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City of Busselton
Geographe Bay

Application for Beauty and Body Art Premises – Skin Penetration

BUSINESS DETAILS	
Business trading name	
Address of premises	
Premises phone number	
Business email address	
Business hours of operation	
Name of person in charge and title	
No. of full-time equivalent employees	
Premises type:	☐ Commercial ☐ Mobile ☐ Residential ☐ Stall

PROPRIETOR DETAILS	
Proprietor name	
ABN / ACN	
Postal address	
Mobile number	
Email address	

SKIN PENETRATION PROCEDURES

These procedures—hairdressing/barber, dermal filler/anti-wrinkle injections (when administered by a medical practitioner), lash extensions, IPL and massage—**do not** require notification as they are not considered skin penetration.

Tick all that apply to your business:

☐ Acupuncture
☐ Body piercing
☐ Waxing/Threading
☐ Manicure/Pedicure
☐ Body modification
☐ Tattooing/Cosmetic tattooing

If you are undertaking beauty therapy treatments other than those listed, please detail each type of treatment:

DOCUMENTS

Please attach the following:	
ASIC Record of Registration for Business Name	
Attach a labelled floor plan clearly showing the following: • All treatment rooms, cleaning and disinfection rooms, kitchen, toilets, laundry (as applicable) • Location of hands free hand wash basin – must be in immediate vicinity to skin penetration procedures • Cleaning and kitchen sinks (including soap and paper towels) • Floor, ceiling, wall, bench and shelf finishes	☐ ☐ ☐ ☐
For residential premises: • House plan specifying the designated area for business use • Parking location for clients, clearly indicating the capacity for the number of clients per day	☐ ☐

DECLARATION

I declare that the information contained in this application is correct, that I will notify the City's Health Services of any variation to details provided within this application prior to trading.

I have read and understood the *Hairdressing Establishment Regulations 1972* (applicable for hairdressers only), or the *Health (Skin Penetration) Regulations 1998* and *Code of Practice for Skin Penetration Procedures 1998* (applicable for skin penetration premises).

Name of applicant(s)	
Position of applicant(s) (In the case of a company, the signing officer must be a Director of the company or provide evidence of their delegated authority to sign)	
Signature of applicant(s)	
Date	

SCHEDULE OF FEES -The following fees are applied to all applications and an invoice will be issued Application Fee: $ 197.00 - 26/27 FY