



Finance Committee Agenda

18 October 2018

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 18 OCTOBER 2018

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Committee Room, Administration Building, Southern Drive, Busselton on Thursday, 18 October 2018, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.

DISCLAIMER

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

12 October 2018

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 18 OCTOBER 2018

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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Councillor Paul Carter has submitted notice that he will be stepping down as Presiding Member of the Finance Committee.

Re-election of a Presiding Member

Re-election of a Deputy Presiding Member

2. ATTENDANCE

Apologies

3. PUBLIC QUESTION TIME

4. DISCLOSURE OF INTERESTS

5. CONFIRMATION OF MINUTES







5.1 Minutes of the Finance Committee Meeting held 20 September 2018

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 20 September 2018 be confirmed as a true and correct record.

6. REPORTS

6.1 ASSET MANAGEMENT REPORT

SUBJECT INDEX:	Assets
STRATEGIC OBJECTIVE:	Assets are well maintained and responsibly managed.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Asset Management
REPORTING OFFICER:	Asset Coordinator - Daniel Hall
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Reserve Funding Overview ↓ 
	Attachment B Example increase in Annual Building Replacement Value ↓ 
	Attachment C Annual Percentage of Attachment C Replacement Value Allocated to Reserves by Hierarchy ↓ 
	Attachment D Allocation of Annual Renewal Funding ↓ 
	Attachment E Overall Ten Year Building Allocation funds to Specific Reserves ↓ 
	Attachment F Overall Ten Year Building Allocation funds to Specific Reserves ↓ 

PRÉCIS

The purpose of this report is to provide the Finance Committee with asset management information relevant to the financial management of the City of Busselton. It outlines various activities and how they may or may not impact the financial management of the City. It is not intended as an exhaustive list of all of the asset management undertakings for the period, but is rather a targeted report detailing issues relevant to the Finance Committee.

Asset Management Report

Building Funding Plan - Overview

The recent and planned growth of the buildings portfolio has created the need for a more flexible approach to allocation of annual renewal funding for buildings. This funding has historically been allocated through the Capital budget as a standard amount each year with incremental increases for inflation. This annual amount must be spent within the allocated year and underspent funds are not able to be added to the following year's budget. This provides certainty for the annual amount available, however has limitations in situations where the value of the critical projects may be less than the budget allocation for that year, creating the need to 'fill the budget' with projects that may not be absolutely necessary.

In this current structure, the predetermined annual budget drives the allocation of renewal projects.

The Progression of the City's Buildings Asset Management Plan has highlighted the need for the annual budget process to be more flexible in terms of the amount to be allocated each financial year. The allocated amount needs to be driven by the current prioritised projects for buildings rather the pre-determined budget allocation driving the amount of projects to be delivered.

In order for the required projects to drive the annual budget, a structure has been put in place to allow for variations within the annual budget allocation from year to year. Reserve accounts have been established in which to allocate funds and draw upon when they are required.

Funds in a Reserve Account are not tied to being spent in any particular financial year which provides the required flexibility to the Building Renewal funding.

The funds can remain in the account until such time as works are scheduled through the various avenues as outlined in section two of the methodology.

This represents a major change in how the City approaches building renewal funding and for this reason, detailed modelling has been undertaken to determine how funds will be apportioned and how the change will be managed in the long term.

An overview of the funding plan outcomes is provided in Attachment A. It shows the funds to be allocated to Reserves for the purpose of funding renewal of buildings. How this has been determined is detailed within the methodology section.

Building Funding Plan – Methodology for How the Funds Are Allocated

The methodology for determining the annual amount to be allocated to the reserves is based on the following criteria;

1. Building replacement cost;
2. Annual Inflation of building replacement cost;
3. Apportion of funds based on building SLH; and
4. Building Asset Management Reserves.

Building Replacement Costs

The replacement costs are based on the Rawlinson's Australian Construction Handbook, 2016. The handbook provides the average cost range for a wide selection of typical buildings. CPI has also been added to the values to ensure they are relevant for 2018. Table 1 provides an example of the current replacement value for Alan Street Ablutions in preparation for annual inflation.

Table 1 Example Building Replacement Cost

Description	Current Replacement Value
Alan St Ablutions	\$74,880

Annual Inflation of Building Replacement Cost

The inflation applied to the annual replacement cost of buildings is determined by the Non-Residential Building Construction Index, provided by the Australian Bureau of Statistics [ABS]. Advice received from the Western Australian Local Government Association [WALGA] suggests that the index will increase by two percent in both 2018-19 and 2019-20. This has then been applied across the ten years for the purpose of this exercise. It will however, be subject to ongoing review and update. Attachment B provides an example of how the current replacement cost is increased per annum in accordance with the index.

Once the building values have been established, the next step in the process is to apply the amount to be allocated for renewal per annum. This is done by applying an annual percentage to the building value for that year i.e. the building values shown in attachment B. The annual percentages to be applied are based on the criticality and importance of the building (Service Level Hierarchy) and are shown in Attachment C.

The intention of the funding plan is to maintain these buildings at the required standard until such time as they require replacement, refurbishment or significant upgrade. It is anticipated that the reserve will have a balance of funds at this point to contribute towards these works, however is not intended to fund the major upgrade, expansion or new works.

As outlined in Table X below, buildings receiving four percent in 2028/29 are SLH 1, indicating that they are high use buildings that are critical the ongoing operations and service provision of the City. They would therefore be required to be maintained at higher standard and be required to be replaced sooner to cater for the evolving requirements of the community.

Buildings receiving two and a half percent in 2028/29 are less critical, lower use or leased buildings with reduced City management obligation and would generally not require replacement, refurbishment or significant upgrade until after a forty year period.

Buildings with no annual allocation are buildings with little or no use or are leased and the City has no obligation to maintain them. At the end of their useful lives, these buildings will generally be decommissioned, demolished, subject to third party renewal responsibility or grant funding application. An annual allocation has been apportioned (\$100,000 plus CPI) within the funding plan to allow for City contributions to grant funding as required.

Once the annual replacement value and apportioning percentage have been determined, the next step in the process is to allocate an annual renewal funding amount. This is achieved by multiplying the annual replacement value and the annual apportioning percentage to determine the amount to be allocated. In the example shown in Attachment D, the replacement value for each given year is multiplied by the percentage for that year. In 2018-19 the replacement value of \$74,880 is multiplied by the corresponding percentage of 1.5 to provide an annual allocation of \$1,123.

Building Asset Management Reserves

There are a total of fifteen current reserves established for the purpose of funding building renewal and another four are planned to be established as new buildings are constructed. Table X provides a breakdown of the current and planned reserves and gives a description of the buildings that are funded by the reserve.

Table 2 Current and Planned Building Renewal Reserves

Reserve Name – Current	Description of Buildings Funded
Aged Housing Residents Funded Reserve	Council owned community housing
Airport Infrastructure Renewal Reserve	All current and future buildings associated with the operation of the Busselton Margaret River Regional Airport. This reserve also funds all other infrastructure, plant furniture and equipment
Barnard Park Building Reserve	Barnard Park Sports Pavilion
Building Asset Renewal Reserve	All other buildings not funded by another reserve. This includes community use elements of fire sheds constructed by the City.
Busselton Jetty Tourist Park Reserve	All current and future buildings associated with the operation of the Busselton Jetty Tourist Park. This reserve also funds all other asset renewal requirements for the park.
Busselton Library Building Reserve	Busselton Library

Civic and Administration Building Reserve	Civic and Administration Building
Community Resource Centre Reserve	Community Resource Centre. Council is responsible for 50% of the renewal requirements for this building and other users are responsible for 50% also.
Geographe Leisure Centre Building Reserve	Geographe Leisure Centre
Jetty Maintenance Reserve	Underwater Observatory and Jetty Interpretive Centre. This reserve also funds renewal and maintenance requirements of all other elements of the Jetty Structure.
Joint Venture Housing Reserve	Community Aged Housing at Winderlup Villas and Harris Road pursuant joint venture agreements with the Department of Housing. This reserve also funds operational and administrative costs.
Naturaliste Community Centre Building Reserve	Naturaliste Community Centre
Railway House Building Reserve	Railway House. The allocations to this reserve are split between the City and other users of the building. The City contributed 50% of the requirements.
Waste and Facilities Plant Reserve	All current and future buildings associated with the operation of waste sites both within the district and regionally. This reserve also funds waste site development and rehabilitation and acquisition of waste plant and equipment and any other waste management activities that may include contaminated sites with the district.
Youth and Community Activity Building Reserve	Youth and Community Activities Building. The Surf Life Saving Club are also required to allocate funds towards future maintenance also.
Reserve Name – Future	
Yalyallup Sports Pavilion Renewal Reserve	Future Yalyallup Sport Pavilion - 2024
Dunsborough Lakes Community Pavilion Renewal Reserve	Future Dunsborough Lakes Community Pavilion - 2029
Performing Arts and Convention Centre Renewal Reserve	Future Performing Arts and Convention Centre - 2026
Vasse Sports Pavilion Renewal Reserve	Future Vasse Sports Pavilion -2026

Based on the allocated Reserve for each building, the calculated funds are to be placed in the reserve in preparation for annual renewal works as required. Attachment E provides an overview of the funds to be apportioned to the Reserves over ten years. This table provides the overall amount required, however there is further refinement required to determine the exact annual impact on the City's municipal funds. Some of these reserves have income streams other than the City's main source of funds known as 'municipal funds'. These other income streams include income from tenants and leases or income from commercial activities undertaken at the site.

The planned future reserves indicate when the City is required to allocate renewal funding, following building construction and building defects liability period of twelve months.

Building Funding Plan – Methodology for How the Funds Are Spent

The allocation of funds into the reserves is based around an anticipated distribution within pre-determined parameters; however, how the funds are actually spent requires further assessment to understand the buildings current condition, cost of components to be renewed and other factors affecting whether renewal works are required at the time. Funds from reserves are allocated through the annual budget as works are required. Renewal works are generated through the following avenues.

1. Asset Management condition assessments,
2. Facilities management identification of major maintenance items requiring a capital allocation,
3. Community and user group requests,
4. Complimentary renewal works undertaken as part of a major upgrade or expansion project;
5. Council requests and budget bids; and
6. Separate Master Planning Activities linking with the Asset Management Plan.

Asset Management Condition Assessments

Asset management condition assessments are undertaken on a regular basis, however each year in the lead up to the annual budget preparation certain buildings will receive a detailed condition inspection. These buildings are those noted as being poorer condition, high use, or reaching the end of their useful lives. These inspections are undertaken in conjunction with the facilities management team also.

In conjunction asset condition assessments, Asset Management officers also undertake assessments of performance of existing buildings. This assessment of performance considers elements such as physical condition, required and expected performance standards, current and expected future utilisation and capacity of the asset to meet requirements.

The asset management condition and performance assessments also generate a guiding plan for required building renewal works over ten and twenty years. This is required as a means of linking the anticipated works with Long Term Financial Planning.

Facilities management identification of major maintenance items requiring a capital allocation

The facilities management team carry-out maintenance works as required to City managed buildings. Through this work they gain a good understanding of renewal requirements for buildings and this information is assessed when determining the budget projects.

Community and user group requests

As regular users of the buildings, community and user groups often provide feedback on the current functionality and condition of buildings. This information is taken into account when deciding upon upcoming budget priorities.

Complimentary renewal works undertaken as part of a major upgrade or expansion project

Renewal works are sometimes undertaken in conjunction with a larger project for the same building. This provides savings in terms of contractor mobilisation and economies of scale for the amount of work being performed. This can trigger renewal works ahead of time, however provides the best benefit to the overall operations of the building or facility and the best value for money.

Council requests and budget bids

As the elected representatives of the community, the Council is able to request and debate potential renewal projects for buildings. This is provided through the annual budget process. This ensures that the community is able to have input into potential projects.

Separate Master Planning Activities linking with the Asset Management Plan

Buildings associated with larger facilities such as sports grounds, foreshores and Leisure Centres are often included within a master plan outlining the future renewal and upgrade requirements for the whole facility. These master plans are undertaken to ensure that all works undertaken with a view to the short, medium and long term requirements. Again, this can trigger renewal works ahead of schedule; however can be justified as part of the longer term planning for the facility.

The methodology for how the funds are spent highlights the sometimes complex nature of determining renewals and renewal priorities. It is an iterative process that is not governed by any single element, but rather a combination of information sources that each provide input in the determination of where the money needs to be spent. This process informs both the Annual Budget and Long Term Financial Plan for the City.

OFFICER RECOMMENDATION

That the Council note the Asset Management Report for September 2018.

Attachment A Reserve Funding Overview

	2018/19 Forecast	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast	Total
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
Amount to be Funded From Municipal	1,368,767	1,639,657	1,889,077	2,147,818	2,542,172	2,781,428	2,984,921	3,942,953	4,354,830	4,966,761	28,618,384
Amount to be Funded From Other Sources	634,550	755,114	1,140,031	1,302,341	1,469,492	1,589,570	1,713,863	1,842,492	2,001,136	2,139,323	14,587,911
Overall Total Allocated To Reserves	2,003,316	2,394,771	3,029,109	3,450,159	4,011,664	4,370,997	4,698,784	5,785,445	6,355,966	7,106,084	43,206,296

Attachment B Example increase in Annual Building Replacement Value

Building Construction Index		0	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02
		2018/19 Forecast	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast
Description	Current Replacement Value 2018-19	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Alan St Ablutions	74,880	74,880	76,378	77,905	79,463	81,053	82,674	84,327	86,014	87,734	89,489

Attachment C

Annual Percentage of Attachment C Replacement Value Allocated to Reserves by Hierarchy

Attachment C Annual Percentage of Replacement Value Allocated to Reserves by Hierarchy

[illegible]

Attachment C

Annual Percentage of Attachment C Replacement Value Allocated to Reserves by Hierarchy

[illegible]

Attachment D Allocation of Annual Renewal Funding

Annual Apportioning Percentage		1.50%	1.75%	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	
		2018/19 Forecast	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast	
	Annual Replacement Value	74,880	76,378	77,905	79,463	81,053	82,674	84,327	86,014	87,734	89,489	
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	10 Year Total
Alan St Ablutions		1,123	1,337	1,558	1,788	2,026	2,067	2,108	2,150	2,193	2,237	18,588

Attachment E Overall Ten Year Building Allocation funds to Specific Reserves

Reserve Account	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
*Airport Infrastructure Renewal Reserve	69,141	82,278	355,696	402,316	449,464	497,993	548,284	600,388	679,911	736,309	4,421,781
Building Asset Renewal Reserve	667,309	804,923	916,016	1,031,230	1,150,687	1,173,882	1,197,544	1,221,683	1,246,308	1,271,430	10,681,011
*Busselton Jetty Tourist Park Reserve	30,135	35,861	41,803	47,969	54,365	55,452	56,562	57,693	58,847	60,024	498,710
Busselton Library Building Reserve	38,400	45,696	53,268	61,126	69,276	77,727	86,489	95,571	104,981	114,729	747,262
City Administration Building Reserve	315,608	375,573	437,811	502,388	569,373	638,725	710,623	785,141	862,356	942,345	6,139,941
Community Resource Centre Reserve	72,600	86,394	100,711	115,566	130,974	146,953	163,519	180,688	198,479	216,909	1,412,793
Dunsborough Lakes Community Pavillion Reserve	0	0	0	0	0	0	0	0	0	0	0
Geographe Leisure Centre Building (GLC)	218,925	260,521	303,693	348,487	394,952	443,012	492,837	544,477	791,126	1,162,956	4,960,986

Reserve											
*Jetty Maintenance Reserve	203,063	241,644	281,688	323,237	366,336	411,029	457,363	505,386	555,147	606,696	3,951,588
Joint Venture Housing Reserve	208,650	248,294	289,439	332,132	376,416	383,944	391,623	399,455	407,445	415,593	3,452,991
Naturaliste Community Centre Building (NCC) Reserve	50,175	59,708	69,603	79,869	216,537	242,954	270,342	298,728	328,141	358,611	1,974,668
Performing Arts/Convention Centre Building Reserve	0	0	0	0	0	0	0	668,561	668,561	730,642	2,067,764
#Railway House Building Reserve	16,500	19,635	22,889	26,265	29,767	33,398	37,163	41,066	45,109	49,298	321,089
Vasse Sports Pavilion Building Reserve	450	536	624	716	812	828	845	78,860	78,878	86,138	248,686
*Waste Facilities and Plant Reserve	7,386	8,790	10,246	11,758	13,325	14,014	14,725	15,459	16,216	16,998	128,917
Yalyallup Sports Pavilion Building Reserve	0	0	0	0	0	46,693	50,938	56,286	61,829	67,570	283,316
#Youth and	36,000	42,840	49,939	57,305	64,946	72,869	81,084	89,597	98,419	107,558	700,559

Overall Ten Year Building Allocation funds to Specific Reserves

Community Activities Building Reserve											
Aged Housing Residents Funded Reserve	43,575	51,854	60,447	69,363	78,612	80,184	81,788	83,423	85,092	86,794	721,131
*Barnard Park Sports Pavilion Building Reserve	25,400	30,226	35,235	40,432	45,823	51,339	57,057	62,983	69,124	75,485	493,101
Total	2,003,316	2,394,771	3,029,109	3,450,159	4,011,664	4,370,997	4,698,784	5,785,445	6,355,966	7,106,084	43,206,296

- Apportionment of funds required within the specific reserve to funds building assets component

City of Busselton's share of building asset management responsibility (BJIC and Busselton Surf Life Saving Club)





Attachment F Municipal Only Funds to Reserves

Reserve Account	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Total
Barnard Park Sports Pavilion Building Reserve	25,400	30,226	35,235	40,432	45,823	51,339	57,057	62,983	69,124	75,485	493,101
Building Asset Renewal Reserve	667,309	804,923	916,016	1,031,230	1,150,687	1,173,882	1,197,544	1,221,683	1,246,308	1,271,430	10,681,011
Busselton Library Building Reserve	38,400	45,696	53,268	61,126	69,276	77,727	86,489	95,571	104,981	114,729	747,262
City Administration Building Reserve	315,608	375,573	437,811	502,388	569,373	638,725	710,623	785,141	862,356	942,345	6,139,941
Geographie Leisure Centre Building (GLC) Reserve	218,925	260,521	303,693	348,487	394,952	443,012	492,837	544,477	791,126	1,162,956	4,960,986
Naturaliste Community Centre Building (NCC) Reserve	50,175	59,708	69,603	79,869	216,537	242,954	270,342	298,728	328,141	358,611	1,974,668
Performing Arts/Convention Centre Building Reserve	0	0	0	0	0	0	0	668,561	668,561	730,642	2,067,764
Railway House Building Reserve	16,500	19,635	22,889	26,265	29,767	33,398	37,163	41,066	45,109	49,298	321,089
Vasse Sports Pavilion Building Reserve	450	536	624	716	812	828	845	78,860	78,878	86,138	248,686
Yalyallup Sports Pavilion Building	0	0	0	0	0	46,693	50,938	56,286	61,829	67,570	283,316

Overall Ten Year Building Allocation funds to Specific Reserves

Reserve											
Youth and Community Activities Building Reserve	36,000	42,840	49,939	57,305	64,946	72,869	81,084	89,597	98,419	107,558	700,559
	1,368,767	1,639,657	1,889,077	2,147,818	2,542,172	2,781,428	2,984,921	3,942,953	4,354,830	4,966,761	28,618,384

6.2 FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 30 SEPTEMBER 2018

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Statement of Financial Activity - Period Ending 30 September 2018  
	Attachment B Investment Report - Period Ending 30 September 2018  

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 September 2018.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 25 July 2018, the Council adopted (C1807/138) the following material variance reporting threshold for the 2018/19 financial year:

"That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2018/19 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and*
- *Reporting of variances only applies for amounts greater than \$25,000."*

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

Long-term Financial Plan Implications

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

CONSULTATION

Not applicable

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached here to:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

▪ Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 30 SEPTEMBER 2019

The Statement of Financial Activity for the period ending 30 September 2018 shows a better than expected Net Current Position "Surplus" of \$40.67M being \$6.09M higher than year to date budget (YTD budget).

