CapeROC

Capes Region Organisation of Councils

AGENDA

19th August, 2020 at 10am

Meeting will be held in Margaret River

AGENDA FOR THE CAPES REGION ORGANISATION OF COUNCILS MEETING

TO BE HELD ON 19th AUGUST, 2020 AT 10AM AT THE SHIRE OF AUGUSTA MARGARET RIVER

TABLE OF CONTENTS

ITEM NO.	SUBJECT	PAGE NO.
1.	ATTENDANCE AND APOLOGIES	3
2.	CONFIRMATION OF MINUTES	3
	2.1 Minutes of the meeting of CapeROC 20th May, 2020	3
3.	PRESENTATIONS/GUESTS	3
4.	BUSINESS ARISING FROM PREVIOUS MEETINGS	4
5.	GENERAL UPDATES	4
	5.1 CapeROC Budget Update	4
6.	REPORTS	5
7.	GENERAL DISCUSSION ITEMS	5
	7.1 Strategic Projects	5
	7.2 Unbeaten Track	6
	7.3 Wadandi Track	7
	7.4 CEO Updates	8
8.	INCLUSION OF THE SHIRE OF NANNAP AT CAPREROC MEETINGS	8
9.	CANAL ROCKS JETTY REPLACEMENT	8
10.	FUTURE DISCUSSION ITEMS FOR NOTING	8
11.	NEXT MEETING	8
12.	CLOSURE	8

1. ATTENDANCE AND APOLOGIES

ATTENDANCE

Chairperson:	Cr. Ian Earl	Shire President, Shire of Augusta Margaret River
Members:	Cr. Kylie Kennaugh	Shire of Augusta Margaret River
	Cr. Paula Cristoffanini	Shire of Augusta Margaret River
	Cr. Grant Henley	Mayor, City of Busselton
	Cr. Kelly Hick	Deputy Mayor, City of Busselton
	Cr. Kate Cox	City of Busselton
	Ms. Stephanie Addison-Brown	CEO, Shire of Augusta Margaret River
	Mr. Mike Archer	CEO, City of Busselton
Secretariat	Ms. Clare Tansley	CEO EA, Shire of Augusta Margaret River
Officers: (as required)	Mr. James Shepherd	Director, Corporate and Community Services, Shire of Augusta Margaret River
	Mr. Nick Logan	Director, Sustainable Development and Infrastructure, Shire of Augusta Margaret River
	Ms. Cristina Smith	Marketing and Events Officer, Shire of Augusta Margaret River
	Ms. Julie Rawlings	Strategic Projects/Grants Officer, City of Busselton
	Ms. Naomi Searle	Director, Community and Commercial Services
Guests:	Tony Brown	WA Local Government Association (WALGA)

APOLOGIES

Mr. David Nicholson	Manager, Asset Services, Shire of Augusta Margaret River

2. CONFIRMATION OF MINUTES

2.1 Minutes of the meeting of CapeROC 20th May, 2020

CapeROC Minutes 20 May 2020.pdf

RECOMMENDATION: That the minutes of the meeting of the Capes Region Organisation of Councils held 20th May, 2020 be confirmed as a true and correct record.

3. PRESENTATIONS/GUESTS

Tony Brown from WALGA has been invited to present.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

Item	Responsible Officers	Progress
Nil.		

5. GENERAL UPDATES

5.1 CapeROC Budget Update

RESPONSIBLE OFFICER	Julie Rawlings, Strategic Projects/Grants Officer (CoB) Clare Tansley, Executive Assistant (SAMR)
ATTACHMENTS:	Nil.

IN BRIEF

In 2020/21, the Shire of Augusta Margaret River and the City of Busselton have allocated up to $40,000 each ($80,000 in total) towards CapeROC approved regional initiatives. This table itemises budget commitments for 2020/21.

Table 1.

PROPOSED 2020/21 CapeROC Projects	In principle Allocation $80,000	Expenditure (AMR) $40,000	Expenditure (BSN) $40,000	Comments
My Community Directory	23,399.80	0	0	2019/20 $20,406.50 Paid Invoice is due for payment 4 September 2020. Invoice INV-0687.pdf
Our Unbeaten Track Project	20,000.00	0	0	Invoice received 9/7/20 and will be paid when project scope is completed.
Total Allocated	**43,399.80**	0	0	
Total Unallocated	**36,600.20**	0	0	

RECOMMENDATION

That CapeROC notes budget commitments for 2020/21.

CAPEROC DECISION:

Moved_____ Seconded_____

6. REPORTS

Nil

7. GENERAL DISCUSSION ITEMS

7.1 Strategic Projects

BACKGROUND

CapeROC's future strategic focus was discussed at its February meeting and deferred at the May meeting. It was agreed that a workshop to discuss project opportunities for 2020/21 be undertaken at the CapeROC meeting in August 2020.

It was suggested that strategic projects that benefit both communities and enable funding to be secured should have a greater focus for CapeROC. Higher level discussion on identified issues is needed and priorities determined to enable officers to action these. Once priorities have been determined officers will bring a report back for each priority at the CapeROC meeting in November 2020.

