



Finance Committee Agenda

4 August 2016

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST


CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 4 AUGUST 2016

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Thursday, 4 August 2016, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.



MIKE ARCHER

CHIEF EXECUTIVE OFFICER

29 July 2016

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 4 AUGUST 2016

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Cr Gordon Bleechmore

Approved Leave of Absence

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 21 July 2016**

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 21 July 2016 be confirmed as a true and correct record.

6. REPORTS

6.1 FINANCE COMMITTEE INFORMATION BULLETIN - JUNE 2016

SUBJECT INDEX:	Councillors' Information
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Executive Services
REPORTING OFFICER:	Asset Coordinator - Dan Hall Financial Compliance Officer - Jeffrey Corker Governance Support Officer - Lisa Haste
AUTHORISING OFFICER:	Chief Executive Officer - Mike Archer
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Investment Performance Report for the Period Ending 30 June 2016

PRÉCIS

This report provides an overview of information that is considered of relevance to members of the Finance Committee, and also the Council.

INFORMATION BULLETIN

1. Investment Performance Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 30 June 2016, the value of the City's invested funds totalled \$116.3M, down from \$118.5M as at 1 June.

During the month of June \$17.5M in term deposit funds matured. \$7.5M in deposits were renegotiated, for an average of 122 days at an average rate of 2.78% (down from 2.89% in May). \$10.0M in deposits was closed to provide funds for normal operational activity.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased by \$4.5M with the funds being held for payment runs to be completed in the first weeks of July. The balance will reduce significantly during July back to normal levels.

A new account in the amount of \$4.198M was opened with the WATC being the balance of grant funding received for the Busselton Foreshore project. The contract requires that the funds be initially held at the WATC, with future drawdowns scheduled depending upon reaching milestones.

The RBA held official rates steady during June however further cuts are possible as soon as August / September, and this is continuing to weigh down rates on offer.

2. Chief Executive Officer – Corporate Credit Card

Details of monthly transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
28-May-16	323.00	Qantas	CEO Airfare - NSW Airport Tour
02-Jun-16	12.95	City Of Perth	Parking - Airport Meetings
03-Jun-16	22.00	City Of Perth	Parking - Airport Meetings
03-Jun-16	60.00	Flowers On Prince	Get Well Flowers - Lisa Haste
03-Jun-16	238.53	Four Points Sheraton	Accomm. - Meetings: Aircraft Noise, Ombudsman & City Of Belmont
08-Jun-16	114.00	Hot Chocolate, Busselton	District Inspection Coffee & Snacks
07-Jun-16	30.00	LGMA	LGMA Breakfast With Don Punch
09-Jun-16	343.00	Occy's Dunsborough	District Inspection Lunch
14-Jun-16	272.50	Firestation Wine Bar	◆ Expenses for Staff Function
14-Jun-16	151.10	City Of Darwin	*Chief Officer Group Meeting
13-Jun-16	99.99	Perth Airport Parking	*Parking: CEO Meeting Darwin
15-Jun-16	40.00	LGMA	LGMA Breakfast With Don Punch
15-Jun-16	30.00	LGMA	LGMA Breakfast With Don Punch
15-Jun-16	40.00	Busselton Liquor Store	Beverages - Post Council Dinner
22-Jun-16	19.00	Zastam, Rise & Co Lunch	Meeting With Commissioner For Children
23-Jun-16	80.00	Flowers On Prince	Bereavement Flowers - J Darby

**Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

◆ Allocated against CEO Hospitality Expenses Allowance

3. Voluntary Contributions/Donations (Income)

At its meeting of 22 September 2010, the Council adopted (C1009/329) its Voluntary Contributions/Donations Policy. This Policy requires that the Finance Committee be informed (via an information only bulletin) of any instances whereby voluntary contributions/ donations are approved by the Chief Executive Officer or jointly by the Mayor and Chief Executive Officer.

No voluntary contributions have been approved this financial year to date.

4. Donations/Contributions and Subsidies Fund (Sponsorship Fund – Payment of Funds)

Council resolved in April 2010 (C1004/132) a move towards a tiered system of funding and following the 6 October 2011 Finance Committee meeting, it was recommended to Council that the delegation to determine the allocations of sponsorship and donations from the sponsorship fund be revoked and be returned to the Chief Executive Officer to enable a more timely turnaround of sponsorship applications.

Current expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) reveals:

- 88 applications for sponsorship have been received during this financial year.
- The average donation approved for the financial year is \$397.40
- There were 5 applications for sponsorship received or assessed during June 2016.

- Expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) for the financial year totals \$34,971.51
- Total budget for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$36,830.00.

App. No.	Recipient	Purpose	Amount
84/1516	Hold on Promotions - Give me 5 for kids	Funds to assist with GLC stadium hire for 'Equinox SW Indoor Motor Show' fundraiser	\$1,000
85/1516	Black Dog Ride Australia	Room hire (youth building) for Counsellor training course 9 & 10 July 2016	\$345.60
86/1516	Karen and Chenaye Wright	Singapore Walkabout soccer tour 2 - 12 November - selection at a regional level not representing State – Outside of Policy	\$0
87/1516	Tanner Vogel	Funding support for WA State team at WA school basketball competition in NSW	\$200
88/1516	Busselton Population Medical Research Institute Health Study	50 year Anniversary Forum - Funds to assist with program production and printing	\$500

5. Asset Management Report

No report.

OFFICER RECOMMENDATION

That the Finance Committee notes the Finance Committee Information Bulletin for the month of June 2016.



CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of June 2016



11am Bank Account As at 30 June 2016

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.70%	\$ 10,500,000

Term Deposits - Miscellaneous Funds As at 30 June 2016

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
CBA	AA	91	04-Jul-16	2.90%	\$ 4,500,000
Rural Bank	A	120	14-Jul-16	2.95%	\$ 1,500,000
NAB	AA	91	18-Jul-16	3.10%	\$ 1,500,000
ANZ	AA	124	18-Jul-16	2.95%	\$ 2,000,000
ANZ	AA	91	25-Jul-16	3.05%	\$ 3,000,000
ANZ	AA	92	05-Aug-16	2.80%	\$ 4,500,000
NAB	AA	90	08-Aug-16	2.95%	\$ 3,000,000
Westpac	AA	122	21-Aug-16	2.91%	\$ 1,500,000
NAB	AA	152	22-Aug-16	3.13%	\$ 3,000,000
ANZ	AA	122	26-Aug-16	2.90%	\$ 2,000,000
ANZ	AA	92	01-Sep-16	2.70%	\$ 3,000,000
ANZ	AA	92	09-Sep-16	2.70%	\$ 2,500,000
Bendigo	A	153	14-Sep-16	3.00%	\$ 1,000,000
ANZ	AA	122	16-Sep-16	2.75%	\$ 3,500,000
Westpac	AA	214	30-Oct-16	3.25%	\$ 4,500,000
NAB	AA	180	01-Nov-16	3.02%	\$ 3,000,000
Westpac	AA	184	15-Nov-16	2.85%	\$ 1,500,000
NAB	AA	182	21-Nov-16	2.96%	\$ 4,000,000
NAB	AA	182	28-Nov-16	2.98%	\$ 4,500,000
Bank of Queensland	BBB	183	09-Dec-16	2.95%	\$ 2,000,000

Total of Term Deposits \$ 56,000,000

Foreshore Development Funds As at 30 June 2016

WA Treasury Corp. - Overnight Cash Deposit Facility	1.70%	\$ 4,198,927
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\$ 4,198,927

Airport Redevelopment Funds As at 30 June 2016

WA Treasury Corp. - Overnight Cash Deposit Facility	1.70%	\$ 1,727
WA Treasury Corp. - State Bonds 180 Days	2.35%	\$ 24,456,752
WA Treasury Corp. - State Bonds 366 Days	2.00%	\$ 12,000,000

Total of Airport Redevelopment Funds - WATC \$ 36,458,479

Westpac	AA	92	05-Aug-16	2.77%	\$ 4,000,000
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Total of Airport Redevelopment Funds - Bank Term Deposits \$ 4,000,000

ANZ Cash Account	AA	NA	NA	1.75%	\$ 5,176,467
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Total of Airport Redevelopment Funds - Other \$ 5,176,467

Total of Airport Redevelopment Funds \$ 45,634,946

Interest Received \$ 609,666

Interest Accrued but not yet Received \$ 348,426

Total Interest Airport Funds as at month's end \$ 958,092

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2015	As at 30 June 2016
11am Bank Account	\$ 10,990,000	\$ 10,990,000	\$ 10,500,000
Term Deposits - Misc. Funds	\$ 61,000,000	\$ 61,000,000	\$ 56,000,000
Foreshore Development Funds - WATC	\$ -	\$ -	\$ 4,198,927
Airport Redevelopment - WATC Deposits	\$ 45,933,094	\$ 45,933,094	\$ 36,458,479
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ 4,000,000
Airport Redevelopment - Other Funds	\$ -	\$ -	\$ 5,176,467
Total of all Investments Held	\$ 117,923,094	\$ 117,923,094	\$ 116,333,873

TOTAL INTEREST RECEIVED AND ACCRUED \$ 2,002,864 \$ 2,002,864 \$ 1,889,516

INTEREST BUDGET \$ 2,190,000 \$ 2,190,000 \$ 1,737,500

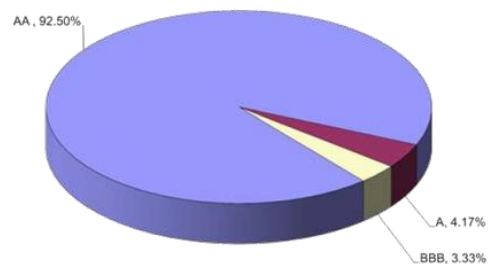
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

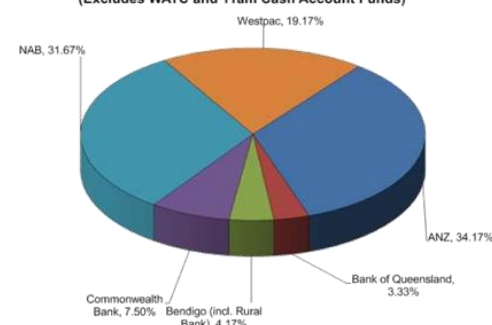
1. All funds are to be invested within legislative limits.	Fully Compliant
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	Fully Compliant
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	Fully Compliant
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	Fully Compliant

Investment Graphs

Summary of Term Deposits by S & P Rating
(Excludes WATC and 11am Cash Account Funds)



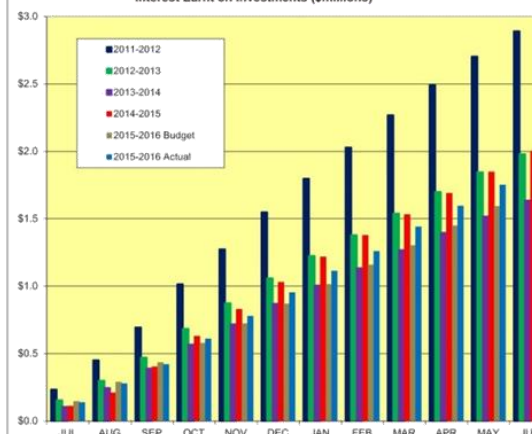
Summary of Term Deposits by Institution
(Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



6.2 LIST OF PAYMENTS MADE - JUNE 2016

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Finance
REPORTING OFFICER:	Financial Accountant - Ehab Gowedati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments Made - June 2016

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of May 2016, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

NA.

FINANCIAL IMPLICATIONS

NA.

Long-term Financial Plan Implications

NA.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT

NA.

CONSULTATION

NA.

OFFICER COMMENT

NA.

CONCLUSION

NA.

OPTIONS

NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA.

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M113014 – M113175, EF046652 – EF047256, T007257 – T007264, and DD002784 – DD00813; together totaling \$15,506,001.62.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JUNE 2016

<u>MUNICIPAL ACCOUNT - JUNE 2016</u>				
<u>Date</u>	<u>Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
3/06/2016	113014	SYNERGY	ELECTRICITY SUPPLIES	6,104.70
3/06/2016	113015	ALINTA ENERGY	ELECTRICITY SUPPLIES	21,256.80
9/06/2016	113016	CITY OF BUSSELTON	VARIOUS PAYROLL REIMBURSEMENTS	2,700.54
9/06/2016	113017	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	280.00
9/06/2016	113018	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	422.85
9/06/2016	113019	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	507.44
9/06/2016	113020	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	87.25
9/06/2016	113021	PICTON CIVIL	REFUND DEMOLITION BONDS	750.00
9/06/2016	113022	K & M ALTINOK	REFUND TEMPORARY FOOD STALL FEE	33.00
9/06/2016	113023	S ANSTEE	REFUND DEMOLITION BONDS	750.00
9/06/2016	113024	JDM EARTHWORKS	REFUND DEMOLITION BONDS	784.00
9/06/2016	113025	GT & PF LAWN	REFUND OF ANIMAL TRAP BOND	98.00
9/06/2016	113026	GUY HUMPREY	REFUND OF ANIMAL TRAP BOND	98.00
9/06/2016	113027	ADVOCACY SOUTH WEST	REFUND OF HALL DEPOSIT	195.00
9/06/2016	113028	SW ABORIGINAL LAND & SEA COUNCIL	REFUND OF HALL DEPOSIT	185.00
9/06/2016	113029	PULP MOVEMENT	REFUND OF HALL DEPOSIT	185.00
9/06/2016	113030	N HUSSAINI	REFUND OF HALL DEPOSIT	195.00
9/06/2016	113031	SW ABORIGINAL LAND MEDICAL SERVICE	REFUND OF HALL DEPOSIT	195.00
9/06/2016	113032	INTEWORK INCORPORATED	REFUND OF HALL DEPOSIT	195.00
9/06/2016	113033	MNM FENTON & PF O'MEARS	REFUND HOLIDAY HOME APPLICATION - CANCELLED	342.00
9/06/2016	113034	DIRECT DEMOLITION	REFUND DEMOLITION BOND	392.00
9/06/2016	113035	K PARKER	DONATION-ASSIST WITH TRAVEL FOR PERTHES CAMP	200.00
9/06/2016	113036	H WALTON	REFUND OVERCHARGED SITE FEE - KOOKABURRA	130.00
9/06/2016	113037	S MUNDAY	REFUND PARKING INFRINGEMENT	50.00
9/06/2016	113038	CANCELLED	PROCESS ERROR	0.00
10/06/2016	113039	P DISILVIO	REFUND DOG REGISTRATION - NOW STERILISED	51.67
10/06/2016	113040	G REYNOLDS	REFUND DOG REGISTRATION - NOW STERILISED	150.00
10/06/2016	113041	WA ASSOC FOR MENTAL HEALTH	REFUND OF HALL DEPOSIT & FEE	370.50
10/06/2016	113042	CANCELLED	PRINTING ERROR	0.00
10/06/2016	113043	CANCELLED	PRINTING ERROR	0.00
10/06/2016	113044	CANCELLED	PRINTING ERROR	0.00
10/06/2016	113045	CR. R BENNETT	COUNCILLOR PAYMENT & REIMBURSEMENT	2,984.18

6.2

Attachment A

List of Payments Made - June 2016

10/06/2016	113046	DEPARTMENT OF ENVIRONMENT REGULATION	CLEARING PERMIT	50.00
10/06/2016	113047	SATTERLEY PROPERTY GROUP	REFUND EARLY CLEARANCE FEES - NOT REQUIRED	2,512.35
10/06/2016	113048	LANDGATE (VALUER GENERAL'S OFFICE)	LEASE OF CROWN LAND	328.00
10/06/2016	113049	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	70.75
10/06/2016	113050	VENTURA HOME GROUP PTY LTD	REFUND OVERPAYMENT COMMUNITY FACILITIES	160.26
10/06/2016	113051	ZAPH PTY LTD & FAIRWAY DEVELOPMENTS	REFUND OUTSTANDING WORKS BOND	18,214.00
10/06/2016	113052	J TURNBULL	REFUND OF RATE OVERPAYMENT	693.61
10/06/2016	113053	KB CLAUSEN	REFUND OF RATE OVERPAYMENT	150.95
10/06/2016	113054	TR SMITHSON	REFUND OF RATE OVERPAYMENT	229.70
10/06/2016	113055	ASHZONE PTY LTD	REFUND OF RATE OVERPAYMENT	1,754.00
10/06/2016	113056	CPR OUTDOOR CENTRE	REFUND - DEVELOPMENT APPLICATION FEE	267.00
10/06/2016	113057	SEVENTH DAY ADVENTIST	REFUND OF HALL & KEY DEPOSITS	295.00
10/06/2016	113058	T RICHARDS	REFUND DOG REGISTRATION - NOW STERILISED	51.67
10/06/2016	113059	DEPT OF WATER	REFUND OF HALL DEPOSIT	195.00
10/06/2016	113060	CANCELLED	PRINTING ERROR	0.00
10/06/2016	113061	CENTRAL QUEENSLAND UNIVERSITY	REFUND OF HALL DEPOSIT	195.00
10/06/2016	113062	1 CHURCH MANDURAH	REFUND OF HALL DEPOSIT	185.00
10/06/2016	113063	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	52.80
10/06/2016	113064	CITY OF BUSSELTON	INTERNAL PAYMENT - RATES, HALL HIRE PAYMENTS	1,059.50
10/06/2016	113065	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	95.70
10/06/2016	113066	ALINTA ENERGY	ELECTRICITY SUPPLIES	1,668.58
10/06/2016	113067-113068	SYNERGY	ELECTRICITY SUPPLIES	6,811.10
10/06/2016	113069	LJ DELROY	REFUND OF ANIMAL TRAP BOND	98.00
16/06/2016	113070	A & A BRAAM	CROSSOVER SUBSIDY PAYMENT	148.10
17/06/2016	113071	TELSTRA CORPORATION	COMMUNICATION SERVICES	12,709.80
17/06/2016	113072	SYNERGY	ELECTRICITY SUPPLIES	80,836.55
21/06/2016	113073	SEASHELLS YALLINGUP	REFUND DEVELOPMENT APPLICATION	147.00
21/06/2016	113074	GIRL GUIDES WA INC	KIDSPORT VOUCHER	200.00
21/06/2016	113075	WISHING WELL CLINIC - BUSSELTON	PRE EMPLOYMENT MEDICAL	100.00
21/06/2016	113076	CLINIPATH PATHOLOGY PTY LTD	SEROLOGY VACCINATIONS - HEALTH STAFF	259.35
21/06/2016	113077	BUSSELTON WATER BOARD	WATER SERVICES	9,562.25
21/06/2016	113078	CALLOWS CORNER NEWSAGENCY	NEWSPAPERS & MAGAZINES	346.10
21/06/2016	113079	TELSTRA CORPORATION	COMMUNICATION SERVICES	8,192.93
21/06/2016	113080	BUSSELTON MEDICAL PRACTICE	MEDICAL SERVICE - CRYSTALLINE HEALTH ASSESSMENT	1,100.00
21/06/2016	113081	CITY OF BUSSELTON	PAYMENT FOR GLC POOL WATER SAMPLING	2,787.00
21/06/2016	113082	WATER CORPORATION	WATER SERVICES	4,671.62
21/06/2016	113083	CITY OF BUNBURY	CLUB DEVELOPMENT WORKSHOP	331.10

6.2

Attachment A

List of Payments Made - June 2016

21/06/2016	113084	SUBWAY	CATERING - BUSHFIRE WAERN TRAINING	114.00
21/06/2016	113085	AUSTRALIAN FITNESS NETWORK	CERTIFICATE OF MEMBERSHIP - GLC	25.00
21/06/2016	113086	ENGINEERS AUSTRALIA	MEMBERSHIP - ENGINEERING RENEWAL	553.00
21/06/2016	113087	SYNERGY	ELECTRICITY SUPPLIES	530.60
21/06/2016	113088	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	14,762.00
21/06/2016	113089	TRACEY CERAY	DONATION - INTERNATIONAL ATHLETICS COMPETITION	200.00
21/06/2016	113090	MEELUP REGIONAL PARK - PETTY CASH	PETTY CASH REIMBURSEMENT	53.25
23/06/2016	113091	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	2,726.22
23/06/2016	113092	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	286.00
22/06/2016	113093	I HODKINSON	CROSSOVER SUBSIDY PAYMENT	188.16
22/06/2016	113094	R QUINN	CROSSOVER SUBSIDY PAYMENT	237.90
22/06/2016	113095	S & C FAIRBROTHER	CROSSOVER SUBSIDY PAYMENT	235.70
22/06/2016	113096	T HISCHER	CROSSOVER SUBSIDY PAYMENT	207.90
22/06/2016	113097	T BERRY	CROSSOVER SUBSIDY PAYMENT	201.80
22/06/2016	113098	A & C HAMMOND	CROSSOVER SUBSIDY PAYMENT	330.60
22/06/2016	113099	TINO PTY LTD	CROSSOVER SUBSIDY PAYMENT	330.60
22/06/2016	113100	S DRONOW & K GILLAN	CROSSOVER SUBSIDY PAYMENT	303.50
22/06/2016	113101	S & D JENKINS	CROSSOVER SUBSIDY PAYMENT	337.40
22/06/2016	113102	M & A MELVIN & A & D MCDONNA	CROSSOVER SUBSIDY PAYMENT	227.10
22/06/2016	113103	M BYAS	CROSSOVER SUBSIDY PAYMENT	255.80
22/06/2016	113104	A CALLEGARI	CROSSOVER SUBSIDY PAYMENT	363.50
22/06/2016	113105	J & M DEALE	CROSSOVER SUBSIDY PAYMENT	398.40
22/06/2016	113106	M SNEYD	REFUND SPECIAL SERIES NUMBER PLATES-CANCELLED	560.00
22/06/2016	113107	ML & JE COLBERT	REFUND OF RATE OVERPAYMENT	302.73
22/06/2016	113108	AIGLE GEOGRAPHE PTY LTD	REFUND OF RATE OVERPAYMENT - REVALUATION	10,615.11
22/06/2016	113109	OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	300.29
22/06/2016	113110	SILVER CHAIN	REFUND OF HALL DEPOSIT	195.00
22/06/2016	113111	MULTIPLE SCLEROSIS SOCIETY	REFUND OF HALL DEPOSIT	195.00
22/06/2016	113112	BSN BOMBERS FOOTBALL CLUB	REFUND OF HALL DEPOSIT	185.00
22/06/2016	113113	T MORGAN	REFUND OF HALL DEPOSIT	185.00
22/06/2016	113114	SEMC SECRETARIAT	REFUND OF HALL DEPOSIT	195.00
22/06/2016	113115	K QUARMBY	REFUND OF ANIMAL TRAP BOND	98.00
22/06/2016	113116	KG IRVINE	REFUND OF ANIMAL TRAP BOND	98.00
22/06/2016	113117	S ANSTEE	REFUND DEMOLITION BOND	392.00
22/06/2016	113118	M VALMADRE	REFUND DEVELOPMENT APPLICATION	222.00
22/06/2016	113119	S VOGEL	REFUND INSPECTION FEE - NOT REQUIRED	190.00
23/06/2016	113120	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	327.00

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List of Payments Made - June 2016

23/06/2016	113121	AL OATES	REFUND OF ANIMAL TRAP BOND	98.00
23/06/2016	113122	GUNNADOO DAIRY PTY LTD	REFUND OF RATE OVERPAYMENT	191.00
23/06/2016	113123	CANCELLED	PRINTING ERROR	0.00
23/06/2016	113124	C WILDE	REFUND BUILDING FEE - NOT REQUIRED	95.00
23/06/2016	113125	PRO LIVING	REFUND BUILDING FEE - NOT REQUIRED	95.00
24/06/2016	113126	AUSTRALIAN HEARING	REFUND OF HALL & KEY DEPOSITS	385.00
24/06/2016	113127	DEPT OF PLANNING	REFUND OF HALL DEPOSIT	195.00
24/06/2016	113128	NOLA MARINO MP	REFUND OF HALL DEPOSIT	195.00
24/06/2016	113129	A MCKEAGG	REFUND OF HALL DEPOSIT	185.00
24/06/2016	113130	WANDERERS FOOTBALL CLUB	REFUND OF HALL DEPOSIT	185.00
24/06/2016	113131	HUMIDITY DESIGN	REFUND OF HALL DEPOSIT	185.00
24/06/2016	113132	A CLEAVER	REFUND DOG REGISTRATION - NOW STERILISED	30.00
24/06/2016	113133	J TAYLOR	REFUND DOG REGISTRATION - NOW STERILISED	75.00
24/06/2016	113134	M BEHIELS	REFUND DOG REGISTRATION - NOW STERILISED	150.00
24/06/2016	113135	WATER CORPORATION	WATER SERVICES	4,172.50
24/06/2016	113136	SYNERGY	ELECTRICITY SUPPLIES	1,460.50
24/06/2016	113137	TELSTRA CORPORATION	COMMUNICATION SERVICES	89.95
24/06/2016	113138	CITY OF BUSSELTON	INTERNAL PAYMENTS - RATE, HEALTH, BUILDING	1,655.24
24/06/2016	113139	SAFETY INSTITUTE OF AUSTRALIA	MEMBERSHIPS - OCC HEALTH & SAFETY	440.00
27/06/2016	113140	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	251.21
27/06/2016	113141	DEPT OF WATER	REFUND OF HALL DEPOSIT	195.00
27/06/2016	113142	BSN CIVIL & PLANT HIRE	REFUND DEMOLITION BOND	360.00
27/06/2016	113143	BUSSELTON CIVIL PTY LTD	REFUND DEMOLITION BOND	375.00
27/06/2016	113144	N FIMMANO	REFUND DEMOLITION BOND	392.00
27/06/2016	113145	BSN CIVIL & PLANT HIRE	REFUND DEMOLITION BOND	392.00
27/06/2016	113146	BCP CONTRACTORS PTY LTD	REFUND DEMOLITION BOND	392.00
27/06/2016	113147	SILBERBAY ENTERPRISES PTY LTD	REFUND DEMOLITION BOND	392.00
27/06/2016	113148	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	25.95
28/06/2016	113149	AVODALE	REFUND OF HALL DEPOSIT	195.00
28/06/2016	113150	PRIME URBAN (WA) PTY LTD	PART REFUND LANDSCAPE MAINTENANCE BOND	6,417.79
28/06/2016	113151	PRIME URBAN (WA) PTY LTD	PART REFUND OUTSTANDING WORKS BOND	23,414.70
28/06/2016	113152	AUST ELECTORAL COMMISSION	REFUND OF HALL DEPOSITS & FEES	325.00
28/06/2016	113153	ELECTRONICS BOUTIQUE	REFUND OF HALL DEPOSIT	195.00
29/06/2016	113154	BUSSELTON WATER BOARD	WATER SERVICES	897.78
29/06/2016	113155	WATER CORPORATION	WATER SERVICES - ACCESS LICENCE	45.83
29/06/2016	113156	SYNERGY	ELECTRICITY SUPPLIES	5,075.55
29/06/2016	113157	TELSTRA (NETWORK INTEGRITY)	PROJECT WORKS - ALTERATION TO TELSTRA PIT	6,556.66

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29/06/2016	113158	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATES	327.00
29/06/2016	113159	CR. R BENNETT	COUNCILLOR REIMBURSEMENT	806.22
29/06/2016	113160	DIANE EVDOKIMOFF	CAT INFRINGEMENT REFUND	82.35
29/06/2016	113161	L OFEH	REFUND OF ANIMAL TRAP BOND	98.00
29/06/2016	113162	THOMPSON SURVEYING CONSULTANTS	REFUND OVERPAYMENT OF CLEARANCE FEE	73.00
29/06/2016	113163	H HUEBNER	REFUND DEMOLITION BOND	392.00
29/06/2016	113164	PICTON CIVIL PTY LTD	REFUND DEMOLITION BOND	392.00
29/06/2016	113165	CIVILCON (WA) PTY LTD	REFUND DEMOLITION BOND	392.00
29/06/2016	113166	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	470.75
29/06/2016	113167	SC & T WOODWARD	REFUND OF RATE OVERPAYMENT	96.31
29/06/2016	113168	ALH GROUP PROPERTY HOLDINGS	REFUND OF RATE OVERPAYMENT	260.66
29/06/2016	113169	CITY OF BUSSELTON	VARIOUS INTERNAL PAYMENTS	241.44
29/06/2016	113170	MI IVANOV	REFUND OF RATE OVERPAYMENT	639.20
29/06/2016	113171	R & T VOGEL	DONATION - NATIONAL BASKETBALL CHAMPIONSHIPS	200.00
29/06/2016	113172	BPMRI BUSSELTON HEALTH STUDY	DONATION - COMMUNITY FORUM	500.00
29/06/2016	113173	BUSSELTON CIVIL PTY LTD	REFUND DEMOLITION BOND	392.00
30/06/2016	113174	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	115.05
30/06/2016	113175	OFFICE OF THE CEO	PETTY CASH REIMBURSEMENT	447.20
				<u>294,857.10</u>

ELECTRONIC TRANSFER PAYMENTS - JUNE 2016

<u>Date</u>	<u>EFT</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
3/06/2016	EF046652	FITNESS AUSTRALIA	MEMBERSHIP - GLC EXERCISE PROFESSIONAL	275.00
3/06/2016	EF046653	LEEWIN CIVIL PTY LTD	TRUCK HIRE - ROADS, WASTE FACILITY & CYCLEWAY	61,913.50
3/06/2016	EF046654	C & S FERAL PEST SERVICES	PEST CONTROL SERVICES - CORELLA TRAPPING	4,060.00
3/06/2016	EF046655	CR. J McCALLUM	COUNCILLOR REIMBURSEMENT	731.23
3/06/2016	EF046656	DEB HOLDEN	STAFF REIMBURSEMENT - SKATE WORKSHOP	64.41
3/06/2016	EF046657	KOOKA SERVICES PTY LTD	CARAVAN PARK MANAGEMENT CONTRACT	34,833.15
3/06/2016	EF046658	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	10,969.78
3/06/2016	EF046659	BCP MATERIALS PTY LTD	SAND SUPPLIES - VARIOUS ROAD & OVAL WORKS	101,285.90
3/06/2016	EF046660	BAYSIDE CONCRETE CONSTRUCTION	DECORATIVE CONCRETE - BUSSELTON FORESHORE	25,026.20
3/06/2016	EF046661	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	CRUISE SHIP MANAGEMENT & PEEL TERRACE RENT	4,025.00
3/06/2016	EF046662	THE URBAN COFFEE HOUSE	CATERING - COUNCIL MEETING	252.50
3/06/2016	EF046663	CR. R REEKIE	COUNCILLOR REIMBURSEMENT	393.50
3/06/2016	EF046664	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	11,734.76
3/06/2016	EF046665	CANCELLED	PRINTING ERROR	0.00

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3/06/2016	EF046666	FTE ENGINEERING	STEEL LIDS FOR TELSTRA PITS	940.50
3/06/2016	EF046667	MATTHEW SMITH	STAFF REIMBURSEMENT - COUNCIL DINNER MEETING	324.50
3/06/2016	EF046668	TOTAL EDEN PTY LTD	RETICULATION -PUMP STATION TANK IRON FILTER	12,956.35
3/06/2016	EF046669	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	668.54
9/06/2016	EF046670	HIF	HEALTH INSURANCE	215.55
9/06/2016	EF046671	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
9/06/2016	EF046672	PAY-PLAN PTY LTD	SALARY PACKAGING	13,817.51
9/06/2016	EF046673	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
9/06/2016	EF046674	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	192,234.00
9/06/2016	EF046675	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
9/06/2016	EF046676	HBH HEALTH LIMITED	MEDICAL INSURANCE	489.35
9/06/2016	EF046677	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
9/06/2016	EF046678	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	879.62
9/06/2016	EF046679	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	222.00
9/06/2016	EF046680	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,735.00
9/06/2016	EF046681	CLICKSUPER PTY LTD	SUPERANNUATION	150,408.11
10/06/2016	EF046682	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
10/06/2016	EF046683	SARAH PIERSON	STAFF REIMBURSEMENT - PROFESSIONAL DEVELOP.	457.20
10/06/2016	EF046684	JAMES SPATH	STAFF REIMBURSEMENT - INTERNET	69.95
10/06/2016	EF046685	DENNIS HADDON	ART SALES	31.50
10/06/2016	EF046686	CR. G BLEECHMORE	COUNCILLOR PAYMENT & REIMBURSEMENT	2,549.74
10/06/2016	EF046687	CR. G HENLEY	COUNCILLOR PAYMENT & REIMBURSEMENT	8,363.14
10/06/2016	EF046688	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
10/06/2016	EF046689	DENISE SANBROOK	ART SALES	25.20
10/06/2016	EF046690	CR. J McCALLUM	COUNCILLOR PAYMENT	2,180.00
10/06/2016	EF046691	ENGINEERED WATER SYSTEMS	BSN JETTY - MARINE BERTHING FACILITY	187,875.37
10/06/2016	EF046692	ANDERS HAMMARSTROM	ART SALES	14.00
10/06/2016	EF046693	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	17,313.12
10/06/2016	EF046694	DEAN FREEMAN	STAFF REIMBURSEMENT - STAFF TRAINING	56.00
10/06/2016	EF046695	PANCAKE DESIGNS RESIN	ART SALES	405.30
10/06/2016	EF046696	CASTLEVIEW HOLDINGS PTY LTD	ART SALES	56.00
10/06/2016	EF046697	BRADLEY ATKINSON	ART SALES	21.00
10/06/2016	EF046698	KAY EGAN	ART SALES	14.00
10/06/2016	EF046699	NATURAL AREA CONSULTING SERVICES	MEELUP FERAL CONTROL & AIRPORT FLORA SURVEY	10,305.90
10/06/2016	EF046700	JACQUELINE PINNOCK	ART SALES	63.00
10/06/2016	EF046701	ANGELA GRIFFIN	STAFF REIMBURSEMENT - YOUTH HOLIDAY ACTIVITIES	92.72
10/06/2016	EF046702	MICHAEL DAWKINS	ART SALES	42.00

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10/06/2016	EF046703	MARKETFORCE PTY LTD	RECRUITMENT ADVERTISING SERVICES	1,824.39
10/06/2016	EF046704	KAREN BOX	STAFF REIMBURSEMENT - FUEL EXPENSES TO PERTH	75.00
10/06/2016	EF046705	KLEENIT PTY LTD	GRAFFITI REMOVAL	465.03
10/06/2016	EF046706	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
10/06/2016	EF046707	CR. R PAINE	COUNCILLOR PAYMENT & REIMBURSEMENT	2,257.00
10/06/2016	EF046708	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
10/06/2016	EF046709	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	13,090.00
10/06/2016	EF046710	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION - RAILWAY HOUSE	158,392.11
10/06/2016	EF046711	LIVING EMPORIUM	FURNITURE FOR GEOGRAPHE LEISURE CENTRE	2,132.90
10/06/2016	EF046712	TASMAN CIVIL	DUST BOND REFUNDS - DUNSBOROUGH LAKES	20,600.00
10/06/2016	EF046713	AUSTRALIAN CHILDRENS EDUCATION & CARE QUALITY AUT	VACATION CARE KITS - GLC	202.40
10/06/2016	EF046714	RM & HJ GAY	RATES REFUND	286.38
10/06/2016	EF046715	ERROL SEYMOUR	BURIAL REFUND DUNSBOROUGH CEMETERY	2,180.00
10/06/2016	EF046716	SUZANNE MENZEL	ART SALES	18.20
10/06/2016	EF046717	MARK ROBERTS	ART SALES	21.00
10/06/2016	EF046718	TI MARSTON & HJ MCLEAY	HEALTH APPLICATION REFUND	215.00
10/06/2016	EF046719	UTA WICKE	GLC REFUND PERSONAL TRAINING SESSIONS	114.00
10/06/2016	EF046720	BGC CONSTRUCTION PTY LTD	CONSTRUCTION SERVICES - ADMIN BUILDING	1,570,318.56
10/06/2016	EF046721	CURTIN UNIVERSITY OF TECHNOLOGY	TRAINING SERVICES	833.00
10/06/2016	EF046722	JUNE FLETCHER	GLC REFUND SWIM MEMBERSHIP	253.50
10/06/2016	EF046723	CHRISTOPHER WILLIAMSON	ART SALES	2,514.60
10/06/2016	EF046724	ELLENBY TREE FARM PTY LTD	NURSERY SUPPLIES - JETTY COMPOUND SCREENING	638.00
10/06/2016	EF046725	MINTER ELLISON LAWYERS	LEGAL SERVICES - EMPLOYMENT MATTERS	3,319.25
10/06/2016	EF046726	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	443.03
10/06/2016	EF046727	ASPEN DUNSBOROUGH LAKES LTD	REFUND LANDSCAPE MAINTENANCE BONDS	27,594.50
10/06/2016	EF046728	MYLES HAPP	ART SALES	47.60
10/06/2016	EF046729	OWEN G ISBEL	ART SALES	279.20
10/06/2016	EF046730	WENDY SLEE	ART SALES	52.00
10/06/2016	EF046731	CANCELLED	PRINTING ERROR	0.00
13/06/2016	EF046732	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	9,053.55
17/06/2016	EF046733	DANIEL ABRAHAMSE	STAFF REIMBURSEMENT - INTERNET	299.70
17/06/2016	EF046734	TARVIA PTY LTD	ENGINEERING - KENT STREET - MORE CAFÉ DECK	25,108.60
17/06/2016	EF046735	BRIAN MCCARROLL	STAFF REIMBURSEMENT - PERTH TRADE SHOW	42.10
17/06/2016	EF046736	CANCELLED	PRINTING ERROR	0.00
17/06/2016	EF046737	AUSQ TRAINING	TRAINING SERVICES	1,158.00
17/06/2016	EF046738	KOOKA SERVICES PTY LTD	CARAVAN PARK MANAGEMENT CONTRACT	35,321.62
17/06/2016	EF046739	ECO HYDRAULIC SOLUTIONS WA	HYDRAULIC SERVICES - MILNE ST PAVILLION	715.00

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17/06/2016	EF046740	SOUTH WEST ODYSSEY EVENTS INC	SW BUSH POETS EVENT SPONSORSHIP	2,500.00
17/06/2016	EF046741	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	418.06
17/06/2016	EF046742	BAYSIDE CONCRETE CONSTRUCTION	DECORATIVE CONCRETE - BUSSELTON FORESHORE	14,407.10
17/06/2016	EF046743	PREFERRED TRAINING NETWORKS	PROFESSIONAL DEVELOPMENT TRAINING	8,772.50
17/06/2016	EF046744	FIONA SLEE	CLEANING SERVICES - SES BUILDING	100.00
17/06/2016	EF046745	SHREDABILITY	ARTGEO BOND REFUND	180.00
17/06/2016	EF046746	LUKE WARD	SKATE EVENTS & SKATEBOARD PURCHASE	800.00
17/06/2016	EF046747	VAN DOORNUM VENTURES PTY LTD	REFUND OUTSTANDING WORKS BOND	15,777.00
17/06/2016	EF046748	BOB BRUCE DESIGN	ARCHITECTURAL DESIGN - MILNE STREET PAVILLION	8,124.20
17/06/2016	EF046749	ROBYN SHERIDAN	ART SALES	31.50
17/06/2016	EF046750	LEANNE FARRELL	STAFF REIMBURSEMENT - FIRST AID TRAINING	179.00
17/06/2016	EF046751	BCA CONSULTANTS (WA) PTY LTD	LIGHTING CONSULTANTS - ADMIN BUILDING	4,070.00
17/06/2016	EF046752	GLEN CASSELTON	STAFF REIMBURSEMENT - MR LICENCE	93.00
17/06/2016	EF046753	CHLOE BAIGENT	STAFF REIMBURSEMENT - MR LICENCE	70.80
17/06/2016	EF046754	VICKY WILMOT	STAFF REIMBURSEMENT - RELOCATION COSTS	517.91
17/06/2016	EF046755	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	623.00
17/06/2016	EF046756	WESTRAC EQUIPMENT P/L	PLANT PURCHASE - CATERILLAR LOADER BACKHOE	149,804.00
17/06/2016	EF046757	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	299.21
17/06/2016	EF046758	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	820.44
17/06/2016	EF046759	COLES	GLC CAFÉ, COUNCIL & STAFF REFRESHMENTS	394.52
17/06/2016	EF046760	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	485.90
17/06/2016	EF046761	AUSTRALIAN INSTITUTE OF MANAGEMENT	STAFF TRAINING	12,782.44
17/06/2016	EF046762	YALLINGUP STEINER SCHOOL	REIMBURSEMENT ELECTRICITY USAGE - CARBUNUP	102.27
17/06/2016	EF046763	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	1,294.42
17/06/2016	EF046764	CELIA CLARE	ART SALES	169.60
17/06/2016	EF046765	WORLD LEARNING HUB PTY LTD	TRAINING SERVICES	1,373.75
23/06/2016	EF046766	HIF	HEALTH INSURANCE	215.55
23/06/2016	EF046767	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
23/06/2016	EF046768	PAY-PLAN PTY LTD	SALARY PACKAGING	13,841.37
23/06/2016	EF046769	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
23/06/2016	EF046770	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	191,074.15
23/06/2016	EF046771	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
23/06/2016	EF046772	HBF HEALTH LIMITED	MEDICAL INSURANCE	489.35
23/06/2016	EF046773	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	297.26
23/06/2016	EF046774	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	525.39
23/06/2016	EF046775	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	218.00
23/06/2016	EF046776	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,775.00

