

Please note: These minutes are yet to be confirmed as a true record of proceedings

**CITY OF BUSSELTON**

**MINUTES OF THE COUNCIL MEETING HELD ON 17 AUGUST 2022**

**TABLE OF CONTENTS**

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>PAGE NO.</b>
<b>1.</b>	<b>DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY / ACKNOWLEDGEMENT OF VISITORS / DISCLAIMER / NOTICE OF RECORDING OF PROCEEDINGS.....</b>	<b>3</b>
<b>2.</b>	<b>ATTENDANCE .....</b>	<b>3</b>
<b>3.</b>	<b>PRAYER .....</b>	<b>4</b>
<b>4.</b>	<b>APPLICATION FOR LEAVE OF ABSENCE.....</b>	<b>4</b>
<b>5.</b>	<b>DISCLOSURE OF INTERESTS .....</b>	<b>4</b>
<b>6.</b>	<b>ANNOUNCEMENTS WITHOUT DISCUSSION.....</b>	<b>4</b>
<b>7.</b>	<b>QUESTION TIME FOR PUBLIC.....</b>	<b>5</b>
<b>8.</b>	<b>CONFIRMATION AND RECEIPT OF MINUTES .....</b>	<b>7</b>
	Previous Council Meetings.....	7
8.1	Minutes of the Council Meeting held 27 July 2022 .....	7
8.2	Minutes of the Special Council Meeting held 3 August 2022.....	7
	Committee Meetings.....	7
8.3	Minutes of the Airport Advisory Committee Meeting held 3 August 2022 .....	7
8.4	Minutes of the Finance Committee Meeting held 3 August 2022 .....	7
<b>9.</b>	<b>RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS .....</b>	<b>8</b>
<b>10.</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION) .....</b>	<b>8</b>
<b>11.</b>	<b>ITEMS BROUGHT FORWARD .....</b>	<b>9</b>
	<b>ADOPTION BY EXCEPTION RESOLUTION.....</b>	<b>9</b>
12.1	Airport Advisory Committee - 3/8/2022 - BUSSELTON MARGARET RIVER AIRPORT - OPERATIONS UPDATE.....	10
12.2	Finance Committee - 3/8/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 JUNE 2022 .....	18
12.3	Finance Committee - 3/8/2022 - LIST OF PAYMENTS MADE - JUNE 2022 .....	59
15.3	RFT 05/22 BUSSELTON MARGARET RIVER AIRPORT CAR PARK EXPANSION.....	73
16.3	RFQ67/22 - APPOINTMENT OF RECRUITMENT CONSULTANT .....	78
17.1	COUNCILLORS' INFORMATION BULLETIN .....	82
	<b>ITEMS TO BE DEALT WITH BY SEPARATE RESOLUTION (WITHOUT DEBATE).....</b>	<b>93</b>
15.2	MARKETING & EVENTS REFERENCE GROUP OUTCOMES.....	93
16.1	COUNCILLOR SUE RICCELLI - REMOTE ATTENDANCE .....	138
16.2	DISPOSAL OF VEHICLE - CONSIDERATION OF SUBMISSIONS.....	142

<b>ITEMS FOR DEBATE .....</b>	<b>145</b>
15.1    COMMUNITY SPORT AND RECREATION FACILITIES FUND AUGUST 2022 (SMALL GRANT) AND SEPTEMBER 2022 (FORWARD PLANNING) ROUNDS.....	145
<b>18.    MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>154</b>
<b>19.    URGENT BUSINESS.....</b>	<b>154</b>
<b>20.    CONFIDENTIAL REPORTS.....</b>	<b>155</b>
20.1    CEO PERFORMANCE REVIEW 2022.....	155
20.2    APPLICATION FOR LEGAL REPRESENTATION .....	157
<b>21.    CLOSURE .....</b>	<b>159</b>

## MINUTES

MINUTES OF A MEETING OF THE BUSSELTON CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 17 AUGUST 2022 AT 5.30PM.

1. DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY / ACKNOWLEDGEMENT OF VISITORS / DISCLAIMER / NOTICE OF RECORDING OF PROCEEDINGS

The Presiding Member opened the meeting at 5.30pm.

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. ATTENDANCE

Presiding Member:

Cr Grant Henley Mayor

Members:

Cr Paul Carter Deputy Mayor  
Cr Sue Riccelli  
Cr Ross Paine  
Cr Kate Cox  
Cr Anne Ryan  
Cr Phill Cronin  
Cr Jodie Richards  
Cr Mikayla Love

Officers:

Mr Mike Archer, Chief Executive Officer  
Mr Paul Needham, Director, Planning and Development Services  
Mrs Naomi Searle, Director, Community and Commercial Services  
Mr Tony Nottle, Director, Finance and Corporate Services  
Mr Matthew Twyman, Acting Director, Engineering and Works Services  
Mrs Emma Heys, Governance Coordinator  
Ms Jo Barrett-Lennard, Governance Officer

Apologies:

Nil

Approved Leave of Absence:

Nil

Media:

“Busselton-Dunsborough Times”

Public:

**3. PRAYER**

The prayer was delivered by Reverend Axel Hagg of the Busselton Free Reformed Church.

**4. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**5. DISCLOSURE OF INTERESTS**

The Presiding Member noted that he would be disclosing a proximity interest in relation to Item 15.1, 'Community Sport and Recreation Facilities Fund August 2022 (Small Grant) and September 2022 (Forward Planning) Rounds'.

The Presiding Member noted he had received disclosures of impartiality interest from Cr Sue Riccelli in relation to the following items:

- Item 15.2, 'Marketing and Events Reference Group Outcomes'; and
- Item 16.1, 'Councillor Sue Riccelli – Remote Attendance'.

The Presiding Member noted he had received a disclosure of impartiality interest from Cr Anne Ryan in relation to Item 15.2, 'Marketing and Events Reference Group Outcomes'.

The Presiding Member noted he had received disclosures of financial interest from Mr Mike Archer, Chief Executive Officer, in relation to the following items:

- Item 16.2, 'Vehicle Disposition – Consideration of Submissions'
- Item 20.1, 'CEO Performance Review'
- Urgent Business Item

The Presiding Member advised that, in accordance with regulation 22(2)(b) of the *Local Government (Model Code of Conduct) Regulations 2021*, these disclosures would be read out immediately before these items were discussed.

**6. ANNOUNCEMENTS WITHOUT DISCUSSION****Announcements by the Presiding Member**

The Presiding Member thanked Mr Mike Archer, Chief Executive Officer for his 12 years of service with the City of Busselton. The Presiding Member wished Mr Archer well in his new position at Shellharbour City Council in New South Wales.

## **7. QUESTION TIME FOR PUBLIC**

Prior to the Public Question Time commencing the Presiding Member advised that the questions taken on notice at the previous meeting had been circulated and would be tabled in the minutes.

### **Response to Previous Questions Taken on Notice**

The following question was taken on notice by the Council at the 27 July 2022 Ordinary Council meeting.

#### **7.1 Mr Keith Sims**

##### **Question**

Are you able to clarify what elements the [\$1.8million Lotterywest] funding can be used for?

##### **Response**

(Mrs Naomi Searle, Director Community and Commercial Services)

The \$1.8m in Lotterywest funding for the BPACC will contribute towards delivering the following items; fit out of the community spaces including the greenroom/multi-purpose room, community meeting room and dressing room, the physical integration and improvements to the Weld Theatre, and build and fit-out of the gallery and courtyard.

### **Question Time for Public**

#### **7.2 Mr Peter Kyle**

##### **Question**

Regarding the recruitment of a new Chief Executive Officer, are you able to provide the likely procedure to be followed for the selection of the new CEO and timeframe for the recruitment process?

##### **Response**

(Mayor Grant Henley)

The process required under the regulations is a lengthy one, requiring consideration and resolution of Council at various steps. We have begun this process, and on tonights agenda we have a motion to appoint a recruitment consultant. We do not anticipate having a new CEO in the role until early 2023, and we are certainly hoping it will be as early as possible. During the recruitment period, all four of our Directors will take on a period of acting in the CEO role. There have been opportunities for the Directors to step into the CEO role previously and all the Directors will competently fill the role in the interim.

#### **7.3 Mr Keith Sims**

##### **Question**

There is a shortage of full-time rental houses and, I believe, a direct correlation between short term holiday homes and rental shortages. Can you please advise, within the City of Busselton, the number of registered short term holiday homes for the last three years, plus the pending applications for holiday home registration. Can you please also tell me the number of full-time rental properties per year for the last three years and the number of government owned rentals, both occupied and empty, per year for the last three years?

##### **Response**

(Mayor Grant Henley)

We will take those questions on notice.

**Question**

What is the City of Busselton's current financial debt borrowings for the BPACC?

**Response**

(Mayor Grant Henley)

We have only borrowed \$20 million for the BPACC to date, split over four different loans. There is a remaining \$6.5 million within this current budget to borrow if required.

Overall, the City has \$46.174 million in current total debt at the moment, including self-supporting loans.

7.4

Mr Andrew Macnish

**Question**

Does the City of Busselton consider it has a duty of care to consider, treat and value the professional reputation of its CEO?

**Response**

(Mayor Grant Henley)

Yes.

**Question**

What measures will the Council therefore now take in addressing directly the damage alleged to have been inflicted upon the professional reputation of the former CEO smeared after his departure?

**Response**

(Mayor Grant Henley)

We will take that question on notice.

**Question**

Will the Council ensure in future it has an automatic guidance/policy/mechanism in place to ensure the elected member, who is presiding over the ARC meetings (or indeed any Council or Committee meetings) to proactively and meaningfully implement LG Admin Reg 7 to use Public Question time to honour the attendance of the questioner and attempt to meaningfully, relevantly and substantially respond to questions at the time rather than dismiss questions out of hand in simply take them on notice?

**Response**

(Mayor Grant Henley)

Where possible, an attempt to answer the question is made during the meeting. Any questions that require additional research, investigation or advice due to the complexity of the query then it is prudent to take the question on notice and respond accordingly.

**Question**

Will the Council also advise Cr Cronin that when acting as the Audit and Risk Committee Presiding Member, he has no right to bypass an item on the pre-published agenda, that item being General Business, as he attempted to do at the last ARC meeting and in so doing, showed disrespect for the members and public attendees of that meeting?

**Response**

(Mayor Grant Henley)

We will take that question on notice.

**8. CONFIRMATION AND RECEIPT OF MINUTES****Previous Council Meetings**8.1 Minutes of the Council Meeting held 27 July 2022**COUNCIL DECISION****C2208/199** Moved Councillor P Carter, seconded Councillor M Love**That the Minutes of the Council Meeting held 27 July 2022 be confirmed as a true and correct record.****CARRIED 9/0**8.2 Minutes of the Special Council Meeting held 3 August 2022**COUNCIL DECISION****C2208/200** Moved Councillor P Cronin, seconded Councillor A Ryan**That the Minutes of the Special Council Meeting held 3 August 2022 be confirmed as a true and correct record.****CARRIED 9/0****Committee Meetings**8.3 Minutes of the Airport Advisory Committee Meeting held 3 August 2022**COUNCIL DECISION****C2208/201** Moved Councillor P Carter, seconded Councillor J Richards**That the Unconfirmed Minutes of the Airport Advisory Committee Meeting held 3 August 2022 be noted as received.****CARRIED 9/0**8.4 Minutes of the Finance Committee Meeting held 3 August 2022**COUNCIL DECISION****C2208/202** Moved Councillor A Ryan, seconded Councillor M Love**That the Unconfirmed Minutes of the Finance Committee Meeting held 3 August 2022 be noted as received.****CARRIED 9/0**

**9. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

**Petitions**

Nil

**Presentations**

Nil

**Deputations**

Nil

**10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

Nil

**11. ITEMS BROUGHT FORWARD****ADOPTION BY EXCEPTION RESOLUTION**

At this juncture the Mayor advised the meeting that, with the exception of the items identified to be withdrawn for discussion, the remaining reports, including the Committee and Officer Recommendations, will be adopted en bloc, i.e. all together.

**COUNCIL DECISION**

**C2208/203** Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the Committee Recommendations for Items 12.1, 12.2, and 12.3 and Officer Recommendations for Items 15.3, 16.3, and 17.1 be carried en bloc:**

- 12.1 Airport Advisory Committee - 3/8/2022 - BUSSELTON MARGARET RIVER AIRPORT - OPERATIONS UPDATE**
- 12.2 Finance Committee - 3/8/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 JUNE 2022**
- 12.3 Finance Committee - 3/8/2022 - LIST OF PAYMENTS MADE - JUNE 2022**
- 15.3 RFT 05/22 BUSSELTON MARGARET RIVER AIRPORT CAR PARK EXPANSION**
- 16.3 RFQ 67/22 - APPOINTMENT OF RECRUITMENT CONSULTANT**
- 17.1 COUNCILLORS' INFORMATION BULLETIN**

**CARRIED 9/0**

**EN BLOC**

## 12. REPORTS OF COMMITTEE

### 12.1 Airport Advisory Committee - 3/8/2022 - BUSSELTON MARGARET RIVER AIRPORT - OPERATIONS UPDATE

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.4 Develop aviation opportunities at the Busselton Margaret River Airport.
<b>SUBJECT INDEX</b>	Busselton Margaret River Airport
<b>BUSINESS UNIT</b>	Commercial Services
<b>REPORTING OFFICER</b>	Manager Economic and Business Development Services - Jennifer May
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

**This item was considered by the Airport Advisory Committee at its meeting on 3/8/2022, the recommendations from which have been considered by Council.**

The committee recommendation was moved and carried.

#### COUNCIL DECISION

**C2208/204**

Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the Council receives and notes the Airport Operations Report.**

**CARRIED 9/0**

**EN BLOC**

#### OFFICER RECOMMENDATION

That the Council receives and notes the Airport Operations Report.

#### **EXECUTIVE SUMMARY**

This report provides an overview of the operations and activities of the Busselton Margaret River Airport (BMRA) for the reporting period 1 July 2021 through 30 June 2022. This includes an update on passenger numbers, regular public transport services (RPT), closed charter and general airport operations.

#### **BACKGROUND**

The BMRA has seen significant positive growth in aircraft landings and passenger numbers with the commencement of Jetstar RPT services, additional closed charter flights operating during the reporting period, along with the Department of Fire and Emergency Services (DFES) Large Air Tanker and helitac operations, and military aircraft activity.

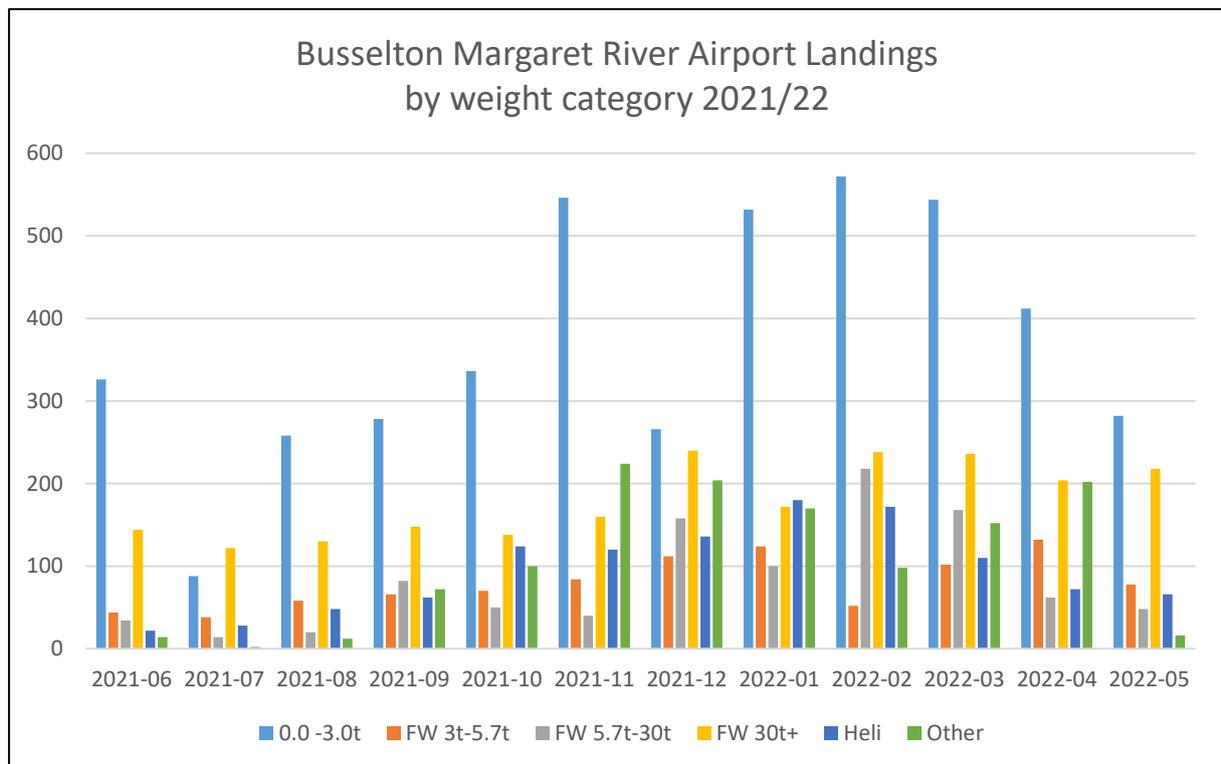
#### Aircraft Movements

The total number of scheduled services operating from the BMRA as of the end of the reporting period is 30 flights per week, with 27 Fly in Fly out (FIFO) closed charter and three RPT services. This has increased from a total of 15 flights FIFO closed charter flights from the end of June 2021.

Currently there are five airlines operating closed charter services from the BMRA utilising the F70, F100, A320, Dash 8 and Metro aircraft, servicing North West destinations such as Boolgeeda, Barimunya, West Angeles, Newman, Roy Hill and Karratha. Still to be confirmed are two new flights on a Thursday and Friday which could potentially start in the third quarter of this year.

Jetstar RPT services direct from Melbourne to Busselton commenced on Wednesday 6 April with three flights a week on Mondays, Wednesday and Saturdays. For the reporting period there have been 37 Jetstar flights.

The total number of aircraft landings has increased over all aircraft categories during the reporting period with some monthly variations mainly due to light and general aviation traffic. The total aircraft landings during the reporting period was 10,366 compared to 9,432 for the same period in 2020/21.



Passenger Numbers

Passenger numbers have increased for the reporting period with a total of 69,120 passengers through the BMRA compared to 40,602 for the same period in 2020/21, representing an increase of over 70%.

The increase in passenger numbers can be attributed to the growth in FIFO passenger numbers across all closed charter airlines servicing Rio Tinto, BHP and FMG, and the commencement of Jetstar services with a total of 12,341 RPT passengers arriving and departing since 6 April.

Carpark

Currently 1,610 FIFO passenger swipe cards have been issued to access the BMRA car park at a discounted rate. The average daily occupancy for the reporting period was 417 parked patrons per day. The public car park has now reached capacity on a number of occasions, usually around the swing change on Tuesday mornings. An extension to the public car park is to be constructed in late 2022 providing an additional 250 bays.

Officers are now proceeding with an interim solution whereby an external fenced area to the transport operator's car park will be installed and FIFO parking will be accessed through the transport operator's car park using the existing car parking system. The area will provide approximately 160 bays. A drawing of the proposed area is included below.



### Operations

The focus for the reporting period has been on:

- Noise Management Plan (NMP) and noise monitoring
  - A review of the NMP including public consultation was conducted from November 2021 through to January 2022 with a report submitted to the CEO of the Environmental Protection Authority (EPA) in early April. The City has liaised with the Compliance Branch of the EPA and provided additional information in support of the application to revise the NMP and the proposal has now been submitted for executive approval.
  - Noise monitoring has been completed at two locations (Reinscourt and Kalgup) and a report prepared for the City by a noise consultant. The report included some discrepancies relating to flight schedules and further analysis has been completed by the consultant with the final report submitted to the City. The noise monitoring report concluded that there were no noise breaches resulting from either closed charter or RPT services however there were six noise exceedances (above 85db) recorded resulting from military aircraft operations. Military aircraft are exempt from the noise conditions of the NMP.
  - Officers will be scheduling further noise modelling later this year in September/October.

### Regular Public Transport (RPT) - Jetstar services

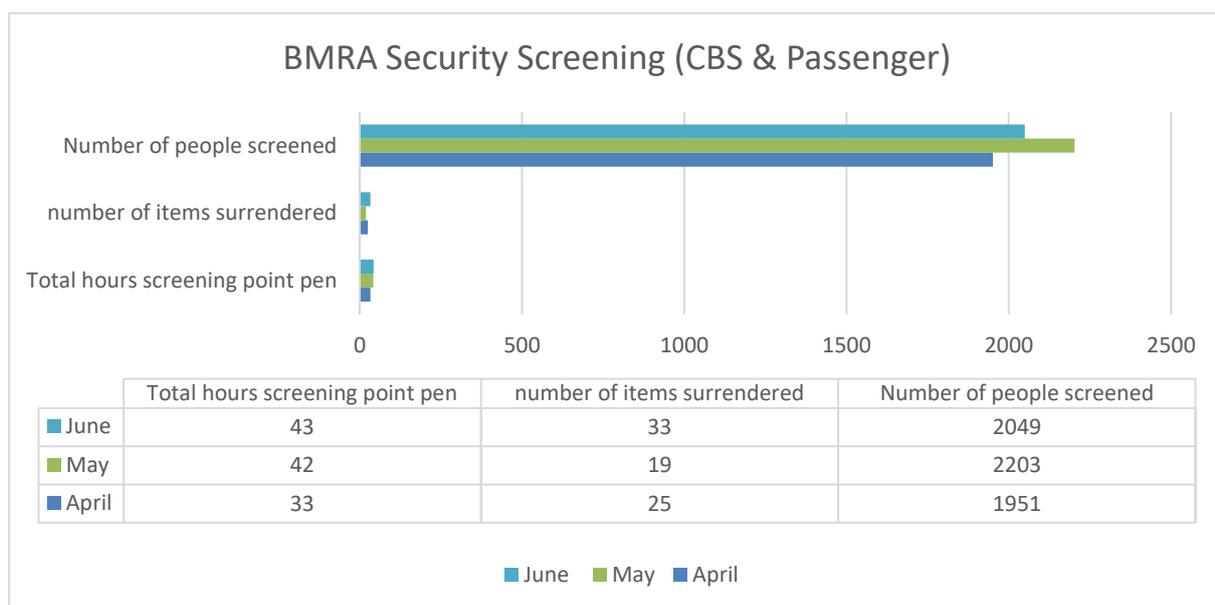
- Jetstar flights commenced on the 6th of April 2022 with three flights per week from Melbourne to Busselton Margaret River Airport after the services were delayed due to COVID-19 border closures.
- Preparation for the Jetstar flights required a large number of operational readiness activities including equipment servicing and maintenance, a revised Transport Security Program (TSP) submission, mobilisation of the security screening team and landside activities such as wayfinding signage, car parking and provision of information for the public to be completed.

- The first flights highlighted some ‘teething’ problems and operational limitations which have impacted on the turn-around times. The following key issues that were identified;
  - The sterile departure lounge area is at capacity for A320 operations and after seeking a number of quotes for demountables to expand the area, a tender was issued in mid-June for the supply and installation of three demountables; the departure/sterile lounge expanded area, an office/training room and ablution demountable. No tender submissions were received and Officers will now negotiate directly with suitable suppliers.
  - An additional check-in injector belt was identified as a limitation to check-in requirements and an order is ready to be placed;
  - The checked baggage system (CBS) baggage conveyor belt design was susceptible to blockages and alarms and improvements have been made and the CBS x-ray software settings have been reviewed;
  - Increased ground handling equipment storage area required for the growth in operations, areas have been quoted and waiting for contractors to complete the works;
  - Wayfinding and directional signage which is now in place; and
  - Carparking reached capacity, a tender was issued to expand the existing carpark which is expected to be undertaken within the coming months.

Officers have submitted a request to the State Government to fund the above mentioned items, \$1.05m has been approved and a funding agreement is being drafted.

Security

- The Department of Home Affairs have completed two site inspections during the reporting period with one of the inspections an unscheduled ‘systems test’ at the passenger screening point using part of a firearm as the test weapon.
- The system test resulted in a non-compliance notice being issued and Officers have submitted a response to the department.
- The following is a summary of the security screening performed between April and the end of June:



### Operations and capital works

- Regional Airport Program Funding projects (RAP) - Federal Government programs
  - RFDS relocation project – further consultation with the Royal Flying Doctors Service (RFDS) has resulted in a request to change the location of the new RFDS patient transfer facility to the General Aviation precinct. Officers have requested a variation to the funding agreement to defer the final delivery milestones into the 2022/23 financial year. The grant funding allocation is for \$188,665 however with price escalations since the grant application submission, the project is expected to cost in the region of \$280k. The City will be required to fund this shortfall, however it can be funded through the Airport Infrastructure Renewal Reserve which will require a formal budget amendment endorsed by Council.
  - Central apron expansion project - Officers have been negotiating with the preferred tenderer however the works have not been awarded as yet. Officers have requested a variation to the funding agreement for these works.
- Airside and landside mowing programs;
  - Airside and landside mowing programs are behind schedule due to increased flight schedules and operations. As such a larger slashing unit will be acquired in the 2022/23 budget to allow Officers to complete mowing of larger areas in reduced timeframes to ensure completion of the annual mowing programs.
- Runway and taxiway line marking program.
  - Remarketing of the runway centreline was completed in June 2022 with a major line marking program identified to commence in the 2022/23 period.

Following endorsement by the Council (C2205/098) on 11 May 2022, the position of an Aviation Business Development Officer was advertised however had not been filled. To ensure that airport related business development initiatives can be achieved, the proposed employee costs are to be transferred to the Airport Operations consultancy budget and the works completed by external aviation consultants. The City is also advertised for a casual Airport Reporting and Maintenance Officer to provide support to the team given the significant and rapid growth in FIFO closed charter and commencement of RPT services which now extend over six days a week (Monday – Saturday). This position will be filled as an Airport Maintenance Officer on a casual basis.

### **OFFICER COMMENT**

With the end of the 2021/22 financial year, the BMRA has seen significant growth over the past 11 months in aircraft and passenger activity. Officers are estimating that the BMRA will have had over 11,000 aircraft movements in 2021/22 and over 69,000 passengers through the terminal.

Officers will continue to progress the delivery of the operational improvements listed above and will also focus on the following in 2022/23;

- An RFT was advertised for the supply and construction of three general aviation hangars. The RFT submissions indicated that the price escalation in materials and services meant that only two hangars could be constructed for the available budget. Officers have delayed awarding the tender to construct the hangars and have been investigating the design to see if there are cost efficiencies that can be achieved. A new RFT will be issued in the new financial year.
- The procurement of an airport inspection, maintenance and reporting tablet/online system to facilitate accurate and real time reporting, recording and reporting of regulatory requirements, recording and workflow of maintenance and capital items; and processes such as online inductions and applications.

- Regional Airports Development Scheme (RADS) - Department of Transport (DoT)
  - Financial and Asset Management Framework. The completion of the framework is a new requirement by DoT for airports when applying for future RADS grants. The framework will also provide the City with key tools in the management of airport assets and provide improved financial management and modelling capabilities.
- A new Airport Master Plan will be delivered with a focus on business and commercial development to replace the existing BMRA Master Plan (2016-36) which was developed with a strong focus on infrastructure and for which the majority has now been achieved.
- A review of the BMRA Wildlife and Hazard Management Plan is required as regulatory requirement under CASA MOS Part 139.
- An external review /audit of the BMRA Transport Security Program is required as regulatory requirement under the Aviation Transport Security Regulations.
- Business development strategy and implementation plan to guide the marketing and development of commercial opportunities at and relating to the BMRA, including the attraction of new domestic routes and planning for future international operations.

### **Statutory Environment**

The BMRA operates in accordance with the following:

- *Aviation Transport Security Act 2004*
- *Aviation Transport Security Regulations 2005*
- CASA part 139 Manual of Standards (Aerodromes)
- City of Busselton Transport Security Plan
- Ministerial Statement 1088
- City policies and procedures

### **Relevant Plans and Policies**

The officer recommendation aligns to the following adopted plans:

- BMRA Master Plan (2016-2036)
- The BMRA operates under the Busselton Margaret River Airport Noise Management Plan 2019

### **Financial Implications**

#### Revenue

Actual end of year revenue for the reporting period is \$1,036,226 including depreciation compared to the annual budget of \$2,337,750, noting that only \$90,007 of security screening revenue was received compared to projected budget of \$373,150 due to the delay in the Jetstar flights. Revenue areas that exceeded budget projections are as follows:

- Annual landing fees - \$1,031,350 actual compared to \$450,150 budgeted
- Airport Hangar leases - \$80,297 compared to \$69,800 budgeted
- Car parking income - \$684,256 compared to \$369,000 budgeted
- Airport sundry income - \$79,531 compared to \$2500 budgeted

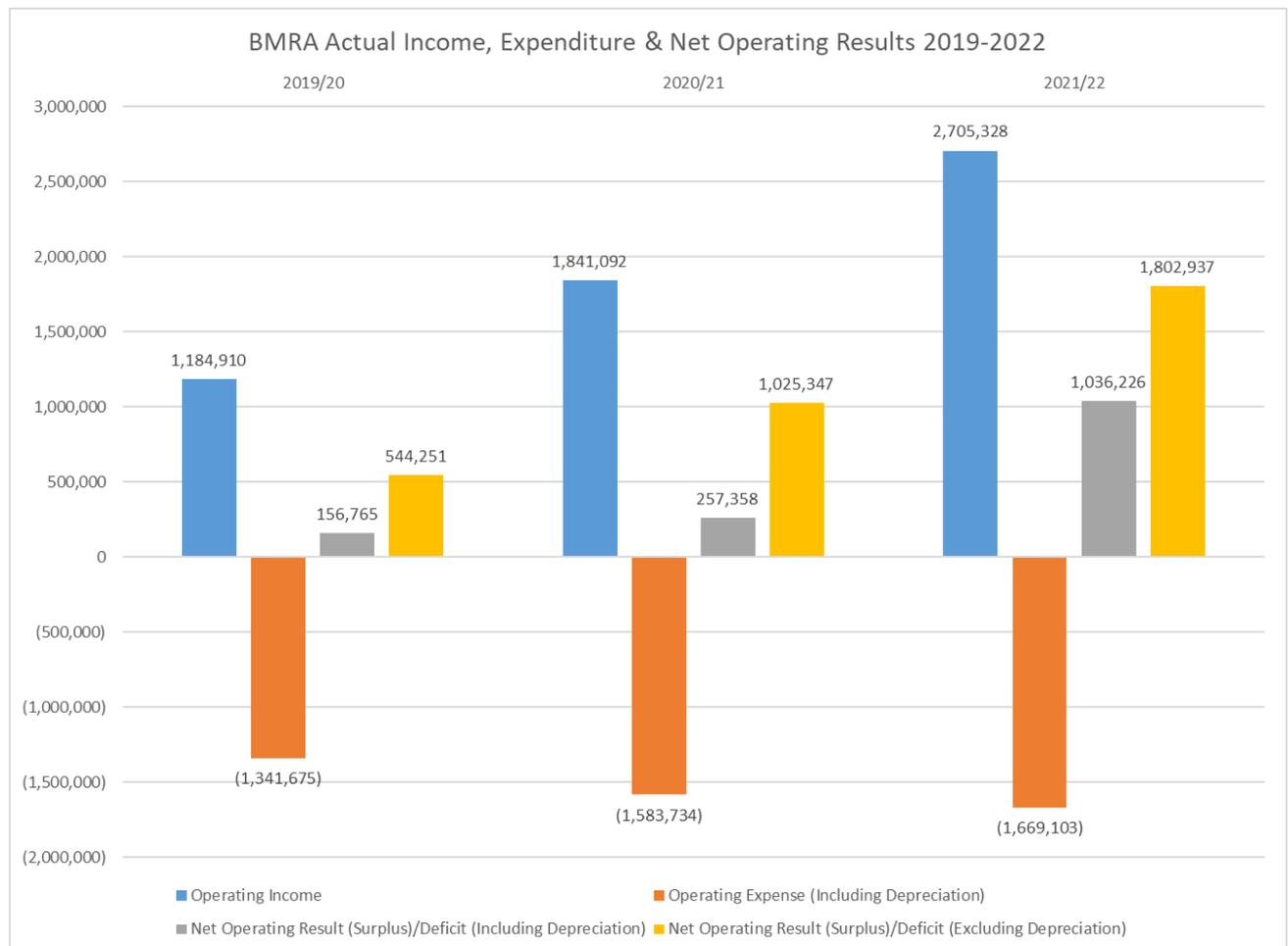
#### Expenditure

Actual expenditure for the reporting period is \$766,711 compared to the YTD budget of \$1,219,267, not including the airline attraction program which has not been expended due to the delay in the Jetstar flights, and depreciation.

Lower expenditure for the reporting period can mainly be attributed to lower costs in security screening services of \$97,500 actual expenditure compared to the annual budget of \$393,150.

The net operating position for the BMRA for the 2021/22 financial year is a surplus of \$1,802,937 excluding the airline attraction program and depreciation. The net operating surplus including depreciation is \$1,118,483.

The below graph shows the financial performance for the BMRA over the past three years.



**Stakeholder Consultation**

Consultation has been occurring on a regular basis with Department of Transport, Government agencies, airport stakeholders, Department of Home Affairs, Aviation Marine Security (AMS), Civil Aviation Safety Authority (CASA), Air Services Australia, Virgin Australia Regional Airline, Qantas Group, the Busselton Aero Club, Albany, Esperance, Geraldton Airports and Australian Airports Association, concerning many topics and issues relating to the Airport.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City’s risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

The Airport Advisory Committee may choose not to receive and note the Airport Operations Report.

**CONCLUSION**

Officers continue to strive to provide a high level of customer service at the BMRA, while ensuring the airport is compliant, safe and security is maintained throughout. The commencement of Jetstar RPT services has identified a number of operational actions and infrastructure investment requirements.

The focus for the new financial year will be to prepare a new BMRA Master Plan, achieving operational efficiencies and business and commercial development initiatives have been deferred to date.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

12.2 Finance Committee - 3/8/2022 - FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 30 JUNE 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Services
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Loan Schedule - June 2022 Attachment B Financial Activity Statements - June 2022 Attachment C Investment Report - June 2022

**This item was considered by the Finance Committee at its meeting on 3/8/2022, the recommendations from which have been considered by Council.**

The committee decision was moved and carried.

**COUNCIL DECISION**

**C2208/205** Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the Council receives the statutory financial activity statement reports for the period ending 30 June 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.**

**CARRIED 9/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2022, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996*.

**EXECUTIVE SUMMARY**

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis, for the period ending 30 June 2022.

## BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 26 July 2021, the Council adopted (C2107/140) the following material variance reporting threshold for the 2021/22 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

## OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

### Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

### Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

### Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

### Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts can be provided as required to further supplement the information comprised within the statutory financial reports.

### Comments on Financial Activity to 30 June 2022

The Statement of Financial Activity (FAS) for the year to date (YTD) shows an overall Net Current Position of \$507K as opposed to the budget of \$98K. This represents a positive variance of \$409K YTD.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

Description	2021/22 Actual YTD \$	2021/22 Amended Budget YTD \$	2021/22 Amended Budget \$	2021/22 YTD Bud Variance %	2021/22 YTD Bud Variance \$	Change in Variance Current Month \$
<b>Revenue from Ordinary Activities</b>				<b>5.04%</b>	<b>3,979,582</b>	<b>(704,339)</b>
1. Operating Grants, Subsidies and Contributions	6,166,651	4,891,906	4,891,906	26.06%	1,274,745	(867,097)
2. Other Revenue	771,797	414,950	414,950	86.00%	356,847	(33,065)
3. Interest Earnings	754,276	609,250	609,250	23.80%	145,026	56,780
4. Gain on Sale of Non Current Assets Held for Resale	462,502	0	0	100.00%	462,502	(1,990)
5. Fair Value Adjustment to Assets	461,893	0	0	100.00%	461,893	(609)
<b>Expenses from Ordinary Activities</b>				<b>8.25%</b>	<b>7,578,731</b>	<b>146,675</b>
6. Other Expenditure	(4,335,025)	(9,685,100)	(9,685,100)	55.24%	5,350,075	(403,440)
7. Non-Operating Grants, Subsidies and Contributions	24,387,664	34,959,346	34,959,346	(30.24%)	(10,571,682)	(12,811,397)
<b>Capital Revenue &amp; (Expenditure)</b>				<b>7.20%</b>	<b>2,835,890</b>	<b>(20,911,882)</b>
8. Land & Buildings	(7,078,870)	(22,922,632)	(22,922,632)	69.12%	15,843,762	133,463
Plant & Equipment	(1,126,898)	(2,890,000)	(2,890,000)	61.01%	1,763,102	(118,365)
Furniture & Equipment	(405,559)	(854,368)	(854,368)	52.53%	448,809	216,911
Infrastructure	(22,623,149)	(38,449,114)	(38,449,114)	41.16%	15,825,965	2,269,044
9. Proceeds from Sale of Assets	257,564	776,071	776,071	(66.81%)	(518,507)	178,337

10. Proceeds from Sale of Assets Held for Resale	2,500,000	0	0	100.00%	2,500,000	0
11. Proceeds from New Loans	21,325,000	25,450,000	25,450,000	(16.21%)	(4,125,000)	0
12. Self Supporting Loans - Repayment of Principal	91,238	267,033	267,033	(65.83%)	(175,795)	(74,663)
13. Total Loan Repayments – Principal	(3,417,758)	(3,839,418)	(3,839,418)	10.98%	421,660	80,917
14. Advances to Community Groups	(1,325,000)	(5,450,000)	(5,450,000)	75.69%	4,125,000	0
15. Transfer to Restricted Assets	(38,082,534)	(10,021,740)	(10,021,740)	(280.00%)	(28,060,794)	(4,694,891)
16. Transfer from Restricted Assets	21,914,275	1,735,682	1,735,682	1162.57%	20,178,593	6,423,534
17. Transfer to Reserves	(30,016,913)	(23,109,232)	(23,109,232)	(29.89%)	(6,907,681)	(2,562,887)
18. Transfer from Reserves	21,918,677	40,401,901	40,401,901	(45.75%)	(18,483,224)	(22,739,767)

### **Revenue from Ordinary Activities**

In total, revenue from Ordinary Activities is close to budget, being 6.1% ahead YTD. There are however material variance items contained within this category, on the face of the Financial Activity Statement, that require comment.

#### **1. Operating Grants, Subsidies & Contributions**

Ahead of YTD budget by \$1.3M, or 26%, mainly due to the items listed in the table below:

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><i>Finance and Corporate Services</i></b>		<b>3,460,952</b>	<b>1,917,067</b>	<b>1,543,885</b>	<b>80.53%</b>	<b>(442,819)</b>
10250	Information & Communication Technology Services – Other Grants & Subsidies	20,363	-	20,363	(100.00%)	-
YTD amount recognised represents the subsidies received for the trainee being utilised in the Information Services business unit. This was not included in budget at the time of development as it was not known whether a trainee would be placed in this financial year.						
10152	Other General Purpose Funding - Grants Commission	3,139,482	1,544,696	1,594,786	103.24%	(408,500)
The variance is due to a prepayment of the 22/23 Financial Assistance Grant. This has been restricted and transferred into the Prepaid Grants Reserve, so will have a nil impact on the net current position for 21/22. It will be unrestricted and transferred back out to be utilised in the 22/23 year.						

10151	Rates Administration – Legal Fees Reimbursement	63,865	31,450	32,415	103.07%	12,996
The higher than expected legal fees reimbursement is due to the higher than expected debt recovery proceedings. All legal costs are recoverable from the properties involved.						
10200	Financial Services – Insurance Recoveries	36,679	104,950	(68,271)	(65.05%)	(9,890)
When and how much insurance claims will be is not possible to predict. The full year budget has been allocated over the year based on the monthly trend over the last 4 years.						
10227	Finance & Borrowing – Repayment of Interest on Self Supporting Loans	23,741	85,788	(62,048)	(72.33%)	(27,398)
This is lower than expected due to the SSL not proceeding for the AUDC. It is offset by lower interest expenses.						
B1517	Goose Café – Utilities Reimbursements	-	10,000	(10,000)	(100.00%)	-
Nothing received, as there were no costs incurred for which CoB needed to be reimbursed for, due to the café burning down. The budget was set prior to this occurring, and has nil impact on the NCP due to a corresponding offset in utility costs.						
<b><u>Community and Commercial Services</u></b>		<b>216,756</b>	<b>543,039</b>	<b>(326,283)</b>	<b>(60.08%)</b>	<b>(157,710)</b>
10542	Club Development – State Government Grants	(402)	30,000	(30,402)	(101.34%)	(7,902)
Activities related to this grant (which has been received), have not occurred, as such, recognition of the grant revenue will be carried over and re-listed in the 22/23 budget, along with the associated expenditure for those activities.						
10543	Community Development – State Government Grants	6,397	120,000	(113,603)	(94.67%)	-
The Lottery West grant of \$53K for the Strengthening Communities Program was received in July and is gradually being expended. Following the year end reconciliation this income will be carried over into the 22/23 budget as the work is not yet complete (program is over two years).						
10630	Economic and Business Development Administration – State Government Grants	2,000	100,000	(98,000)	(98.00%)	(98,000)
The project that this grant was for was undertaken by SWDC themselves, so they applied for the grant in their own right.						
B1361	YCAB (Youth Precinct Foreshore) – State Government Grants	30,839	17,500	13,339	76.22%	-
The \$30k is made up of the following donations and grants: <ul style="list-style-type: none"> <li>• Eagle Bay hall association \$3,750 (donation);</li> <li>• Crime prevention grant from WA Police \$8,975;</li> <li>• Multiply grants from department of communities: \$4,510- Leadership camp, \$11k –Youth plan, \$2,475- South West youth Festival.</li> </ul>						
10900	Cultural Planning – Contributions	-	11,818	(11,818)	(100.00%)	-
This budgeted item, which as to be funded from the Vasse Village Art Reserve, was not expended as the artwork design and delivery is now happening in the 2022/23 financial year.						
11151	Airport Operations – Contributions	-	100,000	(100,000)	(100.00%)	(50,000)
The \$50K RADS grant has been delayed by Dept of Transport. As such, so has the \$50K contributions to be received from surrounding participating LG's. The project will commence in the new FY including receipt of this funding.						

B1361	YCAB (Youth Precinct Foreshore) – Contributions	50,287	40,000	10,287	25.72%	(936)
<p>\$40K of the actuals relate to the sponsorship cash from Rio Tinto for the continuation of youth services activities in Busselton and Dunsborough. There have also been various other grants recognised for completed activities, such as Crime Prevention, SW Youth Fest and leadership Camp, that were not fully catered for at the time of creating the budget in early 2021.</p>						
10380	Busselton Library – Parenting Payment Reimbursements	14,827	1,400	13,427	959.10%	(117)
<p>It was not known at time of setting the budget that these payments would be forthcoming.</p>						
<b><i>Planning and Development Services</i></b>		<b>1,054,495</b>	<b>1,236,850</b>	<b>(182,355)</b>	<b>(14.74%)</b>	<b>(231,832)</b>
10801	Sustainability – State Government Grants	20,000	-	20,000	(100.00%)	20,000
<p>This is recognition of part of the Living Streams funding, which was budgeted incorrectly as a capital grant.</p>						
10820	Strategic Planning – State Government Grants	-	37,500	(37,500)	(100.00%)	(18,750)
<p>This grant funding, provided by DPLH, relates to the CHRMAP project which was anticipated to be completed earlier in the financial year but has been held up in response to concerns raised by residents in Siesta Park and Marybrook. The CHRMAP will be taken to Council in July and, if approved, the final grant payment will be actioned.</p>						
10830	Environmental Management Administration – State Government Grants	125,000	-	125,000	(100.00%)	125,000
<p>This is recognition of the Living Streams funding, which was budgeted incorrectly as a capital grant. Also, this should have appeared under the new Sustainability section that was set up part through the year after the budget was established.</p>						
10925	Preventative Services – CLAG – Health Dept Grant	45,916	33,250	12,666	38.09%	-
<p>The CLAG funding received from Dept of Health is more than budgeted due to an anticipated long mosquito breeding season in 2021-22 and very limited larvicide product carried over from the previous season, requiring an increase in the larvicide product funding approved.</p>						
10931	Protective Burning & Firebreaks-Reserves – State Government Grants	209,409	500,000	(290,591)	(58.12%)	(290,591)
<p>The City approved mitigation activity funding grant was for \$500,000, however there was an underspend of \$291K due to contractor availability, staff resourcing, and extended fire season.</p>						
10940	Fire Prevention DFES – Reimbursements	349,566	370,900	(21,334)	(5.75%)	(30,871)
<p>The budget for 21/22 was set well before it was known what the DFES operational grant was going to be, and before the reconciliation of 20/21 was completed.</p>						
<b><i>Engineering and Works Services</i></b>		<b>1,434,448</b>	<b>1,194,950</b>	<b>239,498</b>	<b>20.04%</b>	<b>65,264</b>
10830	Environmental Management Administration – State Government Grants	-	11,100	(11,100)	(100.00%)	-
<p>This money is the Western Ringtail Possum Habitat Revegetation Project. This project has been running for four years and we are now into the final season. The Grant has to be acquitted by the end of September 2022.</p> <p>The money comes from the national Landcare Program but South West Catchments Council contract us to undertake the works. We invoice SWCC.</p> <p>The City spends the money first to implement the project then through the annual reporting system sends an invoice to recoup the costs.</p>						

11101	Engineering Services Administration – State Government Grants	28,230	-	28,230	(100.00%)	28,230
This is part of the Coastal Monitoring grant received from the Department of Transport that was not budgeted for.						
C2532	Coastal Adaptation: Mitigation of Coastal Flooding (Drain M) – State Government Grants	22,300	-	22,300	(100.00%)	22,300
This is part of the Coastal Flooding Mitigation grant received from the Department of Transport that was not budgeted for.						
11160	Busselton Jetty – Contributions	727,173	876,600	(149,427)	(17.05%)	-
Full year contributions are \$149K less than budget, as the gross margin at the Jetty (upon which the contributions are based), were significantly affected by COVID, and the budget for 21/22 was set on prior years (early 2021), well before the audited financials for BJINC were available (October 2021).						
11301	Regional Waste Management Administration	45,659	22,450	23,209	103.38%	(7,146)
Other Councils have contributed more than was originally forecast in the budget.						
11400	Transport - Fleet Management – Insurance Recoveries	94,472	115,000	(20,528)	(17.85%)	(18,119)
Not something that can be predicted or budgeted for. Has nil impact on the net result as anything received forms part of what is transferred to the Plant Reserve at year end.						
11501	Operations Services Works – Workers compensation Reimbursements	309,157	63,650	245,507	385.71%	51,018
Not possible to predict when or how much in workers compensation claims are going to be received. Budget was set based on prior years trends.						
C8500	Cycleways Maintenance Busselton – Sundry Reimbursements	12,472	-	12,472	(100.00%)	-
This amount represents a reimbursement from Main Roads for costs incurred pruning along the bypass cycleway, for which no budget was included.						

## 2. Other Revenue

Ahead of YTD budget by \$357K, or 86%, mainly due to the items listed in the table below:

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><u>Finance &amp; Corporate Services</u></b>		<b>46,151</b>	<b>60,350</b>	<b>(14,199)</b>	<b>(23.53%)</b>	<b>(7,575)</b>
10200	Financial Services – Sundry Income	(13,797)	1,800	(15,597)	(866.49%)	(2,075)
The negative amount represents a timing issue between the receipt of a large DAP Fee late in the 20/21 financial year that was not on paid to DAP until July 2021.						
<b><u>Community &amp; Commercial Services</u></b>		<b>27,214</b>	<b>6,450</b>	<b>20,764</b>	<b>321.93%</b>	<b>13,420</b>
10380	Busselton Library – Sundry Income	7,500	-	7,500	(100.00%)	-
This was a grant given to the City to assist with a program run at the library to assist our senior citizens with the operation of the Service WA App.						

10580	Events & Casual Hire – Sundry Income	14,907	2,150	12,757	593.34%	12,529
This amount represents contributions returned to the City for events either that did not occur, or for which the amount contributed exceeded what was required.						
<b>Planning &amp; Development Services</b>		<b>99,440</b>	<b>140,600</b>	<b>(41,160)</b>	<b>(29.27%)</b>	<b>(25,774)</b>
10950, 10960, 10970	Animal, Litter & Parking Control – Fines & Prosecutions	51,815	76,450	(24,635)	(32.22%)	(2,571)
Result impacted by improved public compliance coupled with a shift in focus away from prosecution toward education.						
<b>Engineering &amp; Works Services</b>		<b>598,992</b>	<b>207,550</b>	<b>391,442</b>	<b>188.60%</b>	<b>(13,136)</b>
11107	Engineering Services Design – LSL Contribution from Other LGA	10,897	-	10,897	(100.00%)	-
At the time of Budget development a staff member had not planned to take LSL, which has since changed. We have now received the contribution of the previous employer.						
12642	NCC Standpipe – Sale of Water	47,102	34,000	13,102	38.54%	2,215
Sales are based on meter readings for water taken from the standpipe. Over summer there was considerably more volume taken than was originally budgeted.						
G0030 & G0031	Busselton & Dunsborough Transfer Station – Sale of Scrap Materials	497,943	173,400	324,543	187.16%	(37,146)
Prices received for scrap metal have been favourable affecting the positive result. Due to the more favourable prices, a higher volume of scrap metal was sold from stockpiles.						

### 3. Interest Earnings

Ahead of YTD budget by \$145K, or 23.8%, due to an increase in interest rates being offered on investments over the last half of the financial year.

### 4. Gain on Sale of Non Current Assets Held for Resale

This line represents the gain on sale of land that was reclassified in the previous financial year as being held for resale. The amount of \$464K is the difference between the value we had the land recorded at in the books and what we actually received.

The land in question is the Ambergate land, which the auditors determined should be reclassified from Non Current Assets to Held for Resale, due to the published intention of Council to sell prior to year end.

### 5. Fair Value Adjustments to Assets

This line represents re-recognition of capital work in progress costs for the geothermal works at the GLC that due to a system error were incorrectly written off as P&A assets due to the individual cost amounts being under \$5K.

As part of the 5 year asset revaluation process, whilst examining the costs associated with the GLC building, this discrepancy was uncovered, and the \$462K revenue item is effectively the reversal of the previous incorrect expense write-off.

### Expenses from Ordinary Activities

Expenditure from ordinary activities is \$7.6M, or 8.25%, less than expected when compared to the budget YTD. The expense line items on the face of the financial statement that have a YTD variance that meet the material reporting threshold are outlined below.

## 6. Other Expenditure

\$5.4M, or 55.2%, under the budget YTD. The main contributing items are listed below:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b>Executive Services</b>		<b>103,871</b>	<b>83,000</b>	<b>(20,871)</b>	<b>(25.1%)</b>	<b>4,983</b>
10001	Office of the CEO	46,217	83,000	36,783	44.3%	4,983
The underspend relates to the inter-council initiatives budget line item, which has not been spent to date.						
10011	Emergency Contingency Costs (Other)	57,655	-	(57,655)	(100.0%)	-
There is no budget for this particular area, as it is used purely to capture specific unforeseen emergency related costs. YTD actuals represent the costs associated with the forgone rental opportunities at the YCAB, whilst it is being used as a COVID vaccination clinic i.e. effectively tracking this part of the City's contribution to the vaccination effort. This a non-cash "book entry", with an offsetting revenue amount shown in Venue Hire income for the YCAB facility.						
<b>Finance and Corporate Services</b>		<b>1,774,956</b>	<b>1,560,876</b>	<b>(214,080)</b>	<b>(13.7%)</b>	<b>(350,295)</b>
10000	Members of Council	668,381	682,131	13,750	2.0%	(39,574)
Timing related variances with underspends primarily in reimbursements and training expenses due to change of council members.						
10151	Rates Administration	429,064	390,000	(39,064)	(10.0%)	(390,924)
The budget is for rating valuations in relation to the interim rating of new properties, as well as the annual UV Rural and 3 yearly GRV Revaluation by LVS. The actual bill from LVS for the GRV revaluations was a lot higher than expected in June.						
10200	Financial Services	47,829	-	(47,829)	(100.0%)	-
The budget for the 5 yearly valuation of the City's Land & Buildings was removed, as at the time of developing the budget it was believed that a qualified in-house valuer would be able to conduct this service.						
10221, 10227, 10228, 10229 & 10230	Finance & Borrowing Programs 4, 11, 12, 13 & 14	332,267	206,140	(126,127)	(61.2%)	(32,155)
The Government Guarantee levy on the City's loans as collected by the WA Treasury Corp payable for the period 1 January to 30 June 2021 was levied in July 2021. This invoice should have been posted to June via an accrual, however it was not completed and instead included in July's expenses. Accordingly there will be three payments included in 2021/2022's reports.						
10370	Busselton Cemetery	71,710	400	(71,310)	(17827.4%)	(1)
Additional neighbouring land purchased by CoB in September 2019, then transferred to the State Government as Crown Reserve for the cemetery expansion, was incorrectly allocated as a capital expenditure. This was picked up as part of the 5 yearly asset revaluation cycle and has now been reallocated correctly as a contribution.						
10511	Community Assistance Program (Governance)	76,304	100,000	23,696	23.7%	83,334
YTD represents partial allocation of the funds for the You Choose Program. The full year budget of \$100K will be allocated in May / June.						
10700	Public Relations	99,547	127,350	27,803	21.8%	18,685
The variance is largely attributable to catering for civic events being under budget due to less events being run.						
<b>Community and Commercial Services</b>		<b>2,111,988</b>	<b>7,538,909</b>	<b>5,426,921</b>	<b>72.0%</b>	<b>(252,743)</b>
10532	BPACC Operations	5,015	50,000	44,985	90.0%	10,345
BPACC operational activity will not commence until late 2023.						

