Public Open Spaces - Frequently Asked Questions

Can others use the space that I have booked?
Yes. A booking entitles you to use the space; however it does not give you exclusive use of the area. Members of the public are entitled to access and use Public Open spaces at all times. Hirers must not request members of the public to move to another location.

What should I do with waste?
Hirers are responsible for the disposal of recyclable and non-recyclable rubbish into the bins provided at the Public Open Space. If no bins are available, all rubbish must be removed from the site at the conclusion of the booking.

Can I host a fundraising sausage sizzle?
Yes. Anyone wishing to provide food for sale on a one-off occasion for fundraising purposes must ensure they comply with the Information Sheet - Food for Sale at Fundraisers to ensure food is safe for public consumption.

If you have any questions or wish to conduct regular sausage sizzles, cake stalls or similar activities, please contact the City's Health Department on 9781 0471.

Can I have a Bouncy Castle?
The City may grant permission for a bouncy castle to be erected in certain locations, provided the following requirements are met:

- Public access is not blocked or restricted
- The bouncy castle is securely installed in accordance with engineering specifications
- The operator can provide a copy of their Public Liability Insurance
- A site map showing the proposed location is submitted to and approved by the City
- Any line marking required to identify underground services will be at the hirer's expense.

Can I set up a gazebo or temporary structure?
Temporary structures, including gazebos, windbreaks, umbrellas or similar structures permitted to be used and should be secured with weights where possible. Any temporary structure with a floor area greater than 15m^2 requires formal approval from the City before installation.

How do I access power?
If power is available at the area you have hired, you may request access by submitting a written request at least 14 days prior to the booking date.

Can I serve alcohol at my gathering?
No. Alcohol is not allowed in Public Open Spaces. For wedding ceremony bookings, a one-hour toast may be permitted within the approved booking period. Approval must be obtained from the City prior to the ceremony.

Can I host my Wedding Ceremony on Public Open Space?
Yes. Wedding ceremony bookings are available for a maximum two-hour period, allowing for set up and pack down, ceremony and photos. Only the use of home compostable confetti is permitted. Wedding receptions are not permitted on Public Open Spaces.

BOOK NOW Phone (08) 9781 0383 or Email bookings@busselton.wa.gov.au