The following summarises the major variances in accordance with *Council's adopted material variance reporting threshold* that collectively make up the above difference:

Description	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Amended Budget	2018/19 YTD Bud Variance	2018/19 YTD Bud Variance
	\$	\$	\$	%	\$
Expenses from Ordinary Activities	(17,719,783)	(19,457,637)	(75,222,770)	8.93%	1,737,854
Borrowings Cost Expense - Interest Expenses	(232,039)	(287,008)	(1,374,387)	19.15%	54,969
Non-Operating Grants, Subsidies and Contributions	(552,228)	4,380,103	30,347,185	-112.61%	(4,932,331)
Adjustments for Non-cash Revenue & Expenditure					
Depreciation	5,555,662	4,853,652	19,070,922		702,010
Deposit & Bonds Movements (cash backed NC)	74,433	0	0		
Capital Revenue & (Expenditure)					
Land & Buildings	(216,636)	(3,899,049)	(17,618,620)	94.44%	3,682,413
Plant & Equipment	(661,422)	(1,620,500)	(5,363,500)	59.18%	959,078
Furniture & Equipment	(91,360)	(217,873)	(883,640)	58.07%	126,513
Infrastructure	(3,780,762)	(8,772,781)	(36,804,070)	56.90%	4,992,019
Proceeds from Sale of Assets	87,490	401,850	1,045,950	-78.23%	(314,360)
Transfer to Restricted Assets	(402,581)	(136,998)	(551,000)	-193.86%	(265,583)
Transfer from Restricted Assets	3,399,616	2,392,590	14,423,922	42.09%	1,007,026
Transfer to Reserves	(6,024,886)	(3,987,556)	(19,269,123)	-51.09%	(2,037,330)

Operating Expenditure:

Expenditure from ordinary activities, excluding depreciation, is \$2.44M less than expected when compared to YTD budget with the following items meeting the material variance reporting threshold set by Council for the 2018/2019 Financial Year.

Description	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Amended Budget	2018/19 YTD Bud Variance	2018/19 YTD Bud Variance
	\$	\$	\$	%	\$
Materials & Contracts	(3,030,050)	(4,636,098)	(18,621,467)	34.64%	1,606,048
Utilities (Gas, Electricity, Water etc.)	(512,617)	(642,148)	(2,569,240)	20.17%	129,531
Depreciation on non-current assets	(5,555,662)	(4,853,652)	(19,070,922)	-14.46%	(702,010)
Insurance Expenses	(423,061)	(312,088)	(698,808)	-35.56%	(110,973)
Other Expenditure	(579,570)	(1,128,996)	(4,770,041)	48.67%	549,426
Allocations	267,645	419,311	1,723,162	36.17%	(151,666)

Materials and Contracts:

The main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD
<u>Finance and Corporate Services</u>		
10250	Information & Communication Technology Services	184,242
10251	Business Systems	49,612
10500	Legal and Compliance Services	25,637
<u>Community and Commercial Services</u>		
10591	Geographe Leisure Centre	38,739
10600	Busselton Jetty Tourist Park	50,162
10980	Other Law, Order & Public Safety	36,243
11151	Airport Operations	30,004
<u>Planning and Development Services</u>		
10830	Environmental Management Administration	26,725
10925	Preventative Services - CLAG	32,754
11170	Meelup Regional Park	38,389
<u>Engineering and Works Services</u>		
11101	Engineering Services Administration	64,405
11160	Busselton Jetty	195,907
11300	Sanitation Waste Services Administration	25,099
11301	Regional Waste Management Administration	30,000
12620	Rural-Tree Pruning	(62,775)
B1000	Administration Building- 2-16 Southern Drive	26,401
G0010	Domestic Recycling Collections	46,348
G0034	External Waste Disposal	53,459
G0042	BTS External Restoration Works	(65,964)
R0004	Bsn Foreshore Precinct (not including Skate Park)	55,843
5280	Transport - Fleet Management	111,374

Utilities:

There is an overall variance in utility charges of \$129,531 this variance is spread over 364 individual line items with an average variance of only \$364 per item.

Depreciation:

There is an overall variance in depreciation of \$702K, it should be noted that this is a non-cash item and does not impact on the City's surplus position. The variance can be attributed to the fact that Fair Valuation of infrastructure assets was completed post budget adoption and the increase in valuation was unable to be included in the 2018/2019 budget.

Insurance:

There is a YTD variance in insurance costs of \$111K, this is of a timing issue only.

Other Expenditure:

There is a YTD variance in other costs of \$549K, this is considered a timing issue only, and the main items affected are listed below:

Cost Code	Cost Code Description / GL Activity	Variance YTD
<u>Finance and Corporate Services</u>		
10000	Members of Council	56,768
10700	Public Relations	29,148
<u>Community and Commercial Services</u>		
10530	Community Services Administration	35,785
10567	Cinefest Oz	(71,249)
11156	Airport Development Operations - Marketing and Incentives	375,000
<u>Planning and Development Services</u>		
10942	Bushfire Risk Management Planning - DFES	(39,283)
<u>Engineering and Works Services</u>		
B1223	Micro Brewery - Public Ablution	30,000
G0042	BTS External Restoration Works	(38,169)

Allocations:

Allocations are running \$151k under YTD budget; these items are an internal allocation of administrative costs from the Finance and Corporate Services division.

Borrowing Costs – Interest Expenses:

Interest expenses are \$55k less than YTD budget, no new loans have been taken at this point in time.

Non-Operating Grants, Subsidies and Contributions:

Non-Operating Grants, Subsidies and Contributions are less than YTD budget by \$4.93M with the main item impacting on the above result being the timing of the receipt of "Airport Development - Project Grant" with a current negative result of -\$4.7M.

Capital Expenditure

As at 30 June 2018, there is a variance of -67.26% or -\$9.76M in total capital expenditure with YTD actual at -\$4.75M against a YTD budget of -\$14.51M. The airport development makes up for \$4.43M, Plant and Equipment Purchases, \$959K, Busselton Tennis Club – Infrastructure \$922K, Eastern Link -

Busselton Traffic Study \$698K, Council Roads Initiative projects \$649K, Main Roads projects \$498K, Sanitation Infrastructure \$461K, Parks Gardens and Reserves \$347K. These items of under expenditure also assists in explaining the above current YTD shortfall in Non-Operating Grants.

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30th September 2018 the value of the City's invested funds totalled \$80.8M, up from \$67.4M as at 31st August. The increase is due to the inflow of funding associated with the annual rates first instalment period.

During the month of September four term deposits held with two different institutions totalling \$12.0M matured. All were renewed for a further 166 days at 2.67 per cent (on average).

The inflow of rate funding culminated in the annual opening of new term deposits. A call for rates was put out to eight banks and as a result six new deposits were opened totalling \$16m. The term of these deposits are between seven and nine months, and rates are between 2.70 per cent and 2.76 per cent.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) decreased by \$2.5M with the funds being converted to fixed term deposits returning a higher interest rate.

The balance of the Airport Development ANZ cash account remained steady this month.

The RBA left official rates on hold during September and October. Future movements remain uncertain at this point, although the next movement is likely to be up but not in the immediate future.

Chief Executive Officer – Corporate Credit Card

Details of monthly (August to September) transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
25-Aug-18	\$29.00	Equinox Café	Coffee With Minister Templeman
30-Aug-18	\$230.51	Westin Perth FDS Perth	Accommodation - Mike Archer (Cancelled)
03-Sep-18	\$74.95	Map World Australia	Laminated World Map For Citizenship Ceremonies
03-Sep-18	\$531.00	LG Professionals	2018-2019 Membership Subscription
04-Sep-18	\$25.86	Hiroshima Peace Culture Foundation	Membership Fees - Two (2) Years 2017 & 2018
04-Sep-18	\$25.86	Hiroshima Peace Culture Foundation	Membership Fees - Two (2) Years 2017 & 2018
05-Sep-18	\$68.68	City Of Perth - Airport Parking	Airport Security Parking Perth

Date	Amount	Payee	Description
07-Sep-18	\$27.27	City Of Perth - Airport Parking	Airport Security Parking Perth
07-Sep-18	\$9.09	City Of Perth - Airport Parking	Airport Security Parking Perth
10-Sep-18	\$29.00	Empire Karratha	Meals
13-Sep-18	\$1,218.00	ICTC Society Inc. - Tweed Heads	Conference Payment For Cr Ross Payne

**Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

+ Allocated against CEO Hospitality Expenses Allowance

CONCLUSION

As at 30 September 2018, the City's financial performance is considered satisfactory.

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 September 2018, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

Statement of Financial Activity - Period Ending 30 September 2018

City of BusseltonStatement of Financial ActivityFor The Period Ending 30 September 2018

	2018/2019 Actual	2018/2019 Amended Budget YTD	2018/2019 Original Budget YTD	2018/2019 Amended Budget	2018/2019 Original Budget	2018/19 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	48,076,454	47,970,465	47,970,465	48,575,646	48,575,646	0.22%
Operating Grants, Subsidies and Contributions	816,460	634,863	634,863	3,747,650	3,747,650	28.60%
Fees & Charges	8,367,160	8,318,432	8,318,432	15,828,160	15,828,160	0.59%
Other Revenue	136,931	83,785	83,785	337,740	337,740	63.43%
Interest Earnings	414,036	512,443	512,443	2,283,760	2,283,760	-19.20%
	57,811,041	57,519,988	57,519,988	70,772,956	70,772,956	0.51%
Expenses from Ordinary Activities						
Employee Costs	(7,886,468)	(8,303,966)	(8,303,966)	(31,215,454)	(31,215,454)	5.03%
Materials & Contracts	(3,030,050)	(4,636,098)	(4,636,098)	(18,621,467)	(18,621,467)	34.64%
Utilities (Gas, Electricity, Water etc)	(512,617)	(642,148)	(642,148)	(2,569,240)	(2,569,240)	20.17%
Depreciation on non current assets	(5,555,662)	(4,853,652)	(4,853,652)	(19,070,922)	(19,070,922)	-14.46%
Insurance Expenses	(423,061)	(312,088)	(312,088)	(698,808)	(698,808)	-35.56%
Other Expenditure	(579,570)	(1,128,996)	(1,128,996)	(4,770,041)	(4,770,041)	48.67%
Allocations	267,645	419,311	419,311	1,723,162	1,723,162	36.17%
	(17,719,783)	(19,457,637)	(19,457,637)	(75,222,770)	(75,222,770)	8.93%
Borrowings Cost Expense						
Interest Expenses	(232,039)	(287,008)	(287,008)	(1,374,387)	(1,374,387)	19.15%
	(232,039)	(287,008)	(287,008)	(1,374,387)	(1,374,387)	19.15%
Non-Operating Grants, Subsidies and Contributions	(552,228)	4,380,103	4,380,103	30,347,185	30,347,185	-112.61%
Profit on Asset Disposals	19,099	34,616	34,616	82,137	82,137	-44.83%
Loss on Asset Disposals	(10,352)	(5,200)	(5,200)	(34,577)	(34,577)	-99.08%
	(543,481)	4,409,519	4,409,519	30,394,745	30,394,745	-112.33%
Net Result	39,315,738	42,184,862	42,184,862	24,570,544	24,570,544	-6.80%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	5,555,662	4,853,652	4,853,652	19,070,922	19,070,922	
Donated Assets	0	0	0	(8,365,000)	(8,365,000)	
(Profit)/Loss on Sale of Assets	(8,747)	(29,416)	(29,416)	(47,560)	(47,560)	
Allocations & Other Adjustments	6,659	0	0	0	0	
Deferred Pensioner Movements (Non-current)	11,374	0	0	0	0	
Recording of Employee Benefit Provisions (NC)	0	0	0	0	0	
Deposit & Bonds Movements (cash backed NC)	74,433	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(216,636)	(3,899,049)	(3,899,049)	(17,618,620)	(17,618,620)	94.44%
Plant & Equipment	(661,422)	(1,620,500)	(1,620,500)	(5,363,500)	(5,363,500)	59.18%
Furniture & Equipment	(91,360)	(217,873)	(217,873)	(883,640)	(883,640)	58.07%
Infrastructure	(3,780,762)	(8,772,781)	(8,772,781)	(36,804,070)	(36,804,070)	56.90%
Proceeds from Sale of Assets	87,490	401,850	401,850	1,045,950	1,045,950	-78.23%
Proceeds from New Loans	0	0	0	3,150,000	3,150,000	0.00%
Self Supporting Loans - Repayment of Principal	15,606	15,607	15,607	79,253	79,253	-0.01%
Total Loan Repayments - Principal	(604,344)	(604,344)	(604,344)	(3,155,395)	(3,155,395)	0.00%
Advances to Community Groups	0	0	0	(150,000)	(150,000)	0.00%
Transfer to Restricted Assets	(402,581)	(136,998)	(136,998)	(551,000)	(551,000)	-193.86%
Transfer from Restricted Assets	3,399,616	2,392,590	2,392,590	14,423,922	14,423,922	42.09%
Transfer to Reserves	(6,024,886)	(3,987,556)	(3,987,556)	(19,269,123)	(19,269,123)	-51.09%
Transfer from Reserves	483,953	483,953	483,953	26,356,026	26,356,026	0.00%
Opening Funds Surplus/ (Deficit)	3,511,291	3,511,291	3,511,291	3,511,291	3,511,291	
Net Current Position - Surplus / (Deficit)	40,671,084	34,575,288	34,575,288	0	0	

City of Busselton

Net Current Position

For The Period Ending 30 September 2018

	2018/19 Actual	2018/19 Amended Budget	2018/19 Original Budget	2017/18 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	15,524,983	1,577,000	1,577,000	4,885,287
Cash - Restricted	70,054,427	46,568,227	46,568,227	67,528,052
Sundry Debtors	955,571	2,800,000	2,800,000	3,078,872
Rates Outstanding - General	27,125,816	1,100,000	1,100,000	1,262,372
Stock on Hand	16,543	23,000	23,000	23,671
	<u>113,677,340</u>	<u>52,068,227</u>	<u>52,068,227</u>	<u>76,778,254</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	2,951,829	5,500,000	5,500,000	5,738,911
Performance Bonds	3,892,995	3,818,562	3,818,562	3,818,562
	<u>6,844,824</u>	<u>9,318,562</u>	<u>9,318,562</u>	<u>9,557,473</u>
Current Position (inclusive of Restricted Funds)	106,832,516	42,749,665	42,749,665	67,220,781
Add: Cash Backed Liabilities (Deposits & Bonds)	3,892,995	3,818,562	3,818,562	3,818,562
Less: Cash - Restricted Funds	(70,054,427)	(46,568,227)	(46,568,227)	(67,528,052)
<u>NET CURRENT ASSET POSITION</u>	<u>40,671,084</u>	<u>0</u>	<u>0</u>	<u>3,511,291</u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 September 2018

Description	2018/19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
	\$	\$	%
>> Property, Plant & Equipment			
Land			
10610 Property Services Administration	0	100,000	0.00%
10930 Fire Prevention Council	0	200,000	0.00%
10970 Parking Control	0	1,300,000	0.00%
11300 Sanitation Waste Services Administration	5,000	50,000	0.00%
	5,000	1,650,000	0.00%
Buildings			
Major Projects			
Major Project - Busselton Foreshore			
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	9,190	12,710	189.27%
B9583 Railway House	8,170	18,360	78.00%
B9600 Old Vasse Lighthouse	2,600	220,000	0.00%
	19,960	251,070	156.99%
Major Project - Administration Building			
B9010 Civic and Administration Centre Construction	10,400	95,000	-56.21%
	10,400	95,000	-56.21%
Buildings (Other)			
B9112 Ambergate Bushfire Brigade Shed	83,093	164,055	102.60%
B9300 Aged Housing Capital Improvements - Winderup	13,533	60,000	-9.78%
B9301 Aged Housing Capital Improvements - Harris Road	44,299	48,200	267.78%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	3,664	51,000	-71.27%
B9407 Busselton Senior Citizens	0	750,000	-100.00%
B9511 ArtGeo Building	0	73,000	-100.00%
B9512 GLC Aerobic Additions / Sauna Room	0	30,000	0.00%
B9516 Busselton Library Upgrade	0	11,000	-100.00%
B9517 GLC - Pool Relining	0	50,000	-100.00%
B9528 GLC - Plant Room	0	57,819	-100.00%
B9538 Weld Theatre	122	15,000	0.00%
B9556 NCC Upgrade	15,898	107,818	-50.25%
B9588 Old Court House Building Upgrade	0	75,000	-100.00%
B9591 Performing Arts Convention Centre	5,850	50,000	-53.20%
B9596 GLC Building Improvements	0	260,000	0.00%
B9604 Womens Change Facility Bovell	0	35,000	-100.00%
B9605 Energy Efficiency Initiatives (Various Buildings)	0	100,000	-100.00%
B9716 Airport Terminal Stage 2	(24,308)	12,915,000	-100.75%
B9717 Airport Construction, Existing Terminal Upgrade	0	500,000	-100.00%
B9804 Bsn Jetty Tourist Park Home	39,126	55,258	183.22%
B9808 Busselton Jetty Tourist Park Upgrade	0	214,400	-100.00%

City of Busselton**Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 30 September 2018**

Description	2018/19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
	181,276	15,622,550	-95.31%
Total Buildings	211,636	15,968,620	-94.57%
Plant & Equipment			
10250 Information & Communication Technology Services	0	15,000	0.00%
10251 Business Systems	0	40,000	0.00%
10360 Customer Services	0	40,000	0.00%
10502 Community & Commercial Services Support	0	50,000	0.00%
10530 Community Services Administration	0	40,000	-100.00%
10630 Property and Business Development	0	35,000	-100.00%
10800 Planning Directorate Support	0	50,000	-100.00%
10808 Compliance Services	0	40,000	0.00%
10820 Strategic Planning	37,605	40,000	-5.99%
10920 Environmental Health Services Administration	38,885	40,000	-2.79%
10940 Fire Prevention DFES	0	55,000	-100.00%
10980 Other Law, Order & Public Safety	31,877	35,000	0.00%
11000 Engineering & Works Services Support	55,000	50,000	0.00%
11101 Engineering Services Administration	0	35,000	0.00%
11107 Engineering Services Design	0	35,000	0.00%
11156 Airport Development Operations	0	150,000	-100.00%
11300 Sanitation Waste Services Administration	36,816	40,000	-7.96%
11401 Transport - Workshop	3,495	111,000	0.00%
11402 Plant Purchases (P10)	413,108	1,927,000	-5.47%
11403 Plant Purchases (P11)	5,208	805,500	-97.66%
11404 Plant Purchases (P12)	925	1,470,000	-99.83%
11407 P&E - P&G Smart Technologies	0	150,000	-100.00%
11500 Operations Services Administration	38,503	110,000	-3.74%
	661,422	5,363,500	-59.18%
Furniture & Office Equipment			
10250 Information & Communication Technology Services	3,232	46,400	-72.13%
10251 Business Systems	36,128	258,500	-44.09%
10530 Community Services Administration	0	5,000	-100.00%
10590 Naturaliste Community Centre	0	16,110	0.00%
10591 Geopraphe Leisure Centre	0	63,600	-100.00%
10625 Art Geo Administration	10,000	12,000	-16.67%
10900 Cultural Planning	42,000	152,030	194.55%
11156 Airport Development Operations	0	300,000	-100.00%
11160 Busselton Jetty	0	5,000	-100.00%
B1361 YCAB (Youth Precinct Foreshore)	0	25,000	-100.00%
	91,360	883,640	-58.07%
Sub-Total Property, Plant & Equipment	969,418	23,865,760	-83.10%
>> Infrastructure			
Major Project - Busselton Foreshore			