10543	Community Development	120,059	225,900	105,841	46.9%	(176)
The variance to budget relates to the grants that we have approved/allocated, but haven't yet received an invoice for from the applicants. Some are pending confirmation of other funding before they can invoice us (or before we'll pay out) and some are waiting for acquittal (projects to be completed).						
10558	Events	856,169	1,297,200	441,031	34.0%	40,522
The YTD underspend to budget can be explained as follows:						
<ul style="list-style-type: none"> <li>• \$165k was unspent for events sponsorships, either due to cancelled events or less events applying for sponsorship due to ongoing COVID issues</li> <li>• \$13k was unspent due to milestones not yet having been met for 3 sponsored events (carried to 2022/23, pending receipt of post event reports)</li> <li>• \$10k was unspent for the review of the Events Strategy, pending completion 2022/23</li> <li>• \$17k remained unspent for City led events, again due to COVID cancellations</li> <li>• \$112k was unspent in the marketing budget due to no further identified initiatives</li> <li>• \$110K for Winter Wonderland, and approximately \$14K in general unallocated funds.</li> </ul>						
10630	Economic and Business Development Administration	168,137	190,400	22,263	11.7%	49,763
This is due to MRBTA invoicing for visitor servicing which we pay at the beginning of the quarter as opposed to the end of the quarter.						
10634	Business Support Program	10,000	23,850	13,850	58.1%	(10,000)
This budget was carried over from the 20/21 financial year, funded from the MERG Reserve, however it has now been ascertained that only approximately \$10,000 was required. This positive variance at the end of the year is offset by a lower transfer from the reserve.						
11151	Airport Operations	618,438	2,358,200	1,739,762	73.8%	(371,189)
Marketing activities were delayed during the year due to the postponement of Jetstar RPT services as a result of COVID restrictions etc.						
11160	Busselton Jetty	-	3,000,000	3,000,000	100.0%	-
The budget YTD represents the City's contribution to the AUDC project, which has been deferred. This was to be funded from the Jetty Reserve, so it remains in the reserve at year end.						
11156	Airport Development Operations	115,139	148,550	33,411	22.5%	-
At the time of setting the budget the timing for the final carried over payments related to a noise mitigation project were not known. \$148K was estimated to be remaining in total, split over three payments, however practical completion on the works has not eventuated, and there are still some outstanding works in progress.						
<b>Planning and Development Services</b>		<b>112,766</b>	<b>125,154</b>	<b>12,388</b>	<b>9.9%</b>	<b>17,142</b>
10805	Planning Administration	-	30,000	30,000	100.0%	15,000
This budget item relates to the Façade Refurbishment Program which the City normally runs on an annual basis. Due to staff shortages and other priorities this year, this budget was not spent.						
10931	Protective Burning & Firebreaks-Reserves	2,387	17,850	15,463	86.6%	2,019
The budget here was for reimbursement of the brigades for any catering etc costs during mitigation works. As nothing was done, no costs were incurred.						
10942	Bushfire Risk Management Planning – DFES	27,145	-	(27,145)	(100.0%)	-
This unbudgeted spend represents the return of unspent grant funds to DFES for the 20/21 BRP program.						
<b>Engineering and Works Services</b>		<b>231,210</b>	<b>377,161</b>	<b>145,951</b>	<b>38.7%</b>	<b>177,473</b>
10830	Environmental Management Administration	41,037	19,211	(21,826)	(113.6%)	(6,726)
There is overspend to budget this area due to receiving a grant from the Department of Primary Industries of \$25K, as part of the State Natural Resource Management program, that was not known about at the time of setting the 21/22 budget. This grant was then on-paid to Geo Catch to perform the project work on behalf of the City.						

B1205	Centennial Park-Toilets	91	200,100	200,009	100.0%	200,000
The contribution by the City to the ablution block at Centennial Park, as part of the proposed foreshore café initiative, did not go ahead in the 21/22 year. Discussion and planning is still ongoing as to whether this will proceed in the 22/23 year, so at this stage will not be re-listed in the 22/23 budget, but may be brought via a budget amendment at a later stage.						
B1223	Micro Brewery - Public Ablution	-	60,000	60,000	100.0%	-
The full contribution of \$120K to the ablutions, in two instalments, was made in the 20/21 financial year, however due to the lateness of the second \$60K instalment, it was inadvertently included again in the 21/22 year budget unnecessarily.						
G0042	BTS External Restoration Works	135,702	50,000	(85,702)	(171.4%)	(16,319)
Rendezvous Road Refuse site remedial works.						

## 7. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$10.6M is mainly due to the items in the table below. It should be noted that any negative variance in this area will approximately correlate to an offsetting positive underspend variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances.

Revenue Code	Revenue Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b><i>Finance and Corporate Services</i></b>		<b>178,370</b>	<b>65,000</b>	<b>113,370</b>	<b>174.4%</b>	<b>-</b>
10250	Information & Communication Technology Services – Prepaid Grant Funds Utilised	117,370	-	117,370	100.0%	-
<b><i>Community and Commercial Services</i></b>		<b>17,426</b>	<b>424,708</b>	<b>(407,282)</b>	<b>(95.9%)</b>	<b>(229,181)</b>
10540	Recreation Administration	-	102,500	(102,500)	(100.0%)	(25,625)
10542	Club Development	-	11,550	(11,550)	(100.0%)	(11,550)
10590	Naturaliste Community Centre	-	93,400	(93,400)	(100.0%)	(23,350)
10900	Cultural Planning – Prepaid Grant Funds Utilised	-	13,750	(13,750)	(100.0%)	-
B1361	YCAB (Youth Precinct Foreshore)	-	11,125	(11,125)	(100.0%)	(11,125)
B9717	Airport Construction, Existing Terminal Upgrade	-	46,485	(46,485)	(100.0%)	(46,485)
C6087	Airport Construction Stage 2, Landside Civils & Services Inf	-	27,372	(27,372)	(100.0%)	(27,372)
C6099	Airport Development - Project Expenses	-	101,100	(101,100)	(100.0%)	(101,100)

<b><i>Planning and Development Services</i></b>		<b>1,690,566</b>	<b>886,000</b>	<b>804,566</b>	<b>90.8%</b>	<b>366,604</b>
10801	Sustainability	330,000	370,000	(40,000)	(10.8%)	(60,000)
B1015	Hithergreen District Bushfire Brigade (donated assets)	463,413	-	463,413	100.0%	463,413
B1024	Wilyabrup Bushfire Brigade (donated assets)	235,977	-	235,977	100.0%	-
B1029	Busselton Branch SES (donated assets)	181,984	-	181,984	100.0%	-
C3223	Dunsborough Non-Potable Water Network	479,191	516,000	(36,809)	(7.1%)	(36,809)
<b><i>Engineering and Works Services</i></b>		<b>22,501,302</b>	<b>33,583,638</b>	<b>(11,082,336)</b>	<b>(33.0%)</b>	<b>(12,948,821)</b>
A0001	Kaloorup Road Bridge 3380 – Main Roads Grant	-	39,000	(39,000)	(100.0%)	-
A0006	Roy Road - Bridge Construction - Bridge 3373A – Main Roads Grant	-	87,000	(87,000)	(100.0%)	(87,000)
A0008	Layman Road Bridge - 3438 – Main Roads Grant	-	234,000	(234,000)	(100.0%)	(234,000)
A0022	Yallingup Beach Road Bridge - 3347 – Federal Capital Grant	-	700,000	(700,000)	(100.0%)	-
A0023	Kaloorup Road Bridge – 3381 – Federal Capital Grant	-	936,000	(936,000)	(100.0%)	(273,000)
A0024	Boallia Road Bridge – 4854 – Federal Capital Grant	-	575,000	(575,000)	(100.0%)	(143,750)
A0025	Tuart Drive Bridge 0238 – Developer Cont. Utilised	510,989	3,010,989	(2,500,001)	(83.0%)	(1,008,241)
A0026	Gale Road Bridge 3408A – Main Roads Grant	-	90,000	(90,000)	(100.0%)	(90,000)
A0200	Donated Bridges	3,929,239	-	3,929,239	100.0%	-
B9591	Performing Arts Convention Centre – Federal Capital Grant	-	7,551,000	(7,551,000)	(100.0%)	(1,858,500)
B9612	Churchill Park Renew Sports Lights – State Capital Grant	36,429	72,850	(36,422)	(50.0%)	36,429
B9614	Dunsborough Lakes Sporting Precinct- Pavilion/Changeroom Fac. - Developer Cont. Utilised	16,172	1,300,000	(1,283,828)	(98.8%)	(1,300,000)
B9621	Bovell Construction of Changerooms – State Capital Grant	-	90,000	(90,000)	(100.0%)	(90,000)
B9622	Dunsborough Youth Centre Building Construction – State Capital Grant	-	80,000	(80,000)	(100.0%)	(80,000)
B9999	Donated Buildings	30,000	-	30,000	100.0%	-

C0050	Forth Street Groyne Carpark - Formalise and Seal - Developer Cont. Utilised	-	11,350	(11,350)	(100.0%)	(11,350)
C0064	Dunsborough Lakes Sporting Precinct (Stage 1) – Carparking - Developer Cont. Utilised	532,369	800,000	(267,631)	(33.5%)	(800,000)
C1511	RBFS Various Grant Applications - Developer Cont. Utilised	-	15,900	(15,900)	(100.0%)	(15,900)
C1753	Eagle Bay Viewing Platform - Developer Cont. Utilised	82,743	95,450	(12,707)	(13.3%)	(12,707)
C3116	Dawson Park (Mcintyre St Pos) – Developer Cont. Utilised	116,742	154,200	(37,458)	(24.3%)	(108,575)
C3214	Kingsford Road - POS Upgrade – Developer Cont. Utilised	143,263	181,450	(38,187)	(21.0%)	(109,624)
C3215	Monash Way - POS Upgrade – Developer Cont. Utilised	148,138	161,850	(13,712)	(8.5%)	(85,651)
C3216	Wagon Road - POS Upgrade – Developer Cont. Utilised	190,721	161,650	29,071	18.0%	(52,269)
C3217	Limestone Quarry - POS Upgrade – Developer Cont. Utilised	140,457	161,650	(21,193)	(13.1%)	(140,880)
C3218	Dolphin Road - POS Upgrade – Developer Cont. Utilised	142,758	86,100	56,658	65.8%	(33,976)
C3219	Kingfish/ Costello - POS Upgrade – Developer Cont. Utilised	38,628	86,300	(47,672)	(55.2%)	(81,223)
C3225	Dunsborough Lakes Sporting Precinct (Stage 1) – Developer Cont. Utilised	1,196,504	1,338,000	(141,496)	(10.6%)	(1,192,502)
C3238	Vasse River - General Upgrade – Developer Cont. Utilised	-	28,500	(28,500)	(100.0%)	(28,500)
C3241	Outdoor Spaces (Gen cap alloc for courts, flood lights etc.) – State Capital Grant	-	100,000	(100,000)	(100.0%)	(100,000)
C3244	Dunsborough Lakes Sporting Precinct - Outdoor Courts – Developer Cont. Utilised	397,091	650,000	(252,909)	(38.9%)	(371,412)
C3246	Bovell - Connection of Services – State Capital Grant	-	210,000	(210,000)	(100.0%)	(210,000)

D0009	Busselton LIA - Geocatch Drain Partnership WSUD Improvements – Developer Cont. Utilised	-	30,000	(30,000)	(100.0%)	(30,000)
D2000	Donated Assets Drainage	2,470,181	1,200,000	1,270,181	105.8%	(714,234)
F0084	Thompson Way - New Path – Contributions	36,818	-	36,818	100.0%	-
F0112	Causeway Road Shared Path – State Capital Grant	-	98,500	(98,500)	(100.0%)	-
F1003	Donated Assets Footpaths & Cycleways	958,983	400,000	558,983	139.7%	(40,760)
F1022	Buayanyup Drain Shared Path – Developer Cont. Utilised	183,251	200,800	(17,549)	(8.7%)	(200,800)
S0048	Bussell Highway – Developer Cont. Utilised	450,920	837,600	(386,680)	(46.2%)	(124,364)
S0076	Kaloorup Road (Stage 1) – Main Roads Direct Grant	346,029	653,050	(307,021)	(47.0%)	141,779
S0078	Sugarloaf Road – State Capital Grant	302,993	804,000	(501,007)	(62.3%)	-
S0321	Yoongarillup Road - Second Coat Seal – MR Capital Grant	52,459	100,000	(47,541)	(47.5%)	52,459
S0331	Barracks Drive Spray Seal – MR Capital Grant	67,256	130,980	(63,724)	(48.7%)	67,256
S0332	Inlet Drive Spray Seal – MR Capital Grant	16,274	47,000	(30,726)	(65.4%)	16,274
S0333	Chapman Crescent Spray Seal – MR Capital Grant	26,583	78,000	(51,417)	(65.9%)	26,583
S0334	Chapman Hill Road – MR Capital Grant	1,114,346	1,496,000	(381,654)	(25.5%)	502,727
S0335	Kaloorup Road – MR Capital Grant	420,400	481,900	(61,500)	(12.8%)	299,925
S0336	Wildwood Road – MR Capital Grant	1,801,423	1,875,500	(74,077)	(3.9%)	(468,875)
W0030	Donated Roads	2,747,979	2,500,000	247,979	9.9%	(3,626,801)
W0274	Rendezvous Road Spray Seals – Developer Cont. Utilised	262,661	47,916	214,745	448.2%	166,829

## 8. Capital Expenditure

YTD there is an underspend variance of 52%, or \$33.9M, in total capital expenditure, with YTD actual at \$31.2M against the YTD budget of \$65M. A large portion of this positive underspend variance is offset by the negative variance in Non-Operating Grants, Contributions & Subsidies discussed above, with the remainder offset by the negative variances in Transfers From Reserves and Restricted Assets related to funds held aside for these projects. The attachments to this report include detailed listings of all capital expenditure (project) items, however the main areas of YTD variance are summarised as follows:

Cost Code	Cost Code Description	Actual YTD \$	Amended Budget YTD \$	Variance YTD \$	Variance YTD %	Change in Variance Current Month \$
<b>Land</b>		-	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>	<b>6,762</b>
10610	Property Services Administration	-	50,000	50,000	100.0%	6,762
This is a contingency fund for costs associated with land acquisition or disposal under the LTFP, such as advertising costs in relation to the proposed disposition of freehold land holdings at Ambergate.						
<b>Buildings</b>		<b>7,078,870</b>	<b>22,872,632</b>	<b>15,793,762</b>	<b>69.1%</b>	<b>126,701</b>
B9614	Dunsborough Lakes Sporting Precinct-Pavilion /Changeroom Facilities	15,225	1,300,000	1,284,775	98.8%	205,112
There has been minimal expenditure to date as works have not yet commenced. The design is currently under review to achieve budget alignment in consultation with user groups.						
B9012	Civic and Administration Building Replacement of Cladding	432,531	500,000	67,469	13.5%	400,000
There was a savings to budget on this project of approximately \$68K, which will remain in the admin building reserve.						
Various	Busselton Performing Arts Convention Centre	5,682,964	18,550,297	12,867,333	69.4%	<b>(974,110)</b>
Construction commenced in February, a lot later than originally forecast. Unspent budget at June 30 will remain in reserve and restricted assets to be carried over into the following financial year.						
B9200	Mosquito Control Storage Shed	1,210	95,000	93,790	98.7%	95,000
Apart from some initial planning design, this project did not commence. Funds will remain in reserve, with the project to be carried over and relisted in combination with the Hanger Upgrade Project at the airport (where the Mozzie Control Shed was to be located).						
B9300/1/2	Aged Housing Capital Improvements	58,018	235,800	177,782	75.4%	46,567
Budgeted works were proposed to separate the power and drainage that service Winderlup Court and Winderlup Villas. Western Power have now confirmed that separation of power is not required. Refurbishment of two units have been completed, with a carry over of approximately \$49K of the underspend into next FY relating to carport works.						
B9596	GLC Building Improvements	95,846	285,150	189,304	66.4%	66,497
Stage 1 storage (internal store rooms) improvements have been completed, along with upgrades to electrical and mechanical switchboards. Projects to be completed FY 22-23 (carried over and re-listed), include Stage 2 of the storage improvements (approx. 20m x 6m shed to rear of stadium), improvement to stadium ventilation, upgrade works to the café, and reinstatement of ceilings to reception.						
B9605	Energy Efficiency Initiatives (Various Buildings)	161,818	187,100	25,282	13.5%	16,354
Due to contractor availability it was not possible to expend this budget in its entirety. Unspent funds have been carried over and remain in reserve.						
B9610	Old Butter Factory	17,991	6,000	<b>(11,991)</b>	<b>(199.8%)</b>	-
The YTD overspend is due to the retention monies owing to the contractor on final completion of project. These were not factored in at the time of developing the budget.						

B9611	Smiths Beach New Public Toilet	1,755	250,000	248,245	99.3%	(1,755)
<p>Notification has been received by the entity that currently supplies the water that they are no longer able to supply water for City toilets.</p> <p>As such an MOU is being reviewed by the property team to establish viability of infrastructure works and costs for water supply. A clearing permit application is also underway, however all other activity on the project has been put on hold until these issues are resolved.</p> <p>It is likely that this project will need to be re-listed in next financial year's budget, with the funding remaining in reserve until then as well.</p>						
B9612	Churchill Park Renew Sports Lights	144,597	332,850	188,253	56.6%	119,520
<p>The installation of both the new oval lighting and renewed lighting at the trotting track has commenced. There is a budget amendment pending as the costs will exceed budget. The project was anticipated to be completed by June 30, however lack of consistent contractor availability has caused this project to be carried over into the next financial year.</p>						
B9613	CCTV Installation	29,921	50,000	20,079	40.2%	-
<p>The CCTV installation at the GLC is complete, with the intention of using the remaining funds to upgrade corresponding components in the CCTV infrastructure to improve the overall system and allow for future expansion. This however, did not occur by year end, but may happen some time in the 22/23 year, funded from the annual municipal allocation for this area.</p>						
B9615	Naturaliste Community Centre AMP	(495)	72,000	72,495	100.7%	-
<p>These works for the new storage facilities were delayed due to contractor availability. They may be re listed into next financial year at a later date.</p>						
B9616	Buildings Asset Management Plan High Use Allocation	61,236	150,000	88,764	59.2%	65,479
<p>Much of the spend in this area was purely maintenance related and was re-allocated against the operational budget. The resulting underspend against budget at year end is largely offset by the overspend in operations due to the re-allocation of actual maintenance costs.</p>						
B9617	Buildings AMP Renewal Allocation - Meelup Ablution	70,297	200,000	129,703	64.9%	(37,591)
<p>This project was delivered significantly under budget.</p>						
B9621	Bovell Construction of Changerooms	17,606	90,000	72,394	80.4%	90,000
<p>Costs represent deposits for the initial design, supply and installation of ablutions. The incomplete portion of this fully grant funded project has been re-listed for completion in the 22/23 budget.</p>						
B9720	BMRA Hangars	-	210,000	210,000	100.0%	-
<p>This tender will not be awarded this FY due to staff / resource shortages and the budget allocation will need to be rolled over into next FY. This piece of work will be picked up by the Airport Business Development Officer position, funding endorsed by Council at 11 May Council meeting.</p>						
B9808	Busselton Jetty Tourist Park Upgrade	4,314	50,000	45,686	91.4%	25,000
<p>Timing Issue - capital works upgrades that cannot be done until after Easter (the tourist season). The Facilities team are expecting to raise purchase orders and confirm works before the end of this financial year.</p>						

<b>Plant &amp; Equipment</b>		<b>1,126,898</b>	<b>2,890,000</b>	<b>1,763,102</b>	<b>61.0%</b>	<b>(118,365)</b>
10250	Information & Communication Technology Services	-	40,000	40,000	100.0%	-
Vehicle now due to be delivered July. The budget for this will be carried over in the Plant Reserve and re-listed for expenditure in the 22/23 budget year.						
10372	Dunsborough Cemetery	2,727	20,000	17,273	86.4%	-
The budget is for maintenance trailers for the cemetery, both for grave shoring equipment and watering equipment. The delay in procurement of these items is due to current material and supply related issues. The trailers have in fact been ordered, however delivery is not expected until October. The budget for this will be carried over in the Cemetery Reserve and re-listed for expenditure in the 22/23 budget year.						
10630	Economic and Business Development Administration	-	75,000	75,000	100.0%	-
The budget relates to the replacement of two vehicles. Due to supply chain issues, these purchases have been carried over and re-listed in the 22/23 budget.						
10920	Environmental Health Services Administration	-	40,000	40,000	100.0%	-
Vehicle will be ordered when new officer appointed. This will be carried over and re-listed in the 22/23 budget.						
10950	Animal Control	-	50,000	50,000	100.0%	-
Ute for rangers was ordered in May and was delivered in June, however supplier invoicing was not forthcoming by year end cut-off and the cost was not accrued into the 21/22 financial year. Funds will remain in the Plant Reserve, and be used to pay for the vehicle in July.						
11001	Engineering Services Administration	-	35,000	35,000	100.0%	-
Vehicle due in November 2022. The budget for this will be carried over in the Plant Reserve and re-listed for expenditure in the 22/23 budget year.						
11107	Engineering Services Design	69,015	185,000	115,986	62.7%	-
Survey equipment worth \$73K incorrectly budgeted here, but actual cost has been allocated under Furniture & Office Equipment. 2 x cars delivered. A new survey ute was ordered in May, but is not expected to be delivered and paid for until October, so the budgeted for this will be carried over and re-listed in the 22/23 budget.						
11151	Airport Operations	-	15,000	15,000	100.0%	-
Slasher (tractor mounted) not yet ordered. The requirements have been re-assessed, with a new specification solution re-budgeted in 22/23						
11401	Depot Workshop	-	10,000	10,000	100.0%	-
The budget is for a replacement hydraulic press. Specification requirements are being reviewed in light of supply chain issues, with the replacement being deferred and no plan to re-list in 22/23.						
11402	Plant Purchases (P10)	420,639	896,000	475,361	53.1%	-
Bin cleaning trailer not yet ordered and will be carried over and re-listed in the 22/23 budget. DWF site ute to be held and not replaced at this time. New waste truck to be delivered in July, with budget carried over and re-listed.						
11403	Plant Purchases (P11)	141,086	579,000	437,914	75.6%	(600)
An RFQ for 3 x light trucks is in progress. Irrigation ute and Parks maintenance ute not yet ordered, waiting feedback on requirements from P&Gs team. Budgets for all of these will be carried over and re-listed.						
11404	Plant Purchases (P12)	88,453	515,000	426,547	82.8%	-
Specification development for 2 x light trucks and the associated RFQ for a new grader is still in progress. Budgets for all of these will be carried over and re-listed.						

11407	P&E - P&G Smart Technologies	88,141	100,000	11,859	11.9%	(63,141)
<p>\$35k was used for smart technologies incorporated into select public BBQ's located in the more remote areas of the City. \$28k was used to replace the foreshore wind turbines with an alternate solar option and \$25k was outlaid to upgrade 3G to 4G irrigation technologies. Unspent funds will remain in reserve.</p>						
11500	Operations Services Administration	39,931	75,000	35,069	46.8%	-
<p>Vehicle ordered, delivery now expected in July. The budget for this will be carried over in the Plant Reserve and re-listed for expenditure in the 22/23 budget year.</p>						
G0013	Domestic Organics Collections (FOGO)	30,083	-	(30,083)	(100.0%)	(10,737)
<p>At the time of setting the budget of \$75K for investigative works and FOGO trials, it was unknown what sort of activities would be undertaken. As such, the full year budget of \$75K has been allocated to an operational contractors line, where in fact we needed to purchase some monitoring equipment to affix to the trucks. There is an underspend against budget in the contractor line that will offset this spend against a nil budget.</p>						
<b><i>Furniture &amp; Office Equipment</i></b>		<b>405,559</b>	<b>854,368</b>	<b>448,809</b>	<b>52.5%</b>	<b>216,911</b>
10250	Information & Communication Technology Services	221,955	441,800	219,845	49.8%	186,411
<p>Underspend is due to not yet ordering ICT asset replacement items. This is due to be ordered in the coming months though actual delivery may not occur for some time due to global supply chain issues. Unspent budget will remain in reserve, to be carried over and re-listed in the 22/23 budget.</p>						
10558	Events	-	200,000	200,000	100.0%	-
<p>The budget YTD represents the carry-over from the 20/21 year for the electronic billboard. The initial tender process closed with three responses over the forecast budget. The tender was not awarded and it was agreed at the November MERG meeting to restructure the tender with options. A new tender has been issued which closed on 14 April 2022, and received 9 submissions. A preferred tenderer has been identified, approvals and final costings are currently being sought before the tender is awarded. This has been identified as a carryover into 2022/23, with the tender expected to be awarded in July 2022.</p>						
10590	Naturaliste Community Centre	26,654	60,000	33,346	55.6%	(1,978)
<p>Overall underspend is as a result of unsuccessful CCCF capital grant application 50/50 contribution of \$33.4k.</p>						
10591	Geographe Leisure Centre	11,840	30,000	18,160	60.5%	30,000
<p>The \$11.8K was expensed for indoor pool blankets, in time for winter, with remaining budget \$18K for replacement of fitness equipment to be carried over and re-listed in the 22/23 budget.</p>						
10900	Cultural Planning	11,722	50,968	39,246	77.0%	2,477
<p>The underspent budget in this area is due to the carryover of the Sculpture by the Bay acquisitive art award, due to the cancellation of the event this year, as well as the latest Vasse Village artwork which is in design and will be installed next financial year. The Vasse Village artwork is funded from the public art reserve and contributions from the developer and business owners.</p>						
11107	Engineering Services Design	73,211	-	(73,211)	(100.0%)	-
<p>Cost of new survey equipment that was incorrectly budgeted for under Plant &amp; Equipment, instead of Furniture &amp; Office Equipment. There is an offsetting underspend in that area.</p>						
B1350	Churchill Park- Other Buildings	-	26,450	26,450	100.0%	-
<p>The budget relates to the storage facility project. Discussions are still progressing with the Stakeholders, delaying construction until a later date.</p>						

B1450	Depot Building-Busselton	19,844	-	(19,844)	(100.0%)	-
Expenditure was for 8 sit-to-stand workstations at the depot administration building. There was no budget for this particular line, however it was believed at the time of procurement that it would be offset by considerable savings in other areas (note the \$449K savings against budget for total Furniture & Equipment).						
<b>Infrastructure</b>		<b>22,623,149</b>	<b>38,449,114</b>	<b>15,825,965</b>	<b>41.2%</b>	<b>2,269,044</b>
Various	Roads	9,462,386	12,746,794	3,284,408	25.8%	570,328
Impacting this variance are the outcomes from discussions with Council in September/October 2021 where it was decided that the current capital works program would be spread over 18 months extending into the 2022/23 financial year; some projects that were put on hold given the heated state of the economy impacting on the availability of contractors and overall increased costs.						
<ul style="list-style-type: none"> <li>44% of the variance values at \$1.522m is attributable to both Bussell Highway and Sugarloaf Road Regional Road Group projects that are being carried forward;</li> <li>13% values at \$455k is attributable to the final works on the Road Safety Program projects on Wildwood and Chapman Hill road.</li> </ul>						
Various	Bridges	1,258,487	6,849,989	5,591,502	81.6%	1,687,372
Major bridge works are completed by Main Roads.						
At June 30 works had been completed on the Bussell Highway bridge #241, Yallingup Beach Road bridge #3347 and the Tuart Drive bridge #0238.						
The City has limited control over Main Roads scheduling and it is often the case some Bridge projects have been carried over. The City was previously notified that bridge works on Layman Road, Kaloorup Road, Boallia Road & Gale Road values at \$2.308m would not commence until the 2022/23 financial year.						
Various	Car Parks	1,185,864	1,960,600	774,736	39.5%	(50,639)
\$183k of the Dunsborough Lakes Sporting Precinct car parking budget totalling \$800k where unexpended, this project is still in progress.						
The following two projects were not completed in the year and thus represent under expenditures as at June 30:						
<ul style="list-style-type: none"> <li>Dunsborough Chieftain Crescent Carpark Extension with an annual budget \$240k.</li> <li>Hotel Site 2 Carpark \$230k.</li> </ul>						
Various	Footpaths & Cycleways	996,171	1,944,200	948,029	48.8%	12,296
Only \$74k of the \$500k budget for the stage 2 Busselton CBD Footpath Renewal project was outlaid in the year; the project was temporarily put on-hold pending further review as a potential re list.						
\$194K of the variance is associated with the Causeway Road Shared Path project where tendered prices came in higher than anticipated and thus the project will be relisted at a greater amount in 2022/23. Both the Arnup Drive Footpath project \$70k) and the Dunsborough Centennial Park Project (\$99k) did not proceed and have been re-budgeted into the 2022/23 financial year.						
Parks, Gardens & Reserves		9,277,590	14,270,842	4,993,252	35.0%	(76,157)
Various	Busselton Jetty - Capital Expenditure	99,930	817,550	717,620	87.8%	513,949
A significant amount of the costs incurred in the year were maintenance in nature and not capital and as such those costs were reassigned to Operations as the costs cannot be capitalised. This has created this large capital variance.						
Various	Coastal & Boating	673,160	1,116,800	443,640	39.7%	(533,310)
\$224k of the variance is attributable to both the stage 2 West Busselton & Forth Street seawall works. A report to Council in late January resulted in a decision to only proceed with the West Busselton works at this time with some of these costs to be offset by the Fourth Street Seawall project that has been put on hold. This project represents a carry over.						
\$155k of the variance is associated with a Coastal Adaptation project re the Mitigation of Coastal Flooding. Planning for this project has been completed with works to be carried out in the 2022/23 financial year.						

Various	Waste Services	1,020,616	2,292,500	1,271,884	55.5%	482,520
The Busselton Landfill Post-Closure Capping, Rehab & Remediation works budgeted at \$1M did not commence as works were paused while awaiting DWER's instruction around remediation options associated with property classifications. Focus for the financial year thus shifted to stage 1 earthworks for the construction of Dunsborough Landfill Cell 2.						
Various	Townscape & Vasse River	67,577	1,114,067	1,046,490	93.9%	(393,182)
No townscape works of any significance associated with projects in this category were commenced, however planning is well advanced. The townscape works in Dunsborough valued at \$1.057m will be carried over and re-listed in the 22/23 financial year budget.						
Various	Other P&G Infrastructure	7,416,307	8,929,925	1,513,618	16.9%	(146,134)
There were 45 individual Parks & Gardens capital projects budgeted in the financial year ranging in value from between a mere \$1.8K to \$2.1M. \$703k of the year end variance was associated with the Dunsborough Lakes Sporting Precinct project that is well under way and will now extend in to the 2022/23 financial year.						
Various	Drainage	343,693	311,605	(32,088)	(10.3%)	46,565
The City's drainage project on Carey street finished up \$39k over budget this was offset by the Carey Street footpath coming in \$50k under budget.						
Various	Regional Airport & Industrial Park Infrastructure	98,958	365,084	266,126	72.9%	79,279
YTD actual is made up of four separate account strings all part of the Airport development project. Some are completed (underspent) and others will be carried over for completion in the next financial year.						

## 9. Proceeds From Sale of Assets

YTD there has only been \$258K worth of sale of assets recorded against the YTD budget of \$776K. This is due to the continuing delays in delivery of acquisitions, and the associated transfer to auction of the vehicles being replaced. Some vehicles that were planned to be traded/auctioned have also been retained and redeployed instead.

## 10. Proceeds from From Sale of Assets Held for Resale

The amount of \$2.5M represents the sale of the Ambergate Land which was not included in the original budget. It is classified separate to the Proceeds From Sale of Assets above due to its re-classification as being "Held for Resale" by the auditors at the end of last financial year.

## 11. Proceeds from New Loans

YTD it was forecast that the self-supporting loan to BJINC of \$4M for the AUDC project would have been drawn. This will no longer be proceeding. A further \$125K of self-supporting loans to community groups was also forecasted to have been drawn and on-lent by this stage of the financial year. The combination of these items accounts for the \$4.125M negative variance YTD.

This is offset by a corresponding positive timing variance of \$4.125M in Advances to Community Groups.

## 12. Self Supporting Loans – Repayments of Principal

This line is \$178K under budget mainly due to the AUDC loan not proceeding, but is offset by part of the positive variance in Total Loan Repayments, where the City is not required to repay those budgeted amounts associated with the un-drawn self-supporting loans.

**13. Total Loan Repayments - Principal**

Repayments of the principal on loans is \$422K under budget YTD, mainly due to the loan for the BPACC not proceeding in the timeframe as budgeted, as well as the cancellation of the AUDC project and hence the non-draw down of the associated self-supporting loan to BJINC (offset per above).

**14. Advances to Community Groups**

Although it is not possible to predict when these loans will be applied for, the negative variance is 100% offset by the positive variance in Proceeds from New Loans outlined above. YTD the variance is \$4.125M mainly due to the AUDC being cancelled.

**15. Transfer to Restricted Assets**

There is a YTD variance in transfers to Restricted Assets of \$28.1M because there is usually no budget for this item during the year. The transfers are usually not possible to predict, and are fully reconciled only at year end.

At the time of budgeting it is not possible to predict what grants will be received, and in what timeframe, nor when they will be spent and hence potentially transferred to Restricted Assets (or unspent portions thereof).

YTD, loans of \$20M were received for BPACC that were transferred to restricted assets (\$10M of which was budgeted for per a budget amendment for an additional \$10M borrowing), until utilized, as well as \$14M in various government grants, plus \$1.8M in Roadwork Bonds, and \$2.2M in various developer contributions, deposits and bonds.

**16. Transfer from Restricted Assets**

YTD, there has been \$21.9M transferred from Restricted Assets into the Municipal Account. The transfers are usually not possible to predict, and are fully reconciled only at year end.

This was attributable to \$12.3M of grant money for works completed and reconciled, \$1.1M of Roadwork Bonds, \$484K of caravan park deposit refunds, utilization of \$5.7M of restricted loan money (BPACC), and \$2.3M of various other bonds and deposits returned or utilised.

**17. Transfer to Reserves**

YTD, there has been \$6.9M more transferred to reserves than budgeted due to:

- receiving the \$2M of Financial Assistance Grants for the 2022/23 year in advance. This was put aside in the Prepaid Grants Reserve to be utilised next financial year;
- the \$2.5M proceeds from sale of the Ambergate land was also set aside in the Strategic Projects Reserve, which was not forecast in the original budget;
- \$100K more interest than expected due to increasing rates;
- \$661K more to the Airport Reserve due to a much higher than expected net profit position;
- \$413K more to the Jetty Reserve due to a much higher than expected net profit position;
- \$71K more to the Aged Housing Reserves due to a much higher than expected net profit positions;
- \$465K more to the Long Service Leave Reserve;
- Approximately \$84K less received in various developer contributions than budgeted, transferred to the various precinct reserves;
- \$59K less transferred to the plant reserve due to deferral of the trade in of vehicles as expected due to supply chain issues for the replacements;

- \$97K more to the Cemetery Reserve;
- \$770K more to the Waste Reserve due a high net surplus position against budget.

### 18. Transfer from Reserves

YTD, there has been \$18.5M less transferred from reserves than budgeted YTD. This is due to significantly less reserve funded jobs being completed than was originally forecast.

#### Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30<sup>th</sup> June 2022 the value of the City's invested funds decreased from \$104.5M as at 31<sup>st</sup> May 2022 to \$95.5M.

As at 30<sup>th</sup> June 2022 the 11AM (an intermediary account which offers immediate access to the funds compared to the term deposits) account balance is \$11.5M, down from \$20.5 M as at 31<sup>st</sup> May 2022.

The decrease of \$9.0M in 11am account is due to:

- Deduction of \$9M from the 11am account, with the funds being transferred to the cheque account to meet normal operating expenses.

During the month of June 2022 seven term deposits totalling the amount of \$20.5M matured. These were renewed for a further 186 days at 2.5% on average.

The official cash rate increased during the month of June by 0.5% from 0.35% to 0.85%. Further increases are expected in the coming months further increasing the cash rate. This will result in higher interest earnings for the City, although future borrowings will incur higher rates also.

#### Borrowings Update

During the month no new loans were drawn, with \$698K principal and \$269K in interest repaid on existing loans. The attached Loan Schedule outlines the status of all existing loans YTD.

#### Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during June 2022 are provided below to ensure there is appropriate oversight and awareness.

Date	Payee	Description	\$ Amount
23/06/22	Telstra	Monthly Telstra Home Internet – M. Archer	\$95.00
		<b>TOTAL</b>	<b>\$95.00</b>

#### Donations & Contributions Received

During the month no non-infrastructure asset (bridges, roads, POS etc), donations or contributions were received.

#### Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

Any financial implications are detailed within the context of this report.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

**CONCLUSION**

As at 30<sup>th</sup> June 2022, the City's net current position stands at \$507K. The City's financial performance is considered satisfactory, and cash reserves remain strong.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

City of Busselton  
Loan Schedule - as at 30 June 2022

Purpose	Loan Number	Institution	Budgeted	Term (Years)	Expiry	Actual Interest Rate	2021/22 Actual New Loans	2021/22 Actual Principal Repayments	2021/22 Balance of Principal Owing	2021/22 Actual Interest Repayments	Budget	2021/22 Budget New Loans	2021/22 Budget Principal Repayments	Budget	2021/22 Budget Interest Repayments
			Interest Rate %								Principal 1 July 2021			Principal Outstanding 30 June 2022	
<b>Council Loans</b>															
<b>Administration</b>															
Civic and Administration Centre	207	WATC	4.51	20	Jun-34	4.51		774,864	12,595,043	590,000	13,369,907	-	(774,864)	12,595,043	(590,000)
<b>Other Property and Services</b>															
Lot 40 Vasse Highway	210	WATC	3.61	10	Dec-25	3.61	-		850,000	30,685	850,000	-	-	850,000	(30,685)
<b>Recreation and Culture</b>															
Geothermal Heating GLC	202	WATC	3.98	10	Jun-23	3.98	60,958	63,421	63,421	4,048	124,379	-	(60,958)	63,421	(4,048)
Busselton Foreshore	204	WATC	4.36	15	Jun-29	4.36	72,352	604,663	604,663	28,346	677,015	-	(72,352)	604,663	(28,346)
GLC Extensions	205	WATC	3.92	10	Jun-24	3.92	131,942	279,840	279,840	14,218	411,782	-	(131,942)	279,840	(14,218)
Busselton Foreshore	209	WATC	3.45	12	Jun-27	3.45	549,793	3,061,200	3,061,200	121,266	3,610,993	-	(549,793)	3,061,200	(121,266)
Busselton Foreshore	211	WATC	2.55	8	Oct-24	2.55	384,003	1,003,817	1,003,817	31,737	1,387,820	-	(384,003)	1,003,817	(31,737)
Busselton Foreshore Jetty Precinct	215	WATC	3.25	10	Apr-28	3.25	237,180	1,595,480	1,595,480	57,650	1,832,659	-	(237,180)	1,595,480	(57,650)
Tennis Club Facility	216	WATC	3.25	10	Apr-28	3.25	260,898	1,755,027	1,755,027	63,415	2,015,925	-	(260,898)	1,755,027	(63,415)
Lot 10 Commonage Road	217	WATC	3.25	10	Apr-28	3.25	151,795	1,021,107	1,021,107	36,896	1,172,902	-	(151,795)	1,021,107	(36,896)
Busselton Tennis Club	218	WATC	2.21	10	Jun-29	2.21	118,433	906,314	906,314	21,670	1,024,747	-	(118,433)	906,314	(21,670)
Performing Arts / Convention Centre	225	WATC	1.46	10	Dec-31	2.10	5,000,000	225,924	4,774,076	44,596	-	5,000,000	(467,852)	4,532,148	(70,446)
Performing Arts / Convention Centre	226	WATC	2.02	15	Dec-36	2.39	5,000,000	139,529	4,860,472	50,940	-	5,000,000	(143,468)	4,856,532	(50,139)
Performing Arts / Convention Centre	228	WATC		20	Jun-42	3.86	5,000,000		5,000,000		-	5,000,000	-	5,000,000	-
Performing Arts / Convention Centre	229	WATC		17	Jun-39	3.77	5,000,000		5,000,000		-	5,000,000	-	5,000,000	-
<b>Transport</b>															
Land Acquisition for Parking	203	WATC	4.19	8	Sep-21	4.19		40,142	-	420	40,142	-	(40,142)	-	(420)
Airport Jet A1 Installation	206	WATC	3.92	10	Jun-24	3.92		38,483	81,620	4,147	120,103	-	(38,483)	81,620	(4,147)
Airport Freight Hub Stage 1	219	WATC	2.21	10	Jun-29	2.21		140,225	1,073,076	25,657	1,213,301	-	(140,225)	1,073,076	(25,657)
							<b>20,000,000</b>	<b>3,326,520</b>	<b>44,525,155</b>	<b>1,125,690</b>	<b>27,851,675</b>	<b>20,000,000</b>	<b>(3,572,388)</b>	<b>44,279,287</b>	<b>(1,150,740)</b>
<b>Self-Supporting Loans</b>															
<b>Recreation and Culture</b>															
Busselton Football and Sportsman's Club	208	WATC	2.93	10.25	Apr-25	2.93		3,051	9,705	340	12,756	-	(3,051)	9,705	(340)
Dunsborough and Districts Country Club	212	WATC	3.04	10	May-27	3.04		11,187	61,291	2,119	72,479	-	(11,187)	61,291	(2,119)
Geographe Bay Yacht Club	213	WATC	3.04	10	May-27	3.04		9,814	53,764	1,859	63,578	-	(9,813)	53,764	(1,859)
Dunsborough and Districts Country Club	214	WATC	3.19	10	Sep-27	3.19		10,613	64,777	2,321	75,390	-	(10,613)	64,777	(2,321)
Busselton Tennis Club	220	WATC	1.37	7	Sep-26	1.37		7,011	30,889	483	37,900	-	(7,011)	30,889	(483)
Busselton Hockey Club Stadium	221	WATC	1.31	10	Jun-30	1.31		4,302	36,517	514	40,819	-	(4,302)	36,517	(514)
Busselton Golf Club	222	WATC	1.45	10	Jun-31	1.45		10,297	99,703	1,666	110,000	-	(10,297)	99,703	(1,666)
Dunsborough Bay Yacht Club (part of Community Group 21/22 budget)	223	WATC	2.77	5	Dec-26	1.57	25,000	2,413	22,587	239	-	25,000	(2,413)	22,587	(239)
Geographe Bay Yacht Club (part of Community Group 21/22 budget)	224	WATC	2.77	10	Dec-31	2.42	50,000	2,224	47,776	440	-	50,000	(2,224)	47,776	(440)
Community Groups 21/22 \$200K (remaining portion of budget)	New	WATC	2.77								-	125,000	(4,578)	120,422	(1,002)
<b>Economic Services</b>															
Geographe Bay Tourism Association	201	WATC	4.76	10	Sep-21	4.76		3,100	-	37	3,100	-	(3,100)	-	(37)
MRBTA - Ancient Lands Discovery Park	227	WATC	2.77	10	Mar-32	2.77	1,250,000	27,227	1,222,773	9,978	-	1,250,000	(23,576)	1,226,424	(17,231)
Jetty AUDC	New	WATC	2.77								-	4,000,000	(174,868)	3,825,132	(54,797)
							<b>1,325,000</b>	<b>91,239</b>	<b>1,649,782</b>	<b>19,996</b>	<b>416,021</b>	<b>5,450,000</b>	<b>(267,033)</b>	<b>5,598,988</b>	<b>(83,048)</b>
<b>Total - Council and Self-supporting Loans</b>							<b>21,325,000</b>	<b>3,417,759</b>	<b>46,174,937</b>	<b>1,145,687</b>	<b>28,267,696</b>	<b>25,450,000</b>	<b>(3,839,421)</b>	<b>49,878,275</b>	<b>(1,233,787)</b>

City of Busseton

Statement of Financial Activity

Year to Date As At 30 June 2022

	2021/2022 Actual YTD	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2021/22 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	54,785,774	54,933,780	54,933,780	54,933,780	54,933,780	-0.27%
Operating Grants, Subsidies and Contributions	6,166,651	4,891,906	4,730,088	4,891,906	4,730,088	26.06%
Fees & Charges	19,528,793	18,102,218	18,102,218	18,102,218	18,102,218	7.88%
Other Revenue	771,797	414,950	414,950	414,950	414,950	86.00%
Interest Earnings	754,276	609,250	609,250	609,250	609,250	23.80%
Gain on Sale of Non-Current Asset	462,502	0	0	0	0	100.00%
Fair Value Adjustment to Assets	461,893	0	0	0	0	100.00%
	<b>82,931,686</b>	<b>78,952,104</b>	<b>78,790,286</b>	<b>78,952,104</b>	<b>78,790,286</b>	<b>5.04%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(33,845,687)	(34,562,209)	(34,562,209)	(34,562,209)	(34,562,209)	2.07%
Materials & Contracts	(19,308,656)	(21,316,296)	(20,245,296)	(21,316,296)	(20,245,296)	9.42%
Utilities (Gas, Electricity, Water etc)	(2,750,011)	(2,774,773)	(2,774,773)	(2,774,773)	(2,774,773)	0.89%
Depreciation on non current assets	(24,553,323)	(24,957,238)	(24,957,238)	(24,957,238)	(24,957,238)	1.62%
Insurance Expenses	(783,825)	(777,707)	(777,707)	(777,707)	(777,707)	-0.79%
Other Expenditure	(4,335,025)	(9,685,100)	(9,685,100)	(9,685,100)	(9,685,100)	55.24%
Allocations	1,249,155	2,167,220	2,167,220	2,167,220	2,167,220	42.36%
	<b>(84,327,372)</b>	<b>(91,906,103)</b>	<b>(90,835,103)</b>	<b>(91,906,103)</b>	<b>(90,835,103)</b>	<b>8.25%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(1,235,227)	(1,262,247)	(1,262,247)	(1,262,247)	(1,262,247)	2.14%
	<b>(1,235,227)</b>	<b>(1,262,247)</b>	<b>(1,262,247)</b>	<b>(1,262,247)</b>	<b>(1,262,247)</b>	<b>2.14%</b>
Non-Operating Grants, Subsidies and Contributions	24,387,664	34,959,346	34,846,780	34,959,346	34,846,780	-30.24%
Profit on Asset Disposals	68,489	46,714	46,714	46,714	46,714	46.61%
Loss on Asset Disposals	(748,170)	(65,149)	(65,149)	(65,149)	(65,149)	-1048.40%
	<b>23,707,983</b>	<b>34,940,911</b>	<b>34,828,345</b>	<b>34,940,911</b>	<b>34,828,345</b>	<b>-32.15%</b>
<b>Net Result</b>	<b>21,077,070</b>	<b>20,724,665</b>	<b>21,521,281</b>	<b>20,724,665</b>	<b>21,521,281</b>	<b>1.70%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	24,553,323	24,957,238	24,957,238	24,957,238	24,957,238	
Donated Assets	(12,055,549)	(5,600,000)	(5,600,000)	(5,600,000)	(5,600,000)	
(Profit)/Loss on Sale of Assets	679,681	18,435	18,435	18,435	18,435	
Allocations & Other Adjustments	(299,435)	0	0	0	0	
Deferred Pensioner Movements (Non-current)	(16,835)	0	0	0	0	
Recording of Employee Benefit and Other Provisions (NC)	(115,299)	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	644,956	0	0	0	0	
Future Obligations Net Movements (NC)	1,041,349	(3,055,520)	(3,008,812)	(3,055,520)	(3,008,812)	
Fair value and Gain on Sale Adjustment	(891,161)	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(7,078,870)	(22,922,632)	(22,838,597)	(22,922,632)	(22,838,597)	69.12%
Plant & Equipment	(1,126,898)	(2,890,000)	(2,870,000)	(2,890,000)	(2,870,000)	61.01%
Furniture & Equipment	(405,559)	(854,368)	(828,800)	(854,368)	(828,800)	52.53%
Infrastructure	(22,623,149)	(38,449,114)	(38,334,501)	(38,449,114)	(38,334,501)	41.16%
Proceeds from Sale of Assets	257,564	776,071	776,071	776,071	776,071	-66.81%
Proceeds from Sale of Non-Current Asset Held for Resale	2,500,000	0	0	0	0	100.00%
Proceeds from New Loans	21,325,000	25,450,000	15,450,000	25,450,000	15,450,000	-16.21%
Self Supporting Loans - Repayment of Principal	91,238	267,033	267,033	267,033	267,033	-65.83%
Total Loan Repayments - Principal	(3,417,758)	(3,839,418)	(3,839,418)	(3,839,418)	(3,839,418)	10.98%
Repayment Capital Lease	(489,200)	(489,199)	(489,199)	(489,199)	(489,199)	0.00%
Advances to Community Groups	(1,325,000)	(5,450,000)	(5,450,000)	(5,450,000)	(5,450,000)	75.69%
Transfer to Restricted Assets	(38,082,534)	(10,021,740)	(21,740)	(10,021,740)	(21,740)	-280.00%
Transfer from Restricted Assets	21,914,275	1,735,682	1,688,974	1,735,682	1,688,974	1162.57%
Transfer to Reserves	(30,016,913)	(23,109,232)	(22,109,232)	(23,109,232)	(22,109,232)	-29.89%
Transfer from Reserves	21,918,677	40,401,901	39,381,069	40,401,901	39,381,069	-45.75%
Opening Funds Surplus/ (Deficit)	2,448,380	2,448,380	2,448,380	2,448,380	2,448,380	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>507,353</b>	<b>98,182</b>	<b>1,118,182</b>	<b>98,182</b>	<b>1,118,182</b>	

**City of Busselton**

**Net Current Position**

**Year to Date As At 30 June 2022**

	2021/22 Actual	2021/22 Amended Budget	2021/22 Original Budget	2020/21 Actual
	\$	\$	\$	\$
<b>NET CURRENT ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash - Unrestricted	0	3,147,819	4,167,819	5,498,018
Cash - Restricted	97,960,213	64,627,260	54,720,367	73,659,438
Sundry Debtors	3,327,834	2,263,362	2,263,362	2,229,605
Rates Outstanding - General	120,738	586,388	586,388	586,388
Stock on Hand	935,800	900,000	900,000	936,902
	<u>102,344,585</u>	<u>71,524,829</u>	<u>62,637,936</u>	<u>82,910,351</u>
<b>LESS: CURRENT LIABILITIES</b>				
Bank Overdraft	304,759	0	0	0
Sundry Creditors	3,572,260	6,799,387	6,799,387	6,802,533
Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Performance Bonds	4,069,438	3,424,482	3,424,482	3,424,482
	<u>7,946,457</u>	<u>14,223,869</u>	<u>14,223,869</u>	<u>13,963,559</u>
Current Position (inclusive of Restricted Funds)	94,398,128	57,300,960	48,414,067	68,946,792
Add: Cash Backed Obligations Liability (C)	0	4,000,000	4,000,000	3,736,544
Add: Cash Backed Liabilities (Deposits & Bonds)	4,069,438	3,424,482	3,424,482	3,424,482
Less: Cash - Restricted Funds	(97,960,213)	(64,627,260)	(54,720,367)	(73,659,438)
<b>NET CURRENT ASSET POSITION</b>	<u>507,353</u>	<u>98,182</u>	<u>1,118,182</u>	<u>2,448,380</u>

**City of Busseton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30 June 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	50,000	50,000	50,000	50,000	-100.00%
	0	50,000	50,000	50,000	50,000	-100.00%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Dunsborough Lakes</b>						
B9614 Dunsborough Lakes Sporting Precinct-Pavilion/Changeroom Fac.	15,225	1,300,000	1,300,000	1,300,000	1,300,000	98.83%
	15,225	1,300,000	1,300,000	1,300,000	1,300,000	98.83%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre Minor Upgrades	760	0	0	0	0	0.00%
B9012 Civic and Administration Building Replacement of Cladding	431,771	500,000	500,000	500,000	500,000	13.65%
	432,531	500,000	500,000	500,000	500,000	13.49%
<b>Major Project - BPACC</b>						
B9538 Weld Theatre	0	130,000	130,000	130,000	130,000	100.00%
B9591 Performing Arts Convention Centre	0	18,420,297	18,420,297	18,420,297	18,420,297	100.00%
B9623 BPACC - Construction	5,212,810	0	0	0	0	0.00%
B9624 BPACC - Contingency	7,899	0	0	0	0	0.00%
B9626 BPACC - Design of Structure / Professional Fees	461,253	0	0	0	0	0.00%
B9628 BPACC - Utility Costs	1,003	0	0	0	0	0.00%
	5,682,964	18,550,297	18,550,297	18,550,297	18,550,297	69.36%
<b>Buildings (Other)</b>						
B9200 Mosquito Control Storage Shed	1,210	95,000	95,000	95,000	95,000	98.73%
B9300 Aged Housing Capital Improvements - Winderlup	47,006	81,200	81,200	81,200	81,200	42.11%
B9301 Aged Housing Capital Improvements - Harris Road	2,662	73,000	73,000	73,000	73,000	96.35%
B9302 Aged Housing Capital Improvements - Winderlup Court (City)	8,351	81,600	81,600	81,600	81,600	89.77%
B9407 Busseton Senior Citizens	114,966	111,750	111,750	111,750	111,750	-2.88%
B9596 GLC Building Improvements	95,846	285,150	285,150	285,150	285,150	66.39%
B9605 Energy Efficiency Initiatives (Various Buildings)	161,818	187,100	187,100	187,100	187,100	13.51%
B9608 Demolition Allocation (Various Buildings)	24,109	25,000	25,000	25,000	25,000	3.56%
B9610 Old Butter Factory	17,991	6,000	6,000	6,000	6,000	-199.85%
B9611 Smiths Beach New Public Toilet	1,755	250,000	250,000	250,000	250,000	99.30%
B9612 Churchill Park Renew Sports Lights	144,597	332,850	212,850	332,850	212,850	56.56%
B9613 CCTV Installation	29,921	50,000	50,000	50,000	50,000	40.16%
B9615 Naturaliste Community Centre AMP	(495)	72,000	72,000	72,000	72,000	100.69%
B9616 Buildings Asset Management Plan High Use Allocation	61,236	150,000	150,000	150,000	150,000	59.18%
B9617 Buildings AMP Renewal Allocation - Meelup Ablution	70,297	200,000	200,000	200,000	200,000	64.85%
B9619 Railway House Public Ablution Improvements	15,822	14,000	14,000	14,000	14,000	-13.01%
B9620 YCAB/ SLSC Improvements	12,914	19,000	19,000	19,000	19,000	32.03%
B9621 Bovell Construction of Changerooms	17,606	90,000	90,000	90,000	90,000	80.44%
B9622 Dunsborough Youth Centre Building Construction	70,927	80,000	80,000	80,000	80,000	11.34%
B9711 Busseton Airport - Building	5,629	12,200	12,200	12,200	12,200	53.86%
B9717 Airport Construction, Existing Terminal Upgrade	39,670	46,485	82,450	46,485	82,450	14.66%
B9720 BMRA Hangars	0	210,000	210,000	210,000	210,000	100.00%
B9808 Busseton Jetty Tourist Park Upgrade	4,314	50,000	50,000	50,000	50,000	91.37%
	948,150	2,522,335	2,438,300	2,522,335	2,438,300	62.41%
<b>Total Buildings</b>	<b>7,078,870</b>	<b>22,872,632</b>	<b>22,788,597</b>	<b>22,872,632</b>	<b>22,788,597</b>	<b>69.05%</b>
<b>Plant &amp; Equipment</b>						
10250 Information & Communication Technology Services	0	40,000	40,000	40,000	40,000	100.00%
10372 Dunsborough Cemetery	2,727	20,000	20,000	20,000	20,000	86.36%
10380 Busseton Library	31,805	40,000	40,000	40,000	40,000	20.49%
10540 Recreation Administration	39,931	40,000	40,000	40,000	40,000	0.17%
10610 Property Services Administration	36,082	35,000	35,000	35,000	35,000	-3.09%
10630 Economic and Business Development Administration	0	75,000	75,000	75,000	75,000	100.00%
10810 Statutory Planning	34,807	35,000	35,000	35,000	35,000	0.55%
10830 Environmental Management Administration	34,507	35,000	35,000	35,000	35,000	1.41%
10920 Environmental Health Services Administration	0	40,000	40,000	40,000	40,000	100.00%
10950 Animal Control	0	50,000	50,000	50,000	50,000	100.00%
11000 Engineering & Works Services Support	50,332	50,000	50,000	50,000	50,000	-0.66%
11101 Engineering Services Administration	0	35,000	35,000	35,000	35,000	100.00%
11107 Engineering Services Design	69,015	185,000	185,000	185,000	185,000	62.69%
11151 Airport Operations	0	15,000	15,000	15,000	15,000	100.00%
11202 Building Facilities - Weather Station Installations	10,280	20,000	0	20,000	0	48.60%
11401 Depot Workshop	0	10,000	10,000	10,000	10,000	100.00%
11402 Plant Purchases (P10)	420,639	896,000	896,000	896,000	896,000	53.05%
11403 Plant Purchases (P11)	141,086	579,000	579,000	579,000	579,000	75.63%
11404 Plant Purchases (P12)	88,453	515,000	515,000	515,000	515,000	82.82%
11407 P&E - P&G Smart Technologies	88,141	100,000	100,000	100,000	100,000	11.86%
11500 Operations Services Administration	39,931	75,000	75,000	75,000	75,000	46.76%
12602 Busseton CBD Maintenance	9,079	0	0	0	0	0.00%

