

## Certified Building Application Checklist Dwellings (Class 1a), Swimming Pools & Outbuildings (Class 10)

APPLICATIONS MAY BE LODGED ELECTRONICALLY ON THE ONLINE SERVICES PORTAL Refer link <<CLICK HERE>>		Tick Required	
		N/A	Yes
<b>FORMS</b>			
BA1	Application for Building Permit - Certified Form <i>(completed in full)</i>		
BA3	Certificate of Design Compliance (CDC)		
<b>INFORMATION THAT MAY BE REQUIRED</b>			
Owner Builders:	Owner Builders Certificate <i>(issued by WA Building Commission)</i>		
Registered Builders:	Home Indemnity Insurance Certificate <i>(Works Over \$20,000)</i>		
Planning Approval:	Approval No. DA___ / _____ <i>(if applicable)</i>		
Effluent Disposal:	Approval No. HA___ / _____ <i>(if applicable)</i> Properties where reticulated sewerage is not available <b>must</b> obtain Health Approval for installation of Sewerage Treatment System <b>prior</b> to application for Building Permit		
Water Tank:	Water Tank Manufacturers Engineers Specifications <i>(if applicable)</i>		
<b>FEES (application will not be processed until all applicable fees are receipted)</b>			
Refer link to Online Building Fee Calculator <<CLICK HERE>>			
Fee Paid for Permit Authority [0.19% of value but not less than \$110.00]			
Fee Paid for Building Services Levy [0.137% of value but not less than \$61.65]			
BCITF Levy Receipt [0.2% of value <i>IF</i> greater than \$20,000] Please lodge BCITF online <<CLICK HERE>> and provide copy of levy receipt			
<b>REQUIRED PLANS &amp; SUPPORTING DOCUMENTATION (may be electronic format / CD or USB)</b>			
1)	Copy of CDC <i>(Certificate of Design Compliance)</i> and all referenced documents		
2)	Onsite Stormwater Management Plan		