



Council Agenda

22 June 2016

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST


CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 22 JUNE 2016

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Wednesday, 22 June 2016, commencing at 5.30pm.

Your attendance is respectfully requested.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

10 June 2016

CITY OF BUSSELTON

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 22 JUNE 2016

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Nil

3. **PRAYER**

The Prayer will be delivered by Pastor Emily Seinemeier from Cornerstone Church.

4. **PUBLIC QUESTION TIME**

Response to Previous Questions Taken on Notice

Public Question Time

5. **ANNOUNCEMENTS WITHOUT DISCUSSION**

Announcements by the Presiding Member

Announcements by other Members at the invitation of the Presiding Member

6. **APPLICATION FOR LEAVE OF ABSENCE**

7. **PETITIONS AND PRESENTATIONS**

8. **DISCLOSURE OF INTERESTS**

A declaration of Impartiality Interest has been received from:

- Chief Executive Officer, Mike Archer in relation to agenda Item 11.1 - DA14/0561 - Proposed Extractive Industry - Lot 61 (No.1958) Caves Road, Naturaliste

In accordance with the Local Government (Rules of Conduct) Regulations 2007 this declaration will be read out immediately before Item 11.1 is discussed.

9. **CONFIRMATION AND RECEIPT OF MINUTES**

Previous Council Meetings

9.1 **Minutes of the Council Meeting held 8 June 2016**

RECOMMENDATION

That the Minutes of the Council Meeting held 8 June 2016 be confirmed as a true and correct record.

Committee Meetings9.2 Minutes of the Finance Committee Meeting held 2 June 2016**RECOMMENDATION**

- 1) That the minutes of the Finance Committee Meeting held 2 June 2016 be received.
- 2) That the Council notes the outcome from the Finance Committee Meeting held 2 June 2016 being:
 - a) The Finance Committee Information Bulletin - Period Ending 30 April 2016 item is noted.
 - b) The List of Payments Made - April 2016 item is presented for Council consideration at item 10.1 of this agenda.
 - c) The Financial Activity Statements - Period Ended 30 April 2016 item is presented for Council consideration at item 10.2 of this agenda.

9.3 Minutes of the Airport Advisory Committee Meeting held 8 June 2016**RECOMMENDATION**

- 1) That the minutes of the Airport Advisory Committee Meeting held 8 June 2016 be received.
- 2) That the Council notes the outcomes from the Airport Advisory Committee Meeting held 8 June 2016 being:
 - a) The Busselton-Margaret River Airport Noise Modelling item is presented for Council consideration at item 10.3 of this agenda.

9.4 Minutes of the Capes Region Organisation of Councils (CapeROC) Meeting held 26 May 2016**RECOMMENDATION**

- 1) That the minutes of the Capes Region Organisation of Councils (CapeROC) Meeting held on 26 May 2016 be received.
- 2) That the Council notes the outcomes from the Capes Region Organisation of Councils (CapeROC) Meeting held 26 May 2016 being:
 - a) CapeROC endorsed the allocation of \$20,000 from the 2016/17 budget for a historical initiative celebrating the 50th anniversary of the Margaret River Wine Association.
 - b) CapeROC will invite the Margaret River Busselton Tourism Association to take over responsibility of producing the Calendar of Events for the coming financial year with CapeROC providing funding up to the value identified for a 1 year term. In the event that the Margaret River Busselton Tourism Association does not support this proposal, CapeROC will proceed with the calendar publication for the coming year only.

- c) CapeROC received the information provided in the 2015/16 budget report; the Shire of Augusta Margaret River and the City of Busselton agreed to each allocate \$50,000 of their individual budgets towards a total CapeROC budget of up to \$100,0000 to progress regional economic development initiatives; and CapeROC identified the following projects and provisional allocations to be included in the 2016/17 CapeROC budget:
 - i. Margaret River Wine - 50th Anniversary Budget Allocation Request for 2016/17 Amount: \$20,000;
 - ii. Tourism Directional Signage Amount: \$20,000
 - iii. Margaret River Region Calendar of Events Amount: up to \$25,000; and
 - iv. To be identified in the next financial year Amount; \$35,000
- 3) Major project updates relating to the Busselton Margaret River Regional Airport, Busselton Foreshore and Civic and Administration Building redevelopments, Waste Management and State Budget Announcements were presented by Officers to CapeROC.

10. REPORTS OF COMMITTEE

10.1 Finance Committee - 2/06/2016 - LIST OF PAYMENTS MADE - APRIL 2016

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Information Technology
ACTIVITY UNIT:	Finance
REPORTING OFFICER:	Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments Made - April 2016

This item was considered by the Finance Committee at its meeting on 2 June 2016, the recommendations from which have been included in this report.

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of April 2016, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

NA.

FINANCIAL IMPLICATIONS

NA.

Long-term Financial Plan Implications

NA.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT

NA.

CONSULTATION

NA.

OFFICER COMMENT

NA.

CONCLUSION

NA.

OPTIONS

NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M112831 – M112923, EF045654 – EF046151, T007233 – T007235, and DD002727 – DD002758; together totaling \$6,887,743.33.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF APRIL 2016

<u>MUNICIPAL ACCOUNT - APRIL 2016</u>				
<u>Date Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	
1/04/2016 112831	BUSSELTON WATER BOARD	WATER SERVICES	10,921.70	
1/04/2016 112832-112833	SYNERGY	ELECTRICITY SUPPLIES	17,823.65	
1/04/2016 112834	HARLEY DYKSTRA PTY LTD	REFUND OVERPAYMENT CLEARANCE FEE	73.00	
1/04/2016 112835	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS - LODGEMENT OF DOCUMENTS	164.00	
1/04/2016 112836	CITY OF BUSSELTON	INTERNAL PAYMENT - INFRINGEMENT BPAY	250.00	
7/04/2016 112837	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,526.33	
7/04/2016 112838	SYNERGY	ELECTRICITY SUPPLIES	2,864.90	
7/04/2016 112839	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	633.60	
8/04/2016 112841	CANCELLED	PRINTING ERROR	0.00	
8/04/2016 112842	D W & S V ROBERTS	CONCRETE SERVICES - PRAM RAMPS & FOOTPATH	23,402.13	
8/04/2016 112842	BJ & GK WILLIS	REFUND OF RATE OVERPAYMENT	543.64	
11/04/2016 112843	JEFF MARSHALL	ART SALES	10.50	
11/04/2016 112844	CR. R BENNETT	COUNCILLOR PAYMENT	2,180.00	
11/04/2016 112845	OSCAR NEGUS	FIRE OFFICER HONORARIUM	189.80	
11/04/2016 112846	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	84.65	
11/04/2016 112847	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	569.90	
11/04/2016 112848	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	96.25	
11/04/2016 112849	THOMAS MAZEY	ART SALES	115.50	
11/04/2016 112850	VINCENT TRIGLIA	ART SALES	108.00	
11/04/2016 112851	SHIRLEY SCHOPPE	REFUND OF ANIMAL TRAP BOND	98.00	
11/04/2016 112852	EMILY LEWIS	CROSSOVER SUBSIDY PAYMENT	154.30	
11/04/2016 112853	B & M BUTTSWORTH	CROSSOVER SUBSIDY PAYMENT	167.90	
11/04/2016 112854	AIDEN LONGBOTTOM	CROSSOVER SUBSIDY PAYMENT	297.70	
11/04/2016 112855	T & T BIELBY	CROSSOVER SUBSIDY PAYMENT	167.90	
11/04/2016 112856	D GUTHRIE	CROSSOVER SUBSIDY PAYMENT	297.70	
11/04/2016 112857	M ROBERTSON & J SHUTTLEWORTH	CROSSOVER SUBSIDY PAYMENT	269.60	
11/04/2016 112858	D & R RIGGS	CROSSOVER SUBSIDY PAYMENT	357.50	
11/04/2016 112859	T & F LOCOCK	CROSSOVER SUBSIDY PAYMENT	267.80	
11/04/2016 112860	D WESTELL	CROSSOVER SUBSIDY PAYMENT	337.40	
11/04/2016 112861	M & C NEWMAN	CROSSOVER SUBSIDY PAYMENT	435.80	
11/04/2016 112862	P & K MARSH	CROSSOVER SUBSIDY PAYMENT & BONDS	1,065.80	
12/04/2016 112863	J BEARSBY & R GUNNING	CROSSOVER SUBSIDY PAYMENT	320.53	

List of Payments Made - April 2016

14/04/2016	112864	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	3,015.49
14/04/2016	112865	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	274.00
14/04/2016	112866	HOCKING HERITAGE STUDIO	HERITAGE ADVISORY SERVICE	1,875.02
14/04/2016	112867	MK HILL	REFUND OF RATE OVERPAYMENT	563.00
14/04/2016	112868	EH & AM SHIPWAY	REFUND OF RATE OVERPAYMENT	932.33
14/04/2016	112869	CLASSIC CONVEYANCING	REFUND OF RATE OVERPAYMENT	153.73
14/04/2016	112870	CC OVERTON	REFUND OF RATE OVERPAYMENT	735.70
14/04/2016	112871	PJ WOLNY	REFUND OF RATE OVERPAYMENT	281.50
14/04/2016	112872	AG BUSSELL	REFUND OF RATE OVERPAYMENT	284.71
14/04/2016	112873	JM LAMBERT	REFUND OF RATE OVERPAYMENT	301.71
14/04/2016	112874	GM CULLEN	REFUND OF RATE OVERPAYMENT	305.09
14/04/2016	112875	CA ALDER	REFUND OF RATE OVERPAYMENT	801.58
14/04/2016	112876	MJV JAMIESON	REFUND OF RATE OVERPAYMENT	563.00
14/04/2016	112877	PA & GR GREAVES	REFUND OF RATE OVERPAYMENT	910.86
14/04/2016	112878	SD SACH	REFUND OF RATE OVERPAYMENT	910.86
14/04/2016	112879	TH RODWELL	REFUND OF RATE OVERPAYMENT	823.54
14/04/2016	112880	KR & SA GRIFFITHS	REFUND OF RATE OVERPAYMENT	735.69
14/04/2016	112881	PJ FULLERTON	REFUND OF RATE OVERPAYMENT	907.56
14/04/2016	112882	ME COTTRELL	REFUND OF RATE OVERPAYMENT	628.77
14/04/2016	112883	GH MORRISS	REFUND OF RATE OVERPAYMENT	946.45
14/04/2016	112884	DM CANT	REFUND OF RATE OVERPAYMENT	878.44
14/04/2016	112885	CANCELLED	PRINTING ERROR	0.00
14/04/2016	112886	E & EJ FERGUSON	REFUND OF RATE OVERPAYMENT	433.75
14/04/2016	112887	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	195.39
14/04/2016	112888	BUSSELTON WATER BOARD	WATER SERVICES	5,277.00
15/04/2016	112889	TELSTRA CORPORATION	COMMUNICATION SERVICES	105.00
15/04/2016	112890	SYNERGY	ELECTRICITY SUPPLIES	78,909.45
15/04/2016	112891	SIMTO RESOURCES LTD	RATE REFUNDS - MINING TENEMENTS SURRENDERED	1,843.38
21/04/2016	112892	BUSSELTON WOOD TURNERS	DONATION - WOODTURNING WORKSHOP HIRE FEES	243.50
21/04/2016	112893	CITY OF BUSSELTON	INTERNAL PAYMENT - RATE, HEALTH PAYMENTS	2,087.57
21/04/2016	112894	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	84.65
21/04/2016	112895	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	110.00
21/04/2016	112896	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	98.15
21/04/2016	112897	DUNSBOROUGH ARTS SOCIETY	REFUND OF HALL DEPOSITS	185.00
21/04/2016	112898	THE FOUR DIRECTIONS	REFUND OF HALL DEPOSITS	185.00
21/04/2016	112899	SANTINE DEVELOPMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	5,803.23
21/04/2016	112900	SOUTHWEST INDONESIAN COMMUNITY	REFUND OF HALL DEPOSITS	185.00

List of Payments Made - April 2016

21/04/2016	112901	HOOLEE DOOLEEZ VARIETY & VALUE	YOUTH RESOURCES FOR ACTIVITY	120.00
22/04/2016	112902	LINDSAY DELAHAUNTY CONSULTING	CONSULTING SERVICES - COMPLIANCE AUDIT	2,860.00
22/04/2016	112903	HERITAGE COUNTRY MOTEL	ACCOMMODATION - STAFF TRAINING	145.00
22/04/2016	112904	BUSSELTON WATER BOARD	WATER SERVICES	2,733.86
22/04/2016	112905	CALLOWS CORNER NEWSAGENCY	NEWSAGENCY / STATIONERY SUPPLIES	111.60
22/04/2016	112906	TELSTRA CORPORATION	COMMUNICATION SERVICES	7,699.75
22/04/2016	112907	CITY OF BUSSELTON	FOOD BUSINESS REGISTRATION - GLC CAFÉ	60.00
22/04/2016	112908	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	RADIO LICENCE	112.00
22/04/2016	112909	SUBWAY	CATERING - FIRST AID TRAINING	155.00
22/04/2016	112910	RAWLINSON PUBLISHING	PUBLISHING SERVICES - CONSTRUCTION HANDBOOK	410.00
22/04/2016	112911	SOUTH WEST CYCLES	RECHARGABLE LIGHT FOR DRAINAGE INSPECTIONS	150.00
22/04/2016	112912	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	29,463.50
	112913	CANCELLED	PRINTING ERROR	0.00
22/04/2016	112914	SASHA FILIPAK	REFUND DOG REGISTRATION - NOW STERILISED	150.00
	112915-112916	CANCELLED	PRINTING ERROR	0.00
22/04/2016	112917-112918	WATER CORPORATION	WATER SERVICES	40,795.17
22/04/2016	112919	SYNERGY	ELECTRICITY SUPPLIES	5,533.30
22/04/2016	112920	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	3,154.52
28/04/2016	112921	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
28/04/2016	112922	DEPARTMENT OF TRANSPORT	JETTY RENEWAL LICENCES	495.95
29/04/2016	112923	SYNERGY	ELECTRICITY SUPPLIES	12,918.60
				296,718.83

ELECTRONIC TRANSFER PAYMENTS - APRIL 2016

<u>Date</u> <u>EFT</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
1/04/2016 EF045654	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
1/04/2016 EF045655	JAMES SPATH	STAFF REIMBURSEMENT - TRAINING EXPENSES	54.10
1/04/2016 EF045656	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	407.00
1/04/2016 EF045657	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	80,119.27
1/04/2016 EF045658	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE - SURVEY WORKSHOP & MEELUP	80.00
1/04/2016 EF045659	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	3,513.22
1/04/2016 EF045660	BCP CIVIL & PLANT	PLANT HIRE & ROADWORKS	13,686.79
1/04/2016 EF045661	ANGELA GRIFFIN	STAFF REIMBURSEMENT - TRAINING & YOUTH EXPENSES	244.00
1/04/2016 EF045662	LEEDER TANKS	FIBREGLOSS WATER CARTAGE TANK	13,069.10
1/04/2016 EF045663	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	4,214.10
1/04/2016 EF045664	SAXTON SPEAKERS BUREAU	SPEAKERS FOR STAFF CONFERENCE-FINAL PAYMENT	4,675.00

List of Payments Made - April 2016

1/04/2016 EF045665	BIG BEN BUILDERS PTY LTD	DESIGN & CONSTRUCTION - RAILWAY HOUSE	67,234.60
1/04/2016 EF045666	GABRIELLE WHIRLEDGE	FRINGE FESTIVAL 2016 - TSHIRTS	192.50
1/04/2016 EF045667	MARTYN GLOVER	STAFF REIMBURSEMENT - MEELUP VOLUNTEERS	97.75
1/04/2016 EF045668	WISE WINE	OVERPAYMENT - ROAD DIRECTIONAL SIGNAGE	1,250.00
1/04/2016 EF045669	BARBARA MOON	REFUND OF ANIMAL TRAP BOND	98.00
1/04/2016 EF045670	HILDEGARD FRASER	REFUND OF ANIMAL TRAP BOND	98.00
1/04/2016 EF045671	BRONWYN CULLEN	HEALTH REFUND - PAID TWICE	33.00
1/04/2016 EF045672	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	657.00
1/04/2016 EF045673	CANCELLED	PRINTING ERROR	0.00
1/04/2016 EF045674	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	628.00
1/04/2016 EF045675	COLES	COUNCIL & STAFF REFRESHMENTS	220.28
1/04/2016 EF045676	LGIS WORKCARE	WORKER COMPENSATION ADJUSTMENTS	73,939.80
1/04/2016 EF045677	J & A WILSON	HEALTH REFUND - SECTION 39 CANCELLED	184.00
1/04/2016 EF045678	MAXINE PALMER	STAFF REIMBURSEMENT - MEETING EXPENSES	16.00
1/04/2016 EF045679	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	260.00
1/04/2016 EF045680	TJ FERGUSON & EE GILES	ROADWORKS BOND REFUND	3,560.00
5/04/2016 EF045681	ASPEN DUNSBOROUGH LAKES LTD	ROADWORKS BOND REFUNDS	28,503.00
5/04/2016 EF045682	LOUISE KOROVESHI	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	547.00
7/04/2016 EF045683	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045684	CR. G HENLEY	COUNCILLOR PAYMENT	7,973.75
7/04/2016 EF045685	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045686	PHIL HOLLETT PHOTOGRAPHY	ART SALES	35.00
7/04/2016 EF045687	PETER STARK	BUSHFIRE OFFICER HONORARIUM	379.60
7/04/2016 EF045688	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	33,359.21
7/04/2016 EF045689	ROBYN HEWETT	ART SALES	232.00
7/04/2016 EF045690	LYNE MARSHALL	ART SALES	30.80
7/04/2016 EF045691	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	189.80
7/04/2016 EF045692	KEVAN COLLETT	ART SALES	14.00
7/04/2016 EF045693	DENISE SANBROOK	ART SALES	54.60
7/04/2016 EF045694	CR. J McCALLUM	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045695	JULIA HARWOOD	ART SALES	54.60
7/04/2016 EF045696	CR. C TARBOTTON	COUNCILLOR PAYMENT	10,402.50
7/04/2016 EF045697	ANDERS HAMMARSTROM	ART SALES	143.50
7/04/2016 EF045698	KOOKA SERVICES PTY LTD	CARAVAN PARK MANAGEMENT CONTRACT	34,833.15
7/04/2016 EF045699	ROGER PAINE	ART SALES	42.00
7/04/2016 EF045700	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICE-KOOKABURRA & BERTHING JETTY	22,954.75
7/04/2016 EF045701	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	6,213.80

List of Payments Made - April 2016

7/04/2016 EF045702	PANCAKE DESIGNS RESIN	ART SALES	174.65
7/04/2016 EF045703	CASTLEVIEW HOLDINGS PTY LTD	ART SALES	306.60
7/04/2016 EF045704	NALDA HOSKINS	ART SALES	198.90
7/04/2016 EF045705	OPTUS BILLING SERVICES PTY LTD	AIRPORT - FIXED INTERNET ACCESS	112.20
7/04/2016 EF045706	JACQUELINE PINNOCK	ART SALES	144.90
7/04/2016 EF045707	JACKSON MCDONALD	LEGAL SERVICES - EQUINOX CAFÉ LEASE	8,325.40
7/04/2016 EF045708	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	336.20
7/04/2016 EF045709	KAREN BOX	STAFF REIMBURSEMENT - TRAINING & VOUCHERS	444.97
7/04/2016 EF045710	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	756.80
7/04/2016 EF045711	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045712	JULIE JONES	ART SALES	12.60
7/04/2016 EF045713	CR. R PAINE	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045714	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
7/04/2016 EF045715	THE BULLSHIFT COMPANY	WORKSHOP FACILITATION - STAFF CONFERENCE	5,700.00
7/04/2016 EF045716	BEAR FENCING	MEELUP REG PARK - FENCING CONTAMINATED AREA	3,250.00
7/04/2016 EF045717	IMAGE ON LINE	MARKETING - GLC JINGLE PACKAGE	425.70
7/04/2016 EF045718	STREAMLINE UNDERGROUND SERVICES PTY LTD	GRAVEL TO FRONT GATE - HARRIS ROAD SITE	3,806.00
7/04/2016 EF045719	CATHERINE SUTHERLAND	REFUND BPAY OVERPAYMENT	595.00
7/04/2016 EF045720	PETER RODRICKS	STAFF REIMBURSEMENT - EYE DOCTOR CONSULT	129.25
7/04/2016 EF045721	NATURALISTE TRAVEL	TRAVEL SERVICES - STAFF CONFERENCE AIRFARE	499.40
7/04/2016 EF045722	PERTHWASTE PTY LTD	KERBSIDE RECYCLING SERVICES	118,044.69
7/04/2016 EF045723	COLES	COUNCIL & STAFF REFRESHMENTS	475.37
7/04/2016 EF045724	CAPERS SOUTHWEST CATERING SERVICES	CATERING - COUNCIL & OTHER MEETINGS	2,805.00
7/04/2016 EF045725	MERRIBROOK PTY LTD	STAFF CONFERENCE - TEAM ACTIVITIES	4,309.09
7/04/2016 EF045726	JOAN DAVY	ART SALES	52.00
7/04/2016 EF045727	GEORGE HERRING	ART SALES	28.00
7/04/2016 EF045728	CANCELLED	PRINTING ERROR	0.00
7/04/2016 EF045729	OWEN G ISBEL	ART SALES	506.40
7/04/2016 EF045730	CELIA CLARE	ART SALES	381.60
7/04/2016 EF045731	HIF	HEALTH INSURANCE	215.55
14/04/2016 EF045732	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
14/04/2016 EF045733	PAY-PLAN PTY LTD	SALARY PACKAGING	11,547.23
14/04/2016 EF045734	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
14/04/2016 EF045735	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	186,730.00
14/04/2016 EF045736	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
14/04/2016 EF045737	HBH HEALTH LIMITED	MEDICAL INSURANCE	489.35
14/04/2016 EF045738	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76

14/04/2016	EF045739	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,099.31
14/04/2016	EF045740	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	218.00
14/04/2016	EF045741	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,835.00
14/04/2016	EF045742	CLICKSUPER	SUPERANNUATION	145,468.55
14/04/2016	EF045743	BUSSELTON CONTRACTING	REFUND ANIMAL TRAP BOND	98.00
15/04/2016	EF045744	ONE COAT POWDERCOAT	POWDERCOATING BASKETBALL HOOPS - GLC	528.00
15/04/2016	EF045745	MARY EVERUSS	STAFF REIMBURSEMENT - GLC HOLIDAY PROGRAM	536.26
15/04/2016	EF045746	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	2,556.80
15/04/2016	EF045747	BUSSELTON HYUNDAI	VEHICLE PURCHASE	41,290.95
15/04/2016	EF045748	BARRIE NAYLOR	STAFF REIMBURSEMENT - MOBILE PHONE HOLDER	157.95
15/04/2016	EF045749	SUSSEX TURF CONTROL	CHURCHILL PARK - SEED & TOP DRESS MAIN OVAL	5,087.25
15/04/2016	EF045750	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMINISTRATION BUILDING	4,400.00
15/04/2016	EF045751	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	213.71
15/04/2016	EF045752	FIONA SLEE	CLEANING SERVICES - DUNS FIRE STATION	75.00
15/04/2016	EF045753	BIG BEN BUILDERS PTY LTD	DESIGN & CONSTRUCTION - RAILWAY HOUSE	93,514.70
15/04/2016	EF045754	JOHNSON HEALTH TECH AUSTRALIA PTY LTD	GYM EQUIPMENT	28.83
15/04/2016	EF045755	KARL BECKETT	REFUND OF ANIMAL TRAP BOND	98.00
15/04/2016	EF045756	RACHEL KEMP	REFUND OF ANIMAL TRAP BOND	98.00
15/04/2016	EF045757	KAYE FILMER	REFUND OF ANIMAL TRAP BOND	98.00
15/04/2016	EF045758	GRAHAM BAILEY	VBFB REIMBURSEMENT - TRUCK FUEL	42.00
15/04/2016	EF045759	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	231.00
15/04/2016	EF045760	OUTDOOR WORLD CAPE TO CAPE T/A C 2 C HOLDINGS	WILYABRUP BUSH FIRE BRIGADE SHED - DEPOSIT	13,612.50
15/04/2016	EF045761	BGC CONSTRUCTION PTY LTD	CONSTRUCTION - ADMINISTRATION BUILDING	669,912.11
15/04/2016	EF045762	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
15/04/2016	EF045763	SW PRECISION PRINT	PRINTING SERVICES	66.00
15/04/2016	EF045764	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	1,192.62
15/04/2016	EF045765	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	665.95
15/04/2016	EF045766	CANCELLED	PRINTING ERROR	0.00
15/04/2016	EF045767	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	1,018.88
15/04/2016	EF045768	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	1,033.28
15/04/2016	EF045769	TIM WALL	STAFF REIMBURSEMENT - TRESTLE TABLE FOR BRIGADES	73.50
15/04/2016	EF045770	JEREMY O'NEILL	STAFF REIMBURSEMENT - STUDY ASSISTANCE	1,352.90
15/04/2016	EF045771	TARVIA PTY LTD	ENGINEERING - STAIRCASE & TIMBER REPAIRS	5,595.22
22/04/2016	EF045772	MIKE ARCHER	STAFF REIMBURSEMENT - MOBILE PHONE REPAIRS	230.00
22/04/2016	EF045773	CR. J McCALLUM	COUNCILLOR REIMBURSEMENT	534.17
22/04/2016	EF045774	CR. C TARBOTTON	COUNCILLOR REIMBURSEMENT	1,000.00
22/04/2016	EF045775	ALL WEST BUILDING APPROVALS PTY LTD	BUILDING APPLICATION - DEPOT RECORDS ROOM	275.00

22/04/2016 EF045776	CDJ ENGINEERING & CONSULTANCY SERVICES	ENGINEERING - UWO GATES & CONCRETE INSPECTIONS	32,318.00
22/04/2016 EF045777	JULIE OATES	STAFF REIMBURSEMENT - REPAIRS LOT 40 VASSE HWY	69.65
22/04/2016 EF045778	DEPARTMENT OF ENVIRONMENT REGULATION	ENVIRONMENTAL - ANNUAL DER LICENCE DUNS TIP	5,457.99
22/04/2016 EF045779	MOBILE MAIDS - LISA DUNHAM	CLEANING SERVICES - AGED HOUSING	195.00
22/04/2016 EF045780	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	62.17
22/04/2016 EF045781	BRADLEY NESS -BRAVENESS	MOTIVATIONAL PRESENTATION - STAFF CONFERENCE	1,500.00
22/04/2016 EF045782	ENSIGN A SPOTLESS COMPANY	LINEN CLEANING SERVICES - KOOKABURRA	214.54
22/04/2016 EF045783	RENARD GROUP PTY LTD	BOND REFUND - COMMERCIAL HIRE SITE	1,500.00
22/04/2016 EF045784	VAN DOORNUM VENTURES PTY LTD	SUBDIVISION CLEARANCE FEE REFUND	146.00
22/04/2016 EF045785	EMMA HEYS	STAFF REIMBURSEMENT - PRE-EMPLOYMENT MEDICAL	253.00
22/04/2016 EF045786	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	3,304.13
22/04/2016 EF045787	SOUTH WEST ISUZU	PLANT PURCHASE / SERVICES / PARTS	41,762.12
22/04/2016 EF045788	VASSE BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	844.00
22/04/2016 EF045789	NATURALISTE TRAVEL	TRAVEL SERVICES - STAFF ACCOMMODATION	1,012.00
22/04/2016 EF045790	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	14,211.01
22/04/2016 EF045791	D W & S V ROBERTS	CONCRETE SERVICES - FOOTPATHS	37,949.69
22/04/2016 EF045792	ELLIOTS IRRIGATION PTY LTD	IRRIGATION - CEMETERY IRON FILTER SERVICE	315.70
22/04/2016 EF045793	RED CHERRY GRAPHICS	GRAPHIC DESIGN SERVICES - BOOKS BY THE BAY	1,500.00
22/04/2016 EF045794	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	52,727.97
22/04/2016 EF045795	FILDES FOOD SAFETY PTY LTD	FOOD SAFETY EQUIPMENT - DIGITAL THERMOMETERS	82.50
22/04/2016 EF045796	DEPT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	199.50
22/04/2016 EF045797	FIRST CLASS TRAINING	TRAINING SERVICES - MICROSOFT PROJECTS	1,050.00
22/04/2016 EF045798	UNITING CHURCH PARISH OF BUSSELTON	WORKSHOP RAG SUPPLIER	150.00
22/04/2016 EF045799	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	130.50
22/04/2016 EF045800	ATCO GAS AUSTRALIA	GAS SERVICES - REPAIR DAMAGED GAS PIPES	287.39
22/04/2016 EF045801	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	1,602.70
22/04/2016 EF045802	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES - CAMERA & FLASH DRIVES	317.95
22/04/2016 EF045803	DANTERR AGENCIES	MAINTENANCE SERVICES - DIAMOND BLADES	1,408.00
22/04/2016 EF045804	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	290.40
22/04/2016 EF045805	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	3,955.38
22/04/2016 EF045806	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	56,370.35
22/04/2016 EF045807	CLEVERPATCH	VACATION CARE SUPPLIES	273.31
22/04/2016 EF045808	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES - PLANT REPAIRS	800.90
22/04/2016 EF045809	LEEWIN CIVIL PTY LTD	ROADWORKS - FORESHORE & LAYMAN ROAD	53,192.70
22/04/2016 EF045810	WEST AUSTRALIAN CAR CLUB (INC.)	2016 QUIT FORREST RALLY SPONSORSHIP	13,750.00
22/04/2016 EF045811	CENTRAL INSTITUTE OF TECHNOLOGY	TRAINING SERVICES - EVENTS	1,679.68
22/04/2016 EF045812	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	260.00

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22/04/2016	EF045813	BUNBURY TRUCKS	TRUCK PURCHASE / SERVICES / PARTS	94,184.70
22/04/2016	EF045814	COMBINED TEAM SERVICES	TRAINING SERVICES FOR SUPERVISORS	2,035.00
22/04/2016	EF045815	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	2,225.96
22/04/2016	EF045816	ALLION LEGAL	LEGAL SERVICES - EMPLOYMENT MATTERS	3,705.35
22/04/2016	EF045817	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - VARIOUS BUILDINGS	3,020.60
22/04/2016	EF045818	CIVITEST AUSTRALIA	SOIL COMPACTION TEST - LAYMAN ROAD	1,484.78
22/04/2016	EF045819	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	765.60
22/04/2016	EF045820	A 2 Z SPORTS PTY LTD	SPORTING EQUIPMENT SUPPLIER - NCC	735.00
22/04/2016	EF045821	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
22/04/2016	EF045822	QCLICK ONLINE SOLUTIONS	WEBSITE HOSTING SERVICES - MEELUP	375.00
22/04/2016	EF045823	BROWNES DAIRY	GLC KIOSK & STAFF ROOM SUPPLIES	306.88
22/04/2016	EF045824	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	435.50
22/04/2016	EF045825	AIRPORT SECURITY PTY LTD	AIRPORT SECURITY SERVICES	220.00
22/04/2016	EF045826	LANDSAVE ORGANICS	LANDSCAPING SERVICE - LAWN SAND BLEND	4,950.00
22/04/2016	EF045827	BUNBURY CAMERA HOUSE	LASER RANGE FINDERS FOR BUILDING & PLANNING	1,098.00
22/04/2016	EF045828	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT	3,073.63
22/04/2016	EF045829	GEOGRAPHE BAY FOOTBALL CLUB	KIDSPORT VOUCHERS	1,000.00
22/04/2016	EF045830	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	488.50
22/04/2016	EF045831	ST JOHN AMBULANCE	TRAINING SERVICES - BUSHFIRE BRIGADES	2,197.60
22/04/2016	EF045832	BRIDGESTONE	TYRE SERVICES	7,736.50
22/04/2016	EF045833	GREG GELMI	PART ART PURCHASE - SCULPTURE WINNER	2,750.00
22/04/2016	EF045834	OPTEON WESTERN AUSTRALIA PTY LTD	VALUATION SERVICES - COMMONAGE ROAD	2,860.00
22/04/2016	EF045835	WA EXTERNAL SOLUTIONS	AIRPORT BUILDING MAINTENANCE	336.98
22/04/2016	EF045836	HEATLEY INDUSTRIAL & SAFETY	DEPOT WORK BENCH & SAFETY EQUIPMENT	1,282.94
22/04/2016	EF045837	BUSH BUSINESS - WILDLIFE CONSULTANCY	WILDLIFE CONSULTANCY - POSSUM SPOTTER	250.00
22/04/2016	EF045838	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - DUNSBOROUGH CELL 1	31,203.34
22/04/2016	EF045839	TRANEN REVEGETATION SYSTEMS	WEED CONTROL - BIRCHFIELD ESTATE WETLAND	3,650.00
22/04/2016	EF045840	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,634.09
22/04/2016	EF045841	GREY GOLD CONSTRUCTIONS	CONCRETE SERVICES - PICNIC CONCRETE PADS	2,150.50
22/04/2016	EF045842	GEO METALS	SHEET METAL - DEPOT HANDRAIL INSTALLATION	1,320.00
22/04/2016	EF045843	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES - HOLIDAY HOMES	1,036.20
22/04/2016	EF045844	ALL ALIVE GARDEN AND PROPERTY MAINTENANCE PTY LTD	FIRE REDUCTION SERVICE	600.00
22/04/2016	EF045845	GEOGRAPHE FORD - BUSSELTON	PLANT PURCHASES / SERVICES / PARTS	1,173.00
22/04/2016	EF045846	PAY-PLAN PTY LTD	SALARY PACKAGING	145.88
22/04/2016	EF045847	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	3,077.15
22/04/2016	EF045848	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	2,323.97
22/04/2016	EF045849	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	1,523.12

22/04/2016 EF045850	FIRE RESCUE SAFETY AUSTRALIA	FIRE SAFETY EQUIPMENT - BASKET STRETCHERS	1,406.95
22/04/2016 EF045851	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	261.84
22/04/2016 EF045852	CRANEFORD PLUMBING PTY LTD	PLUMBING - KOOKABURRA, GEO THERMAL, VASSE OVAL	15,873.00
22/04/2016 EF045853	LUV A LOLLY	CONFECTIONERY - GLC CAFÉ	342.50
22/04/2016 EF045854	BUKIDO TAIJUTSU	KIDSPORT VOUCHERS	800.00
22/04/2016 EF045855	ART MANAGEMENT SERVICES PTY LTD	VALUATIONS - ART COLLECTION	3,882.00
22/04/2016 EF045856	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	4,743.51
22/04/2016 EF045857	JSW TRAINING & COMMUNITY SERVICES	TRAINING SERVICES - SHORT SHARP FIRST AID	1,500.00
22/04/2016 EF045858	DANIEL FRITCHLEY	ENGINEERING DRAFTING SERVICES	11,147.50
22/04/2016 EF045859	SPHERE LEGAL PTY LTD	DEBT COLLECTION LEGAL SERVICES	565.00
22/04/2016 EF045860	SOUTH WEST PRINTING & PUBLISHING	ENGINEERING DRAFTING SERVICES	400.00
22/04/2016 EF045861	BMA-BUSSELTON MARTIAL ARTS	KIDSPORT VOUCHERS	200.00
22/04/2016 EF045862	MARGARET RIVER FENCING	TEMPORARY FENCES - DUNS WASTE & VASSE OVAL	8,197.20
22/04/2016 EF045863	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	RECORDS STORAGE SERVICES	896.36
22/04/2016 EF045864	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS - INSURANCE EXCESS x 2	1,000.00
22/04/2016 EF045865	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EMPLOYEE ASSISTANCE PROGRAM	4,535.25
22/04/2016 EF045866	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING - FRINGE FESTIVAL & G.L.C.	3,096.50
22/04/2016 EF045867	PACIFIC BRANDS WORKWEAR GROUP	CORPORATE UNIFORMS SUPPLIER	3,995.86
22/04/2016 EF045868	OCEANIC MARINE	MARINE SERVICES & MAINTENANCE	294.20
22/04/2016 EF045869	JOHN DONOGHUE	PAINTING SERVICES - WONNERUP ABLUTIONS	1,045.00
22/04/2016 EF045870	SUPATURF WA	TURF MARKING PAINT SUPPLIES	2,289.00
22/04/2016 EF045871	RETECH RUBBER	SOFTFALL SURFACES - YALLINGUP PLAYGROUND	3,685.00
22/04/2016 EF045872	SOUTHWEST EVENT SERVICES	AUDIO & LIGHTING EQUIPMENT - FRINGE FESTIVAL	2,062.50
22/04/2016 EF045873	ASSOCIATION FOR SUSTAINABILITY IN BUSINESS INC	CONFERENCE FEE & ACCOMMODATION	1,537.00
22/04/2016 EF045874	RENDEZVOUS HOTEL PERTH SCARBOROUGH	ACCOMMODATION - STAFF TRAINING	494.20
22/04/2016 EF045875	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE - MEELUP COMMITTEE	40.00
22/04/2016 EF045876	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	144.10
22/04/2016 EF045877	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	825.00
22/04/2016 EF045878	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	1,870.00
22/04/2016 EF045879	NATURAL AREA CONSULTING SERVICES	FERAL ANIMAL CONTROL IN MEELUP REG PARK	5,274.50
22/04/2016 EF045880	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	153.85
22/04/2016 EF045881	BVCI PTY LTD	LID ASSEMBLIES FOR TELSTRA PITS	2,656.50
22/04/2016 EF045882	EFAX AUSTRALIA	FAX SERVICE PROVIDER	17.05
22/04/2016 EF045883	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	3,739.83
22/04/2016 EF045884	SUSSEX TURF CONTROL	TURF SERVICES - DUNS OVAL TOP DRESSING	880.00
22/04/2016 EF045885	WARREN BLACKWOOD WASTE	BIN CLEANING AND BULK BIN SERVICES	6,128.65
22/04/2016 EF045886	STILTS ON BROADWATER BEACH BAR RESTAURANT	ROOM HIRE & CATERING - STAFF TRAINING	608.00

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22/04/2016	EF045887	MOWMASTER TURF EQUIPMENT	COMMERCIAL TURF EQUIPMENT REPAIRS	236.00
22/04/2016	EF045888	ADVANCED DRIVEWAY SEALING	FOOTPATH & PRESSURE CLEANING SERVICES	2,963.50
22/04/2016	EF045889	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES - UNIFORMS	596.50
22/04/2016	EF045890	QUALITY PRESS	PRINTING SERVICES - DFES FORMS	605.00
22/04/2016	EF045891	RPS AUSTRALIA EAST PTY LTD	COST BENEFIT ANALYSIS - AIR FREIGHT STUDY	9,900.00
22/04/2016	EF045892	DYMOCKS - BUSSELTON	LIBRARY RESOURCES - BOOKS	158.33
22/04/2016	EF045893	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES - PRE EMPLOYMENT	638.00
27/04/2016	EF045894	CANCELLED	PRINTING ERROR	0.00
22/04/2016	EF045895	BCP MATERIALS PTY LTD	SAND SUPPLIES - LAYMAN ROAD	2,615.25
22/04/2016	EF045896	BCP LIQUID WASTE	LIQUID WASTE SERVICES - ROTARY PARK	832.00
22/04/2016	EF045897	HOUSE IN BUSSELTON	HOMEWARE RETAILER - GIFT VOUCHERS	500.00
22/04/2016	EF045898	CONSILIUM WASTE CONSULTING	AUDIT COMPLIANCE REPORT - BOTH WASTE FACILITIES	4,080.00
22/04/2016	EF045899	STATEWIDE DOORS BUSSELTON	DOOR MAINTENANCE - ART GEO GALLERY	170.00
22/04/2016	EF045900	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	6,160.00
22/04/2016	EF045901	HIGHLUX PTY LTD	LIGHTING SOLUTIONS - BUSSELTON JETTY	2,846.77
22/04/2016	EF045902	CLOUTZ EVENT HIRE	ENTERTAINMENT - YOUTH WEEK	585.00
22/04/2016	EF045903	JAZZ ATTACK DANCE STUDIO	HALL HIRE - WELLNESS PROGRAM	180.00
22/04/2016	EF045904	BINDI NUTRITION PTY LTD	ENERGY & NUTRITION PRODUCTS - GLC PRO SHOP	574.80
22/04/2016	EF045905	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CRUISE SHIP, VISITOR CENTRE FUNDS & PEEL TCE RENT	45,920.59
22/04/2016	EF045906	4D GLOBAL	MOBILE RUGGEDIZED TABLET REPAIRS	227.54
22/04/2016	EF045907	COMMERCIAL TURF SERVICES	LAWN MOWER MECHANICAL REPAIRS	247.50
22/04/2016	EF045908	THE URBAN COFFEE HOUSE	CATERING - VIST, MEETINGS & STAFF TRAINING	621.00
22/04/2016	EF045909	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	1,470.80
22/04/2016	EF045910	CREATIVE EIGHT STUDIO	DESIGN SERVICES - AIRPORT & FRINGE FESTIVAL	792.00
22/04/2016	EF045911	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	624.58
22/04/2016	EF045912	KLEENIT PTY LTD	GRAFFITI REMOVAL - VARIOUS BUILDINGS	840.40
22/04/2016	EF045913	APP CORPORATION PTY LTD	AIRPORT PROJECT MANAGEMENT SERVICES	34,155.00
22/04/2016	EF045914	TYRECYCLE PTY LTD	TYRE RECYCLING FROM WASTE FACILITIES	3,309.21
22/04/2016	EF045915	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES - VARIOUS BUILDINGS	3,272.12
22/04/2016	EF045916	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCE - STEREO MICROPHONE	449.00
22/04/2016	EF045917	OZ POST MANUFACTURING	MAINTENANCE - POST HOLE SLEEVES	5,002.80
22/04/2016	EF045918	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - DEPOT TRAINING ROOM	911.62
22/04/2016	EF045919	JARVIN MARVIN	FILMMAKER, DJ SERVICES - YOUTH FESTIVAL	400.00
22/04/2016	EF045920	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	660.40
22/04/2016	EF045921	DUSTEX AUSTRALIA PTY LTD	DUST SUPPRESSION - WASTE FACILITIES	3,147.42
22/04/2016	EF045922	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC CAFÉ	755.00
22/04/2016	EF045923	BBS COLLECTIONS PTY LTD	DEBT COLLECTION SERVICES	440.00

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22/04/2016 EF045924	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	704.00
22/04/2016 EF045925	VASSE WEED & PEST	PEST CONTROL SERVICES	192.10
22/04/2016 EF045926	KYLE DOWNIE PHOTOGRAPHY	PHOTOGRAPHY - ECONOMIC PROFILE PROJECT	500.00
22/04/2016 EF045927	WBHO INFRASTRUCTURE PTY LTD	CONSTRUCTION - DUNSBOROUGH WASTE CELL 1	508,797.72
22/04/2016 EF045928	WARREN ELECTRICAL STORE	ELECTRICAL CONTRACTING - AGED HOUSING	310.00
22/04/2016 EF045929	LEE HARROP	ARTGEO WORKSHOP - FACILITATOR FEE	820.00
22/04/2016 EF045930	AEROSWEEP PTY LTD	AIRPORT AIRSIDE EQUIPMENT - FOD BOSS SWEEPER	8,701.00
22/04/2016 EF045931	BATTERY WORLD BUNBURY	BATTERY RECYCLE BIN KITS	530.90
22/04/2016 EF045932	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	3,995.76
22/04/2016 EF045933	GEOFF ALLISON	ASBESTOS REMOVAL - MEELUP REGIONAL PARK	1,536.70
22/04/2016 EF045934	FOOTBALL FEDERATION SOUTH WEST	KIDSPORT VOUCHERS	1,170.00
22/04/2016 EF045935	LUKE WARD	EVENT COORDINATION - YOUTH ACTIVITIES	590.00
22/04/2016 EF045936	SUPTOPIA	STAND UP PADDLEBOARD LESSONS - YOUTH ACTIVITIES	500.00
22/04/2016 EF045937	PAUL WILKINSON	MAINTENANCE SERVICES - AGED HOUSING	1,867.90
22/04/2016 EF045938	HF INDUSTRIES	FITNESS EQUIPMENT - STEPS & RISERS FOR NCC	1,716.00
22/04/2016 EF045939	SOLVER PAINTS	PAINTING SUPPLIES	142.29
22/04/2016 EF045940	FARMBAY CONTRACTING	VEHICLE RECOVERY - TOWING COST	375.00
22/04/2016 EF045941	LANDCARE SJ INC	ARTIFICIAL NESTING BOXES FOR BLACK COCKATOOS	2,295.15
22/04/2016 EF045942	GENNA TISDALL	REFUND DOG REGISTRATION - NOW STERILISED	150.00
22/04/2016 EF045943	AILEEN DORIS HUGHES	REFUND PRE NEED BURIAL FEES	99.45
22/04/2016 EF045944	ACTING UP ACADEMY OF PERFORMING ARTS	FRINGE FESTIVAL 2016	4,259.00
22/04/2016 EF045945	PURELY ESSENTIAL THERAPIES	WELLNESS PROGRAM, MASSAGES STAFF CONFERENCE	924.00
22/04/2016 EF045946	BUSSELTON PODIATRY	MEDICAL SERVICES - RANGER SERVICES	150.00
22/04/2016 EF045947	ABBAY BEACH RESORT	ACCOMMODATION - HR CONSULTANT	140.00
22/04/2016 EF045948	SOUTHERN SHUTTERS	WINDOW ROLLER SHUTTERS - YOUTH HALL	1,032.50
22/04/2016 EF045949	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	1,536.16
22/04/2016 EF045950	BUSSELTON RURAL SUPPLIES	RURAL SUPPLIES	234.90
22/04/2016 EF045951	PK COURIERS	COURIER SERVICES	412.50
22/04/2016 EF045952	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	1,384.29
22/04/2016 EF045953	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	87.09
22/04/2016 EF045954	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES - POSSUM SPOTTING	1,631.66
22/04/2016 EF045955	BOC GASES AUSTRALIA LTD	GAS SERVICES	129.88
22/04/2016 EF045956	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	978.46
22/04/2016 EF045957	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	4,197.60
22/04/2016 EF045958	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	651.22
22/04/2016 EF045959	FTE ENGINEERING	PLANT MAINTENANCE SERVICES	1,821.20
22/04/2016 EF045960	CHADSON ENGINEERING	ENGINEERING SERVICES - POOL TEST EQUIPMENT	782.10

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22/04/2016 EF045961	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	4,849.66
22/04/2016 EF045962	SOUTHERN LOCK & SECURITY	SECURITY SERVICES - KEYS & LOCKS	311.19
22/04/2016 EF045963	BUSSELTON FAMILY CENTRE INC.	HALL HIRE & CATERING - STAFF TRAINING	157.00
22/04/2016 EF045964	JASON SIGNMAKERS	SIGNAGE SERVICES	240.35
22/04/2016 EF045965	T J DEPIAZZI & SONS	MARRI WOODCHIPS	4,842.20
22/04/2016 EF045966	KD POWER & CO	PURCHASE BRICKS & WEIGHBRIDGE FEES	2,700.85
22/04/2016 EF045967	B & J CATALANO PTY LTD	CRUSHED GRAVEL SUPPLIES	4,036.12
22/04/2016 EF045968	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE PIPES, LINERS & COVERS	14,946.09
22/04/2016 EF045969	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	290,196.87
22/04/2016 EF045970	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	1,405.53
22/04/2016 EF045971	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	3,481.78
22/04/2016 EF045972	SOUTHWEST CABINETS & FURNITURE	MACHINING SUPPLIED TIMBER	572.00
22/04/2016 EF045973	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	WRIST BANDS, CERTIFICATES, BRONZE AWARDS, TSHIRTS	1,405.50
22/04/2016 EF045974	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SUPPLIES	659.39
22/04/2016 EF045975	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	123.00
22/04/2016 EF045976	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	75.51
22/04/2016 EF045977	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SUPPLIES - VARIOUS FOOTPATHS	12,666.95
22/04/2016 EF045978	WESTERN POWER CORPORATION	ELECTRICAL - KENT STREET KIOSK RELOCATION	26,332.00
22/04/2016 EF045979	SOUTH WEST MACHINING CENTRE	STEEL PRODUCTS SUPPLIER	118.80
22/04/2016 EF045980	GEOGRAPHE PETROLEUM	FUEL SERVICES	15,884.54
22/04/2016 EF045981	LANDGATE (VALUER GENERAL'S OFFICE)	RATING & LAND VALUATIONS	2,479.12
22/04/2016 EF045982	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES - FREIGHT CHARGES	3,471.13
22/04/2016 EF045983	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	1,487.65
22/04/2016 EF045984	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	659.41
22/04/2016 EF045985	BUNBURY PLASTICS	DISPLAY BOXES FOR ASBESTOS SAMPLES - WASTE FAC	726.00
22/04/2016 EF045986	COURIER AUSTRALIA	COURIER SERVICES	365.81
22/04/2016 EF045987	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	10,840.50
22/04/2016 EF045988	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	2,319.50
22/04/2016 EF045989	JUMOR WASTE WATER	WASTE REPAIRS - GRUNDFOS SUBMERSIBLE PUMP	770.00
22/04/2016 EF045990	PRO-LINE KERBING	KERBING SERVICES - VARIOUS ROADWORKS	112,728.00
22/04/2016 EF045991	AUSTRALIA POST	POSTAL SERVICE	10,495.22
22/04/2016 EF045992	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	426.84
22/04/2016 EF045993	SW PRECISION PRINT	PRINTING - BUSINESS CARDS, BANNERS, ENVELOPES	9,001.00
22/04/2016 EF045994	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	6,014.86
22/04/2016 EF045995	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2,947.68
22/04/2016 EF045996	IT VISION AUSTRALIA PTY LTD	SOFTWARE SERVICES - ANNUAL LICENCE	9,872.50
22/04/2016 EF045997	BAY SIGNS	SIGNAGE SERVICES	643.45

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22/04/2016	EF045998	ACTIV FOUNDATION INC	PARKS MAINTENANCE & COLLATING AIRPORT PROJECT	24,823.54
22/04/2016	EF045999	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES - DIRECTIONAL DRILL PIPE	6,160.00
22/04/2016	EF046000	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	19,675.92
22/04/2016	EF046001	WEST OZ LINEMARKING	LINE MARKING SERVICES - VARIOUS AREAS	8,133.95
22/04/2016	EF046002	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	114.60
22/04/2016	EF046003	MILDWATERS ELECTRICAL	ELECTRICAL SERVICES - VARIOUS AREAS	19,256.14
22/04/2016	EF046004	BUSSELTON MULTI SERVICE	ENGRAVING SERVICES	110.00
22/04/2016	EF046005	PROTECTOR ALSAFE	PROTECTIVE CLOTHING SUPPLIER	449.24
22/04/2016	EF046006	COTAN PTY LTD	STRUCTURAL INSPECTION OF DIVE PLATFORM	1,155.00
22/04/2016	EF046007	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	33,636.07
22/04/2016	EF046008	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	1,636.87
22/04/2016	EF046009	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	5,399.40
22/04/2016	EF046010	B & B STREET SWEEPING	STREET SWEEPING SERVICE	51,702.20
22/04/2016	EF046011	UNIQCO INTERNATIONAL	UNIFLEET SERVICES - MONTHLY SUBSCRIPTION	1,051.41
22/04/2016	EF046012	BUSSELTON ELECTRONICS AND TOOLING PTY LTD	ELECTRONIC SERVICES	35.70
22/04/2016	EF046013	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,710.96
22/04/2016	EF046014	AMITY SIGNS	SIGNAGE SERVICES	57.75
22/04/2016	EF046015	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES & WINDERLUP BORE	18,180.51
22/04/2016	EF046016	BUSSELTON STEEL & METALAND	STEEL PRODUCTS SUPPLIER	73.35
22/04/2016	EF046017	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL - KOOKABURRA, GLC, JETTY & FORESHORE	53,105.80
22/04/2016	EF046018	KLEENHEAT GAS	GAS SERVICES	922.06
22/04/2016	EF046019	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,030.88
22/04/2016	EF046020	WESTERN AIRMOTIVE PTY LIMITED	AIRBAND REPAIRS	348.85
22/04/2016	EF046021	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	400.00
22/04/2016	EF046022	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES - BUSSELTON SES	57.84
22/04/2016	EF046023	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	CONTRIBUTION - AUSTRALIA DAY BREAKFAST	300.00
22/04/2016	EF046024	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES - CRC & LIBRARY	1,318.90
22/04/2016	EF046025	CANCELLED	PRINTING ERROR	0.00
22/04/2016	EF046026	BUSSELTON REFRIGERATION & AIRCONDITIONING	DEGAS FRIDGES AT BUSSELTON WASTE FACILITY	1,512.50
22/04/2016	EF046027	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	2,793.00
22/04/2016	EF046028	COATES HIRE	HIRE HEAVY PLANT EQUIPMENT	12,716.00
22/04/2016	EF046029	BUSSELTON HORSE & PONY CLUB	COMMUNITY BIDS GRANT & KIDSPORT VOUCHERS	15,100.00
22/04/2016	EF046030	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	150.00
22/04/2016	EF046031	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	1,433.82
22/04/2016	EF046032	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER - GLC	246.40
22/04/2016	EF046033	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	1,422.13
22/04/2016	EF046034	JOMAR CONTRACTING	BRIDGE MAINTENANCE SERVICES	19,899.00

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22/04/2016 EF046035	CARDNO (WA) PTY LTD	CONSULTANCY - REVISE FORESHORE UTILITY PLANS	3,300.00
22/04/2016 EF046036	ACROMAT	SPORT EQUIPMENT SUPPLIER - GLC	244.93
22/04/2016 EF046037	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	2,399.38
22/04/2016 EF046038	AUTOMOTIVE DATA SERVICES P/L	ANNUAL RED BOOK SUBSCRIPTION	765.00
22/04/2016 EF046039	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE & PLANT HIRE FOR DUST CONTROL	14,258.00
22/04/2016 EF046040	SOILS AINT SOILS	NURSERY SERVICES	39.90
22/04/2016 EF046041	CARBONE BROS PTY LTD	SUPPLY CRUSHED LIMESTONE FOR CYCLEWAY	12,818.13
22/04/2016 EF046042	SPORTS TURF TECHNOLOGY	REPLACEMENT DATA LOGGERS	6,160.00
22/04/2016 EF046043	BUSSELTON WELDING SERVICES	STEELWORK FOR GABION FURNITURE IN LIONS PARK	17,176.50
22/04/2016 EF046044	ABBAY BEACH RESORT	VENUE HIRE & ACCOMMODATION - STAFF CONFERENCE	20,013.10
22/04/2016 EF046045	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	1,386.90
22/04/2016 EF046046	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION SERVICES - RADIO REPAIRS	1,347.20
22/04/2016 EF046047	DUNSBOROUGH RURAL SUPPLIES	RURAL SUPPLIES	75.82
22/04/2016 EF046048	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/AS	TRANSPORT & TILT TRAY SERVICES	1,815.00
22/04/2016 EF046049	GAS-IT PIPE CONTRACTING	LOCATE SERVICES FOR BUSSELL HWY DRAINAGE WORKS	4,941.20
22/04/2016 EF046050	INFORMA AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION - EARTHMOVER & CIVIL	264.00
22/04/2016 EF046051	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	470.00
22/04/2016 EF046052	TRANSPACIFIC WASTE MANAGEMENT	RECYCLING SERVICES	275.72
22/04/2016 EF046053	AUTO - ONE	PLANT PURCHASES / SERVICES / PARTS	7,011.62
22/04/2016 EF046054	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPING	10,466.03
22/04/2016 EF046055	INNOVEST CONSTRUCTION	CONSTRUCTION - OLD BUTTER FACTORY	20,781.64
22/04/2016 EF046056	WREN OIL	WASTE OIL DISPOSAL SERVICE	1,600.50
22/04/2016 EF046057	PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES	322.70
22/04/2016 EF046058	CAPE CELLARS BUSSELTON	COUNCIL REFRESHMENTS	413.94
22/04/2016 EF046059	GLOBE SIGN CO.	SIGNAGE SERVICES - MEELUP REGIONAL PARK	4,235.00
22/04/2016 EF046060	VM VISIMAX	FIRE EQUIPMENT SUPPLIER	382.20
22/04/2016 EF046061	CROSS SECURITY SERVICES	SECURITY SERVICES - DEPOT TRAINING ROOM	118.80
22/04/2016 EF046062	BURKE AIR	AIR CONDITIONING SERVICES	10,537.45
22/04/2016 EF046063	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	2,346.56
22/04/2016 EF046064	RON BACK	SALARIES & ALLOWANCE TRIBUNAL SUBMISSION	4,774.88
22/04/2016 EF046065	WML CONSULTANTS PTY LTD	CONSULTANCY - PEEL TERRACE & STRELLY STREET	1,446.50
22/04/2016 EF046066	C.Y. O'CONNOR INSTITUTE	TRAINING SERVICES - DOG & CAT MANAGEMENT	916.96
22/04/2016 EF046067	LOCK AROUND THE CLOCK	SECURITY SERVICES - LOCK REPAIRS AND KEYS	2,049.25
22/04/2016 EF046068	SURVCON PTY LTD	SURVEY SERVICES - AIRPORT FEATURE SURVEY	6,545.00
22/04/2016 EF046069	LMW HEGNEY	PROPERTY VALUATION SERVICES - CAVES ROAD	2,500.00
22/04/2016 EF046070	WESTERN ALL PEST SERVICES PTY LTD	PEST CONTROL SERVICES - GLC TERMITE MONITORING	465.00
22/04/2016 EF046071	LEEWIN TRANSPORT	COURIER SERVICES	1,506.95

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22/04/2016 EF046072	SOUTH WEST CHEMICAL SERVICES	CHEMICAL SERVICES- ASBESTOS TESTING VASSE OVAL	1,387.93
22/04/2016 EF046073	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	210.00
22/04/2016 EF046074	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
22/04/2016 EF046075	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	269.70
22/04/2016 EF046076	DIGITAL MAPPING SOLUTIONS	TRAINING - INTRA MAPS ADMINISTRATOR	2,200.00
22/04/2016 EF046077	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	550.00
22/04/2016 EF046078	PARKS AND LEISURE AUST (NATIONAL)	ANNUAL MEMBERSHIP FEES	291.50
22/04/2016 EF046079	OUTSIDE INFLUENCE	CRC - CUSTOM SECURITY FENCE & GATES	6,492.47
22/04/2016 EF046080	CITY AND REGIONAL FUELS	FUEL SERVICES	4,726.87
22/04/2016 EF046081	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - RESERVE MAINT & PRUNING	21,067.35
22/04/2016 EF046082	VINEPOWER MARGARET RIVER PTY LTD	WEED CONTROL - VARIOUS RESERVES	6,472.83
22/04/2016 EF046083	TOTALLY SOUND	AUDIO EQUIPMENT HIRE - STAFF CONFERENCE	4,650.25
22/04/2016 EF046084	LOCAL BINS	BULK BIN SERVICES	1,155.00
22/04/2016 EF046085	DIRECT DEMOLITION	CLEANUP - ASBESTOS REMOVAL VASSE OVAL	1,760.00
22/04/2016 EF046086	REFACE INDUSTRIES PTY LTD	LIBRARY RESOURCES - DISC CLEANER CONSUMABLES	297.35
27/04/2016 EF046087	CANCELLED	PRINTING ERROR	0.00
22/04/2016 EF046088	BDA TREE LOPPING	TREE LOPPING SERVICES	58,921.50
22/04/2016 EF046089	BAY CABINETS	FURNITURE PRODUCT SUPPLIER	143.00
22/04/2016 EF046090	TRADE HIRE	PLANT HIRE EQUIPMENT SERVICES	6,626.78
22/04/2016 EF046091	DOOR HARDWARE SOLUTIONS	HARDWARE SERVICES	2,127.20
22/04/2016 EF046092	ALLFLOW INDUSTRIAL	PLANT MAINTENANCE SERVICES	1,887.55
22/04/2016 EF046093	ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	123.66
22/04/2016 EF046094	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICE - NON COMPLIANT PROPERTIES	2,090.00
22/04/2016 EF046095	VASSE DISTRICT COMMUNITY CENTRE	REIMBURSEMENT - EXISTING OVAL UPGRADE	6,572.06
22/04/2016 EF046096	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	7,339.16
22/04/2016 EF046097	JUICE PRINT	PRINTING SERVICES	925.00
22/04/2016 EF046098	AVP COMMERCIAL POOLS	GLC MAINTENANCE SERVICES	738.10
22/04/2016 EF046099	FENCING SOLUTIONS	FENCING - DUNS WASTE & DAWSON DRIVE ACCESS	6,440.00
22/04/2016 EF046100	BROADWATER BRICK PAVING	LIMESTONE BLOCK REPAIRS - ST MICHAELS PARKWAY	2,810.00
22/04/2016 EF046101	FIRST CAPE NATURALISTE SCOUT GROUP	KIDSPORT VOUCHERS	800.00
22/04/2016 EF046102	DUNSBOROUGH BAY YACHT CLUB	COMMUNITY BIDS GRANT & KIDSPORT VOUCHER	11,703.00
22/04/2016 EF046103	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES - SOAKWELLS & CULVERTS	2,601.72
22/04/2016 EF046104	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	2,792.00
22/04/2016 EF046105	ELECTRICAL IRRIGATION SERVICES	ELECTRICAL SERVICES - SCOUT ROAD BORE	264.00
22/04/2016 EF046106	HART SPORT	SPORT EQUIPMENT SUPPLIER	320.30
22/04/2016 EF046107	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY - AIRPORT & FORD ROAD	17,831.00
22/04/2016 EF046108	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	122.20

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22/04/2016	EF046109	APRA LIMITED	LIVE MUSIC LICENCE RENEWALS	130.81
22/04/2016	EF046110	PHYSIO SOUTHWEST	WELLNESS PROGRAM - PILATES	672.00
22/04/2016	EF046111	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	395.75
22/04/2016	EF046112	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	489.75
22/04/2016	EF046113	T-QUIP	MOWER PARTS & SERVICE	3,766.10
22/04/2016	EF046114	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	520.00
22/04/2016	EF046115	CELIA CLARE	ART GEO - OIL WOODEN FLOORS	395.00
22/04/2016	EF046116	HIF	HEALTH INSURANCE	215.55
28/04/2016	EF046117	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
28/04/2016	EF046118	PAY-PLAN PTY LTD	SALARY PACKAGING	13,565.33
28/04/2016	EF046119	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
28/04/2016	EF046120	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	196,993.00
28/04/2016	EF046121	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
28/04/2016	EF046122	HBH HEALTH LIMITED	MEDICAL INSURANCE	489.35
28/04/2016	EF046123	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
28/04/2016	EF046124	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	976.63
28/04/2016	EF046125	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	222.00
28/04/2016	EF046126	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,885.00
28/04/2016	EF046127	CLICKSUPER	SUPERANNUATION	148,195.49
28/04/2016	EF046128	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - TRAINING	78.40
29/04/2016	EF046129	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	25,732.62
29/04/2016	EF046130	MICHELLE SHERWOOD	STAFF REIMBURSEMENT - WORKING WITH CHILDREN	82.00
29/04/2016	EF046131	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	31,985.80
29/04/2016	EF046132	LUV A LOLLY	CONFECTIONERY - GLC CAFÉ	513.75
29/04/2016	EF046133	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	82.80
29/04/2016	EF046134	SUSSEX TURF CONTROL	TURF SERVICES - FERTILISE VARIOUS OVALS	7,418.00
29/04/2016	EF046135	BCP CIVIL & PLANT	PLANT HIRE & ROADWORKS	29,165.18
29/04/2016	EF046136	CLOUTZ EVENT HIRE	ENTERTAINMENT - FRINGE FESTIVAL	1,426.00
29/04/2016	EF046137	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	205.00
29/04/2016	EF046138	BCP CONTRACTORS PTY LTD	CULVERT REPAIRS - BUNBURY STREET	2,794.00
29/04/2016	EF046139	ENPOINT	ACID SULFATE SOILS PLAN WASTE FACILITY	7,559.75
29/04/2016	EF046140	APP CORPORATION PTY LTD	AIRPORT PROJECT MANAGEMENT SERVICES	34,155.00
29/04/2016	EF046141	CR. R PAINE	COUNCILLOR REIMBURSEMENT	69.95
29/04/2016	EF046142	BBS COLLECTIONS PTY LTD	DEBT COLLECTION SERVICES	135.00
29/04/2016	EF046143	YAHAVA KOFFEE WORKS WHOLESALE	COFFE BEANS - GLC CAFÉ	87.00
29/04/2016	EF046144	BIG BEN BUILDERS PTY LTD	DESIGN & CONSTRUCTION - RAILWAY HOUSE	130,857.50
29/04/2016	EF046145	PERTH TRAINING CENTRE	TRAINING SERVICES - WORKING SAFELY AT HEIGHTS	300.00

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29/04/2016 EF046146	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	520.62
29/04/2016 EF046147	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	742.44
29/04/2016 EF046148	COLES	COUNCIL & STAFF REFRESHMENTS	1,152.28
29/04/2016 EF046149	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	1,057.00
29/04/2016 EF046150	D W & S V ROBERTS	CONCRETE SERVICES - YALLINGUP FOOTPATH	12,111.60
29/04/2016 EF046151	INNOVEST CONSTRUCTION	CONSTRUCTION - OLD BUTTER FACTORY	95,405.28
			<u>5,064,534.91</u>

INTERNAL PAYMENT VOUCHERS - APRIL 2016

<u>Date IVP</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
30/03/2016 DD002727	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	51,811.49
1/04/2016 DD002728	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - PHOTOCOPIER	1,663.01
1/04/2016 DD002729	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - SAN	28,965.82
1/04/2016 DD002730	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - MONITORS	5,709.02
1/04/2016 DD002731	ANZ BANK	BANK FEES	4,571.46
1/04/2016 DD002732	RS THOMAS	REFUND OF RATE OVERPAYMENT	504.00
4/04/2016 DD002733	MC CLARE	REFUND OF RATE OVERPAYMENT	1,554.03
4/04/2016 DD002734	BL TAYLOR	REFUND OF RATE OVERPAYMENT	495.00
4/04/2016 DD002735	LES MILLS ASIA PACIFIC	GLC PROGRAM CONTRACT FEES	818.92
1/04/2016 DD002736	LES MILLS ASIA PACIFIC	NCC PROGRAM CONTRACT FEES	545.95
1/04/2016 DD002737	AS GRANT	REFUND OF RATE OVERPAYMENT	999.47
1/04/2016 DD002738	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	11,520.74
28/03/2016 DD002739	ANZ BANK	BANK FEES	6,799.13
1/04/2016 DD002740	COMMONWEALTH BANK	BANK FEES	3,692.95
1/04/2016 DD002741	ANZ BANK	BANK FEES	335.50
1/04/2016 DD002742	ANZ BANK	BANK FEES	170.29
1/04/2016 DD002743	GT HARDMAN	REFUND OF RATE OVERPAYMENT	119.55
1/04/2016 DD002744	EM MUSGRAVE	REFUND OF RATE OVERPAYMENT	309.04
1/04/2016 DD002745	EJ COX	REFUND OF RATE OVERPAYMENT	600.00
13/04/2016 DD002746	ANZ ONLINE PAY 21	FORTNIGHTLY PAY	652,985.57
1/04/2016 DD002747	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS	237.80
19/04/2016 DD002748	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS	220.02
19/04/2016 DD002749	DAWS & SON PTY LTD	REFUND OF RATE OVERPAYMENT	951.87
14/04/2016 DD002750	DM CARTER	REFUND OF RATE OVERPAYMENT	222.00
18/04/2016 DD002751	JS HAZELL	REFUND OF RATE OVERPAYMENT	150.00

List of Payments Made - April 2016

18/04/2016	DD002752	COMMONWEALTH BANK	BANK FEES	504.66
15/04/2016	DD002753	GA NELMES	REFUND OF RATE OVERPAYMENT	565.97
27/04/2016	DD002754	ANZ ONLINE PAY 22	FORTNIGHTLY PAY	683,442.13
20/04/2016	DD002755	CE JOHNSON	REFUND OF RATE OVERPAYMENT	11,332.00
26/04/2016	DD002756	AG PERIAM & CL MINTO	REFUND OF RATE OVERPAYMENT	311.00
26/04/2016	DD002757	G PRESTON	REFUND OF RATE OVERPAYMENT	558.00
27/04/2016	DD002758	FINES ENFORCEMENT REGISTRY	BUSHFIRE & TRAFFIC INFRINGEMENTS	104.00
				<u><u>1,472,770.39</u></u>

TRUST ACCOUNT - APRIL 2016

<u>Date</u>	<u>Trust Chq</u>	<u>Name</u>	<u>Description</u>	
8/04/2016	007233	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	38,890.74
8/04/2016	007234	CONSTRUCTION TRAINING FUND	BCITF LEVY	13,885.21
8/04/2016	007235	CITY OF BUSSELTON	BSL & CTF LEVY COMMISSION	943.25
				<u><u>53,719.20</u></u>

10.2 Finance Committee - 2/06/2016 - FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDED 30 APRIL 2016

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Manager, Financial Services - Victoria Wilmot Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Financial Activity Statements - April 2016

This item was considered by the Finance Committee at its meeting on 2 June 2016, the recommendations from which have been included in this report.

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 April 2016.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates;
- Budget estimates to the end of the month in which the statement relates;
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates;
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances);
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position).

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 23 July 2015, the Council adopted (C1507/208) the following material variance reporting threshold for the 2015/16 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2015/16 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

NA

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a treatment/control that assists in addressing this risk.

CONSULTATION

NA

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a year to date basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a year to date basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides year to date budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment

- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a year to date basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 30 APRIL 2016

Comments on the financial activity and a brief explanation of the variances is provided below.

Operating Activity

▪ Operating Revenue

As at 30 April 2016, there is a variance of +0.2% in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Operating Grants, Subsidies and Contributions	+22%	+\$615
Interest Earnings	+45%	+\$771
Non-Operating Grants, Subsidies and Contributions	-19%	-\$1,397
Profit on Asset Disposal	+17%	+\$2

Operating Grants, Subsidies and Contributions (+\$615K)

The current variance on operating grants, subsidies and contributions is primarily attributable to:

- Office of the CEO revenue is favourable to budget by +\$40k. This is mainly attributable to +\$38k revenue received for the CapeRoc project allocations and management studies and +\$2k silver funding sponsorship for the Busselton Skate park opening (Sunday 13th December 2015).
- Operations Services Works revenue is favourable to budget by +\$41k. This is mainly attributable to the reimbursement of workers compensation funds which offsets expenditure that has already been incurred.
- Financial Services revenue is favourable to budget by +\$59k. This is mainly attributable to the receipt of an unbudgeted distribution from the Local Government Insurance Scheme (LGIS) for the 2015 scheme member dividend. A total of \$6m was redistributed to members, with the City's share amounting to +\$37k. The City also received from LGIS an additional +\$11k in insurance recoup claims attributable to the Busselton Hockey Club and the Busselton Horse and Pony Club. These funds were then on-forwarded to these community groups to offset expenditure already incurred. The remaining +\$11k is for the receipt of funds associated with parental leave payments. This additional revenue also offsets expenditure already incurred by the City.
- Fire Prevention Services revenue is favourable to budget by +\$79k. This is mainly attributable to the receipt of unbudgeted revenue on the finalisation of the 2014/15 DFES reconciliation of +\$66k.
- Civic and Administration Centre revenue is favourable to budget by +\$228k. This is attributable to a contribution by BCG towards costs associated with the building design, as per contract negotiations. The final amount is still to be confirmed and therefore an immaterial variance may occur on the final amount received.
- Busselton Jetty revenue is favourable to budget by +\$351k. This is attributable to a timing difference where the invoice was raised in April (and paid in May) for the second payment attributable to the Jetty license agreement.
- Miscellaneous Bridge maintenance is below budget expectations by -\$360k. This is attributable to timing differences at this time with +\$180k being confirmed as receipted in May.

Interest Earnings (+\$771K)

The current variance on interest earnings is primarily attributable to:

- Late payment interest of +\$40k.
- Instalment plan interest of +\$6k.
- Interest on Municipal funds of -\$48k.
- Interest on reserve funds of +\$195k. The reserves balance currently includes \$16.9m loan funds for the Administration building redevelopment which is yet to be utilised. Due to the higher than anticipated balance at this time, interest earned has exceeded budget projections. It is noted of the \$195k in additional interest, \$124k is attributable to the Civic and Administration Centre Construction Reserve.
- Interest on restricted funds of +\$578k. This relates to interest on airport funds which is not budgeted for. The Airport grant agreement requires these funds be applied towards the Airport project.

Non-Operating Grants, Subsidies and Contributions (-\$1,397K)

The current variance on non-operating grants, subsidies and contributions is primarily attributable to:

- Developer contributions revenue to date is +\$93k over budget. At this time, it appears this maybe a timing difference. This line item has no impact on the budget as all developer contributions are transferred to restricted assets accounts to be used in subsequent periods for the purpose for which they were raised.
- Bridges construction program projected revenue is under budget by -\$645k. This is attributable to;
 - Federal funding of -\$288k towards the Queen Street Bridge design and preliminary works, which has been delayed pending the Busselton Traffic Study. Although some work has commenced the grant will not be claimed this financial year;
 - Works valued at \$304k for the Metricup Road Bridge were postponed to next year due to an unacceptable impact on tourist traffic. Both these projects will be carried forward and completed in the 16/17 financial year.
- Busselton shark net revenue is +\$100k over the year to date budget. This is reflective of a timing difference with the budget revenue being allocated to June.
- Busselton Foreshore projects are on the whole -\$599k below the year to budget. The main variances are attributable to;
 - Foreshore East Youth Precinct (skate park and adventure playground) revenue is +\$614k over the year to date budget, due to a budget allocation timing difference;
 - Provision of Services and Auxiliary works revenue is below budget by -\$1.2m. This is due to the \$4.5m Royalties for Regions grant being pending, with likely notification in June or July.
- Footpath construction works on the whole is below the year to date budget by -\$181k. This is attributable to;
 - Busselton Bypass, Strelly Street to Clydebank Avenue revenue is -\$61k below budget projections. This is a timing variance only as the City can only claim the 50% grant contribution in arrears, upon completion of the project. The acquittal process is currently underway;
 - Busselton Bypass, Fairway to Kangaroo Gully, revenue is -\$120k below budget projections. This is due to a timing variance only as the City can only claim the last 20% of this project upon completion of the works when the final cost is known. It is anticipated the final claim will be made in June.
- Main Roads capital road construction projected revenue is -\$179k below year to date budget. This variance is mainly attributable to two jobs, being Strelly Street -\$80k and Queen Elizabeth Avenue -\$84k;
 - The Strelly Street project consists of design, planning and minor preliminary works and has been delayed due to deliberations surrounding the outcomes of the Busselton Traffic Study. The City can only claim the second 40% progress payment in advance when the

first 40% has been fully expended. It is anticipated that this project will represent a carry over into the 16/17 financial year;

- The Queen Elizabeth Avenue asphalt overlay project is now nearing completion with the final 20% of the grant totalling \$42k to be claimed in June. A claim totalling the year to date variance of \$84k was raised in May effectively reducing this variance to nil.
- Roads to Recovery road project grant revenue is -\$52k below year to date budget. The City submits a quarterly claim in advance based on anticipated expenditure which was raised in April. It is noted that the amount subsequently received in May is lower than the claim amount. The variance is anticipated to be received next year and due to timing of expenditure there is no expected material impact on the City's net position as at year end.
- Road Initiative bus bays and shelters revenue is under budget by -\$180k. This is attributable to a timing variance only. The second 40% progress claim totalling \$120k was processed in May with the final claim valued at \$60k to be made in June.

Profit on Asset Disposals (+\$2K)

The current minor variance remains attributable to book profits on the sale of assets. It should be noted that this is an accounting book entry, and has no direct impact on the surplus/deficit position.

▪ Operating Expenditure

As at 30 April 2016, there is a variance of -7% in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	-21%	-\$2,639
Insurance Expenses	-10%	-\$74
Other Expenses	-20%	-\$514
Loss on Asset Disposal	+73%	+\$49

Materials and Contracts (-\$2,639K)

The materials and contracts operating expenditure category comprises a wide range of expenditure types. The current variance is attributable to both favourable and adverse variances (of varying magnitudes) across a range of diverse activities. The material variances are as follows:

- **Information Technology**
Information technology has a favourable variance of -\$165k compared to the year to date budget, which is mainly attributable to consultancy -\$54k, computer software licenses -\$29k, GIS costs -\$33k, and lease of equipment -\$32k. It is anticipated that the full budget allocation will be spent prior to the end of the financial year.
- **Community Recreation Centres**
Community recreation centres have an overall favourable variance of -\$91k. This is attributable to the Naturaliste Community Centre -\$57k, and the Geographe Leisure Centre -\$34k below the year to date budget. To maintain the net operating positions forecast, expenditure at both the GLC and NCC is being strictly prioritised and delayed wherever possible.
- **Environmental Planning**
Environmental planning is overall favourable by -\$124k, with implementation of management plans being down as compared to budget by -\$90k. This is attributable to timing differences associated with the utilisation of contractors and the seasonality of the work that is required. It is still expected that full budget allocation will be utilised by year end.
- **Busselton Jetty**
Busselton Jetty contractor costs are under the year to date budget by approximately -\$541k. The works planned for this financial year (as per the 50 year maintenance plan) consist of steel pier and superstructure corrosion protection assessment and repairs, handrail repainting, pile wrapping, light globe replacement and a \$110k contingency repair amount that has, to this point,

not been required. This will be a significant under expenditure to budget associated with Jetty works at year end. A portion of these works have been re-budgeted into the 2016/17 financial year. As Jetty works are funded from the Jetty Reserve, this variance will not impact on the City's year end net financial position.

- **Meelup Regional Park**

The Meelup Regional Park budget is underspent by -\$107k. This is mainly attributable to seasonal scheduling of expenditure on Meelup trail maintenance works and vegetation rehabilitation works. These works are now in progress.

- **Building Maintenance**

The scheduled building maintenance budget is underspent by -\$206k year to date. This is due in part to Facility staff spending a considerable amount of their time on relocating staff for the new administration building project. It is still anticipated however, that the level of expenditure will increase prior to the end of the year.

- **Provence and Vasse Newtown – Parks and Gardens**

Contractor costs associated with Provence Estate maintenance are under budget by -\$194k as public open space areas within the estate is yet to be handed over and therefore the maintenance of this area is not yet the responsibility of the City. There is also a favourable variance for contractor costs totaling -\$124k attributable to Vasse Newtown with some of this offset by City employee costs. A portion of the allocated budget is funded from the specified area rates and this draw down can only occur if expenditure is within the specified areas.

Insurance Expenses (-\$74K)

The current variance associated with insurance expenses is attributable to:

- Property insurance of -\$9k.
- Plant insurance premiums of -\$47k.
- Public liability insurance of -\$14k.
- Other general insurance costs of -\$4k.

As indicated in the budget review, whilst additional insurance expenses are expected to be incurred prior to 30 June 2016 due to insurance schedule additions and amendments, along with excess payments, these are not expected to be material in value. Consequently, a favourable variance is expected by financial year end.

Other Expenditure (-\$514K)

The current variances associated with other expenditure is attributable to:

- Members of Council expenses of -\$105k. This variance is made up of a number of different accounts with the main variances being;
 - Mayor and deputy mayor allowances -\$8k;
 - Elected members refreshment and functions -\$9k;
 - Elected members conference and training expenses -\$15k;
 - Elected members election and poll expenses -\$5k;
 - Elected members sitting fees -\$23k;
 - International relationships account -\$10k;
 - Presentations on termination policy -\$5.
- Community services administration expenses of -\$216k. This variance is attributable to;
 - Events, marketing and promotions is -\$147k below year to date budget. MERG Marketing funds which have not been expended as the MRBTA recharge campaign was halted due to amalgamation of GBTA/AMRTA and regional branding. Council has resolved to transfer \$150k from the commercial and industrial differential marketing funds into the Airport Marketing Reserve specifically for the marketing and support of the Airport development project, and this \$147k, along with further savings in the remainder of the financial year, will be used for this purpose. All remaining funds in the differential rate

marketing fund will be transferred to the Airport Marketing Reserve (\$150k as previously endorsed by Council and the remaining \$46k as per the MERG report to Council dated the 8th June 2016);

- Donations, contributions and subsidies of -\$49k. This relates to the timing of payments for projects funded as part of the community bids programme;
- Events sponsorships (differential rates) of -\$20k. This relates to events that have been funded through the events sponsorship programme that either have not yet been held, or have been cancelled.
- Half Iron man events sponsorship of -\$46k. This variance is a timing difference as the event was held in early May and therefore funds will be expended before the end of the financial year.
- Public relations expenses of -\$32k. This is attributable to catering -\$13k, advertising Council pages -\$7k, community consultations and surveys -\$7k, public relations account -\$9k and long service contributions to other Local Government Authorities +\$7k.
- Planning administration expenses of -\$30k. This is mainly attributable to the façade refurbishment subsidy account -\$25k and advertising (public/statutory) account being -\$4.5k below the year to date budget. With regard to the façade refurbishment, there were no suitable applications received in the first round fitting the requirements for funding. Letters have been sent out calling for a second round of applications. Although there has been a number of enquires, it now appears unlikely that the City will resolve any for payment this financial year.
- Rates administration valuation expenses are under budget by -\$18k. It is projected that the full rates valuation expense account will be expended by year end. A commitment of \$61k is posted against this account which mainly relates to the end of year unimproved values general valuations which have been received in May.

Loss on Asset Disposal (+\$49K)

The loss on asset disposal represents adverse book losses on the sale of sundry plant items and vehicles. It should be noted that this is a book entry only, and has no direct impact on the surplus/deficit position.