**City of Busseton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30 June 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
60013 Domestic Organics Collections (FOGO)	30,083	0	0	0	0	0.00%
	<b>1,126,898</b>	<b>2,890,000</b>	<b>2,870,000</b>	<b>2,890,000</b>	<b>2,870,000</b>	<b>61.01%</b>
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	221,955	441,800	441,800	441,800	441,800	49.76%
10380 Busseton Library	24,228	21,150	21,150	21,150	21,150	-14.55%
10558 Events	0	200,000	200,000	200,000	200,000	100.00%
10590 Naturaliste Community Centre	26,654	60,000	60,000	60,000	60,000	55.58%
10591 Geographe Leisure Centre	11,840	30,000	30,000	30,000	30,000	60.53%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	11,722	50,968	25,400	50,968	25,400	77.00%
11107 Engineering Services Design	73,211	0	0	0	0	0.00%
B1000 Administration Building- 2-16 Southern Drive	6,104	14,000	14,000	14,000	14,000	56.40%
B1350 Churchill Park- Other Buildings	0	26,450	26,450	26,450	26,450	100.00%
B1450 Depot Building-Busseton	19,844	0	0	0	0	0.00%
G0031 Dunsborough Waste Facility	0	0	0	0	0	0.00%
	<b>405,559</b>	<b>854,368</b>	<b>828,800</b>	<b>854,368</b>	<b>828,800</b>	<b>52.53%</b>
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>8,611,326</b>	<b>26,667,000</b>	<b>26,537,397</b>	<b>26,667,000</b>	<b>26,537,397</b>	<b>67.71%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Roads</b>						
50026 Payne Road	22,350	30,000	30,000	30,000	30,000	25.50%
50048 Bussell Highway	616,954	1,197,100	1,197,100	1,197,100	1,197,100	48.46%
50070 Peel & Queen Street Roundabout Service Relocation	995,137	990,500	610,500	990,500	610,500	-0.47%
50072 Kaloorup Road - Reconstruct and Seal Shoulders	104,491	130,300	130,300	130,300	130,300	19.81%
50076 Kaloorup Road (Stage 1)	585,682	979,550	979,550	979,550	979,550	40.21%
50077 Ludlow-Hithergreen Stage 2 Reconstruct & Widen	204,963	203,364	360,000	203,364	360,000	-0.79%
50078 Sugarloaf Road	454,490	1,206,000	1,206,000	1,206,000	1,206,000	62.31%
50321 Yoongarillup Road - Second Coat Seal	52,459	100,000	100,000	100,000	100,000	47.54%
50328 Wonnerup South Road Second Coat Seal	153	0	0	0	0	-100.00%
50329 Georgette Street Reconstruction	(3,641)	0	0	0	0	-100.00%
50330 Hakea Way Asphalt Overlay	(1,313)	0	0	0	0	-100.00%
50331 Barracks Drive Spray Seal	67,256	130,980	130,980	130,980	130,980	48.65%
50332 Inlet Drive Spray Seal	16,274	47,000	47,000	47,000	47,000	65.38%
50333 Chapman Crescent Spray Seal	26,583	78,000	78,000	78,000	78,000	65.92%
50334 Chapman Hill Road	1,114,346	1,496,000	1,496,000	1,496,000	1,496,000	25.51%
50335 Kaloorup Road	420,400	481,900	481,900	481,900	481,900	12.76%
50336 Wildwood Road	1,801,617	1,875,500	1,875,500	1,875,500	1,875,500	3.94%
T0020 Capel Tutunup Road	16,205	0	0	0	0	-100.00%
V0007 Causeway Road - Molloy Street Intersection	5,416	375,000	375,000	375,000	375,000	98.56%
W0006 Nuttman Road	17,450	0	0	0	0	-100.00%
W0067 Ford Road Reconstruct and Asphalt Overlay	38,087	0	0	0	0	-100.00%
W0075 Ludlow Hithergreen Road	68,183	57,000	57,000	57,000	57,000	-19.62%
W0114 Wonnerup South Road	35,486	70,000	70,000	70,000	70,000	49.31%
W0121 Geographe Bay Road Quindalup	(8,284)	0	0	0	0	-100.00%
W0231 Carey Street - Asphalt Overlay & Kerb	10,586	0	0	0	0	-100.00%
W0246 Barnard Park East Foreshore Stage 2 Capital Works	402,988	403,000	403,000	403,000	403,000	0.00%
W0247 Harvest Road Asphalt Overlay Kerb & Footpath	2,445	0	0	0	0	-100.00%
W0254 Bird Crescent Asphalt Overlay	(9,402)	0	0	0	0	-100.00%
W0258 Jingarie Place Reconstruction	(22,661)	0	0	0	0	-100.00%
W0264 Caves Road - Median Crossing	2,390	20,350	20,350	20,350	20,350	88.25%
W0265 Seascape Rise - Road Safety Upgrade	406,460	236,000	236,000	236,000	236,000	-72.23%
W0266 Layman Road Pull Over Bay	(6,318)	0	0	0	0	-100.00%
W0267 Road Safety Signage Infrastructure	69,191	30,250	30,250	30,250	30,250	-128.73%
W0268 Boallia Road Reconstruct and Widen	459,323	804,000	804,000	804,000	804,000	42.87%
W0269 Dunsborough Lakes Drive Asphalt Overlay	147,662	130,000	130,000	130,000	130,000	-13.59%
W0270 Geographe Bay Road (Mann Street End) Asphalt Overlay	216,343	259,000	259,000	259,000	259,000	16.47%
W0271 Gifford Road Reconstruction	222,947	334,000	334,000	334,000	334,000	33.25%
W0273 Monaghans Way Asphalt Overlay	125,453	124,500	124,500	124,500	124,500	-0.77%
W0274 Rendezvous Road Spray Seals	374,396	565,000	565,000	565,000	565,000	33.74%
W0275 Sayers Street Asphalt Overlay	48,269	43,500	43,500	43,500	43,500	-10.96%
W0276 Cape Naturaliste Road - School Warden Crossing Upgrade	52,230	60,000	60,000	60,000	60,000	12.95%
W0277 Commonage & Hayes Road Intersection Safety works	2,049	41,000	41,000	41,000	41,000	95.00%
W0278 Florence Road Resheet	6,941	10,000	10,000	10,000	10,000	30.59%
W0279 Hanaby Road Resheet	43,098	26,200	26,200	26,200	26,200	-64.49%
W0280 Jacka Road Resheet	21,337	20,000	20,000	20,000	20,000	-6.68%
W0281 Williamson Road Resheet	34,785	33,000	33,000	33,000	33,000	-5.41%
W0282 Wilyabrup Road Resheet	99,236	79,000	79,000	79,000	79,000	-25.62%
W0284 Haag Road Resheet	74,871	79,800	79,800	79,800	79,800	6.18%
W0285 Peel Terrace Butter Factory Pedestrian Refuge Construction	27,026	0	0	0	0	-100.00%
	<b>9,462,386</b>	<b>12,746,794</b>	<b>12,523,430</b>	<b>12,746,794</b>	<b>12,523,430</b>	<b>25.77%</b>
<b>Bridges</b>						
A0001 Kaloorup Road Bridge 3380	0	39,000	0	39,000	0	100.00%

**City of Busseton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30 June 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	87,000	87,000	87,000	87,000	100.00%
A0008 Layman Road Bridge - 3438	0	234,000	234,000	234,000	234,000	100.00%
A0014 Bussell Highway - 0241	744,000	744,000	744,000	744,000	744,000	0.00%
A0022 Yallingup Beach Road Bridge - 3347	700	700,000	700,000	700,000	700,000	99.90%
A0023 Kaloorup Road Bridge - 3381	1,940	936,000	975,000	936,000	975,000	99.79%
A0024 Boallia Road Bridge - 4854	0	1,009,000	1,009,000	1,009,000	1,009,000	100.00%
A0025 Tuart Drive Bridge 0238	511,847	3,010,989	3,010,989	3,010,989	3,010,989	83.00%
A0026 Gale Road Bridge 3408A	0	90,000	90,000	90,000	90,000	100.00%
	<b>1,258,487</b>	<b>6,849,989</b>	<b>6,849,989</b>	<b>6,849,989</b>	<b>6,849,989</b>	<b>81.63%</b>
<b>Car Parks</b>						
C0043 Administration Building Carpark	50,737	33,000	33,000	33,000	33,000	-53.75%
C0044 Meelup Coastal Nodes - Carpark upgrade	(2,752)	0	0	0	0	0.00%
C0047 Dunsborough Town Centre Carparking	33,289	240,000	240,000	240,000	240,000	86.13%
C0050 Forth Street Groyne Carpark - Formalise and Seal	0	53,450	53,450	53,450	53,450	100.00%
C0053 Car Parking - Rear of Hotel Site 1	16,536	33,850	33,850	33,850	33,850	51.15%
C0054 Barnard East Car Parking	104,950	104,950	104,950	104,950	104,950	0.00%
C0055 Barnard Park East Foreshore Car Parking	292,350	292,350	292,350	292,350	292,350	0.00%
C0056 Hotel Site 2 Carpark	720	230,000	230,000	230,000	230,000	99.69%
C0064 Dunsborough Lakes Sporting Precinct (Stage 1) - Carparking,	616,628	800,000	800,000	800,000	800,000	22.92%
C0065 Meelup Coastal Parking & Landscaping	73,406	173,000	173,000	173,000	173,000	57.57%
	<b>1,185,864</b>	<b>1,960,600</b>	<b>1,960,600</b>	<b>1,960,600</b>	<b>1,960,600</b>	<b>39.52%</b>
<b>Footpath and Cycleways</b>						
F0067 Beach Road Dunsborough Footpath	10,395	0	0	0	0	0.00%
F0089 Barnard East Footpaths	89,050	89,050	89,050	89,050	89,050	0.00%
F0090 DAI - Disability Access	15,941	17,000	17,000	17,000	17,000	6.23%
F0094 Georgette Street	(7,792)	12,950	12,950	12,950	12,950	160.17%
F0096 Stanley Place	(20,710)	0	0	0	0	0.00%
F0098 Dunsborough Centennial Park Project	616	100,000	100,000	100,000	100,000	99.38%
F0100 Busseton Foreshore Improvements	38,851	39,650	39,650	39,650	39,650	2.02%
F0102 Busseton CBD Footpath Renewal	74,001	500,000	500,000	500,000	500,000	85.20%
F0103 Carey Street Footpath Construction	169,785	220,000	220,000	220,000	220,000	22.82%
F0104 Ridgeway Drive Footpath Construction	2,400	0	0	0	0	0.00%
F0105 End of Trip Footpath Construction	11,211	10,000	10,000	10,000	10,000	-12.11%
F0106 Wayfinding Signage - Footpath & Cycleways	15,042	12,000	12,000	12,000	12,000	-25.35%
F0107 Arnup Drive Footpath Construction	328	70,000	70,000	70,000	70,000	99.53%
F0108 Backhouse / Falkingham Footpath Construction	10,303	8,000	8,000	8,000	8,000	-28.79%
F0109 Joseph Drive Footpath Construction	15,495	20,000	20,000	20,000	20,000	22.52%
F0110 Sloan Drive Footpath	81,704	94,500	94,500	94,500	94,500	13.54%
F0111 Cook Street Footpath	15,651	33,250	33,250	33,250	33,250	52.93%
F0112 Causeway Road Shared Path	2,545	197,000	197,000	197,000	197,000	98.71%
F1022 Buayanyp Drain Shared Path	471,354	520,800	520,800	520,800	520,800	9.49%
	<b>996,171</b>	<b>1,944,200</b>	<b>1,944,200</b>	<b>1,944,200</b>	<b>1,944,200</b>	<b>48.76%</b>
<b>Parks, Gardens and Reserves</b>						
<b>Busseton Jetty</b>						
C3497 Busseton Jetty - Capital Expenditure	99,930	817,550	817,550	817,550	817,550	87.78%
	99,930	817,550	817,550	817,550	817,550	87.78%
<b>Coastal &amp; Boating</b>						
C0311 Stinger Control	12,616	45,000	45,000	45,000	45,000	71.96%
C2512 Sand Re-Nourishment	0	0	100,000	0	100,000	0.00%
C1511 RBFS Various Grant Applications	0	31,800	31,800	31,800	31,800	100.00%
C2530 Coastal Structures (West Busseton Seawall - Stage 2)	609,183	410,000	410,000	410,000	410,000	-48.58%
C2532 Coastal Adaptation: Mitigation of Coastal Flooding (Drain M)	44,600	200,000	200,000	200,000	200,000	77.70%
C2533 Coastal Adaptation: Forth St (Stage 2)	6,761	430,000	430,000	430,000	430,000	98.43%
	<b>673,160</b>	<b>1,116,800</b>	<b>1,216,800</b>	<b>1,116,800</b>	<b>1,216,800</b>	<b>39.72%</b>
<b>Waste Services</b>						
C2006 Depot Washdown Facility Upgrades	5,800	82,500	82,500	82,500	82,500	92.97%
C3474 Regional Waste Hub Development	0	50,000	50,000	50,000	50,000	100.00%
C3479 Vidler Road Waste Site Capital Improvements	21,045	50,000	50,000	50,000	50,000	57.91%
C3481 Transfer Station Development	41,625	200,000	200,000	200,000	200,000	79.19%
C3489 Liquid Waste Pond Renewal Works	409,599	410,000	410,000	410,000	410,000	0.10%
C3491 Busseton Landfill Post-closure Capping, Rehab & Remediation	0	1,000,000	1,000,000	1,000,000	1,000,000	100.00%
C3492 City Lined Landfill Stage 2 - Preliminary Works	542,547	500,000	500,000	500,000	500,000	-8.51%
	<b>1,020,616</b>	<b>2,292,500</b>	<b>2,292,500</b>	<b>2,292,500</b>	<b>2,292,500</b>	<b>55.48%</b>
<b>Townscape &amp; Vasse River</b>						
C1006 Townscape Street Furniture Replacement - Dunsborough	0	0	15,000	0	15,000	0.00%
C1012 Townscape Street Furniture Replacement - Busseton	0	0	10,000	0	10,000	0.00%
C1026 Townscape Works Dunsborough	61,003	1,057,567	1,057,567	1,057,567	1,057,567	94.23%
C3130 Vasse Birchfields Bore	3,025	0	0	0	0	0.00%
C3166 Vasse River Foreshore - Bridge to Bridge	3,548	28,000	28,000	28,000	28,000	87.33%
C3238 Vasse River - General Upgrade	0	28,500	28,500	28,500	28,500	100.00%
C3243 Vasse River - Ongoing Restoration of River Habitat	0	0	640,000	0	640,000	0.00%
	<b>67,577</b>	<b>1,114,067</b>	<b>1,779,067</b>	<b>1,114,067</b>	<b>1,779,067</b>	<b>93.93%</b>
<b>Other P&amp;G Infrastructure</b>						
C1605 Busseton Cemetery Infrastructure Upgrades	24,574	40,000	40,000	40,000	40,000	38.56%
C1609 Pioneer Cemetery - Implement Conservation Plan	5,411	20,000	20,000	20,000	20,000	72.94%

**City of Busseton**  
**Capital Construction & Acquisition Report**  
**Property, Plant & Equipment, Infrastructure**  
**Year to date as at 30 June 2022**

Description	2020/21 Actual	2020/21 Amended Budget YTD	2020/21 Original Budget YTD	2020/21 Amended Budget	2020/21 Original Budget	2020/21 Budget YTD Variance
C1610 Dunsborough Cemetery	0	20,300	20,300	20,300	20,300	100.00%
C1752 Beach Access Improvements	0	0	40,000	0	40,000	0.00%
C1753 Eagle Bay Viewing Platform	82,743	95,450	95,450	95,450	95,450	13.31%
C3006 Playgrounds General - Replacement of playground equipment	15,416	25,000	25,000	25,000	25,000	38.34%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	353	0	25,000	0	25,000	0.00%
C3046 Dunsborough - BMX / Skatebowl	9,545	10,000	10,000	10,000	10,000	4.55%
C3048 BBQ Placement and Replacement	9,586	10,000	10,000	10,000	10,000	4.14%
C3116 Dawson Park (Mcintyre St Pos)	155,385	182,200	182,200	182,200	182,200	14.72%
C3122 Rails to Trails - Continuation of Implementation Plan	11,756	100,000	100,000	100,000	100,000	88.24%
C3143 NCC Infrastructure	8,000	0	0	0	0	0.00%
C3177 Shade Sail Program	3,586	100,000	100,000	100,000	100,000	96.41%
C3189 Barnard East Conservation Area	25,954	30,000	30,000	30,000	30,000	13.49%
C3193 Cricket Wicket Renewal	7,364	15,000	15,000	15,000	15,000	50.91%
C3198 Vasse SAR Area General Improvements to the Area	78,388	65,000	65,000	65,000	65,000	-20.60%
C3200 Provenge SAR Area General Improvements to the Area	25,287	80,000	80,000	80,000	80,000	68.39%
C3202 Port Geographe Street Light Replacement	22,013	21,550	21,550	21,550	21,550	-2.15%
C3203 Port Geographe General Improvements/ Foreshore	20,483	50,875	50,875	50,875	50,875	59.74%
C3206 Landscaping - Old Busseton Tennis Club Site	(3,392)	0	0	0	0	0.00%
C3207 Barnard East Underground Power	155,792	158,300	158,300	158,300	158,300	1.58%
C3208 Barnard East Landscaping	150	150	150	150	150	0.00%
C3210 McBride Park - POS Upgrade	1,864	1,850	1,850	1,850	1,850	-0.75%
C3211 Tulloh St (Geographe Bay Road) - POS Upgrade	82,944	88,250	88,250	88,250	88,250	6.01%
C3212 Siesta Park -Beach Access - POS Upgrade	2,111	0	0	0	0	0.00%
C3213 Cabarita Road - POS Upgrade	26,173	28,150	28,150	28,150	28,150	7.02%
C3214 Kingsford Road - POS Upgrade	143,263	181,450	181,450	181,450	181,450	21.05%
C3215 Monash Way - POS Upgrade	148,138	161,850	161,850	161,850	161,850	8.47%
C3216 Wagon Road - POS Upgrade	190,721	161,650	161,650	161,650	161,650	-17.98%
C3217 Limestone Quarry - POS Upgrade	140,457	161,650	161,650	161,650	161,650	13.11%
C3218 Dolphin Road - POS Upgrade	142,997	86,100	86,100	86,100	86,100	-66.08%
C3219 Kingfish/ Costello - POS Upgrade	38,628	86,300	86,300	86,300	86,300	55.24%
C3220 Quindalup Old Tennis Courts Site - POS Upgrade	56,880	48,700	48,700	48,700	48,700	-16.80%
C3223 Dunsborough Non-Potable Water Network	1,474,979	1,486,900	1,486,900	1,486,900	1,486,900	0.80%
C3224 Dunsborough Nature Based Playground	0	40,000	40,000	40,000	40,000	100.00%
C3225 Dunsborough Lakes Sporting Precinct (Stage 1)	1,522,969	2,117,950	2,117,950	2,117,950	2,117,950	28.09%
C3226 Mitchell Park Upgrade	798,830	836,300	836,300	836,300	836,300	4.48%
C3227 Barnard Park East Foreshore Landscaping	1,016,887	1,005,100	351,100	1,005,100	351,100	-1.17%
C3229 Hotel Site 2 Landscaping	0	150,000	150,000	150,000	150,000	100.00%
C3232 Irrigation Renewal	20,164	20,000	20,000	20,000	20,000	-0.82%
C3233 Allan Street Cycleway Lighting	19,730	10,000	10,000	10,000	10,000	-97.30%
C3235 Eastern Link Landscaping	221,142	224,750	224,750	224,750	224,750	1.61%
C3236 Dunsborough Foreshore Lighting	14,565	14,750	20,750	14,750	20,750	1.26%
C3237 King Street Landscaping Stage 2	6,900	6,900	6,900	6,900	6,900	0.00%
C3239 Foreshore Busseton - High Street to Carey Street	0	0	20,000	0	20,000	0.00%
C3240 Foreshore Yallingup Capital	0	0	10,000	0	10,000	0.00%
C3241 Outdoor Spaces (Gen cap alloc for courts, flood lights etc.)	0	100,000	200,000	100,000	200,000	100.00%
C3244 Dunsborough Lakes Sporting Precinct - Outdoor Courts	541,613	650,000	650,000	650,000	650,000	16.67%
C3246 Bovell - Connection of Services	139,932	210,000	210,000	210,000	210,000	33.37%
C3247 King Street POS Shower (inc Dog Shower)	0	5,000	5,000	5,000	5,000	100.00%
C3248 Beach Shower Morgan Street, Geographe	6,029	7,500	7,500	7,500	7,500	19.61%
C3451 Aged Housing Infrastructure (Upgrade)	0	15,000	15,000	15,000	15,000	100.00%
	7,416,307	8,929,925	8,476,925	8,929,925	8,476,925	16.95%
<b>Sub-Total Parks, Gardens &amp; Reserves</b>	<b>9,277,590</b>	<b>14,270,842</b>	<b>14,582,842</b>	<b>14,270,842</b>	<b>14,582,842</b>	<b>34.99%</b>
<b>Drainage</b>						
D0009 Busseton LIA - Geocatch Drain Partnership WSUD Improvements	22,923	30,000	30,000	30,000	30,000	23.59%
D0025 Carey Street Drainage Upgrade	320,770	281,605	281,605	281,605	281,605	-13.91%
	<b>343,693</b>	<b>311,605</b>	<b>311,605</b>	<b>311,605</b>	<b>311,605</b>	<b>-10.30%</b>
<b>Airport Industrial Parks</b>						
C6010 Airport Fencing Works	26,115	23,235	23,235	23,235	23,235	-12.40%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	26,857	27,372	88,600	27,372	88,600	1.88%
C6091 Airport Construction Stage 2, Noise Management Plan	0	213,377	50,000	213,377	50,000	100.00%
C6099 Airport Development - Project Expenses	45,985	101,100	0	101,100	0	54.51%
	<b>98,957</b>	<b>365,084</b>	<b>161,835</b>	<b>365,084</b>	<b>161,835</b>	<b>72.89%</b>
<b>Sub-Total Infrastructure</b>	<b>22,623,149</b>	<b>38,449,114</b>	<b>38,334,501</b>	<b>38,449,114</b>	<b>38,334,501</b>	<b>41.16%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>31,234,475</b>	<b>65,116,114</b>	<b>64,871,898</b>	<b>65,116,114</b>	<b>64,871,898</b>	<b>52.03%</b>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,471,766.45	1,712,272.40
Interest transfer to Reserves	5,249.25	2,928.00	2,928.00	2,928.00	2,928.00	10,393.54
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,377.68
Transfer to Muni	(217,201.04)	(435,150.00)	(435,150.00)	(435,150.00)	(435,150.00)	(252,277.17)
	<u>1,259,814.66</u>	<u>1,039,544.45</u>	<u>1,039,544.45</u>	<u>1,039,544.45</u>	<u>1,039,544.45</u>	<u>1,471,766.45</u>
<b>136 Airport Marketing and Incentive Reserve</b>						
Accumulated Reserves at Start of Year	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	5,287,407.24	4,073,790.64
Interest transfer to Reserves	22,547.76	10,519.00	10,519.00	10,519.00	10,519.00	26,202.80
Transfer from Muni	1,621,456.02	960,649.00	960,649.00	960,649.00	960,649.00	1,187,413.80
Transfer to Muni	(545,512.83)	(2,350,000.00)	(2,350,000.00)	(2,350,000.00)	(2,350,000.00)	0.00
	<u>6,385,898.19</u>	<u>3,908,575.24</u>	<u>3,908,575.24</u>	<u>3,908,575.24</u>	<u>3,908,575.24</u>	<u>5,287,407.24</u>
<b>143 Airport Noise Mitigation Reserve</b>						
Accumulated Reserves at Start of Year	796,147.75	796,147.75	796,147.75	796,147.75	796,147.75	904,896.43
Interest transfer to Reserves	2,684.92	1,585.00	1,585.00	1,585.00	1,585.00	5,553.88
Transfer to Muni	(115,139.08)	(361,927.00)	(198,550.00)	(361,927.00)	(198,550.00)	(114,302.56)
	<u>683,693.59</u>	<u>435,805.75</u>	<u>599,182.75</u>	<u>435,805.75</u>	<u>599,182.75</u>	<u>796,147.75</u>
<b>147 Airport Development Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,576.71
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	(199.03)
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,377.68)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>148 Airport Existing Terminal Building Reserve</b>						
Accumulated Reserves at Start of Year	206,250.11	206,250.11	206,250.11	206,250.11	206,250.11	122,795.41
Interest transfer to Reserves	1,047.52	411.00	411.00	411.00	411.00	1,176.70
Transfer from Muni	121,456.00	121,456.00	121,456.00	121,456.00	121,456.00	82,278.00
Transfer to Muni	(5,629.09)	(12,200.00)	(12,200.00)	(12,200.00)	(12,200.00)	0.00
	<u>323,124.54</u>	<u>315,917.11</u>	<u>315,917.11</u>	<u>315,917.11</u>	<u>315,917.11</u>	<u>206,250.11</u>
<b>106 Building Asset Renewal Reserve - General Buildings</b>						
Accumulated Reserves at Start of Year	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	2,093,333.64	1,483,242.45
Interest transfer to Reserves	9,708.62	4,163.00	4,163.00	4,163.00	4,163.00	9,568.91
Transfer from Muni	802,982.00	802,982.00	802,982.00	802,982.00	802,982.00	1,037,148.00
Transfer to Muni	(214,571.48)	(871,000.00)	(871,000.00)	(871,000.00)	(871,000.00)	(436,625.72)
	<u>2,691,452.78</u>	<u>2,029,478.64</u>	<u>2,029,478.64</u>	<u>2,029,478.64</u>	<u>2,029,478.64</u>	<u>2,093,333.64</u>
<b>404 Barnard Park Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	71,950.91	71,950.91	71,950.91	71,950.91	71,950.91	41,352.43
Interest transfer to Reserves	345.60	142.00	142.00	142.00	142.00	372.48
Transfer from Muni	33,693.00	33,693.00	33,693.00	33,693.00	33,693.00	30,226.00
Transfer to Muni	0.00	(12,500.00)	(12,500.00)	(12,500.00)	(12,500.00)	0.00
	<u>105,989.51</u>	<u>93,285.91</u>	<u>93,285.91</u>	<u>93,285.91</u>	<u>93,285.91</u>	<u>71,950.91</u>
<b>405 Railway House Building Reserve</b>						
Accumulated Reserves at Start of Year	56,792.82	56,792.82	56,792.82	56,792.82	56,792.82	36,854.54
Interest transfer to Reserves	229.92	114.00	114.00	114.00	114.00	303.28
Transfer from Muni	21,887.00	21,887.00	21,887.00	21,887.00	21,887.00	19,635.00
Transfer to Muni	(15,821.54)	(18,600.00)	(18,600.00)	(18,600.00)	(18,600.00)	0.00
	<u>63,088.20</u>	<u>60,193.82</u>	<u>60,193.82</u>	<u>60,193.82</u>	<u>60,193.82</u>	<u>56,792.82</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>406 Youth and Community Activities Building Reserve</b>						
Accumulated Reserves at Start of Year	123,843.84	123,843.84	123,843.84	123,843.84	123,843.84	80,356.10
Interest transfer to Reserves	548.54	247.00	247.00	247.00	247.00	647.74
Transfer from Muni	47,754.00	47,754.00	47,754.00	47,754.00	47,754.00	42,840.00
Transfer to Muni	(13,988.66)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	0.00
	<u>158,157.72</u>	<u>141,844.84</u>	<u>141,844.84</u>	<u>141,844.84</u>	<u>141,844.84</u>	<u>123,843.84</u>
<b>407 Busselton Library Building Reserve</b>						
Accumulated Reserves at Start of Year	57,065.29	57,065.29	57,065.29	57,065.29	57,065.29	111,021.85
Interest transfer to Reserves	300.52	114.00	114.00	114.00	114.00	347.44
Transfer from Muni	57,063.00	57,063.00	57,063.00	57,063.00	57,063.00	45,696.00
Transfer to Muni	(25,503.39)	(33,900.00)	(33,900.00)	(33,900.00)	(33,900.00)	(100,000.00)
	<u>88,925.42</u>	<u>80,342.29</u>	<u>80,342.29</u>	<u>80,342.29</u>	<u>80,342.29</u>	<u>57,065.29</u>
<b>131 Busselton Community Resource Centre Reserve</b>						
Accumulated Reserves at Start of Year	324,998.61	324,998.61	324,998.61	324,998.61	324,998.61	272,693.17
Interest transfer to Reserves	1,401.25	646.00	646.00	646.00	646.00	2,011.12
Transfer from Muni	96,305.00	96,305.00	96,305.00	96,305.00	96,305.00	86,394.00
Transfer to Muni	0.00	(37,550.00)	(37,550.00)	(37,550.00)	(37,550.00)	(36,099.68)
	<u>422,704.86</u>	<u>384,399.61</u>	<u>384,399.61</u>	<u>384,399.61</u>	<u>384,399.61</u>	<u>324,998.61</u>
<b>408 Busselton Jetty Tourist Park Reserve</b>						
Accumulated Reserves at Start of Year	636,808.00	636,808.00	636,808.00	636,808.00	636,808.00	222,752.80
Interest transfer to Reserves	3,036.87	1,268.00	1,268.00	1,268.00	1,268.00	1,737.99
Transfer from Muni	771,626.89	358,311.00	358,311.00	358,311.00	358,311.00	583,338.21
Transfer to Muni	(170,367.64)	(216,050.00)	(216,050.00)	(216,050.00)	(216,050.00)	(171,021.00)
	<u>1,241,104.12</u>	<u>780,337.00</u>	<u>780,337.00</u>	<u>780,337.00</u>	<u>780,337.00</u>	<u>636,808.00</u>
<b>409 Geopraphe Leisure Centre Building (GLC) Reserve</b>						
Accumulated Reserves at Start of Year	119,033.99	119,033.99	119,033.99	119,033.99	119,033.99	615,084.29
Interest transfer to Reserves	533.89	236.00	236.00	236.00	236.00	4,603.24
Transfer from Muni	290,406.00	290,406.00	290,406.00	290,406.00	290,406.00	260,521.00
Transfer to Muni	(95,845.68)	(285,150.00)	(285,150.00)	(285,150.00)	(285,150.00)	(761,174.54)
	<u>314,128.20</u>	<u>124,525.99</u>	<u>124,525.99</u>	<u>124,525.99</u>	<u>124,525.99</u>	<u>119,033.99</u>
<b>331 Joint Venture Aged Housing Reserve (Harris/ Winderlup)</b>						
Accumulated Reserves at Start of Year	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,363,306.16	1,237,306.78
Interest transfer to Reserves	5,297.92	2,713.00	2,713.00	2,713.00	2,713.00	8,097.32
Transfer from Muni	172,288.74	120,560.00	120,560.00	120,560.00	120,560.00	191,227.10
Transfer to Muni	(49,667.53)	(169,200.00)	(169,200.00)	(169,200.00)	(169,200.00)	(73,325.04)
	<u>1,491,225.29</u>	<u>1,317,379.16</u>	<u>1,317,379.16</u>	<u>1,317,379.16</u>	<u>1,317,379.16</u>	<u>1,363,306.16</u>
<b>403 Winderlup Aged Housing Reserve (City Controlled)</b>						
Accumulated Reserves at Start of Year	292,717.53	292,717.53	292,717.53	292,717.53	292,717.53	212,935.38
Interest transfer to Reserves	1,228.12	581.00	581.00	581.00	581.00	1,481.30
Transfer from Muni	71,308.88	51,650.00	51,650.00	51,650.00	51,650.00	78,300.85
Transfer to Muni	(8,350.95)	(81,600.00)	(81,600.00)	(81,600.00)	(81,600.00)	0.00
	<u>356,903.58</u>	<u>263,348.53</u>	<u>263,348.53</u>	<u>263,348.53</u>	<u>263,348.53</u>	<u>292,717.53</u>
<b>410 Naturaliste Community Centre Building (NCC) Reserve</b>						
Accumulated Reserves at Start of Year	129,592.17	129,592.17	129,592.17	129,592.17	129,592.17	125,076.60
Interest transfer to Reserves	592.52	258.00	258.00	258.00	258.00	1,002.08
Transfer from Muni	66,558.00	66,558.00	66,558.00	66,558.00	66,558.00	59,708.00
Transfer to Muni	(26,654.01)	(98,600.00)	(98,600.00)	(98,600.00)	(98,600.00)	(56,194.51)
	<u>170,088.68</u>	<u>97,808.17</u>	<u>97,808.17</u>	<u>97,808.17</u>	<u>97,808.17</u>	<u>129,592.17</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>411 Civic and Administration Building Reserve</b>						
Accumulated Reserves at Start of Year	670,358.97	670,358.97	670,358.97	670,358.97	670,358.97	429,689.17
Interest transfer to Reserves	2,474.23	1,333.00	1,333.00	1,333.00	1,333.00	3,732.82
Transfer from Muni	340,379.00	340,379.00	340,379.00	340,379.00	340,379.00	282,000.00
Transfer to Muni	(516,203.39)	(615,000.00)	(615,000.00)	(615,000.00)	(615,000.00)	(45,063.02)
	<u>497,008.81</u>	<u>397,070.97</u>	<u>397,070.97</u>	<u>397,070.97</u>	<u>397,070.97</u>	<u>670,358.97</u>
<b>412 Vasse Sports Pavilion Building Reserve</b>						
Accumulated Reserves at Start of Year	1,082.56	1,082.56	1,082.56	1,082.56	1,082.56	541.14
Interest transfer to Reserves	5.42	0.00	0.00	0.00	0.00	5.42
Transfer from Muni	597.00	597.00	597.00	597.00	597.00	536.00
	<u>1,684.98</u>	<u>1,679.56</u>	<u>1,679.56</u>	<u>1,679.56</u>	<u>1,679.56</u>	<u>1,082.56</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,682,363.59	5,239,342.58
Interest transfer to Reserves	22,580.74	11,305.00	11,305.00	11,305.00	11,305.00	34,254.04
Transfer from Muni	1,348,301.00	1,348,301.00	1,348,301.00	1,348,301.00	1,348,301.00	1,325,111.00
Transfer to Muni	(732,944.44)	(4,221,890.00)	(4,221,890.00)	(4,221,890.00)	(4,221,890.00)	(916,344.03)
	<u>6,320,300.89</u>	<u>2,820,079.59</u>	<u>2,820,079.59</u>	<u>2,820,079.59</u>	<u>2,820,079.59</u>	<u>5,682,363.59</u>
<b>150 Jetty Self Insurance Reserve</b>						
Accumulated Reserves at Start of Year	495,086.35	495,086.35	495,086.35	495,086.35	495,086.35	432,198.16
Interest transfer to Reserves	2,011.12	983.00	983.00	983.00	983.00	2,888.19
Transfer from Muni	76,313.00	76,313.00	76,313.00	76,313.00	76,313.00	60,000.00
	<u>573,410.47</u>	<u>572,382.35</u>	<u>572,382.35</u>	<u>572,382.35</u>	<u>572,382.35</u>	<u>495,086.35</u>
<b>223 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,317,210.02	1,597,128.65
Interest transfer to Reserves	7,232.99	2,620.00	2,620.00	2,620.00	2,620.00	12,920.05
Transfer from Muni	3,653,058.00	3,653,058.00	3,653,058.00	3,653,058.00	3,653,058.00	3,501,790.00
Transfer to Muni	(3,057,287.89)	(4,553,734.00)	(4,553,734.00)	(4,553,734.00)	(4,553,734.00)	(3,794,628.68)
	<u>1,920,213.12</u>	<u>419,154.02</u>	<u>419,154.02</u>	<u>419,154.02</u>	<u>419,154.02</u>	<u>1,317,210.02</u>
<b>224 Footpath/ Cycle Ways Reserve</b>						
Accumulated Reserves at Start of Year	838,834.13	838,834.13	838,834.13	838,834.13	838,834.13	408,437.28
Interest transfer to Reserves	4,377.81	1,668.00	1,668.00	1,668.00	1,668.00	6,367.67
Transfer from Muni	1,240,717.00	1,240,717.00	1,240,717.00	1,240,717.00	1,240,717.00	1,216,038.00
Transfer to Muni	(837,293.09)	(1,849,206.00)	(1,849,206.00)	(1,849,206.00)	(1,849,206.00)	(792,008.82)
	<u>1,246,635.85</u>	<u>232,013.13</u>	<u>232,013.13</u>	<u>232,013.13</u>	<u>232,013.13</u>	<u>838,834.13</u>
<b>226 Other Infrastructure Reserve</b>						
Accumulated Reserves at Start of Year	538,846.85	538,846.85	538,846.85	538,846.85	538,846.85	264,388.99
Interest transfer to Reserves	2,012.96	1,072.00	1,072.00	1,072.00	1,072.00	2,835.34
Transfer from Muni	362,355.00	362,355.00	362,355.00	362,355.00	362,355.00	357,000.00
Transfer to Muni	(499,484.25)	(501,705.00)	(501,705.00)	(501,705.00)	(501,705.00)	(85,377.48)
	<u>403,730.56</u>	<u>400,568.85</u>	<u>400,568.85</u>	<u>400,568.85</u>	<u>400,568.85</u>	<u>538,846.85</u>
<b>225 Parks, Gardens and Reserves Reserve</b>						
Accumulated Reserves at Start of Year	749,657.07	749,657.07	749,657.07	749,657.07	749,657.07	833,946.23
Interest transfer to Reserves	3,189.43	1,492.00	1,492.00	1,492.00	1,492.00	8,775.04
Transfer from Muni	1,472,656.00	1,472,656.00	1,472,656.00	1,472,656.00	1,472,656.00	1,285,166.00
Transfer to Muni	(1,592,275.29)	(1,976,750.00)	(1,956,750.00)	(1,976,750.00)	(1,956,750.00)	(1,378,230.20)
	<u>633,227.21</u>	<u>247,055.07</u>	<u>267,055.07</u>	<u>247,055.07</u>	<u>267,055.07</u>	<u>749,657.07</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>151 Furniture and Equipment Reserve</b>						
Accumulated Reserves at Start of Year	332,482.96	332,482.96	332,482.96	332,482.96	332,482.96	257,784.19
Interest transfer to Reserves	1,846.59	663.00	663.00	663.00	663.00	3,305.12
Transfer from Muni	441,595.00	441,595.00	441,595.00	441,595.00	441,595.00	434,000.00
Transfer to Muni	(259,743.67)	(485,800.00)	(485,800.00)	(485,800.00)	(485,800.00)	(362,606.35)
	<u>516,180.88</u>	<u>288,940.96</u>	<u>288,940.96</u>	<u>288,940.96</u>	<u>288,940.96</u>	<u>332,482.96</u>
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	2,114,189.13	1,098,441.92
Interest transfer to Reserves	10,231.31	4,207.00	4,207.00	4,207.00	4,207.00	9,266.71
Transfer from Muni	1,017,500.00	1,076,500.00	1,076,500.00	1,076,500.00	1,076,500.00	1,215,217.44
Transfer to Muni	(443,847.06)	(1,287,969.00)	(1,287,969.00)	(1,287,969.00)	(1,287,969.00)	(208,736.94)
	<u>2,698,073.38</u>	<u>1,906,927.13</u>	<u>1,906,927.13</u>	<u>1,906,927.13</u>	<u>1,906,927.13</u>	<u>2,114,189.13</u>
<b>137 Major Traffic Improvements Reserve</b>						
Accumulated Reserves at Start of Year	237,210.32	237,210.32	237,210.32	237,210.32	237,210.32	638,845.53
Interest transfer to Reserves	3,444.67	472.00	472.00	472.00	472.00	1,207.39
Transfer from Muni	1,134,788.00	1,134,788.25	1,134,788.25	1,134,788.25	1,134,788.25	1,088,988.00
Transfer to Muni	(190,709.26)	(503,455.00)	(375,000.00)	(503,455.00)	(375,000.00)	(1,491,830.60)
	<u>1,184,733.73</u>	<u>869,015.57</u>	<u>997,470.57</u>	<u>869,015.57</u>	<u>997,470.57</u>	<u>237,210.32</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	1,269,967.02	613,762.47
Interest transfer to Reserves	5,220.54	2,527.00	2,527.00	2,527.00	2,527.00	5,813.79
Transfer from Muni	561,876.31	561,568.00	561,568.00	561,568.00	561,568.00	772,783.80
Transfer to Muni	(503,642.46)	(1,516,517.00)	(1,516,517.00)	(1,516,517.00)	(1,516,517.00)	(122,393.04)
	<u>1,333,421.41</u>	<u>317,545.02</u>	<u>317,545.02</u>	<u>317,545.02</u>	<u>317,545.02</u>	<u>1,269,967.02</u>
<b>127 New Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	884,967.24	884,967.24	884,967.24	884,967.24	884,967.24	1,506,175.05
Interest transfer to Reserves	2,990.89	1,760.00	1,760.00	1,760.00	1,760.00	6,661.97
Transfer from Muni	8,521.90	8,530.00	8,530.00	8,530.00	8,530.00	194,761.40
Transfer to Muni	(172,787.11)	(637,350.00)	(637,350.00)	(637,350.00)	(637,350.00)	(822,631.18)
	<u>723,692.92</u>	<u>257,907.24</u>	<u>257,907.24</u>	<u>257,907.24</u>	<u>257,907.24</u>	<u>884,967.24</u>
<b>141 Commonage Precinct Infrastructure Road Reserve</b>						
Accumulated Reserves at Start of Year	236,348.40	236,348.40	236,348.40	236,348.40	236,348.40	234,906.64
Interest transfer to Reserves	0.00	471.00	471.00	471.00	471.00	(340.58)
Transfer from Muni	468.79	0.00	0.00	0.00	0.00	1,782.34
Transfer to Muni	(236,000.00)	(236,000.00)	(236,000.00)	(236,000.00)	(236,000.00)	0.00
	<u>817.19</u>	<u>819.40</u>	<u>819.40</u>	<u>819.40</u>	<u>819.40</u>	<u>236,348.40</u>
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	792,733.25	792,733.25	792,733.25	792,733.25	792,733.25	1,555,124.38
Interest transfer to Reserves	4,429.39	1,577.00	1,577.00	1,577.00	1,577.00	7,540.95
Transfer from Muni	934,018.00	934,018.00	934,018.00	934,018.00	934,018.00	52,465.00
Transfer to Muni	(517,291.49)	(1,016,812.00)	(1,016,812.00)	(1,016,812.00)	(1,016,812.00)	(822,397.08)
	<u>1,213,889.15</u>	<u>711,516.25</u>	<u>711,516.25</u>	<u>711,516.25</u>	<u>711,516.25</u>	<u>792,733.25</u>
<b>154 Debt Default Reserve</b>						
Accumulated Reserves at Start of Year	501,841.13	501,841.13	501,841.13	501,841.13	501,841.13	0.00
Interest transfer to Reserves	529.99	997.00	997.00	997.00	997.00	1,841.13
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	500,000.00
Transfer to Muni	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	(400,000.00)	0.00
	<u>102,371.12</u>	<u>102,838.13</u>	<u>102,838.13</u>	<u>102,838.13</u>	<u>102,838.13</u>	<u>501,841.13</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>107 Corporate IT Systems Reserve</b>						
Accumulated Reserves at Start of Year	328,721.63	328,721.63	328,721.63	328,721.63	328,721.63	226,750.02
Interest transfer to Reserves	1,513.74	655.00	655.00	655.00	655.00	1,971.61
Transfer from Muni	263,000.00	263,000.00	263,000.00	263,000.00	263,000.00	100,000.00
Transfer to Muni	(214,715.54)	(250,050.00)	(250,050.00)	(250,050.00)	(250,050.00)	0.00
	<u>378,519.83</u>	<u>342,326.63</u>	<u>342,326.63</u>	<u>342,326.63</u>	<u>342,326.63</u>	<u>328,721.63</u>
<b>133 Election, Valuation and Other Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	715,026.19	715,026.19	715,026.19	715,026.19	715,026.19	560,994.18
Interest transfer to Reserves	2,691.46	1,423.00	1,423.00	1,423.00	1,423.00	4,032.01
Transfer from Muni	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	150,000.00
Transfer to Muni	(603,387.42)	(638,000.00)	(638,000.00)	(638,000.00)	(638,000.00)	0.00
	<u>254,330.23</u>	<u>218,449.19</u>	<u>218,449.19</u>	<u>218,449.19</u>	<u>218,449.19</u>	<u>715,026.19</u>
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	671,629.28	588,129.28	588,129.28	588,129.28	588,129.28	636,940.12
Interest transfer to Reserves	2,326.28	1,170.00	1,170.00	1,170.00	1,170.00	3,983.24
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	110,705.92
Transfer to Muni	(35,661.11)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(80,000.00)
	<u>638,294.45</u>	<u>539,299.28</u>	<u>539,299.28</u>	<u>539,299.28</u>	<u>539,299.28</u>	<u>671,629.28</u>
<b>152 Marketing &amp; Area Promotion Reserve</b>						
Accumulated Reserves at Start of Year	522,265.79	522,265.79	522,265.79	522,265.79	522,265.79	166,392.00
Interest transfer to Reserves	3,453.59	1,040.00	1,040.00	1,040.00	1,040.00	6,020.14
Transfer from Muni	1,394,224.00	1,394,224.00	1,394,224.00	1,394,224.00	1,394,224.00	1,296,295.65
Transfer to Muni	(1,264,241.04)	(1,697,678.00)	(1,697,678.00)	(1,697,678.00)	(1,697,678.00)	(946,442.00)
	<u>655,702.34</u>	<u>219,851.79</u>	<u>219,851.79</u>	<u>219,851.79</u>	<u>219,851.79</u>	<u>522,265.79</u>
<b>135 Performing Arts and Convention Centre Reserve</b>						
Accumulated Reserves at Start of Year	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	1,332,268.44	2,625,599.20
Interest transfer to Reserves	4,024.08	2,652.00	2,652.00	2,652.00	2,652.00	16,129.55
Transfer from Muni	1,319,149.00	1,319,149.00	1,319,149.00	1,319,149.00	1,319,149.00	50,000.00
Transfer to Muni	(269,149.00)	(1,188,446.00)	(1,188,446.00)	(1,188,446.00)	(1,188,446.00)	(1,359,460.31)
	<u>2,386,292.52</u>	<u>1,465,623.44</u>	<u>465,623.44</u>	<u>1,465,623.44</u>	<u>465,623.44</u>	<u>1,332,268.44</u>
<b>202 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,653,494.00	3,482,110.00
Interest transfer to Reserves	14,517.25	7,267.00	7,267.00	7,267.00	7,267.00	22,298.88
Transfer from Muni	915,218.40	450,000.00	450,000.00	450,000.00	450,000.00	550,353.57
Transfer to Muni	(528,648.65)	(544,808.00)	(544,808.00)	(544,808.00)	(544,808.00)	(401,268.45)
	<u>4,054,581.00</u>	<u>3,565,953.00</u>	<u>3,565,953.00</u>	<u>3,565,953.00</u>	<u>3,565,953.00</u>	<u>3,653,494.00</u>
<b>203 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	185,931.13	185,931.13	185,931.13	185,931.13	185,931.13	145,028.93
Interest transfer to Reserves	669.01	370.00	370.00	370.00	370.00	1,091.73
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	91,278.18
Transfer to Muni	(30,386.11)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(51,467.71)
	<u>156,214.03</u>	<u>136,301.13</u>	<u>136,301.13</u>	<u>136,301.13</u>	<u>136,301.13</u>	<u>185,931.13</u>
<b>204 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	106,241.30	106,241.30	106,241.30	106,241.30	106,241.30	144,632.39
Interest transfer to Reserves	362.51	210.00	210.00	210.00	210.00	867.30
Transfer from Muni	(690.31)	0.00	0.00	0.00	0.00	(7,242.10)
Transfer to Muni	(26,436.96)	(74,850.00)	(74,850.00)	(74,850.00)	(74,850.00)	(32,016.29)
	<u>79,476.54</u>	<u>31,601.30</u>	<u>31,601.30</u>	<u>31,601.30</u>	<u>31,601.30</u>	<u>106,241.30</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>124 Workers Compensation, Extended SL &amp; AL Contingency Reserve</b>						
Accumulated Reserves at Start of Year	218,483.49	218,483.49	218,483.49	218,483.49	218,483.49	309,751.42
Interest transfer to Reserves	735.83	435.00	435.00	435.00	435.00	1,901.13
Transfer to Muni	(25,000.00)	(25,000.00)	(25,000.00)	(25,000.00)	(25,000.00)	(93,169.06)
	<u>194,219.32</u>	<u>193,918.49</u>	<u>193,918.49</u>	<u>193,918.49</u>	<u>193,918.49</u>	<u>218,483.49</u>
<b>302 Community Facilities - City District</b>						
Accumulated Reserves at Start of Year	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,295,065.82	1,120,869.85
Interest transfer to Reserves	0.00	2,575.00	2,575.00	2,575.00	2,575.00	(3,294.20)
Transfer from Muni	422,344.17	341,796.00	341,796.00	341,796.00	341,796.00	600,145.17
Transfer to Muni	(601,366.06)	(960,650.00)	(960,650.00)	(960,650.00)	(960,650.00)	(422,655.00)
	<u>1,116,043.93</u>	<u>678,786.82</u>	<u>678,786.82</u>	<u>678,786.82</u>	<u>678,786.82</u>	<u>1,295,065.82</u>
<b>304 Community Facilities - Broadwater</b>						
Accumulated Reserves at Start of Year	185,046.25	185,046.25	185,046.25	185,046.25	185,046.25	166,413.55
Interest transfer to Reserves	0.00	370.00	370.00	370.00	370.00	(240.76)
Transfer from Muni	12,685.56	15,555.00	15,555.00	15,555.00	15,555.00	18,873.46
	<u>197,731.81</u>	<u>200,971.25</u>	<u>200,971.25</u>	<u>200,971.25</u>	<u>200,971.25</u>	<u>185,046.25</u>
<b>303 Community Facilities - Busselton</b>						
Accumulated Reserves at Start of Year	39,788.52	39,788.52	39,788.52	39,788.52	39,788.52	9,177.47
Interest transfer to Reserves	0.00	78.00	78.00	78.00	78.00	(11.03)
Transfer from Muni	35,269.89	21,135.00	21,135.00	21,135.00	21,135.00	30,622.08
	<u>75,058.41</u>	<u>61,001.52</u>	<u>61,001.52</u>	<u>61,001.52</u>	<u>61,001.52</u>	<u>39,788.52</u>
<b>305 Community Facilities - Dunsborough</b>						
Accumulated Reserves at Start of Year	334,281.16	334,281.16	334,281.16	334,281.16	334,281.16	255,152.46
Interest transfer to Reserves	0.00	666.00	666.00	666.00	666.00	(311.90)
Transfer from Muni	131,163.91	33,485.00	33,485.00	33,485.00	33,485.00	79,440.60
Transfer to Muni	0.00	(110,000.00)	(110,000.00)	(110,000.00)	(110,000.00)	0.00
	<u>465,445.07</u>	<u>258,432.16</u>	<u>258,432.16</u>	<u>258,432.16</u>	<u>258,432.16</u>	<u>334,281.16</u>
<b>311 Community Facilities - Dunsborough Lakes Estate</b>						
Accumulated Reserves at Start of Year	943,223.84	943,223.84	943,223.84	943,223.84	943,223.84	937,470.05
Interest transfer to Reserves	0.00	1,876.00	1,876.00	1,876.00	1,876.00	(1,359.20)
Transfer from Muni	3,216.27	0.00	0.00	0.00	0.00	7,112.99
Transfer to Muni	(234,004.43)	(938,000.00)	(938,000.00)	(938,000.00)	(938,000.00)	0.00
	<u>712,435.68</u>	<u>7,099.84</u>	<u>7,099.84</u>	<u>7,099.84</u>	<u>7,099.84</u>	<u>943,223.84</u>
<b>306 Community Facilities - Geographe</b>						
Accumulated Reserves at Start of Year	114,006.34	114,006.34	114,006.34	114,006.34	114,006.34	101,978.74
Interest transfer to Reserves	0.00	227.00	227.00	227.00	227.00	(147.60)
Transfer from Muni	25,267.56	10,428.00	10,428.00	10,428.00	10,428.00	12,175.20
	<u>139,273.90</u>	<u>124,661.34</u>	<u>124,661.34</u>	<u>124,661.34</u>	<u>124,661.34</u>	<u>114,006.34</u>
<b>310 Community Facilities - Port Geographe</b>						
Accumulated Reserves at Start of Year	351,122.31	351,122.31	351,122.31	351,122.31	351,122.31	348,980.41
Interest transfer to Reserves	0.00	698.00	698.00	698.00	698.00	(505.97)
Transfer from Muni	1,299.23	0.00	0.00	0.00	0.00	2,647.87
	<u>352,421.54</u>	<u>351,820.31</u>	<u>351,820.31</u>	<u>351,820.31</u>	<u>351,820.31</u>	<u>351,122.31</u>

