;
3. Redundant road reserves (7) or portions thereof, also discussed in section 2e, relating to 'Road reserves rationalisation'; and
4. UCL (23) and Unmanaged Land (17) to DPaW management, being parcels that, for reasons of their location and/or environmental values are recommended to be managed by DPaW.

A number of sites have been identified that could potentially be used for land extensive recreational uses (such as motorsports, firearms, bicycles or large-scale outdoor events) and/or basic raw material/waste management sites. Sites the City would seek to **bring into City management** from DPaW include -

1. A portion of State Forest 33, Yoganup, known as the **Ridge Road site** where the City holds interest as a site for land extensive recreational uses and also as a potential gravel source, the City would seek to excise a portion from the State Forest for these purposes;
2. The **Slee Road site** has been identified as having potential for waste management and recreation, particularly those land extensive recreational uses mentioned previously; and
3. A portion of State Forest 32, Boallia, identified as the **Jacka Road site**, has been identified as an easily accessible gravel source, although extraction may require upgrade to some unsealed roads, and is also a possible site for land extensive recreational uses.

The majority of the parcels identified above have been the result of discussions held with officers from DPaW, although additional parcels have been included into this list as the process and mapping have been further refined.

As part of this report, officers are seeking the Council's approval to enter into negotiations with DPaW to reach a land management solution on the abovementioned matters.

Another matter that has been revealed through the SLR project is the presence of UCL identified along the full length of the coast around the District. This has occurred through data refinement by DoL that has transferred into the City's mapping system. The Ngari Capes Marine Park, which also extends for the full length of the coast of the District, also extends to the high water mark. Both these matters have implications for administrative duties of the City (as mentioned in other sections of this report) particularly in managing land under the City's *Property Local Law* and the *Dog Act 1976*. The current arrangements also require the City to seek a lease or licence from DPaW for any activities in this area, such as to enable the placement of the Old Dunsborough beach enclosure or to grant recreational leases (for example, the inflatable water park near the Busselton Jetty).

This report recommends the City seek a Management Order over all UCL along the coast other than where it adjoins National Park, and to write to DoL and DPaW to seek the excision of land from the Ngari Capes Marine Park between the high water mark and the low water mark. Further, to expand this area to exclude the area adjacent to the Busselton Jetty and adjacent to the Old Dunsborough boat ramp to recognise these key, water-based recreational areas.

2c City/other agency land tenure rationalisation

This section refers to identified changes to land tenure associated with agencies other than DPaW, where they do not fall into one of the previous categories. The objectives and issues here are fundamentally the same as with the City/DPaW land tenure rationalization – although obviously related to the core business of the particular agency in question, not the conservation focused role of DPaW. There is, in fact, only one such change that has been identified and which is not already set out elsewhere in the report, and that is the proposed acquisition of portion of Lot 10, Commonage Road, Dunsborough, which is owned by the Water Corporation and is the former Dunsborough Waste Water Treatment Plant site (which has been decommissioned and confirmed as remediated and decontaminated through the contaminated sites legislation processes).

The portion that the City is seeking to acquire is adjacent to the future Dunsborough Lakes Primary School and adjoining 'shared-use oval' site that the Dunsborough Lakes developers will be ceding to the Department of Education and City respectively in the next year or so. If this additional land is acquired, it could accommodate a large, integrated recreation precinct, accommodating up to three, 'senior' size ovals, and meet active recreation needs for the Dunsborough community for the medium-long term. Negotiations with the Water Corporation are well-advanced, and further due diligence is now progressing with a view to the Council giving the proposed acquisition formal consideration in the next few months. A plan identifying the land in question is included as **Attachment G**.

2d Road reserves rationalisation

An aim of the SLR has been to identify road reserves that have become redundant and may better serve the needs of the City in alternative tenure. Sections of road reserve where the road has not been constructed are still subject to the *Road Traffic Act 1974* and also service agencies, for instance, have the ability to put in place infrastructure without the consent of the local government or other authority. An intent of the SLR section has therefore been to align the purposes of the land with the intended management, most commonly associated with an adjacent Reserve. An example of land that is affected in this way is the Old Dunsborough foreshore, where the established play equipment adjacent to the boat ramp is located in an area of the Bay View Crescent road reserve that is not constructed and will likely not be constructed in the future given the proximity to the high water mark.

In addition to the road reserves rationalisation, a separate analysis will be undertaken of all **foreshore reserve management plans** to ensure all recommendations relating to land tenure are identified.

Through the SLR, 27 undeveloped road reserves have been identified as potentially redundant, through the SLR process it was determined that these road reserves should be managed as follows –

1. **Road Reserves to remain Road Reserves (10)** – for various reasons it has been determined that certain road reserves should remain available, usually because closing the road will result in a land locked parcel and no further action will take place on these reserves;
2. **Road Reserves to City Managed, or City Managed in part (10)** – redundant reserves that are identified to be closed and amalgamated into adjacent reserves, usually located along the coast, such as portions of Bay View Crescent in Dunsborough and Geographe Bay Road in Broadwater and Abbey; in some instances portions of the road reserves are in use and so it is necessary to retain some sections of the road reserve, such as Sheens Road in Meelup Regional Park, where the unused portion is recommended to be amalgamated into the Park; and
3. **Road Reserve to DPaW Managed, or DPaW Managed in part (7)** – these sections are located in areas of wetland in the Vasse/Abbey/Broadwater and Busselton areas, and as mentioned above, some sections of road reserve are in use and so only a portion is recommended to be closed.

Officers are seeking Council's approval to commence the process for closing the specific sections of redundant road reserves, as identified at **Attachment H**.

2e Unmanaged reserves rationalisation

The majority of unmanaged reserves are the result of subdivisions under Section 152 of the *Planning and Development Act 2005* (or in the past under Section 20A of the *Town Planning Act 1928*). When the Western Australia Planning Commission approves subdivision of land, a portion of the land is often vested in the Crown for the purpose of conservation or protection of the environment or a road, waterway, pedestrian access-way, right-of-way, foreshore or recreation reserve. Unmanaged reserves that were not the result of subdivision (Section 152 or Section 20A) were also assessed by officers who determined what Government agency they should be managed by and for what purpose.

Land that remains in unmanaged reserves impacts negatively on the administration of local government duties to the extent that powers under the *Property Local Law* and the *Dog Act 1976* are limited.

The SLR has identified 253 unmanaged Reserves within the City of Busselton, of which 155 are identified to be managed by the City (see list of land parcels at **Attachment I**). The 155 unmanaged reserves to be managed by the City are to be managed for the following purposes -

- Recreation;
- Pedestrian Access Way;
- Identified projects, such as gravel/sand and sites for land extensive recreational uses;
- Drainage;
- Emergency Services Access;
- Foreshore Protection; and
- Landscape Protection.

It is the officer view that the 155 unmanaged reserves identified should be dealt with *enbloc*, wherein DoL would be asked to provide the City with a Management Order for all 155 at once. The City is already practically managing these unmanaged reserves; an example of this is the land along Southern Drive that runs alongside the river. The City does not have a Management Order over this land, yet we are maintaining this area on a regular basis.

Note that the waterways at Port Geographe are mostly unmanaged reserves, and there is no proposal for the City to obtain a management order over those waterways.

Land that should automatically be vested

In order to avoid again having a large number of unmanaged reserves within the City, in the future, it is considered that the City should be automatically receiving a Management Order for Section 152 Reserves where it is obvious that the City will be the effective land manager. This matter has been discussed with DoL officers, who agree with this approach, which is already in place in many other local government areas..

It is therefore proposed the city seek the automatic vesting of reserves created through Section 152 of the *Planning & Development Act 2005*, for reserves that have the following purposes -

- Recreation/Public Recreation;
- Drainage;
- Public Access Way (PAW); and
- Emergency Service Access.

DoL will continue to send through the more complex requests to accept Management Orders (MOs) on the following reserve types (amongst others) -

- Community Purposes;
- landscape Protection; and
- Foreshore Protection.

Purposes such as 'Landscape Protection' and 'Foreshore Protection' largely become the responsibility of the City. However, in some instances DPaW may be the more appropriate agency; therefore these should not be automatically vested with the City.

2f UCL rationalisation

Given that UCL is Crown Land which has neither a designated purpose nor a designated management body, DoL is the effective land manager on behalf of the State Government. It should be noted that the capacity of DoL to actively manage UCL is usually very limited, and some other agencies have some specified management responsibilities in some instances, including the City in relation to some infrastructure that may have been developed on UCL. Implications for the City with regard to UCL are very similar to unmanaged reserves, in terms of providing limitations on the City in controlling certain activities on the land, which has the greatest impact with respect to coastal UCL parcels.

The SLR proposes to deal with a number of UCL parcels in four ways –

1. UCL to City managed reserve (19) – excluding the fire parcels identified for inclusion with the Wadandi Track at section 1e above;
2. UCL to DPaW managed (22) – recommend DPaW becomes the management body as these parcels mostly constitute wetlands, where they are adjacent to reserves that are already managed by DPaW;
3. UCL to City/DPaW managed (1) – Smiths Beach, where a portion of the beach is proposed to be managed by the City, and other sections adjacent to National Park be managed by DPaW; and
4. UCL to Noongar Land Estate – 2 parcels identified, both in Carburnup River, with a further 6 potential parcels that have been identified by the SLR as more appropriately going to either City managed or DPaW managed.

A list of the UCL parcels for which a recommendation is provided is at **Attachment J**.

2g Reserve purpose rationalisation

This section refers to identified changes to Reserve purposes that have arisen where the City currently manages the reserve and this is not proposed to change. The intent of this process is to better align the Reserve purpose with the current and more appropriate use of the land.

Several reserve purpose changes are proposed –

1. City managed **Reserve 20554** (refer to **Attachment K**), containing a bus turnaround, from 'Gravel' to 'Recreation' in Carburnup, where the Reserve is no longer required for gravel extraction, the last extraction being more than 20 years ago; and
2. **Reserves 28696 and 32173** (refer to **Attachment L**), located near the intersection of Bussell Highway and Yelverton Road, North Jindong, these Reserves were identified as a vegetation clearing offset site as a condition of approval of widening a section of Bussell Highway (by Main Roads WA); it is proposed that the purpose of the Reserves be modified from 'Sand' and 'Rubbish Disposal Site', respectively, to 'Landscape Protection and Recreation'.

CONCLUSION

The SLR has enabled the City to consider the community's land requirements now and into the future for a range of purposes, namely -

- Basic raw materials (sand and gravel);
- Depot sites;
- Waste management;
- Land extensive recreational uses (such as motorsport, firearms related sports, bicycles or large-scale outdoor events);

- Community purpose sites;
- Ovals and other recreational facilities;
- Environmental offset site;
- Sites for major development; and
- Transport corridors.

Overall, the direction set out in the report and recommended will allow for more effective land management within the District, to the benefit of the City, residents and ratepayers.

OPTIONS

Given the scope and complexity of this report, a large number of options could be considered at each item. As such, a specific range of options has not been provided in this instance.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Advice regarding the various changes to land tenure being proposed will be sent to DoL within one month of the Council making a resolution consistent with the officer recommendation. The timing of further progress will then depend to a significant extent on the complexity of the particular proposal and the capacity of DoL to prioritise the work.

OFFICER RECOMMENDATION

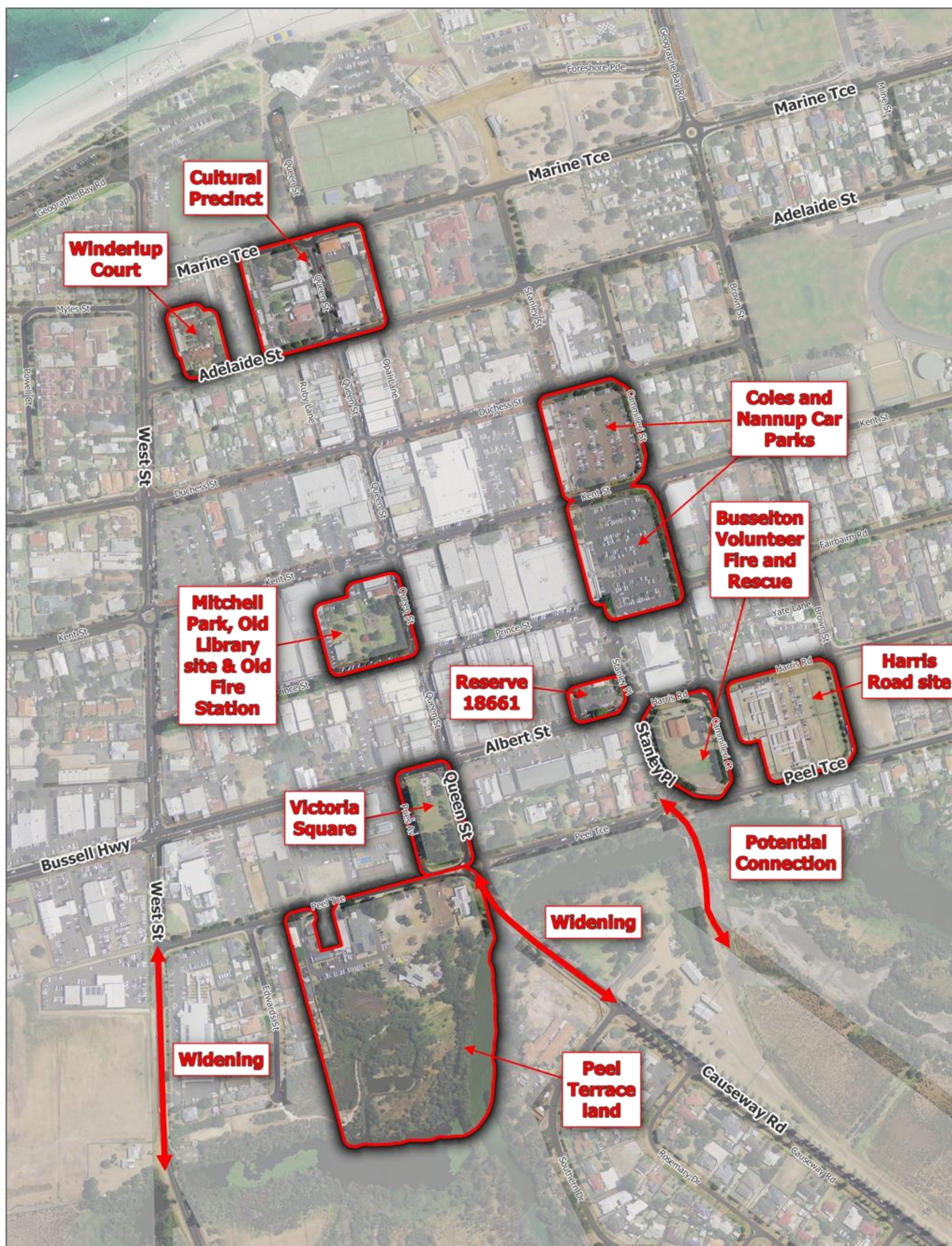
That the Council, with respect to the Strategic Land Review and the management of City and Crown Land within the District, resolve to -

1. Generally endorse the strategic direction set out in the agenda report;
2. Write to the Department of Lands advising them and seeking their advice regarding City managed land parcels where the City is seeking to obtain freehold tenure, as set out in the agenda report;
3. Write to the Department of Lands advising them and seeking their advice regarding City owned land parcels where the City may agree to relinquish freehold title, provided that an equivalent land parcel can be transferred from City managed to freehold tenure, as per point 2 above and as set out in the agenda report;
4. Request management orders over unmanaged reserves, as detailed in Attachment I to the agenda report;
5. Delegate to the Department of Lands the automatic vesting of reserves created through Section 152 of the *Planning & Development Act 2005*, for reserves that have one or more of the following purposes (but no other purpose) -
 - Recreation;
 - Drainage;
 - Pedestrian Access Way (PAW); and
 - Emergency Service Access;
6. Request management orders over all Unallocated Crown Land along the coast, other than where that land adjoins National Park or other Department of Parks and Wildlife managed land;

7. Request management orders over other Unallocated Crown Land, as set out in Attachment J in the agenda report;
8. Write to the Department of Parks and Wildlife, requesting consideration of changes to the boundaries of the Ngari Capes Marine Park, generally as follows –
 - Other than where the Marine Park adjoins National Park or other Department of Parks and Wildlife managed land, excise the land between the high water mark and low water mark from the Marine Park, and seek a City management order over the land excised from the Park; and
 - Excise additional land from the Marine Park in the vicinity of the Busselton Jetty and Busselton Foreshore, and in the vicinity of the Old Dunsborough Boat Ramp and area utilised for the Old Dunsborough Beach Enclosure, and seek a City management order over the land excised from the Park;
9. Write to the Department of Lands and Department of Parks and Wildlife seeking consideration and support for a rationalization of land currently managed by the City and Department respectively, generally as set out in Attachment F in the agenda report;
10. Request management orders for parcels associated with the Wadandi Track, as listed in Attachment D in the agenda report;
11. Pursuant to section 58 of the *Land Administration Act* 1997, commence the road closure process for the redundant road reserves listed in Attachment H in the agenda report;
12. Identify that Lot 4596 (Reserve 31975), corner Hester and Webb Streets, Geographe is 'unwanted' as public open space, and that processes to dispose of the Reserve are undertaken, including seeking the Minister for Lands' in-principle agreement and community consultation, following which a further report will be presented to the Council for its further consideration; and
13. Request changes to reserve purposes as follows –

Reserve Number	Address	Current Purpose	Proposed Purpose
20554	Lot 1575 Wildwood Rd, Carbunup River	Quarry Gravel	Recreation
28696	Lot 4328 Bussell Hwy, North Jindong	Sand	Landscape Protection and Recreation
32173	Lot 4582 Bussell Hwy, North Jindong	Rubbish Disposal Site	Landscape Protection and Recreation





Busselton City Centre Land Tenure Rationalisation

0 50 100 150 200 m

Scale at A3 - 1:4,000



Disclaimer

The City of Busselton does not guarantee that this map is without errors and accepts no responsibility for consequences of actions that rely on this map.

Map Produced on 14/9/2016
GIS Section, City of Busselton





Dunsborough Town Centre Land Tenure Rationalisation

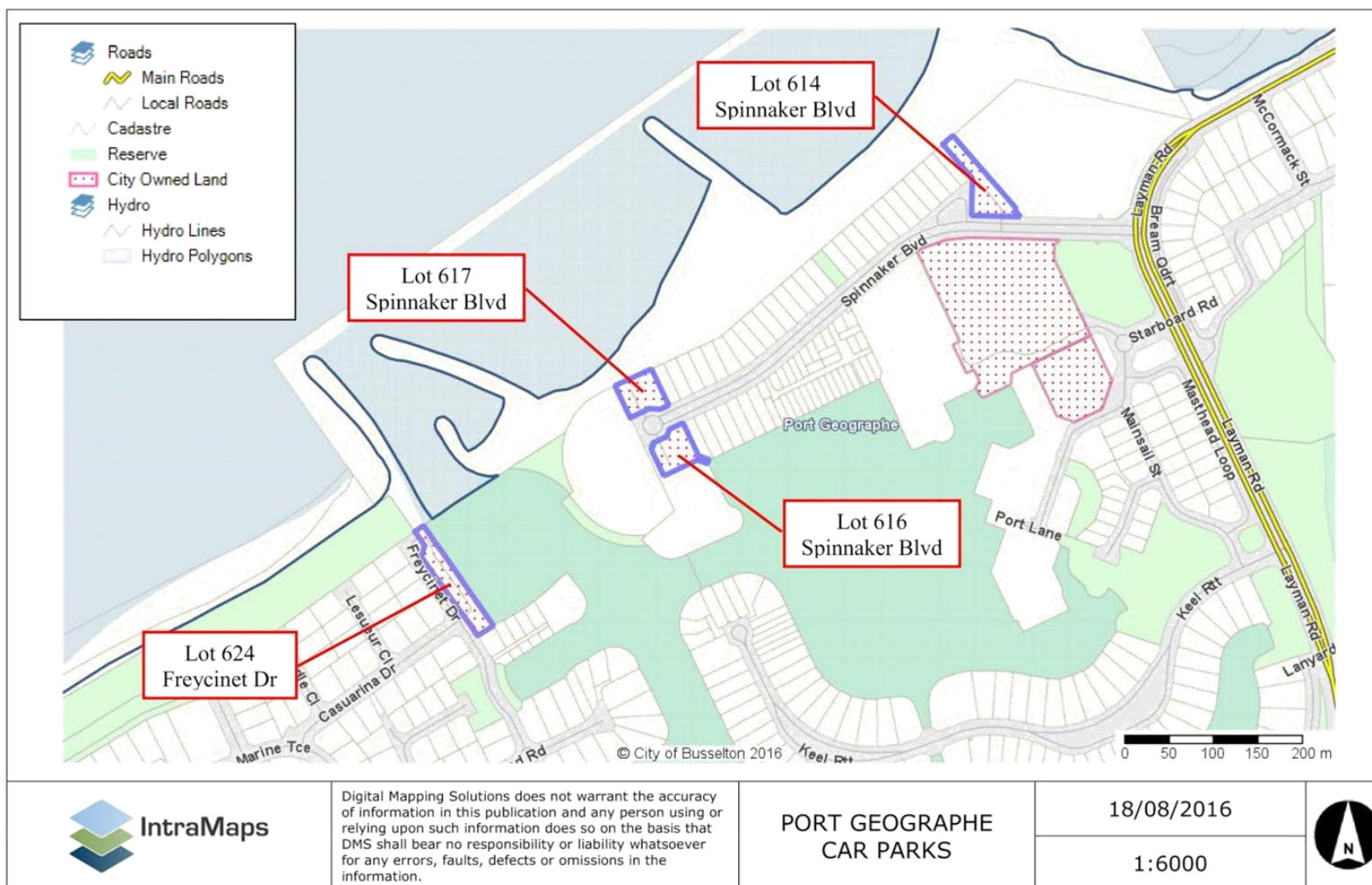
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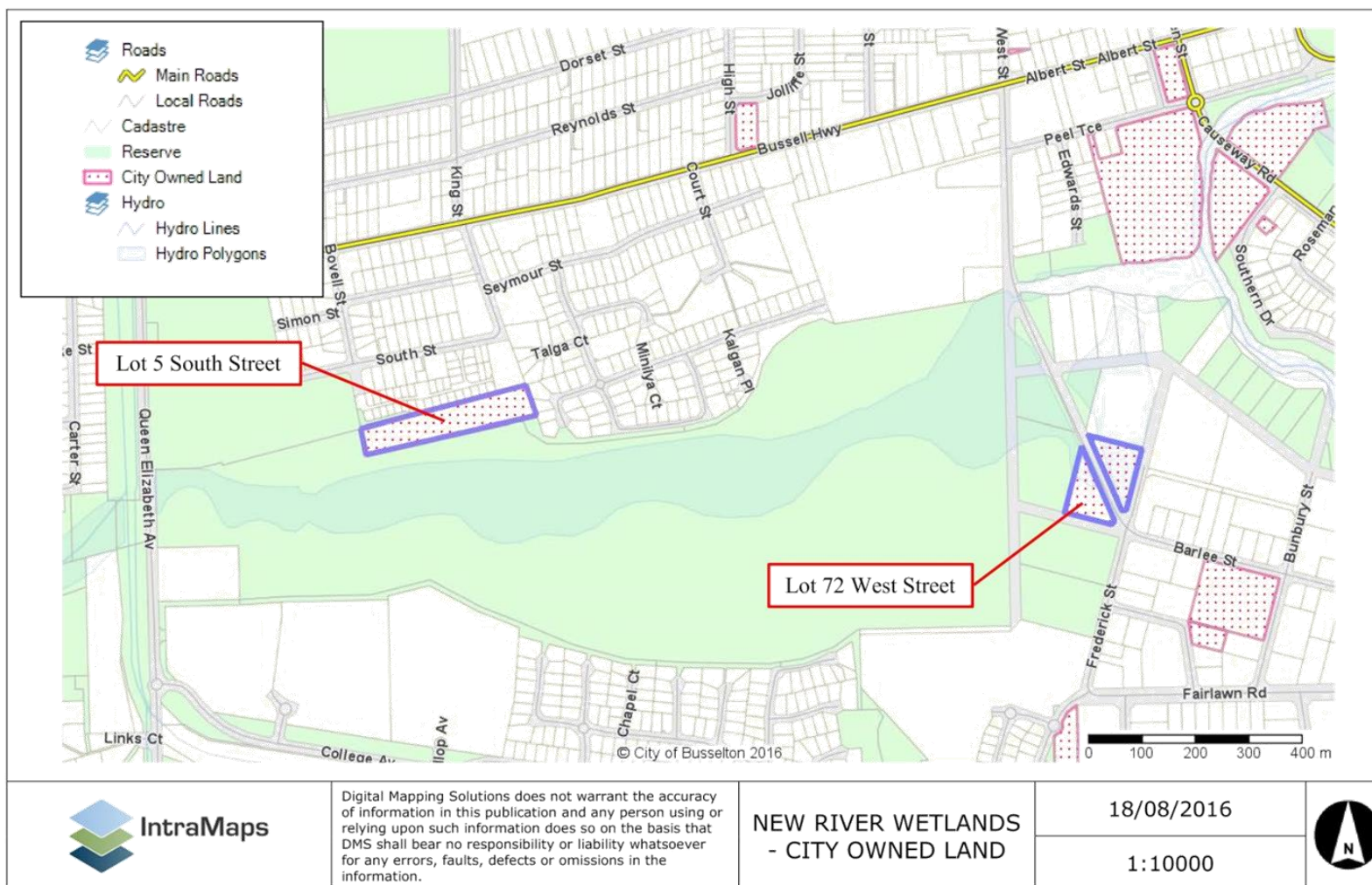
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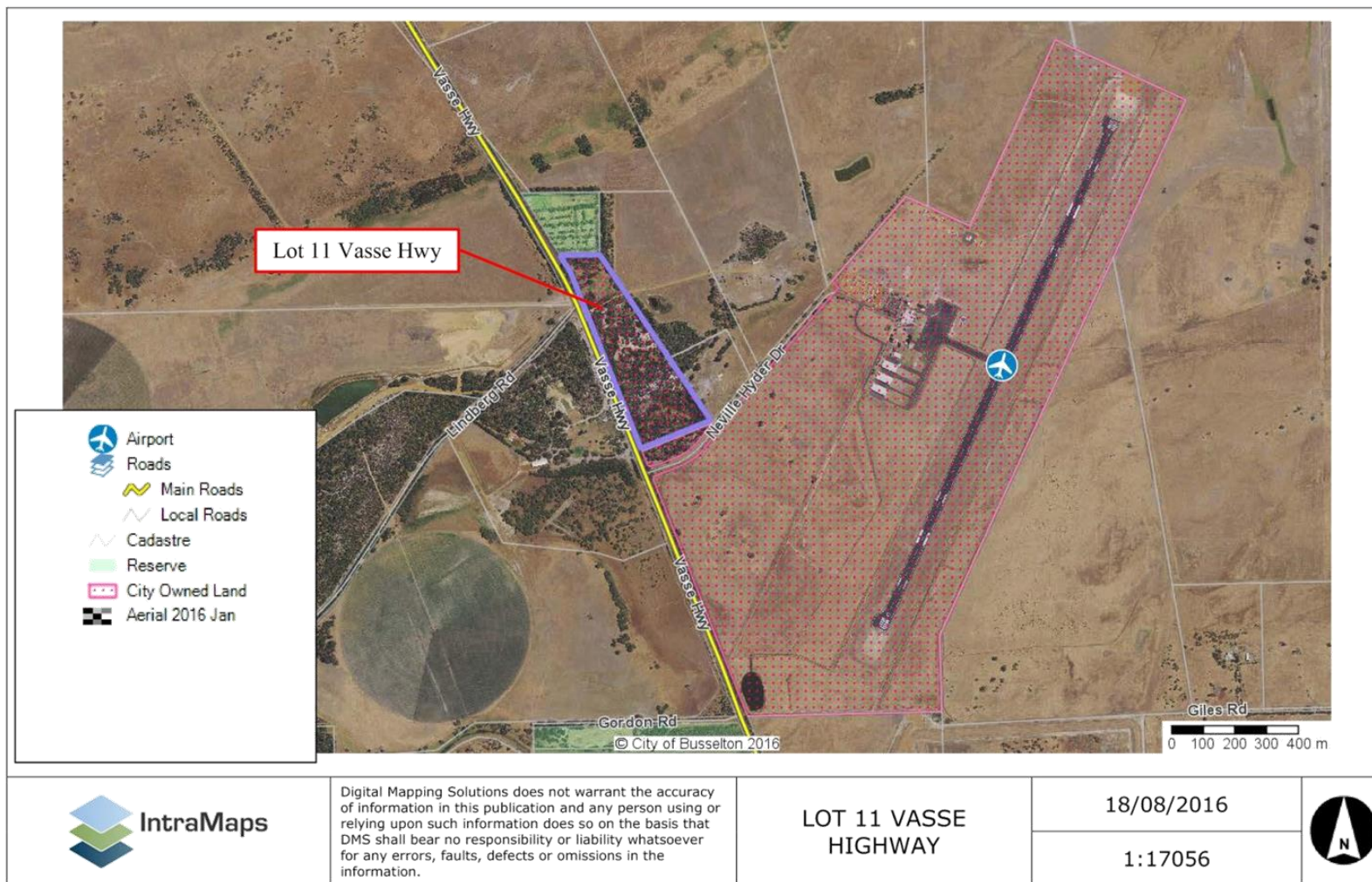


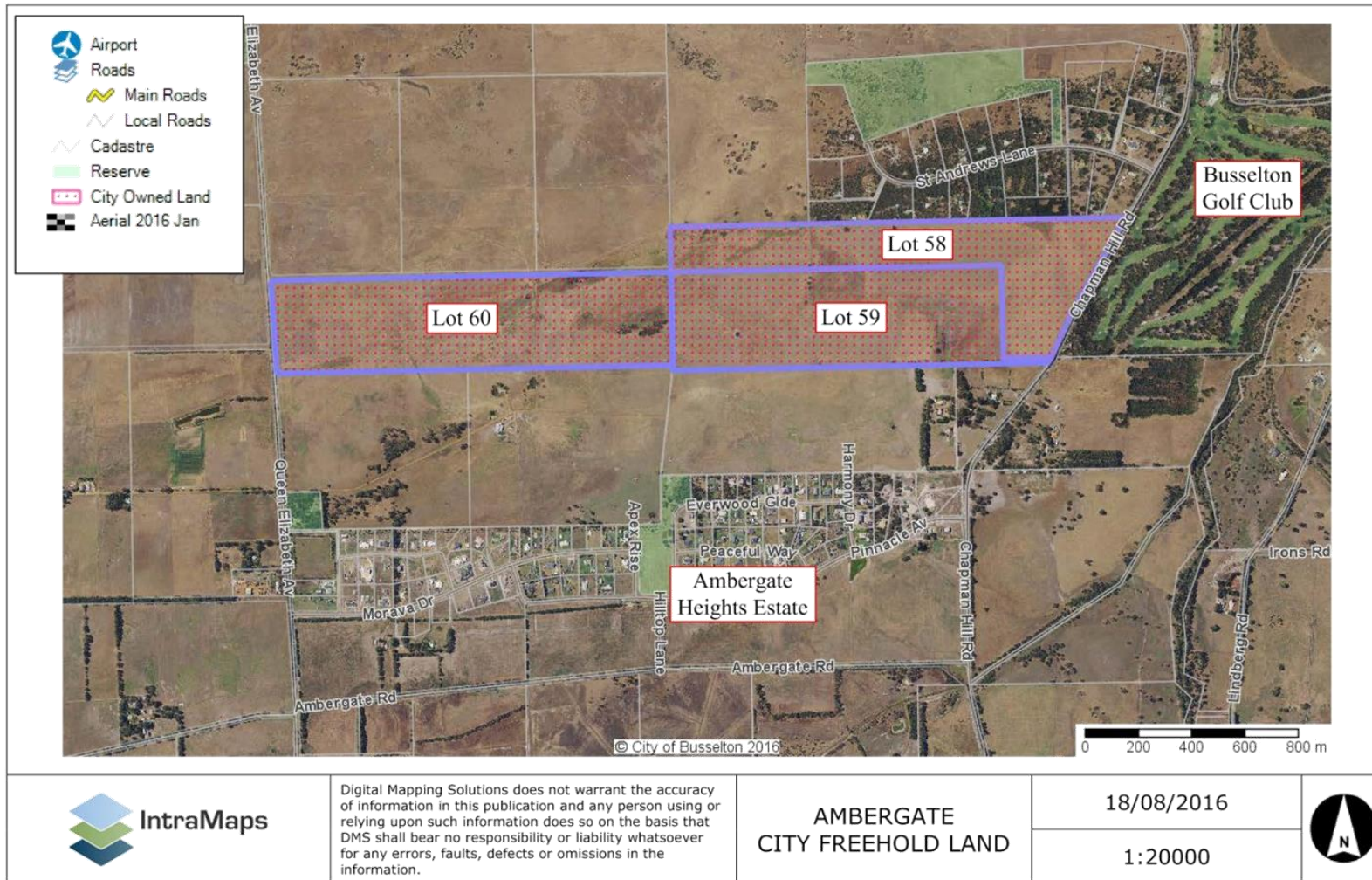
1e Wadandi Track

ster	Prent_Own_Mgt	Future_Own_Mgmt	Proposed_Purpose	PIN	Lot No	AddressNo	Road Name	Road Type	Locality	ReserveNumb	Class	LegalArea	CurrentPurpose	Property No	NOTES
571	Unmanaged Reserve	City Managed Reserve	Recreation Trail	11077992	4696		BLYTHE	RD	YALLINGUP SIDING	36715	C	22.2523	PARKLANDS	100012973	
416	Unmanaged Reserve	City Managed Reserve	Recreation Trail	532681	4696		BLYTHE	RD	YALLINGUP SIDING	36715	C	8.7062	PARKLANDS	100012973	
406	Unmanaged Reserve	Road Reserve/City Managed Reserve	Recreation Trail	530424	4696		BLYTHE	RD	YALLINGUP SIDING	36715	C	1.7691	PARKLANDS	100012973	Road runs through the recreation (Rails to Trails/Wadandi Track) reserve, rather than adjoining road reserve. Need to consider designating part of the recreation reserve for road purposes and/or switching the purpose of these two reserves.
592	Unmanaged Reserve	City Managed Reserve	Recreation Trail	11906358	502	2	ANNIEBROOK	RD	ANNIEBROOK	36717	C	4.8789	PARKLANDS	100048083	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
591	Unmanaged Reserve	City Managed Reserve	Recreation Trail	11906357	501	501	VASSE-YALLINGUP SIDING	RD	QUINDALUP	36717	C	0.1916	PARKLANDS	100048082	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
590	Unmanaged Reserve	City Managed Reserve	Recreation Trail	11906356	501	501	VASSE-YALLINGUP SIDING	RD	QUINDALUP	36717	C	13.6928	PARKLANDS	100048082	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
589	Unmanaged Reserve	City Managed Reserve	Recreation Trail	11906355	500	500	VASSE-YALLINGUP SIDING	RD	QUINDALUP	36717	C	3.4424	PARKLANDS	100048080	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
641	Unmanaged Reserve	City Managed Reserve	Recreation Trail	12195534	301		VASSE-YALLINGUP SIDING	RD	ANNIEBROOK	36717	C	1.1005	PARKLANDS	100050541	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
640	Unmanaged Reserve	City Managed Reserve	Recreation Trail	12195532	300		VASSE-YALLINGUP SIDING	RD	ANNIEBROOK	36717	C	1.1871	PARKLANDS	100050540	Recommended Reserve 36717 be amalgamated into Crown Reserve 48251, for the purpose of Recreation Trail, already vested in CoB.
655	UCL	City Managed Reserve	Recreation	525484	4561		FALKINGHAM	RD	WEST BUSSELTON			0.438		100015434	
654	UCL	City Managed Reserve	Recreation	1047694	422		FALKINGHAM	RD	WEST BUSSELTON			1.1017		100046844	
541	UCL	City Managed Reserve	Recreation and Drainage	1193225	4993		VASSE-YALLINGUP SIDING	RD	QUINDALUP	0		2.8217		100021391	
529	UCL	City Managed Reserve	Recreation	538536	4874		YELVERTON	RD	YELVERTON	0		4.4377		100043095	
528	UCL	City Managed Reserve	Recreation	538534	4879		YELVERTON	RD	YELVERTON	0		4.5462		100048158	



