



Finance Committee Agenda

9 May 2017

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city@busselton.wa.gov.au

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 9 MAY 2017

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Meeting Room A, City Administration Site, Harris Road, Busselton on Tuesday, 9 May 2017, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

3 May 2017

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 4 MAY 2017

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Nil

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 6 April 2017**

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 6 April 2017 be confirmed as a true and correct record.

6. REPORTS

6.1 ANNUAL BUDGET REVIEW - PERIOD ENDING 31 MARCH 2017

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

PRÉCIS

Between January and March in each financial year, a local government is to carry out a review of its annual budget for that year. The Council is required to consider the review submitted to it and determine (by absolute majority) whether or not to adopt the review, any parts of the review or any recommendations made in the review.

BACKGROUND

The requirement for a local government to carry out an annual budget review is prescribed via Regulation 33A of the Local Government (Financial Management) Regulations.

Essentially, the purpose of an annual budget review is to ensure that a local government conducts a review of its financial performance at an appropriate time in the financial year such that any significant budget variances can be identified and remedial action instigated as necessary; prior to financial year end.

This report, based on the City's financial performance for the period ending 31 March 2017, has been compiled to fulfil the statutory reporting requirements of the Local Government Act and associated Regulations in respect of the annual budget review process.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 33A Review of budget:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (3) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

Any short term financial implications attributable to this review are addressed within the context of this report.

Long-term Financial Plan Implications

The primary purpose of this report is to review the City's current and projected financial performance for the financial year ending 30 June 2017. Whilst there is limited direct consideration of long term financial plan implications within the report, the City's current year financial performance will nonetheless assist in informing the development of next year's long term financial plan.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 - 'An organisation that is managed effectively and achieves positive outcomes for the community'. The achievement of the above is underpinned by the Council strategy to 'ensure the long term financial sustainability of Council through effective financial management'.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of 'higher level' financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of an annual budget review is a treatment/ control that will assist in addressing this risk.

CONSULTATION

Not applicable.

OFFICER COMMENT

The Annual Budget Review has been compiled, as in previous years, based on the 'Nature and Type' reporting structure to maintain consistency with monthly Financial Activity Statement reporting. The review has concluded that the City's financial performance to 31 March 2017 is satisfactory. Furthermore, as no net overall material adverse variance has been projected as part of the review, specific remedial actions are not required to be implemented.

Notwithstanding this, the report has identified a number of year to date favourable and adverse variances and projects variances will be remain evident as at 30 June 2017. In many instances, the

variances relate to items that are fully offset and, as such, will not be expected to directly impact on the overall budget performance at financial year end. These matters are discussed within the body of this report, with the following Executive Summary providing a synopsis of those areas projected to potentially impact on the City's overall net budget performance at financial year end.

Executive Summary

Operating Revenue

- Rates revenue is projected to exceed the annual budget estimates by up to +\$154k;
- Operating grants, subsidies and contributions is projected to be largely in line with the annual budget estimates with current variance is primarily attributable to timing differences in the receipt of operating grants. It should also be recognised that reimbursements are primarily reimbursing expenditures already incurred. Consequently, performance in this activity is unlikely to have a material net impact of the closing surplus/deficit position;
- Fees and charges is projected to be less than the annual budget estimates by up to -\$100k, however it should be noted that whilst the net operating surplus will be less than anticipated the Airport surplus is transferred to the Airport Infrastructure Reserve and as such it has a net neutral impact on the net closing position;
- Other revenue is projected to exceed the annual budget estimates by up to +\$34k;
- Interest earnings - there is a current overall favourable variance of approximately +\$507k in collective municipal, reserve and restricted interest earnings, however, individual variances reflect an adverse variance for municipal funds of approximately -\$20k, with favourable variances in reserves and restricted funds of +\$165k and +\$362k respectively. This is due to higher than anticipated balances. Reserve and restricted cash interest earnings do not directly impact on the City's closing surplus/ deficit position, as this revenue is reallocated to the 'Transfers to Reserves/ Restricted Assets' capital equity account. Rate Instalment and Late payment interest shows an overall favourable variance of approximately +\$55k.
- Non-operating grants, subsidies and contributions is projected to be cost neutral due to the fact that should grants be not received, then the subsequent expenditure will not be incurred.

In summary, net operating revenue is projected to be slightly higher than the annual budget estimates with a projected favourable variance of approximately \$223k.

Operating Expenditure

- Employee Costs is projected to be less than the annual budget estimates by up to -\$150k. There are a range of matters however that can directly impact on the final Employee Costs, and as such it must be reiterated that this projection is based on available information at the time of compiling this report;
- Materials and Contracts will be underspent on the whole however this will not affect the end of year position as material variances within this category will be transferred to equity in accordance with operational practice, with the exception of fuel which is projected to be less than the annual budget estimates by up to -\$70k;
- Utilities (gas, electricity, water etc.) it is projected that the Utilities activity will have a minor variance as at 30 June 2017, due to timing differences;
- Insurance Expenses is projected to be less than the annual budget estimates by up to -\$20k;
- Other Expenditure is projected to have a nominal variance and come in materially in line with the annual budget estimates. Consequently, a favourable variance of approximately -\$20k is projected in this activity by financial year end;
- Interest Expenses is projected to be less than the annual budget estimates by up to -\$20k, however the current variance is attributable to a timing delay in the drawdown of budgeted loan facilities for Dunsborough car parking and community self-supporting loans. The delay in drawdown of these loans will not result in a change to the City's net current position as the Dunsborough car parking loan is funded by the City car parking and access reserve and the self-supporting loans are funded by income received from the applicable community group.

In summary, net operating expenditure is projected to be slightly lower than the annual budget estimates with a projected favourable variance of approximately \$260k.

Capital Revenue

- There is material capital revenue variances estimated as at 30 June 2017, however these are either due to timing issues or are attributable to fully funded projects and therefore will not impact on end of year position.

Capital Expenditure

- There is material capital expenditure variances estimated as at 30 June 2017, however these are either due to timing issues or are attributable to fully funded projects and therefore will not impact on end of year position.

The aforementioned estimation is predicated on numerous assumptions and is also exclusive of any potential/identified carry over items. Carry over items will ultimately form part of the end of year position, but will be allocated as part of the 2017/18 budget. The projected closing surplus position may also be impacted by any extraordinary items that may arise during the remainder of the financial year.

The Executive Summary only highlights variances that are projected to have a material net impact on the City's financial performance as at financial year end. There are numerous other variances estimated as at 30 June 2017, however in most instances, there will be offsetting variances to negate any net budget impact. This includes expenditures (both operating and capital) funded from reserves, grants, contributions, or borrowings. It is nonetheless considered appropriate that the Council is provided with an overview of the projected annual budget performance in all relevant income and expenditure activities. Accordingly, the following sections of this report provides a more detailed summary of financial performance against each of the operating revenue and expenditure categories (by nature and type), and also the capital revenue and expenditure categories (by classification/ description).

OPERATING REVENUE

As at 31 March 2017, there is a variance of approximately -\$791k (or -1.15%) in respect of total operating revenue activities. This variance is detailed as follows:

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Rates	41,919,828	41,765,450	41,899,310	+154,378	+0.37%
Operating Grants, Subsidies and Contributions	3,713,971	3,386,413	5,171,217	+327,558	+9.67%
Fees and Charges	13,247,309	13,306,309	15,598,955	-59,000	-0.44%
Other Revenue	311,045	276,558	356,410	+34,487	+12.47%
Interest Earnings	2,591,698	2,020,530	2,542,850	+571,168	+28.27%
Non-operating Grants, Subsidies and Contributions	6,088,136	7,914,444	45,891,102	-1,826,308	-23.08%
Profit on Asset Disposals	19,793	12,938	23,227	+6,855	+52.98%
TOTAL	67,891,7806 7,891,780	68,682,6426 8,682,642	111,483,071	-790,862	-1.15%

An overview of the financial performance in each activity is provided as follows:

Rates (YTD variance: +\$154K)

The current favourable variance is primarily attributable to interim rating, predominantly in the improved residential and commercial rating zone. As at the end of February, the year to date actual is above the annual budget allocation by \$20k.

Historically, net rates revenue tends to level off towards the end of the financial year, as overpayments and other refunds are processed. However, it is estimated that further valuation schedules will be received prior to financial year end, resulting in a net increase in the current financial year's interim rates revenue. Whilst the financial impact of the new valuations is unable to be accurately determined at this stage, it is anticipated that this could be in the vicinity of \$100k.

For the purpose of this review, it is therefore estimated that Rates revenue will exceed annual budget estimates by up to +\$154k as at financial year end.

Operating Grants, Subsidies and Contributions (YTD variance: +\$328K)

The current variance is primarily attributable to timing differences in the receipt of operating grants, subsidies and contributions +\$65k, coupled with the receipt of additional reimbursements of +\$263k.

With respect to operating grants, performance is generally in line with budgeted income therefore it is not expected that there will be any material variances which will impact on the closing surplus/deficit position as at financial year end.

With regards to reimbursements, current favourable variances includes sundry reimbursements +\$50k, reimbursement of utility charges +\$28k, reimbursement of workers compensation expenses +\$33k, reimbursement of parenting leave payments +\$43k, reimbursement of insurance recovered +\$132k. Whilst this area represents a net surplus at this time, it should be recognised that these reimbursements are primarily reimbursing expenditures already incurred. Consequently, performance in this activity is unlikely to have a material net impact of the closing surplus/deficit position.

Fees and Charges (YTD variance: -\$59K)

The current variance in the Fees and Charges is attributable to a range of variances, both favourable and adverse. The major contributors, by dollar value, are as follows:

Description	YTD Variance \$	YTD Variance %
Building Fees	-67,400	-11.74%
Health Fees	83,419	+44.26%
Planning Fees Statutory	64,174	+15.90%
Planning Fees Strategic	3,852	+7.34%
Rangers Fees	7,449	+4.73%
Refuse Service Fees	31,884	+0.44%
Facility Service Fees	11,934	+0.65%
Caravan Park Fees	-46,751	-4.53%
Aged Housing	-6,469	-1.83%
Airport Fees	-96,819	-12.51%
Cemetery Fees	-724	-0.65%
Other Fees & Charges	-43,549	-8.19%
	-59,000	-0.44%

Responsible Directorates have provided commentaries in relation to the aforementioned variances:

- **Building Fees**

The unfavourable year to date variance of -\$67k is attributable to a range of variances including building permits -\$102k, swimming pool inspection fees +\$43k and R-Codes approval fees -\$8k..

- **Health Fees**

The favourable year to date variance of +\$83k is attributable to a range of variances including health licenses caravan parks +\$8k, license for street traders -\$9k, other health license (including S39 certificates) +\$4k, water sampling fees \$12k, septic tank application fees -\$4k, concert license fee/ service charges -\$7k, inspection fee for food premises \$30k, holiday home renewal fee \$49k

- **Statutory Planning Fees**

The favourable year to date variance of +\$64k is attributable to development application fees +\$45k, advertising fees +\$20k, section 40 certificates -\$2k, subdivision clearance fees -\$10k, town planning other income +\$10k.

- **Strategic Planning Fees**

The favourable year to date variance of +\$4k is attributable to rezoning charges +\$3k, process guide plans +\$1k.

- **Rangers Fees**

The favourable year to date variance of +\$7k is mainly attributable to impounding fees (dogs) -\$6k and dog registration fees +\$13k.

- **Refuse Service Fees**

The favourable year to date variance of +\$32k is attributable to a range of variances including refuse removal commercial -\$2k, refuse removal domestic +\$12k, drum muster income +\$2k, tipping fees (liquid waste) +\$28k, tipping fees +\$17k, recycling fees (domestic) +\$5k, waste disposal fee (WARR Act 2007) -\$29k.

The favourable refuse removal and recycling fees (domestic) is due to higher interim rates through property growth compared to relatively conservative growth estimates used for budget purposes. With regard to tipping fees there has been an increase in the amount of commercial waste collected, with some of this attributable to a higher level of building activity and housing construction within the City. All the above variances will have no net impact on the City's year end position as any surplus in excess of budget will form part of the net position of waste, which will be transferred to the Waste Reserve.

- **Facility Service Fees**

Of the +\$12k favourable variance, -\$7k relates to community recreation centres (GLC and NCC), arts and cultural +\$7k, administration building -\$8k, public halls +\$16k. Performance in this activity is not anticipated to have any net material impact of the closing surplus/deficit position.

- **Caravan Park Fees**

The unfavourable year to date variance of -\$47k is attributable to Kookaburra park fees -\$91k and park accommodation deposits +\$44k.

- **Aged Housing Fees**

The unfavourable year to date variance of -\$6k is attributable to aged housing rental. A nominal variance is projected by financial year end, however this is not expected to have an impact on the closing surplus/deficit position as funds are transferred to and from restricted assets accounts required/ utilised.

▪ Airport Fees

The adverse year to date variance of -\$97k is attributable to a range of variances including Airport hangar leases +\$2k, Airport landing and take-off fees -\$26k, Airport sundry income +\$1k, Airport FIFO car parking income -\$15k, head taxes/ PAX fee -\$48k, Airport fuel facility leasing fees -\$10k.

The net operating surplus will be less than anticipated however as the Airport surplus is transferred to the Airport Infrastructure Reserve it has a net neutral impact on the net closing position.

▪ Cemetery Fees

Cemetery fees have a year to date variance of -\$0.7k. Based on the comparatively immaterial values involved, it is assumed that budget estimates will be achieved. Consequently, performance in this activity will not have any net material impact of the closing surplus/deficit position.

▪ Other Fees and Charges

The unfavourable year to date variance of -\$44k is attributable to a range of fees and charges including the supervision fees -\$24k, property information -\$21k, licence fees revenue -\$7k, early clearance fee -\$5k, commercial rental +\$4k, traffic management plans +\$4k, printing and photocopying fees +\$6k.

With regard to the collection of supervision fees this is highly variable based on the clearance of new subdivision areas linked to housing construction activity and the demand for vacant land. Although difficult to predict, based on current information available, it is anticipated that an overall unfavourable variance is projected of +\$100k.

Other Revenue (YTD variance: +\$34k)

This category includes a range of revenue types including fines and penalties, the sale of miscellaneous items and other sundry revenue. The current variance in respect of these activities is summarised as follows:

▪ Fines and Penalties Revenue

As at 31 March 2017, there is an adverse variance of approximately -\$33k in this area, with the main contributors being bush fire Act fines and costs -\$31k, dog Act fines and costs -\$9k, Local Government Act fines and costs -\$8k, cat Act fines and costs -\$4k, parking fines and costs +\$20k.

▪ Sale of Miscellaneous Items

As at 31 March 2017, there is a favourable variance of approximately +\$39k, primarily due to sale of scrap materials +\$27k, sale of art works +\$6k, sale of memorialisation stock +\$6k, sale of recyclable materials +\$5k, sale of number plates +\$3k, sale of building lists +\$2, sale of water -\$10k.

▪ Other Sundry Revenue

As at 31 March 2017 there is a favourable variance of approximately +\$28k in this area. This variance is mainly attributable to long service leave contribution from other LGA's +\$22k, sundry income +\$8k; building levies commissions -\$2k.

Based on the analysis of Other Revenue, there will be an overall favourable net impact on the closing position of approximately -\$20k.

Interest Earnings (YTD variance: +\$571K)

The Interest Earnings activity includes interest earnings on municipal, reserve and restricted funds, as well as rates related interest revenue. The year to date and projected end of financial year, performance in each of these areas is summarised as follows:

▪ Municipal, Reserves and Restricted Interest

There is a current overall favourable variance of approximately +\$507k in collective municipal, reserve and restricted interest earnings. However, individual variances reflect an adverse variance

for municipal funds of approximately -\$20k, with favourable variances in reserves and restricted funds of +\$165k and +\$362k respectively. This is due to higher than anticipated balances.

Based on current projections, it is expected that by financial year end, municipal interest earnings will fall short of annual budget estimates by up to -\$20. This adverse variance will affect the end of year financial position.

Reserve interest earnings are estimated to exceed annual budget estimates by up to +\$180k. This is mainly attributable to a higher than anticipated balances at this time of the year which included the transfer of previously classified restricted funds into reserve accounts.

Interest on Restricted Funds will exceed budget by +\$340k. Although this additional income relates to mainly airport funds which have been budgeted for, it should be noted that the Airport grant agreement requires these funds be applied towards the Airport project.

Reserve and restricted cash interest earnings do not directly impact on the City's closing surplus/deficit position, as this revenue is reallocated to the 'Transfers to Reserves/ Restricted Assets' capital equity account.

▪ **Rates Related Interest (Instalment Plan and Late Payment)**

There is a current favourable variance of approximately +\$64k in relation to rates related interest charges. Late payment interest charges are tracking above year to date budget estimates by +\$36k and instalment plan interest charges are currently tracking approximately +\$28k above year to date budget projections. It is anticipated that that rates related interest earnings will exceed annual budget estimates by \$50k financial year end.

In summary, it is anticipated that the overall Interest Earnings activity will be in excess of annual budget estimates by up to +\$557k as at 30 June 2017. However, for the purposes of estimating a closing surplus/deficit position, a net favourable variance of some \$30k is projected.

Non-operating Grants, Subsidies and Contributions (YTD variance: -\$1.826m)

This category reflects a net unfavourable variance of -\$1.826m, with significant individual variances summarised below:

- Busselton Foreshore East-Youth Precinct Community Youth Building/SLSC -\$2,100k;
- Bridge Construction Works -\$368k;
- Main Roads - Direct Grants 2/3 Funded -\$421k;
- Main Roads - Direct Grants Fully Funded +\$83k;
- Roads to Recovery - Fully Funded +\$483k; and
- Contributions received +\$539k.

Overall grant funding variances are primarily due to timing differences. However it must be noted that where projects are not proposed to commence in 2016/17, the associated grant funding will not be raised until the expenditure has been incurred.

The above variances will not have any direct impact on the closing surplus/deficit position as long as grants for works completed are raised on or before 30 June 2017. Conversely, where grants are received in advance of works being completed (by 30 June 2017), any unspent component of the associated grant funding will be required to be transferred to restricted assets.

With regards to the favourable variances in contributions of +\$217k, this will not have any direct impact on the closing surplus/deficit position as these funds will be transferred to restricted accounts to be used in the future for the purpose they were taken for.

Profit on Asset Disposals (YTD variance: +\$7K)

The current minor variance is attributable to book profits on the sale of assets. It should be noted that this is an accounting book entry, and has no direct impact on the surplus/deficit position.

OPERATING EXPENDITURE

As at 31 March 2017 there is a variance of approximately +\$2.14m (or +4.38%) in respect of total operating expenditure activities. This variance is detailed as follows:

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Employee Costs	20,785,719	21,316,601	27,868,335	+530,882	+2.49%
Materials and Contracts	9,696,690	11,570,032	15,780,869	+1,873,342	+16.19%
Utilities (Gas, Electricity, Water etc.)	1,648,268	1,768,564	2,358,980	+120,296	+6.80%
Depreciation on Non-current Assets	12,513,911	11,711,421	15,715,050	-802,490	-6.85%
Insurance Expenses	650,427	709,772	716,772	+59,345	+8.36%
Other Expenditure	1,766,051	2,273,625	3,099,864	+507,574	+22.32%
Allocations	-1,371,005	-1,497,576	-1,942,110	-126,571	-8.45%
Interest Expenses	945,749	975,888	1,318,330	+30,139	+3.09%
Loss on Asset Disposals	123,810	73,161	94,761	-50,649	-69.23%
TOTAL	46,759,620	48,901,488	65,010,851	+2,141,868	+4.38%

An overview of the financial performance in each activity is provided as follows:

Employee Costs (YTD variance: +\$531K)

Whilst reflecting an overall favourable variance as at 31 March 2017, this category presently includes numerous individual variances (both favourable and adverse). On the whole however, this category can be broken into three main sections, all of which have favourable variances; salaries +\$180k, wages +\$45k, and other employee costs +\$306k.

In order to project an end of financial year variance, the current expenditure in each account has been extrapolated and then amended for any known adjustments. Impacting factors taken into account include current vacant positions and historical expenditure patterns

The final adjustment attributable to the recognition of accrued employee cost to financial years end are not yet known and as such it is projected that overall there will be a slight favourable variance, circa \$100k as at 30 June 2017. There are a range of matters however that can directly impact on the final Employee Costs, and as such it must be reiterated that this projection is based on available information at the time of compiling this report.

Materials and Contracts (YTD variance: +\$1.873M)

The Materials and Contracts category comprises a wide range of expenditure types, and presently incorporates in the order of 142 separate accounts. The current variance is attributable to both favourable and adverse variances (of varying magnitudes) across a range of diverse activities.

Consequently, this report will highlight those material variances which are either of interest due to materiality or are expected to have a direct impact on the City's closing surplus/deficit position as at 30 June 2017. The main variances are;

- Maintenance of plant and equipment +\$145k,
- Maintenance of buildings \$207k,
- Maintenance of infrastructure +\$323k,
- Contractors +\$366k,
- Consultancy +\$715k.

▪ Maintenance of plant and equipment

There is a favourable variance of approximately +\$145k in this activity on a year to date basis, with the major contributors being;

- Tyres and tubes +\$21k,
- Plant and equipment maintenance services +\$26k,
- Replacement parts +\$47k,
- Fuel, oils and grease +\$65k.

It is anticipated that only Fuel, oils and grease will impact on the City's closing surplus/deficit position

▪ Maintenance of Buildings

There is a favourable variance of approximately +\$207k in this activity on a year to date basis, however, it is anticipated that the majority of these works will be completed by 30 June 2017 and hence there will be little impact on the City's closing surplus/deficit position.

▪ Maintenance of Infrastructure

There is a favourable variance of approximately +\$323k in this activity on a year to date basis, with the major contributors being;

- Tip maintenance +\$6k,
- Airport maintenance +\$11k,
- Other infrastructure maintenance +\$305k,

It is anticipated that the majority of these works will be completed by 30 June 2017 and hence there will be little impact on the City's closing surplus/deficit position.

▪ Contractors

There is a favourable year to date variance of approximately +\$366k in collective contractors' expenditure which spans over 67 activity areas. The major contributors are as follows;

- 5430 - Road maintenance -\$305k,
- 5451 - Beach front reserves -\$64k,
- 5464 - Street tree pruning -\$62k,
- 5469 - Parks and gardens - Dunsborough Lakes -\$46k,
- 5260 - Refuse sites -\$29k,
- 5434 - Cycle ways maintenance -\$24k,
- 5211 - Airport operations +\$19k,

- 5437 - Gravel pits \$19k,
- 3330 - Tourism and area promotions/ community events +\$19k,
- 5456 - Parks and gardens - sports clubs and amenities +\$21k,
- 4400 - Environmental health services administration +\$24k,
- 5223 - Public halls +\$25k,
- 5449 - Parks and gardens - Vasse Newtown +\$26k,
- 5463 - Street drain cleaning \$29k,
- 5224 - Ablution facilities - swimming areas +\$30k,
- 5213 - Meelup regional park +\$45k,
- 4210 - Environmental management +\$57k,
- 5228 - Other buildings - unclassified +\$58k,
- 5251 - Recycling refuse collection +\$61k,
- 5212 - Busselton jetty +\$141k,
- 5431 - Bridge maintenance +\$156k,
- 5448 - Parks and gardens - Provenance +\$175k,

It is anticipated that the majority of these works will be completed by 30 June 2017 and hence there will be little impact on the City's closing surplus/deficit position.

▪ **Consultancies**

There is a favourable year to date variance of approximately +\$715k in collective consultancies expenditure. The major contributors are as follows;

- 5400 - Operations services administration +\$9k,
- 3200 - Employee services and risk +\$11k,
- 1115 - Major projects +\$14k,
- 4200 - Land use planning +\$17k,
- 1001 - Office of the CEO +\$25k,
- 3300 - Community services administration +\$30k,
- 4210 - Environmental management +\$33k,
- 2200 - Information technology +\$45k,
- 3360 - Community recreation centres +\$57k,
- 5240 - Sanitation waste services administration +\$61k,
- 5211 - Airport operations +\$75k,
- 5100 - Engineering administration and projects +\$156k,
- 3500 - Property and business development \$187k,

It should be noted that some of the above works are fund either by reserve, contributions and or grant funding and as such any under expenditure would be offset by either the restricting of grants, reduction of transfers from reserve or less draw on contributions held. This being said it is anticipated that the majority of these works will be completed by 30 June 2017 and hence there will be little impact on the City's closing surplus/deficit position.

Utilities - Gas, Electricity, Water etc. (YTD variance: +\$120K)

The current variance is attributable to favourable variances in electricity charges +\$41k, telephone charges +\$20k, gas -\$5k and water charges +\$65k. Whilst due in part to timing differences in the receipt and payment of utility invoices, end of financial year savings are nonetheless projected in several of the utility categories.

▪ **Electricity Charges**

The electricity charges overall favourable variance +\$41k is due to a range of individual variances (both favourable and adverse), with the more significant values reflected in the major electricity

users, including the Geographe Leisure Centre -\$26k, street lighting +\$34k, and the Administration Building +\$43k.

▪ **Telephone Charges**

The telephone charges overall show a favourable variance +\$20k.

▪ **Water Charges**

The current favourable variance in water charges is primarily attributable to water consumption usage lower than year to date budget by +\$65k.

In summary of the above, it is projected that the Utilities activity will have a minor variance as at 30 June 2017, due to timing differences.

Depreciation on Non-current Assets (YTD variance: -\$802K)

This variance, which may increase further by 30 June 2017, is primarily attributable to the 2016 plant and equipment fair value valuation coupled with the significant value of donated assets also brought to account as at 30 June 2016 (\$13m).

Whilst depreciation is an expense that the City needs to be fully mindful of, due to its nature, this operating expense is reversed as a non cash adjustment in the Statement of Financial Activity, and as such has no net effect on the surplus/deficit position.

Insurance Expenses (YTD variance: +\$59K)

The current variance in this activity is attributable to a range of variances, primarily property insurance +\$24k; plant insurance premiums +15k, public liability insurance +\$28k and other general insurance costs -\$8k.

