



## **Finance Committee Agenda**

***8 September 2016***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

**CITY OF BUSSELTON**


**MEETING NOTICE AND AGENDA – 8 SEPTEMBER 2016**

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**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Finance Committee will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Thursday, 8 September 2016, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.



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**MIKE ARCHER**

**CHIEF EXECUTIVE OFFICER**

2 September 2016

**CITY OF BUSSELTON**

**AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 8 SEPTEMBER 2016**

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

**Apologies**

**Approved Leave of Absence**

Nil

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 4 August 2016**

**RECOMMENDATION**

That the Minutes of the Finance Committee Meeting held 4 August 2016 be confirmed as a true and correct record.



## 6. REPORTS

### 6.1 FINANCE COMMITTEE INFORMATION BULLETIN - JULY 2016

<b>SUBJECT INDEX:</b>	Councillors' Information
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Engineering and Facilities Services
<b>ACTIVITY UNIT:</b>	Executive Services
<b>REPORTING OFFICER:</b>	Asset Coordinator - Daniel Hall Financial Compliance Officer - Jeffrey Corker Governance Support Officer - Lisa Haste
<b>AUTHORISING OFFICER:</b>	Chief Executive Officer - Mike Archer
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Investment Performance Report for the Period Ended 31 July 2016

#### PRÉCIS

This report provides an overview of information that is considered of relevance to members of the Finance Committee, and also the Council.

#### INFORMATION BULLETIN

##### 1. Investment Performance Report

*Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.*

As at 31 July 2016, the value of the City's invested funds totalled \$109.1M, down from \$116.3M as at 1 July.

During the month of July \$12.5M in term deposit funds matured. \$10.0M in deposits were renegotiated, for an average of 115 days at an average rate of 2.78% (the same as June). \$2.5M in deposits was closed to provide funds for normal operational activity. A deposit with the WATC in the amount of \$12.2M being for the Airport development was renewed for a further 3 months at a rate of 1.77% - please note that the funding contract for the Airport development requires that the deposits be maintained with the WATC until such time milestones are met and drawdowns are permitted.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) decreased by \$5.0M with the funds being used for normal operational activity.

The RBA reduced official rates by a further 0.25% during July. This cut had been anticipated by the market and term deposits rates had been factoring it in for some weeks. The market does expect further cuts in the coming year which will continue to weigh down rates on offer.

## 2. Chief Executive Officer – Corporate Credit Card

Details of monthly transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
28-Jun-16	\$233.00	Firestation Wine Bar	CEO Hospitality, BGC, Mayor & Former Mayor
02-Jul-16	\$436.00	Qantas	Goldcoast - Perth Airfare Airport Study Tour
30-Jun-16	\$207.37	Ascot Quays	* Accommodation on Way To LGCO Conf, Darwin
12-Jul-16	\$100.00	WA Farmers Federation	Registration Dairy Conference
13-Jul-16	\$98.50	Fiddlers Green Darwin	* Meal - CEO Group Meeting, Darwin

*\*Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

◆ *Allocated against CEO Hospitality Expenses Allowance*

## 3. Voluntary Contributions/Donations (Income)

*At its meeting of 22 September 2010, the Council adopted (C1009/329) its Voluntary Contributions/Donations Policy. This Policy requires that the Finance Committee be informed (via an information only bulletin) of any instances whereby voluntary contributions/ donations are approved by the Chief Executive Officer or jointly by the Mayor and Chief Executive Officer.*

No voluntary contributions have been approved this financial year to date.

## 4. Donations/Contributions and Subsidies Fund (Sponsorship Fund – Payment of Funds)

Council resolved in April 2010 (C1004/132) a move towards a tiered system of funding and following the 6 October 2011 Finance Committee meeting, it was recommended to Council that the delegation to determine the allocations of sponsorship and donations from the sponsorship fund be revoked and be returned to the Chief Executive Officer to enable a more timely turnaround of sponsorship applications.

Current expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) reveals:

- 0 applications for sponsorship have been received during this financial year.
- The average donation approved for the financial year is \$0
- There were 0 applications for sponsorship received or assessed during July 2016.
- Expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) for the financial year totals \$0
- Total budget for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$37,450.

## 5. Asset Management Report

No report.

## OFFICER RECOMMENDATION

That the Finance Committee notes the Finance Committee Information Bulletin for the month of July 2016.



### CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT For the month of July 2016



#### 11am Bank Account As at 31 July 2016

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.70%	\$ 5,500,000

#### Term Deposits - Miscellaneous Funds As at 31 July 2016

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	92	05-Aug-16	2.80%	\$ 4,500,000
NAB	AA	90	08-Aug-16	2.95%	\$ 3,000,000
Westpac	AA	122	21-Aug-16	2.91%	\$ 1,500,000
NAB	AA	152	22-Aug-16	3.13%	\$ 3,000,000
ANZ	AA	122	26-Aug-16	2.90%	\$ 2,000,000
ANZ	AA	92	01-Sep-16	2.70%	\$ 3,000,000
ANZ	AA	92	09-Sep-16	2.70%	\$ 2,500,000
Bendigo	A	153	14-Sep-16	3.00%	\$ 1,000,000
ANZ	AA	122	16-Sep-16	2.75%	\$ 3,500,000
CBA	AA	93	05-Oct-16	2.72%	\$ 2,000,000
Rural Bank	A	90	12-Oct-16	2.85%	\$ 1,500,000
ANZ	AA	92	25-Oct-16	2.72%	\$ 3,000,000
Westpac	AA	214	30-Oct-16	3.25%	\$ 4,500,000
NAB	AA	180	01-Nov-16	3.02%	\$ 3,000,000
Westpac	AA	184	15-Nov-16	2.85%	\$ 1,500,000
NAB	AA	182	21-Nov-16	2.96%	\$ 4,000,000
NAB	AA	182	28-Nov-16	2.98%	\$ 4,500,000
Bank of Queensland	BBB	183	09-Dec-16	2.95%	\$ 2,000,000
NAB	AA	150	15-Dec-16	2.92%	\$ 1,500,000
ANZ	AA	154	19-Dec-16	2.70%	\$ 2,000,000

Total of Term Deposits \$ 53,500,000

#### Foreshore Development Funds As at 31 July 2016

WA Treasury Corp. - Overnight Cash Deposit Facility	1.70%	\$ 4,199,318
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\$ 4,199,318

#### Airport Redevelopment Funds As at 31 July 2016

WA Treasury Corp. - Overnight Cash Deposit Facility			1.70%	\$	1,730
WA Treasury Corp. - State Bonds	180 Days	27-Oct-16	2.35%	\$	24,456,752
WA Treasury Corp. - State Bonds	92 Days	27-Oct-16	1.77%	\$	12,240,658

Total of Airport Redevelopment Funds - WATC \$ 36,699,139

Westpac	AA	92	05-Aug-16	2.77%	\$ 4,000,000
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Total of Airport Redevelopment Funds - Bank Term Deposits \$ 4,000,000

ANZ Cash Account	AA	NA	NA	1.75%	\$ 5,184,211
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Total of Airport Redevelopment Funds - Other \$ 5,184,211

Total of Airport Redevelopment Funds \$ 45,883,351

Interest Received \$ 248,404

Interest Accrued but not yet Received \$ 186,466

Total Interest Airport Funds as at month's end \$ 434,870

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

#### SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2016	As at 31 July 2016
11am Bank Account	\$ 2,000,000	\$ 10,500,000	\$ 5,500,000
Term Deposits - Misc. Funds	\$ 61,000,000	\$ 56,000,000	\$ 53,500,000
Foreshore Development Funds - WATC	\$ -	\$ 4,198,927	\$ 4,199,318
Airport Redevelopment - WATC Deposits	\$ 45,935,548	\$ 36,458,479	\$ 36,699,139
Airport Redevelopment - Bank Term Deposit	\$ -	\$ 4,000,000	\$ 4,000,000
Airport Redevelopment - Other Funds	\$ -	\$ 5,176,467	\$ 5,184,211
Total of all Investments Held	\$ 108,935,548	\$ 116,333,873	\$ 109,082,669

TOTAL INTEREST RECEIVED AND ACCRUED \$ 138,103 \$ 1,889,516 \$ 124,155

INTEREST BUDGET \$ 144,792 \$ 1,737,500 \$ 129,356

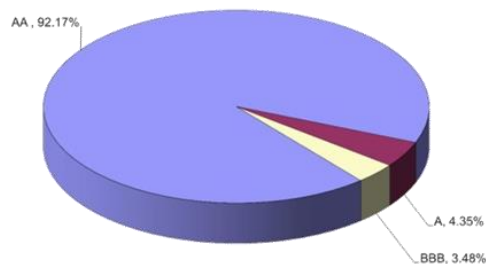
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

#### Statement of Compliance with Council's Investment Policy 218

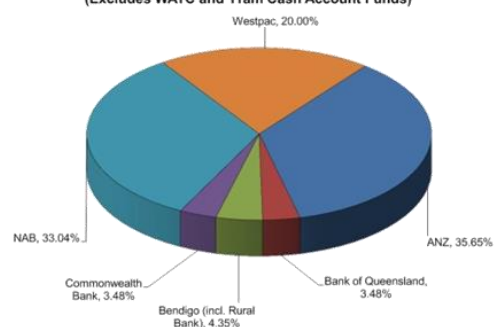
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

#### Investment Graphs

Summary of Term Deposits by S & P Rating  
(Excludes WATC and 11am Cash Account Funds)



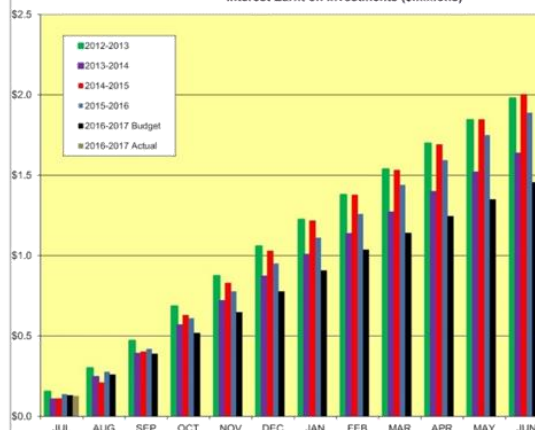
Summary of Term Deposits by Institution  
(Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



## 6.2 LIST OF PAYMENTS MADE - JULY 2016

<b>SUBJECT INDEX:</b>	Financial Operations
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Financial Services
<b>ACTIVITY UNIT:</b>	Finance
<b>REPORTING OFFICER:</b>	Strategic Financial Plan Accountant - Stuart Wells
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Matthew Smith
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A List of Payments Made - July 2016

### **PRÉCIS**

This report provides details of payments made from the City's bank accounts for the month of July 2016, for noting by the Council and recording in the Council Minutes.

### **BACKGROUND**

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

### **STATUTORY ENVIRONMENT**

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

### **RELEVANT PLANS AND POLICIES**

NA.

### **FINANCIAL IMPLICATIONS**

NA.

### **Long-term Financial Plan Implications**

NA.

### **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

### **RISK ASSESSMENT**

NA.

### **CONSULTATION**

NA.

**OFFICER COMMENT**

NA.

**CONCLUSION**

NA.

**OPTIONS**

NA.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

NA.

**OFFICER RECOMMENDATION**

That the Council notes payment of voucher numbers M113176 – M113256, EF047257 – EF047720, T007265 – T007267, and DD002814 – DD002832; together totaling \$7,866,702.05.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF JULY 2016

<u>MUNICIPAL ACCOUNT - JULY 2016</u>				
<u>Date</u>	<u>Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/07/2016	113176	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	2,899.97
7/07/2016	113177	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
13/07/2016	113178	STEVEN KOOLOOS	CROSSOVER SUBSIDY & VERGE BOND PAYMENT	963.04
13/07/2016	113179	G & J RIPLEY	CROSSOVER SUBSIDY PAYMENT	125.20
13/07/2016	113180	BRADLEY COX	CROSSOVER SUBSIDY PAYMENT	161.10
13/07/2016	113181	P & J HURD	CROSSOVER SUBSIDY PAYMENT	161.10
13/07/2016	113182	T MITCHELL & S MARRIOTT	CROSSOVER SUBSIDY PAYMENT	202.00
13/07/2016	113183	C & S MOTT	CROSSOVER SUBSIDY PAYMENT	292.00
13/07/2016	113184	S & K BEGLEY	CROSSOVER SUBSIDY PAYMENT	292.00
13/07/2016	113185	J & C BAKER	CROSSOVER SUBSIDY PAYMENT	243.80
13/07/2016	113186	C & R BIRD	CROSSOVER SUBSIDY PAYMENT	228.90
13/07/2016	113187	P & V ROWNEY	CROSSOVER SUBSIDY PAYMENT	228.90
13/07/2016	113188	M WILSON & M SELEMARK	CROSSOVER SUBSIDY PAYMENT	207.90
13/07/2016	113189	RM REILLY	CROSSOVER SUBSIDY PAYMENT	296.70
13/07/2016	113190	L & J HORROCKS	CROSSOVER SUBSIDY PAYMENT	249.80
13/07/2016	113191	GLYNN BROWN	CROSSOVER SUBSIDY PAYMENT	393.60
13/07/2016	113192	G & S BINDLEY	CROSSOVER SUBSIDY PAYMENT	323.80
13/07/2016	113193	P & S FLETCHER	CROSSOVER SUBSIDY PAYMENT	471.80
13/07/2016	113194	B & C KEEDWELL	CROSSOVER SUBSIDY PAYMENT	391.60
13/07/2016	113195	E DEARN & L PYKE	CROSSOVER SUBSIDY PAYMENT	371.20
13/07/2016	113196	M & S BRIERTY	CROSSOVER SUBSIDY PAYMENT	317.00
13/07/2016	113197	S & D CORCORAN	CROSSOVER SUBSIDY PAYMENT	556.90
13/07/2016	113198	CR. ROB BENNETT	COUNCILLOR PAYMENT	2,180.00
13/07/2016	113199	OSCAR NEGUS	FIRE OFFICER HONORARIUM	189.80
13/07/2016	113200	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	327.00
13/07/2016	113201	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	569.90
13/07/2016	113202	GEOGRAPHE PRIMARY SCHOOL	REFUND OF HALL DEPOSIT	195.00
13/07/2016	113203	HERBALIFE	REFUND OF HALL DEPOSIT	195.00
13/07/2016	113204	BLACK DOG RIDE PTY LTD	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113205	AUSTRALIAN ELECTORAL COMMISSION	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113206	YALLINGUP STEINER SCHOOL	REFUND OF HALL DEPOSIT	185.00
13/07/2016	113207	TMC AUSTRALIASIA PTY LTD	REFUND SEPTIC APPLICATION FEE	118.00
13/07/2016	113208-113214	BUSSELTON WATER BOARD	WATER SERVICES	124,303.75

## 6.2

## Attachment A

## List of Payments Made - July 2016

13/07/2016	113215	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,879.77
13/07/2016	113216-113217	WATER CORPORATION	WATER SERVICES	16,274.59
13/07/2016	113218-113219	SYNERGY	ELECTRICITY SUPPLIES	81,393.00
13/07/2016	113220	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	654.00
13/07/2016	113221	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	243.50
15/07/2016	113222	DEPARTMENT OF LANDS	AQUISITION OF PORTION OF 24 DUNN BAY ROAD	300.80
15/07/2016	113223	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	117.50
	113224	CANCELLED	PRINTING ERROR	0.00
	113225	CANCELLED	PRINTING ERROR	0.00
21/07/2016	113226	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	2,672.44
21/07/2016	113227	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
21/07/2016	113228	LANDGATE CUSTOMER ACCOUNT	REGISTRATION SUB-LEASE - EQUINOX	331.60
21/07/2016	113229	DEPARTMENT OF TRANSPORT	ANNUAL PLANT REGISTRATION	46,121.95
22/07/2016	113230	TELSTRA CORPORATION	COMMUNICATION SERVICES	7,428.18
22/07/2016	113231	WATER CORPORATION	WATER SERVICES	1,520.04
22/07/2016	113232	SYNERGY	ELECTRICITY SUPPLIES	3,142.90
22/07/2016	113233	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	64.35
22/07/2016	113234	EDITH COWAN UNIVERSITY	STUDY ASSISTANCE - MASTER OF BUSINESS	2,993.50
22/07/2016	113235	CAVES HOUSE HOTEL	REFRESHMENTS - NCC NETBALL AWARDS	116.96
22/07/2016	113236	TESSA GRIMSHAW	CULTURAL AWARENESS TRAINING	300.00
22/07/2016	113237	EXCLAIMER LTD	EXCHANGE SERVER SOFTWARE	3,420.00
22/07/2016	113238	SHAYNE LAWTY	STAFF REIMBURSEMENT - RANGER UNIFORM	118.00
22/07/2016	113239	BIG W - BUNBURY	VACATION CARE SUPPLIES FOR NCC	991.25
22/07/2016	113240	BUSSELTON WATER BOARD	WATER SERVICES	1,409.40
22/07/2016	113241	CANCELLED	PROCESS ERROR	0.00
22/07/2016	113242	SHIRE OF CAPEL	MOSQUITO CONTROL CHEMICALS - CLAG	15,155.91
22/07/2016	113243	CITY OF BUSSELTON	GLC WATER TESTING & PLANT TRADE IN	27,974.00
22/07/2016	113244	ENGINEERS AUSTRALIA	MEMBERSHIP - D ABRAHAMSE	435.00
22/07/2016	113245	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & VASSE OVAL	2,601.50
20/07/2016	113246	FELICITY BALL	REFUND DOG REGISTRATION - NOW STERILISED	30.00
22/07/2016	113247	CANCELLED	PRINTING ERROR	0.00
20/07/2016	113248	SHANNON ALLERT	REFUND DOG REGISTRATION - NOW STERILISED	51.67
28/07/2016	113249	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATION SERVICES - RADIO LICENCE	43.00
28/07/2016	113250	CLEANAWAY	WASTE MANAGEMENT SERVICES - BIN HIRE	386.08
28/07/2016	113251-113252	SYNERGY	ELECTRICITY SUPPLIES	14,557.20
28/07/2016	113253	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	95.57
28/07/2016	113254	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	58.55



## 6.2

## Attachment A

## List of Payments Made - July 2016

28/07/2016	113255	ROSS L WILLIAMSON	DUST CONTROL BOND REFUND	2,800.00
28/07/2016	113256	ACCESS HOUSING AUSTRALIA LTD	OUTSTANDING WORKS BOND REFUND	31,448.06
				<u>416,702.03</u>

**ELECTRONIC TRANSFER PAYMENTS - JULY 2016**

<u>Date</u>	<u>EFT</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/07/2016	EF047257	HIF	HEALTH INSURANCE	215.55
7/07/2016	EF047258	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
7/07/2016	EF047259	PAY-PLAN PTY LTD	SALARY PACKAGING	14,590.63
7/07/2016	EF047260	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
7/07/2016	EF047261	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	186,070.00
7/07/2016	EF047262	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
7/07/2016	EF047263	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
7/07/2016	EF047264	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	297.26
7/07/2016	EF047265	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	525.39
7/07/2016	EF047266	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	220.00
7/07/2016	EF047267	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,575.00
7/07/2016	EF047268	CLICKSUPER PTY LTD	SUPERANNUATION	147,307.03
15/07/2016	EF047269	RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN SERVICES - LOGO'S	2,035.00
15/07/2016	EF047270	CANCELLED	PRINTING ERROR	0.00
15/07/2016	EF047271	DENNIS HADDON	ART SALES	157.50
15/07/2016	EF047272	LOUISE KOROVESHI	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	349.86
15/07/2016	EF047273	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047274	CR. G HENLEY	COUNCILLOR PAYMENT	7,973.75
15/07/2016	EF047275	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047276	PHIL HOLLETT PHOTOGRAPHY	ART SALES	66.50
15/07/2016	EF047277	PETER STARK	BUSHFIRE OFFICER HONORARIUM	379.60
15/07/2016	EF047278	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANEL PAYMENT	150.00
15/07/2016	EF047279	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	189.80
15/07/2016	EF047280	JANINA GREENWOOD	STAFF REIMBURSEMENT - LEAVING GIFT	100.00
15/07/2016	EF047281	DENISE SANBROOK	ART SALES	33.60
15/07/2016	EF047282	CR. J McCALLUM	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047283	CR. C TARBOTTON	COUNCILLOR PAYMENT	10,402.50
15/07/2016	EF047284	DOROTHY SADDLETON	ART SALES	5.60
15/07/2016	EF047285	CAROL KEMP	ART SALES	25.20
15/07/2016	EF047286	SIMON CLARKE	STAFF REIMBURSEMENT - INTERNET	839.40

## 6.2

## Attachment A

## List of Payments Made - July 2016

15/07/2016	EF047287	JOSEPHINE ALEXANDER	ART SALES	25.90
15/07/2016	EF047288	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	17,613.97
15/07/2016	EF047289	CDJ ENGINEERING & CONSULTANCY SERVICES	ENGINEERING SERVICES - BUSSELTON JETTY	29,199.22
15/07/2016	EF047290	MARGARET PARKE	ART SALES	42.00
15/07/2016	EF047291	QEST HOLDINGS PTY LTD	BUILDING SERVICES - GLC, NCC & KOOKABURRA C/PARK	129,302.00
15/07/2016	EF047292	NALDA HOSKINS	ART SALES	152.10
15/07/2016	EF047293	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	2,084.28
15/07/2016	EF047294	SHIRLEY SCOTT	ART SALES	2.80
15/07/2016	EF047295	JACQUELINE PINNOCK	ART SALES	35.00
15/07/2016	EF047296	JACQUELINE PERRY-STRICKLAND	ART SALES	19.96
15/07/2016	EF047297	TANYA DOWNIE	CROSSOVER SUBSIDY PAYMENT	167.90
15/07/2016	EF047298	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	346.75
15/07/2016	EF047299	JANE COOK	STAFF REIMBURSEMENT - FOOD SAMPLES FOR HEALTH	60.50
15/07/2016	EF047300	MARKETFORCE PTY LTD	ADVERTISING SERVICES - TENDERS	966.74
15/07/2016	EF047301	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047302	CR. R PAINE	COUNCILLOR PAYMENT & REIMBURSEMENT	2,212.65
15/07/2016	EF047303	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
15/07/2016	EF047304	ALASTAIR TAYLOR	ART SALES	4.20
15/07/2016	EF047305	DUSTEX AUSTRALIA PTY LTD	DUST SUPPRESSION FOR DUNSB WASTE FACILITY	3,153.14
15/07/2016	EF047306	SOUTHERN SHUTTERS	WINDOW FURNISHING - CRC BUILDING	1,917.50
15/07/2016	EF047307	ALINTA ENERGY	ELECTRICITY	40,141.78
15/07/2016	EF047308	TANYA FLYNN-WOOD	ART SALES	52.50
15/07/2016	EF047309	DEPARTMENT OF LANDS	LEASE AGREEMENT - LOT 555 EQUINOX	850.80
15/07/2016	EF047310	KONNECT	MAINTENANCE HARDWARE SUPPLIES	477.18
15/07/2016	EF047311	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,325,537.91
15/07/2016	EF047312	AUSTRALIA POST	POSTAL SERVICE	5,659.05
15/07/2016	EF047313	CHRISTOPHER WILLIAMSON	ART SALES	508.20
15/07/2016	EF047314	W A TREASURY CORPORATION	LOAN REPAYMENTS - GUARANTEE FEE	98,654.33
15/07/2016	EF047315	COATES HIRE	HIRE HEAVY PLANT EQUIPMENT	16,843.20
15/07/2016	EF047316	IPWEA-WA	MEMBERSHIPS - ENGINEERING DEPARTMENT	1,276.00
15/07/2016	EF047317	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	1,482.12
15/07/2016	EF047318	CARDNO (WA) PTY LTD	CONSULTANCY SERVICES - RAILWAY HOUSE & WASTE	8,199.40
15/07/2016	EF047319	JUNE ANDERSON	ART SALES	32.00
15/07/2016	EF047320	D W & S V ROBERTS	CONCRETE SERVICES - VARIOUS FOOTPATHS	50,516.80
15/07/2016	EF047321	ALISON BROWN	ART SALES	73.50
15/07/2016	EF047322	ROBYN TAYLOR	ART SALES	4.00
15/07/2016	EF047323	TILTFORCE TRANSPORT	TILT TRAY SERVICES - GLC TO YOONGARILLUP	242.00