Capital Activity

Capital Revenue

As at 30 April 2016, there is a variance of -76% in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Proceeds from Sale of Assets	-36%	-\$200
Transfer from Restricted Assets	-95%	-\$11,073
Transfer from Reserves	-61%	-\$4,900

Proceeds from Sales (-\$200K)

The proceeds from sale of assets category recognises the estimated sale or trade-in value of heavy and light plant items budgeted to be replaced during the financial year. The current adverse variance is largely reflective of the timing difference in the lower plant and equipment capital expenditure on a year to date basis.

Transfer from Restricted Assets (-\$11,073K)

The variance in transfers from restricted assets results largely from the budgeted -\$11.5m transfer associated with the Busselton Regional Airport development. As at 30 April 2016, no transfer has been processed with year to date actual project expenditure at \$755k (\$535k exclusive of City employees costs). It is anticipated that a transfer from the Airport Development project to municipal funds will be made during May.

The remaining -\$96k transfer from restricted assets relates to the Port Geographe bank guarantee drawdown and this transfers will occur in May.

This variance is partly offset by refunds in bonds and deposits of +\$523k as at the end of April where all obligations have been fulfilled to authorise the return of funds. The City does not budget for these transactions, and as such, any material variance will be reported accordingly.

Transfer from Reserves (-\$4,900K)

The variance in transfers from reserves is attributed to the less than anticipated budget transfer of \$4.9m associated with the new Civic and Administration Centre building. A significant timing variance is reflected as at 30 April 2016, as transfers are not processed until after funds have been expended or invoiced. It is anticipated that the end of year position will be in line with the budget.

▪ Capital Expenditure

As at 30 April 2016, there is a variance of -42% in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	-69%	-\$11,171
Plant & Equipment	-39%	-\$885
Furniture and Equipment	-38%	-\$192
Infrastructure	-41%	-\$9,988
Transfers to Restricted Assets	+61%	+\$927
Transfers to Reserves	-20%	-\$1,851

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

In respect of the other classifications, an overview of the year to date financial performance is provided as follows:

Transfers to Restricted Assets (+\$927K)

The transfers to restricted assets budget comprises an estimation of funds that could potentially be received during the financial year, primarily from developer contributions. Due to the nature of the category, the annual budget allocation is spread evenly throughout the financial year. The performance in this activity does not have any direct impact on the surplus/deficit position, as whilst recognised as operating revenue upon receipt, these funds are subsequently quarantined to restricted assets. The transfers to restricted assets category also include the payment of bonds and deposits, where no specific budget allocation is made for these funds.

The favourable financial year to date variance of approximately +\$927k is primarily attributable to:

- The receipt of developer contribution payments in excess of budget totalling +\$93k.
- The receipt of unbudgeted interest associated with the Airport funds of +\$578k.
- The City salaries attributable to the Airport development project of -\$220k. It has been confirmed that in-kind salaries are not recoverable from project funds.
- The receipt of bond and deposit payments totalling approximately +\$480k.

The performance in this category generally does not impact on the closing surplus/deficit position with the exception the non-recovery of City's salaries from the Airport Development project. Part of the interest earned on certain restricted asset funds do contribute to the City's municipal interest earnings.

Transfers to Reserves (-\$1,851K)

The transfers to reserves are attributable to:

- An increase in interest earned of +\$195k (as explained previously under the heading of "Interest Earnings").
- The transfer of funds from the municipal account to the reserve account associated with the Port Geographe drawdown yet to occur of -\$2.046m. This transaction will be processed as part of the May transfers.

CONCLUSION

The Net Current Position as at 30 April 2016 of \$4.4m is \$1.6m higher than as at 30 April 2015. The Net Current Position is impacted by many factors and consistent with prior years, is expected to fluctuate significantly as we move towards the end of financial year.

In terms of the annual budget review, completed as at 29 February 2016, a surplus closing position of approximately \$360k was projected as at 30 June 2016 (excluding any re-list items). Whilst there have been favourable and unfavourable variances that have arisen during the month, these do not warrant an amendment to the current projected surplus. The level of fluctuation expected over the next two months highlights the increased necessity to closely monitor financial performance over the remainder of the current financial year.

OPTIONS

Nil.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 April 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of BusseltonStatement of Financial ActivityFor The Period Ending 30 April 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2015/16 Bud (A) Variance	YTD Variance
	\$	\$	\$	\$	\$	%	
Revenue from Ordinary Activities							
Rates	39,098,519	38,890,548	38,890,548	38,998,079	38,998,079	0.53%	
Operating Grants, Subsidies and Contributions	3,472,644	2,857,657	2,497,336	3,940,817	3,580,496	21.52%	
Fees & Charges	13,639,183	13,601,040	13,601,040	15,099,480	15,099,480	0.28%	
Other Revenue	2,349,463	2,432,451	387,765	2,578,776	534,090	-3.41%	
Interest Earnings	2,497,802	1,726,505	1,726,505	2,039,550	2,039,550	44.67%	
	61,057,611	59,508,201	57,103,194	62,656,702	60,251,695	6.93%	
Expenses from Ordinary Activities							
Employee Costs	(21,678,120)	(22,267,275)	(22,202,648)	(26,413,101)	(26,322,721)	-2.65%	
Materials & Contracts	(10,014,669)	(12,653,957)	(12,562,416)	(15,481,246)	(15,183,305)	-20.86%	
Utilities (Gas, Electricity, Water etc)	(1,818,675)	(1,934,245)	(1,934,245)	(2,321,370)	(2,321,370)	-5.97%	
Depreciation on non current assets	(12,451,113)	(12,199,650)	(12,199,650)	(14,636,430)	(14,636,430)	2.06%	
Insurance Expenses	(663,483)	(737,192)	(737,192)	(737,370)	(737,370)	-10.00%	
Other Expenditure	(2,024,723)	(2,538,910)	(2,423,910)	(3,128,622)	(3,011,622)	-20.25%	
Allocations	1,518,468	1,655,725	1,655,725	1,899,950	1,899,950	-8.29%	
	(47,132,315)	(50,675,504)	(50,404,336)	(60,818,189)	(60,312,868)	-6.49%	
Borrowings Cost Expense							
Interest Expenses	(1,005,939)	(1,018,667)	(1,018,667)	(1,340,955)	(1,340,955)	-1.25%	
	(1,005,939)	(1,018,667)	(1,018,667)	(1,340,955)	(1,340,955)	-1.25%	
Non-Operating Grants, Subsidies and Contributions	5,779,026	7,175,591	6,857,229	37,091,345	37,417,983	-19.46%	
Profit on Asset Disposals	13,164	11,207	11,207	16,007	16,007	17.46%	
Loss on Asset Disposals	(117,083)	(67,616)	(67,616)	(68,867)	(68,867)	73.16%	
	5,675,107	7,119,182	6,800,820	37,038,485	37,365,123	-16.55%	
Net Result	18,594,464	14,933,212	12,481,011	37,536,043	35,962,995	48.98%	
Adjustments for Non-cash Revenue & Expenditure							
Depreciation	12,451,113	12,199,650	12,199,650	14,636,430	14,636,430		
Donated Assets	(35,609)	0	0	(13,124,650)	(13,124,650)		
(Profit)/Loss on Sale of Assets	103,919	56,409	56,409	52,860	52,860		
Allocations & Other Adjustments	(51,984)	0	0	0	0		
Deferred Pensioner Movements	(15,760)	0	0	0	0		
Recording of Employee Entitlements (Provisions)	(190,126)	(190,126)	(190,126)	(253,479)	(253,479)		
Deposit & Bonds Movements (cash backed)	(43,127)	0	0	0	0		
Capital Revenue & (Expenditure)							
Land & Buildings	(4,956,665)	(16,127,292)	(15,964,060)	(29,548,202)	(29,324,470)	-69.27%	
Plant & Equipment	(1,394,280)	(2,279,580)	(2,279,580)	(2,514,500)	(2,514,500)	-38.84%	
Furniture & Equipment	(319,711)	(511,829)	(511,829)	(2,229,834)	(2,229,834)	-37.54%	
Infrastructure	(14,367,367)	(24,355,239)	(24,515,910)	(69,506,874)	(69,887,195)	-41.01%	
Proceeds from Sale of Assets	361,926	562,400	562,400	592,200	592,200	-35.65%	
Proceeds from New Loans	850,000	850,000	850,000	850,000	850,000	0.00%	
Self Supporting Loans - Repayment of Principal	55,456	55,456	55,456	74,508	74,508	0.00%	
Total Loan Repayments - Principal	(1,352,489)	(1,352,489)	(1,352,489)	(1,823,986)	(1,823,986)	0.00%	
Transfer to Restricted Assets	(2,433,803)	(1,507,070)	(1,507,070)	(1,808,490)	(1,808,490)	61.49%	
Transfer from Restricted Assets	522,691	11,595,959	11,500,000	53,363,764	53,267,805	-95.49%	
Transfer to Reserves	(7,355,216)	(9,205,900)	(7,165,255)	(11,524,487)	(9,483,842)	-20.10%	
Transfer from Reserves	3,180,797	8,070,692	8,070,692	24,472,157	24,257,108	-60.59%	
Opening Funds Surplus/ (Deficit)	756,540	756,540	756,540	756,540	756,540		
Net Current Position - Surplus / (Deficit)	4,360,769	(6,449,207)	(6,954,161)	0	0		

City of Busselton

Net Current Position

For The Period Ending 30 April 2016

	2015/16 Actual	2015/16 Amended Budget	2015/16 Original Budget	2014/15 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	1,933,703	927,925	927,925	6,323,599
Cash - Restricted	119,386,268	48,778,190	47,048,553	113,281,134
Sundry Debtors	1,626,676	1,200,000	1,200,000	1,814,961
Rates Outstanding - General	1,623,480	700,000	700,000	445,904
Stock on Hand	16,543	20,270	20,270	20,270
	<u>124,586,670</u>	<u>51,626,385</u>	<u>49,896,748</u>	<u>121,885,868</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	839,633	2,848,195	2,848,195	7,848,194
Performance Bonds	1,988,872	2,031,999	2,031,999	2,031,999
	<u>2,828,505</u>	<u>4,880,194</u>	<u>4,880,194</u>	<u>9,880,193</u>
Current Position (inclusive of Restricted Funds)	121,758,165	46,746,191	45,016,554	112,005,675
Add: Cash Backed Liabilities (Deposits & Bonds)	1,988,872	2,031,999	2,031,999	2,031,999
Less: Cash - Restricted Funds	(119,386,268)	(48,778,190)	(47,048,553)	(113,281,134)
<u>NET CURRENT ASSET POSITION</u>	<u><u>4,360,769</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>756,540</u></u>

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 April 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
11156 Airport Development	4,878	1,760,000	1,760,000	2,650,000	2,650,000	-99.72%
B1519 Lot 40 Vasse Highway	555,000	560,000	560,000	560,000	560,000	-0.89%
	559,878	2,370,000	2,370,000	3,310,000	3,310,000	-76.38%
Buildings						
Major Projects						
Major Project - Busseton Foreshore						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	0	2,416,660	2,416,660	2,900,000	2,900,000	-100.00%
B9583 Railway House	430,366	1,666,670	1,666,670	2,000,000	2,000,000	-74.18%
B9593 Multi-Purpose Community Sporting Clubhouse	0	677,890	677,890	813,470	813,470	-100.00%
B9597 Steel Frame Shed (Jetty Train)	22,769	0	0	0	0	0.00%
	453,135	4,761,220	4,761,220	5,713,470	5,713,470	-90.48%
Major Project - Administration Building						
B9010 Civic and Administration Centre	2,865,656	7,500,000	7,500,000	9,000,000	9,000,000	-61.79%
B9011 Civic and Administration Centre Relocation Expenses	456,683	150,000	150,000	180,000	180,000	204.46%
	3,322,339	7,650,000	7,650,000	9,180,000	9,180,000	-56.57%
Buildings (Other)						
B9104 Wilyabrup Brigade Shed	12,375	0	0	0	0	0.00%
B9300 Aged Housing Capital Improvements - Winderup	38,164	34,200	34,200	68,400	68,400	11.59%
B9301 Aged Housing Capital Improvements - Harris Road	21,808	20,300	20,300	40,600	40,600	7.43%
B9403 Dunsborough Tip - Buildings	214	20,000	20,000	20,000	20,000	-98.93%
B9513 GLC Sports Stadium Floor	1,396	50,000	50,000	60,000	60,000	-97.21%
B9514 GLC Changeroom Refurbishment	2,442	97,664	83,330	114,334	100,000	-97.50%
B9528 GLC - Plant Room	7,870	10,000	10,000	12,000	12,000	-21.30%
B9529 GLC - Pool Entry Doors	5,133	5,000	5,000	6,000	6,000	2.66%
B9534 Community Resource Centre	21,452	17,500	0	21,000	0	22.59%
B9549 Dunsborough Oval Change Rooms Upgrade	6,332	6,670	6,670	8,000	8,000	-5.07%
B9551 Old Butter Factory Building Upgrade	105,997	106,000	0	159,000	0	0.00%
B9554 GLC Extensions	24,965	22,068	16,670	25,398	20,000	13.13%
B9591 Performing Arts Centre	0	75,000	75,000	100,000	100,000	-100.00%
B9592 Vasse Newtown Hall	0	0	17,500	0	21,000	0.00%
B9594 Vasse Community Recreation Precinct - Changerooms & Toilet	6,323	0	0	250,000	250,000	0.00%
B9595 GLC Extensions - New Entry Door	20,307	15,000	0	15,000	0	35.38%
B9596 GLC Building Improvements	2,636	22,500	0	30,000	0	-88.28%
B9715 Airport Terminal Stage 1B	15,526	400,000	400,000	490,000	490,000	-96.12%
B9716 Airport Terminal Stage 2	15,526	0	0	9,450,000	9,450,000	0.00%
B9802 Kook Caravan Park Ablutions Refurbishment	22,846	87,500	87,500	105,000	105,000	-73.89%
B9804 Kook Park Home	0	66,670	66,670	80,000	80,000	-100.00%
B9902 Lot 40 Vasse Highway Dwelling	290,000	290,000	290,000	290,000	290,000	0.00%
	621,313	1,346,072	1,182,840	11,344,732	11,121,000	-53.84%
Total Buildings	4,396,787	13,757,292	13,594,060	26,238,202	26,014,470	-68.04%
Plant & Equipment						
10200 Financial Services	37,404	0	0	0	0	0.00%
10250 Information Technology	37,196	39,000	39,000	39,000	39,000	-4.63%
10380 Busseton Library	27,128	35,000	35,000	35,000	35,000	-22.49%
10530 Community Services Administration	37,455	40,000	40,000	40,000	40,000	-6.36%
10591 Geographe Leisure Centre	5,538	0	0	0	0	0.00%
10630 Property and Business Development	31,434	35,000	35,000	35,000	35,000	-10.19%
10820 Strategic Planning	35,631	40,000	40,000	40,000	40,000	-10.92%
10910 Building Services	31,356	35,000	35,000	35,000	35,000	-10.41%
10920 Environmental Health Services Administration	37,660	40,000	40,000	40,000	40,000	-5.85%
10922 Preventative Services - Mosquitoes	0	2,750	2,750	3,300	3,300	-100.00%
10980 Other Law, Order & Public Safety	47,308	100,000	100,000	100,000	100,000	-52.69%
11000 Engineering & Works Services Support	54,376	50,000	50,000	50,000	50,000	8.75%
11101 Engineering Services Administration	34,911	35,000	35,000	35,000	35,000	-0.26%
11107 Engineering Services Design	32,041	35,000	35,000	35,000	35,000	-8.45%
11151 Airport Operations	43,066	55,000	55,000	55,000	55,000	-21.70%
11156 Airport Development	0	40,000	40,000	40,000	40,000	-100.00%
11160 Busseton Jetty	31,132	31,000	31,000	31,000	31,000	0.43%
11401 Transport - Workshop	1,569	5,000	5,000	5,000	5,000	-68.62%
11402 Plant Purchases (P10)	388,207	630,000	630,000	630,000	630,000	-38.38%
11403 Plant Purchases (P11)	345,339	540,000	540,000	567,000	567,000	-36.05%

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 April 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
11404 Plant Purchases (P12)	64,415	380,000	380,000	587,000	587,000	-83.05%
11500 Operations Services Administration	71,117	110,000	110,000	110,000	110,000	-35.35%
B1029 Busseton Branch SES	0	1,830	1,830	2,200	2,200	-100.00%
	1,394,280	2,279,580	2,279,580	2,514,500	2,514,500	-38.84%
Furniture & Office Equipment						
10250 Information Technology	166,775	277,500	277,500	333,000	333,000	-39.90%
10380 Busseton Library	12,293	24,800	24,800	24,800	24,800	-50.43%
10590 Naturaliste Community Centre	1,764	10,000	10,000	10,000	10,000	-82.36%
10591 Geographe Leisure Centre	5,065	42,540	42,540	42,540	42,540	-88.09%
10616 Winderup Villas Aged Housing	2,590	3,000	3,000	6,000	6,000	-13.68%
10617 Harris Road Aged Housing	737	3,000	3,000	4,000	4,000	-75.45%
10618 Winderup Court Aged Housing	1,518	2,500	2,500	2,500	2,500	-39.30%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	80,885	81,069	81,069	108,094	108,094	-0.23%
10920 Environmental Health Services Administration	0	2,920	2,920	3,500	3,500	-100.00%
11151 Airport Operations	21,770	0	0	0	0	0.00%
11156 Airport Development	6,919	40,000	40,000	1,668,000	1,668,000	-82.70%
11170 Meelup Regional Park	1,486	0	0	0	0	0.00%
11401 Transport - Workshop	1,076	0	0	0	0	0.00%
B1027 Emergency Management Caravan	1,140	0	0	0	0	0.00%
B1029 Busseton Branch SES	1,635	2,000	2,000	2,400	2,400	-18.23%
G0031 Dunsborough Waste Facility	4,060	12,500	12,500	15,000	15,000	-67.52%
	319,711	511,829	511,829	2,229,834	2,229,834	-37.54%
Sub-Total Property, Plant & Equipment	6,670,655	18,918,701	18,755,469	34,292,536	34,068,804	-64.74%
>> Infrastructure						
Major Project - Busseton Foreshore						
C0038 Car Park - Provisionals	0	16,670	16,670	20,000	20,000	-100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	902,654	923,387	923,387	923,387	923,387	-2.25%
C3098 Active Playing Fields - Barnard Park (Eastern Section)	11,557	0	0	0	0	0.00%
C3103 Foreshore East Youth Precinct (Skate Park & Adv. Playground)	1,162,491	1,022,600	1,022,600	1,227,126	1,227,126	13.68%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	1,096,709	1,157,650	1,157,650	1,389,170	1,389,170	-5.26%
C3132 Busseton Foreshore - Provision of Services & Auxiliary Work	0	1,316,670	1,316,670	1,580,000	1,580,000	-100.00%
C3133 Foreshore Ancillary Works	91,173	416,670	416,670	500,000	500,000	-78.12%
C3140 Foreshore Water Supply and Services	392,225	308,330	308,330	370,000	370,000	27.21%
C3141 Landscape Works Foreshore Parade and Jetty Way	58,655	41,670	41,670	50,000	50,000	40.76%
C3142 Nautical Lady - Landscaping	80,794	67,200	67,200	80,635	80,635	20.23%
F0064 Footpath Construction - Jetty Way	20,000	16,670	16,670	20,000	20,000	19.98%
F0065 Footpath Construction - Foreshore Parade	26,370	25,000	25,000	30,000	30,000	5.48%
W0131 Foreshore East - Foreshore Parade & Ancillary Council Works	654,155	629,170	629,170	755,000	755,000	3.97%
W0171 Jetty Way Construction	85,715	79,170	79,170	95,000	95,000	8.27%
	4,582,497	6,020,857	6,020,857	7,040,318	7,040,318	-23.89%
Busseton Jetty						
C3500 Busseton Jetty Refurbishment	921,912	1,200,000	1,200,000	1,200,000	1,200,000	-23.17%
	921,912	1,200,000	1,200,000	1,200,000	1,200,000	-23.17%
Footpaths Construction						
F0018 Marine Terrace	94,724	16,000	16,000	96,000	96,000	492.02%
F0020 Thomas Street	7,193	8,876	8,876	8,876	8,876	-18.96%
F0041 Recreation Lane Footpath (Connecting to Clydebank Ave)	12,123	45,000	45,000	45,000	45,000	-73.06%
F0058 Amberley Loop PAW - Dunsborough	0	10,000	10,000	10,000	10,000	-100.00%
F0059 Brown Street Footpaths	93,956	25,143	25,143	153,000	153,000	273.69%
F0060 Elmore Road - Dunsborough	8,091	10,000	10,000	10,000	10,000	-19.09%
F0061 Layman Road Footpath Renewal	0	35,000	35,000	35,000	35,000	-100.00%
F0062 Prince Regent Footpath Renewal	20,057	22,000	22,000	22,000	22,000	-8.83%
F0063 Yallingup Footpath	21,415	70,000	70,000	70,000	70,000	-69.41%
	257,559	242,019	242,019	449,876	449,876	6.42%
Drainage Construction - Street						
D0009 Busseton LIA - Geocatch Drain Partnership	0	30,000	30,000	30,000	30,000	-100.00%
D0010 Dunsborough / Busseton Drainage Upgrades	102,086	87,200	87,200	104,640	104,640	17.07%
D0014 Yale Close, Abbey Drainage Upgrade	14,661	20,000	20,000	20,000	20,000	-26.69%
	116,747	137,200	137,200	154,640	154,640	-14.91%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 April 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
Car Parking Construction						
C0027 Meelup Beach Parking Upgrade	239,767	204,154	204,154	279,652	279,652	17.44%
C0031 Reserve 41445 Reseal (Coles)	15,559	17,024	17,024	17,024	17,024	-8.60%
C0035 Churchill Park Hardstand Area (Parking)	2,971	65,002	65,002	130,000	130,000	-95.43%
C0036 Lou Weston / King St Foreshore Car Parking	587	50,500	50,500	101,000	101,000	-98.84%
C0037 Vasse Community & Recreation Precinct- Car Parking Stage 1	126,686	70,000	70,000	220,000	220,000	80.98%
	385,569	406,680	406,680	747,676	747,676	-5.19%
Bridges Construction						
A0010 Queen Street Bridge 0240A	0	288,000	288,000	288,000	288,000	-100.00%
A0015 Metricup Road Bridge - 3354	177,000	1,089,000	1,089,000	1,089,000	1,089,000	-83.75%
A0017 Tuart Drive Bridge (0239A)	284,679	284,679	430,000	284,679	645,000	0.00%
A0019 Chambers Road Bridge - 3372A	3,517	16,770	16,770	16,770	16,770	-79.03%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	159,000	159,000	159,000	159,000	-100.00%
	465,195	1,837,449	1,982,770	1,837,449	2,197,770	-74.68%
Cycleways Construction						
F1008 Busselton Bypass - Strelley Street to Clydebank Avenue	157,306	122,500	122,500	245,000	245,000	28.41%
F1014 Busselton Bypass - Fairway to Kangaroo Gully	30,410	544,820	544,820	600,000	600,000	-94.42%
F1016 Rails to Trails - Bypass (Kangaroo Gully - Glenview)	17,567	28,000	28,000	56,000	56,000	-37.26%
	205,282	695,320	695,320	901,000	901,000	-70.48%
Townscape Construction						
C1024 Dunsborough Road Access Improvements Stage 1	618,146	362,253	362,253	483,000	483,000	70.64%
C1025 Kent Street	57,605	101,630	101,630	162,000	162,000	-43.32%
	675,751	463,883	463,883	645,000	645,000	45.67%
Boat Ramps Construction						
C1503 Quindalup Sea Rescue Boat Ramp	8,915	120,000	120,000	120,000	120,000	-92.57%
	8,915	120,000	120,000	120,000	120,000	-92.57%
Beach Restoration						
C2512 Sand Re-Nourishment	20,332	45,000	45,000	100,000	100,000	-54.82%
C2513 Locke Estate - Design and Construction of Coastal Works	0	0	0	20,572	20,572	0.00%
C2520 Coastal Protection Works	0	18,750	18,750	25,000	25,000	-100.00%
C2521 Coastal Protection Structures Renewal	31,995	90,000	90,000	140,000	140,000	-64.45%
	52,327	153,750	153,750	285,572	285,572	-65.97%
Parks, Gardens & Reserves						
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	31,832	25,840	25,840	31,000	31,000	23.19%
C3014 Meelup Park - Fire Access Trail	18,554	16,670	16,670	20,000	20,000	11.30%
C3046 Dunsborough - BMX / Skatebowl	0	29,170	29,170	35,000	35,000	-100.00%
C3084 Lou Weston Bore Replacement & Irrigation Upgrade	0	50,000	50,000	60,000	60,000	-100.00%
C3096 Yallingup Park - Upgrades	174,769	235,830	235,830	283,000	283,000	-25.89%
C3110 Dunsborough Lions Park	185,731	241,670	241,670	290,010	290,010	-23.15%
C3122 Rails to Trails	15,252	37,946	37,946	37,946	37,946	-59.81%
C3123 Geopraphe Leisure Centre - Landscaping	0	0	22,500	0	30,000	0.00%
C3124 Rails-to-Trails Interpretation (Vasse Trailhead stage)	10,580	19,705	19,705	19,705	19,705	-46.31%
C3127 Whale Viewing Platform - Point Picquet	0	20,830	20,830	25,000	25,000	-100.00%
C3128 Rotary Park Playground Fencing	20,000	16,670	16,670	20,000	20,000	19.98%
C3129 Cherry Hills Circle Water Meter	20,551	12,500	12,500	15,000	15,000	64.41%
C3130 Vasse Birchfields Bore	0	25,000	25,000	30,000	30,000	-100.00%
C3131 Elijah Circle POS, Lot 1000 Landscaping	0	33,330	33,330	40,000	40,000	-100.00%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	77,883	1,085,000	1,085,000	1,085,000	1,085,000	-92.82%
C3135 Busselton Foreshore - Minor Landscaping Works	58,469	60,000	60,000	60,000	60,000	-2.55%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	10,255	20,000	20,000	20,000	20,000	-48.73%
C3138 Foreshore West Landscaping - Gale St to High St	0	36,000	36,000	108,000	108,000	-100.00%
C3139 Foreshore - Barnard Park Cricket Practice Wickets	6,941	7,650	7,650	7,650	7,650	-9.27%
	630,817	1,973,811	1,996,311	2,187,311	2,217,311	-68.04%
Cemetery Capital Works						
C1609 Pioneer Cemetery - Implement Conservation Plan	1,768	16,670	16,670	20,000	20,000	-89.39%
	1,768	16,670	16,670	20,000	20,000	-89.39%

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 April 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
Beach Front Infrastructure Works						
C1753 Eagle Bay Viewing Platform	0	23,000	23,000	23,000	23,000	-100.00%
C1756 Busseton Shark Net	96,009	77,780	77,780	93,335	93,335	23.44%
	96,009	100,780	100,780	116,335	116,335	-4.73%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure (Upgrade)	5,522	18,500	18,500	37,000	37,000	-70.15%
	5,522	18,500	18,500	37,000	37,000	-70.15%
Sanitation Infrastructure						
C3479 New Cell Development	1,268,313	2,250,000	2,250,000	3,000,000	3,000,000	-43.63%
C3481 Transfer Station Development	118,168	975,000	975,000	1,300,000	1,300,000	-87.88%
C3483 Road Sealing	85,665	90,000	90,000	180,000	180,000	-4.82%
C3485 Site Rehabilitation - Busseton	41,855	817,500	817,500	1,485,000	1,485,000	-94.88%
	1,514,001	4,132,500	4,132,500	5,965,000	5,965,000	-63.36%
Airport Development						
C6089 Airport Construction Stage 1B, External Services	14,011	320,000	320,000	425,000	425,000	-95.62%
C6090 Parks & Gardens Airport Stage 2	15,512	0	0	980,000	980,000	0.00%
C6091 Airport Construction Stage 2, Noise Management Plan	21,526	0	0	980,000	980,000	0.00%
C6092 Airport Construction Stage 2, Airfield	15,526	0	0	25,850,000	25,850,000	0.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	15,526	0	0	6,700,000	6,700,000	0.00%
C6094 Airport Construction Stage 2, Jet Fuel	15,526	0	0	465,000	465,000	0.00%
C6095 Airport Construction Stage 2, External Services	21,400	0	0	4,100,000	4,100,000	0.00%
C6096 Airport Construction Stage 1B, Car Park & Access Roads	15,526	228,000	228,000	343,000	343,000	-93.19%
C6097 Airport Construction Stage 1B, Jet Fuel	15,526	458,000	458,000	687,000	687,000	-96.61%
C6098 Airport Construction Stage 1B, External Works	17,041	40,000	40,000	57,000	57,000	-57.40%
C6099 Airport Development - Project Expenses	509,983	829,633	822,483	1,058,094	1,048,094	-38.53%
	677,103	1,875,633	1,868,483	41,645,094	41,635,094	-63.90%
Main Roads						
S0007 Puzey Road - Second Coat Seal	26,019	27,400	27,400	27,400	27,400	-5.04%
S0018 Banks Avenue Dunsborough	21,003	29,000	29,000	29,000	29,000	-27.58%
S0019 Big Rock Place	33,983	30,240	30,240	30,240	30,240	12.38%
S0020 Blythe Road	17,123	26,310	26,310	26,310	26,310	-34.92%
S0021 Carter Road	8,865	12,180	12,180	12,180	12,180	-27.22%
S0022 Floodgate Road	6,733	7,720	7,720	7,720	7,720	-12.79%
S0023 Hairpin Road	9,144	7,870	7,870	7,870	7,870	16.19%
S0024 Molloy Street	13,249	18,850	18,850	18,850	18,850	-29.71%
S0025 O'Byrne Road	17,516	16,820	16,820	16,820	16,820	4.14%
S0026 Payne Road	16,585	16,970	16,970	16,970	16,970	-2.27%
S0027 Queen Elizabeth Avenue	17,556	22,800	22,800	22,800	22,800	-23.00%
S0028 Quindalup South Road	27,852	36,340	36,340	36,340	36,340	-23.36%
S0029 Simon Close Broadwater	20,120	21,000	21,000	21,000	21,000	-4.19%
S0030 Vasse Yallingup Siding Road	5,481	10,470	10,470	10,470	10,470	-47.65%
S0035 Strelly Street	42,542	153,164	153,164	190,664	190,664	-72.22%
S0049 Layman Road	685,986	500,000	500,000	750,000	750,000	37.20%
S0062 Queen Elizabeth Ave asphalt overlay various sections	130,887	210,000	210,000	315,000	315,000	-37.67%
S0064 Peel Terrace	25,046	87,426	87,426	112,426	112,426	-71.35%
S0301 Glover Road	11,064	4,800	4,800	4,800	4,800	130.50%
S0302 Beachfields Drive	11,671	17,630	17,630	17,630	17,630	-33.80%
	1,148,421	1,256,990	1,256,990	1,674,490	1,674,490	-8.64%
Roads to Recovery						
T0004 Chapman Hill Road	38,117	30,114	30,114	40,150	40,150	26.57%
T0016 Puzey Road	129,514	696,450	696,450	1,043,000	1,043,000	-81.40%
T0019 Wonnerup South Road	30,375	70,000	70,000	70,000	70,000	-56.61%
T0026 Kaloorup Road	86,162	87,910	87,910	87,910	87,910	-1.99%
T0030 Acton Park Road	42,706	31,059	31,059	41,410	41,410	37.50%
T0056 Whatman Street	665	69,000	69,000	69,000	69,000	-99.04%
T0057 Abbeys Farm Road	51,490	44,650	44,650	44,650	44,650	15.32%
T0058 Boallia Road	38,589	37,790	37,790	37,790	37,790	2.11%
T0059 Canal Rocks Road	59,066	60,760	60,760	60,760	60,760	-2.79%
T0060 Greenfields Road	2,691	11,000	11,000	11,000	11,000	-75.54%
T0061 Jindong Treeton Road	56,378	68,930	68,930	68,930	68,930	-18.21%
T0062 Layman Road	30,371	35,000	35,000	35,000	35,000	-13.23%
T0064 Oates Road	37,759	34,089	34,089	45,450	45,450	10.76%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 April 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
T0065 Simon Street Busselton	38,245	39,000	39,000	39,000	39,000	-1.94%
T0066 Tompsett Road	84,184	86,150	86,150	86,150	86,150	-2.28%
T0067 Tuart Drive	81,508	107,000	107,000	107,000	107,000	-23.82%
T0068 Wyadup Road	56,890	54,530	54,530	54,530	54,530	4.33%
T0069 Hadfield Avenue	32,951	42,750	42,750	57,000	57,000	-22.92%
T0070 Osprey Drive	228	8,420	8,420	8,420	8,420	-97.30%
T0071 Redgum Way	7,420	11,000	11,000	11,000	11,000	-32.55%
T0072 Bangalo Close	17,226	18,000	18,000	18,000	18,000	-4.30%
	922,532	1,643,602	1,643,602	2,036,150	2,036,150	-43.87%
Council Roads Initiative						
W0001 Coley Road	10,328	10,645	10,645	10,645	10,645	-2.97%
W0028 Bus Bays & Shelters	77,305	278,423	278,423	278,423	278,423	-72.23%
W0036 Georgette Street Asphalt Overlay	66,629	56,000	56,000	56,000	56,000	18.98%
W0046 Hurford Street	3,302	40,755	40,755	40,755	40,755	-91.90%
W0080 Bussell Highway	140	31,000	31,000	31,000	31,000	-99.55%
W0097 Gibb Road	42,656	31,884	31,884	42,510	42,510	33.79%
W0116 Adams Road Gravel Resheeting	89,380	107,200	107,200	107,200	107,200	-16.62%
W0134 Banksia Road	60,417	65,700	65,700	65,700	65,700	-8.04%
W0135 Bussell Highway - Norman Road Broadwater Intersection	0	34,000	34,000	34,000	34,000	-100.00%
W0136 DAP Issues District ACROD Bays, ramps, signs etc	37,728	30,000	30,000	55,000	55,000	25.76%
W0137 Edwards Road	23,106	145,920	145,920	145,920	145,920	-84.17%
W0138 Geographe Bay Road (0388) Abbey	47,039	52,000	52,000	52,000	52,000	-9.54%
W0139 Geographe Bay Road (0611) Abbey	42,768	72,000	72,000	72,000	72,000	-40.60%
W0140 Irvine Road	22,616	26,500	26,500	26,500	26,500	-14.66%
W0141 Jasper Road	18,987	19,500	19,500	19,500	19,500	-2.63%
W0142 Morrison Street Busselton	59,614	103,000	103,000	103,000	103,000	-42.12%
W0143 Price Road	124,793	110,680	110,680	110,680	110,680	12.75%
W0144 Ruabon Road	26,014	29,850	29,850	29,850	29,850	-12.85%
W0145 South Street Busselton	17,329	41,000	41,000	41,000	41,000	-57.73%
W0146 Walburra Siding Road	35,402	40,280	40,280	40,280	40,280	-12.11%
W0147 Edwards Street Busselton	56,721	58,500	58,500	78,000	78,000	-3.04%
W0148 Myles Street Busselton	32,308	39,000	39,000	39,000	39,000	-17.16%
W0149 Powell Court Busselton	56,418	60,000	60,000	60,000	60,000	-5.97%
W0150 Roe Terrace Busselton	14,634	19,000	19,000	19,000	19,000	-22.98%
W0151 Steeple Retreat Busselton	38,237	21,000	21,000	84,000	84,000	82.08%
W0152 Clairault Court Dunsborough	11,948	3,251	3,251	13,000	13,000	267.51%
W0153 Crosby Close Dunsborough	33,155	8,500	8,500	34,000	34,000	290.06%
W0154 Gull Court Dunsborough	24,767	8,250	8,250	33,000	33,000	200.20%
W0155 Hannay Lane Dunsborough	8,234	3,251	3,251	13,000	13,000	153.27%
W0156 Swallow Cove Dunsborough	90,237	11,751	11,751	47,000	47,000	667.91%
W0157 Argyle Place Geographe	17,860	6,250	6,250	25,000	25,000	185.76%
W0158 Cleveland Court Geographe	18,731	26,000	26,000	26,000	26,000	-27.96%
W0159 David Drive Geographe	41,229	55,000	55,000	55,000	55,000	-25.04%
W0160 Harrier Cove Geographe	9,679	15,000	15,000	15,000	15,000	-35.48%
W0161 Ibis Court Geographe	21,469	18,000	18,000	18,000	18,000	19.27%
W0162 Kite Court Geographe	15,318	19,000	19,000	19,000	19,000	-19.38%
W0163 Aitken Place West Busselton	27,953	33,000	33,000	33,000	33,000	-15.29%
W0164 Glassby Place West Busselton	26,852	43,000	43,000	43,000	43,000	-37.55%
W0165 Heron Place West Busselton	27,551	19,000	19,000	38,000	38,000	45.00%
W0166 Lilly Crescent West Busselton	86,546	59,000	59,000	118,000	118,000	46.69%
W0167 Trident Close West Busselton	27,149	20,502	20,502	41,000	41,000	32.42%
W0168 Trojan Close West Busselton	37,765	26,250	26,250	35,000	35,000	43.87%
W0169 Wylie Crescent West Busselton	137,933	105,753	105,753	141,000	141,000	30.43%
W0170 Boallia Rd /Ambergate Rd Intersection	19,958	20,000	20,000	20,000	20,000	-0.21%
W0172 Woodbridge Vale	0	22,000	22,000	22,000	22,000	-100.00%
W0173 Wildwood Road	11,234	13,000	13,000	13,000	13,000	-13.59%
	1,699,437	2,059,595	2,059,595	2,443,963	2,443,963	-17.49%
Sub-Total Infrastructure	14,367,367	24,355,239	24,515,910	69,506,874	69,887,195	-41.01%
Grand Total - Capital Acquisitions	21,038,023	43,273,940	43,271,379	103,799,410	103,955,999	

City of BusseltonReserves Movement ReportFor The Period Ending 30 April 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	459,285.18	459,285.18	459,285.18	459,285.18	459,285.18	597,302.42
Interest transfer to Reserves	17,285.60	11,240.00	11,240.00	13,488.00	13,488.00	22,698.28
Transfer from Muni	334,780.00	334,780.00	334,780.00	401,740.00	401,740.00	413,178.48
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(573,894.00)
	<u>811,350.78</u>	<u>805,305.18</u>	<u>805,305.18</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>459,285.18</u>
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	4,026,326.36
Interest transfer to Reserves	59,556.79	62,310.00	62,310.00	74,772.00	74,772.00	133,322.04
Transfer to Muni	0.00	0.00	0.00	(125,000.00)	(125,000.00)	(1,613,625.04)
	<u>2,605,580.15</u>	<u>2,608,333.36</u>	<u>2,608,333.36</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,546,023.36</u>
102 Beach Protection Reserve						
Accumulated Reserves at Start of Year	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,324,758.47
Interest transfer to Reserves	41,230.59	36,570.00	36,570.00	43,884.00	43,884.00	51,113.01
Transfer from Muni	370,000.00	370,000.00	370,000.00	444,000.00	444,000.00	613,433.12
Transfer to Muni	0.00	0.00	0.00	(326,572.00)	(326,572.00)	(494,967.32)
	<u>1,905,567.87</u>	<u>1,900,907.28</u>	<u>1,900,907.28</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,494,337.28</u>
106 Building Reserve						
Accumulated Reserves at Start of Year	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,500,202.79
Interest transfer to Reserves	38,999.08	34,490.00	34,490.00	41,388.00	41,388.00	62,778.42
Transfer from Muni	416,670.00	416,670.00	416,670.00	500,000.00	500,000.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(785,049.00)	(625,000.00)	(653,573.68)
	<u>1,865,076.61</u>	<u>1,860,567.53</u>	<u>1,860,567.53</u>	<u>1,165,746.53</u>	<u>1,325,795.53</u>	<u>1,409,407.53</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	128,259.45	128,259.45	128,259.45	128,259.45	128,259.45	123,846.27
Interest transfer to Reserves	3,154.85	3,140.00	3,140.00	3,768.00	3,768.00	4,413.18
	<u>131,414.30</u>	<u>131,399.45</u>	<u>131,399.45</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>128,259.45</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	1,464,952.27
Interest transfer to Reserves	61,152.27	51,270.00	51,270.00	61,524.00	61,524.00	52,543.45
Transfer from Muni	356,174.00	361,285.00	361,285.00	1,159,369.00	1,159,369.00	1,153,802.33
Transfer to Muni	0.00	0.00	0.00	(1,582,460.00)	(1,582,460.00)	(576,585.09)
	<u>2,512,039.23</u>	<u>2,507,267.96</u>	<u>2,507,267.96</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>2,094,712.96</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	309,205.83	309,205.83	309,205.83	309,205.83	309,205.83	249,161.68
Interest transfer to Reserves	7,623.72	7,570.00	7,570.00	9,084.00	9,084.00	10,044.15
Transfer from Muni	0.00	210,644.50	0.00	210,644.50	0.00	50,000.00
	<u>316,829.55</u>	<u>527,420.33</u>	<u>316,775.83</u>	<u>528,934.33</u>	<u>318,289.83</u>	<u>309,205.83</u>
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	1,987,579.00
Interest transfer to Reserves	55,972.12	53,940.00	53,940.00	64,728.00	64,728.00	72,612.83
Transfer from Muni	104,170.00	104,170.00	104,170.00	125,000.00	125,000.00	492,840.07
Transfer to Muni	0.00	0.00	0.00	(508,210.00)	(468,210.00)	(348,994.90)
	<u>2,364,179.12</u>	<u>2,362,147.00</u>	<u>2,362,147.00</u>	<u>1,885,555.00</u>	<u>1,925,555.00</u>	<u>2,204,037.00</u>
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	198,114.86	198,114.86	198,114.86	198,114.86	198,114.86	1,641.14
Interest transfer to Reserves	9,597.74	4,850.00	4,850.00	5,820.00	5,820.00	7,560.96
Transfer from Muni	316,140.00	316,140.00	316,140.00	379,363.00	379,363.00	351,162.00
Transfer to Muni	0.00	0.00	0.00	(162,249.00)	(162,249.00)	(162,249.24)
	<u>523,852.60</u>	<u>519,104.86</u>	<u>519,104.86</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>198,114.86</u>

City of BusseltonReserves Movement ReportFor The Period Ending 30 April 2016

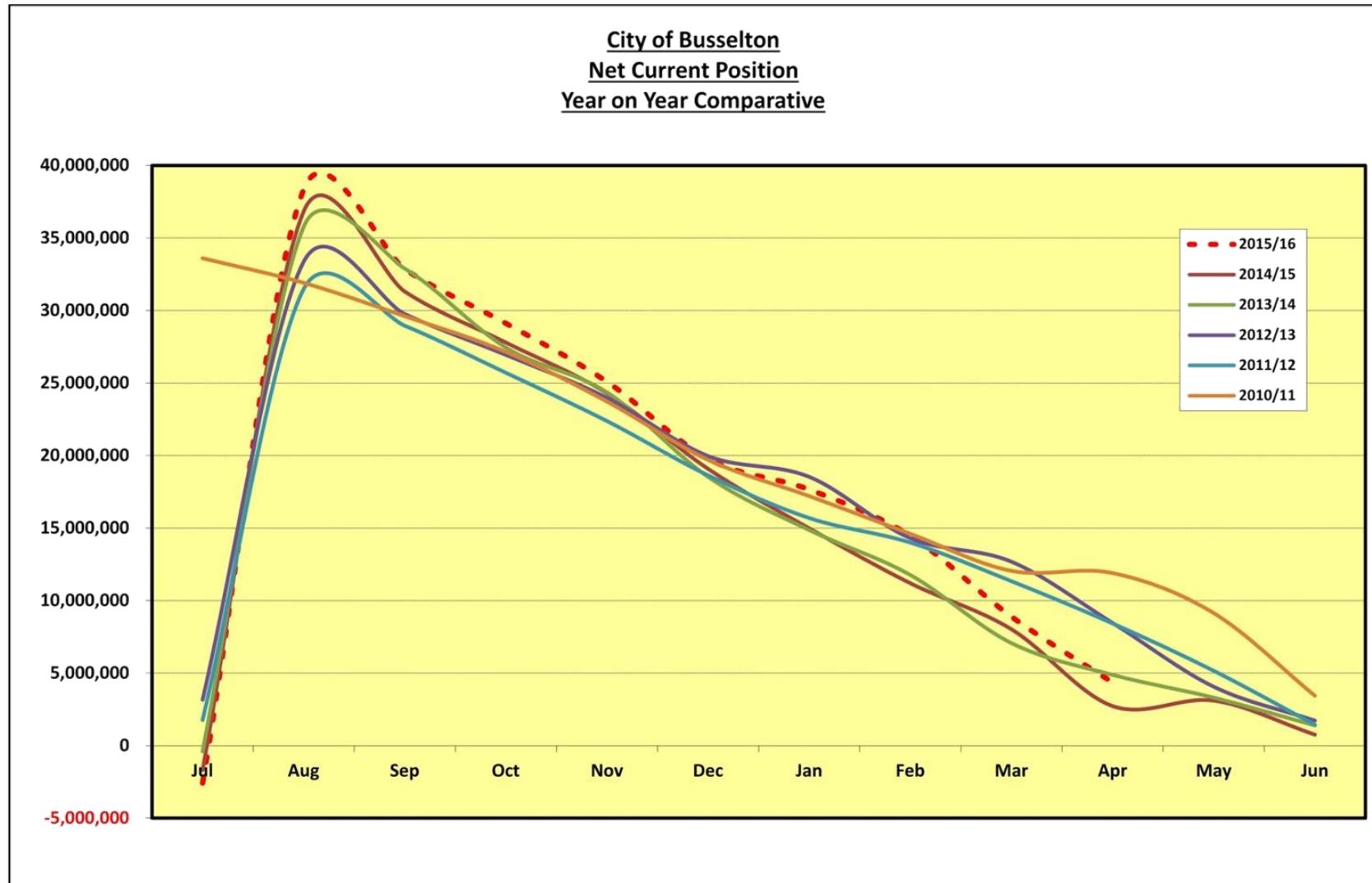
	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	3,597,284.40
Interest transfer to Reserves	67,772.56	59,350.00	59,350.00	71,220.00	71,220.00	122,315.58
Transfer from Muni	585,280.00	585,280.00	585,280.00	702,330.00	702,330.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(781,000.00)	(766,000.00)	(1,794,545.09)
	<u>3,078,107.45</u>	<u>3,069,684.89</u>	<u>3,069,684.89</u>	<u>2,417,604.89</u>	<u>2,432,604.89</u>	<u>2,425,054.89</u>
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	74,239.77	74,239.77	74,239.77	74,239.77	74,239.77	111,895.55
Interest transfer to Reserves	2,322.76	1,820.00	1,820.00	2,184.00	2,184.00	4,429.87
Transfer from Muni	50,000.00	50,000.00	50,000.00	60,000.00	60,000.00	40,000.00
Transfer to Muni	0.00	0.00	0.00	(75,000.00)	(75,000.00)	(82,085.65)
	<u>126,562.53</u>	<u>126,059.77</u>	<u>126,059.77</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>74,239.77</u>
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	118,257.47	118,257.47	118,257.47	118,257.47	118,257.47	2,435.24
Interest transfer to Reserves	15,935.08	2,890.00	2,890.00	3,468.00	3,468.00	16,180.90
Transfer from Muni	918,160.00	918,160.00	918,160.00	1,101,785.00	1,101,785.00	704,644.00
Transfer to Muni	0.00	0.00	0.00	(1,065,515.00)	(1,065,515.00)	(605,002.67)
	<u>1,052,352.55</u>	<u>1,039,307.47</u>	<u>1,039,307.47</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>118,257.47</u>
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	143,876.51	143,876.51	143,876.51	143,876.51	143,876.51	137,020.46
Interest transfer to Reserves	3,547.54	3,520.00	3,520.00	4,224.00	4,224.00	4,827.25
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	2,028.80
Transfer to Muni	0.00	0.00	0.00	(5,000.00)	(5,000.00)	0.00
	<u>147,424.05</u>	<u>147,396.51</u>	<u>147,396.51</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,876.51</u>
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	185,993.80	185,993.80	185,993.80	185,993.80	185,993.80	245,557.51
Interest transfer to Reserves	4,546.66	4,550.00	4,550.00	5,460.00	5,460.00	9,078.29
Transfer from Muni	20,830.00	20,830.00	20,830.00	25,000.00	25,000.00	20,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(88,642.00)
	<u>211,370.46</u>	<u>211,373.80</u>	<u>211,373.80</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>185,993.80</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	5,824,493.70
Interest transfer to Reserves	236,438.76	199,090.00	199,090.00	238,908.00	238,908.00	255,039.32
Transfer from Muni	2,072,580.00	2,072,580.00	2,072,580.00	2,487,090.00	2,487,090.00	2,654,067.32
Transfer to Muni	0.00	0.00	0.00	(6,555,000.00)	(6,555,000.00)	(599,172.11)
	<u>10,443,446.99</u>	<u>10,406,098.23</u>	<u>10,406,098.23</u>	<u>4,305,426.23</u>	<u>4,305,426.23</u>	<u>8,134,428.23</u>
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	569,370.66	569,370.66	569,370.66	569,370.66	569,370.66	567,296.45
Interest transfer to Reserves	13,926.23	13,940.00	13,940.00	16,728.00	16,728.00	20,175.35
Transfer from Muni	0.00	1,066,000.00	0.00	1,066,000.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(6,240.00)	(6,240.00)	(18,101.14)
	<u>583,296.89</u>	<u>1,649,310.66</u>	<u>583,310.66</u>	<u>1,645,858.66</u>	<u>579,858.66</u>	<u>569,370.66</u>
123 Port Geographe Waterways Management Reserve (SAR)						
Accumulated Reserves at Start of Year	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,295,493.00
Interest transfer to Reserves	81,248.47	79,910.00	79,910.00	95,892.00	95,892.00	121,137.83
Transfer from Muni	132,620.00	362,620.00	132,620.00	389,141.00	159,141.00	148,552.31
Transfer to Muni	0.00	0.00	0.00	(300,000.00)	(300,000.00)	(300,000.00)
	<u>3,479,051.61</u>	<u>3,707,713.14</u>	<u>3,477,713.14</u>	<u>3,450,216.14</u>	<u>3,220,216.14</u>	<u>3,265,183.14</u>

City of BusseltonReserves Movement ReportFor The Period Ending 30 April 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	265,277.30	265,277.30	265,277.30	265,277.30	265,277.30	256,149.59
Interest transfer to Reserves	6,525.02	6,490.00	6,490.00	7,788.00	7,788.00	9,127.71
	<u>271,802.32</u>	<u>271,767.30</u>	<u>271,767.30</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>265,277.30</u>
126 Provenge Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	676,765.29	676,765.29	676,765.29	676,765.29	676,765.29	533,687.51
Interest transfer to Reserves	18,549.27	16,560.00	16,560.00	19,872.00	19,872.00	21,473.58
Transfer from Muni	106,690.00	106,690.00	106,690.00	128,024.00	128,024.00	121,604.20
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	<u>802,004.56</u>	<u>800,015.29</u>	<u>800,015.29</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>676,765.29</u>
127 Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	1,778,227.78
Interest transfer to Reserves	58,914.14	83,760.00	83,760.00	100,512.00	100,512.00	61,190.56
Transfer from Muni	0.00	534,000.00	0.00	633,740.00	99,740.00	714,513.00
Transfer to Muni	0.00	0.00	0.00	(1,472,635.00)	(1,472,635.00)	(242,118.60)
	<u>2,370,726.88</u>	<u>2,929,572.74</u>	<u>2,395,572.74</u>	<u>1,573,429.74</u>	<u>1,039,429.74</u>	<u>2,311,812.74</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	406,921.35	406,921.35	406,921.35	406,921.35	406,921.35	358,407.29
Interest transfer to Reserves	11,680.92	9,960.00	9,960.00	11,952.00	11,952.00	15,925.03
Transfer from Muni	122,950.00	122,950.00	122,950.00	147,540.00	147,540.00	142,887.03
Transfer to Muni	0.00	0.00	0.00	(196,785.00)	(196,785.00)	(110,298.00)
	<u>541,552.27</u>	<u>539,831.35</u>	<u>539,831.35</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>406,921.35</u>
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,109,692.00</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	114,516.21
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	4,405.91
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(178,922.12)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>0.00</u>
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	63,513.21	63,513.21	63,513.21	63,513.21	63,513.21	36,750.07
Interest transfer to Reserves	1,927.82	1,550.00	1,550.00	1,860.00	1,860.00	1,869.08
Transfer from Muni	21,180.00	21,180.00	21,180.00	25,420.00	25,420.00	24,894.06
	<u>86,621.03</u>	<u>86,243.21</u>	<u>86,243.21</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>63,513.21</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	14,489.92	14,489.92	14,489.92	14,489.92	14,489.92	0.00
Interest transfer to Reserves	854.65	350.00	350.00	420.00	420.00	285.37
Transfer from Muni	29,000.00	29,000.00	29,000.00	34,800.00	34,800.00	14,204.55
	<u>44,344.57</u>	<u>43,839.92</u>	<u>43,839.92</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>14,489.92</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	35,798.78	35,798.78	35,798.78	35,798.78	35,798.78	0.00
Interest transfer to Reserves	2,547.38	880.00	880.00	1,056.00	1,056.00	798.78
Transfer from Muni	171,670.00	171,670.00	171,670.00	206,000.00	206,000.00	35,000.00
Transfer to Muni	(71,105.20)	(76,000.00)	(76,000.00)	(76,000.00)	(76,000.00)	0.00
	<u>138,910.96</u>	<u>132,348.78</u>	<u>132,348.78</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>35,798.78</u>

City of BusseltonReserves Movement ReportFor The Period Ending 30 April 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	0.00
Interest transfer to Reserves	405,012.33	281,250.00	281,250.00	337,500.00	337,500.00	501,923.83
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	18,000,000.00
Transfer to Muni	(2,000,000.00)	(6,885,000.00)	(6,885,000.00)	(9,180,000.00)	(9,180,000.00)	0.00
	<u>16,906,936.16</u>	<u>11,898,173.83</u>	<u>11,898,173.83</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>18,501,923.83</u>
Total Cash Back Reserves	<u>53,320,401.49</u>	<u>50,281,189.84</u>	<u>48,240,545.34</u>	<u>36,198,311.84</u>	<u>34,372,716.34</u>	<u>49,145,982.34</u>
Summary Reserves						
9101 Accumulated Reserves at Start of Year	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	28,134,985.16
9104 Interest transfer to Reserves	1,226,322.35	1,031,250.00	1,031,250.00	1,237,500.00	1,237,500.00	1,587,270.56
9102 Transfer from Muni	6,128,894.00	8,174,649.50	6,134,005.00	10,286,986.50	8,246,342.00	27,866,503.27
9103 Transfer to Muni	(3,180,797.20)	(8,070,692.00)	(8,070,692.00)	(24,472,157.00)	(24,257,108.00)	(8,442,776.65)
Closing Balance	<u>53,320,401.49</u>	<u>50,281,189.84</u>	<u>48,240,545.34</u>	<u>36,198,311.84</u>	<u>34,372,716.34</u>	<u>49,145,982.34</u>



10.3 Airport Advisory Committee - 8/06/2016 - BUSSELTON-MARGARET RIVER AIRPORT NOISE MODELLING

SUBJECT INDEX:	Busselton-Margaret River Airport
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Commercial Services
ACTIVITY UNIT:	Commercial Services
REPORTING OFFICER:	Manager, Commercial Services - Jennifer May
AUTHORISING OFFICER:	Manager, Community Services - Maxine Palmer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A BMRRA Noise Modeling Report Attachment B Noise Modeling Peer Review Close Out Letter

This item was considered by the Airport Advisory Committee at its meeting on 8 June 2016, the recommendations from which have been included in this report.

PRÉCIS

Following the submission of a comprehensive business case to the State Government, the City of Busselton was awarded \$55.9m for the redevelopment of the Busselton-Margaret River Regional Airport. As part of the project, environmental approvals are being sought through the Office of the Environmental Protection Authority and the Minister for the Environment using an Assessment on Proponent Information - Category A (API-A) referral, which includes submitting the noise modelling report and resulting noise contours.

This report presents the Noise Modelling Report (May 2016) prepared By To70 Aviation (Australia) Pty Ltd and noise contours to be submitted to the OEPA as part of the API-A referral.

BACKGROUND

In 2014, as part of the preparation of the State Government business case the City of Busselton engaged To70 Aviation (Australia) Pty Ltd (To70) to prepare noise models and noise contours using the then Busselton Regional Airport Master Plan (2011-2031) and specifically, proposed runway infrastructure. The purpose of the noise modelling was to identify any potentially noise affected residential properties in the vicinity of the airport resulting from the proposed upgrade to the then Busselton Regional Airport which could then be used to inform the business case for noise mitigation strategies and funding.

The initial noise modelling prepared by To70 in 2014 included the preparation of Australian Noise Exposure Concept (ANEC) contours, 'Number Above' noise contours (Nxx contours) and LMax contours.

Noise Modelling and Contours

Australian Noise Exposure Concepts (ANEC) are part of the Australian Noise Exposure Forecast (ANEF) System, developed in 1980 from the Noise Exposure Forecast (NEF) system used at the time and modified to suit Australian conditions became termed the ANEF system. One of the main differences of the ANEF system was that it incorporated a weighting for aircraft events for the period 7pm to 7am as opposed to the 10pm-7am period used in the NEF system.

The ANEF was primarily developed as a land use planning tool aimed at controlling encroachment on airports by urban land development, in particular noise sensitive buildings. The ANEF system is the basis for the Australian Standard AS2021: Acoustics - Aircraft Noise Intrusion – Building Siting and

Construction (2015) which provides advice to land planners on the acceptability of building uses (residential, schools, hospitals, industrial etc) based on ANEF zones. The ANEF is accepted as the current Australian standard for forecasting aircraft noise. It is a forecast of the cumulative noise effect over a twelve month period of airport operations, including all projections of aircraft movements and weather patterns, divided by 365 to show an average annual day exposure. ANEF contours are given values of 5, 10, 15, 20, 25, 30, 35 and 40, with the higher the contour value, the greater the noise effect. The ANEF system is made up of the following three noise exposure indicators that all use the same calculation models but are based on different inputs and have different purposes.

- ANEF (Australian Noise Exposure Forecast) noise contours show the anticipated/forecast noise exposure patterns around an airport and are mainly used by land use planning authorities to manage land development in the vicinity of airports.
- ANEI (Australian Noise Exposure Index) contours show the historic noise exposure patterns (based on actual aircraft movements and weather patterns) and are generally used in environmental reporting and benchmarking.
- ANEC (Australian Noise Exposure Concept) are scenario contours and are used to predict ('what if') noise contours resulting from proposed changes to airport operations.

'Number above' contours show the average number of events per day, that exceed a certain sound level and is closer to how people typically perceive noise. For example, an N65 10 noise contour represents the number of events (10) over 65 decibels (65dB(A)) for a particular area. N contours are generally used to supplement the ANEF and in particular used in community consultation as they indicate a measureable sound that the user can relate to. It is important to note that N contours represent an average day and not a typical day. Hence, on any specific day a resident may actually experience more events (or fewer) than the N contour suggests.

L_Amax Single event noise contours are a basic metric and represent the maximum noise exposure (in A-weighted Decibels) likely to be experienced during an overflight of a specific aircraft type.

The scope of the noise modelling completed in 2014 included the preparation of the following;

- Standard ANEC for the current Busselton Margaret River Regional Airport infrastructure / operations and upgraded* BMRRRA infrastructure/operations projected out to twenty (20) years;
- N65, N70, N75 and N80 contours for the following scenarios:
 - upgraded aerodrome infrastructure / operations 2018/19
 - upgraded aerodrome infrastructure / operations 2022/23
 - upgraded aerodrome infrastructure / operations 2028/29
 - upgraded aerodrome infrastructure / operations 2038/39
- Single event L_Amax contours
 - Fokker 100 (approach & departure for 03 and 21).
 - A320 (approach & departure for 03 and 21).
 - B737-800 (approach & departure for 03 and 21).
- The ANEC contours must meet the AirServices Australia ANEF Endorsement Criteria checklist for airports document.

* Note- the upgraded aerodrome infrastructure was based on the Busselton Regional Airport Master Plan 2011-2031.

Following the announcement of the State Government funding to redevelop the Busselton-Margaret River Regional Airport (BMRRRA) in July 2015, the City reviewed and subsequently revised the BMRRRA Master Plan (2016-2036), as endorsed by the Council at its meeting on 13 April 2016 (C1604/075).

The review of the Busselton Regional Airport Master Plan (2011-2031) identified that limitations within the overall planning existed, in that the Master Plan only considered infrastructure

requirements within a 20 year period. Given the opportunity to revise these requirements, the City engaged an aviation specialist to design the concept and staging plans over a longer timeframe to ensure that the Airport was 'future proofed' for planning and development works over a longer planning horizon.

In relation to the noise modelling that had been completed in 2014, the revised master plan (2016) included changes in the design characteristics of the airside infrastructure (runway thresholds, aprons and taxiways) and hence the input assumptions for the Integrated Noise Model (INM) used to generate the ANECs and N-contours in 2014 had changed, requiring the noise modelling to be rerun. Additionally, City Officers took the opportunity to review the aircraft traffic forecast and design aircraft inputs previously developed to ensure that they were still considered appropriate for the BMRRR redevelopment and made changes where considered necessary.

In late 2015, the City of Busselton engaged To70 to update the INM with the revised infrastructure input assumptions, traffic forecasts and design aircraft and generate the ANECs and N contours underlying the BMRRR Master Plan (2016) with the specific purpose of using the contours for the environmental approval process and community consultation relating to the future BMRRR operations. The scope of works for the noise modelling was as follows;

- Review of data inputs and remodeling of ANECs, N65, N70, N75 and N80 contours previously developed (2014) including traffic forecasting;
- The remodeling of standard ANECs (20 year) for the Busselton Regional Airport Master Plan 2016 aerodrome infrastructure / operations projected for twenty (20) years.
- The preparation of N65, N70, N75, N80s for the following scenarios;
 - Master Plan (2016) aerodrome infrastructure / operations 2017/2018 (first year of operations);
 - Master Plan (2016) aerodrome infrastructure / operations 2022/2023;
 - Master Plan (2016) aerodrome infrastructure / operations 2027/2028.
 - Master Plan (2016) aerodrome infrastructure / operations 2037/2038;
- Single event LMax contours using the Master Plan (2016) infrastructure for the following design aircraft;
 - Fokker100 (approach & departure for 03 and 21).
 - A320 (approach & departure for 03 and 21).
 - B737-800 (approach & departure for 03 and 21).
- The ANEC contours must meet the AirServices Australia ANEF Endorsement Criteria checklist for airports document.

During consultation with the OEPA on the preparation of the noise modelling and contours for the BMRRR and future airport operations to be described in the API-A referral, the OEPA recommended that the City of Busselton have a peer review of the noise modelling report and the underlying INM, assumptions and inputs performed.

As such the City called for quotations in early 2016 to peer review the noise modelling undertaken and engaged GHD to complete this work. The scope of the works of the peer review involved a desktop review of the following;

- Review and assess the data sources and attribution for aircraft movement forecasts, aircraft type selection and flight paths/tracks, track maps with labels and track assignment assumptions, details of circuit operations, stage lengths for departures and forecast horizons
- Airport setup, runway description, temperature, headwind and humidity assumptions, calculations of airport capacity runway usage assumptions, day/night split assumptions and sources

- INM model setup including version, aircraft type selection, details of terrain files (if used), base map coordinate systems etc.
- Documentation of inputs and outputs.

GHD's review provided a report containing recommended amendments and a number of questions requiring clarification. The peer review report was forwarded to To70 for consideration. Following discussions between City Officers, To70 and GHD, a number of the recommended amendments to the INM inputs and settings were implemented and the models rerun, including regeneration of the noise contours. Additionally, the written report has been updated where clarification or further detail was requested to be included. For completeness a close out report and accompanying letter has been provided by GHD (Attachment B) and will be included in the API-A referral to be submitted to the OEPA.

STATUTORY ENVIRONMENT

The BMRA operates in accordance with the following; Aviation Transport Security Act 2004, Aviation Transport Security Regulations 2005, CASA MOS 139, the City of Busselton's Transport Security Plan, policies and procedures. Additionally, the BMRRA operations are managed in accordance with Ministerial Statement 1009 (under the Environmental protection Act 1996) and the City's Noise Management Plan (2015).

RELEVANT PLANS AND POLICIES

The Busselton Regional Airport Master Plan (2016- 2036) and BMRRA Noise Management Plan (2015) are relevant to this report.

FINANCIAL IMPLICATIONS

The preparation of the noise modelling reports were included in the adopted Airport Operations budget for 2015/16. There are no further cost implications for the 2015/16 or 2016/17 Airport Operations municipal budgets as a result of this report.

The State Government project funding of \$55.9m has been incorporated into the City's draft 2016/17 budget, and will form part of future budgets. The funding covers operational and capital costs associated with the project, including noise mitigation and amelioration.

Long-term Financial Plan Implications

An operational financial model was developed as part of the State Government business case proposal which incorporated a 10-year financial plan. The model considered revenues and costs associated with the upgraded facility, including up-front and recurrent capital and ongoing operational expenditure, including costs relating to ongoing noise modelling, monitoring and noise amelioration if required. The model demonstrates that the upgraded facility will be self-sustainable, generating a modest profit into the future, to be transferred into the City's Airport Infrastructure Renewal and Replacement Reserve at the end of each financial year.

The Long Term Financial Plan (LTFP) is currently based on the 'here and now' scenario (stage 1b), and will now require updating to reflect the project, including ongoing operational and capital revenue and expenditure based on the Stage 2 redevelopment. This work has commenced and will be incorporated into the next LTFP review.

STRATEGIC COMMUNITY OBJECTIVES

The BMRA is consistent with following the City of Busselton's strategic Objectives:

Well Planned, Vibrant and Active Places:

- Infrastructure Assets that are well maintained and responsibly managed to provide for future generations.
- Connected City of Busselton Transport options that provide greater links within our district and increase capacity for community participation.

RISK ASSESSMENT

Whilst a formal risk assessment is being developed as part of the overall development project, at a high level, and based on the Busselton Regional Airport Master Plan (2011-2031), a comprehensive risk assessment was undertaken as part of the development of the State Government business case proposal that identified and evaluated the effect of uncertainty on the project's objectives and deliverables, including risk mitigation strategies. Below outlines the risks assessed as 'high' and 'medium' relating to this report;

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
The OEPA do not have confidence in the noise modelling results (based on inputs & assumptions) included in the API-A referral.	Noise modelling has been peer reviewed and the inputs/assumptions kept consistent with the State Government Business Case (i.e Funding Agreement).	Unlikely	Major	High
Future aircraft operations exceed projections resulting in increased aircraft noise exposure.	Review the aircraft traffic projections following negotiations with airlines and commencement of operations.	Possible	Moderate	Medium

CONSULTATION

Officers will continue to consult with the OEPA, CASA, AirServices Australia, City of Busselton residents and wider community, airport users and stakeholders throughout the environmental approval process and Airport Development Project.

As part of the API-A referral process the City has performed the following community and stakeholder consultation.

Who	Meeting Forum	Description	Information Provided
Residents in vicinity of the Airport and/or near flight paths	Private meeting either at residents home or at the City offices.	<ul style="list-style-type: none"> • Brief outline of the development project, objectives and infrastructure; • Predicted flight movements; • Predicted noise impacts including ANECs, N-Contours and flight paths 	<ul style="list-style-type: none"> • City's Noise brochure; • City project Fact sheet; • Information on External websites and agencies for further information.

		<ul style="list-style-type: none"> Noise Management Plan review 	
Community information sessions	Information session for up to 12 people held at the City offices.	<ul style="list-style-type: none"> Brief outline of the development project, objectives and infrastructure; Predicted flight movements; Predicted noise impacts including ANECs, N-Contours and flight paths Noise Management Plan review 	<ul style="list-style-type: none"> City's Noise brochure; City project Fact sheet; Information on External websites and agencies for further information.
Decision Making Agencies (DMAs) engagement	Individual meetings with DMAs – Libby Mettam MLA Dept Of Water Dept Parks and Wildlife Dept of Transport	<ul style="list-style-type: none"> Brief outline of the development project, objectives and infrastructure; Predicted flight movements; Predicted noise impacts including ANECs, N-Contours and flight paths Noise Management Plan review 	<ul style="list-style-type: none"> City's Noise brochure; City project Fact sheet; Information on External websites and agencies for further information.
NMP Public Comment	Revised NMP advertised on the City's Airport website for public comment.	<ul style="list-style-type: none"> Revised NMP showing track changes advertised for 21 days for public comment. 	<ul style="list-style-type: none"> Revised NMP Summary of changes and justification for changes Information on API-a process

As part of the public consultation relating to the Development Project and understanding aircraft noise management associated with the BMRRA, eighty seven letters were sent out to residential property owners in the vicinity of the airport inviting them to a private meeting. A total of 8 meetings were booked with one resident cancelling prior to the meeting. The majority of feedback received from residents related to questions on flight paths and the possibility of flights late at night as well as asking to be kept informed of updates throughout the project.

Additionally, 1180 letters were sent out to property owners in residential areas approximately within 5km of the airport informing community members of the community information sessions and how to register. The community information sessions were also advertised in the local media. A total of five community sessions were held with between 10 and 14 people attending each session. As with the private meetings the main feedback received from the sessions related to questions on the flight paths and the possibility of flights late at night as well as requesting to be kept informed of updates throughout the project.

Following Council's consideration of the noise modelling report and noise contours, Officers will place the noise modelling report and noise contours on the BMRRA website and offer community

members to meet with City Officers to discuss any concerns and/or questions relating to the report and contours.

Additionally, City Officers have consulted with Australian Aircraft Noise Ombudsman and sought advice on the noise modelling requirements and resulting contours; and the public consultation process completed to date and planned for the duration of the project to ensure that a comprehensive and appropriate process is being undertaken.

OFFICER COMMENT

The Busselton-Margaret River Regional Airport (BMRRRA) has operated under the authority of the Minister for the Environment, regulated by the Office of the Environmental Protection Authority (OEPA) since the commencement of operations of the then Busselton Regional Airport (BRA) in 1996. As part of the initial BRA project, environmental approvals were sought from the Minister for the Environment for the operations of the Airport. The Ministerial approval for the then BRA resulted in the implementation of Ministerial Statement 399, which incorporated a number of environmental management commitments, including noise management and wetland protection in order to protect the environment. While the City has had amendments approved and implemented to the original Statement 399, and currently operates under Statement 1009, the Airport Development Project represents a significant change to the original proposal submitted to the EPA in 1995 and hence one of the priority approval processes identified for the project is the environmental approval required from the Minister of the Environment; Heritage.

The environmental approvals specifically involve the City of Busselton applying to the Office of Environmental Protection Authority (OEPA) to amend the proposal description that underlies the current Ministerial Statement 1009 and submit a revised NMP that will allow for the proposed interstate air services resulting from the Airport Development Project. Following consultation with the OEPA, an Assessment of Proponent Information-Category A (API-A) is considered the most appropriate assessment application to amend the existing Ministerial Statement and implement a revised NMP.

The API-A referral assessment requires the proponent to consider the EPA's Environmental Assessment Guideline No. 8: Environmental Principles, Factors and Objectives (2013b) to identify the key preliminary environmental factors that may be impacted as part of the Proposal. Consideration of these guidelines has identified the two key environmental factors to be included in the referral;

1. Amenity (aircraft noise);
2. Terrestrial fauna (Vasse-Wonnerup Wetlands).

To demonstrate that the future noise disturbance resulting from the Airport Development Project and future airport operations will not significantly impact on the community, the City has engaged aviation specialist consultants to prepare noise modelling and noise contours that will be included in the API-A referral submitted to the OEPA.

During the preparation of the Airport Business case, the City engaged consultants to prepare noise models and noise contours in order to assess any potential noise impacts from the future airport operations and to inform the business case. However, since the funding announcement the update of the BMRRRA Master plan and revised runway infrastructure dimensions, has meant that the noise modelling inputs needed to be updated and the models rerun.

City Officers engaged To70 aviation consultants to prepare the noise modelling and contours. The scope of works included the preparation of ANECs, N contours and LAMax contours. The preparation of multiple noise contour information was seen as necessary to provide a comprehensive representation of the possible future airport operations noise impacts. The ANECs and N contours

will be used to inform future land planning in the vicinity of the airport and the City's Strategic Planning Department are expected to progress a town planning scheme amendment for a revised Airport Special Control Zone to be implemented into the TPS in 2017. The N contours and LAMax's will also be used in the public consultation to inform the community of the potential noise impacts for future BMRRA operations.

Finally, the ANECs, N contours and LAMax contours will be included in the API-A referral to be submitted to the OEPA as part of the Development Project environmental approvals process. The inclusion of the noise modelling is key in the assessment of the project environmental approvals as they indicate that the impacts from the future airport operations that may result from the Development Project on the surrounding environment (amenity and terrestrial fauna) are not considered significant. The BMRRA Noise Modelling Report (May 2016) can be viewed in Attachment A.

CONCLUSION

The redevelopment of the Busselton-Margaret River Regional Airport requires environmental approvals are sought from the Office of the Environmental Protection Authority and the Minister for the Environment. Consultation with the OEPA has indicated that an Assessment on Proponent Information - Category A (API-A) referral is the most appropriate process to achieve the approvals which will also need to include the noise modelling report and resulting noise contours.

Following the revision of the BRA Master Plan (2011-2031) and design changes to the runway infrastructure, it was determined that the noise modelling completed in 2014 needed to be updated and rerun. As such, Officers engaged To70 to prepare ANECs, N contours and LAMax contours using the BMRRA Master Plan (2016-2036) as informing documents to be included in the API-A referral to be submitted to the OEPA and for community consultation with regards to the Development Project.

To ensure the integrity of the noise contours, a peer review of the noise modelling was completed by an independent consultant (GHD) and recommended changes and clarifications have been implemented.

As such, this report presents the Noise Modelling Report (May 2016) prepared by To70 Pty Ltd and noise contours as informing documents to be submitted to the OEPA as part of the API-A referral and community consultation for the BMRRA Development Project.

OPTIONS

Council may choose not to accept the Officer's recommendation.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The BMRA Noise Modelling Report (May 2016) will be included in the API-A referral expected to be submitted to the OEPA in June 2016 and used as part of the community consultation immediately following Council's endorsement of the report.

OFFICER RECOMMENDATION

That the Council endorses the Busselton-Margaret River Regional Airport Noise Modelling Report (May 2016) prepared by To70 Aviation (Australia) Pty Ltd for inclusion in the API-A referral to be submitted to the Office of the Environmental Protection Authority and community consultation.

Note: Officers noted that the recommendation should read 'community reference' not 'community consultation'. With acceptance from the Committee Officers put forward a revised recommendation.

COMMITTEE RECOMMENDATION AND REVISED OFFICER RECOMMENDATION

That the Council endorses the Busselton-Margaret River Regional Airport Noise Modelling Report (May 2016) prepared by To70 Aviation (Australia) Pty Ltd for inclusion in the API-A referral to be submitted to the Office of the Environmental Protection Authority and community reference.





Noise Modelling Report

Busselton Margaret River Regional Airport

Prepared for

City of Busselton

2 Southern Drive

Busselton

Western Australia 6280

Prepared by

To70 Aviation (Australia) Pty Ltd

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North Melbourne, VIC 3051

Australia

E-mail: info@to70.com.au

North Melbourne, May 2016



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1 Introduction

The City of Busselton (COB) require the preparation of an additional Australian Noise Exposure Concept (ANEC), noise modelling and noise contour maps for Busselton Margaret River Regional Airport (BMRRR). COB have awarded this work to To70 Aviation (Australia) Pty Ltd (To70). This report provides the results of the noise modelling work as well as details of the inputs and assumptions used in the noise modelling work. The report includes updates based on the peer review of the report and INM model provided to BMRRR in December 2015 which was performed by GHD.

1.1 Background

The COB has been awarded funding of \$55.9m for the redevelopment of BMRRR. This redevelopment is aimed at providing the necessary airport infrastructure to allow for interstate air services. Since the preparation of the ANECs and noise contours by To70 in 2014, some of the design characteristics of the airside infrastructure (runway, aprons and taxiways) have changed and need to be remodelled. Additionally, the COB wishes to review the aircraft traffic forecast, design aircraft and model inputs previously developed to ensure that they are still considered appropriate for the BMRRR redevelopment.

BMRRR is currently regulated by the Office Environmental Protection Authority (OEPA) in accordance with Ministerial Statement 1009. The Statement 1009 and preceding statements (399, 825, 878, 887 and 901) determine the environmental conditions in which the BMRRR operates, including the requirement to produce an approved Noise Management Plan. As part of the redevelopment project, environmental approvals from the Minister for Environment; Heritage and OEPA are required. The COB will therefore need to prepare an environmental review document for an Assessment on Proponent Information (Category A) (API – Category A) under the Environmental Protection Act (1986). The API – Category A review document will need to include the ANEC, N65 and N70 Contours prepared for the development project infrastructure and future (projected) aircraft operations. As a result of the changes in infrastructure, possible changes to traffic forecasts and the statutory requirements placed on the COB, To70 was engaged to review the original noise modelling assumptions, aircraft traffic forecasting and provide updated Noise Contours (ANEC, N-contours and L_{Amax}). The Noise Contours identify the predicted noise footprint of redeveloped BMRRR upgrade for comparison with modelling of current operations and alternative aerodrome development scenarios.

1.2 Scope and deliverables

To70 have been contracted by COB to conduct additional noise modelling for BMRRR, specifically revision of the ANEC, N-contours and L_{Amax} contours. The scope of work required a review of previous noise modelling undertaken by To70 in order to reproduce noise contours reflective of updated changes to infrastructure and traffic forecasts. Consequently, the following outputs have been produced;

- Remodelled standard ANEC for the Busselton Margaret River Regional Airport Master Plan 2015 (first draft 30 Oct 2015) aerodrome infrastructure / operations projected to twenty (20) years, that is; 2038/39.
- N65, N70, N75 and N80 contours for the following scenarios:
 - Master Plan (2015) aerodrome infrastructure / operations 2018/19
 - Master Plan (2015) aerodrome infrastructure / operations 2022/23
 - Master Plan (2015) aerodrome infrastructure / operations 2028/29
 - Master Plan (2015) aerodrome infrastructure / operations 2038/39
- Single event L_{Amax} contours



- Fokker 100 (approach & departure for 03 and 21).
- A320 (approach & departure for 03 and 21).
- B737-800 (approach & departure for 03 and 21).

2 Inputs and assumptions

This section provides detail on the inputs and assumptions used for the noise calculations. These have been discussed and verified by COB. Forecasts and aircraft type assumptions are based on COB input, which are based on the State Government business case. This is to maintain consistency between the business case and environment approvals for the project, which is based on the business case. Further modelling may be completed on completion of the project and the commencement of interstate operations.

2.1 General settings

The Federal Aviation Administration's (FAA) Integrated Noise Model (INM) version 7.0d is used for the calculation of the ANEC and other contours. INM 7.0d is the latest version of this software package.

Weather

INM requires the input of weather conditions observed at the airport. Average weather settings are derived from the Bureau of Meteorology (BoM) for Nov-14 to Oct-15. The annual average temperature and pressure at BMMRA weather station (station 009603) is used as input for this INM study.

The weather settings are as follows:

Temperature	19.6 degrees C
Pressure	764.22 mm-Hg
Relative humidity	59.3 %
Headwind	14.8 km/h (default INM value)

Terrain data has been downloaded from the NASA website. The Shuttle Radar Topography Missions digital topographic data has been converted to an INM compatible format and imported into the INM study in the World Geodetic System 1984 (WGS84) coordinates. The images below show the terrain in original and INM format.

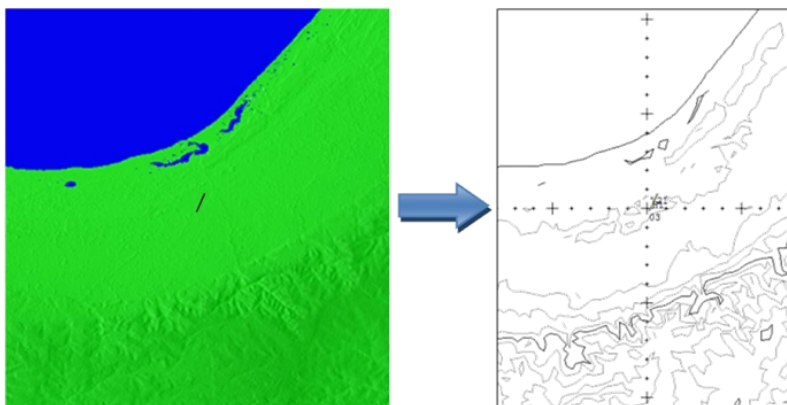


Figure 1 - Terrain



Aerodrome Reference Point

The BMRA Aerodrome Reference Point (ARP) is shown below.

Description	Latitude	Longitude	Elevation (m)
ARP	-33.692500	115.395278	17

Table 1 – BMRA ARP

Runway coordinates

To70 has modelled the revised/masterplan layout (Busselton Margaret River Regional Airport Master Plan General Arrangement - 2A), which will include a 360m extension to runway end 21 and 300m extension to runway end 03 (and not the 480m extension to the south previously modelled). There are no displaced thresholds. Details of the runway are below.

Description	Latitude	Longitude	Length × Width (m)	Elevation (m)
Runway 03	-33.697328	115.396362	2520 × 45	17
Runway 21	-33.677320	115.407818		17

Table 2 – Runway end coordinates

Helipad

The study uses the existing helipad location.