Additional insurances expenses are expected to be incurred prior to 30 June 2017, due to insurance schedule additions and amendments, along with excess payments; these are not expected to be material in value. Consequently, a favourable variance of approximately +\$20k is projected in this activity by financial year end.

Other Expenditure (YTD variance: +\$508K)

The favourable variance as at 31 March 2017 includes Winderlup court aged housing +\$28k, half iron man +\$35k, Peel Terrace building and surrounds +\$43k, public relations +\$47k, rates administration +\$52k, office of the CEO +\$54k, members of Council +\$68k, community services administration +\$203k.

Analysis indicates that the bulk of the difference is timing variance only, consequently, a favourable variance of approximately +\$40k is projected in this activity by financial year end.

Allocations (YTD variance: -\$127K)

This activity incorporates numerous internal accounting allocations. Whilst the majority of individual allocations are administration based and cleared each month, the activity also includes plant and overhead related allocations. Due to its 'accounting transaction' nature, performance in this activity has no net impact on the surplus/deficit position.

Interest Expenses (YTD variance: +\$30K)

The current variance is attributable to a timing delay in the drawdown of budgeted loan facilities for Dunsborough car parking and community self-supporting loans. The delay in drawdown of these loans will not result in a change to the City's net current position as the Dunsborough car parking loan is funded by the City car parking and access reserve and the self-supporting loans are funded by income received from the applicable community group.

Loss on Asset Disposals (YTD variance: -\$51K)

This variance is due to book losses on the sale of plant items and a range of vehicles. It should be noted that this is a book entry only, and has no direct impact on the surplus/deficit position.

CAPITAL REVENUE

As at 31 March 2017, there is a variance of approximately -\$19m (or -35.82%) in respect of total capital revenue activities. This variance is detailed as follows:

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Proceeds from Sale of Assets	230,968	521,000	609,000	-290,032	-55.67%
Proceeds from New Loans	3,000,000	3,500,000	3,650,000	-500,000	-14.29%
Self-Supporting Loans – Repayment of Principal	58,923	67,772	91,040	-8,849	-13.06%
Transfers from Restricted Assets	13,994,294	27,500,000	55,722,104	-13,505,706	-49.11%
Transfers from Reserves	16,829,356	21,561,917	35,668,755	-4,732,561	-21.95%
TOTAL	34,113,541	53,150,689	95,740,899	-19,037,148	-35.82%

An overview of the financial performance in each activity is provided as follows:

Proceeds from Sale of Assets (YTD variance: -\$290K)

The Proceeds from Sale of Assets category is directly aligned with the heavy and light plant component of the Plant and Equipment capital expenditure budget, insofar as it recognises the estimated sale/trade-in value of plant items budgeted to be replaced during the financial year. Consequently, the current adverse variance in this category is largely reflective of the lower than projected level of capital expenditure in the Plant and Equipment capital expenditure budget on a year to date basis.

As discussed in the Plant and Equipment capital expenditure category, the Plant and Equipment budget is expected to be fully expended by 30 June, and as such, the current variance in this category should largely reduce by financial year end.

Proceeds from New Loans (YTD variance: -\$500k)

The budgeted new loan relating to the Dunsborough car parking has not been drawn down at this time as no expenditure has been incurred.

Self-Supporting Loans – Repayment of Principal (YTD variance: -\$9k)

Self-supporting repayments are anticipated to be lower than budgeted as the loans are yet to be drawn. The variance expected in this category will not affect the net current position as self-supporting loans are fully funded by the associated community group.

Transfers from Restricted Assets (YTD variance: -\$13,506K)

The Transfers from Restricted Assets category represents the equity transfer of previously quarantined monies (e.g. grants, contributions and unspent loans) to assist in funding specified works within the current financial year, along with the refund of bond and deposit payments. Due to the nature of this category, the annual budget allocation is generally spread evenly across the financial year, with the exception of major projects, where a higher allocation is made to reflect

specific end of financial year transactions. Consequently, budget variances will be evident throughout the year.

The main variances within this nature and type relate to the following;

- Timing difference relating to use of Airport and Foreshore grants -\$19,500k and -\$3,500k relating to the foreshore works. No impact to net current position;
- Movement of Community and Rec Facilities +\$7,323k, Vasse Diversion Drain +\$383k, Contribution to Works +\$211k, Aged Housing +\$846k from restricted assets into reserves. These movements were budgeted to occur in June 2017 but have mainly occurred in October and are timing in nature only. No impact to net current position.
- Bonds and Deposits (+\$730k) not budgeted. Timing in nature only as held on behalf of other entities and individuals and will not affect the City's net current position.

Transfers from Reserves (YTD variance: -\$4,732K)

Similar to Transfers from Restricted Assets, this category represents equity transfers utilised to fund identified capital and operating expenditures. The annual budget reflects the total value of transfers from reserves occurring in June, to minimise budget variances arising as a result of timing differences.

As with the Transfers from Restricted Assets category, performance in this category will have no direct impact on the closing surplus/deficit position. Where a transfer is not made, it will be due to the associated works not having incurred any expenditure within the financial year. It should be noted however that the timing of transfers does have an impact on associated interest earnings. That is, where transfers can be deferred, this provides the capacity for additional earnings on the respective reserve accounts (albeit this does not impact on the closing surplus/deficit position).

The main variances within this nature and type relate to the following;

- Timing difference relating to the construction of the Administration building and the utilisation of funds from the Civic and Administration Centre Construction Reserve (-\$3,877K) and the Building Reserve (-\$300k).
- Community Development contribution reserve (-\$250K). Budget included \$250k to be recouped from reserves for Milne Street Pavilion which is yet to occur. This is timing in nature only and will be adjusted by June 2017.
- Timing difference associated with the utilisation of funds allocated Port Geographe waterways maintenance (Department of Transport) -\$305k.

CAPITAL EXPENDITURE

As at 31 March 2017 there is a variance of approximately +\$37m (or +37%) in respect of total capital expenditure activities. This variance is detailed as follows:

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Land & Buildings	16,809,649	21,725,684	25,376,416	+4,916,035	+22.63%
Plant & Equipment	1,189,739	2,395,178	2,783,200	+1,205,439	+50.33%

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Furniture & Office Equipment	357,460	1,715,815	1,987,322	+1,358,355	+79.17%
Infrastructure	14,207,979	48,378,207	75,772,807	+34,170,228	+70.63%
Total Loan Repayments-Principal	1,531,956	1,523,968	2,089,302	-7,988	-0.52%
Advances to Community Groups	0	150,000	150,000	+150,000	+100%
Transfers to Restricted Assets	4,983,963	930,897	11,301,200	-4,053,066	-435.39%
Transfers to Reserves	22,807,768	21,813,031	25,302,389	-994,737	-4.56%
TOTAL	61,888,514	98,632,780	144,762,636	36,744,266	+37.25%

An overview of the financial performance in each activity is provided as follows:

Land & Buildings (YTD variance: +\$4,916k)

The Land and Buildings capital expenditure budget of approximately \$4.9m comprises a number of major projects areas, including:

- Land purchases for Airport Development -\$0.4m;
- Foreshore east youth precinct Community Youth Building (incorporating BSLSC) + \$1.6m;
- Railway House -\$0.3m;
- Milne Street Pavilion +\$0.5m;
- Civic and administration centre +\$3.2m;
- Remainder of Buildings Program + \$0.3m.

▪ **Busseton Airport Development - \$0.4M**

As this project is fully grant funded, it has no effect on the year-end net current position.

▪ **Foreshore east youth precinct Community Youth Building (incorporating BSLSC) + \$1.6M**

The City has been successful in its application, with Lottery West granting the full estimated costs to construct the building of \$2.881m.

▪ **Railway House -\$0.3M**

Construction commenced in February 2016 with the project is now completed, this variance is an YTD variance and it is not expected to have any impact on the City's net current position.

▪ **Milne Street Pavilion +\$0.5M**

Construction has commenced with the project being approximately 50% completed, this variance is an YTD variance and it is not expected to have any impact on the City's net current position.

▪ **Civic and administration centre +\$3.2M**

This variance is due to a timing difference in the construction of the Civic and Administration Building.

Plant & Equipment (YTD variance: +\$1,205K)

The Plant and Equipment capital expenditure budget of approximately \$2.4m is for the acquisition of heavy plant, light plant and minor plant.

At 29 March 2017, the majority of the current variance is primarily attributable to timing in the delivery of heavy and light plant including the following:

- Rangers vehicles \$100k; Waste Compactor \$395k, Parks and Gardens heavy plant (mower and truck)\$200k; Parks and gardens light vehicles (2) \$70k and Construction heavy plant \$330k.

It is anticipated that all budgeted items of plant and equipment will be replaced by 30 June 2017. The only possible exception may be for the new waste compactor which has a long lead-time between ordering and delivery and to this end, may represent a carry over. As this vehicle is funded from the plant replacement reserve, this transaction will have no impact on the net financial year end position.

Furniture & Office Equipment (YTD variance: +\$1,358K)

The current variance in this category is primarily due to delay in the purchase of furniture and equipment to fit-out the Administration building +\$1.044k. It is anticipated that the full capital program in this area will be achieved by the end of the financial year.

With regard to the remaining +\$314k it is expected that the full budget allocation will be utilised by the end of the financial year.

For the purpose of this review, performance in the Furniture and Office Equipment category is not projected to have any net impact on the closing surplus/deficit position.

Infrastructure (YTD variance: +\$34,170k)

For the purposes of this review, the Infrastructure capital expenditure category is broken down into three specific areas. The year to date performance in each area is summarised as follows:

Description	Actual YTD \$	Amended Budget YTD \$	Amended Budget \$	Variance YTD \$	Variance YTD %
Busselton Foreshore	3,138,381	5,976,558	8,017,657	+2,838,177	+47.49%
Busselton Regional Airport	2,517,570	29,363,337	47,922,531	+26,845,767	+91.43%
Infrastructure - Other	8,552,028	13,038,312	19,832,619	+4,486,284	+34.41%
TOTAL	14,207,979	48,378,207	75,772,807	34,170,228	70.63%

Comments relating to the performance in each of the above areas are provided as follows:

▪ Busselton Foreshore

Following the continued success of the Busselton Youth Precinct, the construction projects being undertaken for the Busselton Foreshore are in the main, progressing according to budget and schedule. The +\$2.8m variance as stated above is mainly attributable to;

- C0045 - Busselton foreshore stage 3: Goose car park +\$127k,
- C0046 - Busselton foreshore stage 3: central car park +\$37k,
- C3064 - Foreshore central - coastal defences (Jetty to Geo. Bay Rd) +\$82k,
- C3107 - Foreshore central - foreshore promenade (Jetty to Geo Bay Rd) +\$386k,
- C3133 - Busselton foreshore contingency +\$68,
- C3140 - Foreshore water supply and services (utilities) +\$94k,
- C3148 - Busselton foreshore stage 3: foreshore landscaping +\$175k,
- C3149 - Busselton foreshore stage 3: remedial works +\$23k,

- C3150 - Busselton foreshore stage 3: toddler's playground +\$125k,
- C3151 - Busselton foreshore stage 3: Jetty Way pedestrian -\$21k,
- C3152 - Busselton foreshore stage 3: Queen Street abutment +\$375k,
- C3153 - Busselton foreshore stage 3 : Possum park +\$89k,
- W0196 - Busselton foreshore stage 3: Foreshore Parade west +\$79k,
- W0197 - Busselton foreshore stage 3: Queen St upgrade +\$456k,

For the purpose of this review, performance in the Furniture and Office Equipment category is not projected to have any net impact on the closing surplus/deficit position.

▪ **Busselton Regional Airport**

It is noted the progress of the Airport Development Project is on schedule. However, there are variances with the timing of the project costs, with funding scheduled to be spent over the three years commencing from the 2015/16 financial year. Main variances as at the end of March 2017 are;

- C6090 - Airport construction parks and gardens stage 2 +\$259k,
- C6091 - Airport construction stage 2, noise management plan +\$746k,
- C6092 - Airport construction stage 2, airfield +\$17,179k,
- C6093 - Airport construction stage 2, car park and access roads +\$4,275k,
- C6094 - Airport construction stage 2, jet fuel +\$315k,
- C6095 - Airport construction stage 2, external services +\$3,444k,
- C6097 - Airport construction stage 1B, jet fuel +\$461k,
- C6099 - Airport development - project expenses +\$167k,

The project is self-funded and will not adversely affect the net position.

▪ **Infrastructure - Other**

With an annual budget of approximately \$20m and a year to date budget of approximately \$8.5m, there is a current year to date variance of +\$4.5m. There were a further \$2.5m in committed costs raised against projects as at the end of March representing orders made to suppliers and anticipated to be receipted and paid in the short to medium term.

The year to date variance is explained by the following major variances;

▪ +\$130k is attributable to Sanitation (waste) Infrastructure:

- C3479 - New Cell Development +\$562k,
- C3481 - Transfer Station Development -\$705k,
- C3485 - Site Rehabilitation - Busselton -\$117k,
- C3487 - Site Rehabilitation - Dunsborough +\$96k,
- C3488 - Busselton Transfer Station Provision of Scheme Water +\$294k,

It is noted that any variances in these projects will not impact on the net end of year position as variances will be transferred to/from the Waste Reserve.

▪ The road construction program represents 39% of the year to date variance of +\$1.732m. This is a timing difference with works now underway and due to be completed by June 2017. Although this program contains 60 jobs, the main (material) variances are attributable to the following;

- T0016 - Puzey Road -\$118k,
- T0026 - Kaloopup Road -\$73k,
- W0182 - Capel-Tutunup +\$57k,
- W0019 - Marine Terrace +\$73k,

- T0063 - Tom Cullity Drive +\$74k,
 - S0065 - Metricup Road +\$77k,
 - S0051 - Causeway Road +\$77k,
 - W0005 - Kaloorup Road +\$102k,
 - S0035 - Strelly Street +\$106k,
 - W0190 - Miamup Road +\$124k,
 - W0183 - Carter Road +\$292k,
 - S0064 - Peel Terrace +\$297k,
 - S0049 - Layman Road +\$554k,
- Bridge projects make up a further +\$673k or 15% of the variance. This is attributable to Layman Road Bridge (3438) +\$450k, and Queen Street Bridge (0240A) +\$216k.

Note there is no financial impact to the end of financial year net position as this project is funded from State and Federal grants.

- As at 31 March 2017 Parks and Gardens capital projects are +\$734k under expended and make up a further 16% of the year to date budget variance. This mainly attributable to;
 - C3122 - Rails to Trails +\$50k,
 - C3134 - Vasse Community & Recreation Precinct - AFL Oval Stage 1 +\$58k,
 - C3147 - Busselton Foreshore - Extension to Mainline +\$62k,
 - C3145 - Churchill Park Redevelopment - Irrigation +\$227k,
 - C3154 - Administration Building Landscaping Works +\$328k,

In summary, it is estimated that only a small number of projects may be required to be carried over to the 2017/18 financial year. Whilst this may impact on the final closing surplus/deficit position for 2016/17, this will be offset by the need to re-list these projects in the ensuing draft budget. Additionally, other projects that may be deferred (and particularly in respect of sanitation related expenditure) are reserve funded and as such, will have no net impact on the closing surplus/deficit position.

Total Loan Repayments- Principal (YTD variance: -\$8K)

Although minor immaterial variances will arise in this area, on the whole the principal loan repayments are anticipated to be materially within budget estimates. Therefore no variance is expected in this category.

Advances to Community Groups (YTD variance +\$150k)

This favourable variance is due to the delay in the drawdown of community related self-supporting loan which is anticipated to occur in April 2017. As self-supporting loans are fully repaid by the community group, this item will not impact on the City's net current position.

Transfers to Restricted Assets (YTD variance: -\$4,053K)

The transfers to restricted assets budget comprises an estimation of funds that could potentially be received during the financial year, primarily from developer contributions. Due to the nature of the category, the annual budget allocation is spread evenly throughout the financial year.

The performance in this activity does not have any direct impact on the surplus/deficit position, as whilst recognised as operating revenue upon receipt, these funds are subsequently quarantined to restricted assets, essentially offsetting the initial transaction. Furthermore, the transfers to restricted assets category also include the payment of bonds and deposits, where no specific budget allocation is made for these funds.

The financial year to date variance of -\$4,053k is primarily attributable to the receipt of Community and Recreation Facilities -\$159k, Bonds and Deposit -\$558k receipt of interest in excess of budget attributable to the airport grant -\$305k and Unspent Loan funds -\$3,042k.

Whilst performance in this category does not directly impact on the closing surplus/deficit position, interest earnings on a range of restricted asset funds do contribute to the City's municipal interest earnings.

Transfers to Reserves (YTD variance: -\$994K)

The Transfers to Reserves budget includes both a base transfer and a projected interest component, which collectively equate to the respective annual budget allocations. Whilst the base transfers are made in terms of the adopted budget, the overall financial performance in any year is impacted by the associated interest earnings performance.

The current unfavourable variance is attributable to both interest earnings on Reserve funds -\$165k, and general transfer to reserves -\$830k. Due to the higher than anticipated balance at this point in time; interest earned has exceeded current budget projections. With regard to general reserves, the additional/ transferred funds reported relate to the three reserves, being the community development contribution reserve -\$526k, the Busselton area drainage and waterways reserve -\$211k and the public art reserve -\$93k.

Current projections are that reserve interest earnings will exceed annual budget estimates by approximately \$200k as at 30 June 2017, which will be reflected in the end of financial year Transfers to Reserves performance. It is also anticipated the transfer to general reserve will exceed projected budget amount. Whilst this will not directly impact on the closing surplus/deficit position, the additional revenue will supplement the projected balance of the City's reserve funds at financial year end.

CONCLUSION

As detailed within this report, it is considered that the City's overall financial performance to 31 March 2017 is satisfactory. Current projections indicate a potential surplus closing position as at 30 June 2017, in the order of approximately +\$483k (exclusive of carry forwards). The Annual Budget Review has not identified any specific adverse financial trends, for which remedial action is required to be instigated prior to financial year end. The projected surplus closing position is primarily due to operating expenditure savings.

As this report also identifies, it is projected that overall capital expenditure will fall well short of annual budget estimates, with this primarily attributable to the Airport Development project. However, as individual projects are essentially fully funded in one form or another, a corresponding short fall in capital revenue will also be evident as at 30 June 2016.

Whilst components of the unspent capital and operating expenditure budgets may need to be considered for re-listing in the Council's 2017/18 draft budget, the current projected surplus closing position of \$483K represents net underspends directly associated with the current financial year's financial performance.

It is noted that the potential surplus closing position at financial year end, including consideration of utilisation, or quarantining of these funds, will be fully considered as part of the Council's 2017/18 draft budget deliberations.

OPTIONS

The Finance Committee/ Council may determine that additional recommendations are required to be made, or alternatively that the Annual Budget Review not be adopted by the Council at this time, pending clarification of any further matters.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Consequent to endorsement by the Council, with or without amendment, a copy of this report (and the associated Council Resolution) will be forwarded to the Department of Local Government and Communities within 30 days of the date of the Council Resolution.

OFFICER RECOMMENDATION**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That, pursuant to Regulation 33A of the Local Government (Financial Management) Regulations, the Council adopts the 2016/17 Annual Budget Review as presented within this report.

6.2 FINANCE COMMITTEE INFORMATION BULLETIN - MARCH 2017

SUBJECT INDEX:	Councillors' Information
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Executive Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli Councillor Support Officer - Lisa Haste Asset Coordinator - Daniel Hall
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

This report provides an overview of information that is considered of relevance to members of the Finance Committee, and also the Council.

INFORMATION BULLETIN**1. Chief Executive Officer – Corporate Credit Card**

Details of monthly transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
28-Feb-17	\$369.07	Createsend / Jack In The Box	Issue of Bay To Bay Feb 2017
03-Mar-17	\$49.20	The Goose Beach Bar	Breakfast Meeting - Strategen

**Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement
+ Allocated against CEO Hospitality Expenses Allowance*

2. Voluntary Contributions/Donations (Income)

No voluntary contributions have been approved this financial year to date.

3. Donations/Contributions and Subsidies Fund (Sponsorship Fund – Payment of Funds)

Current expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) reveals:

- 85 applications for sponsorship have been received during this financial year.
- The average donation approved for the financial year is \$349.79
- There were 12 applications for sponsorship received or assessed during March 2017.
- Expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) for the financial year totals \$29,732.82
- Total budget for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$37,450.

App. No.	Recipient	Purpose	Amount
74/1617	WA Country builders	Seeking a waiver of the building fees for the Telethon Home in Geographe. Funds were transferred to the Building account.	\$2,400
75/1617	Hold On Promotions - Equinox SW Motor Show	Funding to assist with marketing the Motor Show event which is being held at GMAS this year. (GLC last year)	\$750
76/1617	Cornerstone Christian College	Seeking funds for the installation of a flagpole at both the Busselton and Dunsborough campuses. Unsuccessful, did not meet the guidelines	\$0
77/1617	Relay for Life Organiser	Seeking in kind support for the Relay for Life event organisation. (Churchill park hire, bin hire, event fee etc.) Funds were transferred to Events account.	\$999.50
78/1617	Riley Culnane	Representing WA at the U17's National Netball Championships in Canberra. Funds to assist with travel costs.	\$200
79/1617	Sally Chandler - Read Write Now	Seeking fee waiver for room hire at the NCC to deliver an Adult literacy program. The program improves career prospects for adults and is run by volunteers. Funds were transferred to the NCC account.	\$842.82
80/1617	Ignite Girls Program	The program addresses barriers and mental health concerns with high school girls. They make various items for community groups as part of the School Engagement Program. (pouches for FAWNA, bags for women's refuge etc) Funds to purchase resources to make these items.	\$300
81/1617	Hannah Bowden	Hannah is in year 10 and has received an Exceptional Merit scholarship to attend the Oxbridge Academic Program at Oxford University. Funds to assist with travel costs	\$200
82/1617	Ross Rann	Representing WA at Swimming championships in Brisbane. Ross has already received funding this financial year.	\$0
83/1617	Maddison Johnston-Walker	Representing WA at Swimming championships in Brisbane. Funding already received this financial year.	\$0
84/1617	Jasmine Hopkins	Representing WA at the Swimming Championships in Brisbane. Travel costs	\$200
85/1617	Zoe Butler	Representing WA at the Swimming Championships in Brisbane. Travel costs	\$200

Asset Management Report

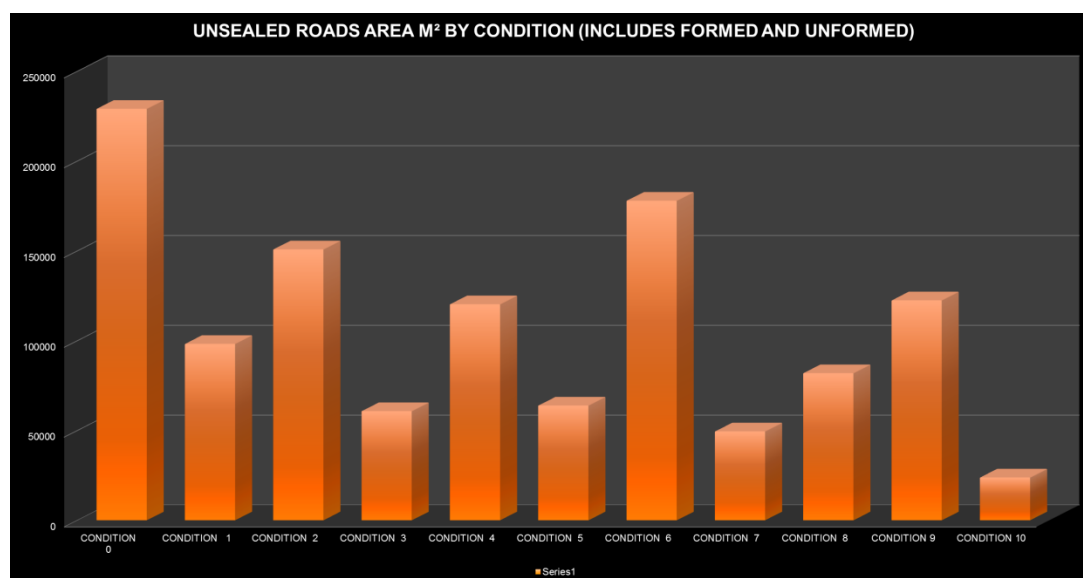
Unsealed Road Inspections.

The asset team have recently completed an updated inspection of the City's unsealed road network as part of the overall review of the Roads Asset Management Plan. The purpose of the inspections

has been to update the asset register with condition information and also provide an updated fair value for unsealed roads.

The information assessed in the inspection includes condition, utilisation and risk levels. This includes factors for school bus and heavy vehicle routes, formation and shape of the road and an assessment of the depth of the remaining gravel on the road.

The updated condition, utilisation and risk information is then used to prioritise re-renewal (Re-sheeting works) for future years. Regular Re-sheeting of unsealed (gravel) roads is required to maintain surface condition and sufficient pavement material (gravel) to enable regular maintenance grading. The work is programmed on an annual basis as part of the Capital works budget for roads.



The chart above shows the current condition profile (zero very good, ten very poor) of the unsealed roads following the inspections. This chart includes 'unformed' (also known as unmade or unconstructed) roads which are essentially roads that provide some form of access but have not been improved or shaped (formed) in any significant way. Re-sheeting works are generally only scheduled for formed roads unless there is specific need to improve the service level of an unformed road.

This chart shows that there is a reasonable spread of roads in a good condition, however also highlights the importance of the ongoing annual re-sheeting program in order to manage renewal of the worst condition unsealed roads.

OFFICER RECOMMENDATION

That the Finance Committee Information Bulletin for the month of March 2017 be noted.

6.3 REQUEST FOR RATE CONCESSION

SUBJECT INDEX:	Rates Policy Budget and Administration
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Rates
REPORTING OFFICER:	Rates Coordinator - David Whitfield
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

PRÉCIS

An application from the Novacare Residents Committee has been received requesting that Council give consideration to the granting of a rates concession for rateable properties within the Novacare Lifestyle Village situated at 502 Bussell Highway Busselton. This report considers the request and the possible options available to Council for its deliberation.

