



TRAINING REPORT

Elected Members
2019/2020



BACKGROUND

On 6 July 2019, amendments to the Local Government Act 1995 (the Act) relating to Elected Member training, came into effect. These amendments addressed the complex and significant role that Elected Members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

Compulsory Training

In accordance with Section 5.126 of the Act and Regulation 35 of the Local Government Administration Regulations 1996, Elected Members must complete the Council members Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essentials course consists of the following modules:

- a. Understanding Local Government
- b. Serving on Council
- c. Meeting Procedures
- d. Conflicts of Interest
- e. Understanding Financial Reports and Budgets

Continuing Professional Development

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held 12 August 2020, Council resolved (C2008/079) to adopt Elected Member Training and Professional Development Council Policy.

Reporting

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by Elected Members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

COMMENT

The details of all training completed by Elected Members during the 2019/2020 Financial Year are detailed below.

As legislative and policy requirements commenced after the 2019 Ordinary Election, reporting will only include training completed after October 2019.

Council Members Essentials Course

All Elected Members who were elected at the 2019 Ordinary Local Government Elections are required to completed the Council Members Essentials course. The course must be completed prior to 21 October 2020.

Due to COVID-19 all compulsory Elected Member training was moved to online delivery.

The following table details the modules of the Council Member Essentials course that have been completed by Elected Members during the 2019/2020 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Jo Barrett-Lennard	Meeting Procedures	17 February 2020	WALGA
	Understanding Local Government	15 June 2020	WALGA
	Understanding Financial Reports and Budgets	15 June 2020	WALGA
	Conflicts of Interest	20 June 2020	WALGA
	Serving on Council	25 June 2020	WALGA
Paul Carter	Understanding Local Government	1 July 2020	WALGA
	Understanding Financial Reports and Budgets	2 July 2020	WALGA
Kate Cox	Meeting Procedures	6 August 2020	WALGA
	Conflicts of Interest	10 August 2020	WALGA
	Understanding Local Government	18 August 2020	WALGA
	Serving on Council	24 September 2020	WALGA
	Understanding Financial Reports and Budgets	24 September 2020	WALGA
Phill Cronin	Understanding Local Government	6 December 2019	WALGA
	Meeting Procedures	27 January 2020	WALGA
	Conflicts of Interest	24 May 2020	WALGA
	Serving on Council	5 October 2020	WALGA
	Understanding Financial Reports and Budgets	5 October 2020	WALGA
Ross Paine	Meeting Procedures	16 December 2019	WALGA
	Serving on Council	23 June 2020	WALGA
Sue Riccelli	Understanding Local Government	25 February 2020	WALGA
	Meeting Procedures	25 February 2020	WALGA
	Conflicts of Interest	25 February 2020	WALGA
	Serving on Council	8 September 2020	WALGA

Continuing Professional Development (CPD)

Elected Members are encouraged to undertake/continue professional development during their terms as Elected Members. The following table details the profession development training completed by Elected Members during the 2019/2020 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Jo Barrett-Lennard	Newly Elected Member Seminar	15 November 2019	WALGA
	Integrated Strategic Planning Policy (e-learning)	7 May 2020	WALGA
	CEO Performance Appraisals (e-learning)	12 May 2020	WALGA
Kelly Hick	New Deputy Mayor Workshop	25 November 2019	WALGA
	CEO Performance Appraisals (e-learning)	5 May 2020	WALGA