Description	Latitude	Longitude	Elevation (m)
Helipad	-33.683626	115.401024	17

Table 3 – Helipad coordinates

2.2 Traffic

Forecast

Updated aircraft traffic forecasts for the noise modelling have been provided by COB to To70 in the form of a spreadsheet containing annual movements by year. The forecast data is based on the State Government Business Case forecasts to maintain consistency between the business case and environmental approvals for the redevelopment project. The forecasts have been reviewed and changes made based on input from To70. The detailed aircraft traffic forecasts (including day/night split) can be found in Appendix A of this document. Note that the day/night split have been determined by COB based on existing operations.

Class	Aircraft Type	2018/19	2022/23	2028/29	2038/39
RPT	Narrow Body Jet	6	14	16	24
Closed Charter	Regional Jet	20	20	20	20
	Turboprop	2	6	10	10
Other		242	255	266	271

Table 4 – Traffic forecast summary (weekly movements)

**Aircraft and substitutes**

Aircraft types used in the noise modelling have been specified by the Council and is based on historic traffic and traffic forecasts. To70 has modelled the forecast aircraft using the following INM equivalents detailed below.

Class	Forecast Aircraft	INM ACFT ID
RPT	B737-800	737800
	B737-800NG	737MAX
Closed Charter	Fokker100	F10065
	ATR72	DO328
Used in L_{Amax} only	A320	A320-211

Table 5 – RPT/Charter aircraft types

Class	Forecast Aircraft	INM ACFT ID
Recreation	Evektor Sportstar - L S A	GASEPF
Emergency Services	PC12	CNA208
	Dornier 328	DO328
	Piper - PA31	PA31
General	Cessna 180,182, 172, 210	CNA172
	Cessna Citation	CNA55B
	Learjet 45	LEAR35
	Restored Aircraft (i.e Douglas C47; De Havilland DH-82A)	DC3
	Airvan GA8	CNA206
	Bombardier Dash 8	DHC8
Military	Pilatus PC9	JPATS

Table 6 – Other aircraft types

Class	Forecast Aircraft	INM ACFT ID
Helicopter	Eurocopter AS350	EC130
	Squirrel A350	EC130
	Bell 206 JetRanger	EC130
	Bell 214B	B212
	Sikorsky Seaking S61N	S61

Table 7 – Helicopter types



Where substitute aircraft are required for the INM modelling, To70 have utilised the suggested aircraft types within the INM tool. For aircraft where a substitute is not available such as the 737MAX, these have been substituted using a surrogate methodology which is acknowledged and accepted by Airservices Australia (McLeod & Latimore, 2014)¹.

It is worthy to note that some helicopter noise data does not include Effective Perceived Noise data (EPNL) and this is due to the limitations of INM. Helicopter types with EPNL data have been selected to model helicopters with one or two engines as appropriate. The Cessna Citation has been modelled as the Cessna Citation 550 Bravo, as it was noted by the COB as being the most common version of the Citation that operates at BMRRA. The INM GASFP aircraft is a suitable representative of low performance, single engine aircraft and is therefore has been selected to model the Evektor Sportstar. The PC9 is modelled using the JPATS as this represents the military version of the PC9.

¹ McLeod, I., & Latimore, M. (2014). Challenges in Producing an Australian Noise Exposure Forecast. Retrieved April 5th, 2016, from http://www.acoustics.asn.au/conference_proceedings/INTERNOISE2014/papers/p607.pdf



2.3 Operational

Track Usage

This section shows the origin and destination of RPT and FIFO aircraft routes that services BMRR. Figure 2 below illustrates the schematic route and does not reflect the actual flight tracks. Flight destinations can be found in the forecast data in Appendix A: Traffic Forecasts. Note that destinations of locally based aircraft are listed as various, however COB have indicated generally light aircraft will head to the coastline or in a southerly direction.



Figure 2 – Origins/Destinations for RPT and FIFO flights

The table below outlines the assumptions for the stage lengths used in the INM model, based on destination provided by COB.

Stage Lengths	Stage 1	Stage 2	Stage 3	Stage 4
Distance (nm)	<500	501 - 1000	1001-1500	1501-2500
Destination	ALH, EPR, GET, KGI	KTA, PHE, ZNE	ADL, ASP	BNE, CGK, DPS, MEL, SYD

Table 8 - Stage length assumptions

RPT, and closed charter movements are assigned to tracks based on shortest distance to origin/destination and is represented in the following tables.



Origin/Destination	Runway 03 track		Runway 21 track	
	Arrivals	Departures	Arrivals	Departures
Perth, Boolgeeda, West Angeles, Jandakot	WEST	STROUT	GNSSG	NORTH
Melbourne, Sydney	GNSSA	EAST	GNSSG	EAST

Table 9 – Track allocation (RPT and closed charter)

Other traffic (such as general aviation) is assigned to tracks as follows, as per previous noise modelling.

Traffic	Runway	Operation	Track	Percentage
General Aviation / Recreation Aviation / Emergency Services	03	A	GNSSB	50%
			WEST	50%
		D	WEST	33%
			EAST	33%
			STROUT	33%
	21	A	GNSSSE	33%
			WEST	33%
			EAST	33%
		D	EAST	33%
			NORTH	33%
Military	03	A	GNSSB	100%
		D	STROUT	100%
	21	A	GNSSSE	100%
		D	STROUT	100%
Helicopter	Helipad	A	HIN	100%
		D	OUT	100%

Table 10 – Track allocation (other)

**Runway usage**

To70 has assumed the following runway use based on information provided by COB based on current operations:

Runway 03 40%

Runway 21 60%

Tracks

This section shows the arrival, departure and circuit tracks that have been assigned for each runway end. Tracks are based on the existing study produced by To70 in 2014, which were developed with a local expert and have been adjusted to ensure they are flyable by the aircraft that are assigned to them. An assumption has been made for RPT operations conducting a 270 degree turn to the east for departures, this is based on the separation requirements between RPT and GA aircraft types. In addition to this, an assumption has been made on the separation requirements flown by jet and non-jet RPT aircraft due to performance characteristics and the ability for smaller aircraft to conduct a smaller radius turn.

The spread of the GNSS arrival tracks will be assumed to be 0.1 NM as the aircraft operating at BRMA are will conduct an RNAV approach, which is a very narrow approach path when compared to visual approach.



Figure 3 – Runway 03 flight tracks



Figure 4 – Runway 21 flight tracks

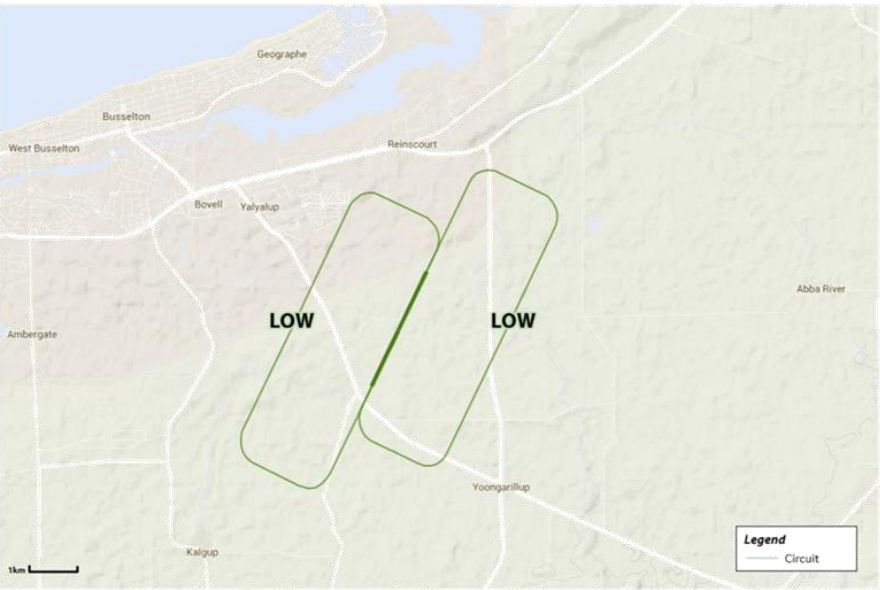


Figure 5 – Circuit flight tracks



Figure 6 – Helicopter flight tracks

2.4 Items amended in model

The following settings are amended following the GHD peer review:

- Amended Fokker 100 charter forecast based on CoB input
- GNSS approach track spread are reduced to 0.1NM from the previous spread of 0.3-0.5NM
- The High performance GA tracks (MED) are removed as they were not required in the INM model
- Cessna Citation remodelled as Cessna Citation 550 Bravo based on input from CoB
- The INM model uses a recursive grid with a refinement of 12 rather than 10 as used previously
- The bank-angle effects are removed
- The profile ID of the 737MAX is renamed from STANDARD to USER



3 Results

In this section, we present the results of the noise modelling and describe the metrics used to generate the contours. To70 has generated the following contours:

- ANEC for 2038/39
- N-Contours for 2018/19, 2022/23, 2028/29 and 2038/39
- Single Event L_{Amax} contours for A320, B737-800 and Fokker 100

3.1 ANEC Results

ANEC contours are used to quantify the noise impact of airport development scenarios. These maps are based on assumptions about the size, shape and demand of aircraft and airport operations, and can relate to the distant future. Because the concepts and scenarios are hypothetical and may never occur, the maps produced have no official status for land-use planning purposes. The ANEC uses the Effective Perceived Noise Level (EPNL) which applies a weighting to account for the fact that by the human ear is less sensitive to low audio frequencies.

ANEC contours are generated using the Airservices Australia approved Integrated Noise Model (INM). The INM combines factors such as aircraft noise signatures, distance from source of the noise, duration and frequency of events to calculate the average noise levels on the ground at any point around a given airport. These noise levels are expressed as contours overlaid over an aerial map of the airport and surrounding areas where aircraft noise is likely to be relevant for planning. ANEC contours do not refer to normal decibel levels, but are the result of “averaged annual day” data inputs. ANEC contours also take into account the cumulative nature of noise exposure, for example, night time operations are weighted higher than day time operations to reflect peoples increased sensitivity to aircraft noise at night.

ANEC 2038/39

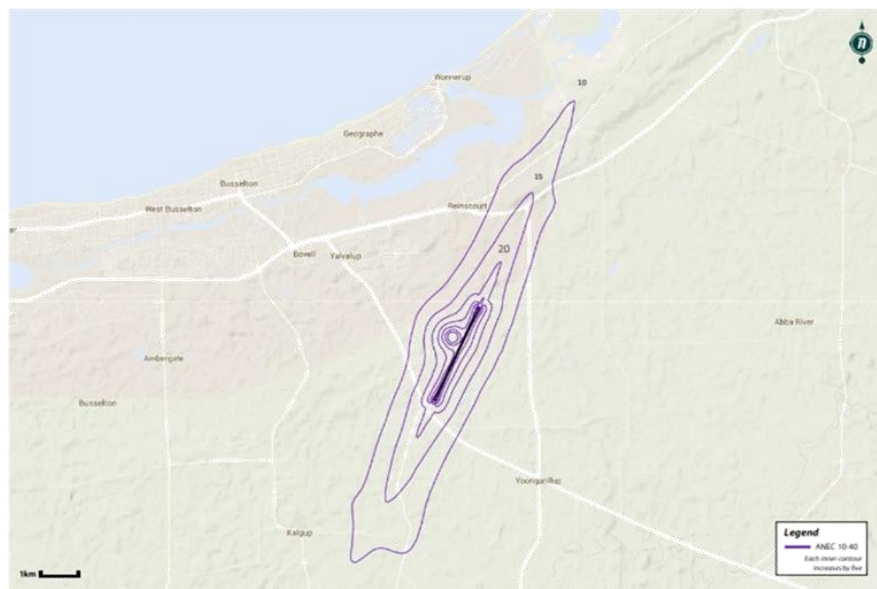


Figure 7: ANEC 2038/39



Observations

The ANEC for the BMRRRA is a result of consultation with the Council and expert knowledge and judgement about aircraft noise, operations and modelling. It uses robust, accurate and defensible assumptions which have come about from detailed knowledge of the operations at BMRRRA.

The ANEC 20 contour does not extend to any populous areas and for this reason ANEC 10 has been visualised for informational purposes. As specified in AS2021, buildings (residences) which fall within ANEC 20 are permissible and as such would apply for ANEC 10. In that regard, there is no major impact to dwellings both north and south of the runway that are situated within the ANEC.



3.2 N-Contour results

To complement the ANEF maps, Noise-Above contours (N contours) charts show the number of aircraft noise events per day exceeding specific noise levels. N contours can be used to provide information both on past and planned aircraft operations. This helps communities and individuals to visualise noise impact in specific areas as it takes a person's reaction to noise out of the equation. Further information including a detailed technical explanation of N contours can be found on the DIRD website at;

https://infrastructure.gov.au/aviation/environmental/transparent_noise/expanding/4.aspx.

See next page.



N65 Contours: 2018/19

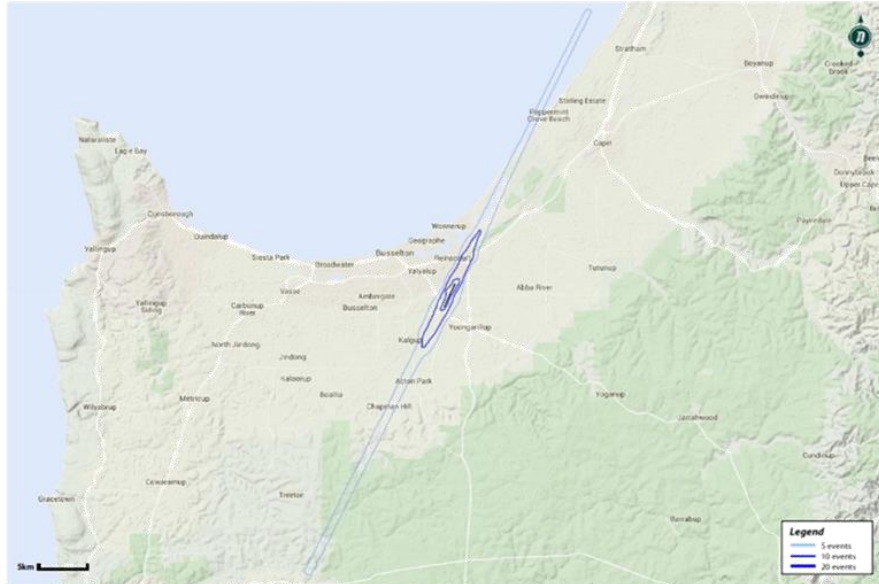


Figure 8: N65 Contours: 2018/19

N70 Contours: 2018/19

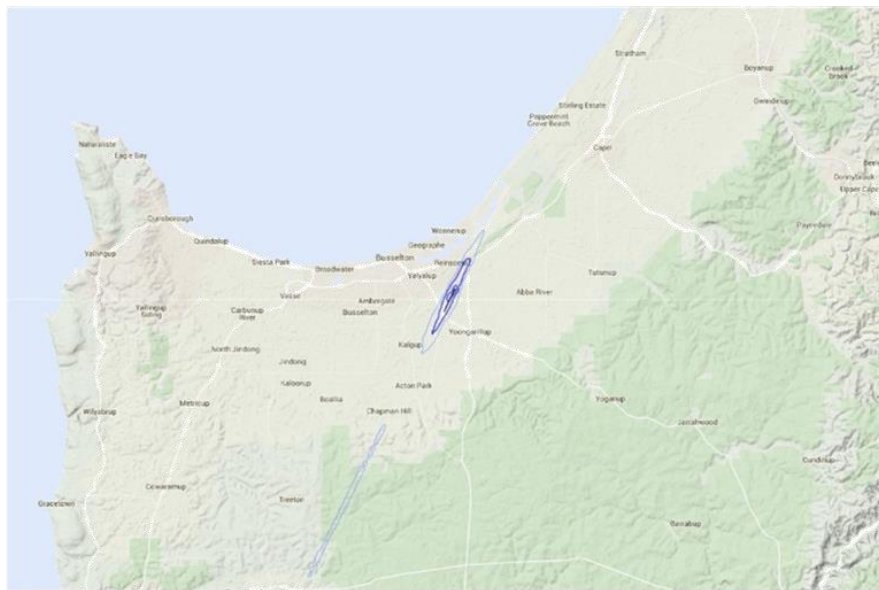


Figure 9: N70 Contours: 2018/19

Similar to ANEC findings, both the N65 and N70 10 event noise contours do not extend to any populous areas.



N75 Contours: 2018/19

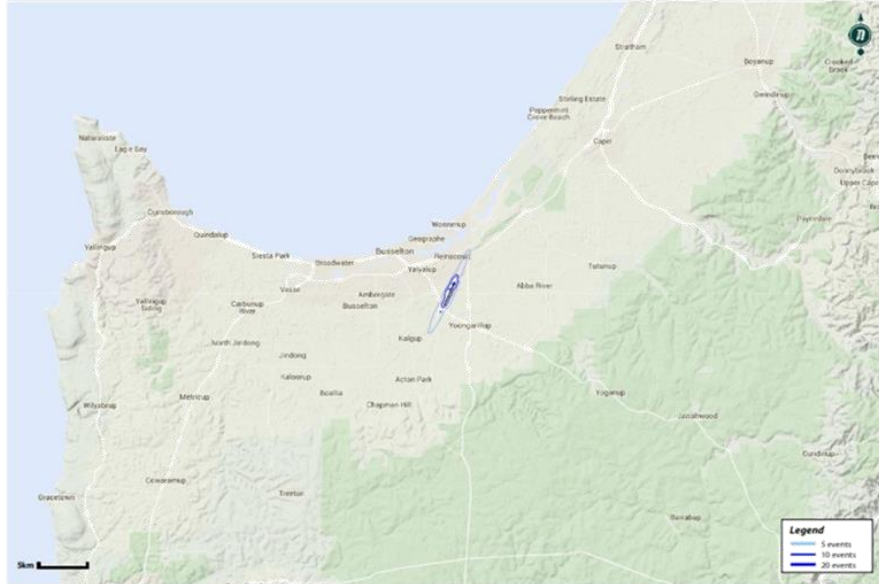


Figure 10: N75 Contours: 2018/19

N80 Contours: 2018/19

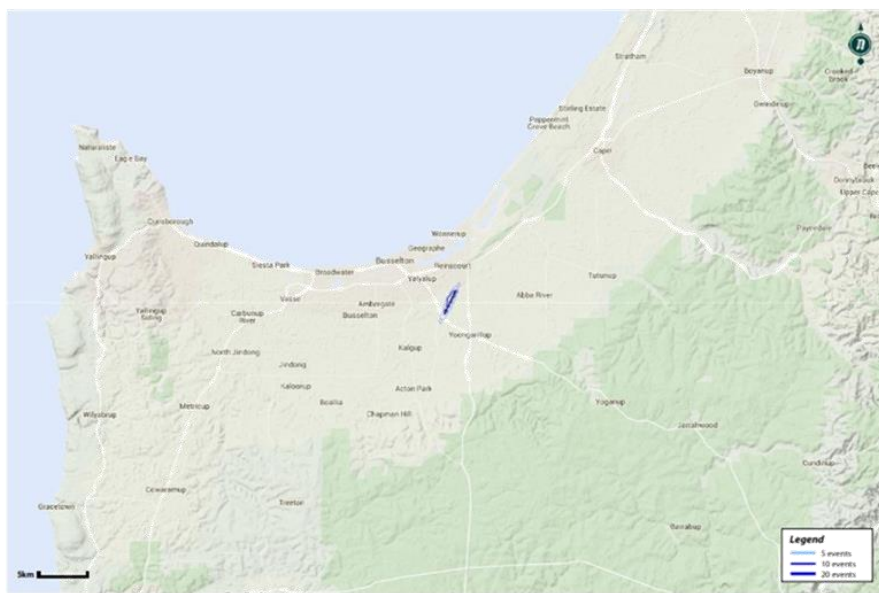


Figure 11: N80 Contours: 2018/19

Similar to ANEC findings, both the N75 and N80 10 event noise contours do not extend to any populous areas.



N65 Contours: 2022/23

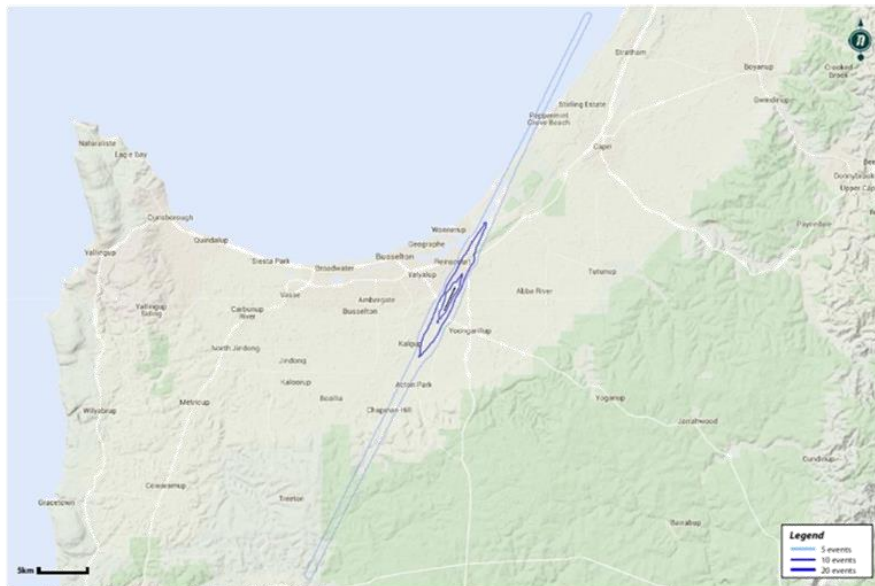


Figure 12: N65 Contours: 2022/23

N70 Contours: 2022/23

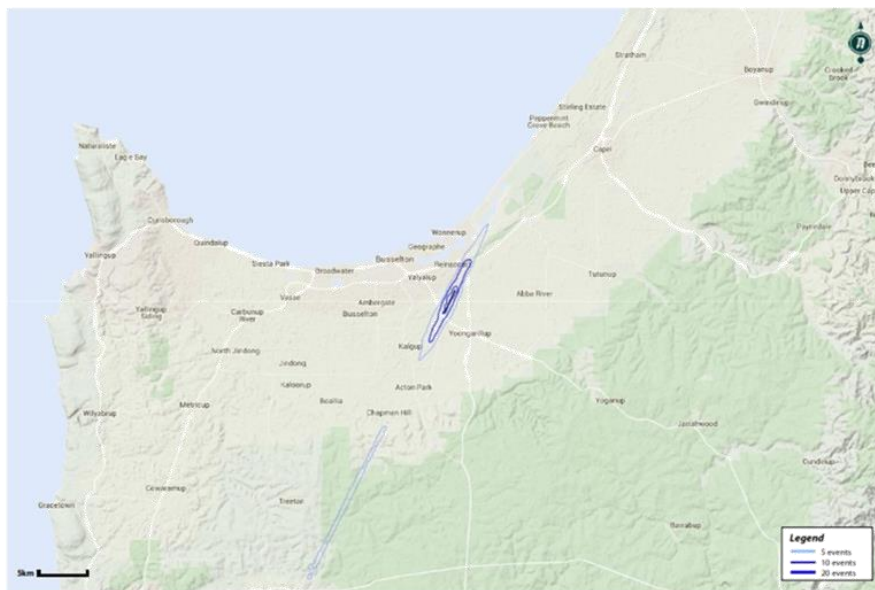


Figure 13: N70 Contours: 2022/23

Similar to ANEC findings, both the N65 and N70 10 event noise contours do not extend to any populous areas.



N75 Contours: 2022/23

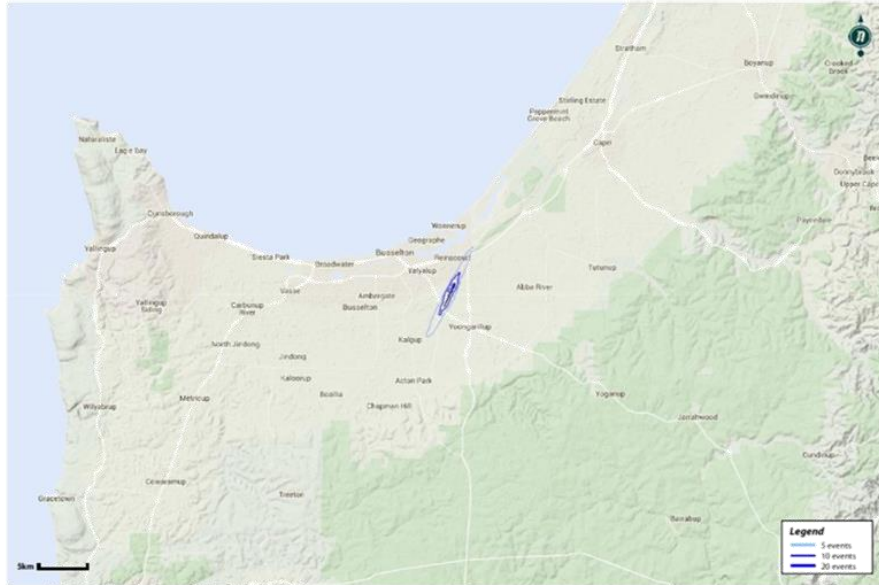


Figure 14: N75 Contours: 2022/23

N80 Contours: 2022/23

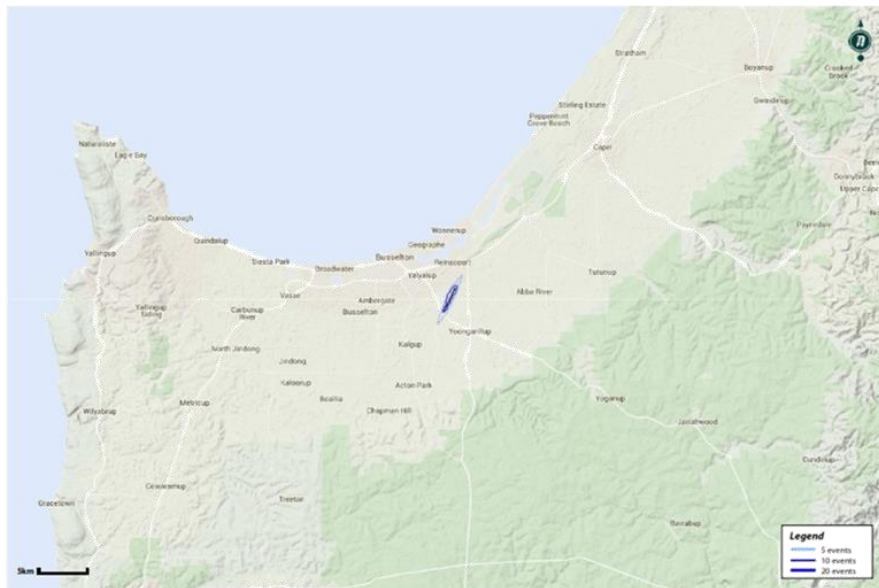


Figure 15: N80 Contours: 2022/23

Similar to ANEC findings, both the N75 and N80 10 event noise contours do not extend to any populous areas.



N65 Contours: 2028/29

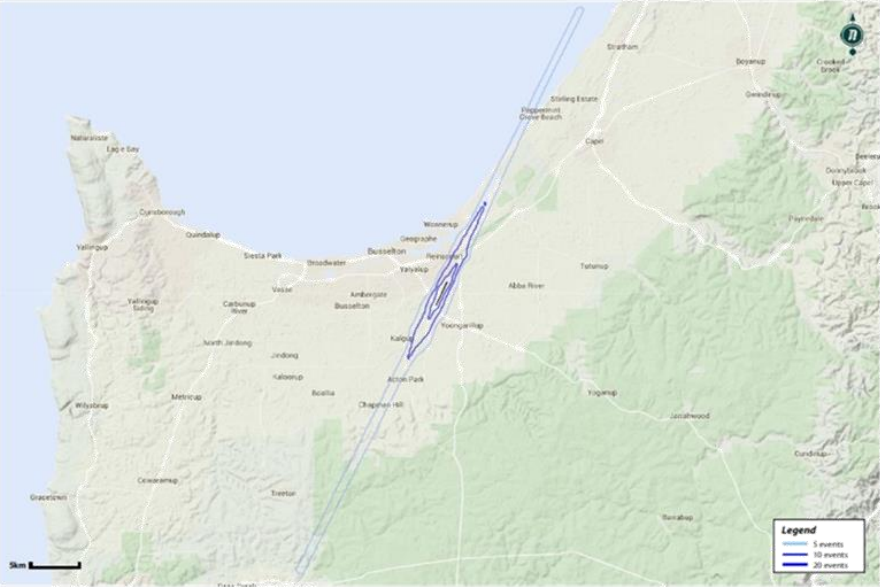


Figure 16: N65 Contours: 2028/29

N70 Contours: 2028/29



Figure 17: N70 Contours: 2028/29

Similar to ANEC findings, both the N65 and N70 10 event noise contours do not extend to any populous areas.



N75 Contours: 2028/29

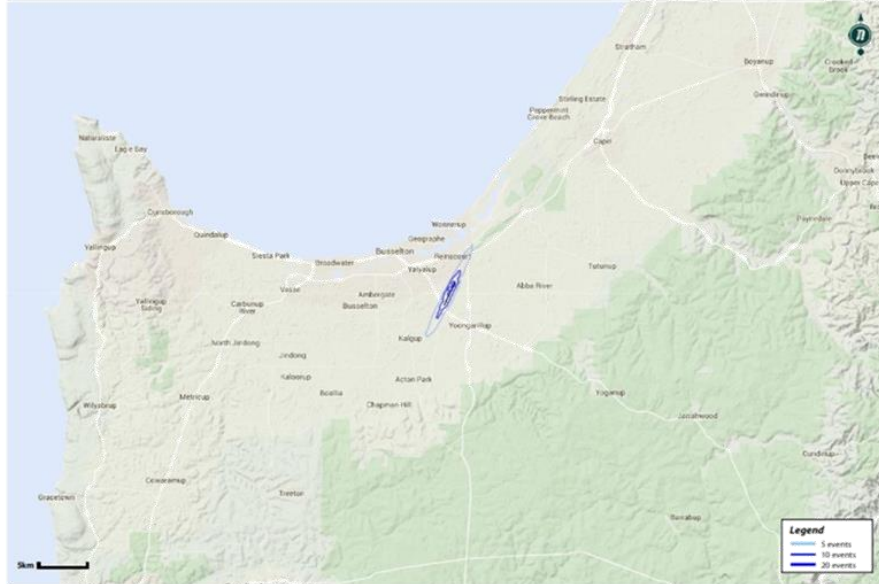


Figure 18: N75 Contours: 2028/29

N80 Contours: 2028/29

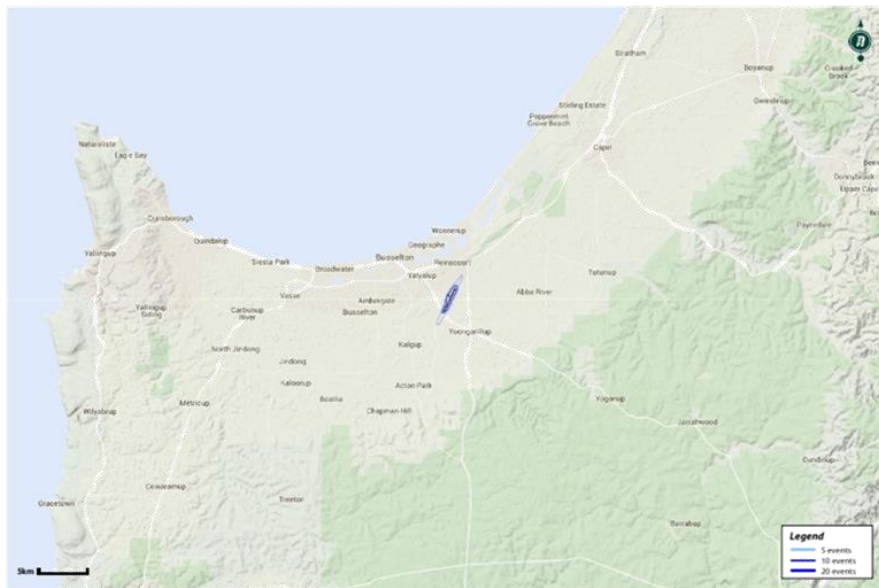


Figure 19: N80 Contours: 2028/29

Similar to ANEC findings, both the N75 and N80 10 event noise contours do not extend to any populous areas.



N65 Contours: 2038/39

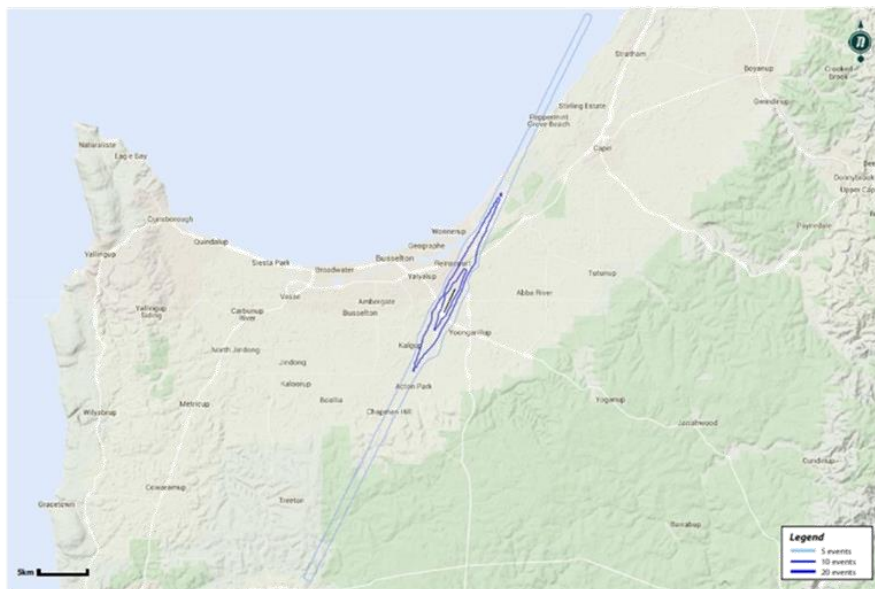


Figure 20: N65 Contours: 2038/39

N70 Contours: 2038/39

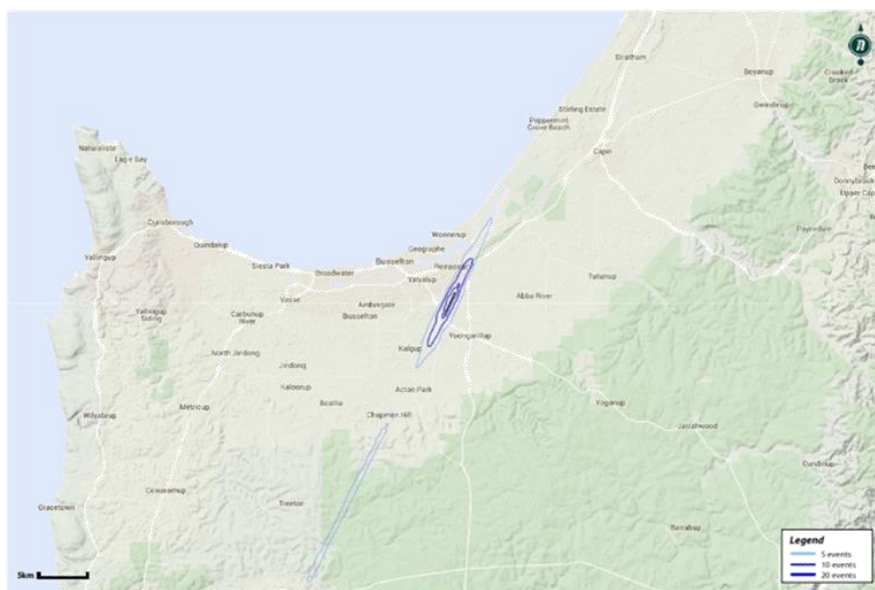


Figure 21: N70 Contours: 2038/39

Similar to ANEC findings, both the N65 and N70 10 event noise contours do not extend to any populous areas.



N75 Contours: 2038/39



Figure 22: N75 Contours: 2038/39

N80 Contours: 2038/39

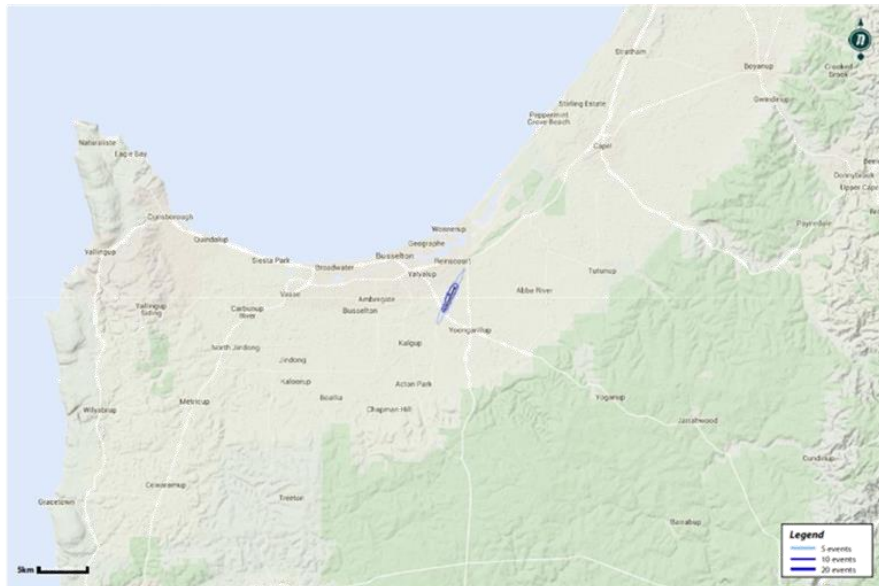


Figure 23: N80 Contours: 2038/39

Similar to ANEC findings, both the N75 and N80 10 event noise contours do not extend to any populous areas.



3.3 Single event contour results

L_{Amax} Single event noise levels are a basic metric and are the maximum noise exposure (in A-weighted Decibels) during an overflight. They should only be used for indicative purposes. The figures below show the maximum noise exposure for a single arrival and departure for each runway direction using indicative straight in/straight out flight paths.

See next page.



L_{Amax} F100: Runway 03

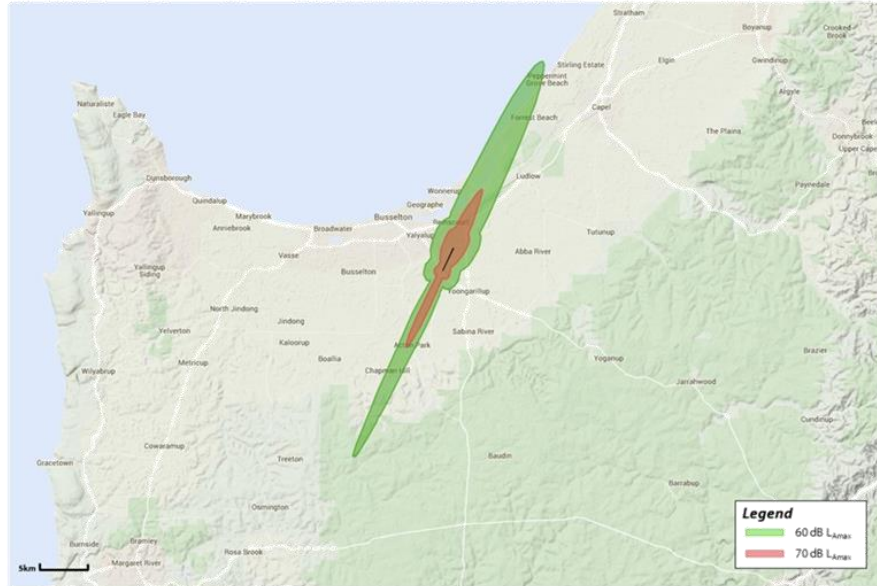


Figure 24: L_{Amax} F100: Runway 03

L_{Amax} F100: Runway 21

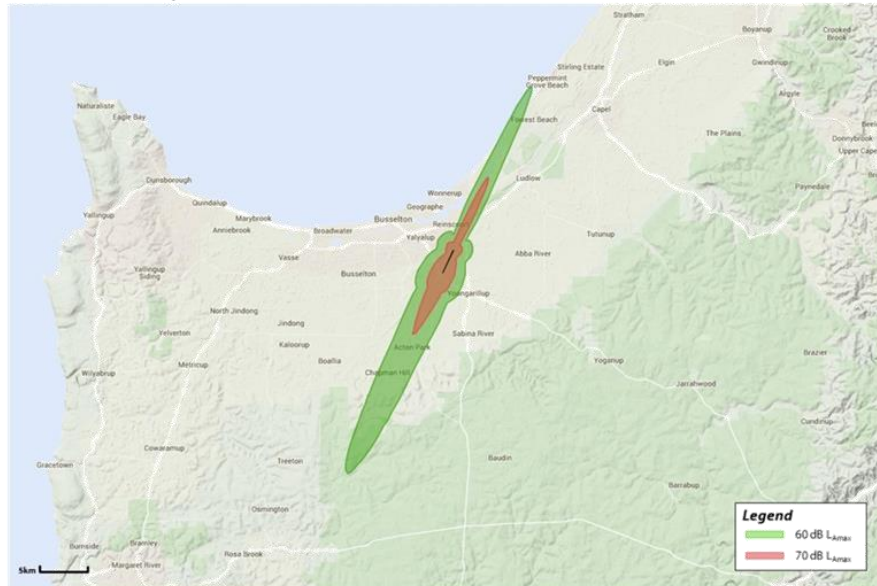


Figure 25: L_{Amax} F100: Runway 21

The 60 dB contour reaches part of Reinscourt and part of Yalyalup. The 70 dB contour reaches part of Reinscourt.



L_{Amax} A320: Runway 03

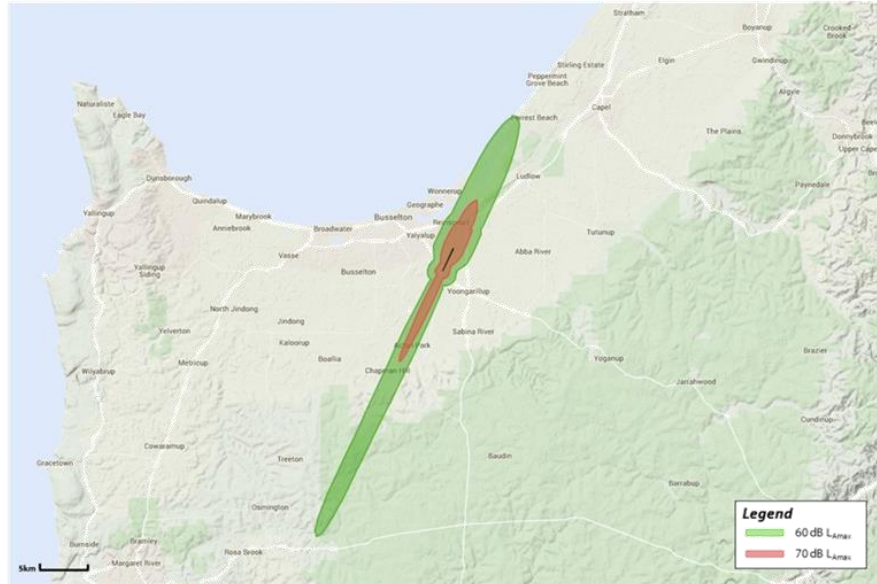


Figure 26: L_{Amax} A320: Runway 03

L_{Amax} A320: Runway 21

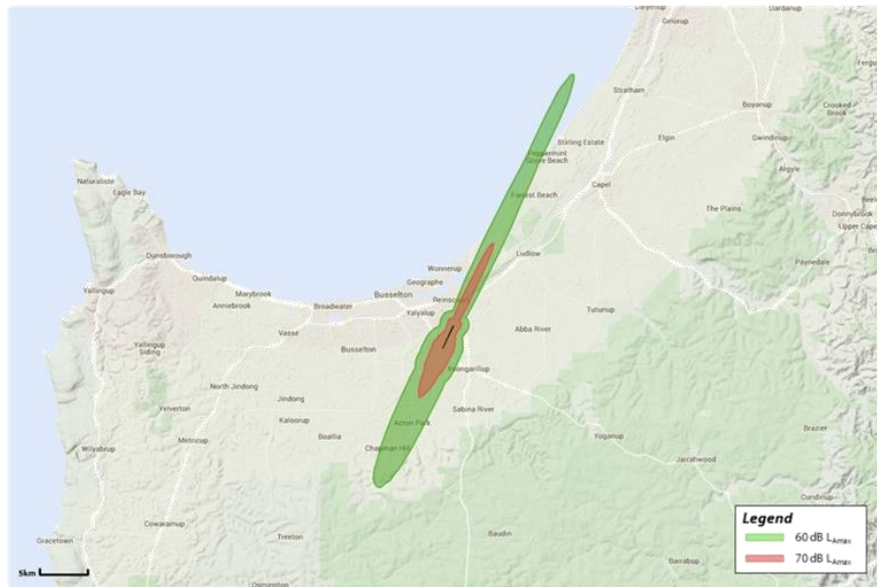


Figure 27: L_{Amax} A320: Runway 21

The 60 dB contour reaches part of Reinscourt. The 70 dB contour does not extend to any populous areas.



L_{Amax} B737-800: Runway 03

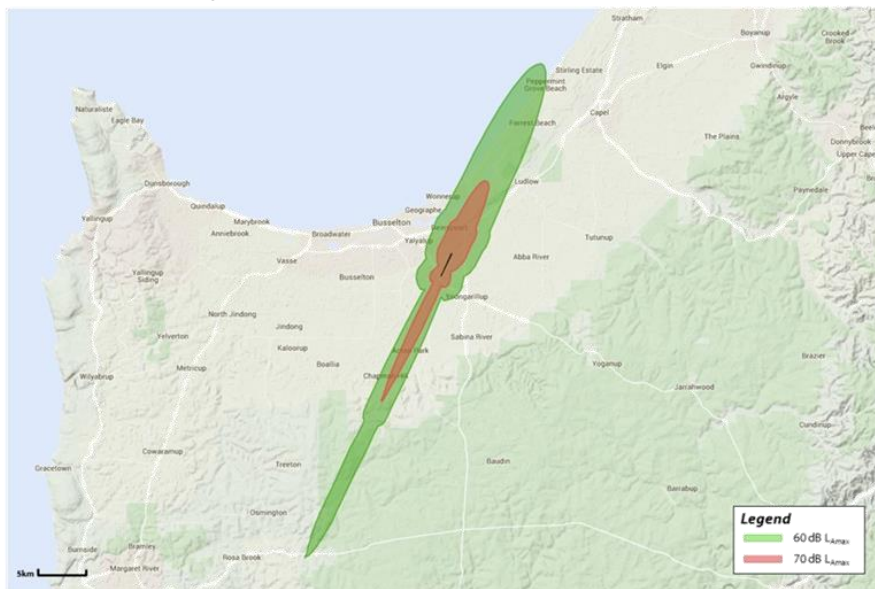


Figure 28: L_{Amax} B737-800: Runway 03

L_{Amax} B737-800: Runway 21

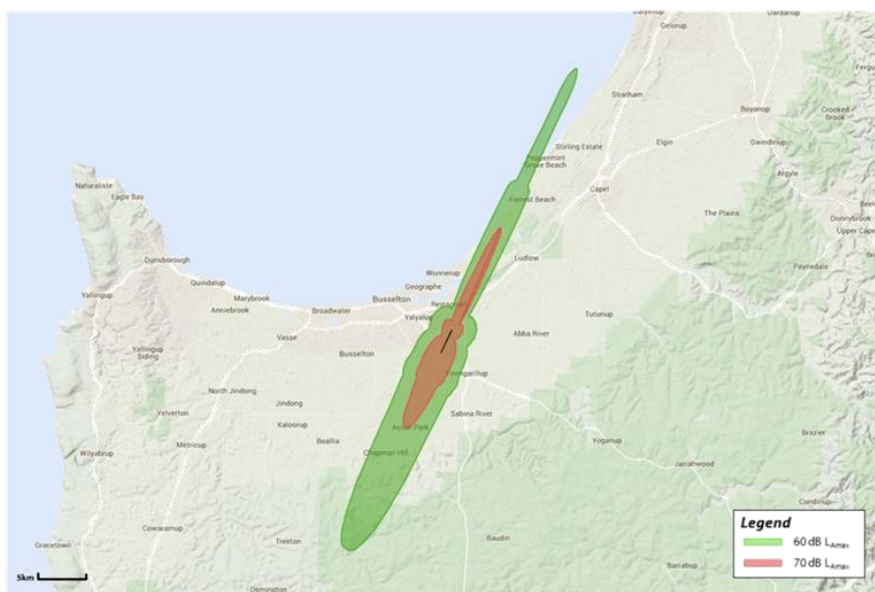


Figure 29: L_{Amax} B737-800: Runway 21

The 60 dB contour reaches Reinscourt and part of Yalyalup. The 70 dB contour reaches part of Reinscourt.



Appendix A: Traffic Forecasts

Aircraft	INN ID	Destination	2018/19			2022/23			2028/29			2038/39		
			ARR	DEP	TOT	Day/Night D N	ARR	DEP	TOT	Day/Night D N	ARR	DEP	TOT	Day/Night D N
CLOSED CHARTER														
Fokker100	F10065	Perth	572	572	1,144	85% 15%	676	676	1,352	85% 15%	780	780	1,560	85% 15%
Fokker100	F10065	Bodogredo	208	312	520	85% 15%	208	312	520	85% 15%	208	312	520	85% 15%
Fokker100	F10065	West Angeles	156	104	260	85% 15%	156	104	260	85% 15%	156	104	260	85% 15%
ATR72	D0328	Perth	52	52	104	85% 15%	156	156	312	85% 15%	260	260	520	85% 15%
Beech 1900	1900D	Jakarta, Kara	0	0	0		0	0	0		0	0	0	
RPT														
B737-800	737800	Melbourne	156	156	312	0% 100%	364	364	728		416	416	832	
B737-800NG	737800	Melbourne	0	0	0	0% 100%	104	104	208	25% 75%	130	130	260	50% 50%
B737-800	737800	Sydney	0	0	0		78	78	156	33% 67%	78	78	156	67% 33%
B737-800NG	737800	Sydney	0	0	0		78	78	156	33% 67%	78	78	156	67% 33%
OTHER														
			6,288	6,288	12,577		6,635	6,635	13,270		6,911	6,911	13,822	
			377	377	754		413	413	827		413	413	827	
Emergency Services														
PC12	PC12	Jakarta	364	364	728	70% 30%	400	400	801	70% 30%	400	400	801	70% 30%
Dornier 328	D0328	Perth	10	10	21	75% 25%	10	10	21	75% 25%	10	10	21	75% 25%
Piper - PA31	PA31	Perth	3	3	5	100% 0%	3	3	5	100% 0%	3	3	5	100% 0%
Recreation Aviation														
Executive Sportswear - LSA	GLSEFF	Various (local)	1,508	1,508	3,016	80% 20%	1,583	1,583	3,167	80% 20%	1,583	1,583	3,167	80% 20%
General Aviation														
Cessna 180,182, 172, 210	CM172	Various	208	208	416	90% 10%	218	218	437	90% 10%	218	218	437	90% 10%
Cessna Citation	CM155B	Various, Perth	52	52	104	100% 0%	55	55	109	100% 0%	57	57	115	100% 0%
Leadjet 45	LE485	Perth, Sydney, Brisbane, Port Hedland	26	26	52	90% 10%	27	27	55	90% 10%	29	29	57	90% 10%
Resident Aircraft (i.e Douglas C47, Dr. Hailland DH 82A)	DC3	Local coastline, Margaret River (Barbury)	312	312	624	100% 0%	328	328	655	100% 0%	328	328	655	100% 0%
Avian GA8	CM206	Local (Bossettton Jetty)	1,300	1,300	2,600	90% 10%	1,430	1,430	2,860	90% 10%	1,573	1,573	3,146	90% 10%
Bombardier Dash 8	DH8	Perth, North West WA	5	5	10	80% 20%	5	5	11	80% 20%	6	6	11	80% 20%
Military														
Phalanx PC9	JPATS	Pearce Airbase (Perth)	4	4	8	100% 0%	4	4	8	100% 0%	4	4	8	100% 0%
Helicopter														
Eurocopter AS350	EC130	Local (coastline)	728	728	1,456	90% 10%	750	750	1,500	90% 10%	787	787	1,575	90% 10%
Bell 206 JetRanger	EC130	Local	416	416	832	100% 0%	428	428	857	100% 0%	450	450	900	100% 0%
Bell 206 JetRanger	EC130	Margaret River, Sw.ingapore coastline	208	208	416	100% 0%	214	214	428	100% 0%	225	225	450	100% 0%
Eurocopter AS350	EC130	Margaret River	104	104	208	100% 0%	107	107	214	100% 0%	112	112	225	100% 0%
Bell 214B	B212	60% local-40% Perth	520	520	1,040	100% 0%	536	536	1,071	100% 0%	560	560	1,120	100% 0%
Shoroly Seaking 561N	561	60% local-40% Perth	520	520	1,040	100% 0%	536	536	1,071	100% 0%	560	560	1,120	100% 0%
TOTAL														
			7,016	7,016	14,033		7,675	7,675	15,350		8,107	8,107	16,214	
											8,450	8,450	16,900	

Add 52 annual daytime training circuits for the ELBERTON SPORTS/AR for all years



Appendix B: N-Contour results (alternative zoom)

N65 Contours: 2018/19

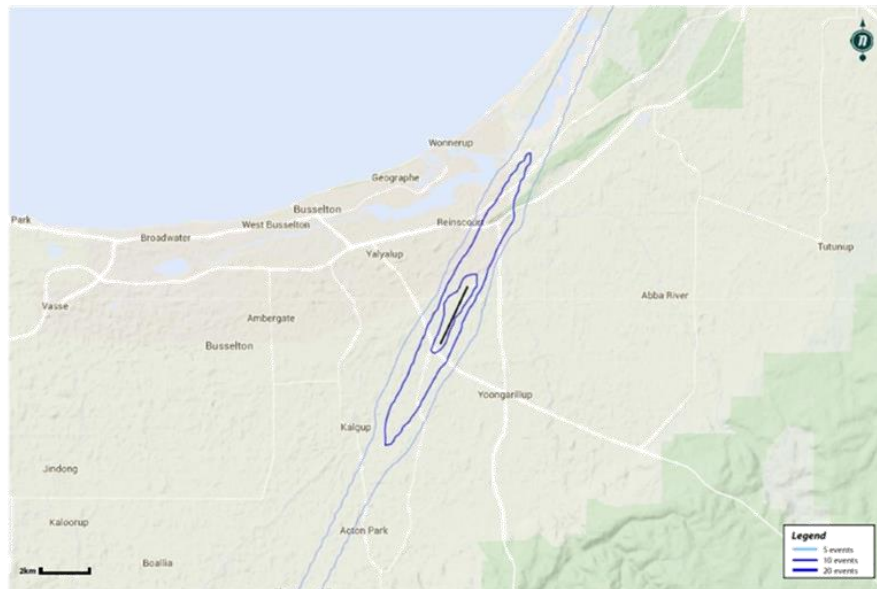


Figure 30: N65 Contours: 2018/19

N70 Contours: 2018/19

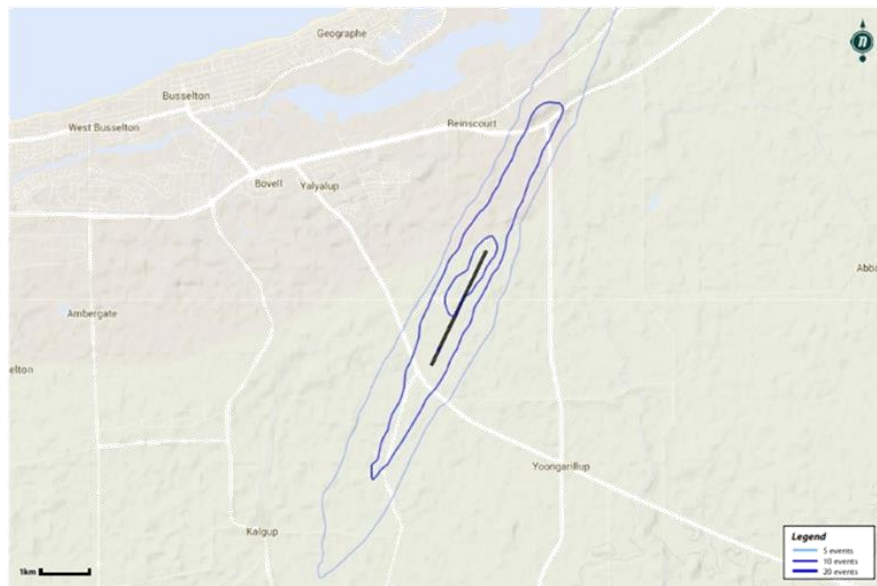


Figure 31: N70 Contours: 2018/19



N75 Contours: 2018/19

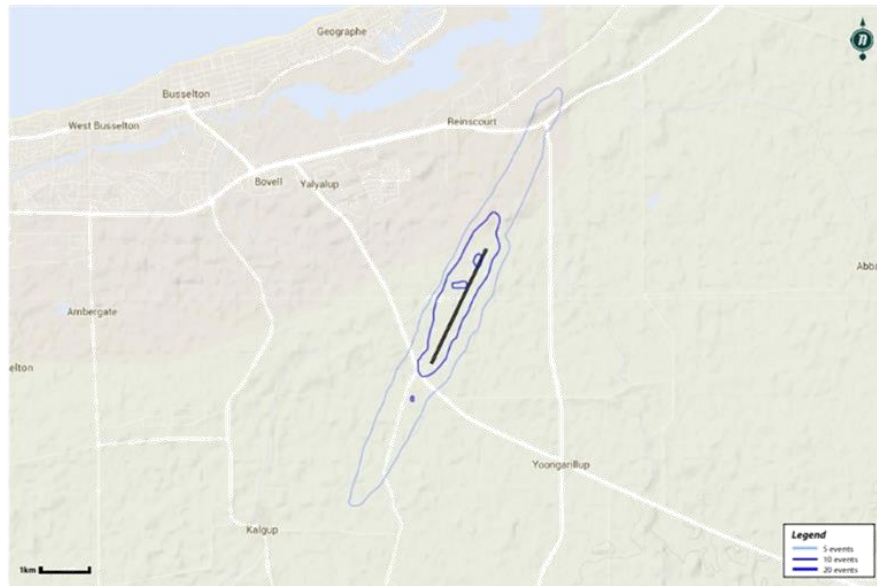


Figure 32: N75 Contours: 2018/19

N80 Contours: 2018/19



Figure 33: N80 Contours: 2018/19



N65 Contours: 2022/23

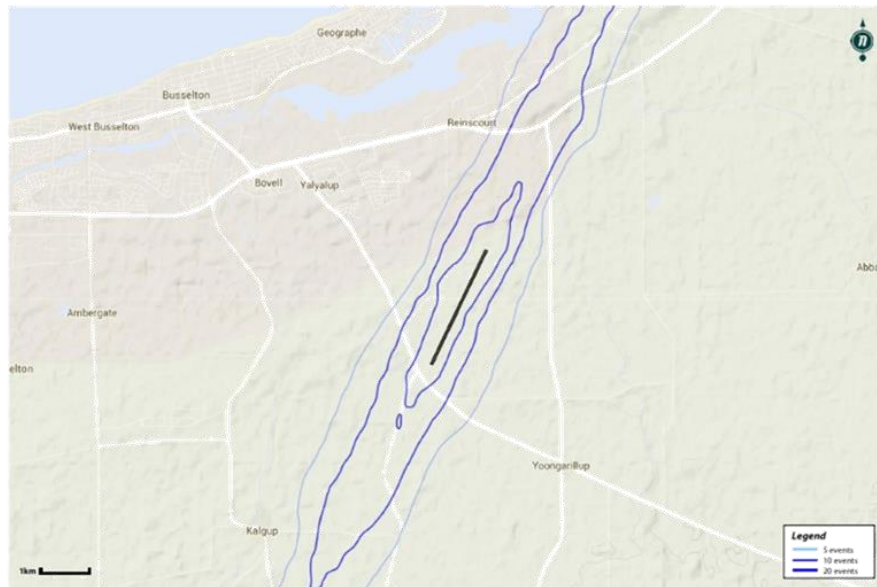


Figure 34: N65 Contours: 2022/23

N70 Contours: 2022/23

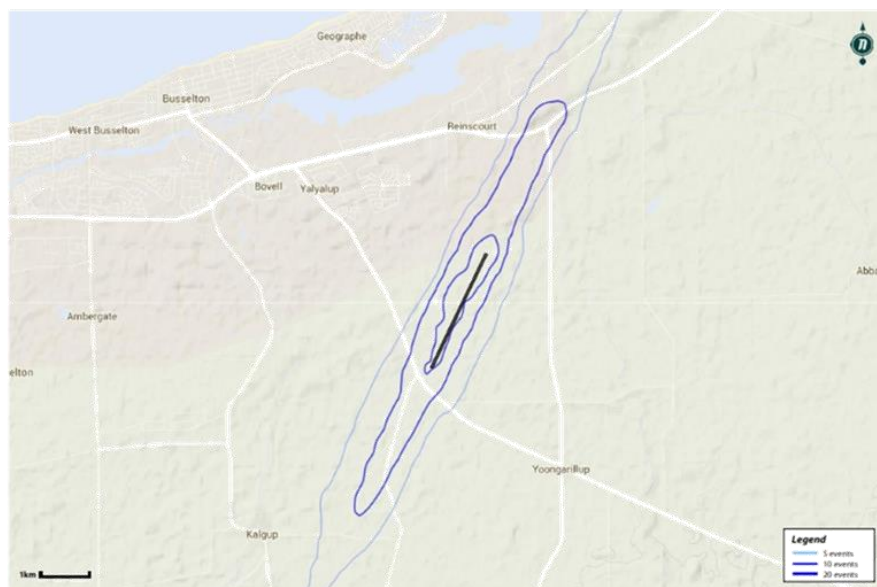


Figure 35: N70 Contours: 2022/23



N75 Contours: 2022/23

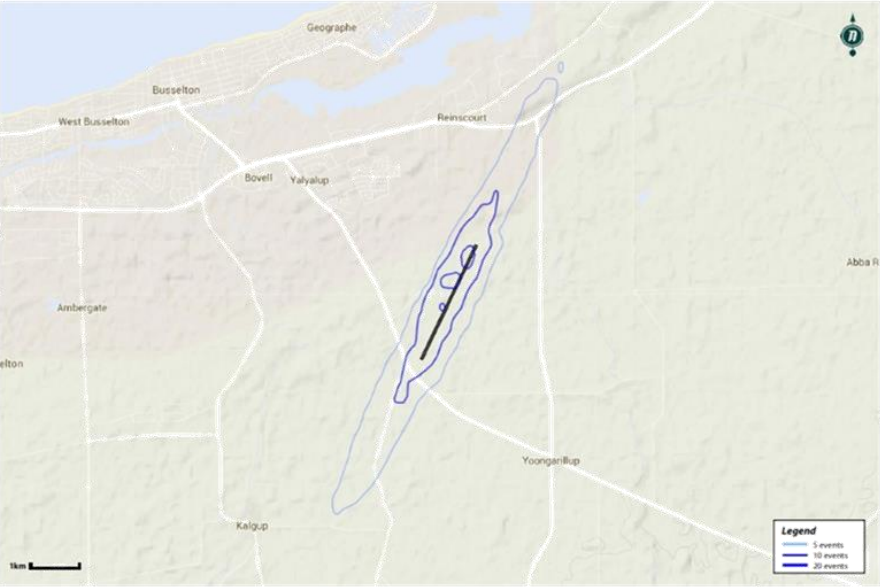


Figure 36: N75 Contours: 2022/23

N80 Contours: 2022/23

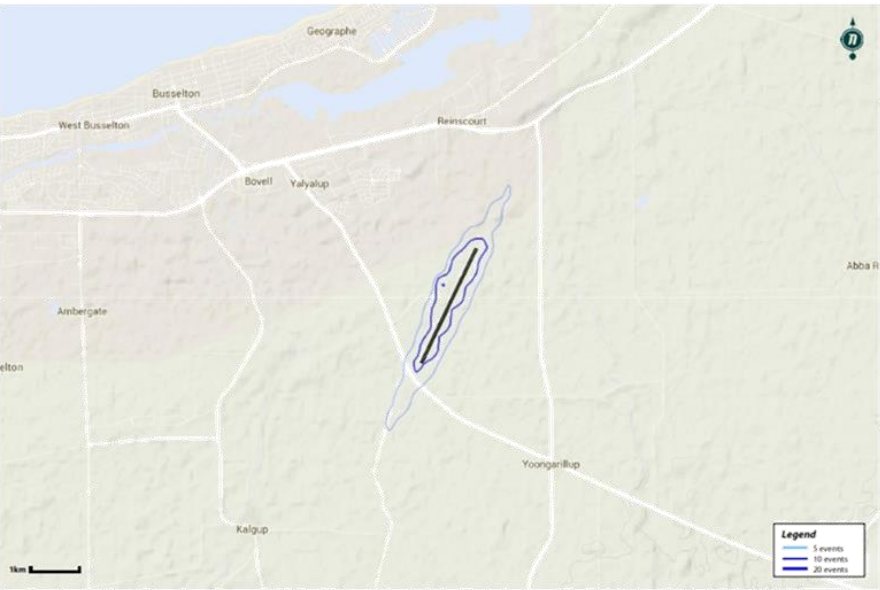


Figure 37: N80 Contours: 2022/23



N65 Contours: 2028/29

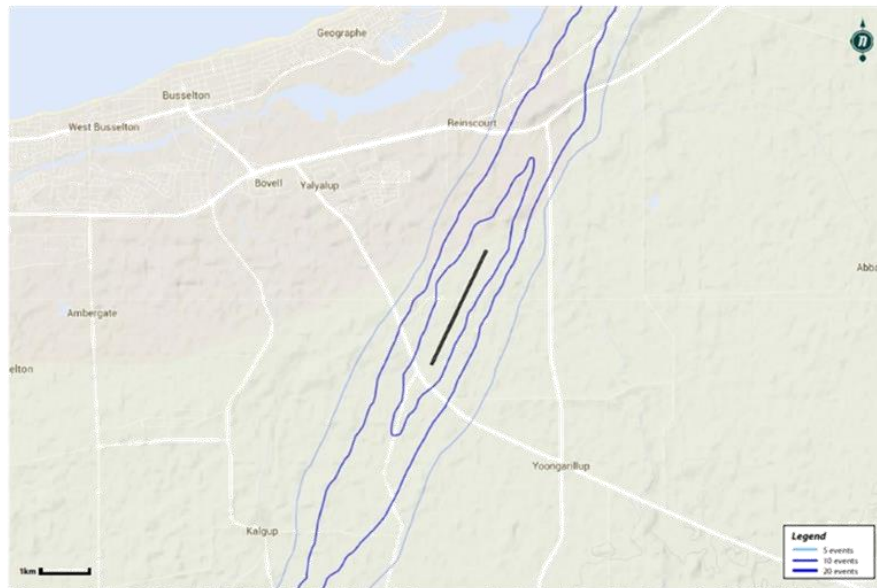


Figure 38: N65 Contours: 2028/29

N70 Contours: 2028/29

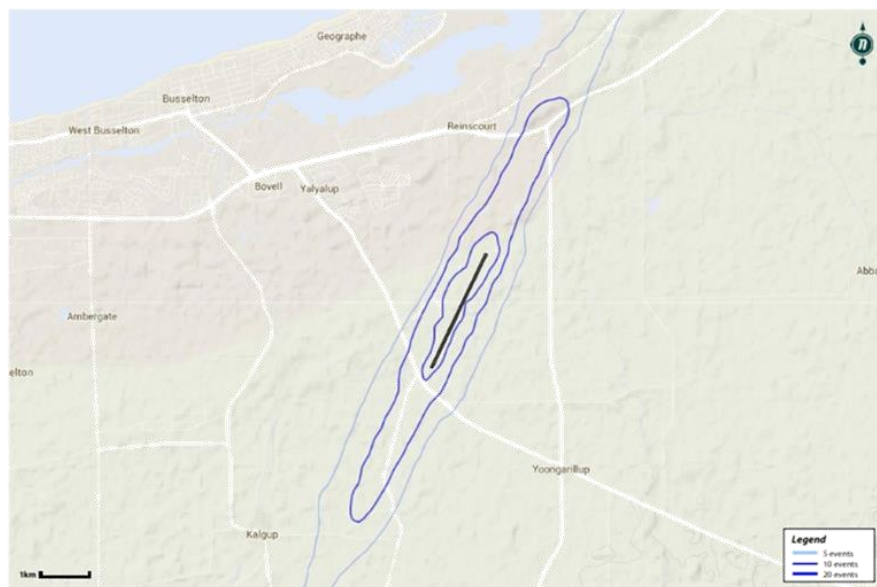


Figure 39: N70 Contours: 2028/29



N75 Contours: 2028/29

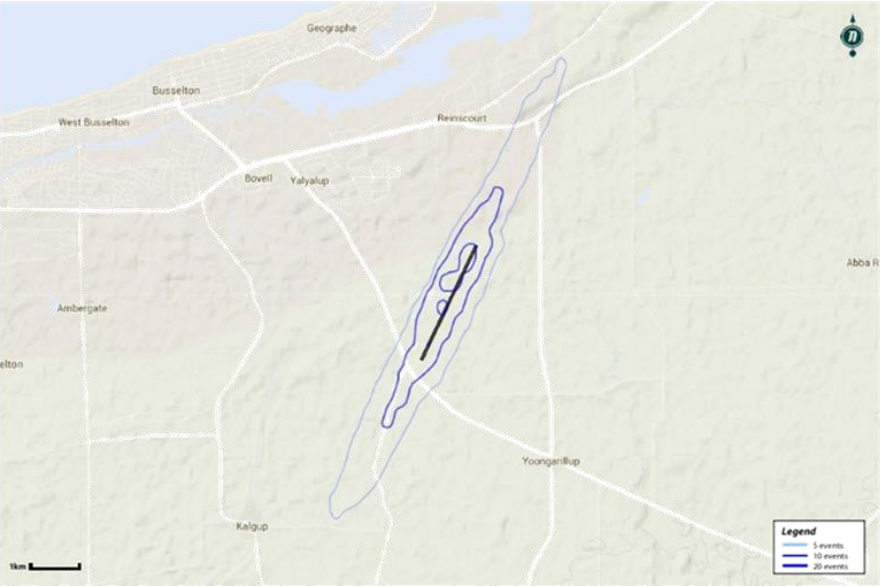


Figure 40: N75 Contours: 2028/29

N80 Contours: 2028/29



Figure 41: N80 Contours: 2028/29



N65 Contours: 2038/39



Figure 42: N65 Contours: 2038/39

N70 Contours: 2038/39

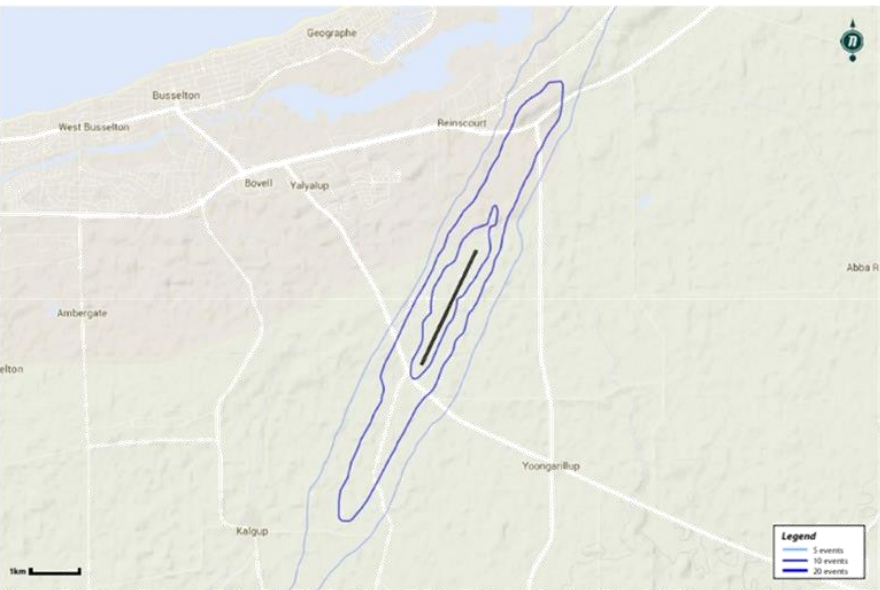


Figure 43: N70 Contours: 2038/39



N75 Contours: 2038/39

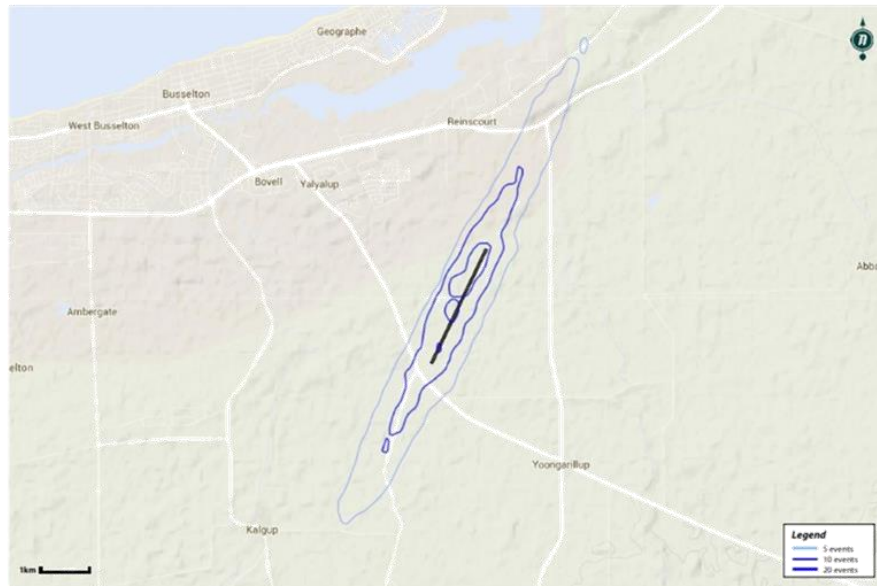


Figure 44: N75 Contours: 2038/39

N80 Contours: 2038/39



Figure 45: N80 Contours: 2038/39



Appendix C: 40-50 Year Forecast

The following section contains the results of noise simulations for an additional forecast, produced as an addendum to the original report. The 40-50 year forecast is produced by doubling the traffic forecast for 2038/39 and is intended as an indicative view of BMRR's long term development.

ANEC 40-50 Year Forecast

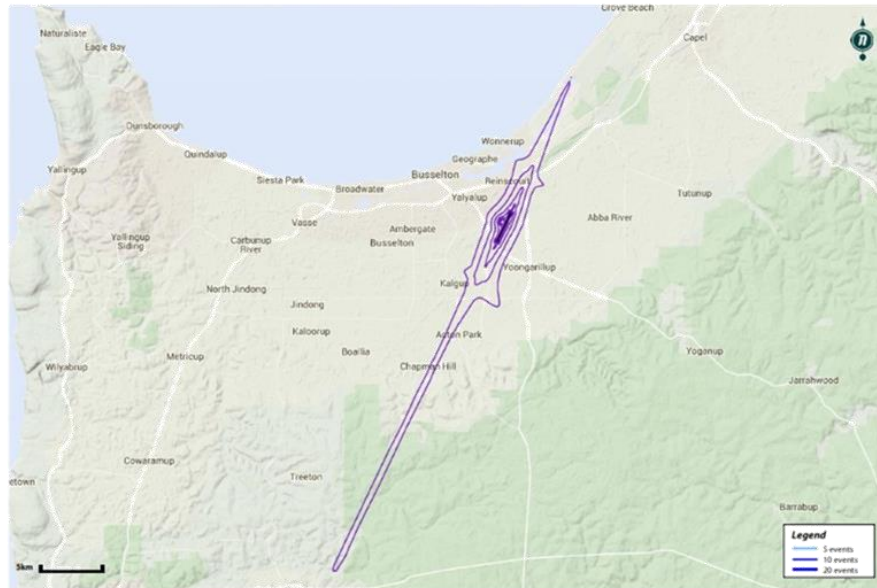


Figure 46: ANEC 40-50 Year Forecast



N65 Contours: 40-50 Year Forecast

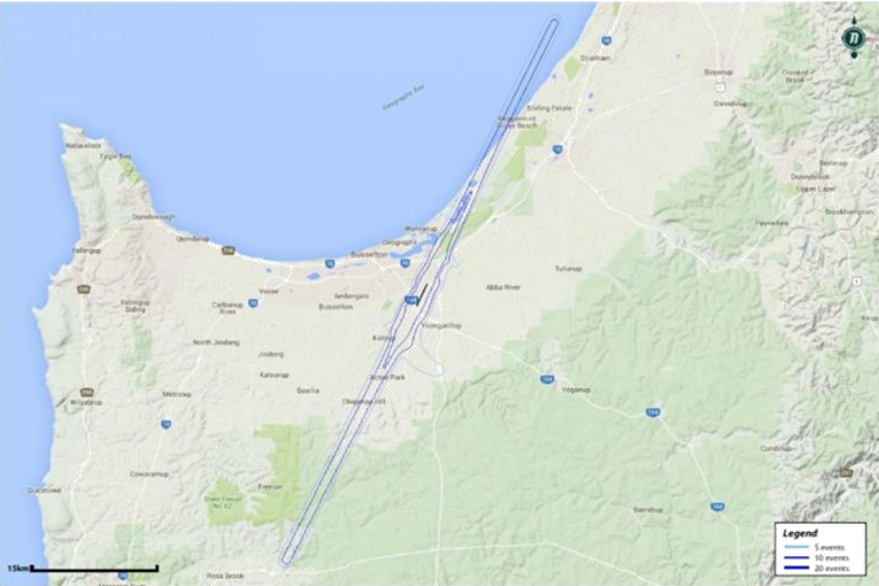


Figure 47: N65 Contours: 40-50 Year Forecast

N70 Contours: 40-50 Year Forecast

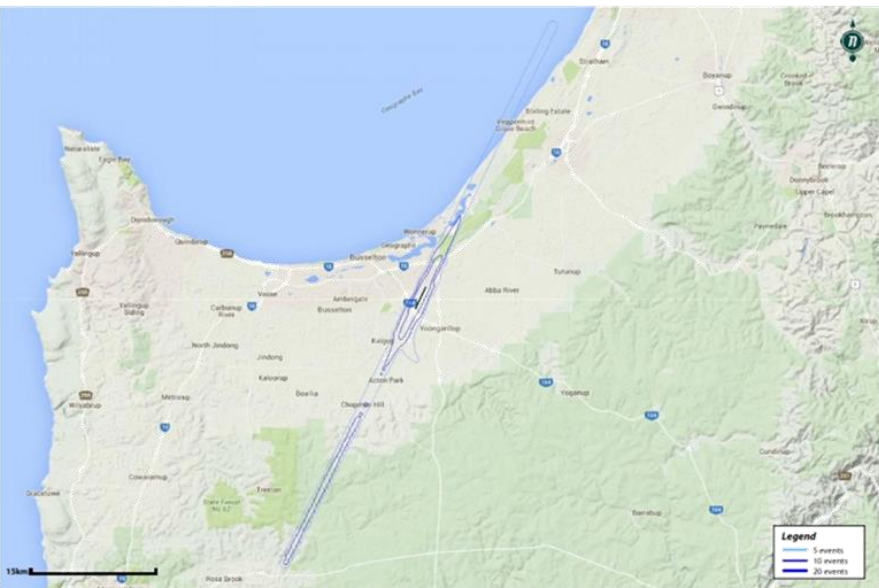


Figure 48: N70 Contours: 40-50 Year Forecast



N80 Contours: 40-50 Year Forecast

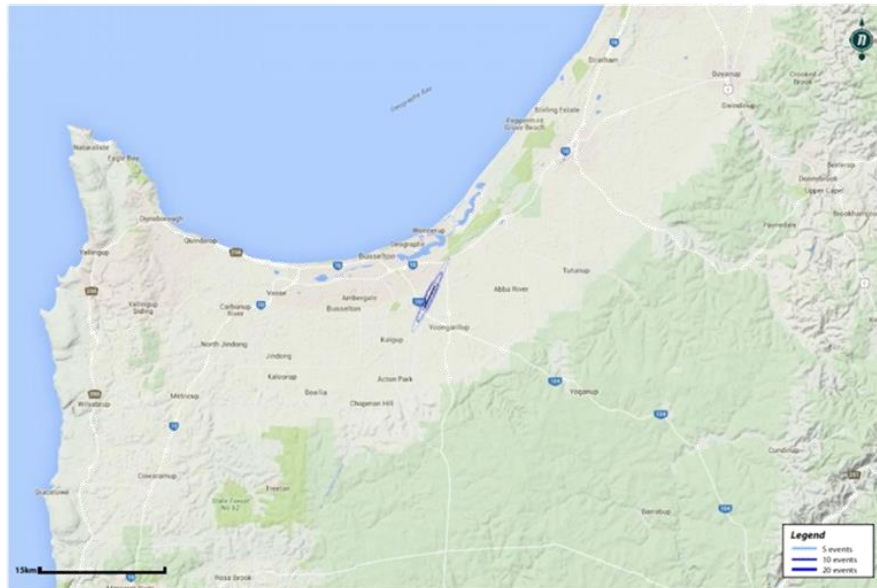


Figure 49: N80 Contours: 40-50 Year Forecast





9 May 2016

Jennifer May
Manager Commercial Services
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Our ref: 61/33115
Your ref: 156257

Dear Jenny

**Busselton-Margaret River Regional Airport
Peer Review of Noise Modelling**

GHD Pty Ltd (GHD) has completed a peer review of noise modelling contours (ANECs, N65, N70, N75, N80 and LAmx contours) recently prepared for the proposed Busselton-Margaret River Regional Airport development and reported in *Noise Modelling Report – Busselton Margaret River Airport*, completed by To70 Aviation (Australia) Pty Ltd (To70), dated December 2015.