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23/06/2016	EF046777	CLICKSUPER PTY LTD	SUPERANNUATION	150,408.11
22/06/2016	EF046778	WALGA	WALGA TRAINING SERVICES - STAFF & COUNCIL	1,894.50
22/06/2016	EF046779	BRITEL ENTERPRISES P/L	ADVERTISING SERVICES - ART GEO	395.00
22/06/2016	EF046780	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	30,745.59
22/06/2016	EF046781	DAMARA WA PTY LTD	COASTAL VULNERABILITY STUDY	20,999.51
22/06/2016	EF046782	DUNSBOROUGH JUNIOR SOCCER CLUB INC	KIDSPORT VOUCHERS	3,720.00
22/06/2016	EF046783	LANDGATE	AERIAL PHOTOGRAPHY & EARTHMINING ACCESS	13,255.00
22/06/2016	EF046784	DEPARTMENT OF PREMIER & CABINET STATE LAW PUBLISH	LEGAL PUBLICATIONS - ADVERTISING	611.40
22/06/2016	EF046785	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	193.50
22/06/2016	EF046786	MAGNESIUM MEDIA P/L - ART COLLECTOR MAGAZINE	ADVERTISING SERVICES - ART GEO	1,331.00
22/06/2016	EF046787	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	1,512.50
22/06/2016	EF046788	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES - GLC & ART GEO	222.50
22/06/2016	EF046789	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	1,199.07
22/06/2016	EF046790	SUBSURFACE WATER MANAGEMENT	SUBSURFACE WATER MANAGEMENT - VASSE OVAL	87,158.50
22/06/2016	EF046791	SAFEROADS PTY LTD	TRAFFIC CALMING DEVICES - RUMBLE BARS	569.03
22/06/2016	EF046792	BAY WOODWORKS	MAINTENANCE SERVICES	66.00
22/06/2016	EF046793	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	2,655.52
22/06/2016	EF046794	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	38,309.46
22/06/2016	EF046795	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	754.08
22/06/2016	EF046796	DUNSBOROUGH FOOTBALL CLUB	KIDSPORT VOUCHERS	195.00
22/06/2016	EF046797	MCMULLEN NOLAN GROUP PTY LTD	LAND SURVEYING SERVICES - BUSSELTON AIRPORT	24,373.25
22/06/2016	EF046798	LEEWIN CIVIL PTY LTD	TRUCK HIRE - ROADS & WASTE FACILITY EARTHWORKS	22,347.96
22/06/2016	EF046799	ALS LIBRARY SERVICES	LIBRARY RESOURCES	15.00
22/06/2016	EF046800	SHRED-SHED DOCUMENT SHREDDING	DOCUMENT SHREDDING	156.00
22/06/2016	EF046801	TARVIA PTY LTD	INSTALL BEACH ACCESS RAMP AT GALE STREET	32,739.30
22/06/2016	EF046802	BUSSELTON NETBALL ASSOCIATION	KIDSPORT VOUCHERS	9,023.00
22/06/2016	EF046803	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES	538.00
22/06/2016	EF046804	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	1,733.42
22/06/2016	EF046805	BOYANUP BOTANICAL	NURSERY SUPPLIES - VARIOUS RESERVES	6,411.83
22/06/2016	EF046806	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	2,183.20
22/06/2016	EF046807	TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	2,503.84
22/06/2016	EF046808	HEALTHWORKS	WELLNESS PROGRAM - NEWLETTER SUBSCRIPTION	2,640.00
22/06/2016	EF046809	LOCK JOINT AUSTRALIA	MAINTENANCE SERVICES	739.20
22/06/2016	EF046810	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - VARIOUS BUILDINGS	247.50
22/06/2016	EF046811	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	416.90
22/06/2016	EF046812	ARBOR GUY	TREE MAINTENANCE SERVICES	1,870.00
22/06/2016	EF046813	TOLL IPEC PTY LTD	COURIER SERVICES	31.00

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22/06/2016	EF046814	SHOREWATER MARINE PTY LTD	BSN JETTY REFURBISHMENT - TIMBER WRAPPING	39,911.80
22/06/2016	EF046815	OCP SALES	COMMUNICATION EQUIPMENT	2,251.60
22/06/2016	EF046816	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
22/06/2016	EF046817	BROWNES DAIRY	GLC KIOSK SUPPLIES	851.92
22/06/2016	EF046818	FACET FORUM ADVOCATING CULTURAL & ECO-TOURISM IN	CULTURAL MEMBERSHIP SUBSCRIPTION	99.00
22/06/2016	EF046819	CR KENNEDY & COMPANY PTY LTD	SURVEY SERVICES & EQUIPMENT	850.63
22/06/2016	EF046820	OUR COMMUNITY	ANNUAL SUBSCRIPTION	330.00
22/06/2016	EF046821	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES - VARIOUS AREAS	42,108.00
22/06/2016	EF046822	LANDSAVE ORGANICS	LANDSCAPING - MULCH & LAWN BLEND	11,000.00
22/06/2016	EF046823	PRIME INDUSTRIAL PRODUCTS PTY LTD	SAFETY EQUIPMENT	1,043.27
22/06/2016	EF046824	GEOGRAPHE BAY FOOTBALL CLUB	KIDSPORT VOUCHER	200.00
22/06/2016	EF046825	INSTITUTE OF SURVEYING & CIVIL DESIGN TRAINING P/L	TRAINING SERVICES	2,420.00
22/06/2016	EF046826	ORANA CINEMAS BUSSELTON	YOUTH MEETING ACTIVITY	135.00
22/06/2016	EF046827	ST JOHN AMBULANCE	FIRST AID TRAINING SERVICES	525.00
22/06/2016	EF046828	BRIDGESTONE	TYRE SERVICES	3,887.69
22/06/2016	EF046829	GREG GELMI	BALANCE ART PURCHASE - SCULPTURE WINNER	2,750.00
22/06/2016	EF046830	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE - VARIOUS BUILDINGS	9,563.25
22/06/2016	EF046831	HEATLEY INDUSTRIAL & SAFETY	SAFETY EQUIPMENT	29.57
22/06/2016	EF046832	RED E GROUP	LIBRARY RESOURCES - LIBRARY CARDS	2,420.55
22/06/2016	EF046833	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - TFR STATION & DUNS CELL 1	13,594.35
22/06/2016	EF046834	TRANEN REVEGETATION SYSTEMS	WEED CONTROL BIRCHFIELD WETLANDS	3,650.00
22/06/2016	EF046835	BUSSELTON BEARING SERVICES	BEARING & PARTS SUPPLIES	4,874.25
22/06/2016	EF046836	PERTH AUDIOVISUAL	AUDIOVISUAL SERVICES - SPEAKER YOUTH PA SYSTEM	912.03
22/06/2016	EF046837	SAINTS JUNIOR FOOTBALL CLUB - BUSSELTON	KIDSPORT VOUCHER	120.00
22/06/2016	EF046838	GEO METALS	SHEET METAL SERVICES	874.50
22/06/2016	EF046839	BUSSELTON JUNIOR SOCCER CLUB	KIDSPORT VOUCHERS	2,044.00
22/06/2016	EF046840	CANCELLED	PRINTING ERROR	0.00
22/06/2016	EF046841	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	207.24
22/06/2016	EF046842	ARTLINK AUSTRALIA	SUBSCRIPTION - ART GEO	155.00
22/06/2016	EF046843	CAVALIERS HOCKEY CLUB INC	KIDSPORT VOUCHERS	480.00
22/06/2016	EF046844	MACQUARIE EQUIPMENT RENTALS PTY LTD	COMPUTER LEASING PAYMENTS	2,705.56
22/06/2016	EF046845	FORIS IRRIGATION	IRRIGATION SERVICES - BUSSELTON AIRPORT	550.00
22/06/2016	EF046846	SYDNEY MARINA CONTRACTING PTY LTD T/A	BSN JETTY - MARINE BERTHING FACILITY	2,187.90
22/06/2016	EF046847	MCG ARCHITECTS PTY LTD	ARCHITECTURAL SERVICES - VASSE COMMUNITY PRECINCT	8,250.00
22/06/2016	EF046848	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	1,768.28
22/06/2016	EF046849	CDJ ENGINEERING & CONSULTANCY SERVICES	ENGINEERING SERVICES - UWO AND GLC	21,147.01
22/06/2016	EF046850	COMPLETE PORTABLES	PORTABLE TOILET & SEA CONTAINER HIRE	2,850.45

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22/06/2016	EF046851	ANNA FOLEY	MANUAL HANDLING TRAINING	1,125.00
22/06/2016	EF046852	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	411.22
22/06/2016	EF046853	GEOSPREAD & AG CONTRACTING	BUSSELTON WASTE - GREEN WASTE MULCHING	49,545.65
22/06/2016	EF046854	ENVIRONMENTAL HEALTH AUSTRALIA (NSW)	SUBSCRIPTION - I'M ALERT FOOD SAFETY PROGRAM	550.00
22/06/2016	EF046855	PINDAN PTY LTD	CONSTRUCTION - BUS SHELTER AT COLLEGE AVENUE	28,572.50
22/06/2016	EF046856	THOMAS HIRE PTY LTD	MACHINERY HIRE	166.50
22/06/2016	EF046857	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - TOILETS & GLC THERMAL	10,021.00
22/06/2016	EF046858	BUKIDO TAIJUTSU	KIDSPORT VOUCHERS	800.00
22/06/2016	EF046859	SPILL STATION AUSTRALIA PTY LTD	CHEMICAL SPILL CONTAINMENT SERVICES	1,292.94
22/06/2016	EF046860	LOMAX MEDIA	VIDEO WELCOME SPEECH INDUCTION	4,985.75
22/06/2016	EF046861	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	4,652.29
22/06/2016	EF046862	DANIEL FRITCHLEY	DRAFTING SERVICES - BUSSELTON FORESHORE	7,442.50
22/06/2016	EF046863	MILLER ELECTRICAL PTY LTD	ELECTRICAL SERVICES - AGED HOUSING	3,236.40
22/06/2016	EF046864	ASIC AUSTRALIAN SECURITIES & INVESTMENTS COMMISSIO	GLC BUSINESS REGISTRATION	79.00
22/06/2016	EF046865	DR L.D. TERRACE PRACTICE	LEGAL ADVICE - EMPLOYMENT REPORT	2,997.50
22/06/2016	EF046866	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	SOUTH WEST WASTE SITE SELECTION STUDY	2,370.23
22/06/2016	EF046867	QEST HOLDINGS PTY LTD	BUILDING SERVICES - GEOGRAPHE LEISURE CENTRE	106,832.00
22/06/2016	EF046868	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	3,187.00
22/06/2016	EF046869	MARGARET RIVER FENCING	FENCE INSTALLATION & MAINTENANCE SERVICES	30,882.50
22/06/2016	EF046870	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	MEDICAL SERVICES	3,234.00
22/06/2016	EF046871	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING SERVICES - GLC & NCC	6,160.00
22/06/2016	EF046872	ORANGE COACH CHARTERS	BUS CHARTER SERVICES - YOUTH ACTIVITIES	1,050.00
22/06/2016	EF046873	DUNSBOROUGH COMMUNITY GARDEN	COMMUNITY BIDS - ROUND 1 & ROUND 2	24,270.00
22/06/2016	EF046874	JOHN DONOGHUE	PAINTING SERVICE - GEORGETTE ABLUTIONS	479.60
22/06/2016	EF046875	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	110.00
22/06/2016	EF046876	MOSQUITO CONTROL ASSOCIATION OF AUST INC.	CORPORATE MEMBERSHIP	200.00
22/06/2016	EF046877	RENDEZVOUS HOTEL PERTH SCARBOROUGH	ACCOMMODATION - STAFF TRAINING	722.15
22/06/2016	EF046878	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE - MEELUP COMMITTEE	40.00
22/06/2016	EF046879	TRIEVENTS WA	CITY EVENTS GRANTS AGREEMENT	16,500.00
22/06/2016	EF046880	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	134.20
22/06/2016	EF046881	RST WELDING & FABRICATIONS	CUSTOM BUILT TANDEM MOWER TRAILER	10,730.00
22/06/2016	EF046882	THE POSTER GIRLS	DISTRIBUTION SERVICES - BOOKS BY THE BAY	792.00
22/06/2016	EF046883	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	330.00
22/06/2016	EF046884	OPTUS BILLING SERVICES PTY LTD	MONTHLY FIXED INTERNET ACCESS	1,870.00
22/06/2016	EF046885	NATURAL AREA CONSULTING SERVICES	VEGETATION PROTECTION - VARIOUS RESERVES	33,404.25
22/06/2016	EF046886	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	240.62
22/06/2016	EF046887	CANCELLED	PRINTING ERROR	0.00

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22/06/2016	EF046888	BUSSELTON HYUNDAI	VEHICLE PURCHASES / SERVICES / PARTS	365.29
22/06/2016	EF046889	BENT LOGIC	MEMBERSHIP CARDS & GLC LANYARDS	1,419.00
22/06/2016	EF046890	EFAX AUSTRALIA	FAX SERVICE PROVIDER	209.33
22/06/2016	EF046891	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	2,385.21
22/06/2016	EF046892	SUSSEX TURF CONTROL	FERTILISER APPLICATION - VARIOUS OVALS	5,386.50
22/06/2016	EF046893	CANCELLED	PRINTING ERROR	0.00
22/06/2016	EF046894	MARK SMITH	MAINTENANCE SERVICES - SUSSEX FIRE SHED	120.00
22/06/2016	EF046895	MOBILE MAIDS - LISA DUNHAM	CLEANING SERVICES - AGED HOUSING	180.00
22/06/2016	EF046896	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMIN BUILDING	8,800.00
22/06/2016	EF046897	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	124.74
22/06/2016	EF046898	ELECTRONIC SCOREBOARDS AUSTRALIA	ELECTRONIC SCOREBOARD MAINTENANCE	589.89
22/06/2016	EF046899	BROADWATER FENCING	INSTALL SLIDING GATE AT BUSSELTON CEMETERY	5,159.00
22/06/2016	EF046900	URBAN FOUNTAINS AND FURNITURE	WATER FEATURE GRATE - DUNS LIONS PARK	7,205.00
22/06/2016	EF046901	RAC DRIVING CENTRE	DRIVER TRAINING - RUBBISH TRUCK DRIVERS	2,243.60
22/06/2016	EF046902	LG CONNECT PTY LTD	TECHNICAL CONSULTING - RATES MODELLING	3,289.00
22/06/2016	EF046903	12D SOLUTIONS PTY LTD	12D DESIGN SOFTWARE LICENCE	7,703.30
22/06/2016	EF046904	ADVANCED DRIVEWAY SEALING	HOT PRESSURE CLEANING & MAINTENANCE SERVICES	1,776.00
22/06/2016	EF046905	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES - STAFF UNIFORMS	805.55
22/06/2016	EF046906	GEO CABINETS	CARPENTRY SERVICES - AGED HOUSING	11,860.20
22/06/2016	EF046907	RPS AUSTRALIA EAST PTY LTD	COST BENEFIT ANALYSIS - BUSSELTON FORESHORE	4,950.00
22/06/2016	EF046908	NEOPOST	STATIONERY SUPPLIER - TONER	577.50
22/06/2016	EF046909	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	289.17
22/06/2016	EF046910	MULLOWAY STUDIO PTY LTD	INTERPRETATION DESIGN SIGNAGE - WADANDI TRACK	6,055.50
22/06/2016	EF046911	OPUS INTERNATIONAL	CONSULTANCY SERVICES - WASTE FACILITIES	7,260.00
22/06/2016	EF046912	DYMOCKS - BUSSELTON	LIBRARY RESOURCES - BOOKS	940.90
22/06/2016	EF046913	BROADWATER MEDICAL CENTRE	MEDICALS - PRE EMPLOYMENTS & HEARING TESTS	994.00
22/06/2016	EF046914	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	23,251.28
22/06/2016	EF046915	BCP MATERIALS PTY LTD	SAND SUPPLIES - VARIOUS WORKS	14,616.60
22/06/2016	EF046916	BCP LIQUID WASTE	LIQUID WASTE SERVICES - BUSSELTON DEPOT	376.60
22/06/2016	EF046917	DUNSBOROUGH GREENFIELDS COMMUNITY GROUP INC	COMMUNITY BID - CARRY OVER FROM 2014/15	14,217.00
22/06/2016	EF046918	PREMIUM PUBLISHING	ADVERTISING - ART GEO	495.00
22/06/2016	EF046919	CHAMBER OF ARTS AND CULTURE WA	SUBSCRIPTION & MEMBERSHIP - ART GEO	385.00
22/06/2016	EF046920	WAYNE WEBB	CULTURAL AWARENESS TRAINING	1,200.00
22/06/2016	EF046921	HAPPS PTY LTD	EVENT PROMOTION - BUSSELTON LIBRARY	308.64
22/06/2016	EF046922	STAX CHAIRS	OUTDOOR FURNITURE FOR GLC	1,151.70
22/06/2016	EF046923	QUEST ON JAMES	ACCOMMODATION - STAFF TRAINING	687.00
22/06/2016	EF046924	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	2,090.00

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22/06/2016 EF046925	KLEENHEAT NATURAL GAS	KOOKABURRA NATURAL GAS	548.60
22/06/2016 EF046926	TOM DOWLING ARCHITECTURE	ARCHITECTURE SERVICES - WHALE VIEWING PLATFORM	55.00
22/06/2016 EF046927	BRAD BROOKSBY	ROAD SAFETY AUDITING - BRIDGES & CULVERTS	4,455.00
22/06/2016 EF046928	FILOR (WA) PTY LTD	PLAQUES - CULTURAL & CEMETERY	2,755.50
22/06/2016 EF046929	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	71.18
22/06/2016 EF046930	ART MONTHLY AUSTRALIA	NATIONAL ART MAGAZINE - ART GEO	190.00
22/06/2016 EF046931	BCP CONTRACTORS PTY LTD	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	90,297.85
22/06/2016 EF046932	AURORA ENVIRONMENTAL	ENVIRONMENTAL CONSULTANCY - MEELUP REG PARK	8,466.15
22/06/2016 EF046933	COMMERCIAL TURF SERVICES	LAWN MOWER MECHANICAL SERVICES	1,452.00
22/06/2016 EF046934	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	2,620.00
22/06/2016 EF046935	MANA KAI CAFE	CATERING - STAFF TRAINING	742.30
22/06/2016 EF046936	MARKETFORCE PTY LTD	ADVERTISING SERVICES	14,181.03
22/06/2016 EF046937	CREATIVE EIGHT STUDIO	DESIGN SERVICES - INDESIGN TUTORIAL	528.00
22/06/2016 EF046938	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	334.65
22/06/2016 EF046939	ANL LIGHTING AUSTRALIA P/L	LIGHTING PRODUCTS - BUSSELTON JETTY	19,749.35
22/06/2016 EF046940	NILFISK PTY LTD	EQUIPMENT SERVICING - FLOOR SCRUBBER	280.50
22/06/2016 EF046941	TROPHIES ON TIME	NAME BADGE SUPPLIER	159.00
22/06/2016 EF046942	CAROLINE BEAMOND	ADVERT - GUIDE TO AUSTRALIA' SOUTH WEST CAPES	1,169.00
22/06/2016 EF046943	MORE CAFE	CATERING - HOODED PLOVER PROJECT	220.00
22/06/2016 EF046944	KLEENIT PTY LTD	GRAFFITI REMOVAL	4,452.53
22/06/2016 EF046945	SEASIDE LANDSCAPING CONTRACTORS	LANDSCAPING SERVICES - PEPPERMINT TREES	4,950.00
22/06/2016 EF046946	BUSSELTON AGRICULTURAL SERVICES	RURAL SUPPLIES - ELECTRIC FENCE WARNING SIGN	200.00
22/06/2016 EF046947	APP CORPORATION PTY LTD	PROJECT MANAGEMENT-BUSSELTON AIRPORT DEVELOP	34,155.00
22/06/2016 EF046948	TYRECYCLE PTY LTD	TYRE RECYCLING FROM WASTE FACILITIES	2,772.21
22/06/2016 EF046949	HOCKING HERITAGE STUDIO	HERITAGE ADVISORY SERVICE	4,666.49
22/06/2016 EF046950	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	962.50
22/06/2016 EF046951	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	497.90
22/06/2016 EF046952	CYCLING EVENTURES PTY LTD	SINGLE YEAR GRANT- TOUR OF MARGARET RIVER	5,500.00
22/06/2016 EF046953	SOGGYBONES	PURCHASE SKATEBOARDS	400.00
22/06/2016 EF046954	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - INSTALL CRC LIGHTING	7,095.00
22/06/2016 EF046955	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,952.50
22/06/2016 EF046956	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	942.00
22/06/2016 EF046957	VASSE WEED & PEST	PEST CONTROL SERVICES - 78 VASSE HIGHWAY	192.10
22/06/2016 EF046958	ANDREW HUFFER AND ASSOCIATES PTY LTD	WORKSHOP FACILITATION - VASSE RIVER & TOBY INLET	16,430.70
22/06/2016 EF046959	WBHO INFRASTRUCTURE PTY LTD	CONSTRUCTION - DUNSBOROUGH WASTE CELL 1	747,589.21
22/06/2016 EF046960	IMAGELAB	ADVERTISING - EXHIBITION EXPENSES ART GEO	660.00
22/06/2016 EF046961	DELL SECURE WORKS	CYBER SECURITY SOFTWARE	4,174.50

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22/06/2016	EF046962	BE LIVING SMART INC.	LIVING SMART COURSE FACILITATOR	4,700.00
22/06/2016	EF046963	MERCER CONSULTING (AUSTRALIA) PTY LTD	CLASSIFICATION AND REMUNERATION ADVICE	2,475.00
22/06/2016	EF046964	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES - GLC & BOOKS BY THE BAY	1,449.00
22/06/2016	EF046965	GLOBAL SYNTHETICS PTY LTD	GEOTEXTILES AND GABIONS	427.90
22/06/2016	EF046966	PAUL WILKINSON	MAINTENANCE SERVICES - AGED HOUSING	2,168.98
22/06/2016	EF046967	ACTING UP ACADEMY OF PERFORMING ARTS	FRINGE FESTIVAL 2016	870.00
22/06/2016	EF046968	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES - BUSSELTON AIRPORT	3,960.00
22/06/2016	EF046969	NG SERVICES	FRINGE FESTIVAL - BOUNCY CASTLE HIRE	880.00
22/06/2016	EF046970	SOUTHERN SHUTTERS	INSTALL ROLLER SHUTTERS - YOUTH HALL	1,032.50
22/06/2016	EF046971	ABIGAIL COX	ENERGY AND NUTRITION PRODUCTS - GLC	112.00
22/06/2016	EF046972	BENCHMARK CONTRACTING PTY LTD	BUILDING CONTRACTOR - WHALE VIEWING PLATFORM	48,190.14
22/06/2016	EF046973	MDF CONSULTING & PROJECT MANAGEMENT	PROPERTY & RATING ASSISTANCE	3,372.42
22/06/2016	EF046974	FLOOREX PRODUCTS	CONSTRUCTION EQUIPMENT - EDCO CPM8 SCARIFIER	8,751.16
22/06/2016	EF046975	ACE FRIDGE & FREEZER DOOR SEALS	FRIDGE AND FREEZER REPAIRS - CRC	220.00
22/06/2016	EF046976	AUSSIE TELECOM PTY LIMITED	SOFTWARE SUPPLIER	1,782.02
22/06/2016	EF046977	AMANDA BELL	CULTURAL AWARENESS TRAINING	300.00
22/06/2016	EF046978	AUSTRALIAN DAMAGE PREVENTION SPECIALISTS P/L	UTILITY LOCATING SERVICES	580.80
22/06/2016	EF046979	MOORE STEPHENS WA PTY LTD	RATE COMPARISON REPORT	1,639.00
22/06/2016	EF046980	WALPOLE LODGE	ACCOMMODATION - YOUTH PEDAL PRIX CAMP	324.00
22/06/2016	EF046981	ROSS'S AUCTIONEERS & VALUERS	VALUATION SERVICE - PLANT & EQUIPMENT	4,180.00
22/06/2016	EF046982	PAUL ANDREWS TRUST	GLC CAFE SUPPLIES	205.70
22/06/2016	EF046983	WOW WILDERNESS ECOCRUISES	MARINE PARK CRUISES - YAC CAMP ACTIVITY	150.00
22/06/2016	EF046984	PEMBERTON CAMP SCHOOL	MOUNTAIN BIKING PROGRAM - YOUTH ACTIVITY	270.00
22/06/2016	EF046985	DENADA SURVEYS PTY LTD	SURVEYING SERVICES - WHALE VIEWING PLATFORM	1,045.00
22/06/2016	EF046986	AUSTRALIAN ARMY CADETS ASSOCIATION WA INC	KIDSPORT VOUCHER	100.00
22/06/2016	EF046987	COMMUNITY HOUSING INDUSTRY ASSOC LTD	STAFF TRAINING - AGED HOUSING	150.00
22/06/2016	EF046988	AUSTRALIAN ARMY CADETS ASSOCIATION WA INC	KIDSPORT VOUCHERS	1,200.00
22/06/2016	EF046989	ROBERT'S TILT TRAY & HIAB SERVICE	HIAB FREIGHT SERVICE	715.00
22/06/2016	EF046990	S CAMARRI & CO	RATES REFUND - REVALUATION	2,817.33
22/06/2016	EF046991	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	429.11
22/06/2016	EF046992	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	256.03
22/06/2016	EF046993	TAS'S BAKERY	CATERING - BUSHFIRE BURN AT MEELUP	381.33
22/06/2016	EF046994	BUSSELTON RURAL SUPPLIES	RURAL SUPPLIES	245.52
22/06/2016	EF046995	PK COURIERS	COURIER SERVICES	673.20
22/06/2016	EF046996	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - ART GEO & LIBRARY	2,522.00
22/06/2016	EF046997	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	1,049.95
22/06/2016	EF046998	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	554.59

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22/06/2016	EF046999	GILS MOWING	MAINTENANCE SERVICES - AGED HOUSING	2,835.00
22/06/2016	EF047000	BUSSELTON REWINDS	PLANT PURCHASES / SERVICES / PARTS	99.80
22/06/2016	EF047001	BOC GASES AUSTRALIA LTD	GAS SERVICES	384.96
22/06/2016	EF047002	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	3,642.35
22/06/2016	EF047003	WOOD & GRIEVE ENGINEERS	CONSULTANCY - WOODBRIDGE VALE DRAINAGE	2,123.00
22/06/2016	EF047004	PREMIUM BUILDING SUPPLIES	BUILDING PRODUCT SUPPLIER	40.04
22/06/2016	EF047005	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	1,434.94
22/06/2016	EF047006	FTE ENGINEERING	MAINTENANCE SERVICES	2,049.30
22/06/2016	EF047007	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,758.58
22/06/2016	EF047008	JASON SIGNMAKERS	SIGNAGE SUPPLIES	5,423.00
22/06/2016	EF047009	OUTDOOR WORLD CAPE TO CAPE T/A C 2 C HOLDINGS	BUILDING SUPPLIER - WILYABRUP BUSHFIRE SHED	40,837.50
22/06/2016	EF047010	T J DEPIAZZI & SONS	LAWN SUPPLIES - MARRI WOODCHIPS	2,421.10
22/06/2016	EF047011	KD POWER & CO	SEMI TRAILER HIRE TO CART GRAVEL	12,450.90
22/06/2016	EF047012	CANCELLED	PRINTING ERROR	0.00
22/06/2016	EF047013	B & J CATALANO PTY LTD	SUPPLY CRUSHED LIMESTONE	108,019.19
22/06/2016	EF047014	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	362,524.23
22/06/2016	EF047015	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	4,590.64
22/06/2016	EF047016	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	2,253.68
22/06/2016	EF047017	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	TRAINING SERVICES & SWIM CERTIFICATES	846.50
22/06/2016	EF047018	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SERVICES	1,732.94
22/06/2016	EF047019	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	196.80
22/06/2016	EF047020	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES - FURNITURE & STATIONERY	1,015.57
22/06/2016	EF047021	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	10,351.86
22/06/2016	EF047022	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	1,599.57
22/06/2016	EF047023	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - VARIOUS WORKS	13,942.27
22/06/2016	EF047024	GEOGRAPHE PETROLEUM	FUEL SERVICES	12,817.97
22/06/2016	EF047025	SOUTHWEST EVENT HIRE	HIRE EQUIPMENT SERVICES - CABINET MEETING	19.00
22/06/2016	EF047026	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
22/06/2016	EF047027	AMD CHARTERED ACCOUNTANTS	ACCOUNTANCY SERVICES - INTERIM AUDIT	8,140.00
22/06/2016	EF047028	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	54,606.12
22/06/2016	EF047029	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES	8,543.70
22/06/2016	EF047030	J A HOBSON'S	FURNISHINGS SERVICE - ART GEO	450.00
22/06/2016	EF047031	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	964.46
22/06/2016	EF047032	GALVINS PLUMBING PLUS	PLUMBING SERVICES	308.00
22/06/2016	EF047033	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASE - SERVICES & PARTS	41,973.60
22/06/2016	EF047034	ARMANTI TILES AND BATHROOMS BUSSELTON	TILING SERVICES	19.80
22/06/2016	EF047035	COURIER AUSTRALIA	COURIER SERVICES	1,921.63

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22/06/2016	EF047036	THINK WATER DUNSBOROUGH PUMPS & RETICULATION	INSTALL NEW DE-WATERING PUMP - DUNSB WASTE	3,694.32
22/06/2016	EF047037	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	18,958.50
22/06/2016	EF047038	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES - ART GEO	146.45
22/06/2016	EF047039	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	3,456.00
22/06/2016	EF047040	CARRAMAR COASTAL NURSERY	NURSERY SUPPLIES FOR VARIOUS AREAS	33,044.00
22/06/2016	EF047041	PRO-LINE KERBING	KERBING SERVICES - VARIOUS WORKS	5,054.94
22/06/2016	EF047042	PROPERTY COUNCIL OF AUSTRALIA	ADVERTISING SERVICES - FORESHORE HOTEL	3,025.00
22/06/2016	EF047043	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	415.38
22/06/2016	EF047044	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR SERVICES - CRC BUILDING	192.66
22/06/2016	EF047045	SW PRECISION PRINT	PRINTING - STATIONERY, GET ACTIVE BOOKS & MAPS	7,500.00
22/06/2016	EF047046	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	4,545.49
22/06/2016	EF047047	TRIMVIEW CERAMICS	TILING SERVICES	71.28
22/06/2016	EF047048	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	5,326.53
22/06/2016	EF047049	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	882.85
22/06/2016	EF047050	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	2,240.70
22/06/2016	EF047051	BAY SIGNS	SIGNAGE SERVICES	854.20
22/06/2016	EF047052	ACTIV FOUNDATION INC	MAINTENANCE SERVICES - RESERVES & SHREDDING	27,205.20
22/06/2016	EF047053	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	9,748.53
22/06/2016	EF047054	WEST OZ LINEMARKING	LINE MARKING SERVICES - VARIOUS WORKS	37,584.25
22/06/2016	EF047055	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	2,641.00
22/06/2016	EF047056	MILDWATERS ELECTRICAL	ELECTRICAL SERVICES - VARIOUS BLDGS & RESERVES	22,316.30
22/06/2016	EF047057	LEISURE INSTITUTE OF WEST AUST (AQUATICS)	TRAINING SERVICES	480.00
22/06/2016	EF047058	COTAN PTY LTD	ENGINEERING - INJIDUP SPRING RD & BUTTER FACTORY	1,980.00
22/06/2016	EF047059	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	23,995.43
22/06/2016	EF047060	COMMUNITY ARTS NETWORK INC.	MEMBERSHIP SUBSCRIPTION - CULTURAL	100.00
22/06/2016	EF047061	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	2,105.37
22/06/2016	EF047062	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING SUPPLIES	489.35
22/06/2016	EF047063	BUSSELTON FLORIST	FLOWERS AND GIFTS FOR STAFF	190.00
22/06/2016	EF047064	B & B STREET SWEEPING	STREET SWEEPING SERVICE	69,240.60
22/06/2016	EF047065	ELLIOTTS SMALL ENGINES	PLANT PURCHASE - HUSQVARNA POWER CUTTER	1,599.00
22/06/2016	EF047066	UNIQCO INTERNATIONAL	MONTHLY UNIFLEET SERVICES	1,051.41
22/06/2016	EF047067	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	2,108.48
22/06/2016	EF047068	AMITY SIGNS	SIGNAGE SERVICES - RURAL NUMBERS	57.75
22/06/2016	EF047069	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES - ESL LEVY PAYMENT	185,369.62
22/06/2016	EF047070	TOTAL EDEN PTY LTD	RETICULATION - BORE PUMP REPAIRS CAREY STREET	9,726.20
22/06/2016	EF047071	BUSSELTON STEEL & METALAND	STEEL PRODUCTS SUPPLIER	148.45
22/06/2016	EF047072	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL SERVICES - VARIOUS WORKS	29,711.90

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22/06/2016 EF047073	KLEENHEAT GAS	GAS SERVICES	1,384.88
22/06/2016 EF047074	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	4,272.21
22/06/2016 EF047075	BSO DEVELOPMENT CONSULTANTS	CONSULTANCY - WOODBRIDGE VALE DRAINAGE	1,375.00
22/06/2016 EF047076	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	400.00
22/06/2016 EF047077	EQUINOX CAFE	ROOM HIRE & CATERING - CULTURAL EVENT	2,200.00
22/06/2016 EF047078	CITY OF JOONDALUP	LIBRARY RESOURCES - RED LIBRARY BAGS	200.00
22/06/2016 EF047079	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES - GLC	704.00
22/06/2016 EF047080	LESCHENAULT COMMUNITY NURSERY	NURSERY SUPPLIES - BUSSELTON FORESHORE	2,435.88
22/06/2016 EF047081	W A TREASURY CORPORATION	VARIOUS LOAN REPAYMENTS	791,256.78
22/06/2016 EF047082	BUSSELTON BITUMEN SERVICE & HAYLEYS BOBCATS	SUPPLY PEA GRAVEL & RED STONE	1,201.20
22/06/2016 EF047083	BENARA NURSERY	NURSERY SUPPLIES	2,046.32
22/06/2016 EF047084	NATURALISTE STONE	INSTALLATION OF STONework - DUNSB LIONS PARK	28,050.00
22/06/2016 EF047085	(NAS) NIGHT ALARM SECURITY	SECURITY SERVICES	220.00
22/06/2016 EF047086	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	5,567.00
22/06/2016 EF047087	BRAD GOODE	CONSULTANCY - ABORIGINAL HERITAGE MONITORING	2,799.98
22/06/2016 EF047088	ANGLICAN PARISH OF BUSSELTON	HALL HIRE SERVICE - STAFF BRIEFING	150.00
22/06/2016 EF047089	BUSSELTON HORSE & PONY CLUB	GRANT FUNDING - WINTER SHOW JUMPING	3,000.00
22/06/2016 EF047090	GEOGRAPHE COMMUNITY LANDCARE NURSERY	NURSERY SUPPLIES - VARIOUS AREAS	25,776.74
22/06/2016 EF047091	ANIMAL CARE EQUIP & SERVICES AUST P/L	ANIMAL SUPPLIES - RESISTOR GLOVES	135.50
22/06/2016 EF047092	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	3,791.99
22/06/2016 EF047093	SIGMA COMPANIES GROUP PTY LTD	POOL CHEMICAL SUPPLIER - GLC	297.00
22/06/2016 EF047094	MINTER ELLISON LAWYERS	LEGAL SERVICES - EMPLOYMENT LAW	3,232.35
22/06/2016 EF047095	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	1,769.61
22/06/2016 EF047096	JOMAR CONTRACTING	BRIDGE MAINTENANCE - STRELLEY STREET	10,620.50
22/06/2016 EF047097	CARDNO (WA) PTY LTD	CONSULTANCY - MILNE STREET PAVILLION	5,176.60
22/06/2016 EF047098	HOUSING INDUSTRY ASSOCIATION LTD	NATIONAL CONSTRUCTION CODES	1,050.00
22/06/2016 EF047099	BUSSELTON CHAMBER OF COMMERCE (INC)	MEMBERSHIP RENEWAL	325.00
22/06/2016 EF047100	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	8,943.69
22/06/2016 EF047101	SPECIALIZED THREADED FASTENERS	WORKSHOP EQUIPMENT SUPPLIER	282.51
22/06/2016 EF047102	DUNSBOROUGH & DISTRICTS WATER CARTAGE	TRUCK & GRADER HIRE	1,969.00
22/06/2016 EF047103	CAPERS SOUTHWEST CATERING SERVICES	CATERING - COUNCIL & OTHER MEETINGS	4,513.00
22/06/2016 EF047104	FRONTLINE SAFETY AND TRAINING SERVICES	TRAINING SERVICES - ASBESTOS REMOVAL	600.00
22/06/2016 EF047105	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	6,891.84
22/06/2016 EF047106	AIRPORT LIGHTING SPECIALISTS	ELECTRICAL SERVICES - LIGHTING SPARES	940.50
22/06/2016 EF047107	SOILS AINT SOILS	NURSERY SERVICES - STREET TREES	99.75
22/06/2016 EF047108	CARBONE BROS PTY LTD	LIMESTONE SUPPLIES / CARTAGE SERVICES	63,567.13
22/06/2016 EF047109	DARDANUP BUTCHERING COMPANY DBC	CATERING - BUSSELTON DEPOT	385.93

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22/06/2016 EF047110	BUSSELTON SWIMMING CLUB	KIDSPORT VOUCHERS	500.00
22/06/2016 EF047111	ABBEY BEACH RESORT	ACCOMMODATION - TRAINING FACILITATORS	763.00
22/06/2016 EF047112	TRUCKLINE	PLANT PURCHASES / SERVICES / PARTS	709.96
22/06/2016 EF047113	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION SERVICES - RADIO REPAIRS	283.00
22/06/2016 EF047114	BUSSELTON FOOTBALL & SPORTSMAN CLUB	KIDSPORT VOUCHERS	1,400.00
22/06/2016 EF047115	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/AS	TRANSPORT & TILT TRAY SERVICES	968.00
22/06/2016 EF047116	AVIS SOUTHWEST RENTALS	VEHICLE RENTAL SERVICES	1,588.21
22/06/2016 EF047117	D W & S V ROBERTS	CONCRETE SERVICES - DRIVEWAY & FOOTPATHS	9,525.70
22/06/2016 EF047118	GAS-IT PIPE CONTRACTING	GAS SERVICES - SERVICE LOCATIONS	5,085.03
22/06/2016 EF047119	MIND RESOURCES PTY LTD	TRAINING DVD PACKAGE	2,167.00
22/06/2016 EF047120	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	125.00
22/06/2016 EF047121	BAYVIEW GEOGRAPHE RESORT	CONFERENCE VENUE & CATERING - RANGERS	780.00
22/06/2016 EF047122	AUTO - ONE	PLANT PURCHASES / SERVICES / PARTS	1,895.40
22/06/2016 EF047123	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	9,984.10
22/06/2016 EF047124	INNOVEST CONSTRUCTION	CONSTRUCTION - OLD BUTTER FACTORY	45,599.21
22/06/2016 EF047125	GHD PTY LTD	CONSULTANCY - LANDFILL GAS ASSESSMENT	2,157.10
22/06/2016 EF047126	NOVOTEL LANGLEY PERTH	ACCOMMODATION - STAFF TRAINING	460.80
22/06/2016 EF047127	BASE (PIGMEEZ)	EMBROIDERY SERVICES - UNIFORMS	902.75
22/06/2016 EF047128	PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES	675.30
22/06/2016 EF047129	CAPE CELLARS BUSSELTON	COUNCIL REFRESHMENTS	648.05
22/06/2016 EF047130	NVMS (NOISE & VIBRATION SYSTEMS) P/L	NOISE LEVEL ANALYSER LICENCE & REPAIRS	2,985.58
22/06/2016 EF047131	GLOBE SIGN CO.	SIGNAGE SERVICES	167.20
22/06/2016 EF047132	CROSS SECURITY SERVICES	SECURITY SERVICES - VARIOUS BUILDINGS	2,475.22
22/06/2016 EF047133	LAMANNA COMMERCIAL PLUMBING & DRAINAGE	INSTALL SOAK WELLS IN GEORGETTE STREET	7,428.00
22/06/2016 EF047134	BURKE AIR	AIR CONDITIONING SERVICES - VARIOUS BUILDINGS	4,866.68
22/06/2016 EF047135	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	336.75
22/06/2016 EF047136	WML CONSULTANTS PTY LTD	CONSULTANCY - PEEL TERRACE & STRELLY STREET	40,504.48
22/06/2016 EF047137	LOCK AROUND THE CLOCK	SECURITY SERVICES	536.80
22/06/2016 EF047138	GEORGIANA MOLLOY ANGLICAN SCHOOL	KIDSPORT VOUCHERS	829.56
22/06/2016 EF047139	SURVCON PTY LTD	SURVEY SERVICES - VARIOUS WORKS	8,934.76
22/06/2016 EF047140	GANNAWAYS CHARTER AND TOURS	BUS HIRE SERVICE - COUNCIL DISTRICT TOUR	695.00
22/06/2016 EF047141	WESTERN ALL PEST SERVICES PTY LTD	PEST CONTROL SERVICES - TERMITE MONITORING	615.00
22/06/2016 EF047142	LEEWIN TRANSPORT	COURIER SERVICES	2,395.36
22/06/2016 EF047143	GEOGRAPHE CAMPING AND OUTDOORS	OUTDOOR EQUIPMENT SUPPLIER - NCC & YAC	857.90
22/06/2016 EF047144	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	210.00
22/06/2016 EF047145	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIER - NCC	878.20
22/06/2016 EF047146	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41