City of Busselton**Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 30 September 2018**

Description	2018/19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
C0029 Queen West Foreshore Carpark	25,766	203,000	-49.23%
C3065 Signal Park	4,238	72,000	-76.46%
C3094 Busselton Foreshore - Stage 3	4,846	287,637	-93.26%
C3112 Busselton Foreshore - Exercise Equipment	0	225,000	0.00%
C3113 Busselton Tennis Club - Infrastructure	42,955	3,862,894	-95.55%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	1,930	133,510	0.00%
C3168 Busselton Foreshore Jetty Precinct	798,485	1,578,544	102.33%
C3179 Jetty Precinct Bike Racks/Bin Enclosures	1,192	12,500	-61.83%
C3180 Marine Tce Sword Planting	32,480	90,000	44.36%
C3181 Minor Capital Improvements, Fencing, Seating, Lighting etc	0	20,500	-100.00%
C3182 Relocation of Veteran Car Club	0	250,000	0.00%
C3183 Queen Street Look Out Art Work	0	25,000	0.00%
C3189 Fencing Possum Park Barnard East	0	30,000	0.00%
	911,893	6,790,585	-40.47%
Major Project - Administration Building			
C0043 Administration Building Carpark	0	100,000	-100.00%
	0	100,000	-100.00%
Footpaths Construction			
F0035 Dunsborough Lakes Drive to N.C.C.	0	152,000	-100.00%
F0066 Bussell Highway Footpath Sections	389,881	589,820	164.41%
F0075 Armitage Drive Footpath - Navigation Way to Avocet Boulevard	0	44,608	-100.00%
F0077 Valley Road Footpath	0	62,000	-100.00%
F0078 Signal Park Bypass New Path	1,237	70,000	-92.93%
F0079 Bovell Street Footpath	375	60,000	-97.50%
	391,494	978,428	60.05%
Drainage Construction - Street			
D0009 Busselton LIA - Geocatch Drain Partnership	360	30,000	-95.21%
D0015 Valley Road Drainage Upgrade	0	230,000	-100.00%
D0017 Chain Avenue - Drainage Works	0	187,982	-100.00%
D0018 Centurion Way - Drainage Works	0	11,991	-100.00%
D0019 Johnston Avenue Drainage Upgrade - Stage 2	18,219	25,000	191.55%
D0020 Glenmeer Ramble Drainage	0	60,000	-100.00%
	18,578	544,973	-86.36%
Car Parking Construction			
C0013 Yallingup Beach Car Park	0	101,000	-100.00%
C0044 Meelup Coastal Nodes - Carpark upgrade	0	256,886	-100.00%
C0049 Port Geographe Marina Carparking	0	190,380	-100.00%
	0	548,266	-100.00%

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 September 2018

Description	2018/ 19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
<u>Bridges Construction</u>			
A0022 Yallingup Beach Road Bridge - 3347	0	222,000	0.00%
	0	222,000	0.00%
<u>Cycleways Construction</u>			
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	9,277	681,000	-94.55%
	9,277	681,000	-94.55%
<u>Townscape Construction</u>			
C1001 Queen Street Upgrade - Duchess to Kent Street	0	122,450	-100.00%
C1024 Dunsborough Road Access Improvements Stage 1	142,842	1,296,501	-55.93%
	142,842	1,418,951	-59.73%
<u>Boat Ramps Construction</u>			
C1502 Old Dunsborough Boat Ramp Finger Jetty	0	22,200	-100.00%
C1512 Port Geographe Boat Ramp Renewal Works	0	220,000	-100.00%
	0	242,200	-100.00%
<u>Depot Construction</u>			
C2006 Depot Washdown Facility Upgrades	0	110,000	-100.00%
	0	110,000	-100.00%
<u>Beach Restoration</u>			
C2504 Groyne Construction	0	48,150	-100.00%
C2512 Sand Re-Nourishment	261	118,410	-99.12%
C2520 Coastal Protection Works	384	45,000	-96.59%
C2525 Wonnerup Groynes 3, 5, & 6	0	300,000	-100.00%
C2526 Baudin/ Wonnerup Groynes	0	300,000	-100.00%
C2527 Storm Damage Renewal of Infrastructure	0	95,000	-100.00%
	646	906,560	-99.72%
<u>Parks, Gardens & Reserves</u>			
C3006 Playgrounds General - Replacement of playground equipment	0	15,000	0.00%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	0	43,000	0.00%
C3024 Dunsborough Oval - Lighting Upgrade	0	55,000	-100.00%
C3048 BBQ Placement and Replacement	3,966	13,000	22.07%
C3122 Rails to Trails	282	248,723	-99.55%
C3131 Elijah Circle POS	0	24,620	-100.00%
C3143 NCC Infrastructure	3,039	3,039	300.40%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 September 2018

Description	2018/19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
C3145 Churchill Park	2,005	188,837	-95.75%
C3146 Dunsborough Town Centre	1,819	87,457	-91.68%
C3154 Administration Building Landscaping Works	7,294	20,000	45.84%
C3157 Port Geographe - Layman Road Native Tree Planting	11,288	33,158	36.19%
C3158 Port Geographe - Casurina Replacements on Layman Road	0	21,100	-100.00%
C3159 Port Geographe - Burgee Cove (Western Side of Bridge)	0	92,543	-100.00%
C3160 Port Geographe - Reticulated POS at Layman Rd R/About	84,709	286,513	18.26%
C3163 Port Geographe - Outstanding Minor Repairs	0	30,000	-100.00%
C3164 Port Geographe - Reticulation Upgrade Scheme to Bore Water	128,239	332,927	54.07%
C3166 Vasse River Foreshore - Bridge to Bridge	173	94,317	-98.96%
C3174 Old Broadwater Farm Drink Fountain	0	5,000	0.00%
C3175 Currawong Drive Drink Fountain	0	5,000	0.00%
C3176 Coastal Fencing	0	10,000	-100.00%
C3177 Shade Sail Program	0	100,000	-100.00%
C3178 Ping Pong Facility at Foreshore	0	10,000	0.00%
C3184 Rotary Park Entry Gateway Landscape Upgrade	0	13,500	0.00%
C3185 Foreshore Skate Park Seating	0	26,000	0.00%
C3186 Lou Weston Oval - Courts	16,600	700,000	-90.51%
C3187 Port Geographe Reticulation Upgrades	0	65,000	-100.00%
C3188 Port Geographe Capital Replacement and Tree Planting	1,911	25,000	-69.42%
C3190 Mobile Grand Stands	0	30,000	-100.00%
	261,325	2,578,734	-57.04%

City of Busselton**Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 30 September 2018**

Description	2018/19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
Cemetery Capital Works			
C1604 Pioneer Cemetery Infrastructure Upgrades	0	52,000	-100.00%
C1605 Busselton Cemetery Infrastructure Upgrades	0	100,000	0.00%
C1609 Pioneer Cemetery - Implement Conservation Plan	2,040	20,000	-59.20%
	2,040	172,000	-88.66%
Beach Front Infrastructure Works			
C1755 Dunsborough Beach Enclosure Net Replacement	0	90,000	0.00%
C1758 Beach Access Stairs - Bay View Crescent	0	21,000	0.00%
C1760 King Street Reserve - Park Upgrade (Coastal Node)	0	77,500	0.00%
	0	188,500	0.00%
Aged Housing - Infrastructure Works			
C3451 Aged Housing Infrastructure (Upgrade)	0	13,300	-100.00%
	0	13,300	-100.00%
Sanitation Infrastructure			
C3479 Vidler Road Waste Site Capital Improvements	715	403,750	-99.29%
C3481 Transfer Station Development	173	442,340	-99.84%
C3485 Site Rehabilitation - Busselton	12,159	1,050,000	-95.37%
	13,048	1,896,090	-97.25%
Airport Development			
C6086 Airport Construction - Air Freight Hub Stage 1	0	3,000,000	-100.00%
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	963,078	691,170	457.37%
C6091 Airport Construction Stage 2, Noise Management Plan	0	869,550	-100.00%
C6092 Airport Construction Stage 2, Airfield	0	1,150,000	-100.00%
C6095 Airport Construction Stage 2, External Services	304,329	2,300,000	-47.07%
C6099 Airport Development - Project Expenses	279,822	1,892,760	-42.83%
	1,547,229	9,903,480	-37.92%
Main Roads			
S0022 Floodgate Road	129	31,000	-98.33%
S0035 Strelly Street / Barlee Street Roundabout	1,194	450,000	-98.94%
S0051 Causeway Road / Rosemary Drive Roundabout	5,895	750,000	-96.86%
S0064 Peel Terrace (Stanley Pl/Cammilleri St Intersection Upgrade)	97,779	613,033	-36.20%
S0066 Queen Street	2,185	52,846	-83.46%
S0067 Layman Road - Reconstruction Between 3250 and 6190	20,825	152,487	-45.37%
S0068 Georgiana Molloy Bus Bay Facilities	17,182	197,286	0.00%
S0069 Peel Terrace (Brown Street Intersection Upgrades)	875	250,000	-98.60%
S0317 Naturaliste Terrace Asphalt Overlay	1,150	153,080	-97.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 September 2018

Description		2018/ 19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
S0318	Bentley Road Reseal	129	27,000	-98.08%
S0319	Webster Road Reseal	172	31,000	-97.78%
S0320	Ballarat Road Reseal	129	75,000	-99.31%
		147,646	2,782,732	-77.16%
Black Spot				
V0002	Eastern Link - Busselton Traffic Study	26,970	2,900,000	-96.28%
		26,970	2,900,000	-96.28%
Council Roads Initiative				
W0005	Kaloorup Road	0	38,500	-100.00%
W0016	Hairpin Road	0	85,000	-100.00%
W0026	Yoongarillup Road	933	890,000	-99.58%
W0055	Lindberg Road	23,873	173,500	-44.96%
W0058	Quininup Road	29,480	79,000	49.25%
W0074	Chapman Hill Road	129	35,400	-98.54%
W0084	Vasse Yallingup Siding Road	0	20,200	-100.00%
W0136	DAIP Issues District ACROD Bays, ramps, signs etc	22,382	40,173	122.84%
W0176	Signage (Alternate CBD Entry)	0	19,796	-100.00%
W0183	Carter Road	756	26,000	-88.37%
W0190	Miamup Road	0	16,200	-100.00%
W0192	Valley Road	0	46,840	-100.00%
W0195	Yallingup Beach Road	0	20,000	-100.00%
W0204	Greenfield Road (Loop) - One way layout	0	54,720	-100.00%
W0209	Layman Road Re-Shouldering	25,919	50,000	107.34%
W0210	Lewis Road Gravel Resheet	4,965	36,000	-44.83%
W0211	Koorabin Drive Stage 2	0	50,000	-100.00%
W0212	Hamilton Way Asphalt Overlay	1,384	281,000	-98.03%
W0213	Forsythe Place Asphalt Overlay	513	106,400	-98.07%
W0214	McGregor Place Asphalt Overlay	9,124	47,900	-23.82%
W0215	Langridge Place Asphalt Overlay	909	78,200	-95.35%
W0216	Fredrick Street Partial Reconstruction	0	40,000	-100.00%
W0217	Russell Street Asphalt Overlay & Footpath	43,470	79,000	120.11%
W0218	Herring Street Asphalt Overlay & Footpath	1,878	67,000	-88.79%
W0219	Wakeford Street Asphalt Overlay	4,118	66,700	-75.31%
W0220	Mann Street Asphalt Overlay	30,327	19,900	509.72%
W0221	Eagle Bay Meelup Road Reseal	0	15,000	-100.00%
W0222	Neville Hyder Drive & Vasse Hwy Intersection	107,297	287,000	49.54%
W0223	Reading Street Reconstruction and Widen	317	185,000	-99.31%
W0224	Jones Way Asphalt Overlay	0	355,000	-100.00%
W0225	College Avenue Reconstruction	0	92,000	-100.00%
W0226	Vickery/O'Donnel Asphalt Overlay	0	52,132	-100.00%
W0227	William Drive Asphalt Overlay	0	228,310	-100.00%
W0228	Gaia Close Asphalt Overlay	0	47,400	-100.00%
W0229	Tom Cullity Drive Second Coat Seal	0	97,000	-100.00%
		307,775	3,826,271	-67.83%
Sub-Total Infrastructure		3,780,762	36,804,070	-56.90%

Statement of Financial Activity - Period Ending 30 September
2018

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 30 September 2018

Description	2018/ 19 Actual	2018/19 Amended Budget	2018/19 Budget YTD Variance
Grand Total - Capital Acquisitions	4,750,180	60,669,830	-67.26%

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve		
Accumulated Reserves at Start of Year	1,325,501.46	1,325,501.46
Interest transfer to Reserves	8,851.63	24,864.00
Transfer from Muni	134,112.00	536,450.00
Transfer to Muni	(39,000.00)	(231,630.00)
	<u>1,429,465.09</u>	<u>1,655,185.46</u>
136 Airport Marketing Reserve		
Accumulated Reserves at Start of Year	1,583,014.10	1,583,014.10
Interest transfer to Reserves	18,175.67	29,700.00
Transfer from Muni	1,524,309.00	1,708,245.00
Transfer to Muni	0.00	(1,590,287.00)
	<u>3,125,498.77</u>	<u>1,730,672.10</u>
143 Airport Noise Mitigation Reserve		
Interest transfer to Reserves	4,913.77	0.00
Transfer from Muni	869,550.00	869,550.00
Transfer to Muni	0.00	(869,550.00)
	<u>874,463.77</u>	<u>0.00</u>
148 Airport Existing Terminal Building Reserve		
Transfer from Muni	39,000.00	39,000.00
	<u>39,000.00</u>	<u>39,000.00</u>
106 Building Reserve		
Accumulated Reserves at Start of Year	1,193,933.21	1,193,933.21
Interest transfer to Reserves	7,496.18	22,392.00
Transfer from Muni	90,366.00	868,472.18
Transfer to Muni	(293,918.00)	(661,918.00)
	<u>997,877.39</u>	<u>1,422,879.39</u>
404 Barnard Park Sports Pavilion Building Reserve		
Transfer from Muni	2,625.00	10,500.00
	<u>2,625.00</u>	<u>10,500.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 September 2018

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
405 Railway House Building Reserve		
Transfer from Muni	4,125.00	16,500.00
	<u>4,125.00</u>	<u>16,500.00</u>
406 Youth and Community Activities Building Reserve		
Transfer from Muni	11,250.00	45,000.00
	<u>11,250.00</u>	<u>45,000.00</u>
407 Busselton Library Building Reserve		
Transfer from Muni	46,400.00	83,580.00
Transfer to Muni	0.00	(11,000.00)
	<u>46,400.00</u>	<u>72,580.00</u>
131 Busselton Community Resource Centre		
Accumulated Reserves at Start of Year	156,653.93	156,653.93
Interest transfer to Reserves	1,030.53	2,940.00
Transfer from Muni	7,358.00	29,433.00
	<u>165,042.46</u>	<u>189,026.93</u>
408 Busselton Jetty Tourist Park Reserve		
Transfer from Muni	54,567.00	218,272.00
Transfer to Muni	0.00	(214,400.00)
	<u>54,567.00</u>	<u>3,872.00</u>
409 Geographe Leisure Centre Building Reserve		
Transfer from Muni	263,999.00	476,640.00
Transfer to Muni	0.00	(290,000.00)
	<u>263,999.00</u>	<u>186,640.00</u>

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
331 Joint Venture Aged Housing Reserve		
Accumulated Reserves at Start of Year	997,854.77	997,854.77
Interest transfer to Reserves	6,383.86	18,720.00
Transfer from Muni	44,199.00	176,800.00
Transfer to Muni	0.00	(121,500.00)
	<u>1,048,437.63</u>	<u>1,071,874.77</u>
403 Aged Housing Resident Funded (Council)		
Accumulated Reserves at Start of Year	186,717.69	186,717.69
Interest transfer to Reserves	1,213.99	3,504.00
Transfer from Muni	0.00	0.00
Transfer to Muni	0.00	(66,200.00)
	<u>187,931.68</u>	<u>124,021.69</u>
410 Naturaliste Community Centre Building Reserve		
Transfer from Muni	73,117.00	159,078.00
Transfer to Muni	0.00	(100,000.00)
	<u>73,117.00</u>	<u>59,078.00</u>
411 Civic and Administration Building Reserve		
Transfer from Muni	46,251.00	185,000.00
	<u>46,251.00</u>	<u>185,000.00</u>
110 Jetty Maintenance Reserve		
Accumulated Reserves at Start of Year	4,193,450.51	4,193,450.51
Interest transfer to Reserves	28,857.53	78,660.00
Transfer from Muni	0.00	1,249,044.00
Transfer to Muni	(90,000.00)	(1,552,610.00)
	<u>4,132,308.04</u>	<u>3,968,544.51</u>
150 Jetty Self Insurance Reserve		
Transfer from Muni	90,000.00	360,000.00
	<u>90,000.00</u>	<u>360,000.00</u>
222 Asset Depreciation Reserve		

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
Accumulated Reserves at Start of Year	563,412.18	563,412.18
Interest transfer to Reserves	3,505.43	10,572.00
Transfer to Muni	0.00	(573,984.18)
	<hr/>	<hr/>
	566,917.61	0.00
223 Road Asset Renewal Reserve		
Accumulated Reserves at Start of Year	1,299,765.50	1,299,765.50
Interest transfer to Reserves	7,257.01	24,384.00
Transfer from Muni	637,740.00	2,550,956.00
Transfer to Muni	(61,035.00)	(3,875,096.00)
	<hr/>	<hr/>
	1,883,727.51	9.50
224 Footpath/ Cycle Ways Reserve		
Transfer from Muni	57,978.00	231,906.00
Transfer to Muni	0.00	(231,906.00)
	<hr/>	<hr/>
	57,978.00	0.00
115 Plant Replacement Reserve		
Accumulated Reserves at Start of Year	2,185,395.64	2,185,395.64
Interest transfer to Reserves	11,629.77	40,992.00
Transfer from Muni	211,398.00	845,588.00
Transfer to Muni	0.00	(2,179,650.00)
	<hr/>	<hr/>
	2,408,423.41	892,325.64
137 Busselton Traffic Study Implementation Reserve		
Accumulated Reserves at Start of Year	432,138.26	432,138.26
Interest transfer to Reserves	2,933.84	8,112.00
Transfer from Muni	315,267.00	1,211,110.00
Transfer to Muni	0.00	(1,650,000.00)
	<hr/>	<hr/>
	750,339.10	1,360.26

