



City of Busselton
Geographe Bay

Finance Committee Agenda

3 March 2016

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

CITY OF BUSSELTON

MEETING NOTICE AND AGENDA – 3 MARCH 2016

TO: THE MAYOR AND COUNCILLORS

NOTICE is given that a meeting of the Finance Committee will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Thursday, 3 March 2016, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.



MATTHEW SMITH

**ACTING CHIEF EXECUTIVE
OFFICER**

26 February 2016

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 3 MARCH 2016

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

Apologies

Approved Leave of Absence

Nil

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee meeting held on 4 February 2016**

RECOMMENDATION

That the Minutes of the Finance Committee Meeting held 4 February 2016 be confirmed as a true and correct record.

6. REPORTS

6.1 LIST OF PAYMENTS MADE - DECEMBER 2015

SUBJECT INDEX:	Financial Operations
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Information Technology
ACTIVITY UNIT:	Finance
REPORTING OFFICER:	Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A List of Payments Made - January 2016

PRÉCIS

This report provides details of payments made from the City's bank accounts for the month of January 2016, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

STATUTORY ENVIRONMENT

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

RELEVANT PLANS AND POLICIES

NA.

FINANCIAL IMPLICATIONS

NA.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

RISK ASSESSMENT

NA.

CONSULTATION

NA.

OFFICER COMMENT

NA.

CONCLUSION

NA.

OPTIONS

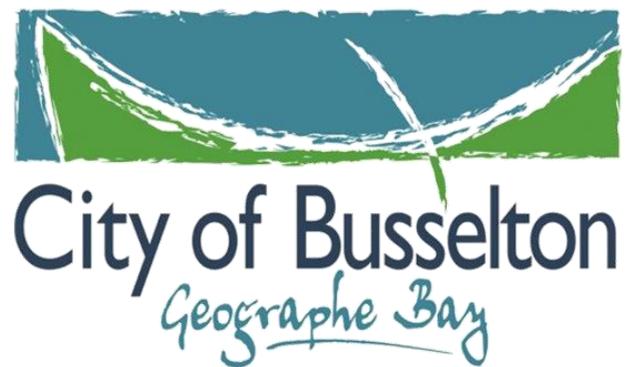
NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA.

OFFICER RECOMMENDATION

That the Council notes payment of voucher numbers M112502 – M112622, EF044296 – EF044725, T007218 – T007222, and DD002654 – DD002679; together totaling \$5,545,432.42.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF JANUARY 2016

<u>DATE</u>	<u>REFERENCE</u>	<u>NAME</u>	<u>DESCRIPTION</u>	
<u>MUNICIPAL ACCOUNT - JANUARY 2016</u>				
5/01/2016	112502	CITY OF BUSSELTON	CASH FLOAT FOR GLC CAFÉ	400.00
6/01/2016	112503	DEPARTMENT OF TRANSPORT	PURCHASE OF SPECIAL SERIES PLATES	327.00
7/01/2016	112504	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	3,210.56
7/01/2016	112505	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	266.00
8/01/2016	112506	WATER CORPORATION	WATER SERVICES	6,656.69
8/01/2016	112507-508	SYNERGY	ELECTRICITY SUPPLIES	4,173.25
8/01/2016	112509	BOND ADMINISTRATOR	AGED HOUSING BONDS	840.00
8/01/2016	112510	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	495.30
13/01/2016	112511	CPR OUTDOOR CENTRE	REFUND R-CODE FEE - CANCELLED APPLICATION	261.00
13/01/2016	112512	SUNETTE BOSHOFF	REFUND OF ANIMAL TRAP BOND	98.00
13/01/2016	112513	DELLAS MACDOUGALL	REFUND OF ANIMAL TRAP BOND	98.00
13/01/2016	112514	BARBARA K KING	CROSSOVER SUBSIDY PAYMENT	350.90
13/01/2016	112515	SV ROBERTS	REFUND DEVELOPMENT APPLICATION ADVERTISING	130.00
13/01/2016	112516	CM & AJ DHU	REFUND OVERPAYMENT - DEVELOPMENT APPLICATION	47.00
13/01/2016	112517	ALAN BIRCH	REFUND BUILDING FEE APPLICATION CANCELLED	95.00
13/01/2016	112518	CR. ROB BENNETT	COUNCILLOR PAYMENT	2,180.00
13/01/2016	112519	OSCAR NEGUS	FIRE CONTROL OFFICER HONORARIUM	189.80
13/01/2016	112520	MR A GUTHRIE	FIRE CONTROL OFFICER HONORARIUM	569.90
13/01/2016	112521	THOMAS MAZEY	ART SALES	60.20
13/01/2016	112522	VINCENT TRIGLIA	ART SALES	352.00
13/01/2016	112523	BUNBURY TRIATHLON CLUB	DONATION - BUSSELTON TRIATHLON 2016	500.00
13/01/2016	112524	FIONA CHAPMAN	GLC REFUND - LEARN TO SWIM	117.00
13/01/2016	112525	LEN MAZGALTSIDIS	REFUND OF BUILDING PLAN SEARCH FEE	142.00
13/01/2016	112526	DEPARTMENT OF TRANSPORT	PURCHASE OF SPECIAL SERIES PLATES	654.00
13/01/2016	112527	DEPARTMENT OF TRANSPORT	PLANT REGISTRATION	519.00
13/01/2016	112528	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	82.05
13/01/2016	112529	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	239.30
14/01/2016	112530	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	525.35
15/01/2016	112531	TELSTRA CORPORATION	COMMUNICATION SERVICES	105.00
15/01/2016	112532-533	WATER CORPORATION	WATER SERVICES	12,658.85
15/01/2016	112534	CANCELLED	PRINTING ERROR	0.00
15/01/2016	112535	JANINE SHERIDAN	STAFF REIMBURSEMENT - STUDY ASSISTANCE	1,064.00
15/01/2016	112536	SYNERGY	ELECTRICITY SUPPLIES	74,025.35

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Attachment A

List of Payments Made - January 2016

15/01/2016	112537	CANCELLED	PRINTING ERROR	0.00
15/01/2016	112538	MAIN ROADS (PERTH)	PRE CONSTRUCTION BRIDGE WORKS	129,800.00
20/01/2016	112539	BUSSELTON WATER BOARD	WATER SERVICES	121.40
20/01/2016	112540	CALLOWS CORNER NEWSAGENCY	NEWSAGENCY - PAPERS	442.05
20/01/2016	112541	TELSTRA CORPORATION	COMMUNICATION SERVICES	8,351.51
20/01/2016	112542	CITY OF BUSSELTON	INTERNAL PAYMENT - WASTE TRUCK VEHICLE TRADE-IN	55,550.00
20/01/2016	112543	CANCELLED CHEQUE	REPLACEMENT - EFT VOUCHER 44725	0.00
20/01/2016	112544-545	SYNERGY	ELECTRICITY SUPPLIES	7,905.35
20/01/2016	112546	FRED ROSE EXCAVATOR HIRE	EARTHMOVING SERVICES	20,449.00
21/01/2016	112547	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	2,860.18
21/01/2016	112548	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	266.00
20/01/2016	112549	CITY OF BUSSELTON	BUILDING LEVY - CIVIC & ADMIN BUILDING	28,770.00
20/01/2016	112550	DEPARTMENT OF EDUCATION	REFUND OF HALL DEPOSIT	195.00
20/01/2016	112551	TRACEE PICKERSGILL	REFUND TRADING IN PUBLIC PLACES FEE	460.00
20/01/2016	112552	AUSTRALIAN RED CROSS	REFUND OF HALL DEPOSIT & HALL HIRE FEES	377.00
20/01/2016	112553	J MAY & A ABERLE	CROSSOVER SUBSIDY PAYMENT	188.20
20/01/2016	112554	M MCCAULEY & S TATE	CROSSOVER SUBSIDY PAYMENT	237.90
20/01/2016	112555	A & G BENNETT	CROSSOVER SUBSIDY PAYMENT	201.80
20/01/2016	112556	HEATHER WILSON	CROSSOVER SUBSIDY PAYMENT	276.30
20/01/2016	112557	NATHAN GILES	CROSSOVER SUBSIDY PAYMENT	276.30
20/01/2016	112558	GJ & JD SCHUTS	CROSSOVER SUBSIDY PAYMENT	888.30
20/01/2016	112559	ANDREA KISSANE	CROSSOVER SUBSIDY PAYMENT	297.70
20/01/2016	112560	JR & MA DUNN	CROSSOVER SUBSIDY PAYMENT	276.30
20/01/2016	112561	J & M DOWNIE	CROSSOVER SUBSIDY PAYMENT	276.30
20/01/2016	112562	P & M VENECOURT	CROSSOVER SUBSIDY PAYMENT	371.20
20/01/2016	112563	A & B AVERILL	CROSSOVER SUBSIDY PAYMENT	430.60
20/01/2016	112564	BRYANNE ENGLISH	CROSSOVER SUBSIDY PAYMENT	398.10
20/01/2016	112565	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	11.00
20/01/2016	112566	MRS M LANGRIDGE	REFUND OF ANIMAL TRAP BOND	98.00
20/01/2016	112567	LORRAINE NEIL	REFUND TRADING IN PUBLIC PLACES FEE	60.00
20/01/2016	112568	PHILLIP SHACKLETON	REFUND TRADING IN PUBLIC PLACES FEE	60.00
21/01/2016	112569	GEOGRAPHE LEISURE CENTRE - PETTY CASH	PETTY CASH REIMBURSEMENT	220.11
22/01/2016	112570	LIFETIME INVESTMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	1,716.56
22/01/2016	112571	VB O'NEILL & CA CALLOW	REFUND OF RATE OVERPAYMENT	1,185.97
22/01/2016	112572	S HINES & BJ ROTHWELL	REFUND OF RATE OVERPAYMENT	1,731.50
22/01/2016	112573	FG FERGUSSON	REFUND OF RATE OVERPAYMENT	4,978.09
22/01/2016	112574	DEPARTMENT OF HOUSING	REFUND OF RATE OVERPAYMENT	2,533.42

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List of Payments Made - January 2016

22/01/2016	112575	DS & CS OAKES	REFUND OF RATE OVERPAYMENT	893.00
22/01/2016	112576	IVY LAIRD	REFUND OF RATE OVERPAYMENT	639.20
22/01/2016	112577	ESTATE OF FR COCKIN	REFUND OF RATE OVERPAYMENT	576.59
22/01/2016	112578	JR & MR CARROLL	REFUND OF RATE OVERPAYMENT	1,554.91
22/01/2016	112579	DW WILLIS	REFUND OF RATE OVERPAYMENT	38.67
22/01/2016	112580	RC PHILLIPS	REFUND OF RATE OVERPAYMENT	101.18
22/01/2016	112581	FY BEDFORD	REFUND OF RATE OVERPAYMENT	330.04
22/01/2016	112582	KV SUTHERLAND	REFUND OF RATE OVERPAYMENT	302.46
22/01/2016	112583	EM NAISMITH	REFUND OF RATE OVERPAYMENT	288.30
22/01/2016	112584	JA & EM COCKLE	REFUND OF RATE OVERPAYMENT	563.00
22/01/2016	112585	RE NELSON	REFUND OF RATE OVERPAYMENT	757.65
22/01/2016	112586	MW ROBINSON	REFUND OF RATE OVERPAYMENT	620.62
22/01/2016	112587	AJ WOODS	REFUND OF RATE OVERPAYMENT	587.03
22/01/2016	112588	WM LOHR	REFUND OF RATE OVERPAYMENT	889.42
22/01/2016	112589	PA FISHER & V ALIBISI	REFUND OF RATE OVERPAYMENT	768.64
27/01/2016	112590	DUNSBOROUGH CHINESE RESTAURANT	CATERING DURING FIRES	420.00
27/01/2016	112591	M & B SALES	HARDWARE SALES	742.32
27/01/2016	112592	CANCELLED	PRINTING ERROR	0.00
27/01/2016	112593	TIMCARE DISTRIBUTORS	CHEMICAL CLEANING SUPPLIER	2,252.80
27/01/2016	112594	LANDGATE CUSTOMER ACCOUNT	REGISTRATION FEES - SURRENDER OF LEASE	164.00
27/01/2016	112595	DEPARTMENT OF LANDS	REGISTRATION FEES - SURRENDER OF LEASE	135.00
28/01/2016	112596	CD, AR & EA BRAND	REFUND OF RATE OVERPAYMENT	495.46
28/01/2016	112597	OFFICE OF STATE REVENUE	REFUND OF RATE OVERPAYMENT	104.22
28/01/2016	112598	WENDY TAYLOR	REFUND OF RATE OVERPAYMENT	312.66
28/01/2016	112599	KJ DAVIS	REFUND OF RATE OVERPAYMENT	1,096.19
28/01/2016	112600	C A MURDOCH	REFUND OF RATE OVERPAYMENT	993.24
28/01/2016	112601	CANCELLED	PRINTING ERROR	0.00
28/01/2016	112602	CANCELLED	PRINTING ERROR	0.00
28/01/2016	112603	CR. ROB BENNETT	COUNCILLOR REIMBURSEMENT	470.22
28/01/2016	112604	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	96.75
28/01/2016	112605	GARETH SMITH	REFUND OF ANIMAL TRAP BOND	98.00
28/01/2016	112606	PETER STRAIN	REFUND OF HALL DEPOSIT	180.00
28/01/2016	112607	INTEWORK INC	REFUND OF HALL DEPOSIT	195.00
28/01/2016	112608	BARRY PELL	REFUND OF HALL DEPOSIT	185.00
28/01/2016	112609	PETER SCHUPP	REFUND OF HALL DEPOSIT	185.00
28/01/2016	112610	TIMOTHY MORGAN	REFUND OF HALL DEPOSIT	185.00
28/01/2016	112611	JACEY MILLS	CROSSOVER SUBSIDY PAYMENT	167.90

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List of Payments Made - January 2016

28/01/2016	112612	N & R BROWN	CROSSOVER SUBSIDY PAYMENT	350.90
28/01/2016	112613	VICKI ANDERSON	CROSSOVER SUBSIDY PAYMENT	317.00
28/01/2016	112614	C BROWN & G HARD	CROSSOVER SUBSIDY PAYMENT	357.70
28/01/2016	112615	G & M THOMPSON	CROSSOVER SUBSIDY PAYMENT	350.90
28/01/2016	112616	KENNETH RIDGWAY	REFUND OF HEALTH APPLICATION	225.00
28/01/2016	112617	WA COUNTRY BUILDERS PTY LTD - BUSSELTON	REFUND PERMIT TO USE APPLIANCE FEE - CANCELLED	118.00
28/01/2016	112618	CANCELLED	PRINTING ERROR	0.00
29/01/2016	112619	DENNIS HOWELLS	REFUND OF RATE OVERPAYMENT	302.73
29/01/2016	112620-621	SYNERGY	ELECTRICITY SUPPLIES	23,769.75
29/01/2016	112622	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY WORKS	6,655.00
				433,530.09

ELECTRONIC TRANSFER PAYMENTS - JANUARY 2016

5/01/2016	EF044296	WESTERN POWER CORPORATION	INSTALL POWER SUPPLY FOR HARRIS ROAD	82,624.00
7/01/2016	EF044297	HIF	HEALTH INSURANCE	198.30
7/01/2016	EF044298	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
7/01/2016	EF044299	PAY-PLAN PTY LTD	SALARY PACKAGING	11,216.34
7/01/2016	EF044300	JAMES MALCOLM SANDERSON	RENTAL LEASE AGREEMENT	205.68
7/01/2016	EF044301	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	420.00
7/01/2016	EF044302	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	183,127.00
7/01/2016	EF044303	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
7/01/2016	EF044304	HBF HEALTH LIMITED	MEDICAL INSURANCE	458.60
7/01/2016	EF044305	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
7/01/2016	EF044306	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	808.64
7/01/2016	EF044307	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	208.00
7/01/2016	EF044308	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,515.00
7/01/2016	EF044309	CLICKSUPER PTY LTD	SUPERANNUATION	138,236.20
8/01/2016	EF044310	SHARON WOODFORD-JONES	STAFF REIMBURSEMENT - TRAINING EXPENSES	37.00
8/01/2016	EF044311	DENNIS HADDON	ART SALES	52.50
8/01/2016	EF044312	CR. G HENLEY	COUNCILLOR REIMBURSEMENT	377.93
8/01/2016	EF044313	CR. T BEST	COUNCILLOR REIMBURSEMENT	720.37
8/01/2016	EF044314	PHIL HOLLETT PHOTOGRAPHY	ART SALES	35.00
8/01/2016	EF044315	LYNE MARSHALL	ART SALES	30.80
8/01/2016	EF044316	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
8/01/2016	EF044317	PENNY CROWLEY	STAFF REIMBURSEMENT - LIBRARY RESOURCES	140.79
8/01/2016	EF044318	DENISE SANBROOK	ART SALES	16.80
8/01/2016	EF044319	PROFESSIONAL CABLING	CABLING SERVICES - OFFICE RELOCATIONS	6,886.00

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Attachment A

List of Payments Made - January 2016

8/01/2016	EF044320	JULIA HARWOOD	ART SALES	105.00
8/01/2016	EF044321	DOROTHY SADDLETON	ART SALES	21.00
8/01/2016	EF044322	JUSTIN SMITH	STAFF REIMBURSEMENT - TRAINING EXPENSES	15.00
8/01/2016	EF044323	ROCHELLE FREDERICKS	STAFF REIMBURSEMENT - STUDY ASSISTANCE	2,000.00
8/01/2016	EF044324	ANDERS HAMMARSTROM	ART SALES	56.00
8/01/2016	EF044325	GREY GOLD CONSTRUCTIONS	EXPOSED AGGREGATE - DUNS TOWNSCAPE	13,962.00
8/01/2016	EF044326	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	57,950.48
8/01/2016	EF044327	KOOKA SERVICES PTY LTD	CARAVAN PARK MANAGEMENT CONTRACT	34,833.15
8/01/2016	EF044328	MARGARET PARKE	ART SALES	66.50
8/01/2016	EF044329	ROGER PAINE	ART SALES	46.20
8/01/2016	EF044330	MATTHEW SHARP	ART SALES	42.00
8/01/2016	EF044331	PANCAKE DESIGNS RESIN	ART SALES	28.00
8/01/2016	EF044332	CASTLEVIEW HOLDINGS PTY LTD	ART SALES	114.10
8/01/2016	EF044333	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS - AIRPORT NBN	97.20
8/01/2016	EF044334	EFAX AUSTRALIA	FAX SERVICE PROVIDER	11.44
8/01/2016	EF044335	TO70 AVIATION AUSTRALIA PTY LTD	LONG TERM AIRPORT NOISE MODELLING	12,100.00
8/01/2016	EF044336	SUSSEX TURF CONTROL	SLASH - PORT GEO, COUNTRY ROAD AND BSN WASTE	5,670.00
8/01/2016	EF044337	JACKSON MCDONALD	LEGAL SERVICES - GOOSE SUB LEASE	6,158.60
8/01/2016	EF044338	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	257.40
8/01/2016	EF044339	PRIME URBAN WA PTY LTD	REFUND ROADWORKS BOND - DUNS LAKES DRIVE	96,837.40
8/01/2016	EF044340	MARKETFORCE PTY LTD	STAFF ADVERTISING & LOCAL GOV TENDERS	1,700.38
8/01/2016	EF044341	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	12,190.11
8/01/2016	EF044342	HERA	ADMIN BUILDING - STRUCTURAL ENGINEERING SERVICES	19,232.40
8/01/2016	EF044343	JARVIN MARVIN	FILMMAKER - SKATE PARK OPENING	300.00
8/01/2016	EF044344	J E COOK	ART SALES	385.00
8/01/2016	EF044345	LOYD KING	ART SALES	280.00
8/01/2016	EF044346	PETER NORMAN READ	STAFF REIMBURSEMENT - LINE MARKING PAINT	78.95
8/01/2016	EF044347	KENNETH BATEMAN	REFUND OF ANIMAL TRAP BOND	98.00
8/01/2016	EF044348	SAMANTHA EALES	GLC MEMBERSHIP REFUND	325.00
8/01/2016	EF044349	EAGLE BAY VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	30.00
8/01/2016	EF044350	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - FOOTPATHS & DRIVEWAYS	2,231.04
8/01/2016	EF044351	AUSTRALIA POST	POSTAL SERVICE	4,614.70
8/01/2016	EF044352	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	9,719.75
8/01/2016	EF044353	SAI GLOBAL LTD	AUST STANDARDS PUBLICATIONS ONLINE	2,203.30
8/01/2016	EF044354	W A TREASURY CORPORATION	VARIOUS LOANS - GUARANTEE FEES	99,498.74
8/01/2016	EF044355	ZURICH AUSTRALIAN INSURANCE LTD	INSURANCE SERVICES - INSURANCE EXCESS	500.00
8/01/2016	EF044356	COATES HIRE	HIRE EQUIPMENT - KVA GENERATORS HARRIS ROAD	14,630.00

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Attachment A

List of Payments Made - January 2016

8/01/2016	EF044357	COLES	COUNCIL & STAFF REFRESHMENTS	299.14
8/01/2016	EF044358	CAPERS SOUTHWEST CATERING SERVICES	CATERING - EXHIBITIONS,SWLPG & COUNCIL MEETINGS	2,245.00
8/01/2016	EF044359	KALLOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	330.98
8/01/2016	EF044360	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION SERVICES - RADIO REPAIRS	2,737.60
8/01/2016	EF044361	ALISON BROWN	ART SALES	43.75
8/01/2016	EF044362	MYLES HAPP	ART SALES	47.60
8/01/2016	EF044363	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	450.90
8/01/2016	EF044364	LOCAL BINS	BULK BIN SERVICES - RELOCATION EXPENSES	1,012.00
8/01/2016	EF044365	GEORGE HERRING	ART SALES	21.60
8/01/2016	EF044366	PLUNKETT HOMES (1903) PTY LTD	REFUND BLANKET CROSSOVER & VERGE BOND	5,000.00
8/01/2016	EF044367	OWEN G ISBEL	ART SALES	360.80
8/01/2016	EF044368	MICHAEL TAYLOR	ART SALES	31.50
8/01/2016	EF044369	CELIA CLARE	ART SALES	596.00
15/01/2016	EF044370	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
15/01/2016	EF044371	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	2,454.10
15/01/2016	EF044372	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,180.00
15/01/2016	EF044373	CR. G HENLEY	COUNCILLOR PAYMENT	7,973.75
15/01/2016	EF044374	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
15/01/2016	EF044375	PETER STARK	BUSHFIRE OFFICER HONORARIUM	379.60
15/01/2016	EF044376	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANEL PAYMENT	3,503.00
15/01/2016	EF044377	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	35,549.39
15/01/2016	EF044378	CHRIS PAYNE	BUSHFIRE OFFICER HONORARIUM	189.80
15/01/2016	EF044379	CR. J McCALLUM	COUNCILLOR PAYMENT & REIMBURSEMENT	2,661.60
15/01/2016	EF044380	CR. C TARBOTTON	QUARTERLY COUNCILLOR PAYMENT	9,579.49
15/01/2016	EF044381	LEGAL PRACTICE BOARD OF WESTERN AUSTRALIA	LEGAL SERVICE - PRACTICE CERTIFICATE	625.00
15/01/2016	EF044382	FREESTYLE NOW	BMX & SCOOTER COMPETITION-SKATE PARK OPENING	3,795.00
15/01/2016	EF044383	ELLESIAH SEWELL	STAFF REIMBURSEMENT - CATERING & STATIONERY	97.52
15/01/2016	EF044384	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	156.90
15/01/2016	EF044385	KLEENIT PTY LTD	GRAFFITI REMOVAL	1,344.76
15/01/2016	EF044386	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
15/01/2016	EF044387	CR. R PAINE	COUNCILLOR PAYMENT	2,180.00
15/01/2016	EF044388	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
15/01/2016	EF044389	PETER STRAIN	ART SALES	211.20
15/01/2016	EF044390	ZIGGY ALBERTS	REFUND OF HALL HIRE BOND & HIRE FEES	339.00
15/01/2016	EF044391	THE LORD MAYORS DISTRESS RELIEF FUND	DONATION - WAROONA & DISTRICTS FIRE APPEAL	1,000.00
15/01/2016	EF044392	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	4,584.25
15/01/2016	EF044393	GEOGRAPHE PETROLEUM	FUEL SERVICES	24,287.22