BACKGROUND

The Novacare Residents Association has written to the City requesting that a rate concession be applied to the Novacare Lifestyle Village, more specifically that the reduction in the Residential rate in the dollar be calculated as 2 cents less than the current rate in the dollar of 8.3838c/\$ (representing a reduction of approximately 23% on the current 2016/2017 level of rating).

The basis of the request is that the Novacare Lifestyle Village contains a number of services, such as a library, swimming pool, lawn bowling green, gymnasium, Mens Shed and so forth which means that the residents do not have need of Council services used by other ratepayers. In addition to this the Novacare Village also maintains its own gardens, road network, street lights and drainage.

Council officers Kim Dolzadelli and David Whitfield initially met with representatives of the Novacare Residents Association in November 2016 to discuss the matter and this was followed by a subsequent meeting together with Councillors Grant Henley and Rob Bennet further attended a second meeting. This meeting was also attended by the Landgate – Manager Property and Valuation Services (Bunbury Office), Duncan Rutherford who was able to provide information on property valuations.

The meeting produced 3 possible options for the Novacare Residents Association to pursue, these being:

- That the Association write to Council seeking a rating concession for the Novacare Lifestyle Village,
- That the Association discuss the matter or property valuations further with Landgate,
- That the Association contact the Department of Local Government and Communities seeking possible amendment to the Local Government Act 1995 with respect to the rateability of Retirement/Lifestyle villages in general.

This application for a rate concession pursues the first option determined.

STATUTORY ENVIRONMENT

The Local Government Act 1995 allows a local government to grant a concession with respect to rates.

Section 6.47 of the LGA 1995 states that:

“Subject to the Rate and Charges (Rebates and Deferment Act 1992) a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or grant other concessions in relation to a rate or service charge.”

*Absolute majority required.

RELEVANT PLANS AND POLICIES

There is no current rating policy on the matter of granting a rate concession.

FINANCIAL IMPLICATIONS

Should a resolution granting the request for a rate concession as requested in the application then the total value of that concession would amount to \$54,400 on the basis of the 2016/2017 residential rate in the dollar.

Long-term Financial Plan (LTFP) Implications

As per the above should a resolution granting the request for a rate concession as requested in the application then the total value of that concession would amount to \$54,400 per annum on the basis of the 2016/2017 residential rate in the dollar. Clearly, over the life of the current LTFP, the value of the concession would exceed \$540,000.

STRATEGIC COMMUNITY OBJECTIVES

The matter principally aligns with Key Goal Area 6 – Leadership – Visionary, collaborative, accountable and more specifically Community Objective 6.1 – Governance systems, process and practices that are responsible, ethical and transparent.

RISK ASSESSMENT

Whilst there is no specific risk in making a decision to grant the individual request for a rate concession there may be some risk in terms of setting a precedent for other similar organisations and/or developments to request a similar rate concession thereby compounding the reduction in rate revenue in both the short and long term timeframes.

CONSULTATION

There is no requirement for consultation on this matter.

OFFICER COMMENT

The Novacare Lifestyle Village was commenced in 2001 and the last stage of development was completed as recently as 2014. Further details obtained from online sources reveal the following information in relation to Novacare:

“Novacare Busselton Village is a privately owned lifestyle retirement village, developed and managed by a small group of property investors. The 8.1 Ha site was purchased in 2001 and the Independent living units (ILUs) (*Independent Living Units*) and community facilities have been developed in stages as sale of ILUs have progressed. The final Village stage 6 of 21 premium ILUs was completed in April of 2014, and Novacare Village in Busselton now features 178 ILUs and a full complement of community facilities.” *Source – Australian Business News Source – March 2015.*

Further comments from the Novacare Lifestyle Village website include such information as:

“Novacare is unique in being able to provide residents with maximum choice in retirement living options and the freedom to pursue an active and stimulating lifestyle within the village community or within the wider Busselton Geographe Bay region.

“Located in Busselton, Novacare Lifestyle Village boasts one of the best addresses in Western Australia. This premier tourist resort town is one of the most popular in Australia and is regarded by many industry experts as the ideal regional location for lifestyle retirement living.

Ideally situated within easy reach of Perth and less than an hour from Margaret River and the delights of WA’s South West, Novacare Lifestyle Village offers an over 55s lifestyle like no other.

The Village Square

Our Village Square is where you’ll find everything for the ‘un’ retired. At Novacare you’re spoiled for choice with an indoor heated pool, first class bowling green, private cinema with theatre seating, reading lounge, onsite restaurant, cafe, hair salon, fitness centre, recreational hall with dance floor, craft room and workshop, and much more.

Premier facilities

With the beaches of Geographe Bay within walking distance, plus first class shopping, dining, medical and recreational facilities on your doorstep, Village residents are spoiled for choice when it comes to day-to-day living.”

“Our resort-style facilities include:

- Restaurant with fully equipped commercial kitchen
- A first class synthetic bowling green
- Indoor heated swimming pool with sauna and spa
- Cinema with theatre seating
- Sportsman’s lounge with pool table, darts and Foxtel
- Recreation Hall with stage and dance floor
- Modern fitness centre
- Craft room and workshop

- Library and computer room
- Hair salon
- Village office, lounge and cafe
- Caravan and boat parking"

The residents of Novacare pay annual levy towards the upkeep and maintenance of the facilities provided and the request for a rating concession stems from the point of view that as the Novacare provides these facilities/functions for the residents, this results in a lower level of service that is needed to be provided by the City of Busselton, so therefore a concessional level of rates should apply.

From a rating perspective the development is a single lot owned by the Novacare Village Pty Ltd and Landgate – Valuation Services provides a single valuation for rating purposes. To accommodate the requirements of the Rates and Charges (Rebates and Deferments) Act 1992, which allows the tenants to claim a pensioner concession on their respective units, the residential units are rated on an individual basis.

A summary of relevant financial information in relation to the request received from the Novacare Residents Association is as follows:

Total Rates Novacare Property	\$228,048	178 Properties
Novacare Average Rate (Per Unit)	\$1,281	
City of Busselton – Average Residential Rate	\$1,550	-\$269 (17.35%)
City of Busselton – minimum rate	\$1,160	+121 (9.45%)
Novacare – concession sought (amended average rate)	\$975.55	-\$184.45 (15.9%)
Special Area Rate (EG Yalyalup)	\$228	-\$497 (27.95%)
Amended rates compared to Average rates	\$975.55	-\$574.45 (37.06%)

The above table reveals that the average rate paid per unit within the Novacare Lifestyle Village is \$269, or 17.35%, less than the average residential rate paid throughout the City of Busselton. Additionally if compared to a property that attracts a specified area rate such as a landscaping levy as applied to the properties in the Yalyalup (Provence) development then the comparison reveals that the variance becomes \$497, or 27.95%, less than the average residential rate levied within the City.

Additionally, the current average rate within the Novacare Lifestyle Village is \$121 dollars greater than the current minimum rate however, subject to proposed rate modelling and the final 2017/2018 budget adoption, this may further decrease to an average variance of \$104 over the (proposed) minimum rate in 2017/2018.

If the rates concession is granted, this would result in an average Novacare rates being \$184 (15.9%) lower than the "minimum rate" – which invites the question 'Why should a rate be lower than the 'Minimum rate'', and \$574.45 (37%) less than the average residential rate.

The minimum rates generally apply to vacant land or those premises with a very low value – neither of which are relevant in this instance.

In addition to the above details it is important to note that rates in particular are not directly related to a “user pays” principle but rather are a method for raising monies to balance the Council budgeting shortfall each year in a manner that is often quoted as being “fair and equitable”.

The concept that a ratepayer does or does not use any, or all, of council’s facilities could legitimately apply to any ratepayer for any number of reasons. However, the expenditure of rates represents expenditure on a ‘whole of community’ approach that seeks to provide those services and facilities to the broadest sections of the community as it can.

The reduction of rates raised from a certain sector of the community will mean that either the overall level of works and services conducted within the City would need to be reduced, or that the remaining property sectors would need to increase their level of rating to cover the shortfall.

One final aspect of the discussions in relation to the request for a rate concession was based on the concept of unit density versus the rest of the City ie: in short that the amount of rates derived from the Novacare Lifestyle Village was far more than what might be derived from other ‘less dense’ sectors of the Residential property base.

There is no doubt that the overall value of rates derived from Novacare on a density basis is higher than average, however many other areas within the City could also lay claim to a rates concession on this basis. The current zoning of the Novacare Lifestyle Village is predominantly zoned ‘R40’ with a small portion of ‘R20’. By comparison the City currently has a total of 3129 properties with a local planning scheme (#21) zoning of ‘R30’ or ‘R40’ and these properties have been, or could be, developed to achieve the same level of density as the Novacare Lifestyle Village.

The concept of ‘Precedence’ is very important and relevant when considering application of this nature.

CONCLUSION

In light of the above information it is considered that rates, in particular, are a levy on the ratepayers for the purposes of providing for the community in an overall sense and that the rate burden should be applied, subject to the provisions of the Local Government Act 1995, in an even, fair and equitable manner across the community for the benefit of all ratepayers. The creation of a rate category/ies or other such identified sections of the community that might pay a lesser level of rating than others would create an uneven, and therefore less equitable rating database. As a result it is recommended that the application for a rate concession should be declined.

OPTIONS

The Council may consider and adopt a rate concession in accordance with Section 6.47 of the Local Government Act 1995. If adopted as per the original application the loss of rate revenue, with respect to the Novacare Lifestyle Village, on an annual basis would be approximately \$54,400 on an annual basis.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should Council endorse the recommendation to not approve the application for a rate concession then rates and charges could continue to apply as per normal and no further (financial) action would need to be taken in this respect.

OFFICER RECOMMENDATION

That the Council decline the request for the granting of a rate concession to the Novacare Lifestyle Village, and that the Novacare Residents Association be notified of this decision.

6.4 HERITAGE LOCAL HISTORY: BUSSELTON SETTLEMENT ART PROJECT

SUBJECT INDEX:	Heritage
STRATEGIC OBJECTIVE:	A community with access to a range of cultural and art, social and recreational facilities and experiences.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Cultural Development Officer - Jacquie Happ
AUTHORISING OFFICER:	Manager, Community Services - Maxine Palmer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

The purpose of this report is to seek Council's approval to transfer \$7,601.25 from the Cultural Planning Sundry Income Account to the Sundry Restricted Asset Account to contribute towards the Aboriginal and Pioneer Woman sculptures that are the remaining sculptures in the Settlement Art Project.

BACKGROUND

The Busselton Settlement Art Project (BSAP) is a public art initiative commemorating the successful establishment of Busselton as one of the first settlements outside Perth. The project consists of the commissioning of six (6) life-sized bronze sculptures (one per year subject to funding) at a total cost of approximately \$700,000 (ex GST). The project is overseen by a formal Committee of Council, the Busselton Settlement Art Project Steering Committee (BSAPSC).

The BSAPSC organizes events to keep the project in the public realm by raising awareness and to raise funds. The BSAPSC's last two fundraising events held in September 2016 and March 2017, in the form of movie nights made a combined total of tickets sales of \$7,601.25.. This report seeks to transfer the income raised from the events to a restricted asset account to ensure the funds are put towards the commissioning of the next sculpture in the project.

STATUTORY ENVIRONMENT

Under Section 5.8 of the *Local Government Act 1995* (the Act), a local government, by absolute majority, may establish committees of three or more persons to assist the Council, and to exercise the powers and discharge the duties of the local government that can be delegated to committees. Authority can be delegated to formally constituted Committees of Council in accordance with Sections 5.16 and 5.17 of the Act.

Under Section 6.8 of the Act, expenditure that is not included in the annual budget requires a resolution in advance of the expenditure with Absolute Majority.

RELEVANT PLANS AND POLICIES

Social & Ageing Plan 2012 – 2020

It is a goal of the City's Social and Ageing Plan (2010-2020) that the City's culture is celebrated, valued and retained. The installation of the BSAP is in line with this goal.

City of Busselton's Ten Year Financial and Corporate Business Plans

The BSAP has been identified as a key project in the City's four year Corporate Business Plan and includes an allocation of \$85k per year to 2018/19. This amount has been reduced in 2017/18 due to funding received from Percent for Art cash in lieu monies.

The Local Planning Policy (6B) Percent for Art Provisions

The Percent for Art Provisions allows developers to provide a cash in lieu contribution in place of an artwork at the site of the development application. The policy enables funds which are in the Percent for Art Cash in Lieu – Public Art Restricted Funds account collected in the Busselton (East) precinct of the City of Busselton to be directed to the Settlement Art Project as a priority. An amount of \$52,000 has been received through this Policy this has been direct to the Busselton Settlement Art Project.

FINANCIAL IMPLICATIONS

Sundry Income Account (330-10900-1750-0000) has an adopted Budget of \$3000, at this point in time total income received is \$7,601.25 being \$4,601.25 better than Budget Expectations. The transferred of the amount of \$7,601.25 to a restricted asset account for the purpose of assisting the commissioning of the next sculpture for the Busselton Settlement Art Project will result in a decrease to Councils net surplus/deficit position of \$3,000; however the Officer notes that the Annual Budget Review being presented as part of this agenda shows other projected operation savings that will negate the impact of this request.

Long-term Financial Plan Implications

\$85,000 per year until 2018/19 has been included in the City's endorsed Long Term Financial Plan towards the commissioning of sculptures for the BSAP, however matching funds are required to be raised in order to fund individual statues. The transfer of funds from the BSAPSC's fundraising activities in 2016/17 will assist in building funds for the commissioning of future statues.

STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 (Review 2015) and principally with the following strategic goal:

Well Planned, Vibrant and Active Places

- 2.1 A City where the community has access to a range of cultural and art, social and recreational facilities and experiences.
- 2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.

RISK ASSESSMENT

An assessment of the potential implications of implementing the officer recommendation has been undertaken by the City's risk assessment framework. There are no identified risks associated with the officer recommendation.

CONSULTATION

Not required.

OFFICER COMMENT

Funds raised by the BSAPSC are as a result of their hard work in fundraising activities for the BSAP. Tickets for the events held were sold on the basis that the profits would go towards this project. Officers therefore recommend that the income from the Sundries Income Account (330-10900-1750-0000) of \$7,601.25 be transferred to the Sundry Restricted Asset Account for the purposes of raising funding to commission the next sculpture for the BSAP. Events by the BSAPSC also raise the profile

of the BSAP and promote it within the community. Funds raised by the BSAPSC also reduce the financial commitment required by the City if only in a small way.

CONCLUSION

Although the transfer will reduce Council's net current position by \$7,601.25 at year end, the expectation from those who participated in the fundraising events were that the funds raised would go towards the commissioning of the next sculpture. Fundraising is not necessarily required for each sculpture as per the City's long term financial commitment however, ongoing fundraising activities such as this will assist in reducing the City's overall funds required and continues to promote the project.

OPTIONS

The Council may chose not to transfer the funds that were raised by the BSAPSC and this will reduce the total funds available to complete the next sculpture. While donations and contributions are not specifically needed to realise the Aboriginal and Pioneer Woman sculptures due to monies from the Percent for Art Policy being received, events do continue to highlight the project in the community and any fundraising does reduce the City's overall contribution by a small amount.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, Officers will transfer the funds from the Sundry Account to the Sundry Restricted Asset Account before the end of the 2016/17 Financial Year.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Council approves the transfer of \$7,601.25 from the Cultural Planning Sundry Income Account (330.10900.1750) to the Sundry Restricted Asset Account for the Busselton Settlement Art Project.

6.5 FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31 MARCH 2017

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Finance and Corporate Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Financial Activity Statements - Period Ending 31 March 2017 ↓ Attachment B Investment Report - March 2017 ↓

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 March 2017.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 21 July 2016, the Council adopted (C1607/160) the following material variance reporting threshold for the 2016/17 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2016/17 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

Long-term Financial Plan Implications

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.1 – ‘Governance systems, process and practices are responsible, ethical and transparent’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

CONSULTATION

Not applicable

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

FINANCIAL ACTIVITY TO 31 MARCH 2017 - VARIATIONS

No further comment on the financial activity as at 31 March is necessary as a comprehensive report on the level of activity and variances is contained in a report entitled “Annual Budget Review for the period 31 March 2017” contained on this agenda.

Capital Activity

Capital Revenue

As at 31 March 2017, there is a variance of -36% (-\$19,037k) in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Transfer from Reserves	-22%	-\$4,732
Transfer from Restricted Assets	-49%	-\$13,506
Proceeds from Sale of Assets	-56%	-\$290
Proceeds from Loans	-14%	-\$500
Self-Supporting Loans	-13%	-\$9

Transfer from Reserves (-\$4,732K)

- Timing difference relating to the construction of the Administration building and the utilisation of funds from the Civic and Administration Centre Construction Reserve (-\$3,877K) and the Building Reserve (-\$300k).
- Community Development contribution reserve (-\$250K). Budget included \$250k to be recouped from reserves for Milne Street Pavilion which is yet to occur. This is timing in nature only and will be adjusted by June 2017.
- Timing difference associated with the utilisation of funds allocated Port Geographe waterways maintenance (Department of Transport) -\$305k.

Transfer from Restricted Assets (-\$13,506K)

- Timing difference relating to use of Airport and Foreshore grants -\$19,500k and -\$3,500k relating to the foreshore works. No impact to net current position.
- Movement of Community and Rec Facilities +\$7,323k, Vasse Diversion Drain +\$383k, Contribution to Works +\$211k, Aged Housing +\$846k from restricted assets into reserves. These movements were budgeted to occur in June 2017 but have mainly occurred in October and are timing in nature only. No impact to net current position.
- Bonds and Deposits (+\$730k) not budgeted. Timing in nature only as held on behalf of other entities and individuals.

Proceeds from Sale of Assets (-\$290K)

- The Proceeds from Sale of Assets category recognises the estimated sale or trade-in value of 'heavy and light' plant items budgeted to be replaced during the financial year. The current adverse variance is largely reflective of the timing difference in the lower Plant and Equipment capital expenditure on a year to date basis.

Proceeds from Loans (-\$500k)

- Difference relates to the delayed draw down of new loan for Dunsborough car parking as per budget timeline. This transaction does not affect the City's net current position as expenditure has not yet been incurred.

Self-Supporting Loans (-\$9k)

- Difference relates to the delayed draw down of new self-supporting loan as per budget timeline. This transaction does not affect the City's net current position.

Capital Expenditure

As at 31 March 2017, there is a variance of +37% (+\$36,744K) in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	+23%	+\$4,916
Plant and Equipment	+50%	+\$1,205
Furniture and Equipment	+79%	+\$1,358
Infrastructure	+71%	+\$34,170
Transfers to Restricted Assets	-435%	-\$4,053

The attachments to this report include detailed listings of the capital expenditure (project) items, to assist in reviewing specific these variances. All capital expenditure variances are considered to be a timing adjustment at this time, with no impact expected against the net current position.

Transfers to Restricted Assets (-\$4,053K)

The transfers to restricted assets budget comprises an estimation of funds that could potentially be received during the financial year, primarily from developer contributions. The performance in this activity does not have any direct impact on the surplus/deficit position, as whilst recognised as operating revenue upon receipt, these funds are subsequently quarantined to restricted assets, essentially offsetting the initial transaction. Furthermore, the transfers to restricted assets category also include the payment of bonds and deposits, where no specific budget allocation is made for these funds.

The financial year to date variance of -\$4,053k is primarily attributable to the receipt of Community and Recreation Facilities -\$159k, Bonds and Deposit -\$558k receipt of interest in excess of budget attributable to the airport grant -\$305k and Unspent Loan funds -\$3,042k.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 March 2017, the value of the City's invested funds totalled \$112.5M, decreasing from \$117.4M as at 1st March. The decrease is due to funds being utilised for operational purposes including the Admin Building and Airport projects.

During the month of December \$21.5M in term deposit funds matured. All deposits were renewed for an average of 100 days at an average rate of 2.47%.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) reduced by \$500K with funds utilised for operational purposes. The balance of the Airport development ANZ cash account reduced by \$4.5M with funds utilised on the project.

The RBA left official rates on hold during March and April with future rate movements are unclear at this stage.

Please refer to Attachment B for further information.

CONCLUSION

As at 31 March 2017, the City's financial performance is considered satisfactory. Whilst current variances exist in some operational areas, these are primarily due to timing differences.

Whilst acknowledging capital is presently tracking below year to date budget estimates, this is also seen to be attributable to timing differences at this time. There continues to be no indication at this time of any material cost overruns on any capital items in this year's budget.

As detailed within the Agenda Item titled "ANNUAL BUDGET REVIEW – PERIOD ENDING 31 MARCH 2017" also presented in this Agenda *"Current projections indicate a potential surplus closing position as at 30 June 2017, in the order of approximately +\$483k (exclusive of carry forwards)."*

OPTIONS

The Council may determine not to receive the statutory financial activity statement reports.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Reports are received as at the date of the relevant Council meeting

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 31 March 2017, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of BusseltonStatement of Financial ActivityFor The Period Ending 31 March 2017

	2016/2017 Actual	2015/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2016/17 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	41,919,828	41,765,450	41,765,450	41,899,310	41,899,310	0.37%
Operating Grants, Subsidies and Contributions	3,713,971	3,386,413	3,141,471	5,171,217	4,861,121	9.67%
Fees & Charges	13,247,309	13,306,309	13,306,309	15,598,955	15,598,955	-0.44%
Other Revenue	311,045	276,558	276,558	356,410	356,410	12.47%
Interest Earnings	2,591,698	2,020,530	2,020,530	2,542,850	2,542,850	28.27%
	61,783,851	60,755,260	60,510,318	65,568,742	65,258,646	1.69%
Expenses from Ordinary Activities						
Employee Costs	(20,785,719)	(21,316,601)	(21,301,991)	(27,868,335)	(27,838,725)	2.49%
Materials & Contracts	(9,696,690)	(11,570,032)	(11,440,278)	(15,780,869)	(15,575,365)	16.19%
Utilities (Gas, Electricity, Water etc)	(1,648,268)	(1,768,564)	(1,768,564)	(2,358,980)	(2,358,980)	6.80%
Depreciation on non current assets	(12,513,911)	(11,711,421)	(11,711,421)	(15,715,050)	(15,715,050)	-6.85%
Insurance Expenses	(650,427)	(709,772)	(709,772)	(716,772)	(716,772)	8.36%
Other Expenditure	(1,766,051)	(2,273,625)	(2,269,625)	(3,099,864)	(3,095,864)	22.32%
Allocations	1,371,005	1,497,576	1,497,576	1,942,110	1,942,110	8.45%
	(45,690,061)	(47,852,439)	(47,704,075)	(63,597,760)	(63,358,646)	4.52%
Borrowings Cost Expense						
Interest Expenses	(945,749)	(975,888)	(975,888)	(1,318,330)	(1,318,330)	3.09%
	(945,749)	(975,888)	(975,888)	(1,318,330)	(1,318,330)	3.09%
Non-Operating Grants, Subsidies and Contributions	6,088,136	7,914,444	7,836,619	45,891,102	35,349,212	-23.08%
Profit on Asset Disposals	19,793	12,938	12,938	23,227	23,227	52.98%
Loss on Asset Disposals	(123,810)	(73,161)	(73,161)	(94,761)	(94,761)	-69.23%
	5,984,119	7,854,221	7,776,396	45,819,568	35,277,678	-23.81%
Net Result	21,132,160	19,781,154	19,606,751	46,472,220	35,859,348	6.83%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	12,513,911	11,711,421	11,711,421	15,715,050	15,715,050	
Donated Assets	(563,429)	0	0	(14,388,800)	(13,800,000)	
(Profit)/Loss on Sale of Assets	104,017	60,223	60,223	71,534	71,534	
Allocations & Other Adjustments	(2,551)	0	0	0	0	
Deferred Pensioner Movements	(22,693)	0	0	0	0	
Recording of Employee Entitlements (Provisions)	(19,764)	(19,764)	(19,764)	(26,356)	(26,356)	
Deposit & Bonds Movements (cash backed)	(172,146)	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(16,809,649)	(21,725,684)	(21,475,888)	(25,376,416)	(24,081,120)	22.63%
Plant & Equipment	(1,189,739)	(2,395,178)	(2,395,178)	(2,783,200)	(2,783,200)	50.33%
Furniture & Equipment	(357,460)	(1,715,815)	(1,701,990)	(1,987,322)	(1,910,597)	79.17%
Infrastructure	(14,207,979)	(48,378,207)	(48,317,931)	(75,772,807)	(66,504,042)	70.63%
Proceeds from Sale of Assets	230,968	521,000	521,000	609,000	609,000	-55.67%
Proceeds from New Loans	3,000,000	3,500,000	3,500,000	3,650,000	3,650,000	-14.29%
Self Supporting Loans - Repayment of Principal	58,923	67,772	67,772	91,040	91,040	-13.06%
Total Loan Repayments - Principal	(1,531,956)	(1,523,968)	(1,523,968)	(2,089,302)	(2,089,302)	-0.52%
Advances to Community Groups	0	(150,000)	(150,000)	(150,000)	(150,000)	100.00%
Transfer to Restricted Assets	(4,983,963)	(930,897)	(930,897)	(11,301,200)	(11,301,200)	-435.39%
Transfer from Restricted Assets	13,994,294	27,500,000	27,500,000	55,722,104	55,722,104	-49.11%
Transfer to Reserves	(22,807,768)	(21,813,031)	(21,813,031)	(25,302,389)	(25,302,389)	-4.56%
Transfer from Reserves	16,829,356	21,561,917	21,312,121	35,668,755	35,052,041	-21.95%
Opening Funds Surplus/ (Deficit)	1,178,089	1,178,089	1,178,089	1,178,089	1,178,089	
Net Current Position - Surplus / (Deficit)	6,372,621	(12,770,968)	(12,871,270)	0	0	