1 Scope of work

The scope of works completed by GHD was as follows:

- Reviewed and assessed the data sources and attribution for aircraft movement forecasts, aircraft type selection and flight paths/tracks, track maps with labels and track assignment assumptions, details of circuit operations, stage lengths for departures and forecast horizons.
- Reviewed and assessed airport setup, runway description, temperature, headwind and humidity assumptions, calculations of airport capacity runway usage assumptions, day/night split assumptions and sources used as input for the INM model.
- INM model setup including version, aircraft type selection, details of terrain files (if used), base map coordinate systems etc.
- Documentation of inputs and outputs.

GHD completed a desktop peer review of To70 generated outputs; including:

- ANECs (standard) for the Busselton Regional Airport Master Plan 2015 aerodrome infrastructure / operations projected for twenty (20) years.
- N65, N70, N75, N80s for the following scenarios:
 - Master Plan (2015) aerodrome infrastructure / operations 2017/2018
 - Master Plan (2015) aerodrome infrastructure / operations 2022/2023
 - Master Plan (2015) aerodrome infrastructure / operations 2027/2028
 - Master Plan (2015) aerodrome infrastructure / operations 2037/2038
- ANEC (standard) for a 40-50 year projection (doubling of the 20 yr traffic forecast)

- N65 and N70 for a 40-50 year projection (doubling of the 20 yr traffic forecast)
- LAmx contours using the Master Plan (2015) infrastructure for the following design aircraft:
 - Fokker100 (approach & departure for 03 and 21)
 - A320 (approach & departure for 03 and 21)
 - B737-800 (approach & departure for 03 and 21)

2 Peer review report and close out comments

GHD has issued the report *Busselton-Margaret River Regional Airport - Peer Review of Noise Modelling*, dated March 2016.

Comments from the peer review report have been collated into a comments table, which incorporates a response to the peer review comments from To70 and a close out comment from GHD as peer reviewer. The close out comments table is attached to this letter.

3 Noise modelling to inform environmental approvals

City of Busselton has requested GHD to comment, as an additional scope item, following completion of the peer review, on the suitability of the noise modelling for informing environmental approvals.

The use of Australian Noise Exposure Concept (ANEC) (Australian Noise Exposure Forecast (ANEF)) and Nxx (number above) contours is considered the conventional approach to providing information on aircraft noise in Australia for both land use planning and assessing aircraft noise impacts at Australian airports as referenced by the Federal Government Department of Infrastructure and Regional Development.

The resultant Nxx (N65, N70, N75 and N80) noise modelling contours do not extend to any populous areas for modelled scenarios for 2018/19, 2022/23 and 2028/29. The noise modelling demonstrates that noise impacts from forecast aircraft movements are not predicted to impact on residential areas.

The noise modelling has been completed based on forecast air traffic levels provided by City of Busselton. The future forecasts have been based on a number of assumptions and may change. Indications from City of Busselton are that air traffic forecasts are conservative and the forecast activity levels may never be realised in practice. As such, noise modelling contours produced can be considered as worst case (as is a typical requirement for noise modelling studies to inform environmental approvals).

In addition, peer review has found on several occasions older model aircraft have been used as representative of newer models of aircraft. Old model aircraft are typically louder than new models, resulting in higher predicted noise levels.

Based on the peer review undertaken, GHD concludes that the noise modelling completed is suitable for informing environmental approvals and presents a representative prediction of noise levels from the proposed development of Busselton-Margaret River Regional Airport.

4 Closing

Thank you for engaging GHD to undertake the peer review of noise modelling for the proposed Busselton-Margaret River Regional Airport development.

Please contact the undersigned should you require further information or assistance in relation to this peer review.

Kind regards

A handwritten signature in blue ink, appearing to read 'J Forrest'.

James Forrest

Principal Environmental Scientist / Team Leader – Air & Noise Assessments (WA)
Service Line Leader – Air & Noise (Australia, Asia Pacific, United Kingdom & Middle East)
08 6222 8380 / 0406 522 496

11. PLANNING AND DEVELOPMENT SERVICES REPORT

11.1 DA14/0561 - PROPOSED EXTRACTIVE INDUSTRY - LOT 61 (NO.1958) CAVES ROAD, NATURALISTE

SUBJECT INDEX:	Planning/Development Applications
STRATEGIC OBJECTIVE:	Growth is managed sustainably and our environment is protected and enhanced as we develop.
BUSINESS UNIT:	Development Services and Policy
ACTIVITY UNIT:	Statutory Planning
REPORTING OFFICER:	Senior Development Planner - Andrew Watts
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Location Plan Attachment B Revised Proposal Attachment C Original vs Revised Extraction Area Proposals Attachment D Schedule of Submissions

DISCLOSURE OF INTEREST	
Name/Position	Mike Archer, Chief Executive Officer
Item No./Subject	11.1 - DA14/0561 - Proposed Extractive Industry - Lot 61 (No.1958) Caves Road, Naturaliste
Type of Interest	Impartiality Interest
Nature of Interest	The proponent of the application being a distant relative.

PRÉCIS

The Council is asked to consider an application seeking approval for an extractive industry (sand mining) on Lot 61, Caves Road, Naturaliste ("the site").

The proposal has been placed before Council due to the history of extractive industry proposals for this property and also given the number and nature of submissions received as a result of the consultation process.

It is considered that the extractive industry proposed in this location is consistent with the relevant planning framework and is recommended for approval subject to conditions.

BACKGROUND

The City received an application (DA14/0561) for an extractive industry (sand) at Lot 61, Caves Road, Naturaliste.

The site is located on the corner of Caves and Vidler Roads. It is zoned 'Agriculture', is located within a Landscape Value area and has a total size of 54.3 Ha (see Attachment A). The site currently accommodates the 'Empire Retreat' tourist development – and the owner of that development is also the applicant for this application. Access for the purposes of the extraction operation is to be via Vidler Road. As has occurred with some other extractive industry applications in recent times, the Council may wish to visit the application site as part of the process of determining the application.

The application was advertised for public comment and was also referred to relevant agencies. Both public and agency referral submissions raised various issues and concerns with the proposal and these concerns were subsequently presented to the applicant for consideration and response prior to a recommendation being presented to Council.

The original proposal was for a total of 1,000,000m³ of sand to be removed from the site, which the application stated would be removed at an average rate of 50,000 tonnes per year over a 20 year period, however it was also advised that if a major contract is won then 100,000 tonnes may be removed within a 3 month period.

The applicant subsequently revised the proposal by reducing the total volume of material to be extracted to 350,000m³, increasing the distance between the extraction site and sensitive premises. Further to this the applicant has advised that they are removing from the proposal providing for any significant increase in extraction volumes over short periods for major contracts.

The application for planning consent as revised is Attachment B.

A plan showing a comparison of the original and proposed extraction areas is Attachment C.

The subject site has had a history of past applications for extractive industry being considered by Council with an application being refused by Council on 13 July 2005 due to the following reasons:

- (a) The proposed sand pit conflicts with Council Policy in that it is within 500 metres of residences and the residents who are opposing the sand pit are likely to be adversely affected by dust/noise.
- (b) The proposed sandpit is practically surrounded by established or about to be established high-grade tourist resorts.
- (c) The cartage requirements of the pit would drastically increase the danger to motorists in their use of Vidler Road.
- (d) Council at its Meeting of 14 February 2001, determined that no sand pits would be permitted in this area in the future.

It should be noted that the current Council is not bound by this earlier resolution, and that a Council cannot bind a future Council in this matter. Furthermore, the relevant policy framework was modified a number of years ago to allow extractive industry in this area, and more broadly in the western part of the District.

STATUTORY ENVIRONMENT

The key statutory environment is set out in the City of Busselton *Local Planning Scheme No. 20* ('the Scheme'), which classifies 'Extractive Industry' as development requiring planning consent and an 'A' use within the Agricultural zone. The 'A' permissibility means that the proposed land use can be approved at the discretion of the City, following a compulsory consultation process as outlined in clause 12 of the Scheme.

RELEVANT PLANS AND POLICIES

The assessment of the proposed extractive industry is guided by a number of policies which relate to the zoning and proposed use of the land. The key policy implications are outlined below.

Local Rural Planning Strategy

The site is contained within the 'Naturaliste' Precinct in the Local Rural Planning Strategy. The Strategy recognizes that from an economic perspective that there are commercial sand extraction resources in the area.

The precinct vision is to '*Retain and conserve the natural environment, landscape values and character of the area in balance with limited tourist development.*'

The objectives of the precinct are *'To ensure that the planning in this precinct is consistent with the LNRSP and Scheme provisions.'*

Agricultural Zone - Objectives and Policies

The objectives and policies of the Agriculture zone seek to preserve the agricultural potential of rural land and to only permit development for other purposes where other suitable land is not available and where the rural amenity will not be adversely impacted.

Leeuwin-Naturaliste Ridge Statement of Planning Policy

The LNRSP places a very high priority on the protection of Prime Agricultural Land with the overriding criterion being to ensure the predominant use of land will be agriculture. Other uses, including uses of interspersed lands with lesser agricultural potential, will be compatible with and not jeopardise, agricultural use of adjoining Prime Agricultural Land. The LNRSP requires that development of mineral and basic raw material resources will be subject to programmed rehabilitation which will be recommended as a condition of any Planning Consent granted. The proposal is consistent with this policy.

Local Planning Policy 5A: Extractive Industries

The Extractive Industry Policy recognises that extractive industries have the potential for incompatibility with other land uses. It also recognises that this is particularly the case west of Bussell Highway where sensitive land uses such as tourist accommodation and tourist-oriented land uses are most often located. The Policy only supports extractive industries where land use conflicts can be avoided or minimised.

The Local Planning Policy requires the advertising of all Extractive industry Proposals to involve advising all landowners within 1.0km of the site.

FINANCIAL IMPLICATIONS

There are no identifiable significant financial implications to the City arising from the staff recommendation in this report.

Long-term Financial Plan Implications

Nil

STRATEGIC COMMUNITY OBJECTIVES

The recommendation of this report reflects Community Objective 5.2 of the Strategic Community Plan 2013, which is; *"Growth is managed sustainably and our environment is protected and enhanced as we develop."*

RISK ASSESSMENT

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken using the City's risk assessment framework. The assessment identifies 'downside' risks only, rather than 'upside' risks as well. Risks are only identified where the individual risk, once controls are identified, is medium or greater. No such risks have been identified.

CONSULTATION

The proposal was referred to landowners within one kilometre of the proposed extractive industry and to relevant Government agencies. It was also advertised in the local newspaper.

36 submissions were received — seven from Government agencies or service providers, 29 from surrounding landowners. All public submissions received broadly objected to the proposal.

Subsequent to being provided with details of the issues raised in submissions the applicant revised the proposal. As revisions to the proposal were made in response to addressing issues raised in submissions the revised proposal has not been re-advertised. The exception to this being that the revised proposal was referred to Main Roads WA due to a reduction in proposed peak traffic volumes and significant works having been undertaken to Caves Road and its intersection with Vidler Road subsequent to comment being made on the original proposal.

A schedule of submissions is in Attachment D.

Agency comment

The Department of Mines and Petroleum (DMP) had no specific comments regarding this proposal. It did, however, advise that sand is a scarce and important resource in the South West region and that supplies of it are needed for affordable development and infrastructure projects. It has also been requested that the City notify the Geological Survey of Western Australia of all extractive industry applications to assist/contribute towards their database.

The Department of Water (DoW) recommends that any approval for the proposed extractive industry should include the following conditions:

- the extractive industry will not intercept the water table;
- there will be no dewatering of the extraction area permitted; and
- no standing water will occur at the end of mining / post rehabilitation.

To protect water resources against potential contamination, the following specific conditions are also recommended to be applied:

- there will be no additional storage of hydrocarbons on-site,
- on-site refuelling of equipment will be from a mobile service vehicle carrying appropriate spill prevention and clean-up equipment; a
- no major repairs or maintenance will take place on site.

The Department of Parks and Wildlife (DPaW) advised the Lot 61 subject of the proposal borders two lots which are subject to the DPaW “Land for Wildlife” program, which aims to encourage landholders to conserve nature and wildlife on properties. DPaW note that the proposed extractive industry site is generally cleared of native vegetation but is within close proximity to potential Western Ringtail Possum and Black Cockatoo habitat trees. The proponent should ensure that these trees are not impacted by the proposed extraction works.

DPaW has also mentioned the requirements of the Leeuwin Naturaliste Ridge Statement of Planning Policy and the need to comply with landscape protection requirements. DPaW recommends that all final contour and batter slopes should be no steeper than 1 vertical to 6 horizontal.

Main Roads referral response to the original proposal requested that a condition of approval should be applied for upgrades to be made to the intersection of Vidler and Caves Roads, including right turn widening. As a result of a revised proposal that reduces peak truck movement numbers and with recent improvements made to the Vidler Road intersection with Caves Road, Main Roads has revised their comments to advise that they have no objection to the proposal and that the intersection upgrades recently undertaken by Main Roads are sufficient to cater for the proposal without any further works being necessary.

The Department of Environment and Regulation (DER) had no specific comments other than to advise that if clearing of native vegetation or screening and washing of sand is proposed, approval from DER may be required for these activities.

Public Comment

29 public submissions objected to the proposal. The main issues raised in public submissions related to proximity to houses and tourist accommodation, noise, dust, traffic and landscape amenity issues. These issues have been discussed in more detail within the officer comment section of this report.

OFFICER COMMENT

There are seen to be a number of key issues affecting the consideration of this proposal. These issues are outlined below:

1. Environmental Impact;
2. Traffic Impact and Management;
3. Noise and Dust Emissions;
4. Landscape Impact; and
5. Basic Raw Material Supply

Environmental Impact

The extraction site is predominantly clear of vegetation however if native vegetation clearing is required, that clearing may require approval of the Department of Environment Regulation.

In accordance with the Extractive Industry Policy, however, it is necessary for a rehabilitation and environmental management plan to be provided and approved.

The extractive industry policy requires that only 2ha can be worked at any one time. Further to this, it is required that worked areas commence rehabilitation prior to commencing extraction on the next cell.

Given the role of the DER in the clearing permit process, the environmental responsibility of the City involves approving a suitable Environmental Management Plan and associated Rehabilitation Plan.

Traffic Impact and Management

Access and the additional trucks movements the proposal would place on Vidler & Caves Roads and safety concerns was raised as an issue by most submitters during the consultation process. Both roads are currently sealed with Caves road being under the management of Main Roads WA. Main Roads referral response to the original proposal requested that a condition of approval if granted was for upgrades to be made to the intersection of Vidler and Caves Roads including right turn widening. As a result of a revised proposal that reduces peak truck movement numbers and with recent improvements made to the Vidler Road intersection with Caves Road, Main Roads has revised their comments to advise that they have no objection to the proposal and that the intersection upgrades recently undertaken by Main Roads are sufficient to cater for the proposal without any further works being necessary.

Noise and Dust

There are a number of controls within the Extractive Industry Policy which aim to control the impact of extractive industries on amenity. Noise and dust generated from extractive industry are the primary concerns which require addressing in this regard. As mentioned in the Background section of this report, there are a number of sensitive land uses located within the general proximity of the site. The primary controls in this case are setback requirements and noise/dust management plans.

Clause 6.2.1 of the Extractive Industry Policy states that *"No extractive industry operations to be located within 500m of any tourist accommodation/attraction, where the owners of such object to the proposal"*. The owners of the nearby Yallingup Lodge tourist development which is within 500m of the site of the original proposal objected. There was also objection submitted on behalf of the owners of Lot 4 Hemsley Road which adjoins the subject site and upon which Tourist Accommodation was approved as part of developments for DA13/0739 at the Council meeting of 23 April 2014. The nearest part of the approved development (Chalets) would be approximately 100m to the original proposed extraction area. No physical construction of development for DA13/0739 has commenced and with the Development Approval due to expire in May 2017, to date no building permit application has been submitted so it is unclear if development for DA13/0739 will proceed.

With the revised proposal modifying the proposed extraction area layout a 500m buffer from all existing tourist developments will be achieved and the distance to the nearest existing sensitive premises will be approximately 370m to a house on adjoining Lot 6. The distance to the development site for DA13/0739 is approximately 200m.

The policy provides for setbacks between extractive industry and dwellings in 6.2.1, stating *"No extractive industry is to be located within 500m of a residence where the owner or resident of such objects to the proposal"*. In this instance the owners of Lot 24 Drummond Glen have objected to the original proposal, however the revised proposal achieves a setback of greater than 500m to the house on Lot 24.

Notwithstanding Clauses 6.2.1 and 6.2.2 of the policy discussed above, the policy guides that the extraction of sand could be located less than 500m but no closer than 300m from a sensitive landuse dependent on the nature and scale of the development and suitable dust and noise management. The revised proposal is located approximately 370m from the nearest sensitive premises, being a house on Lot 6 Caves Rd.

Furthermore, in terms of setbacks, clause 6.2.5 of the Extractive Industry Policy is also applicable, requiring the following to be addressed; *"Policy Areas 2 and 3: Where an extractive industry is approved within 1km of a residence or tourist accommodation or attraction, additional conditions to reduce amenity impact from noise and dust may be imposed, including operating times."*

There are a significant number of residences and tourist based operations within 1km of the proposal, which includes almost all of the objections received. The noise and dust management plan which has been submitted to the City, as per requirements of the Extractive Industry Policy, proposes a number of management measures. This includes installation of noise and particulate monitoring equipment. The noise targets identified for compliance within the management plans are as set out in the State noise regulations (i.e. the *Environmental Protection (Noise) Regulations 1997*). Also, operating and haulage hours are in accordance with the provisions outlined by the Policy, which does not allow work on the weekends or public holidays.

Having assessed the noise and dust management plan, officers are of the view that the plan is technically sound and that it is reasonably practical for the proposal to otherwise be modified to comply with the dwelling separation and boundary setback requirements. It is also important that distance alone is not a protection of amenity. Other measures will be applied in combination to maintain the amenity for neighbouring residents. Note that does not mean there will be *no* impact on the amenity of the locality, but rather that the impacts will not be unreasonable, provided they

are managed in accordance with the noise and dust management plan that has been provided by the applicant.

In summary on the issue of amenity, it is considered that the noise and dust management plan which the applicant has submitted are of an appropriate standard and meet the requirements of the Extractive Industry Policy. The management plan, in conjunction with a rehabilitation plan, will manage the amenity concerns raised.

Landscape Impact

The issue of amenity at a localised level has been addressed above. In regards to the potential impact on the greater area, it is necessary to consult the landscape provisions of the *Leeuwin-Naturaliste Ridge Statement of Planning Policy*. Lot 61 is largely classified as 'General Character' with the rear section of the site mapped as 'Natural Landscape Significance' and the front part of the site being 'Travel Route Corridor'. The Extraction area appears to be confined to 'General Character.' General character is classified as the lowest level of significance within the policy and is the designation given to areas which do not fall into higher levels of importance. The western section of the site is classified as 'Natural Landscape Significance'; this is the highest level of landscape value in the policy. It is to be noted that this section of the site is not proposed to be subject to extractive industry. It is important to note that the proposal does not fall within an area that may be viewed from an identified 'travel route corridor'. The policy requires that extractive industries are to be subject to programmed rehabilitation, which will be recommended as a condition of any consent granted. On this basis, given that the area mapped 'Natural Landscape Significance' is not affected and with the implementation of a suitable rehabilitation plan, the proposal will not result in a significant impact on landscape values.

Basic Raw Material Supply

The supply of basic raw materials, including sand, is a significant issue across the region and is a relevant planning consideration – although primarily at the policy and strategy development level, rather than as a significant factor in the determination of individual applications. In assessing individual applications the City should be primarily concerned with ensuring that the impacts of proposals, in terms of environmental, traffic, amenity and/or landscape values, will be effectively managed.

CONCLUSION

It is accepted that sand is an important resource and finding such accessible resources is becoming increasingly difficult.

A number of submissions regarding the proposal have been received, concerning a range of issues, and the applicant has responded to these issues satisfactorily.

Officers are satisfied that the road network is satisfactory to accommodate this proposal, and haulage time will be restricted to avoid a potential to conflict with school bus travel times.

OPTIONS

The Council could:

1. Refuse the proposal, setting out reasons for doing so.
2. Apply additional or different conditions.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The proponent and those who made submissions will be advised of the Council decision within two weeks of the Council making a determination.

OFFICER RECOMMENDATION

That the Council resolve:

- 1) That application DA14/0561 submitted for an Extractive Industry at Lot 61 Caves Road, Naturaliste is considered by Council to be consistent with the City of Busselton Local Planning Scheme No. 21 and the orderly and proper planning of that locality.
- 2) That Development Approval is issued for the proposal referred to in 1. above subject to the following conditions:

General Conditions:

1. The development hereby approved is permitted to operate for five years from the date of this Decision Notice or until 350,000 cubic metres volume of material has been extracted, whichever is sooner. The site shall be rehabilitated in accordance with an approved Rehabilitation Plan by the expiry date of this planning consent and shall be operated in a manner consistent with all associated detailed plans, including but not limited to the Noise Management Plan and Dust Management Plan.
2. The development hereby approved shall be limited to: the extraction of sand from the site; screening of material; associated drainage works; and rehabilitation works. At no time shall any processing, crushing or blasting works be carried out.
3. Working hours within the pit area and transportation of materials shall be restricted to the hours between: 7.00am and 6.00pm Mondays to Fridays; 7.00am and 12.00pm Saturdays for rehabilitation works only; and at no time on Sundays or public holidays.
4. No more than 2 hectares shall be worked at any one time; this area shall then be rehabilitated in accordance with the approved details pursuant to Condition 7.3 concurrently with the extraction of the following 2 hectare area.
5. The lowest level of excavation shall always be a minimum of at least 1 metre above the maximum water table level.
6. The minimum setback from all boundaries shall be 20 metres.

Prior to Commencement of Any Works Conditions:

7. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the City and have been approved in writing:
 - 7.1 A Noise Management Plan. The plan is to be prepared using the prescribed standards for noise emissions as set down in the Environmental Protection (noise) Regulations 1997.
 - 7.2 A Dust Management Plan. This plan is to be prepared using the DEC guidelines "A Guideline for Managing The Impacts of Dust and Associated Contaminants From Land Development Sites, Contaminated Sites Remediation and Other Related Activities (DEC 2011).

- 7.3 A Rehabilitation Plan, incorporating, at a minimum, the following:
- Embankments not to be steeper than 1 in 6;
 - Contour ripping the bottom and sides of the pit area;
 - Spreading of stockpiled topsoil;
 - Spreading of stockpiled branches and undergrowth;
 - Seeding with an appropriate agriculture seed mix, and / or planting native species of trees,
 - Shrubs and ground covers;
 - Topsoil is to be stockpiled and re-established;
 - Reuse of timber;
 - Staging of rehabilitation process.
- 7.4 A Drainage Management Plan, incorporating the installation of detention and silt / nutrient stripping ponds. The measures incorporated into the Plan shall be implemented prior to the commencement of excavation and maintained at all times.
- 7.5 A Dieback Hygiene Management Plan addressing the issue of dieback spread from, or to, the property by transfer of the disease by plant and vehicles, and the material being transported. All operations related to the extractive industry shall be carried out in accordance with the approved Plan.
- 7.6 A Traffic Management plan, incorporating, at a minimum, the following:
- Road signage to be erected along the transport route. The installation of the signs shall be completed by the City of Busselton for which fees are payable;
 - Truck operating hours that avoid conflict with school bus services;
 - A maximum of 30 laden truck movements departing the property on any given day;

Prior to Occupation/Use of the Development Conditions:

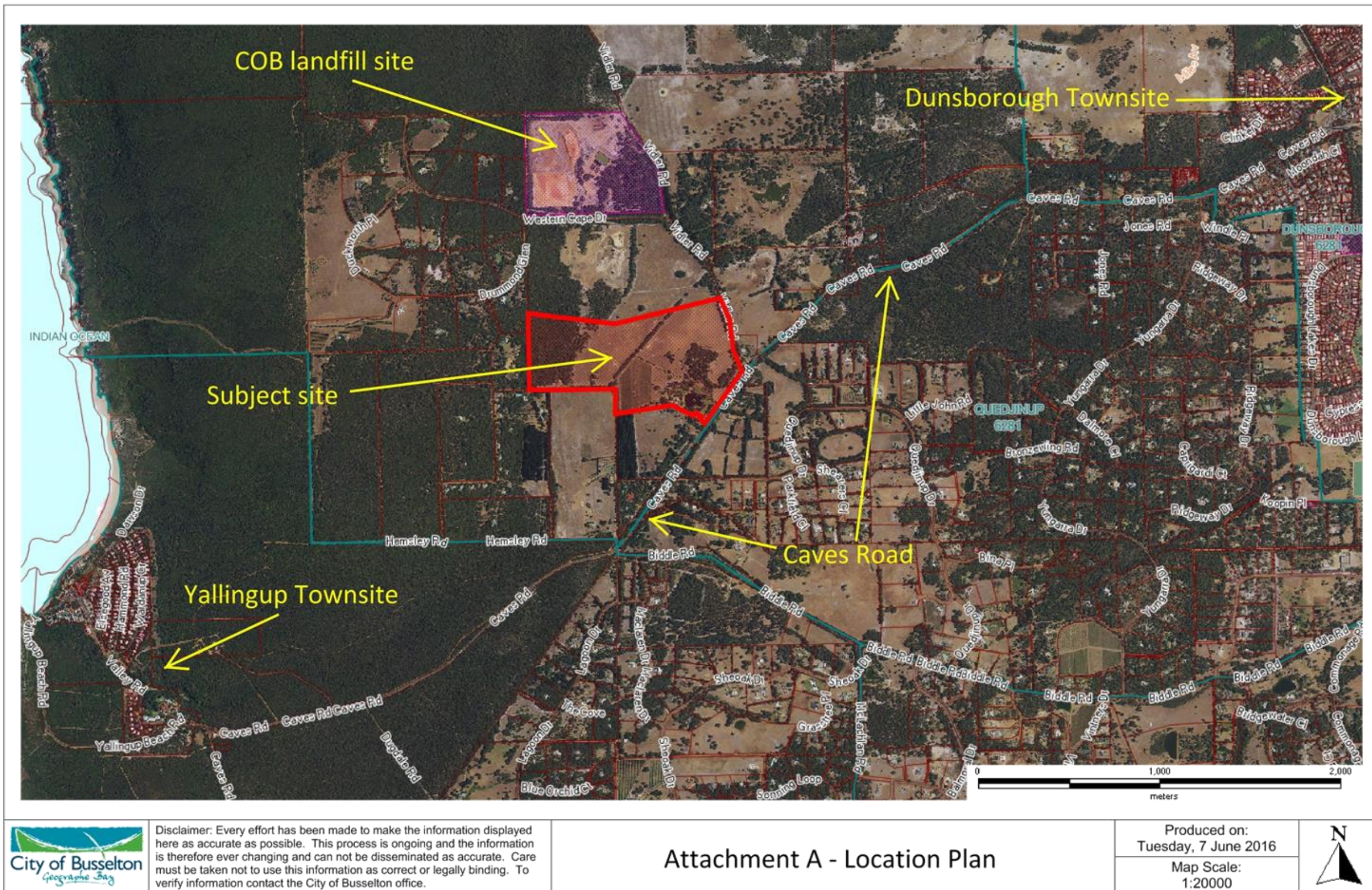
- 8 The development hereby approved, or any works required to implement the development, are subject to the following bonds (accompanied by an executed legal agreement with the City at the full cost of the owner) which shall be paid to the City within 2 months of the date of this planning consent:
- 8.1 A road maintenance bond of \$20,000.00 in the form of an unconditional bank guarantee to ensure that the surrounding road network is maintained to the satisfaction of the City for the term of the extractive industry. Those portions of public roads affected by the activities related to the approval shall be maintained to a standard acceptable to the City at the applicant's cost; such bond may be utilised for road maintenance purposes where necessary as a result of the operation;
- 8.2 A performance bond to the value of \$5,000.00 in the form of an unconditional bank guarantee to ensure that the impacts on surrounding properties as affected by the activities related to the subject Extractive industry are managed to a standard acceptable to the City;
9. The crossover to be constructed to a sealed and drained standard to the specifications and satisfaction of the City. Existing access off Vidler Rd to be sealed and drained for a minimum of 20m from the edge of seal on Vidler Road into Lot 61.

On-Going Conditions:

10. The works undertaken to satisfy Condition(s) 7.1-7.6 shall be subsequently maintained for the life of the development including:
- 10.1 The approved Rehabilitation Plan shall be carried out in accordance with the

approved details.

- 10.2 All operations related to the extractive industry shall be carried out in accordance with the approved Dieback Management Plan.
- 10.3 The approved Dust Management Plan shall be implemented and carried out in accordance with the approval details.
- 10.4 The approved Noise Management Plan shall be implemented and carried out in accordance with the approval details.
- 10.5 The approved Traffic Management Plan shall be implemented and carried out in accordance with the approval details.
- 10.6 The approved Drainage Management Plan shall be implemented and maintained at all times.



City of Busselton
Locked Bag 1
2 Southern Drive
Busselton WA 6280

City of Busselton	Application No.	File No.
	CLC L	
	19 FEB 2016	
	Project ID	Doc ID
	Role/Title	

Landform Research
Land Systems - Quarries - Environment
ABN 29 841 445 694

5 February 2016

Re: **Application for Planning Consent
Proposed Sand Quarry
Lot 61, 1958 Caves Road, Naturaliste**

Attention *Andrew Watts*
Senior Development Planner

Please find attached the updated copies of the application that have been brought into line with the City Policies as per the email of 15 May 2015 to J and P Coleman of Empire

The Application Forms should remain valid.

As there has been a contraction of the proposed footprint, it is believed that all previous public consultation covers the new proposal with some of the issues raised by the respondents now being mitigated by the revisions made.

Attached are four paper copies of the documentation, including digital files on CD.

other parts of the documentation and figures.

Lindsay Stephens
On behalf of the proponents





EXCAVATION – REHABILITATION MANAGEMENT PLAN

SAND QUARRY

LOT 61
1958 CAVES ROAD
NATURALISTE

City of Busselton

J and P Coleman

January 2016

EXCAVATION – REHABILITATION MANAGEMENT PLAN

LOT 61
1958 CAVES ROAD
NATURALISTE

J and P Coleman
PO Box 42
Dunsborough 6281

Phone Mr P Coleman 0411 848 989



Lindsay Stephens BSc Geology), MSc (Plant Ecology)
Mem Aus Geomechanics Soc – MEIANZ – F IQA

25 Heather Road Roleystone WA 6111
Tel 9397 5145, landform@iinet.net.au

Summary

The City of Busselton and nearby areas are undergoing significant development, much of which is located on low lying land that requires fill and consequently requires sand for construction and fill.

This documentation provides the background for an application for Planning Approval and Extractive Industries Licence.

The sand is a valuable resource for the community as it is highly suitable for fill and other construction materials. The local area is a known sand resource in which active sand pits occur.

The sand extends to depth but is anticipated that the pit will be 5 – 10 metres deep, deepening slightly at the western edge where the resource is thicker.

City of Busselton, Planning Policy 5, "Rural Land Use and Development" Policy, 2010 compliments the Town Planning Scheme and has policies with respect to the extraction of sand.

Policy 5A Extractive Industry Provisions seeks the protection and staged use of basic raw materials whilst minimizing environmental and social impacts.

Although Lot 61 is zoned "Agriculture" it lies within Policy Area 2 – "Extractive Industry Constrained" in City of Busselton, Planning Policy 5, "Rural Land Use and Development" Policy, 2010

The excavation areas are set back from Vidler and Caves Roads. Lot 61 is listed in the *Caves Road Visual Management Provisions*.

Those provisions show Lot 61 as Policy Area 2, Moderate Visual Absorption, and recommend that the most sensitive area lies within 500 metres from Caves Road.

The proposed excavation lies outside the 500 metre nominated area, in a swale. The design of the pit and the intervening tree belts and vegetation along Caves Road will as far as is known prevent the proposed pit from being seen from Caves Road.

All stages are well protected visually.

The site lies within a natural swale and is set well back from nearby sensitive premises with almost all the pit located 500 metres from Yallingup Lodge, Yallingup Forest Resort and dwellings to the west.

There might be some glimpse of part of an excavation from Vidler Road, but that can be negated by the use of perimeter bunding.

Excavation will be conducted from behind existing tree buffers and the pit will be orientated to minimise or prevent visual impact from outside Lot 61.

A perimeter buffer of 20 metres with earth bunding is proposed for adjoining lots in compliance with Section 6.4 City of Busselton Policy 5A – Rural Areas land Use and Development Policy.

Access will be from Vidler Road, which has a 70 kph speed limit and is used to access the City of Busselton Landfill site.

The depth of excavation will be up to 8 metres deep with the water table over 10 metres below the pit floor which complies with all policies. The area of sand pit is approximately 9.0 hectares. The volume of resource delineated in the proposal is about 350 000 m³.

It is anticipated that up to 50 000 tonnes of sand will be produced annually. This amounts to an average of approximately 7 laden truck movements per day using trucks laden with 25 tonnes average if all loads are spread out. What is likely is that on some days there will be more trucks and on other days less or no truck movements.

There also may be the potential for a large contract to be won. This for example may require 100 000 tonnes of sand to be moved in three months. This will require 5 laden truck movements per hour for the three months with the remainder of the year at the lower rate of extraction and transport.

It is suggested that for a large contract the Shire of Busselton be notified at least 1 week prior to the commencement of a large contract and informed of the tonnages, likely truck movement and anticipated volumes to be transported during that contract. This process is used at other sand pits and provides the City with an opportunity to discuss any specific issues with the operator.

The loading and access of each truck will normally take approximately 3 minutes.

Hours of operation are proposed to be 6.00 am to 5.00 pm Monday to Saturday inclusive, excluding public holidays.

A 5 year length of approval is requested.

The loading and access of each truck will normally take approximately 3 minutes and would be achieved using one loader. For a large contract a second loader may be required.

This documentation provides the support for a renewal of Planning Approval and Extractive Industries Licence.

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Excavation – Rehabilitation Management Plan
Proposed Sand Quarry, Lot 61 Caves Road, Naturaliste

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1.0 Introduction

1.1 Background and Proposal

Background

The City of Busselton and nearby areas are undergoing significant development, much of which is located on low lying land that requires fill and consequently requires sand for construction and fill.

This documentation provides the background for an application for Planning Approval and Extractive Industries Licence.

Lot 61 lies in an area of known sand resource from which active sand pits occur.

Importance and Rationale

Sand in the local area, that is free from excessive clay, is restricted to small to this locality with a substantial proportion of the sand being covered by remnant vegetation.

This site is important as a resource because it is cleared pasture and will be returned to pasture.

The Department of Mines and Petroleum has recognised the risks from sterilisation of resources of sand in the southern Swan Coastal Plain and is currently undertaking an assessment of future community needs.

See;

- Western Australia, Western Australian Planning Commission, *State of Planning Policy 2.4, Basic Raw Materials*.
- Western Australia, Western Australian Planning Commission, *State of Planning Policy 2.5, Agriculture and Rural Land Use*.
- Department of Planning and the WAPC released the draft *Basic Raw Materials Demand and Supply Study for the Bunbury – Busselton Region*

Sand is only extracted for the community. If the community did not need these materials there would be no extraction.

Requested Planning Approval

An Extractive Industries Licence and Development Approval for the site, for a period of 5 years, is requested to ensure all the sand is removed.

1.2 Proponent

The proponent is J and P Coleman

Contact can be made through

J and P Coleman
PO Box 42
Dunsborough 6281

Phone Mr P Coleman 0411 848 989

1.3 Location and Description

Lot 61	1958 Caves Road
Plan	P23969
Volume	2627
Folio	283

1.4 Description of the Resource

- **Nature of the resource**

The sand is a sub rounded to rounded quartz sand generally medium grained; with a significant portion of the grains being larger than 1.5 mm. It is dark grey brown in the surface with a small amount of humus, then grading to brown sand at depth with some associated gravel.

The sand occurs as a fill of sand on the leeward side of Cape Naturaliste and extending up the ridge to the west. The sand appears to be of aeolian origin, blown in from the west. The sand extends to depth but is anticipated that the pit will be 5 – 10 metres deep, deepening slightly at the western edge where the resource is thicker.

On Lot 61 the sand occupies a swale along the western portion of the land.

There are a number of sand types. Some is mixed with weak gravel development which is suitable for fill sand.

All other sand is suitable for fill sand.

It is also possible that some sand is suitable as concrete sand for concrete batching. Any such sand will normally require screening to remove roots and other deleterious organic matter.

Concrete sand is not common and such sand should be recovered and used for that purpose.

- **Uses**

The sand is proposed to be used for a variety of purposes such as fill sand, construction sand, and as a potential specialty sand for some applications such as filter sand.

At this stage there is no plan to wash and screen the sand for specialty uses, but should this become viable it will be used.

1.5 Aims of the Proposal

The aims of the proposal are to;

1. Provide an additional source of fill and other sand locally.
2. Utilise the sand prior to its sterilisation.
3. Comply with State Planning Policies No 2.4 and 2.5 which state that basic raw materials should be taken prior to sterilisation of the area by development.

2.0 Existing Environment

2.1 Geology and Geomorphology

The eastern flank of Cape Naturaliste consists of deep Aeolian sands overlying deep regolith of developed on the regolith of the Archaean Gneiss Basement.

Western Australian Geological Survey, 1 : 50 000 Environmental Geology Series, Yallingup, 1991.

Superimposed on the regolith of the gneiss basement is a flank of sand described in the Yallingup 1 : 50 000 Environmental Geology Series as S5, *Sand – Very pale brown, medium to coarse grained sand, well sorted, sub-angular to rounded quartz and feldspar.*

The sand on site is consistent with this description although the feldspar has been weathered to form minor amounts of clay and there has been minor leaching of the brown iron oxide coatings to form white upper horizons and weak gravel and pisolite deposition.

2.2 Soils

Soils on the site consist predominantly of brown sands that are dark grey brown in the upper topsoil horizon and brown earthy sand extending to depth.

There has been minor leaching to produce weak pisolite gravel and lighter brown horizons.

The sand extends to over 5 metres deep and increases in thickness to the west to around 8 metres thickness.

2.3 Hydrogeology

In summer the local soils dry out, but in winter the rate of precipitation wets the sand. There are no winter wet conditions. The site is not subject to any watercourses or flood paths.

The infiltration rates ensure that the sand does not become saturated and no water exists in the resource sand areas.

The water table is not exposed on the sand areas on site.

The dam on site to the east of Empire Retreat is located on regolith developed on granite basement and is perched above the regional water table.

The sand resource is elevated and lies in a swale with floor elevations of 90 plus metres. The sand is deep and appears to be a valley fill deposit filling an ancient valley in the pre-existing basement regolith.

In *Department of Water, 2009, Busselton – Capel Groundwater Area* it is not clear whether there is groundwater under the site. In some locations superficial groundwater occurs sitting on the basement regolith, but where that basement is sloping and draining the water table is thin or not present through drainage.

The water table is not exposed on site, and was not intersected in a Bore Hole (NW10) on Lot 8 to the north where the water table was deeper than 27 metres from a land surface of 890 metres AHD. The bore is used for the City of Busselton Landfill Operations on Lot 8.

The centre of Lot 61 has the same elevation which will make the water table deeper than 63 metres AHD. (See Geological Survey of Western Australia, 1 : 50 000 Environmental Geology Series Yallingup).

This means that the separation to the water table is well over 10 metres which complies with all Department of Water Policies.

In winter precipitation enters the soil and drains to the water table, which appears to drain to the north although the basement geology and form make this interpretation a little uncertain. Under the sand resource it is possible groundwater flow is south west.

There is generally no surface runoff of water from the sand due to the porosity and permeability of the sand, with precipitation draining to the water table. It has been estimated that perhaps 20% of the rainfall will reach the water table, based on the generally cleared nature of the sand and depth of the water table.

There are no acid sulphate or salinity issues with the soils and water being fresh and elevated in the landscape.

Further information is provided at 5.5 Water Management.

2.4 Vegetation

The vegetation of the sand is cleared pasture land with scattered *Eucalyptus globulus* (Bluegum) and exotic tree planting. Local native vegetation remains on the western portion of Lot 61 as it rises up the ridge outside the proposed excavation. See site photographs.

2.5 Fauna

The fauna on site will already be significantly depleted in the cleared areas, but the vegetation of the lower elevations between the sand ridges forms a significant fauna habitat. It is not proposed to impact on this fauna habitat.

3.0 Planning Issues

3.1 Current Land use

Lot 61 are cleared grazing land with Empire Retreat located on the eastern portion of the site. Associated with Empire Retreat are a small vineyard, olive grove and planted gardens.

3.2 Land Zonings and Policies

The State Planning Policy Framework provides for the implementation of a planning framework through the recognition and implementation of Regional Planning Policies above Local Planning Schemes and Policies.

Within each layer of planning, there are a number of key policies and strategies to provide guidance to planning and development to enable sustainable communities to develop, expand and prosper without compromising the environment and future generations.

Planning is governed under the *Planning and Development Act 2005*. This Act enables Government to introduce State and Regional Planning Schemes, Policies and Strategies to provide direction for future planning. The State and Regional Schemes sit above Town Planning Schemes and Strategies introduced by Local Government.

Strategies and Policies provide guidance on how planning is to be undertaken and how proposed developments are to be considered. These Strategies and Policies are at the State, Regional and Local levels.

Schemes are gazetted documents that provide for consideration and approval of proposed developments. These are normally at the Regional and Local Level.

In addition to the documents produced under the *Planning and Development Act 2005*, the *Local Government Act 1995* provides Local Governments with a mechanism to prepare Local Laws to manage issues of local significance.

With respect to the supply of sand the, the overarching document is the;

- State Planning Policy 1.0 State Planning Framework.

Complementing this are a number of Relevant State Policies;

- State Planning Policy 2.0, Environment and Natural Resources Policy.
- State Planning Policy 2.4, Basic Raw Materials.
- State Planning Policy No 2.5, Agricultural and Rural Land Use Planning.
- State Planning Policy No 4.1, State Industrial Buffer Policy.

The City of Busselton has one Town Planning Scheme; TPS 21.

The City of Busselton also has a land use strategy to provide a context for local planning within the regional planning strategies;

- City of Busselton Planning Policy 5, Rural Land Use and Development Policy 2010.

In addition the City of Busselton has an extractive industry bylaw;

- City of Busselton Extractive Industries Local Law.
- Lot 61 lies within Policy Area 2 for Extractive Industries.

All the listed planning instruments provide guidance on local planning, but, in addition, approval is required under the;

- City of Busselton Town Planning Scheme 21.
- City of Busselton Extractive Industry Local Law.

The relevant policies have all been considered with respect to this application. The Quarry complies with, or is compatible with, all policies, strategies and schemes.

A summary of each of the relevant policies, strategies and schemes is provided below, with a comment on how the excavation of sand relates to each.

3.2.1 State Government Policies and Planning Schemes

STATE PLANNING POLICY 1.0, STATE PLANNING FRAMEWORK POLICY

The State Planning Policy Framework provides for the implementation of a planning framework through the recognition and implementation of Regional Planning Policies above Local Planning Schemes and Policies.

A number of State Policies have been released under the State Planning Framework Policy.

- *State Planning Policy 2.0, Environment and Natural Resources Policy*
- *State Planning Policy 2.4, Basic Raw Materials*
- *State Planning Policy No 2.5, Agricultural and Rural Land Use Planning,*
- *State Planning Policy No 4.1, State Industrial Buffer Policy,*

These are considered in turn.

A number of other key State Government Policies are also relevant to the local regional planning.

- *State Planning Strategy, 1997*
- *Bunbury – Wellington Region Plan (WAPC 1995)*
- *Greater Bunbury Region Scheme, 2007*
- *Greater Bunbury Strategy (draft) 2011*
- *Basic Raw Materials Demand and Supply Study for the Bunbury – Busselton Region draft 2012*

• State Planning Policy 2.0, Environment and Natural Resources Policy

This policy provides for the protection of all natural resources under a number of sections;

- 5.1 General Measures
- 5.2 Water Quality including stormwater and wetlands
- 5.3 Air Quality
- 5.4 Soil and Land Quality
- 5.5 Biodiversity
- 5.6 Agricultural Land and Rangelands
- 5.7 Minerals Petroleum and Basic Raw Materials
- 5.8 Marine Resources and Aquaculture
- 5.9 Landscape
- 5.10 Greenhouse Gas Emissions and Energy Efficiency.

In addition to recognising the importance of protecting air quality, soil and land quality, water and wetlands and landscapes, the importance of Basic Raw Materials to the community is identified with reference to *SPP 2.4 Basic Raw Materials*, *State Gravel Strategy 1998* and *State Lime Strategy 2001*. See Section 2.1 of this management plan.

Section 5.7 of SPP 2.0, deals with Minerals, Petroleum and Basic Raw Materials.

Part of Section 5.7 states;

Basic raw materials include sand, clay, hard rock, limestone and gravel together with other construction and road building requirements. A ready supply of basic raw materials close to development areas is required in order to keep down the cost of land development and the price of housing.

Planning strategies, schemes and decision making should:

- ii. *Identify and protect important basic raw materials and provide for their extraction and use in accordance with State Planning Policy No 10 (2.4); Basic Raw Materials.*
- iii. *Support sequencing of uses where appropriate to maximise options and resultant benefits to community and the environment.*

The other factors of the natural environment are provided with the best protection possible, by this management plan, by selection of the site, operational staging and footprint and rehabilitation, bearing in mind the constraints of excavating and processing the resource.

- **State Planning Policy 2.4, Basic Raw Materials**

This policy makes many statements on the intent and actions which local authorities should use to protect and manage basic raw materials.

Section 3.4 is very specific in explaining that basic raw materials need identification and protection because of increased urban expansion and conservation measures, (3.4.1), (3.4.2) and (3.4.4). Sections 3.4.5 and 3.4.6 recognise that environmental and amenity matters need to be considered.

There are specific provisions in Section 6.2 Local Planning Scheme Provisions, such as;

No support for the prohibition of extractive industries in zones that permit broad rural land uses.

Providing an appropriate P, D or A use.

Not precluding the extraction of basic raw materials on land which is not identified as a Priority Resource Location, Key Extraction Area or Extraction Area (6.4.2).

Currently the Department of Planning and Department of Mines and Petroleum are reviewing and updating the basic raw materials policy over the whole Swan Coastal Plain and near areas, including Bunbury to Augusta.

The Department of Mines and Petroleum has produced new mapping identifying Strategically Important Basic Raw Materials. These sand resources are not large enough to be independently shown within that mapping.

The excavation of sand from Lots 12 and 13 is compatible with SPP 2.4 and is supported by the policy.

In August 2012, the Department of Planning and the WAPC released the draft *Basic Raw Materials Demand and Supply Study for the Bunbury – Busselton Region*.

- **State Planning Policy No 2.5, Agricultural and Rural Land Use Planning,**

SPP 2.5 Agricultural and Rural land Use Planning predominantly deals with the continued rural use of suitable land and its protection for the future. The policy deals with recognising significant agricultural land, land fragmentation and land use through zonings, and Special Control Areas.

Lots 12 and 13 are zoned Rural under both the Greater Bunbury Region Scheme and the Shire of Capel Town Planning Scheme No 7. The area is compromised as an agricultural area because of small land holdings, proximity of urban spread, existing extractive industries protected by planning policies and lower land capability for agriculture.

SPP 2.5 is relevant because the subject land is zoned Rural, and Rural land is the only land use Zone from which basic raw materials can be extracted. Section 5 Policy Measures, (5.1)(i)(d) states “*identify and protect key natural resources, including water and its dependant ecosystem, vegetation, minerals and basic raw materials*”.

The Policy Objectives provide for the “*prevention of land and environmental degradation during the extraction of basic raw materials*” (Section 4(4)(d)).

The position is clearly put in Section 5.4.3 Mineral and Basic Raw Material Resource Areas.

- i. *Town Planning schemes should make provisions for the protection of basic raw materials, mineral and energy resources identified in the local planning strategy.*
- ii. *Town planning schemes should include provisions for the extraction of basic raw materials, mineral and energy resources. These provisions should include the development of appropriate local policies and requirements, particularly buffer requirements, that the extraction industries will be subject to: sequential land use proposals; and environmental management activities.*
- iii. *These activities should be regarded as generally acceptable, subject to assessment on their individual merits in rural areas.*

Basic raw materials are recognised in the Greater Bunbury Region Scheme, 2007, and by the Department of Mines and Petroleum as being a strategic resource for the growth and sustainability of the Bunbury and Capel Region.

• **State Planning Policy No 4.1, State Industrial Buffer Policy**

SPP 4.1 discusses the need to consider adjoining land uses when locating buffers but does not prescribe set buffers for operations such as this. The development and processing of the resource has been designed to maintain maximum buffer distances. In situations where the buffers are less, actions such as the provision of perimeter bunding to provide visual and noise management, tree planting and operational procedures are used to mitigate and reduce impacts.

This is discussed further in Section 2.11 Surrounding Landuses and Buffers of this document.

State Planning Strategy, 1997

The Western Australian Planning Commission (WAPC) released the *State Planning Strategy in 1997*. It comprises a range of strategies, actions, policies and plans to guide the planning and development of regional and local areas in Western Australia and assists in achieving a coordinated response to the planning challenges and issues of the future by State and Local Governments.

The State Planning Strategy contains the following five key principles. These are:

- Environment & resources: to protect and enhance the key natural and cultural assets of the State and to deliver to all Western Australians a high quality of life which is based on sound environmentally sustainable principles.
- Community: to respond to social changes and facilitate the creation of vibrant, accessible, safe and self-reliant communities.
- Economy: to actively assist in the creation of regional wealth, support the development of new industries and encourage economic activity in accordance with sustainable development principles.
- Infrastructure: to facilitate strategic development of regional Western Australia by taking account of the special assets and accommodating the individual requirements of each region.
- Regional Development: to assist the development of regional Western Australia by taking account of the special assets and accommodating the individual requirements of each region.

The extraction of sand will provide fill and construction materials to achieve sustainable development of the Capel and nearby areas.

The resource is strategically located close to Capel and therefore provides for significantly reduced transport costs, impacts and greenhouse gas emissions.

This is recognised by the State in the key regional planning document, *Greater Bunbury Region Scheme 2007*, in which the resource is identified and studies have been conducted on the required buffers which have been implemented to protect and permit the staged use of the resource.

The environmental management of the quarry has been developed to minimise short and long term impacts on the local community and environment.

The operations have been designed to continue to provide good environmental management that minimises environmental change and enables continued rural land uses.

Basic Raw Materials Demand and Supply Study for the Bunbury – Busselton Region draft 2012

In August 2012, the Department of Planning and the WAPC released the draft *Basic Raw Materials Demand and Supply Study for the Bunbury – Busselton Region*.

The document is used to determine the future requirements for the various basic raw materials in the local urban developments and the Bunbury – Busselton Region. It predicts that by 2021 an additional 8706 dwellings will be required in the region.

A total of 43 753 000 cubic metres sand is predicted to be required until 2030 alone so fill sand such as this is a much needed commodity.

3.2.2 Local Government Policies and Planning Schemes

- **City of Busselton Town Planning Scheme Number 21**

The *City of Busselton Scheme 21* lists the site as occurring in the Agriculture Zone.

The Agriculture Zone aims to preserve agricultural land uses and not compromise the landscape and natural environment.

Extractive Industries are an "A" use within that zone. Approval under Town Planning Scheme 21 is normally granted with a number of conditions.

Although Lot 61 is listed as lying within the "Agriculture Zone" it also has an approved "Additional Use" of for the Empire Resort.

- **City of Busselton, Planning Policy 5 "Rural Land Use and Development" Policy, 2010**

The City of Busselton, Planning Policy 5, "Rural Land Use and Development" Policy, 2010 compliments the Town Planning Scheme and has policies with respect to the extraction of sand.

Policy 5A Extractive Industry Provisions seeks the protection and staged use of basic raw materials whilst minimizing environmental and social impacts.

- **Extractive Industries Licence**

An Extractive Industries Licence is issued under City of Busselton Local Law

2.4 Current Land Zonings

Lot 61 is zoned "Agriculture".

Lot 61 lies in Policy Area 2 – "Extractive Industry Constrained" in City of Busselton, Planning Policy 5, "Rural Land Use and Development" Policy, 2010

3.3 End Use

The proposed excavation is to be returned to pasture, at a lower elevation which will provide slightly greater soil moisture and therefore potentially better feed into summer and higher land and stocking capability.

3.4 Final Contours

The final excavated land surface is proposed to be a swale with a minimum elevation of around 85 – 90 metres AHD grading gently to the existing land surface.

Any steeper slopes at 1 : 4 around the perimeter will be planted to local native trees and shrubs.

The excavated floor surface will be gently undulating and sloping.

3.5 Responsible Authorities

A number of state and local government authorities are responsible for overseeing the safety and management of sand quarries in the area. Other authorities have an interest in the proposal but may not hold any responsibility.

City of Busselton

- Provides Planning Consent and issues the Extractive Industries Licences for the quarry.
- Regulates land zonings in conjunction with the Western Australian Planning Commission.
- Issues licences for the construction of buildings.

Department of Mines and Petroleum

- Controls the safety and methods of extraction.
- Requires a Project Management Plan and registered Manager.
- Requires registration on the Safety regulation System database.

Department of Environment Regulation

- Issues Clearing Permits – not required for this proposal.
- Issues licences for screening plants if used.

Department of Parks and Wildlife

- Oversees all flora and fauna including Rare and Declared species and communities.

Department of Planning and Western Australian Planning Commission

- In conjunction with the local authority assists with the preparation of structure plans.
- State of Planning Policy 2.4 Basic Raw Materials, State of Planning Policy (SPP) 2 Environment and Natural Resources Policy, and Statement of Planning Policy No 2.5, Agricultural and Rural Land Use Planning.

Department of Water

- Has control over the management of ground water in the area.
- Has control over the protection of wetlands.
- Licences water bores if required.

3.6 Complaints Policy

The proponent may contract the excavation to an experienced sand excavation operator.

The following complaints mechanism is proposed.

1. A contact telephone number will be displayed at the gate when the site is operating.
2. A complaints book will be provided and maintained by the operator.
3. Upon receipt of a complaint Empire/operator will investigate and action the complaint.
4. When a complaint is found to be legitimate, Empire/operator will, where possible, undertake any reasonable actions to mitigate the cause of the complaint and where possible, take reasonable steps to prevent a recurrence of the situation in the future.
5. Details of any complaints, the date and time, means by which the complaint was made, the nature of the complaint, the complainant, investigations and any resulting actions and the reasons will be recorded in the Complaints Book.
6. A sign will be placed at the entrance showing the company name, Sandpit, and contact phone number.
7. The City of Busselton will be informed of any complaint or any other report provided to a Government Department within 3 working days.
8. The complaints book will be made available for viewing or requested details made available to the City of Busselton upon request.

4.0 Project Description

4.1 Extraction and Processing

The excavation procedures are not anticipated to be any different to those operating in other local quarries.

Excavation Methods

Excavation methods are to be carried out as a sequence.

1. Topsoil will be removed and recovered for spreading directly onto areas to be revegetated.
2. If topsoil cannot be directly transferred it will be stored in low dumps at the perimeter of the excavation footprint.
3. Overburden will then be pushed from the excavation area to provide perimeter bunding to assist in visual noise and dust management.
4. Sand will be excavated from the floor of the pit to an elevation of around 85 to 90 metres AHD. The sand extends to depth but is anticipated that the pit will be 5 – 8 metres deep, deepening slightly at the western edge where the resource is thicker.
5. The sand resource delineated comprises approximately 350 000 m³ or around 700 000 tonnes.
6. The sand to be used for fill will be loaded directly to road truck by loader. The loader will stay at the face and the road trucks will be restricted to access roads spreading out from the centre of the operational area. Drivers will be instructed to stay in their trucks within the loading area.
7. The loader will work at the face, approaching the face in a perpendicular manner to enable the natural slump of sand to make the working face safe.
8. Trucks will be confined to a dedicated ring road that will be moved as required as the face progresses. The trucks will approach in an anticlockwise direction so the driver is facing the loader. Drivers will be required to stay in their trucks while in the loading area.
9. All vehicles will have radio contact.
10. Operations will occur on the floor of the pit with the face providing visual and noise screening to the closest residences. That is the pit will be orientated so that the face is located between the excavation area and nearby sensitive premises such as dwellings or chalets.
11. It is also possible that some sand will be suitable as concrete sand for concrete batching. Any such sand will normally require screening to remove roots and other deleterious organic matter.

12. At the end of excavation the floor of the quarry will be covered by a layer of overburden and top soil and rehabilitated with pasture.

13. Details of the Rehabilitation are listed under 5.9 Rehabilitation.

Processing

1. No processing of sand is proposed for fill sand.
2. There may be need to screen some sand to remove vegetation fragments for use as concrete sand.
3. Any screening plant will be mobile and will move across the site as excavation moves. If the volumes of sand are above the trigger volumes a Licence from the DER will be obtained.
4. Stockpiles will not be required unless the sand is screened
5. Washing of sand is not proposed.

Final Contours

The land surface will be left as a flat to gently sloping floor with minimal need for batter slopes. Batter slopes of lower than 1 : 6 vertical to horizontal will be provided for the floor with batter slopes to the surrounding soils at 1 : 4 vertical to horizontal.

Sand will be excavated from the floor of the pit to an elevation of around 85 to 90 metres AHD. The sand extends to depth but is anticipated that the pit will be 5 – 8 metres deep, deepening slightly at the western edge where the resource is thicker.

A concept final Contour plan is attached.

4.2 Staging and Timing

The pit will be staged to enable sequencing of clearing topsoil and restoring the land surface. See Figure 4. At times there may need to be two stages open for example to operate the eastern portion of the pit during summer months and to enable rehabilitation.

As new ground is opened ground will be closed by reforming the landform and covering with overburden and topsoil to reform soils on the closed ground.

As pasture cannot be seeded until autumn/winter in a particular year there may be several hectares of land closed and prepared for seeding. All land available will then be seeded to pasture in the first available autumn/winter.

The excavation will be commenced in both the north and eastern corner. The eastern corner will be operated during winter months when the soils are moist and there is no potential for dust.

At other times such as summer excavation will be conducted further away from sensitive premises.

It is difficult to anticipate the market for sand at this stage. It is anticipated that the pit will be operated in a small way with a single loader loading directly to road trucks.

There may also be a requirement for sand for a large contract.

In each scenario the total number of truck movements remains the same, it is just the rate of excavation that will change and that will change the scale of the operation in terms of potential impacts.

It is anticipated that up to 50 000 tonnes of sand will be produced annually. This amounts to an average of approximately 7 laden truck movements per day using trucks laden with 25 tonnes average if all loads are spread out. What is likely is that on some days there will be more trucks and on other days less or no truck movements.

There also may be the potential for a large contract to be won. This for example may require 100 000 tonnes of sand to be moved in three months. This will require 5 laden truck movements per hour for the three months with the remainder of the year at the lower rate of extraction and transport.

It is suggested that for a large contract the Shire of Busselton be notified at least 1 week prior to the commencement of a large contract and informed of the tonnages, likely truck movement and anticipated volumes to be transported during that contract. This process is used at other sand pits and provides the City with an opportunity to discuss any specific issues with the operator.

The loading and access of each truck will normally take approximately 3 minutes.

It is likely that the sand excavation will provide resource for 5 years and a 5 year approval is sought.

4.3 Hours of Operation

Hours of operation are proposed to be 6.00 am to 5.00 pm Monday to Saturday inclusive, excluding public holidays.

4.4 Access, Transport and Security

The quarry will be accessed via Vidler Road, which is sealed and used as the main transport route for the City of Busselton Waste facility. Waste disposal trucks therefore use Vidler Road in addition to some trucks that are observed bringing sand from the landfill site.

A old sand pit is located to the north of the proposed sand pit and that was accessed by Vidler Road. The proposed traffic is therefore little different that that which has uses or has used Vidler Road in the past

Trucks will then turn to Caves Road with most traffic anticipated to travel towards Busselton where most of the development is occurring. The intersection has been upgraded over the past 12 months to accommodate the truck traffic accessing the landfill and dwellings to the west.

Vidler Road is speed constrained to 70 kph, which reduces the sight lines required for the access and increases safety for all road users. Sight lines are approximately 200 metres south and 250 metres north.

The City of Busselton has a policy to cover maintenance of roads that are used by heavy vehicles and which correspondingly have a shorter life.

Any contributions can be addressed through the *City of Busselton Policy 5A Extractive Industry Provisions Extractive Industry Local Policy*.

4.5 Equipment

All static and operational equipment will work on the quarry floor to provide maximum sound and visual screening. See Figure 6.

Site office and/or containers	May be required for the management and security of small items. If used it is anticipated that there would be a small transportable site office and a container for the storage of minor service items and lubricants. These will be located adjacent to the resource at the edge of the excavation area. Away from visually or other sensitive areas.
Weighbridge	Not proposed.
Toilet system	A serviced portable will be required for large contracts but at other times the facilities at Empire Retreat.
Washing plant	Not proposed.
Screening plant	Not proposed at this stage but may be required to separate vegetation fragments for concrete sand.
Water tanker	Used for dust suppression on the access roads and working floors when required.
Loader	Loading and excavating sand.
Fuel Storage	Fuel will be sourced from a mobile tanker. Fuel will not be stored on site.

4.6 Workforce

The workforce will vary, depending on the level of operation and market demands, but usually 1 to 2 persons can be expected to be working on site. For large contracts up to 4 four persons excluding truck drivers may be required.

4.7 Water Usage

Water is only required in the event of dust suppression for the access road.

Water will be sourced from a local dam existing on Lot 61.

If required, based on the volume of water used, the water source will be licensed from Department of Water for water usage in sand operations. Licencing requirements change from time to time and licences may be required in the future.

It is anticipated that around 1 500 kL water will be required for dust suppression annually considering the local rainfall patterns and volume of sand removed.

For a large contract extracted over summer, a water tanker may be required to minimise dust risk and if sufficient water is not available from on site, it will be brought to site as required.

Drinking water will be brought to the site as needed.

4.8 Safety

The site will operate under the *Mines Safety and Inspection Act 1994*

The site will have registered the site under the Safety Regulations System conducted by the Department of Mines and Petroleum.

It is anticipated that a local contractor will be used to remove the sand.

The contractor will provide the necessary requirements for a mine manager to cover the commitments under the Act. The contractor will have operational procedures, guidance, induction and documentation to cover their responsibilities and these will be made site specific for this operation.

Faces will be left in compliance with the Act, at times when the site is unattended.

Signs are to be erected, speed limits will be applied to the access road and works area, the site will be within mobile phone contact and all vehicles are to be equipped with two way radio.

There will be policies implemented regarding entrance to the site, movement of vehicles and operational procedures

The deepest excavation is approximately 5 - 10 metres below natural ground level. No slope will be left at an angle greater than 1 : 2 vertical to horizontal at times when the site is unattended. Faces will be left in compliance with the *Mines Safety and Inspection Act 1994*, at times when the site is unattended.

In addition, the remaining parts of Lot 61 not subject to excavation will continue to be used as a normal agricultural and tourist activities.

Final contours of any batter slopes gently undulating.

Excavation – Rehabilitation Management Plan
Proposed Sand Quarry, Lot 61 Caves Road, Naturaliste

Excavation Safety - Applicable Legislation / Policies
<ul style="list-style-type: none">• <i>Mines Safety and Inspection Act 1994 and Regulations 1995.</i>
Commitments to Safety Management
<ul style="list-style-type: none">• A safe working environment will be maintained.• Safety Management procedures will be implemented prior to commencement.• All workers will be provided with site induction and necessary training prior to entering the site.

5.0 Environmental Impacts and Management

5.1 Surrounding Landuses and Buffers

The local area has been used for Agriculture, tourism, chalet and tourist accommodation, tourism and a nearby landfill.

A number of Government Policies relate to buffer distances and the protection of basic raw materials. Statement of Planning Policy No 4.1, State Industrial Buffer Policy, (draft July 2004) discusses the need to consider adjoining land uses when locating buffers but does not prescribe set buffers for operations such as this.

EPA guidance "Separation Distances between Industrial and Sensitive Land Uses", June 2005 lists the generic buffers for sand and limestone pits as 300 - 500 metres depending on the extent of processing. As there is no processing on site the minimum generic buffer would apply; that is 300 metres.

Even so the proposed methods of excavation and site management will reduce potential impacts further.

A generic buffer relates to the distance at which there are unlikely to be any problems without some further investigations and does not mean that smaller buffers are not acceptable. Most sand and limestone quarries in Perth operate at distances from 100 metres to 300 metres from dwellings.

The majority of sand and limestone quarries across the State and within the Perth Metropolitan Area have all approvals and operate at much closer distances than 300 metres. Bearing in mind that the potential impacts of limestone extraction are much greater than for sand extraction, because crushers and a bulldozer are used. In sand excavation the only mobile plant is a loader and road trucks. The examples provided below show that the distances between the active pit and a dwelling on the proposed operation are consistent with operations in other locations.

Operator	Location	Resource and buffer
WA Limestone	Wattleup Road Hope Valley	Limestone and sand
Italia Stone Group	Wattleup, Hope Valley	Limestone
NLG Sand Supplies	Jandakot Road Jandakot	Sand 40 – 80 metres
Boral Bricks	Wandena Road, Muchea	Clay 250 metres
NLG Sand Supplies	Coyle Road Oakford	40 metres

Cockburn Cement	Fancote Road, Munster	Sand and Limestone 70 metres
WA Limestone	Kerosene Lane, Medina	Limestone, 150 metres

City of Busselton Policy 5A – Rural Areas land Use and Development Policy provides guidelines for the buffers to sensitive premises.

Lot 61 lies within Policy Area 2 Extractive Industry Constrained. Section 6.2.3 of the Policy provides for sand to generally not be extracted within 300 metres of a sensitive premises, dependant on the *"nature and scale of the operation and the content of a Dust and Noise Management Plan"*.

The policy also relates to a setback of 500 metres to a tourist facility if the owners object.

The edge of the sand pit is set back 500 metres from Yallingup Forest Resort, Yallingup Lodge and dwellings to the west. These distances are significantly greater than those between the sand excavations associated with the landfill and the landfill and the dwellings to the west of that facility. Those setbacks are approximately 120 metres.

In addition to the setbacks the buffer zones to the west are covered by dense low forest.

Existing pits in the Perth metropolitan area demonstrate that excavation of materials can be conducted at distances closer than 300 metres.

The additional management to minimise dust and noise impacts are;

- Proposed extraction only in winter in the east.
- Orientation and staging of the pit to provide maximum visual, noise and dust screening.
- Use of a single loader.

Excavation will be conducted from behind bunding and the face generated by pushing the topsoil and overburden into a perimeter bund.

This will assist in visual and noise screening. Also the parts of the pit closer to the dwellings will be taken in a relatively short time, minimising any potential impacts.

The staging has been designed to ensure that the excavation is conducted from behind the active face and a perimeter bund of overburden, some 4 metres high to provide dust, noise and visual protection.

It is noted in Section 5.4 Dust and the attached Dust Management Plan that the excavation of sand does not normally generate dust. Dust is most likely to be generated during land clearing and reinstatement when topsoil is being moved. This will occur only on opening and closing each section of ground.

Noise management is discussed in Section 5.3 and Visual Management in Section 5.2

The buffer distances are shown on Figure 2.

The issue of appropriate buffers is a matter of the distance and protection measures to prevent impact on adjoining land users. This applies mainly to noise, dust and visual impact, all of which are treated separately.

The buffers are no different to the sand quarries currently operating in the local area or sand excavation operating in other locations.

Buffer Management - Applicable Legislation / Policies
<ul style="list-style-type: none">• None applicable
Commitments to Buffer Management
<ul style="list-style-type: none">• The management of the buffers and operations have been designed to minimise any potential offsite impacts.• The proposed pit complies with City of Busselton Policy 5A – Rural Areas land Use and Development Policy for all but a small area of the south western corner.• Additional management practices for noise, visual and dust are provided for excavation in the south western corner of the proposed pit.

5.2 Aesthetics

The excavation areas are set back from Vidler and Caves Roads. Lot 61 is listed in the *Caves Road Visual Management Provisions*.

Those provisions show Lot 61 as Policy Area 2, Moderate Visual Absorption, and recommend that the most sensitive area lies within 500 metres from Caves Road.

The proposed excavation lies outside the 500 metre nominated area, in a swale. The design of the pit and the intervening tree belts and vegetation along Caves Road will as far as is known prevent the proposed pit from being seen from Caves Road.

There might be some glimpse of part of an excavation from Vidler Road, but that can be negated by the use of perimeter bunding.

Excavation will be conducted from behind existing tree buffers and the pit will be orientated to minimise or prevent visual impact from outside Lot 61.

A perimeter setback of around 100 metres with earth bunding is proposed for adjoining lots in compliance with Section 6.4 City of Busselton Policy 5A – Rural Areas land Use and Development Policy.

It is possible that portion of the pit may be visible from a dwelling/s high on the hill to the west, but this will be at a significant distance, possibly through trees and should only be of part of the pit if visible at all.

IDEAL OPERATIONAL PROCEDURES	COMMITMENTS ON ACTIVITIES CONDUCTED ON SITE
<ul style="list-style-type: none"> Comply with <i>Caves Road Visual Management Provisions</i> 	<ul style="list-style-type: none"> The operations are designed to comply with the Policy. The main pit is set back 500 metres from Caves Road. The edge of the sand pit is set back 500 metres from Yallingup Forest Resort, Yallingup Lodge and dwellings to the west. The orientation of the pit, tree belts and screening vegetation and excavation methods will screen the proposed pit.
<ul style="list-style-type: none"> Locate exposed features behind natural barriers and landform. 	<ul style="list-style-type: none"> The pit is to be worked from below natural ground level, using the land surface to provide screening. Staging will be used that will include perimeter bunds of overburden. The pit is located in a natural swale. Existing native vegetation lines Caves Road. Tree belts are in place around the perimeter of Lot 61 and adjoining lots.
<ul style="list-style-type: none"> Operate from the floor of the pit below natural ground level. 	<ul style="list-style-type: none"> This is proposed.
<ul style="list-style-type: none"> Avoid breaks in the skyline due to workings and haul roads. 	<ul style="list-style-type: none"> The excavation areas are below the high natural ground features. They are located low in the landscape behind existing trees. The existing ridgeline has not been altered.
<ul style="list-style-type: none"> Push overburden and interburden into positions where they will not be seen or can form screening barriers. 	<ul style="list-style-type: none"> Perimeter bunds are to be provided by pushing the overburden to the edge of the pit where they will provide visual and noise management.
<ul style="list-style-type: none"> Stage workings and progressive rehabilitation to provide visual protection of later activities. 	<ul style="list-style-type: none"> The excavation areas are being staged to minimise visual impacts from adjoining properties and roads, such as Vidler Road.
<ul style="list-style-type: none"> Adopt good house keeping practices such as orderly storage and removal of disused equipment or waste. 	<ul style="list-style-type: none"> This is committed to. Empire Retreat is located on Lot 61 and it is not in the interests of the facility to have visual impacts.
<ul style="list-style-type: none"> Provide progressive rehabilitation of all completed or disturbed areas. 	<ul style="list-style-type: none"> The site will be prepared as a void and be progressively rehabilitated to pasture.
<ul style="list-style-type: none"> Minimise the amount of ground used at any one time. 	<ul style="list-style-type: none"> This is to be used wherever possible although excavation will occur in two pits concurrently to enable different sand to be taken and to minimise potential offsite impact risk.
<ul style="list-style-type: none"> Install fences and gates which are compatible with the style of the area. 	<ul style="list-style-type: none"> Fences and locked gates are in place for the farming operations.
<ul style="list-style-type: none"> Minimise offsite impacts of night lighting. 	<ul style="list-style-type: none"> Night operations are not proposed.

<ul style="list-style-type: none"> Paint and maintain buildings exposed, plant and equipment with low impact colours. 	<ul style="list-style-type: none"> No permanent plant is proposed. No temporary buildings are proposed at this stage. If used they are to be located behind vegetation and landform where they will not be visible from Caves Road.
<ul style="list-style-type: none"> Locate roads and access to prevent direct views into the site 	<ul style="list-style-type: none"> The access road has been located off Vidler Road at the safest location away from sensitive premises

Visual Management - Applicable Legislation / Policies

- None applicable

Commitments to Visual Management

- Taking all precautions to minimise visual impact is committed to.
- The proposed visual management measures outlined will be complied with.

5.3 Noise

Offsite noise is governed by the *Environmental Protection (Noise) Regulations 1997*.

The *Environmental Protection (Noise) Regulations 1997*, require that sensitive premises including dwellings in non industrial areas are not subjected to noise levels exceeding 45 dBA for more than 10% of the time, 55 dBA for more than 1% of the time and never exceeding 65 dBA during normal working hours. There are penalties for tonality of 5 dB, modulation 5 dB and 10 dB for impulsiveness, although impulsiveness is not likely to be relevant.

Occupational noise associated with the quarrying processes falls under the *Mines Safety and Inspection Act 1994 and Regulations 1995*. The management of occupational noise is normally handled by providing all necessary hearing protection, as well as conducting worker inductions and educational programs for all staff. Regular site audits of quarry and mining operations are normally conducted by the Department of Mines and Petroleum.

Noise can originate from a number of operations and may impact on onsite workers, or travel offsite and impact on external sensitive premises. Both potential noise impacts are addressed by reducing the noise generated from the quarrying and processing operations.

There are a number of management actions that can be taken in quarries to minimise noise generation or travel and these will be used wherever possible. The general management actions are summarised below together with the potential noise impact issues that relate to this site. The actions will be used where applicable and as the opportunity presents to minimise noise on this site.

The type of sand excavation is no different to that of other local pits. At this stage screening or washing is not proposed.

All static and processing equipment continues to be located on the quarry floor below natural ground level, to provide maximum shielding.

Normal sand extraction is a relatively quiet operation screened by the walls of the pit. Land clearing and restoration is to be completed by the loader. The loader will only operate when a truck is being loaded or during land clearing/restoration. That means that if ten loads of sand are taken from the pit in one day the loader will only operate about once per hour for about 5 minutes.

Effectively, from a noise perspective, the loader is equivalent to a large farm tractor, although it will operate on more days per year.

IDEAL NORMAL OPERATIONAL PROCEDURES	COMMITMENTS ON ACTIVITIES CONDUCTED ON SITE
<ul style="list-style-type: none"> Comply with the <i>Environmental Protection (Noise) Regulations 1997</i>. 	<ul style="list-style-type: none"> The operator will comply with the Regulations.
<ul style="list-style-type: none"> Maintain adequate buffers to sensitive premises. 	<ul style="list-style-type: none"> The use of an overburden bund along the edges of the excavations will help mitigate any noise impact transmission. Sand excavation by loader is the lowest potential impact of any quarry type. The edge of the sand pit is set back 500 metres from Yallingup Forest Resort, Yallingup Lodge and dwellings to the west. The buffers comply with the 300 metres generic buffer in almost all situations apart from the south western corner where the pit has been designed to minimise noise risk and ensure compliance with the Noise Regulations. The proposed excavation complies with the EPA Generic Guidelines and the City of Busselton <i>City of Busselton Policy 5A – Rural Areas land Use and Development Policy</i>. See main text. The buffers are much greater than many operating sand pits.
<ul style="list-style-type: none"> Locate exposed features behind natural barriers and landform. 	<ul style="list-style-type: none"> The faces of the sand pit will be used to assist noise screening.
<ul style="list-style-type: none"> Operate from the floor of the pit below natural ground level. 	<ul style="list-style-type: none"> This is proposed.
<ul style="list-style-type: none"> Push overburden and interburden dumps into positions where they can form screening barriers. 	<ul style="list-style-type: none"> This is proposed. See above.
<ul style="list-style-type: none"> Maintain all plant in good condition with efficient mufflers and noise shielding. 	<ul style="list-style-type: none"> The operator will maintain equipment in an efficient manner.
<ul style="list-style-type: none"> Maintain haul road and hardstand surfaces in good condition (free of potholes, rills and product spillages) and with suitable grades. 	<ul style="list-style-type: none"> The access will be maintained to minimise noise from the banging of empty trays on trucks.

<ul style="list-style-type: none"> Implement a site code outlining requirements for operators and drivers. 	<ul style="list-style-type: none"> The operator will be required to provide site induction and training for all personnel for all their operations under the <i>Mines Safety and Inspection Act</i>.
<ul style="list-style-type: none"> Use equipment that will minimise noise generation. 	<ul style="list-style-type: none"> Efficient and environmentally suitable equipment will be used.
<ul style="list-style-type: none"> Shut down equipment when not in use. 	<ul style="list-style-type: none"> The operator will use this policy to save fuel and maintenance costs in addition to noise minimisation.
<ul style="list-style-type: none"> Scheduling activities to minimise the likelihood of noise nuisance. 	<ul style="list-style-type: none"> Operations will be intermittent, in bursts of 5 minutes, when a truck is loaded.
<ul style="list-style-type: none"> Fit warning lights, rather than audible sirens or beepers, on mobile equipment wherever possible. 	<ul style="list-style-type: none"> If required lights or low frequency frog beepers are to be used. High pitched reversing beepers will not be used, to restrict noise intrusion. On this site it is not anticipated that reversing beepers will be required because of the way the pit will be operated, with the loader at the face and road trucks restricted to the access road.
<ul style="list-style-type: none"> Avoid the use of engine braking on product delivery trucks in built up areas. 	<ul style="list-style-type: none"> Truck drivers will be instructed to minimise the use of engine braking when delivering their loads.
<ul style="list-style-type: none"> Provide a complaints recording, investigation, action and reporting procedure. 	<ul style="list-style-type: none"> A complaints recording and investigation procedure is proposed.
<ul style="list-style-type: none"> Conduct training programs on noise minimisation practices. 	<ul style="list-style-type: none"> The operator will implement site induction and training for all personnel.
<ul style="list-style-type: none"> Provide all workers with efficient noise protection equipment. 	<ul style="list-style-type: none"> All personal noise protection equipment will be provided to staff.

<p>Noise Management - Applicable Legislation / Policies</p> <ul style="list-style-type: none"> <i>Environmental Protection (Noise) Regulations 1997.</i> <i>Mines Safety and Inspection Act 1994 and Regulations 1995.</i>
<p>Commitments to Noise Management</p> <ul style="list-style-type: none"> The proponent is committed to minimising noise emissions and will implement the measures outlined above. The proponent will comply with the <i>Environmental Protection (Noise) Regulations 1997</i>.

5.4 Dust

Excessive dust has the potential to impact on both the workers and the adjoining land.

Dust can originate from a number of operations and may impact on onsite workers, or travel offsite. Potential dust impacts are addressed by reducing the dust generated from the quarrying, processing and transport operations.

Dust emissions fall under the *Guidance for the Assessment of Environmental Factors, EPA, March 2000*. Assessments of the potential dust risk are normally made using the Land development sites and impacts on air quality, *Department of Environmental Protection and Conservation Guidelines, November 1996*. A draft Dust Management Guideline on the development and implementation of a dust management program has been released for comment by the Department of Environment and Conservation (May 2008). This mainly relates to monitoring.

The category of dust risk is included in *DEC 2011 Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities*. This document is not really applicable to mining because the document relates to sites that do not use any mitigation.

Occupational dust associated with the quarrying processes falls under the *Mines Safety and Inspection Act 1994 and Regulations 1995* overseen by the Department of Mines and Petroleum.

Potential for dust generation

The main risk from dust is not sand, but rather the fine particles that are generated during transport along access roads and traffic areas and moving and reinstating topsoil during dry conditions.

The sand grains are too large and will be trapped by vegetation and the perimeter bunding. Sand grains blow by saltation and bounce along at elevations of up to about 500 mm. It is only fine grained dust or topsoil organic matter that is not a component of the sand that will lift off and blow further.

Also sand remains moist even during summer when being excavated. With the clearing of land there are no deep rooted plants apart from the perimeter of the pit, and no way that the soil moisture is extracted. Normal capillary action and moisture extraction by pasture only affects the top 500 mm; hence the soil below that depth remains moist.

The floor and exposed sand does dry out in the sun, and therefore soil disturbance will only generate dust from traffic movement in summer from the fine organic matter or tracers of clay in the sand.

Through the winter months of May to September inclusive, there is little dust risk because rainfall exceeds evaporation. The rainfall is sufficient to wet the whole soil profile to depth, with excess water reaching the water table.

The type of sand is discussed in the attached table showing pictures of sand typically occurring on site.

In summer, when evaporation exceeds rainfall, soils dry out and the road base on the access roads can be crushed by repeated vehicle movements.

Without the traffic areas of earthy sand stay in lumps that do not degrade or produce fine dust particles.

The potential impacts are assessed for the sensitive premises to the west and south, under the worst possible scenario.

The risk in winter will be substantially lower.

Nearby Dwellings

These are shown in Figure 2 and comply with the EPA generic buffer guidelines.

Calculated Dust Risk

Dust emissions fall under the *Guidance for the Assessment of Environmental Factors, EPA, March 2000*. Assessments of the potential dust risk are normally made using the Land development sites and impacts on air quality, *Department of Environmental Protection and Conservation Guidelines, November 1996*. These are still in place but are incorporated into the *DEC 2011 Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities*.

The DEC in 2008 released a draft *Guideline for the Development and Implementation of a Dust Management Plan*.

The key Environmental Objectives for the operations are;

- Manage the potential for the generation of dust.
- Visually monitor dust levels and take steps to reduce the potential impact of dust on occupational and environmental aspects of the operation and local area.