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15/01/2016	EF044394	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASE	41,135.40
15/01/2016	EF044395	ZIPFORM	3RD INSTALMENT RATE NOTICE PRINTING	8,526.34
15/01/2016	EF044396	BUSSELTON SENIOR CITIZENS CENTRE	QUARTERLY DONATION PAYMENT	22,093.50
15/01/2016	EF044397	TOTAL EDEN PTY LTD	RETICULATION SERVICES	4,039.69
15/01/2016	EF044398	VASSE WEED & PEST CONTROL	PEST CONTROL SERVICES	3,146.05
15/01/2016	EF044399	COATES HIRE	HIRE EQUIPMENT - MULTI TYRED & VIBE ROLLERS	22,667.15
15/01/2016	EF044400	COLES	COUNCIL & STAFF REFRESHMENTS	979.59
15/01/2016	EF044401	BUSSELTON JETTY ENVIRONMENT &	ELECTRICITY-JETTY LIGHTS & U/WATER OBSERVATORY	1,623.05
15/01/2016	EF044402	YALLINGUP EARTHWORKS	REFUND - OVERPAYMENT OF DEBTORS INVOICE	684.22
15/01/2016	EF044403	ALLEASING PTY LTD	LEASING PAYMENTS - GLC	13,141.56
21/01/2016	EF044404	HIF	HEALTH INSURANCE	198.30
21/01/2016	EF044405	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
21/01/2016	EF044406	PAY-PLAN PTY LTD	SALARY PACKAGING	11,216.34
21/01/2016	EF044407	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
21/01/2016	EF044408	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	190,996.83
21/01/2016	EF044409	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
21/01/2016	EF044410	HBF HEALTH LIMITED	MEDICAL INSURANCE	458.60
21/01/2016	EF044411	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
21/01/2016	EF044412	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	808.64
21/01/2016	EF044413	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	208.00
21/01/2016	EF044414	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,665.00
21/01/2016	EF044415	CLICKSUPER PTY LTD	SUPERANNUATION	143,854.83
22/01/2016	EF044416	OLIVER DARBY	STAFF REIMBURSEMENT - INTERNET	49.95
22/01/2016	EF044417	CORNÉ LOMBARD	STAFF REIMBURSEMENT - STATIONERY	52.08
22/01/2016	EF044418	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	174.84
22/01/2016	EF044419	BUNBURY TRUCKS	VEHICLE PURCHASE & PLANT SERVICE	372,118.22
22/01/2016	EF044420	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
22/01/2016	EF044421	WA EXTERNAL SOLUTIONS	BUILDING MAINT-GLC, YOONGARILLUP & BSN LIBRARY	1,001.00
22/01/2016	EF044422	CDJ ENGINEERING & CONSULTANCY SERVICES	UNDERWATER OBSERVATORY SECURITY GATE	11,495.00
22/01/2016	EF044423	TRISLEY'S HYDRAULIC SERVICES PTY LTD	SERVICE UV GENERATOR AT GLC	6,242.50
22/01/2016	EF044424	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS & AIRPORT NBN	1,967.20
22/01/2016	EF044425	MAKO FIRE	FIRE AND SAFETY EQUIPMENT	1,392.60
22/01/2016	EF044426	NARELLE SMITH	STAFF REIMBURSEMENT - TRAINING ACCOM & MEALS	382.00
22/01/2016	EF044427	MATTHEW RIORDAN	STAFF REIMBURSEMENT - STAFF RELOCATION EXPENSES	612.00
22/01/2016	EF044428	TOTALITY I.T. BUSINESS SOLUTIONS PTY LTD	COMPUTER SERVICES - OFFICE RELOCATIONS	2,922.70
22/01/2016	EF044429	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	72.73
22/01/2016	EF044430	RENAE CUPPLES - RENDITION DESIGN	RECYCLE POSTER KOOKABURRA CARAVAN PARK	150.00

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22/01/2016	EF044431	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	3,715.25
22/01/2016	EF044432	RIGHT FITNESS	GLC FITNESS EQUIPMENT SERVICING	745.25
22/01/2016	EF044433	SAXTON SPEAKERS BUREAU	SPEAKERS FEE DEPOSIT FOR STAFF CONFERENCE	4,981.90
22/01/2016	EF044434	VASSE BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	396.89
22/01/2016	EF044435	BRAD GOODE	ABORIGINAL HERITAGE CONSULTANCY SERVICES	12,611.34
22/01/2016	EF044436	DIAL BEFORE YOU DIG	CABLE LOCATION SERVICE	3,580.85
22/01/2016	EF044437	COLES	COUNCIL & STAFF REFRESHMENTS	426.85
22/01/2016	EF044438	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	384.63
22/01/2016	EF044439	BAY CABINETS	FURNITURE SUPPLY & INSTALLATION FOR RELOCATION	6,820.00
22/01/2016	EF044440	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	3,051.25
25/01/2016	EF044441	TALLWOOD NOMINEES PTY LTD (In Liquidation)	PORT GEOGRAPHE BANK GUARANTEE SETTLEMENT	100,000.00
25/01/2016	EF044442	BAYSIDE CONCRETE CONSTRUCTION	DECORATIVE CONCRETE - FORESHORE & BROWN ST	46,275.80
25/01/2016	EF044443	DATA 3	COMPUTER SOFTWARE SUPPLIER	2,478.70
25/01/2016	EF044444	ELLIOTS IRRIGATION PTY LTD	IRRIGATION - CEMETERY IRON FILTER SERVICE	269.50
25/01/2016	EF044445	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	7,410.83
25/01/2016	EF044446	FITNESS AUSTRALIA	REGISTERED FITNESS BUSINESS ANNUAL MEMBERSHIP	730.00
25/01/2016	EF044447	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	179.10
25/01/2016	EF044448	PAC FIRE	FIRE EQUIPMENT SUPPLIER	896.50
25/01/2016	EF044449	GEOGRAPHE OUTRIGGER CANOE RACING CLUB	COMMUNITY BID ROUND 2 - 2015/2016	2,932.00
25/01/2016	EF044450	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES	238.00
25/01/2016	EF044451	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	552.77
25/01/2016	EF044452	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	3,003.01
25/01/2016	EF044453	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	40,094.00
25/01/2016	EF044454	CLEVERPATCH	VACATION CARE SUPPLIES	274.89
25/01/2016	EF044455	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	36.07
25/01/2016	EF044456	LEEWIN CIVIL PTY LTD	ROAD CONSTRUCTION - FORESHORE WORKS	134,512.18
25/01/2016	EF044457	CANCELLED	PRINTING ERROR	0.00
25/01/2016	EF044458	ACTING UP ACADEMY OF PERFORMING ARTS	COMMUNITY BID ROUND 2 - 2015/2016	2,470.00
25/01/2016	EF044459	BATTERY ALL TYPES	BATTERY SUPPLIES	303.95
25/01/2016	EF044460	METTLER TOLEDO LIMITED	WASTE FACILITY WEIGHBRIDGE RE-VERIFICATION	2,310.00
25/01/2016	EF044461	JIGSAW SIGNS & PRINT	SIGNAGE - HARRIS ROAD RELOCATION	740.00
25/01/2016	EF044462	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	6,687.65
25/01/2016	EF044463	TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	944.02
25/01/2016	EF044464	RENT A FENCE	FENCE HIRE - BUSSELTON SKATE PARK	8,509.53
25/01/2016	EF044465	C & S FERAL PEST SERVICES	PEST CONTROL SERVICES - CORELLA TRAPPING	240.00
25/01/2016	EF044466	PHOENIX FOUNDRY PTY LTD	MEMORIAL PLAQUES SUPPLIER	839.30
25/01/2016	EF044467	ARBOR GUY	TREE MAINTENANCE SERVICES	495.00

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25/01/2016	EF044468	TOLL IPEC PTY LTD	COURIER SERVICES	32.19
25/01/2016	EF044469	BROWNES DAIRY	GLC KIOSK & STAFF ROOM SUPPLIES	308.26
25/01/2016	EF044470	W P CROWHURST T/AS SOLVER PAINTS	PAINT SUPPLIER	386.10
25/01/2016	EF044471	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES - TREES	2,675.20
25/01/2016	EF044472	LANDSAVE ORGANICS	LANDSCAPING SERVICE - MULCH & COMPOST BLEND	8,723.70
25/01/2016	EF044473	PRIME INDUSTRIAL PRODUCTS PTY LTD	TESTING SAFETY EQUIPMENT	609.79
25/01/2016	EF044474	GEOGRAPHE BAY FOOTBALL CLUB	COMMUNITY BID ROUND 2 - 2015/2016	3,050.00
25/01/2016	EF044475	SQUIRE PATTON BOGGS	LEGAL SERVICES - NATIVE TITLE CLAIM	1,054.49
25/01/2016	EF044476	BUNBURY STEAM LAUNDRY	LINEN CLEANING SERVICES - KOOKABURRA	65.35
25/01/2016	EF044477	ST JOHN AMBULANCE	TRAINING SERVICES - FIRST AID	175.00
25/01/2016	EF044478	CANCELLED	PRINTING ERROR	0.00
25/01/2016	EF044479	BRIDGESTONE	TYRE SERVICES	2,966.83
25/01/2016	EF044480	CRAFT ARTS INTERNATIONAL	ART MAGAZINE SUBSCRIPTION	48.00
25/01/2016	EF044481	WIZID PTY LTD	POOL ENTRY WRISTBANDS	473.00
25/01/2016	EF044482	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - DUNSBOROUGH CELL 1	15,152.06
25/01/2016	EF044483	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,273.34
25/01/2016	EF044484	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES - DUNN BAY & VIDLER ROADS	9,667.81
25/01/2016	EF044485	AUSQ TRAINING	TRAINING SERVICES - TRAFFIC MANAGEMENT	1,017.00
25/01/2016	EF044486	ALL ALIVE GARDEN AND PROPERTY MAINTENANCE PTY	CONTRACT WORK NON COMPLIANT FIRE BREAKS	512.00
25/01/2016	EF044487	GEOGRAPHE FORD - BUSSELTON	VEHICLE SERVICES / PARTS	290.95
25/01/2016	EF044488	VORGE PTY LTD	GLC GYM MERCHANDISE	1,927.20
25/01/2016	EF044489	FORIS IRRIGATION	IRRIGATION SERVICES - DUNS LIONS PARK	9,760.00
25/01/2016	EF044490	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	3,355.33
25/01/2016	EF044491	COMPLETE PORTABLES	PORTABLE TOILET HIRE - EVENTS & RELOCATIONS	3,660.42
25/01/2016	EF044492	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	263.63
25/01/2016	EF044493	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	38.26
25/01/2016	EF044494	PINDAN PTY LTD	DISMANTLE BUS SHELTER	6,562.44
25/01/2016	EF044495	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - GLC FILTRATION SYSTEM	8,155.40
25/01/2016	EF044496	LUV A LOLLY	GLC KIOSK PURCHASES	513.75
25/01/2016	EF044497	SOUTHERN CROSS AUSTERIO	RADIO ADVERTISING SERVICES - GLC	1,980.00
25/01/2016	EF044498	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	4,256.93
25/01/2016	EF044499	INFOCOUNCIL PTY LTD	ANNUAL LICENCE FEE	8,415.00
25/01/2016	EF044500	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING SERVICES	3,119.70
25/01/2016	EF044501	MARGARET RIVER FENCING	SUPPLY & INSTALL FENCING & BOLLARDS	12,584.55
25/01/2016	EF044502	SOUTH WEST AUDIO VISUAL	COUNCIL CHAMBERS EQUIPMENT RELOCATION	1,608.20
25/01/2016	EF044503	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES	690.99
25/01/2016	EF044504	CHRIS SHEEDY PANEL & PAINT	PANEL REPAIRS - INSURANCE EXCESS	500.00

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25/01/2016	EF044505	WAVESOUND PTY LTD	LIBRARY RESOURCES - ONLINE LANGUAGE LEARNING	1,760.00
25/01/2016	EF044506	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EMPLOYEE ASSISTANCE PROGRAM	5,610.00
25/01/2016	EF044507	PACIFIC BRANDS WORKWEAR GROUP	CORPORATE UNIFORMS SUPPLIER	65.60
25/01/2016	EF044508	GEOGRAPHE INDUSTRIAL SUPPLIES	WELDING CONSUMABLES	39.60
25/01/2016	EF044509	OCEANIC MARINE	OFFSHORE FLARES	112.00
25/01/2016	EF044510	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPLACEMENT	422.00
25/01/2016	EF044511	EAGLE BAY COMMUNITY HALL ASSOCIATION INC	VENUE HIRE - MEELUP REGIONAL PARK COMMITTEE	120.00
25/01/2016	EF044512	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	143.30
25/01/2016	EF044513	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	148.70
25/01/2016	EF044514	EFAX AUSTRALIA	FAX SERVICE PROVIDER	16.83
25/01/2016	EF044515	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES	337.64
25/01/2016	EF044516	WARREN BLACKWOOD WASTE	BIN CLEANING AND BULK BIN SERVICES	5,313.00
25/01/2016	EF044517	MARK SMITH	JERRY CAN REMOVAL AS PER DFES CIRCULAR	880.00
25/01/2016	EF044518	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	143.55
25/01/2016	EF044519	PORT GEOGRAPHE AQUATIC SPORTS INC	GEO BAY RACE WEEK EVENT SPONSORSHIP	11,000.00
25/01/2016	EF044520	ALPHA PEST ANIMAL SOLUTIONS	FOX BAITING PERON RESERVE	814.00
25/01/2016	EF044521	ADVANCED DRIVEWAY SEALING	HOT WATER PRESSURE CLEAN - VARIOUS AREAS	5,203.50
25/01/2016	EF044522	NEOPOST	STATIONERY SUPPLIER - TONER	665.50
25/01/2016	EF044523	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	301.26
25/01/2016	EF044524	DYMOCKS - BUSSELTON	LIBRARY RESOURCES - BOOKS	461.94
25/01/2016	EF044525	BUNBURY LAWN & GARDEN SUPPLIES	SOIL FOR KERB BACKFILL - VARIOUS ROADS	4,400.00
25/01/2016	EF044526	BROADWATER MEDICAL CENTRE	PRE EMPLOYMENT MEDICALS	478.50
25/01/2016	EF044527	BCP CIVIL & PLANT	PLANT HIRE, BULK EARTHWORKS	9,834.03
25/01/2016	EF044528	BCP LIQUID WASTE	LIQUID WASTE SERVICES	556.80
25/01/2016	EF044529	IWEIGH SOLUTIONS PTY LTD	ANNUAL LICENCE FEE - WASTE FACILITIES	1,650.00
25/01/2016	EF044530	NATURALISTE GLASS PTY LTD	GLASS REPAIRS - CIC & GLC	350.68
25/01/2016	EF044531	SANDGROPER CONTRACTING	LIQUID WASTE REMOVAL SERVICE	2,610.00
25/01/2016	EF044532	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	61.66
25/01/2016	EF044533	VASSE FABRICATIONS	MANUFACTURE BRACKETS FOR JETTY	590.00
25/01/2016	EF044534	BINDI NUTRITION PTY LTD	ENERGY & NUTRITION PRODUCTS - GLC PRO SHOP	506.00
25/01/2016	EF044535	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	PEEL TCE RENT & SECURITY FEES	3,147.85
25/01/2016	EF044536	HYVA PACIFIC PTY LTD	HYDRAULIC SUPPLIES	802.93
25/01/2016	EF044537	AURORA ENVIRONMENTAL	ENVIRONMENTAL APPROVALS - MEELUP PARK	1,100.00
25/01/2016	EF044538	SPEEDYPLUMB	PLUMBING AND GAS SERVICES - AGED HOUSING	250.00
25/01/2016	EF044539	THE URBAN COFFEE HOUSE	CATERING - FIRE TRAINING & STAFF SEND OFF	413.00
25/01/2016	EF044540	EVERETT'S HOME AND YARD MAINTENANCE	SHADE CLOTH FOR DONGA WINDOWS HARRIS ROAD	2,732.00
25/01/2016	EF044541	MARKETFORCE PTY LTD	ADVERTISING SERVICES - GLC SPORTS HALL	594.81

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25/01/2016	EF044542	ENPOINT	ENVIRONMENTAL CONSULTANCY - LANDFILL GAS	5,291.00
25/01/2016	EF044543	CREATIVE EIGHT STUDIO	BMRRRA QUESTION AND ANSWER SHEET	176.00
25/01/2016	EF044544	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	512.57
25/01/2016	EF044545	TROPHIES ON TIME	NAME BADGES	247.50
25/01/2016	EF044546	TRUE BLUE TURF	SUPPLY & INSTALL TURF - MEELUP & BSN FORESHORE	26,243.50
25/01/2016	EF044547	KLEENIT PTY LTD	GRAFFITI REMOVAL	2,621.03
25/01/2016	EF044548	COMBINED METAL INDUSTRIES	PATIO TUBING FOR DOG SIGNS	2,195.42
25/01/2016	EF044549	TYRECYCLE PTY LTD	TYRE RECYCLING FROM WASTE FACILITIES	846.27
25/01/2016	EF044550	HOCKING HERITAGE STUDIO	HERITAGE ADVISORY SERVICE	1,462.50
25/01/2016	EF044551	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	GLC CAFÉ EQUIPMENT	380.95
25/01/2016	EF044552	SUZANNE DOLAN	SCHOOL HOLIDAY ENTERTAINMENT - LIBRARIES	1,135.00
25/01/2016	EF044553	CANCELLED	PRINTING ERROR	0.00
25/01/2016	EF044554	AUSTRALIAN PROPERTY CONSULTANTS	PROPERTY VALUATION - CAR PARKING BAYS	4,400.00
25/01/2016	EF044555	STIHL SHOP DUNSBOROUGH	PLANT SERVICES / PARTS	374.65
25/01/2016	EF044556	ACTION KERBING	KERBING SERVICES - BUSSELTON FORESHORE	16,932.85
25/01/2016	EF044557	CHAMBERS FENCING	TEMPORARY FENCING SERVICE - JETTY COMPOUND	511.23
25/01/2016	EF044558	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	3,995.31
25/01/2016	EF044559	DOWN TO EARTH TRAINING AND ASSESSING	TRAINING AND ASSESSMENT SERVICES	2,075.00
25/01/2016	EF044560	BRANDON SYMONDS	MUSIC FOR SKATE PARK OPENING	175.00
25/01/2016	EF044561	KEITH WILLIAMS & CO MOTOR TRIMMERS	POOL INFLATABLE REPAIRS	297.00
25/01/2016	EF044562	FISHABILITY	COMMUNITY BID ROUND 2 -2015/2016	5,500.00
25/01/2016	EF044563	CA & JI GUTHRIE & SON	REMOVAL BURNT VASSE FIRE TRUCK	948.75
25/01/2016	EF044564	JD SYERS	CONSULTATION FOR JETTY RAIL RE-ALIGNMENT	2,080.00
25/01/2016	EF044565	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC CAFÉ	1,301.00
25/01/2016	EF044566	BUNBURY & DISTRICTS SOFTBALL ASSOCIATION INC	KIDSPORT VOUCHERS	280.00
25/01/2016	EF044567	RUGBY WA	SINGLE YEAR GRANT AGREEMENT - RUGBY 7S	8,250.00
25/01/2016	EF044568	JUDITH KAY HICKS	REFUND DOG REGISTRATION - NOW STERILISED	51.67
25/01/2016	EF044569	YVONNE MCGUINNESS	REFUND DOG REGISTRATION - NOW STERILISED	150.00
25/01/2016	EF044570	SHINKA MANAGEMENT PTY LTD	MANAGEMENT TRAINING - LEADERSHIP MASTERCLASS	3,283.50
25/01/2016	EF044571	JANE BENNETT	REFUND DOG REGISTRATION - NOW STERILISED	150.00
25/01/2016	EF044572	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	429.54
25/01/2016	EF044573	TAS'S BAKERY	CATERING - FIRE BRIGADES	28.80
25/01/2016	EF044574	BUSSELTON RURAL SUPPLIES	WHEAT SUPPLIES FOR CORELLA CONTROL	26.10
25/01/2016	EF044575	PK COURIERS	COURIER SERVICES	743.60
25/01/2016	EF044576	BUSSELTON TOYOTA	VEHICLE SERVICES / PARTS	940.90
25/01/2016	EF044577	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	2,236.68
25/01/2016	EF044578	GILS MOWING	MOWING SERVICES - AGED HOUSING	1,215.00

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25/01/2016	EF044579	ECOSYSTEMS SOLUTIONS	REVIEW IMPACT OF CARNABY'S BLACK COCKATOO	550.00
25/01/2016	EF044580	BUSSELTON REWINDS	PLANT SERVICES / PARTS	254.10
25/01/2016	EF044581	CHRISTIAN & CO ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES - KOOKABURRA	107.25
25/01/2016	EF044582	BOC GASES AUSTRALIA LTD	GAS SERVICES	4,402.78
25/01/2016	EF044583	CJD EQUIPMENT PTY LTD	PLANT PARTS	238.81
25/01/2016	EF044584	DAVID GRAY & CO	GARBAGE BINS & PARTS	2,552.00
25/01/2016	EF044585	CHRISTIE PARKSAFE	BBQ SPARES	787.60
25/01/2016	EF044586	FENNESSY'S	VEHICLE SERVICES / PARTS	1,332.40
25/01/2016	EF044587	FTE ENGINEERING	TANDEM TRAILER PURCHASE / SERVICES / PARTS	12,518.76
25/01/2016	EF044588	INSTANT WEIGHING	CALIBRATION SERVICES	1,052.70
25/01/2016	EF044589	GROCOCK GLASS	GLASS WORK SERVICES	335.25
25/01/2016	EF044590	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	196.67
25/01/2016	EF044591	JASON SIGNMAKERS	DOG EXERCISE SIGNS	716.93
25/01/2016	EF044592	T J DEPIAZZI & SONS	MULCH SUPPLIES - MARRI WOODCHIPS	2,421.10
25/01/2016	EF044593	B & J CATALANO PTY LTD	GRAVEL CRUSHING	2,239.07
25/01/2016	EF044594	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	617,679.81
25/01/2016	EF044595	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	1,815.16
25/01/2016	EF044596	NICHOLLS MACHINERY	PLANT SERVICES / PARTS	2,678.65
25/01/2016	EF044597	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	WATER MAT & SWIM SCHOOL CERTIFICATES - GLC	722.37
25/01/2016	EF044598	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	143.31
25/01/2016	EF044599	CANCELLED	PROCESS ERROR	0.00
25/01/2016	EF044600	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	1,426.94
25/01/2016	EF044601	HANSON CONST. MATERIALS PTY LTD	CONCRETE SERVICES - DUNSBOROUGH COUNTRY CLUB	3,975.05
25/01/2016	EF044602	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	399.14
25/01/2016	EF044603	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - PORT LANE, PRAM RAMPS DUNS	1,407.78
25/01/2016	EF044604	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
25/01/2016	EF044605	LANDGATE (VALUER GENERAL'S OFFICE)	ANNUAL RATING VALUATIONS	2,601.04
25/01/2016	EF044606	PENDREY AGENCIES P/L	TOOL, CHEMICAL AND ANIMAL SUPPLIES	666.46
25/01/2016	EF044607	KALAMAZOO	PRINTING SERVICES - INFRINGEMENT NOTICES	1,972.81
25/01/2016	EF044608	W A LIBRARY SUPPLIES	LIBRARY RESOURCES - DISPLAY BOXES	69.65
25/01/2016	EF044609	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	840.87
25/01/2016	EF044610	GALVINS PLUMBING PLUS	PLUMBING SERVICES - PVC PIPES DUNSBOROUGH	1,540.00
25/01/2016	EF044611	COURIER AUSTRALIA	COURIER SERVICES	438.93
25/01/2016	EF044612	THINK WATER DUNSBOROUGH PUMPS & RETICULATION	RETICULATION SUPPLIES	3.14
25/01/2016	EF044613	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	3,415.50
25/01/2016	EF044614	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	559.80
25/01/2016	EF044615	PRO-LINE KERBING	SUPPLY & LAY VARIOUS KERBING	33,636.90

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List of Payments Made - January 2016

25/01/2016	EF044616	AUSTRALIA POST	POSTAL SERVICE	2,727.11
25/01/2016	EF044617	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	1,753.78
25/01/2016	EF044618	OTIS ELEVATOR COMPANY PTY LTD	ADMIN ELEVATOR SERVICE FOR NOVEMBER	192.66
25/01/2016	EF044619	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING SERVICES	5,822.20
25/01/2016	EF044620	SW PRECISION PRINT	PRINTING SERVICES	3,459.00
25/01/2016	EF044621	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT & CLEANING SUPPLIES	11,799.73
25/01/2016	EF044622	SOUTH WEST ISUZU	PLANT SERVICES / PARTS	4,708.89
25/01/2016	EF044623	DOWN SOUTH TURF	SUPPLY & INSTALL TURF - LIONS PARK DUNSBOROUGH	9,459.00
25/01/2016	EF044624	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	2,434.65
25/01/2016	EF044625	BAY SIGNS	SIGNAGE SERVICES	1,967.90
25/01/2016	EF044626	ACTIV FOUNDATION INC	COURT ST BINS & LITTER COLLECTION AT TIPS	1,540.00
25/01/2016	EF044627	BUSSELTON PEST & WEED CONTROL	PEST & WEED CONTROL SERVICES	19,074.08
25/01/2016	EF044628	WEST OZ LINEMARKING	LINE MARKING SERVICES	1,463.00
25/01/2016	EF044629	W.A. BOILER SPARES AND SERVICE	ANNUAL BOILER SERVICE & PARTS	639.10
25/01/2016	EF044630	MILDWATERS ELECTRICAL	ELECTRICAL SERVICES	33,089.27
25/01/2016	EF044631	BUSSELTON MULTI SERVICE	ENGRAVING - SUN PRINCESS MAIDEN VOYAGE	104.50
25/01/2016	EF044632	PROTECTOR ALSAFE	PROTECTIVE CLOTHING SUPPLIER	175.23
25/01/2016	EF044633	WESTRAC EQUIPMENT P/L	PLANT SERVICES / PARTS	5,461.85
25/01/2016	EF044634	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER	1,562.06
25/01/2016	EF044635	LAWRENCE & HANSON	ELECTRICAL EQUIPMENT, PROTECTIVE CLOTHING SUPPLIES	1,022.48
25/01/2016	EF044636	B & B STREET SWEEPING	STREET SWEEPING SERVICE	31,849.40
25/01/2016	EF044637	UNIQC INTERNATIONAL	ANNUAL SUBSCRIPTION - UNIFLEET REPORTING	16,500.00
25/01/2016	EF044638	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	627.00
25/01/2016	EF044639	AMITY SIGNS	ROAD TRAFFIC SIGNS - TOURISM	647.90
25/01/2016	EF044640	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	REPAIR COMMUNICATION FAULT - BSN LIBRARY	832.84
25/01/2016	EF044641	BUSSELTON AERO CLUB (INC)	SINGLE YEAR GRANT AGREEMENT - AEROFEST	5,000.00
25/01/2016	EF044642	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL SERVICES	13,154.60
25/01/2016	EF044643	KLEENHEAT GAS	GAS SERVICES	1,065.78
25/01/2016	EF044644	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,247.80
25/01/2016	EF044645	SOS OFFICE EQUIPMENT	BUSSELTON SES PRINTER	48.27
25/01/2016	EF044646	LESCHENAULT COMMUNITY NURSERY	NURSERY SUPPLIES	1,982.12
25/01/2016	EF044647	CANCELLED	PRINTING ERROR	0.00
25/01/2016	EF044648	BUSSELTON REFRIGERATION & AIRCONDITIONING	GLC AQUA COOLER & DE-GAS FRIDGES AT TIPS	6,243.60
25/01/2016	EF044649	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	1,138.91
25/01/2016	EF044650	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	8,304.75
25/01/2016	EF044651	IPWEA-WA	MEMBERSHIP RENEWAL - ENGINEERING	286.00
25/01/2016	EF044652	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	7,463.17

