



# **Local Emergency Management Committee Minutes**

**25 October 2022**

CITY OF BUSSELTONAGENDA FOR THE LEMC MEETING TO BE HELD ON 25 OCTOBER 2022

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## 1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

The Presiding Member opened the meeting at 3:04pm.

The Presiding Member noted the meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present and Aboriginal Elders of other communities who may be present.

## 2. **ATTENDANCE AND APOLOGIES**

### Attendance - Members

Grant Henley	City of Busselton, Mayor (Presiding Member)
Paul Carter	City of Busselton, Deputy Mayor
Rachel Runco	City of Busselton, Manager Regulatory Services
Matt du Plessis	City of Busselton, Community Emergency Services Manager
Nicholas Cooper	City of Busselton, Airport Operations Coordinator
Peter Thomas	DFES, District Officer Capes
Robbie Fay	WAPOL, OIC Dunsborough (via Teams)
Renee Flaxman	Department of Communities (via Teams)
Emily Lewis	Department of Primary Industries & Regional Development (via Teams)
Keith Mungham	Busselton Water (via Teams)
Jodie Omodei	WA Country Health Service (via Teams)
Adrian Fisher	City of Busselton
Tanya Simpson	City of Busselton
Ian McDowell	City of Busselton (Executive Officer)
Vik Cheema	DFES, District Emergency Management Advisor (via Teams)
Nathan Hall	DFES, District Officer Emergency Management
Roberta Richardson	WAPOL, Busselton (via Teams)
Brent Stein	Western Power (via Teams)
Peta Greening	NBN (via Teams)
Dion Spurgeon	City of Busselton
Alison Stone	Services Australia

### Attendance – Guests

Stuart Barr	Shore Coastal
Donna Virgo	DFES
Drew Mazalevskis	City of Busselton
Deborah Holden	City of Busselton
Joe Caspersz-Loney	City of Busselton

### Apologies

Allan Guthrie	City of Busselton, Chief Bush Fire Control Officer
Des Austin	State Emergency Service
Lisa Shreeve	Busselton Jetty
Scott Parkes	Western Power
Dave Goodwin	City of Busselton
Phil Bresser	DFES

DISCLOSURES OF INTEREST

Nil

**3. CONFIRMATION OF MINUTES**

Confirmation of Minutes from meeting held **24 May 2022**

Moved: Paul Carter

Seconded: Peter Thomas

**4. BUSINESS ARISING**

Nil

**5. PRESENTATION**

6.1 Busselton Storm Surge Risk Mitigation Project: Stuart Barr – Shore Coastal

**6. OFFICER/AGENCY REPORTS**

6.1 Ranger and Emergency Services Coordinator, Ian McDowell – Attachment 6.1

6.2 Busselton Margaret River Airport, Nicholas Cooper/Jennifer May – Attachment 6.2

6.3 Department of Primary Industries and Regional Development, Emily Lewis – Attachment 6.3

6.4 Department of Communities, Renee Flaxman – Attachment 6.4

6.5 Department of Fire and Emergency Services, Peter Thomas – Attachment 6.5

6.6 Department of Fire and Emergency Services, Vik Cheema – Attachment 6.6

6.7 Department of Biodiversity Conservation and Attractions, Ed Hatherley – Attachment 6.7

6.8 Western Power, Brent Stein – Attachment 6.8

6.9 WA Police Dunsborough, Robbie Fay – Attachment 6.9

6.10 Other Agency Reports

- Busselton Water – Technical Officer, Keith Mungham
- DFES – District Officer Emergency Management, Nathan Hall
- DFES – State Emergency Service, Des Austin
- WA Country Health Service, Jodie Omodei