The category of dust risk is included in *DEC/DER 2011 Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities*.

This document is not really applicable to mining because it is to be used to assess the management required prior to any dust suppression measures being implemented. Effective dust management measures are already used on this site.

When making the assessments using the DEC/DER Guideline there are four key points;

- The closest sensitive premises are not affected by the prevailing winds, but could be subject to strong pre-frontal northerly winds in autumn.
- Dust risk is generally only in the dry summer months.
- Sand that is being excavated, stays moist at depth, even through summer unless the sand is exposed to sunlight. Capillary action only leads results in soil moisture evaporating from the top 500 – 1000 mm of sand.

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- In pasture areas the deep rooted plants have been removed which reduces the loss of water through summer and keeps the sand at depth moist.
- The earthy sand readily crusts and is stabilised. It is only trafficked areas of attached dry clay and the gravel roads that develop fine dust from the grinding of wheels.
- The perimeter bunds and vegetation to the west and south of Transit Road provide effective wind breaks and wind screening.
- Effective water treatment of the sand is to be used to wet down and manage dust risk.

Dust Risk Assessment based on DEC/DER 2011

PART A Number	Item	Score	
		With no dust management in place	With effective management in place
1	Nuisance potential of the material	Medium to Low when trafficked and untreated (Score 4)	Very Low with effective wetting down of active areas and in wetter conditions (Score 1)
2	Topography and vegetation screening	Medium to well screened by distance and vegetation (Score 6 – 1)	Well screened by distance and vegetation (Score 1)
3	Area of site activities	Trafficked areas are 1 to 5 ha (Score 3)	Trafficked areas are 1 to 5 ha (Score 3)
4	Type of work being undertaken	Bulk earthworks (Score 6)	Bulk earthworks (Score 6)
	Summer total without dust measures	21 – 14	11

PART B Number	Item	Score (With no dust management in place)	
		Excavation	Loading and stockpiling
1	Distance to sensitive premises	100 – 500 metres (Score 12)	100 – 500 metres (Score 12)
2	Effect of prevailing wind	Dwellings Isolated and partially affected by one wind direction (Score 6)	Dwellings Isolated and partially affected by one wind direction (Score 6)
	Summer total without dust measures	Closest dwelling 18 Tourist facilities score (6) + (6) = 12	Closest dwelling 18 Tourist facilities score (6) + (6) = 12

Activity	Calculated Score	Allocated Risk of Dust
Land Clearing and excavation without dust suppression.	378 – 252 Tourist facilities 252 - 168	Classification 2 Low Risk, Negligible for tourist facilities and all but one dwelling. Dust management will be required for pit best practice and worker environment.
With dust suppression and in wetter months or with wetter soils	198 Tourist facilities 132	Classification 1 Negligible Risk, for all sensitive premises. No recommended actions or contingencies required. Dust management will be required for pit best practice and worker environment.

Dust mitigation measures are to be maintained on a regular basis and updated as necessary.

The management of environmental and occupational dust requires the same techniques and actions. If occupational dust is managed, then there will be minimal risk of dust impacting on the external or onsite environment.

Occupational Dust

Occupational dust associated with the quarrying processes falls under the *Mines Safety and Inspection Act 1994 and Regulations 1995* overseen by the Department of Mines and Petroleum.

The proponent will provide induction and protective equipment for all persons on site.

The DMP require personal dust monitoring to ensure dust levels comply with health risk guidelines.

The dust management procedures used on site comply with these guidelines.

There are a number of management actions that can be taken in quarries to minimise dust generation or travel and these will be used wherever possible. The general management actions are summarised below together with the potential dust issues that relate to this site. The actions will be used where applicable and as the opportunity presents to minimise dust on this site.

A water tanker or other means of water treatment will be available on site for watering the access road and internal work areas as necessary to minimise dust generation.

Dust could be a potential problem during summer months particularly on gravel access roads. The access roads and activity areas will be watered or treated as necessary to reduce the generation of dust in the drier months.

Existing Tree Belt - Buffers

Dust particles readily stopped by tree belts and distance, with which the site complies. Tree belts slow the wind and allow the dust to settle. See *Planning Guidelines Separating Agricultural and Residential Land Uses, Department of Natural Resources Queensland 1997 (Pages 65 – 111)* and *Department of Health WA, 2012, Guidelines for Separation of Agricultural and Residential Land Uses which uses the same criteria (Pages 112 – 118)*.

The Queensland Guidelines predominantly relate to agricultural spray drift, but based on particle size also relate to dust.

The Guidelines provide for a buffer of 300 metres for open agricultural land, dropping down to 40 metres where an effective tree belt is in place. The Western Australian Department of Health also uses the same guidelines.

The nearby sensitive premises have over 300 metres buffer and comply with the Department of Health and Queensland guidelines.

All other areas comply with the Queensland Guidelines and the pit has been designed to provide dust protection by working behind the face.

If that area should become a problem it will only be worked during the wetter months.

Standard operational Dust Management Measures

The following dust mitigation measures will be used as applicable and wherever possible. The methods result in the excavation of the south western corner and the resource closest to Empire facilities only during wetter months.

No processing of the sand is proposed for this site.

DESIGN AND SITE

1. Minimising the amount of ground open.
2. Minimising the amount of ground being subject to traffic.
3. Locating access roads away from sensitive premises.
4. Working areas of the pit close to residences in winter if dust lift off becomes significant in summer depending on the weather and wind.
5. Design of the pit to reduce wind speed and potential dust lift off.
6. Maintaining effective setbacks.
7. Constructing perimeter bunds to reduce wind speed.
8. Planting and/or maintaining tree buffers.
9. Providing wind break fencing generally and on top of bunds as required.
10. Maintaining a secure, fenced site, to prevent illegal access.
11. Rehabilitate and stabilise all completed areas as soon as practicable.
12. Clearing and replacing topsoil and overburden during wetter times; April to October.

OPERATIONS

13. Locate active areas away from windy locations.
14. Locate active areas away from sensitive premises.

15. Working on the floor of the pit.
16. Operate some parts of the pit only when conditions are suitable.
17. Locating mobile plant and stockpiles in sheltered areas.
18. Design staging to minimise dust risk.
19. Conduct higher dust risk operations such as topsoil clearing and placement during more favourable conditions.
20. Shut down equipment that is not required.

ACCESS AND HARDSTAND

21. Constructing the access roads from hard materials that resist dust generation.
22. Maintaining a water truck on site for road and other wetting down.
23. Using a sealant such as a polymer, chemical or emulsified oil or bitumen on the access road to reduce water use.
24. Using sprinklers and water canon on roads, traffic areas and stockpiles.

PROCESSING – (Not currently proposed, a mobile screening plant may be required in the future to produce specialty types of sand such as concrete sand).

25. Applying water sprays and additives if screening is used.
26. Providing screening and shielding of mobile plant.
27. Use and maintain filters on all plant as applicable.
28. Ensure regular appropriate emptying of any filter collection devices.
29. Face hoppers, conveyors and other facilities away from prevailing winds.
30. Maintain reduced pressure in plant, hoppers and bins to prevent loss of dusty air if an enclosed screening plant is used.

STOCKPILES – (Stockpiles will not be required unless the sand is screened).

31. Minimise the number of stockpiles.
32. Maintain stockpiles in sheltered areas.
33. Reduce the elevation of stockpiles.
34. Limit the drop height to stockpiles and loading.
35. Locate finer products inside or screened by stockpiles of coarse materials.
36. Locate stockpiles away from sensitive premises.

TRANSPORT

37. Cover all loads.
38. Ensure all trucks are dust free and not carrying pebbles and other materials outside the tray.
39. Choose the best transport routes.
40. Wet down or sweep the cross over and access roads.

HEALTH AND COMMUNITY

41. Maintain air conditioned cabins on all vehicles.
42. Provide a readily auditable trigger of no visible dust to cross the property boundary in line with DER Licence and best practice in WA.
43. Provide a comprehensive visual monitoring program.
44. Conduct effective site induction and awareness training for all staff.

45. Training should include observation and mitigation where possible of all dust emissions.
46. Providing a complaints investigation, mitigation and recording procedure.
47. Liaising with the owners/operators of the two nearby sensitive premises.
48. Ceasing operations when conditions are not favourable or when visible dust is crossing the boundary.
49. Obtain the latest weather conditions to increase the awareness of dust risk.
50. Cease operations during adverse weather conditions.
51. Operate during wetter months or when the soils are moist.

Normally the stripping or re-instatement of overburden and topsoil and their subsequent use in rehabilitation will be undertaken during the wetter months if possible.

Completed sections of the quarry are to be stabilised and not subject to traffic as soon as practical to reduce the area of open ground and help reduce wind speed.

In the event of dust management not being able to be achieved, and to minimise impact on adjoining land holders, the dust generating activities will be stopped until conditions improve, to minimise impact on adjoining land holders.

A record of all dust complaints is retained together with the mitigation measures used to reduce the dust impacts.

Dust Risk Analysis.

Note as the pit may be operated under contract any operator will be required to comply with the dust management commitments and measures listed below and above to minimise dust risk.

ACTIVITY	POSSIBLE RISK SEVERITY and FREQUENCY	IDEAL OPERATIONAL PROCEDURES	COMMITMENTS ON ACTIVITIES CONDUCTED ON SITE	RISK AFTER MANAGEMENT
GENERAL				
Legislation	---	<ul style="list-style-type: none"> Comply with the provisions of the Mines Safety and Inspection Act 1994 and Regulations 1995. 	<ul style="list-style-type: none"> The operator will comply with the Act and Regulations and the Ministerial and other Conditions imposed. 	---
Buffers	---	<ul style="list-style-type: none"> Maintain adequate buffers to sensitive premises. 	<ul style="list-style-type: none"> The main dust risk is from the movement of traffic and movement of topsoil. Sand at depth stays moist into summer unless exposed to the sun. The buffer distances are consistent with those permitted in other locations which are conducted without impacts on dwellings. See 5.1 Surrounding Landuses and Buffers and comply with the EPA Generic 	---

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			<p>Guidelines and the City of Busselton <i>City of Busselton Policy 5A – Rural Areas land Use and Development Policy</i>.</p> <ul style="list-style-type: none"> Setbacks from adjoining properties and buffers as well as working below natural ground level will minimise dust impact. Working areas of the pit close to residences in winter if dust lift off becomes significant in summer depending on the weather and wind. Vegetated buffers will help reduce the speed of the winds entering the pit area and acts as a filter for airborne dust particles. Dust particles fall out from the air as the wind speed drops on travelling through perimeter vegetation. 	
Landform	----	<ul style="list-style-type: none"> Locate activities behind natural barriers, landform and vegetation. 	<ul style="list-style-type: none"> The design of the pit and staging will be used to provide screening. Clearing and reinstating topsoil and overburden will be confined to the wetter months, April to October. 	----
Landform	----	<ul style="list-style-type: none"> Work below natural ground level. 	<ul style="list-style-type: none"> This will be used. 	----
		<ul style="list-style-type: none"> Push overburden and interburden dumps into positions where they can form screening barriers. 	<ul style="list-style-type: none"> This will be used where required. 	----
Staging	----	<ul style="list-style-type: none"> Design operational procedures and staging, to maximise the separation to sensitive premises. 	<ul style="list-style-type: none"> The staging is designed to allow the loader to operate behind the active face and perimeter bunding. 	----
MANAGEMENT				
Occupation	----	<ul style="list-style-type: none"> Provide air conditioned closed cabins on plant 	<ul style="list-style-type: none"> These will be used on site for operational mobile plant. 	----
Monitoring	----	<ul style="list-style-type: none"> Provide monitoring and supervision of the processing and other practices on site. 	<ul style="list-style-type: none"> A visual monitoring system is proposed. see below "Trigger Conditions". 	----
Trigger conditions	----	<ul style="list-style-type: none"> Trigger conditions are used to determine when additional dust management is required. 	<ul style="list-style-type: none"> Most dust generated from excavation, land clearing, processing and transport has a very large visible component. The trigger for dust management is to be the generation of visual dust. When excessive dust is noted dust management measures will be implemented to treat the dust or manage the situation. 	----

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			<ul style="list-style-type: none"> A water truck or other dust treatment facilities will be available when required. 	
Adverse weather	Moderate to high - Can occur on summer mornings	<ul style="list-style-type: none"> When winds are sufficiently strong, or other weather conditions are unacceptable, to negate the effects of dust management, operations will cease until conditions improve and compliance can be achieved. 	<ul style="list-style-type: none"> These adverse conditions are more likely to occur on summer mornings. In winter stronger winds are normally associated with rain and therefore carry a reduced dust risk. This policy is used to minimise impact on adjoining land holders. 	Low
Equipment failure	Low - Uncommon	<ul style="list-style-type: none"> In the event of dust management not being able to be achieved through equipment failure operations will cease until full capability is restored. 	<ul style="list-style-type: none"> This is committed to. 	Low
Loading	Low - Occasional; about once per hour	<ul style="list-style-type: none"> Work on the floor of the pit. Loading is low impact with a loader and truck. 	<ul style="list-style-type: none"> Loading is low impact with a loader and truck. 	Low
Transport	Moderate - Occasional; about once per hour	<ul style="list-style-type: none"> Cover or wet down loads. 	<ul style="list-style-type: none"> Transport is via road trucks. The sand loads are proposed to be covered. Vidler and Caves Roads are sealed. The access road will be watered or treated as required year to reduce dust generation. 	Low
Complaints	----	<ul style="list-style-type: none"> Provide a complaints recording, investigation, action and reporting procedure. 	<ul style="list-style-type: none"> This is committed to. 	----
EARTHWORKS				
Land Clearing	Low - Once per year.	<ul style="list-style-type: none"> Schedule activities such as vegetation removal or topsoil stripping at times when the materials are less likely to blow or during suitable wind conditions. 	<ul style="list-style-type: none"> Normally the stripping of overburden and topsoil and their subsequent use in rehabilitation is undertaken in the drier months but when the soils are still moist enough to suppress dust but not wet. Completed sections of the quarry are to be progressively rehabilitated as soon as practicable. The excavation will be staged to ensure that the portion of the pit closest to Empire facilities will be excavated in winter between 9.00 am and 4.00 pm. 	Low
Land restoration	Low -	<ul style="list-style-type: none"> Schedule activities such as ripping, 	<ul style="list-style-type: none"> See Land Clearing above. 	Low

	Once per year.	overburden and topsoil spreading on exposed ridgelines at times when the materials are less likely to blow or during suitable wind conditions.		
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Dust Management - Applicable Legislation / Policies

- Guidance for the Assessment of Environmental Factors, EPA, March 2000.
- Land development sites and impacts on air quality, DEP, 1996.
- Department of Environmental Protection Guidelines, November 1996 and DEC 2008, A guideline for the development and implementation of a dust management plan

Commitments to Dust Management

- The proponent or contractor will take the necessary steps to manage and contain dust by implementing and maintaining the Dust Management Plan.

5.5 Water Quality Management**5.5.1 Water Policies**

The operations lie within small catchments that arise locally at the eastern edge of the Cape Naturaliste Peninsula.

It lies within the Busselton – Capel Groundwater Area, Cape to Cape North Subarea although there is no proclaimed groundwater area or management zone across the subject land. (*Department of Water, 2009, Busselton – Capel Groundwater Area*)

The Department of Water WQPN 15, Water Quality Protection Note *"Extractive Industries near sensitive water resources* 2009, provides guidelines for quarries within catchments.

All operations on site are designed to comply with the DOW – DMP Water Quality Protection Guidelines for Mining and Mineral Processing and are all complied with

- Overview
- Minesite water quality monitoring
- Minesite stormwater
- WQPN 28 Mechanical servicing and workshop (2006)
- Mine dewatering
- WQPN Landuse Compatibility in Public Drinking Water Source Areas (2004)
- WQPN 15 Extractive Industries near sensitive water resources. (Not strictly relevant to the site but the methodology is useful).

Guidance on the quality of water can also be found in;

- Western Australian Water Quality Guidelines for Fresh and Marine Waters, EPA Bulletin 711, 1993.

- *ANZECC, 1992, Australian Water Quality Guidelines for Fresh and Marine Waters.*

A number of documents provide guidance on the management and disposal of surface water that can lead to waterways, wetlands and underground water systems. These mainly apply to urban development but the methods are also applicable to the quarrying industry.

- *Engineers Australia 2003, Australian Runoff Quality, National Committee on Water Engineering.*
- *Stormwater Management Manual for Western Australia, Department of Environment WA, 2004.*
- *Guidelines for Groundwater Protection in Australia, ARMCANZ, ANZECC, September 1995.*

5.5.2 Site Description

The site and operations are described in other sections of this management plan and are summarised here.

The water table is not exposed on the sand areas on site.

The dam on site to the east of Empire Retreat is located on regolith developed on granite basement and is perched above the regional water table.

The sand resource is elevated and lies in a swale with floor elevations of 90 plus metres. The sand is deep and appears to be a valley fill deposit filling an ancient valley in the pre-existing basement regolith.

In *Department of Water, 2009, Busselton – Capel Groundwater Area* it is not clear whether there is groundwater under the site. In some locations superficial groundwater occurs sitting on the basement regolith, but where that basement is sloping and draining the water table is thin or not present through drainage.

The water table is not exposed on site, and was not intersected in a Bore Hole (NW10) on Lot 8 to the north where the water table was deeper than 27 metres from a land surface of 890 metres AHD. The bore is used for the City of Busselton Landfill Operations on Lot 8.

The centre of Lot 61 has the same elevation which will make the water table deeper than 63 metres AHD. (See Geological Survey of Western Australia, 1 : 50 000 Environmental Geology Series Yallingup).

This means that the separation to the water table is well over 10 metres which complies with all Department of Water Policies.

The site is not subject to any watercourses or flood paths.

In winter precipitation enters the soil and drains to the water table, which appears to drain to the north although the basement geology and form make this interpretation a little uncertain. Under the sand resource it is possible groundwater flow is south west.

As the sand is so porous there will be no surface water left on the ground during excavation.

Activities with a higher risk of spills such as maintenance or refuelling will be conducted in dedicated areas on the natural land surface with a separation to the seasonal water table of 3 metres.

Considering the nature of the operation, and the underlying geology, excavation will not lead to alteration of the groundwater systems in the area. The extraction of sand is regarded as one of the least polluting activities carried out within water source protection areas. The City of Busselton Landfill is located only 500 metres north from the edge of the proposed sand excavation.

The extraction of sand is a chemically free operation with the only liquids used being lubricants for machinery.

5.5.3 Recharge

There is no surface runoff of water from the sand due to the porosity and permeability of the sand, with precipitation draining to the water table. It has been estimated that perhaps 20% of the rainfall will reach the water table from under the existing pasture, based on the generally cleared nature of the sand and depth of the water table.

5.5.4 Salinity

Like all areas in the Cape Naturaliste Peninsula there are no salinity issues. The rainfall is high and consistent, flushing any salt from the system. The soils and water tables are fresh.

5.5.5 Acid Sulfate

There has been an increased interest in acid sulfate soils since the release of WAPC Planning Bulletin 64.

However the interest has been over-reactive, with assessments sought and risk applied in many areas where there is no geological risk or evidence of acid sulfate potential or actual conditions.

ON this site the WAPC mapping shows the sand extraction area as being the lowest risk category *"Low to no risk of AASS and PASS occurring generally at depths of >3m"*.

The most definitive survey procedure was produced by the Acid Sulfate Soil Management Advisory Committee NSW, 1998, in their *Acid Sulfate Manual*. This Manual forms the basis for much of the assessment procedures in Australia, including those adopted by the Western Australian Planning Commission and the Department of Environment Regulation. The *Acid Sulfate Manual* adopts the procedure of reviewing the published data followed up by field assessment, which has been completed for this site. If a geological risk is determined, then a Preliminary Acid Sulfate Assessment is conducted.

Acid sulfate only becomes a potential risk when a number of circumstances are present.

- There is rock, soil or regolith present that is carrying sulfides.
- Sulfide carrying materials from below the water table are to be exposed to the atmosphere.
- Excavation below the water table is to be carried out exposing the sulfide carrying materials to oxygen in the atmosphere.
- Dewatering of the sulfide carrying materials is proposed, exposing them to oxygen.
- Regolith conditions are already highly acidic, below pH4, under which oxidation can occur through electron exchange without the need for the presence of oxygen.

None of these conditions occur on site based on geological mapping of the site during the site inspection, examination of the excavator hole data, examination of the pit and from published information, confirming the WAPC mapping.

On this site the geology of the sand does not contain disseminated sulfides.

5.5.6 Protection of Catchments

Lot 61 lies within the Busselton – Capel Groundwater Area, Cape to Cape North Subarea although there is no proclaimed groundwater area or management zone

In Department of Water WQPN 15, Water Quality Protection Note "*Extractive Industries near sensitive water resources* 2009, there are 62 recommended management of water procedures.

WQPN 15 applies to gravel, clays, hard rock and limestone. It generally permits extraction within 3 metres of the highest known water table in sands such as at Gngangara in the Priority 1 Groundwater Management Area. The site complies with the separation.

For quarries in the south west the Department of Water *South West Region Guidelines Water Resource Considerations for Extractive Industries* which is the most appropriate guideline for sand pit such as this in a rural area that will be used for agricultural purposes on completion of quarrying. The guideline enables the sand to be cut lower to improve the pasture quality and agricultural capability.

The proposed excavation of sand from the site complies with the DOW guidelines and uses the management actions wherever there is environmental benefit.

The protection of surface and ground water from contamination by hydrocarbons is viewed as a critically important issue in managing its environmental responsibilities at this site. The risks have been examined and the management of sand excavation designed to minimise or mitigate any risks to prevent the impact of hydrocarbon spills on the environment.

There are no surface water flows on the excavation area with the main risk to deeper groundwater.

No chemicals are to be used apart from normal lubricants, which is similar the same as sand excavation is one of the few industries that are permitted to operate in a Priority 1 Public Drinking Water Source Area, indicating the clean nature of the activity. See Department of Water *Land Use Compatibility in Public Drinking Water*.

The depth to groundwater is greater than 10 metres from the base of the pit which is much greater than the guideline of 2 to 3 metre separation.

5.5.7 Fuel Management

Fuel management will be little different to that used on all rural farming properties, mines or other sand quarries.

Fuel will be brought to site by mobile tanker, as is commonly used on many farming properties.

Refuelling will be conducted in dedicated areas on the floor of the pit which has a separation to the water table is well over 10 metres which complies with all Department of Water Policies.

All refueling and spills are to be cleaned up in accordance with the summarised procedures following.

Documents specific to fuel and maintenance are the DOW – DMP Water Quality Protection Guidelines for Mining and Mineral Processing

- *Mechanical servicing and workshop facilities*
- *Above-ground fuel and chemical storage*

All spills are to be cleaned up in accordance with the summarised procedures following.

Documents specific to the fuel and maintenance are the DOW – DMP Water Quality Protection Guidelines for Mining and Mineral Processing

- *Mechanical servicing and workshop facilities*
- *Above-ground fuel and chemical storage*
- *WQPN 28 Mechanical servicing and workshop (2006)*
- *WQPN 15 Extractive Industries near sensitive water resources.*

A list of the management actions for maintenance is provided. The actions will be used where applicable and as the opportunity presents to maintain water quality on this site.

1. Fuel and maintenance will be carried out in accordance with the DER – DMP Water Quality Protection Guidelines for Mining and Mineral Processing, *Mechanical servicing and workshop facilities* and *Above-ground fuel and chemical storage*.
2. Sands such as those on this site are adsorptive. The main risk of contamination is the minor drips that occur during the removal of hoses etc. Minor spills are quickly degraded by soil microbial matter.
3. Refuelling and lubricating activities are to occur on natural land surface over 10 metres above the water table, and equipment for the containment and cleanup of spills is to be provided.
4. Spillage will be contained in plant and working areas by shutting down plant or equipment if the plant or equipment is the source of the spill (provided it is safe to do so).
5. All significant adverse incidents (such as a fuel spill of >5 litres in one dump), are to be recorded, investigated and remediated. A record is to be kept of incidents, and DER, DOW and Shire of Capel notified within 24 hours of an incident.
6. In the event of a spill or adverse incident, activities will be stopped in that area until the incident is resolved.
7. Any spills will be contained by the excavation. Soil and resource will quickly be placed around the spill to contain it in as small an area as possible. When contained, the contaminated sand will be scooped up and removed to an approved landfill or other approved site.

5.5.8 Servicing and Maintenance

Extraction of sand is a clean operation similar to sand excavation in the nature of the risk to groundwater. No chemicals are used apart from normal lubricants. Sand excavation is one of the few industries that are permitted to operate in a Priority 1 Public Drinking Water Source Area, indicating the clean nature of the activity. See Department of Water *Land Use Compatibility in Public Drinking Water Source Areas*. Those areas being more sensitive require either 2 or 3 metre buffer to the drinking water.

In the case of the proposed operation, the perched seasonal water table does not require this separation as the land is rural and used for grazing.

All spills are to be cleaned up in accordance with the summarised procedures following.

Documents specific to the fuel and maintenance are the DER – DMP Water Quality Protection Guidelines for Mining and Mineral Processing

1. *Mechanical servicing and workshop facilities*
2. *Above-ground fuel and chemical storage*

The following actions will be used where applicable and as the opportunity presents to maintain water quality on this site.

1. All major servicing of vehicles will be conducted off site. Minor servicing will be conducted in dedicated areas in the base of the pit with a separation to the water table of over 10 metres.
2. Waste oil and other fluids derived from the routine maintenance of mobile machinery will be transported off site and disposed of at an approved landfill site. Grease canisters, fuel filters, oil filters and top-up soils will be stored in appropriate containers in a shed or brought to the site as required.
3. Vehicle wash down is not proposed.
4. Regular inspections and maintenance of fuel, oil and hydraulic fluids in storages and lines will be carried out for wear or faults.
5. Servicing plant and equipment will be in accordance with a maintenance schedule.
6. Accidental spill containment and cleanup protocol will be implemented. This will normally take the form of scooping up the contaminated material and removing offsite to an approved waste facility.
7. Rubbish generated is to be recycled wherever possible and periodically disposed of at an approved landfill site.
8. The site will be maintained in a tidy manner by removing all rubbish regularly offsite.

<p>Water Management - Applicable Legislation / Policies</p> <p><i>DEC – DMP Water Quality Protection Guidelines for Mining and Mineral Processing</i></p> <ul style="list-style-type: none"> • Overview • Minesite water quality monitoring • Minesite stormwater • Mechanical servicing and workshop facilities • Mine dewatering
<p>Commitments to Water Management</p> <ul style="list-style-type: none"> • The proponent will adhere to a site code outlining requirements for operators and drivers. • The proponent will maintain the water quality protection measures listed above.

5.6 Dieback Disease

Dieback of vegetation is often attributed to *Phytophthora cinamomi* even though there are other *Phytophthora* species and other diseases such as *Armillaria* that can cause dieback like symptoms. Microscopic soil-borne fungi of the genus *Phytophthora* kill a wide range of native plants and can cause severe damage to many vegetation types, particularly those from the families Proteaceae, Epacridaceae, Xanthorrhoeaceae and Myrtaceae.

In most cases dieback is caused by a pathogen which infests the plant and causes it to lose vigour, with leaves dying, and overtime may kill the plant. As such the management of Dieback is essentially related to plant hygiene when coming onto a site and within a site.

There are several guides to the management of Dieback.

- Department of Environment and Conservation CALM (DPAW) Dieback Hygiene Manual 1992 is a practical guide to Dieback management.
- Department of Environment and Conservation CALM (DPaW) Best Practice Guidelines for the Management of *Phytophthora cinamomi*, draft 2004.
- Dieback Working Group 2005, Management of *Phytophthora* Dieback in Extractive Industries.

The site has been part of a rural property for some decades and in more recent times used for grazing. Currently there are no local native species on the excavation area.

From this it would appear that the site is uninterpretable for dieback.

Dieback is only likely to be an issue when equipment is brought to the site from a dieback affected area either through vehicles or plant and soil materials. Therefore the following general principles are applied to Dieback management.

On this site, with cleared land, the potential dieback risk is minimal as no native vegetation will be disturbed.

The site has operated as a farming property in a similar manner in the past. No adverse dieback conditions appear to have been introduced into local adjoining vegetation.

The access roads will be hard gravel. Traffic will be restricted to the made access roads unless the traffic is associated with normal farming activities.

However as a matter of good environmental management practices that will minimise the introduction of weeds or plant pathogens will be incorporated into the normal farm management.

The aim of dieback management during excavation is to minimise the risk of entry of dieback into the site. In many ways the management of the site for dieback is similar to that for the management of weeds, and the two management practices should be considered together.

The other management is to ensure that all excavation equipment and road transport vehicles are clean and free from soil and vegetable matter prior to entering the operations. The loader to be used on site will generally remain on site. If taken offsite it will be cleaned by washing or brushing prior to returning to site.

On this site road vehicles are restricted to the access road and loading area. Quarry traffic is restricted to the excavation, processing areas and access roads. The only time they travel anywhere else is to annually clear the firebreak.

Effectively the operation is a quarantine and split operation.

Only the loader on site will be used during topsoil clearing and land reinstatement.

No soil and vegetation is to be brought to the site apart from that to be used in rehabilitation.

Essential Points in Dieback Management;

1. Maintain quarantine of the vegetated areas from quarry vehicles. This will occur through instructions to drivers and operators and temporary fencing, signage and flagging, combined with a policy of no vehicles associated with excavation or transport of sand will normally be permitted outside the pit footprint.
2. The rehabilitated surface will be free draining and not contain wet or waterlogged conditions.
3. No plant, soil, weed, rubbish or other materials will be brought to the site apart from that used for rehabilitation.
4. Materials to be used in rehabilitation will be dieback free.
5. No contaminated or suspect soil or plant material will be brought onto the site.
6. If vehicles and earth moving equipment are brought to the site they are to be cleaned prior to entering the site if they originate from a dieback affected area.
7. Compliance with the weed management program.

Dieback – Applicable Legislation / Policies

- DEC (CALM) Dieback Hygiene Manual 1992.
- DEC (CALM) Best Practice Guidelines for the Management of *Phytophthora cinamomi*, draft 2004.
- Dieback Working Group 2005, *Management of Phytophthora Dieback in Extractive Industries*.

Commitments to Dieback Management

- The proponent will not impact on the adjoining remnant vegetation by the proposed

excavation.

- The proponent will maintain a Dieback Management Policy.

5.7 Weed Management

This plan utilises the most appropriate on ground measures to minimise the risk of spread of Declared and Environmental weeds. The information provided here summarises the key points of the on ground management.

Weed management is ongoing and will be integrated with normal farm weed management.

Currently the site is free from Declared and Environmental Weeds.

Management will consist of;

1. The Dieback Management Actions will also be used to assist weed management.
2. Inspections will be conducted to monitor the presence and introduction of Environmental and Declared Weeds on an annual or more frequent basis. On identification, Declared and significant environmental weeds will either be removed, buried, or sprayed with a herbicide.
3. In autumn the rehabilitated areas will be monitored and a spraying program implemented for the rehabilitated surface prior to additional seeding and planting.
4. Large plants will be grubbed out or spot sprayed with a herbicide. Smaller weeds will be sprayed.
5. Weed affected top soils may need to be taken offsite, used in weed affected areas, buried by 500 mm soil/overburden or taken offsite.
6. Site inspections will be carried out at least twice per year in spring and autumn, at times suitable for weed treatment.
7. Inspections will be conducted to monitor the presence and introduction of Environmental and Declared Weeds on an annual or more frequent basis as part of normal farm management. On identification, Declared and significant environmental weeds will either be removed, buried, or sprayed with a herbicide.
8. All vehicles and equipment to be used during land clearing or land reinstatement, are to be clean and free from soil or plant material when arriving at site.
9. Vegetated areas to the west of the sand resource are to be quarantined to excavation vehicles until required.

10. When clearing land or firebreaks vehicles are to work in conjunction with dieback principles and push from areas of better vegetation towards areas of lower quality vegetation.
11. No plant, soil or fill material will be brought to the site, unless for rehabilitation, and should be weed free or is clean and to be used for hardstand.
12. The site is to be secured by locked gates to prevent illegal dumping of rubbish.
13. Rubbish is to be removed promptly.
14. Significant, Declared or environmental weeds are treated promptly no matter how few there are.
15. Normally weed control works from the least weed affected areas to the most weed affected, which therefore gives a smaller area to treat with spray or earthworks.
16. Weed affected soils are not to be used for rehabilitation unless control measures are in place.

Weed - Applicable Legislation / Policies
<ul style="list-style-type: none">• <i>Agriculture and Related Resources Protection Act 1976.</i>
Commitments to Weed Management
<ul style="list-style-type: none">• The proponent will comply with the weed policy to control the spread of Declared, Environmental or other weeds to the site.

5.8 Fire Protection

The sand pit will form a natural fire break.

The water tanker or other dust management actions will be available when excavation is in progress in drier months, as part of the dust management program.

Normal rural requirements for fire protection will be maintained, such as the requirement for perimeter fire breaks requirements for fire protection facilities on farm vehicles, such as tanks, pumps and fire extinguishers.

Water from the dam on Lot 61 site will be available for fire fighting.

Fire Management - Applicable Legislation / Policies
<ul style="list-style-type: none">• <i>Bush Fires Act 1954.</i>• <i>City of Busselton Bylaws.</i>

Commitments to Fire Management

- The proponent will ensure the quarry operates to the standards in the *Mines Safety and Inspection Act 1994 and Regulations 1995*.
- The proponent will ensure the quarry complies with the local fire safety requirements and operates in compliance with normal rural fire practise and restrictions and the Fire Management Plan.

5.9 Rehabilitation

Background

The site is to be returned to pasture.

The surface sands are more leached and do not hold water or significant amounts of nutrients.

By removing the upper more leached layers of sand the soils formed on the excavated floor will have higher clay and iron oxide content that will provide increased water and nutrient retention for crops.

The reconstructed soils will be used for continued agriculture and grazing of the property.

Completion Criteria

1. A self-sustaining pasture on improved soils.
2. Weed levels that are not likely to impact on the established pasture.
3. Absence of Declared or environmental weeds.

Vegetation Clearing

1. No clearing of native vegetation is required.
2. Pasture will be taken with the topsoil.

Topsoil and Overburden Removal

1. Where possible topsoil and overburden will be directly transferred from an area being cleared to an area to be rehabilitated.
2. Overburden, as subgrade sand, will be pushed to the perimeters of the excavation, to assist with visual and noise screening. From there it can be used for the rehabilitation process.

3. Excavation will be worked progressively in the stages as shown on the attached plan.
4. Where possible topsoil clearing will be undertaken in wetter months.
5. The stages in the south western corner and closer to Empire Retreat will be excavated in wetter months only to minimise the impacts on nearby premises.

Landform Reconstruction and Contouring

1. All buildings, equipment and machinery will be removed from site.
2. The final landform will be formed to the interim final concept plan.
3. The land surface will be left as a flat to gently sloping floor with minimal need for batter slopes. Batter slopes of lower than 1 : 6 vertical to horizontal will be provided for the floor with batter slopes to the surrounding soils at 1 : 4 vertical to horizontal.
4. The land surface will be formed to the requirements of the *Mines Safety and Inspection Act 1994 and Regulations 1995* as a final land surface.
5. The excavated floor will be deep ripped in two directions. The width between rip lines will be 1 metre intervals.
6. A minimum of 300 mm of overburden will be spread over the surface where available to provide a substrate for agricultural soils, followed by topsoil.

Pre-Planting/Seeding Weed Control

Pre-seeding weed control is only likely to be required where topsoils are used that contain weed species. As the current land use is pasture it is not anticipated that weed control will be other than normal agriculture practice.

If required, weed control will normally only be conducted after overburden and topsoil have been spread and any seeds have been allowed to germinate. Broadscale weed treatment can be detrimental to the germination and growth of some plant species but may be required if the weed load is to be reduced.

In April to May, after the first autumn rains, check for broadleaf weed germination.

1. Any weeds likely to significantly impact on the rehabilitation will be sprayed with Roundup or similar agriculture herbicide or grubbed out, depending on the species involved. Weed affected topsoil and overburden will be buried. The Weed Management Plan will form the basis of weed treatment. Depending on the nature of the planting substrate, a broad spectrum spraying program may be used.

Revegetation

• *Pasture*

1. The proponent, in conjunction with the landowner, will spread topsoil to increase the total organic carbon fraction, improving soil properties such as resistance to water and wind erosion and moisture retention.
2. Topsoil provides a useful source of seed for rehabilitation when the correct handling of the topsoil is used, stripped and replaced dry (autumn direct return).
3. However if sufficient seed is not available or does not germinate then additional seed will be added. The establishment of pasture, including the selection of the pasture species is appended to this Management Plan. The documentation is produced by the Department of Agriculture and Food.
4. For pasture land in this situation it is essential that the species are matched to the soil types and rainfall. The location falls into the "High Rainfall Coastal" planting regime with sandy to loamy gravel soils. Suitable perennial legumes include Birdsfoot trefoil, Lucerne, Strawberry Clover, and Sulla. Perennial pasture includes Perennial Ryegrass, Phalaris, Cocksfoot, and Summer Active Tall Fescue, Kikuyu and Rhodes Grass. Annual pasture species include Italian Ryegrass, Serradella, subterranean clover.
5. The actual species used will be determined by the individual season, nature of the rainfall in the preceding months and stocking/hay production proposed by the landholder which may change from time to time.
6. Seeding rates are 2 – 5 kg/ha depending on the species used; for example Ryegrass is seeded at 3 kg/ha whereas Rhodes Grass is seeded at 4 kg/ha.
7. Studies have shown that topsoil stripping and placement is best undertaken in summer for maximum germination, but this raises the potential for additional dust generation from the fine humus particles.
8. Topsoil will be spread directly from an area being cleared where possible, otherwise reclaimed from a topsoil dump.
9. Revegetation will take place during the first winter months following the restoration earth works of each particular section of quarry. Leaving the completed earth works for one season will reduce the success of rehabilitation by at least 50 %, due to compaction effects.
10. Rehabilitation will progressively follow mining with completed areas of the excavation being revegetated as soon as practicable.
11. Seed will be sown on reconstructed soils when the areas are available. This will increase the productivity of the pasture.

Native Vegetation on batter slopes

On batter and steeper slopes, shrubs and trees will be included with the pasture to better manage the soils as required.

These will be planted as tube plants, protected by rabbit guards as necessary and supplied with a fertiliser tablet at the time of planting.

The tube plants will be planted in June – September.

Species used will be local and may be varied from time to time.

Suggested species include;

Acacia gilbertii
Acacia myrtifolia
Acacia saligna
Agonis flexuosa
Allocasuarina fraseriana
Banksia attenuata
Banksia grandis
Calystachys lanceolata
Corymbia (Eucalyptus) calophylla
Eucalyptus cornuta
Eucalyptus diversicolor
Eucalyptus megacarpa
Eucalyptus patens
Melaleuca incana
Melaleuca thymoides
Taxandria juniperina
Taxandria parviceps
Viminaria juncea

Fertiliser

1. Fertiliser is not always required. If used, a fertiliser containing nitrogen, phosphorous and potassium, and trace elements, is recommended to be spread at rates of up to 100 kg/hectare similar to normal agricultural practice, applied to rehabilitation areas in the year of planting. Nitrogen can be provided by using leguminous seed in the seed mix or inoculating with nitrogen fixing microbial material.
2. The amount of fertiliser applied will depend on the species used; for example when planting legumes nitrogen fertiliser is reduced or not used as it inhibits nitrifying bacteria. Also the amount of sulphur, phosphate and trace elements used depends on the species and residual amounts retained in the soil. As a guide 50 kg/ha of superphosphate is likely to be used to assist legume and grass based pasture.

3. Further investigation will be needed to determine suitable rates and the timing of fertilisation. It may be possible to integrate seed dispersal and fertilisation into a single pass. The fertiliser will need to supply macro-nutrients, phosphorus, nitrogen and potassium, and other micro-nutrients.

Irrigation

1. Experience on local pasture and revegetation has shown that when completed well there is no need for irrigation of the rehabilitation.
2. The reconstructed soils are proposed to be irrigated by pivot to provide good growth into summer. The irrigated soils are proposed to be used for grazing, and irrigated cropping.

Erosion Control

1. Soil erosion occurs when soil is exposed and disturbed by wind or water. Erosion involves soil particles being detached from areas not adequately protected by vegetation, and moved down-slope. Water erosion is not normally a significant problem on flat or gently sloping sandy sites such as this, but wind erosion risk is high if the soils are not protected.
2. The key is to provide a plant cover progressively and as soon as possible after the completion of each stage of sand excavation.
3. Where sufficient pasture cannot be achieved and the soil/sand becomes susceptible to wind erosion, temporary wind breaks such as wind break fencing will be considered to stabilise the soils until a satisfactory vegetation cover can be achieved.
4. Seeding will be completed in late summer for winter germinating species. There may also be a place for summer growing perennial species such as Rhodes Grass
5. The soils are very permeable and runoff is normally minimal unless surface materials become non-wetting. Even so experience shows that there is minimal non wetting and surface particle movement under such conditions.
6. For rehabilitation areas, revegetation will take place as soon as possible following landform and soil reconstruction.

Monitoring

1. During late summer an assessment of the success of the rehabilitation will be made to determine the rehabilitation requirements for the following winter.
2. Monitoring includes visual assessments and, where necessary, counts to determine the success of the rehabilitation and restoration, as follows;

- plant density
 - plant growth
 - plant deaths
 - regeneration
 - weed infestation
3. As necessary steps will be taken to correct any deficiencies in the vegetation.
 4. Rehabilitation of each stage will be monitored to ensure satisfactory establishment of pasture.
 5. In conjunction with the landholder, provide ongoing weed management to identify and treat significant environmental weeds or weeds likely to impact on the rehabilitation.
 6. In areas of rehabilitation that do not meet the completion criteria, measures are to be taken to increase the stem density to achieve the completion criteria.
 7. As the end use will be irrigated pasture normal farm management will be used to rectify any short coming in the pasture growth.
 8. This could include but not be limited to;
 - additional seeding,
 - planting additional tube plants,
 - additional use of fresh topsoil.

Revegetation - Applicable Legislation / Policies
<ul style="list-style-type: none">• <i>Agriculture and Related Resources Protection Act 1976.</i>
Commitments to Revegetation Management
<ul style="list-style-type: none">• The proponent will provide rehabilitation as outlined above.• The weed policy relating to general weeds and pasture species will be practised.

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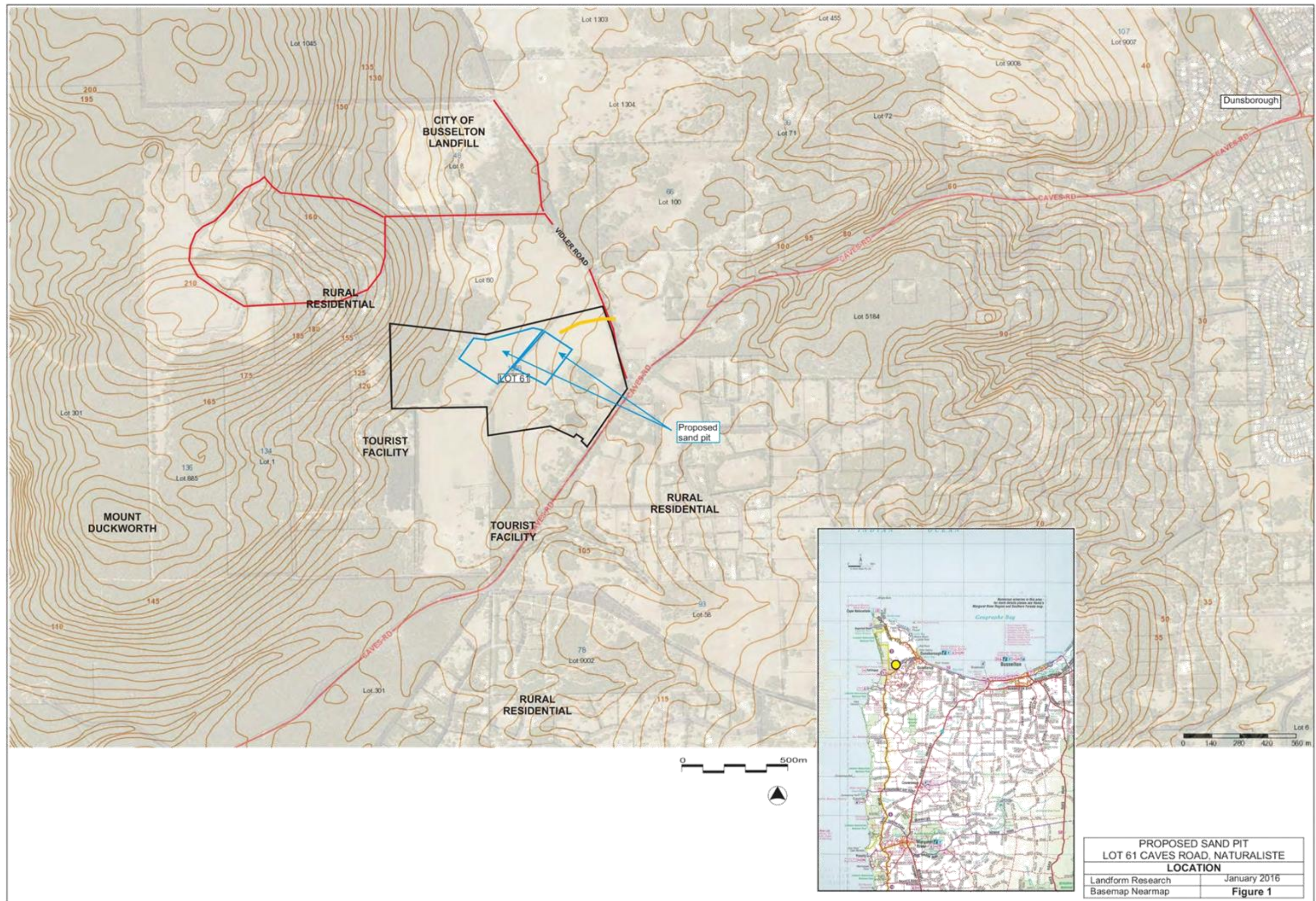
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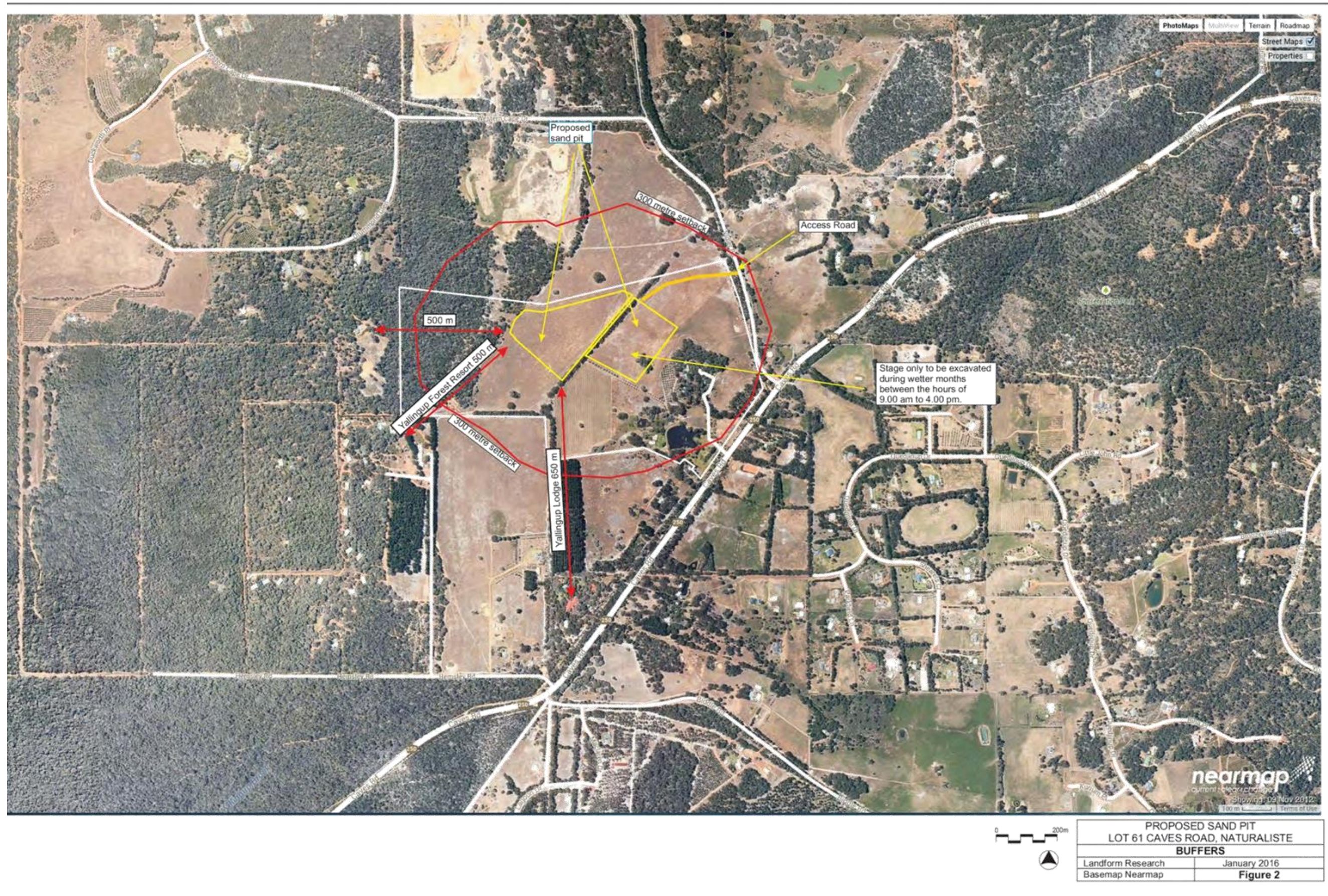
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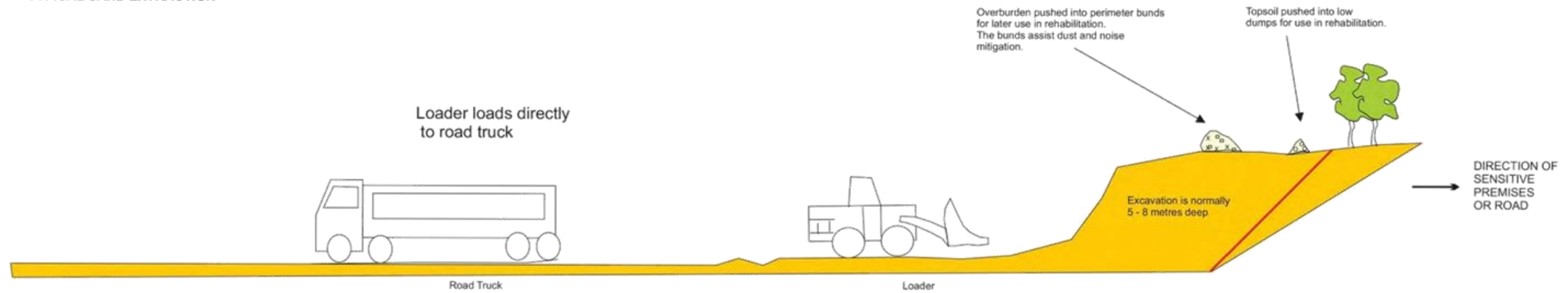
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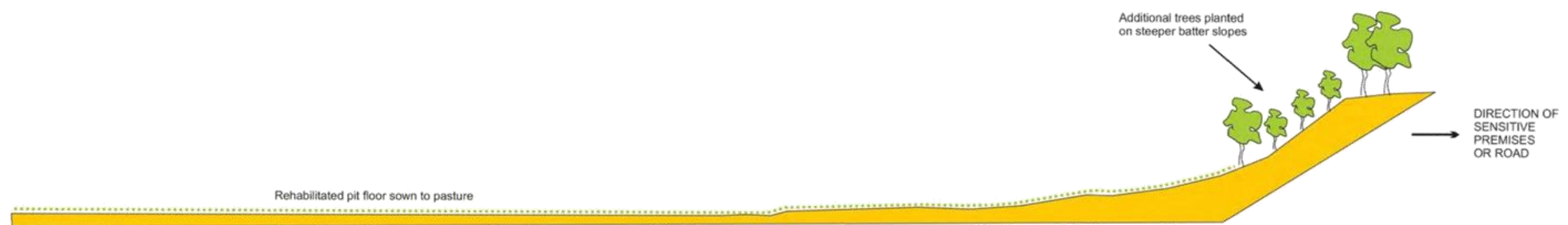




TYPICAL SAND EXTRACTION



PROPOSED REHABILITATION AND REVEGETATION



Excavating sand from a face similar to the proposed operation

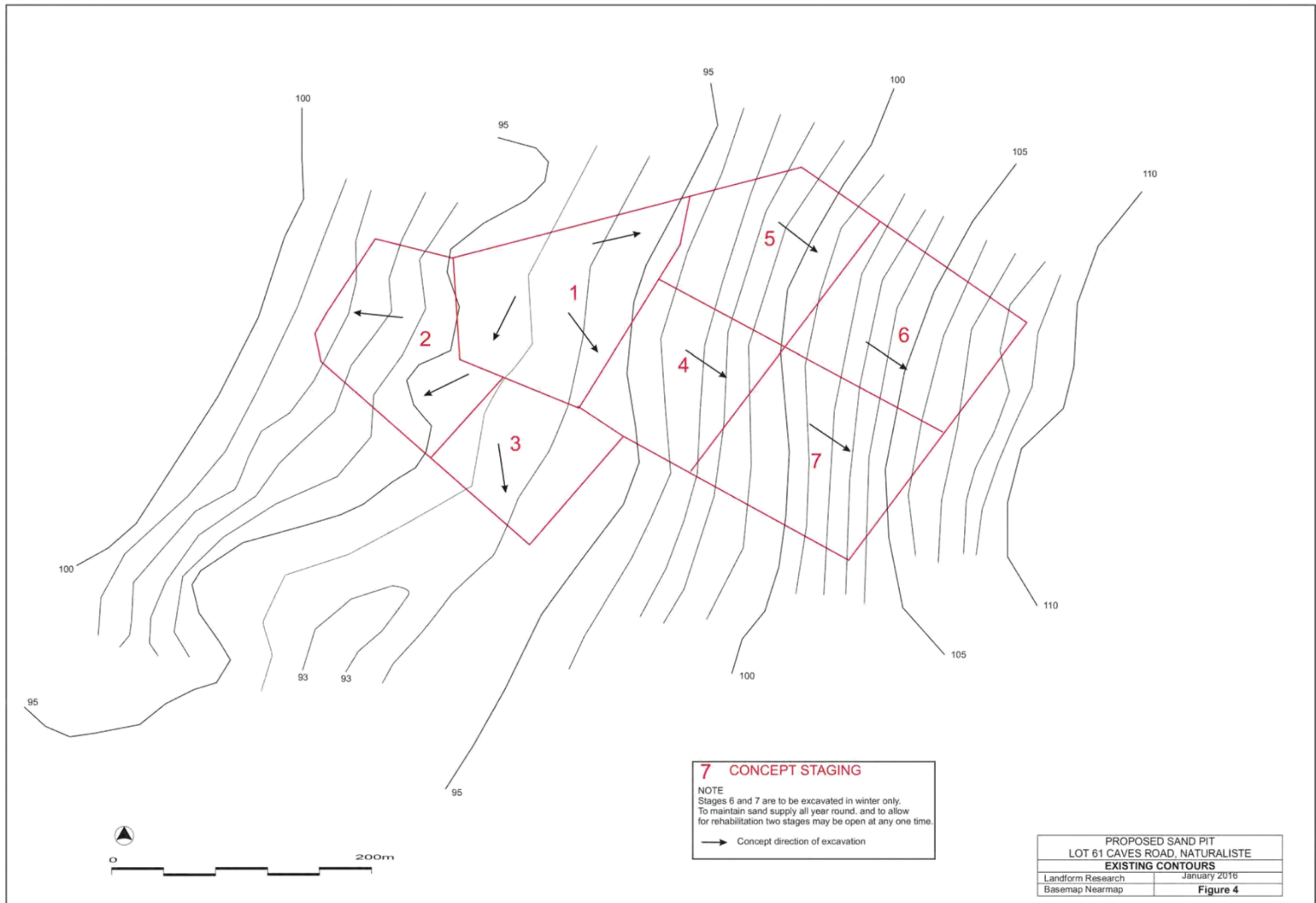


Loading to a road truck in a typical sand operation

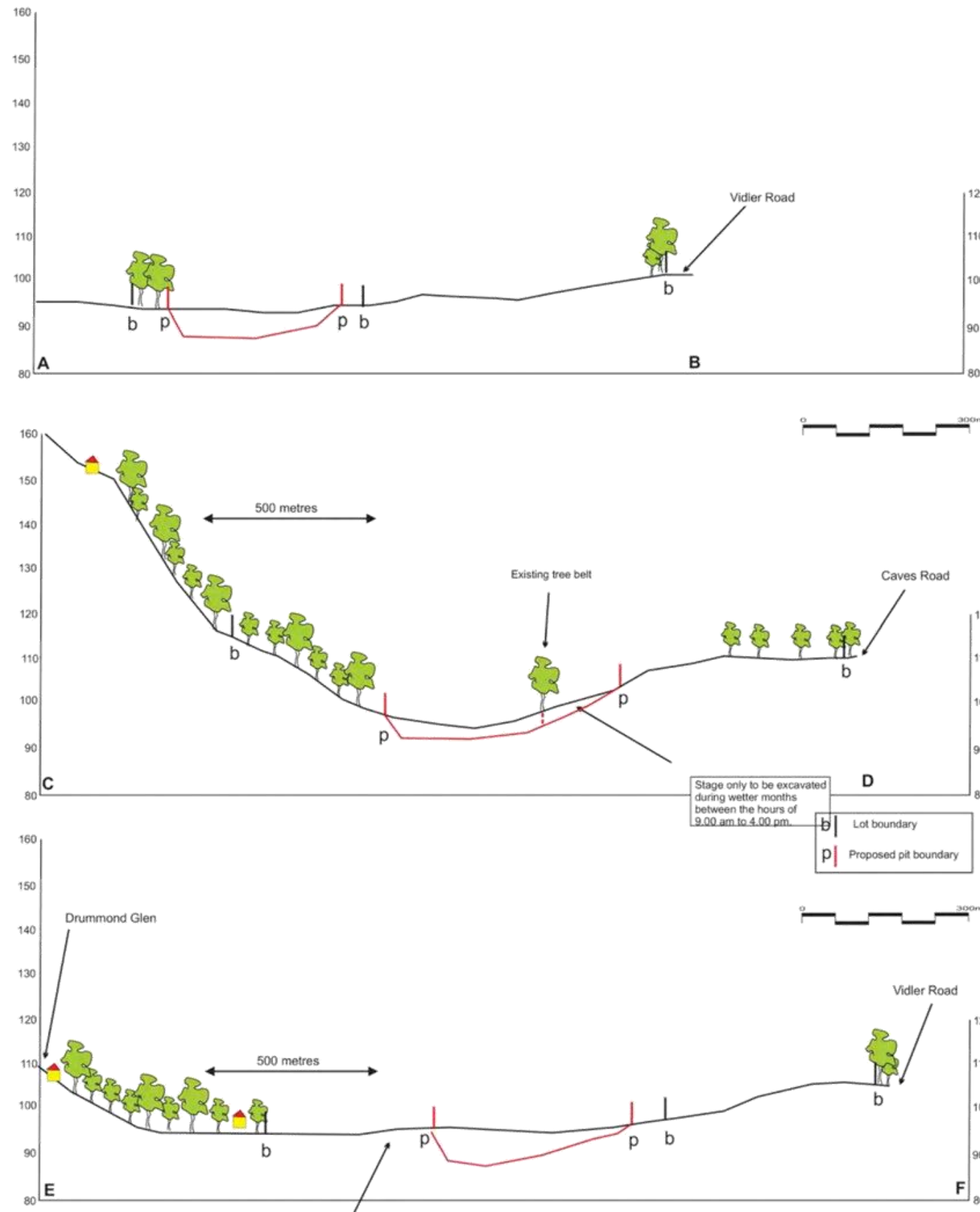


Rehabilitation of a typical sand pit

PROPOSED SAND PIT LOT 61 CAVES ROAD, NATURALISTE	
EXCAVATION METHODS	
Landform Research	October 2014
Basemap Nearmap	Figure 3







Views towards the south west (to point C) from the resource. The tourist facility is not visible.



PROPOSED SAND PIT LOT 61 CAVES ROAD, NATURALISTE	
SECTION LINES	
Landform Research	January 2016
Basemap Nearmap	Figure 6



Existing tree belt



View towards point E to the west



Sand resource area



Sand resource area



Sand resource in test pits



Sand resource in test pits



Sand resource in test pits

PROPOSED SAND PIT LOT 61 CAVES ROAD, NATURALISTE	
RESOURCE PHOTOGRAPHS	
Landform Research	October 2014
Basemap Nearmap	Figure 7



Sand resource area, view south



Perimeter vegetation along Vidler Road



Perimeter vegetation along Vidler Road



Existing access point to be used

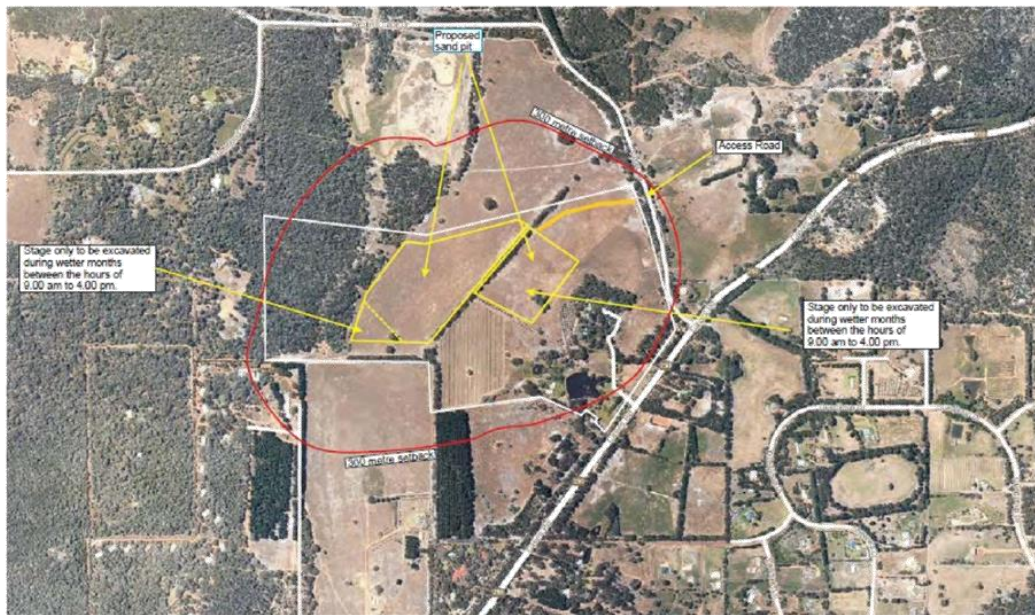


Sightline from the entrance, east to Caves Road

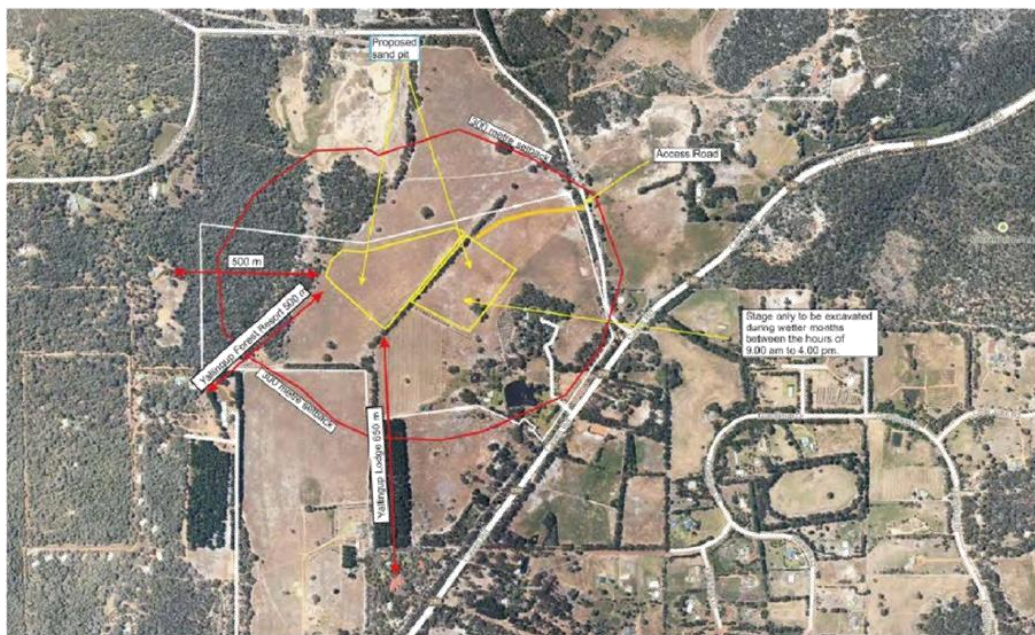


Sightline from the entrance to the west

PROPOSED SAND PIT LOT 61 CAVES ROAD, NATURALISTE ACCESS PHOTOGRAPHS	
Landform Research	October 2014
Basemap Nearmap	Figure 8



Original Extraction Area Proposal



Revised Extraction Area Proposal

Submission No	ADDRESS	NAME	Nature of Submission	Officer Comment
GOVERNMENT SUBMISSIONS				
1		Main Roads Western Australia	Main Roads referral response to the original proposal requested that a condition of approval should be applied for upgrades to be made to the intersection of Vidler and Caves Roads, including right turn widening. As a result of a revised proposal that reduces peak truck movement numbers and with recent improvements made to the Vidler Road intersection with Caves Road, Main Roads has revised their comments to advise that they have no objection to the proposal and that the intersection upgrades recently undertaken by Main Roads are sufficient to cater for the proposal without any further works being necessary.	Noted.
2		Department of Parks and Wildlife	<p>Advise that Lot 61 subject of the proposal borders two lots which are subject to the DPaW "Land for Wildlife" program, which aims to encourage landholders to conserve nature and wildlife on properties. DPaW note that the proposed extractive industry site is generally cleared of native vegetation but is within close proximity to potential Western Ringtail Possum and Black Cockatoo habitat trees. The proponent should ensure that these trees are not impacted by the proposed extraction works.</p> <p>DPaW has also mentioned the requirements of the Leeuwin Naturaliste Ridge Statement of Planning Policy and the need to comply with landscape protection requirements. DPaW recommends that all final contour and batter slopes should be no steeper than 1 vertical to 6 horizontal.</p>	<p>Noted. Applicant indicates that there is no proposal to clear vegetation that would require a clearing permit.</p> <p>Officer report has made comment regarding the compliance of the proposal with the Leeuwin Naturaliste Ridge Statement of Planning Policy. Recommended conditions in the officer report address the gradient of finished contours and slopes.</p>

3		Department of Water	<p>The Department of Water (DoW) recommends that any approval for the proposed extractive industry should include the following conditions:</p> <ul style="list-style-type: none"> • the extractive industry will not intercept the water table; • there will be no dewatering of the extraction area permitted; and • no standing water will occur at the end of mining / post rehabilitation. <p>To protect water resources against potential contamination, the following specific conditions are also recommended to be applied:</p> <ul style="list-style-type: none"> • there will be no additional storage of hydrocarbons on-site, • on-site refuelling of equipment will be from a mobile service vehicle carrying appropriate spill prevention and clean-up equipment; a • no major repairs or maintenance will take place on site. 	<p>Noted. Conditions have been included in the officer recommendation to address the issues raised by Dept of Water.</p>
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4		Department of Environment Regulation (DER)	The Department of Environment and Regulation (DER) had no specific comments other than to advise that if clearing of native vegetation or screening and washing of sand is proposed, approval from DER may be required for these activities.	Noted. The applicant will be responsible for submitting the relevant application/s to DER should those activities be proposed.
5		Department of Mines and Petroleum	No specific comments regarding this proposal, however, advise that sand is a scarce and important resource in the South West region and that supplies of it are needed for affordable development and infrastructure projects. It has also been requested that the City notify the Geological Survey of Western Australia of all extractive industry applications to assist/contribute towards their database.	The applicant has applied for DER approval and if DER approval is obtained would be required to comply with its conditional requirements.
6		Water Corporation	Raises no concerns with the application.	Noted.
7		Western Power	Western Power does not have any specific comments at this time to the above proposal.	Noted.

PUBLIC SUBMISSIONS				
8 - 33		<p>26 submissions from surrounding landowners raising a variety of concerns</p>	<p>Concerns raise the following topics:</p> <ul style="list-style-type: none"> • Traffic impacts and management, including conflicts with school buses. • Environmental impacts • Noise • Dust • Visual landscape impact • Incompatibility with surrounding residential and tourist landuses • Operating times • Previous decisions of Council 	<p>The issue of traffic has been assessed by City staff and referred to Main Roads WA for comment prior to an officer recommendation being developed. Subsequent to the original proposal the applicant has submitted a revised application which reduces both the total volume of material to be extracted and has committed to not entering into any large contracts requiring a significant volume of materials to be extracted within a short time period, which prevents the possibility of increased number of truck movements also. Conditions of approval can also place limits on numbers of truck movements. Traffic management requirements include prevention of conflict with school bus operating times.</p> <p>Dust, noise and environmental impacts such as preventing the spread of dieback can be addressed by recommended conditions requiring management plans to addressing these issues to be submitted, approved and implemented. It should be noted that the revised proposal that has been submitted by the applicant for consideration</p> <p>It is considered that the proposal can comply with the Leeuwin Naturaliste Statement of Planning Policy which relates to protection of visual landscape amenity in the area.</p> <p>Permitted hours of operation can be prescribed by conditions of approval.</p> <p>Past decision of Council in regard to extractive industry applications for the subject property will be a matter for consideration by Council..</p>

34.		T Koroveshi on behalf Yallingup Spa and Lodge	<p>Object.</p> <p>The following issues have been raised:</p> <ol style="list-style-type: none"> 1. Proximity of extractive industry to the Yallingup Spa Retreat is less than the 500m to a sensitive premises such as Tourist Development which is stated with the City Extractive industry Policy. 2. Concern with impact of noise and dust generated by the proposal. 3. Inconsistency with Scheme 21 due to Incompatibility of the proposal with surrounding landuses. 4. Inconsistency with Local Rural Planning Strategy. The subject land is located within Precinct 7 – Naturaliste under this document. The precinct vision reads as follows: <i>“Retain and conserve the natural environment, landscape values and character of the area in balance with limited tourist development.”</i> 5. No promotion or mention of mining in the Leeuwin Naturaliste Statement of Planning Policy 	<ol style="list-style-type: none"> 1. The revised proposal results in greater than 500m separation being achieved to Yallingup Spa Retreat and other tourist developments. 2. Noise and dust are to be addressed by the submission, approval and implementation of appropriate management plans to control impacts. 3. The Council will have to determine whether or not the revised proposal can be operated in a manner that is compatible with the surrounding landuses, with the approval and implementation of appropriate management plans to control impacts on surrounding land. 4. With management plans and rehabilitation the proposal may be consistent with the Local Rural Planning Strategy. 5. The proposal is for an extractive industry which is not the same as mining. The proposal with appropriate management may be able to be undertaken while appropriately respecting the protection of natural, tourist and rural landscape values.
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35.		Mt Duckworth Community Association	Objection based on issues relating to noise, dust, truck movements, inconsistency with the Leeuwin Naturaliste Statement of Planning Policy past operation of extractive industry at the site and past decisions of Council.	Please see comments above in respect to these issues raised in previous submissions.
36.		M Swift & Associates on behalf of the owner of Lot 4 Hemsley Road, Naturaliste	<p>Object.</p> <p>Concerned with the impact of the proposal (including noise and dust) on surrounding residential and tourist landuses and more specifically the existing dwelling and tourist development proposal approved on the adjoining Lot 4 by Council on 23 April 2014. Due to proximity of the extraction site to proposed tourist development it will not be possible even with conditions to comply with the City's Extractive Industry Policy and achieve suitable separation between the incompatible landuses.</p>	<p>The nearest part of the approved development (Chalets) would be approximately 100m to the original proposed extraction area. No physical construction of development for DA13/0739 has commenced and with the Development Approval due to expire in May 2017, to date no building permit application has been submitted so it is unclear if development for DA13/0739 will proceed.</p> <p>The distance of the revised extraction area proposal to the development site for DA13/0739 is approximately 200m and will be in excess of 500m to the existing dwelling at Lot 4 Hemsley Rd.</p>

11.2 DOG CONTROL DESIGNATIONS REVIEW

SUBJECT INDEX:	Animal Management
STRATEGIC OBJECTIVE:	A community where people feel safe, empowered, included and enjoy a sense of good health and wellbeing.
BUSINESS UNIT:	Development Services; Environmental Services
ACTIVITY UNIT:	Ranger & Emergency Services
REPORTING OFFICER:	Director, Planning and Development Services - Paul Needham Manager, Environmental Services - Greg Simpson
AUTHORISING OFFICER:	Director, Planning and Development Services - Paul Needham
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Notice of Determination - Management of Dogs in Public Places Including Beaches Attachment B Dog Management Areas Beaches Map - Final Attachment C Old Dunsborough Map Attachment D Eagle Bay Map Attachment E Petition - Change to Prohibited Area Vincent St Attachment F Petition - Supports Dog Exercise Area Vincent St

PRÉCIS

This report sets out the recommendations of a review of dog control designations relating to public places in the City, following the introduction of new controls in 2015. The introduction of the new controls followed several rounds of extensive community consultation. This report also provides for the Council's formal consideration of two petitions relating to the designation applicable to the beach in the Vincent Street area, in Old Dunsborough.

It is considered that, whilst there are concerns in some sections of the community, the current controls are broadly sound and strike an appropriate balance. It is therefore recommended that the Council not make any change to the controls at this time.

The report does, however, discuss a number of potential changes that have been suggested by members of the community over recent months – which are not supported by officers, but which the Council may nevertheless wish to consider. It is also recommended that the Council that detailed changes may be considered on a case-by-case basis in future, should the need arise.

BACKGROUND

In 2015, the Council made several resolutions that resulted in the introduction of a comprehensive set of controls in relation to where and when dogs can be taken in public places throughout the District. The area of greatest interest to the community, however, was the controls that applied to dogs on beaches.

The decisions made by the Council were informed by three rounds of public consultation, the most significant of which occurred in early 2015, and resulted in a total of 1,257 responses. The Council has, however, also indicated that it would undertake a review of the controls following the first summer season with the new controls in place – which was the 2015/16 summer season – hence the presentation of this report to the Council.

A consolidated copy of the controls adopted by the Council is provided as **Attachment A**, but the controls of most interest and most relevance for the purposes of this report can also be summarized conceptually as follows –

1. Dogs allowed, but on a lead at all times in all public places, unless otherwise determined;

2. Dogs prohibited in public buildings and children's playgrounds (noting this does not extend to guide dogs or similar);
3. Dogs not allowed off-lead in key foreshore/town centre parks – Mitchell Park, Lions Park, Seymour Park, Dugalup Brook reserves, and Busselton, Dunsborough and Yallingup Foreshores (other than Signal Park);
4. Dogs allowed off-lead on the grassed areas of all other parks and reserves, other than when events or sporting activity underway;
5. Beach areas split into three designations – *Prohibited* (dogs not allowed at any time), *Exercise* (dogs allowed off-lead at any time) and *Seasonal* (dogs allowed off-lead, other than during the daytime in summer [i.e. 9am-5pm, 1 December to 28 February], when dogs are not allowed);
6. The beach areas where dogs are prohibited are the main beach areas adjacent to the Busselton Foreshore, Dunsborough Foreshore and Old Dunsborough (i.e. the bay that includes the boat ramp and seasonal beach enclosure), as well as adjacent to the Yallingup Lagoon, Locke Estate (noting that dogs are permitted in the Locke Estate sites), Meelup Regional Park (where dogs have been prohibited for several decades) and around the Elmore Lagoon in Quindalup (which is a popular location for waterbirds); and
7. Along the rest of the coast, Exercise and Seasonal areas alternate.

A plan illustrating the pattern of controls along the City's beaches is provided as **Attachment B**.

STATUTORY ENVIRONMENT

The most important statutory environment is set out in the *Dog Act 1976* ('the Act') and the subsidiary Regulations, with s31 of the Act being most relevant to the issues addressed in this report.

S31(2B) of the Act then sets out that -

A local government may, by absolute majority...specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited –

- (a) *at all times; or*
- (b) *at specified times.*

S31(3A) of the Act also sets out that –

A local government may, by absolute majority...specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

S31(3C) of the Act then establishes notice requirements for specifying prohibited and/or exercise areas -

At least 28 days before specifying a place to be –

- (a) *a place where dogs are prohibited at all times or at a time specified ... or*
 - (b) *a dog exercise area...*
- ...a local government must give local public notice of its intention to so specify.*

Note that, should the Council resolve to make any changes to the current pattern of dog management controls, that would require an absolute majority resolution and could not be implemented until such time as the change had been subject of a 28 day notice period.

RELEVANT PLANS AND POLICIES

The *Meelup Regional Park Management Plan* and several foreshore and reserve management plans are relevant to consideration of this issue. Those plans were considered in developing the current pattern of dog management controls.

FINANCIAL IMPLICATIONS

There are no financial implications of the recommendations of this report. Should the Council decided to consider and/or make changes to the current pattern of controls, there would be costs associated with the consultation process and/or with amending signage. The scale of those costs would depend upon the nature and extent of the changes contemplated. Those costs, unless very substantial changes were made, could be met without requiring additional funds, but would require the re-prioritisation of some other work.

Long-term Financial Plan Implications

There are no Long-term Financial Plan Implications of the recommendations of this report.

STRATEGIC COMMUNITY OBJECTIVES

The recommendations of this report reflect Strategic Objective 1.1. of the City of Busselton Strategic Community Plan 2013-2017, which is '*A community where people feel safe, empowered, included and enjoy a sense of good health and wellbeing*'.

RISK ASSESSMENT

An assessment of the recommendations of this report has been undertaken against the City's risk assessment framework. Risks are only identified where the residual risk, once controls are identified, is 'medium' or greater. No such risks have been identified.

CONSULTATION

The current pattern of dog management controls was adopted by the Council following, and was informed by, three rounds of community consultation, broadly as follows –

1. Preliminary consultation in 2012, with nearly 800 responses received;
2. Consultation regarding the then proposed pattern of controls in early 2015, with over 1,250 responses being received; and
3. Further consultation in mid-2015 regarding some proposed changes to the pattern of controls advertised in early 2015, with 77 responses being received at that time.

It is therefore clear that the process of developing the current pattern of controls followed several rounds of substantial consultation, and that this is an issue of strong community interest and strong, but often inconsistent, opinions amongst many in our community.

Over the recent summer period, the City has also received feedback from the community on the current pattern of controls and their implementation. That feedback has been mixed, with some in the community expressing views that the current pattern of controls and its implementation is not strict enough, and others expressing the contrary view. There has also been some very positive feedback received, supportive of the approach adopted by the City. Some of the feedback has also been more about how the controls have been implemented, rather than being about the controls as such (that feedback is not discussed any further in this report, but is being carefully considered in planning for implementation over the coming summer).

The area that has been subject of by far the greatest amount of community feedback is the Vincent Street area in Old Dunsborough, where the beach is currently identified as an Exercise area.

On 1 March 2016, the City received a petition asking that the Council consider identifying this area as a Prohibited area instead. The petition suggested that beach areas to either the north or south could be identified an alternative Exercise area. A plan illustrating the proposed changes suggested is provided as **Attachment C**. A copy of that petition is provided as **Attachment E**. At its ordinary meeting of 9 March 2016, the Council resolved that the petition be received and considered as part of the review that is the subject of this report – and this report provides for Council consideration of both petitions. The petition was signed by approximately 114 people, of which around half appear to be electors of the City.

On 7 April 2016, the City received a petition asking that the Council retain the existing designation. A copy of that petition is included as **Attachment F**. At its ordinary meeting of 9 March 2016, the Council resolved that this second petition also be received and considered as part of the review that this is the subject of this report. This petition was signed by approximately 440 people, with a large majority appearing to be electors of the City.

Other areas where the City has received feedback requesting that changes to the pattern of controls be considered are –

- Shifting the boundary between the Exercise and Prohibited areas at Eagle Bay to expand the Exercise area eastward from Jingarmup Brook to align with a pedestrian access way - this is illustrated on **Attachment D**;
- A request to prohibit dogs entirely in the grassed area at the Yallingup Foreshore – dogs are currently allowed in this area, but only on a lead; and
- Requests to reduce the hours in summer when dogs are not permitted in the Seasonal areas.

The various potential changes noted above are outlined and discussed in the ‘officer Comment’ section of the report below. As set out in ‘Officer Comment’ there are no detailed changes to dog control designations that are recommended at this stage. Should the Council want to consider any detailed changes, either as a result of the consideration of this report or at some future time, though, officers would generally recommend that consultation be undertaken prior to the Council making a final decision regarding any such changes. The following general approach to consultation would be recommended –

- A separate online survey be set up in relation to each proposed change (or if conceptually and/or physically related changes are proposed, they could be integrated into a single survey);
- The online survey be promoted via the media, online and through letters to landowners and residents within an identified area of interest – perhaps within around 200 metres of where changes are proposed; and
- The survey to be open for a minimum of 3-4 weeks.

Whilst the Council can obviously make a formal resolution to undertake such consultation as a result of consideration of this report, a formal resolution is not actually required to undertake such consultation in any legal or statutory sense. As such, in future, should issues be raised by the community, or should there be some other reason that results in the City considering changes to dog control designations, a decision could be made by officers (although most likely informed by informal discussions with the Council) to undertake consultation regarding potential changes to dog control designations. Depending on the outcome of that consultation, consideration could then be given as to whether the proposed change required formal Council consideration or not – which if changes

were actually supported would be necessary, as any change to those designations would require an absolute majority resolution of the Council.