City of Busselton

Net Current Position

For The Period Ending 31 March 2017

	2016/17 Actual	2016/17 Amended Budget	2016/17 Original Budget	2015/16 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	3,602,716	1,996,620	1,996,620	3,251,577
Cash - Restricted	109,308,596	57,811,309	58,428,023	112,598,579
Sundry Debtors	1,585,414	1,600,000	1,600,000	2,501,984
Rates Outstanding - General	2,252,528	1,550,000	1,550,000	787,186
Stock on Hand	16,543	20,000	20,000	20,420
	<u>116,765,797</u>	<u>62,977,929</u>	<u>63,594,643</u>	<u>119,159,746</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,084,580	5,166,620	5,166,620	5,383,078
Performance Bonds	2,253,602	2,425,748	2,425,748	2,425,748
	<u>3,338,182</u>	<u>7,592,368</u>	<u>7,592,368</u>	<u>7,808,826</u>
Current Position (inclusive of Restricted Funds)	113,427,615	55,385,561	56,002,275	111,350,920
Add: Cash Backed Liabilities (Deposits & Bonds)	2,253,602	2,425,748	2,425,748	2,425,748
Less: Cash - Restricted Funds	(109,308,596)	(57,811,309)	(58,428,023)	(112,598,579)
<u>NET CURRENT ASSET POSITION</u>	<u><u>6,372,621</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,178,089</u></u>

City of BussettonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 March 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
	\$	\$	\$	\$	\$
>> Property, Plant & Equipment					
Land					
10610 Property Services Administration	0	50,000	50,000	100,000	100,000
11156 Airport Development	2,243,870	1,800,000	1,800,000	2,400,000	2,400,000
	2,243,870	1,850,000	1,850,000	2,500,000	2,500,000
Buildings					
Major Projects					
Major Project - Bussetton Foreshore					
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	542,973	2,099,997	2,099,997	2,800,000	2,800,000
B9583 Railway House	1,038,481	741,915	741,915	989,216	989,216
B9593 Milne Street Pavilion	938,820	1,469,998	1,220,202	1,876,736	1,626,940
B9600 Old Bussetton Lighthouse	0	20,000	20,000	80,000	80,000
	2,520,274	4,331,910	4,082,114	5,745,952	5,496,156
Major Project - Administration Building					
B9010 Civic and Administration Centre Construction	11,319,095	14,498,706	14,498,706	14,498,715	14,498,715
	11,319,095	14,498,706	14,498,706	14,498,715	14,498,715
Buildings (Other)					
B9104 Willyabrup Brigade Shed	33,000	33,000	33,000	33,000	33,000
B9111 Yallingup Rural Bush Fire Brigade	19,763	30,520	30,520	30,520	30,520
B9112 Ambergate Bushfire Brigade Shed	0	0	0	123,307	123,307
B9113 Vasse Bushfire Brigade Appliance Bay Facility	43,793	0	0	45,500	0
B9300 Aged Housing Capital Improvements - Winderup	11,347	20,000	20,000	30,000	30,000
B9301 Aged Housing Capital Improvements - Harris Road	0	10,000	10,000	20,000	20,000
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	20,000	20,000	40,000	40,000
B9406 Bussetton Cemetery - Chapel	23,458	22,500	22,500	30,000	30,000
B9531 GLC - Sports Hall	33,096	71,253	71,253	95,000	95,000
B9539 GLC - Roof Repairs	40,903	32,022	32,022	42,700	42,700
B9556 NCC Internal Refurbishment	35,463	27,747	27,747	37,000	37,000
B9566 GLC Pool Hall	19,397	29,547	29,547	39,400	39,400
B9591 Performing Arts Convention Centre	53,261	0	0	100,000	100,000
B9594 Vasse Community Recreation Precinct - Changerooms & Toilet	0	311,319	311,319	415,100	415,100
B9596 GLC Building Improvements	27,233	29,997	29,997	40,000	40,000
B9598 Dunsborough Library	15,146	18,153	18,153	24,200	24,200
B9599 Portable Toilets	28,094	20,000	20,000	20,000	20,000
B9601 Meelup Shed	0	10,000	10,000	10,000	10,000
B9715 Airport Terminal Stage 1B	52,500	45,000	45,000	60,000	60,000
B9716 Airport Terminal Stage 2	185,140	0	0	1,000,000	0
B9802 Kook Caravan Park Ablutions Refurbishment	3,647	74,997	74,997	100,000	100,000
B9804 Kook Park Home	75,220	145,269	145,269	171,022	171,022
B9805 Kook Park Kitchen	541	26,244	26,244	35,000	35,000
B9806 Kook Park Electrical Upgrade	25,408	67,500	67,500	90,000	90,000
	726,410	1,045,068	1,045,068	2,631,749	1,586,249
Total Buildings	14,565,779	19,875,684	19,625,888	22,876,416	21,581,120
Plant & Equipment					
10001 Office of the CEO	94,235	55,000	55,000	90,000	90,000
10115 Major Projects Administration	36,687	40,000	40,000	40,000	40,000
10251 Business Systems	32,936	35,000	35,000	35,000	35,000
10591 Geopraphe Leisure Centre	64,558	119,178	119,178	158,900	158,900
10600 Kookaburra Caravan Park	0	28,000	28,000	28,000	28,000
10805 Planning Administration	39,155	40,000	40,000	40,000	40,000
10910 Building Services	33,205	35,000	35,000	35,000	35,000
10920 Environmental Health Services Administration	1,727	0	0	2,000	2,000
10922 Preventative Services - Mosquitoes	0	0	0	3,300	3,300

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 March 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
10950 Animal Control	0	0	0	50,000	50,000
10980 Other Law, Order & Public Safety	0	0	0	50,000	50,000
11101 Engineering Services Administration	36,072	40,000	40,000	40,000	40,000
11107 Engineering Services Design	1,555	39,000	39,000	39,000	39,000
11150 Asset Management Administration	32,739	35,000	35,000	35,000	35,000
11151 Airport Operations	0	0	0	3,000	3,000
11160 Busseton Jetty	4,849	0	0	0	0
11401 Transport - Workshop	6,985	0	0	5,000	5,000
11402 Plant Purchases (P10)	40,300	434,000	434,000	434,000	434,000
11403 Plant Purchases (P11)	98,596	395,000	395,000	571,000	571,000
11404 Plant Purchases (P12)	595,476	1,065,000	1,065,000	1,089,000	1,089,000
11500 Operations Services Administration	34,438	35,000	35,000	35,000	35,000
B1022 Sussex Bushfire Brigade	0	0	0	0	0
B1026 Yallingup Rural Bushfire Brigade	0	0	0	0	0
G0030 Busseton Transfer Station	5,188	0	0	0	0
G0031 Dunsborough Waste Facility	31,040	0	0	0	0
	1,189,739	2,395,178	2,395,178	2,783,200	2,783,200
Furniture & Office Equipment					
10115 Major Projects Administration	0	60,003	60,003	80,000	80,000
10250 Information & Communication Technology Services	0	0	0	62,900	0
10251 Business Systems	203,974	284,247	284,247	379,000	379,000
10380 Busseton Library	8,200	11,670	11,670	11,670	11,670
10381 Dunsborough Library	15,615	16,200	16,200	16,200	16,200
10590 Naturaliste Community Centre	6,575	15,487	15,487	15,487	15,487
10591 Geopraphe Leisure Centre	1,627	51,633	51,633	68,840	68,840
10616 Winderup Villas Aged Housing	1,833	3,000	3,000	6,000	6,000
10617 Harris Road Aged Housing	0	1,750	1,750	3,500	3,500
10625 Art Geo Administration	12,642	11,503	11,503	12,000	12,000
10900 Cultural Planning	22,500	71,500	71,500	116,500	116,500
10920 Environmental Health Services Administration	0	0	0	1,400	1,400
11300 Sanitation Waste Services Administration	4,740	0	0	0	0
11400 Transport - Fleet Management	1,888	0	0	0	0
B1000 Administration Building- 2-16 Southern Drive	56,422	1,100,000	1,100,000	1,100,000	1,100,000
B1357 Railway House	20,030	88,822	74,997	113,825	100,000
G0030 Busseton Transfer Station	1,414	0	0	0	0
	357,460	1,715,815	1,701,990	1,987,322	1,910,597
Sub-Total Property, Plant & Equipment	18,356,848	25,836,677	25,573,056	30,146,938	28,774,917
>> Infrastructure					
Major Project - Busseton Foreshore					
C0045 Busseton Foreshore Stage 3: Goose Car Park	22,520	150,003	150,003	200,000	200,000
C0046 Busseton Foreshore Stage 3: Central Car Park	75,018	112,500	112,500	150,000	150,000
C0048 Busseton Foreshore Site 3 Car Park	0	0	0	350,000	0
C3064 Foreshore Central - Coastal Defences (Jetty to Geo. Bay Rd)	675,611	1,500,003	1,500,003	2,000,000	2,000,000
C3107 Foreshore Central-Foreshore Promenade (Jetty to Geo Bay Rd)	438,652	825,003	825,003	1,100,000	1,100,000
C3133 Busseton Foreshore Contingency	0	68,022	68,022	90,700	90,700
C3140 Foreshore Water Supply and Services (Utilities)	806,501	900,000	900,000	898,927	898,927
C3148 Busseton Foreshore Stage 3: Foreshore Landscaping	125,185	299,997	299,997	400,000	400,000
C3149 Busseton Foreshore Stage 3: Remedial Works	14,493	37,503	37,503	50,000	50,000
C3150 Busseton Foreshore Stage 3: Toddler's Playground	4,500	129,753	129,753	173,000	173,000
C3151 Busseton Foreshore Stage 3: Jetty Way Pedestrian	437,501	416,268	416,268	555,030	555,030
C3152 Busseton Foreshore Stage 3: Queen Street Abutment	0	375,003	375,003	500,000	500,000
C3153 Busseton Foreshore Stage 3: Possum Park	60,574	150,003	150,003	200,000	200,000
W0196 Busseton Foreshore Stage 3: Foreshore Parade West	446,260	524,997	524,997	700,000	700,000
W0197 Busseton Foreshore Stage 3: Queen St Upgrade	31,564	487,503	487,503	650,000	650,000
	3,138,381	5,976,558	5,976,558	8,017,657	7,667,657
Major Project - Administration Building					
C0043 Administration Building Carpark	1,213	183,753	183,753	245,000	245,000
	1,213	183,753	183,753	245,000	245,000

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 March 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
Busselton Jetty					
C3500 Busselton Jetty Refurbishment	4,975	18,660	18,660	18,660	18,660
	4,975	18,660	18,660	18,660	18,660
Footpaths Construction					
F0018 Marine Terrace Footpath	75,543	86,247	86,247	115,000	115,000
F0059 Brown Street Footpaths	0	0	44,091	0	58,788
F0063 Yallingup Footpath	287	23,760	23,760	31,682	31,682
F0066 Bussell Highway Footpath Sections	0	151,497	151,497	202,000	202,000
F0068 Freycinet Drive Access	54,040	31,500	31,500	42,000	42,000
F0069 Luke Way Guerin Street to David Drive	8,235	16,497	16,497	22,000	22,000
F0070 Strelly Street Community Garden Access	23,455	15,003	15,003	20,000	20,000
F0071 Lou Weston Oval Shared Path	50,703	63,756	63,756	85,000	85,000
F0072 Alpha Road	5,759	113,092	0	113,092	0
	218,023	501,352	432,351	630,774	576,470
Drainage Construction - Street					
D0009 Busselton LIA - Geocatch Drain Partnership	0	15,000	15,000	30,000	30,000
D0010 Dunsborough / Busselton Drainage Upgrades	48,325	215,244	215,244	287,000	287,000
	48,325	230,244	230,244	317,000	317,000
Car Parking Construction					
C0035 Churchill Park Hardstand Area (Parking)	113,031	95,274	95,274	127,030	127,030
C0036 Lou Weston / King St Foreshore Car Parking	34,502	1,719	1,719	2,287	2,287
C0044 Meelup Coastal Nodes - Carpark upgrade	0	0	0	85,670	85,670
C0047 Dunsborough Town Centre Carparking	60	300,000	300,000	1,350,000	1,350,000
	147,593	396,993	396,993	1,564,987	1,564,987
Bridges Construction					
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	0	0	69,000	69,000
A0008 Layman Road Bridge - 3438	0	450,000	450,000	600,000	600,000
A0010 Queen Street Bridge 0240A	139	216,000	216,000	288,000	288,000
A0015 Metricup Road Bridge - 3354	0	0	0	912,000	912,000
A0020 Ludlow Hithergreen Road Bridge - 3464	111,884	119,250	119,250	159,000	159,000
	112,023	785,250	785,250	2,028,000	2,028,000
Cycleways Construction					
F1008 Busselton Bypass - Strelly Street to Clydebank Avenue	0	0	40,725	0	54,304
F1011 Navigation Way Armitage Drive to Lanyard Boulevard	52,353	86,247	86,247	115,000	115,000
F1014 Busselton Bypass - Fairway to Kangaroo Gully	9,816	96,453	96,453	128,600	128,600
F1017 Busselton Bypass Cycleway (Clydebank to Grace Court)	32,718	168,741	168,741	225,000	225,000
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	4,140	0	0	30,000	30,000
	99,027	351,441	392,166	498,600	552,904
Townscape Construction					
C1024 Dunsborough Road Access Improvements Stage 1	628,541	369,000	369,000	492,000	492,000
	628,541	369,000	369,000	492,000	492,000
Boat Ramps Construction					
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	1,831	114,500	114,500	229,000	229,000
	1,831	114,500	114,500	229,000	229,000
Beach Restoration					

City of BussetonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 March 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
C2504 Groyne Construction	4,960	22,500	22,500	45,000	45,000
C2512 Sand Re-Nourishment	70,829	55,000	55,000	110,000	110,000
C2520 Coastal Protection Works	3,103	18,747	18,747	25,000	25,000
C2522 King Street Seawall	10,540	152,500	152,500	305,000	305,000
	89,432	248,747	248,747	485,000	485,000
Parks, Gardens & Reserves					
C3006 Playgrounds General - Replacement of playground equipment	0	26,253	26,253	35,000	35,000
C3014 Meelup Park - Fire Access Trail	20,854	0	0	20,000	20,000
C3040 Churchill Park - Install Synthetic Wicket	21,057	13,500	13,500	18,000	18,000
C3046 Dunsborough - BMX / Skatebowl	31,258	19,800	19,800	26,396	26,396
C3122 Rails to Trails	0	50,000	50,000	100,000	100,000
C3123 Geographe Leisure Centre - Landscaping	0	9,500	9,500	64,000	32,000
C3127 Whale Viewing Platform - Point Picquet	19,526	19,526	19,526	19,526	19,526
C3130 Vasse Birchfields Bore	12,747	48,006	48,006	64,000	64,000
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	167,106	225,000	225,000	300,000	300,000
C3136 Newtown Oval - Minor Upgrade of Existing Oval	0	7,308	7,308	9,745	9,745
C3143 NCC Infrastructure	11,032	9,828	9,828	13,100	13,100
C3145 Churchill Park Redevelopment - Irrigation	1,644	228,753	228,753	305,000	305,000
C3146 Dunsborough Town Centre	71,464	37,503	37,503	50,000	50,000
C3147 Busseton Foreshore - Extension to Mainline	50,322	112,500	112,500	150,000	150,000
C3154 Administration Building Landscaping Works	9,072	337,500	337,500	450,000	450,000
C3156 Meelup Capital Works - Unallocated	5,682	0	0	40,000	40,000
C3157 Port Geographe - Landscaping Layman Road	0	0	0	10,000	10,000
C3158 Port Geographe - Casurina Replacements on Layman Road	0	11,250	11,250	15,000	15,000
	421,762	1,156,227	1,156,227	1,689,767	1,657,767
Cemetery Capital Works					
C1605 Busseton Cemetery Infrastructure Upgrades	19,749	22,500	22,500	30,000	30,000
	19,749	22,500	22,500	30,000	30,000
Beach Front Infrastructure Works					
C1753 Eagle Bay Viewing Platform	0	17,253	17,253	23,000	23,000
	0	17,253	17,253	23,000	23,000
Aged Housing - Infrastructure Works					
C3451 Aged Housing Infrastructure (Upgrade)	0	20,000	20,000	20,000	20,000
	0	20,000	20,000	20,000	20,000
Sanitation Infrastructure					
C3479 New Cell Development	90,468	652,500	652,500	870,000	870,000
C3481 Transfer Station Development	2,413,218	1,708,668	1,708,668	2,278,223	2,278,223
C3485 Site Rehabilitation - Busseton	304,813	187,497	187,497	250,000	250,000
C3487 Site Rehabilitation - Dunsborough	16,033	112,500	112,500	150,000	150,000
C3488 Busseton Transfer Station Provision of Scheme Water	6,160	299,997	299,997	400,000	400,000
	2,830,692	2,961,162	2,961,162	3,948,223	3,948,223
Airport Development					
C6090 Parks & Gardens Airport Stage 2	0	258,750	258,750	345,000	345,000
C6091 Airport Construction Stage 2, Noise Management Plan	0	745,506	745,506	994,000	994,000
C6092 Airport Construction Stage 2, Airfield	1,570,965	18,749,997	18,749,997	33,779,765	25,000,000
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	4,275,000	4,275,000	5,700,000	5,700,000
C6094 Airport Construction Stage 2, Jet Fuel	0	315,000	315,000	420,000	420,000
C6095 Airport Construction Stage 2, External Services	6,000	3,450,006	3,450,006	4,600,000	4,600,000
C6097 Airport Construction Stage 1B, Jet Fuel	0	460,998	460,998	614,659	614,659
C6099 Airport Development - Project Expenses	940,605	1,108,080	1,108,080	1,469,107	1,469,107
	2,517,570	29,363,337	29,363,337	47,922,531	39,142,766

City of BussettonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 March 2017

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
Main Roads					
S0035 Strelly Street	14,440	120,096	120,096	160,128	160,128
S0036 Tuart Drive	140,725	157,500	157,500	210,000	210,000
S0049 Layman Road	40,472	594,500	562,500	782,000	750,000
S0051 Causeway Road	35,274	112,500	112,500	150,000	150,000
S0064 Peel Terrace	28,478	325,287	325,287	433,719	433,719
S0065 Metricup Road	103,427	180,000	180,000	240,000	240,000
S0066 Queen Street	7,680	0	0	75,000	0
S0303 Earnshaw Road	11,730	11,997	11,997	16,000	16,000
S0304 Hale Street	44,357	54,747	54,747	73,000	73,000
S0305 Kempston Place	61,863	33,003	33,003	44,000	44,000
S0306 Moore Street	7,892	32,247	32,247	43,000	43,000
S0307 Redwood Close	5,587	11,997	11,997	16,000	16,000
S0308 Ringtail Retreat	9,225	27,000	27,000	36,000	36,000
S0309 Rivergum Place	8,377	19,503	19,503	26,000	26,000
S0310 Wallaby Gardens	11,328	22,500	22,500	30,000	30,000
S0311 Waratah Court	7,184	12,753	12,753	17,000	17,000
S0312 Whistler Cove	5,842	10,503	10,503	14,000	14,000
S0313 Cummins Court	5,145	11,421	11,421	15,223	15,223
	549,026	1,737,554	1,705,554	2,381,070	2,274,070
Roads to Recovery					
T0016 Puzey Road	1,101,833	983,646	983,646	1,311,526	1,311,526
T0020 Capel Tutunup Road	956	0	0	0	0
T0026 Kaloorup Road	73,472	0	0	0	0
T0063 Tom Cullity Drive	708,412	782,253	782,253	1,043,000	1,043,000
T0073 Hammond Road	151,780	87,750	87,750	117,000	117,000
T0074 Maxted Street	164,529	120,753	120,753	161,000	161,000
T0075 Pelican Place	41,163	32,247	32,247	43,000	43,000
T0076 Roberts Road	132,106	96,003	96,003	128,000	128,000
	2,374,252	2,102,652	2,102,652	2,803,526	2,803,526
Council Roads Initiative					
W0005 Kaloorup Road	23,703	126,000	126,000	168,000	168,000
W0019 Marine Terrace	4,100	77,256	77,256	103,000	103,000
W0028 Bus Bays & Shelters	10,345	2,790	2,790	3,720	3,720
W0032 Chamber Road	6,741	25,497	25,497	34,000	34,000
W0044 Brash Road Yallingup	47,400	35,244	35,244	47,000	47,000
W0080 Bussell Highway	76,373	20,196	20,196	26,933	26,933
W0100 Peel Terrace	22,139	19,503	19,503	26,000	26,000
W0128 Worgan Road	64,428	58,671	58,671	78,220	78,220
W0135 Bussell Highway - Norman Road Broadwater Intersection	26,068	25,020	25,020	33,359	33,359
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	6,795	33,750	33,750	45,000	45,000
W0150 Roe Terrace Bussetton	52,834	30,006	30,006	40,000	40,000
W0159 David Drive Geographe	29,193	21,753	21,753	29,000	29,000
W0174 Owen Road	28,250	20,979	20,979	27,980	27,980
W0175 Scott Road	41,732	33,750	33,750	45,000	45,000
W0176 Signage (Alternate CBD Entry)	0	45,000	45,000	60,000	60,000
W0177 Strelly Street	0	45,000	45,000	60,000	60,000
W0178 Tompsett Road	17,238	42,597	42,597	56,800	56,800
W0179 Anthony Road	38,214	27,747	27,747	37,000	37,000
W0180 Beach Road	53,039	58,509	58,509	78,000	78,000
W0181 Blue Crescent	130,251	126,000	126,000	168,000	168,000
W0182 Capel-Tutunup	1,700	58,500	58,500	78,000	78,000
W0183 Carter Road	31,397	323,253	323,253	431,000	431,000
W0185 Elsegood Avenue	17,193	49,500	49,500	66,000	66,000
W0186 Grant Street	2,992	32,994	32,994	44,000	44,000
W0187 Luke Way	18,163	26,253	26,253	35,000	35,000
W0188 Macbeth Way	17,459	25,506	25,506	34,000	34,000
W0189 Melville Court	18,720	29,997	29,997	40,000	40,000
W0190 Miamup Road	41,532	164,997	164,997	220,000	220,000
W0191 Queen / Albert & West St / Bussell Left Turn Upgrades	62,875	56,250	56,250	75,000	75,000
W0192 Valley Road	1,191	37,494	37,494	50,000	50,000
W0193 Wardanup Crescent	68,994	33,759	33,759	45,000	45,000

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 March 2017

Description		2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget
W0194	William Place	42,607	27,000	27,000	36,000	36,000
W0195	Yallingup Beach Road	1,435	21,753	21,753	29,000	29,000
W0198	Senior Citizens Access Road (Peel Tce)	235	43,497	43,497	58,000	58,000
W0199	Roe Tce (Bunbury to Frederick) Unconstructed Road Reserve	227	15,003	15,003	20,000	20,000
		1,005,565	1,821,024	1,821,024	2,428,012	2,428,012
Sub-Total Infrastructure		14,207,979	48,378,207	48,317,931	75,772,807	66,504,042
Grand Total - Capital Acquisitions		32,564,827	74,214,884	73,890,987	105,919,745	95,278,959

City of BusseltonReserves Movement ReportFor The Period Ending 31 March 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	940,036.19	940,036.19	940,036.19	940,036.19	940,036.19	459,285.18
Interest transfer to Reserves	23,576.29	18,639.00	18,639.00	24,852.00	24,852.00	21,759.92
Transfer from Muni	321,012.00	321,012.00	321,012.00	428,012.00	428,012.00	501,621.21
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
	<u>1,284,624.48</u>	<u>1,279,687.19</u>	<u>1,279,687.19</u>	<u>1,350,270.19</u>	<u>1,350,270.19</u>	<u>940,036.19</u>
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,546,023.36
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	72,401.89
Transfer to Muni	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(2,573,603.88)	(44,821.37)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,573,603.88</u>
102 Beach Protection Reserve						
Accumulated Reserves at Start of Year	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,494,337.28
Interest transfer to Reserves	39,274.68	36,918.00	36,918.00	49,224.00	49,224.00	51,149.12
Transfer from Muni	340,290.00	340,290.00	340,290.00	453,720.00	453,720.00	444,000.00
Transfer to Muni	0.00	0.00	0.00	(447,500.00)	(447,500.00)	(221,096.37)
	<u>2,147,954.71</u>	<u>2,145,598.03</u>	<u>2,145,598.03</u>	<u>1,823,834.03</u>	<u>1,823,834.03</u>	<u>1,768,390.03</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	132,062.14	132,062.14	132,062.14	132,062.14	132,062.14	128,259.45
Interest transfer to Reserves	2,632.69	2,934.00	2,934.00	3,912.00	3,912.00	3,802.69
Transfer to Muni	0.00	0.00	0.00	(62,900.00)	0.00	0.00
	<u>134,694.83</u>	<u>134,996.14</u>	<u>134,996.14</u>	<u>73,074.14</u>	<u>135,974.14</u>	<u>132,062.14</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,094,712.96
Interest transfer to Reserves	48,461.52	43,713.00	43,713.00	58,284.00	58,284.00	76,168.46
Transfer from Muni	366,859.22	366,860.00	366,860.00	1,182,454.00	1,182,454.00	1,154,259.75
Transfer to Muni	0.00	0.00	0.00	(622,870.00)	(622,870.00)	(1,018,487.68)
	<u>2,721,974.23</u>	<u>2,717,226.49</u>	<u>2,717,226.49</u>	<u>2,924,521.49</u>	<u>2,924,521.49</u>	<u>2,306,653.49</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	530,592.71	530,592.71	530,592.71	530,592.71	530,592.71	309,205.83
Interest transfer to Reserves	10,581.52	11,754.00	11,754.00	15,672.00	15,672.00	10,742.38
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	210,644.50
	<u>541,174.23</u>	<u>542,346.71</u>	<u>542,346.71</u>	<u>546,264.71</u>	<u>546,264.71</u>	<u>530,592.71</u>
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,204,037.00
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	67,424.94
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	596,880.21
Transfer to Muni	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(2,604,471.00)	(263,871.15)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,604,471.00</u>
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	427,856.90	427,856.90	427,856.90	427,856.90	427,856.90	198,114.86
Interest transfer to Reserves	12,283.63	9,486.00	9,486.00	12,648.00	12,648.00	12,628.28
Transfer from Muni	306,018.00	306,018.00	306,018.00	408,020.00	408,020.00	379,363.00
Transfer to Muni	0.00	0.00	0.00	(903,188.00)	(804,170.00)	(162,249.24)
	<u>746,158.53</u>	<u>743,360.90</u>	<u>743,360.90</u>	<u>(54,663.10)</u>	<u>44,354.90</u>	<u>427,856.90</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,425,054.89
Interest transfer to Reserves	61,430.12	62,073.00	62,073.00	82,764.00	82,764.00	81,917.52
Transfer from Muni	412,497.00	412,497.00	412,497.00	550,000.00	550,000.00	702,330.00
Transfer to Muni	0.00	0.00	0.00	(1,134,000.00)	(1,134,000.00)	(398,723.66)
	<u>3,284,505.87</u>	<u>3,285,148.75</u>	<u>3,285,148.75</u>	<u>2,309,342.75</u>	<u>2,309,342.75</u>	<u>2,810,578.75</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 March 2017