**City of Busselton**

**Reserves Movement Report**

**For The Period Ending 30 June 2022**

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>309 Community Facilities - Vasse</b>						
Accumulated Reserves at Start of Year	174,754.97	174,754.97	174,754.97	174,754.97	174,754.97	489,904.76
Interest transfer to Reserves	0.00	348.00	348.00	348.00	348.00	(821.04)
Transfer from Muni	398.77	191,794.00	191,794.00	191,794.00	191,794.00	3,716.40
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(318,045.15)
	<u>175,153.74</u>	<u>366,896.97</u>	<u>366,896.97</u>	<u>366,896.97</u>	<u>366,896.97</u>	<u>174,754.97</u>
<b>308 Community Facilities - Airport North</b>						
Accumulated Reserves at Start of Year	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,164,951.91	3,017,487.28
Interest transfer to Reserves	0.00	6,296.00	6,296.00	6,296.00	6,296.00	(4,374.94)
Transfer from Muni	11,711.02	113,538.00	113,538.00	113,538.00	113,538.00	151,839.57
	<u>3,176,662.93</u>	<u>3,284,785.91</u>	<u>3,284,785.91</u>	<u>3,284,785.91</u>	<u>3,284,785.91</u>	<u>3,164,951.91</u>
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	6,458.30	6,458.30	6,458.30	6,458.30	6,458.30	6,269.61
Interest transfer to Reserves	130.37	12.00	12.00	12.00	12.00	188.69
Transfer from Muni	61,000.00	65,000.00	65,000.00	65,000.00	65,000.00	60,000.00
Transfer to Muni	(61,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(60,000.00)
	<u>6,588.67</u>	<u>6,470.30</u>	<u>6,470.30</u>	<u>6,470.30</u>	<u>6,470.30</u>	<u>6,458.30</u>
<b>122 Port Geographe Development Reserve (Council)</b>						
Accumulated Reserves at Start of Year	117,834.82	117,834.82	117,834.82	117,834.82	117,834.82	224,952.38
Interest transfer to Reserves	419.06	235.00	235.00	235.00	235.00	1,335.60
Transfer from Muni	55,672.00	55,672.00	55,672.00	55,672.00	55,672.00	51,975.00
Transfer to Muni	(46,930.24)	(147,175.00)	(147,175.00)	(147,175.00)	(147,175.00)	(160,428.16)
	<u>126,995.64</u>	<u>26,566.82</u>	<u>26,566.82</u>	<u>26,566.82</u>	<u>26,566.82</u>	<u>117,834.82</u>
<b>123 Port Geographe Waterways Management (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,168,295.89	3,275,191.63
Interest transfer to Reserves	11,395.95	6,304.00	6,304.00	6,304.00	6,304.00	20,463.13
Transfer from Muni	228,124.52	229,019.00	229,019.00	229,019.00	229,019.00	222,867.58
Transfer to Muni	(347,214.00)	(380,650.00)	(380,650.00)	(380,650.00)	(380,650.00)	(350,226.45)
	<u>3,060,602.36</u>	<u>3,022,968.89</u>	<u>3,022,968.89</u>	<u>3,022,968.89</u>	<u>3,022,968.89</u>	<u>3,168,295.89</u>
<b>126 Provenge Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,254,361.98	1,308,476.49
Interest transfer to Reserves	4,781.37	2,495.00	2,495.00	2,495.00	2,495.00	8,602.03
Transfer from Muni	190,885.70	189,252.00	189,252.00	189,252.00	189,252.00	182,612.58
Transfer to Muni	(126,470.46)	(208,900.00)	(208,900.00)	(208,900.00)	(208,900.00)	(245,329.12)
	<u>1,323,558.59</u>	<u>1,237,208.98</u>	<u>1,237,208.98</u>	<u>1,237,208.98</u>	<u>1,237,208.98</u>	<u>1,254,361.98</u>
<b>128 Vasse Newtown Landscape Maintenance (SAR) Reserve</b>						
Accumulated Reserves at Start of Year	667,371.46	667,371.46	667,371.46	667,371.46	667,371.46	636,364.43
Interest transfer to Reserves	2,643.33	1,329.00	1,329.00	1,329.00	1,329.00	4,533.05
Transfer from Muni	187,202.39	186,122.00	186,122.00	186,122.00	186,122.00	182,064.96
Transfer to Muni	(189,118.11)	(206,975.00)	(206,975.00)	(206,975.00)	(206,975.00)	(155,590.98)
	<u>668,099.07</u>	<u>647,847.46</u>	<u>647,847.46</u>	<u>647,847.46</u>	<u>647,847.46</u>	<u>667,371.46</u>
<b>138 Commonage Precinct Bushfire Facilities Reserve</b>						
Accumulated Reserves at Start of Year	58,529.58	58,529.58	58,529.58	58,529.58	58,529.58	58,172.53
Interest transfer to Reserves	0.00	116.00	116.00	116.00	116.00	(84.34)
Transfer from Muni	216.60	0.00	0.00	0.00	0.00	441.39
	<u>58,746.18</u>	<u>58,645.58</u>	<u>58,645.58</u>	<u>58,645.58</u>	<u>58,645.58</u>	<u>58,529.58</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

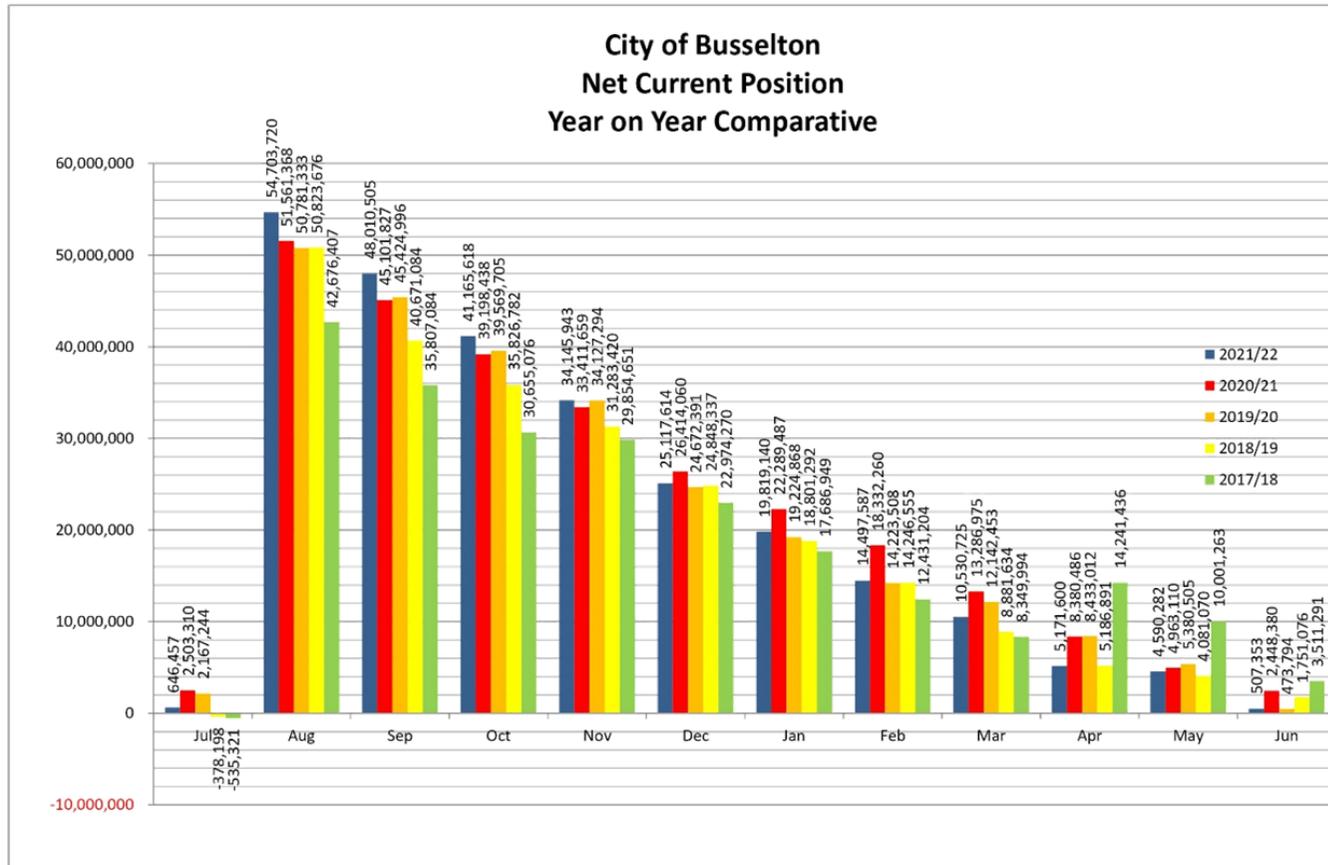
	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>139 Commonage Community Facilities Dunsborough Lakes South Res</b>						
Accumulated Reserves at Start of Year	74,231.91	74,231.91	74,231.91	74,231.91	74,231.91	73,779.08
Interest transfer to Reserves	0.00	147.00	147.00	147.00	147.00	(106.97)
Transfer from Muni	274.67	0.00	0.00	0.00	0.00	559.80
	<u>74,506.58</u>	<u>74,378.91</u>	<u>74,378.91</u>	<u>74,378.91</u>	<u>74,378.91</u>	<u>74,231.91</u>
<b>140 Commonage Community Facilities South Biddle Precinct Reserve</b>						
Accumulated Reserves at Start of Year	905,216.73	905,216.73	905,216.73	905,216.73	905,216.73	899,694.77
Interest transfer to Reserves	0.00	1,799.00	1,799.00	1,799.00	1,799.00	(1,304.43)
Transfer from Muni	3,349.52	0.00	0.00	0.00	0.00	6,826.39
	<u>908,566.25</u>	<u>907,015.73</u>	<u>907,015.73</u>	<u>907,015.73</u>	<u>907,015.73</u>	<u>905,216.73</u>
<b>321 Busselton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	448,845.20	448,845.20	448,845.20	448,845.20	448,845.20	475,582.52
Interest transfer to Reserves	0.00	893.00	893.00	893.00	893.00	(754.01)
Transfer from Muni	1,637.77	0.00	0.00	0.00	0.00	3,608.04
Transfer to Muni	(319,874.68)	(391,500.00)	(391,500.00)	(391,500.00)	(391,500.00)	(29,591.35)
	<u>130,608.29</u>	<u>58,238.20</u>	<u>58,238.20</u>	<u>58,238.20</u>	<u>58,238.20</u>	<u>448,845.20</u>
<b>102 Coastal and Climate Adaptation Reserve</b>						
Accumulated Reserves at Start of Year	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	1,503,540.38	2,157,591.81
Interest transfer to Reserves	5,108.83	2,990.00	2,990.00	2,990.00	2,990.00	13,850.94
Transfer from Muni	853,701.00	857,701.00	857,701.00	857,701.00	857,701.00	572,465.00
Transfer to Muni	(1,795,441.75)	(2,240,900.00)	(2,240,900.00)	(2,240,900.00)	(2,240,900.00)	(1,240,367.37)
	<u>566,908.46</u>	<u>123,331.38</u>	<u>123,331.38</u>	<u>123,331.38</u>	<u>123,331.38</u>	<u>1,503,540.38</u>
<b>144 Emergency Disaster Recovery Reserve</b>						
Accumulated Reserves at Start of Year	114,793.40	114,793.40	114,793.40	114,793.40	114,793.40	94,137.10
Interest transfer to Reserves	472.81	227.00	227.00	227.00	227.00	656.30
Transfer from Muni	20,350.00	20,350.00	20,350.00	20,350.00	20,350.00	20,000.00
Transfer to Muni	(60,661.73)	(55,000.00)	0.00	(55,000.00)	0.00	0.00
	<u>74,954.48</u>	<u>80,370.40</u>	<u>135,370.40</u>	<u>80,370.40</u>	<u>135,370.40</u>	<u>114,793.40</u>
<b>145 Energy Sustainability Reserve</b>						
Accumulated Reserves at Start of Year	224,270.68	224,270.68	224,270.68	224,270.68	224,270.68	137,955.03
Interest transfer to Reserves	892.11	448.00	448.00	448.00	448.00	1,292.25
Transfer from Muni	105,062.00	105,062.00	105,062.00	105,062.00	105,062.00	102,750.00
Transfer to Muni	(161,818.22)	(187,100.00)	(187,100.00)	(187,100.00)	(187,100.00)	(17,726.60)
	<u>168,406.57</u>	<u>142,680.68</u>	<u>142,680.68</u>	<u>142,680.68</u>	<u>142,680.68</u>	<u>224,270.68</u>
<b>146 Cemetery Reserve</b>						
Accumulated Reserves at Start of Year	99,547.84	99,547.84	99,547.84	99,547.84	99,547.84	35,871.90
Interest transfer to Reserves	482.33	197.00	197.00	197.00	197.00	675.67
Transfer from Muni	174,683.68	78,000.00	78,000.00	78,000.00	78,000.00	107,530.07
Transfer to Muni	(32,712.69)	(100,300.00)	(100,300.00)	(100,300.00)	(100,300.00)	(44,529.80)
	<u>242,001.16</u>	<u>77,444.84</u>	<u>77,444.84</u>	<u>77,444.84</u>	<u>77,444.84</u>	<u>99,547.84</u>
<b>341 Public Art Reserve</b>						
Accumulated Reserves at Start of Year	46,525.68	46,525.68	46,525.68	46,525.68	46,525.68	87,051.39
Interest transfer to Reserves	0.00	90.00	90.00	90.00	90.00	(126.21)
Transfer from Muni	140.15	0.00	0.00	0.00	0.00	660.50
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(41,060.00)
	<u>46,665.83</u>	<u>46,615.68</u>	<u>46,615.68</u>	<u>46,615.68</u>	<u>46,615.68</u>	<u>46,525.68</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 30 June 2022

	2021/2022 Actual	2021/2022 Amended Budget YTD	2021/2022 Original Budget YTD	2021/2022 Amended Budget	2021/2022 Original Budget	2020/2021 Actual
	\$	\$	\$	\$	\$	\$
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	8,486,936.30	7,629,358.39
Interest transfer to Reserves	30,703.15	16,873.00	16,873.00	16,873.00	16,873.00	43,419.70
Transfer from Muni	1,876,534.52	1,106,990.00	1,106,990.00	1,106,990.00	1,106,990.00	1,334,825.13
Transfer to Muni	(2,107,021.74)	(3,739,500.00)	(3,085,500.00)	(3,739,500.00)	(3,085,500.00)	(520,666.92)
	<u>8,287,152.23</u>	<u>5,871,299.30</u>	<u>6,525,299.30</u>	<u>5,871,299.30</u>	<u>6,525,299.30</u>	<u>8,486,936.30</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	350,906.60	350,906.60	350,906.60	350,906.60	350,906.60	295,560.51
Interest transfer to Reserves	5,721.51	697.00	697.00	697.00	697.00	2,031.09
Transfer from Muni	2,552,949.63	53,751.00	53,751.00	53,751.00	53,751.00	53,315.00
	<u>2,909,577.74</u>	<u>405,354.60</u>	<u>405,354.60</u>	<u>405,354.60</u>	<u>405,354.60</u>	<u>350,906.60</u>
<b>129 Prepaid Grants and Deferred Works &amp; Services Reserve</b>						
Accumulated Reserves at Start of Year	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,361,165.55	1,391,422.00
Interest transfer to Reserves	3,799.87	2,708.00	2,708.00	2,708.00	2,708.00	937.64
Transfer from Muni	1,976,067.00	0.00	0.00	0.00	0.00	1,285,804.00
Transfer to Muni	(1,361,521.18)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,285,804.00)	(1,316,998.09)
	<u>1,979,511.24</u>	<u>78,069.55</u>	<u>78,069.55</u>	<u>78,069.55</u>	<u>78,069.55</u>	<u>1,361,165.55</u>
<b>153 Busselton Foreshore Reserve</b>						
Accumulated Reserves at Start of Year	110.76	110.76	110.76	110.76	110.76	100.00
Interest transfer to Reserves	29.27	0.00	0.00	0.00	0.00	0.76
Transfer from Muni	12,550.00	12,550.00	12,550.00	12,550.00	12,550.00	10.00
	<u>12,690.03</u>	<u>12,660.76</u>	<u>12,660.76</u>	<u>12,660.76</u>	<u>12,660.76</u>	<u>110.76</u>
<b>155 LED Street Light Replacement Program Reserve</b>						
Accumulated Reserves at Start of Year	121.22	121.22	121.22	121.22	121.22	0.00
Interest transfer to Reserves	110.77	0.00	0.00	0.00	0.00	121.22
Transfer from Muni	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Transfer to Muni	(12,133.64)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)
	<u>38,098.35</u>	<u>121.22</u>	<u>121.22</u>	<u>121.22</u>	<u>121.22</u>	<u>121.22</u>
<b>156 Waterways Restoration Reserve</b>						
Interest transfer to Reserves	0.00	12.00	12.00	12.00	12.00	0.00
Transfer from Muni	10.00	10.00	10.00	10.00	10.00	0.00
	<u>10.00</u>	<u>22.00</u>	<u>22.00</u>	<u>22.00</u>	<u>22.00</u>	<u>0.00</u>
<b>Total Cash Back Reserves</b>	<u><b>71,017,796.00</b></u>	<u><b>45,543,391.40</b></u>	<u><b>45,564,223.40</b></u>	<u><b>45,543,391.40</b></u>	<u><b>45,564,223.40</b></u>	<u><b>62,919,560.15</b></u>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	62,919,560.15	62,836,060.15	62,836,060.15	62,836,060.15	62,836,060.15	59,897,884.76
Interest transfer to Reserves	224,315.78	125,000.00	125,000.00	125,000.00	125,000.00	323,336.90
Transfer from Muni	29,792,597.15	22,984,232.25	21,984,232.25	22,984,232.25	21,984,232.25	23,480,022.62
Transfer to Muni	(21,918,677.08)	(40,401,901.00)	(39,381,069.00)	(40,401,901.00)	(39,381,069.00)	(20,781,684.13)
<b>Closing Balance</b>	<u><b>71,017,796.00</b></u>	<u><b>45,543,391.40</b></u>	<u><b>45,564,223.40</b></u>	<u><b>45,543,391.40</b></u>	<u><b>45,564,223.40</b></u>	<u><b>62,919,560.15</b></u>

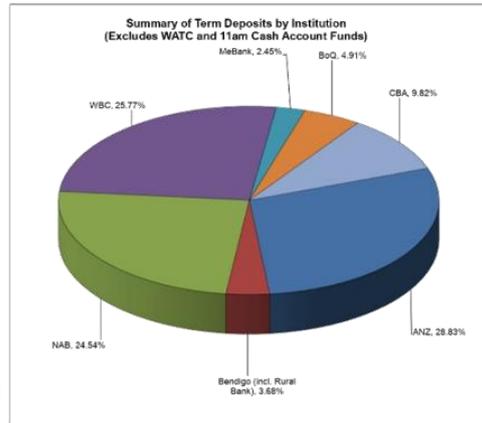
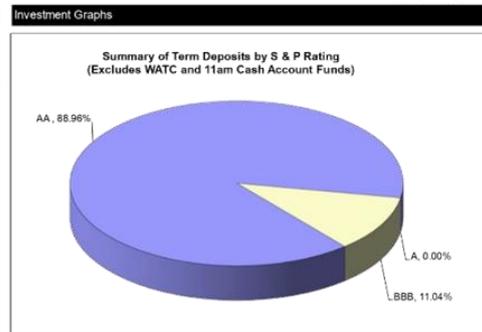




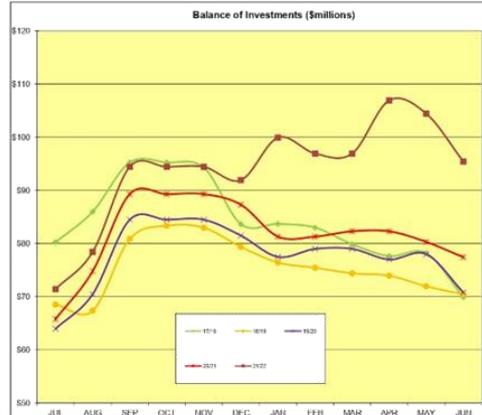
**CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT**  
For the month of June 2022



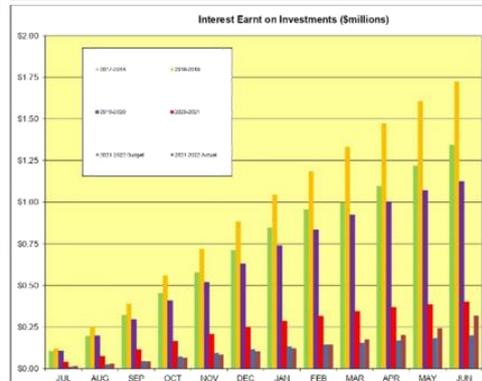
11am Bank Account						As at 30 June 2022
INSTITUTION				RATE	AMOUNT	
ANZ 11am At Call Deposit				0.75%	\$	11,500,000
Term Deposits - Miscellaneous Funds						As at 30 June 2022
INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT	
ANZ	AA	247	16-Jan-23	2.03%	\$	3,500,000
Westpac	AA	245	22-Feb-23	2.55%	\$	1,500,000
Westpac	AA	184	17-Nov-22	1.71%	\$	1,500,000
Bendigo	BBB	184	23-Sep-22	0.90%	\$	3,000,000
Westpac	AA	122	06-Aug-22	0.62%	\$	5,000,000
NAB	AA	180	19-Dec-22	3.00%	\$	4,000,000
NAB	AA	211	27-Jan-23	3.10%	\$	2,000,000
Westpac	AA	153	24-Aug-22	0.58%	\$	3,000,000
Westpac	AA	150	24-Jul-22	0.41%	\$	2,000,000
Westpac	AA	92	29-Sep-22	1.85%	\$	4,000,000
NAB	AA	150	16-Sep-22	1.06%	\$	4,000,000
ANZ	AA	123	25-Jul-22	0.49%	\$	3,000,000
ANZ	AA	183	25-Oct-22	1.25%	\$	2,000,000
ANZ	AA	92	26-Aug-22	1.26%	\$	4,000,000
WBC	AA	122	10-Jul-22	0.42%	\$	4,000,000
NAB	AA	90	04-Jul-22	0.70%	\$	3,000,000
NAB	AA	180	29-Nov-22	2.30%	\$	3,000,000
NAB	AA	90	01-Aug-22	1.05%	\$	4,000,000
ANZ	AA	183	10-Dec-22	2.25%	\$	2,000,000
ANZ	AA	122	10-Jul-22	0.41%	\$	3,000,000
CBA	AA	365	29-Sep-22	0.41%	\$	5,000,000
MeBank	BBB	180	24-Oct-22	1.75%	\$	2,000,000
BoQ	BBB	184	02-Nov-22	1.95%	\$	2,000,000
BoQ	BBB	184	30-Nov-22	2.40%	\$	2,000,000
ANZ	AA	214	29-Jan-23	2.44%	\$	4,000,000
ANZ	AA	184	29-Nov-22	1.82%	\$	2,000,000
CBA	AA	150	28-Jul-22	0.45%	\$	3,000,000
<b>Total of Term Deposits</b>					<b>81,500,000.00</b>	
<b>Weighted Average Annual Rate of Return</b>					<b>1.35%</b>	



Airport Redevelopment Funds				As at 30 June 2022
WA Treasury Corp. - Overnight Cash Deposit Facility			0.80%	\$ 1,640,116
<b>Total of Airport Redevelopment Funds - WATC</b>				<b>\$ 1,640,116</b>
<b>Total of Airport Redevelopment Funds - Bank Term Deposits</b>				<b>\$ 0</b>
ANZ Cash Account	AA	NA	0.75%	\$ 784,422
<b>Total of Airport Redevelopment Funds - Other</b>				<b>\$ 784,422</b>
<b>Total of Airport Redevelopment Funds</b>				<b>\$ 2,424,539</b>
Interest Received 2015/16				\$ 609,666
Interest Received 2016/17				\$ 1,158,623
Interest Received 2017/18				\$ 631,835
Interest Received 2018/19				\$ 121,836
Interest Received 2019/20				\$ 43,093
Interest Received 2020/21				\$ 2,267
Interest Received 2021/22				\$ 1,068
Interest Accrued but not yet Received				\$ -
<b>Total Interest Airport Funds (Non-Reserve) at month's end</b>				<b>\$ 2,568,387</b>
Interest Transferred out and held in City Reserve Account 136				\$ 1,085,630
Interest Transferred out to Municipal Funds				\$ 24,793
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136				\$ 82,975



SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2021	As at 30 June 2022
11am Bank Account	\$ 9,500,000	\$ 9,500,000	\$ 11,500,000
Term Deposits - Misc. Funds	\$ 65,500,000	\$ 65,500,000	\$ 81,500,000
Foreshore Development Funds - WATC	\$ -	\$ -	\$ -
Airport Redevelopment - WATC Deposits	\$ 1,639,048	\$ 1,639,048	\$ 1,640,116
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 784,422	\$ 784,422	\$ 784,422
<b>Total of all Investments Held</b>	<b>\$ 77,423,471</b>	<b>\$ 77,423,471</b>	<b>\$ 95,424,539</b>



TOTAL INTEREST RECEIVED AND ACCRUED	\$ 400,095	\$ 400,095	\$ 319,405
<b>INTEREST BUDGET</b>	<b>\$ 652,934</b>	<b>\$ 652,934</b>	<b>\$ 200,000</b>

- Statement of Compliance with Council's Investment Policy 218
- All funds are to be invested within legislative limits. **Fully Compliant**
  - All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
  - The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
  - The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**

12.3 Finance Committee - 3/8/2022 - LIST OF PAYMENTS MADE - JUNE 2022

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Financial Operations
<b>BUSINESS UNIT</b>	Financial Services
<b>REPORTING OFFICER</b>	Manager Financial Services - Paul Sheridan
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A List of Payments - June 2022 <a href="#">↓</a> 

This item was considered by the Finance Committee at its meeting on 3/8/2022, the recommendations from which have been considered by Council.

The committee recommendation was moved and carried.

<b><u>COUNCIL DECISION</u></b>		
<b>C2208/206</b>	Moved Councillor S Riccelli, seconded Councillor P Cronin	
<b>That the Council notes payment of voucher numbers for the month of June 2022 as follows:</b>		
<b>CHEQUE PAYMENTS</b>	<b>119267 - 119306</b>	<b>62,263.28</b>
<b>ELECTRONIC FUNDS TRANSFER PAYMENTS</b>	<b>87653 - 88214 and 88218 - 88693</b>	<b>14,230,978.51</b>
<b>TRUST ACCOUNT PAYMENTS</b>	<b>EFT 88215 -88217</b>	<b>107,060.78</b>
<b>PAYROLL PAYMENTS</b>	<b>01.06.2022 - 30.06.2022</b>	<b>1,597,481.94</b>
<b>INTERNAL PAYMENT VOUCHERS</b>	<b>DD 4894 - 4927</b>	<b>151,343.90</b>
<b>TOTAL PAYMENTS</b>		<b>16,149,128.41</b>
		<b>CARRIED 9/0</b>
		<b>EN BLOC</b>

**OFFICER RECOMMENDATION**

That the Council notes payment of voucher numbers for the month of June 2022 as follows:

CHEQUE PAYMENTS	119267 - 119306	62,263.28
ELECTRONIC FUNDS TRANSFER PAYMENTS	87653 - 88214 and 88218 - 88693	14,230,978.51
TRUST ACCOUNT PAYMENTS	EFT 88215 -88217	107,060.78
PAYROLL PAYMENTS	01.06.2022 - 30.06.2022	1,597,481.94
INTERNAL PAYMENT VOUCHERS	DD 4894 - 4927	151,343.90
TOTAL PAYMENTS		16,149,128.41

**EXECUTIVE SUMMARY**

This report provides details of payments made from the City's bank accounts for the month of June 2022, for noting by the Council and recording in the Council Minutes.

**BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

**OFFICER COMMENT**

In accordance with regular custom, the list of payments made for the month of June 2022 is presented for information.

**Statutory Environment**

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

There are no financial implications associated with the officer recommendation.

**Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

Not applicable.

**CONCLUSION**

The list of payments made for the month of June 2022 is presented for information.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS	119267 - 119306	62,263.28
ELECTRONIC FUNDS TRANSFER PAYMENTS	87653 - 88214 and 88218 - 88693	14,230,978.51
TRUST ACCOUNT PAYMENTS	EFT 88215 - 88217	107,060.78
PAYROLL PAYMENTS	01.06.2022 - 30.06.2022	1,597,483.94
INTERNAL PAYMENT VOUCHERS	DD 4894 - 4927	151,343.90
		<b>16,149,128.41</b>

CHEQUE PAYMENTS JUNE 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
24/06/2022	119296	ANTHONY HEDLEY COPELAND	REFUND OF RATE OVERPAYMENT	838.99
29/06/22	119303	ARAMEA PTY LTD	REFUND OF RATE OVERPAYMENT	535.52
24/06/2022	119290	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	69.45
15/06/2022	119285	BOND ADMINISTRATOR	AGED HOUSING BONDS	240.00
24/06/2022	119291	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	235.95
29/06/2022	119302	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	125.70
15/06/2022	119284	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	4,777.74
24/06/2022	119292	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	1,347.30
10/06/2022	119281	CHRISTOPHER JAMES CAMPBELL	REFUND OF RATE OVERPAYMENT	100.00
24/06/2022	119288	CITY OF BUNBURY	LOCAL GOV'T SERVICES	204.00
2/06/2022	119270	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	600.05
2/06/2022	119268	CITY OF BUSSELTON DEPOT - PETTY CASH	PETTY CASH RECOUP	81.45
24/06/2022	119297	COMMISSION OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	45.13
2/06/2022	119272	COMMISSION OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	60.17
29/06/2022	119306	COMMISSIONER OF TAX	REFUND OF RATE OVERPAYMENT	102.00
10/06/2022	119279	DANNY ISARD	REFUND OF ANIMAL TRAP BOND	102.00
8/06/2022	119276	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	37.50
10/06/2022	119278	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
24/06/2022	119289	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	654.00
29/06/22	119301	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	327.00
29/06/2022	119304	DUNSBOROUGH LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	186.85
10/06/2022	119282	EMMA LOUISE HILLIARD	REFUND OF RATE OVERPAYMENT	375.00
24/06/2022	119293	ENGINEERS AUSTRALIA	MEMBERSHIP	684.00
10/06/2022	119280	ESTATE OF GIOVANNA ANGELA FALKINGHAM	REFUND OF RATE OVERPAYMENT	750.00
8/06/2022	119277	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	6,138.00
2/06/2022	119269	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	267.25
24/06/2022	119287	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	187.85
24/06/2022	119295	JANET KERRY KENNEDY	REFUND OF RATE OVERPAYMENT	100.00
8/06/2022	119274	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	181.30
15/06/2022	119283	LANDGATE CUSTOMER ACCOUNT	LANDGATE LEASE REGISTRATION	181.30
24/06/2022	119286	LANDGATE CUSTOMER ACCOUNT	LANDGATE LEASE REGISTRATION	181.30
24/06/2022	119294	MACNISH BUNBURY PTY LTD	CROSSOVER SUBSIDY PAYMENT	187.11
29/06/2022	119298	MAIN ROADS OPERATING	BRIDGE MAINTENANCE	50.00
29/06/22	119305	NATURALISTE COMMUNITY CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	55.00
2/06/2022	119267	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	497.80
8/06/2022	119273	SOUTH WEST FIREARMS AND GUNSMITHING	AMMUNITIONS SAFE	50.00
2/06/2022	119271	VOIDED	VOIDED	-
29/06/2022	119300	VOIDED	VOIDED	-
8/06/2022	119275	WATER CORPORATION	WATER SERVICES	20,478.39
29/06/2022	119299	WATER CORPORATION	WATER SERVICES	20,854.59
				<b>62,263.28</b>

EFT PAYMENTS JUNE 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
16/06/2022	88094	360 ENVIRONMENTAL	ENVIRONMENTAL CONSULTING - SEDIMENT SAMPLING LOWER VASSE RIVER	22,814.00
16/06/2022	87954	3E CONSULTING ENGINEERS PTY LTD	CONSULTANCY SERVICES	440.00
23/06/2022	88354	A & C SAMIOTIS	BJTP REFUND	160.00
3/06/2022	87883	A D COOTE & CO	4 X LIGHT POLES - CHURCHILL PARK	75,185.00
16/06/2022	88067	AAA WELDING AND FABRICATION SERVICES	WELDING AND FABRICATION SERVICES	660.00
29/06/2022	88619	ABBY MURRAY PHOTOGRAPHY	PHOTOGRAPHY SERVICES	438.99
3/06/2022	87728	ABC FILTER EXCHANGE	RANGE HOOD & FILTER CLEANING	3,095.40
3/06/2022	87720	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	5,159.00
16/06/2022	88006	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	2,090.00
29/06/2022	88528	ABEC ENVIRONMENTAL CONSULTING PTY LTD	ENVIRONMENTAL CONSULTING	1,595.00
16/06/2022	88009	ACCENDO AUSTRALIA PTY LTD	ENVIRONMENTAL SERVICES	7,154.15
29/06/2022	88529	ACCENDO AUSTRALIA PTY LTD	ENVIRONMENTAL SERVICES	1,188.00
29/06/2022	88523	ACTING UP	GRANT FUNDING	10,185.00
3/06/2022	87863	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	18,921.10
16/06/2022	88167	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	20,371.18
23/06/2022	88418	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	33,808.79
29/06/2022	88641	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	23,194.90
30/06/2022	88691	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	31,290.05
3/06/2022	87673	ACURIN NETWORKS	INTERNET WIFI ACCESS	3,680.13
23/06/2022	88303	ADAM DAVEY	TURF CONSULTANT	2,078.55
16/06/2022	88026	ADAM JOHN SOULOS ATF ADAM J SOULOS FAMIL	CONCRETE SUPPLIES	2,750.44
16/06/2022	88038	ADVAM PTY LTD	AIRPORT CARPARK CREDIT CARD TRANSACTIONS	499.58
3/06/2022	87734	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	726.00
16/06/2022	88021	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	2,122.00
23/06/2022	88287	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	6,580.40
29/06/2022	88541	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES	6,219.40
16/06/2022	88056	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	105.00
23/06/2022	88326	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	1,260.00
29/06/2022	88568	ADVANCED HEARING WA PTY LTD	HEARING ASSESSMENT	210.00
3/06/2022	87830	AEGIS AGED CARE GROUP PTY LTD	REFUND LANDSCAPING BOND	56,944.56
3/06/2022	87747	AERODROME MANAGEMENT SERVICES	AIR SERVICES - SCREENING	33,259.31
16/06/2022	88033	AERODROME MANAGEMENT SERVICES	AIR SERVICES - SCREENING & TRAINING	57,150.76
16/06/2022	88078	AHPV MANAGEMENT	CABRI FEVER FESTIVAL ACTIVITIES	11,000.00
3/06/2022	87764	AJ & B DOBBE	SURVEYING SERVICES	2,200.00
29/06/2022	88603	AJ & JF GUTHRIE	FIRE DEPARTMENT HONORARIUM	2,474.00
3/06/2022	87794	ALAN COYNE	REFUND DOG REGISTRATION	38.75
16/06/2022	87971	ALICE ALDER	ART SALES & WORKSHOPS	50.40
3/06/2022	87711	ALINTA SALES PTY LTD	ELECTRICITY	255.70
8/06/2022	87918	ALINTA SALES PTY LTD	ELECTRICITY	44.15
16/06/2022	88073	ALISON BURTON	ART SALES	136.50
16/06/2022	88117	ALISON SEYMOUR	ART SALES	45.50
3/06/2022	87655	ALLERDING & ASSOCIATES	CONSULTANCY SERVICES	2,990.01
3/06/2022	87742	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	405.34
16/06/2022	88030	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	151.94
23/06/2022	88293	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	517.65
29/06/2022	88547	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	253.08
16/06/2022	88069	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	3,776.50
29/06/2022	88578	ALTUS GROUP CONSULTING PTY LTD	COST MANAGEMENT SERVICES	3,503.50
16/06/2022	88085	AMGROW AUSTRALIA PTY LTD	NURSERY SERVICES	3,239.50
23/06/2022	88426	AMITY SIGNS	SIGNAGE SERVICES	137.50
3/06/2022	87792	AMY GUMBRELL	GLC REFUNDS	792.00
3/06/2022	87796	ANDREW PORTER	REFUND DOG REGISTRATION	30.00
8/06/2022	87916	ANGELA GRIFFIN	STAFF REIMBURSEMENT	101.60
16/06/2022	87988	ANGELA GRIFFIN	STAFF REIMBURSEMENT	87.00



LISTING OF PAYMENTS MADE  
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FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
16/06/2022	88164	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES	6,241.40
3/06/2022	87677	ANNA FOLEY	WELLNESS SERVICES	2,185.00
23/06/2022	88239	ANNA FOLEY	WELLNESS SERVICES	3,030.00
16/06/2022	88022	ANSTER EARTHMOVING CO	EARTHMOVING SERVICES	1,320.00
23/06/2022	88355	ANTHONY PEAKE	BTP REFUND	42.00
3/06/2022	87907	APEX ENVIROCARE	WATER SAMPLING - LOWER VASSE RIVER	250,316.00
23/06/2022	88468	APEX ENVIROCARE	WATER SAMPLING - LOWER VASSE RIVER	126,038.00
29/06/2022	88570	AQUATIC RECREATION GROUP WA	TRAINING AND PROFESSIONAL DEVELOPMENT	2,280.40
29/06/2022	88560	AR DEVELOPMENTS	50% NEWPORT GEOGRAPHE BORE	450.00
3/06/2022	87663	ARBOR GUY	TREE MAINTENANCE SERVICES - TOMPSSETT RD	18,574.71
16/06/2022	87952	ARBOR GUY	TREE MAINTENANCE SERVICES - ARNUP DR, VASSE & MEWETT RD	16,082.42
23/06/2022	88227	ARBOR GUY	TREE MAINTENANCE SERVICES	5,789.92
29/06/2022	88490	ARBOR GUY	TREE MAINTENANCE SERVICES	6,773.38
3/06/2022	87660	ARCHIVAL SURVIVAL PTY LTD	LIBRARY RESOURCES	61.82
29/06/2022	88515	ART INSTALL	ART TRANSPORT AND INSTALLATION	2,068.00
16/06/2022	88210	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	429.00
16/06/2022	87937	ATO EFT DEPOSITS TRUST A/C	PAY TAXATION	232,075.00
30/06/2022	88477	ATO EFT DEPOSITS TRUST A/C	PAY TAXATION	236,400.00
29/06/2022	88548	ATTURBA BUSINESS APPLICATIONS	SOFTWARE CONSULTANCY	8,800.00
16/06/2022	87966	AUSQ TRAINING	TRAINING SERVICES	2,647.00
3/06/2022	87710	AUSSIE TELECOM PTY LIMITED	SOFTWARE SUPPLIER	630.58
3/06/2022	87867	AUSTRAL POOLS	POOL EQUIPMENT SERVICES	288.20
3/06/2022	87811	AUSTRALIA AND NEW ZEALAND RECYCLING PLAT	E-WASTE COLLECTION	4,596.24
16/06/2022	88193	AUSTRALIA DAY COUNCIL OF WA NO 2 ACCOUNT	MEMBERSHIP	685.00
23/06/2022	88414	AUSTRAL POST	POSTAL SERVICE	2,378.77
29/06/2022	88649	AUSTRALIAN AIRPORTS ASSOCIATION	SUBSCRIPTION	2,805.00
16/06/2022	88054	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	2,610.99
23/06/2022	88322	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	1,902.02
29/06/2022	88565	AUSTRALIAN COMMUNITY MEDIA	ADVERTISING SERVICES	550.00
3/06/2022	87787	AUSTRALIAN FACILITATION COMPANY	LEADERSHIP COACHING AND DEVELOPMENT	3,410.00
16/06/2022	88091	AUSTRALIAN FACILITATION COMPANY	LEADERSHIP COACHING AND DEVELOPMENT	13,453.00
23/06/2022	88350	AUSTRALIAN FACILITATION COMPANY	LEADERSHIP COACHING AND DEVELOPMENT	13,090.00
16/06/2022	88112	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	3,199.68
23/06/2022	88367	AUTO ONE TRADING PTY LTD	AUTOMOTIVE	719.18
16/06/2022	88058	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	266.22
29/06/2022	88571	AV TRUCK SERVICES PTY LTD	VEHICLE PARTS & MAINTENANCE	414.55
23/06/2022	88335	AVIATION ID AUSTRALIA PTY LTD	SUPPLY AVIATION ASIC CARDS	280.00
16/06/2022	87939	AZILTY	IT SOFTWARE	988.90
23/06/2022	88357	B & F PLUMBER	RATE REFUND	60.95
3/06/2022	87868	B&B STREET SWEEPING	STREET SWEEPING SERVICE - ALL OTHER ROADS NOT CBD	54,570.62
16/06/2022	88172	B&B STREET SWEEPING	STREET SWEEPING SERVICE - PREWINTER HIGH RISK AREAS AND CBD	38,790.56
23/06/2022	88424	B&B STREET SWEEPING	STREET SWEEPING SERVICE	1,811.57
29/06/2022	88644	B&B STREET SWEEPING	STREET SWEEPING SERVICE - PREWINTER HIGH RISK AREAS	48,070.88
23/06/2022	88359	BABY SENSORY SOUTH WEST	BOND REFUND	300.00
29/06/2022	88585	BARBARA WEEKS	ART SALES	200.00
3/06/2022	87831	BARE NAKED THEATRE COMPANY	EVENT MANAGEMENT AND DELIVERY	6,500.00
16/06/2022	88092	BARK ENVIRONMENTAL	ENVIRONMENTAL CONSULTING	4,847.80
29/06/2022	88589	BARK ENVIRONMENTAL	ENVIRONMENTAL CONSULTING	4,864.20
3/06/2022	87703	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - DUNSBOROUGH OVAL AND BARNARD OVAL LIGHT REPAIRS	33,023.91
23/06/2022	88262	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	4,889.50
29/06/2022	88598	BARRY HOUSE	YALLINGLUP PRIMARY 100TH ANNIVERSARY DONATION	250.00
16/06/2022	88166	BAY SIGNS	SIGNAGE SERVICES	485.10
23/06/2022	88417	BAY SIGNS	SIGNAGE SERVICES	6,940.47
29/06/2022	88640	BAY SIGNS	SIGNAGE SERVICES	1,602.21
23/06/2022	88251	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	4,813.29
29/06/2022	88509	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE	6,655.00
16/06/2022	87992	BCP CONTRACTORS PTY LTD	EARTHWORKS - PEEL TCE/CAUSEWAY RD	308,839.63
29/06/2022	88512	BCP CONTRACTORS PTY LTD	EARTHWORKS - BSN FORESHORE EAST	126,913.90
30/06/2022	88685	BCP CONTRACTORS PTY LTD	EARTHWORKS - MITCHELL PARK	25,977.80
3/06/2022	87686	BCP LIQUID WASTE	LIQUID WASTE SERVICES	31,021.00
16/06/2022	87987	BCP LIQUID WASTE	LIQUID WASTE SERVICES	530.00
3/06/2022	87770	BE INGRAM	CARPENTRY SERVICES	3,910.00
16/06/2022	88059	BE INGRAM	CARPENTRY SERVICES	2,700.00
23/06/2022	88328	BE INGRAM	CARPENTRY SERVICES	775.00
29/06/2022	88572	BE INGRAM	CARPENTRY SERVICES	450.00
16/06/2022	88075	BEACHBROUGH PTY LTD	ROAD BUILDING AGGREGATE	6,881.20
16/06/2022	88025	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	36,748.79
23/06/2022	88291	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	5,919.65
29/06/2022	88545	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	31,826.52
23/06/2022	88219	BELMAX FAMILY TRUST	PROTECTIVE CLOTHING SUPPLIER	580.00
23/06/2022	88352	BEN COLMAN	PERSONAL IMPROVEMENT SEMINARS	730.00
3/06/2022	87780	BEN KING	NCC YOUTH ACTIVITY	1,750.00
23/06/2022	88338	BEN KING	NCC YOUTH ACTIVITY	1,200.00
29/06/2022	88583	BEN KING	SITAPARK WALL REMEDIAL	5,490.50
16/06/2022	88182	BENARA NURSERIES	NURSERY SUPPLIES	5,034.31
23/06/2022	88432	BENARA NURSERIES	NURSERY SUPPLIES	3,668.24
8/06/2022	87923	BETTERVAC PTY LTD	AIR BLOWER	1,551.00
3/06/2022	87656	BEZ FAMILY TRUST T/A DVA FABRICATIONS	MAINTENANCE SERVICES	655.60
3/06/2022	87895	BG&E PTY LTD	CONSULTANCY SERVICES	1,886.50
23/06/2022	88254	BINGI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	523.49
23/06/2022	88372	BING TECHNOLOGIES PTY LTD	MAILING SERVICES	468.22
23/06/2022	88346	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	1,380.00
29/06/2022	88587	BIO SOIL SOLUTIONS	LIQUID SOIL SOLUTIONS	150.00
29/06/2022	88561	BLACKBOX CONTROL PTY LTD	ASSET TRACKING AND CAMERA SOLUTIONS	544.70
3/06/2022	87777	BLUE CHILD COLLECTIVE PTY LTD	LIVE MUSIC	1,650.00
23/06/2022	88229	BLUE TANG (WA) PTY LTD	LANDSCAPE ARCHITECTURAL SERVICES	8,800.00
29/06/2022	88492	BLUE TANG (WA) PTY LTD	LANDSCAPE ARCHITECTURAL SERVICES	6,600.00
16/06/2022	88120	BNGUARD SHERLOCK SOFTWARE	SHORT-TERM HOLIDAY RENTAL MONITORING	6,820.00
23/06/2022	88377	BNGUARD SHERLOCK SOFTWARE	SHORT-TERM HOLIDAY RENTAL MONITORING	3,410.00
16/06/2022	88143	BOC LIMITED	GAS SERVICES	1,697.29
23/06/2022	88401	BOC LIMITED	GAS SERVICES	815.72
29/06/2022	88625	BOC LIMITED	GAS SERVICES	810.95
16/06/2022	87951	BOYANUP BOTANICAL	NURSERY SERVICES	40.92
23/06/2022	88276	BOYANUP BOTANICAL	NURSERY SERVICES	2,687.85
29/06/2022	88487	BOYANUP BOTANICAL	NURSERY SERVICES	435.00
16/06/2022	88121	BRENDAN MURRAY	ART SALES	49.00
3/06/2022	87783	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	1,505.00
16/06/2022	88082	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	12,838.00
23/06/2022	88340	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	258.35
29/06/2022	88584	BRETT TITTERTON ELECTRICAL AND AIR CONDI	ELECTRICAL SERVICES	5,620.40
3/06/2022	87872	BRIDGESTONE	TYRE SERVICES	504.77



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
16/06/2022	87959	BRIDGESTONE	TYRE SERVICES	711.04
23/06/2022	88235	BRIDGESTONE	TYRE SERVICES	676.48
16/06/2022	88018	BRIDNEY MCLEAN	STAFF REIMBURSEMENT	55.12
16/06/2022	88124	BROAD CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - BPACC	856,202.34
29/06/2022	88610	BROAD CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - BPACC	1,765,411.80
29/06/2022	88677	BROADWATER BRICK PAVING	PAVING SERVICES	5,342.40
29/06/2022	88618	BS & RJ FIELD	STAFF REIMBURSEMENT	196.00
16/06/2022	88191	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	1,075.25
29/06/2022	88665	BSA ADVANCED PROPERTY SOLUTIONS	AIR CONDITIONING SERVICES	4,573.76
3/06/2022	87873	BSEWA	ELECTRICAL SERVICES	17,895.49
16/06/2022	88176	BSEWA	ELECTRICAL SERVICES	2,296.56
23/06/2022	88428	BSEWA	ELECTRICAL SERVICES	3,522.53
29/06/2022	88647	BSEWA	ELECTRICAL SERVICES - FORESHORE TURBINE REPLACEMENT	36,036.00
30/06/2022	88692	BSEWA	ELECTRICAL SERVICES	4,523.75
3/06/2022	87801	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	59.70
16/06/2022	88308	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	107.40
29/06/2022	88600	BUILDING SUPPLIES AND HIRE	BUILDING SUPPLIES	289.30
29/06/2022	88586	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	1,059.65
3/06/2022	87875	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,688.87
16/06/2022	88178	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,962.93
23/06/2022	88430	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	822.34
29/06/2022	88648	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1,587.87
30/06/2022	88687	BURGESS RAWSON WA PTA TRUST	LEGAL SERVICES	550.00
29/06/2022	88612	BUSINESS EVENTS PERTH	MEMBERSHIP BUSINESS TOURISM	2,370.50
3/06/2022	87718	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	276.00
16/06/2022	88005	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	54.00
23/06/2022	88275	BUSSELTON AGRICULTURAL SERVICES (WA) PTY	RURAL SUPPLIES	3,840.00
3/06/2022	87876	BUSSELTON AND SUGITO SISTER CITIES ASSOC	SISTER CITY COMMITTEE	2,249.37
16/06/2022	87998	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	3,059.42
16/06/2022	87965	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	1,143.88
3/06/2022	87878	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES	566.50
3/06/2022	87928	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - DUNS SPORTING COMPLEX CARPARK AND COURTS	77,646.20
29/06/2022	88650	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - BARNARD PARK & BUAYANUP DRAIN	56,538.04
30/06/2022	88693	BUSSELTON BITUMEN SERVICE	EARTHMOVING SERVICES - DUNS SPORTING COMPLEX CARPARK AND COURTS	463,225.34
3/06/2022	87802	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	621.57
16/06/2022	88109	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	2,799.32
23/06/2022	88364	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	244.43
29/06/2022	88601	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	516.50
23/06/2022	88225	BUSSELTON CITY FC	WORKSHOP CATERING	3,000.00
29/06/2022	88658	BUSSELTON COMMUNITY GARDEN	NURSERY SERVICES	596.00
23/06/2022	88441	BUSSELTON FOOTBALL & SPORTSMAN'S CLUB	ELECTRICITY REIMBURSEMENT	23,069.04
3/06/2022	87881	BUSSELTON HOSPICE INC	MEDICAL SERVICES	500.00
16/06/2022	87945	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	3,849.06
3/06/2022	87762	BUSSELTON LOCAL ORGANISING COMMITTEE INC	IRONMAN 2021	2,000.00
3/06/2022	87968	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	1,076.90
23/06/2022	88233	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	261.80
29/06/2022	88495	BUSSELTON LOCKSMITH	SECURITY SUPPLIES	302.50
3/06/2022	87858	BUSSELTON MOTORS	VEHICLE PURCHASES 2 X PAJERO SPORTS	88,646.90
16/06/2022	88158	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	889.75
23/06/2022	88412	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	38,408.30
29/06/2022	88634	BUSSELTON MOTORS	VEHICLE PURCHASES / SERVICES / PARTS	692.18
3/06/2022	87894	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	763.40
16/06/2022	88168	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	851.80
23/06/2022	88419	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	246.40
29/06/2022	88642	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	539.00
3/06/2022	87855	BUSSELTON RETRAVISION - DORSETT RETAIL P	ELECTRICAL SERVICES	2,569.60
16/06/2022	88154	BUSSELTON RETRAVISION - DORSETT RETAIL P	ELECTRICAL SERVICES	266.00
29/06/2022	88631	BUSSELTON RETRAVISION - DORSETT RETAIL P	ELECTRICAL SERVICES	3,810.00
3/06/2022	87727	BUSSELTON REWINDS	PLANT PURCHASES/SERVICES / PARTS	1,571.33
29/06/2022	88325	BUSSELTON REWINDS	PLANT PURCHASES/SERVICES / PARTS	85.00
23/06/2022	88248	BUSSELTON RUNNERS CLUB INC	SPONSORSHIP	9,000.00
23/06/2022	88433	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	899.33
16/06/2022	87999	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	125.00
29/06/2022	88599	BUSSELTON SUBIE SERVICE	AUTOMOTIVE SERVICE AND REPAIR	293.62
16/06/2022	88160	BUSSELTON TELEPHONES & TECHNOLOGY	COMMUNICATION SERVICES	575.55
29/06/2022	88696	BUSSELTON TELEPHONES & TECHNOLOGY	COMMUNICATION SERVICES	89.75
3/06/2022	87716	BUSSELTON TOWING SERVICE	TOWING SERVICES	120.00
16/06/2022	88162	BUSSELTON UPHOLSTERERS	UPHOLSTERY SERVICES	192.50
16/06/2022	88142	BUSSELTON WATER	WATER SERVICES	536.98
23/06/2022	88400	BUSSELTON WATER	WATER SERVICES	24,027.20
29/06/2022	88623	BUSSELTON WATER	WATER SERVICES	23,490.60
3/06/2022	87709	CAPE AUTOMATION	BOOM GATE ACCESS CONTROL	282.50
3/06/2022	87798	CAPE NATURALISTE GYMNASTICS ACADEMY	BOND REFUND	400.00
23/06/2022	88273	CAPE NATURALISTE P&C CAFE	CATERING	233.00
16/06/2022	88007	CAPE SHADES PTY LTD	SHADE SAILS	1,740.00
3/06/2022	87889	CAPE TO CAPE EXCAVATIONS	BOND REFUND	25,000.00
16/06/2022	88207	CAPITAL FINANCE AUSTRALIA LTD	LEASING PAYMENTS	26,412.79
3/06/2022	87828	CARINE NOMINEES PTY LTD ATF CR HEATH FAM	BOND REFUND	2,500.00
3/06/2022	87827	CARINE NOMINEES PTY LTD ATF JRP MARKHAM	BOND REFUND	2,500.00
16/06/2022	88077	CAROL MULHEARN	ART SALES	396.00
3/06/2022	87750	CASANDRA HOCKS	GLC REFUNDS	470.60
3/06/2022	87755	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	36,326.60
16/06/2022	88045	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	14,172.15
23/06/2022	88310	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	10,514.65
29/06/2022	88556	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC MANAGEMENT SERVICES	7,399.86
23/06/2022	88358	CHARLES & GENEVIVE KEEFER	RATE REFUND	51.19
29/06/2022	88395	CHRISIE WOODHAMS	BOND REFUND	200.00
23/06/2022	88318	CHLOE ABLA STUDIOS	ART SALES	19.60
16/06/2022	88053	CHRISKA DESIGNS	ART SALES	66.50
23/06/2022	88320	CHRISKA DESIGNS	ART SALES	133.00
16/06/2022	88137	CHRISTA LEWIN	ART GEO WORKSHOP	400.00
23/06/2022	88392	CHRISTA LEWIN	ART GEO WORKSHOP	400.00
16/06/2022	88081	CHRISTINE CRESSWELL	ART SALES	4.20
16/06/2022	88013	CHRISTINE SEATON	ART SALES	3.50
3/06/2022	87884	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	3,470.85
29/06/2022	88653	CHUBB FIRE SAFETY	FIRE EQUIPMENT SERVICES	3,042.62
16/06/2022	88197	CITY AND REGIONAL FUELS	FUEL SERVICES	7,600.42
16/06/2022	87939	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	4,510.84
30/06/2022	88479	CITY OF BUSSELTON	PAYROLL DEDUCTIONS REALLOCATION	4,410.01
16/06/2022	87994	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,732.18
30/06/2022	88474	CITY OF BUSSELTON CHRISTMAS CLUB	PAYROLL DEDUCTIONS	2,812.18