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
132 CBD Enhancement Reserve		
Accumulated Reserves at Start of Year	122,490.23	122,490.23
Interest transfer to Reserves	813.01	2,292.00
Transfer from Muni	11,250.00	45,000.00
Transfer to Muni	0.00	(120,000.00)
	<u>134,553.24</u>	<u>49,782.23</u>
127 New Infrastructure Development Reserve		
Accumulated Reserves at Start of Year	1,834,714.76	1,834,714.76
Interest transfer to Reserves	10,797.40	34,416.00
Transfer from Muni	102,735.00	410,941.00
Transfer to Muni	0.00	(1,470,740.00)
	<u>1,948,247.16</u>	<u>809,331.76</u>
141 CPA Infrastructure Road Upgrades Reserve		
Accumulated Reserves at Start of Year	225,574.67	225,574.67
Interest transfer to Reserves	1,435.03	4,236.00
Transfer from Muni	0.00	0.00
	<u>227,009.70</u>	<u>229,810.67</u>
114 City Car Parking and Access Reserve		
Accumulated Reserves at Start of Year	875,925.14	875,925.14
Interest transfer to Reserves	5,373.56	16,428.00
Transfer from Muni	134,508.00	538,024.00
Transfer to Muni	0.00	(1,312,249.00)
	<u>1,015,806.70</u>	<u>118,128.14</u>
107 Corporate IT System Programme		
Accumulated Reserves at Start of Year	78,625.03	78,625.03
Interest transfer to Reserves	308.65	1,476.00
Transfer to Muni	0.00	0.00
	<u>78,933.68</u>	<u>80,101.03</u>
133 Election, Valuation and Corporate Expenses Reserve		
Accumulated Reserves at Start of Year	149,557.64	149,557.64

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
Interest transfer to Reserves	66.76	2,808.00
Transfer from Muni	87,735.00	350,949.00
Transfer to Muni	0.00	(10,300.00)
	<hr/> 237,359.40	<hr/> 493,014.64
111 Legal Expenses Reserve		
Accumulated Reserves at Start of Year	557,904.00	557,904.00
Interest transfer to Reserves	3,549.22	10,464.00
Transfer to Muni	0.00	(30,000.00)
	<hr/> 561,453.22	<hr/> 538,368.00
202 Long Service Leave Reserve		
Accumulated Reserves at Start of Year	3,111,698.09	3,111,698.09
Interest transfer to Reserves	31,639.62	58,368.00
Transfer from Muni	62,499.00	250,000.00
Transfer to Muni	0.00	(606,308.00)
	<hr/> 3,205,836.71	<hr/> 2,813,758.09
203 Professional Development Reserve		
Accumulated Reserves at Start of Year	113,024.66	113,024.66
Interest transfer to Reserves	560.78	2,124.00
Transfer from Muni	17,499.00	70,000.00
Transfer to Muni	0.00	(70,000.00)
	<hr/> 131,084.44	<hr/> 115,148.66
204 Sick Pay Incentive Reserve		
Accumulated Reserves at Start of Year	175,935.04	175,935.04
Interest transfer to Reserves	1,788.91	3,300.00
Transfer from Muni	0.00	0.00
Transfer to Muni	0.00	(70,000.00)
	<hr/> 177,723.95	<hr/> 109,235.04

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
124 Workers Compensation Contingency Reserve		
Accumulated Reserves at Start of Year	356,227.48	356,227.48
Interest transfer to Reserves	2,219.35	6,684.00
Transfer from Muni	0.00	0.00
Transfer to Muni	0.00	(60,000.00)
	<u>358,446.83</u>	<u>302,911.48</u>
302 Community Facilities - City District		
Accumulated Reserves at Start of Year	2,303,095.83	2,303,095.83
Interest transfer to Reserves	14,997.65	43,200.00
Transfer from Muni	69,984.68	593,880.00
Transfer to Muni	0.00	(643,415.00)
	<u>2,388,078.16</u>	<u>2,296,760.83</u>
304 Community Facilities - Broadwater		
Accumulated Reserves at Start of Year	138,048.48	138,048.48
Interest transfer to Reserves	878.23	2,592.00
Transfer from Muni	3,123.36	29,020.00
	<u>142,050.07</u>	<u>169,660.48</u>
303 Community Facilities - Busselton		
Accumulated Reserves at Start of Year	34,546.40	34,546.40
Interest transfer to Reserves	219.78	648.00
Transfer from Muni	2,532.39	50,560.00
Transfer to Muni	0.00	(20,000.00)
	<u>37,298.57</u>	<u>65,754.40</u>
305 Community Facilities - Dunsborough		
Accumulated Reserves at Start of Year	166,327.12	166,327.12
Interest transfer to Reserves	1,126.09	3,120.00
Transfer from Muni	10,040.28	78,600.00
	<u>177,493.49</u>	<u>248,047.12</u>
311 Community Facilities - Dunsborough Lakes Estate		
Accumulated Reserves at Start of Year	525,105.39	525,105.39

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

		2018/2019 Actual	2018/2019 Amended Budget
		\$	\$
	Interest transfer to Reserves	3,340.56	9,852.00
	Transfer from Muni	0.00	487,780.00
		<hr/> 528,445.95	<hr/> 1,022,737.39
306	Community Facilities - Geographe		
	Accumulated Reserves at Start of Year	95,061.38	95,061.38
	Interest transfer to Reserves	606.41	1,788.00
	Transfer from Muni	509.24	6,170.00
		<hr/> 96,177.03	<hr/> 103,019.38
310	Community Facilities - Port Geographe		
	Accumulated Reserves at Start of Year	335,116.76	335,116.76
	Interest transfer to Reserves	2,131.91	6,288.00
		<hr/> 337,248.67	<hr/> 341,404.76
309	Community Facilities - Vasse		
	Accumulated Reserves at Start of Year	589,760.45	589,760.45
	Interest transfer to Reserves	3,620.63	11,064.00
	Transfer from Muni	0.00	455,460.00
	Transfer to Muni	0.00	0.00
		<hr/> 593,381.08	<hr/> 1,056,284.45
308	Community Facilities - Airport North		
	Accumulated Reserves at Start of Year	2,826,296.71	2,826,296.71
	Interest transfer to Reserves	17,980.06	53,016.00
	Transfer from Muni	0.00	212,080.00
		<hr/> 2,844,276.77	<hr/> 3,091,392.71

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
130 Locke Estate Reserve		
Accumulated Reserves at Start of Year	0.00	0.00
Interest transfer to Reserves	0.00	0.00
Transfer from Muni	15,999.00	64,000.00
Transfer to Muni	0.00	(64,000.00)
	<u>15,999.00</u>	<u>0.00</u>
122 Port Geographe Development Reserve		
Accumulated Reserves at Start of Year	1,455,440.82	1,455,440.82
Interest transfer to Reserves	8,821.00	27,300.00
Transfer from Muni	12,501.00	50,000.00
Transfer to Muni	0.00	(999,781.00)
	<u>1,476,762.82</u>	<u>532,959.82</u>
123 Port Geographe Waterways Managment Reserve (SAR)		
Accumulated Reserves at Start of Year	3,387,485.07	3,387,485.07
Interest transfer to Reserves	21,729.57	63,540.00
Transfer from Muni	46,893.00	187,573.00
Transfer to Muni	0.00	(337,800.00)
	<u>3,456,107.64</u>	<u>3,300,798.07</u>
126 Provence Landscape Maintenance Reserve (SAR)		
Accumulated Reserves at Start of Year	1,101,707.78	1,101,707.78
Interest transfer to Reserves	6,843.18	20,664.00
Transfer from Muni	41,694.00	166,778.00
Transfer to Muni	0.00	(162,645.00)
	<u>1,150,244.96</u>	<u>1,126,504.78</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)		
Accumulated Reserves at Start of Year	535,722.24	535,722.24
Interest transfer to Reserves	3,070.97	10,044.00
Transfer from Muni	42,597.00	170,390.00
Transfer to Muni	0.00	(174,860.00)
	<u>581,390.21</u>	<u>541,296.24</u>
138 CPA Bushfire Facilities Reserve		

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
Accumulated Reserves at Start of Year	55,861.58	55,861.58
Interest transfer to Reserves	355.36	1,044.00
Transfer from Muni	0.00	0.00
	<u>56,216.94</u>	<u>56,905.58</u>
139 CPA Community Facilities Dunsborough Lakes South Reserve		
Accumulated Reserves at Start of Year	70,848.15	70,848.15
Interest transfer to Reserves	450.70	1,332.00
Transfer from Muni	0.00	0.00
	<u>71,298.85</u>	<u>72,180.15</u>
140 CPA Community Facilities South Biddle Precinct Reserve		
Accumulated Reserves at Start of Year	1,030,368.46	1,030,368.46
Interest transfer to Reserves	6,554.91	19,332.00
Transfer from Muni	0.00	0.00
Transfer to Muni	0.00	(200,000.00)
	<u>1,036,923.37</u>	<u>849,700.46</u>
321 Busselton Area Drainage and Waterways Improvement Reserve		
Accumulated Reserves at Start of Year	548,820.67	548,820.67
Interest transfer to Reserves	3,203.68	10,296.00
Transfer to Muni	0.00	(169,317.00)
	<u>552,024.35</u>	<u>389,799.67</u>
102 Climate Adaptation Reserve		
Accumulated Reserves at Start of Year	2,472,424.34	2,472,424.34
Interest transfer to Reserves	16,417.91	46,380.00
Transfer from Muni	115,932.00	527,732.00
Transfer to Muni	0.00	(1,091,290.00)
	<u>2,604,774.25</u>	<u>1,955,246.34</u>

City of Busselton**Reserves Movement Report****For The Period Ending 30 September 2018**

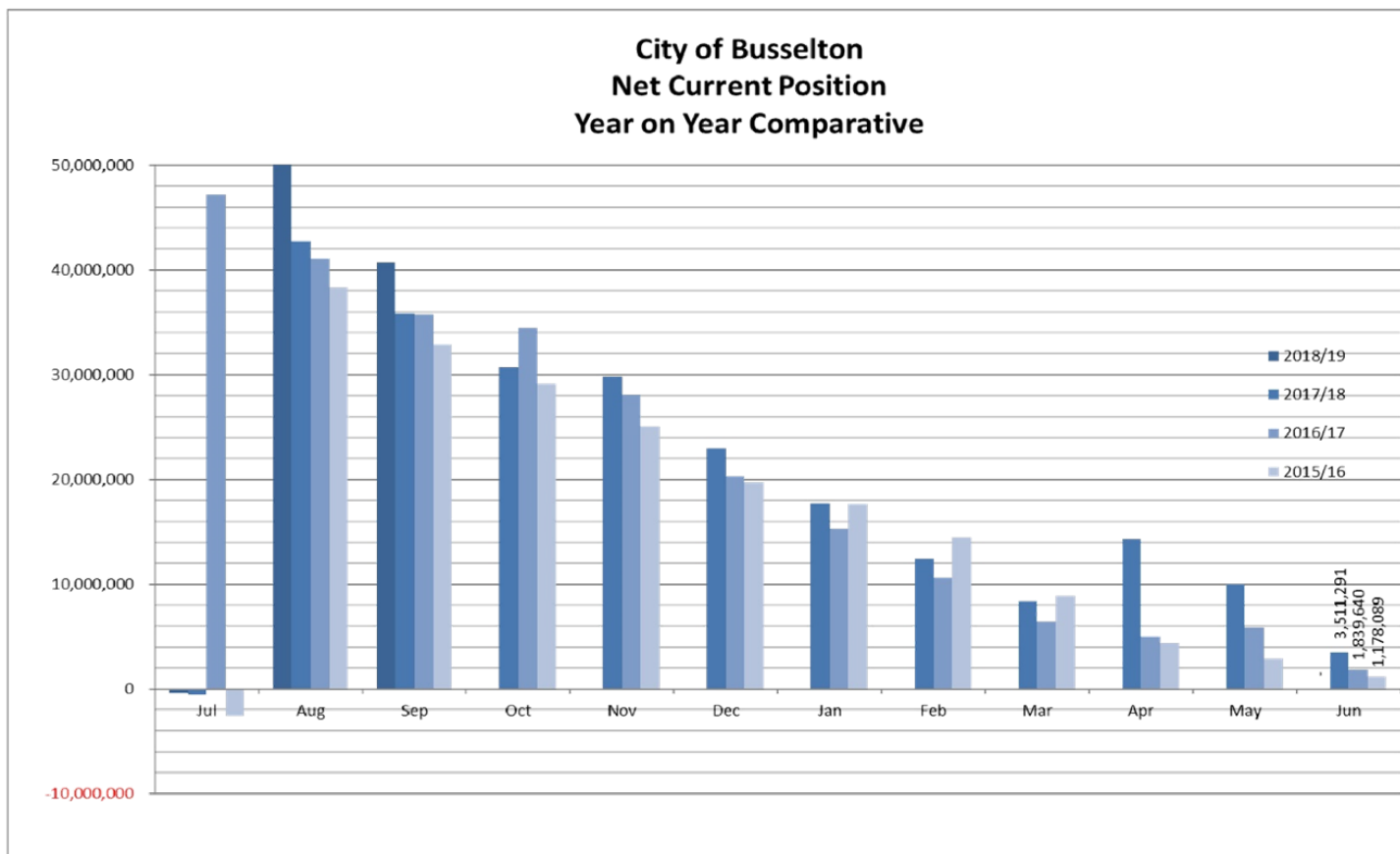
	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
144 Emergency Disaster Recovery Reserve		
Accumulated Reserves at Start of Year	50,000.00	50,000.00
Interest transfer to Reserves	508.39	936.00
Transfer from Muni	5,001.00	20,000.00
	<hr/> 55,509.39	<hr/> 70,936.00
145 Energy Sustainability Reserve		
Accumulated Reserves at Start of Year	100,000.00	100,000.00
Interest transfer to Reserves	1,016.80	1,872.00
Transfer from Muni	24,999.00	100,000.00
Transfer to Muni	0.00	(120,000.00)
	<hr/> 126,015.80	<hr/> 81,872.00
146 Cemetery Reserve		
Accumulated Reserves at Start of Year	100,000.00	100,000.00
Interest transfer to Reserves	1,016.80	1,872.00
Transfer from Muni	19,050.00	76,200.00
Transfer to Muni	0.00	(120,000.00)
	<hr/> 120,066.80	<hr/> 58,072.00
341 Public Art Reserve		
Accumulated Reserves at Start of Year	229,685.21	229,685.21
Interest transfer to Reserves	1,407.91	4,308.00
Transfer from Muni	0.00	100,000.00
Transfer to Muni	0.00	(143,000.00)
	<hr/> 231,093.12	<hr/> 190,993.21
121 Waste Management Facility and Plant Reserve		
Accumulated Reserves at Start of Year	7,881,068.17	7,881,068.17
Interest transfer to Reserves	31,547.54	147,840.00
Transfer from Muni	357,966.00	1,431,862.00
Transfer to Muni	0.00	(4,140,590.00)
	<hr/> 8,270,581.71	<hr/> 5,320,180.17
120 Strategic Projects Reserve		

City of Busselton

Reserves Movement Report

For The Period Ending 30 September 2018

	2018/2019 Actual	2018/2019 Amended Budget
	\$	\$
Accumulated Reserves at Start of Year	226,213.20	226,213.20
Interest transfer to Reserves	1,330.01	4,236.00
Transfer from Muni	6,249.00	25,000.00
Transfer to Muni	0.00	0.00
	<hr/>	<hr/>
	233,792.21	255,449.20
129 Untied Grants Reserve		
Accumulated Reserves at Start of Year	0.00	0.00
Transfer to Muni	0.00	0.00
	<hr/>	<hr/>
	0.00	0.00
134 Civic and Administration Centre Construction Reserve		
Accumulated Reserves at Start of Year	0.00	0.00
Transfer to Muni	0.00	0.00
	<hr/>	<hr/>
	0.00	0.00
Total Cash Back Reserves	<hr/>	<hr/>
	53,519,450.70	40,891,615.20
Summary Reserves		
Accumulated Reserves at Start of Year	47,978,518.20	47,978,518.20
Interest transfer to Reserves	309,977.55	900,000.00
Transfer from Muni	5,714,907.95	18,369,123.18
Transfer to Muni	(483,953.00)	(26,356,026.18)
	<hr/>	<hr/>
Closing Balance	53,519,450.70	40,891,615.20





CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of September 2018



11am Bank Account As at 30 September 2018

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 5,000,000

Term Deposits - Miscellaneous Funds As at 30 September 2018

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
Westpac	AA	122	05-Oct-18	2.76%	\$ 2,500,000
NAB	AA	90	08-Oct-18	2.70%	\$ 2,000,000
Westpac	AA	123	06-Nov-18	2.80%	\$ 5,000,000
ANZ	AA	123	15-Nov-18	2.65%	\$ 3,500,000
NAB	AA	120	20-Nov-18	2.66%	\$ 2,500,000
Bendigo	BBB	181	03-Dec-18	2.60%	\$ 3,000,000
Bendigo	BBB	183	12-Dec-18	2.75%	\$ 1,000,000
Westpac	AA	153	12-Dec-18	2.76%	\$ 4,000,000
Westpac	AA	183	22-Dec-18	2.80%	\$ 1,500,000
ANZ	AA	153	03-Jan-19	2.66%	\$ 3,000,000
NAB	AA	150	11-Jan-19	2.64%	\$ 2,000,000
NAB	AA	120	25-Jan-19	2.66%	\$ 3,000,000
Westpac	AA	184	06-Feb-19	2.74%	\$ 3,000,000
NAB	AA	180	06-Feb-19	2.66%	\$ 4,000,000
Westpac	AA	184	17-Feb-19	2.72%	\$ 1,500,000
ANZ	AA	184	25-Feb-19	2.64%	\$ 3,000,000
Bankwest	AA	181	11-Mar-19	2.70%	\$ 4,000,000
NAB	AA	181	14-Mar-19	2.66%	\$ 3,000,000
NAB	AA	181	14-Mar-19	2.66%	\$ 2,000,000
Bankwest	AA	211	26-Apr-19	2.72%	\$ 4,000,000
Westpac	AA	212	27-Apr-19	2.70%	\$ 2,000,000
NAB	AA	242	27-May-19	2.71%	\$ 2,000,000
Bankwest	AA	242	27-May-19	2.72%	\$ 4,000,000
Bankwest	AA	270	24-Jun-19	2.76%	\$ 4,000,000

Total of Term Deposits \$ 69,500,000

Foreshore Development Funds As at 30 September 2018

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 38,305
		\$ 38,305

Airport Redevelopment Funds As at 30 September 2018

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$	639,057
WA Treasury Corp. - State Bonds 306 Days 29-Jan-19	2.07%	\$	4,210,861

