



Southern Drive, Busselton WA 6280  
 All Correspondence to: The Chief Executive Officer,  
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## BUILDING PLAN SEARCH REQUEST 2017 / 2018

**Note:** The City will endeavour to locate plans as requested within 10 working days. However, you are advised that the search fee is non-refundable if for any reason the plan is unable to be located in the City’s records. Plans prior to 1960 are unavailable.

### ADDRESS

Lot No: \_\_\_\_\_ House No: \_\_\_\_\_ Street/Road: \_\_\_\_\_  
 Suburb/Locality: \_\_\_\_\_

### PLANS REQUIRED

Dwelling       Additions       Other \_\_\_\_\_

### PROPERTY BACKGROUND

Original Owner/s: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Approximate Year of Construction/s: \_\_\_\_\_

I, \_\_\_\_\_ declare that I am the current owner of the abovementioned property. I give permission for the plans to be copied and released to *(complete if applicable)*

Owners Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Contact Phone No: \_\_\_\_\_

**PLANS TO BE:** Posted to: \_\_\_\_\_  
 Emailed to: \_\_\_\_\_  
 Picked-up: \_\_\_\_\_

### FEES:

Payable On Application	
Archived Plans (Over 15 Years)	\$151.00
Archived Plans (Under 15 Years)	\$115.00
Building Under Construction Plans	\$ 77.00
Copy of Housing Indemnity Insurance	\$ 77.00
Site Plan	\$ 60.00