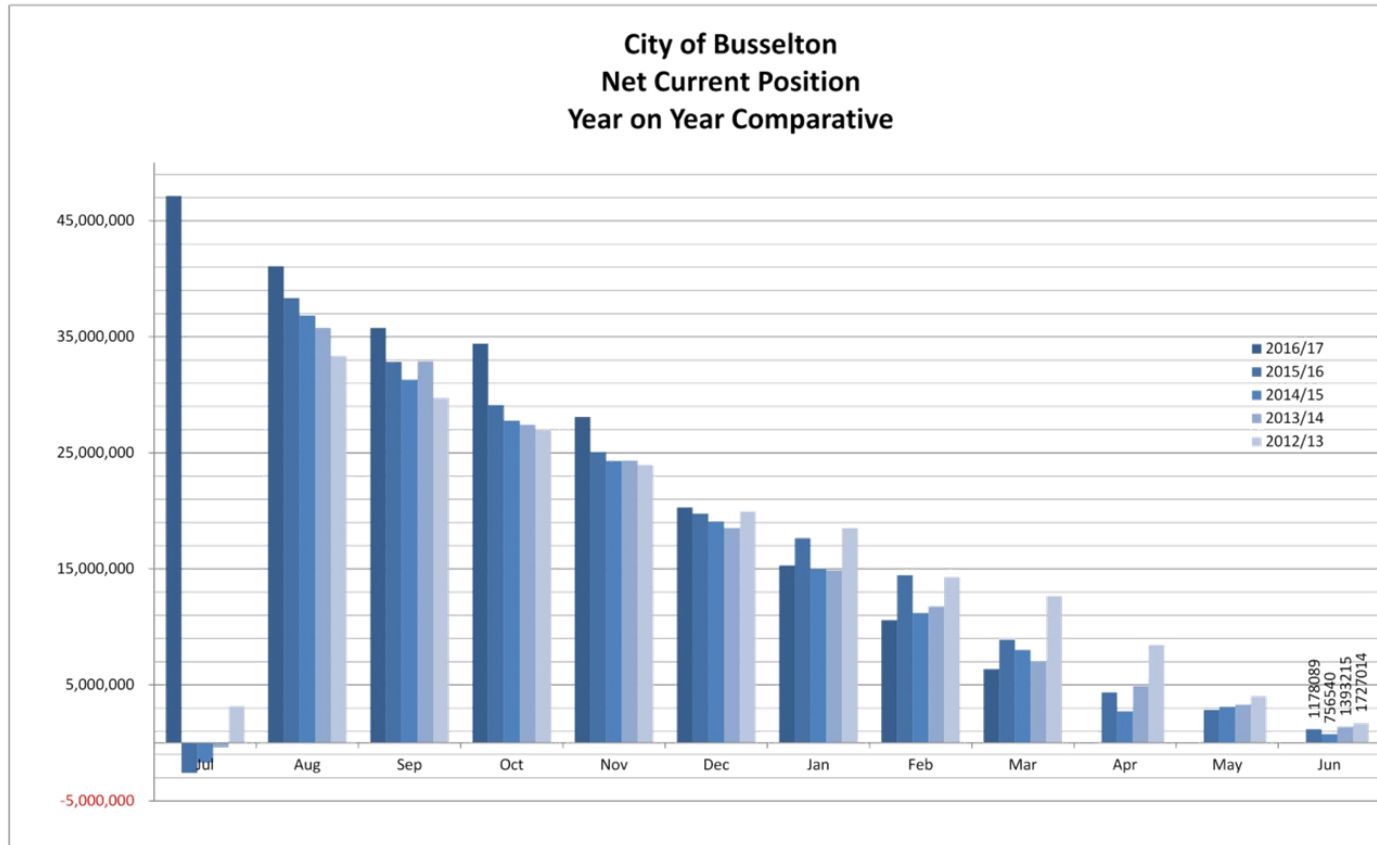
	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	77,905.02	77,905.02	77,905.02	77,905.02	77,905.02	74,239.77
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	3,017.55
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	60,000.00
Transfer to Muni	(77,905.02)	(77,905.02)	(77,905.02)	(77,905.02)	(77,905.02)	(59,352.30)
	0.00	0.00	0.00	0.00	0.00	77,905.02
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	328,823.05	328,823.05	328,823.05	328,823.05	328,823.05	118,257.47
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	22,424.25
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,101,785.00
Transfer to Muni	(328,823.05)	(328,823.05)	(328,823.05)	(328,823.05)	(328,823.05)	(913,643.67)
	0.00	0.00	0.00	0.00	0.00	328,823.05
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	144,552.59	144,552.59	144,552.59	144,552.59	144,552.59	143,876.51
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	3,381.67
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	3,627.42
Transfer to Muni	(144,552.59)	(144,552.59)	(144,552.59)	(144,552.59)	(144,552.59)	(6,333.01)
	0.00	0.00	0.00	0.00	0.00	144,552.59
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	216,612.01	216,612.01	216,612.01	216,612.01	216,612.01	185,993.80
Interest transfer to Reserves	4,587.95	4,806.00	4,806.00	6,408.00	6,408.00	5,618.21
Transfer from Muni	18,747.00	18,747.00	18,747.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	(60,000.00)	(60,000.00)	0.00
	239,946.96	240,165.01	240,165.01	188,020.01	188,020.01	216,612.01
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	8,134,428.23
Interest transfer to Reserves	172,890.89	124,263.00	124,263.00	165,684.00	165,684.00	288,437.31
Transfer from Muni	2,294,865.00	2,294,865.00	2,294,865.00	3,059,810.00	3,059,810.00	2,626,835.44
Transfer to Muni	0.00	0.00	0.00	(4,439,723.00)	(4,439,723.00)	(3,436,446.88)
	10,081,009.99	10,032,382.10	10,032,382.10	6,399,025.10	6,399,025.10	7,613,254.10
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	569,370.66
Interest transfer to Reserves	32,972.31	36,567.00	36,567.00	48,756.00	48,756.00	24,679.87
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,066,000.00
Transfer to Muni	0.00	0.00	0.00	(245,510.00)	(245,510.00)	(5,929.10)
	1,687,093.74	1,690,688.43	1,690,688.43	1,457,367.43	1,457,367.43	1,654,121.43
123 Port Geographe Waterways Managment Reserve (SAR)						
Accumulated Reserves at Start of Year	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,265,183.14
Interest transfer to Reserves	70,711.40	76,680.00	76,680.00	102,240.00	102,240.00	98,070.29
Transfer from Muni	128,133.00	128,133.00	128,133.00	170,847.00	170,847.00	391,189.69
Transfer to Muni	0.00	(305,000.00)	(305,000.00)	(305,000.00)	(305,000.00)	(300,000.00)
	3,653,287.52	3,354,256.12	3,354,256.12	3,422,530.12	3,422,530.12	3,454,443.12
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	273,142.25	273,142.25	273,142.25	273,142.25	273,142.25	265,277.30
Interest transfer to Reserves	5,871.98	6,066.00	6,066.00	8,088.00	8,088.00	7,864.95
Transfer from Muni	30,600.00	30,600.00	30,600.00	40,800.00	40,800.00	0.00
Transfer to Muni	0.00	0.00	0.00	(20,000.00)	(20,000.00)	0.00
	309,614.23	309,808.25	309,808.25	302,030.25	302,030.25	273,142.25

City of BusseltonReserves Movement ReportFor The Period Ending 31 March 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
126 Province Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	835,855.66	835,855.66	835,855.66	835,855.66	835,855.66	676,765.29
Interest transfer to Reserves	18,257.30	18,369.00	18,369.00	24,492.00	24,492.00	22,654.23
Transfer from Muni	108,891.00	108,891.00	108,891.00	145,190.00	145,190.00	136,436.14
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	963,003.96	963,115.66	963,115.66	888,417.66	888,417.66	835,855.66
127 Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,311,812.74
Interest transfer to Reserves	42,063.95	55,377.00	55,377.00	73,836.00	73,836.00	74,547.89
Transfer from Muni	403,623.00	403,623.00	403,623.00	538,171.00	538,171.00	633,740.00
Transfer to Muni	0.00	0.00	0.00	(804,945.00)	(804,945.00)	(1,012,455.97)
	2,453,331.61	2,466,644.66	2,466,644.66	1,814,706.66	1,814,706.66	2,007,644.66
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	470,759.51	470,759.51	470,759.51	470,759.51	470,759.51	406,921.35
Interest transfer to Reserves	10,725.06	10,296.00	10,296.00	13,728.00	13,728.00	14,524.93
Transfer from Muni	120,366.00	120,366.00	120,366.00	160,489.00	160,489.00	152,009.48
Transfer to Muni	0.00	0.00	0.00	(273,785.00)	(273,785.00)	(102,696.25)
	601,850.57	601,421.51	601,421.51	371,191.51	371,191.51	470,759.51
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,109,692.00)
	0.00	0.00	0.00	0.00	0.00	0.00
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	0.00
Interest transfer to Reserves	1,528.24	1,332.00	1,332.00	1,776.00	1,776.00	0.00
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	64,000.00
	65,528.24	65,332.00	65,332.00	125,776.00	125,776.00	64,000.00
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	92,178.36	92,178.36	92,178.36	92,178.36	92,178.36	63,513.21
Interest transfer to Reserves	2,132.11	2,025.00	2,025.00	2,700.00	2,700.00	2,384.86
Transfer from Muni	20,268.00	20,268.00	20,268.00	27,020.00	27,020.00	26,280.29
	114,578.47	114,471.36	114,471.36	121,898.36	121,898.36	92,178.36
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	50,404.28	50,404.28	50,404.28	50,404.28	50,404.28	14,489.92
Interest transfer to Reserves	1,380.41	1,116.00	1,116.00	1,488.00	1,488.00	1,114.36
Transfer from Muni	26,100.00	26,100.00	26,100.00	34,800.00	34,800.00	34,800.00
	77,884.69	77,620.28	77,620.28	86,692.28	86,692.28	50,404.28
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	174,169.07	174,169.07	174,169.07	174,169.07	174,169.07	35,798.78
Interest transfer to Reserves	5,364.92	3,861.00	3,861.00	5,148.00	5,148.00	3,475.49
Transfer from Muni	130,815.00	130,815.00	130,815.00	174,420.00	174,420.00	206,000.00
Transfer to Muni	0.00	0.00	0.00	(72,000.00)	(72,000.00)	(71,105.20)
	310,348.99	308,845.07	308,845.07	281,737.07	281,737.07	174,169.07
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	18,501,923.83
Interest transfer to Reserves	154,825.07	194,850.00	194,850.00	194,850.00	194,850.00	466,958.22
Transfer to Muni	(9,100,000.00)	(12,977,765.00)	(12,977,765.00)	(12,977,765.00)	(12,977,765.00)	(6,185,966.93)
	3,837,740.19	0.12	0.12	0.12	0.12	12,782,915.12

City of BusseltonReserves Movement ReportFor The Period Ending 31 March 2017

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
136 Airport Marketing Reserve						
Accumulated Reserves at Start of Year	196,000.00	196,000.00	196,000.00	196,000.00	196,000.00	0.00
Interest transfer to Reserves	4,680.23	3,357.00	3,357.00	4,476.00	4,476.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	196,000.00
	<u>200,680.23</u>	<u>199,357.00</u>	<u>199,357.00</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>196,000.00</u>
Various Building Asset Renewal Reserve						
Accumulated Reserves at Start of Year	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,409,407.53
Interest transfer to Reserves	30,335.07	34,551.00	34,551.00	46,068.00	46,068.00	48,784.11
Transfer from Muni	119,667.77	119,667.77	119,667.77	119,667.77	119,667.77	500,000.00
Transfer to Muni	0.00	(300,000.00)	(300,000.00)	(408,022.00)	(408,022.00)	(465,153.58)
	<u>1,643,040.90</u>	<u>1,347,256.83</u>	<u>1,347,256.83</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,493,038.06</u>
Various Community Development Contribution Reserve						
Interest transfer to Reserves	147,651.94	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	8,190,523.90	7,664,543.94	7,664,543.94	7,964,543.94	7,964,543.94	0.00
Transfer to Muni	0.00	(249,796.00)	0.00	(2,482,871.00)	(2,053,075.00)	0.00
	<u>8,338,175.84</u>	<u>7,414,747.94</u>	<u>7,664,543.94</u>	<u>5,481,672.94</u>	<u>5,911,468.94</u>	<u>0.00</u>
Various Busselton Area Drainage and Waterways Improvement Reserve						
Interest transfer to Reserves	11,131.48	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	594,564.05	383,803.62	383,803.62	383,803.62	383,803.62	0.00
Transfer to Muni	0.00	0.00	0.00	(85,000.00)	(85,000.00)	0.00
	<u>605,695.53</u>	<u>383,803.62</u>	<u>383,803.62</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>0.00</u>
Various Employee Entitlement Reserve						
Interest transfer to Reserves	59,428.11	49,455.00	49,455.00	65,940.00	65,940.00	0.00
Transfer from Muni	2,960,047.61	2,960,047.61	2,960,047.61	3,004,428.61	3,004,428.61	0.00
Transfer to Muni	0.00	0.00	0.00	(616,104.00)	(616,104.00)	0.00
	<u>3,019,475.72</u>	<u>3,009,502.61</u>	<u>3,009,502.61</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>0.00</u>
Various Infrastructure Asset Renewal Reserve						
Interest transfer to Reserves	45,268.85	61,362.00	61,362.00	81,816.00	81,816.00	0.00
Transfer from Muni	4,059,574.93	4,059,574.93	4,059,574.93	4,445,284.93	4,445,284.93	0.00
Transfer to Muni	(2,000,000.00)	(2,000,000.00)	(2,000,000.00)	(3,818,467.00)	(3,793,467.00)	0.00
	<u>2,104,843.78</u>	<u>2,120,936.93</u>	<u>2,120,936.93</u>	<u>708,633.93</u>	<u>733,633.93</u>	<u>0.00</u>
Various Joint Venture Aged Housing Reserve						
Interest transfer to Reserves	13,600.82	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	726,457.38	726,457.38	726,457.38	831,057.38	831,057.38	0.00
	<u>740,058.20</u>	<u>726,457.38</u>	<u>726,457.38</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>0.00</u>
Various Public Art Reserve						
Interest transfer to Reserves	1,139.56	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	93,060.00	0.00	0.00	0.00	0.00	0.00
	<u>94,199.56</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cash Back Reserves	<u>52,002,475.80</u>	<u>46,275,177.09</u>	<u>46,524,973.09</u>	<u>35,657,697.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>
Summary Reserves						
Accumulated Reserves at Start of Year	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	49,145,982.34
Interest transfer to Reserves	1,034,788.10	869,850.00	869,850.00	1,094,850.00	1,094,850.00	1,485,933.39
Transfer from Muni	21,772,979.86	20,943,180.25	20,943,180.25	24,207,539.25	24,207,539.25	11,212,802.13
Transfer to Muni	(16,829,355.54)	(21,561,916.54)	(21,312,120.54)	(35,668,755.54)	(35,052,041.54)	(15,820,654.48)
Closing Balance	<u>52,002,475.80</u>	<u>46,275,177.09</u>	<u>46,524,973.09</u>	<u>35,657,697.09</u>	<u>36,274,411.09</u>	<u>46,024,063.38</u>





CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of March 2017



11am Bank Account As at 31 March 2017

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 7,000,000

Term Deposits - Miscellaneous Funds As at 31 March 2017

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	212	01-Apr-17	2.56%	\$ 3,000,000
ANZ	AA	59	05-Apr-17	2.08%	\$ 2,500,000
NAB	AA	212	06-Apr-17	2.65%	\$ 5,000,000
Westpac	AA	151	16-Apr-17	2.65%	\$ 1,500,000
NAB	AA	150	20-Apr-17	2.72%	\$ 4,000,000
NAB	AA	150	27-Apr-17	2.72%	\$ 4,500,000
NAB	AA	270	05-May-17	2.78%	\$ 3,000,000
Bank of Queensland	BBB	151	09-May-17	2.75%	\$ 2,000,000
ANZ	AA	61	09-May-17	2.40%	\$ 2,500,000
NAB	AA	270	19-May-17	2.63%	\$ 3,000,000
ANZ	AA	89	25-May-17	2.45%	\$ 3,000,000
NAB	AA	90	30-May-17	2.50%	\$ 3,000,000
Westpac	AA	273	06-Jun-17	2.70%	\$ 5,000,000
ANZ	AA	120	16-Jun-17	2.45%	\$ 3,500,000
Westpac	AA	92	22-Jun-17	2.55%	\$ 1,500,000
Westpac	AA	92	30-Jun-17	2.50%	\$ 4,500,000
Rural Bank	A	180	08-Aug-17	2.60%	\$ 1,500,000
Bendigo	A	365	06-Sep-17	2.75%	\$ 3,000,000
Westpac	AA	365	06-Sep-17	2.90%	\$ 5,000,000
Bendigo	A	184	14-Sep-17	2.45%	\$ 1,000,000

Total of Term Deposits \$ 62,000,000

Foreshore Development Funds As at 31 March 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 1,521,368
Please note an additional \$2,752,758.98 is being held within the pool of term deposit funds		
		\$ 1,521,368

Airport Redevelopment Funds As at 31 March 2017

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 2,472
WA Treasury Corp. - State Bonds 182 Days 27-Apr-17	1.88%	\$ 6,086,892
Total of Airport Redevelopment Funds - WATC		\$ 6,089,365

NAB	AA	120	04-Apr-17	2.70%	\$ 2,500,000
ANZ	AA	121	05-Apr-17	2.70%	\$ 3,500,000
NAB	AA	150	04-May-17	2.70%	\$ 2,000,000
Westpac	AA	181	05-May-17	2.75%	\$ 4,000,000
ANZ	AA	151	05-May-17	2.70%	\$ 2,000,000
ANZ	AA	92	05-Jun-17	2.40%	\$ 4,000,000
Westpac	AA	182	05-Jun-17	2.71%	\$ 2,000,000
NAB	AA	92	07-Jun-17	2.50%	\$ 5,000,000
Westpac	AA	274	05-Sep-17	2.76%	\$ 4,000,000
Total of Airport Redevelopment Funds - Bank Term Deposits					\$ 29,000,000

ANZ Cash Account	AA	NA	NA	1.50%	\$ 6,876,367
Total of Airport Redevelopment Funds - Other					\$ 6,876,367
Total of Airport Redevelopment Funds					\$ 41,965,731

Interest Received 2015/16 \$ 609,666

Interest Received 2016/17 \$ 830,786

Interest Accrued but not yet Received \$ 209,612

Total Interest Airport Funds as at month's end \$ 1,650,064

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD	As at 1 year ago	As at 30 June 2016	As at 31 March 2017
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11am Bank Account	\$ 3,500,000	\$ 10,500,000	\$ 7,000,000
Term Deposits - Misc. Funds	\$ 71,000,000	\$ 56,000,000	\$ 62,000,000
Foreshore Development Funds - WATC	\$ -	\$ 4,198,927	\$ 1,521,368
Airport Redevelopment - WATC Deposits	\$ 40,072,990	\$ 36,458,479	\$ 6,089,365
Airport Redevelopment - Bank Term Deposit	\$ 2,000,000	\$ 4,000,000	\$ 29,000,000
Airport Redevelopment - Other Funds	\$ 4,046,999	\$ 5,176,467	\$ 6,876,367
Total of all Investments Held	\$ 120,619,989	\$ 116,333,873	\$ 112,487,099

TOTAL INTEREST RECEIVED AND ACCRUED \$ 1,439,897 \$ 1,889,516 \$ 1,284,354

INTEREST BUDGET \$ 1,303,128 \$ 1,737,500 \$ 1,139,850

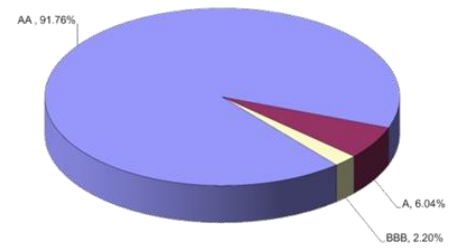
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

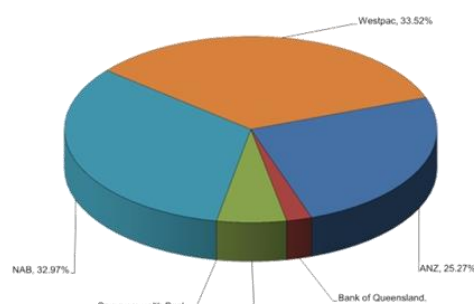
1. All funds are to be invested within legislative limits. **Fully Compliant**
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. **Fully Compliant**
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. **Fully Compliant**
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. **Fully Compliant**

Investment Graphs

Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



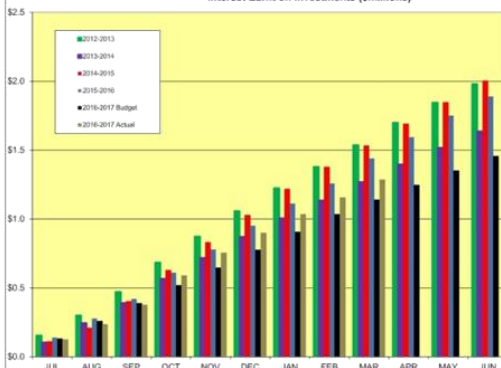
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earnt on Investments (\$millions)



6.6 LIST OF PAYMENTS MADE - MARCH 2017

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	Governance systems, process and practices are responsible, ethical and transparent.
BUSINESS UNIT:	Finance and Corporate Services
ACTIVITY UNIT:	Finance and Corporate Services
REPORTING OFFICER:	Manager Financial Services - Kim Dolzadelli
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Cliff Frewing
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payment Made - March 2017 ↓

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of March 2017, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

NA.

FINANCIAL IMPLICATIONS

NA.

Long-term Financial Plan Implications

NA.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.1 – 'Governance systems, process and practices are responsible, ethical and transparent'.

RISK ASSESSMENT

NA.

CONSULTATION

NA.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of March 2017 are presented for information.

CONCLUSION

NA.

OPTIONS

NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA.