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
16/06/2022	87935	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	186.00
30/06/2022	88475	CITY OF BUSSELTON STAFF LOTTO	STAFF LOTTO	186.00
16/06/2022	87941	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	202.00
30/06/2022	88482	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	205.00
3/06/2022	87680	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	971.52
16/06/2022	87924	CIVIL/STRUCTURAL CONSULTING PTY LTD	STRUCTURAL INSPECTIONS	2,690.60
3/06/2022	87841	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	593.98
23/06/2022	88402	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	65.22
29/06/2022	88626	CID EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	801.47
16/06/2022	88188	CLEANAWAY	WASTE MANAGEMENT SERVICES	79,037.91
23/06/2022	88443	CLEANAWAY	WASTE MANAGEMENT SERVICES	20,653.77
29/06/2022	88660	CLEANAWAY	WASTE MANAGEMENT SERVICES	289.05
23/06/2022	88276	CLEANAWAY CO PTY LTD	CHEMICAL DISPOSAL SERVICES	4,884.00
16/06/2022	88153	CLEANAWAY OPERATIONS PTY LTD	MAINTENANCE PARTS WASHER	807.71
3/06/2022	87723	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	8,006.46
23/06/2022	88279	CLEANAWAY SOLID WASTE PTY LTD	WASTE DISPOSAL SERVICES	36,875.18
16/06/2022	88129	CLOCKMASTERS AUSTRALIA PTY LTD	CLOCKS AND CLOCK SUPPLIES	2,895.76
16/06/2022	88019	COATES CIVIL CONSULTING P/L	CIVIL ENGINEERING CONSULTING SERVICES	10,824.00
29/06/2022	88539	COATES CIVIL CONSULTING P/L	CIVIL ENGINEERING CONSULTING SERVICES	3,390.00
3/06/2022	87893	COCA-COLA AMATIL	GLC KIOSK PURCHASES	333.14
16/06/2022	88192	COCA-COLA AMATIL	GLC KIOSK PURCHASES	389.73
23/06/2022	88448	COCA-COLA AMATIL	GLC KIOSK PURCHASES	1,028.58
3/06/2022	87689	COLES COM AUJ	COUNCIL & STAFF REFRESHMENTS	1,251.10
16/06/2022	87990	COLES COM AUJ	COUNCIL & STAFF REFRESHMENTS	590.90
23/06/2022	88125	COLES COM AUJ	COUNCIL & STAFF REFRESHMENTS	2,243.70
29/06/2022	88511	COLES COM AUJ	COUNCIL & STAFF REFRESHMENTS	916.52
23/06/2022	88348	COME GRAZE SOUTHWEST	CATERING FOOD SERVICES	79.00
3/06/2022	87741	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	16,915.25
16/06/2022	88029	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	149.00
23/06/2022	88292	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	11,852.15
29/06/2022	88546	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	1,938.75
3/06/2022	87691	CONNALKIT	PUBLIC ART & CONSULTING SERVICES	2,241.12
23/06/2022	88255	CONNALKIT	PUBLIC ART & CONSULTING SERVICES	1,345.78
23/06/2022	88305	CONNECTIVA PTY LTD	INFORMATION TECHNOLOGY	528.00
3/06/2022	87784	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	451.77
16/06/2022	88083	CONSULT DIRECT	CLEANING EQUIPMENT AND SERVICES	166.32
23/06/2022	88394	CORE OF WELLBEING	SPEAKER FEE PRESENTATION COB ED FORUM	500.00
23/06/2022	88333	CORRIE SILVER BAY DEVELOPMENTS PTY LTD	RATE REFUND	6,102.00
3/06/2022	87722	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	2,271.70
16/06/2022	88008	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	445.50
3/06/2022	87785	CORY CROMBIE	MOTIVATIONAL AND DISABILITY SPEAKER	600.00
23/06/2022	88342	COUNTRYWIDE COMMERCIAL CEILINGS	CEILING SERVICES	1,903.00
3/06/2022	87814	CR. MIKAYLA LOVE	COUNCILLOR PAYMENT	2,987.72
3/06/2022	87702	CR. P CARTER	COUNCILLOR PAYMENT	4,893.41
3/06/2022	87769	CR. SUSAN RICCELLI	COUNCILLOR PAYMENT	2,987.72
3/06/2022	87678	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES - BOVELL OVAL & MEELUP SEWERAGE	69,544.28
16/06/2022	87973	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES - BOVELL OVAL SEWERAGE	98,592.47
23/06/2022	88240	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES - BOVELL OVAL SEWERAGE	30,953.76
29/06/2022	88498	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES - MEELUP SEWERAGE	53,445.93
30/06/2022	88684	CRANFORD PLUMBING PTY LTD	PLUMBING SERVICES	4,465.00
23/06/2022	88347	CREATIVE HEART COUNSELLING	ARTIST WORKSHOP	2,400.00
29/06/2022	88588	CREATIVE HEART COUNSELLING	ARTIST WORKSHOP	2,400.00
3/06/2022	87892	CROSS SECURITY SERVICES	SECURITY SERVICES	451.64
16/06/2022	88190	CROSS SECURITY SERVICES	SECURITY SERVICES	770.00
23/06/2022	88447	CROSS SECURITY SERVICES	SECURITY SERVICES	2,268.20
3/06/2022	87804	CROWD BARRIERS WA	PEDESTRIAN FLOORING	910.80
16/06/2022	88046	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	4,372.40
23/06/2022	88312	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	8,906.25
30/06/2022	88088	CS LEGAL - CLOISTERS SQUARE	LEGAL RECOVERY ON RATING DEBTS	3,775.62
16/06/2022	87940	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	71.02
30/06/2022	88480	CSA OFFICIAL RECEIPTS ACCOUNT	SALARY DEDUCTIONS	988.95
3/06/2022	87736	CSSTECH GROUP PTY LTD	ICT SERVICES	21,592.60
29/06/2022	88627	DA CHRISTIE PTY LTD	COOKTOP S-MEELUP BEACH, CASTLE ROCK, CENTENNIAL PARK	48,807.00
16/06/2022	88024	DATACOM SYSTEMS (AU) PTY LTD	COMPUTER EQUIPMENT AND SERVICES	15,693.79
29/06/2022	88544	DATACOM SYSTEMS (AU) PTY LTD	COMPUTER EQUIPMENT AND SERVICES	6,597.39
29/06/2022	88516	DAVID GOODWIN	STAFF REIMBURSEMENT	171.39
3/06/2022	87880	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	568.08
16/06/2022	88184	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	5,203.99
23/06/2022	88436	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	106.23
29/06/2022	88652	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES	6,948.23
23/06/2022	88466	DELL AUSTRALIA PTY LIMITED	COMPUTER EQUIPMENT SUPPLIER	384.30
23/06/2022	88231	DENISE SANBROOK	ART SALES	4.20
3/06/2022	87871	DEPARTMENT OF FIRE AND EMERGENCY SERVICE	FIRE AND EMERGENCY SERVICES	271,967.00
23/06/2022	88449	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	441.60
29/06/2022	88667	DEPARTMENT OF PREMIER & CABINET	ADVERTISING SERVICES	93.60
16/06/2022	87956	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	32.80
29/06/2022	88580	DEVLYN CONSTRUCTIONS PTY LTD	CONSTRUCTION SERVICES	1,063.19
23/06/2022	88371	DIABETES WA	BOND REFUND	200.00
23/06/2022	88330	DIESEL AND HYDRAULIC SERVICES SOUTH WEST	PLANT REPAIR AND MAINTENANCE	2,041.79
29/06/2022	88575	DIESEL AND HYDRAULIC SERVICES SOUTH WEST	PLANT REPAIR AND MAINTENANCE	9,487.00
3/06/2022	87901	DIRECT LIGHTING	LIGHTING SUPPLIER	2,240.00
16/06/2022	88093	DONALD CANT WATTS CORKE (WA) PTY LTD	CONSULTANCY SERVICES	7,150.00
29/06/2022	88590	DONALD CANT WATTS CORKE (WA) PTY LTD	CONSULTANCY SERVICES	7,150.00
16/06/2022	88126	DOROTHY ROBINSON	ART SALES	84.35
23/06/2022	88289	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	360.56
29/06/2022	88543	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	786.48
3/06/2022	87713	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOME UNITS	520.00
16/06/2022	88003	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOME UNITS	9,121.66
23/06/2022	88270	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOME UNITS	2,652.64
29/06/2022	88525	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOME UNITS	9,130.80
16/06/2022	88068	DOWN SOUTH WHOLESALE	CONSUMABLES FOR BTP	172.44
23/06/2022	88263	DOWN TO EARTH TRAINING AND ASSESSING	TRAINING AND ASSESSMENT SERVICES	1,770.00
16/06/2022	87960	DS SADDLETON	ART SALES	11.90
3/06/2022	87725	DUNS & DIST WATER CARTAGE	WATER CARTAGE SERVICES	260.00
16/06/2022	88170	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING	500.00
23/06/2022	88422	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING	3,300.00
23/06/2022	88442	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC	EVENT SPONSORSHIP	2,882.85
29/06/2022	88659	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC	EVENT SPONSORSHIP	5,325.37
29/06/2022	88532	DUNSBOROUGH CELLARS	REFRESHMENTS	191.94
16/06/2022	87977	DUNSBOROUGH COMMUNITY GARDEN	DONATION	1,000.00
23/06/2022	88223	DUNSBOROUGH FOOTBALL CLUB	GRANT FUNDING	36,000.00



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
23/06/2022	88252	DUNSBOROUGH GREENFIELDS COMMUNITY GROUP	MEETING ROOM HIRE	20.00
3/06/2022	87682	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	29.95
16/06/2022	87981	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	41.15
29/06/2022	88502	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	124.50
23/06/2022	88222	DUNSBOROUGH TOY LIBRARY INC	COMMUNITY GRANT	216.30
3/06/2022	87717	DUTCH IMPORTS PTY LTD	CATERING	414.00
23/06/2022	88274	DUTCH IMPORTS PTY LTD	CATERING	1,678.00
3/06/2022	87683	DYMOCKS BUSSELTION	LIBRARY RESOURCES	268.90
16/06/2022	87985	DYMOCKS BUSSELTION	LIBRARY RESOURCES	100.00
29/06/2022	88506	DYMOCKS BUSSELTION	LIBRARY RESOURCES	1,351.47
3/06/2022	87774	E & P CROWN	COUNCILLOR PAYMENTS	355.00
3/06/2022	87744	EAGLE VALLEY & CO PTY LTD	TYRE SALES AND SERVICE	2,160.00
23/06/2022	88295	EAGLE VALLEY & CO PTY LTD	TYRE SALES AND SERVICE	173.00
16/06/2022	88041	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	646.20
16/06/2022	88051	EARTH AND STONE WA	MAINTENANCE - MIAMUP & GALE RD BRIDGE	68,469.50
23/06/2022	88317	EARTH AND STONE WA	EARTHWORKS - ROE TCE	25,412.75
23/06/2022	88345	EARTHSIDE ECO BUMS	CLOTH NAPPIES	77.00
16/06/2022	88111	EAST LIVING SERVICES PTY LTD	LIFT MAINTENANCE	355.00
3/06/2022	87886	EBSCO AUSTRALIA	MAGAZINE SUPPLIER	202.22
3/06/2022	87704	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEEED CONTROL	5,925.62
23/06/2022	88264	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEEED CONTROL	21,436.45
29/06/2022	88520	ECHO FIELD PTY LTD	BUSH FIRE INSPECTION WORKS/WEEED CONTROL	4,034.14
3/06/2022	87840	ECOSYSTEMS SOLUTIONS	FLORA SURVEY	3,300.00
29/06/2022	88624	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES	3,080.00
3/06/2022	87899	EJ DAY & SH WILLIAMS	MAINTENANCE SERVICES	3,286.00
23/06/2022	88245	EFAX AUSTRALIA	FX SERVICE PROVIDER	198.00
23/06/2022	88297	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	2,871.20
29/06/2022	88549	EIS CONTROL PTY LTD	ELECTRICAL SERVICES	1,867.91
3/06/2022	87771	EJ & KM COX	COUNCILLOR PAYMENTS	2,987.72
16/06/2022	88013	ELAMOORE NATURAL SOAPS & COSMETICS PTY L	ART SALES	54.60
23/06/2022	88280	ELAMOORE NATURAL SOAPS & COSMETICS PTY L	ART SALES	9.10
3/06/2022	87852	ELECTACTIC NETWORKS CORPORATION	ELECTRICAL SERVICES	9,260.00
16/06/2022	88036	ELIZABETH BINT	ART SALES	39.00
16/06/2022	88084	ELIZABETH STAITTE	ART SALES	35.00
3/06/2022	87877	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	1,881.00
16/06/2022	88180	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES	20,434.15
3/06/2022	87653	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	2,092.20
29/06/2022	88484	ELLIOTTS FILTRATION	IRRIGATION & FILTRATION SERVICES	682.00
3/06/2022	87869	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	359.70
16/06/2022	88173	ELLIOTTS SMALL ENGINES	PLANT PURCHASES / SERVICES / PARTS	1,740.45
16/06/2022	88099	ELZA FOLICHE ARTIST	ART SALES	23.80
3/06/2022	87891	EMERGE OFFICE	OFFICE EQUIPMENT SERVICES - PHOTOCOPIING	221.38
3/06/2022	87676	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	362.47
16/06/2022	87967	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,226.34
23/06/2022	88238	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	154.00
3/06/2022	87906	ENVIRONMENTAL HEALTH AUSTRALIAN	ADVERTISING	186.00
23/06/2022	88283	ESSENTIAL COFFEE PTY LTD	LIBRARY RESOURCES	715.00
23/06/2022	88243	EVERGREEN HOLDINGS PTY LTD	INDUSTRIAL SUPPLIES	1,521.56
16/06/2022	87955	FACET FORUM ADVOCATING CULTURAL & ECO-TO	TRAINING/WORKSHOP/FORUMS	159.34
3/06/2022	87781	FAIRTEL PTY LTD	TELECOMMUNICATION SERVICES	158.99
16/06/2022	88035	FASSOM PTY LTD	STATIONERY AND OFFICE SUPPLIES	194.10
8/06/2022	87925	FAT RED BIRD DESIGNS	GRAPHIC DESIGN	175.00
23/06/2022	88413	FESTIVAL OF BUSSELTION (INC)	SPONSORSHIP AND OTHER SUPPORT	2,560.00
29/06/2022	88574	FITNESS SOLUTIONS WA	FITNESS EQUIPMENT SERVICE AND REPAIR	232.50
3/06/2022	87779	FOODLOSOPHY	CATERING AND COOKING CLASSES	390.00
3/06/2022	87758	FOOTBALL WEST LTD	SOUTH WEST FESTIVAL OF FOOTBALL EVENT	3,300.00
16/06/2022	88131	FORESTLAND SPRINGS	BOTTLED WATER	165.00
29/06/2022	88628	FORPARK AUSTRALIA	PARK FURNITURE SUPPLIER	1,210.00
23/06/2022	88453	FREEHILLS EFT ACCOUNT	LEGAL SERVICES	6,169.13
3/06/2022	87733	FRESH AS	REFRESHMENTS	337.80
16/06/2022	88020	FRESH AS	REFRESHMENTS	47.50
23/06/2022	88286	FRESH AS	REFRESHMENTS	151.30
29/06/2022	88540	FRESH AS	REFRESHMENTS	99.45
29/06/2022	88488	FULTON HOGAN INDUSTRIES PTY LTD	MAINTENANCE SERVICES	772.43
3/06/2022	87726	FYFE PTY LTD	CONTAMINATED LAND AUDITOR SERVICES	17,253.50
23/06/2022	88302	GALLERIESWEST INC	CONSULTANCY	290.00
29/06/2022	88617	GARVEY INVESTMENTS PTY LTD	AND ACCESSORIES SALES AND SERVICES	5,049.00
16/06/2022	88135	GENERATORS AUSTRALIA PTY LTD	HIRE AND SALES OF EQUIPMENT	1,633.50
16/06/2022	88014	GEOROX PTY LTD	VEHICLE CAMERAS	1,749.00
16/06/2022	88010	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	1,000.00
23/06/2022	88278	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	723.00
29/06/2022	88530	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES	2,676.00
16/06/2022	88152	GEOGRAPHE PETROLEUM	FUEL SERVICES	17,951.87
3/06/2022	87998	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,501.00
16/06/2022	88195	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	101.00
23/06/2022	88454	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	5,106.60
29/06/2022	88668	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	493.00
3/06/2022	87843	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	278.70
23/06/2022	88404	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,520.00
3/06/2022	87714	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	2,271.50
16/06/2022	88004	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES - PRINCE STREET	24,992.00
23/06/2022	88271	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	1,452.00
29/06/2022	88526	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	6,594.50
3/06/2022	87767	GEOSPREAD	GREEN WASTE MULCHING	37,522.65
29/06/2022	88594	GERALD ASHCROFT	BOND REFUND	200.00
3/06/2022	87839	GIRLS MOWING	MAINTENANCE SERVICES	3,080.00
16/06/2022	88125	GLOBAL RETAIL BRANDS AUSTRALIA PTY LTD	KITCHEN HOMEWARES	1,117.49
8/06/2022	87919	GLOBIA HILL	WELCOME TO COUNTRY	300.00
3/06/2022	87797	GRAEME & JANIS KENNEDY	BITP REFUND	165.00
3/06/2022	87658	GRANT HENLEY	COUNCILLOR PAYMENT	11,955.73
3/06/2022	87897	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	6,470.00
23/06/2022	88452	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	350.00
3/06/2022	87842	GROCKOCK GLASS	GLASS WORK SERVICES	269.30
23/06/2022	88403	GROCKOCK GLASS	GLASS WORK SERVICES	445.00
16/06/2022	88139	GROWISE PTY LTD	SUSTAINABLE REVEGETATION PRODUCTS - TREE GUARDS	23,851.72
16/06/2022	88300	GUMPTION PTY LTD	ADVERTISING SERVICES	2,782.00
23/06/2022	88459	GUMPTION PTY LTD	ADVERTISING SERVICES	4,530.00
3/06/2022	87795	GUY KERRELL-VAUGHAN	REFUND DOG REGISTRATION	60.00
3/06/2022	87850	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	9,402.37
16/06/2022	88148	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	3,296.15
23/06/2022	88407	HANSON CONSTRUCTION MATERIALS PTY LTD	CONCRETE SERVICES	3,113.00



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TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
16/06/2022	88079	HAPPS POTTERY	ART SALES	22.40
29/06/2022	88577	HARE & FORBES	WORKSHOP MACHINERY	799.00
23/06/2022	88467	HART SPORT	SPORT EQUIPMENT SUPPLIER	2,836.00
16/06/2022	88118	HARVEY NORMAN BUSSELTON	ELECTRICAL APPLIANCE SERVICES	787.00
16/06/2022	88103	HEAD OVER HEADS	JUGGLING AND ACROBATIC WORKSHOP	1,000.00
3/06/2022	87685	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	546.00
29/06/2022	88508	HEALTHSCOPE MEDICAL CENTRES	MEDICAL SERVICES	234.00
23/06/2022	88363	HERSEY 'S SAFETY PTY LTD	TIMBER AND HARDWARE	4,345.00
3/06/2022	87756	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
23/06/2022	88311	HIFX LIMITED CLIENT SECURITY TRUST ACC	ELECTRONIC VISITOR MANAGEMENT SYSTEM	70.00
16/06/2022	88087	HI-LUX TECHNICAL SERVICES	FLASHING CYCLIST AHEAD SIGN	58,201.00
3/06/2022	87908	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,130.11
16/06/2022	88212	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	36.91
23/06/2022	88469	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	3,294.70
30/06/2022	88680	HIP POCKET WORKWEAR	UNIFORMS & PROTECTIVE CLOTHING	1,289.45
3/06/2022	87697	HOCKING HERITAGE AND ARCHITECTURE	HERITAGE ADVISORY SERVICE	2,420.00
3/06/2022	87669	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	4,827.43
16/06/2022	87958	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	1,188.95
16/06/2022	88102	HOST CORPORATION PTY LTD	CATERING EQUIPMENT	525.80
3/06/2022	87786	HOWSON MANAGEMENT	ENGINEERING PROJECT MANAGEMENT	836.00
3/06/2022	87789	IG MUIR-CULBURRA CLAY	SOIL FOR WICKET CONSTRUCTION	1,584.00
16/06/2022	88040	ILLION AUSTRALIA PTY LTD	TENDER ADVERTISING AND MANAGEMENT	227.40
23/06/2022	88396	INSPIRED DEVELOPMENT SOLUTIONS	TEAM DEVELOPMENT WORKSHOP	9,350.00
16/06/2022	88070	INSTANT PRODUCTS HIRE	PUBLIC ABILITIES HIRE AND SALES	2,642.93
3/06/2022	87807	INTELLITRAC	GPS TRACKING DEVICES	7,188.95
16/06/2022	88114	INTELLITRAC	GPS TRACKING DEVICES	336.60
29/06/2022	88605	INTELLITRAC	GPS TRACKING DEVICES	11,810.70
29/06/2022	88551	INTERCULTURAL ACTION GROUP INC	INTERCULTURAL EVENTS	300.00
16/06/2022	87984	INVASIVE SPECIES PTY LTD	FOX BAITING	14,788.40
23/06/2022	88247	INVASIVE SPECIES PTY LTD	FOX BAITING	6,915.70
3/06/2022	87908	IPEC PTY LTD	COURIER SERVICES	137.62
16/06/2022	88115	IPEC PTY LTD	COURIER SERVICES	21.02
23/06/2022	88369	IPEC PTY LTD	COURIER SERVICES	37.18
29/06/2022	88606	IPEC PTY LTD	COURIER SERVICES	80.20
23/06/2022	88431	IPWEA	MEMBERSHIP	1,375.00
3/06/2022	87882	IPWEA-WA	TRAINING SERVICES	319.00
23/06/2022	88437	IPWEA-WA	TRAINING SERVICES	399.00
16/06/2022	87968	IRONMAN AUSTRALIA	EVENT SERVICES	49,500.00
23/06/2022	88444	IRIGATION AUSTRALIA LIMITED	MEMBERSHIP	780.00
29/06/2022	88635	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES	50.00
23/06/2022	88323	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	360.74
29/06/2022	88566	JAMES BENNETT	SPECIALIST LIBRARY RESOURCES	343.63
3/06/2022	87833	JAMES HADLEY	RURAL FENCING SERVICES	1,017.50
16/06/2022	88113	JANE DARCY	ART SALES	60.00
23/06/2022	88341	JANE LAZIC	ART SALES	56.00
3/06/2022	87826	JANI MURPHY PTY LTD	TRAINING	2,915.00
29/06/2022	88657	JANNINE ERIKSSON	TOWN PLANNING SERVICES	1,555.90
23/06/2022	88393	JASMINE SIDHU	GRANT FOR SHORT FILM	10,000.00
3/06/2022	87844	JASON SIGNMAKERS	SIGNAGE SUPPLIES	642.20
3/06/2022	87739	JDM EARTHWORKS	PLANT FOR CELL 2 DUNSBOROUGH WASTE	55,126.50
23/06/2022	88395	JEDONEY PTY LTD	OUTDOOR CAMERAS	2,823.60
16/06/2022	88012	JENNIFER BROWN	ART SALES	46.80
3/06/2022	87763	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	2,916.00
3/06/2022	87684	JIMS FIRST	HARDWARE SUPPLIES	80.10
16/06/2022	87986	JIMS FIRST	HARDWARE SUPPLIES	526.64
23/06/2022	88250	JIMS FIRST	HARDWARE SUPPLIES	532.60
29/06/2022	88507	JIMS FIRST	HARDWARE SUPPLIES	307.00
29/06/2022	88503	JODI MOFFETT	STAFF REIMBURSEMENT	100.00
3/06/2022	87810	JODIE RICHARDS	COUNCILOR PAYMENT	2,987.72
29/06/2022	88663	JODY STOLP	STAFF REIMBURSEMENT	285.00
3/06/2022	87825	JOONDEL DEVELOPMENTS PTY LTD	BOND REFUND	5,000.00
3/06/2022	87837	JOSEPH CASPERSZ-LONEY	STAFF REIMBURSEMENT	100.80
3/06/2022	87829	JOVIA PTY LTD	BOND REFUND	5,000.00
29/06/2022	88593	JOY ENSOR	BOND REFUND	102.00
16/06/2022	88204	JUICE PRINT	PRINTING SERVICES	2,214.64
23/06/2022	88461	JUICE PRINT	PRINTING SERVICES	698.40
16/06/2022	88052	JULIE GUTHRIDGE	ART SALES	108.85
16/06/2022	87963	JUSTIN SMITH	STAFF REIMBURSEMENT	109.98
23/06/2022	88462	KATANDRA INTERIORS	CURTAINS AND BLINDS	75.00
23/06/2022	88343	KAY MANOLAS	ART SALES	204.00
8/06/2022	87914	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES - BPACC	38,732.76
29/06/2022	88489	KERRY HILL ARCHITECTS	ARCHITECTURAL SERVICES - BPACC	72,563.26
3/06/2022	87817	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	4,084.00
23/06/2022	88376	KI TRAINING AND ASSESSING	TRAINING AND ASSESSING	2,800.00
16/06/2022	88015	KIM BUTTFIELD	SPORT AND RECREATION CONSULTANCY	12,991.00
23/06/2022	88384	KIRRALEA BIRCH	ART INSTALLATION AT ARTGEO	1,250.00
3/06/2022	87731	KITCHEN TAKEOVERS	CATERING	100.00
8/06/2022	87920	KITCHEN TAKEOVERS	CATERING	307.50
29/06/2022	88538	KITCHEN TAKEOVERS	CATERING	270.00
3/06/2022	87749	KMART BUSSELTON	RETAIL HOME WARES	427.35
23/06/2022	88399	KMART BUSSELTON	RETAIL HOME WARES	764.60
3/06/2022	87853	KONNECT	MAINTENANCE SUPPLIES	1,814.15
23/06/2022	88218	LANDGATE	CAVEAT FEE	27.20
3/06/2022	87856	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	54.40
16/06/2022	88155	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	56,991.54
23/06/2022	88410	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	3,520.39
29/06/2022	88632	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	332,889.92
3/06/2022	87849	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	27.20
16/06/2022	88147	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	9.10
3/06/2022	87666	LANDSAVE ORGANICS	LANDSCAPING SERVICE	29,370.00
16/06/2022	87957	LANDSAVE ORGANICS	LANDSCAPING SERVICE	12,540.00
23/06/2022	88232	LANDSAVE ORGANICS	LANDSCAPING SERVICE	19,470.00
29/06/2022	88494	LANDSAVE ORGANICS	LANDSCAPING SERVICE	1,730.00
3/06/2022	87791	LAURA FOUNTAIN	GLC REFUNDS	468.00
16/06/2022	88107	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	334.06
16/06/2022	88003	LE & OG ISBEL	ART SALES	424.00
3/06/2022	87778	LEEDERVILLE CAMERAS	CAMERA EQUIPMENT	2,197.90
3/06/2022	87659	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES - DLSP	47,952.78
16/06/2022	87848	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES - WEST BUSSELTON SEAWALL	197,521.94
29/06/2022	88485	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES - WEST BUSSELTON SEAWALL & KALLOORUP RD	363,568.32
30/06/2022	88682	LEEUWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES CHAPMAN HILL RD	338,889.90



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FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,343.90	
			<b>16,149,128.41</b>	
23/06/2022	88451	LEEWIN TRANSPORT	COURIER SERVICES	1,053.91
23/06/2022	88421	LEISURE INSTITUTE OF WA AQUATICS INC	TRAINING SERVICES	1,300.00
29/06/2022	88569	LFS MILLS ASIA PACIFIC INDUSTRIES	GYM PROGRAMME UPDATES	11,360.70
3/06/2022	87739	LESCHENAU EXCAVATIONS PTY LTD	INSTALLATION OF CONCRETE FOOTPATHS	4,490.00
16/06/2022	88049	LESCHENAU EXCAVATIONS PTY LTD	INSTALLATION OF CONCRETE FOOTPATHS - VASSE NEWTOWN REPAIR	10,533.60
23/06/2022	88315	LESCHENAU EXCAVATIONS PTY LTD	INSTALLATION OF CONCRETE FOOTPATHS - CAMPBELL BLVD VASSE	13,134.00
16/06/2022	88098	LESLEY CULLETON	ART SALES	105.00
16/06/2022	87983	LG CONNECT PTY LTD	TECHNICAL CONSULTING	742.50
3/06/2022	87803	LIAM JACKSON	EQUIPMENT HIRE	11,045.00
16/06/2022	88110	LIAM JACKSON	EQUIPMENT HIRE	4,985.00
23/06/2022	88365	LIAM JACKSON	EQUIPMENT HIRE	4,895.00
29/06/2022	88602	LIAM JACKSON	EQUIPMENT HIRE	4,672.50
3/06/2022	87888	LINCOLN HIGGINS	WELDING SERVICES	3,190.00
8/06/2022	87915	LINDA KUSAL	STAFF REIMBURSEMENT	77.03
16/06/2022	88104	LISA STEVENS	ART CLASSES	200.00
3/06/2022	87912	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TRAINING SERVICES	165.00
3/06/2022	87775	LOCK AROUND THE CLOCK	SECURITY SERVICES	1,417.00
23/06/2022	88332	LOCK AROUND THE CLOCK	SECURITY SERVICES	186.90
8/06/2022	87922	LOLA GARLETT	ABORIGINAL CULTURAL SERVICES	300.00
29/06/2022	88597	LORRAINE BAILY	BOND REFUND	200.00
3/06/2022	87694	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	218.50
29/06/2022	88514	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	472.41
16/06/2022	88017	LSGC ENTERPRISES	REPAIRS TO RPM BIKE	100.00
29/06/2022	88675	LYNNE BOLADEFERAS	ART SALES	180.00
23/06/2022	88434	M & B SERVICES	HARDWARE SERVICES	2,171.17
3/06/2022	87847	MACDONALD JOHNSTON PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	537.63
29/06/2022	88614	MADELEINE SWEATMAN	STAFF REIMBURSEMENT	87.00
16/06/2022	88138	MAGNESIA DREAM	MEDIA PRODUCTIONS	165.00
16/06/2022	88205	MAIA FINANCIAL	LEASING PAYMENTS	116,072.40
3/06/2022	87667	MAIN ROADS OPERATING	BRIDGE MAINTENANCE	545,600.00
3/06/2022	87788	MAJOR MOTORS PTY LTD	MECHEMICAL SERVICES	414.94
3/06/2022	87861	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	336.00
16/06/2022	88161	MAJOR MOTORS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	781.33
3/06/2022	87846	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES - PEEL TCE	96,760.58
16/06/2022	88145	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES	2,420.00
23/06/2022	88405	MALATESTA ROAD PAVING	ROAD HOTMIX / PAVING SERVICES - SAVER ST & BARRACKS DR	45,999.60
16/06/2022	88065	MALCOLM ROBERTS	ART SALES	84.00
3/06/2022	87812	MANGLESLI CONTRACTING	LANDSCAPING SERVICES	753.61
23/06/2022	88373	MANGLESLI CONTRACTING	LANDSCAPING SERVICES	2,134.21
29/06/2022	88611	MAPIEN PTY LTD	MEDIATOR AND INVESTIGATOR SERVICES	2,033.68
29/06/2022	88673	MARAGLAD HOLDINGS PTY LTD	FIRE CONTROL SERVICES	4,070.00
30/06/2022	88689	MARAS CARPENTRY	BUILDING MAINTENANCE SERVICES - VASSE HALL	16,300.00
16/06/2022	88101	MARGARET GEARY	ART SALES	14.00
16/06/2022	87972	MARGARET PARKE	ART SALES	105.60
16/06/2022	87991	MARGARET RIVER BUSSELTON TOURISM ASSOCIA	CONTRIBUTION TOWARDS COSTS	13,407.60
3/06/2022	87681	MARGARET RIVER FENCING	MAINTENANCE SERVICES	14,905.00
23/06/2022	88342	MARGARET RIVER FENCING	MAINTENANCE SERVICES	770.00
29/06/2022	88500	MARGARET RIVER FENCING	MAINTENANCE SERVICES	4,400.00
23/06/2022	88220	MARGARET RIVER WINE ASSOCIATION	MARKETING SERVICES	11,000.00
29/06/2022	88607	MARKET CREATIONS AGENCY PTY LTD	WEBSITE DEVELOPMENT	2,759.00
16/06/2022	87994	MARKETFORCE PTY LTD	ADVERTISING SERVICES	1,244.90
16/06/2022	88089	MATT RILEY STUDIO	VIDEO EDITING AND CREATIONS	180.00
23/06/2022	88349	MATT RILEY STUDIO	VIDEO EDITING AND CREATIONS	675.00
16/06/2022	87976	MATTHEW SHARP & SUSAN SMITH	ART SALES	70.00
16/06/2022	88106	MAYDAY SERVICES	EQUIPMENT HIRE	24,349.88
23/06/2022	88362	MAYDAY SERVICES	EQUIPMENT HIRE	2,970.00
8/06/2022	87931	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	44,333.55
29/06/2022	88676	MCGREGOR WJ & J	MANAGEMENT BUSSELTON JETTY TOURIST PARK	44,333.55
3/06/2022	87975	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	1,658.80
23/06/2022	88237	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	3,748.20
29/06/2022	88407	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	843.70
3/06/2022	87766	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	163.47
16/06/2022	88055	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	7.70
23/06/2022	88325	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	193.97
29/06/2022	88567	MDM ENTERTAINMENT PTY LTD	DVD AND CD SUPPLY TO LIBRARY	38.79
3/06/2022	87938	ME RAINY TJAS PK COURIERS	COURIER SERVICES	972.40
23/06/2022	88398	ME RAINY TJAS PK COURIERS	COURIER SERVICES	372.90
23/06/2022	88321	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	867.35
29/06/2022	88564	MECHANICAL PROJECT SERVICES	AIRCONDITIONING & REFRIGERATION SERVICES	1,223.20
16/06/2022	87950	MEDELECT	DE-FIBRILLATOR MAINTENANCE	1,782.00
23/06/2022	88382	MENS SHED BUSSELTON INC	POSSUM BOXES	360.00
3/06/2022	87721	MERCHANDISING LIBRARIES	LIBRARY RESOURCES	563.20
3/06/2022	87822	MGA TOWN PLANNERS	RETAIL NEEDS ASSESSMENT	4,180.00
16/06/2022	88305	MGM BULK PTY LTD	ROAD BUILDING SUPPLIES	12,379.46
16/06/2022	88095	MICHAEL & HEATHER HOWELL	BITP REFUND	100.00
3/06/2022	87793	MICHELLE KERR	REFUND OF NCC MEMBERSHIP	228.00
16/06/2022	88209	MIB INDUSTRIES	DRAINAGE SUPPLIES	332.59
29/06/2022	88661	MODERN TEACHING AIDS PTY LTD	LIBRARY RESOURCES	187.02
16/06/2022	87944	MRS & MRS D HADDON	ART SALES	59.50
16/06/2022	88076	MUIRS	VEHICLE MAINTENANCE	876.55
23/06/2022	88336	MUIRS	VEHICLE MAINTENANCE	542.16
29/06/2022	88582	MUIRS	VEHICLE MAINTENANCE	338.90
23/06/2022	88457	MUSEUMS AUSTRALIA	MEMBERSHIP	244.00
16/06/2022	87978	NALDA HOSKINS DESIGN	ART SALES	404.80
16/06/2022	88063	NATURAL EDGE FRAMING & PHOTOGRAPHY	ART SALES	210.70
29/06/2022	88621	NATURALISTE CONTRACTING P/L	BOND REFUND	25,000.00
3/06/2022	87888	NATURALISTE GLASS BUSINESS TRANS ACC	GLASS REPAIRS AND MANUFACTURE	958.77
23/06/2022	88260	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	775.00
23/06/2022	88277	NATURALISTE TRAVEL	TRAVEL SERVICES	2,126.50
23/06/2022	88463	NEIL A BINDI	MAINTENANCE SERVICES	1,180.00
3/06/2022	87909	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	213.25
23/06/2022	88470	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	203.75
3/06/2022	87751	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	11,101.20
16/06/2022	88042	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	7,762.70
23/06/2022	88307	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	14,458.25
29/06/2022	88553	NEW IMAGE LANDSCAPING AND MAINTENANCE	LANDSCAPE MAINTENANCE	15,371.83
3/06/2022	87848	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	6,615.57
16/06/2022	88146	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	697.10
23/06/2022	88406	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	133.05
3/06/2022	87750	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92
23/06/2022	88301	NIGHTLIFE MUSIC PTY LTD	MUSIC AND VIDEO SUBSCRIPTION SERVICES	413.92



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INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,241.90	
			<b>16,149,128.41</b>	
16/06/2022	87953	NL & KE SEARLE	STAFF REIMBURSEMENT	90.00
23/06/2022	88230	NL & KE SEARLE	STAFF REIMBURSEMENT	90.00
29/06/2022	88579	NOBLE CONSULTING SURVEYORS PTY LTD	SURVEYING SERVICES	7,590.00
3/06/2022	87708	NORTH METROPOLITAN TAFE	TRAINING SERVICES	613.60
3/06/2022	87698	OCEAN AIR CARPET CARE	CLEANING SERVICES	37,825.35
23/06/2022	88261	OCEAN AIR CARPET CARE	CLEANING SERVICES	30,698.80
29/06/2022	88518	OCEAN AIR CARPET CARE	CLEANING SERVICES	1,266.10
3/06/2022	87772	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	5,796.56
16/06/2022	88060	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	1,050.40
23/06/2022	88329	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	2,863.30
29/06/2022	88578	OCR HOLDINGS PTY LTD	LIQUID WASTE REMOVAL	2,219.80
16/06/2022	88100	ODILE M M BELL	AIRT SALES	229.60
3/06/2022	87735	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	200.85
8/06/2022	87921	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	1,425.63
16/06/2022	88023	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	147.08
23/06/2022	88288	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	162.52
29/06/2022	88542	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	226.43
23/06/2022	88378	ONE4BUILD	BUILDING SERVICES - DUNSBOROUGH YOUTH CENTRE	37,870.50
3/06/2022	87748	ONSITE RENTAL GROUP OPERATIONS PTY LTD	DRY HIRE	14,254.28
16/06/2022	88034	ONSITE RENTAL GROUP OPERATIONS PTY LTD	DRY HIRE	11,724.90
23/06/2022	88298	ONSITE RENTAL GROUP OPERATIONS PTY LTD	DRY HIRE	2,664.75
16/06/2022	87980	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,500.00
23/06/2022	88244	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	567.20
3/06/2022	87834	ORACLE CUSTOMER MANAGEMENT SOLUTIONS PTY	AFTER HOURS RECEPTION	425.04
29/06/2022	88575	ORACLE CUSTOMER MANAGEMENT SOLUTIONS PTY	AFTER HOURS RECEPTION	1,280.75
16/06/2022	88127	ORANA CONCRETE PTY LTD	CONCRETE SERVICES - BSN CEMETERY	19,800.00
23/06/2022	88385	ORANA CONCRETE PTY LTD	CONCRETE SERVICES	3,400.00
29/06/2022	88504	OSCAR NEGUS	FIRE OFFICER HONORARIUM	826.00
23/06/2022	88415	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	6,234.71
23/06/2022	88334	PAC AUSTRALIA	PERFORMING ARTS EXCHANGE	1,015.00
16/06/2022	88039	PAJEEZ ART & DESIGN	ART SALES	5.20
3/06/2022	87799	PANISH OF BUSSELTON BAY LIFE OP SHOP	SALE OF RAG BAGS	120.75
16/06/2022	87936	PAUL AND ALISON MARTIN	RENTAL ACCOMMODATION	1,400.00
30/06/2022	88476	PAUL AND ALISON MARTIN	RENTAL ACCOMMODATION	1,400.00
3/06/2022	87690	PEEL RESOURCE RECOVERY PTY LTD	CONCRETE CRUSHING	591.36
16/06/2022	88156	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	11,186.35
29/06/2022	88633	PENDREY AGENCIES P/L	CHEMICAL/RURAL SUPPLIES	7,414.00
8/06/2022	87913	PEOPLESENSE PTY LTD	EMPLOYEE ASSISTANCE PROGRAM	1,100.00
16/06/2022	87949	PEOPLESENSE PTY LTD	EMPLOYEE ASSISTANCE PROGRAM	2,244.00
16/06/2022	88088	PETER EVANS	ART SALES	189.00
23/06/2022	88351	PETER F MEURS	BOND REFUND	13,999.00
29/06/2022	88486	PETER STARK	BUSHIRE OFFICER HONORARIUM	1,649.00
3/06/2022	87910	PFDF FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	778.80
16/06/2022	88213	PFDF FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	321.20
23/06/2022	88471	PFDF FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	305.30
16/06/2022	87947	PHIL HOLLETT PHOTOGRAPHY	ART SALES	828.75
3/06/2022	87662	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	528.00
3/06/2022	87805	PINDAN OCEAN PTY LTD	FRUIT AND VEGETABLE SUPPLIER	375.00
8/06/2022	87926	PJ & F GIADRESKO & SONS PL	EARTHMOVING SERVICES	12,733.00
3/06/2022	87903	PLANNING INSTITUTE OF AUSTRALIA INC	TRAINING SERVICES	360.00
3/06/2022	87753	POLYFUSE PTY LTD	HDPE SUPPLY AND INSTALLATION - DUNS NON POTABLE WATER	98,703.79
3/06/2022	87752	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	797.50
16/06/2022	88041	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	521.99
23/06/2022	88308	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	159.50
29/06/2022	88554	POWER MEDICAL CENTRE	PRE EMPLOYMENT MEDICAL	159.50
16/06/2022	88031	POWERLYT GROUP PTY LTD	ENERGY ENGINEERING CONSULTANCY	1,936.00
3/06/2022	87860	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	419.10
3/06/2022	87670	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT	1,334.52
23/06/2022	88256	PRIME URBAN WA PTY LTD	BOND REFUND	152,477.00
29/06/2022	88376	PROFESSIONAL CABLING SERVICES	CABLING SERVICES	8,195.00
16/06/2022	88134	PROFIT MANAGEMENT GROUP PTY LTD	CATERING EQUIPMENT	616.00
23/06/2022	88390	PROFIT MANAGEMENT GROUP PTY LTD	CATERING EQUIPMENT	616.00
23/06/2022	88304	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	5,268.56
29/06/2022	88552	PROJECT MILES TRUST	REPAIRS AND MAINTENANCE	544.50
3/06/2022	87823	PROLINE KERBING	KERBING SERVICES	7,183.33
23/06/2022	88388	PROLINE KERBING	KERBING SERVICES	4,531.45
3/06/2022	87706	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	6,724.72
16/06/2022	88000	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	583.00
23/06/2022	88266	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	467.50
29/06/2022	88522	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	6,605.78
23/06/2022	88368	QUBE BUSSELTON DEVELOPMENT PTY LTD	RETURN OF BOND	14,395.00
16/06/2022	87943	QUEST SOFTWARE INTERNATIONAL LIMITED	COMPUTER SOFTWARE SUPPLIER	4,409.50
3/06/2022	87851	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	1,899.35
16/06/2022	88349	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	572.01
29/06/2022	88527	REDFISH TECHNOLOGIES PTY LTD	AUDIO VIDEO CONSULTING	3,881.50
3/06/2022	87902	REFACE INDUSTRIES PTY LTD	LIBRARY RESOURCES	3,826.10
3/06/2022	87815	RENTFIND TECHNOLOGIES PTY LTD	PROPERTY INSPECTION SOFTWARE	110.00
23/06/2022	88374	RENTFIND TECHNOLOGIES PTY LTD	PROPERTY INSPECTION SOFTWARE	110.00
16/06/2022	88165	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	297.28
29/06/2022	88639	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	6,305.80
23/06/2022	88465	REPEAT PLASTICS (WA)	PLASTIC PRODUCT SUPPLIER	13,934.05
29/06/2022	88678	REPEAT PLASTICS (WA)	PLASTIC PRODUCT SUPPLIER	943.45
29/06/2022	88592	RHYS & SARAH WILSON	RATE REFUND	1,917.50
3/06/2022	87707	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES	1,250.00
8/06/2022	87917	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES	125.00
3/06/2022	87905	RMS (AUST)P/L	SOFTWARE SERVICES	363.61
29/06/2022	88672	RMS (AUST)P/L	SOFTWARE SERVICES	208.45
3/06/2022	87720	ROCKETMAN DISTRIBUTORS PTY LTD	WILDLIFE CONTROL PRODUCTS	242.00
16/06/2022	88159	RODS AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,166.09
23/06/2022	88241	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	341.00
29/06/2022	88499	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	4,180.00
29/06/2022	88537	ROPS ENGINEERING AUSTRALIA P/L	ROLLOVER PROTECTION	243.94
3/06/2022	87699	ROSS PAINE	COUNCILLOR PAYMENT	2,987.72
16/06/2022	88179	ROTARY CLUB OF BUSSELTON	SPONSORSHIP / ADVERTISING	14.00
29/06/2022	88629	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES	19.80
16/06/2022	88086	S & S WALKER	ART SALES	125.20
16/06/2022	88196	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	143.00
29/06/2022	88524	SAFETY BARRIERS WA PTY LTD	BRIDGE MAINTENANCE - GALE RD	24,145.04
23/06/2022	88386	SAFETY SOLUTIONS WA	WORK HEALTH AND SAFETY PRESENTATIONS	884.95
16/06/2022	88090	SAGE CONSULTING ENGINEERS PTY LTD	ELECTRICAL CONSULTING ENGINEER	2,277.50
29/06/2022	88596	SALLY GARRETT	BOND REFUND	200.00



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16/06/2022	88062	SAMUEL J ALLEN	ARTWORK CONSULTATION	4,500.00
23/06/2022	88331	SAMUEL J ALLEN	ARTWORK CONSULTATION	4,950.00
16/06/2022	88128	SANDRA HILL	CULTURAL CONSULTANCY AND ARTWORKS	5,500.00
23/06/2022	88387	SANDRA HILL	CULTURAL CONSULTANCY AND ARTWORKS	3,850.00
3/06/2022	87899	SANPOINT PTY LTD	LANDSCAPING SERVICES - VASSE	23,839.92
16/06/2022	88198	SANPOINT PTY LTD	LANDSCAPING SERVICES - BARNARD & FORESHORE	27,319.34
23/06/2022	88456	SANPOINT PTY LTD	LANDSCAPING SERVICES - DUNS LAKES SPORT PRECINCT & PEEL ROUNDABOUT	58,332.78
29/06/2022	88669	SANPOINT PTY LTD	LANDSCAPING SERVICES - DUNS LAKES SPORT PRECINCT	153,910.88
3/06/2022	87701	SCHREDER AUSTRALIA PTY LTD	OUTDOOR LIGHTING - DUNS LAKE PRECINCT	45,221.53
16/06/2022	87969	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	399.27
29/06/2022	88562	SCOTT WATER IDNES	COFFEE MACHINES SALES AND SERVICING	408.10
29/06/2022	88517	SEASIDE LANDSCAPING CONTRACTORS	LANDSCAPING SERVICES	5,005.00
23/06/2022	88284	SECURIUS	SECURITY SYSTEMS SUPPLY AND MONITORING	259.74
3/06/2022	87818	SEEK LIMITED	ADVERTISING SERVICES	1,804.00
16/06/2022	88122	SEEK LIMITED	ADVERTISING SERVICES	2,964.50
23/06/2022	88380	SEEK LIMITED	ADVERTISING SERVICES	1,199.00
29/06/2022	88608	SEEK LIMITED	ADVERTISING SERVICES	907.50
3/06/2022	87778	SELECT FOOD EQUIPMENT AGENCIES	TRAINING	176.00
23/06/2022	88290	SELECT FOOD EQUIPMENT AGENCIES	TRAINING	176.00
23/06/2022	88246	SERVICES AUSTRALIA	CHARGES FOR CENTREPAY FACILITY	138.60
16/06/2022	88133	SHARON HINCHLIFFE	ART SALES	44.80
29/06/2022	88674	SHARON WILLIAMS	ART SALES	43.25
16/06/2022	88211	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	8,514.00
29/06/2022	88679	SHORE COASTAL	COASTAL CONSULTANCY SERVICES	13,209.30
3/06/2022	87964	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BSN JETTY	580.60
3/06/2022	87816	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BSN JETTY	23,281.50
23/06/2022	88228	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BSN JETTY	42,195.18
23/06/2022	88375	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BSN JETTY	10,043.55
29/06/2022	88491	SHOREWATER MARINE PTY LTD	MARINE ASSET MAINTENANCE - BSN JETTY	29,920.26
3/06/2022	87765	SIESTA TIME WA PTY LTD TRADING AS CAPE C	REFRESHMENTS	514.91
23/06/2022	88324	SIESTA TIME WA PTY LTD TRADING AS CAPE C	REFRESHMENTS	360.00
29/06/2022	88651	SIOPA STEWART	SIGNAGE SERVICES	1,056.00
23/06/2022	88337	SIRSIDYNN PTY LTD	SOFTWARE SUPPLY AND HOSTING	453.20
3/06/2022	87773	SKIDATA AUSTRALASIA PTY LTD	CARPARK EQUIPMENT	1,652.20
16/06/2022	88050	SLIMLINE WAREHOUSE	DISPLAY MATERIALS	443.73
23/06/2022	88316	SLIMLINE WAREHOUSE	DISPLAY MATERIALS	883.64
16/06/2022	87933	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	15,653.08
30/06/2022	88473	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	14,817.39
29/06/2022	88563	SMARTSALARY PTY LTD	SALARY PACKAGING SERVICE	580.60
3/06/2022	87887	SOILS AINT SOILS	NURSERY SUPPLIES	32.85
16/06/2022	88186	SOILS AINT SOILS	NURSERY SUPPLIES	369.25
29/06/2022	88656	SOILS AINT SOILS	NURSERY SUPPLIES	1,512.60
16/06/2022	88072	SOLE TRAILS PTY LTD	EVENT MANAGEMENT SPONSORSHIP	3,850.00
16/06/2022	87995	SOLOMONS FLOORING (BUSSELTON)	FLOOR COVERING SERVICE	3,931.00
23/06/2022	88259	SOLOMONS FLOORING (BUSSELTON)	FLOOR COVERING SERVICE	4,590.00
29/06/2022	88581	SOPHA STEWART	INDIGENOUS ADVISOR	861.60
16/06/2022	88080	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	174.90
23/06/2022	88339	SOS OFFICE EQUIPMENT	OFFICE EQUIPMENT SERVICES	2,898.26
23/06/2022	88391	SOUNDWAVE	ELECTRONIC EQUIPMENT	1,300.00
16/06/2022	88074	SOUTH METROPOLITAN TAFE	EDUCATION AND TRAINING SERVICES	157.30
16/06/2022	88001	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	307.20
23/06/2022	88268	SOUTH REGIONAL TAFE	EDUCATION & TRAINING	353.08
16/06/2022	88296	SOUTH WEST COUNSELLING	COUNSELLING SERVICES	460.00
3/06/2022	87820	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIO	IRRIGATION AND PROJECT MANAGEMENT	770.00
23/06/2022	88381	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIO	IRRIGATION AND PROJECT MANAGEMENT	7,095.00
29/06/2022	88609	SOUTH WEST IRRIGATION MANAGEMENT SOLUTIO	IRRIGATION AND PROJECT MANAGEMENT	770.00
3/06/2022	87854	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	341.00
16/06/2022	88151	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	790.35
29/06/2022	88630	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	1,430.00
3/06/2022	87734	SOUTH WEST OFFICE NATIONAL	STATIONERY	1,027.40
16/06/2022	88044	SOUTH WEST OFFICE NATIONAL	STATIONERY	2,493.41
23/06/2022	88309	SOUTH WEST OFFICE NATIONAL	STATIONERY	2,337.23
29/06/2022	88555	SOUTH WEST OFFICE NATIONAL	STATIONERY	21.70
3/06/2022	87761	SOUTH WEST POOL TABLES	MOVING OF POOL TABLE	660.00
16/06/2022	88150	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	102.66
23/06/2022	88408	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	1,277.40
29/06/2022	88501	SOUTH WEST WINDSCREENS & TINT	WINDSCREENS & TINTING	980.00
3/06/2022	87729	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	2,575.50
29/06/2022	88536	SOUTHERN ATU SERVICES PTY LTD	WASTE MANAGEMENT SERVICES	584.00
16/06/2022	88037	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	1,881.00
23/06/2022	88300	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	6,847.50
29/06/2022	88550	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES	9,168.50
3/06/2022	87715	SOUTHERN LIGHT EVENTS	SOUND, LIGHTING AND STAGING	350.00
23/06/2022	88439	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	429.00
3/06/2022	87800	SOUTHWEST HOIST & CRANE	SERVICES AND REPAIRS OF HOISTS	2,081.20
3/06/2022	87700	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	118.20
16/06/2022	87996	SOUTHWEST OUTDOOR POWER	PLANT PURCHASES / SERVICES / PARTS	332.10
3/06/2022	87879	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	22,399.25
16/06/2022	88183	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,942.65
23/06/2022	88435	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,137.35
29/06/2022	88651	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	1,166.50
3/06/2022	87743	SPECTUR LTD	SOLAR SECURITY CAMERAS	1,683.00
3/06/2022	87737	SPENCER SIGNS	SIGNAGE SERVICES	2,677.40
3/06/2022	87732	SPICE ODYSSEY	CATERING	384.00
3/06/2022	87695	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	1,102.55
16/06/2022	88187	SPORTS TURF TECHNOLOGY	SPORT EQUIPMENT SUPPLIER	1,897.50
23/06/2022	88440	SPORTS TURF TECHNOLOGY	SPORT EQUIPMENT SUPPLIER	7,947.50
23/06/2022	88446	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	1,061.50
16/06/2022	88141	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	793.94
23/06/2022	88399	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	1,262.85
29/06/2022	88622	SPOTLIGHT PTY LTD	VACATION CARE SUPPLIES	137.30
3/06/2022	87687	SPYKER TECHNOLOGIES PTY LTD	CCTV PRODUCTS AND SERVICES	6,825.50
3/06/2022	87671	ST JOHN AMBULANCE	TRAINING SERVICES	320.00
23/06/2022	88234	ST JOHN AMBULANCE	TRAINING SERVICES	320.00
23/06/2022	88306	STAN DOUST	STAFF REIMBURSEMENT	44.00
16/06/2022	88097	STANLEY HALDEN	BOND REFUND	102.00
3/06/2022	87821	STATS AUSTRALIA	GEOTECH ENGINEERING	14,669.88
16/06/2022	88140	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	2,701.08
23/06/2022	88397	STEWART & HEATON CLOTHING	PROTECTIVE CLOTHING SUPPLIER	762.41
23/06/2022	88383	STOCKTON HOLDINGS	MAINTNANCF SERVICES	695.00
23/06/2022	88455	STRATAGREEN	NURSERY SUPPLIES	6,137.80