Total of Airport Redevelopment Funds - WATC \$ 4,849,918

Total of Airport Redevelopment Funds - Bank Term Deposits \$ Nil

ANZ Cash Account	AA	NA	NA	1.50%	\$ 1,460,004
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Total of Airport Redevelopment Funds - Other \$ 1,460,004

Total of Airport Redevelopment Funds \$ 6,309,921

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 631,835
Interest Received 2018/19	\$ 14,240
Interest Accrued but not yet Received	\$ 45,180

Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,459,544

Interest Transferred out and held in City Reserve Account 136	\$ 1,085,630
Interest Transferred out to Municipal Funds	\$ 11,910
Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 32,744

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD As at 1 year ago As at 30 June 2018 As at 30 September 2018

11am Bank Account	\$ 5,000,000	\$ 7,000,000	\$ 5,000,000
Term Deposits - Misc. Funds	\$ 61,000,000	\$ 53,500,000	\$ 69,500,000
Foreshore Development Funds - WATC	\$ 1,532,522	\$ 38,165	\$ 38,305
Airport Redevelopment - WATC Deposits	\$ 6,171,717	\$ 4,847,588	\$ 4,849,918
Airport Redevelopment - Bank Term Deposit	\$ 17,000,000	\$ -	\$ -
Airport Redevelopment - ANZ Cash A/c	\$ 4,539,991	\$ 4,546,285	\$ 1,460,004
Total of all Investments Held	\$ 95,244,230	\$ 69,932,038	\$ 80,848,226

TOTAL INTEREST RECEIVED AND ACCRUED \$ 322,214 \$ 1,344,027 \$ 389,693

INTEREST BUDGET \$ 342,249 \$ 1,369,000 \$ 295,941

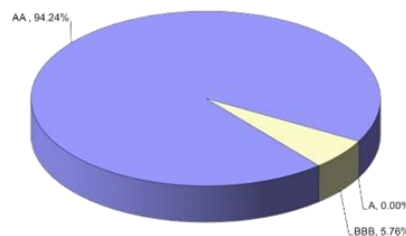
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

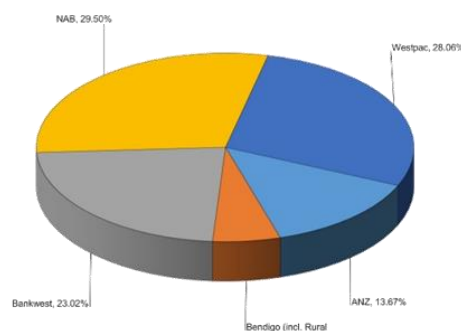
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

Investment Graphs

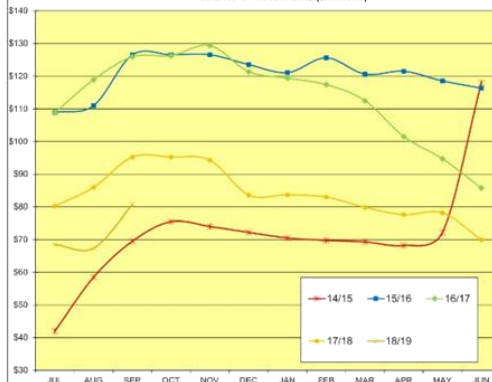
Summary of Term Deposits by S & P Rating
(Excludes WATC and 11am Cash Account Funds)



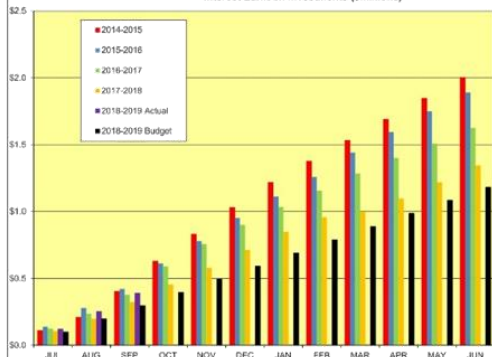
Summary of Term Deposits by Institution
(Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



6.3 LIST OF PAYMENTS MADE SEPTEMBER 2018

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments - Period Ended 30 September 2018 ↓



PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of September 2018, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 (Regulations) require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

Long-term Financial Plan Implications

Not Applicable

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Leadership' and more specifically Community Objective 6.1 - 'Governance systems, process and practices are responsible, ethical and transparent'.

RISK ASSESSMENT

Not Applicable.

CONSULTATION

Not Applicable.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of September 2018 is presented for information.

CONCLUSION

The list of payments made for the month of September 2018 is presented for information.

OPTIONS

Not Applicable.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not Applicable.

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M116107 – M116205, EF060662 – EF061168, T007409 – T007411, and DD003558 – DD003582; together totalling \$23,589,364.32.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF SEPTEMBER 2018

MUNICIPAL ACCOUNT	CHEQUE # 116106 - 116205	\$16,320,689.35
ELECTRONIC TRANSFER PAYMENTS	EF060643 - EFO61140	\$5,623,537.99
TRUST ACCOUNT	007409-007411	\$45,046.38
INTERNAL PAYMENT VOUCHERS	DD3549 - DD3559	\$1,600,090.60
		\$23,589,364.32

MUNICIPAL ACCOUNT - SEPTEMBER 2018

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
7/09/2018	116107	BUSSELTON WATER CORPORATION	WATER SERVICES	\$4.60
7/09/2018	116108	CITY OF BUSSELTON	BUSSELTON JETTY TOURIST PARK LICENCE FEES	\$1,017.00
7/09/2018	116109	WATER CORPORATION	WATER SERVICES INCL SEWER VOLUME CHARGES	\$20,780.50
7/09/2018	116110	SYNERGY	ELECTRICITY SUPPLIES INCL STREET LIGHT CHARGES	\$80,927.30
7/09/2018	116111	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE AGREEMENT	\$5,500.00
10/09/2018	116112	GENEVIEVE GREAVES	REFUND DOG REGISTRATION	\$77.50
10/09/2018	116114	JEAN DOROTHY HARRIS	RENT REIMBURSEMENT	\$491.42
13/09/2018	116115	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$4,849.48
13/09/2018	116116	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$302.00
12/09/2018	116117	FELICITY SMITH	REFUND OF RATE OVERPAYMENT	\$362.93
12/09/2018	116118	KEVIN MCLEAN	REFUND OF RATE OVERPAYMENT	\$362.92
12/09/2018	116119	DONATIONS-DAWN BLANCHARD	DONATION TO ASSIST WITH LEUKAEMIA FOUNDATION LIGHT THE NIGHT	\$800.00
12/09/2018	116120	DONATIONS-THE PEOPLE PLACE BUSSELTON INC	DONATION TO ASSIST WITH NEW RESIDENTS WELCOME EVENTS	\$1,000.00
12/09/2018	116121	DONATIONS-GEOGRAPHE EDUCATION SUPPORT CEDNTRE	DONATION TO ASSIST WITH EOY STUDENT PRESENTATIONS	\$300.00
12/09/2018	116122	DONATIONS-DUNSBOROUGH PRIMARY SCHOOL	DONATION TO ASSIST WITH EOY STUDENT PRESENTATIONS	\$100.00
12/09/2018	116123	FOGARTY WINE GROUP-PRINTING ERROR	CANCELLED	\$0.00
12/09/2018	116124	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$208.00
12/09/2018	116125	THOMAS MAZEY	ART SALES	\$28.00
12/09/2018	116126	ANIMAL TRAP REFUNDS	REFUND OF ANIMAL TRAP BOND	\$100.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
12/09/2018	116127	ANDREW STOCKS	REFUND OF ANIMAL TRAP BOND	\$200.00
12/09/2018	116128	HSBC BANK	REFUND OF HALL & KEY DEPOSITS	\$200.00
12/09/2018	116129	CINEFEST OZ	REFUND OF HALL & KEY DEPOSITS	\$2,000.00
12/09/2018	116130	CAMP QUALITY	REFUND OF HALL & KEY DEPOSITS	\$500.00
12/09/2018	116131	APN NEWSPAPERS PTY LTD	REFUND OF HALL & KEY DEPOSITS	\$200.00
12/09/2018	116132	RACHELLE RATTIGAN	REFUND OF HALL & KEY DEPOSITS	\$200.00
12/09/2018	116133	WILLIAM HINDLE	REFUND OF RATE OVERPAYMENT	\$58.45
12/09/2018	116134	P J LLOYD & S HAWORTH	REFUND OVERPAYMENT OF DA FUNDS	\$296.00
12/09/2018	116135	CITY OF BUSSELTON	REIMBURSE CSC CASH FLOAT	\$50.00
12/09/2018	116136	FOGARTY WINE GROUP	OVERPAID RATE REFUND	\$64.00
12/09/2018	116137	ROBERT SAUNDERS	REFUND OF CARAVAN PARK ANNEX FEE-APPLICATION CANCELLED	\$240.00
14/09/2018	116138	POLICYPAK SOFTWARE	COMPUTER SOFTWARE	\$1,674.00
14/09/2018	116139	BUSSELTON WATER CORPORATION	WATER CONSUMPTION AND SUPPLY CHARGE	\$3,000.35
14/09/2018	116140	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$8,329.42
14/09/2018	116141	WATER CORPORATION	WATER USE CHARGES	\$24,398.83
14/09/2018	116143	SYNERGY	ELECTRICITY SUPPLIES X 22	\$16,508.75
19/09/2018	116145	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	AIBS MEMBERSHIP ALANAH MARRIOTT & GARY LEIGH	\$1,100.00
19/09/2018	116146	MACADAMIA CORPORATION	REFUND ROAD MAINTENANCE BOND	\$2,500.00
19/09/2018	116147	MACADAMIA CORPORATION	REFUND ROAD MAINTENANCE BOND	\$2,500.00
19/09/2018	116148	A J & R U ELLIS	REFUND ROAD MAINTENANCE BOND	\$3,960.00
19/09/2018	116149	TOWN PLAN & ROAD BONDS	REFUND OUTSTANDING WORKS BOND	\$4,323.00
19/09/2018	116150	MAJESTIC PLUMBING	REFUND ROAD MAINTENANCE BOND	\$500.00
19/09/2018	116151	GIACCI BROS PTY LTD	REFUND ROAD MAINTENANCE BOND	\$5,000.00
19/09/2018	116152	RUSSELL DAVID STEWART	REFUND ROAD MAINTENANCE BOND	\$14,720.00
21/09/2018	116153	TELSTRA CORPORATION	TELEPHONE USE AND MOBILE PHONE USE	\$8,570.15
21/09/2018	116154	WATER CORPORATION	WATER SERVICES	\$208.71
21/09/2018	116155	SYNERGY	ELECTRICITY SUPPLIES x 52	\$57,324.40
21/09/2018	116158	AUSTRALIA POST	POSTAL SERVICE	\$3,248.99
27/09/2018	116159	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$4,732.47
27/09/2018	116160	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$302.00
26/09/2018	116161	MICHAEL FRANCAS	CITY OF BUSSELTION ART AWARD-FIRST PRIZE	\$10,000.00
26/09/2018	116162	WADE TAYLOR	CITY OF BUSSELTION EMERGING ARTIST AWARD	\$2,500.00
26/09/2018	116163	VICKI SMALL	CITY OF BUSSELTION ART AWARD	\$400.00
26/09/2018	116164	JUDY RODGERS	CITY OF BUSSELTION ART AWARD	\$400.00
26/09/2018	116165	ROSLYN HAMDORF	CITY OF BUSSELTION ART AWARD	\$400.00
26/09/2018	116166	MICHAEL BROPHY	CITY OF BUSSELTION ART AWARD	\$400.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
26/09/2018	116167	BELINDA BURCHALL	CITY OF BUSSELTON ART AWARD	\$400.00
27/09/2018	116168	NATIONAL AUSTRALIA BANK	NEW TERM DEPOSIT	\$2,000,000.00
27/09/2018	116169	BANKWEST PRINTING ERROR	CANCELLED	\$0.00
27/09/2018	116170	WESTPAC BANK - CITY OF BUSSELTON	NEW TERM DEPOSIT	\$2,000,000.00
27/09/2018	116171	BANKWEST	NEW TERM DEPOSIT X 2	\$8,000,000.00
27/09/2018	116172	BANKWEST	NEW TERM DSPOSIT	\$4,000,000.00
27/09/2018	116173	CITY OF BUSSELTON	REIMBURSEMENTS-SUNDRY OVERPAYMENTS	\$4,193.28
27/09/2018	116174	DS & TL KING	RATES REFUND-OVERPAYMENT OF RATES	\$531.02
27/09/2018	116175	PRIVATE PROPERTIES SERVICES	CHANGE OF USE APP FEE & NEIGHBOUR REFERRAL OF DA FEE	\$416.00
27/09/2018	116176	INSPIRE COLLECTIVE	REFUND FACILITY HIRE BOND AND HIRE FEE (CANCELLED)	\$1,000.00
27/09/2018	116177	DONATIONS-EMMA CATTLIN	DONATION-TO ASSIST IN COMPETING IN ISA WORLD JUNIOR SURFING	\$500.00
27/09/2018	116178	DONATIONS-ST MARY'S ANGLICAN CHURCH	DONATION-TO ASSIST WITH ANTI-POVERTY AND CHRISTMAS LUNCHEON	\$1,000.00
27/09/2018	116179	DONATIONS-DUNSBOROUGH PRIMARY SCHOOL	DONATION TO ASSIST WITH BAY OK DAY	\$225.00
27/09/2018	116180	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	\$481.05
27/09/2018	116181	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION 1GPU 254	\$262.40
27/09/2018	116182	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	\$148.25
27/09/2018	116183	VASSE ROYALS FOOTBALL CLUB	REFUND OF HALL & KEY DEPOSITS	\$185.00
27/09/2018	116184	ZONTA CLUB OF DUNSBOROUGH	REFUND OF HALL & KEY DEPOSITS	\$200.00
27/09/2018	116185	JAMES LANE	REFUND OF HALL & KEY DEPOSITS	\$185.00
27/09/2018	116186	L & A MCLAREN	CROSSOVER SUBSIDY PAYMENT	\$66.20
27/09/2018	116187	L & C KELLY	CROSSOVER SUBSIDY PAYMENT	\$273.70
27/09/2018	116188	J & E GRASSO	CROSSOVER SUBSIDY PAYMENT	\$167.90
27/09/2018	116189	Sundry - Chq Creditor	GRAEME HODGES-REFUND OF HOL.HOME CHARGED TWICE IN ERROR	\$364.00
27/09/2018	116190	Sundry - Chq Creditor	DIABETES WA REFUND FACILITY HIRE BOOKING CANCELLED	\$50.00
27/09/2018	116191	Sundry - Chq Creditor	CAMERON BUTLER REFUND FACILITY HIRE BOOKING CANCELLED	\$82.00
27/09/2018	116192	Sundry - Chq Creditor	FRANCINE KING REFUND FACILITY HIRE BOOKING CANCELLED	\$82.00
28/09/2018	116193	VERGE & CROSSOVER BONDS	CROSSOVER SUBSIDY PAYMENT	\$283.10
28/09/2018	116194	CROWN PERTH	ACCOMMODATION-VICKI JAMES & NAOMI DAVEY	\$1,111.00
28/09/2018	116195	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$400.95
28/09/2018	116196	ONslow DISTRICT HOSPITAL - PRINTING ERROR	CANCELLED	\$0.00
28/09/2018	116197	SHIRE OF AUGUSTA MARGARET RIVER	COMMUNITY HALL HIRE	\$152.00
28/09/2018	116198	BUSSELTON WATER CORPORATION-PRINTING ERROR	CANCELLED	\$0.00
28/09/2018	116199	CALLOW'S CORNER NEWSAGENCY	NEWSPAPERS, STATIONARY & SUBSCRIPTIONS	\$588.08
28/09/2018	116200	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATION SERVICES	\$378.00
28/09/2018	116201	SYNERGY	ELECTRICITY SUPPLIES x 24 PROPERTIES	\$7,458.90
28/09/2018	116203	BOND ADMINISTRATOR	AGED HOUSING BONDS	\$1,120.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	116205	ONSLow DISTRICT HOSPITAL	PRE-EMPLOYMENT MEDICAL	\$163.35
				\$16,320,689.35