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M114057 – M114172, EF051151 – EF051685, T007323 – T007331, and DD003037 – DD003081; together totalling \$15,539,949.95.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF MARCH 2017

Summary		
MUNICIPAL ACCOUNT		671,942.12
ELECTRONIC TRANSFER PAYMENTS		12,640,168.66
TRUST ACCOUNT		59,997.30
INTERNAL PAYMENT VOUCHERS		2,167,841.87
Total Payments		15,539,949.95

MUNICIPAL ACCOUNT - MARCH 2017

Date	Chq /	Name	Description	Amount
2/03/2017	114057	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	3,081.65
2/03/2017	114058	CALLOWES CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	318.00
3/03/2017	114059	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	85.98
3/03/2017	114060	TELSTRA CORPORATION	COMMUNICATION SERVICES	9,697.86
3/03/2017	114061-114062	WATER CORPORATION	WATER SERVICES	47,058.88
3/03/2017	114063-114063	SYNERGY	ELECTRICITY SUPPLIES	225,493.85
3/03/2017	114065-114071	BUSSELTON WATER BOARD	WATER SERVICES	125,974.85
3/03/2017	114072	K INGARFIELD	FRINGE FESTIVAL ART AWARD PRIZE	1,000.00
3/03/2017	114073	V WATTS	FRINGE FESTIVAL ART AWARD PRIZE	100.00
9/03/2017	114074	W SHINE	REFUND OF ANIMAL TRAP BOND	100.00
9/03/2017	114075	PARADISE MOTOR INN	REFUND OF ANIMAL TRAP BOND	100.00
9/03/2017	114076	DEPARTMENT OF WATER	REFUND OF CRC FACILITY HIRE BOND	200.00
9/03/2017	114077	D & P MARSDEN	CROSSOVER SUBSIDY PAYMENT	222.10
9/03/2017	114078	J & S KING	CROSSOVER SUBSIDY PAYMENT	488.90
9/03/2017	114079	R POTTER & K JOYCE	CROSSOVER SUBSIDY PAYMENT	296.70

9/03/2017	114080	C DUNKERTON	CROSSOVER SUBSIDY PAYMENT	249.20
9/03/2017	114081	D & N MILES	REFUND HOLIDAY HOME REGISTRATION FEE - D/A NOT SUBMITTED	354.00
	114082	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
9/03/2017	114083	GE & TJ MASON	REFUND HOLIDAY HOME REGISTRATION FEE - CANCELLED	354.00
9/03/2017	114084	D BRADSHAW	REFUND HOLIDAY HOME REGISTRATION FEE - D/A NOT SUBMITTED	354.00
9/03/2017	114085	DEPARTMENT OF TRANSPORT	PLANT TRANSFER FEE	16.40
9/03/2017	114086	CANCELLED	PROCESSING ERROR - CANCELLED	354.00
9/03/2017	114087	S ROURKE	SPONSORSHIP - TEAM ATTENDANCE PEDAL PRIX EVENT	1,000.00
9/03/2017	114088	CITY OF BUSSELTON	CORRECTION OF BPAY PAYMENTS	1,323.14
13/03/2017	114089	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,260.43
13/03/2017	114090	DUNSBOROUGH POST OFFICE	POSTAL SERVICE	449.00
13/03/2017	114091	SYNERGY	ELECTRICITY SUPPLIES	73,831.52
13/03/2017	114092	V HOPKINS	BIO-DIVERSITY RATE REBATE	69.40
13/03/2017	114093	K & P TAYLOR	BIO-DIVERSITY RATE REBATE	123.72
13/03/2017	114094	DENISE SANBROOK	ART SALES	50.40
13/03/2017	114095	DOROTHY SADDLETON	ART SALES	44.80
13/03/2017	114096	THOMAS MAZEY	ART SALES	12.60
14/03/2017	114097	LANDGATE CUSTOMER ACCOUNT	CAVEAT LODGMENT FEE	165.80
14/03/2017	114098	HOLD ON PROMOTIONS	SPONSORSHIP - EQUINOX SW INDOOR MOTOR SHOW	750.00
14/03/2017	114099	EDCONNECT AUSTRALIA	REFUND OF CRC FACILITY HIRE BOND	200.00
14/03/2017	114100	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	497.83
14/03/2017	114101	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	100.00
	114102-114103	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
15/03/2017	114104	THE ENCLAVE RESIDENTS ASSOCIATION (INC)	FENCE REPAIR CONTRIBUTION	198.00
15/03/2017	114105	S MULHERN	REFUND DOG REGISTRATION - NOW STERILISED	150.00
16/03/2017	114106	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	2,915.57
16/03/2017	114107	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	306.00
	114108-114112	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
17/03/2017	114113	BUSSELTON WATER BOARD	WATER SERVICES - RAILWAY HOUSE CONNECTION	8,178.39
17/03/2017	114114	TELSTRA CORPORATION	COMMUNICATION SERVICES	105.00
17/03/2017	114115-114116	WATER CORPORATION	WATER SERVICES	13,305.87
17/03/2017	114117	SYNERGY	ELECTRICITY SUPPLIES	1,557.95
17/03/2017	114118	SHIRE OF DARDANUP	ANNUAL CONTRACT PAYMENT - SYRSIDYNIX LIBRARY SYSTEM	49,615.23
22/03/2017	114119	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	572.50
22/03/2017	114120	BUSSELTON SENIOR HIGH SCHOOL	SPONSORSHIP - IGNITE GIRLS PROGRAM	300.00
22/03/2017	114121	F BOWDEN	SPONSORSHIP - OXBRIDGE ACADEMIC PROGRAM ATTENDANCE	200.00
22/03/2017	114122	WEST AUSTRALIAN ELECTORAL COMMISSION	REFUND CRC FACILITY HIRE BOND, REFUND OF HALL DEPOSITS	570.00
23/03/2017	114123	CITY OF BUSSELTON	TELETHON HOME- BUILDING APPLICATION FEE WAIVER	2,400.00
24/03/2017	114124	SOUTHERN CROSS AUSTERIO	ADVERTISING SERVICE. - GLC & BUSSELTON FRINGE FESTIVAL	3,091.00
24/03/2017	114125	BUSSELTON WATER BOARD	WATER SERVICES	676.60
24/03/2017	114126	CALLOWS CORNER NEWSAGENCY	STATIONERY/ NEWSPAPERS	686.72

24/03/2017	114127	TELSTRA CORPORATION	COMMUNICATION SERVICES	9,283.51
24/03/2017	114128	BUSSELTON MEDICAL PRACTICE	EMPLOYEE MEDICAL SERVICES	275.00
24/03/2017	114129-114130	SYNERGY	ELECTRICITY SUPPLIES	6,401.40
24/03/2017	114131	FRED ROSE EXCAVATOR HIRE	EARTHMOVING/EXCAVATOR HIRE - VARIOUS LOCATIONS	10,829.50
24/03/2017	114132	WATER CORPORATION	WATER SERVICES	4,577.74
24/03/2017	114133	ALINTA	GAS SERVICES	50.30
27/03/2017	114134	N LANGFORD	REFUND OF RATE OVERPAYMENT	615.50
27/03/2017	114135	PR QUARRY	REFUND OF RATE OVERPAYMENT	793.82
27/03/2017	114136	DEPARTMENT OF TRANSPORT	PURCHASE OF SPECIAL SERIES NUMBER PLATES	327.00
27/03/2017	114137	DISABILITY SERVICES COMMISSION	REFUND CRC FACILITY HIRE BOND	200.00
27/03/2017	114138	BUSSELTON MENS DART ASSOC	REFUND YOUTH CENTRE FACILITY HIRE BOND	185.00
27/03/2017	114139	HINDSIGHT PTY LTD	REFUND OF RATE OVERPAYMENT	826.77
27/03/2017	114140	P BURT	REFUND OF RATE OVERPAYMENT	288.70
27/03/2017	114141	J STRETCH	REFUND OF RATE OVERPAYMENT	689.43
27/03/2017	114142	J MOFFATT	REFUND OF RATE OVERPAYMENT	667.63
27/03/2017	114143	CKM HARDWICK	REFUND OF RATE OVERPAYMENT	768.85
27/03/2017	114144	A PLUMMER	REFUND OF DEVELOPMENT APPLICATION FEE - CANCELLED	295.00
27/03/2017	114145	S MORPHETT	REFUND OF HEALTH APPLICATION FEE - CANCELLED	154.00
27/03/2017	114146	E CULNANE	SPONSORSHIP - U17S NATIONAL NETBALL CHAMPIONSHIPS	200.00
27/03/2017	114147	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	470.90
27/03/2017	114148	C & L CAHILL	KOOKABURRA REFUND FEE	15.00
27/03/2017	114149	DEPARTMENT OF TRANSPORT	PLANT TRANSFER FEE	16.40
27/03/2017	114150	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	29.70
27/03/2017	114151	D O'BRIEN	REFUND OF ANIMAL TRAP BOND	100.00
27/03/2017	114152	J ATKINSON	CROSSOVER SUBSIDY PAYMENT	321.60
27/03/2017	114153	S LABIANCA	CORRECTION OF BPAY PAYMENT	16.00
27/03/2017	114154	DE SMITH	REFUND OF RATE OVERPAYMENT	615.50
27/03/2017	114155	EE BELL	REFUND OF RATE OVERPAYMENT	624.04
27/03/2017	114156	HJ STUYT	REFUND OF RATE OVERPAYMENT	641.10
27/03/2017	114157	AP BRANCH	REFUND OF RATE OVERPAYMENT	645.84
27/03/2017	114158	T HOPKINS	SPONSORSHIP - 2017 GHF SWIMMING CHAMPIONSHIPS	200.00
27/03/2017	114159	PY & BJ OATES	REFUND OF RATE OVERPAYMENT	1,795.22
27/03/2017	114160	R SEINEMEIER	REFUND OF TRADING IN PUBLIC PLACES FEE	60.00
30/03/2017	114161	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	2,923.93
30/03/2017	114162	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	300.00
31/03/2017	114163	RAWLINSON PUBLISHING	PUBLICATION SERVICES - CONSTRUCTION COST GUIDE	295.00
31/03/2017	114164	CLEANAWAY	WASTE MANAGEMENT SERVICES	6,803.50
31/03/2017	114165-114166	SYNERGY	ELECTRICITY SUPPLIES	20,901.00
31/03/2017	114167	NL & KE SEARLE	REFUND DOG REGISTRATION - NOW STERILISED	150.00
31/03/2017	114168	L BUDDEN	REFUND DOG REGISTRATION - NOW STERILISED	100.00
31/03/2017	114169	J EVANS	REFUND DOG REGISTRATION - NOW STERILISED	30.00

31/03/2017	114170	P ELLIOTT	REFUND DOG REGISTRATION - NOW STERILISED	77.50
31/03/2017	114171	DJ MACCORMICK CONTRACTORS PTY LTD	DUST CONTROL BOND REFUND - VIA VASSE	5,690.00
31/03/2017	114172	LANDGATE CUSTOMER ACCOUNT	LANDGATE REQUISITION FEE	82.90
				<u>671,942.12</u>

ELECTRONIC TRANSFER PAYMENTS - MARCH 2017

Date	EFT	Name	Description	Amount
2/03/2017	EF051151	HIF	HEALTH INSURANCE	215.55
2/03/2017	EF051152	PAY-PLAN PTY LTD	SALARY PACKAGING	18,193.40
2/03/2017	EF051153	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	860.00
2/03/2017	EF051154	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENTAL LEASE AGREEMENT	800.00
2/03/2017	EF051155	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	1,200.00
2/03/2017	EF051156	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	197,274.00
2/03/2017	EF051157	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
2/03/2017	EF051158	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
2/03/2017	EF051159	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
2/03/2017	EF051160	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	658.13
2/03/2017	EF051161	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	192.00
2/03/2017	EF051162	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,767.18
2/03/2017	EF051163	CLICKSUPER	SUPERANNUATION	154,651.20
3/03/2017	EF051164	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	435.60
3/03/2017	EF051165	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051166	CR. G HENLEY	COUNCILLOR PAYMENT	8,427.25
3/03/2017	EF051167	CR. T BEST	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051168	CR. J McCALLUM	COUNCILLOR PAYMENT & REIMBURSEMENT	2,459.50
3/03/2017	EF051169	WA EXTERNAL SOLUTIONS	ROOF & GUTTER REPAIRS/MAINTENANCE - GLC	43,890.00
3/03/2017	EF051170	MCG ARCHITECTS PTY LTD	ARCHITECTURAL SERVICES - ADMIN BUILDING	18,785.80
3/03/2017	EF051171	CR. R BENNETT	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051172	DEPARTMENT OF ENVIRONMENT REGULATION	LICENCE AMENDMENT FEE - BSN TRANSFER STATION	102.00
3/03/2017	EF051173	BUSSELTON HYUNDAI	VEHICLE PURCHASES / SERVICES / PARTS	43,285.60
3/03/2017	EF051174	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMIN BUILDING	13,200.00
3/03/2017	EF051175	CALIBRE CONSULTING	ENGINEERING SERVICES - BUSSELTON ROAD NETWORKS UPGRADE	52,800.00
3/03/2017	EF051176	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS BUILDINGS	3,516.70
3/03/2017	EF051177	CR. R REEKIE	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051178	CR. R PAINE	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051179	CR. P CARTER	COUNCILLOR PAYMENT	2,382.50
3/03/2017	EF051180	BOB BRUCE DESIGN	ARCHITECTURAL SERVICES - MILNE ST PAVILLION	2,244.00
3/03/2017	EF051181	SHAPE MANAGEMENT	CONSULTANCY SERVICES FOR MAJOR PROJECTS	19,470.00
3/03/2017	EF051182	STUDIO EVANS LANE	COST MODEL SERVICES - BPACC	5,553.00
3/03/2017	EF051183	DDL5	IT EDUCATION AND TRAINING	2,995.00
3/03/2017	EF051184	GT FABRICATION	FABRICATION SERVICES	500.00

3/03/2017	EF051185	NBN CO LIMITED	NATIONAL BROADBAND SERVICES	400.00
3/03/2017	EF051186	TILOPA KEECH	STAFF REIMBURSEMENT - EVENTS EQUIPMENT	78.49
3/03/2017	EF051187	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,330,489.28
3/03/2017	EF051188	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	13.53
3/03/2017	EF051189	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	305.99
3/03/2017	EF051190	TOTAL EDEN PTY LTD	PUMP REPAIR SERVICE - BOVELL PARK	7,013.60
3/03/2017	EF051191	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	462.98
3/03/2017	EF051192	BAREFOOT BOOKS	LIBRARY RESOURCES	1,022.09
3/03/2017	EF051193	CAPERS SOUTHWEST CATERING SERVICES	CATERING - CBD IMPROVEMENT WORKSHOP	900.00
3/03/2017	EF051194	CAPE CELLARS BUSSELTON	COUNCIL REFRESHMENTS	1,039.73
3/03/2017	EF051195	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1,248.05
3/03/2017	EF051196	ALINTA ENERGY	ELECTRICITY SUPPLIES	44,269.90
7/03/2017	EF051197	DUNSBOROUGH SETTLEMENTS	PURCHASE OF AIRPORT LAND & SETTLEMENT AGENT FEES	2,445,986.90
13/03/2017	EF051198	MATTHEW TWYMAN	STAFF REIMBURSEMENT - FUEL EXPENSE	70.19
13/03/2017	EF051199	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	99.90
13/03/2017	EF051200	DENNIS HADDON	ART SALES	31.50
13/03/2017	EF051201	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	253.18
13/03/2017	EF051202	CR. T BEST	COUNCILLOR REIMBURSEMENT	1,191.04
13/03/2017	EF051203	PHIL HOLLETT PHOTOGRAPHY	ART SALES	169.05
13/03/2017	EF051204	LEEUEWIN CIVIL PTY LTD	CONSTRUCTION SERVICES - BSN FORESHORE UTILITIES & CONCRETE	61,878.39
13/03/2017	EF051205	LYNE MARSHALL	ART SALES	61.60
13/03/2017	EF051206	CR. J McCALLUM	COUNCILLOR REIMBURSEMENT	455.90
13/03/2017	EF051207	DEB HOLDEN	STAFF REIMBURSEMENT- MICROPHONE BATTERY	40.00
13/03/2017	EF051208	ANDERS HAMMARSTROM	ART SALES	14.00
13/03/2017	EF051209	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	1,762.82
13/03/2017	EF051210	MARGARET PARKE	ART SALES	24.50
13/03/2017	EF051211	PANCAKE DESIGNS RESIN	ART SALES	206.50
13/03/2017	EF051212	NALDA HOSKINS	ART SALES	426.60
13/03/2017	EF051213	SUSSEX TURF CONTROL	TURF SERVICES - VARIOUS LOCATIONS	12,020.19
13/03/2017	EF051214	BUSSELTON LAND & ESTATE AGENCY	RATES REFUND - PAYMENT RECEIVED IN ERROR	475.00
13/03/2017	EF051215	JACQUELINE PINNOCK	ART SALES	40.60
13/03/2017	EF051216	IWEIGH SOLUTIONS PTY LTD	WASTE MANAGEMENT SOFTWARE	1,650.00
13/03/2017	EF051217	OCEAN AIR CARPET CARE	CLEANING SERVICES - ARTGEO	192.50
13/03/2017	EF051218	CR. R REEKIE	COUNCILLOR REIMBURSEMENT	23.34
13/03/2017	EF051219	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
13/03/2017	EF051220	CR. R PAINE	COUNCILLOR REIMBURSEMENT	182.75
13/03/2017	EF051221	ASK EQUIPMENT SALES (QLD)	WASTE DISPOSAL EQUIPMENT	10,450.00
13/03/2017	EF051222	PRO CONSTRUCT	BUILDING CONSTRUCTION SERVICES - YOUTH BUILDING CLAIM # 2	195,121.00
13/03/2017	EF051223	PINNACLE TANKS	13500L POLY WATER TANK - RENDEZVOUS ROAD	2,061.00
13/03/2017	EF051224	JENNIFER BROWN	ART SALES	57.40
13/03/2017	EF051225	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	16.80

13/03/2017	EF051226	TONY WINDBERG	ART SALES	178.20
13/03/2017	EF051227	DAVE LANFEAR CONSULTING PTY LTD	STRATEGIC REVIEW/CONSULTANCY - NCC	12,947.00
13/03/2017	EF051228	BARRY MCKENZIE	KOOKABURRA REFUND FEE	66.00
13/03/2017	EF051229	KASEY BIGGAR	STAFF REIMBURSEMENT - SOFTWARE	102.00
13/03/2017	EF051230	CONTINENCE FOUNDATION OF AUSTRALIA	REFUND OFF CRC BOOKNG FEE & FACILITY HIRE BOND - CANCELLED	283.20
13/03/2017	EF051231	BRIAN LENG	KOOKABURRA REFUND FEE	50.50
13/03/2017	EF051232	DOUGLAS CHAMBERS	ART SALES	1,402.50
13/03/2017	EF051233	ROBERT JARRETT	KOOKABURRA REFUND FEE	15.00
13/03/2017	EF051234	SARAH WITTWER	ART SALES	28.00
13/03/2017	EF051235	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	483.18
13/03/2017	EF051236	JUNE ANDERSON	ART SALES	144.00
13/03/2017	EF051237	ALISON BROWN	ART SALES	19.25
13/03/2017	EF051238	INNOVEST CONSTRUCTION	CONSTRUCTION SERVICES - MILNE ST PAVILLION, CLAIM # 3	353,680.49
13/03/2017	EF051239	ROBYN TAYLOR	ART SALES	7.00
13/03/2017	EF051240	OWEN G ISBEL	ART SALES	255.20
13/03/2017	EF051241	MAXINE PALMER	STAFF REIMBURSEMENT - TRAINING EXPENSES	23.80
13/03/2017	EF051242	DAVID PILPEL	NCC HIRE REFUND - BOOKING CANCELLED	150.00
13/03/2017	EF051243	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES - BSN CEMETERY EXPANSION	18,251.20
13/03/2017	EF051244	JEREMY O'NEILL	STAFF REIMBURSEMENT - STUDY ASSISTANCE	1,400.00
13/03/2017	EF051245	JOSH YATES	ART SALES	7.35
13/03/2017	EF051246	CELIA CLARE	ART SALES	610.40
16/03/2017	EF051247	HIF	HEALTH INSURANCE	215.55
16/03/2017	EF051248	PAY-PLAN PTY LTD	SALARY PACKAGING	18,193.40
16/03/2017	EF051249	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	551.43
16/03/2017	EF051250	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENTAL LEASE AGREEMENT	800.00
16/03/2017	EF051251	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	1,200.00
16/03/2017	EF051252	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	200,451.00
16/03/2017	EF051253	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
16/03/2017	EF051254	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
16/03/2017	EF051255	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
16/03/2017	EF051256	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	658.13
16/03/2017	EF051257	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	190.00
16/03/2017	EF051258	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,767.18
16/03/2017	EF051259	CLICKSUPER	SUPERANNUATION	159,661.74
17/03/2017	EF051260	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - GREEN TASK FORCE	22.56
17/03/2017	EF051261	GREG GELMI	SCULPTURE BY THE BAY - ACQUISITIVE PRIZE	2,500.00
17/03/2017	EF051262	COBUS BOTHA	STAFF REIMBURSEMENT - TRAINING EXPENSES	61.20
17/03/2017	EF051263	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	1,381.25
17/03/2017	EF051264	SUSSEX TURF CONTROL	TURF SERVICES - VARIOUS LOCATIONS	19,246.00
17/03/2017	EF051265	SOUTH WEST SATELLITE TV & AUDIO	AUDIO EQUIPMENT - GLC	2,221.00
17/03/2017	EF051266	ERTECH PTY LTD	BMRR AIRSIDE D&C CONTRACTOR	999,823.73

17/03/2017	EF051267	ANGELA GRIFFIN	STAFF REIMBURSEMENT - YOUTH EVENT SUPPLIES	65.49
17/03/2017	EF051268	MARKETFORCE PTY LTD	ADVERTISING SERVICES - TENDERS	1,189.24
17/03/2017	EF051269	WESTERN IRRIGATION PTY LTD	IRRIGATION UPGRADES - BUSSELTON FORESHORE	33,697.40
17/03/2017	EF051270	PAUL ANDREWS TRUST	GLC CAFE SUPPLIES	623.15
17/03/2017	EF051271	KRISTOPHER DAVIS	STAFF REIMBURSEMENT - TRAINING EXPENSES	950.12
17/03/2017	EF051272	ABEL CONCEPTS (AUST)PTY LTD	FLAG POLES - VARIOUS LANDSCAPING	6,833.20
17/03/2017	EF051273	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE SERVICES - RENDEZVOUS RD PROPERTIES	792.00
17/03/2017	EF051274	FUNSPORTS	SPORTING EQUIPMENT - NCC	1,322.00
17/03/2017	EF051275	ARTS LAW CENTRE OF AUSTRALIA	CONTRACT TEMPLATES	240.00
17/03/2017	EF051276	HEART CARE WESTERN AUSTRALIA	EMPLOYEE MEDICAL TESTS	330.00
17/03/2017	EF051277	FAY PISMIRIS	RETICULATION REPAIRS	209.50
17/03/2017	EF051278	KIM DOLZADELLI	STAFF REIMBURSEMENT - TRAINING EXPENSES	700.00
17/03/2017	EF051279	HOWARD WILLIAMS	REFUND OF ANIMAL TRAP BOND	100.00
17/03/2017	EF051280	KERRY HENDRIE	NCC FUND VACATION CARE REBATE - FULL FEES PAID	260.21
17/03/2017	EF051281	JANNETTE BARRETT	KOOKABURRA REFUND FEE	12.00
17/03/2017	EF051282	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
17/03/2017	EF051283	DON SHARPE	KOOKABURRA REFUND FEE	192.50
17/03/2017	EF051284	TUBAGUS ISKANDAR	KOOKABURRA REFUND FEE	15.00
17/03/2017	EF051285	LAURA ASHTON	NCC FUND VACATION CARE REBATE - FULL FEES PAID	173.22
17/03/2017	EF051286	DIANA ROSE	REFUND OF FOOD PREMISES APPLICATION FEE - NOT REQUIRED	62.00
17/03/2017	EF051287	GEOGRAPHE PETROLEUM	FUEL SERVICES	8,499.96
17/03/2017	EF051288	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	588.92
17/03/2017	EF051289	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	634.93
17/03/2017	EF051290	CITY AND REGIONAL FUELS	FUEL SERVICES	4,543.05
17/03/2017	EF051291	ROBYN PAICE	ENVIRONMENTAL SERVICES - WETLANDS MOSQUITO MONITORING	4,300.00
20/03/2017	EF051292	LEGALWISE SEMINARS PTY LTD	TRAINING SERVICES	2,730.00
24/03/2017	EF051293	CR. G HENLEY	COUNCILLOR REIMBURSEMENT	209.71
24/03/2017	EF051294	ORANA CINEMAS BUSSELTON	TICKETS SALES FOR FUNDRAISER	3,900.00
24/03/2017	EF051295	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	8,894.49
24/03/2017	EF051296	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	20,323.60
24/03/2017	EF051297	BUKIDO TAIJUTSU	KIDSPORT VOUCHERS	2,400.00
24/03/2017	EF051298	SUSSEX TURF CONTROL	TURF SERVICES - CHURCHILL PARK	5,536.41
24/03/2017	EF051299	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS BUILDINGS	5,419.70
24/03/2017	EF051300	OUTDOOR WORLD CAPE TO CAPE	CONSTRUCTION SERVICES - VASSE FIRE STATION EXTENSION	47,787.00
24/03/2017	EF051301	PRESTIGE AUTO & CANVAS	STREET BANNER REPAIRER	350.00
24/03/2017	EF051302	ECOSOL PTY LTD	STORMWATER POLLUTANT TRAP - LAYMAN ROAD	40,590.00
24/03/2017	EF051303	HANSON PROPERTY PTY LTD	REFUND OF RATES OVERPAYMENT	1,082.00
24/03/2017	EF051304	DEBORAH & DOUGLAS SMITH	REFUND OF HOLIDAY HOME APPLICATION FEE - CANCELLED	649.00
24/03/2017	EF051305	DAVID POWELL	REFUND OF ANIMAL TRAP BOND	100.00
24/03/2017	EF051306	IPWEA (INSTITUTE OF PUBLIC WORKS ENGINEERING)	TRAINING SERVICES	960.00
24/03/2017	EF051307	SUEZ RECYCLING & RECOVERY (PERTH) PTY LTD	KERBSIDE RECYCLING SERVICES	83,763.19

24/03/2017	EF051308	BUSSELTON REFRIGERATION & AIRCONDITIONING	REFRIGERATION/AIR CONDITIONING SERVICES - NCC	6,020.00
24/03/2017	EF051309	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	373.35
24/03/2017	EF051310	BAREFOOT BOOKS	LIBRARY RESOURCES	654.18
24/03/2017	EF051311	DAVE HOLDEN BUILDING Co.	REFUND OF VERGE/CROSSOVER BONDS - VIA VASSE	930.00
24/03/2017	EF051312	ARUP PTY LTD	CONSULTANCY SERVICES - BMRA LANDSIDE DESIGN SERVICES	110,433.40
29/03/2017	EF051313	DATA 3	COMPUTER SOFTWARE SUPPLIER	1,792.71
29/03/2017	EF051314	ELLIOTS IRRIGATION PTY LTD	IRON FILTER SERVICE	539.00
29/03/2017	EF051315	WALGA	WALGA TRAINING SERVICES	1,584.50
29/03/2017	EF051316	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES - VARIOUS	11,870.44
29/03/2017	EF051317	DUNSBOROUGH JUNIOR SOCCER CLUB INC	KIDSPORT VOUCHERS	1,990.00
29/03/2017	EF051318	HARLEY DYKSTRA	CONTOUR SURVEY REPORT -BMRA	660.00
29/03/2017	EF051319	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	376.20
29/03/2017	EF051320	GEOGRAPHE OUTRIGGER CANOE RACING CLUB	KIDSPORT VOUCHER	255.00
29/03/2017	EF051321	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES - BSN DEPOT	938.00
29/03/2017	EF051322	YALLINGUP LANDSCAPES	ROCKS & LIMESTONE SHEETING - MEELUP PARK TRAILS	29,455.00
29/03/2017	EF051323	DANTERR AGENCIES	MAINTENANCE PARTS/SERVICES	1,408.00
29/03/2017	EF051324	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	4,105.53
29/03/2017	EF051325	ENVISIONWARE PTY LTD	DUNSB. LIBRARY SELF-SERVICE EQUIPMENT	9,204.80
29/03/2017	EF051326	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUSSELTON LIBRARY	1,715.23
29/03/2017	EF051327	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	2,194.20
29/03/2017	EF051328	BLUE DOG TRAINING	TRAINING SERVICES	240.00
29/03/2017	EF051329	LEEUEWIN CIVIL PTY LTD	MAINTENANCE SERVICES	506.00
29/03/2017	EF051330	ADELPHI TAILORING COMPANY	PROTECTIVE CLOTHING SUPPLIER	1,664.30
29/03/2017	EF051331	BUSSELTON CONTRACTING	FIRE CONTROL SERVICES	165.00
29/03/2017	EF051332	BATTERY ALL TYPES	BATTERY SUPPLIES	34.50
29/03/2017	EF051333	BUSSELTON CITY F.C. INCORPORATED	KIDSPORT VOUCHERS	40.00
29/03/2017	EF051334	JIGSAW SIGNS & PRINT	SIGNAGE & PRINTING SERVICES - VARIOUS	2,996.00
29/03/2017	EF051335	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	4,088.65
29/03/2017	EF051336	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	4,613.84
29/03/2017	EF051337	TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	137.78
29/03/2017	EF051338	LOCK JOINT AUSTRALIA	MAINTENANCE PARTS/SERVICES	2,574.00
29/03/2017	EF051339	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - VARIOUS	1,643.40
29/03/2017	EF051340	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
29/03/2017	EF051341	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	1,590.60
29/03/2017	EF051342	ARBOR GUY	TREE MAINTENANCE SERVICES - VARIOUS	4,340.05
29/03/2017	EF051343	TOLL IPEC PTY LTD	COURIER SERVICES	24.27
29/03/2017	EF051344	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	79.00
29/03/2017	EF051345	QCLICK ONLINE SOLUTIONS	WEBSITE HOSTING SERVICES - MEELUP REGIONAL PARK	375.00
29/03/2017	EF051346	BUSSELTON CYCLES & REPAIRS	BICYCLE PURCHASES/REPAIRS - HEALTH	1,900.00
29/03/2017	EF051347	BROWNES DAIRY	GLC KIOSK SUPPLIES	1,155.79
29/03/2017	EF051348	AVIATION PROJECTS PTY LTD	CONSULTANCY SERVICES - LANDSIDE DESIGN BMRA	2,405.43

29/03/2017	EF051349	GMAS SWIMMING CLUB INC	KIDSPORT VOUCHERS	800.00
29/03/2017	EF051350	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	475.20
29/03/2017	EF051351	LANDSAVE ORGANICS	LANDSCAPING SUPPLIES - VARIOUS LOCATIONS	15,400.00
29/03/2017	EF051352	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT & HARDWARE SUPPLIER	703.59
29/03/2017	EF051353	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	54.00
29/03/2017	EF051354	PROFESSIONAL CABLING	AUDIO CABLING INSTALLATION - ADMIN BUILDING	19,910.00
29/03/2017	EF051355	ST JOHN AMBULANCE	TRAINING SERVICES	175.00
29/03/2017	EF051356	BRIDGESTONE	TYRE SERVICES	2,312.96
29/03/2017	EF051357	OPTEON WESTERN AUSTRALIA PTY LTD	VALUATION SERVICES	1,600.00
29/03/2017	EF051358	WA EXTERNAL SOLUTIONS	ROOF MAINTENANCE SERVICES - CHURCHILL PARK	2,329.75
29/03/2017	EF051359	HEATLEY INDUSTRIAL & SAFETY	SAFETY EQUIPMENT & HARDWARE SUPPLIER	729.08
29/03/2017	EF051360	BUSSELTON GOLF CLUB INCORPORATED	FUNCTION CATERING	793.00
29/03/2017	EF051361	BOWMAN & ASSOCIATES PTY LTD	DESIGN SERVICES - BSN TRANSFER STATION HARDSTANDS	11,418.00
29/03/2017	EF051362	TRANEN REVEGETATION SYSTEMS	WEED CONTROL - VARIOUS WETLANDS	10,537.55
29/03/2017	EF051363	BANG THE TABLE	TRAINING SERVICES	2,750.00
29/03/2017	EF051364	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,885.27
29/03/2017	EF051365	LARRY PRICE	MECHANICAL SERVICES	115.50
29/03/2017	EF051366	MARGARET RIVER REGION OPEN STUDIOS INC.	GRANT FUNDING - MARGARET RIVER OPEN STUDIOS	8,000.00
29/03/2017	EF051367	ARTISAN PAVING	PAVING SERVICES - YALLINGUP RURAL BFB	2,310.00
29/03/2017	EF051368	SETON AUSTRALIA	WALL MOUNTED ASHTRAYS - VARIOUS PARKS LOCATIONS	363.00
29/03/2017	EF051369	GEO METALS	SHEET METAL SERVICES - DUNSB. WASTE FACILITY	2,750.00
29/03/2017	EF051370	AUSQ TRAINING	TRAINING SERVICES	766.00
29/03/2017	EF051371	GEOGRAPHE FORD - BUSSELTON	VEHICLE PURCHASES / SERVICES / PARTS	991.00
29/03/2017	EF051372	VORGE PTY LTD	PRO SHOP SUPPLIES - GLC	613.80
29/03/2017	EF051373	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - I.T. EQUIPMENT	2,705.56
29/03/2017	EF051374	PAY-PLAN PTY LTD	SALARY PACKAGING	182.18
29/03/2017	EF051375	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,709.09
29/03/2017	EF051376	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	874.50
29/03/2017	EF051377	ANNA FOLEY	TRAINING SERVICES	1,125.00
29/03/2017	EF051378	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	456.63
29/03/2017	EF051379	THOMAS HIRE PTY LTD	MACHINERY HIRE	230.00
29/03/2017	EF051380	CLEANING MADE EASY	CLEANING SERVICES - AGED HOUSING	110.00
29/03/2017	EF051381	ART MANAGEMENT SERVICES PTY LTD	ARTWORK VALUATION	150.00
29/03/2017	EF051382	DANIEL FRITCHLEY	DRAFTING SERVICES - VARIOUS	3,360.00
29/03/2017	EF051383	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES - VARIOUS	7,315.00
29/03/2017	EF051384	JS ROADSIDE PRODUCTS	ROADSIDE PRODUCTS - GUIDE POSTS (200)	6,523.00
29/03/2017	EF051385	MARGARET RIVER FENCING	FENCING & GATE SERVICES - VARIOUS	6,765.00
29/03/2017	EF051386	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	585.67
29/03/2017	EF051387	THE CREATIVE CORNER INC	GRANT FUNDING - EMERGENCE CREATIVE FESTIVAL	3,300.00
29/03/2017	EF051388	IMAGE BOLLARDS PTY LTD	FOOTPATH MAINTENANCE SUPPLIES	2,289.10
29/03/2017	EF051389	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES	3,553.00

29/03/2017	EF051390	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	300.00
29/03/2017	EF051391	PROTECTOR FIRE SERVICES	FIRE PROTECTION SERVICES	565.95
29/03/2017	EF051392	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	133.80
29/03/2017	EF051393	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	825.00
29/03/2017	EF051394	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,359.39
29/03/2017	EF051395	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	680.13
29/03/2017	EF051396	COASTAL MACHINERY PTY LTD T/AS COASTMAC TRAILERS	VEHICLE PURCHASES / SERVICES / PARTS	1,710.00
29/03/2017	EF051397	BUSSELTON HYUNDAI	VEHICLE PURCHASES / SERVICES / PARTS	378.99
29/03/2017	EF051398	BENT LOGIC	MEMBERSHIP CARDS - GLC	341.00
29/03/2017	EF051399	SOLID BRICKPAVING	BRICKPAVING SERVICES - VARIOUS	2,194.50
29/03/2017	EF051400	NSCO CONSULTING	CONSULTANCY AND TRAINING SERVICES	990.00
29/03/2017	EF051401	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	1,649.39
29/03/2017	EF051402	PFS FENCING PTY LTD	FENCING SERVICES - CHURCHILL PARK	7,129.42
29/03/2017	EF051403	CAPE CRANE HIRE	CRANE HIRE - DUNSB. WASTE FACILITY	308.00
29/03/2017	EF051404	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	109.89
29/03/2017	EF051405	ALPHA PEST ANIMAL SOLUTIONS	FOX CONTROL PROGRAM - BROADWATER FORESHORE	1,012.00
29/03/2017	EF051406	ADVANCED DRIVEWAY SEALING	FOOTPATH & COURT CLEANING - VARIOUS	1,125.30
29/03/2017	EF051407	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	103.00
29/03/2017	EF051408	RPS AUSTRALIA EAST PTY LTD	COST BENEFIT ANALYSIS - FORESHORE STUDY	1,100.00
29/03/2017	EF051409	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	10.70
29/03/2017	EF051410	WAVES ENVIRONMENTAL PTY LTD	CONSULTANCY SERVICES - BUSSELTON GROUNDWATER INVESTIGATION	41,497.22
29/03/2017	EF051411	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	247.90
29/03/2017	EF051412	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES - PRE EMPLOYMENT	412.50
29/03/2017	EF051413	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	59,890.42
29/03/2017	EF051414	BCP MATERIALS PTY LTD	SAND SUPPLY - PUZEY RD	2,484.57
29/03/2017	EF051415	BCP LIQUID WASTE	LIQUID WASTE SERVICES	10,986.85
29/03/2017	EF051416	ERTECH PTY LTD	COASTAL DEFENCES SERVICE - BUSSELTON FORESHORE, CLAIM # 2	299,717.48
29/03/2017	EF051417	CONSILIUM WASTE CONSULTING	ENVIRONMENTAL AUDIT SERVICES - WASTE FACILITIES	5,280.00
29/03/2017	EF051418	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MANUFACTURE	5,215.16
29/03/2017	EF051419	XP SOFTWARE PTY LTD	SOFTWARE SERVICES	2,070.42
29/03/2017	EF051420	WORK METRICS	HEALTH AND SAFETY SOFTWARE/TRAINING SERVICES	660.00
29/03/2017	EF051421	LAUREN QUIGLEY	STAFF REIMBURSEMENT - POLICE CLEARANCE	52.60
29/03/2017	EF051422	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	1,042.75
29/03/2017	EF051423	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	PEEL TCE LEASE & CRUISE SHIP VISITATION PROGRAM	3,354.38
29/03/2017	EF051424	PRIMARY LOGISTICS	LITTER CONTROL - MEELUP REGIONAL PARK	1,654.40
29/03/2017	EF051425	HYVA PACIFIC PTY LTD	PLANT PURCHASES / SERVICES / PARTS	748.00
29/03/2017	EF051426	BCP CONTRACTORS PTY LTD	EARTHWORKS - CARBUNUP RESERVE	385.00
29/03/2017	EF051427	THE URBAN COFFEE HOUSE	CATERING - VARIOUS	458.20
29/03/2017	EF051428	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - VARIOUS	2,125.05
29/03/2017	EF051429	MARKETFORCE PTY LTD	ADVERTISING SERVICES - TENDERS & EMPLOYMENT	1,899.40
29/03/2017	EF051430	CREATIVE EIGHT STUDIO	DESIGN SERVICES - VARIOUS	1,320.00

29/03/2017	EF051431	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	459.17
29/03/2017	EF051432	TROPHIES ON TIME	NAME BADGE SUPPLIER	80.00
29/03/2017	EF051433	KLEENIT PTY LTD	GRAFFITI REMOVAL - VARIOUS SITES	1,186.35
29/03/2017	EF051434	SEASIDE LANDSCAPING CONTRACTORS	NURSERY SUPPLIES	214.50
29/03/2017	EF051435	VASSE BAR CAFE	VOUCHERS FOR GRAND FINAL WINNERS - GLC	400.00
29/03/2017	EF051436	HOCKING HERITAGE STUDIO	HERITAGE ADVISORY SERVICE - RAILWAY HOUSE	3,487.41
29/03/2017	EF051437	JONES MARINE	DIVING MAINTENANCE - BSN & DUNS. NETS	1,200.00
29/03/2017	EF051438	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
29/03/2017	EF051439	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	952.75
29/03/2017	EF051440	OZ POST MANUFACTURING	SIGNAGE SUPPLIES - VARIOUS	5,444.45
29/03/2017	EF051441	SOGGYBONES	EVENT SERVICES	877.00
29/03/2017	EF051442	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - VARIOUS	3,744.57
29/03/2017	EF051443	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	912.90
29/03/2017	EF051444	SHREDABILITY	GRANT FUNDING - SKATEBOARDING CONTEST	14,300.00
29/03/2017	EF051445	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	1,713.00
29/03/2017	EF051446	BBS COLLECTIONS PTY LTD	DEBT COLLECTION SERVICES	4,201.80
29/03/2017	EF051447	SPRAYMOW SERVICES	FIRE CONTROL SERVICES	748.00
29/03/2017	EF051448	SHINKA MANAGEMENT PTY LTD	TRAINING SERVICES	1,309.00
29/03/2017	EF051449	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS/SERVICE	426.25
29/03/2017	EF051450	BATTERY WORLD BUNBURY	BATTERY RECYCLING SERVICE	178.75
29/03/2017	EF051451	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES - VARIOUS	2,976.77
29/03/2017	EF051452	ENSIGN A SPOTLESS COMPANY	LINEN HIRE	101.82
29/03/2017	EF051453	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES - BMRR	5,400.18
29/03/2017	EF051454	NG SERVICES	ENTERTAINMENT - BUSSELTON FRINGE FESTIVAL	880.00
29/03/2017	EF051455	ABIGAIL COX	GLC KIOSK SUPPLIES	112.00
29/03/2017	EF051456	SOUTH REGIONAL TAFE	EDUCATION & TRAINING SERVICES	1,645.00
29/03/2017	EF051457	MOORE STEPHENS WA PTY LTD	TRAINING SERVICES	1,595.00
29/03/2017	EF051458	AUSTRALIAN ARMY CADETS ASSOCIATION WA INC	KIDSPORT VOUCHERS	2,080.00
29/03/2017	EF051459	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - AGED HOUSING	3,728.45
29/03/2017	EF051460	GRAHAM HAY	PHOTOGRAPHY SERVICES	290.00
29/03/2017	EF051461	ANDREW PLEDGER	FRIDGE DE GASSING - WASTE FACILITIES	682.00
29/03/2017	EF051462	WHITCOMBE DRAFTING SERVICES	CIVIL DESIGN AND DRAFTING - VARIOUS PROJECTS	6,905.00
29/03/2017	EF051463	SUSANNE MORPHETT	CATERING - ARTGEO EXHIBITION	800.00
29/03/2017	EF051464	KATIE GARNETT	WELLNESS PROGRAM	1,638.00
29/03/2017	EF051465	ENVIRONMENTAL AND AGRICULTURAL TESTING	WATER SAMPLING AND TESTING - DUNS WASTE FACILITY	5,242.05
29/03/2017	EF051466	WARREN ELECTRICAL STORE	ELECTRICAL SERVICES - KOOKABURRA	79.35
29/03/2017	EF051467	THREE CONSULTING PTY LTD	AIRLINE ENGAGEMENT CONSULTANT - CLAIM # 2	50,545.00
29/03/2017	EF051468	GG BOETTCHER	STAFF REIMBURSEMENT - POLICE CLEARANCE	52.60
29/03/2017	EF051469	ACCENDO AUSTRALIA PTY LTD	CONSULTANCY SERVICES - BUSSELTON TRAFFIC STUDY	965.25
29/03/2017	EF051470	CREATIVE SPACES	CONSULTANCY SERVICES & DESIGN WORK - RAILWAY HOUSE	7,701.02
29/03/2017	EF051471	HIGGINS COATINGS P/L	PAINTING CONTRACTOR - BUSSELTON JETTY	49,500.00

29/03/2017	EF051472	BUSSELTON SHEDS PLUS	BUILDING MAINTENANCE - BSN WASTE FACILITY	1,065.00
29/03/2017	EF051473	SOUTH WEST SEASONS	ADVERTISING SERVICES - GENERAL	1,210.00
29/03/2017	EF051474	STUDIO MILTON	FURNITURE AND CABINETS - RAILWAY HOUSE	1,920.00
29/03/2017	EF051475	PREMIUM PUBLISHERS	ADVERTISING SERVICES - GENERAL	495.00
29/03/2017	EF051476	STALEY FOOD & PACKAGING	CLEANING CHEMICALS & CAFÉ CONSUMABLES - GLC	4,533.59
29/03/2017	EF051477	CLARK RUBBER	SPORT EQUIPMENT SUPPLIER - GLC	1,785.50
29/03/2017	EF051478	BAY SIGNS	SIGNAGE SERVICES - VARIOUS	10,787.40
29/03/2017	EF051479	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE SERVICES - RENDEZVOUS RD & DUST SUPPRESSION	10,098.00
29/03/2017	EF051480	BINSPA	RUBBISH BIN CLEANING	1,837.05
29/03/2017	EF051481	FYFE PTY LTD	AUDITOR SERVICES - BUSSELTON GROUNDWATER	1,650.00
29/03/2017	EF051482	ROWLEY LEGAL	LEGAL SERVICES - BUSSELTON GROUNDWATER	3,258.75
29/03/2017	EF051483	SUBWAY BUSSELTON	CATERING - VARIOUS MEETINGS	798.00
29/03/2017	EF051484	BUSSELTON REWINDS	PLANT REPAIRS/MAINTENANCE	198.76
29/03/2017	EF051485	KWIK KOFFEE BUSSELTON	CATERING - RIDE TO WORK DAY	73.50
29/03/2017	EF051486	INSPIRATIONS PAINT DUNSBOROUGH	PAINT SUPPLIES	254.58
29/03/2017	EF051487	ESPRESSO ESSENTIAL (WA) PTY LTD	COFFEE MACHINE SUPPLIES - BUSSELTON LIBRARY	261.07
29/03/2017	EF051488	SCENIC HELICOPTERS	HELICOPTER TOUR - CRUISE SHIP VISIT	495.00
29/03/2017	EF051489	GSR LASER TOOLS	TOOL PURCHASES - SLOPE METER	495.00
29/03/2017	EF051490	GLOBAL DIAGNOSTICS	MEDICAL SERVICES	240.00
29/03/2017	EF051491	INSTITUTE OF BUILDING TECHNOLOGY WESTERN AUSTRAL	EDUCATION AND TRAINING SERVICES	3,172.74
29/03/2017	EF051492	CORE GEOPHYSICS PTY LTD	MAPPING SERVICES - BUSSELTON GROUNDWATER	11,660.00
29/03/2017	EF051493	COMSPUS	TELECOMMUNICATIONS AUDIT	1,650.00
29/03/2017	EF051494	VACUUM WORLD SALES AND SERVICE	PLANT PURCHASES / SERVICES / PARTS	89.30
29/03/2017	EF051495	SORCHA GILLEN	STAFF REIMBURSEMENT - POLICE CLEARANCE	52.60
29/03/2017	EF051496	ROB PENFOLD	STAFF REIMBURSEMENT - PRE EMPLOYMENT MEDICAL	156.20
29/03/2017	EF051497	THEODORUS BRUGMAN	STAFF REIMBURSEMENT - POLICE CLEARANCE	52.60
29/03/2017	EF051498	ANNETTE & ROBERT COOPER	KOOKABURRA REFUND FEE	231.00
29/03/2017	EF051499	ARROW BRONZE	PLAQUES SUPPLIER - RAILWAY HOUSE	559.13
29/03/2017	EF051500	J D'AGOSTINO & S LUFF ARCHITECTS	ARCHITECTURAL SERVICES - YOUTH BUILDING	1,980.00
29/03/2017	EF051501	PK COURIERS	COURIER SERVICES	563.20
29/03/2017	EF051502	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - DUNSB. LIBRARY	418.00
29/03/2017	EF051503	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	547.50
29/03/2017	EF051504	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SERVICES	846.09
29/03/2017	EF051505	GILS MOWING	MAINTENANCE SERVICES - AGED HOUSING	2,835.00
29/03/2017	EF051506	BOC GASES AUSTRALIA LTD	GAS SERVICES	38.22
29/03/2017	EF051507	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	954.10
29/03/2017	EF051508	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER - GLC & NCC	407.60
29/03/2017	EF051509	WOOD & GRIEVE ENGINEERS	CONSULTANCY SERVICES - TOM CULLITY DRIVE & CARTER RD DESIGN	33,423.50
29/03/2017	EF051510	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	138.82
29/03/2017	EF051511	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	677.09
29/03/2017	EF051512	FTE ENGINEERING	MAINTENANCE & WELDING SERVICES - VARIOUS	1,966.97

29/03/2017	EF051513	GROCKOCK GLASS	GLASS WORK SERVICES - BSN CEMETERY CHAPEL & REACTIVE REPAIRS	4,899.00
29/03/2017	EF051514	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	471.39
29/03/2017	EF051515	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	179.00
29/03/2017	EF051516	JASON SIGNMAKERS	SIGNAGE SUPPLIES	858.00
29/03/2017	EF051517	T J DEPIAZZI & SONS	MULCH SUPPLY - DEPOT STOCK	917.07
29/03/2017	EF051518	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES	258.30
29/03/2017	EF051519	B & J CATALANO PTY LTD	CRUSHED GRAVEL SUPPLY - ROE TCE	11,317.07
29/03/2017	EF051520	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE PIPE SUPPLY - VARIOUS WORKS	34,012.40
29/03/2017	EF051521	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - VARIOUS	161,643.79
29/03/2017	EF051522	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	6,103.46
29/03/2017	EF051523	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,249.80
29/03/2017	EF051524	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	GLC SUPPLIES - LANYARDS	323.40
29/03/2017	EF051525	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE & TOOL SUPPLIES - GENERAL	4,241.92
29/03/2017	EF051526	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	2,757.56
29/03/2017	EF051527	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES	118.80
29/03/2017	EF051528	DELRON CLEANING BUSSELTON	PUBLIC BBQ CLEANING - VARIOUS LOCATIONS	19,482.77
29/03/2017	EF051529	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	806.40
29/03/2017	EF051530	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - VARIOUS WORKS & FOOTPATHS	30,053.77
29/03/2017	EF051531	WESTERN POWER CORPORATION	ELECTRICAL SERVICES - STREETLIGHTING UPGRADES	2,302.00
29/03/2017	EF051532	SOUTH WEST MACHINING CENTRE	FABRICATION SERVICES - LIGHTING TEMPLATES & BALLAARAT REFURB	4,208.57
29/03/2017	EF051533	ERS AUSTRALIA PTY LTD	MAINTENANCE PARTS WASHER	903.10
29/03/2017	EF051534	BUSSELTON RETRAVISION	ELECTRICAL GOODS - I.T.	39.95
29/03/2017	EF051535	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES - FREIGHT FOR INTER LIBRARY LOANS	3,576.45
29/03/2017	EF051536	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	2,065.03
29/03/2017	EF051537	J A HOBSON'S	OFFICE FURNITURE SUPPLIER - ARTGEO	158.00
29/03/2017	EF051538	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	761.11
29/03/2017	EF051539	GALVINS PLUMBING PLUS	PLUMBING SERVICES - CHURCHILL PARK CARPARK WORKS	1,100.00
29/03/2017	EF051540	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	1,775.91
29/03/2017	EF051541	BUNBURY PLASTICS	FABRICATION SERVICES - ARTGEO DISPLAYS	950.40
29/03/2017	EF051542	COURIER AUSTRALIA	COURIER SERVICES	472.17
29/03/2017	EF051543	THINK WATER DUNSBOROUGH	RETICULATION & PUMP SERVICE / PURCHASES - VARIOUS	7,907.73
29/03/2017	EF051544	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING / BOBCAT HIRE - VARIOUS	15,543.00
29/03/2017	EF051545	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES - ARTGEO WORKSHOP	270.40
29/03/2017	EF051546	JUMOR WASTE WATER	WASTE MANAGEMENT SERVICES	642.50
29/03/2017	EF051547	PRO-LINE KERBING	KERBING SERVICES - VARIOUS LOCATIONS	69,861.33
29/03/2017	EF051548	AUSTRALIA POST	POSTAL SERVICE	3,301.68
29/03/2017	EF051549	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	764.57
29/03/2017	EF051550	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES - CRC	1,421.75
29/03/2017	EF051551	SW PRECISION PRINT	PRINTING SERVICES - VARIOUS	2,505.00
29/03/2017	EF051552	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	281.38
29/03/2017	EF051553	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	1,157.69

29/03/2017	EF051554	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2,465.00
29/03/2017	EF051555	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	30.39
29/03/2017	EF051556	ACTIV FOUNDATION INC	MAINTENANCE SERVICES - RESERVES, SHREDDING SERVICES	27,195.30
29/03/2017	EF051557	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES - VARIOUS	15,427.55
29/03/2017	EF051558	WEST OZ LINEMARKING	LINE MARKING SERVICES	1,147.30
29/03/2017	EF051559	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	391.80
29/03/2017	EF051560	MILDWATERS ELECTRICAL	ELECTRICAL SERVICES	298.64
29/03/2017	EF051561	DUNSBOROUGH & DISTRICT COUNTRY CLUB	GRANT FUNDING - 2017 DOWN SOUTH MTB FESTIVAL	8,800.00
29/03/2017	EF051562	CCH AUSTRALIA LIMITED	PUBLICATION SUPPLIER	171.08
29/03/2017	EF051563	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	9,212.93
29/03/2017	EF051564	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	2,619.40
29/03/2017	EF051565	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	813.42
29/03/2017	EF051566	B & B STREET SWEEPING	STREET SWEEPING SERVICE	94,977.30
29/03/2017	EF051567	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	9,539.35
29/03/2017	EF051568	AMITY SIGNS	SIGNAGE SERVICES	135.30
29/03/2017	EF051569	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES LEVY 2016/17 QTR 3	599,184.65
29/03/2017	EF051570	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES - VARIOUS	8,544.08
29/03/2017	EF051571	BRAD SCOTT ELECTRICS	ELECTRICAL SERVICES - VARIOUS	76,779.80
29/03/2017	EF051572	KLEENHEAT GAS	GAS SERVICES	724.87
29/03/2017	EF051573	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,804.33
29/03/2017	EF051574	BSO DEVELOPMENT CONSULTANTS	CONSULTANCY SERVICES - BUTTER FACTORY SITE SURVEY	1,350.00
29/03/2017	EF051575	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES - BSN LIBRARY	242.00
29/03/2017	EF051576	BUSSELTON AND SUGITO SISTER CITIES ASSOCIATION	SISTER CITY 20TH ANNIVERSARY CELEBRATIONS	10,000.00
29/03/2017	EF051577	W A TREASURY CORPORATION	LOAN REPAYMENTS	791,256.78
29/03/2017	EF051578	OCLC (UK) LTD	SOFTWARE SERVICES - LIBRARY MANAGEMENT SYSTEM	8,272.00
29/03/2017	EF051579	CAMPBELLS	GLC KIOSK PURCHASES	387.43
29/03/2017	EF051580	M & B SALES	HARDWARE SUPPLIES	296.45
29/03/2017	EF051581	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	21,874.45
29/03/2017	EF051582	BRAD GOODE	HERITAGE MONITORING - LOU WESTON OVAL FOOTPATH CONSTRUCTION	1,770.12
29/03/2017	EF051583	BUSSELTON HORSE & PONY CLUB	KIDSPORT VOUCHER	200.00
29/03/2017	EF051584	IPWEA-WA	MEMBERSHIP FEES	1,287.00
29/03/2017	EF051585	ANIMAL CARE EQUIP & SERVICES AUST P/L	ANIMAL SUPPLIES - DOG TIDY BAGS	3,856.85
29/03/2017	EF051586	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	57.20
29/03/2017	EF051587	SIGMA COMPANIES GROUP PTY LTD	POOL CHEMICALS - GLC	81.68
29/03/2017	EF051588	MINTER ELLISON LAWYERS	LEGAL SERVICES - EMPLOYMENT ADVICE	2,815.45
29/03/2017	EF051589	BUSSELTON PRINT IT	PRINTING SERVICES - BUSSELTON FRINGE FESTIVAL	600.00
29/03/2017	EF051590	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES & CONSULTANCY	5,903.70
29/03/2017	EF051591	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	696.19
29/03/2017	EF051592	SHENTON ENTERPRISES	POOL SERVICES - GLC	142.70
29/03/2017	EF051593	SOILS AINT SOILS	NURSERY SUPPLIES	77.85
29/03/2017	EF051594	BUSSELTON SWIMMING CLUB	KIDSPORT VOUCHERS	200.00

29/03/2017	EF051595	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	695.20
29/03/2017	EF051596	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION SERVICES - TWO WAY RADIO INSTALLATION & REPAIRS	3,002.05
29/03/2017	EF051597	HITACHI CONSTRUCTION MACHINERY	PLANT PURCHASES / SERVICES / PARTS	352,000.00
29/03/2017	EF051598	FLOWERS ON PRINCE	FLOWERS AND GIFTS	280.00
29/03/2017	EF051599	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/A	TILT TRAY SERVICES	968.00
29/03/2017	EF051600	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	GRAND FUNDING - 2017 DUNSBOROUGH ARTS FESTIVAL	12,100.00
29/03/2017	EF051601	JACK IN THE BOX CORPORATION PTY LTD	MARKETING/DESIGN SERVICES - ECONOMIC DEVELOPMENT STRATEGY	1,699.51
29/03/2017	EF051602	MALCOLM THOMPSON PUMPS	PUMP PARTS / REPAIR SERVICES	3,483.86
29/03/2017	EF051603	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	1,475.00
29/03/2017	EF051604	AUTO ONE	PLANT PURCHASES / SERVICES / PARTS	2,716.74
29/03/2017	EF051605	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING & MAINTENANCE	13,493.37
29/03/2017	EF051606	AUSTRALIAN INSTITUTE OF MANAGEMENT	TRAINING SERVICES	1,088.00
29/03/2017	EF051607	WREN OIL	WASTE OIL SERVICES	668.25
29/03/2017	EF051608	SUEZ RECYCLING & RECOVERY PTY LTD	WASTE MANAGEMENT SERVICES	6,802.43
29/03/2017	EF051609	CAPE CELLARS BUSSELTON	COUNCIL, ATRGEO & GENERAL MEETING REFRESHMENTS	1,054.59
29/03/2017	EF051610	SPORTSWORLD OF WA	PRO SHOP SUPPLIES - GLC	1,328.80
29/03/2017	EF051611	GLOBE SIGN CO.	SIGNAGE SERVICES	418.00
29/03/2017	EF051612	VM VISIMAX	FIRE EQUIPMENT SUPPLIER - FIRE GLOVES	1,323.10
29/03/2017	EF051613	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	EXCAVATOR HIRE - WINDLEMERE ESTATE	12,672.00
29/03/2017	EF051614	BURKE AIR	AIR CONDITIONING SERVICES - VARIOUS	11,971.59
29/03/2017	EF051615	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	2,830.00
29/03/2017	EF051616	LEO TSAKNIS, BARRISTER	LEGAL SERVICES - SUPREME COURT LEGAL COUNSEL	20,900.00
29/03/2017	EF051617	LOCK AROUND THE CLOCK	LOCKSMITH SERVICES - UNDERWATER OBSERVATORY & GENERAL	3,338.20
29/03/2017	EF051618	LEEWIN TRANSPORT	COURIER SERVICES	1,581.09
29/03/2017	EF051619	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	210.00
29/03/2017	EF051620	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIER - GLC	225.00
29/03/2017	EF051621	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES - BOVELL & BARNARD PARKS	3,680.41
29/03/2017	EF051622	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	2,141.60
29/03/2017	EF051623	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURRENCES	1,210.00
29/03/2017	EF051624	STRATAGREEN	NURSERY SUPPLIES	686.09
29/03/2017	EF051625	MUSEUMS AUSTRALIA	MEMBERSHIP - ARTGEO	235.00
29/03/2017	EF051626	AERODROME MANAGEMENT SERVICES PTY LTD	AIR SERVICES	210.00
29/03/2017	EF051627	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - VARIOUS LOCATIONS	33,073.84
29/03/2017	EF051628	PLAYRIGHT AUSTRALIA PTY LTD	PLAYGROUND EQUIPMENT - PARTS/MAINTENANCE	176.00
29/03/2017	EF051629	DIRECT DEMOLITION	ASBESTOS DISPOSAL SERVICES	550.00
29/03/2017	EF051630	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT SERVICES - MEELUP REGIONAL PARK	17,347.00
29/03/2017	EF051631	BDA TREE LOPPING	TREE LOPPING SERVICES - METRICUP RD, KALOORUP RD, VARIOUS VERGES	100,474.00
29/03/2017	EF051632	BAY CABINETS	FURNITURE PRODUCT SUPPLIER - DEPOT PIDGEON HOLES & GLC DESK	891.00
29/03/2017	EF051633	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES - FEBRUARY 2017	6,174.28
29/03/2017	EF051634	DOOR HARDWARE SOLUTIONS	DOOR HARDWARE SUPPLIES	434.56
29/03/2017	EF051635	ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	4,781.96

29/03/2017	EF051636	TILTFORCE TRANSPORT	TILT TRAY SERVICES	242.00
29/03/2017	EF051637	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS	7,511.45
29/03/2017	EF051638	JUICE PRINT	PRINTING SERVICES - FRINGE FESTIVAL T-SHIRTS	1,435.20
29/03/2017	EF051639	ALLEASING PTY LTD	PHOTOCOPIER LEASING PAYMENTS	440.85
29/03/2017	EF051640	FENCING SOLUTIONS	FENCE REPAIRS - BUSSELTON DEPOT	630.00
29/03/2017	EF051641	TRADE SALES	PLANT PURCHASES / SERVICES / PARTS	858.00
29/03/2017	EF051642	BROADWATER BRICK PAVING	PAVING SERVICES	550.00
29/03/2017	EF051643	PHONOGRAPHIC PERFORMANCE CO. OF AUST. LTD.	LICENCE RENEWALS - COURTHOUSE GALLERY	155.92
29/03/2017	EF051644	FIRST CAPE NATURALISTE SCOUT GROUP	KIDSPORT VOUCHERS	200.00
29/03/2017	EF051645	DUNSBOROUGH BAY YACHT CLUB	KIDSPORT VOUCHERS	200.00
29/03/2017	EF051646	BEACHSIDE BUILDING & MAINTENANCE	PAINTING SERVICES - GLC	9,263.00
29/03/2017	EF051647	ASCENT ENGINEERING PTY LTD	ENGINEERING SERVICES - VALLEY RD DRAINAGE	4,400.00
29/03/2017	EF051648	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES - VARIOUS	27,280.00
29/03/2017	EF051649	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC	40.00
29/03/2017	EF051650	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	70.65
29/03/2017	EF051651	APRA LIMITED	LICENCE RENEWALS	335.66
29/03/2017	EF051652	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	2,096.20
29/03/2017	EF051653	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	398.70
29/03/2017	EF051654	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	3,938.20
29/03/2017	EF051655	T-QUIP	MOWER PARTS & SERVICE	595.85
29/03/2017	EF051656	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIV)	TRAINING SERVICES	1,625.00
29/03/2017	EF051657	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	260.00
29/03/2017	EF051658	CELIA CLARE	PROFESSIONAL FEES - MERCHANDISING CONCEPTS ARTGEO	500.00
29/03/2017	EF051659	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,481,018.99
30/03/2017	EF051660	HIF	HEALTH INSURANCE	215.55
30/03/2017	EF051661	PAY-PLAN PTY LTD	SALARY PACKAGING	18,193.40
30/03/2017	EF051662	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENTAL LEASE AGREEMENT	800.00
30/03/2017	EF051663	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	1,200.00
30/03/2017	EF051664	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	195,773.92
30/03/2017	EF051665	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
30/03/2017	EF051666	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
30/03/2017	EF051667	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
30/03/2017	EF051668	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	778.13
30/03/2017	EF051669	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	186.00
30/03/2017	EF051670	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,907.18
30/03/2017	EF051671	CLICKSUPER	SUPERANNUATION	155,852.13
31/03/2017	EF051672	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	227.39
31/03/2017	EF051673	C & S FERAL PEST SERVICES	PEST CONTROL SERVICES	672.00
31/03/2017	EF051674	PENNY CROWLEY	STAFF REIMBURSEMENT - TRAINING EXPENSES	1,256.45
31/03/2017	EF051675	DEB HOLDEN	STAFF REIMBURSEMENT - HOSPITALITY EQUIPMENT	77.98
31/03/2017	EF051676	MARY EVERUSS	STAFF REIMBURSEMENT - GLC FRONT COUNTER EQUIPMENT	220.00

31/03/2017	EF051677	BOB BRUCE DESIGN	ARCHITECTURAL DESIGN & DOCUMENTATION - MILNE ST PAVILLION	1,452.00
31/03/2017	EF051678	ALINTA ENERGY	ELECTRICITY SUPPLIES	41,419.33
31/03/2017	EF051679	DEBBIE MORGAN	ART SALES	31.50
31/03/2017	EF051680	ERIC VANDER WACHT	REFUND OF ANIMAL TRAP BOND	100.00
31/03/2017	EF051681	J & P WHALEN	KOOKABURRA REFUND FEE	192.50
31/03/2017	EF051682	KATIE HAWES	REFUND WEDDING BOOKING FEE - CANCELLED	79.50
31/03/2017	EF051683	ERS AUSTRALIA PTY LTD	MAINTENANCE PARTS WASHER	903.10
31/03/2017	EF051684	COLES	COUNCIL, STAFF & GLC REFRESHMENTS	398.73
31/03/2017	EF051685	BAREFOOT BOOKS	LIBRARY RESOURCES	539.02
				<u>12,640,168.66</u>

INTERNAL PAYMENT VOUCHERS - MARCH 2017

Date	IP VOUCHER	Name	Description	Amount
7/03/2017	DD003037	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	56,957.26
1/03/2017	DD003038	PAY 18	FORTNIGHTLY PAY	687,215.11
27/02/2017	DD003039	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT\$ 8849.19	
	DD003039	FACEBOOK	ADVERTISING - GLC	77.27
	DD003039	FACEBOOK	ADVERTISING - GLC	128.72
	DD003039	SURVEY MONKEY	BUSSELTON LIBRARY SURVEY SUBSCRIPTION SERVICE	30.75
	DD003039	CITY OF PERTH	PARKING - TRAINING SEMINAR	21.82
	DD003039	RLSSWA MT CLAREMONT	TRAINING SERVICES	1,035.00
	DD003039	WILSON PARKING	PARKING - MEETING	48.00
	DD003039	WILSON PARKING, PERTH	PARKING - MEETING	32.26
	DD003039	NOTEMAKER	LIBRARY RESOURCES	157.18
	DD003039	ETRAINU-CHALLENGE AUST	TRAINING SERVICES	376.00
	DD003039	RENDEZVOUS HOTEL PERTH	AMMOMODATION - TRAINING	255.00
	DD003039	CITY OF PERTH CAR PARK	PARKING - MEETING	17.57
	DD003039	CLOUDPRESS	WEBSITE SECULRITY SUBSCRIPTION - BUSSELTON LIBRARY	99.00
	DD003039	EPSON AUSTRALIA	PRINTER - RANGERS	478.00
	DD003039	APPLE ITUNES	ICLOUD STORAGE D/DEBIT	4.49
	DD003039	CLOUDPRESS	WEBSITE HOSTING FEE - BUSSELTON LIBRARY	1,188.00
	DD003039	PAYPAL *MINI MAC	MICROPHONE COVERS	88.89
	DD003039	EQUINOX CAFÉ	MEETING - STAFF FAREWELL	77.50
	DD003039	ARAVINA ESTATE YALLINGUP	MEETING - AIRPORT DISCUSSION	35.00
	DD003039	ARAVINA ESTATE YALLINGUP	MEETING - AIRPORT DISCUSSION	35.00
	DD003039	AL FORNO, BUSSELTON	MEETING EXPENSES - PARTY POSITION MEETING	84.50
	DD003039	BUNKERS BEACH CAFÉ	MEETING - CAPE ROC	115.85
	DD003039	THE PENINSULA, SOUTH PERTH	ACCOMODATION - VEHICLE REPAIRS	179.00
	DD003039	TRAVEL INSURANCE DIRECT	CEO TRAVEL INSURANCE	575.00
	DD003039	iSTOCK	STOCK IMAGES - ADMIN BUILDING MEDIA	40.59
	DD003039	KINGS PERTH HOTEL	ACCOMODATION - SAT HEARING	168.36

	DD003039	KINGS PERTH HOTEL	ACCOMODATION - SAT HEARING	15.18
	DD003039	WILSON PARKING	PARKING - SAT HEARING	72.57
	DD003039	ST JOHN AMBULANCE	AMBULANCE CALL OUT - EMPLOYEE	932.00
	DD003039	THE FIRESTATION, BUSSELTON	EMPLOYEE MEAL EXPENSES - CARD USED IN ERROR, REIMBURSED CITY	20.00
	DD003039	QANTAS AIRWAYS	AUSTRALIAN COASTAL COUNCIL CONFERENCE ATTENDANCE EXPENSES	806.36
	DD003039	REDCLIFFE TRAVEL	AUSTRALIAN COASTAL COUNCIL CONFERENCE ATTENDANCE EXPENSES	672.87
	DD003039	WILSON PARKING	PARKING - MEETING ATTENDANCE	30.24
	DD003039	EVENT & CONFERENCE CO OP	TRAINING SERVICES	654.68
	DD003039	ENABLE SOUTHWEST INC	TRAINING PUBLICATIONS	20.00
	DD003039	SAI GLOBAL LTD	SAFETY SIGNS	158.88
	DD003039	BANK FEES	FEBRUARY 2016 VISA CARD FEES	117.66
15/03/2017	DD003040	PAY 19	FORTNIGHTLY PAY	688,935.08
1/03/2017	DD003041	COMMONWEALTH BANK	BANK FEES	1,761.80
1/03/2017	DD003042	ANZ BANK	BANK FEES	5,850.76
1/03/2017	DD003043	DJ RALPH	CORRECTION OF BPAY PAYMENT - CANCELLED HOLIDAY HOME APP. FEE	354.00
1/03/2017	DD003044	LES MILLS ASIA PACIFIC	CONTRACT PROGRAM FEES - GLC	735.21
1/03/2017	DD003045	LES MILLS ASIA PACIFIC	CONTRACT PROGRAM FEES - NCC	551.41
1/03/2017	DD003046	ANZ BANK	BANK FEES	16.03
6/03/2017	DD003047	AL BROWN	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,472.09
6/03/2017	DD003048	ANZ BANK	BANK FEES	261.83
6/03/2017	DD003049	ANZ BANK	BANK FEES	123.86
6/03/2017	DD003050	GE, S & TJ MASON	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APP. CANCELLED	409.00
6/03/2017	DD003051	VENTURA HOME GROUP	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APP. CANCELLED	989.68
14/03/2017	DD003052	CL MADDEN	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	439.00
15/03/2017	DD003053	SCOTSVALE PTY LTD	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,633.00
15/03/2017	DD003054	COMMONWEALTH BANK	BANK FEES	217.60
15/03/2017	DD003055	ARNOLD SCHIEBAAN BUILDING DESIGN	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APP. INCORRECT CHARGES	1,600.00
15/03/2017	DD003056	ANZ BANK	BANK FEES	2,782.02
20/03/2017	DD003057	SE O'CONNOR	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	2,158.08
21/03/2017	DD003058	PM DALE PTY LTD	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,788.12
21/03/2017	DD003059	FLEXIRENT CAPITAL PTY LTD	LEASING PAYMENTS - BUSSELTON LIBRARY COFFEE MACHINE	237.80
21/03/2017	DD003060	FLEXIRENT CAPITAL PTY LTD	LEASING PAYMENTS - DUNSB. LIBRARY COFFEE MACHINE	220.02
21/03/2017	DD003061	CAPE SHADES	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APP. OVERPAYMENT	261.00
21/03/2017	DD003062	A PLUMMER	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APP. CANCELLED	114.00
24/03/2017	DD003063	PINDAN REALTY	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	7,392.63
24/03/2017	DD003064	DUNSBOROUGH SETTLEMENTS	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	4,246.16
24/03/2017	DD003065	SP ROWELL & EA CALDER	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,832.26
24/03/2017	DD003066	AR BISHOP	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	643.30
24/03/2017	DD003067	CAPE SETTLEMENTS	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,773.00
24/03/2017	DD003068	PJ & BJ OATES	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	477.00
24/03/2017	DD003069	OFFICE OF STATE REVENUE	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	1,132.80

29/03/2017	DD003070	PAY 20	FORTNIGHTLY PAY	678,742.85
29/03/2017	DD003071	JC RIDOUT & W HINES	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	718.00
29/03/2017	DD003072	BC CUTHBERT	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	470.00
29/03/2017	DD003073	JR HART	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	456.00
29/03/2017	DD003074	T WHITELAW & TJ MCGANN	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	399.80
29/03/2017	DD003075	P & M RETIREMENT FINANCE P/L	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	378.73
29/03/2017	DD003076	MA & AW SMITH	CORRECTION OF BPOINT PAYMENT - REFUND RATE OVERPAYMENT	650.00
29/03/2017	DD003077	MONKMAN HOLDINGS PTY LTD	CORRECTION OF BPOINT PAYMENT - DEVELOPMENT APP. PAYMENT ERROR	409.00
29/03/2017	DD003078	JM HOUSE & DJ STREET	CORRECTION OF BPOINT PAYMENT - REFUND RATE OVERPAYMENT	981.07
31/03/2017	DD003079	MA ABDO	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	662.32
31/03/2017	DD003080	DW & J ANDERSON	CORRECTION OF BPAY PAYMENT - REFUND RATE OVERPAYMENT	514.00
31/03/2017	DD003081	ANZ BANK	BANK FEES	30.00
				<u>2,167,841.87</u>

TRUST ACCOUNT - MARCH 2017

Date	TRUST CHQ	Name	Description	Amount
13/03/2017	007323	CAPE SHADES	BUILDING SERVICES LEVY REFUND - BUILDING APPLICATION CANCELLED	61.65
13/03/2017	007324	BUSSELTON SHEDS PLUS	BUILDING SERVICES LEVY REFUND - BUILDING APPLICATION CANCELLED	68.50
13/03/2017	007325	DM IRESON & SJ WRIGHT	BUILDING SERVICES LEVY REFUND - BUILDING APPLICATION CANCELLED	61.65
13/03/2017	007326	CANCELLED	PROCESSING ERROR - CANCELLED	0.00
13/03/2017	007327	BEN TARBOTTON BUILDING COMPANY	CTF LEVY REFUND - BUILDING APPLICATION CANCELLED	100.00
14/03/2017	007328	VENTURA HOME GROUP PTY LTD	BUILDING SERVICES LEVY REFUND - BUILDING APPLICATION CANCELLED	307.41
16/03/2017	007329	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	42,254.75
16/03/2017	007330	CONSTRUCTION TRAINING FUND	BCITF LEVY	16,482.84
16/03/2017	007331	CITY OF BUSSELTON	CTF & BSL LEVY COMMISSION	660.50
				<u>59,997.30</u>

6.7 GEOGRAPHE LEISURE CENTRE SUNDRY DEBTOR WRITE-OFF

SUBJECT INDEX:	Geographe Leisure Centre Leases
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Geographe Leisure Centre
REPORTING OFFICER:	Manager, Community Services - Maxine Palmer
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

PRÉCIS

This report recommends write-off of unpaid sundry debtor invoices totalling \$13,494.10 (GST inclusive). This debt was incurred by the previous Lessees of the Appleshak Café at the Geographe Leisure Centre (GLC) for unpaid rent for the period 18 August 2015 to 17 January 2016.

BACKGROUND

On 18 April 2015, Council resolved (C1504/088):

That the Council authorises the CEO to enter into a lease, subject to the Minister for Lands approval, with Patricia Schreuder and Allan Schreuder for the purposes of a cafe business within the Geographe Leisure Centre on a portion of Lot 300 in Reserve 29933. The terms and conditions of the lease to be in accordance with standard commercial lease terms and in particular:

- a) The term of the Lease will be five (5) years with a further two (2) five (5) year options and commences on 18 May 2015;*
- b) The rent to commence at \$34,891.92 per annum inclusive of GST and outgoings to be paid monthly in advance and increased annually by Consumer Price Index (CPI);*
- c) The provision of a rent free period of two (2) months from commencement of the lease.*

On 9 December 2015, Council was briefed on a breach of the Lease with Patricia and Allan Schreuder. A potential Deed of Assignment proposed by the Lessees was investigated but it transpired that the proposed assignee was unable to provide sufficient information to evidence they could meet the financial obligations of the Lease.

The Lessees requested a termination of the Lease and indicated they would like to enter into an arrangement with the City regarding repayment of the rent arrears. An agreement to terminate was eventually signed on 4 January 2016. The Lessee's operations wound down and ceased on 8 January and the lease terminated on 9 January 2016. On 14 January 2016, to ensure the continued provision of a café facility at the GLC, the GLC commenced operating its own café service.

A total of \$13,694 was owing in rent from the café. The Agreement to Terminate contained a repayment plan for this money to be repaid over a period of approximately 18 months. The first payment was due on 22 January 2016. This was not received. At the Lessee's request a Deed of Amendment was negotiated spreading the repayments over a longer period. The first payment was due 11 March 2016. The Deed of Amendment was never signed and no payments were made. The City appointed a Lawyer to recover the debt in full. A letter was sent on 3 May 2016 instructing that full payment be made by attending the office of the City of on or before 4:00pm 11 May 2016, or legal action would be taken including a claim for additional costs and interest. The payment was not made.

Further action by the Lawyers resulted in a commitment by the Lessee's to repay the debt in payments of \$50 a fortnight. In September 2016, after paying four (4) instalments, the arrangement was cancelled. The City's Lawyer was then re-engaged.

On 23 March 2017 the City received notice from the Lawyer of a Notice of Bankruptcy Petition. The Petitions required the City to cease all debt recovery action

STATUTORY ENVIRONMENT

Section 6.12 of the Local Government Act 1995 provides that a Local Government may by way of an absolute majority resolution; write off any amount of money.

RELEVANT PLANS AND POLICIES

There are no relevant plans or policy implications associated with the recommendations in this report.

FINANCIAL IMPLICATIONS

The write-off of Sundry Debtors Invoices totalling \$13,494, (GST inclusive) will have a negative impact on Council's projected surplus closing position as at 30 June 2017, with this in mind the Officer notes the following:

The Officer notes that the report titled "ANNUAL BUDGET REVIEW – PERIOD ENDING 31 MARCH 2017", included in this Agenda, contains the following comment from the Manager of Financial Services *"Current projections indicate a potential surplus closing position as at 30 June 2017, in the order of approximately +\$483k (exclusive of carry forwards)."*

Long-term Financial Plan Implications

Nil

STRATEGIC COMMUNITY OBJECTIVES

The report and officer recommendation is consistent with Council's adopted Strategic Plan Objectives and Goals in particular Key Goal Area 6 "A council that engages with its community and makes responsible decisions, respecting community needs and aspirations."

RISK ASSESSMENT

An assessment of the potential implications of implementing the officer recommendations has been undertaken using the City's risk assessment framework. The officer recommendation is considered to be "low" risk.

CONSULTATION

Not applicable.

OFFICER COMMENT

After a two (2) month period rent free to support the establishment of the Lessee's new café enterprise, the Appleshak Café, the Lessees made one month's rental payment. The Lease was agreed to be terminated, at the Lessees request and three repayment plans were subsequently agreed which resulted in just four payments of \$50 each (total of \$200). The City has spent

approximately \$800 in legal expenses plus extensive Officer time over an eighteen (18) month period pursuing the debt of \$13,494.

The disclosed creditor list on the Notifications of Bankruptcy show a total debt of \$105,089 and over twenty (20) other creditors. The Notice requires “all unsecured creditors to stop debt recovery action.”

CONCLUSION

Officers recommend the write-off of all sundry debtor invoices to Patricia and Allan Schreuder for the Appleshak Café totalling \$13,494, (GST inclusive). All due processes were followed to obtain payment and debts are considered unrecoverable.

OPTIONS

Council could consider an option to prove the debt in the bankruptcy proceedings. This would only be worth doing if there was a possibility of recovering assets in the future that would mean that unsecured creditors like the City received a share that may pay off at least part of what is owed. Given the total creditor debt of \$105,089, the extent of action taken to date and the further Officer time and costs involved in pursuing the debt, Officers do not recommend this course of action.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The City’s accounts will be adjusted to reflect the written off value as soon as practicable following the Council’s decision.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That Council authorise the write-off of all unpaid Sundry Debtors Invoices to Patricia and Allan Schreuder for the Appleshak Cafe, totalling \$13,494, (GST inclusive)

7. GENERAL DISCUSSION ITEMS

8. NEXT MEETING DATE

Thursday, 1 June 2017

9. CLOSURE