



2 Southern Drive, Busselton WA 6280
All Correspondence to: The Chief Executive Officer, Locked Bag 1, Busselton WA 6280
 Ph: (08) 9781 0444 – Fax: (08) 9752 4958
 Email: city@busselton.wa.gov.au - Web: www.busselton.wa.gov.au

CAT TRAP - APPLICATION & DEPOSIT FORM

Name:			
Residential Address:			
Postal Address:			
Email Address:			
Contact Number:	Home or Mobile:		Work:

Once a cat is trapped, I acknowledge that I am legally required to immediately contact the City of Busselton **Ranger and Emergency Services on (08) 9781 0444** to arrange for it to be collected by a Ranger. Unlawful disposal of a trapped cat may result in prosecution under the *Animal Welfare Act 2002*.

I also acknowledge that a **bond payment of \$100.00** is payable for the use of the cat trap.
 Note - The bond may be refunded to your credit/debit card providing payment was paid via the same card initial payment was made on.

Failure to return the trap or if trap is damaged your bond may be retained by the City of Busselton.

Anticipated usage term: 1 Week or 2 Weeks (please circle)

Application Date: ____/____/____ **Date of Expected Return:** ____/____/____

Applicant's Signature: _____

TRAPPING GUIDELINES

- The trap is only to be set between Sunday evening and Friday morning during weekdays to prevent the cats from being in the cage for extended periods as Rangers cannot collect animals on weekends, including public holidays.
- Bait should be placed into the rear of the trap, beyond the pressure plate.
- If the trap is occupied with a cat when checked, please leave it closed and immediately contact the City of Busselton Ranger and Emergency Services on (08) 9781 0444.
- The cat trap must be checked frequently. If a cat is trapped, it must be protected from the weather and other animals. It is suggested that a trapped cat is covered with a towel or similar and provided with water.
- If the trap is occupied with a native animal other than a cat, please ring Department of Biodiversity Conservations and Attractions (DBCA) on (08) 9752 5555 as soon as possible.
- The trap will be used in the prescribed manner to ensure laws are complied with and there is minimal risk of injury to trapped animals.
- The trap is to be placed on private property with the owner's or occupant's permission. City owned traps are not to be placed on public land.

BOND INFORMATION

BOND / MONEY RECEIVED (office use only)

Signed: _____ Initials: _____ Date: ____/____/____

Cat Dog Trap No: _____ Bond ID: _____

Receipt Number: _____ Last 4 digits of credit card (if applicable): _____

RETURN OF TRAP

BOND / DEPOSIT REFUND AUTHORISATION: (office use only)

Authorised by: Ranger / Administration Officer (please circle)

Cat Trap returned clean & working: Yes No (please circle)

Signed: _____ Initials: _____ Date: ____/____/____

Refunded to (Name & Address): _____

Please refund the amount of: \$

BOND / DEPOSIT REFUND REQUEST DETAILS: (office use only)

Bond / Fee Refund Journal ID: _____

Signed: _____ Initials: _____ Date: ____/____/____

Comments: _____

BOND REFUND OPTIONS

CREDIT CARD REFUND: Same Day (office use only)

Processed by: _____ Date: ____/____/____

Receipt number: _____ Time: _____

CHEQUE REFUND: 21 Days (office use only)

Cheque Number: _____ Date: ____/____/____

EFT RREFUND: 21 Days (office use only)

Account Name: _____ BSB: _____ A/C No: _____

Name: _____ Branch: _____

Applicant Signature: _____ Date: _____