There is also a discussion in 'Officer Comment' below regarding whether or not broad-based consultation should occur as part of completing a review of the current dog control designations – and, as discussed, that is not recommended by officers. There is also, however, a discussion below regarding how such consultation might best be undertaken if the Council would like to undertake broad-based consultation.

OFFICER COMMENT

There are felt to be four key questions that the Council needs to consider in reviewing the current pattern of dog management controls –

1. Is the current pattern of dog management controls generally sound and broadly accepted by the community?
2. Should further broad-based consultation be undertaken in making that decision and, if so, how should such consultation be undertaken?
3. What, if any, detailed changes should be considered at this time?
4. What and how should the controls be reviewed and/or changed in future?

Each of these questions is outlined and discussed below, under relevant sub-headings.

Is the current pattern of dog management controls generally sound and broadly accepted by the community?

The experience since the current pattern of controls was adopted by the Council in August 2015, especially over the last summer period, indicates that the current pattern of controls is generally sound and broadly accepted. Whilst there are clearly some in the community with very strong views one way or the other (reflected in some social media commentary and through letters to the editor in local newspapers), given the scale and nature of the interest during the consultation phases, the level of feedback received subsequently has not actually been very significant. A reasonable amount of the feedback received has also been very positive; and it is well understood and accepted that those unhappy with an outcome are much more likely to provide negative feedback than those happy with an outcome are to provide positive feedback.

In addition, given the reasonably well resourced approach to enforcement over the summer period, the relatively low number of warnings and infringements issued by the City also indicates broad understanding and acceptance of the current pattern of controls (note that only 26 dog-related infringements and 75 warnings were issued by the City in total between December 2015 and February 2016 –but note that only three of the 26 infringements related to dogs on beaches, although most of the warnings did relate to dogs on beaches).

The experience with introduction of any new or changed regulations is also generally that the level of understanding and acceptance grows over time. That has certainly been the case with the City's introduction of controls relating to holiday homes, as well as those relating to building in bush fire prone areas. Given that, it is considered reasonable to assume that the level of understanding and acceptance of the current pattern of dog management controls, which was a substantial departure in some ways from what had been in place previously, will also grow over time.

Should further broad-based consultation be undertaken in making that decision and, if so, how should such consultation be undertaken?

‘Broad-based consultation’ in this context refers to consultation relating to the overall approach to dog management controls across the City as a whole, rather than being more narrowly focused consultation relating to the controls that apply in one particular place or area. Because there was previously a need to review and re-establish a coherent pattern of controls across the whole of the City, broad-based consultation was previously necessary. The broad-based consultation exercises undertaken in the past, however, required a very significant allocation of staff time, as would any further broad-based consultation exercise. Given the high level of response to previous rounds of consultation and the good understanding of community views that allowed, the apparent level of understanding and acceptance by the community as a whole of the current controls, and the many competing priorities for the allocation of finite staff time, further broad-based consultation is not recommended at this time (noting that consultation could be out-sourced if the Council was of the view that would be appropriate, but likely at higher cost than using staff resources).

In addition, it is considered that, unless the consultation was very carefully designed, the outcomes of any broad-based consultation process at this time would probably reveal more about the level of motivation and organization of those with strong views on the issue, rather than revealing much about the views of the community as a whole. As such, should the Council, notwithstanding the recommendation to not undertake further broad-based consultation, want to undertake further broad-based consultation at this time, rather than open public consultation approaches as have been used previously, it would be recommended that a much more targeted approach be utilized, such as through surveys of beach users, phone surveys or focus group type approaches. These alternative approaches would, however, almost certainly require some degree of out-sourcing, and would not create the same sense of engagement that is sometimes possible with open consultation.

It needs to be acknowledged that it was previously envisaged that this review would involve consultation – and that may still be the case, depending on the decisions made by the Council, which may result in consultation occurring, possibly more focused, area-specific consultation, though, rather than broad-based consultation. Since the review process was first being thought about, however, there has been a relatively low level of feedback overall, a reasonable amount of which has been broadly positive, and for that and the other reasons set out above, further broad-based consultation is not recommended, as already noted.

What, if any, detailed changes should be considered at this time?

As set out in the ‘Consultation’ section of this report above, feedback since the current controls have been introduced has identified a number of particular changes that the Council may wish to consider, specifically –

1. Potentially changing the designation of the **beach area near Vincent Street area in Old Dunsborough** from Exercise to Prohibited, with beach areas further to the north and south currently designated Seasonal instead being identified as Exercise;
2. Shifting the boundary between the Exercise and Prohibited areas at **Eagle Bay** to expand the Exercise area eastward from Jingarmup Brook to align with a pedestrian access way ;
3. Prohibiting dogs entirely in the grassed area at the **Yallingup Foreshore** - dogs are currently allowed in this area, but only on a lead; ; and
4. Requests to reduce the hours in summer when dogs are not permitted in the **Seasonal areas** – where dogs are allowed off-lead, other than 9am-5pm, 1 December to 28 February.

Each of these potential changes is outlined and discussed below.

With respect to the **beach area near Vincent Street in Old Dunsborough**, the City has received two petitions, the first asking that this area be changed from Exercise to Prohibited (with other areas nearby potentially being changed from Seasonal to Exercise), the second asking that the current arrangements remain in place. A plan illustrating the proposed change is provided as **Attachment C**.

The primary reason that this area was identified as an Exercise area was because it was considered to be the only area in Old Dunsborough that could provide a reasonably accessible and useable area, on an all year basis, for those that wish to take their dogs to the beach in Old Dunsborough. That was seen as being important, because otherwise the nearest Exercise area would be south of Burt Court, not far to the north of Dunsborough Town Centre. Unless a suitable alternative Exercise area could be identified in Old Dunsborough, a change to the designation in the Vincent Street area would not be supported. The first petition implicitly recognises that, by suggesting two alternative locations.

The area immediately to the north, around the Old Dunsborough Boat Ramp, has been identified as a Prohibited area already, largely because it is a very high use area, with good facilities in the way of ablutions, car parking, a children's playground and the Old Dunsborough Boat Ramp. It is also now the location for the seasonal beach enclosure. This area was identified as a proposed Prohibited area in the consultation undertaken in early 2015, and there was a high level of support for that direction. Given the above, a change in the designation in this location would certainly not be supported. Note that the first petition did not suggest this area as an alternative in any case. Given the above, there is not seen to be any need to further consider this option.

The first petition did, however, suggest that an alternative Exercise area could potentially be identified either to the north of the area around the Old Dunsborough Boat Ramp, or to the south of the Vincent Street area, heading south towards Burt Court, and adjoining the main 'Dunsborough Resort Strip'. In terms of accessibility, beach amenity and/or car parking supply (noting that there isn't formalised car parking in the Vincent Street area – but there is some informal parking available, and the capacity to add to that in future, if deemed appropriate and necessary), however, neither of these alternative areas would, from the perspective of many of those who take their dog to the beach, adequately replace the Vincent Street area. In addition, the area to the south adjoins the Dunsborough Resort Strip, and permitting dogs on the beach in that area during the day in summertime, especially when a more accessible and suitable location for Dunsborough residents is available to the north, is not seen as appropriate.

Even if either of those alternatives was supported, dog owners in Old Dunsborough would be left without a good all year option if they actually wanted an easily accessible location to go the beach with their dog to swim and recreate more generally, rather than having to walk a considerable distance to do so, or simply walk along the coast and/or beach with their dog, which is obviously also a popular activity. In addition, it should be noted that those who live in the Vincent Street area, some of whom would prefer that particular beach be identified as a Prohibited area actually have an excellent all year, dog-free alternative very close by – certainly much closer than is the case in most of the rest of the coast.

The current approach, with the highest use, amenity and accessibility beach in Old Dunsborough (i.e. the area around the Old Dunsborough Boat Ramp) being a Prohibited area and the second-highest use, amenity and accessibility beach (i.e. the area around Vincent Street) being an Exercise area is seen as being a generally sound and fair approach, and so it is not recommended that the designation applicable to the Vincent Street area be changed.

With respect to **Eagle Bay**, feedback from some landowners in the portion of the townsite to the south-east of Jingarmup Brook has requested that a section of the coast currently identified as Prohibited be identified as Exercise instead – this would effectively move the boundary between areas with the respective designations some 200 metres to the south-east, and extend the total

length of the Exercise area at Eagle from around 450 metres to around 650 metres. A plan illustrating the proposed change is provided as **Attachment D**.

The arrangements adopted by the Council at Eagle Bay were substantially the result of discussions with and between the City's Meelup Regional Park Management Committee (noting that the beach areas adjacent to the townsite are located within the Regional Park – where dogs had been entirely prohibited throughout, until the Council adopted the current controls) and the Residents of Eagle Bay Association. In general terms, though, it is seen as reasonable to assume that the Committee's position will not change, and there would be desire to reduce the extent of the Exercise area, rather than increase it, and with rather less certainty, it is reasonable to assume that the Association would hold the contrary view. The Committee's primary interest is in reducing risks to wildlife and the environment generally from dogs, with the Association no doubt also being conscious of those issues, but also being more conscious of the desires of some Eagle Bay residents and property owners to be able to take their dogs to the beach.

Whilst it is still certainly considered that no change should occur in this area without prior consultation, it is not clear that further consultation has much potential to further enlighten the City's understanding of community views. City officers do not have strong views on this particular matter, but on balance recommend that no change is made.

With respect to the grassed area at the **Yallingup Foreshore**, the current situation is that dogs are allowed on the grassed area, but only on a lead – although they are prohibited in the playground, in common with all other playgrounds across the City. This approach is consistent with the approach taken in other key foreshore/town centre parks – Mitchell Park, Lions Park, Seymour Park, Dugalup Brook reserves, and Busselton, Dunsborough and Yallingup Foreshores (other than Signal Park). It should be noted that beach areas adjacent to both the Yallingup and the other foreshore parks are similarly identified as Prohibited areas, so the Yallingup Foreshore is not different to either the Busselton or Dunsborough Foreshores in that respect. Whilst the Yallingup Foreshore is more physically constrained than either of the other town foreshores, there is not seen to be a compelling reason to prohibit dogs there. As such, this potential change is not recommended.

In relation to the **Seasonal areas**, and the suggestion that the hours when dogs are prohibited be reduced, it is considered that the current controls strike the best overall balance. It is also worth noting that there is no location along the coast (other than in conservation areas – National Park or regional Park), where one is located more than around 800 metres from an Exercise area in any case.

Given the above, no detailed changes are recommended at this time.

What and how should the controls be reviewed and/or changed in future?

For a range of practical and historical reasons, establishing the current set of controls required broad-based was previously necessary. The reality is, however, that most people are only actually interested in the controls applicable to one or more relatively small areas, often beach areas that they frequent on a reasonably regular basis. Whilst at some future time a future Council may wish to undertake an overall review again, it is not seen as necessary or appropriate for the current Council to commit to undertaking a further overall review. Rather, it is considered that potential changes in future can best be considered on a case-by-case basis, informed, especially if changes are being seriously contemplated, by consultation with those most likely to be interested in the proposed change. Because that consultation is not of a statutory nature, decisions to undertake such consultation can be made informally, by City officers following informal discussions with the Council and potentially with other stakeholders. As has been noted elsewhere in this report, though, the making of any such changes would require an absolute majority resolution of the Council.

CONCLUSION

It is considered that the current controls, introduced by the Council in 2015, are sound and appropriate, and no changes are recommended at this time. Because a coherent set of controls across the district has now been established, however, it is considered that future changes could be considered on a case-by-case basis.

OPTIONS

There are a range of options that the Council may wish to consider, including –

1. Undertaking some broad-based consultation as part of this review – if the Council was of a mind to do that, a targeted approach to consultation would be recommended, rather than an open consultation approach, for the reasons set out in the body of the report;
2. Contemplating one or more of the specific changes discussed in the report, or conceivably others – if the Council was of the mind to do that, it would be recommended that consultation with those most likely to be interested in the proposed change(s) occur before a final decision is made.

For the reasons set out in the body of the report, neither of these options is recommended.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The recommendation would effectively be implemented immediately upon the Council making a resolution consistent with the officer recommendation.

OFFICER RECOMMENDATION

That the Council receives the report and resolves to –

1. Make no changes to the current pattern of dog management controls at this time; and
2. Acknowledge that there may be a need to consider detailed changes in future, and indicate that such changes can generally be considered on a case-by-case basis, and that where changes are seriously contemplated, consultation should generally occur before Council consideration of any such changes.

Council for the Community
Advertisement
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DOG ACT 1976
NOTICE OF DETERMINATION
MANAGEMENT OF DOGS IN PUBLIC PLACES (INCLUDING BEACHES)

Pursuant to section 31 of the Dog Act 1976 (other than where the context does not require the powers contained within s31), and subject to any other written law and any law of the Commonwealth about assistance animals as defined in the Disability Discrimination Act 1992 (Commonwealth) section 9(2), the Council has adopted the following approach to dog management areas –

- a. Dogs to be prohibited/managed as per existing controls in cemeteries, the Busselton Regional Airport and the Busselton Jetty (as per the Cemeteries Local Law, Busselton Regional Airport Local Law and Jetties Local Law);
- b. Dogs to be prohibited in public buildings (i.e. ‘buildings’ as defined in the City’s Property Local Law);
- c. Dogs to be prohibited at all times within all childrens’ playgrounds (i.e. ‘childrens’ playground’ defined as; “an area set aside for use by children and noted by the presence of dedicated childrens’ playground equipment and the presence of either sand or other form of soft fall surface”);
- d. Dogs to be prohibited from City depot and waste management sites;
- e. Dogs to be prohibited in the whole of Meelup Regional Park, other than a small portion of beach within the Park and adjacent to part of Eagle Bay townsite (see point (h) below)
- f. Dogs to be permitted, but only on a leash, within Mitchell Park, the Busselton Foreshore between Marine Terrace, the coast, Geographe Bay Road (and the beach access path that aligns with the eastern boundary of the Busselton Foreshore Development Zone) and Gale Street (except for Signal Park), the Dugalup Brook reserves (to the immediate north of Dunsborough Town Centre, from Cape Naturaliste Road to Gifford Road – Reserves 42673, 35758, 22613 and 26513), Lions Park, Seymour Park, on the Dunsborough Foreshore between Gifford Road and the Centennial Park car park, and on the grassed areas of Reserves 31917 and 27064, between the coast, Yallingup Beach Road, Valley Road, private land, Dawson Drive and the Dawson Drive beach access path, other than when organised events, approved by the City are taking place, wherein dogs will be prohibited, unless specifically permitted by the City;
- g. Beach areas, including the beach only (i.e. from the limit of ephemeral vegetation or the toe of a seawall to the low water mark only, and not including vegetated foreshore areas, beach access paths or car parks) to be categorised as ‘Prohibited’, ‘Exercise’, ‘Seasonal’ or ‘Modified Seasonal’, with those areas being defined as follows –

‘Prohibited’ is as per s31(2B)(a) of the Dog Act 1976 and means that dogs are prohibited at all times (except assistance dogs and other dogs exempted by State and Commonwealth law);

‘Exercise’ is as per s31(2) of the Dog Act 1976 and means that dogs are permitted, including off-leash, at all times, except when approved, organised events are taking place, wherein dogs are to be prohibited, unless specifically permitted by the City (except assistance dogs and other dogs exempted by State and Commonwealth law); and

‘Seasonal’ means that dogs are permitted as per ‘Exercise Areas’, except between 9am and 5pm during the period 1 December to 28 February inclusive, when they are prohibited as per ‘Prohibited Areas’.

- h. Beach areas under the care, control or management of the City (therefore excluding privately owned land and land in National Park), extending along the coast from the Shire of Capel boundary to the Shire of Augusta-Margaret River boundary, to be categorised according to the categories described at (g) above and as follows

(note that the, in some cases, non-sequential numbering is intentional) –

Segment	Description	Proposed category
1.	Municipal boundary (with Shire of Capel) to Port Geographe Marina eastern groyne	Exercise
2.	Port Geographe Marina eastern groyne to Port Geographe Marina western groyne	Seasonal
3.	Port Geographe Marina western groyne to access path from Guerin Street car park	Exercise
4.	Beach access path from Guerin Street car park to beach access path from car park opposite Morgan Street	Seasonal
5.	Beach access path from car park opposite Morgan Street to beach access path from car park at Ford Road/Geographe Bay Road intersection	Exercise
6.	Beach access path from car park at Ford Road/Geographe Bay Road intersection to a point parallel with a seaward extension of Brown Street	Seasonal
7.	A point parallel with a seaward extension of Brown Street to the westernmost beach access steps between West and Gale Streets	Prohibited
9.	Westernmost beach access steps between West and Gale Streets to the beach access stairs on the eastern side of the King Street car park	Exercise

10.	Beach access stairs on the eastern side of the King Street car park to the beach access from the Margaret Street car park	Seasonal
11.	Beach access from the Margaret Street car park to Dolphin Road (i.e. either side of Vasse Diversion Drain)	Exercise
12.	Dolphin Road to beach access from car park opposite Mandalay Holiday Park	Seasonal
13.	Beach access from car park opposite Mandalay Holiday Park to beach access path at end of Holgate Road	Exercise
14.	Beach access path at end of Holgate Road to beach access path at end of Harnett Street	Seasonal
15.	Beach access path at end of Harnett Street to eastern side of car park associated with Abbey Boat ramp	Exercise
16A.	Eastern side of car park associated with Abbey Boat ramp to Buayanyup Drain	Seasonal
16B.	Buayanyup Drain to Locke Drain (adjacent Locke Estate)	Prohibited
17.	Locke Drain to Siesta Park Groyne	Exercise
18.	Siesta Park Groyne to western boundary of Siesta Park Holiday Park	Seasonal
19.	Western boundary of Siesta Park Holiday Park to eastern side of Quindalup Boat Ramp	Exercise
22.	Eastern side of Quindalup Boat Ramp to 1.1km to western side of 'Fisherman's Boat Ramp	Seasonal
23.	Western side of 'Fisherman's Boat Ramp to beach access to the east of Lot 30 (237) Geographe Bay Road	Exercise
24.	Beach access to the east of Lot 30 (237) Geographe Bay Road to beach access from car park to the west of Dunsborough YHA	Seasonal
25.	Beach access from car park to the west of Dunsborough YHA to beach access path just to beach access west of Tulloh Street (adjacent Elmore Lagoon)	Prohibited

26.	Beach access path just to beach access west of Tulloh Street to beach access from Centennial Park car park	Exercise
27.	Beach access from Centennial Park car park to Gifford Road beach access path	Prohibited
28.	Gifford Road beach access path to beach access path just to the north west of Burt Court	Exercise
29A.	Beach access path just to the north-west of Burt Court to a point parallel with the end of Vincent Street	Seasonal
29B.	A point parallel with the end of Vincent Street to a point parallel with the end of Bay View Crescent	Exercise
29C.	A point parallel with the end of Bay View Crescent to a point 50 metres to the north-east of the Old Dunsborough Boat Ramp	Prohibited
29D.	A point 50 metres to the north-east of the Old Dunsborough Boat Ramp to the southern boundary of Meelup Regional Park (just to the north of Hurford Street)	Seasonal
30.	Southern boundary of Meelup Regional Park to access path to the beach from car park immediately to the east of the Eagle Bay urban area	Prohibited
32.	Access path to the beach from car park immediately to the east of the Eagle Bay urban area, extending to Jingarmup Brook and then 450 metres to the north	Exercise
33A.	From 450 metres north of Jingarmup Brook to beach access path adjacent Bunker Bay Cafe	Prohibited
33B.	Beach access path adjacent Bunker Bay Café to northern end of Bunker Bay where Leeuwin Naturaliste National Park begins	Exercise
34.	Beach access path from Dawson Drive car park to Slippery Rocks (Yallingup).	Prohibited
35.	Gunyulgup Brook to rocks at western end of beach (Smiths Beach).	Seasonal

- i. Notwithstanding point (h) above, dogs are prohibited when organised events approved by the City are taking place on a given section of beach;
- j. Dogs to be permitted to be exercised off-leash on the grassed areas of all other local government property (including Signal Park), subject to the following limitations and conditions-
 - A. Dogs are prohibited from the active playing surface(s) at sporting events (including training) approved by the City;
 - B. Dogs are prohibited when organised events approved by the City are taking place (such as weddings, concerts or sporting events not generally open to the public without charge, but excluding markets or the area surrounding the active playing surface(s) at sporting events [including training] generally open to the public without charge);
 - C. Dogs are permitted, but only on a leash (or otherwise restrained as per s31(1) of the Dog Act 1976) on areas surrounding active playing surface(s), at sporting events [including training] approved by the City and generally open to the public without charge, and at markets approved by the City; and
 - D. Dogs are permitted, but only on a leash (or otherwise restrained as per s31(1) of the Dog Act 1976), on any paths and within any parking area (i.e. 'parking area' as defined in the City's Parking Local Law).
- k. Dogs to otherwise be regulated in public places as per the Dog Act 1976 (which generally allows dogs to be in public places, provided they are on a leash).

Mike Archer
Chief Executive Officer

Publication Date/s: **11 November 2015**

Cost Account String: N/A



Dog Management Areas - Beaches

- Dog Exercise Area
- Dog Prohibited Area
- Shared Area

Exercise: Means dogs are allowed off-lead on these sections of beach all year round.

Prohibited: Means dogs are prohibited from these beach areas at all times.

Shared Area: Means that dogs are prohibited between 9am and 5pm on each day between 1 December and 28 February inclusive. At all other times dogs are allowed off-lead at these beach areas.

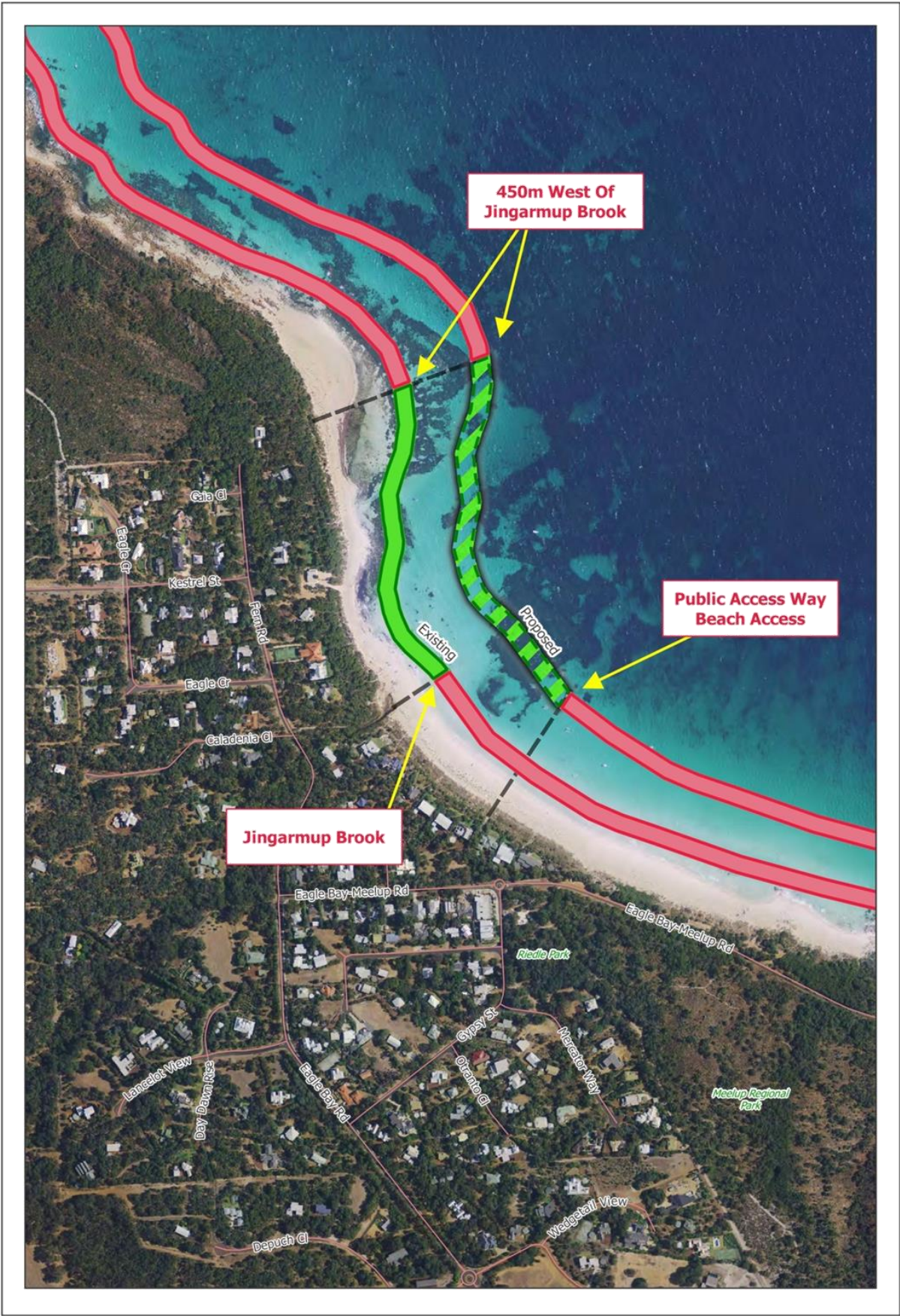


Map Produced on 23/09/2015
GIS Section, City of Busselton

City of Busselton
Geographic Bay

Disclaimer
The City of Busselton does not guarantee that this map is without errors and accepts no responsibility for consequences of actions that rely on this map.





29 February 2016

City of Busselton	Application #	Ref. #	City of Busselton
	CIC ID		
	01 MAR 2016		
	Property ID	Dist ID	
	Reference		

Mrs Shannon Prentice
16 Vincent Street
Dunsborough WA 6281
shannyhen@gmail.com

Mayor Grant Henley
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Dear Grant,

Proposal to change the classification of the beach and grassed area at Vincent Street Old Dunsborough to a Dog Prohibited Area

It is respectfully requested that the Council consider changing the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015 attached) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

The ratepayers and residents of Dunsborough and surrounding areas, whose names, details and signatures are set out on the attached lists support this proposal.

A summary of reasons for the proposal are listed as follows:

Beach Popularity

- the beach and surrounding grassed area along Vincent Street Old Dunsborough are considered to be the most popular for swimming and picnickers for both local residents and tourists. This area is one of the few areas in Dunsborough adjacent to the beach that contains well maintained ample grassed areas with shade, making it a popular area for picnickers and swimmers all year round. The beach is one of the most popular areas for swimming, in particular for young families and non-confident swimmers given the shallow waters. We understand that the popularity of a beach for swimmers is a key factor in your Dog Management Assessment.

Health & Hygiene risks

- Dog faeces is often found in the sand (children have dug this up while playing in the sand), near the footpath and along the grassed area (where picnickers congregate in the afternoon).

Risks of violent behaviour

- Because the area is relatively small, there are often heated arguments between dog owners due to dogs barking and fighting when they are off lead.

Safety of children & toddlers

- Many of the attached signatories have advised they have witnessed dogs on the Vincent Street beach, running towards and jumping up on children and toddlers, causing these children and their parents great distress and fear. I have also witnessed this occurrence with my own child (my daughter was age two years at the time) at the Vincent Street beach.

Trespass risks

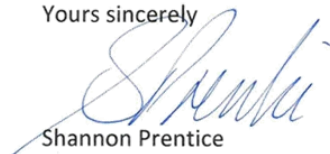
- Given the beach and grassed area along Vincent Street is in close proximity to the homes on the other side of the road (most of which are not fenced), dogs are regularly allowed to stray away from their owners from the path and beach onto these properties. In many cases, as the dogs are off lead, they have entered the homes on these properties (without permission) and the residents are constantly picking up dog faeces littered across their respective lawns.

Solution

- In order to assist in meeting the needs of dog owners and providing dogs with a substantial exercise area, the Council could consider changing Section 29A (between Vincent St and Burt Ct) from a Seasonal Area to a Dog Exercise Area. This beach area has adequate fencing so that dogs will not interfere with the short stay properties, unlike the area along Vincent Street. Another alternative would be to change the Section 29D (50m Northeast of the Old Dunsborough Boat Ramp) from a Seasonal Area to a Dog Exercise Area.

I am presenting this proposal on behalf of the 114 signatories attached. We would appreciate this proposal being presented at your next Council meeting. Please do not hesitate to contact me on 0412-152-761 should you require any additional information. Please keep me informed as to the progress of this proposal.

Yours sincerely

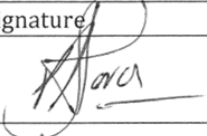

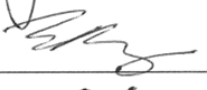

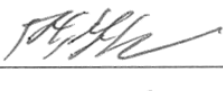

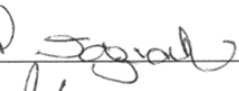


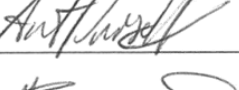

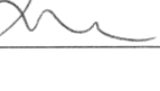


Shannon Prentice

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:

Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
06-01-2016	Patricia Sara	150 Rifford Rd Dunsborough	
06-01-2016	John Sara	150 Rifford Rd Dunsborough	
6/1/2016	Emma Berg	60 Spindrift Ave Quinalup	
06/01/16	Elle Asbridge	18 Inverness Avenue	
7/1/16	PAUL THOMAS	7 FORAN ST DUNS	
4/1/16	M. IDZIAK	77 OAKS LANE	
9-1-16	P. Idziak	71 Dunsborough Lakes Dr DUNSBOROUGH	
✓ ✓	M. IDZIAK	6 Aerial St Abbey.	
✓ ✓	Grenno R. Ellis	18 Windemere Dr Dunsborough	
11-01-2016	Ant Pursell	3 Jeffers Cr Bsn	
11-01-2016	Tarryn Carter	27 Galley Ramble Dunsborough	
11/1/2016	DAVID CUNY	23 Galley Ramble	

To the Elected Members of the City of Busselton

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Date	Full Name	Address	Signature
7/1/16	BRUCE TAYLOR	44 Amberley Loop DUNSBOROUGH	Bruce Taylor
7/1/16	VICKI FROST	5 STORE ST DUNSBOROUGH	V. Frost
/	Rob PRENTICE	47 HENNESSEY Loop DUNSBOROUGH	Rob Prentice
..	PETER WILLCOCKS	12 Smith St Dunsborough	Peter Willcocks
	Ed Clarke	53 Gifford St	Ed Clarke
07/01/16	Norman Sage	200 Manning St - Yallingup	Norman Sage
7/1/16	BRIAN MORRIS	356 GEOGRAPHY BAY RD QUINDALUP	Brian Morris
10/1/16	MICHAEL O'MAHONY	56 NORFOLK STREET DUNSBOROUGH	Michael O'Mahony
16/01/16	ESTELLE PERRY	27 NORTH ST DUNSBOROUGH	E. G. Perry
10.1.16	Dennis Sharp	Unit 2/14 Geography Bay Road Dunsborough	Dennis Sharp
11.1.16	Richard BINGHAM	61 Amberley Loop DUNSBOROUGH	Richard Bingham
11/1/16	ANI WHITTAKER	9 Buckingham Ave Quedfrynup	Ani Whittaker

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:


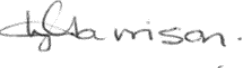





Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
23 DEC	Sally Ann SANSON	4 VINCENT ST DUNES.	P. Q. Sanson
23/12	JOHN GEOFF SANSON	4 VINCENT ST	J Sanson
28/12	ELIZABETH NORTON	8 VINCENT ST	E M Norton
28/12	DAN NORTON	8 VINCENT ST	J Norton
19/1/2016	Wendy Pearson	88 Bayview Cres,	W Pearson
19/1/2016	DARWIN SANSON	3 BEACH RD	D Sanson
19/1/2016	DARWIN SANSON	3 BEACH RD	D Sanson
19/1/2016	E. Clarke	53 Gifford RD	E Clarke
19/1/2016	L Clarke	53 Gifford RD	L Clarke

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:


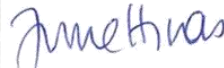

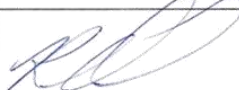
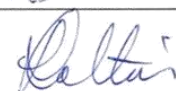

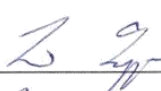
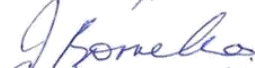
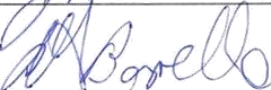
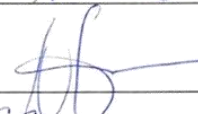


Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
19/12/15	C. CROSSIC	252 Lyngrove Bay Rd.	
19/12/15	W. Harrison	189 Naturaliste Terrace	
19/12/15	A. WHITTAKER	9 Beckingham Ave Quedinaup	
19/12/15	SHANNON PRENTICE	16 VINCENT ST DUNSBOROUGH	
19/12/15	SHANE HANEVELD	2 JAMES STREET DUNSBOROUGH	
7/1/16	Russell Barr	1 Beach Rd Dunsborough	
7/1/16	Julie Barr	1 Beach Rd Dunsborough	On Behalf of Julie Barr 

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:

Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
30/12/15	Karen Collins	19 Strickland St Bunbury	
30-12-15	Kanathinds	Bunbury	
30/12/	Nick Collins	19 Strickland St Bunbury.	
30/12/15	ROSS COLTON	69 STRATHAM CL. STRATHAM WA 6237	
30/12/15	LEAH COLTON	121 BOYANUP WEST ROAD, STRATHAM	
2/1/16	Ethan Fisher	4 mentor place Dunsborough	
2/1/16	TANIA ISEPPI	3 MENTOR PLACE DUNSBOROUGH	
6/1/16	JACQUI BORRELL	20 B BEACH RD.	
6/1/15	ANTHONY BORRELL	20 BEACH RD	
8/1/15	Brian Burnett	3 MENTOR PLACE DUNSBOROUGH	
8/1/15	Penny Burnett	3 Mentor Place Dunsborough.	
8/1/15	Norm Burnett	11	


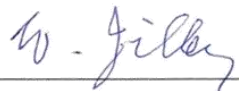


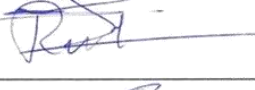
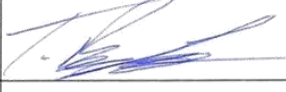
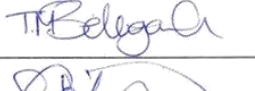
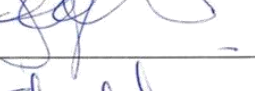
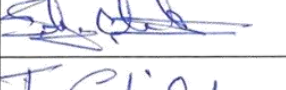
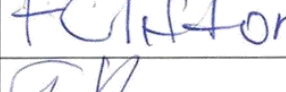
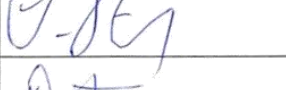

Holiday in
Dunsborough
every year for
19 years
15 years.

Have holidays
every year of
my 17 years

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:

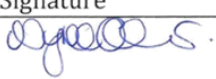

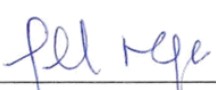


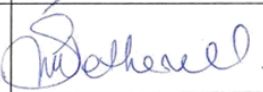






Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
21/12/15	Wynne TUCKER	Unit 6/4 Mentor Place, Dunsborough	
21/12/15	Westgarth Tilley	Unit 1/4 MENTOR PLACE DUNSBOROUGH	
21/12/15	Denece Sippo	Caves Road Wilyabrup.	
21/12/15	Monk Vion	1161 census 37	
22/12/15	Renée van Dalsem	Steenwyk The Netherlands	
22/12/15	Toby Bellegarde	1011ford Rd.	
22/12/15	Tara Bellegarde	70 Gifford Rd DUNSBOROUGH	
22/12/15	Robyn Clifton	6B Mentor Pl Dunsborough	
22/12/15	Ian Clifton	Dunsborough 6B Mentor Pl	
22/12/15	Fleur Clifton	6B Mentor Pl Dunsborough	
22/12	Tom Shyne	14 Leapsel St Nedlands	
22/12/2015	NASH FISHER	VINCENT ST	

To the Elected Members of the City of Busselton

We, the undersigned, all being electors of the City of Busselton, do respectfully request that the Council:

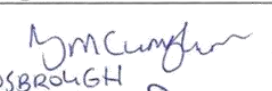
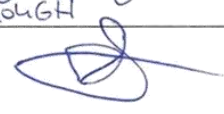
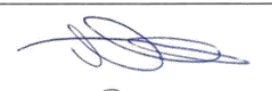
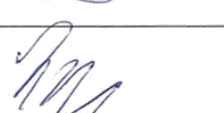
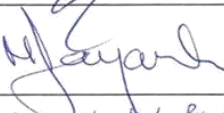
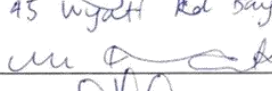
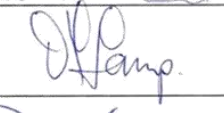
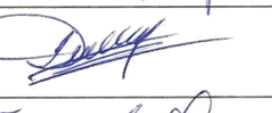

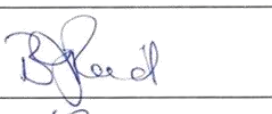
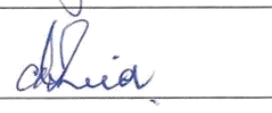
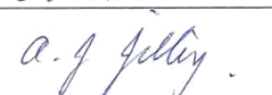
Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature	
23/12/2015	Nyree Oliver	18 Egina St mt Hawthorn 6016		Holiday in mentor place with children
24/12/2015	WES JILLEY	11 BEEFWOOD ST. KUNMINURRA WA 6743		HOLIDAY IN MENTOR PLACE
24/12/2015	DILL MARIE	11 BEEFWOOD ST KUNMINURRA WA 6743		HOLIDAY IN MENTOR PLACE
24/12/15	Nicola Ward	34 MEDHURST CR NOLLAMARA WA 6061		Holiday in mentor place
24/12/15	DARRAN KITCHER	714 MARG ST MANSTON WA		HOLIDAY @ MENTOR PLACE
24/12/15	Sarsha Wetherell	43/41 mentor St Dunsborough		"
24/12/15	John McLean	17 MARION ST BONBURY		Holiday and visit family
24/12/15	Beth Ferguson	46 STICKING ST BONBURY		Holiday with children every year
25-12-15	Dennis Hamill	2/4 MENTOR PLACE DUNSBOROUGH		Resident.
25-12-15	MATT JILLEY	31 COLEMAN PRESIDENT MELVILLE 6144		HOLIDAY
25-12-15	Susi Brooker	6 Beach Rd Dunsbury		
25-12-15	Lane Wetherell	UNIT 4		"

To the Elected Members of the City of Busselton

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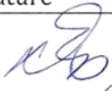

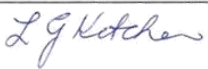




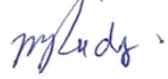
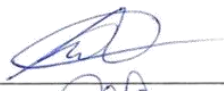
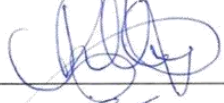
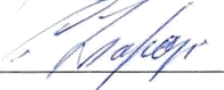

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Date	Full Name	Address	Signature
20-12-15	TRINIA CUMMINGS	12 HARMONY AVE RTWELL SALANTA ELBOW DUNSBOROUGH	
20/12/15	JASON CUMMINGS	5 ALANTA ELBOW DUNSBOROUGH	
20/12/15	JOHN DIXON	5 ALANTA ELBOW, DUNSBOROUGH	
20/12/15	Tanya Cley	1111	
20/12/15	Monika Jayamala	holidays from Perth	
20/12/15	Melissa Kowalczyk	Holidays from Perth annually	45 Wyatt Rd Bayswater 
20/12/15	DIANE LAMP	2/4 MENTOR PL DUNSBOROUGH	
20/12/15	DEIDLEY FISHER	1/4 MENTOR PLACE DUNSBOROUGH	
20/12/15	MARIE FISHER	1/4 MENTOR PLACE DUNSBOROUGH	
20-12-15	Barbara Jean Reid	12 Vincent St Dunsborough	
20-12-15	NEIL M. REID	12 Vincent St Dunsborough	
20/12/15	Alison Silley	Unit 5 4 MENTOR PL DUNSBOROUGH	

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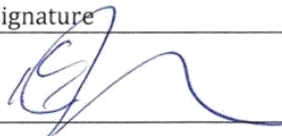


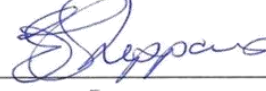
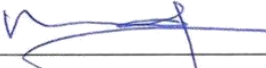


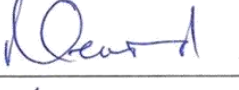
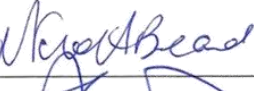



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Date	Full Name	Address	Signature
25/12/15	Jemick Goss	7 Waterside View Busselton	
25/12/15	TONY KITCHEN	3 MENTOR PLACE	
25/12/15	LOREEN KITCHEN	3 Mentor Place	
25/12/15	BEC TRINCA	6ain Rd Belgin	
25/12/15	KANE WETHERELL	Bonganup	
25/12/15	KRIS OLIVER	18 EGINA ST MANTON NORTH	
25/12/15	Lyndal Columbena	13 New River Ramble Busselton	
25/12/15	Melissa Reidy	Po Box 584 manjimup	
25/12/15	HEATH FUTHER	15 WILDFIELD Ave Busselton	
26/12/15	Joelene Billington	Unit 4/6 Forrest Rd Capel	
26/12/15	Ben Kapoor	65 Gifford Rd.	
26/12/15	ROBYN KAPPAZI	"	

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Change the classification of the beach and surrounding grassed area along Vincent St Old Dunsborough (noted as area 29B on the Dog Management Area Beaches Map 2015) from a Dog Exercise Area to a Dog Prohibited Area effective immediately.

Date	Full Name	Address	Signature
20-12-15	KEITH JILLEY	UNIT 5 4 MENTOR PLACE DUNSBOROUGH	
20-12-15	ROBERT BROWN IRENE	4 OBERLIN ST DUNSBOROUGH	
20-12-15	WENN BROWN	10 PRICE ST. DUNSBOROUGH	
20-12-15	ELIZABETH SHEPPARD	2/17 THURSTON LANE DUNB.	
20-12-15	NEL JILLEY	unit 4 4 MENTOR PL DUNSBOROUGH	
20-12-15	FRASER JILLEY	unit 4 4 mentor Place Dunsborough	
21/12/15	AMANDA LAMP	16 Finlayson; Dunsborough	
21/12/15	PETER BEARD	16 Finlayson Dunsborough	
21/12/15	NICOL BEARD	"	
21/12/15	RYAN LAMP	"	
22/12/15	JEREMY LANCHEFENT	BLACKBUTT CLOSE YALINGUP	
22/12/15	JULIE K CARTER	BLACKBUTT CLOSE YALINGUP	

*Daughter
at the time
here.*

To the Elected Members of the City of Busselton

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[illegible]

5TH April 2016

Mayor Grant Henley
City of Busselton
Locked Bag1
Busselton WA 6280

Helena Dixon Box 313 Dunsborough WA 6281	
Application No 6281	
CIO ID	
07 APR 2016	
Property ID	Doc ID
Retention	

Dear Grant and Councillors

Re: Review on Dog exercise area, Vincent Street, Dunsborough

We the undersigned TOTALLY support Councils decision on retaining this beach as a dog exercise area.

Over 440 people have seen fit to agree with your decision.

My telephone contact should you need any follow up is 0428 235 501



Helena Dixon

(12)

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Dear Councillors,

We the under signed would like to support councils decision in making the above area a dog beach. It has the support of so many locals who are all responsible dog owners.

We did hear a petition was presented to council and cannot believe there is so much negativity arising from your considered decision.

Most of the undersigned are locals and have witnessed very few problems, even in the busy times, during Xmas and New Year.

We look forward to council retaining it's original decision when it comes time to review this matter.

Kian Fancote

Josh Delaney

Kristian Moore

S. Hedgson

W. Dufresne

~~Blair~~

Sarah Bruce

Angela Gilmartin

C. Mackinnon

R. Ford

John Dyer

MAKE MCGANN
37 NORFOLK ST DUNS.

22A Chapman St DUNS

16 Chapman St Duns

18A Elsegood Ave Yallinup.

17 CHAPMAN ST, Duns

8 SARGENT'S CLOSE Queensway.

Indooroopilly W Dunsborough.

Cherry Hills Circle, Duns.

136 Naturalistic Ave
Duns.

PO Box 1184 Dunsborough

81 Naturalistic Ave Dunsborough.

14 Royal Oaks Dr Duns

19th March 2016.

City of Busselton WA

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Moslyn Hammond
P. Inglen
Gwen O'Keefe
Renee Clancy
Hany Masters
W.P. Moyes
S. Le Cornet
F. McILLREE
J. Quirk
SANDRO GILMEN
JULIE GILMEN
Clayton Lindley
David Moyes
Simon Moore
Elena Brown

57 GIFFORD RD DUNSBOROUGH
5/18 PRANSE WAY DUNSBOROUGH
5/18 PRANSE WAY DUNSBOROUGH
18 Parkland ct Quindaly
2 GEORGE BAY RD. DUNSBOROUGH
9 GIBNEY ST DUNSBOROUGH WA
16 NEWB RD DUNSBOROUGH WA
71 DUNSLAKES DR. DUNSBOROUGH
71 NORFOLK STREET DUNSBOROUGH
23 GIFFORD ROAD DUNSBOROUGH
" " " "
6 Peregrine Crt, Dunsborough
444 Gies Bay Rd Quindaly
29 Koopin place - Dunsborough
16 Indragore Rd Dunsborough

19th March 2016.

City of Busselton WA

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Andrea & Paul Craig 13 B Gifford Road,
Dunnsborough
Pam Mowles 2 GEOFFRAHE DAY RD
DUNSBOROUGH
Eli Ryan 37 Ollis St
Celecia McDonald. Aquinlalup
4 Sayers St Duns
4 Sayers St Duns.
Fred McDonald. 497 TATUNUP RD TATUNUP.
CHRIS WILKINSON 4 TURNER ST DUNSB
GINA HOLROYD 10 ARMSTRONG PL, DUNSBOROUGH
KELLIE EVANS 121 CALOON DR, YALLINGUP,
MARK PALMER

10

19th March 2016.

City of Busselton WA

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Synda Green 19 Curtis Street Dunsborough
Liam Shady " " "
[Signature] 21 Karlise
Yallingup W.A.

Stuart Ratcliffe.

G LOUGHTON

[Signature]

Eric Toothaker

[Signature]

Melody Hill

Kerry Fleay

BEN GERRANS

12 Glenvale Cross
Dunsborough

25 CUSTON WAY DUNS

8 Norfolk St, Duns.

18 THE RECLUSE. DUNSBOROUGH W.A. 6

5 Peppermint Close DUNS.

47 Gibney St. DUNS. 6281

32 CHERRY HILLS CIRCLE, DUNS.

19th March 2016.

City of Busselton WA

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IVAN KEKER

Sara Williams

Paul Zup

Leanne Masli

Jacqui Jurewicz

Diane Sadler

Clare Tuckwell

Jayden Edwards

Leanne bowen

Chester Harland

Veda Rosser

71 B DALGETY RD.
EAST FREO

20 Quadjing Ave Quadjing

3 Riverhill Ct Duns.

90 Melaleuca Lee Dunsboro

36 Westview Pde, Mandurah.

29 Setonree Cres Dunsboro

24 Rembrandt Drive - Duns

20 Boyanup - Piton RD Dunsboro

80 Lagoon Drive Yallingup

8 Curtis St Dunsborough

47 The Dell Retreat Yallingup

13

19th March 2016.

City of Busselton WA

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Jenny Brown, 17 Cygnet Cove, Dunsborough 0400568505
Kelsie Brown, 17 Cygnet Cove, Dunsborough 0458185250
Red. Brown 17 Cygnet Cove Dunsborough 0427568045
Kelsie Munro 9 Cygnet Cove, Dunsborough 0437199240
Jodie Clarke 7 Cygnet Cove Dunsb 0400360910
Cian Colegate " " " "
Thomas Taylor
Djilba Taylor
Glenn Taylor
Chloe Colegate
Darren Colegate
Sharon Moore 6c Tingara Place 0429851461

See Ales

30

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Wendy Cross 5 Gibson Drive Cape Rise 9755347
 Keith Grapes 5 Guerin Drive Cape Rise 9755347
 JANINE MURFIELD 9 ROSEVILLA COURT DUNSBOROUGH 9756767
 Helen Findlay 13A Singarie Place, Dunsborough 0407049379
 Paige Newhill 13b Singarie Place Dunsborough 0448 826 553
 Beth Lewis Unit 4/66 Gifford Rd Dunsborough 042163651
 Debra White Unit 4/66 Gifford Rd Dunsborough 0438675716
 Michael White Unit 4/66 Gifford Rd Dunsborough 045984894
 Keith Lewis Unit 4/66 Gifford Rd Dunsborough 0448 46882
 JOE GRAZIANO 5 Cygnet Cove, DUNSBOROUGH 0411649551
 VINA GRAZIANO 5 Cygnet Cove Dunsborough 0413388496
 TERESA GRAZIANO 5 Cygnet Cove Dunsborough 0412682808
 GINO GRAZIANO 5 Cygnet Cove Dunsborough 0412682808
 Debra Gou 5 Cygnet Cove Dunsborough 0414 557227
 RITA AMATULI 5 CYGNET COVE DUNSBOROUGH 0403716654
 ISSAMAT AMATULI 5 CYGNET COVE DUNSBOROUGH
 EO AMATULI 5 CYGNET COVE DUNSBOROUGH
 ISABELLA GRAZIANO 5 CYGNET COVE DUNSBOROUGH 042330530
 SARAN CHRISTENSEN 6 CYGNET COVE DUNSBOROUGH 041796244
 LEE CHRISTENSEN 6 CYGNET COVE DUNSBOROUGH 041992128
 LITS THOMAS 14 CYGNET COVE DUNSBOROUGH 0439757564
 Sarah Binns 4 Cygnet Cove Dunsborough 0411403044
 RICHARD REMBERTON 4 CYGNET COVE DUNSBOROUGH 0411408805
 LORIN SMITH 86 GIFFORD RD DUNSBOROUGH 0402 354856
 BILL POLLARD 10 CYGNET COVE DUNSBOROUGH 0427140250
 Kate Pollard 10 Cygnet Cove Dunsborough 97553879
 AUL BRENNAN 13 CYGNET COVE DUNSBOROUGH 97505615
 Ricky Brennan 13 Cygnet Cove Dunsborough 0431264171
 Lettie Lewandowski 19 Cygnet Cove Dunsborough 0416712923

(30)

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

MARG FERRER 58 JANTAR PL MEELUP RIDGE M Ferrer
FRANK FERRER (b.Box 318) " " " " Jan
Bob Spolding 9/8 Curtis St Dunsborough Polym.
Polly Jackson 7 Willespie Pl Dunsborough R. Clonagh
Renee Clancy 18 Parkland Ct Quindaly R. Clonagh
Kate McGowan mast Ct. Dunsb. R. Clonagh
PETER CAMPBELL parker 350 Dunsborough R. Clonagh
ARNOLD GREEN 19 CURTIS ST DUNS. R. Clonagh
Tim Johnston 17 The Cove DUNS R. Clonagh
Dunsborough
Jean Johnston 17 The Cove Falls R. Clonagh
ANDREA NEWMAN 42 BENT ST, TOOWONG R. Clonagh
WILLIAM DANDIE 42 BENT ST, TOOWONG R. Clonagh
Chris Salmon 37 Norfolk St, Dunsborough R. Clonagh
Fi MacLennan 39 Gibney St, Dunsborough R. Clonagh
Nathan Omedii 7 Grasslee Pl Yallingup R. Clonagh
Yvonne McGuinness 18 Peron Ave, Dunsborough Yvonne
Gillian Watts 2 Rambold Place, Dunsborough. R. Clonagh
Bridget Watkins corner of eagle way rd eagle way - R. Clonagh
Tim Barrington 8 Shearn crescent Dunsborough. R. Clonagh

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

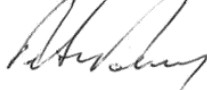
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	0418 959001	RATE PAYER.
STEVE LESTER	0400 568 589	RATE PAYER. 238 MARSHALL ST.
STEPHEN BOWEN	0488388758	RATE PAYER
Lyn Delux	0428 422420	57 Peppermint Dr, DunsB
Nidgey Churack	0428 579076	(Kensington) 88 geographie Bay Rd Duns
UE CHURACK	04 20388707	88 geographie Bay Rd Duns
Sarah Forbes	0422 069334	
Sarmarie Higgins	0427860676	Sarmarie@Sarmarie. Norfolk St
Jessica Poydell-Bourne	0904303016	DOG. OWNER & lover.
amy Gardner	12 Seattle Court	Rate payer.
Sha Small		Rate payer + owner. 0448239780.

9

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Bernard Glasson 50 McCaughan Cres Ardross WA
Gloria Glasson " " " " " "
Joan Belleby 82 Gifford Road, Dunsborough
Melanie Henderson 82 Gifford Rd, Dunsborough 0428585008
Wendy Smith 3 Lynnet Ave Dunsborough 041816997
JENNIFER GIBBINGS 787 GAVINS RD ELGIN. WA 6237
Gay E Scott 401 Boyanup West Road, STRATHAM WA 623
Win Scott 401 Boyanup West Road, STRATHAM WA.
Darryl Kirk 11B Jingle Place Dunsborough 04119255400

19th March 2016.

City of Busselton WA

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22

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

NAME	ADDRESS	CONTACT
Kacy Priddle	25 Norfolk St, Duns	0410103620
Peter Watts	Turner Street, Duns	0428396555
Karn Jurawig	Butterworth Cres	0429611977
Claire Sorgiovanni	Amberley Loop Duns	0438314899
Polly Jackson	Willowspire Pl Dunsborough	0407443290
Jess Reynolds	Cape Rise, Duns	0433732179
Beth Harman	Seattle Crt, Quindalup	0447783566
Stewart King	Woodynock Court Duns.	04103567690
Trace Marney	Sandway Gr. W13	0427799367
JULIE PURDY	4 Protea Pl Dunsborough	97568884
Sharon Blakiston	22 Dowell Rd Vasse	97554851
Julie Culomen	23 Clifford Rd Dunsborough	042454537
Stuart Mann	30 Galleys Bend Dunsborough	0434888080
Larry Youngman	1220 Cove Road Quindalup	0468369195
Mary Swan	3/10 Kent St, Busselton	0417609483
Sarah Jamieson	54 St Michaels, Duns.	043815636
Ella Simmons	26 Newtown Beach Road, Abbey	0438941245
Wendy Harrison	189 Naturaliste Trce Dunsborough.	04485532
Amy Hiles	18 Bridges Close, Dunsborough.	0420894200
Jeanne SLOTH	2885 Caves Rd Yallingup	0410704544
Carol Hayley	12 The Enclave Dunsborough.	0419934298
Deb Ransford	111 Harrison Rd Vasse	0427012111

(15)

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

NAME	ADDRESS	CONTACT NO
Terese Hanrahan	PO BOX 620 DUNSBOROUGH	0402944465
Marianne Blythe	PO Box 1120 Dunsborough	042118286
Libby Barker	2 Galley Ramble	0420293435
KATE WHITE	143 High View Rd, Duns	0419906 986
Red White	" "	97553013
Karen Pianta-Silleny	15 Moondah Close Dunsborough	
David Silleny	" "	0405682683
R Bigwood	P.O. Box 206 YALINGUP	97552397
Shirley Thompson	7 Moondah Cl Duns	97567293
Sam Cooper	P.O. Box 826 Dunsborough	97552737
Melanie Smoker	8 Glenvale Cross, Dunsborough	97591600
Paul Smoker	" " " "	
Kelly Manger	39 Monclair Cct Dunsborough	0433 95758
Helena Nicholson	23 Dawson Ave Abey	0429429921
Tracy Hopkins	4 Indooroopilly Cres Dunsborough	0403928892

37
76
113

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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32

19th March 2016.

City of Busselton WA

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Brenda Pirrit
Nola Jppard
Elevenning
marni.A
Sibler
Baker
Maggie
EDDY

0418901506.
97561457
042590541

0428748474
McConnell
McConnell

McConnell
McConnell

Tahlia Fancote ~~tahliafancote~~

Tomo - 0412792409 - 121 NATTCE, DUNSBOROUGH
A. Devenham.

Andri Kara

0458315499

"6 Concord Br."

Katepayer
10 NORTH ST
6 CONCORD
BRACE
233 DU
9755325 nat fee
97552685 70 Lager
0447210088 233
0447210088 70 Lager
22A Chapman
ST DUNS.

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

GARY BOWLER 40 DANATUP PL. DUNSBOROUGH. 9756729

Mary Poppas Yallingup Siding 0437510562
Di BOWLER 40 DANATUP PL. DUNSBOROUGH 9756729.

MARA POPPAS 17 Glover Rd Yallingup Siding

FRANK MICHELL 654 ST MICHAELS PWY DUNSBOROUGH 041890225

Gaye Michell 654 St Michaels Pway Duns. haw

Kirsty D Arcy 3 Manclair Circle, Dunsborough. 6281.

Nikki Eldrid 5 Eyre St, Dunsborough

ROSANNA GRIFF 7 VERNON TER, MARYBOROUGH

Mayne Holmes Unit 4/6 Atlanta Ell Dunsborough

Marcella Spelling 975 Curtis Street, Dunsborough.

Erstin Lawrence-Brown 22 Parkfield close Quadjinyr

Tony Cousins 5 DUNEY CT, MARMION.

RILEY HORRACKS 22 PATTON TER QUINDALUP.

Shona Mestkata Margaret Road

SHAM RAY 18 CURTIS ST, DUNSBOROUGH

Rachel Sweeney 30 Schooner cres

KATIE CORYELL DUNSBOROUGH

97541065

8/3 SPINDRIFT COVE 3 Ford rd QUINDALUP, WA 62

Nathan Wills 0449003458

60 Switchback parade

P.T.C.

18

19th March 2016.

City of Busselton WA

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RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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NIKK DESPEISSIS	0419 913 993	RATE PAYER	1 DOG + RESIDENT
Victoria McDadd	0450301163	Resident	
Kirsten Naele,	0407 518 501	Resident	2 Dogs + Resident
Elm Naele	0428249617	RESIDENT	2 Dogs,
EUE Drummond	0407990360	RESIDENT	1 DOG.
ANDRÉE LUPTON	0403122668	RESIDENT	1 DOG.
ANNY HEYRING	0417958971	RATE PAYER	1 DOG
CHRIS HEYRING	0417700069	RESIDENT	1 DOG
CERYN ALLERTON	0439 945670	"	2 DOGS.
Kellie Ashdown	0408551336	Rate Payer	no dogs
KELLIE LEMON	0428552308	RATE PAYER	1 DOG
KOBIE RUMBOLD	0407958170	RESIDENT	1 DOG.
SASCHA NICHOLSON	0427552258	RESIDENT	1 DOG.
Marin Siebert	—	Resident	0 DOG
John Lemon	0412 683546	" "	1 Dog

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Anna Windsor 0468559519 Rate Payer 2 Dogs.
ANDREW DESPETSIS 0427-553204 RATE PAYER 2 DOGS
ASTRID DELMENICO 0400101664 VISITOR No DOGS.

35

19th March 2016.

City of Busselton WA

See over.

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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<i>Al Dixon</i>	<i>67 Gifford Rd Duns</i>	<i>Rate Payer</i>
	<i>0428 235 501</i>	
<i>Y. Kasherby</i>	<i>89 Bay St Duns</i>	<i>RATE PAYER</i>
	<i>04 7777 66 78</i>	
<i>P. L. Ren</i>	<i>0421 476 883</i>	<i>" "</i>
<i>Peter Feuthy</i>	<i>89 Bay St Duns</i>	<i>" "</i>
	<i>0421 580 103</i>	
<i>Colwyn J. Kent</i>	<i>67 Gifford Rd Duns</i>	<i>" "</i>
	<i>0428 651 238</i>	
<i>M. Cole</i>	<i>0477880445</i>	<i>" "</i>
<i>Johnnie</i>	<i>0428 555 167</i>	<i>Rate Payer</i>
<i>GM. Ch. L.</i>	<i>0416 19 4469</i>	
<i>K Hamilton</i>	<i>12 Beach Rd Dunsborough</i>	<i>Wt 628</i>
	<i>0408090106</i>	<i>" "</i>
<i>[Signature]</i>	<i>0403001455</i>	<i>" "</i>

KILLY HARROCKS 0418752241 name 10/1/16

Allison Pees 0402 690 608 " "

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Joy North 0419923759 " "

Heino Hofferbeth 0438110549 " "

Douglas Kirsop 0428975522 " "

Di Kirkwood 0427 856 882 " "

Inna Franklyn 0421 653 114 " "

Kathe Doyle 0413 173 439, " "

Craig McCallum 044721 0088 " "

Bridger Hurack 04285 79076 " "

SUE CHURACK 0420 388707 " "

Tahlia Fancote 0497344602 " "

Marg McLaren 0419937392 " "

Ri d'Espresis 0417 098974 " "

Kate Dawson 0427 713304 " "

JEIL GILL 0414302586 Kate Doyle

Bill Grogan 0438713304 " "

ally Davis 0417126207 " "

Emy Davis 0407036142 " "

Annadette Van der Walle 0447366460 " "

Anna Van der Walle 0431283738 " "

Martini Bonman 0408942909 " "

Terri Trueman 0429371027 " "

Kelly McFarlane 0427453189 " "

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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Name	Phone No
Bree Hastie	0422 185 375
Phill Harrison.	97553227
Mark Sadler	0431 026 895
Diane Sadler	0416 277 154
Neilly Sadler	0421 786 221
Cindy Hastie	0427 988 212
Tom Innes	0419 557 362
Kiri May	0410 363 109
Lauren Horrocks	0429 029 044
Robyn Paulin	0427389441
Simon Dole	0438 522 615

See Over

17

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

TH Brinkworth

0427912157.

Chris Beatty

CHRIS BEATTY

0437 730 023

Rob

0409 695095

Dee

0438511141.

Michael

Michael
Copeland

041 993 1453

Janel Staeh. *Stueh*

0415 7058x6

38

19th March 2016.

City of Busselton WA

ATT: All Council Members

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Learn Hilox 0498 728 510 Visitor 2 Dogs
Jo & Brian Penman 0427933524 Late Payer
By
0433 281688 " "
David Jackson 0438418303 " "
Van Bat 97553559
Russell McKay 0417936489 " "
LEONIE JOHNSTON 97568081
VIVIANNE ALAN 0408924052
NICOLA ROBERTS 0417965900
COLIN ROBERTS 0417970115
CHRISTIAN HANSEN 0417986587
NICK TANA 0419 929788
Don Macdonald

11/11/16 DONALD

0428654054

11/11/16

Leigh Hardy

0428654054

Hardy.

TERRY HARDY

0427654056

Hardy

JANE McMurdo

0414187663

J. L. McMurdo

Lindsay Kyle

0451096464

L Kyle

Jaime McMullan

0437574053

Jaime

Hilton McMurdo

0414938663

Hilton

John Ror

0414196930

Ror

Linsi Watters

0408516057

Watters.

Synthia Walker

0418901686

Synthia J. Walker

Don WALKER

97567486

Walker

Angela Gilmartin

0424139219

Gilmartin

John FERGUSON

0402115866

Ferguson

SALLY WILKINSON

0458663367

Wilkinson

FRED DAVIES

0403895764

Davies

Foyce DAVIES

7

Foyce Davies

David Arthur

0437751795

Arthur

CORRINE NAISBIT

0407995718

Naish

MARY DALTON

9756-7380

M. Dalton

BARBARA NICH

97566005

B. Nich

BARBARA GREEN

042792096

B. Green

KERRY BOBUE

97553761

K. Bobue

Louise De Chiera

0407193132

L. De Chiera

Teresa Townsend

97552112

T. Townsend

M Langford

0407989504

M. Langford

P.T.O

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

19th March 2016.

City of Busselton WA

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Pia Featherby 0407 3731
Amber Wilcox 0404 979
Adrian d'Espeissis 0419553159
Margareta Walker 044787366
Clark 97568255
Johnson 0409553930
Janita Barnes 0400148508
BREE HIGGINS 0434037656.
Richard Tweedie 0419762877
JAMES TWEEDIE 0428206024
LAWREN HETTMAN 0402658038.
Madison Windsor 0449868474

Rate payer or Visitor
VISITOR - 2 Dogs.
Visitor 2 dogs
Rate payer 1 Dog
Resident - 1 dog
Resident.
RATE PAYER.
CHRISTINE JOHNSON R/F
Dog owner
DOG OWNER - 2 DOGS
LOCAL RESIDENT.
LOCAL RESIDENT.
RATE PAYER
Resident.

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

from the council.	0418931206	Rate payer.
Natalie McCarthy	0422081829	Rate payer / dog owner
Bridget Luki	0418942728	Dog owner / Resident
Julie Micalle	0407087539	Rate payer
Roz Huxtable	0417 173913	Rate payer.
DIANE BRICE	i k	Rate payer.
Alyce Daje	0448881855	the dog owner

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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BERT DI STEFANO	0420 937 011	Dog OWNER
LILIAN CROWTHER	0419 043 613	DOG OWNER
FRANK Giglio	0417 927 979	DOG OWNER
PETER PENFOLD	0418 932 413	NON DOG OWNER
NADINE WALKER	0419 042 205	NON DOG OWNER
Debbie Keogh	0438 927 141	Dog OWNER
Rob Lim	0438 927 140	Dog owner
CHARLIE CALLACHER	0411 828 283	DOG OWNER
CHRIS SALVARIAS	0435 165 686	NON DOG OWNER
STUART ROBERTSON	0419 907 117	NON DOG OWNER
ALISON ROBERTSON	0416 13 0418	NON DOG OWNER
Veronica Biji	0414 441 150	Dog-lower!!
Elena Lafalce	0424 874 817	Dog OWNER

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

EDEN MASTERS	0424874817	Dog owner
TIA MASTERS	0405 928 564	Dog owner
DINO RUSSO	0417 919 823	CAT LOVER BUT HAPPY

19th March 2016.

City of Busselton WA

ATT: All Council Members

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

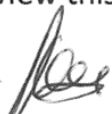
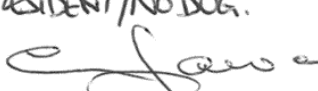
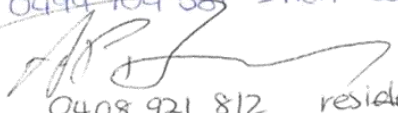
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DAVID WOOD -  - RESIDENT/NO DOG.
CHERIE MC GOWAN -  - DOG OWNER
Diane Riley
Maureen Nichol - RESIDENT
Belinda West 0417098410 - Resident - 1 dog.
Sara Jane Strach 0416829470 - non resident - not a dog owner
Megan Bonser 0499704581 - non resident - not a dog owner
TONY BRANCH  0408921812 resident - not a dog owner
CHRIS STOTT 0477091371 resident - not a dog owner

10

or

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

KERRY WHITTINGTON.

0419-199929

KATE PAYER.

31
P.T.O.

19th March 2016.

City of Busselton WA

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Victoria McDonald	0450301163	Resident
Veronica Todeschini	0477028458	resident
Madelyn Mills	0401566752	resident.
Harry Pettis	0451864468	Resident
James Philpott	0467 617848	Resident.
ANDREE LUTON	0403 122668	AT RESIDENT
DAWN FOSTER	04389 26758	RESIDENT
Amanda TEASDALE	0411671 206	RESIDENT.
WILLIAM PHILLIPS	049973301	TOURIST- SYDNEY.
Laure Vallachien	0423921135	Resident
Danica Marusic	0478 714 699	PERTH Resident.
IL		Am ...

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Ashlee Stone . ~~0423234551~~ 0423234551 Rate Payer
Zianca Hunter 0424 7114 435
Matt Mansfield ~~0447087322~~ 0447087322 Rate Payer
Shelby Walsh ~~Shelby~~ 0417998688 Resident.
Callum Foster ~~0451541244~~ 0451541244 Resident.
Leanne Schlesiger 0417981188 - Resident
Di Moore 0438901582 Resident
Gloria Ross 04553158 Resident
Alan Kay 0411 051 491 ~~Resident.~~
Amy Coyle 0474756027 Resident.
NATASHA HARRIS 0438016670 Resident/RATE PAYER.
Nade Turner 0419951280 Visitor NSW
Peta Watts 0400 434 001 VISITOR NSW.
POZ HUXTABLE 0417 173 915 Resident.
Callie Clifton 0417 104 333 Resident.
Lyle Clayton 0498134877 Resident.
SIRSE BROWNE 08 97 911 761 BUNBURY RESIDENT
Felix de Guilhem 0487739551 Dunsborough
MAZÉ Jordan 0473404844

19th March 2016.

City of Busselton WA

ATT: All Council Members

27

See over.

RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

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1/50 Ray & Syd Lodge	0428272825	Late payed ✓
Tim FAIRCHURCH	0437 044 698	✓
GRANT & Joanne Gussery	0425804635	✓
JOE OTTONE	0403255904	✓
Melanie Clark	0423113959	✓
GAYE REYNOLDS	0427666640	✓
Phil O'Donovan	0427666680	✓
Adam Clark Alexandre	+85290281796	✓
William Clark	+85290281796	✓
Lachie Monroe (poodle lover)	+6683886271	✓



RE: DOG BEACH OFF LEASH AREA - VINCENT ST, DUNSBOROUGH.

Joanna Wyszynski	0403165495	- Tourist - Sydney
Ross Guarasione	0415 800 300	Tourist - Sydney
Paul Miller	0408209303	Tourist PERTH RESIDENT RATEPAYER
Wendy Hillard	0409 222 423	PERTH - RATE PAYER
Sheree Cooper	0415539416	Duns local
Arron Cooper	0400 922 923	✓ ✓
Megan Goodhillake	0409589258	Pert
Maria Leslie	0437766354	Resident
Jim Jones	97553408	Resident
Peta Hume	97552035	R " "
Wendy Hillard	0431 02 1464	Resident
Senella Gilson	0419050593	Resident
Jolly Larnn	045398561	Resident
Hamish Miley	0419 756688	Rate payer
Megan Bebbington	0415554888	Resident
Grant Parker	0400214464	Resident
Luke Hatchman	0483 783984	Resident

19th March 2016.

City of Busselton WA

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Helen Baker KBA 97591775

Dave Hindner 0476 003 937

CHRISTOPHER GIBBINS 0420 35032

ANTHONY BRACKEN

97591775

LUCA BREVETTI

~~97591775~~ 97799550

Lachlan Cudmore 9750 5115

Alan Le 0420275988

DAVID BATTYE - 0408-422-716

Amber Nash 0434112788

Jessica Reynolds 0433732179



19th March 2016.

City of Busselton WA

ATT: All Council Members

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SARAH & Peter Rye 0428 555167

Rachel Sweeny 0420934236

PL Sweeny Ratepayer.

Donna Codalanga

Dodalanga 0412669552
Ratepayer.

Hjm Van Rongen 0416 194469

19th March 2016.

City of Busselton WA

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Nina Stettner	0433 089 636	Dunsborough rate payers
Bevan Badger	0427 291031	RATE PAYERS
COL DUNCOMB	0409 82178	RATE PAYERS
Lex Thomas	0418 814 888	RATE PAYERS
SALLY THOMAS	0448 846600	RATE PAYERS

12. ENGINEERING AND WORKS SERVICES REPORT

Nil

13. COMMUNITY AND COMMERCIAL SERVICES REPORT

Nil

14. FINANCE AND CORPORATE SERVICES REPORT**14.1 CORPORATE BUSINESS PLAN 2016/2017 - 2019/2020**

SUBJECT INDEX:	Corporate Business Plan
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Corporate Services
ACTIVITY UNIT:	Organisational Development
REPORTING OFFICER:	Manager, Corporate Services - Sarah Pierson
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Attachment A Corporate Business Plan 2016/2017 - 2019/2020

PRÉCIS

This report presents the attached City of Busselton Corporate Business Plan 2016/2017 – 2019/2020 (Attachment A) and seeks Council's approval and formal adoption of the plan.

BACKGROUND

On 26 August 2012 the Minister for Local Government introduced regulations establishing new requirements for the Plan for the Future under the *Local Government Act 1995*. Under these regulations, all Local Government Authorities are required to have a Strategic Community Plan spanning a minimum ten year period and a Corporate Business Plan, spanning a four year period. Local governments are also required to develop a number of informing documents, namely Asset Management Plans for key asset classes, a four (4) year Workforce Plan and a ten (10) year Long Term Financial Plan. This set of plans and their integration with each other is commonly referred to as the integrated planning and reporting framework.

After a program of community engagement, the City of Busselton adopted its Strategic Community Plan 2013 on 27 February 2013, thereby setting the strategic direction for its activities and initiatives for the next 10 years. The adoption of the City's first Corporate Business Plan for years 2013/2014 - 2016/2017 followed, with plan being developed in consultation with each area of the organisation and with Council to ensure it reflected the City's services and priority actions for the ensuing four (4) years. The City also developed (and has regularly reviewed) key resourcing documents – Asset Management Plans, a Long Term Financial Plan and a Workforce Plan.

A minor review of the Strategic Community Plan is conducted every two (2) years and a full review every four (4) years). The first minor review was conducted at the beginning of 2015 with the Strategic Community Plan 2013 (Review 2015) adopted on 22 April 2015. The first major review is due to commence in July 2016, with a revised Strategic Community Plan – 'Vision 2030' – targeted for adoption in April 2017.

The Corporate Business Plan is reviewed annually with each annual review considering the ongoing relevance of services delivered, assessing the progress of priority actions and establishing the

medium term (four year) direction of the organisation, cognisant of the overall strategic direction set by the Strategic Community Plan.

There are three standards for measuring a local government's integrated planning and reporting performance - basic, intermediate and advanced. At the very least, the basic standard must be met. The intermediate and advanced standards reflect the higher levels of planning and integration practices local governments should aspire to as they mature.

STATUTORY ENVIRONMENT

Section 5.56 of the *Local Government Act 1995* (the Act) requires a local government to plan for the future of the district and to ensure that any such plans are in accordance with regulatory requirements.

Regulation 19(D)(A) of the *Local Government (Administration) Regulations 1996* (the Regulations) require the development of a Corporate Business Plan which relates to the whole of the district over a term of at least four financial years. The Corporate Business Plan must:

- Set out the local government's priorities for dealing with the objectives and aspirations of the community as reflected in the Strategic Community Plan;
- Govern the local government's internal business planning by ensuring that any priorities referred to in the Corporate Business Plan are within the capacity of the local government's resources; and
- Develop and integrate matters relating to any Asset Management Plans, Workforce Planning and the local government's Long Term Financial Plan.

Regulation 19(D)(A) also requires that the Corporate Business Plan is adopted by an Absolute Majority decision of the Council and that the Corporate Business Plan is reviewed each year.

RELEVANT PLANS AND POLICIES

The Integrated Planning and Reporting Advisory Standards published by the Department of Local Government and Communities sets out basic, intermediate and advanced standards for each of the components of the integrated planning process. All local governments are encouraged to continually improve their integrated planning and reporting processes as they mature. Currently the City satisfies the basic standard and partially meets the intermediate standard.

The basic standard for a Corporate Business Plan is met when:

- A Council has, by 30 June 2013 or earlier, adopted a Corporate Business Plan that meets all of the listed regulatory requirements;
- The current year of the Corporate Business Plan establishes the current Annual Budget; and
- The local government also has in place:
 - a workforce plan that meets the basic standard;
 - asset management key performance indicators that meet the basic standard; and
 - a long term financial plan.

The intermediate standard for a Corporate Business Plan is met when:

- The Corporate Business Plan meets the basic standards;
- Resourcing components (e.g. workforce plan, asset management plan, long term financial plan) have been integrated to drive activities/service delivery;
- The workforce plan has been developed to an intermediate standard;
- Key performance indicators for assets meet advanced standards ;
- Financial management key performance indicators meet basic standards.

FINANCIAL IMPLICATIONS

The review of the Corporate Business Plan for 2016/2017 was completed in-house by Officers and as such the review per se did not have financial implications.

Long-term Financial Plan Implications

The financial implications of the Corporate Business Plan 2016/2017 – 2019/2020 are reflected in the first four (4) years of the adopted Long Term Financial Plan 2016/2017 - 2025/2026. Some of the more significant infrastructure projects identified in the Corporate Business Plan will be substantially delivered through borrowings. Other projects and activities will rely to varying degrees on grant or other external funding sources. Where this is the case it has been indicated in the plan.

STRATEGIC COMMUNITY OBJECTIVES

The Corporate Business Plan 2016/2017 – 2019/2020 is the City's response to the community objectives listed in the Strategic Community Plan 2013 (Review 2015). Adoption of the Corporate Business Plan links to key goal area six (6) "Open and Collaborative Leadership" and specifically Community Objective 6.3 – "An organisation that is managed effectively achieves positive outcomes for the community".

RISK ASSESSMENT

There is always the potential for non-delivery of services or actions referred to in a Corporate Business Plan. However, the risk is assessed as low, given that the plan reflects existing services and actions that are incorporated into the Long Term Financial Plan 2015/2016 – 2024/2025. Actions dependent on external funding are denoted as such in the Corporate Business Plan to ensure transparency and accountability.

CONSULTATION

The Corporate Business Plan 2016/2017 - 2019/2020 strongly reflects and links to the aspirations of the community as expressed in the City of Busselton Strategic Community Plan 2013 (Review 2015). The Corporate Business Plan directs the internal operations of the City and hence is not directly the subject of consultation. Having said that community feedback gained through the minor review of the Strategic Community Plan 2013 in March 2015 provided valuable information which validated the relevance of the strategies and actions articulated in the Corporate Business Plan.

OFFICER COMMENT

It is important that the Corporate Business Plan upholds the directions of Strategic Community Plan

2013 (Review 2015), and integrates all relevant information contained in the Long Term Financial Plan, the Workforce Plan and asset management plans. Officers believe that the proposed Corporate Business Plan 2016/2017 – 2019/2020 satisfies these requirements.

The proposed Corporate Business Plan outlines, by key goal area, all of the services that Council delivers to the community and which aid in achievement of the community objectives. It also lists the priority actions that the organisation intends to complete over the four (4) year life of the plan. A “best fit” approach to the linking of services and actions to the Strategic Community Plan goal areas has been maintained, with actions also linked to one or more of the Council strategies listed in the Strategic Community Plan 2013 (Review 2015).

As discussed in the Financial Implications section of this report, all of the services and actions referred to in the Corporate Business Plan are funded in the Long Term Financial Plan 2016/2017 – 2025/2026. Where actions rely on external funding it is indicated in the “External/Grant Funding” column of the draft plan.

The section titled *Resourcing our Corporate Business Plan* provides an overview of the process for ensuring commitments within the plan are funded, a summary of some of the key expenditure items within the plan and a high level summary of the City’s projected financial position for the period 2016/17 – 2019/2020.

The detail of the Corporate Business Plan is found in each of the sections titled *Key Goal Area*. The Corporate Business Plan 2016/2017 – 2019/2020 continues the initiatives listed in the current Corporate Business Plan. The plan reflects the City’s ongoing commitment to progressing significant projects such as the expansion of the Busselton Regional Airport, the redevelopment of the Busselton Foreshore, the development of a business case for the establishment of a Performing Arts Centre and the redevelopment of the City’s Civic and Administration Centre. Overall the plan continues to progress the strategic direction established with the creation of the Strategic Community Plan in 2013 and is hence fairly consistent with the current plan in terms of priorities. The first major review of the Strategic Community Plan is pending and this will help to inform the future strategic direction, which would then be translated to the development of the 2017/2018 – 2020/2021 Corporate Business Plan.

As part of the review process some new actions have been included and others have been amended to reflect and respond to progress made over the last 12 months. Actions which have been completed during 2015/2016 have been deleted.

New actions in the draft Corporate Business Plan 2016/17 – 2019/2020 include, but are not limited to, construction of the Busselton Youth and Community Activities Building and the Railway House building on the Busselton Foreshore, the development of a Reconciliation Action Plan in partnership with the district’s Noongar people, the revision of the Need a Hand Directory to assist with locating local and regional support services, and the implementation of a dedicated online community engagement site. With each new action care has been taken to ensure that it aligns and aids in achieving the community’s objectives and can be appropriately resourced.

The table that follows illustrates the new and significantly amended actions in each goal area, noting that minor amendments have been made to other actions to ensure they reflect the current detail of the action. Where the intent has not been impacted however they are not listed below.