**7. MATTERS OF URGENCY**

Nil

**8. UPCOMING EVENTS**

<b>DATES AND TIMES</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>ATTENDANCE</b>
<b>NOVEMBER 2022</b>			
Sat 05/11/2022 11am – 7pm	Rocky Ridge Retro Fest 2022	665 Boallia Road Jindong	1000
Sat 05/11/2022 8.30am – 5.30pm Sun 06/11/2022 8am – 4pm	Eagle Bay Epic Adventure Race	Eagle Bay Brewery (Start/finish) Dunsborough Beach Meelup Regional Park	2000
Sat 12/11/2022 2.30pm – 10.30pm	Vance Joy	3 Oceans Winery	5000
Sat 12/11/2022 – Sun 12.30pm – 6pm	Perth International Jazz Festival	Foreshore Stage & Amphitheatre	1000
Sat 13/11/2022 11.30am – 11.30pm	Cruise Ship – Coral Adventure	Busselton Jetty	120 passengers 48 crew
Sat 19/11/2022 12.30pm – 11pm	Here Comes The Sun	3 Oceans Winery	5000
Mon 21/11/2022 – Thurs 24/11/2022 7pm – 1am	Leavers Entertainment Zone	Vasse Yallingup Siding Road	10000
Wed 23/11/2022 11am – 3pm	Meelup Beachfest	Meelup Beach	5000

**9. DESKTOP EXERCISE – BUSHFIRE**

Scenario

**10. CLOSURE AND NEXT MEETING**

Meeting closed at: 04:46pm

Next meeting: 2 May 2023 **2:00pm – 4:00pm**

**Attachment 6.1 Ranger & Emergency Services Coordinator****Agency:** City of Busselton**Officer Representing:** Ian McDowell, LEMC Executive Officer**1. Correspondence**

All relevant correspondence and information regarding emergency management legislation, policies and other information is provided to LEMC members in a timely manner. Since the last meeting the following was distributed to members:

- 27 May 2022: email from CoB with updated Contacts Directory (LEMA Appendix 4)
- 31 May 2022: email from CoB with unconfirmed Minutes of 24 May 2022 LEMC meeting
- 3 June 2022: email from CoB inviting review and comments on draft 2022 Annual and Preparedness Report Capability Survey
- 14 June 2022: email to SEMC with 2022 Annual and Preparedness Report Capability Survey
- 27 July 2022: emails (3) from CoB to LEMC inviting comments on reviewed LEMA and Appendices
- 16 August 2022: email from Michele Duxbury DoC DESO SW – advising Renee Flaxman will be in this role until Roma Boucher returns in April 2023
- 31 August 2022: email from Rachel Runco to LEMC members advising appointment of Matt du Plessis as CESM, and Chris Tom as Bushfire Mitigation Officer
- 13 September 2022: email from CoB to LEMC members – September 2022 Events List
- 19 September 2022: email from CoB to LEMC members – updated copy of LEMA Appendix 4 Contacts Directory
- 30 September 2022: email from CoB to LEMC members – copies of LEMA documents for endorsement at the LEMC meeting on 25 October 2022
- 19 October 2022: email from CoB to LEMC members – copy of the scenario for the Bushfire Desktop Exercise (LEMC meeting of 25 October 2022)
- 20 October 2022: email from DFES DEMA – State Hazard Plan Heatwave – copy of reviewed document

**2. Confirmation of LEMA Contact Details**

Appendix 4 of the LEMA is the Contacts, Special Needs Groups, Resources and Critical Infrastructure Directory. It is reviewed and updated on a quarterly basis and distributed accordingly.

Since the last LEMC meeting the Contacts Directory was updated and distributed in:

- June 2022
- September 2022

**3. Review of the Local Emergency Management Arrangements (LEMA)**

A full review of the City's Local Emergency Management Arrangements is carried out every five years. The current version was endorsed by the Council on 11 October 2017 and are now due for review.

The following documents have been reviewed and are presented to the LEMC for their endorsement:

- Local Emergency Management Arrangements (November 2022) including:
  - Appendix 1 – City of Busselton Localities Map

- Appendix 2 – Local Emergency Management Structure
- Appendix 3 – List of Significant Public Events
- Appendix 4 – Contacts, Special Needs Groups, Resources and Critical Infrastructure Directory
- Appendix 6 – Local Evacuation Plan
- Appendix 7 – Local Recovery Plan
- Appendix 8 – Animal Welfare Plan

**Moved: Paul Carter**

**Seconded: Peter Thomas**

**That the LEMC endorses the Local Emergency Management Arrangements (November 2022) including Appendices 1, 2, 3, 4, 6, 7 and 8**

**Carried Unanimously**

Once endorsed by the LEMC, the documents above will be presented to the Council for their endorsement.

**Additional information**

DPIRD (Emily Lewis) notes that in regards to the LEMA Appendix 8 section 4.4.1:

**DPIRD's role in emergency management**

The Department of Primary Industries and Regional Development plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery.

