

Building Plans Search Request – 2026/27

* Plans prior to 1960 are unavailable. The search fee is non-refundable even if for any reason the plans are unable to be located in the City archives. Completed forms can be emailed to city@busselton.wa.gov.au

Property Address

Lot: _____ House No: _____ Street Name: _____

Suburb / Locality: _____

Approval Required

Dwelling Additions Other _____

Property Background

Original Owners: _____

Approximate Year of Construction/s: _____

Owners Details

Name/s: _____

Postal Address: _____

Email: _____

Phone: _____

I, _____ declare that I am the current owner of the abovementioned property. I give permission for the plans to be copied and released to (if applicable) _____

Owners Signature: _____ Date: _____

Plans to be (please select):

Emailed to _____

Picked Up (Phone) _____

Fees :

Plans Electronically in the System	\$84.00
Archived Plans (Stored at the Depot)	\$137.50
Copy of Housing Indemnity Insurance	\$84.00
Site Plan Only	\$66.00