ELECTRONIC TRANSFER PAYMENTS - SEPTEMBER 2018

7/09/2018	EF060662	OLIVER DARBY	STAFF REIMBURSEMENT	\$79.99
7/09/2018	EF060663	CR. G HENLEY	COUNCILLOR PAYMENT-MAYORAL	\$10,585.63
7/09/2018	EF060664	CR. J McCALLUM	COUNCILLOR PAYMENT	\$4,412.24
7/09/2018	EF060665	ABBEY TILING SERVICE	TILING SERVICES	\$5,670.50
7/09/2018	EF060666	TRACEY KING	STAFF REIMBURSEMENT	\$90.40
7/09/2018	EF060667	GEOGRAPHE FORD - BUSSELTON	VEHICLE PURCHASES-EVEREST TITANIUM 4WD	\$60,926.35
7/09/2018	EF060668	MARY EVERUSS	STAFF REIMBURSEMENT	\$54.00
7/09/2018	EF060669	CR. R BENNETT	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060670	JACQUELINE HAPP	STAFF REIMBURSEMENT	\$121.36
7/09/2018	EF060671	PROTECTOR FIRE SERVICES	MONTHLY CHECK & TESTING TO FIRE SAFETY EQUIPMENT & WATER TANKS	\$1,106.60
7/09/2018	EF060672	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$61,458.43
7/09/2018	EF060673	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	\$160.42
7/09/2018	EF060674	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	GRANT INCOME	\$43,371.90
7/09/2018	EF060675	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$504.76
7/09/2018	EF060676	DAVID GOODWIN	STAFF REIMBURSEMENT	\$85.00
7/09/2018	EF060677	CR. R REEKIE	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060678	CR. R PAINE	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060679	CR. P CARTER	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060680	ALINTA ENERGY	ELECTRICITY	\$969.90
7/09/2018	EF060681	KATE WESTERN	STAFF REIMBURSEMENT	\$258.50
7/09/2018	EF060682	BREATHE AND BE MINDFUL - VICTORIA YUEN	STRESS MANAGEMENT WORKSHOP	\$110.00
7/09/2018	EF060683	KITCHEN TAKEOVERS	CATERING-SW LEAVERS GROUP PLANNING MEETING	\$385.00
7/09/2018	EF060684	CR. L MILES	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060685	CR. K HICK	COUNCILLOR PAYMENT	\$2,759.42
7/09/2018	EF060686	ABBEY ASSET AND ENVIRONMENTAL MANAGEMENT (AAEM)	ASSET MANAGEMENT DATA MIGRATION SUPPORT	\$8,596.50
7/09/2018	EF060687	BUSSELTON BOMBERS FOOTBALL CLUB	BOND REFUND	\$185.00
7/09/2018	EF060688	THE DRUG DETECTION AGENCY - SOUTH WA	DRUG AND ALCOHOL MANAGEMENT SERVICES	\$181.50
7/09/2018	EF060689	ERIC LEVER	BOND REFUND	\$100.00
7/09/2018	EF060690	HERON LAKE JOINT VENTURE	ROAD WORKS-BOND REFUND	\$21,251.00
7/09/2018	EF060691	SIMSILK PTY LTD	BUILDING REFUND	\$427.00
7/09/2018	EF060692	PETER & SHARYN BAKER	WATER CHARGES REIMBURSEMENT	\$4,830.23
7/09/2018	EF060693	BEVERLEY MILWARD	BOND REFUND	\$100.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
7/09/2018	EF060694	R & C BEATTY	BJTP REFUND	\$65.00
7/09/2018	EF060695	BUSSELTON TOYOTA	VEHICLE PURCHASES-HILUX-BSN15AK	\$25,640.76
7/09/2018	EF060696	FENNESSY'S	VEHICLE PURCHASES-NISSAN X-TRAIL BSN34AK	\$40,913.56
7/09/2018	EF060697	GEOGRAPHE PETROLEUM	SUPPLY FUELS, OILS, GREASE AND OTHER CONSUMABLES	\$17,019.80
7/09/2018	EF060698	COLES	COUNCIL & STAFF REFRESHMENTS	\$598.74
7/09/2018	EF060699	BUSSELTON WELDING SERVICES	WELDING SERVICES	\$3,223.00
7/09/2018	EF060700	CITY AND REGIONAL FUELS	FUEL SERVICES	\$5,293.96
7/09/2018	EF060701	SHEREE KNEZEVIC	REIMBURSEMENT	\$258.50
7/09/2018	EF060702	PAUL NEEDHAM	STAFF REIMBURSEMENT	\$3,000.00
7/09/2018	EF060703	OCEAN AIR CARPET CARE	CLEANING SERVICES	\$8,835.20
10/09/2018	EF060704	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	CONTRACTED ADVENTURE PLAYSPACE	\$244,416.37
13/09/2018	EF060705	HIF	HEALTH INSURANCE	\$239.35
13/09/2018	EF060706	PAY-PLAN PTY LTD	SALARY PACKAGING	\$19,528.22
13/09/2018	EF060707	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENT	\$800.00
13/09/2018	EF060708	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$1,200.00
13/09/2018	EF060709	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$1,100.00
13/09/2018	EF060710	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$210,762.00
13/09/2018	EF060711	AUSTRALIAN SERVICES UNION	UNION FEES	\$75.70
13/09/2018	EF060712	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$547.95
13/09/2018	EF060713	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$420.26
13/09/2018	EF060714	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$580.43
13/09/2018	EF060715	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$218.00
13/09/2018	EF060716	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$4,697.18
14/09/2018	EF060718	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$27.30
14/09/2018	EF060719	TRACIE ANDERSON	ART SALES	\$162.00
14/09/2018	EF060720	KEVAN COLLETT	ART SALES	\$455.00
14/09/2018	EF060721	NAOMI SEARLE	STAFF REIMBURSEMENT	\$80.07
14/09/2018	EF060722	DENISE SANBROOK	ART SALES	\$29.40
14/09/2018	EF060723	DOROTHY SADDLETON	ART SALES	\$19.60
14/09/2018	EF060724	MARGARET PARKE	ART SALES	\$22.40
14/09/2018	EF060725	PANCAKE DESIGNS RESIN	ART SALES	\$115.50
14/09/2018	EF060726	NALDA HOSKINS	ART SALES	\$136.80
14/09/2018	EF060727	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	\$1,213.10
14/09/2018	EF060728	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$38,425.64
14/09/2018	EF060729	ERTECH PTY LTD	AIRPORT DESIGN AND CONSTRUCTION	\$93,260.09
14/09/2018	EF060730	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION SERVICES-AMBERGATE FIRE STATION	\$43,252.94

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
14/09/2018	EF060731	RUTH BROOKS	ART SALES	\$136.00
14/09/2018	EF060732	CHRISTINE SEATORY	ART SALES	\$10.50
14/09/2018	EF060733	JENNIFER BROWN	ART SALES	\$52.80
14/09/2018	EF060734	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$46.20
14/09/2018	EF060735	KITCHEN TAKEOVERS	CATERING	\$645.00
14/09/2018	EF060736	HELEN READING	ART SALES	\$25.20
14/09/2018	EF060737	JAYLENE CHAMBERS	STAFF REIMBURSEMENT	\$17.85
14/09/2018	EF060738	GALLIANO FARDIN	ART SALES	\$297.00
14/09/2018	EF060739	ALAN'S CAFE	CATERING	\$865.00
14/09/2018	EF060740	RSM AUSTRALIA PTY LTD	LANDSCAPE ROAD BOND REFUND	\$11,880.00
14/09/2018	EF060741	KARIN LUCIANO	ARTGEO REFUND	\$200.00
14/09/2018	EF060742	PATRICIA CARMICHAEL	RATES REFUND	\$1,053.24
14/09/2018	EF060743	KIM NOLAN	STAFF REIMBURSEMENT	\$93.00
14/09/2018	EF060744	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	\$4,933.50
14/09/2018	EF060745	ZIPFORM	PRINTING SERVICES	\$2,614.64
14/09/2018	EF060746	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	\$398.15
14/09/2018	EF060747	KLEENHEAT GAS	GAS SERVICES	\$807.06
14/09/2018	EF060748	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$195.30
14/09/2018	EF060749	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	SPONSORSHIP / ADVERTISING	\$7.00
14/09/2018	EF060750	COLES	COUNCIL & STAFF REFRESHMENTS	\$624.81
14/09/2018	EF060751	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$2,611.61
14/09/2018	EF060752	ALISON BROWN	ART SALES	\$19.25
14/09/2018	EF060753	BURKE AIR	AIR CONDITIONING SERVICES	\$686.40
14/09/2018	EF060754	OWEN G ISBEL	ART SALES	\$82.40
14/09/2018	EF060755	CELIA CLARE	ART SALES	\$86.40
14/09/2018	EF060756	AARON SMITH	STAFF REIMBURSEMENT	\$71.41
20/09/2018	EF060757	PRIME URBAN WA PTY LTD	LANDSCAPE IMPLEMENTATION BOND	\$16,970.00
20/09/2018	EF060758	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES	\$500.00
20/09/2018	EF060759	DPM CONTRACTORS	EARTHMOVING SERVICES	\$10,000.00
20/09/2018	EF060760	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	PLUMBING SERVICES	\$2,920.00
28/09/2018	EF060761	MOSES ROCK DEVELOPMENTS-ERROR	CANCELLED-VERGE & CROSSOVER BOND REFUND	\$0.00
21/09/2018	EF060762	LINDA KUSAL	STAFF REIMBURSEMENT	\$150.00
21/09/2018	EF060763	AUSQ TRAINING	TRAINING SERVICES	\$1,490.00
21/09/2018	EF060764	ROCCO GUZZOMI	STAFF REIMBURSEMENT	\$287.46
21/09/2018	EF060765	ROAD SPECIALISTS AUSTRALIA PTY LTD	ROAD PATCHING EQUIPMENT	\$346.50
21/09/2018	EF060766	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$3,074.91

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
21/09/2018	EF060767	JODI MOFFETT	STAFF REIMBURSEMENT	\$49.70
21/09/2018	EF060768	MATTHEW RIORDAN	STAFF REIMBURSEMENT	\$58.88
21/09/2018	EF060769	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS	\$290.57
21/09/2018	EF060770	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	\$550.00
21/09/2018	EF060771	SHAPE MANAGEMENT	CONSULTANCY SERVICES FOR MAJOR PROJECTS	\$1,430.00
21/09/2018	EF060772	KATIE GARNETT	WELLNESS PROGRAM	\$1,638.00
21/09/2018	EF060773	GEOGRAPHE EXCAVATION AND UNDERGROUND POWER	UNDER ROAD BORING PRELIMINARIES	\$30,834.10
21/09/2018	EF060774	PREMIUM PUBLISHERS	ADVERTISING	\$4,391.75
21/09/2018	EF060775	TRUCK CENTRE (WA) PTY LTD	NEW VEHICLE - WASTE TRUCK IGPU254	\$428,299.30
21/09/2018	EF060776	CAROLYN RYDER	STAFF REIMBURSEMENT	\$25.60
21/09/2018	EF060777	SUPPER ROAD	CATERING	\$2,500.00
21/09/2018	EF060778	KITCHEN TAKEOVERS	CATERING	\$960.00
21/09/2018	EF060779	ANGELA OBERHOLZER	ANIMAL REGISTRATION REFUND	\$100.00
21/09/2018	EF060780	BUSSELTON UKULELE STRUMMERS INC.	BOND REFUND	\$200.00
21/09/2018	EF060781	HOCKEY AUSTRALIA	SPONSORSHIP AUSTRALIAN CHAMPIONSHIPS-MASTERS HOCKEY	\$16,500.00
21/09/2018	EF060782	AMBIENT BUILDING DESIGN	DESIGN SERVICES-LOU WESTON OVAL UPGRADE	\$13,750.00
21/09/2018	EF060783	SENSORIUM THEATRE INC	TRAINING SERVICES	\$55.00
21/09/2018	EF060784	FAIRWAY DEVELOPMENTS (WA) PTY LTD & ZAPH PTY LTD	RATE REFUND	\$484.59
21/09/2018	EF060785	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES - SANTA FE BSN82AM	\$43,173.67
21/09/2018	EF060786	ERROR-DEPARTMENT OF FIRE AND EMERGENCY SERVICES	CANCELLED-FIRE AND EMERGENCY SERVICES	\$0.00
21/09/2018	EF060787	W A TREASURY CORPORATION	LOAN REPAYMENTS-VARIOUS	\$787,417.39
21/09/2018	EF060788	COLES	COUNCIL & STAFF REFRESHMENTS	\$596.12
21/09/2018	EF060789	HITACHI CONSTRUCTION MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$1,905.92
21/09/2018	EF060790	ROCCO GUZZOMI	STAFF REIMBURSEMENT	\$284.50
21/09/2018	EF060791	JACQUELINE HAPP	STAFF REIMBURSEMENT	\$186.45
21/09/2018	EF060792	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES	\$5,463.18
27/09/2018	EF060793	HIF	HEALTH INSURANCE	\$239.35
27/09/2018	EF060794	PAY-PLAN PTY LTD	SALARY PACKAGING	\$19,633.22
27/09/2018	EF060795	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENT	\$800.00
27/09/2018	EF060796	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$1,200.00
27/09/2018	EF060797	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$1,100.00
27/09/2018	EF060798	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$225,141.00
27/09/2018	EF060799	AUSTRALIAN SERVICES UNION	UNION FEES	\$75.70
27/09/2018	EF060800	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$547.95
27/09/2018	EF060801	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$420.26
27/09/2018	EF060802	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$580.43

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
27/09/2018	EF060803	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$218.00
27/09/2018	EF060804	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$4,747.18
26/09/2018	EF060805	SUPERCHOICE	PAYROLL DEDUCTIONS (SUPER)	\$162,433.20
28/09/2018	EF060806	ENVIRONMENTAL HEALTH AUSTRALIA (WA)	TRAINING SERVICES-EHA CONFERENCE	\$1,560.00
28/09/2018	EF060807	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES	\$1,117.60
28/09/2018	EF060808	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	\$27,766.01
28/09/2018	EF060809	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISHER	LEGAL PUBLICATIONS	\$1,090.71
28/09/2018	EF060810	HARLEY DYKSTRA	CONTOUR SURVEY REPORT	\$2,200.00
28/09/2018	EF060811	CINEFEST OZ INC	CONTRIBUTION - FESTIVAL FILMS	\$2,200.00
28/09/2018	EF060812	CLEVERPATCH	VACATION CARE SUPPLIES	\$146.20
28/09/2018	EF060813	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	\$1,190.25
28/09/2018	EF060814	SOUTH WEST ACADEMY OF SPORT	COMMUNITY BID	\$11,000.00
28/09/2018	EF060815	XPANSE	COMPUTER SOFTWARE SUPPLIER	\$6,758.40
28/09/2018	EF060816	FIRE & SAFETY WA	FIRE EQUIPMENT SUPPLIER	\$529.25
28/09/2018	EF060817	LEEWIN CIVIL PTY LTD	LAYMAN ROAD-SUPPLY CRUSHED ROAD BASE	\$10,513.27
28/09/2018	EF060818	AUSTRALASIAN CEMETERIES AND CREMATORIA ASSOCIATION	CEMETERIES BOARD	\$240.00
28/09/2018	EF060819	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	\$1,144.00
28/09/2018	EF060820	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	\$2,298.35
28/09/2018	EF060821	COMBINED TEAM SERVICES	TRAINING SERVICES-COACHING PROGRAM	\$7,832.00
28/09/2018	EF060822	OZCAD PTY LTD	SOFTWARE SUPPLIES	\$805.20
28/09/2018	EF060823	GIRL GUIDES WA INC	KIDSPORT	\$150.00
28/09/2018	EF060824	ERROR-URBANSTONE PTY LTD	CANCELLED-PAVING PRODUCTS	\$0.00
28/09/2018	EF060825	ALLMARK & ASSOCIATES PTY LTD	PARKING REQUIREMENTS	\$583.00
28/09/2018	EF060826	RENT A FENCE	FENCE HIRE - BUSSELTON SKATE PARK	\$5,842.65
28/09/2018	EF060827	ARBOR GUY	TREE MAINTENANCE SERVICES	\$19,206.00
28/09/2018	EF060828	TOLL IPEC PTY LTD	COURIER SERVICES	\$61.61
28/09/2018	EF060829	FIRST CLASS TRAINING	TRAINING SERVICES	\$325.00
28/09/2018	EF060830	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	\$397.80
28/09/2018	EF060831	LANDSAVE ORGANICS	LANDSCAPING SERVICE	\$5,412.00
28/09/2018	EF060832	PROFESSIONAL CABLING	CABLING SERVICES-FORESHORE	\$34,122.00
28/09/2018	EF060833	ST JOHN AMBULANCE	TRAINING SERVICES	\$640.00
28/09/2018	EF060834	BRIDGESTONE	TYRE SERVICES	\$80.30
28/09/2018	EF060835	ABBAY TILING SERVICE	TILING SERVICES	\$5,526.40
28/09/2018	EF060836	HEATLEYS SAFETY & INDUSTRIAL	SAFETY EQUIPMENT	\$2,390.08
28/09/2018	EF060837	WIZID PTY LTD	POOL ENTRY WRISTBANDS	\$113.30
28/09/2018	EF060838	LARRY PRICE	MECHANICAL SERVICES	\$82.50

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF060839	CORNERSTONE SOCCER CLUB	KIDSPORT	\$510.00
28/09/2018	EF060840	GREY GOLD CONSTRUCTIONS	CONCRETE SERVICES	\$2,860.00
28/09/2018	EF060841	GEOGRAPHE FORD - BUSSELTON	VEHICLE PURCHASES / SERVICES / PARTS	\$218.35
28/09/2018	EF060842	VORGEE PTY LTD	GYM GOODS	\$1,082.40
28/09/2018	EF060843	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS	\$2,705.56
28/09/2018	EF060844	PAY-PLAN PTY LTD	SALARY PACKAGING	\$264.91
28/09/2018	EF060845	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	\$1,463.00
28/09/2018	EF060846	SAGE CONSULTING ENGINEERS PTY LTD	LIGHTING INSTALLATION	\$3,014.00
28/09/2018	EF060847	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$1,368.89
28/09/2018	EF060848	ANNA FOLEY	WELLNESS SERVICES	\$950.00
28/09/2018	EF060849	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	\$192.50
28/09/2018	EF060850	WESTS HOCKEY CLUB	KIDSPORT VOUCHERS	\$300.00
28/09/2018	EF060851	GEOSPREAD	GREEN WASTE MULCHING	\$63,602.00
28/09/2018	EF060852	FOUR POINTS BY SHERATON	ACCOMMODATION	\$825.00
28/09/2018	EF060853	SURFING WESTERN AUSTRALIA	EVENT ORGANISATION	\$2,750.00
28/09/2018	EF060854	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	LANDSCAPING SERVICES	\$92,696.43
28/09/2018	EF060855	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES	\$18,725.61
28/09/2018	EF060856	CLEANING MADE EASY	CLEANING SERVICES	\$50.00
28/09/2018	EF060857	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM	\$220.00
28/09/2018	EF060858	INFOCOUNCIL PTY LTD	SOFTWARE SERVICES	\$4,691.50
28/09/2018	EF060859	JS ROADSIDE PRODUCTS	ROADSIDE PRODUCTS	\$6,523.00
28/09/2018	EF060860	MARGARET RIVER FENCING	MAINTENANCE SERVICES	\$9,010.10
28/09/2018	EF060861	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES	\$8,107.00
28/09/2018	EF060862	DUNSBOROUGH COMMUNITY GARDEN	COMMUNITY BID	\$6,000.00
28/09/2018	EF060863	SOUNDPACK SOLUTIONS	LIBRARY RESOURCES	\$170.50
28/09/2018	EF060864	GEOGRAPHE INDUSTRIAL SUPPLIES	INDUSTRIAL SUPPLIES	\$179.92
28/09/2018	EF060865	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$650.00
28/09/2018	EF060866	PLANET FOOTPRINT PTY LTD	IT SOFTWARE	\$2,640.00
28/09/2018	EF060867	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	\$165.00
28/09/2018	EF060868	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	\$121.25
28/09/2018	EF060869	EFAX AUSTRALIA	FAX SERVICE PROVIDER	\$594.00
28/09/2018	EF060870	NSCO CONSULTING	CONSULTANCY AND TRAINING	\$3,152.08
28/09/2018	EF060871	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	\$112.86
28/09/2018	EF060872	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	\$85.00
28/09/2018	EF060873	GEO CABINETS	CARPENTRY SERVICES	\$4,933.50
28/09/2018	EF060874	QUALITY PRESS	PRINTING SERVICES	\$798.60