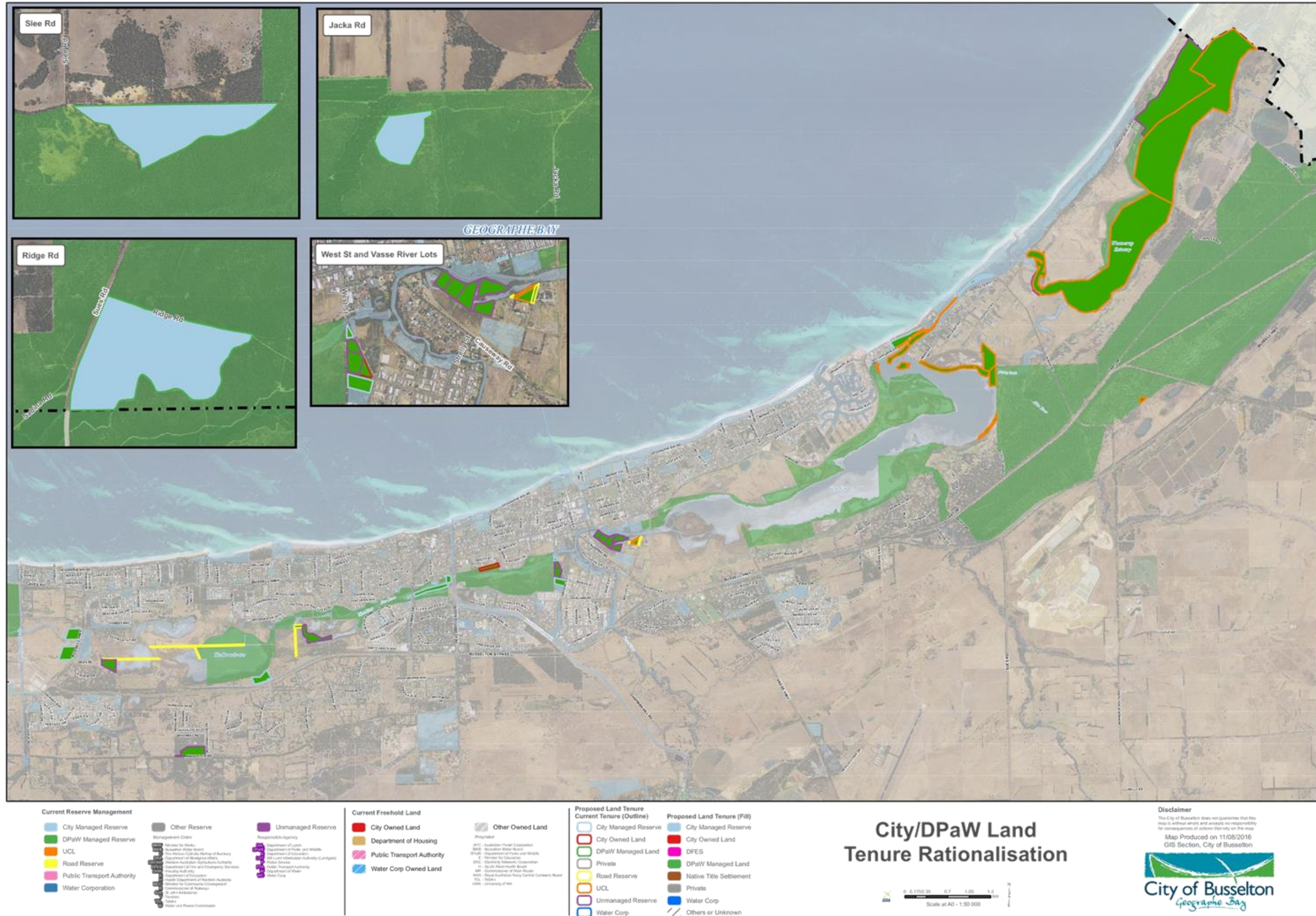


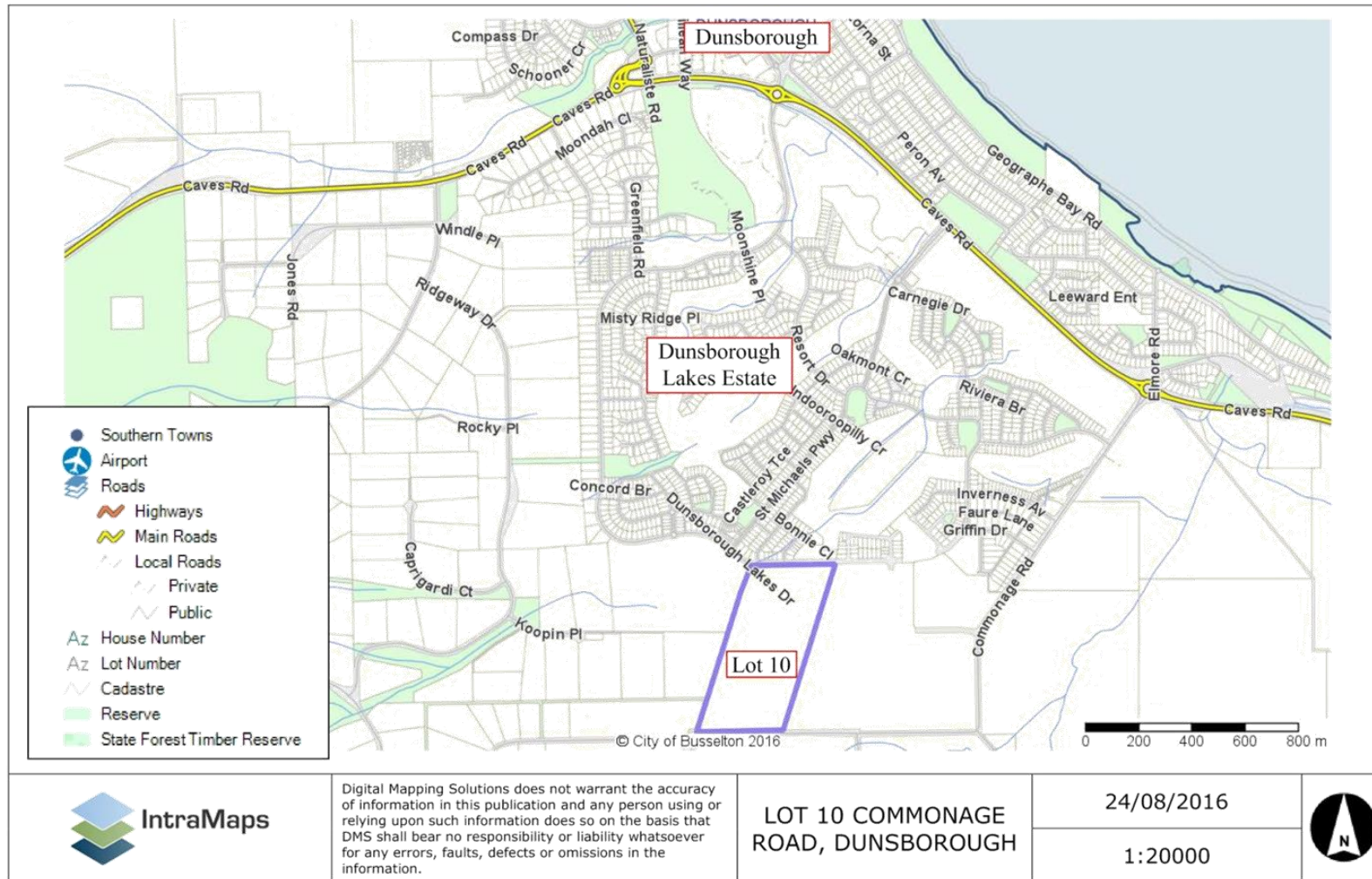












2d Road Reserves Rationalisation

ID	Road Name	Road Type	Locality	Current Tenure	Proposed Tenure	Proposed Purpose	PIN	Reserve#	LegalArea	NOTES
437	COOKWORTHY	RD	ABBEY	Road Reserve	DPaW Managed Reserve	Conservation	11408561	27080	0.4288	Wetland - amalgamate with R27080.
449	GEOGRAPHE BAY	RD	ABBEY	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Recreation & Foreshore Protection	11434880	0	10.8746	Retain portions of GB Rd and close portions of foreshore, potentially amalgamating with R31371 subject to a change of use.
447	COOKWORTHY	RD	BROADWATER	Road Reserve	Road Reserve/DPaW Managed Reserve	Road Reserve/ Conservation	11434873	0	4.1511	Retain as road reserve to the east of Cross Road, close to the west of Cross Road and transfer to DPaW (wetland).
596	GEOGRAPHE BAY	RD	BROADWATER	Road Reserve	City Managed Reserve	Recreation/ Foreshore Protection	11997970	0	2.3902	Foreshore reserve, no current road and construction not likely.
601	GEOGRAPHE BAY	RD	BROADWATER	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Foreshore Protection	12043424	24483	5.2223	Retain portions of GB Rd and close portions of foreshore, potentially amalgamating with R24483 subject to a change of use.
616	SILVERGLEN	AV	BROADWATER	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Recreation	12141222	22624	2.0048	Retain southernmost portion, close northern (larger) portion and amalgamate with R22624.
448	SWAMP HEN	LANE	BROADWATER	Road Reserve	DPaW Managed Reserve	Conservation	11434876	0	1.5768	Wetland.
696	MOLLOY	ST	BUSSELTON	Road Reserve	Road Reserve/DPaW Managed Reserve		11438904			Close portion of road adjacent to PINs 526221 and 526222.
697	MOLLOY	ST	BUSSELTON	Road Reserve	Road Reserve/DPaW Managed Reserve		11438899			Close portion of road adjacent to PINs 526221 and 526222, ensuring ability to access adjacent Lot 16 from road reserve is maintained.
440	BAYVIEW	CR	DUNSBOROUGH	Road Reserve	City Managed Reserve	Recreation	11410905	32231	0.4569	Close road and amalgamate with R32231.
441	BAYVIEW	CR	DUNSBOROUGH	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Recreation	11410909	29627	2.1479	Close portions for amalgamation with R29627, larger part to retain as road reserve.
438	SHEENS	RD	NATURALISTE	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Recreation	11410320	21629	4.9266	Close northern portion (creek line and above) and amalgamate with R21629. Retain southern part of this road reserve to provide frontage for Lot 101 Sheens Rd and possibly includes WC asset.
439	SHEENS	RD	NATURALISTE	Road Reserve	City Managed Reserve	Recreation	11410321	21629	2.7664	Close road and amalgamate with R21629.
446	WILSON	AV	QUINDALUP	Road Reserve	Road Reserve/City Managed Reserve	Road Reserve/ Recreation	11433714	0	3.0732	Retain portion which includes Wilson Avenue, close road and designated area of Toby's Inlet as Reserve for Recreation (combine with R26524).
435	PRIES	RD	VASSE	Road Reserve	DPaW Managed Reserve	Conservation	11408557	0	1.5762	Wetland.
436	PRIES	RD	VASSE	Road Reserve	DPaW Managed Reserve	Conservation	11408558	0	0.2559	Wetland.
695	LAYMAN	RD	WONNERUP	Road Reserve	City Managed Reserve	Camping & Recreation	11492486		1.8025	Close portion of road directly north of residential properties and amalgamate with adjacent foreshore reserve

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
32	City Managed Reserve	Recreation and Public Access Way	2001	BUSSELL	HWY	ABBEY	49685	C	Subject to 20A	0.1367	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001928:
31	City Managed Reserve	Recreation	2000	EDITH COWAN	CT	ABBEY	49684	C	Subject to 20A	1.2671	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001930:
76	City Managed Reserve	Recreation	2006	MONASH	WAY	ABBEY	49724	C	Subject to 152	1.4099	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10002372:
77	City Managed Reserve	Recreation	2006	MONASH	WAY	ABBEY	49724	C	Subject to 152	0.1782	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10002372:
85	City Managed Reserve	Pedestrian Access Way	2000	EVERLASTING	CR	AMBERGATE	49917	C	Subject to 152	0.0826	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004521:
54	City Managed Reserve	Pedestrian Access Way	2001	QUEEN ELIZABETH	AV	AMBERGATE	49917	C	Subject to 152	0.1471	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002119:
71	City Managed Reserve	Foreshore Management	2000	DROVERS	RD	BOVELL	52190	C	Subject to 152	0.4086	FORESHORE MANAGEMENT	DEPARTMENT OF LANDS (SLSD)	10004991:
72	City Managed Reserve	Pedestrian Accessway	2002	DROVERS	RD	BOVELL	52192	C	Subject to 152	0.0548	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004992:
68	City Managed Reserve	Pedestrian Access Way	711	BROADWATER	BVD	BROADWATER	49529	C	Subject to 152	0.0282	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	10002292:
69	City Managed Reserve	Pedestrian Access Way	712	BROADWATER	BVD	BROADWATER	49529	C	Subject to 152	0.0167	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	10002292:
70	City Managed Reserve	Recreation	243	BROADWATER	BVD	BROADWATER	49374	C	Subject to 20A	0.0905	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001695:
74	City Managed Reserve	Recreation	4693	BUSSELL	HWY	BROADWATER	36265	C	Subject to 20A	0.0234	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004615:
75	City Managed Reserve	Recreation	4693	BUSSELL	HWY	BROADWATER	36265	C	Subject to 20A	0.003	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004615:
76	City Managed Reserve	Recreation	442	BUSSELL	HWY	BROADWATER	36265	C	Subject to 20A	0.0168	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001469:
70	City Managed Reserve	Recreation	2000	BUSSELL	HWY	BROADWATER	49467	C	Subject to 152	0.1317	BUFFER STRIP	DEPARTMENT OF LANDS (SLSD)	10002306:
29	City Managed Reserve	Pedestrian Access Way	8006	CALLITRIS	CR	BROADWATER	49718	C	Subject to 20A	0.0399	PEDESTRIAN ACCESS WAY	DEPARTMENT OF LANDS (SLSD)	10001923:
64	City Managed Reserve	Recreation	5424	CHUDITCH	CL	BROADWATER	46591	C		0.2106	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004626:
65	City Managed Reserve	Recreation	5425	CHUDITCH	CL	BROADWATER	46591	C		0.0938	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004626:
66	City Managed Reserve	Recreation	5426	CHUDITCH	CL	BROADWATER	46591	C		0.0642	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004626:
53	City Managed Reserve	Recreation	8001	CROSS	RD	BROADWATER	49388	C	Subject to 20A	1.1507	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10002097:
80	City Managed Reserve	Recreation	8003	CROSS	RD	BROADWATER	50222	C	Subject to 152	0.1085	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004530:

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
77	City Managed Reserve	Recreation	364	DAVIES	WAY	BROADWATER	34306	C		0.1621	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100014681
79	City Managed Reserve	Recreation	8000	FINCH	ST	BROADWATER	50223	C	Subject to 152	0.3763	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100045291
73	City Managed Reserve	Recreation	4682	HARVEST	RD	BROADWATER	35762	C	Subject to 20A	0.0651	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100045071
28	City Managed Reserve	Recreation	8004	HIGGINS	DR	BROADWATER	47860	C	Subject to 20A	0.8876	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100019121
30	City Managed Reserve	Pedestrian Access Way	8007	KOOLJAK	RD	BROADWATER	49718	C	Subject to 20A	0.0359	PEDESTRIAN ACCESS WAY	DEPARTMENT OF LANDS (SLSD)	100019231
47	City Managed Reserve	Pedestrian Access Way	8007	MUSK	CL	BROADWATER	49529	C	Subject to 152	0.0282	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	100021001
48	City Managed Reserve	Pedestrian Access Way	8008	OWL	CL	BROADWATER	49529	C	Subject to 152	0.0152	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	100021001
46	City Managed Reserve	Pedestrian Access Way	8006	SWIFT	CL	BROADWATER	49529	C	Subject to 152	0.0281	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	100021001
55	City Managed Reserve	Pedestrian Access Way	8005	SWIFT	CL	BROADWATER	49529	C	Subject to 152	0.0128	PEDESTRIAN ACCESSWAY, CONSERVATION AND PROTECTION OF THE ENVIRONMENT.	DEPARTMENT OF LANDS (SLSD)	100021001
02	City Managed Reserve	Recreation	8001	CLOVER	CR	BUSSELTON	51665	C	Subject to 152	0.2537	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100049011
17	City Managed Reserve	Recreation	420	FAIRLAWN	RD	BUSSELTON	41212	C	Subject to 20A	0.7745	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100013091
59	City Managed Reserve	Recreation and Drainage	2000	HARRIS	RD	BUSSELTON	49115	C	Subject to 152	0.1858	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100021781
16	City Managed Reserve	Drainage	421	ISAACS	ST	BUSSELTON	41204	C	Subject to 20A	0.1093	DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100013091
52	City Managed Reserve	Recreation	260	MOLLOY	ST	BUSSELTON	48580	C	Subject to 20A	1.2725	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100021661
11	City Managed Reserve	Recreation	352	ROSEMARY	DR	BUSSELTON	28432	C		0.0116	DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100013571
10	City Managed Reserve	Recreation & Pedestrian Access Way	353	SOUTHERN	DR	BUSSELTON	28652	C		1.6145	RECREATION	DEPARTMENT OF LANDS (SLSD)	100012181
15	City Managed Reserve	Road Widening and Recreation	375	WEST	ST	BUSSELTON	118	C		0.4196	QUARRY FOR MUNICIPAL PURPOSES	DEPARTMENT OF LANDS (SLSD)	100046121
15	City Managed Reserve	Gravel/Public Works	4228	YELVERTON NORTH	RD	CARBUNUP RIVER	32373	C		1.3203	GRAVEL	DEPARTMENT OF LANDS (SLSD)	100012811
78	City Managed Reserve	Recreation	8009	ALDERCRESS	APP	DUNSBOROUGH	51445	C	Subject to 152	0.388	RECREATION	DEPARTMENT OF LANDS (SLSD)	100023621

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
33	City Managed Reserve	Recreation	1007	AMIRO	ST	DUNSBOROUGH	49387	C	Subject to 20A	1.0172	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100019711
76	City Managed Reserve	Pedestrian Access Way	5557	BUTTERWORTH SPRINGS	AV	DUNSBOROUGH	48100	C	Subject to 20A	0.0255	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100044271
77	City Managed Reserve	Recreation	5558	BUTTERWORTH SPRINGS	AV	DUNSBOROUGH	48101	C	Subject to 20A	0.327	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100044281
68	City Managed Reserve	Recreation	26	CAPE NATURALISTE	RD	DUNSBOROUGH	48102	C	Subject to 20A	0.4878	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100016711
69	City Managed Reserve	Recreation	877	CARNEGIE	DR	DUNSBOROUGH	48103	C	Subject to 20A	0.484	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100017431
49	City Managed Reserve	Recreation	8006	CHERRY HILLS	CIR	DUNSBOROUGH	49438	C	Subject to 152	0.1581	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100021071
95	City Managed Reserve	Recreation	502	COMMONAGE	RD	DUNSBOROUGH	34540	C		0.1901	GOVERNMENT REQUIREMENTS	DEPARTMENT OF LANDS (SLSD)	100048501
50	City Managed Reserve	Recreation	8007	DUNSBOROUGH LAKES	DR	DUNSBOROUGH	42880	C	Subject to 20A and 152	0.0018	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100023331
34	City Managed Reserve	Recreation	5159	DUNSBOROUGH LAKES	DR	DUNSBOROUGH	42880	C	Subject to 20A and 152	1.5944	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100013031
09	City Managed Reserve	Recreation	8010	DUNSBOROUGH LAKES	DR	DUNSBOROUGH	51748	C	Subject to 152	0.7446	RECREATION	DEPARTMENT OF LANDS (SLSD)	100049191
55	City Managed Reserve	Recreation and Drainage	22	HENNESSEY	LOOP	DUNSBOROUGH	49390	C	Subject to 152	0.0857	PUBLIC RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100021121
56	City Managed Reserve	Pedestrian Access Way	2002	OKAPA	RISE	DUNSBOROUGH	49991	C	Subject to 152	0.1332	RIGHT OF WAY	DEPARTMENT OF LANDS (SLSD)	100021751
06	City Managed Reserve	Pedestrian Access Way	2001	OKAPA	RISE	DUNSBOROUGH	49928	C	Subject to 152	0.0798	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100021741
07	City Managed Reserve	Recreation, Drainage, Conservation	2000	OKAPA	RISE	DUNSBOROUGH	49412	C	Subject to 152	1.2669	PUBLIC RECREATION, DRAINAGE AND CONSERVATION	DEPARTMENT OF LANDS (SLSD)	100021741
08	City Managed Reserve	Recreation, Drainage, Conservation	2000	OKAPA	RISE	DUNSBOROUGH	49412	C	Subject to 152	2.846	PUBLIC RECREATION, DRAINAGE AND CONSERVATION	DEPARTMENT OF LANDS (SLSD)	100021741
26	City Managed Reserve	Recreation	343	PAR	LANE	DUNSBOROUGH	49376	C	Subject to 20A	0.1423	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100019041
62	City Managed Reserve	Pedestrian Access Way	502	PEPPERMINT	DR	DUNSBOROUGH	49763	C	Subject to 152	0.0162	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100021661
01	City Managed Reserve	Pedestrian Access Way	503	PEPPERMINT	DR	DUNSBOROUGH	49763	C	Subject to 152	0.0162	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100021661
10	City Managed Reserve	Pedestrian Access Way	4675	PERON	AV	DUNSBOROUGH	35713	C		0.0162	DRAIN	DEPARTMENT OF WATER	100014681
11	City Managed Reserve	Pedestrian Access Way	4681	PERON	AV	DUNSBOROUGH	35714	C		0.0162	DRAIN	DEPARTMENT OF LANDS (SLSD)	100014691
61	City Managed Reserve	Recreation	500	PIMELEA	PDE	DUNSBOROUGH	51444	C	Subject to 152	0.11	RECREATION	DEPARTMENT OF LANDS (SLSD)	100021661
56	City Managed Reserve	Recreation and Drainage	301	SLOAN	DR	DUNSBOROUGH	49445	C	Subject to 152	0.5636	PUBLIC RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100046271
57	City Managed Reserve	Recreation	300	SLOAN	DR	DUNSBOROUGH	49445	C	Subject to 152	0.4391	PUBLIC RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100046271

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
94	City Managed Reserve	Recreation and Pedestrian Access Way	8008	WENTWORTH	LOOP	DUNSBOROUGH	51005	C	Subject to 152	0.2613	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004810
80	City Managed Reserve	Recreation, Pedestrian Access Way and Emergency Service Access	340	ANNMARIA	RISE	EAGLE BAY	50512	C		0.1815	RECREATION, PEDESTRIAN ACCESS WAY AND EMERGENCY SERVICES ACCESS	DEPARTMENT OF LANDS (SLSD)	10004679
99	City Managed Reserve	Recreation and Drainage	337	CARNARVON CASTLE	DR	EAGLE BAY	50515	C	Subject to 152	0.0699	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004679
00	City Managed Reserve	Pedestrian Access Way	339	CARNARVON CASTLE	DR	EAGLE BAY	50511	C	Subject to 152	0.1488	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004679
81	City Managed Reserve	Recreation	338	CARNARVON CASTLE	DR	EAGLE BAY	50575	C	Subject to 152	2.1658	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004679
82	City Managed Reserve	Recreation, Pedestrian Access Way and Emergency Service Access	300	CARNARVON CASTLE	DR	EAGLE BAY	50512	C		2.9049	RECREATION, PEDESTRIAN ACCESS WAY AND EMERGENCY SERVICES ACCESS	DEPARTMENT OF LANDS (SLSD)	10004675
94	City Managed Reserve	Pedestrian Accessway	8001	BAYOU	CT	GEOGRAPHE	52236	C	Subject to 152	0.0222	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004966
93	City Managed Reserve	Landscape Buffer	8000	LAYMAN	RD	GEOGRAPHE	52235	C	Subject to 152	0.1044	LANDSCAPE BUFFER	DEPARTMENT OF LANDS (SLSD)	10004965
38	City Managed Reserve	Recreation	5085	PEBBLE	DR	GEOGRAPHE	46071	C	Subject to 20A	0.7462	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001320
39	City Managed Reserve	Recreation	5110	SEAHORSE	CR	GEOGRAPHE	45590	C		0.0591	PUBLIC RECREATION (339718)	DEPARTMENT OF LANDS (SLSD)	10001343
51	City Managed Reserve	Recreation	5223	SPINNAKER	BVD	GEOGRAPHE	45810	C		0.0675	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001532
63	City Managed Reserve	Gravel/Vegetation	672	PALMER	RD	HITHERGREEN	18915	C		1.6598	TIMBER FOR SETTLERS	DEPARTMENT OF LANDS (SLSD)	10004613
64	City Managed Reserve	Gravel/Vegetation	1485	PALMER	RD	HITHERGREEN	18915	C		20.9859	TIMBER FOR SETTLERS	DEPARTMENT OF LANDS (SLSD)	10001299
96	City Managed Reserve	Gravel	3835	VASSE	HWY	HITHERGREEN	22455	C		30.8014	GRAVEL	DEPARTMENT OF LANDS (SLSD)	10004164
74	City Managed Reserve	Gravel	4580	VASSE	HWY	HITHERGREEN	22455	C		5.7419	GRAVEL	DEPARTMENT OF LANDS (SLSD)	10004165
49	City Managed Reserve	Landscape Buffer, Pedestrian Access & Drainage	8114	GRIBBLE	CCT	KEALY	52107	C	Subject to 152	0.6039	LANDSCAPE BUFFER, PEDESTRIAN ACCESS & DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10004963
71	City Managed Reserve	Recreation	4377	MITCHELL	ST	MARYBROOK	27055	C		0.8018	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001217
69	City Managed Reserve	Recreation	4221	SMITH	ST	MARYBROOK	25150	C		3.2055	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001215
70	City Managed Reserve	Recreation	4378	SMITH	ST	MARYBROOK	25150	C		0.0431	RECREATION	DEPARTMENT OF LANDS (SLSD)	10004624
30	City Managed Reserve	Gravel	4390	GALE	RD	METRICUP	27906	C		12.1191	GRAVEL	DEPARTMENT OF LANDS (SLSD)	10001298
87	City Managed Reserve	Pedestrian Access Way	8001	BRONZEWING	RD	QUEDJINUP	50810	C	Subject to 152	0.7599	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004770
97	City Managed Reserve	Emergency Vehicle and Pedestrian Access Way	8000	CORNESTONE	WAY	QUEDJINUP	51294	C	Subject to 152	1.2974	EMERGENCY VEHICLE AND PEDESTRIAN ACCESS	DEPARTMENT OF LANDS (SLSD)	10004857

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
98	City Managed Reserve	Emergency Vehicle and Pedestrian Access Way	8001	CORNESTONE	WAY	QUEDJINUP	51294	C	Subject to 152	0.8182	EMERGENCY VEHICLE AND PEDESTRIAN ACCESS	DEPARTMENT OF LANDS (SLSD)	10004857:
88	City Managed Reserve	Fire Fighting Water Supply	8002	QUEDJINUP	DR	QUEDJINUP	50808	C	Subject to 152	0.0954	WATER SUPPLY	DEPARTMENT OF LANDS (SLSD)	10004771:
27	City Managed Reserve	Recreation	8002	CAUDALIE	WAY	QUINDALUP	49378	C	Subject to 20A	10.2825	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001919:
22	City Managed Reserve	Gravel	4423	COMMONAGE	RD	QUINDALUP	29524	C		12.6982	GRAVEL	DEPARTMENT OF LANDS (SLSD)	10001297:
60	City Managed Reserve	Pedestrian Access Way	501	GEOGRAPHE BAY	RD	QUINDALUP	49763	C	Subject to 152	0.0662	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002165:
58	City Managed Reserve	Recreation and Landscape Protection	48	GEOGRAPHE BAY	RD	QUINDALUP	26225	C		0.289	RECREATION & ROAD	DEPARTMENT OF LANDS (SLSD)	10001216:
67	City Managed Reserve	Recreation	34	GROVE PARK	TCE	QUINDALUP	47818	C		3.3695	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001678:
52	City Managed Reserve	Pedestrian Access Way	166	PATTON	TCE	QUINDALUP	49763	C	Subject to 152	0.0146	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004627:
58	City Managed Reserve	Pedestrian Access Way	88	PATTON	TCE	QUINDALUP	49763	C	Subject to 152	0.0146	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002182:
85	City Managed Reserve	Emergency Service Access and Public Access Way	8003	VINTNERS	DR	QUINDALUP	50665	C	Subject to 152	0.9155	EMERGENCY FIRE ACCESS	DEPARTMENT OF LANDS (SLSD)	10004754:
12	City Managed Reserve	Recreation	4618	WILSON	AV	QUINDALUP	33417	C		0.4736	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001415:
72	City Managed Reserve	Recreation	4360	SIESTA PARK	RD	SIESTA PARK	26871	C		2.0404	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001217:
71	City Managed Reserve	Recreation	2003	ARNUP	DR	VASSE	50662	C	Subject to 152	0.0905	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10002320:
02	City Managed Reserve	Pedestrian Access Way	2004	CAPROCK	CR	VASSE	49774	C	Subject to 152	0.0504	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002154:
63	City Managed Reserve	Pedestrian Access Way	2006	EGAN	CR	VASSE	49774	C	Subject to 152	0.0328	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002238:
66	City Managed Reserve	Recreation and Drainage	2007	HERITAGE	DR	VASSE	49273	C	Subject to 152	1.2901	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10002270:
67	City Managed Reserve	Recreation and Drainage	2007	HERITAGE	DR	VASSE	49273	C	Subject to 152	4.1898	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10002270:
65	City Managed Reserve	Pedestrian Access Way	2011	KATHLEEN	CR	VASSE	49774	C	Subject to 152	0.0542	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002222:
87	City Managed Reserve	Recreation and Drainage	2002	NASH	DR	VASSE	50218	C	Subject to 152	2.5115	PUBLIC RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10004524:
86	City Managed Reserve	Recreation	2003	NORWOOD	PASS	VASSE	50220	C	Subject to 152	0.4368	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10004524:
72	City Managed Reserve	Recreation and Drainage	2010	PEARSON	DR	VASSE	49273	C	Subject to 152	0.5608	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10002320:
73	City Managed Reserve	Recreation	2010	PEARSON	DR	VASSE	49273	C	Subject to 152	0.2494	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10002320:
08	City Managed Reserve	Recreation and Drainage	8004	PENGUIN	WAY	VASSE	51689	C	Subject to 152	3.0069	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10004911:

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
63	City Managed Reserve	Recreation and Drainage	5347	SHOVELBOARD	WAY	VASSE	46094	C		1.27	PUBLIC RECREATION & DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10001604:
06	City Managed Reserve	Emergency Fire Access Way	8002	SPOONHILL	RD	VASSE	51687	C	Subject to 152	0.2912	EMERGENCY FIRE ACCESS WAY	DEPARTMENT OF LANDS (SLSD)	10004910:
07	City Managed Reserve	Recreation and Drainage	8003	SPOONHILL	RD	VASSE	51688	C	Subject to 152	0.3256	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10004910:
81	City Managed Reserve	Recreation/Conservation/Protection of the Environment	8100	VASSE-YALLINGUP SIDING	RD	VASSE	49757	C	Subject to 152	0.7209	RECREATION, CONSERVATION AND PROTECTION OF THE ENVIRONMENT	DEPARTMENT OF LANDS (SLSD)	10004481:
82	City Managed Reserve	Recreation/Conservation/Protection of the Environment	8100	VASSE-YALLINGUP SIDING	RD	VASSE	49757	C	Subject to 152	9.967	RECREATION, CONSERVATION AND PROTECTION OF THE ENVIRONMENT	DEPARTMENT OF LANDS (SLSD)	10004481:
53	City Managed Reserve	Landscape Buffer, Pedestrian Access & Drainage	119	WARROR	CT	VASSE	52274	C	Subject to 152	0.5885	LANDSCAPE BUFFER, PEDESTRIAN ACCESS & DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10005027:
81	City Managed Reserve	Road Widening and Recreation	4312	ALEXANDER	RD	WEST BUSSELTON	25910	C		0.0912	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001215:
75	City Managed Reserve	Recreation	2000	BOVELL	ST	WEST BUSSELTON	50154	C	Subject to 152	0.1224	FORESHORE MANAGEMENT	DEPARTMENT OF LANDS (SLSD)	10004550:
84	City Managed Reserve	Recreation and Drainage	369	BUSSELL	HWY	WEST BUSSELTON	35016	C		0.0374	DRAIN	DEPARTMENT OF WATER	10001310:
85	City Managed Reserve	Recreation and Drainage	369	BUSSELL	HWY	WEST BUSSELTON	35016	C		0.0282	DRAIN	DEPARTMENT OF WATER	10001310:
59	City Managed Reserve	Conservation, Drainage & Landscape Buffer	2598	BUSSELTON	BPS	WEST BUSSELTON	52135	C	Subject to 152	1.6398	CONSERVATION, DRAINAGE & LANDSCAPE BUFFER	DEPARTMENT OF LANDS (SLSD)	10004993:
33	City Managed Reserve	Recreation and Drainage	4961	BUTCHERBIRD	PL	WEST BUSSELTON	42822	C		0.1577	PUBLIC RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	10001543:
57	City Managed Reserve	Recreation and Drainage	553	COLLEGE	AV	WEST BUSSELTON	48018	C		0.727	PUBLIC RECREATION (J078029)	DEPARTMENT OF LANDS (SLSD)	10001560:
18	City Managed Reserve	Recreation and Drainage	392	COURT	ST	WEST BUSSELTON	38823	C		0.0212	DRAIN	DEPARTMENT OF WATER	10001309:
78	City Managed Reserve	Recreation	4491	FAIRWAY	DR	WEST BUSSELTON	29404	C		0.1124	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	10001285:
65	City Managed Reserve	Pedestrian Access Way	2595	FERNBROOK	WAY	WEST BUSSELTON	52275	C	Subject to 152	0.0936	PEDESTRIAN ACCESS WAY	DEPARTMENT OF LANDS (SLSD)	10005031:
58	City Managed Reserve	Pedestrian Access Way	2000	FURPHY	PL	WEST BUSSELTON	50139	C	Subject to 20A and 152	0.0565	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10002131:
51	City Managed Reserve	Pedestrian Access Way	56	GLEN EAGLES	GR	WEST BUSSELTON	50139	C	Subject to 20A and 152	0.0222	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	10004575:
80	City Managed Reserve	Recreation	354	HOVEA	CR	WEST BUSSELTON	28734	C		0.1057	RECREATION	DEPARTMENT OF LANDS (SLSD)	10004611:
83	City Managed Reserve	Recreation	355	HOVEA	CR	WEST BUSSELTON	28734	C		0.1134	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001219:
82	City Managed Reserve	Recreation	4376	HUTCHINS	ST	WEST BUSSELTON	27054	C		0.085	RECREATION	DEPARTMENT OF LANDS (SLSD)	10001217:
34	City Managed Reserve	Drainage and Pedestrian Access Way	300	LANCASTER	DR	WEST BUSSELTON	35481	C	Subject to 20A	0.1463	DRAIN	DEPARTMENT OF WATER	10001310:

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
49	City Managed Reserve	Drainage and Pedestrian Access Way	602	LANCASTER	DR	WEST BUSSELTON	35481	C	Subject to 20A	0.0432	DRAIN	DEPARTMENT OF WATER	100046131
51	City Managed Reserve	Pedestrian Access Way	55	LINKS	CT	WEST BUSSELTON	50139	C	Subject to 20A and 152	0.031	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100045751
60	City Managed Reserve	Conservation and Drainage	2599	PENNYWORTH	RMBL	WEST BUSSELTON	52132	C	Subject to 152	6.0353	CONSERVATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100049931
61	City Managed Reserve	Conservation and Drainage	2593	PENNYWORTH	RMBL	WEST BUSSELTON	52132	C	Subject to 152	1.1177	CONSERVATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100049931
62	City Managed Reserve	Conservation and Drainage	2594	PENNYWORTH	RMBL	WEST BUSSELTON	52132	C	Subject to 152	1.7537	CONSERVATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100049931
63	City Managed Reserve	Conservation and Recreation	2592	SHEPHERD	WAY	WEST BUSSELTON	52133	C	Subject to 152	0.4205	CONSERVATION AND RECREATION	DEPARTMENT OF LANDS (SLSD)	100049931
64	City Managed Reserve	Pedestrian Access Way	2596	SHEPHERD	WAY	WEST BUSSELTON	52275	C	Subject to 152	0.1344	PEDESTRIAN ACCESS WAY	DEPARTMENT OF LANDS (SLSD)	100050311
11	City Managed Reserve	Recreation and Drainage	2007	SMOKEBOX	AV	WEST BUSSELTON	51751	C	Subject to 152	0.3159	DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100049231
10	City Managed Reserve	Recreation and Drainage	2006	SWITCHBACK	PDE	WEST BUSSELTON	51749	C	Subject to 152	1.1974	DRAINAGE AND RECREATION	DEPARTMENT OF LANDS (SLSD)	100049231
23	City Managed Reserve	Recreation	4485	WHITTON	ST	WEST BUSSELTON	29222	C	Subject to 20A	0.0895	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100012851
14	City Managed Reserve	Recreation and Foreshore Protection	38	FORREST BEACH	RD	WONNERUP				0			100049511
95	City Managed Reserve	Recreation and Pedestrian Access Way	69	BUTTERLY	RD	YALLINGUP	50435	C	Subject to 152	0.3075	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100045971
57	City Managed Reserve	Pedestrian Access Way	300	CORYMBIA	CL	YALLINGUP	49893	C	Subject to 152	0.8407	RIGHT OF WAY	DEPARTMENT OF LANDS (SLSD)	100046281
03	City Managed Reserve	Emergency Fire Access & Pedestrian Access	8001	SEASCAPE	RISE	YALLINGUP	51704	C	Subject to 152	0.4386	EMERGENCY FIRE ACCESS & PEDESTRIAN ACCESS	DEPARTMENT OF LANDS (SLSD)	100049041
78	City Managed Reserve	Recreation	5567	SHEOAK	DR	YALLINGUP	48025	C	Subject to 20A	3.2487	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100018011
59	City Managed Reserve	Recreation	5423	SONNING	LOOP	YALLINGUP	46590	C	Subject to 20A	1.0916	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100015731
79	City Managed Reserve	Pedestrian Access Way	5552	SUMMER	BR	YALLINGUP	50435	C	Subject to 152	0.2986	PEDESTRIAN ACCESSWAY	DEPARTMENT OF LANDS (SLSD)	100018231
94	City Managed Reserve	Landscape Protection	309	PATERSON	DR	YALYALUP	50395	C	Subject to 152	0.9859	LANDSCAPE PROTECTION	DEPARTMENT OF LANDS (SLSD)	100045961
04	City Managed Reserve	Recreation and Drainage	8001	PATERSON	DR	YALYALUP	51753	C	Subject to 152	0.9703	RECREATION AND DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100049331
93	City Managed Reserve	Recreation	303	SANTONS	APP	YALYALUP	50394	C	Subject to 152	0.1623	DRAINAGE	DEPARTMENT OF LANDS (SLSD)	100045961
83	City Managed Reserve	Recreation	302	SANTONS	APP	YALYALUP	50549	C	Subject to 20A	0.8147	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100047421
97	City Managed Reserve	Recreation	8004	SEGURET	PWY	YALYALUP	50496	C	Subject to 152	0.5712	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100046061
96	City Managed Reserve	Recreation	8003	THYME	PASS	YALYALUP	50505	C	Subject to 152	1.066	PUBLIC RECREATION	DEPARTMENT OF LANDS (SLSD)	100046061

2E UNMANAGED RESERVES RATIONALISATION - LIST OF UNMANAGED RESERVES FOR WHICH MANAGEMENT ORDER TO BE ACCEPTED BY THE CITY

D	Future Tenure	Proposed Purpose	Lot No	Road Name	Road Type	Locality	Reserve#	Class	Type	LegalArea	CurrentPurpose	Resp. Agency	Property No
98	City Managed Reserve	Landscape Protection	310	WALPOLE	LOOP	YALYALUP	50395	C	Subject to 152	1.2111	LANDSCAPE PROTECTION	DEPARTMENT OF LANDS (SLSD)	100046410
17	City Managed Reserve	Gravel	4134	PIGGOTT	RD	YOGANUP	24564	C		73.5524	GRAVEL	DEPARTMENT OF LANDS (SLSD)	100012320

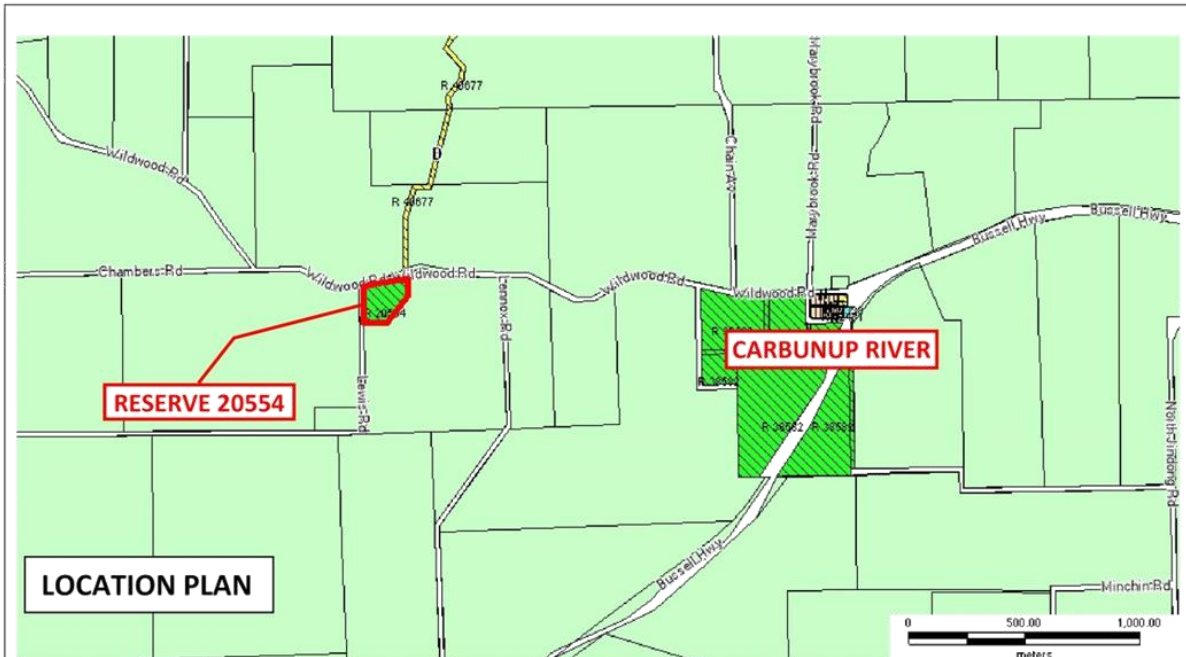
2F Unallocated Crown Land rationalisation

ID	PIN	Current	Future Tenure	Proposed Purpose	Property No	Lot No	Address No	Road Name	Load Typ	Locality	Legal Area	NOTES
i73	12135648	UCL	City Managed Reserve	Public Recreation	100049920	2001		DROVERS	RD	BOVELL	0.116	Alongside Busselton Bypass, given up at subdivision.
i60	1293288	UCL	City Managed Reserve	Recreation	100046427	62	62	GEOGRAPHE BAY	RD	BROADWATER	9.2876	Portion of coastal reserve
i69	533897	UCL	City Managed Reserve	Recreation	100046916			BUNBURY	ST	BUSSELTON	0.3574	Adjacent to River
i70	534026	UCL	City Managed Reserve	Recreation	100046917			BUNBURY	ST	BUSSELTON	0.2393	Adjacent to River
i59	11614390	UCL	City Managed Reserve	Pedestrian Access Way	100022125	5000	5000	GIBSON	DR	DUNSBOROUGH	0.0242	Created at subdivision, contains existing DUP
i60	11614391	UCL	City Managed Reserve	Pedestrian Access Way	100022126	5001	5001	GIBSON	DR	DUNSBOROUGH	0.0042	Created at subdivision, contains existing DUP
i47	12224127	UCL	City Managed Reserve	Public Recreation, Drainage, Landscape Buffer and Pedestrian Access	100050714	8115	46	GRIBBLE	CCT	KEALY	0.6053	Vasse (Dawson) subdivision
i50	12065557	UCL	City Managed Reserve	Landscape Buffer, Pedestrian Access & Drainage	100049002	8110		MACKEREL	AVE	KEALY	1.2352	Vasse (Dawson) subdivision
i51	12065584	UCL	City Managed Reserve	Landscape Buffer, Pedestrian Access & Drainage	100049002	8110		MACKEREL	AVE	KEALY	1.2352	Vasse (Dawson) subdivision
i46	12065549	UCL	City Managed Reserve	Public Recreation	100049003	8112	96	NAPOLEAN	PROM	KEALY	0.4868	Vasse (Dawson) subdivision
i48	12224173	UCL	City Managed Reserve	Public Recreation	100050715	8117	125	NAPOLEAN	PROM	KEALY	0.3089	Vasse (Dawson) subdivision
i03	530260	UCL	City Managed Reserve	Gravel	100046845	5009	5009	METRICUP	RD	METRICUP	2.6662	
i61	11627253	UCL	City Managed Reserve	Recreation	100023056	300	300	GEOGRAPHE BAY	RD	QUINDALUP	0.03	Adjacent to Toby Inlet
i75	11154519	UCL	City Managed Reserve	Recreation	100046818	54	54	MCDERMOTT	ST	QUINDALUP	1.6317	Adjacent to Toby Inlet
i65	511308	UCL	City Managed Reserve	Gravel/Stockpiling	100046436	1784		TOMPSETT	RD	TUTUNUP	0	Mining Lease on this site - Site considered suitable for Engineering purposes and land extensive recreational uses
i66	1244940	UCL	City Managed Reserve	Recreation and Drainage	100015065	5209	105	COLLEGE	AVE	WEST BUSSELTON	0.7931	
i67	1207330	UCL	City Managed Reserve	Recreation and Drainage	100014427	5210	101	COLLEGE	AVE	WEST BUSSELTON	0.5527	
i57	11989481	UCL	City Managed Reserve	Recreation and Drainage	100048491	3000		PATERSON	DR	YALYALUP	1.7435	
i74	11539243	UCL	City Managed Reserve	Pedestrian Accessway	100021011	351	9	WOOLGAR	RTT	YALYALUP	0.0842	Contains existing path
i20	534757	UCL	City Managed Reserve/DPaW	Recreation	100044717	1409		SMITHS BEACH	RD	YALLINGUP	7.6268	Middle section of UCL land to go to City in part (from rocks at eastern end to creekline at western end), DPaW to take outer sections (west of rocks and north east of creekline)
i75	526222	UCL	DPaW Managed Reserve		100008647	29		MOLLOY	ST	BUSSELTON	0.7491	Note, also potential for negotiations for SW Settlement Native Title claim
i76	526221	UCL	DPaW Managed Reserve		100046907			MOLLOY	ST	BUSSELTON	0.3442	Note, also potential for negotiations for SW Settlement Native Title claim
i99	12029020	UCL	DPaW Managed Reserve		100048806	103		CAVES	RD	KEALY	21.5932	
i15	12134444	UCL	DPaW Managed Reserve		100049779			CAPE NATURALISTE	RD	NATURALISTE	0.3853	
i05	527032	UCL	DPaW Managed Reserve		100046937			RUSHLEIGH	RD	REINSCOURT	1.4363	
i58	11997249	UCL	DPaW Managed Reserve		100048535	62		BUSSELL	HWY	RUABON	0.528	
i00	528963	UCL	DPaW Managed Reserve		100046940			ESTUARY VIEW	DR	WONNERUP	2.4879	