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15/07/2016	EF047324	LYNNE BOLADERAS	ART SALES	923.20
15/07/2016	EF047325	OWEN G ISBEL	ART SALES	207.20
15/07/2016	EF047326	ALLEASING PTY LTD	COMPUTER LEASING PAYMENTS	13,141.56
15/07/2016	EF047327	JENNIFER ANNE MAY	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	179.00
15/07/2016	EF047328	JOSH YATES	ART SALES	4.90
15/07/2016	EF047329	CELIA CLARE	ART SALES & ART GEO EXHIBITION EXPENSES	1,088.80
21/07/2016	EF047330	HIF	HEALTH INSURANCE	215.55
21/07/2016	EF047331	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
21/07/2016	EF047332	PAY-PLAN PTY LTD	SALARY PACKAGING	14,588.51
21/07/2016	EF047333	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
21/07/2016	EF047334	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	199,961.00
21/07/2016	EF047335	AUSTRALIAN SERVICES UNION	UNION FEES	79.05
21/07/2016	EF047336	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
21/07/2016	EF047337	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
21/07/2016	EF047338	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	525.39
21/07/2016	EF047339	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	210.00
21/07/2016	EF047340	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,775.00
21/07/2016	EF047341	CLICKSUPER PTY LTD	SUPERANNUATION	149,027.65
22/07/2016	EF047342	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ADDITIONAL LIGHTING TO LANDING PLATFORM	2,189.00
22/07/2016	EF047343	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES & ARCHIVE BOXES	1,617.68
22/07/2016	EF047344	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMINISTRATION BUILDING	4,400.00
22/07/2016	EF047345	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	155.62
22/07/2016	EF047346	MILENA DI LATTE	CATERING FOR BOOKS BY THE BAY SNIPPETS	1,243.00
22/07/2016	EF047347	LG ASSIST AUSTRALIA	12 MONTH ONLINE EMPLOYMENT ADVERTISING	5,500.00
22/07/2016	EF047348	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION - RAILWAY HOUSE	168,174.46
22/07/2016	EF047349	S BARKER & G RODDEWIG	RATES REFUND	500.00
22/07/2016	EF047350	KARL KOONDARN COLLECTION	ABORIGINAL ARTWORKS - SUGITO STUDENT VISIT	459.00
22/07/2016	EF047351	KONNECT	MAINTENANCE SUPPLIES - BUSSELTON JETTY	4,204.21
22/07/2016	EF047352	COLES	COUNCIL & STAFF REFRESHMENTS	276.21
22/07/2016	EF047353	TIM WALL	STAFF REIMBURSEMENT - BUSHFIRE TRAINING	178.50
25/07/2016	EF047354	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
25/07/2016	EF047355	WALGA	WALGA ANNUAL MEMBERSHIP & SUBSCRIPTION	54,162.70
25/07/2016	EF047356	RED CHERRY DESIGN STUDIO	GRAPHIC DESIGN - BOOKS BY THE BAY	300.00
25/07/2016	EF047357	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	47,899.86
25/07/2016	EF047358	UNITING CHURCH PARISH OF BUSSELTON	WORKSHOP RAG SUPPLIER	150.00
25/07/2016	EF047359	JOANNA WILSON	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	243.99
25/07/2016	EF047360	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	3,021.04

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25/07/2016	EF047361	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	551.76
25/07/2016	EF047362	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	1,868.30
25/07/2016	EF047363	MULTICLEAN WA PTY LTD	CLEANING SERVICES - CLEANING CONSUMABLES	2,856.55
25/07/2016	EF047364	CLEVERPATCH	NCC VACATION CARE SUPPLIES	559.24
25/07/2016	EF047365	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	503.11
25/07/2016	EF047366	DUNSBOROUGH FOOTBALL CLUB	KIDSPORT VOUCHER	135.00
25/07/2016	EF047367	GEOFF STEWART	STAFF REIMBURSEMENT - TRAINING EXPENSES	86.00
25/07/2016	EF047368	FRANCES GOODMAN	ART GEO DATA ENTRY & UPDATING SYSTEM	600.00
25/07/2016	EF047369	THE ASSOCIATION FOR PAYROLL SPECIALISTS	ANNUAL PAYROLL MEMBERSHIP	895.00
25/07/2016	EF047370	LEEUEWIN CIVIL PTY LTD	TRUCK HIRE - ROADS & FOOTPATH EARTHWORKS	23,694.00
25/07/2016	EF047371	MEDELECT	DEFIBRILLATOR MAINTENANCE - GLC & NCC	484.00
25/07/2016	EF047372	BUSSELTON NETBALL ASSOCIATION	KIDSPORT VOUCHERS	7,188.00
25/07/2016	EF047373	JIGSAW SIGNS & PRINT	SIGNAGE & PRINTING SERVICES	3,491.00
25/07/2016	EF047374	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	6,363.40
25/07/2016	EF047375	ESPRESSO ESSENTIAL (WA) PTY LTD	LIBRARIES - COFFEE MACHINE PARTS	13.22
25/07/2016	EF047376	TABLE TENNIS WORLD	SPORT EQUIPMENT SUPPLIER - NCC	1,044.70
25/07/2016	EF047377	COMBINED TEAM SERVICES	OSH FOR SUPERVISORS TRAINING SERVICES	2,035.00
25/07/2016	EF047378	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047379	ALLMARK & ASSOCIATES PTY LTD	SETTLEMENT ART PLAQUES FOR INTERPRETATION	1,397.00
25/07/2016	EF047380	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	452.10
25/07/2016	EF047381	ARBOR GUY	TREE MAINTENANCE - NORFOLK PINES	220.00
25/07/2016	EF047382	TOLL IPEC PTY LTD	COURIER SERVICES	22.03
25/07/2016	EF047383	SHOREWATER MARINE PTY LTD	BUSSELTON JETTY PILE WRAPPING	31,795.50
25/07/2016	EF047384	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
25/07/2016	EF047385	BROWNES DAIRY	GLC KIOSK SUPPLIES	320.29
25/07/2016	EF047386	BUSSELTON CABINET MAKERS	WOODWORK SERVICES - GLC CAFÉ	737.00
25/07/2016	EF047387	AVIATION PROJECTS PTY LTD	CONSULTANCY - BMRRR MASTER PLAN UPDATE	3,899.50
25/07/2016	EF047388	VASSE JUNIOR SOCCER CLUB INC	KIDSPORT VOUCHERS	1,570.00
25/07/2016	EF047389	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	793.95
25/07/2016	EF047390	INTELLIGENZ PTY LTD	COMPUTER SOFTWARE SUPPLIER - TRAINING	495.00
25/07/2016	EF047391	BIGMATE MONITORING SERVICES PTY LTD	MONTHLY MONITORING SERVICES	530.20
25/07/2016	EF047392	LANDSAVE ORGANICS	LANDSCAPING - COMPOST BLEND & MULCH	1,914.00
25/07/2016	EF047393	LGIS	INSURANCE PUBLIC LIABILITY FIRST INSTALLMENT	158,981.65
25/07/2016	EF047394	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT SUPPLIER	2,349.36
25/07/2016	EF047395	THERMO FISHER SCIENTIFIC	ODOUR LOGGERS SERVICE	1,003.20
25/07/2016	EF047396	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	1,121.65
25/07/2016	EF047397	BRIDGESTONE	TYRE SERVICES	5,194.43

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25/07/2016	EF047398	SEAMLESSCMS PTY LTD	SOFTWARE MIGRATION SERVICES	1,548.80
25/07/2016	EF047399	WA EXTERNAL SOLUTIONS	ROOF & GUTTER MAINTENANCE - KOOKABURRA	5,319.00
25/07/2016	EF047400	HEATLEY INDUSTRIAL & SAFETY	SAFETY EQUIPMENT	29.57
25/07/2016	EF047401	VASSE BAR CAFE	GLC NETBALL FINALISTS VOUCHERS	400.00
25/07/2016	EF047402	DATABASE CONSULTANTS AUSTRALIA	DATABASE SERVICES & ANNUAL LICENCE	9,120.10
25/07/2016	EF047403	SETON AUSTRALIA	LABEL PRINTER & VINYL LABELS	1,007.21
25/07/2016	EF047404	GREY GOLD CONSTRUCTIONS	CONCRETE SERVICES - VARIOUS AREAS	32,058.62
25/07/2016	EF047405	TOWNS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	6,060.00
25/07/2016	EF047406	DIMENSION DATA LEARNING SOLUTIONS	COMPUTER EDUCATION TRAINING	2,629.00
25/07/2016	EF047407	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	19,823.95
25/07/2016	EF047408	AUSQ TRAINING	TRAFFIC MANAGEMENT TRAINING SERVICES	1,158.00
25/07/2016	EF047409	ROCCO GUZZOMI	STAFF REIMBURSEMENT - CONFERENCE EXPENSES	542.00
25/07/2016	EF047410	CAVALIERS HOCKEY CLUB INC	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047411	SYDNEY MARINA CONTRACTING PTY LTD T/A	QUINDALUP SEA RESCUE - JETTY DECK WIDENING	102,558.50
25/07/2016	EF047412	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	4,308.98
25/07/2016	EF047413	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	254.24
25/07/2016	EF047414	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	380.59
25/07/2016	EF047415	AUSTRALIAN PLANT WHOLESALERS	NURSERY SUPPLIES - PLANT STOCK	1,815.00
25/07/2016	EF047416	WESTS HOCKEY CLUB	KIDSPORT VOUCHERS	1,800.00
25/07/2016	EF047417	GEOSPREAD & AG CONTRACTING	GREEN WASTE MULCHING - DUNS WASTE FACILITY	21,406.00
25/07/2016	EF047418	THOMAS HIRE PTY LTD	MACHINERY HIRE	99.00
25/07/2016	EF047419	MEN OF THE TREES ROCKINGHAM/KWINANA BRANCH	NATIVE SEEDLINGS	693.50
25/07/2016	EF047420	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - YALLINGUP TOILET BLOCK	1,622.15
25/07/2016	EF047421	LAWRENCE CONSULTING	ECONOMIC PROFILE & ANNUAL SUBSCRIPTION	7,425.00
25/07/2016	EF047422	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	4,391.15
25/07/2016	EF047423	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	8,612.50
25/07/2016	EF047424	SPHERE LEGAL PTY LTD	DEBT COLLECTION LEGAL SERVICES FOR GLC	84.70
25/07/2016	EF047425	MILLER ELECTRICAL PTY LTD	ELECTRICAL SERVICES - AGED HOUSING	744.55
25/07/2016	EF047426	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	1,149.00
25/07/2016	EF047427	BMA-BUSSELTON MARTIAL ARTS	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047428	MARGARET RIVER FENCING	FENCE MAINTENANCE SERVICES - VARIOUS AREAS	10,076.00
25/07/2016	EF047429	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS & REPLACEMENT	1,139.60
25/07/2016	EF047430	MODERN WINDOW CLEANING	WINDOW CLEANING - BUSSELTON AIRPORT	550.00
25/07/2016	EF047431	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES - EMPLOYEES	3,366.00
25/07/2016	EF047432	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING SERVICES - NCC VACATION CARE	3,014.00
25/07/2016	EF047433	GEOGRAPHE INDUSTRIAL SUPPLIES	INDUSTRIAL SUPPLIES	50.09
25/07/2016	EF047434	ESPLANADE HOTEL FREMANTLE BY RYDGES	ACCOMMODATION - STAFF CONFERENCE	1,950.00

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25/07/2016	EF047435	DEON VILJOEN	STAFF REIMBURSEMENT - INTERNET	419.70
25/07/2016	EF047436	ARTWORKS CONSERVATION	CEMETERY MEMORIAL CONSERVATION SERVICES	3,654.20
25/07/2016	EF047437	PIGGOTT SAND SUPPLIES	EARTHWORKS - WILYABRUP RESERVE	2,750.00
25/07/2016	EF047438	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	380.00
25/07/2016	EF047439	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	288.30
25/07/2016	EF047440	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	499.28
25/07/2016	EF047441	BUSSELTON ADVANCED DRIVER TRAINING	DRIVER TRAINING - OUTSIDE STAFF	560.00
25/07/2016	EF047442	KMART BUNBURY	GENERAL MERCHANDISE - NCC VACATION CARE	995.75
25/07/2016	EF047443	EFAX AUSTRALIA	FAX SERVICE PROVIDER	4.07
25/07/2016	EF047444	TO70 AVIATION AUSTRALIA PTY LTD	UPDATE NOISE FORECAST - INC'S B737 FREIGHTERS	5,280.00
25/07/2016	EF047445	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	2,009.33
25/07/2016	EF047446	SUSSEX TURF CONTROL	TURF SERVICES- BUSSELTON BYPASS SLASHING	330.00
25/07/2016	EF047447	WARREN BLACKWOOD WASTE	BIN CLEANING AND BULK BIN SERVICES	9,593.65
25/07/2016	EF047448	STILTS ON BROADWATER BEACH BAR RESTAURANT	CATERING & FUNCTIONS	1,480.00
25/07/2016	EF047449	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	252.45
25/07/2016	EF047450	LG CONNECT PTY LTD	COMPUTER TECHNICAL CONSULTING	7,800.00
25/07/2016	EF047451	ALPHA PEST ANIMAL SOLUTIONS	FOX TRAPPING PROGRAM - BAUDIN RESERVE	1,012.00
25/07/2016	EF047452	ADVANCED DRIVEWAY SEALING	DUNSBOROUGH SKATEPARK SURFACE RESEAL	9,372.00
25/07/2016	EF047453	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES	189.85
25/07/2016	EF047454	CATALYTIC IT	IT EQUIPMENT - EXCHANGE SERVER MIGRATION	8,349.00
25/07/2016	EF047455	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	137.46
25/07/2016	EF047456	MULLOWAY STUDIO PTY LTD	INTERPRETATION DESIGN - WADANDI TRACK	3,982.00
25/07/2016	EF047457	OPUS INTERNATIONAL	CONSULTANCY - BUSSELTON TRANSFER STATION	5,060.00
25/07/2016	EF047458	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	15,992.90
25/07/2016	EF047459	DYMOCKS - BUSSELTON	REWARD & RECOGNITION GIFT VOUCHERS	500.00
25/07/2016	EF047460	FORTUS	EARTHMOVING PARTS	4,282.37
25/07/2016	EF047461	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES - STAFF VACCINATIONS	913.00
25/07/2016	EF047462	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	27,312.37
25/07/2016	EF047463	BCP MATERIALS PTY LTD	SAND SUPPLIES - BEACH SAND NOURISHMENT	22,039.27
25/07/2016	EF047464	BCP LIQUID WASTE	LIQUID WASTE SERVICES - ROTARY PARK	718.60
25/07/2016	EF047465	ERTECH PTY LTD	BUSSELTON WASTE TRANSFER STATION	440,870.33
25/07/2016	EF047466	PWS PREMIER WORKPLACE SOLUTIONS	RUBBER SPEED BUMPS	1,241.90
25/07/2016	EF047467	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	1,381.60
25/07/2016	EF047468	SANDGROPER CONTRACTING	LIQUID WASTE REMOVAL - YALLINGUP TOILET BLOCK	875.00
25/07/2016	EF047469	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CRUISE SHIP MANAGEMENT & PEEL TERRACE RENT	4,525.00
25/07/2016	EF047470	BCP CONTRACTORS PTY LTD	EARTHWORKS - WONNERUP INLET TRAIL	10,802.00
25/07/2016	EF047471	AURORA ENVIRONMENTAL	ENVIRONMENTAL - MEELUP ASBESTOS MANAGEMENT	11,894.85

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25/07/2016	EF047472	NEIL STALLARD FAMILY TRUST	DELIVERY SERVICES - RECYCLING CALENDARS	3,200.00
25/07/2016	EF047473	THE URBAN COFFEE HOUSE	CATERING - STAFF TRAINING	445.50
25/07/2016	EF047474	MANA KAI CAFE	CATERING - COUNCIL & OTHER MEETINGS	1,244.50
25/07/2016	EF047475	MARKETFORCE PTY LTD	ADVERTISING SERVICES	5,893.27
25/07/2016	EF047476	LOTIX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	987.24
25/07/2016	EF047477	ANL LIGHTING AUSTRALIA P/L	LED LIGHTING PRODUCTS	599.45
25/07/2016	EF047478	TRUE BLUE TURF	TURF SERVICES - ROLL-ON INSTANT TURF	577.50
25/07/2016	EF047479	PLASTERBOARD VASSE	PLASTERBOARD AND ACCESSORIES SUPPLIES	106.56
25/07/2016	EF047480	KLEENIT PTY LTD	GRAFFITI REMOVAL	896.79
25/07/2016	EF047481	OB-FIT	YOUTH WORKSHOP	250.00
25/07/2016	EF047482	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCES - ENGINEERING & NCC	1,396.00
25/07/2016	EF047483	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	189.45
25/07/2016	EF047484	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	3,459.28
25/07/2016	EF047485	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL - KOOKABURRA, CRC & ADMIN DONGAS	47,960.26
25/07/2016	EF047486	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	235.00
25/07/2016	EF047487	CARTEC TRAINING SOLUTIONS	TRAINING SERVICES - EMOTIONAL INTELLIGENCE	2,100.00
25/07/2016	EF047488	IMOGEN MASON	STAFF REIMBURSEMENT - GLC CAFÉ SUPPLIES	60.35
25/07/2016	EF047489	THE PLANT SUPPLY CO	NURSERY SUPPLIES	88.00
25/07/2016	EF047490	PLAYROPE PTY LTD	WATER FEATURE - DUNSBOROUGH LIONS PARK	71,597.90
25/07/2016	EF047491	PC MACHINERY	MACHINERY EQUIPMENT - WACKER CONCRETE SAW	1,644.50
25/07/2016	EF047492	MERCER CONSULTING (AUSTRALIA) PTY LTD	CLASSIFICATION AND REMUNERATION ADVICE	8,635.00
25/07/2016	EF047493	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047494	FOOTBALL FEDERATION SOUTH WEST	KIDSPORT VOUCHER	75.00
25/07/2016	EF047495	PAUL WILKINSON	MAINTENANCE SERVICES - AGED HOUSING	835.10
25/07/2016	EF047496	STEVEN TWEEDIE	CONSULTANCY - STATUTORY COMPLIANCY	550.00
25/07/2016	EF047497	MARGARET RIVER ENGINEERING AND SUPPLIES	STEEL FABRICATION & CONCRETE - WADANDI TRACK	18,084.00
25/07/2016	EF047498	AIREY TAYLOR CONSULTING	CONCRETE ROOF WATERPROOFING - ADMIN BUILDING	6,943.20
25/07/2016	EF047499	BLUEWATER PRINT	PRINTED MATERIALS - COB BUSINESS CARDS	176.00
25/07/2016	EF047500	ABIGAIL COX	ENERGY AND NUTRITION PRODUCTS - GLC	16.00
25/07/2016	EF047501	MDF CONSULTING & PROJECT MANAGEMENT	PROPERTY & RATING ASSISTANCE - PENSIONS	2,932.29
25/07/2016	EF047502	CAPE AUTOMATION	BOOM GATE ACCESS CONTROL - DUNS WASTE FACILITY	6,655.00
25/07/2016	EF047503	HOLLYWOOD TOUCH	SUPPLY & INSTALL BALUSTRADE - AGED HOUSING	21,989.00
25/07/2016	EF047504	SUPERCIVIL PTY LTD	ROAD MAINTENANCE - CRACK SEALING SERVICE	28,050.00
25/07/2016	EF047505	EYERITE SIGNS	GRAPHIC AND SIGNAGE - PIONEER CEMETERY	4,595.80
25/07/2016	EF047506	BOB BRUCE DESIGN	ARCHITECTURAL DESIGN - MILNE STREET PAVILLION	8,124.20
25/07/2016	EF047507	PANDROL AUSTRALIA	JETTY WAY CONSTRUCTION - RAILWAY FIXINGS	8,398.50
25/07/2016	EF047508	KESTRAL COMPUTING PTY LTD	BOOKING SYSTEM - INSTALLATION & ANNUAL LICENCE	26,180.00

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25/07/2016	EF047509	BULLDOG MARINE PTY LTD	MECHANICAL DESIGN - MILNE STREET PAVILLION	5,775.00
25/07/2016	EF047510	SCREEN MOUNTS AUSTRALIA PTY LTD	MOBILE STAND FOR TV & CABINET - NCC	1,243.99
25/07/2016	EF047511	ALINTA ENERGY	ELECTRICITY	1,868.79
25/07/2016	EF047512	DENADA SURVEYS PTY LTD	SURVEYING - SEYMOUR BLVD & CHIEFTAIN CRESCENT	7,487.59
25/07/2016	EF047513	COMMUNITY HOUSING INDUSTRY ASSOC LTD	MEMBERSHIP FOR 2016-2017	781.00
25/07/2016	EF047514	FORIS GARDEN CENTRE	SHADE CLOTH - KOOKABURRA CARAVAN PARK	541.00
25/07/2016	EF047515	STAR RATINGS AUSTRALIA	ANNUAL LICENCE - KOOKABURRA CARAVAN PARK	361.25
25/07/2016	EF047516	ERLECTIONS WA	BRIDGE MAINTENANCE - INSTALL GUARDRAIL	31,564.50
25/07/2016	EF047517	GWENDOLENE GRAY	CULTURAL AWARENESS TRAINING	300.00
25/07/2016	EF047518	AUSTRALIAN ARMY CADETS ASSOCIATION WA INC	KIDSPORT VOUCHERS	400.00
25/07/2016	EF047519	LIFE'S MEMORIES PTY LTD	MEMORIAL PLAQUES	1,119.80
25/07/2016	EF047520	CIVITEST PTY LTD	SOIL COMPACTION TEST - HAAG ROAD	869.00
25/07/2016	EF047521	XPRESSWRITE	ARTWORK - GLC CAFÉ WALL	1,000.00
25/07/2016	EF047522	ST JOHN AMBULANCE AUSTRALIA - BUNBURY	FIRST AIDE KIT WITH EXTRAS - NCC	384.32
25/07/2016	EF047523	QUREMED PTY LTD	MEDICAL SERVICES - GLC MULTIFLOW REGULATOR	68.16
25/07/2016	EF047524	SHIRE OF EAST PILBARA	LONG SERVICE LEAVE LIABILITY - ANDREW NORRIS	2,685.95
25/07/2016	EF047525	GRAHAM HAY	PHOTOGRAPHY SERVICES - COB ICONIC LOCATIONS	245.00
25/07/2016	EF047526	INSTITUTE OF ACCESS TRAINING AUSTRALIA	TRAINING	2,000.00
25/07/2016	EF047527	DAVE MCKENNA	STAFF REIMBURSEMENT - TRAINING EXPENSES	73.49
25/07/2016	EF047528	PHOEBE BUNTAIN-BARRIE	STAFF REIMBURSEMENT - TRAINING EXPENSES	67.75
25/07/2016	EF047529	KRISTOPHER DAVIS	STAFF REIMBURSEMENT - TRAINING EXPENSES	1,087.23
25/07/2016	EF047530	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	2,927.96
25/07/2016	EF047531	TAS'S BAKERY	CATERING - BUSHFIRE BRIGADE TRAINING	388.08
25/07/2016	EF047532	BUSSELTON RURAL SUPPLIES	RURAL SUPPLIES - SUNFLOWER SEEDS	187.02
25/07/2016	EF047533	PK COURIERS	COURIER SERVICES	561.00
25/07/2016	EF047534	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - BUSSELTON LIBRARY	99.00
25/07/2016	EF047535	SPOTLIGHT	VACATION CARE SUPPLIES - NCC	391.86
25/07/2016	EF047536	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	489.70
25/07/2016	EF047537	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	4,037.33
25/07/2016	EF047538	DAVID GRAY & CO	GARBAGE BINS & PARTS SUPPLIER	414.95
25/07/2016	EF047539	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	1,454.30
25/07/2016	EF047540	IKEA (CEBAS PTY LTD)	VACATION CARE SUPPLIES - NCC	497.65
25/07/2016	EF047541	AC FORSTER & SON	PLUMBING SERVICES - MITCHELL PARK	88.00
25/07/2016	EF047542	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	869.44
25/07/2016	EF047543	CHADSON ENGINEERING	SWIMMING POOL LANE ROPES - GLC	5,500.00
25/07/2016	EF047544	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES - VARIOUS AREAS	5,498.65
25/07/2016	EF047545	SOUTHERN LOCK & SECURITY	SECURITY SERVICES	391.65



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25/07/2016	EF047546	BUSSELTON AUTOMOTIVE REPAIRS	VEHICLE REPAIRS / SERVICES	44.00
25/07/2016	EF047547	JASON SIGNMAKERS	SIGNAGE SERVICES	6,859.16
25/07/2016	EF047548	KEEP AUSTRALIA BEAUTIFUL	ROADSIDE LITTER BAGS	80.00
25/07/2016	EF047549	BUSSELTON SHARPENING	METAL WORK SERVICES - TOOL SHARPENING	51.20
25/07/2016	EF047550	B & J CATALANO PTY LTD	SUPPLY CRUSHED LIMESTONE - VARIOUS WORKS	74,468.52
25/07/2016	EF047551	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE SERVICES - PIPES & HEADWALLS	5,520.11
25/07/2016	EF047552	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	169,084.87
25/07/2016	EF047553	NORM FLYNN SMASH REPAIRS	PANEL BEATING SERVICES - INSURANCE EXCESS	500.00
25/07/2016	EF047554	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	2,701.94
25/07/2016	EF047555	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	383.34
25/07/2016	EF047556	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES - GLC POOL LIFEGUARDS & CPR	1,572.80
25/07/2016	EF047557	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047558	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	172.20
25/07/2016	EF047559	CHOICES BY KYM NISBET	CARPET TILES TO GLC ENTRANCE	2,128.50
25/07/2016	EF047560	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	1,607.82
25/07/2016	EF047561	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	113.08
25/07/2016	EF047562	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - VARIOUS WORKS	9,219.55
25/07/2016	EF047563	SPORTS POWER	REWARD & RECOGNITION GIFT VOUCHERS	450.00
25/07/2016	EF047564	SOUTH WEST MACHINING CENTRE	PLANT MAINTENANCE SERVICES	462.00
25/07/2016	EF047565	GEOGRAPHE PETROLEUM	FUEL SERVICES	15,042.54
25/07/2016	EF047566	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES - BUSSELTON AIRPORT	102.50
25/07/2016	EF047567	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
25/07/2016	EF047568	AMD CHARTERED ACCOUNTANTS	ACCOUNTANCY & AUDIT SERVICES	6,765.00
25/07/2016	EF047569	BUSSELTON RETRAVISION	65" TV, DVD PLAYER, CABLES & CONNECTIONS - NCC	4,524.90
25/07/2016	EF047570	LANDGATE (VALUER GENERAL'S OFFICE)	RATING VALUATIONS	2,931.28
25/07/2016	EF047571	STAPLES AUSTRALIA PTY LTD	WIRELESS HEADSETS & STATIONERY SUPPLIER	2,149.56
25/07/2016	EF047572	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	489.69
25/07/2016	EF047573	BUNBURY PLASTICS	PLASTIC TOPS FOR GALLERY PLINTHS - ART GEO	1,870.00
25/07/2016	EF047574	COURIER AUSTRALIA	COURIER SERVICES	853.39
25/07/2016	EF047575	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	3,861.00
25/07/2016	EF047576	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES - NCC VACATION CARE	437.62
25/07/2016	EF047577	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	275.00
25/07/2016	EF047578	PRO-LINE KERBING	KERBING SERVICES - VARIOUS WORKS	19,159.58
25/07/2016	EF047579	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,493.21
25/07/2016	EF047580	SW PRECISION PRINT	STATIONERY, TIP PASSES, RECYCLING CALENDARS	11,895.00
25/07/2016	EF047581	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	1,904.35
25/07/2016	EF047582	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	111,238.10

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25/07/2016	EF047583	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	3,759.95
25/07/2016	EF047584	IT VISION AUSTRALIA PTY LTD	ANNUAL LICENCE SOFTWARE SERVICES	9,872.50
25/07/2016	EF047585	BAY SIGNS	SIGNAGE SERVICES - BIN SURROUNDS & POSSUM SIGN	1,563.00
25/07/2016	EF047586	ACTIV FOUNDATION INC	MAINTENANCE SERVICES - RESERVES & SHREDDING	26,610.10
25/07/2016	EF047587	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	26,047.79
25/07/2016	EF047588	WEST OZ LINEMARKING	LINE MARKING SERVICES - VARIOUS WORKS	2,418.90
25/07/2016	EF047589	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	657.75
25/07/2016	EF047590	CARAVAN INDUSTRY ASSOCIATION WA INC	CIAWA MEMBERSHIP 2016-2017 - KOOKABURRA	1,100.00
25/07/2016	EF047591	CCH AUSTRALIA LIMITED	SUBSCRIPTION - AUST MASTER GST GUIDE	901.00
25/07/2016	EF047592	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	1,140.15
25/07/2016	EF047593	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	877.38
25/07/2016	EF047594	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	2,023.77
25/07/2016	EF047595	B & B STREET SWEEPING	STREET SWEEPING SERVICE	50,860.70
25/07/2016	EF047596	UNIQCO INTERNATIONAL	MONTHLY UNIFLEET SERVICES X 2	2,134.36
25/07/2016	EF047597	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	485.00
25/07/2016	EF047598	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES, BORES & PUMPS	158,432.31
25/07/2016	EF047599	BUSSELTON STEEL & METALAND	STEEL PRODUCTS SUPPLIER	302.89
25/07/2016	EF047600	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL SERVICES - VARIOUS WORKS	42,043.60
25/07/2016	EF047601	KLEENHEAT GAS	GAS SERVICES	852.02
25/07/2016	EF047602	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	619.10
25/07/2016	EF047603	BSO DEVELOPMENT CONSULTANTS	CONSULTANCY - SURVEY MILNE STREET PAVILLION	660.00
25/07/2016	EF047604	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	200.00
25/07/2016	EF047605	WA TRUCK & MACHINERY	PLANT PURCHASES / SERVICES / PARTS	1,648.48
25/07/2016	EF047606	LESCHENAULT COMMUNITY NURSERY	NURSERY SUPPLIES - EAST BUSSELTON FORESHORE	3,510.50
25/07/2016	EF047607	AUSTRALIAN AIRPORTS ASSOCIATION	MEMBERSHIP RENEWAL 2016-2017	2,255.00
25/07/2016	EF047608	CANCELLED	PRINTING ERROR	0.00
25/07/2016	EF047609	NATURALISTE TRAVEL	TRAVEL EXPS - SISTER CITY CELEBRATIONS IN JAPAN	3,246.00
25/07/2016	EF047610	PERTHWASTE PTY LTD	KERBSIDE RECYCLING SERVICES	81,500.57
25/07/2016	EF047611	BENARA NURSERY	NURSERY SUPPLIES - WINTER ORDER	4,800.53
25/07/2016	EF047612	BUSSELTON REFRIGERATION & AIRCONDITIONING	DE-GAS REFRIGERATORS - BUSSELTON WASTE FACILITY	1,452.00
25/07/2016	EF047613	M & B SALES	HARDWARE SERVICES	115.50
25/07/2016	EF047614	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	5,482.00
25/07/2016	EF047615	BRAD GOODE	ABORIGINAL HERITAGE CONSULTANCY SERVICES	4,635.18
25/07/2016	EF047616	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES - VARIOUS AREAS	3,143.50
25/07/2016	EF047617	BULLIVANTS PTY LTD	WORKSHOP EQUIPMENT SUPPLIER	689.05
25/07/2016	EF047618	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	4,861.81
25/07/2016	EF047619	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	2,066.35

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25/07/2016	EF047620	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	292.68
25/07/2016	EF047621	TECHNOLOGY ONE LIMITED	SOFTWARE - FLEET IMPLEMENTATION & PAYROLL	7,310.94
25/07/2016	EF047622	DUNSBOROUGH & DISTRICTS WATER CARTAGE	TRUCK & GRADER HIRE - PUZEY ROAD	528.00
25/07/2016	EF047623	CAPERS SOUTHWEST CATERING SERVICES	CATERING - COUNCIL & OTHER MEETINGS	3,300.00
25/07/2016	EF047624	BUSSELTON HOCKEY STADIUM CLUB INC	KIDSPORT VOUCHERS	1,800.00
25/07/2016	EF047625	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	4,503.39
25/07/2016	EF047626	SOILS AINT SOILS	PINE BARK MULCH & STONE PAVERS - ART GEO	2,523.40
25/07/2016	EF047627	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	7,447.76
25/07/2016	EF047628	SPORTS TURF TECHNOLOGY	SOIL SAMPLING TEST - NEW DUNSBOROUGH OVAL	1,980.00
25/07/2016	EF047629	BUSSELTON SWIMMING CLUB	KIDSPORT VOUCHERS	400.00
25/07/2016	EF047630	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	1,222.51
25/07/2016	EF047631	FLOWERS ON PRINCE	FLOWERS - DFES AWARD PRESENTATION	60.00
25/07/2016	EF047632	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	2,430.32
25/07/2016	EF047633	D W & S V ROBERTS	AGGREGATE FOR WATER FEATURE - DUNS LIONS PARK	9,178.00
25/07/2016	EF047634	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	980.00
25/07/2016	EF047635	ROB GRIFFITHS PRINTER	PRINTING SERVICES - GLC LIFESTYLE PROGRAM	950.50
25/07/2016	EF047636	AUTO - ONE	PLANT PURCHASES / SERVICES / PARTS	3,659.59
25/07/2016	EF047637	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	9,055.51
25/07/2016	EF047638	GHD PTY LTD	GROUNDWATER & LANDFILL GAS ASSESSMENT	54,984.60
25/07/2016	EF047639	LGIS WORKCARE	WORKER COMPENSATION ADJUSTMENT 2010-2011	17,528.50
25/07/2016	EF047640	BASE (PIGMEEZ)	EMBROIDERY SERVICES - RANGERS UNIFORMS	223.00
25/07/2016	EF047641	WREN OIL	WASTE OIL SERVICES	16.50
25/07/2016	EF047642	GLOBE SIGN CO.	SIGNAGE - NEW RIVER INTERPRETIVE SIGNS	3,380.00
25/07/2016	EF047643	VM VISIMAX	ANIMALS - BARK & ACTIVITY COLLARS	220.00
25/07/2016	EF047644	CROSS SECURITY SERVICES	SECURITY - SIREN COVER & STROBE FOR CRC BUILDING	550.00
25/07/2016	EF047645	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	EXCAVATOR HIRE - HARDSTAND & DRAINAGE WORKS	13,310.00
25/07/2016	EF047646	BURKE AIR	AIR CONDITIONING SERVICES	8,728.50
25/07/2016	EF047647	ART ON THE MOVE	ART GEO MEMBERSHIP - CATEGORY B	110.00
25/07/2016	EF047648	WML CONSULTANTS PTY LTD	CONSULTANCY - PEEL TERRACE & STRELLY STREET	60,316.30
25/07/2016	EF047649	AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY PTY LTD	ADVERTISING EMPLOYMENT	764.50
25/07/2016	EF047650	LOCK AROUND THE CLOCK	SECURITY SERVICES	900.80
25/07/2016	EF047651	SURVCON PTY LTD	SURVEY SERVICES - VARIOUS WORKS	9,787.25
25/07/2016	EF047652	LEEWIN TRANSPORT	COURIER SERVICES	1,341.90
25/07/2016	EF047653	GEOGRAPHE CAMPING AND OUTDOORS	EQUIPMENT SUPPLIES FOR RANGERS	1,032.00
25/07/2016	EF047654	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIER - NCC	310.50
25/07/2016	EF047655	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
25/07/2016	EF047656	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	1,356.85

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25/07/2016	EF047657	DIGITAL MAPPING SOLUTIONS	INTRAMAPS SUBSCRIPTION PLAN FEES	494.26
25/07/2016	EF047658	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	1,760.00
25/07/2016	EF047659	CITY AND REGIONAL FUELS	FUEL SERVICES	4,063.61
25/07/2016	EF047660	AUSTSWIM	TRAINING SERVICES - ACCESS & INCLUSION - GLC	275.00
25/07/2016	EF047661	A CUT TREE LOPPING SERVICE	TREE LOPPING SERVICES	385.00
25/07/2016	EF047662	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - VARIOUS WORKS	13,551.09
25/07/2016	EF047663	VINEPOWER MARGARET RIVER PTY LTD	LANDSCAPING SERVICES - VARIOUS WORKS	23,106.42
25/07/2016	EF047664	PLEDGER FAMILY TRUST T/A	ANNUAL LIBRARY SUBSCRIPTION - LINKS PLUS	176.00
25/07/2016	EF047665	DIRECT DEMOLITION	REMOVE ASBESTOS FROM BUSSELTON WASTE FACILITY	1,540.00
25/07/2016	EF047666	DUNSBOROUGH COAST & LANDCARE	MATERIALS FOR COMMUNITY PLANTING DAY	70.00
25/07/2016	EF047667	MAINPEAK PTY LTD	SES SUPPLIES & EQUIPMENT	1,179.75
25/07/2016	EF047668	BDA TREE LOPPING	TREE LOPPING SERVICES - VARIOUS WORKS	40,451.40
25/07/2016	EF047669	WA SKILLS TRAINING	TRAINING SERVICES - CONFINED SPACES	1,500.00
25/07/2016	EF047670	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	15,586.40
25/07/2016	EF047671	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	3,038.81
25/07/2016	EF047672	PRIME EARTHMOVING BUSSELTON	EARTHMOVING SERVICES - POSI TRACK HIRE	2,450.25
25/07/2016	EF047673	TOX FREE WASTE MANAGEMENT SOLUTIONS	CHEMICAL DISPOSAL SERVICES-WASTE FACILITIES	13,537.37
25/07/2016	EF047674	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	5,643.54
25/07/2016	EF047675	LGMA (WA) DIVISION	ASPIRING LEADERS CONFERENCE DONATION	500.00
25/07/2016	EF047676	JUICE PRINT	PRINTING SERVICES - BOUNDARY SIGNAGE	2,617.23
25/07/2016	EF047677	FENCING SOLUTIONS	MAINTENANCE - BUSSELTON WASTE FACILITY FENCE	300.00
25/07/2016	EF047678	BROADWATER BRICK PAVING	LIMESTONE RETAINING WALL - KING STREET CAR PARK	4,040.00
25/07/2016	EF047679	CRAVEN FOODS BUSSELTON	GLC CAFE PURCHASES	39.78
25/07/2016	EF047680	QK TECHNOLOGIES PTY LTD	QIK KIDS SOFTWARE LICENCE 2016 - 2017 - NCC	1,150.00
25/07/2016	EF047681	WANDERERS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	3,060.00
25/07/2016	EF047682	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	14,398.00
25/07/2016	EF047683	ELECTRICAL IRRIGATION SERVICES	ELECTRICAL SERVICES - IRRIGATION PUMP REPAIRS	88.00
25/07/2016	EF047684	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	40,700.00
25/07/2016	EF047685	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	3,696.00
25/07/2016	EF047686	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC & NCC	609.10
25/07/2016	EF047687	AUSTRALIA'S SOUTH WEST	ANNUAL MEMBERSHIP 2016-2017	125.00
25/07/2016	EF047688	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES - VARIOUS WORKS	61,226.00
25/07/2016	EF047689	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	3.00
25/07/2016	EF047690	APRA LIMITED	APRA LICENCE RENEWALS - LIVE PERFORMANCES	130.81
25/07/2016	EF047691	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	29,948.95
25/07/2016	EF047692	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	88.90
25/07/2016	EF047693	T-QUIP	MOWER PARTS & SERVICE	8,783.75

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28/07/2016	EF047694	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
28/07/2016	EF047695	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - LEAVING GIFT	225.00
28/07/2016	EF047696	CANCELLED	PRINTING ERROR	0.00
28/07/2016	EF047697	LOGIWEST EXPRESS PTY LTD	FREIGHT	18.97
28/07/2016	EF047698	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - TFR STATION & DUNS CELL 1	18,558.10
28/07/2016	EF047699	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	16,500.00
28/07/2016	EF047700	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	3,900.00
28/07/2016	EF047701	OPTUS BILLING SERVICES PTY LTD	FIXED NBN INTERNET ACCESS - BUSSELTON AIRPORT	302.51
28/07/2016	EF047702	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VASSE OVAL	1,149.50
28/07/2016	EF047703	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	242.69
28/07/2016	EF047704	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES - ART GEO EXHIBITION	183.00
28/07/2016	EF047705	LEANNE FARRELL	STAFF REIMBURSEMENT - NCC VACATION CARE	523.27
28/07/2016	EF047706	GREGORY MATTHEWS	BOND & FEES REFUNDED - BOOKING CANCELLED	541.00
28/07/2016	EF047707	CANCELLED	PROCESS ERROR	0.00
28/07/2016	EF047708	LITTLE POSSUMS	HEALTH FEE REFUND - NOT REQUIRED	60.00
28/07/2016	EF047709	BOC GASES AUSTRALIA LTD	GAS SERVICES	1,407.21
28/07/2016	EF047710	OUTDOOR WORLD CAPE TO CAPE T/A C 2 C HOLDINGS	BUILDING - WILYABRUP BUSH FIRE BRIGADE 40% PMT	36,300.00
28/07/2016	EF047711	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SUPPLIES	1,289.78
28/07/2016	EF047712	KLEENHEAT GAS	GAS SERVICES - GLC	2,301.48
28/07/2016	EF047713	PERTHWASTE PTY LTD	KERBSIDE RECYCLING SERVICES	79,488.59
28/07/2016	EF047714	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	479.57
28/07/2016	EF047715	BAREFOOT BOOKS	BOOKS BY THE BAY TRANSPORT EXPENSES	120.00
28/07/2016	EF047716	ASPEN DUNSBOROUGH LAKES LTD	LANDSCAPE MAINTENANCE BOND REFUND	37,007.00
28/07/2016	EF047717	SPORTS TURF TECHNOLOGY	TURF WICKET TESTING - BARNARD & BOVELL PARK	825.00
28/07/2016	EF047718	BUSSELTON FOOTBALL & SPORTSMAN CLUB	INSURANCE REIMBURSEMENT - BROKEN WINDOWS	167.27
28/07/2016	EF047719	PLANNING INSTITUTE OF AUSTRALIA INC	TRAINING SERVICES - URBAN DESIGN	1,650.00
28/07/2016	EF047720	CAMMS	INTERPLAN / IRM ANNUAL LICENCE FEE	16,758.50
				<u>5,977,885.48</u>

**TRUST ACCOUNT - JULY 2016**

<u>Date</u>	<u>TRUST CHQ</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
5/07/2016	007265	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	20,637.97
5/07/2016	007266	CONSTRUCTION TRAINING FUND	BCITF LEVY	11,844.03
5/07/2016	007267	CITY OF BUSSELTON	BSL & CTF LEVY COMMISSION	751.00

			33,233.00
<u>INTERNAL PAYMENT VOUCHERS - JULY 2016</u>			
<u>Date</u>	<u>IP VOUCHER</u>	<u>Name</u>	<u>Description</u>
24/06/2016	DD002814	SPECIAL PAY	SPECIAL PAY 591.72
6/07/2016	DD002815	PAY 1	FORTNIGHTLY PAY 656,286.78
30/06/2016	DD002816	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES 59,250.60
1/07/2016	DD002817	ANZ BANK	BANK FEES 4,026.23
1/07/2016	DD002818	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - MONITORS 5,709.02
1/07/2016	DD002819	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - RENTAL ON SAN 28,965.82
1/07/2016	DD002820	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - RICOH COPIER 1,663.01
4/07/2016	DD002821	CI & MJ BUCKLEY	REFUND OF RATE OVERPAYMENT 50.00
30/06/2016	DD002822	ANZ BANK - VISA CARD	CREDIT CARD REIMBURSEMENT -120.00
6/07/2016	DD002823	ANZ BANK	BANK FEES 281.74
6/07/2016	DD002824	ANZ BANK	BANK FEES 95.77
15/07/2016	DD002825	RPC & JK SALMON	REFUND HOLIDAY HOME REGISTRATION - PAID TWICE 228.00
20/07/2016	DD002826	PAY 2	FORTNIGHTLY PAY 680,249.03
15/07/2016	DD002827	COMMONWEALTH BANK	BANK FEES 77.10
19/07/2016	DD002828	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS 237.80
19/07/2016	DD002829	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS 220.02
20/07/2016	DD002830	G&A ANDERSON & M&C CASEY	REFUND HOLIDAY HOME REGISTRATION - PROP SOLD 228.00
1/07/2016	DD002831	AR HERD	REFUND HOLIDAY HOME REGISTRATION - CANCELLED 228.00
27/07/2016	DD002832	BUSSELTON SHEDS PLUS	REFUND BUILDING APPLICATION - PAID TWICE 612.90
			<u>1,438,881.54</u>

### 6.3 FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31 JULY 2016

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Financial Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Strategic Financial Plan Accountant - Stuart Wells Financial Accountant - Ehab Gowegati
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Matthew Smith
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Financial Activity Statements - July 2016

#### **PRÉCIS**

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 July 2016.

#### **BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 21 July 2016, the Council adopted (C1607/160) the following material variance reporting threshold for the 2016/17 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2016/17 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.*

## **STATUTORY ENVIRONMENT**

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

## **RELEVANT PLANS AND POLICIES**

NA

## **FINANCIAL IMPLICATIONS**

Any financial implications are detailed within the context of this report.

### **Long-term Financial Plan Implications**

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

## **RISK ASSESSMENT**

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

## **CONSULTATION**

NA

## **OFFICER COMMENT**

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a full year basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings



- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

## COMMENTS ON FINANCIAL ACTIVITY TO 31 JULY 2016

Historically, significant variances are evident in most revenue and expenditure categories during the early part of each financial year. With this in mind, this initial monthly report will not make any specific commentary on individual variances, which are predominantly due to timing differences. However, the report does list, for information purposes, those activities where the 10% reporting threshold has been exceeded (irrespective of timing matters).

**Note:** In previous years where 'expenditure' has been less than budget, variances have been expressed as a negative number and negative percentage in this report. From July 2016 onwards, expenditure that is less than budget will be expressed as a positive variance and positive percentage.

### Operating Activity

▪ Operating Revenue

As at 31 July 2016, there is a variance of 1.3% (\$649K) in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Rates	Below threshold	+\$579
Fees and Charges	Below threshold	-\$146
Operating Grants, Subsidies and Contributions	+92%	+\$42
Other Revenue	+64%	+\$14
Interest Earnings	-30%	-\$58
Non-Operating Grants, Subsidies and Contributions	+26%	+\$219

▪ Operating Expenditure

As at 31 July 2016, there is a variance of +14% (+\$775K) in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	+62%	+\$742
Utilities	+38%	+\$75
Other Expenditure	+87%	+\$236
Allocations	-80%	-\$213

**Capital Activity**▪ **Capital Revenue**

As at 31 July 2016, there is a variance of -95% (-\$1,424K) in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Transfer from Reserves	-100%	-\$1,500
Transfer from Restricted Assets	+100%	+\$76

▪ **Capital Expenditure**

As at 31 July 2016, there is a variance of 92.5% (+\$7,841K) in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	+89%	+\$2,006
Plant and Equipment	+100%	+\$13
Furniture and Equipment	+99%	+\$59
Infrastructure	+95%	+\$5,039
Transfers to Restricted Assets	+46%	+\$48
Transfers to Reserves	+89%	+\$676

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

**CONCLUSION**

Significant variances are not unusual in the very early part of each financial year, with this primarily due to budget timing differences, coupled with an increased tendency for higher variances to occur based on 'lesser' year to date budget allocations. In reviewing the financial performance to the end of July, the major variances are all primarily attributable to timing differences.

**OPTIONS**

The Council may determine not to receive the statutory financial activity statement reports.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

NA

**OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 31 July 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of Busselton

Statement of Financial Activity

For The Period Ending 31 July 2016

	2016/2017 Actual	2015/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2016/17 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	41,474,902	40,896,078	40,896,078	41,899,310	41,899,310	1.42%
Operating Grants, Subsidies and Contributions	87,702	45,773	45,773	4,861,121	4,861,121	91.60%
Fees & Charges	7,026,269	7,172,677	7,172,677	15,598,955	15,598,955	-2.04%
Other Revenue	36,159	22,017	22,017	356,410	356,410	64.23%
Interest Earnings	135,881	194,356	194,356	2,542,850	2,542,850	-30.09%
	<b>48,760,913</b>	<b>48,330,901</b>	<b>48,330,901</b>	<b>65,258,646</b>	<b>65,258,646</b>	<b>0.89%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(2,295,048)	(2,308,175)	(2,308,175)	(27,838,725)	(27,838,725)	0.57%
Materials & Contracts	(447,452)	(1,189,691)	(1,189,691)	(15,575,365)	(15,575,365)	62.39%
Utilities (Gas, Electricity, Water etc)	(122,461)	(197,021)	(197,021)	(2,358,980)	(2,358,980)	37.84%
Depreciation on non current assets	(1,407,458)	(1,321,147)	(1,321,147)	(15,715,050)	(15,715,050)	-6.53%
Insurance Expenses	(385,399)	(395,202)	(395,202)	(716,772)	(716,772)	2.48%
Other Expenditure	(34,188)	(269,843)	(269,843)	(3,095,864)	(3,095,864)	87.33%
Allocations	53,066	265,924	265,924	1,942,110	1,942,110	-80.04%
	<b>(4,638,940)</b>	<b>(5,415,155)</b>	<b>(5,415,155)</b>	<b>(63,358,646)</b>	<b>(63,358,646)</b>	<b>14.33%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	0	0	0	(1,318,330)	(1,318,330)	0.00%
	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,318,330)</b>	<b>(1,318,330)</b>	<b>0.00%</b>
Non-Operating Grants, Subsidies and Contributions	1,060,371	841,636	841,636	35,349,212	35,349,212	25.99%
Profit on Asset Disposals	0	0	0	23,227	23,227	0.00%
Loss on Asset Disposals	(724)	0	0	(94,761)	(94,761)	0.00%
	<b>1,059,647</b>	<b>841,636</b>	<b>841,636</b>	<b>35,277,678</b>	<b>35,277,678</b>	<b>25.90%</b>
<b>Net Result</b>	<b>45,181,620</b>	<b>43,757,382</b>	<b>43,757,382</b>	<b>35,859,348</b>	<b>35,859,348</b>	<b>3.25%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	1,407,458	1,321,147	1,321,147	15,715,050	15,715,050	
Donated Assets	0	0	0	(13,800,000)	(13,800,000)	
(Profit)/Loss on Sale of Assets	724	0	0	71,534	71,534	
Allocations & Other Adjustments	(3,379)	0	0	0	0	
Deferred Pensioner Movements	0	0	0	0	0	
Recording of Employee Entitlements (Provisions)	0	0	0	(26,356)	(26,356)	
Deposit & Bonds Movements (cash backed)	(73,175)	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(237,905)	(2,243,959)	(2,243,959)	(24,081,120)	(24,081,120)	89.40%
Plant & Equipment	0	(13,242)	(13,242)	(2,783,200)	(2,783,200)	100.00%
Furniture & Equipment	(337)	(58,942)	(58,942)	(1,910,597)	(1,910,597)	99.43%
Infrastructure	(257,191)	(5,296,526)	(5,296,526)	(66,504,042)	(66,504,042)	95.14%
Proceeds from Sale of Assets	0	0	0	609,000	609,000	0.00%
Proceeds from New Loans	0	0	0	3,650,000	3,650,000	0.00%
Self Supporting Loans - Repayment of Principal	0	0	0	91,040	91,040	0.00%
Total Loan Repayments - Principal	0	0	0	(2,089,302)	(2,089,302)	0.00%
Advances to Community Groups	0	0	0	(150,000)	(150,000)	0.00%
Transfer to Restricted Assets	(55,657)	(103,433)	(103,433)	(11,301,200)	(11,301,200)	46.19%
Transfer from Restricted Assets	75,685	0	0	55,722,104	55,722,104	0.00%
Transfer to Reserves	(84,625)	(760,744)	(760,744)	(25,302,389)	(25,302,389)	88.88%
Transfer from Reserves	0	1,500,000	1,500,000	35,052,041	35,052,041	-100.00%
Opening Funds Surplus/ (Deficit)	1,178,089	1,178,089	1,178,089	1,178,089	1,178,089	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>47,131,308</b>	<b>39,279,772</b>	<b>39,279,772</b>	<b>0</b>	<b>0</b>	

**City of Busselton**

**Net Current Position**

**For The Period Ending 31 July 2016**

	2016/17 Actual	2016/17 Amended Budget	2016/17 Original Budget	2015/16 Actual
	\$	\$	\$	\$
<b><u>NET CURRENT ASSETS</u></b>				
<b><u>CURRENT ASSETS</u></b>				
Cash - Unrestricted	0	1,996,620	1,996,620	3,251,577
Cash - Restricted	112,654,249	58,428,023	58,428,023	112,598,579
Sundry Debtors	2,524,665	1,600,000	1,600,000	2,501,984
Rates Outstanding - General	48,684,490	1,550,000	1,550,000	787,186
Stock on Hand	16,543	20,000	20,000	20,420
	<u>163,879,947</u>	<u>63,594,643</u>	<u>63,594,643</u>	<u>119,159,746</u>
<b><u>LESS: CURRENT LIABILITIES</u></b>				
Bank Overdraft	2,504,420	0	0	0
Sundry Creditors	1,589,970	5,166,620	5,166,620	5,383,078
Performance Bonds	2,352,573	2,425,748	2,425,748	2,425,748
	<u>6,446,963</u>	<u>7,592,368</u>	<u>7,592,368</u>	<u>7,808,826</u>
Current Position (inclusive of Restricted Funds)	157,432,984	56,002,275	56,002,275	111,350,920
Add: Cash Backed Liabilities (Deposits & Bonds)	2,352,573	2,425,748	2,425,748	2,425,748
Less: Cash - Restricted Funds	(112,654,249 )	(58,428,023 )	(58,428,023 )	(112,598,579 )
<b><u>NET CURRENT ASSET POSITION</u></b>	<u><u>47,131,308</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,178,089</u></u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	0	0	100,000	100,000	0.00%
11156 Airport Development	0	200,000	200,000	2,400,000	2,400,000	100.00%
	0	200,000	200,000	2,500,000	2,500,000	100.00%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Busselton Foreshore</b>						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	798	233,333	233,333	2,800,000	2,800,000	99.66%
B9583 Railway House	152,886	82,435	82,435	989,216	989,216	-85.46%
B9593 Milne Street Pavilion	7,706	135,578	135,578	1,626,940	1,626,940	94.32%
B9600 Old Busselton Lighthouse	0	0	0	80,000	80,000	0.00%
	161,390	451,346	451,346	5,496,156	5,496,156	64.24%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre	41,806	1,499,999	1,499,999	14,498,715	14,498,715	97.21%
	41,806	1,499,999	1,499,999	14,498,715	14,498,715	97.21%
<b>Buildings (Other)</b>						
B9104 Wilyabrup Brigade Shed	33,000	0	0	33,000	33,000	0.00%
B9111 Yallingup Rural Bush Fire Brigade	0	0	0	30,520	30,520	0.00%
B9112 Ambergate Bushfire Brigade Shed	0	0	0	123,307	123,307	0.00%
B9300 Aged Housing Capital Improvements - Winderup	581	0	0	30,000	30,000	0.00%
B9301 Aged Housing Capital Improvements - Harris Road	0	0	0	20,000	20,000	0.00%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	0	0	40,000	40,000	0.00%
B9406 Busselton Cemetery - Chapel	0	2,500	2,500	30,000	30,000	100.00%
B9502 Dunsborough Hall Building Upgrade	96	0	0	0	0	0.00%
B9514 GLC Changeroom Refurbishment	1,032	0	0	0	0	0.00%
B9531 GLC - Sports Hall	0	7,917	7,917	95,000	95,000	100.00%
B9539 GLC - Roof Repairs	0	3,558	3,558	42,700	42,700	100.00%
B9556 NCC Internal Refurbishment	0	3,083	3,083	37,000	37,000	100.00%
B9566 GLC Pool Hall	0	3,283	3,283	39,400	39,400	100.00%
B9591 Performing Arts Convention Centre	0	0	0	100,000	100,000	0.00%
B9594 Vasse Community Recreation Precinct - Changerooms & Toilet	0	34,591	34,591	415,100	415,100	100.00%
B9596 GLC Building Improvements	0	3,333	3,333	40,000	40,000	100.00%
B9598 Dunsborough Library	0	2,017	2,017	24,200	24,200	100.00%
B9599 Portable Toilets	0	0	0	20,000	20,000	0.00%
B9601 Meelup Shed (Vidler Road Waste Facility)	0	0	0	10,000	10,000	0.00%
B9715 Airport Terminal Stage 1B	0	5,000	5,000	60,000	60,000	100.00%
B9802 Kook Caravan Park Ablutions Refurbishment	0	8,333	8,333	100,000	100,000	100.00%
B9804 Kook Park Home	0	8,583	8,583	171,022	171,022	100.00%
B9805 Kook Park Kitchen	0	2,916	2,916	35,000	35,000	100.00%
B9806 Kook Park Electrical Upgrade	0	7,500	7,500	90,000	90,000	100.00%
	34,709	92,614	92,614	1,586,249	1,586,249	62.52%
<b>Total Buildings</b>	<b>237,905</b>	<b>2,043,959</b>	<b>2,043,959</b>	<b>21,581,120</b>	<b>21,581,120</b>	<b>88.36%</b>

**City of Busselton****Capital Acquisition Report****Property, Plant & Equipment, Infrastructure****For the Period Ended 31 July 2016**

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
<b>Plant &amp; Equipment</b>						
10001 Office of the CEO	0	0	0	90,000	90,000	0.00%
10115 Major Projects Administration	0	0	0	40,000	40,000	0.00%
10251 Business Systems	0	0	0	35,000	35,000	0.00%
10591 Geopraphe Leisure Centre	0	13,242	13,242	158,900	158,900	100.00%
10600 Kookaburra Caravan Park	0	0	0	28,000	28,000	0.00%
10805 Planning Administration	0	0	0	40,000	40,000	0.00%
10910 Building Services	0	0	0	35,000	35,000	0.00%
10920 Environmental Health Services Administration	0	0	0	2,000	2,000	0.00%
10922 Preventative Services - Mosquitoes	0	0	0	3,300	3,300	0.00%
10950 Animal Control	0	0	0	50,000	50,000	0.00%
10980 Other Law, Order & Public Safety	0	0	0	50,000	50,000	0.00%
11101 Engineering Services Administration	0	0	0	40,000	40,000	0.00%
11107 Engineering Services Design	0	0	0	39,000	39,000	0.00%
11150 Asset Management Administration	0	0	0	35,000	35,000	0.00%
11151 Airport Operations	0	0	0	3,000	3,000	0.00%
11401 Transport - Workshop	0	0	0	5,000	5,000	0.00%
11402 Plant Purchases (P10)	0	0	0	434,000	434,000	0.00%
11403 Plant Purchases (P11)	0	0	0	571,000	571,000	0.00%
11404 Plant Purchases (P12)	0	0	0	1,089,000	1,089,000	0.00%
11500 Operations Services Administration	0	0	0	35,000	35,000	0.00%
	0	13,242	13,242	2,783,200	2,783,200	100.00%
<b>Furniture &amp; Office Equipment</b>						
10115 Major Projects Administration	0	6,667	6,667	80,000	80,000	100.00%
10250 Information Technology	337	0	0	0	0	0.00%
10251 Business Systems	0	31,583	31,583	379,000	379,000	100.00%
10380 Busselton Library	0	0	0	11,670	11,670	0.00%
10381 Dunsborough Library	0	0	0	16,200	16,200	0.00%
10590 Naturaliste Community Centre	0	10,000	10,000	15,487	15,487	100.00%
10591 Geopraphe Leisure Centre	0	2,192	2,192	68,840	68,840	100.00%
10616 Winderlup Villas Aged Housing	0	0	0	6,000	6,000	0.00%
10617 Harris Road Aged Housing	0	0	0	3,500	3,500	0.00%
10625 Art Geo Administration	0	167	167	12,000	12,000	100.00%
10900 Cultural Planning	0	0	0	116,500	116,500	0.00%
10920 Environmental Health Services Administration	0	0	0	1,400	1,400	0.00%
B1000 Administration Building- 2-16 Southern Drive	0	0	0	1,100,000	1,100,000	0.00%
B1357 Railway House	0	8,333	8,333	100,000	100,000	100.00%
	337	58,942	58,942	1,910,597	1,910,597	99.43%
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>238,241</b>	<b>2,316,143</b>	<b>2,316,143</b>	<b>28,774,917</b>	<b>28,774,917</b>	<b>89.71%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Major Project - Busselton Foreshore</b>						
C0045 Busselton Foreshore Stage 3: Goose Car Park	260	16,667	16,667	200,000	200,000	98.44%
C0046 Busselton Foreshore Stage 3: Central Car Park	0	12,500	12,500	150,000	150,000	100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	0	166,667	166,667	2,000,000	2,000,000	100.00%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	0	91,667	91,667	1,100,000	1,100,000	100.00%
C3133 Busselton Foreshore Contingency	0	7,558	7,558	90,700	90,700	100.00%
C3140 Foreshore Water Supply and Services	0	100,000	100,000	898,927	898,927	100.00%
C3148 Busselton Foreshore Stage 3: Foreshore Landscaping	0	33,333	33,333	400,000	400,000	100.00%
C3149 Busselton Foreshore Stage 3: Remedial Works	0	4,167	4,167	50,000	50,000	100.00%
C3150 Busselton Foreshore Stage 3: Toddler's Playground	0	14,417	14,417	173,000	173,000	100.00%
C3151 Busselton Foreshore Stage 3: Jetty Way Pedestrian	1,774	46,252	46,252	555,030	555,030	96.16%
C3152 Busselton Foreshore Stage 3: Queen Street Abutment	0	41,667	41,667	500,000	500,000	100.00%
C3153 Busselton Foreshore Stage 3: Possum Park	1,105	16,667	16,667	200,000	200,000	93.37%
W0196 Busselton Foreshore Stage 3: Foreshore Parade West	0	58,333	58,333	700,000	700,000	100.00%
W0197 Busselton Foreshore Stage 3: Queen St Upgrade	260	54,167	54,167	650,000	650,000	99.52%
	3,399	664,062	664,062	7,667,657	7,667,657	99.49%
<b>Major Project - Administration Building</b>						
C0043 Administration Building Carpark	0	20,417	20,417	245,000	245,000	100.00%
	0	20,417	20,417	245,000	245,000	100.00%
<b>Busselton Jetty</b>						
C3500 Busselton Jetty Refurbishment	0	6,220	6,220	18,660	18,660	100.00%
	0	6,220	6,220	18,660	18,660	100.00%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
<b>Footpaths Construction</b>						
F0018 Marine Terrace	0	9,583	9,583	115,000	115,000	100.00%
F0059 Brown Street Footpaths	0	4,899	4,899	58,788	58,788	100.00%
F0061 Layman Road Footpath Renewal	3,039	0	0	0	0	0.00%
F0063 Yallingup Footpath	0	2,640	2,640	31,682	31,682	100.00%
F0066 Bussell Highway Footpath Sections	0	16,833	16,833	202,000	202,000	100.00%
F0068 Freycinet Drive Access	0	3,500	3,500	42,000	42,000	100.00%
F0069 Luke Way Guerin Street to David Drive	0	1,833	1,833	22,000	22,000	100.00%
F0070 Strelly Street Community Garden Access	0	1,667	1,667	20,000	20,000	100.00%
F0071 Lou Weston Oval Shared Path	0	7,084	7,084	85,000	85,000	100.00%
	3,039	48,039	48,039	576,470	576,470	93.67%
<b>Drainage Construction - Street</b>						
D0009 Busselton LIA - Geocatch Drain Partnership	0	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busselton Drainage Upgrades	0	23,916	23,916	287,000	287,000	100.00%
	0	23,916	23,916	317,000	317,000	100.00%
<b>Car Parking Construction</b>						
C0035 Churchill Park Hardstand Area (Parking)	0	10,586	10,586	127,030	127,030	100.00%
C0036 Lou Weston / King St Foreshore Car Parking	33,987	191	191	2,287	2,287	-17694.42%
C0044 Meelup Coastal Nodes - Carpark upgrade	0	0	0	85,670	85,670	0.00%
C0047 Dunsborough Town Centre Carparking	0	0	0	1,350,000	1,350,000	0.00%
	33,987	10,777	10,777	1,564,987	1,564,987	-215.37%
<b>Bridges Construction</b>						
A0006 Roy Road - Bridge Construction - Bridge 3373A	0	0	0	69,000	69,000	0.00%
A0008 Layman Road Bridge - 3438	0	50,000	50,000	600,000	600,000	100.00%
A0010 Queen Street Bridge 0240A	0	24,000	24,000	288,000	288,000	100.00%
A0015 Metricup Road Bridge - 3354	0	0	0	912,000	912,000	0.00%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	13,250	13,250	159,000	159,000	100.00%
	0	87,250	87,250	2,028,000	2,028,000	100.00%
<b>Cycleways Construction</b>						
F1008 Busselton Bypass - Strelly Street to Clydebank Avenue	0	4,525	4,525	54,304	54,304	100.00%
F1011 Navigation Way Armitage Drive to Lanyard Boulevard	0	9,583	9,583	115,000	115,000	100.00%
F1014 Busselton Bypass - Fairway to Kangaroo Gully	2,484	10,717	10,717	128,600	128,600	76.82%
F1017 Busselton Bypass Cycleway (Clydebank to Grace Court)	0	18,749	18,749	225,000	225,000	100.00%
F1018 Dunsborough Cycleway CBD to Our Lady of the Cape School	0	0	0	30,000	30,000	0.00%
	2,484	43,574	43,574	552,904	552,904	94.30%
<b>Townscape Construction</b>						
C1024 Dunsborough Road Access Improvements Stage 1	197	41,000	41,000	492,000	492,000	99.52%
	197	41,000	41,000	492,000	492,000	99.52%
<b>Boat Ramps Construction</b>						
C1503 Quindalup Sea Rescue Boat Ramp	37	0	0	0	0	0.00%
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	0	0	0	229,000	229,000	0.00%
	37	0	0	229,000	229,000	0.00%
<b>Beach Restoration</b>						
C2504 Groyne Construction	0	0	0	45,000	45,000	0.00%
C2512 Sand Re-Nourishment	22,674	0	0	110,000	110,000	0.00%
C2520 Coastal Protection Works	0	2,083	2,083	25,000	25,000	100.00%
C2522 King Street Seawall	0	0	0	305,000	305,000	0.00%
	22,674	2,083	2,083	485,000	485,000	-988.51%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
<b>Parks, Gardens &amp; Reserves</b>						
C3006 Playgrounds General - Replacement of playground equipment	0	2,917	2,917	35,000	35,000	100.00%
C3014 Meelup Park - Fire Access Trail	0	0	0	20,000	20,000	0.00%
C3040 Churchill Park - Install Synthetic Wicket	0	1,500	1,500	18,000	18,000	100.00%
C3046 Dunsborough - BMX / Skatebowl	0	2,200	2,200	26,396	26,396	100.00%
C3110 Dunsborough Lions Park	11,206	0	0	0	0	0.00%
C3122 Rails to Trails	0	0	0	100,000	100,000	0.00%
C3123 Geographe Leisure Centre - Landscaping	0	0	0	32,000	32,000	0.00%
C3127 Whale Viewing Platform - Point Picquet	0	10,000	10,000	19,526	19,526	100.00%
C3130 Vasse Birchfields Bore	0	5,334	5,334	64,000	64,000	100.00%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	1,333	25,000	25,000	300,000	300,000	94.67%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	0	812	812	9,745	9,745	100.00%
C3143 NCC Infrastructure	0	1,092	1,092	13,100	13,100	100.00%
C3145 Churchill Park Redevelopment	0	25,417	25,417	305,000	305,000	100.00%
C3146 Dunsborough Town Centre	0	4,167	4,167	50,000	50,000	100.00%
C3147 Busselton Foreshore - Extension to Mainline	0	12,500	12,500	150,000	150,000	100.00%
C3154 Administration Building Landscaping Works	0	37,500	37,500	450,000	450,000	100.00%
C3156 Meelup Capital Works - Unallocated	0	0	0	40,000	40,000	0.00%
C3157 Port Geographe - Landscaping Layman Road	0	0	0	10,000	10,000	0.00%
C3158 Port Geographe - Casurina Replacements on Layman Road	0	1,250	1,250	15,000	15,000	100.00%
	12,538	129,689	129,689	1,657,767	1,657,767	90.33%
<b>Cemetery Capital Works</b>						
C1605 Busselton Cemetery Infrastructure Upgrades	0	2,500	2,500	30,000	30,000	100.00%
	0	2,500	2,500	30,000	30,000	100.00%
<b>Beach Front Infrastructure Works</b>						
C1753 Eagle Bay Viewing Platform	0	1,917	1,917	23,000	23,000	100.00%
	0	1,917	1,917	23,000	23,000	100.00%
<b>Aged Housing - Infrastructure Works</b>						
C3451 Aged Housing Infrastructure (Upgrade)	0	0	0	20,000	20,000	0.00%
	0	0	0	20,000	20,000	0.00%
<b>Sanitation Infrastructure</b>						
C3479 New Cell Development	8,450	72,500	72,500	870,000	870,000	88.34%
C3481 Transfer Station Development	9,321	189,852	189,852	2,278,223	2,278,223	95.09%
C3485 Site Rehabilitation - Busselton	1,519	20,833	20,833	250,000	250,000	92.71%
C3487 Site Rehabilitation - Dunsborough	0	12,500	12,500	150,000	150,000	100.00%
C3488 Busselton Transfer Station Provision of Scheme Water	0	33,333	33,333	400,000	400,000	100.00%
	19,290	329,018	329,018	3,948,223	3,948,223	94.14%
<b>Airport Development</b>						
C6090 Parks & Gardens Airport Stage 2	0	28,750	28,750	345,000	345,000	100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	0	82,834	82,834	994,000	994,000	100.00%
C6092 Airport Construction Stage 2, Airfield	0	2,083,333	2,083,333	25,000,000	25,000,000	100.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	475,000	475,000	5,700,000	5,700,000	100.00%
C6094 Airport Construction Stage 2, Jet Fuel	0	35,000	35,000	420,000	420,000	100.00%
C6095 Airport Construction Stage 2, External Services	0	383,334	383,334	4,600,000	4,600,000	100.00%
C6097 Airport Construction Stage 1B, Jet Fuel	0	51,222	51,222	614,659	614,659	100.00%
C6099 Airport Development - Project Expenses	76,188	121,121	121,121	1,469,107	1,469,107	37.10%
	76,188	3,260,594	3,260,594	39,142,766	39,142,766	97.66%



City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
<b>Main Roads</b>						
S0035 Strelly Street	0	13,344	13,344	160,128	160,128	100.00%
S0036 Tuart Drive - Asphalt reseal to 7.2m (0 to 9.5 slk)	0	17,500	17,500	210,000	210,000	100.00%
S0049 Layman Road	112	62,500	62,500	750,000	750,000	99.82%
S0051 Causeway Road	0	12,500	12,500	150,000	150,000	100.00%
S0064 Peel Terrace	0	36,143	36,143	433,719	433,719	100.00%
S0065 Metricup Road	0	20,000	20,000	240,000	240,000	100.00%
S0303 Earnshaw Road	0	1,333	1,333	16,000	16,000	100.00%
S0304 Hale Street	0	6,083	6,083	73,000	73,000	100.00%
S0305 Kempston Place	0	3,667	3,667	44,000	44,000	100.00%
S0306 Moore Street	0	3,583	3,583	43,000	43,000	100.00%
S0307 Redwood Close	0	1,333	1,333	16,000	16,000	100.00%
S0308 Ringtail Retreat	0	3,000	3,000	36,000	36,000	100.00%
S0309 Rivergum Place	0	2,167	2,167	26,000	26,000	100.00%
S0310 Wallaby Gardens	0	2,500	2,500	30,000	30,000	100.00%
S0311 Waratah Court	0	1,417	1,417	17,000	17,000	100.00%
S0312 Whistler Cove	0	1,167	1,167	14,000	14,000	100.00%
S0313 Cummins Court	0	1,269	1,269	15,223	15,223	100.00%
	112	189,506	189,506	2,274,070	2,274,070	99.94%
<b>Roads to Recovery</b>						
T0016 Puzey Road	9,397	109,294	109,294	1,311,526	1,311,526	91.40%
T0063 Tom Cullity Drive	0	86,917	86,917	1,043,000	1,043,000	100.00%
T0073 Hammond - Asphalt Overlay	0	9,750	9,750	117,000	117,000	100.00%
T0074 Maxted Street	0	13,417	13,417	161,000	161,000	100.00%
T0075 Pelican Place	0	3,583	3,583	43,000	43,000	100.00%
T0076 Roberts Road	0	10,667	10,667	128,000	128,000	100.00%
	9,397	233,628	233,628	2,803,526	2,803,526	95.98%
<b>Council Roads Initiative</b>						
W0005 Kaloorup Road	0	14,000	14,000	168,000	168,000	100.00%
W0019 Marine Terrace	0	8,584	8,584	103,000	103,000	100.00%
W0028 Bus Bays & Shelters	10,345	310	310	3,720	3,720	-3237.10%
W0032 Chamber Road Gravel Resheet	0	2,833	2,833	34,000	34,000	100.00%
W0044 Brash Road Yallingup	0	3,916	3,916	47,000	47,000	100.00%
W0046 Hurford Street	2,506	0	0	0	0	0.00%
W0080 Bussell Highway	39,407	2,244	2,244	26,933	26,933	-1656.11%
W0100 Peel Terrace	0	2,167	2,167	26,000	26,000	100.00%
W0128 Worgan Road	0	6,519	6,519	78,220	78,220	100.00%
W0135 Bussell Highway - Norman Road Broadwater Intersection	17,875	2,780	2,780	33,359	33,359	-542.99%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	2,769	3,750	3,750	45,000	45,000	26.16%
W0150 Roe Terrace Busselton	0	3,334	3,334	40,000	40,000	100.00%
W0159 David Drive Geographe	0	2,417	2,417	29,000	29,000	100.00%
W0172 Woodbridge Vale	946	0	0	0	0	0.00%
W0174 Owen Road	0	2,331	2,331	27,980	27,980	100.00%
W0175 Scott Road	0	3,750	3,750	45,000	45,000	100.00%
W0176 Signage (Alternate CBD Entry)	0	5,000	5,000	60,000	60,000	100.00%
W0177 Strelly Street	0	5,000	5,000	60,000	60,000	100.00%
W0178 Tompsett Road	0	4,733	4,733	56,800	56,800	100.00%
W0179 Anthony Road	0	3,083	3,083	37,000	37,000	100.00%
W0180 Beach Road	0	6,501	6,501	78,000	78,000	100.00%
W0181 Blue Crescent	0	14,000	14,000	168,000	168,000	100.00%
W0182 Capel-Tutunup	0	6,500	6,500	78,000	78,000	100.00%
W0183 Carter Road	0	35,917	35,917	431,000	431,000	100.00%
W0185 Elsgood Avenue	0	5,500	5,500	66,000	66,000	100.00%
W0186 Grant Street	0	3,666	3,666	44,000	44,000	100.00%
W0187 Luke Way	0	2,917	2,917	35,000	35,000	100.00%
W0188 Macbeth WaY	0	2,834	2,834	34,000	34,000	100.00%
W0189 Melville Crescent	0	3,333	3,333	40,000	40,000	100.00%
W0190 Miamup Road	0	18,333	18,333	220,000	220,000	100.00%
W0191 Queen / Albert & West St / Bussell Left Turn Upgrades	0	6,250	6,250	75,000	75,000	100.00%
W0192 Valley Road	0	4,166	4,166	50,000	50,000	100.00%
W0193 Wardenup Crescent	0	3,751	3,751	45,000	45,000	100.00%
W0194 William Place	0	3,000	3,000	36,000	36,000	100.00%
W0195 Yallingup Beach Road	0	2,417	2,417	29,000	29,000	100.00%
W0198 Senior Citizens Access Road (Peel Tce)	0	4,833	4,833	58,000	58,000	100.00%
W0199 Roe Tce (Bunbury to Frederick) Unconstructed Road Reserve	0	1,667	1,667	20,000	20,000	100.00%
	73,848	202,336	202,336	2,428,012	2,428,012	63.50%
<b>Sub-Total Infrastructure</b>	<b>257,191</b>	<b>5,296,526</b>	<b>5,296,526</b>	<b>66,504,042</b>	<b>66,504,042</b>	<b>95.14%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>495,432</b>	<b>7,612,669</b>	<b>7,612,669</b>	<b>95,278,959</b>	<b>95,278,959</b>	<b>93.49%</b>

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 July 2016

Description	2016/17 Actual	2016/17 Amended Budget YTD	2016/17 Original Budget YTD	2016/17 Amended Budget	2016/17 Original Budget	2016/17 Budget YTD Variance
<b>Infrastructure by class</b>						
Roads	83,617	737,970	737,970	13,355,608	13,355,608	88.67%
Bridges	0	87,250	87,250	2,028,000	2,028,000	100.00%
Car Parks	34,247	60,361	60,361	2,159,987	2,159,987	43.26%
Footpaths & Cycleways	5,523	91,613	91,613	2,379,374	2,379,374	93.97%
Parks, Gardens & Reserves	57,615	1,034,822	1,034,822	16,671,307	16,671,307	94.43%
Drainage	0	23,916	23,916	4,567,000	4,567,000	100.00%
Regional Airport & Industrial Park Infrastructure	76,188	3,260,594	3,260,594	39,142,766	39,142,766	97.66%
Less : Donated Assets				0	0	0.00%
<b>Total Infrastructure Actual by class</b>	<b>257,191</b>	<b>5,296,526</b>	<b>5,296,526</b>	<b>80,304,042</b>	<b>80,304,042</b>	<b>95.14%</b>

**City of Busselton****Reserves Movement Report****For The Period Ending 31 July 2016**

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	940,036.19	940,036.19	940,036.19	940,036.19	940,036.19	459,285.18
Interest transfer to Reserves	2,703.77	2,071.00	2,071.00	24,852.00	24,852.00	21,759.92
Transfer from Muni	0.00	35,668.00	35,668.00	428,012.00	428,012.00	501,621.21
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(42,630.12)
	<u>942,739.96</u>	<u>977,775.19</u>	<u>977,775.19</u>	<u>1,350,270.19</u>	<u>1,350,270.19</u>	<u>940,036.19</u>
<b>101 Asset Depreciation Reserve</b>						
Accumulated Reserves at Start of Year	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,573,603.88	2,546,023.36
Interest transfer to Reserves	6,269.36	6,401.00	6,401.00	0.00	0.00	72,401.89
Transfer to Muni	0.00	0.00	0.00	(2,573,603.88)	(2,573,603.88)	(44,821.37)
	<u>2,579,873.24</u>	<u>2,580,004.88</u>	<u>2,580,004.88</u>	<u>0.00</u>	<u>0.00</u>	<u>2,573,603.88</u>
<b>102 Beach Protection Reserve</b>						
Accumulated Reserves at Start of Year	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,768,390.03	1,494,337.28
Interest transfer to Reserves	3,717.20	4,102.00	4,102.00	49,224.00	49,224.00	51,149.12
Transfer from Muni	0.00	37,810.00	37,810.00	453,720.00	453,720.00	444,000.00
Transfer to Muni	0.00	0.00	0.00	(447,500.00)	(447,500.00)	(221,096.37)
	<u>1,772,107.23</u>	<u>1,810,302.03</u>	<u>1,810,302.03</u>	<u>1,823,834.03</u>	<u>1,823,834.03</u>	<u>1,768,390.03</u>
<b>106 Building Reserve</b>						
Accumulated Reserves at Start of Year	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,493,038.06	1,409,407.53
Interest transfer to Reserves	2,104.58	3,839.00	3,839.00	46,068.00	46,068.00	48,784.11
Transfer from Muni	0.00	0.00	0.00	119,667.77	119,667.77	500,000.00
Transfer to Muni	0.00	0.00	0.00	(408,022.00)	(408,022.00)	(465,153.58)
	<u>1,495,142.64</u>	<u>1,496,877.06</u>	<u>1,496,877.06</u>	<u>1,250,751.83</u>	<u>1,250,751.83</u>	<u>1,493,038.06</u>
<b>107 Corporate IT System Programme</b>						
Accumulated Reserves at Start of Year	132,062.14	132,062.14	132,062.14	132,062.14	132,062.14	128,259.45
Interest transfer to Reserves	330.58	326.00	326.00	3,912.00	3,912.00	3,802.69
	<u>132,392.72</u>	<u>132,388.14</u>	<u>132,388.14</u>	<u>135,974.14</u>	<u>135,974.14</u>	<u>132,062.14</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,306,653.49	2,094,712.96
Interest transfer to Reserves	3,556.64	4,857.00	4,857.00	58,284.00	58,284.00	76,168.46
Transfer from Muni	0.00	0.00	0.00	1,182,454.00	1,182,454.00	1,154,259.75
Transfer to Muni	0.00	0.00	0.00	(622,870.00)	(622,870.00)	(1,018,487.68)
	<u>2,310,210.13</u>	<u>2,311,510.49</u>	<u>2,311,510.49</u>	<u>2,924,521.49</u>	<u>2,924,521.49</u>	<u>2,306,653.49</u>
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	530,592.71	530,592.71	530,592.71	530,592.71	530,592.71	309,205.83
Interest transfer to Reserves	1,332.16	1,306.00	1,306.00	15,672.00	15,672.00	10,742.38
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	210,644.50
	<u>531,924.87</u>	<u>531,898.71</u>	<u>531,898.71</u>	<u>546,264.71</u>	<u>546,264.71</u>	<u>530,592.71</u>
<b>112 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,604,471.00	2,204,037.00
Interest transfer to Reserves	7,360.92	4,926.00	4,926.00	0.00	0.00	67,424.94
Transfer from Muni	0.00	8,333.00	8,333.00	0.00	0.00	596,880.21
Transfer to Muni	0.00	0.00	0.00	(2,604,471.00)	(2,604,471.00)	(263,871.15)
	<u>2,611,831.92</u>	<u>2,617,730.00</u>	<u>2,617,730.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,604,471.00</u>

**City of Busselton**

**Reserves Movement Report**

**For The Period Ending 31 July 2016**

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	427,856.90	427,856.90	427,856.90	427,856.90	427,856.90	198,114.86
Interest transfer to Reserves	567.67	1,054.00	1,054.00	12,648.00	12,648.00	12,628.28
Transfer from Muni	0.00	34,002.00	34,002.00	408,020.00	408,020.00	379,363.00
Transfer to Muni	0.00	0.00	0.00	(804,170.00)	(804,170.00)	(162,249.24)
	<u>428,424.57</u>	<u>462,912.90</u>	<u>462,912.90</u>	<u>44,354.90</u>	<u>44,354.90</u>	<u>427,856.90</u>
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,810,578.75	2,425,054.89
Interest transfer to Reserves	6,689.88	6,897.00	6,897.00	82,764.00	82,764.00	81,917.52
Transfer from Muni	0.00	45,833.00	45,833.00	550,000.00	550,000.00	702,330.00
Transfer to Muni	0.00	0.00	0.00	(1,134,000.00)	(1,134,000.00)	(398,723.66)
	<u>2,817,268.63</u>	<u>2,863,308.75</u>	<u>2,863,308.75</u>	<u>2,309,342.75</u>	<u>2,309,342.75</u>	<u>2,810,578.75</u>
<b>116 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	77,905.02	77,905.02	77,905.02	77,905.02	77,905.02	74,239.77
Interest transfer to Reserves	(14.56)	203.00	203.00	0.00	0.00	3,017.55
Transfer from Muni	0.00	6,458.00	6,458.00	0.00	0.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	(77,905.02)	(77,905.02)	(59,352.30)
	<u>77,890.46</u>	<u>84,566.02</u>	<u>84,566.02</u>	<u>0.00</u>	<u>0.00</u>	<u>77,905.02</u>
<b>117 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	328,823.05	328,823.05	328,823.05	328,823.05	328,823.05	118,257.47
Interest transfer to Reserves	(2,345.34)	417.00	417.00	0.00	0.00	22,424.25
Transfer from Muni	0.00	128,572.00	128,572.00	0.00	0.00	1,101,785.00
Transfer to Muni	0.00	0.00	0.00	(328,823.05)	(328,823.05)	(913,643.67)
	<u>326,477.71</u>	<u>457,812.05</u>	<u>457,812.05</u>	<u>0.00</u>	<u>0.00</u>	<u>328,823.05</u>
<b>119 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	144,552.59	144,552.59	144,552.59	144,552.59	144,552.59	143,876.51
Interest transfer to Reserves	919.44	366.00	366.00	0.00	0.00	3,381.67
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	3,627.42
Transfer to Muni	0.00	0.00	0.00	(144,552.59)	(144,552.59)	(6,333.01)
	<u>145,472.03</u>	<u>144,918.59</u>	<u>144,918.59</u>	<u>0.00</u>	<u>0.00</u>	<u>144,552.59</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	216,612.01	216,612.01	216,612.01	216,612.01	216,612.01	185,993.80
Interest transfer to Reserves	550.31	534.00	534.00	6,408.00	6,408.00	5,618.21
Transfer from Muni	0.00	2,083.00	2,083.00	25,000.00	25,000.00	25,000.00
Transfer to Muni	0.00	0.00	0.00	(60,000.00)	(60,000.00)	0.00
	<u>217,162.32</u>	<u>219,229.01</u>	<u>219,229.01</u>	<u>188,020.01</u>	<u>188,020.01</u>	<u>216,612.01</u>
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	7,613,254.10	8,134,428.23
Interest transfer to Reserves	8,402.73	13,807.00	13,807.00	165,684.00	165,684.00	288,437.31
Transfer from Muni	0.00	254,985.00	254,985.00	3,059,810.00	3,059,810.00	2,626,835.44
Transfer to Muni	0.00	0.00	0.00	(4,439,723.00)	(4,439,723.00)	(3,436,446.88)
	<u>7,621,656.83</u>	<u>7,882,046.10</u>	<u>7,882,046.10</u>	<u>6,399,025.10</u>	<u>6,399,025.10</u>	<u>7,613,254.10</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
<b>122 Port Geographe Development Reserve</b>						
Accumulated Reserves at Start of Year	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	1,654,121.43	569,370.66
Interest transfer to Reserves	4,137.86	4,063.00	4,063.00	48,756.00	48,756.00	24,679.87
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,066,000.00
Transfer to Muni	0.00	0.00	0.00	(245,510.00)	(245,510.00)	(5,929.10)
	<u>1,658,259.29</u>	<u>1,658,184.43</u>	<u>1,658,184.43</u>	<u>1,457,367.43</u>	<u>1,457,367.43</u>	<u>1,654,121.43</u>
<b>123 Port Geographe Waterways Management Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,454,443.12	3,265,183.14
Interest transfer to Reserves	8,705.15	8,520.00	8,520.00	102,240.00	102,240.00	98,070.29
Transfer from Muni	0.00	14,237.00	14,237.00	170,847.00	170,847.00	391,189.69
Transfer to Muni	0.00	0.00	0.00	(305,000.00)	(305,000.00)	(300,000.00)
	<u>3,463,148.27</u>	<u>3,477,200.12</u>	<u>3,477,200.12</u>	<u>3,422,530.12</u>	<u>3,422,530.12</u>	<u>3,454,443.12</u>
<b>124 Workers Compensation Contingency Reserve</b>						
Accumulated Reserves at Start of Year	273,142.25	273,142.25	273,142.25	273,142.25	273,142.25	265,277.30
Interest transfer to Reserves	683.73	674.00	674.00	8,088.00	8,088.00	7,864.95
Transfer from Muni	0.00	3,400.00	3,400.00	40,800.00	40,800.00	0.00
Transfer to Muni	0.00	0.00	0.00	(20,000.00)	(20,000.00)	0.00
	<u>273,825.98</u>	<u>277,216.25</u>	<u>277,216.25</u>	<u>302,030.25</u>	<u>302,030.25</u>	<u>273,142.25</u>
<b>126 Provenge Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	835,855.66	835,855.66	835,855.66	835,855.66	835,855.66	676,765.29
Interest transfer to Reserves	2,166.11	2,041.00	2,041.00	24,492.00	24,492.00	22,654.23
Transfer from Muni	0.00	12,099.00	12,099.00	145,190.00	145,190.00	136,436.14
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	<u>838,021.77</u>	<u>849,995.66</u>	<u>849,995.66</u>	<u>888,417.66</u>	<u>888,417.66</u>	<u>835,855.66</u>
<b>127 Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,007,644.66	2,311,812.74
Interest transfer to Reserves	1,514.87	6,153.00	6,153.00	73,836.00	73,836.00	74,547.89
Transfer from Muni	0.00	44,847.00	44,847.00	538,171.00	538,171.00	633,740.00
Transfer to Muni	0.00	0.00	0.00	(804,945.00)	(804,945.00)	(1,012,455.97)
	<u>2,009,159.53</u>	<u>2,058,644.66</u>	<u>2,058,644.66</u>	<u>1,814,706.66</u>	<u>1,814,706.66</u>	<u>2,007,644.66</u>
<b>128 Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	470,759.51	470,759.51	470,759.51	470,759.51	470,759.51	406,921.35
Interest transfer to Reserves	847.16	1,144.00	1,144.00	13,728.00	13,728.00	14,524.93
Transfer from Muni	0.00	13,374.00	13,374.00	160,489.00	160,489.00	152,009.48
Transfer to Muni	0.00	0.00	0.00	(273,785.00)	(273,785.00)	(102,696.25)
	<u>471,606.67</u>	<u>485,277.51</u>	<u>485,277.51</u>	<u>371,191.51</u>	<u>371,191.51</u>	<u>470,759.51</u>
<b>129 Untied Grants Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(1,109,692.00)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	0.00
Interest transfer to Reserves	407.08	148.00	148.00	1,776.00	1,776.00	0.00
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	64,000.00
	<u>64,407.08</u>	<u>64,148.00</u>	<u>64,148.00</u>	<u>125,776.00</u>	<u>125,776.00</u>	<u>64,000.00</u>

City of BusseltonReserves Movement ReportFor The Period Ending 31 July 2016

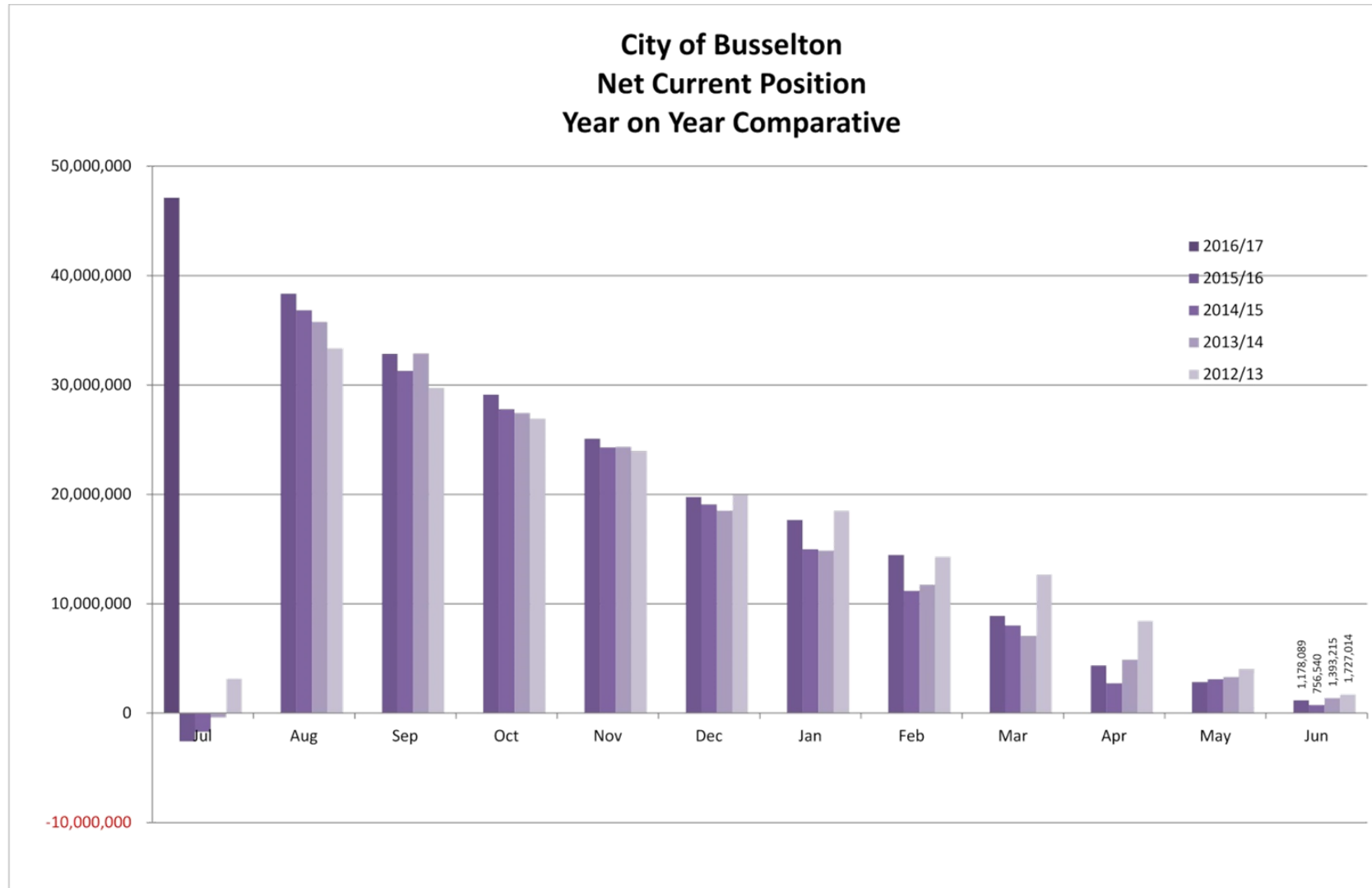
	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
<b>131 Busselton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	92,178.36	92,178.36	92,178.36	92,178.36	92,178.36	63,513.21
Interest transfer to Reserves	242.29	225.00	225.00	2,700.00	2,700.00	2,384.86
Transfer from Muni	0.00	2,252.00	2,252.00	27,020.00	27,020.00	26,280.29
	<u>92,420.65</u>	<u>94,655.36</u>	<u>94,655.36</u>	<u>121,898.36</u>	<u>121,898.36</u>	<u>92,178.36</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	50,404.28	50,404.28	50,404.28	50,404.28	50,404.28	14,489.92
Interest transfer to Reserves	137.42	124.00	124.00	1,488.00	1,488.00	1,114.36
Transfer from Muni	0.00	2,900.00	2,900.00	34,800.00	34,800.00	34,800.00
	<u>50,541.70</u>	<u>53,428.28</u>	<u>53,428.28</u>	<u>86,692.28</u>	<u>86,692.28</u>	<u>50,404.28</u>
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	174,169.07	174,169.07	174,169.07	174,169.07	174,169.07	35,798.78
Interest transfer to Reserves	502.51	429.00	429.00	5,148.00	5,148.00	3,475.49
Transfer from Muni	0.00	14,535.00	14,535.00	174,420.00	174,420.00	206,000.00
Transfer to Muni	0.00	0.00	0.00	(72,000.00)	(72,000.00)	(71,105.20)
	<u>174,671.58</u>	<u>189,133.07</u>	<u>189,133.07</u>	<u>281,737.07</u>	<u>281,737.07</u>	<u>174,169.07</u>
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	12,782,915.12	18,501,923.83
Interest transfer to Reserves	21,888.49	24,356.00	24,356.00	194,850.00	194,850.00	466,958.22
Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(12,977,765.00)	(12,977,765.00)	(6,185,966.93)
	<u>12,804,803.61</u>	<u>11,307,271.12</u>	<u>11,307,271.12</u>	<u>0.12</u>	<u>0.12</u>	<u>12,782,915.12</u>
<b>136 Airport Marketing Reserve</b>						
Accumulated Reserves at Start of Year	196,000.00	196,000.00	196,000.00	196,000.00	196,000.00	0.00
Interest transfer to Reserves	1,246.69	373.00	373.00	4,476.00	4,476.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	196,000.00
	<u>197,246.69</u>	<u>196,373.00</u>	<u>196,373.00</u>	<u>200,476.00</u>	<u>200,476.00</u>	<u>196,000.00</u>
<b>201 Employee Entitlement Reserve</b>						
Interest transfer to Reserves	0.00	0.00	0.00	65,940.00	65,940.00	0.00
Transfer from Muni	0.00	0.00	0.00	3,004,428.61	3,004,428.61	0.00
Transfer to Muni	0.00	0.00	0.00	(616,104.00)	(616,104.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,454,264.61</u>	<u>2,454,264.61</u>	<u>0.00</u>
<b>221 Infrastructure Asset Renewal Reserve</b>						
Interest transfer to Reserves	0.00	0.00	0.00	81,816.00	81,816.00	0.00
Transfer from Muni	0.00	0.00	0.00	4,445,284.93	4,445,284.93	0.00
Transfer to Muni	0.00	0.00	0.00	(3,793,467.00)	(3,793,467.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>733,633.93</u>	<u>733,633.93</u>	<u>0.00</u>
<b>301 Community Development Contribution reserve</b>						
Transfer from Muni	0.00	0.00	0.00	7,964,543.94	7,964,543.94	0.00
Transfer to Muni	0.00	0.00	0.00	(2,053,075.00)	(2,053,075.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,911,468.94</u>	<u>5,911,468.94</u>	<u>0.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 31 July 2016

	2016/2017 Actual	2016/2017 Amended Budget YTD	2016/2017 Original Budget YTD	2016/2017 Amended Budget	2016/2017 Original Budget	2015/2016 Actual
<b>321 Busselton Area Drainage and Waterways Improvement Reserve</b>						
Transfer from Muni	0.00	0.00	0.00	383,803.62	383,803.62	0.00
Transfer to Muni	0.00	0.00	0.00	(85,000.00)	(85,000.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>298,803.62</u>	<u>298,803.62</u>	<u>0.00</u>
<b>331 Joint Venture Aged Housing Reserve</b>						
Transfer from Muni	0.00	0.00	0.00	831,057.38	831,057.38	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>831,057.38</u>	<u>831,057.38</u>	<u>0.00</u>
<b>Total Cash Back Reserves</b>	<u><b>46,108,688.08</b></u>	<u><b>45,284,807.38</b></u>	<u><b>45,284,807.38</b></u>	<u><b>36,274,411.09</b></u>	<u><b>36,274,411.09</b></u>	<u><b>46,024,063.38</b></u>
<b>Summary Reserves</b>						
9101 Accumulated Reserves at Start of Year	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	46,024,063.38	49,145,982.34
9104 Interest transfer to Reserves	84,624.70	99,356.00	99,356.00	1,094,850.00	1,094,850.00	1,485,933.39
9102 Transfer from Muni	0.00	661,388.00	661,388.00	24,207,539.25	24,207,539.25	11,212,802.13
9103 Transfer to Muni	0.00	(1,500,000.00)	(1,500,000.00)	(35,052,041.54)	(35,052,041.54)	(15,820,654.48)
<b>Closing Balance</b>	<u><b>46,108,688.08</b></u>	<u><b>45,284,807.38</b></u>	<u><b>45,284,807.38</b></u>	<u><b>36,274,411.09</b></u>	<u><b>36,274,411.09</b></u>	<u><b>46,024,063.38</b></u>





#### 6.4 ROADS RENEWAL UPDATE

<b>SUBJECT INDEX:</b>	Asset Management
<b>STRATEGIC OBJECTIVE:</b>	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
<b>BUSINESS UNIT:</b>	Engineering and Facilities Services
<b>ACTIVITY UNIT:</b>	Engineering and Facilities Services
<b>REPORTING OFFICER:</b>	Asset Coordinator - Daniel Hall
<b>AUTHORISING OFFICER:</b>	Director, Engineering and Works Services - Oliver Darby
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Road Asset Renewal Policy

#### **PRÉCIS**

The Purpose of this report is to provide the Council with a progress update of the Roads Asset Management Plan. This will detail the progress of the elimination of the worst condition roads since the inception of the roads asset management plan in 2013.

The report will also outline additional funding received to date. This additional funding is Roads to Recovery funding received in 2015/16 financial year and anticipated to be received in 2016/17. The report details how this funding benefits the ongoing elimination of worst condition roads; and also allows for a possible split of renewal and new / major upgrade expenditure into the future.

This report recommends that the Council receive the roads renewal update as a means of assessing the current progress of the Roads Asset Management Plan.

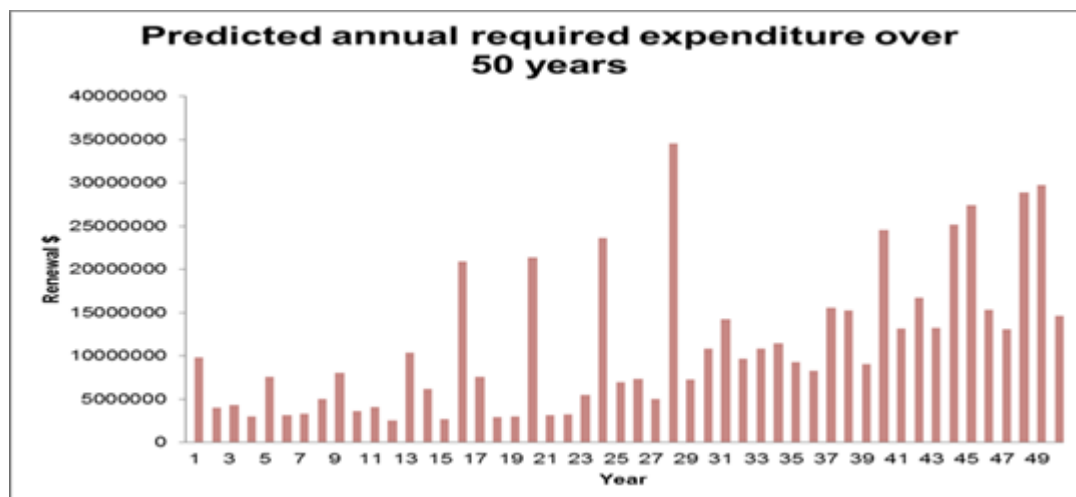
#### **BACKGROUND**

The Roads Asset Management Plan was adopted by the Council in June 2013. It was modelled over a period of fifty years and based on maintaining existing levels of service (useful lives) for roads. It presented a fifty year funding gap of \$2.7Million (M) p.a. This was based on predicted expenditure over fifty years measured against historical road renewal expenditure which was \$3.2M in 2013/14.

This amount was subject to a stringent modelling process which included cost reductions identified in the following areas: -

- \* Removal of a large portion of widening works for rural single lane seal roads, which was originally costed for all eighty two kilometres of these roads. This was a saving of \$1.6M p.a.
- \* Allocation of useful lives greater than minimum industry standards to reflect the actual lives of the seals observed through detailed site inspections. – saving \$1.7M p.a. over the full fifty years of the Asset Management Plan. Spray seals were extended to twenty five years and asphalt seals were extended to thirty five years.

Chart 1 Predicted Annual required Expenditure over 50 Years as Presented in 2013



The first ten years of the asset management plan required a total accrued figure of \$52 M. This equated to an average annual figure of \$5.2M.

Although the modelling showed large spikes in expenditure over time (as demonstrated in Chart 1 above), it was felt that at a practical level the required renewal should be broken into ten year cycles. This allowed the asset management planning to be brought into line with the LTFP and allow the City to plan effectively over a shorter period of time.

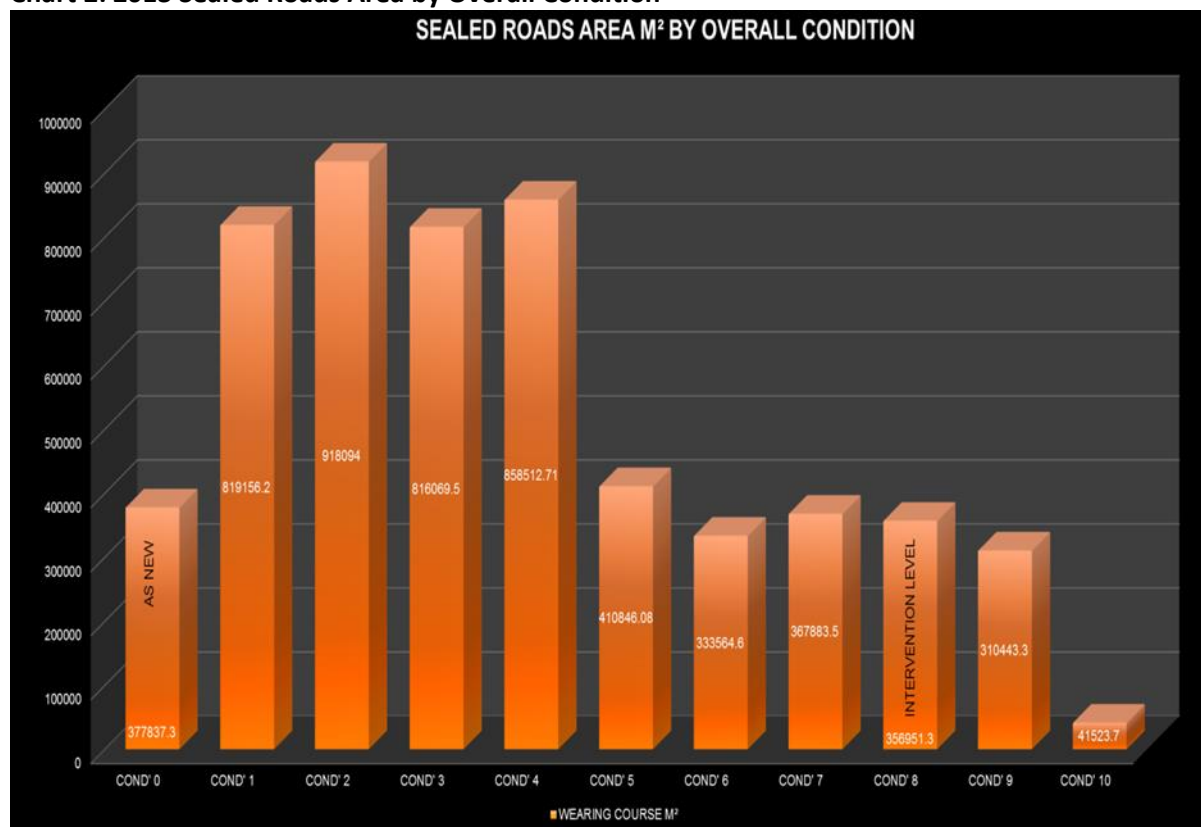
This initial ten years would essentially be used to clear the backlog of worst condition roads and create an improved overall condition for the road network.

Worst condition roads are considered to be those in a condition eight, nine or ten (if one is as new and ten is end of life). The ultimate aim of the roads asset management plan is to maintain the network at a condition seven or less (six, five etc.) so that any renewal works undertaken can be done at less cost than if the road was at condition eight or higher.

The poorer the condition of an asset the more structural issues it is likely to have (i.e. the underlying pavement of a road). The more structural issues that need to be fixed; the higher the cost to fix them. A full road reconstruction can cost in the order of \$45-\$150 / m<sup>2</sup>; whereas the earlier intervention actions such as asphalt overlays, spray seal, crack sealing etc. cost less than \$18 / m<sup>2</sup>.

The chart below shows the condition profile of the City's road network in 2013. This highlights where the roads sat in terms of condition and the square metres of road in each condition. The condition eight, nine and ten roads is the focus of the renewal program for the first ten years of the asset management plan.

How this has progressed over time is discussed in the officer comment section of this report.

**Chart 2: 2013 Sealed Roads Area by Overall Condition**

With the modelling completed and the required funding set, staff and the Council set about implementing a funding framework. This would achieve the required renewal expenditure in the first ten years of the plan (2013/14 - 2022/23). This framework included a specific rate increase as well as a priority of allocating road expenditure towards renewal based works.

The specific rate increase consisted of a one per cent rate increase per year over a period of six years (2013/14 – 2018/19). Currently, at the conclusion of year six (2018/19), the rate increase will cease. However the funds generated will remain quarantined and indexed for the express use initially of funding the renewal requirements for roads. The mechanics of the specific rate increase are further outlined within the Road Renewal Funding Policy (P026) Attachment A.

At the time that the increase was implemented, it was anticipated that over time, funds may be available to assist with major upgrades and new road infrastructure. This would only be undertaken when sufficient progress has been made with the road renewal as outlined within the asset management plan.

Subsequent to the adoption of the Asset Management Plan and the Roads Renewal Policy in 2013; the Council implement a program (August 2015) for the targeted renewal of roads classified as rural single lane country roads in high-use rural areas.

The program instigated a funding split of sixty percent rural (single lane seal roads) and forty percent towards other minimum renewal requirements. These minimal renewal requirements being worst condition urban roads, second coat seals and gravel re-sheets. This program was brought about by the increasing risk posed by the high traffic, higher speed sections of these rural roads.

The program also brought about a slight change in philosophy from a very high weighting on condition when prioritising renewal works. Other factors such as safety, use and strategic linkages were given a higher weighting along with condition.

This was considered as a prudent and appropriate measure based on all the factors considered. However it does create situations where condition seven roads may be renewed before condition eights, nines and tens. These instances may overtime, slow the progress of the reduction in square metres of higher condition roads. However this is significantly offset by the many benefits of renewing these particular rural roads in a targeted manner. Further discussion on this is contained within the Officer Comment section of this report.

In addition to these renewal based strategies, at its 8 June 2016 Ordinary Meeting; the Council adopted a strategic direction with respect to the Busselton Traffic Study. The traffic study assessed and provided recommendations for the progressive major upgrades of the local road network in the Busselton-Vasse urban area. The strategic direction adopted will guide more detailed planning and implementation.

The implementation of these progressive major upgrades of the local road network will require large amounts of funding from various sources over time; some of which will more than likely be required from the Council roads asset expenditure budget. This currently funds the asset management plan works.

All of the above factors noted, play a role in the determination of when a funding split within the existing LTFP can be implemented. Re-direction of renewal expenditure towards new and major upgrade should only be implemented if it does not adversely affect the renewal requirements of the road network.

As the asset management plan progresses, it may become possible to implement a funding split to allow for new and major upgrade expenditure. This could take the form of an annual percentage funding split of available funds to allow for both renewal and new / major upgrade expenditure.

The timing of this funding split would be subject to a determination of when sufficient progress has been made with the renewal of the worst condition roads.

## **STATUTORY ENVIRONMENT**

The *Local Government Act 1995* S5.56 (1) requires the Local Government to develop a “plan for the future” and further detail in relation to this requirement is provided in regulation 19 of the *Local Government (Administration) Regulations*. The Local Government is required to have a corporate business plan linking to long term financial planning that integrates asset management, workforce planning and specific council plans (informing strategies) with a strategic plan.

## **RELEVANT PLANS AND POLICIES**

This report has been compiled with reference to the 2013 Asset Management Plan for Roads. This plan details the overall condition of the road network. Based on this condition information it also outlines funding required to maintain the road network into the future.

The funding outlined by the Asset Management Plan for Roads is backed by the Road Asset Renewal Policy. The intention of the policy being to ensure that all funds generated by the asset renewal rate increase as per the Council’s Long Term financial Plan, plus any surplus of Council’s existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This provides a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

## FINANCIAL IMPLICATIONS

The Road renewal program (including funding) as detailed in the Asset Management Plan is used to inform the LTFP. Table 1 below shows the actual and predicted LTFP figures for road renewal. These are the figures that need to be met in order to achieve the required levels of renewal expenditure.

Table 1 Long Term Financial Plan – Road Renewal

	1	2	3	4	5	6	7	8	9	10	
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	Total
LTFP Figures (original 13/14 - 15/16 plus updated 16/17 - 22/23)	3,544,411	4,265,139	4,439,590	6,396,000	5,308,800	5,791,000	5,942,000	6,068,800	6,201,000	6,118,000	54,074,740

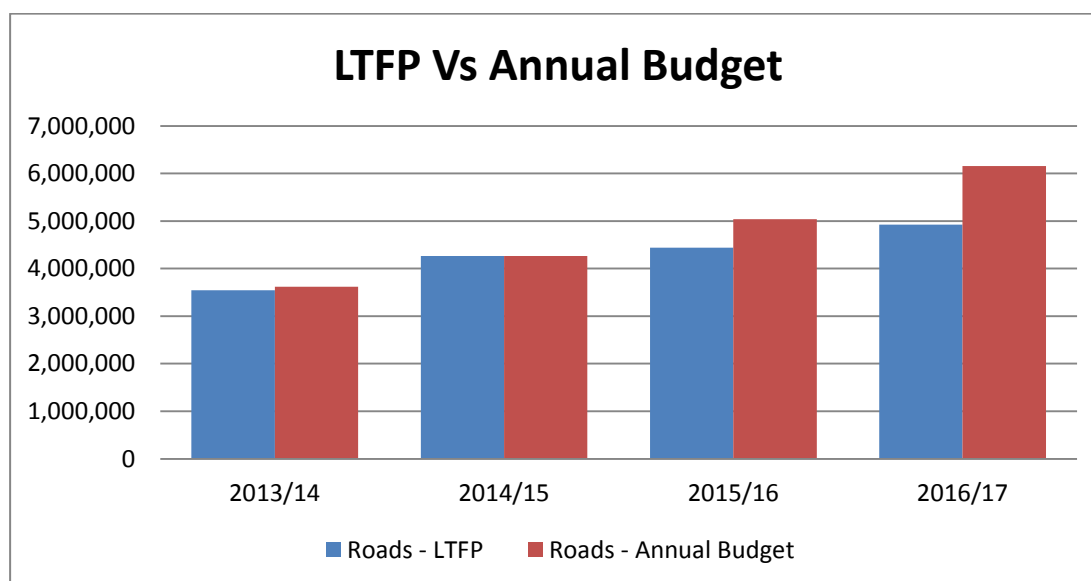
The table shows LTFP figures for the Period 2013/14 – 2022/23. This was the initial timeframe set for the renewal of all condition eight, nine and ten roads. The expenditure figures shown in the table are a combination of figures from the original LTFP (2013/14 – 2015/16) as well as those from the current LTFP (2016/17 – 2022/23).

Once the LTFP figures are set, they form the starting point for budget deliberations for the relevant year. The aim being for the adopted budget to be at least equal to the LTFP figure to ensure that the estimated required renewal levels are being met.

Chart 3 below provides an overview of the progress of the asset plan based on actual budget raised measured against that outlined within the LTFP. The Blue columns in the chart represent the LTFP figures for road renewal and show the planning side of road renewal. The red columns represent the actual budget raised in the relevant years and provide a visual representation of the relationship between LTFP and actual budget raised.

The key with this chart is to ensure that the red column matches (or exceeds) the blue column in any given year. The columns representing 2015/16 and 2016/17 show how the red columns exceed the blue columns in these years (budget raised is higher than predicted LTFP amount).

**Chart 3: LTFP measured Against Annual Budget**



The additional funding can be attributed to Roads to Recovery funding received for 2015/16 and predicted for 2016/17. This includes supplementary funding brought about by agreement at a

Federal Government level. The agreement will see the fuel excise (the main fuel tax in Australia) increase in February and August in line with the consumer price index (CPI). These additional funds are distributed out through the Roads to Recovery program. This has previously not been the case.

Continued Roads to Recovery increases from 2016/17 onwards have not been considered as part of the modelling undertaken within this report. This is on the basis that although further increases past 2016/17 are theoretically possible, they are not confirmed and therefore it would be difficult to predict any timing and amounts beyond what is known with some certainty. However if this additional funding was to continue past 2016/17, it would create ongoing capacity for new and major upgrade works.

Table 2 provides more detail of the additional roads to recovery funding as outlined within Chart 3.

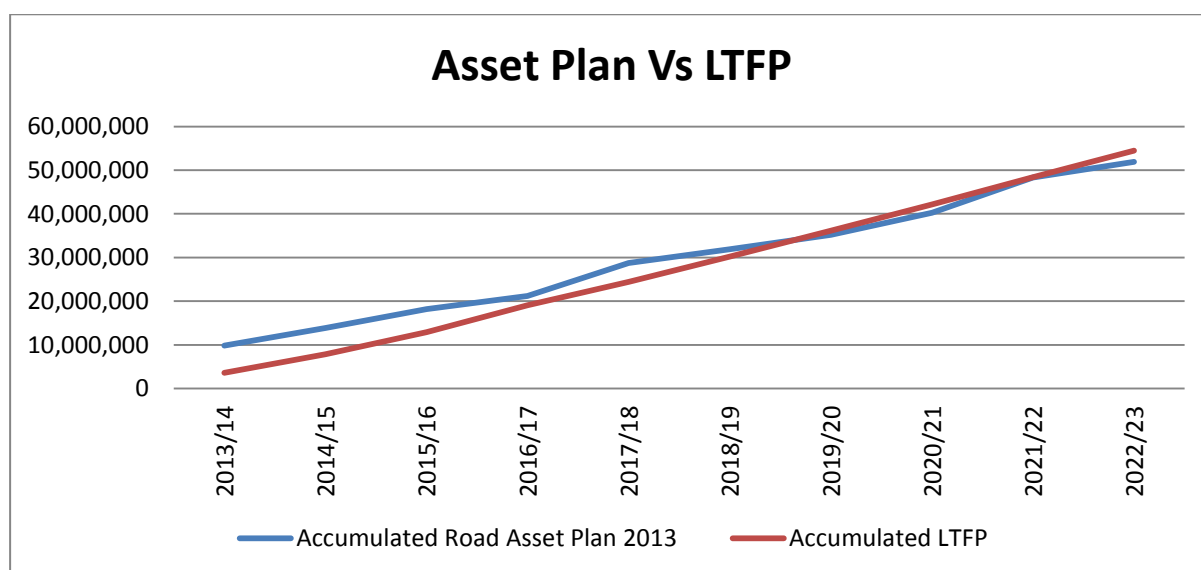
**Table 2: Roads to Recovery Funding**

	2015/16	2016/17	Total
Original "Planned" Funding	658,000	678,000	1,336,000
Actual funding received	2,036,150	1,898,000	3,934,150
<b>Total Additional</b>	<b>1,378,150</b>	<b>1,220,000</b>	<b>2,598,150</b>

The original "planned" funding figures for the Roads to Recovery were included in the original LTFF of 2014/15, and were the basis of the Roads Asset Management Plan.

Chart 4 below shows the effect of this additional funding as the initial ten year plan moves to the latter years. The LTFF expenditure (red line) catches the predicted Asset Plan expenditure (blue line) at the conclusion of year nine (2021/22). This demonstrates that the required renewal amount as set in 2013 (by the Asset Plan) will be surpassed sometime in the tenth year, rather than at the conclusion of the year ten as originally planned.

**Chart 4: Asset Plan Measured Against LTFF**



### Long-term Financial Plan Implications

There are no LTFF implications as a result of the adoption of the recommendations within this report.

## STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 2 – ‘Well Planned, Vibrant and Active Place’ and more specifically Community Objective 2.3 - ‘Infrastructure assets that are well maintained and responsibly managed to provide for future generations’.

## RISK ASSESSMENT

An assessment of the potential implications of not implementing the officer recommendation and adopting the asset management plans has been undertaken using the City’s risk assessment framework.

The table below shows identified risks where the residual risk, once controls have been identified, as ‘medium’ or greater;

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
Anticipated external funding does not eventuate as planned.	Priority for budgetary allocation given to road renewal.	Major	Rare	M10

## CONSULTATION

Nil

## OFFICER COMMENT

There are a number of factors to consider when assessing the current progress of the roads asset management plan. At a broad level the condition profile charts provide an effective overview of this progress based on condition. However, there are some instances where condition is not the major trigger for renewal works to occur.

Whilst the justification for prioritising renewal of the rural single lane seal roads was based on the condition. It also placed a very high importance on other factors such as traffic volumes, (local and tourist) safety, risk factors of narrow 3.7m wide seals and strategic priorities of anticipated future increases in traffic flows. Some of these roads identified as priority roads within the program may not necessarily be the worst condition roads in terms of pure condition rating; but are obvious priorities based on all the other factors considered.

When assessing the progress of the ten year plan for elimination of all condition eight nine and ten roads. Simply measuring this is only one part of the measure of the overall success (or otherwise) of the asset management plan.

The progress and success can also be measured in terms of improved safety of higher speed linkage roads, improved amenity for tourist and visitor traffic and works to compliment other major projects.

The current progress of the reduction of worst condition roads can be seen by comparing charts 5, 6 and 7 below. The Charts show how the condition profile has changed over time and demonstrates the improving condition of the overall network. The distribution of condition ratings has changed over time as the roads are renewed. In particular, the reduction of the total square meters of roads in the eight, nine and ten condition ratings, and the increase in rating zero (As New).

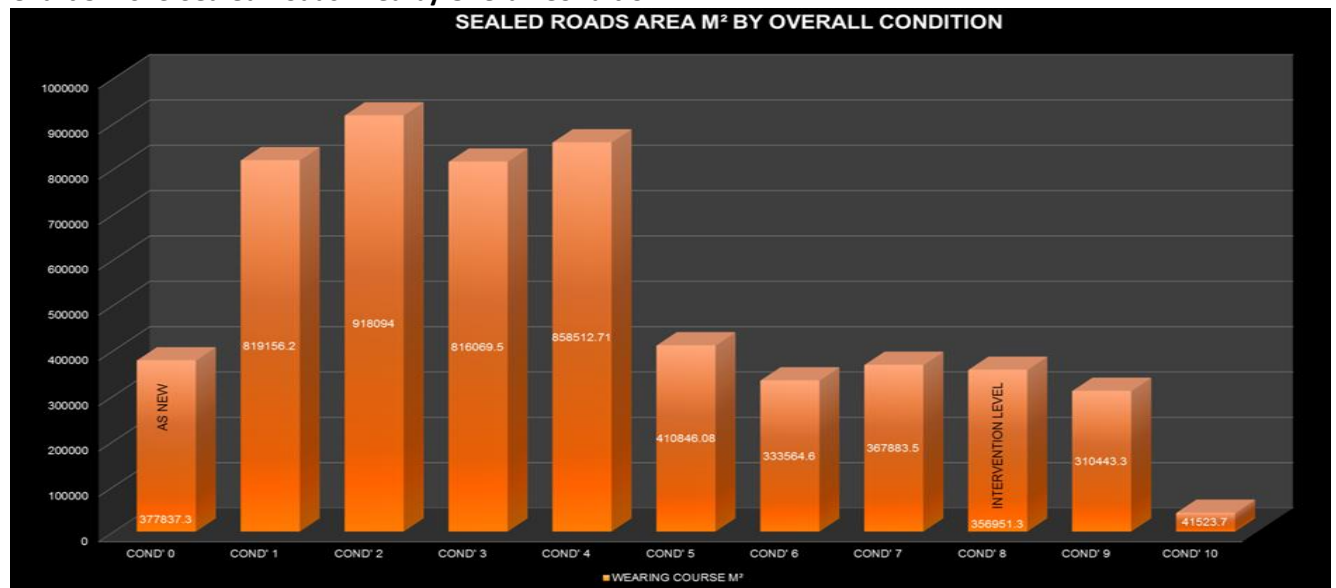
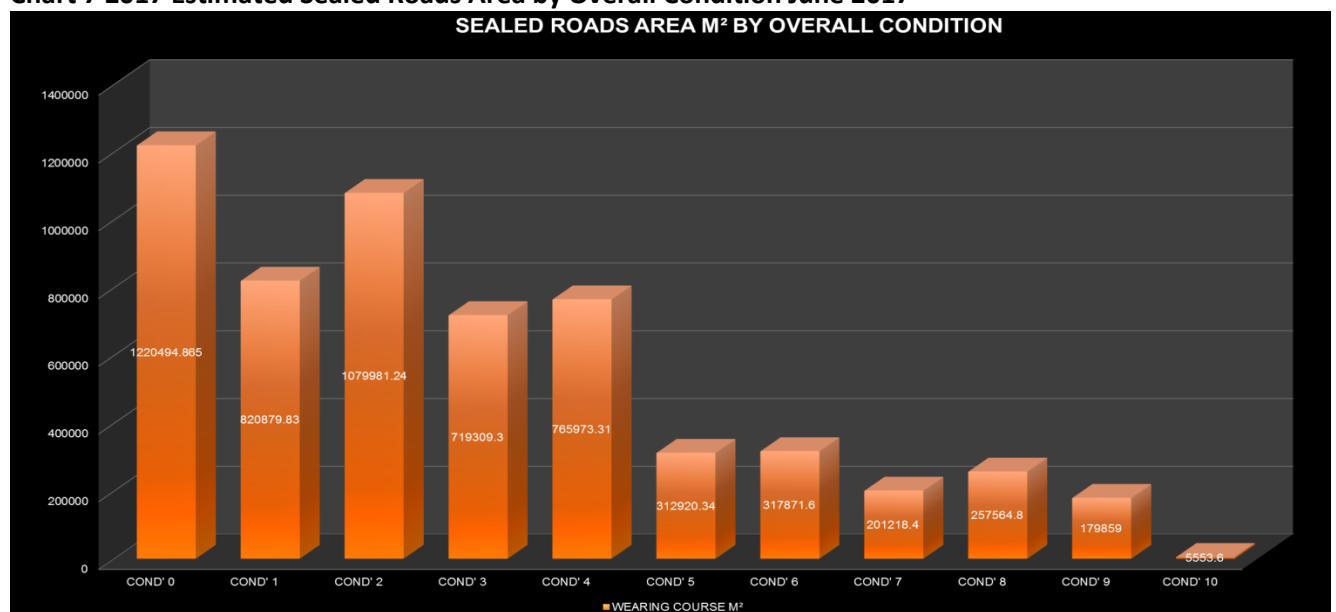
**Chart 5: 2013 Sealed Roads Area by Overall Condition****Chart 6 2015 Sealed Roads Area by Overall Condition May 2015****Chart 7 2017 Estimated Sealed Roads Area by Overall Condition June 2017**



Table 6 below shows the data contained within the charts and also includes estimated figures for the completion of 2016/17. These figures are estimated based on the 2016/17 road renewal program being carried out as per the current budget.

**Table 6 Allocated Road Condition Over Time**

	JUNE 2013 M2 of roads	MAY 2015 M2 of roads	JUNE 2016 M2 of roads	JUNE 2016/17 PREDICTED M2 of roads
CONDITION 0	377,837	873,251	1,220,494	1,334,523
CONDITION 7	367,883	221,898	201,218	186,017
CONDITION 8	356,951	299,019	257,565	229,192
CONDITION 9	310,443	190,113	179,859	165,129
CONDITION 10	41,524	19,159	5,554	3,285

Based on the current rate of completion, the full elimination of all worst condition roads is estimated to be achieved in 2024/25. This is two years later than year ten of the original plan which is 2022/23. This however is still subject to further review and scrutiny of the lower priority of these roads. A review would consider factors such as strategic importance of the roads, current traffic flows and risk posed. A review may highlight other, more minor forms of remediation which would still provide the required levels of service. This may allow these roads to be renewed sooner than 2024/25.

A continued high weighting on factors other than condition will reduce the rate of worst condition roads renewed on an annual basis, and is a slight change in philosophy from the original asset management plan. However this is still prioritising renewal first and foremost and contributing to the continuous improvement of the overall road network.

## **CONCLUSION**

Since 2013, significant progress has been made on the renewal of the City's worst condition urban and rural roads. Planning over a period of ten years and beyond is subject to many variables over time; and the current progress is a testament to the Councils commitment to the ongoing renewal of the road network.

The next challenge for the City will be to strike a balance between renewal, major upgrade and new expenditure. This balance refers to a possible split of funds catering for; the ongoing renewal of worst condition roads, upgrade of unsafe, high traffic rural single lane seal roads and commencement of traffic study implementation.

How this balance will be achieved will be subject to further discussion and review as the asset management plan progresses.

## **OPTIONS**

The Council could chose not to receive the road renewal update.

## **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

There is no specific time line tied to the adoption of this report.

## **OFFICER RECOMMENDATION**

That the Council: Receive the roads renewal update as a means of assessing the current progress of the Roads Asset Management Plan.

Implemented 24/07/13

<b>026</b>	<b>Road Asset Renewal</b>	<b>V1 Current</b>
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**1. PURPOSE**

The intention of this policy is to ensure that all funds generated by the asset renewal rate increase as per the Council's Long Term financial Plan, plus any surplus of Council's existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This will provide a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

**2. STATEMENT**

The Council is committed to the long term sustainability of its infrastructure assets and recognises the need to undertake asset management planning to ensure that adequate levels of renewal are undertaken. Initial Asset Management Planning has identified a funding gap for roads based on historical levels of expenditure measured against required expenditure going forward.

To address the roads funding gap, the Council has committed to an additional one per cent (1%) asset renewal rate increase to be generated annually over six (6) years commencing 2013/14.

From year seven (7) (2019/20) and beyond the funds generated in 2018/19 will continue in perpetuity and will be allocated, on an annual basis; to the Roads Asset Renewal Reserve for the use of funding the renewal requirements for roads.

The funds allocated from year seven (7) (2019/20) onwards will continue to compound on a yearly basis, based on the nominated rate increase for the given year as a percentage increase to the previous year's additional funding amount.

**3. POLICY CONTENT****Rate Increase Defined**

The "1% asset renewal rate increase" referred to in this policy relates to an increase on the 'base rate' from the previous financial year. This one per cent (1%) rate increase is to be utilized specifically for asset management, which is therefore over and above any other Council imposed increases between 2013/14 and 2018/19.

It is also in addition to any external State or Federal Government Funding as well as the Council's own source funding. Once added, the 1% asset renewal rate increase becomes part of Council's own source funding.

**Council Own Source Funding**

Council has allocated funds as part of the Long Term Financial Plan as 'own source funds' for road renewal. These are funds allocated to capital road projects which are funded through the Council's own financial resources i.e. net of external funding and in addition to the rate increase outlined within this policy.

It is the intention of the policy that in any given year, if the budget allocation of Council's own source funds is less than that shown within the Long Term Financial Plan; then the variance will be transferred to the road asset renewal reserve.

Implemented 24/07/13

### **Road Asset Renewal Reserve**

The annual transfer to the Roads Asset Renewal Reserve is to be reconciled against the asset renewal rate increase for that year and also any surplus in the budgeted Council own source funds.

Transfers from the Roads Asset Renewal Reserve are to be reconciled against specific project cost codes to allow an audit trail of where the money is being spent.

Where additional planning and preparation time are required for large projects or surplus funds following completion of works and suitable justification can be provided; renewal funds may be held over into subsequent financial years awaiting a suitable project.

### **Eligibility for Funding**

All works funded through this reserve must have been identified as required works through a formally adopted asset management plan of the City of Busselton and be included within the City's Long Term Financial Plan, Corporate Business Plan and Annual Budget.

Priority should be given to renewal based projects over and above new and upgrade. These projects will be primarily focussed on maintaining the existing capacity and capability of the asset; although it should be acknowledged renewal based projects may from time to time include some portion of new and upgrade works.

The immediate intention of the Reserve is to fund the roads backlog over the ten (10) year period (2013/14 – 2022/23), any additional funding over and above that required for roads in any given year is to remain in the reserve until a suitable project is identified.

### **Definitions**

- The expenditure types referred to in this policy are defined as follows;
- **Renewal Work** is defined as works to replace existing assets or facilities with assets or facilities of equivalent capacity or performance capability;
- **New works** are assets acquired for a new (never before provided) service to the community; and
- **Upgrade works** result in a higher (improved) level of service than previously offered. As distinct from new assets, the service currently exists.

## **4. APPLICATION OF THE POLICY**

Engineering and Works Services Directorate will ensure application of the policy.

### **Policy Background - History**

At the Special Council Meeting held on 26<sup>th</sup> June 2013 the council endorsed the following recommendation (resolution number C1306/146)

- "1. adopts the Overall Asset Management Plan as the informing document for the Long Term Financial Plan;*
- 2. adopts the individual asset management plans for Roads, Buildings and Parks and Gardens as the technical documents informing the Overall Asset Management Plan;*
- 3. endorses the development of a Policy detailing the mechanics of administering and accounting for the funding for Roads, Parks and Gardens and Buildings and subsequent expenditure."*

Implemented 24/07/13

Council Resolution	Date	Information
C1306/193	24 July, 2013	Date of Implementation Version 1

## 6.5 GEOGRAPHE LEISURE CENTRE LIFEGUARDS BUDGET REPORT

<b>SUBJECT INDEX:</b>	GLC Lifeguards Budget Report
<b>STRATEGIC OBJECTIVE:</b>	A City where the community has access to quality cultural, recreation, leisure facilities and services.
<b>BUSINESS UNIT:</b>	Community Services
<b>ACTIVITY UNIT:</b>	Community Services
<b>REPORTING OFFICER:</b>	Recreation Facilities Coordinator - David Goodwin
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

### **PRÉCIS**

This report is further to recent presentations to Council's Finance and Policy and Legislation Committees to inform Councillors of current operating conditions regarding lifeguarding at the Geographe Leisure Centre (GLC). The risks to Council arising from operating the swimming pools within current budgetary restraints have been assessed as high. Officers have evaluated a number of options to mitigate and lower the current risks and this report presents those options for Council's consideration.

### **BACKGROUND**

Due to budget constraints and the focus on reducing the net operating cost of the centre to Council the GLC has over the past few years been budgeting according to historical pool supervision standards of one (1) lifeguard to one hundred (100) patrons.

The recent presentations informed Council how it is becoming increasingly difficult to achieve significant reductions in the net operating cost for the GLC for a number of reasons including but not limited to increased utilisation which incurs increased cost, increased service by keeping the outdoor pool open all year round and changes to pool supervision operating requirements. The GLC is unlikely to ever fully recover costs and is subsidised heavily by Council in order to keep the facilities and services affordable. A recent benchmarking exercise has found that the subsidy at GLC is significantly lower than that provided by other Councils with similar recreation centres.

Staffing costs are inevitably the main driver dictating expenditure within any leisure centre and one of the contributory factors to the low subsidy per visit at the GLC is that staffing is lower than industry benchmarks. As the GLC has an outdoor pool one would expect staffing costs to be significantly higher than those Centre's that don't have an outdoor pool. This is not the case.

However, the particularly low subsidy per visit does provide opportunity for potential increases in the subsidy in order to adequately address inherent risks and raise the level of customer service and public safety at the facility. Other options are to manage significant reductions in service levels to reduce current risk levels.

### **STATUTORY ENVIRONMENT**

Premises classified as aquatic facilities by the WA Health (Aquatic Facilities) Regulations 2007 are required to comply with the provisions of the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities. GLC is classified as a Class 1 facility. This code states that management is responsible for ensuring the facility implements adequate measures to supervise all patrons. Lifeguards must be able to provide supervision at all times, and not be allocated duties that could interfere with their ability to respond immediately to an emergency.

**RELEVANT PLANS AND POLICIES**

Not applicable.

**FINANCIAL IMPLICATIONS**

The current GLC net operating budget forecast for 2016/17 is \$645,406. (This includes an additional \$96,000 in contractors this year to undertake structural assessments of the pools and feasibility studies to recommend future expansion options for the centre). Benchmarking as presented to Council committees' shows that this is significantly lower than other comparative centres who, in 2015/16 had budgeted net operating positions of between \$872,000 and \$2.3 million respectively. Regional Centre's with the most similar operating environments typically are operating at average net operating positions of approximately \$1.1 million per annum which is more than \$400,000 above the current GLC net operating position.

The table below shows four (4) options to reduce the current high risk of lifeguard operations. Each option shows the impact on revenue, any savings from any service reductions, additional lifeguard costs and the forecast variance to the 2016/17 budgeted net operating position of \$645,406. In considering these options it should be noted each scenario is based on a full financial year of operations and therefore option 2 could not now be implemented in the current year. The Officer comment provides more detail about each option and other options considered but discounted as they do not address the level of risk sufficiently.

Option	Approx.Variation in income	Approx.Variation in operating expenses ( eg chemicals and utilities)	Approx.Variation in lifeguard costs	Approx total variation to net operating position
Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours.	\$0	\$0	\$168,000	\$168,000
Option 2- Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.	-\$96,600	-\$30,198	\$98,000	\$164,402
Option 3- Close the outdoor pool indefinitely	-\$246,000	-\$71,476	\$0	\$174,524
Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during periods of high risk.	\$0	\$0	\$87,763	\$87,763

## Long Term Financial Plan Implications

In order to sufficiently meet Statutory obligations, industry standards, cope with user growth and reduce risks associated with the operation of the GLC, further increases to the GLC resourcing budget will need to be considered by Officers and Council as part of the 2017/18 budget development process and next review of the Long Term Financial Plan.

## STRATEGIC COMMUNITY OBJECTIVES

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goal:

- Be a responsible, accountable local government and
- To manage the City's resources to provide optimum benefit to the community

## RISK ASSESSMENT

The risk of death, drowning or serious injury at the Geographe Leisure Centre swimming pools is rated as high because the consequence is major (death or serious injury) and the likelihood due to lack of supervision is possible.

The following table shows a risk assessment of each option presented for consideration in this report.

Risk	Rating	Mitigation	Rating after mitigation
Death, drowning or serious injury at Geographe Leisure Centre swimming pools	Consequence: Major Likelihood: Possible Rating: High 18	Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours.	Consequence: Major Likelihood: Rare Rating: Medium 10
		Option 2-Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.	Consequence: Major Likelihood: Rare Rating: Medium 10
		Option 3- Close the outdoor pool indefinitely	Consequence: Major Likelihood: Rare Rating: Medium 10
		Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the Pool Supervision Guidelines during pre-determined periods of high patronage and /or increased risk.	Consequence: Major Likelihood: Rare Rating: Medium 10*

\*Periods of high risk still remain, but are limited. See Officer Comment section for further details.

**CONSULTATION**

Not applicable.

**OFFICER COMMENT**

The GLC is classified as a Class 1 facility under the WA Health (Aquatic Facilities) Regulations 2007. There are additional risks associated with Class 1 pools because the public are admitted without any health or swimming ability screening taking place. Where there is an absence of constant supervision risks are heightened due to the potential for patrons to remain unnoticed when in difficulty. There is an inherent risk in water environments that injuries may occur to patrons, no matter what sort of swimming ability, fitness or otherwise, however under resourcing of swimming pools is high risk as the consequence could be death, the last thing any Council would want in its history.

The WA Health Act Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities states management is responsible for ensuring the facility implements adequate measures to supervise all patrons. A lifeguard service providing effective supervision of patrons, can prevent drowning, and is essential in higher-risk facilities such as the GLC. Industry guidelines and best practice (The Pool Supervision Program) develops and expands on the intent of the WA Health Act. Industry best practice is that facilities should have a minimum of one (1) lifeguard facing the water at all times regardless of how many people are in it. The Pool Supervision Program states that when allocating human resources facility operators should consider a range of factors such as: weather, holidays, size, number, and layout of pools, surface reflection, average attendance, anticipated attendance, swimming capabilities, special needs individuals and groups, the number and distribution of users, recreational activities, either programmed or spontaneous.

Currently in order to maintain operating costs within the 2016/17 budget, whilst also attempting to reduce the risk of drowning and comply as far as possible with the Pool Supervision Program the Centre has been forced to reallocate staff from other roles such as the Pool Operators, Centre Supervisor Aquatics and Fitness and at times the Recreation Facilities Coordinator into lifeguarding roles. This is not an efficient use of senior staff resourcing junior lifeguard roles. However, this is necessary to provide adequate supervision throughout the pools opening hours and in order that some of the necessary ancillary duties can be completed and so that lifeguards can have rostered breaks. In the current operating environment officers are continually compromising ancillary and administrative duties associated with the operating of the pool and other areas of the centre in favor of reducing risk in the pools. The result is a reduction of customer service and other tasks being delayed or not completed at all.

A number of options have been investigated in order to mitigate the risks associated with a drowning death or serious injury at the GLC. Consideration was given to utilising other staff on duty at the Centre such as customer service staff during busy periods in the pools to supplement existing lifeguard staffing however this was found to be unviable and problematic.

The use of available technological solutions has also been investigated as a possible risk mitigation strategy. There would appear to be two systems on the market.

The Sentag wristband system is a personal safety device. It keeps track of guests while swimming or playing in the pool and if a user stays too deep for too long the Sentag Drowning Detection system will immediately alert lifeguards. The system acts as an extra level of safety if lifeguards and regular safety procedures fails. This system is used extensively in Europe with no current installation in Australia

The Poseidon pool surveillance system makes use of overhead and underwater cameras that can send an alert via a computer or LED alert panel to lifeguards if swimmers are in difficulty. This system



is in use in the Eastern States of Australia and in Europe. There are currently no installations in Western Australia.

It is clear that from research conducted and advice received that technology is intended to complement lifeguards, not replace them or reduce their responsibilities or vigilance. Technology does not save people from drowning, lifeguards do and under no circumstances should the presence or use of technology result in the reduction or modification of lifeguard staffing or duties as required by regulation or normal practices. The use of technology is not recommended as an option at present for the above reasons.

The following four options are presented for Council's consideration as a strategy to mitigate the risk associated with a drowning or serious injury at the GLC swimming pools.

Option 1 - Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours.

This option fully meets requirements and reduces the risk rating from high 18 to medium 10. In addition there is no loss of revenue and no reduction in service. This option provides a minimum of 2 lifeguards on pool deck at all times the GLC pools are open. This option enables a minimum one lifeguard to be stationed on the outdoor pool and on the inside pools.

**The effect to the net operating position at the GLC would be an extra cost to Council of up to \$168,000 per annum.**

Option 2- Close the outdoor pool from May to September inclusive and fund extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during all opening hours between October and April.

Council should note that this is not a viable option for the 2016/17 financial year due to the timing of this report however in forthcoming years this option could be considered. This option is likely to result in a loss of revenue of approximately \$94,600. There would likely be a saving in utilities, chemicals etc. of approximately \$30,198 but an extra cost to provide a minimum of 2 lifeguards on pool deck at all times the GLC pools are open of approximately \$98,000.

There may also be an unquantifiable loss of revenue resulting from a loss of membership options to use the outdoor pool during the winter months.

If this option was preferred then it would reduce the risk rating from high 18 to medium 10 with the consequences remaining major and the likelihood reducing to rare.

**The effect on the net operating position at GLC would be an extra cost to Council of up to \$164,402 per annum.**

Option 3- Close the outdoor pool indefinitely

This option results in a complete loss of annual revenue from the outdoor pool of approximately \$246,000. There would be a saving in utilities, chemicals etc. of approximately \$71,476.

There may also be an unquantifiable loss of revenue resulting from a loss of membership options to use the outdoor pool as well as a loss of customer satisfaction due to significantly more overcrowding of the indoor pools.

If this option was preferred the it would reduce the risk rating from high 18 to medium 10 consequences remaining major and the likelihood reducing to rare.

**The effect on the net operating position of the GLC would be an extra cost to Council of up to \$174,524 per annum.**

Option 4- Council acknowledges the risks identified in the current operations and funds extra human resources at GLC in order to meet minimum requirements of the WA Health Act and the Pool Supervision Guidelines during pre-determined periods of high patronage and /or increased risk.

This option results in no loss of revenue and fewer but some service reductions. This option provides a minimum of two lifeguards on pool deck at all times the GLC pools are open during predetermined high patronage and/or predetermined high risk conditions and or usage.

This option is based on additional resourcing above current budget at predetermined times only which can be due to weather, holidays, average attendance, anticipated attendance, swimming capabilities, special needs individuals and groups, the number and distribution of users, recreational activities, either programmed or spontaneous.

In considering this option Council should note that there will still be some periods where the pools are not sufficiently supervised and therefore the risk at these times is still high. To reduce the risk further would require closer of the outdoor pool during periods of low usage. It is not considered practical or feasible at this time to close the outdoor pool at short notice and dependant on fluctuations of demand due to staff rostering requirements, employment conditions and customer satisfaction however a full investigation of outdoor pool usage can be completed with a view to providing a recommendation for the 2017/18 financial year's budget in relation to advertised opening times.

In order that some of the necessary ancillary duties can be completed other GLC officers such as the Pool operators, Centre Supervisor Aquatics and Fitness and at times the Recreation Facilities Coordinator will still require redeployment, albeit on a less regular basis, to reduce risks to a medium level. This option may still result in a reduction of customer service and some ancillary tasks being delayed or not completed throughout the rest of the 2016/17 financial year.

If this option was preferred the it would reduce the risk rating from high 18 to medium 10 with the consequences remaining major and the likelihood reducing to rare during the majority of times the pools are open. During reduced periods of inadequate supervision the risk rating will remain high.

**The effect on the net operating position of GLC would be an extra cost to Council of up to \$87,783 per annum.**

## **CONCLUSION**

Officers recommend that Council approves an overspend of up to \$87,783 of the GLC's budgeted net operated position for the 2016/17 financial year to increase lifeguard resourcing of the GLC pools during pre-determined periods of high patronage and /or increased risk. This option is recommended in order to provide a short term solution within the acknowledged existing budgetary constraints of Council.

In order to sufficiently meet Statutory obligations, industry standards, cope with the growth forecast and reduce risks associated with the operation of the GLC further increases to the GLC resourcing budget will need to be considered by Officers and Council as part of the 2017/18 budget development process and next review of the Long Term Financial Plan. It is to be noted that through

ongoing discussions with the CEO, best endeavors will be made throughout the year to recoup the costs associated with this recommendation throughout the organisation's salaries and wages budget.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed additional lifeguard resourcing will be implemented in the next pool staffing roster.

**OFFICER RECOMMENDATION**

That the Council:

1. Notes an overspend of up to \$87,783 of the Geographe Leisure Centre's budgeted net operating position for the 2016/17 financial year to increase lifeguard resourcing of the GLC pools during pre-determined periods of high patronage and /or increased risk.

## 6.6 GEOGRAPHE LEISURE CENTRE SPECTATOR FEE PETITION

<b>SUBJECT INDEX:</b>	GLC Spectator Fee Petition
<b>STRATEGIC OBJECTIVE:</b>	A City where the community has access to quality cultural, recreation, leisure facilities and services.
<b>BUSINESS UNIT:</b>	Community Services
<b>ACTIVITY UNIT:</b>	Community Services
<b>REPORTING OFFICER:</b>	Manager, Community Services - Maxine Palmer
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Petition - GLC Spectator Fee

### PRÉCIS

This report is in response to a petition received by the Council at its ordinary meeting held on 24 August 2016 requesting the removal of the \$1 spectator fee from the Fees and Charges of the Geographe Leisure Centre (GLC). The Council resolved that the petition be received and referred to the CEO to prepare a report.

This report recommends the \$1 GLC spectator fee is removed from the GLC Fees and Charges Schedule with immediate effect. Further details and the reasons for this recommendation are set out in the 'Officer Comment' section of this report.

### BACKGROUND

A petition was received on the 17 August 2016, requesting the removal of the \$1 spectator fee from the Fees and Charges of the Geographe Leisure Centre (GLC). The petition stated the fee is unjust and unfair for the following reasons:

- No reason or explanation for said dollar charged
- Inconsistency of dollar charged
- No dollar/spectator fee to watch basketball
- Other leisure centres in surrounding areas do not charge fee
- Receipt for dollar?
- What service is provided?

The petition was electronic and contained 203 names, a country and/or State of location, date, time and comment. The petition was presented to the Council at the 26 August 2016 meeting. The Council resolved (C1608/210) that the petition be received and referred to the CEO to prepare a report to the Council or a Committee. A copy of the petition is provided, in full, as **Attachment A** to this report. This report is in response to this petition received by the Council.

### STATUTORY ENVIRONMENT

Section 6.16(3) of the Act states that a schedule of fees and charges is to be adopted by the Council when adopting the annual budget, however fees and charges may also be imposed during a financial year.

Section 6.16 of the Local Government Act (the "Act") states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider

Pursuant to Section 6.19 of the Act, local public notice must be given should fees and charges be adopted outside of the annual budget adoption process.

#### **RELEVANT PLANS AND POLICIES**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

In 2015/16, the GLC receipted \$6,289 in spectator fees through its point of sale system. All revenues generated by the GLC help to offset the operating expenses of the centre which last year totaled \$2,745,454.

The 2016/17 budget forecasts revenue of \$7,000 from spectator fees. In considering the Officer recommendation, to immediately remove the spectator fee, the Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year.

#### **Long-term Financial Plan Implications**

Nil

#### **STRATEGIC COMMUNITY OBJECTIVES**

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goals:

- A City where the community has access to quality cultural, recreation, leisure facilities and services
- Infrastructure assets are well maintained and responsibility managed to provide for future generations

#### **RISK ASSESSMENT**

An assessment of the potential risks of implementing the Officers recommendation was undertaken, and as a result, no risks were rated as 'medium' or above were identified.

#### **CONSULTATION**

The removal of the spectator fee will require public notice to be given of the date from which the change will be imposed.

#### **OFFICER COMMENT**

The \$1 spectator fee has been in place since the GLC opened nineteen years ago. Over time it increased to a \$1.30 but was reduced back to a \$1 a few years ago.

It is understood the petition is a result of a community member querying the spectator fee when visiting the GLC, in August, to watch their child swim during the Department of Education In Term Swimming Program.

The fee only applies to spectators entering the pool hall to watch another person swim for the Department of Education's (DoE) swimming lessons, general pool usage and school carnivals. The fee does not apply when a parent or carer brings their child to the GLC's Learn to Swim program, GLC private swim lessons, hires the pool hall for a party or for aquatic club member usage.

A spectator fee does not apply to the stadium and this is in line with general practice across the recreation centre industry. Spectator fees are considered in club and user hire fees and any program the GLC may run from the stadium courts. This may generate some confusion regarding why and when a spectator fee should or shouldn't apply.

It is acknowledged the application of the fee has been inconsistent, perhaps contributing some confusion with spectators. This is primarily due to the multiple and varied fee structure of the GLC which has caused some confusion for new or casual staff who may not work on the reception desk on a regular basis. Prior to the installation of the pool entry doors and the separation of the kiosk from the reception desk, the entry foyer allowed anyone to walk through into the pool hall. This was, and to a certain extent still is, a problem when a large group arrives at once because non-paying customers may enter the aquatics hall through the door that opens to allow fee paying customers through. Often the reception has one staff member who cannot leave the desk to follow customers who have not paid for entry.

Other centres and the industry generally have battled with this issue for many years. As a result some other centres have chosen not to have a separate spectator fee for their aquatics areas. Whilst the spectator fee could be clearly defined or clarified it is likely that it will be the subject of further dispute in the future. Whilst never the subject of a petition before, GLC reception staff regularly handle queries about it.

In 2015/16, the GLC receipted \$6,289 in spectator fees through its point of sale system. All revenues generated by the GLC help to offset the operating expenses of the centre which last year totaled \$2,745,454. The largest proportion of this operating cost is to operate the aquatics area. Pools, pool halls, spas and associated change rooms, toilets and shower facilities are expensive operational items due to their heating, water and chemical usage and higher staff resourcing and cleaning costs. The GLC runs on a tight operating budget, and has a user pays principal in an attempt to generate as much revenue as possible to reduce the operating burden on all the community's rate payers.

Officers recommend that Council remove the spectator fee from the GLC Fees and Charges Schedule with immediate effect on the basis that it is not easily clarified and is likely to continue to cause confusion into the future. In considering this recommendation Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year.

Options to recover the revenue by incorporating it into other aquatic fees that attract spectators were considered. These options and why they are not recommended at this point are detailed below:

#### Option 1 - Recover spectator fee revenue from the Department for Education Swimming Lessons

The GLC has forecast it will receive approximately \$7,000 in spectator fee revenue this financial year. As the issue has primarily been raised by parents watching their children during the Department of Education's (DoE) swim program, the Council could consider adding the spectator fee to the DoE fees. DoE do not pay lane hire for in term school swimming lessons and are charged a reduced rate of \$3.60 per child per visit. (The usual pool entry price for under 16 is \$5 a saving of \$1.40 per child or 28%).

DoE provide their own swim teachers. Each school provides the class teacher and assistant and transport for the students to the pool. Some schools also provide one or two parent helpers. The GLC

is informed in advance of their attendance and helpers and teaching staff are not charged the spectator fee.

In 2016/17, the GLC has forecast \$91,500 in revenue from the Department of Education. \$7,000 could be recovered by adding 30 cents per child visit charged to the DOE child entry cost. Private schools may pass this cost on to all parents, whilst public schools will have to find the extra budget. In considering this option it should be noted that only a small number of parents attend to spectate during the school swimming program and therefore, in the case of private schools, all parents will pay extra regardless of if they spectate or not.

A 30 cent rise is an 8% fee increase for the DoE to fund. DoE and each school budget annually in advance to resource their swimming lesson programs. DoE rely on the public notice of the GLC's imposition of Fees and Charges to inform their budget development and would have budgeted according to the current Fees endorsed by Council. Officers are of the opinion that it would be unfair to expect DoE to somehow find an extra \$7,000 in the current budget year to absorb the increase imposed. In percentage terms this would be an 8% fee rise, over double the usual annual increase applied to Fees and Charges. It is also considered unfair because some schools have already completed their swimming programs and paid the current rate. For this reason Officers do not recommend this as a viable option.

#### Option 2 – Recover spectator fee revenue from the GLC's own swimming lessons

A spectator fee is already considered in the GLC's own swimming lesson fees. In the 2016/17 budget the GLC has forecast revenue of \$294,500 from its swim programs. The current Learn to Swim fee is \$13.50 and private one on one lessons are \$35 for 30 minutes and \$18 for 15 minutes. The GLC has forecast to provide 24,860 lessons this year. An extra 30 cents per lesson would recover the \$7,000 spectator fee revenue.

This is a smaller fee increase in percentage terms 1% for Learn to Swim, 0.85% for private 30 minute lessons and 1.6% for private 15 minute lessons. However, these parents are already paying full price for their children's swimming lessons (unlike the subsidised DoE fee) and this price already includes a \$1 spectator cost per lesson, therefore Officers do not recommend this option.

#### Option 3 - Recover spectator fee revenue from DoE and the GLC's own aquatic program

An alternate option is to spread the recovery of the \$7,000 in spectator fees across the largest user base possible to make it as small as possible. This can be achieved by adding 15 cents to the DoE child entry cost raising it from \$3.60 to \$3.75 (a 4% increase), adding 15 cents to GLC's Learn To Swim program from \$13.50 to \$13.65 (a 1% increase), and raising private lessons from \$35 to \$35.15 for 30 minutes (0.4% increase) and from \$18 to \$18.15 (a 0.8% increase) for 15 minutes. This option has the lowest impact on the paying parent, DoE and schools and provides DoE and schools with sufficient notice to inform their budget preparations. Officers can consider this along with other fee increases when all GLC Fees and Charges are reviewed during the formulation of fees and charges for the 2017/18 budget process.

### **CONCLUSION**

Officers recommend that Council remove the \$1 spectator fee from the GLC Fees and Charges Schedule with immediate effect on the basis that it is not easily clarified and is likely to continue to cause confusion into the future. In considering this recommendation Council should note there will be up to a \$7,000 deficit in GLC revenue this financial year which cannot be recouped due to the impacts explained on DoE and school budgets in the current financial year. All attempts will be made however to recoup costs where possible.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed the \$1 spectator fee will be removed with immediate effect.

**OFFICER RECOMMENDATION**

That the Council:

1. Endorses the removal the \$1 spectator fee from the 2016/17 Geographe Leisure Centre Fees and Charges Schedule with immediate effect, noting this may result in lost revenue of \$7k in 2016/17.
2. As part of the 2017/18 budget development process, considers the recovery of spectator fee revenue across the aquatics Fees and Charges.



## Geographe Leisure Centre swimming lessons spectator fee unfair Petition

Recently I've had an altercation with the GLC about the payment of spectator fees at my child's school swimming lessons. By corresponding with the City of Busselton they have noted that the "council will monitor to see if our charging regime meets with community expectations". After speaking to a number of people it is in my opinion that it does not meet with community expectations.

Why should we have to pay to show the children our support by being there. We have paid for the swimming lessons, we are there for 45 minutes at the most and don't even use the facilities. What are we paying \$1 for then? This is a public pool for anyone of the public to use, there is no reasoning at all for a \$1 spectator fee to be charged.

**This petition will be delivered to:**

**Busselton Shire**  
Mayor Cr Grant Henley

[\*\*Read the letter\*\*](#)

swimming poolschool swim

### Updates

Keep your supporters engaged with a news update. Every update you post will be sent as a separate email to signers of your petition.

[\*\*Post an update\*\*](#)

7 days ago

Edit

Delete

Petition update **Presenting the petition** next Wednesday the 17th of August we will be attending a city meeting to present the petition formally and have the opportunity to speak. It would be great if as many of us could attend for support and show the City how... 0 comments

[1 week ago](#) [200 supporters](#)

3 weeks ago

Edit

Delete

Petition update **Community speaks for itself** Many thanks for your

support. It's obviously an issue for a lot of people and has the community talking. Also to let you know Leschenault Leisure Centre, Margaret River Centre and Albany Centre all do not charge spectator fees. 0 comments

3 weeks ago 50 supporters

3 weeks ago Deb Hallyburton started this petition

The logo for change.org, featuring the word "change" in red and ".org" in black.

Recipient: Mayor Cr Grant henley

Letter: Greetings,

We have created a petition regarding the \$1 spectator fee which is currently being charged for any spectator that enters the pool area at the GLC.

We think the fee is unjust and unfair given the following reasons:

- No reason or explanation for said dollar charged
- Inconstancy of dollar charged
- No dollar/spectator fee to watch basketball
- Other leisure centres in surrounding areas do not charge fee
- Receipt for dollar?
- What service is provided?

Please consider the petition signed by concerned members of the community.

## Comments

Name	Location	Date	Comment
Amy Ovans	Australia	2016-07-28	I think the fee is ridiculous. I have been going to school swimming lessons for 10 years now and not once have been asked to pay a spectating fee until last week. I feel a service needs to be provided should I be paying someone money, however there is nothing provided for my \$1.
Josh Ryan	Australia	2016-07-28	I think fee is unacceptable and unjust when you're there to help and support children learning to swim
Jacob Seale	Australia	2016-07-28	I feel it is wrong to have to pay to watch your child learn to swim.
jenny baker	Australia	2016-07-28	Its unfair to pay to just watch your child swim
Ian Faed	Australia	2016-07-28	This is down right disgusting. It will make people avoid using this facility. I will never go there again or offer 1 bit of support to them. Pure rip off and is just money grabbing
Lisa Laming	Australia	2016-07-28	Why should we pay the spectator fee when we have already paid for the lessons and to be there to support our children while they learn to swim??
cassandra Atkinson	Australia	2016-07-28	Because it may only be a dollar but for 2 people to support and encourage their children is \$28 for the 2 weeks
Jess Young	Australia	2016-07-28	Its ridiculous and shouldn't be happening
Deanne Uros	Australia	2016-07-28	Basically parents attend these lessons to help children dry off etc ensuring that they are on time & don't hold up the next lesson! We are there to help.....Yes we do get to watch our children swim but surely we shouldn't be charged for this? I don't know of any other leisure centre that charge a fee to watch your child learn to swim which is the way it should be! I find it hard to believe that anyone would agree with paying a spectators fee.....especially when it comes to swimming lessons!!!
Naomi Kerr	Australia	2016-07-28	Since when do swimming coaches hold the duty of care? I went to uni for four years to earn a bachelor's degree before I was awarded it! If my children are in the pool, it is my legal obligation and right as a parent to be there. Seriously?!
Donelle Lee	Australia	2016-07-28	I pay phenomenal rates every year, I also pay for 3 children to swim interm and vacation classes at different times. That \$1 adds up pretty quick. I don't swim, I attend to my children and take them to the toilet as requested by the instructors. It's my understanding that it's compulsory that I be there to supervise them as 2 of them are under 10 years old.
dale mckeagg	Australia	2016-07-28	It should be free as you have to pay for your child
Haidee kenyon	Australia	2016-07-28	I believe the teachers should be able to get as much assistance as possible with getting kids organized. Children should also be able to have parents watch the progress of the lessons we have paid for.
josh durham	Australia	2016-07-28	a fee to sit and watch your kids have swimming lessons, what next a parking fee for school pick up?
Jenna Italiano	Australia	2016-07-28	I find the spectator fee discouraging and absurd.
Dale James	Australia	2016-07-28	It's crap. We pay through our child's fees plus we pay enough rates.
Carolyn Martin	Australia	2016-07-28	Totally Unfair Charge. Greedy local government
Keeannah Thompson	Australia	2016-07-28	I used to live in Busselton and I visit regularly and have family with young children that would like to watch their kids progress at swimming lessons. It's very unfair and greedy to make them pay

Name	Location	Date	Comment
Leah Colman	Australia	2016-07-28	Because it's UNFAIR
BRETT WOOD	Australia	2016-07-28	Fuck the Shire, we already pay them enough in our rates!
BRETT WOOD	Australia	2016-07-28	Do we have to pay to spectate at any of our children's other sports? Will we soon be charged to sit there and watch our children play cricket, netball, soccer, football because we may need to use a toilet there to? I am sure our over priced rates that we get jack shit for might cover the cost they are charging.
Emma Moon	Greenfields, Australia	2016-07-28	For many parents it is a struggle just to pay for swimming lessons. Many of them have more than 1 child doing lessons. To ask for a spectator fee, even \$1 , could cause the parents to not send them. A public pool gets a huge amount of \$ from all schools doing their lessons there. It was only once the pool was opened that lessons started there, before that it was done at the jetty where you only paid for the instructor and could sit and watch for free. To charge a spectator fee could see a dramatic drop in students doing lessons and therefore in danger of not being water wise. Come on GLC pull your head in Give these parents the right to watch their kids learn for free. Absolutely disgraceful :(
Nicole McCarthy	Australia	2016-07-29	We don't have to pay to watch basketball, netball etc why should we have to pay to sit and watch our children learn to swim??? Especially when we are told they must be supervised when swimming in their pool? Sounds like a Big money maker to me.
Sally Savage	Australia	2016-07-29	Parent participation in supporting children's education (swimming lessons) should be encouraged by making it a free spectator activity.
Brenton Rouse	Australia	2016-07-29	I genuinely don't see the reasoning behind the spectator fee besides from making revenue
Renae Trigwell	Australia	2016-07-29	I'm signing this because charging parents, grandparents etc encourages them not to watch and support their children!! Absolutely ridiculous
Alec Ovans	Australia	2016-07-29	With our 2 kids doing both school and after school swimming lessons the one dollar works out to be \$100 for the year just to sit and support our children. The inconsistency in this fee also gets you thinking what is this for? Some staff seem embarrassed to ask and those that do aren't very clear on why. Makes you think what the money goes towards. Maybe Christmas drinks at the end of the year! A solution I suggest is keep the cafe open and generate your income fairly from selling something. Not just by charging a lazy money grabbing spectator fee!
Frances Passfield	Australia	2016-07-29	I've watched my kids over the years swim and play basketball. No fee for either. I object to paying at a carnival as I'm sure the school has already been slugged for the hire of the pool. As we are shire rate payers we already contribute to the running of this service. If it wasn't for the children attending classes and the parents paying for this there would be little income for the facility.
Michelle Kalka	Australia	2016-07-29	Michelle Kalka
Paul Scott	Australia	2016-07-29	All the prices are far to high this is why we all pay rates what a joke
Lauren McKenzie	Australia	2016-07-29	I have always loved watching my kids at their swimming lessons but having 3 kids at times ive had 2 sessions per day(different times) and been made to pay twice. Makes it worse that i have seen them let other parents in and not worry about the spectator fee just because they are friends of the staff.

Name	Location	Date	Comment
Sharon Seia	Australia	2016-07-29	More parents should be encouraged to support their children not pushed away with spectators fees. This is outrageous!!
Jacob Hills	Australia	2016-07-29	Because I live in Busselton and Willem suffer from these (spectator fees) asswell
Meagan Spowart	Australia	2016-07-29	It makes zero sense, I don't pay to watch basketball, why is there a difference?
Erin Grubb	Hannans, Australia	2016-07-29	Isn't this a part of the school curriculum? You would think your fees would cover this? I'm okay paying a fee if I'm there for leisure but swimming lessons?? Geez, while they're there, charge the teachers for being present and dock the swimming instructors pays 'for using the facilities'. Lol
Brad Baggetta	Australia	2016-07-29	I am signing because I pay over \$300 for a membership + swimming fees and am their to supervise my child as they are not allowed to swim without a parent present. We go 3 times a week before school for swim club
Anton Mann	Australia	2016-07-29	I don't agree with a charge for spectating or supervising children if your not using the facilities. Parents aren't charged entry to watch/supervise their kids when using the indoor basketball courts?
Sue Francis	Australia	2016-07-29	I think parents should be encouraged to be there supporting their children to be participating in swim lessons....not put off by having to pay for it.
Sasha Boundy	Australia	2016-07-29	This is really poor. What do you get for your \$\$\$? You pay for your child to receive lessons as it is. Then you have to pay to support and watch your child? Surely we should be encouraged to watch and support our children?
Orla Malone	Australia	2016-07-29	GLC is a facility for the Shire of Busselton. The charging of this fee ( although not a recent concept, it has been going on for the last number of years) is simply revenue raising for the Shire. Inconsistently, I might add, depending on who you get on the front desk! Come on Busselton Shire! I know someone has to pay for the pool refurb and your flash new council buildings but don't flog the poor parents supporting their kids learning such an essential life skill!
annette martin	Australia	2016-07-29	I fee, that as parents 1 we shouldnt have to pay to watch our children do sport but if all parents were to drop their children and leave you would have to employ more people to supervise and to deal with upset or hard to handle kids and in doing so fees would have to go up
Sue Strahan	Australia	2016-07-29	This crazy idea should've never got through. The \$1 says so much about the lack of thought that went into this decision, its' laughable. You are biting the hand that feeds you - the community, who the facility was built & upgraded for in the first place. Very disappointing GLC.
Nicky Dunkerton	Australia	2016-07-29	When the kids were in preprimary the teachers appreciated parent help to get kids changed afterwards, I used to go and help with this but it did annoy me that I had to pay to do it!
Paul Coshott	Australia	2016-07-29	I disagree with charging for someone to sit and keep an eye on their children, or in the case of swimming lessons, to just wait for their kids to finish.
Amanda Leach	Australia	2016-07-29	This is insulting to parents that need to supervise! And a reflection of council spending!
Helen Foulds	Australia	2016-07-29	Because I'm not renting a chair to watch and encourage my child to learn the o an essential fundamental skill that already has fees associated with it. Add to this that there is not a justified reason behind it that has been publicly expressed.
Lindy Wilkie	Australia	2016-07-29	For 6 years I've paid a spectator fee for my children swimming when I wasn't & think it's unfair. Just another way for them to make money.

Name	Location	Date	Comment
Linda Batrick	Australia	2016-07-29	why should people pay to watch their children play and swim its an unnecessary charge
Michelle Ward	Australia	2016-07-29	I have to be there to supervise, and pay a substantial amount for 3 children to swim. Sorry but I think this charge is unnecessary.
Susan Carson	Australia	2016-07-29	I don't believe this fee is anything more than a money grab. You should be able to watch your child swim free of charge if you have paid the appropriate swimming lesson fee.
Pedro Garof	Butler, Australia	2016-07-29	I have to pay to take kids in and watch Maybe they should pay for more people to watch all our kids .... And have to take More responsibility then See how they like that
karen thompson	Australia	2016-07-29	how ridiculous that you have to pay a fee to watch and support your child . shame on you.
Fiona Clarke	Australia	2016-07-29	Unfair fee. The kids want to show their visiting nan and pop how they go at swimming, sure can, but it will cost you \$1 each for the viewing.
Colleen Neville	Australia	2016-07-29	It's ridiculous to charge people to watch others especially if they are supervising. Get real!
Tania Hardman	Australia	2016-07-29	You shouldn't have to pay extra.
Heather Starr	Australia	2016-07-29	The reasoning behind this fee makes no sense - a 1\$ fee isn't going to stop people from going for a swim after a lesson, or stop paedophiles from coming in or criminals stealing stuff. The fact that I have to pay 1\$ to watch my 3 and 4 year old swim during their swim lesson on top of the 130\$ per child I already pay per term is ridiculous.
Sam Findlay	Australia	2016-07-29	Im not spectating im supervising. They gave signs to back this up
Kellie Delbridge	Australia	2016-07-29	Parents should not pay to support their children in swimming lessons which they have already paid for its 45 mins give us a parents pass I have three children work that out if I want to attend each day ?
Rebecca Fox	Wanneroo, Australia	2016-07-29	Why should parents pay twice??? What a joke! Shame on u. Obviously it's a greedy scheme.
Narelle Freeman	Australia	2016-07-30	I think parents should be encouraged to watch and then help with the dressing after a lesson. Especially for small children as it makes it easier for the teachers and helps clear the area for the next lesson. The parents aren't in the water. The fee for pool entry is already paid for by the actual swimmers.
David Tweddle	Busselton, Australia	2016-07-30	Charging spectators is penny pinching at best and unjustifiable.
Tanya Dixon	Dunsborough, Australia	2016-07-30	This is a ridiculous, unwarranted and unfair cost. I would like to know what service exactly the GLC believe they are providing for this fee??? And if they are charging a fee what Practices have been implemented so that parents don't have to pay this fee - is an instructor or certified lifeguard meeting all the children at the front desk and then supervising 100% then also walking them back to the front desk for parents to collect?
Brittany McDowall	Australia	2016-07-30	I'm signing because this fee is ridiculous! What next? Being charged to enter a shopping centre but not actually buying anything? How absurd!
Rob Zahtila	Australia	2016-07-31	Parents should be able to watch their child participate in sport without paying fees.
andrew hembroff	London, Australia	2016-07-31	allow parents free entry to supervise children during lessons.

Name	Location	Date	Comment
jenny quinlan	Australia	2016-07-31	Absolutely disgusting. Soon they will be charging for all sports held at the centre if we dont stop this
Katie Greenfield	Australia	2016-07-31	Unnecessary cost- we should be encouraging parents to spectate not charging them.
kylee wardle	Australia	2016-07-31	I don't believe my pensioner mother should have to pay to take my children to swimming lessons at the pool. If you are there delivering children to a paid for event you are not a 'spectator'.
Nina Concannon	Busselton, Australia	2016-07-31	It's not fair, and it's too inconsistent to ever work ???
Emma Pollard	Busselton, Australia	2016-07-31	Unfair and unreasonable charge
Glenn Callegari	Busselton, Australia	2016-08-04	We need to encourage parental support guidance and supervision. Not charge for it.
Jane Bennett	Busselton, Australia	2016-08-14	Totally agree.



Name	City	State	Postal Code	Country	Signed On
Deb Hallyburton				Australia	28/07/16
Amy Ovans			6290	Australia	28/07/16
Josh Ryan			6280	Australia	28/07/16
Deanne Uros			6280	Australia	28/07/16
Jacob Seale			6280	Australia	28/07/16
Nicole Carter			6280	Australia	28/07/16
Nicole Avery			6280	Australia	28/07/16
Melissa Armstrong			6280	Australia	28/07/16
Anne Ryan			6280	Australia	28/07/16
alison frost			6280	Australia	28/07/16
Nicole Wilson			6169	Australia	28/07/16
Patricia Robinson			6280	Australia	28/07/16
Sharon Boyle			6280	Australia	28/07/16
Georgia Watson			6280	Australia	28/07/16
Jenny Baker			6280	Australia	28/07/16
Ian Faed			6280	Australia	28/07/16
Sarah Ashman			6280	Australia	28/07/16
Lisa Laming			6280	Australia	28/07/16
cassandra Atkinson			6280	Australia	28/07/16
Sara Urban			6280	Australia	28/07/16
Jess Young			6280	Australia	28/07/16
Brett Newling			6280	Australia	28/07/16
Denise Sanders			6280	Australia	28/07/16
Kris French			6280	Australia	28/07/16
Naomi Kerr			6280	Australia	28/07/16
Donelle Lee			6280	Australia	28/07/16
Georgia Hallyburton			6280	Australia	28/07/16
Connie Brooks			6280	Australia	28/07/16
Sonja Poole			6280	Australia	28/07/16
dale mckeagg			6280	Australia	28/07/16
Melanie Thompson			6280	Australia	28/07/16
Sarah Phillips			6232	Australia	28/07/16
Emily Hales			6280	Australia	28/07/16
Grace Smith			6230	Australia	28/07/16
Haidee kenyon			6280	Australia	28/07/16
brooke Harris			6280	Australia	28/07/16
Cain Rodgers			6282	Australia	28/07/16
josh durham			6280	Australia	28/07/16
Jeni Baird			6280	Australia	28/07/16
Marianne Lucas			7300	Australia	28/07/16
Emily Wilks			6280	Australia	28/07/16
Jenna Italiano			6280	Australia	28/07/16
Tammy Lee			6280	Australia	28/07/16
Jo Milner			6280	Australia	28/07/16
Dale James			6280	Australia	28/07/16

Jacqueline H	Geraldton	Western Aus	6530 Australia	28/07/16
Carolyn	Hess		6280 Australia	28/07/16
Kristiana	Italiano		6271 Australia	28/07/16
Kearnah	Thompson		6169 Australia	28/07/16
Jo	Comfort		6280 Australia	28/07/16
Leah	Colman		6280 Australia	28/07/16
Joanne	Pell	Busseton	6280 Australia	28/07/16
BRETT	WOOD		6280 Australia	28/07/16
Michelle	Mckenzie		6280 Australia	28/07/16
Jayne	Hills		6280 Australia	28/07/16
Felicity	Adams		6280 Australia	28/07/16
Emma	Sullivan		6280 Australia	28/07/16
Anna	Barr		6281 Australia	28/07/16
Michael	Niemira		4053 Australia	28/07/16
Natasha	McCamish		6280 Australia	28/07/16
Sarah	Francis		6280 Australia	28/07/16
Lisa	Kiddell	Brisbane	4011 Australia	28/07/16
Nicole	McCarthy	Western Aus	6280 Australia	29/07/16
Peta	Whyte		6280 Australia	29/07/16
Sally	Savage		6280 Australia	29/07/16
Brenton	Rouse		6280 Australia	29/07/16
Renae	Trigwell		6230 Australia	29/07/16
Kathleen	Birt		6280 Australia	29/07/16
Anne	Kooloos		6280 Australia	29/07/16
Alec	Ovans		6280 Australia	29/07/16
Kelly	Bailey	Vasse	6280 Australia	29/07/16
Kieran	Matthees		6280 Australia	29/07/16
Jessie	Lewis		6233 Australia	29/07/16
Tanya	Doust	Vasse	6280 Australia	29/07/16
Ruth	Green	Western Aus	5173 Australia	29/07/16
Geri	Hassall		6280 Australia	29/07/16
Frances	Passfield		6280 Australia	29/07/16
Greg	Loud		6230 Australia	29/07/16
Michelle	Kalka		6280 Australia	29/07/16
Amy	Gornall		6280 Australia	29/07/16
Paul	Scott		6230 Australia	29/07/16
Ken	Delbridge		6280 Australia	29/07/16
Lauren	McKenzie		6280 Australia	29/07/16
Kelly	Wilks - Carter		6280 Australia	29/07/16
Sharon	Seia		6280 Australia	29/07/16
Jacob	Hills		6280 Australia	29/07/16
Meagan	Spowart		6280 Australia	29/07/16
Erin	Grubb		6280 Australia	29/07/16
Brad	Baggetta		6280 Australia	29/07/16
Anton	Mann		6280 Australia	29/07/16
Jeff	Mead		6280 Australia	29/07/16

Elouise Triglia	6280 Australia	29/07/16
Sue Francis	6280 Australia	29/07/16
Tom Principe	6280 Australia	29/07/16
Daniel Mendes	2076 Australia	29/07/16
Glennis Whit Rockhampton	4701 Australia	29/07/16
Sasha Boundy	6280 Australia	29/07/16
Donna McKinnel	6289 Australia	29/07/16
Iarissa harris	6280 Australia	29/07/16
Jodi BATE	6281 Australia	29/07/16
renae davis	6280 Australia	29/07/16
Emma Brewer	6280 Australia	29/07/16
tennille bright	6280 Australia	29/07/16
Maxine Hans Auckland	New Zealand	29/07/16
Orla Malone	6280 Australia	29/07/16
Annette Martin	6280 Australia	29/07/16
Sue Strahan	6280 Australia	29/07/16
Nicky Dunkerton	6280 Australia	29/07/16
Kat Gibbs	6281 Australia	29/07/16
John Clegg	6280 Australia	29/07/16
Rebecca Wisewould	6280 Australia	29/07/16
Vivienne Trigwell	6280 Australia	29/07/16
Maggie McIlwrick	6280 Australia	29/07/16
Paul Coshott	6280 Australia	29/07/16
Amanda Leach	6280 Australia	29/07/16
Lauren Dillon	6280 Australia	29/07/16
Antje Patterson	6280 Australia	29/07/16
Samantha Burge	6280 Australia	29/07/16
Jessie Jury	6280 Australia	29/07/16
Lauren Taylor	6281 Australia	29/07/16
davina hately	6281 Australia	29/07/16
cassandra matthees	6280 Australia	29/07/16
Sylvia Rixon	6239 Australia	29/07/16
Ben Foulds	6280 Australia	29/07/16
Lee Baggetta	6280 Australia	29/07/16
chantal Finla Chapman Hill	6280 Australia	29/07/16
Lindy Wilkie	6280 Australia	29/07/16
Racquel Price	6230 Australia	29/07/16
Linda Batrick	6280 Australia	29/07/16
Chelsea Trigwell	6280 Australia	29/07/16
Brenda Nelson	6280 Australia	29/07/16
Michelle Ward	6281 Australia	29/07/16
Kerry Smith	6280 Australia	29/07/16
Rebecca Watts	6280 Australia	29/07/16
Raymond Hardy	6280 Australia	29/07/16
Susan Carson	6281 Australia	29/07/16
Rowena Blac Busselton	6280 Australia	29/07/16

Vanessa Philp	6280 Australia	29/07/16
Renee Homewood	6280 Australia	29/07/16
Pedro Garof Butler	6036 Australia	29/07/16
karen thompson	6169 Australia	29/07/16
Sally Batley	6280 Australia	29/07/16
Joshua Lee	6280 Australia	29/07/16
Richard Ryan	6280 Australia	29/07/16
Teishan Smith	6280 Australia	29/07/16
Kristy Deeks	6280 Australia	29/07/16
Martine Martinson	6232 Australia	29/07/16
Fiona Clarke	6280 Australia	29/07/16
Mark Hennessy	6280 Australia	29/07/16
Colleen Neville	6280 Australia	29/07/16
Tania Hardman	6280 Australia	29/07/16
Naomi Rushforth	6280 Australia	29/07/16
Gavin Mccarthy	6280 Australia	29/07/16
Lara Crow	6280 Australia	29/07/16
Hayley Piggott	6280 Australia	29/07/16
Bronwen Worthington	6280 Australia	29/07/16
Heather Starr	6281 Australia	29/07/16
Sam Findlay	6280 Australia	29/07/16
Kellie Delbridge	6280 Australia	29/07/16
Suzie Gardiner	6239 Australia	29/07/16
Rebecca Fox Wanneroo	6065 Australia	29/07/16
Denise Krispyn	6258 Australia	30/07/16
Narelle Freeman	6280 Australia	30/07/16
David Twedd Busselton	6280 Australia	30/07/16
Lesley Longfield	6280 Australia	30/07/16
Tanya Dixon Dunsborough	6281 Australia	30/07/16
Craig Hindle	6281 Australia	30/07/16
Nicki Hammond	6281 Australia	30/07/16
Brenton Lynam	6280 Australia	30/07/16
Amber Cameron	6280 Australia	30/07/16
sara brown	6281 Australia	30/07/16
sarah smith	6281 Australia	30/07/16
Christine Berrill	6285 Australia	30/07/16
Brittany McDowall	6280 Australia	30/07/16
Karinda Ashley	6281 Australia	30/07/16
Belinda Stronach	6280 Australia	31/07/16
Rob Zahtila	6280 Australia	31/07/16
Kelly McGorlick	6280 Australia	31/07/16
andrew hembroff	6280 Australia	31/07/16
jenny quinlan	6280 Australia	31/07/16
Katie Greenfield	6280 Australia	31/07/16
Natalie Carter	6280 Australia	31/07/16
Kylee Wardle	6280 Australia	31/07/16

Heidi Demps Busselton	Western Aus	6284 Australia	31/07/16
Ash Yates		6285 Australia	31/07/16
Ahkaysha Thomson		6280 Australia	31/07/16
Nina Concan Busselton	Western Aus	6280 Australia	31/07/16
Wendy Gillam		6280 Australia	31/07/16
Emma Pollar Busselton		6280 Australia	31/07/16
Elizabeth McGovern		6280 Australia	1/08/16
Tanya Cruden		6280 Australia	1/08/16
Mel Nelson		6280 Australia	1/08/16
Jocelyn Bird		6280 Australia	1/08/16
Jude Hood		6280 Australia	2/08/16
Robyn Odonoghue		6280 Australia	3/08/16
Glenn Callegari		6280 Australia	4/08/16
Mary Anne G Parramatta		2150 Australia	5/08/16
Amy Rorke Perth		6014 Australia	5/08/16
Carmen Brown		6280 Australia	8/08/16
Marcus Lee		6280 Australia	8/08/16
Samantha Rogers		6280 Australia	12/08/16
Jane Bennett Busselton		6280 Australia	14/08/16

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**7. GENERAL DISCUSSION ITEMS**

**8. NEXT MEETING DATE**

Thursday, 6 October 2016

**9. CLOSURE**