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF060875	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	\$155.98
28/09/2018	EF060876	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$6,668.14
28/09/2018	EF060877	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	\$239.09
28/09/2018	EF060878	FORTUS	EARTHMOVING PARTS	\$1,034.24
28/09/2018	EF060879	JIMS FIRST	HARDWARE SUPPLIES	\$213.84
28/09/2018	EF060880	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES	\$319.00
28/09/2018	EF060881	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$495.00
28/09/2018	EF060882	BCP MATERIALS PTY LTD	SAND SUPPLIES	\$2,744.94
28/09/2018	EF060883	BCP LIQUID WASTE	LIQUID WASTE SERVICES	\$1,611.00
28/09/2018	EF060884	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY SERVICES	\$352.00
28/09/2018	EF060885	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	\$285.47
28/09/2018	EF060886	SANDGROPER CONTRACTING	LIQUID WASTE REMOVAL SERVICE	\$570.00
28/09/2018	EF060887	WORK METRICS	HEALTH AND SAFETY SOFTWARE	\$110.00
28/09/2018	EF060888	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	\$1,497.18
28/09/2018	EF060889	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	ADVERTISING	\$2,136.34
28/09/2018	EF060890	SECURITY ID	ASIC CARD	\$440.00
28/09/2018	EF060891	THE URBAN COFFEE HOUSE	CATERING	\$2,143.50
28/09/2018	EF060892	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES	\$6,363.15
28/09/2018	EF060893	MANA KAI CAFE	CATERING	\$2,000.00
28/09/2018	EF060894	MARKETFORCE PTY LTD	ADVERTISING SERVICES	\$3,323.08
28/09/2018	EF060895	CREATIVE EIGHT STUDIO	DESIGN SERVICES	\$4,202.00
28/09/2018	EF060896	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	\$287.74
28/09/2018	EF060897	ANL LIGHTING AUSTRALIA P/L	LIGHTING PRODUCTS	\$89.49
28/09/2018	EF060898	TROPHIES ON TIME	NAME BADGE SUPPLIER	\$92.50
28/09/2018	EF060899	THE BASKETBALL MAN	PARK BASKETBALL SYSTEM	\$1,728.10
28/09/2018	EF060900	KLEENIT PTY LTD	GRAFFITI REMOVAL	\$6,263.40
28/09/2018	EF060901	CALIBRE PROFESSIONAL SERVICES PTY LTD	ENGINEERING SERVICES	\$4,950.00
28/09/2018	EF060902	TYRECYCLE PTY LTD	TYRE RECYCLING	\$1,490.80
28/09/2018	EF060903	NATURALISTE HYGIENE SERVICES	HYGIENE SERVICES	\$550.00
28/09/2018	EF060904	CASH REGISTER WAREHOUSE	LIBRARY RESOURCES	\$212.50
28/09/2018	EF060905	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	\$264.99
28/09/2018	EF060906	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	\$539.11
28/09/2018	EF060907	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$3,422.10
28/09/2018	EF060908	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$2,706.00
28/09/2018	EF060909	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	\$819.50
28/09/2018	EF060910	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL SUPPLIES	\$166.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF060911	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	\$3,009.05
28/09/2018	EF060912	THE PLANT SUPPLY CO	NURSERY SERVICES	\$495.00
28/09/2018	EF060913	CAPE ECO CLEAN	CLEANING SERVICES	\$175.00
28/09/2018	EF060914	IMAGELAB	ADVERTISING	\$1,023.00
28/09/2018	EF060915	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	\$4,873.22
28/09/2018	EF060916	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	\$455.00
28/09/2018	EF060917	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE	\$6,494.40
28/09/2018	EF060918	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES	\$363.00
28/09/2018	EF060919	GLORIA HILL	WELCOME TO COUNTRY	\$300.00
28/09/2018	EF060920	COMMERCIAL AQUATICS AUSTRALIA	GLC MAINTENANCE SERVICES	\$90.75
28/09/2018	EF060921	AUTO TOUCH	VEHICLE DETAILING	\$250.00
28/09/2018	EF060922	UNDERGROUND POWER DEVELOPMENT PTY LTD	STREET LIGHTING AND POWER DESIGN SERVICES	\$1,265.00
28/09/2018	EF060923	HUMMINGBIRD BUSSELTON	CATERING	\$271.20
28/09/2018	EF060924	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES	\$528.00
28/09/2018	EF060925	STUDIO EVANS LANE	FEASIBILITY AND DESIGN SERVICES	\$3,200.00
28/09/2018	EF060926	LSV BORRELLO LAWYERS	LEGAL ADVICE	\$4,691.50
28/09/2018	EF060927	PRESTIGE AUTO & CANVAS	PLANT PURCHASES / SERVICES / PARTS	\$330.00
28/09/2018	EF060928	CATALYSE PTY LTD	COMMUNITY SURVEY SERVICES	\$6,160.00
28/09/2018	EF060929	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	\$5,236.00
28/09/2018	EF060930	STALEY FOOD & PACKAGING	CLEANING CHEMICALS	\$4,439.53
28/09/2018	EF060931	CLARK RUBBER	SPORT EQUIPMENT SUPPLIER	\$146.30
28/09/2018	EF060932	TONY WINDBERG	ART SALES; ART WORKSHOPS	\$800.00
28/09/2018	EF060933	PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES	\$2,882.35
28/09/2018	EF060934	BUSSELTON REWINDS	PLANT PURCHASES/SERVICES / PARTS	\$1,581.25
28/09/2018	EF060935	ESPRESSO ESSENTIAL (WA) PTY LTD	LIBRARY RESOURCES	\$28.57
28/09/2018	EF060936	KIM DOLZADELLI	STAFF REIMBURSEMENT ACCOMMODATION AND PARKING 2 DAYS X 2 STAFF MEMBERS - ATTENDANCE AT INFORMATION TECHNOLOGY CONFERENCE	\$870.41
28/09/2018	EF060937	DUNSBOROUGH CONCRETE	CONCRETE SUPPLIES	\$1,496.00
28/09/2018	EF060938	WA LIBRARY SUPPLIES	LIBRARY RESOURCES	\$180.00
28/09/2018	EF060939	GEOBOX PTY LTD	VEHICLE CAMERAS	\$1,996.10
28/09/2018	EF060940	TAMMEX PTY LTD	PRINTER REQUIREMENTS	\$136.00
28/09/2018	EF060941	TENDERLINK.COM	TENDER ADVERTISING	\$165.00
28/09/2018	EF060942	IRDI LEGAL	LEGAL SERVICES	\$3,627.00
28/09/2018	EF060943	SPICE ODYSEE	CATERING	\$600.00
28/09/2018	EF060944	VITACO HEALTH AUSTRALIA PTY LTD	HEALTH SUPPLEMENTS	\$127.17

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF060945	FIRESTATION	FOOD AND BEVERAGES	\$700.00
28/09/2018	EF060946	BAYTHE LINEN AND LAUNDRY	SUPPLY OF CLEAN LINEN	\$583.66
28/09/2018	EF060947	FRESH AS	REFRESHMENTS	\$472.60
28/09/2018	EF060948	REVOLUTION APPS PTY LTD	E-COMMERCE PLATFORM FOR COMPOSTING GEAR	\$16.50
28/09/2018	EF060949	ERROR-ADVANCED DRIVEWAY SEALING	CANCELLED-MAINTENANCE SERVICES	\$0.00
28/09/2018	EF060950	MCINTOSH & SON	PLANT PURCHASES/SERVICES/PARTS	\$1,518.88
28/09/2018	EF060951	BEACHSIDE BUILDING & MAINTENANCE	BUILDING DIVISION	\$2,226.90
28/09/2018	EF060952	FIXI-ERROR	CANCELLED-SPORTS MANAGEMENT SOFTWARE	\$0.00
28/09/2018	EF060953	RICHARD JAY PTY LTD	COMMERCIAL WASHING MACHINES	\$3,850.00
28/09/2018	EF060954	OFFICEWORKS	OFFICE EQUIPMENT SERVICES	\$138.22
28/09/2018	EF060955	PETER ZAPPA	PUBLIC ARTWORK	\$6,550.50
28/09/2018	EF060956	CSSTECH GROUP PTY LTD	ICT SERVICES	\$9,057.40
28/09/2018	EF060957	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS	\$613.78
28/09/2018	EF060958	BOWEN-SANT DESIGN	GRAPHIC DESIGN SERVICE	\$8,645.00
28/09/2018	EF060959	BELLROCK CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$50,806.30
28/09/2018	EF060960	VERBAL JUDO	TRAINING SERVICES	\$5,000.00
28/09/2018	EF060961	PERON NATURALISTE PARTNERSHIP	ANNUAL MEMBERSHIP FEE	\$27,856.13
28/09/2018	EF060962	MT PAINTING SERVICES	PAINTING SERVICES	\$3,740.00
28/09/2018	EF060963	FLAGS OF ALL NATIONS PTY LTD	FLAGS	\$3,928.10
28/09/2018	EF060964	SCANIA AUSTRALIA PTY LTD	NEW VEHICLES, PARTS AND LABOUR	\$1,601.90
28/09/2018	EF060965	E-STATION	MAINTENANCE ON DC CHARGING STATION	\$2,200.00
28/09/2018	EF060966	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	\$195.00
28/09/2018	EF060967	DOWN SOUTH WATER CARTAGE	WATER CARTAGE	\$950.00
28/09/2018	EF060968	ARCADIS AUSTRALIA PACIFIC PTY LTD	ENVIRONMENTAL STRATEGIES	\$5,038.00
28/09/2018	EF060969	ALPINE LAUNDRY PTY LTD	COMMERCIAL LAUNDRY	\$530.35
28/09/2018	EF060970	ADVISIAN PTY LTD	CONSULTANCY-COASTAL ADAPTION STUDY	\$48,955.50
28/09/2018	EF060971	BUNBURY HARVEY REGIONAL COUCIL	WASTE DISPOSAL	\$16,611.60
28/09/2018	EF060972	RIGHT FITNESS	FITNESS EQUIPMENT	\$1,386.00
28/09/2018	EF060973	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTION	ELECTRICAL APPLIANCE SERVICES	\$1,528.88
28/09/2018	EF060974	EMBROIDME PERTH CBD	DECORATED UNIFORMS AND PROMTIONAL ITEMS	\$1,588.29
28/09/2018	EF060975	NOVOTEL LANGLEY PERTH	ACCOMMODATION-STAFF x 1 ATTENDING CONFERENCE	\$499.50
28/09/2018	EF060976	FRASER SUITES PERTH	ACCOMMODATION-STAFF X 5 ATTENDING CONFERENCE/TRAINING	\$3,234.50
28/09/2018	EF060977	TOWNS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	\$820.00
28/09/2018	EF060978	GALAXY 42 PTY LTD	SOFTWARE CONSULTANCY-RATES PROCESSING	\$6,930.00
28/09/2018	EF060979	ELLIE HAINES	DANCE TEACHER	\$100.00
28/09/2018	EF060980	CATIE SHEPHERD	DANCE TEACHER	\$110.00

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28/09/2018	EF060981	JCW ELECTRICAL GROUP PTY LTD	ELECTRICAL CONTRACTING	\$1,363.46
28/09/2018	EF060982	THE DRUG DETECTION AGENCY - SOUTH WA	DRUG AND ALCOHOL MANAGEMENT SERVICES	\$3,069.00
28/09/2018	EF060983	ROAD AND TRAFFIC SERVICES	LINE MARKING AND SIGNAGE	\$242.00
28/09/2018	EF060984	BLUE HORIZON PLUMBING & GAS	PLUMBING AND GAS SERVICES	\$88.00
28/09/2018	EF060985	WA ROPES	ROPES	\$763.95
28/09/2018	EF060986	TRIBE PERTH	ACCOMMODATION	\$648.80
28/09/2018	EF060987	DEADLY DIVAS CLOTHING PTY LTD	FACILITATION RECONCILIATION ACTIN PLAN	\$1,500.00
28/09/2018	EF060988	ARTEFACT CREATIVE	PUBLIC ART CONSULTANCY SERVICES	\$13,750.00
28/09/2018	EF060989	PLE COMPUTERS PTY LTD	IT GOODS	\$1,521.70
28/09/2018	EF060990	IAN MUTCH	ART WORK VASSE TOWN CENTRE ARCADE	\$12,926.10
28/09/2018	EF060991	LITTLE MONSTERS PLAY CENTRE BUSSELTON	RECREATION FACILITIES	\$128.00
28/09/2018	EF060992	DISCOVER DEADLY	SNAKE SAFETY AWARENESS	\$1,100.00
28/09/2018	EF060993	LOLA GARLETT	ABORIGINAL CULTURAL SERVICES	\$150.00
28/09/2018	EF060994	RICKWOOD PLUMBING AND GAS PTY LTD	PLUMBING SERVICES	\$1,919.50
28/09/2018	EF060995	EURO DIESEL SERVICES	MECHANICAL PARTS AND REPAIRS	\$1,536.94
28/09/2018	EF060996	HANCOCK MEMORIALS	MEMORIAL PLAQUES SUPPLIER	\$1,756.70
28/09/2018	EF060997	KMART BUSSELTON	RETAIL HOME WARES	\$511.00
28/09/2018	EF060998	BUNBURY-JIAXING BUSINESS OFFICE	TRANSLATION SERVICES	\$200.00
28/09/2018	EF060999	SPORTSPOWER	SPORT EQUIPMENT SUPPLIER	\$90.00
28/09/2018	EF061000	ESPLANADE HOTEL - BUSSELTON	ACCOMMODATION	\$220.00
28/09/2018	EF061001	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	\$803.16
28/09/2018	EF061002	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	\$873.73
28/09/2018	EF061003	PK COURIERS	COURIER SERVICES	\$691.90
28/09/2018	EF061004	SPOTLIGHT	VACATION CARE SUPPLIES	\$263.92
28/09/2018	EF061005	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	\$3,578.75
28/09/2018	EF061006	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	\$75.90
28/09/2018	EF061007	GILS MOWING	MAINTENANCE SERVICES	\$840.00
28/09/2018	EF061008	BOC GASES AUSTRALIA LTD	GAS SERVICES	\$1,479.54
28/09/2018	EF061009	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	\$17.91
28/09/2018	EF061010	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER	\$138.35
28/09/2018	EF061011	WOOD & GRIEVE ENGINEERS	CONSULTANCY SERVICES-INITIAL ELECTRICAL AUDIT	\$11,796.40
28/09/2018	EF061012	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	\$1,648.24
28/09/2018	EF061013	AC FORSTER & SON	PLUMBING SERVICES	\$3,432.85
28/09/2018	EF061014	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	\$243.68
28/09/2018	EF061015	FORPARK AUSTRALIA	PARK FURNITURE SUPPLIER	\$677.60
28/09/2018	EF061016	FTE ENGINEERING	MAINTENANCE SERVICES	\$2,783.00

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28/09/2018	EF061017	INSTANT WEIGHING	SCALE REPAIRER / CALIBRATION SERVICES	\$1,100.00
28/09/2018	EF061018	GROCOCK GLASS	SUPPLY 7 INSTALL UATO DOOR NCC	\$7,244.00
28/09/2018	EF061019	YALLINGUP LAND CONSERVATION DISTRICT COMMITTEE	COMMUNITY BID	\$11,858.00
28/09/2018	EF061020	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	\$1,946.30
28/09/2018	EF061021	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	\$1,223.53
28/09/2018	EF061022	JASON SIGNMAKERS	SIGNAGE SUPPLIES	\$4,045.25
28/09/2018	EF061023	TREVORS CARPETS BUSSELTON	FLOOR COVERING SERVICE	\$1,490.00
28/09/2018	EF061024	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	\$146.20
28/09/2018	EF061025	B & J CATALANO PTY LTD	GRAVEL CRUSHING	\$1,540.11
28/09/2018	EF061026	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX SUPPLY AND SERVICES	\$36,854.70
28/09/2018	EF061027	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	\$321.64
28/09/2018	EF061028	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$1,907.96
28/09/2018	EF061029	ROYAL LIFE SAVING SOCIETY - WESTERN AUSTRALIA	TRAINING SERVICES	\$535.50
28/09/2018	EF061030	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$1,233.60
28/09/2018	EF061031	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES	\$9,609.05
28/09/2018	EF061032	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	\$690.10
28/09/2018	EF061033	DELRON CLEANING BUSSELTON	BBQ CLEANING	\$4,788.32
28/09/2018	EF061034	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	\$181.44
28/09/2018	EF061035	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES	\$1,051.60
28/09/2018	EF061036	WESTERN POWER CORPORATION	ELECTRICAL SERVICES-UNDROUNDING OR POWER/LIGHTING	\$433,380.00
28/09/2018	EF061037	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	\$2,909.50
28/09/2018	EF061038	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$3,343.58
28/09/2018	EF061039	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES	\$1,430.00
28/09/2018	EF061040	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	\$506.00
28/09/2018	EF061041	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER	\$2,409.27
28/09/2018	EF061042	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	\$3,896.44
28/09/2018	EF061043	COURIER AUSTRALIA	COURIER SERVICES	\$639.24
28/09/2018	EF061044	THINK WATER DUNSBOROUGH	RETICULATION SERVICES	\$2,272.15
28/09/2018	EF061045	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	\$8,118.00
28/09/2018	EF061046	PRO-LINE KERBING	KERBING SERVICES	\$8,715.30
28/09/2018	EF061047	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$272.53
28/09/2018	EF061048	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES	\$5,392.63
28/09/2018	EF061049	SW PRECISION PRINT	PRINTING SERVICES	\$1,880.00
28/09/2018	EF061050	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	\$496.00
28/09/2018	EF061051	SOUTH WEST ISUZU	PLANT / SERVICES / PARTS	\$11,313.70
28/09/2018	EF061052	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$1,567.56

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28/09/2018	EF061053	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	\$283.80
28/09/2018	EF061054	BAY SIGNS	SIGNAGE SERVICES	\$3,279.00
28/09/2018	EF061055	ACTIV FOUNDATION INC	MAINTENANCE SERVICES	\$44,200.67
28/09/2018	EF061056	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	\$28,922.19
28/09/2018	EF061057	CCH AUSTRALIA LIMITED	SUBSCRIPTION	\$2,515.38
28/09/2018	EF061058	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	\$5,432.21
28/09/2018	EF061059	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	\$2,056.60
28/09/2018	EF061060	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	\$802.80
28/09/2018	EF061061	B & B STREET SWEEPING	STREET SWEEPING SERVICE	\$43,857.40
28/09/2018	EF061062	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	\$2,257.00
28/09/2018	EF061063	AMITY SIGNS	SIGNAGE SERVICES	\$107.25
28/09/2018	EF061064	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES-EMERGENCY SERVICES ANNUAL LEVY	\$741,214.10
28/09/2018	EF061065	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	\$10,828.68
28/09/2018	EF061066	BSEWA	ELECTRICAL SERVICES	\$14,920.58
28/09/2018	EF061067	KLEENHEAT GAS	GAS SERVICES	\$1,193.39
28/09/2018	EF061068	JTAGZ PTY LTD	ANIMAL WRAPSTRAP SUPPLIER	\$891.00
28/09/2018	EF061069	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	\$2,454.79
28/09/2018	EF061070	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES	\$6,337.10
28/09/2018	EF061071	WESTCARE INDUSTRIES	LIBRARY RESOURCES	\$307.30
28/09/2018	EF061072	BENARA NURSERY	NURSERY SUPPLIES	\$22,788.00
28/09/2018	EF061073	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES	\$2,500.00
28/09/2018	EF061074	CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES	\$164.56
28/09/2018	EF061075	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	\$3,619.00
28/09/2018	EF061076	COATES HIRE	HIRE EQUIPMENT SERVICES	\$6,127.15
28/09/2018	EF061077	DAVID MILDWATERS ELECTRICAL	ELECTRICAL SERVICES TO COB VENUES	\$9,309.44
28/09/2018	EF061078	A D COOTE & CO	SHEET METAL WORK	\$2,871.00
28/09/2018	EF061079	CHUBB FIRE & SECURITY PTY LTD	FIRE PANEL & PUMPS SERVICES	\$3,855.10
28/09/2018	EF061080	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER	\$108.90
28/09/2018	EF061081	MINTER ELLISON LAWYERS	LEGAL SERVICES	\$5,058.35
28/09/2018	EF061082	COLES	COUNCIL & STAFF REFRESHMENTS	\$209.12
28/09/2018	EF061083	BAREFOOT BOOKS	LIBRARY RESOURCES	\$430.30
28/09/2018	EF061084	BUSSELTON PRINT IT	PRINTING SERVICES	\$980.00
28/09/2018	EF061085	CARDNO (WA) PTY LTD	EASTERN LINK COMMUNITY CONSULTANCY SERVICES	\$11,555.50
28/09/2018	EF061086	SIGNSMITHS	SIGNAGE SERVICES	\$99.00
28/09/2018	EF061087	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES & SUPPORT	\$14,763.85
28/09/2018	EF061088	BUSSELTON HOCKEY STADIUM CLUB INC	KIDSPORT VOUCHERS	\$695.20