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22/06/2016 EF047147	HERBERT SMITH FREEHILLS	LEGAL SERVICES - BUSSELTON AIRPORT DEVELOPMENT	16,483.36
22/06/2016 EF047148	P & M AUTOMOTIVE EQUIPMENT	PLANT MAINTENANCE SERVICES	338.25
22/06/2016 EF047149	SELBY'S PTY LTD	COB SIGNAGE & BANNERS	2,037.02
22/06/2016 EF047150	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	377.40
22/06/2016 EF047151	DIGITAL MAPPING SOLUTIONS	MAPPING - FIREBREAK INSPECTION ROLLOVER	2,200.00
22/06/2016 EF047152	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	660.00
22/06/2016 EF047153	PARKS AND LEISURE AUST (NATIONAL)	PARKS & LEISURE WA STATE CONFERENCE	715.00
22/06/2016 EF047154	CITY AND REGIONAL FUELS	FUEL SERVICES	4,591.85
22/06/2016 EF047155	GREENWAY ENTERPRISES	NURSERY SUPPLIES	316.87
22/06/2016 EF047156	LD TOTAL	LANDSCAPING - FORESHORE PARADE	330.00
22/06/2016 EF047157	AERODROME MANAGEMENT SERVICES PTY LTD	ANNUAL AIR INSPECTIONS & GABLE MARKERS	7,914.85
22/06/2016 EF047158	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - VARIOUS AREAS	36,861.90
22/06/2016 EF047159	TOTALLY SOUND	SOUND EQUIPMENT REPAIRS	330.00
22/06/2016 EF047160	GUMPTION PTY LTD	ADVERTISING & PRINTING BROCHURES	1,731.00
22/06/2016 EF047161	PLAYRIGHT AUSTRALIA PTY LTD	PLAYGROUND EQUIPMENT PARTS FOR REPAIRS	2,310.00
22/06/2016 EF047162	DIRECT DEMOLITION	ASBESTOS REMOVAL FROM BSN WASTE FACILITY	3,135.00
22/06/2016 EF047163	COUNTRY ARTS WA	ANNUAL SUNSCRIPTION - CULTURAL	110.00
22/06/2016 EF047164	BDA TREE LOPPING	TREE LOPPING SERVICES	66,608.30
22/06/2016 EF047165	BAY CABINETS	SUPPLY & INSTALL MDF DOORS - KOOKABURRA	2,167.00
22/06/2016 EF047166	WA SKILLS TRAINING	TRAINING SERVICES - CONFINED SPACES	1,500.00
22/06/2016 EF047167	PLANNING INSTITUTE OF AUSTRALIA INC	PIA WA REGIONAL CONFERENCE	1,288.00
22/06/2016 EF047168	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	15,871.52
22/06/2016 EF047169	DOOR HARDWARE SOLUTIONS	HARDWARE SUPPLIES	1,964.26
22/06/2016 EF047170	ALLFLOW INDUSTRIAL	PLANT MAINTENANCE SERVICES	228.36
22/06/2016 EF047171	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA	UDIAWA MEMBERSHIP SUBSCRIPTION	1,065.00
22/06/2016 EF047172	ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	804.54
22/06/2016 EF047173	CAPE RURAL CONTRACTING	FIRE HAZARD REDUCTION	2,750.00
22/06/2016 EF047174	IFAP	CORPORATE MEMBERSHIP SUBSCRIPTION	330.00
22/06/2016 EF047175	TOX FREE WASTE MANAGEMENT SOLUTIONS	CHEMICAL DISPOSAL SERVICES	889.41
22/06/2016 EF047176	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	7,011.80
22/06/2016 EF047177	LGMA (WA) DIVISION	SOUTH WEST BREAKFAST EVENT - REGISTRATION	30.00
22/06/2016 EF047178	JUICE PRINT	BANNERS FOR BUSSELTON AIRPORT	836.88
22/06/2016 EF047179	BROADWATER BRICK PAVING	PAVING SERVICES - VARIOUS AREAS	5,290.00
22/06/2016 EF047180	CRAVEN FOODS BUSSELTON	GLC KIOSK PURCHASES	410.28
22/06/2016 EF047181	PROGRAMMED MAINTENANCE SERVICES	MAINTENANCE PAINTING SERVICES - NCC	15,935.21
22/06/2016 EF047182	FIRST CAPE NATURALISTE SCOUT GROUP	KIDSPORT VOUCHER	200.00
22/06/2016 EF047183	MJB INDUSTRIES PTY LTD	SUPPLY SOAK WELLS FOR GEORGETTE STREET	1,461.90

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22/06/2016	EF047184	TRIATHLON WESTERN AUSTRALIA	IRONMAN TRIATHLON SPONSORSHIP	59,196.50
22/06/2016	EF047185	QK TECHNOLOGIES PTY LTD	ANNUAL LICENCE MEMBERSHIP FOR QUIKIDS - GLC	840.00
22/06/2016	EF047186	REPEAT PLASTICS (WA)	PLASTIC PRODUCT SUPPLIER	4,794.90
22/06/2016	EF047187	BEACHSIDE BUILDING & MAINTENANCE	PAINTING MAINT - ABBEY BOATRAMP ABLUTIONS	780.00
22/06/2016	EF047188	ELECTRICAL IRRIGATION SERVICES	ELECTRICAL SERVICES - PUMP REPAIRS	1,309.88
22/06/2016	EF047189	SVT ENGINEERING CONSULTANTS	CONSULTANCY - BUSSELTON JETTY CP SURVEY	4,512.86
22/06/2016	EF047190	SHORE COASTAL PTY LTD	COASTAL CONSULTANCY SERVICES	14,410.00
22/06/2016	EF047191	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC	1,625.60
22/06/2016	EF047192	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY - BUSSELTON CEMETERY EXPANSION	17,061.00
22/06/2016	EF047193	BRIAN FISHER FABRICATIONS	REPAIR TRIEBEAM GUARDRAIL ON BRIDGE	5,518.70
22/06/2016	EF047194	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	75.85
22/06/2016	EF047195	APRA LIMITED	LICENCE RENEWALS - ART GEO & COURTHOUSE	202.22
22/06/2016	EF047196	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	2,333.22
22/06/2016	EF047197	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	140.95
22/06/2016	EF047198	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1,246.75
22/06/2016	EF047199	T-QUIP	MOWER PARTS & SERVICE	277.25
22/06/2016	EF047200	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING SERVICE	260.00
24/06/2016	EF047201	CR. T BEST	COUNCILLOR REIMBURSEMENT	338.21
24/06/2016	EF047202	CR. J McCALLUM	COUNCILLOR REIMBURSEMENT	511.52
24/06/2016	EF047203	CR. C TARBOTTON	COUNCILLOR REIMBURSEMENT	362.00
24/06/2016	EF047204	DEB TAYLOR	STAFF REIMBURSEMENT - FAREWELL FLOWERS	60.00
24/06/2016	EF047205	DEBBIE & JEFF COTTON	CROSSOVER SUBSIDY PAYMENT	167.90
24/06/2016	EF047206	PAY-PLAN PTY LTD	SALARY PACKAGING	584.83
24/06/2016	EF047207	DEAN FREEMAN	STAFF REIMBURSEMENT - BFAC MEETING	63.48
24/06/2016	EF047208	MATTHEW SHARP	ART SALES	38.50
24/06/2016	EF047209	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	MONTHLY RENT FOR PEEL TERRACE	3,025.00
24/06/2016	EF047210	CR. R REEKIE	COUNCILLOR REIMBURSEMENT	239.00
24/06/2016	EF047211	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	2,750.00
24/06/2016	EF047212	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION - RAILWAY HOUSE	312,158.29
24/06/2016	EF047213	IMAGE ON LINE	MARKETING - GLC JINGLE PACKAGE	3,831.30
24/06/2016	EF047214	TRUE TRACK TRUCK ALIGNING	WHEEL ALIGNMENT SERVICES	180.00
24/06/2016	EF047215	ANNA THORPE	STAFF REIMBURSEMENT - FAREWELL CATERING	55.79
24/06/2016	EF047216	CANCELLED	PROCESS ERROR	0.00
24/06/2016	EF047217	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	667.72
24/06/2016	EF047218	WESTERN POWER CORPORATION	BUSSELTON FORESHORE REDEVELOPMENT	301,073.00
24/06/2016	EF047219	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	436.93
24/06/2016	EF047220	COLES	COUNCIL & STAFF REFRESHMENTS	816.16

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24/06/2016	EF047221	MERSINA ROBINSON	STAFF REIMBURSEMENT - PLA CONFERENCE	95.35
28/06/2016	EF047222	W A TREASURY CORPORATION	TRANSFER FORESHORE FUNDS TO WA TREASURY	4,198,927.00
29/06/2016	EF047223	DATA 3	COMPUTER SOFTWARE SUPPLIER	2,727.84
29/06/2016	EF047224	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	2,860.00
29/06/2016	EF047225	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	282.80
29/06/2016	EF047226	WEATHERSAFE WA (DEL-RAY CANVAS)	SHADE SAIL REINSTALL & UNINSTALL	5,788.25
29/06/2016	EF047227	CR KENNEDY & COMPANY PTY LTD	SURVEY EQUIPMENT REPAIRS	99.00
29/06/2016	EF047228	CANCELLED	PROCESS ERROR	0.00
29/06/2016	EF047229	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	2,525.00
29/06/2016	EF047230	NATIONAL DISABILITY SERVICES WA	REFUND OF HALL DEPOSIT	195.00
29/06/2016	EF047231	NEOPOST	STATIONERY SUPPLIER - TONER	544.50
29/06/2016	EF047232	ERTECH PTY LTD	TRANSFER STATION - BUSSELTON WASTE FACILITY	389,443.64
29/06/2016	EF047233	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	803.00
29/06/2016	EF047234	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	118.89
29/06/2016	EF047235	BINDI NUTRITION PTY LTD	ENERGY AND NUTRITION PRODUCTS - GLC	79.20
29/06/2016	EF047236	BUSSELTON AGRICULTURAL SERVICES	RURAL SUPPLIES	318.00
29/06/2016	EF047237	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	9,362.65
29/06/2016	EF047238	WESTERN IRRIGATION PTY LTD	UPGRADE BORE AND IRRIGATION SERVICES	39,125.11
29/06/2016	EF047239	HERA	STRUCTURAL ENGINEERING - ADMIN BUILDING	2,564.32
29/06/2016	EF047240	BIG BEN BUILDERS PTY LTD	DESIGN AND CONSTRUCTION - RAILWAY HOUSE	202,050.72
29/06/2016	EF047241	PAUL ANDREWS TRUST	GLC CAFE SUPPLIES	347.16
29/06/2016	EF047242	ROWLEY & JAY HART	RATES REFUND	780.14
29/06/2016	EF047243	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES - HEP A & B VACINATIONS	446.10
29/06/2016	EF047244	AUSTRALIA POST	POSTAL SERVICE	5,878.29
29/06/2016	EF047245	ACTIV FOUNDATION INC	REFUND OVERPAYMENT OF DEBTORS INVOICE	1,348.03
29/06/2016	EF047246	VASSE BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	993.42
29/06/2016	EF047247	COLES	COUNCIL & STAFF REFRESHMENTS	65.75
29/06/2016	EF047248	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	28,080.67
29/06/2016	EF047249	ASPEN DUNSBOROUGH LAKES LTD	REFUND LANDSCAPE MAINTENANCE BOND	38,280.00
29/06/2016	EF047250	GUARDIAN TACTILE SYSTEMS	TACTILE SYSTEM SUPPLIER	1,285.91
29/06/2016	EF047251	BROADWATER BRICK PAVING	PAVING SERVICES - BUSSELTON FORESHORE	3,380.00
29/06/2016	EF047252	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	449.80
29/06/2016	EF047253	CR. C TARBOTTON	COUNCILLOR REIMBURSEMENT	634.42
29/06/2016	EF047254	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	16,500.00
29/06/2016	EF047255	BROADWATER BRICK PAVING	PAVING SERVICES - YALLINGUP & PIONEER CEMETERY	5,800.00
29/06/2016	EF047256	QK TECHNOLOGIES PTY LTD	ANNUAL LICENCE MEMBERSHIP FOR QUIKIDS - NCC	572.00

13,717,686.64
TRUST ACCOUNT - JUNE 2016

<u>Date</u>	<u>TRUST CHQ</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
14/06/2016	007257	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	30,389.73
14/06/2016	007258	CONSTRUCTION TRAINING FUND	BCITF LEVY	19,109.79
14/06/2016	007259	CITY OF BUSSELTON	BSL & CTF LEVY COMMISSION	1,071.50
23/06/2016	007260	BCITF & BRB LEVY REFUNDS	REFUND - APPLICATION CANCELLED	131.65
23/06/2016	007261	BCITF & BRB LEVY REFUNDS	REFUND - APPLICATION CANCELLED	61.65
23/06/2016	007262	BCITF & BRB LEVY REFUNDS	REFUND - NOT REQUIRED	61.65
23/06/2016	007263	BCITF & BRB LEVY REFUNDS	REFUND - NOT REQUIRED	61.65
29/06/2016	007264	BCITF & BRB LEVY REFUNDS	REFUND - PAID TWICE	232.00

51,119.62
INTERNAL PAYMENT VOUCHERS - JUNE 2016

<u>Date</u>	<u>I.P.VOUCHER</u>	<u>Name</u>	<u>Description</u>	
2/06/2016	DD002784	SPECIAL PAY	SPECIAL PAY	2,994.62
2/06/2016	DD002785	PAY 25	FORTNIGHTLY PAY	661,119.06
28/05/2016	DD002786	ANZ BANK - VISA CARD AS LISTED BELOW	CREDIT CARD PAYMENT \$18,305.99	-
	DD002786	LEGAL PRACTICE BOARD PERTH	RENEW PRACTISING CERTIFICATE 16/17	1250.00
	DD002786	AIRPORT RETAIL ENTER MASCOT	MEAL EXPENSE, LG CONF QLD, MAY 2016	19.07
	DD002786	DELAWARE NORTH RETAIL, REDCLIFFE	MEAL EXPENSE, LG CONF QLD, MAY 2016	12.00
	DD002786	REGENT TAXIS, EAST SYDNEY	TAXI, LG CONF QLD, MAY 2016	55.72
	DD002786	BAVARIAN, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	41.00
	DD002786	SHJ RETAIL, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	21.00
	DD002786	WOOLWORTHS BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	13.98
	DD002786	OSUSHI, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	25.30
	DD002786	CARNZ BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2017	74.00
	DD002786	STARBUCKS, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	9.25
	DD002786	SHJ RETAIL, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	24.00
	DD002786	MADISONS CAFÉ, BROADBEACH	MEAL EXPENSE, LG CONF QLD, MAY 2016	32.10
	DD002786	REGENT TAXIS, EAST SYDNEY	TAXI, LG CONF QLD, MAY 2016	55.28
	DD002786	HUDSONS, PERTH AIRPORT	MEAL EXPENSE, LG CONF QLD, MAY 2016	13.10
	DD002786	PERTH AIRPORT	CAR PARKING, LG CONF QLD, MAY 2016	115.00
	DD002786	FOUR POINTS SHERATON	ACCOMM:MANAGE DIFFICULT BEHAVIOUR	370.48

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Attachment A

List of Payments Made - June 2016

DD002786	WACOSS WEST PERTH	TRAINING: RESIDENTIAL TENANCY LAW	600.00
DD002786	LGMA	LGMA PD: GOVERNANCE NETWORK	75.00
DD002786	CLARIDEN GLOBAL INTERNATIONAL LTD	BEHAVIOUR SAFETY PROGRAM	7057.13
DD002786	LGMA	GOVERNANCE PROFESSIONAL DEVELOPMENT	75.00
DD002786	DEPARTMENT OF ENVIRONMENT	CLEARING PERMIT METRICUP BRIDGE	200.00
DD002786	FACEBOOK	GLC PROMOTION	214.49
DD002786	QANTAS AIRWAYS	SYDNEY/PERTH FLT- BOOKS BY THE BAY	323.00
DD002786	VIRGIN AUSTRALIA	PERTH/SYDNEY FLT-BOOKS BY THE BAY	646.70
DD002786	DEPARTMENT OF COMMERCE	REQUEST FOR DOCUMENTS	13.20
DD002786	WA PLANNING COMMISSION	WAPC APPLICATION:MANNING BRA	3044.94
DD002786	LANDGATE, MIDLAND	TITLE SEARCHES	49.20
DD002786	ASIC, SYDNEY	COMPANY INFORMATION	19.00
DD002786	GEOGRAPHE BAY YACHT CLUB	REFRESHMENTS NATIONAL VOLUNTEERS AWARDS 2016	454.00
DD002786	ASIC, SYDNEY	COMPANY INFORMATION	9.00
DD002786	CITY OF PERTH	CAR PARKING: APP & TWA MEETING	23.40
DD002786	DEPARTMENT RACING & GAMING	LIQUOR LICENCE - BOOKS BY THE BAY	53.00
DD002786	SYDNEY PHONE ACCESSORIES/PAYPAL	30 X GLASS SCREEN PROTECTORS	111.30
DD002786	EVOLUTIO IT UG	CUSTOM FORMS FOR GIFT REGISTRY	39.61
DD002786	ELEPHONE E-COMMERCE	20 X LUMIA 550 CASES	79.80
DD002786	PAYPAL	IPAD COVER (CREDITED)	31.06
DD002786	PAYPAL, VTECH INDUSTRIES	100XTDK GOLD SERIES DVD-R 4.7 GB	30.99
DD002786	PAYPAL, VTECH INDUSTRIES	50PK BLU-RAY	42.99
DD002786	PAYPAL, DIRECT STORE	1 X WIRELESS BLUETOOTH KEYBOARD	50.49
DD002786	APPLE ITUNES	ICLOUD STORAGE FOR MIKE ARCHER	\$4.49
DD002786	PAYPAL - DIRECT STORE	3 X IPAD KEYBOARD/CASE	130.87
DD002786	LOCATE PRESS	QGIS MAP DESIGN e-BOOK	35.71
DD002786	GO DADDY	DOMAIN FOR EHQ	52.75
DD002786	RETAIL DISPLAY DIRECT (L&W INT)	PORTABLE LECTERN	279.45
DD002786	CREATESEND.COM	BAY TO BAY APRIL-MAY 2016	297.79
DD002786	QUEST, ROCKINGHAM	ACCOMM: AUST COAST COUNCIL CONF	545.46
DD002786	QANTAS	CEO FREQUENT FLYER MEMBERSHIP	510.00
DD002786	VASSE BAR	DINNER AFTER COUNCIL	189.00
DD002786	CITY OF DARWIN	LG CHIEF OFFICER MEETING 13-15 JULY	499.95
DD002786	PLANNING INSTITUTE AUSTRALIA	PIA WA CONF - BUNBURY 10TH JUNE '16	196.00
DD002786	PAYPAL	IPAD COVER (CREDIT)	-31.06
DD002786	BANK FEES	MAY 2016 VISA CARD	221.00
31/05/2016 DD002787	CALTEx AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	62,960.63

6.2

Attachment A

List of Payments Made - June 2016

1/06/2016	DD002788	ANZ BANK	BANK FEES	4,449.85
1/06/2016	DD002789	COMMONWEALTH BANK	BANK FEES	593.14
1/06/2016	DD002790	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC	818.92
1/06/2016	DD002791	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC	545.95
6/06/2016	DD002792	ANZ BANK	BANK FEES	259.49
6/06/2016	DD002793	ANZ BANK	BANK FEES	103.38
6/06/2016	DD002794	DALE ALCOCK HOMES	REFUND DEVELOPMENT APPLICATION	639.65
20/06/2016	DD002795	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS	237.80
20/06/2016	DD002796	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS	220.02
20/06/2016	DD002797	COMMONWEALTH BANK	BANK FEES	98.20
23/06/2016	DD002798	BE & HA LINAKER	REFUND OF RATE OVERPAYMENT	411.96
21/06/2016	DD002799	M MOLONY & MP KEUNING	REFUND OF RATE OVERPAYMENT	497.00
21/06/2016	DD002800	S SCHLADOW	REFUND OF RATE OVERPAYMENT	449.00
20/06/2016	DD002801	RV & SM RAJASOORIAN	REFUND OF RATE OVERPAYMENT	480.00
1/06/2016	DD002802	ANZ BANK	BANK FEES	1,478.15
22/06/2016	DD002803	SPECIAL PAY	SPECIAL PAY	808.84
22/06/2016	DD002804	PAY 26	FORTNIGHTLY PAY	664,735.75
23/06/2016	DD002805	DJ GROCOCK GK PASSAMANI	REFUND OF RATE OVERPAYMENT	534.00
23/06/2016	DD002806	DINKY DI SPORTSWEAR	REFUND OF RATE OVERPAYMENT	430.00
23/06/2016	DD002807	PENZOLIE PTY LTD	REFUND OF RATE OVERPAYMENT	1,536.00
29/06/2016	DD002808	JIA XIONG	REFUND OF RATE OVERPAYMENT	1,672.81
30/06/2016	DD002809	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT \$13,104.72	-
	DD002809	LAW SOCIETY PERTH	MEMBERSHIP	500.00
	DD002809	BOSS OFFICE	AVERY MAILING LASER LABELS	85.06
	DD002809	ST JOHN AMBULANCE, BELMONT	FIRST AID KIT - FINANCE HOUSE	130.49
	DD002809	IFAP, WILLETON	MOCK COURT - BRIAN McCARROLL	965.00
	DD002809	EQUINOX CAFÉ, BUSSELTON	COUNCIL DINNER POST MEETING 22/6/16	442.50
	DD002809	LGMA	2015-2016 MEMBERSHIP	252.51
	DD002809	FACEBOOK	GLC PROMOTION	251.86
	DD002809	SANITY MUSIC BUSSELTON	DVDS - DUNSBOROUGH LIBRARY	2000.45
	DD002809	FAIRFAX MEDIA	ADVERT FORESHORE SHORT STAY ACCOM	2296.64
	DD002809	WILSON PARKING PERTH	MTING: WESTERN POWER RE AIRPORT	8.24
	DD002809	LGMA	LGMA BREAKFAST WITH DON PUNCH	30.00
	DD002809	APPLE ITUNES	ICLOUD STORAGE FOR MIKE ARCHER	4.49
	DD002809	APPLE AUSTRALIA	IPAD KEYBOARD FOR COUNCILLOR	269.00
	DD002809	APPLE ONLINE	IPAD KEYBOARD FOR COUNCILLOR	229.00
	DD002809	PLE COMPUTERS	HARD DRIVES & SD CARDS	2297.90

	DD002809	CABLES ON LINE	HDMI CABLES FOR CRC ROOMS	111.24
	DD002809	QANTAS	CEO AIRFAIR - NSW AIRPORT TOUR	323.00
	DD002809	CITY OF PERTH	PARKING - AIRPORT MEETINGS	12.95
	DD002809	CITY OF PERTH	PARKING - AIRPORT MEETINGS	22.00
	DD002809	FLOWERS ON PRINCE	GET WELL FLOWERS - LISA HASTE	60.00
	DD002809	FOUR POINTS SHERATON	ACCOM AIRCRAFT NOISE, OBUD & BELMONT	238.53
	DD002809	HOT CHOCOLATE, BUSSELTON	DISTRICT INSPECTION COFFEE & SNACKS	114.00
	DD002809	LGMA	LGMA BREAKFAST WITH DON PUNCH	30.00
	DD002809	OCCY'S DUNSBOROUGH	DISTRICT INSPECTION LUNCH	343.00
	DD002809	FIRESTATION WINE BAR	SUCCESSFUL FUNDING CELEBRATION	272.50
	DD002809	CITY OF DARWIN	CHIEF OFFICER GROOUP MEETING	151.10
	DD002809	PERTH AIRPORT PARKING	PARKING: CEO MEETING DARWIN	99.99
	DD002809	LGMA	LGMA BREAKFAST WITH DON PUNCH	40.00
	DD002809	LGMA	LGMA BREAKFAST WITH DON PUNCH	30.00
	DD002809	BUSSELTON LIQUOR STORE	BEVERAGES - POST COUNCIL DINNER	40.00
	DD002809	ZASTAM, RISE & CO	MEET WITH COMMISSIONER FOR CHILDREN	19.00
	DD002809	FLOWERS ON PRINCE	BEREAVEMENT FLOWERS - J DARBY	80.00
	DD002809	CITY OF BUNBURY	PARKING- PERON NATURALISTE MEETING	1.00
	DD002809	CHILD AUSTRALIA	GCHILD AWARE ONLINE TRAINING	507.00
	DD002809	ANZ BANK	REWARD PROGRAM FEE	420.00
	DD002809	ANZ BANK	ADDITIONAL CARD FEE	120.00
	DD002809	ANZ BANK	ANNUAL CARD FEE	130.00
	DD002809	ANZ BANK	BANK FEES	176.27
30/06/2016	DD002810	COMMONWEALTH BANK	BANK FEES	398.96
30/06/2016	DD002811	ANZ BANK	BANK FEES	1,089.50
30/06/2016	DD002812	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC	818.92
30/06/2016	DD002813	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC	545.95
				<u>1,442,338.26</u>

6.3 FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDED 30 JUNE 2016

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Strategic Financial Plan Accountant - Stuart Wells Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Financial Activity Statements - June 2016

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 30 June 2016.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates;
- Budget estimates to the end of the month in which the statement relates;
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates;
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances);
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position).

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 23 July 2015, the Council adopted (C1507/208) the following material variance reporting threshold for the 2015/16 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2015/16 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

NA

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a treatment/control that assists in addressing this risk.

CONSULTATION

NA

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a full year basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment

- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 30 JUNE 2016

Comments on the financial activity and a brief explanation of variances are provided below. Please note that comments for the June month end relate to the full year.

Operating Activity

▪ Operating Revenue

As at 30 June 2016, there is a variance of -10.3% in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Operating Grants, Subsidies and Contributions	+12%	+\$483
Interest Earnings	+39%	+\$802
Non-Operating Grants, Subsidies and Contributions	-32%	-\$11,708
Profit on Asset Disposal	+88%	+\$14

Operating Grants, Subsidies and Contributions (+\$483K)

The current variance on operating grants, subsidies and contributions is primarily attributable to:

- Office of the CEO revenue is favourable to budget by +\$40k. This is mainly attributable to +\$38k revenue received for the CapeRoc project allocations and management studies and +\$2k silver funding sponsorship for the Busselton Skate park opening (Sunday 13th December 2015).
- Environmental Planning Administration is favourable to budget by +\$59k. This is mainly attributable to a grant received in June for \$50k for the revitalisation of Geographe Waterways. This has been restricted for use in the 2017 financial year.
- Operations Services Works revenue is favourable to budget by +\$67k. This is mainly attributable (\$65k) to reimbursement of workers compensation funds which offsets expenditure that has already been incurred.
- Financial Services revenue is favourable to budget by +\$71k. This is attributable to the receipt of an unbudgeted distribution from the Local Government Insurance Scheme (LGIS) for the 2015 scheme member dividend. A total of \$6m was redistributed to members, with the City's share amounting to +\$37k. The City also received from LGIS an additional +\$24k in insurance recoup claims attributable to the Busselton Hockey Club and the Busselton Horse and Pony Club. These funds were then on-forwarded to these community groups to offset expenditure already incurred. The remaining +\$11k is for the receipt of funds associated with parental leave payments. This additional revenue also offsets expenditure already incurred by the City.
- Fire Prevention Services revenue is favourable to budget by +\$138k. This is mainly attributable to the receipt of unbudgeted revenue on the finalisation of the 2014/15 DFES reconciliation of +\$66k and +\$60k received as an advance for the first quarter of 2017 that has been restricted for use in the new financial year.
- Civic and Administration Centre revenue is favourable to budget by +\$189k. This is attributable to a contribution by BCG towards costs associated with the building design, as per contract negotiations. The final amount was negotiated and agreed with BGC in June.

- Geographe Leisure Centre is favourable to budget by +\$33k. This is mainly attributable to the receipt of \$25k from DLGC to conduct the Recreation and Community Centres Vacation Care Sustainability Project. As this project will be undertaken in FY16/17, the monies have been restricted at year end.
- Rubbish Sites Development favourable to budget by +\$26k. This is due to the creation of charges in June to other regional councils for the recovery of costs relating to the investigation into a Regional Waste Facility. These monies are transferred to the Waste Reserve.
- Transport Fleet Management favourable to budget by +\$25k, consisting of LGIS/Zurich good driver rebate +\$11k, funding for Heavy Duty Diesel Mechanic apprentice by Rio Tinto +\$8k and re-imbursement for fuel levy +\$6k.
- Legal and Compliance Services revenue favourable to budget by +\$21k, consisting of re-imbursement of legal fees +\$9k, which relates to pre-payment of potential legal costs which was ultimately not required and which will be refunded, and parenting leave payments +\$12k, which are offset against expenditure.
- Miscellaneous Bridge maintenance is below budget expectations by -\$180k. Fifty percent of the funds were received in May (\$180k), with the remaining work and funding anticipated to be carried over into next financial year.
- Other combined variances of -\$6k.

Interest Earnings (+\$802K)

The current variance on interest earnings is primarily attributable to:

- Late payment interest of +\$40k.
- Instalment plan interest of +\$1k.
- Interest on Municipal funds of -\$96k.
- Interest on reserve funds of +\$247k. The reserves balance currently includes \$12.8m loan funds for the Administration building redevelopment which is yet to be utilised. Due to the higher than anticipated balance at this time, interest earned has exceeded budget projections. It is noted of the \$248k in additional interest, \$130k is attributable to the Civic and Administration Centre Construction Reserve. A further \$50k in additional interest is attributable to the Waste Reserve which has incurred less expenditure than budget, resulting in a higher than budgeted interest being earned.
- Interest on restricted funds of +\$610k. This relates to interest on airport funds which is not budgeted for. The Airport grant agreement requires these funds be applied towards the Airport project.

Non-Operating Grants, Subsidies and Contributions (-\$11,708K)

The current variance on non-operating grants, subsidies and contributions is primarily attributable to:

- The Airport Development has an unfavourable variance of -\$10,000k. The budgeted receipt for FY15/16 was not received and has been carried forward into the 2016/17 budget year.
- Busselton Foreshore had a favourable variance of +\$3,020k. \$1,480k was budgeted in 2015/16 to be received from Royalty for Regions for ongoing foreshore works. \$4,500k was received in June 2016. Of the total receipt, \$301k was applied against works already undertaken in 2015/16 with the remaining work relating to the grant budgeted to be carried out in 2016/17.
- Foreshore East – Youth Precinct Community Youth Building and SLSC had an unfavourable variance of -\$2,900k. These monies were expected to be received as a grant from Lotterywest in the 15/16 financial year. Confirmation has been received from Lotterywest that \$2,800k will be received in the 2016/17 financial year and this amount has been carried over into the 2016/17 budget.
- Bridges construction program projected revenue is under budget by -\$645k. This is attributable to:
 - Federal funding of -\$288k towards the Queen Street Bridge design and preliminary works, which has been delayed pending the Busselton Traffic Study. Although some work has commenced the grant will not be claimed this financial year;

- Works valued at \$304k for the Metricup Road Bridge were postponed to next year due to an unacceptable impact on tourist traffic. Both these projects will be carried forward and completed in the 16/17 financial year.
- Railway House receipts from BJECA are under budget by -\$642k. The budget included \$875k for receipts from BJECA during the 2015/16 financial year. Of this amount, \$232k was received and a further \$473k has been budgeted to be received in 2016/17.
- Donated Asset receipts are under budget by -\$250k. Donated assets are received as a consequence of new subdivisions. While staff endeavour to estimate the value of donated assets which will be received in the financial year, the outcome has no impact on the cash position. This variance is attributable to;
 - Donated Assets – Parks and Gardens -\$753k
 - Donated Assets – Drainage -\$108k
 - Donated Assets – Roads -\$94k
 - Donated Assets – Footpaths and Cycleways +\$471k
 - Donated Assets – Buildings +\$235k
- Multi Community Sporting Facility is under budget by -\$271k. The budget included 50% of a proposed grant from CSRFF would be received in the 2015/16 financial year. As the grant was not received the full expected value of the grant amounting to \$542k has been budgeted in 2016/17. Work has not yet commenced.
- Other -\$20k.

Profit on Asset Disposals (+\$14K)

The current variance remains attributable to book profits on the sale of assets. It should be noted that this is an accounting book entry, and has no direct impact on the surplus/deficit position.

Operating Expenditure

As at 30 June 2016, there is a variance of -1% in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	-12%	-\$1,812
Insurance Expenses	-10%	-\$74
Other Expenses	-15%	-\$461
Loss on Asset Disposal	+1,800%	+\$1,239

Materials and Contracts (-\$1,812K)

The materials and contracts operating expenditure category comprises a wide range of expenditure types. The current variance is attributable to both favourable and adverse variances (of varying magnitudes) across a range of diverse activities. The material variances are as follows:

- **Information Technology**
Information technology has a favourable variance of -\$110k compared to the year to date budget. This is mainly attributable to lease contracts (\$90k) not being awarded for audio visual equipment, photocopiers and other equipment relating to the new administration building. These amounts have not been carried over but have been re-budgeted in 2016/17.
- **Busselton Jetty**
Busselton Jetty contractor costs are under the year to date budget by -\$525k. The works planned for this financial year (as per the 50 year maintenance plan) consist of steel pier and superstructure corrosion protection assessment and repairs, handrail repainting, pile wrapping, light globe replacement and a \$110k contingency repair. A portion of these works have been re-budgeted into the 2016/17 financial year. As Jetty works are funded from the Jetty Reserve, this variance did not impact on the City's year end net financial position.
- **Building Maintenance**
The scheduled building maintenance budget is underspent by -\$172k. This is attributable to;

- Asbestos Removal underspent by -\$88k. This has no impact on municipal funds as it is funded from reserves.
- Other combined underspent amounts of -\$84k. These relate to maintenance of a number of buildings in the budget for 2015/16 and are savings against budget.
- **Provence and Vasse Newtown – Parks and Gardens**
Contractor costs are underspent by -\$362k. Provence Estate maintenance is under budget by -\$233k as public open space areas within the estate are yet to be handed over and therefore the maintenance of this area is not yet the responsibility of the City. There is also a favourable variance for contractor costs totaling -\$128k attributable to Vasse Newtown with some of this offset by City employee costs. A portion of the allocated budget is funded from the specified area rates and this draw down can only occur if expenditure is within the specified areas.
- **Airport Operations**
Contractor costs are under budget by -\$123k. This is predominantly the result of de scoping work as a result of the airport development project and also reducing spend to offset reductions in revenue against budget for the airport to ensure the final net current position for the airport is close to budget at the end of the year.
- **Transport/Fleet Management**
Materials and Contractor costs are under budget by -\$214k. This is mostly the result of cheaper fuel prices than anticipated in the budget.
- **Refuse Sites**
Refuse Sites materials and contracts are under budget by -\$98k. This is offset by overspends against refuse sites in other areas of the budget. Additionally, as refuse sites are funded from the waste reserve there is no impact on the City's year end net financial position.
- **Bridge Maintenance**
Bridge maintenance materials and contract are under budget by -\$198k. This is offset by reductions in revenues received under Operating Grants, Subsidies and Contributions.
- **Other**
Other combined variances for the month total -\$10k.

Insurance Expenses (-\$74K)

The current variance associated with insurance expenses is attributable to:

- Property insurance of -\$9k.
- Plant insurance premiums of -\$47k.
- Public liability insurance of -\$14k.
- Other general insurance costs of -\$4k.

The variance has remained the same as with May and is a saving against budget for 2015/16 in respect of insurance premium costs.

Other Expenditure (-\$461K)

The variances associated with other expenditure are attributable to:

- Members of Council expenses of -\$85k. This variance is made up of savings from a number of different accounts;
 - Mayor and deputy mayor allowances -\$2k;
 - Elected members refreshment and functions -\$9k;
 - Elected members conference and training expenses -\$13k;
 - Elected members election and poll expenses -\$5k;
 - Gifts and presentations -\$4k
 - Elected members sitting fees -\$7k;
 - Presentation on termination policy -\$6k;
 - International relationships and sister city -\$23k;
 - Presentations on termination policy -\$6k.

- Others combined -\$10k
- Community services administration expenses of -\$205k. This variance is attributable to;
 - Events, marketing and promotions is -\$196k below year to date budget. MERG Marketing funds which have not been expended as the MRBTA recharge campaign was halted due to amalgamation of GBTA/AMRTA and regional branding. Council has resolved to transfer the \$196k from the commercial and industrial differential marketing funds into the Airport Marketing Reserve specifically for the marketing and support of the Airport development project, as per the MERG report to Council dated the 8th June 2016);
 - Events sponsorships (differential rates) of -\$9k. This relates to events that have been funded through the events sponsorship programme that either have not yet been held, or have been cancelled.
- Winderlup Court Aged Housing amounting to -\$58k. This variance is mainly attributable to the payout on resident funded unit -\$55k. The budget anticipated paying out one of the resident funded units, however this was not required. There is no impact to municipal funding as the payment is made from restricted cash (soon to be the aged housing Reserve).
- Public relations expenses of -\$38k. This is attributable to catering -\$13k, advertising Council pages -\$8k, community consultations and surveys -\$8k, public relations account -\$11k and long service contributions to other Local Government Authorities +\$7k. These were savings against the budget for the full year.
- Planning administration expenses of -\$52k. This is mainly attributable to the façade refurbishment subsidy account -\$44k and advertising (public/statutory) account being -\$6k below the year to date budget. With regard to the façade refurbishment, there were no suitable applications received in the first round fitting the requirements for funding. Letters have been sent out calling for a second round of applications. This was unable to be resolved in the 15/16 financial year.
- Office of the CEO was underspent by -\$25k. This is mainly attributable to underspend against Caperoc resulting from -\$23k not spent relating to Tourism Directional Signage. This has been re-budgeted in 2016/17.
- Other combined variances totalling +\$2k.

Loss on Asset Disposal (+\$1,239K)

The variance in loss on asset disposal mainly represents the write off of the old administration building. It should be noted that this is a book entry only, and has no direct impact on the surplus/deficit position.

Capital Activity

Capital Revenue

As at 30 June 2016, there is a variance of -70% in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Transfer from Restricted Assets	-87%	-\$46,489
Transfer from Reserves	-40%	-\$10,582

Transfer from Restricted Assets (-\$46,489K)

The budget anticipated \$45,933k would be drawn down against restricted assets by June 30 relating to the Airport Development Project. As at 30 June 2016, expenditure for the Airport Development Project was \$1,244k (\$907k exclusive of City employee costs – 'the recoverable amount'). The drawdown against the restricted cash occurred in June resulting in a -\$45,026 variance. The remaining amount for the airport development has been re-budgeted in 2016/17.

Other restricted asset variances between actual and budget are:

- Unspent Loans - \$611k
- Community & Rec Facilities - \$1,468k
- Deposits/Bonds \$ 728k
- Others - \$ 240k

Unspent Loans and Community and Recreation Facilities variance relates mainly to spend that was budgeted that did not occur that has been re-budgeted or carried over to FY16/17.

The City of Busselton does not budget for deposit and bond refunds/payments, as these monies have no impact on the Municipal funding surplus or deficit. Actual payment of these funds to June 30 has resulted in a \$728k variance against budget.

Transfer from Reserves (-\$10,582K)

The variance is attributable to the following reserves;

- Civic and Administration Centre Construction Reserve - \$2,994k
- Waste Management Facility and Plant Reserve - \$5,049k
- Jetty Maintenance Reserve - \$ 564k
- Building Reserve - \$ 320k
- Plant Replacement Reserve - \$ 383k
- Long Service Leave Reserve - \$ 245k
- Road Asset Renewal Reserve - \$ 152k
- Infrastructure Development Reserve - \$ 460k
- Others (Combined) - \$ 385k

The vast majority of these variances have been caused by budgeted work not yet having been carried out by June 2016. In many instances the work has been re-budgeted or carried over into 2016/17.

▪ Capital Expenditure

As at 30 June 2016, there is a variance of -54% in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	-68%	-\$20,142
Plant & Equipment	-27%	-\$675
Furniture and Equipment	-81%	-\$1,801
Infrastructure	-72%	-\$51,078
Transfers to Restricted Assets	+407%	+\$7,365

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

In respect of Restricted Assets, an overview of the year to date financial performance is provided as follows:

Transfers to Restricted Assets (+\$7,365K)

The favourable financial year to date variance of approximately +\$7,365k is primarily attributable to:

- Receipt of government grant for Foreshore, of which +\$4,198 has been restricted and will be spent in 2016/17
- Receipts from MRWA for bridgework that has been carried over to 2016/17 and equal to +\$714k,
- The receipt of developer contribution payments in excess of budget totalling +\$366k.
- The receipt of unbudgeted interest associated with the Airport funds of +\$609k.
- The receipt of bond and deposit payments totalling approximately +\$1,122k.
- Other combined amounts totalling +\$356k.