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS		119267 - 119306	62,263.28	
ELECTRONIC FUNDS TRANSFER PAYMENTS		87653 - 88214 and 88218 - 88693	14,230,978.51	
TRUST ACCOUNT PAYMENTS		EFT 88215 - 88217	107,060.78	
PAYROLL PAYMENTS		01.06.2022 - 30.06.2022	1,597,483.94	
INTERNAL PAYMENT VOUCHERS		DD 4894 - 4927	151,243.90	
			<b>16,149,128.41</b>	
3/06/2022	87813	STUART ST LAIR & ANNE RYAN	COUNCILLOR PAYMENT	2,987.72
16/06/2022	88189	SUEZ ENVIRONMENTAL	WASTE MANAGEMENT SERVICES	1,176.10
23/06/2022	88445	SUEZ ENVIRONMENTAL	WASTE MANAGEMENT SERVICES	1,000.11
16/06/2022	88214	SUPERCHOICE	SUPERANNUATION	378,989.00
29/06/2022	88482	SUPERCHOICE	SUPERANNUATION	379,108.20
16/06/2022	88016	SUPPER ROAD	CATERING	3,000.00
3/06/2022	87896	SURVCON P/L	SURVEY SERVICES	2,962.30
16/06/2022	88194	SURVCON P/L	SURVEY SERVICES	4,693.15
23/06/2022	88450	SURVCON P/L	SURVEY SERVICES	2,989.80
3/06/2022	87839	SW PRECISION PRINT	PRINTING SERVICES	1,658.00
29/06/2022	88637	SW PRECISION PRINT	PRINTING SERVICES	985.50
30/06/2022	88690	SW PRECISION PRINT	PRINTING SERVICES	2,520.00
3/06/2022	87746	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY	100.38
23/06/2022	88296	SWEET & UNIQUE (WA) PTY LTD T/AS LUV A L	CONFECTIONERY	115.50
3/06/2022	87757	SYNERGY	ELECTRICITY SUPPLIES	21,911.35
8/06/2022	87924	SYNERGY	ELECTRICITY SUPPLIES	102,964.60
16/06/2022	88047	SYNERGY	ELECTRICITY SUPPLIES	4,065.00
23/06/2022	88313	SYNERGY	ELECTRICITY SUPPLIES	10,372.72
29/06/2022	88557	SYNERGY	ELECTRICITY SUPPLIES	46,216.63
23/06/2022	88356	T & M HINDER	RATE REFUND	62.77
16/06/2022	88202	TA & VM MAZEY	ART SALES	28.00
16/06/2022	87975	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT	CONCEPTUAL DESIGNS	2,480.50
3/06/2022	87740	TALVDEN PTY LTD	CRACK SEALING SERVICES	5,500.00
16/06/2022	88028	TALVDEN PTY LTD	CRACK SEALING SERVICES	5,500.00
3/06/2022	87661	TARVIA PTY LTD	ENGINEERING SERVICES	1,312.00
23/06/2022	88224	TARVIA PTY LTD	ENGINEERING SERVICES	3,740.00
16/06/2022	88096	TARYN ZENDRA	BITP REFUND	164.00
16/06/2022	88066	TECH WINDOW GAVIN KENNETH BARNES T/as	IT SUPPORT AND RETAIL SALES	239.00
29/06/2022	88510	TECHNOGYM AUSTRALIA PTY LTD	FITNESS EQUIPMENT	1,650.00
8/06/2022	87927	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,484.93
23/06/2022	88409	TELSTRA CORPORATION	COMMUNICATION SERVICES	4,864.60
3/06/2022	87665	THE GOOD GUYS BUSSELTON	FIRST AID SUPPLIES	2,314.05
29/06/2022	88493	TERRY WHITE CHEMIST	FIRST AID SUPPLIES	219.45
23/06/2022	88285	THE AULSCAM FAMILY TRUST T/A SOUND PRO	EQUIPMENT HIRE	418.00
3/06/2022	87809	THE DISTRIBUTORS PERTH	GLC KIOSK SUPPLIES	399.25
16/06/2022	88116	THE DISTRIBUTORS PERTH	GLC KIOSK SUPPLIES	264.95
23/06/2022	88370	THE DISTRIBUTORS PERTH	GLC KIOSK SUPPLIES	604.00
23/06/2022	88294	THE GOOD EGG CAFE	VENUE HIRE AND CATERING	184.00
3/06/2022	87857	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	1,312.00
23/06/2022	88221	THE GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	1,989.00
23/06/2022	88361	THE LOCKUP COFFEE HOUSE	CATERING	247.30
3/06/2022	87835	THE PARTITION COMPANY	ROOM DIVIDERS	4,840.00
23/06/2022	88267	THE PLANT SUPPLY CO	NURSERY SERVICES	4,287.14
3/06/2022	87712	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES	5,485.22
16/06/2022	88002	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES	3,391.80
23/06/2022	88269	THE TRUSTEE FOR PIGGOTT FAMILY TRUST	EARTHWORK SERVICES	14,583.89
3/06/2022	87692	THE URBAN COFFEE HOUSE	CATERING	326.40
16/06/2022	87993	THE URBAN COFFEE HOUSE	CATERING	994.00
23/06/2022	88257	THE URBAN COFFEE HOUSE	CATERING	449.40
29/06/2022	88513	THE URBAN COFFEE HOUSE	CATERING	620.20
3/06/2022	87768	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	10,509.58
16/06/2022	88057	THINK WATER DUNSBOROUGH	RETICULATION SERVICES - DUNS LAKE'S SPORTS PRECINCT	74,317.85
23/06/2022	88327	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	13,418.39
16/06/2022	88061	THOMAS ECKERT	CARPENTRY WORK	770.00
16/06/2022	87982	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA	RECRUITMENT SERVICES	440.00
3/06/2022	87782	TIACS PTY LTD	WORK WEAR PPE	1,239.66
3/06/2022	87819	TILTFORCE	TILT TRAY SERVICES	264.00
16/06/2022	88123	TILTFORCE	TILT TRAY SERVICES	528.00
16/06/2022	88073	TIM ALLINGHAM	STAMP REIMBURSEMENT	107.62
3/06/2022	87806	TIM WILSON CARPENTRY	CARPENTRY SERVICES	4,041.68
29/06/2022	88604	TIM WILSON CARPENTRY	CARPENTRY SERVICES	7,073.66
29/06/2022	88483	TIMELIO PTY LTD	SIGNAGE SERVICES	21.78
3/06/2022	87845	TJ DEPIAZZI AND SONS	LAWN SUPPLIES	13,542.66
16/06/2022	88144	TJ DEPIAZZI AND SONS	LAWN SUPPLIES	3,792.36
29/06/2022	88620	TODD JOHNSON	FIRE HONORARIUM	826.00
23/06/2022	88353	TONI & RON TAIT	BITP REFUND	60.00
3/06/2022	87872	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	1,282.72
16/06/2022	88175	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	6,356.56
23/06/2022	88427	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	2,294.46
29/06/2022	88646	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	661.91
3/06/2022	87900	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	14,916.44
16/06/2022	88199	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	13,494.97
23/06/2022	88458	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	33,961.13
29/06/2022	88670	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	21,656.32
29/06/2022	88671	TOTALLY SOUND	EQUIPMENT HIRE	5,632.00
3/06/2022	87911	T-QUIP	MOWER PARTS & SERVICE	888.85
8/06/2022	87932	T-QUIP	MOWER PARTS & SERVICE	246.15
23/06/2022	88472	T-QUIP	MOWER PARTS & SERVICE	3,006.40
30/06/2022	88681	T-QUIP	MOWER PARTS & SERVICE	2,593.70
29/06/2022	88591	TRACEY BRENNAN	BITP REFUND	121.50
3/06/2022	87904	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	341.00
8/06/2022	87930	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	60.00
16/06/2022	88201	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	4,194.97
23/06/2022	88460	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	2,018.28
3/06/2022	87674	TRANEN PTY LTD	VEGETATION REPORT	6,911.30
16/06/2022	87964	TRANEN PTY LTD	VEGETATION REPORT	15,325.20
29/06/2022	88496	TRANEN PTY LTD	VEGETATION REPORT	27,687.00
30/06/2022	88683	TRANEN PTY LTD	VEGETATION REPORT	6,076.40
23/06/2022	88464	TRIATHLON WESTERN AUSTRALIA INC	IRONMAN TRIATHLON FUNDING	26,400.00
3/06/2022	87745	TRIBE PERTH	ACCOMMODATION	750.00
16/06/2022	88032	TRIBE PERTH	ACCOMMODATION	511.00
3/06/2022	87696	TROPHIES ON TIME	NAME BADGE SUPPLIER	55.00
23/06/2022	88258	TROPHIES ON TIME	NAME BADGE SUPPLIER	55.00
3/06/2022	87724	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	1,471.00
23/06/2022	88282	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	9.00
29/06/2022	88533	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE PARTS & SERVICE	5,656.19
3/06/2022	87776	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	1,205.55
16/06/2022	88064	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	508.55
23/06/2022	88366	TUDOR HOUSE	FLAGS	1,114.00
23/06/2022	88379	TUSNO PTY LTD	CIVIL & TRAFFIC ENGINEERING CONSULTANCY	3,080.00
16/06/2022	88119	TUTT BRIVANT HIRE	WORKSHOP SUPPLIES	3,059.68



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CHEQUE PAYMENTS	119267 - 119306	62,263.28
ELECTRONIC FUNDS TRANSFER PAYMENTS	87653 - 88214 and 88218 - 88693	14,230,978.51
TRUST ACCOUNT PAYMENTS	EFT 88215 - 88217	107,060.78
PAYROLL PAYMENTS	01.06.2022 - 30.06.2022	1,597,481.94
INTERNAL PAYMENT VOUCHERS	DD 4894 - 4927	151,343.90
		<b>16,149,128.41</b>

3/06/2022	87890	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	1,405.00
29/06/2022	88662	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	3,645.00
29/06/2022	88534	U-NAME IT FENCING	FENCING AND RURAL SERVICES	2,525.00
30/06/2022	88686	U-NAME IT FENCING	FENCING AND RURAL SERVICES	12,383.65
23/06/2022	88281	UNDALUP ASSOCIATION INC	REFUND OF FACILITY HIRE	185.00
29/06/2022	88531	UNDALUP ASSOCIATION INC	CULTURAL COMPLEX AND HERITAGE ASSESSMENT	33,237.20
3/06/2022	87719	UNDERGROUND POWER DEVELOPMENT PTY LTD	STREET LIGHTING AND POWER DESIGN	2,607.00
16/06/2022	87970	URSULA FAHRER	ART SALES	19.20
3/06/2022	87832	VALLEY TECHNOLOGY	IT EQUIPMENT	1,051.65
3/06/2022	87679	VASSE PRIMARY SCHOOL P&C ASSOCIATION	GRANT	19,083.00
23/06/2022	88319	VERAISAN	LEADERSHIP COACHING	950.40
23/06/2022	88360	VISMARX	FIRE EQUIPMENT SUPPLIER	779.92
3/06/2022	87824	WA DISTRIBUTORS PTY LTD	HOSPITALITY EQUIPMENT SUPPLIER	1,125.00
16/06/2022	88130	WA DISTRIBUTORS PTY LTD	HOSPITALITY EQUIPMENT SUPPLIER	13,346.06
23/06/2022	88389	WA DISTRIBUTORS PTY LTD	HOSPITALITY EQUIPMENT SUPPLIER	3,876.68
29/06/2022	88613	WA DISTRIBUTORS PTY LTD	HOSPITALITY EQUIPMENT SUPPLIER	1,060.65
16/06/2022	87961	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	2,288.00
23/06/2022	88236	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE	8,580.00
16/06/2022	87938	WA SHIRE COUNCILS	UNION FEES	262.50
30/06/2022	88478	WA SHIRE COUNCILS	UNION FEES	262.50
16/06/2022	88181	WA TREASURY CORPORATION	LOAN REPAYMENTS	966,853.81
3/06/2022	87654	WALGA	WALGA TRAINING SERVICES	3,599.50
16/06/2022	87942	WALGA	WALGA TRAINING SERVICES	2,040.00
23/06/2022	88272	WALGA ATF LEISWA	WORKER COMPENSATION SERVICES	181,445.00
23/06/2022	88249	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	4,181.00
29/06/2022	88505	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	5,242.04
16/06/2022	88027	WE MCGILL	ART SALES	21.00
16/06/2022	87946	WEATHERSAFE WA	REMOVE AND REPAIR SHADE SAILS - ALMOND PARKWAY	29,480.00
3/06/2022	87862	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	472.89
16/06/2022	88163	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	225.19
23/06/2022	88416	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,376.03
29/06/2022	88638	WESFARMERS - BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	154.87
3/06/2022	87874	WESFARMERS KHG	GAS SERVICES	816.66
16/06/2022	88177	WESFARMERS KHG	GAS SERVICES	979.32
23/06/2022	88429	WESFARMERS KHG	GAS SERVICES	908.47
3/06/2022	87865	WEST OZ LINEMARKING	LINE MARKING SERVICES	3,751.28
16/06/2022	88169	WEST OZ LINEMARKING	LINE MARKING SERVICES	2,907.30
23/06/2022	88420	WEST OZ LINEMARKING	LINE MARKING SERVICES	9,788.90
29/06/2022	88643	WEST OZ LINEMARKING	LINE MARKING SERVICES - BSN AIRPORT	16,074.39
16/06/2022	88048	WESTBOOKS	LIBRARY RESOURCES	290.82
23/06/2022	88314	WESTBOOKS	LIBRARY RESOURCES	319.20
29/06/2022	88558	WESTBOOKS	LIBRARY RESOURCES	533.96
23/06/2022	88344	WESTERN GROWERS FRESH	CATERING	904.00
16/06/2022	87997	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	1,980.00
29/06/2022	88519	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES	42,009.94
3/06/2022	87866	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	390.52
16/06/2022	88171	WESTRAC P/L	PLANT PURCHASES / SERVICES / PARTS	7,501.17
3/06/2022	87836	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	132.00
16/06/2022	88136	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	132.00
29/06/2022	88616	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	165.00
3/06/2022	87857	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	1,319.03
16/06/2022	88157	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	157.62
23/06/2022	88411	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	38.91
3/06/2022	87760	WIZARD TRAINING SOLUTIONS	TRAINING SERVICES	4,840.00
29/06/2022	88559	WIZARD TRAINING SOLUTIONS	TRAINING SERVICES	144.00
3/06/2022	87894	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	11,353.38
29/06/2022	88666	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	1,380.50
16/06/2022	88132	WOOD AUSTRALIA PTY LTD	ENGINEERING CONSULTANCY SERVICES	5,806.90
3/06/2022	87870	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,926.00
16/06/2022	88174	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	3,122.00
23/06/2022	88425	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,726.00
29/06/2022	88645	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	8,316.00
16/06/2022	87989	WORK METRICS	HEALTH AND SAFETY SOFTWARE	187.00
29/06/2022	88664	WREN OIL	WASTE OIL SERVICES	16.50
3/06/2022	87885	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	459.32
30/06/2022	87929	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	241.22
16/06/2022	88355	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	343.64
23/06/2022	88438	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	482.10
29/06/2022	88654	WRIGHT EXPRESS AUSTRALIA PTY LTD (COLES)	COUNCIL & STAFF REFRESHMENTS	1,057.06
3/06/2022	87705	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	690.95
23/06/2022	88265	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	738.76
29/06/2022	88521	YAHAVA KOFFEE WORKS WHOLESALE	CATERING	378.00
16/06/2022	87962	YALLINGUP COFFEE ROASTING COMPANY	CATERING SERVICES	105.00
23/06/2022	88423	YALLINGUP RURAL BUSHFIRE BRIGADE	PEYTY CASH REIMBURSEMENT	623.02
16/06/2022	88208	ZONTA CLUB OF DUNSBOROUGH	DONATION	680.00
				<b>14,230,978.51</b>

TRUST PAYMENTS JUNE 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
21/06/2022	88216	CITY OF BUSSELTON - IFT	INTERNAL PAYMENTS / COMMISSIONS	917.50
22/06/2022	88217	CONSTRUCTION TRAINING FUND	CTF LEVY	2,451.07
21/06/2022	88215	DEPARTMENT OF MINES, INDUSTRY REGULATION	BUILDING SERVICES LEVY	103,692.21
				<b>107,060.78</b>

INTERNAL PAYMENT VOUCHERS (DIRECT DEBITS) JUNE 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
28/06/2022	4924	A GEORGE FF	REFUND OF RATE OVERPAYMENT	43.11
10/06/2022	4901	A MAITLAND	REFUND OF APPLICATION	85.00
28/06/2022	4924	A RYAN	REFUND OF APPLICATION	262.00
8/06/2022	4921	A.N.Z. BANK - VISA CARD	CREDIT CARD PAYMENT	13,149.98
		KITCHEN TAKEOVERS	MORNING TEA WITH CONSTRUCTION TEAM	23.50
		DWER- PERTH	CLEARING PERMITS -CPS9684	400.00
		DWER- PERTH	CLEARING PERMITS -CPS9685	400.00
		APPLE CON/BILL SYDNEY	CLOUD STORAGE	6.49
		THE BLUE BLDIAH	GIFT VOUCHER - STAFF LEAVING GIFT - M. DOLAN	150.00
		DYCCI DUNSBOROUGH	DYCCI CORPORATE MEMBERSHIP	385.00
		SAFE FIRST TRAINING	RSA TRAINING COURSES- YOUTH SERVICES	165.00
		ASIC	BUSINESS NAME FOR THE BITP	88.00
		DOMINOS PIZZA	YOUTH EVENT CATERING	95.95
		FACEBOOK	EVENT ADVERTISING- YOUTH SERVICES	34.13
		FACEBOOK	EVENT ADVERTISING- YOUTH SERVICES	1.02



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JUNE 2022

CHEQUE PAYMENTS	119267 - 119306	62,263.28
ELECTRONIC FUNDS TRANSFER PAYMENTS	87653 - 88214 and 88218 - 88693	14,230,978.51
TRUST ACCOUNT PAYMENTS	EFT 88215 - 88217	107,060.78
PAYROLL PAYMENTS	01.06.2022 - 30.06.2022	1,597,481.94
INTERNAL PAYMENT VOUCHERS	DD 4894 - 4927	151,343.90
		<b>16,149,128.41</b>

	DEPUTY	DEPUTY -ARTGEO- DIGITAL VOLUNTEER SYSTEM	112.64	
	SENDGRID	CUSTOMER RETENTION-GLC	21.72	
	SAFE FIRST TRAINING	WHITE CARD QUALIFICATIONS- YOUTH SERVICES	79.00	
	SAFE FIRST TRAINING	RSA TRAINING COURSES- YOUTH SERVICES	660.00	
	DOMINOS PIZZA	YOUTH EVENT CATERING	93.95	
	WESTERN GROWERS	CATERING-ADVOCACY WA DISABILITY TRAINING FOR SMALL BUSINESS 12/05/22	120.40	
	MAILCHIMP	ELECTRONIC MARKETING -LIBRARY	97.50	
	MESSAGE MEDIA	GLC - CUSTOMER RETENTION AND CONTACT SYSTEM	54.03	
	OFFICEWORKS	BMRA - CUPHOLDERS FOR THE WATERSTANDS	52.45	
	DOMINOS PIZZA	YOUTH EVENT CATERING	104.85	
	LAW SOCIETY OF WA PERTH	MUSIC FOR YOUTH EVENTS	18.99	
	MAILCHIMP	ELECTRONIC MARKETING -ARTGEO	87.25	
	COMFORT STYLE MARGARET RIVER	COUCH & DELIVERY FOR BITP	1,449.00	
	DOMINOS PIZZA	YOUTH EVENT CATERING	100.90	
	KMART	ITEMS FOR BITP CABINS	180.00	
	SAFE FIRST TRAINING	WHITE CARD QUALIFICATIONS- YOUTH SERVICES	316.00	
	LAW SOCIETY OF WA PERTH	EXEMPTION -RENEWAL FEE	75.00	
	LAW SOCIETY OF WA PERTH	EXEMPTION- RENEWAL FEE	75.00	
	MAILCHIMP	ELECTRONIC NEWSLETTER PR	463.56	
	LEGAL PRACTICE BOARD PERTH	PRACTICE CERTIFICATE RENEWAL	1,250.00	
	WEST AUSTRALIAN	WEST AUSTRALIAN DIGITAL SUBSCRIPTION	28.00	
	WESTERN GROWERS	CATERING FOR COUNCIL 25/05/22	230.00	
	LEGAL PRACTICE BOARD PERTH	PRACTICE CERTIFICATE RENEWAL	1,250.00	
	THAI LEMONGRASS BUSSELTON	COUNCIL DINNER 18/05/22	300.00	
	AUSTRALIAN FINANCIAL SECURITY AUTHORITY	PFSP- PERSONAL PROPERTY SECURITIES REGISTER	160.00	
	ST JOHN AMBULANCE	FIRST AID TRAINING	3,000.00	
	ALLIED PICK	RELOCATION COSTS - S. CLUSTERS	396.00	
	AUSTRALIAN HR INSTITUTE	ANNUAL MEMBERSHIP- K. BOX	100.00	
	SOLAR ANALYTICS	ZOOM MONTHLY LICENCE- ADDITIONAL USER	4.89	
	ZOOM	ZOOM MONTHLY LICENCE- ADDITIONAL USER	0.15	
	OFFICEWORKS	INK FOR HOME OFFICE PRINTER- M. ARCHER	145.00	
	BUNNINGS	2 X STORAGE ORGANISERS FOR THE IT STOREROOM	59.00	
	GODADDY.COM	DOMAIN RENEWAL- YOURSAYBUSSELTON.COM.AU	43.89	
	GODADDY.COM	DOMAIN RENEWAL- YOURSAYBUSSELTON.COM.AU	1.32	
	ZOOM	ZOOM MONTHLY LICENCE	125.94	
	ZOOM	ZOOM MONTHLY LICENCE	3.78	
	GODADDY.COM	DOMAIN RENEWAL- FLYBUSSELTON.COM	59.88	
	GODADDY.COM	DOMAIN RENEWAL-FLYBUSSELTON.COM	1.89	
9/06/2022	4894	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	94,663.85
10/06/2022	4903	ANZ BANK	BANK FEES	4,042.08
1/06/2022	4906	ANZ BANK	BANK FEES	0.58
6/06/2022	4910	ANZ BANK	BANK FEES	168.39
6/06/2022	4911	ANZ BANK	BANK FEES	885.20
6/06/2022	4912	ANZ BANK	BANK FEES	711.78
6/06/2022	4913	ANZ BANK	BANK FEES	1,387.27
1/06/2022	4917	ANZ BANK	BANK FEES	15.50
3/06/2022	4897	B PERRY	REFUND OF ANIMAL TRAP BOND	102.00
15/06/2022	4914	BSN CITY REALTY	REFUND OF RATE OVERPAYMENT	1,372.50
15/06/2022	4914	BSN DUNS ALLIANCE AGAINST DEPRESSION	REFUND OF BOND	400.00
22/06/2022	4922	BUSSELTON FITNESS CLUB	REFUND OF OVERPAYMENT	219.67
28/06/2022	4924	BUTE TIMES	REFUND OF OVERPAYMENT	251.68
15/06/2022	4914	C LLOYD	REFUND OF RATE OVERPAYMENT	41.62
20/06/2022	4919	CAPE SHADES PTY LTD	REFUND OF APPLICATION	61.65
10/06/2022	4902	COMMONWEALTH BANK	BANK FEES	298.29
15/06/2022	4909	COMMONWEALTH BANK	BANK FEES	76.33
15/06/2022	4916	D DICKSON	REFUND OF RATE OVERPAYMENT	495.74
22/06/2022	4923	D WATTS	REFUND OF RATE OVERPAYMENT	235.66
28/06/2022	4924	D WATTS	REFUND OF RATE OVERPAYMENT	50.00
22/06/2022	4922	DAVIS B. SONS	REFUND OF RATE OVERPAYMENT	234.08
15/06/2022	4914	DEWAR	REFUND OF APPLICATION	228.50
17/06/2022	4915	GA KNIGHT	REFUND OF RATE OVERPAYMENT	1,220.60
1/06/2022	4895	HEIDI HUNTER SETTLEMENTS	REFUND OF RATE OVERPAYMENT	1,994.00
1/06/2022	4895	HUCKSTER PTY LTD	REFUND OF RATE OVERPAYMENT	3,521.24
17/06/2022	4915	I HOBBS	REFUND OF RATE OVERPAYMENT	528.00
17/06/2022	4915	I BARDEN	REFUND OF RATE OVERPAYMENT	593.38
15/06/2022	4914	J MANT	REFUND OF RATE OVERPAYMENT	614.00
22/06/2022	4920	J OVERTON	REFUND OF ANIMAL TRAP BOND	102.00
14/06/2022	4908	J TREWEN	REFUND OF ANIMAL TRAP BOND	102.00
2/06/2022	4896	L MAHAGAN	REFUND OF ANIMAL TRAP BOND	102.00
1/06/2022	4899	LES MILLS ASIA PACIFIC	CONTRACT FEES	504.19
1/06/2022	4900	LES MILLS ASIA PACIFIC	CONTRACT FEES	605.03
28/06/2022	4929	M HALL	REFUND OF RATE OVERPAYMENT	44.41
24/06/2022	4926	M JARMAN	REFUND OF ANIMAL REGISTRATION	42.50
14/06/2022	4907	M MACPHERSON	REFUND OF RATE OVERPAYMENT	595.00
17/06/2022	4915	MEELUP RIDGE	REFUND OF RATE OVERPAYMENT	1,220.30
28/06/2022	4925	MITRO EVENTS	REFUND OF BOND	1,111.00
14/06/2022	4907	O CARTER	REFUND OF RATE OVERPAYMENT	188.02
2/06/2022	4896	P MACCORA	REFUND OF ANIMAL TRAP BOND	102.00
23/06/2022	4918	P MACCORRA	REFUND OF ANIMAL TRAP BOND	102.00
17/06/2022	4915	P VOYLES	REFUND OF OVERPAYMENT	5.00
10/06/2022	4901	PORT GEO MARINA	REFUND OF RATE OVERPAYMENT	17,110.77
15/06/2022	4916	S COOPER	REFUND OF ANIMAL REGISTRATION	40.00
28/06/2022	4924	T CARSLAW	REFUND OF APPLICATION	441.00
13/06/2022	4904	T DAVIES	REFUND OF APPLICATION	480.00
14/06/2022	4905	T DAVIES	REFUND OF APPLICATION	126.00
3/06/2022	4898	T FISH	REFUND OF ANIMAL TRAP BOND	102.00
27/06/2022	4927	T KLINGER	REFUND OF APPLICATION	102.00
27/06/2022	4923	WORMALL CIVIL	REFUND OF APPLICATION	163.00
			<b>151,343.90</b>	

PAYROLL PAYMENTS JUNE 2022				
DATE	REF #	NAME	DESCRIPTION	AMOUNT \$
14/06/2022	34/06/2022	CITY OF BUSSELTON	PAYROLL & SALARIES	792,011.36
28/06/2022	28/06/2022	CITY OF BUSSELTON	PAYROLL & SALARIES	805,470.58
				<b>1,597,481.94</b>

15.3 RFT 05/22 BUSSELTON MARGARET RIVER AIRPORT CAR PARK EXPANSION

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.4 Develop aviation opportunities at the Busselton Margaret River Airport.
<b>SUBJECT INDEX</b>	Tenders
<b>BUSINESS UNIT</b>	Commercial Services
<b>REPORTING OFFICER</b>	Manager Economic and Business Development Services - Jennifer May
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Published Under Separate Cover Confidential RFT 05/22 BMRA Car Park Expansion Evaluation Report Attachment B BMRA Public Car Park Design  

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/207** Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the Council endorses the outcome of the evaluation panel's assessment of RFT 05/22 Busselton Margaret River Airport Car Park Expansion and accepts the tender from Carbone Bros Pty Ltd (tendered price of \$1,083,076.76) as the most advantageous tenderer.**

**CARRIED 9/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council endorses the outcome of the evaluation panel's assessment of RFT 05/22 Busselton Margaret River Airport Car Park Expansion and accepts the tender from Carbone Bros Pty Ltd (tendered price of \$1,083,076.76) as the most advantageous tenderer.

**EXECUTIVE SUMMARY**

In June 2022 the State Government announced an additional funding contribution of \$1,050,000 towards infrastructure upgrades at the Busselton Margaret River Airport (BMRA) to better facilitate the commencement of regular public transport services to Melbourne, including the construction of additional parking bays.

Subsequent to this, the City of Busselton invited tenders under Request for Tender RFT 05/22 Busselton Margaret River Airport Car Park Expansion (RFT 05/22) for a suitably experienced and qualified contractor to construct a new car park at the Busselton Margaret River Airport with an expanded area of 250 bays to the existing public car park.

This report recommends that Council:

- endorses the outcome of the evaluation panel's assessment;
- delegates power and authority to the CEO to negotiate any minor variations with the successful tenderer, Carbone Bros Pty Ltd (Carbone).

## BACKGROUND

The BMRA Development Project was completed in 2019 and included the construction of a 422 bay public car park. Since this time the car park has mostly been used by fly in fly out (FIFO) passengers for parking. Up until mid-2021, the car park was able to facilitate FIFO parking demand however with the increase in FIFO passengers from Busselton in the past year and the commencement of Jetstar RPT services in April, the car park is now at capacity on a regular basis. To facilitate this, a short term parking area was set up in one of the grassed areas near the terminal and the car hire operators car park has been expanded to allow for FIFO long term car parking. However, both alternatives have been put in place as temporary solutions and there is an immediate need to expand the public car park.

In recognition of some operational constraints, in June 2022 the State Government announced a funding contribution of \$1,050,000, part of which is to be allocated towards the construction of additional parking bays. As such, officers engaged engineering consultants Talis Consultants Pty Ltd in February 2022 to complete a detailed design and prepare construction documentation. Officers have now advertised RFT 05/22 BMRA Car Park expansion for the construction of a new public car park with the project scope comprising of the following:

Construction of a new car park consisting of 250 bays adjoining and with access from the existing public car park, including;

- a) Demolition of existing kerbing and pavement on existing carpark for interface to new carpark expansion access;
- b) Earthworks as per earthworks plan, detail and specifications;
- c) Construction of drainage as per drainage design, details and specifications;
- d) Construction of access and carpark as per civil design, details and specifications;
- e) Construction of kerbing as per civil design, details and specifications;
- f) Construction of concrete pathways as per civil design, details and specification;
- g) Supply and install electrical and communication services for carpark lighting;
- h) Supply and Install carpark lighting as per lighting design;
- i) Supply and install soft landscaping as per the landscape details; and
- j) Supply and install other items as per the specifications.

The City provided the design and specifications as part of the scope of works for the RFT.

## OFFICER COMMENT

On 4 June 2022, tenders were invited via TenderLink and advertised in 'The West Australian' newspaper. Tenders closed on 28 June 2022 and eight (8) submissions were received:

1. BCP Contractors Pty Ltd (BCP);
2. Busselton Bitumen Services;
3. Carbone Bros Pty Ltd;
4. Hawthorn Civil and Mining Services;
5. Neo Civil;
6. Road Contractors Pty Ltd;
7. Total Containers; and
8. West Oz Linemarking.

## Assessment Process

In accordance with the City's procurement practices and procedures, assessments were carried out by an evaluation panel comprising City officers with relevant skills and experience. The assessment process included:

- (a) Assessing submissions received against relevant compliance criteria. The compliance criteria were not point scored. Each submission was assessed on a Yes/No basis as to whether each criterion was satisfactorily met. All tenders were deemed compliant; and
- (b) Assessing submissions received against the Qualitative Criteria weighted as detailed below.

Qualitative Criteria	Weighting
Relevant Experience	25%
Local Content	5%
Demonstrated Understanding	20%

The net price was scored using the 'Average Based Scoring Method' recommended by WALGA in the 'Local Government Purchasing and Tender Guide'.

The panel members individually assessed the qualitative criteria for each schedule, then met and applied an average to provide a final ranking. The qualitative and price scores were then added together to indicate the rankings.

#### Summary of Assessment Outcomes

1. Out of the eight submissions, the two tenders listed below were considered to be non-compliant with one or more of the Compliance Criteria and recommended to the CEO for rejection:
2.
  - (a) Total Containers only provided a schedule of prices that related to container hire, and did not respond to the conditions of tendering or the qualitative criteria in the specification in any respect.
  - (b) West Oz Linemarking only provided a schedule of prices that related to line-marking, and did not respond to the conditions of tendering or the qualitative criteria in the specification in any respect.
3. Out of the remaining six (6) tenders, BCP ranked first on the Qualitative Criteria with Carbone ranking second. Based on the pricing information including the application of the regional price preference criteria, Carbone Bros ranked first followed by Busselton Bitumen Services and then BCP. This resulted in Carbone being ranked first overall. Carbone demonstrated:
  - a good range of relevant experience and ability to deliver projects of a similar nature in terms of the project scope of works;
  - contributions to the local community;
  - skilled and experienced staff with a strong understanding of the project requirements;
  - extensive plant and equipment as well as details of material supply and a fully operational workshop to ensure plant and equipment is fully operational; and
  - a detailed project methodology provided, that satisfies the requirements of the project brief.

#### Statutory Environment

Section 3.57 of the *Local Government Act 1995* (the Act) requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and service. Part 4 of the *Local Government (Functions and General) Regulations 1996*:

- requires that tenders be publicly invited for such contracts where the estimated cost of providing the required goods and/or service exceeds \$250,000; and
- under Regulations 11, 14, 18, 20 and 21A, provides the statutory framework for inviting and assessing tenders and awarding contracts pursuant to this process.

The officer recommendation complies with the above-mentioned legislative requirements.

The estimated expenditure is in excess of \$500,000 which is above the Chief Executive Officer's delegated authority, therefore the award of the tender requires a decision of Council.

### **Relevant Plans and Policies**

The City's Purchasing, Regional Price Preference, Occupational Safety and Health, and Asset Management policies, and the City's Engineering Technical Standards and Specifications, were all relevant to RFT 05/22, and have been adhered to in the process of requesting and evaluating this tender. Further, the Busselton Margaret River Airport Master Plan (2016-2036) applies.

### **Financial Implications**

\$1.35m has been allocated towards airport infrastructure works in the adopted 2022/23 budget. This amount will fund the recommended car park extension tender price.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer's recommendation has been undertaken using the City's risk management framework, with the intention being to identify risks which, following implementation of controls, are identified as medium or greater. There are no such risks identified, with the preferred tenderer assessed as being capable of delivering the services to a suitable service level.

### **Options**

As an alternative to the proposed recommendation, the Council could:

1. Determine not to accept the tender from Carbone Bros Pty Ltd and accept a tender(s) from the other Contractor who submitted; or
2. Decline to accept any tender.

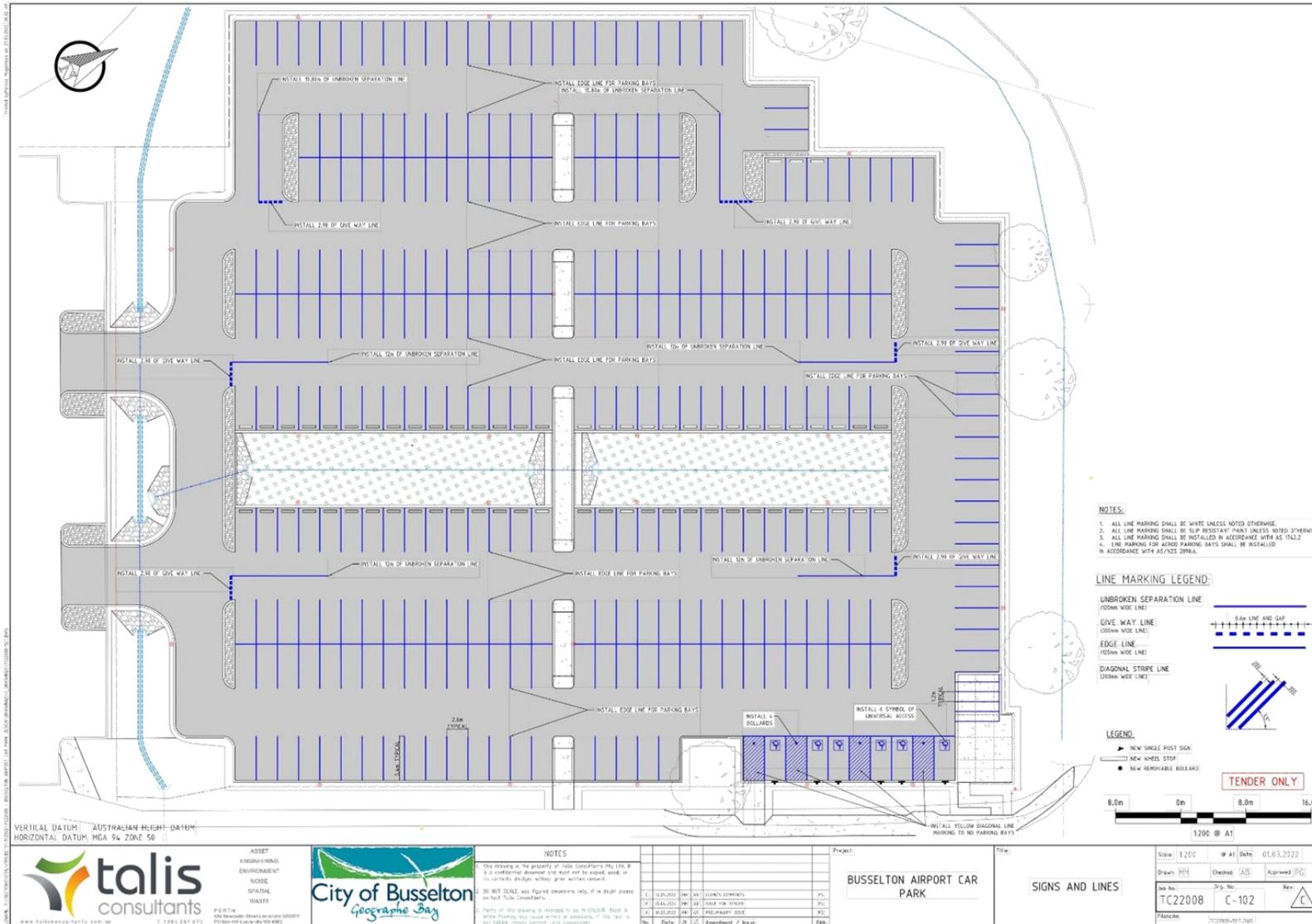
### **CONCLUSION**

The submission from Carbone Bros Pty Ltd is considered the most advantageous to the City. It is recommended that Carbone Bros Pty Ltd be awarded the contract to deliver RFT 05/22 Busselton Margaret River Airport Car Park Expansion.

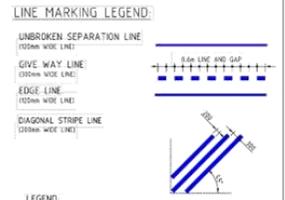
### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If endorsed by Council, it is expected the City will enter into a contract with Carbone Bros Pty Ltd by early September 2022.

The works are scheduled to commence by October 2022 and will be completed before 2023.



- NOTES:**
1. ALL LINE MARKING SHALL BE WHITE UNLESS NOTED OTHERWISE.
  2. ALL LINE MARKING SHALL BE 50P RESISTANT PAVEMENT UNLESS NOTED OTHERWISE.
  3. ALL LINE MARKING SHALL BE INSTALLED IN ACCORDANCE WITH AS 1742.2
  4. LINE MARKING FOR DRIVE PARKING BAYS SHALL BE INSTALLED IN ACCORDANCE WITH AS/125 2008.



VERTICAL DATUM: AUSTRALIAN HEIGHT DATUM  
HORIZONTAL DATUM: MGA 94 ZONE 50

www.talysconsultants.com.au  
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PO Box 999, Perth WA 6000

**NOTES**

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2. DO NOT SCALE, use figured dimensions only, if in doubt please contact Talis Consultants.
3. Details of this drawing is intended to be in COLOR. Shop & when printing, they must be in color. If this text is not visible, please contact Talis Consultants.

No.	Date	By	Approved / Issue	App.
1	10/01/2022	MM	ALVIN COMBES	JPS
2	04/04/2022	MM	DAVID JOE THRENT	JPS
3	04/04/2022	MM	ERIC BRADY ROSE	JPS

Project: **BUSSETON AIRPORT CAR PARK**

Title: **SIGNS AND LINES**

Scale: 1:200	@ A1	Date: 01/03/2022
Drawn: JPS	Checked: ASB	Approved: JPS
Job No: TC22008	Doc No: C-102	Rev: 1
Filename: TC22008-S&L.DWG		

16.3 RFQ67/22 - APPOINTMENT OF RECRUITMENT CONSULTANT

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.4 Govern a professional organisation that is healthy, capable and engaged.
<b>SUBJECT INDEX</b>	Recruitment
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Mike Archer
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Published Under Separate Cover Confidential Assessment Summary

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/208** Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the Council pursuant to RFQ67/22 CEO Recruitment accepts the quotation from McArthur as the most advantageous quotation and authorises the CEO to enter into a contract for the value of \$22,000 exclusive of GST.**

**CARRIED 9/0**

**EN BLOC**

**OFFICER RECOMMENDATION**

That the Council pursuant to RFQ67/22 CEO Recruitment accepts the quotation from McArthur as the most advantageous quotation and authorises the CEO to enter into a contract for the value of \$22,000 exclusive of GST.

**EXECUTIVE SUMMARY**

Mr Michael Archer has resigned from the position of Chief Executive Officer (CEO) of the City of Busselton, effective 19 August 2022. In accordance with the *Local Government Act 1995* (the Act) and the City of Busselton CEO Standards (established under the Act), the Council is required to establish a selection panel for the recruitment and selection of a new CEO. In addition the Council may seek the services of an independent consultant to facilitate the recruitment and selection process.

To this end the City sought a request for quotation from 10 human resource / recruitment consultants. This report recommends that the Council endorse the appointment of McArthur to conduct the CEO recruitment, with Mills Recruitment additionally recommended as a suitable and next preferred consultant.

**BACKGROUND**

Mr Archer commenced employment with the City on 9 August 2010. He provided notice of his resignation from his position on Friday 8 July 2022, having been offered the position of CEO at Shellharbour City Council in NSW.

At its Council meeting on 27 July 2022 the Council resolved to accept Mr Archer's resignation and his requested notice period and final date of employment being 19 August 2022. Council also resolved to appoint the City's Senior Employees to successively act in the position of CEO, through to the 24 December 2022, with further acting arrangements to be considered as required beyond that date.

#### **OFFICER COMMENT**

In order to provide Council with professional, independent advice and support for the recruitment and selection process of the CEO, a request for quotation (RFQ) was sent to 10 human resource / recruitment consultants. The RFQ sought the following services:

1. Facilitate a workshop with the Council to establish the specific capabilities being sought of a new CEO and to determine the selection criteria to be adopted as part of the Job Description and utilised through the selection process.
2. To provide advice to the Council in relation to the finalisation of the remuneration package to be advertised for the position.
3. To collaborate with the City's Human Resources team to develop a Job Description.
4. To develop an application package in conjunction with the City's Human Resources team.
5. To coordinate and conduct the advertising of the position including an extensive executive search nationwide to identify potential applicants and invite them to apply, to answer any enquiries from prospective applicants and receive applications.
6. To coordinate the assessment and selection process in accordance with the City's adopted CEO Standards, including coordinating preliminary screening, follow up interviews with prospective candidates through to candidate interviews and screening.
7. To prepare on behalf of the Selection Panel the assessment report and recommendation to the Council.
8. To assist the Council in making and negotiating offer and acceptance of the position.

Nine quotations were received in response to the RFQ, from the following consultants:

- Lester Blades
- McArthur
- Mills Recruitment
- Beilby Downing Teal
- Ohura Consulting
- Capstone
- Davidson
- Page Group
- Logo Appointments

The responses were evaluated based on a combination of demonstrated relevant experience, understanding of the City's requirements and price. Confidential Attachment A provides a summary of the assessment. An informal briefing was also held with Councillors on 10 August 2022 to discuss the quotations received.

Overall, when considering both price and experience, officers recommend the proposal from McArthur as the most advantageous to the City. It is a comprehensive proposal which demonstrates substantial experience in CEO and executive recruitment within the local government sector, and a good understanding of the City's requirements. It is also well within the City's budget and represents good value for money. Included is a 12 month unconditional replacement guarantee.

While their experience is mainly eastern states based, it is expected that the position of CEO will attract candidates from across Australia; and to that end their candidate reach with offices across Australia is considered favourably.

The proposal from Mills Recruitment is also alternatively considered a strong proposal; being within the City's budget and also demonstrating strong experience in CEO and executive recruitment. Mills recruitment is based in Perth and demonstrate experience within the WA local government sector. If Council preferred to appoint a WA based consultant officers would recommend Mills Recruitment, and feel comfortable in the services they would provide to Council.

### **Statutory Environment**

Changes to the Act and the *Local Government (Administration) Regulations 1996* (the Regulations) in 2021 resulted in a set of model standards being prescribed in relation to the recruitment of CEOs, the review of the performance of CEOs, and the termination of employment of CEOs (Model Standards). Local governments were required within three months to adopt (by absolute majority) standards to be observed by the local government which incorporate the Model Standards. The City of Busselton CEO Standards were adopted on 28 April 2021.

The City's Purchasing Policy requires the City to obtain at least three written quotations for the purchase of goods and services under \$50,000 (and over \$15,000), following a brief outlining the specified requirements. While the CEO has the power to award a contract of this value, it is considered more appropriate for Council to in this instance and hence officers are seeking a decision of Council.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

There are no financial implications associated with the officer recommendation, with the City's budget containing an adequate allocation to cover the costs of the consultant specific to the CEO Recruitment. Additionally the City has a budget within its HR area for the cost of print media advertising as required.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could choose to

1. Select Mills Recruitment as the most advantageous quotation; or
2. Select an alternate supplier.

### **CONCLUSION**

The City has sought quotations for a suitably qualified consultant to assist the Council with recruitment of a new CEO. Based on the assessment of price, experience and demonstrated understanding of the City's requirements, officers recommend Council accept McArthur as the most advantageous quotation and authorise the Council to enter into a contract for the required services.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The Contract will be entered into within one week of the council decision.

17.1 COUNCILLORS' INFORMATION BULLETIN

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Councillors' Information Bulletin
<b>BUSINESS UNIT</b>	Executive Services
<b>REPORTING OFFICER</b>	Reporting Officers - Various
<b>AUTHORISING OFFICER</b>	Chief Executive Officer - Mike Archer
<b>NATURE OF DECISION</b>	Noting: The item is simply for information purposes and noting
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Current State Administrative Tribunal Reviews <a href="#">↓</a>  Attachment B Certificate of Association - Auspire <a href="#">↓</a>  Attachment C Busselton Population Medical Research Institute (Inc) <a href="#">↓</a>  Attachment D Letter from Dr Robert Isaacs AM <a href="#">↓</a> 

The officer recommendation was moved and carried.

**COUNCIL DECISION****C2208/209**

Moved Councillor S Riccelli, seconded Councillor P Cronin

**That the items from the Councillors' Information Bulletin be noted:**

17.1.1 **Minor Donations Program – July 2022**17.1.2 **Current Active Tenders**17.1.3 **State Administrative Tribunal Reviews**17.1.4 **Australia Day Council of Western Australia**17.1.5 **Letter from Hon. Stephen Dawson MLC – Busselton Population Medical Research Institute (Inc)**17.1.6 **Letter from Dr Robert Isaacs AM****CARRIED 9/0****EN BLOC****OFFICER RECOMMENDATION**

That the items from the Councillors' Information Bulletin be noted:

17.1.1 **Minor Donations Program – July 2022**17.1.2 **Current Active Tenders**17.1.3 **State Administrative Tribunal Reviews**17.1.4 **Australia Day Council of Western Australia**17.1.5 **Letter from Hon. Stephen Dawson MLC – Busselton Population Medical Research Institute (Inc)**17.1.6 **Letter from Dr Robert Isaacs AM**

## EXECUTIVE SUMMARY

This report provides an overview of a range of information that is considered appropriate to be formally presented to the Council for its receipt and noting.

The information is provided in order to ensure that each Councillor, and the Council, is being kept fully informed, while also acknowledging that these are matters that will also be of interest to the community.

Any matter that is raised in this report as a result of incoming correspondence is to be dealt with as normal business correspondence, but is presented in this bulletin for the information of the Council and the community.

## INFORMATION BULLETIN

### 17.1.1 Minor Donations Program – July 2022

The Council allocates an annual budget allowance to the Minor Donations Program. This is provided such that eligible groups and individuals can apply for and receive sponsorship to assist them in the pursuit of endeavors that bring direct benefit to the broader community.

Allocation of funds is delegated to the Chief Executive Officer, in accordance with the published guidelines and funding availability.

Two applications were approved in July 2022, totaling \$700, as outlined in the table below:

Recipient	Purpose	Amount
Busselton Senior High School	Contribution towards the Year 12 end of year awards.	\$200
Isabella Duff	Contribution towards the costs for Isabella to represent WA on the School Sport WA Hockey 16s Girls Team at the School Sport Australia National Schools Championships in Hobart, TAS in July/August 2022.	\$500
<b>Total</b>		<b>\$700</b>

### 17.1.2 Current Active Tenders

Note: Information in *italics* has previously been provided to Council, and is provided again for completeness.

#### RFT 05/22 AIRPORT – CARPARK EXPANSION

- *Requirements – a suitable supplier to construct a new carpark at Busselton Margaret River Airport.*
- *A request for tender was advertised on 4 June 2022, closing on 28 June 2022.*
- *Six compliant submissions were received.*
- *A report to Council to decide on which tender to accept is included in this Council Agenda.*

**PQS 01/22 TRAFFIC MANAGEMENT SERVICES**

- *Requirements – a panel of pre-qualified suppliers to supply the City’s ongoing traffic management services.*
- *A request for applications was advertised on 28 May 2022, closing on 16 June 2022.*
- *Four submissions were received and City Officers are in the process of undertaking negotiations.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**PQS 02/22 SUPPLY AND DELIVERY OF PRE-MIXED CONCRETE**

- *Requirements – a panel of pre-qualified suppliers to supply the City’s ongoing requirements for pre-mixed concrete.*
- *A request for applications was advertised on 11 June 2022, closing on 7 July 2022.*
- *Two applications were received and City Officers are in the process of reviewing the applications.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**RFT 06/22 AIRPORT – BMRA TRANSPORTABLE BUILDINGS**

- *Requirements – a suitable supplier to construct up to three transportable buildings at Busselton Margaret River Airport.*
- *A request for tender was advertised on 2 July 2022, closing on 21 July 2022.*
- *No submissions were received, Officers will now negotiate directly with contractors.*

**RFT 07/22 DUNSBOROUGH WASTE FACILITY – LANDFILL LINER CELL 2**

- *Requirements – a suitable supplier to supply and install a new landfill liner at Dunsborough Waste Facility, Cell 2.*
- *A request for tender was advertised on 13 July 2022, closing on 9 August 2022.*
- *The value of the contract is expected to exceed the CEO’s delegated power for accepting tenders and it is anticipated that a report to Council to decide on which tender to accept is expected to be presented at the 21 September 2022 council meeting.*

**PQS 03/22 SUPPLY QUARRY PRODUCTS**

- *Requirements – a panel of pre-qualified suppliers to supply the City’s ongoing requirements for quarry products.*
- *A request for applications was advertised on 16 July 2022, closing on 4 August 2022.*
- *7 applications were received.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**PQS 04/22 SUPPLY ELECTRICAL SERVICES**

- *Requirements – a panel of pre-qualified suppliers to supply the City’s ongoing requirements for electrical services.*
- *A request for applications was advertised on 30 July 2022, closing on 18 August 2022.*
- *The CEO has delegated power to appoint contractors to panels of pre-qualified suppliers.*

**17.1.3 State Administrative Tribunal Reviews**

The current State Administrative Tribunal Reviews is at Attachment A.

**17.1.4 Australia Day Council of Western Australia**

The City of Busselton has renewed its membership with Auspire – Australia Day Council of Western Australia for 2022-2023. A copy of the Certificate of Association is at Attachment B.

**17.1.5 Letter from Hon. Stephen Dawson MLC – Busselton Population Medical Research Institute (Inc)**

This letter addresses the funding program of the Busselton Population Medical Research Institute (BPMRI). A copy of the letter is at Attachment C.

**17.1.6 Letter from Dr Robert Isaacs AM**

This letter is from Dr Robert Isaacs, thanking the Mayor and the City of Busselton for inviting him to the NAIDOC week celebration held in Busselton. A copy of the letter is at Attachment D.

**As at 5 August 2022**

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
<b>CITY OF BUSSELTON</b>							
Amber Cloud Pty Ltd v City of Busselton	Lot 101 Wilyabrup Road, Wilyabrup	November 2021	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Single House)	Briony McGinty/Joanna Wilson	<ul style="list-style-type: none"> <li>• Directions hearing on the 12 November 2021 against the decision of the City to refuse a development application. The matter is listed for Mediation on 7 February 2022.</li> <li>• Mediation on 7 February 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Additional information would be submitted to the City by 22 March;</li> <li>- Mediation listed for 5 April 2022.</li> </ul> </li> <li>• Mediation on 5 April 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Applicant to provide amended application on or before 8 July 2022;</li> <li>- Mediation scheduled 22 July 2022;</li> <li>- Respondent (the City) to reconsider on or before 18 November 2022;</li> <li>- Listed for directions hearing 25 November 2022.</li> </ul> </li> <li>• Mediation on 22 July 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- Applicant to provide an updated suite of documents on or before 12 August 2022;</li> <li>- By 16 September 2022 the respondent is to provide to the applicant respondent comments and any referral agency comments;</li> <li>- Mediation is adjourned to 20 September 2022;</li> <li>- Respondent to reconsider on or before 18 November 2022; and</li> <li>- Listed for directions hearing 25 November 2022.</li> </ul> </li> </ul>	Mediation on 20 September 2022.	
Mayfly Property Group Pty Ltd v City of Busselton	Lot 21 (No.64) Espinosa Road, Sabina River	February 2022	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Reception Centre / Events)	Ben Whitehill / Joanna Wilson	<ul style="list-style-type: none"> <li>• Directions hearing on the 25 February 2022 against the decision of the City to refuse a development application (has not made a determination within 90 days). The matter is listed for Mediation on 9 March 2022.</li> <li>• Mediation on 9 March 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- The City would send the applicant a list of concerns by 16 March;</li> <li>- The applicant would submit further information to address the concerns to the City by 30 March 2022</li> <li>- Mediation listed for 5 April 2022.</li> </ul> </li> <li>• Mediation on 5 April 2022 where it was resolved that: <ul style="list-style-type: none"> <li>- A s31 reconsideration of the matter to be considered by Council at the ordinary Council meeting on 25 May 2022.</li> </ul> </li> <li>• At the Council meeting on 25 May 2022, Council affirms the decision to refuse the development.</li> <li>• Decision of Council to be sent to all parties by 1 June 2022.</li> </ul>	Directions hearing on 12 August 2022.	

