

Council Policy Name: Crossovers

Responsible Directorate: Engineering and Works Services

Version: Current

1. PURPOSE

1.1. The purpose of this Policy is to ensure that the construction of Crossovers within the City of Busselton align to the *Local Government (Uniform Local Provisions) Regulations 1996* and meets the City’s Engineering Technical Standards and Specifications. It provides guidance on the requirements for eligibility to receive a Crossover Contribution from the City.

2. SCOPE

2.1. This Policy is applicable to construction of all approved Crossovers.

3. DEFINITIONS

Term	Meaning
Policy	this City of Busselton Council Policy entitled “Crossovers”
Crossovers	The section of a driveway between the road and the property boundary
Standard Crossover	A Crossover as defined within the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , and that meets the requirements set out in this Policy and contained within the City’s Engineering Technical Standards and Specifications.
Crossover Contribution	The City of Busselton’s contribution towards the construction of a Standard Crossover, as per Regulation 15 of the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>

4. STRATEGIC CONTEXT

4.1. This Policy links to Key Goal Area 6 of the City’s Strategic Community Plan 2017 and specifically Community Objective 6.4: Assets are well maintained and responsibly managed.

5. POLICY STATEMENT

5.1. This Policy provides guidelines for the construction of Crossover such as they are constructed to appropriate standards and specifications and outlines what the City of Busselton’s Crossover Contribution will be.

Standard Crossover

5.2. The width of a Standard Crossover at the property line is to be a minimum of 2.75 metres and splay to 4.5 metres wide at the road edge, with 1.0 metre radii or 1.0 metre truncation at the road edge. The total minimum width of opening at the road edge is 6.5 metres. The length is variable, with extra width being allowed on approval from the Chief Executive Officer, but with no additional Crossover Contribution being applicable.

5.3. A Standard Crossover does not include the value of the culverts or any required alteration to services/infrastructure or vegetation removal.

5.4. Applicants in rural and special rural areas are required to seek advice from the City regarding the need for and the size of pipes for drainage purposes.

- 5.5. Full requirements for meeting the Standard Crossover are detailed in the City's Engineering Technical Standards and Specifications. In general applicants should seek advice from the City to ensure proposed works comply with the requirements for a Standard Crossover.

Crossover Contribution

- 5.6. A Crossover Contribution will only be paid to the current owner of the property.
- 5.7. The City of Busselton will contribute half the estimated cost of construction of a Standard Crossover as is required by Regulation 15 of the *Local Government (Uniform Local Provisions) Regulations 1996*, at the rate set by Council.
- 5.8. The Crossover Contribution amount will be determined by the material type and length of the crossover, based on the dimensions of a Standard Crossover.
- 5.9. The Crossover Contribution value will not include the cost of drainage, alteration to services/infrastructure or the removal of vegetation.
- 5.10. Crossovers which do not meet the minimum requirements for a Standard Crossover are not eligible for a Crossover Contribution.
- 5.11. Crossovers which exceed the dimension requirements of a Standard Crossover will receive a Crossover Contribution based on the dimensions of a Standard Crossover.
- 5.12. The Crossover Contribution applies to the first crossover to a lot for industrial, commercial and all residential properties. In the case of strata titles, a Crossover Contribution will apply for each individual title which has a Standard Crossover.
- 5.13. Crossover Contributions should be applied for in the financial year when construction is completed to receive the full Crossover Contribution. Crossovers in excess of one year old will have a reduced Crossover Contribution based on a straight line depreciation for age and type, as per the following:

Crossover Type	Maximum Crossover Life
2 Coat Seal	10 years
Asphalt	15 years
Brick pavers/blocks	20 years
Concrete	25 years
Crossovers in excess of this life are not eligible for a Crossover Contribution	

Construction

- 5.14. All costs for the construction of a Crossover and related works will be borne by the owner or agent of the owner.
- 5.15. Consideration must be given to relevant vehicle turning movements for ingress/egress to/from the property.
- 5.16. Where construction works will impact on public roads, a traffic management plan must be submitted by the contractor to the City for review and approval prior to commencement of construction of the Crossover.

Maintenance

- 5.17. The City of Busselton is not responsible for and will not contribute towards the cost of maintenance or replacement of Crossovers.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Local Government Act 1995*, Schedule 9.1 (7)
- 6.2. *Local Government (Uniform Local Provisions) Regulations 1996*, Regulations 12 –16.
- 6.3. City of Busselton Engineering Technical Standards and Specifications

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	13 February 2019	Resolution #	C1902/019
Previous Adoption	DATE	13 April 2016	Resolution #	C1604/079