Councillors from both Councils made suggestions for priority matters which were subsequently discussed by CEOs who together compiled the following list for consideration. CapeROC members are being asked to discuss and prioritise the following list: -

Project/Initiative	Comments	Priority
Unbeaten Tracks	Already committed funds for 2020/21	
Community Directory	Already committed funds for 2020/21	
Tourism Signage	Previous priority project for CapeROC and is ongoing. CoB is the leading LG.	
MRBTA funding	Inconsistency in MRBTA funding from each Council has been noted. Proposal to negotiate a 3-way agreement between CoB/AMR/MRBTA with regard to a future funding model. CoB also want to recommend a change of name from MRBTA to BMRTA. Note: - MRBTA are undergoing a review process which would feed into these discussions.	
Climate response (mitigation and adaptation)	Concerns raised by both Councils re: - - Bushfires - Coastal erosion - Water for agriculture - Renewable energy/technologies - Transport - Sustainability - Emissions reduction Consider projects, possible funding, lobbying etc. Issue also raised with advice regarding non-continuation of Bushfire Mitigation Planning Officer for the region. DFES Response to AMR 0234131 regarc	

Joint Advocacy for Social Housing	Issues with lack of social housing, homelessness and the lack of available rental properties across the Capes Region. Impact of COVID-19 will increase risks and need. Lobbying required to raise awareness of these issues and to request needs in the Capes Region are addressed.	
Wadandi Track	Previous priority project for CapeROC and is ongoing program for both Councils.	
Lobbying opportunity	Consideration could be given to a joint lobbying strategy for issues affecting the Capes Region in the lead up to the State election. A South West Election Prospectus is also being prepared by the South West WALGA Zone (to be voted on at the next Zone meeting on 28 August 2020.	

RECOMMENDATION

That CapeROC:

That CapeROC prioritises the following matters for the 2020/21 year and allocates a lead officer from each Council to co-ordinate related activities and reporting to CapeROC for each identified project.

Strategic Focus Project 2020/21	**Responsible Officer(s)**		Funding Allocation if required
	CoB	**SAMR**	

CAPEROC DECISION:

Moved_____ Seconded_____

7.2 Unbeaten Track

Unbeaten Tracks Scope 12082020.pdf

CapeROC has committed $10K this year from each Council (total $20K from CapeROC) to the Unbeaten Tracks project. An update from MRBTA has been requested. A draft project scope has been prepared and circulated to project stakeholders. Final scope is attached.

MRBTA advises that the funds to support the development of a business case are being or already have been contributed by institutional and corporate stakeholder members of the Unbeaten Tracks initiative (see confidential attachment).

Next Steps: -

1. The advertising and engagement of the consultant and the subsequent administration of the contract will be carried out by MRBTA on behalf of the Unbeaten Tracks initiative
2. The consultant will be managed by Stuart Hicks on behalf of the Unbeaten Tracks initiative members and MRBTA.

3. The process of assessing the tendering consultants will be undertaken by a selection committee of Unbeaten Tracks and will include any Unbeaten Tracks initiative member whose organisation is a contributor to the funding for the consultant and who wishes to participate. The selection committee will make a recommendation to all members of Unbeaten Tracks initiative before an appointment is made.

The scope specifies that consultations will be carried out both severally and collectively with members of the Unbeaten Tracks initiative as well as the broader community.

Pip Close has been recently appointed as a part time employee of MRBTA and we be assisting with the administration of the project.

RECOMMENDATION

That CapeROC notes the Unbeaten Tracks scope.

CAPEROC DECISION:

Moved_____ Seconded_____

7.3 Wadandi Track

Wadandi Track 2021 Map 1.pdf

The City of Busselton has provided the attached map/plans of the sections of the Wadandi track they intend on completing this year.

The $50,000 allocation in the Shire of Augusta Margaret River 2020/21 budget for the Wadandi Track will be utilised to upgrade the section between Forest Grove Road and Sebbes Road in Forest Grove. This will complete works commenced on this section in 2018/19.

The Shire is also proposing to undertake major maintenance works on the section of trail between Margaret River and Cowaramup. This section of trail is wet and boggy and re-sheeting and drainage improvements will be carried out.

The Shire has also recently received reports on the condition of four timber bridges between Margaret River and Cowaramup. Works will commence on restoring one or more of these bridges, as funding permits.

RECOMMENDATION

That CapeROC notes the Wadandi Track plans from each Council in 2020/21.

CAPEROC DECISION:

Moved_____ Seconded_____

7.4 CEO Updates

1. Update from City of Busselton CEO

2. Update from Shire of Augusta Margaret River CEO

8. INCLUSION OF THE SHIRE OF NANNAP AT CAPREROC MEETINGS

It has been suggested that there would be value inviting the Shire of Nannup to attend CapeROC meetings when there are agenda items which would affect or involve them. They may attend either as observers or participants at the request of CapeROC members.

RECOMMENDATION

Invite the Shire of Nannup to attend the next CapeROC meeting in November 2020 to initiate a relationship.

CAPEROC DECISION:

Moved_____ Seconded_____

9. CANAL ROCKS JETTY REPLACEMENT

It was noted that the Canal Rocks Jetty was washed away in the storm and that the State Government recently provided funding to replace it (Media link).

RECOMMENDATION

CapeROC writes to the State Government to express thanks for the funding.

CAPEROC DECISION:

Moved_____ Seconded_____

10. FUTURE DISCUSSION ITEMS FOR NOTING

1. South West Events Strategy presentation - Catrin Allsop, CEO Australia's South West
2. Wine Association presentation – Amanda Whiteland, CEO Margaret River Wine
3. Ecotourism accreditation – Saul Cresswell, Sustainable Economy Officer, Shire of Augusta Margaret River

11. NEXT MEETING

Wednesday 18th November, 2020 - Shire of Augusta Margaret River
9.30 -10am - Morning tea and networking
10am -12.30pm - Meeting

12. CLOSURE