- Provision of support to other HMAs by:

- coordinating animal welfare for other hazard emergencies including bushfires, cyclones and floods;
- contributing to the Controlling Agency's impact statement in relation to impacts to primary industries (where an impact statement is required)
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements

WA and providing advice to primary producers in relation to this funding.

As per State Support Plan for Animal Welfare in Emergencies:

- The owner or carer of an animal is responsible for the welfare of that animal and should include planning for its welfare in preparedness for, response to and recovery from an emergency.
- As prescribed in section 5.9.7 of the State Emergency Management Policy, DPIRD has the role and responsibility for coordinating animal welfare services in emergencies.
- In an emergency, when the capability of the owner or carer and any local arrangements are no longer sufficient or effective then:

- DPIRD is responsible for coordinating the provision of animal welfare services to support the owner or carer or local arrangements for the animal categories of livestock, horses and companion animals.

The Department of Biodiversity Conservations and Attractions (DBCA) is responsible for coordinating the provision of animal welfare services to animals in Perth Zoo and advising the owner or carer of wildlife and wildlife parks. Prior to being taken into care or under control or supervision, there is no owner or carer for wildlife.

**Note: section 4.4.1 of the Animal Welfare Plan has been amended to better reflect DPIRD's role in emergency management as follows:**

#### **4.4.1 Department of Primary Industries and Regional Development (DPIRD)**

Under State Emergency Management Arrangements, DPIRD (Agriculture and Food) is the Hazard Management Agency for Animal and Plant Biosecurity and plays a role in coordinating animal welfare for other hazard emergencies including bushfires, cyclones and floods.

#### **4. 2022 Annual and Preparedness Report Capability Survey**

In accordance with Sections 33 and 40 of the *Emergency Management Act 2005*, LEMCs are required to submit an annual report on activities undertaken during the financial year. In order to meet these requirements, the DFES State Capability Team, on behalf of the State Emergency Management Committee, conducts an Annual and Preparedness Report Capability Survey.

A copy of the draft survey was sent via email to LEMC members for review and comment on Friday, 3 June 2022.

A final copy of the survey was electronically submitted to DFES on Tuesday, 14 June 2022 and will be attached to the Agenda and Minutes of this meeting.

#### **5. Incident Support Group (ISG) Activations**

There were no ISG activations since our last meeting.

#### **6. Future Meeting Times (for discussion)**

In December 2021, the LEMC resolved to reduce the number of meetings from four to two each year. At that time it was agreed that a desktop exercise would be held at each of those meetings with a focus on Storm hazard at the May meeting, and bushfire at the October meeting.

The conduct of these desktop exercises will result in the LEMC meetings taking longer than they had in the past. In our last meeting in May for example, the meeting finished at 4:50pm and would have finished later still had the presentation that was scheduled not been cancelled. Because of the later finishing time for the May meeting, some attendees had to leave early due to prior commitments.

The options for managing longer meetings in the future are:

- commence meetings at the normal time of 3:00pm, and extend the finish time by 30 minutes; or
- commence meetings at 2:30pm, and keep the finish time at 4:30pm; or
- commence meetings at 2:00pm, and finish the meetings at 4:00pm or 4:30pm.

The LEMC may also choose to keep start and finish times as they are (3:00pm to 4:30pm)

**That LEMC decided to hold future meetings from 2pm to 4pm**

#### **7. Future Meeting Dates**

Future meeting dates are as follows:

- 2 May 2023

- 31 October 2023
- 7 May 2024
- 29 October 2024

#### **ATTACHMENTS**

- A. Local Emergency Management Arrangements (LEMA) (November 2022)**
- B. LEMA Appendix 4 – Contacts, Special Needs Groups, Resources and Critical Infrastructure Directory (September 2022) (Redacted Copy)**
- C. LEMA Appendix 6 – Local Evacuation Plan (November 2022)**
- D. LEMA Appendix 7 – Local Recovery Plan (November 2022)**
- E. LEMA Appendix 8 – Animal Welfare Plan (November 2022)**
- F. 2022 Annual and Preparedness Report Capability Survey**

**Attachment 7.2          Airport Operations Coordinator****Agency:**                      City of Busselton**Officer Representing:**    Nicholas Cooper**Matters to be discussed:** Busselton Margaret River Operations and Security update

The Busselton Margaret River Airport (BRMA) has seen significant growth over the last twelve months in both flight movements and passenger growth. A combination of both the increases in FIFO, closed charter operations, the commencement of Regular Passenger Transport (RPT) and the end of boarder restrictions leading to closed charter tourist operations.