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
					<ul style="list-style-type: none"> <li>Application submitted for a third party to join the appeal.</li> <li>Directions hearing on 10 June 2022 was vacated and listed for a directions hearing on 1 July 2022.</li> <li>Directions hearing on the 1 July 2022 where it was resolved:                             <ul style="list-style-type: none"> <li>By 29 July 2022 the respondent must file a statement of issues, facts and contentions along with a bundle of documents;</li> <li>By 10 August 2022 the applicant must file a statement of issues, facts and contentions along with a bundle of documents;</li> <li>Parties are to provide a copy of their statement of issues, facts and contentions to Mr Haddon;</li> <li>The matter is listed for a directions hearing on 12 August 2022</li> </ul> </li> </ul>		
Vasse Commercial Pty Ltd v City of Busselton	Lot 9052 (No.210) Northerly St	February 2022	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Height of pylon signs)	Briony McGinty / Joanne Wilson	<ul style="list-style-type: none"> <li>Directions hearing listed for 11 March 2022 against a condition of approval (regarding maximum 6m height of pylon signs) vacated and listed for mediation on 28 April 2022.</li> <li>Further discussion between the applicant and the City to take place prior to 20 May 2022. Amended plans have been received by the City and are currently being discussed with the Applicant.</li> <li>Directions hearing listed for 20 May 2022 was adjourned to 10 June 2022.</li> <li>Directions hearing on the 10 June 2022 where it was resolved that the matter is listed for Mediation on 25 July 2022.</li> <li>The Mediation listed for 25 July is vacated and the applicant has withdrawn the proceedings.</li> </ul>	Appeal withdrawn	29 June 2022
Threadgold Architecture v City of Busselton	Lot 57 (No.157) Haag Road, Yelverton	June 2022	Review of a decision to refuse or conditionally grant an application under a planning scheme  (Extractive Industry)	Ben Whitehill / Joanna Wilson	<ul style="list-style-type: none"> <li>Directions hearing listed for 1 July 2022 against a condition of approval (regarding number of vehicle movements and separation to ground water).</li> <li>Directions hearing on 1 July 2022 was vacated and listed for a directions hearing on 22 July 2022.</li> <li>Matter listed for a further directions hearing on 19 August 2022.</li> </ul>	Directions hearing on 19 August 2022	
<b>JOINT DEVELOPMENT ASSESSMENT PANEL</b>							
DCSC Pty Ltd v Presiding Member of the Joint	Lot 108 (No. 57) Dunn Bay Road and Lot 109 (No. 6)	January 2022	Review of decision to refuse or conditionally grant an application under a planning	Presiding Member of the Regional JDAP	<ul style="list-style-type: none"> <li>Directions hearing on 4 February 2022</li> <li>Mediation on 21 March 2022 where it was resolved that:                             <ul style="list-style-type: none"> <li>Amended plans to be submitted to the RJAP;</li> </ul> </li> </ul>	Reconsideration approved by RJAP but appeal yet to	

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
Development Assessment Panel	Cyrillean Way, Dunsborough		scheme  (Mixed Use Development)		<ul style="list-style-type: none"> <li>- Further mediation listed for 6 April 2022.</li> <li>• Mediation on 6 April 2022 where it was resolved that:               <ul style="list-style-type: none"> <li>- Applicant to provide amended application on or before 18 May 2022;</li> <li>- Respondent (the RJDAP) invited to reconsider on or before 7 July 2022;</li> <li>- Listed for directions hearing 15 July 2022.</li> </ul> </li> <li>• Amended plans have been received on 18 May 2022 and reconsideration approved by RJDAP.</li> </ul>	be withdrawn.	
Frاندoco Pty Ltd v Presiding Member of the Joint Development Assessment Panel	24 Dunn Bay Road, Dunsborough	March 2022	Review of decision to refuse or conditionally grant an application under a planning scheme  (Mixed Use Development)	Presiding Member of the Regional JDAP	<ul style="list-style-type: none"> <li>• Mediation on 26 April 2022 where it was resolved:               <ul style="list-style-type: none"> <li>- Applicant to provide additional information on or before 3 May 2022;</li> </ul> </li> <li>• Mediation on 10 May 2022 where it was resolved that:               <ul style="list-style-type: none"> <li>- The matter is listed to directions hearing on 20 May 2022, in order to program the matter to final hearing.</li> </ul> </li> <li>• Directions hearing on 20 May 2022 where it was resolved that all parties are to file available dates by 25 May 2022 to list the matter to hearing.</li> <li>• Directions hearing on the 31 May 2022 where it was resolved:               <ul style="list-style-type: none"> <li>- By 10 June 2022 the respondent must file a statement of issues, facts and contentions along with a bundle of documents;</li> <li>- By 24 June 2022 the applicant must file a statement of issues, facts and contentions along with a bundle of documents;</li> <li>- By 5 August 2022 both parties must file expert witness statements;</li> <li>- By 15 August 2022 the respondent must file a set of appropriate conditions (draft conditions);</li> <li>- By 25 August 2022 the applicant must file a document outlining which conditions it objects to, including brief reason and alternative / additional conditions;</li> <li>- The matter is listed for a site view on 5 September 2022;</li> <li>- The matter is listed for a final hearing on 6 September 2022 for a duration of 3 days.</li> </ul> </li> <li>• Directions hearing on 8 July 2022 to review programming of the matter, the final hearing dates have been changed to 21 November 2022 for a duration of three days.</li> </ul>	Final hearing on 21 November 2022.	
GDH Enterprises Pty Ltd v Presiding Member of the Joint Development	Lot 9556 Napoleon Promenade, Vasse	April 2022	Review of decision to refuse or conditionally grant an application under a planning scheme	Presiding Member of the Regional JDAP	<ul style="list-style-type: none"> <li>• Mediation on 18 May 2022 where it was resolved that:               <ul style="list-style-type: none"> <li>- Applicant to provide additional information on or before 8 June 2022;</li> <li>- Further mediation 15 June 2022.</li> </ul> </li> </ul>	Directions hearing on 5 August 2022.	

APPLICATION (Name, No. and City File Reference)	PROPERTY	DATE COMMENCED	DECISION BEING REVIEWED	RESPONSIBLE OFFICER	STAGE COMPLETED	NEXT ACTION AND DATE OF ACTION AS PER SAT ORDERS	DATE COMPLETED / CLOSED
Assessment Panel			(Farmers Market - Vasse)		<ul style="list-style-type: none"> <li>• Mediation on 15 June 2022 where it was resolved that:               <ul style="list-style-type: none"> <li>- Applicant to provide additional information on or before 20 June 2022;</li> <li>- Respondent is invited to reconsider its decision on or before 25 July 2022</li> <li>- The matter is listed to directions hearing on 5 August 2022.</li> </ul> </li> </ul>		
<b>WESTERN AUSTRALIAN PLANNING COMMISSION</b>							
NIL							



# Certificate of Association

This is to certify

**City of Busselton**

is an associate of Auspire – Australia Day Council of WA

Morgen Lewis  
CEO, Auspire  
Australia Day Council of WA



Australia Day  
Council of  
Western Australia





**Minister for Emergency Services; Innovation and ICT; Medical Research; Volunteering;  
Deputy Leader of the Government in the Legislative Council**

Our Ref: 62-31060

Mr Grant Henley  
Mayor  
City of Busselton

[Tony.Nottle@busselton.wa.gov.au](mailto:Tony.Nottle@busselton.wa.gov.au)

Dear Mr Henley *Grant*

Thank you for your letter dated 20 June 2022 regarding the Busselton Population Medical Research Institute (BPMRI).

I acknowledge the BPMRI activities you have highlighted including the Busselton Respiratory Study research into factors that contribute to lung health and the management of the Busselton Health Study.

The State Government is committed to supporting health and medical research, including through the landmark Western Australian Future Health Research and Innovation (FHRI) Fund.

In 2020/21 a dedicated one-off funding program, the Biobank Interim Support Program, was established through the FHRI Fund. The Busselton Health Study was funded \$252,981 through this program.

While the FHRI Fund is not presently offering a Program or Initiative specifically for cohort studies or biobanks, researchers at the BPMRI can competitively apply to the FHRI Fund Programs and Initiatives as these opportunities are made available.

Furthermore, discussions are currently underway regarding development of a sustainable, State-wide model to support biobanks in Western Australia, which I understand Busselton Health Study representatives are involved in.

Thank you for bringing this matter to my attention.

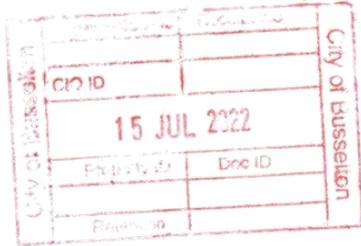
Yours sincerely

A handwritten signature in blue ink, appearing to be 'S Dawson'.

Hon Stephen Dawson MLC  
**MINISTER FOR MEDICAL RESEARCH**

19 JUL 2022

Level 12, Dumas House, 2 Havelock Street, West Perth, Western Australia, 6005.  
Telephone +61 8 6552 5800 Email: Minister.Dawson@dpc.wa.gov.au



Dr Robert FA Isaacs, AM OAM JP PhD, Hon

11 Ibis Way  
Djugun, Broome WA 6725  
Mobile 0409 088 015  
isaacsrobert100@gmail.com

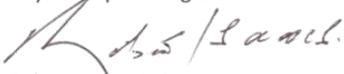
CR Grant Henley  
Mayor  
City of Busselton  
Locked Bag 1 Busselton WA 6280

Dear Grant

Kaya Welcome: I am writing this letter to the City of Busselton and to thank you and councillors for the warm welcome you gave me during my visit to Busselton during NAIDOC week celebration, especially the raising of the flags and the reception and knowledge you gave to our Elder Gloria Hill and the Noongar community.

I particular want to thank one of your staff employee Ms Jacquie Happ your cultural development officer for her timeless effort she put in for making this event a successful day, also Monday nights storey of the book at the Busselton Library which I will always remember.

Thankyou for providing the air fare and accommodation to this event.

  
DR Robert Isaacs AM

Elder Traditional Owner Noongar Boodjar  
Wardandi, Bibbulman, southwest region.

13/72022

Elder, Traditional Owner  
Whadjuk, Bibbulman, Wardandi  
Perth Metro South West Region

Love, Respect and Reconciliation



**ITEMS TO BE DEALT WITH BY SEPARATE RESOLUTION (WITHOUT DEBATE)****15.2 MARKETING & EVENTS REFERENCE GROUP OUTCOMES**

<b>STRATEGIC THEME</b>	OPPORTUNITY - A vibrant City with diverse opportunities and a prosperous economy
<b>STRATEGIC PRIORITY</b>	3.3 Continue to promote the District as the destination of choice for events and unique tourism experiences.
<b>SUBJECT INDEX</b>	MERG Outcomes
<b>BUSINESS UNIT</b>	Commercial Services
<b>REPORTING OFFICER</b>	Events Coordinator - Peta Pulford
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A Place Project Workshop Outcome Report  

<b>DECLARATION OF INTEREST</b>	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Cr Sue Riccelli
Item No./ Subject	Item 15.2 'Marketing and Events Reference Group Outcomes'
Type of Interest	Impartiality Interest
Nature of Interest	I own an investment property in Vasse where I derive an income, and where a listed project will take place.

<b>DECLARATION OF INTEREST</b>	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Cr Anne Ryan
Item No./ Subject	Item 15.2 'Marketing and Events Reference Group Outcomes'
Type of Interest	Impartiality Interest
Nature of Interest	I live in Vasse, where a listed project will take place.

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/210** Moved Councillor M Love, seconded Councillor K Cox

**That Council:**

- 1. Endorses the allocation of \$10,000 for a Place Project community workshop, consultation and initial implementation of some outcomes for the Vasse town site to be funded from the 2022/23 marketing and economic development initiatives budget.**
- 2. Endorses the allocation of \$5,000 each to the Building Busselton and Dunsborough Progress Association Town Teams, to implement activities identified in the Place Project workshop outcomes report, to be funded from the 2022/23 marketing and economic development initiatives budget.**

3. Endorses the allocation of \$10,000 to the Margaret River Wine Association for the continued provision of a rebate for City of Busselton businesses to complete a Sustainability and Organic Certification Training Program, to be funded from the 2022/23 marketing and economic development initiatives budget.
4. Endorses the transfer of \$50,000 from the Marketing and Area Promotion Reserve to the Events billboard project capital budget (10188-1004-10558-7743) to upgrade the power supply and reinstate the site following construction.

**CARRIED 9/0**

**BY ABSOLUTE MAJORITY**

### **OFFICER RECOMMENDATION**

That Council:

1. Endorses the allocation of \$10,000 for a Place Project community workshop, consultation and initial implementation of some outcomes for the Vasse town site to be funded from the 2022/23 marketing and economic development initiatives budget.
2. Endorses the allocation of \$5,000 each to the Building Busselton and Dunsborough Progress Association Town Teams, to implement activities identified in the Place Project workshop outcomes report, to be funded from the 2022/23 marketing and economic development initiatives budget.
3. Endorses the allocation of \$10,000 to the Margaret River Wine Association for the continued provision of a rebate for City of Busselton businesses to complete a Sustainability and Organic Certification Training Program, to be funded from the 2022/23 marketing and economic development initiatives budget.
4. Endorses the transfer of \$50,000 from the Marketing and Area Promotion Reserve to the Events billboard project capital budget (10188-1004-10558-7743) to upgrade the power supply and reinstate the site following construction.

### **EXECUTIVE SUMMARY**

A meeting of the Marketing and Events Reference Group (MERG) was held on Wednesday 20 July 2022. This report presents the recommendations from this meeting.

### **BACKGROUND**

At the Ordinary Meeting of Council held 13 April 2011, Council resolved (C1104/114) to endorse the implementation of a differential rating system whereby properties rated industrial and commercial across the City would directly contribute toward the City's continued support of tourism, marketing and event activities. The City also established a key stakeholders reference group, known as the 'Marketing and Events Reference Group' (MERG), to make recommendations to Council with respect to the marketing and events budget allocations.

At its meeting of 22 June 2011, Council resolved (C1106/201) to introduce a 3% differential rate on industrial and commercial rated properties which has increased over time to 10%. The proceeds from the differential rate are allocated towards funding marketing and events.

The proposed 2022/23 budget for marketing and events totals \$1,012,888. The breakdown of this budget is as follows:

- \$759,666 – Events
- \$253,222 – Marketing and economic development initiatives.

This excludes budget allocations for Leavers Week, administration, and events staffing.

A MERG meeting was held on Wednesday 20 July 2022, with the following key matters presented;

- update on events held since the last meeting on 19 May 2022 and upcoming major events;
- consideration of funding for the 2022/23 – 2024/25 marketing and events budgets.

#### **OFFICER COMMENT**

Supporting the development and attraction of new events throughout the year, the City's Events Sponsorship Programme promotes the City of Busselton as an attractive event tourism destination. At the MERG meeting held 20 July 2022 a range of requests for funding were considered as outlined below:

#### **Town Teams**

A funding proposal has been received from Vasse Village Developers to support marketing and activation initiatives in the Vasse town site. Through discussion, it was proposed that a Town Team be formed to drive these initiatives, and a community workshop and consultation process be undertaken to identify priorities, similar to the Place Project workshops held to inform Busselton and Dunsborough Town Teams.

It is recommended that \$10,000 be allocated from the 2022/23 Marketing and Economic Development initiatives budget to fund the place project workshop and consultation, and following the formal formation of a Vasse Town team (association) support the Vasse Town Team's first year initiatives.

It is also recommended that \$5,000 each be allocated from the 2022/23 Marketing and Economic Development initiatives budget to the Building Busselton and Dunsborough Progress Association Town Teams, to support them to continue to implement activities identified from the Place Project workshop outcomes report.

#### **Margaret River Wine Association (MRWA) Training Program**

Since January 2021, the MRWA has led a region-wide Sustainability Project, in partnership with the Sustainable Winegrowing Australia program run by Australian Wine Research Institute. In 2021 the project was supported by the Shire of Augusta Margaret River and the City of Busselton. This project has been delivered by a local, in-region expert in wine industry sustainability who has used the tools from the national Sustainable Winegrowing Australia program, and worked with wine growers and wineries, individually and collectively, through one-on-one coaching, workshops, facilitated site visits and sharing case studies and best practice.

MRWA are aiming for 50% of the region to be certified by December 2025. There are currently 75 businesses with membership to Sustainable Winemaking Australia, approximately 50% of which are in the City of Busselton. 16 businesses have achieved certification, with another 17 City of Busselton businesses signed up to complete the next certification. Of these, 6 will complete double certifications in both viticulture and winemaking. The training will be run another one to two times this year, depending on level of interest.

All growers and wineries seeking certification require an independent audit against the Australian Wine Industry Standards of Sustainable Practice – Viticulture (AWISSP-VIT1) and/or Australian Wine Industry Standards of Sustainable Practice – Winery (AWISSP-WIN1). An essential part of certification is the attendance at an approved one-off training session. This training is a prerequisite to gaining certification.

To further support growers and winemakers (located in the City of Busselton) gain certification, this grant application seeks to provide financial support for the one-off training in Sustainability and Organic Certification for the wine sector. This financial support would not cover the costs of a Certification Auditing.

This program was supported in 2021 by both the City and Augusta Margaret River Shire. The Shire has committed funding of \$10k in 2022.

MRWA have requested that the City match AMRS' funding, as the City based wineries make up 50% of the MRWA membership and are otherwise ineligible for the rebate on certification training. The program sits within the City's Economic Development Strategy Sustainable Development Goal and several of its stated objectives.

The MERG recommendation is to allocate \$10k to the MRWA for the continued provision of a rebate for City businesses to complete the certification training program, to be funded from the 2022/23 Marketing and Economic Development initiatives budget.

### **Electronic Events Billboard**

Due to the demand on the use of the static billboard located near Bovell Oval, City Officers investigated the viability to convert the billboard to electronic. The billboard is currently only able to display a maximum of two events at one time, one on the large main billboard and one on the smaller strip signage below. Over peak times, events are limited to a maximum of two weeks due to the high demand for advertising space. With the high cost of producing skins for the billboard (approximately \$2.5k for the large billboard and \$1.5k for the small billboard), this does not prove to be cost effective for many event organisers. Additionally, at the end of use many skins are not re-used, meaning that they end up in landfill.

Conversion of the billboard to electronic has many benefits, including:

- Ability to promote multiple events through use of a revolving display (according to Main Roads standards)
- Cost effectiveness for events to utilise the billboard - not paying for printing costs
- Environmental savings
- Ability for the City to promote tourism attractions and other imagery
- Use for City messaging ie important deadlines such as firebreak and burning periods, etc
- Conveying emergency information to the public ie bushfires.

At the Council meeting of December 2020, Council endorsed (C2012/159) an Expression of Interest process for an electronic events billboard to be funded from the 2020/21 Events Budget, utilising funds not required for the Ironman WA event due to its cancellation. This process was not completed within the 2020/21 financial year, and therefore the amount of \$200,000 was carried over into the 2021/22 year.

The City issued Request for Tender RFT14/21 Electronic Events Billboard on Wednesday 23 June 2021, which closed Wednesday 14 July 2021. The City received three (3) tenders, which ranged from \$279,912 to \$442,700. The preferred supplier price was \$284,144.

With additional works required by the City including demolition of the existing billboard, electrical works and landscaping, the overall cost of the project was estimated to be in the vicinity of \$320k. Based on the recommendation of the tender evaluation panel, the CEO declined to accept the received Tender submissions.

As such, further research within the events industry was undertaken to obtain an improved understanding of ways to maximise the asset lifecycle and as a result other suppliers were identified who wished to make a submission.

The Tender was restructured, stating the budget and providing opportunities for applicants to submit proposals that could achieve the available budget, maximise lifecycle and suggest other ways in which outcomes could be achieved. The City issued Request for Tender RFT04/22 on Monday 22 March 2022, which closed on Wednesday 27 April 2022.

Nine (9) submissions were received, which have been evaluated and a preferred tenderer has been identified. The selected tender will allow for a replacement board of the same size as the current static board that meets all requested functionality and the minimum lifecycle of 7 years, within the specified budget of \$200,000.

Prior to accepting the tender, officers have worked to ensure all approvals are met and that other works required in conjunction with the billboard can be completed.

Additional budget of up to \$50,000 is required to upgrade the power to service the billboard (approx. \$42k), reinstate the area around the billboard including relaying of an adjacent concrete path (approx. \$5k) and a small allowance for any other contingencies.

MERG supported the officer recommendation for an amount of \$50,000 to be transferred from the City's Marketing and Area Promotions Reserve to the billboard project budget.

### **Review of MERG Terms of Reference and funding**

The Events team will hold a workshop with the Council in August to review the current MERG terms of reference and consider funding allocations of events, marketing, and economic development initiatives to inform future budgets. This will include options to consider guidelines and criteria to fund economic development initiatives on an annual basis. The workshop will also consider recommendations for how funding is allocated to fund the implementation of the City's Events Strategy.

### **Statutory Environment**

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

### **Relevant Plans and Policies**

The Officer Recommendation aligns with the City's Events Policy which provides event organisers with information on the event application and approval process and event sponsorship guidelines.

### **Financial Implications**

The proposed 2022/23 budget for marketing and events totals \$1,012,888. The breakdown of this budget is as follows:

- \$759,666 – Events
- \$253,222 – Marketing and economic development initiatives.

Additionally, it is proposed to carry over the unspent funds from the 2021/22 Events Budget of \$165,691. Therefore the total allocated to events sponsorships for 2022/23 is \$925,357.

Funds currently committed from the 2022/23 Events Budget through event sponsorships totals \$861,480, leaving a balance of \$63,877 for any further event sponsorships or other initiatives.

It is also proposed that the unspent balance of the 2021/22 City led events budget totalling \$17,383 be carried over to 2022/23 and allocated towards further City led events.

Funds currently committed from the 2022/23 Marketing and Economic Development Initiatives Budget is \$90,000, leaving a balance of \$163,222. If all recommendations included in this report are supported, the remaining balance will be \$133,222 for any further initiatives to be proposed.

There was an unspent balance of \$111,975 in the 2021/22 Marketing and Economic Development Initiatives Budget, which will be returned to the MERG Reserve.

### **Stakeholder Consultation**

Consultation has been undertaken with MERG members with representatives comprising the Busselton and Dunsborough Yallingup Chambers of Commerce and Industry, Margaret River Busselton Tourism Association, Busselton Jetty Inc. and the City of Busselton.

Consultation and approvals have also been undertaken with Main Roads WA for the electronic billboard and relevant engineering and planning staff.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. The officer recommendation does not introduce any risks identified as being of a high or medium level.

### **Options**

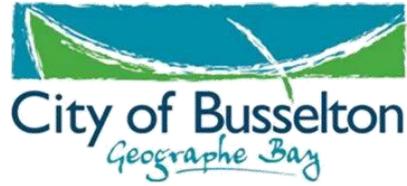
Council may choose not to support the recommendations made by MERG and resolve not to endorse part or all of the recommendations.

### **CONCLUSION**

The MERG has been established by Council to make recommendations on the way in which funds raised through the industrial and commercial differential rate for the purposes of events and marketing are allocated. This report contains the recommendations made at the 20 July 2022 MERG meeting, which if endorsed by Council, will result in the continuation of high quality events being held within the region, supported by successful marketing promotions. All recommendations support Council's vision of being recognised as the 'Events Capital WA.'

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Following Council's decision, the outcomes will be communicated to MERG members and relevant event/marketing bodies for their information and implemented where required.



## BUSSELTON & DUNSBOROUGH PLACE PROJECT

### Workshop Outcomes Report

9 & 10 May 2019

## BUSSELTON & DUNSBOROUGH PLACE PROJECT

### Workshop Outcomes Report

9 & 10 May 2019

Version	Comment	Prepared by	Issued by	Issue Date
Draft 1	For client review	DS/LK	LK	7 June 2019
Final	Final	DS/LK	LK	14 June 2019

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**Table of Contents**

1.	Introduction .....	1
2.	Busselton Workshop Outcomes .....	2
2.1	Overview .....	2
2.2	Words Describing Busselton .....	2
	Figure 1 – Words Describing the Ideal Busselton City Centre .....	2
2.3	Reasons to Visit Busselton .....	3
	Figure 2 – Reasons to Visit Busselton .....	3
2.4	Busselton City Centre ‘Sales Pitch’ .....	3
2.5	Community Anchor Mapping .....	4
	Figure 3 – Community Designed Future City Centre Heat Map .....	4
2.6	Quick Win Placemaking Ideas .....	4
2.7	Prioritising Placemaking Ideas .....	5
	Figure 4 – Prioritising Placemaking Ideas .....	5
2.8	What needs to change or stay the same? .....	6
2.9	Key Themes .....	7
2.10	Recommendations .....	8
3.	Dunsborough Workshop Outcomes .....	12
3.1	Overview .....	12
3.2	Words Describing Dunsborough .....	12
	Figure 5 – Words Describing the Ideal Dunsborough City Centre .....	12
3.3	Reasons to Visit Dunsborough .....	12
	Figure 6 – Reasons to Visit Dunsborough .....	12
3.4	Dunsborough City Centre ‘Sales Pitch’ .....	13
3.5	Community Anchor Mapping .....	13
	Figure 7 – Community Designed Future City Centre Heat Map .....	13
3.6	Quick Win Placemaking Ideas .....	14
3.7	Prioritising Placemaking Ideas .....	14
	Figure 8 – Prioritising Placemaking Ideas .....	14
3.8	What needs to change or stay the same? .....	15
3.9	Key Themes .....	15
3.10	Recommendations .....	16
4.	General Place Leadership Advice .....	19
4.1	Place Leadership .....	19
4.2	What makes a great place? .....	19
	Figure 9 – The Place Model (Created by Town Team Movement) .....	19
	Figure 10 – Place Management Tools (Created by Town Team Movement) .....	20
	APPENDIX 1 – Workshop Responses – Quick Win Placemaking Ideas for Busselton .....	21
	APPENDIX 2 – Workshop Responses – Quick Win Placemaking Ideas for Dunsborough .....	30

## 1. Introduction

Placemaking and Activation is one of the six key focus areas of the City's Economic Development Strategy 2016-2026 (Key Focus Area 4.6). The City's Economic Development Working Group has prioritised this focus area as the first area of the Strategy to progress.

Placemaking and Activation, particularly when community-driven, will also contribute to a wide range of strategies and objectives contained in the City's Strategic Community Plan 2017 (Review 2019) and will contribute to achieving the City's vision –

*"Where environment, lifestyle and opportunity meet"*

The City's proactive focus on placemaking and activation led it to conceive *The Place Project*, with the intention of building community awareness of and involvement in placemaking and activation, to protect and enhance the unique character and identity of Busselton and Dunsborough city centres. In support of this initiative, the City of Busselton engaged LK Advisory (Managing Director, Len Kosova) in partnership with the Town Team Movement (Place Leader, David Snyder), to design and deliver three community Place Enabling Workshops on 9 and 10 May 2019. Two community workshops were held in Busselton on 9 May (specifically for the Busselton city centre) and one community workshop was held in Dunsborough on 10 May 2019 (for the Dunsborough city centre).

This report provides a summary of the workshop outcomes and recommendations for further action to enliven and sustain the Busselton and Dunsborough city centres. Critical to the success of these future endeavours will be community involvement in and ownership of placemaking and activation initiatives; and the creation of an enabling environment for this to occur. This recognises that it is not the role of local government alone to plan, fund and deliver these initiatives, but rather for local government to partner with, facilitate, enable and empower the community and other stakeholders to do so.

The community workshops conducted as part of the City's *Place Project* sought to:

- > Introduce the fundamentals of placemaking and the process of creating successful community spaces;
- > Explore community perceptions, sentiment and aspirations for each city centre;
- > Define the unique qualities and strengths of Busselton and Dunsborough city centres;
- > Showcase inspiring placemaking examples and learnings, and identify what might work locally to enliven each city centre;
- > Explore how the City and the community can continue to work together to turn ideas into action; and
- > Create public places that promote people's health, happiness and wellbeing.

Each community workshop was facilitated in a consistent fashion and comprised:

- > Discussion on Placemaking and Governance Case Studies and Lessons Learnt
- > Group Visioning Exercise
- > Community Anchor Mapping
- > Community-Led Activation Exercises
- > Prioritising Actions based on impact and ease.

As Mayor Grant Henley articulated at the introduction to each workshop –

*"This is just the start of a conversation with the community; it is not a one-off and it is not the last conversation ..."*

*"When it comes to placemaking and activation, sometimes the ideas we have will work and sometimes they won't, but the key will be to not give up, to learn from our mistakes and to celebrate and build on the successes, to make our city centres the best places they can possibly be."*

## 2. Busselton Workshop Outcomes

### 2.1 Overview

Two workshops were held on 9 May 2019 (one in the morning and one in the evening) to discuss the Busselton city centre. Both workshops were held at the City of Busselton Administration & Civic Centre with approximately 80 attendees in total, including City of Busselton Councillors and staff.

### 2.2 Words Describing Busselton

To help define a vision for Busselton city centre, workshop participants were asked to brainstorm words that describe their ideal Busselton city centre and which could be used to develop a 'sales pitch' for the city centre. A summary of the responses received and popular themes is illustrated in Figure 1 below.



Figure 1 – Words Describing the Ideal Busselton City Centre

Workshop participants encapsulated these words in the following desired Busselton city centre experiences:

- > Choose your Busselton
- > Unexpected
- > Relaxed, diverse
- > Family-Friendly, coastal
- > Journey, experience – Foreshore meets town
- > Vibrancy, culture, experience
- > Stories – ancient and new – storytelling, come and hear it
- > Anywhere, everywhere, all in one place
- > Nightlife – pies, dogs and bikes
- > Expected the unexpected – always sunshine
- > Unique, vibrant downtown and historic jetty

### 2.3 Reasons to Visit Busselton

The main reasons to visit Busselton city centre, according to workshop responses, are illustrated in Figure 2 below.



Figure 2 – Reasons to Visit Busselton

### 2.4 Busselton City Centre ‘Sales Pitch’

Based on the above, workshop participants worked in groups to develop the following ‘sales pitches’ for their vision of the ideal Busselton city centre:

*“Park anywhere, go everywhere, everything you need in one place to entertain you”*

*“Our story is ancient, but it is new”*

*“Welcome to Busselton. A vibrant town where community, relaxed coastal spaces, environmental values, family and culture are celebrated”*

*“Expect the unexpected, where the sun shines everyday”*

*“Busselton is a place that create vibrancy through culture, history and inclusive experiences. Discover the heart of Busselton!”*

*“Enjoy life in Busselton from the City to the Jetty”*

*“Choose your Busselton. Experience the unexpected. Something for everyone, every time!”*

*“A funky town centre with a viewing platform at the top and a clock tower with chiming bells in Mitchell Park”*

### 2.5 Community Anchor Mapping

In groups, participants were asked to identify the spaces and places they felt could be strong future anchors for the city centre. An anchor is a space that draws people into a location on a regular basis. Every successful city centre has at least 3-4 anchors within a walkable distance from each other, so that you are enticed to walk (instead of drive) between the anchors and visit new places on the way.

An agglomeration of all the participant anchors creates a heat map of anchor destinations and walkable spaces (See Figure 3), which illustrates the areas of darkest colour and the connections in between them where future attention should be focussed for activation and enhancement.

Participants were also asked to define what they felt best represented the boundary of the city centre, with the responses having the highest representation depicted by the thickness of the yellow broken line in Figure 3.



Figure 3 – Community Designed Future City Centre Heat Map

### 2.6 Quick Win Placemaking Ideas

Participants were presented with nine generic placemaking ideas with case study examples and were asked to work in groups to create a project plan for one idea, to improve activation within the heat map areas. The nine generic ideas presented were:

- Small Event Series
- Large-Scale Event / Street Party
- Pop-Up Parks and Town Square
- Urban Art
- Local Business Campaign
- Markets or Retail Incubator Program
- Discovering Place
- Micro-Grant Funding
- Make it Up

This exercise was less about the project ideas and more about demonstrating to community members that they can develop and deliver their own placemaking and activation projects. The outcomes also offer valuable insights into perceived constraints, activity themes, and synergies with the Strategic Community Plan. The placemaking ideas produced by participants are included in Appendix 1.

2.7 Prioritising Placemaking Ideas

After presenting their Placemaking Project Ideas (from Appendix 1) to the broader workshop, each group was asked to prioritise their project based on its perceived community impact and ease of delivery. The results of this activity are illustrated in Figure 4 below (with numbers corresponding to the project numbering in Appendix 1). Activities in the top right corner are the ‘low-hanging fruit’ that have a high impact, are relatively easy to deliver and should therefore be prioritised for consideration.

In determining Ease and Impact for the purpose of this exercise, participants were asked to consider the following factors –

Impact:	Ease:
<ul style="list-style-type: none"> <li>To what extent will this action help achieve the vision for Busselton?</li> <li>To what extent will this action contribute to the achievement of other actions and priorities?</li> <li>How visible will this action be?</li> <li>How much of a ‘game-changer’ will this action be?</li> </ul>	<ul style="list-style-type: none"> <li>Do we have the capability and capacity to do this?</li> <li>Can we afford to do this (or not to do this)?</li> <li>Do we have the time and resources to do this?</li> <li>How quickly can we do this?</li> <li>How dependent is this on other actions or partners?</li> </ul>

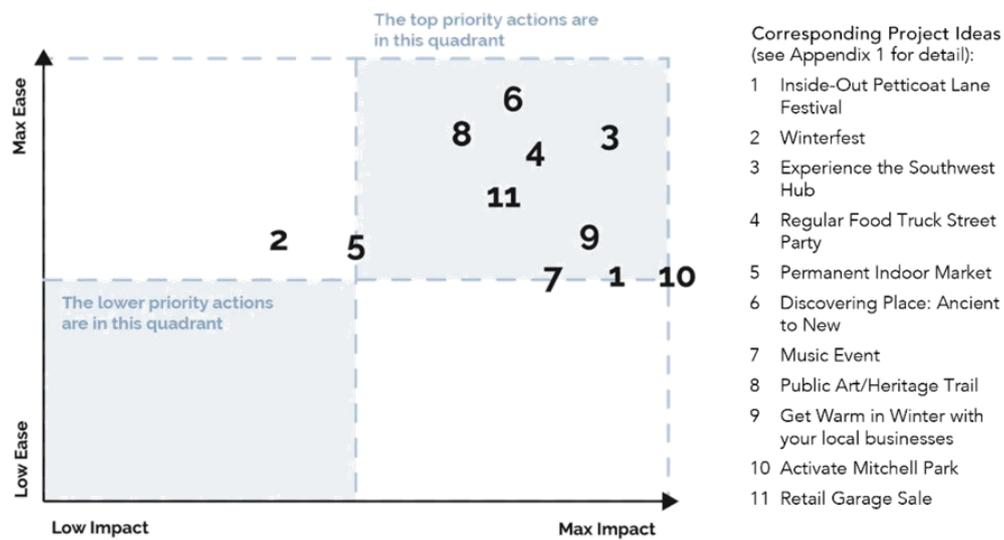


Figure 4 – Prioritising Placemaking Ideas

2.8 What needs to change or stay the same?

Throughout the workshops, participants were invited to document their ideas and opinions on what needs to start happening, stop happening and keep happening. The purpose of doing so was to elicit general feedback from participants about where they felt change was needed, whilst also capturing the positive attributes of Busselton. The results of this activity are presented below –

Start Happening
<ul style="list-style-type: none"> <li>• Utilise the art geo complex more – turn into an interactive cultural centre, including guest exhibitions, indigenous exhibitions, classes, etc.</li> <li>• Create a sensory space within a contemporary museum or space (using light, colour, imagery and allow people to assist in this).</li> <li>• Promoting night-time activities and shops opening</li> <li>• Better ambient lighting</li> <li>• Activate laneways and dead car parks in the city centre</li> <li>• Better pedestrian access through more crosswalks, closing roads</li> <li>• Use better empty spaces</li> <li>• Maybe a southwest tasting centre – food, wines, etc</li> <li>• New grant applications for smaller seed funding projects – make it easy to support small events</li> <li>• More involvement and engagement with local businesses</li> <li>• Encourage alfresco, more licensed premises or free-er rules</li> </ul> <p>Workshop comment: <i>If the process to get a small grant from the City of Busselton was simple, and relevant to the size of the events, it would positively impact on the community and come to fruition.</i></p>
Stop Happening
<ul style="list-style-type: none"> <li>• Fewer real estate agents on the main street</li> <li>• Remove cars, make more bike friendly, encourage walking through town</li> <li>• Business closing over winter – incentive schemes to get going</li> <li>• Shops are not often open at consistent times</li> <li>• Current grant processes are too challenging and lengthy</li> </ul> <p>Workshop comment: <i>Shops need to open Saturday and Sunday PM. Hurray!</i></p>
Keep Happening
<ul style="list-style-type: none"> <li>• Free parking</li> <li>• Keep talking / communication with business owners about what the City is doing to bring people into the CBD.</li> <li>• Landscaping, street furniture, art installations, banners</li> <li>• Keep themes suitable to Busselton; marine, green/native, flora, fauna, indigenous</li> </ul>

## 2.9 Key Themes

Following is a summary of key themes and opinions raised by participants at both Busselton workshops:

- > The Busselton city centre has suffered from the success of the Busselton foreshore, with the perception being that many visitors to the foreshore now simply regard the city centre as a place to drive through to get to and from the foreshore. To counter this, the city centre and foreshore need to be better connected with more walkable spaces between the two; easier navigation and wayfinding for pedestrians and cyclists; interesting places to explore on foot along the way; and reasons to walk or ride instead of drive.
- > As a collective, city centre businesses need to be supported and encouraged to remain open for longer, to better cater for the customer demands of locals and visitors alike and live up to Busselton's destination status as a regional city.
- > Vacant tenancies should be made available for flexible, short-term uses that draw people into the city centre and give them a reason to 'linger longer'.
- > Mitchell Park is a major city centre asset that would benefit from some strategic investment, activation and integration with surrounding roads and land uses.
- > Busselton plays host to a multitude of festivals and events throughout the year, drawing thousands of tourists and visitors to town, but many participants felt these festivals and events were foreshore-centric and catered for tourists and visitors, not for, by or with the local community. There was a clear appetite to better understand the benefit and value of existing festivals and events to the broader community and local economy, as well as a desire to provide separate events and activations for locals.
- > The city centre is lacking a main street 'presence', sense of place and sense of arrival, due to the inconsistent streetscape treatments (comprising pavements, planting and furniture), particularly along Queen Street between Foreshore Parade and Peel Terrace. There was a view that the city centre needs to be 'tied together' with a consistent and/or complementary palette of designs, materials and finishes in the public realm.
- > Traffic management signs that are installed when Queen Street is closed to vehicles give the false impression that the city centre is closed for business. This was particularly considered to be the case when viewed from the foreshore by disembarking cruise ship passengers.
- > Some workshop participants commented that they are growing tired of Busselton's identity being visually represented by the jetty. Workshop participants felt that more emphasis needs to be given to symbolising the city centre's identity from the cultural precinct to the river.

## 2.10 Recommendations

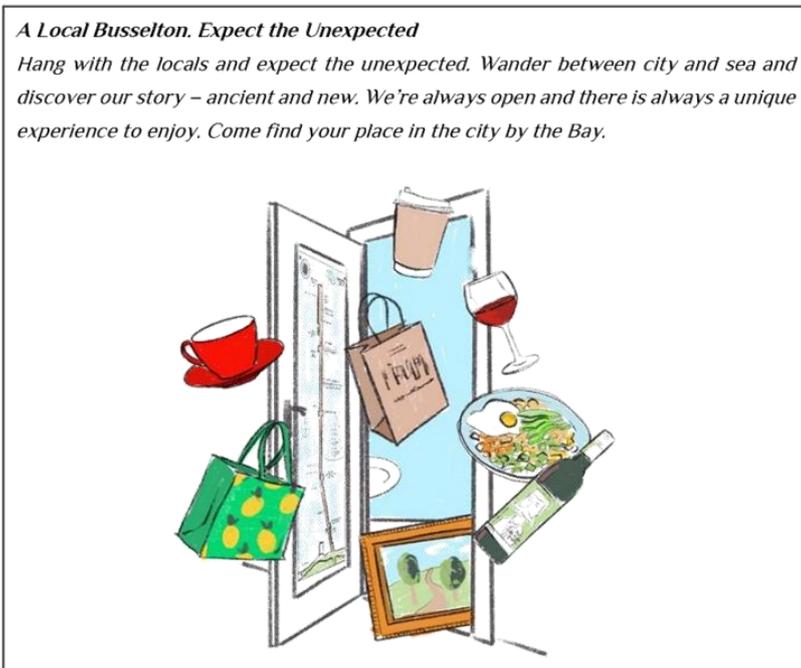
The following recommendations are provided in response to the Busselton workshop outcomes, for consideration by the City and community.

**Recommendation 1:** Using the workshop outcomes, together create a placemaking vision for Busselton city centre. The approach taken to do so could be similar to that adopted by the City in September/October 2018 when developing a Vision Statement for its Reconciliation Action Plan.

Inviting language should be employed to continue the placemaking conversation between the City, businesses and residents to navigate a way forward for achieving the city centre vision.

Once established, the future vision for Busselton should be communicated and celebrated.

A possible Placemaking Vision for Busselton city centre could be –



**Recommendation 2:** Review and/or develop new policies/procedures to encourage greater community participation in and ownership of city centre events and activations. This could occur by engaging with businesses and residents to 'test' the current grant application and event approval processes and together identify areas for improvement.

As an outcome of this, the City could produce an easy, informative and illustrative step-by-step guide for hosting events in the city centre.

**Recommendation 3:** Develop a narrative that 'speaks' to Busselton's identity. Tell stories of change and success through businesses and residents rather than from the perspective of the local government. This includes communicating in ways that are quick and easy to

digest and which capture community attention, such as postcards, pavement stencils/decals, a dedicated communications platform and a brand or symbol that reflects Busselton city centre. These visual, written and verbal cues can be used in place of or in addition to the City's own brand, to signify city centre-related initiatives.

**Recommendation 4:** Businesses and residents should consider establishing a Busselton Town Team. This is a great platform to organise volunteers and empower the group to improve the Busselton city centre. Initially, the City will need to support the group's establishment and initiate an action plan (this is a brief and practical document that guides the Town Team's actions).

Evidence shows that Town Team members are great city centre ambassadors and communicators of what's happening. It is, however, noted that the current capacity to establish and sustain a Town Team in Busselton might not be as advanced as in Dunsborough. Therefore, it may require some time and resourcing to build momentum, organise community volunteers and establish a Busselton Town Team.

Many useful resources are available <https://www.townteams.com.au/>.

**Recommendation 5:** Develop a Place Plan as an extension to *The Place Project*.

A Place Plan is an over-arching document, prepared through detailed engagement with community members which sets accountable, realistic and achievable actions to achieve the city centre vision. The Place Plan need not be a lengthy, complex or difficult document to prepare, but rather a guide for investment, activation and decision-making that can mature and become more sophisticated over time. The North Perth Town Centre Place Plan is an example of a more complex Place Plan, available on the City of Vincent's website (<https://www.vincent.wa.gov.au/>).

**Recommendation 6:** Engage with city centre businesses and encourage them to be pro-active, let them know what's happening and how to get involved. Also, develop relationships with city centre landowners and real estate agents. Once they see positive things happening, they will take greater pride in the appearance of their shopfronts and buildings and will be more inclined to help care for public-private spaces.

*Case Study Example: Shape Mandurah Project*

*An influential landowner within the Mandurah city centre began asking more questions and getting more involved in the Shape Mandurah Project. Through good reporting and performance measurements of the outcomes, Shape Mandurah was able to convince the landowner to contribute to placemaking and activation in the Mandurah city centre. The landowner decided to transform the unused car park (which was an attractor for anti-social behaviour) into a town square with grassed area, festoon lighting, power for food trucks and a welcoming gallery space for local artists. This initiative was a major contributing factor to the success of the project and creating a new community anchor within the city centre.*

**Recommendation 7:** Related to Recommendation 6, city centre businesses and landowners could be invited and encouraged to 'test', refine and raise awareness and understanding of the Façade Refurbishment Subsidy Programme.

Despite the incentives currently on offer through this programme, there appears to be relatively low uptake among businesses. Review of available literature related to this programme suggests that the style of information provided, the language

employed, and some of the materials used to convey the message could be contributing to this situation.

**Recommendation 8:** Enlist the community's help to prove-up and deliver community-led placemaking ideas, events and activations. This will demonstrate how some of the 'low-hanging fruit' actions raised at the workshops are being completed – staying true to the principle espoused at the workshops of "We Asked, You Said, We Did". This will engage the community in delivering some 'quick wins', build positive momentum and support Recommendation 3.

**Recommendation 9:** Consider realigning or replacing some of the City's existing grants with a Town Team grant or similar, which would support completion of activities within the action plan.

**Recommendation 10:** The City should endeavour to quantify, qualify and publicly promote the positive economic and social benefits that events and tourism bring to the city centre and the region more broadly. To further enhance these benefits for the city centre, the City could exercise its influence to direct and draw events into the city centre, in order to activate community anchors and strengthen pedestrian connections between those anchors and between the foreshore and city centre.

**Recommendation 11:** Invest in Mitchell Park. Every workshop group identified Mitchell Park as a significant community anchor within the city centre – some even commented that it has the potential to become the City's heart.

The City should continue to engage with the community to elicit ideas about the future design and use of the park in order to establish a clear direction and mandate to proceed. A strong engagement ethos and co-design process will contribute to an increased sense of community ownership and pride in the park.

An example of a similar community engagement initiative is the City of Vincent's North Perth Common project (<https://imagine.vincent.wa.gov.au/north-perth-common>).

**Recommendation 12:** The City and community should 'trial' new initiatives and deliver 'pilot' projects, to test their success and learn from any shortcomings. Doing so will allow the City and community to experience light, quick, easy and reversible actions before committing to more permanent or expensive outcomes. This could include trialling a parklet in different city centre locations or a pop-up adaptable space in Mitchell Park.



**Recommendation 13:** Through the City's Reconciliation Action Plan project, consider establishing an Aboriginal Cultural Heritage Trail (similar to the Busselton Heritage Trail) to connect key anchors and provide a reason for people to walk and explore the city centre.

**Recommendation 14:** Related to Recommendation 9, create an easy-to-apply grants competition as a great way to find some of the quieter creative leaders in the Busselton community. These people may not attend workshops or be involved in community meetings. Some popular examples include prototype festivals and 'community soup'.

The grants should be low-cost (\$1,000-\$2,000) with a simple application process that can be satisfied by a range of mediums, including video, illustrations, or a simple form. To be successful, applicants should be required to demonstrate how their idea would contribute to a more vibrant city centre.

Not all projects will succeed, but those that do will more than make up for the rest.

*Case Study Example: Mandurah Prototype Festival*

*The Mandurah Prototype Festival received more than 16,000 votes and a social media reach of more than 100,000 people (without any paid boosting). Ten x \$1,000 grants were provided to community members interested in communicating the identity of the Mandurah city centre through various arts mediums. The winning project was awarded a prize of \$4,000 and it acted as a positive incubator to kick-start the careers of multiple artists.*



**Recommendation 15:** Related to Recommendation 14, continue to build on the brand identity work initiated through the 'It's the Vibe of the Place' Banner Art Competition to establish a brand identity and visual communications platform to promote City and community activities and allow for public voting on proposals.

**Recommendation 16:** Establish a relationship with the owner of the vacant Woolworths building and promote and facilitate its adaptive reuse, such as for a business incubator, creative space, markets, etc.

**Recommendation 17:** Consider installing pop-up bollards in Queen Street to reduce traffic management costs associated with closure of the street, remove visual clutter resulting from traditional traffic management signs, and improve the appearance of the closed space when viewed from external vantage points.

### 3. Dunsborough Workshop Outcomes

#### 3.1 Overview

One workshop was held in Dunsborough on 10 May 2019 at the Dunsborough & Districts Country Club, with approximately 35 attendees, including City of Busselton Councillors and staff.

#### 3.2 Words Describing Dunsborough

To help define a vision for Dunsborough, workshop participants were asked to brainstorm words that describe their ideal Dunsborough city centre and which could be used to develop a 'sales pitch' for the city centre. A summary of the responses received and popular themes is illustrated in Figure 5 below.



Figure 5 – Words Describing the Ideal Dunsborough City Centre

Workshop participants encapsulated these words in the following desired Dunsborough city centre experiences:

- > Gateway to the Bay
- > Subi moves down south
- > Vibrant, sense of community
- > Linking foreshore from town
- > Keep on supporting local

#### 3.3 Reasons to Visit Dunsborough

The main reasons to visit Dunsborough city centre, according to workshop responses, are illustrated in Figure 6 below.



Figure 6 – Reasons to Visit Dunsborough

### 3.4 Dunsborough City Centre 'Sales Pitch'

Based on the above, workshop participants worked in groups to develop the following 'sales pitches' for their vision of the ideal Dunsborough city centre:

*"Kick back and relax in Dunsborough's intimate spaces. Experience a centre of life and activity"*

*"The cool treeway to the bay. Connecting communities"*

*"We are a vibrant and fresh Dunsborough. Expect the unexpected, and we'll convince you to stay all day"*

*"A relaxed vibe with local art and pedestrian places. Dunsborough is the place to linger"*

*"Enjoy the vibe, explore the village to the sea"*

### 3.5 Community Anchor Mapping

In groups, participants were asked to identify the spaces and places they felt could be strong future anchors for the city centre. An anchor is a space that draws people into a location on a regular basis. Every successful city centre has at least 3-4 anchors within a walkable distance from each other, so that you are enticed to walk (instead of drive) between the anchors and visit new places on the way.

An agglomeration of all the participant anchors creates a heat map of anchor destinations and walkable spaces (See Figure 7), which illustrates the areas of darkest colour and the connections in between them where future attention should be focussed for activation and enhancement.

Participants were also asked to define what they felt best represented the boundary of the city centre, with the responses having the highest representation depicted by the thickness of the yellow broken line in Figure 7.



Figure 7 – Community Designed Future City Centre Heat Map

3.6 Quick Win Placemaking Ideas

Participants were presented with nine generic placemaking ideas with case study examples and were asked to work in groups to create a project plan for one idea, to improve activation within the heat map areas. The nine generic ideas presented were:

- Small Event Series
- Large-Scale Event / Street Party
- Pop-Up Parks and Town Square
- Urban Art
- Local Business Campaign
- Markets or Retail Incubator Program
- Discovering Place
- Micro-Grant Funding
- Make it Up

This exercise was less about the project ideas and more about demonstrating to community members that they can develop and deliver their own placemaking and activation projects. The outcomes also offer valuable insights into perceived constraints, activity themes, and synergies with the Strategic Community Plan. The placemaking ideas produced by participants are included in Appendix 2.

3.7 Prioritising Placemaking Ideas

After presenting their Placemaking Project Ideas (from Appendix 2) to the broader workshop, each group was asked to prioritise their project based on its perceived community impact and ease of delivery. The results of this activity are illustrated in Figure 8 below (with numbers corresponding to the project numbering in Appendix 2). Activities in the top right corner are the 'low-hanging fruit' that have a high impact, are relatively easy to deliver and should therefore be prioritised for consideration.

In determining Ease and Impact for the purpose of this exercise, participants were asked to consider the following factors –

Impact:	Ease:
<ul style="list-style-type: none"> <li>• To what extent will this action help achieve the vision for Dunsborough?</li> <li>• To what extent will this action contribute to the achievement of other actions and priorities?</li> <li>• How visible will this action be?</li> <li>• How much of a 'game-changer' will this action be?</li> </ul>	<ul style="list-style-type: none"> <li>• Do we have the capability and capacity to do this?</li> <li>• Can we afford to do this (or not to do this)?</li> <li>• Do we have the time and resources to do this?</li> <li>• How quickly can we do this?</li> <li>• How dependent is this on other actions or partners?</li> </ul>

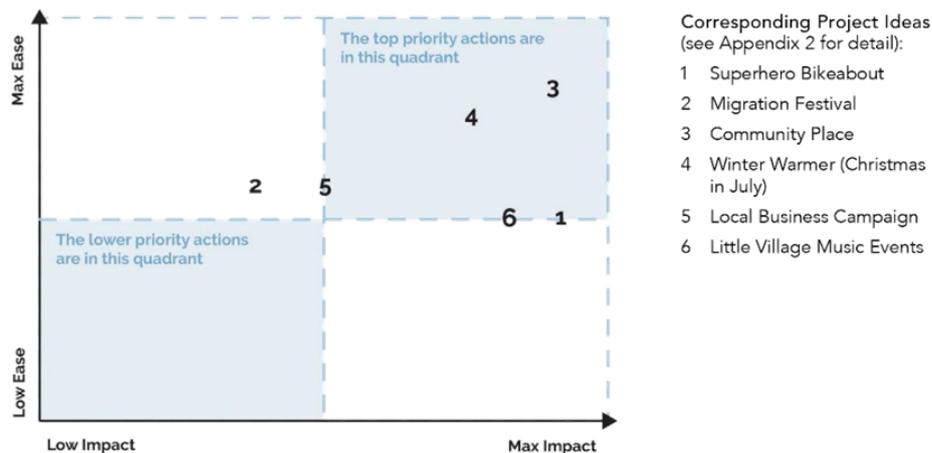


Figure 8 – Prioritising Placemaking Ideas

### 3.8 What needs to change or stay the same?

Throughout the workshops, participants were invited to document their ideas and opinions on what needs to start happening, stop happening and keep happening. The purpose of doing so was to elicit general feedback from participants about where they felt change was needed, whilst also capturing the positive attributes of Dunsborough. The results of this activity are presented below –

Start Happening
<ul style="list-style-type: none"> <li>• Pedestrianise the city centre</li> <li>• Proactive facilitation by local government</li> <li>• Support community-led placemaking</li> <li>• Pop-up bollards to reduce costs of traffic management when closing roads for events</li> <li>• Include community / creatives</li> </ul>
Stop Happening
<ul style="list-style-type: none"> <li>• The City shouldn't need to rely on a single 'champion' for placemaking</li> <li>• Allowing engineers to design our places</li> </ul>
Keep Happening
<ul style="list-style-type: none"> <li>• Turnover and reinvention of businesses</li> <li>• Grant funding</li> <li>• Town beautification</li> <li>• Support Hannay Lane Street Party</li> </ul>

### 3.9 Key Themes

Following is a summary of key themes and opinions raised by participants at the Dunsborough workshop:

- > The foreshore and city centre need to be better connected, with clear wayfinding and line of sight to encourage more people to walk and cycle between these two destinations.
- > Hannay Lane is highly prized by locals for its versatility, scale and Street Party.
- > Festivals, events and activities that attract tourists and visitors to town are welcomed, but a greater focus is needed to bring the local Dunsborough community together.
- > The tree-lined watercourse fringing the northern edge of the city centre is seen as a key environmental attribute and pedestrian green link. This green link is under-utilised and deserves to be incorporated into future placemaking and city centre beautification initiatives.
- > The compact and irregular form of the Dunsborough city centre is unique and has provided interesting places to explore. However, the road and parking layout interrupts connections between key anchors and requires improved legibility and pedestrianisation.

### 3.10 Recommendations

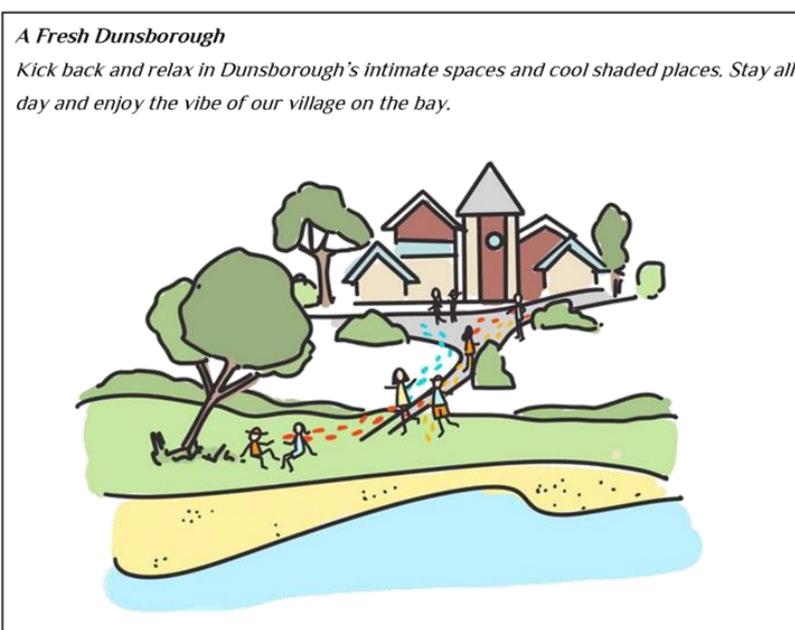
The following recommendations are provided in response to the Dunsborough workshop outcomes, for consideration by the City and community.

**Recommendation 1:** Using the workshop outcomes, together create a placemaking vision for Dunsborough city centre. This could occur in partnership with the Dunsborough & Districts Progress Association, similar to the approach taken by the City in September/October 2018 when developing a Vision Statement for its Reconciliation Action Plan.

Inviting language should be employed to continue the placemaking conversation between the City, businesses and residents to navigate a way forward for achieving the city centre vision.

Once established, the future vision for Dunsborough should be communicated and celebrated.

A possible Placemaking Vision for Dunsborough city centre could be –



**Recommendation 2:** Review and/or develop new policies/procedures to encourage greater community participation in and ownership of city centre events and activations. This could occur by engaging with businesses, residents and the Progress Association to 'test' the current grant application and event approval processes and together identify areas for improvement.

As an outcome of this, the City could produce an easy, informative and illustrative step-by-step guide for hosting events in the city centre.

**Recommendation 3:** Dunsborough is a non-traditional city centre with its own challenges. It does not have a traditional High Street and the anchor connections are blocked with car

parks and residential uses. Consider how to connect the anchors, including the foreshore area.

**Recommendation 4:** Most workshop participants identified the public space near the intersection of Dunn Bay Road and Dunsborough Place as a potential city centre square. This should be examined further, in partnership with the community.