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28/09/2018	EF061089	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	\$684.20
28/09/2018	EF061090	ELITE POOL COVERS PTY LTD	POOL SERVICES	\$96.00
28/09/2018	EF061091	SOILS AINT SOILS	NURSERY SUPPLIES	\$819.00
28/09/2018	EF061092	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	\$11,068.46
28/09/2018	EF061093	HITACHI CONSTRUCTION MACHINERY	PLANT PURCHASES / SERVICES / PARTS	\$203.37
28/09/2018	EF061094	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	\$1,892.57
28/09/2018	EF061095	D W & S V ROBERTS	CONCRETE SERVICES	\$2,629.00
28/09/2018	EF061096	GAS-IT PIPE CONTRACTING	GAS SERVICES	\$3,115.20
28/09/2018	EF061097	CLEANAWAY	WASTE MANAGEMENT SERVICES	\$115,958.73
28/09/2018	EF061098	EVERYDAY POTTED PLANTS	NURSERY SERVICES	\$1,672.40
28/09/2018	EF061099	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	\$40.00
28/09/2018	EF061100	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	\$3,086.84
28/09/2018	EF061101	DUXTON HOTEL	ACCOMMODATION	\$304.00
28/09/2018	EF061102	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$8,890.69
28/09/2018	EF061103	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	\$2,128.47
28/09/2018	EF061104	CAPE CELLARS BUSSELTON	REFRESHMENTS	\$555.81
28/09/2018	EF061105	SPORTSWORLD OF WA	SPORT EQUIPMENT SUPPLIER	\$1,533.40
28/09/2018	EF061106	VM VISIMAX	FIRE EQUIPMENT SUPPLIER	\$105.90
28/09/2018	EF061107	WA RANGERS ASSOCIATION-ERROR	MEMBERSHIP FEES-CANCELLED	\$0.00
28/09/2018	EF061108	CROSS SECURITY SERVICES	SECURITY SERVICES	\$1,478.84
28/09/2018	EF061109	BURKE AIR	AIR CONDITIONING SERVICES	\$5,906.56
28/09/2018	EF061110	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	\$323.21
28/09/2018	EF061111	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES	\$5,886.65
28/09/2018	EF061112	LOCK AROUND THE CLOCK	SECURITY SERVICES	\$3,866.50
28/09/2018	EF061113	SURVCON PTY LTD	SURVEY SERVICES	\$4,774.84
28/09/2018	EF061114	LEEUEWIN TRANSPORT	COURIER SERVICES	\$2,225.23
28/09/2018	EF061115	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	\$3,900.00
28/09/2018	EF061116	GEOGRAPHE SAWS AND MOWERS-ERROR	PLANT PURCHASES / SERVICES / PARTS-CANCELLED	\$0.00
28/09/2018	EF061117	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES	\$484.00
28/09/2018	EF061118	STRATAGREEN	NURSERY SUPPLIES	\$3,009.60
28/09/2018	EF061119	LD TOTAL	LANDSCAPING SERVICES	\$16,192.00
28/09/2018	EF061120	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES	\$31,468.75
28/09/2018	EF061121	SANITY - BUSSELTON	LIBRARY RESOURCES	\$771.47
28/09/2018	EF061122	BDA TREE LOPPING	TREE LOPPING SERVICES-VARIOUS LOCATIONS	\$73,899.10
28/09/2018	EF061123	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$2,801.70
28/09/2018	EF061124	RMS (AUST) PTY LTD	SOFTWARE SERVICES	\$49.50

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF061125	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	\$4,169.00
28/09/2018	EF061126	JUICE PRINT	PRINTING SERVICES	\$4,736.62
28/09/2018	EF061127	MAIA FINANCIAL	LEASING PAYMENTS	\$13,141.56
28/09/2018	EF061128	THE ARTIST'S CHRONICLE	ADVERTISING SERVICES	\$410.00
28/09/2018	EF061129	BROADWATER BRICK PAVING	PAVING SERVICES	\$5,760.00
28/09/2018	EF061130	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES-RENDEVOUZ ROAD	\$14,155.90
28/09/2018	EF061131	SVT ENGINEERING CONSULTANTS	ANNUAL JETTY CATHODIC IMSPECTION & REPAIR	\$4,523.20
28/09/2018	EF061132	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES	\$1,761.38
28/09/2018	EF061133	RAPID ASCENT PTY LTD	ANACONDA ADVENTURE RACE-GRANT FUNDING	\$10,450.00
28/09/2018	EF061134	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES-GENERAL ADVICE	\$12,133.00
28/09/2018	EF061135	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$3,760.29
28/09/2018	EF061136	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	\$257.75
28/09/2018	EF061137	T-QUIP	MOWER PARTS & SERVICE	\$1,145.85
28/09/2018	EF061138	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISIO	TRAINING SERVICES	\$1,342.00
28/09/2018	EF061139	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	\$260.00
28/09/2018	EF061140	COLIN WOODFORD CARPENTRY & FINE FURNITURE	CONSTRUCTION OF TIMBER ACCESS RAMP	\$24,070.00
28/09/2018	EF061141	SARAH PIERSON	STAFF REIMBURSEMENT	\$276.00
28/09/2018	EF061142	AUSQ TRAINING	WORKSITE TRAFFIC MANAGEMENT TRAINING	\$556.00
28/09/2018	EF061143	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	ADVENTURE PLAYSPACE CONTRACT	\$82,231.88
28/09/2018	EF061144	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EAP CONSULTATION	\$1,309.00
28/09/2018	EF061145	WA COUNTRY HEALTH SERVICE	REIMBURSE OVERPAYMENT OF RATES	\$12,882.00
28/09/2018	EF061146	SAFETY INSTITUTE OF AUSTRALIA	PERTH SAFETY SYMPOSIUM	\$324.50
28/09/2018	EF061147	OCEAN AIR CARPET CARE	CARPET CLEANING SERVICES	\$1,325.50
28/09/2018	EF061148	STIHL SHOP DUNSBOROUGH	PARTS, REPAIRS AND SERVICES OF SMALL PLANT	\$199.00
28/09/2018	EF061149	KITCHEN TAKEOVERS	CATERING SERVICES	\$662.00
28/09/2018	EF061150	ADVANCED DRIVEWAY SEALING	HIGH PRESSURE CLEANING YOUTH PRECINCT	\$917.16
28/09/2018	EF061151	DORSOGNA LIMITED	CATERING SERVICES	\$237.60
28/09/2018	EF061152	MEG DELAHOY	STAFF RELOCATION COSTS	\$3,000.00
28/09/2018	EF061153	SOUTH WEST GRAFFITI CLEAN	REACTIVE GRAFFITI REMOVAL VARIOUS COB BULDINGS	\$3,771.38
28/09/2018	EF061154	PETER & SHARYN BAKER	INSTALLATION OF TANKS AND WATER SYSTEM-SCHEME WATER	\$2,682.35
28/09/2018	EF061155	SOULA VOUYOUCALOS-VEYRADIER	ART AWARDS JUDGING FEE	\$400.00
28/09/2018	EF061156	RON NYISZTOR	ART AWARDS JUDGING FEE	\$400.00
28/09/2018	EF061157	DAVID SOFIELD	REFUND OVERPAYMENT OF RATES	\$3,730.76
28/09/2018	EF061158	URBANSTONE PTY LTD	DUNSBOROUGH STAGE 4 & 5 TACTILES	\$4,606.25
28/09/2018	EF061159	GC & KS TUFFIN	REFUND OVERPAYMENT OF RATES	\$294.00
28/09/2018	EF061160	MAXINE DOWSON	REFUND DEPOSIT PAID LESS CANCELLATION FEE	\$104.00

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
28/09/2018	EF061161	ALICIA SALERNO	REFUND DEPOSIT PAID LESS CANCELLATION FEE	\$117.00
28/09/2018	EF061162	TRISH MCKINLAY	REFUND DEPOSIT PAID LESS CANCELLATION FEE	\$62.00
28/09/2018	EF061163	KEITH HOLROYD	REFUND ANIMAL TRAP BOND	\$100.00
28/09/2018	EF061164	PT COOK (C/-VYSARN PROPERTYHOLDING)	REFUND OUTSTANDING WORKS BOND	\$4,323.00
28/09/2018	EF061165	COLES	CATERING-VACATION CARE	\$441.34
28/09/2018	EF061166	WA RANGERS ASSOCIATION	TRAINING-PROFESSIONAL DEVELOPMENT CONFERENCE	\$550.00
28/09/2018	EF061167	GEOGRAPHE SAWS AND MOWERS	SUPPLY NEW PLANT - BLOWERS/TRIMMERS/POLESAWS	\$5,152.80
28/09/2018	EF061168	MOSES ROCK DEVELOPMENTS	TOWN PLANNING BOND-LOT 126 CAVES ROAD	\$15,124.00
				\$5,623,537.99

INTERNAL PAYMENT VOUCHERS SEPTEMBER 2018

27/08/2018	DD003558	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT - DIETORS CREDIT CARD TRANSACTIONS	\$25,379.13
7/09/2018	DD003559	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SUPPLIES AND SERVICES	\$75,003.50
12/09/2018	DD003560	CITY OF BUSSELTON	PAYROLL	\$719,819.27
12/09/2018	DD003561	ANZ BANK	SPECIAL PAY-STAFF PAYROLL	\$176.16
3/09/2018	DD003562	ANZ BANK	BANK FEES - MERCHANT SERVICES	\$6,467.56
3/09/2018	DD003563	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC PROGRAM EXPENSES	\$749.20
3/09/2018	DD003564	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC PROGRAM EXPENSES	\$561.90
3/09/2018	DD003565	COMMONWEALTH BANK	BANK FEES - MERCHANT SERVICES	\$4,804.72
3/09/2018	DD003566	ANZ BANK	BANK FEES - BPAY TRANSACTION FEES	\$454.21
3/09/2018	DD003567	ANZ BANK	BANK FEES - BPAY TRANSACTION FEES	\$3,090.51
3/09/2018	DD003568	Sundry - Chq Creditor	REVERSAL OF BPAY PAYMENT	\$159.35
5/09/2018	DD003569	ANZ BANK	BANK FEES-BPAY FILE FEE	\$220.81
5/09/2018	DD003570	ANZ BANK	BANK FEES	\$312.26
5/09/2018	DD003571	Sundry - Chq Creditor	REVERSAL OF BPAY PAYMENT	\$146.00
14/09/2018	DD003572	Sundry - Chq Creditor	REVERSAL OF BPAY PAYMENT	\$82.00
14/09/2018	DD003573	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	\$1,779.15
17/09/2018	DD003574	COMMONWEALTH BANK	BANK FEES - MERCHANT SERVICES	\$236.25
18/09/2018	DD003575	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	\$1,635.94
24/09/2018	DD003576	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	\$2,186.67
21/09/2018	DD003577	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	\$2,627.17
28/09/2018	DD003578	CITY OF BUSSELTON	PAYROLL	\$747,552.58
27/09/2018	DD003579	CITY OF BUSSELTON	SPECIAL PAYMENT-PAYROLL	\$1,525.39
27/09/2018	DD003580	CITY OF BUSSELTON	SPECIAL PAYMENT-PAYROLL	\$1,561.71
28/09/2018	DD003581	CITY OF BUSSELTON	SPECIAL PAYMENT-PAYROLL	\$3,559.16
28/09/2018	DD003582	CITY OF BUSSELTON	ANZ BANK FEES	

DATE	PAYMENT REF	NAME	DESCRIPTION	AMOUNT
				\$1,600,090.60
TRUST ACCOUNT - SEPTEMBER 2018				
11/09/2018	007409	BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	\$38,760.08
12/09/2018	007410	CONSTRUCTION TRAINING FUND	BCITF LEVY	\$5,412.55
12/09/2018	007411	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$873.75
				\$45,046.38
			TOTAL \$23,589,364.32	

6.4 BUDGET AMENDMENT REQUEST / REVIEW

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Finance and Corporate Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director Finance and Corporate Services - Tony Nottle
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	

PRÉCIS

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in this report. Adoption of the Officers recommendation will result in no change to the City's current amended budgeted surplus position of \$0.

BACKGROUND

Council adopted its 2018/2019 municipal budget on Wednesday, 25 July 2018 with a balanced budget position.

Since this time Council has been advised of certain funding changes that have positively impacted the original budget and Council is now being asked to consider budget amendments for the following key areas/projects:

1. Beach Emergency Numbers (BEN) Sign Program
2. Legal Costs - Reimbursement,
3. Toddler's Playground, and
4. Lighting at Bovell Park.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

RELEVANT PLANS AND POLICIES

There are multiple plans and policies that support the proposed budget amendments.

FINANCIAL IMPLICATIONS

Budget amendments being sought will result in no change to Council's budget surplus position of \$0.

LONG TERM FINANCIAL PLAN IMPLICATIONS

There are no Long Term Financial Plan implications in relation to this item.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’.

RISK ASSESSMENT

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

CONSULTATION

Consultation has occurred with the appropriate Council officers.

OFFICER COMMENT

The Officer recommends the following requested budget amendments to the Finance Committee for consideration and recommendation to Council.

1. “Beach Emergency Numbers (BEN) Sign Program

The Beach Emergency Numbers (BEN) Sign Program is a coding system designed to improve emergency response times by installing signs with unique numbers at beach access points. These signs provide specific location information which is vital when emergency services are deployed in the event of a shark attack or other beach emergencies.

In December 2017, the State Government launched a grants program to provide financial assistance to local government authorities to introduce BEN signs along beach access points in their district.

Planned Expenditure Items

Supply only of 89 BEN signs including posts, post caps and brackets.

Officers propose that the 2018/2019 adopted budget be amended to reflect the following funding charges, shown in Table 1.

Table 1:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Revenue				
BEN Program Grant Funding	Grant funding for the supply only of 89 BEN signs	0	(24,250.50)	(24,250.50)
Expenditure				
441-10980-3213-0000	BEN Program Signage	0	24,250.50	24,250.50
Net Total		0	0	0

Proposed Outcome

The proposed amendment will enable signs to provide specific location information which is vital when emergency services are deployed in the event of a shark attack or other beach emergencies.

2. “Legal Costs - Reimbursement”

As Council will be aware, the owners of Busselton Central Shopping Centre (Australia Unity Property Ltd) applied for judicial review by the Supreme Court of the decisions by Council to approve a Kmart discount department store development and an Aldi supermarket development at Lot 17, West Street. On 18 August 2017 the primary judge dismissed that application for judicial review. AUP unsuccessfully appealed that decision in the Supreme Court of Appeal, and on 23 March 2018 the appeal was dismissed. As a result AUP was ordered to pay legal costs incurred by the City's. Those costs have now been determined and paid by AUP to the City.

Planned Expenditure Items

The amendments shown below in Table 2 will reflect the receipt of payment of money for legal costs as income and a corresponding transfer to the Legal Expenses Reserve.

Table 2:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Income				
300-10500-1529-0000	Reimbursement - Legal Fees (GST)	(13,400)	(61,364)	(74,764)
Equity Transfer				
Reserve	Transfer to Legal Expenses Reserve	10,464	61,364	71,828
Net Total		(2,936)	-	(2,936)

Proposed Outcome

The proposed budget amendment will ensure recognition of additional income that was unbudgeted at the commencement of the 2018/2019 financial year.

3. “Toddler’s Playground”

Due to reallocation of interest accrued on Royalties for Regions grant funds in accordance with State Government requirements, the budget for the Toddler’s Playground project has decreased. The resulting budget will be overspent if Major Projects constructs the project to the approved design and expected standard of works.

It has been identified that there is \$101,801 of funds held in POS 52 that are approved to spend exclusively on the Toddler’s Playground project; only \$61,010 of these funds have been allocated to the project in the current budget. Officers are seeking to amend the budget for the project to incorporate all the remaining funds held of \$40,791 to the project.

Planned Expenditure Items

Completion of the Toddler’s Playground project to the approved design and expected standard of works.

The amendments shown in Table 3 are sought for approval.

Table 3:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Expenditure				
120-C3150-3280-0000	Toddler Playground	133,510	40,791	174,301
Equity Transfer	Public Open Space Reserve # 52	(61,010)	(40,791)	(101,801)
Net Total		72,500	0	72,500

Proposed Outcome

The proposed amendment will bring efficiency to filed work undertaken by the Engineering Works and Services team.

4. “Lighting at Bovell Park”

As a result of the strong winds and bad weather during the night of the 4th June 2018, one of the light poles at Bovell Park servicing the training ground used by the Geographe Bay Football Club and situated between the turf hockey pitch and Vasse Highway came down.

On inspection, it was discovered that the base of the pole was severely affected by rust and the second pole also showed clear signs of major deterioration at the base. The poles are believed to be approximately 40 years old and the contractor was instructed to remove the second pole as a safety precaution.

The cost of purchase and installation of two new lights is estimated at \$79,000 for which there is no budget provision. Whilst there is an expected insurance payout for one of the lights, this is not expected to exceed \$19,000 – and could be less. The new football season commences in April 2019 and it is suggested that funds be provided by way of a budget adjustment so that the lights can be installed before the 2019 season commences. A budget adjustment of \$60,000 is therefore sought.

Planned Expenditure Items

The amendments shown in Table 4 are sought for approval.

Table 4:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Revenue				
Equity Transfer	Community Facilities – Busselton Reserve	(20,000)	(60,000)	(80,000)
211-10200-1509-0000	Reimbursements - Insurance	(68,000)	(19,000)	(87,000)
Expenditure				
New	Bovell Park Lighting	0	79,000	79,000
Net Total		(88,000)	0	(88,000)

Proposed Outcome

Installation of two new lights at Bovell Park.

CONCLUSION

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed.

OPTIONS

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That Council endorse the requested budget amendments outlined in tables 1 to 4 below, resulting in no change to an amended budgeted surplus position of \$0.

Table 1:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Revenue				
BEN Program Grant Funding	Grant funding for the supply only of 89 BEN signs	0	(24,250.50)	(24,250.50)
Expenditure				
441-10980-3213-0000	BEN Program Signage	0	24,250.50	24,250.50
Net Total		0	0	0

Table 2:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Income				
300-10500-1529-0000	Reimbursement - Legal Fees (GST)	(13,400)	(61,364)	(74,764)
Equity Transfer				
Reserve	Transfer to Legal Expenses Reserve	10,464	61,364	71,828
Net Total		(2,936)	-	(2,936)

Table 3:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Expenditure				
120-C3150-3280-0000	Toddler Playground	133,510	40,791	174,301
Equity Transfer	Public Open Space Reserve # 52	(61,010)	(40,791)	(101,801)
Net Total		72,500	0	72,500

Table 4:

<i>Cost Code</i>	<i>Description</i>	Current Budget	Change	Proposed Amended Budget
Revenue				
Equity Transfer	Community Facilities – Busselton Reserve	(20,000)	(60,000)	(80,000)
211-10200-1509-0000	Reimbursements - Insurance	(68,000)	(19,000)	(87,000)
Expenditure				
New	Bovell Park Lighting	0	79,000	79,000
Net Total		(88,000)	0	(88,000)

7. GENERAL DISCUSSION ITEMS

8. NEXT MEETING DATE

Thursday, 15 November 2018

9. CLOSURE