The performance in this category generally does not impact on the closing surplus/deficit position. Most of the amounts as noted above have been restricted and are budgeted to be spent in 2016/17.

CONCLUSION

The Net Current Position as at 30 June 2016 of \$1.2m is \$1.6m lower than 31 May 2015. The final surplus of \$1.2m included carryovers of \$0.6m, resulting in a net surplus after carryovers of \$0.6m. This is considered satisfactory, with a small surplus closing position being appropriate as at the close of the financial year.

Concerning capital, a number of major projects are ongoing over a number of financial years. These projects, most notably the Busselton foreshore, airport development and civic and administration building have been carried forward into the 2016/17 financial year. Funding is available to complete these projects.

OPTIONS

The Council must receive the monthly financial activity statement, however, has the option of passing additional resolutions in response to the information provided if thought necessary.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 30 June 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of BusseltonStatement of Financial ActivityFor The Period Ending 30 June 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2015/16 Bud (A) Variance	YTD
	\$	\$	\$	\$	\$	%	
Revenue from Ordinary Activities							
Rates	39,160,121	38,998,079	38,998,079	38,998,079	38,998,079	0.42%	
Operating Grants, Subsidies and Contributions	4,423,460	3,940,817	3,580,496	3,940,817	3,580,496	12.25%	
Fees & Charges	15,251,233	15,099,480	15,099,480	15,099,480	15,099,480	1.01%	
Other Revenue	2,434,572	2,578,776	534,090	2,578,776	534,090	-5.59%	
Interest Earnings	2,841,229	2,039,550	2,039,550	2,039,550	2,039,550	39.31%	
	64,110,615	62,656,702	60,251,695	62,656,702	60,251,695	6.40%	
Expenses from Ordinary Activities							
Employee Costs	(26,408,789)	(26,413,101)	(26,322,721)	(26,413,101)	(26,322,721)	-0.02%	
Materials & Contracts	(13,698,936)	(15,511,246)	(15,183,305)	(15,511,246)	(15,183,305)	-11.68%	
Utilities (Gas, Electricity, Water etc)	(2,249,459)	(2,321,370)	(2,321,370)	(2,321,370)	(2,321,370)	-3.10%	
Depreciation on non current assets	(14,998,644)	(14,636,430)	(14,636,430)	(14,636,430)	(14,636,430)	2.47%	
Insurance Expenses	(663,483)	(737,370)	(737,370)	(737,370)	(737,370)	-10.02%	
Other Expenditure	(2,667,135)	(3,128,622)	(3,011,622)	(3,128,622)	(3,011,622)	-14.75%	
Allocations	1,890,534	1,899,950	1,899,950	1,899,950	1,899,950	-0.50%	
	(58,795,912)	(60,848,189)	(60,312,868)	(60,848,189)	(60,312,868)	-2.52%	
Borrowings Cost Expense							
Interest Expenses	(1,325,698)	(1,340,955)	(1,340,955)	(1,340,955)	(1,340,955)	-1.14%	
	(1,325,698)	(1,340,955)	(1,340,955)	(1,340,955)	(1,340,955)	-1.14%	
Non-Operating Grants, Subsidies and Contributions	25,422,452	37,130,618	37,417,983	37,130,618	37,417,983	-31.53%	
Profit on Asset Disposals	30,164	16,007	16,007	16,007	16,007	88.44%	
Loss on Asset Disposals	(1,308,366)	(68,867)	(68,867)	(68,867)	(68,867)	1799.84%	
	24,144,250	37,077,758	37,365,123	37,077,758	37,365,123	-35.38%	
Net Result	28,133,255	37,545,316	35,962,995	37,545,316	35,962,995	-21.77%	
Adjustments for Non-cash Revenue & Expenditure							
Depreciation	14,998,644	14,636,430	14,636,430	14,636,430	14,636,430		
Donated Assets	(12,996,614)	(13,124,650)	(13,124,650)	(13,124,650)	(13,124,650)		
(Profit)/Loss on Sale of Assets	1,278,202	52,860	52,860	52,860	52,860		
Allocations & Other Adjustments	(56,650)	0	0	0	0		
Deferred Pensioner Movements	(35,251)	0	0	0	0		
Recording of Employee Entitlements (Provisions)	253,724	(253,479)	(253,479)	(253,479)	(253,479)		
Deposit & Bonds Movements (cash backed)	393,749	0	0	0	0		
Capital Revenue & (Expenditure)							
Land & Buildings	(9,483,064)	(29,625,475)	(29,324,470)	(29,625,475)	(29,324,470)	-67.99%	
Plant & Equipment	(1,839,207)	(2,514,500)	(2,514,500)	(2,514,500)	(2,514,500)	-26.86%	
Furniture & Equipment	(428,492)	(2,229,834)	(2,229,834)	(2,229,834)	(2,229,834)	-80.78%	
Infrastructure	(20,290,808)	(71,368,874)	(69,887,195)	(71,368,874)	(69,887,195)	-71.57%	
Proceeds from Sale of Assets	569,723	592,200	592,200	592,200	592,200	-3.80%	
Proceeds from New Loans	850,000	850,000	850,000	850,000	850,000	0.00%	
Self Supporting Loans - Repayment of Principal	74,508	74,507	74,507	74,508	74,508	0.00%	
Total Loan Repayments - Principal	(1,823,987)	(1,823,985)	(1,823,985)	(1,823,986)	(1,823,986)	0.00%	
Transfer to Restricted Assets	(9,173,228)	(1,808,490)	(1,808,490)	(1,808,490)	(1,808,490)	407.23%	
Transfer from Restricted Assets	6,875,126	53,363,764	53,267,805	53,363,764	53,267,805	-87.12%	
Transfer to Reserves	(12,698,736)	(11,524,487)	(9,483,842)	(11,524,487)	(9,483,842)	10.19%	
Transfer from Reserves	15,820,655	26,402,157	24,257,108	26,402,157	24,257,108	-40.08%	
Opening Funds Surplus/ (Deficit)	756,540	756,540	756,540	756,540	756,540		
Net Current Position - Surplus / (Deficit)	1,178,089	0	(0)	0	0		

City of Busselton**Net Current Position****For The Period Ending 30 June 2016**

	2015/16 Actual	2015/16 Amended Budget	2015/16 Original Budget	2014/15 Actual
	\$	\$	\$	\$
<u>NET CURRENT ASSETS</u>				
<u>CURRENT ASSETS</u>				
Cash - Unrestricted	3,251,577	927,925	927,925	6,323,599
Cash - Restricted	112,598,579	46,848,190	47,048,553	113,281,134
Sundry Debtors	2,501,984	1,200,000	1,200,000	1,814,961
Rates Outstanding - General	787,186	700,000	700,000	445,904
Stock on Hand	20,420	20,270	20,270	20,270
	<u>119,159,746</u>	<u>49,696,385</u>	<u>49,896,748</u>	<u>121,885,868</u>
<u>LESS: CURRENT LIABILITIES</u>				
Bank Overdraft	0	0	0	0
Sundry Creditors	5,383,078	2,848,195	2,848,195	7,848,194
Performance Bonds	2,425,748	2,031,999	2,031,999	2,031,999
	<u>7,808,826</u>	<u>4,880,194</u>	<u>4,880,194</u>	<u>9,880,193</u>
Current Position (inclusive of Restricted Funds)	111,350,920	44,816,191	45,016,554	112,005,675
Add: Cash Backed Liabilities (Deposits & Bonds)	2,425,748	2,031,999	2,031,999	2,031,999
Less: Cash - Restricted Funds	(112,598,579)	(46,848,190)	(47,048,553)	(113,281,134)
<u>NET CURRENT ASSET POSITION</u>	<u>1,178,089</u>	<u>0</u>	<u>0</u>	<u>756,540</u>

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	100,000	100,000	100,000	100,000	-100.00%
11156 Airport Development	227,923	2,650,000	2,650,000	2,650,000	2,650,000	-91.40%
B1519 Lot 40 Vasse Highway	555,000	560,000	560,000	560,000	560,000	-0.89%
	782,923	3,310,000	3,310,000	3,310,000	3,310,000	-76.35%
Buildings						
Major Projects						
Major Project - Busselton Foreshore						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	0	2,900,000	2,900,000	2,900,000	2,900,000	-100.00%
B9583 Railway House	1,163,256	2,000,000	2,000,000	2,000,000	2,000,000	-41.84%
B9593 Multi-Purpose Community Sporting Clubhouse	13,886	813,470	813,470	813,470	813,470	-98.29%
B9597 Steel Frame Shed (Jetty Train)	22,769	0	0	0	0	0.00%
	1,199,911	5,713,470	5,713,470	5,713,470	5,713,470	-79.00%
Major Project - Administration Building						
B9010 Civic and Administration Centre	6,090,368	9,000,000	9,000,000	9,000,000	9,000,000	-32.33%
B9011 Civic and Administration Centre Relocation Expenses	440,079	180,000	180,000	180,000	180,000	144.49%
	6,530,447	9,180,000	9,180,000	9,180,000	9,180,000	-28.86%
Buildings (Other)						
B9104 Wilyabrup Brigade Shed	49,500	77,273	0	77,273	0	-35.94%
B9300 Aged Housing Capital Improvements - Winderlup	46,536	68,400	68,400	68,400	68,400	-31.96%
B9301 Aged Housing Capital Improvements - Harris Road	27,735	40,600	40,600	40,600	40,600	-31.69%
B9403 Dunsborough Tip - Buildings	0	20,000	20,000	20,000	20,000	-100.00%
B9513 GLC Sports Stadium Floor	1,396	3,000	60,000	3,000	60,000	-53.46%
B9514 GLC Changeroom Refurbishment	157,536	171,334	100,000	171,334	100,000	-8.05%
B9528 GLC - Plant Room	11,773	12,000	12,000	12,000	12,000	-1.89%
B9529 GLC - Pool Entry Doors	5,933	6,000	6,000	6,000	6,000	-1.12%
B9534 Community Resource Centre	27,902	21,000	0	21,000	0	32.87%
B9549 Dunsborough Oval Change Rooms Upgrade	6,587	8,000	8,000	8,000	8,000	-17.67%
B9551 Old Butter Factory Building Upgrade	150,587	159,000	0	159,000	0	-5.29%
B9554 GLC Extensions	24,965	25,398	20,000	25,398	20,000	-1.70%
B9591 Performing Arts Convention Centre	0	100,000	100,000	100,000	100,000	-100.00%
B9592 Vasse Newtown Hall	0	0	21,000	0	21,000	0.00%
B9594 Vasse Community Recreation Precinct - Changerooms & Toilet	6,323	250,000	250,000	250,000	250,000	-97.47%
B9595 GLC Extensions - New Entry Door	20,307	15,000	0	15,000	0	35.38%
B9596 GLC Building Improvements	2,636	30,000	0	30,000	0	-91.21%
B9715 Airport Terminal Stage 1B	0	490,000	490,000	490,000	490,000	-100.00%
B9716 Airport Terminal Stage 2	0	9,450,000	9,450,000	9,450,000	9,450,000	-100.00%
B9802 Kook Caravan Park Ablutions Refurbishment	128,089	105,000	105,000	105,000	105,000	21.99%
B9804 Kook Park Home	11,978	80,000	80,000	80,000	80,000	-85.03%
B9902 Lot 40 Vasse Highway Dwelling	290,000	290,000	290,000	290,000	290,000	0.00%
	969,784	11,422,005	11,121,000	11,422,005	11,121,000	-91.51%
Total Buildings	8,700,142	26,315,475	26,014,470	26,315,475	26,014,470	-66.94%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/ 16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
Plant & Equipment						
10200 Financial Services	37,404	0	0	0	0	0.00%
10250 Information Technology	37,196	39,000	39,000	39,000	39,000	-4.63%
10380 Busselton Library	27,128	35,000	35,000	35,000	35,000	-22.49%
10530 Community Services Administration	37,455	40,000	40,000	40,000	40,000	-6.36%
10591 Geographie Leisure Centre	5,538	0	0	0	0	0.00%
10630 Property and Business Development	31,434	35,000	35,000	35,000	35,000	-10.19%
10820 Strategic Planning	35,631	40,000	40,000	40,000	40,000	-10.92%
10910 Building Services	31,356	35,000	35,000	35,000	35,000	-10.41%
10920 Environmental Health Services Administration	37,660	40,000	40,000	40,000	40,000	-5.85%
10922 Preventative Services - Mosquitoes	0	3,300	3,300	3,300	3,300	-100.00%
10980 Other Law, Order & Public Safety	101,967	100,000	100,000	100,000	100,000	1.97%
11000 Engineering & Works Services Support	54,376	50,000	50,000	50,000	50,000	8.75%
11101 Engineering Services Administration	34,911	35,000	35,000	35,000	35,000	-0.26%
11107 Engineering Services Design	32,041	35,000	35,000	35,000	35,000	-8.45%
11151 Airport Operations	43,066	55,000	55,000	55,000	55,000	-21.70%
11156 Airport Development	0	40,000	40,000	40,000	40,000	-100.00%
11160 Busselton Jetty	31,132	31,000	31,000	31,000	31,000	0.43%
11401 Transport - Workshop	4,410	5,000	5,000	5,000	5,000	-11.79%
11402 Plant Purchases (P10)	388,207	630,000	630,000	630,000	630,000	-38.38%
11403 Plant Purchases (P11)	493,329	567,000	567,000	567,000	567,000	-12.99%
11404 Plant Purchases (P12)	239,374	587,000	587,000	587,000	587,000	-59.22%
11500 Operations Services Administration	105,630	110,000	110,000	110,000	110,000	-3.97%
81023 Vasse Bushfire Brigade	29,965	0	0	0	0	0.00%
81029 Busselton Branch SES	0	2,200	2,200	2,200	2,200	-100.00%
	1,839,207	2,514,500	2,514,500	2,514,500	2,514,500	-26.86%
Furniture & Office Equipment						
10250 Information Technology	246,571	333,000	333,000	333,000	333,000	-25.95%
10380 Busselton Library	27,728	24,800	24,800	24,800	24,800	11.81%
10590 Naturaliste Community Centre	4,513	10,000	10,000	10,000	10,000	-54.87%
10591 Geographie Leisure Centre	12,115	42,540	42,540	42,540	42,540	-71.52%
10616 Winderup Villas Aged Housing	2,590	6,000	6,000	6,000	6,000	-56.84%
10617 Harris Road Aged Housing	737	4,000	4,000	4,000	4,000	-81.59%
10618 Winderup Court Aged Housing	1,518	2,500	2,500	2,500	2,500	-39.30%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	83,385	108,094	108,094	108,094	108,094	-22.86%
10920 Environmental Health Services Administration	0	3,500	3,500	3,500	3,500	-100.00%
11151 Airport Operations	21,770	0	0	0	0	0.00%
11156 Airport Development	6,919	1,668,000	1,668,000	1,668,000	1,668,000	-99.59%
11170 Meelup Regional Park	1,486	0	0	0	0	0.00%
11401 Transport - Workshop	1,076	0	0	0	0	0.00%
81027 Emergency Management Caravan	1,140	0	0	0	0	0.00%
81029 Busselton Branch SES	2,886	2,400	2,400	2,400	2,400	20.24%
G0031 Dunsborough Waste Facility	4,060	15,000	15,000	15,000	15,000	-72.93%
	428,492	2,229,834	2,229,834	2,229,834	2,229,834	-80.78%
Sub-Total Property, Plant & Equipment	11,750,763	34,369,809	34,068,804	34,369,809	34,068,804	-65.81%
>> Infrastructure						
Major Project - Busselton Foreshore						
C0038 Car Park - Provisionals	0	20,000	20,000	20,000	20,000	-100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	912,938	923,387	923,387	923,387	923,387	-1.13%
C3098 Active Playing Fields - Barnard Park (Eastern Section)	11,557	0	0	0	0	0.00%
C3103 Foreshore East Youth Precinct (Skate Park & Adv.Playground)	1,234,733	1,227,126	1,227,126	1,227,126	1,227,126	0.62%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	1,210,845	1,389,170	1,389,170	1,389,170	1,389,170	-12.84%
C3132 Busselton Foreshore - Provision of Services & Auxiliary Work	0	1,580,000	1,580,000	1,580,000	1,580,000	-100.00%
C3133 Busselton Foreshore Contingency	91,727	500,000	500,000	500,000	500,000	-81.65%
C3140 Foreshore Water Supply and Services	693,298	370,000	370,000	370,000	370,000	87.38%
C3141 Landscape Works Foreshore Parade and Jetty Way	58,655	50,000	50,000	50,000	50,000	17.31%
C3142 Nautical Lady - Landscaping	80,794	80,635	80,635	80,635	80,635	0.20%
F0064 Footpath Construction - Jetty Way	20,000	20,000	20,000	20,000	20,000	0.00%
F0065 Footpath Construction - Foreshore Parade	26,370	30,000	30,000	30,000	30,000	-12.10%
W0131 Foreshore East - Foreshore Parade & Ancillary Council Works	667,155	755,000	755,000	755,000	755,000	-11.64%
W0171 Jetty Way Construction	94,657	95,000	95,000	95,000	95,000	-0.36%
	5,102,727	7,040,318	7,040,318	7,040,318	7,040,318	-27.52%
Busselton Jetty						
C3500 Busselton Jetty Refurbishment	1,181,340	1,200,000	1,200,000	1,200,000	1,200,000	-1.56%
	1,181,340	1,200,000	1,200,000	1,200,000	1,200,000	-1.56%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
Footpaths Construction						
F0018 Marine Terrace	94,724	96,000	96,000	96,000	96,000	-1.33%
F0020 Thomas Street	7,193	8,876	8,876	8,876	8,876	-18.96%
F0041 Recreation Lane Footpath (Connecting to Clydebank Ave)	37,262	45,000	45,000	45,000	45,000	-17.20%
F0058 Amberley Loop PAW - Dunsborough	180	10,000	10,000	10,000	10,000	-98.20%
F0059 Brown Street Footpaths	94,213	153,000	153,000	153,000	153,000	-38.42%
F0060 Elmore Road - Dunsborough	8,091	10,000	10,000	10,000	10,000	-19.09%
F0061 Layman Road Footpath Renewal	44,969	35,000	35,000	35,000	35,000	28.48%
F0062 Prince Regent Footpath Renewal	20,057	22,000	22,000	22,000	22,000	-8.83%
F0063 Yallingup Footpath	38,319	70,000	70,000	70,000	70,000	-45.26%
	345,007	449,876	449,876	449,876	449,876	-23.31%
Drainage Construction - Street						
D0009 Busselton LIA - Geocatch Drain Partnership	0	30,000	30,000	30,000	30,000	-100.00%
D0010 Dunsborough / Busselton Drainage Upgrades	142,570	104,640	104,640	104,640	104,640	36.25%
D0014 Yale Close, Abbey Drainage Upgrade	26,166	20,000	20,000	20,000	20,000	30.83%
	168,736	154,640	154,640	154,640	154,640	9.12%
Car Parking Construction						
C0027 Meelup Beach Parking Upgrade	239,979	240,507	279,652	240,507	279,652	-0.22%
C0031 Reserve 41445 Reseal (Coles)	15,559	17,024	17,024	17,024	17,024	-8.60%
C0035 Churchill Park Hardstand Area (Parking)	2,971	130,000	130,000	130,000	130,000	-97.71%
C0036 Lou Weston / King St Foreshore Car Parking	98,713	101,000	101,000	101,000	101,000	-2.26%
C0037 Vasse Community & Recreation Precinct- Car Parking Stage 1	126,686	220,000	220,000	220,000	220,000	-42.42%
	483,908	708,531	747,676	708,531	747,676	-31.70%
Bridges Construction						
A0010 Queen Street Bridge 0240A	0	288,000	288,000	288,000	288,000	-100.00%
A0015 Metricup Road Bridge - 3354	177,200	1,089,000	1,089,000	1,089,000	1,089,000	-83.73%
A0017 Tuart Drive Bridge (0239A)	284,679	284,679	645,000	284,679	645,000	0.00%
A0019 Chambers Road Bridge - 3372A	16,776	16,770	16,770	16,770	16,770	0.04%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	159,000	159,000	159,000	159,000	-100.00%
	478,655	1,837,449	2,197,770	1,837,449	2,197,770	-73.95%
Cycleways Construction						
F1008 Busselton Bypass - Strelly Street to Clydebank Avenue	160,095	245,000	245,000	245,000	245,000	-34.66%
F1014 Busselton Bypass - Fairway to Kangaroo Gully	471,399	600,000	600,000	600,000	600,000	-21.43%
F1016 Rails to Trails - Bypass (Kangaroo Gully - Glenview)	86,601	56,000	56,000	56,000	56,000	54.64%
	718,095	901,000	901,000	901,000	901,000	-20.30%
Townscape Construction						
C1024 Dunsborough Road Access Improvements Stage 1	618,540	483,000	483,000	483,000	483,000	28.06%
C1025 Kent Street	222,854	162,000	162,000	162,000	162,000	37.56%
	841,393	645,000	645,000	645,000	645,000	30.45%
Boat Ramps Construction						
C1503 Quindalup Sea Rescue Boat Ramp	135,214	120,000	120,000	120,000	120,000	12.68%
	135,214	120,000	120,000	120,000	120,000	12.68%
Beach Restoration						
C2512 Sand Re-Nourishment	80,797	100,000	100,000	100,000	100,000	-19.20%
C2513 Locke Estate - Design and Construction of Coastal Works	0	20,572	20,572	20,572	20,572	-100.00%
C2520 Coastal Protection Works	0	25,000	25,000	25,000	25,000	-100.00%
C2521 Coastal Protection Structures Renewal	142,027	140,000	140,000	140,000	140,000	1.45%
	222,824	285,572	285,572	285,572	285,572	-21.97%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/ 16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
Parks, Gardens & Reserves						
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	33,130	31,000	31,000	31,000	31,000	6.87%
C3014 Meelup Park - Fire Access Trail	18,866	20,000	20,000	20,000	20,000	-5.67%
C3046 Dunsborough - BMX / Skatebowl	8,604	35,000	35,000	35,000	35,000	-75.42%
C3084 Lou Weston Bore Replacement & Irrigation Upgrade	57,433	60,000	60,000	60,000	60,000	-4.28%
C3096 Yallingup Park - Upgrades	219,872	283,000	283,000	283,000	283,000	-22.31%
C3110 Dunsborough Lions Park	296,782	290,010	290,010	290,010	290,010	2.33%
C3122 Rails to Trails	31,874	37,946	37,946	37,946	37,946	-16.00%
C3123 Geographe Leisure Centre - Landscaping	0	0	30,000	0	30,000	0.00%
C3124 Rails-to-Trails Interpretation (Vasse Trailhead stage)	19,705	19,705	19,705	19,705	19,705	0.00%
C3127 Whale Viewing Platform - Point Picquet	44,619	64,145	25,000	64,145	25,000	-30.44%
C3128 Rotary Park Playground Fencing	20,000	20,000	20,000	20,000	20,000	0.00%
C3129 Cherry Hills Circle Water Meter	20,551	15,000	15,000	15,000	15,000	37.01%
C3130 Vasse Birchfields Bore	27,677	30,000	30,000	30,000	30,000	-7.74%
C3131 Elijah Circle POS, Lot 1000 Landscaping	9,100	40,000	40,000	40,000	40,000	-77.25%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	435,658	1,085,000	1,085,000	1,085,000	1,085,000	-59.85%
C3135 Busselton Foreshore - Minor Landscaping Works	58,469	60,000	60,000	60,000	60,000	-2.55%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	10,255	20,000	20,000	20,000	20,000	-48.73%
C3138 Foreshore West Landscaping - Gale St to High St	0	0	108,000	0	108,000	0.00%
C3139 Foreshore - Barnard Park Cricket Practice Wickets	6,941	7,650	7,650	7,650	7,650	-9.27%
C3144 Lot 40 Vasse Highway Water Tank	2,836	0	0	0	0	0.00%
	1,322,372	2,118,456	2,217,311	2,118,456	2,217,311	-37.58%
Cemetery Capital Works						
C1609 Pioneer Cemetery - Implement Conservation Plan	22,927	20,000	20,000	20,000	20,000	14.64%
	22,927	20,000	20,000	20,000	20,000	14.64%
Beach Front Infrastructure Works						
C1753 Eagle Bay Viewing Platform	0	23,000	23,000	23,000	23,000	-100.00%
C1756 Busselton Shark Net	96,009	93,335	93,335	93,335	93,335	2.87%
C1757 Foreshore West Access Ramp - Gale Street Area	67,054	70,000	0	70,000	0	-4.21%
	163,063	186,335	116,335	186,335	116,335	-12.49%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure (Upgrade)	25,710	37,000	37,000	37,000	37,000	-30.51%
	25,710	37,000	37,000	37,000	37,000	-30.51%
Sanitation Infrastructure						
C3479 New Cell Development	2,009,018	3,000,000	3,000,000	3,000,000	3,000,000	-33.03%
C3481 Transfer Station Development	921,777	3,200,000	1,300,000	3,200,000	1,300,000	-71.19%
C3483 Road Sealing	85,665	180,000	180,000	180,000	180,000	-52.41%
C3485 Site Rehabilitation - Busselton	63,770	1,485,000	1,485,000	1,485,000	1,485,000	-95.71%
	3,080,230	7,865,000	5,965,000	7,865,000	5,965,000	-60.84%
Airport Development						
C6089 Airport Construction Stage 1B, External Services	0	425,000	425,000	425,000	425,000	-100.00%
C6090 Parks & Gardens Airport Stage 2	0	980,000	980,000	980,000	980,000	-100.00%
C6091 Airport Construction Stage 2, Noise Management Plan	6,000	980,000	980,000	980,000	980,000	-99.39%
C6092 Airport Construction Stage 2, Airfield	0	25,850,000	25,850,000	25,850,000	25,850,000	-100.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	6,700,000	6,700,000	6,700,000	6,700,000	-100.00%
C6094 Airport Construction Stage 2, Jet Fuel	0	465,000	465,000	465,000	465,000	-100.00%
C6095 Airport Construction Stage 2, External Services	8,374	4,100,000	4,100,000	4,100,000	4,100,000	-99.80%
C6096 Airport Construction Stage 1B, Car Park & Access Roads	0	343,000	343,000	343,000	343,000	-100.00%
C6097 Airport Construction Stage 1B, Jet Fuel	0	687,000	687,000	687,000	687,000	-100.00%
C6098 Airport Construction Stage 1B, External Works	0	57,000	57,000	57,000	57,000	-100.00%
C6099 Airport Development - Project Expenses	991,979	1,058,094	1,048,094	1,058,094	1,048,094	-6.25%
	1,006,353	41,645,094	41,635,094	41,645,094	41,635,094	-97.58%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
Main Roads						
S0007 Puzey Road - Second Coat Seal	26,019	27,400	27,400	27,400	27,400	-5.04%
S0018 Banks Avenue Dunsborough	21,003	29,000	29,000	29,000	29,000	-27.58%
S0019 Big Rock Place	33,983	30,240	30,240	30,240	30,240	12.38%
S0020 Blythe Road	17,123	26,310	26,310	26,310	26,310	-34.92%
S0021 Carter Road	8,865	12,180	12,180	12,180	12,180	-27.22%
S0022 Floodgate Road	6,733	7,720	7,720	7,720	7,720	-12.79%
S0023 Hairpin Road	9,144	7,870	7,870	7,870	7,870	16.19%
S0024 Molloy Street	13,249	18,850	18,850	18,850	18,850	-29.71%
S0025 O'Byrne Road	17,516	16,820	16,820	16,820	16,820	4.14%
S0026 Payne Road	16,585	16,970	16,970	16,970	16,970	-2.27%
S0027 Queen Elizabeth Avenue	17,556	22,800	22,800	22,800	22,800	-23.00%
S0028 Quindalup South Road	27,852	36,340	36,340	36,340	36,340	-23.36%
S0029 Simon Close Broadwater	20,120	21,000	21,000	21,000	21,000	-4.19%
S0030 Vasse Yallingup Siding Road	5,481	10,470	10,470	10,470	10,470	-47.65%
S0035 Strelly Street	120,536	190,664	190,664	190,664	190,664	-36.78%
S0049 Layman Road	772,423	750,000	750,000	750,000	750,000	2.99%
S0062 Queen Elizabeth Ave asphalt overlay various sections	310,603	315,000	315,000	315,000	315,000	-1.40%
S0064 Peel Terrace	38,707	112,426	112,426	112,426	112,426	-65.57%
S0301 Glover Road	11,064	4,800	4,800	4,800	4,800	130.50%
S0302 Beachfields Drive	11,671	17,630	17,630	17,630	17,630	-33.80%
	1,506,230	1,674,490	1,674,490	1,674,490	1,674,490	-10.05%
Roads to Recovery						
T0004 Chapman Hill Road	38,117	40,150	40,150	40,150	40,150	-5.06%
T0016 Puzey Road	623,474	1,043,000	1,043,000	1,043,000	1,043,000	-40.22%
T0019 Wonnerup South Road	30,397	70,000	70,000	70,000	70,000	-56.58%
T0026 Kaloorup Road	86,195	87,910	87,910	87,910	87,910	-1.95%
T0030 Acton Park Road	42,706	41,410	41,410	41,410	41,410	3.13%
T0056 Whatman Street	45,130	69,000	69,000	69,000	69,000	-34.59%
T0057 Abbeys Farm Road	51,490	44,650	44,650	44,650	44,650	15.32%
T0058 Boallia Road	38,589	37,790	37,790	37,790	37,790	2.11%
T0059 Canal Rocks Road	59,066	60,760	60,760	60,760	60,760	-2.79%
T0060 Greenfields Road	2,691	11,000	11,000	11,000	11,000	-75.54%
T0061 Jindong Treeton Road	56,884	68,930	68,930	68,930	68,930	-17.48%
T0062 Layman Road	30,371	35,000	35,000	35,000	35,000	-13.23%
T0064 Oates Road	37,848	45,450	45,450	45,450	45,450	-16.73%
T0065 Simon Street Busselton	38,262	39,000	39,000	39,000	39,000	-1.89%
T0066 Tompsett Road	84,184	86,150	86,150	86,150	86,150	-2.28%
T0067 Tuart Drive	91,145	107,000	107,000	107,000	107,000	-14.82%
T0068 Wyadup Road	56,890	54,530	54,530	54,530	54,530	4.33%
T0069 Hadfield Avenue	59,899	57,000	57,000	57,000	57,000	5.09%
T0070 Osprey Drive	8,116	8,420	8,420	8,420	8,420	-3.61%
T0071 Redgum Way	7,584	11,000	11,000	11,000	11,000	-31.06%
T0072 Bangalo Close	17,226	18,000	18,000	18,000	18,000	-4.30%
	1,506,263	2,036,150	2,036,150	2,036,150	2,036,150	-26.02%

City of BusseltonCapital Acquisition ReportProperty, Plant & Equipment, InfrastructureFor the Period Ended 30 June 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
Council Roads Initiative						
W0001 Coley Road	10,328	10,645	10,645	10,645	10,645	-2.97%
W0028 Bus Bays & Shelters	274,703	278,423	278,423	278,423	278,423	-1.34%
W0036 Georgette Street Asphalt Overlay	66,629	56,000	56,000	56,000	56,000	18.98%
W0046 Hurford Street	38,050	40,755	40,755	40,755	40,755	-6.64%
W0080 Bussell Highway	4,067	31,000	31,000	31,000	31,000	-86.88%
W0097 Gibb Road	42,656	42,510	42,510	42,510	42,510	0.34%
W0116 Adams Road Gravel Resheeting	89,380	107,200	107,200	107,200	107,200	-16.62%
W0134 Banksia Road	60,417	65,700	65,700	65,700	65,700	-8.04%
W0135 Bussell Highway - Norman Road Broadwater Intersection	641	34,000	34,000	34,000	34,000	-98.11%
W0136 DAP Issues District ACROD Bays, ramps, signs etc	49,503	55,000	55,000	55,000	55,000	-9.99%
W0137 Edwards Road	23,106	145,920	145,920	145,920	145,920	-84.17%
W0138 Geographe Bay Road (0388) Abbey	47,039	52,000	52,000	52,000	52,000	-9.54%
W0139 Geographe Bay Road (0611) Abbey	42,768	72,000	72,000	72,000	72,000	-40.60%
W0140 Irvine Road	22,616	26,500	26,500	26,500	26,500	-14.66%
W0141 Jasper Road	18,987	19,500	19,500	19,500	19,500	-2.63%
W0142 Morrison Street Busselton	73,903	103,000	103,000	103,000	103,000	-28.25%
W0143 Price Road	124,793	110,680	110,680	110,680	110,680	12.75%
W0144 Ruabon Road	26,014	29,850	29,850	29,850	29,850	-12.85%
W0145 South Street Busselton	17,329	41,000	41,000	41,000	41,000	-57.73%
W0146 Walburra Siding Road	35,402	40,280	40,280	40,280	40,280	-12.11%
W0147 Edwards Street Busselton	56,721	78,000	78,000	78,000	78,000	-27.28%
W0148 Myles Street Busselton	32,308	39,000	39,000	39,000	39,000	-17.16%
W0149 Powell Court Busselton	56,418	60,000	60,000	60,000	60,000	-5.97%
W0150 Roe Terrace Busselton	19,854	19,000	19,000	19,000	19,000	4.50%
W0151 Steeple Retreat Busselton	38,237	84,000	84,000	84,000	84,000	-54.48%
W0152 Clairault Court Dunsborough	11,948	13,000	13,000	13,000	13,000	-8.09%
W0153 Crosby Close Dunsborough	33,155	34,000	34,000	34,000	34,000	-2.49%
W0154 Gull Court Dunsborough	24,767	33,000	33,000	33,000	33,000	-24.95%
W0155 Hannay Lane Dunsborough	8,234	13,000	13,000	13,000	13,000	-36.66%
W0156 Swallow Cove Dunsborough	91,330	47,000	47,000	47,000	47,000	94.32%
W0157 Argyle Place Geographe	17,860	25,000	25,000	25,000	25,000	-28.56%
W0158 Cleveland Court Geographe	18,731	26,000	26,000	26,000	26,000	-27.96%
W0159 David Drive Geographe	41,229	55,000	55,000	55,000	55,000	-25.04%
W0160 Harrier Cove Geographe	9,679	15,000	15,000	15,000	15,000	-35.48%
W0161 Ibis Court Geographe	21,469	18,000	18,000	18,000	18,000	19.27%
W0162 Kite Court Geographe	15,318	19,000	19,000	19,000	19,000	-19.38%
W0163 Aitken Place West Busselton	27,953	33,000	33,000	33,000	33,000	-15.29%
W0164 Glassby Place West Busselton	26,852	43,000	43,000	43,000	43,000	-37.55%
W0165 Heron Place West Busselton	27,551	38,000	38,000	38,000	38,000	-27.50%
W0166 Lilly Crescent West Busselton	86,546	118,000	118,000	118,000	118,000	-26.66%
W0167 Trident Close West Busselton	27,149	41,000	41,000	41,000	41,000	-33.78%
W0168 Trojan Close West Busselton	37,765	35,000	35,000	35,000	35,000	7.90%
W0169 Wylie Crescent West Busselton	137,933	141,000	141,000	141,000	141,000	-2.18%
W0170 Boallia Rd /Ambergate Rd Intersection	19,958	20,000	20,000	20,000	20,000	-0.21%
W0172 Woodbridge Vale	11,232	22,000	22,000	22,000	22,000	-48.95%
W0173 Wildwood Road	11,234	13,000	13,000	13,000	13,000	-13.59%
	1,979,760	2,443,963	2,443,963	2,443,963	2,443,963	-18.99%
Sub-Total Infrastructure	20,290,808	71,368,874	69,887,195	71,368,874	69,887,195	-71.57%
Grand Total - Capital Acquisitions	32,041,571	105,738,683	103,955,999	105,738,683	103,955,999	

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	459,285.18	459,285.18	459,285.18	459,285.18	459,285.18	597,302.42
Interest transfer to Reserves	21,759.92	13,488.00	13,488.00	13,488.00	13,488.00	22,698.28
Transfer from Muni	501,621.21	401,740.00	401,740.00	401,740.00	401,740.00	413,178.48
Transfer to Muni	(42,630.12)	(42,630.00)	(42,630.00)	(42,630.00)	(42,630.00)	(573,894.00)
	<u>940,036.19</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>459,285.18</u>
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	4,026,326.36
Interest transfer to Reserves	72,401.89	74,772.00	74,772.00	74,772.00	74,772.00	133,322.04
Transfer to Muni	(44,821.37)	(125,000.00)	(125,000.00)	(125,000.00)	(125,000.00)	(1,613,625.04)
	<u>2,573,603.88</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,546,023.36</u>
102 Beach Protection Reserve						
Accumulated Reserves at Start of Year	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,324,758.47
Interest transfer to Reserves	51,149.12	43,884.00	43,884.00	43,884.00	43,884.00	51,113.01
Transfer from Muni	444,000.00	444,000.00	444,000.00	444,000.00	444,000.00	613,433.12
Transfer to Muni	(221,096.37)	(326,572.00)	(326,572.00)	(326,572.00)	(326,572.00)	(494,967.32)
	<u>1,768,390.03</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,494,337.28</u>
106 Building Reserve						
Accumulated Reserves at Start of Year	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,500,202.79
Interest transfer to Reserves	48,784.11	41,388.00	41,388.00	41,388.00	41,388.00	62,778.42
Transfer from Muni	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
Transfer to Muni	(465,153.58)	(785,049.00)	(625,000.00)	(785,049.00)	(625,000.00)	(653,573.68)
	<u>1,493,038.06</u>	<u>1,165,746.53</u>	<u>1,325,795.53</u>	<u>1,165,746.53</u>	<u>1,325,795.53</u>	<u>1,409,407.53</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	128,259.45	128,259.45	128,259.45	128,259.45	128,259.45	123,846.27
Interest transfer to Reserves	3,802.69	3,768.00	3,768.00	3,768.00	3,768.00	4,413.18
	<u>132,062.14</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>128,259.45</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	1,464,952.27
Interest transfer to Reserves	76,168.46	61,524.00	61,524.00	61,524.00	61,524.00	52,543.45
Transfer from Muni	1,154,259.75	1,159,369.00	1,159,369.00	1,159,369.00	1,159,369.00	1,153,802.33
Transfer to Muni	(1,018,487.68)	(1,582,460.00)	(1,582,460.00)	(1,582,460.00)	(1,582,460.00)	(576,585.09)
	<u>2,306,653.49</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>2,094,712.96</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	309,205.83	309,205.83	309,205.83	309,205.83	309,205.83	249,161.68
Interest transfer to Reserves	10,742.38	9,084.00	9,084.00	9,084.00	9,084.00	10,044.15
Transfer from Muni	210,644.50	210,644.50	0.00	210,644.50	0.00	50,000.00
	<u>530,592.71</u>	<u>528,934.33</u>	<u>318,289.83</u>	<u>528,934.33</u>	<u>318,289.83</u>	<u>309,205.83</u>
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	1,987,579.00
Interest transfer to Reserves	67,424.94	64,728.00	64,728.00	64,728.00	64,728.00	72,612.83
Transfer from Muni	596,880.21	125,000.00	125,000.00	125,000.00	125,000.00	492,840.07
Transfer to Muni	(263,871.15)	(508,210.00)	(468,210.00)	(508,210.00)	(468,210.00)	(348,994.90)
	<u>2,604,471.00</u>	<u>1,885,555.00</u>	<u>1,925,555.00</u>	<u>1,885,555.00</u>	<u>1,925,555.00</u>	<u>2,204,037.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 30 June 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	198,114.86	198,114.86	198,114.86	198,114.86	198,114.86	1,641.14
Interest transfer to Reserves	12,628.28	5,820.00	5,820.00	5,820.00	5,820.00	7,560.96
Transfer from Muni	379,363.00	379,363.00	379,363.00	379,363.00	379,363.00	351,162.00
Transfer to Muni	(162,249.24)	(162,249.00)	(162,249.00)	(162,249.00)	(162,249.00)	(162,249.24)
	<u>427,856.90</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>198,114.86</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	3,597,284.40
Interest transfer to Reserves	81,917.52	71,220.00	71,220.00	71,220.00	71,220.00	122,315.58
Transfer from Muni	702,330.00	702,330.00	702,330.00	702,330.00	702,330.00	500,000.00
Transfer to Muni	(398,723.66)	(781,000.00)	(766,000.00)	(781,000.00)	(766,000.00)	(1,794,545.09)
	<u>2,810,578.75</u>	<u>2,417,604.89</u>	<u>2,432,604.89</u>	<u>2,417,604.89</u>	<u>2,432,604.89</u>	<u>2,425,054.89</u>
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	74,239.77	74,239.77	74,239.77	74,239.77	74,239.77	111,895.55
Interest transfer to Reserves	3,017.55	2,184.00	2,184.00	2,184.00	2,184.00	4,429.87
Transfer from Muni	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	40,000.00
Transfer to Muni	(59,352.30)	(75,000.00)	(75,000.00)	(75,000.00)	(75,000.00)	(82,085.65)
	<u>77,905.02</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>74,239.77</u>
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	118,257.47	118,257.47	118,257.47	118,257.47	118,257.47	2,435.24
Interest transfer to Reserves	22,424.25	3,468.00	3,468.00	3,468.00	3,468.00	16,180.90
Transfer from Muni	1,101,785.00	1,101,785.00	1,101,785.00	1,101,785.00	1,101,785.00	704,644.00
Transfer to Muni	(913,643.67)	(1,065,515.00)	(1,065,515.00)	(1,065,515.00)	(1,065,515.00)	(605,002.67)
	<u>328,823.05</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>118,257.47</u>
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	143,876.51	143,876.51	143,876.51	143,876.51	143,876.51	137,020.46
Interest transfer to Reserves	3,381.67	4,224.00	4,224.00	4,224.00	4,224.00	4,827.25
Transfer from Muni	3,627.42	0.00	0.00	0.00	0.00	2,028.80
Transfer to Muni	(6,333.01)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)	0.00
	<u>144,552.59</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,876.51</u>
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	185,993.80	185,993.80	185,993.80	185,993.80	185,993.80	245,557.51
Interest transfer to Reserves	5,618.21	5,460.00	5,460.00	5,460.00	5,460.00	9,078.29
Transfer from Muni	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	20,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(88,642.00)
	<u>216,612.01</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>185,993.80</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	5,824,493.70
Interest transfer to Reserves	288,437.31	238,908.00	238,908.00	238,908.00	238,908.00	255,039.32
Transfer from Muni	2,626,835.44	2,487,090.00	2,487,090.00	2,487,090.00	2,487,090.00	2,654,067.32
Transfer to Muni	(3,436,446.88)	(8,485,000.00)	(6,555,000.00)	(8,485,000.00)	(6,555,000.00)	(599,172.11)
	<u>7,613,254.10</u>	<u>2,375,426.23</u>	<u>4,305,426.23</u>	<u>2,375,426.23</u>	<u>4,305,426.23</u>	<u>8,134,428.23</u>
122 Port Geographie Development Reserve						
Accumulated Reserves at Start of Year	569,370.66	569,370.66	569,370.66	569,370.66	569,370.66	567,296.45
Interest transfer to Reserves	24,679.87	16,728.00	16,728.00	16,728.00	16,728.00	20,175.35
Transfer from Muni	1,066,000.00	1,066,000.00	0.00	1,066,000.00	0.00	0.00
Transfer to Muni	(5,929.10)	(6,240.00)	(6,240.00)	(6,240.00)	(6,240.00)	(18,101.14)
	<u>1,654,121.43</u>	<u>1,645,858.66</u>	<u>579,858.66</u>	<u>1,645,858.66</u>	<u>579,858.66</u>	<u>569,370.66</u>