This has also led to a significant increase in vehicle traffic to and from BMRA. In addition to the growth there has been changes around traffic management near the terminal area.

There also will be additional transportable buildings placed near the departures terminal to facilitate growth in ground handling staff required areas. There will also be a temporary expansion to the departures hall to provide space within the sterile area.

Aircraft Movements

The total number of scheduled services operating from the BMRA as of the end of September 2022 are 33 movements per week, with 30 Fly in Fly out (FIFO) closed charter and 3 RPT services. This has increased from a total of 15 flights FIFO closed charter flights movements from the same period 2021.

The total number of aircraft landings over 5,700+ MTOW has increased to 130 landings to the end of September 2022 compared to 95 landings in September 2021. This aircraft category is representative of passenger aircraft and excludes the light General Aviation category

A change in aircraft type switch to Airbus A320 replacing most Fokker 100 operations has prompted a review and rectification plan to maximise use of the central apron area. The new configuration of the main apron will provide (1) Fokker 100 bay and (3) A320 Neo/ 737 compatible bays to eliminate the current restraints on parking.

Passenger Numbers

Passenger numbers have increased to a total of 69,120 passengers through the BMRA in 2021/22 compared to 40,602 in 2020/21, representing an increase of over 70%. The projected passenger number for 2022/23 are estimated to be greater than 95,000.

Security

Security screening under the Aviation Transport Security Act and regulations is performed for all RPT departing passengers. Since the commencement of RPT services in April 2022 there has been 12,470 persons through the screening point at BMRA with total operating screening point hours of 239.9.

During this time 232 items were surrendered, largely consisting of scissors, aerosols and lighter.

A system tests was conducted by home affairs in September and no other none compliances were noted for the reporting period.

### Emergency Exercise

In accordance with the BMRA Aerodrome Manual and CASA MOS Part 139, a desk top emergency exercise will be held later this calendar year, subject to availability of key emergency agency representatives. The exercise will focus on testing the AEP around the setup of an IMT around a large scale protracted incident at the Airport. A familiarisation visit will also be held at the same time for emergency services to ensure that their staff / teams are familiar with the layout and emergency access points for the aerodrome.

**Attachment 7.3          Climate Resilience Program Manager**

**Agency:** Department of Primary Industries and Regional Development

**Officer Representing:** Emily Lewis

**Matters to be discussed: N/A**

**1. Declared incidents – DPIRD is managing:**

- Seven (7) plant pest/disease level 1 & 2 Incidents
- Nil animal pest/disease incidents

Plant pest / disease incidents include Polyphagous shot-hole borer in the Perth metropolitan area. Polyphagous shot-hole borer (PSHB) (*Euwallacea fornicatus*) is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches. The Department of Primary Industries and Regional Development is responding to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

Link to information about [Polyphagous shot-hole borer](#)

Varroa Mite – DPIRD has been providing support to the NSW Department of Primary Industries which is managing an incursion of Varroa Mite in NSW. Varroa mites (*Varroa jacobsoni* and *V. destructor*) are the most serious pest of honey bees worldwide.

Link to information about [Varroa Mite](#) (nsw.gov.au)

**2. State alerts and investigations**

DPIRD is currently investigating a further two (2) pests and diseases.

**3. National alerts & investigations**

DPIRD and other state jurisdictions continue to monitor reported outbreaks of:

- African Swine Fever – FAO situation update in Asia and Pacific dated 15 September 2022 advised ASF reported countries since August 2018: China, Mongolia, Vietnam, Cambodia, Democratic People’s Republic of Korea, Lao People’s Democratic Republic, Myanmar, The Philippines, Republic of Korea, Timor-Leste, Indonesia, Papua New Guinea, India, Malaysia, Bhutan, Thailand, Nepal.