**Recommendation 5:** Many of the project ideas (in Appendix 2) were proposed for multiple locations throughout the city centre. The City, business operators, community and Progress Association should examine and 'test' the approval requirements for these multi-site initiatives in order to streamline and simplify processes where possible.

**Recommendation 6:** The Dunsborough & Districts Progress Association should be supported to review its Strategic Plan with the intent of incorporating additional, practical community-led outcomes that will contribute to the vision for Dunsborough city centre.

**Recommendation 7:** Introduce the Dunsborough & Districts Progress Association to town teams, as a possible vehicle for expanding their involvement in placemaking and activation; capitalising on the Association's passion and successes; and leveraging off the support provided by the Town Team Movement. Also, explore ways to learn from any 'mistakes' and celebrate the wins from Dunsborough with a view to applying those to Busselton city centre.

**Recommendation 8:** Consider hosting, or facilitating others to host, an event that connects the Dunsborough city centre with the Bay. Something like a Migration Festival or Albany's Festival of the Sea would work well. Also, additional events in winter will support businesses to stay open and provide another reason for people to visit the city centre.

**Recommendation 9:** Develop a Place Plan as an extension to *The Place Project*.

A Place Plan is an over-arching document, prepared through detailed engagement with community members which sets accountable, realistic and achievable actions to achieve the city centre vision. The Place Plan need not be a lengthy, complex or difficult document to prepare, but rather a guide for investment, activation and decision-making that can mature and become more sophisticated over time. The North Perth Town Centre Place Plan is an example of a more complex Place Plan, available on the City of Vincent's website (<https://www.vincent.wa.gov.au/>).

**Recommendation 10:** City centre businesses and landowners could be invited to 'test', refine and raise awareness and understanding of the Façade Refurbishment Subsidy Programme.

**Recommendation 11:** Enlist the community's help to prove-up and deliver community-led placemaking ideas, events and activations. This will demonstrate how some of the 'low-hanging fruit' actions raised at the workshops are being completed – staying true to the principle espoused at the workshops of "We Asked, You Said, We Did". This will engage the community in delivering some 'quick wins', build positive momentum.

**Recommendation 12:** Consider realigning or replacing some of the City's existing grants with a Town Team grant or similar, which would support completion of activities within the action plan.

**Recommendation 13:** The City should endeavour to quantify, qualify and publicly promote the positive economic and social benefits that events and tourism bring to the city centre and the region more broadly. To further enhance these benefits for the city centre, the

City should exercise its influence to direct and draw events into the city centre, in order to activate community anchors and strengthen pedestrian connections between those anchors and between the foreshore and city centre.

**Recommendation 14:** The City and community should 'trial' new initiatives and deliver 'pilot' projects, to test their success and learn from any shortcomings. Doing so will allow the City and community to experience light, quick, easy and reversible actions before committing to more permanent or expensive outcomes.

**Recommendation 15:** Through the City's Reconciliation Action Plan project, consider establishing an Aboriginal Cultural Heritage Trail to connect key anchors and provide a reason for people to walk and explore the city centre.

**Recommendation 16:** Create an easy-to-apply grants competition as a great way to find some of the quieter creative leaders in the Dunsborough community.

The grants should be low-cost (\$1,000-\$2,000) with a simple application process that can be satisfied by a range of mediums, including video, illustrations, or a simple form. To be successful, applicants should be required to demonstrate how their idea would contribute to a more vibrant city centre.

Not all projects will succeed, but those that do will more than make up for the rest.

**Recommendation 17:** Related to Recommendation 16, continue to build on the brand identity work initiated through the '*It's the Vibe of the Place*' Banner Art Competition to establish a brand identity and visual communications platform to promote City and community events and allow for public voting on proposals.

#### 4. General Place Leadership Advice

##### 4.1 Place Leadership

The most cost-effective and powerful way for the City of Busselton to become a place leader in its community and activate the Busselton and Dunsborough city centres is to allow it to happen rather than to make it happen. Characterising this success will be an environment where the City facilitates, enables and empowers positive change driven by others, coupled with community involvement in and ownership of initiatives designed to enliven and sustain each city centre.

##### 4.2 What makes a great place?

Creating a great place can be broken down into three key components – placemaking, place management and place activation.



Figure 9 – The Place Model (Created by Town Team Movement)

##### *Placemaking*

As both an overarching idea and a hands-on approach for improving a neighbourhood, city, or region, 'Placemaking' inspires people to collectively reimagine and reinvent public spaces as the heart of every community. Strengthening the connection between people and the places they share, Placemaking refers to a collaborative process by which 'we can shape our public realm in order to maximise shared value'.

More than just promoting 'better urban design', Placemaking facilitates creative patterns of use, paying particular attention to the physical, cultural, and social identities that define a place and support its ongoing evolution.

Placemaking is both an ethos and an approach. It focusses on collaboration, communication, connections and mutual responsibilities. By definition, placemaking can't be done by individual people or a department of government working in isolation. Everyone should have the opportunity to be involved. It promotes changes to culture and thinking as much as physical outcomes. Both are important.

(Source: <https://www.pps.org/article/what-is-placemaking>)

**Place Management**

Place management comprises three main elements – the systems for managing a place, the hardware or infrastructure of a place, and the experiences provided by a place, as illustrated in Figure 10 below.

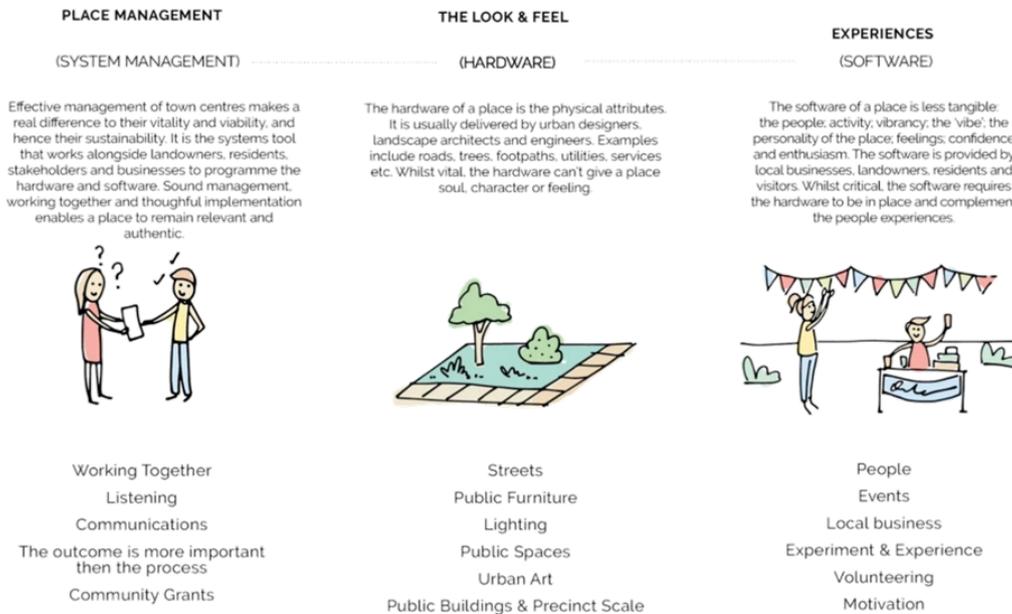


Figure 10 – Place Management Tools (Created by Town Team Movement)

**Place Activation**

Place activation is the goal and (hopefully the) outcome of the placemaking and place management processes. (Source: <http://www.parklandwa.org.au/news/30/vibrant-activation--an-introduction-to-space-activation-and-placemaking>)

A place must have people in order to be "active" or activated. Different ways to make a place active can be explored through the placemaking and place management processes.

Seeing actual things happening on the ground, no matter how small, encourages the cynics to get on board with change; it's not just another strategic plan that won't show impacts for years. (Source: <http://www.parklandwa.org.au/news/30/vibrant-activation--an-introduction-to-space-activation-and-placemaking>)

People will not have trust and confidence in placemaking until they see results. Early stages of strategic thinking promote a lighter, quicker, cheaper approach to placemaking, focussing on getting quick wins and reaching low-hanging fruit to build momentum. This approach can assist place activation, foster new stakeholder and community relationships and help solve longer-term challenges.

**APPENDIX 1 – Workshop Responses – Quick Win Placemaking Ideas for Busselton**

The following pages reflect the Placemaking Ideas generated by participants at the Busselton Workshops, as described in Sections 2.6 and 2.7 of this report.

Place Project #1 – Inside-Out Petticoat Lane Festival

Description	Street market event with local businesses to bring items onto the street. Similar to Festival of Busselton Twilight Markets but recurring.
Volunteers	Existing Committee and extra volunteers
Funding	MERG Funding
Timing	January – Evening
Stakeholders	CoB, shop owners, vendors, chamber of commerce
<b>Strategic Community Plan Alignment</b>	
Economy	Engage early with local businesses to resolve their issues
Transport	Closed streets
<b>Barriers</b>	
Approval Process	Adopt City of Vincent Management Approval Approach for Beaufort Street 'Inside-Out' festival.  Traffic Management
Significant funding?	MERG
Community involvement or resistance?	Early consultation with shop owners
Anything else?	Street musicians reduced to allow markets to have minimal disruption.
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	Highly
How urgent?	Established project
How significant are benefits?	Highly – economic, community
How easy would it be to deliver?	Medium

Case Study Example: Beaufort Street Inside Out Festival: Shops bring their wears out onto the street (Images courtesy of Beaufort Street Network Town Team)



Place Project #2 – Winterfest

Description	Street market, possibly inside old Woolworths building. Mini-Royal Show with games, baking, craft and produce. Also include repair lab, makers place, craft space and mini library
Volunteers	
Funding	Only for rides / games
Timing	Winter
Stakeholders	CoB, Men’s Shed, creatives, play groups, residents
<b>Strategic Community Plan Alignment</b>	
Community	Intervention skills
Places and Spaces	Encourages use of vacant building
Environment	Repair lab to reuse old materials
Economy	More traffic into CBD
Leadership	Opportunities to teach skills
<b>Barriers</b>	
Approval Process	
Significant funding?	
Community involvement or resistance?	
Anything else?	Landowner cooperation
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	
How urgent?	
How significant are benefits?	
How easy would it be to deliver?	

Case Study Example: Port Adelaide Winterfest  
(Images courtesy of glameadelaide.com.au)



Place Project #3 – Experience the Southwest Hub

Description	Developing a hub for small business / performers / creatives / innovator’s space / local only
Volunteers	4
Funding	Royalties for Regions
Timing	Oct 2019
Stakeholders	CoB, SWDC, TourismWA
<b>Strategic Community Plan Alignment</b>	
Economy	Showcase and support local creatives, entrepreneurs, artists and artisans.
Places and Spaces	Creative idea to use an empty space and collaborate.
Environment / Economy	Sustain small business
<b>Barriers</b>	
Approval Process	
Significant funding?	
Community involvement or resistance?	
Anything else?	
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	
How urgent?	
How significant are benefits?	
How easy would it be to deliver?	

Case Study Example: Maker + Co Bunbury  
(Images courtesy of weliketomaker.com)



Place Project #4 – Regular Food Truck Street Party

Description	Contained area (pop up square or Mitchell Park) regular community event for families with music and licensed vendors
Volunteers	
Funding	
Timing	Late summer - winter
Stakeholders	CoB, food truck vendors, Chamber of Commerce
<b>Strategic Community Plan Alignment</b>	
Community	Welcoming, family, youth gathering, tourists
Places and Spaces	Gives reason to come regularly, explore town when nothing is happening.
Economy	Local restaurants can also open, have a drink, move onto meal
Environment	Can be a sustainable event
<b>Barriers</b>	
Approval Process	Maybe
Significant funding?	Not much
Community involvement or resistance?	Yes, local restaurants need to be on-board
Anything else?	Needs promotion
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	Very - 9
How urgent?	7
How significant are benefits?	8
How easy would it be to deliver?	8

Case Study Example: Inglewood Night Markets  
(Images courtesy of [inglewoodonbeaufort.com](http://inglewoodonbeaufort.com))



Place Project #5 – Permanent Indoor Market

Description	Permanent Indoor Market. Education and Community, likely in the old Woolworths building. Give schools space for students and young people
Volunteers	School student teams
Funding	
Timing	Permanent
Stakeholders	CoB, chamber of commerce, schools, traders
<b>Strategic Community Plan Alignment</b>	
Community	Indoor markets – ‘togetherness’, school teams running businesses, and young creatives
Places and Spaces	Indoors near main street
Environment	Can be a sustainable venture
Economy	Innovation and entrepreneurship – at a high school level – builds into local business
Transport	Draws people from foreshore into the city centre, adjacent to main park
Leadership	Builds new generation of business leaders
Any other?	Youth involvement, community perception, creates ‘stickable’ young people
<b>Barriers</b>	
Approval Process	Need a good venue and leasing
Significant funding?	Lease cost, then indirectional input
Community involvement or resistance?	Community need to support
Anything else?	
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	Yes - 9
How urgent?	1
How significant are benefits?	Lots - 6
How easy would it be to deliver?	5

Case Study Example: Mandurah Youth Arts Festival  
(Images courtesy of Mandurah Mail)



Place Project #6 – Discovering Place: Ancient to New

Description	Projections of local people’s stories through various mediums, such as on buildings in the evening.
Volunteers	Youth, guides, etc
Funding	??
Timing	January
Stakeholders	CoB, community members, chamber of commerce, local businesses
<b>Strategic Community Plan Alignment</b>	
Community	Community and tourists, holiday makers
People and Place	Mitchell Park and surrounding buildings
Environment	Ancient stories and new stories = positive environment
Transport	Walking
Economy	Support everyone
Leadership	Youth leadership and some ownership and involvement
Any other?	Continued local values
<b>Barriers</b>	
Approval Process	Not too much of a barrier
Significant funding?	Funding for project and water
Community involvement or resistance?	Don’t think it will be an issue
Anything else?	Could be an annual event
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	
How urgent?	
How significant are benefits?	
How easy would it be to deliver?	

Case Study Example: Jane’s Walk Perth.  
(Images courtesy of [janewalk.org](http://janewalk.org))



Place Project #7 – Music Event

Description	Multi-venue, genre, age, 4-10pm, weekend
Volunteers	20-30
Funding	\$10k
Timing	
Stakeholders	
<b>Strategic Community Plan Alignment</b>	
Community	
People and Place	
Environment	
Transport	
Economy	
Leadership	
Any other?	
<b>Barriers</b>	
Approval Process	
Significant funding?	
Community involvement or resistance?	
Anything else?	
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	Highly
How urgent?	Med
How significant are benefits?	Increased vibrancy, venue exposure
How easy would it be to deliver?	Reasonably by using established venues

Case Study Example: Always Good Nights Bunbury  
(Images courtesy of [alwaysgoodnights.com.au](http://alwaysgoodnights.com.au))



**Other Busselton Project Ideas included:**

8. Public Art / Heritage Trail
9. Get warm in winter with your local businesses
10. Activate Mitchell Park
11. Retail Garage Sale

**APPENDIX 2 – Workshop Responses – Quick Win Placemaking Ideas for Dunsborough**

The following pages reflect the Placemaking Ideas generated by participants at the Dunsborough Workshop, as described in Sections 3.6 and 3.7 of this report.

Place Project #1 – Superhero Bikeabout

Description	Teaching young people how to ride bikes within the city centre and making it happen in a fun way, wearing superhero outfits.
Volunteers	Lots
Funding	\$5,000-ish
Timing	May or early October
Stakeholders	CoB, shop owners, vendors, Chamber of Commerce, schools, parents, families
<b>Strategic Community Plan Alignment</b>	
Community	Personalise family, focused, focused partnerships with community and stakeholders
Places and Spaces	Being hosted in the city centre
Environment	Sustainable mode of transport
Economy	Brings people into the city centre
Transport	Bike Evet
Leadership	Community groups provide leadership
Any other?	Cycle-friendly city centre focused. Events to open the city centre during a quiet commercial period.
<b>Barriers</b>	
Approval Process	Approvals for road closures
Significant funding?	Community Grant and advertising event to the community
Community involvement or resistance?	Reconnecting communities
Anything else?	Safety
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	Opening centre
How urgent?	
How significant are benefits?	Excellent
How easy would it be to deliver?	Volunteers

Case Study Example: Tour de Wellard: Local Scavenger Hunt.  
(Image courtesy of Peet Limited)



Place Project #2 – Migration Festival

<b>Description</b>	Celebration of whale migration, a reflection on history of Dunsborough with a conservation / sustainability focus.
Volunteers	100
Funding	\$20,000
Timing	September / October
Stakeholders	CoB, MRGTA, SWDC, businesses, residents, chamber of commerce
<b>Strategic Community Plan Alignment</b>	
Community	Iconic event the community can be proud of, celebrate past and future of Dunsborough
Places and Spaces	Bringing people into town for a large-scale event. Connecting and activating a car dominated space.
Environment	Celebrates positives of bay (often an oversight)
Economy	Local business involvement, projection of businesses, etc
Leadership	Empower community to take pride in place. Way to build local connection and capacity.
Any other?	Environment, sustainability, connection with water, inclusive
<b>Barriers</b>	
Approval Process	Street closure, event approval, community buy-in, insurance
Significant funding?	Yes
Community involvement or resistance?	Local businesses
Anything else?	Environment
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	10/10
How urgent?	
How significant are benefits?	
How easy would it be to deliver?	

Case Study Example:  
Albany Festival of the Sea  
(Images courtesy of PressReader)



**Place Project #3 – Community Place**

<b>Description</b>	Public pop-up in permanent building with amenities for multi-purpose arts in the park
Volunteers	20-200
Funding	\$20,000 + community involvement
Timing	Spring
Stakeholders	CoB, local businesses
<b>Strategic Community Plan Alignment</b>	
Community	Builds connections in community
Places and Spaces	Space for diversity, arts, produce, busking
Environment	Promotes sustainability
Economy	Supports local businesses
Transport	Encouraged to walk and cycle
Leadership	Include all community groups, schools, fundraising
Any other?	Adds opportunities for fundraising, project development, etc
<b>Barriers</b>	
Approval Process	Necessary approvals
Significant funding?	
Community involvement or resistance?	
Anything else?	
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	8
How urgent?	5
How significant are benefits?	8
How easy would it be to deliver?	8

Case Study Example: Beaufort Street Arts Market  
(Images courtesy of beaufortstreet.com.au)



Place Project #4 – Winter Warmer (Christmas in July)

Description	Winter Night Market. Christmas style including mulled wine, stalls, music, outdoor cooking, keeping stores open, etc. Close Naturaliste Tce and Hannay Lane.
Volunteers	30
Funding	\$10-15,000
Timing	End of July, beginning of August
Stakeholders	Local business, CoB, Chamber of Commerce, sporting clubs, schools, media
<b>Strategic Community Plan Alignment</b>	
Community	Huge range of community stakeholders connecting different community groups
Places and Spaces	Using streets as public spaces, getting people outside – moving shops outside
Economy	Local restaurants can also open, and host at quietest time of year
Environment	Bring your own cutlery and plates for a discount
Transport	Closing off roads to encourage pedestrians
Leadership	Brings people together, local business owners, working together
Any other?	

Case Study Example: Kraken Festival, Fremantle  
(Images courtesy of Freo's View)



Place Project #5 – Local Business Campaign

Description	Undercover Winter Market to provide a platform for local business
Volunteers	
Funding	Public Liability
Timing	Winter Markets
Stakeholders	CoB, land owners, traders, artists
<b>Strategic Community Plan Alignment</b>	
Community	Bring local businesses together over winter
Places and Spaces	Free entertainment
Environment	Event under new solar panel Limited / no plastic event
Economy	Idea – kids eat free – use local restaurants
Transport	Shuttle Bus, walk to the event
Leadership	EOI to local businesses – those who are keen on the idea can shape – driven by the community
Any other?	
<b>Barriers</b>	
Approval Process	landowner
Significant funding?	
Community involvement or resistance?	
Anything else?	
<b>Prioritisation Scoring</b>	
How aligned to the Community Plan	
How urgent?	
How significant are benefits?	
How easy would it be to deliver?	

Case Study Example: Melbourne Winter Night Market  
(Images courtesy of City of Melbourne)



Place Project #6 – Little Village Music Events

Description	Event series with music, land table lunch, art murals, obstacle course, etc.
Volunteers	Businesses, residents
Funding	??
Timing	January
Stakeholders	CoB, community members, chamber of commerce, local businesses
<b>Barriers</b>	
Approval Process	Trial closing the city centre to cars
Significant funding?	
Community involvement or resistance?	
Anything else?	

Case Study Example: Leedy Streets Open  
(Images courtesy of Town Team Movement)



16.1 COUNCILLOR SUE RICCELLI - REMOTE ATTENDANCE

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Council Meetings
<b>BUSINESS UNIT</b>	Governance
<b>REPORTING OFFICER</b>	Governance Officer - Jo Barrett-Lennard
<b>AUTHORISING OFFICER</b>	Governance Coordinator - Emma Heys
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Nil

<b>DECLARATION OF INTEREST</b>	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Cr Sue Riccelli
Item No./ Subject	Item 16.1 'Councillor Sue Riccelli – Remote Attendance'
Type of Interest	Impartiality Interest
Nature of Interest	This item refers to my attendance at the Ordinary Council Meeting being held on 21 September 2022.

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/211** Moved Councillor P Carter, seconded Councillor J Richards

**That the Council:**

- Approves Councillor Riccelli to attend the Ordinary Council Meeting on 21 September 2022 by telephone or other means of instantaneous communication pursuant to regulation 14A(1) of the *Local Government (Administration) Regulations 1996*.**
- Resolves the location of a private residence located in Wanneroo, Western Australia, is a suitable place in accordance with regulation 14A of the *Local Government (Administration) Regulations 1996*.**

**CARRIED 9/0**

**BY ABSOLUTE MAJORITY**

**OFFICER RECOMMENDATION**

That the Council:

- Approves Councillor Riccelli to attend the Ordinary Council Meeting on 21 September 2022 by telephone or other means of instantaneous communication pursuant to regulation 14A(1) of the *Local Government (Administration) Regulations 1996*.
- Resolves the location of a private residence located in Wanneroo, Western Australia, is a suitable place in accordance with regulation 14A of the *Local Government (Administration) Regulations 1996*.

## EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval of an arrangement which enables Councillor Sue Riccelli to attend the Ordinary Meeting of Council on 21 September 2022 by telephone or other means of instantaneous communication in accordance with regulation 14A of the *Local Government (Administration) Regulations 1996* (the Regulations).

Council is also asked to consider the location of a private residence located in Wanneroo, Western Australia, as a suitable place as defined by 14A(4) of the Regulations.

## BACKGROUND

Cr Riccelli provided written notice of her request to attend the Ordinary Meeting of Council on the 21 September 2022 by electronic means to the CEO on 11 July 2022. Cr Riccelli is attending a work conference for her employer Anglicare, in Perth for three days which coincides with the scheduled Ordinary Meeting of Council. During this time, Cr Riccelli will be residing at a private residence located in Wanneroo and is able to attend the meeting by electronic means.

## OFFICER COMMENT

In accordance with 14A(1) of the Regulations, a person who is not physically present at a meeting is taken to be present:

- (a) if the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
- (b) the person is in a suitable place; and*
- (c) the council has approved of the arrangement – by absolute majority.*

A Council cannot give its approval under 14A(1)(c) if to do so it would mean that half of the meetings of council in that financial year, a person who was not physically present was taken to be present in accordance with this regulation.

With respect to the meeting Cr Riccelli is seeking approval to attend by electronic means, this will not constitute more than half the meetings in the financial year ending 30 June 2023. Should this recommendation be approved by Council, this resolution will need to be taken into consideration should a similar arrangement be sought in the future.

Cr Riccelli's remote attendance will be facilitated through an audio and visual instantaneous connection with the meeting. If at any time during the meeting Cr Riccelli ceases to have instantaneous connection as per 14A(3) of the Regulations, she will be deemed to be no longer present. If this occurs, the minutes of the meeting will record that Cr Riccelli has left the meeting until such time that she regains connection. Having used this practice previously, officers are comfortable that it will provide Cr Riccelli sufficient connection and the ability to fully participate in the meeting with little impediment.

Cr Riccelli has advised that during the meeting, she will be situated at a secure location in Wanneroo, which is approximately 252km from the location of the meeting in Busselton. The definition of "townsite" is an area that constitutes land, districts and townsite as defined by the order of the Minister. The residence in which Cr Riccelli will be attending from is located in the suburb of Wanneroo within the Perth Metropolitan area, and sufficiently meets the requirements of "townsite" as defined.

Cr Riccelli has provided assurance that she will be the sole occupant of the private study within the residence and will be wearing a headset and microphone, which will provide sufficient privacy and maintain the confidentiality of the meeting with little impact on the running of the meeting.

It is therefore recommended by officers that Council approve Cr Riccelli's location at a private residence located in Wanneroo, Western Australia as a suitable place and approve her attendance by electronic means at the meeting on 21 September 2022.

### **Statutory Environment**

Regulation 14A of the *Local Government (Administration) Regulations 1996* provides that:

- (1) *Any person who is not physically present at a meeting of council or committee is taken to be present at the meeting if –*
  - (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each person at the meeting; and*
  - (b) *the person is in a suitable place; and*
  - (c) *the council has approved\* of the arrangement.*
- (4) *Under this regulation –*

***Suitable place*** [other than in relation to a person with a disability]

- (d) *... means a place that the council has approved\* as a suitable place for the purpose of this paragraph and that is located –*
  - (i) *In a townsite or other residential area; and*
  - (ii) *150km or further from the place at which the meeting is to be held... measured along the shortest road route ordinarily used for travelling.*

***Townsite*** has the same meaning given to that term in the *Land Administration Act 1997* section 3(1).

\*Absolute Majority required.

### **Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

### **Financial Implications**

There are no financial implications associated with the officer recommendation.

### **Stakeholder Consultation**

No external stakeholder consultation was required or undertaken in relation to this matter.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation the Council could choose not to approve the Wanneroo location as a suitable place, and/or not approve Cr Riccelli's attendance by electronic means at the meeting on 21 September 2022. If this option was elected by Council, Cr Riccelli may instead choose to apply for a leave of absence or register an apology for the respective meeting.

**CONCLUSION**

Councillor Sue Riccelli has sought approval from Council, under 14A of the *Local Government (Administration) Regulations 1996*, to attend the Ordinary Meeting of Council of 21 September 2022 via remote attendance. Officers are of the opinion that the application meets the requirements under the Regulations and recommend the approval in accordance with the officer recommendation.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The office recommendation will be implemented on the meeting date specified.

16.2 DISPOSAL OF VEHICLE - CONSIDERATION OF SUBMISSIONS

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	Disposal
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Contractual: To enter into a contract e.g. a lease or the award of a tender etc.
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Nil

DECLARATION OF INTEREST	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Mr Mike Archer, Chief Executive Officer
Item No./ Subject	Item 16.2 'Disposal of Vehicle – Consideration of Submissions'
Type of Interest	Financial Interest
Nature of Interest	I am the subject of this item.

6:01pm At this time, Mr Mike Archer, Chief Executive Officer, left the meeting.

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/212** Moved Councillor P Carter, seconded Councillor P Cronin

**That the Council authorise the disposal of Vehicle - Vehicle Identification Number JM0TC4WLA00328883 and current Vehicle Registration Number BSN59BA – to Mr Michael Archer for \$34,046 exclusive of GST, noting that no submissions were received during the advertised notice period.**

**CARRIED 9/0**

**OFFICER RECOMMENDATION**

That the Council authorise the disposal of Vehicle - Vehicle Identification Number JM0TC4WLA00328883 and current Vehicle Registration Number BSN59BA – to Mr Michael Archer for \$34,046 exclusive of GST, noting that no submissions were received during the advertised notice period.

**EXECUTIVE SUMMARY**

This report seeks final Council approval for the disposal of the CEO's current city provided motor vehicle to Mr Archer. Further to Council resolution C2207/193, and the requirements of the *Local Government Act 1995* (the Act), the proposed disposal was advertised. No submissions were received and it is therefore recommended that Council proceed with disposal of the vehicle as advertised.

**BACKGROUND**

Mr Archer provided notice of his resignation from his position on Friday 8 July 2022, having been offered the position of CEO at Shellharbour City Council in NSW.

Mr Archer's contract of employment provides for Mr Archer to request, and the City to agree, to Mr Archer purchasing his vehicle at its depreciated value, subject to complying with the Act.

At its meeting on 27 July 2022 Council resolved to authorise the disposal of the vehicle to Mr Michael Archer for \$34,046 exclusive of GST, subject to the City satisfying the requirements of s3.58(3) of the Act. In accordance with those requirements, local public notice was given of the disposal, with submissions invited by close of business Wednesday 10<sup>th</sup> August 2022.

**OFFICER COMMENT**

No written submissions were received during the public notice period. As such it is recommended that Council proceed with disposal of the vehicle as advertised.

**Statutory Environment**

Section 3.58 of the Act relates to the disposal of property by local government. It enables a local government to dispose of property:

- To the highest bidder at public auction;
- By way of a public tender process; or
- By giving local public notice of the proposed disposition and following the public consultation process as prescribed by s 3.58(3) of the Act.

Local public notice of the disposition must include:

- A description of the property concerned;
- Details of the proposed disposition (including names of the parties concerned; the consideration to be received and the market value of the disposition); and
- An invitation for submissions to be made before a date to be specified in the notice, being not less than 2 weeks after the notice is first given.

Public notice of the proposed disposition was given in accordance with the Act, as outlined in this report.

**Relevant Plans and Policies**

There are no relevant plans or policies to consider in relation to this matter.

**Financial Implications**

If the Council supports the officer recommendation, there will be a financial impact on the plant reserve. This impact is not considered significant.

**Stakeholder Consultation**

Local public notice of the proposed disposal was given in accordance with section 3.58 of the Act, as outlined in this report.

**Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

**Options**

As an alternative to the proposed recommendation the Council could resolve not to proceed with the sale of the vehicle to Mr Archer. Noting its previous decision and that no submissions were received this is not recommended.

**CONCLUSION**

Officers recommend Council approve the sale of the vehicle to Mr Archer for \$34,046 exclusive of GST.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

If Council resolve to proceed with the disposal, it is expected that settlement will occur within a week of that date.

6:02pm At this time, Mr Archer returned to the meeting.

### ITEMS FOR DEBATE

#### 15.1 COMMUNITY SPORT AND RECREATION FACILITIES FUND AUGUST 2022 (SMALL GRANT) AND SEPTEMBER 2022 (FORWARD PLANNING) ROUNDS

<b>STRATEGIC THEME</b>	LIFESTYLE - A place that is relaxed, safe and friendly with services and facilities that support healthy lifestyles and wellbeing
<b>STRATEGIC PRIORITY</b>	2.3 Provide well planned sport and recreation facilities to support healthy and active lifestyles.
<b>SUBJECT INDEX</b>	CSRFF CNLP
<b>BUSINESS UNIT</b>	Community Services
<b>REPORTING OFFICER</b>	Manager Community and Recreation Services - Dave Goodwin Recreation and Community Development Coordinator - Adrian Fisher Club Development Officer - Melissa Egan
<b>AUTHORISING OFFICER</b>	Director, Community and Commercial Services - Naomi Searle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Site Location of Countrys Junior Football Club Project 

DECLARATION OF INTEREST	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Cr Grant Henley, Mayor
Item No./ Subject	Item 15.1 'Community Sport and Recreation Facilities Fund August 2022 (Small Grant) and September 2022 (Forward Planning) Rounds.
Type of Interest	Proximity Interest
Nature of Interest	The location of one of the projects is directly adjacent to my property at 8 Swan Street, West Busselton.

6:03pm At this time, Mayor Grant Henley left the meeting and Deputy Mayor Paul Carter assumed the Chair.

Prior to the meeting, officers foreshadowed an amendment to the officer recommendation. The amended recommendation was moved first and carried.

### COUNCIL DECISION

**C2208/213** Moved Councillor P Cronin, seconded Councillor R Paine

That the Council endorses:

- The priority rankings of the City of Busselton's 'Dunsborough Lakes Sporting Precinct Lighting Project' application to the Department of Local Government Sport and Cultural Industries (DLGSCI) Club Night Lights Program (Forward Planning Project) as ranking 1 of 1, priority rating A.**
- An application to the DLGSCI Club Night Lights Program (Forward Planning Project) for a contribution of up to \$239,986 towards the City of Busselton's 'Dunsborough Lakes Sporting Precinct Lighting Project'.**

3. The priority rankings of the City of Busselton's 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project' application to the DLGSCI Community Sport and Recreation Facilities Fund (Forward Planning Project) as ranking 1 of 1, priority rating A.
4. An application to the DLGSCI Community Sport and Recreation Facilities Fund (Forward Planning Project) for a contribution of up to \$681,036 towards the City of Busselton's 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project'.
5. Endorses the priority rankings of the Dunsborough and Districts Country Club's 'Tennis Courts Lighting Project' application to the DLGSCI Club Night Lights Program (Small Grant Project) as ranking 1 of 1, priority rating A.
6. Endorses the allocation of \$21,868 as the City's financial contribution towards the Dunsborough and Districts Country Club's 'Tennis Courts Lighting Project', to be funded from the City's 2022/23 Community Assistance Program
7. The priority rankings of the Countrys Junior Football Club's 'Construction of Shed at Lou Weston Oval' application to the DLGSCI Community Sport and Recreation Facilities Fund (Small Grant Project) as ranking 1 of 1, priority rating B.
8. Notes the allocation of \$10,000 from the City's 2021/22 Community Assistance Program (C2104/074) as the City's financial contribution towards the Countrys Junior Football Club's 'Construction of Shed at Lou Weston Oval Project'
9. Agrees to submit the following applications to the Department of Local Government Sport and Cultural Industries under the Community Sport and Recreation Facilities Fund and the Club Night Lights Program:
  - (a) City of Busselton 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project';
  - (b) City of Busselton 'Dunsborough Lakes Sporting Precinct Lighting Project';
  - (c) Dunsborough & Districts Country Club 'Tennis Courts Lighting Project'; and
  - (d) Countrys Junior Football Club 'Construction of Shed at Lou Weston Oval Project'.

**CARRIED 8/0**

Reasons: A typographical error was made in recommendation 7 and the correct name of the application made by Countrys Junior Football Club should refer to the 'Construction of Shed at Lou Weston Oval'. The reason for the amendment is to make this correction.

### **OFFICER RECOMMENDATION**

That the Council endorses:

1. The priority rankings of the City of Busselton's 'Dunsborough Lakes Sporting Precinct Lighting Project' application to the Department of Local Government Sport and Cultural Industries (DLGSCI) Club Night Lights Program (Forward Planning Project) as ranking 1 of 1, priority rating A.
2. An application to the DLGSCI Club Night Lights Program (Forward Planning Project) for a contribution of up to \$239,986 towards the City of Busselton's 'Dunsborough Lakes Sporting Precinct Lighting Project'.
3. The priority rankings of the City of Busselton's 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project' application to the DLGSCI Community Sport and Recreation Facilities Fund (Forward Planning Project) as ranking 1 of 1, priority rating A.

4. An application to the DLGSCI Community Sport and Recreation Facilities Fund (Forward Planning Project) for a contribution of up to \$681,036 towards the City of Busselton's 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project'.
5. Endorses the priority rankings of the Dunsborough and Districts Country Club's 'Tennis Courts Lighting Project' application to the DLGSCI Club Night Lights Program (Small Grant Project) as ranking 1 of 1, priority rating A.
6. Endorses the allocation of \$21,868 as the City's financial contribution towards the Dunsborough and Districts Country Club's 'Tennis Courts Lighting Project', to be funded from the City's 2022/23 Community Assistance Program
7. The priority rankings of the Countrys Junior Football Club's 'Tennis Courts Lighting Project' application to the DLGSCI Community Sport and Recreation Facilities Fund (Small Grant Project) as ranking 1 of 1, priority rating B.
8. Notes the allocation of \$10,000 from the City's 2021/22 Community Assistance Program (C2104/074) as the City's financial contribution towards the Countrys Junior Football Club's 'Construction of Shed at Lou Weston Oval Project'
9. Agrees to submit the following applications to the Department of Local Government Sport and Cultural Industries under the Community Sport and Recreation Facilities Fund and the Club Night Lights Program:
  - (a) City of Busselton 'Construction of Pavilion at Dunsborough Lakes Sporting Precinct Project';
  - (b) City of Busselton 'Dunsborough Lakes Sporting Precinct Lighting Project';
  - (c) Dunsborough & Districts Country Club 'Tennis Courts Lighting Project'; and
  - (d) Countrys Junior Football Club 'Construction of Shed at Lou Weston Oval Project'

## EXECUTIVE SUMMARY

The State Government, through the Department of Local Government Sport and Cultural Industries (DLGSCI) administers the Community Sporting and Recreation Facilities Fund (CSRFF) and Club Night Lights Program (CNLP). These programs provide financial assistance to community groups and local governments to develop basic, sustainable infrastructure for sport and recreation. The CNLP is part of, and managed the same, as the CSRFF, but allocated specifically towards floodlighting infrastructure of sporting facilities.

Applications in the current round of Small Grants Projects (projects less than \$300,000) must be submitted to the DLGSCI before 31 August 2022. Applications in the current round of Forward Planning Projects (projects greater than \$500,000) must be submitted to the DLGSCI before 30 September 2022.

This report is required as part of the CSRFF and CNLP assessment criteria, to obtain Council's approval to submit the applications and endorse the financial commitments by the City in support of the projects.

## BACKGROUND

The CSRFF and CNLP are administered by the DLGSCI and provide financial assistance of up to a maximum of one third of the total of the total capital cost for the installation or upgrade of infrastructure or lighting at sporting facilities, which will maintain or increase physical activity and participation.

To ensure the projects are viable and appropriate, applications are evaluated in accordance with a criteria developed by the DLGSCI and how well they meet four Key Principles of Facility Provision, being Planning, Management, Design and Financial.

The local government is required to assess the application against these criteria and then rate and prioritise the applications using the following guide:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Applications for the current Small Grants Projects funding round must be submitted to the South West office of DLGSCI by no later than 31 August 2022. During September to November 2022, the applications, along with others received from throughout the State, will be evaluated and ranked by the DLGSCI Assessment Panel, which are then to be approved by the Minister. Successful applications will be announced following this assessment with funding expected to be available around December 2022.

Applications for the current Forward Planning Projects funding round must be submitted to the South West office of DLGSCI by no later than 30 September 2022. During October to December 2022, the applications, along with others received from throughout the State, will be evaluated and ranked by the DLGSCI Assessment Panel, which are then to be approved by the Minister. Successful applications will be announced following this assessment with funding expected to be available around March 2023.

There is one application received for the September round of funding for the Club Night Lights Program (Forward Planning Project):

1. City of Busselton – Dunsborough Lakes Sporting Precinct Lighting Project.

There is one application received for the September round of funding for the Community Sport and Recreation Facilities Fund (Forward Planning Project):

1. City of Busselton – Construction of Pavilion at Dunsborough Lakes Sporting Precinct

There is one application received for the August round of funding for the Club Night Lights Program (Small Grants Project):

1. Dunsborough and Districts Country Club – Lighting Tennis Courts.

There is one application received for the August round of funding for the Community Sport and Recreation Facilities Fund (Small Grants Project):

1. Countrys Junior Football Club – Construction of Shed at Lou Weston Oval.

#### **OFFICER COMMENT**

##### City of Busselton - Dunsborough Lakes Sporting Precinct Lighting – CNLP (Forward Planning Project)

The Dunsborough Lakes Sporting Precinct has been designed and constructed by the City to provide additional playing fields in the Dunsborough precinct. The project is now well progressed to the point where the playing fields, courts and landscaping have been constructed at the site. The City has continually engaged with potential user groups of the facility and conducted several consultation workshops to refine the designs and a multi-use sporting pavilion.

Within 12 months, the costs of the project have increased significantly and additional funding is required to meet the total costs of installing the lighting infrastructure over the sporting fields.

In order to obtain this funding, officers have prepared an application for the CNLP and seek Council's endorsement of the application and its financial commitment to the lighting component of the project.

The City, as the applicant, fulfilled the requirement to discuss the project with the DLGSCI, when the City's Community and Recreation Services Coordinator, met with the DLGSCI's Acting Regional Manager Peel/South West on 27 July 2022.

City officers rank this project 1 out of 1 applications under the CNLP (Forward Planning Project) and rated A, being well planned and needed by the municipality, as it is identified as a priority in the City's Sport & Recreation Facilities Strategy 2020-2030.

#### City of Busselton – Construction of Pavilion Dunsborough Lakes Sporting Precinct – CSRFF (Forward Planning Project)

As a result of recent increasing building costs, the estimated cost of building a sporting pavilion has increased significantly above the budgeted amount. On 3 April 2022, City officers held another consultation session with the stakeholder user groups and presented three options:

- A. Put the pavilion construction project on hold and seek additional funding to provide a pavilion with a full scope yet to be determined by all user groups and fit for purpose for all sports.
- B. Build within budget to include social area with temporary change rooms.
- C. Build within budget to include part social and two constructed change rooms.

As a result of the stakeholders' feedback, and a briefing to Council, it was decided the preferred course of action was to defer construction of the pavilion and obtain additional funding to build a pavilion to a full scope that is fit for purpose and meets the requirements of all the user groups.

Officers have therefore prepared an application for the CSRFF for the City to seek additional funding to construct a full-scope, fit-for-purpose sporting pavilion. Officers seek Council's endorsement to submit this application to the DLGSCI and make a financial commitment to the project.

The City, as the applicant, fulfilled the requirement to discuss the project with the DLGSCI, when the City's Community and Recreation Services Coordinator, met with the DLGSCI's Acting Regional Manager Peel/South West on 2 August 2022.

City officers rank this project 1 out of 1 applications under the CSRFF (Forward Planning Project) and rated A, being well planned and needed by the municipality as it is identified as a priority in the City's Sport & Recreation Facilities Strategy 2020-2030.

#### Dunsborough and Districts Country Club – CNLP (Small Grant Project)

The Dunsborough and Districts Country Club provides several sports, with associated sub-committees, including tennis, lawn bowls, croquet, golf and mountain bike riding. The tennis club has six courts and over 200 members, and there is a growing demand for court use. Four of the courts are currently lit with aged lighting infrastructure, which uses halogen globes. The lighting runs very hot and uses excessive energy, with each globe costing as high as \$400 each to replace. The lighting also requires a cherry picker to replace the globes, which adds to the cost. One of the lamp heads has recently failed completely, and the cost of replacing this old technology is not effective.

The Club plans to upgrade the existing lighting on courts 1 – 4 and to add new infrastructure to courts 5 – 6. This project will enhance the Club's ability to offer its tennis facilities to a larger amount of people for longer period of times.

This is also the preferred and prudent option to building new tennis courts, as there are land limitations and the Dunsborough green space is currently being master planned (and subject to flora and fauna studies).

Until such time as this master planning is complete and the possible land uses are known, the upgrade and construction of new lighting provides a solution which will attract more users of the tennis courts and seek to maximise use of the facility.

The Club, as the applicant, fulfilled the requirement to discuss the project with the DLGSCI, when the Treasurer of the Dunsborough and Districts Country Club, met with the DLGSCI's Acting Regional Manager Peel/South West on 30 June 2022.

City officers rank this project 1 out of 1 applications under the CNLP (Small Grant Project) and rated A, being well planned and needed by the municipality, as a wider community need for green space and floodlight sporting infrastructure has been identified by the applicant and the City.

#### Countrys Junior Football Club – CSRFF (Small Grant Project)

Countrys Junior Football Club, Wanderers Junior Football Club and Busselton Tee-Ball Association currently share a facility at Lou Weston Oval. This facility is used as a change room and to store the Clubs' equipment. The facility is not sufficient for the Clubs' needs and does not provide any sense of club identity or the ability for the Clubs to grow into the future. Countrys Junior Football Club, in conjunction with the other two Clubs, has planned the construction of a new facility which will provide more storage space and a club room space for the Clubs to gather (see attached site plan at Attachment A). It will also allow the existing facility to be used purely as a change rooms and provide more space for this particular use.

The Clubs have planned the project over a long period of time and have entered into a memorandum of understanding as to how the facility will be physically divided between the Clubs, the times of the year when the respective Clubs may use the facility, and the financial responsibilities of the Clubs in respect to the construction and future maintenance costs of the facility.

Countrys Junior Football Club has applied to the City's Community Assistance Program and an amount of \$10,000 was endorsed by Council in 2021/22 (C2104/074), which will act as the City's financial contribution to the project.

The Club, as the applicant, fulfilled the requirement to discuss the project with the DLGSCI, when the Treasurer of Countrys Junior Football Club, met with DLGSCI's Acting Regional Manager Peel/South West on 8 June 2022.

City officers rank this project 1 out of 1 applications under the CSRFF (Small Grant Project) and rated B, being well planned and needed by the applicant.

#### **Statutory Environment**

The officer recommendation supports the general function of a local government under the *Local Government Act 1995* to provide for the good government of persons in its district.

#### **Relevant Plans and Policies**

The officer recommendation aligns to the following adopted plan or policy:

- City of Busselton Sport and Recreation Facilities Strategy 2020-2030
- City of Busselton Strategic Community Plan 2021-2031

### **Financial Implications**

#### **City of Busselton - Dunsborough Lakes Sporting Precinct Lighting Project – CNLP**

The cost to install lighting at the Dunsborough Lakes Sporting Precinct is estimated to be \$791,956, of which the funding makeup is as follows:

Contribution	Amount
City of Busselton	\$479,971
CNLP Application (DLGSCI)	\$239,986
<b>Total Project Cost</b>	<b>\$719,957</b>

The City's funding contribution for the entire Dunsborough Lakes Sporting Precinct is incorporated into the City's adopted 2022/23 budget.

#### **City of Busselton – Construction of Pavilion at Dunsborough Lakes Sporting Precinct – CSRFF**

The cost to construct the pavilion at the Dunsborough Lakes Sporting Precinct is estimated to be \$2,075,109, of which the funding makeup is as follows:

Contribution	Amount
City of Busselton	\$1,394,073
CSRFF Application (DLGSCI)	\$681,036
<b>Total Project Cost</b>	<b>\$2,075,109</b>

The City's funding contribution for the entire Dunsborough Lakes Sporting Precinct is incorporated into the City's adopted 2022/23 budget.

#### **Dunsborough and Districts Country Club – Tennis Courts Lighting Project - CNLP**

The estimated cost to upgrade / install lights over the tennis courts at Dunsborough and Districts Country Club is \$65,604, of which the applicant has requested the City contribute an amount of \$21,868 representing one third of the total costs. The Club is contributing an amount of \$21,868 from its own finances and is seeking an amount of \$21,868 from the State Government under this CNLP application. It is recommended that the City's contribution be allocated from the City's 2022/23 adopted budget through the Community Assistance Program which has a budget of \$264,600 for the 2022/2023 year less commitments.

Contribution	Amount
Applicant / Club	\$21,868
City of Busselton (Community Assistance Program)	\$21,868
CNLP Application (DLGSCI)	\$21,868
<b>Total Project Cost</b>	<b>\$65,604</b>

#### **Countrys Junior Football Club – Construction of Shed at Lou Weston Oval - CSRFF**

The estimated cost to install the storage shed at Lou Weston Oval is \$38,643.42, of which the applicant Club has requested the City contribute an amount of \$10,000. The Council has previously endorsed (C2104/074) a \$10,000 contribution from the 2021/2022 Community Assistance Program. The Club is contributing an amount of \$15,763.42 from its own finances and is seeking an amount of \$12,880 from the State Government under this CSRFF application.

Contribution	Amount
Applicant / Club	\$15,763.42
City of Busselton (Community Assistance Program) (C2104/074)	\$10,000
CNLP Application (DLGSCI)	\$12,880
<b>Total Project Cost</b>	<b>\$38,643.42</b>

### **Stakeholder Consultation**

As noted above, consultation has taken place between the applicants and the DLGSCI representative from the South West office in regards to the project, as required by the eligibility conditions of the application.

The City has conducted several consultation sessions with the users / stakeholders in respect to the Dunsborough Lakes Sporting Precinct, and has obtained input into the design and progression of the project, including the necessary changes to the construction of the pavilion and the project timing.

The Dunsborough and Districts Country Club has discussed its lighting project with the relevant State Sporting Association (Tennis West) and obtained its support for the project.

Countrys Football Club has discussed its project with the other two user groups (Wanderers Junior Football Club and Busselton Tee-Ball Association) and have entered into a memorandum of understanding with respect to the shared use of the facility and financial responsibilities of the parties. The Club has discussed and obtained support for the project from the State Sporting Associations (Western Australian Football Commission and Tee Ball WA) and the Busselton Districts Junior Football Association.

### **Risk Assessment**

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

### **Options**

As an alternative to the proposed recommendation, Council could decide not to support some or all of the applications.

### **CONCLUSION**

The applications received for the Small Grants (August round) under the CNLP and CSRFF all show sound reasoning and justification and officers seek Council's endorsement of the applications and financial commitments by the City.

The City of Busselton's respective applications for Forward Planning Projects (September round) under the CNLP and CSRFF have been well planned and are a progression of an already established sporting facility project, and have a genuine and widespread community need. Officers seek Council's endorsement of the City's applications and financial commitments.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

The respective CSRFF and CNLP Small Grant Project applications will be submitted with the DLGSCI before 31 August 2022 and applicants will be advised of the outcomes of their application by the DLGSCI by December 2022.

The respective CSRFF and CNLP Forward Planning Project applications will be submitted with the DLGSCI before 30 September 2022 and applicants will be advised of the outcomes of their application by the DLGSCI by March 2023.

# Project Location

Lou Weston Oval - Busselton

Lot 539 on Deposited Plan  
404860, being the whole of the  
land in Qualified Certificate of  
Crown Land Title Volume LR3167  
Folio 873, situated at 2 King  
Street, West Busselton. Reserve  
17319

Dorset & King Street



6:04pm At this time, Mayor Henley re-entered the meeting. Deputy Mayor Carter read out the Council Decision to the meeting. Mayor Henley assumed the Chair.

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19. URGENT BUSINESS**

The Presiding Member consented to a member moving a motion in relation to a Confidential Item 'Application for Legal Representation' on the basis of the item being urgent business as it cannot wait inclusion in the Agenda of the next Council Meeting.

The motion was moved and carried.

**COUNCIL DECISION**

**C2208/214** Moved Councillor K Cox, seconded Councillor J Richards

**That the Council consider the Confidential Item 'Application for Legal Representation' as urgent business on the basis it cannot wait inclusion in the agenda of the next Council Meeting. This item is confidential in nature and will be considered at item 20.2.**

**CARRIED 9/0**

**20. CONFIDENTIAL REPORTS**

The Presiding Member called on a Councillor to move a motion to close the meeting to the public. The motion was moved and carried.

**COUNCIL DECISION**

**C2208/215** Moved Councillor P Cronin, seconded Councillor R Paine

**That the meeting be closed to members of the public to discuss these items which are confidential for the reasons as shown.**

**CARRIED 9/0**

6:06pm At this time, the meeting was closed to the public and the livestreaming of the meeting ceased.

6:08pm At this time, Mr Mike Archer, Chief Executive Officer, read out his declarations of interests for the confidential items. Mr Archer left the meeting.

**20.1 CEO PERFORMANCE REVIEW 2022**

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
<b>SUBJECT INDEX</b>	CEO Performance Review
<b>BUSINESS UNIT</b>	Corporate Services
<b>REPORTING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>AUTHORISING OFFICER</b>	Manager Governance and Corporate Services - Sarah Pierson
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Absolute Majority
<b>ATTACHMENTS</b>	Attachment A Confidential Record of Performance Review Letter Attachment B CEO Performance Review Policy

<b>DECLARATION OF INTEREST</b>	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Mr Mike Archer, Chief Executive Officer
Item No./ Subject	Item 20.1 'CEO Performance Review 2022'
Type of Interest	Financial Interest
Nature of Interest	I am the subject of this item.

**This item is confidential in accordance with section 5.23(2) (a) and (b) of the *Local Government Act 1995*, as it contains information relating to a matter affecting an employee or employees, and the personal affairs of any person.**

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/216** Moved Councillor J Richards, seconded Councillor S Riccelli

**That the Council:**

- 1. Endorses the performance review letter at Attachment A in finalisation of the CEO's Performance Review; and**
- 2. Notes that new CEO KPI's will be set upon commencement of a new Chief Executive Officer; and**
- 3. Acknowledges the areas of continuing focus in the interim, as contained in Attachment A.**

**CARRIED 9/0**

**BY ABSOLUTE MAJORITY**

**OFFICER RECOMMENDATION**

That the Council:

1. Endorses the performance review letter at Attachment A in finalisation of the CEO's Performance Review; and
2. Notes that new CEO KPI's will be set upon commencement of a new Chief Executive Officer; and
3. Acknowledges the areas of continuing focus in the interim, as contained in Attachment A.

20.2 APPLICATION FOR LEGAL REPRESENTATION

<b>STRATEGIC THEME</b>	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
<b>STRATEGIC PRIORITY</b>	4.4 Govern a professional organisation that is healthy, capable and engaged.
<b>SUBJECT INDEX</b>	Legal
<b>BUSINESS UNIT</b>	Legal and Property Services
<b>REPORTING OFFICER</b>	Manager Legal and Property Services - Ben Whitehill
<b>AUTHORISING OFFICER</b>	Director Finance and Corporate Services - Tony Nottle
<b>NATURE OF DECISION</b>	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
<b>VOTING REQUIREMENT</b>	Simple Majority
<b>ATTACHMENTS</b>	Attachment A Published Under Separate Cover Confidential Application for Legal Representation

DECLARATION OF INTEREST	
Date	17 August 2022
Meeting	Ordinary Council
Name/ Position	Mr Mike Archer, Chief Executive Officer
Item No./ Subject	Item 20.2, 'Application for Legal Representation'
Type of Interest	Financial Interest
Nature of Interest	I am the subject of this item.

**This item is confidential in accordance with section 5.23(2) (a) and (d) of the *Local Government Act 1995*, as it contains information relating to a matter affecting an employee or employees, and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.**

The officer recommendation was moved and carried.

**COUNCIL DECISION**

**C2208/217** Moved Councillor R Paine, seconded Councillor P Cronin

**That the Council approves the application for legal representation on the terms set out in this report.**

**CARRIED 8/1**

**FOR: CR HENLEY, CR CARTER, CR RICHARDS, CR COX, CR CRONIN,  
CR RICCELLI, CR LOVE, CR PAINE**

**AGAINST: CR RYAN**

**OFFICER RECOMMENDATION**

That the Council approves the application for legal representation on the terms set out in this report.

The Presiding Member called on a Councillor to move a motion to re-open the meeting to the public. The motion was moved and carried.

**COUNCIL DECISION**

**C2208/218** Moved Councillor K Cox, seconded Councillor J Richards

**That the meeting be re-opened to the members of the public.**

**CARRIED 9/0**

6:34pm At this time, the meeting was re-opened to the public and the live stream of the meeting was resumed. Mr Archer re-entered the meeting.

The Presiding Member advised the gallery that the Council had adopted the officer recommendation for Items 20.1 and 20.2.

21. **CLOSURE**

The Presiding Member closed the meeting at 6.36pm

THESE MINUTES CONSISTING OF PAGES 1 TO 159 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON WEDNESDAY, 21 SEPTEMBER 2022.

DATE: 21/9/22 PRESIDING MEMBER: 