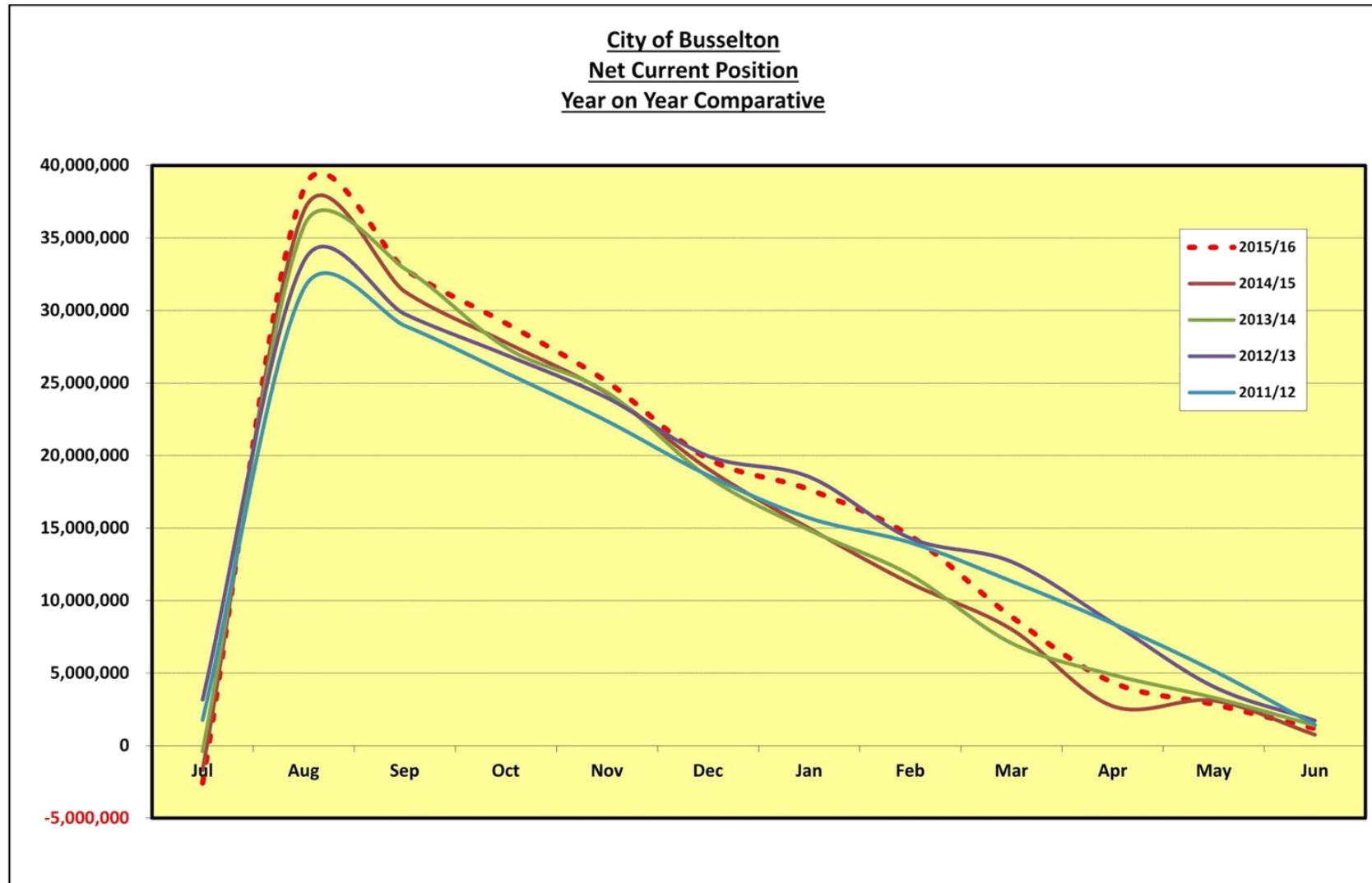
City of BusseltonReserves Movement Report

For The Period Ending 30 June 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
123 Port Geographe Waterways Management Reserve (SAR)						
Accumulated Reserves at Start of Year	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,295,493.00
Interest transfer to Reserves	98,070.29	95,892.00	95,892.00	95,892.00	95,892.00	121,137.83
Transfer from Muni	391,189.69	389,141.00	159,141.00	389,141.00	159,141.00	148,552.31
Transfer to Muni	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)	(300,000.00)
	<u>3,454,443.12</u>	<u>3,450,216.14</u>	<u>3,220,216.14</u>	<u>3,450,216.14</u>	<u>3,220,216.14</u>	<u>3,265,183.14</u>
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	265,277.30	265,277.30	265,277.30	265,277.30	265,277.30	256,149.59
Interest transfer to Reserves	7,864.95	7,788.00	7,788.00	7,788.00	7,788.00	9,127.71
	<u>273,142.25</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>265,277.30</u>
126 Provenge Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	676,765.29	676,765.29	676,765.29	676,765.29	676,765.29	533,687.51
Interest transfer to Reserves	22,654.23	19,872.00	19,872.00	19,872.00	19,872.00	21,473.58
Transfer from Muni	136,436.14	128,024.00	128,024.00	128,024.00	128,024.00	121,604.20
Transfer to Muni	0.00	(117,120.00)	(117,120.00)	(117,120.00)	(117,120.00)	0.00
	<u>835,855.66</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>676,765.29</u>
127 Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	1,778,227.78
Interest transfer to Reserves	74,547.89	100,512.00	100,512.00	100,512.00	100,512.00	61,190.56
Transfer from Muni	633,740.00	633,740.00	99,740.00	633,740.00	99,740.00	714,513.00
Transfer to Muni	(1,012,455.97)	(1,472,635.00)	(1,472,635.00)	(1,472,635.00)	(1,472,635.00)	(242,118.60)
	<u>2,007,644.66</u>	<u>1,573,429.74</u>	<u>1,039,429.74</u>	<u>1,573,429.74</u>	<u>1,039,429.74</u>	<u>2,311,812.74</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	406,921.35	406,921.35	406,921.35	406,921.35	406,921.35	358,407.29
Interest transfer to Reserves	14,524.93	11,952.00	11,952.00	11,952.00	11,952.00	15,925.03
Transfer from Muni	152,009.48	147,540.00	147,540.00	147,540.00	147,540.00	142,887.03
Transfer to Muni	(102,696.25)	(196,785.00)	(196,785.00)	(196,785.00)	(196,785.00)	(110,298.00)
	<u>470,759.51</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>406,921.35</u>
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,109,692.00</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	114,516.21
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	4,405.91
Transfer from Muni	64,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(178,922.12)
	<u>64,000.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>0.00</u>
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	63,513.21	63,513.21	63,513.21	63,513.21	63,513.21	36,750.07
Interest transfer to Reserves	2,384.86	1,860.00	1,860.00	1,860.00	1,860.00	1,869.08
Transfer from Muni	26,280.29	25,420.00	25,420.00	25,420.00	25,420.00	24,894.06
	<u>92,178.36</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>63,513.21</u>

City of BusseltonReserves Movement ReportFor The Period Ending 30 June 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	14,489.92	14,489.92	14,489.92	14,489.92	14,489.92	0.00
Interest transfer to Reserves	1,114.36	420.00	420.00	420.00	420.00	285.37
Transfer from Muni	34,800.00	34,800.00	34,800.00	34,800.00	34,800.00	14,204.55
	<u>50,404.28</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>14,489.92</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	35,798.78	35,798.78	35,798.78	35,798.78	35,798.78	0.00
Interest transfer to Reserves	3,475.49	1,056.00	1,056.00	1,056.00	1,056.00	798.78
Transfer from Muni	206,000.00	206,000.00	206,000.00	206,000.00	206,000.00	35,000.00
Transfer to Muni	(71,105.20)	(76,000.00)	(76,000.00)	(76,000.00)	(76,000.00)	0.00
	<u>174,169.07</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>35,798.78</u>
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	0.00
Interest transfer to Reserves	466,958.22	337,500.00	337,500.00	337,500.00	337,500.00	501,923.83
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	18,000,000.00
Transfer to Muni	(6,185,966.93)	(9,180,000.00)	(9,180,000.00)	(9,180,000.00)	(9,180,000.00)	0.00
	<u>12,782,915.12</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>18,501,923.83</u>
136 Airport Marketing Reserve						
Transfer from Muni	196,000.00	0.00	0.00	0.00	0.00	0.00
	<u>196,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cash Back Reserves	<u><u>46,024,063.38</u></u>	<u><u>34,268,311.84</u></u>	<u><u>34,372,716.34</u></u>	<u><u>34,268,311.84</u></u>	<u><u>34,372,716.34</u></u>	<u><u>49,145,982.34</u></u>
Summary Reserves						
9101 Accumulated Reserves at Start of Year	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	28,134,985.16
9104 Interest transfer to Reserves	1,485,933.39	1,237,500.00	1,237,500.00	1,237,500.00	1,237,500.00	1,587,270.56
9102 Transfer from Muni	11,212,802.13	10,286,986.50	8,246,342.00	10,286,986.50	8,246,342.00	27,866,503.27
9103 Transfer to Muni	(15,820,654.48)	(26,402,157.00)	(24,257,108.00)	(26,402,157.00)	(24,257,108.00)	(8,442,776.65)
Closing Balance	<u><u>46,024,063.38</u></u>	<u><u>34,268,311.84</u></u>	<u><u>34,372,716.34</u></u>	<u><u>34,268,311.84</u></u>	<u><u>34,372,716.34</u></u>	<u><u>49,145,982.34</u></u>



6.4 ASSET MANAGEMENT PLANS

SUBJECT INDEX:	Asset Management
STRATEGIC OBJECTIVE:	Transport options that provide greater links within our district and increase capacity for community participation.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Engineering and Facilities Services
REPORTING OFFICER:	Asset Coordinator - Dan Hall
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Car Parks Asset Management Plan Attachment B Signage Asset Management Plan

PRÉCIS

The purpose of this report is to present for adoption, the Carparks Asset Management Plan (CAMP) and Signage Asset Management Plan (SAMP).

This report recommends that the Council adopts asset management plans for Carparks and Signage as guiding documents for the ongoing renewal, upgrade and new expenditure of the City of Busselton carpark and signage portfolios.

BACKGROUND

In June 2013, the Council adopted a suite of corporate planning documents in order to comply with the State Governments Integrated Planning Framework. These documents were; a Strategic Community Plan and a Corporate Business Plan, supported and informed by key resourcing and informing plans, namely Asset Management Plans, a Long Term Financial Plan and a Workforce Plan. Falling out of such planning each year will be each local government's Annual Budget. This framework is commonly referred to as Integrated Planning.

Under the guidance of the framework, asset management plans are required to be formulated. These plans are to outline relevant information about each asset class such as location, size, value; condition and timing and cost of replacements/renewals of existing infrastructure.

Whilst these asset management plans are ultimately required to be completed for all City infrastructure assets, it is being done in a staged manner, starting with the major asset classes first. Plans for Roads, Buildings and Parks and Gardens were adopted in June 2013 and the Drainage and Footpaths and Cycleways Asset Management Plans were adopted in June 2014. The CAMP and SAMP have been developed in 2016 and are presented within this report for adoption.

In between the formulation of the asset management plans asset staff have also been heavily involved in implementing fair value for infrastructure assets. This involved a large amount of data collection and liaison with the City finance team as well as the City's financial auditors.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* S5.56 (1) requires the Local Government to develop a "plan for the future" and further detail in relation to this requirement is provided in regulation 19 of the *Local Government (Administration) Regulations*. The Local Government is required to have a corporate business plan linking to long term financial planning that integrates asset management, workforce planning and specific council plans (informing strategies) with a strategic plan.

RELEVANT PLANS AND POLICIES

The data from Asset Management Plans is incorporated into the Long Term Financial Plan and in this way informs the Corporate Business Plan and Annual Budget.

FINANCIAL IMPLICATIONS

The plans provide the Council with information pertaining to any “funding gaps” that may exist within the relevant asset category, i.e. situations whereby what has been spent historically is less than what is required into the future.

Expenditure was also scrutinised in terms of the amount being spent historically on renewing the existing assets as opposed to new and upgraded assets. Renewal of existing assets is critical in ensuring the maximum life is achieved from the assets in the most cost effective manner.

No immediate backlog of required renewals for carparks or signs has been identified at this stage. Recommendations have been made within the plans around the need to maintain renewal expenditure on historical and planned levels.

Car Parks

The City is currently, responsible for 132 off road carparks, with a total pavement area of 234,619m², providing approximately 4,146 parking bays, (which includes some 223 boat and trailer bays and seventy restricted mobility (ACROD) bays). The network has a current replacement value of \$10.17M (based on reconstruction of seal, pavement and sub-base, only, on a like for like basis) and a condition based depreciated fair value of \$8.3M.

These carparks are classified in to various functions or hierarchies and each can be further classified on type, usage and location. There are two principal construction types those being sealed and unsealed (or gravel) car parks.

In addition to these carparks, there are six private carparks, (803 bays), which the City manages in terms of parking restrictions, these are not owned or maintained by the City and are excluded from the asset portfolio and registered purely for information. These include; Busselton Central Shopping Centre South, Busselton Central Shopping Centre North, Busselton New Woolworths, Busselton Old Woolworths, Seymour Boulevard Dunsborough and Dunsborough Central Shopping Centre.

Similarly, there are nine carparks, (254 bays), provided by The Department of Parks and Wildlife, (DPaW). These are open for public use, but not maintained or owned by the City, these include: Nagilgi cave, Canal Rocks carpark, Gunyulgup Bay Headland, Rabbits carpark, Kabbigup Beach, Sugarloaf Rock Nature Reserve carpark and lookout, Cape Naturaliste south, Cape Naturaliste north and Cape Naturalist Lighthouse carpark (and access roads).

The predicted average annual expenditure required for renewal of the existing car park portfolio (that the City is responsible to maintain) over the initial ten year period (2016/17 – 2025/26) is only \$58,752. However this increases to an average annual expenditure of \$183,756 over the predicted thirty year period (2016/17 – 2045/46) this represents 1.8% p.a. of the total replacement value of \$10.17M.

The current annual budget for renewal of carparks is calculated at \$200,000 p.a. plus CPI (Consumer Price Index , based on current allocation in LTFP for car parks). When measured against the predicted renewal requirements over a thirty year period (\$183,756 p.a.), gives a minor surplus of \$16,244 per annum over the thirty years. This is based on the assumption that the current LTFP allocation of \$200,000 p.a. (plus CPI) remains in place.

Predicted expenditure for renewals as outlined above however does not include any allowance for expansion and upgrade of the asset group .i.e. new and expanded carparks. This is on the basis that the figures are provided for a renewal on a like for like basis.

The calculations shown above (current budget \$200,000 p.a. less required annual renewal \$183,756 p.a.) demonstrate that the City does not currently need to increase its annual car park funding in order to sustainably manage its carpark renewal funding at the current service levels. This is based on renewal of the existing asset base.

New Carparks

New carparks are a mix of formalisation of areas which have naturally evolved into parking areas; as well as where a need has been identified.

The total funding required for potential new parking is \$130,000 at this point in time. A list of proposed new car parks is provided in Table 1, below.

The proposed new carparks identified in Table 1 below are provided as a starting point for future planning activities. Adoption of the asset management plan does not commit the Council to undertaking these works, rather provides an initial list of new car parks that can be built on over time.

Table 1: Proposed New Carparks

Location	Approx. number of bays	Responsibility/Funding/Approx. cost
Koolijak Road, adjacent to playground	10	COB \$30,000
Geographe Bay Road/ Mann St	5	COB \$15,000
Geographe Bay Road/ Quindalup old disused tennis court	10	COB \$25,000
Geographe Bay Road/Tulloch St, formalise sandy pull in	10	COB \$30,000
Geographe Bay Road/Grove Street, formalise and seal	10	COB \$30,000
Grace Court, formalise sandy indent.	5	COB \$15,000
Total Additional Funding Required	Total	\$130,000

Carparks Upgrades

The total upgrade work identified within the CAMP that may require funding is outlined in Table 2 below, (excluding those works identified as funded via other sources such as Busselton foreshore, Airport and Meelup Regional Park).

These are potential upgrades to existing formalised carparks are a mix of semi-formal unsealed parking areas as requiring major upgrade.

Similarly to the New Car Parks, adoption of the asset management plan does not commit the Council to undertaking these works, rather provides an initial list that can be built on over time.

Table 2: Carpark Upgrades

CARPARK	WORK REQUIRED	COMMENT	PRIORITY SCORE	BASIC COST	POSSIBLE FUNDING
ALBERT STREET CAR PARK	RECONSTRUCT AND UPGRADE	significant stripping and patch work some edge erosion requires a/o and line marking, recon and install rain gardens for improved drainage	128	\$58,700	COB
AMBERGATE RESERVE	RECONSTRUCT AND SEAL	requires recon and formalisation with traffic management devices to prevent anti-social behavior, grade in meanwhile	34	\$90,000	COB
FORTH STREET	FORMALISE, RECONSTRUCT AND SEAL	Ave gravel depth 150+. formalise, kerb and seal	34	\$73,000	COB
HARNETT STREET	FORMALISE, RECONSTRUCT AND SEAL	could do with sealing, average gravel depth 110	30	\$33,900	COB
KING STREET FORESHORE	UPGRADE	Meandering cracking to most, multiple ph. and patches very rough uneven surface. upgrade and reseal	128	\$58,000	COB
RIEDLE PARK	RECONSTRUCT AND SEAL	some loose mixed with mulch, park recently upgraded and area reduced, needs acrod bay, formalising and sealing, and layback kerb to entry	18	\$30,000	COB
WONNERUP BOAT RAMP TOILET BLOCK	RECONSTRUCT AND SEAL	Ave gravel depth only 50mm and uneven requires top up scrape and roll. Has 3m asphalt apron to road. seal req (This is a small area)	17	\$18,000	COB
MARGARET STREET FORESHORE	RECONSTRUCT AND SEAL	ave gravel depth 150+, should be sealed	26	\$52,200	COB
Total				461,800	

The total potential new and upgrade works for carparks is \$591,800 (\$130,000 plus \$461,800 Table one plus Table two). This amount of \$591,800 is separate to the existing renewal budget. The implementation of all of these new and upgrade / expansion works can be delivered through the parking reserve account over time to cover new and upgrade / expansion expenditure.

It is proposed that these potential new and upgrade works be noted as part of the adoption of the CAMP and be considered on a case by case basis as part of the annual budget deliberations. This will provide the Council with the opportunity to assess these potential new and upgraded works in line with all other potential new infrastructure works.

Officers over the next twelve months will be developing a more formalised car park strategy. This will include the new and major upgrade items identified within Tables one and two to form a car parks forward capital works plan.

Signage

The City of Busselton is responsible for maintaining an approximate total of 5,950 signs at an estimated replacement value of \$2.3M, and a condition based depreciated fair value of \$1.8M.

This total number of signs includes such signs as parking, dog control and other City regulatory signs, tourist directional, footpath and cycleway signage, street and road name signage and warning and hazards signage.

The City has historically spent \$191,577 p.a. (2013/14 -204/15) on signage renewal activities. Signage expenditure is generally allocated within other areas. For example, replacement of road signs may be undertaken and costed against a particular road or area rather than a specific signage renewal account.

Renewals have been determined by assessing the condition of the various signs, their expected useful life and the cost of replacement.

This provides a prediction on the timing and cost of renewal works based on the current assessed condition. This is valuable when predicting over a period of time as it identifies the most critical works (according to condition) as a priority and the likely cost per annum.

This also allows the asset management plan to provide financial information into the LTFP in the form of a schedule of works.

Chart one below shows the predicted expenditure for signage renewals over a period of twenty years. These figures include the labour cost of installation also. This is done on the basis of the City’s own internal stall undertake the bulk of signage renewal. The replacement cost also assumes a new post will be required upon each renewal – this may not always be the case, however has been included this way to provide an indication of the potential total cost.

Chart 1 also shows how the predicted works are grouped as the various condition ratings are used to determine the timing of the renewals. The twenty year average for signage renewals is \$180,013 p.a. This represents an annual amount of 7.8% of the overall replacement value of \$2.3M. This percentage is high in relative terms with other assets; however can be attributed to the shorter useful life of ten years for signage compared to twenty five to eighty years for other assets.

Chart 1: Signage 20 Year Renewal Costs



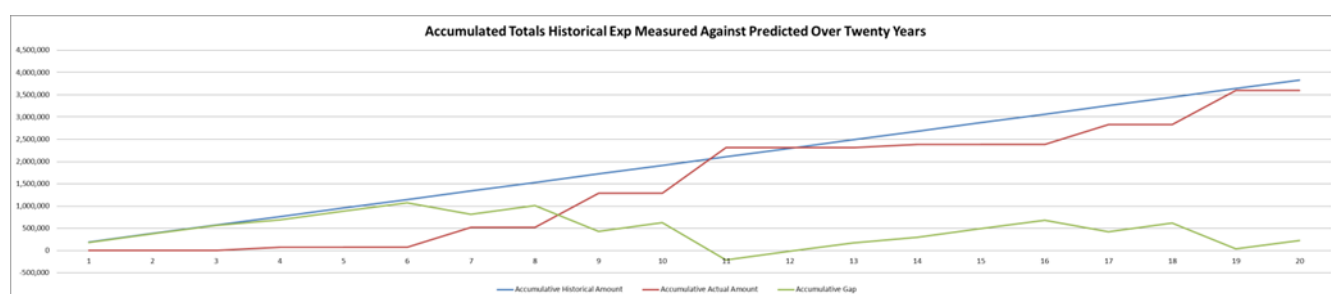
Chart 2 below shows the predicted accumulated renewal expenditure over twenty years measured against the historical average to determine if any renewal gaps exist.

The blue line in the chart represents the historical average of \$191,577 p.a. accumulated over twenty years. The red line represents the accumulated renewal requirements as predicted by the asset management plan. This is an average of \$180,013 p.a. over the twenty year period; however the line reflects the peaks and troughs in expenditure as they occur within the asset management plan.

A simple comparison (\$191,577 vs \$180,013) between the two averages indicates that an ongoing allocation of the historical average would cover the twenty year renewal requirements for signs. How this relationship works on a year by year basis (taking into account the aforementioned peaks and troughs) is shown via the green line in the chart.

The green line shows the relationship between the red and blue line on an annual basis. If the green line moves below zero at any point it shows that a funding gap exists at that point in time. Although the green line dips below zero at year eleven, it recovers to be above the line in year twenty.

Chart 2: Accumulated Totals Historical Expenditure Measured Against Predicted Over Twenty Years



The annual renewal expenditure grows to \$211,000 after fifty years. This indicates that whilst levels of renewal expenditure will suffice over the initial twenty years; over time level of service decisions will need to be made or level of renewal increased. As an example of a level of service decision, if the signs were to be replaced on an eleven year cycle (as opposed to ten), then the fifty year average is reduced to \$186,000 p.a. – which falls within existing levels of renewal.

The first five years of the asset management plan consists of the renewal of all condition five (Very Poor / Remove) and Condition four (Poor) signs. The condition five signs will be replaced first and condition four signs will be replaced second. This provides an initial five year renewal average of \$14,691 p.a.

The first five years will also include the ongoing programmed rationalisation of duplicated, superseded and obsolete signage. This will be undertaken as a means of monitoring and managing any over proliferation of signs that may occur over time.

Long-term Financial Plan Implications

Car Parks

The City currently provides \$200,000 p.a. (plus CPI) for car parks renewal within the LTFP. There has also been general provision made within the LTFP for new and major upgrade expenditure via the parking reserve. Adoption of the CAMP will not bind the Council to any of the New and Major Upgrade works and outlined within the plan. It will however provide the opportunity for these to be assessed over time and possibly funded via this reserve account.

This required average however, increases to an average annual expenditure of \$183,756 over the predicted thirty year period (2016/17 – 2045/46). The annual LTFP funding also funds new and major upgrade works as they are required.

In order to provide a linkage with the City's Long Term Financial Plan, the data is also assessed over a period of ten years. This is undertaken to provide an overview of any short term implications of the asset management plan.

Signage

Chart 3: Signage 10 Year Renewal Costs

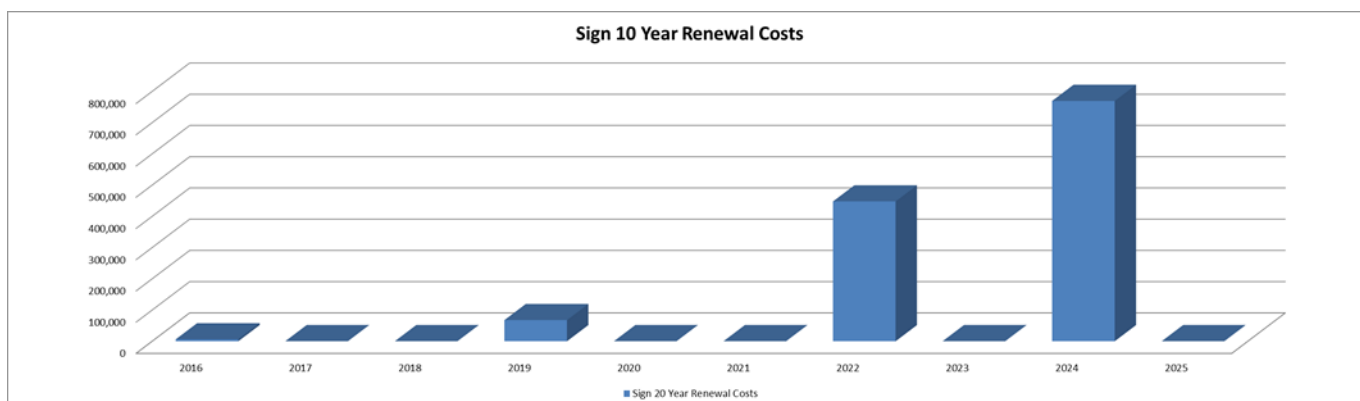


Table 3 below shows the figures for the first ten years of the asset management plan and shows an average amount of \$129,042 p.a. This is less than the comparative figure of \$180,013 p.a. over twenty years. The ten year percentage of overall replacement cost per annum is 5.59%.

Table 3: Signage Ten Year Renewal Costs

	1	2	3	4	5	6	7	8	9	10		
Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total	Ave
Signage Renewal	5,989	0	0	67,463	0	0	447,668	0	769,297	0	1,290,418	129,042

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 2 – 'Well Planned, Vibrant and Active Place' and more specifically Community Objective 2.3 - 'Infrastructure assets that are well maintained and responsibly managed to provide for future generations'.

RISK ASSESSMENT

An assessment of the potential implications of not implementing the officer recommendation and adopting the asset management plans has been undertaken using the City's risk assessment framework.

The table below shows identified risks where the residual risk, once controls have been identified, as 'medium' or greater;

Risk	Controls	Consequence	Likelihood	Risk Level
Increase in asset Funding Gaps due to decrease in levels of renewal.	Ongoing allocation of adequate renewal funding.	Financial Operations	Likely	Major

CONSULTATION

Nil.

OFFICER COMMENT

The asset management plans are prepared in the context of core asset management working towards advanced asset management planning. The initial plans have been undertaken to meet minimum organisational and legislative requirements for financial planning and reporting. This is referred to as the “core” approach and provides basic technical management outputs such as statements on current levels of service, forward replacement programs and associated cash flow projections based on historical performance.

Advanced asset management involves engaging with the community to discuss and agree on alternative levels of service, applying analysis to individual assets and implementation of improvements identified in core planning.

Some elements of advanced asset management have been able to be incorporated in this initial process, such as discussion on alternative levels of service and applying analysis to individual assets.

Other advancements such as integration with mapping software and GPS technology has been trialed and used for the SAMP and the CAMP. This is part of an overall asset management improvement program which aims to make asset information more accessible to the whole organisation. Asset Information for different assets such as parks and gardens, buildings, roads, car parks etc. will also be able to be displayed together, making it easier to view how these assets link and work together.

Carparks

The CAMP outlines a number of strategies to address the condition of its carpark assets by:-

- Maintaining current renewal budgetary funding at existing levels plus CPI,
- Considering as part of annual budget deliberations, new and major upgrade carparks funded via the parking reserve account;
- Continued monitoring of the carpark network;
- Rationalising the network according to use to provide for both reduced costs and maintenance efficiency; and
- Continuing to fund special carpark projects via alternative funding sources such as special projects and the Meelup Regional Parks nodes programme.

By implementing the recommendations within the plan, the Council will be able to maintain and improve its carpark network at the levels required by both the standards and the levels of service identified in the CAMP.

Signage

The Signs Asset Management Plan has been developed through a combination of desktop analysis, condition assessments and staff knowledge and is a building block for the ongoing management of the City of Busselton’s signage network.

Whilst this is the first iteration of the City of Busselton’s Signage Asset Management Plan, elements of asset management are already being undertaken for signage assets. This includes adherence to minimum standards for sign planning and implementation, basic levels of service in terms functionality and appearance; and scheduled renewal as time and resources allow.

What hasn't been done to this point, and what the plan covers, is to quantify all the signs under City of Busselton management and provide guidance on required ongoing renewal expenditure. This quantification of the signs allows the City to be more targeted with replacement and renewal of signs, which will complement existing scheduled renewal programs.

CONCLUSION

Whilst no immediate backlog of required renewals for carparks or signs has been identified at this stage, it is important that current levels of renewal, allocation of resources and ongoing review and update continue to be carried out for these assets. This will ensure that no backlog of works is created for these assets into the future.

Funds for upgrade to existing and new carparks can be funded via the car park reserve account, should the Council implement any of these works as outlined within the CAMP. It is proposed that these potential new and upgrade works be noted as part of the adoption of the CAMP and considered on a case by case basis as part of the annual budget deliberations. This will provide the Council with the opportunity to assess these potential new works in line with all other potential new infrastructure works.

The CAMP and SAMP will be reviewed on a three yearly cycle which will allow time for improvements to be made whilst ensuring that reviews are undertaken with sufficient regularity. All other asset plans are reviewed on a three yearly cycle also.

OPTIONS

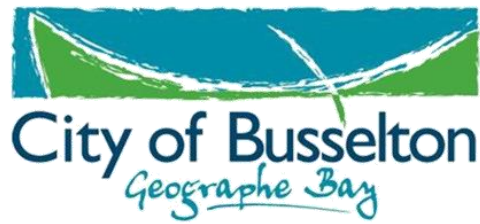
Council could choose not to adopt the asset management plans at this juncture; however this may hinder the City's integrated planning compliance.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The implementation of the Asset Management Plans would be effective immediately upon adoption of the officer's recommendation.

OFFICER RECOMMENDATION

That the Council adopts the individual asset management plans for Carparks (CAMP) and Signage (SAMP).



CARPARK ASSET MANAGEMENT PLAN

FINAL



This Asset Management Plan is designed to provide a snapshot of the current status of the asset category and provide the foundation for continuous improvement for asset management planning within the asset category

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1. Background

This individual asset management plan (AMP), has been prepared in the context of complying with the State Governments Integrated Planning Legislation, (2010).

It is designed to provide a snapshot of the current status of the asset category and provide the foundation for continuous improvement for asset management planning within the asset category.

This individual asset management plan is designed to be read as a standalone technical document summarising all key data for the asset category as well as acting as a supporting document for the development of a carpark maintenance plan.

The individual plan will give a snapshot of the current asset status by covering the following information for the asset class.

- Levels of service for the known types and categories of Carparks.
- Future demand due to population growth, ratepayer expectation and, increasing demand.
Legislative requirements dictating minimum levels of service and processes for developing levels of service with the community.
- Asset Portfolio detailing, quantities, functions, usage, suggested hierarchy and location of each asset
- Asset types, detailing the differing asset types.
- Value and life cycles, detailing the replacement value and expected useful life for each asset type.
- Asset Degradation, showing the adopted degradation curve typical of these assets
- Condition Assessment, showing the expected frequency of assessments; the methodology used for assessing the assets condition; current condition distribution graphs and intervention levels.
- Risk management.
- Acquisition detailing new and extended assets.
- Renewals, detailing the determination of renewals, funding, usage and rate of deterioration.
- Disposals, detailing, disposal and downgrade methodology of assets that no longer meet or are required to meet expected service levels.
- Financial summary, providing detailed long and short term renewal forecasts.
- Monitoring and improvement of the asset management plan.

1.1 Relevant Standards and Policy's

Policies/Guidelines:

City of Busselton Local Planning Policy "8 - [General Development and Process Standards Policy](#)" Which sets standard and requirements for the provision on parking associated with new developments and redevelopments.

Provision sets out:

- Central Business District, (CBD): 4 car parking bays per 100m² of Net Lettable Area (NLA). First floor level or above allows this to be reduced to 2.5 bays per 100m² NLA,
- Cash in lieu payments can be required where appropriate,

- Parking bays exclusively for motor cycles, mobility vehicles (gophers), delivery and services vehicles, taxis, buses, coaches and courier services are allocated depending on the nature of the development. All developments incorporating more than 100 bays shall provide a taxi bay or rank in close proximity to the main entrance of the development. There are refinements for 'Business' or 'Restricted Business' zones; and
- Minimum Car Parking requirements are listed in the table on page 12 and includes tourism parking standards.

The application of this local planning policy is determined in [the Local Planning Scheme 21](#) which sets out how the policy is applied.

Tourism Parking:

Page 12 contains the table with specific supply ratios for Motel, Caravan Park/Chalet Park/Tent Park, Bed & Breakfast, Backpacker Hostel Accommodation and Guesthouse. For tourism destinations/ landmarks, it would depend on the expected importance for each. However no supply ratios are given for general parking areas such as foreshore parking.

Disabled parking:

Disabled parking is to be provided at a rate of two spaces per hundred but this may be higher depending on the need, for example, where there are a higher number of sick or infirm visitors.

Supporting Information

Further specific design information comes from the [Rcodes](#) (residential use) or Australian Standard (AS) 2890.1 2004 and 2890.6:2009 *Parking facilities—Off-street parking for people with disabilities*.

AS 2890.6:2009 Specifications also differ on the number of Accessible (Disabled) car parking bays required. In most cases the requirement is one in every 100 spaces, only rising to one in fifty for retail, Hospital, Nursing Homes and Schools, and an additional space for every additional 100 bays.

The service levels and desirable standards set out in the suggested Hierarchy below require one disabled bay per fifty spaces and a minimum of one for less than fifty sealed spaces; consequently by applying the suggested service levels the City will always be compliant or better than the Australian Standards.

2. Introduction

Carparks for the purpose of this AMP are off road carparks only and this AMP does not cover on road parking bays which are covered within the roads AMP; and Airport parking which is covered in the Airport AMP.

The City of Busselton's Off Road Carparks represent a significant and growing asset category within the total infrastructure asset portfolio.

Carparks support the use of Council and community services, shopping centres, tourist destinations and business districts.

It is the responsibility of the City to ensure that the carpark network provides and meets minimum legislative standards and also the expectations of the community.

The City's carpark portfolio provides for convenient local access to essential and desirable destinations, which makes them an important asset in both a strategic and critical sense.

With this importance in mind, the City undertook an entire carpark network re-inspection in 2015-16, the purpose of this; being to update existing data and to provide a baseline with which to project required renewal, upgrade and expansion expenditure, for the next ten to twenty five, years.

The inspections undertaken are based upon visual assessments, carried out by asset management staff. Inspection of car park surfaces and associated infrastructure, where carried out with the same methodology as for roads, kerbs, signage, etc. in order to equate these like assets.

What is a Carpark?

A carpark generally consists of a compacted crushed rock (road base), pavement that provides a very stable base for the application of a wearing course (a waterproof trafficable sealed surface). The pavement generally varies in thickness between 100 mm and 500 mm depending upon the age, method of construction, designed traffic volumes and the nature of the soil underneath. If kept dry and stable, the pavement generally can have a very long life. The wearing course on top provides an appropriate surface for vehicular traffic, in that it provides grip and an impervious barrier, thus stopping water penetration of the pavement. The City has a combination of sealed and unsealed, (gravelled), carparks.

The seal or wearing course has a shorter life than the pavement and is affected by the amount of traffic, the nature of the traffic (i.e. heavy vehicles), the type of seal used and maintenance of this seal over its life. The life of the seal can be extended through the timely intervention of crack sealing or the application of a spray seal or a slurry seal over the top of the existing surface. Dependant on the level of deterioration, a seal may need to be removed and new asphalt overlay or similar surface applied.

If the seal has deteriorated to a condition whereby it needs to be removed and if the pavement itself has also deteriorated and lost its strength and integrity (mainly through water entry, but also possibly because of soil movement due to highly reactive soils) then the whole road pavement and seal must be replaced - this is referred to as a "full reconstruction".

A full pavement reconstruction is a very expensive exercise costing in the order of \$40 - \$150 m²; whereas the earlier intervention actions, such as asphalt overlays, spray seal, slurry seal, crack sealing or surface enrichment, cost less than \$19 / m². It is in the City's and the community's interest to ensure that carparks are maintained and appropriate intervention levels are enforced so that carparks do not drop to a standard where full reconstruction is the only option.

In addition to the pavement and surface, carparks generally have additional assets attached to them in the form of kerbing, line marking, lighting, landscaping, signage etc. all of these additional assets are noted in the carpark register however their condition and attributes are stored within the appropriate AMP and register.

2.1 Asset Portfolio

The City is currently, responsible for 132 off road carparks, with a total pavement area of 234,619m², providing approximately 4,146 parking bays, (which includes some 223 boat and trailer bays and 70 Acrod bays). The network has a current replacement value of \$10,177,724 (based on reconstruction of seal, pavement and sub-base, only, on a like for like basis) and a condition based fair value of \$8,323,587.

These carparks are classified in to various functions or hierarchies and each can be further classified on type, usage and location.

There are two principal construction types those being sealed and unsealed or gravel car parks. (Asset types and sub types are detailed in 4.1, below.

In addition to these carparks, there are six private carparks, (803 bays), which the city manages in terms of parking restrictions. These are not owned or maintained by the City and are excluded from the asset portfolio and registered purely for information. These include; Busselton Central Shopping Centre South, Busselton Central Shopping Centre North, Busselton New Woolworths, Busselton Old Woolworths, Seymour Boulevard Dunsborough, Dunsborough Central Shopping Centre.

Similarly, there are nine carparks, (254 bays), provided by The Department of Parks and Wildlife, (DPaW), which are open for public use, but not maintained or owned by the city. These include: Nagilgi cave, Canal Rocks carpark, Gunyulgup Bay Headland, Rabbits carpark, Kabbijgup Beach, Sugarloaf Rock Nature Reserve carpark and lookout, Cape Naturaliste south, Cape Naturaliste north, Cape Naturalist Lighthouse carpark (and access roads).