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List of Payments Made - January 2016

25/01/2016	EF044653	ACCUWEIGH PTY LTD	AIRPORT - CALIBRATION OF BAGGAGE SCALES	552.48
25/01/2016	EF044654	COLES	COUNCIL & STAFF REFRESHMENTS	31.00
25/01/2016	EF044655	BUSSELTON PRINT IT	PRINTING SERVICES	990.00
25/01/2016	EF044656	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	1,397.69
25/01/2016	EF044657	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE & TRUCK HIRE SERVICES	8,618.00
25/01/2016	EF044658	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE SERVICES	3,225.75
25/01/2016	EF044659	SHENTON ENTERPRISES	POOL EQUIPMENT REPAIRS	88.00
25/01/2016	EF044660	ELITE POOL COVERS PTY LTD	THERMAL SPA COVER - GLC	390.00
25/01/2016	EF044661	AIRPORT LIGHTING SPECIALISTS	AIRPORT LIGHT GLOBES	1,730.25
25/01/2016	EF044662	SOILS AINT SOILS	STREET VERGE TREES	160.00
25/01/2016	EF044663	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION SERVICES - RADIO REPAIRS	132.00
25/01/2016	EF044664	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD	TILT TRAY SERVICES - TRANSPORT E-WASTE	968.00
25/01/2016	EF044665	AVIS SOUTHWEST RENTALS	UTE HIRE FOR BRIDGE INSPECTIONS	700.18
25/01/2016	EF044666	D W & S V ROBERTS	CONCRETE SERVICES - RELOCATIONS	3,689.80
25/01/2016	EF044667	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	550.00
25/01/2016	EF044668	REECE PTY LIMITED	PLUMBING SERVICES	282.73
25/01/2016	EF044669	AUTO - ONE	PLANT SERVICES / PARTS	2,764.76
25/01/2016	EF044670	RICOH BUSINESS CENTRE	PHOTOCOPYING AND RELOCATIONS	7,066.79
25/01/2016	EF044671	GHD PTY LTD	BUSSELTON AIRPORT RUNWAY INSPECTIONS	13,200.00
25/01/2016	EF044672	BUSSELTON VOLLEYBALL ASSOCIATION	MULTI YEAR GRANT - BEACH VOLLEYBALL TOUR	4,000.00
25/01/2016	EF044673	SUEZ ENVIRONMENTAL	BULK BIN SERVICES - AIRPORT	425.29
25/01/2016	EF044674	CAPE CELLARS BUSSELTON	ART GEO EXHIBITION EXPENSES	235.81
25/01/2016	EF044675	SPORTSWORLD OF WA	SPORT EQUIPMENT - GLC PRO SHOP	1,353.00
25/01/2016	EF044676	GLOBE SIGN CO.	SIGNAGE SERVICES	170.50
25/01/2016	EF044677	BURKE AIR	AIR CONDITIONING SERVICES	5,061.10
25/01/2016	EF044678	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	2,745.30
25/01/2016	EF044679	LOCK AROUND THE CLOCK	SECURITY SERVICES	265.40
25/01/2016	EF044680	SURVCON PTY LTD	LAND SURVEYS - BSN & VASSE FIRE STATION	1,100.00
25/01/2016	EF044681	WESTERN ALL PEST SERVICES PTY LTD	PEST CONTROL - TERMITE MONITORING GLC	330.00
25/01/2016	EF044682	LEEUEWIN TRANSPORT	COURIER SERVICES	1,470.47
25/01/2016	EF044683	SOUTH WEST CHEMICAL SERVICES	CHEMICAL TESTING SERVICES	3,690.28
25/01/2016	EF044684	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION	310.00
25/01/2016	EF044685	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
25/01/2016	EF044686	GEOGRAPHE SAWS AND MOWERS	NEW PLANT PURCHASES / SERVICES / PARTS	4,876.00
25/01/2016	EF044687	SAFE & SURE SECURITY PTY LTD	SECURITY ALARM ATTENDANCE SERVICES	1,210.00
25/01/2016	EF044688	YOONGARILLUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	187.15
25/01/2016	EF044689	CITY AND REGIONAL FUELS	FUEL SERVICES	5,849.48

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List of Payments Made - January 2016

25/01/2016	EF044690	VINEPOWER MARGARET RIVER PTY LTD	WEED CONTROL - VARIOUS RESERVES	2,700.34
25/01/2016	EF044691	BDA TREE LOPPING	PRUNING & MULCHING - ROADSIDE & BRIDGES	65,919.70
25/01/2016	EF044692	TRADE HIRE	HIRE PLANT & EQUIPMENT SERVICES	9,725.33
25/01/2016	EF044693	DOOR HARDWARE SOLUTIONS	DOOR HARDWARE SERVICES	3,903.02
25/01/2016	EF044694	BACK TO FRONT PROPERTY CARE	MAINTENANCE SERVICES - AGED HOUSING	2,403.62
25/01/2016	EF044695	CAPE RURAL CONTRACTING	FIRE HAZARD REDUCTION & SLASHING	1,980.00
25/01/2016	EF044696	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	7,135.34
25/01/2016	EF044697	JUICE PRINT	AIRPORT SAFETY SIGNAGE & ART GEO BOOKLETS	814.00
25/01/2016	EF044698	ALLEASING PTY LTD	COMPUTER LEASING PAYMENTS	4,730.52
25/01/2016	EF044699	FENCING SOLUTIONS	MAINTENANCE SERVICES - FENCE REPAIRS	1,990.00
25/01/2016	EF044700	BROADWATER BRICK PAVING	PAVING SERVICES - BUSSELTON FORESHORE	900.00
25/01/2016	EF044701	PHONOGRAPHIC PERFORMANCE CO. OF AUST. LTD.	SOUND & MUSIC LICENCE RENEWALS	3,719.98
25/01/2016	EF044702	SUSSEX INDUSTRIES	SURVEYING EQUIPMENT SUPPLIER - STAKES	3,013.54
25/01/2016	EF044703	DUNSBOROUGH BAY YACHT CLUB	KIDSPORT VOUCHERS	400.00
25/01/2016	EF044704	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES - PIPES & LINERS	1,718.38
25/01/2016	EF044705	ELECTRICAL IRRIGATION SERVICES	ELECTRICAL SERVICES - PUMPS & RETICULATION	9,284.00
25/01/2016	EF044706	SHORE COASTAL PTY LTD	CONSULTANCY SERVICES - COASTAL WORKS	6,688.00
25/01/2016	EF044707	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES - AIRPORT EXPANSION	9,130.00
25/01/2016	EF044708	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	62.00
25/01/2016	EF044709	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	620.78
25/01/2016	EF044710	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	409.70
25/01/2016	EF044711	T-QUIP	MOWER REPAIRS	241.75
29/01/2016	EF044712	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	102.21
29/01/2016	EF044713	JONES MARINE	BEACH ENCLOSURE MAINTENANCE	750.00
29/01/2016	EF044714	YAHAVA KOFFEE WORKS WHOLESALE	STAFF TRAINING - BARISTAS FOR GLC	360.00
29/01/2016	EF044715	SYLVIA CHANDLER	REFUND OF ANIMAL TRAP BOND	98.00
29/01/2016	EF044716	RONALD MOORE	REFUND OF ANIMAL TRAP BOND	98.00
29/01/2016	EF044717	DC & DL DOLBY	CROSSOVER SUBSIDY PAYMENT	369.40
29/01/2016	EF044718	S BARKER & G RODDEWIG	REFUND OF RATE OVERPAYMENT	700.00
29/01/2016	EF044719	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SUPPLIES	1,353.99
29/01/2016	EF044720	YALLINGUP COASTAL VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	130.00
29/01/2016	EF044721	BUSSELTON HORSE & PONY CLUB	REIMBURSE REPAIR COSTS FOR INSURANCE CLAIM	2,890.91
29/01/2016	EF044722	COLES	COUNCIL & STAFF REFRESHMENTS	172.25
29/01/2016	EF044723	SOUTH WEST INSTITUTE OF TECHNOLOGY - BUSSELTON	STAFF TRAINING - CERT III IN HORTICULTURE	4,041.25
29/01/2016	EF044724	YOONGARILLUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	215.05
29/01/2016	EF044725	M & B SALES	HARDWARE SUPPLIES - REPLACEMENT CHEQUE	18,573.52
				<u>3,663,476.96</u>

TRUST ACCOUNT - JANUARY 2016

15/01/2016	007218	S SCADDEN	BUILDING FEE REFUND	40.50
15/01/2016	007219	A BIRCH	BUILDING FEE REFUND	61.65
15/01/2016	007220	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	27,997.29
15/01/2016	007221	CONSTRUCTION TRAINING FUND	BCITF LEVY	9,339.82
15/01/2016	007222	CITY OF BUSSELTON	BSL &CTF LEVY COMMISSION	780.00
				38,219.26

INTERNAL PAYMENT VOUCHERS - JANUARY 2016

30/12/2015	DD002654	CAPITAL FINANCE AUSTRALIA LTD	RICHO COPIERS - LEASING PAYMENTS	3,165.72
23/12/2015	DD002655	CJ KEANE	REFUND OF RATE OVERPAYMENT	643.00
7/01/2016	DD002656	ANZ ONLINE PAY 14	FORTNIGHTLY PAY	629,120.81
31/12/2015	DD002657	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	56,121.76
1/01/2016	DD002658	ANZ BANK	BANK FEES - BPAY TRANSACTIONS	1,443.67
1/01/2016	DD002659	MACQUARIE EQUIPMENT RENTALS PTY LTD	RICHO COPIER - LEASING PAYMENT	1,663.01
1/01/2016	DD002660	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - COMPUTERS	28,965.82
1/01/2016	DD002661	COMMONWEALTH BANK	BANK FEES	757.57
1/01/2016	DD002662	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS - MONITORS	5,709.02
1/01/2016	DD002663	LES MILLS ASIA PACIFIC	GLC PROGRAM CONTRACT FEES	818.92
1/01/2016	DD002664	LES MILLS ASIA PACIFIC	NCC PROGRAM CONTRACT FEES	545.95
1/01/2016	DD002665	ANZ BANK	BANK FEES	276.05
1/01/2016	DD002666	ANZ BANK	BANK FEES	104.94
31/12/2015	DD002667	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	15,024.64
4/01/2016	DD002668	ANZ BANK	BANK FEES	4,963.87
15/01/2016	DD002669	COMMONWEALTH BANK	BANK FEES	118.21
15/01/2016	DD002670	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	542.85
19/01/2016	DD002671	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS	237.80
19/01/2016	DD002672	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS	220.02
19/01/2016	DD002673	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	1,397.00
20/01/2016	DD002674	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	468.00
21/01/2016	DD002675	ANZ ONLINE PAY 15	FORTNIGHTLY PAY	657,246.87
22/01/2016	DD002676	ANZ BANK	BANK FEE ADJUSTMENT	0.03
22/01/2016	DD002677	ANZ ONLINE PAY 15 ADJUSTMENT	ADJUSTMENT ON FORTNIGHTLY PAY	162.58
22/01/2016	DD002678	RATE REFUNDS	REFUND OF RATE OVERPAYMENT	473.00
21/01/2016	DD002679	ANZ BANK	BANK FEES	15.00
				1,410,206.11

6.2 FINANCIAL ACTIVITY STATEMENTS – PERIOD ENDING 31 JANUARY 2016

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Information Technology
ACTIVITY UNIT:	Financial Services
REPORTING OFFICER:	Financial Accountant - Ehab Gowegati
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Financial Activity Statements - January

PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31st January 2016.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 23 July 2015, the Council adopted (C1507/208) the following material variance reporting threshold for the 2015/16 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2015/16 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

RELEVANT PLANS AND POLICIES

NA

FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a treatment/ control that assists in addressing this risk.

CONSULTATION

Coordinators, Managers and Directors

OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a year to date basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a year to date basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides year to date budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment

- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a year to date basis.

Additional reports and/ or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

COMMENTS ON FINANCIAL ACTIVITY TO 31st JANUARY 2016

Operating Activity

▪ Operating Revenue

As at 31st January 2016, there is a variance of +5.6% in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Operating Grants, Subsidies and Contributions	+16%	+\$286
Other Revenue	+610%	+\$1,728
Interest Earnings	+21%	+\$266
Non-Operating Grants, Subsidies and Contributions	+16%	+\$551
Profit on Asset Disposals	-14%	-\$2

A summary of the above variances is provided as follows:

Operating Grants, Subsidies and Contributions (+\$286)

The current variance is primarily attributable to:

- Fire prevention (DFES) - timing difference associated with the ESL levy reimbursement due to budget split evenly over 12 months +\$39k, and receipt of unbudgeted revenue due to finalisation of the 2014/15 end of year DFES reconciliation +\$66k;
- The receipt of unbudgeted \$37k from the Local Government Insurance Scheme for the 2015 scheme member dividend. Last year \$6m was redistributed to members with the City's share as disclosed above. This benefit is largely attributed to the schemes strong financial position over recent times in managing the City's risk through a group self-insurance approach;
- The receipt of a Lottery West grant to part fund the construction of New River East loop trail \$24k. The Project was constructed in 2014/15 however the income was budgeted to be received 2015/16 in arrears as per signed agreement (50% in December and 50% in June hence the timing variance);
- Within the works operation's services business unit, workers compensation revenue recouped exceed budget by +\$30k. This is fully offset by the expenditure incurred;
- CapeRoc waste management study \$24k (share of contribution from the Shire of Augusta-Margaret River);

Other Revenue (+\$1,728)

The current variance is attributable to:

- Funds received from the drawdown of the Port Geographe Bank Guarantees +\$1.8m. There is a report to the Council on the same agenda relating to these funds which are as a result of an agreement entered into with Port Geographe Administrators for a payout of various bank guarantees held by the City in respect of completed stages of the Port

Geographe Development. The report recommends these funds be held in various reserves for expenditure in future financial years.

Interest Earnings (+266K)

The current variance is primarily attributable to:

- Late Payment Interest +\$13k;
- Instalment Plan Interest +12k;
- Interest on Municipal Funds -\$11k;
- Interest on Reserve Funds +\$109k. The reserves balance currently includes the full \$18m loan funds for the Administration building redevelopment which is yet to be utilised to offset any expenditure. Due to the higher than anticipated balance at this time, interest earned has exceeded budget projections. It should be noted of the \$109k in additional interest, \$89k is attributable to the Civic and Administration Centre Construction Reserve;
- Interest on Restricted Funds +\$143k. Relates to airport funds which is not budgeted for but it should be noted that the Airport grant agreement requires these funds be applied towards the Airport project;

Non-Operating Grants, Subsidies and Contributions (+551k)

The variances are primarily attributable to:

- Busselton Foreshore, provision of services and auxiliary works -\$863k. This is due to the \$4.5M Royalties for Regions grant remaining pending. Likely notification June/ July;
- Foreshore east youth precinct (skate park and adventure playground) +\$615k. This is due to a timing difference at this time;
- Busselton Shark Net non-operating grant +\$100k. Timing variance, the Government grant was received earlier than was anticipated;
- Tuart Drive bridge (0239A) +\$645k. This project was completed and invoiced in full. A budget amendment will be processed in March as this project came in under budget by \$360k, and approval has been given to use these unspent federal grant monies on other bridge maintenance undertakings;
- Roads to recovery road construction works (23 road works) is net +\$115k. Timing variance only, the City claimed more of the Federal grant funds in the second quarter (Oct-Dec) based on the predicted schedule of works than we had originally budgeted for;
- Main roads road construction projects are net -\$75k, of which the Strelly Street design project is -\$60k. It was envisaged that the City would claim more of these road design works earlier in the year. Claims are based on expenditure to date, a second claim is anticipated to be made in March;

Profit on Asset Disposals (-\$2K)

The current variance is primarily attributable to:

- Minor timing difference associated with book Profits due to disposal of assets. It should be noted that this is an accounting entry only, and has no direct impact on the Net Current Position.

Operating Expenditure

As at 31st January 2016, there is a variance of -8% in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	-24%	-\$2,211
Utilities	-17%	-\$224
Other Expenses	-13%	-\$224

Description	Variance %	Variance \$000's
Allocations	-18%	-\$206
Loss on Asset Disposal	+29%	+\$18

A summary of the above variances is provided as follows:

Materials and Contracts (-\$2,211K)

Materials and contract nature and type comprises of some 547 cost codes with the main areas of significant variances (over \$50k) as follows;

- Information technology -\$90k. Timing variance only that predominately relate to Consultancy -\$41k, GIS Costs -\$32k, and Computer Software Licences -\$17k;
- Community recreation centres (consolidated for all business units) is -\$77k below budget. This is attributable to -\$47k for the Naturaliste Community Centre and -\$30k for the Geographe Leisure Centre. To maintain the net operating positions forecast, expenditure at both the GLC and NCC is being strictly prioritised and delayed wherever possible;
- Within the Environmental Planning business unit, management plan implementation works is under budget -\$55k. This is attributable to timing differences associated with the utilisation of contractors and the seasonality of the work that is required;
- The Engineering & Works Services Support is -\$300k under budget year to date. This represents the annual payment that is yet to be made to the Department of Transport in relation to the Port Geographe management deed. It is anticipated that this payment will be processed by February/ March;
- Building and Facilities Maintenance is -\$761k under budget year to date. Over half of this variance is attributable to works yet to be carried out on the Busselton Jetty. These works include rust inhibitor inspection and repairs, hand rail painting and a full structural assessment on the underwater observatory.
- The Waste Management is -\$238k under budget year to date. Budget for Busselton transfer station -\$53k, Dunsborough waste facility -\$124k, rubbish sites development -\$50k. These funds are expected to be utilised by the 30th June.

Utilities (-\$224k)

Variances associated with utilities are attributable to timing differences which in turn relates to utility billing cycles. The breakdown is as follows;

- Telephones (-\$13k);
- Electricity (-\$35k);
- Water (-\$176);

Other Expenditure (-\$224k)

Variances associated with other expenditure are attributable to;

- Members of Council expenses -\$63k (main variances are for Elected members sitting fees -\$21k, allowances - Mayor & Deputy -\$8k, international relationships -\$7k, communication allowance -\$3k, gifts and presentations -\$3k, travelling allowance (Councillors meetings) -\$2k, tours of inspection -\$2k);
- Community services administration, events marketing and promotions -\$98k. MERG Marketing funds which have not been expended as MRBTA recharge campaign halted due to amalgamation of GBTA/AMRTA and regional branding. Council has resolved to transfer \$150k from the commercial and industrial differential marketing

funds into new Airport Reserve specifically for marketing/ support of Airport development project, and this \$98k, along with further savings in the remainder of the financial year, will be used for this purpose;

- Expenses associated from the drawdown of the Port Geographe Bank Guarantees +\$100k. This is the payment to the Administrator of the Port Geographe Development which it was agreed the City would make in exchange for receiving a payout of approximately 1.8 million dollars for bank guarantees held by the City, resulting in a net financial gain to the City of approximately \$1.7million.

Allocations (-\$206k)

This activity incorporates numerous internal accounting allocations. Whilst the majority of individual allocations are administration based (and clear each month), the activity also includes plant and overhead related allocations. Due to the nature of these line items, the activity reflects as a net offset against operating expenditure, in recognition of those expenses that are of a capital nature (and need to be recognised accordingly). Variances, particularly early in the financial year, are not uncommon, as the activity is highly dependent upon a range of works related factors. It should be noted however that as anticipated (and in line with historical trends) that the variance will gradually decrease as the year progresses.

Loss on Asset Disposal (+\$18k)

Timing difference associated with book losses due to disposal of assets. It should be noted that this is an accounting entry, and has no direct impact on the Net Current Position. At this stage it is expected that the full plant acquisition/ disposal program will be achieved by 30th June 2016;

Capital Activity

▪ Capital Revenue

As at 31st January 2016, there is a variance of -70% in total capital revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Proceeds from Sale of Assets	-40%	-\$195
Transfer from Restricted Assets	-82%	-\$1,236
Transfer from Reserves	-80%	-\$4,595

Variances associated with capital revenue are as follows;

Proceeds from Sales -\$195k

- Timing difference associated with the sale of plant. At this stage it is expected that the full plant acquisition/ disposal program will be achieved by 30th June 2016.

Transfer from Restricted Assets -\$1,236

- The 2015/16 budget includes a transfer from restricted assets of \$1.5m that is associated with expenditure to be incurred for the Busselton Regional Airport development. To date no transfer has been made as expenditure for the project has not yet reached this value (net -\$1.5m);
- The remaining +\$264k are attributable to bonds and deposits refunded to the end of January as all obligations have been fulfilled to authorise the return of funds. As the City does not budget for these transactions, any material variance will be reported accordingly.

Transfer from Reserves -\$4,595k

- The 2015/16 budget includes a transfer from reserves of \$4,590k that is associated with the building of the new Civic and Administration Centre. As this is expenditure has not been realised as at 31st January, no transfer has been made.

- Capital Expenditure

As at 31st January 2016, there is a variance of -38% in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	-84%	-\$8,578
Plant & Equipment	-40%	-\$716
Furniture and Equipment	-27%	-\$96
Infrastructure	-29%	-\$4,199
Transfers to Restricted Assets	+69%	+\$725

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

An overview of the collective year to date financial performance in each of the above classifications is also provided as follows:

Land & Buildings (YTD Variance: -\$8,578K)

This classification comprises the following sub-groups,

Land (YTD Variance: -\$935K)

- The general annual allocation for land purchases within the property services area for land matters is -\$50k. Funds are not required to be spent at this stage as no land dealings have been identified at this time;
- Airport development, purchase of land -\$880k. Land acquisitions negotiations as part of the airport development project are currently being finalised. It is anticipated that deposits for three portions of land will be paid this financial year with the balance in 2016/17.

Buildings- Major Projects (YTD Variance: -\$7,277k)

The current variance is primarily attributable to;

- Foreshore east youth precinct Community Youth Building (incorporating BSLSC) -\$1,691k. Due to policy changes, and a change in timing, with the Lottery West funding system, the outcome of the grant application which has been submitted to Lottery West and worked through with the stakeholders will not be known until February 2016. The majority of these funds will not be expended in the 2015/16 financial year;
- Railway House -\$1,164k. Tender awarded with construction to commence February/March 2016, and to be completed in the 2016/17 financial year;
- Multi-purpose community sporting clubhouse -\$475k. This project should commence construction in May 2016, City Staff are currently working with relevant stakeholders and user groups of the Barnard Park Ovals to develop a suitable concept which meets their requirements (change room, toilet and kiosk facilities). This project will be carried forward and completed in the 2016/17 financial year;
- Civic and administration centre (inclusive of relocation costs) -\$3,970k. This is due to a timing difference in that construction has commenced later than reflected in the 2015/16 budget.

However given the tight schedule for construction and the anticipated practical completion date of February 2017, it is still anticipated that all of the funds on the 15/16 budget will be spent;

- Steel frame shed +\$23k. This project was an extension to scope of the promenade works to be paid for utilising savings in these works;

Buildings - Other (YTD Variance: -366\$K)

The current variance is primarily attributable to;

- GLC sports stadium floor -\$33.7k. This project has been deferred to next financial year. These funds are now required for the change room refurbishment which has exceeded the projected budget forecast (see comment below);
- GLC Change room Refurbishment -\$66.9k. The Tender response came back over budget. Individual RFQ's were sought which has reduced the total project cost somewhat but it is still over the projected budget forecast. The work must be done this financial year to avoid the risk of losing the DSR funding of \$33k. A budget amendment report to transfer the sports stadium floor budget to the change room refurbishment budget will be presented to Council shortly;
- Performing arts centre -\$50k. This project has been put back a year due to other priority projects and this will be a saving to the community facilities contributions account;
- Airport terminal stage 1B -\$96k. The airport terminal stage 1B works forms part of the airport development project. These works have not occurred due to the preparation of a project definition plan, to be formally considered by a project governance committee, which confirms the project scope and subsequent costings. Stage 1B works will be completed by the end of financial year.
- Kookaburra caravan park ablutions refurbishment -\$61k. This relates to the refurbishment of park 1 ablution block. This is a timing difference only with work to commence after Easter;
- Kookaburra park home -\$47k. again this is a timing difference with delivery and installation proposed in April 2016;

Plant & Equipment (YTD Variance: -\$716K)

The current variance is primarily attributable to;

- Building Services -\$35k. Replacement for light vehicle is due in February 2016. Waiting delivery of 2016 model to local dealer;
- Law, Order and public safety -\$53k. Replacement of a Ranger's ute is due in September 2015. The City is looking at a new 'pod' system for the Ranger ute based on predetermined specifications (as advised by the rangers department). Expect to order in February 2016 with delivery late April 2016;
- Airport development -\$40k. A vehicle for the Airport Development Project was budgeted for however is determined as not required this financial year.
- Parks and gardens plant purchases -\$145k. Timing difference relating to delivery of trucks. All expected to be delivered by 30th June 2016;
- Construction plant purchases -\$337k. The replacement of a road maintenance truck has been identified as a carryover into the 2016/17 financial year. This is due to the build time for these bodies which is only carried out in the eastern states & the significant lag between ordering & delivery. All other construction plant is expected to be delivered by 30th June 2016.

In summary, actual expenditure on Plant and Equipment replacement is \$716k under the year to date forecast position, which is attributable to timing difference only. Many of the heavy vehicles up for replacement are historically delivered and paid for in the second half of the year, with much of the quotation and tendering process having already been finalised in the first 6 months. Almost all light fleet vehicles due for change-over have been replaced in the first half of the financial year.

Furniture & Office Equipment (YTD Variance: - \$96K)

The current variance is attributable to;

- Information Technology -\$68k. This budget includes numerous projects, all of which are progressing within projected timeframes. There is presently nothing to indicate that the annual budget allocation for this section will not be achieved by financial year end;
- Naturaliste community centre -\$8k. Expenditure of this budget is being delayed to ensure the NCC meets its end of year net operating position;
- Geographe Leisure Centre -\$27k. Expenditure of this budget is being delayed to ensure the GLC meets its end of year net operating position;

Infrastructure (YTD Variance: - \$4,199K)

This classification is reported by three main groups being major projects, general infrastructure works and those classified as Airport development projects. Comments on each component are as follows:

Infrastructure – Major Projects (YTD Variance: -\$226K)

Although the current difference is not significant from a dollar value perspective (in terms of the overall infrastructure variance), an analysis is nonetheless required due to some significant differences that exist on individual projects within the Busselton foreshore development. The main variances are attributable to;

- Foreshore east youth precinct (skate park and adventure playground – C3103) +\$419k. This is due to timing difference however all funds are expected to be spent on this project by the end of the financial year;
- Foreshore Promenade (Jetty to Geographe Bay Road – C3107) +\$282k. These works were slightly delayed but are nearing completion with some “tidying up” works now taking place. Expectation that this project will be completed on budget by the end of the financial year;
- Foreshore provision of services and auxiliary works (C3132) -\$922k. These works have not commenced because the \$4.5M Royalties for Regions through the SWDC grant remains pending. The City is not likely to be notified as to whether or not the grant is successful until June/ July hence these works are unlikely to commence this financial year;
- Foreshore ancillary works (C3133) -\$203k. These works have been delayed until later in 2016;
- Foreshore water supply and services (C3140) +\$176. This overspend is due to an addition to the scope of these works which will be funded by an equivalent underspend in the foreshore Promenade works budget;

Infrastructure – Other (YTD Variance: -\$3,184K)

Excluding the Busselton Regional Airport, Foreshore and Administration Building construction the majority of the remaining Infrastructure projects are administered by the Engineering and Works Services Directorate. In respect of year to date financial performance, the Engineering and Works Service Directorate advises that these projects are presently \$3.2m below year to date (YTD) budget estimates, with much of this variance attributable to timing only. Council should be mindful that there were a further \$2m in committed orders against these projects as at 31 January, which if taken into account reduces the year to date variance for infrastructure projects to \$1.2m. The following major items are contributing to the variance;

- Busselton Jetty Refurbishment (C3500) -\$625K, The Busselton Jetty accounts for 19% of the year-to-date variance. All of the cruise ship landing facilities have now been completed, but the final payments are yet to made (hence timing difference only);
- Parks and Gardens projects, of which there are 17 this financial year, are under budget to the tune of -\$1.2m. 90% of this variance is attributable to the new Vasse Oval Development where preliminary works had been scheduled to begin in the first half of the financial year. Due to planning and design related matters and other commitments these works will now commence in March 2016;

- Sanitation infrastructure -\$1.4m. The Transfer Station and New Cell Development budgets were evenly spread across the financial year. Works on the Transfer Station are yet to commence and as such there is a -\$603k variance to the year to date budget. Although the New Cell is underway, expenditure to date is -\$841k under the predicted year to date budgeted amount. Both these variances are due to timing.

Infrastructure – Airport Development (YTD Variance: -\$789K)

In relation to the progress of the Busselton Regional Airport development projects, the Community and Commercial Services Directorate report the following:

- Airport project expenses are -\$789k as compared to year to date budget. This is attributable to unconfirmed costs associated with the establishment and operations of the Project Office during budget preparation, the appointment of staff during the year rather than the start of financial year, and the delayed payment of building construction insurance. Further, the Airport Development capital budget was prepared based on the total project budget (\$55.9m) rather than being allocated to specific years reflecting the project progress, as this information was unknown at the point of budget development for 2015/16;

Transfers to Restricted Assets (+\$725k)

The annual budget in this category relates to contributions and is spread evenly across the financial year. The favourable year to date variance is due to;

- The receipt of additional developer contributions in excess of budget totalling approximately +\$295k. The additional contributions received were mainly attributable to Provence, Vasse, and Peppermint Park. These funds have been receipted into the Community and Recreation Facilities account and are subsequently transferred to the Restricted Assets account;
- The receipt of unbudgeted deposits and bonds of +\$430k. The additional deposits and bonds were mainly for roadwork bonds and town planning bonds. Once a bond is received a contra is created in the creditors account to recognise the liability.

Transfers to Restricted Assets has no direct impact on the surplus/ deficit position, as associated transactions represent equity transfers to quarantine funds received in the form of, amongst others, developer contributions (via the 'Non-Operating Grants, Subsidies and Contributions' operating revenue category) and borrowings.

CONCLUSION

As at 31 January 2015, the overall operating revenue is \$3.2m above year to date budget. This is mainly attributable to the unbudgeted additional revenue of \$1.8m received due to the drawdown of the Port Geographe bank guarantee (which will be subject to a Council report), and timing difference associated with the receipt of other revenue (i.e. contributions, reimbursements, interest etc.). Expenditure categories are currently tracking below budget by \$3m, at this time however these variances have been identified as timing issues only. More significant variances are evident in the capital revenue and expenditure categories. Capital revenue performance is highly dependent upon the level of capital expenditure (i.e. acquisitions and construction). Capital expenditure performance to the end of January is below year to date budget projections across a number of classes; which significantly contributes to the reduced capital revenue levels.

Notwithstanding the above, as detailed in the December 2015 Financial Activity Statement Report, with the exception of the Busselton Airport development and specific Foreshore works projects (being Foreshore East – Youth Precinct Community Youth Building, Railway House, Multi-Purpose Community Sporting Clubhouse – Active Playing Fields Stage 1A, and Civic Administration Building), that all other capital projects will be achieved by financial year end.

The Annual Budget Review is to be completed based on the City's financial performance to 29 February 2016; at which time a projection of the City's financial performance to 30 June 2016 will be provided.

OPTIONS

The Council may determine not to receive the statutory financial activity statement reports.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

NA

OFFICER RECOMMENDATION

That the Council receives the statutory financial activity statement reports for the period ending 31 January 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

City of Busselton

Statement of Financial Activity

For The Period Ending 31 January 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2015/16 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
Revenue from Ordinary Activities						
Rates	38,937,238	38,730,681	38,730,681	38,998,079	38,998,079	0.53%
Operating Grants, Subsidies and Contributions	2,116,592	1,830,528	1,830,528	3,580,496	3,580,496	15.63%
Fees & Charges	11,418,063	11,239,896	11,239,896	15,099,480	15,099,480	1.59%
Other Revenue	2,010,766	283,174	283,174	534,090	534,090	610.08%
Interest Earnings	1,525,711	1,259,879	1,259,879	2,039,550	2,039,550	21.10%
	56,008,370	53,344,158	53,344,158	60,251,695	60,251,695	4.99%
Expenses from Ordinary Activities						
Employee Costs	(14,689,459)	(15,283,300)	(15,257,268)	(26,413,101)	(26,322,721)	-3.89%
Materials & Contracts	(6,863,821)	(9,074,932)	(9,113,074)	(15,120,925)	(15,183,305)	-24.37%
Utilities (Gas, Electricity, Water etc)	(1,129,539)	(1,353,305)	(1,353,305)	(2,321,370)	(2,321,370)	-16.53%
Depreciation on non current assets	(8,761,321)	(8,640,750)	(8,640,750)	(14,636,430)	(14,636,430)	1.40%
Insurance Expenses	(663,483)	(736,340)	(736,340)	(737,370)	(737,370)	-9.89%
Other Expenditure	(1,557,014)	(1,781,343)	(1,772,093)	(3,028,622)	(3,011,622)	-12.59%
Allocations	972,299	1,179,018	1,179,018	1,899,950	1,899,950	-17.53%
	(32,692,338)	(35,690,952)	(35,693,812)	(60,357,868)	(60,312,868)	-8.41%
Borrowings Cost Expense						
Interest Expenses	(680,845)	(691,046)	(691,046)	(1,340,955)	(1,340,955)	-1.48%
	(680,845)	(691,046)	(691,046)	(1,340,955)	(1,340,955)	-1.48%
Non-Operating Grants, Subsidies and Contributions	4,009,856	3,458,851	3,458,851	37,451,666	37,417,983	15.93%
Profit on Asset Disposals	9,645	11,207	11,207	16,007	16,007	-13.94%
Loss on Asset Disposals	(79,810)	(62,016)	(62,016)	(68,867)	(68,867)	28.69%
	3,939,691	3,408,042	3,408,042	37,398,806	37,365,123	15.60%
Net Result	26,574,878	20,370,202	20,367,342	35,951,678	35,962,995	30.48%
Adjustments for Non-cash Revenue & Expenditure						
Depreciation	8,761,321	8,640,750	8,640,750	14,636,430	14,636,430	
Donated Assets	0	0	0	(13,124,650)	(13,124,650)	
(Profit)/Loss on Sale of Assets	70,165	50,809	50,809	52,860	52,860	
Allocations & Other Adjustments	(67,754)	0	0	0	0	
Deferred Pensioner Movements	(15,907)	0	0	0	0	
Recording of Employee Entitlements (Provisions)	(126,751)	(126,751)	(126,751)	(253,479)	(253,479)	
Deposit & Bonds Movements (cash backed)	166,866	0	0	0	0	
Capital Revenue & (Expenditure)						
Land & Buildings	(1,629,582)	(10,207,646)	(10,162,692)	(29,389,202)	(29,324,470)	-84.04%
Plant & Equipment	(1,061,671)	(1,778,206)	(1,778,206)	(2,514,500)	(2,514,500)	-40.30%
Furniture & Equipment	(256,897)	(353,330)	(353,330)	(2,229,834)	(2,229,834)	-27.29%
Infrastructure	(10,240,232)	(14,439,508)	(14,451,648)	(69,867,195)	(69,887,195)	-29.08%
Proceeds from Sale of Assets	287,831	482,400	482,400	592,200	592,200	-40.33%
Proceeds from New Loans	850,000	850,000	850,000	850,000	850,000	0.00%
Self Supporting Loans - Repayment of Principal	36,690	36,690	36,690	74,508	74,508	0.00%
Total Loan Repayments - Principal	(886,326)	(886,326)	(886,326)	(1,823,986)	(1,823,986)	0.00%
Transfer to Restricted Assets	(1,780,179)	(1,054,949)	(1,054,949)	(1,808,490)	(1,808,490)	68.75%
Transfer from Restricted Assets	263,763	1,500,000	1,500,000	53,267,805	53,267,805	-82.42%
Transfer to Reserves	(5,227,919)	(5,124,064)	(5,124,064)	(9,483,842)	(9,483,842)	2.03%
Transfer from Reserves	1,180,797	5,775,692	5,775,692	24,313,157	24,257,108	-79.56%
Opening Funds Surplus/ (Deficit)	756,540	756,540	756,540	756,540	756,540	
Net Current Position - Surplus / (Deficit)	17,655,632	4,492,303	4,522,257	0	0	

City of Busselton

Net Current Position

For The Period Ending 31 January 2016

	2015/16 Actual	2015/16 Amended Budget	2015/16 Original Budget	2014/15 Actual
	\$	\$	\$	\$
NET CURRENT ASSETS				
CURRENT ASSETS				
Cash - Unrestricted	9,516,429	927,925	927,925	6,323,599
Cash - Restricted	118,772,628	46,992,504	47,048,553	113,281,134
Sundry Debtors	636,158	1,200,000	1,200,000	1,814,961
Rates Outstanding - General	8,742,989	700,000	700,000	445,904
Stock on Hand	16,543	20,270	20,270	20,270
	<u>137,684,747</u>	<u>49,840,699</u>	<u>49,896,748</u>	<u>121,885,868</u>
LESS: CURRENT LIABILITIES				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,256,487	2,848,195	2,848,195	7,848,194
Performance Bonds	2,198,865	2,031,999	2,031,999	2,031,999
	<u>3,455,352</u>	<u>4,880,194</u>	<u>4,880,194</u>	<u>9,880,193</u>
Current Position (inclusive of Restricted Funds)	134,229,395	44,960,505	45,016,554	112,005,675
Add: Cash Backed Liabilities (Deposits & Bonds)	2,198,865	2,031,999	2,031,999	2,031,999
Less: Cash - Restricted Funds	(118,772,628)	(46,992,504)	(47,048,553)	(113,281,134)
NET CURRENT ASSET POSITION	<u><u>17,655,632</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>756,540</u></u>

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
>> Property, Plant & Equipment						
Land						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
11156 Airport Development	0	880,000	880,000	2,650,000	2,650,000	-100.00%
81519 Lot 40 Vasse Highway	555,000	560,000	560,000	560,000	560,000	-0.89%
	<u>555,000</u>	<u>1,490,000</u>	<u>1,490,000</u>	<u>3,310,000</u>	<u>3,310,000</u>	<u>-62.75%</u>
Buildings						
Major Projects						
Major Project - Busseton Foreshore						
89570 Foreshore East-Youth Precinct Community Youth Building/SLSC	414	1,691,662	1,691,662	2,900,000	2,900,000	-99.98%
89583 Railway House	3,000	1,166,669	1,166,669	2,000,000	2,000,000	-99.74%
89593 Multi-Purpose Community Sporting Clubhouse	0	474,523	474,523	813,470	813,470	-100.00%
89597 Steel Frame Shed (Jetty Train)	22,769	0	0	0	0	0.00%
	<u>26,183</u>	<u>3,332,854</u>	<u>3,332,854</u>	<u>5,713,470</u>	<u>5,713,470</u>	<u>-99.21%</u>
Major Project - Administration Building						
89010 Civic and Administration Centre	366,408	4,500,000	4,500,000	9,000,000	9,000,000	-91.86%
89011 Civic and Administration Centre Relocation Expenses	268,967	105,000	105,000	180,000	180,000	156.16%
	<u>635,375</u>	<u>4,605,000</u>	<u>4,605,000</u>	<u>9,180,000</u>	<u>9,180,000</u>	<u>-86.20%</u>
Buildings (Other)						
89300 Aged Housing Capital Improvements - Winderup	38,164	34,200	34,200	68,400	68,400	11.59%
89301 Aged Housing Capital Improvements - Harris Road	21,808	20,300	20,300	40,600	40,600	7.43%
89403 Dunsborough Tip - Buildings	214	0	0	20,000	20,000	0.00%
89513 GLC Sports Stadium Floor	1,297	35,000	35,000	60,000	60,000	-96.29%
89514 GLC Changeroom Refurbishment	960	67,887	58,331	114,334	100,000	-98.59%
89528 GLC - Plant Room	7,870	7,000	7,000	12,000	12,000	12.43%
89529 GLC - Pool Entry Doors	4,864	3,500	3,500	6,000	6,000	38.96%
89534 Community Resource Centre	241	12,250	0	21,000	0	-98.03%
89549 Dunsborough Oval Change Rooms Upgrade	6,133	4,669	4,669	8,000	8,000	31.36%
89554 GLC Extensions	24,965	17,067	11,669	25,398	20,000	46.28%
89591 Performing Arts Centre	0	50,000	50,000	100,000	100,000	-100.00%
89592 Vasse Newtown Hall	0	0	12,250	0	21,000	0.00%
89594 Vasse Community Recreation Precinct - Changerooms & Toilet	0	0	0	250,000	250,000	0.00%
89595 GLC Extensions - New Entry Door	5,000	15,000	0	15,000	0	-66.67%
89596 GLC Building Improvements	2,636	15,000	0	30,000	0	-82.42%
89715 Airport Terminal Stage 1B	4,436	100,000	100,000	490,000	490,000	-95.56%
89716 Airport Terminal Stage 2	4,436	0	0	9,450,000	9,450,000	0.00%
89802 Kook Caravan Park Ablutions Refurbishment	0	61,250	61,250	105,000	105,000	-100.00%
89804 Kook Park Home	0	46,669	46,669	80,000	80,000	-100.00%
89902 Lot 40 Vasse Highway Dwelling	290,000	290,000	290,000	290,000	290,000	0.00%
	<u>413,024</u>	<u>779,792</u>	<u>734,838</u>	<u>11,185,732</u>	<u>11,121,000</u>	<u>-47.03%</u>
Total Buildings	1,074,582	8,717,646	8,672,692	26,079,202	26,014,470	-87.67%
Plant & Equipment						
10250 Information Technology	37,196	39,000	39,000	39,000	39,000	-4.63%
10380 Busseton Library	27,128	35,000	35,000	35,000	35,000	-22.49%
10530 Community Services Administration	37,455	40,000	40,000	40,000	40,000	-6.36%
10591 Geographe Leisure Centre	5,538	0	0	0	0	0.00%
10630 Property and Business Development	31,434	35,000	35,000	35,000	35,000	-10.19%
10820 Strategic Planning	35,631	40,000	40,000	40,000	40,000	-10.92%
10910 Building Services	0	35,000	35,000	35,000	35,000	-100.00%
10920 Environmental Health Services Administration	37,660	40,000	40,000	40,000	40,000	-5.85%
10922 Preventative Services - Mosquitoes	0	1,925	1,925	3,300	3,300	-100.00%
10980 Other Law, Order & Public Safety	47,308	100,000	100,000	100,000	100,000	-52.69%
11000 Engineering & Works Services Support	54,376	50,000	50,000	50,000	50,000	8.75%
11101 Engineering Services Administration	34,911	35,000	35,000	35,000	35,000	-0.26%
11107 Engineering Services Design	32,041	35,000	35,000	35,000	35,000	-8.45%
11151 Airport Operations	34,547	55,000	55,000	55,000	55,000	-37.19%
11156 Airport Development	0	40,000	40,000	40,000	40,000	-100.00%
11160 Busseton Jetty	0	1,000	1,000	31,000	31,000	-100.00%
11401 Transport - Workshop	0	5,000	5,000	5,000	5,000	-100.00%
11402 Plant Purchases (P10)	388,207	410,000	410,000	630,000	630,000	-5.32%
11403 Plant Purchases (P11)	144,581	290,000	290,000	567,000	567,000	-50.14%
11404 Plant Purchases (P12)	42,544	380,000	380,000	587,000	587,000	-88.80%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
11500 Operations Services Administration	71,117	110,000	110,000	110,000	110,000	-35.35%
81029 Busseton Branch SES	0	1,281	1,281	2,200	2,200	-100.00%
	1,061,671	1,778,206	1,778,206	2,514,500	2,514,500	-40.30%
Furniture & Office Equipment						
10250 Information Technology	126,496	194,250	194,250	333,000	333,000	-34.88%
10380 Busseton Library	12,293	24,800	24,800	24,800	24,800	-50.43%
10590 Naturaliste Community Centre	0	8,000	8,000	10,000	10,000	-100.00%
10591 Geographe Leisure Centre	5,065	32,540	32,540	42,540	42,540	-84.44%
10616 Winderlup Villas Aged Housing	2,590	3,000	3,000	6,000	6,000	-13.68%
10617 Harris Road Aged Housing	737	2,000	2,000	4,000	4,000	-63.18%
10618 Winderlup Court Aged Housing	1,518	2,500	2,500	2,500	2,500	-39.30%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	78,385	54,046	54,046	108,094	108,094	45.03%
10920 Environmental Health Services Administration	0	2,044	2,044	3,500	3,500	-100.00%
11151 Airport Operations	11,261	0	0	0	0	0.00%
11156 Airport Development	6,919	10,000	10,000	1,668,000	1,668,000	-30.81%
81029 Busseton Branch SES	1,635	1,400	1,400	2,400	2,400	16.82%
60031 Dunsborough Waste Facility	0	8,750	8,750	15,000	15,000	-100.00%
	256,897	353,330	353,330	2,229,834	2,229,834	-27.29%
Sub-Total Property, Plant & Equipment	2,948,151	12,339,182	12,294,228	34,133,536	34,068,804	-76.11%
>> Infrastructure						
Major Project - Busseton Foreshore						
C0038 Car Park - Provisionals	0	11,669	11,669	20,000	20,000	-100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	902,654	923,387	923,387	923,387	923,387	-2.25%
C3098 Active Playing Fields - Barnard Park (Eastern Section)	11,557	0	0	0	0	0.00%
C3103 Foreshore East Youth Precinct (Skate Park & Adv. Playground)	1,135,107	715,820	715,820	1,227,126	1,227,126	58.57%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	1,092,678	810,355	810,355	1,389,170	1,389,170	34.84%
C3132 Busseton Foreshore - Provision of Services & Auxiliary Work	0	921,669	921,669	1,580,000	1,580,000	-100.00%
C3133 Foreshore Ancillary Works	88,358	291,669	291,669	500,000	500,000	-69.71%
C3140 Foreshore Water Supply and Services	392,225	215,831	215,831	370,000	370,000	81.73%
C3141 Landscape Works Foreshore Parade and Jetty Way	50,331	29,169	29,169	50,000	50,000	72.55%
C3142 Nautical Lady - Landscaping	80,794	47,040	47,040	80,635	80,635	71.76%
F0064 Footpath Construction - Jetty Way	20,000	11,669	11,669	20,000	20,000	71.39%
F0065 Footpath Construction - Foreshore Parade	26,370	17,500	17,500	30,000	30,000	50.69%
W0131 Foreshore East - Foreshore Parade & Ancillary Council Works	450,102	440,419	440,419	755,000	755,000	2.20%
W0171 Jetty Way Construction	15,584	55,419	55,419	95,000	95,000	-71.88%
	4,265,760	4,491,616	4,491,616	7,040,318	7,040,318	-5.03%
Busseton Jetty						
C3500 Busseton Jetty Refurbishment	574,927	1,200,000	1,200,000	1,200,000	1,200,000	-52.09%
	574,927	1,200,000	1,200,000	1,200,000	1,200,000	-52.09%
Footpaths Construction						
F0018 Marine Terrace	93,283	0	0	96,000	96,000	0.00%
F0020 Thomas Street	7,193	8,876	8,876	8,876	8,876	-18.96%
F0041 Recreation Lane Footpath (Connecting to Clydebank Ave)	500	30,000	30,000	45,000	45,000	-98.33%
F0058 Amberley Loop PAW - Dunsborough	0	6,666	6,666	10,000	10,000	-100.00%
F0059 Brown Street Footpaths	33,538	0	0	153,000	153,000	0.00%
F0060 Elmore Road - Dunsborough	8,091	6,666	6,666	10,000	10,000	21.37%
F0061 Layman Road Footpath Renewal	0	0	0	35,000	35,000	0.00%
F0062 Prince Regent Footpath Renewal	20,057	22,000	22,000	22,000	22,000	-8.83%
F0063 Yallingup Footpath	374	70,000	70,000	70,000	70,000	-99.47%
	163,036	144,208	144,208	449,876	449,876	13.06%
Drainage Construction - Street						
D0009 Busseton LIA - Geocatch Drain Partnership	0	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busseton Drainage Upgrades	12,505	61,040	61,040	104,640	104,640	-79.51%
D0014 Yale Close, Abbey Drainage Upgrade	197	20,000	20,000	20,000	20,000	-99.02%
	12,701	81,040	81,040	154,640	154,640	-84.33%
Car Parking Construction						
C0027 Meelup Beach Parking Upgrade	239,641	128,652	128,652	279,652	279,652	86.27%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
C0031 Reserve 41445 Reveal (Coles)	15,559	17,024	17,024	17,024	17,024	-8.60%
C0035 Churchill Park Hardstand Area (Parking)	2,971	0	0	130,000	130,000	0.00%
C0036 Lou Weston / King St Foreshore Car Parking	390	0	0	101,000	101,000	0.00%
C0037 Vasse Community & Recreation Precinct- Car Parking Stage 1	123,830	0	0	220,000	220,000	0.00%
	<u>382,391</u>	<u>145,676</u>	<u>145,676</u>	<u>747,676</u>	<u>747,676</u>	<u>162.49%</u>
Bridges Construction						
A0010 Queen Street Bridge 0240A	0	0	0	288,000	288,000	0.00%
A0015 Metricup Road Bridge - 3354	118,000	304,000	304,000	1,089,000	1,089,000	-61.18%
A0017 Tuart Drive Bridge (0239A)	284,679	107,500	107,500	645,000	645,000	164.82%
A0019 Chambers Road Bridge - 3372A	2,758	0	0	16,770	16,770	0.00%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	0	0	159,000	159,000	0.00%
	<u>405,436</u>	<u>411,500</u>	<u>411,500</u>	<u>2,197,770</u>	<u>2,197,770</u>	<u>-1.47%</u>
Cycleways Construction						
F1008 Busseton Bypass - Strelly Street to Clydebank Avenue	22,058	0	0	245,000	245,000	0.00%
F1014 Busseton Bypass - Fairway to Kangaroo Gully	27,059	260,355	260,355	600,000	600,000	-89.61%
F1016 Rails to Trails - Bypass (Kangaroo Gully - Glenview)	0	0	0	56,000	56,000	0.00%
	<u>49,117</u>	<u>260,355</u>	<u>260,355</u>	<u>901,000</u>	<u>901,000</u>	<u>-81.13%</u>
Townscape Construction						
C1024 Dunsborough Road Access Improvements Stage 1	533,468	0	0	483,000	483,000	0.00%
C1025 Kent Street	8,763	11,081	11,081	162,000	162,000	-20.91%
	<u>542,231</u>	<u>11,081</u>	<u>11,081</u>	<u>645,000</u>	<u>645,000</u>	<u>4793.34%</u>
Boat Ramps Construction						
C1503 Quindalup Sea Rescue Boat Ramp	6,080	30,000	30,000	120,000	120,000	-79.73%
	<u>6,080</u>	<u>30,000</u>	<u>30,000</u>	<u>120,000</u>	<u>120,000</u>	<u>-79.73%</u>
Beach Restoration						
C2512 Sand Re-Nourishment	20,332	0	0	100,000	100,000	0.00%
C2513 Locke Estate - Design and Construction of Coastal Works	0	0	0	20,572	20,572	0.00%
C2520 Coastal Protection Works	0	12,500	12,500	25,000	25,000	-100.00%
C2521 Coastal Protection Structures Renewal	31,569	60,000	60,000	140,000	140,000	-47.39%
	<u>51,901</u>	<u>72,500</u>	<u>72,500</u>	<u>285,572</u>	<u>285,572</u>	<u>-28.41%</u>
Parks, Gardens & Reserves						
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	16,217	18,088	18,088	31,000	31,000	-10.35%
C3014 Meelup Park - Fire Access Trail	1,997	11,669	11,669	20,000	20,000	-82.89%
C3046 Dunsborough - BMX / Skatebowl	0	20,419	20,419	35,000	35,000	-100.00%
C3084 Lou Weston Bore Replacement & Irrigation Upgrade	0	35,000	35,000	60,000	60,000	-100.00%
C3096 Yallingup Park - Upgrades	170,907	165,081	165,081	283,000	283,000	3.53%
C3110 Dunsborough Lions Park	175,499	169,169	169,169	290,010	290,010	3.74%
C3122 Rails to Trails	15,252	37,946	37,946	37,946	37,946	-59.81%
C3123 Geographe Leisure Centre - Landscaping	0	0	15,000	0	30,000	0.00%
C3124 Rails-to-Trails Interpretation (Vasse Trailhead stage)	10,580	19,705	19,705	19,705	19,705	-46.31%
C3127 Whale Viewing Platform - Point Picquet	0	14,581	14,581	25,000	25,000	-100.00%
C3128 Rotary Park Playground Fencing	0	11,669	11,669	20,000	20,000	-100.00%
C3129 Cherry Hills Circle Water Meter	20,551	8,750	8,750	15,000	15,000	134.87%
C3130 Vasse Birchfields Bore	0	17,500	17,500	30,000	30,000	-100.00%
C3131 Elijah Circle POS, Lot 1000 Landscaping	0	23,331	23,331	40,000	40,000	-100.00%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	2,853	1,085,000	1,085,000	1,085,000	1,085,000	-99.74%
C3135 Busseton Foreshore - Minor Landscaping Works	58,207	60,000	60,000	60,000	60,000	-2.99%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	2,003	20,000	20,000	20,000	20,000	-89.98%
C3138 Foreshore West Landscaping - Gale St to High St	0	0	0	108,000	108,000	0.00%
C3139 Foreshore - Barnard Park Cricket Practice Wickets	6,941	7,650	7,650	7,650	7,650	-9.27%
	<u>481,006</u>	<u>1,725,558</u>	<u>1,740,558</u>	<u>2,187,311</u>	<u>2,217,311</u>	<u>-72.12%</u>
Cemetery Capital Works						
C1609 Pioneer Cemetery - Implement Conservation Plan	1,050	11,669	11,669	20,000	20,000	-91.00%
	<u>1,050</u>	<u>11,669</u>	<u>11,669</u>	<u>20,000</u>	<u>20,000</u>	<u>-91.00%</u>

City of Busselton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
Beach Front Infrastructure Works						
C1753 Eagle Bay Viewing Platform	0	23,000	23,000	23,000	23,000	-100.00%
C1756 Busselton Shark Net	95,985	54,446	54,446	93,335	93,335	76.29%
	95,985	77,446	77,446	116,335	116,335	23.94%
Aged Housing - Infrastructure Works						
C3451 Aged Housing Infrastructure - Fencing (Upgrade)	0	18,500	18,500	37,000	37,000	-100.00%
	0	18,500	18,500	37,000	37,000	-100.00%
Sanitation Infrastructure						
C3479 New Cell Development	659,142	1,500,000	1,500,000	3,000,000	3,000,000	-56.06%
C3481 Transfer Station Development	46,655	650,000	650,000	1,300,000	1,300,000	-92.82%
C3483 Road Sealing	85,625	90,000	90,000	180,000	180,000	-4.86%
C3485 Site Rehabilitation - Busselton	31,027	0	0	1,485,000	1,485,000	0.00%
	822,450	2,240,000	2,240,000	5,965,000	5,965,000	-63.28%
Airport Development						
C6089 Airport Construction Stage 1B, External Services	4,436	160,000	160,000	425,000	425,000	-97.23%
C6090 Parks & Gardens Airport Stage 2	4,432	0	0	980,000	980,000	0.00%
C6091 Airport Construction Stage 2, Noise Management Plan	4,436	0	0	980,000	980,000	0.00%
C6092 Airport Construction Stage 2, Airfield	4,436	0	0	25,850,000	25,850,000	0.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	4,436	0	0	6,700,000	6,700,000	0.00%
C6094 Airport Construction Stage 2, Jet Fuel	4,436	0	0	465,000	465,000	0.00%
C6095 Airport Construction Stage 2, External Services	4,436	0	0	4,100,000	4,100,000	0.00%
C6096 Airport Construction Stage 1B, Car Park & Access Roads	4,436	114,000	114,000	343,000	343,000	-96.11%
C6097 Airport Construction Stage 1B, Jet Fuel	4,436	229,000	229,000	687,000	687,000	-98.06%
C6098 Airport Construction Stage 1B, External Works	4,436	20,000	20,000	57,000	57,000	-77.82%
C6099 Airport Development - Project Expenses	290,645	600,811	597,951	1,058,094	1,048,094	-51.62%
	335,001	1,123,811	1,120,951	41,645,094	41,635,094	-70.19%
Main Roads						
S0007 Puzey Road - Second Coat Seal	26,019	27,400	27,400	27,400	27,400	-5.04%
S0018 Banks Avenue Dunsborough	21,003	29,000	29,000	29,000	29,000	-27.58%
S0019 Big Rock Place	444	30,240	30,240	30,240	30,240	-98.53%
S0020 Blythe Road	17,123	26,310	26,310	26,310	26,310	-34.92%
S0021 Carter Road	8,865	12,180	12,180	12,180	12,180	-27.22%
S0022 Floodgate Road	86	7,720	7,720	7,720	7,720	-98.89%
S0023 Hairpin Road	9,144	7,870	7,870	7,870	7,870	16.19%
S0024 Molly Street	13,249	18,850	18,850	18,850	18,850	-29.71%
S0025 O'Byrne Road	86	16,820	16,820	16,820	16,820	-99.49%
S0026 Payne Road	16,495	16,970	16,970	16,970	16,970	-2.80%
S0027 Queen Elizabeth Avenue	17,426	22,800	22,800	22,800	22,800	-23.57%
S0028 Quindalup South Road	27,046	36,340	36,340	36,340	36,340	-25.58%
S0029 Simon Close Broadwater	7,671	21,000	21,000	21,000	21,000	-63.47%
S0030 Vasse Yallingup Siding Road	5,481	10,470	10,470	10,470	10,470	-47.65%
S0035 Strelly Street	28,773	115,664	115,664	190,664	190,664	-75.12%
S0049 Layman Road	63,136	0	0	750,000	750,000	0.00%
S0062 Queen Elizabeth Ave asphalt overlay various sections	6,678	0	0	315,000	315,000	0.00%
S0064 Peel Terrace	16,925	62,426	62,426	112,426	112,426	-72.89%
S0301 Glover Road	0	4,800	4,800	4,800	4,800	-100.00%
S0302 Beachfields Drive	350	17,630	17,630	17,630	17,630	-98.01%
	285,998	484,490	484,490	1,674,490	1,674,490	-40.97%
Roads to Recovery						
T0004 Chapman Hill Road	1,756	0	0	40,150	40,150	0.00%
T0016 Puzey Road	4,651	0	0	1,043,000	1,043,000	0.00%
T0019 Wonnerup South Road	411	17,500	17,500	70,000	70,000	-97.65%
T0026 Kaloorup Road	85,568	21,978	21,978	87,910	87,910	289.34%
T0030 Acton Park Road	42,375	0	0	41,410	41,410	0.00%
T0056 Whatman Street	303	69,000	69,000	69,000	69,000	-99.56%
T0057 Abbays Farm Road	51,159	11,163	11,163	44,650	44,650	358.29%
T0058 Boallia Road	5,692	12,597	12,597	37,790	37,790	-54.81%
T0059 Canal Rocks Road	58,770	15,190	15,190	60,760	60,760	286.90%
T0060 Greenfields Road	130	11,000	11,000	11,000	11,000	-98.82%
T0061 Jindong Treeton Road	55,959	17,233	17,233	68,930	68,930	224.72%
T0062 Layman Road	30,371	35,000	35,000	35,000	35,000	-13.23%
T0064 Oates Road	37,430	0	0	45,450	45,450	0.00%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 January 2016

Description	2015/16	2015/16	2015/16	2015/16	2015/16	2015/16
	Actual	Amended Budget YTD	Original Budget YTD	Amended Budget	Original Budget	Budget YTD Variance
	\$	\$	\$	\$	\$	%
T0065 Simon Street Busseton	4,617	39,000	39,000	39,000	39,000	-88.16%
T0066 Tompsett Road	84,184	28,717	28,717	86,150	86,150	193.15%
T0067 Tuart Drive	81,311	35,666	35,666	107,000	107,000	127.98%
T0068 Wyadup Road	38,286	13,633	13,633	54,530	54,530	180.84%
T0069 Hadfield Avenue	32,195	0	0	57,000	57,000	0.00%
T0070 Osprey Drive	228	8,420	8,420	8,420	8,420	-97.30%
T0071 Redgum Way	3,010	11,000	11,000	11,000	11,000	-72.64%
T0072 Bangalo Close	3,815	18,000	18,000	18,000	18,000	-78.81%
	622,221	365,097	365,097	2,036,150	2,036,150	70.43%
Council Roads Initiative						
W0001 Coley Road	10,328	10,645	10,645	10,645	10,645	-2.97%
W0028 Bus Bays & Shelters	12,238	278,423	278,423	278,423	278,423	-95.60%
W0036 Georgette Street Asphalt Overlay	66,623	56,000	56,000	56,000	56,000	18.97%
W0046 Hurford Street	3,302	40,755	40,755	40,755	40,755	-91.90%
W0080 Busell Highway	140	31,000	31,000	31,000	31,000	-99.55%
W0097 Gibb Road	42,566	0	0	42,510	42,510	0.00%
W0116 Adams Road Gravel Resheeting	88,455	107,200	107,200	107,200	107,200	-17.49%
W0134 Banksia Road	60,417	65,700	65,700	65,700	65,700	-8.04%
W0135 Busell Highway - Norman Road Broadwater Intersection	0	34,000	34,000	34,000	34,000	-100.00%
W0136 DAP Issues District ACROD Bays, ramps, signs etc	15,532	0	0	55,000	55,000	0.00%
W0137 Edwards Road	23,106	145,920	145,920	145,920	145,920	-84.17%
W0138 Geographe Bay Road (0388) Abbey	45,331	52,000	52,000	52,000	52,000	-12.83%
W0139 Geographe Bay Road (0611) Abbey	42,753	72,000	72,000	72,000	72,000	-40.62%
W0140 Irvine Road	22,616	26,500	26,500	26,500	26,500	-14.66%
W0141 Jasper Road	600	19,500	19,500	19,500	19,500	-96.92%
W0142 Morrison Street Busseton	246	103,000	103,000	103,000	103,000	-99.76%
W0143 Price Road	124,793	110,680	110,680	110,680	110,680	12.75%
W0144 Ruabon Road	26,014	29,850	29,850	29,850	29,850	-12.85%
W0145 South Street Busseton	16,088	41,000	41,000	41,000	41,000	-60.76%
W0146 Walburra Siding Road	35,402	40,280	40,280	40,280	40,280	-12.11%
W0147 Edwards Street Busseton	56,586	0	0	78,000	78,000	0.00%
W0148 Myles Street Busseton	32,308	29,253	29,253	39,000	39,000	10.44%
W0149 Powell Court Busseton	56,418	45,003	45,003	60,000	60,000	25.37%
W0150 Roe Terrace Busseton	142	14,250	14,250	19,000	19,000	-99.00%
W0151 Steeple Retreat Busseton	38,237	0	0	84,000	84,000	0.00%
W0152 Clairault Court Dunsborough	6,663	0	0	13,000	13,000	0.00%
W0153 Crosby Close Dunsborough	31,755	0	0	34,000	34,000	0.00%
W0154 Gull Court Dunsborough	2,229	0	0	33,000	33,000	0.00%
W0155 Hannay Lane Dunsborough	6,042	0	0	13,000	13,000	0.00%
W0156 Swallow Cove Dunsborough	44	0	0	47,000	47,000	0.00%
W0157 Argyle Place Geographe	5,278	0	0	25,000	25,000	0.00%
W0158 Cleveland Court Geographe	18,731	26,000	26,000	26,000	26,000	-27.96%
W0159 David Drive Geographe	40,333	55,000	55,000	55,000	55,000	-26.67%
W0160 Harrier Cove Geographe	9,679	15,000	15,000	15,000	15,000	-35.48%
W0161 Ibis Court Geographe	21,469	18,000	18,000	18,000	18,000	19.27%
W0162 Kite Court Geographe	14,998	19,000	19,000	19,000	19,000	-21.06%
W0163 Aitken Place West Busseton	2,350	8,250	8,250	33,000	33,000	-71.52%
W0164 Glassby Place West Busseton	26,852	10,751	10,751	43,000	43,000	149.76%
W0165 Heron Place West Busseton	8,343	0	0	38,000	38,000	0.00%
W0166 Lilly Crescent West Busseton	86,537	0	0	118,000	118,000	0.00%
W0167 Trident Close West Busseton	4,789	0	0	41,000	41,000	0.00%
W0168 Trojan Close West Busseton	5,666	0	0	35,000	35,000	0.00%
W0169 Wylie Crescent West Busseton	6,349	0	0	141,000	141,000	0.00%
W0170 Boallia Rd /Ambergate Rd Intersection	13,358	5,001	5,001	20,000	20,000	167.10%
W0172 Woodbridge Vale	0	22,000	22,000	22,000	22,000	-100.00%
W0173 Wildwood Road	11,234	13,000	13,000	13,000	13,000	-13.59%
	1,142,939	1,544,961	1,544,961	2,443,963	2,443,963	-26.02%
Sub-Total Infrastructure	10,240,232	14,439,508	14,451,648	69,867,195	69,887,195	-29.08%
Grand Total - Capital Acquisitions	13,188,383	26,778,690	26,745,876	104,000,731	103,955,999	

City of Busselton

Reserves Movement Report

For The Period Ending 31 January 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
100 Airport Infrastructure Renewal and Replacement Reserve						
Accumulated Reserves at Start of Year	459,285.18	459,285.18	459,285.18	459,285.18	459,285.18	597,302.42
Interest transfer to Reserves	11,042.64	7,868.00	7,868.00	13,488.00	13,488.00	22,698.28
Transfer from Muni	234,346.00	234,346.00	234,346.00	401,740.00	401,740.00	413,178.48
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(573,894.00)
	<u>704,673.82</u>	<u>701,499.18</u>	<u>701,499.18</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>459,285.18</u>
101 Asset Depreciation Reserve						
Accumulated Reserves at Start of Year	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	4,026,326.36
Interest transfer to Reserves	39,986.85	43,617.00	43,617.00	74,772.00	74,772.00	133,322.04
Transfer to Muni	0.00	0.00	0.00	(125,000.00)	(125,000.00)	(1,613,625.04)
	<u>2,586,010.21</u>	<u>2,589,640.36</u>	<u>2,589,640.36</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,546,023.36</u>
102 Beach Protection Reserve						
Accumulated Reserves at Start of Year	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,324,758.47
Interest transfer to Reserves	26,753.48	25,599.00	25,599.00	43,884.00	43,884.00	51,113.01
Transfer from Muni	259,000.00	259,000.00	259,000.00	444,000.00	444,000.00	613,433.12
Transfer to Muni	0.00	0.00	0.00	(326,572.00)	(326,572.00)	(494,967.32)
	<u>1,780,090.76</u>	<u>1,778,936.28</u>	<u>1,778,936.28</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,494,337.28</u>
106 Building Reserve						
Accumulated Reserves at Start of Year	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,500,202.79
Interest transfer to Reserves	24,805.30	24,143.00	24,143.00	41,388.00	41,388.00	62,778.42
Transfer from Muni	291,669.00	291,669.00	291,669.00	500,000.00	500,000.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(626,049.00)	(625,000.00)	(653,573.68)
	<u>1,725,881.83</u>	<u>1,725,219.53</u>	<u>1,725,219.53</u>	<u>1,324,746.53</u>	<u>1,325,795.53</u>	<u>1,409,407.53</u>
107 Corporate IT System Programme						
Accumulated Reserves at Start of Year	128,259.45	128,259.45	128,259.45	128,259.45	128,259.45	123,846.27
Interest transfer to Reserves	2,167.88	2,198.00	2,198.00	3,768.00	3,768.00	4,413.18
	<u>130,427.33</u>	<u>130,457.45</u>	<u>130,457.45</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>128,259.45</u>
110 Jetty Maintenance Reserve						
Accumulated Reserves at Start of Year	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	1,464,952.27
Interest transfer to Reserves	42,284.76	35,889.00	35,889.00	61,524.00	61,524.00	52,543.45
Transfer from Muni	356,174.00	361,285.00	361,285.00	1,159,369.00	1,159,369.00	1,153,802.33
Transfer to Muni	0.00	0.00	0.00	(1,582,460.00)	(1,582,460.00)	(576,585.09)
	<u>2,493,171.72</u>	<u>2,491,886.96</u>	<u>2,491,886.96</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>2,094,712.96</u>
111 Legal Expenses Reserve						
Accumulated Reserves at Start of Year	309,205.83	309,205.83	309,205.83	309,205.83	309,205.83	249,161.68
Interest transfer to Reserves	5,244.10	5,299.00	5,299.00	9,084.00	9,084.00	10,044.15
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	50,000.00
	<u>314,449.93</u>	<u>314,504.83</u>	<u>314,504.83</u>	<u>318,289.83</u>	<u>318,289.83</u>	<u>309,205.83</u>
112 Long Service Leave Reserve						
Accumulated Reserves at Start of Year	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	1,987,579.00
Interest transfer to Reserves	38,168.89	37,758.00	37,758.00	64,728.00	64,728.00	72,612.83
Transfer from Muni	72,919.00	72,919.00	72,919.00	125,000.00	125,000.00	492,840.07
Transfer to Muni	0.00	0.00	0.00	(508,210.00)	(468,210.00)	(348,994.90)
	<u>2,315,124.89</u>	<u>2,314,714.00</u>	<u>2,314,714.00</u>	<u>1,885,555.00</u>	<u>1,925,555.00</u>	<u>2,204,037.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 31 January 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
114 City Car Parking and Access Reserve						
Accumulated Reserves at Start of Year	198,114.86	198,114.86	198,114.86	198,114.86	198,114.86	1,641.14
Interest transfer to Reserves	5,522.38	3,395.00	3,395.00	5,820.00	5,820.00	7,560.96
Transfer from Muni	221,298.00	221,298.00	221,298.00	379,363.00	379,363.00	351,162.00
Transfer to Muni	0.00	0.00	0.00	(162,249.00)	(162,249.00)	(162,249.24)
	<u>424,935.24</u>	<u>422,807.86</u>	<u>422,807.86</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>198,114.86</u>
115 Plant Replacement Reserve						
Accumulated Reserves at Start of Year	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	3,597,284.40
Interest transfer to Reserves	44,392.86	41,545.00	41,545.00	71,220.00	71,220.00	122,315.58
Transfer from Muni	409,696.00	409,696.00	409,696.00	702,330.00	702,330.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(781,000.00)	(766,000.00)	(1,794,545.09)
	<u>2,879,143.75</u>	<u>2,876,295.89</u>	<u>2,876,295.89</u>	<u>2,417,604.89</u>	<u>2,432,604.89</u>	<u>2,425,054.89</u>
116 Professional Development Reserve						
Accumulated Reserves at Start of Year	74,239.77	74,239.77	74,239.77	74,239.77	74,239.77	111,895.55
Interest transfer to Reserves	1,349.91	1,274.00	1,274.00	2,184.00	2,184.00	4,429.87
Transfer from Muni	35,000.00	35,000.00	35,000.00	60,000.00	60,000.00	40,000.00
Transfer to Muni	0.00	0.00	0.00	(75,000.00)	(75,000.00)	(82,085.65)
	<u>110,589.68</u>	<u>110,513.77</u>	<u>110,513.77</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>74,239.77</u>
117 Road Asset Renewal Reserve						
Accumulated Reserves at Start of Year	118,257.47	118,257.47	118,257.47	118,257.47	118,257.47	2,435.24
Interest transfer to Reserves	7,622.12	2,023.00	2,023.00	3,468.00	3,468.00	16,180.90
Transfer from Muni	642,712.00	642,712.00	642,712.00	1,101,785.00	1,101,785.00	704,644.00
Transfer to Muni	0.00	0.00	0.00	(1,065,515.00)	(1,065,515.00)	(605,002.67)
	<u>768,591.59</u>	<u>762,992.47</u>	<u>762,992.47</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>118,257.47</u>
119 Sick Pay Incentive Reserve						
Accumulated Reserves at Start of Year	143,876.51	143,876.51	143,876.51	143,876.51	143,876.51	137,020.46
Interest transfer to Reserves	2,440.27	2,464.00	2,464.00	4,224.00	4,224.00	4,827.25
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	2,028.80
Transfer to Muni	0.00	0.00	0.00	(5,000.00)	(5,000.00)	0.00
	<u>146,316.78</u>	<u>146,340.51</u>	<u>146,340.51</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,876.51</u>
120 Strategic Projects Reserve						
Accumulated Reserves at Start of Year	185,993.80	185,993.80	185,993.80	185,993.80	185,993.80	245,557.51
Interest transfer to Reserves	2,949.83	3,185.00	3,185.00	5,460.00	5,460.00	9,078.29
Transfer from Muni	14,581.00	14,581.00	14,581.00	25,000.00	25,000.00	20,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(88,642.00)
	<u>203,524.63</u>	<u>203,759.80</u>	<u>203,759.80</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>185,993.80</u>
121 Waste Management Facility and Plant Reserve						
Accumulated Reserves at Start of Year	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	5,824,493.70
Interest transfer to Reserves	157,077.15	139,363.00	139,363.00	238,908.00	238,908.00	255,039.32
Transfer from Muni	1,450,806.00	1,450,806.00	1,450,806.00	2,487,090.00	2,487,090.00	2,654,067.32
Transfer to Muni	0.00	0.00	0.00	(6,555,000.00)	(6,555,000.00)	(599,172.11)
	<u>9,742,311.38</u>	<u>9,724,597.23</u>	<u>9,724,597.23</u>	<u>4,305,426.23</u>	<u>4,305,426.23</u>	<u>8,134,428.23</u>

City of Busselton

Reserves Movement Report

For The Period Ending 31 January 2016

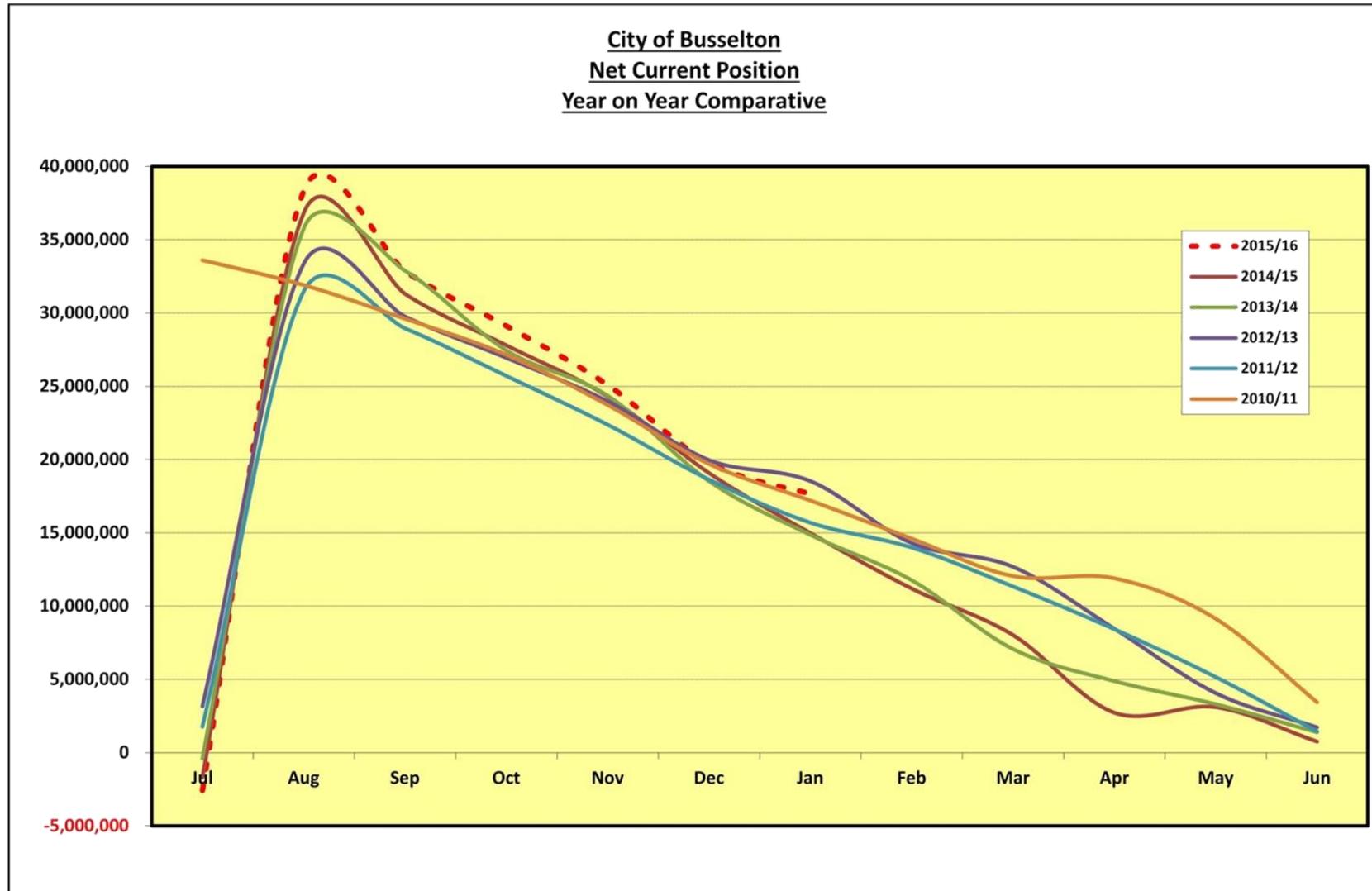
	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
122 Port Geographe Development Reserve						
Accumulated Reserves at Start of Year	569,370.66	569,370.66	569,370.66	569,370.66	569,370.66	567,296.45
Interest transfer to Reserves	9,545.21	9,758.00	9,758.00	16,728.00	16,728.00	20,175.35
Transfer to Muni	0.00	0.00	0.00	(6,240.00)	(6,240.00)	(18,101.14)
	<u>578,915.87</u>	<u>579,128.66</u>	<u>579,128.66</u>	<u>579,858.66</u>	<u>579,858.66</u>	<u>569,370.66</u>
123 Port Geographe Waterways Management Reserve (SAR)						
Accumulated Reserves at Start of Year	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,295,493.00
Interest transfer to Reserves	55,059.01	55,937.00	55,937.00	95,892.00	95,892.00	121,137.83
Transfer from Muni	92,834.00	92,834.00	92,834.00	159,141.00	159,141.00	148,552.31
Transfer to Muni	0.00	0.00	0.00	(300,000.00)	(300,000.00)	(300,000.00)
	<u>3,413,076.15</u>	<u>3,413,954.14</u>	<u>3,413,954.14</u>	<u>3,220,216.14</u>	<u>3,220,216.14</u>	<u>3,265,183.14</u>
124 Workers Compensation Contingency Reserve						
Accumulated Reserves at Start of Year	265,277.30	265,277.30	265,277.30	265,277.30	265,277.30	256,149.59
Interest transfer to Reserves	4,483.57	4,543.00	4,543.00	7,788.00	7,788.00	9,127.71
	<u>269,760.87</u>	<u>269,820.30</u>	<u>269,820.30</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>265,277.30</u>
126 Provenge Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	676,765.29	676,765.29	676,765.29	676,765.29	676,765.29	533,687.51
Interest transfer to Reserves	12,478.07	11,592.00	11,592.00	19,872.00	19,872.00	21,473.58
Transfer from Muni	74,683.00	74,683.00	74,683.00	128,024.00	128,024.00	121,604.20
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	<u>763,926.36</u>	<u>763,040.29</u>	<u>763,040.29</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>676,765.29</u>
127 Infrastructure Development Reserve						
Accumulated Reserves at Start of Year	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	1,778,227.78
Interest transfer to Reserves	41,108.13	58,632.00	58,632.00	100,512.00	100,512.00	61,190.56
Transfer from Muni	0.00	0.00	0.00	99,740.00	99,740.00	714,513.00
Transfer to Muni	0.00	0.00	0.00	(1,472,635.00)	(1,472,635.00)	(242,118.60)
	<u>2,352,920.87</u>	<u>2,370,444.74</u>	<u>2,370,444.74</u>	<u>1,039,429.74</u>	<u>1,039,429.74</u>	<u>2,311,812.74</u>
128 Vasse Newtown Landscape Maintenance Reserve (SAR)						
Accumulated Reserves at Start of Year	406,921.35	406,921.35	406,921.35	406,921.35	406,921.35	358,407.29
Interest transfer to Reserves	7,558.66	6,972.00	6,972.00	11,952.00	11,952.00	15,925.03
Transfer from Muni	86,065.00	86,065.00	86,065.00	147,540.00	147,540.00	142,887.03
Transfer to Muni	0.00	0.00	0.00	(196,785.00)	(196,785.00)	(110,298.00)
	<u>500,545.01</u>	<u>499,958.35</u>	<u>499,958.35</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>406,921.35</u>
129 Untied Grants Reserve						
Accumulated Reserves at Start of Year	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,109,692.00</u>
130 Locke Estate Reserve						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	114,516.21
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	4,405.91
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(178,922.12)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>0.00</u>

City of Busselton

Reserves Movement Report

For The Period Ending 31 January 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
131 Busselton Community Resource Centre						
Accumulated Reserves at Start of Year	63,513.21	63,513.21	63,513.21	63,513.21	63,513.21	36,750.07
Interest transfer to Reserves	1,267.79	1,085.00	1,085.00	1,860.00	1,860.00	1,869.08
Transfer from Muni	14,826.00	14,826.00	14,826.00	25,420.00	25,420.00	24,894.06
	<u>79,607.00</u>	<u>79,424.21</u>	<u>79,424.21</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>63,513.21</u>
132 CBD Enhancement Reserve						
Accumulated Reserves at Start of Year	14,489.92	14,489.92	14,489.92	14,489.92	14,489.92	0.00
Interest transfer to Reserves	508.66	245.00	245.00	420.00	420.00	285.37
Transfer from Muni	20,300.00	20,300.00	20,300.00	34,800.00	34,800.00	14,204.55
	<u>35,298.58</u>	<u>35,034.92</u>	<u>35,034.92</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>14,489.92</u>
133 Election, Valuation and Corporate Expenses Reserve						
Accumulated Reserves at Start of Year	35,798.78	35,798.78	35,798.78	35,798.78	35,798.78	0.00
Interest transfer to Reserves	1,430.47	616.00	616.00	1,056.00	1,056.00	798.78
Transfer from Muni	120,169.00	120,169.00	120,169.00	206,000.00	206,000.00	35,000.00
Transfer to Muni	(71,105.20)	(76,000.00)	(76,000.00)	(76,000.00)	(76,000.00)	0.00
	<u>86,293.05</u>	<u>80,583.78</u>	<u>80,583.78</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>35,798.78</u>
134 Civic and Administration Centre Construction Reserve						
Accumulated Reserves at Start of Year	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	0.00
Interest transfer to Reserves	285,593.42	196,875.00	196,875.00	337,500.00	337,500.00	501,923.83
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	18,000,000.00
Transfer to Muni	0.00	(4,590,000.00)	(4,590,000.00)	(9,180,000.00)	(9,180,000.00)	0.00
	<u>18,787,517.25</u>	<u>14,108,798.83</u>	<u>14,108,798.83</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>18,501,923.83</u>
Total Cash Back Reserves	<u>53,193,104.55</u>	<u>48,494,354.34</u>	<u>48,494,354.34</u>	<u>34,316,667.34</u>	<u>34,372,716.34</u>	<u>49,145,982.34</u>
Summary Reserves						
9101 Accumulated Reserves at Start of Year	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	28,134,985.16
9104 Interest transfer to Reserves	830,841.41	721,875.00	721,875.00	1,237,500.00	1,237,500.00	1,587,270.56
9102 Transfer from Muni	4,397,078.00	4,402,189.00	4,402,189.00	8,246,342.00	8,246,342.00	27,866,503.27
9103 Transfer to Muni	(1,180,797.20)	(5,775,692.00)	(5,775,692.00)	(24,313,157.00)	(24,257,108.00)	(8,442,776.65)
Closing Balance	<u>53,193,104.55</u>	<u>48,494,354.34</u>	<u>48,494,354.34</u>	<u>34,316,667.34</u>	<u>34,372,716.34</u>	<u>49,145,982.34</u>



6.3 FINANCE COMMITTEE INFORMATION BULLETIN - NOVEMBER / DECEMBER 2015

SUBJECT INDEX:	Councillor's Information
STRATEGIC OBJECTIVE:	Governance systems that deliver responsible, ethical and accountable decision-making.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Executive Services
REPORTING OFFICER:	Asset Coordinator - Dan Hall Civic Relations Officer - Deborah Holden Financial Compliance Officer - Jeffrey Corker
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Attachment A Investment Performance Report - Period Ending 31 January 2016

PRÉCIS

This report provides an overview of information that is considered of relevance to members of the Finance Committee, and also the Council.

INFORMATION BULLETIN**1. Investment Performance Report**

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 31 December 2015, the value of the City's invested funds totalled \$121.075mn.

During the month of January \$18.00mn in term deposit funds matured. One deposit in the amount of \$3mn was closed so as to have funds available for operational needs. Deposits totalling \$15mn were renegotiated, for an average of 115 days at an average rate of 3.01%.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) increased by \$500,000.00 due to the receipt of Restricted Asset funds in recent months. These funds largely consist of Community and Recreation Facility Contributions for major land developments including Vasse Newtown and Old Broadwater Farm. These funds then become part of the investment pool.

A deposit in the amount of \$4mn held with the WA Treasury Corp for the Airport redevelopment matured. As the funds were not immediately required the deposit was rolled for a further 3 months at a rate of 2.19%.

While official cash rates remain steady, concerns continue within financial markets. Available rates remain volatile, and vary significantly from bank to bank and day to day.

2. Chief Executive Officer – Corporate Credit Card

Details of monthly transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
18-Jan-16	684.80	Whakatane District Council	CEO LG Chief Officer Conference 17-19 February
18-Jan-16	12.33	Whakatane District Council	CEO LG Chief Officer Conference 17-19 February
22-Jan-16	102.50	Al Forno	LTFP + Workforce Plan Workshop

3. Voluntary Contributions/Donations (Income)

At its meeting of 22 September 2010, the Council adopted (C1009/329) its Voluntary Contributions/Donations Policy. This Policy requires that the Finance Committee be informed (via an information only bulletin) of any instances whereby voluntary contributions/ donations are approved by the Chief Executive Officer or jointly by the Mayor and Chief Executive Officer.

No voluntary contributions have been approved this financial year to date.

4. Donations/Contributions and Subsidies Fund (Sponsorship Fund – Payment of Funds)

Council resolved in April 2010 (C1004/132) a move towards a tiered system of funding and following the 6 October 2011 Finance Committee meeting, it was recommended to Council that the delegation to determine the allocations of sponsorship and donations from the sponsorship fund be revoked and be returned to the Chief Executive Officer to enable a more timely turnaround of sponsorship applications.

Current expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) reveals:

- 56 applications for sponsorship have been received during this financial year.
- The average donation approved for the financial year is \$416.8
- There were 3 applications for sponsorship received or assessed during January 2016.
- Expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) for the financial year totals \$23,340.91.
- Total budget for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$36,830.00.

App. No.	Recipient	Purpose	Amount
54/1516	Bunbury Triathlon Club	Busselton Triathlon being held on 13 March, funds to assist with road closures and to cover the cost of SLSWA water safety. ONE OFF PAYMENT	\$500
55/1516	Lord Mayor's Distress Relief Fund	Funds donated to assist with the Waroona and Districts bushfires	\$1000
56/1516	Marg Hitching and Kirsten Whitby	Seeking sponsorship for bicycle ride to raise money for Motor Neuron Disease. Funds to purchase t-shirts, signs for vehicles and fuel. Unsuccessful as it did not meet the guidelines.	\$0

Asset Management Report

The Long Term Financial Plan (LTFP) Review and update was completed in December 2015. This included a review and update of existing forward planning within asset management plans.

Infrastructure assets covered within this review and update included Buildings, Roads, Parks and Gardens, Drainage, Footpaths and Cycle ways, Boat Ramps and Coastal Protection and Bridges.

The projects listed within the LTFP are a mix of new and renewal projects, the renewal projects were generated through the asset management plans and the new projects are generated by other sources such as strategic documents, community requests and officer recommendations.

The updated figures aim to best reflect the current strategic directions of the Council with regards to infrastructure assets expenditure, this includes the inclusion of figures from the current Draft Asset Management Plan for the GLC, Renewal / New Split for expenditure of footpaths and cycle ways and increased expenditure for narrow seal (3.5m wide) rural roads.

OFFICER RECOMMENDATION

That the Finance Committee notes the Finance Committee Information Bulletin for the month of August 2015.

Investment Performance Report - Period Ending 31 January 2016



CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT
For the month of January 2016



11am Bank Account As at 31 January 2016

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.95%	\$ 2,500,000

Term Deposits - Miscellaneous Funds As at 31 January 2016

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
CBA	AA	180	01-Feb-16	2.82%	\$ 4,500,000
ANZ	AA	183	05-Feb-16	2.85%	\$ 4,500,000
Bank of Queensland	BBB	153	11-Feb-16	2.85%	\$ 2,000,000
NAB	AA	184	13-Feb-16	2.95%	\$ 2,000,000
NAB	AA	184	24-Feb-16	2.90%	\$ 1,500,000
NAB	AA	152	29-Feb-16	3.00%	\$ 4,500,000
ANZ	AA	182	09-Mar-16	2.85%	\$ 4,500,000
ANZ	AA	91	16-Mar-16	3.10%	\$ 2,000,000
Rural Bank	A	120	16-Mar-16	2.80%	\$ 1,500,000
NAB	AA	180	23-Mar-16	3.00%	\$ 3,000,000
Westpac	AA	182	30-Mar-16	2.99%	\$ 4,500,000
ANZ	AA	183	01-Apr-16	2.95%	\$ 1,000,000
CBA	AA	91	04-Apr-16	2.95%	\$ 4,500,000
NAB	AA	122	11-Apr-16	2.96%	\$ 1,000,000
Bendigo	A	275	14-Apr-16	2.90%	\$ 1,000,000
NAB	AA	151	18-Apr-16	2.88%	\$ 1,500,000
Westpac	AA	122	21-Apr-16	3.05%	\$ 1,500,000
ANZ	AA	91	25-Apr-16	3.05%	\$ 3,000,000
ANZ	AA	183	26-Apr-16	2.80%	\$ 2,000,000
NAB	AA	150	05-May-16	2.93%	\$ 3,000,000
NAB	AA	120	10-May-16	3.05%	\$ 3,000,000
Westpac	AA	121	15-May-16	3.02%	\$ 1,500,000
ANZ	AA	182	17-May-16	2.90%	\$ 3,500,000
NAB	AA	150	23-May-16	3.04%	\$ 4,000,000
ANZ	AA	152	01-Jun-16	3.00%	\$ 3,000,000
Westpac	AA	274	30-Jun-16	2.97%	\$ 4,500,000

Total of Term Deposits \$ 72,500,000

Airport Redevelopment Funds As at 31 January 2016

WA Treasury Corp. - Overnight Cash Deposit Facility	1.95%	\$ 31,494
WA Treasury Corp. - State Bonds 91 Days 27-Apr-16	2.19%	\$ 4,041,342
WA Treasury Corp. - State Bonds 275 Days 27-Apr-16	2.00%	\$ 24,000,000
WA Treasury Corp. - State Bonds 366 Days 27-Jul-16	2.00%	\$ 12,000,000
Total of Airport Redevelopment Funds - WATC		\$ 40,072,836

Westpac	AA	91 Days	05-Feb-16	2.90%	\$ 5,000,000
Total of Airport Redevelopment Funds - Bank Term Deposits					\$ 5,000,000

ANZ Cash Account	AA	NA	NA	2.00%	\$ 1,003,000
Total of Airport Redevelopment Funds - Other					\$ 1,003,000

Total of Airport Redevelopment Funds \$ 46,075,836

Interest Received	\$ 142,810
Interest Accrued but not yet Received	\$ 407,972
Total Interest Airport Funds as at month's end	\$ 550,782

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD

	As at 1 year ago	As at 30 June 2015	As at 31 January 2016
11am Bank Account	\$ 5,000,000	\$ 10,990,000	\$ 2,500,000
Term Deposits - Misc. Funds	\$ 65,500,000	\$ 61,000,000	\$ 72,500,000
Airport Redevelopment - WATC Deposits	\$ -	\$ 45,933,094	\$ 40,072,836
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ 5,000,000
Airport Redevelopment - Other Funds	\$ -	\$ -	\$ 1,003,000
Total of all Investments Held	\$ 70,500,000	\$ 117,923,094	\$ 121,075,836

TOTAL INTEREST RECEIVED AND ACCRUED \$ 1,216,990 \$ 2,002,864 \$ 1,111,928

INTEREST BUDGET \$ 1,277,500 \$ 2,190,000 \$ 1,013,544

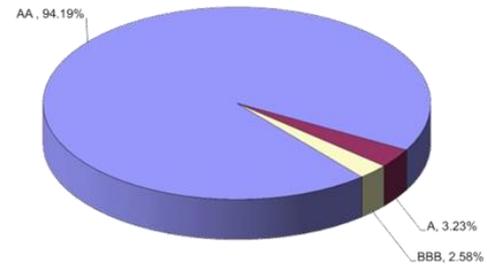
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

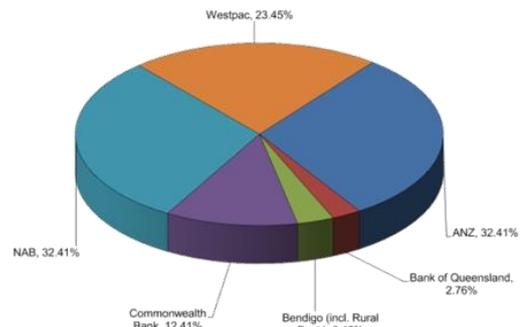
- | | |
|---|------------------------|
| 1. All funds are to be invested within legislative limits. | Fully Compliant |
| 2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. | Fully Compliant |
| 3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio. | Fully Compliant |
| 4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. | Fully Compliant |

Investment Graphs

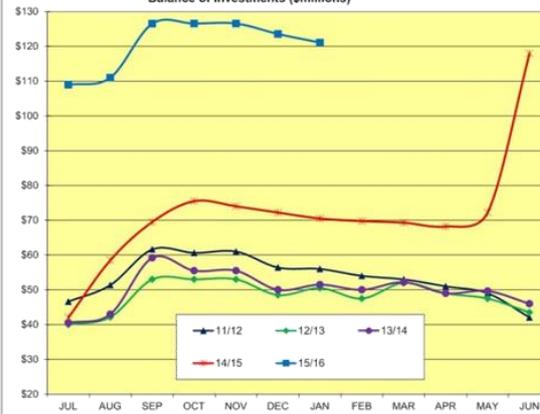
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



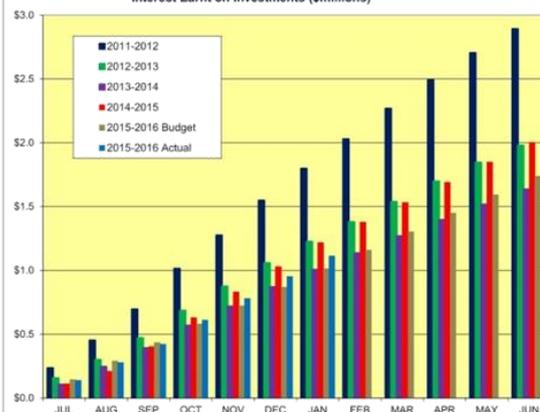
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)



Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



6.4 BUDGET AMENDMENT - LOCAL GOVERNMENT GRANTS SCHEME

SUBJECT INDEX:	Emergency Services
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Environmental Services
ACTIVITY UNIT:	Ranger and Emergency Services
REPORTING OFFICER:	Manager, Environmental Services - Greg Simpson
AUTHORISING OFFICER:	A/Director, Planning and Development Services - Martyn Glover
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

PRÉCIS

The City has received an offer under the Local Government Grants Scheme (LGGs) to fund the construction of a new fire shed at Ambergate and for additions to the Wilyabrup fire shed to enhance the City's volunteer bushfire brigade. This report recommends that Council accepts the grant funding, and amends the 2015/16 Budget to enable works associated with upgrading the Wilyabrup Fire Shed to be undertaken during the current financial year.

As a site for a new fire shed at Ambergate has yet to be determined, DFES have indicated that the LGGs funding for a new Ambergate fire shed be rolled forward to allow for the determination of a site for the fire shed. The LGGs funding for the Ambergate fire shed can therefore be considered as a submission to the 2016/17 Draft Budget.

BACKGROUND

The Emergency Services Levy (ESL) provides funds through the LGGs to local government by way of capital grants to assist the provision of facilities for the City's Bush Fire Brigade services.

The City through its Bush Fire Advisory Committee regularly review resource requirements and each year submits an application to DFES for LGGs funding. Following assessment of the City's 2015 capital grant request, the governments Bush Fire Services Capital Grants Committee have approved capital grants under the LGGs for the purpose of constructing a new fire shed with one appliance bay and amenities for the Ambergate Fire Brigade (\$123,307) and a grant for training/amenity room additions to the Wilyabrup Bush Fire Brigade (\$77,273).

STATUTORY ENVIRONMENT

The LGGs capital funding enhances the City's volunteer Bush Fire Brigade capacity to respond to fire emergencies as part of a general responsibility for administration of the Bush Fires Act 1954.

Section 6.8 of the *Local Government Act 1995* refers to expenditure from the municipal fund not included in the annual budget.

RELEVANT PLANS AND POLICIES

The City's Bush Fire Strategic Plan was adopted in 2005 and is the overarching plan for the City's management of bush fire issues.

FINANCIAL IMPLICATIONS

The provision of a fire shed for the Ambergate Fire Brigade is considered necessary as the fire appliance for the Ambergate Brigade is currently housed on private property. However, the location

of the fire shed has not been determined and it is recommended that a request be submitted to the Bush Fire Services Capital Grants Committee to roll forward the grant to the 2016/17 financial year, to allow time for Council to finalise the location of the Ambergate Fire Shed. This report recommends that Council accept the LGGs grant of \$123,307, with this amount to be considered further as a submission to the City's 2016/17 Draft Budget.

In order to maintain the integrity of Council's financial reporting, this report recommends an amendment to Council's 2015/2016 Budget to include the LGGs capital grant funding for the construction of training/amenity room additions to the Wilyabrup Bush Fire Brigade with this work to be completed in the 2015/16 financial year.

Revenue and corresponding expenditure for the works associated with the Wilyabrup Bush Fire Brigade training/amenity room additions is as follows:

Description	Account String	2015/2016 Adopted Budget	2015/2016 Amended Budget (Proposed)
Revenue			
Wilyabrup Bush Fire Brigade shed modifications	441-B9104-1215	0	(77,273)
Expenditure			
Wilyabrup Bush Fire Brigade shed modifications	441-B9104-3280	0	77,273
Net Exp/Rev		0	0

Long-term Financial Plan Implications

Nil

STRATEGIC COMMUNITY OBJECTIVES

Consideration of this matter is consistent with Community Objective 6.3 - An organisation that is managed effectively and achieves positive outcomes for the community – of the City of Busselton Strategic Community Plan 2013.

RISK ASSESSMENT

An assessment of the potential implications of implementing the officer recommendations has been undertaken using the City's risk assessment framework. The assessment identifies 'downside' risks only, rather than 'upside' risks as well. There were no risks identified rated as medium or greater.

CONSULTATION

The City prepares the LGGs capital grant applications in consultation with the City's Bush Fire Brigades and the DFES South West region district officer.

In May 2012, DFES Planning and LGGs allocation branch also undertook a project to confirm the current housing arrangement and future requirements for LGGs funded appliances/vehicles for Bush Fire Brigades in consultation with the City and Bush Fire Brigades. The provision of a fire shed for the Ambergate Bush Fire Brigade was identified as one of a number of funding priorities.

OFFICER COMMENT

Capital grant funds are provided under the LGGs to enhance the Bush Fire Brigades defence/offence capacity to manage and respond to bushfires and provide greater community protection through improved facilities.

The capital grant offer for the construction of a training room and amenities for the Wilyabrup Bush Fire Brigade is part of the ESL funding procedures under the LGGs for the ongoing improvement of Bush Fire Brigade facilities and these additions can be completed in the current financial year. Therefore, an amendment to the 2015/16 Budget is required if the additions to the Wilyabrup fire shed is to be undertaken in the current financial year.

The provision of a new fire shed for Ambergate is also necessary as the Ambergate Fire Brigade appliance are currently housed on private land. While the development of a new fire shed in Ambergate is considered a priority there has been some delay in receiving funding as a location for the fire shed has not been confirmed.

Now that a LGGs funding offer has been received an investigation of suitable sites will be undertaken and a future report will be provided to Council on this matter. DFES are aware of the need to determine a site and have indicated that the LGGs funding allocated for the new Ambergate fire shed be rolled over to the 2016/17 financial year and pending determination of the sheds location.

CONCLUSION

This report recommends that Council accepts the LGGs capital grant funds and amends the 2015/16 Budget to enable construction of training/amenity room additions to the Wilyabrup Bush Fire Brigade in the current financial year, with the funding for a new fire shed at Ambergate to be considered as part of the 2016/17 Budget preparations.

OPTIONS

The Council may determine to not endorse the proposed amendment to the 2015/2016 budget to undertake the construction of training/amenity room additions to the Wilyabrup Bush Fire Brigade fire shed.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, an amendment to the 2015/2016 adopted budget will be processed by the 31 March 2016.

OFFICER RECOMMENDATION**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council

1. Accept the capital grant funding allocated under the Local Government Grants Scheme to fund the construction of a new fire shed at Ambergate and for additions to the Wilyabrup fire shed to enhance the City's volunteer bushfire brigade.
2. Endorses an amendment to the 2015/2016 adopted budget on the following basis:

Description	Account String	2015/2016 Adopted Budget	2015/2016 Amended Budget (Proposed)
Revenue			
Wilyabrup Bush Fire Brigade shed modifications	441-B9104-1215	0	(77,273)
Expenditure			
Wilyabrup Bush Fire Brigade shed modifications	441-B9104-3280	0	77,273
Net Exp/Rev		0	0

- 3. Accept the LGGS grant of \$123,307, with this amount to be considered further as a submission to the City’s 2016/17 Draft Budget.

6.5 BUDGET AMENDMENT - FORESHORE WEST LANDSCAPING AND BEACH ACCESS RAMP

SUBJECT INDEX:	Budget Planning and Reporting
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Engineering and Facilities Services; Operations Se
ACTIVITY UNIT:	Engineering and Works Services
REPORTING OFFICER:	Engineering Management Accountant - Stephen Wesley
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Attachment A Initial Project Site Layout Attachment B First Letter to WAPC - Gale Street Contribution Attachment C Project Concept Plan - Beach Access Ramp Attachment D Second Letter to the WAPC - Jolliffe Street Contribution Attachment E Cash-in-Lieu of Public Open Space - Planning Bulletin No.21 April 1997

PRÉCIS

This report seeks to amend the capital budget pursuant to the project titled "Foreshore West Landscaping - King Street Area" (C3138)

BACKGROUND

A project was recorded against the 2015/16 budget to complete landscaping and to provide a formalised beach access way at the far Western end of the Foreshore West development located at the northern end of Gale Street. **See Attachment A.** Unfortunately due to a mix up between various projects being considered at the time the project name included an erroneous reference to the "King Street Area" instead of to the correct reference as to the "Gale Street Area".

These works were to be funded from a Cash-In-Lieu of Public Open Space Development Contribution collected from a housing development in Gale Street. The projects preliminary scope of works was to include the following three aspects;

- a) Construct a beach access ramp (compliant with disability access regulation if feasible) with associated path tie-in to the existing pathway.
- b) Basic landscaping of the traffic islands along Geographe Bay road between Gale and High streets and,
- c) Some minor dune restoration including bollard type fencing and plantings.

In September a letter was sent to the West Australian Planning Commission (WAPC) seeking approval to undertake these works. **See Attachment B.**

Unfortunately, the city was notified that cash in lieu of public open space contributions could not be used within a Road Reserve and thus the landscaping of the traffic islands could not be funded from this source, and to a lesser extent it limited some anticipated sand dune rehabilitation works.

With regards to the ramp, from the detailed design phase, a combination of excessive cost, space availability (not impeding on the existing vehicle access way) and the gradient (fall) from the top of the ramp to the beach, meant the only sensible option would be to construct a simple ramp without switchbacks. **See Attachment C.** This would mean that the ramp would unfortunately not comply with all aspects of the disability access regulation requirements, mostly associated with recommended gradients. This said, the ramp being proposed will be constructed from mod wood for

greater longevity and durability and can be considered a big improvement for easier beach access, especially for the elderly, based on what exists presently.

Due to the above mentioned matters combined with a delay in making a conclusive decision the initial WAPC request was withdrawn.

In January a second letter was sent to the WAPC, See **Attachment D** this time seeking approval to use a Cash-In-Lieu of Public Open Space Development Contribution from a housing development in Jolliffe Street. This was deemed more appropriate for two main reasons,

1. The contribution totaled \$70,000 being more closely aligned with the estimated funding required, now exclusive of the landscaping.
2. The Gale Street contribution of \$102,000 is better placed to be applied to a future undertaking at the foreshore such as a specific element within the soon to be redeveloped Central Core.

Subsequent to the submission to the WAPC there was some concern that a portion of the path-tie-in to the beach access ramp would fall within the road reserve. See **Attachment E**. It has been estimated that approximately 35% of the exposed aggregate area would be within the road reserve and as such the City has agreed that the cost of this, estimated at approximately \$1,800 will be paid for by the City. This can be achieved as either;

- a) an over expenditure against the project or,
- b) via a journal to the footpath maintenance budget, or
- c) by a reduced draw down from the restricted funds account upon completion of the project.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

Town Planning and Development Act 1928, Section 20C outlines the purposes for which cash-in-lieu of public open space may be expended

RELEVANT PLANS AND POLICIES

Planning Bulletin No.21 April 1997, **Attachment E** - Cash-in-Lieu of Public Open Space
Policy DC 2.3 Public Open Space in Residential Areas

FINANCIAL IMPLICATIONS

This report seeks to reduce the budget against; Foreshore West Landscaping - King Street Area (to be adjusted to Gale Street Area) from \$108,000 to \$70,000 to reflect a change to the Cash in Lieu Contribution being applied to fund the allowable proposed works.

This budget adjustment will have no financial implications on the City's overall financial position, and have no impact on net municipal funds.

STRATEGIC COMMUNITY OBJECTIVES

Well Planned, Vibrant and Active Places

Item 2.1; A City where the community has access to quality cultural, recreation and leisure facilities and services.

This project will enhance the amenity of the popular Western End of the existing Foreshore West development.

Caring and Inclusive Community

Item 1.3; A community that supports healthy, active ageing and services to enhance quality of life as we age.

The City is providing a safer beach access option for a large number of elderly residents who are known to frequent the beach at this location.

RISK ASSESSMENT

There is a small risk to the City, as there is with all projects undertaken, that the final cost of the works could exceed budget. Based on the relatively simple nature of the works involved and preliminary quotes received to date this is deemed to be unlikely. If funding allows a bike rake maybe installed at this location.

CONSULTATION

City Officers have liaised with WAPC Officers in regards to securing approval to undertake the proposed works.

OFFICER COMMENT

Nil

CONCLUSION

City Officers seek Councils approval to amend the budget accordingly, in order that works can be arranged and completed by the 30 June 2016.

OPTIONS

The Council could decide not to go ahead to construct a Beach Access Way at this location, and leave the amenity as it is. In this way, the contribution will not be applied and will remain as restricted monies to be used at a future date for an alternative purpose.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

OFFICER RECOMMENDATION**ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That Council endorses the following amendments to the 2015/16 budget:

Budget Account Number	Section	Description	2015/16 adopted budget	2015/16 proposed budget	Difference
545-C3138-1280-0000	Developer Contributions	Cash in Lieu of P.O.S.	-\$108,000.00	\$0.00	\$108,000.00
545-C3138-3280-0000	Foreshore West Landscaping - King Street Area	Contractors	\$108,000.00	\$0.00	-\$108,000.00
545-New-1280-0000	Developer Contributions	Cash in Lieu of P.O.S.	\$0.00	-\$70,000.00	-\$70,000.00
545-New-3280-0000	Foreshore West Access Ramp - Gale Street Area	Contractors	\$0.00	\$70,000.00	\$70,000.00
TOTAL			\$0.00	\$0.00	\$0.00

Attachment A: Original area for scope of works



16 September 2016

Western Australia Planning Commission
Level 6 Bunbury Tower
61 Victoria Street
BUNBURY WA 6280

Dear Sir

RE: APPROVAL SOUGHT FOR THE EXPENDITURE OF CASH IN LIEU OF PUBLIC OPEN SPACE CONTRIBUTION, LOT 500 GALE STREET, WEST BUSSELTON TO BE APPLIED AGAINST BUSSELTON FORSHORE IMPROVEMNETS, RESERVE 37207

In accordance with Development Control Policy 2.3 - Public Open Space in Residential Areas, the City of Busselton requests the Hon. Minister's approval to utilise developer contributions associated with Lot 500 Gale Street for the upgrade and improvement of nearby POS recreational infrastructure.

The City currently holds in Trust an amount of \$101,800.68 as cash in lieu of Public Open Space from a Gale Street residential development which is located only 564 meters from the Busselton Foreshore P.O.S where the City would like to appropriate the contributions received.

Item 1: Residential Development, 63 Gale Street POS Cash in Lieu, collected April 2011.



Item 2: Reserve 37207 (shown in red) and its location from 63 Gale Street (blue box), approx. 564 meters from the driveway entrance to the foreshore.



Approval is sought to use the funds to undertake two separate projects within the nearby foreshore reserve # 37207 to enhance the amenity of the area.

Project 1- Construction of a universal (disability) beach access ramp

The ramp is to be located at the north end of Gale Street. The ramp is to be constructed from either timber or Mod wood made from recycled plastic. The ramp will conform to all disability access standards. Two disabled parking bays already exist near the proposed ramp location.

The ramp will need to be approximately 40 meters long and may require a switch back design based on the gradient from the sand dune down to the beach. Associated concrete infrastructure will also be built to tie the ramp in to the existing pathway linking it to the disables parking bays. The estimated cost of this ramp and all associated infrastructure will be in the range of \$70,000-\$90,000.

This section has been intentionally left blank

Aerial photo of proposed universal ramp, located at north the end of Gale Street.



It is being proposed that a universal access ramp be constructed in the location shown.

Disabled parking already exists at this location with two designated parking bays. There is also a beach shower.

Project 2- Balance of any leftover monies for reticulation of trees between Gale and King Street.

The City has an on-going issue with the establishment of young trees along the stretch of foreshore between Gale and King Streets. Each year a number of trees perish due to a lack of water due to their exposure to sea winds in this location. City employs endeavour to water these saplings using a mobile water truck over the summer months however it would be much more effective to water these trees via an extension to the existing reticulation system in the area.

The City seeks approval to use any leftover POS Cash in Lieu funds to undertake these works.

This section has been intentionally left blank

Aerial photo: 32 foreshore trees to be reticulated.



The Busselton Foreshore is the City's premier recreation reserve and is used extensively by locals and visitors alike.

If WAPC approval is granted these works will be undertaken as part of the City's 2015/2016 works program.

Detailed designs of the disabled access ramp are currently being prepared and can be sent to the WAPC at a later date if requested.

Should you require any further information please do not hesitate to contact Stephen Wesley on 08 9781 0353 or via email Stephen.Wesley@busselton.wa.gov.au.

Yours faithfully

Oliver Darby
Director- Engineering Works & Services

20 January 2016

Western Australia Planning Commission
Level 6 Bunbury Tower
61 Victoria Street
BUNBURY WA 6280

Dear Sir

RE: APPROVAL SOUGHT FOR THE EXPENDITURE OF CASH IN LIEU OF PUBLIC OPEN SPACE CONTRIBUTION, LOT 70 JOLLIFFE STREET, WEST BUSSELTON TO BE APPLIED AGAINST BUSSELTON FORSHORE IMPROVEMNETS, RESERVE 37207

In accordance with Development Control Policy 2.3 - Public Open Space in Residential Areas, the City of Busselton requests the Hon. Minister's approval to utilise developer contributions associated with Lot 70 Jolliffe Street for the upgrade and improvement of nearby POS recreational infrastructure.

The City currently holds in Trust an amount of \$70,000 as cash in lieu of Public Open Space from a Jolliffe Street residential development which is located only 675 meters from the Busselton Foreshore P.O.S (reserve 37207) where the City would like to appropriate the contributions received.

Item 1: Residential Development, 13 Jolliffe Street POS Cash in Lieu, collected July 2008.



Approval is sought to use the funds to undertake a projects within the nearby foreshore reserve # 37207 to enhance the amenity of the area. This is the closest POS area from the development and the City has no plans to build more POS in this area, due to its close proximity to the Central Business District.

Please see attached a concept design of what is planned to be built.

Scope of planned works

A new mod-wood ramp providing beach access from the existing parking area and road will be build. It will be located at the north end of Gale Street and will tie in with the existing path head. There will also be bollards installed to protect the sand dune area and some planting and revegetation works will be carried out. All works will be carried out within the POS reserve area.

The estimated cost of this ramp and all associated infrastructure and landscaping will be \$70,000.

The Busselton Foreshore is the City's premier recreation reserve and is used extensively by locals and visitors alike.

If WAPC approval is granted these works will be undertaken as part of the City's 2015/2016 works program.

Should you require any further information please do not hesitate to contact Stephen Wesley on 08 9781 0353 or via email Stephen.Wesley@busselton.wa.gov.au.

Yours faithfully

Oliver Darby
Director- Engineering Works & Services

Planning Bulletin No.21 April 1997

Cash-in-Lieu of Public Open Space

1. Purpose

The purpose of this Bulletin is to outline the purposes for which cash-in-lieu of public open space given up under section 20C of the *Town Planning and Development Act 1928* may be expended.

This Bulletin is complementary to the following:

- *Policy DC 2.3 Public Open Space in Residential Areas*
- *Policy DC 4.1 Industrial and Commercial Subdivision*
- *Policy DC 3.4 Rural Land Use Planning Policy*
- *Advice Note No 2 of 1993 Review of Public Open Space Provision in Respect of Small Subdivisions.*

The Commission's public open space policy is also being reviewed as part of the preparation of the WA Community Code.

2. Introduction

The Western Australian Planning Commission is responsible for determining all subdivision applications under section 20 of the *Town Planning and Development Act 1928*.

Policy DC 2.3 states that for residential subdivision, 10% of the gross subdivisible area shall be given up free of cost by the subdivider for public open space purposes. This has been the basis of the Commission's public open space policy and practice in the State for many years, and follows the recommendations of the Stephenson/Hepburn *Plan for the Metropolitan Region in 1955*.

The Commission's policy is to ensure that the provision of public open space allows for a reasonable distribution of land for active and passive recreation. This includes smaller areas of public open space within easy walking distance of dwellings, larger parks and playing fields, bushland and other natural features. Public open space, as well as providing for recreation pursuits, can also develop a sense of neighbourhood identity and contribute to the quality of life in the metropolitan region and country towns.

The Commission may also require the provision of open space in industrial, commercial and rural subdivisions where there is a need to provide for passive and active recreation areas and protect environmental features as part of the subdivision design.

Land given up as public open space under section 20A of the *Town Planning and Development Act* is vested in the Crown as a "Reserve for Recreation". Following the creation of a Crown Reserve, the local government may apply for the vesting of the land and assume responsibility for its development and maintenance.

In special circumstances, land may be permitted to be transferred to the local government in fee simple. This can only occur if the local government requests the transfer at the time of the subdivision and the land is shown as reserved for public recreation in the Council's town planning scheme, or if the land is to be held in trust pending sale. The funds obtained from the sale of the land must then be expended on the purchase of other land in the vicinity for public open space.

The Commission may also be prepared to support an arrangement where up to one fifth of the required public open space may be given up as cash-in-lieu for development. The cash-in-lieu funds must then be used to develop the land which has been given up as public open space in the same subdivision.

3. Cash-in-lieu of Public Open Space

In some circumstances the provision of an area of land for public open space is not practical and it may be more appropriate for cash-in-lieu of public open space to be given for the following reasons:

- in small subdivisions, the provision of public open space may result in a small unusable area of land being set aside;
- there may be sufficient public open space already available in the locality;
- public open space may have been provided in earlier subdivisions; or
- open space is planned in another location by way of a town planning scheme or local structure plan.

Section 20C of the *Town Planning and Development Act* provides that a cash payment can be made by a landowner to a local government in lieu of all or part of the public open space contribution. The cash-in-lieu sum must represent the value of the portion of land to be given up. Provision of cash-in-lieu of land must also be approved by the local government and the Commission.

4. Determining a Cash-in-Lieu Sum

The value of cash-in-lieu is determined as a percentage of the market value of the *en globo* land from which the subdivision occurs. The

valuation is determined at the time of the Commission's approval (letter) to the subdivision.

The local government will, at the expense of the subdivider, seek a valuation of the land from the Valuer General's Office or a licensed valuer.

If either the subdivider or the local government disputes a valuation, the valuation may be varied by the parties or settled by an agreed method. Section 20C(5) and 20C(6) of the *Town Planning and Development Act* provide for arbitration if the parties dispute the valuation.

5. Procedures for Obtaining Approval to Cash-in-Lieu

The legislation does not presently allow the Commission to impose a specific condition requiring cash-in-lieu. Where the Commission is of the opinion that it would be more appropriate to require a cash-in-lieu contribution, it will impose a condition on the subdivision approval requiring a certain area of land to be shown on the Plan or Diagram of Survey as a 'Reserve for Recreation'. The Commission will advise the applicant in the approval that, subject to a further request, it may be prepared to allow a cash payment to the local government in lieu of ceding land for public open space.

The local government in making its comments to the Commission on a subdivision application may recommend that cash-in-lieu be provided. If the Commission agrees, it will impose a condition stating the amount of open space that is required and will advise the applicant that, as an alternative, cash-in-lieu may be provided. In this circumstance, it will not be necessary to seek the Commission's further approval to the payment of cash-in-lieu.

6. Appropriate Uses for Cash-in-Lieu Funds

Section 20C of the *Town Planning and Development Act* provides that cash-in-lieu funds received by a local government must be paid into a separate (trust) account. Under the *Local Government Financial Management Regulations 1996*, the account should clearly set out the purpose for which the money is held, the landholding from which it was obtained and the date on which it was paid to the local government.

Cash-in-lieu funds may be used in the following manner:

- for the purchase of land for parks, recreation grounds or open spaces generally, in the locality in which the subdivision is situated;

- in repaying loans raised by the local government for the purchase of such land; or
- with the approval of the Minister for Planning, for the improvement or development as parks, recreation grounds or open spaces generally of any land in the said locality vested in or administered by the local government for any of those purposes.

7. Requests for the Expenditure of Cash-in-Lieu

Requests to the Minister for Planning for the expenditure of cash-in-lieu should be submitted in the first instance to the Commission. The request should be accompanied by a map and schedule showing:

- the location and WAPC reference number of the subdivision from which the funds were obtained;
- the dollar value of funds obtained from the subdivision;
- the location of the proposed reserve where the funds are proposed to be expended;
- the nature of the proposed expenditure; and
- the program for the expenditure of the funds.

The Commission will refer the proposal to the Minister for his consideration.

8. Acceptable Uses for Expenditure of Cash-in-Lieu Funds

The intent of the Commission's Policy DC 2.3 is to ensure that there is appropriate land set aside and developed as functional open space within residential areas. Accordingly, expenditure of cash-in-lieu funds must be directly related to the use or development of the land for public open space purposes.

The land must be vested or administered for recreation purposes. Land held in fee simple by the local government should, as a prerequisite, be reserved for public recreation in the Council's town planning scheme.

The proposed development should be for uses to which the public has unrestricted access.

Acceptable expenditure for cash-in-lieu funds may be for:

- clearing
- seating
- earthworks
- spectator cover

- grass planting
- toilets
- landscaping
- change rooms
- reticulation
- lighting
- play equipment
- pathways
- fencing
- walk trails
- car parking
- signs relating to recreational pursuits

9. Unacceptable Uses for Expenditure of Cash-in-Lieu Funds

Use of cash-in-lieu would not normally be acceptable for:

- community halls or indoor recreation centres
- enclosed tennis courts
- bowling greens for clubs
- facilities for private clubs

and similar facilities where access by the general public is restricted.

10. Expenditure of Funds from the Sale of Section 20A Reserves

There may be occasions when the local government considers that an existing area of local public open space is not in a suitable location, or of an appropriate size, to meet the needs of the community. In such circumstances, local governments may wish to rationalise all or part of the open space and use the funds for other purposes.

The disposal of land set aside as a Section 20A reserve is governed by the *Land Act 1933*. The Department of Land Administration has issued a policy and guidelines on the use and disposal of Section 20A reserves entitled *Guidelines for the Administration of Section 20A Public Recreation Reserves*.

Under those guidelines, proceeds from the sale of Section 20A reserves may be used by the local government to acquire other land for public open space or may be spent on capital improvements to existing areas of open space.

The approval of the Commission is required for the disposal of any land which has been given up under Section 20A of the *Town Planning and Development Act*. The Commission will have regard to its policy on the provision of open space and the matters outlined in this Bulletin

prior to any approval being given.

11. Information and Comment

Enquiries concerning public open space and cash-in-lieu may be directed to the Ministry for Planning Business Unit or Regional Officer responsible for your region or area of the State.

Any written comments or suggestions concerning policy, practice and procedures in relation to public open space and cash-in-lieu may be directed (quoting File 1-1-1-12 Vol 2) to:

**Western Australian Planning Commission,
Albert Facey House,
469 Wellington Street
Perth. Western Australia 6000
Phone (08) 9264 7777**

6.6 ASSET MANAGEMENT UPDATE

SUBJECT INDEX:	Asset Management
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Engineering and Facilities Services
ACTIVITY UNIT:	Asset Management
REPORTING OFFICER:	Asset Coordinator - Dan Hall
AUTHORISING OFFICER:	Director, Engineering and Works Services - Oliver Darby
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

PRÉCIS

The purpose of this report is to provide an overview of the linkage between asset management plans expenditure and the Long Term Financial Plan (LTFP) and how the various infrastructure expenditure figures within the LTFP have been determined and the purpose for these amounts in the short, medium and long term.

BACKGROUND

The Government of Western Australia's Integrated Planning Framework (implemented in 2013) required local governments to develop a strategic community plan and corporate business plan by 30 June 2013.

The intention of the Integrated Planning process is to make councils more focussed on community aspirations and priorities, through increased and targeted community engagement and also to ensure a consistent "whole of organisation" approach to strategic and long term financial planning.

The corporate business plan is to integrate matters relating to resources, including asset management. With this ultimate goal in mind, asset management plans are required to be formulated outlining relevant information about each asset class such as location, size, value, condition and timing and cost of replacements /renewals of existing infrastructure.

The Integrated Planning Framework, brought about the need for the City to implement asset management plans for infrastructure assets – in particular Roads, Buildings and Parks and Gardens, which were considered to be the most critical to the City in terms of effective service delivery. These were adopted by the Council in June 2013, as per the requirements of Integrated Planning. The asset renewal expenditure for the ten years (2013/14 – 2022/23) recommended within the asset management plans were then used as the basis for the initial long term financial plan (2013/14 – 2022/23).

The Asset Management Plans for Roads, Buildings and Parks and Gardens provided the ten year renewal expenditure figures which were used in the LTFP. The figures in the initial LTFP associated with the remaining assets were based on asset management assessments of varying complexity dependent on the type and criticality of the asset.

The most notable outcome from the initial round of asset management planning in 2013, was the implementation of a specific rate increase for the purpose of road renewal. This involved a one per cent rate increase per year over a period of six years (2013/14 – 2018/19). This was to rectify the fifty year funding gap for the renewal of roads.

At the conclusion of year six the one per cent per year rate increase will cease, however the funds generated will remain quarantined for the express use initially of funding the renewal requirements for roads, with some money over time to assist with major upgrades and new infrastructure

The effects of this additional funding over the shorter term (ten years) are that the current backlog of works that have built up over time can be cleared. This will eliminate the worst condition roads (Condition eight, nine and ten, with 1 being as new and ten being end of life) from the prioritised projects list by Year ten. The ongoing effects of this being that intervention on poor condition roads can be undertaken earlier (at condition seven) at a reduced cost to the City.

Following the implementation of the initial LTFP, In 2014; the Council also adopted Asset Management Plans for Drainage and Footpaths and Cycle ways. These plans did not recommend any increase in the annual allocation over and above what was already allocated within the LTFP.

This shows a strategic approach by the Council in terms of balancing required works against affordability over the course of the ten years. The backlog will not be cleared over the course of one or two years; but it will be cleared in an effective and appropriate manner.

Other assets have since received various levels of assessment depending on the need and criticality of the asset. The amounts that are currently allocated through the LTFP for these assets are considered to be sufficient, as a minimum amount; to renew the assets over time on a like for like basis. Any large upgrades or large scale renewal of these assets would require any increase in funding for these areas.

Also through the Asset Management Plan process, where the need has become evident; funding policies have been developed to ensure the appropriate ongoing level of renewal for the relevant assets. Funding Policies have been developed for Roads and Footpaths and Cycleways. These policies have a bearing on long term planning as they place some parameters on the LTFP expenditure for these assets.

The purpose of the Footpaths and Cycle Ways Funding Policy is to provide a framework for the ongoing provision of Footpaths and Cycle Ways for the City of Busselton. The intention of this Policy is to outline the overall funds required to be directed towards footpaths and cycleways over a period of fifty years; the required split between new and renewal expenditure and timeframes for the construction of required new paths.

To accommodate the short and mid-term expenditure requirements for footpaths and cycle ways, the Council has committed to set aside a portion of Long Term financial Plan (LTFP) funds for the express use of renewal of footpaths and cycleways ; and an amount for construction of new paths and cycleways. This split will be administered through the annual budget process has been determined as seventy per cent new and thirty percent renewal. This split will be in place for the period 2015/16 – 2036/37.

At the conclusion of the 2036/37 financial year, the funds will revert to 100% renewal based.

In light of the fact that large funding gaps (based on existing levels of expenditure) are not expected to appear until around 2050, any additional income can be planned for in subsequent reviews of the paths and cycle ways asset management plan.

The current draft LTFP reflects the requirements of the Policy for the total pool of funds. Renewal is predominately allocated to footpaths in 2016/17 as these are seen as most critical based on current condition.

The intention of the Road Funding Policy is to ensure that all funds generated by the asset renewal rate increase as per the Council's Long Term financial Plan, plus any surplus of Council's existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This will provide a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

To address the roads funding gap, the Council has committed to an additional one per cent (1%) asset renewal rate increase to be generated annually over six (6) years commencing 2013/14.

From year seven (2019/20) and beyond the funds generated in 2018/19 will continue in perpetuity and will be allocated, on an annual basis; to the Roads Asset Renewal Reserve for the use of funding the renewal requirements for roads.

The funds allocated from year seven (2019/20) onwards will continue to compound on a yearly basis, based on the nominated rate increase for the given year as a percentage increase to the previous year's additional funding amount.

The "1% asset renewal rate increase" referred to in this policy relates to an increase on the 'base rate' from the previous financial year. This one per cent rate increase is to be utilized specifically for asset management, which is therefore over and above any other Council imposed increases between 2013/14 and 2018/19.

It is also in addition to any external State or Federal Government Funding as well as the Council's own source funding.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* S5.56 (1) requires the Local Government to develop a "plan for the future" and further detail in relation to this requirement is provided in regulation 19 of the *Local Government (Administration) Regulations*. The Local Government is required to have a corporate business plan linking to long term financial planning that integrates asset management, workforce planning and specific council plans (informing strategies) with a strategic plan.

RELEVANT PLANS AND POLICIES

The data from Asset Management Plans is incorporated into the LTFP and in this way informs the Corporate Business Plan and Annual Budget.

FINANCIAL IMPLICATIONS

Asset plans provide the Council with information pertaining to any "funding gaps" that may exist within the relevant asset category. i.e. situations whereby what has been spent historically is less than what is required into the future.

Expenditure is also scrutinised in terms of the amount being spent historically on renewing the existing assets as opposed to new and upgraded assets. Renewal of existing assets is critical in ensuring the maximum life is achieved from the assets in the most cost effective manner.

Some modelling undertaken within the Asset Management Plans has shown that no immediate increase in income is required for these assets. There is however, a need to increase the levels of renewal expenditure within existing expenditure levels as a priority over and above new and major upgrade expenditure.

This demonstrates instances where improvements can be made through changes in existing practices rather than increasing overall income. This has been the case for the majority of assets that have received asset management planning up to this point. This has been brought about by a conservative

approach whereby extra funds are only requested when all other avenues have been exhausted and there is absolute certainty that this is the best course of action.

The Roads modelling has shown a funding gap for which the Council has made provision to fund, as outlined within this report. A considered approach was undertaken on the way to making this decision, whereby officers undertook a series of workshops and presentations with the Council outlining what was causing the funding gaps and the options for rectifying these funding gaps.

The eventual course of action was to reduce this gap over time (ten years) as opposed to trying to reduce it over a shorter period of time. The ten year timeframe was chosen to minimise any resource bourdons in actually delivering the works on the ground.

With this in mind, the initial ten year period is in its third year and is achieving the initial reductions in backlog as planned. The challenge now is to ensure that the funds allocated for road renewal in 2013, maintain as such for the foreseeable future.

Long-term Financial Plan Implications

The infrastructure renewal figures presented within the various asset management plans (subsequently reflected in the LTFP) are all there for a specific purpose and any moving of money between assets or to other areas, will cause a ripple effect that will reduce the effectiveness of the city's asset management planning.

The use of allocated renewal funding for New or major upgrade needs to be kept to a minimum also so as not to dilute the funds spent on renewal over the ten years. Within major upgrade projects however, there can be an element of renewal of the existing assets within the project. From time to time Asset Management funding is utilized for this purpose.

Re-prioritizing of renewal works within the ten year plan has been undertaken and is simply undertaking some renewal activities before others. An example of this is the re-prioritizing of rural and urban works within the LTFP to increase the rate of renewal of narrow seal rural roads.

The proposed 60%/40% rural / urban funding split is set to begin in 2016/17 and has been recommended following a considered and detailed assessment of current and future road renewal requirements as set out by the Roads Asset Management Plan.

Renewal of the rural single lane seal roads is not intended to be undertaken at the expense of the worst condition urban roads and other minimum requirements for renewal, rather be undertaken in conjunction with these other required works.

This split will allow the city to expedite the renewal of the priority rural single lane seal roads over a period of five to seven years – with six years considered as the most appropriate timeframe.

Six years is considered to be the most appropriate timeframe as it provides an adequate balance between the rural single lane seal roads (60%) and the remaining minimum requirements works (40%). Although large groupings of works in urban areas will be reduced under this proposal, there will still be sufficient funds to renew the worst condition urban roads on an annual basis. As well as undertake other works such as gravel re-sheets and second coat seals.

The figures currently allocated within the LTFP are considered to be the minimum amount required to keep each of the asset classes in a serviceable to good condition and will allow the assets to be renewed in a staged manner over time.

It is important that the amounts allocated to each asset category for the purpose of renewing that asset, remain as such, so that the long term benefits of the planned renewals can be realized. Although in some instances (particularly for roads) there may be some to be large sums of money

allocated, each dollar has a purpose and is part of a larger plan to reduce (over time) the amount of poor condition roads within the City and then maintain the network at an overall better condition.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 2 – ‘Well Planned, Vibrant and Active Place’ and more specifically Community Objective 2.3 - ‘Infrastructure assets that are well maintained and responsibly managed to provide for future generations’.

RISK ASSESSMENT

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City’s risk assessment framework. The assessment identifies ‘downside’ risks only, rather than ‘upside’ risks as well. Risks are only identified where the residual risk, once controls have been identified, is identified as ‘medium’ or greater. No such risks have been identified.

CONSULTATION

Nil

OFFICER COMMENT

In considering the current iteration of the LTFP, the Council needs to be mindful of all the elements that are associated or “sit behind” the asset renewal expenditure figures. These elements include asset management plans, funding policies and funds quarantined for a specific purpose.

The main elements to consider are as follows;

Footpaths and Cycle ways Funding Policy;

This policy provides a framework for the ongoing provision of Footpaths and Cycle Ways for the City of Busselton. The intention of this Policy is to outline the overall funds required to be directed towards footpaths and cycle ways over a period of fifty years; the required split between new and renewal expenditure and timeframes for the construction of required new paths.

The Renewal / new split has been set at seventy percent new and thirty percent renewal.

Roads Funding Policy;

This policy is to ensure that all funds generated by the asset renewal rate increase as per the Council’s Long Term financial Plan, plus any surplus of Council’s existing own source renewal funding are transferred to and from the Road Asset Renewal Reserve. This will provide a clear understanding of the amount of funds generated and where they are spent and also allow for longer term planning of works to take place.

Program to renew Rural Single Lane Seal Roads as a priority;

The proposed 60%/40% rural / urban funding split is set to begin in 2016/17 and has been recommended following a considered and detailed assessment of current and future road renewal requirements as set out by the Roads Asset Management Plan.

Existing LTFP figures considered as the minimum amount required to renew infrastructure assets on a ‘like for like’ basis over time.

All the documents, policies and previous Council decision essentially work together to set the direction for maintaining the city’s assets in the most cost effective and efficient manner.

CONCLUSION

As outlined within this report, there are many elements that make up the asset expenditure figures in the LTFP. These have been implemented through a considered approach and for the betterment of the cities infrastructure assets in the short, medium and long term.

The infrastructure renewal figures presented within the various asset management plans (subsequently reflected in the LTFP) are all there for a specific purpose and any moving of money between assets or to other areas, will cause a ripple effect that will reduce the effectiveness of the city's asset management planning.

OPTIONS

NA.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

The Council is only required to receive the officer's recommendation and as such, there is no timeframe for implementation of the officer's recommendation.

OFFICER RECOMMENDATION

That the Council:

1. Receive the Asset Management Update Report and note the linkage between current asset funding within the Long term Financial Plans and Asset Management Plans.

6.7 PORT GEOGRAPHE BANK GUARANTEE PAYOUT

SUBJECT INDEX:	Port Geographe
STRATEGIC OBJECTIVE:	Infrastructure assets are well maintained and responsibly managed to provide for future generations.
BUSINESS UNIT:	Corporate Services; Finance
ACTIVITY UNIT:	Finance
REPORTING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Absolute Majority
ATTACHMENTS:	Nil

PRÉCIS

The City has entered into an agreement with the Administrators of Tallwood Nominees Pty Ltd, the former developer of the Port Geographe Development, for the payout of a number of bank guarantees relating to various stages of that development which have been handed over to the City. The purpose of this report is to allocate the monies which have been received by the City, which are unbudgeted, to various financial reserves held by the City for consideration for future expenditure when needed.

BACKGROUND

In the mid 1990's Tallwood Nominees Pty Ltd (Tallwood) purchased the Port Geographe Development which was then in its initial stages and has since then been the developer responsible for carrying out the Port Geographe Development on a staged basis until 4 August 2011 when Tallwood went into administration and PPB Advisory was appointed as Administrators. The Council has received numerous reports over the years regarding the progress of the Port Geographe Development, in relation to which there have been various issues, and the impact of the financial difficulties faced by Tallwood in progressing the development.

At the time Tallwood went into administration, Stages 3 and 4 of the Phase 2 of the Port Geographe Development were the stages that had been most recently completed. The City held the following bank guarantees in respect of the development:

Bank Guarantees	Purpose	Amount
St George Bank Bank Guarantee dated 17 March 2009	For public open space works and Stages 3 and 4 of Phase 2 of the Port Geographe Development.	\$1,200,000.00
St George Bank Bank Guarantee dated 17 March 2009	For outstanding civil and landscaping works for Stages 3 and 4 of the development (mainly drainage and streetscape works).	\$ 414,571.67
St George Bank Bank Guarantee dated 8 October 2008	In relation to dust management obligations throughout the whole Port Geographe Development	\$ 51,755.00
St George Bank Bank Guarantee dated 8 October 2008	In relation to various outstanding subdivisional works in Port Geographe primarily in Phase 1.	\$ 120,000.00
St George Bank Bank Guarantee dated 8 October 2008	For 24 month maintenance cost for landscaping works in Stages 1 and 2 of Phase 2 of the Port Geographe Development.	\$ 28,359.00
TOTAL		\$1,814,685.67

In the time that has passed since Tallwood went into administration, new agreements have been entered into with various parties to deal with remaining aspects of the Port Geographe Development including the management of the coastal structures and artificial waterways in Port Geographe and the transfer of the unsubdivided developable land in Port Geographe which was owned by Tallwood Nominees. These issues have been the subject of reports to Council and appropriate legal agreements and other arrangements.

The Administrators of Tallwood have been anxious to wrap up some remaining outstanding matters in relation to the Port Geographe Development. Thus the Administrators approached the City to consider entering into an agreement to resolve the outstanding bank guarantees for previously cleared stages of the Port Geographe Development.

The City indicated that it was prepared to enter into such an agreement, however, that it felt it would still need to rely on the vast majority of the monies held within those bank guarantees to pay for various outstanding works within the Port Geographe Development that had not been completed by Tallwood. Particular reference was made in this regard to the development and completion of public open space areas, drainage and streetscape works in Stages 3 and 4 of Phase 2 that were not completed at the time of clearance.

Ultimately the City and the Administrators of Tallwood entered into an agreement on 19 January 2016 whereby the City would claim upon the 5 bank guarantees listed above in full and in return for making a payment of \$100,000.00 to the Administrators, would be entitled to spend the remainder of the proceeds as the City saw fit. Thus soon after that agreement was entered into the City arranged to draw upon the bank guarantees referred to above and received a bank cheque for \$1,814,685.67 from St George Bank, and simultaneously made a payment of \$100,000.00 to PPB Advisory, the Administrators of Tallwood. Thus the City has in effect has \$1,714,685.67 in additional funds available to it to spend as the Council sees fit.

The agreement entered into between the City and the Administrators of Tallwood also involved the Western Australian Planning Commission (WAPC) as the WAPC held a separate bank guarantee in respect of certain matters relating to artificial waterways at Port Geographe. While the WAPC actually had the entitlement to the bank guarantee, it was in effect held by and regulated by the Department of Transport. The WAPC via the Department of Transport entered into a similar agreement in relation to their bank guarantee and received a net payment of \$230,000.00 in respect of that bank guarantee. The Department of Transport have requested the money be paid into the Port Geographe Waterways Management Reserve, seeing that as the most appropriate place to hold that money. Thus the Department have forwarded the \$230,000.00 to the City to be held in the Waterways Reserve.

Separately to this, the City also holds \$95,958.83 in Restricted Asset Accounts that relates to previously cleared stages of the Port Geographe Development. These monies are leftover amounts from bank guarantees that have previously been drawn down upon by the City for use for the completion of works in various previously cleared Port Geographe stages that have not been adequately completed by the developer. The biggest portion of this amount, \$67,560.00 relates to the bank guarantee that was drawn upon by the City to complete works on the Port Geographe Pedestrian Bridge. While there are still works that need to be completed on the bridge for which the bulk of this money will be required, this report is seen as an opportunity to “clean-up” the allocation of these monies which are held in restricted asset accounts and thus it is proposed that Council resolve to include these monies amongst the monies transferred to various Reserves for future works, primarily in the Port Geographe area.

STATUTORY ENVIRONMENT

Decisions relating to the receipt and expenditure, including reservation, of income outside of the City's Annual Budget process are dealt with under Section 6.8 (1) (b) of the Local Government Act 1995.

That section requires an Absolute Majority decision of Council for any proposed expenditure or allocations not included in the Annual Budget.

RELEVANT PLANS AND POLICIES

Not applicable.

FINANCIAL IMPLICATIONS

The net result of the proposals outlined in the Background section to this report is that the City will receive \$1,810,644.50 in unbudgeted income being the net result of the payout of the 5 bank guarantees listed in the Background section to the report, minus the \$100,000 paid to the Administrators of Tallwood Nominees and with the addition of the \$95,958.83 held in restricted asset accounts relating to previously paid out bank guarantees.

As discussed with the Finance Committee, there are various Port Geographe related needs to which some of these monies will need to be applied, particularly in Stages 3 and 4 of Phase 2 of the Port Geographe Development. However, there will still be considerable discretion for the Council as to the ultimate expenditure of a substantial portion of these monies.

The City holds two Financial Reserves in relation to Port Geographe. The Port Geographe Waterways Management Reserve primarily receives monies from the Specified Area Rate that is raised in relation to Port Geographe in order to pay for the waterway management costs associated with the artificial waterways in the development. Thus the purpose of that Reserve is solely to fund the City meeting its obligations under the Waterway Management Deed that relates to the Port Geographe subdivision area. The current balance of that Reserve is \$3, 407,082.

The Port Geographe Development Reserve has a purpose being to provide for costs associated with the Port Geographe Development. The current balance of that Reserve is \$575,635.

The City also two other Reserves that may be relevant in the context of this report. The Infrastructure Development Reserve has been set up for the purpose of setting aside funds to facilitate the identification, design and development of new infrastructure and other capital projects and has a current balance of \$2,339,588. The City also has a Legal Expenses Reserve to provide for any legal expenses or contingency involving the City and that has a current balance of \$312,668.

Long-term Financial Plan Implications

The receipt of untied monies has some potential to have a minor positive impact on the Long-term Financial Plan.

STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 - 'An organisation that is managed effectively and achieves positive outcomes for the community'. The achievement of the above is underpinned by the Council strategy to 'ensure the long term financial sustainability of Council through effective financial management'.

RISK ASSESSMENT

The recommendations in this report are to put the monies referred to in this report into various Reserve accounts for consideration for future planned expenditure. In this way the recommendations seek to ensure the current and future needs associated with the Port Geographe Development are properly considered before any final decisions are made about expenditure of these monies and thus it is not seen that any medium or high level risks would arise from the recommendations contained in this report.

The fact that the City has entered into a binding legal agreement with the Administrators of Tallwood Nominees which contains a provision acknowledging that the expenditure of the monies drawn down from the Port Geographe bank guarantees is totally at the discretion of the City removes any legal or compliance risks to the City associated with the expenditure of those monies.

CONSULTATION

Not applicable, although it should be noted that the recommendation at this stage include the monies within various Reserves enables there to be future consultation regarding the ultimate expenditure of those monies if thought appropriate by the Council.

OFFICER COMMENT

The agreement which has been entered into between the City and the Administrators of Tallwood gives the City complete discretion as to the expenditure of the funds which the City has now received as a result of the draw down of various bank guarantees associated with the completed stages of the Port Geographe Development.

In discussions with the Council and the Finance Committee, it has been acknowledged on a number of occasions that considerable resources, primarily of a legal nature, have gone into the resolution of issues relating to the Port Geographe Development over the years. These resources include both considerable senior officer time as well as thousands of dollars of external legal expenses. These resources have been needed to ensure that the protection of the interests of the ratepayers of the City regarding the considerable expenses it could have been exposed to as a result of problems with the development. For these reasons it is seen as appropriate to use a portion of the monies which are now available to the City to replenish the Legal Expenses Reserve.

Based on previous experience, if the City was to be faced with a very large legal action which it had no choice but to become involved in and sought to rely on the Reserve for this purpose, it may well need to have around \$500,000 available to it. Thus it is proposed that \$210,644.50 of the monies which are now available to the City be paid into the Legal Expenses Reserve.

In discussion at the Finance Committee, it was acknowledged that there are still a number of outstanding matters in otherwise completed stages of the Port Geographe Development on which some expenditure will be required. This includes some drainage, streetscape and public open space works in Stages 3 and 4 of Phase 2 of the development as well as some more relatively minor works to the Port Geographe Pedestrian Bridge. In addition to this, there are a number of works suggested by the Port Geographe Landowners Association and other residents and groups within Port Geographe on which the money might be spent including various footpath and public open space works.

For these reasons, it is proposed that approximately two thirds of the remainder of the monies be put into the Port Geographe Development Reserve. This Reserve is the most appropriate place to hold monies that may be spent in the future for completion of outstanding works within the completed stages of the Port Geographe Development as well as other works associated with making

the development more functional and effective or otherwise improving the amenity of the area. Thus it is proposed \$1,066,000 be put into the Port Geographe Development Reserve.

It is proposed that the remainder of the monies, being \$534,000 be put into the Infrastructure Development Reserve. The Infrastructure Development Reserve has a broad purpose in setting aside funds for any future new infrastructure or other capital works project. Money contained in the Infrastructure Development Reserve could still be spent on new infrastructure in the Port Geographe area, however, it is not limited to being spent on costs associated with the Port Geographe Development. Thus this is seen as the most appropriate place in which to hold this portion of the bank guarantee funds.

Councillors are also requested to pass a Resolution in respect of the \$230,000 received from the Department of Transport, being the proceeds of the WAPC bank guarantee which the Department have requested be paid into the Port Geographe Waterways Management Reserve. The addition of \$230,000 of State Government monies to the Waterways Management Reserve is of course ultimately beneficial to the City, in that it means there is more money to provide for possible future costs associated with artificial waterway management.

CONCLUSION

The City is in receipt of \$1,810,644.50 in unbudgeted funds and it has complete discretion for the ultimate expenditure of those monies. It is proposed that those monies be put into various Reserves to enable future consideration of the most appropriate manner in which those monies should be spent. In addition to this, the Department of Transport has forwarded \$230,000 to the City which it wishes to be paid into the Port Geographe Waterways Management Reserve.

OPTIONS

In relation to the \$1,810,644.50 the City has complete discretion regarding the expenditure of money and thus an extensive range of options as to how that money could be spent. The Officer Recommendation, however, is considered most appropriate as it is simply proposing to hold the money in various Reserves for future expenditure consideration, noting that the Council would always have the discretion, by absolute majority decision, to alter the Reserves in which that money is held if it felt it necessary to do so in the future.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

All the necessary accounting transactions will be completed within 28 days of the Council resolution.

OFFICER RECOMMENDATION

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED

That the Council endorses the following amendments to the 2015/16 budget:

Budget Account Number	Section	Description	2015/16 adopted budget	2015/16 proposed budget	Difference
-					
200-11104-1751-0000	Port Geographe	Sundry Income	\$0.00	\$1,814,685.67	\$1,814,685.67
200-11104-1751-0000	Port Geographe	Sundry Income	\$0.00	-\$230,000.00	-\$230,000.00
200-11104-3676-0000	Port Geographe	Sundry Expenses	\$0.00	\$100,000.00	\$100,000.00
Equity Transfer	Restricted Assets / Contributions	Bank Account Internal Transfer	\$0.00	-\$95,958.83	-\$95,958.83
Equity Transfer (Res. 111)	Legal Expenses Reserve	Transfer to Reserves	\$9,084.00	\$219,728.50	\$210,644.50
Equity Transfer (Res. 122)	Port Geographe Development Reserve	Transfer to Reserves	\$16,278.00	\$1,082,278.00	\$1,066,000.00
Equity Transfer (Res. 123)	Port Geographe Waterways Management Reserve	Transfer to Reserves	\$255,033.00	\$485,033.00	\$230,000.00
Equity Transfer (Res. 127)	Infrastructure Development Reserve	Transfer to Reserves	\$200,252.00	\$734,252.00	\$534,000.00
TOTAL			\$480,647.00	\$480,647.00	\$0.00

7. GENERAL DISCUSSION ITEMS**7.1 RULES APPLICABLE TO CHARITABLE EXEMPTIONS FROM RATES**

SUBJECT INDEX:	Rates
STRATEGIC OBJECTIVE:	An organisation that is managed effectively and achieves positive outcomes for the community.
BUSINESS UNIT:	Finance and Information Technology
ACTIVITY UNIT:	Rates
REPORTING OFFICER:	Rates Coordinator - David Whitfield
AUTHORISING OFFICER:	Director, Finance and Corporate Services - Matthew Smith
VOTING REQUIREMENT:	Simple Majority
ATTACHMENTS:	Nil

As requested at a recent Councillors' briefing session, a presentation will be made relating to Charitable Exemptions from Rates.

8. **NEXT MEETING DATE**
Thursday, 7 April 2016
9. **CLOSURE**