2F Unallocated Crown Land rationalisation

ID	PIN	Current	Future Tenure	Proposed_Purpose	Property No	Lot No	AddressNo	Road Name	load Typ	Locality	LegalArea	NOTES
'01	528922	UCL	DPaW Managed Reserve		100046912			ESTUARY VIEW	DR	WONNERUP	0.2682	
'02	528953	UCL	DPaW Managed Reserve		100046913			ESTUARY VIEW	DR	WONNERUP	0.0512	
'03	528966	UCL	DPaW Managed Reserve		100046941			ESTUARY VIEW	DR	WONNERUP	1.4822	
'10	11906330	UCL	DPaW Managed Reserve		100047733			FORREST BEACH	RD	WONNERUP	138.1459	
'98	12011669	UCL	DPaW Managed Reserve		100048607	2000		LAYMAN	RD	WONNERUP	6.6534	
'99	526992	UCL	DPaW Managed Reserve		100046936			LAYMAN	RD	WONNERUP	2.9634	
'06	528971	UCL	DPaW Managed Reserve		100046914			LAYMAN	RD	WONNERUP	0.8808	
'07	528967	UCL	DPaW Managed Reserve		100046942			LAYMAN	RD	WONNERUP	2.2415	
'09	1249529	UCL	DPaW Managed Reserve		100046945			LAYMAN	RD	WONNERUP	1.9901	
'11	1249530	UCL	DPaW Managed Reserve		100046826			LAYMAN	RD	WONNERUP	0.245	
'12	1375180	UCL	DPaW Managed Reserve		100046927			LAYMAN	RD	WONNERUP	0.2212	
'04	11627617	UCL	DPaW Managed Reserve		100017268	5595		LUDLOW PARK	RD	WONNERUP	166.3605	Interest has been expressed in Native Title Settlement.
'08	526978	UCL	DPaW Managed Reserve		100046935			WEBSTER	RD	WONNERUP	4.6964	
'13	11994376	UCL	DPaW Managed Reserve		100048550	250		CAPE CLAIRAULT	RD	YALLINGUP	0.3041	
'19	534755	UCL	DPaW Managed Reserve		100046905	1410	1410	SMITHS BEACH	RD	YALLINGUP	3.6764	

Reserve 20554, Wildwood Road, Carburnup River

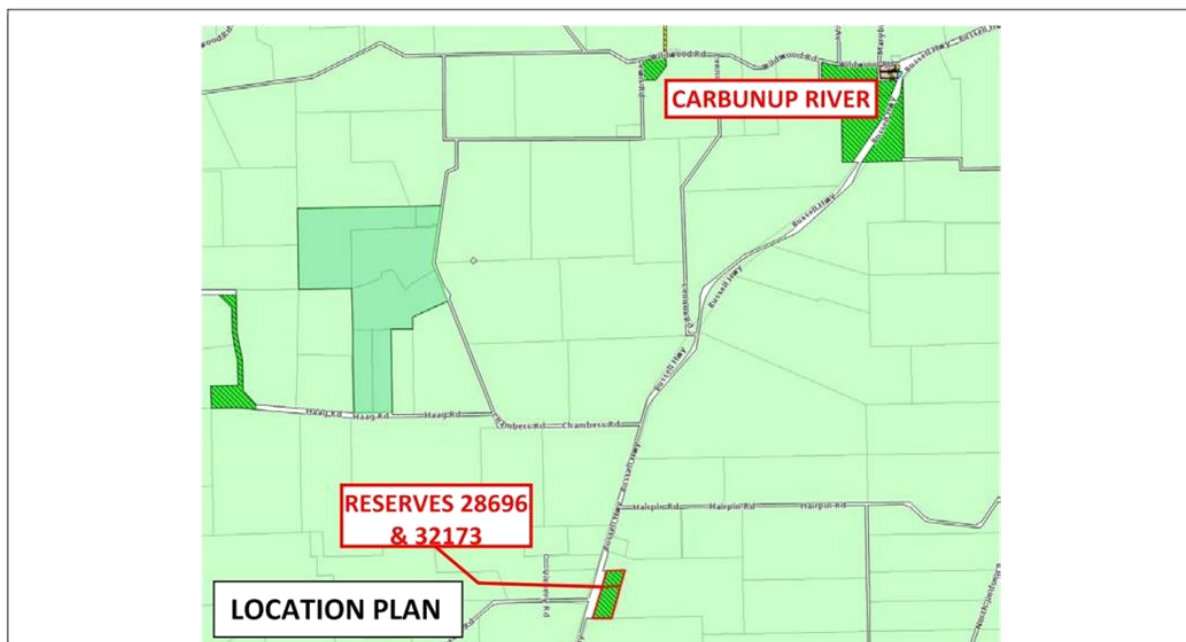


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Produced on:
Wednesday,
10 August 2016



Reserves 28696 & 32173, Bussell Highway, North Jindong



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Produced on:
Wednesday,
10 August 2016



11.2 PROPOSED AMENDMENT TO 'DUNSBOROUGH LAKES ESTATE DEVELOPER CONTRIBUTIONS PLAN (2015)' AND ASSOCIATED INITIATION OF SCHEME AMENDMENT TO REMOVE PT LOT 9057 FROM DEVELOPER CONTRIBUTION AREA 1 IN LOCAL PLANNING SCHEME 21

SUBJECT INDEX:	Local Planning Policy (Developer Contributions)
STRATEGIC OBJECTIVE:	A City where the community has access to quality cultural, recreation, leisure facilities and services.
BUSINESS UNIT:	Strategic Planning and Development Services
ACTIVITY UNIT:	Strategic Planning and Development
REPORTING OFFICER:	Manager, Strategic Planning and Development - Matthew Riordan
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Draft Amended Dunsborough Lakes Estate Developer Contribution Plan (DCP) - Figure 1 (Areas) Attachment B Dunsborough Lakes Estate 'DGP' - Figure 2 (Revision P) Attachment C Draft Amended Dunsborough Lakes Estate DCP (Text) 28 September 2016

PRÉCIS

The Dunsborough Lakes Estate Developer Contributions Plan ('the DCP') was formally adopted by the City on 11 February 2015. The DCP relates to former Lot 9033 Commonage Road (now Lot 9058), which is in the ownership of land developer Urban Quarter (formerly Wallis Property).

The DCP allocates all future monetary developer contributions towards 'local' community infrastructure; namely, the construction of a 'shared use' sporting oval, car parking and associated facilities on land to be ceded to the City by Urban Quarter beforehand (together with the adjoining Dunsborough Lakes Primary School site).

It is proposed to now amend the DCP to incorporate four residual parcels of residential land in the Dunsborough Lakes Estate development area. These four parcels are the sole remaining appropriate areas of residential land within the District that are not currently subject to developer contributions responsibilities and requirements under either a 'precinct plan' (e.g. Developer Contribution Area 1 ('DCA1') Dunsborough and Quindalup) or a 'development-specific plan' (e.g. developer contribution plans applying to urban growth areas such as Vasse, Port Geographe, Yalyalup etc.). Their continued exclusion from a formally endorsed developer contribution plan area is not consistent with the remainder of the City and represents an ongoing situation that is both anachronistic and anomalous.

In an attempt to remedy this, the four residual parcels were initially proposed to be included in DCA1 (Dunsborough and Quindalup) through the Omnibus Amendment 1 process. During public advertising of draft Omnibus Amendment 1, however, an objection to this proposal was submitted by Urban Quarter on the basis that such an approach would unreasonably impose additional monetary developer contributions beyond those requirements previously negotiated and agreed between Urban Quarter and the City in the formulation of the original DCP.

The proposed inclusion of the subject four parcels of land in DCA1 was recommended to be withdrawn from the Omnibus Amendment 1 process and proposed instead to be incorporated into the existing DCP through an appropriate amendment to that plan.

The amended DCP will serve to rationalise the Dunsborough Lakes Estate development area and bring it into alignment and conformity with the remainder of the City in terms of developer contribution requirements and responsibilities for all relevant developable residential land.

The amended DCP area will be expanded to include the additional four parcels of land, although the total monetary contribution required to be paid by Urban Quarter under that amended DCP (estimated at \$1.275 million) will remain unchanged.

At its Meeting on 10 August 2016, the Council resolved to defer consideration of this matter until the Ordinary Meeting of 28 September 2016. This was done at the behest of the representative landowner, Urban Quarter, so that the issues being considered could first be reported to the Board of Directors associated with that company.

Subsequent to this deferment, an anomaly has been recognised in DCA1 as it relates to Pt Lot 9057 St Michael's Parkway (formerly Pt Lot 9054 and, prior to that, Pt Lot 9035), a residential development area in the Dunsborough Lakes Estate with an estimated lot yield potential after subdivision approval of 62 lots. Due to its shape and location Pt Lot 9057 is commonly referred to as 'The Island'.

'The Island' was included in DCA1 through Amendment 125 (gazetted August 2013) of District Planning Scheme 20. However, this was anomalous with the intentions and requirements of Special Provision Area 42 of the Scheme (which conditionally excludes that and other specific properties from a developer contribution plan). It is recommended that this obvious anomaly be corrected as part of the DCP Amendment proposal now before the Council and that 'The Island' be removed from DCA1 (through a 'complex' Scheme Amendment process) and subsequently incorporated into the DCP for Lot 9058.

Note:

Since the original Agenda report was prepared for the 10 August 2016 Meeting, registration of Lot 9033 as Lot 9058 (through 'balance of title' cadastral adjustments) has been recorded. This cadastral update is now reflected in this Report and the proposed amended DCP, where former Lot 9033 Commonage Road is now referred to throughout as Lot 9058 Commonage Road. These lot numbers correspond to the identical parcel of land.

BACKGROUND

The DCP currently applies to (former) Lot 9033 Commonage Road, Dunsborough (now registered as Lot 9058 through cadastral changes in 'balance of title' arrangements since the DCP was originally endorsed in February 2015). All reference to former Lot 9033 has hereafter been updated where required to refer instead to Lot 9058 (which is, in fact, the identical land parcel).

The purpose of the DCP for Lot 9058 is to allocate development contributions (beyond those standard provisions established through WAPC policy on the subdivision of land) for the development of nearby (ultimately) 'district-level' open space, and associated community facilities and infrastructure neighbouring the site of the future Dunsborough Lakes Primary School.

The DCP currently allocates all future monetary developer contributions towards 'local' community infrastructure; namely, the construction of a 'shared use' sporting oval, car parking and associated facilities on land to be ceded to the City by Urban Quarter beforehand (together with the adjoining Dunsborough Lakes Primary School site to be ceded to the DET). This is not recommended to change in the amended DCP.

Lot 9058 has an area of 32.9 hectares and a likely potential residential lot yield following approved and staged subdivision of around 255 allotments. The developer contributions in the DCP have been assessed at a cash equivalent of \$5,000 per lot. This assessment will be adjusted in accordance with the Local Government Cost Index for W.A. ('LGCI') commencing 1 January 2015. On that basis it is estimated that there will be a total monetary developer contribution to be paid by Urban Quarter, under the requirements of the DCP, of approximately \$1.275 million.

In draft Omnibus Amendment 1 the City had proposed including four residual parcels of land at Dunsborough Lakes into the 'Dunsborough and Quindalup' (which includes Eagle Bay and Yallingup) precinct of 'Developer Contribution Area 1' (DCA 1). This proposal sought to rationalise developer contribution arrangements for these parcels, which are the only remaining residential development areas in the District not currently included in a developer contributions scheme.

The four residual parcels of land have previously been in different ownerships and had development intentions that have altered over time. Their location is shown numbered 1-4 at **Attachment A** (Amended DCP Area), together with that of Lot 9058 (numbered 5) and now also 'The Island' (Pt Lot 9057 St Michael's Parkway, which is numbered 6 and discussed further below).

Three of the four residual parcels have previously been approved for subdivision, with newly created lots having been released and developed as may be seen at Attachment A. These three parcels would not be liable for the payment of what would be, in effect, 'retrospective' developer contributions as such contributions must be formally allocated and discharged prior to the release of titles (and therefore the requirements would need to be in place prior to subdivision approvals being in place).

The fourth land parcel, number 4 at Attachment A and also being Pt Lot 9057 (formerly Pt Lot 9054) is wholly owned by Urban Quarter and has yet to be approved for subdivision. This means that Pt Lot 9057 would normally be subject to a requirement for payment of developer contributions, but only provided it was formally included in an endorsed Developer Contributions Plan before any new lots were created through such an approval.

The inclusion of the four residual parcels of land into DCA 1, as was originally proposed in draft Omnibus Amendment 1, would therefore, in effect, have necessitated the allocated payment of developer contributions for Pt Lot 9057 (parcel number 4) only. This would have equated to a circa \$3,049 contribution for each new lot created through approved subdivision of that particular parcel; that being the sum (subject to variations in the LGCI) presently allocated under the endorsed DCA1 precinct contributions plan.

During the public advertising of draft Omnibus Amendment 1, Urban Quarter lodged a formal submission objecting to the inclusion of the residual four parcels of land into DCA 1; in particular to Pt Lot 9057 (parcel number 4), which would be the only area likely to be liable for payment of future developer contributions.

In order to discuss the context and rationales behind the position expressed in the Urban Quarter submission, the City coordinated a meeting between senior executive officers (including the CEO) and representatives of the developer on 7 April 2016.

As a result of this meeting, the stated position and understanding of Urban Quarter on the matter of the DCP and all remaining developer contribution obligations in the Dunsborough Lakes Estate were acknowledged, and accepted by City officers as being considered and reasonable. It was therefore agreed between the parties that it would be recommended to the Council that:

- i) the proposed inclusion of the four residual parcels of land (1 – 4) at the Dunsborough Lakes Estate into DCA1 should not, after all, be implemented and that the proposal be withdrawn from the draft Omnibus Amendment 1 as part of the final determination of the Council;
- and
- ii) a separate review and amendment of the DCP be undertaken by the City to formally incorporate the subject four residual parcels of land, but *with no change to the total overall monetary contribution sought or required* (estimated to be \$1.275 million).

The recommendation to withdraw the proposal from draft Omnibus Amendment 1 and to instead incorporate the four residual parcels of land into the Dunsborough Lakes Estate DCP through advertised amendment of that Plan was endorsed by the Council in its formal resolution of 11 May 2016. The reasons for deleting the proposal were duly recorded in the 'Schedule of Modifications' accompanying the resolution of Council in respect to draft Omnibus Amendment 1, which was forwarded to the Western Australian Planning Commission together with that documentation on 24 June 2016, requesting Ministerial approval.

Subsequent to the requested deferment of the original report to the Council on 10 August 2016 by Urban Quarter, an anomaly has been recognised in DCA1 as it relates to Pt Lot 9057 St Michael's Parkway (formerly Pt Lot 9054 and, prior to that, Pt Lot 9035), a development area in the Dunsborough Lakes Estate known as 'The Island', which has the potential for 62 residential lots to be created through any future subdivision approval. 'The Island' is also owned by representative landowner, Urban Quarter, and is shown as parcel number 6 at Attachment A.

'The Island' was included in DCA1 through Amendment 125 of previous District Planning Scheme 20. Its inclusion on the Scheme Map through that Amendment is anomalous with the stated intentions and requirements of Special Provision Area 42 (in particular, Special Provision 16) of LPS21, which expressly excludes that land from the requirements of a developer contribution plan *unless* certain criteria are first met in relation to the endorsed structure plan for Dunsborough Lakes *as at 14 July 2010*. This anomaly requires correction and it is recommended that this correction take place as part of the DCP amendment proposal now before the Council.

The matter is fully addressed in the **Officer Comment** section.

STATUTORY ENVIRONMENT

The key elements of the statutory environment with respect to the DCP are set out in the relevant objectives, policies and provisions of the *City of Busselton Local Planning Scheme No. 21* and the *Dunsborough Lakes Development Guide Plan* (Structure Plan). Each is discussed below under appropriate sub-headings.

Local Planning Scheme 21

The City of Busselton Local Planning Scheme No. 21 (LPS21) describes the relevant statutory considerations for the preparation of the DCP. The zoning of the land originally subject to the DCP (Lot 9058) is 'Special Purpose' (Dunsborough Lakes Development Area) as, too, are the subject four residual parcels of land (1 – 4) concerned. That area of land known as 'The Island' and identified as parcel 6 at Attachment A (now Pt Lot 9057 St Michael's Parkway but previously referred to as Pt Lot 9054, and earlier, Pt Lot 9035 Dunsborough Lakes Drive) is also zoned 'Special Purpose'. All parcels are identified as being in 'Special Provision Area 42' under LPS21.

Provision 16 of Special Provision Area 42 stipulates that –

"Prior to the subdivision or development of the land, the proponent is to prepare a developer contributions and staging plan to the satisfaction of the City for the area south of Dunsborough Lakes Drive and east of the school site to ensure the proponent's appropriate and timely contribution toward service infrastructure, distributor roads and community facilities (including examining the need for change-rooms and other infrastructure in association with the district open space area) on a progressive and staged basis. With respect to the remainder of the estate, the plan shall only address contributions required as a result of tourist development proposals and any net increase in development potential beyond that depicted on the endorsed DGP, as at 14 July 2010. An appeal right will exist in relation to the determination of the plan pursuant to clause 11.10 of the Scheme."

This stipulation has been incorporated into the Dunsborough Lakes Development Guide Plan (Structure Plan) as 'Condition 22' (please refer below).

This stipulation is inconsistent with 'The Island' being incorporated into DCA1 on the Scheme Map through Amendment 125 to District Planning Scheme 20.

The DCP itself may be reviewed and amended, if and as required, in accordance with clause 7.7 of LPS21. This amendment process will necessarily require public advertising, consideration of any formal submissions received, and final approval by the Council.

In accordance with clause 7.7.11 of LPS21, however, it will not be necessary or applicable to seek final endorsement of the amended DCP from the WAPC.

Dunsborough Lakes Development Guide Plan ('Structure Plan')

The endorsed Development Guide Plan for Dunsborough Lakes (now required to be considered and referred to as a 'Structure Plan' in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*) identifies (then) Lot 9033 (now Lot 9058) for residential, public open space and primary school purposes. A copy of the current iteration (Revision P) of the 'DGP' is shown at **Attachment B**.

Condition 22 of the endorsed Structure Plan as at 14 July 2010 (and subsequent iterations), which contains the same wording as Provision 16 of Special Provision Area 42 described above, required the preparation of the DCP prior to the subdivision and development of (then) Lot 9033 (now Lot 9058).

In order to consolidate and validate the requirements and responsibilities of the proposed amended DCP, it will also be necessary to take the following associated actions:

1. amend LPS21 to remove obsolete textual references made within Special Provisions Area 42 (e.g. Special Provision 16);
2. amend LPS21 to modify DCA1 on the Scheme Map by removing Pt Lot 9057 St Michael's Parkway (known as 'The Island' and depicted as 'parcel 6' at Attachment A) and accommodating its subsequent inclusion instead into the amended DCP for Lot 9058; and
3. modify the current iteration of the endorsed Dunsborough Lakes 'Structure Plan' to remove what will become redundant Condition 22.

The City intends to amend the Scheme in relation to 1. (above), as well as numerous other matters, through the process of Omnibus Amendment 2, which is currently only in the early stages of preparation. This intention will be foreshadowed in the recommended resolution of the Council, such that its eventual inclusion in proposed Omnibus Amendment 2 will thus be considered a 'seriously entertained' proposition. In the interim, the City recommends the initiation of a separate and stand-alone amendment to LPS21 in relation to 2 (above). This would constitute a 'complex' Scheme Amendment, as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015*. Ministerial approval to that 'complex' amendment would then be required before Pt Lot 9057 ('The Island') could be effectively incorporated into the amended DCP for Lot 9058 for the consideration of the Council for adoption for Final Approval.

It is recommended that the representative landowner, Urban Quarter, undertake the preparation and submission of the necessary 'complex' Scheme amendment documentation needed to remedy the anomaly concerning Pt Lot 9057 ('The Island'). This remedy will enable the finalisation of the amended DCP for Lot 9058 and thereby assist rationalise all developer contribution requirements as they apply to this landowner representative at the Dunsborough Lakes Estate. Payment of relevant scheduled and associated fees for the advertising and statutory processing of the 'complex' Scheme Amendment will be the responsibility of Urban Quarter.

The necessary modification of the Dunsborough Lakes 'Structure Plan' (to remove Condition 22) will be prepared and submitted for separate approval (along with payment of standard scheduled fees) in due course by Urban Quarter.

RELEVANT PLANS AND POLICIES

The key policy consideration in relation to the DCP is the WAPC *State Planning Policy 3.6: Development Contribution Policy for Infrastructure (SPP3.6)*.

SPP 3.6 sets out the principles and considerations that apply to developer contributions for providing infrastructure in new and redeveloping urban areas; as well as the form, content and procedure for preparing a DCP (or an amendment thereto).

FINANCIAL IMPLICATIONS

The planning framework requires land developers to contribute towards community infrastructure, but does not require them to make financial contributions towards community assets beyond those initial monetary requirements as the City remains responsible for the management and maintenance of infrastructure items thereafter.

In accordance with agreement reached by senior executive officers of the City and Urban Quarter representatives at a meeting on 7 April 2016, and subject to the endorsement of the Council, the inclusion of the four subject parcels of 'residual land' (1 – 4 at Attachment A) currently outside the DCA1 at the Dunsborough Lakes Estate into an amended DCP area will not facilitate or require any additional monetary developer contributions to be paid to the City. Monetary contributions assessed at \$5,000 per lot in the current DCP shall continue to be payable, in the amended DCP, only in relation to the subdivision and release for title of new lots created on Lot 9058, estimated to total \$1.275 million.

For reasons already explained in respect to the submission on draft Omnibus Amendment 1 lodged by landowner/developer Urban Quarter, and subsequent agreement reached at a meeting with Urban Quarter representatives and senior executive officers from the City, it is recommended to the Council that no additional monetary contribution shall not be sought or required under the amended DCP.

Due to Pt Lot 9057 St Michael's Parkway (previously known as Pt Lot 9054 and, prior to that, Pt Lot 9035) being included in DCA1 through Scheme Amendment 125, any future subdivision of that property would currently necessitate payment of a monetary developer contribution to the City of approximately \$3,049 per newly created lot (a potential impost on the landowner of \$189,038 for 62 lots).

However, for reasons detailed in the **Officer Comment** section, this reflects a situation that is anomalous with the intentions and specific requirements of Special Provision Area 42 of LPS21 concerning the same land parcel. It is instead recommended that Pt Lot 9057 ('The Island') be removed from DCA1 on the Scheme Map and incorporated into the amended DCP for Lot 9058. This action would require the resolution of the Council to initiate a separate and stand-alone 'complex' Scheme Amendment to modify DCA1 on the Scheme Map.

Consistent with understandings and agreements reached in regard to directly related matters concerning the 'residual land' at Dunsborough Lakes Estate (previously parcels 1-4 as shown at Attachment A, but now recommended to include parcels 1-4 *and* parcel 6), it is recommended that no additional monetary contribution be sought or required by the City under the amended DCP for Lot 9058 beyond the estimated total of \$1.275 million previously agreed in relation to the subdivision and development of approximately 255 allotments *on Lot 9058 only*.

Long-term Financial Plan Implications

The DCP will assist with the funding of new recreational infrastructure required for the growing Dunsborough community.

STRATEGIC COMMUNITY OBJECTIVES

The Officer Recommendation is consistent with community objective 2.1 of the City's Strategic Community Plan 2013, which is: *'A City where the community has access to quality cultural, recreation, leisure facilities and services.'*

RISK ASSESSMENT

Officers have undertaken an assessment of the potential implications of carrying out the Officer Recommendations using the City's risk assessment framework. The assessment identified 'downside' risks only, rather than upside risks as well. The medium risks associated with DCPs concern shortfalls in funds or the disposal of land prior to subdivision or development. The draft DCP amendment has is designed to mitigate those risks to an appropriate level.

Implementing the Officer Recommendation will involve advising the relevant landowner(s) concerned of the Council resolution and advertising the draft amendment to the DCP for public consultation. There are no significant risks identified.

CONSULTATION

Clause 7.7.4 of LPS21 requires a draft DCP to be advertised for a minimum period of 28 days. The amended DCP has been drafted in liaison and general agreement with the relevant landowner/developer representative concerned (Urban Quarter) to ensure that the principles and objectives of the amended DCP are clearly understood and supported.

OFFICER COMMENT

A copy of the proposed amendment to the DCP (including 'track changes') is provided for the consideration of the Council at **Attachment C**.

It is noted that, unlike Developer Contribution Plans elsewhere in the City (where portions of allocated payments are channelled to different and various 'district-level' community facilities, or to identified facilities elsewhere in the balance of a particular developer contributions area or precinct), the DCP for Lot 9058 allocates ALL contributions towards 'local' community infrastructure; namely the construction of a 'shared use' sporting oval, car parking and associated facilities on land to be ceded, together with the adjoining Dunsborough Primary School site, by the subject landowner/developer. This monetary allocation (and application) remaining unchanged in the amended DCP will continue to provide Urban Quarter with a direct return on investments made through its contributions requirements.

The predominant purpose of the amended DCP for Lot 9058 is to rationalise and incorporate the only developable/developed residential land in the District remaining outside a formal Developer Contributions Plan area (these being the identified four residual parcels within the Dunsborough Lakes Estate shown at Attachment A) within a formal developer contributions plan area. It is also recommended to now incorporate Pt Lot 9057 ('The Island') which is 'residual' parcel 6 shown at Attachment A (currently anomalously included in DCA1) into the amended DCP.

Agreement reached at executive officer level with representatives of Urban Quarter, at a meeting convened on 7 April 2016 in respect to parcels 1 - 4, allowed that no variation to the total monetary contributions allocated to be paid under the current DCP for 'Lot 9033' (estimated at approximately

\$1.275 million) would be sought or required in the amended DCP for (now) Lot 9058. In other words, all monetary developer contributions allocated in the Dunsborough Lakes Estate development area will effectively continue to be met under the requirements of the amended DCP as they apply to the release of new lots created by the subdivision of *Lot 9058 only*. It is recommended by Officers that the inclusion of Pt Lot 9057 (parcel 6) in the amended DCP would not alter that financial arrangement.

Pt Lot 9057 ('The Island')

Pt lot 9057 (formerly known as Pt Lot 9054 and, prior to that, Lot 9035 Dunsborough Lakes Drive) was included in DCA1 on the Scheme Map via a possible mapping error or oversight during the preparation and gazettal (20 August 2013) of Amendment 125 ('A Report on Development Contribution Plan No 1 – Community Facilities') to District Town Planning Scheme No 20. Given that the same land is identified in Special Provision Area 42 of LPS 21 in relation to developer contributions at Dunsborough Lakes **as at 14 July 2010** (thereby pre-dating Amendment 125 by over three years), it is evident that the inclusion of Pt Lot 9057 in DCA1 is anomalous and should now be corrected.

The 'Particulars of Land' identified in Special Provision Area 42 (SPA 42) includes reference to 'Lot 9035 Dunsborough Lakes Drive', which directly corresponds to land which is now registered as Pt Lot 9057 ('The Island').

SPA 42 states [viz Special Provision 16] that the DCP for the Dunsborough Lakes Development Area shall apply only to that area *'south of Dunsborough Lakes Drive and east of the [Dunsborough Lakes Primary] school site'* (i.e. former Lot 9033) with the *'remainder of the Estate'* being subject to that DCP only in respect to *'tourist development proposals'* and *'any net increase in development potential beyond that depicted in the endorsed DGP, as at 14 July 2010'*.

Pt Lot 9057 is clearly within the identified *'remainder of the Estate'* referenced in Special Provision 16 of SPA 42. That particular property should not, however, be subject to the Dunsborough Lakes Estate DCP for Lot 9058 in terms of monetary contributions as it does not currently concern tourist development or propose any net increase in development potential to that which was earlier endorsed over that property (then Lot 9035) in the iteration of the Dunsborough Lakes DGP (Structure Plan) dated 14 July 2010.

Pt Lot 9057 (parcel 6) should therefore be properly considered a 'residual parcel' of land at the Dunsborough Lakes Estate, similar to those other four parcels of land (1 – 4) depicted at Attachment A and, as such, be effectively removed from DCA1 for inclusion instead into the amended DCP for Lot 9058 (and, similarly, not be subject to specific monetary contributions for any future subdivision outside current Lot 9058 itself).

It is recommended that the presently anomalous situation be corrected as part of the current proposal before the Council. This would necessarily require:

1. an Amendment to LPS 21 to remove obsolete references in Special Provision Area 42 (viz: Special Provision 16] and any other related textual redundancies (this is proposed to be effected as part of the mooted Omnibus Amendment 2 process yet to be formally initiated);
2. a 'complex' Amendment to LPS 21 to modify DCA1 on the Scheme Map so as to remove Pt Lot 9057 (this to be effected as a separate and stand-alone Amendment recommended to be initiated as part of this current determination by the Council); and
3. (subject to 2. first occurring and Ministerial approval being granted) the incorporation of Pt Lot 9057 into the amended DCP for the Dunsborough Lakes Estate but, as with residual

parcels 1-4, 'The Island' not being itself subject to any monetary contributions in respect to the subdivision of any newly created lots on that particular property in the future.

It should be noted in respect to all of the above, however, that any payment and discharge of monetary obligations under the amended DCP would necessarily only apply for the 10-year 'period of operation' of that DCP; although it is anticipated that this operational period will expire before that time anyway, with the likely staged completion of subdivision and/or development of Lot 9058.

It should be further noted that the position of the current Council in approving the amended DCP as recommended would not necessarily bind or preclude *future* elected Councils and/or City officers from reviewing and revising those developer contribution allocations applying to the Dunsborough Lakes Estate development area under that DCP, and even potentially recommending or adopting alternative informed positions. In a similar vein, of course, WAPC SPP 3.6 '*Development Contributions for Infrastructure*' also requires endorsed Developer Contribution Plans to be reviewed on a regular basis.

CONCLUSION

1. Officers recommend that the proposed amendment to the Dunsborough Lakes Estate DCP provided at Attachment C be adopted by the Council for advertising purposes, pursuant to clause 7.7.4 of LPS21. Subject to consideration and assessment of any formal submissions received during that consultation period, and the process described at 2. (following) being first finalised, the draft amendment to the DCP shall then be reported back to the Council with a recommendation for Final Approval.
2. Officers further recommend that Pt Lot 9057 (being that potential residential development area known as 'The Island') be removed from DCA1 on the Scheme Map as it is anomalous with LPS 21. This would require a 'complex' Scheme Amendment process, Ministerial approval for which would first be required in order to then allow the recommended subsequent incorporation of Pt Lot 9057 into the amended DCP for the Dunsborough Lakes Estate. No requirement for payment of additional monetary contributions shall be made under that DCP beyond those contributions already allocated in respect to the future subdivision of *Lot 9058 only*.
3. Officers finally recommend that obsolete references in Special Provision Area 42 (and any other related redundancies) should be removed from LPS21 as part of the proposed Omnibus Amendment 2 process now in the early stages of preparation ahead of future initiation by the Council.

OPTIONS

Should the Council not wish to support the Officer Recommendation, it could consider the following alternative options:

- | | |
|-----------|--|
| Option 1: | Resolve not to adopt the proposed amendment to the DCP for advertising, identifying the reasons for that determination and any subsequent actions required; |
| Option 2: | Resolve to adopt the proposed amendment to the DCP for advertising, subject to certain modification(s) to be identified; |
| Option 3: | Resolve not to initiate a 'complex' amendment to LPS 21 for public consultation in respect to modifying DCA1 on the Scheme Map to remove reference to Pt Lot 9057, identifying the reasons for that determination and any subsequent actions required; |
| Option 4: | Resolve to initiate a 'complex' amendment to LPS 21 for public consultation in respect to modifying DCA1 on the Scheme Map to remove reference to Pt Lot 9057, |

but then require the subsequent incorporation of Pt Lot 9057 into the amended DCP being subject to certain modified and identified requirements.

An assessment of these Options did not reveal any substantive issues or reasonable grounds that would support either.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

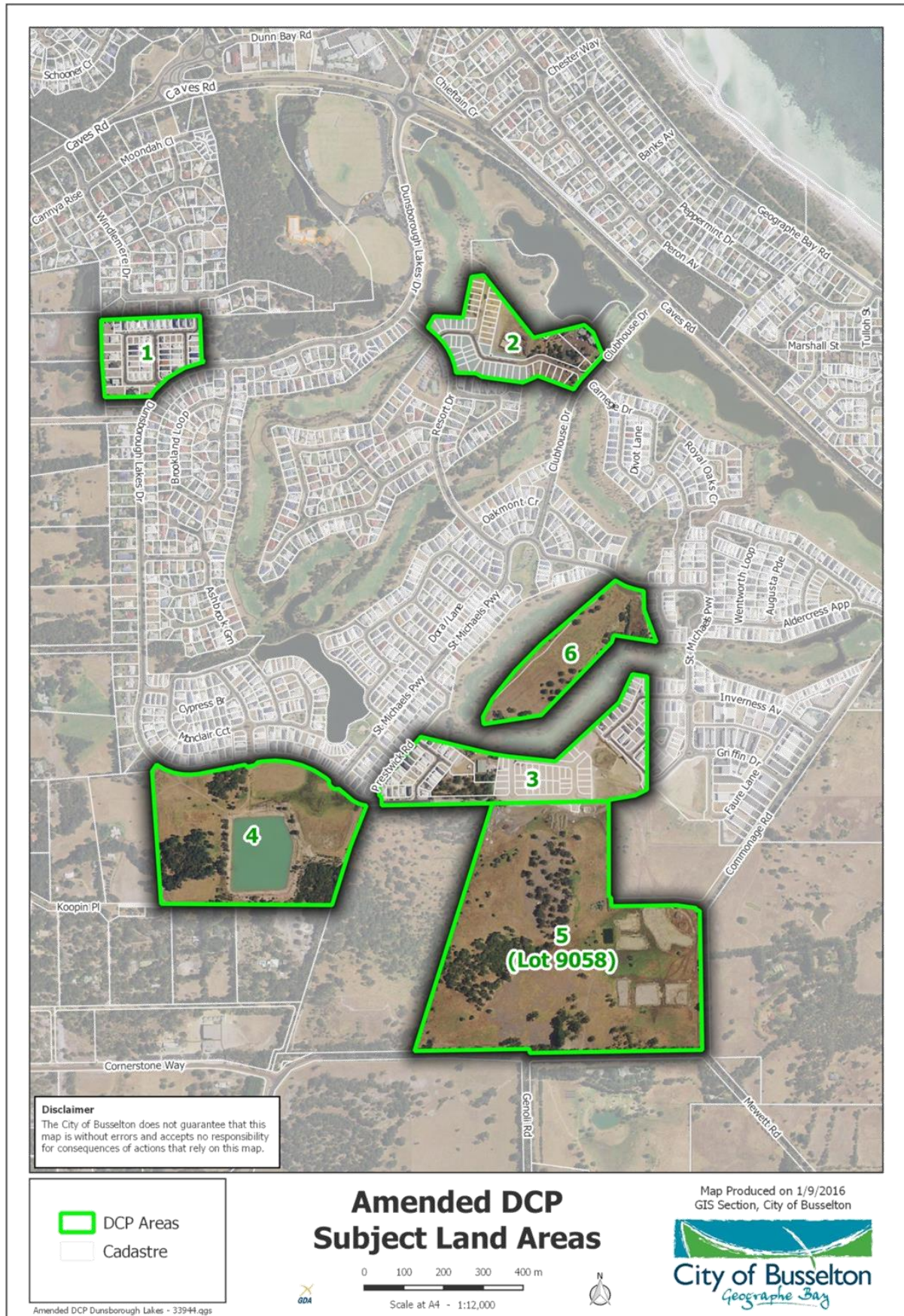
Implementation of the Officer Recommendation will involve providing advice of the Council resolution to the subject landowner(s) and coordinating:

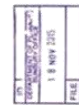
1. the advertising of the proposed amendment to the DCP for a minimum period of 28 days, which will occur within one month of the resolution made by the Council and then be contingent upon the requirement outlined in 2. (below) being first finalised;
2. the initiation of a 'complex' Scheme Amendment to modify the gazetted Scheme Map by removing subject Pt Lot 9057 from DCA1 (which is anomalous with the intentions and requirements of Special Provision Area 42 of LPS21) and the removal of obsolete references and other redundancies in Special Provision Area 42 of LPS 21 as part of Omnibus Amendment 2 (which is to be prepared and submitted to the Council seeking approval to initiate for advertising purposes at an appropriate time).

OFFICER RECOMMENDATION

That the Council:

1. Pursuant to Clause 7.7 of Local Planning Scheme No 21, adopts the draft amendment to the Dunsborough Lakes Estate Developer Contributions Plan (DCP), dated 28 September 2016 and provided at Attachment C, for public advertising for a period of 28 days. This draft amendment will incorporate reference to the inclusion of Pt Lot 9057 St. Michael's Parkway, Dunsborough Lakes subject to its prior removal from Developer Contribution Area 1 (DCA1).
2. Pursuant to Regulation 37 of the Planning and Development (Local Planning Schemes) Regulations 2015, initiate the preparation of a 'complex' Amendment to Local Planning Scheme 21 to modify DCA1 on the Scheme Map by removing Pt Lot 9057 St Michael's Parkway, Dunsborough Lakes. This is considered necessary because its inclusion in DCA1 is anomalous with the intentions and requirements of Special Provision Area 42 of the Scheme in relation to the identical property.
3. Subject to the completion of public advertising of the draft amendment to the DCP and (pursuant to Part 5 Division 2 of the Planning and Development (Local Planning Schemes) Regulations 2015) receipt of Ministerial approval to the 'complex' Scheme Amendment referred to at 2. (above), require the draft amendment to be returned to the Council for formal consideration for the adoption of the DCP for Final Approval.
4. Foreshadow the removal of obsolete references and requirements in regard to Special Provision Area 42 of the Scheme (in particular Special Provision 16, and those other related and relevant redundancies) as part of proposed Omnibus Amendment 2 to LPS21, which proposed Amendment is currently in the early stages of preparation ahead of eventual formal presentation to the Council seeking initiation for public advertising.







Local Planning Scheme No. 21

Dunsborough Lakes Estate DEVELOPER CONTRIBUTIONS PLAN

This Developer Contributions Plan outlines the developer's responsibilities for contributing towards district level active open space and associated facilities on Lot 9058 Commonage Road, Dunsborough Lakes.

Adopted by the Council pursuant to the City of Busselton Local Planning Scheme No. 21.

Mike S.L. Archer
CHIEF EXECUTIVE OFFICER

Date: 28 September 2016

CITY OF BUSSELTON

**DUNSBOROUGH LAKES ESTATE
DEVELOPER CONTRIBUTIONS PLAN (DCP)**

28 SEPTEMBER 2016

1. Introduction

1.1 This Developer Contributions Plan (DCP) applies to Lot 9058 Commonage Road, Dunsborough Lakes and an additional five parcels of land identified at Figure 1. It deals with cost contributions towards the provision of district level active open space and associated facilities and infrastructure. The area to which this plan applies is shown on Figure 1, although monetary contributions allocated under this Plan shall only apply to current Lot 9058. The DCP area is the subject of the Development Guide Plan for Dunsborough Lakes Estate (now required under Planning and Development (Local Planning Schemes) regulations 2015 to be called a 'Structure Plan'). The current endorsed version of this structure plan (revision P) is included at Figure 2.

1.2 The DCP has been prepared to comply with the requirements of the City of Busselton Local Planning Scheme No. 21 (the Scheme).

The WAPC will be requested to impose a condition requiring the implementation of the responsibilities and requirements of the DCP on subdivision approvals which relate to the land comprising Lot 9058 within the DCP area identified in Figure 1.

1.3 The land the subject of this DCP comprises a number of land ownerships currently zoned Special Purpose (Dunsborough Lakes Development Area) and identified on the Dunsborough Lakes Development Guide Plan (Structure Plan) for residential and related development. The total land area is approximately 76 hectares.

1.4 Developer contributions will take the form of cash contributions required on a per lot basis at subdivision clearance stage for current Lot 9058 only. The developer contributions will only apply to lots created for the purposes of residential development. Lots created for the purposes of non-residential development such as parks and reserves will not attract a cost contribution requirement pursuant to this DCP. Single lots created with the potential for further residential subdivision by green title, survey strata or built strata title subdivision will only make one single lot contribution at the time of the initial single lot subdivision or at Development Application stage, whichever occurs first. Subsequent creation of residential lots by green title, survey strata or strata title subdivision will attract a cost contribution for each additional lot pursuant to this DCP. The estimated dwelling yield in the DCP area that remains to be

subdivided, being Lot 9058, Pt Lot 9057 to the west of Lot 9058 and Pt Lot 9057 St Michael's Parkway ('The Island'), is approximately 482 dwellings.