A City wide view of all parking areas will shortly be available on IntraMaps. CBD parking is illustrated in Appendix 4.

2.2 Asset Types and replacement costs.

The following asset types exist in the City's Off Road Carparks:

- Gravel or Limestone carpark pavements, base, (234,619 m². Est' replacement cost \$5,969,440);
- Asphalt wearing course, (159,674m². Est' replacement cost \$3,200,056);
- Bituminous seal wearing course, (14,451m². Est' replacement cost \$74,318);
- Brick Paving or concrete wearing course, (175m². Est' replacement cost \$12,600); and
- Subgrades under sealed and gravel carparks, (234,619m². Est' replacement cost \$821,310).
- TOTAL AS NEW REPLACEMENT COST \$10,077,727

Replacement costs are for as new and do not reflect the actual condition based fair value.

3. Levels of Service

The City is committed to providing responsible management and sufficient car parking facilities for the public to use.

Routine inspections and specific maintenance / repairs, resealing, grading, reconstruction and improvements are currently carried out as detailed in the City's budget. Table 1 below shows the city's historical expenditure on carparks both in terms of maintenance and capital renewal, (rehabilitation, upgrade and the provision of new assets).

Table 1. Ten Year Historical Expenditure on Carparks.

10 YEAR HISTORICAL EXPENDITURE ON CARPARKS				
FINANCIAL YEAR	MAINTENANCE EXPENDITURE*	CAPITAL EXPENDITURE	DEPRECIATED VALUE CAR PARKS**	COMMENTS
06/07	\$12,131	NIL	\$693,059	
07/08	\$22,500	\$45,289	\$771,872	
08/09	\$28,558	\$164,220	\$1,256,285	
09/10	\$15,476	\$99,755	\$1,497,977	Rangers Parking Expenditure removed from maint' Expenditure
10/11	\$23,929	\$142,123	\$1,596,670	
11/12	\$18,054	\$23,351	\$1,573,202	
12/13	\$37,921	\$151,944	\$2,140,221	
13/14	\$26,442	\$209,351	\$2,409,457	Harris road land purchased under Town Planning
14/15	\$23,440	\$303,465	\$2,409,457	Capex Excludes new Barnard Park carpark, constructed by special projects.
15/16	\$28,540	\$747,676	\$8,323,587	Introduction of fair value and revaluation by condition substantially increased the value of carparks which were previously undervalued. Capex Includes new Vasse oval carpark and 5 renewals, but excludes foreshore works and Dunsborough townscape completed with other budget monies.

*Maintenance expenditure includes such items as: Sweeping, grading, surface and kerb repairs, lighting, line marking and signs.

** The depreciated value of the assets, (based on a straight line depreciation), show a steady increase year on year, reflecting the City's investment in new and renewed carparks is regularly outstripping the depreciation.

The detailed asset inspections recently undertaken indicate that carparks should be inspected in their entirety on a three to five yearly frequency, (to be reviewed following two complete inspections). The results of those inspections are then applied to updating the carpark asset management program and valuation of the asset class. In the intervening years, carparks that fall at or below the agreed intervention level (condition 8), should be attended to and once this backlog has been cleared, condition 7 carparks should be reinspected to ensure they have not fallen to the intervention level during this period between full inspections.

This is the process of continual evaluation, collection and review of the data to ensure its ongoing currency.

In order to establish expected service levels, it was noticed that unlike roads, carparks had no formal hierarchy against which the City could set minimum service levels and standards, to achieve or exceed. To this end the City has established a proposed carpark hierarchy detailing description requirements for each level of criticality. Full details of this proposed hierarchy are set out in Table 2, below.

4. Carpark Hierarchy, Criticality and proposed base levels of service.

Table 2

PROPOSED HIERARCHY	CRITICALITY	DESCRIPTION AND REQUIREMENTS	QUANTITY	AREA M²	TOTAL SPACES	ACROD BAYS
CBD, RETAIL, MAJOR FORESHORE	1	Carparks in high utilisation areas, making surrounding commercial and foreshore areas more accessible. Support economic wellbeing of the area. EG. Shopping Centres, Central CBD, Busselton and Dunsborough Foreshore. <i>Desirable Attributes:-</i> <i>40-200 sealed spaces.</i> <i>1 Acrod bay per 50 spaces.</i> <i>Kerbed and Line marked.</i> <i>Footpath linkages with ramps, TGSIs.</i> <i>Average condition <3</i>	17	57,545	1364	30
MAJOR SPORT AND RECREATION	2	Carparks in or at high utilisation sporting and marine recreation facilities. EG. GLC, major ovals, sports clubs, boat ramps. <i>Desirable Attributes:-</i> <i>20-100 sealed spaces.</i> <i>1 Acrod bay per 50 spaces, (min1).</i> <i>Line marked.</i> <i>Footpath linkages with ramps and TGSIs.</i> <i>Average condition <4</i>	13	49,369	785	12
MUNICIPAL	3	Carparks catering for municipal community facilities. EG. Libraries, CRC, City Offices, Museum etc. <i>Desirable Attributes:-</i> <i>20-50+ sealed spaces.</i> <i>1 Acrod bay per 50 spaces, (min1).</i> <i>Footpath linkages with ramps.</i> <i>Average condition <5</i>	16	46,813	430	10
LOCAL BEACH AND RECREATIONAL	4	Carparks servicing local beaches, recreational sites and clubs. EG. Surf Breaks, non CBD beaches. <i>Desirable Attributes:-</i> <i>10-20 + spaces.</i> <i>Sealed or unsealed.</i> <i>If sealed, at least 1 Acrod bay</i> <i>Average condition <6</i>	63	64,786	1237	15
LOCAL COMMUNITY	5	Carparks serving local/rural community facilities. EG. Community Halls. <i>Desirable Attributes:-</i> <i>5-20+ spaces.</i> <i>Sealed or unsealed.</i> <i>If sealed at least 1 Acrod bay.</i> <i>Average condition <7.</i>	23	15,901	333	3

4.1 Service Level gaps.

If the above Hierarchy and desirable attributes are applied to the City's off street carparks, then the current shortfalls in service levels can be identified, which would require the following works to rectify:-

- Installation, (marking), of twenty five, additional disabled access bays, (Acrod).
- Five, carparks require line marking of bays.
- Ten, carparks require upgrading or rehabilitation works to bring their condition up to the required standard.
- Six, carparks require resealing.
- Seven unsealed carparks require Re-sheeting with gravel.

All of these works should be prioritised using the priority scoring calculations from the asset multi criteria analysis (MCA)

The cost implications of these service level gaps are further detailed in the Renewals section of this plan.

5. Asset Values and Expected Useful Life

5.1. Two Stage costing

It should be noted that there is a two stage costing dilemma when predicting future surface and pavement treatment for carparks, as with sealed roads the proposed future treatment may differ from the existing treatment, As an example:-The existing seal treatment may be a spray seal initial treatment prime and seal at a cost of \$8.00 per square metre, while the proposed next treatment may be an asphalt overlay reseal at a cost of \$29.00 per m². For accounting purposes it is necessary to base the valuations on the existing spray prime and seal treatment, while for renewal costing and works programs the proposed asphalt overlay treatment is more appropriate. Similarly for a pavement asset, there may be a 400mm deep original pavement costing \$50.00 per m². With a replacement or rehabilitation treatment consisting of a 150mm deep pavement overlay at a cost of \$25.00 per m².

Hence the two stage costing structure. The "Valuation" is always based upon the existing treatment cost, while the "works programme" is based upon the proposed next treatment costs. If there is no next treatment nominated then the existing treatment cost for both. (Condition costing based on the next treatment can only be generated for assets that have reached the intervention level and whose condition is clearly evident and will predict the next treatment).

There is no way of predicting accurately what condition and hence treatment will be required in say 25-30 years for a new seal. Consequently the above figures for replacement cost are based only on existing treatment and as such can only be indicative of Councils future liabilities.

5.2. Expected useful life, (EUL)

The Expected useful life for each of the sub asset types together with the current replacement costs are similar to those for roads and are shown below in Table 3.

Table 3. Asset type, Expected useful life and unit cost for replacement

EXISTING TREATMENT	Expected Useful Life, (yrs)	Replacement Cost, (\$/m ²)
Primer Seal-1	2	\$4.20
Spray Seal -2	18	\$4.20
Double Seal-3	20	\$7.50
Asphalt-4	25	\$19.00
Concrete-5	35	\$90.00
Brick Paving-6	30	\$45.00
Interlocking concrete pavers-7	30	\$55.00
Slurry seal-8	20	\$12.00
Rubber reseal-9	25	\$6.00
Rock	20	\$45.00
Pavement (sealed carpark)	60	\$25.00
Pavement (unsealed carpark)	15	\$14.35
Sub-base	∞	\$3.00

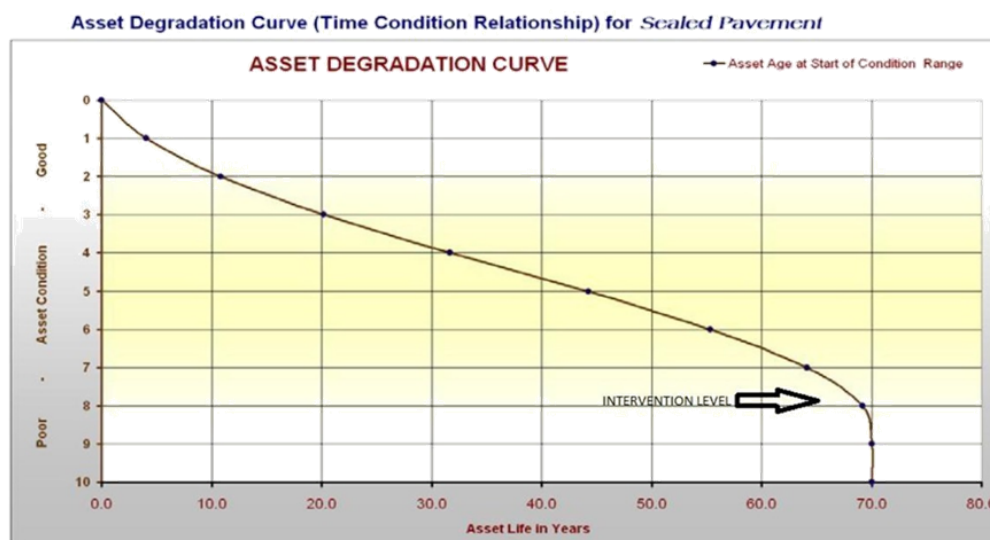
Sub-base formations are simply earthworks, which once in place retain their value as they do not measurably deteriorate. Consequently they have an effective EUL of infinity and are not depreciated. Condition of the sub-base is therefore assumed to be as new and rated as 0. The only exception to this would be formations damaged by outside forces such as major floods or sea inundation/erosion.

New pavements built for new car parks would have a much larger value, (approx. \$50/m²). For pavements there is the added consideration of residual value, since a pavement at the end of its useful life still has a value. Australian Accounting Standards Board, AASB116 onwards, states that an asset cannot have a residual value unless it is to be sold. Consequently the City has adjusted the overall expected useful lives for pavement to accommodate this fact. Local practice and actual costs lead the City to believe the residual value, for pavements, on refurbishment is close to 30+%, therefore this value is based on the above premise and a road pavement at condition 8+ despite having no useful life remaining will still have a value equivalent to 17% of the new build cost, (with an Adjusted EUL). (Industry standard Expected Useful Lives, (EUL's) and the effect of adjusting EUL's is discussed in Appendix 4)

6. Asset Degradation

Whilst the component asset types have differing life cycles the degradation of these assets shows a steady decrease in condition with time until they reach condition 8, (where 0 is as new and 10 has no useful life left), at which point they have expended between 80% and 90% of their useful lives. At this point the degradation accelerates rapidly. Intervention to renew and repair the asset is therefore required at condition 8 to avoid significantly increased cost to renew at a later stage. (E.g. a carpark at condition 8 may be renewed by a simple reseal or overlay at a cost of \$19 or less per m² whereas a carpark at condition 9 or 10 would likely require full reconstruction at a cost of \$30-100 per m²). As degradation accelerates the time frame for intervention becomes critical. Ideally, all assets should be renewed at, or before, reaching condition 8 thus maintaining condition based levels of service and avoiding the increased costs associated with delaying renewal. The typical degradation curve is shown below in Chart 1.

Chart 1. Typical Degradation Curve for Sealed Pavement.



(Ref: - Moloney Asset Management Systems, Roads Module)

“The starting point for all modelling is the present condition distribution of the asset set (See Chart 2). This is generally established via an inspection of the assets but can be age based or drawn in from any reliable source. (In the case of City of Busselton’s car parks this is based on 100% inspection). The basic requirement is that an asset be within condition zero when new and condition ten when it has failed and has no remaining life.

The asset degradation curve is defined by the amount of time in years that an asset is expected to remain within a given condition rating before jumping to the next higher condition rating. So an asset may remain in condition zero for five years on average before rising to condition one. It may then have ten years in condition one before jumping to condition two etc. The total asset life is thus the sum of the individual life within each condition rating.

The degradation process is applied to the present condition distribution by degrading the asset base annually. This process goes on annually across the whole condition range and with no other intervention all assets would eventually end up in condition ten.

Coupled with the degradation process are two distinct modelling paths. The first requires a user defined asset condition outcome and then predicts the capital expenditure requirement to achieve this. The second requires a proposed capital rehabilitation expenditure profile and then predicts future asset condition.

Degradation curves are a key driver to the modelling process and are developed by undertaking a statistical analysis of the asset condition change between two or more consistent condition surveys. (In simple terms, if 30% of the assets were found to have degraded from one condition rating to the next over a three year period then the annual probability of this event would be 0.1 (10% per year) and the average expected life within the starting condition would be 10-years).

The adopted graph above was developed by Moloney asset management via a statistical analysis in asset condition change between two asset condition surveys. It suggests that the total asset life of a sealed pavement from new condition zero to the end of its useful life at condition eight is around seventy years. How the total seventy years is distributed across the condition range will have a very big impact on the overall modelling outcome and it is important that these degradation curves be individually developed for the City of Busselton’s asset types based upon the historic condition change with time; it is therefore vitally important that the city completes condition assessments at the suggested intervals”. (Ref: Moloney Asset Management Systems, Financial Modelling Module).

7. Condition Assessment

7.1. Carpark Pavements

Condition assessments are to be carried out every three to five years, as per the asset condition assessment program. The procedure for assessing the condition of car parks (and calculating the Gravel Resheet Prioritisation Score) is detailed in Appendix 2. This score will reflect the remaining life shown in the assets degradation curve.

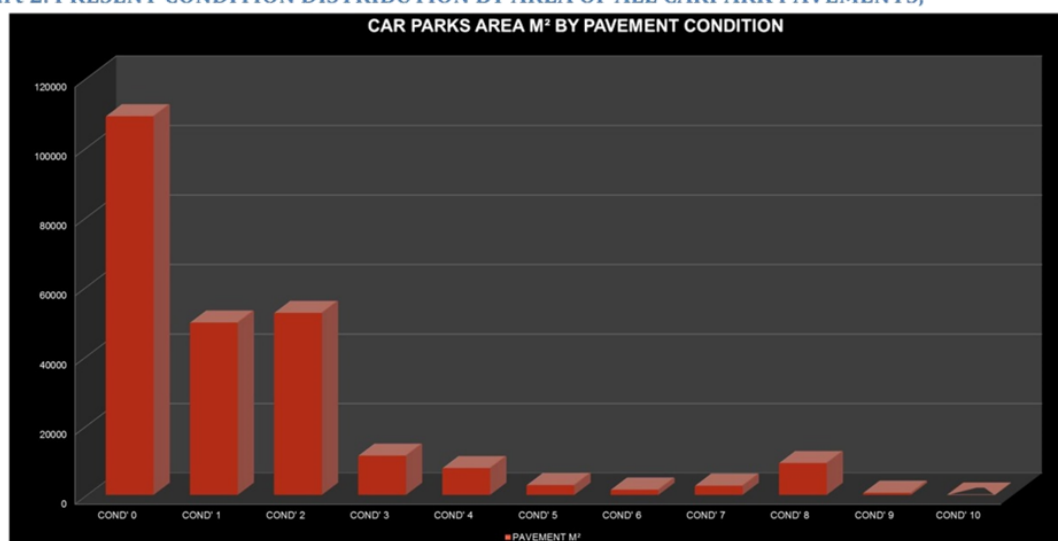
Defects requiring re-sheets over small areas are identified through customer requests and regular maintenance inspections by Operations Department staff with the following information:-

- An estimated cost to repair the defect; and
- Prioritisation of the defect repairs.

The assessment of the defects will be used to develop capital works programs over the next five years. (After which the cycle is repeated).

The condition of each asset will be kept (attached to the asset) in Multi-Criteria Assessment, (MCA), Database and the defect(s) will also be recorded as an action against the asset in the Database. The lack of recorded information as to the construction and rehabilitation dates of the majority of car parks means that the City must base its condition assessments on actual inspection. Chart 2 below shows the condition profile for the City's Gravel car parks as inspected April/May 2016

Chart 2. PRESENT CONDITION DISTRIBUTION BY AREA OF ALL CARPARK PAVEMENTS,



Total Asset Group Quantity: - 187,852

Unit's:- m²

Total Asset life in Years: - 15-20

Total Asset Group Rehabilitation: - Replacement Cost- \$5,969,500

Intervention Level: - 8.0

7.2. Sealed Carparks

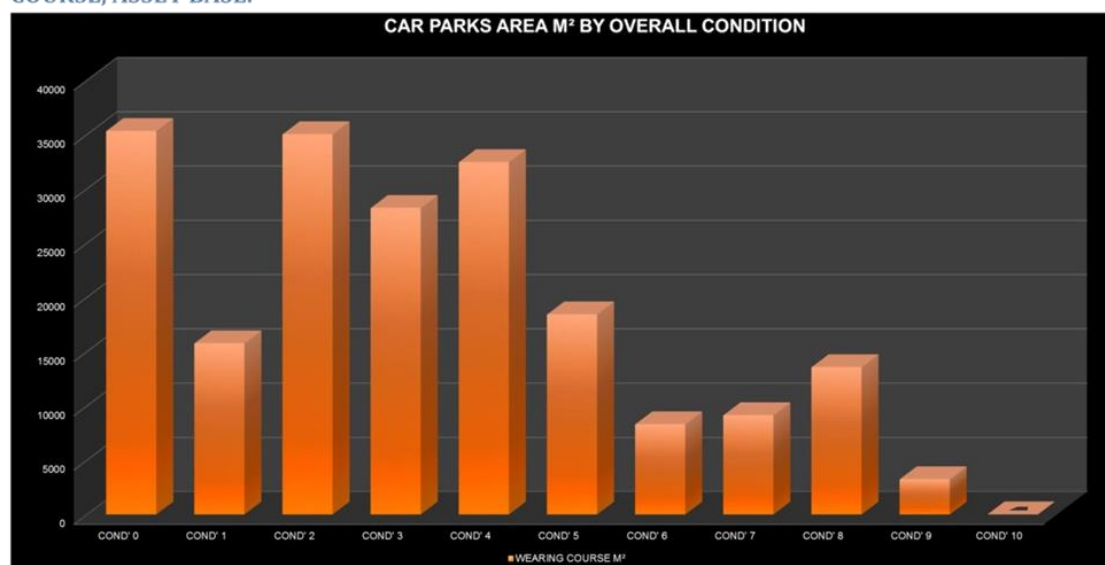
Condition assessments are to be carried out for sealed carpark wearing courses and pavements every five years as per the asset condition assessment program.

Both pavements and wearing course are inspected at the same time, and both assessed within condition valuations between zero and ten, (where zero is as new and ten has no remaining useful life).

The Inspection template details each carpark, allows for variations within sections and variance areas, (where a carpark may have two differing types of surface treatment) ensuring an accurate area is recorded and inspected.

The data has been utilised to reassess the immediate future works program and ten year renewal expenditure requirement and gap modelling, (see financial summary). The data also highlights immediate maintenance issues, and provides, reseal, stabilisation, regulation and associated asset, (e.g. kerbing, signage line marking etc.) maintenance programmes as required. Charts 3 and 4 below shows the condition profile for the City's sealed carparks surface and pavement, as inspected Jan-May 2016.

Chart 3. PRESENT OVERALL CONDITION DISTRIBUTION, BY AREA, OF THE SEALED CARPARK WEARING COURSE, ASSET BASE.



AREA WITHIN CONDITION RATING

0 Good - Condition - 10 Very Poor

PRESENT CONDITION DISTRIBUTION BY AREA OF ASSET BASE

Area within Cond in yr. 2016

Total Asset Group Quantity: - 187,402

Unit's:- m² (seal)

Total Asset life in Years: - 18-35 (seals)

Total Asset Group Rehabilitation: – Replacement Cost, (seals) \$3,291,599

Intervention Level: - 8.0

An overview of the rationale used for assessing the condition of a sealed surfaces, (and condition summaries) is detailed in Appendix 2.

7.3. Subgrade

Subgrades (Gravel and Sealed Carparks)

The condition of the subgrade is generally not assessed; the overall condition rating of the Subgrades is assumed as good and the default condition profile for good has been accepted. (Subgrades are not depreciated and have an assumed expected useful life of infinity).

Total Asset Group Quantity: - 234,390

Unit's:- m² (Pavement)

Total Asset life in Years: - ∞

Total Asset Group Rehabilitation: - Replacement Cost \$820,508

Intervention Level: - Not Applicable

7.4 Other Associated Assets.

Please refer to the asset data for Kerbing, Pathways, Signage, Line marking, and Boat Ramps etc. for details of associated assets.

8. Risk Management

With the exception of the annual sweeping programme, defect maintenance is currently carried out on carparks on an ad-hoc and reactive basis. Maintenance is carried out for the following reasons:

- To minimise risk to the public using the asset; and
- To ensure that the asset reaches its predicted life.

Works should be prioritised based on the risk they pose to the public. Defect repairs which need to be carried out are identified by asset inspections, during maintenance inspections and via customer reports. These defects are recorded against the asset in the Data Base and will generally be funded through the annual works and maintenance budget.

The Condition inspection methodology for both Sealed and Unsealed carparks incorporates a risk/safety factors, (please refer to Appendix 1.1).

Table 4 shows risks which have been noted through the physical inspection process or are inherent risks associated with the particular asset class. They are risks to the structural integrity of the asset and associated assets, as well as users of the asset.

Table 4. Risk Control and Actions

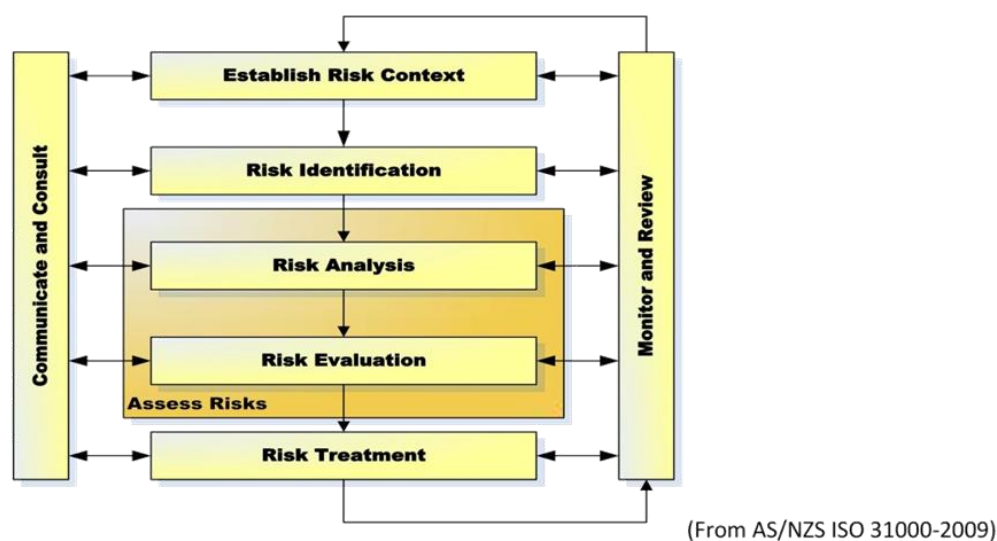
Risk Description	Controls	Treatment Actions
<i>What is the Risk</i>	<i>What is being done to control the risk</i>	<i>Is the risk level acceptable and if not what can be further done to control the risk</i>
Inferior materials and/or methods used in construction causing major failures	Development control and design construction specifications	
Deferred maintenance and/or treatment, causing carparks to become dangerous	Condition data for all carparks to be updated (2016).	Development of a targeted maintenance program based on the outcomes of the condition assessments. (July 2016)
Low utilisation carparks not being prioritised for Capital Renewal works	Multi Criteria Assessment, (MCA), to determine priority.	Continued development and update of MCA for prioritisation of Capital Renewals and upgrades.

8.1. Risk Assessment Principles and Process.

The overall objectives of a formal risk management approach are to:-

- Outline the process by which The City manages risk associated with its assets, so that all risks can be identified and evaluated in a consistent manner;
- Identify operational and organisational risks at a broad level;
- Identify and analyse the City's liability associated to Risk;
- Prioritise the risks to identify the highest ones to be addressed in the short to medium term;
- Determine the most appropriate option for minimising The City's exposure to financial and physical loss inclusive of Community Assets under the control of The City;
- Allocate responsibility for managing risks to specific staff to improve accountability;
- Encourage the identification and reporting of potential risks; and
- Promote and support Risk Management practices within the Organisation, and Protect the City's corporate image as being a professional, responsible and ethical organisation.

Chart 5, below shows the overview of the risk management process as outlined above. This reflects the City of Busselton's adopted Risk Management Process as detailed in the City's Risk Management Plan.

Chart 5. The Risk Management Process.

8.2. Contingency Planning

The Director of Engineering and Works Services has delegated authority to undertake works that may arise as a consequence of emergencies due to unanticipated conditions.

In order to manage all the assets effectively, and up to date valuations and condition assessments need to be carried out. To this end, revaluations and condition assessments are to be carried out every five years as outlined above.

These are carried out either internally by staff or externally by contract depending on the staff availability and skill level.

9. Future Demand and Demographics.

There are currently, (April 2016), 7,586 car parking spaces, (Including; on road, private and DPaW), within the City's boundary's; with a current population of 36,335, (City of Busselton Economic Demographic Profile 2016.). This would indicate that there is currently one car parking space for every four and a half head of population. (Whilst population statistics do not include transient population such as tourists and visitors this is offset as they do include children and other non-drivers).

It would appear that there are no standard or suggested standards for supply ratios for car parking spaces to population other than in broad academic studies. This includes studies such as Colliers International and parking traffic consultants, ([The Evolution of Car Parking](#)), which studies Sydney, Perth, Canberra and Melbourne CBD ratios of spaces to workers. There are also a number of other academic studies in to the changing nature of car parking uses where alternative transport options influence car parking pressures, such as pedestrian malls, cycle ways and public transport. All this aside, we are able to look at the City's ratios against current and predicted population growth, and draw some insight in to future demand. In order to do this with some meaningful statistics we have incorporated all public car parking spaces within the City Boundary's, including on street parking, private car parks open to the public and DPaW car parks.

Predicted population growth is for the City to reach a population of 43,950 by 2026, an increase of 7,615 or an annual increase of 761 over a ten year period. If we apply a supply ratio of one space per five head of population, this would imply that City will need to supply an additional 143 car parking spaces per annum to maintain the

current supply ratio. (It should be noted here that the major Australian cities CBD's range between 8 and 12 workers per parking space, so by comparison The City of Busselton is car parking rich).

Recent capital works indicate that the average cost to construct a sealed kerbed and line marked car parking space on a Greenfield site is approximately \$2,500. Therefore the City,(and Private sector together), should be spending \$358,000 per annum on new car parking infrastructure in addition to remedial and renewal works. The average capex of \$230,235 per annum over the last eight years, (\$747,000 for 15/16), indicates the City is achieving required renewal and maintenance service ratios, but may be required to supply Reserve Account funding for expansion to meet future demand. This however will be offset to some extent by extra parking bays constructed by the private sector such as shopping centre developments and the increasing use of alternative transport. Council should also bear in mind that most Council's including the major capitals fall well short of the 1:5 supply ratio that the City of Busselton has achieved.

The Busselton foreshore redevelopment master plan indicates that the City and private enterprise will provide an additional 200+ spaces within the next few years.

In terms of Accessible (disabled) Parking facilities, there are currently some ninety one Acrod bays across the city, providing for the 1600 Acrod permits that are registered in the district. This means the City is currently providing one Acrod bay for every 17.6 permit holders. Whilst no supply ratios are indicated by the standards in terms of issued permits, the City should work towards achieving the levels of service outlined in the above hierarchy.

9.1 Acquisition

The City is cognisant of the difficulty for funding existing infrastructure, both maintenance and renewals; and therefore should be very cautious about undertaking creation of new assets which will add to this difficulty.

Provision of new works fall into the following categories depending upon the extent and type of works:-

- City funded; or
- Developer funded as part of subdivisional development, retail & commercial development; or
- Contribution to the cost by either the developer and/or City.

This plan covers renewal; acquisition of new car parks is outlined within the City's long term financial plan and within anticipated developments.

9.2. New Car parks

New Car parks are built as part of new subdivisions, retail and commercial developments or as part of the City's expansion providing for increased demand and are constructed at the full cost of the developer or the City. The City specifies the standards of construction for these Car parks, (see levels of service above), and then checks as constructed standards, to ensure that they will perform as required as they become, in use, assets.

Standards are detailed in Engineering and Works Services Standards and Specifications, and (AS) 2890.Parking Facilities. Anticipated New car parks known at the time of writing this plan are outlined in table 5 below.

The anticipated new car parks identified in Table five below are provided as a starting point for future planning and debate to occur. Adoption of this asset management plan does not commit the Council to undertaking these works, rather provides an initial list that can be built on over time.

Table 5. Anticipated New Carparks

Location	Approx. number of bays	Responsibility/Funding/Approx. cost
Busselton Foreshore redevelopment, on road and off road	Marine Tce west 209, Marine Tce East 73, Foreshore Pde West on road 3.	Foreshore funding and Developers
The Goose (Foreshore)	(-62 offset by above plus new Barnard Park carpark and foreshore Pde east)	Foreshore funding
Busselton Central Shopping Centre redevelopment/multi storey/Aldi	200-300	Developers
Vasse Oval (East)	70	Developers
Dunsborough Town Centre, land purchase for future parking	100	Special
Koolijak Road, adjacent to playground	10	COB \$30,000
Geographe Bay Road/ Mann St	5	COB \$15,000
Geographe Bay Road/ Quindalup old disused tennis court	10	COB \$25,000
Busselton-Margaret River Airport Development	600	Airport development funding
Geographe Bay Road/Tulloch St, formalise sandy pull in	10	COB \$30,000
Geographe Bay Road/Grove Street, formalise and seal	10	COB \$30,000
Grace Court, formalise sandy indent.	5	COB \$15,000
Total Additional Funding Required		\$130,000

9.4. Extensions, improvements and required works to Existing Carparks

Required works and improvement identified as a result of detailed inspection of the City's Carparks are outlined in Table 6 below. All works total some \$1,796,532. Further discussion of how these works could be achieved is outlined in 13.2 Gap Modelling below.

Table 6 Anticipated and suggested Carpark improvements and expansion

The anticipated and suggested carpark expansion and improvements identified in Table six below are provided as a starting point for future planning and debate to occur. Adoption of this asset management plan does not commit the Council to undertaking these works, rather provides an initial list that can be built on over time.

CARPARK	WORK REQUIRED	COMMENT	PRIORITY SCORE	BASIC COST	POSSIBLE FUNDING
ALAN STREET FORESHORE	FORMALISE	formalise and reseal	48	\$22,000	WITH ROAD
GROYNE ROAD	AMEND LAYOUT FOR ADDITIONAL PARKING	Provide eight additional bays and formalise	30	\$24,000	WITH ROAD
ALBERT STREET CAR PARK	RECONSTRUCT AND UPGRADE	significant stripping and patch work some edge erosion requires a/o and line marking, recon and install rain gardens for improved drainage	128	\$58,700	COB
AMBERGATE HALL	LIGHT MAINT' GRADE	medium grade laterite, no potholes but top 30-50%very loose, requires grading	21	\$200	MAINT'
AMBERGATE RESERVE	RECONSTRUCT AND SEAL	requires recon and formalisation with traffic management devices to prevent anti-social behaviour, grade in meanwhile	34	\$90,000	COB
ART GEO QUEEN STREET	RESEAL A/O	Moderate fines loss, multiple spots of DL/ severe stripping. Some meandering cracking. reseal req	73	\$18,315	COB RENEWAL
COLES NORTH	R10 SAM	Small fine cracking inc block to eastern side western side has been renewed. DGA is	136	\$55,132	COB RENEWAL

		gravel pave. Sam seal req to eastern end			
DUNSBOROUGH LIBRARY AND COMMUNITY CENTRE	R10 SAM	Block Cracking throughout access road, crack sealing required, minor cracking to car park itself some mph due to tree root intrusion. crack sealing with Sam seal req.	126	\$34,083	COB RENEWAL
FORTH STREET	FORMALISE, RECONSTRUCT AND SEAL	Ave gravel depth 150+. formalise, kerb and seal	34	\$73,000	COB
HARNETT STREET	FORMALISE, RECONSTRUCT AND SEAL	could do with sealing, ave gravel depth 110	30	\$33,900	COB
QUINDALUP BOAT RAMP OVERFLOW	LIGHT MAINT' GRADE	Ok could do with a light grade	43	\$189	MAINT'
GANNET ROCK 1	FULL SECTION RESHEET	General subgrade exposure, little gravel left, stony, multiple potholes to entry. resheet req	41	\$8,003	Meelup Regional Park Coastal Nodes funding
KING STREET FORESHORE	UPGRADE	Meandering cracking to most, multiple ph. and patches very rough uneven surface. upgrade and reseal	128	\$58,000	COB
POINT PIQUET 2	RECONSTRUCT AND SEAL	little gravel left , uneven with subgrade exposure multiple potholes, busy car park needs formalising and sealing	41	\$100,100	Meelup Regional Park Coastal Nodes funding
EAGLE BAY 3	SPOT RESHEET	Bowl shaped profile, requires re-gravelling to centre, subgrade Exp, ph., gravel depth profile across 50-30-0-20-100. centre exposed rocks not trafficable	43	\$1,620	Meelup Regional Park Coastal Nodes funding

EAGLE BAY 4	SPOT RESHEET	seal to be redone with road., gravel has some looseness but otherwise ok, could do with a minor top up	72	\$531	Meelup Regional Park Coastal Nodes funding
EAGLE BAY 6	SPOT RESHEET	bowl shaped profile requires, dip fixing, 1 large pothole major subgrade exp. small asphalt apron off road	28	\$1,122	Meelup Regional Park Coastal Nodes funding
BAUDIN MEMORIAL 7	RECONSTRUCT AND SEAL	reasonable depth gravel (may have been recently resheeted?) would benefit from a quick blade for now.(consider formalising and sealing)	23	\$46,600	Meelup Regional Park Coastal Nodes funding
EAGLE BAY 8	LIGHT MAINT' GRADE	Excellent depth gravel (may have been recently resheeted?)	22	\$200	Meelup Regional Park Coastal Nodes funding
EAGLE BAY 9	RECONSTRUCT AND SEAL	minor sub Exp, flat 60mm gravel depth, some longitudinal erosion, busy needs formalising and sealing along with eb9 and roadside parking in between this and carpark 10 (approx. additional 300m ²). 30mm drop of from road seal edge	24	\$51,700	Meelup Regional Park Coastal Nodes funding
EAGLE BAY 10	RECONSTRUCT AND SEAL	Ave depth gravel 85, some loose material closest carpark to the town site and most popular, needs formalising and sealing along with 8.	23	\$42,000	Meelup Regional Park Coastal Nodes funding

		30mm drop of from road seal edge			
RIEDLE PARK	RECONSTRUCT AND SEAL	some loose mixed with mulch, park recently upgraded and area reduced, needs across bay, formalising and sealing, and layback kerb to entry	18	\$30,000	COB
EAGLE BAY BOAT RAMP	FULL SECTION RESHEET	Has very little gravel left and is mostly compacted sand, suggest full resheet. approx. 57m ² asphalt to entry apron off fern rd.	37	\$10,712	COB RENEWAL
FISHERMANS/WHALE WATCH BOAT RAMP GRAVEL CAR PARK	HEAVY MAINT GRADE	fair needs heavy winter grade and roll	34	\$333	MAINT'
WONNERUP BOAT RAMP TOILET BLOCK	RECONSTRUCT AND SEAL	Ave gravel depth only 50mm and uneven requires top up scrape and roll. Has 3m asphalt apron to road. seal req	17	\$18,000	COB
MARGARET STREET FORESHORE	RECONSTRUCT AND SEAL	ave gravel depth 150+, should be sealed	26	\$52,200	COB
MILL ROAD FORESHORE PARKING	LIGHT MAINT' GRADE	Has asphalt apron. Could do with levelling. Ave stone depth 200+. subject to sand inundation	25	\$180	MAINT'
PEEL TERRACE UNDEVELOPED LAND	SPECIAL	currently donga city	24	\$915,500	SPECIAL
SIESTA PARK CAR PARK 1	FULL SECTION RESHEET	Very little gravel what there is has been pushed up in to mounds, very rough and uneven. requires full resheet and levelling	31	\$1,635	COB RENEWAL

SIESTA PARK CAR PARK 2	SPOT RESHEET	subgrade exposure to turn around, rest not bad, requires spot resheet and levelling	29	\$576	COB RENEWAL
YALLINGUP VILLAGE HALL	RECONSTRUCT AND SEAL	fix road run off formalise and fix caves road edge drop off	56	\$48,000	COB

9.5. Other Improvements

Other improvements such as line marking, installation and upgrade of acrod marking etc., are generally carried out along with rehabilitation and or expansion, to reduce the maintenance costs of a carpark, or to improve the safety and serviceability of a carpark, and will be funded through the annual capital works program.

15/16 and 16/17 works budgets have an allocation of \$50,000 for Disability Access improvements, which is being used to upgrade or install acrod bay markings to current standards.

10. Operations and Maintenance

Currently, The City spends \$28,500 pa (2015-2016) on maintaining the existing carpark network, as a safe facility for the public to use. This expenditure includes; Pothole repairs, line marking, kerb repairs, lighting repairs etc. This figure is more than likely significantly understated as much of the car park maintenance work has traditionally been charged to adjoining roads. Additionally, annual sweeping of all carparks including the CBDs, costs \$50,000.

The completion of inspections and full condition data will significantly improve the identification of maintenance issues reducing the risk of deferred maintenance causing carparks to become difficult to use or dangerous, (see risk management above).

11. Renewals

11.1. Gravel Carpark Pavements

Gravel Carpark renewals (resheets) are rare as many of these are small beachside carparks that have evolved on natural terrain, those that have been created are subject to little wear compared to gravel roads and as such rarely need topping up. Projected resheet works would be funded through the annual capital works program. Candidates should be chosen from both the Condition assessment results and the defect list and be prioritised by:-

- Extent of the works; and
- Resheet prioritisation score; (refer to Appendix 1).

Carparks identified as requiring Resheeting or initial sheeting, (excludes those where a sealing upgrade is proposed), are as follows:-

- Siesta Park 1, Full Resheet
- Siesta Park 2, Spot Resheet
- Eagle Bay 1, Full Resheet
- Eagle Bay 3, Spot Resheet
- Eagle Bat 4, Spot Resheet

- Eagle Bay 6, Spot Resheet
- Eagle Bay, Boat Ramp, (Fern Rd), Full Resheet

11.2. Sealed Carpark Pavements

Sealed Carpark pavements which require reconstruction are funded through the annual capital works program. Defects in the pavement are also rectified through the annual capital works program, prior to wearing course renewal. The condition assessment results clearly identify pavements at or approaching intervention level. These are included under 9.4 above.

11.3. Wearing Course (Asphalt & Spray Seals)

Renewal of wearing course (reseals) is funded through the annual capital works program. Projects should be determined using:-

- Wearing course, (overall) condition rating;
- Renewal prioritisation score ;(refer Appendix 2); and
- Rate of deterioration of the seal, (determined using previous condition assessments).

Carparks requiring resealing/rehabilitation are included in 9.4 above.

11.4. Subgrade

Renewal of subgrade is extremely rare, as this is the underlying earthwork that does not depreciate, and would only be required due to natural disaster such as flooding, landslide or ocean inundation/erosion. There is however one example of this included in the projected works listed in 9.4 above; this being Mill Road foreshore carpark which has been affected by coastal erosion.

11.5 Renewal Expenditure.

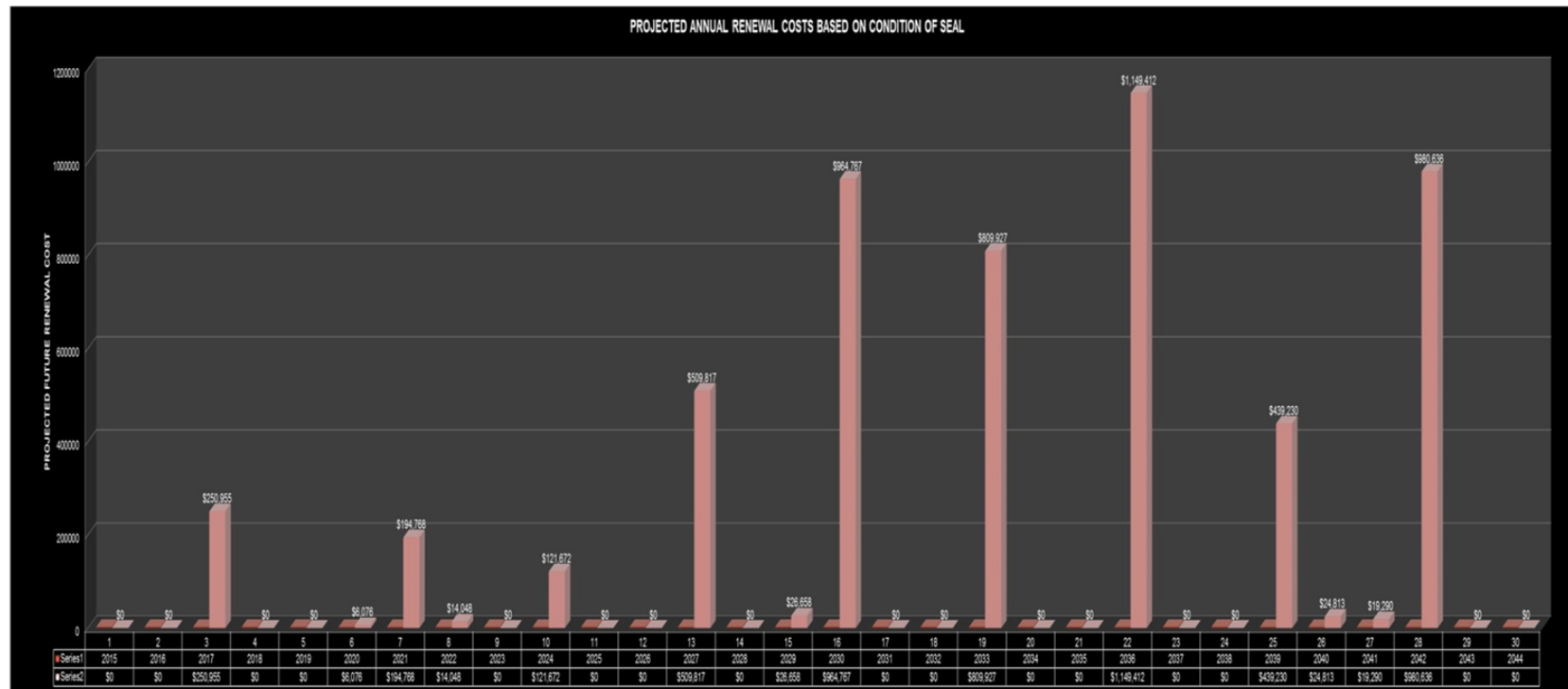
The City's historical renewal expenditure is shown in Levels of Service (3). Table 1, above.

As Table 1 above shows, the City has spent an average of \$230,235. (2008-09 to 2015-116), per annum, on Renewal, Upgrade and new carpark assets. However it is noted that this figure also includes some on street parking improvements and expansion which is difficult to quantify.

External funding towards this expenditure is rare and limited to royalties for regions funding as part of associated major projects such as the foreshore redevelopment. This would indicate Council is spending 2.28% of its assets replacement value on renewal annually. This however is consistently more than the annual depreciation, (\$131,437). New carpark expenditure is scheduled to rise significantly, in the next few years, due to the Busselton Foreshore redevelopment and the Busselton Margaret River Airport redevelopment.

11.6 Predicted Seal Renewal Chart 6.

Chart 6 below shows the predicted seal renewal for the next 30 years'.



12. Downgrading and Disposal

Carpark assets will be downgraded or disposed of, only when they are no longer required to meet the agreed levels of service. This may take the form of either:-

- Sealed carpark downgraded to unsealed;
- Gravel carpark downgraded to formed;
- Carpark closed and handed to Landgate to arrange lease to adjoining landowners;
- Carpark discontinued and made available for sale by either Council or Landgate as appropriate;
- Associated building demolished, moved or leased to other responsible agency.

These actions will require community consultation and the approval of the Council.

The rationalisation and reduction in levels of service of carpark assets is an option that requires serious consideration. For example, in instances where the current and future anticipated levels of service required, are being exceeded and the maintenance cost to retain the existing level of service are significant. In these instances the whole of life cost for each alternative should be calculated.

There is currently three carparks within the City's portfolio that would fit in to this category; one being, Lesueur Reserve Layman Road, which is sparsely used and sealed, and subject to illegal camping, vandalism and antisocial behaviour. A further two community Hall carparks are currently being considered for lease or building demolition.

13. Financial Summary

13.1. Required expenditure for future renewal of existing carparks. (Excluding future new carparks).

Forecasting of the renewal requirement on Council's carpark assets has been made based on:-

- Current life expectancy (based on condition and age);
- Existing condition profiles;
- Predicted renewal dates for all asset types, (existing and new);
- Network growth, (Council and Developer);
- Current actual renewal costs, (like for like);
- Spray seal to asphalt upgrades,
- CPI, (local average over twenty years);
- Intervention levels at condition eight;
- Repeat renewals (within the fifty year time span) based on expected useful life.

The predicted renewal expenditure required to maintain Council's carpark network in a sustainable manner and to achieve the desired levels of service can then be calculated.

The predicted average annual expenditure required for reseals over the initial ten year period is only \$58,752. This however, increases to an average annual expenditure of \$183,756 over the predicted thirty year period.

13.2. Gap Modelling

The annual budget for renewal of carparks currently sits at \$200,000 pa, rising with CPI in to the future.

If this figure is used to represent an average annual budget the predicted expenditure required for seal renewal, less the expected average annual budget, will give a minor surplus of funding (\$16,244 per annum). This is based on the assumption that the budgeted funds remain at their current levels plus CPI.

There has also been general provision made within the LTFP for new and major upgrade expenditure via the parking reserve. Adoption of the CAMP will not bind the Council to any of the New and Major Upgrade works and outlined within the plan. It will however provide the opportunity for these to be assessed over time and possibly funded via this reserve account.

Predicted renewal expenditure for seals however does not include gravel re-sheets or any allowance for expansion and upgrade of the asset group i.e. new and expanded carparks.

These calculations show the Council does not currently need to increase its annual car park funding in order to sustainably manage its carpark renewal funding requirement. However, discussion in 9.4 above indicates that in order to drive upgrade and expansion of the asset group, funds additional to the \$200,000 p.a. are required. These additional works could potentially be funded via the City's car parking reserve. It is recommended that this be assessed on a case by case basis as part of each year's annual budget deliberations.

The total funding required for suggested new parking that could potentially be funded via the car park reserve is \$130,000 as outlined in table five.

Upgrade work identified as COB funding required, (excluding those works identified as funded via other sources such as foreshore, Airport and Meelup regional Park), in table 6 above, total \$461,800.

Therefore, in order to drive carpark upgrade expansion and improvement, some \$591,800 (\$461,800+\$130,000), will be required in funds additional to the existing renewal budget. This however can be spread over a number of years and potentially funded via the City car parking reserve account. If we aim for a five year period then the additional funding required would be approximately \$118,360 per annum

It is proposed that these potential new and upgrade works be noted as part of the adoption of the CAMP and be considered on a case by case basis as part of the annual budget deliberations. This will provide the Council with the opportunity to assess these potential new works in line with all other potential new infrastructure works.

13.3 Summary

At the current and predicted level of expenditure, the Council's carpark assets will reach their life expectancy after they can be replaced. This will lead to an increase in the level of service and a decrease in maintenance costs in order to ensure these carparks remain safe to use (within intervention levels).

Based on this plan, the Council should investigate and implement a number of strategies to address the condition of its carpark assets by:-

- Maintaining current renewal budgetary funding at the at its existing levels plus CPI,
- Considering as part of annual budget deliberations, reserve account funding (\$118,360+ CPI), to address the supply ratio against population growth, (new car parking), and to assist in upgrading and the carpark network to the desired service levels;
- Continued monitoring of the carpark network;
- Rationalising the network according the use to provide for both reduced costs and maintenance efficiency; and
- Continuing to fund special carpark projects via alternative funding sources such as special projects and the Meelup Regional Parks nodes programme.

By implementing the recommendations within the plan, the Council will be able to maintain and improve its carpark network at the levels required by both the standards and the levels of service identified in this document.

14. Monitoring & Improvement Program

The hierarchy and service levels adopted in this Asset Management Plan, (AMP), are based on proposed levels of service. Community consultation should occur to establish current expectations and this AMP, reviewed.

Table 5, below, lists the activities that will be required to be undertaken, to ensure the continuous improvement of this asset category, towards advanced asset management.

Table 5 AMP Monitoring and Improvement Program

Details	Responsible Officer/Area	Due Date	Percentage Complete	Comments
Research, development and implementation of service levels. To include adoption of Policy by Council	Asset Management	2016	0	Community Consultation/surveys required
Complete condition assessment	Asset Manager	31 May	100%	Enables the true renewal

and inspections for all car parks	Roads/Carparks	2016		date prediction by condition
Complete condition assessment and inspections for all unsealed car parks	Asset Manager Roads/Carparks	31 May 2016	100%	Establishes renewal prediction by condition and identifies all safety and maintenance issues
Complete full renewal and financial modelling based on condition	Asset Manager Roads/Carparks	31 May 2016	100%	May require the purchase of Asset management software
Complete five year second round of inspections	Asset Manager Roads/Carparks	31 June 2021	0	Enables the establishment of true local degradation curves and refines modelling
Levels of service satisfaction/monitoring	Assets/Customer Service	31 Dec 2017	0	Establish a method to incorporate statistical monitoring of carpark related CRM'S on an ongoing basis, incorporating targets.

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Appendix 1. Gravel carpark condition rating methodology

Whilst a gravel carpark is similar in many respects to a road there is one notable difference in methodology. This being drivability, (speed at which a gravel road can be comfortably driven along), which is not applicable in carparks.

For carparks there are six main factors which are measured to provide the condition rating;

1. Average gravel depth, (measured across the whole car park to ascertain the average depth), this is compared to the ideal depth which should be 150- 200mm, in order to calculate the % remaining gravel and remaining useful life.
2. Profile or shape to assess the shape of the carpark in cross section and ensure good drainage.
3. Trafficability, (roughness).
4. Rutting.
5. Safety.
6. Loose material
7. Gravel quality, (stoniness loose and embedded).

In addition the inspection also notes surface defects such as potholes, washouts, subgrade exposure. These additional factors are noted for maintenance purposes as in the case of gravel carparks these can be quickly remedied by grading.

Appendix 1.1 Gravel carpark risk rating methodology

RISK MATRIX GRAVEL CARPARKS					
	0 CONDITION FACTORS	1 CONDITION FACTORS	2 CONDITION FACTORS	3 CONDITION FACTORS	4 CONDITION FACTORS
4 REACTION FACTORS	HIGH	HIGH	EXTREEM	EXTREEM	EXTREEM
3 REACTION FACTORS	MEDIUM	HIGH	HIGH	EXTREEM	EXTREEM
2 REACTION FACTORS	LOW	MEDIUM	HIGH	HIGH	EXTREEM
1 REACTION FACTORS	MINOR	LOW	MEDIUM	MEDIUM	HIGH
0 REACTION FACTORS	NO ISSUE	MINOR	MEDIUM	MEDIUM	MEDIUM

**REACTION
FACTORS**

Deviation from travel path and/or braking.	This factor is present when the defect is located such that a vehicle needs to take avoiding action, ie deviate or brake.
Hazard to other road users	This factor is present if the defect is such that the driver needs to deviate in to the line of other vehicles to avoid it.
Lack of traction	This factor is present when loose material is on the carpark or the carpark is significantly corrugated.
Sight distance defect causing one of the above	This factor is present if the defect is not visible due to carpark shape or alignment or light conditions, (e.g. shade).

**CONDITION
FACTORS**

Carpark shape	If the shape of the carpark requires users to meander or turn sharply, this factor is present
Speed Environment	N/A
Depth of table drains	This factor is present if there is a deep table drain (0.09M), which could cause a vehicle to flip.
Structures or trees	This factor is present if there are unforgiving obstacles which can be impacted

Appendix 2. Sealed carpark condition rating methodology is almost identical to that for sealed roads, which is detailed below.

The only changes to this are within the prioritisation score calculations; here, for off road carparks, the road hierarchy is replaced with the equivalent of the carpark hierarchy, in order to cover this within the prioritisation scoring the carpark hierarchy is transposed to the higher road hierarchy levels within the calculations. Traffic volumes are replaced with twice the car park capacity, and truck route is ignored. Roads are identified in lengths whereas car parks are assessed by area, (m²)

Overview of rationale used for condition assessments of sealed roads and the identification and prioritisation of works (Multi- Criteria Analysis – MCA).

The City of Busselton acknowledges the fact that the current condition of an asset, whilst being an important factor in the prioritisation of works is not the only thing that should be considered in this process.

A multi-criteria analysis approach will be implemented for each asset class as a means of prioritising works for both the asset management plans and the Long Term Financial Plan.

The current MCA for this asset category is as follows:-

Sealed Roads and Pavements Asset Management System, (based on Moloney Asset Management).

This system is designed as a technical system for the delivery of practical asset management and accounting reports as well as a register containing the information relating to the assets.

The system is a very easy to use and is a highly adaptable Excel system. One of the great strengths of the system is its overall simplicity. This coupled with the fact that the user needs only basic Excel skills in order to master the system means that you are able to get result quickly. A more advanced understanding of Excel operations enables the user to take the basic reports provided and operate upon them to produce new site-specific reports to cater for local requirements. Additional reports can be produced in the system to meet a particular demand, e.g. narrow seals, projected capital commitments, maintenance programs, value, etc. The asset groups covered by this workbook are: Sealed Pavement and Sealed Surface.

Primary Functions and Objectives

The primary functions are the provision of a flexible and easy to use management tool for infrastructure that will allow us to manage our infrastructure assets in a cost effective manner. The management tool will assist us to;

- Prepare annual budgetary submissions based upon the real needs of the network.
- Produce an open and easily understood means of complying with the requirements of the AAS27 Accounting regulations.
- Benchmark the Infrastructure asset condition at a particular point in time for comparison with the same asset base at a future Date.
- Adapt the basic data input and reports that are produced to meet the specific needs of the organization.
- Document risk associated with the assets.
- Enable future financial modeling of the sealed road infrastructure network.

The system also allows input and storage of all original sealed road asset details such as quantities and condition; records the unit rates for asset valuation purposes; allows the calculation of sub asset valuations, projected treatments, and provides a road register that can assist with queries in to sealed road assets.

Road lengths, treatment and areas

The assessment sheet (used to collect the data in the field) details the overall lengths of each road with the same treatment and width within one line, the net result being that each line effectively represents a seal start and end. This then provides a practical view for planned and future works, as it is these lengths that would be addressed when considering reseals or reconstruction works.

The sheet also calculates the area of the section which is the basic unit of calculation for cost and valuation. The precise measurement of the sealed surface area is very important as we intend to use the data contained here within the resurfacing program and to calculate values; in order to improve accuracy a, plus or minus variance area is allowed for this accommodating such variations as cul-de-sac bowls, parking bays, traffic islands etc. not previously recorded within the data base.

Weighted Pavement Condition

This condition factor is calculated within the formula and can be amended to reflect particular needs.

The default setting takes the overall pavement condition, (**Largest value from roughness, rutting and profile and then adds one twentieth of the immediate failure requirement and one fortieth of the percentage of potential failed pavement**). However, this formula can be easily changed to meet specific needs.

The weighted pavement condition is used as a means of sorting pavements; additionally this is then added to the seal condition to generate the overall condition score for the road section.

The weighted pavement condition is to some extent a condition factor that the end user can vary in order to achieve a priority works program/condition order for the pavement assets. It is also the condition factor that the written down value of the pavement should be based upon.

Immediate failures - Allows a means of flagging isolated failures requiring immediate attention. It identifies and locates the trouble spots and provides an estimate of the works required.

Potential failures - Identifies the location and extent of potential failures, that do not require immediate attention but may need attention in the near future. Typically such failures would be heaving, sinking or crocodile cracking which is an early indicator of future problems. Potential failures can occur without immediate failures but in most cases immediate failures will have potential failures associated with them.

Mode of failure - This allows for the coded recording of the type of failure and is most useful when deriving a work and maintenance program following inspections. E.g. this can be filtered to identify all patching or cracking etc. within a specific map ref, and thus the correct work crew can be assigned to attend to the failures, in a geographically logical manner.

Roughness – This can be a simple ride assessment or it could be derived from a mechanical means of measurement. As with the failures & potential failure areas this factor could be used as a further means of assessing the pavement program condition

The mechanical measurement of pavement roughness (high speed data capture) is a very useful long-term tool. When multiple records of the same pavement segments measured at different times are available then you have strong data to undertake a pavement performance prediction model. Assessed visually the pavement roughness is intended as a means of supporting the overall pavement condition.

If there were no pavement failures within a segment and no other poor pavement conditions then a high roughness condition would indicate the reason for a high overall pavement condition. Once mechanical measurement is undertaken, (ARRB are currently undertaking high speed data capture of the City's sealed roads), then the 0 - 10 (0 – as new, 10 - end of life) condition will be linked to NASRA counts or the counts themselves placed into the field.

Rutting - While very important on heavily trafficked roads is not often a problem encountered on local roads and streets. The factor is however very useful as a means of allocating priority to a resurfacing or reconstruction program.

Rutting occurs in the wheel path of traffic lanes and is caused by underlying deformation resulting from heavy

applied traffic loads. Currently the method used to measure the extent of rutting is to place a 1,200 mm straight edge across the traffic wheel path and to then measure the maximum deformation along the straight edge.

Profile - The shape or profile of the pavement across its horizontal cross-section is a very useful factor in the assessment of the overall pavement condition. The ARRB laser measuring devices (currently being applied across the City's sealed roads network will provide a very detailed profile of the road surface. Meanwhile this has been visually assessed.

The roughness, rutting and profile along with cracking in the sealed surface are the failure fields that come together to provide supporting detail for a given overall pavement condition. They can also be used to assist with the development of proposed pavement rehabilitation treatments.

Weighted Seal Condition

This 0 -10 figure (0 – as new, 10 - end of life) is generated via a formula that acts upon the other seal condition factors. The formula gives a four times weighting to “oxidation” and a two times weighting to texture.

However, texture does not impact on the formula until it reaches condition 3. The formula can be altered to meet specific requirements. The formula generates the seal condition which is then added to the pavement condition to give the overall condition.

The seal distress factors that come together to make up the condition are all rated on a 0 – 5 scale. This is closely related to the Austroads standard and the parameters are detailed below.

Cracking Extent - Pavement and seal cracking is an important factor in the overall health of both the pavement and the sealed surface. The extent of cracking is a measure of the extent of the cracking problem over the whole of the seal segment.

Cracking Severity - This factor is a measure of how severe or wide the cracking is. For example a very fine system of cracking over the whole of the seal may not be as bad as a very severe cracking over only 40% of the area.

Seal Stripping - The stripping or stone loss of the sealed surface includes not only the classic loss of aggregate from a chip seal but also includes the loss of aggregate and other finer material from an asphalt surface.

Bitumen Oxidation - This is the most important of the surface condition factors and is perhaps the most difficult to deal with. The bitumen that holds the aggregate in place within a bituminous chip seal oxidises and becomes brittle with age.

There is no substitute for experience in this area and ratings provide the best background. Oxidation is linked to age and so age records for a seal are consulted. However, age alone is not the best measure of oxidation.

A good and consistent approach is to use the preheat method for spray seals, to do this a small area of the surface is preheated to around 55 degrees and the temperature checked with a non-contact infrared thermometer. A chisel and hammer is then used to dig out a piece of the seal and examine the bitumen around the top layer of stone only.

Oxidation condition is then allocated based upon experience, and use of the guide.

Asphalt Oxidation - With asphalt surfaces the key to oxidation is the upper surface of the asphalt. Once this has oxidized the surface will become progressively rougher as material is lost from the asphalt mass. Once the loss of the larger nominal size stone within the upper surface of the asphalt is wide spread then oxidation has been allowed to progress beyond the desirable intervention point for surface re-treatment.

Surface Patching - Assessed here is the degree of patching that has been undertaken as well as that which needs to be undertaken. The degree of seal surface patching that is present or needed to be undertaken is used as one of the means of establishing the overall seal condition.

It is a seal condition distress indicator and hence the extent of patching that has been both undertaken together with the extent that needs to be undertaken is combined into the one factor.

Patching that has been undertaken prior to the most recent reseal is ignored.

Surface Texture - Is included as a means of recording the height of the existing bitumen level within a chip or spray sealed surface.

There are a number of variations on the use of this factor by different authorities but the one that is used here is a measure of the level of the bitumen up the depth of the stone aggregate.

This condition primarily relates to a chip sealed surface. However it is also recorded for asphalt but here it tends to be closely related to the stripping or stone loss factor.

Texture is a very important factor for spray seals as it is a measure of the amount of bitumen present in the seal. It is often a trade-off between getting the most bitumen on the ground and avoiding flushing problems.

There is also a very important difference between the texture requirements for a highly trafficked highway and that of a lightly trafficked local road. A high texture level (low texture rating) is desirable on the lighter trafficked local roads while this may cause future flushing problems on highways.

For the lightly trafficked local road the more bitumen you can get onto the road without causing flushing problems the better. Total seal life will be greatly enhanced with high bitumen levels on local roads and the ideal texture is within the range 1 – 2 while on highways it may be 3.

Additionally identifying all roads with extremely high texture, (low bitumen levels), can be useful to address a surface enrichment program, and extend the seal life in some instances with little expenditure.

Safety

This item has also been included in order to identify locations such as intersection areas where the re-treatment of a segment would be undertaken on the basis of safety rather than seal condition. For example a fully flushed seal at an intersection may be in a sound engineering condition but needs to be retreated to provide better breaking resistance in the wet. Narrow single width seals will have a high safety score despite the assets condition. To some extent safety either is or is not an issue.

The condition scale is as follows.

Condition Factor 1 - Safety not a real consideration within this segment.

Condition Factor 3 - Safety a minor consideration within this segment.

Condition Factor 5 - Safety a major consideration within this segment.

This factor also feeds in to the priority score at factor x4, (see priority below).

Edge Condition

Here the extent of seal edge break away is assessed on a 0 to 5 scale. This will normally be associated with non-retained seal edges; However in some cases edges can be lost against an existing kerb particularly if the overall condition of the seal surface has been allowed to oxidise to an excessive level. *This variable does not contribute to the overall seal condition and has been included as a means of identifying and scheduling maintenance works.*

This factor may become more meaningful on narrow sealed roads where edge break can be a significant safety issue.

Overall condition

The overall condition of each seal section is a combination of the weighted pavement and weighted seal condition. The value here is then compared with a scaled table which reflects the degradation graphic for sealed road assets. The formula then places the area of the segment at a condition between 0 and 10.

At Condition 0 the pavement is new and has the whole of its life ahead of it while at condition 10 there is no residual value within the pavement.

In practice a sealed road should never get to condition 10 because if it were still in use there must be some residual value and if it were so bad that it could not be used it would be ripped up and turned back to gravel.

If a segment is given a bad overall assessment then there must be supporting evidence within the other condition fields to justify the adopted figure. It might be that the pavement was excessively rough, or that it had extensive potential failures.

The overall condition is intended as a summary of the other condition factors as well as a checking mechanism. In selecting the condition for a road segment the expected useful remaining life should be considered.

Think of the condition rating as representing the amount of the assets life that has been spent. Condition 3 (30% of life spent) Condition 8 (80% of life spent).

Condition 8 is regarded as the intervention level at which rehabilitation should take place, and a segment at condition 8 or higher would reflect its poor condition within the individual condition factors.

Having identified those assets at condition 8 or above and those with safety considerations, these potential/required works need to be prioritized.

Multi-Criteria Assessment to Determine Priority

The priority score is generated by taking a number of factors in to consideration, the following is a brief explanation of what factors are included and their weighting.

Overall Condition, actual score (0-90)

School Bus route scores 10

Designated Truck/haulage route scores 10

Safety Factor x4 (i.e. max 12)

Hierarchy: access 0; Local Dist' 10, District Dist' B 20, District Dist' A 30

Traffic Volume: >4999=50, 1499-4999=40, 599-1499=30, 299-599=20, 99-299=10, 0-99=0,
(Vehicles per Day - VPD)

Tourist: Destination=10, Link Route=7, Scenic/Surf/Beach=5.

Comments

Two columns are provided for comments; one for comments directly related to the seal and the other for matters of an overall road nature. These columns are used to note explanation for suggested treatment, general condition comments to pinpoint failures and none road related issues e.g., signage required etc.

Again filtering for specific text in these columns can provide useful work schedules, (e.g. all signage issues).

Recommended Treatment

This section allows the inspector and engineers reviewing the results, to enter a suggested treatment where works are required, there is a choice of 19 possible treatments and each when selected will calculate the approximate cost of those works based upon the area of the segment.

Whilst this is the costs associated with the proposed treatment, it does not include any remedial works that may be required in preparation. The advantage however is any seal condition report costing will then be based upon the proposed treatment and not the existing treatment.

Additionally this allows scenario proposals, as you can quickly compare the relative costs of differing treatment options.

Projected renewal and costing for the future.

As each type of seal has an expected useful life (EUL) and we now know the seals condition and consequently what percentage of its life has been expended, we can now easily calculate the seals remaining useful life, (RUL), and therefore when we would be likely to have to rehabilitate that seal. Applying today's costs to replace the seal and inflating these by CPI, (averaged over the last 20yrs), gives asset management the ability to predict the City's future renewal costs for the next fifty years.

Appendix 3. Modelling Scenarios and cost saving possibilities

The expected replacement date for the asset types can be affected by a number of factors, principally the condition assessment scale and the expected useful life of each asset type.

The condition assessment scale allocates the inspection results to a condition within the Multi-Criteria Analysis, (MCA). Once a scale is set that matches the observed condition to the degradation curve any adjustment in this scale would simply result in an incorrect assessment of the assets true condition.

Appendix 3.1. Expected Useful Life

The expected useful lives of the asset types are based on the typical life being achieved for each type of asset, and it is these that allocate the projected renewal point for the asset based upon its currently observed condition. Consequently extending the expected useful lives of the asset types can affect the financial model by pushing out the replacement dates and spreading the gap calculations. Any extension of the expected useful lives, beyond the currently accepted values, must be realistic and reflect the time an asset takes to reach intervention level. The risk with unrealistic useful lives is that the asset is likely to be expected to achieve a life that goes beyond the intervention level and that this will result in severe degradation of the asset and a much more costly renewal in the end. In reality the expected useful life for each asset type will vary across the portfolio, as service lives are significantly affected by traffic volumes and climate. Heavily used carparks such as GLC would be likely to have much shorter service lives than lesser used carparks of a similar type. Table 6 below illustrates expected useful lives of asset types for the industry in comparison to those used in this Asset Management Plan, (AMP), and possible extension scenarios.

Table 6. Expected Useful Lives, (EUL), Comparisons

EXISTING TREATMENT	Industry Standard EUL	Currently used EUL yrs	Extended EUL	\$/m ² replacement cost
Primer Seal-1	1-2	2	4	\$4.28
Prime and Seal	10	15	15	No longer used
Spray Seal -2	8-15	18	25	\$4.98
Double Seal-3	8-15	20	27	\$8.00
Asphalt-4	8-20	25	35	\$18.50
Concrete-5	20-40	35	40	\$90.00
Brick Paving-6	30	25-30	35	\$72.00
Interlocking concrete pavers-7	20-40	30	40 (little)	\$72.00
Slurry seal-8	5-20	20	15	\$12.00
Rubber reseal-9	8-15	20	25	\$7.00
Pavement (sealed road)	50-70	60	80	\$26.65
Pavement (unsealed road)	12-20	15	20	\$14.35
Sub-base	∞	∞	∞	\$3.00

The currently used EUL could possibly be stretched to the extended value in most, (but not all), cases.

The EUL for single Spray seals has already been pushed out in excess of the industry norm and inspections suggest that these seals are achieving useful lives in excess of 20 years, consequently this was reduced to 18 yrs,(after which significant deterioration is observed), for the current AMP: however no further extension would be realistic and would result in excessive renewal costs.

Asphalt seals are mostly lasting for up to 25-30 years and in rural and urban residential situations may well be able to remain useful for 35 yrs provided they get enough exercise and are routinely maintained.

Brick paving assets are principally associated with asphalt within estate developments and it is likely these assets would be renewed along with the whole road; therefore the EUL should remain as per asphalt

Concrete and Concrete pavers represent a relatively small asset group.

Gravel Pavements have currently been set at the industry norm. Records indicate that the vast majority of our gravel pavements are well in excess of this age. Given that the area is fortunate enough to have high quality laterite gravel it would probably be realistic to extend this EUL to 20years in the case of low use carparks. (There is currently no scheduled annual budget allocated to Resheeting gravel carparks the preference being to gradually upgrade these to sealed parking areas).

Appendix 3.2 Adjusting Levels of Service

Reduction in some levels of service can also be considered to assist in the reduction of the financial renewal and expansion burden. This is briefly discussed above, (Downgrading and Disposal), but can be explored in more detail here.

Downgrading sealed to gravel.

Where the utilisation of a sealed carpark has fallen to levels where the current level of service exceeds that required, consideration should be given to downgrading the level of service in order to reduce cost. To illustrate this we need to look at the whole of life costs to renew a sealed carpark vs. that to maintain it as a gravel paved carpark, this is illustrated in Table 7 below, as an example using 6000 m² of parking area.

Table 7. Whole of Life Costs, Sealed vs. Unsealed

	Annualised cost	Total annual cost
Reconstruct and seal	\$8400	\$11,300 Sealed carpark
Annual Maint	\$500	
Second seal and Reseal	\$2400	
Rip and top sheet	\$2880	\$6,760 Gravel carpark
Annual Maint Grading	\$1000	
Resheet	\$2880	

This would indicate an average saving of \$0.76/m² per annum. Inspection has identified approximately 1000 m² of sealed car parking that could be considered for downgrade, which although is not a lot, would represent a saving of approx. \$700/annum or \$7000 over 50 yrs.

Whilst Asphaltic concrete is desirable and provides a smooth and quiet surface it is not always necessary in carparks with lower usage and hierarchy, (but is preferable in highly utilised parking area and the Major asset hierarchy's). Council should therefore consider the use of asphalt only where it be deemed necessary. Resealing, quiet rural and local beach car parks, with fine aggregate spray seals, as opposed to upgrading to asphalt. The "savings" here are

approximately \$5 to \$14 per m². If Council were to adopt such a policy and reduce the upgrade percentage then the “savings” could be applied to extending the asset network. There are however some disadvantages and these are summarised as follows:-

- Standard spray seals will require renewing some 5-10 years sooner than asphalt. Although the relative cost differential would allow two spray seals for the cost of one asphalt overlay. (Given the current EUL's that would provide 40-50 years of service vs. 30-35);
- If existing seals are allowed to degenerate beyond condition 8, the rectification work required to correct the defects and allow the application of a spray seal may become too great and asphalt will be the only option to provide a new regulated surface. There is no reason however why the following treatment should not be a spray seal;
- In later years spray seals may require additional maintenance; and
- Spray seals are not an option on heavily trafficked and car parks where turning stresses can quickly destroy a spray seal.

Appendix 3.3. Additional Possibilities, to extend useful life and reduce the cost of renewals

- Consider stabilisation of isolated pavement failures rather than whole section reconstruction;
- Introduce crack sealing and surface enrichment programmes to extend the life of existing seals;
- Consider polymer modified spray seals for cracked areas rather than asphalt overlays;

APPENDIX 4. Busselton and Dunsborough CBD Parking Areas maps.







Signs Asset Management Plan



This Asset Management Plan is designed to provide a snapshot of the current status of the asset category and provide the foundation for continuous improvement for asset management planning within the asset category.

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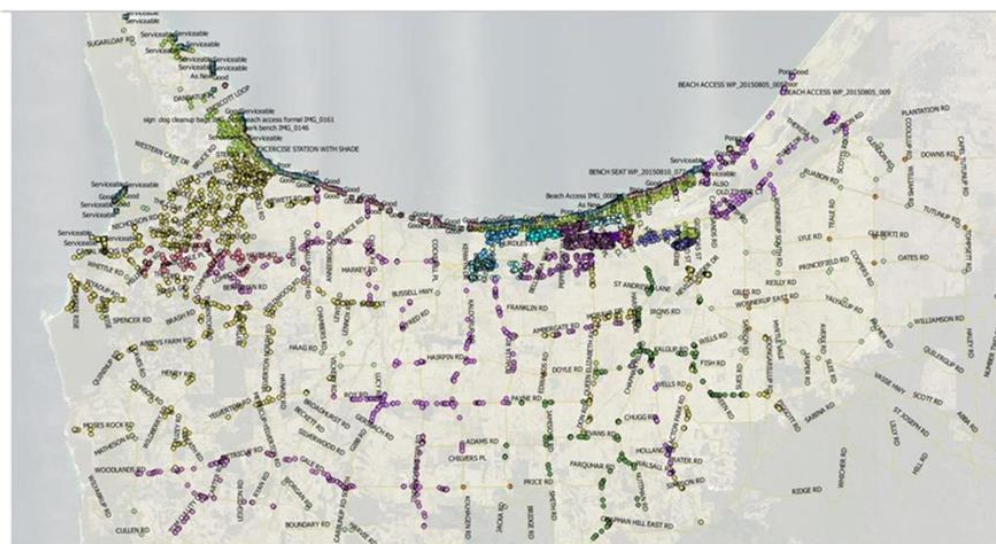
Signs Asset Management Plan – Executive Summary

The City of Busselton is responsible for maintaining an approximate total of 5,950 signs at an estimated replacement value of \$2.3M and a condition based depreciated fair value of \$1.8M.

This total number of signs includes such signs as parking, dog control and other City regulatory signs, tourist directional, footpath and cycleway signage, street and road name signage and advanced warning signage.

Of the total 5,950 signs, data for 4,500 has been collected via a site visit and condition inspection. The inspection has been undertaken using GPS technology, allowing the information to be represented in a map format as an addition to the data being used for modelling of ongoing renewal requirements for signs. Below is an example showing the data collected in map format, each dot representing a sign within the City and containing information such as sign type and wording, condition score and exact geo referenced location.

Chart 1: Signage Mapping Excerpt



The process of providing the information in map format also, is part of an overall asset management improvement program which aims to make asset information more accessible to the whole organisation. Asset Information for different assets such as parks and gardens, buildings, roads, car parks etc. will also be able to be displayed together, making it easier to view how these assets link and work together.

This mapping information forms an important role as signs also form an important role in complimenting the functions of other infrastructure assets in providing direction, information and guidance on regulatory restrictions; each sign performs a role and although this role is often taken for granted; the City of Busselton would be a difficult place to move around without them.

The City has historically spent an annual total of \$192,000 on maintaining signs, this includes proactive activities such as scheduled renewal and replacement of signs as well as reactive maintenance such as repair of vandalism and other damage.

The condition assessments undertaken have not noted any major condition related issues with the signs overall, with only 2.96% (176 signs) being in a poor condition and 0.29% (17 signs) being in a very poor condition. The bulk of the signs were in an As New or Good condition. A full breakdown of condition ratings is shown in the asset condition section of this asset management plan.

Based on the condition information collected being measured against historical expenditure and predicted ongoing expenditure, it is unlikely that any large increases in signage renewal expenditure will be required in the short term for the current sign portfolio being managed by the City.

This will however need to be managed and monitored as the signage asset base grows over time.

Development of the Plan

As outlined within the Plan, the Signs Asset Management Plan (SAMP) has been developed through a combination of desktop analysis, condition assessments and staff knowledge and is a building block for the ongoing management of the City of Busselton's signage network.



Background

Whilst this is the first iteration of the City of Busselton's Signage Asset Management Plan, elements of asset management are already being undertaken for signage assets. This includes adherence to minimum standards for sign planning and implementation, basic levels of service in terms functionality and appearance; and scheduled renewal as time and resources allow.

What hasn't been done to this point and what this plan will cover, is to quantify all the signs under City of Busselton management and provide guidance on required ongoing expenditure. This quantification of the signs allows the City to be more targeted with replacement and renewal of signs, which will complement existing scheduled renewal programs.

The Signs Asset Management Plan

This individual asset management plan has been prepared in the context of complying with the State Governments Integrated Planning Framework and should be read in conjunction with the overall asset management plan, asset management strategy and asset management policy.

It is designed to provide a snapshot of the current status of the asset category and provide the foundation for continuous improvement for asset management planning within the asset category.

This individual asset management plan is designed to be read as a standalone technical document summarising all key data for the asset category as well as acting as a supporting document for the overall asset management plan; which is an important informing strategy within the integrated planning framework.

The individual plan will give a snapshot of the current asset status by covering the following information for the asset class.

- * Details of known type, length and replacement cost of assets.
- * Details of known condition including known service deficiencies.
- * Legislative requirements dictating minimum levels of service.
- * Historical Expenditure For Asset Type
- * Assessment of remaining useful lives of assets (or components as relevant) and predicted timing and cost of renewal / refurbishment works.
- * Key assumptions (if any used in forecasting)
- * Identify, Analyse and Evaluate Risk
- * Improvement plan for ongoing asset management practices.
- * Overview of rationale used for the identification and prioritisation of works.

Core and Advanced – Asset Improvement Plan

This asset management plan is prepared in the context of core asset management working towards advanced asset management planning, the intention being to quantify as much as practicable, the total number and value of signs under City management and control.

This will be evident with the level and quality of data within this plan (and the confidence level indicated by the author).

The asset improvement plan will identify where these weaknesses are and the actions and timeframes for progressing these areas.

Key Assumptions

The following key assumptions have been used in the development of this Asset Management Plan.

Sign Reflectivity: As a result of the condition assessments being undertaken during daylight hours (for reason of practicality); signage reflectivity has been assumed to be in line with signage condition (wear and tear rating). The correlation between condition and reflectivity may generally be the case, but would not be true for every occasion.

Assumed Signage Condition: Where a site inspection has not been undertaken, signage type and location has been assumed based on known standard practice for signage implementation e.g. cross roads, T Junctions etc. Assumed data in this instance is based on the fair value assessment which was undertaken in 2014/15.

Introduction

The SAMP predicts a ten year average renewal expenditure of \$129,000 p.a. (2016 \$), with the initial five years renewing the worst condition signs.

Table 1 gives an overview of the predicted ten year cash flows for Signage assets based on the raw asset management plan outputs. These “raw” outputs are essentially showing signage replacement exactly when they would fall due based on their current condition and a useful life of ten years.

Table 1: Summarised Ten Year Cash Flows For Signage Assets.

	1	2	3	4	5	6	7	8	9	10		
Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total	Ave
Signage Renewal	5,989	0	0	67,463	0	0	447,668	0	769,297	0	1,290,418	129,042

The annual average renewal expenditure increases to \$180,000 per annum over twenty years as the cycle of replacing the signs on a ten year basis is implemented. The annual renewal expenditure grows to 211,000 after fifty years. This indicates that whilst levels of renewal expenditure will suffice over the initial twenty years; over time level of service decisions will need to be made or level of renewal increased

As an example of a level of service decision, if the signs were to be replaced on an eleven year cycle (as opposed to ten), then the fifty year average is reduced to \$186,000 p.a. – which falls within existing levels of renewal.

Levels of service

The City refers to the relevant legislative requirements when determining the minimum service standards to be applied across all signs. This legislation sets the baseline that regardless of any internal service standards, must be met.

Table 2: Relevant Legislative Requirements

Legislation	Requirement
Australian Standard AS 1742 Road Traffic signs	Standards are published documents setting out specifications and procedures designed to ensure products, services and systems are safe, reliable and consistently perform the way they were intended to. They establish a common language which defines quality and safety criteria.
Main Roads WA Specification 601	The work under this specification consists of the requirements for the manufacture, delivery, installation and maintenance of all regulatory, warning, guide, freeway guide, direction, temporary works, hazard marker signs, sign supports and associated fixings.

Consultation with the community will form an important part of the overall development of levels of service over and above those dictated by the various legislative requirements as detailed above.

The future development of hierarchies as outlined within this document will allow the city to set what it believes to be the appropriate levels of maintenance and renewal according to hierarchy and to discuss the implications of this with the community.

Consultation with the community is important as it gives the Council an insight as to the areas that the community would like to see maintained over and above the minimum legislative standard; and those where the minimum standard is acceptable.

Future Demand

Demand for signage assets will always have the potential to be high in a City with a growing population.

As outlined within the overall asset management plan (2013), the population of the City of Busselton is predicted to increase significantly over the next twenty to fifty years.

The City caters for new signs within proposed development areas through enforcement of standards for type and size of signage.

Predicted demographic changes within the overall population will increase the need for ongoing community consultation in order to keep track of community expectations.

How these predicted future demands are included in the financial forecast of the asset management plan; will be researched and implemented in line with further reviews of this plan.

Asset Portfolio

Management of the Signage Network

The City is responsible for managing, monitoring and maintaining the physical condition of the municipal signage network, for setting standards for the implementation of new signage assets and for ensuring the safe and effective functioning of the signage network as a whole. It is important that any new signs put in place are in synergy with the signs around them so as not to create any confusion for people following them.