Key Goal Area 1: Caring and Inclusive Community

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
NEW	Community		Yes				

Need a Hand Directory Revise the Need a Hand Directory to assist with locating local and regional support and health services.	Development	Disability Access and Inclusion Plan 2014-2018		X	X		
AMENDED Community Safety and Security Strategy Review update and implement Social Plan initiatives to address community safety in the Busselton City Centre, Dunsborough Town Centre and surrounding districts. <i>(Previous action referred to a stand alone safety and security strategy which has now been incorporated as part of the City's Social Plan)</i>	Community Development	Social Plan	Yes	X	X	X	X
NEW Cultural Reconciliation In partnership with the district's Noongar people develop a Reconciliation Action Plan to enhance cultural awareness and relationships with Aboriginal people.	Community Development			X	X		
NEW Busselton Youth and Community Activities Building Construct a new facility to house the Surf Living Saving Club and facilitate a central youth activity precinct.	Major Projects	Busselton Foreshore Master Plan	Yes	X	X		
NEW Children and Family Services Support the provision of intervention programs that promote the importance and value of a child's early development.	Community Development	Social Plan		X	X	X	X

Key Goal Area 2: Well Planned, Vibrant and Active Places

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
AMENDED Active Sports Precinct Design and construct the new sports pavilion and change rooms located between the two ovals on the original alignment of Milne Street. <i>(Previously action referenced development of a "Multi-purpose Community Sporting Clubhouse" at Barnard Park however with the revision of the Busselton Foreshore Master Plan a new location for a clubhouse / sports pavilion has been identified).</i>	Major Projects	Busselton Foreshore Master Plan	Yes	X	X		

NEW Railway House Complete the construction of Railway House including the new premises for BJECA and MRBTA and an interpretive facility (museum) to house the Ballaraat engine.	Major Projects	Busselton Foreshore Master Plan	Yes	X			
NEW Active Sports Precinct Design and construct the new sports pavilion and change rooms located between the two ovals on the original alignment of Milne Street.	Major Projects	Busselton Foreshore Master Plan	Yes	X	X		
DELETED Busselton Jetty Maintain the Busselton Jetty in accordance with the Busselton Jetty Asset Management Plan <i>(Action covered under the broader Facilities Management Program with the Busselton Jetty Asset Management Plan added as an informing document to that broader action)</i>	Facilities Services	Busselton Jetty Asset Management Plan	Yes				

Key Goal Area 3: Robust Local Economy

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
NEW Regional Centre Development Plan Develop a plan that inspires and supports economic growth within the district	Strategic Planning and Development / Economic and Business Development		Yes	X	X		
DELETED Regional Development Progress regional development strategies to facilitate economic opportunities and benefits for the district. <i>(Deleted as it forms part of core service delivery and is in effect driven by the new action to create a "Regional Centre Development Plan" and the current action to finalise an Economic Development Strategy)</i>	Economic and Business Development						
AMENDED Cruise Ship Industry Continue to work with the cruise ship industry to develop and grow cruise ship tourism in the district. <i>(Previously action "Marine Berthing Facility" was about improving berthing facilities on the Busselton Jetty. Such actions have now been completed and so the new action reflects the focus</i>	Economic and Business Development	Events Strategy		X	X	X	X

<i>now on growing cruise ship tourism)</i>							
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Key Goal Area 4: Connected City

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
<p>DELETED</p> <p>Extended Train Service to Busselton</p> <p>Continue to advocate planning for a future train service linking Busselton to Bunbury and Busselton to Perth</p> <p><i>(Proposal for an extended train service to Busselton now forms part of the South West Regional Blue Print and so it is considered that this action can be removed as a priority)</i></p>	Governance Services						

Key Goal Area 5: Care for and enhanced environment

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
<p>DELETED</p> <p>Western Ringtail Possum Habitat Strategy</p> <p>Review the draft Western Ringtail Possum Habitat Strategy with respect to the Town Planning Scheme amendment</p> <p><i>(Action completed)</i></p>	Environmental Planning						
<p>NEW</p> <p>Contaminated Sites Remediation</p> <p>Develop and implement a contaminated site and remediation plan for Meelup Regional Park.</p>	Environmental Planning	Meelup Beach Master Plan		X	X		
<p>DELETED</p> <p>Energy Action Plan</p> <p>Continue to implement and review the Busselton Energy Action Plan.</p> <p><i>(Action now part of business as usual service delivery for the area)</i></p>	Environmental Planning	Energy Action Plan	Yes				

Key Goal Area 6: Open and collaborative leadership

Action	Responsibility	Informing Policy or Plan	External/Grant Funding	16/17	17/18	18/19	19/20
<p>DELETED</p> <p>Customer Service Charter</p> <p>Implement the City's Customer Service Charter and internal Customer Service Standards to continuously improve service to all customers.</p> <p><i>(Action completed)</i></p>	Customer Services						

NEW Online Community Engagement Implement a dedicated online community engagement site to facilitate interactive community engagement and broaden public access to community engagement processes.	Governance Services			X			
AMENDED Fair Value Continue Fair Value reporting for all asset classes in accordance with legislative requirements. <i>(Previous action was to Implement Fair Value reporting for all asset classes. This has now been done but does need to be regularly reviewed hence the amended action)</i>	Finance Services			X	X	X	X
DELETED Record Keeping Plan Amend the City's Record Keeping Plan to ensure it is reflective of the City's record keeping practices and compliant with the State Records Act <i>(Action completed)</i>	Record and Information Services						
DELETED Business Systems Improvement Progress the implementation of business systems improvement initiatives to ensure effective utilisation of corporate systems <i>(Very similar to action titled "<u>Digital Services Enhancement</u>" and hence rationalised)</i>	Information Technology						
NEW Implement works and assets IT business software Develop a business case for the implementation of works and assets across in the organisation, and subject to approval, implement	Information Technology			X	X	X	

The final section of the Corporate Business Plan relates to measuring our progress. To facilitate this Council's 21 key performance indicators (KPIs) are listed at the end of the plan. The KPIs assist in measuring progress of the Corporate Business Plan actions and the progress and success of the organisation's ongoing service delivery. The KPIs are reported on six (6) monthly to Council with annual progress reported in the Council's annual report each year.

CONCLUSION

The City of Busselton Corporate Business Plan 2016/2017 – 2019/2020 is a key component of the City's integrated planning framework as required by the Department of Local Government and Communities. It is believed the proposed plan meets all of the regulatory requirements and successfully integrates all relevant information from the City's current Long Term Financial Plan, the City's existing asset management plans and Workforce Plan. The plan continues to progress the strategic direction established with the creation of the Strategic Community plan in 2013, and

further many of the key initiatives that the City has been working hard to achieve. Importantly the plan provides a strong program to support delivery of the community aspirations and objectives.

OPTIONS

1. The Council may choose not to adopt the Corporate Business Plan 2016/2017 – 2019/2020. Officers do not recommend this as it is a requirement to adopt a Corporate Business Plan outlining services and priority actions for the ensuing four years on an annual basis.
2. The Council may choose to alter any of the components or wording of the proposed City of Busselton Corporate Business Plan 2016/2017-2019/2020 as it sees fit.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The City of Busselton Corporate Business Plan 2016/2017 – 2019/2020 will be effective from 1 July 2016 with the services and actions contained within the Plan implemented over the four year life of the Plan as identified. The plan will be professionally published within one month of its adoption.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Council adopts the Corporate Business Plan 2016/2017 – 2019/2020 in the form attached to this report.

Corporate Business Plan 2016/2017 – 2019/2020

Corporate Business Plan 2016/2017 – 2019/2020



Corporate Business Plan 2016/2017 – 2019/2020



Front Cover:

The official opening of the City's new skate park was celebrated on 13 December 2015. The facility offers over 2000m² of creative surfaces designed for skaters and BMX riders at both beginner and elite level and is the largest skate bowl in Western Australia.. Designed by Convic and jointly funded by Lotterywest and the City of Busselton, the skate park is situated in the heart of the City's new Youth Activities Precinct on the Busselton Foreshore.



Corporate Business Plan 2016/2017 – 2019/2020

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Key Goal Area 6: Open and collaborative leadership

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Corporate Business Plan 2016/2017 – 2019/2020

Introduction



The City of Busselton Corporate Business Plan 2016/2017 – 2019/2020 delivers on the community's vision set out in the Strategic Community Plan 2013 (Review 2015) by continuing to progress the delivery of key initiatives such as expansion of the Busselton – Margaret River Regional Airport, redevelopment of the Busselton Foreshore, development and improvement of active open spaces, and planning for the construction of a performing arts centre. The plan also reflects Council's ongoing commitment to the provision of quality services to the community.

Structured around the six key themes of our Strategic Community Plan, the plan is responsibly resourced, incorporating deliverables from other key plans adopted by Council, and with revenue streams, expenditure, and human resource requirements accounted for in our long term financial plan, asset management plans and workforce plan.

By ensuring that our plans work in harmony, we ensure the delivery of services, projects, capital works and other operational activities in a efficient and cost effective manner.

Our report on the achievements and progress of every action listed in this document is provided each year in our Annual Report.

Mike Archer
Chief Executive Officer

Corporate Business Plan 2016/2017 – 2019/2020

Our Council

Your Councillors are committed to serving the community of this City.

Each Councillor represents all electors of the district and makes decisions in the overall best interest of the community.

Collectively they are responsible for adopting the Corporate Business Plan and overseeing the progress of all actions detailed in this document.



City of Busselton Council

Clockwise from top left:

Councillors Rob Bennett, Paul Carter, Terry Best, Gordon Bleechmore, Ross Paine, John McCallum
Mayor Grant Henley, Deputy Mayor Coralie Tarbotton, Councillor Robert Reekie.

Corporate Business Plan 2016/2017 – 2019/2020

Our Vision and Values

Our Vision

A vibrant and cohesive community that protects its natural environment, meets the needs of its population and ensures that future development maintains the City's unique character, lifestyle and community values

Our Strategic Values

- Honesty and integrity
- A 'can do' attitude
- Openness, transparency and accountability
- Mutual respect in everything we do
- Striving for excellence

Our Corporate Values

- Committed to working together
- Community focus
- Empower people to make decisions
- Mutual respect in everything we do
- Pride in performance



Corporate Business Plan 2016/2017 – 2019/2020

Service Delivery Structure

	COMMUNITY AND COMMERCIAL SERVICES		ENGINEERING AND WORKS SERVICES			FINANCE AND CORPORATE SERVICES			OFFICE OF THE CHIEF EXECUTIVE OFFICER		PLANNING AND DEVELOPMENT SERVICES		
BUSINESS UNIT	Community Services	Commercial Services	Engineering and Facilities Services	Operations Services	Waste and Fleet Services	Financial Services	Information Services	Corporate Services	Major Projects	Governance Services	Development Services and Policy	Strategic Planning and Development Services	Environment Services
ACTIVITY UNIT	Community Development	Airport Services	Asset Management	Maintenance and Construction	Fleet Services	Finance	Information Technology	Employee Services and Risk	Major Projects	Governance Support and Inter-Council Relations	Building Services	Strategic Planning and Development	Environment Health
	Cultural Services	Economic and Business Development	Design and Survey	Parks and Gardens	Waste Services	Rates	Customer Services	Legal Services		Public Relations	Statutory Planning		Environment Planning
	Library Services	Events	Development Control				Records and Information	Organisational Development					Meelup Regional
	Recreation Services	Tourism Services	Facility Services					Property and Corporate Compliance					Ranger and Emergency Services
			Landscape Architecture										

Corporate Business Plan 2016/2017 – 2019/2020

Delivering Our Services – Roles and Responsibilities

DIRECTORATE: Chief Executive Officer	
Governance and Inter-Council Relations	<u>Governance and Inter-Council Relations</u> Coordinates Council processes and provides support to the Council and community by ensuring activities and services are delivered in accordance with ethical, statutory and contemporary governance standards. Responsible for administering City and corporate relationships including the Sister City relationship with Sugito.
	<u>Public Relations</u> Responsible for the City's public relations, community engagement initiatives and media communications. Coordinates civic function events.
Major Projects	<u>Major Projects</u> Provides project planning and management and acts as the City's superintendent for major infrastructure projects. Provides support to the organisation in relation to feasibility studies and the securing of funding for major projects from various State and Federal Government agencies where appropriate.

DIRECTORATE: Finance and Corporate Services	
Corporate Services	<u>Human Resources</u> Facilitates the building of a capable, safe and empowered workforce through proactive and effective human resource and risk management practices, processes and procedures. Ensures the organisation meets all employment related statutory requirements including occupational health and safety. Services include recruitment, training and staff development, workforce planning, industrial and employee relations.
	<u>Legal Services</u> Provides professional legal advice services to other business units in the organisation on a broad range of matters including administrative, statutory and contractual issues, Freedom of Information applications and the development and application of local laws. Develops and provides advice on tendering and procurement policies, processes and systems.

Corporate Business Plan 2016/2017 – 2019/2020

Corporate Services	<p><u>Property Management</u> Provides professional property management services in relation to City owned or managed property, including the management of aged housing units. Liaises with community and Council concerning the Port Geographe development.</p> <p><u>Organisational Development</u> Facilitates and actively coordinates the development and review of strategic and corporate plans and is responsible for the implementation of effective business planning and reporting processes. Responsible for progressing and facilitating internal communication initiatives and broader organisational development programs.</p>
Information Services	<p><u>Information Technology</u> Manages and maintains the organisation's information and communication technology infrastructure including the provision of geographical information and supports the enhancement of business processes, efficiencies and communications through the delivery of innovative technology solutions.</p> <p><u>Records and Information Services</u> Facilitates and supports the City's record and information keeping processes in accordance with the City's Record Keeping Plan, including registration and dissemination of incoming mail and coordination of outgoing mail. Administers and continuously seeks to improve the City's record keeping system and facilitates staff training and education required for record keeping responsibilities.</p> <p><u>Customer Services</u> Provides a responsive and accessible first point of contact for the City and a communication and information service between the community and City staff. Manages all bookings for the hire of City owned or managed community buildings and reserves. Manages cemetery operations.</p>
Financial Services	<p><u>Finance</u> Provides statutory and internal financial reporting, management and compliance functions including facilitating the development of the annual budget and long term financial plans. Manages the accounts payable and receivable function, in addition to insurance, investment, purchasing and taxation administration.</p> <p><u>Rates</u> Carries out the levying and subsequent recovery of rates, while maintaining accurate property and financial records, according to the provision of the Local Government Act 1995 and other relevant legislation. Develops and presents rate model scenarios for consideration by Senior Management and the Council, with a focus on maintaining fairness and equity in the rating burden.</p>

Corporate Business Plan 2016/2017 – 2019/2020

DIRECTORATE: Planning and Development Services	
Development Services and Policy	<p><u>Building Services</u> Provides a regulatory service that confirms building proposals are R-Code compliant, bushfire safe, and designed to an acceptable standard under the authority of the <i>Building Act 2011</i>. Inspects structures, buildings, and private pools to ensure they are fit for intended use and enforces compliance with the applicable safety regulations.</p>
	<p><u>Statutory Planning</u> Provides a regulatory service considering the division of land, the use of land, and the design of buildings and their operation. Ensures all development is approved under the authority of the Planning and Development Act 2005. Responds to enquiries from the public and provides technical advice and guidance to planning consultants, architects, builders and engineers.</p>
Strategic Planning and Development Services	<p><u>Strategic Planning</u> Provides research, forecasting and advice to assist Council in determining the future form of the City. Assists Council in the technical preparation of statutory instruments that guide both public and private investment in the City. These instruments include the City's (Local) Planning Strategy, setting out the long term vision for the City, and the Town Planning Scheme, which acts to guide and control development in the City.</p>
Environmental Services	<p><u>Environmental Health</u> Assesses, corrects, controls and prevents where possible, factors that can potentially adversely affect the health and wellbeing of the community; identifies threats and implements appropriate safeguards to promote and preserve safe, healthy lifestyles and attractive environments. Services include the inspection of food and accommodation premises, public building regulation, mosquito and pest control, noise monitoring, and water quality monitoring of public swimming pools.</p>
	<p><u>Environmental Planning</u> Provides advice on development proposals and develops plans, policies and strategies appropriate for the management of natural areas and environmental issues. Monitors and promotes sustainable energy and water use, raises awareness and supports the community in the implementation of environmental management practices.</p>
	<p><u>Ranger and Emergency Services</u> Assists in the provision of a safe and secure community through monitoring and enforcement of compliance with local laws and relevant State legislation, and provision of emergency prevention, preparedness, response and recovery functions for the City. Services include dog and cat control, fire and emergency management, and parking and litter control.</p>
	<p><u>Meelup Regional Park</u> Provides oversight and management of Meelup Regional Park for conservation and environmental enhancement as well as recreation and other uses of the park in such a way that the conservation values of the park are maintained.</p>

Corporate Business Plan 2016/2017 – 2019/2020

DIRECTORATE: Community and Commercial Services	
Community Services	<p><u>Community Development</u> Supports and assists the community as it develops and grows, working with relevant government agencies and community organisations to achieve a healthy, safe and welcoming community, a community which is vibrant with a robust economy and a diverse range of recreational and cultural activities accessible to all.</p>
	<p><u>Cultural Services</u> Engages and encourages the community to participate in and benefit from art, heritage, social and cultural activities. Identifies innovative means to incorporate new and vibrant arts/entertainment and event opportunities and manages the display, promotion and assimilation of art within the district. Includes the management and promotion of ArtGeo and surrounding cultural complex.</p>
	<p><u>Library Services</u> Helps to create a literate and informed community by providing a responsive, innovative, inclusive and cost effective library and information service to the community and visitors using both traditional and new technologies.</p>
	<p><u>Recreation Services</u> Responsible for the effective management and operation of the Geographe Leisure Centre and the Naturaliste Community Centre, providing recreation, leisure and community based facilities and program which promote healthy, active lifestyles for all members of the community.</p>
Commercial Services	<p><u>Airport Services</u> Manages and maintains the safe and efficient operation of the airport and facilities for passengers, visitors and air crew. Investigates opportunities and funding for airport development and upgrade.</p>
	<p><u>Economic and Business Development</u> Advocates for development opportunities to improve the economic profile of the district and facilitates the attraction of investment, strategic infrastructure and tourism development interests.</p>
	<p><u>Events</u> Attracts and promotes events suitable for a diverse community and aimed at attracting greater visitor numbers and economic gain to the area. Administers the City's events policy and strategy, processes and approves event applications, and supports the community and external organisations to facilitate events.</p>
	<p><u>Tourism Services</u> Provides strategic direction and management of the Kookaburra Caravan Park to provide an accessible, safe and enjoyable short term accommodation facility for visitors while providing an income to the City.</p>

Corporate Business Plan 2016/2017 – 2019/2020

DIRECTORATE: Engineering and Works Services	
Engineering and Facilities Services	<p><u>Asset Management</u> Collects, maintains and assimilates condition and construction data to identify and plan for the current and future needs of City infrastructure assets. Develops asset management plans in conjunction with long term financial planning to ensure adequate levels of service and longevity of such assets.</p> <p><u>Design and Survey</u> Prepares detailed designs and cost estimates for the planning, budgeting and implementation of the City's capital works program. Provide engineering advice and surveys as required to ensure the continuous improvement of civil infrastructure by identifying deficiencies and recommending improvements.</p> <p><u>Development Control</u> Manages and supervises engineering aspects of subdivisions and developments to ensure City requirements are met. Reviews and ensures the implementation of relevant development specifications and City policies.</p> <p><u>Facilities</u> Prepares and manages maintenance plans for City facilities and buildings and implements proactive strategies to achieve longevity and reduce reactive maintenance. Oversees project management of building works for City facilities. Assists in the preparation and implementation of asset management plans.</p> <p><u>Landscape Architecture</u> Provides specialist planning and design advice for urban enhancement projects including streetscape improvements and public open space development. Advises Council and commercial developers on policy, strategy and landscape assessment.</p>
Waste and Fleet Services	<p><u>Fleet</u> Provides fleet purchasing and management services for all City owned fleet that represent value for money and provide effective operations, giving consideration to environmental sustainability.</p> <p><u>Waste Management Services</u> Responsible for waste collection and disposal services within the district in the most environmentally acceptable manner possible alongside the development of programs and services aimed at minimising the quantity of waste going to landfill and maximising recycling of municipal waste.</p>

Corporate Business Plan 2016/2017 – 2019/2020

Operations Services	<p><u>Maintenance and Construction</u> Constructs, delivers and implements capital works which include the construction and maintenance of civil infrastructure such as roads, paths, cycle ways, drainage, storm water maintenance, rural road grading, coastal maintenance, verge maintenance and street sweeping.</p> <p><u>Parks and Gardens</u> Delivers horticultural, irrigation, maintenance and turf services for parks, sporting grounds, public open space, cemeteries and events. Installs and maintains infrastructure such as street furniture, barbeques, playground equipment, stairs, access ways, fencing, swimming platforms and ancillary coastal facilities.</p>
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porate Business Plan 2016/2017 – 2019/2020

Our Strategic Planning Framework

The Integrated Planning Framework introduced by the Department of Local Government provided the focus for the development of our planning framework.

The goal of the framework is to integrate and align Council's strategies, plans and programs with identified community objectives, ensuring transparency and accountability through engagement and reporting processes.

The figure shows the different elements of the planning cycle and their linkages.

The City's plans feed into the State and Regional Planning and Development Strategies.

RESOURCING STRATEGY DOCUMENTS

Long Term Financial Plan

Asset Management Plan
Workforce Plan

Specific issue plans



INFORMING DOCUMENTS

Council policies

Local planning policies



COMMUNITY ENGAGEMENT



STRATEGIC COMMUNITY PLAN (10 year plan)



CORPORATE BUSINESS PLAN (4 year plan)



ANNUAL BUDGET



MONITORING AND REVIEW



ANNUAL REPORT



Corporate Business Plan 2016/2017 - 2019/2020

Corporate Business Plan 2016/2017 – 2019/2020

Our Strategic Planning Framework



Community Engagement

We are committed to continuous engagement with our community to understand community views ensures we can responsibly represent our community in everything we do.

Strategic Community Plan 2013 (Review 2015)

– Shaping our place, shaping our future

The Strategic Community Plan 2013 (Reviewed 2015) is our primary forward planning document reflecting the vision, values, aspirations and objectives of the community. The Strategic Community Plan is a roadmap for the future and is designed to guide the City and its key partners involved in the planning and development of the City.

While some of the objectives identified by the community are beyond the scope of Council the City is committed to advocate, inform, partner and share the responsibility for the achievement of these objectives.

Corporate Business Plan

The Corporate Business Plan is the City's medium term plan and furthers the strategies outlined in the Strategic Community Plan 2013 (review 2015) by identifying services and actions to be delivered over a four year period. The Corporate Business Plan contains actions relating to those aspects of the Strategic Community Plan 2013 (Review 2015) that the City has responsibility for delivering. The Corporate Business Plan is reviewed each year and maintains a four year focus.

Resourcing Strategy

The Long Term Financial Plan, Asset Management Plans and the Workforce Plan together form the City's resourcing strategy and inform our capacity to provide services, manage our assets and deliver projects and initiatives.

Informing Documents

These are the policies, plans and other Council documents that inform and underpin the development of the City's plans for the future.

Annual Budget

Driven by the Corporate Business Plan, the Annual Budget is a detailed short term financial statement for the ensuing financial year and reflects all aspects of our Corporate Business Plan actions and operations for the year. The Annual Budget sets out how our resources will be deployed over the 12 month period.

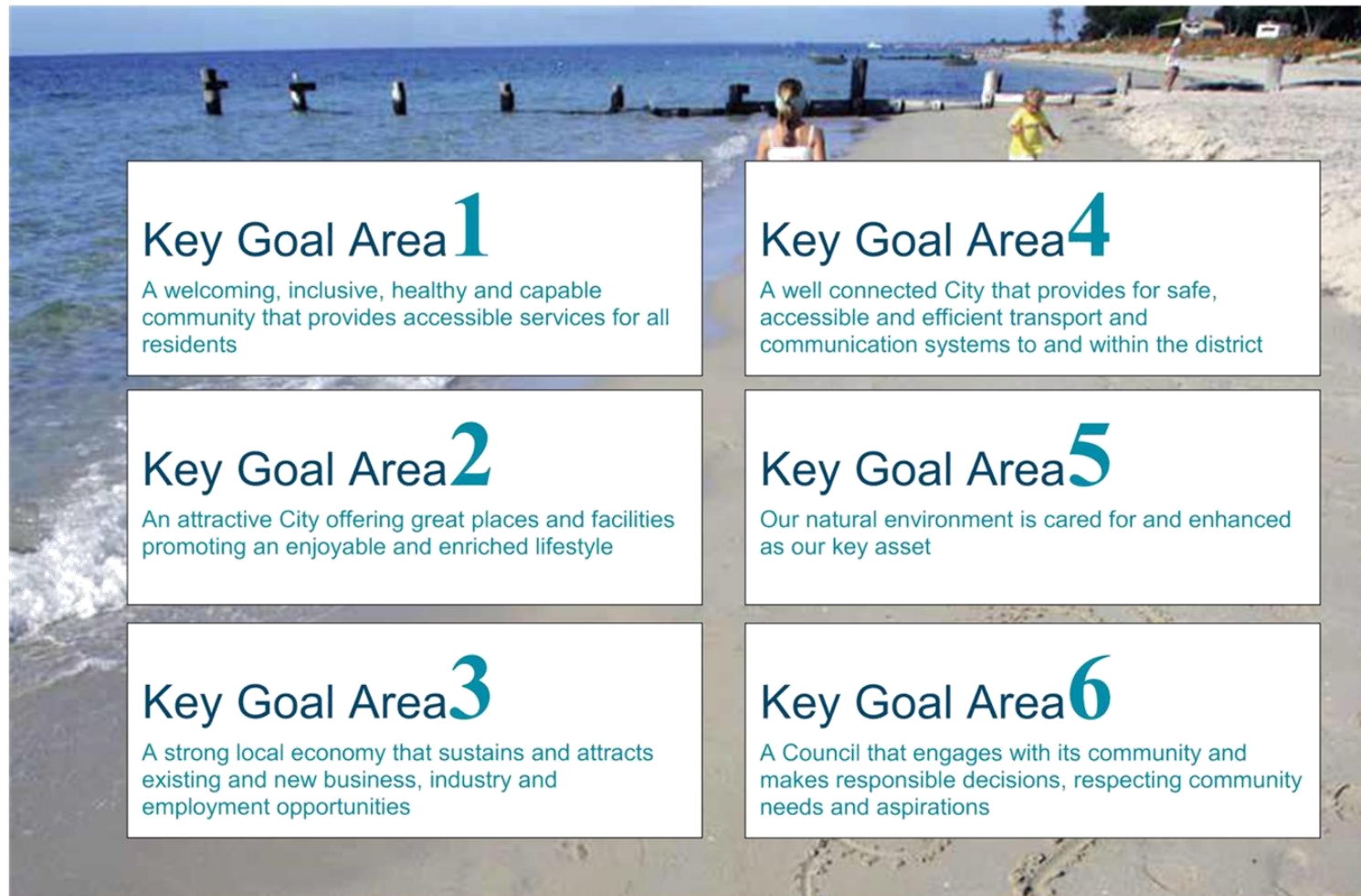
Annual Report

The Annual Report produced at the end of every financial year is a report of our achievements during the previous 12 month period beginning 1 July and ending 30 June. It contains an overview of the Strategic Community Plan 2013 and the Corporate Business Plan, and information about our actions, achievements and budget performance. It also describes the major initiatives scheduled to continue or commence in the next financial year. Significant changes that may have been made to the Strategic Community Plan 2013 and Corporate Business Plan during the financial year are also explained.

Monitoring and Review

We monitor and regularly review our plans to ensure our actions are meeting our targets and our success can be evaluated.

Corporate Business Plan 2016/2017 – 2019/2020



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**Strategic Community Plan 2013 (Review 2015) –
Our Key Goal Areas**

STRATEGIC COMMUNITY PLAN 2013					
KEY GOAL AREAS					
1. Caring and inclusive community <i>A welcoming, inclusive, healthy and capable community that provides accessible services for all residents.</i>	2. Well planned, vibrant and active places <i>An attractive City offering great places and facilities promoting an enjoyable and enriched lifestyle.</i>	3. Robust local economy <i>A strong local economy that sustains and attracts existing and new business, industry and employment opportunities.</i>	4. Connected City <i>A well connected City that provides for safe, accessible and efficient transport and communication systems to and within the district.</i>	5. Cared for and enhanced environment <i>Our natural environment is cared for and enhanced as our key asset.</i>	6. Open and collaborative leadership <i>A council that engages with its community and makes responsible decisions, respecting community needs and aspirations.</i>
COMMUNITY OBJECTIVES					
1.1 A community where people feel safe, empowered, included and enjoy a sense of good health and wellbeing	2.1 A City where the community has access to quality cultural, recreation, leisure facilities and services	3.1 A strong, innovative and diversified economy that attracts people to live, work, invest and visit	4.1 Transport options that provide greater links within our district and increase capacity for community participation	5.1 Our natural environment is cared for and enhanced as our key asset	6.1 A Council that engages broadly and pro-actively with the community
1.2 A community that provides opportunities for our youth to learn, grow, work and become healthy adults	2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections	3.2 A City recognised for its high quality events and year round tourist offerings	4.2 A community that is well connected to its neighbours and the broader world	5.2 Growth is managed sustainably and our environment is protected and enhanced as we develop	6.2 Governance systems that deliver responsible, ethical and accountable decision making
1.3 A community that supports healthy, active ageing and other services to enhance quality of life as we age	2.3 Infrastructure assets are well maintained and responsibly managed to provide for future generations	3.3 A community where local business is supported	4.3 Linked networks of cycle ways and pedestrian paths providing alternative transport options	5.3 Environment and climate change risks and impacts are understood and managed	6.3 An organisation that is managed effectively and achieves positive outcomes for the community

Corporate Business Plan 2016/2017 – 2019/2020

How to read our Corporate Business Plan



Key Goal Areas

Our Corporate Business Plan layout reflects the same six key goal areas identified in the Strategic Community Plan 2013.

Community objectives and Council strategies

Each key goal area is broken down into objectives, which reflect the wishes and aspirations of the community as they are expressed in the Strategic Community Plan 2013. Under each Key Goal Area are the Council adopted strategies supporting the objectives.

Council services

The Council services which contribute to the achievement of community objectives are detailed, along with the activity unit responsible for delivery of the service. There are many services that contribute to the achievement of more than one objective, so to avoid repetition, the linkage of services to a key goal area has been done on the basis of 'best fit'.

Corporate Business Plan 2016/2017 – 2019/2020

Corporate actions

This section details the priority actions and projects Council is committed to in response to the community objectives in each Key Goal Area. For consistency these actions have also been linked to a community objective on the basis of 'best fit'.

The column headed Council Strategy Link demonstrates the strategy or strategies that the corporate action addresses, noting that some actions contribute towards multiple strategies

Each action is also qualified by identifying:

- Reporting Responsibility – indicating the business unit responsible for reporting on the action. It should be noted that there is often more than one area responsible for delivery of the action however one only has been chosen for reporting purposes.
- Informing Policy or Plan – indicating the presence of an informing policy or plan which guides the action.
- External / Grant Funding Requirement – indicating by notation of 'Yes' whether delivery of the action is dependent upon the contribution of external or grant funding. Actions where 'Yes' does not appear can be achieved with Council's own funds.
- Delivery Period – indicates the time in which the action will be achieved or carried out.

The set of measures described in this document help us to determine how successful we have been in achieving our actions and priorities and provide the basis for our Annual Report to the community.



Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area 1

Caring and inclusive community

A welcoming, inclusive, healthy and capable community that provides accessible services for all residents.

Community Objectives

- 1.1 A community where people feel safe, empowered, included and enjoy a sense of good health and wellbeing
- 1.2 A community that provides opportunities for our youth to learn, grow, work and become healthy adults
- 1.3 A community that supports healthy, active ageing and services to enhance quality of life as we age

Council strategies supporting community objectives

- a. Explore ways to improve social connectedness and the inclusion of all persons in the community
- b. Advocate with State and Federal government for the adequate provision of community services to meet the needs of future population growth
- c. Support and assist community organisations to provide services to the community, with special focus on the needs of seniors, young people, families and the disadvantaged
- d. Work with key partners to advocate for effective health and medical services for the district
- e. Work with key partners and the community to address community safety concerns
- f. Advocate for the development of higher education facilities to increase learning opportunities within the region
- g. Host and facilitate events and programs that bring the community together

Corporate Business Plan 2016/2017 – 2019/2020

COUNCIL SERVICES	
These Council services contribute to the achievement of the community objectives of this Key Goal Area.	
Services Delivered	Responsible Activity Unit
Carrying out the inspection of swimming pool fences to ensure compliance with applicable safety regulations	Building Services
Carrying out the inspection of buildings to ensure they comply with fire and other safety requirements	Building Services
Provision of fire and emergency prevention, preparedness and response functions	Ranger and Emergency Services
Enforcement of dog and cat controls in accordance with relevant laws	Ranger and Emergency Services
Administering of parking and traffic management controls	Ranger and Emergency Services
General enforcement of compliance with local laws	Ranger and Emergency Services
Implementation of public health pest control strategies including mosquito control	Environmental Health Services
Carrying out of regular inspections of food premises in the district	Environmental Health Services
Regular inspections of water quality in public swimming pools to ensure they are safe and healthy for the community to use	Environmental Health Services
Monitoring and management of noise levels and complaints within the district	Environmental Health Services
Monitoring and control of public health issues at events including food monitoring and noise control	Environmental Health Services
Partnering, promotion and facilitation of community groups and agencies in their delivery of community	Community Development
Working in partnership with sporting groups and clubs to plan for the provision and improvement of recreation and sporting facilities	Community Development
Creation of local environments that support active healthy communities and lifestyle	Community Development
Deliver library services through the operation and management of Busselton and Dunsborough libraries.	Library Services
Provide a homebound book service to those in the community unable to visit the library.	Library Services
Deliver children's literacy programs and specialist collections.	Library Services
Provide vacation care programs during school holidays.	Recreation Services

Corporate Business Plan 2016/2017 – 2019/2020

CORPORATE ACTIONS								
Further supporting Council's adopted strategies are the following priority corporate actions and projects.								
1.1. Community Objective								
A community where people feel safe, empowered, included and enjoy a sense of good health and wellbeing.								
Council Strategy Link	Corporate Action / Project	Reporting responsibility	Informing policy or plan	External / Grant Funding	16/17	17/18	18/19	19/20
1(a) 1(c) 1(g)	Disability Access and Inclusion Plan Review the Disability Access and Inclusion Plan to guide City operations and services to ensure they are inclusive of all members of the community.	Community Development	Disability Access and Inclusion Plan 2014-2018	Yes		●		
1(a) 1(c)	Need a Hand Directory Revise the Need a Hand Directory to assist with locating local and regional support and health services.	Community Development	Disability Access and Inclusion Plan 2014-2018	Yes	●	●		
1(c) 1(g)	Community Bids Administer and promote community bids funding program for community facilities and initiatives.	Community Development	Social Plan 2015-2025	Yes	●	●	●	●
1(e)	Community Safety and Security Strategy Review update and implement Social Plan initiatives to address community safety in the Busselton City Centre, Dunsborough Town Centre and surrounding districts.	Community Development	Social Plan 2015-2025	Yes	●	●	●	●
1(e)	Bushfire Risk Management Develop with stakeholders a cross-tenue Bushfire Risk Management Plan for the district.	Ranger and Emergency Services	Bushfire Strategic Plan		●	●		
1(e)	Emergency Management Review the City's Emergency Management Plan.	Ranger and Emergency Services			●			

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting responsibility	Informing policy or plan	External / Grant Funding	16/17	17/18	18/19	19/20
1(a) 1(g)	Cultural Reconciliation In partnership with the district's Noongar people develop a Reconciliation Action Plan to enhance cultural awareness and relationships with Aboriginal people.	Community Development			●	●		
1.2 Community objective A community that provides opportunities for our youth to learn, grow, work and become healthy adults.								
1(a) 1(c) 1(f) 1(g)	Youth Initiatives Review, update and progressively implement Social Plan initiatives to support the provision and delivery of youth services and programs.	Community Development	Social Plan 2015-2025		●	●	●	●
1(f)	Higher Education Through the auspices of the Capes Region Organisation of Councils, (CapeROC) continue to advocate for enhanced higher education opportunities within the district.	Economic and Business Development	Economic Development Strategy (2016)		●	●	●	●
1(c)	Busselton Youth and Community Activities Building Construct a new facility to house the Surf Living Saving Club and facilitate a central youth activity precinct.	Major Projects	Busselton Foreshore Master Plan	Yes	●	●		
1(c)	Children and Family Services Support the provision of intervention programs that promote the importance and value of a child's early development.	Community Development	Social Plan 2015-2025		●	●	●	●
1.3 Community Objective A community that supports healthy, active ageing and services to enhance quality of life as we age.								
1(c) 1(d) 1(g)	Senior/ Ageing Initiatives Review, update and progressively implement Social Plan initiatives to support aged services and programs.	Community Development	Social Plan 2015-2025		●	●	●	●

Corporate Business Plan 2016/2017 – 2019/2020



Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area²

Well planned, vibrant and active places

An attractive City offering great places and facilities promoting an enjoyable and enriched lifestyle.

Community Objectives

- 2.1 A City where the community has access to quality cultural, recreation, leisure facilities and services
- 2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections
- 2.3 Infrastructure assets are well maintained and responsibly managed to provide for future generations

Council strategies supporting community objectives

- a. Encourage and facilitate the development of vibrant, pedestrian friendly towns and village centres
- b. Enhance our foreshores and reserves to provide a place where people can come together and engage in a range of social and recreational activity
- c. Ensure our sporting and recreational facilities meet the needs of our growing community
- d. Further investigate through the development of a business case the establishment of a Performing Arts/Convention Centre for the district
- e. Ensure our town planning strategies provide liveable centres with a diverse range of housing options, quality services and shared open spaces
- f. Advocate for the upgrading of major infrastructure such as power and water to meet the needs of future population growth
- g. Maintain community assets at an appropriate standard, consulting with the community about expectations and costs of maintenance

Corporate Business Plan 2016/2017 – 2019/2020

COUNCIL SERVICES These Council services contribute to the achievement of the community objectives of this Key Goal Area.	
Services Delivered	Activity Unit
Assessment and approval of building applications under the authority of the <i>Building Act 2011</i>	Building Services
Carrying out building inspections to monitor building compliance.	Building Services
Management of the Busseton and Dunsborough cemeteries to ensure provision of quality cemetery services.	Customer Service
Assessment and approval of subdivision and development applications under the authority of the <i>Planning and Development Act 2005</i> .	Statutory Planning
Provision of advice and guidance to the community and Council in relation to development matters.	Statutory Planning
Investigation of complaints and monitoring of compliance in relation to planning matters.	Statutory Planning
Planning for the use of in such a way that promotes and enhances social and economic wellbeing while balancing environmental preservation.	Strategic Planning
Prepare the Local Planning Strategy, Town Planning Scheme and other associated policies in order to achieve balance between social, environmental and economic drivers.	Strategic Planning
Assess and approve applications for scheme amendments and Development Guide Plans in the building of a well-planned place.	Strategic Planning
Provision of the Art Geo Gallery and the surrounding cultural complex for use and visitation by the community.	Cultural Services
Promotion of arts and culture within the district including cultural events and projects.	Cultural Services
Provision and management of the Geographe Leisure Centre and the Naturaliste Community Centre, promoting healthy active living through program and service provision.	Recreation Services
Management of leasing and other occupation of City owned buildings to ensure they are properly used and maintained.	Property and Corporate Compliance
Preparation and management of maintenance plans for City owned facilities, including cleaning management.	Facilities Services
Inspection and repair of buildings.	Facilities Services
Assessment of new infrastructure (including roads, footpaths, drains and public open space) as part of the sub-division and development process to ensure compliance with engineering standards and relevance to the needs of the community.	Development Control
Maintenance and upkeep of parks, reserves, public open space, cemeteries, City verges and roundabouts.	Parks and Gardens

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Design, installation and maintenance of irrigation systems.				Parks and Gardens				
Installation and maintenance of urban and coastal infrastructure such as street furniture, barbeques, playgrounds, beach access and stairways.				Parks and Gardens				
Maintenance of Busselton and Dunsborough town centres to a high standard reflecting vibrant and active central business districts.				Parks and Gardens				
Maintenance of cemetery grounds and assistance with cemetery burials.				Parks and Gardens				
Maintenance of civil infrastructure including roads, paths, cycleways, drains and verges.				Maintenance and Construction				
Delivery of capital works program for new and upgraded civil infrastructure.				Maintenance and Construction				
CORPORATE ACTIONS Further supporting Council's adopted strategies are the following priority corporate actions and projects.								
Council Strategy Link	Corporate Action / Project	Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
2.1 Community objective A City where the community has access to quality cultural, recreation, leisure facilities and services.								
2(b) 2(c)	Tennis / Croquet Facilities Work with the Busselton Tennis Club to progress the relocation of tennis facilities as part of the Busselton Foreshore development.	Community Development / Major Projects	Busselton Foreshore Master Plan	Yes			●	●
2(d)	Performing Arts and Convention Centre Progress plans for the design and construction of a performing arts facility.	Community Development	Local Cultural Planning Strategy	Yes	●	●		
2(a) 2(d)	Settlement Art Project Progress the Busselton Settlement Art Project to celebrate the region's cultural heritage and activate the Busselton Cultural Precinct.	Community Development	Local Cultural Planning Strategy Percent for Art Policy	Yes	●	●	●	●

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Council Strategy Link	Corporate Action / Project	Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
2(c)	Lou Weston Develop a concept design for rationalising and upgrading the club and change room facilities at Lou Weston Oval.	Community Development	Active Open Space Strategy	Yes		●	●	
2(c)	Churchill Park Upgrade the building and facilities at Churchill Park in accordance with the Asset Management Plan.	Community Development	Churchill Park Master Plan Buildings Asset	Yes	●	●	●	●
2(a)	Vasse Integrated Sport and Recreation Precinct Progress plans for the construction of community sport and recreation facilities in Vasse.	Strategic Planning and Development	Active Open Space Strategy	Yes	●	●		
2(b) 2(c)	Regional Boating Facility Continue to advocate for the potential development of a preferred site for a regional boating facility.	Engineering and Facilities Services	Capes Regional Boating Study	Yes	●	●		
2(b) 2(c)	Boating Facilities Upgrade existing boating facilities as funding allows.	Engineering and Facilities Services	Capes Regional Boating Study	Yes	●	●	●	●
2(c)	Regional Active Open Space Undertake a feasibility study to assess the potential for the future development of a regional active open space facility at Rendezvous Road and/or Bovell Park.	Engineering Services / Community Development	Active Open Space Strategy		●			
2(b)	Active Sports Precinct Design and construct the new sports pavilion and change rooms located between the two ovals on the original alignment of Milne Street.	Major Projects	Busselton Foreshore Master Plan	Yes	●	●		

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Council Strategy Link	Corporate Action / Project	Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
2(b) 2(c)	Port Geographe Finger Jetty Renewal Carry out upgrades the Port Geographe Finger Jetty.	Engineering and Facilities Services	Port Geographe Boat Ramp Marine	Yes	●	●		
2(b) 2(c)	Port Geographe Parking Facilities – Stage 1 Develop the remainder of Lot 584 to allow for the future construction of additional boat trailer and car parking bays.	Engineering and Facilities Services	Port Geographe Boat Ramp Marine Structures Study	Yes		●		
2(c)	Dunsborough Lakes Sporting Precinct Continue negotiations with the developer, state government departments and agencies to develop a shared use oval and associated facilities at Dunsborough Lakes and to allow for the long term expansion of the precinct.	Strategic Planning and Development			●	●		
Community objective 2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.								
2(b)	Busselton Foreshore Redevelopment Continue with the Busselton Foreshore Redevelopment in accordance with the Master Plan	Major Projects	Busselton Foreshore Master Plan	Yes	●	●	●	●
2(a) 2(c) 2(e)	Yalyalup Development Work with the developer to ensure that proposed community facilities are compliant with Council's endorsed Developer Contribution Plan	Strategic Planning and Policy	Yalyalup Developer Contribution Plan and Development Guide Plan		●	●	●	●

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Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
2(e)	Busselton City Centre Revitalisation Progressively implement the initiatives of the Busselton City Centre Conceptual Plan.	Strategic Planning and Development	Busselton City Centre Conceptual Plan		●	●	●	
2(a)	Dunsborough Town Centre Revitalisation Progressively implement the Dunsborough Town Centre Conceptual Plan.	Strategic Planning and Development	Dunsborough Town Centre Conceptual Plan		●	●	●	●
2(a) 2(b)	Public Car Parking Investigate the acquisition and creation of more public car parking within the Dunsborough Town Centre.	Strategic Planning and Development	Dunsborough Town Centre Conceptual Plan		●			
2(e)	Local Planning Strategy Finalise and implement the Local Planning Strategy as a guide for the future planning and development of the district.	Strategic Planning and Development			●	●		
2(c)	Geographe Leisure Centre and Naturaliste Community Centre Develop a whole of facility master plan to expand and improve services and facilities at the centres.	Recreation Services			●			
2(b)	Railway House Complete the construction of Railway House including the new premises for BJECA and MRBTA and an interpretive facility (museum) to house the Ballaraat engine.	Major Projects	Busselton Foreshore Master Plan	Yes	●			

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Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
Community objective 2.3 Infrastructure assets are well maintained and responsibly managed to provide for future generations.								
2(g)	Asset Management Plans Develop individual detailed asset management plans for parking areas, signs, street trees, road reserve features and fleet and coastal projection structures.	Engineering	Asset Management Strategy and associated plans		●	●		
2(g)	Asset Management Standards Develop for Council endorsement service level policies that reflect asset management service standards.	Engineering	Asset Management Strategy and associated plans		●	●	●	●
2(b) 2(g)	Parks Management Program Implement the Parks Asset Management programs to allow for the cost effective management and maintenance of parks and playgrounds.	Parks and Gardens Services	Parks Asset and Management Plan Playgrounds Asset Management Plan		●	●	●	●
2(g)	Facilities Management Program Implement the facilities management program to allow for the effective maintenance of City buildings in accordance with the building hierarchy.	Facilities Services	Buildings Asset Management Plan		●	●	●	●
2(g)	Busselton Cemetery Expansion Prepare a plan for the future expansion of the cemetery.	Customer Services			●			

Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area³

Robust local economy

A strong local economy that sustains existing and attracts new business, industry and employment opportunities

Community Objectives

- 3.1 A strong innovative and diversified economy that attracts people to live, work, invest and visit
- 3.2 A City recognised for its high quality events and year round tourist offerings
- 3.3 A community where local business is supported

Council strategies supporting community objectives

- a. Continue to promote the City as *Events Capital WA*
- b. Continue with expansion plans for the Busselton Regional Airport including lobbying for State and Federal government funding
- c. Planning and development controls that encourage a diversified economy with a balance between large and small business
- d. Endeavour through the City's planning scheme to encourage the adequate supply of industrial land to facilitate economic growth
- e. Work with key partners to support and facilitate opportunities that encourage and strengthen local business
- f. Develop strategies which support the creation of sustainable industries and employment
- g. Continue with the revitalisation of the Busselton and Dunsborough town centres
- h. Work with key partners to develop new and enhance existing tourist attractions in the region

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Council Services These Council services contribute to the achievement of the community objectives of this Key Goal Area.									
Services Delivered					Activity Unit				
Through delivery of an Events Strategy, sponsor, support and promote events that stimulate economic activity and attract visitors to the area.					Events				
Coordinate the processing and approving of event applications by the City.					Events				
Work with the Margaret River Busselton Tourism Association to promote tourism within the district as an economic driver.					Economic and Business Development				
Encourage and promote an economic development strategy and activities which help position the City as a desirable place to live, visit and invest.					Economic and Business Development				
Promote the Busselton Margaret River Regional Airport as a stimulus for increased tourism and economic activity within the Region.					Airport Services				
Effective management of the Kookaburra Caravan Park to provide a low cost tourist accommodation options.					Tourism Services				
Endeavour through the planning scheme and strategies to encourage the adequate supply of industrial land to facilitate economic growth.					Strategic Planning				
CORPORATE ACTIONS Further supporting Council's adopted strategies are the following priority corporate actions and projects.									
Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20	
Community Objective 3.1 A strong local economy that sustains existing and attracts new business, industry and employment opportunities.									
3(e) 3(g) 2(b)	Commercial Sites Dunsborough Foreshore Progress negotiations regarding private investment to develop a café and kiosk at the Dunsborough Foreshore.	Economic and Business Development				●	●		

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Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
3(a) 3(e) 3(f) 3(g) 3(h)	Economic Development Strategy Prepare and implement an Economic Development Strategy to guide and drive economic development and tourism within the City.	Economic and Business Development	Economic Development Strategy (2016)		●	●	●	●
3(c) 3(e) 3(g) 3(h)	Commercial Precinct Secure and enter into appropriate arrangements for commercial sites within the Busselton Foreshore area, which include short stay accommodation, hire, retail and hospitality sites.	Economic and Business Development	Busselton Foreshore Master Plan		●	●	●	
3(c) 3(d)	Strategic Land Review Prepare the Strategic Land Review for public consultation.	Strategic Planning and Development			●	●	●	●
3(f)	International Relationships Encourage relationships with international communities for the economic benefit of our community.	Governance Services			●	●	●	●
3(d) 3(e) 3(f)	Regional Centre Development Plan Develop a plan that inspires and supports economic growth within the district	Strategic Planning and Development / Economic Business and Development		Yes	●	●		
Community objective 3.2 A City recognised for its high quality events and sustainable tourist offerings.								
3(a)	Events Strategy Review and implement the City of Busselton events strategy to ensure quality events are attracted, staged and retained in the district.	Events Services	Events Strategy Event Policy		●	●	●	●

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Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
3(a) 3(e)	Marketing and Events Reference Group Facilitate the Marketing and Events Reference Group to ensure events funding return opportunities for local business.	Events Services	Events Strategy Event Policy		●	●	●	●
3(h)	Wadandi Track Seek endorsement of the master plan for the Wadandi Track and implement works as funding allows.	Development Control	Wadandi Track Master Plan	Yes	●	●		
3(h)	Kookaburra Caravan Park Prepare and implement a master plan for the future development of the Kookaburra Caravan Park to provide patrons with a cost effective short stay and longer term options.	Tourism Services	Asset Management Plan		●	●	●	●
5(e) 5(f)	Cruise Ship Industry Continue to work with the cruise ship industry to develop and grow cruise ship tourism in the district.	Economic and Business Development	Economic Development Strategy (2016)		●	●	●	●
Community Objective 3.3 A community where local business is supported.								
3(e) 3(f)	Business Support Continue to work with and support the local chambers of commerce and industry in programs that support local and small businesses.	Economic and Business Development	Economic Development Strategy (2016)		●	●	●	●

Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area⁴

Connected city

A well connected City that provides for safe, accessible and efficient transport and communication systems to and within the district.

Community Objectives

- 4.1 Transport options that provide greater links within our district and increase capacity for community participation
- 4.2 A community that is well connected to its neighbours and the broader world
- 4.3 Linked networks of cycleways and pedestrian paths providing alternative transport options

Council strategies supporting community objectives

- a. Continue with expansion plans for the Busselton Regional Airport, including lobbying for State and Federal Government funding
- b. Work with airlines and the mining industry to provide accessible networks to the east coast of Australia, northern WA and
- c. neighbouring South East Asia
- d. Advocate for the advancement of road infrastructure links, including progression of a dual lane road link between Busselton
- e. and Bunbury, the Bunbury Outer Bypass Road and Vasse Dunsborough link
- f. Advocate for the progression of rail infrastructure links between Busselton and Bunbury
- g. Advocate for improved IT and mobile coverage links including the implementation of the National Broadband Network
- h. Advocate for improvements in public transport services in the district
- i. Continue to develop a network of safe, linked cycle and pedestrian paths, integrated with key destinations
- j. Program the progressive improvement of the City's road network with a particular focus on high use and ageing narrow country roads
- k. Continue to investigate alternative road access to and from the Busselton town site

Corporate Business Plan 2016/2017 – 2019/2020

COUNCIL SERVICES

These Council services contribute to the achievement of the community objectives of this Key Goal Area.

Services Delivered	Activity Unit
Effectively manage the operations of the Busselton-Margaret River Regional Airport in compliance with CASA and OTS Regulations and providing adequate land and air side facilities.	Airport Services
Management of the Busselton Margaret River Regional Airport with the objective of self-sustainability.	Airport Services
Maintenance of roads, paths and cycleways to connect the City and its community.	Maintenance and Construction
Construction and upgrade roads, cycleways and footpaths to ensure a connected City.	Maintenance and Construction

CORPORATE ACTIONS

Further supporting Council’s adopted strategies are the following priority corporate actions and projects.

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
Community Objective								
4.1 A well connected City that provides for safe, accessible and efficient transport and communication systems to and within the district.								
4(c) 4(h)	Busselton Traffic Study Implement the endorsed direction for the Busselton Traffic Study.	Design and Survey	Busselton Alternative Access Traffic Study	Yes	●	●	●	●
4(h) 2(g)	Roads Program Implement the Local Roads Asset Management Plan to provide a safe and effective road system across the district.	Operations	Local Roads Asset Management Plan		●	●	●	●

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
4(f)	Public Transport Continue to advocate for improvements to public transport within the district.	Community Services	Social Plan		●	●	●	●
Community Objective 4.2 A community that is well connected to its neighbours and the broader world.								
4(a) 4(b) 3(b) 3(f)	Busselton Margaret River Regional Airport Expansion Stage 1b Complete Stage 1b of the airport involving the installation of jet fueling facilities and the development of concept plans for an emergency services and general aviation precinct.	Airport Services	Busselton Margaret River Regional Airport Master Plan	Yes	●			
4(a) 4(b) 3(a) 3(f)	Busselton Margaret River Regional Airport Expansion Stage 2 Continue with the Stage 2 expansion of the airport which includes runway extension and widening, a new airport terminal and parking bays, aircraft parking aprons and related underground services.	Airport Services	Busselton Margaret River Regional Airport Master Plan	Yes	●	●	●	
4(a)	Busselton Margaret River Regional Airport Expansion Stage 2a Continue to lobby the Federal and State governments in relation to expanding the airport to cater for international freight services.	Airport Services	Busselton Margaret River Regional Airport Master Plan	Yes	●	●	●	●

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External /Grant Funding	16/17	17/18	18/19	19/20
Community Objective								
4.3 Linked networks of cycleways and pedestrian paths providing alternative transport options.								
4(g)	Bike Plan Update the City's Bike Plan to provide for the safe passage of cyclists and other users of the City's road transport network.	Design and Survey	Bike Plan		●			
2(a) 2(g) 4(g)	Pathways Program Implement the Pathways Asset Management Plan to ensure the City's pathways network remain safe and serviceable.	Maintenance and Construction	Asset Management Plan		●	●	●	●



Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area⁵

Cared for and enhanced environment

Our natural environment is cared for and enhanced as our key asset

Community Objectives

- 5.1 Our natural environment is cared for and enhanced for the enjoyment of the community and visitors
- 5.2 Growth is managed sustainably and our environment is protected and enhanced as we develop
- 5.3 Environment and climate change risks and impacts are understood and managed

Council strategies supporting community objectives

- a. Ensure future land use planning and management enhances and protects our natural heritage and environment
- b. Develop and maintain a green city with quality parks, reserves, street trees and picnic areas
- c. Work with key partners and the community to care for, enjoy and enhance the health of our waterways
- d. Identify and implement environmental sustainability programs
- e. Develop a strategy to manage the impacts of climate change including coastal erosion and inundation, and educate the community about climate change risks
- f. Work with the State Government and key partners to fulfil the City's role in the ongoing management of the Port Geographe waterways
- g. Continue with the revitalisation of the Busselton and Dunsborough town centres
- h. Develop and implement a strategy for the responsible provision of waste management services with a focus on recycling

Corporate Business Plan 2016/2017 – 2019/2020

Council Services These Council services contribute to the achievement of the community objectives of this Key Goal Area.									
Services Delivered					Activity Unit				
Provision of advice in relation to development proposals and sustainable management of the environment.					Environmental Services				
Development, promotion and reporting on environmental and sustainability strategies including the implementation and monitoring of the City's Water and Energy Action Plans.					Environmental Services				
Management of Meelup Regional Park as a recreation and tourist destination such that it's environmental and conservation values are maintained.					Meelup Regional Park				
Provision of a waste collection service.					Waste Services				
Provision and management of the City's waste facilities.					Waste Services				
Corporate Actions Further supporting Council's adopted strategies are the following priority corporate actions and projects.									
Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20	
Community Objective 5.1 Our natural environment is cared for and enhanced for the enjoyment of the community and visitors. 5.2 Growth is managed sustainably and our environment is protected and enhanced as we develop.									
5(a) 5(c) 5(b) 5(d)	Wetlands Trails Project Seek funding for the implementation of the Wetlands Trails project.	Environmental Planning	Wetlands Trail Project Plan	Yes	●	●	●	●	
5(g) 2(e)	Port Geographe Work with the state Government and key partners to fulfill the City's role in the ongoing management of Port Geographe.	Property Management Services			●	●	●	●	

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External /Grant Funding	16/17	17/18	18/19	19/20
5(c)	Waterways Restoration Continue to provide technical support and assistance to the Waterways Improvement Reference Group to improve water quality in the Lower Vasse River, Vasse – Wonnerup Estuary, Toby's Inlet, and other significant waterways.	Environmental Planning	Vasse - Geographie Strategy	Yes	●	●	●	●
5(a) 5(d)	Street and Park Tree Planting Program Implement the street and park tree planting program in order to provide habitat for Western Ringtail possums.	Environmental Planning	Draft Western Ringtail Possum Strategy		●	●	●	●
5(a) 5(b) 5(d)	Environment Strategy Finalise the review the City's Environment Strategy to provide in the delivery of environmental initiatives strategic direction.	Environmental Planning	Environment Strategy		●			
5(a) 5(b)	Reserve Management Plans Continue to develop and implement management plans for City reserves.	Environmental Planning	Environment Strategy	Yes	●	●	●	●
5(h)	Waste Strategy Implement the Local Waste Strategy to ensure an effective and environmentally sound approach to waste minimisation and management.	Waste Management	CapeROC Strategic Waste Management Plan	Yes	●	●	●	●

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Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
5(h)	Dunsborough Waste Facility Landfill Expansion Complete the expansion of the Vidler Road waste facility.	Waste Management	Waste Strategy	Yes	●	●	●	●
5(h)	Future Regional Waste Facility In conjunction with CapeROC identify future sites for a Regional Waste Facility.	Waste Management	Waste Strategy		●			
5(g)	Busselton and Dunsborough Waste Facilities Design and construct capping and rehabilitation works for former landfill sites at the Busselton and Dunsborough waste facilities.	Waste Management	Waste Strategy		●	●	●	●
5(a) 5(b)	Meelup Regional Park Coastal Nodes Progressively implement the Meelup Coastal Nodes Plan to ensure visitor safety and prevent adverse impacts on Park values.	Environmental Planning	Meelup Regional Park Coastal Nodes Plan	Yes	●	●	●	●
5(a) 5(b) 5(c)	Meelup Regional Park Trails Progressively establish and maintain a network of quality walk and bike trails as funding allows.	Environmental Planning	Meelup Regional Park Trails Master Plan	Yes	●	●	●	●
5(a) 1(a) 3(h)	Contaminated Sites Remediation Develop and implement a contaminated site and remediation plan for Meelup Regional Park.	Environmental Planning	Meelup Beach Master Plan		●	●		

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
5.3 Community Objective Environment and climate change risks and impacts are understood and managed.								
5(e)	Coastal Vulnerability Undertake a coastal vulnerability study for Eagle Bay, Bunker Bay, Yallingup and Smiths Beach.	Strategic Planning and Development		Yes	●			
5(e)	Coastal Adaptation Together with partners develop an approach to guide public and private investment which addresses adverse coastal effects resulting from climate change and anticipated rising sea levels.	Strategic Planning and Development	Coastal Protection Management Plan		●	●	●	
5(f)	Coastal Protection Progressively implement the Coastal Protection Management Plan as funding allows.	Design and Survey	Coastal Protection Management Plan	Yes	●	●	●	●



Corporate Business Plan 2016/2017 – 2019/2020

Key Goal Area⁶

Open and collaborative leadership

A Council that engages with its community and makes responsible decisions, respecting community needs and aspirations

Community Objectives

- 6.1 Council that engages broadly and proactively with the community
- 6.2 Governance systems that deliver responsible, ethical and accountable decision making
- 6.3 An organisation that is managed effectively and achieves positive outcomes for the community

Council strategies supporting community objectives

- a. Provide opportunities and make it easy for the community to participate in decision making processes
- b. Improve two way communication with the community through a broad range of communication channels
- c. Integrate the principles, goals and objectives of the Strategic Community Plan in the City of Busselton corporate planning framework
- d. Maintain a strong governance framework within which Council operates
- e. Ensure the long term financial sustainability of Council through effective financial management
- f. Provide a safe healthy and productive workplace
- g. Continuously improve organisational performance and service delivery

Corporate Business Plan 2016/2017 – 2019/2020

COUNCIL SERVICES These Council services contribute to the achievement of the community objectives of this Key Goal Area.	
Services Delivered	Activity Unit
Provision of organisational direction through effective and engaged Council decision making processes.	Governance Services
Management of public relations, community engagement and media representation.	Governance Services
Coordination of Council processes and provision of governance support.	Governance Services
Project planning and management for the implementation of major City projects.	Major Projects
Provision of professional legal advice and support to the organisation.	Legal Services
Review and development of local laws.	Legal Services
Processing of Freedom of Information requests.	Legal Services
Facilitation of procurement and contract management processes and systems.	Legal Services
Coordination of strategic workforce planning and development of human resource management strategies to support a high performance culture.	Employee Services and Risk
Facilitation and coordination of employment processes including recruitment, induction, training and development, and performance management.	Employee Services and Risk
Provision of advice and support for industrial and employee relations matters ensuring the organisation meets all legal requirements.	Employee Services and Risk
Provision of an effective payroll service.	Employee Services and Risk
Provision of Risk Management processes including Occupational Health and Safety processes and systems.	Employee Services and Risk
Provision of a first point of contact to the organisation and a communication and information service to the public.	Customer Service
Coordination of bookings for all City facilities.	Customer Service
Facilitate and support of the City's record and information keeping processes in accordance with the City's Record Keeping Plan.	Record and Information Services
Registration and dissemination of incoming mail and provision of the City's mail and courier service.	Record and Information Services
Effective coordination of the City's corporate business planning and reporting processes	Organisational Development
Facilitation and championing of effective strategies and initiatives to continually improve internal communications and information flow.	Organisational Development
Management and maintenance of the organisation's information technology and communications infrastructure.	Information Technology Services
Provision of a help desk service to support the organisation's use of information technology.	Information Technology Services
Support for the enhancement of business processes through information technology solutions which improve organisational efficiencies.	Information Technology Services

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Provision of mapping and geographical information to the organisation and to the community.				Information Technology Services				
Provision of statutory and internal financial reporting, management and compliance functions.				Finance Services				
Coordination and development of the City's long term financial plan and annual budgetary processes.				Finance Services				
Management of the organisations financial transactions.				Finance Services				
Setting and recovery of rates.				Rates				
Development and maintenance of asset management plans for all asset classes.				Asset Management Services				
Preparation of detailed civil designs and cost estimates for the City's capital works program.				Design and Survey Services				
Project manages and implements upgrades and refurbishments to City buildings.				Facilities				
Provide reliable and cost effective management of the City's fleet.				Fleet Services				
CORPORATE ACTIONS								
Further supporting Council's adopted strategies are the following priority corporate actions and projects.								
Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
Community Objectives								
6.1 A Council that engages broadly and pro-actively with the community.								
6(b) 6(g)	Customer Service Facilities Investigate the provision of extended customer service facilities to better serve the community, including facilities at Dunsborough.	Customer Services	Customer Service Charter		●	●	●	
6(a) 6(b) 6(g)	Digital Services Enhancement Continue to enhance the effective use of electronic media to support improved communication and interaction with the community.	Information Technology			●	●	●	●
6(a) 6(h)	Sister City Relations Enhance understanding between the communities of Australia and Japan via the City's Sister City relationship with Sugito.	Governance Services			●	●	●	●
6(a) 6(b)	Online Community Engagement Implement a dedicated online community engagement site to facilitate interactive community engagement and broaden public access to community engagement processes.	Governance Services	Community Engagement and Social Media policies		●			

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
Community Objective 6.2 Governance systems that deliver responsible, ethical and accountable decision making.								
6(e) 6(g)	Financial Audit Conduct an annual audit to ensure financial compliance with legislative requirements.	Finance Services			●	●	●	●
6(d) 6(g)	Statutory Compliance Audit Conduct an annual audit to ensure statutory compliance with legislative requirements.	Governance Services			●	●	●	●
6(c) 6(d)	Organisational Reporting Implement a quality reporting framework to accurately monitor and measure progress of the City's Strategic Community Plan and corporate performance.	Organisational Development	Integrated Planning and Reporting Framework		●	●		
6(d)	Local Law Review Continue the local law review program and develop new or amend existing local laws as required.	Legal Services			●	●	●	●
6(e)	Fair Value Continue Fair Value reporting for all asset classes in accordance with legislative requirements.	Finance Services			●	●	●	●
6(c) 6(d) 6(g)	Integrated Planning and Reporting Develop a policy guiding the City's approach to planning, budgeting and reporting processes.	Organisational Development			●			

Corporate Business Plan 2016/2017 – 2019/2020

Council Strategy Link	Corporate Action / Project	Reporting Responsibility	Informing Policy or Plan	External / Grant Funding	16/17	17/18	18/19	19/20
Community Objective								
6.3 An organisation that is managed effectively and achieves positive outcomes for the community.								
6(f) 6(g)	City of Busselton Civic and Administration Centre Redevelopment Complete the construction of the new City Civic and Administration Centre.	Major Projects	Long Term Financial Plan		●			
6(e)	Long Term Financial Plan Maintain a Ten Year Financial Plan to assist and guide the City in strategic financial decision making processes.	Finance Services	Strategic Community Plan		●	●	●	●
6(d) 6(e)	Annual Budget Prepare an Annual Budget in alignment with the City's Corporate Business Plan and Strategic Community Plan objectives.	Finance Services	Corporate Business Plan		●	●	●	●
6(a) 6(b)	Strategic Community Plan Reviews Review the Strategic Community Plan to ensure it maintains relevance with the community's visions, aspirations and objectives.	Organisational Development	Strategic Community Plan		●		●	
6(g)	Workforce Planning Improve the integration of strategic, operational and workforce planning through the annual review of the Workforce Plan.	Human Resources	Workforce Plan People Plan		●	●	●	●
6(g)	Enterprise Agreement Renegotiate the City's Enterprise Agreement ensuring employee conditions are attractive, equitable and sustainable.	Human Resources	Enterprise Agreement 2014		●			
6(g)	Implement works and assets IT business software Develop a business case for the implementation of works and assets across in the organisation, and subject to approval, implement	Information Technology			●	●	●	

Corporate Business Plan 2016/2017 – 2019/2020

Resourcing our Corporate Business Plan



This Corporate Business Plan has been significantly informed by three documents which together form the City's Resourcing Strategy. They are -

- The Long Term Financial Plan
- Asset Management Plans
- Workforce Plan

The City's Long Term Financial Plan sets out the City's financial resourcing requirements to ensure the delivery of services and activities to the community and the responsible management of assets. This includes current and projected staffing requirements set out as part of the City's Workforce Plan.

In developing the current Long Term Financial Plan Council considered and balanced deliverables against the level of funding required , with revenue sources identified as either rates, fees and charges or other regular income, reserve funds, loan borrowings, or external funding such as State and Federal government funding. Where projects and services within this Corporate Business Plan rely on external funding it has been indicated within the plan.

Overall the plan is a financially sustainable one, with the City's financial position for the years 2016/2017 through to 2019/2020 set out in the rate setting statement.

Corporate Business Plan 2016/2017 – 2019/2020

Key Initiatives: Projected Four Year Funding Summary.

MAJOR PROJECTS

- Continued redevelopment of the Busselton Foreshore totaling \$21.6 million
- Expansion of the Busselton – Margaret River Regional Airport providing the capacity for interstate flights totaling \$57.1 million
- Redevelopment of the City Administration Centre totaling \$12.7million
- Progression of the construction of a Performing Arts Centre totaling \$9 million

SERVICING OUR ASSETS

- | | |
|-----------------------------|---------|
| • Roads | \$25.3M |
| • Bridges | \$6.1M |
| • Buildings | \$4.0M |
| • Coastal protection | \$3.0M |
| • Foot paths and cycle ways | \$2.7M |
| • Parks and gardens | \$4.3M |
| • Busselton Jetty | \$1.6M |
| • Townscapes | \$2.0M |
| • Plant and Equipment | \$8.7M |



Corporate Business Plan 2016/2017 – 2019/2020

City of Busselton Operating Activities

Financial Rate Setting Statement Summary Sheet For Years 1 July 2016 to 20 June 2020					
Account Type	Nature and Type	2016/17 Forecast	2017/18 Forecast	2018/19 Forecast	2019/20 Forecast
Revenue	Rates	42,123,725	45,506,448	48,740,971	52,348,515
	Operating Grants, Subsidies and Contributions	3,704,268	3,734,144	3,846,169	3,961,554
	Non-Operating Grants, Subsidies and Contributions	24,843,410	17,233,876	16,200,958	16,563,640
	Fees and Charges	15,849,044	16,607,449	18,653,239	20,284,728
	Interest Earnings	3,186,339	2,670,091	2,907,819	3,118,023
	Other Revenue	485,367	497,501	512,426	527,799
	Profit on Asset Disposal	0	0	0	0
Total Revenue		90,192,152	86,249,510	90,861,582	96,804,259
Expenditure	Employee Costs – Existing	(27,982,231)	(29,057,136)	(30,633,921)	(31,953,989)
	Employee Costs - Workforce Plan	0	(377,392)	(787,171)	(1,231,421)
	Materials and Contracts	(14,634,212)	(15,179,986)	(16,665,228)	(17,554,120)
	Utilities (Gas, Electricity, Water etc.)	(2,419,259)	(2,631,541)	(2,903,208)	(3,178,351)
	Depreciation on non-current assets	(19,262,931)	(19,789,615)	(20,177,504)	(20,703,402)
	Interest Expenses	(1,485,472)	(1,479,436)	(1,455,190)	(1,504,382)
	Loss on asset disposal	0	0	0	0
	Fair Value Adjustment (Decrease)	0	0	0	0
	Insurance Expenses	(782,556)	(847,386)	(881,441)	(919,435)
	Other Expenditure	(2,812,895)	(3,102,425)	(3,027,401)	(3,284,898)
	Discretionary Unallocated @ 1.0% of rates	0	(455,064)	(487,410)	(523,485)
Total Expenditure		(69,379,555)	(72,919,981)	(77,018,473)	(80,853,484)
Allocations		1,999,118	2,049,096	2,110,569	2,173,886
Grand Total		22,811,716	15,378,625	15,953,678	18,124,662

Corporate Business Plan 2016/2017 – 2019/2020

Account Type	Nature and Type	2016/17 Forecast	2017/18 Forecast	2018/19 Forecast	2019/20 Forecast
Adjustments for Cash Requirements	Profit / (Loss) on Asset Disposal	0	0	0	0
	Donated Assets	(8,488,851)	(8,701,072)	(8,962,104)	(9,230,967)
	Depreciation on Assets	19,262,931	19,789,615	20,177,504	20,703,402
	Employee Provisions	155,398	161,289	168,210	175,427
Capital and Investing Activities	Purchase – Land	(1,450,000)	(100,000)	(100,000)	(100,000)
	Purchase – Buildings	(19,216,367)	(1,064,000)	(1,243,999)	(11,075,000)
	Purchase - Plant & Equipment	(3,555,151)	(2,553,676)	(3,352,632)	(2,421,705)
	Purchase - Furniture & Equipment	(465,926)	(481,441)	(497,422)	(513,883)
	Purchase – Roads	(8,246,000)	(5,308,800)	(5,791,000)	(5,942,000)
	Purchase – Bridges	(1,512,000)	(2,051,000)	(1,600,000)	(900,000)
	Purchase - Car Parks	(770,000)	(200,000)	(203,000)	(209,000)
	Purchase - Footpaths and Cycleways	(725,000)	(641,000)	(660,000)	(680,000)
	Purchase - Parks, Gardens and Reserves	(9,818,800)	(9,837,751)	(10,201,337)	(9,055,386)
	Purchase – Drainage	(157,000)	(162,200)	(167,256)	(172,164)
	Purchase - Regional Airport and Industrial Park Infrastructure	(37,284,000)	(12,050,000)	(125,622)	(185,188)
	Proceeds From Sale of Assets	940,469	879,974	1,254,536	2,817,360
	Repayment of Loan Principal	(2,115,629)	(2,488,938)	(2,831,001)	(3,102,400)
	Proceeds from Borrowings	3,500,000	3,000,000	2,000,000	7,000,000
	Advances to Community Groups				
	Self-Supporting Loan Principal Income	90,859	49,633	49,633	43,121
	Transfers to Restricted Assets - Contributions	(15,981,745)	(7,479,946)	(5,930,771)	(5,821,198)
	Transfers from Restricted Assets	52,351,255	19,063,690	5,645,809	5,526,661
	Transfers to Reserves	(11,618,109)	(13,098,386)	(14,903,022)	(17,506,071)
	Transfers from Reserves	22,196,803	7,809,414	11,407,484	12,960,221
Surplus/(Deficit)		(95,146)	(85,971)	87,687	435,894

Corporate Business Plan 2016/2017 – 2019/2020

KEEPING TRACK OF PROGRESS

The progress of Corporate Business Plan actions is monitored quarterly.

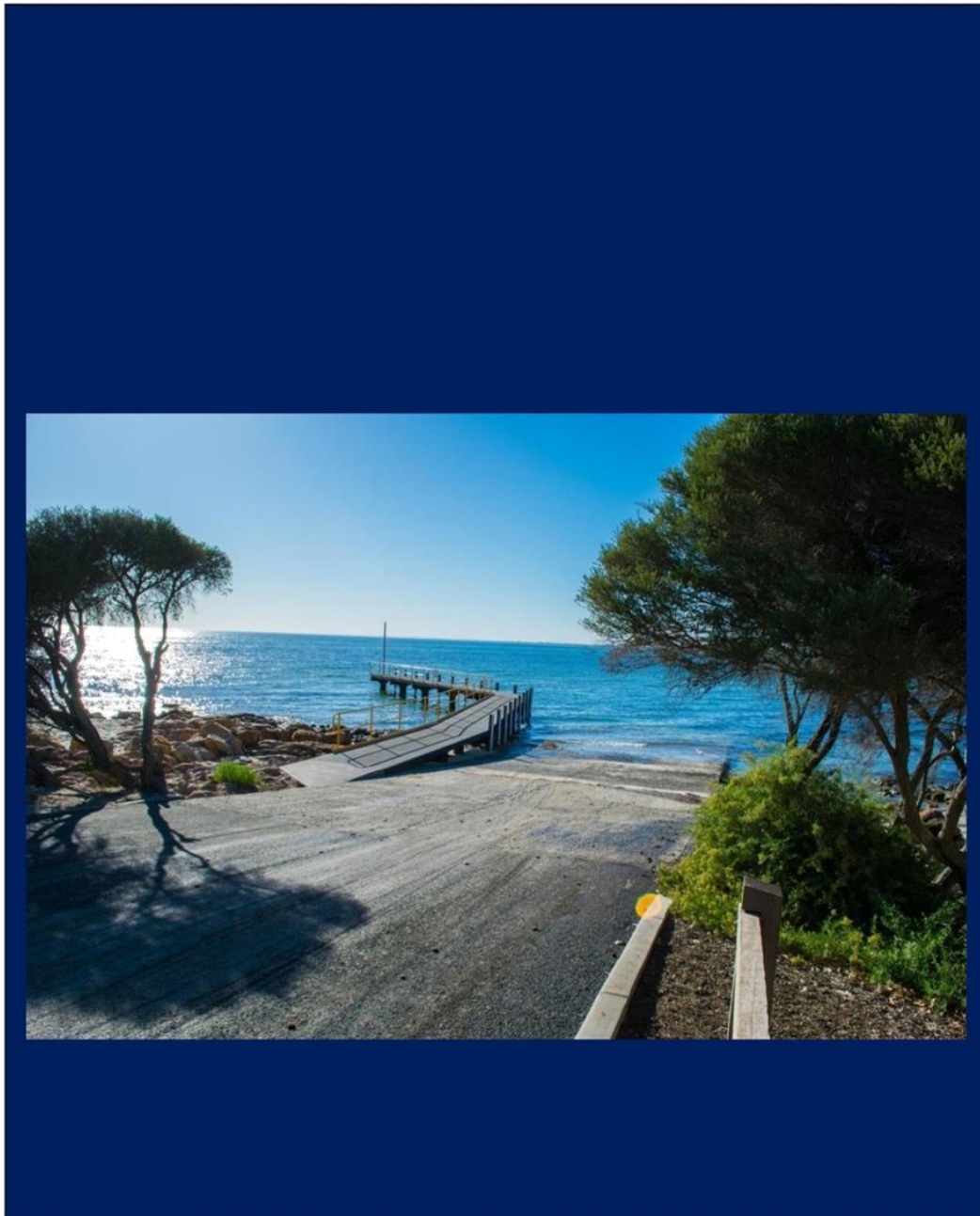
Twice a year an Executive Report on progress of the plan is considered by Council, together with a report on the progress of Council's Key Performance Indicators which measure the effectiveness of our operational activities and our service performance.

KPI	DESCRIPTION	MEASURE
1	Corporate Business Plan – achievement	<ul style="list-style-type: none"> Achievement of projects (actions) as programmed for the period
2	Financial year completed with a nil or credit balance	<ul style="list-style-type: none"> Extent of surplus funds. The closest to a nil balance with all works, projects and programs completed the better.
3	Financial year completed with all works, projects, programs provided for in the budget completed	<ul style="list-style-type: none"> List of works, projects and projects not completed.
4	Extent of grant monies received from State and Federal governments	<ul style="list-style-type: none"> Grant monies received compared to previous years.
5	Busselton-Margaret River Regional Airport	<ul style="list-style-type: none"> Actual cost to Council compared to previous years Number of aircraft movements compared to previous years
6	Geographe Leisure Centre – net cost	<ul style="list-style-type: none"> Actual cost to Council compared to previous years Increase in visitors compared to previous years
7	Naturaliste Community Centre – net cost	<ul style="list-style-type: none"> Actual cost to Council compared to previous years
8	Kookaburra Caravan Park	<ul style="list-style-type: none"> Actual net operating profit compared to previous years Occupancy rates compared to previous year
9	Audit	<ul style="list-style-type: none"> Report from the auditor
10	Compliance assessment	<ul style="list-style-type: none"> Report from external inspector regarding the City's compliance as provided by the Department of Local Government
11	Complaints	<ul style="list-style-type: none"> Complaints received and action taken Complaints received compared to previous year
12	Councillors	<ul style="list-style-type: none"> Attendance of Councillors at Council meeting, briefing sessions, committee meetings and other Council/City organised events.

Corporate Business Plan 2016/2017 – 2019/2020

13	Busselton and Dunsborough libraries	<ul style="list-style-type: none"> • Total number of library transactions • Net cost to Council
14	Waste	<ul style="list-style-type: none"> •Percent of tonnage of waste to landfill versus tonnage of waste to recycling
15	Energy use	<ul style="list-style-type: none"> •Energy use, energy costs and greenhouse gas emissions •Measures taken to reduce energy use, energy costs and greenhouse gas emissions
16	Planning/building/strategic land use planning	<ul style="list-style-type: none"> •Volumes of applications •Achievement of statutory and other established application turnaround timeframes, including planning and building applications, development guide plans and scheme amendments
17	Fire management	<ul style="list-style-type: none"> •Number of fire incidents attended •Fire break notice inspection regime and follow up on areas of non-compliance
18	Implementation of Council resolutions	<ul style="list-style-type: none"> •Percent of Council resolutions implemented within agreed time frames
19	Safety	<ul style="list-style-type: none"> •Reduction in the number of working hours lost in work place loss time injuries
20	Busselton and Dunsborough waste facilities	<ul style="list-style-type: none"> •Actual cost to the Council compared to previous year •Visitor numbers compared to previous years
21	Busselton Community Resource Centre	<ul style="list-style-type: none"> •Actual cost to Council compared to previous year •Number of users compared to previous years

Corporate Business Plan 2016/2017 – 2019/2020



15. CHIEF EXECUTIVE OFFICER'S REPORT

15.1 COUNCILLORS' INFORMATION BULLETIN

SUBJECT INDEX:	Councillors' Information
STRATEGIC OBJECTIVE:	Governance systems that deliver responsible, ethical and accountable decision-making.
BUSINESS UNIT:	Executive Services
ACTIVITY UNIT:	Executive Services
REPORTING OFFICER:	Reporting Officers - Various
AUTHORISING OFFICER:	Chief Executive Officer - Mike Archer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Planning Applications Received 16 May - 31 May 2016
	Attachment B Planning Applications Determined 16 May - 31 May 2016
	Attachment C Minister for Transport - Recreational Boating Facilities Scheme
	Attachment D ALGA - Joint Infrastructure Statement
	Attachment E Libby Mettam MLA - Regional Cabinet in Busselton
	Attachment F Department of Sport & Recreation - Strategic Directions for the Western Australian Sport & Recreation Industry 2016-2020
	Attachment G Peron Naturaliste Partnership Board Meeting Minutes 27 May 2016
	Attachment H Busselton Hospice Care Inc - Certificate of Appreciation
	Attachment I St John of God Foundation - 21st Year Celebrations
	Attachment J Busselton Surf Life Saving Club - 2015-16 Annual Report

PRÉCIS

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting. The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

INFORMATION BULLETIN

15.1.1 Planning and Development Statistics

Attachment A is a report detailing all Planning Applications received by the City between 16 May, 2016 and 31 May, 2016. 46 formal applications were received during this period.

Attachment B is a report detailing all Planning Applications determined by the City between 16 May, 2016 and 31 May, 2016. A total of 49 applications (including subdivision referrals) were determined by the City during this period with 48 approved / supported and 1 refused / not supported.

15.1.2 Local Planning Scheme Notices

LOCAL PLANNING SCHEME NO. 21

Scheme Amendment No. 6

The above scheme was published in the Western Australian Government Gazette on 27th May 2016

The purpose of this amendment is to introduce Special Provision no. 57 into Schedule 3 of the Local Planning Scheme to include Lot 3 into the Broadwater "Development Area".