- 1.5 Pt Lot 9057 St Michael's Parkway (known as 'The Island') was formerly included, through Amendment 125 to District Town Planning Scheme 20, in Developer Contribution Area 1 (DCA1) but was subsequently removed from DCA1 through an amendment to Local Planning Scheme 21. Upon receipt of Ministerial approval to that amendment, Pt Lot 9057 was subsequently included in this DCP prior to adoption for final approval by the Council.
- 1.6 The DCP relates to the delivery of district level active open space and associated facilities and infrastructure adjacent to the primary school site. It does not include items of infrastructure that are usually provided by developers as they proceed with subdivision and development, such as local roads, utility services and primary school sites. The definitions used in this DCP are explained in Schedule 1- Interpretation.
- 1.7 The DCP applies to those parcels of land identified at Figure 1, although monetary developer contributions will only be required to be paid in direct relation to the subdivision and development of Lot 9058, which will be estimated to yield 255 lots. The Dunsborough Lakes Development Guide Plan (Structure Plan) designates a significant portion of the DCP area of Lot 9058 for recreational open space/playing fields to be utilised on a 'shared' basis with the adjacent future Dunsborough Lakes Primary School. Until relatively recently there has been no statutory mechanism to enable the City to require developer contributions towards the provision of recreational facilities within Dunsborough Lakes Estate and, as such, the City has not collected contributions for district-level active open space at Dunsborough Lakes to date. Therefore, it is seen as important and logical that all monetary developer contributions generated by the future subdivision and development of Lot 9058 be put towards the delivery of the active open space and associated facilities proposed to adjoin the future Dunsborough Lakes Primary School on land to be ceded to the City in the DCP area.

2. Purpose of the DCP

- 2.1 The purpose of the DCP is to apply development contributions beyond the standard provisions required by WAPC policy on the subdivision of land for the development of district level open space and associated facilities and infrastructure and ensure that cost contributions are reasonably required as a result of the subdivision and development of Lot 9058 in the developer contributions area.
- 2.2 The developer will be responsible for the contributions in accordance with the DCP, together with other statutory and policy requirements, and agreements, as is relevant to the particular portion or stage of development of Lot 9058.

3. Period of the Plan

- 3.1 The period for the operation of the DCP is 10 years, or until completion of the subdivision and development of Lot 9058 if sooner. After 10 years the DCP, if still

operational, will be reviewed. In the meantime, the DCP may also be reviewed when appropriate between the City and the developer, having regard to the rate of development and the requirements of WAPC State Planning Policy 3.6.

4. Basis of the plan

- 4.1 The DCP has been prepared having regard to *WAPC State Planning Policy 3.6: Development Contributions for Infrastructure* (2009).
- 4.2 The lot contribution applicable under this DCP will assist in the delivery and development of district level active open space and associated facilities and infrastructure.

5. Principles

- 5.1 Development contributions are applied in accordance with the following principles set out in *State Planning Policy 3.6: Development Contributions for Infrastructure*:
- need and nexus;
 - transparency;
 - equity;
 - certainty;
 - efficiency;
 - consistency;
 - right of consultation and review;
 - accountable.
- 5.2 The key principle is that the 'beneficiary pays' commensurate with the need generated by the subdivision of the land for community facilities.

6. Developer Contributions – Infrastructure Items

- 6.1 The infrastructure items to be provided include: the ceding of land for public purposes (primary school site) and district open space; and the development of district level active open space, including playing fields, change rooms and related infrastructure such as parking, drainage, landscaping and lighting as determined by the City of Busselton. The infrastructure items subject to this DCP may be amended by the Council from time to time based on future identified requirements.
- 6.2 The land required to accommodate the district open space is to be ceded free of cost to the City of Busselton as a reserve for recreation at the first stage of subdivision of Lot 9058 (if practicable), or at a subsequent stage of subdivision of Lot 9058, agreed between the City of Busselton and the developer. The Dunsborough Lakes Primary School site is to be ceded, free of cost, to the Department of Education as a reserve for

public purposes as part of the first stage of subdivision within Lot 9058. The final boundary between the primary school site and the district open space site will be subject to negotiation.

- 6.3 The calculation of the contribution payable under this DCP will go towards the delivery of district level active open space and associated facilities and infrastructure adjacent to the Dunsborough Lakes Primary School. The contribution is assessed at a cash equivalent of \$5,000 per lot and shall apply only to the subdivision of newly created lots on Lot 9058. This contribution amount will be adjusted in accordance with movements in the Local Government Cost Index for WA (ABS) commencing 1 January 2015.

- 6.4 Contributions towards road, footpath and cycle network upgrades (pursuant to *Local Planning Policy 6E – Road, Footpath and Cycle Network Upgrade Contributions Provisions*) and community facilities (pursuant to *Local Planning Policy 6D – Community Facilities Contributions Provisions*) will not be imposed by the City of Busselton.

7. Cost apportionment

- 7.1 The cost is apportioned to the developer and is based on the estimated dwelling yield of the subdivision and development of Lot 9058 only within the DCP area
- 7.2 The value of the land, for the purposes of land acquisition and distribution of costs, is not applicable to this DCP.

8. Liability for Cost Contributions

- 8.1 Cost contribution requirements shall be satisfied by the payment of a contribution in accordance with the requirements of this plan.
- 8.2 Requirements for and payment of development contributions will be imposed by the WAPC as a condition of subdivision or by the City of Busselton as a condition of development. The liability of the developer to satisfy their cost contribution arises prior to whichever of the following two things occurs first with respect to any particular parcel of land within the DCP area:
- (i) the City endorsing a deposited plan for clearance of the relevant conditions prior to the WAPC endorsing its approval on the deposited plan relating to the subdivision of the developers land; or
 - (ii) the City approving the development of land, other than for the purposes of subdivision works.
- 8.3 There is no liability to pay a cost contribution for the development of the first single house or outbuildings associated with that first single house on an existing lot where the cost contribution for that lot has been paid on the subdivision of the land which created that lot.

8.4 In the case of grouped or multiple dwelling developments, cost contributions will be calculated at the rate of 100% contribution for each dwelling less a one lot credit for the creation of the parent lot if a contribution was paid with respect to the creation of the parent lot and paid at Development Approval stage.

8.5 For aged or dependent person dwellings the cost contribution will be 50% of the normal contribution.

9. Pre-Funded Cost Contributions

9.1 A Deed of Agreement facilitating the single, pre-funded payment of the estimated total monetary developer contribution required under this DCP for the subdivision and development of Lot 9058 may be prepared and executed between the City of Busselton and the representative landowner or developer of Lot 9058.

10. Administration of Funds

10.1 The City will establish and maintain an account in accordance with the *Local Government Act 1995* for the purposes of funding the district level active open space and associated facilities and infrastructure in accordance with the DCP, into which cost contributions will be credited and from which all payments for the cost of infrastructure and administrative costs within the area will be paid. The purpose of the account is to ensure that the expenditure of funds from the development contributions is limited to the purposes set out in the DCP. Interest earned on cost contributions will be credited to the account.

10.2 The City will, on request, provide a statement of income and expenditure pursuant to the DCP to those relevant parties having made contributions pursuant to the DCP.

11. Reimbursement of cash contributions for works undertaken and crediting of in-kind contributions

11.1 If the representative landowner or developer of Lot 9058 undertakes works relating to the provision of infrastructure items specified in the DCP and:

- (i) the City has approved the design of the infrastructure as specified in the DCP;
- (ii) a contract has been awarded for the construction of the infrastructure; and
- (iii) an invoice for the works constructed under that contract has been certified by the Superintendent for the works;

the City will reimburse that developer for each and every claim made during or up to the completion of the works, from contributions received towards that infrastructure item to an amount equivalent to the proportional amount that will be received from all developers relating to specific works that are being undertaken by that developer.

- 11.2 Where the infrastructure is situated on land owned by that developer that is not transferred to the City at that time, a licence agreement between the developer and the City will be required to allow for the use of the facilities pending the transfer of the land to the City.
- 11.3 Where subsequent contributions are made towards the infrastructure item, the City will transfer those funds to the developer that undertook work within 3 months of the receipt of such funds. The amount of reimbursement is to be the amount contributed, plus any cost indexation prior to the contribution having been made and interest earned on the contribution once it was made. If a developer undertakes works to provide any of the infrastructure items or costs of the works exceeds the total value of contributions within the DCP area, the City is not required to reimburse the developer for any of the excess.
- 11.4 Where a developer has provided any infrastructure item ahead of the City having received all contributions relating to that infrastructure item, then subsequent contributions from the owners of the land that provided the infrastructure will be discounted by an amount proportional to the value of the infrastructure, minus the value of any contributions already received and which relate to that infrastructure.

12. Shortfall or excess

- 12.1 If there is a shortfall in the total of cost contributions when all contributions have been made or accounted for, the City of Busselton may make good the shortfall or may negotiate with the developer to fund the shortfall.
- 12.2 If there is an excess in funds available to the development contribution area when all cost contributions have been made or accounted for and all listed infrastructure has been developed and land transferred, the City is to refund the excess funds to the contributing owners for that development contribution area in a manner proportional to the contribution from that owner. To the extent, if any, that it is not reasonably practicable to identify owners and/or their entitled amount of refund, any excess in funds shall be applied to the provision of additional facilities or improvements in the DCP area.
- 12.3 In the event clearances have been issued for the subdivision of lots on Lot 9058 in the DCP area, before the DCP is endorsed by the City, any shortfall in the value of contributions that would have been attached to that clearance had the DCP been endorsed by the City is to be paid to the City no later than 6 months from the date of endorsement of the DCP or otherwise as by agreement with the City.

13. Disposal of land prior to subdivision or development

- 13.1 If a developer disposes of land within Lot 9058 prior to subdivision or development, the subsequent landowner will be liable for any outstanding development contributions for

that land and is to be made aware of responsibilities pursuant to the DCP by the vendor.

- 13.2 If a developer disposes of land such that the whole of the undeveloped portion of Lot 9058 is no longer in a single ownership, it is the responsibility of the parties to negotiate appropriate arrangements to ensure delivery of contributions in accordance with the DCP.

14. Development of infrastructure

- 14.1 The timing of the provision of infrastructure is to be determined by the City, in accordance with its broader responsibilities to meet the infrastructure and community facilities provisions for the City as outlined in the Scheme and this DCP and any relevant local planning policy.

15. Arbitration

- 15.1 Any dispute between a developer and the City of Busselton in connection with the cost contribution required to be made by the developer in relation to Lot 9058 is to be resolved by arbitration in accordance with the *Commercial Arbitration Act 1985*.

Schedule 1 Interpretations

‘Administrative Costs’ means such costs as are reasonably incurred for the preparation and implementation of the development contribution and staging plan.

‘Cost Contribution’ means the contribution to the cost of items as identified in the Developer Contributions Plans.

‘Developer’ means a developer of land proposed for development for residential and related purposes in the developer contribution area of Lot 9058.

11.3 CITY OF BUSSELTON LOCAL EMERGENCY MANAGEMENT COMMITTEE - TERMS OF REFERENCE

SUBJECT INDEX:	Emergency Management
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Environmental Services
ACTIVITY UNIT:	Ranger and Emergency Services
REPORTING OFFICER:	Manager, Environmental Services - Greg Simpson
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

This matter was considered by the Local Emergency Management Committee at its meeting on the 6 September 2016, the recommendations from which have been included in this report.

PRÉCIS

This report recommends that the Council adopt Terms of Reference to give guidance to the Local Emergency Management Committee (LEMC) in its role and function amongst other matters to ensure local emergency management arrangements are in place for the district.

BACKGROUND

The City of Busselton Local Emergency Management Committee has been operating following the proclamation of the Emergency Management Act 2005. Since inception the Committee has more or less conducted its proceedings around a relatively informal governance framework. This report now seeks to formalise these arrangements to better define the role, function and membership structure of the Committee.

STATUTORY ENVIRONMENT

The Emergency Management Act 2005 provides:

Section 3 -.Local emergency management committees

A local government is to establish one or more local emergency management committees for the local government's district; and

Section 39. - Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established —

- (a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and*
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.*

RELEVANT PLANS AND POLICIES

The State Emergency Management Policy provides a strategic framework for emergency management in Western Australia., This Policy describes the guiding principles and objectives for the prompt and coordinated organisation of emergency management for public authorities, industry,

commerce and the community in order to support the emergency management preparedness and is relevant to this matter.

This policy provides direction to local governments on their responsibilities in relation to emergency management.

State EM Preparedness Procedures part 7- Local Emergency Management Committee, recently released by the SEMC provides more detailed direction and advice to local governments and is relevant to this matter as follows:

LEMC Membership Roles and Responsibilities

In addition to the normal roles assigned to office bearers of a committee, the following roles are specific to the needs of a LEMC.

The Chair will ensure the appointment of an Executive Officer and ensure that the Council is kept fully informed of EM discussion and significant outcomes from LEMC meetings.

The Deputy Chair should deputise for the Chair as required and chair any subcommittees or working groups.

The Executive Officer should:

- *coordinate the development and submission of committee documents in accordance with legislative and policy requirements including an Annual Report; Annual Business Plan and maintenance of LEMAs;*
- *provide advice to the Chair and LEMC as required;*
- *facilitate communication between the LEMC and Executive Officer of the relevant District Emergency Management Committee (DEMC).*

LEMC Meeting Business

Agenda items to be considered, in line with the annual reporting requirements, should include:

- *confirmation of LEMA contact details and key stakeholders;*
- *committee membership and resources;*
- *status of LEMA including local recovery plans;*
- *exercises that test the LEMA;*
- *subcommittees or working groups;*
- *projects undertaken; and*
- *key achievements.*

Additional considerations should include:

- *local training needs or opportunities;*
- *funding opportunities, (for example, the Natural Disaster Resilience Program (NDRP) and All West Australian Reducing Emergencies (AWARE);*
- *incident Support Group activations/or incidents;*
- *emergency risk management processes – including any treatment strategies;*
- *post-incident reports and post-exercise reports; and*
- *finalising the annual report and arranging for it to be forwarded to the relevant DEMC for annual report compilation.*

FINANCIAL IMPLICATIONS

There are no additional financial implications associated with this recommendation. The costs associated with the operation of the LEMC are contained within the existing annual budget allocation for the operation of the City of Busselton LEMC.

Long-term Financial Plan Implications

Nil.

STRATEGIC COMMUNITY OBJECTIVES

The recommendation in this report reflects Community Objective 6.3 of the City's *Strategic Community Plan 2013* – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT

An assessment of the potential implications of not implementing the officer recommendation has been undertaken using the City's risk assessment framework. The assessment sought to identify 'downside' risks only rather than 'upside' risks and where the risk, following implementation of controls has been identified is medium, or greater. No such risks were identified.

CONSULTATION

Nil.

OFFICER COMMENT

The intention of adopting Terms of Reference and Operational Guidelines is to ensure the administrative process of the LEMC are in place to ensure the functions and responsibility of LEMC are consistent with state emergency management policy.

The proposed Terms of Reference are intended to provide an all-inclusive document covering the role and relationship of the LEMC to the Council through the following sections:

1. Title of Committee
2. Head of Power – the legislative authority under which the LEMC is established and is bound.
3. Purpose– as described in the Emergency Management Act 2005
4. Objectives - as described in the Emergency Management Act 2005 and SEMC Policies
5. Committee Structure
 - 5.1 Committee Membership
 - 5.2 Advisory Staff
 - 5.3 Term of membership of Committee
 - 5.4 Proxies – where a Committee member is unable to attend a meeting
6. Executive Officer – as LEMC support and defining the role
7. Resignation – of a member of the Committee
8. Visitors – permitted to attend and role
9. Meeting Format

- 9.1 Quorum
- 9.2 Frequency of Meetings
- 9.3 Order of Meetings
- 9.4 Recording of Minutes
- 9.5 Decision Making
- 10. Responsibilities
 - 10.1 Chairperson
 - 10.2 Committee Members
- 11. Evaluation of Committee Effectiveness
- 12. Standing Orders

CONCLUSION

The proposed Terms of Reference for the Committee are considered appropriate to establish the role of the LEMC, its relationship to the Council of the City of Busselton and to provide a structure for the operations of the LEMC in meeting its obligations under the Emergency Management Act 2005.

The Terms of Reference do provide a biennial opportunity for the LEMC to review its effectiveness including Terms of Reference and membership.

OPTIONS

There are a range of options the Council may determine for the LEMC terms of reference as an alternative to those included in this report however, the officer recommendation is consistent with the terms of reference format established for other committees of the Council.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The recommendations will be implemented through advising LEMC members within one month.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Council adopts the Local Emergency Management Committee - Terms of Reference and Operational Guidelines for the City of Busselton LEMC, as follows:

1. TITLE OF COMMITTEE

The Committee shall be known as the City of Busselton Local Emergency Management Committee.

2. HEAD OF POWER

The Committee is established pursuant to Section 39 of the Emergency Management Act 2005.

3. PURPOSE

The purpose of the Committee is to provide the network of skills, knowledge, and advice to assist the City of Busselton in ensuring that local emergency management arrangements are established for the district.

4. OBJECTIVES

The objectives (Emergency Management Act (2005) s.39) of the Local Emergency Management Committee (LEMC) are to:

- Develop for adoption by the City of Busselton an Annual Business Plan consistent with the objectives of the State Emergency Management Committee.
- Advise and assist the City of Busselton in ensuring that local emergency management arrangements are established for its district.
- Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- Carry out other emergency management activities as directed by the State Emergency Management Committee.
- Prepare and submit to the district emergency management committee an annual report on activities undertaken by the LEMC during the financial year (EM Act s.40).

5. COMMITTEE STRUCTURE AND MEMBERSHIP

5.1 Committee Membership

The LEMC membership shall include representatives from agencies, organisations and community groups that are relevant to and representative of the community and relevant to identified risks present within the district.

Members of the LEMC will be appointed by the Council of the City of Busselton as part of the Local Government election cycle and in accordance with the Emergency Management Act 2005.

The voting membership of the Committee shall be as determined by resolution of the Council from time to time.

5.2 Advisory Staff

In addition to the above voting members, the CEO may appoint representative(s) as are considered necessary to assist the Committee in their duties. The CEO representative(s) are to attend in an advisory capacity and may not vote on any matter before the Committee.

5.3 Term of Membership

Membership of the Committee shall, unless determined otherwise, be for a term of approximately 2 years ceasing on the day of the next ordinary election of the Council.

5.4 Proxy Members

If a Committee member is unable to attend a meeting, a proxy may be nominated by the member to attend the LEMC meeting and to act on their behalf.

6. EXECUTIVE OFFICER

The Committee shall be supported by an Executive Officer. The Executive Officer shall be appointed by the Chief Executive Officer of the City.

The Executive Officer for the LEMC shall:

- Arrange meeting times and venue
- Record meeting minutes

- Ensure minutes are distributed within one week of the last meeting
- Redistribute minutes with proposed changes, as necessary
- Prepare agenda items for any matters requiring consideration by the Committee
- Report on status of recommendations and ongoing action items
- Distribution of reports
- Develop Annual Business Plan
- Prepare Annual Report

7. RESIGNATION

Committee members who wish to resign must do so in writing to the Executive Officer.

8. VISITORS

Persons may be invited to attend the meetings at the request of Committee members. Visitors may provide advice or assistance during meetings upon the request of the Chairperson. Visitors have no voting rights and may be requested to leave the meeting at any time by the Chairperson.

9. MEETING FORMAT

9.1 Quorum

The minimum number of voting Committee members or proxies required to be present prior to a meeting taking place is 40%.

9.2 Frequency of Meetings

Committee meetings will be held at three monthly intervals. If any Committee meeting is cancelled or rescheduled, the details as to why the meeting did not take place or was changed will be noted in the minutes of the next meeting.

Any Committee member may request that the Executive Officer call an extraordinary meeting in order to discuss an issue requiring urgent attention.

9.3 Order of Meetings

Discussion at the regular Committee meetings shall be controlled through an agenda. Any individual wishing a specific item to be included in the agenda shall advise the Executive Officer at least 10 working days before the meeting to enable the matter to be fully reported upon.

Matters of urgency; which for reasons of late occurrence, or urgency may require immediate consideration by the Committee may be discussed under Matters of Urgency.

The Order of Business for the agenda for the meeting shall be:

1. Opening of Meeting
2. Confirmation of Minutes of Previous Meeting
3. Business Arising from the minutes of the previous meeting
4. Matters as listed in the Agenda
5. Matters of Urgency

At the conclusion of the order of Business, the Committee shall also give consideration to matters relevant to emergency management, similar to the following matters; reports on which will be tabled by the Executive Officer:

- Confirmation of local emergency management arrangements contact details
- Exercises that test the LEMA
- Review of any post-incident reports and post exercise reports generated since last meeting
- Progress of emergency risk management process
- Progress of treatment strategies arising from emergency risk management process
- Progress of development or review of local emergency management arrangements

9.4 Recording of Minutes

9.4.1 Accurate and concise minutes shall be recorded at each meeting and all agreed actions shall include the responsible person's name and an action date.

Draft minutes shall be distributed to each Committee member within one week of the last meeting. Proposed minute amendments shall be forwarded to the Executive Officer within one week of receiving the minutes. If there are no discrepancies, it is to be noted that "the minutes are accepted as a true and accurate record" at the next meeting. If there are discrepancies they should be resolved prior to the commencement of the next meeting.

9.4.2 As the Committee does not have delegated authority (pursuant to the Local Government Act 1995), Minutes of the meeting of the LEMC shall be submitted direct to the next available meeting of the Council for consideration and adoption as appropriate of recommendations of the Committee.

9.5 Decision Making

The Committee shall, wherever possible, reach any decision by consensus. Where this is not possible, the Chairperson shall call for a vote, a minimum of 60% of members present shall be required to carry any motion. Reasons for dissent shall be recorded in the minutes.

10. RESPONSIBILITIES

10.1 Chairperson

- Direct and guide discussion at meetings
- Ensure all agenda items are discussed with appropriate actions noted
- Ensure all Committee members have an opportunity to contribute
- Ensure the meeting adheres to the terms of reference

10.2 Committee Members

- Attend meetings
- Actively participate in meetings
- Make presentations as requested by the Committee
- Assist in maintaining the local emergency management arrangements by submitting plans relevant to their agency for consideration by the LEMC

11. EVALUATION OF COMMITTEE'S EFFECTIVENESS

At the meeting of the LEMC prior to the ordinary biennial Council elections, the Committee shall undertake a review to evaluate its effectiveness, and as a guide the following should be determined:

- Are the LEMC's purpose and objectives being met?
- Should the purpose and objectives be amended?
- Is the LEMC making decisions and completing action items?
- Are the LEMC members regularly attending meetings?
- Review the Terms of Reference, including membership.

12. STANDING ORDERS

In the event that there are circumstances regarding meeting procedure or protocol; the Chairperson shall have regard for the City of Busselton Standing Orders Local Law 2010 and the Local Government Act 1995.

11.4 CITY OF BUSSELTON LOCAL EMERGENCY MANAGEMENT COMMITTEE - MEMBERSHIP

SUBJECT INDEX:	Emergency Management
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Environmental Services
ACTIVITY UNIT:	Environmental Services
REPORTING OFFICER:	Manager, Environmental Services - Greg Simpson
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

This matter was considered by the Local Emergency Management Committee at its meeting on the 6 September 2016 , the recommendations from which have been included in this report.

PRÉCIS

This report recommends that Council establish the membership of the City of Busselton LEMC so that its membership is sufficient for meeting the objectives of the LEMC as contained within the Emergency Management Act 2005.

BACKGROUND

In December 2005, the Emergency Management Act 2005 (the Act) was proclaimed by the State Government.

Responsibility for the development of Local Emergency Management Arrangements was given to local governments as:

- Local governments are the closest level of government to their communities and have access to specialised knowledge about the local environment and demographic features of their communities.
- Local governments also have specific responsibilities for pursuing emergency risk management as a corporate objective and as good business practice.

The Act provides for the establishment of Local Emergency Management Committees (LEMC). The LEMC, in addition to its prescribed role, is a forum for relevant agencies and organisations, which, because of their local knowledge, can assist with the assessment of local emergency risk.

At the meeting of the LEMC held on 17 June 2014, some discussion was held with regard to the need to formalise the membership of the Committee.

At the meeting of the City of Busselton LEMC held on 2 September 2014, the Committee considered that membership of the City of Busselton LEMC should comprise:

- One representative from each emergency Hazard Management Agency, combat agency and support agency within the district and the following organisations.
- Busselton Water
- Department for Child Protection & Family Support
- Department of Parks and Wildlife
- Department for Planning & Infrastructure
- City of Busselton Chief Bush Fire Control Officer
- DFES
- St John Ambulance
- WA Country Health Services-SW

- Water Corporation
- Surf Life Saving WA
- Main Roads Department
- Western Power/Synergy
- Busselton Airport
- Margaret River Busselton Tourism Association
- Telstra
- Volunteer Marine Rescue Services
- Atco gas

STATUTORY ENVIRONMENT

The Emergency Management Act 2005 provides that:

38. *Local emergency management committees*

- (1) *A local government is to establish one or more local emergency management committees for the local government's district.*
- (2) *If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.*
- (3) *A local emergency management committee consists of—*
 - (a) *a chairman and other members appointed by the relevant local government in accordance with subsection (4); and if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.*
- (4) *Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.*

RELEVANT PLANS AND POLICIES

State EM Preparedness Procedures - 7. Local Emergency Management Committee recently released by the SEMC provides direction and advice to local governments and is relevant to this matter as follows:

LEMC Membership

Noting the requirements of the EM Act, the following provides guidance on the composition of LEMCs:

- *the Chair should be an elected member of council;*
- *the Local Emergency Coordinator should be appointed as Deputy Chair;*
- *an Executive Officer, who should be an officer of the relevant local government, and should be appointed to coordinate the business of the committee and/or provide administrative support;*
- *the Local Recovery Coordinator, being the person nominated in the Local Recovery Plan (section 41(4) of the EM Act), should be appointed a member of the committee;*
- *consideration should be given to appointing local government officers engaged in key roles and functions affecting EM (for example, community services, engineering services, corporate services or planning);*
- *membership should include representatives from Emergency Management Agencies (EMAs) in the local government district (for example, the Department of Fire and Emergency Services); welfare support agencies or non-government organisations (for example, the Department for Child Protection and Family Support, the Red Cross or Salvation Army), industry representatives (especially the owners or operators of hazardous facilities located within the local government district); consideration should be given to appointment of persons able to represent or advise on*

the interests of Culturally and Linguistically Diverse (CaLD) community members or community members with special needs; and

- *LEMCs should, where possible include representatives of local Aboriginal community organisations to provide advice and guidance to the LEMC and to promote appropriate engagement with the local Aboriginal communities. Where the local government identifies the need for representation from a sector for which there is no local representative, an appropriate alternative representative may be identified from existing community members. For example, specific arrangements may be made in which a local general practitioner attends the LEMC meetings as a representative of the medical services in the district, if the Director of Nursing from the nearest hospital cannot attend.*

FINANCIAL IMPLICATIONS

There are no additional financial implications associated with this recommendation. The costs associated with the operation of the LEMC are contained within the existing annual budget allocation for the operation of the City of Busselton LEMC.

Long-term Financial Plan Implications

Nil.

STRATEGIC COMMUNITY OBJECTIVES

The recommendation in this report reflects Community Objective 6.3 of the City's *Strategic Community Plan 2013* – 'An organisation that is managed effectively and achieves positive outcomes for the community.

RISK ASSESSMENT

An assessment of the potential implications of not implementing the officer recommendation has been undertaken using the City's risk assessment framework. The assessment sought to identify 'downside' risks only rather than 'upside' risks and where the risk, following implementation of controls has been identified is medium, or greater. No such risks were identified.

CONSULTATION

Nil

OFFICER COMMENT

The Emergency Management Act 2005 intends that LEMCs are emergency planning committees and although they will often include members from operational agencies (Controlling Agencies, HMAs, combat agencies or, support organisations), their role is not operational nor one of response.

The role of the LEMC is to advise and assist the local government to ensure that Local Emergency Management Arrangements are established, reviewed and tested in accordance with the Act.

Section 38(4) of the Act provides, in relation to the membership of a LEMC.

(4) Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC. State EM Preparedness Procedures part 7. Local Emergency Management Committee referred to in Relevant Plans and Policies earlier in this item.

The membership proposed under the Officer Recommendation seeks to strike a balance between those agencies considered in 2014 and the guidance provided in State EM Preparedness Procedures - 7. Local Emergency Management Committee especially having regard for agencies which may, or may not have a physical presence within the City.

- City of Busselton Delegate (Chairperson)
- City of Busselton Council Delegate
- Busselton Water
- Department for Child Protection & Family Support
- Department of Parks and Wildlife
- Department for Planning & Infrastructure
- City of Busselton Chief Bush Fire Control Officer
- DFES (Representing Fire & Rescue Services and SES)
- St John Ambulance
- WA Country Health Services-SW
- Water Corporation
- Surf Life Saving WA
- Main Roads Department
- Western Power/Synergy
- Busselton Airport
- Margaret River Busselton Tourism Association
- Telstra
- Volunteer Marine Rescue Services
- Atco Gas

The above membership comprises 19 members and represents 19 various agencies including the City, HMA's and the provider of essential services.

While there may be other agencies/industry groups/target audiences that could be included, the Council also needs to be cognisant of the workings of very large Committees with need to keep all members engaged in the workings of the Committee.

Council members will note that other than the Tourist Association representative, there are no other industry representatives. While tourism is a significant industry within this region, so too are the traditional rural industries of viticulture, dairy production and cattle grazing. The Council may see merit in this sector being represented by the Department of Agriculture and Food which is the Hazard Management Agency for any incident involving the presence of — (i) an animal or plant pest; or (ii) an animal or plant disease.

Council will also note that there are no welfare linked organisations. These organisations are linked to the City's LEMC through the Welfare Subcommittee which is run as a separate entity by Department of Child Protection and Family Support.

CONCLUSION

Representation on the City of Busselton LEMC has been by way of voluntary participation rather than by appointment. As such, participation by some agencies has possibly not been as consistent as otherwise desired.

It is considered that this review of membership and appointment of Committee members will increase the importance of participation in local emergency management for the benefit of both the community and the agencies involved.

OPTIONS

The Council could consider alternative members for inclusion on the Committee.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The recommendations will be implemented through advising LEMC members within one month.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Council endorses the following organisations and individuals as Local Emergency Management Committee members -

- Councillor _____ (Chairperson)
- Councillor _____ (deputy chairperson)
- One representative from each emergency Hazard Management Agency, combat agency and support agency within the district comprising the following organisations
 - Busselton Water
 - Department for Child Protection & Family Support
 - Department of Parks and Wildlife
 - Department for Planning & Infrastructure
 - City of Busselton Chief Bush Fire Control Officer
 - DFES (Representing Fire & Rescue Services and SES)
 - St John Ambulance
 - WA Country Health Services-SW
 - Water Corporation
 - Surf Life Saving WA
 - Main Roads Department
 - Western Power/Synergy
 - Busselton Airport
 - Margaret River Busselton Tourism Association
 - Telstra
 - Volunteer Marine Rescue Services
 - Atco Gas
 - Department of Agriculture and Food

12. ENGINEERING AND WORKS SERVICES REPORT

Nil

13. COMMUNITY AND COMMERCIAL SERVICES REPORT**13.1 MARKETING AND EVENTS REFERENCE GROUP OUTCOMES**

SUBJECT INDEX:	Events
STRATEGIC OBJECTIVE:	A City where the community has access to quality cultural, recreation, leisure facilities and services.
BUSINESS UNIT:	Commercial Services
ACTIVITY UNIT:	Commercial Services
REPORTING OFFICER:	Events Coordinator - Peta Tuck
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

A meeting of the Marketing and Events Reference Group (MERG) was held on Thursday 9 August 2016. This report presents the recommendations from this meeting.

BACKGROUND

The Council, at its meeting of 13 April 2011 (C1104/114), resolved to endorse the implementation of a differential rating system whereby properties rated within the Industrial and Commercial zones across the City would directly contribute toward the City's continued support of tourism, marketing and event activities. This resolution also endorsed the establishment of a 'Key Stakeholders Reference Group' (now known as the 'Marketing and Events Reference Group') to make recommendations to Council with respect to the marketing and events budget allocations.

Further to this, at its meeting of 22 June 2011 (C1106/201), Council resolved to introduce a 3% Differential Rate on the abovementioned properties and as a result, \$180k was included in the 2011/2012 budget towards events and marketing. Following this, Council increased the Differential Rate to 6% in 2012/2013 (totaling \$360k), 7% in 2013/2014 (totaling \$379k), 8% in 2014/2015 (totaling \$488k) and 9% in 2015/16 (totaling \$556k) towards events and marketing.

As part of the 2016/2017 adopted budget, Council increased the Differential Rate to 10% (totaling \$624k), with the funds split 75:25 between events and marketing respectively.

The total endorsed marketing and events budget for 2016/2017 is \$892k; \$736k allocated towards events and \$156k allocated towards marketing. The \$736k budget allocation for events includes \$268k from municipal funds and \$468k from the Differential Rate Budget of \$624k. \$156k has been allocated specifically for marketing from the Differential Rate Budget. This excludes budgetary allocations for the Leavers Week event, administration, and events staffing.

Funds already committed in 2016/17 through Multi Year Agreements funded by the Differential Rate events budget totals \$410,825, leaving \$65,663 to be allocated towards Round 2 of the 2016/17 Event Sponsorship Programme and any further funding requests.

A meeting of the Marketing and Events Reference Group (MERG) was held on Thursday 9 August 2016, with the following key matters presented at the meeting;

- The request of up to \$5k in-kind support towards the City to Surf event.

- The allocation of \$30k towards the 2017 Busselton Fringe Festival.
- The advertising of Round 2 of the 2016/17 Event Sponsorship Programme in September 2016 with a total value of \$30,663 available for event sponsorship.

STATUTORY ENVIRONMENT

Nil.

RELEVANT PLANS AND POLICIES

The recommendations are in line with Council policies.

FINANCIAL IMPLICATIONS

At the 21 July 2016 Council meeting, Council resolved to include a 1% increase in the Industrial and Commercial Differential Rate from 9% to 10% in the 2016/17 budget (C1607/157), resulting in an allocation of \$624k for events and marketing, with a split of 75/25 (\$468k/\$156k) respectively. At the end of the 2015/16 financial year an allocation of \$8,488 was unspent and at the Special Council Meeting on 21 July 2016, Council endorsed to include the carryover of funds into the 2016/17 Differential Rates events budget, providing a total of \$476,488.

Further, \$268k was allocated towards events from municipal funding. This excludes budgetary allocations for the Leavers Week event, administration, and events staffing.

The funding allocated through the 2016/17 municipal budget is as follows;

Table 1

Events - Multi-Year Agreements funded through Municipal funds	2016/17
Busselton Jetty Swim	\$15,600
Ironman WA Busselton	\$187,400
Busselton Ironman 70.3	\$45,000
Geographe Bay Race Week	\$10,000
Festival of Busselton	\$6,000
Carols by the Jetty	\$1,000
Australia Day	\$3,000
TOTAL	\$268,000

Within the 2016/17 Differential Rate Events Budget, \$410,825 has already been allocated to events funded through multi-year agreements and the Events Sponsorship Programme Round 1, leaving a total of \$65,663 for the Events Sponsorship Programme Round 2 and any further funding requests.

This report includes the Marketing and Events Reference Group (MERG) recommendation to allocate \$30k towards the 2017 Busselton Fringe Festival and \$5k in-kind support towards the City to Surf event from the 2016/17 Differential Rates Events Budget.

Since the MERG meeting, correspondence was received from WA Police regarding the Leavers Officer that is employed each year by the City of Busselton through grant funding of \$5000 from WA Police. WA Police have informed the City that due to budgetary constraints, they are unable to fund the Leavers Officer in 2016 and potentially into the future.

This role has been integral in previous years in managing the City's response to the Leavers Strategy, providing administrative support to the South West Leavers Planning Group; liaising directly with students, parents, schools and community; and organising the overall City workforce to prepare, manage and clean up after the Leavers Week. It is a short term contract, incorporating 1 or 2 days a week for 2-3 months leading up to Leavers Week, an evening presence at the Leavers Zone throughout Leavers Week, and then 1-2 days afterwards to compile reporting and debrief.

Council have been briefed on this situation and were of the opinion that the Leavers Officer is a valuable role and should be maintained. The Officer recommendation is that the Leavers Officer be funded in 2016 through the 2016/17 Differential Rates Events Budget. The City will be contacting WA Police to request that in future years, they consider an agreement to fund the Leavers Officer on a year about basis with the City.

If these recommendations are endorsed this would leave a total of \$25,663 from the Differential Rate Events Budget for Round 2 of the Events Sponsorship Programme.

Further, a total of \$156k is allocated in the Differential Rate Marketing Budget for 2016/17 for marketing and promotion initiatives. If during the 2016/17 financial year these funds are not expended, it is recommended that the \$156k or the balance of any remaining marketing funds are transferred to the Airport Marketing Reserve as part of the City's contribution towards an airline incentive package for the Busselton-Margaret River Airport Development Project.

Long-term Financial Plan Implications

The marketing and events budget, including both the municipal contribution and funds generated through the Differential Rate, are in line with the City's Long Term Financial Plan.

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton's endorsed Strategic Community Plan 2013, and principally with the following Strategic Goal:

Well planned vibrant and active places;

- A City where the community has access to quality cultural, recreation, and leisure facilities and services.

RISK ASSESSMENT

The recommendations contained within this report are considered low risk and as such a formal risk assessment is not provided.

CONSULTATION

Consultation has been undertaken with members of the Marketing and Events Reference Group, consisting of representatives from the Busselton Chamber of Commerce and Industry, Dunsborough Yallingup Chamber of Commerce and Industry, Geographe Bay Tourism Association and Conservation Association, Busselton Jetty Environment and Conservation Association and the City of Busselton.

OFFICER COMMENT

The Marketing and Events Reference Group has been established with representatives from the City of Busselton, local Chambers of Commerce, the Margaret River Busselton Tourism Association, and

the Busselton Jetty Environment and Conservation Association. A Terms of Reference guides the operations of the Group and an Events Sponsorship Programme has been developed.

Supporting the development and attraction of new events throughout the year, the Events Sponsorship Programme promotes the City of Busselton as an attractive host and event tourism destination for a range of events. The City, through the programme has attracted exciting new events to boost the local economy through event tourism.

CONCLUSION

The Marketing and Events Reference Group (MERG) has been assigned by Council to make recommendations on the way in which funds raised through the Industrial and Commercial Differential Rate for the purposes of events and marketing are allocated. This report contains the recommendations made at the 9 August 2016 meeting, which if endorsed by Council, will result in the continuation of high quality events being held within the region, supported by successful marketing promotions. All recommendations support Council's vision of being recognised as the 'Events Capital WA'.

OPTIONS

Council may choose not to support the recommendations made by the Marketing and Events Reference Group and resolve not to endorse part or all of the recommendations.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Following Council's decision, the outcomes will be communicated to all members of the Marketing and Events Reference Group and relevant event organisers for their information and implemented where required.

OFFICER RECOMMENDATION

That Council;

1. Endorses the allocation of up to \$5k in-kind support to the City to Surf event to be funded from the 2016/17 Differential Rate Events Budget.
2. Endorses the allocation of \$30k towards the 2017 Busselton Fringe Festival to be funded from the 2016/17 Differential Rates Events Budget.
3. Endorses the allocation of \$5k towards the funding of a Leavers Officer to support the City's Leavers response in 2016 to be funded from the 2016/17 Differential Rates Events Budget.

14. FINANCE AND CORPORATE SERVICES REPORT

14.1 BJECA LEASE OF RAILWAY HOUSE

SUBJECT INDEX:	Leasing
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Corporate Services
ACTIVITY UNIT:	Corporate Services
REPORTING OFFICER:	Legal Services Coordinator - Cobus Botha
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A BJECA Lease Area

PRÉCIS

The City of Busselton granted Busselton Jetty Environment and Conservation Association Incorporated (**BJECA**) the right to undertake certain tourism focused commercial activities at and on the Busselton Jetty (**Jetty Licence**), which includes operating the Busselton Jetty Train (**Jetty Train**). As part of its Busselton Foreshore Redevelopment Project, the City and BJECA identified the need for suitable accommodation for BJECA on the Busselton foreshore to complement its services under the Jetty Licence and in particular to provide storage for the Jetty Train.

BJECA and the City entered into a Memorandum of Understanding on 6th March 2015 (**MOU**) in relation to BJECA's contribution towards the construction costs and proposed lease of a premises known as 'Railway House', located within Reserve 38558 on the Busselton Foreshore. The MOU also links BJECA's proposed Railway House lease to a review of the Jetty Licence and the surrender of an existing facility currently housing the Jetty Train (**Existing Train Shed**).

This report is seeking Council's endorsement of the terms and conditions of BJECA's proposed lease of Railway House. The outcome of the Jetty Licence review, which will propose a number of changes to the Jetty Licence, will be presented to Council under a separate report.

BACKGROUND

The Busselton Jetty Environment and Conservation Association Incorporated (**BJECA**) is a Busselton based voluntary incorporated association with, among other things, the following objects:

To protect, preserve, promote, repair, restore and generally maintain the Busselton Jetty and to provide facilities on the jetty that compliment and are compatible with its environmental, historical, recreational and scientific importance.

In terms of the Jetty Licence, entered into between the City and BJECA on 30 October 2009, the City granted BJECA the right to conduct certain commercial activities at/on the Busselton Jetty, which include operating the Jetty Train, Underwater Observatory and Interpretive Centre and collecting entrance fees from persons visiting the Busselton Jetty. For many years BJECA has been raising funds for and made a significant contribution towards the restoration and ongoing maintenance of the Busselton Jetty.

Both BJECA and the Margaret River/Busselton Tourism Association (**MRBTA**) provide key tourism services to the community and hundreds of thousands of tourists visiting the Busselton foreshore precinct every year. As part of its Busselton Foreshore Redevelopment Project, the City, BJECA and MRBTA identified the need for suitable accommodation for BJECA and MRBTA on the Busselton foreshore to complement and extend the services currently provided by them. As part of developing

the Busselton Foreshore Master Plan, vacant land at the corner of Foreshore Parade and Jetty Way (due south of the Goose Beach Bar and Kitchen) was identified as most suitable for construction of a shared facility. Negotiations between the parties resulted in the City entering into two separate memoranda of understanding with BJECA and MRBTA to provide, among other things, for construction of such a shared facility (**Railway House**) and the lease arrangements for BJECA and MRBTA's proposed tenancies thereof.

Railway House has been designed to accommodate the needs of BJECA and MRBTA. It's design and construction involved the relocation of the old existing railway building from Rotary Park to the Railway House premises for purposes of accommodating a tourist information centre with conjoined additional facilities (including a display and interpretive centre and a secure housing for the Ballaarat Engine) and to provide BJECA with suitable office and administration space and facilities to store and maintain the Jetty Train. This report is concerned with BJECA's role in the Railway House project only. MRBTA's tenancy arrangements of Railway House were the subject of a separate report to Council.

To facilitate the progression of the Railway House project the City sought a commitment from BJECA and MRBTA. Following concept refinements and receipt of in principle support from BJECA's executive committee, Council resolved on 25th June 2014 (C1406/162):

That the Council:

1. *Endorses the City preparing and entering into a Memorandum of Understanding with the Busselton Jetty Environment and Conservation Association (BJECA) outlining an agreement to proceed with the construction of Railway House on the Busselton Foreshore, subject to the outcomes of BJECA's general meeting in July.*
2. *.....; and*
3. *Subject to the MOUs above, endorses the drafting of the necessary leases and licences and proposed changes to any existing agreements to facilitate this proposal.*

BJECA and the City entered into the MOU on 6th March 2015 (MOU) which provides, among other things, for:

- BJECA making a significant contribution towards the construction costs of their section Railway House (approximately \$800,000);
- The City granting BJECA a 42 year lease of a section of Railway House at a nominal rent; and
- BJECA to surrender its occupation of the Existing Train Shed upon completion of Railway House.

Having secured both BJECA and MRBTA's commitment towards the Railway House project, the City invited tenders and Council resolved on 25 November 2015 to award the contract for design and construction of Railway House to a local contractor. Construction of the building progressed in accordance with the timeframes specified in the contract and the building is expected to be available for occupation by no later than 1 December 2016.

The Railway House premises is located within Reserve 38558 (the Busselton foreshore reserve) and is vested in the City under a Management Order which currently grants power to lease for periods up to 21 years, subject to the consent of the Minister for Lands. However on 27th January 2016, as part of the land rationalisation process linked to the overall Busselton Foreshore Master Plan, Council resolved (C1601/010) as follows:

That the Council

1. *.....; and*

2. *Request the Minister for Lands to revoke the existing Management Order for Reserve 38558 and replace it with a new Management Order granting the City of Busselton the power to lease (or sublease or licence) the whole or any portion of the Reserve for the designated purpose for a term not exceeding 42 years.*

The Department of Lands has since indicated that “Delegated Approval” to the extension of the allowable period to lease is in process of being issued. This will give the City sufficient power and authority to grant BJECA a lease of their section of Railway House for the proposed term of 42 years.

Council now have to consider and approve the proposed terms and conditions of BJECA’s lease of railway House. Further details of the proposed lease terms and conditions are outlined in the OFFICER COMMENT section of this report.

STATUTORY ENVIRONMENT

Granting BJECA a lease of Railway House will constitute a disposal of local government property as contemplated under section 3.58 of the *Local Government Act 1995 (Act)*. In terms of section 3.58 of the Act, unless an exemption applies, a local government can only dispose of property to the highest bidder at public auction, by way of public tender or by following the public consultation process as provided for under sections 3.58(3) & (4) of the Act.

Section 3.58 (5) of the Act, read with Regulation 30(2) of the *Local Government (Functions and General) Regulations 1996* stipulates that a disposition of land is an exempt disposition for purposes of section 3.58 if the land is disposed of to a body, whether incorporated or not, the objects of which are charitable, benevolent, cultural, educational, recreational or similar nature and the members of which are not entitled to receive any pecuniary profit from the body’s transactions. The proposed lease of BJECA’s Railway House premises is, for purposes of Section 3.58, an exempted “disposal” as BJECA’s constitution complies with abovementioned requirements under Regulation 30(2).

Under Section 18(2) of the *Land Administration Act 1997 (WA)* approval of the Minister for Lands is required for a lease on a Crown Reserve.

The lease of Railway House will ultimately be lodged with Landgate in accordance with the *Transfer of Land Act 1893 (WA) (TLA)* once the survey of the boundaries of the leased premises has been undertaken.

In operating the Jetty Train at and from Railway House BJECA must comply with all requirements under the *Rail Safety National Law (WA) Act 2015* to the extent that they apply to the operator of a train.

RELEVANT PLANS AND POLICIES

The Busselton Foreshore Master Plan (**BFMP**) is a strategic document that provides detailed guidance for the planning and development of the Busselton Foreshore. The original BFMP was adopted by Council on 28th March 2012 and further revisions were adopted on 9th December 2015. The construction and use of Railway House in the manner described in this report is consistent with the BFMP and unchanged by the subsequent revision of the same.

FINANCIAL IMPLICATIONS

BJECA made a significant contribution (approximately \$800,000) towards the construction costs of their section of Railway House, on the basis that the premises will be made available to BJECA for the same rent payable by other community groups (currently \$205 per year).

The City will not have any maintenance or cleaning obligations in respect of BJECA's section of Railway House. The lease provides that BJECA will be responsible to maintain their section of Railway House (including structural repair and maintenance) and that BJECA must establish and maintain a trust account as a contingency fund for the purpose of making capital improvements to the premises and complying with their maintenance obligations. Services to BJECA's section of Railway House will be separately metered and be payable by BJECA.

The City remains responsible to maintain the structure of the rest of Railway House comprising of the common areas and the section occupied by the MRBTA. THE City will insure the Railway House building and BJECA will be required to reimburse the City the cost of effecting and maintain building insurance in respect of BJECA's premises.

Long-term Financial Plan Implications

The Railway House project and BJECA's lease are consistent with the City's long term financial plan and will therefore have no implications on the plan.

STRATEGIC COMMUNITY OBJECTIVES

The proposal to enter into a lease with BJECA for the occupation of Railway House is consistent with the City of Busselton Strategic Community Plan 2013 (reviewed 2015), and in particular with Council Objectives/Key Goal Area 2 and 3:

2.1 A City where the community has access to quality cultural, recreation and leisure facilities and services;

2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections

2.3 Infrastructure assets that are well maintained and responsibly managed to provide for future generations.

3.1 A City recognised for its high quality events and year round tourism offerings.

RISK ASSESSMENT

There are no identified risks of a medium or greater level associated with the officer recommendation. The recommendations serve to mitigate the risks associated with there not being appropriate documentation in place.

CONSULTATION

Railway House has been included in the Busselton Foreshore Master Plan since the concept of foreshore development was considered by the working group over 6 years ago. The Master Plan has been the subject of extensive community consultation and widely advertised. BJECA has been involved in discussions concerning Railway House from the outset.

The Department of Lands has also been part of the planning and development of the Busselton Foreshore Master Plan and have been forthcoming in making suggestions about the most appropriate way of dealing with the land tenure issues and Management Order conditions affecting the Busselton Foreshore Reserve upon which Railway House will be constructed.

OFFICER COMMENT

The concept of a Railway House building on the Busselton foreshore originated during negotiations between the City and BJECA, circa 2011, when concept plans were drawn up for a building to accommodate a train tunnel and storage and administration space for BJECA. Since then the MRBTA also indicated a desire to remain on the foreshore after a successful trial on a temporary foreshore location. Subsequently the concept and final design of Railway House has evolved into a multifunctional facility suitably customised for use by the City, BJECA and the MRBTA with a number of objectives, notably to provide BJECA with suitable administration and train storage facilities, to establish a visitor centre in a prominent location and to create a focal point to celebrate the heritage of the Busselton Jetty and other historical aspects of the district.

The concept drawings attached as Annexure A show the Railway House building with specific reference to BJECA's premises. The BJECA premises is approximately 384m² in extent and will comprise of a tunnel to be used for storing and servicing/maintaining the Jetty Train and office and administration space.

The key provisions of the lease, which, save for a few minor issues, have been negotiated with and approved by BJECA, are as follows:

Term and Rent

The proposed term is for an initial period of 21 years followed by three further 7 year options exercisable by BJECA. The lease will commence upon practical completion of the construction of Railway House.

As mentioned before the rent will be the same as the City's community lease rate of \$205 per annum and subject to CPI review each year.

Maintenance

BJECA must at their cost and risk maintain, repair and clean their Railway House premises and will be required to establish and maintain a trust fund for these purposes, as outlined under the FINACIAL IMPLICATIONS section of this report.

Use of Common Areas and Kitchen and Toilet

Part of the Railway House building comprises of common areas which include an interpretive centre, foyer, disabled access ramp, kitchen and internal ablution facility. The City will fit out the common areas and the MRBTA will be responsible for day-to-day supervision, management and cleaning of these areas. BJECA will be allowed to use the internal toilet and kitchen as a shared facility (with other tenants) for day-to-day staff purposes and will be required to contribute towards the cleaning and maintenance costs of these facilities – Attachment A shows the location of these facilities. BJECA's contribution towards the cleaning and maintenance costs of these facilities will be subject to annual review.

The common areas of Railway House will be available as a hire venue to the City, BJECA the MRBTA and the general public through an advanced booking arrangement. The use to which this area is put must first be approved by the City.

Use of the Eastern Wall

The City reserved the right to use free of charge the exterior of the eastern wall of the Railway House building (facing the Goose Beach Bar and Kitchen) for non – commercial notices or displays.

Major Rebuild Required

The City will be responsible to rebuild or re-instate the BJECA's premises if the Railway House building is damaged to such an extent that it becomes unfit for occupation by BJECA. The City will however be insured against these type of risks.

Assignment

The City agreed not to unreasonably withhold its consent should BJECA wishes to assign or sublet their Railway House premises.

General

In order to allow BJECA's lease to be registered with Landgate, the leased will be surveyed once the Railway House building has been substantially completed. The survey plan will represent the demised premises and be the definitive plan retrospectively included in the lease.

The other terms and conditions of the proposed lease are consistent with the general terms and conditions of the City's other community leases.

BJECA is in process of vacating the old Busselton Jetty Train shed as was arranged under the MOU. This structure is due to be removed by the City during October 2016 to make room for further development of the Busselton foreshore in accordance with the Busselton Foreshore Master Plan.

CONCLUSION

The concept of a Railway House has been a feature of the Busselton Foreshore Master Plan since its inception. By providing BJECA with modern, tailor-made facilities in a prominent foreshore location will enable the City and BJECA to join forces to provide a first class service to the community and visitors at the redeveloped Busselton foreshore. The proposed lease of BJECA's premises at Railway House will formalise this arrangement and provide BJECA with security of tenure.

OPTIONS

Council may resolve to negotiate alternative lease terms with BJECA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

All documentation relating to BJECA's lease of Railway House has been drafted and broadly agreed between the City and BJECA. It is anticipated that lease and an amended Jetty Licence (which is currently under review) will be entered into within six to eight weeks following finalisation of the change to the Management Order for Reserve 38558 allowing the City to lease for the longer term of 42 years.

OFFICER RECOMMENDATION

That the Council:

Delegates to the CEO the power to negotiate and authorises the CEO to enter into a lease, subject to the Minister for Lands approval, with the Busselton Jetty Environment and Conservation Association Inc for a portion of Lot 3001 on Deposited Plan 43542 Reserve 38558, the approximate extent of which is shown on the plan at Attachment A (and which will be surveyed by a suitably qualified surveyor to delineate the final area of the Reserve) subject to the following:

1. The term of the lease to be 21 years commencing on the date on which construction of the premises to be leased is substantially complete.
2. The lease containing options exercisable by the Lessee to extend the term by a further 7 years followed by two further 7 year terms making a total option period of 21 years (subject to the Minister for Lands agreeing to amend the Management Order in the terms outlined in resolution 1 above).
3. The rent to commence at \$205 per annum.
4. The rent to be increased each year at CPI.
5. The Lessee being entitled to non-exclusive and non-commercial use of sections of the common areas being the kitchen and internal toilets subject to the Lessee contributing towards the cleaning and maintenance costs of these areas.
6. Detailed provisions in relation to the obligations of the Lessee for maintenance, repair and cleaning.
7. Such other terms and conditions as may be required to be negotiated to suit the needs and intentions of the parties.



15. CHIEF EXECUTIVE OFFICER'S REPORT**15.1 COUNCILLORS' INFORMATION BULLETIN**

SUBJECT INDEX:	Councillors' Information
STRATEGIC OBJECTIVE:	Governance systems that deliver responsible, ethical and accountable decision-making.
BUSINESS UNIT:	Executive Services
ACTIVITY UNIT:	Governance Services
REPORTING OFFICER:	Reporting Officers - Various
AUTHORISING OFFICER:	Chief Executive Officer - Mike Archer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Planning Applications Received 16 August - 31 August
	Attachment B Planning Applications Determined 16 August - 31 August
	Attachment C South West Zone Minutes - 26 August 2016
	Attachment D State Council Meeting Summary Minutes - 9 September 2016
	Attachment E Meelup Regional Park Management Committee Informal Meeting Minutes - 28 June 2016
	Attachment F Meelup Regional Park Management Committee Informal Meeting Minutes - 26 July 2016
	Attachment G Meelup Regional Park Management Committee Informal Meeting Minutes - 23 August 2016
	Attachment H Busselton Population Medical Research Institute - Letter of Appreciation
	Attachment I Garage Sale Trail - Letter of Acknowledgement
	Attachment J CWA - Letter of Appreciation

PRÉCIS

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN**15.1.1 Planning and Development Statistics**

Attachment A is a report detailing all Planning Applications received by the City between 16 August, 2016 and 31 August, 2016. 56 formal applications were received during this period.

Attachment B is a report detailing all Planning Applications determined by the City between 16 August, 2016 and 31 August, 2016. A total of 52 applications (including subdivision referrals) were determined by the City during this period with 51 approved / supported and 1 refused.

15.1.2 Current Active Tenders

2016 TENDERS

RFT05/16 BUSSELTON FORESHORE REDEVELOPMENT: DESIGN, SUPPLY & INSTALLATION OF UTILITY SERVICES

The City of Busselton invited tenders for the construction of the Busselton Foreshore Utilities. This includes the design, supply and installation of sewer, potable water, reticulated water, gas & telecommunications infrastructure for the next stage of the Busselton Foreshore development. The tender closed 6 July 2016 and four tender submissions were received. The valuation has been completed and Council resolved to endorse Leeuwin Civil Pty Ltd as the preferred tenderer and to delegate authority to the CEO to award the contract resulting from RFT05/16, subject to negotiations over the final contract price. The CEO negotiated a discounted contract price (\$40,000 less than Leeuwin Civil Pty Ltd's tendered price) and awarded the contract accordingly.

RFT06/16 BUSSELTON FORESHORE PARADE WEST: PROVISION OF CONSTRUCTION SERVICES

The City of Busselton invited tenders for the construction of Foreshore Parade West on the Busselton Foreshore. The tender closed 30 June 2016 and six (6) tender submissions were received. The value of the contract did not exceed the CEO's delegated authority. The evaluation has been completed and the contract resulting from RFT06/16 was awarded by the CEO under delegation to Leeuwin Civil Pty Ltd. The date for practical completion is 30 November 2016. This is a design and construct contract, with date of practical completion approximately 3 months after the final design of the works has been approved by the City.

RFT10/16 SUPPLY AND INSTALLATION OF OFFICE WORKSTATIONS TO THE CITY OF BUSSELTON ADMINISTRATION AND CIVIC BUILDING

Following an Expressions of Interest (EOI 02/16) process for making a preliminary selection among prospective tenderers, the City of Busselton invited tenders for the Supply and Installation of Office Workstations to the City of Busselton Administration and Civic Building. Nine (9) respondents were considered to be capable of satisfactorily supplying the goods/services and were subsequently shortlisted as acceptable tenderers:

Company	Location
CabiCo Pty Ltd	Bunbury
Design Farm	Perth
Innerspace Commercial Interiors Pty Ltd	Perth
UCI	West Perth
Haworth	Perth
Zenith Interiors (WA) Pty Ltd	Perth
Burgtec	Balcatta
Castledex	Osborne Park
Schiavello (WA) Pty	Perth

On 20 June 2016, under delegated authority, the CEO proceeded to invite the shortlisted tenderers to formally submit tenders. The tender closing date was 12 July 2016 and 7 tenders were received. The CEO has a specific delegation in relation to award of this tender, subject to it not exceeding the approved budget for these goods/services (refer Council Resolution C1605/111). The evaluation has been completed and the contract resulting from RFT06/16 was awarded by the CEO under delegation to Innerspace Commercial Interiors PTY Ltd.

RFT11/16 AIRSIDE D & C CONTRACTOR

Following an Expressions of Interest (EOI 01/16) process for making a preliminary selection among prospective tenderers, the City of Busselton invited tenders for the Airside D & C Contractor (Design and Construction of Airside Infrastructure at Busselton Margaret River Regional Airport). Ten (10) respondents were considered to be capable of satisfactorily supplying the goods/services and were subsequently shortlisted as acceptable tenderers;

Company	Location
Downer EDI Works Pty Ltd	Perth
Densford Civil Pty Ltd	Perth
CPD Contractors Pty Ltd	Perth
Ertech Pty Ltd	Perth
Fulton Hogan Construction Pty Ltd	South Australia
Georgiou Group Pty Ltd	Perth
BCG Contracting Pty Ltd	Perth
BMD Constructions Pty Ltd	Perth
WBHO Infrastructure Pty Ltd	Perth
NRW Pty Ltd	Perth

On 16 June 2016, under delegated authority, the CEO proceeded to invite the shortlisted tenderers to formally submit tenders. NRW Pty Ltd, Fulton Hogan Construction Pty Ltd and Densford Civil Pty Ltd have since advised that, for commercial reasons, they will not be submitting a tender. A tender briefing and site inspection was held at the Airport on 27 June 2016 which was attended by the remaining eight tenderers. The tender closed 4 August 2016. The value of the contract is expected to exceed the CEO's delegated authority under Delegation Ref 3L (refer to Council Resolution C1606/140). It is anticipated the evaluation will be completed and a recommendation report presented to the Council in October 2016.

RFT12/16 SUPPLY AND INSTALLATION OF LOOSE FURNITURE ITEMS FOR THE CITY OF BUSSELTON ADMINISTRATION AND CIVIC BUILDING

The City of Busselton invited tenders for the Supply and Installation of Loose Furniture for the new City of Busselton Administration and Civic Building. The tender closed on 15 July 2016 and 11 tenders were received (which included alternative tenders from two tenderers). The evaluation has been completed and a recommendation to Council to award the contract resulting from this tender in part to Burgtect Australasia Pty Ltd, Castledex Pty Ltd, Design Farm (Australia) Pty Ltd, Haworth Australia, Innerspace Commercial Interiors Pty Ltd and UCI, was included under the agenda for the 14 September 2016 Council meeting.

RFT13/16 BUSSELTON MARGARET RIVER REGIONAL AIRPORT: AVIATION ENGAGEMENT CONSULTANT

The City of Busselton invited tenders for the Busselton Margaret River Regional Airport: Aviation Engagement Consultant. The objective of this tender was to appoint a specialist Airline Consultant to work with the Busselton Margaret River Regional Airport (BMRRRA) Airline Engagement Working Group (AEWG) to develop an approach to attracting and securing an airline(s) in time for the completion of the BMRRRA Development Project, and to assist in the mitigation of identified risk within this area. The tender closed 28 July 2016. The CEO has a specific delegation in relation to award of this tender (refer to Council Resolution C1606/140). The evaluation has been completed and the contract resulting from RFT06/16 was awarded by the CEO under delegation to Three Consulting Pty Ltd.

RFT14/16 BUSSELTON FORESHORE DEVELOPMENT: JETTY WAY PEDESTRAIN LINK EXPOSED AGGREGATE CONCRETE

The City of Busselton invited tenders for the construction of Jetty Way Pedestrian Link Exposed Aggregate Concrete on the Busselton Foreshore. Jetty Way pedestrian link walkway (incorporating the Jetty train tracks between the Jetty and Railway House) will be located between Foreshore Parade and the Busselton Jetty abutment. The tender closed 2 August 2016 and three tenders were received. The valuation has been completed and a recommendation to Council to endorse Leeuwin Civil Pty Ltd as the preferred tenderer and to delegate authority to the CEO to award the contract resulting from RFT14/16, subject to negotiations over the final contract price, was included under the agenda for the 14 September 2016 Council meeting.

RFT15/16 STREET & DRAIN CLEANING SERVICES

The City of Busselton invited tenders for the provision of Street and Drain Cleaning Services. The successful Contractor will be required to provide the required services to the City for a period of three years, with the option of two one year extensions, to be exercised at the discretion of the City. The tender closed 25 July 2016 and five tenders were received. The evaluation has been completed and the contract resulting from this tender was awarded by Council to B & B Street Sweeping Pty Ltd.

RFT16/16 LANDSIDE INFRASTRUCTURE DESIGN – BUSSELTON MARGARET RIVER REGIONAL AIRPORT

The City of Busselton invited tenders for the design and construct of landside infrastructure at Busselton Margaret River Regional Airport. The tender was advertised on 13 August 2016, with a closing date of 8 September 2016. Ten tenders were received. It is anticipated the evaluation will be completed and a recommendation report presented to Council in November 2016.

RFT17/16 CONSTRUCTION OF MILNE STREET PAVILLION

The City of Busselton invited tenders for the construction of Milne Street Pavillion at the Barnard Park playing fields on the Busselton Foreshore. The tender was advertised on 13 August 2016, with a closing date of 13 September 2016. The value of the contract is expected to exceed the CEO's delegated authority. It is anticipated the evaluation will be completed and a recommendation report presented to Council in November 2016.

RFT 18/16 SUPPLY OF CLEANING CHEMICALS & PAPER CONSUMABLES

The City of Busselton invited tenders for the supply of general cleaning chemicals and paper consumables for all the City of Busselton owned and managed facilities. The tender was advertised on 3 September 2016, with a closing date of 27 September 2016. The value of the contract is not expected to exceed the CEO's delegated authority. It is anticipated the evaluation will be completed and a recommendation report presented to the CEO October 2016.

15.1.3 WALGA South West Zone

The minutes from the WALGA South West Zone meeting on the 26 August 2016 are included in Attachment C.

15.1.4 State Council Meeting

A summary of minutes from the State Council meeting on the 9 September 2016 are included in Attachment D.

15.1.5 Meelup Regional Park Management Committee

The minutes from the Meelup Regional Park Management Committee informal meetings are included as attachments follows:

- 28 June 2016 Attachment E
- 26 July 2016 Attachment F
- 23 August 2016 Attachment G

15.1.6 Busselton Population Medical Research Institute – Letter of Appreciation

Correspondence has been received from the Busselton Population Medical Research Institute and is available to view in Attachment H.

15.1.7 Garage Sale Trail – Letter of Acknowledgement

Correspondence has been received from the Garage Sale Trail and is available to view in Attachment I.

15.1.8 Country Women’s Association – Letter of Appreciation

Correspondence has been received from the Dunsborough Country Women’s Association and is available to view in Attachment J.

OFFICER RECOMMENDATION

That the items from the Councillors’ Information Bulletin be noted:

- 15.1.1 Planning and Development Statistics
- 15.1.2 Current Active Tenders
- 15.1.3 WALGA South West Zone
- 15.1.4 State Council Meeting
- 15.1.5 Meelup Regional Park Management Committee
- 15.1.6 Busselton Population Medical Research Institute – Letter of Appreciation
- 15.1.7 Garage Sale Trail – Letter of Acknowledgement
- 15.1.8 Country Women’s Association – Letter of Appreciation

Applications Received (Deemed Complete) Report

Application Number	Description	Primary Property Address	Primary Property Legal Desc	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
Development Applications								
DA16/0472	SINGLE HOUSE - ADDITIONS AND ALTERATIONS IN A LANDSCAPE VALUE AREA	524 Caves Road-MARYBROOK WA 6280	Lot 37 PLAN 8009	23/08/2016	200000	Peter John Howieson & Noel Delores Howieson	Peter John Howieson	43
DA16/0499	OUTBUILDING (SEA CONTAINER STORAGE)	172 Caves Road-SIESTA PARK WA 6280	Lot 5303 PLAN 220583	18/08/2016	3000	Busseton Gospel Chapel inc	Busseton Gospel Chapel inc	48
DA16/0515	CHALET DEVELOPMENT (OUTBUILDING IN A LANDSCAPE VALUE AREA)	3599 Caves Road-WILYABRUP WA 6280	Lot 29 SSPLN 54729	18/08/2016	49500	The Owners of Strata Plan 54729	Network PPD	4
DA16/0530	WINERY	1105 Vasse-Yallingup Siding Road-QUINDALUP WA 6281	Lot 308 PLAN 41324	19/08/2016	20000	Benjamin Malcolm Gould & Naomi Jean Gould	Benjamin Malcolm Gould, Naomi Jean Gould	55
DA16/0547	CAFE	307 Harmans Mill Road-METRICUP WA 6280	Lot 302 PLAN 40029	22/08/2016	1	Robin Craig Sheahan & Amanda Louise Tagliaferri	Fre-Jac French Bakery	29
DA16/0571	SINGLE HOUSE (SPECIAL CHARACTER AREA)	22 Annmaria Rise-EAGLE BAY WA 6281	Lot 327 PLAN 55023	18/08/2016	350000	Natalie James Jenkinson & Matthew David Jenkinson	David Cann	21
DA16/0577	OUTBUILDING (REAR SETBACK)	22 Cathedral Loop-WEST BUSSETON WA 6280	Lot 18 PLAN 50928	25/08/2016	6500	Jonathan Ronald James Mundy	Jonathan Ronald James Mundy	33
DA16/0581	GROUPED DWELLING (New Grouped Dwelling)	90A Reynolds Street-WEST BUSSETON WA 6280	Lot 2 SSPLN 68146	19/08/2016	242525	Claes Ulf Arthur Ovarmstrom	Wilde Design and Construction Pty Ltd	14
DA16/0582	OUTBUILDING (REDUCED SETBACKS)	15 Daly Road-YALVALUP WA 6280	Lot 770 PLAN 76937	16/08/2016	3500	Brandon Peter Austin	Brandon Peter Austin	15
DA16/0587	Holiday Home (Single House) - 8 people	67 Brushwood Brook Drive-YALLINGUP WA 6282	Lot 22 PLAN 21025	18/08/2016	0	Brian Charles Perry & Karen Perry	Brian Charles Perry, Karen Perry	14
DA16/0591	SINGLE HOUSE (PATIO ADDITION WITH REDUCED SETBACK)	40 Sickle Drive-VASSE WA 6280	Lot 320 PLAN 52481	18/08/2016	9000	Sean Rosser Stephens & Shannon Jeffrey	Sean Rosser Stephens, Shannon Jeffrey	32
DA16/0593	SINGLE RESIDENTIAL OUTBUILDING (OVERSIZED)	3 Karringup Retreat-WEST BUSSETON WA 6280	Lot 536 PLAN 20909	24/08/2016	12500	Ian Edwin Whisson & Naomi Kay Whisson	Ian Edwin Whisson, Naomi Kay Whisson	27
DA16/0596	SINGLE HOUSE (ADDITIONS / ALTERATIONS IN A SPECIAL CHARACTER AREA)	2/28 Ella Gladstone Drive-EAGLE BAY WA 6281	Lot 2 SSPLN 40069	18/08/2016	30000	Arbed Nominees Pty Ltd	Geoff Leding Wilton	3
DA16/0599	OLD BUTTER FACTORY (HISTORIC PLAQUE)	76 Peel Terrace-BUSSETON WA 6280	Lot 1 DIAGRAM 1723	18/08/2016	0	City of Busseton & Busseton Historical Museum	Busseton Historical Society Inc	7
DA16/0600	SINGLE DWELLING - R-CODES VARIATION	1 Seal Way-KEALY WA 6280	Lot 1406 PLAN 407112	24/08/2016	210822.73	Gomes Reis	BGC Construction Pty Ltd	15
DA16/0605	OUTBUILDING (LANDSCAPE VALUE AREA)	11 Grass Tree Place-YALLINGUP WA 6282	Lot 102 PLAN 39416	19/08/2016	16000	Heino Peter Kaard & Karen Judith Kaard	Busseton Sheds Plus	12
DA16/0607	SINGLE HOUSE (R-CODE VARIATION - REDUCED REAR SETBACK)	8A Reynolds Street-WEST BUSSETON WA 6280	Lot 2 SSPLN 73364	19/08/2016	234000	Mark Anthony Mitchell	Mick Bray Building	21
DA16/0608	ALTERATIONS/ADDITIONS TO THE EXISTING DWELLING	20 Dolphin Road-BROADWATER WA 6280	Lot 45 DIAGRAM 32481	25/08/2016	150000	Hayley Irene Reilly & Mark William Wright	Hayley Irene Reilly, Mark William Wright	11
DA16/0609	SINGLE HOUSE (REDUCED PRIMARY STREET SETBACK, REDUCED REAR SETBACK AND REDUCED PRIVACY SETBACKS)	734 Geographe Bay Road-WEST BUSSETON WA 6280	Lot 22 PLAN 7428	23/08/2016	636000	Timothy Charles Webster & Wendy Karen Webster	WA Country Builders Pty Ltd - Busseton	13
DA16/0610	OUTBUILDING (OVERSIZED/OVERHEIGHT)	26 Lupin Green-BOVELL WA 6280	Lot 200 PLAN 52786	18/08/2016	35000	Fiona Maree Martin	Richard Martin	19
DA16/0615	SINGLE HOUSE (PORT GEOGRAPHE DEVELOPMENT AREA)	19 Headstay Cove-GEOGRAPHE WA 6280	Lot 27 PLAN 57392	17/08/2016	617630	David John Ebert & Julie May Ebert	M and MJ Constructions Pty Ltd	25
DA16/0617	HOLIDAY HOME (SINGLE HOUSE) 8 PEOPLE	9 Fairbairn Road-BUSSETON WA 6280	Lot 340 PLAN 300672	16/08/2016	2000	Leanne Patricia Hall & Mark Anthony Hall	Mark Anthony Hall, Leanne Patricia Hall	3
DA16/0620	OUTBUILDING (OUTBUILDING WITH REDUCED SETBACK IN SPECIAL CHARACTER AREA)	1146 Caves Road-QUINDALUP WA 6281	Lot 11 DIAGRAM 41360	18/08/2016	15400	Scott William Hall & Karen Jane Hope	Sheds Down South	7
DA16/0625	HOLIDAY HOME (SINGLE HOUSE) 10 PEOPLE	9 Otranto Close-EAGLE BAY WA 6281	Lot 73 DIAGRAM 59498	17/08/2016	0	Graham Geoffrey Thompson & Samantha Alice Thompson	Graham Geoffrey Thompson, Samantha Alice Thompson	20
DA16/0626	OUTBUILDING (Over-sized Outbuilding within a Landscape Value Area)	94 Barracks Drive-REINSCOURT WA 6280	Lot 14 PLAN 11567	19/08/2016	20000	Roberto Antonio Perrozzi	Roberto Antonio Perrozzi	24
DA16/0627	HOLIDAY HOME (Grouped Dwelling) - 6 People	14 Ollis Street-QUINDALUP WA 6281	Lot 2 STPLN 28199	24/08/2016	1	NC 10 Custodian Pty Ltd	NC 10 Custodian Pty Ltd	0
DA16/0628	WINERY (WINE STORAGE SHED)	160 Johnson Road-WILYABRUP WA 6280	Lot 61 PLAN 34446	19/08/2016	220000	Philip Anthony Childs	Philip Anthony Childs	3
DA16/0630	OUTBUILDING (LANDSCAPE VALUE AREA)	916 Cape Naturaliste Road-NATURALISTE WA 6281	Lot 64 PLAN 400662	23/08/2016	100000	Michael Sydney Simm	Busseton Sheds Plus	20
DA16/0631	RETAINING WALLS	13 King Street-WEST BUSSETON WA 6280	Lot 50 PLAN 45285	19/08/2016	68000	St Andrews Yanchep Pty Ltd	St Andrews Yanchep Pty Ltd	3
DA16/0632	RELOCATED BUILDING ENVELOPE TO ACCOMMODATE AN OUTBUILDING	30 Old Timber Court-REINSCOURT WA 6280	Lot 127 PLAN 49334	30/08/2016	25772	Mark Ross Thomson & Elizabeth Karyn Thomson	Sheds Down South	14
DA16/0633	RETROSPECTIVE (3 x GAZEBO/PERGOLAS)	65 Sonning Loop-YALLINGUP WA 6282	Lot 39 PLAN 23568	18/08/2016	16400	Tulsi Investments Pty Ltd	Timothy Scott Ness, Anita Ann Ness	17
DA16/0636	HOLIDAY HOME (SINGLE HOUSE) 8 PEOPLE	4 Eagle Bay-Meelup Road-EAGLE BAY WA 6281	Lot 31 DIAGRAM 40952	22/08/2016	1	Sarah Jessica Mann & Tall Tree Holdings Pty Ltd	Sarah Jessica Mann, Tall Tree Holdings Pty Ltd	0
DA16/0637	SINGLE HOUSE (3 x WATER TANKS IN LANDSCAPE VALUE AREA)	211 Biddle Road-QUEDINUP WA 6281	Lot 121 PLAN 21712	25/08/2016	6000	Susan Mary Warren	Steinpres Family Trust	17

DA16/0638	RELOCATED BUILDING ENVELOPE TO ACCOMMODATE AN OUTBUILDING (LANDSCAPE VALUE AREA)	28 Wildbrook Place-YALLINGUP WA 6282	Lot 41 PLAN 41565	26/08/2016	8800	Andrew Guy Judge & Shelley Ann Judge	Sheds Down South	6
DA16/0639	TAVERN (MICRO BREWERY)	1301 Wildwood Road-YALLINGUP WA 6282	Lot 4 PLAN 21145	24/08/2016	1500000	Matthew Geoffrey Scott-Malcolm & Ali Louise Roots	Matthew Geoffrey Scott-Malcolm, Ali Louise Roots	17
DA16/0640	HOLIDAY HOME (Grouped Dwelling) 6 PEOPLE	3 Moonshine Place-DUNSBOROUGH WA 6281	Lot 8 SSPLN 48233	19/08/2016	0	Domenico Tassone & Signorina Fortunata Tassone	Domenico Tassone, Signorina Fortunata Tassone	0
DA16/0643	SINGLE HOUSE (R-CODE VARIATION - ADDITIONS / ALTERATIONS WITH REDUCED SETBACK)	2 Thornhill Court-DUNSBOROUGH WA 6281	Lot 177 DIAGRAM 85887	22/08/2016	30000	Jarrad Peter Van Beem	Jarrad Peter Van Beem	0
DA16/0645	HOLIDAY HOME (SINGLE HOUSE) 6 PEOPLE	106 Adelaide Street-BUSSELTON WA 6280	Lot 1 SSPLN 74333	22/08/2016	0	Leah Danielle Beard & Peter Colin Beard	Leah Danielle Beard, Peter Colin Beard	0
DA16/0646	OUTBUILDING (EXTENSION TO EXISTING OUTBUILDING WITH REDUCED SETBACK)	10 Cambridge Boulevard-ABBEY WA 6280	Lot 181 PLAN 63873	22/08/2016	2600	Wayne Gordon Henry Jolley & Cathryn Rochelle Jolley	Wayne Gordon Henry Jolley, Cathryn Rochelle Jolley	7
DA16/0648	SINGLE HOUSE (PATIO ADDITION TO SINGLE HOUSE WITH REDUCED SETBACK)	11 Flinders Crescent-ABBEY WA 6280	Lot 167 PLAN 59245	22/08/2016	5500	Stephen John Magill & Anne Marie Magill	Marsh Outdoor Living Centres	0
DA16/0650	SINGLE HOUSE (RELOCATED BUILDING ENVELOPE TO ACCOMMODATE A SINGLE HOUSE IN LANDSCAPE VALUE AREA)	Okapa Rise-DUNSBOROUGH WA 6281	Lot 425 PLAN 49084	26/08/2016	650000	Kimberly Winifred Jean Archer & Matthew John Archer	Built Right Approvals	13
DA16/0651	SINGLE HOUSE (R-CODE VARIATION - SINGLE HOUSE WITH REDUCED REAR SETBACK IN LANDSCAPE VALUE AREA)	52 Ballard Loop-DUNSBOROUGH WA 6281	Lot 22 PLAN 403468	22/08/2016	278037	Markus Hills	Ventura Home Group Pty Ltd	13
DA16/0652	HOLIDAY HOME (SINGLE HOUSE) 10 PEOPLE	123 O'Byrne Road-QUINDALUP WA 6281	Lot 74 PLAN 43323	22/08/2016	0	Yennub Pty Ltd	Greg Bunney	7
DA16/0655	OUTBUILDING (OVERHEIGHT OUTBUILDING IN LANDSCAPE VALUE AREA)	41 Blackbutt Close-YALLINGUP SIDING WA 6282	Lot 95 PLAN 20163	24/08/2016	30000	Samual James Pullan & Valerie Jane Pullan	Busseilton Sheds Plus	13
DA16/0656	SINGLE HOUSE (DECK ADDITION TO SINGLE HOUSE IN LANDSCAPE VALUE AREA)	337 Yungarra Drive-QUEDJINUP WA 6281	Lot 15 PLAN 13140	29/08/2016	20000	James Michael Ramsay	James Michael Ramsay	8
DA16/0660	SINGLE HOUSE (LANDSCAPE VALUE AREA)	11 Morwong Street-KEALY WA 6280	Lot 1332 PLAN 407112	26/08/2016	224684	Jordan David Carlyon & Zara Jean Woods	Jordan David Carlyon, Zara Jean Woods	1
DA16/0661	SINGLE HOUSE (LANDSCAPE VALUE AREA)	15 Calamari Street-KEALY WA 6280	Lot 1310 PLAN 407112	26/08/2016	186002	Yapa Hettipathirannalage Lekha Lakmini & Tarek Anton Rajendram	Tarek Anton Rajendram, Yapa Hettipathirannalage Lekha Lakmini	1
DA16/0662	SINGLE HOUSE (R-CODES VARIATION - CARPORT ADDITION WITH REDUCED PRIMARY STREET SETBACK)	68 Beachfields Drive-BROADWATER WA 6280	Lot 609 PLAN 42121	29/08/2016	5100	Bryce Conrad Clarke	CPR Outdoor Centre	8
DA16/0663	CARAVAN PARK AND CAMPING GROUNDS (ACCESSIBLE ABLUTION FACILITY)	162 Caves Road-SIESTA PARK WA 6280	Lot 5303 PLAN 220583	29/08/2016	22000	Scripture Union of Western Australia	Scripture Union of Western Australia	11
DA16/0664	SINGLE HOUSE (PATIO ADDITION IN PORT GEOGRAPHE DEVELOPMENT AREA)	69 Keel Retreat-GEOGRAPHE WA 6280	Lot 534 PLAN 23874	29/08/2016	8000	Vonda Gwendoline Krepp & Colin John Krepp	Glenn Jones	0
DA16/0665	OUTBUILDING (OVER-HEIGHT AND OVERSIZED OUTBUILDING)	17 Melaleuca Drive-WEST BUSSELTON WA 6280	Lot 101 PLAN 18539	29/08/2016	20000	Shane Ashley Cocker & Joanne Allison Cocker	Shane Ashley Cocker, Joanne Allison Cocker	0
DA16/0666	SINGLE HOUSE (SINGLE HOUSE IN PORT GEOGRAPHE DEVELOPMENT AREA)	3 Windward Green-GEOGRAPHE WA 6280	Lot 116 PLAN 59251	29/08/2016	264489.09	James William Deale, Maureen Deale, Lawrence John Deale, Morris Leonard Deale	Tangent Nominees Pty Ltd	7
DP16/0007	Revised Structure Plan - Lot 9002, 9510 & 9550 Ambergate Road Ambergate	Ambergate Road-AMBERGATE WA 6280	Lot 9002 PLAN 45238	24/08/2016	0	Tremec Pty Ltd	BSO Development Consultants Pty Ltd	103
WAPC16/0042	Subdivision - 58 Lots (2000m2 - 3541m2) - plus POS & Balance Lot	Busseilton Bypass-VASSE WA 6280	Lot 2 DIAGRAM 25825	23/08/2016	0	QUBE Property Group Pty Ltd	Calibre Consulting (Aust) Pty Ltd	17
WAPC16/0043	Subdivision - Amalgamation 2 x Lots (586m2 - 621m2)	Ford Road-GEOGRAPHE WA 6280	Lot 9005 PLAN 65900	24/08/2016	0	James Frederick Clark & Maureen Janet Clark	Tim Korovesi	16
WAPC16/0044	SUBDIVISION - 2 X LOTS (12.5 HA - 2.04 HA)	272 Wyadup Road-YALLINGUP WA 6282	Lot 1 DIAGRAM 35769	29/08/2016	0	Desmond Lloyd Semple	BSO Development Consultants Pty Ltd	11