Link to information about African Swine Fever: <https://www.fao.org/animal-health/situation-updates/asf-in-asia-pacific/en>

- Lumpy Skin Disease – Vietnam, Thailand, Malaysia and Indonesia
- Foot and Mouth Disease – Indonesia

NB: There are, currently, no known incidences of these diseases in Australia. Information regarding Foot and Mouth Disease prevention is available on the WA government website:

[Foot-and-mouth disease advice for Western Australians](http://www.wa.gov.au) (www.wa.gov.au)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness](#) | Agriculture and Food

#### **4. Severe Tropical Cyclone Seroja (Recovery)**

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA (DRFAWA) assistance to primary producers impacted by TC Seroja.

#### **5. COVID 19**

DPIRD:

- continues to monitor information from the Department of Health
- communicates to staff regarding the management of COVID in the workplace

#### **6. Southwest Land Division Fires:**

- DPIRD District Recovery Coordinator, Rob Cossart, is working in to support communities recovering from the bushfires which occurred in early February 2022.
- Affected local governments: Corrigin, Narrogin, Bridgetown and Denmark

#### **DPIRD's role in emergency management**

The Department of Primary Industries and Regional Development plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery.
- Provision of support to other HMAs by:
  - coordinating animal welfare for other hazard emergencies including bushfires, cyclones and floods;
  - contributing to the Controlling Agency's impact statement in relation to impacts to primary industries (where an impact statement is required)
  - managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding.

**Attachment 7.4      Acting District Emergency Services****Agency:**                      Department of Communities**Officer Representing:**      Renee Flaxman**Matters to be discussed:**

- Since early August the Department of Communities has delivered 8 Evacuation Centre Training Workshops to staff and stakeholders in preparation for the high threat season. Communities will continue to offer and encourage sessions in the coming months.
- The new dedicated Emergency Services DESO vehicle has been received and fitted out with all equipment needed to accommodate 20 people in an evacuation centre, including Registration Forms, LEWPs, bedding (including stretchers, air mattresses and linen), toiletries, catering supplies, chargers and more. The current trailer equipment has been restocked and updated, ready for the season.
- Department of Communities staff from the State Welfare Incident Coordination Centre (SWICC) and the All-Hazards Unit will be attending a three-day conference at the end of October. Topics will include numerous projects, lessons learned during the peak of the COVID Pandemic and Communities role throughout, as well as lessons learned during last seasons' activations to better prepare for and enhance the delivery of welfare and emergency services during and after an emergency event.
- The Interim State Emergency Welfare Plan was recently reviewed and upon completion of the findings, changes are likely to be implemented within the Local Emergency Welfare Plan (LEWP) templates.
- LEWP appendices and contact details have been updated in all LEWP's and are ready for tabling. LEMC members are encouraged to review information related to their own agencies and notify DESO if further changes need to be made.

**Attachment 7.5          District Officer Capes, Lower South West****Agency:**                      Department of Fire & Emergency Services**Officer Representing:**    Peter Thomas**Matters to be discussed:****DFES WAFES Conference**

The 11th annual WA Fire and Emergency Services (WAFES) Conference will be held on Friday 9 and Saturday 10 September 2022 at Crown Perth. The WAFES Awards gala dinner will again round out the program on Saturday evening.

The conference provides an opportunity for volunteers and staff from across the State to come together to network and share ideas. A program of engaging content and experiences including tours, workshops, panel discussions and presentations will enhance the knowledge and skills of all who attend.

- **Training**

Regional training has been very busy catching up on courses missed during Covid.

DFES staff will be conducting a Bush Fire scenario at Nannup, testing the Nannup SES building as an ICC and allowing staff to brush up on skills prior to the summer season

Fire and Rescue volunteers have been focusing on techniques and training to upskill firefighters on dealing with fires in high rises.

- **New Vasse Office**

DFES have acquired a new office in the Vasse light industrial area, 8a Commerce Road. The office has space for staff to work out of and allows for storage of DFES trailers and equipment.

- **Zone Response**

The Zone responses for the Capes and Blackwood areas are set to come online as of the 1st of December.

- **LAT/Aircraft**

The Large Air Tanker will be online from the 1st of December at the Busselton Airport with the Rotary Aircraft starting from the 15th of December.

**Attachment 7.6 District Emergency Management Advisor, South West**

**Agency:** Department of Fire and Emergency Services

**Officer Representing:** Vik Cheema

**Matters to be discussed:****SEMC Strategic Plan (Attached)**

The SEMC endorsed an updated SEMC Strategic Plan. This plan builds on the previous plan, however is inclusive of climate change and has tweaked wording around “Capable Community”. This plan will inform the DEMC/LEMC Review and Subcommittee Review.