The City's recorded signage assets are shown below in Table 3. These are shown in generalised groupings to give a broad overview of the various groupings. Further separation could be undertaken over time should the need arise. The categories are not solely related to function, rather the logical sequence used within the collection.

Table 3: City of Busselton Signage Assets Overview

TYPE	Replacement Cost \$	Total Amount
Parking	66,000	175
Large – Various	102,020	198
Directional	183,074	463
Footpath and Cycleway Signage	36,708	112
Council Local Laws	35,235	100
Road Name Signs	1,036,959	2,871
Warning and Hazard	849,850	2,027
Total	2,309,846	5,946

Parking

Signs designated as parking signs are made up of a mix of regulatory, directional and informational signage. These signs are associated mainly with car parks and boat ramp area and some on street parking.

Large - Various

Signs allocated as large signs are a mixture of uses however are all displayed as large signs, attracting a similar replacement cost – they have been grouped together for this reason. These signs generally contain either multiple messages of a lot of information to be disseminated to the public.

Directional

Directional signage has been defined as signage which provides information to both tourists and locals as to the location of important landmarks, businesses, nature reserves, sporting clubs etc. They also give direction for things such as car parks and public toilets also.

Footpath and Cycleway Signage

Footpath and cycleway signage is located mainly along Dual Use Paths (paths designated for both cycling and walking). This signage provides information for the users as well as outlining some rules and regulations to be adhered to when travelling along the paths. The bulk of these signs are located along the coastal Dual Use paths between Port Geographe in Busselton to Dunsborough.

Council Local Laws

Signs under the council regulations category are signs that mark what activities are permitted or not permitted at designated areas. This includes dog exercise areas, prohibited camping zones, boat launch and ski areas.

Road Name signs

Road Name signs are used for the purpose of providing the road user with the names of each and every road. These signs are essential and the road network would not function without them.

Warning and hazard

Warning and hazard signs warn road users of approaching potential hazards and to proceed with caution. This includes things such as school bus turnarounds, concealed driveways, narrowing road, approaching cross roads etc.

Asset Age

Asset age has been difficult to ascertain for the majority of signs, the use of condition related information will generally supersede this in terms of allocating remaining life.

Signs are generally replaced after ten years so it could reasonably be assumed that the majority of signs would be less than ten years old.

Asset Types

Signs are generally a combination of regulatory, advisory and informational signage. A general overview of the most common types of signage is provided below. More detail is provided in Appendix C.

Table 4: Sign Types

Sign Type	Details
Tourist Informational	These are brown signs providing tourist information.
Directional	These are blue Signs, giving directions to points of interest such as accommodation, rest stops etc.
Road and Street Names	Includes timber signs which are present in some locations
Entry Statements	Generally, large walls containing the location or town name at an entry point. Examples in this case are Entry to Busselton or Vasse Newtown.
Advisory Signs	Generally yellow signs indicating, lower speed advised, School Bus Turnarounds, Narrowing of Roads, upcoming T Junction etc
Council Regulatory Signs	These are signs pertaining to the Local laws of the City and are required in order for the local laws to be enacted if required. These include dog and horse exercise areas and prohibited areas, parking, camping, boating
Combination Signs	Another common sign type is one that displays multiple message on the one sign. These are generally large signs and provide combined information on things such as project funding, beach warnings, coastal risk areas, marine safety and nature reserve information

Asset Value and Life

Table 5: Signage Unit Replacement Costs

Component	Estimated Unit Replacement Cost 2016 \$	Comments
Parking	330.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Large	450.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Directional	300.00 - 350.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Footpath and Cycleway Signage	322.00 – 359.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Council Regulations	322.00 – 395.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Street and Road Name Plate	350.00 -395.00	This includes sign, post, minor hardware and labour required to install the sign on site.
Advanced Warning	350.00 – 370.00	This includes sign, post, minor hardware and labour required to install the sign on site.

Replacement costs have been attributed to each of the components as a means of determining the cost (in 2016 dollars) to renew the items when the condition dictates. This is based on the components being renewed on a “like for like” basis. These costs also include the labour component required to install the signs on site.

The ranges of replacement costs within each of the component areas are required to cater for different construction materials and size of components. It also caters for different standards of components.

Replacement Cost Measured Against Fair Value

Part of the asset management plan process is to determine the fair value of the assets as well as the overall replacement value. The determination of fair value is outlined below.

Fair Value at the City of Busselton

Infrastructure assets are “specialised” in nature (i.e. roads, drainage, footpaths, car parks etc.), therefore market evidence is not be available to guide fair value measurement. AASB 116 recognises the specialised nature of some assets and, provides for an income or current replacement cost approach to be used to determine fair value. The City will predominately use the current replacement cost approach, to value all infrastructure assets. AASB 13 defines replacement cost as “A valuation technique that reflects the amount that would be required currently to replace the service capacity of an asset (often referred to as current replacement cost)”.

Asset Management staff are currently using two methods for calculating fair value depending on the data that is available / able to be sourced for that particular asset.

Asset Management staff are currently determining Fair Value by an assessment of the current replacement cost of the asset, measured against its existing condition to determine to percentage of its life consumed and in turn; the life remaining. This technique reflects the amount that would be required currently to replace the service capacity of an asset.

Where detailed condition data is either unable to be obtained with the required timeframes, unreliable or incomplete; an assessment has been made based on construction date, useful life and replacement cost. This differs from the condition based method as it uses an assumed remaining life based on how old the asset is, rather than a detailed inspection of its current condition.

For each infrastructure asset sub class, a determination has been made to use either condition **or** age as the determining factors, not a mix of both within the one infrastructure class. This has been done to avoid any inconsistencies when comparing values within a particular class.

The method used to determine fair value for each asset class, is outlined in more detail in the methodology section of this document.

The keys to this assessment are;

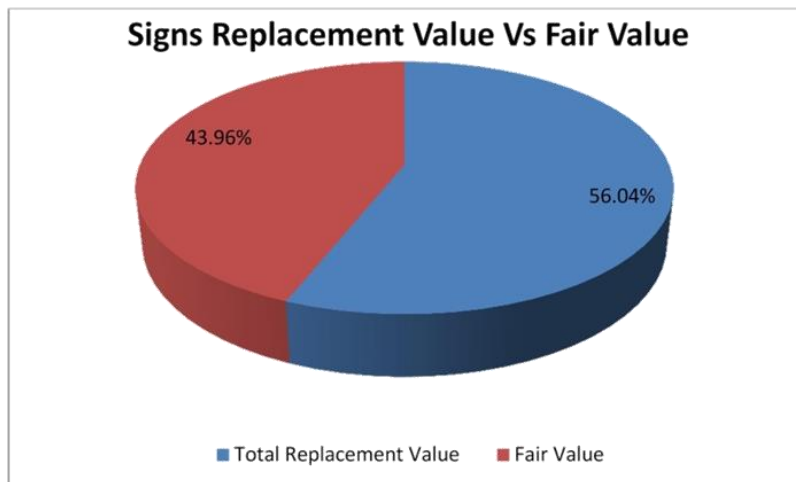
- Asset or component type
- Useful Life
- Replacement Cost
- Current Condition
- Life Consumed Based on Condition
- Measurement of area or units of the asset (or components) to be replaced

Condition data has been used to determine the fair value of signage assets.

Table 6: Fair Value by Signage Type

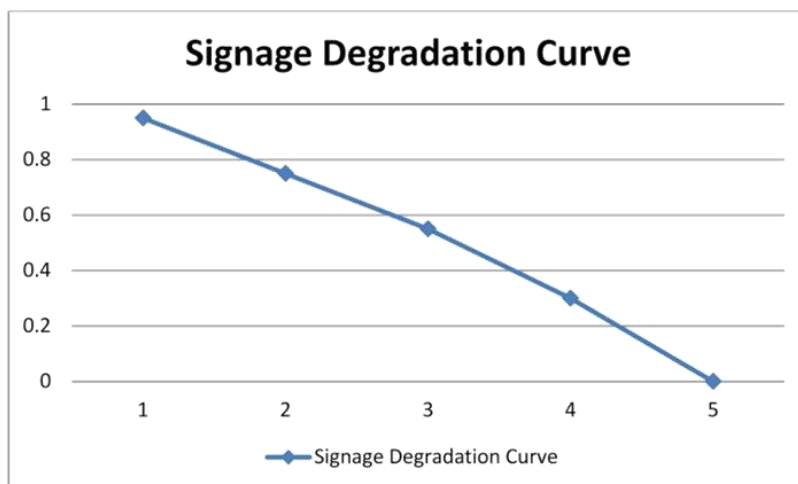
Sign Type	Total Signs	Replacement Cost	Fair Value
Parking	175	66,000	47,702
Large	198	102,020	72,012
Directional	463	183,074	138,086
Footpaths and Cycleways	112	36,708	24,520
Council Regulations	100	35,235	22,884
Street and road signs	2,871	1,036,959	850,467
Advanced Warning	2,027	849,850	656,215
	5,946	2,309,846	1,811,885

Chart 2: Sign Replacement Value measured Against Fair Value



Asset Degradation.

Chart 3: Signage Degradation Curve



The above degradation curve shows the typical degradation over time of signage assets. The allocation of condition ratings and associated remaining useful life has been based around this curve.

This typical degradation curve provides a good initial guide for signage condition behaviour in Busselton. Over time, as the knowledge and understanding of any particular “localised” issues affecting the useful lives of the signage increases; changes may be made in order to better reflect the actual degradation of the signage.

Table 7 (below) shows how the degradation of the City’s signage has been determined for the purposes of the signage asset management plan. The typical degradation curve has been used as a guide and this table will be refined over time, as more is known about the behaviour of the signage network.

Table 7: Condition Ratings and Assumed Life Consumed

Rating Description	Condition Rating	% of useful life consumed
1 = As new	1	0%
2 = Good	2	30%
3 = Serviceable	3	55%
4 = Poor	4	75%
5 = Remove / Replace	5	95%

Condition Assessment

Based on the parameters determined by the asset degradation curve, condition data collected has been applied to form the overall condition breakdown for signage assets. As this section explains, the overall condition breakdown has been determined through a mix of actual data collected and assumed data applied via a desktop analysis.

The condition has been ascertained via site visits and allocation of a condition rating based on predetermined factors such as structural integrity and aesthetics. These predetermined factors are outline below.

Table 8: Condition Rating Breakdown

Condition Rating	Details
1 = As new	As new. Sign is in a very good condition. This rating would be given if it appears as though the sign has recently been installed. Sign would have 90% plus of its useful life remaining. Would last another nine years based on its current condition.
2 = Good	Good Condition. Some minor signs of wear and tear and no longer looking brand new. Still structurally sound with no major wear and tear. Would have 75% of its useful life remaining. Would last another 7.5 years based on its current condition.
3 = Serviceable	Serviceable Condition. Starting to show some moderate wear and tear, may be slightly faded, bent or dented, although a little worn, visible and functioning as a sign. Would have 55% of its useful life remaining. Would last another 5.5 years based on its current condition.
4 = Poor	Poor Condition. Showing some major signs of wear and tear including some structural damage, which would be starting to hinder its effectiveness as a sign. Would have 30% of its useful life remaining. Would last another 3 years based on its current condition.
5 = Remove / Replace	Very poor Condition. Sign is damaged and worn to the point of being ineffective as a sign. Has no useful life remaining and should be replaced ASAP.

Chart 4: Overall Signage Condition Profile

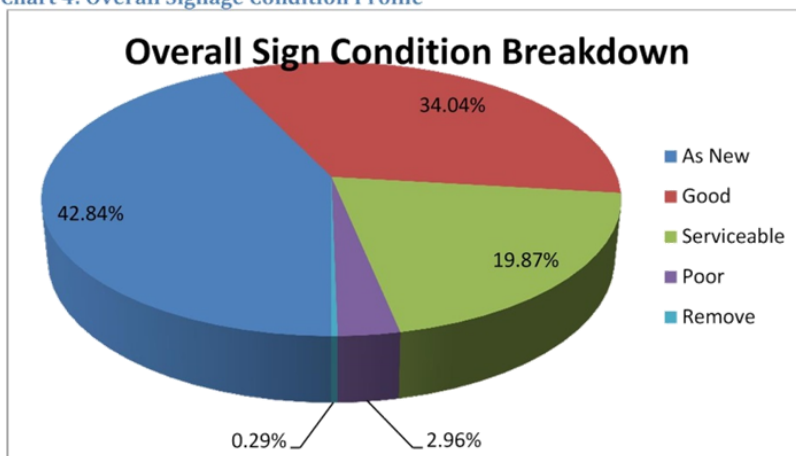


Table 9 below shows the breakdown of condition allocations as applied via site visits. There was a total of 4,527 signs inspected, with the highest proportion (77%) of these signs being in a As New or Good condition. The next highest proportion was signs in a serviceable condition (19.73%). Poor and Remove (Very poor) condition ratings only made up 3.25% of the overall total.

This actual condition data collected indicates that the signage network is in a good condition with no obvious need for increased renewal expenditure for the existing asset base being required in the short term.

Table 9: Actual Condition Data Breakdown

Actual		
As New	1,943	42.92%
Good	1,544	34.11%
Serviceable	893	19.73%
Poor	134	2.96%
Remove	13	0.29%
Total	4,527	100%

Once the known condition data was collated, the breakdown was then able to be applied to the assumed data collected via desktop analysis. This assumed data is based on staff knowledge of standards that should be applied as to sign number and position at locations such as cross roads and T-Junctions in both the urban and rural areas. These standards dictate that certain signs such as advanced warning and street and road name plates should be placed at these locations.

This methodology gave a total assumed signage amount of 1,419. The condition breakdown for the collected sign was then applied to this total to give an estimate amount for signs in each of the condition categories. This breakdown is provided below Table 10.

Table 10: Assumed Condition Data Breakdown

Assumed	Quantity	
As New	604	42.59%
Good	480	33.81%
Serviceable	289	20.33%
Poor	42	2.95%
Remove	4	0.31%
Total	1,419	100%

Risk Management

Signage risks are things which have been noted through the physical inspection process or are inherent risks associated with the particular asset class. They are risks to the structural integrity of the asset and associated assets, as well as users of the asset.

Table 10: Risk Management

Risk Description	Category	Controls	Consequence	Likelihood	Rating	Treatment Actions
<i>What is the Risk</i>	<i>Refer Appendix</i>	<i>What is being done to control the risk</i>	<i>What is the risk level taking into account the current controls - Refer Appendix</i>			<i>Is the risk level acceptable and if not what can be further done to control the risk</i>
Poor condition signs not providing adequate functionality.	Operational	Condition inspections and scheduled replacement	Insignificant	Unlikely	L2	Acceptable
Risk and Hazard Signs missing or in poor condition	Operational	Condition inspections and scheduled replacement	Major	Rare	M10	Acceptable, provided controls are adhered to

Historical Expenditure / Acquisition

Historical expenditure has been analysed to determine an estimated annual average for renewal expenditure. This is important in order to be able to determine if any gaps exist between current and required expenditure into the future.

Table 12 below provides an overall of signage expenditure for 2013/14-2014/15, the figures provided below include the labour cost of the activities assessed. The breakdown is shown by activity code and a brief description is given for each activity code.

Table 12: Analysis of Historical Expenditure

Activity Code	Activity Description	2013-14	2014-15	Ave	Notes
1100	Signs: temporary traffic management	53,850	68,782	61,316	Temporary signage and associated equipment
1101	Signs: road and traffic	34,662	28,775	31,719	Cost for Renewal of existing Road and traffic signs and for implementation of new signs
1102	Signs: tourist	13,431	4,721	9,076	Cost for Renewal of existing tourist signs and for implementation of new signs
1103	Signs: other	22,407	12,857	17,632	Cost for Renewal of existing general signs and for implementation of new signs
1104	Signs: parks and reserves	22,120	25,182	23,651	Cost for Renewal of existing Road and traffic signs and for implementation of new signs
1105	Signs: Graffiti, Vandalism repair / replace	25,288	41,474	33,381	Reactive maintenance to rectify graffiti and vandalism and other damage.
1106	Signs: Street and Road Maint and Repair	56,047	96,190	76,119	maintenance and repair of Road and Street signs.
		227,805	277,981	252,893	

Table 13: Expenditure Activities Breakdown

	2013-14	2014-15	Ave
Other Activities	53,850	68,782	61,316
Renewal	92,620	71,535	82,078
Reactive Maint	81,335	137,664	109,500
	227,805	277,981	252,893

Other Activities: Other activities mainly consist of temporary signage for the purpose of traffic management required for road works.

Renewal: Renewal activities are those which either replace or maintain the sign on a "like for like" basis. The maintenance activities are generally of a more scheduled nature (i.e. pre-planned) as opposed to those undertaken on a reactive basis.

Reactive Maintenance: Reactive maintenance is undertaken as a result of damage to a sign caused by vandalism, storms, vehicle damage etc.

Operations and Maintenance

The renewal and maintenance activities as outlined are generally undertaken by two Full Time Employee (FTE) staff members who are tasked with ensuring that signage renewal and maintenance is undertaken in a timely manner.

The general overall good condition of the signs collected via the site visits can perhaps be attributed to the targeted allocation of resources. Allocation of resources allows the operations and maintenance to be planned for, and ensures that no area of signs falls behind in terms of condition.

Renewals.

Renewals have been determined by assessing the condition of the various signs, their expected useful life and the cost of replacement. It is envisaged that these renewal works will be undertaken in conjunction with the maintenance and operational works already in place.

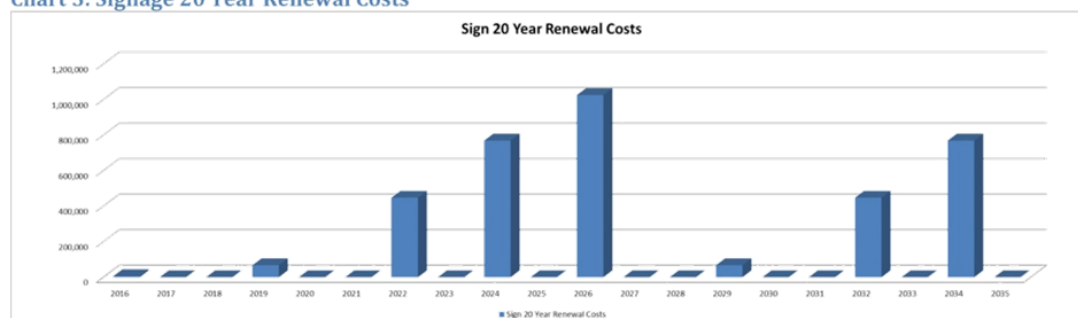
This provides a prediction on the timing and cost of renewal works based on the current assessed condition. This is valuable when predicting over a period of time as it identifies the most critical works (according to condition) as a priority and the likely cost per annum.

This allows the asset management plan to provide financial information into the Long Term Financial Plan in the form of a schedule of works.

Chart 5 below shows the predicted expenditure for signage renewals over a period of twenty years. These figures include the labour cost of installation also. This is done on the basis of the City's own internal staff undertake the bulk of signage renewal.

This chart shows how the predicted works are grouped as the various condition ratings are used to determine the timing of the renewals. The twenty year average for signage renewals is \$180,013 p.a.

Chart 5: Signage 20 Year Renewal Costs



In order to provide a linkage with the City's Long Term Financial Plan, the data is also assessed over a period of ten years. This is undertaken to provide an overview of any short term implications of the asset management plan.

Chart 6: Signage Ten Year Renewal Costs

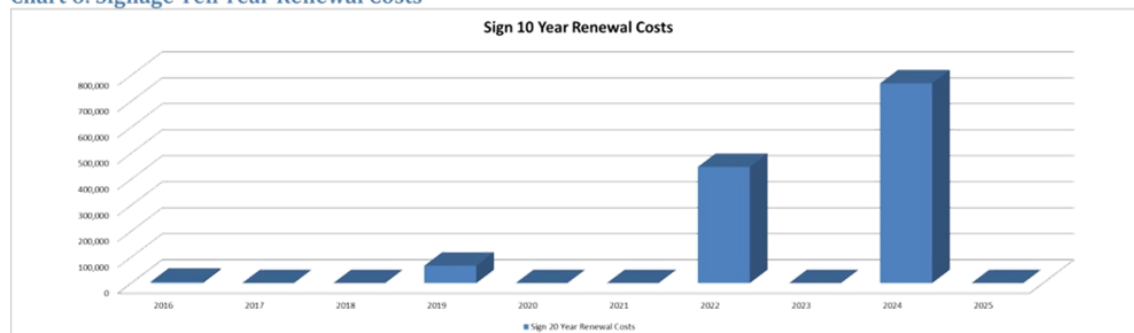


Table 14 below shows the figures for the first ten years of the asset management plan and shows an average amount of \$129,042 p.a. This is less than the comparative figure of \$180,013 p.a. over twenty years.

Table 14: Signage Ten Year Renewal Costs

	1	2	3	4	5	6	7	8	9	10	Total	Ave
Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
Signage Renewal	5,989	0	0	67,463	0	0	447,668	0	769,297	0	1,290,418	129,042

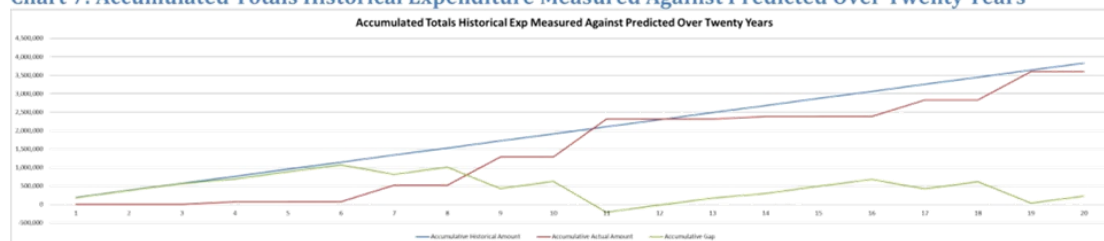
Chart 7 below shows the predicted accumulated renewal expenditure over twenty years measured against the historical average to determine if any renewal gaps exist.

The blue line in the chart represents the historical average of \$191,577 p.a. accumulated over twenty years. The red line represents the accumulated renewal requirements as predicted by the asset management plan. This is an average of \$180,013 p.a. over the twenty year period, however the line reflects the peaks and troughs in expenditure as they occur within the asset management plan.

A simple equation between the two averages indicates that an ongoing allocation of the historical average would cover the twenty year renewal requirements for signs. How this relationship works on a year by year basis (taking into account the aforementioned peaks and troughs) is shown via the green line in the chart.

The green line shows the relationship between the red and blue line on an annual basis. If the green line moves below zero at any point it shows that a funding gap exists at that point in time. Although the green line dips below zero at year eleven, it recovers to be above the line in year twenty.

Chart 7: Accumulated Totals Historical Expenditure Measured Against Predicted Over Twenty Years



The annual renewal expenditure grows to 211,000 after fifty years. This indicates that whilst levels of renewal expenditure will suffice over the initial twenty years; over time level of service decisions will need to be made or level of renewal increased

As an example of a level of service decision, if the signs were to be replaced on an eleven year cycle (as opposed to ten), then the fifty year average is reduced to \$186,000 p.a. – which falls within existing levels of renewal.

Disposal / Service Deficiencies

For the purpose of this plan, signage reflectivity has been assumed to be in line with signage condition (wear and tear rating). The correlation between condition and reflectivity may generally be the case, but would not be true for every occasion.

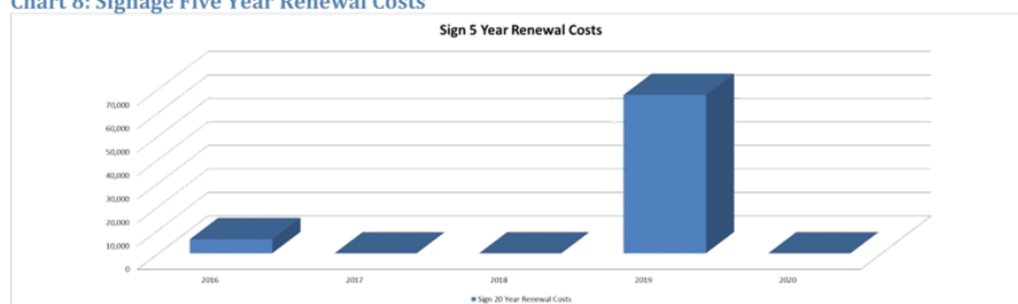
As an outcome of this plan a separate reflectivity assessment is recommended for critical signs to ensure adequate levels of service. The results of this assessment may indicate where service deficiencies exist in terms of reflectivity.

Five Year Plan for Signage Assets

The first five years of the asset management plan consists of the renewal of all condition five (Very Poor / Remove) and Condition four (Poor) signs. The condition five signs will be replaced in year 1 (2016/17) and condition four signs will be replaced in year four (2019/20). This provides an initial five year renewal average of \$14,691 p.a.

The first five years will also include the ongoing programmed removal of duplicated, superseded and obsolete signage. This will be undertaken as a means of monitoring and managing any over proliferation of signs that may occur over time.

Chart 8: Signage Five Year Renewal Costs



Some of the signs scheduled to be replaced in 2016/17 are shown below.



Road Signage Tuart Drive



Road and Street Name Plate: Edith Agnes Close



Heritage trail sign – Hadfield Ave



Hazard sign – Kalgup Road



Dumping of Rubbish sign - Broadwater

Improvement plan for ongoing asset management practices.

This is a prioritised list of all the activities that will be required to be undertaken to ensure the continuous improvement this asset category towards advanced asset management.

All improvement plans for the various asset categories is collated and prioritised within the overall asset management plan.

Table 15: Asset Improvement Plan for Signage

Number	Details	Responsible Officer / Area	Due Date	Percentage Complete	Comments
	Sign reflectivity tests				Assessment of signs and allocation of critical areas to be tested for reflective compliance with AS 1743
	Site visits to ascertain condition data for assumed signs.				Completion of site visits to allocate condition to remainder of signs.
	Signage Policy				Adoption by The Council of a signage Policy dealing with internal standards for signs.

Appendices

Appendix A – Condition Assessment Outcomes

The following pages provide an overview of the visual aspects encountered and their associated condition ratings. The pictures shown are actual photos taken obtained during the inspections.

Very Good Condition (Condition 1)

As new. Sign is in a very good condition. This rating would be given if it appears as though the sign has recently been installed. Sign would have 90% plus of its useful life remaining. Would last another nine years based on its current condition.



This is a new sign, that is free of any general wear and tear and structural issues, and exhibiting obvious reflectivity even in daylight hours.

Good Condition (Condition 2)

Good Condition. Some minor signs of wear and tear and no longer looking brand new. Still structurally sound with no major wear and tear. Would have 75% of its useful life remaining. Would last another 7.5 years based on its current condition.



This sign is still in a very good condition, with no obvious signs of wear and tear either aesthetically or structurally.

Moderate Condition (Condition 3)

Serviceable Condition. Starting to show some moderate wear and tear, may be slightly faded, bent or dented, although a little worn, visible and functioning as a sign. Would have 55% of its useful life remaining. Would last another 5.5 years based on its current condition.



This sign has some minor wear and tear, but is still structurally sound (although slightly bent) and reflective. Is still visible and functional.

Poor Condition (Condition 4)

Poor Condition. Showing some major signs of wear and tear including some structural damage, which would be starting to hinder its effectiveness as a sign. Would have 30% of its useful life remaining. Would last another 3 years based on its current condition.



This sign is bent to the point of it becoming ineffective and hard to read at a distance. Should be placed on a planned replacement schedule to be replaced within the next twelve months.

Very Poor Condition (Condition 5)

Very Poor Condition. Sign is damaged and worn to the point of being ineffective as a sign. Has no useful life remaining and should be replaced ASAP.



This sign is extremely worn and largely ineffective. It should be removed and replaced ASAP.

Appendix B: Fair Value Methodology

Parks Gardens and Reserves Infrastructure Methodology

Components

Components for Parks, Gardens and Reserves has centred on the 'built infrastructure' that is located within each Public Open Space (POS) Area. The table below shows a breakdown of all the components included within the fair value for Parks, Gardens and Reserves.

Table 16: Parks and Gardens Component Types

Component
Fencing
Decorative Lights
Sports Lights
Furniture
BBQ's
Play Equipment
Drink Fountains
Pergolas and Shade Structures
Bins
Bin Covers
Sport Courts
Walls
Landscaping, & Gardens
Brick Paving
Signs
Irrigation
Boardwalks
Gardens
Turf

Date of Construction

Date of construction for parks and gardens is based on staff knowledge, records of known construction dates, indicative construction dates based on development of suburbs and subdivision.

Date of construction is not as critical for parks and gardens as condition ratings have been used to determine their fair value.

Useful Life

Useful lives have been determined for each of the POS components as a means of determining the indicative timing between renewal activities for the component. These useful lives have been based on industry standards and also staff knowledge of how long these components last within the local area.

The ranges of estimated useful lives within each of the component areas are required to cater for

different construction materials used. Construction materials of the components is a major consideration when determining a components estimated useful life.

Percentage of Useful Life Remaining

Table 17: Parks and Gardens Components Useful Lives

Component	Estimated Useful Life – Years
Fencing	15 – 20
Decorative Lights	10
Sports Lights	20
Furniture	10 - 20
Monuments	10 - 20
BBQ's	10
Play Equipment	10
Drink Fountains	15
Pergolas and Shade Structures	15-20
Bins	15
Bin Covers	10-15
Sport Courts	20
Walls	15-20
Drainage	80
Coastal Protection	50
Landscaping, & Gardens	5
Brick Paving	25
Electrical Works	20
Paths	25 - 45
Signs	8 - 20
Irrigation	10 - 30

Boardwalks	15
Turf	20
Pedestrian Bridges	20
Traffic Bridges	

Percentage of Useful Life Remaining

Chart 9: Asset Degradation Parks and Gardens

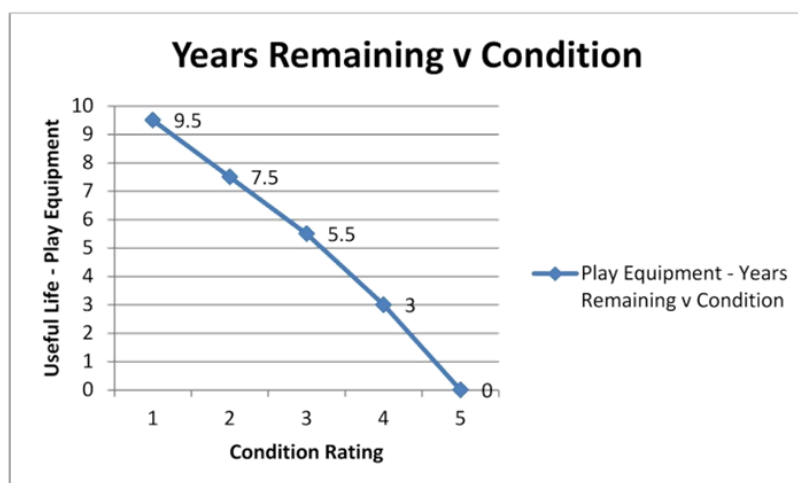


Chart 3, above is an example of how useful life and condition are combined to determine the remaining life for play equipment at any given time. A percentage of life consumed is allocated against the useful life according to the condition code the asset receives.

The remaining useful life according to current condition is then applied to determine when the component will need to be renewed / replaced.

Play equipment is used here as an example, however this rationale is applied across all components.

This method and also the ratings used will be reviewed and updated as required to ensure their continued relevancy and accuracy.

Below is an example of how percentage of life remaining is calculated within the Parks and Gardens Asset Management Plan.

Table 17: Calculation of Parks and Gardens Percentage of Life Remaining

Asset Type	Useful Life Years	Component Condition 201	Life Consumed %	Years Consumed	Life Remaining %	Years Remaining
Bin Cover - Steel / Timber	10	2	0.3	3	0.70	7.00

Replacement Cost

Table 19: Parks and Gardens Components Replacement Cost

Component	Estimated Unit Replacement Cost
Fencing	\$42 - \$48 / Linear Metre
Decorative Lights	\$2,400 – 26,400 / unit
Sports Lights	\$54,000 / unit
Furniture	\$840 - \$3,900 / unit

BBQ's	\$7,680 - \$12,720 / unit
Play Equipment	\$1,200 - \$57,600 / unit
Drink Fountains	\$3,360 - \$3,428 / unit
Pergolas and Shade Structures	\$3,600 - \$77,000 / unit
Bins	\$120 / unit
Bin Covers	\$1800 unit
Sport Courts	\$36,000 / unit
Walls	\$600 - \$120 / Linear Metre
Landscaping, & Gardens	\$15.60 – 28.80 M2
Signs	\$246 - \$1,200 / Unit
Irrigation – Retic	\$7.20 – 12.00 / M2
Irrigation – Bores	\$3,600 - \$300,000 / unit
Irrigation - Tanks	\$36,000 - \$84,000
Boardwalks	\$6,000 - \$260,000
Turf	\$8.40 / M2
Pumps	\$3,600 - \$24,000 / unit

Replacement costs have been attributed to each of the components as a means of determining the cost (in today's dollars 2013) to renew the items when the condition dictates.

The ranges of replacement costs within each of the component areas are required to cater for different construction materials and size of components. It also caters for different standards of components. Useful lives have been determined by using industry standards and staff knowledge

Current Replacement Cost (Fair Value)

Once the percentage of life remaining and total replacement cost, have been calculated, the current replacement cost (fair value) can be calculated. This is done by applying the percentage of life remaining to the total replacement cost to attribute a value to the percentage of life remaining.

In the example below, the total replacement cost is \$1,800 and the percentage of life remaining is 70%, then the value of life remaining is \$1,260 ($1,800 \times 70\%$)

Table 20: Parks and Gardens Calculation of Fair Value

Asset Type	Useful Life Years	Component Condition 201	Life Consumed %	Years Consumed	Treatment Interval	Area / Amount	ReplacementCo st	Life Remaining %	Years Remaining	Depreciated Replacement Cost
Bin Cover - Steel / Timber	10	2	0.3	3	10	1	1,800	0.70	7.00	1,260

Appendix C – Signage Types



Tourist Informational Signage



Directional Signage



Road Street Name Signs



Entry Statement Sign



Road Advisory Sign



Council Regulatory Sign

6.5 APPLICATION FOR EXEMPTION FROM RATING - AUSTRALASIAN CONFERENCE ASSOCIATION LIMITED

SUBJECT INDEX:	Exemptions and Appeals
STRATEGIC OBJECTIVE:	Governance systems that deliver responsible, ethical and accountable decision-making.
BUSINESS UNIT:	Financial Services
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Rates Coordinator - David Whitfield
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

An application for an exemption from rating was received from Australasian Conference Association Limited and acts as bare trustee for the Seventh-day Adventist Church (Western Australian Conference) and on the basis of the application details recommends that the request for an exemption be granted.

BACKGROUND

The Australasian Conference Association Limited purchased the property situated at 61 Duchess Street Busselton as bare trustee for the Seventh-day Adventist Church (Western Australian Conference) which settled on 29th February, 2016. A second hand clothing shop is run by the local Seventh-day Adventist Church under the banner of Adventist Development and Relief Agency (ADRA) Australia which is the charitable and humanitarian arm of the Seventh-day Adventist Church in Australia and a not for profit organisation.

Documentation provided in support of the application includes:

- General correspondence giving an overview of the operations of Australasian Conference Association Limited.
- ATO Notice of endorsement for charity tax concessions for Adventist Development and Relief Agency Australia Ltd.
- ATO Endorsement as deductible gift recipient- endorsement relates to ADRA Australia National Fund.
- Copy of Business Registration for Adventist Development and Relief Agency Australia Ltd trading as ADRA Australia.
- Copy of Certificate of Registration of a Company – Adventist Development and Relief Agency Australia Ltd.
- Quarterly Financial Report for 2013/2014, 2014/2015 and 2015/2016 (July – September 2015 and October – December 2015).

STATUTORY ENVIRONMENT

Section 6.26 of the Local Government Act provides broad definitions for rateable and non-rateable land. Moreover, Section 6.26 (2) (g) states that land is not rateable if it is “used exclusively for charitable purposes”.

RELEVANT PLANS AND POLICIES

Council’s Rating Policy makes no specific mention to the provision of rating exemptions.

FINANCIAL IMPLICATIONS

The property located at 61 Duchess Street Busselton, as from 29th February, 2016, is wholly owned by Australasian Conference Association Limited as bare trustee for the Seventh-day Adventist Church (Western Australian Conference) trading as ADRA Australia. The 2016-2017 annual rates are \$3279.77 and granting of the rates exemption as sought would result in approximately this amount of revenue being foregone in future years.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’.

RISK ASSESSMENT

That Council by not approving the application for rate exemption may be required to defend its decision if the matter were to be appealed by the applicant to the State Administrative Tribunal and that legal costs may be incurred as a result.

<i>Risk</i>	<i>Controls</i>	<i>Consequence</i>	<i>Likelihood</i>	<i>Risk Level</i>
Legal costs may be incurred in defending Council's decision if the application is declined.	Applicant may lodge a further application with Council or may appeal the decision via the State Administrative Tribunal	Insignificant	Likely	Medium

CONSULTATION

N/A

OFFICER COMMENT

In accordance with Section 6.26 (2) (g) of the Local Government Act, which states that land is not rateable if it is land used exclusively for charitable purposes, the application need only be considered in two parts – these being firstly; is the use itself “charitable”?, and secondly if the use is considered to indeed be charitable then; is the property being used exclusively for such use?

In considering the first part i.e. is the operations of Seventh-day Adventist Church (Western Australia Conference) – ADRA Australia both current and previous legal opinions have been consistent in defining a charitable purpose; as follows:

“The expression “charitable purposes” may be satisfied if the land is exclusively for one of the following purposes:

1. The relief of poverty;
2. The advancement of education;
3. The advancement of religion; and
4. Other purposes beneficial to the community.”

The property houses a second hand clothing shop and is run and operated completely by volunteer labour, both church and local community members. 25% of the surplus generated funds are distributed to ADRA's Sydney office to assist in funding its operational support whilst the remaining

75% from the surplus generated funds is distributed to local people in need or other local charities including recent donations to:

- Local people in need (via food vouchers and support of relevant local agencies)
- Busselton YouthCARE
- Busselton Hospice
- Busselton Women's Refuge
- WA Prison Fellowship
- Royal Flying Doctor Service
- ADRA Australia (National and international charity programs)

Therefore, the above use could be considered a charitable use in light of the abovementioned definition of charitable purposes. On the basis of the information supplied in the application, consideration needs to be given that the services provided are targeted at families and individuals on a low income and not for profit groups that could meet the requirements of both #1, "the relief of poverty" and #4 "other purposes beneficial to the community" of the 4 charitable purposes listed above.

The second part in the consideration of the application is the question of the property's "exclusive use" as a charitable purpose.

The property is owned by Australasian Conference Association Limited as bare trustee for the Seventh-day Adventist Church (WA Conference) operating under the banner of Adventist Development and Relief Agency (ADRA). The property is only used for the purposes described above. Therefore the use is exclusively charitable.

Should this application for exemption from rating be successful, the applicant will subsequently be advised that if the usage of the property should alter such that the requirements for eligibility for rate exemption are no longer met, then the rate exemption will be cancelled and rates and charges will become applicable from the date of such change.

CONCLUSION

In light of the details provided by Australasian Conference Association Limited, the registered proprietor, and referencing the application to various legal opinions available for similar applications in other municipalities it is considered that the applicant is providing a charitable purpose to the City of Busselton community and that the provision of such services from 61 Duchess Street Busselton is considered to be an exclusive use.

OPTIONS

The Council may decline the application for rate exemption on the basis that it considers Australasian Conference Association Limited – ADRA Australia is not providing a charitable purpose to the community or that such charitable use relating to the property is not considered an exclusive use.

Should the application be declined for either of the above reasons Australasian Conference Association Limited – ADRA Australia has the option to appeal the matter via the State Administrative Tribunal. This action as a result will require the Council to defend its position and may incur legal costs.

Based on legal evidence and opinion to date it is likely that the Tribunal would uphold the appeal in favour of Australasian Conference Association Limited – ADRA Australia.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The exemption from rating may take effect from the date of receipt of the original application being the 16th March 2016.

OFFICER RECOMMENDATION

That the Council:

1. In accordance with Section 6.26(2) (g) of the Local Government Act declare Australasian Conference Association Limited – ADRA Australia be declared exempt from rating on the basis that the property located at 61 Duchess Street Busselton is being used exclusively for a charitable purpose, with the effective date being the date of application of 16th March 2016.

7. GENERAL DISCUSSION ITEMS**7.1 GEOGRAPHE LEISURE CENTRE BENCHMARKS**

SUBJECT INDEX:	Geographe Leisure Centre
STRATEGIC OBJECTIVE:	A City where the community has access to quality cultural, recreation, leisure facilities and services.
BUSINESS UNIT:	Community Services
ACTIVITY UNIT:	Community Services
REPORTING OFFICER:	Manager, Community Services - Maxine Palmer
AUTHORISING OFFICER:	Director, Community and Commercial Services - Naomi Searle
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

A presentation will be made relating to GLC Benchmarking.

8. NEXT MEETING DATE

Thursday, 1 September 2016

9. CLOSURE