Applications Determined Report

Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applic Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA15/0340	Use Not Listed (Offensive or Hazardous Industry - Crushing and Recycling of Building Materials)	19 Cable Sands Road-YALVALUP WA 6280	Lot 6 DIAGRAM 33959	30/08/2016	Approved	Approved	426	250000	Silverbay Enterprises Pty Ltd T/as Bussetton Civil and Plant Hire	Bussetton Civil and Plant Hire
DA16/0167	Additional Use (Reception Centre)	555 Harmans Mill Road-WILYABRUP WA 6280	Lot 3 DIAGRAM 50830	19/08/2016	Approved	Approved	136	0	Willespie Holdings Pty Ltd	Willespie Holdings Pty Ltd
DA16/0265	Single House (Landscape Value Area)	20 Calamari Street-KEALY WA 6280	Lot 1217 PLAN 407112	19/08/2016	Approved	Approved	128	198555	Linda Jane Judge	Perron Developments Pty Ltd, Stawell Pty Ltd
DA16/0295	Use Not Listed (Agricultural Machinery Sales and Service)	4850 Bussett Highway-REINSCOURT WA 6280	Lot 1 DIAGRAM 24325	23/08/2016	Approved	Approved	74	150000	Moonpass Pty Ltd	Able Planning & Project Management
DA16/0299	Extractive Industry (gravel)	Jamisons Road-CHAPMAN HILL WA 6280	Lot 2699 PLAN 203062	18/08/2016	Approved	Approved	116	1	Catalano Investment Corporation Pty Ltd	B & J Catalano Pty Ltd
DA16/0349	Single House (Eagle Bay Special Character Area)	8 Vixen Close-EAGLE BAY WA 6281	Lot 309 PLAN 55023	19/08/2016	Approved	Approved	14	400000	Stjepan Maticjevic & Nada Maticjevic	Nigel Shaw
DA16/0398	Waste Transfer Station	12 Ostler Drive-VASSE WA 6280	Lot 51 PLAN 52479	16/08/2016	Approved	Approved	78	1500000	Peel Hire Pty Ltd	Veems Design Group
DA16/0406	Group Dwellings (Two new dwellings)	27 Wardanup Crescent-YALLINGUP WA 6282	Lot 132 PLAN 9022	19/08/2016	Approved	Approved	71	700000	James William Annear	Theo Mathews Architect
DA16/0412	Small Private Hospital	48 Roy Road-METRICUP WA 6280	Lot 10 DIAGRAM 94109	25/08/2016	Refused	Refused	46	2300000	Ferafar Pty Ltd	Khim Harris
DA16/0448	Use Not Listed (Additions to 'Op Shop' Storage Area)	48 Gibney Street-DUNSBOROUGH WA 6281	Lot 135 PLAN 166723	17/08/2016	Approved	Approved	14	10000	The Bunbury Diocesan Trustees	St Georges Anglican Church
DA16/0467	USE NOT LISTED (RURAL PURSUIT - FRUIT ORCHARD)	1348 Vasse-Yallingup Siding Road-YALLINGUP SIDING WA 6282	Lot 81 PLAN 46639	29/08/2016	Approved	Approved	40	1	Craig Owen Gemmill & Renee Gemmill	Craig Owen Gemmill, Renee Gemmill, Planning Solutions
DA16/0487	SINGLE HOUSE (Proposed two storey dwelling)	72 Geographe Bay Road-DUNSBOROUGH WA 6281	Lot 6 DIAGRAM 94282	22/08/2016	Approved	Approved	52	400000	Kevin Neil Rose, Elizabeth Ann Rose, Michelle Gahan Rose Devereux, Lee Geoffrey Devereux	Michelle Gahan Rose Devereux
DA16/0490	RELOCATED BUILDING ENVELOPE (TO ACCOMMODATE A SINGLE DWELLING & OUTBUILDING)	Sheak Drive-YALLINGUP WA 6282	Lot 123 PLAN 39416	29/08/2016	Approved	Approved	24	850000	KarenElizabeth Stewart	Sorensen Architects
DA16/0499	OUTBUILDING (SEA CONTAINER STORAGE)	172 Caves Road-SIESTA PARK WA 6280	Lot 5303 PLAN 220583	23/08/2016	Approved	Approved	48	3000	Bussetton Gospel Chapel inc	Bussetton Gospel Chapel inc
DA16/0501	SIGNAGE (LED SIGN)	2 Hawker Approach-YALVALUP WA 6280	Lot 1 PLAN 35179	29/08/2016	Approved	Approved	33	73000	Anglican Schools Commission Incorporated	Anglican Schools Commission Incorporated
DA16/0506	HOLIDAY HOME (GROUPED DWELLING) 4 PEOPLE	13 Gibney Street-DUNSBOROUGH WA 6281	Lot 1 STPLN 16740	22/08/2016	Approved	Approved	6	0	Peter Michael Featherby	Peter Michael Featherby
DA16/0510	OUTBUILDING (OVERSIZED AND OVER-HEIGHT)	4 Klahn Crescent-YALVALUP WA 6280	Lot 335 PLAN 37205	19/08/2016	Approved	Approved	40	14000	Cosimo Cordi & Maria Norma Cordi	Bussetton Sheds Plus
DA16/0514	OUTBUILDING (CABANA IN EAGLE BAY SPECIAL CHARACTER AREA)	1 Eagle Bay-Meelup Road-EAGLE BAY WA 6281	Lot 203 DIAGRAM 100544	22/08/2016	Approved	Approved	26	34500	Jane Elizabeth Somes	Down South Building Company
DA16/0515	CHALET DEVELOPMENT (OUTBUILDING IN A LANDSCAPE VALUE AREA)	3599 Caves Road-WILYABRUP WA 6280	Lot 29 SSPLN 54729	22/08/2016	Approved	Approved	4	49500	The Owners of Strata Plan 54729	Network PPD
DA16/0523	SINGLE HOUSE (PORT GEOGRAPHE DEVELOPMENT AREA)	18 Burgee Cove-GEOGRAPHE WA 6280	Lot 9 PLAN 57392	17/08/2016	Approved	Approved	2	282771.8	Keith Desmond Townsend & Nicole Suzanne Townsend	Tangent Nominees Pty Ltd
DA16/0526	RELOCATED BUILDING ENVELOPE TO ACCOMMODATE AN SINGLE HOUSE AND OUTBUILDING	16 Summit Court-AMBERGATE WA 6280	Lot 80 PLAN 57390	19/08/2016	Approved	Approved	39	400000	Anthony Brian Budiselik & Heather Ruth Budiselik	Anthony Brian Budiselik, Heather Ruth Budiselik
DA16/0527	SINGLE HOUSE (REDUCED SIDE SETBACK)	24 Everlasting Crescent-AMBERGATE WA 6280	Lot 57 PLAN 69014	23/08/2016	Approved	Approved	38	450000	Nadine Ann Knight & Jamie Alfred Knight	Nadine Ann Knight, Jamie Alfred Knight
DA16/0531	SINGLE HOUSE (REDUCED PRIMARY STREET SETBACK)	38 Spindrift Cove-QUINDALUP WA 6281	Lot 101 PLAN 59246	23/08/2016	Approved	Approved	32	266969	Antony Hammond Grosse & Cheryl Anne Grosse	Dale Alcock Homes South West Pty Ltd
DA16/0532	OUTBUILDING (OVER-HEIGHT AND REDUCED SETBACK)	7 Beaufort Crescent-WEST BUSSETTON WA 6280	Lot 138 PLAN 21585	29/08/2016	Approved	Approved	41	10000	Adam Samuel Campbell & Kayleigh Susette Campbell	Adam Samuel Campbell
DA16/0536	MODIFIED BUILDING ENVELOPE & OUTBUILDING IN LANDSCAPE VALUE AREA	40 Cornerstone Way-QUEDINUP WA 6281	Lot 18 PLAN 74289	26/08/2016	Approved	Approved	26	9280	Craig Stephen Evans	CPR Outdoor Centre
DA16/0542	SINGLE HOUSE (PATIO AND CARPORT ADDITIONS WITH REDUCED SETBACKS)	95 Fairbairn Road-BUSSETTON WA 6280	Lot 21 DIAGRAM 18986	29/08/2016	Approved	Approved	26	15000	Sharon Lee Knott & Andrew Neil Knott	Marsh Outdoor Living Centres
DA16/0547	CAFE	307 Harmans Mill Road-METRICUP WA 6280	Lot 302 PLAN 40029	25/08/2016	Approved	Approved	29	1	Robin Craig Sheahan & Amanda Louise Tagliaferri	Fre Jac French Bakery
DA16/0548	SINGLE HOUSE (Front fence)	8 Swan Street-WEST BUSSETTON WA 6280	Lot 1 SSPLN 59679	29/08/2016	Approved	Approved	40	3000	Grant Douglas Henley & Joanne Marie Henley	Joanne Marie Henley, Grant Douglas Henley
DA16/0554	RETAINING WALL (PORT GEOGRAPHE DEVELOPMENT AREA)	2/9 Bernier Retreat-GEOGRAPHE WA 6280	Lot 2 SSPLN 61740	25/08/2016	Approved	Approved	34	20000	Hendrik Ackerman & Martha Maria Ackerman	Martha Maria Ackerman, Hendrik Ackerman
DA16/0559	SINGLE HOUSE (OVER-HEIGHT OUTBUILDING)	20 Serpentine Bend-YALVALUP WA 6280	Lot 792 PLAN 404829	29/08/2016	Approved	Approved	20	16500	Glen Elvis McLean & Brioney Sharrelle McLean	Outdoor World Cape to Cape

DA16/0566	SINGLE DOUBLE STOREY DWELLING (BOUNDARY WALL OVER 9.0 METRES AND SETBACK VARIATIONS)	31 Castleroy Terrace-DUNSBOROUGH WA 6281	Lot 659 PLAN 44229	29/08/2016	Approved	Approved	24	356974.54	Murray Charles Green & Leonie Marée Herdman	Tangent Nominees Pty Ltd
DA16/0569	SINGLE HOUSE (SINGLE HOUSE WITH REDUCED SETBACK IN PORT GEOGRAPHE DEVELOPMENT AREA)	15 Keel Retreat-GEOGRAPHE WA 6280	Lot 507 PLAN 22448	25/08/2016	Approved	Approved	16	324010	Ian David Robbins & Pamela Jean Robbins	Tangent Nominees Pty Ltd
DA16/0570	OUTBUILDING (WATER TANK AND OVER-HEIGHT / OVERSIZED OUTBUILDING IN LANDSCAPE VALUE AREA)	25 O'Byrne Road-QUINDALUP WA 6281	Lot 201 PLAN 406421	26/08/2016	Approved	Approved	30	37000	Luke Mohan Orwin	Luke Mohan Orwin
DA16/0573	WINERY (OUTBUILDING, WATER TANK AND STAFF FACILITIES)	2807 Caves Road-YALLINGUP WA 6282	Lot 1 SSPLN 32218	22/08/2016	Approved	Approved	13	110000	Cedarfield Holdings Pty Ltd & Timothy Simon Hopkins	Zarzal Pty Ltd
DA16/0577	OUTBUILDING (REAR SETBACK)	22 Cathedral Loop-WEST BUSSELTON WA 6280	Lot 18 PLAN 50928	29/08/2016	Approved	Approved	33	6500	Jonathan Ronald James Mundy	Jonathan Ronald James Mundy
DA16/0581	GROUPED DWELLING (New Grouped Dwelling)	90A Reynolds Street-WEST BUSSELTON WA 6280	Lot 2 SSPLN 68146	30/08/2016	Approved	Approved	14	242525	Claes Ulf Arthur Qvamstrom	Wilde Design and Construction Pty Ltd
DA16/0586	SINGLE HOUSE (SINGLE HOUSE WITH REDUCED SETBACK IN LANDSCAPE VALUE AREA)	38 Ballard Loop-DUNSBOROUGH WA 6281	Lot 15 PLAN 403468	23/08/2016	Approved	Approved	0	475000	Matthew Peter Brewer	Matthew Cy Edwards Green Construct Pty Ltd
DA16/0587	Holiday Home (Single House) - 8 people	67 Brushwood Brook Drive-YALLINGUP WA 6282	Lot 22 PLAN 21025	18/08/2016	Approved	Approved	14	0	Brian Charles Perry & Karen Perry	Brian Charles Perry, Karen Perry
DA16/0597	HOLIDAY HOME (SINGLE HOUSE) - 8 PEOPLE	5 Toby Court-QUINDALUP WA 6281	Lot 8 DIAGRAM 86290	16/08/2016	Approved	Approved	8	0	Geoffrey Stephen Holt & Alison Jane Holt	Geoffrey Stephen Holt, Alison Jane Holt
DA16/0599	OLD BUTTER FACTORY (HISTORIC PLAQUE)	76 Peel Terrace-BUSSELTON WA 6280	Lot 1 DIAGRAM 1723	24/08/2016	Approved	Approved	7	0	City of Busselton & Busselton Historical Museum	Busselton Historical Society Inc
DA16/0600	SINGLE DWELLING - R-CODES VARIATION	1 Seal Way-KEALY WA 6280	Lot 1406 PLAN 407112	24/08/2016	Approved	Approved	15	210822.73	Vitor Jose Cabrita Pascol Martins & Maria Joao Gomes Reis	BGC Construction Pty Ltd
DA16/0605	OUTBUILDING (LANDSCAPE VALUE AREA)	11 Grassie Place-YALLINGUP WA 6282	Lot 102 PLAN 39416	24/08/2016	Approved	Approved	12	16000	Heino Peter Kaard & Karen Judith Kaard	Busselton Sheds Plus
DA16/0608	ALTERATIONS/ADDITIONS TO THE EXISTING DWELLING	20 Dolphin Road-BROADWATER WA 6280	Lot 45 DIAGRAM 32481	25/08/2016	Approved	Approved	11	150000	Hayley Irene Reilly & Mark William Wright	Hayley Irene Reilly, Mark William Wright
DA16/0617	HOLIDAY HOME (SINGLE HOUSE) 8 PEOPLE	9 Fairbairn Road-BUSSELTON WA 6280	Lot 340 PLAN 300672	17/08/2016	Approved	Approved	3	2000	Leanne Patricia Hall & Mark Anthony Hall	Mark Anthony Hall, Leanne Patricia Hall
DA16/0619	SINGLE HOUSE (R-CODE VARIATION - VEHICULAR ACCESS)	44 Pinehurst Crescent-DUNSBOROUGH WA 6281	Lot 1244 PLAN 406062	25/08/2016	Approved	Approved	6	255926	Ashley Suzanne Ritchie & Nicholas James Ritchie	Ventura Home Group Pty Ltd
DA16/0628	WINERY (WINE STORAGE SHED)	160 Johnson Road-WILLYABRUP WA 6280	Lot 61 PLAN 34446	22/08/2016	Approved	Approved	3	220000	Philip Anthony Childs	Philip Anthony Childs
DA16/0631	RETAINING WALLS	113 King Street-WEST BUSSELTON WA 6280	Lot 50 PLAN 45285	26/08/2016	Approved	Approved	3	68000	St Andrews Yanchep Pty Ltd	St Andrews Yanchep Pty Ltd
DA16/0645	HOLIDAY HOME (SINGLE HOUSE) 6 PEOPLE	106 Adelaide Street-BUSSELTON WA 6280	Lot 1 SSPLN 74333	30/08/2016	Approved	Approved	0	0	Leah Danielle Beard & Peter Colin Beard	Leah Danielle Beard, Peter Colin Beard
DA16/0646	OUTBUILDING (EXTENSION TO EXISTING OUTBUILDING WITH REDUCED SETBACK)	10 Cambridge Boulevard-ABBEEY WA 6280	Lot 181 PLAN 63873	30/08/2016	Approved	Approved	7	2600	Wayne Gordon Henry Jolley & Cathryn Rochelle Jolley	Wayne Gordon Henry Jolley, Cathryn Rochelle Jolley
DA16/0660	SINGLE HOUSE (LANDSCAPE VALUE AREA)	11 Morwong Street-KEALY WA 6280	Lot 1332 PLAN 407112	26/08/2016	Approved	Approved	1	224684	Jordan David Carlyon & Zara Jean Woods	Jordan David Carlyon, Zara Jean Woods
DA16/0661	SINGLE HOUSE (LANDSCAPE VALUE AREA)	15 Calamari Street-KEALY WA 6280	Lot 1310 PLAN 407112	26/08/2016	Approved	Approved	1	186002	Yapa Hettipathirannalage Lekha Lakmini & Tarek Anton Rajendram	Tarek Anton Rajendram, Yapa Hettipathirannalage Lekha Lakmini
WAPC16/0016	Four (4) Subdivision Lots (WAPC 338-16)	18 Ostler Drive-VASSE WA 6280	Lot 52 PLAN 52479	30/08/2016	Approve	WaitWAPC	4	0	Dreamhunter Investments Pty Ltd, Crumena Pty Ltd, Cornerstone Construction WA Pty Ltd	Western Australian Planning Commission (WAPC)



**WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION**

SOUTH WEST ZONE

MINUTES

DATE Friday 26th August 2016

COMMENCING AT 9.00 am

VENUE Shire of Collie – Council Chambers

PROGRAM	9.00 am	Opening & Host Presentation
	9.05 am	Business as per agenda
	10.00 am	Morning Tea
	10.15 am	Meeting resumes
	11.00 am	Presentations
	12.00 am	Lunch

AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format.

The State Council Agenda was emailed separately to members

The financial reports were emailed to members on Thursday 25 August 16

E R Fisher
Executive Officer

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1. Opening

1.1 The Zone President opened the meeting at 9.00 am and welcome all present. A special mention was made of Mr. Ben Rose the newly appointed CEO of the Donnybrook – Greenbushes Council.

1.2 The following recipients of Local Government Honours and Awards are recognized and congratulated

Distinguished Officer Awards	Long and Loyal Award.	Local Government Merit
Mr Michael Parker, CEO, Shire of Harvey	Bernie Dawson, ex Shire of Donnybrook-Balingup Jill Duncan, ex Shire of Donnybrook-Balingup Cr Charles Gilbert, Shire of Nannup Sandra Manley, ex Shire of Capel Peter McCabe, ex Shire of Donnybrook-Balingup	Tom Tuffin, ex City of Busselton

Acclamation

The Zone members responded with acclamation to the announcement

2. Attendance & Apologies

The following attendance is recorded:

Local Government	Delgate		CEO	
Shire of Augusta – Margaret River	Cr I Earl	Apology	Mr. G Evershed	Apology
Shire of Boyup Brook	Cr M Giles	Present	Mr. A Lamb	Apology
Shire of Bridgetown-Greenbushes	Cr T Pratico	Apology	Mr. T Clynch	Apology
City of Bunbury	Cr M Steck	Present	Mr A Brien	Present
City of Busselton	Cr G Henley Cr T Best	Apology Present	Ms T King	Present
Shire of Capel	Cr M Scott	Present	Mr. P Sheedy	Present
Shire of Collie	Cr W Sanford	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Present	Mr. M Chester	Present
Shire of Donnybrook-Balingup	Cr A Logiudici		Mr B Rose	
Shire of Harvey	Cr T Jackson	Present	Mr. M Parker Mr S Collie	Apology Present
Shire of Manjimup	Cr W De Campo	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean Cr Patricia Fraser Cr Patricia Fraser	Apology Present Present	Mr P Clarke Tracie Bishop	Apology Present
Executive Officer			Mr. E Fisher	Present

3. Visitors: Present

WALGA:

Mr. W Scheggia
Mr. M Batty

Other Guests

DLGC

Mr. Andrew Borrett

4. Presentations:

4.1 Host Council Presentation

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

4.2 Emergency Recovery for Local Government

President T Jackson from the Shire of Harvey provided the following snapshot of the impact of the Waroona, Harvey, Yarloop Fires in January 2016. President Jackson has provided the following notes.

- 17 days of fire. Including Uncontrolled for one week. Contained but not controlled. Evacuation center at Harvey closed, Myalup, Binningup. Moved to Australind.
- Harvey evacuated twice.
- 56 of 60 days in January and February Myalup Bushfire Brigade were active.
- 49 of 50 brigade members were on fire ground.
- Increased membership
- ESL approx. \$100,000 over normal claim for 15/16 expenditure.
- Threshold amount not covered by WANDRRA funding to start with: \$157,000 calculated on 1% of 2015 General Rates Budget.
- Response in first weeks Health inspections/ survey, air monitoring and site stabilisation.

Total Expenditure	
Actual 15/16	\$ 2,759,161.18
Actual 16/17	\$ 1,456,435.87
Total Expenditure	\$ 4,215,597.05

Total Claimed to date	\$ 3,050,066.49
Total yet to claim or out of pocket	\$ 1,165,530.56

Total yet to claim made up of
WANDRRA / MRD to be claimed \$ 891,290.80 (of this claim approx.
\$750,000 related to the bridge and can't be claimed until finalisation of bridge)

Claimed from state
1,519,866 (includes manning of vehicle control points, security patrols etc.)

Balance un-claimable \$ 274,239.76 (approx. \$68,000 of which is a business interruption claim via LGIS. This has been rejected by the assessor and is now in negotiations)

Note. Of the \$3,050,066 claimed \$558,799 remains outstanding.

Cost of financing expenditure is approx. \$19,000 in lost interest.

- Approx. cost in salaries and time spent by staff which is costed to normal operations of Council (or time after hours not claimed by staff) is - \$427,000 (doesn't include outside staff or LLC staff)
- 1100 evacuates, over week one and two of fires.
- We also processed 273 State Emergency Relief payments and ~390 Lord Mayor's Distress Relief Fund applications.
- Building Dept. processed 177 demolition permits with an average processing time of 1.8 days.
- Large effort went into providing information for the Ferguson Inquiry.
- Business Disruption at Leschenault Leisure Centre estimated at around \$90,000.

5. Confirmation of Previous Minutes

Moved	Cr M Scott	Seconded	Cr M Bennett	Carried
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MOTION:

The minutes of the meeting held at the Shire of Capel on 23 June 2016 be confirmed as a true and correct record of the meeting

6. Business Arising

Nil

7 Reports

7.1 Report by State Council Delegate

Report by State Council Delegate Cr Sanford 26 August 2016

On behalf of the WALGA SW Zone I attended the meetings of the WALGA State Council held on the 6th of July

All agenda items were supported with several with minor amendment. Item 5.1 Local Government Gift Provisions was supported with the suggested amendment by the SW Zone.

SW Zone motions on Bio Security and Review of the WALGA AGM Speakers was endorsed to the appropriate policy area.

I also took the opportunity to raise this topic with the WALGA President suggesting some discussion should be considered at the WALGA Convention.

I also spoke with CR Steven Strange, State Councilor, regarding the Central Zone Account for Grain Freights.

The minutes of the state council meetings have been circulated. If any zone delegate would like any further explanation on the outcomes/minutes of these meetings, then please feel free to raise them with me.

Cr Wayne Sanford
President SW Zone WALGA

7.2 State Presidents Report

WA Local Government Convention 2016

The WA Local Government Convention 2016 was a great success - more than 650 delegates and 250 Local Government Officers attended the conference. The trade exhibition saw 118 exhibitors who provided plenty of positive feedback.

The *Mayors & President's Forum* featured lawyer Neil Douglas speaking on the currently confusing gifts and transparency guidelines, while the *Political Forum* provided plenty of food for thought for the audience who then jumped into the *rotational dialogue* process, which created plenty of buzz and high energy for the day.

The WALGA AGM dealt with 12 motions. The liveliest debate was around Item 4.4 and 4.5 which covered the Development Assessment Panels matter. The outcome of the debate was for WALGA to advocate for a review into the panels, which will be discussed and deliberated on as part of the September State Council Meeting.

Sir Robin Wales' talk focused on Local Government and local projects in London was absolutely on the mark. There were plenty of similarities but it was the establishment of the facilities for the Olympics Stadium and management of projects that engaged the audience.

The Australian of the Year, Lt General David Morrison (retd) AO, spoke passionately about diversity and domestic violence and how important it was for all Councils to ensure that diversity was a feature of all that we do. He was brutally honest and challenging. It wasn't the most comfortable place to be, but probably one of the most important sessions of the Conference.

Tanya Dupagne's session on Camp Kulin showed how she is a force to be reckoned with when it comes to achieving her objectives, whilst former Fremantle Docker Peter Bell's presentation focused on the spirit of community and how important Local Government's role is in creating a sense of place and community for our young people.

There were many other presentations and opportunities for networking and learning throughout the conference which ended on Friday with an outstanding presentation from Michael Crossland. He describes himself as a survivor and an entrepreneur. His story was challenging yet inspirational and he finished to a standing ovation.

A total of 47 Elected Members and Local Government Officers were recognised as part of WALGA's Honours Program, with former Kalgoorlie-Boulder Mayor Ron Yuryevich recognised with a Local Government Medal at the gala dinner.

Gift Provisions Update

The Associations position on gifts has been considered at the previous 2 State Council meetings and is as follows;

The gift provisions relating to Local Government Elected Members and designated employees should be comprehensively reviewed.

In the immediate term, the Local Government gift requirements should align with the interpretation of a gift as described in the WA Ministerial Code of Conduct. For this to be achieved, the Minister for Local Government should amend the Local Government Act 1995, the Local Government (Administration) Regulations 1996 and the Local Government (Rules of Conduct) Regulations 2007 to provide Elected Members and Officers with exemptions for:

- 1. Gifts provided in a genuine personal capacity;*
 - 2. Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and Regional Local Governments;*
 - 3. Attendance at community events and functions provided by Community Groups;*
- and*

4. Attendance at Government related functions and events (local, State and Federal) that are principally sponsored or organised by Government.

At the last State Council meeting it was resolved that the Association would prepare the required amendments to the gift provisions ready for parliamentary drafting and to present this information to all political parties in the lead up to the 2017 State election.

On 11 August 2016, WALGA received correspondence from the Department of Local Government and Communities advising that the Director General intends to establish a working group to formulate a policy position for consideration following the State Government election in March 2017. The Association welcomes this advice and looks forward to contributing to the working group.

Mayors/Presidents Policy Forum

I recently expanded the former Metropolitan Mayors Policy Forum to provide for a whole of sector Mayors/Presidents Forum to enable a forum for all Mayors and Presidents across the State to network together.

The Mayors/Presidents Policy Forum has been tasked with the following;

- i. Advise WALGA on emerging policy issues;*
- ii. Serve as a stakeholder forum to effectively support and complement the broader work of the Western Australian Local Government Association*
- iii. Provide a networking opportunity for all Mayors and Presidents across the State.*
- iv. Provide a forum for guest speakers to present on topical sector issues.*

The Mayors/Presidents forum is proposed to be held twice per year. The first meeting of the forum was held on Tuesday 2 August 2016. Approximately 70 Mayors/Presidents attended and it was an informative meeting. The guest speaker was Neil Douglas from McLeod's Barristers and Solicitors who presented on the issue of "Gifts". In addition to gifts, discussion was held on a range of issues.

Container Deposit Scheme Commitment

It is encouraging that there finally seems to be bipartisan support for a container deposit scheme for WA now that the State Government has announced it will create a container deposit scheme to be implemented by mid-2018, based around the provision of a 10 cent refund on used containers.

The recent announcement by the State Government brings them into line with the other major political parties in WA on this issue. The Greens have long favoured a scheme while the ALP introduced supporting legislation back in 2011 that was opposed by the State Government at that time. It will also bring WA into line with South Australia and the Northern Territory that have schemes, and NSW and Queensland where similar schemes are being introduced.

Creating a container deposit scheme has been an ongoing objective of the Local Government sector for well over 10 years and is a key component the WALGA State election platform document - *Better Government Stronger Communities* – released at the Association AGM last week. We hope that the bipartisan support now shown towards this issue will be maintained and WA will be able to finally realise the environmental benefit that a container deposit scheme will deliver.

Health Act Reform Marks New Approach to Public Health

The Public Health Act 2016 ('the Public Health Act') together with the supporting Public Health (Consequential Provisions) Act 2016 ('the Consequential Act'), received Royal Assent on Monday, 25 July 2016.

WALGA supports the introduction of the Act as the foundation for a risk management approach to public health for both State and Local Governments. Implementation will occur in a staged manner over the next three to five years. WALGA is working closely with the Department of Health to ensure the Local Government sector is supported and resourced.

The first six months following Royal Assent should be considered business as usual for Local Governments. Local Governments should continue to enforce the Health Act 1911 and subsidiary legislation.

Stronger Focus on Members

The latest iteration of our WALGA Strategic Plan makes a strong commitment to refocussing our attention around member representation and connection. This is also a fundamental commitment that I gave to members when taking on the role of President.

As a result I've asked the CEO and Senior Executive Team to develop a program of direct engagement with Local Governments that will see us visit and engage with you on the issues that are important to you. My main objective is to listen and take away ideas that will help us be a better Association for you.

The same philosophy is also underpinning the development of our Communication Plan and the development of our new Customer Relations Management (CRM) system.

PRESIDENT'S CONTACTS

During the July - August period, contacts that have occurred or are scheduled to take place prior to the September State Council meeting are as follows:

State Government Relations:

- Parliamentary National Party Committee
- Hon Minister John Day, MLA, Minister for Health; Culture and the Arts
- LandCorp

Local Government Relations

- Local Government House Trust Meeting
- Local Government Grain Freight Group
- LGISWA Board Meeting
- Council Visits, Shires of Serpentine, Jarrahdale, Wandering, Boddington
- Council Visits, Shires of Gingin, Dandaragan, Moora
- ALGA National General Assembly
- State Roads Funds to Local Government Advisory Committee Meeting
- Dave Gossage/Phil Penny
- Tourism Strategy Workshop
- Kimberley Regional Group
- Jonathan Pain – Karratha
- Rhys Kelly and Allison Hailes UDIA
- Fortescue Festival

FURTHER REPORTS

Mr. W Scheggia – Legislation is being introduced to WA parliament to progress authority of Auditor - General to have authority over local government audits.

Mr. M Batty –

- 6 workshops have been conducted by WALGA.
- Reported on the bio-security issues including that leaving biosecurity control issues to the goodwill of volunteers is not a sustainable model.
- WALGA will be developing a new policy based on the findings of the workshops
- Proposed statutory review of BAM Act next year
- Refuse to accept cost shifting by government
- Minister have advised that he will be undertaking a review of DAFWA
- WALGA is meeting with the new DG

A Borrett DLGC

Report to be forwarded – not available at the time of issuing the minutes

7.3 Annual Program of Topics for Discussion by Councils

A number of approaches have been made to address the Zone meetings and these are listed in the table. The number application received generally exceeds the capacity to accommodate the issues.

Meeting	Original Program	Current Program
Friday 25 th November		Ms R Boucher Dept of Child Protection

7.3 District Emergency Management Report

The EO has contacted the SEMC Executive Officer and a number of CEOS who have been through the recovery process to to arrange a presentation and discussion on post disaster recovery in the longer term and its impact on communities and councils. Additional material is to be sourced for member information.

Mr W Scheggia advises that if Mr. Ewan Ferguson returns to WA he will advise SWZ EO who may seek the opportunity for him to address the Zone.

7.4 Nominations for DEMC

MOVED

THAT the nominations for membership of District Emergency Management Committees as listed be endorsed

Moved	Cr M Scott	Seconded	Cr T Jackson	Carried
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Group A

Mr M Chester	Shire of Dardanup	
Cr M Scott	Shire of Capel	(existing member)

Group B

Mr G Evershed	Shire of Augusta-Margaret River
Cr I Earl	Shire of Augusta-Margaret River

Group C

Cr T Pratico Shire of Bridgetown - Greenbushes (existing member)
Mr T Clynch Shire of Bridgetown – Greenbushes

7.5 Cotton Bush

The CEO Shire of Dardanup Mr M Chester has advised as follows;

While in Perth last week the Shire President (Cr. Mick Bennett) and I met with the DAFWA representative about Cotton Bush control/eradication.

The attached information was provided to us. The Department is suggesting that the strategy that they have adopted with regard to Stable Fly be implemented re Cotton Bush.

This is not a formal request or directive to the Shire, just information for now.

Any formality will come through the Local Biosecurity Group I imagine.

The Stable Fly strategy requires Local Government to be heavily involved (see attached document). LGs will need to weigh this up in terms of allocation of resources.

One of the reasons that DAFWA gave for not giving Cotton Bush a high priority is that there are declared weeds and animals that are far higher risk to agriculture and therefore Cotton Bush is not give much attention. E.g. if Foot and Mouth disease were to get into Australia our beef and dairy industry would be seriously jeopardized, so by comparison, Cotton Bush is not on their agenda.

This is for information only. I expect a more formal approach will be initiated by DAFWA.

The following diagram illustrates how Stable Fly Complaints are managed by DAFWA

Two other documents namely;

Biosecurity and Regulation Invasive Species Position Statement, and

Impact Assessment – narrow Leaf Cotton Bush have been circulated prior to the meeting to CEOs and members for information.



Department of
Agriculture and Food

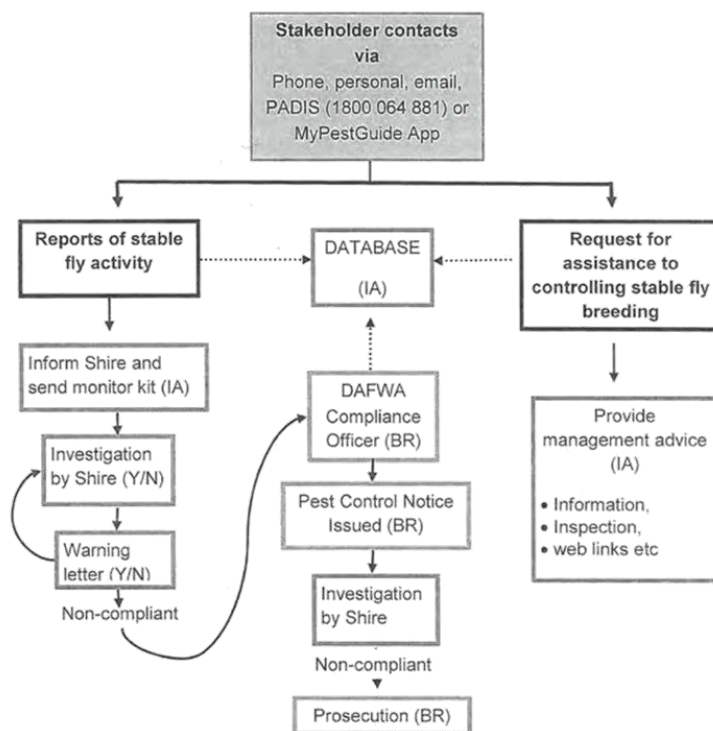


Managing Stable Fly reports and inquiries for the 2015/2016 fly season

DAFWA will assist landholders to meet their BAM Act obligations to control stable fly breeding on their properties and will provide a central register for reports of stable fly activity.

Key Principles:

1. DAFWA will maintain a central reporting & recording system for stable flies (IA) and support a regulatory framework for managing the pest under the BAM Act (BR).
2. DAFWA will work in partnership with Local Government to respond to reports.
 - a. DAFWA will supply stable fly management information to landholders (IA) and support shires to carry out regulatory and compliance functions (BR).
 - b. Local Government will be responsible for on-ground response to reports, inspections, evidence gathering and warning letters of non-compliance.



7.6 Withdrawal of Department of Local Government and Community (DLGC) owned buildings – Shire of Collie

Moved	Cr. W Sanford	Seconded	Cr M Steck	Carried
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RECOMMENDATION:

That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdrawal its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.

Background.

The Shire of Collie and a number of SW Councils received a letter from DLGC on 4th July 2016 to advise that during the 2016-17 state budget process the State Government announced a decision that the DLGC will cease leasing and owning property for the purpose of providing subsidised accommodation to community groups and childcare providers by 30 June 2018. A copy of the letter is attached at appendix 1.

The letter states that this decision is because the allocation of subsidised accommodation to a few community groups and childcare providers is considered inequitable and the current arrangement hinders the efficient allocation of resources on the basis of demonstrated need.

This decision will affect one such property in Collie being the newly constructed Collie Early Learning Education Centre on Throssell Street, Collie. This decision will also impact the incorporated group that occupies the building, being the Collie Early Learning group Inc.

The letter goes on to say that the Department of Lands will be involved in the sale of properties and an invitation will be extended to the Shire of Collie during discussions to "ensure that appropriate facilities continue to be available for the provision of childcare services." The Shire of Collie only recently completed construction of the Collie Early Learning Centre at a cost of \$2.2m which was funded through the supertowns allocation.

The matter was considered by the Shire of Collie at its meeting on 2nd August 2016, where the following decision was made;

Comment

Mr Scheggia WALGA has arranged a meeting with the department and DG advising of the objections from a number of zones. Approximately 30 local governments will be affected.

That in regards to the State Government's advice that property ownership and management by the Department of Local Government and Communities will cease in Collie on 30 June 2018, Council:

- 1. Advises the Department of Local Government and Communities that Council opposes the notion of disposing the Collie Child Care Centre or cancelling the lease to the Collie Early Education Inc for same premises.**
- 2. Approach the DLGC and the Minister to revoke the decision and if unsuccessful, approach the local member requesting that the opposition develop an opposing policy on this issue leading into the State Government election in 2017.**
- 3. Request that WALGA strongly oppose this action on behalf of affected Councils on the grounds of cost shifting by the state.**

CARRIED 8/0

Comment:

The letter clearly represents cost shifting by the state onto local government and a further withdrawal of government supported services for Collie. The wording of the letter indicates an expectation that Council will be a party to discussions "to ensure appropriate facilities continue to be available for the provision of childcare services".

The withdrawal of services such as Transport and childcare not only represents an inconvenience for the community but also a potential adverse financial impact on the Council and/or Community organisation should either party be forced to take ownership of the facility. Despite being a new building, future maintenance, insurance, depreciation and servicing costs are likely to be substantial.

In developing this report the CEO has made enquires of other Councils in the South West. Most Councils did not receive the letter, however the Shires of Dardanup and City of Busselton did. It is noted that some Councils operate their own facilities and others are fortunate enough to have private businesses operate childcare facilities and therefore do not have to get involved in such services.

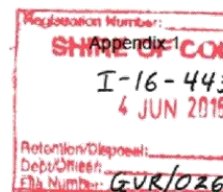
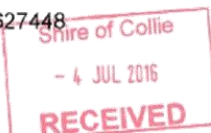
However from the Shire of Collies perspective, the correspondence is viewed as the DLGC relinquishing its responsibilities to provide such services and shifting cost to local government and community groups. In this regard, the Shire of Collie has a strong stance against any form of cost shifting by State or Federal Governments and Council seeks a stronger level of support by the State Government particularly as Collie has been nominated as a Supertown.

Appendix 1



Government of **Western Australia**
Department of **Local Government and Communities**

Our ref: E1627448



Mr David Blurton
Chief Executive Officer
Shire of Collie
87 Throssell Street
COLLIE WA 6225

Dear Mr Blurton

**THE DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES BUILDINGS
WITHIN THE SHIRE OF COLLIE**

The 2016-17 State Budget announcement a Government decision that the Department of Local Government and Communities will cease leasing and owning property for the purpose of providing subsidised accommodation to community groups and childcare providers. The Department will withdraw from this role by 30 June 2018, providing a two year transition period for affected parties to make alternative arrangements.

The rationale for the decision is that it is not the core business of the Department to manage property for third parties. The allocation of subsidised accommodation to relatively few community groups and childcare providers is considered inequitable, and the current arrangement hinders the efficient allocation of resources on the basis of demonstrated need.

I am writing to inform you that the Department currently owns the following property located in the Shire of Collie, and of the potential impact to the child care centre that operates by way of a special purpose incorporated community group under a license agreement with the Department, expiring on 30 June 2018.

Property	Location	Current use	License expiry
Collie Child Care Centre	Throssell Street, Collie	Child Care Centre	30/06/2018

I have written to the tenant to advise them of the decision to transition away from ownership of this property. The Department is very aware of the importance of ensuring that the Collie community continues to have access to quality childcare services.

Accordingly, we are entering into discussions with relevant government stakeholders, specifically the Department of Lands, which has responsibility for selling property assets, and we would like to extend those discussions to the Shire of Collie in order that appropriate facilities continue to be available for the provision of childcare services.

8. State Council Agenda

MOVED

THAT the recommendations be endorsed excluding item 5.2

Moved	Cr M Bennett	Seconded	Cr T Best	Carried
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5. MATTERS FOR DECISION 5Error! Bookmark not defined.

5.1 2016 Annual General Meeting Minutes (01-003-02-0003 TB) 5Error! Bookmark not defined.

5.2 Development Assessment Panels (05-047-01-0016 CG) Error! Bookmark not defined.

5.3 Interim Submission - Amendments to the Planning and Development (Local Planning Scheme) Regulations 2015 (05-047-01-0011 VJ) 38

5.4 Site Inspections and the Building Act 2011 (05-015-01-0003 VJ) 83

5.5 Changing Places (06-072-01-0001 EB) 90

5.6 Improving the accuracy and stability of the PAYGO heavy vehicle charges methodology (05-006-03- 0007 DM) 93

6. MATTERS FOR NOTING / INFORMATION 106

6.1 Public Health Act 2016 (05-031-01-0001 JH) 106

6.2 Local Government Heritage Guidelines (05-001-071-03 NH)
(06-007-0300-0016 MB) 109

6.3 Report on Local Government Road Assets and Expenditure 2014/15
(06-007-0300-0016 MB) 111

7. ORGANISATIONAL REPORTS Error! Bookmark not defined.

7.1 Key Activity Reports Error! Bookmark not defined.

7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB) Error!
Bookmark not defined.22 124

7.1.2 Report on Key Activities, Governance and Organisational Services
(01-006-03-0007 TB) Error! Bookmark not defined.

7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
defined.

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7.1.4 Report on Key Activities, Planning and Community Development
(01-006-03-0014 WC) 133

7.2 Policy Forum Reports 138

Moved	Cr M Steck	Seconded	Cr W De Campo	Lost 4/6
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MOTION

DEVELOPMENT ASSESSMENT PANELS (05-047-01-0016CG)

Amendment

THAT 5.2 sub-paragraph 2. be amended by deleting \$20 million and inserting \$2 million

Moved	Cr T Jackson	Seconded	Cr M Bennett	Carried
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MOTION

THAT State Council agenda item 5.2 be endorsed

DISCUSSION – AGM

There was discussion on the merits of the AGM process and content of the WA Local Government Week Conference.

9 Zone Status Report for Aug 2016

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
Sth West C	2016 June 23 State Council Agenda Item 5.1 Local Government Gift Provisions	That item 5.1, item 2 recommendations be amended as follows; By the removal of the words "continue to develop suggested" in line 1 and replacement with "Engage in Drafting relevant" and the inclusion of the words following Officers in line 3 "and forward to the Government, Opposition and relevant ministers and Opposition spokesman.	The resolution from the South West Country Zone was included at the State Council meeting and resolved as follows: STATE COUNCIL RESOLUTION JULY 2016 That WALGA: 1. Seek commitment from the State Government and The Opposition to align Local Government Elected Members and employees with State Parliamentarians in respect to exempting gifts received in a genuine personal capacity; and 2. Engage in drafting relevant long term Act and Regulatory provisions relating to gifts to provide more logical and relevant provisions for Elected Members and Local Government Officers. 3. As an interim measure, explore potential opportunities to amend the Local Government (Administration) Regulations to achieve exemption from disclosure of travel, accommodation and meals provided by ALGA, WALGA, LGMA and other Local Government professional associations. Information will be provided to the Government, Opposition and relevant Ministers and Opposition spokesman.	August 2016	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
Sth West C	2016 June 23 Zone Agenda Item 10.1	THAT: SWZ seek that WALGA undertake a review of its annual conference including structure, format, content and cost,	The Local Government Convention and Exhibition was last reviewed following the 2015 convention. It is reviewed every second year in	August 2016	Zac Donovan Executive Manager Finance and Marketing zdonovan@walga.asn.au

	Speakers at WALGA AGM		deference to the result of the survey of participating delegates. For example, a significant change to the 2016 program was to offer a speaker program more orientated around practical application than the previous balance of practical, motivational and inspirational. In addition pricing and pricing options for the convention and exhibition are maintained in reference to comparable events offered by similar organisations. The evolution of the convention is perpetual and insights for development are welcomed, especially from participating Members.		9213 2038
Sth West C	2016 June 23 Zone Agenda Item 10.2 Councillor Training Programs	That WALGA be advised that program as circulated is to be confirmed and that nominations from elected members will be sought by CEOs and advised directly to WALGA	Course dates, venue and trainers now finalised and enrolment forms available on WALGA website.	August 2016	Jacqueline Dodd Training Manager jdodd@walga.asn.au 9213 2090
Sth West C	2016 June 23 Zone Agenda Item 10.1 DAFWA Recognised Biosecurity	That: 1. The South West Zone WALGA call on the State Government to immediately reinstate adequate funding to DAFWA for biosecurity officers to enact full compliance regarding the	As per the AGM resolution, the Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

	Groups – Shire of Capel	control of declared weeds and feral animals across the South West: and 2. WALGA be requested to lobby the State Government and State Labour Party on this matter.	Food, the Director General of DAFWA and the State Biosecurity Council. It will also advocate to the State Labor Party and the Greens on this matter.		
Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the state government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	August 2016	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2016 April 22 Zone Agenda Item 11.3 Review of Biosecurity and Agriculture Management Act	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with “managed bushland” category. Furthermore a complete review of the act be undertaken.	The Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council.	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	2016 April 22 Zone	That: <ul style="list-style-type: none"> That WALGA lobby DFES to undertake a review of Bushfire Attack Level (BAL) Mapping ; 	State Council supports state-wide, minimum <u>bushfire</u> mitigation standards, specifically to:	August 2016	Melissa Pexton Senior Policy Advisor Community

	Agenda Item 11.1 BAL Mapping	<ul style="list-style-type: none"> Continue to lobby for mandatory accreditation (WALGA, Commission, WAPC) 	<ul style="list-style-type: none"> Give legislative effect to <u>bushfire</u> guidelines Improve guidance on design of subdivision and buildings Provide policy guidance, model subdivision and development conditions Establish an accreditation system for BAL assessments Establish a training and education program. <p>WALGA continue to monitor the implementation of the planning for <u>bushfire</u> risk management policy framework in support of the position adopted by State Council and advocate accordingly.</p> <p>Further updates will be provided in the Planning and Community Development Key Activity Report.</p>		mpexton@walga.asn.au 9213 2080
Sth West C	2015 November 27 Zone Agenda Item 9.3 Asset Valuations and Depreciation	<p>THAT: WALGA be requested to lobby the Minister for Local Government and the Department of Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This</p>	<p>WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation.</p> <p>This issue has been further highlighted by the information to be provided on the DLGC comparative website.</p> <p>The Zone will be kept informed as</p>	August 2016	<p>Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051</p>

		includes but is not limited to the following: A common methodology or framework being established to consistently identify and determine “fair value” of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.	this issue progresses.		
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: a) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and b) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of developing their skills as structural fire fighters later on in their	Further to WALGAs representation and advocacy to the Inter Agency Bushfire Training Subcommittee, where this issue has been raised, WALGA will be conducting workshops in the South West to address a range of emergency management issues of which training will be considered in detail. The workshop was originally scheduled for June, however was cancelled due to member commitments to an exercise in the region on the same day. WALGA will discuss a suitable date with the	August 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080

		careers if that is their choice.	<p>Zone.</p> <p>WALGA is planning to host workshops in September 2016 and will consult with the South West Zone for the best date.</p> <p>As part of this process WALGA is hosting a workshop with members to progress the Emergency Services Levy (ESL) Project on Tuesday 23 August at the Hyatt Hotel. This will follow the breakfast with Waroona Bushfire Special Inquirer, Euan Ferguson. Mr Ferguson will discuss the report, highlighting relevant recommendations and opportunities for Local Governments.</p>		
Sth West C	2015 June 26 Zone Agenda Item 8.7 SAI Global – Australian Standards – Subscription Costs	That the South West Zone of WALGA request the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	<p>WALGA's Procurement team is currently investigating this issue and two options are being considered:</p> <ol style="list-style-type: none"> 1. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. WALGA is in the process of engaging legal expertise to assist with the drafting of new standard contract terms and conditions for use by Members. This work will commence in August. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that wish to adopt the new WALGA General Conditions of Contract. 2. For those Members that still wish to use the SA Terms and Conditions or have access to other 	August 2016	<p>John Filippone Executive Manager Business Solutions jfilippone@walga.asn.au 9213 2020</p>

			<p>Australian Standards through SAI Global, WALGA will investigate the opportunity to enter into a single statewide license agreement. Municipal Association of Victoria (MAV) has already undertaken some of this work and WALGA would look to build on what has already been achieved by MAV. This will remove the need for Members to individually enter into arrangements with SA.</p>		
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10. Discussion Forum

10.3 Central Zone Account for Grain Freights

At the last meeting the Zone resolved as follows

"That the Zone President be authorised to further investigate this matter with the Avon Midland Zone and the WALGA representatives involved and advise the Zone accordingly".

The EO has received the following email and account but is unaware of any commitment to contribute financially to this activity. Members of SWZ have attended and received minutes at the invitation of the Avon Midland Country Zone.

The EO had advised Robert that this was unexpected and the account would be placed before the Zone meeting.

A detailed breakdown of expenses was provided to the Zone President.

Email

I attach Invoice for your Zone's share of costs for the Local Government Grain Freight Group for the period 1 May 2015 to 30 April 2016.

Regards
Robert

Robert Dew
Executive Officer
AVON-MIDLAND COUNTRY ZONE WALGA

Phone - 9620 1234
Mobile - 0429 962 013
E-mail - tambin@westnet.com.au
Post - PO Box 70, Wongan Hills 6603

RESOLUTION

It was resolved that the Executive Officer write to the Secretary of the Grain Freights Group and advise that the SWZ no longer needs to be represented on the group.

11. Financial Report

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

OPERATING STATEMENT FOR THE YEAR ENDING 30 JUNE 2016

2014/15 ACTUAL \$	DETAILS	NOTES	2015/16 BUDGET \$	2015/16 ACTUAL \$
6,955	Revenue Revenue from Operations	2	6,200	7,394
(10,520)	Expenditure Expenditure on Operations	3	(7,076)	(7,067)
(3,565)	Surplus (Deficit) for Year T/F to Equity		(876)	327

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2016

2014/15 ACTUAL \$	DETAILS	2015/16 BUDGET \$	2015/16 ACTUAL \$
15,376	Equity at 1 July	16,776	11,811
(3,565)	Surplus (Deficit) for Year T/F from Operating Statement	(876)	327
11,811	Equity at Year End	15,900	12,138

BALANCE SHEET AT 30 JUNE 2016

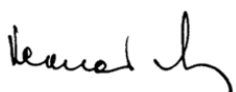
2013/14 ACTUAL \$	DETAILS	NOTES	2015/16 BUDGET \$	2015/16 ACTUAL \$
13,211	Assets Cash at Bank and Invested	4	15,900	13,538
13,211	Total Assets			13,538
(1,400)	Liabilities Sundry Creditors	5	(0)	(1,400)
11,811	Net Assets at Year End		15,900	12,138

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

NOTES TO ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2016

NOTE	DETAILS		
1	<u>Basis of Accounting</u> The Financial Statements for the South West Zone of the WA Local Government Association have been prepared on a modified cash basis and are intended for use by Association Members only		
NOTE	DETAILS	2014/15 ACTUAL	2015/16 ACTUAL
2	<u>Revenue from Operations</u> Interest on Investment Member Councils Contributions	\$ 355 <u>\$6,600</u> \$6,955	\$ 194 <u>\$7,200</u> \$7,394
3	<u>Expenditure on Operations</u> Executive Support Donation Miscellaneous Expenses	(\$7,000) (\$3,000) <u>(\$ 520)</u> (\$10,520)	(\$7,000) (\$ 0) <u>(\$ 67)</u> (\$7,067)
4	<u>Cash at Bank and Invested</u> Term Deposit Cheque Account Total	\$11,536 <u>\$ 1,675</u> \$13,211	\$11,730 <u>\$ 1,808</u> \$13,538
5	<u>Sundry Creditors</u> ER Fisher (Secretarial Service June 2016)	(\$1,400)	(\$1,400)

Annual Financial Statements for the South West Zone, WA Local Government Association
prepared by Vern McKay CPA.



25 August 2016

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

FINANCIAL REPORT FOR THE PERIOD ENDING 31 JULY 2016

DETAILS	2016/17 ANNUAL BUDGET \$	2016/17 ACTUAL \$
Opening Cash Funds at 1 July	<u>13,394</u>	<u>13,538</u>
<u>Revenue</u>		
Interest on Investment	50	0
Member Council Contributions	7,200	0
Total Revenue	7,250	0
<u>Expenditure</u>		
Secretarial Service	(7,000)	(0)
Secretarial Service Creditor 2015/16	(0)	(1,400)
Miscellaneous Expenses	(70)	(5)
Total Expenditure	(7,070)	(1,405)
Surplus (Deficit) for Period	180	(1,405)
Closing Funds at 31 July 2016	13,574	12,133

Closing Funds at 31 July 2016 Represented By:

Cheque Account	\$403	
Term Deposit 1.5% - Holding Investment	\$11,730	\$12,133
Funds Available at 31 July 2016		\$12,133

12. Accounts

12.1 Payments

Executive Officer \$1400

Moved	Cr T Jackson	Seconded	Cr T Best	Carried
-------	--------------	----------	-----------	---------

MOTION:

That the financial report be received, the budget for the ensuing year be endorsed and accounts be approved for payment

12.2 Annual Fees

Moved	Cr M Scott	Seconded	Cr T Best	Carried
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MOTION

That the annual fees for membership of the Zone be set at \$600.

This is the same amount charged as last year and will provide a total income of \$7200 pa.

13. Schedule of meetings 2016

PREFERRED DATES FOR ZONE MEETINGS	Proposed Date for SWZ Meeting	STATE COUNCIL MEETING DATES 2016
Friday 25 Nov to Friday 2 Dec	Friday 25th November Shire of Dardanup	Wednesday 7 December

15. Closure

The President thanked members for their attendance and the Shire of Collie and their staff for the hospitality extended to the Zone delegates.

EO Action Items

1. Letter to Grain Freight Group EO re observer cessation
2. Contact Ms. R Boucher DCP re address to Zone at November meeting
3. Advise DEMC of SWZ member nominations
4. Issue accounts to Councils for membership fees



South West

District Emergency Management Committee

(SW DEMC)
Membership

Seeking Local Government Representative for the SW DEMC

BACKGROUND

Western Australia uses a committee structure to assist the State Emergency Management Committee (SEMC) in the development and implementation of the State emergency management (EM) arrangements. This structure consists of committees at the State, district and local level. Interagency representation at a senior level is a crucial feature of the District Emergency Management Committee (DEMC). This ensures that appropriate advice and feedback on EM arrangements is available for Local Emergency Management Committee (LEMC) consideration. To facilitate EM arrangements in Western Australia, the State is divided into EM districts, each of which comprises a number of local governments. In each EM district the relevant Police District Superintendent is designated as the District Emergency Coordinator.

A DEMC is established for each emergency management district (s. 31 (1) of the *Emergency Management Act 2005*). The SW DEMC covers the following local governments:

Augusta Margaret River

Boyup Brook
Bridgetown Greenbushes
Bunbury
Busselton
Manjimup

Collie

Capel
Dardanup
Donnybrook Balingup
Harvey
Nannup

SW DEMC meets four times per year and if required additional meetings are facilitated to conduct DEMC exercise, district risk workshop etc. SW DEMC meetings are well attended by the regional representatives from various emergency management response and support organisations.

DEMC Executive:

- Chair, which is the District Emergency Coordinator (WA Police) – the position of Chair is appointed by the SEMC;
- Deputy Chair – DFES representative appointed by the Fire and Emergency Services Commissioner; and
- District Emergency Coordinator (if not Chair) – appointed by State Emergency Coordinator; and
- Executive Officer – SEMC District Emergency Management Advisor (DA)

Current Issue:

Local government membership, attendance and contribution at the SW DEMC is considered as of high importance by the SW DEMC members. Following is the list of current local government membership groups and members:

GROUP A BUNBURY CAPEL COLLIE HARVEY DARDANUP	SCOTT Murray Capel WIDMER Chris Bunbury (Proxy)
GROUP B AUGUSTA MARGARET RIVER BUSSELTON NANNUP	BOOTSMA Rob CESM HALL Nathan CESM (Proxy)
GROUP C BOYUP BROOK BRIDGETOWN GREENBUSHES DONNYBROOK BALINGUP MANJIMUP	PRATICO Tony Bridgetown Greenbushes VACANT (Proxy)

The current local government representation at the SW DEMC is not suitable due to:

- lack of regular attendance/availability including the current vacant position for a proxy member to represent Group C.
- there is no mechanism or forum for the chosen members to discuss the SW DEMC meeting agenda and outcomes with the other local governments. Therefore, the appointed members have limited ability to truly represent the group they have been chosen to represent.
- the Group B representation by the Community Emergency Services Manager (CESM) is suitable at the Local Emergency Management Committee (LEMC) level and not the DEMC level.

What is SW DEMC seeking from the WALGA Zone meeting?

- The SW DEMC is seeking two suitable local government representatives to represent the SW WALGA Zone at the SW DEMC meetings.

WALGA Zone TALKING POINTS – August and September 2016

1. CAPACITY BUILDING PROJECTS

1.1. Country Local Government Fund

The Department of Local Government and Communities has received further RfR CLGF funding for its Local Government Capacity Building Program 2015-2016 through to 2017-2018. Initiatives in the program include:

Local government involvement in community development

- Many local governments have expressed a desire to better connect with not-for-profit and community organisations in their area to improve community service delivery. The community development program will support this outcome in three ways:
 - 20 two-day workshops to commence in October 2016
 - 24 scholarships
 - Grants of up to \$20,000.
- Applications for the scholarships and grants close on 8 September 2016.
- Contact Kenneth Parker on 08 6552 1543 for more information.

Regional development program for young people in local government

- The development program will enable young people in country local governments to gain knowledge and skills, receive encouragement and development opportunities on the nature of leadership and ways of providing leadership in their organisation, and develop employment opportunities in the local area or region.
- The program involves three components:
 - 16 two-day training workshops to commence in October 2016
 - 40 scholarships across two rounds, and
 - Traineeships with a value of \$5,000 to pay trainee course fees and up to \$15,000 as a wage subsidy.
- Applicants for the scholarships and traineeships close on 25 August 2016.
- Contact Kenneth Parker on (08 6552 1543) for more information.

Service Delivery Reviews

- The Department is working with the University of Technology Sydney, Centre for Local Governments to deliver a series of training workshops on the service delivery review process.
- The service delivery review process:
 - enables local governments to review their current service provision and plan future service levels and arrangements, taking into account community feedback and priorities; and
 - assists local governments to consider aspirational targets (such as the construction of new community infrastructure, or expansion of a community service), elected member expectations and what can be done with existing resources.
- Registrations are now open for the following training workshops:

Perth – 24 and 25 October 2016

Merredin – 27 and 28 October 2016

Bunbury – 14 and 15 November 2016

Katanning - 17 and 18 November 2016

- Contact Virginia Scott on 08 6552 1442 for more information.

1.2. Integrated Planning and Reporting (IPR)

- The Department has been updating the guidelines and advisory documents for IPR.
- It is anticipated that the updated IPR documents will be published shortly.
- For more information contact Tim Fowler (08 6552 1439)

1.3. Elected Member Training (Non-metro only)

- The DLGC is happy to advise that the agreement to deliver Elected Member training will continue in 2016/17.
- In 2016/17, two 'core units' will be offered: Understanding Financial Reports and Budgets, and Sustainable Asset (Infrastructure) Management.
- A number of 'electives' could be offered which regions choose from (such as Effective Community Leadership, CEO Performance Appraisals, Understanding Strategic Policy, Land Use Planning, Meeting Procedures and Debating).
- Dates for August and September are:
 - **16 August** *Meeting Procedures and Debating* Mt Magnet
 - **24 August** *Land Use Planning* Gingin
 - **25 August** *Better Planning Decisions* Gingin

- **17 Sept** *Meeting Procedures and Debating* Dowerin
- **29 Sept** *Understanding Financial Reports and Budgets* Geraldton
- **30 Sept** *Sustainable Asset (Infrastructure) Management* Geraldton
- Again, this training will be delivered in consultation with the zones – please support both DLGC and WALGA by participating in programs offered in your zone.

Governance Reviews

- As part of proposed new initiatives funded by the Country Local Government Fund (CLGF) the Department of Local Government and Communities (DLGC) are intending to engage the Australian Institute of Company Directors (AICD) to provide a Governance Review Program for country local governments.
- The preliminary roll out of the program will involve up to 13 local governments participating in a survey which is to translate into a report for the local government that identifies areas of its perceived strengths, opportunities for improvement and an analysis of participants' comments.
- It is anticipated that local governments will be able to identify positive capacity capability and/or governance outcomes as a result of the review process and action taken.
- For further information please contact Stuart Fraser on 6552 1586.

2. LEGISLATION

2.1. LG Regional Subsidiaries update

- A Bill to amend the Local Government Act is currently before the Parliament. Amongst other things, the bill seeks to establish a power for local governments to create regional subsidiaries.

Please note: This is subject to the successful passage of that Bill.

- The Department will release a discussion paper on the regulations to support the establishment of regional subsidiaries.
- Regional subsidiaries will be governed by a charter. It will be up to the forming local governments to provide detail in the charter that fits the purpose of the subsidiary that they are forming.
- The regulations will point to the types of matters that need to be considered and so your input will be very important.
- Contact Julie Knight (6552 1595) or email legislation@dlgc.wa.gov.au.

3. COMMUNITY PORTFOLIO INTERESTS

3.1. Parenting

- The Department is providing an extra \$3.5 million over the next four years for the community sector to deliver parenting services, bringing the total funding to about \$6 million a year.
- Initial consultations have begun with the respective State Government agencies to ascertain funding and priorities in the Parenting program.
- Initial meetings have occurred with current Parenting service providers on the Department's strategic priorities for the program area and inform them of the impending procurement process.
- The Department held discussions in July for stakeholder consultations for the Parenting Program to develop service outcomes, strategies and KPIs. A request for tender process is set to open in September.

3.2. Changes to service delivery (Parenting WA and Best Start)

- One of the decisions within the 2016-17 State Budget was that the Department of Local Government and Communities would shift focus in the parenting sector - from direct service delivery to a strategic coordination and facilitation role.
- The decision means the Department will no longer offer Parenting WA and Best Start programs from 31 December 2016.
- The Department will also establish a Centre for Parenting Excellence in Perth, which will support the parenting sector in line with community needs.
- For more information contact Kelly McIntyre (08 6552 1633)

3.3. Connect News Stories

- The Department's e-newsletter, Connect, highlights activities, events and projects.
- Connect is available by subscribing on www.dlhc.wa.gov.au



SUMMARY MINUTES

STATE COUNCIL MEETING

September 2016



NOTICE OF MEETING

Meeting No. 4 of 2016 of the Western Australian Local Government Association State Council held at Dalwallinu Discovery Centre on Friday 9 September 2016 commenced at 10.19 am.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

Members	Avon-Midland Country Zone	Cr Darren Slyn
	Central Country Zone	President Cr Philip Blight
	Central Metropolitan Zone	Mayor Heather Henderson
	East Metropolitan Zone	Cr Catherine Ehrhardt (Deputy)
		Cr Darryl Trease JP
	Gascoyne Country Zone	Cr Lachlan McTaggart (Deputy)
	Goldfields Esperance Country Zone	Cr Suzie Williams (Deputy)
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Ken Clements
	Murchison Country Zone	Cr Simon Broad
	North Metropolitan Zone	Cr Russ Fishwick JP
		Cr David Michael
		Cr Frank Cvitan (Deputy)
	Northern Country Zone	President Cr Karen Chappel
	Peel Country Zone	Cr Wally Barrett
	Pilbara Country Zone	Mayor Peter Long
	South East Metropolitan Zone	Mayor Henry Zelones OAM JP
		Cr Julie Brown (Deputy)
	South Metropolitan Zone	Cr Jon Strachan (Deputy)
	South West Country Zone	President Cr Wayne Sanford
Secretariat	Chief Executive Officer	Ms Ricky Burges
	Deputy Chief Executive Officer	Mr Wayne Scheggia
	EM Environment & Waste	Mr Mark Batty
	EM Governance & Organisational Services	Mr Tony Brown
	EM Finance & Marketing	Mr Zac Donovan
	EM Planning & Community Development	Mr Warwick Carter
	EM Infrastructure	Mr Ian Duncan
	EM Business Solutions	Mr John Filippone
	Manager Strategy & Association Governance	Mr Tim Lane
	EO Governance	Ms Fiona Cohen

1.2 Apologies

Chair	President of WALGA	Cr Lynne Craigie
	Deputy President of WALGA/	Mayor Tracey Roberts JP
	North Metropolitan Zone	
	South East Metropolitan Zone	Cr Fiona Reid
	South Metropolitan Zone	Mayor Carol Adams
	South Metropolitan Zone	Mayor Logan Howlett
	Goldfields Esperance Country Zone	President Cr Malcolm Cullen
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Central Metropolitan Zone	Cr Janet Davidson OAM JP
	East Metropolitan Zone	Cr Sue Bilich
	South Metropolitan Zone	Cr Doug Thompson
	Kimberley Country Zone	President Cr Elsie Archer
Ex-Officio	Local Government Managers Australia	Mr Jonathan Throssell
	The Rt Hon Lord Mayor of the City of Perth	Ms Lisa Scaffidi



MEETING ASSESSMENT

Cr Darren Slyn was invited to undertake a meeting assessment at the conclusion of the meeting.

1.3 ELECTION OF CHAIR

In accordance with Standing Order 11.2; in the absence of the President and the Deputy President, State Council shall choose by resolution a chairman from the representatives present to preside at the meeting.

The Chief Executive Officer called for nominations for the position of Chair and the following nominations were received:

- Mayor Henry Zelones
- Cr Wayne Sanford

An election was conducted and **Cr Wayne Sanford** was declared elected Chair for the September 2016 State Council meeting.

1.4 ANNOUNCEMENTS

Nil.

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of July 2016 State Council Meeting

Moved: Mayor Heather Henderson
Seconded: Cr Julie Brown

That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on 2 July 2016 be confirmed as a true and correct record of proceedings.

RESOLUTION 81.5/2016

CARRIED

2.1.1 Business Arising from the Minutes of July 2016

Nil.

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chairman any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

Cr Julie Brown, Cr Jon Strachan and Cr Frank Cvitan declared Impartiality Interest in Item 5.2.



5. MATTERS FOR DECISION

5.1 2016 Annual General Meeting Minutes (01-003-02-0003 TB)

Tony Brown, Executive Manager Governance & Organisational Services

Recommendation

That Annual General Meeting Motions:

1. Item 4.1 that amends the WALGA Constitution be noted.
2. Item 4.2 and 4.7 be endorsed and referred to the relevant policy unit for the development of the policy.
3. Items 4.6, 4.12B be noted as in accordance with Association Policy and;
4. Items 4.3, 4.4, 4.5, 4.8, 4.9, 4.10 and 4.11 be noted and forwarded to the relevant WALGA policy unit for consideration.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone supports Item 5.1 within the July 2016 State Council Agenda with the following amendments:

That Annual General Meeting Motions:

1. Item 4.1 that amends the WALGA Constitution be noted.
2. Item 4.2, 4.4, 4.5, 4.7 and 4.9 be endorsed and referred to the relevant policy unit for the development of the policy.
3. Items 4.6, 4.12B be noted as in accordance with Association Policy and;
4. Items 4.3, 4.8, 4.10 and 4.11 be noted and forwarded to the relevant WALGA policy unit for consideration.

SECRETARIAT COMMENT

All other Zones have resolved to note items 4.4, 4.5 and 4.9. Noting and referring to the Policy Unit allows for further work to be carried out to develop a policy.



Moved: President Cr Karen Chappel
Seconded: Cr Darren Slyn

That Annual General Meeting Motions:

1. Item 4.1 that amends the WALGA Constitution be noted.
2. Item 4.2 and 4.7 be endorsed and referred to the relevant policy unit for the development of the policy.
3. Items 4.6, 4.12B be noted as in accordance with Association Policy and;
4. Items 4.3, 4.4, 4.5, 4.8, 4.9, 4.10 and 4.11 be noted and forwarded to the relevant WALGA policy unit for consideration.

RESOLUTION 82.5 /2016

CARRIED



5.2 Development Assessment Panels (05-047-01-0016 CG)

Christopher Green, Senior Planner

Recommendation

That WALGA endorse the findings and recommendations of the Association's report *Development Assessment Panels, 2011-16 Review* and advocate for;

1. A full and comprehensive cost-benefit analysis of Development Assessment Panels be conducted by an independent organisation.
2. Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states.
3. The Local Government sector be consulted prior to any amendments to the Development Assessment Panels system, to ensure that operational efficiencies can be achieved.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SECRETARIAT COMMENT

The proposal is contrary to the AGM resolution and the majority of Zones support the recommendation.

EAST METROPOLITAN ZONE

Remove Item 5.2 point 2. page 13 and replace with point 2. below.

2. Advocate to abolish the current mandatory \$10million JDAP limit and \$2million opt-in limit in favour of a \$10million mandatory and \$4million opt-in limit.

SECRETARIAT COMMENT

The proposal is contrary to the AGM resolution and the majority of Zones support the recommendation.



SOUTH METROPOLITAN ZONE

That the South Metropolitan Zone supports Item 5.2 within the September 2016 State Council Agenda, with an additional item;

- WALGA initiate a Policy Forum/Working Group comprising of WALGA Officers, Local Government Officers and Elected Members to guide the process of achieving the independent review in point 1. above and any input into the review by WALGA.

SECRETARIAT COMMENT

The recommendation is for the cost benefit analysis to be carried out by the State Government; based on this it would not be possible for WALGA to establish a Policy Forum.

Moved: Cr Philip Blight
Seconded: Cr Karen Chappel

That WALGA endorse the findings and recommendations of the Association's report *Development Assessment Panels, 2011-16 Review* and advocate for;

- 1. A full and comprehensive cost-benefit analysis of Development Assessment Panels be conducted by an independent organisation.**
- 2. Abolishing the current opt-in mechanism which allows applicants to choose either elected Councils or the DAP as the decision maker in favour of a Ministerial call-in power for projects of state or regional significance, with a minimal value of \$20 million, as has been adopted in the eastern states.**
- 3. The Local Government sector be consulted prior to any amendments to the Development Assessment Panels system, to ensure that operational efficiencies can be achieved.**

RESOLUTION 83.5 /2016

CARRIED



5.3 Interim Submission - Amendments to the Planning and Development (Local Planning Scheme) Regulations 2015 (05-047-01-0011 VJ)

Vanessa Jackson, Policy Manager, Planning and Improvement

Recommendation

That:

1. The interim submission to the Department of Planning regarding the proposed amendments to the Planning and Development (Local Planning Scheme) Regulations 2015 be endorsed;
2. The Department of Planning be advised that support for the proposed amendments is conditional on the Local Government sector being provided with a copy of the draft regulations to provide comment on; and
3. The Department of Planning provide a commitment for a 12 month review of any regulations that are gazetted, to ensure that the regulations are operating to the satisfaction of the Local Government sector.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

GREAT SOUTHERN COUNTRY ZONE

That item 5.3 be supported with the replacement of recommendation 2 as follows:-

2. The Department of Planning be requested to provide a copy of the draft regulations to the sector for comment prior to gazettal.

SECRETARIAT COMMENT

The WALGA recommendation is stronger than this amendment as support is conditional on the important pre-requisite to receive a copy of the draft regulations.



Moved: Cr Frank Cvitan

Seconded: Cr Julie Brown

That:

- 1. The interim submission to the Department of Planning regarding the proposed amendments to the Planning and Development (Local Planning Scheme) Regulations 2015 be endorsed;**
- 2. The Department of Planning be advised that support for the proposed amendments is conditional on the Local Government sector being provided with a copy of the draft regulations to provide comment on; and**
- 3. The Department of Planning provide a commitment for a 12 month review of any regulations that are gazetted, to ensure that the regulations are operating to the satisfaction of the Local Government sector.**

RESOLUTION 84.5 /2016

CARRIED



5.4 Site Inspections and the Building Act 2011 (05-015-01-0003 VJ)

Vanessa Jackson, Policy Manager Planning and Improvement

Recommendation

That:

1. WALGA's current policy position on mandatory inspections be expanded to specifically support mandatory inspections at the following stages of the building construction process:
 - a. Foundations and footings;
 - b. Slab/reinforcement of bearers/joists;
 - c. Roof; and
 - d. Occupancy or Final completion.
2. WALGA advise the Building Commission that further discussion with the Building Industry and the Local Government sector is required to determine how a mandatory inspection regime in WA could be achieved.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Not Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South West Country Zone	WALGA Recommendation Supported

AVON MIDLAND COUNTRY ZONE

That the Zone not support the recommendation to State Council as it believes that the onus for the inspections should remain with the builder

CENTRAL METROPOLITAN ZONE

That the Central Metropolitan Zone supports item 5.4 with the following amendment.

1. WALGA's current policy position on mandatory inspections be expanded to specifically support mandatory inspections for single dwellings only at the following stages of the building construction process:
 - a. Foundations and footings;
 - b. Slab/reinforcement of bearers/joists;
 - c. Roof; and
 - d. Occupancy or Final completion.
2. WALGA advise the Building Commission that further discussion with the Building Industry and the Local Government sector is required to determine how a mandatory inspection regime in WA could be achieved.



KIMBERLEY ZONE

That the Secretariat writes to WALGA regarding the State Council Agenda item 5.4 Building Act requesting the item be deferred to consult with LGIS.

SOUTH EAST METROPOLITAN ZONE

That:

1. WALGA's support for mandatory inspections is subject to those inspections being undertaken on a full cost recovery basis with fees increased annually by an amount at least equivalent to the Local Government Cost Index or the Consumer Price Index, whichever is greater.
2. WALGA's current policy position on mandatory inspections be expanded to specifically support mandatory inspections at the following stages of the building construction process:
 - a. Foundations and footings;
 - b. Slab/reinforcement of bearers/joists;
 - c. Roof; and
 - d. Occupancy or Final completion.
3. WALGA advise the Building Commission that further discussion with the Building Industry and the Local Government sector is required to determine how a mandatory inspection regime in WA could be achieved.

PEEL ZONE

That Peel Zone supports a full and complete discussion on;

- a. the strong support for inspections and strong opposition that the responsibility be placed solely on the Local Government.
- b. the strong support of a regime of significant penalties for the builders non-compliance.

SOUTH METROPOLITAN ZONE

That item 5.4 be deferred for further consideration by WALGA, on the issues relating to liability, cost and the responsible agency are clarified.

SECRETARIAT COMMENT

The feedback from the Zones indicates that the responsibility for the inspections should not be with the Local Government sector.

The concerns around liability and operational issues are acknowledged and further discussion with the sector will be required.



Moved: Cr Philip Blight
Seconded: Cr Julie Brown

That WALGA:

- 1. Note opposition to the responsibility for an increased inspection regime being placed on Local Governments;**
- 2. Carry out a consultation process on mandatory inspections being expanded to specifically include inspections at the following stages of the building construction process:**
 - a. Foundations and footings;**
 - b. Slab/reinforcement of bearers/joists;**
 - c. Roof; and**
 - d. Occupancy or Final completion; and,**
- 3. Support a regime of specific penalties for the builder's non-compliance.**

RESOLUTION 85.5 /2016

CARRIED



5.5 Changing Places (06-072-01-0001 EB)

Elle Brunsdon, Grant Projects Officer, Planning and Community Development

Recommendation

That WALGA:

1. Note the progress and funding allocations for the Changing Places Grant Program.
2. Write to the Hon. Donna Faragher, Minister for Disability Services and seek additional funding to extend the Changing Places Program from 2017/18 financial year.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Mayor Heather Henderson

Seconded: Cr Frank Cvitan

That WALGA:

1. Note the progress and funding allocations for the Changing Places Grant Program.
2. Write to the Hon. Donna Faragher, Minister for Disability Services and seek additional funding to extend the Changing Places Program from 2017/18 financial year.

RESOLUTION 86.5 /2016

CARRIED



5.6 Improving the accuracy and stability of the PAYGO heavy vehicle charges methodology (05-006-03- 0007 DM)

By Dana Mason, Policy Manager - Economics

Recommendation

That WALGA's interim submission to the National Transport Commission discussion paper on options for improving the accuracy and stability of the PAYGO heavy vehicle charges methodology be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Stephen Strange
Seconded: Cr Karen Chappel

That WALGA's interim submission to the National Transport Commission discussion paper on options for improving the accuracy and stability of the PAYGO heavy vehicle charges methodology be endorsed.

RESOLUTION 87.5 /2016

CARRIED



MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER)

5.7 Executive Committee Minutes (01-006-03-0006 TB)

Moved: Mayor Henry Zelones
Seconded: President Cr Karen Chappel

That the Minutes of the Executive Committee meeting held 19 July 2016 be noted.

RESOLUTION 88.5/2016

CARRIED

5.8 Selection Committee Minutes (01-006-03-0011 MD)

Moved: Mayor Henry Zelones
Seconded: Cr Jon Strachan

That:

1. The recommendations from the Selection Committee Flying Minute dated July 2016 be noted by State Council: and
2. The recommendations from the Selection Committee Flying Minute dated August 2016 be noted by State Council.

RESOLUTION 89.5/2016

CARRIED

5.9 2017 State Council Meeting Schedule and Regional Meetings (01-004-02-0001 TB)

Moved: Cr Ken Clements
Seconded: Cr Phillip Blight

That the State Council Meeting Schedule for 2017 be endorsed subject to holding only one regional meeting in 2017 (in the Murchison Zone).

LOST

Moved: Cr Simon Broad
Seconded: Cr Russ Fishwick

That the State Council Meeting Schedule for 2017 be endorsed.

RESOLUTION 90.5/2016

CARRIED



5.10 Corporate Governance Charter Update and Committee Membership (01-006-03-0006 TB)

Moved: Cr Karen Chappel

Seconded: Mayor Heather Henderson

That:

1. The Corporate Governance Charter be amended as follows:
 - a. Clause 17 (ii) be amended to include:
 - i. "A senior Local Government officer from a member Local Government with high-level finance experience", pertaining to membership of the committee; and
 - ii. "Four State Councillors will be appointed as Deputy Members of the Executive Committee corresponding to the Deputy Chairs of the Policy Teams", pertaining to membership of the committee.
 - b. Clause 17 (iv) be amended to include:
 - i. "State Council will also appoint Deputy Chairs of the Policy Teams, who are appointed as Deputy Members of the Executive Committee", pertaining to the membership of the Policy Teams.
2. The following State Councillors be appointed as members of the Executive Committee and as Chairs of the respective Policy Teams;
 - a. President Cr Karen Chappel as Chair of the Governance and Organisational Services Policy Team;
 - b. Mayor Henry Zelones as Chair of the Planning and Community Development Policy Team;
 - c. President Cr Wayne Sanford as Chair of the Infrastructure Policy Team; and,
 - d. Cr Doug Thompson as Chair of the Environment and Waste Policy Team.
3. The following State Councillors be appointed as Deputy Members of the Executive Committee and Deputy Chair of their respective Policy Team:
 - a. Mayor Carol Adams as Deputy Chair of the Governance and Organisational Services Policy Team;
 - b. Cr Darryl Trease as Deputy Chair of the Planning and Community Development Policy Team;
 - c. Cr Stephen Strange as Deputy Chair of the Infrastructure Policy Team; and,
 - d. Cr Wally Barrett as Deputy Chair of the Environment and Waste Policy Team.
4. The Selection Committee run a nominations and appointment process to recommend an independent Local Government officer to State Council for appointment to the Executive Committee, with the appointment to be confirmed by State Council at the 7 December 2016 State Council meeting; and,
5. Non-metropolitan State Councillor appointed to the WALGA Selection Committee be Cr Darren Slyn from the Avon-Midland Zone.

RESOLUTION 91.5/2016

CARRIED



6. MATTERS FOR NOTING / INFORMATION

6.1 Public Health Act 2016 (05-031-01-0001 JH)

By Jodie Holbrook, Policy Manager Community

Recommendation

That State Council note the Public Health Act 2016 ('the Public Health Act') together with the supporting Public Health (Consequential Provisions) Act 2016 ('the Consequential Act'), received Royal Assent on the 25th July 2016.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr David Michael

Seconded: Mayor Henry Zelones

That State Council note the Public Health Act 2016 ('the Public Health Act') together with the supporting Public Health (Consequential Provisions) Act 2016 ('the Consequential Act'), received Royal Assent on the 25th July 2016.

RESOLUTION 92.5/2016

CARRIED



6.2 Local Government Heritage Guidelines (05-001-071-03 NH)

Nina Hewson, Community Policy Officer

Recommendation

That State Council notes the State Heritage Office draft guidelines that have been distributed to the Local Government sector for comment.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr David Michael

Seconded: Mayor Henry Zelones

That State Council notes the State Heritage Office draft guidelines that have been distributed to the Local Government sector for comment.

RESOLUTION 93.5/2016

CARRIED



**6.3 Report on Local Government Road Assets and Expenditure 2014/15
(06-007-0300-0016 MB)**

Mark Bondiotti, Policy Manager Transport and Roads

Recommendation

That State Council note the Report on Local Government Road Assets and Expenditure 2014 /15

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Meeting Held prior to Agenda distribution
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr David Michael

Seconded: Mayor Henry Zelones

That State Council note the Report on Local Government Road Assets and Expenditure 2014 /15.

RESOLUTION 94.5/2016

CARRIED



7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste (01-006-03-0017 MJB)

Moved: Cr Darryl Trease
Seconded: Mayor Peter Long

That the Key Activities Report from the Environment and Waste Unit to the September 2016 State Council meeting be noted.

RESOLUTION 95.5/2016

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Moved: Mayor Henry Zelones
Seconded: Cr Phillip Blight

That the Key Activities Report from the Governance and Organisational Services Unit to the September 2016 State Council meeting be noted.

RESOLUTION 96.5/2016

CARRIED

7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)

Moved: Cr Karen Chappel
Seconded: Cr Simon Broad

That the Key Activities Report from the Infrastructure Unit to the September 2016 State Council meeting be noted.

RESOLUTION 97.5/2016

CARRIED

7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 WC)

Moved: Cr Catherine Ehrhardt
Seconded: Mayor Heather Henderson

That the Key Activities Report from the Infrastructure Unit to the September 2016 State Council meeting be noted.

RESOLUTION 98.5/2016

CARRIED



7.2 Policy Forum Report (01-006-03-0007 TB)

Moved: Cr Frank Cvitan
Seconded: Cr Phillip Blight

That the report on the key activities of the Association's Policy Forums to the September 2016 State Council meeting be noted.

RESOLUTION 99.5/2016

CARRIED

7.3 President's Report

Moved: Mayor Henry Zelones
Seconded: Cr Julie Brown

That the President's Report for September 2016 be received.

RESOLUTION 100.5/2016

CARRIED

7.4 CEO's Report

Moved: Cr Stephen Strange
Seconded: Mayor Peter Long

That the CEO's Report for September 2016 be received.

RESOLUTION 101.5/2016

CARRIED

7.5 LGMA Report

LGMA Representatives provided an apology for the meeting.



8. ADDITIONAL ZONE RESOLUTIONS

Cr Russ Fishwick declared an Impartiality Interest in relation to the Peel Zone Resolution – Beach Emergency Number.

Moved: Cr Simon Broad
Seconded: Cr Frank Cvitan

That the additional Zone Resolutions from the September 2016 round of Zones meetings as follows be referred to the appropriate policy area for consideration.

RESOLUTION 102.5/2016

CARRIED

CENTRAL COUNTRY ZONE

Local Government Authority Planning Fees – 4WDL VROC (Planning & Community Development)

That:

1. the correspondence by 4WDL to the Minister for Planning be noted;
2. the Central Country Zone Executive Officer monitor the ongoing progress of this issue; and
3. WALGA be asked to keep the Central Country Zone informed of any progress on the matter of planning fees.

Management of Emergency Services Levy (Planning & Community Development)

That the Central Country Zone reaffirms its previous resolution as follows:

That the Central Country Zone requests WALGA to investigate the establishment of a body to oversee the management of the Emergency Services Levy funds. This body would direct funding to agencies and bodies upon application.

and request WALGA to monitor the State Government's response to Recommendation 17 of the Ferguson Report to determine what further action, if any, is required to initiate a review of the management and distribution of the Emergency Services Levy.

EAST METROPOLITAN ZONE

Elected Member Attendance at Meetings Other Than Council Meetings (Governance & Organisational Services)

That WALGA pursue legislative change which mandates Elected Member attendance at a range of meetings, in addition to Council Meetings.

Provision of Energy Efficient Street Lighting by Western Power (Infrastructure)

That WALGA continue to strongly advocate for Western Power to provide energy efficient street lighting (using LED technology) on all major highway upgrades such as the Great Eastern Hwy upgrade project in the Shire of Mundaring.



GREAT SOUTHERN COUNTRY ZONE

Motions to WALGA Annual General Meeting (Governance & Organisational Services)

That the Western Australian Local Government Association (WALGA) be requested to only accept motions referring to WALGA Constitution or procedural matters for discussion in general business at the Annual General Meeting.

KIMBERLEY ZONE

WALGA Support for Economic Development (From July 5 Minutes) (Governance & Organisational Services)

1. That WALGA investigates expanding its services to member Councils to pursue economic development opportunities for the local government sector.
2. The scope of this service to include identifying systemic blockages of legislative impediments to economic development in the regions of Western Australia.

NORTH METROPOLITAN ZONE

Changes to Funding of Parenting and Family Services by Department of Local Government and Communities (Planning & Community Development)

That WALGA coordinates an advocacy campaign to State Government in regard to continuing support for subsidised accommodation that enables community groups and childcare providers to offer affordable childcare.

PEEL ZONE

Beach Emergency Number (Governance & Organisational Services)

That WALGA:

1. Support and facilitate a meeting with key stakeholders (including Police, SLSWA, DFES, St Johns, Land Gate and Fisheries) for improved means of beach identification to assist Emergency Authorities in the event of a beach incident/emergency.
2. Investigate other potential opportunities for the use of this system

Cr Russ Fishwick declared an Impartiality Interest in this item.

State Agreements - Department of State Development (Executive)

That WALGA investigate the termination of State Agreements as administered by the Department of State Development.



SOUTH WEST COUNTRY ZONE

Withdrawal of Department of Local Government and Community (DLGC) owned buildings – Shire of Collie (Executive)

That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdraw its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.

9. MEETING ASSESSMENT

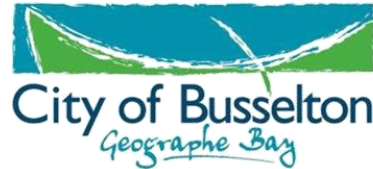
Cr Darren Slynns provided feedback as to the effectiveness of the meeting.

10. DATE OF NEXT MEETING

That the next meeting of the Western Australia Local Government Association State Council be held in the Boardroom at WALGA, ONE70 Railway Parade, West Leederville, on Wednesday 7 December commencing 4pm.

11. CLOSURE

There being no further business the Chair declared the meeting closed at 11.36am.



Meelup Regional Park Management Committee

CO Locked Bag 1 • Busselton • Western Australia • 6280

Email: Kay.Lehman@busselton.wa.gov.au

Web: www.meeluppark.com

Facebook: Meelup Regional Park

Informal Meeting- Notes

DATE: Tuesday 28 June 2016, 5pm

VENUE: Eagle Bay Community Hall

1. ATTENDANCE AND APOLOGIES

Attendance:

Members: Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Cr John McCallum, Cr Ross Paine, Mr Albert Haak, Mrs Shirley Fisher and Mr Bob Ginbey.

Officers: Mr Greg Simpson (Manager Environmental Services) and Ms Kay Lehman (Meelup Environment Officer- EO).

Apologies: Cr Terry Best, Mr Damien Jones and Mr John Lang

2. FINANCIAL SUMMARY - Attachment A

The Financial Statement to 20 June 2016 included as Attachment A was discussed.

Proposed Direction:

1. That the Committee notes the June 2016 Financial Summary (**Attachment A**).
2. Request the re-allocation of \$11,000 from 2015/16 budget for the purpose of constructing equipment shed.
3. Investigate options for location of equipment storage shed including the Vidler Road depot.

3. MEELUP VOLUNTEER UPDATE – Bob Ginbey

Bob present a summary of basic statistics and volunteer activities over the last month including:

Basic statistics:

From 3 February to 28 June 2016 there were 16 Meelup Volunteer working parties.

- Most of these Working Parties were from 8.30 to 10 or 9.00 to 10.30 on a Tuesday morning.
- From a regular cohort of about 20 on the volunteer contact list there were 107 attendances.
- The total number of volunteer working hours logged for the working parties was 168.5 hours.

In addition there were 2 working parties each involving 55, Year10 students from Busselton Senior High School.

- Each project involved students who came by school bus to Meelup and were in the park for about 2 hours.
- Hence: 55 students x 2 projects x 2 hours = 220 hours
- Plus: 2x2 teacher supervisors x 2 hours = 8 hours
- Plus: 5 attendances for volunteer supervisors x 2 hours = 10 hours
- Total project hours = 238 hours

Volunteer Projects:

Environment Officer has a more comprehensive list of the projects undertaken. These were identified by the Committee early in the year.

They included:

- Seed collection in the Wildlife Corridor
- Trail maintenance of rock spillways
- Weed removal at Meelup car park
- Revegetation projects around Pt Picquet, Gannet Rock and from Meelup Beach to Sail Rock
- Cleaning up rubbish particularly along coastal rocks during the salmon fishing season.
- Upgrading of the Baudin Memorial and surrounding site.
- Revegetation and weed control in sections of Zone 6 Rehabilitation area.
- Revegetation and weed control of sections of the Wildlife Corridor.
- Trail trimming of selected sections of the coastal trails.
- Construction and installation of gabion baskets in sections of the coastal trail (Bob Jarvis)

- Location in the Wildlife Corridor of suitable trees and positions for the 5 artificial hollows for black cockatoo roosting and monitoring.

Some projects on the list remain to be undertaken such as the management of Pyp Grass in the dunes along Eagle Bay.

This report does not include the extensive hours undertaken by the volunteer members of the MRP Management Committee on working parties and other activities.

Recognition: All of this work is closely supported by and monitored by the Environmental Officer, Kay Lehman and the Meelup Regional Park Management Committee.

We are also very ably supported by Greg Simpson and other staff from the City of Busselton, the Councillors on the MRP Management Committee and the Mayor and other Council members.

Proposed Direction:

1. Information for the Committee to note.
2. EO to pick up seeds collected by the volunteers from Shirley Fisher, as part of the SWCC Wildlife Corridor Rehabilitation grant.

4. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as **Attachment B**. The Action Summary table was discussed with outstanding/ongoing actions to be summarized for the next meeting. Refer to the Action Summary table for details.

5. REPORTS

6.1 Management of the weed Pyp grass weed at Eagle Bay beach

The Residents Eagle Bay Association (REBA) has submitted a request for the control and eradication of the weed Pyp grass (*Ehrharta villosa*), from an area of approximately 500m in length on Eagle Bay beach.

Pyp grass was originally introduced from South Africa to WA as a means of stabilising coastal sand dunes. The grass is now recognised as a weed and chokes out existing native vegetation as it spreads. It is understood that the Shire of Dandaragan (Jurien Bay and Cervantes) is experiencing similar issues with the weed Pyp grass and is developing management plans to try and control and eventually eradicate this weed.

The REBA concern is that the area of infestation appears to be growing each year in both the easterly and westerly directions on Eagle Bay beach and becoming quite dense, choking out the natural dune vegetation. The section of beach currently affected by the existing infestation is estimated to be 400 to 500 m in length, for which an eradication plan could be developed and trialled in a controlled manner. REBA would be happy to be involved in some controlled trial eradication methods in order to develop a plan for eradication of this weed problem.

Management options listed in the Jurien Bay Pyp Grass Management Plan (2014) include physical removal, installation of root barriers, physical treatment then spraying of regrowth (e.g. brushcutting), 'weed wiping' chemical application and spraying only.

Manual removal is considered labour intensive and care is required to not leave rhizomes behind as these can regrow, however, this method could be an option in sensitive native vegetation and where there is interest by a community group or volunteers. The Green Army may also be available for this project.

Consideration need to be given to potential soil erosion when the grass is removed, timing of works, suitable replacement species and availability of species to revegetate the area. A management plan for the control of the Pyp grass would ideally be developed to guide the works.

Proposed Direction:

1. Information for the Committee to note.
2. EO to inform the Residents Eagle Bay Association (REBA), that the Committee would like them to take the lead on this project (to control the spread of Pyp grass at Eagle Bay) with the assistance of the Committee.

6.2 Meelup Brook water flows

An action from the 24 May 2016 meeting was to seek advice from the Department of Water on the environmental flow requirements for the Meelup Brook.

Information provided by the Department of Water indicates that a standard condition is placed on all dams within the Capes region for bypass flows to occur during the period 1 October to 31 May. This means that if there is streamflow entering dam(s) during this period, there is a requirement to release or bypass an equivalent volume of water to maintain environmental flow. The aim of this condition is to ensure that late spring, summer and autumn streamflow are retained for environmental water requirements.

Proposed Direction:

1. Information for the Committee to note.
2. EO to write to the Department of Water to follow-up on environmental water flow in the Meelup Brook catchment.

6.3 Litter Control Officer

The following proposed direction was agreed to at the May 24 2016 meeting:

To use the contractor funding from the Meelup budget to employ a litter collection contractor as detailed in a report from Committee member, John Lang to commence in October 2016.

Proposed Direction:

1. Litter collection contractor to be included in the 2016/17 project planning scheduled for August 2016.

6.4 Eagle Bay Salmon Monument proposal

A meeting was held with David Couch, Dick Lear, Allan and Shane Mills with the Manager Environmental Services and the EO on 3 June 2016 to discuss the Meelup Regional Park Management Committee's reservations on their monument proposal and the process moving forward.

The fisherman group is keen to have the 70 year history of salmon fishing acknowledged and for some form of recognition at the site. The group indicated that they would prefer to use the existing concrete slab in the southern section of the carpark for the siting of some form of monument.

The funding from the Coast West grant for a salmon fishing sign at Baudin Memorial will go ahead. The sign will detail the history of salmon fishing with some photographs and will be erected in the northern section of the carpark adjacent to the Baudin Memorial.

Proposed Direction:

1. Information for the Committee to note.

6.5 New Meelup Regional Park Committee member

Expressions of interest (EOI) for the Meelup Regional Park Committee member position closes on 24 June 2016. Two EOI have been received.

Proposed Direction:

1. Information for the Committee to note.

6.6 Whale Viewing Platform – Point Picquet

Works have commenced on construction of the Viewing Whale Platform. Site preparation and onsite mark out of the platform has been completed in preparation for the stone mason to construct the perimeter walls of the platform.

Proposed Direction:

1. Information for the Committee to note.

6.7 Mountain Bike Trail, Zone 6- Update

The Meelup Mountain Bike Working Group met on 31 May and 14 June 2016. The Working Group is progressing the development of the mountain bike trails in Zone 6 with the following updates:

- Dirt Art has undertaken the on-ground trail audit in Zone 6 and is finalising a trail development report.

- The Asbestos Management Plan and Detailed Site Investigation Plan of the contaminated former landfill site are being prepared. The development of trails in the former waste disposal areas will be considered as part of the site remediation planning process.
- Environmental approvals completed, including the Department of Environmental Regulation's Vegetation Clearing Permit.
- A meeting was held with representatives from the Department of Sport and Recreation, City of Busselton, Councillor Terry Best and the Cape Mountain Bikers Club on 2 June 2016 to discuss the current status of the Cape to Cape Mountain Bike Club's LotteryWest trail grant application.
- The Manager, Environmental Services and the EO will be consulting with the South West Boojarah (SWB) Working Party Meeting on the development of the mountain bike trail in Zone 6 in Perth on 5 July 2016.

Proposed Direction:

1. Information for the Committee to note.

6.8 Update on Alternate Funding Working Group

The Alternate Funding Working Group has several planned meetings in late June with various groups including Department of Parks and Wildlife, Cape to Cape Track Inc., Margaret River Busselton Tourism Association and an Aboriginal tourist business.

Proposed Direction:

1. Information for the Committee to note.

6.9 Friends of Meelup Working Group

Governance arrangements including a constitution for the future incorporation of the Friends of Meelup and Memorandum of Understanding are currently being drafted to assist with the establishment of the Friends of Meelup.

Proposed Direction:

1. Information for the Committee to note.

6.10 Project Planning -2016/17 year

A project planning meeting is scheduled for August 2016 to discuss projects for the 2016/17 year.

Proposed Direction:

1. The EO to send out to Committee members a proposed date in August 2016 for the project planning meeting.

6.11 Update on implementation of Grant work

The three current grants involve rehabilitation works are progressing with the following work undertaken in the last month:

Wildlife Corridor Project

- Installation of 5 cockatoo hollows;
- Weed control in preparation for planting;
- Community planting day -100 seedlings (tree guards) with Meelup volunteers

Revegetation of 1,500 seedlings- contractor- to be complete by end of June

Coastal nodes Project

- School group/Meelup volunteers community planting day- 350 seedlings (tree guards) and mulching;
- Weed control in preparation for planting;

Revegetation of 1,130 seedlings- contractor- to be complete by end of June

Zone 6 Rehabilitation

- Revegetation of 2,080 seedlings, mulching- contractor
- Erosion control- installation of coil logs- contractor

Proposed Direction:

1. Information for the Committee to note.

7.0 Late Items

7.1 Donation to the Meelup Regional Park

The Meelup Regional Park Committee has received notification from a community member linked with the Bunker Bay Memorial who would like to donate \$1000 annually to help with volunteer work in the Park.

Proposed Direction:

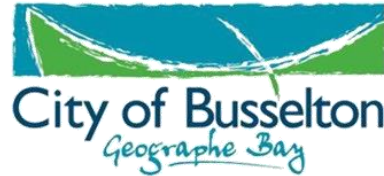
1. EO to investigate governance requirements for receiving financial donations.

8.0 Meeting Closure

The meeting was closed at 7pm.

ATTACHMENT B - ACTION TABLE 28 June Meeting 2016

Subject	Action	Date of Committee Decision	Progress	Completed
Financial Summary	1. Request the re-allocation of \$11,000 from 2015/16 budget for the purpose of constructing equipment shed. 2. Investigate options for location of equipment storage shed including the Vidler Road depot.	28/06/2016		
Volunteers	EO to pick up seeds collected by the volunteers from Shirley Fisher, as part of the SWCC Wildlife Corridor Rehabilitation grant.	28/06/2016		
Management of the weed Pyp grass weed at Eagle Bay beach	EO to inform the Residents Eagle Bay Association (REBA), that the Committee would like them to take the lead on this project (to control the spread of Pyp grass at Eagle Bay) with the assistance of the Committee.	28/06/2016		
Project Planning - 2016/17 year	The EO to send out to Committee members a proposed date in August 2016 for the project planning meeting.	28/06/2016		
Donation to the Meelup Regional Park	EO to investigate governance requirements for receiving financial donations.	28/06/2016		
Meelup Brook water flows	EO to write to the Department of Water to follow-up on environmental water flow in the Meelup Brook catchment.	28/06/2016		
Project Planning - 2016/17 - Litter Collection	Litter collection contractor to be included in the 2016/17 project planning scheduled for August 2016.	28/06/2016		
Visitor Survey-Meelup Regional Park	1. There was no support from the Committee to undertake additional visitors surveys in 2016. 2. EO to investigate who was contracted to undertake the visitor survey report from the 2010 survey.	28/06/2016		
Governance and Management Arrangements	Re-schedule Manager, Governance Services to go over the Meelup governance and management arrangements for when the new committee member is appointed in a few months.	24/05/2016	Waiting for new committee member to start	
Environmental Guidelines for Events	requirements for event organizers' to include in their Environmental Management Plan. Guidelines are to include details and standards on dieback hygiene stations, preferred trail routes and other relevant environmental measures.	24/05/2016	A scope of works for advice from a Dieback consultant need to be done first-next financial year budget- to include in the environmental guidelines.	
Meelup Beach- Trees	EO to prepare a scope of works for a tree condition audit, landscape and vegetation plan for Meelup Beach and investigate the available of grant funding to undertake the project.	24/05/2016	Undertake in July	
Meelup Volunteers	To provide information on volunteer insurance.	26/04/2016	24/5/16-Manager Environmental Services met with LGIS to discuss the details of volunteer insurance including the potential for training to be provided. The details need to be developed and finalised.	
Dogs in Meelup	For the EO to meet with Committee member John Lang to discuss and plan measures in preventing dogs in the Meelup Regional Park.	26/04/2016	Meeting was held-requires follow-up actions to be completed. Signs to be purchased next financial year.	
Sign audit	That a sign audit be undertaken to identify the types and location of signage throughout the Park.	19/01/2016	Scheduled for July/August 2016	
Website update	That the options for managing the Meelup Regional Park Website be investigated. 22/3/16 - Check the link to the Meelup website on the City of Busselton's website and the hosting of the Meelup website.	28/06/2016	EO is currently drafting text to add on the City's website on Meelup Regional Park including a link to the Meelup Regional Park website.	
Meelup Regional Park Management Plan	EO to print the Management Plan figures and to propose a meeting time with the Committee to review (mid week was preferred).	28/06/2016		
Training Needs for the Meelup Regional Park Committee members	EO to send through any environmental training opportunities to committee members including training offered through local NRM groups. EO to arrange speakers on relevant topics e.g. experts from DPaW.	22/12/2015	Training opportunities will be sent to committee members when available (ongoing). Members to let EO know of any particular training requirements. EO to arrange speakers (ongoing).	Ongoing training as available



Meelup Regional Park Management Committee

CO Locked Bag 1 · Busselton · Western Australia · 6280

Email: kay.lehman@busselton.wa.gov.au

Web: www.meeluppark.com

Facebook: Meelup Regional Park

Meeting Held: Tuesday 26 July 2016, commencing 5pm.

Venue: Eagle Bay Community Hall Fern Road

Informal Meeting- Notes

1. ATTENDANCE AND APOLOGIES

Attendance:

Members: Mr Peter Randerson (Deputy Presiding Member), Cr John McCallum, Cr Terry Best, Mr Damien Jones and Mrs Shirley Fisher

Officers: Mr Greg Simpson (Manager Environmental Services)

Apologies: Dr Bob Jarvis, Mr John Lang, Mr Albert Haak, Mr Bob Ginbey and Ms Kay Lehman (Meelup Environment Officer- EO).

2. FINANCIAL SUMMARY - Attachment A

Proposed Direction:

1. The Committee noted the July 2016 Financial Summary (**Attachment A**).

4. MEELUP VOLUNTEER UPDATE

Recent volunteer activities discussed:

- Trimming the coastal trail commencing at Castle Rock and working towards Curtis Bay and Dunsborough.
- Mulching of the 350 seedlings planted by Busselton Senior High School (BSHS) students -Sail Rock/Castle Bay.
- Removal of 11 Sydney Wattles

Proposed Direction:

1. Information noted.

5. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as **Attachment B**.

Proposed Direction:

1. The action summary is appended as Attachment B. The action table was discussed with outstanding/ongoing action summary provided; refer to action summary for details.

6. REPORTS

6.1 Volunteer insurance information

Information on the City of Busselton's volunteer insurance has been requested by the Committee. The following is a brief summary of the City of Busselton's voluntary insurance cover.

Meelup Regional Park volunteers can utilise the City of Busselton's voluntary insurance which includes public liability and personal accident. Volunteer activities are required to be arranged through the Meelup Environment Officer. This is currently done through liaison with the volunteer coordinator. The City's personal accident insurance applies whilst an insured person is engaged in authorised activities and under the control of the City and includes direct travel to and from the authorised work.

All volunteers need to be registered on the day of the activity and have an induction. The City's Environment Officer can provide support with undertaking the induction. The volunteer group needs to have a Delegated Coordinator who will always be on-site to direct activities and ensure all volunteer details are recorded accurately in the Volunteer Register. The volunteer registration list is required to be submitted to the City's Environment Officer for our records.

The City is currently reviewing the volunteer insurance arrangements and is working towards presenting this information in a clear set of guidelines and providing training for volunteers. The City is also finalising an Environmental NRM Community Engagement Strategy and Volunteers and NRM Group Manual.

Proposed Direction:

1. Information noted.

6.2 Update on implementation of Grant work

The implementation of the three current grant projects are almost complete. Works completed includes the following:

Wildlife Corridor Project

- Installation of 5 cockatoo hollows
- Weed control in preparation for planting
- Community planting day -100 seedlings (tree guards) with Meelup volunteers
- Revegetation of 1,500 seedlings

Coastal nodes Project

- School group/Meelup volunteers community planting day- 350 seedlings (tree guards) and mulching;

- Weed control in preparation for planting
- Revegetation of 1,130 seedlings
- Salmon sign- Liaison with salmon fisherman group and Aboriginal consultation
- Two trail markers ordered

Works to be completed- Salmon fishing sign installation and new trail markers for the new trail alignment at Point Piquet

Proposed Direction:

1. That directional signage be installed on the section of trail at Point Picquet to better define trail alignment as part of the Point Picquet carpark upgrade.

Zone 6 Rehabilitation

- Community planting day with Meelup volunteers
- Revegetation of 2,080 seedlings, mulching- contractor
- Erosion control- installation of coil logs- contractor

Proposed Direction:

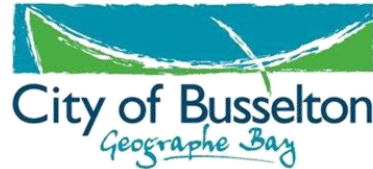
1. Information for the Committee to note.

7.0 NEXT MEETING- 23th August 2016, 5pm Eagle Bay Hall.

ATTACHMENT C - ACTION TABLE 26 July Meeting 2016

Subject	Action	Date of Committee Decision	Progress	Completed
Financial Summary	1. Request the re-allocation of \$11,000 from 2015/16 budget for the purpose of constructing equipment shed. 2. Investigate options for location of equipment storage shed including the Vidler Road depot.	28/06/2016	Funds have been reallocated for a shed. Shed location yet to be investigated.	
Volunteers	EO to pick up seeds collected by the volunteers from Shirley Fisher, as part of the SWCC Wildlife Corridor Rehabilitation grant.	28/06/2016	Schedule to pick up	
Management of the weed Pyp grass weed at Eagle Bay beach	EO to inform the Residents Eagle Bay Association (REBA), that the Committee would like them to take the lead on this project (to control the spread of Pyp grass at Eagle Bay) with the assistance of the Committee.	28/06/2016	EO has scheduled a meeting with Don Best from REBA on 1 August to discuss the management options at the site.	Done
Project Planning - 2016/17 year	1. The EO to send out to Committee members a proposed date in August 2016 for the project planning meeting. 2. Litter collection contractor to be included in the 2016/17 project planning scheduled for August 2016.	28/06/2016	Calendar invite sent to Committee for 11am 8 September at the City Offices.	Done
Meelup Brook water flows	EO to write to the Department of Water to follow-up on environmental water flow in the Meelup Brook catchment.	28/06/2016	Correspondence sent to DoW on compliance of dam flows.	Done
Visitor Survey-Meelup Regional Park	1. There was no support from the Committee to undertake additional visitors surveys in 2016. 2. EO to investigate who was contracted to undertake the visitor survey report from the 2010 survey.	28/06/2016	Have not been able to find information on who was contracted to undertake the visitor survey report from the 2010 survey	Done
Governance and Management Arrangements	Re-schedule Manager, Governance Services to go over the Meelup governance and management arrangements for when the new committee member is appointed in a few months.	24/05/2016	Waiting for new committee member to start	

Environmental Guidelines for Events	To develop environmental guidelines, to better define the requirements for event organizers' to include in their Environmental Management Plan. Guidelines are to include details and standards on dieback hygiene stations, preferred trail routes and other relevant environmental measures.	24/05/2016	A scope of works for advice from a Dieback consultant is being developed to include in the environmental guidelines.	
Meelup Beach- Trees	EO to prepare a scope of works for a tree condition audit, landscape and vegetation plan for Meelup Beach and investigate the available of grant funding to undertake the project.	24/05/2016	Undertake in July/August	
Meelup Volunteers	To provide information on volunteer insurance.	26/04/2016	Summary update in July 2016 Agenda	Done
Dogs in Meelup	For the EO to meet with Committee member John Lang to discuss and plan measures in preventing dogs in the Meelup Regional Park.	26/04/2016	Corflute sign designs (NO dogs) are being drafted.	
Sign audit	That a sign audit be undertaken to identify the types and location of signage throughout the Park.	19/01/2016	Scheduled for July/August 2016	
Website update	That the options for managing the Meelup Regional Park Website be investigated. 22/3/16 - Check the link to the Meelup website on the City of Busselton's website and the hosting of the Meelup website.	28/06/2016	Information on the Meelup Regional Park is being updated on the City's website including a link to the Meelup Regional Park website.	
Point Picquet Trail	That directional signage be installed on the section of trail at Point Picquet to better define trail alignment as part of the Point Picquet carpark upgrade.	26/07/2016		
Meelup Regional Park Management Plan	EO to print the Management Plan figures and to propose a meeting time with the Committee to review (mid week was preferred).	28/06/2016	Meeting scheduled for Monday 12 September at City Offices	Done
Ongoing Items				
Training Needs for the Meelup Regional Park Committee members	EO to send through any environmental training opportunities to committee members including training offered through local NRM groups. EO to arrange speakers on relevant topics e.g. experts from DPaW.	22/12/2015	Training opportunities will be sent to committee members when available (ongoing). Members to let EO know of any particular training requirements. EO to arrange speakers (ongoing).	Ongoing training as available



Meelup Regional Park Management Committee

CO Locked Bag 1 • Busselton • Western Australia • 6280

Email: Kay.Lehman@busselton.wa.gov.au

Web: www.meeluppark.com

Facebook: Meelup Regional Park

Informal Meeting- Notes

DATE: Tuesday 23 August 2016, 5pm

VENUE: Eagle Bay Community Hall

1. ATTENDANCE AND APOLOGIES

Attendance:

Members: Mr Peter Randerson (Deputy Presiding Member), Councilor John McCallum, Mrs Shirley Fisher and Councilor Terry Best and Mr Damien Jones

Officers: Mr Greg Simpson (Manager Environmental Services) and Ms Kay Lehman (Meelup Environment Officer- EO).

Apologies: Dr Bob Jarvis (Presiding Member), Mr Bob Ginbey, Mr Albert Haak and Mr John Lang.

2. FINANCIAL SUMMARY - Attachment A

Proposed Direction:

1. That the Committee notes the August 2016 Financial Summary (**Attachment A**).

3. MEELUP VOLUNTEER UPDATE

1. Upcoming Volunteer Activities-

- Weed Identification Field Trip Sunday 21st August at 9.30am- 11am. Meet at Riedel Park- Meelup Regional Park. Volunteers are invited to learn to identify weeds and weed control in the Park. Facilitated by Shirley Fisher and Kay Lehman.
- Wildflower Walk and Volunteer Picnic/BBQ- Sunday 25 September at 10am at Meelup Beach. Facilitated by Shirley Fisher and Kay Lehman.

2. EO presented a summary of the weekly volunteer activities from Bob Ginbey.

Proposed Direction:

1. To change to date of the Wildflower Walk and Volunteer picnic/BBQ to 9th October 2016 (as the previous proposed date is a long weekend).

4. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as **Attachment B**. The Action Summary table was discussed with outstanding/ongoing actions to be summarized for the next meeting. Refer to the Action Summary table for details.

4.1 Meelup Regional Park website update

Proposed Direction:

1. For the Committee members to give feedback on the content and improvements for the Meelup Regional Park website to the EO in the next two weeks.

5. REPORTS

5.1 Whale Viewing Platform, Point Picquet- Update

The Whale Platform at Point Picquet was completed on 9th August. Planning for the official opening of the platform is underway and is scheduled for mid-late September.

Proposed Direction:

1. Information for the Committee to note.
2. To invite Aboriginal representatives to the official opening of the whale platform.
3. To undertake the limestone sheeting of the small section of trail from Point Picquet carpark heading to Eagle Bay to join with the new limestone trail section.

5.2 Coast West Grant Success

The grant application to fund the project: Implementation of Dieback Management Measures along the Meelup Coastline has been successful. The grant funding from Coast West for this project is \$29,488.

Dieback is considered to be a significant threat to the Park and the management of dieback is a very high priority. A number of the management units within the Park are dieback free and prevention of infection is essential to protect these areas.

It is also essential that dieback hygiene management and community awareness be implemented in strategic areas to prevent the spread of dieback and well as the loss of biodiversity and recreational values of the Park. A major component of the project is to install dieback hygiene stations along the coastal track to prevent the spread of dieback into dieback free areas, including the threatened ecological community: the coastal heath community (*Calothamnus graniticus* subsp. *graniticus*).

The project includes:

- Installation of 8 dieback hygiene stations;
- Limestone sheeting of strategic tracks;

- Dieback signage and markers;
- Phosphite treatment of susceptible vegetation in strategic areas;
- GreenCard dieback training for 15 community members;
- Aboriginal consultation;
- Monitoring and education component by Meelup volunteers; and
- Project coordination by the City and the Meelup Regional Park Management Committee.

Proposed Direction:

1. Information for the Committee to note.

5.3 Pyp Grass Control Project at Eagle Bay

The EO met with President of the Residents of Eagle Bay Association (REBA) to discuss the control of Pyp grass (*Ehrharta villosa*) along the beach at Eagle Bay. The spread of the grass weed along the Eagle Bay beach is a concern and will be a long-term project to control the spread of the weed. There was a discussion on developing trial areas (plots) for various controls including manual removal, chemical spraying and burning followed by the spraying of re-growth.

REBA members may contribute to this project and assist with community communication and awareness. Monitoring of the various controls could also be undertaken by members of REBA and the Meelup volunteers.

Weed control spraying for this project could be included in the Weed Control contract for the Meelup Regional Park or grant funding could be sort for this project.

The EO has established a 10m x 20m plot and the Green Army has undertaken 1.5 days of manual removal of the Pyp grass in areas of native vegetation.

Proposed Direction:

1. EO to develop the project, in consultation with REBA.
2. EO to investigate grant funding for the control of Pyp grass (*Ehrharta villosa*) along the beach at Eagle Bay.
3. Information for the Committee to note.

5.4 Development Application, Lot 7 Burton Road

The City of Busselton has received a development application for a 'reception centre' at Lot 7 Burton Road. This property is accessed through Burton Road which is a non-gazetted road reserve that has not been excised from the Meelup Regional Park.

The proposal is expected to include the construction of two vehicle passing bays along Burton Road to allow 2 vehicles to pass each other safely involving:

- a. Widening of Burton Road in two locations to create areas 6.5m wide by 20m long.
- b. Gravel 150mm depth is to be placed in the widening.
- c. Drains to be cut where necessary to drain the stormwater off the road.

A map to indicate the approximate location of the passing bays on Burton Road is appended to this agenda as Attachment C.

The intersection of Cape Naturaliste Rd and Burton Rd is to be assessed to ensure a clear vehicle sight distance of 130m in each direction along Cape Naturaliste Road is achieved. A preliminary assessment indicates this intersection is relatively clear and that only minor vegetation clearing will be required.

The proponent may be required to apply for a Native Vegetation Clearing Permit under the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. The proponent may also be required to undertake a Spring Flora Survey of the proposed vegetation clearing areas to support the vegetation clearing application.

Proposed Direction:

1. Information for the Committee to note.
2. That consideration be given to dieback management, drainage and fire management measures for any proposed disturbance areas, in the planning assessment process..

5.5 Green Army Activities

The Green Army is an Australian Government initiative that helps connect young Australians between the age of 17 and 24 with meaningful work through environmental and conservation projects. Participants undertake accredited training and are supported to obtain Certificate 1 or 2 qualifications.

The Green Army team have undertaken the following work at Meelup Regional Park this month:

- Weed control and revegetation at Point Piquet;
- Landscaping and revegetation at the Whale Platform, Point Piquet;
- Manual removal of Pyp grass (*Ehrharta villosa*) in a trial plot at Eagle Bay; and the
- Construction and installation of rock gabions with the Meelup volunteers west of the Meeka carpark.

Proposed Direction:

1. Information for the Committee to note.

5.6 Update on the implementation existing Grants

The implementation of the three current grant projects is almost complete. Works to be completed include:

Wildlife Corridor Project

- Ongoing cockatoo hollow monitoring by the Meelup volunteers.
- Three additional cockatoo hollows will be installed, making a total of 8 hollows.

Coastal nodes Project

- Salmon sign for Baudin Memorial ordered.
- Two trail markers have been installed along the re-aligned trail neat Point Piquet.

Zone 6 Rehabilitation

- All on-ground works completed.

Proposed Direction:

1. Information for the Committee to note.
2. For the EO to check if Bob Ginbey (volunteer coordinator) has a key to the gate for the Wildlife Corridor to undertake cockatoo monitoring.

5.7 Dog Management Area Eagle Bay Beach

A review of dog control designations relating to public places in the City, following the introduction of controls in 2015 has been undertaken and in response to community feedback the City is considering potential changes to dog management areas on Eagle Bay beach. The proposal is to extend the dog exercise area on Eagle Bay beach south east approximately 200m to a point generally in line with the existing public access way which allows access from the beach to Eagle Bay Meelup Road, near Gypsy Street.

In March 2015, the Committee made the following recommendation (recommendation MP1503/011) to Council which related to the area currently under consideration as follows:

That Eagle Bay foreshore between Jingarmup Brook to a line at right angle to the beach northward of a sign, erected at the south eastern apex of Lot 203 as a dog exercise area except between 9.00am and 5.00pm during the period 1 December to 28 February inclusive.

Proposed Direction:

1. Information for the Committee to note.
2. The 200 metre extension to the south east of the dog management area on Eagle Bay beach is generally supported.

6.0 Meeting Closure

The meeting was closed at 6:40pm.

7.0 NEXT MEETING- 27th September 2016, 5pm Eagle Bay Hall.

ATTACHMENT B - ACTION TABLE 23 August Meeting 2016

Subject	Action	Date of Committee Decision	Progress	Completed
Dog Management Area Eagle Bay Beach	The 200 metre extension to the south east of the dog management area on Eagle Bay beach is generally supported.	23/08/2016		
Update on the implementation existing Grants	For the EO to check if Bob Ginbey (volunteer coordinator) has a key to the gate for the Wildlife Corridor to undertake cockatoo monitoring.	23/08/2016		
Development Application, Lot 7 Burton Road	That consideration be given to dieback management, drainage and fire management measures for any proposed disturbance areas, in the planning assessment process.	23/08/2016		
Pyp Grass Control Project at Eagle Bay	1. EO to develop the project, in consultation with REBA. 2. EO to investigate grant funding for the control of Pyp grass (<i>Ehrharta villosa</i>) along the beach at Eagle Bay.	23/08/2016		
Whale Viewing Platform- Point Piquet	1. To undertake the limestone sheeting of the small section of trail from Point Piquet carpark heading to Eagle Bay to join with the new limestone trail section. 2. To invite Aboriginal representatives to the official opening of the whale platform.	23/08/2016		
Point Piquet carpark upgrade	That directional signage be installed on the section of trail at Point piquet to better define the trail alignment as part of the Point Piquet carpark upgrade.	26/07/2016	Two trail marker have been installed.	Done
Financial Summary	1. Request the re-allocation of \$11,000 from 2015/16 budget for the purpose of constructing equipment shed. 2. Investigate options for location of equipment storage shed including the Vidler Road depot.	28/06/2016	Funds have been reallocated for a shed. Shed location is proposed to be located adjacent to the fire shed at Fern Road, Eagle Bay.	Done
Volunteers	EO to pick up seeds collected by the volunteers from Shirley Fisher, as part of the SWCC Wildlife Corridor Rehabilitation grant.	28/06/2016	Schedule to pick up	Done
Governance and Management Arrangements	Re-schedule Manager, Governance Services to go over the Meelup governance and management arrangements for when the new committee member is appointed in a few months.	24/05/2016	Waiting for new committee member to start	

Environmental Guidelines for Events	requirements for event organizers' to include in their Environmental Management Plan. Guidelines are to include details and standards on dieback hygiene stations, preferred trail routes and other relevant environmental measures.	24/05/2016	A scope of works for advice from a Dieback consultant is being developed to include in the environmental guidelines.	
Meelup Beach- Trees	EO to prepare a scope of works for a tree condition audit, landscape and vegetation plan for Meelup Beach and investigate the available of grant funding to undertake the project. 23 August 2016- EO to check the Meelup Master Plan for landscape design works.	24/05/2016	Undertake in August/Sept 2016.	
Dogs in Meelup	For the EO to meet with Committee member John Lang to discuss and plan measures in preventing dogs in the Meelup Regional Park.	26/04/2016	Corflute sign designs (NO dogs) have been drafted. Waiting on quotes.	
Sign audit	That a sign audit be undertaken to identify the types and location of signage throughout the Park.	19/01/2016	Scheduled for August/Sept 2016	
Website update	That the options for managing the Meelup Regional Park Website be investigated. 22/3/16 - Check the link to the Meelup website on the City of Busselton's website and the hosting of the Meelup website. 23/8/16 - For the Committee members to give feedback on the content and improvements for the Meelup website to the EO in the next two weeks.	28/06/2016	Information on the Meelup Regional Park is being updated on the City's website including a link to the Meelup Regional Park website. Update of the Meelup website to be included in the Project Planning 2016/17 meeting on 8th September.	
Ongoing Items				
Training Needs for the Meelup Regional Park Committee members	EO to send through any environmental training opportunities to committee members including training offered through local NRM groups. EO to arrange speakers on relevant topics e.g. experts from DPaW.	22/12/2015	Training opportunities will be sent to committee members when available (ongoing). Members to let EO know of any particular training requirements. EO to arrange speakers (ongoing). 23 Aug 2016-The new CoastWest grant: <i>Implementation of Dieback Management Measures along the Meelup Coastline</i> includes Dieback GreenCard training for 15 community members-scheduled for April 2017	Ongoing training as available

Busselton Population Medical Research Institute - Letter of
Appreciation



Deborah Holden
Civic Relations officer
City of Busselton
Locked Bag 1,
BUSSELTON WA 6280

Dear Deborah,

I am writing to thank you for the contribution of \$500 by the City of Busselton to our recent community forum.

Over 150 people attended, including the Federal Member for Forrest, Nola Marino, study volunteers, recent and past study participants and members of the public. The evening was a great success in bringing these people together and increasing awareness of the findings and the importance of the Busselton Health Study.

The support of the City of Busselton helped make the event possible and will undoubtedly contribute to the ongoing success of the health studies.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Alan James', with a stylized loop and a horizontal line extending to the right.

Alan James
Chair, Busselton Population Medical Research Institute

City of Busselton	Application No		Receipt No		City of Busselton
	CIO ID				
	06 SEP 2016				
	Property ID		Doc ID		
Retention					



City of Busselton
City of Busselton Locked Bag 1,
BUSSELTON, WA
6280

City of Busselton	Application No	Receipt No	City of Busselton
	CIO ID		
	07 SEP 2016		
	Property ID	Doc ID	
	Retention		

Wednesday 31 August

Dear Mayor Henley,

This year your council is bringing Garage Sale Trail to life in Busselton. This letter is to thank you for making the program available to your residents and tell you a bit more about the difference you're enabling.

Now in its sixth year, Garage Sale Trail is supported by over 150 councils nationally, four state governments and the Federal Government. It's the biggest REUSE, waste education and community building event that takes place across the country and this year, on Saturday 22 October, your local residents will join over 300,000 people across the country by taking part in Garage Sale Trail.

With the support of councils like yours what started out as a simple idea in one suburb has grown to a truly national event powered by people and enabled by government. We are only able to do what we do because of the support of councils like yours and we don't take that support lightly.

The program has been adopted by different councils for different reasons. For some it's about promoting reuse and carrying out waste education around an idea people understand. For other councils it's an opportunity to carry out community engagement and generate some positive media. Whatever the reason, it's clear that working in partnership we can make a big difference.

Garage Sale Trail launched on 10 August this year and already over 1,200 garage sales have been registered online at www.garagesaletrail.com.au. If you would like to find out more about how the campaign is getting underway in your local area please do not hesitate to get in touch by emailing councilmanager@garagesaletrail.com.au

Thank you for making it possible.

Andrew Valder
Co-Founder, Garage Sale Trail

Darryl Nichols
Co-Founder, Garage Sale Trail

MAJOR PARTNERS

SUPPORTING PARTNERS

MEDIA PARTNERS

STATE & TERRITORY GOVERNMENT PARTNERS



'This project is a NSW EPA Waste Less, Recycle More initiative funded from the waste levy.'



NON PARTY POLITICAL-NON SECTARIAN

THE COUNTRY WOMEN'S ASSOCIATION OF WESTERN AUSTRALIA (INC)

Date

Branch/Division/Committee

City of Busselton	Application No		Receipt No		City of Busselton
	CIO ID				
	09 SEP 2016				
	Property ID		Doc ID		
Retention					

15/7/2016

Dunsborough

CWA .of WA

Hon Secretary

Dunsborough CWA

PO Box 116

Dear Liz

Thank you to the City of Busselton for the sponsorship of our annual CWA Christmas Community Lunch. This event could not be run without the sponsorship. As it is really appreciated by the community members who attend the function, it would be a sad day if we could not hold it.

Our members will gladly acknowledge the city of Busselton at our function and we hope this sponsorship will continue for many years to come

Thanks and regards

Gay Growden

Branch Secretary

16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17. CONFIDENTIAL REPORTS

The reports listed below are of a confidential nature, in accordance with section 5.23(2) of the Local Government Act 1995. These reports have been provided to Councillors, the Chief Executive Officer and Directors only.

RECOMMENDATION

That the meeting is closed to members of the public to discuss the following items which are confidential for the reasons as shown.

**17.1 DETERIORATION OF A HERITAGE PLACE (PHOEBE ABBEY'S HOUSE) -
CONSIDERATION OF OPTIONS**

This report contains information of a confidential nature in accordance with Section 5.23(2)(f)(i) of the Local Government Act 1995, as it contains information relating to a matter that if disclosed, could be reasonably expected to impair the effectiveness of any lawful method of procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law

18. QUESTIONS FROM MEMBERS**19. PUBLIC QUESTION TIME****20. NEXT MEETING DATE**

Wednesday, 12 October 2016

21. CLOSURE