15.1.3 Current Active Tenders

2016 TENDERS

EOI 01/16 EXPRESSION OF INTEREST – DESIGN AND CONSTRUCTION OF AIRSIDE INFRASTRUCTURE AT BUSSELTON-MARGARET RIVER REGIONAL AIRPORT

Council resolved at its 23 March 2014 meeting to invite Expressions of Interest (EOI) for the design and construction of Airside Infrastructure at Busselton-Margaret River Regional Airport and to delegate to the CEO the power to decide which, if any, of those expressions of interest that are received, are from persons who he thinks to be capable of satisfactorily supplying the goods and services required for this purpose. The EOI was advertised in the West Australian on 26 March 2016 and 3 April 2016 and on the City's Website. EOIs closed on 26 April 2016. In total 14 submissions were received. On 10 May 2016 the CEO endorsed the Evaluation Panel's recommendation that the following companies be listed as acceptable tenderers and advance to the tender phase:

- BGC Contracting
- BMD Construction
- CPB Contractors
- Densford Civil
- Downer
- Ertech
- Fulton Hogan
- Georgiou
- NRW
- WBHO

It is anticipated that tenders will be invited from these prospective tenderers in June 2016 with a timeframe of approximately six weeks to submit their tenders.

RFT03/16 BUSSELTON JETTY PAINTING

The City of Busselton invited tenders for the provision of painting services for the Busselton Jetty, including all handrails, the Interpretive Centre building and Under Water Observatory building. The successful supplier will be contracted to supply these painting services for a period of three years. The tender was advertised on 16 April 2016 with a closing date of 10 May 2016. Three (3) tender submissions were received. It is anticipated the evaluation will be completed and a recommendation report presented to the CEO by mid-June 2016. The value of the contract is not expected to exceed \$500,000 and therefore falls within the CEO's delegated authority. This is a variable price contract and will be based on the submitted tendered rates.

RFT04/16 KOOKABURRA CARAVAN PARK MANAGEMENT AGREEMENT

The City of Busselton invited tenders for the provision of Management Services for the Kookaburra Caravan Park. The successful supplier will be contracted to supply these services for a minimum

period of three years. The tender was advertised on 14 May 2016 with a closing date of 14 June 2016. The value of the contract is expected to exceed \$500,000. It is anticipated the evaluation will be completed and a recommendation report presented to the Council in August 2016.

EOI 02/16 EXPRESSION OF INTEREST – SUPPLY AND INSTALLATION OF OFFICE WORKSTATIONS TO THE CITY OF BUSSELTON ADMINISTRATION AND CIVIC BUILDING

Council resolved at its 10 May 2016 meeting to invite Expressions of Interest (EOI) for the Supply and Installation of Office Workstations to the City of Busselton Administration and Civic Building and to delegate to the CEO the power to decide which, if any, of those expressions of interest that are received, are from persons who he thinks to be capable of satisfactorily supplying the goods and services required for this purpose, and to award the Contract resulting from the subsequent tender process to the preferred tenderer, subject to the value of the Contract not exceeding the allocated budget. The EOI was advertised in the West Australian on 14 May 2016 and on the City's Website, with a closing date of 31 May 2016. Ten EOI submissions were received and are currently under evaluation. It is anticipated the evaluation will be completed by mid-June and tenders will be invited from the prospective tenderers by late June 2016.

RFT05/16 BUSSELTON FORESHORE REDEVELOPMENT: DESIGN, SUPPLY & INSTALLATION OF UTILITY SERVICES

The City of Busselton invited tenders for the construction of the Busselton Foreshore Utilities. This includes the design, supply and installation of sewer, potable water, reticulated water, gas & telecommunications infrastructure for the next stage of the Busselton Foreshore development. The tender was advertised on 28 May 2016 with a closing date of 30 June 2016. The value of the contract is expected to exceed \$500,000. It is anticipated the evaluation will be completed and a recommendation report presented to the Council in August 2016.

RFT06/16 BUSSELTON FORESHORE PARADE WEST: PROVISION OF CONSTRUCTION SERVICES

The City of Busselton invited tenders for the construction of Foreshore Parade West on the Busselton Foreshore. The tender was advertised on 28 May 2016 with a closing date of 30 June 2016. The value of the contract is not expected to exceed \$500,000 and therefore falls within the CEO's delegated authority. It is anticipated the evaluation will be completed and a recommendation report presented to the CEO in July 2016.

RFT07/16 PEST AND WEED CONTROL SERVICES

The City of Busselton invited tenders for the provision of Pest and Weed Control Services, including urban and rural pest and weed control on road verges, drainage sumps, cycle-ways, footpaths, kerb-lines, bridges, parks, ovals and other various infrastructure managed by the City. The successful Contractor will be required to provide the required services to the City for a period of two years, with the option of two one year extensions, to be exercised at the discretion of the City. The tender was advertised on 11 June 2016 with a closing date of 28 June 2016. The value of the contract is expected to exceed \$500,000. It is anticipated the evaluation will be completed and a recommendation report presented to the Council in August 2016.

RFT08/16 AUDIO VISUAL FIT OUT – CITY OF BUSSELTON NEW CIVIC & ADMINISTRATION BUILDING

The City of Busselton invited tenders for the Audio Visual Fit-out for the new City of Busselton Administration and Civic Building. The functional requirements of this tender include the design, supply and installation of audio visual technologies for the Council Chambers, Council Civic reception/gallery, function hall and up to six meeting rooms. The tender was advertised on 11 June

2016 with a closing date of 29 June 2016. The value of the contract is not expected to exceed \$500,000 and therefore falls within the CEO's delegated authority. It is anticipated the evaluation will be completed and a recommendation report presented to the CEO in August 2016.

RFT09/16 STREET AND DRAIN CLEANING TENDER

The City of Busselton invited tenders for the provision of Street and Drain Cleaning Services. The successful Contractor will be required to provide the required services to the City for a period of three years, with the option of two one year extensions, to be exercised at the discretion of the City. The tender was advertised on 11 June 2016 with a closing date of 28 June 2016. The value of the contract is expected to exceed \$500,000. It is anticipated the evaluation will be completed and a recommendation report presented to the Council in August 2016.

15.1.4 Minister for Transport – Regional Boating Facilities Scheme

Correspondence has been received from the Minister for Transport, Dean Nalder MLA and is available to view in Attachment C.

15.1.5 Australian Local Government Association – Joint Infrastructure Statement

Correspondence has been received from the Australian Local Government Association and is available to view in Attachment D.

15.1.6 Libby Mettam MLA – Regional Cabinet in Busselton

Correspondence has been received from Libby Mettam MLA, Member for Vasse and is available to view in Attachment E.

15.1.7 Department of Sport & Recreation – Strategic Directions for the Western Australian Sport & Recreation Industry 2016-2020

Correspondence has been received from the Department of Sport and Recreation, the covering letter is available to view in Attachment F and the full edition of the Strategic Direction is located in the Council in tray.

15.1.8 Peron Naturaliste Partnership – Board Meeting Minutes

The minutes from the Peron Naturaliste Partnership 27 May 2016 board meeting have been received and are available to view in Attachment G.

15.1.9 Busselton Hospice Care Inc – Certificate of Appreciation

Correspondence has been received from Busselton Hospice Care Inc and is available to view in Attachment H.

15.1.10 St John of God Foundation – 21st Year Celebration

St John of God Foundation has provided a copy of their 21st Year Celebrations, the covering letter is available to view in Attachment I and the full edition is located in the Council in tray.

15.1.11 Busselton Surf Life Saving Club – 2015/16 Annual Report

The 2015/16 Annual Report for Busselton Surf Life Saving Club has been received and is available to view in Attachment J.

OFFICER RECOMMENDATION

That the items from the Councillors' Information Bulletin be noted:

- [15.1.1 Planning and Development Statistics](#)
- [15.1.2 Local Planning Scheme Notices](#)
- [15.1.3 Current Active Tenders](#)
- [15.1.4 Minister for Transport – Regional Boating Facilities Scheme](#)
- [15.1.5 Australian Local Government Association – Joint Infrastructure Statement](#)
- [15.1.6 Libby Mettam MLA – Regional Cabinet in Busselton](#)
- [15.1.7 Department of Sport & Recreation – Strategic Directions for the Western Australian Sport & Recreation Industry 2016-2020](#)
- [15.1.8 Peron Naturaliste Partnership – Board Meeting Minutes](#)
- [15.1.9 Busselton Hospice Care Inc – Certificate of Appreciation](#)
- [15.1.10 St John of God Foundation – 21st Year Celebration](#)
- [15.1.11 Busselton Surf Life Saving Club – 2015/16 Annual Report](#)

Applications Received (Deemed Complete) Report

Application Number	Description	Primary Property Address	Primary Property Legal Desc	Date Application Deemed Complete	Estimated Cost	Primary Property Owners	Applicant Name	Clock Days
Development Applications								
DA16/0197	Floating Jetty (Port Geographe Development Area)	11 Lanyard Boulevard~GEOGRAPHE WA 6280	Lot 470 PLAN 22273	25/05/2016	35000	Craig Robert Godridge, Janice Isobel Godridge, Robert Bertram Godridge	Janice Isobel Godridge, Robert Bertram Godridge	26
DA16/0225	Guesthouse (within Ancillary Accommodation)	35 Duchess Street~BUSSELTON WA 6280	Lot 1 DIAGRAM 5348	24/05/2016	0	Peter Geoffrey Donnelly & Carolyn Jane Donnelly	Peter Geoffrey Donnelly, Carolyn Jane Donnelly	50
DA16/0234	Jetty (Port Geographe Development Area)	2 Budgee Cove~GEOGRAPHE WA 6280	Lot 17 PLAN 57392	18/05/2016	15000	Robert Hesling & Andrea Lee Hesling	Robert Hesling, Andrea Lee Hesling	42
DA16/0258	Grouped Dwelling (Landscape Value Area)	13/3599 Caves Road~WILYABRUP WA 6280	Lot 13 SSPLN 54729	19/05/2016	490000	Nuno Miguel Silveira Soares Carneiro & Toni Louise Soares Carneiro	Valmadre Homes	36
DA16/0280	Oversized Shed	6 Durand Way~YALVALUP WA 6280	Lot 319 PLAN 58911	19/05/2016	8451	Kurt Allan Marlow	CPR Outdoor Centre	37
DA16/0305	One Grouped Dwelling	3 Fairway Drive~WEST BUSSELTON WA 6280	Lot 2 SSPLN 63406	26/05/2016	250000	Brian Leslie Gannaway & Alannah Margaret Gannaway	Brian Leslie Gannaway, Alannah Margaret Gannaway	27
DA16/0307	Single House	14 Barkle Close~ABBEEY WA 6280	Lot 29 PLAN 41572	20/05/2016	370461	Kieran Gerard Kinsella & Cecilia Helen Kinsella	Ventura Home Group Pty Ltd	37
DA16/0313	Variation to Site Coverage (Patio Addition)	9 Roubion Gardens~YALVALUP WA 6280	Lot 662 PLAN 400970	24/05/2016	6760	Tamara Gay Stennett & Robert John Stennett	CPR Outdoor Centre	34
DA16/0320	Single House (Variation to 'Solar Lot' Building Design Guidelines)	25 Cathedral Loop~WEST BUSSELTON WA 6280	Lot 15 PLAN 50928	20/05/2016	252900	Ryan Michael Moore	Dale Alcock Homes South West Pty Ltd	35
DA16/0326	Single House Extensions (reduced setbacks)	19 Caves Road~ABBEEY WA 6280	Lot 15 PLAN 8800	26/05/2016	80000	Gavin John Pain & Tania Jane Dennis	Gavin John Pain, Tania Jane Dennis	32
DA16/0329	Floating Pontoon	24 Budgee Cove~GEOGRAPHE WA 6280	Lot 6 PLAN 57392	17/05/2016	31429	Brian Desmond Abraham & Gaye Janet Abraham	The Jetty Specialist	19
DA16/0339	Site Works, Retaining Walls and Access Gate (Landscape Value Area)	26 Ella Gladstone Drive~EAGLE BAY WA 6281	Lot 611 PLAN 62210	16/05/2016	30000	Prosperity Equity Pty LtdATF JMSEB Trust	Evan James Williams	26
DA16/0340	Holiday Home (Single House) 10 People	11 Hurford Street~DUNSBOROUGH WA 6281	Lot 14 PLAN 6073	26/05/2016	0	Angus Ronald Edward Keogh	Angus Ronald Edward Keogh	22
DA16/0343	Storeroom Addition to Single House (Special Character Area)	442 Geographe Bay Road~QUINDALUP WA 6281	Lot 58 PLAN 9047	18/05/2016	20000	Lee James Widdicombe	Lee James Widdicombe	14
DA16/0344	Change in Use (Peace Pizza)	16/34 Dunn Bay Road~DUNSBOROUGH WA 6281	Lot 16 STPLN 34316	17/05/2016	0	Darryl John Gibbs & Robin Pauline Gibbs	Stephen Merrick	22
DA16/0348	Building Envelope Modification and Single House (Landscape Value Area)	Moses Rock Road~WILYABRUP WA 6280	Lot 814 PLAN 75559	26/05/2016	140000	Stefan Kurys-Romer	Stefan Kurys-Romer	1
DA16/0351	Outbuilding - Residential - Wall height	9 Esperia Close~WEST BUSSELTON WA 6280	Lot 553 PLAN 41564	16/05/2016	16000	Stephen Rodney Sheehan & Kathleen Bridgid Sheehan	Malcolm James Beatty	17
DA16/0353	Additions to Existing Commercial Unit	2/28 Faure Lane~DUNSBOROUGH WA 6281	Lot 2 STPLN 53299	24/05/2016	120000	Louise Kristy Marques & Eduardo Vinicius Marques	Daniel Prestipino Design	15
DA16/0354	Single Residential - Landscape Value	150 Balmoral Drive~QUINDALUP WA 6281	Lot 256 PLAN 68461	18/05/2016	140000	Ronald George Vidler	Ronald George Vidler	14
DA16/0357	Single House (R Code Variation - Open Space)	8 Waterville Road~DUNSBOROUGH WA 6281	Lot 135 PLAN 405106	18/05/2016	321067.27	Steven Richard Rayner	DreamStart Homes	20
DA16/0358	Signage (Dunsborough Cellars)	58 Dunn Bay Road~DUNSBOROUGH WA 6281	Lot 2 DIAGRAM 79357	30/05/2016	15000	Darryl John Gibbs & Linsten Pty Ltd	Charax Pty Ltd	21
DA16/0359	Residential Enterprise (Hairdresser)	7 Heirison Retreat~GEOGRAPHE WA 6280	Lot 74 PLAN 20377	18/05/2016	10000	Narelle Ann Hopkins	Narelle Ann Hopkins	13
DA16/0360	Boarding House	75 Bussell Highway~WEST BUSSELTON WA 6280	Lot 18 DIAGRAM 13745	19/05/2016	277000	Roland Willi Erich Hauser	Qest Holdings Pty Ltd	21
DA16/0361	Signage (U Hooker)	98 Bussell Highway~WEST BUSSELTON WA 6280	Lot 39 DIAGRAM 51733	16/05/2016	4000	Carl Jeremy Wilde & Tegan Miranda Wilde	Carl Jeremy Wilde, Tegan Miranda Wilde, ATF Geographe Property Holding Trust	17
DA16/0362	Outbuilding (Landscape Value Area)	302 Sheoak Drive~YALLINGUP WA 6282	Lot 110 PLAN 39416	18/05/2016	15000	Braden Dean Fairhead & Tanya Louise Fairhead	Braden Dean Fairhead, Tanya Louise Fairhead	14
DA16/0363	Outbuilding (Special Character Area)	23 Seaview Rise~EAGLE BAY WA 6281	Lot 1 PLAN 28146	17/05/2016	14500	Harbo Investments Pty Ltd	Cape Shades	19
DA16/0365	Grouped Dwelling	15/3 Dunn Bay Road~DUNSBOROUGH WA 6281	Lot 15 STPLN 28592	19/05/2016	500000	Thomas Andrew Cohen	Mark Webster Design	17
DA16/0366	Single House Additions (including patio and bathroom addition) within Landscape Value Area with reduced rear and side setbacks.	472 Caves Road~SIESTA PARK WA 6280	Lot 63 DIAGRAM 49351	19/05/2016	30000	Graham George Standley	Graham George Standley	14
DA16/0368	Additions include a new Ablution Block	278 Hayes Road~QUINDALUP WA 6281	Lot 1 DIAGRAM 67493	23/05/2016	30000	Duncan Bruce Timmons & Alison Lorna Timmons	Christian Bridson	18
DA16/0369	Residential Outbuilding (over-height walls)	26 Johnston Avenue~WEST BUSSELTON WA 6280	Lot 57 DIAGRAM 48563	18/05/2016	7275	Jesse Cameron Nelson & Malia Stokman	C2C Holdings Pty Ltd	14
DA16/0372	Ten (10) Camping Sites	97 Caves Road~ABBEEY WA 6280	Lot 3 DIAGRAM 46285	30/05/2016	1	RAC Tourism Assets Pty Ltd	TPG Town Planning and Urban Design	14
DA16/0373	Holiday Home (Grouped Dwelling) 6 People	2 Chester Way~DUNSBOROUGH WA 6281	Lot 2 STPLN 55938	19/05/2016	0	Garret John Dixon	Garret John Dixon	0
DA16/0374	Outbuilding	2/19 Kunzea Place~DUNSBOROUGH WA 6281	Lot 2 STPLN 36997	19/05/2016	19800	Doubleace Pty Ltd	Doubleace Pty Ltd	14

DA16/0375	Alterations to an existing Single House to include an Alfresco/Carport Extension	742 Geographe Bay Road*WEST BUSSELTON WA 6280	Lot 26 PLAN 7428	20/05/2016	235000	Amanda Cooper & Jason Cooper	Qest Holdings Pty Ltd	16
DA16/0376	Extractive Industry (gravel)	216 Jindong-Treeton Road*KALGOORUP WA 6280	Lot 4201 PLAN 208196	23/05/2016	1	Allan John Guthrie	Leeuwin Civil Pty Ltd	2
DA16/0378	Grouped Dwelling (Special Character Area)	6A Mentor Place*DUNSBOROUGH WA 6281	Lot 1 SSPLN 39591	23/05/2016	825000	GRN Property Pty Ltd	Greg Davies Architects	9
DA16/0379	Single House and Outbuilding (Special Character Area)	8 Toby Court*QUINDALUP WA 6281	Lot 17 DIAGRAM 86290	23/05/2016	272727.27	Kyle Ashton Turner & Elly Kathleen Turner	Merge Building Design	5
DA16/0380	Single Residential - Patio (greater than 9m less than 1.5m to side boundary)	14 Westminster Avenue*WEST BUSSELTON WA 6280	Lot 525 PLAN 23463	20/05/2016	9880	Darren John Douglas, Francis John Douglas, Lyla Jane Douglas	CPR Outdoor Centre	15
DA16/0382	Building Envelope Modification (Rural Residential Outbuilding - detached carport)	98 Duckworth Place*NATURALISTE WA 6281	Lot 20 PLAN 22560	23/05/2016	47500	Shirley Eleanor In't Veld	Holst Design	9
DA16/0388	Pool Fence & Alfresco (Landscape Value Area)	78 Sonning Loop*YALLINGUP WA 6282	Lot 38 PLAN 23568	25/05/2016	12000	Stanley Robert Lawrence-Brown & Maikie Lawrence-Brown	Stanley Robert Lawrence-Brown, Maikie Lawrence-Brown	11
DA16/0389	Single Dwelling (Parapet wall in R15)	25 Serpentine Bend*YALALUP WA 6280	Lot 43 PLAN 404829	23/05/2016	208552	Mary Donald Nominees Pty Ltd/a DJ MacCormick Property Group	Mary Donald Nominees Pty Ltd t/a DJ MacCormick Property Group	11
DA16/0391	Outbuilding (Boundary walls to two boundary)	8 Phyllis Street*BROADWATER WA 6280	Lot 18 PLAN 9290	30/05/2016	4000	Neville George Dawson & Wendy Ann Dawson	Wendy Ann Dawson, Neville George Dawson	8
DA16/0394	Grouped Dwelling (Holiday Home) 6 people	1/3 Elsegood Avenue*YALLINGUP WA 6282	Lot 2 SSPLN 36768	25/05/2016	0	Belinda Jane Murray & Ross Philip Whiting	Belinda Jane Murray, Ross Philip Whiting	9
DA16/0397	Single House and Ancillary Dwelling	1 Toddy Place*DUNSBOROUGH WA 6281	Lot 307 PLAN 219011	30/05/2016	350000	Alison Moirrey Rees & Philip Lindsay Rees	Alison Moirrey Rees, Philip Lindsay Rees	0
DP16/0003	Structure Plan - Lot 115 Plan 30086 Hse 1442 Wildwood Road Yallingup	1442 Wildwood Road*YALLINGUP WA 6282	Lot 115 PLAN 30086	23/05/2016	0	William Michael Butterly, Stephen Joseph Butterly, Dawn Beverly Butterly	Able Planning & Project Management	108
WAPC16/0028	Subdivision - 31 x Residential Lots (551sqm - 833sqm)	Maggie Way*GEOGRAPHE WA 6280	Lot 9501 PLAN 403601	23/05/2016	0	Santino Developments Pty Ltd	Able Planning & Project Management	11
WAPC16/0029	Amalgamation of 2 Lots to create 1 Lot (1876m2)	60 Bay View Crescent*DUNSBOROUGH WA 6281	Lot 1 DIAGRAM 64939	23/05/2016	0	Elizabeth Ann Mitford Calder & Sharon Phillipa Mitford Rowell	BSO Development Consultants Pty Ltd	11

Applications Determined Report

Application Number	Description	Primary Property Address	Primary Property Legal Desc	Applc Determined Date	Application Determined Result	Decision	Clock Days	Estimated Cost	Primary Property Owners	Applicant Name
Development Applications										
DA15/0644	Aged Persons Accommodation (Lifestyle Resort)	Napoleon Promenade*KEALY WA 6280	Lot 1102 PLAN 400047	26/05/2016	Approved	Approved	166	7000000	Perron Developments Pty Ltd & Stawell Pty Ltd	Altering & Associates
DA15/0722	Single House (Landscape Value and Coastal Management Areas)	408 Caves Road*SIESTA PARK WA 6280	Lot 7 PLAN 26508	30/05/2016	Approved	Approved	81	2000000	Ross Francis Stanley	D4 Designs
DA15/0725	Modified Building Envelope (to accommodate single house) in Landscape Value Area	Okapa Rise*DUNSBOROUGH WA 6281	Lot 420 PLAN 49084	25/05/2016	Approved	Approved	37	350000	Karen Julie Williams & Peter John Williams	Peter John Williams
DA16/0073	Holiday Home (Single House) 10 Occupants	37 Hammond Road*YALLINGUP WA 6282	Lot 83 PLAN 8037	25/05/2016	Approved	Approved	107	0	Julian Joshua Beaumont	Julian Joshua Beaumont
DA16/0082	Single House and Ancillary Dwelling	25 Curtis Street*DUNSBOROUGH WA 6281	Lot 1 PLAN 24804	24/05/2016	Approved	Approved	83	353559.74	Klaus Karl Kleinschmidt & Patricia Anne Edwards	AK Homes Construction Pty Ltd
DA16/0181	Over-height and Oversized Outbuilding (within Landscape Value Area)	8 Burewood Lane*YALLINGUP SIDING WA 6282	Lot 46 PLAN 18684	18/05/2016	Approved	Approved	64	60000	Darren Frank Waters & Kristy Lee Waters	Busseton Sheds Plus
DA16/0187	Residential Enterprise (commercial cooking)	33 Southern Drive*BUSSELTON WA 6280	Lot 16 DIAGRAM 39070	24/05/2016	Refused	Refused	10	1	Keerthana Sathish Kumar & Sathish Kumar Angia Thulasiraman	Keerthana Sathish Kumar, Sathish Kumar Angia Thulasiraman
DA16/0197	Floating Jetty (Port Geographe Development Area)	11 Lanyard Boulevard*GEOGRAPHE WA 6280	Lot 470 PLAN 22273	26/05/2016	Approved	Approved	26	35000	Craig Robert Godridge, Janice Isobel Godridge, Robert Bertram Godridge	
DA16/0200	Single House (Reduced Primary Street Setback)	8 Calamari Street*KEALY WA 6280	Lot 1223 PLAN 407112	24/05/2016	Approved	Approved	35	231896	Coby Daniel Henderson & Shelley Ann Henderson	WA Country Builders Pty Ltd - Busseton
DA16/0211	Patio, External Bathroom and Water Tank Addition to Existing Non-Conforming Use and Retrospective Use of Reflective Wall Materials on the above mentioned site.	Blackbutt Close*YALLINGUP SIDING WA 6282	Lot 84 PLAN 20163	30/05/2016	Approved	Approved	59	10000	Dusan Dammer & Nadia Dammer	Dusan Dammer, Nadia Dammer
DA16/0217	Over-height Outbuilding (with a reduced setback of 1m)	32 Caprock Crescent*VASSE WA 6280	Lot 539 PLAN 49085	24/05/2016	Approved	Approved	61	10000	Chad St Clair Wills & Chelsea Lee Wills	Chad St Clair Wills, Chelsea Lee Wills
DA16/0222	Educational Establishment (Swim School) and Oversized Outbuilding	3 Court Street*WEST BUSSELTON WA 6280	Lot 19 DIAGRAM 6327	30/05/2016	Approved	Approved	55	150000	DMRC Pty Ltd	DMRC Pty Ltd
DA16/0225	Guesthouse (within Ancillary Accommodation)	35 Duchesse Street*BUSSELTON WA 6280	Lot 1 DIAGRAM 5348	26/05/2016	Approved	Approved	50	0	Peter Geoffrey Donnelly & Carolyn Jane Donnelly	Peter Geoffrey Donnelly, Carolyn Jane Donnelly
DA16/0234	Jetty (Port Geographe Development Area)	2 BURGEE COVE*GEOGRAPHE WA 6280	Lot 17 PLAN 57392	19/05/2016	Approved	Approved	42	15000	Robert Hesling & Andrea Lee Hesling	Robert Hesling, Andrea Lee Hesling
DA16/0243	Bed & Breakfast	4 Riedle Close*GEOGRAPHE WA 6280	Lot 429 PLAN 21786	23/05/2016	Approved	Approved	35	0	Paul Leslie Wilson & Doungdee Wilson	Paul Leslie Wilson, Doungdee Wilson
DA16/0245	Single Residence (R Codes variation - boundary wall)	37 Butterworth Springs Avenue*DUNSBOROUGH WA 6281	Lot 201 PLAN 404248	24/05/2016	Approved	Approved	47	420000	Clinton Williams & Jennifer Lee Knight	Ustyle Homes
DA16/0249	Kiosk Extension to existing Restaurant (The Goose Beach Bar and Restaurant)	Scout Road*BUSSELTON WA 6280	Lot 432 PLAN 190978	18/05/2016	Approved	Approved	41	100000	State of WA	D'Agostino and Luff Architects Pty Ltd
DA16/0250	Two (2) storey ancillary dwelling (with boat port and additions to front deck of existing Single House)	18 Bay View Crescent*DUNSBOROUGH WA 6281	Lot 49 DIAGRAM 18689	26/05/2016	Approved	Approved	2	250000	Brett Pescod & Julie Elizabeth Pescod	Richard David Norrish
DA16/0251	Change of Use (Takeaway Food Outlet)	6/34 Dunn Bay Road*DUNSBOROUGH WA 6281	Lot 6 STPLN 34316	17/05/2016	Approved	Approved	36	200000	Fernmix Pty Ltd, Peter William Morgan, Charles Anthony Morgan, Jillian Jane Morgan	Milestone (AUST) Pty Limited
DA16/0256	Residential Enterprise (Glass Cutting)	7 Carob Way*VASSE WA 6280	Lot 675 PLAN 49088	30/05/2016	Approved	Approved	32	0	Leigh Daniel Foster & Penny Lee May	Leigh Daniel Foster, Penny Lee May
DA16/0258	Grouped Dwelling (Landscape Value Area)	13/3599 Caves Road*WILYABRUP WA 6280	Lot 13 SSPLN 54729	20/05/2016	Approved	Approved	36	490000	Nuno Miguel Silveira Soares Carneiro & Toni Louise Soares Carneiro	Valmadre Homes
DA16/0264	One Group Dwelling	21 Fairbairn Road*BUSSELTON WA 6280	Lot 37 PLAN 1707	18/05/2016	Approved	Approved	35	236682.72	Benjamin Ross Warner & Charmaine Melissa Pitts	Tangent Nominees Pty Ltd
DA16/0267	Oversized Outbuilding (Landscape Value Area)	205 Endicott Loop*DUNSBOROUGH WA 6281	Lot 17 PLAN 19481	30/05/2016	Approved	Approved	27	46000	Michael Ernest Pearson	Michael Ernest Pearson
DA16/0276	Carport (single house)	10 Edwards Street*BUSSELTON WA 6280	Lot 9 DIAGRAM 51183	16/05/2016	Approved	Approved	32	9350	James Vernon Mitchell & Helen Mary Mitchell	CPR Outdoor Centre
DA16/0281	Single Residence (R Code Setback Variation)	3 Thurkle Street*WEST BUSSELTON WA 6280	Lot 2 SSPLN 61738	18/05/2016	Approved	Approved	31	323299	Ernest William Turpin & Colleen Elizabeth Turpin	Dale Alcock Homes South West Pty Ltd
DA16/0290	Holiday Home (Grouped Dwelling) & People Additions / Alterations to Single House	2/6 Smith Street*DUNSBOROUGH WA 6281	Lot 2 SSPLN 57478	25/05/2016	Approved	Approved	31	0	Ricupero Holdings Pty Ltd	Ricupero Holdings Pty Ltd
DA16/0294	(Landscape Value Area)	39 Nakkigup Loop*YALLINGUP WA 6282	Lot 33 PLAN 20016	24/05/2016	Approved	Approved	35	138374	Jettsetter Holdings Pty Ltd	Tangent Nominees Pty Ltd
DA16/0296	Grouped Dwelling	8/1 St Michaels Parkway*DUNSBOROUGH WA 6281	Lot 3 SSPLN 56939	24/05/2016	Approved	Approved	37	175812	Jimmy Milanku	Ventura Home Group Pty Ltd
DA16/0297	Over-height Outbuilding (reduced rear setback)	34 Centurion Way*WEST BUSSELTON WA 6280	Lot 604 PLAN 20402	24/05/2016	Approved	Approved	36	14000	Gregory Alan Bock & Rhonda Ericka Bock	Busseton Sheds Plus
DA16/0303	Outbuilding (over-height)	8 Newtown Close*VASSE WA 6280	Lot 12 PLAN 4972	24/05/2016	Approved	Approved	29	10000	Branton Kyle Read	Branton Kyle Read

DA16/0308	Holiday Home (Single House) 8 Occupants	33 Glenleigh Road~WEST BUSSELTON WA 6280	Lot 91 DIAGRAM 49197	24/05/2016	Approved	Approved	25	2000	Mark Werner Stieler & Elizabeth Jane Stieler	Mark Werner Stieler, Elizabeth Jane Stieler
DA16/0311	Extensions to Existing Office - Caravan Park	8113 Bussell Highway~METRICUP WA 6280	Lot No 109 & 1	16/05/2016	Approved	Approved	4	125000	Robert John Saunders	Robert John Saunders, Julie Helen Saunders
DA16/0313	Variation to Site Coverage (Patio Addition)	9 Roubion Gardens~YALVALUP WA 6280	Lot 662 PLAN 400970	30/05/2016	Approved	Approved	34	6760	Tamara Gay Stennett & Robert John Stennett	CPR Outdoor Centre
DA16/0317	Patio (Reduced Primary Street Setback)	1/75 Harris Road~BUSSELTON WA 6280	Lot 6 SSPLN 45232	26/05/2016	Approved	Approved	28	5980	Rodney Michael Cooper	CPR Outdoor Centre
DA16/0324	Outbuilding (reduced side setback)	5 Wagon Entrance~BROADWATER WA 6280	Lot 577 PLAN 39578	30/05/2016	Approved	Approved	34	8500	Aron Richard Brown & Anthea Marie Laba	Aron Richard Brown, Anthea Marie Laba
DA16/0325	Two (2) Grouped Dwellings	43 High Street~WEST BUSSELTON WA 6280	Lot 44 PLAN 32549	26/05/2016	Approved	Approved	35	400000	Nathan John Vines, Dawn Anna Vines, Danielle Vines	Dale Alcock Homes South West Pty Ltd
DA16/0329	Floating Pontoon	24 Burgee Cove~GEOGRAPHE WA 6280	Lot 6 PLAN 57392	18/05/2016	Approved	Approved	19	31429	Brian Desmond Abraham & Gaye Janet Abraham	The Jetty Specialist
DA16/0333	Holiday Home (Single House) 8 Persons	18 Eagle Bay-Meelup Road~EAGLE BAY WA 6281	Lot 38 DIAGRAM 40952	16/05/2016	Approved	Approved	13	0	Leslie Ernest Nunn & Lynette Gail Nunn	Leslie Ernest Nunn, Lynette Gail Nunn
DA16/0343	Storeroom Addition to Single House (Special Character Area)	442 Geographe Bay Road~QUINDALUP WA 6281	Lot 58 PLAN 9047	26/05/2016	Approved	Approved	14	20000	Lee James Widdicombe	Lee James Widdicombe
DA16/0347	Water Tank & Outbuilding - Reduced Setbacks	215 Ludlow-Hithergreen Road~LUDLOW WA 6280	Lot 1419 PLAN 140190	18/05/2016	Approved	Approved	2	40000	Alan Brian Neill & Emma Lee Ann Neill	Alan Brian Neill
DA16/0354	Single Residential - Landscape Value	150 Balmoral Drive~QUINDALUP WA 6281	Lot 256 PLAN 68461	30/05/2016	Approved	Approved	14	140000	Ronald George Vidler	Ronald George Vidler
DA16/0356	R Code Variation (Fence)	35 Oaks Drive~VASSE WA 6280	Lot 680 PLAN 49088	30/05/2016	Approved	Approved	17	9000	Matthew Anthony Cece & Lisa-Marie Edwards	Matthew Anthony Cece, Lisa-Marie Edwards
DA16/0357	Single House (R Code Variation - Open Space)	8 Waterville Road~DUNSBOROUGH WA 6281	Lot 135 PLAN 405106	30/05/2016	Approved	Approved	20	321067.27	Steven Richard Rayner	DreamStart Homes
DA16/0359	Residential Enterprise (Hairdresser)	7 Heirisson Retreat~GEOGRAPHE WA 6280	Lot 74 PLAN 20377	30/05/2016	Approved	Approved	13	10000	Narelle Ann Hopkins	Narelle Ann Hopkins
DA16/0362	Outbuilding (Landscape Value Area)	102 Sheak Drive~YALLINGUP WA 6282	Lot 110 PLAN 39416	30/05/2016	Approved	Approved	14	15000	Braden Dean Fairhead & Tanya Louise Fairhead	Braden Dean Fairhead, Tanya Louise Fairhead
DA16/0375	Alterations to an existing Single House to include an Alfresco/Carport Extension	742 Geographe Bay Road~WEST BUSSELTON WA 6280	Lot 26 PLAN 7428	25/05/2016	Approved	Approved	16	235000	Amanda Cooper & Jason Cooper	Qest Holdings Pty Ltd
WAPC16/0014	2 x Lot Subdivision (40.56Ha - 40.52Ha)	216 Fish Road~SABINA RIVER WA 6280	Lot 1884 PLAN 201690	18/05/2016	Support	WaitWAPC	42	0	Antony Spencer Cook & Claire Elizabeth McIntosh	Busseton Survey Office (NO LONGER CURRENT)
WAPC16/0015	Eight (8) Lot Subdivision (plus balance lot)	Caves Road~DUNSBOROUGH WA 6281	Lot 9017 PLAN 72413	18/05/2016	NotSupport	WaitWAPC	44	0	Waitaki Pty Ltd, Maureen Edwards, Tapaum Pty Ltd	Harley Dylstra
WAPC16/0023	Subdivision - 2 x Lots (boundary adjustment)	86 Neville Hyder Drive~YALVALUP WA 6280	Lot 9001 PLAN 32476	27/05/2016	Support	WaitWAPC	17	0	City of Busseton	City of Busseton



Minister for Agriculture and Food; Transport

Our ref: 53-13938

His Worship Mayor Grant Henley
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

City of Busselton	City ID		City of Busselton
	27 MAY 2016		
	Property ID	Doc ID	
	Signature		

Dear Mr Henley

RECREATIONAL BOATING FACILITIES SCHEME: ROUND 21 APPLICATION FOR FUNDING – PORT GEOGRAPHE BOAT TRAILER PARKING LAYOUT REDEVELOPMENT

I am pleased to advise that a grant of \$171,750 which you applied for has been approved for the above project, subject to several conditions.

The Department of Transport (DoT) will administer the grant on my behalf, monitoring the project's progress and your compliance with the conditions.

The grant is subject to a Funding Agreement being executed and returned to the Grants Officer within two months of the date on the agreement's covering letter, or such later date as agreed in writing by DoT's Director Maritime Planning. If this condition is not met, my approval for this grant will lapse. The Funding Agreement will be sent to you in due course by DoT.

The grant is also subject to all of the conditions in the agreement, including that DoT approves trailer parking design plans before works commence.

I look forward to hearing that this project has been successfully completed. Should you have any queries, please contact Ms Carole Ziegler, Grants Officer, by telephone on 9435 7612 or by email to: rbfs@transport.wa.gov.au.

Yours sincerely

DEAN NALDER MLA
MINISTER FOR TRANSPORT

25 MAY 2016



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

27 May 2016

Shire of Busselton
Locked Bag 1
BUSSELTON WA 6280

Dear Mayor Henley

City of Busselton	Application No		Receipt No	
	CIO ID			
	01 JUN 2016			
	Property ID		Doc ID	
	Retention			

I am writing to provide you with a copy of the Joint Infrastructure Statement, initiated by the Australian Local Government Association (ALGA) and endorsed by seven other peak bodies. The Statement calls on all political parties to make a commitment to maintain long term infrastructure spending and thus address the growing infrastructure shortfall and improve national productivity.

This united action, by ALGA, Institute of Public Works Engineering Australasia, Planning Institute of Australia, Australian Logistics Council, Urban Development Institute of Australia, Property Council of Australia, National Farmer's Federation and Green Building Council of Australia, highlights our strategies to address the growing concerns about the risk to Australia's economic growth posed by years of under-investment in public infrastructure which has led to much of the nation's public infrastructure failing to meet the needs of Australian businesses and communities.

The Statement focuses on a 9-point Infrastructure Plan which calls for a political commitment to a range of actions including ensuring ongoing investment, both public and private, of no less than 5% of GDP in productive infrastructure projects, addressing the shortfall for maintenance of government-owned infrastructure and taking a more strategic, long term and transparent approach to infrastructure investment.

I believe that a Commonwealth commitment to the Infrastructure Plan we have outlined will make a major contribution to maintaining and growing our standard of living and to ensuring that Australia's cities and regions remain competitive, liveable and sustainable.

The Infrastructure Statement and Plan will feature in the program for this year's National General Assembly (NGA), held in Canberra from 19 – 22 June. The NGA will feature a panel session focusing on the 9-point Infrastructure Plan and a discussion with representatives of each of the peak bodies covering the impacts of the infrastructure shortfall on the diverse areas of Australia's economy that they represent.

I encourage you to support the enclosed statement, and to seek a meeting to discuss the issue of infrastructure investment with your local Member for Parliament.

I also encourage you to be part of the national discussion and to engage with the Statement partners at the NGA. You can register your attendance at www.alga.asn.au.

Yours sincerely

Mayor Troy Pickard
President



A JOINT STATEMENT ON ECONOMIC INFRASTRUCTURE INVESTMENT

We, the undersigned, have joined together to call on all Federal political parties to commit to long-term infrastructure investment in the 2016 Federal election.

We join together in this statement to highlight our collective concern about the risk to Australia's economic growth posed by years of under-investment in public infrastructure, particularly transport infrastructure.

The consequence of under-investment is that much of the nation's public infrastructure is struggling to meet the needs of Australian businesses and communities and will be further constrained into the future.

Modern, reliable and affordable infrastructure is fundamental to enhancing Australia's productivity, international competitiveness and workforce participation and is essential to maintaining the living standards that all Australians have grown to appreciate.

Analysis of ABS data by Infrastructure Australia shows that investment in infrastructure, across the economy, has averaged 5% of GDP for the last five years.

We recognise the important role of the private sector in the provision of infrastructure, but we also acknowledge the central role of the Australian Government in the development of infrastructure through necessary regulation and planning, the establishment of adequate safeguards for consumers and, where appropriate, the provision of adequate funding.

We acknowledge the financial challenges facing the Australian Government in the provision of services and infrastructure and we call on all Federal political parties to commit to working together with all levels of government and industry on sustainable long-term funding solutions.

Infrastructure investment is needed in both our cities and our regional areas. Cities are fundamental to Australia's economic prosperity and are where the majority of people live and work. Infrastructure Australia estimates that the annual cost of congestion in our cities may reach \$53 billion by 2031 and investment in infrastructure is the key to reducing this cost to productivity. Our regional

industries, in particular agriculture, are a central pillar of the national economy and must be more efficiently connected to markets here and overseas. Investment in infrastructure is needed to ensure our cities and regions remain competitive, liveable and sustainable.

We call on all Federal political parties to recognise the critical role of infrastructure in achieving productivity, growth and economic prosperity, and to respond to our 9-Point Infrastructure Plan.

The 9-Point Infrastructure Plan

1. Ensure ongoing investment of no less than 5% of GDP into productive infrastructure projects that support continued economic growth and boost national productivity.
2. Address the funding shortfall for maintenance of government-owned infrastructure.
3. Invest in public infrastructure that is linked to strategic plans, meets cost-benefit principles, and is linked to the priorities identified by Infrastructure Australia.
4. Provide payments to infrastructure providers for community service obligations where it is uneconomic to meet the cost of service provision.
5. Adopt an integrated multi-modal approach to transport planning and funding which recognises the requirements of supply chains and passengers.
6. Enhance connectivity with strategic investment in roads and rail, including their linkages with aviation and ports.
7. Take a long-term strategic, planned and transparent approach to infrastructure investment.
8. Fund an evidence-based exploration of road user charges in partnership with all governments and stakeholders.
9. Address congestion and transport challenges facing our major cities, better linking housing to employment, enhancing liveability and reducing barriers to economic growth.


Mayor Troy Pickard
President
AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION


Ian Murray AM
Chairman
AUSTRALIAN LOGISTICS COUNCIL


Romilly Madew
Chief Executive Officer
GREEN BUILDING COUNCIL AUSTRALIA


Robert Fuller
Chief Executive Officer
INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA


Brent Finlay
President
NATIONAL FARMERS' FEDERATION

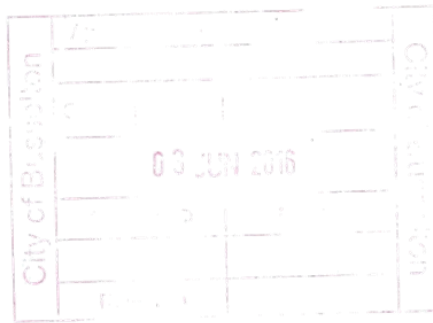

Brendan Nelson
President
PLANNING INSTITUTE OF AUSTRALIA


Ken Morrison
Chief Executive
PROPERTY COUNCIL OF AUSTRALIA


Michael Corcoran
National President
URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA

2 June 2016

Mr Mike Archer
Chief Executive Officer
City of Busselton
Locked Bag 1
Busselton WA 6280



Libby Mettam ML
Member for Vasse

Dear Mike

Regional Cabinet in Busselton

I wanted to convey my thanks for the fantastic support your staff have provided to ensure the smooth running of the events that surrounded Regional Cabinet.

It was wonderful to be able to host my parliamentary colleagues and for me to be able to highlight the benefits of State government investment in this significant area of continued growth within Western Australia.

I have received very positive feedback from the Premier's office, and staff members accompanying the ministers, regarding the very welcoming and helpful disposition of every staff member from the City of Busselton associated with the organisation and the delivery of all events from their Cabinet Meeting at the Community Resource Centre to media announcements.

I would be very grateful if you could pass on my appreciation to all your staff for their wonderful assistance in all events surrounding Regional Cabinet.

Kind regards

Libby Mettam MLA
Member for Vasse

Unit 2 16 Prince Street
Busselton WA 628
PO Box 51
Busselton WA 628

(08) 9752 194

libby.mettam@mp.wa.gov.au





Government of Western Australia
Department of Sport and Recreation

DSR file SW2016/1
Enquiries Troy Jones
Phone 9792 6900 / 9550 3100
Email troy.jones@dsr.wa.gov.au

His Worship the Mayor
Mr Grant Henley
City of Busselton
Locked Bag 1
BUSSELTON WA 6280

Dear Grant

Strategic Directions for the Western Australian Sport and Recreation Industry 2016-2020

For the last 20 years, the sport and recreation industry has consciously planned its many contributions towards building an active, healthy and engaged Western Australian community with the guidance of the *Strategic Directions for the Western Australian Sport and Recreation Industry* documents.

Developed by industry leaders in consultation with a broad group of stakeholders, the sixth iteration of the series looks forward five years to identify our up-coming Challenges and opportunities. *Strategic Directions for the Western Australian Sport and Recreation Industry 2016-2020* (SD6) is a dynamic framework providing vision and direction for the industry. SD6 identifies 13 key strategic areas and corresponding Challenges which the industry will need to address in the next five years.

Addressing these Challenges will require innovative and collaborative responses – and everyone in Western Australia can play a role in taking sport and recreation forward.

Please find enclosed your copy of SD6. We hope it assists you in gaining a better understanding of the broad issues facing this diverse industry. While not all the Challenges in SD6 may be relevant to your organisation, we encourage you to take time to carefully consider those areas in which you can play an active role.

In the coming months the Department of Sport and Recreation will be convening stakeholder groups to focus engagement on some of these key challenges. If you are particularly interested in having further involvement in translating these challenges into practice, we encourage you to contact the department.

Yours sincerely

Troy Jones
Regional Manager – Peel / South West

1 June 2016
enc



Building stronger, healthier, happier and safer communities

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MINUTES

Peron Naturaliste Partnership (PNP) General Board Meeting 27 May 2016 at 10am - Bunbury

Attendees:

Cr Tania Jackson	Shire President, Shire of Harvey	(Chair)
Cr Caroline Knight	City of Mandurah	(Deputy Chair)
Cr Murray Cook JP	City of Bunbury	(Board Member)
Cr Carmel Boyce	Shire of Dardanup	(Board Member)
Cr John McCallum	City of Busselton	(Board Member)
Cr Maree Reid	Shire President, Shire of Murray	(Board Member)
Cr Noel Dews	Shire President, Shire of Waroona	(Board Member)
Cr Greg Norton	Shire of Capel	(Proxy Board Member)
Simon Hall	Shire of Harvey	(Planning Committee)
Brett Ashby	City of Rockingham	(Planning Committee)
Paul Needham	Busselton	(Planning Committee)
Daniel Abrahamse	Busselton	(Planning Committee)
Tony Free	City of Mandurah	(Executive Committee)
Brett Brenchley	City of Mandurah	(Executive Committee)
Leonard Long	Waroona	(Staff)
Craig Perry	PNP Coordinator	
Joanne Ludbrook	PNP Coordinator	

Apologies

Oliver Darby	Busselton
Cr Leigh Liley	Rockingham
Mathew Donaldson	Rockingham

Item	Details
Welcome and apologies	Meeting started at 10.10am with a welcome from Tania Jackson, Chair. Apologies received from Cr Liley Leigh – Rockingham, Mathew Donaldson - Rockingham and Oliver Darby – Busselton.
Declaration of interest	None declared
Announcement by Chair	Tania congratulated members and staff on the receipt of the Australian Coastal Award for Climate Adaptation. Joanne briefed members that this award is for the first phase of implementation of a regional Coastal Monitoring Program covering approximately 210km of coastline, being used to tailor specific approaches



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	<p>required by each of the nine participating councils to respond to local coastal erosion and inundation hazards. In the view of the judges the implementation of the project represents an outstanding example of collaboration between the 9 coastal councils and provides an excellent example of how coastal adaptation could be addressed in other coastal regions.</p>
Minutes of previous meeting	<p>The minutes of the previous meeting was accepted as a true reflection of what transpired at meeting, with no changes made.</p> <p>Accepted by Cr John McCallum and seconded by Cr Caroline Knight and Cr Carmel Boyce.</p>
Matters arising	<p>Presentation to Council:</p> <p>Joanne reported that she and Craig had presented on the PNP and its projects to Capel on 25th May and is scheduled to present to Busselton on the 10th August.</p> <p>Members were urged to invite the PNP coordinators, Joanne and Craig over to their respective councils to shed light on the PNP, in order to be abreast with the projects.</p> <p>Action - Tania encouraged Joanne to inform / share this information with the West Australian Planning Commission (including the South-West Planning Committee and Peel Region Planning Committee), the South-West Development Commission and the Peel Development Commission</p> <p>Tania would mention it to the South-West Development Commission when she met them that afternoon.</p> <p>Coastal Monitoring Data</p> <p>Joanne updated members on the progress made and answered various questions members had. GIS mapping has been done with Murray; Asset management done with Bunbury; use of data by Capel to build database which will be available on the PNP website later.</p>
Correspondence	<p>National Climate Change Adaptation Research Facility (NCCARF) agreement has been extended till the end of 2017 financial year.</p>



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Financial Reports	<p>Joanne presented a summarised 2015/16 and 2016/17 budget to members and answered their queries, highlighting the following:</p> <ul style="list-style-type: none">• Rollover - \$42,846.14• Admin / business expenses - \$8,000• Website development - \$8,000 <p>A detailed breakdown of the budget was passed around for members to read.</p> <p>Joanne confirmed that Member Councils are still contributing the same amounts as the last financial year.</p> <p>Members acknowledged the carry-over amount.</p> <p>Action - Tania requested that a Quarterly Budget Position be presented at meetings.</p> <p>Motion to adopt the 2015/2016 and 2016/2017 budget by the board was moved by John McCullum and seconded by Carmel Boyce. Carried</p>
Committee Reports	<p>Joint Coastal Planning Committee & Coastal Management Committee Update:</p> <ul style="list-style-type: none">• Craig and Simon provided an update on the Harvey Coastal Hazard Risk Management and Adaption Plan. The delivery of the Draft Plan is overdue and Craig and Simon have had meetings with Simon the consultant and have been in consultation with the Department of Planning (DoP) as they have provided funding for this project. Craig and Simon will continue to work with the consultant and the DoP to finalise the project in a timely manner. It was also raised that there is need to undertake community consultation, prior to adoption. An update will be provided.• Following the completion of the Coastal Adaptation Decision Pathways (CAPS) Project and subsequent development of a release strategy, the project summary and FAQ were made available on the PNP website and Project Reports were available to the community and stakeholders upon request. It was now proposed that the Project Reports be available on the PNP website. No concerns from any Board Members were received and as such PNP Officers will upload the Project Reports to the PNP website.



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Officer Updates	<p>Regional Coastal Monitoring Program – Implementation Proposal</p> <p>Craig presented an implementation proposal for the Regional Coastal Monitoring Program and pointed out benefits in taking a regional approach to implement this program.</p> <p>The options were:</p> <ol style="list-style-type: none">1. Being funded solely by PNP at a cost of \$69,0002. Being funded by Department of Planning (DoT) (\$50,000) and PNP (\$69,500) <p>The difference between the two options are that the jointly funded option (2) will have a higher level of monitoring than the solely funded option (1).</p> <p>Members discussed these options and concluded that option two would be of greater value should we be successful in gaining funding from DoT.</p> <p>Motion moved by Caroline Knight and seconded by Maree Reid for the Board to authorise expenditure of existing surplus funds of \$69,000 to engage a temporary officer / position (0.5FTE) for the 2016/17 and lease a suitable vehicle to implement the first year of the Coastal Monitoring program. Carried.</p> <p>Communication Strategy 2016-2019</p> <p>Joanne presented the draft Communication Strategy that had been circulated with the pre-meeting documents and pointed out that the strategy will be reviewed every three years instead of two years.</p> <p>Motion to adopt the 2016-2019 Communication Strategy was moved by Murray Cook and seconded by Caroline Knight. Carried.</p> <p>a) Operational Plan – 2016-2017</p> <p>Operational Plan was adopted by the Executive Committee at their last meeting and was tabled and acknowledged by members.</p>
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	<p>b) Website Development</p> <p>Members were briefed on the state of the current website which requires an update to accommodate a more detailed structure. The Member Local Government portal on the website needs to be updated and the capacity increased. Two quotes have been received, both being within the range of \$6, 000 to \$8,000. These quotes included oblique ariels, public sector, back-end password protected access for members etc.</p> <p>Motion was moved by Carmel Boyce and seconded John McCullum for the Board to authorise the updating of the PNP website and online members portal and was seconded by Maree Reid. Carried.</p> <p>c) Harvey Coastal Hazard Risk Management and Adaptation Plan</p> <p>Craig and Simon gave an update on this project earlier in 'Committee Reports'.</p> <p>d) National Climate Change Adaptation Research Facility Partnership (NCCARF)</p> <p>Craig briefed members on the progress of the Tool Development Partnership (TDP) with NCCARF. The CoastAdapt website which is the primary outcome of the TDP is still in draft mode and will be completed in April 2017 and subsequently released to the public.</p> <p>There is currently an online forum called Coast Exchange, where people interact with peers to share ideas and approaches to coastal climate change adaptation. The web link for Coast Exchange is: https://connect.coastadapt.com.au/</p> <p>The PNP had a video case study developed which was proposed to be hosted on the CoastAdapt website. This video was shown at the Board Meeting.</p> <p>Tania pointed out that approval is needed from members prior to the release of the video to the public.</p> <p>All members agreed for the release of the video to the general public.</p>
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	<p>Tania further urged members to show this video to their respective Councils.</p> <p>e) Current Pending State Government Grant Submissions</p> <p>Joanne and Craig provided a summary of 3 current funding submissions. A funding application was forwarded to the DoT, Coastal Adaptation and Protection Grants to assist in implementing the Regional Monitoring Program (as discussed earlier).</p> <p>Funding was also sought from the DoP Coastwest Program to undertake a community values study. This proposed project included potential for four case study sites (Rockingham, Busselton, Capel and Bunbury) and would utilise a methodology adopted by Dr Garry Middle from Curtin University to develop our own approach. Discussion occurred about the method to be used in the Values Study, and it was suggested that the Curtin University methodology could be improved in some areas.</p> <p>Action - Joanne will send a copy of the "Value Study Funding Application" to all members for feedback.</p> <p>Craig also advised that the Shire of Harvey had sought funding from the DoT, Coastal Adaptation and Protection Grants to undertake geotechnical investigations around Binningup.</p> <p>f) Australia Coastal Councils Conference Report</p> <p>Caroline attended the conference (40 Councils in total signed up) and updated members on the key coastal policy proposals presented at the conference.</p> <ol style="list-style-type: none">1. Intergovernmental Agreement on the Coastal Zone2. National Coastal Zone Policy3. Resources to manage the coast for all Australians4. Align Financial Assistance Grants with Coastal Populations5. Increase funding for Australia's climate science research6. Measures to minimise legal risks for coastal councils
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	<p>Paul provided some further information on point 6 which seeks adoption in all jurisdictions of legislation to give similar effect to that provided by Section 733 of the NSW Local Government Act.</p> <p>Tania asked members if there is the need to present these to each council and it was concluded that:</p> <p>Action - Joanne to send communique to PNP board and Committees.</p> <p>Action - PNP coordinators to draft a media release expressing support of the Australian Coastal Councils Communique and key policy proposals.</p> <p>g) PNP e-newsletter</p> <p>Members were informed that the next issue will come out at the end of June and encouraged to send items / articles.</p> <p>Joanne inquired if members agreed to Joanne circulating this newsletter to a broader audience other than PNP members only, and this was supported by all members.</p> <p>h) Upcoming events - Coast to Coast Conference, Melbourne</p> <p>Joanne informed members of the upcoming Coast to Coast conference and expressed her interest to attend and further informed members that she had applied to present at the conference.</p> <p>Motion was moved by Marree Reid and seconded by Greg Norton for a PNP coordinator to attend the next Australian National Coast to Coast Conference from 31st August to 2nd September 2016. Carried.</p> <p>Action - Joanne to send out the program when available as Local Governments may wish to consider sending their own representative.</p>
General Business	<p>Board members update</p> <p>Transforming Bunbury's Waterfront Project</p> <p>Murray Cook reported and briefed members on the State Governments \$25million Transforming Bunbury's Waterfront Project. This project included coastal hazard assessment work in Koombana Bay.</p>



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	<p>Action - Murray will organise Marine Alliance to brief members at the next face-to-face meeting in October.</p> <p>Coastal Issues - Visit to Seabird</p> <p>The current significant coastal erosion and potential impacts on private property occurring at Seabird in the Shire of Gingin was raised and discussed. It was thought that it would be of benefit to PNP Member Councils to gain a better understanding of this matter. The possibility of a presentation from the Shire of Gingin to the PNP should be investigated</p> <p>Action – PNP Coordinators to contact the Shire of Gingin to seek opportunity for presentation to the PNP Board in the future.</p> <p>Binningup Seawater Desalination Plant</p> <p>John informed members that he had had a tour of the plant and is impressed at its efficiency and productivity, currently supplying almost a third of Perth's portable water supply.</p> <p>Coastal Planning and Co-ordination Council (DoP)</p> <p>Joanne informed members that there are currently no sitting members in this Council. Joanne suggested and asked if this warranted the PNP seeking an explanation from the DoP. It was suggested that further information is required.</p> <p>Action - Joanne and Craig to research this matter and present findings and recommendation to the Executive Committee.</p>
Next Meeting	<p>Meeting concluded at 11.52am</p> <p>The next meeting (teleconference) will be held on the 29 July.</p> <p>Next face-to-face meeting will be the AGM in October, in Harvey. No date agreed at this point.</p>



Geographic Bay
CENTRE

Busselton Hospice Care Inc.
Centre for Excellence in Palliative Care

Busselton Hospice Care Inc.

Certificate of Appreciation

Awarded to

Sponsors

of the

***2016 Gail Kearney
Hospice Memorial Golf Day***

***In recognition of your support and acknowledgement of our
Hospice and Palliative Care service***

Chairperson
Busselton Hospice Care Inc.

21 April, 2016

City of Busselton	Ap. Receipt No.	Receipt No.	City of Busselton
	CICL		
	30 MAY 2016		
	2688211		
	Receipt		



ST JOHN OF GOD
Foundation

May 23, 2016

Dear Friends

On behalf of St John of God Foundation, I am sorry you were unable to attend our annual donor and friend's cocktail function last week.

However it is with much pleasure that I enclose a copy of our 21st year celebration booklet with just a glimpse of the many projects and services that with your incredible donations and support, we have been able to assist during the past 21 years.

Uncertainty affects us all, whether it's the global economy, tests and treatments, or wondering where you will lay your head tonight. But through your kind-hearted generosity and medical intervention or research, we can help ease some of these uncertainties for the people who really need our support.

With your help to date; and with your continued support collectively we can achieve so much more for all of our services. Your support will assist our researchers to continue their ground-breaking research into treatments for patients; will enable our social outreach services to expand, and will ultimately provide more housing and care for homeless young people, mothers and babies.

The ultimate goal of St John of God Health Care is to give people a reason for hope and a feeling of greater self-confidence and dignity.

As well as our 21st Celebration Booklet, I would just like to advise you that as of 29th July this year, I will be retiring from St John of God Foundation, so this will be one of my last communications with you as our donors.

I would like to take this opportunity to thank you for the support you have afforded me through the Foundation and whether a donor, volunteer committee member, doctor, researcher, bike rider, golfer or event-volunteer, I thank you sincerely for your unwavering support of the Foundation for the past 21 years. My successor will be announced shortly and I know you will continue to support the Foundation through the new CEO and Foundation team and our projects as you have done to date and hopefully more so in the future. I thank you from the bottom of my heart.


Kindest regards

Josephine Board
Chief Executive Officer
St John of God Foundation Inc.

2015/2016 Annual Report



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		OFFICE BEARERS – 2015/2016	
BSLSC	PRESIDENT	Jeff Greenfield	
	VICE PRESIDENT	Shane Rabjones	
	DIRECTOR OF ADMIN	Helen Rabjones	
	DIRECTOR OF FINANCE	Alison Trovato	
	DIRECTOR OF LIFESAVING	Rocky Hildred	
	DIRECTOR OF SURF SPORTS	James Young	
	DIRECTOR OF MARKETING		
	ADMIN ASSISTANT	Anita Skelton	
	COMPETITION MANAGER	Fern Hill	
	CASHIER		
	FIRST AID OFFICER	Fern Hill	
	GEAR OFFICER/S	David Hill/Craig Armstrong	
	CLOTHING OFFICER	Bernie Walker/Shelly Rourke	
	SOCIAL COORDINATOR	Lexie Armstrong	
3	BBQ COORDINATOR	Lexie Armstrong	
	AGE GROUP MANAGERS:	Alan Macgregor	
		Tammy Darnell	
		David Hill	
		Jess Bass	
		Sharon Brennan	
		Chad Smith	
		Louise Fischer	
	COACHES	Jeff Greenfield	
		Mark Trovato	
			

Presidents Report 2015/2016

Season 2015/16 was another successful season for the Busselton SLSC, with the club maintaining strong membership numbers and once again providing a full season of both patrol and water safety obligations. This season saw the introduction of several new water based events in town that the club was asked to provide assistance to, including the inaugural Busselton Jetty Paddle and the first ever Swimming WA Open Water Series event held in Busselton. This brings to 6 the number of major (international, national or state) water based events, along with several other regional community events, that we are providing water safety for. This continues to be a major financial assistance to the club and is without doubt raising the public profile of the Busselton SLSC. This is a trend that looks like continuing in the near future.

The highlight of Season 2015/16 was the final approval for the construction of a shared community building on the foreshore that will house the Busselton SLSC over the next 20 years and more. This facility will provide the club with a base in which to store our equipment and provide first aid and patrol services from a central located facility within a stone's throw of our patrolling region. It will also enable us to hold club functions and training, and finally enable us to provide the basics such as showers and toilet facilities to our members. It will further raise the profile of the Busselton SLSC and assist in the growth of the club, as has been shown historically in other regions that have had new clubrooms built. A very significant thanks must go to Helen Rabjones for her efforts over a great many years in seeing this process through to final approval. Many thanks also to MLA Libby Mettam, her predecessor Troy Buswell, the City of Busselton, and SLSWA for their assistance and efforts in getting this project to approval. We look forward with interest to seeing the start of construction in the coming months.

It was another good season for the club in terms of education awards gained by our members, with 9 new SRC and 11 new Bronze medallions attained, as well as a number of others awards including Advanced Resuscitation Certificates, Senior First Aid, Spinal Management and IRB crewman awards. Congratulations to all of the successful recipients and thanks again to our Instructors for their time and efforts over the season. Going forward, I believe that the club needs to look at providing Bronze and SRC courses earlier in the year to ensure that members are available to assist with early season activities such as the Swimming WA Open Water Series and IMWA, as well as water safety provision for club days. I acknowledge that this will require more club members to put their hands up to become Instructors, as it is already a very heavy workload on our existing instructors, and I feel that this should be a priority over this 'off' season.

From a competition perspective, there was a significant downturn in the numbers of club members participating in state carnivals, both senior and junior, this season. This was mainly due to the loss of the majority of our U19 and Open age beach competitors from previous seasons, with school and work duties contributing to this as well as several members having moved to Perth. However, very few junior club members expressed any interest in competing this season, particularly in the younger age groups. This is a trend I hope to see addressed in the coming season, with more active encouragement of younger club members to attend club training and competitions coming from age group managers and other senior club figures. The trend at both National and State level is for a strong push to improve member's water based lifesaving skills through competitive pathways, and this needs to be encouraged at our club.

As mentioned previously, the following 12 months is going to be an exciting time for the Busselton SLSC. It will also be an extremely challenging time. If our club is to continue to grow, we must find a way to encourage more of our members to invest in the club, whether it be in gaining an award, assisting in club days, taking a role on the committee or simply having a crack at competing. I hope that we can get a greater representation from parents of the junior members of the club on the committee and having a role in how the club should run. My hope is that next season we will see a more widely spread distribution of key club roles, rather than the same few club stalwarts having to take on so many roles.

Finally, thank you once again to all of those members who gave their time and efforts in a whole variety of volunteer roles within the club over the past season. Every little bit helps in the running of our club. It is thanks to you that Busselton SLSC has had another successful 12 months in Season 2015/16.

Jeff Greenfield



Vice President

The club has seen a new vision this season with a new president and thank you Jeff for your commitment to the club, the role is very rewarding and I am sure that you will continue to enjoy. For myself to see the club move forward to gain a new direction is very positive. My mentoring role has been an easy transition and has allowed me to focus on some other duties around the club like lifesaving and patrols.

Several people are to be commend in there endeavours to continually strive and promote the club. It is now time for more new faces to come to the front and build the club giving new support, new ideas and new developments. We ca all learn together to build the futre of lifesaving for our children and members.

With the several layers of the club now developed in strong areas we are faced with the ongoing challenges of how to educate the members of such structures. We will need to continue on with promoting a positive management to provide the upmost professional service we are able to handle.

With the commencement of the building in the very near future the club will benefit not only through membership but through public awareness something that we should be very aware of as we will be in the public eye continually in the amazing location of the foreshore.

I wish to thank everyone who has been a part of the club over the season and look forward to the coming year with challenges and ideas ahead.

Shane Rabjones

Director of Administration

Club Administration is the backbone to the long paper trail that is needed. It is a tireless and endless job however is very rewarding when you attending the beach on a Sunday and see so many families enjoying the simple things that surf lifesaving can offer. It makes the many hours spent so very worth it.

Monthly meeting have been well attended with an average of 96% attendance. It is encouraging to see a couple of new faces at these meeting and I look forward to this continuing trend

Once again communication appeared to become a factor of some negative feedback. It is still a high priority for the club to remain open to all its members. Emails and feeds on social media are proven to be the most effect mode of communication is today's busy world however if information is not corrected then we will continue to have problems in relaying this information. The club app requires constant promotion to allow all members to follow on its information.

Our member statics have seen 95.73% retention from the 2014/2015 season; this is a slight decline from the previous season due to members relocating. Membership has decrease from 281 to 269 this season. We currently hold 131juniors (5-13yrs), 15 Cadets (13-15yrs), 14 Active Cadets (15-18yrs), 35 Active (18yrs +) and 76 General members. As numbers of cadets will move to the city for further education we see ourselves faced with another membership hurdle that we will need to address. Trying to promote membership with our poor facilities has been a major hurdle for the club and will continue to do so until we are able to offer the member something for their membership.

State Forums are a vital link to not only the state's information but a networking facility. These meetings are valuable to the clubs develop in the area of administration and will continue to play a leading role within the organization. Networking with our local neighbours is vital to the development of our club and the SW group. We have a strong relationship with all clubs and it very encouraging to be able to assist and benefit the administration needs and loads with others.

With the development of the club across so many areas now we are looking at a new stage for the club. Many hours have been spent making sure current practices are within the guidelines and policies set by our governing body, SLSWA. The continued revision of some policies will need to continue to optimism the efficiency of the club.

The long process of finding us a place to call our home is also heading towards the end, again, with many hours spent meeting with local government, state government and our own governing bodies to secure the plans for our building. These meeting have been weekly since January 2015 to secure a design that the City of Busselton and the club could be accommodated in. With funds secured now from Lotterywest and a funding application awaiting approval with Royalties with Regions many meetings are taking place to finalize the plans and designs. A special thank you to Libby Mettam MLA for her assistance in the process that have lead us to where we are today. Our own SLSWA team of James O'Toole and Chris Peck have spent numerous hours assisting me in the correct direction that we should be leading towards. The building has been designed by D'Agostino and Luff and will be an icon in the future on the foreshore one in which we can be proud of.

The vision for administration is to share the load amongst a few dedicated people with one overseer, this will enable a smooth running and allow for an effect and efficient club administration. With the roles of Administration Assistant and Competition Manager is now managing areas effectively.

Looking forward is always something we should do as a club and with this brings change and challenges. We have all been placed into some challenges this season, however these challenges will enhance and grow our club and the people within.

This season saw the fifth club president to take over in the 28year history – that alone speaks for its self. Clubs need to have a strong backbone. I personally thank Jeff Greenfield for his commitment to the club and Surf lifesaving, this giving the club a fresh new face will enable the club to drive further in the future. What is saddening is the same Administration has been in place for three presidents!!! The love of the role....

In strengthening the administration of the club it will continue to embrace our club motto and visions of enriching the lives of children through fun, involvement and the acquisition of personal, lifesaving and competition skills in a safe aquatic environment. Even though sometimes we are all often busy within our own lives we still manage to spend that few hours volunteering or giving to others – this can be so rewarding.

Volunteering can be very time draining, often without thanks and rewarding. We all spend so many hours assisting where we can and often wonder why.

Finally, special thank you to each and every member of the club committee for your tireless support. You are what makes a club, a family. At the end of the season I over heard someone say “what will we do now that we won’t see our surf club family’ so very true, one of many reason for us all that we continue on our mission with Surf Lifesaving.

Until the next chapter.....

Helen Rabjones

Director of Finance

The audited accounts were audited externally and found to be true and correct. See attached Unaudited Interim Financial Statements for period 1 July 2015-30 May 2016.

Moving forward will see an inclusion of a Finance Assistance to help with the weekly ongoing management.

Alison Trovato

Director of Education

The following training was conducted over the 2015 / 2016 season:

Surf Rescue Certificate (CPR endorsed) – Conducted by Busselton - 9 members

Bronze Medallion – Conducted by Busselton - 10 members

First Aid – 9 members

ARTC – 2 member

Silver Medallion – 1 member

Spinal Management – 2 members

IRB Crew – 6 members

Officials – 1 member

All course were conducted by one trainer with assistance from three others. As a club we need to encourage members to become trainers to lighten the load of the trainers and provide members with more scope in the field of education.

Commercial training was undertaken raising funds for the club. A senior first aid course was held for 11 candidates. These external courses will continue to provide an income for the club in the future.

Assistance was provided to other south west clubs with training and assessing during the season. This is a vital part of the education program to enable skills of a high level to maintain across many clubs.

Junior education awards were received by approximately 22% of members. More focus needs to taken in this area to maximize the education of members.

Helen Rabjones





Director of Surf Sports

I recall the enthusiasm of the existing and new members on registration day as they arrived in significant numbers to sign up for the 2015-16 summer's activities. The club welcomed the familiar faces of long-standing members and also embraced the arrival of many new families which culminated in a record breaking number of over 50 minnows who signed up to Al's Sunday arena. The Minnows beach competition with the sandcastle building activity was a highlight. These minnows represent the future of our club and we embrace their interest and enthusiasm in the club. There was also a good number of members who filled the full range of age groups from Under 8 through to youth and cadets. This set the scene for an exciting and competitive season.

The club continues to face the ongoing challenges of being temporarily located in the four sea-containers 500m east of the prime foreshore location but this has resulted in a resolve from the growing membership to persevere and enjoy a great summer of beach activities.

Setting the program for the beach activities around the seasonal surf competitions proves to be a challenge as we strive to balance the expectations of all active club members. The club is committed to providing a balanced and

interesting season of activities that engages with the most competitive participants alongside those who enjoy their weekly highlight on Sunday mornings lining up on the start line of the in-house club beach IronMan.

The club excursion to Meelup Beach proved to be a great success and enjoyed by all participants, with some surging waves to challenge the swimmers and board paddlers too. We also organised two Friday twilight club meetings which provides an alternative opportunity for participation and also observation for family and friends. This twilight concept needs further work to develop the most workable and appealing alternative but I feel that this will resolve itself when we move to the new clubhouse location.

A BIG thank you to the age-group managers who have once again excelled at nurturing their students through the season and each age-group has produced their own champions, both those who have crossed the finish line first, and also those who have achieved their personal goals too. I wish especially to acknowledge the commitment of those volunteers who stood up to the plate with less than ideal training and guidance in the early weeks of the season to turn into capable and admired age-group managers: you know who you are and who they are.

The involvement of a committed group of adult members who support the age-group managers provides invaluable assistance in delivering activities across all age-groups throughout the season. This willing body of volunteers also steps up on a regular basis to provide manpower in setting up and packing away the beach and ocean arenas. As the club matures in the coming years, it is hoped that a more structured roster can be relied upon across all active adult members to share these responsibilities, along with the sausage sizzle and other activities.

An extra special thanks is extended to the water safety team, without whom the club ocean arena activities could not be held. There is a growing number of qualified SRC and Bronze Medallion surf life savers within the club that supports this requirement and I feel confident that numbers will increase in the coming years. Water Safety remains our number one priority and the greater number of qualified volunteers we have, the more active and robust the club will become.

As we journey together towards the construction and completion of our new clubhouse I can witness a palpable excitement that should develop into a more united and focused club that will then begin to share the rewards of the six star facilities. I take this opportunity to extend my admiration and thanks to the two founding patrons of the new facility, namely Helen and Shane Rabjones who are to be applauded for their unwavering drive and commitment in delivering this great initiative.

James Young



First Aid

This season was another busy one for the first aid, with all the usual big events to be covered. We were lucky enough to have a boost in number of qualified people with the addition of the group of Bronze medallion, Surf rescue certificate holders and senior first aider completing training this year.

With the location of beach events this season being some distance up the beach from the club containers and first aid gear, we have ensured a full set of first aid equipment has been loaded into the ATV and transported to the activities area to function as a mobile first aid post.

The temporary trauma packs were replaced with the yellow 'severe bleeding' kits and tourniquet's were added to the equipment list for surf clubs and added to the trauma kits.

Each event sees us use lose several Ventolin inhalers and spacers, the disposable spacers have been in use all season and have no reports of problems with them.

This season we have used the ATV to transport first Aid gear up and down the beach for events and when possible set up the back of the ATV with the equipment to use during the events. This has prevented a large amount of sand getting in the gear and the ATV has been very effective in identifying the location of 1st Aid on the beach.

We have replaced many items stocked in the kits this season as they reached their expiry date, or were used during the season. We will need to look at replacing the red bags in the next couple of seasons as they are starting to show wear and tear and zippers are becoming difficult to use. The 'Bum Bags' for patrol are in need of replacement with repairs/modifications carried during the season by members to keep them functional.

Batteries and pads for both defibs were ordered and replaced as required over the season and new pads will be ordered to replace the ones used before next season.

The number of blankets has decreased over the past few seasons and I have added more polar fleece blankets during the last spotlight sale to boost the number in the events box.

There are several items in the oxygen/resus equipment that are wearing out due to general wear and tear, I will thoroughly check all gear and order as needed for the start of the next season.

Fern Hill



Director of Life Saving

Before our normal on- beach season commenced, once again our Lifesaving agreement was set with the City of Busselton to conduct foreshore Patrols. The installation of the City of Busselton's Beach Enclosure in November created a lot of interest from beachgoers, the stinger net was also put in place during the summer.

This season we scheduled 12 Patrols, generally from 1100am to 1500pm. Trialling some split shifts on public holidays, which operated from 1000am to 1300pm and then 1300pm to 1600pm. This proved a great option for our busy Patrolling members.

Mid December, due to lack of availability of patrolling members, we did need to cancel our scheduled Patrol and may need to review these dates in the coming seasons.

Due to the devastating fires in Yarloop, Harvey and other badly affected areas, Southbound music festival was cancelled in January and our scheduled Patrol that weekend proved understandably quieter than previous years.

Also in January, the Busselton Beach festival, incorporating the fun of our Duck drop ticket sales and Patrol and our Australia Day Patrol, with communal barbeque, are fast becoming an events to be involved in!

Great responsibility is placed on our Patrolling members, who are more than competent in stepping up to the task. In total, we spent over 1293 hours on Patrol, well done!

This season saw us again recording large numbers of first aide being analysed and performed, including scratches grazes, insect bites and stinger treatment.

Preventative measures logged 188, inappropriate behaviours/ littering logged at 16 and finally missing kids, who were located thankfully, was only logged at 2.

Incident logging is of enormous importance, as in previous years, the more stats the better.

Patrol captains also emailing/texting a brief summary of the day's events to myself has also been great.

This year we took full advantage of the ATV including roving patrols West up to the Yacht club.

It is also a great transport option for moving our gear up the beach from our containers to Patrol and back.

IRB crew trainees benefited with extra practice in the bay on Patrol days, thanks to large numbers of members on Patrol. Much appreciated.

Amongst other local events, it was great honour for our Patrolling members to be invited by the RSL to march in our second ANZAC day parade. An indicator of our importance in our growing community.

We should celebrate another successful season, with many remarkable people on the beach doing what we do best, along with a mammoth amount of effort behind the scenes. We should all be very proud of what we have achieved and look forward to growing our Club together for the future.

Rocky Hildred





BUSSELTON SURF LIFESAVING CLUB ANNUAL AWARDS

2015/2016

VOLUNTEER OF THE YEAR - SHELLY ROURKE

LIFESAVER OF THE YEAR - FERN HILL

COACH OF THE YEAR - JEFF GREENFIELD

PRESIDENTS AWARD - LEXIE ARMSTRONG

JUNIOR CLUB CHAMPION MACAULEY SHIELD - LACHALN MURRAY

SENIOR CLUB CHAMPION COCKMAN SHIELD - ANGUS JOHNSTON-WALKER

SENIOR BEACH SPRINT CHAMPION - JAYDEN GINDER

SENIOR BEACH FLAGS CHAMPION - JAYDEN GINDER

SENIOR BOARD CHAMPION - CAITLN MCPHARLIN

SENIOR SURF RACE CHAMPION - ANGUS JOHNSTON-WALKER

SENIOR IRONMAN CHAMPION - ANGUS JOHNSTON-WALKER

U13 RUNNER UP NAOMI HILL U13 CHAMPION LUCY HILL

U13 RUNNER UP JOSH MAISEY U13 CHAMPION LACHLAN MURRAY

U12 RUNNER UP JASMINE O'CONNOR U12 CHAMPION JESSICA GORDON

U12 CHAMPION JACOB DARNELL

U11 RUNNER UP ASHLEIGH WEBSTER U11 CHAMPION TAYA DARNELL

U 11 RUNNER UP WEST TOWNSEND U 11 CHAMPION OLIVER BRIGHTMAN

U 10 RUNNER UP MACLAINE FRANKLIN U10 CHAMPION LACEY OBRIEN

U10 RUNNER UP CARSON WEBSTER U10 CHAMPION TAO TASSONE

U9 RUNNER UP SYDNEY HOPKINS U9 CHAMPION LILY O'MEARA

U9 RUNNER UP DARRAGH BASS U9 CHAMPION SPENCER DRUMMOND

U8 RUNNER UP CLAIRE AINSWORTH U8 CHAMPION TAYLOR WEBSTER

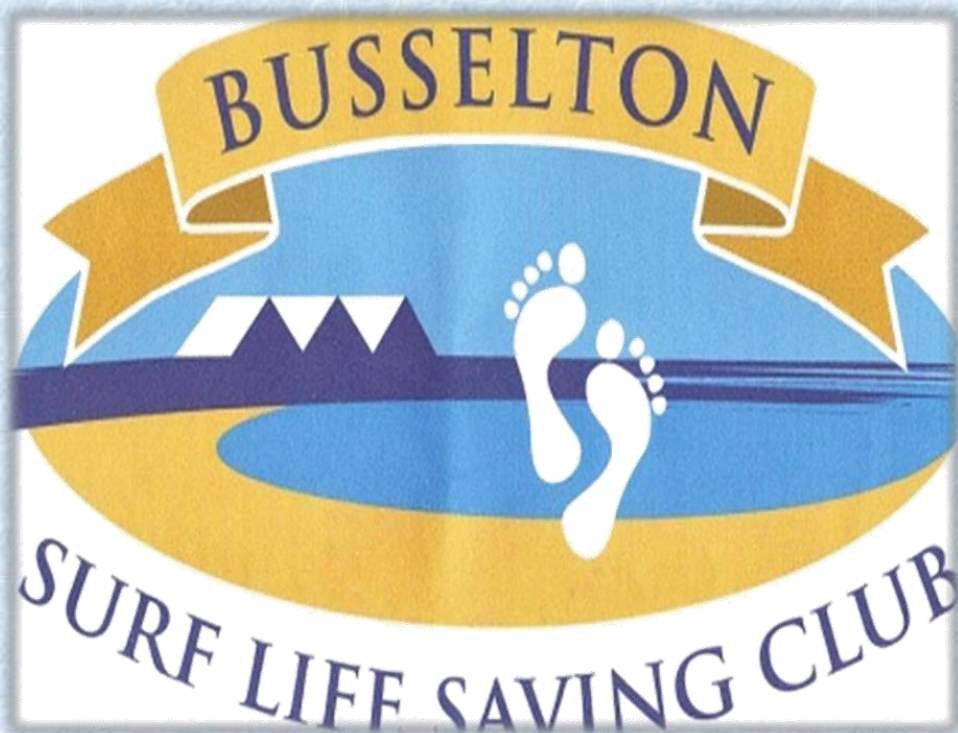
U8 RUNNER UP RUARI BASS U8 CHAMPION BAILEY FORD

SLSWA JUNIOR ACHIEVER U13 NOAMI HILL

SLSWA YOUTH ACHIEVER U15 JAYDEN GINDER

SURF LIFE SAVING WESTERN AUSTRALIA AWARDS OF EXCELLENCE

PRESIDENT'S AWARD - HELEN RABJONES



16. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17. CONFIDENTIAL REPORTS

Nil

18. QUESTIONS FROM MEMBERS

19. PUBLIC QUESTION TIME

20. NEXT MEETING DATE

Wednesday, 27 July 2016

21. CLOSURE