**State Hazard Plans**

The following SHPs and Support Plans were approved:

- SHP Heatwave
- SHP Severe Weather (Interim Plan extended until March 2023)
- SSP Emergency Welfare (Interim Plan extended until August 2023)

**2022 Emergency Preparedness Report**

This should be presented to the December SEMC meeting for endorsement

**SEMC Website**

The SEMC website has transferred to wa.gov due to the expiry of the domain and the whole of government directive to transition.

- Some content is still migrating, especially the risk based content. We are pushing for this material to be finalised.
- A ‘log in’ section is not supported by wa.gov. Policy material such as forms is available by emailing Matt Verney or Carla Patterson at the policy team. Response

Subcommittee will consider access to forms at the next Subcommittee.

**District – South West**

**SW DEMC:** Next meeting held on 11 October 2022. Key items discussed:

- Seasonal forecast presentation – Bureau of Meteorology
- Australian Fire Danger Rating System presentation – DFES
- Burns Options Presentation – DBCA (copy attached)
- National Emergency Management Agency – Introduction
- SW EM report – Total 12 x LEMA, 5 x compliant, 4 x draft, 3 x overdue
- Shire of Capel LEMA noted at the DEMC meeting

## Local

- Copy of the Local Emergency Management Arrangement – Status is attached to this report. Please check the due date for the five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process.

## Attachments

A: State Emergency Management Committee

Ready
Draft
Nearing review
Overdue



## South West

District Emergency Management Committee  
Local EM report as at 11 October 2022

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	1 (Capel)	40% Current		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	Draft LEMA distributed to the LEMC for consultation/feedback	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	AWARE funding allocated, project to be initiated	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Draft LEMA distributed to the LEMC for consultation/feedback	8/12/2017	63/2017	8/12/2022
Shire of Capel	Capel	LEMA tabled at the SW DEMC for noting	2/08/2016	40/2016	2/08/2021
Shire of Collie	Collie	AWARE funding - Draft LEMA currently with LGA	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Current	11/03/2022	TBA	11/03/2027
Shire of Donnybrook-Balingup	Donnybrook-Balingup	AWARE funding allocated, project to be initiated	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	6/03/2020	08/2020	6/03/2025
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

**Attachment 7.7**                      **Blackwood District Fire Coordinator****Agency:**                              Department of Biodiversity Conservation and Attractions**Officer Representing:**              Ed Hatherley**Matters to be discussed:**

DBCA continues to manage COVID-19 cases using the latest [DoH guidance](#) and our internal process for [managing a confirmed case in the workplace](#).

Minimal COVID cases ATM

*Fire & Operations*

- Spring burning program has commenced.
- Fire Fitness, Annual testing, Mandatory Pre-season training completed in September 2022.
- Seasonal recruitment and training has been completed.
  - 4 new in Busselton
  - 4 new in Margaret River
  - 1 new in Nannup
  - 10 returning experienced seasonals to complement existing permanent (22) workforce.
- Seasonal preparations commenced for Summer 2022/2023 period.
- VRM program completed for District recreation sites.

**Attachment 7.8                      Senior Emergency Management Specialist****Agency:**                                  Western Power**Officer Representing:**                  Brent Stein**Matters to be discussed:**

- Western Power are finalising our summer readiness and preparation for bushfire season.
- Western Power are working diligently in preparation for the possibility of any FMD outbreaks in conjunction with DPIRD and the Essential Services Network Operators Reference Group (ESNORG).

**Attachment 7.9****Officer in Charge**

**Agency:** Dunsborough Police, WAPOL

**Officer Representing:** Robbie Fay

**Matters to be discussed:**

- Leavers preparations underway for 2022- all planning is on track.
- Some minor scrub fires between 16-17 October in Willyabrup – will liaise with Arson squad to get some media information out to educate the public regarding the dangers of lighting fires, and the prosecution aspect of being caught.
- Evacuation with Eagle Bay for the Meelup fire in January- perhaps a better system to record persons details who evacuate so there is an account for persons within the community. Police did capture all vehicle registrations on camera, and all residents of Bunker Bay Resort provided details to police.
- Police involvement in the bush fire exercise: