



## **CapeROC**

### **Capes Region Organisation of Councils**

# **AGENDA**

**16 November 2018  
10:00 AM**

**AGENDA OF THE CAPES REGION ORGANISATION OF COUNCILS MEETING**  
**TO BE HELD ON 16 NOVEMBER 2018 AT 10:00 AM**

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## MEETING NOTICE AND AGENDA – 16 NOVEMBER 2018

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### TO: MEMBERS OF CAPEROC

**NOTICE** is given that a meeting of the Capes Region Organisation of Councils will be held in Mainbreak Meeting Room at the Shire of Augusta Margaret River Civic Administration Centre, 41 Wallcliffe Road, Margaret River on Friday 16 November 2018, commencing at 10:00am.

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### 1. ATTENDANCE AND APOLOGIES

#### **ATTENDANCE**

Chairperson:	Cr Pam Townshend	Shire President, Shire of Augusta Margaret River
Members:	Cr Naomi Godden	Shire of Augusta Margaret River
	Cr Mike Smart	Shire of Augusta Margaret River
	Cr Grant Henley	Mayor, City of Busselton
	Cr John McCallum	City of Busselton
	Cr Kelly Hick	City of Busselton
Officers:	Mr Dale Putland	Acting Chief Executive Officer, Shire of Augusta Margaret River
	Mr Tony Nottle	Director Finance and Corporate Services, City of Busselton
	Ms Jaylene Chambers	Economic Development Coordinator, City of Busselton
	Ms Tracey King	Strategic Projects Officer, City of Busselton
	Ms Ruth Levett	Manager Waste, Health and Ranger Services, Shire of Augusta Margaret River
	Ms Megan Smith	Executive Assistant Shire of Augusta Margaret River (Minutes)
	Mr Tony Brown	WALGA
	Anne Banks-McAllister	WALGA

#### **APOLOGIES**

Mr Mike Archer                      Chief Executive Officer, City of Busselton

## 2. CONFIRMATION OF MINUTES

### 2.1 Minutes of the meeting of CapeROC 31 August 2018

**RECOMMENDATION:** That the minutes of the meeting of the Capes Region Organisation of Councils held 31 August 2018 be confirmed as a true and correct record.

## 3. PRESENTATIONS

### 3.1 WALGA update

## 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION ITEMS			
Item	Responsible Officer	Timeframe	Progress
Shark Mitigation	TG/MoR	Ongoing	
Joint Public Health Plan	TG	2020	ToR drafted

## 5. GENERAL UPDATES

### 5.1 Shire of Augusta Margaret River – current recruitment and staffing position

<b>RESPONSIBLE OFFICERS</b>	Dale Putland, Acting CEO, Shire of Augusta Margaret River
<b>ATTACHMENTS:</b>	NA

### 5.2 CapeROC Budget

<b>RESPONSIBLE OFFICER</b>	ALL
<b>ATTACHMENTS:</b>	Nil

## IN BRIEF

Each year, the Shire of Augusta-Margaret River and the City of Busselton allocate up to \$50,000 of their respective budgets (up to \$100,000 in total) towards CapeROC approved regional economic development initiatives. This report provides an update on financial activities for the 2018 – 2019 financial year.

## COMMENT

### 2018-2019 Proposed Allocations

2018-2019 CapeROC Projects	In Principle Allocation \$100,000	Expenditure (AMR) \$50,000	Expenditure (BSN) \$50,000		Comments
CapeROC Calendar of Events 2018-2019 (Spring, Summer, Autumn and Winter)	\$21,700	\$10,850	\$10,850		

Joint Trail Strategy Development	\$30,000	\$15,000	\$15,000		
Tourism Signage Strategy	\$30,000	\$15,000	\$15,000		
Joint Public Health Plan	\$18,300	\$9,150	\$9,150		
Potential Total Expenditure:	\$100,000	\$50,000	\$50,000		
Total Unallocated:	\$0	\$0	\$0		

## RECOMMENDATION

1. That CapeROC notes the current status of the CapeROC 2018-2019 budget.

## CAPEROC DECISION:

### 5.3 Shark Alarm and Drum Line Trials

<b>RESPONSIBLE OFFICER</b>	Dale Putland
<b>ATTACHMENTS:</b>	TBA

### 5.4 Waste Feasibility Study

<b>RESPONSIBLE OFFICER</b>	Ruth Levett, Manager Waste, Health and Ranger Services, Shire of Augusta Margaret River
<b>ATTACHMENTS:</b>	TBA

## 6. REPORTS

### 6.1 CapeROC meeting dates 2019

<b>RESPONSIBLE OFFICER</b>	Megan Smith, Executive Assistant
<b>ATTACHMENTS:</b>	NA

## IN BRIEF

Meetings of CapeROC are held on a quarterly basis, generally held on a Friday morning in the months of February, May, August and November. Currently, meetings are scheduled to commence at 10.00am with business concluding prior to a member's lunch.

It is proposed that meetings be held on the second Friday of the months of February, May, August and November as below:

8 February 2019 – Margaret River  
 10 May 2019 – Margaret River  
 9 August 2019 – Busselton  
 8 November 2019 – Busselton

## RECOMMENDATION

That CapeROC adopt the above meeting dates for 2018-2019.

7. **Major Project Updates**

8. **GENERAL DISCUSSION ITEMS**

9. **NEXT MEETING**

8 February 2019 – Shire of Augusta Margaret River

10. **CLOSURE**